



CITY COUNCIL MEETING & PUBLIC HEARING MAY 19, 2025

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE TO THE FLAG**
4. **PRESENTATIONS & PROCLAMATIONS**
 - A. **Proclamation: Public Works Week 2025**
 - B. **Proclamation: Valor Basketball State Champions**
 - C. **Tech Alpharetta Recognition: Terzo**
5. **BOARDS & COMMISSIONS**
 - A. **Appointment of Recreation Board Members**
 - B. **Swearing In of Recreation Board Members**
6. **WORK SESSION**
 - A. **Fiscal Year 2026 Budget**
Presentation and discussion of the proposed FY 2026 Budget as well as operating and capital initiatives.
7. **CONSENT AGENDA**
 - A. **City Council Meeting Minutes (Meeting of 5/5/2025)**
Consideration of approval of the City Council meeting minutes from the meeting of May 5, 2025.
 - B. **2022 Fire Truck Acquisition of Three Pumpers: Amendment 1 to Master Lease**
Consideration of approval of Amendment Number 1 to Schedule of Property No. 7 to Master Equipment Lease / Purchase agreement between the City of Alpharetta and Banc of America Public Capital Corp and with authorization for the Mayor to execute all necessary documents.
 - C. **Financial Management Report (Month Ending March 31, 2025)**
Consideration of approval of the Financial Management Report for the month ending March 31, 2025.
8. **PUBLIC HEARING**
 - A. **Announcement of Public Hearing Procedures**
 - B. **MP-25-05/CU-25-07 Northwinds Summit MP/Vertiport**
Consideration of a master plan amendment and conditional use to allow a Vertiport on a 4.87-acre property within the Northwinds Summit mixed-use development. A master plan amendment is requested to the Northwinds Summit Master Plan to add 'Heliport, Public/Private' as a conditional use and a conditional use is requested to allow the applicant's proposed 'Heliport, Public/Private' use. The property is located at 1000 Summit Place and is legally described as being located in Land Lots 753 & 798, 1st District, 2nd Section, Fulton County, Georgia.
 - C. **CU-25-08 VPP Animal Hospital**
Consideration of a conditional use to allow an 'Animal Hospital, Small Animal (Veterinarian)' for VPP Animal Hospital. The property is located at 12460 Crabapple Road, Suite 103 and is legally

described as being located in Land Lots 1166, 1167, 1210 & 1211, 2nd District, 2nd Section, Fulton County, Georgia.

D. Ordinance: City Code Text Amendments – Occupational Licenses, Taxes and Regulations
FIRST READING

Consideration of an ordinance proposing modifications to increase the annual license fee levied upon each insurer doing business within the City; to increase the occupation tax levied on certain businesses and practitioners of professions and occupations; to amend business registration requirements; to provide for enforcement; to provide penalties for violations; to repeal conflicting ordinances; and for other purposes.

E. PH-25-07 Unified Development Code Text Amendments – Downtown Parking

DEFERRED: This item has been deferred to the July 28th, 2025 City Council Meeting.

Consideration of text amendments to Section 2.4 Parking and Loading of Appendix A: Alpharetta Downtown Code of the Unified Development Code to address parking at properties over a certain distance from a public parking facility.

F. PH-25-03 Unified Development Code Text Amendments – Zoning Districts and Permitted Use Districts and Regulations

DEFERRED: This item has been deferred to the July 28th, 2025 City Council Meeting.

Consideration of text amendments to Section 2.1 Zoning Districts and Section 2.2 Permitted Use Districts and Regulations of Article II of the Unified Development Code to clean up zoning district titles and descriptions and to clarify that certain zoning districts are in accordance with a specific master plan.

9. NEW BUSINESS

A. GDOT Local Road Assistance (LRA) Administration Grant Application

Consideration of adoption of a resolution to authorize the submission of a Fiscal Year 2025 Local Road Assistance Grant Application to the Georgia Department of Transportation and with authorization for the Mayor to execute the submittal cover letter and all necessary documents.

B. Request For Proposals 25-111: MS4 Inspections and Services

Consideration to award Request for Approval (RFP) 25-111 to Integrated Science and Engineering for the MS4 Stormwater Inventory Inspections and Services for an amount totaling \$117,850.00 for the 2025 -2026 MS4 reporting year and authorize the Mayor to execute all necessary documents.

C. Municipal Court TRIP Program

Consideration of approval of a Memorandum of Understanding for the use of the Tax Refund Intercept Program provided by the Judicial Council's Administrative Office of the Courts with authorization for the Mayor to execute all necessary documents.

D. Youth Athletic Associations Facility Use Agreement: North Atlanta Football League

Consideration of approval of an annual Facility Use Agreement between the City of Alpharetta and the North Atlanta Football League, Inc. as a partnered athletic association with the City and with authorization for the Mayor to execute all necessary documents.

E. Resolution: McCoy Way Right of Way Disposition

Consideration of adoption of a resolution by the City Council of the City of Alpharetta to dispose of certain surplus right of way along McCoy Way and with authorization for the Mayor to execute all necessary documents.

F. PH-25-08 DRB Group/Charlotte Drive – Change of Condition

This item has been withdrawn by the applicant and will no longer be considered by the City Council.

Consideration of a change to condition of zoning to remove a requirement for curb and gutter along Charlotte Drive. The property is located at 12265 Charlotte Drive and is legally described as being located in Land Lots 1245 & 1246, 2nd District, 2nd Section, Fulton County, Georgia.

10. PUBLIC COMMENT

11. REPORTS

12. EXECUTIVE SESSION (IF NECESSARY)
13. ADJOURNMENT



**A PROCLAMATION
BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA**

"People, Purpose, Presence: Public Works Week May 19th – 23rd, 2025"

- WHEREAS:** Public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of Alpharetta; and
- WHEREAS:** These infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, public buildings, and other structures and facilities essential for our citizens; and
- WHEREAS:** It is in the public interest for the citizens, civic leaders, and children in Alpharetta to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and
- WHEREAS:** This year marks the 65th annual National Public Works Week sponsored by the American Public Works Association.
- NOW THEREFORE:** We, the Mayor and City Council of the City of Alpharetta, do hereby proclaim May 19 through 23, 2025 as National Public Works Week, and urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, while advancing the quality of life for all, in the City of Alpharetta.
- SO PROCLAIMED:** This nineteenth day of May two-thousand and twenty-five, by the Mayor and Council of the City of Alpharetta, Georgia.

Jim Gilvin
Mayor

Lauren Shapiro
City Clerk



**A PROCLAMATION
BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA
"2024-2025 Valor Christian Academy Girls Basketball Team"**

WHEREAS: The 2024-2025 Valor Christian Academy Girls Basketball Team received several accolades this season; this year's team not only had a 27-2 overall season, but also received their title of Georgia Association of Private & Parochial Schools Division 1-AA State Champions; and

WHEREAS: The Girls Basketball Lions scored 1,892 points this season, while only having 923 points scored against them; and

WHEREAS: The following students and coaches are a part of the 2024-2025 Girls Basketball Lions:

PLAYERS

Riley Dean
Ivy Casper
An Nguyen
Amelia Woods

Geory LaMark
Clare Foley
Lyla Hughes
Jade Casper

Alyssa Mullholand
Marisa Taylor
Anna Priest

COACHES

Paul Belcher
Head Coach

Brittany Casper
Assistant Coach

Mallory Teate
Assistant Coach

WHEREAS: The returning players and Head Coach Paul Belcher have now won back to back State Championships for Valor Christian Academy, as they were also the 2023-2024 State Champions last season.

NOW THEREFORE: We, the Mayor and City Council of the City of Alpharetta, Georgia, do hereby recognize this season's Valor Christian Academy Girls Basketball team for their dedication and determination this season, and give thanks to the coaches and parents for guiding them through this season.

SO PROCLAIMED: This nineteenth day of May 2025, by the Mayor and City Council of the City of Alpharetta, Georgia.

Jim Gilvin
Mayor

Lauren Shapiro
City Clerk



STAFF REPORT

Department: Economic Development

Submitted By: Chris Lagerbloom

Meeting Date: May 19, 2025

AGENDA ITEM:

Tech Alpharetta Recognition: Terzo

STAFF RECOMMENDATION:

Presentation only.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Tech Alpharetta has asked to recognize Terzo at a city council meeting.

Terzo has just moved into its new operational headquarters, located at 100 North Point Center East, Suite 440, Alpharetta, this week. Terzo joined Tech Alpharetta in 2021.

Over its 4 years of membership, Terzo has grown from 1 to sixteen full-time employees here, and the company has grown its revenue by more than 3000%.

ALTERNATIVES:

No alternatives.

ATTACHMENTS:



STAFF REPORT

Department: Finance
Submitted By: Shawn Mitchell
Meeting Date: May 19, 2025

AGENDA ITEM:

Fiscal Year 2026 Budget

Presentation and discussion of the proposed FY 2026 Budget as well as operating and capital initiatives.

STAFF RECOMMENDATION:

The purpose of this workshop is to provide an opportunity for dialogue and feedback from the City Council regarding the Fiscal Year 2026 Budget including operating and capital initiatives.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

The purpose of this workshop is to provide an opportunity for dialogue and feedback from the City Council regarding the Fiscal Year 2026 Budget including operating and capital initiatives. The recommendations are the result of a collaborative process involving our departmental leadership that included multiple budget work sessions. Department Directors are present to discuss their recommendations and to allow for a question/answer dialogue.

The Fiscal Year 2026 Budget was distributed electronically to the City Council on May 5, 2025, and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency sites powered by ClearGov (FY 2026 budget as well as historical budget/actual revenue/expenditure trend data) and OpenGov (FY 2026 budget line-item detail).

Public Hearings and City Council action on the FY 2026 Budget and Millage Levy are scheduled for June 2nd (6:30pm) and June 16th (one meeting at 11:30am and a final meeting at 6:30pm).

ALTERNATIVES:

ATTACHMENTS:

1. FY 2026 GFOA Budget (Rec. Budget; 5-12-2025)
2. Council Budget Workshop 5-19-2025v3

Operating and Capital Budget for Fiscal Year 2026

July 1, 2025 through June 30, 2026

Citywide Budget Summaries

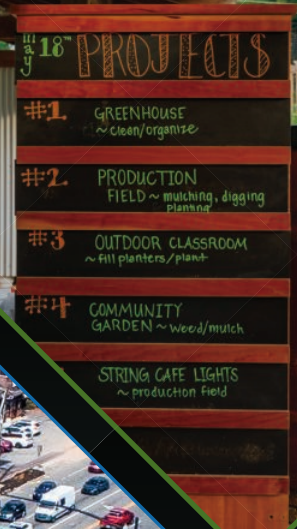
Pages 81-91

Capital Project Fund Summaries

Pages 197-258

Budget Overview

Pages 15-28





Prepared by:
Finance Department
2 Park Plaza
Alpharetta, GA 30009
Phone (678) 297-6094
Fax (678) 297-6063

Recommended Annual Operating & Capital Budget

for Fiscal Year 2026

(July 1, 2025 through June 30, 2026)



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MAYOR AND CITY COUNCIL

Mayor and City Council

DONALD MITCHELL
CITY COUNCIL (POST 1)



DMitchell@alpharetta.ga.us

BRIAN WILL
CITY COUNCIL (POST 2)



BWill@alpharetta.ga.us

DOUGLAS DERITO
CITY COUNCIL (POST 3)



DDerito@alpharetta.ga.us

JIM GILVIN
MAYOR



JGilvin@alpharetta.ga.us

Mission Statement

TO MAKE A POSITIVE DIFFERENCE in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

JOHN HIPES
CITY COUNCIL (POST 4)



JHipes@alpharetta.ga.us

FERGAL BRADY
CITY COUNCIL (POST 5)



FBrady@alpharetta.ga.us

DAN MERKEL
CITY COUNCIL (POST 6)



DMerkel@alpharetta.ga.us

VISION

Vision

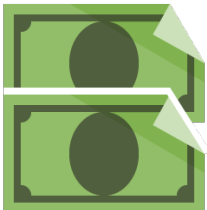
Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals and objectives to facilitate achievement of our mission. The icons set forth above are used throughout the Budget to identify the link between the city's Community Vision and the goals and objectives of our various departmental activities.

Mission

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

EXECUTIVE MANAGEMENT TEAM

Executive Management Team



CHRIS LAGERBLOOM
CITY ADMINISTRATOR



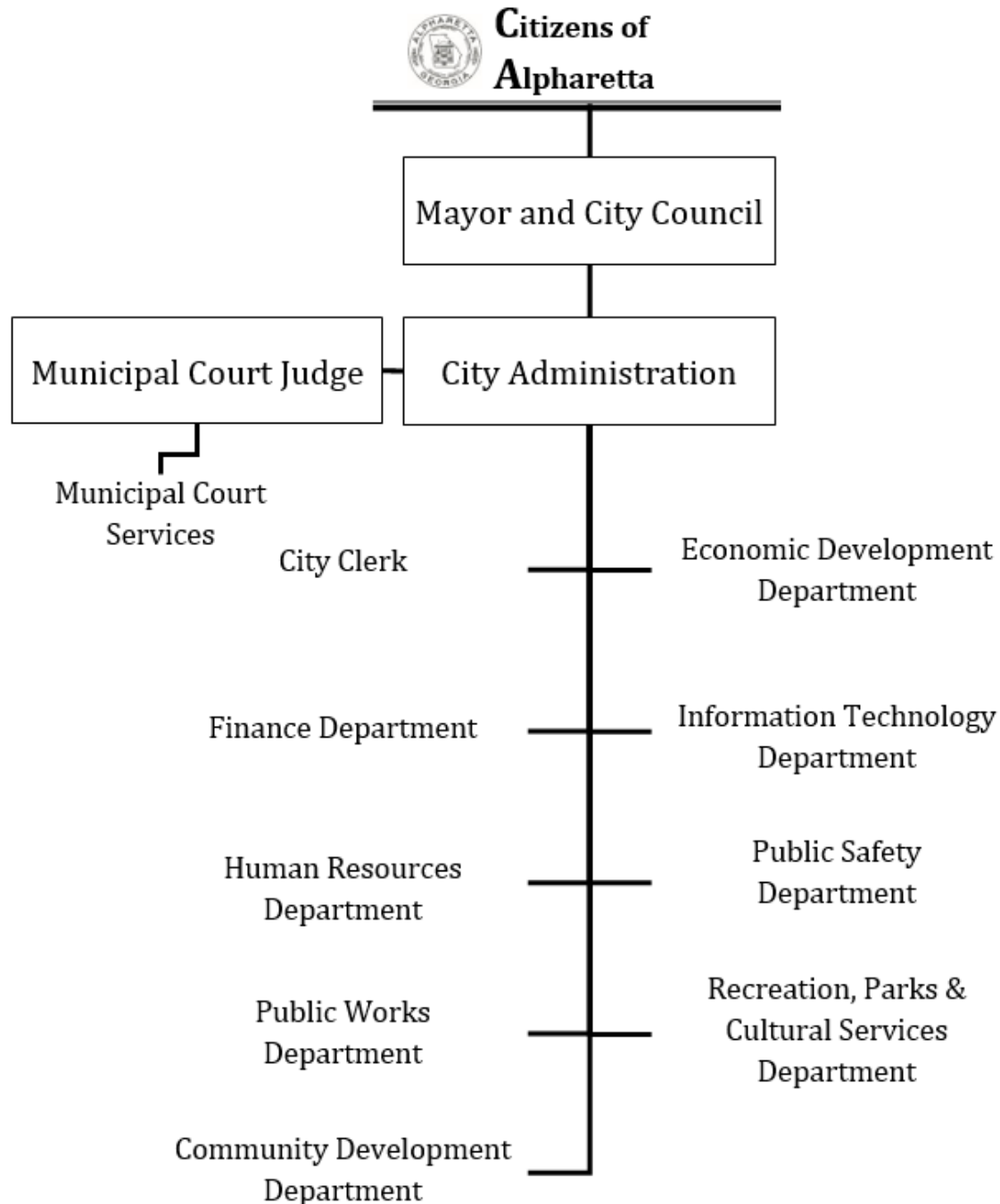
CLagerbloom@alpharetta.ga.us

EXECUTIVE STAFF

<i>vacant</i>		Assistant City Administrator
Lauren Shapiro	LShapiro@alpharetta.ga.us	City Clerk
Charlie Jewell	CJewell@alpharetta.ga.us	Director of Economic Development
Thomas G. Harris	THarris@alpharetta.ga.us	Director of Finance
Adam Montgomery	AMontgomery@alpharetta.ga.us	Director of Information Technology
Cris Randall	CRandall@alpharetta.ga.us	Director of Human Resources
Brooke Lappin	BLappin@alpharetta.ga.us	Director of Municipal Court Services
John Robison	JRobison@alpharetta.ga.us	Director of Public Safety
Pete Sewczwicz	PSewczwicz@alpharetta.ga.us	Director of Public Works
Morgan Rodgers	MRodgers@alpharetta.ga.us	Director of Recreation, Parks & Cultural Services
Kathi Cook	KCook@alpharetta.ga.us	Director of Community Development

ORGANIZATIONAL STRUCTURE

Organizational Structure



Reader's Guide

The City of Alpharetta Budget is intended to provide information at both the detailed and summary level – information that can be used by both citizens (as an informational tool) and city employees (as an operational tool) alike. Following is a brief description of the information included in each section of this document.

Introduction and Overview

Transmittal Letter

Comprehensive introduction to the City's fiscal year 2026 budget.

2026 Annual Action Plan

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan.

About Alpharetta

Brief history of our City and detail of our governmental structure, Mission, and Vision.

Alpharetta by the Numbers

Demographic, economic, and statistical data of our City.

Financial Structure, Policy, and Process

Financial Accounting Structure

Information on our financial accounting structure including classification (e.g., Governmental vs. Proprietary), descriptions, and a graph of all city funds.

Financial Reporting

Comprehensive listing of our financial reporting products aimed at ensuring the information needs of the government, authorities, regulatory agencies, and citizens/stakeholders are met.

Budget Process

Information on our budget basis and structure, budget process, and performance measurement program.

Financial Summaries

Citywide Budget Summaries

Information on the overall (i.e., all appropriated funds) fiscal year 2026 budget. Included are schedules that provide readers with revenue and expenditure summaries from several different perspectives including fund, revenue source, expenditure category, and expenditures by department. A detailed multi-year personnel listing by department is also provided.

READER'S GUIDE

General Fund Summary

Information on the fiscal year 2026 budget for the General Fund. Included are schedules that provide readers with revenue and expenditure summaries/narratives from several different perspectives including fund summary; statement of budgetary comparisons (i.e., FY 2025 and FY 2026); statement of revenues, expenditures, and changes in fund balance (FY 2022 through FY 2026); and a detailed narrative of revenue and expenditure trends including historical information.

General Fund Department Summaries

Detailed non-financial and financial information about each department's activities (General Fund only) including departmental mission statement; goals and objectives and how they link with the city's vision/strategic priorities; revenue and expenditure summary and fiscal year 2026 budget narrative; changes in personnel; and performance measurement.

Special Revenue/Enterprise/Internal Service Fund Summaries

Information on the fiscal year 2026 budget for the Special Revenue Funds, Enterprise Fund, and Internal Service Funds. Included are schedules set forth by Fund that provide readers with revenue and expenditure summaries/narratives from several different perspectives including fund summaries; statements of budgetary comparisons (i.e., FY 2025 and FY 2026); and statements of revenues, expenditures, and changes in fund balance (FY 2022 through the FY 2026).

Capital and Debt

Capital Project Fund Summaries

Information on our capital budgeting process and funding methodology as well as a detailed capital listing (Fiscal Year 2026 as well as a summary 5-Year Capital Plan).

Debt Service Fund Summary

Listing and description of the city's outstanding debt obligations (including debt schedules) and the debt service requirements.

Appendices

Capital Improvement Plan (5-Year)

Alpharetta Convention & Visitors Bureau FY 2026 Budget

Financial Management Policies

Adopting Ordinances (Millage and Budget)

Glossary

Definition of the many terms used in city government/budget process.

READER'S GUIDE

Acronyms and Abbreviations

BRC	Budget Review Committee	GDOT	Georgia Department of Transportation
ACFR	Annual Comprehensive Financial Report	GF	General Fund
CF	Carryforward	GFOA	Government Finance Officers Association
CIP	Capital Improvement Plan	GO Bonds	General Obligation Bonds
CPI	Consumer Price Index	HX	Homestead Exemption
CY	Current Year	IT	Information Technology Department
DCA	Department of Community Affairs (Georgia)	LOST	Local Option Sales Tax
DEA	Drug Enforcement Administration (Federal)	M&O	Maintenance and Operations
DOR	Department of Revenue (Georgia)	MPP	Minimum Premium Plan
E911	Emergency 911	NTV	Net Taxable Value
FT	Full-Time	O.C.G.A.	Official Code of Georgia Annotated
FTE	Full-Time Equivalent	OMB	Office of Management and Budget (Federal)
FY	Fiscal Year	PAFR	Popular Annual Financial Report
GAO	General Accounting Office (Federal)	PO	Purchase Order
GAAP	Generally Accepted Accounting Principals	PT	Part-Time
GAAS	Generally Accepted Auditing Standards	PY	Prior-Year
GAGAS	Generally Accepted Governmental Auditing Standards	SWAT	Special Weapons and Tactics (team)
GASB	Governmental Accounting Standards Board	TV	Taxable Value



GFOA Distinguished Budget Presentation Award



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Alpharetta, Georgia for its annual budget for the fiscal year beginning July 1, 2024. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe the FY 2026 budget continues to conform to Distinguished Budget Presentation Award program requirements and are submitting it to GFOA to determine its eligibility.



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

May 5, 2025

To the Mayor, City Council, and Citizens of Alpharetta:

We are pleased to present our Recommended Annual Operating and Capital Budget for Fiscal Year 2026 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat (compiled as the “Annual Action Plan”) as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

The City's budget for FY 2026 reflects the challenges of the current economic landscape, characterized by stagnating or declining revenues alongside persistent inflationary pressures on expenditures. Economic uncertainties, including fluctuating consumer demand, evolving market conditions, and external cost drivers, continue to impact revenue growth while increasing the costs of providing essential services. Rising personnel expenses, supply chain disruptions, and higher costs for goods and services place additional strain on the City's financial position. In response, this budget emphasizes prudent fiscal management, strategic resource allocation, and a commitment to maintaining core services while ensuring long-term financial sustainability.

Today, more than ever, governments need to be nimble to respond to market conditions.

Alpharetta's 2026 budget is focused on City Council priorities (including the 2026 Annual Action Plan) and responding to market conditions in a prudent manner including maintaining a competitive compensation package for our staff and keeping up with market prices from private service providers.

Highlights include:

- Tax-burden reductions for our homeowners in excess of \$10 million through our annual homestead exemption offerings (see section entitled *Taxpayer Savings* for more information).

MAYOR
JIM GILVIN

MAYOR PRO TEM
DAN MERKEL

COUNCIL MEMBERS
FERGAL M. BRADY
DOUGLAS J. DERITO
JOHN HIPES
DONALD F. MITCHELL
BRIAN WILL

CITY ADMINISTRATOR
CHRIS LAGERBLOOM

INTRODUCTION AND OVERVIEW

- Maintenance of the city's millage rate at 5.750 mills (flat with FY 2025) including funding \$1.1 million for expanded service levels for our citizenry, business owners, and stakeholders (*Operating Initiative Requests* section of this document) and funding \$2.3 million from General Fund operations for capital investment (e.g., replacement of our infrastructure and equipment, etc.).
- As detailed above, the FY 2026 budget includes funding totaling \$1.1 million for expanded service levels within multiple departments and is described in detail under the *Operating Initiative Requests* section of this document and will not be included within base departmental operating budgets until authorized by the City Council.
- Capital investment focused on maintaining and improving city infrastructure and assets (\$21 million when including potential grant sources) while reserving sufficient funds to provide flexibility for future prioritized capital investment (\$6 million) and described in detail under the *Capital Project Fund Summaries* section of this document.
- Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.

Fiscal Year 2026 Annual Action Plan

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan and are detailed within the section of this document entitled *2026 Annual Action Plan* with the components set forth below:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Downtown Alpharetta.
- Communications that Connect.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- People Focused Workforce.
- Economic Development.



INTRODUCTION AND OVERVIEW

Budget Process and Overview

The Fiscal Year 2026 Budget process began with an update of the city's financial condition, which was presented to the Mayor and City Council during the January 2025 City Council retreat.

As previously detailed, the City Council Retreat set forth priorities (Annual Action Plan) that guided our departmental decision making and resource allocation during construction of the FY 2026 budget.

The FY 2026 Budget is balanced for all funds and totals \$162 million with the breakdown by fund type as follows:

FUNDS BY TYPE	\$	
General Fund	\$100,943,953	
Special Revenue Funds	15,388,884	(1)
Capital Project Funds	19,184,340	(1)
Debt Service Fund	6,621,546	
Solid Waste Fund	6,252,568	
Internal Service Funds	12,312,500	
Fiduciary Funds	1,030,701	
Total	\$161,734,492	

(1) Amounts contained herein represent new appropriations for FY 2026. Unexpended FY 2025 appropriations for City Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2026 Budget are as follows:

- Management of personnel and compensation program to align with current market environment which includes budgetary adjustments to cover significant inflation in labor costs which are necessary to retain and recruit our highly skilled workforce:
 - Staffing level of 472 full-time equivalents “FTE” (citywide) which includes the reduction of one vacant (1) full-time equivalent position (Treasury Services Manager) within the Finance Department that was unfunded during the COVID pandemic and has not been reinstated. This position will be revisited in the future as needs dictate. Also, this FTE count does not include new position requests set forth in the *Operating Initiative Requests* section of this document.
 - Staffing compensation adjustments aimed at maintaining competitiveness in an inflationary labor market include:
 - Recent compensation adjustments:
 - July 1, 2021: Continuation of the annual performance-based merit program (3% on average) in an estimated cost of \$1 million annually.

INTRODUCTION AND OVERVIEW

- November 19, 2021: Mid-year 2022 adjustments (combined) in an estimated cost of \$1.9 million annually.
 - Across-the-board 3% salary adjustment for all employees.
 - Additional across-the-board 10% salary adjustment for 911 personnel and sworn Police Officers to maintain market competitiveness in recruitment and retention.
- July 1, 2022: Increase in the annual performance-based merit program (4% on average) in a total estimated cost of \$1.6 million.
- July 1, 2022: Salary compression adjustments in an amount totaling \$825,000 annually (including taxes/benefits). Specifically, this initiative represents a continuation of the City's salary adjustment process and follows the recent adjustments related to maintaining competitiveness within the market. This phase is focused on adjusting internal compression issues within our pay structure to ensure we maintain a fair and equitable compensation plan for our employees.
- July 1, 2023: Continuation of the annual performance-based compensation program (4% on average) in a total estimated cost of \$1.8 million.
- July 1, 2023: This initiative represents a continuation of the City's salary adjustment process aimed at maintaining competitiveness within the market and is estimated at \$1.73 million. Specifically, market-based personnel compensation adjustments are proposed to ensure Alpharetta maintains its capacity to retain and attract our most valuable assets – namely, the team members that deliver excellent service to our community on a daily basis. The forecasted cost reflects salary adjustments and those impacted benefit line items (e.g., FICA, pension, etc.).
- July 1, 2024: Continuation of the annual performance-based compensation program (4% on average) in a total estimated cost of \$2.2 million. This figure is included within departmental operating budgets.

INTRODUCTION AND OVERVIEW

- July 1, 2024 (Operating Initiative): Market-based personnel compensation adjustments scheduled for July 1, 2024, in a total estimated cost of \$913,800 (targeted to specific positions but representing average costs equivalent to 2% of payroll citywide) to ensure Alpharetta's compensation competitiveness within the market.
- Proposed compensation adjustments:
 - July 1, 2025: Continuation of the annual performance-based compensation program (3% on average) in a total estimated cost of \$1.6 million coupled with targeted market-based compensation adjustments. This figure is included within departmental operating budgets.
- Increase (4.9% or \$1.2 million) in departmental maintenance and operations budgets (General Fund). However, included in this figure is one-time costs for FY 2025 (Fire Station 85 Remediation), one-time costs for FY 2026 (runoff election) as well as a reallocation of \$1 million in initiatives from the E911 Fund into the General Fund due to revenue constraints within the E911 Fund. After adjusting for these items, the base operational growth totals 1.2%. Also, the funding requests herein do not include the new initiatives set forth within the *Operating Initiative Requests* section of this document as those appropriations will not be disbursed to departmental budgets until authorized by the City Council. Specific cost drivers include:
 - Increase in professional services of \$54,251 (1% growth) due primarily to the net impact of the following:
 - City Administration: Decrease in Tech Alpharetta funding of -\$85,000 (from \$95,000 in FY 2025 to \$10,000 in FY 2026) as the operations continue their path to self-sufficiency.
 - City Administration: Increase in election funding of \$150,000 as Fiscal Year 2026, as opposed to 2025, is an election year. On April 18, 2024, the Governor signed House Bill 1312, mandating a statewide Special Primary Election and Special Election in 2025 for Public Service Commission (PSC) Districts 2 and 3.

As a result, Fulton County must conduct a countywide election concurrently with the 2025 Municipal General Elections and the City will not incur costs. If no PSC Runoff Election is required, for the July and December 2025 election dates, municipalities needing a Runoff Election will incur the costs. As previously noted, the City will not incur costs for the general election and has allocated \$150,000 to

INTRODUCTION AND OVERVIEW

cover costs for a potential runoff election should one be needed (and assuming no PSC runoff election in which case the City would not incur costs).

- Decrease in repair/maintenance costs of -\$43,222 (-2% reduction) due primarily to the net impact of the following:
 - Public Safety: Increase in vehicle repair/maintenance of \$145,500 (14% growth) based on current cost trends. Specifically, the city replaces 1/7th of its public safety fleet annually (this equates to a lifetime mileage target of 100,000) to ensure minimal downtime and that our equipment is responsive to service demands. That said, the city is still transitioning from Impala sedans to Explorers SUVs/Tahoe's. The Impala's have a more costly repair record (than the Explorers) and, with our existing units reaching their mileage targets, we are incurring more repair costs in the short-term as we phase out the legacy Impalas. Additionally, new vehicle availability is still constricted which leads to retaining existing vehicles in excess of the 100,000-mileage target which also impacts maintenance costs.
 - Public Works: Decrease in facility repair/maintenance of -\$209,371 as FY 2025 includes one-time funding of Fire Station 85 Remediation costs totaling \$223,371. Upon adjusting for the Fire Station 85 Remediation one-time costs in FY 2025, repair/maintenance costs within Public Works for FY 2026 grew 7% due primarily to an increase in grounds maintenance services of \$35,000 (78% growth) to cover increased contract rates for arborist/tree removal services coupled with forecasted needs based on usage trends within the last several years.
- Increase in maintenance contract costs of \$705,213 (18% growth) due primarily to the following:
 - Public Safety: Transfer of North Fulton Regional Radio System Authority appropriations from the E911 Fund in an amount totaling \$740,000. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

INTRODUCTION AND OVERVIEW

- Increase in IT professional services costs of \$595,219 (13% growth) due to software inflationary growth across all departments with specific drivers denoted below:

- Public Safety: Transfer of CentralSquare (current Public Safety Records Management/Computer Aided Dispatch system) IT professional services appropriations from the E911 Fund in an amount totaling \$244,950. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Specifically, the FY 2025 E911 Fund Budget included appropriations totaling \$114,950 for CentralSquare which approximated 6-months of coverage due to original Hexagon (new Public Safety Records Management/Computer Aided Dispatch currently) implementation timeline. As the implementation timeline evolved, so too did our need to ensure access to the current CentralSquare system and this budget proposal extends operability of both through June 30, 2026.

- Public Safety: Increase in remaining IT professional services (in addition to the CentralSquare costs noted above) of \$176,822 (6% growth) due to coverage of general software inflationary cost growth including cyber security software, Flock camera infrastructure support/maintenance (+\$42,000), expansion of the Mindbase peer support software (+\$20,000), fire promotion testing software (+\$13,000), as well as initial-year maintenance costs for the new phone system (RingCentral).
 - Recreation, Parks & Cultural Services: Increase in IT professional services of \$46,117 (9% growth) due to additional funding for the RecWare Park Program Registration software (+\$25,000 as it is funded on a per customer basis and grows along with program participation), as well as coverage of general software inflationary cost growth including cyber security software, initial-year maintenance costs for the new phone system (RingCentral), etc.).
- Increase in utility expenses of \$160,050 (5% growth) for electricity, natural gas, water/sewer, and miscellaneous utilities (e.g., cable and garbage). The main driver is electric utility cost growth and is based on usage trends coupled with adjustments for approved GA Power rate increases.

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- Increase in uniform expenses of \$56,090 (12.5% growth) primarily within the Public Safety Department to cover cost growth and ensure full funding of all needed components including police uniforms, fire uniforms (station uniforms and footwear, duty gear, related components), etc.
- Decrease in legal services of -\$200,000 to match current cost and usage trends.
- Increase in insurance premium funding (+\$93,700, or 10% growth) to the Risk Management Fund to cover the increasing costs of liability insurance premiums.
- All other departmental maintenance and operations accounts (travel, training, supplies, etc.) declined -\$223,483, or -6%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.
- Increase in the departmental operating capital/lease accounts of \$338,829, or 34%, primarily related to the absorption of funding for the Public Safety portable radio capital lease totaling approximately \$226,007 that was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund. Remaining growth drivers include:
 - Increases in Public Safety machinery and equipment of \$112,779 due to multiple initiatives including:
 - Replacement of fire ballistic helmets (\$48,000).
 - Replacement of propane-fueled fire extinguishers (\$15,000).
 - Replacement of fire hoses (\$40,000).
 - Addition of a key control system (\$14,679).
 - Addition of a weather monitoring system (\$15,000).
- Funding from the General Fund which is available for immediate capital investment in 2026 includes the following:
 - \$ 5,017,048 Fund Balance for one-time capital.
 - 2,262,292 Capital Contribution from the General Fund.
 - \$ 7,279,340

Please refer to the Fund and Departmental Summary sections of this document for (1) multi-year revenue/expense statements on both a citywide and individual fund basis (e.g., Special Revenue Funds, Enterprise Fund, etc.) as well as (2) a personnel listing by department.

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Budget and Millage Rate Hearings

As set forth under Georgia law and the City of Alpharetta Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows.

