RECREATION COMMISSION
WORK SESSION
MARCH 26, 2025

ALPHARETTA CITY HALL
COMMUNITY ROOM
2 PARK PLAZA
5:30 PM

1. WORKSHOP ANNOUNCEMENTS

This meeting agenda is for workshop purposes only. Items will be discussed by the members of the Board or Commission, but no formal action will be taken on today's agenda items.

2. CALL TO ORDER

3. ROLL CALL

4. WORK SESSION ITEMS

a. Recreation Commission Ordinance Review and Revisions
Review of the current Ordinances that are in place for the Recreation Commission.

5. ITEMS FROM COMMISSION MEMBERS

6. ADJOURNMENT

STAFF REPORT

Department: Recreation, Parks & Cultural Services
Submitted By: Sarah Bausano
Meeting Date: March 26, 2025

AGENDA ITEM:

Recreation Commission Ordinance Review and Revisions
Consideration and discussion of an ordinance proposing modifications regarding the creation, powers, duties and obligations of the Recreation Commission; to repeal conflicting ordinances; and for other purposes.

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

The City of Alpharetta has a Code of the City which consists of the codes and ordinances adopted by the City of Alpharetta.

The City of Alpharetta would like the Recreation Commission to review the current Georgia Text Amendments - Chapter 2, Article III Boards and Commissions and Chapter 32, Article II Recreation Commission. Discussion and consideration of an ordinance proposing modifications regarding the creation, powers, duties, and obligations of the Recreation Commission; to repeal conflicting ordinances; and for other purposes.

ATTACHMENTS:

1. Chapter 2 - Article III
2. Chapter 32 - Article II

ARTICLE III. - BOARDS AND COMMISSIONS

Sec. 2-110. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City boards means those boards and commissions of the city not established pursuant to a specific state-enabling act. City boards and commissions presently include the planning commission, the board of appeals and the design review board.

Governing authority means the governing authority of the City of Alpharetta, which consists of a mayor and six councilmembers.

State-enabled boards means those boards and commissions within the city that are established pursuant to state-enabling acts containing mandatory provisions relative to the number of members, the method of appointment, the terms and certain minimum qualifications. The state-enabled boards presently include the recreation commission, the development authority and the downtown development authority.

(Code 1989, § 2-81; Ord. No. 317, § 1, 5-24-1993)

Sec. 2-111. - Number of members, method of appointment and terms.

(a) *State-enabled boards.* The number of members, method of appointment and terms of members of state-enabled boards shall be as established in the state-enabling act creating such board. The current members of each state-enabled board, together with their respective dates of appointment, dates of term expiration, and, if applicable, the names of the councilmembers responsible for the appointments, are set forth in exhibit A attached to the ordinance from which this article is derived. Any board member whose term has expired shall continue to serve until a successor is appointed pursuant to the provisions of the state-enabling act and city ordinance applicable to such board.

(b) *City boards.* All city boards shall consist of seven members and two alternates. The mayor and each councilmember shall appoint one member to each board, to serve concurrently with and at the pleasure of the mayor or councilmember making the appointment. Alternates shall be elected by majority vote of the governing authority to serve at the pleasure of the majority. Unless sooner removed, each board member's term shall expire at the end of the term of the elected official responsible for his appointment. When a board vacancy occurs as a result of the expiration of an elected official's term, the successor to such elected official shall fill the vacancy by appointment at the first council meeting of the elected official's new term. Each alternate shall continue to serve until a majority of the governing authority names a replacement. No alternate shall have

the automatic right to succeed any board member. The first appointments under this article shall be made at the July 12, 1993 council meeting. A list shall be read into the minutes of the meeting setting forth the city board members who are, effective July 12, 1993, appointed or reappointed, as the case may be, to their respective boards, to serve at the pleasure of the mayor or councilmembers listed opposite such board members' names. Also listed shall be the alternates who are, effective July 12, 1993, appointed or reappointed, to serve at the pleasure of the majority.

(Code 1989, § 2-82; Ord. No. 317, § 2, 5-24-1993)

Sec. 2-112. - Qualifications.

In addition to the minimum qualifications for state-enabled board members set forth in the respective state-enabling acts, all state-enabled board members and city board members shall have the additional qualifications set forth in this section. All board members shall be at least 18 years of age. All board members shall be residents of the city, except for one member of the recreation commission who shall reside within the attendance district of Milton High School. No city employee or city official, elected or appointed, shall be eligible to serve as a board member. No individual shall serve on more than one board at any one time. Any board member desiring to run for city office shall resign from the board not less than 90 days prior to the election date.

(Code 1989, § 2-83; Ord. No. 317, § 3, 5-24-1993)

Sec. 2-113. - Powers, duties and jurisdiction.

The powers, duties and jurisdiction of boards and commissions shall be as set forth in the applicable state-enabling act and/or city ordinance pursuant to which the board or commission was established.

(Code 1989, § 2-84; Ord. No. 317, § 4, 5-24-1993)

Sec. 2-114. - Bylaws.

The bylaws of each board and commission shall be established and approved from time to time by the city council, as provided in the city Charter.

(Code 1989, § 2-85; Ord. No. 317, § 5, 5-24-1993)

Sec. 2-115. - Maintenance of current list of board members.

The city clerk or his designee shall be responsible for maintaining a current list of all members of boards and commissions, which list shall be presented to the mayor and council prior to the first regularly scheduled council meeting for each calendar year.

(Code 1989, § 2-86; Ord. No. 317, § 6, 5-24-1993)

Sec. 2-116. - Existing ordinances.

The provisions of this article shall not be deemed to repeal in their entirety the existing city ordinances establishing various boards and commissions. However, the provisions of this article shall be deemed to amend and supplement the existing ordinances, and in the event of any conflict, the provisions of this article shall control.