DATE	ACTION
May 5, 2025	Release Fiscal Year 2026 Budget (pdf, transparency site, etc.)
May 19, 2025, others dates as needed	City Council Budget Workshop(s)
	<i>Base Budget</i>
	<i>Operating and Capital Initiatives</i>
June 2, 2025	1 st Public Hearing and Council Meeting (Budget/Millage)
	<i>1st reading of Budget Ordinance</i>
	<i>1st reading of Millage Rate Ordinance</i>
June 16, 2025	2 nd Public Hearing (Budget/Millage; 11:30am)
June 16, 2025	3 rd Public Hearing and Council Meeting (Budget/Millage)
	<i>2nd reading of Budget Ordinance</i>
	<i>2nd reading of Millage Rate Ordinance</i>

Budget Issues and Priorities

The FY 2026 Budget formalizes numerous key financial factors which have been themes for several years within the government.

- ✓ Cost of government.
- ✓ Taxpayer savings.
- ✓ Bond ratings.
- ✓ Debt service payments.
- ✓ Expansion of departmental service levels.
- ✓ Proper use of fund balance.
- ✓ Funding capital initiatives from operating budget.
- ✓ Maintaining an effective capital improvement program.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service.

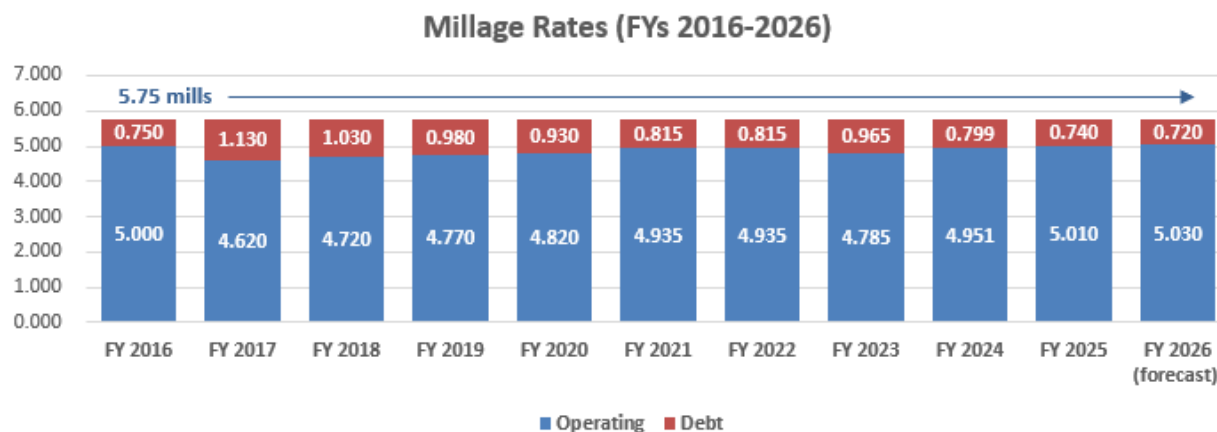
The FY 2026 Budget is based on maintenance of the city's millage rate at 5.750 mills.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease 0.020mills compared to FY 2025 to a total of 0.720 mills. As our annual debt service obligations are relatively flat, growth in the tax digest allows for a reduction in the debt service millage rate. The decrease in tax revenue associated with the debt service millage shift is estimated at -\$170,000.

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- The portion of the millage rate funding operations and capital investment (General Fund) is estimated to increase 0.020 mills compared to FY 2025 to a total of 5.030 mills. The increase in tax revenue associated with the operations millage shift is estimated at +\$135,000 and has been allocated towards operating initiatives. The shift from debt service millage to operations millage results in additional tax savings for our homeowners as the operations millage rate is subject to homestead exemptions.

The chart below illustrates the annual millage rates levied by the city for the last 10 years including the request for FY 2026.



Taxpayer Savings – City (annual)

The FY 2026 millage rate, coupled with the city's substantial Homestead Exemptions, goes great lengths in keeping Alpharetta an affordable place to live and strategically position us relative to neighboring areas. The city's multiple homestead exemptions are estimated to save our homeowners over \$10 million annually and include:

- Floating Homestead exemption that caps the taxable value growth of homesteaded properties to the lesser of 3% or CPI.
- Basic Homestead exemption of \$45,000 off the assessed value of homesteaded properties which is among the highest in the State.
- Senior Basic Homestead exemption of \$25,000 off the assessed value of homesteaded properties for residents aged 65 and older.
- Senior full-value exemption available to residents aged 70 and older who meet certain income requirements.

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Bond Ratings

The city's AAA bond rating was reaffirmed by Moody's and Standard & Poor's ("S&P") during January 2022 in conjunction with the sale of \$27 million (par) of Series 2022 General Obligation Bonds to fund a variety of park enhancements and projects.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base and manageable debt/pension burdens. The FY 2026 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Debt Service Payments

The city's primary method of funding large-scale capital projects is through the issuance of bonds (e.g., general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large-scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. General obligation bonds are funded through a separate millage levy. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2026 are budgeted at \$8.4 million with the following forecast: 2027 - 2041¹: \$8.8 million (annual average); 2042-2046² totaling \$1.6 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiatives include revenue adjustments of \$850,000 and expenditure adjustments of \$1.1 million. Operating Initiative funding has been programmed into a non-allocated account within the General Fund pending review and approval by the City Council. Please refer to the *Operating Initiatives Request* section of this document for details of the requests.

¹ Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds and the Series 2016 Development Authority Revenue Bonds.

² Represents the final maturity of the Series 2022 General Obligation Bonds.

INTRODUCTION AND OVERVIEW

Proper Use of Fund Balance

General Fund: Based on audited financial statements for the year ended June 30, 2024, the city's fund balance totaled \$38 million. Of this amount, approximately \$9.4 million was appropriated in the FY 2025 Budget for capital/one-time initiatives/reserve and \$23.5 million has been designated as an emergency account based on a conservative policy of 25% of total appropriations (i.e., roughly 3 months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time expenditures (generally capital investment). Available capital/one-time initiative funding for FY 2026 totals \$5 million.

Funding Capital Initiatives from Operating Budget

The FY 2026 budget includes funding totaling \$2.3 million from General Fund operations for capital investment (e.g., replacement of our infrastructure and equipment, etc.). By programming an annual capital contribution into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated. Funding from the General Fund which is available for immediate capital investment in 2026 includes the following.

- \$ 5,017,048 Fund Balance for one-time capital.
- 2,262,292 Capital Contribution from the General Fund.
- \$ 7,279,340



INTRODUCTION AND OVERVIEW

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2026 Capital Plan includes funding of \$27 million for capital initiatives (including potential grant funding). Base capital funding totals \$20.5 million and has been appropriated to the identified projects and non-allocated. Other Sources totaling \$6.5 million and consisting of anticipated LMIG (Local Maintenance & Improvement Grant) grant funding, LRA (Local Roads Assistance) grant funding, Capital Lease funding, and a contribution from the Alpharetta Youth Baseball Association (Wills Park Baseball Field 5 synthetic turf installation), will be appropriated once received (and/or appropriate agreements executed).

FY 2026 Capital Source & Use Summary	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Sources											
Available Fund Balance	\$ 2,500,000	\$ -	\$ -	\$ 400,000	\$ 7,000,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 11,250,000	\$ -	\$ 11,250,000
Available Fund Balance (Tree Bank)	-	905,000	-	-	-	-	-	-	905,000	-	905,000
General Fund											
Annual Capital Appropriation	362,292	-	1,900,000	-	-	-	-	-	2,262,292	-	2,262,292
Available Fund Balance	5,017,048	-	-	-	-	-	-	-	5,017,048	-	5,017,048
Investment Earnings	300,000	-	100,000	300,000	400,000	-	-	-	1,100,000	-	1,100,000
Other											
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	-	-	-	-	-	-	-	-	-	710,000	710,000
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance.	-	-	-	-	-	-	-	-	-	851,107	851,107
Capital Leases	-	-	-	-	-	-	-	-	-	4,660,000	4,660,000
Alpharetta Youth Baseball Association Contribution	-	-	-	-	-	-	-	-	-	250,000	250,000
Total Sources	\$ 8,179,340	\$ 905,000	\$ 2,000,000	\$ 700,000	\$ 7,400,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 20,534,340	\$ 6,471,107	\$ 27,005,447
Uses											
Capital/One-Time Initiatives											
Economic Development	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Information Technology	897,800	-	-	-	-	-	-	-	897,800	-	897,800
Public Safety	2,305,162	-	-	-	-	28,952	-	-	2,334,114	4,660,000	6,994,114
Public Works	1,472,500	905,000	2,000,000	-	4,668,893	-	-	-	9,046,393	1,561,107	10,607,500
Recreation, Parks & Cultural Services	1,510,000	-	-	-	-	-	525,000	-	2,035,000	250,000	2,285,000
Community Development	183,600	-	-	-	-	-	-	-	183,600	-	183,600
Total Uses	\$ 6,419,062	\$ 905,000	\$ 2,000,000	\$ -	\$ 4,668,893	\$ 28,952	\$ 525,000	\$ -	\$ 14,546,907	\$ 6,471,107	\$ 21,018,014
Non-Allocated (Future Capital/One-Time Initiatives)	\$ 1,760,278	\$ -	\$ -	\$ 700,000	\$ 2,731,107	\$ 261,048	\$ 475,000	\$ 60,000	\$ 5,987,433		

Recommended capital investment totals \$21 million and is focused on maintaining and improving city infrastructure and assets, including:

- Acting on the findings of the Facility Condition Assessment completed during FY 2025 (City Facility Preventative Maintenance Assessment and Implementation, HVAC Replacements, Public Safety Headquarters window repair/replacements, Wood Lightpole/LED Replacement Initiative, Public Works Headquarters improvements).

INTRODUCTION AND OVERVIEW

- Delivering on prior-year funded design projects (Mast Arms at Kimball Bridge Road and Northwinds Parkway intersection, North Park Restroom/Concession Stand Replacement at Fields 1-4 – conceptual design only).
- Planning for known obligations (e.g. SR 9 Landscaping from Academy Street to Windward Parkway, Fire Equipment for New Fire Engines, etc.).
- Prioritizing future project needs (TSPL0ST 3 Exhibits).

An additional \$6 million is being reserved to provide flexibility for future prioritized capital investment.

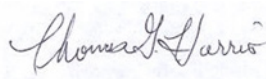
Please refer to the *Capital Project Fund Summaries* and *Appendix A (Detailed 5-Year Capital Improvement Plan)* sections of this document for details of the requests.

In closing, while this budget is conveyed on behalf of the City Administrator, this document is due in large part to the diligent work of staff, as well as the constructive management provided by the City Council and the feedback provided by our citizenry. We would like to thank our elected officials for their effective leadership and commitment to continuing our Signature City status in the region, despite the many demands on their time and interests.

Respectfully Submitted,



Chris Lagerbloom
City Administrator



Thomas G. Harris
Finance Director



FISCAL YEAR 2026 ANNUAL ACTION PLAN

Fiscal Year 2026 Annual Action Plan

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan with the following components:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- Communications that Connect.
- Downtown Alpharetta.
- The Alpha Loop and Greenway.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Economic Development.
- People Focused Workforce.
- Transportation and Traffic.



The 2026 Annual Action Plan builds upon the city's Community Vision and guides construction of the FY 2026 budget including operations and capital investment. Linkages, where applicable, have been provided within the *Operating Initiative Requests* and *Capital Project Fund Summaries* sections of this document.

FISCAL YEAR 2026 ANNUAL ACTION PLAN

Strategic Growth and Redevelopment of North Point

- North Point holds tremendous potential as one of the city's main redevelopment areas. To ensure that we make the most of this opportunity, we will dedicate the necessary time and attention to get it right.
- As new projects and opportunities emerge in our city, we remain committed to supporting strategic growth. We believe that our city is unique and deserves development patterns that reinforce that fact.
- To support North Point redevelopment, we will re-create the tax allocation district and will evaluate new tax opportunities.
- We will explore options to improve transportation in the area, including the alignment of the Alpha Link to connect to Encore Parkway Gateway Park.

Safe and Welcoming Community

- We enjoy the benefits of a safe community, and we are driven to protect everything within our borders.
- We value and support our Public Safety Department and recognize their essential role in keeping our city safe. We are committed to providing them with the necessary resources to fulfill their duties effectively.
- Our 911 dispatchers are lifelines to our community. We will actively remember their value.
- We will examine all emerging technologies and how they can enhance the way we keep our community safe, such as enhanced cameras and unmanned aerial flights.
- We will evaluate our community paramedic program and quantify results, make changes, and look for ways to provide new services.

Communications that Connect

- Through talented communicators, we will improve communication across all areas of our organization, including internal communications, and implement an effective crisis communications plan.
- To improve community engagement, we will develop a new website featuring advanced capabilities that will enable us to communicate in real-time, providing timely and relevant information.
- Through the launch of the new city website, we will enhance the usability by exploring AI options, and further refine the Alpha Bot chat feature.
- We will focus our communication strategy on crafting compelling content and strategic messaging and will seek new and evolving ways to connect with the public.

FISCAL YEAR 2026 ANNUAL ACTION PLAN

Downtown Alpharetta

- Safety is fundamental to a vibrant downtown. We understand the importance of our image and remain driven to provide a safe environment.
- Effective parking management is key to ensuring that everyone can enjoy downtown. We will continue to explore and implement strategies that maximize our current parking resources.
- We are dedicated to supporting our local businesses and will collaborate with the Downtown District to identify and pursue mid-term and long-term options that maintain the character, cleanliness, and desirability of downtown.
- We will create a balance by designating specific areas for activity while preserving green space for leisure.

The Alpha Loop and Greenway

- Our city is mobile. Extending the Alpha Loop and Alpha Link remains an important focus of our transportation network.
- User experience matters, and we will pursue public art and other gateway features on our transportation network.
- We will review the Alpha Loop project plan to identify and address any gaps. Project phasing will be considered if necessary.
- To ensure that we have the necessary resources to complete the Alpha Loop, we will identify additional funding sources and seek out interested private investors.

Recreation, Parks, and Culture

- Parks are valued assets in our city, and we will continue to deliver on park bond projects to ensure that our parks are well-maintained and equipped with the necessary amenities to serve our residents.
- We will renovate, reimagine, and construct improvements to all parts of Wills Park.
- We will partner with the Equestrian Foundation to complete arena projects and other important updates at the equestrian center.
- Culture is an important part of our community, and we are committed to implementing efforts that celebrate it. We will continue to promote public art and the filming of oral history to showcase our shared history and traditions.
- We will promote fun.

FISCAL YEAR 2026 ANNUAL ACTION PLAN

Infrastructure and Facilities Maintenance

- To maintain the safety and long-term functionality of our facilities, we will conduct assessments, formulate recommendations, and develop renovation plans.
- Managing stormwater is important in our city, and we will continue investing in projects with high impact areas.
- Focus on transportation enhancements to our transportation network, the completion of the Highway 9 project, the Webb Bridge Road project, and the beginning of the Old Milton project are important.
- New street and directional signage will be designed and installed to improve wayfinding and enhance public spaces, making it easier for residents and visitors to navigate the city.

Economic Development

- To attract new businesses and industries to our city, we will explore innovative solutions by repurposing underutilized areas that can be transformed into thriving working models creating a vibrant and diverse economy that benefits both our residents and businesses.
- Maintaining a presence in Atlanta and Washington DC is crucial for our city, and we will utilize lobbying services to help us achieve our goals in both locations.
- We will continue to pursue grants to fund projects and initiatives that benefit our city, creating opportunities for growth and development.
- We will market Alpharetta more comprehensively. As our focus on Economic Development grows, we will reach broader audiences and diversify the way we market ourselves as a desirable city to do business in.

People Focused Workforce

- Our highly talented staff works tirelessly to serve our community. We're committed to recruiting, retaining, and rewarding our public servants to ensure we continue to attract and retain top talent. By investing in our staff, we can build a stronger, more effective team that provides top-quality services to our community.
- We strive to be an employer of choice that attracts and retains the best talent. Our employees are our greatest asset, and we are devoted to providing them with a rewarding work environment. We will continue to implement a market competitive compensation system that ensures employees are well-compensated and supported.

FISCAL YEAR 2026 ANNUAL ACTION PLAN

Transportation and Traffic

- Our city is on the move, and we recognize the importance of managing traffic and promoting ease of mobility in our city as it continues to grow and evolve.
- We support multi-modal transportation options and will explore both traditional and non-traditional solutions for surface, underground, and aerial transportation to meet the diverse needs of our community.
- Public transit is a crucial component of a well-connected community, and we will continue to support bus rapid transit in the Georgia 400 Corridor.



ABOUT ALPHARETTA

About Alpharetta

History³

From the North Georgia Mountains to the Chattahoochee River along a Cherokee Indian trail, a tiny village named *New Prospect Campground* was formed. This village made up of tents, a log school, and an arbor became a trading post where Indians and settlers exchanged their goods. The surrounding countryside provided excellent farmland, especially for cotton. On December 11, 1858, the town was chartered and became the county seat of Milton County. The town was renamed Alpharetta from the Greek words “alpha” meaning first and “retta” meaning town.

Alpharetta and Milton County can trace their history to the time of the Cherokee Indian Nation resettlement in the 1830's. First, drawn by the promise of free Indian lands, a few somewhat itinerant settlers moved into the area. These first pioneers were soon followed by permanent farmers and merchants who were the fortunate winners of the land lotteries of the early 1830's.

The first permanent landmark in the area was the New Prospect Campground, often referred to as the "Methodist Campground". This campground was located next to a natural spring just north of the present "downtown" section of Alpharetta. A "Camp Meeting" in that era was the social and cultural highlight of the year for the families living on isolated farms with few travel options.



On December 11, 1858, Alpharetta was legally chartered. Prior to July of that year, the town was known as the "Town of Milton". The original town charter provided that the city could pass a tax on every grocery store, retailing liquor store, hallway and billiard table of not more than \$25 per year. Another provision of that charter was the right to levy a tax of \$25 on

³ The information contained within this section is based upon original research by Anne Rogers Ferguson and accessed via the City of Alpharetta website.

ABOUT ALPHARETTA

every show that may be exhibited within the city. The first report of the city Trustees showed a balance of \$1,302 for fiscal year 1859.

A courthouse and jail were soon constructed, and with building costs being what they were, the final bill for the completed facility was \$2,400. This building served as a landmark for the city limits because, according to the charter, the limits were to extend in a one-half mile radius from the Courthouse.

By the time of the Civil War, Alpharetta had grown to a fair-sized town with three hotels, several mercantile shops, numerous churches and a school. The farms around the area were for the most part small family farms and most of the farmers were not slave owners.

In 1863, an epidemic of smallpox spread through town. In one instance, 16 cases of the disease were recorded in two families alone. Guards were hired to keep people from leaving their quarantine and thereby spreading the sickness further.

Many of these early records are incomplete because as the left flank of the Union Army passed through Milton County, the original Courthouse was burned. In fairness, it was never established whether it was burned by the Union Troops or by retreating Confederate soldiers. In any case, one enterprising citizen, a Dr. O.P. Skeleton salvaged many of the court documents and carried them to a hiding place in Jackson County and promptly billed the city \$30.00 for "services rendered". Later, the city paid O.P.'s friend, John Webb, \$60.00 to bring them back.

As the Civil War ended, Alpharetta, along with the rest of the South, suffered a period of economic hardship. These "hard times" tended to draw folks together and a sense of community identity began to grow. As hard as these times were, Milton County fared better than many areas. Since the area was populated primarily by small farms and merchants, the collapse of the "Plantation" economy had nowhere near the impact as in other communities.

In the next decades, growth in Milton County was steady, but never spectacular. The area was hampered by the lack of a railroad, around which most growth in those times was centered. The nearest railroad dead-ended at the river in Roswell. It is ironic that in those times a railroad was so important, but today the absence of a noisy and dangerous railroad track is considered desirable for community development.

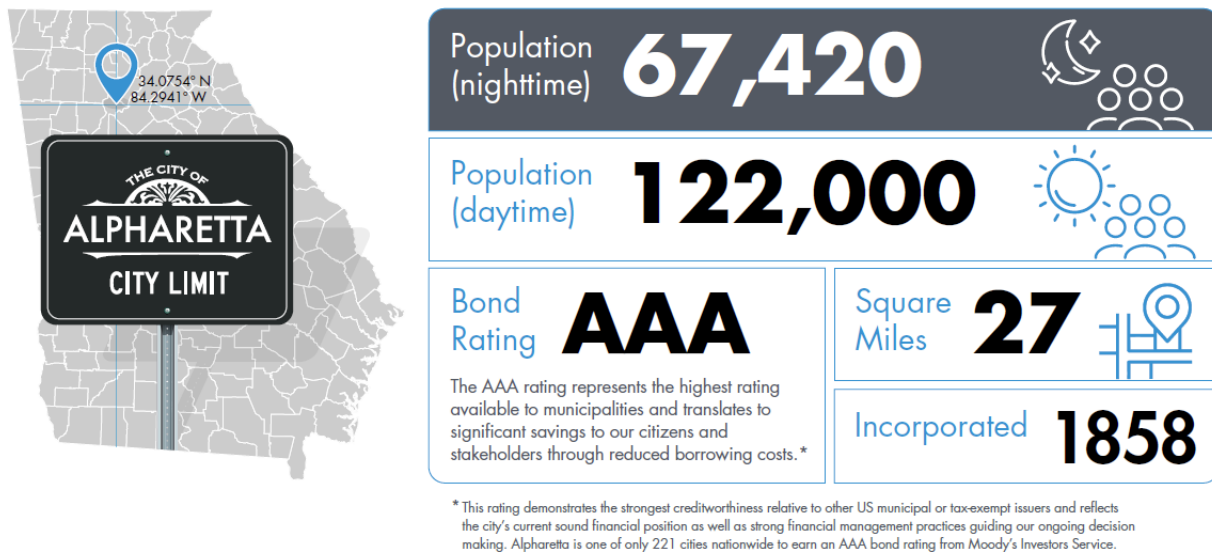
When the depression of the early 1930's devastated the nation's economy, Milton County found itself near bankruptcy. In order to save the area from disaster, it was decided that a merger of Milton County with Fulton County would be to everyone's advantage. It was because of this merger that the first roads began to be paved. Until that time, the only paved roads in the area were State Highway 19 (now Highway 9) and 120 (now Old Milton Parkway).

Today, Alpharetta represents one of fourteen incorporated cities/towns within Fulton County and is one of the fastest growing communities in the South. Its environment is

ABOUT ALPHARETTA

considered ideal for raising families and living a quality lifestyle free from the problems found in so many similar sized cities.

Located approximately 25 miles north of the City of Atlanta, Alpharetta occupies a land area of approximately 27 square miles and serves an estimated population of 122,000 (daytime) and 67,420 (nighttime). Population growth has been fueled in part by the city's strong economic base as well as the annexation of surrounding communities. With the incorporation of the City of Milton and the City of John's Creek, all unincorporated areas within north Fulton County have been absorbed. As such, future growth is through development and redevelopment as opposed to annexation. Please refer to the *Alpharetta by the Numbers* section of this document for detailed economic and demographic information about our great city.



Government

The City of Alpharetta ("city") operates under a strong mayoral form of government, whereby the mayor possesses all the executive and administrative powers granted to the government under the constitution and laws of the State of Georgia and the city charter. Policy making and legislative authority are vested in the governing council, consisting of the mayor and six (6) council members, all elected on a non-partisan basis. The mayor is chosen by popular vote. City Council members run for a specific post, but they are elected by a citywide vote. The city's elected officials serve four (4) year terms which begin on January 2nd immediately following the date of election into office. Council members elected for three (3) consecutive terms are not eligible for the succeeding term. A mayor elected and qualified for two (2) consecutive terms is not eligible for a succeeding term. Elections are held every two (2) years and are conducted by the Fulton County Board of Elections. The Mayor and City Council appoint a City Administrator to carry out the day-to-day operations of the city.

ABOUT ALPHARETTA

The city provides a full range of services, including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; and recreational activities and cultural events. Sanitation services are provided through relationships with private operators.

The city relies heavily on its dedicated volunteers that provide their expertise and time through serving on our various board and commissions which include.

Board of Ethics

Meeting Day:	As Needed
Meeting Time:	Case-By-Case Based on Member Availability
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	City Clerk

The Board of Ethics is charged with conducting investigations and hearings of complaints of unethical behaviors by City Officials. The City of Alpharetta adopted an Ethics Ordinance to ensure that City Officials will work for the common good of the people of Alpharetta and not for any private or personal interest, they will ensure fair and equal treatment of all persons, claims, and transactions coming before City Council, Boards, and Commissions.

When a verified complaint is submitted, the Mayor and Council, at the next public meeting, will draw names randomly from a list of fourteen qualified citizens, until five members of the Board have been appointed to investigate said complaint. The five appointed members will serve until the complaint is resolved and then will no longer be eligible to serve in the pool of fourteen qualified citizens. At that time, the Mayor and City Council will then appoint a new citizen to serve on the Board.

Board of Zoning Appeals

Meeting Day:	3 rd Thursday of the Month
Meeting Time:	5:30 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Community Development

The Board of Zoning Appeals hears and decides appeals of determinations made by the Director of Community Development and may authorize a hardship variance or an exception from the City's Unified Development Code. The Board of Zoning Appeals may hear variance or exceptions that fall between a 20% and 50% variance or exception from the City's stipulated code requirement.

ABOUT ALPHARETTA

Code Enforcement Board

Meeting Day:	4 th Thursday of the Month
Meeting Time:	3:30 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Community Development

The Code Enforcement Board was created with the intent to promote, protect, and improve the health, safety, and welfare of the citizens of Alpharetta. The Code Enforcement Board has the authority to impose administrative fines and non-criminal penalties as a method of enforcing City codes and ordinances where a pending or repeated violation continues to exist.

Cultural Arts Commission

Meeting Day:	4 th Tuesday of the Month
Meeting Time:	6:00 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Recreation, Parks, and Cultural Services

The Cultural Arts Commission was created with the intent to promote, protect, and support the growth of cultural arts in the City of Alpharetta. The Commission reviews and recommends the acquisition of all works of art to be purchased by or gifted to the City, encourages cultural enrichment programs, supports existing local arts and culture organizations, and works to expand public understanding, appreciation, and enjoyment of cultural activities and art forms.

Further, the Commission advises the City Council on art acquisition, strategic arts planning, local art groups, sponsoring artistic performances and programs, preservation of city cultural landmarks, and design and location of current or future statutory or artworks owned by the City.

Design Review Board

Meeting Day:	3 rd Friday of the Month
Meeting Time:	8:30 AM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Community Development

The Design Review Board is charged with conducting a public hearing for all design applications for non-single-family detached buildings, structures, sites, and property areas that are located within the Downtown Overlay, Corridors of Influence, Interchange Districts, and any other applications forwarded to the Board by the Director of

ABOUT ALPHARETTA

Community Development. Further, the Design Review Board hears and decides appeals of administrative decisions, where the Director of Community Development has denied sign design approval.

The Board reviews design applications for exterior features of new construction or changes to existing structures, exterior modifications, new paint selection, and signage applications for master plans or properties within the Downtown Overlay. The Board grants or denies applications based upon a review of the application's compliance with the City's design standards and preservation of the historical, cultural, and aesthetic heritage of the City.

Development Authority

Meeting Day:	1 st Tuesday of the Month
Meeting Time:	6:00 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Economic Development

The Alpharetta Development Authority is a seven-member board appointed by the Alpharetta City Council with the goal of fostering commerce and growth within the City of Alpharetta.

Statement of Purpose: The Development Authority of Alpharetta is granted powers and jurisdiction through the Georgia General Assembly and a resolution adopted by the Alpharetta City Council on September 3, 1996, and is regulated under O.C.G.A. Sec. 36-62-1. The function of this Authority is to promote the public good and general welfare, trade, commerce, industry, general tax base, and the employment opportunities available in the City of Alpharetta. To accomplish these goals, the Authority may acquire, own, and/or lease real property; issue revenue bonds or other obligations to finance projects; and may arrange or provide for property tax abatements or other means of incentivizing projects. The Authority may also engage in a variety of initiatives and programs to promote and market the community and/or strengthen the City's position as a location for business investment.

The Development Authority consists of seven members who are appointed by vote of the City Council, with each member serving a term of four years. In accordance with Georgia Law, the members of the Authority do not receive compensation for their service but may be reimbursed for out-of-pocket expenses incurred in performing the duties of their appointment.

ABOUT ALPHARETTA

Historic Preservation Commission

Meeting Day:	2 nd Thursday of the Month
Meeting Time:	3:00 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Community Development

The Historic Preservation Commission updates and maintains an inventory of all properties and buildings within the City that have the potential for designation as a historic property. The Historic Preservation Commission is charged with the responsibility of conducting a public hearing for applications seeking historic property designation. Also, the Commission reviews historic preservation plans and may make recommendations, and further, approve or deny said preservation plans. The Commission makes recommendations to City Council when a historic structure should be listed in or removed from the City's Historic Resources Inventory – Contributing Historic Buildings and may also recommend other historic preservation incentive programs for City Council to review.

Additionally, the Commission promotes programs related to historic properties, may undertake the restoration or preservation of a historic property owned by the City (based on funding and City Council approval), conduct education programs on historic properties, and may retain persons with professional expertise to carry out tasks related to historic preservation.

Natural Resources Commission

Meeting Day:	3 rd Tuesday of the Month
Meeting Time:	6:30 p.m.
Meeting Location:	Alpharetta City Hall – Executive Conference Room (1 st Floor)
City Department:	Public Works / Community Development

The Natural Resources Commission advises City Council, provides leadership in the development and understanding of the tree program, and assists the Director of Community Development and Director of Public Works in the development and maintenance of technical specifications. Further, the Commission maintains a list of proposed changes to the kinds and species of trees described in the City's Tree Planting List. Any changes are presented before City Council by way of resolution.

ABOUT ALPHARETTA

Planning Commission

Meeting Day:	1 st Thursday of the Month
Meeting Time:	6:30 PM
Meeting Location:	Alpharetta City Hall – Council Chambers
City Department:	Community Development

The Planning Commission is charged with the responsibility of conducting a public hearing for all applications for zoning changes, Comprehensive Land Use Plan amendments, and amendments to the City's Unified Development Code. During the public hearing, the Commission reviews applications and makes an appropriate recommendation (based on the City's Unified Development Code) to City Council.

Further, the Commission may also initiate proposed changes to the Comprehensive Land Use Plan and the City's Unified Development Code when said changes are necessary or desirable.

Recreation Commission

Business Meeting Day:	2 nd Tuesday of the Month
Business Meeting Time:	5:30 PM
Business Meeting Location:	Alpharetta City Hall – Council Chambers
Workshop Meeting Day:	3 rd Wednesday following the Regularly Scheduled Recreation Commission Business Meeting
Workshop Meeting Time:	5:30 p.m.
Workshop Meeting Location:	Alpharetta City Hall–Community Room
City Department:	Recreation, Parks, and Cultural Services

The Recreation Commission has the authority to adopt rules and regulations for the proper conduct of City parks, playgrounds, and recreation activities. The Commission may also initiate any form of recreation or cultural activity for all Alpharetta Citizens to enjoy, whether on public property owned by the City or on private property with approval of the property owner.

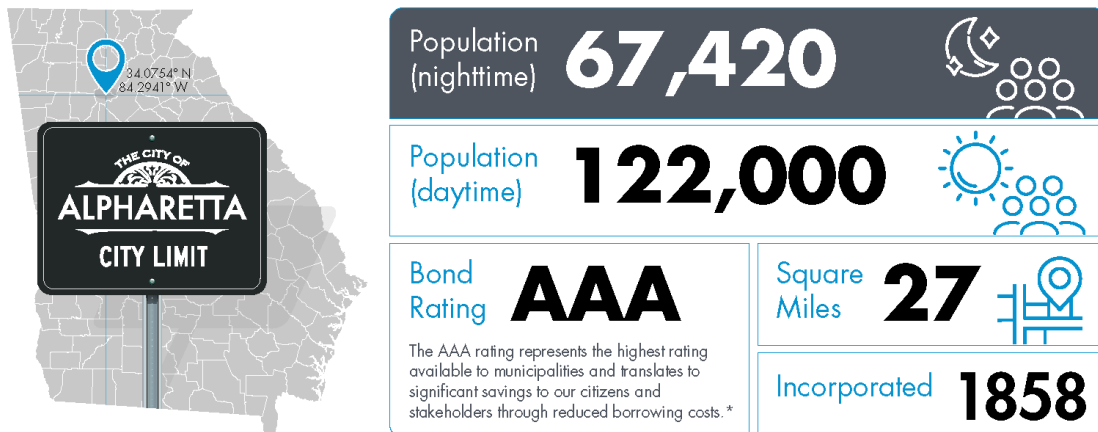
All meetings and hearings are held at Alpharetta City Hall (2 Park Plaza, Alpharetta, GA 30009) and are open to the public. City residents and stakeholders are encouraged to attend.

All meetings are subject to change. Please confirm the dates/times on the city's website: <https://alpharettaga.portal.civicclerk.com/>.

ALPHARETTA BY THE NUMBERS

Alpharetta by the Numbers

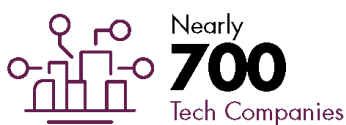
OUR COMMUNITY



INFRASTRUCTURE

ADVANTAGES

Our story goes like this: During the late-90s dot-com boom, the City of Alpharetta started to grow from the ground up—literally. Hundreds of miles of fiber optic cables were buried throughout the city, and the state's largest electricity provider, Georgia Power, took it a step further by establishing a series of redundant electric networks throughout the city.



ACCESSIBILITY

Because Alpharetta is just a quick drive from Atlanta, businesses are conveniently positioned right by the world's busiest airport. And if that's not enticing enough, there are plenty of other ways to get around whether you prefer to drive by car or ride public transit, Alpharetta makes sure businesses and their workers get to where they need to go.



ALPHARETTA BY THE NUMBERS

BUSINESS CLIMATE

LOCAL COMPANIES

There's a reason why more than 700 technology-based businesses have made their home in Alpharetta, and it's not just the nice houses and great weather. Our fiber-optic network is the most extensive and redundant in the Southeast, and we work closely with state and local economic development agencies to provide tax credits and incentives to complement any brand of business. Some of the biggest and most recognized names in the tech industry are thriving here in Alpharetta.

We could talk about Alpharetta's exceptional business climate all day long, but nothing speaks to our success quite like our track record. Here are just a few names we're proud to work with.

TOP 10 EMPLOYERS

Providing a strong economic foundation for our community, the City of Alpharetta is pleased to recognize the top 10 employers – based on the number of employees.



<i>Employer</i>	<i>No. of Employees</i>
FISERV, INC.	2,088
EQUIFAX.	2,054
ADP, INC.	1,928
LEXIS NEXIS RISK SOLUTIONS.	1,376
VERIZON	1,095
UPS	1,051
E*TRADE FINANCIAL.	878
JACKSON HEALTHCARE	870
ERNST & YOUNG U.S. LLP	756
HEWLETT PACKARD ENTERPRISE COMPANY.	738

Source: City of Alpharetta Finance Department

ALPHARETTA BY THE NUMBERS

WORKFORCE

COMPETITIVE EDGE

Every business on the planet, from Mom & Pop stores to Fortune 500 companies, is only as good as its employees. And in Alpharetta, we're proud to be home to some of the smartest minds in the world of tech.

65% of Alpharetta's residents own a bachelor's degree or higher, which is nearly double the national average for young adults. And there are plenty of them, too. With a **daytime population over 122,000**, Alpharetta boasts close to 3,000 workers per square mile; that's more than major metropolitan areas like Charlotte, Dallas, Austin, or Phoenix.

EDUCATION

When it comes to college degrees, our workforce has credentials that are hard to compete with. No matter what heights our businesses desire to reach, our workers come equipped with the invaluable knowledge it takes to get there.

26.4%

Graduate or
Professional Degree



64.6%

Bachelor's
Degree



6.6%

Associate's
Degree

PROFESSIONS

Need more proof that Alpharetta is a rising hub in the business world? Consider that 82% of Alpharetta residents are employed in professional, managerial, technical, sales and administrative positions. Our citizens don't just have degrees—they've got the experience and working knowledge needed to take any business to the next level.

20%

Individuals Earn
\$100K or More



82%

Employed in Professional/
Technical Sector



67K

Total City
Population

PERSONNEL

Alpharetta's consistent population nearly doubles during the day. That means that employees are coming from throughout the region to work for Alpharetta's rising tech companies. With great accessibility and a superior quality of life, it's no wonder we're one of the fastest-growing cities in the nation, and it's getting better every day.

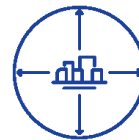
122K

Daytime
Population



1M+

People With
30-Minute Drive Time



2,923

Workers Per
Square Mile

**Top City in the Nation
For Health IT**

**Healthcare
Informatics**

**The Best Small Cities to
Start a Small Business**

verizon

ALPHARETTA BY THE NUMBERS

RECOGNITION



**Certificate of Achievement
for Excellence in
Financial Reporting**
for fiscal year 2023 from the
Government Finance Officers
Association (GFOA)



**Distinguished Budget
Presentation Award**
for fiscal year 2024
from GFOA.



**Insurance Services Office
(ISO) Class 1 Rating**

This certification, representing superior property fire protection capabilities, is based primarily on an evaluation of the city's water supply and distribution, fire department equipment, manpower, etc. Alpharetta is one of only 25 agencies in Georgia and 474 agencies nationwide, to receive an ISO Class 1 rating, the highest available.



Tree City USA
from the
National Arbor
Day Foundation
for the 34th
consecutive year.

TREE CITY USA

RANKINGS

“Alpharetta’s revamped downtown district, which is known as the City Center, has become a walkable, family-friendly hub filled with restaurants and shops surrounding a central greenspace.” — *Southern Living*

**Best Places to
Live In Georgia**
2023

**TRAVEL+
LEISURE**

**Safest and Most
Affordable Cities
In the US**
2024

moneygeek
YOUR MONEY, SMARTER

**Best Places to
Raise a Family
In Georgia**
2024

NICHE

**Best Places to Live
On the East Coast**
2021

Newsweek

**The South's Best
Cities On the Rise
2024**

Southern Living

**5 of Georgia's Top
15 High Schools**



**Governor's Office of
Student Achievement**

Source: <https://www.awesomealpharetta.com/about/>

ALPHARETTA BY THE NUMBERS

CITY DEPARTMENTS BY THE NUMBERS



** Data set forth above is based on prior-year values and not reflective of FY 2026 changes.*

ALPHARETTA BY THE NUMBERS

Mission⁴

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.



Vision⁵

Our Community Vision is to advance Alpharetta as a signature City by:

- Offering the highest quality of environment for our residents and businesses.
- Fostering strong sense of community including safety and security.
- Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

In summary, our vision for the future guides the city's decision-making process. As you read this document, you will notice that direct linkages are identified between the city's vision/strategic priorities and departmental goals & objectives as well as the projects set forth in the Capital Improvement Plan.

When funding initiatives (e.g., annual departmental budgets) are brought before the City Council for consideration, discussion is centered on how the initiatives link with the city's vision for the future.



⁴ The Mission Statement details our City's reason for existence and embodies our philosophies, goals, ambitions, and character.

⁵ The Vision Statement represents what we want our City to become and details how the City's future will look if we continue to achieve our Mission.

FINANCIAL ACCOUNTING STRUCTURE

Financial Accounting Structure

The accounting policies of the city shall conform to the generally accepted accounting principles (“GAAP”) as applicable to local governments.

The diverse nature of governmental operations and the necessity of assuring legal compliance preclude recording and summarizing all governmental financial transactions and balances in a single entity. From an accounting and financial management viewpoint, a governmental unit is a combination of several distinctly different fiscal and accounting entities, each having a separate set of accounts and functioning independently of each other.

Each accounting entity is accounted for in a separate “fund”. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources together with related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The city’s accounting records for governmental funds are maintained on a modified accrual basis with the revenues being recorded when available and measurable and expenditures being recorded when the services or goods are received, and the liabilities are incurred. Accounting records for the city’s proprietary and fiduciary funds are maintained on an accrual basis.

Fund Classification

The city’s accounting system is organized and operated on a “fund” basis and each fund is classified in one of three categories:

CLASSIFICATION	FUND TYPE
Governmental Funds	General Fund
	Special Revenue Funds
	Debt Service Fund
	Capital Project Funds
Proprietary Funds	Enterprise Fund
	Internal Service Funds
Fiduciary Funds	Pension Trust Fund
	Other Post Employment Benefit (OPEB) Trust Fund

FINANCIAL ACCOUNTING STRUCTURE

Governmental Funds

These funds are accounting segregations of financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the differences between governmental fund assets and liabilities is referred to as “Fund Balance”. The primary measurement focus is “flow of current financial resources”. In other words, are there more or less resources than can be spent soon as a result of transactions of the period? Increases in resources are reported in the operating statement as revenues or other financing sources, and decreases are reported as expenditures or other financing uses.

Proprietary Funds

These funds are sometimes referred to as “income determination,” “non-expendable”, or “commercial type” funds and are used to account for a government’s on-going organizations and activities which are like those often found in the private sector. All assets, liabilities, equities, revenues, expenses, and transfers relating to the government’s business and quasi-business activities, where net income and capital maintenance are measured, are accounted for through proprietary funds. The generally accepted accounting principles are those applicable to similar businesses in the private sector, and the measurement focus is the economic condition of the fund as a result of the events and transactions of the period. Events and transactions that improve the economic position of a proprietary fund are reported as revenues or gains in the operating statement. Those events and transactions that diminish the economic position are reported as expenses or losses.

Fiduciary Funds

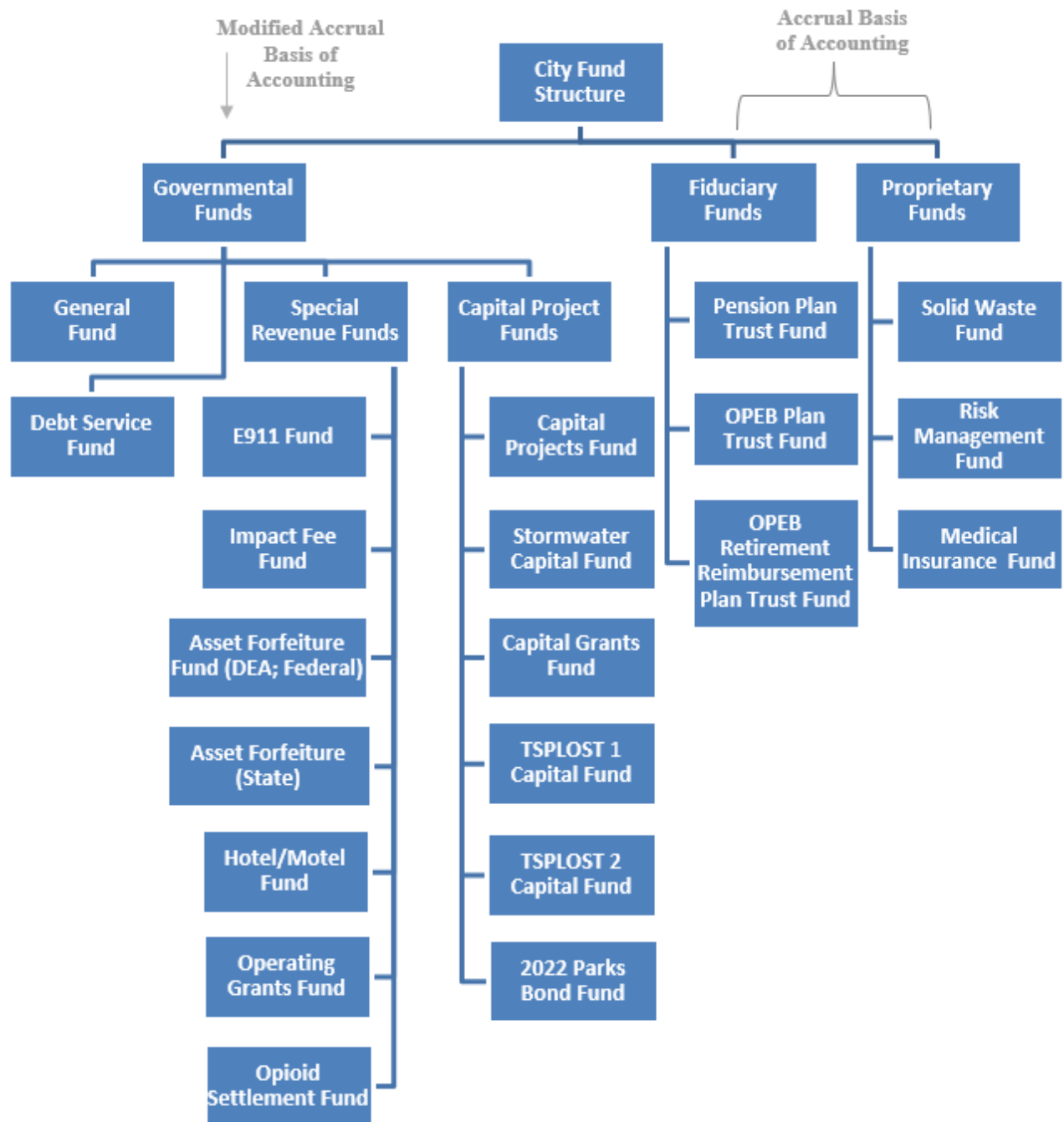
These funds are used to account for assets held by the city in a trustee capacity or as an agent for other governmental units and for other funds.



FINANCIAL ACCOUNTING STRUCTURE

Fund Structure

The city uses 15 governmental funds, 3 fiduciary funds and 3 proprietary funds as detailed below.



FINANCIAL ACCOUNTING STRUCTURE

Fund Descriptions

The following section provides a narrative on each of the city's 21 funds:

General Fund (Governmental Fund)

The General Fund is the principal operating fund of the city and includes governmental activities such as police, fire, recreation, transportation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, state shared revenues, and charges for services, such as recreation program fees.

The General Fund utilizes the modified accrual basis of budgeting and accounting. Under the modified accrual basis, revenues are recorded when both available and measurable. Expenditures are recognized when the liability is incurred, except for: (1) principal and interest on general long-term debt which are recognized when due; and (2) annual employee leave and claims/judgments for litigation and self-insurance which are recorded in the period due and payable.

While debt service on voter-approved debt is funded through the Debt Service Fund, debt service on other obligations (i.e., Alpharetta Development Authority revenue bonds that are backed by the City through Intergovernmental Agreement) resides in each applicable Fund based on the identified funding source. As an example, the General Fund includes debt service for the Series 2013 Alpharetta Development Authority revenue bonds which were issued to fund a portion of the costs associated with the new Alpharetta campus of Gwinnett Technical College. The Hotel/Motel Fund also includes debt service associated with Alpharetta Development Authority revenue bonds (discussed in the following section).

Debt Service Fund (Governmental Fund)

This fund accumulates financial resources for the repayment of the city's voter-approved debt obligations including.

- **General Obligation Refunding Bonds, Series 2014** (advanced refunded the callable portion of the Series 2006 GO Bonds).
- **General Obligation Bonds, Series 2016.**
- **General Obligation Refunding Bonds, Series 2020** (refunding of the Series 2012 GO Bonds).
- **General Obligation Bonds, Series 2022.**

The Debt Service Fund utilizes the modified accrual basis of budgeting and accounting.

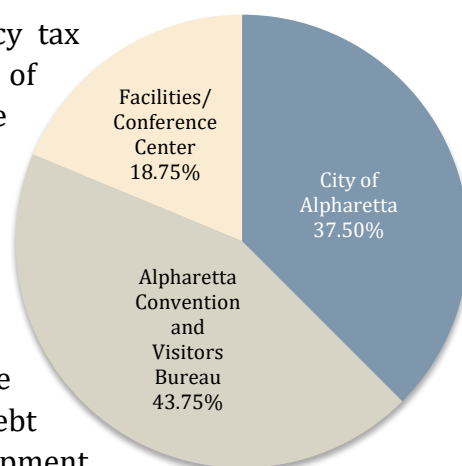
FINANCIAL ACCOUNTING STRUCTURE

Special Revenue Funds (Governmental Funds)

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for specific purposes. All special revenue funds utilize the modified accrual basis of budgeting and accounting.

- **E911 Fund:** This fund accounts for fees received from users, or potential users, of the city's Emergency 911 System. The fee equals \$1.50 monthly and is paid directly from wired, wireless (including prepaid cards), and voice-over-internet-protocol telecommunication providers, with expenditures occurring to maintain and run the system within the government. The city also provides emergency dispatch services to the City of Milton through an Intergovernmental Agreement. Funding under this agreement is based on remittance of Milton's E911 service fees and is accounted for within the E911 Fund. The Public Safety Department manages the E911 Program.
- **Impact Fee Fund:** This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. The Community Development Department manages the Impact Fee Program.
- **Asset Forfeiture Funds (Federal/State):** These funds account for revenues received from the enforcement of drug laws and the confiscation of property from drug offenders' arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget. The Public Safety Department manages the asset forfeiture programs.
- **Hotel/Motel Fund:** This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. Currently, the city levies a hotel/motel occupancy tax of 8% on total rental charges.

The chart to the right details the resulting revenue distribution. The Conference Center portion of the hotel/motel occupancy tax remains in the Fund to pay debt service costs associated with the Alpharetta Development Authority's Series 2016 Revenue Bonds⁶ which were issued in 2016 to fund construction of a state-of-the-art conference center at the Avalon Development.



⁶ The City is obligated via Interlocal Agreement to fund the debt service on this obligation.

FINANCIAL ACCOUNTING STRUCTURE

- **Operating Grants Fund:** This fund accounts for resources received from federal, state, and local grants awarded to the city. Matching funds, which represents the city's financial investment, are also recorded within this fund. This fund accounts for operational grants only. Capital grant proceeds are recorded within the Capital Grants Fund. All operating grant funds follow the life-to-date budgeting process whereby budget is carried forward annually to cover Council approved projects. As such, only new appropriations are reflected in the annual budget document. Existing appropriations are reflected in the city's monthly financial management reports and can be accessed at www.alpharetta.ga.us.
- **Opioid Settlement Fund:** This fund accounts for Opioid Settlement proceeds. Specifically, the State of Georgia reached a \$636 million agreement with three distributors and a major manufacturer of opioids. Approximately \$517 million will come from the National Distributors' Settlement over the course of 18-years. An additional \$118 million will come from the Janssen/J&J Settlement over the next 9-years.
 - The settlement allocates 25% (\$159 million) of the total funds to local governments.
 - The State will receive 75% (\$477 million) of the funding.

All funds must adhere to approved purposes as described in the settlements.

Capital Project Funds (Governmental Fund)

These funds are used to account for the acquisition and construction of major items, such as buildings, infrastructure, parks, streets, and other major capital facilities. The city has six (6) capital project funds which are detailed below. All capital project funds follow the life-to-date budgeting process whereby budget is carried forward annually to cover Council approved projects. As such, only new appropriations are reflected in the annual budget document. Existing appropriations are reflected in the city's monthly financial management reports and can be accessed at www.alpharetta.ga.us. The capital project funds utilize the modified accrual basis of budgeting and accounting.

- **Capital Project Fund:** This fund accounts for the acquisition and construction of major items, such as buildings, infrastructure, parks, streets, and other major capital facilities, with a value in excess of \$25,000. Funding for these capital improvements typically come primarily from a transfer of available fund balance within the General Fund. Appropriations are perpetual with only new appropriations recognized in the annual budget.
- **Stormwater Capital Fund:** This fund accounts for stormwater/drainage maintenance, repair, and/or improvement projects with a value in excess of \$25,000. Funding for these capital improvements typically come primarily from a transfer of

FINANCIAL ACCOUNTING STRUCTURE

available fund balance within the General Fund. Appropriations are perpetual with only new appropriations recognized in the annual budget.

- **Capital Grants Fund:** This fund accounts for resources received from federal, state, and local grants awarded to the city. Matching funds, which represents the city's financial investment, are also recorded within this fund. This fund accounts for capital grants only. Operating grant proceeds are recorded within the Operating Grant Fund.
- **TSPLOST 1 Capital Fund:** This fund accounts for the collection of TSPLOST 1 (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax was imposed for the period of April 1, 2017, through March 31, 2022.
- **TSPLOST 2 Capital Fund:** This fund accounts for the collection of TSPLOST 2 (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax is imposed for the period of April 1, 2022, through March 31, 2027.
- **2022 Parks Bond Fund:** This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2022. Fund appropriations will be perpetual with only new appropriations recognized in the annual budget.

Fiduciary Funds

These funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds utilize the accrual basis of accounting and are appropriated in the annual budget (excluding the Pension Trust Fund) and reflected in the city's monthly financial management reports which can be accessed at www.alpharetta.ga.us.

- **Pension Plan Trust Fund:** This fund accounts for assets of the city's defined benefit pension plan. The assets in this fund cannot be used to support government programs or activities.
- **Other Post Employment Benefit (OPEB) Plan Trust Fund:** This Fund represents activity associated the other post-employment benefit plan (OPEB). Historically, eligible retirees were offered the same health and prescription drug coverage as active employees. However, recent updates to the Plan, previously approved by City Council, have removed this option for employees ending service with the City on or after July 1, 2023.

FINANCIAL ACCOUNTING STRUCTURE

- **Other Post Employment Benefit (OPEB) Retirement Reimbursement Plan Trust Fund:** This Fund accounts for the post-employment healthcare benefit and is funded through City operations (increased from 2% to 2.5% of payroll in fiscal year 2024).

Proprietary Funds

The city maintains two different proprietary fund types. Enterprise Funds are used to account for business-type activities whose operations are primarily funded by customer fees. Internal Service Funds are used to accumulate and allocate costs internally among the city's various functions. Proprietary Funds utilize the accrual basis of budgeting and accounting.

- **Solid Waste Fund (Enterprise Fund):** This fund accounts for fees received from users of the city's solid waste program (i.e., garbage and trash collection). Services are provided on a user charge basis and managed through a contract with a private operator. The Finance Department manages the Solid Waste Program including billing, collection, and customer service functions.
- **Risk Management Fund (Internal Service Fund):** This fund is used to account for expenses related to providing and administering the general liability, automotive liability, workers' compensation, and property insurance coverage for the city.
- **Medical Insurance Fund (Internal Service Fund):** This fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g., employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds. Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

FINANCIAL REPORTING

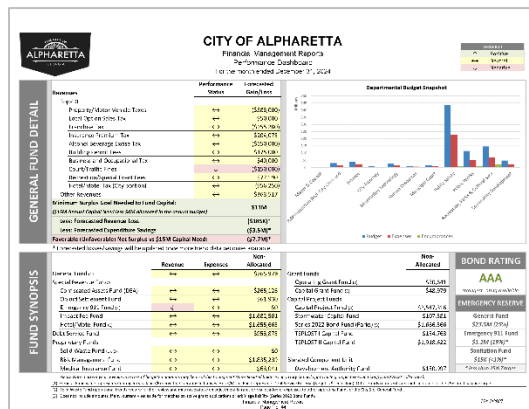
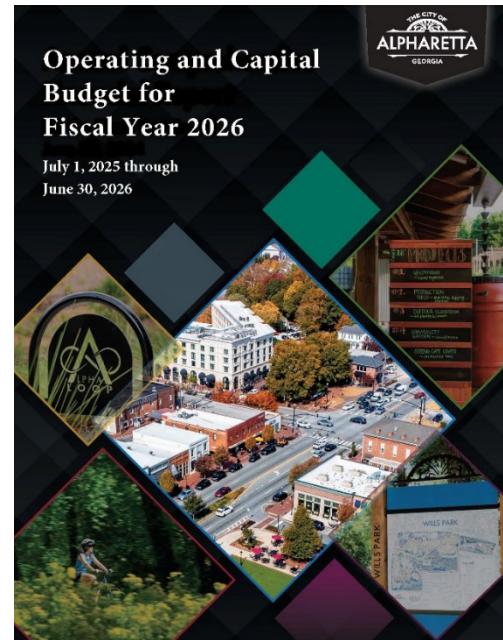
Financial Reporting

The Finance Department provides detailed financial reporting to meet the information needs of the government, authorities, regulatory agencies, and citizens/ stakeholders. In addition, the City Administrator, Mayor, Council, Department Heads, and the public shall have access to reports to allow them to monitor, regulate, and to use as a basis for future financial decisions.

Operating and Capital Budget⁷ (June-August)

The Operating and Capital Budget is a financial plan that outlines how public funds will be allocated to support essential services, infrastructure, and community priorities for the fiscal year. The Operating Budget funds the day-to-day operations of the City, including public safety, parks and recreation, transportation, and other essential services.

The Capital Budget focuses on long-term investments in infrastructure, such as roads, facilities, and utility systems, ensuring the sustainability and growth of the community. Together, these budgets reflect the City's commitment to responsible financial management, strategic planning, and enhancing the quality of life for our stakeholders (e.g. residents, businesses, etc.).



Financial Reporting to the City Council⁸ (monthly)

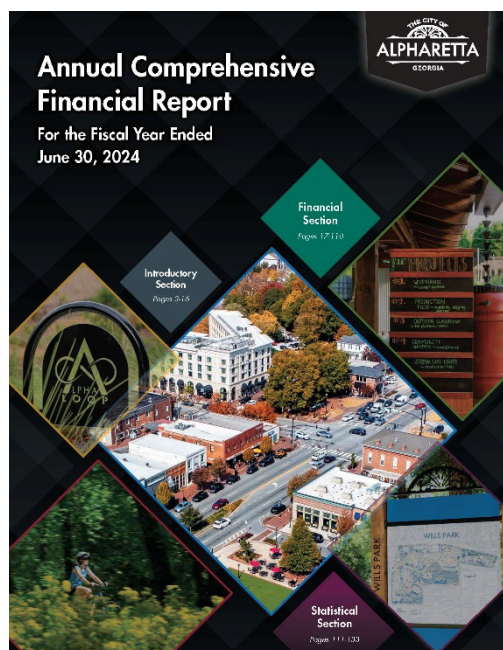
The Monthly Financial Management Reports provide a detailed snapshot of the City's financial performance throughout the fiscal year. These reports include key financial data on revenues, expenditures, and budgetary comparisons, helping to track the City's financial position in real time. By regularly reviewing these reports, City officials,

residents, and stakeholders can stay informed about spending trends, budget adherence, and overall fiscal health. This transparency supports sound financial decision-making and reinforces the City's commitment to accountability and responsible financial management.

⁷ Available for download from the City's website: <https://www.alpharetta.ga.us/343/Annual-Operating-Capital-Budget>.

⁸ Available for download from the City's website: <https://www.alpharetta.ga.us/347/Financial-Management-Reports..>

FINANCIAL REPORTING



Annual Comprehensive Financial Report⁹ (November-December)

The Annual Comprehensive Financial Report (ACFR) is a detailed and audited document that provides a comprehensive overview of the City's financial position and activities for the fiscal year. Prepared in accordance with Generally Accepted Accounting Principles (GAAP) and Government Finance Officers Association (GFOA) standards, the ACFR includes financial statements, statistical data, and an in-depth analysis of revenues, expenditures, assets, and liabilities. The financial statements are independently audited by a certified public accounting firm to ensure accuracy, transparency, and compliance with financial reporting standards. This report serves as a

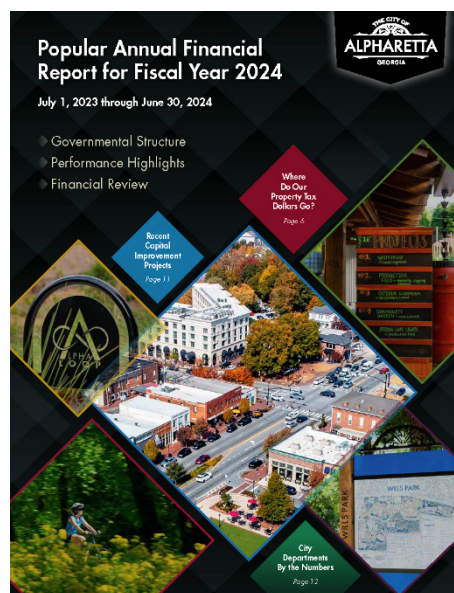
key resource for residents, investors, and stakeholders, offering transparency into how public funds are managed and ensuring accountability in the City's financial operations.

Mauldin and Jenkins, Certified Public Accountants, LLC, have issued an unqualified ("clean") opinion on the City of Alpharetta's financial statements for the year ended June 30, 2024.

Annual Citizens Report¹⁰ (November-December)

The Popular Annual Financial Report (PAFR or Annual Citizens Report) is a user-friendly summary of the City's financial activities, designed to make complex financial information more accessible to residents and stakeholders.

Based on the audited Annual Comprehensive Financial Report (ACFR), the PAFR highlights key financial data, budgetary trends, and major initiatives in a clear and concise format. This report enhances transparency by providing an overview of how public funds are managed and invested in the community. By reviewing the PAFR, residents can gain a better understanding of the City's financial health and its commitment to responsible stewardship of taxpayer dollars.



⁹ Available for download from the City's website: <https://www.alpharetta.ga.us/346/Audited-Financial-Statements>.

¹⁰ Available for download from the City's website: <https://www.alpharetta.ga.us/341/Annual-Citizens-Reports>.

BUDGET PROCESS

Budget Process

The annual budget serves as the foundation for the city's financial plan and assists in control of the financial stability and health of the government. The Mayor and Council are legally required to adopt a balanced budget (i.e., revenues = expenditures) no later than the close of the fiscal year. The city's fiscal year runs from July 1st through June 30th, with the official fiscal year taken from the year ending date. For example, the FY 2026 Budget is prepared for the fiscal year commencing July 1, 2025, and ending June 30, 2026.

Annual Budget Process

Responsibility for funding recommendations contained within the annual budget rests with the Budget Review Committee ("BRC"), comprised of the City Administrator and Finance Director. The BRC maintains the primary responsibility of ensuring that funding requests are in alignment with the city's strategic priorities (set by Mayor and City Council) and by extension, the strategic vision for the future, as well as the annual action plan. Additionally, the BRC performs a detailed review of revenues and expenditures that culminates in the recommended budget which is presented annually to the City Council for discussion and adoption during April-June.

Budget Methodology

The city's budget is created under a hybrid performance-based budgeting system. This type of budgeting system blends the traditional historical financial trend model with the performance-based model of identifying a particular level of performance for each type of service/program and the resources necessary to operate it, as well as describes the structure of the departments and the programs into which they are divided.

Beginning with each department's mission statement, which sets the direction for the department's activities, goals and objectives are developed that support the department's mission and, by extension, the city's strategic priorities. Goals and objectives should be SMART – Specific, Measurable, Achievable, Relevant, and Timed. Ultimately, the goals and objectives should result in departmental efficiency/effectiveness improvements which are then reflected in the appropriations process.

Departments, in partnership with the Finance Department, then develop a projected budget based on the previous year's budget/actual expenditure trend and amend for any new initiatives or discontinued/non-recurring initiatives.

The departmental budget is separated into the following components:

- *Mission Statement* – the statement must identify the particular purpose for the department and how it relates to the city's overall mission.

BUDGET PROCESS

- *Goals & Objectives* – a listing of the fundamental goals and objectives which aid the department in achieving its mission. Goals stretch and challenge the department, but they must also be SMART. Direct linkages are identified between the city’s strategic priorities and departmental goals & objectives.
- *Program/Expenditure Summary* – the budget for the department presented on both a department-wide and individual program basis and summarized by expenditure category:
 - Personal Services: salaries, overtime, and other compensation related expenditures.
 - Maintenance & Operations: professional fees, repair & maintenance, general supplies, communications, and other operational related expenditures.
 - Capital: departmental machinery & equipment and other capital investment expenditures.
- *New Initiatives* – new services and/or capital investment.
- *Statement of Service and Performance Measures* – multi-year summary of departmental performance measurements.

Performance Measurement

The city views its performance measurement system as a priority and is continuing to develop and refine performance data and benchmarks. The city’s performance measurement team utilizes a software application to assist in the tracking, analysis and reporting of performance measurement data and the comparison of core measures from identified benchmark cities. As you review the departmental sections of this document, you will notice refined measures for our Public Safety and Information Technology Departments that follow the city’s updated model.

Council Retreat (January-February)

The budget preparation process commences annually in January/February with the City Council Retreat, including City Administration and key department personnel. The Retreat provides the dedicated time necessary for the City Council and executive staff to discuss the strategic issues facing the city and the associated effects on the upcoming budget. Discussion topics include all strengths, weaknesses, opportunities, threats, etc., facing the city and typically are categorized as follows: millage rates and property taxation; revenue generation/diversification; capital renewal/replacement and improvement; base-level service and operations; personnel compensation; service and operation improvements; bond issues in connection with capital improvement initiatives; etc. The Retreat provides the strategic framework and guiding priorities for the upcoming budget process.

BUDGET PROCESS

Budget Preparation and Analysis (February-April)

In February, the Finance Department distributes a budget calendar and target budgets to departments for the coming year which is based on revenue forecasts and projections of current year expenditures, as well as the two prior year's actual expenditures. Included in the target budget are line-items for salaries and benefits (e.g., pension, health insurance, etc.); the department's current year's goals and objectives; and Capital Improvement Program worksheets (i.e., current year updates to the city's capital improvement plan).

Budget information is collected in three phases. The first two phases are collected simultaneously. Phase one requests are related to employee expenses. During this phase, finance staff forecasts the personnel services funding requirements (e.g., salary and benefits) for the upcoming budget. Departments are requested to submit a forecast of personnel-driven operational expenses such as uniforms, professional development, travel, communications, etc.

The second phase includes budget requests that relate to departmental operations. During phase two, city departments are directed to review their operations and provide a forecast of appropriations required to maintain current service levels.

Phase three, the final phase of data collection, includes funding requests for improvements to current service levels as well as new programs or services and capital improvement projects.

As departments formulate their expenditure requests, the Finance Department is preparing the corresponding revenue analysis and forecast. Revenue sources across all funds are analyzed using the expert judgment of department directors and staff, trend analysis, and economic forecasts to compile revenue estimates that are both accurate and conservative. The city maintains a conservative revenue forecasting philosophy aimed at mitigating the over-appropriation of expenditures based on inflated revenue estimates. Additionally, the city's aggressive pay-as-you-go capital program is supported by the conservative revenue philosophy through a level supply of excess fund balance (i.e., fund balance in excess of the city's 25% fund balance reserve) available for one-time capital investment.

Budget requests are completed by every department and submitted to the Finance Department where the data is assembled into the ClearGov budget preparation/reporting software.

Both expenditure requests and revenue projections are calculated and formatted for presentation to the City Administrator for initial review. During these meetings, discussion is focused on appropriations necessary to maintain current service levels. Appropriation growth in excess of a reasonable CPI figure will be thoroughly analyzed to determine the primary growth factors (e.g., fuel, utilities, and other items subject to volatile price fluctuations) and brainstorm ways to mitigate the increased costs. Additionally, new

BUDGET PROCESS

programs, services, improvements to current services, and capital improvement projects are discussed in terms of how the initiatives link with departmental goals and objectives and by extension, the city's strategic priorities and vision for the future.

Upon completion of the departmental meetings, the BRC reviews base budgets within the context of the conservative revenue forecast and makes the necessary adjustments to balance the budget. Funding for new programs, services, or improvements to current services is prioritized based on a needs assessment and balanced against the goal of reducing the tax burden on our citizenry and stakeholders (e.g., millage rates). Funding for capital improvement projects is contained both within the general operational budget (annual capital contribution which is transferred from the General Fund into the Capital Projects Fund or Stormwater Capital Fund) as well as the companion capital project budget (one-time funding from excess fund balance). The consolidated balanced budget (i.e., operations and capital) is then prepared for presentation to the City Council.

City Council Budget Workshops (May-June)

City Council budget workshops are held in May-June. The workshops typically commence with distribution of the proposed budget which includes the following:

- Transmittal letter that summarizes the budget including current service levels, new initiatives, strengths/weaknesses/opportunities/threats facing the organization, and how the budget addresses those issues identified during the City Council Retreat.
- Departmental performance measurement listing.
- Departmental budget detail; project summary listing; and budget detail comparison that provides specific line-item allocations for the current and proposed budget years.