(Code 1989, § 2-87; Ord. No. 317, § 7, 5-24-1993)

Sec. 2-117. - Deadline for appointment.

In the event of a vacancy in a city board, the most senior alternate shall serve until a new board member is appointed in accordance with the provisions of this article. All board vacancies shall be filled no later than 45 days after the vacancy, except that a vacancy resulting from the expiration of an elected official's term or from a vacancy in an elected official's office shall be filled no later than 45 days after such official's successor takes office. In the event that an elected official fails to make an appointment within the deadline provided in this article, the alternate then serving shall automatically succeed to fill the board vacancy. For the purposes of this article, an appointment occurs when the mayor or councilmember responsible for making the appointment reads the name and address of the appointee into the record at a city council meeting, or delivers a letter or other written statement signed by the elected official to the city clerk setting forth the name and address of the appointee.

(Code 1989, § 2-89; Ord. No. 353, § 1, 9-26-1994)

Secs. 2-118—2-149. - Reserved.

ARTICLE II. - RECREATION COMMISSION

Sec. 32-29. - Created.

There is hereby created, pursuant to O.C.G.A. §§ 36-64-1 through 36-64-14, a recreation commission of the city.

(Code 1989, § 14-20; Res. No. 104, § 1, 10-27-1980)

Sec. 32-30. - Number of members.

The recreation commission shall consist of a minimum of five persons and a maximum of nine persons serving without pay.

(Code 1989, § 14-21; Res. No. 104, § 2, 10-27-1980)

Sec. 32-31. - Terms of office; filling vacancies.

(a) The terms of office for the recreation commission members shall be for five years, or until their successors are appointed and qualified, except that the appointing authority, in making initial appointments or in filling vacancies, is hereby authorized and directed to vary the initial terms of members or the terms of persons appointed to fill vacancies in such a manner that thereafter the term of at least one member shall expire annually.

(b) Vacancies on the recreation commission occurring other than by expiration of a term shall be filled by the city council for the unexpired term only.

(Code 1989, § 14-22; Res. No. 104, §§ 3, 4, 10-27-1980)

Sec. 32-32. - Organization.

Immediately after their appointment, recreation commission members shall meet and organize by electing a chair and other necessary officers.

(Code 1989, § 14-23; Res. No. 104, § 5, 10-27-1980)

Sec. 32-33. - Adopting bylaws, rules and regulations for parks, etc.

The recreation commission shall have the power to adopt bylaws, rules and regulations for the proper conduct of parks, playgrounds and recreation for the city.

(Code 1989, § 14-24; Res. No. 104, § 6, 10-27-1980)

Sec. 32-34. - Providing, conducting and supervising playgrounds, etc.

The recreation commission shall provide, conduct and supervise public playgrounds, playfields, indoor recreation centers and other recreation facilities owned or controlled by the city. It shall have the power to conduct any form of recreation or cultural activity that will employ the leisure time of the citizens of the city in a wholesome or constructive manner. It may conduct such activities on properties under its own control, on public properties with the consent of the authorities thereof, and on private properties with the consent of the owners of such properties.

(Code 1989, § 14-25; Res. No. 104, § 7, 10-27-1980)

Sec. 32-35. - Control, etc., of parks.

The recreation commission shall have control, superintendence and charge of all public parks and any land or lots, heretofore or hereafter devised or bequeathed to the city for park purposes, and shall direct the ornamenting, adorning, laying-out and improving of the grounds of such parks, and for that purpose may employ such workers and purchase or contract for materials as it may deem necessary, provided that, in no case shall the amount paid for the workers or to be paid for such purchases or contracts exceeds the amount of money appropriated for the purpose by the city council.

(Code 1989, § 14-26; Res. No. 104, § 8, 10-27-1980)

Sec. 32-36. - Director.

The recreation commission shall have the power to appoint or designate someone to act as director who is trained or properly qualified for the work, and such other personnel as the recreation commission deems proper. Such appointment or designation shall be subject to approval by the city council. The salary of such appointee or designee shall be set by the city council.

(Code 1989, § 14-27; Res. No. 104, § 9, 10-27-1980)

Sec. 32-37. - Finance—Budget; receiving gifts, etc.

The recreation commission shall submit annually a budget to the city council for approval. The recreation commission may also solicit or receive any gifts or bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for playgrounds or other recreational purposes; but if the acceptance thereof for such purposes will subject the municipality to additional expense for improvements, maintenance, or renewal, the acceptance of any grant or devise of real estate shall be subject to the approval of the city council. The money received for such purposes, unless

otherwise provided by the terms of the gift or bequest, shall be deposited with the city treasurer to the account of the board and the same may be withdrawn and paid out by such board in the same manner as money appropriated for recreation purposes.

(Code 1989, § 14-28; Res. No. 104, § 10, 10-27-1980)

Sec. 32-38. - Same—Collecting rents.

The recreation commission shall collect all rents for any building in the parks and playgrounds and shall deposit the proceeds collected in the city treasury.

(Code 1989, § 14-29; Res. No. 104, § 8, 10-27-1980)

Sec. 32-39. - Same—Expenditures.

All receipts on account of the city parks, playgrounds, or recreational activities, whether arising from rentals, donations, sale or any part thereof, or of any lands so willed and devised by any person to the city, shall be exclusively expended and applied under the direction and control of the recreation commission, with the approval of the city council.

(Code 1989, § 14-30; Res. No. 104, § 11, 10-27-1980)

Sec. 32-40. - Reports.

The recreation commission shall make an annual report to the city council and such other reports as may be requested from time to time by the city council.

(Code 1989, § 14-31; Res. No. 104, § 12, 10-27-1980)