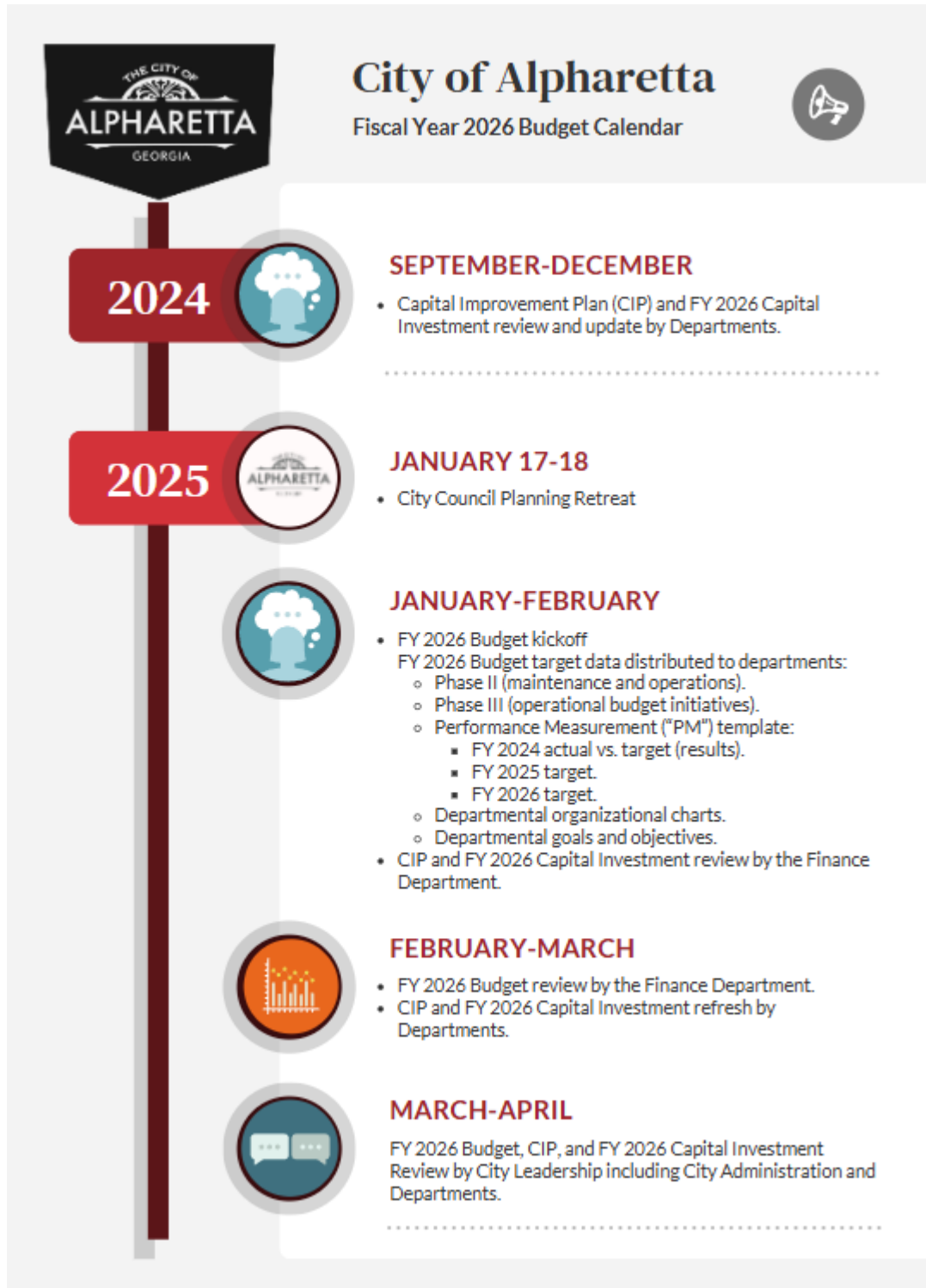
The Finance Director conducts public presentations, as needed, to summarize the budget and discuss the underlying economic growth trends. Discussion will focus on the strategic issues facing the organization for the upcoming budget year and the next several years and how this budget positions the city to respond in a prudent and proactive manner (e.g., periods of slowing economic growth, etc.). The City Council takes a lead role in analyzing the budget within the context of the city's strategic vision for the future.

Budget Adoption (June)

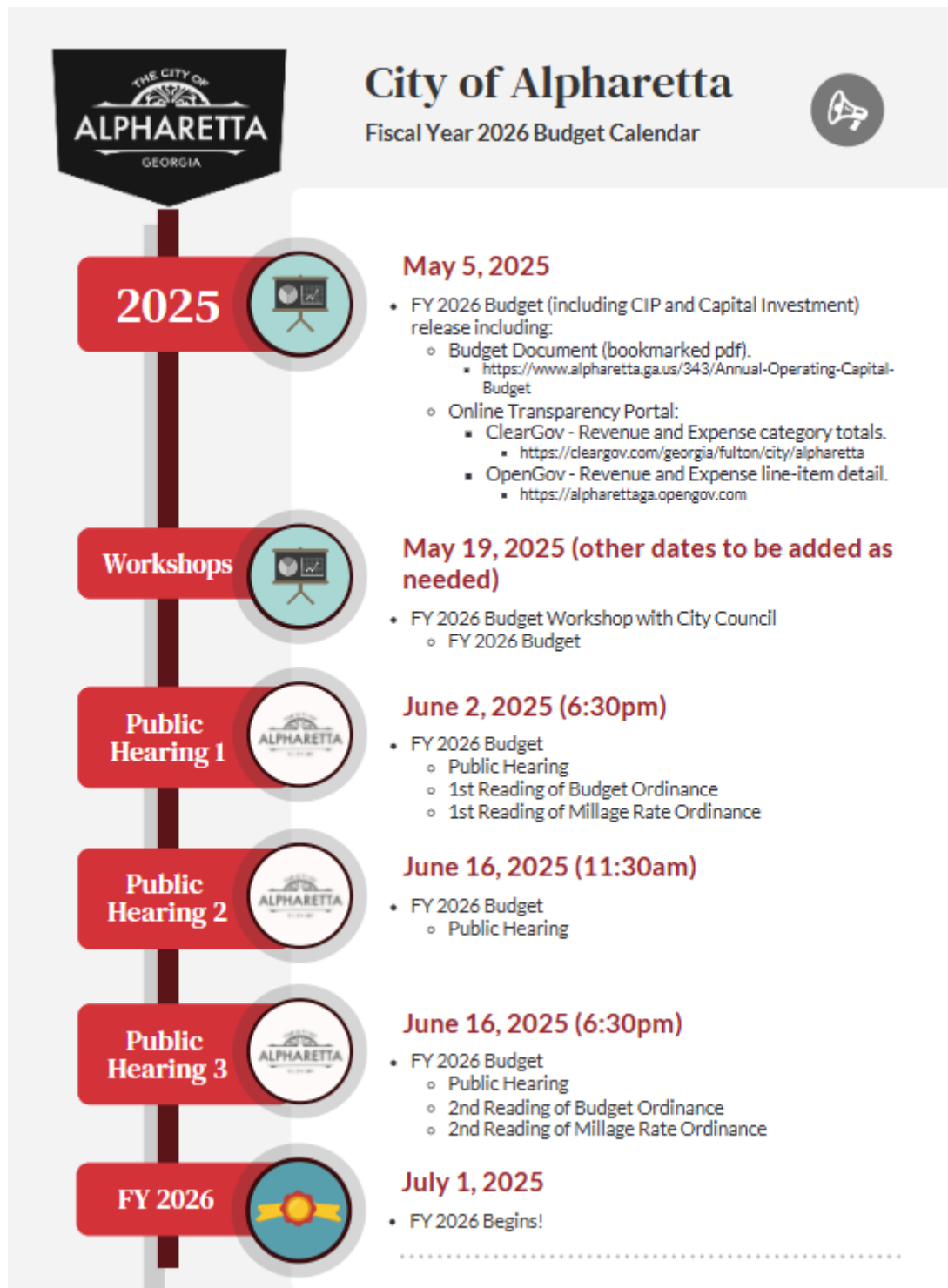
The budget and millage rate(s) are adopted via Ordinance through a public hearing process as provided under State law.

BUDGET PROCESS

Budget Calendar



BUDGET PROCESS



BUDGET PROCESS

Budget Basis and Structure

The city's budget is developed on a modified accrual basis. State law requires that the city's budget be balanced – revenues equal expenditures.

Under the modified accrual basis, revenues are recorded when both available and measurable. Certain fines and forfeitures, however, are recorded when received, as they are not susceptible to accrual. Expenditures are recognized when the liability is incurred, except for: (1) principal and interest on general long-term debt which are recognized when due; and (2) annual employee leave and claims/judgments for litigation and self-insurance which are recorded in the period due and payable.

The legal level-of-control resides at the department level within a given fund. As such, reallocation of appropriations between line-items is acceptable within a given department with the following exceptions:

- Salary and benefit savings due to vacancies are restricted from reallocation to cover operating expenditures except in the case of funding temporary labor assistance; and
- Capital appropriations are restricted to the specific purpose set forth in the budget and cannot be reallocated except through approval by City Administration and/or the City Council.

Budget amendments that cross departments must be approved in advance by the City Council. As such, these amendments are typically brought for consideration by City Council during the mid-year budget review process.



OPERATING INITIATIVE REQUESTS

Operating Initiative Requests

Executive Summary

General Fund	Revenue	Expense	Net Cost	Capital Component
Funding Available for Operating Initiatives:	\$ -	\$ 214,500	\$ 214,500	
Recommended Initiatives:				
<u><i>All Departments</i></u>				
Business and Occupational Tax Adjustment	\$ 850,000	\$ -	\$ (850,000)	\$ -
Augment Annual Capital Contribution	-	850,000	850,000	-
<u><i>Economic Development</i></u>				
North Fulton Economic Alliance Strategic Initiative	-	60,000	60,000	-
<u><i>Public Safety</i></u>				
Firefighter (new position; +1 FTE)	-	104,500	104,500	-
<u><i>Recreation, Parks, and Cultural Services</i></u>				
Tree Lighting Event (scope refresh and expansion)	-	50,000	50,000	-
	\$ 850,000	\$ 1,064,500	\$ 214,500	\$ -
Operating Initiative Non-Allocated/Reserve			\$ -	

Recommended operating initiatives include revenue adjustments of \$850,000 and expenditure adjustments of \$1.1 million. Operating Initiative funding has been programmed into a non-allocated account within the General Fund pending review and approval by the City Council. Operating Initiatives not recommended for funding at this time total \$1.5 million and include capital investment requirements of \$245,000.

Fiscal Year 2026 Annual Action Plan

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan and are detailed within the section of this document entitled *Fiscal Year 2026 Annual Action Plan* with the components set forth below:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Downtown Alpharetta.
- Communications that Connect.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- People Focused Workforce.
- Economic Development.

OPERATING INITIATIVE REQUESTS

Detail (Recommended Operating Initiatives)

Citywide

Business and Occupational Tax Adjustment (revenue)

\$850,000

Description: The purpose of the business occupational tax is to levy, assess, and collect an annual occupational tax on certain businesses and practitioners of professions and occupations located or exerting substantial efforts in the city. The formula for this revenue source was last adjusted in 2008.

Detail adjustments include:

	Current	Proposed
General Classification		
Admin Fee	\$50	\$75
Employee Fee		
1-4	\$100	\$125
5-10	\$175	\$200
11-25	\$300	\$325
26-49	\$450	\$475
1-49	-	+\$10 per employee
50+	\$150	\$175
	+\$7 per employee	+\$17 per employee
Food Truck	\$150	\$175
Insurance	\$100	\$150
Pawn-Shop	\$150	\$175
Non-Profit	\$0	\$0
Max Fee	\$10,000	N/A

Revenue from this tax totaled \$1.3 million in Fiscal Year 2024. The adjustments proposed above are estimated to generate an additional \$850,000 annually.

Augment Annual Capital Contribution

\$850,000

Fiscal Year 2026 Annual Action Plan:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Downtown Alpharetta.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- Economic Development.

Description: Current infrastructure and asset maintenance cost trends highlight a capital funding target of \$16 million annually (milling/resurfacing, fleet, stormwater, facility upkeep) through various means such as TSPLOST, Fund Balance, and an annual capital contribution from the General Fund.

OPERATING INITIATIVE REQUESTS

This annual General Fund contribution is currently targeted at \$6 million. The FY 2025 annual General Fund contribution was \$4 million. Due to revenue constraints, the General Fund capital contribution has been reduced to approximately \$2.26 million in the draft proposed budget for FY 2026. An additional \$1.74 million would be needed to bring funding in 2026 to that of the funding in 2025.

The amount included herein (\$850,000) prioritizes the Business and Occupational Tax adjustment towards annual capital investment and gets us closer to the FY 2025 funding level (i.e. \$3.1 million in 2026 vs \$4 million in 2025). Additionally, a portion of this funding could be used towards an energy savings performance contract (ESPC phase) under the City's current facility condition assessment project which is focused on capital facility maintenance and improvements. This appropriation also allows the City more flexibility in operations should revenues continue to decline.

General Fund

Economic Development

North Fulton Economic Alliance Strategic Initiative

\$60,000

Fiscal Year 2026 Annual Action Plan:

- Economic Development.

Description:

This request is for funding to support the North Fulton Economic Alliance Strategic Initiative (2025-2029), a five-year initiative designed to address three pressing challenges to the region's economic prosperity and quality of life. From Greater North Fulton to the world, the business environment is getting more competitive—not less. In North Fulton, we have much of which to be proud—a prosperous region with thriving communities and many assets. We also have an opportunity before us—to elevate Greater North Fulton and increase national and global awareness of our amazing region as a premiere location for business and talent. We can also do more to address the challenges to our continued success. Our employers—large and small—struggle to fill open positions. And other communities and regions across the nation are hard at work pursuing the same jobs, talent, and growth opportunities we want here in Greater North Fulton. It is with these opportunities and challenges in mind that the Chamber and key private and public sector leaders have developed this strategic initiative to:

- Brand and market our region to attract investment, talent, and jobs.
- Expand our talent pipeline to strengthen our regional competitiveness.
- Elevate regional economic development to maximize region-wide performance.

This strategic initiative is about ensuring our present and future competitiveness as a community—and the opportunities and quality of life that come with it. The Chamber Board believes this initiative is critical to our community's future prosperity, and this newly formed initiative of the Chamber is the best organization to lead this effort; NOW is the time for action.

OPERATING INITIATIVE REQUESTS

Public Safety

Firefighter (new position; +1 FTE)

\$104,500

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- People Focused Workforce.

Description: Public Safety is requesting the addition of a Firefighter position (pay grade F1).

In December 2024, the Department reclassified a firefighter position to establish the Fire Training position, which was needed to help facilitate training for the entire fire department. While the Fire Training role has been critical to our department's operations, we now need to replace the original firefighter position to maintain the necessary staffing levels and ensure the ongoing safety and efficiency of our team.

Personnel costs are estimated at \$95,000 annually and reflect salary and benefit costs only. Operational costs in year one includes uniforms and equipment (turnout gear, helmet, etc.), training, etc. and totals \$9,500.

Recreation, Parks, and Cultural Services

Tree Lighting Event (scope refresh and expansion)

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta
- Recreation, Parks, and Culture.

Description: The City of Alpharetta intends to augment the appropriations for the annual Season of Celebration Tree Lighting event by \$50,000 (for a total of \$97,900) to support a refreshed and expanded event experience for the community. This additional funding will allow for enhanced stage and sound, decorations, performances, activities, and special events to accommodate growing attendance. The investment reflects the City's commitment to fostering a vibrant community celebration that continues to serve as a cornerstone of Alpharetta's holiday festivities.

- The stage can be modified to include different size stage/configurations; more sound equipment throughout the downtown area; more lighting equipment on Town Green; a second "stage" closer to the Town Green; etc.
- Additional decorations could possibly include one or more of the following: sled on Town Green for photos; giant gift boxes that kids can climb on; additional string or snowflake gobo lights; window art; etc.
- Performances on stage can include one or more of the following: big band to play holiday music; more school/community performances; giveaways on stage; additional Santa pop ups; etc.
- Additional activities can include one or more of the following: meet a Clydesdale; write letters to Santa/charitable causes; giant screen with movies; etc.
- Additional flair can be added, such as one or more of the following: cold spark/gerb special effects; white confetti or CO2 cannons; fog machines; etc.

OPERATING INITIATIVE REQUESTS

Detail (Unfunded Operating Initiatives)

City Clerk

Records Coordinator (new position; +1 FTE)

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Communications that Connect.
- Recreation, Parks, and Culture.
- People Focused Workforce.

Description: The City Clerk is requesting the addition of a Records Coordinator position (pay grade 305; assumed 5% above paygrade minimum) to better serve the City of Alpharetta and its current records request and records management needs.

Previously, the City employed a city-wide Records Manager, under the direction of the City Clerk and helped facilitate record retention and destruction across all departments. That position was eliminated in March 2019 and the job duties were then reassigned to all pertinent departments.

The City has hundreds of containers housing physical documents at an off-site storage facility and has also acquired hundreds of boxes of original files from our former city attorney's office, who represented the City for over 20 years. These documents need to be reviewed and catalogued for compliance with the state's local government record retention schedule and for preservation of the City's historical records.

Since 2020, the City has experienced a significant increase in the number of open records requests, litigation discovery requests, pending litigation documentation holds, and complex open records requests. Specifically, the City Clerk's Office has received, on average over the past three (3) years, 368 record requests each year. Additionally, the City Clerk's Office handles any records requests involving pending or potential litigation or records requests that have been submitted to other departments and were submitted by attorneys or media outlets.

The City Clerk's Office recommends the creation of a new full-time position to address the growing need for managing and reviewing open records requests, while also coordinating records retention and destruction efforts city wide.

Personnel costs are estimated at \$97,000 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer and/or phone, etc.), software, general supplies, etc. totaling \$3,000.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

OPERATING INITIATIVE REQUESTS

Finance

Reorganization of the Budget & Procurement Division (1 new position; reclassify 2 existing positions)

\$144,000

Fiscal Year 2026 Annual Action Plan:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Downtown Alpharetta.
- Communications that Connect.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- People Focused Workforce.
- Economic Development.

Description: The Finance Department is proposing a reorganization of the Budget & Procurement Division to better serve the City of Alpharetta and its current and forecasted needs.

The Finance Department has had no growth in personnel in over 20-years despite significant growth in its service population (both in terms of citizens as well as City staff). More specifically, Finance Department staffing has declined over that period. Most recently, Finance is the only department that still has not recovered staffing removed during the COVID budget reductions.

The Finance Team has adapted to demand growth over the last two decades through automation and efficiency measures in lieu of staffing growth. The most impactful measures being the implementation of technology that has removed the vast majority of paper-based processes for the department which greatly improved the efficiency of our existing staff. That said, there are still other initiatives that the Department would like to improve upon but is not possible given staffing constraints (e.g. user-department training, vendor outreach, etc.).

Current Status

The Budget & Procurement Division staff totals 4 full time positions, and their operational responsibilities include:

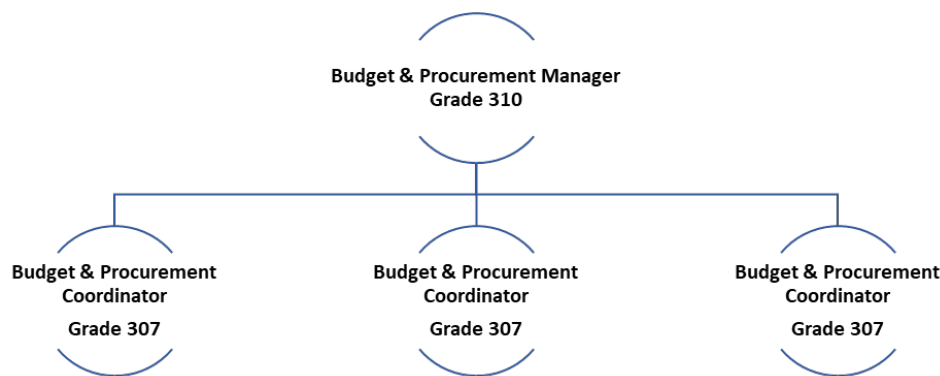
- Managing and facilitating the financial transaction lifecycle (liaison to our departments)
 - *budget planning, preparation, and management.*
 - *purchasing (including quotes, bids, RFP, etc.).*
 - *invoice/payment verification and processing.*
- Managing and facilitating the city's financial reporting
 - *annual budget documents.*
 - *monthly financial management reports.*
 - *annual citizens report (PAFR).*
 - *immigration reporting to State.*
- Administering city contracts.

OPERATING INITIATIVE REQUESTS

- Developing revenue/expenditure forecasting models, financial Impact of proposed city activities, and long-range financial planning.
- Administering the financial transparency program (OpenGov, Socrata capital project dashboard, etc.).

The Division is structured to provide a liaison approach to service delivery for our departments. Specifically, one team member is assigned to each of our customer departments and assists with the entire lifecycle needs (budgeting, procurement, invoice review, receipt review, compliance, etc.).

The Division includes 4 full time positions with the organizational structure as follows:



Staffing has declined from 5 full time positions over the referenced 20-year period to the staffing level of 4 positions.

On an annual basis, the Division reviews over 800 purchase order requests, over 13,000 invoices, over 8,800 procurement card transactions, 40 formal procurement solicitations (varies), in addition to the general budget (preparation, review, amendments), procurement, and reporting obligations (e.g. monthly financial management reporting, State immigration reporting (E-Verify), TSPLIST capital reporting, etc.

Issues

The growth in existing service demand coupled with potential avenues for improvement has resulted in this proposed reorganization.

- Existing Service Demand – existing service demand has necessitated that staff focus on core functions to ensure delivery of the vital services needed to run City operations. Specifically, transaction-level review (invoices, procurement-card transactions, requisitions, budget amendments) and formal procurement solicitation review, issuance, and management. Just maintaining existing service demand often requires staff to work in excess of the normal work week including the occasional weekends.
- Dedicated Procurement Team – while the current Budget & Procurement liaison structure provides benefits for our user departments (e.g. one-stop-shop for questions, contacts, etc.), it has the added effect of limiting the specialization

OPERATING INITIATIVE REQUESTS

needed for those highly technical professions such as procurement. The desire is to have a team dedicated, trained, and certified for procurement activities.

- Vendor Outreach – the Division desires to engage in a more active vendor outreach program that educates vendors on the government procurement process with the ultimate goal of increasing vendor participation on City contracts. Current staffing constraints limit vendor outreach capabilities.
- Employee Recruitment – the Division has benefited from low turnover. This has masked a weakness in the current organizational structure. Namely, procurement and budget are two separate professions and rarely do employees have experience in both (unless they are coming from smaller organizations that do not allow for specialization or have operated as finance department managers/directors). The result is that it limits the attractiveness of position openings to professionals. Effectively, you end up having to hire one specialization and train for the other. This limits employee effectiveness in the short-term.
- employees trained in procurement remains a weak point from an employee recruitment perspective.
- City training – the Division desires to engage in a more structured training program for City staff that includes (a) on demand recorded training sessions along with (b) in person training held throughout the year. Current staffing constraints limit City training to one-on-one questions/answers with those department team members directly responsible for the purchasing/budget functions. An expanded training presence would allow for the education of team members throughout the organization that may benefit from the knowledge.

Reorganization

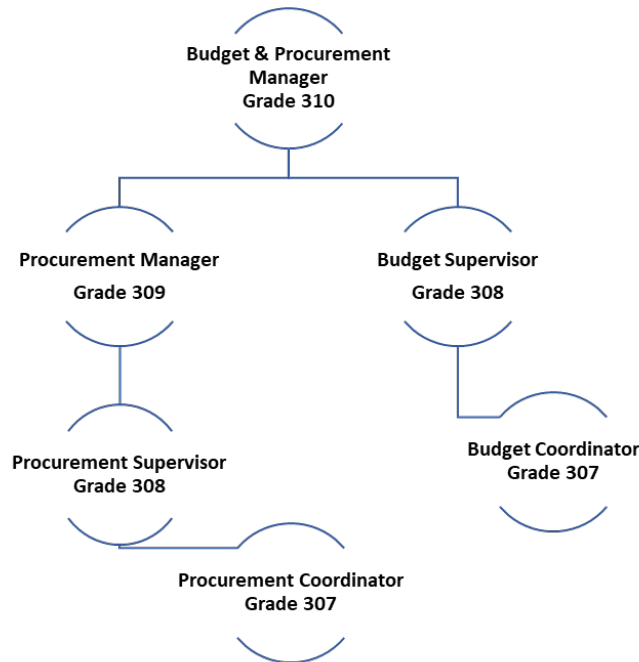
The Division is proposed to reorganize and separate the budget and procurement functions so that each team will have dedicated professionals focused on those distinct specialties while also allowing the staffing capacity to improve on the issues identified above.

Inherent in this reorganization is the following:

- Addition of 2 positions:
 - Procurement Manager (pay grade 309) – requested in FY 2026.
 - Procurement Coordinator (pay grade 307) – requested in FY 2027.
- Reclassifying of 2 positions:
 - Procurement Supervisor (pay grade 308; reclassify a current Budget & Procurement Coordinator position) – requested in FY 2026.
 - Budget Supervisor (pay grade 308; reclassify a current Budget & Procurement Coordinator position) – requested in FY 2026.

OPERATING INITIATIVE REQUESTS

The reorganized Division would include 6 full time positions with the organizational structure as follows:



FY 2026: Annualized personnel costs associated with the new Procurement Manager position and two reclassifications are estimated at \$141,000 annually and reflect salary and benefit costs only. Operational costs include \$3,000 for professional development and small equipment costs (e.g. cell phone). No additional investment is needed in computer costs or equipment.

Public Safety

Fire Plans Examiner (new position; +1 FTE)

\$124,750

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Strategic Growth and Redevelopment.
- People Focused Workforce.
- Economic Development.

Description: Public Safety is requesting the addition of a Fire Plans Examiner position (pay grade 308; assumed 5% above paygrade minimum).

As the City of Alpharetta continues to experience incredible growth, the demand for plan review and permitting services within the Fire Marshal's Office (FMO) has increased significantly. The FMO is responsible for reviewing a wide variety of permits beyond just building plan review that is essential for safe development within the city, including Land Disturbance, Fire and Life Safety Systems, Special Use/Events, and more than 17 additional specific permit types. While other city departments have dedicated staff assigned to specific aspects of each type of permitting and inspection process, the FMO

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

currently lacks a full-time Fire Plans Examiner to manage the increasing volume of more than approximately 3,000 fire-related plan reviews.

The Center for Public Safety Management (CPSM) study recommended the addition of both a full-time and a part-time Fire Plans Examiner to address the growing need for dedicated resources in fire plan review. Despite the recommendation, the Fire Marshal's Office is currently operating without a full-time employee in this role, ultimately requiring numerous members to substitute their primary functions with plan review duties, ultimately expanding the gap of service to the community. Addressing this gap is critical for ensuring effective management and achieving our life safety goals within the City of Alpharetta. The recommended pay for the new position is commensurate with the immediate market to ensure Alpharetta attracts and retains a qualified professional capable of managing the increasing demand for fire plan reviews.

The addition of a Fire Plans Examiner will reduce overtime expenses currently required to cover fire plan reviews, allowing FMO staff to focus on their primary responsibilities. This will also enable the City to process permits more efficiently, leading to faster revenue collection and improved budget predictability. By dedicating resources specifically to fire plan reviews, the City can consistently meet its 10-day plan review turnaround goal, as set by City Council, ensuring timely approvals for developers and businesses. Additionally, maintaining efficient permitting processes supports economic growth and community safety, while also preventing costly backlogs that could necessitate emergency staffing measures. Overall, this investment ensures long-term cost savings, improved service levels, and sustainable growth management for Alpharetta.

Personnel costs are estimated at \$122,000 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), uniforms, general supplies, etc. and totals \$2,750.

Public Works

Construction Manager - Infrastructure (new position; +1 FTE) \$138,600
(\$138,600 operations/\$50,000 capital)

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Construction Manager position (pay grade 309; assumed 5% above paygrade minimum).

The City allocated over \$4 million last year and is planning to do such over the next 10 years towards stormwater work throughout the City. Much of the construction work is contracted out to contractors to resolve various stormwater issues. Work varies from replacing a structure, lining, or replacing a pipe, or a large-scale construction project.

Due to the number of incoming projects and programmed projects, the Department is unable to adequately oversee construction oversight of the contractors in the field for the installation of City maintained infrastructure. Public Works is requesting an

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Infrastructure Construction Manager Position to oversee various field operations regarding stormwater improvements. The position not only requires knowledge of reading construction plans, communication skills with the public and contractors, as well as problem-solving skills when unknown issues arise in the field.

Public Works currently has seven stormwater projects in design or construction soon to be procured, over 1 million dollars a year in pipe lining, and numerous stormwater repairs (catch basin tops, grouting of manholes/pipes, and pipe replacements) throughout the City. Public Works staff is already committed to overseeing construction management of the Park's Bond Projects, TSPLSOT I/II projects, as well as capital projects.

Personnel costs are estimated at \$131,100 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500. There is a companion one-time capital request for \$50,000 that includes funding for a vehicle purchase (and upfitting).

Facility Operations Manager (new position; +1 FTE) (\$138,600 operations/\$65,000 capital)

\$138,600

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Facility Operations Manager position (pay grade 309; assumed 5% above paygrade minimum).

The City embarked on an energy audit as well as a facility assessment over the last year. The report outlines various capital initiatives and improvements to all the City's facilities. Currently, there is one individual overseeing the crews accomplishing work orders and overseeing vendors accomplishing various tasks in the facilities (electrical, mechanical, structural, painting, etc.). This position will be responsible for overseeing execution of the program, procuring vendors to implement various improvements, maintain the software system associated with the facility assessment, and oversee the Engineering Technician(s) working in the Facility Group. Separating the responsibilities within the Facilities Group will enable supervisors to spend more time ensuring work is accomplished meeting the expectations of the City and enable individuals to become proactive instead of reactive when it comes to implementing improvements.

Personnel costs are estimated at \$131,100 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500. There is a companion one-time capital request for \$65,000 that includes funding for a vehicle purchase (and upfitting).

OPERATING INITIATIVE REQUESTS

Sr. Engineering Technician - Facilities (new position; +1 FTE) (\$112,100 operations/\$50,000 capital)

\$112,100

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Senior Engineering Technician position (pay grade 306; assumed 5% above paygrade minimum).

The Senior Engineering Technician position would perform technical work in support of the City's facility repair, maintenance, and renovations. Oversight of procurement, scheduling, and management of City contractors and vendors for the maintenance, repair, alteration, replacement, and upgrades to all city-maintained facilities. Periodic supervision and training of Public Works facility repair and maintenance crews.

The Public Works Department is currently challenged with additional and aging facilities. Public Works took responsibility of Parks facilities in 2017-2018 without the addition of any staff. With the additional facilities responsible for, and aging components, demand for repairs, alterations, remodels, etc. have significantly increased. In 2021 Public Works created a Sr. Engineering Technician position to assist the facilities supervisor/crews with repairs, procuring contractors, overseeing maintenance contracts, ordering supplies, and assisting with other facility needs. Along with more requests for daily maintenance needs, capital request have also increased. This position would be assigned park facilities to aid the facilities supervisor and crews in identifying maintenance needs and working with Parks staff regarding capital requests, maintenance contracts, and prioritization of facility repairs. This will provide a higher level of service to City employees and facility repairs.

Personnel costs are estimated at \$104,600 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500. There is a companion one-time capital request for \$50,000 that includes funding for a vehicle purchase (and upfitting).

Infrastructure Crew (new positions; +4 FTE) (\$356,000 operations/\$80,000 capital)

\$356,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of the following new positions:

- +1 FTE - Public Works Crew Leader position (pay grade 305; assumed 5% above paygrade minimum).
- +2 FTEs - Public Works Technician II position (pay grade 303; assumed 5% above paygrade minimum).
- +1 FTE - Public Works Technician I position (pay grade 302; assumed 5% above paygrade minimum).

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Currently the Public Works Department has 2 crews of 4 individuals that handle repairs to stormwater infrastructure, curb and gutter, sidewalks (concrete and brick paver), and City roads. One of the biggest challenges the department faces these days is making timely repairs to sidewalks. The Department maintains over 235 miles of sidewalk in the City, majority of the sidewalk is concrete. Over time, sidewalks have settled, cracked, and/or tree roots have uplifted the sidewalk causing trip hazards. Crews can accomplish repairs primarily in subdivisions. This crew will be able to handle concrete and brick paver sidewalk repair, curb and gutter repair, and other concrete work within the City's right of way. Work along busier streets throughout the City require significant traffic control measures and the crews are not equipped size wise to handle work of this nature. A crew of four individuals will consist of a Crew Leader, (2) Tech II's and a Tech I.

Personnel costs for the four new positions are estimated at \$346,000 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$10,000. There is a companion one-time capital request for \$80,000 that includes funding for a vehicle purchase (and upfitting).

Recreation, Parks, and Cultural Services

Parks Supervisor II – Southern District (new position; +1 FTE) \$107,600

Fiscal Year 2026 Annual Action Plan:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: Recreation, Parks, and Cultural Services is requesting the addition of a Parks Supervisor II position (pay grade 306; assumed 5% above paygrade minimum).

To Improve efficiency for the of delivery existing services, the Recreation, Parks, and Cultural services department is requesting a Parks Services Supervisor II to execute the maintenance and operation plan for the Southern Parks District (Greenway, Alpha Loop, and North Point Corridor). The Southern District Park Services team maintains and operates over 450 acres of park land which includes approximately fifteen (15) miles of the Big Creek Greenway system, portions of the Alpha Loop, six (6) Greenway Access Parks, four (4) Passive Parks and the Program Support of the Preston Ridge Recreation Center. Prior to 2019, the Southern District had been operating with the leadership of a team supervisor. Due to the growth resulting from the 2016 Bond Initiative, this position was reallocated as part of a department restructuring plan.

Over the past five years, the city has added over two (2) miles of Greenway trail connecting to the Forsyth County Greenway, Water Road Park, new portions of the Alpha Loop and the Preston Ridge Community Center to this area. Maintenance support from outsourced services to supplement this absence has reached its saturation point. The expectation of immediate response and daily service can only be met with the addition of more city staff. The anticipated addition of the Encore Gateway Park and the Alpha

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Link which will connect the Alpha Loop to the Greenway will also be under the operational control of this team. The additional demand on this division requires the addition of a supervisor to achieve the high service standard for this area.

Personnel costs are estimated at \$104,600 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer and/or phone, etc.), uniforms, general supplies, etc. totaling \$3,000. No additional vehicle is needed with this request.

Grounds Repair and Maintenance

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: This request is for additional funding to assist with the replacement of gaining light fixtures throughout the park system.

For example, at Webb Bridge Park: the current light fixtures are the original ones that were installed when the park was built in 1997 - 1999. The Qualite fixtures require a 1650-watt Qualite lamp. These lamps are no longer being manufactured; therefore, the City is not able to obtain replacements. The replacement NuGen LED fixtures/lamps are currently \$480.00 each. A total of 156 of the Qualite fixtures remain in the park. in FY 2024, nine (9) fixtures were replaced, in FY 2025 we have replaced 14 more. These were purchase from the Eastern District Grounds Repair and Maintenance Account. We are not requesting monies for all the replacement fixtures/lamps; just monies to assist with the purchase as the Qualite fixtures/lamps are no longer working.

This initiative is included within the energy savings performance contract ("ESPC" contained within the current City facility condition assessment project) referenced under the *Augment Annual Capital Contribution* operating initiative recommended herein. Specifically, the ESPC phase of the facility condition assessment project includes replacement and upgrade of facility, field, and court lighting. As such, this request can be removed should the city move forward with the ESPC phase.

Community Development

Code Enforcement Officer (new position; +1 FTE)

\$100,900

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: The Community Development Department is requesting the addition of a Code Enforcement Officer position (pay grade 305; assumed 5% above paygrade minimum) to better serve the City of Alpharetta. This position will be responsible for:

- Completing all types of complaints for residential and commercial properties in the City and any required inspections including any evening and/or weekend enforcement actions.

OPERATING INITIATIVE REQUESTS

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

- Completing reports and data entry on inspections and enforcement actions.
- Assisting with non-licensing Code issues as time allows.

As our community continues to grow, we have added 2,129 new households, significantly increasing the demand for services. Since the last time we expanded our team, complaints have surged by 261%, placing a considerable strain on our existing resources. This rise in service requests and concerns indicates that our current staffing levels are no longer sufficient to maintain efficiency and responsiveness. To uphold our commitment to quality service and ensure timely resolution of issues, it is necessary to add an additional employee to handle the increased workload. Investing in additional staff now will help prevent service delays, reduce resident frustration, and maintain the high standards our community expects and deserves.

Adding an employee is not just a matter of increasing headcount—it's a strategic move to bolster our capacity in several key areas:

- **Enhanced Responsiveness:** With an additional team member, we can reduce response times, ensuring that complaints and service issues are addressed promptly. This is critical in maintaining trust and satisfaction among our growing customer base.
- **Improved Service Quality:** The increased workload has likely contributed to delays and potential oversights in complaint resolution. A new employee dedicated to managing these concerns will help us restore service quality and efficiency.
- **Proactive Problem Solving:** The 261% increase in complaints signals emerging trends or issues that may need proactive attention. A new hire can focus on identifying underlying problems, streamlining processes, and implementing effective solutions before they escalate further.
- **Sustainable Growth:** As we continue to expand our household base, the demand for timely and efficient service will only grow. Investing in additional staffing now is a forward-looking strategy that ensures our operations remain scalable and sustainable over the long term.

Personnel costs are estimated at \$97,000 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer and/or phone, etc.), training, uniforms, etc. totaling \$3,900.

OPERATING INITIATIVE REQUESTS

911 Fund

Public Safety (911 Fund)

Administrative Assistant II (new position; +1 FTE)

\$99,450

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- People Focused Workforce.

Description: The Public Safety Department is requesting the addition of an Administrative Assistant II position (pay grade 304; assumed 5% above paygrade minimum).

This position will assume primary responsibility for processing and completing open records requests related to CAD reports, 911 call audio, radio traffic, Preferred Live Video, and other 911-related media. Duties will include performing legally and procedurally mandated redactions in compliance with the Freedom of Information Act (FoIA) and Georgia law.

Establishing a dedicated role for open records processing will relieve 911 Shift Supervisors of this responsibility, enabling them to focus more effectively on managing their shifts and personnel. This specialization will improve operational efficiency by ensuring requests are completed promptly within the State of Georgia's mandated timelines, reducing the risk of liability, and ensuring adherence to FoIA requirements.

Additionally, having a single position dedicated to this task will minimize the delays caused by task-switching that are inherent in the Shift Supervisors' multifaceted roles. As a result, the processing time for open records requests is expected to decrease significantly, enhancing overall departmental performance, and ensure the timely and accurate fulfillment of public and legal obligations. This position would include secondary job duties, including performing monthly NCIC/GCIC validations - yet another current responsibility of 911 Shift Supervisor's that distracts from their primary responsibilities of managing shift operations. Validations require tedious and meticulous auditing to ensure the most accurate and up to date information is on the Criminal Justice Information System.

Personnel costs are estimated at \$91,000 annually and reflect salary and benefit costs only. Operational costs include training, travel, supplies, equipment and uniforms, and totals \$8,450.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

CITYWIDE BUDGET SUMMARIES

Citywide Budget Summaries

Overview

The *Citywide Budget Summaries* section is intended to provide readers with an overall understanding of the city's fiscal year 2026 budget. The following schedules provide readers with revenue and expenditure summaries from several different perspectives including:

- **Citywide Budget Summary by Fund**

This section provides a summary/narrative of FY 2026 budget data by fund type (e.g., General Fund, Special Revenue Funds, etc.).

- **Citywide Budget Summary by Revenue Source**

This section provides a summary/narrative of FY 2026 budget data by revenue source (i.e., Property Taxes, Other Taxes, Charges for Services, etc.). Please refer to the specific Fund Summaries section (e.g., General Fund Summary, Special Revenue Fund Summaries, etc.) of this document for more detailed information about the city's various revenue sources.

- **Citywide Budget Summary by Department Expenditures**

This section provides a summary/narrative of FY 2026 budget data by department expenditures (e.g., City Administration, Public Safety, etc.). Please refer to the *Departmental Summaries* section of this document for more detailed information about each department's expenditures.

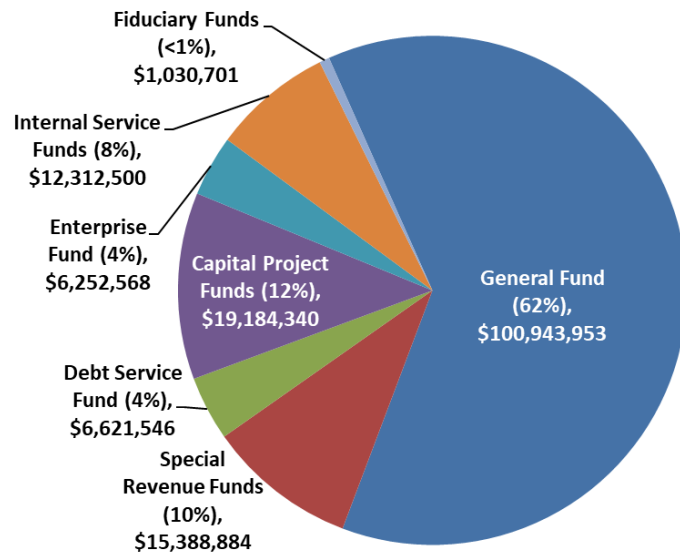
- **Citywide Budget Summary by Expenditure Category**

This section provides a summary/narrative of FY 2026 budget data by expenditure category (e.g., Personnel Services, Maintenance & Operations, etc.).

CITYWIDE BUDGET SUMMARIES

Summary by Fund Type

**FY 2026 Citywide Budget
totals \$162 Million**



The Fiscal Year 2026 budget for all funds totals \$162 million. The city budget includes appropriations for the following fund types:

General Fund: The city's General Fund is its largest fund and includes governmental activities such as police, fire, recreation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, and charges for services, such as recreation program fees.

Special Revenue Funds: These Funds are established to account for revenues that are restricted by statute, ordinance, or resolution for a specific purpose. Appropriated Funds include Asset Forfeiture Fund, E911 Fund, Impact Fee Fund, and the Hotel/Motel Fund.

Capital Project Funds: These Funds are used for various citywide capital projects. Projected funding for FY 2026 is from interest earnings, fund balance, and transfers from other funds. The adopting budget ordinance will authorize unspent appropriations from fiscal year 2025 to be re-appropriated to continue previously

approved projects. As such, these appropriations are not reflected herein.

Debt Service Fund: This Fund is utilized to account for debt service requirements of the city's general government debt obligations.

Enterprise Fund: This Fund is a self-supporting entity that derives its revenue primarily from charges levied on the users of its services, much like private enterprises. The city utilizes an enterprise fund to account for operations of its solid waste system.

Internal Service Fund: These Funds are used to accumulate and allocate costs internally among the city's various functions. The city utilizes a Risk Management Fund (administering general liability, automotive liability, workers' compensation, etc.) and Medical Insurance Fund (account for activity under the Minimum Premium Plan in accordance with GAAP).

Fiduciary Funds: These Fund types are used to account for resources held for the benefit of parties outside the government and include the OPEB Reimbursement Benefit Fund.

CITYWIDE BUDGET SUMMARIES

Summary by Fund

FY 2026 Budget

	Revenues*	Expenditures	Balanced Budget
General Fund	\$ 100,943,953	\$ 100,943,953	√ **
Special Revenue Funds:			
Asset Forfeiture Fund	\$ 290,000	\$ 290,000	√
E911 Fund	4,918,884	4,918,884	√
Impact Fee Fund	1,060,000	1,060,000	√
Hotel/Motel Fund	9,120,000	9,120,000	√
	\$ 15,388,884	\$ 15,388,884	
Capital/Grant Funds:			
Capital Projects Fund	\$ 9,084,340	\$ 9,084,340	√
Stormwater Capital Fund	2,000,000	2,000,000	√
TSPLOST 1 Capital Fund	700,000	700,000	√
TSPLOST 2 Capital Fund	7,400,000	7,400,000	√
	\$ 19,184,340	\$ 19,184,340	
Debt Service Fund	\$ 6,621,546	\$ 6,621,546	√
Enterprise Fund:			
Solid Waste Fund	\$ 6,252,568	\$ 6,252,568	√
Internal Service Funds:			
Risk Management Fund	\$ 2,262,500	\$ 2,262,500	√
Medical Insurance Fund	10,050,000	10,050,000	√
	\$ 12,312,500	\$ 12,312,500	
Fiduciary Funds:			
OPEB Retirement Reimbursement Plan Trust Fund	\$ 1,030,701	\$ 1,030,701	√
Total	\$ 161,734,492	\$ 161,734,492	√

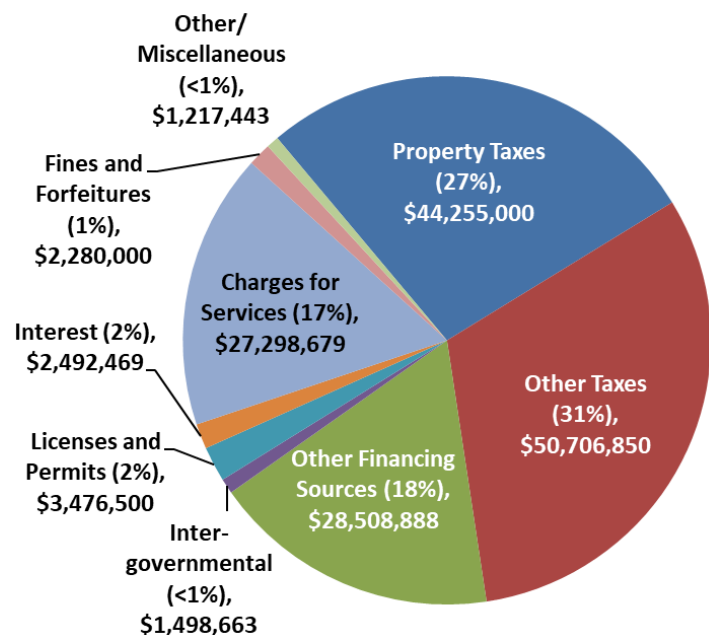
* Includes Operating Revenues of \$121.2 million along with Non-Operating Revenues of \$40.5 million. Non-Operating Revenues represent sources such as fund balance, inter-fund transfers, inter-fund allocations, etc.

**Includes \$1.7 Million reduction in the Annual Capital Appropriation (from \$4 million in FY 2025 to \$2.3 million in FY 2026).

CITYWIDE BUDGET SUMMARIES

Summary by Revenue Source

**FY 2026 Citywide Budget
totals \$162 Million**



The chart above segments the FY 2026 budget by revenue source and includes the following:

Property Taxes: Ad Valorem tax on real/personal property owned within the city. The recommended millage rate for FY 2026 is flat with the prior year at 5.750 mills and is composed of the following: Operating Millage Rate of 5.030 mills (used to fund general city operations and the recurring capital program); and a Debt Service Millage Rate of 0.720 mills (used to fund debt service on voter approved general obligation bonds).

Other Taxes: Includes local option sales taxes (i.e., LOST), franchise fees (fees charged to utility companies operating within the city that allow for the use of public right-of-way), hotel/motel taxes, business and occupational taxes, etc.

Licenses and Permits: Includes building permit fees, occupancy permit fees, alcohol beverage permit fees, development permits and related fees, etc.

Intergovernmental: Includes federal, state, and local grant funding as well as revenue sharing associated with intergovernmental agreements.

Charges for Services: Includes recreation user fees, planning and development fees, fire plan review fees, special event fees, impact fees, solid waste fees, employer/employee premium fees; etc.

Fines and Forfeitures: Includes municipal court fines, code enforcement board fines, school zone speed citations, etc.

Interest: Includes investment earnings on city funds.

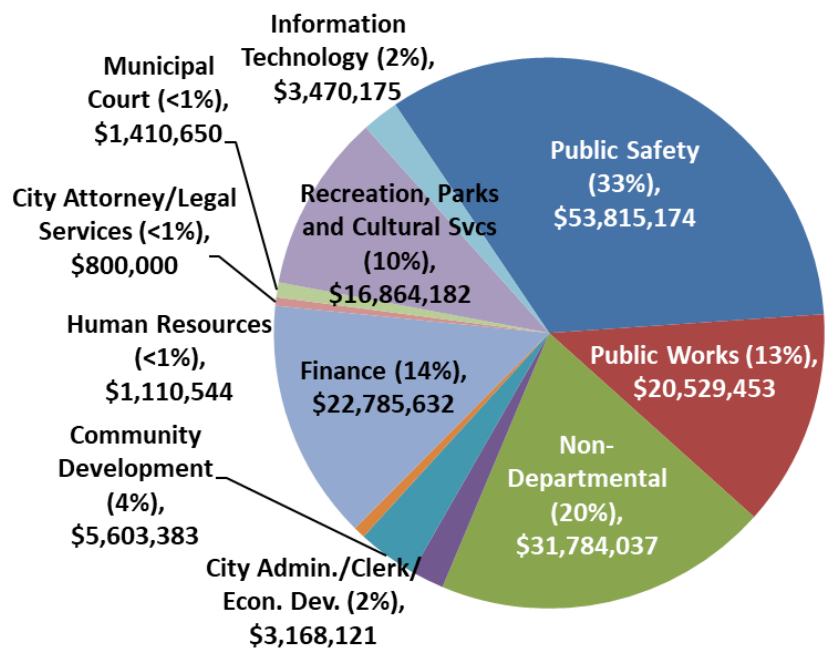
Other/Miscellaneous: Includes the sale of surplus assets, donations, internal funding allocations for OPEB Reimbursement benefits, and other miscellaneous revenues.

Other Financing Sources: Includes inter-fund transfers and budgeted fund balance.

CITYWIDE BUDGET SUMMARIES

Summary by Department Expenditures

FY 2026 Citywide Budget
totals \$162 Million



The chart above segments the FY 2026 budget by department/functional unit and includes the following:

Mayor and City Council

City Administration (incl. City Clerk and Economic Dev.)

Community Development

Public Works

Finance (includes general operations and activities associated with the Solid Waste Fund, Risk Management Fund and Medical Insurance Fund)

Human Resources

Information Technology

Legal Services (City Attorney)

Municipal Court

Public Safety (includes general operations and activities associated with the Asset Forfeiture Fund and E911 Fund)

Recreation, Parks & Cultural Services

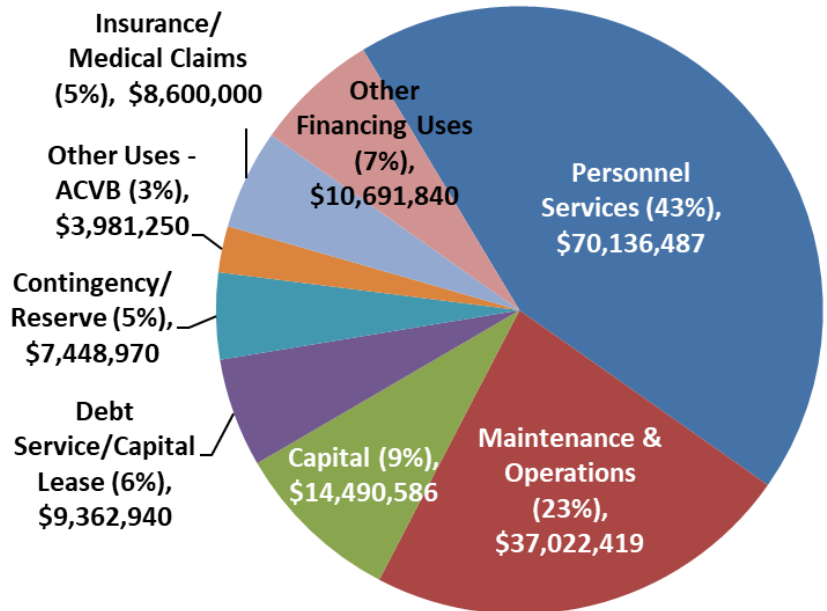
Non-Departmental (interfund transfers, contingency/reserves, Hotel/Motel Fund distributions, debt service, activities within the OPEB Retirement Reimbursement Plan Trust Fund, etc.)

Please refer to the *Departmental Summaries* section of this document for specific information on each department including mission, goals and objectives, financial summary, and performance measures.

CITYWIDE BUDGET SUMMARIES

Summary by Expenditure Category

**FY 2026 Citywide Budget
totals \$162 Million**



The chart above segments the FY 2026 budget by expenditure category and includes:

Personnel Services: Includes expenses for salaries, wages, and related employee benefits provided for all persons employed by the city whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contribution for health insurance, pension, social security, workers compensation, etc. There is a grossing-up effect with the OPEB Retirement Reimbursement Plan Trust Fund as the benefit related expenses are also reflected in the Operating Funds (e.g., General Fund, E911 Fund, etc.).

Maintenance and Operations: Includes expenses for goods and services associated with city's provision of services. Examples include professional fees, repair & maintenance, utilities, travel, training, etc.

Capital: Includes expenses for the acquisition of capital assets (e.g., building improvements, machinery and equipment, etc.).

Debt Service: Includes expenses related to the repayment of the city's voter approved debt obligations, debt service on capital lease obligations, etc.

Insurance/Medical Claims: Includes an actuarially determined estimate for risk-management insurance claims and estimated medical claims under the city's Minimum Premium Plan. There is a grossing-up effect with the Medical Insurance Fund as the employer premium expenses are also reflected in the Operating Funds (e.g., General Fund, E911 Fund, etc.).

Other Uses: Includes Hotel/Motel Tax disbursements to the Alpharetta Convention & Visitors Bureau.

Contingency/Reserves: Includes General Fund contingency appropriations and reserve appropriations across multiple funds (Hotel/Motel Fund, Solid Waste Fund, etc.).

Other Financing Uses: Includes interfund transfers for items such as grant matches, capital improvements, etc.

CITYWIDE BUDGET SUMMARIES

Consolidated Summary (Revenues by Source/Expenditures by Department)

	General Fund	Special Revenue Funds				Capital Project Funds		
		Asset Forfeiture Fund	E911 Fund	Impact Fee Fund	Hotel/Motel Fund	Capital Projects Fund	Stormwater Capital Fund	TSPLOST 1 Capital Fund
REVENUES:								
Property Taxes	\$ 38,079,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Sales Taxes/TSPLOST	22,440,500	-	-	-	-	-	-	-
Other Taxes	19,165,400	-	950	-	9,100,000	-	-	-
Licenses and Permits	3,476,500	-	-	-	-	-	-	-
Intergovernmental Revenue	368,663	-	1,130,000	-	-	-	-	-
Charges for Services	5,312,100	-	3,750,000	-	-	-	-	-
Fines and Forfeitures	2,280,000	-	-	-	-	-	-	-
Interest Earnings	1,150,000	-	37,934	-	20,000	300,000	100,000	300,000
Other/Miscellaneous	242,242	-	-	-	-	-	-	-
subtotal	\$ 92,514,405	\$ -	\$ 4,918,884	\$ -	\$ 9,120,000	\$ 300,000	\$ 100,000	\$ 300,000
Other Financing Sources								
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,379,340	\$ 1,900,000	\$ -
Interfund Transfer from Hotel/Motel Fund	3,412,500	-	-	-	-	-	-	-
Budgeted Fund Balance	5,017,048	290,000	-	1,060,000	-	3,405,000	-	400,000
subtotal	\$ 8,429,548	\$ 290,000	\$ -	\$ 1,060,000	\$ -	\$ 8,784,340	\$ 1,900,000	\$ 400,000
Total Revenues	\$ 100,943,953	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 9,120,000	\$ 9,084,340	\$ 2,000,000	\$ 700,000
EXPENDITURES:								
Mayor and City Council	\$ 393,141	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Administration/City Clerk/Econ. Dev.	3,118,121	-	-	-	-	50,000	-	-
Finance	4,220,564	-	-	-	-	-	-	-
Legal Services	800,000	-	-	-	-	-	-	-
Information Technology	2,572,375	-	-	-	-	897,800	-	-
Human Resources	1,110,544	-	-	-	-	-	-	-
Municipal Court	1,410,650	-	-	-	-	-	-	-
Public Safety	46,301,128	28,952	4,918,884	-	-	2,305,162	-	-
Non-Allocated (Reserve)	-	261,048	-	-	-	-	-	-
Public Works	11,483,060	-	-	-	-	2,377,500	2,000,000	-
Recreation, Parks and Cultural Services	14,829,182	-	-	525,000	-	1,510,000	-	-
Community Development	4,884,783	-	-	-	-	183,600	-	-
Non-Allocated (Reserve)	-	-	-	535,000	-	-	-	-
Non-Departmental	-	-	-	-	5,500	-	-	-
Insurance Premiums (Risk Fund)	1,060,500	-	-	-	-	-	-	-
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,981,250	-	-	-
Bond Debt Service (Principal and Interest)*	291,065	-	-	-	1,448,713	-	-	-
Contingency	975,000	-	-	-	-	-	-	-
Non-Allocated (Reserve)	214,500	-	-	-	272,037	1,760,278	-	700,000
subtotal	\$ 93,664,613	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 5,707,500	\$ 9,084,340	\$ 2,000,000	\$ 700,000
Other Financing Uses								
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,412,500	\$ -	\$ -	\$ -
Interfund Transfer to Capital Funds	7,279,340	-	-	-	-	-	-	-
subtotal	\$ 7,279,340	\$ -	\$ -	\$ -	\$ 3,412,500	\$ -	\$ -	\$ -
Total Expenditures	\$ 100,943,953	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 9,120,000	\$ 9,084,340	\$ 2,000,000	\$ 700,000

* Not including Capital Lease debt service which is programmed into the appropriate Departmental budget above (Public Safety).

CITYWIDE BUDGET SUMMARIES

	Capital Project Fund		Enterprise Fund		Internal Service Funds		Fiduciary Funds	
	TSPLOST 2 Capital Fund	Debt Service Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Reimb. Fund		TOTAL
REVENUES:								
Property Taxes	\$ -	\$ 6,176,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,255,000
Local Option Sales Taxes/TSPLOST	-	-	-	-	-	-	-	22,440,500
Other Taxes	-	-	-	-	-	-	-	28,266,350
Licenses and Permits	-	-	-	-	-	-	-	3,476,500
Intergovernmental Revenue	-	-	-	-	-	-	-	1,498,663
Charges for Services	-	-	6,235,000	1,951,579	10,050,000	-	-	27,298,679
Fines and Forfeitures	-	-	-	-	-	-	-	2,280,000
Interest Earnings	400,000	50,546	17,568	60,921	-	55,500	-	2,492,469
Other/Miscellaneous	-	-	-	-	-	975,201	-	1,217,443
<i>subtotal</i>	\$ 400,000	\$ 6,226,546	\$ 6,252,568	\$ 2,012,500	\$ 10,050,000	\$ 1,030,701	-	\$ 133,225,604
Other Financing Sources								
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,279,340
Interfund Transfer from Hotel/Motel Fund	-	-	-	-	-	-	-	3,412,500
Budgeted Fund Balance	7,000,000	395,000	-	250,000	-	-	-	17,817,048
<i>subtotal</i>	\$ 7,000,000	\$ 395,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 28,508,888
Total Revenues	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 161,734,492
EXPENDITURES:								
Mayor and City Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 393,141
City Administration/City Clerk/Econ. Dev.	-	-	-	-	-	-	-	3,168,121
Finance	-	-	6,252,568	2,262,500	10,050,000	-	-	22,785,632
Legal Services	-	-	-	-	-	-	-	800,000
Information Technology	-	-	-	-	-	-	-	3,470,175
Human Resources	-	-	-	-	-	-	-	1,110,544
Municipal Court	-	-	-	-	-	-	-	1,410,650
Public Safety	-	-	-	-	-	-	-	53,554,126
Non-Allocated (Reserve)	-	-	-	-	-	-	-	261,048
Public Works	4,668,893	-	-	-	-	-	-	20,529,453
Recreation, Parks and Cultural Services	-	-	-	-	-	-	-	16,864,182
Community Development	-	-	-	-	-	-	-	5,068,383
Non-Allocated (Reserve)	-	-	-	-	-	-	-	535,000
Non-Departmental	-	11,000	-	-	-	1,030,701	-	1,047,201
Insurance Premiums (Risk Fund)	-	-	-	-	-	-	-	1,060,500
Alpharetta Convention and Visitors Bureau	-	-	-	-	-	-	-	3,981,250
Bond Debt Service (Principal and Interest)*	-	6,610,546	-	-	-	-	-	8,350,324
Contingency	-	-	-	-	-	-	-	975,000
Non-Allocated (Reserve)	2,731,107	-	-	-	-	-	-	5,677,922
<i>subtotal</i>	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 151,042,652
Other Financing Uses								
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,412,500
Interfund Transfer to Capital Funds	-	-	-	-	-	-	-	7,279,340
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,691,840
Total Expenditures	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 161,734,492

* Not including Capital Lease debt service which is programmed into the appropriate Departmental budget above (Public Safety).

CITYWIDE BUDGET SUMMARIES

Consolidated Summary (Revenues by Source/Expenditures by Category)

	Special Revenue Funds					Capital Project Funds		
	General Fund	Asset Forfeiture Fund	E911 Fund	Impact Fee Fund	Hotel/Motel Fund	Capital Project Fund	Stormwater Capital Fund	TSPLOST 1 Capital Fund
REVENUES:								
Property Taxes	\$ 38,079,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Option Sales Taxes/TSPLOST	22,440,500	-	-	-	-	-	-	-
Other Taxes	19,165,400	-	950	-	9,100,000	-	-	-
Licenses and Permits	3,476,500	-	-	-	-	-	-	-
Intergovernmental Revenue	368,663	-	1,130,000	-	-	-	-	-
Charges for Services	5,312,100	-	3,750,000	-	-	-	-	-
Fines and Forfeitures	2,280,000	-	-	-	-	-	-	-
Interest Earnings	1,150,000	-	37,934	-	20,000	300,000	100,000	300,000
Other/Miscellaneous	242,242	-	-	-	-	-	-	-
<i>subtotal</i>	\$ 92,514,405	\$ -	\$ 4,918,884	\$ -	\$ 9,120,000	\$ 300,000	\$ 100,000	\$ 300,000
Other Financing Sources								
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,379,340	\$ 1,900,000	\$ -
Interfund Transfer from Hotel/Motel Fund	3,412,500	-	-	-	-	-	-	-
Budgeted Fund Balance	5,017,048	290,000	-	1,060,000	-	3,405,000	-	400,000
<i>subtotal</i>	\$ 8,429,548	\$ 290,000	\$ -	\$ 1,060,000	\$ -	\$ 8,784,340	\$ 1,900,000	\$ 400,000
Total Revenues	\$ 100,943,953	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 9,120,000	\$ 9,084,340	\$ 2,000,000	\$ 700,000
EXPENDITURES:								
Personnel Services	\$ 65,030,388	\$ -	\$ 4,030,093	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	25,827,365	-	888,791	-	5,500	370,000	-	-
Capital	313,679	28,952	-	525,000	-	6,954,062	2,000,000	-
Debt Service (Capital Lease/Other)	1,012,616	-	-	-	-	-	-	-
Debt Service (Bond)	291,065	-	-	-	1,448,713	-	-	-
Other								
Insurance/Medical Claims	-	-	-	-	-	-	-	-
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,981,250	-	-	-
Contingency	975,000	-	-	-	-	-	-	-
Non-Allocated (Reserve)	214,500	261,048	-	535,000	272,037	1,760,278	-	700,000
<i>subtotal</i>	\$ 93,664,613	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 5,707,500	\$ 9,084,340	\$ 2,000,000	\$ 700,000
Other Financing Uses								
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,412,500	\$ -	\$ -	\$ -
Interfund Transfer to Capital Funds	7,279,340	-	-	-	-	-	-	-
<i>subtotal</i>	\$ 7,279,340	\$ -	\$ -	\$ -	\$ 3,412,500	\$ -	\$ -	\$ -
Total Expenditures	\$ 100,943,953	\$ 290,000	\$ 4,918,884	\$ 1,060,000	\$ 9,120,000	\$ 9,084,340	\$ 2,000,000	\$ 700,000

* Not including Capital Lease debt service which is programmed into the appropriate Departmental budget above (Public Safety).

CITYWIDE BUDGET SUMMARIES

	Capital Project Fund		Enterprise Fund	Internal Service Funds			Fiduciary Fund	
	TSPLOST 2 Capital Fund	Debt Service Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Reimb. Fund		TOTAL
REVENUES:								
Property Taxes	\$ -	\$ 6,176,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,255,000
Local Option Sales Taxes/TSPLOST	-	-	-	-	-	-	-	22,440,500
Other Taxes	-	-	-	-	-	-	-	28,266,350
Licenses and Permits	-	-	-	-	-	-	-	3,476,500
Intergovernmental Revenue	-	-	-	-	-	-	-	1,498,663
Charges for Services	-	-	6,235,000	1,951,579	10,050,000	-	-	27,298,679
Fines and Forfeitures	-	-	-	-	-	-	-	2,280,000
Interest Earnings	400,000	50,546	17,568	60,921	-	55,500	-	2,492,469
Other/Miscellaneous	-	-	-	-	-	975,201	-	1,217,443
<i>subtotal</i>	\$ 400,000	\$ 6,226,546	\$ 6,252,568	\$ 2,012,500	\$ 10,050,000	\$ 1,030,701	-	\$ 133,225,604
Other Financing Sources								
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,279,340
Interfund Transfer from Hotel/Motel Fund	-	-	-	-	-	-	-	3,412,500
Budgeted Fund Balance	7,000,000	395,000	-	250,000	-	-	-	17,817,048
<i>subtotal</i>	\$ 7,000,000	\$ 395,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 28,508,888
Total Revenues	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 161,734,492
EXPENDITURES:								
Personnel Services	\$ -	\$ -	\$ 100,805	\$ -	\$ -	\$ 975,201	-	\$ 70,136,487
Maintenance and Operations	-	11,000	6,151,763	1,412,500	2,300,000	55,500	-	37,022,419
Capital	4,668,893	-	-	-	-	-	-	14,490,586
Debt Service (Capital Lease/Other)	-	-	-	-	-	-	-	1,012,616
Debt Service (Bond)	-	6,610,546	-	-	-	-	-	8,350,324
Other								
Insurance/Medical Claims	-	-	-	850,000	7,750,000	-	-	8,600,000
Alpharetta Convention and Visitors Bureau	-	-	-	-	-	-	-	3,981,250
Contingency	-	-	-	-	-	-	-	975,000
Non-Allocated (Reserve)	2,731,107	-	-	-	-	-	-	6,473,970
<i>subtotal</i>	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 151,042,652
Other Financing Uses								
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,412,500
Interfund Transfer to Capital Funds	-	-	-	-	-	-	-	7,279,340
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,691,840
Total Expenditures	\$ 7,400,000	\$ 6,621,546	\$ 6,252,568	\$ 2,262,500	\$ 10,050,000	\$ 1,030,701	-	\$ 161,734,492

* Not including Capital Lease debt service which is programmed into the appropriate Departmental budget above (Public Safety).

CITYWIDE BUDGET SUMMARIES

Personnel Listing by Department

	Actual FY 2022	Actual FY 2023	Actual FY 2024	Actual FY 2025	Recommended FY 2026	Variance
Detail by Department:						
General Fund						
** Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration, City Clerk,						
Economic Development	6.0	6.0	9.0	11.0	11.0	-
* Finance	21.5	21.5	21.5	21.5	20.5	(1.0)
Information Technology	13.0	13.0	13.0	13.0	13.0	-
Human Resources	3.0	4.0	4.0	5.0	5.0	-
Municipal Court	7.0	6.5	6.5	7.5	7.5	-
* Public Safety	232.5	238.5	243.5	243.5	243.5	-
* Public Works	51.0	51.0	50.0	50.0	50.0	-
Recreation, Parks & Cultural						
* Services	48.0	49.0	49.5	49.5	49.5	-
Community Development	32.0	32.0	33.0	31.0	31.0	-
subtotal	421.0	428.5	437.0	439.0	438.0	(1.0)
E-911 Fund (Special Revenue Fund)						
Public Safety	32.0	32.0	32.0	32.0	32.0	-
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	33.0	33.0	33.0	33.0	33.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time Equivalent (FTE)						
Positions	455.0	462.5	471.0	473.0	472.0	(1.0) *

Notes:

FY 2025 included the addition of four (4) new full-time equivalent positions that were contingent upon a mid-year review of revenue trends. These positions were not funded in FY 2025 and were removed from the authorized position count for FY 2025. The remaining position variance relates to one vacant (1) full-time equivalent position (Treasury Services Manager) within the Finance Department that was unfunded during the COVID pandemic and has not been reinstated. This position will be revisited in the future as needs dictate.

*** Position status updated to align with Human Resources classifications.

Please Note: These counts reflect authorized staffing only. Please refer to the *Operating Initiative Requests* section for new staffing requests.

GENERAL FUND SUMMARY

General Fund Summary

Overview

The *General Fund Summary* section is intended to provide readers with an overall understanding of the city's fiscal year 2026 General Fund budget. The following schedules provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **General Fund Summary**

This section provides a brief description of the General Fund as well as charts segmenting revenues by source (e.g., Property Taxes, Licenses & Permits, etc.) and expenditures by department (e.g., City Administration, Public Safety, etc.).

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures for fiscal years 2025 and 2026. Revenues are presented by source, and expenditures are presented by category (i.e., Personnel Services, Maintenance & Operations, Capital, etc.).

- **Statement of Revenues, Expenditures, and changes in Fund Balance**

This statement provides a historical comparison of revenues and expenditures for fiscal years 2022-2026. Also included are changes in fund balance. The financial forecast utilizes revenue collection patterns (historical and current patterns as adjusted for seasonal fluctuations) adjusted to reflect expenditure mandates as provided by the City Council.

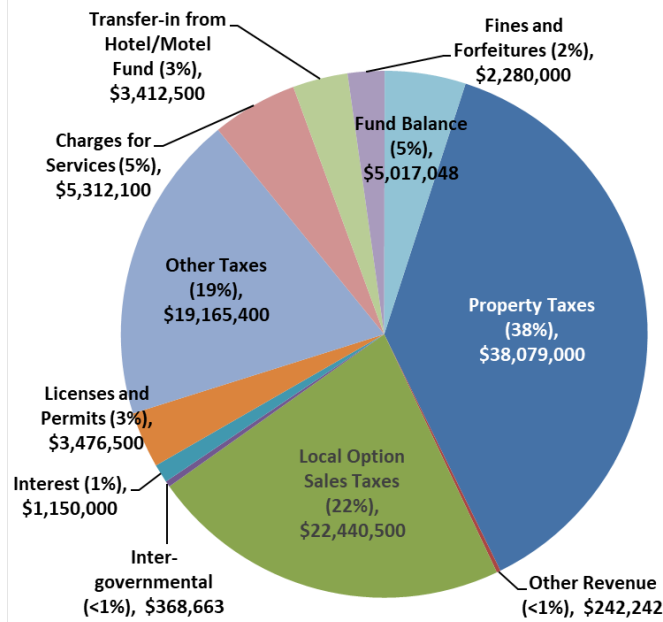
- **Budget Narrative**

This section provides a narrative of General Fund revenue and expenditure trends including historical information.

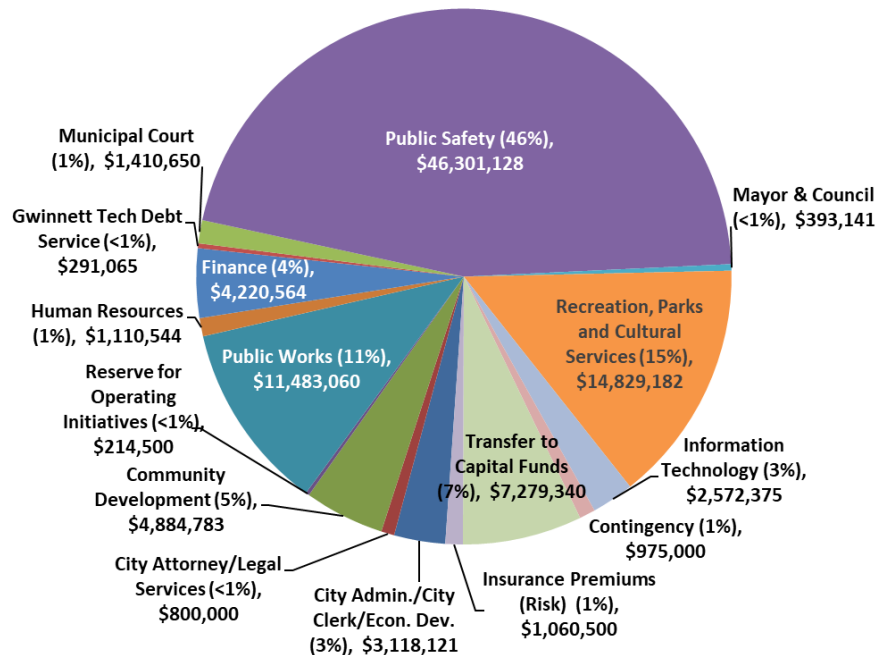
GENERAL FUND SUMMARY

The General Fund is the city's largest fund and includes governmental activities such as police, fire, recreation, and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, state shared revenues, and charges for services, such as recreation program fees.

Summary by Revenue Source



Summary by Department Expenditures



FY 2026 General Fund Budget

totals \$101 Million

GENERAL FUND SUMMARY

Statement of Budgetary Comparisons

	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 33,180,000	\$ 34,075,000	\$ 895,000	2.7%
Motor Vehicle Title Tax Fee	3,950,000	3,625,000	(325,000)	-8.2%
Prior Year/Delinquent/MV	307,000	379,000	72,000	23.5%
Local Option Sales Tax	22,250,000	22,440,500	190,500	0.9%
Other Taxes	18,185,300	19,165,400	980,100	5.4%
Licenses & Permits	3,196,500	3,476,500	280,000	8.8%
Intergovernmental	370,926	368,663	(2,263)	-0.6%
Charges for Services	5,344,880	5,312,100	(32,780)	-0.6%
Fines & Forfeitures	2,605,000	2,280,000	(325,000)	-12.5%
Interest	1,100,000	1,150,000	50,000	4.5%
Other Revenues	239,537	242,242	2,705	1.1%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,468,750	3,412,500	(56,250)	-1.6%
Total Operating Revenues	\$ 94,197,893	\$ 95,926,905	\$ 1,729,012	1.8%
Fund Balance Carryforward	9,447,780	5,017,048		
Total Revenues	\$ 103,645,673	\$ 100,943,953		
Expenditures (by Category):				
Personnel Services:				
Salaries/Overtime/Seasonal	\$ 40,858,172	\$ 41,662,369	\$ 804,197	2.0%
Group Insurance	10,136,444	10,173,858	37,414	0.4%
Pension (Defined Benefit)	3,537,725	3,782,091	244,366	6.9%
Pension (401A)	4,007,115	4,292,062	284,947	7.1%
Miscellaneous Benefits	4,974,122	5,120,008	145,886	2.9%
subtotal	\$ 63,513,578	\$ 65,030,388	\$ 1,516,810	2.4%
Maintenance and Operations:				
Professional Services	\$ 3,875,499	\$ 3,864,750	\$ (10,749)	-0.3%
Tech Alpharetta contribution	95,000	10,000	(85,000)	-89.5%
Runoff Election (Fulton County IGA est.)	-	150,000	150,000	-
Repair/Maintenance	2,341,801	2,521,950	180,149	7.7%
Fire Station 85 Remediation	223,371	-	(223,371)	-
Maintenance Contracts	3,946,234	3,911,447	(34,787)	-0.9%
N.F. Regional Radio System Authority*	-	740,000	740,000	-
Professional Services (IT)	4,701,723	5,051,992	350,269	7.4%
CentralSquare (current PS CAD/RMS)*	-	244,950	244,950	-
General Supplies	1,313,091	1,265,370	(47,721)	-3.6%
Utilities	3,277,825	3,437,875	160,050	4.9%
Fuel	673,250	672,500	(750)	-0.1%
Uniforms	450,210	506,300	56,090	12.5%
Travel/Training	729,187	618,738	(110,449)	-15.1%
Legal Services	1,000,000	800,000	(200,000)	-20.0%
Insurance Premiums (Risk Fund)	966,800	1,060,500	93,700	9.7%
Miscellaneous	1,035,556	970,993	(64,563)	-6.2%
subtotal	\$ 24,629,547	\$ 25,827,365	\$ 1,197,818	4.9%
Capital/Lease:				
Portable Radio Lease*	\$ 987,466	\$ 1,100,288	\$ 112,822	11.4%
	-	226,007	226,007	-
	\$ 987,466	\$ 1,326,295	\$ 338,829	34.3%
Other Uses:				
Contingency	\$ 780,324	\$ 975,000	\$ 194,676	24.9%
Gwinnett Tech Contribution (Debt Svc)	286,978	291,065	4,087	1.4%
subtotal	\$ 1,067,302	\$ 1,266,065	\$ 198,763	18.6%
Total Operating Expenditures	\$ 90,197,893	\$ 93,450,113	\$ 3,252,220	3.6%
Reserve for Operating Initiatives	-	214,500		
Interfund Transfer (Capital/Grant Funds):				
Fund Balance	9,447,780	5,017,048		
Capital Program	4,000,000	2,262,292		
Preliminary Total Expenditures	\$ 103,645,673	\$ 100,943,953		

* Reallocated from the E911 Fund to the General Fund due to revenue constraints within the E911 Fund.

GENERAL FUND SUMMARY

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 35,676,599	\$ 42,887,619	\$ 42,565,605	\$ 37,984,828	\$ 28,537,048
Revenues:					
Property Taxes	\$ 30,128,446	\$ 31,815,004	\$ 35,011,561	\$ 37,437,000	\$ 38,079,000
Local Option Sales Taxes	20,552,835	21,516,647	22,003,613	22,250,000	22,440,500
Other Taxes	17,098,363	17,716,007	18,084,484	18,185,300	19,165,400
Licenses and Permits	3,253,437	3,750,861	3,157,721	3,196,500	3,476,500
Intergovernmental	433,160	186,554	157,509	370,926	368,663
Charges for Services	4,028,980	4,475,005	4,726,871	5,344,880	5,312,100
Fines and Forfeitures	2,974,013	3,294,775	2,521,315	2,605,000	2,280,000
Interest	(604,350)	1,119,677	1,798,420	1,100,000	1,150,000
Other Revenue	202,198	222,867	225,113	189,537	192,242
	\$ 78,067,082	\$ 84,097,398	\$ 87,686,607	\$ 90,679,143	\$ 92,464,405
Expenditures:					
Mayor and City Council	\$ 350,347	\$ 325,804	\$ 330,619	\$ 394,044	\$ 393,141
* City Admin./City Clerk/Economic Dev.	1,440,308	1,431,114	1,962,226	3,025,435	3,118,121
Finance	3,451,127	3,644,561	3,884,976	4,124,713	4,220,564
Legal Services	1,062,905	789,935	636,323	1,000,000	800,000
Information Technology	1,894,045	2,078,939	2,441,958	2,543,961	2,572,375
Human Resources	606,075	765,239	898,324	1,065,277	1,110,544
Municipal Court	1,080,027	1,114,535	1,140,547	1,362,008	1,410,650
Public Safety	32,217,831	35,338,050	38,510,158	43,748,581	46,301,128
Public Works	8,853,638	9,455,806	10,157,660	11,462,030	11,483,060
Recreation, Parks & Cultural Services	10,281,112	11,925,670	13,424,187	14,704,017	14,829,182
* Community Development	4,081,289	4,305,559	4,668,399	4,733,725	4,884,783
Non-Departmental:					
Contingency	60,167	19,916	9,062	780,324	975,000
(1) Insurance Premiums (Risk Fund)	779,750	823,300	928,885	966,800	1,060,500
Gwinnett Tech Debt Service	289,640	288,640	287,490	286,978	291,065
Reserve for Operating Initiatives	-	-	-	-	214,500
	\$ 66,448,261	\$ 72,307,068	\$ 79,280,814	\$ 90,197,893	\$ 93,664,613
Other Financing Sources (Uses):					
Proceeds from the sale of Capital Assets	\$ 103,210	\$ 46,548	\$ 53,300	\$ 50,000	\$ 50,000
Interfund Transfer:					
Hotel/Motel Fund	2,975,786	3,480,902	3,418,049	3,468,750	3,412,500
Capital Project Fund	(5,966,799)	(11,439,800)	(12,392,818)	(11,843,416)	(5,379,340)
Stormwater Capital Fund	(1,520,000)	(4,200,000)	(3,950,000)	(1,604,364)	(1,900,000)
Asset Forfeiture Fund	-	-	(9,432)	-	-
TAD2 Fund	-	-	(105,670)	-	-
	\$ (4,407,802)	\$ (12,112,350)	\$ (12,986,571)	\$ (9,929,030)	\$ (3,816,840)
Rounding (ACFR Reconciliation)	2	6	1	-	-
Ending Fund Balance: (2)	\$ 42,887,619	\$ 42,565,605	\$ 37,984,828	\$ 28,537,048	\$ 23,520,000
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 7,211,020</i>	<i>\$ (322,014)</i>	<i>\$ (4,580,777)</i>	<i>\$ (9,447,780)</i>	<i>\$ (5,017,048)</i>
<i>Personnel (full-time-equivalent)</i>	<i>421.0</i>	<i>428.5</i>	<i>437.0</i>	<i>439.0</i>	<i>438.0</i>

Notes:

(1) Represents funding to the Risk Management Fund.

(2) Pursuant to the City's financial management policies, fund balance in excess of the City's current 25% Fund Balance Reserve can be used for one-time capital initiatives.

* Economic Development function was reorganized from the Community Development Department to City Administration starting in FY 2025.

GENERAL FUND SUMMARY

Budget Narrative

The City's budget for FY 2026 reflects the challenges of the current economic landscape, characterized by stagnating or declining revenues alongside persistent inflationary pressures on expenditures. Economic uncertainties, including fluctuating consumer demand, evolving market conditions, and external cost drivers, continue to impact revenue growth while increasing the costs of providing essential services. Rising personnel expenses, supply chain disruptions, and higher costs for goods and services place additional strain on the City's financial position. In response, this budget emphasizes prudent fiscal management, strategic resource allocation, and a commitment to maintaining core services while ensuring long-term financial sustainability.

Revenues

FY 2026 General Fund operating revenues are forecasted to grow by 2%, or \$1.7 million, compared to Amended FY 2025.

The following table compares major revenue categories within the General Fund:

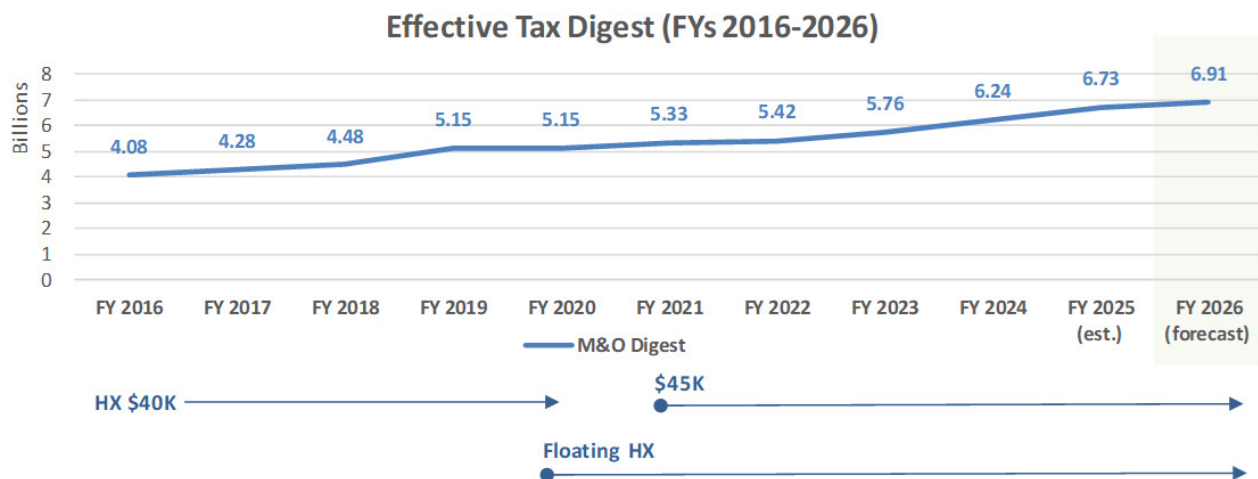
	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 33,180,000	\$ 34,075,000	\$ 895,000	2.7%
Motor Vehicle Title Tax Fee	3,950,000	3,625,000	(325,000)	-8.2%
Prior Year/Delinquent/MV	307,000	379,000	72,000	23.5%
Local Option Sales Tax	22,250,000	22,440,500	190,500	0.9%
Other Taxes:				
Franchise Fees	6,785,000	7,130,000	345,000	5.1%
Insurance Premium Tax	6,075,000	6,390,000	315,000	5.2%
Alcohol Beverage Excise Tax	2,900,000	2,825,000	(75,000)	-2.6%
Other Taxes	2,425,300	2,820,400	395,100	16.3%
Licenses & Permits	3,196,500	3,476,500	280,000	8.8%
Intergovernmental	370,926	368,663	(2,263)	-0.6%
Charges for Services	5,344,880	5,312,100	(32,780)	-0.6%
Fines & Forfeitures	2,605,000	2,280,000	(325,000)	-12.5%
Interest	1,100,000	1,150,000	50,000	4.5%
Other Revenues	239,537	242,242	2,705	1.1%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,468,750	3,412,500	(56,250)	-1.6%
Total Operating Revenues	\$ 94,197,893	\$ 95,926,905	\$ 1,729,012	1.8%
Fund Balance Carryforward	9,447,780	5,017,048		
Total Revenues	\$ 103,645,673	\$ 100,943,953		

GENERAL FUND SUMMARY

Property and Motor Vehicle Taxes

Property taxes are calculated based on an assessed millage rate on real and personal property owned within the city. Real property consists of land, buildings, structures, and improvements affixed to land. Personal property includes machinery, equipment, inventory supplies, furniture, motor vehicles, boats, etc. The Fulton County Board of Assessors (the “BOA”) determines the fair market value of property (i.e., tax digest) utilizing numerous analytical methods including comparative sales data. As of the date of this budget submission, the BOA has not provided the updated tax digest.

The chart below illustrates the tax digest growth within the city for the last 9 years based on actual tax collections coupled with a staff estimate/forecast for FYs 2025 and 2026. These figures are net of all exemptions (e.g., basic homestead and floating homestead exemptions) and reflect the valuations that account for current year property tax collections.



The property valuation figures detailed above reflect multiple homeowner tax reduction measures including:

- FY 2020: Implementation of the floating homestead exemption.
- FY 2021: \$5,000 increase to the basic homestead exemption (\$40,000 to \$45,000).
- FY 2021: Removal of income restrictions for residents aged 65 and older to qualify for the \$10,000 senior homestead exemption.
- General tax digest appeal valuation adjustments.

The tax digest is subject to tax appeal adjustments which reduce overall valuations. As such, staff forecasts a FY 2025 tax digest (calendar/taxroll year 2024) that adjusts for actual/estimated valuation reductions (e.g., tax appeals) which results in a revised valuation approximating \$6.73 billion.

GENERAL FUND SUMMARY

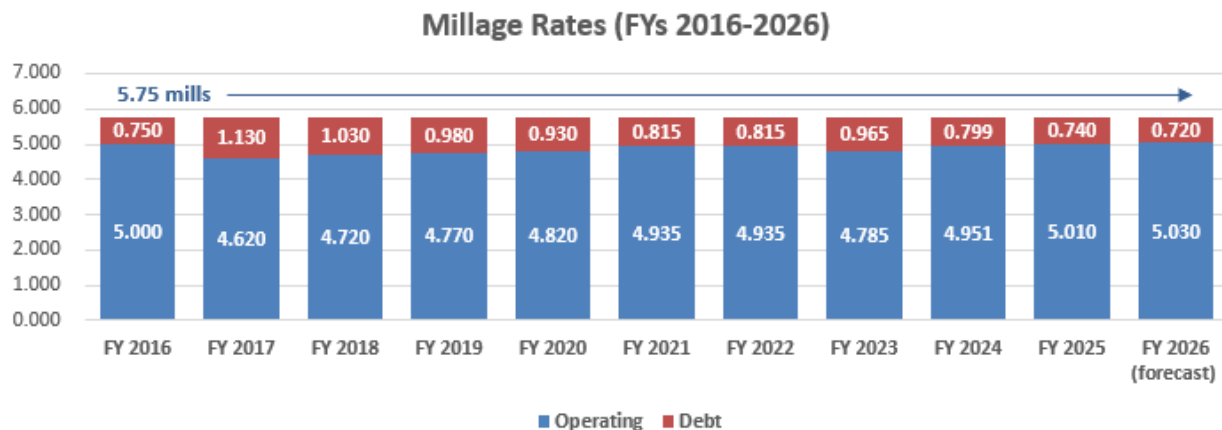
The forecast for FY 2026 builds upon the FY 2025 estimate with the following growth factors coupled with a collection rate of 98% which approximates the historical average:

- 4% valuation growth trend for the Residential portion of the digest (market segment is experiencing strong growth but valuations growth is tempered through the floating homestead exemption which limits growth to the lesser of 3% or CPI). By way of recent comparisons, the FYs 2025 and 2024 tax digest growth for residential properties approximated 10% and 12% respectively.
- -1% valuation reduction trend for the Commercial portion of the digest which highlights the uncertainty facing our commercial office developments resulting from the COVID-19 pandemic and its impact on occupancy rates. By way of recent comparisons, the FYs 2025 and 2024 tax digest change for commercial properties approximated -1% and 4% respectively.
- \$78 million in new construction taxable-value-added. By way of recent comparisons, the FYs 2024 and 2023 tax digest growth for new construction taxable-value-added totaled \$155 million and \$113 million respectively.

The net result is a forecasted growth in the FY 2026 tax digest of 3% over 2025 estimates.

In conjunction with the annual budget process, the city adopts a millage rate to be applied to the tax digest in order to determine the taxroll value and, consequently, the property tax billings.

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The chart below illustrates the annual millage rates levied by the city for the last 10 years including the request for FY 2026.



The FY 2026 Budget is based on maintenance of the city's millage rate at 5.750 mills.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease 0.020mills compared to FY 2025 to a total of 0.720 mills. As our annual debt service obligations are relatively flat, growth in the tax digest allows for a

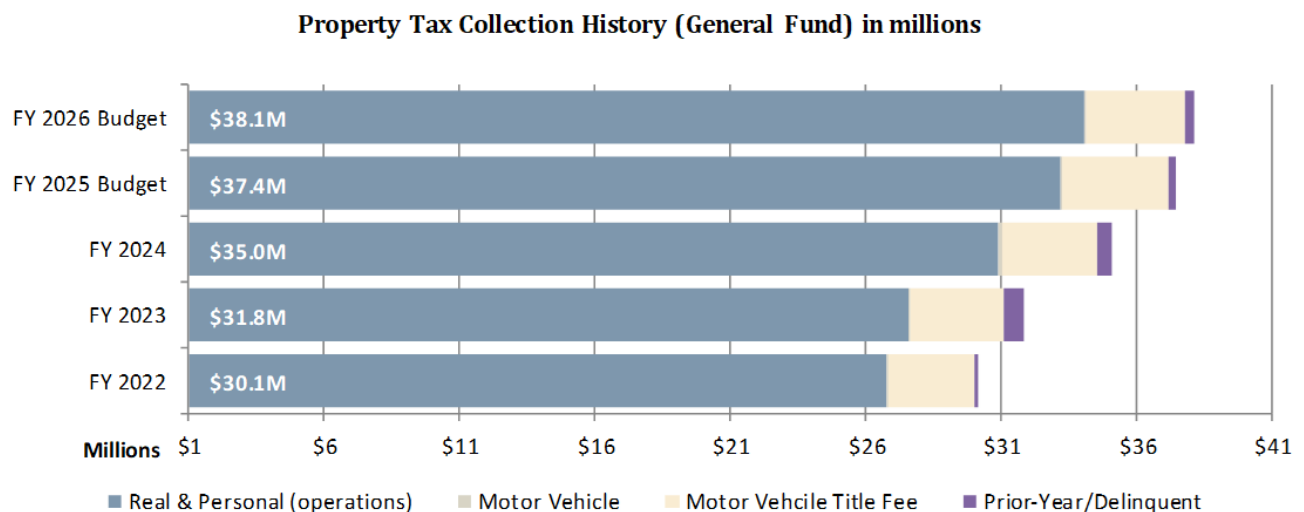
GENERAL FUND SUMMARY

reduction in the debt service millage rate. The decrease in tax revenue associated with the debt service millage shift is estimated at -\$170,000.

- The portion of the millage rate funding operations and capital investment (General Fund) is estimated to increase 0.020 mills compared to FY 2025 to a total of 5.030 mills. The increase in tax revenue associated with the operations millage shift is estimated at +\$135,000 and has been allocated towards operating initiatives. The shift from debt service millage to operations millage results in additional tax savings for our homeowners as the operations millage rate is subject to homestead exemptions.

The property tax revenue estimates are net of the city's homestead exemptions which are estimated to save our homeowners over \$10 million annually. The main homestead components include the floating homestead exemption that caps the valuation growth of homesteaded properties at the lesser of 3% or CPI and the basic homestead exemption that lowers the taxable value of a homesteaded property by \$45,000. The city's homestead exemptions go great lengths in keeping Alpharetta an affordable place to live and retire.

General Fund property taxes are budgeted at \$38.1 million in FY 2026 and represent approximately 38% of General Fund revenues. The chart below depicts a 5-year history of General Fund property tax collections by type.



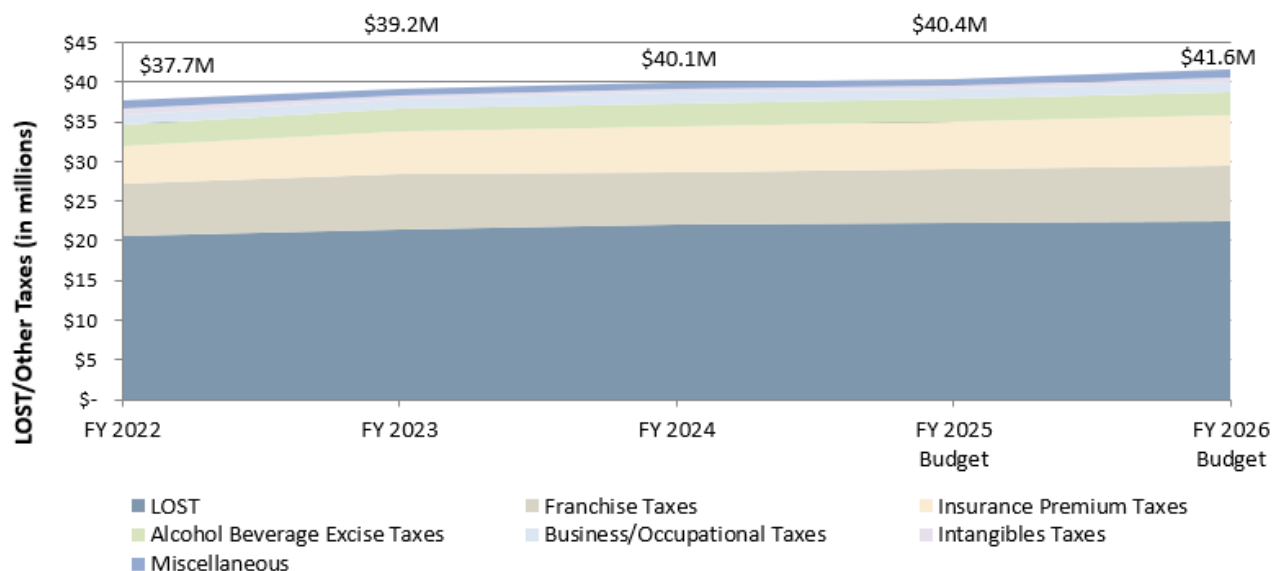
Motor vehicle tax is experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013, until the vehicle is sold/transferred. Accordingly, the city is forecasting motor vehicle revenues to decline moving forward.

GENERAL FUND SUMMARY

HB 386 created a Motor Vehicle Title Fee to partially offset the reduction in motor vehicle taxes. The Title Fee is 7%¹¹ and is shared between the State and local governments (county, city, and school boards; local share approaches 65% of collections). A decrease of -8% is forecasted in FY 2026 for motor vehicle title fees from a budget-to-budget standpoint. Collection trends during fiscal year 2025 indicate revenue collections approximating \$3.5 million resulting in a revised growth trend of 4%. The slow growth in automotive sales, which can be attributed to factors such as high interest rates, supply chain disruptions, rising vehicle prices, and shifting consumer preferences toward retaining used vehicles, may necessitate further adjustments of this revenue forecast moving forward.

Other Taxes (including LOST)

Other taxes account for 41%, or \$41 million, of total General Fund revenue for FY 2026. Specifically, revenue sources within the Other Taxes category include Local Option Sales Taxes (“LOST”), Franchise Taxes, Insurance Premium Taxes, Alcohol Beverage Excise Taxes, etc. The chart below provides a 5-year history of Other Tax collections by type.



- Local Option Sales Taxes (“LOST”):** This revenue source represents the city’s portion of the 7.75% sales and use tax collected in Fulton County and totals \$22.4 million for FY 2026. The 7.75% sales tax is made up of the following: State 4% and Local 3.75%. The Local portion is made up of 1% MARTA, 1% ESPLOST (education), 1% LOST, and 0.75% TSPLOST (Alpharetta portion of TSPLOST is collected in a separate Fund as these proceeds can only be used on approved transportation projects). Alpharetta’s share of the 1% LOST for 2025 (calendar year) is 5.7177%.

¹¹ OCGA 48-5C-1.

GENERAL FUND SUMMARY

Sales and use tax is collected by the retailer making sales of tangible personal property in Fulton County. LOST is reported and remitted to the Georgia Department of revenue each month for the previous month's sales. The DOR calculates the distribution and remits the revenue to the city monthly.

The LOST is distributed to municipalities within Fulton County based on population. The rate of distribution is negotiated every 10-years after the decennial U.S. Census. The rate of distribution for the 10-year period of 2023-2032 has been adopted by Fulton County and all municipalities within the borders. Inherent in this agreement is a relative growth in the distribution retained by Fulton County which starts at 5% in 2023 (increase from 2022 distribution level of 4.9794%) and levels off at 12.5% by 2030. Due to the distribution change for the County, Alpharetta's proportionate distribution, despite relative population growth, starts at 5.8164% in 2023 (decrease from 2022 distribution level of 5.8367%) and levels off at 5.4034% by 2030.

An increase of 0.9% is forecasted for FY 2026 from a budget-to-budget standpoint. However, actual collections are estimated at \$22.3 million in FY 2025 which equates to a revised growth rate of 0.6%. Growth in LOST collections has cooled over the last several years and is forecasted to continue the minor growth trend through FY 2026 (fiscal year-over-year growth trends: FY 2022 = 21%; FY 2023 = 5%; FY 2024 = 2%; 1st 6 months of FY 2025 = 0.4%).

- **Franchise Taxes:** Several of the larger franchise agreements include the following: Georgia Power (electric/4% of taxable gross sales); Comcast (cable and communications/5% of gross receipts); BellSouth (communications/3% of gross receipts); etc.

An increase of 5% is forecasted for FY 2026 from a budget-to-budget standpoint. However, actual collections are estimated at \$7.2 million in FY 2025 which equates to a revised rate of -0.8% which reflects the volatility of this revenue source.

Collections from GA Power and Sawnee EMC, the largest contributors of this revenue source (80% of total franchise fees), is forecasted at \$5.8 million for FY 2026 and is flat with the prior year (\$5.8 million was collected in FY 2025). Recent history has shown a volatility in collections which is, at least partially, dependent upon weather (e.g. cooler summer months reduces demand for air conditioning) and business activity (e.g. lower occupancy rates among office buildings reduces energy demand). As such, forecasts for this revenue source tend to be conservative to adjust for the volatility. That said, if GA Power institutes rate increases for the latter part of 2025 and in 2026, this revenue forecast will be revisited.

Collections from gas franchise agreements (Southern Company Gas) are estimated to total \$669,720 in FY 2025. The budget forecast for FY 2026 totals \$680,000 and reflects growth approximating 10% compared to the FY 2025 Budget (\$620,000) and

GENERAL FUND SUMMARY

2% compared to the FY 2025 revenue estimate.

Collections from cable franchise agreements are estimated to total \$560,000 in FY 2025. The budget forecast for FY 2026 totals \$525,000 and reflects a reduction of -20% compared to the FY 2025 Budget (\$660,000) and -6% reduction compared to the FY 2025 revenue estimate. This revenue source has been declining annually since FY 2020 which represented the 1st full fiscal year after the City raised the Cable Franchise Fee from 3% to 5% (effective January 1, 2019). Reasons proffered for this decline include competition from streaming services and the evolving ways consumers access these services.

Collections from telecom franchise agreements (Bellsouth primarily) are estimated to total \$175,000 in FY 2025. The budget forecast for FY 2026 totals \$175,000 and reflects declines approximating -38% compared to the FY 2025 Budget (\$280,000) and is flat compared to the FY 2025 revenue estimate. This revenue source experienced material reductions between 2021-current due to an audit of Franchise Fee remittances based on multiple factors including revisions related to classification of customers as “exempt” under the fee parameters.

- **Insurance Premium Taxes:** This revenue source represents a percentage of insurers’ gross direct premiums on life, accident, and sickness insurance policies written within the State and totals \$6.4 million in FY 2026 which equates to an increase of 2% over FY 2025 collections (\$6.3 million).

Insurance premium tax is due on the first day of the calendar year and is collected directly by the city.

- **Alcohol Beverage Excise Taxes:** This revenue source represents taxes levied on dealers and wholesalers of alcoholic beverages within the city and totals \$2.8 million in FY 2026. A decrease of -3% is forecasted for FY 2026 from a budget-to-budget standpoint. Actual collections are estimated at \$2.75 million in FY 2025 which equates to a revised growth rate of 3%.

Licenses & Permits

Licenses & permits account for 3%, or \$3.5 million, of total General Fund revenue for FY 2026. Licenses and permit revenues include alcoholic beverage permit fees, development permit and related fees, building permit fees, occupancy permit fees, sign permit fees, etc.

An increase of 9% is forecasted for FY 2026 from a budget-to-budget standpoint. However, actual collections are estimated at \$3.7 million in FY 2025 which equates to a revised rate of -5%. As discussed below, this revenue source is largely dependent upon the economy and real estate markets (commercial, housing etc.) and tends to exhibit volatility which leads to a conservative approach to forecasting revenues (forecast will often lag current collection activity).

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The largest revenue source is Building Permit Fees (\$1.9 million forecasted for FY 2026; \$2 million estimated for FY 2025). As building permit fee revenues are non-standard, and their activity highly dependent upon multiple economic factors (local, regional, and national) which are notoriously difficult to forecast, staff forecasts these sources in a conservative manner. For example, collections for December 2024 were -52% lower than December 2023 while collections for January 2025 were 25% higher than January 2024.

Intergovernmental

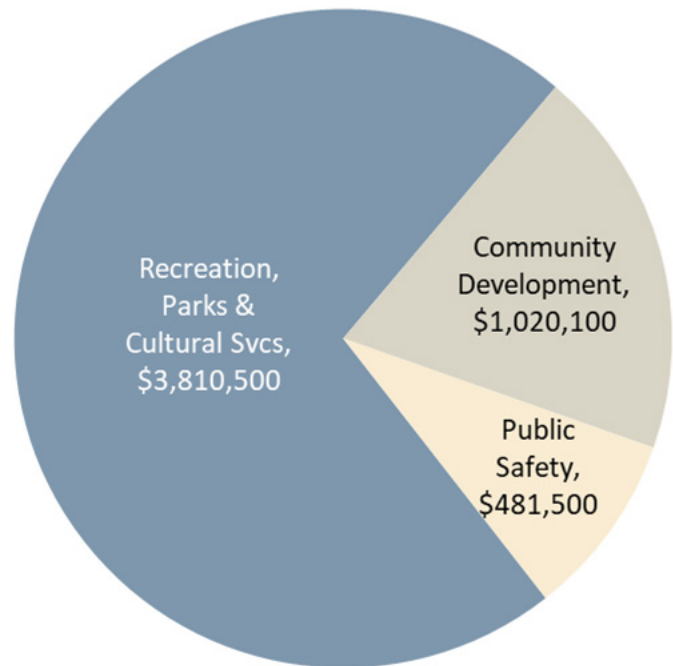
Intergovernmental sources account for <1%, or \$368,663, of total General Fund revenue for FY 2026. This revenue is primarily generated from Intergovernmental Agreements with the City of Milton related to the sharing of court management capabilities and public safety software (Hexagon) as well as overtime reimbursement through the Federal/State HIDTA (High Intensity Drug Trafficking Area) program.

Charges for Services

Charges for services include user fees for community development (plan review, planning and development fees, etc.), public safety (plan review, police reports and services, etc.), recreation and parks (program and activity fees, etc.), and special events.

Charges for services account for 5%, or \$5.3 million, of total General Fund revenue. A decrease of -1% is forecasted for FY 2026 from a budget-to-budget standpoint.

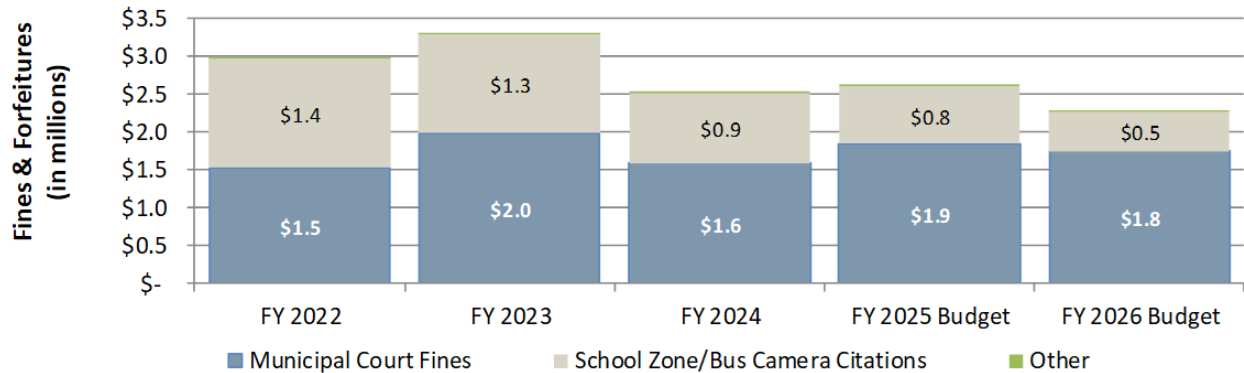
The FY 2025 Budget included appropriations for a Fire Lift Assist Fee that was not implemented, and this revenue source has been removed for FY 2026 (-\$50,000).



GENERAL FUND SUMMARY

Fines & Forfeitures

Fines & Forfeitures include municipal court fines, code enforcement, school zone citations, etc.



Fines & forfeitures account for 2%, or \$2.3 million, of total General Fund revenue for FY 2026. A decrease of -13% is forecasted for FY 2026 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.5 million in FY 2025 which equates to a revised reduction of -7% that reflects a forecast of continued declines in the school zone citation revenue source as enforcement changes driving behavior. This forecast also assumes reduced court fine trends continue in the short-term.

Interest

Interest earnings account for 1%, or \$1.2 million, of total General Fund revenue for FY 2026. Increases are forecasted to more accurately reflect the earnings the city is currently receiving from its investments in the market.

Transfer-In from Hotel/Motel Fund (Other Financing Sources)

Other Financing Sources account for 3%, or \$3.4 million, of total General Fund revenue for FY 2026 and consists of the city's share (40%) of the Hotel/Motel Tax. This revenue source is discussed in more detail within the *Special Revenue Fund Summaries* (Hotel/Motel Fund) section of this document.

Fund Balance

Carryforward fund balance accounts for 5%, or \$5 million, of total General Fund appropriations for FY 2026. Carryforward Fund Balance represents available cash in excess of the city's 25% emergency reserve. It is the city's policy to utilize the remaining fund balance above the emergency requirement for one-time expenditures.

GENERAL FUND SUMMARY

Expenditures

The City's budget for FY 2026 reflects the challenges of the current economic landscape, characterized by stagnating or declining revenues alongside persistent inflationary pressures on expenditures. Economic uncertainties, including fluctuating consumer demand, evolving market conditions, and external cost drivers, continue to impact revenue growth while increasing the costs of providing essential services. Rising personnel expenses, supply chain disruptions, and higher costs for goods and services place additional strain on the City's financial position. In response, this budget emphasizes prudent fiscal management, strategic resource allocation, and a commitment to maintaining core services while ensuring long-term financial sustainability.

Operating expenditures of the General Fund are forecasted to grow by 3.6% over FY 2025. However, included in this figure is one-time costs for FY 2025 (Fire Station 85 Remediation), one-time costs for FY 2026 (runoff election) as well as a reallocation of \$1.2 million in initiatives from the E911 Fund into the General Fund due to revenue constraints within the E911 Fund. After adjusting for these items, the base operational growth totals 2.5%. The following table compares departmental appropriations within the General Fund:

Expenditures (by Department):	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	% Variance
Mayor and Council	\$ 394,044	\$ 393,141	\$ (903)	-0.2%
City Admin/City Clerk/Economic Dev.	2,930,435	2,958,121	27,686	0.9%
Tech Alpharetta contribution	95,000	10,000	(85,000)	-
Runoff Election (Fulton County IGA est.)	-	150,000	150,000	-
Finance	4,124,713	4,220,564	95,851	2.3%
Legal Services	1,000,000	800,000	(200,000)	-20.0%
Information Technology	2,543,961	2,572,375	28,414	1.1%
Human Resources	1,065,277	1,110,544	45,267	4.2%
Municipal Court	1,362,008	1,410,650	48,642	3.6%
Public Safety	43,748,581	45,090,171	1,341,590	3.1%
N.F. Regional Radio System Authority*	-	740,000	740,000	-
CentralSquare (current PS CAD/RMS)*	-	244,950	244,950	-
Portable Radio Lease*	-	226,007	226,007	-
Public Works	11,238,659	11,483,060	244,401	2.2%
Fire Station 85 Remediation	223,371	-	(223,371)	-
Recreation, Parks & Cultural Services	14,704,017	14,829,182	125,165	0.9%
Community Development	4,733,725	4,884,783	151,058	3.2%
Non-Departmental:				
Contingency	780,324	975,000	194,676	24.9%
Insurance Premiums (Risk Fund)	966,800	1,060,500	93,700	9.7%
Gwinnett Tech Contribution (Debt Svc)	286,978	291,065	4,087	1.4%
Total Operating Expenditures	\$ 90,197,893	\$ 93,450,113	\$ 3,252,220	3.6%
Reserve for Operating Initiatives	-	214,500		
Interfund Transfer (Capital/Grant Funds):				
Fund Balance	9,447,780	5,017,048		
Capital Program	4,000,000	2,262,292		
Total Expenditures	\$ 103,645,673	\$ 100,943,953		

* Reallocated from the E911 Fund to the General Fund due to revenue constraints within the E911 Fund.

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The following table compares expenditure category appropriations within the General Fund:

	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries/Overtime/Seasonal	\$ 40,858,172	\$ 41,662,369	\$ 804,197	2.0%
Group Insurance	10,136,444	10,173,858	37,414	0.4%
Pension (Defined Benefit)	3,537,725	3,782,091	244,366	6.9%
Pension (401A)	4,007,115	4,292,062	284,947	7.1%
OPEB Health Reimbursement Benefit	926,275	915,568	(10,707)	-1.2%
Miscellaneous Benefits	4,047,847	4,204,440	156,593	3.9%
<i>sub total</i>	\$ 63,513,578	\$ 65,030,388	\$ 1,516,810	2.4%
Maintenance and Operations:				
Professional Services	\$ 3,875,499	\$ 3,864,750	\$ (10,749)	-0.3%
Tech Alpharetta contribution	95,000	10,000	(85,000)	-
Runoff Election (Fulton County IGA est.)	-	150,000	150,000	-
Repair/Maintenance	2,341,801	2,521,950	180,149	7.7%
Fire Station 85 Remediation	223,371	-	(223,371)	-
Maintenance Contracts	3,946,234	3,911,447	(34,787)	-0.9%
N.F. Regional Radio System Authority*	-	740,000	740,000	-
Professional Services (IT)	4,701,723	5,051,992	350,269	7.4%
CentralSquare (current PS CAD/RMS)*	-	244,950	244,950	-
General Supplies	1,313,091	1,265,370	(47,721)	-3.6%
Utilities	3,277,825	3,437,875	160,050	4.9%
Fuel	673,250	672,500	(750)	-0.1%
Uniforms	450,210	506,300	56,090	12.5%
Travel/Training	729,187	618,738	(110,449)	-15.1%
Legal Services	1,000,000	800,000	(200,000)	-20.0%
Insurance Premiums (Risk Fund)	966,800	1,060,500	93,700	9.7%
Miscellaneous	1,035,556	970,993	(64,563)	-6.2%
<i>sub total</i>	\$ 24,629,547	\$ 25,827,365	\$ 1,197,818	4.9%
Capital/Lease:				
Base Capital/Lease Needs	\$ 987,466	\$ 1,100,288	\$ 112,822	11.4%
Portable Radio Lease*	-	226,007	226,007	-
<i>sub total</i>	\$ 987,466	\$ 1,326,295	\$ 338,829	34.3%
Other Uses:				
Contingency	\$ 780,324	\$ 975,000	\$ 194,676	24.9%
Gwinnett Tech Contribution (Debt Svc)	286,978	291,065	4,087	1.4%
<i>sub total</i>	\$ 1,067,302	\$ 1,266,065	\$ 198,763	18.6%
Total Operating Expenditures	\$ 90,197,893	\$ 93,450,113	\$ 3,252,220	3.6%
Reserve for Operating Initiatives	-	214,500		
Interfund Transfer (Capital/Grant Funds):				
Fund Balance	9,447,780	5,017,048		
Capital Program	4,000,000	2,262,292		
Total Expenditures	\$ 103,645,673	\$ 100,943,953		

* Reallocated from the E911 Fund to the General Fund due to revenue constraints within the E911 Fund.

GENERAL FUND SUMMARY

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2026 Budget are as follows:

- Management of personnel and compensation program to align with current market environment which includes budgetary adjustments to cover significant inflation in labor costs which are necessary to retain and recruit our highly skilled workforce:
 - Staffing level of 472 full-time equivalents “FTE” (citywide) which includes the reduction of one vacant (1) full-time equivalent position (Treasury Services Manager) within the Finance Department that was unfunded during the COVID pandemic and has not been reinstated. This position will be revisited in the future as needs dictate. Also, this FTE count does not include new position requests set forth in the *Operating Initiative Requests* section of this document.
 - Staffing compensation adjustments aimed at maintaining competitiveness in an inflationary labor market include:
 - Recent compensation adjustments:
 - July 1, 2021: Continuation of the annual performance-based merit program (3% on average) in an estimated cost of \$1 million annually.
 - November 19, 2021: Mid-year 2022 adjustments (combined) in an estimated cost of \$1.9 million annually.
 - Across-the-board 3% salary adjustment for all employees.
 - Additional across-the-board 10% salary adjustment for 911 personnel and sworn Police Officers to maintain market competitiveness in recruitment and retention.
 - July 1, 2022: Increase in the annual performance-based merit program (4% on average) in a total estimated cost of \$1.6 million.
 - July 1, 2022: Salary compression adjustments in an amount totaling \$825,000 annually (including taxes/benefits). Specifically, this initiative represents a continuation of the City’s salary adjustment process and follows the recent adjustments related to maintaining competitiveness within the market. This phase is focused on adjusting internal compression issues

GENERAL FUND SUMMARY

within our pay structure to ensure we maintain a fair and equitable compensation plan for our employees.

- July 1, 2023: Continuation of the annual performance-based compensation program (4% on average) in a total estimated cost of \$1.8 million.
 - July 1, 2023: This initiative represents a continuation of the City's salary adjustment process aimed at maintaining competitiveness within the market and is estimated at \$1.73 million. Specifically, market-based personnel compensation adjustments are proposed to ensure Alpharetta maintains its capacity to retain and attract our most valuable assets – namely, the team members that deliver excellent service to our community on a daily basis. The forecasted cost reflects salary adjustments and those impacted benefit line items (e.g., FICA, pension, etc.).
 - July 1, 2024: Continuation of the annual performance-based compensation program (4% on average) in a total estimated cost of \$2.2 million. This figure is included within departmental operating budgets.
 - July 1, 2024 (Operating Initiative): Market-based personnel compensation adjustments scheduled for July 1, 2024, in a total estimated cost of \$913,800 (targeted to specific positions but representing average costs equivalent to 2% of payroll citywide) to ensure Alpharetta's compensation competitiveness within the market.
- Proposed compensation adjustments:
 - July 1, 2025: Continuation of the annual performance-based compensation program (3% on average) in a total estimated cost of \$1.6 million coupled with targeted market-based compensation adjustments. This figure is included within departmental operating budgets.

GENERAL FUND SUMMARY

- Increase (4.9% or \$1.2 million) in departmental maintenance and operations budgets (General Fund). However, included in this figure is one-time costs for FY 2025 (Fire Station 85 Remediation), one-time costs for FY 2026 (runoff election) as well as a reallocation of \$1 million in initiatives from the E911 Fund into the General Fund due to revenue constraints within the E911 Fund. After adjusting for these items, the base operational growth totals 1.2%. Also, the funding requests herein do not include the new initiatives set forth within the *Operating Initiative Requests* section of this document as those appropriations will not be disbursed to departmental budgets until authorized by the City Council.
- Specific cost drivers include:

- Increase in professional services of \$54,251 (1% growth) due primarily to the net impact of the following:

- City Administration: Decrease in Tech Alpharetta funding of -\$85,000 (from \$95,000 in FY 2025 to \$10,000 in FY 2026) as the operations continue their path to self-sufficiency.
- City Administration: Increase in election funding of \$150,000 as Fiscal Year 2026, as opposed to 2025, is an election year. On April 18, 2024, the Governor signed House Bill 1312, mandating a statewide Special Primary Election and Special Election in 2025 for Public Service Commission (PSC) Districts 2 and 3.

As a result, Fulton County must conduct a countywide election concurrently with the 2025 Municipal General Elections and the City will not incur costs. If no PSC Runoff Election is required, for the July and December 2025 election dates, municipalities needing a Runoff Election will incur the costs. As previously noted, the City will not incur costs for the general election and has allocated \$150,000 to cover costs for a potential runoff election should one be needed (and assuming no PSC runoff election in which case the City would not incur costs).

- Decrease in repair/maintenance costs of -\$43,222 (-2% reduction) due primarily to the net impact of the following:
- Public Safety: Increase in vehicle repair/maintenance of \$145,500 (14% growth) based on current cost trends. Specifically, the city replaces 1/7th of its public safety fleet annually (this equates to a lifetime mileage target of 100,000) to ensure minimal downtime and that our equipment is responsive to service demands. That said, the city is still transitioning from Impala sedans to Explorers SUVs/Tahoe's.

GENERAL FUND SUMMARY

The Impala's have a more costly repair record (than the Explorers) and, with our existing units reaching their mileage targets, we are incurring more repair costs in the short-term as we phase out the legacy Impalas. Additionally, new vehicle availability is still constricted which leads to retaining existing vehicles in excess of the 100,000-mileage target which also impacts maintenance costs.

- Public Works: Decrease in facility repair/maintenance of -\$209,371 as FY 2025 includes one-time funding of Fire Station 85 Remediation costs totaling \$223,371. Upon adjusting for the Fire Station 85 Remediation one-time costs in FY 2025, repair/maintenance costs within Public Works for FY 2026 grew 7% due primarily to an increase in grounds maintenance services of \$35,000 (78% growth) to cover increased contract rates for arborist/tree removal services coupled with forecasted needs based on usage trends within the last several years.
- Increase in maintenance contract costs of \$705,213 (18% growth) due primarily to the following:
 - Public Safety: Transfer of North Fulton Regional Radio System Authority appropriations from the E911 Fund in an amount totaling \$740,000. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.
- Increase in IT professional services costs of \$595,219 (13% growth) due to software inflationary growth across all departments with specific drivers denoted below:
 - Public Safety: Transfer of CentralSquare (current Public Safety Records Management/Computer Aided Dispatch system) IT professional services appropriations from the E911 Fund in an amount totaling \$244,950. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Specifically, the FY 2025 E911 Fund Budget included appropriations totaling \$114,950 for CentralSquare which approximated 6-months of coverage due to original Hexagon (new Public Safety Records Management/Computer Aided Dispatch currently) implementation timeline. As the implementation timeline evolved, so too did our need

GENERAL FUND SUMMARY

to ensure access to the current CentralSquare system and this budget proposal extends operability of both through June 30, 2026.

- Public Safety: Increase in remaining IT professional services (in addition to the CentralSquare costs noted above) of \$176,822 (6% growth) due to coverage of general software inflationary cost growth including cyber security software, Flock camera infrastructure support/maintenance (+\$42,000), expansion of the Mindbase peer support software (+\$20,000), fire promotion testing software (+\$13,000), as well as initial-year maintenance costs for the new phone system (RingCentral).
- Recreation, Parks & Cultural Services: Increase in IT professional services of \$46,117 (9% growth) due to additional funding for the RecWare Park Program Registration software (+\$25,000 as it is funded on a per customer basis and grows along with program participation), as well as coverage of general software inflationary cost growth including cyber security software, initial-year maintenance costs for the new phone system (RingCentral), etc).
- Increase in utility expenses of \$160,050 (5% growth) for electricity, natural gas, water/sewer, and miscellaneous utilities (e.g., cable and garbage). The main driver is electric utility cost growth and is based on usage trends coupled with adjustments for approved GA Power rate increases.
- Increase in uniform expenses of \$56,090 (12.5% growth) primarily within the Public Safety Department to cover cost growth and ensure full funding of all needed components including police uniforms, fire uniforms (station uniforms and footwear, duty gear, related components), etc.
- Decrease in legal services of -\$200,000 to match current cost and usage trends.
- Increase in insurance premium funding (+\$93,700, or 10% growth) to the Risk Management Fund to cover the increasing costs of liability insurance premiums.
- All other departmental maintenance and operations accounts (travel, training, supplies, etc.) declined -\$223,483, or -6%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND SUMMARY

- Increase in the departmental operating capital/lease accounts of \$338,829, or 34%, primarily related to the absorption of funding for the Public Safety portable radio capital lease totaling approximately \$226,007 that was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund. Remaining growth drivers include:
 - Increases in Public Safety machinery and equipment of \$112,779 due to multiple initiatives including:
 - Replacement of fire ballistic helmets (\$48,000).
 - Replacement of propane-fueled fire extinguishers (\$15,000).
 - Replacement of fire hoses (\$40,000).
 - Addition of a key control system (\$14,679).
 - Addition of a weather monitoring system (\$15,000).
- Funding from the General Fund which is available for immediate capital investment in 2026 includes the following:
 - \$ 5,017,048 Fund Balance for one-time capital.
 - 2,262,292 Capital Contribution from the General Fund.
 - \$ 7,279,340



GENERAL FUND DEPARTMENTAL SUMMARIES

General Fund Departmental Summaries

Overview

The *Department Summaries* section is intended to provide detailed financial and non-financial information about the departmental operations funded within the General Fund.

This section segments departmental budgets into the following components:

- *Mission Statement* – the statement must identify the particular purpose for the department and how it relates to the city’s overall mission.
- *Goals & Objectives* – a listing of the fundamental goals and objectives which aid the department in achieving its mission. Goals stretch and challenge the department, but they must also be SMART (Specific, Measurable, Achievable, Relevant, and Timed).

Direct linkages are identified between the city’s vision/strategic priorities and departmental goals & objectives.

- *Revenue/Expenditure Summary* – the budget for the department summarized by expenditure category:
 - Personal Services: salaries, overtime, and other compensation related expenditures.
 - Maintenance & Operations: professional fees, repair & maintenance, general supplies, communications, and other operational related expenditures.
 - Capital: departmental machinery & equipment expenses.
 - Operating Initiatives: The funding requests herein do not include the new initiatives set forth within the *Operating Initiative Requests* section of this document as those appropriations will not be disbursed to departmental budgets until authorized by the City Council.
- *Statement of Service and Performance Measures* – multi-year summary of departmental performance measurements.

GENERAL FUND DEPARTMENTAL SUMMARIES

Mayor and City Council

DONALD MITCHELL
CITY COUNCIL (POST 1)



DMitchell@alpharetta.ga.us

BRIAN WILL
CITY COUNCIL (POST 2)



BWill@alpharetta.ga.us

DOUGLAS DERITO
CITY COUNCIL (POST 3)



DDerito@alpharetta.ga.us

JIM GILVIN
MAYOR



JGilvin@alpharetta.ga.us

Mission Statement

TO MAKE A POSITIVE DIFFERENCE in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

JOHN HIPES
CITY COUNCIL (POST 4)



JHipes@alpharetta.ga.us

FERGAL BRADY
CITY COUNCIL (POST 5)



FBrady@alpharetta.ga.us

DAN MERKEL
CITY COUNCIL (POST 6)



DMerkel@alpharetta.ga.us

GENERAL FUND DEPARTMENTAL SUMMARIES

Mayor and City Council

Mission Statement

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

Core Values

Excellence: We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

Stewardship: The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

Integrity: The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta.

Service: The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

Loyalty: Through our every word and action, we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

Community Vision

Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Mayor and City Council General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
EXPENDITURES					
Personnel Services:					
Salaries	\$ 120,050	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Group Insurance	161,751	143,131	142,881	161,119	158,208
FICA	7,213	6,763	7,215	9,455	9,467
Pension (401A Cont./Match)	18,625	14,500	16,188	18,000	18,000
Workers Compensation	3,363	3,153	2,724	2,520	2,724
OPEB Contribution	2,459	2,520	3,000	3,000	3,000
Miscellaneous	3,705	3,755	3,600	3,600	3,755
<i>subtotal</i>	<u>\$ 317,166</u>	<u>\$ 293,822</u>	<u>\$ 295,607</u>	<u>\$ 317,694</u>	<u>\$ 315,154</u>
Maintenance & Operations:					
* Mayor	\$ 4,860	\$ 6,909	\$ 9,200	\$ 9,200	\$ 9,200
* City Council Post 1	4,000	183	2,127	8,000	8,000
* City Council Post 2	8,781	242	20	8,000	8,000
* City Council Post 3	1,226	568	3,133	8,000	8,000
* City Council Post 4	1,154	2,748	1,103	8,000	8,000
* City Council Post 5	3,328	271	2,334	8,000	8,000
* City Council Post 6	1,367	1,013	1,766	8,000	8,000
Miscellaneous	8,464	20,047	15,329	19,150	20,787
<i>subtotal</i>	<u>\$ 33,181</u>	<u>\$ 31,982</u>	<u>\$ 35,011</u>	<u>\$ 76,350</u>	<u>\$ 77,987</u>
Capital	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL	<u>\$ 350,347</u>	<u>\$ 325,804</u>	<u>\$ 330,619</u>	<u>\$ 394,044</u>	<u>\$ 393,141</u>

* Financial activity is tied to the Post and not the necessarily the current incumbent.

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The Fiscal Year 2026 Budget for the Mayor and City Council totals \$393,141 and is essentially flat compared to the FY 2025 budget. The Personnel Services category decreased -1%, or -\$2,540, due primarily to changes in group insurance allocations. Authorized personnel totals 7 full-time-equivalents (“FTE”) and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Mayor*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5*	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6*	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

* Position status updated to align with Human Resources classifications.

The Maintenance and Operations category increased 2%, or \$1,637, solely related to growth in IT Professional Services allocations which represent an allocation of software based on various methodologies (e.g. # of personnel, primary users, etc.).



The City of Alpharetta has been recertified as a Gold Level Green Community by the Atlanta Regional Commission (ARC). The ARC Green Communities Program helps local governments implement measures that will reduce their environmental impact and recognizes their commitment to environmental stewardship and sustainability practices.

To be certified at the Gold Level, the City of Alpharetta had to earn at least 230 points for its sustainability measures. Among the measures evaluated, the ARC called out as being especially beneficial:

- Paving the way for rooftop solar by offering expedited plan review, plan processing, and inspections for the installation of new solar systems that are a minimum of 1kWh.
- Using rainwater captured in retention basins to irrigate government facilities at Rock Mill Park and Webb Bridge Park instead of using potable water.
- Adopting a no net loss of trees policy for government property. The most recent example of this policy in action is along the Haynes Bridge Road median.
- Supporting the Alpharetta Community Farm, which follows the principles of regenerative organic farming, and promotes care of the soil and plant management in accordance with natural systems.
- Redesigning the North Point PARKway Streetscape to incorporate native plant species, multi-use trail, green infrastructure, improved transit stops, enhanced pedestrian crossings, energy-efficient lighting, and use of natural materials as creative architectural elements.

GENERAL FUND DEPARTMENTAL SUMMARIES

City Administration (including City Clerk and Economic Development)

CHRIS LAGERBLOOM
CITY ADMINISTRATOR



CLagerbloom@alpharetta.ga.us

ASSISTANT CITY
ADMINISTRATOR

VACANT



Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

The icons set forth above are used throughout the Budget Narrative to identify the link between the city's Community Vision and the goals and objectives of our various departmental divisions/projects.

GENERAL FUND DEPARTMENTAL SUMMARIES

City Administration (including City Clerk and Economic Development)

Administration, City Attorney, City Clerk, Public Information, and Economic Development

Mission Statement

The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community while also furthering the prosperity of our business community.

Goals and Objectives

-  ✓ To improve quality of service to citizens of the City of Alpharetta.
-  ✓ To improve morale and promote teamwork among all employees.
-  ✓ To improve coordination and administration of interdepartmental activities.
-  ✓ To promote better communication between all levels of government and the citizens.
-  ✓ To use technology to improve processes for citizen input into facets of governance.
-  ✓ To increase the public/government interaction through the City's website.
-  ✓ Focus on Economic Development to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn, and play.

Key Issues

- ✓ Continue the development of a "customer-driven" organizational culture among the staff.
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship.
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices.
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost-effective delivery of those services.
- ✓ Continue efforts toward more effective communication strategies with citizens

GENERAL FUND DEPARTMENTAL SUMMARIES

through enhanced public awareness and public education programs.

- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens.
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents.
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

Statement of Revenues and Expenditures

City Administration (incl. City Clerk, and Economic Dev.) General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget*	FY 2026 Recommended Budget
REVENUES					
Licenses and Permits:					
Alcohol Beverage Permits	\$ 2,000	\$ 2,300	\$ 1,500	\$ 1,000	\$ 1,000
Charges for Services:					
Other	1,651	3,818	4,124	1,500	3,000
Other Revenue:	2,178	-	2,343	-	-
TOTAL	\$ 5,829	\$ 6,118	\$ 7,967	\$ 2,500	\$ 4,000
EXPENDITURES					
Personnel Services:					
Salaries (incl. Temp. Svcs)	\$ 727,620	\$ 755,789	\$ 1,032,517	\$ 1,346,791	\$ 1,334,299
Overtime	-	-	269	779	-
Group Insurance	119,329	108,947	161,334	233,906	297,630
FICA	46,446	56,010	69,007	104,977	102,814
Pension (Defined Benefit)	112,581	99,998	64,009	64,727	31,012
Pension (401A Cont./Match)	47,896	95,587	135,494	191,805	208,982
Workers Compensation	18,817	18,610	23,259	28,055	29,686
OPEB Contribution	13,682	16,089	26,215	34,065	32,694
Miscellaneous	12,386	50,444	20,741	21,683	24,678
<i>subtotal</i>	<i>\$ 1,098,756</i>	<i>\$ 1,201,474</i>	<i>\$ 1,532,845</i>	<i>\$ 2,026,788</i>	<i>\$ 2,061,795</i>
Maintenance & Operations:					
Professional Services	\$ 210,843	\$ 70,534	\$ 100,994	\$ 292,752	\$ 383,100
Advertising	17,411	12,786	11,518	171,100	151,300
Employee Training	3,517	9,053	20,198	42,750	37,500
Employee Travel	2,526	5,300	6,622	33,810	28,000
General Supplies	25,682	45,843	39,141	102,891	100,700
Maint. Contracts/IT Services	80,974	81,187	218,810	327,297	346,026
Miscellaneous	600	4,938	32,097	28,047	9,700
<i>subtotal</i>	<i>\$ 341,552</i>	<i>\$ 229,641</i>	<i>\$ 429,381</i>	<i>\$ 998,647</i>	<i>\$ 1,056,326</i>
TOTAL	\$ 1,440,308	\$ 1,431,114	\$ 1,962,226	\$ 3,025,435	\$ 3,118,121

Notes:

* Economic Development function was reorganized from the Community Development Department to City Administration starting in FY 2025.

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for City Administration totals \$3.1 million and represents an increase of 3%, or \$92,686 compared to FY 2025. The Personnel Services category increased 2%, or \$35,007 due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. which is partially offset through staff turnover and associated changes in salary and benefit elections (e.g. employee-only vs family coverage, etc.).

Authorized personnel total 11 full-time-equivalents (“FTE”) and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Administrative Assistant II	-	-	1.0	-	-	-
Administrative Office Coordinator	-	-	1.0	1.0	1.0	-
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Communications & Engagement Manager*	-	-	-	-	1.0	1.0
Economic Development Director	-	-	-	1.0	1.0	-
Economic Development Manager	-	-	-	1.0	1.0	-
Economic Development Coordinator*	-	-	-	1.0	-	(1.0)
Economic Development Marketing Coordinator*	-	-	-	-	1.0	1.0
Executive Office Coordinator	1.0	1.0	-	-	-	-
Municipal Project Manager	-	-	1.0	1.0	1.0	-
Public Comm. & Engagement Coordinator*	-	-	1.0	1.0	-	(1.0)
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	6.0	6.0	9.0	11.0	11.0	-

* Position adjustments occurred during FY 2025.

The Maintenance and Operations category increased 6%, or \$57,679, due primarily to the following:

- Increase in professional services of \$90,348 (31% growth) due to increases for election costs which are partially offset through reductions in funding for Tech Alpharetta as follows:
 - Increase in election funding of \$150,000 as Fiscal Year 2026, as opposed to 2025, is an election year. On April 18, 2024, the Governor signed House Bill 1312, mandating a statewide Special Primary Election and Special Election in 2025 for Public Service Commission (PSC) Districts 2 and 3. As a result, Fulton County must conduct a countywide election concurrently with the 2025 Municipal General Elections and the City will not incur costs. If no PSC Runoff Election is required, for the July and December 2025 election dates, municipalities needing a Runoff Election will incur the costs. As previously

GENERAL FUND DEPARTMENTAL SUMMARIES

noted, the City will not incur costs for the general election and has allocated \$150,000 to cover costs for a potential runoff election should one be needed (and assuming no PSC runoff election in which case the City would not incur costs).

- Increase in funding for revenue auditing services of \$24,000.
- Decrease in Tech Alpharetta funding of -\$85,000 (from \$95,000 in FY 2025 to \$10,000 in FY 2026) as the operations continue their path to self-sufficiency.
- Increase in maintenance contracts/IT professional services of \$18,729 (6% growth) due to coverage of general software inflationary cost growth including cyber security software, as well as initial-year maintenance costs for the new phone system (RingCentral) and City website.
- All other departmental maintenance and operations accounts declined -\$51,398, or -14%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

Statement of Revenues and Expenditures

Legal Services General Fund

		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
		Actual	Actual	Actual	Amended Budget	Recommended Budget
REVENUES						
	N/A	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES						
	Maintenance & Operations:					
	Professional Fees	\$ 1,062,905	\$ 789,935	\$ 636,323	\$ 1,000,000	\$ 800,000
	TOTAL	\$ 1,062,905	\$ 789,935	\$ 636,323	\$ 1,000,000	\$ 800,000

* City Attorney services are provided through a contractual arrangement with a private law firm. Project specific legal service expenses are expensed to the pertinent project expense account and not included herein.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on City Administration programs including performance measures.

- **City Administration**

Statement of Service: Serves as the administrative head of the municipal government, coordinating municipal functions in order to provide effective, efficient, and responsive services. This office also ensures that ordinances, resolutions and regulations of the City Council and laws of the State of Georgia are enforced and is responsible for public relations activities.

City Administration Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Number of website hits	720,326	802,384	818,337	840,000	850,000
Website Page Views	1,433,130	1,472,814	4,289,211	1,400,000	1,500,000
Website Unique Page Views	1,164,077	1,279,902	1,391,137	1,300,000	1,400,000
Bounce Rate	62.55%	61.72%	43.37%	60.00%	41.00%
Newsletter Subscribers	N/A ⁽¹⁾	7,212	7,836	7,800	8,205
Average Newsletter Opens	N/A ⁽¹⁾	58.80%	63.10%	60.00%	72.10%
Facebook Followers	16,973	19,913	23,199	21,383	25,491
Twitter Followers	11,272	11,909	12,102	12,546	12,733

⁽¹⁾ This is a new metric for FY 2023.

- **Economic Development**

Statement of Service: The purpose of Economic Development is to foster and retain the business ecosystem of Alpharetta, both large and small. To advance policies that help Alpharetta grow and stay true to its values.

City Administration - Economic Development					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Existing business contacts	418	421	429	425	430
# of New projects	13	11	9	15	15
# of Major business prospects recruited	2	2	2	5	2

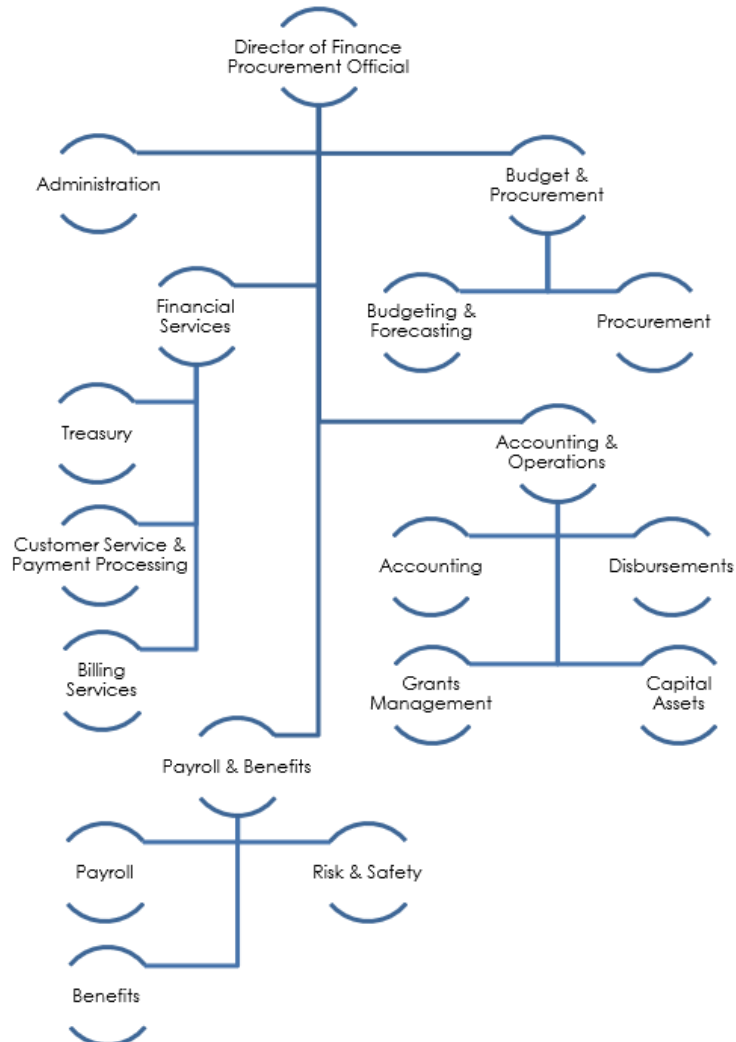
GENERAL FUND DEPARTMENTAL SUMMARIES

Finance

THOMAS G. HARRIS
DIRECTOR



THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission. The icons set forth above are used throughout the Budget Narrative to identify the link between the city's Community Vision and the goals and objectives of our various departmental divisions/projects.

GENERAL FUND DEPARTMENTAL SUMMARIES

Finance

Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Services

Mission Statement

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous, and accurate manner.

Goals and Objectives



- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies.



- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices.



- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position.



- ✓ Update to Financial Management Program (e.g., policy revisions).



- ✓ Design and administer innovative and cost-effective benefit programs (e.g., Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Finance General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Public Records Requests	\$ -	\$ -	\$ 78	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 78	\$ -	\$ -
EXPENDITURES					
Personnel Services:					
Salaries (incl. Temp Svcs)	\$ 1,673,138	\$ 1,766,970	\$ 1,867,112	\$ 2,039,310	\$ 2,031,605
Overtime	900	-	-	-	-
Group Insurance	401,786	412,756	426,319	494,235	516,539
FICA	118,683	122,721	132,651	156,031	155,453
Pension (Defined Benefit)	186,526	197,829	205,437	234,619	247,227
Pension (401A Cont./Match)	132,774	142,328	160,483	187,747	192,034
Workers Compensation	47,149	48,145	43,390	43,197	45,474
OPEB Contribution	34,273	38,438	48,418	50,982	49,366
Miscellaneous	774	1,161	772	312	464
<i>subtotal</i>	\$ 2,596,003	\$ 2,730,349	\$ 2,884,581	\$ 3,206,433	\$ 3,238,162
Maintenance & Operations:					
Professional Services	\$ 388,465	\$ 398,723	\$ 463,484	\$ 438,351	\$ 486,325
Printing	19,077	25,535	27,599	25,983	30,600
Employee Travel	2,712	6,302	3,925	6,270	5,700
Employee Training	5,822	9,250	7,347	11,305	9,600
Maint. Contracts/IT Services	277,010	305,407	308,592	333,827	346,697
General Supplies	39,418	43,135	45,135	52,255	52,980
Wellness Programs	112,904	113,949	100,852	36,789	35,000
Miscellaneous	9,545	6,988	43,461	6,000	8,000
<i>subtotal</i>	\$ 854,953	\$ 909,288	\$ 1,000,394	\$ 910,780	\$ 974,902
Capital/Lease/Other:					
Int. on Property Tax Refunds	\$ 171	\$ 4,924	\$ -	\$ 7,500	\$ 7,500
<i>subtotal</i>	\$ 171	\$ 4,924	\$ -	\$ 7,500	\$ 7,500
TOTAL	\$ 3,451,127	\$ 3,644,561	\$ 3,884,976	\$ 4,124,713	\$ 4,220,564

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Finance totals \$4.2 million and represents an increase of 2%, or \$95,851 compared to FY 2025.

The Personnel Services category increased 1%, or \$31,729, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Which is partially offset through the removal of funding for approved FY 2025 Operating Initiatives representing the addition of one new full-time equivalent position, Procurement Manager (\$135,000 annual impact with a partial year impact of \$67,500 for FY 2025), and the reclassification of two existing positions. These initiatives were contingent upon a 2025 mid-year review of revenue trends that, due to slowing collection trends, were not authorized for hiring/implementation and have been removed from the FY 2026 Budget resulting in a personnel savings of \$67,500.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).

Authorized personnel total 20.5 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Accountant	2.5	3.5	3.5	3.0	3.0	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounting Coordinator	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	-	-	0.5	0.5	-
Benefits, Payroll, Safety & Risk Manager	-	-	-	1.0	1.0	-
Benefits Specialist***	1.0	1.0	1.0	1.0	-	(1.0)
Benefits Coordinator***	-	-	-	-	1.0	1.0
Billing Coordinator	1.0	1.0	-	-	-	-
Billing & Collections Representative	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Coordinator*	3.0	3.0	3.0	3.0	3.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Budget Supervisor*	-	-	-	-	-	-
Procurement Manager*	-	-	-	-	-	-
Procurement Supervisor*	-	-	-	-	-	-
Cash Management Coordinator	1.0	1.0	-	-	-	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll & Benefits Coordinator***	1.0	1.0	1.0	1.0	-	(1.0)
Payroll & Benefits Analyst***	-	-	-	-	1.0	1.0
Payroll & Benefits Manager	1.0	1.0	1.0	-	-	-
Payroll Specialist	1.0	1.0	1.0	1.0	1.0	-

GENERAL FUND DEPARTMENTAL SUMMARIES

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Revenue & Customer Service Manager	-	-	1.0	1.0	1.0	-
Safety & Risk Administrator	1.0	1.0	1.0	-	-	-
Safety & Risk Coordinator	-	-	-	1.0	1.0	-
Tax & Billing Manager	-	-	1.0	1.0	1.0	-
Treasury Services Manager**	1.0	1.0	1.0	1.0	-	(1.0)
	21.5	21.5	21.5	21.5	20.5	(1.0)

* FY 2025 included the addition of one new full-time equivalent position (Procurement Manager) and the reclassification of two existing positions that was contingent upon a mid-year review of revenue trends. The position and associated reclassifications were not funded in FY 2025 and have been removed from the authorized position count for FY 2025.

** FY 2026 includes removal of 1 full-time equivalent position (Treasury Services Manager) that was unfunded during the COVID pandemic and has not been reinstated. This position will be revisited in the future as needs dictate.

*** Position adjustments occurred during FY 2025.

The Maintenance and Operations category increased 7%, or \$64,122, due primarily to the following:

- Increase in professional services of \$47,974 (11% growth) due to growth in banking fees (credit card fees), estimated audit fees (being procured in FY 2025), which is partially offset through a reduction in funding for temporary staffing assistance for our Customer Service and Payment Processing team.
- Increase in maintenance contracts/IT professional services of \$12,870 (4% growth) due to coverage of general software inflationary cost growth including cyber security software, as well as initial-year maintenance costs for the new phone system (RingCentral).
- All other departmental maintenance and operations accounts declined -\$3,278, or -2%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Finance programs including performance measures.

- **Administration**

Statement of Service: The purpose of the administrative arm of the Department of Finance is to facilitate the success of the operating divisions of the department through the provision of oversight, staff support, and internal and public advocacy. Finance administration provides fiduciary oversight and support to the various departments of the city and communicates the financial health of the city to the Mayor, City Council, and stakeholders. Administration is also responsible for cash and debt management.

Finance Admin Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of New GAAP/GASB financial requirements implemented	4	2	2	2	2
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	(\$1,655,742)	\$5,758,356	\$9,040,359	\$3,920,214	\$2,492,469

- **External Services**

Statement of Service: The purpose of the external services team is to provide accurate and efficient services to City of Alpharetta residents, businesses, and stakeholders through timely and accurate billing and collections processes and outstanding customer service.

Financial Services Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
% of bills generated on time	99%	99%	99%	99%	99%
% of bills collected on time	92%	92%	92%	92%	92%
# of Real estate tax bills generated	21,617	21,689	21,943	22,500	22,380
# of Personal property tax bills	3,047	3,190	3,256	3,350	3,262
# of Liens processed	151	129	112	150	120
# of Sanitation customers	16,706	17,488	17,661	17,735	18,195
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Internal Services**

Statement of Service: The internal services arm of the Department of Finance includes Accounting & Operations along with Budgeting & Procurement Services, each further defined as:

- *Budget & Procurement:* The purpose of the budget/procurement division is to facilitate the financial planning process. This is accomplished through the budgeting and expenditure monitoring process in order to effectively distribute available resources consistent with city objectives and priorities. Responsibilities also include supporting all city departments with financial information, activities, transactions, and administration of their budget.
- *Accounting & Operations:* Accounting services records the city's financial transactions. Responsibilities include financial reporting and disbursement activities. The accounting function also provides financial data for the purpose of compiling management and public reports which reflect the financial condition of the city in accordance with Generally Accepted Accounting Principles.

Accounting, Budget, Procurement Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Audited CAFR to be published within 180 days of fiscal year end	12/2/2022	12/20/2023	12/26/2024	12/1/2025	11/30/2026
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
Percentage of General Fund departments within appropriated budget*	91%	100%	100%	100%	100%
% of Budgeted employees participating in direct deposit	100%	100%	100%	100%	100%
Average # of vendor responses to Bids/Requests for Proposals	4	4	4	4	4



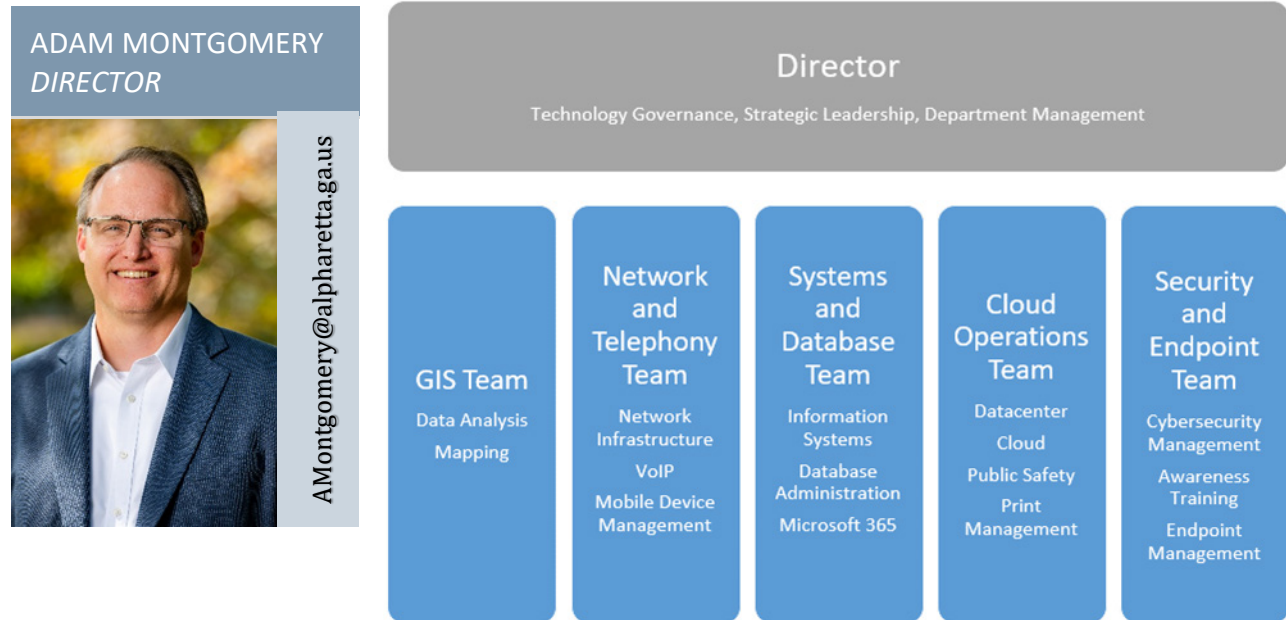
Southern Living magazine ranked Alpharetta among its top 10 best cities on the rise in the South for 2024.

Alpharetta was the only Metro Atlanta city on the list, ranking 9th out of 25.

The magazine's "South's Best" lists are selected from nominations and votes from readers.

GENERAL FUND DEPARTMENTAL SUMMARIES

Information Technology



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Providing a business climate that attracts the top echelon companies.

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GENERAL FUND DEPARTMENTAL SUMMARIES

Information Technology

Security, Cloud, Network, Systems, and GIS

Mission Statement

Information Technology's mission is to provide high-quality technology products, services, and human resources to City departments that enable them to accomplish their goals and objectives. The Department of Information Technology strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

Goals and Objectives

As we accomplish our mission, the City of Alpharetta Department of Information Technology will be known to provide high-quality services by:



- ✓ Being recognized by City departments as having a high level of skill and knowledge.



- ✓ Providing excellent service to all City departments as measured by the City's performance standards.



- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated.



- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Information Technology General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
EXPENDITURES					
Personnel Services:					
Salaries (incl. intern svcs.)	\$ 1,161,795	\$ 1,273,133	\$ 1,341,459	\$ 1,483,688	\$ 1,503,655
Group Insurance	237,272	246,383	259,541	294,507	295,426
FICA	85,919	93,595	98,916	112,943	114,430
Pension (Defined Benefit)	131,986	116,670	134,952	141,793	165,233
Pension (401A Cont./Match)	95,898	106,121	121,142	147,772	153,482
Workers Compensation	33,810	33,173	33,859	30,629	33,518
OPEB Contribution	24,579	26,369	37,738	36,892	36,914
Miscellaneous	310	232	697	698	156
<i>subtotal</i>	<i>\$ 1,771,569</i>	<i>\$ 1,895,677</i>	<i>\$ 2,028,304</i>	<i>\$ 2,248,922</i>	<i>\$ 2,302,814</i>
Maintenance & Operations:					
Professional Services	\$ -	\$ 1,950	\$ -	\$ 2,500	\$ 2,500
Employee Travel	1,383	12,665	15,046	22,000	20,000
Employee Training	17,290	9,967	39,213	22,500	22,500
Maint. Contracts/IT Svcs.	98,928	139,151	337,510	221,039	198,061
General Supplies	3,707	5,687	9,083	9,000	9,000
Small Equipment	1,167	12,295	10,602	15,000	14,500
Miscellaneous	-	1,548	2,199	3,000	3,000
<i>subtotal</i>	<i>\$ 122,476</i>	<i>\$ 183,263</i>	<i>\$ 413,654</i>	<i>\$ 295,039</i>	<i>\$ 269,561</i>
TOTAL	\$ 1,894,045	\$ 2,078,939	\$ 2,441,958	\$ 2,543,961	\$ 2,572,375

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Information Technology totals \$2.6 million and represents an increase of 1%, or \$28,414, compared to FY 2025.

The Personnel Services category increased 2%, or \$53,892, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc.
- All of which is fully offset through staff turnover and associated changes in compensation/benefit elections.

Authorized personnel total 13 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Cloud Operations Analyst	-	-	-	1.0	1.0	-
Cloud Operations Manager	-	-	-	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
GIS Administrator	-	-	-	1.0	1.0	-
IT Administrator	4.0	4.0	4.0	-	-	-
IT Analyst	1.0	1.0	1.0	-	-	-
IT CityWorks Administrator	1.0	1.0	1.0	-	-	-
Information Systems Manager	4.0	4.0	4.0	1.0	1.0	-
Information Security Manager*	-	-	-	1.0	-	(1.0)
Information Security Administrator*	-	-	-	-	2.0	2.0
Information Technology Technician	1.0	1.0	1.0	1.0	1.0	-
Network Manager	-	-	-	1.0	1.0	-
Network Administrator	-	-	-	1.0	1.0	-
Systems Administrator*	-	-	-	3.0	2.0	(1.0)
	13.0	13.0	13.0	13.0	13.0	-

* Position adjustments occurred during FY 2025. Network Manager is also the interim Security Manager starting in FY 2025.

The Maintenance & Operations category decreased -9%, or -\$25,478, due primarily to the following:

- Decrease in maintenance contracts/IT professional services of -\$22,978 (-10% reduction) due to a reallocation of after-hours support (allocated solely to the IT budget in FY 2025) to cyber security initiatives in FY 2026 that are being allocated to all user departments. This decrease is partially offset through coverage of general software inflationary cost growth as well as initial-year maintenance costs for the new phone system (RingCentral).
- Decrease in employee training (professional development) of -\$2,000 (-9% reduction) as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Information Technology programs including performance measures.

- **Information Technology**

Statement of Service: Information Technology provides hardware, software, and support services to all departments in technology related areas.

Information Technology Department **Performance Measures for Calendar Year 2024** **(Calendar Year Stats)**

	2024	Department Target	Results	%
IT Operations				
Number total cases	5,997		5,997	
Number resolved in a day	3,231		3,231	
% resolved in a day	54%	70%	C+	
Number resolved in 10 days	5,112		5,112	
% resolved in 10 days	85%	90%	B	
GIS				
Number total cases	159		159	
Number resolved in a day	78		78	
% resolved w/in in a day	49%	33%	A+	
Number resolved in 10 days	99		99	
% resolved in 10 days	62%	75%	B	

OTHER MEASURES

Emails

Number of Inbound	3,011,557	N/A	3,011,557
Number of Outbound	717,784	N/A	717,784
Number of Internal	3,001,162	N/A	3,001,162
Number of Rejected Emails	998,738	N/A	998,738
% of Rejected Emails	33%	N/A	33%

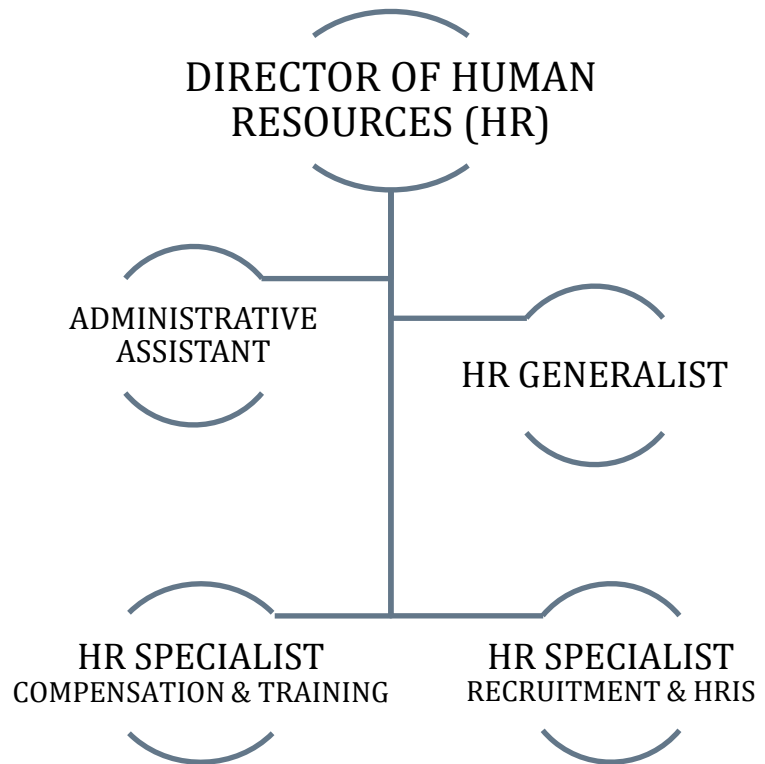
GENERAL FUND DEPARTMENTAL SUMMARIES

Human Resources

CRIS RANDALL
HUMAN RESOURCES
DIRECTOR



CRandall@alpharetta.ga.us



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GENERAL FUND DEPARTMENTAL SUMMARIES

Human Resources

Administration, Talent and Compensation Management, Employee Relations, Development, Recruitment and Retention

Mission Statement

HR is committed to achieve the highest standards of public administration through sound HR practices, and to EMPOWER and ENCOURAGE employees by providing the support, training and development needed to fulfill their CAREER GOALS and the duties and responsibilities of their positions as a public servant.

Synopsis

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal.
- ✓ Be committed to achieve the highest standards of public administration through sound HR practices, to ensure compliance with federal and local employment laws.
- ✓ Act as a catalyst in providing employees with the support, training and development needed to fulfill the duties and responsibilities of their position as a public servant and contribute at optimum levels towards the success of the community and the City of Alpharetta.
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity, respect and equality while maintaining compliance with employment and labor laws, organizational directives, and the mission, vision, and core values of the City of Alpharetta.
- ✓ Act as strategic partner and trusted advisor to senior management and supervisory staff on talent management, workforce planning and staffing, organizational effectiveness, training and development, engagement and corrective actions, compliance, and related matters.
- ✓ Collaborate with Finance Department to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

GENERAL FUND DEPARTMENTAL SUMMARIES

Goals and Objectives

-  ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City.
-   ✓ Improve operational efficiency, effectiveness and reduce costs by elevating the overall health and wellbeing of our employees.
-   ✓ Develop, implement, evaluate, enforce and communicate job classification and compensation policies and programs. This is a critical HR role as a well-designed classification and compensation system will help attract, motivate and retain employees as well as work within fiscal constraints.
-  ✓ Develop and deliver effective training programs to employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization.
-   ✓ Identify and develop internal talent and future leaders to build succession pipelines to meet current and future talent needs in critical roles.
-   ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to meet City goals and customer service expectations and anticipate fiscal needs and impacts.
-  ✓ Serves as advisor and resource for employees and supervisors regarding employee relations cases. Assist and educate employees about operating within the bounds of personnel policies. Assist supervisors address difficult and complex employee situations, help in resolving labor disputes, and respond with the appropriate level of corrective action while working to prevent retaliation.
-  ✓ Elevate and maintain employee engagement by enhancing communication channels and fostering an information rich environment.
-   ✓ Leverage technology to enhance the effectiveness and efficiencies of certain labor intense HR functions and automate routine and administrative tasks in order to be able to focus on strategic tasks.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Human Resources General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Public Records Requests	\$ -	\$ 85	\$ 29	\$ -	\$ -
TOTAL	\$ -	\$ 85	\$ 29	\$ -	\$ -
EXPENDITURES					
Personnel Services:					
Salaries	\$ 290,925	\$ 373,097	\$ 423,033	\$ 478,771	\$ 500,956
Overtime	62	-	-	-	-
Group Insurance	26,124	35,628	46,123	98,407	72,022
FICA	24,892	31,132	34,926	36,626	38,323
Pension (Defined Benefit)	28,666	29,529	21,942	15,105	17,443
Pension (401A Cont./Match)	26,671	33,690	44,559	61,557	65,609
Workers Compensation	7,857	7,897	9,073	9,966	11,244
OPEB Contribution	5,701	7,982	7,969	11,969	12,383
Tuition Reimbursement	20,726	11,621	30,354	45,000	55,000
Miscellaneous	387	232	77	-	-
<i>subtotal</i>	\$ 432,011	\$ 530,807	\$ 618,055	\$ 757,401	\$ 772,980
Maintenance & Operations:					
Professional Services	\$ 54,697	\$ 90,066	\$ 74,906	\$ 67,120	\$ 79,000
Employee Travel	723	5,397	2,883	5,000	4,500
Employee Training	2,541	10,405	5,647	11,000	8,000
Maint. Contracts/IT Svcs.	66,730	48,965	115,900	155,376	158,539
General Supplies	6,314	5,643	7,054	12,000	10,525
Employee Recognition	39,230	62,128	70,785	55,500	75,000
Miscellaneous	3,829	11,828	3,093	1,880	2,000
<i>subtotal</i>	\$ 174,064	\$ 234,432	\$ 280,268	\$ 307,876	\$ 337,564
TOTAL	\$ 606,075	\$ 765,239	\$ 898,324	\$ 1,065,277	\$ 1,110,544

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Human Resources totals \$1.1 million and represents an increase of 4%, or \$45,267, compared to FY 2025.

The Personnel Services category increased 2%, or \$15,579, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc.
- All of which is fully offset through staff turnover and associated changes in compensation/benefit elections.

Authorized personnel total 5 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Human Resources Generalist	-	-	-	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	-	-	-
Human Resources Specialist	-	1.0	1.0	2.0	2.0	-
	3.0	4.0	4.0	5.0	5.0	-

The Maintenance and Operations category increased 10%, or \$29,688, due primarily to the following activity:

- Increase in professional services of \$11,880 (18% growth) due primarily to additional funding for pre-employment evaluations (including psychological evaluations as dictated by the underlying position requirements).
- Increase in maintenance contracts/IT professional services of \$3,163 (2% growth) due to coverage of general software inflationary cost growth including cyber security software, as well as initial-year maintenance costs for the new phone system (RingCentral).
- Increase in employee recognition program funding of \$19,500 (35% growth).
- All other departmental maintenance and operations accounts declined -\$4,855, or -16%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Human Resources programs including performance measures.

- **Administration**

Statement of Service: The administrative function monitors legal compliance and employee relations in order to effectively administer sound policies, and practices that will treat all employees equally while maintaining compliance with employment and labor laws.

Human Resources Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Human Resources Dept. annual turnover percentage	0%	50%	25%	0%	0%
City-wide turnover percentage	11.98%	10.27%	10%	12%	11%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	590	584	626	590	600
Total # VETERANS full-time equivalents (full-time, part-time, seasonal, and elected)	53	48	53	50	52
HR staff to total full-time equivalent employee ratio	0.508	0.685	0.799	0.847	0.833



WELCOME! We are always looking for enthusiastic candidates passionate for their work and great sense of pride for serving our wonderful community!

Our current vacancies can be found via the hyperlink below. If interested in a position that is not currently open, fill out a Job Interest Card to be notified via e-mail when the position is open.

<https://www.governmentjobs.com/careers/alpharetta>

GENERAL FUND DEPARTMENTAL SUMMARIES

- Recruitment and Retention**

Statement of Service: The recruitment and retention function facilitate programs to continually increase the quality of the workforce through placing, training, and retaining highly qualified individuals who have the educational background, knowledge, and competencies to perform at above average levels.

Human Resources Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Employment & Retention					
Average cost per hire - Regular positions	\$6,000	\$6,100	\$6,200	\$6,500	\$6,400
Average cost per hire - Seasonal positions	\$750	\$750	\$780	\$825	\$850
# of Online job postings hits	119,229	125,725	128,191	145,000	150,000
# of Job interest cards received	1,216	1,544	1,940	1,850	2,250
# of Applications reviewed	1,414	1,610	1,955	2,100	2,250
# of Qualified applications processed	721	859	923	900	1100
# of New hires - Regular positions	53	55	62	73	45
# of New hires - Seasonal positions	89	83	95	110	120
# of Internal promotions	32	57	26	35	40
# of Separations (not including retirement)	59	33	34	40	31
# of Retirements	8	16	10	31	20
# New hire orientation sessions	22	12	12	12	12
Workforce Management					
% of Employees rated "Exceeds" on performance review	43.5%	46.3%	27.7%	42.0%	54.0%
% of Employees rated "Meets" on performance review	56.3%	53.7%	68.9%	55.0%	44.0%
% of Employees underperforming on annual review	0.2%	0.0%	3.4%	3.0%	2.0%
% of Employees on "Performance Improvement Plan"	0.2%	0.1%	0.1%	0.1%	0.1%
# Employee Relation Cases	42	52	73	60	60
# Return-to-Work and Light-Duty Cases"	-	-	28	43	45
# Job Descriptions Revised	54	110	13	75	50
Education Incentive - Professional Development					
# enrollments by program*					
Doctorate Degree	0	0	0	0	0
Master's Degree	3	2	8	8	14
Bachelor's Degree	6	4	12	9	18
Associate's Degree	1	2	3	4	4
Certificate Programs	2	1	1	2	1
Total # of employees receiving education incentive	12	9	24	23	37
Other Metrics					
# Payroll action forms processed	1823	1578	1468	1700	1700
# Verification of Employment processed"	-	-	32	56	44
# Open Records Requests"	-	-	32	48	40
# Service Awards"	-	-	55	56	75

^NEO scheduled for at least once a month starting FY23

* FY22 - program partially unfunded due to budget constraints

" Started tracking measures in FY25

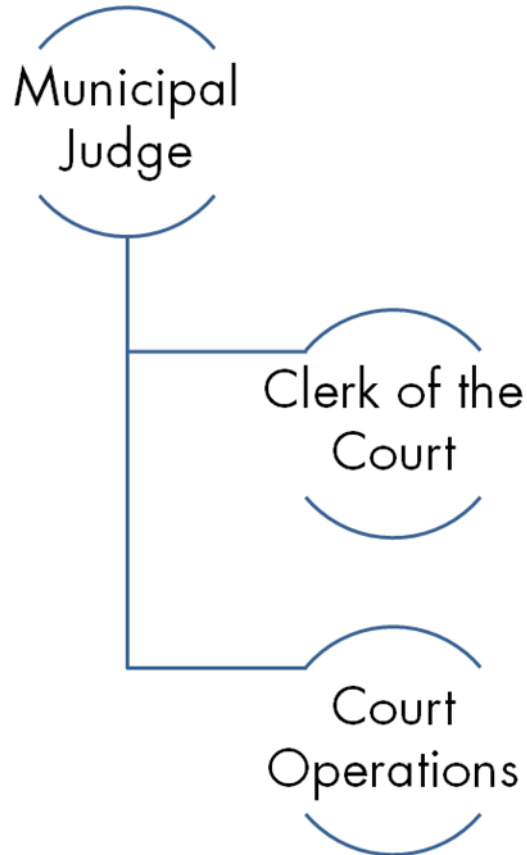
GENERAL FUND DEPARTMENTAL SUMMARIES

Municipal Court

BROOKE LAPPIN
DIRECTOR



BLappin@alpharetta.ga.us



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Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

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GENERAL FUND DEPARTMENTAL SUMMARIES

Municipal Court

Administration, Employee Recruitment and Retention

Mission Statement

To grow and maintain sufficient staffing, infrastructure, and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Goals and Objectives

-   ✓ Provide professional, quality service.
-   ✓ Monitor court sessions and continue to improve efficiency.
-   ✓ Develop operations guide to use internally.
-   ✓ Enhance reporting to state and city departments.
-   ✓ Review and enhance current reports/forms.
-   ✓ Enhance the current data that is shared between Court/Police.
-   ✓ Review, improve, and update day to day operations.
-   ✓ Provide proper training to ensure compliance with all State laws and regulations.
-   ✓ Continue to cross-train employees.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Municipal Court General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Intergovernmental					
Milton IGA (Court Svcs)	\$ 75,637	\$ 142,065	\$ 128,734	\$ 178,626	\$ 196,663
TOTAL	\$ 75,637	\$ 142,065	\$ 128,734	\$ 178,626	\$ 196,663
EXPENDITURES					
Personnel Services:					
Salaries	\$ 428,443	\$ 476,608	\$ 530,700	\$ 636,896	\$ 662,725
Overtime	25,728	107,924	97,013	105,000	105,000
Group Insurance	109,172	119,785	142,010	154,599	173,386
FICA	32,291	43,019	46,342	56,636	58,642
Pension (Defined Benefit)	18,145	19,584	11,417	14,171	16,646
Pension (401A Cont./Match)	39,847	55,201	58,099	84,691	88,937
Workers Compensation	11,655	8,655	10,145	10,780	12,224
OPEB Contribution	8,470	6,891	11,271	12,944	13,463
Miscellaneous	-	77	-	-	387
<i>subtotal</i>	\$ 673,750	\$ 837,745	\$ 906,997	\$ 1,075,717	\$ 1,131,410
Maintenance & Operations:					
Professional Services	\$ 230,791	\$ 80,430	\$ 52,066	\$ 47,100	\$ 56,600
Land/Building Rental	74,525	81,300	81,300	81,300	81,300
Printing	7,386	5,338	2,728	9,800	8,000
Employee Training	3,941	4,253	7,387	15,500	10,000
Employee Travel	1,849	1,005	3,193	16,500	10,000
Maint. Contracts/IT Svcs.	53,466	91,524	78,918	98,501	101,290
General Supplies	11,701	8,053	7,959	14,753	10,350
Utilities	4,860	-	-	-	-
Miscellaneous	17,757	4,885	-	2,837	1,700
<i>subtotal</i>	\$ 406,276	\$ 276,790	\$ 233,550	\$ 286,291	\$ 279,240
TOTAL	\$ 1,080,027	\$ 1,114,535	\$ 1,140,547	\$ 1,362,008	\$ 1,410,650

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Municipal Court totals \$1.4 million and represents an increase of 4%, or \$48,642, compared to FY 2025.

The Personnel Services category increased 5%, or \$55,693, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).

Authorized personnel total 7.5 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Administrative Assistant I*	-	-	-	2.0	1.0	(1.0)
Director	1.0	1.0	1.0	1.0	1.0	-
Chief Court Clerk	-	1.0	1.0	1.0	1.0	-
Deputy Court Clerk*	-	2.0	2.0	1.0	2.0	1.0
GCIC Coordinator	-	1.0	1.0	1.0	1.0	-
Deputy Clerk II	4.0	-	-	-	-	-
Deputy Clerk III	1.0	-	-	-	-	-
City Solicitor	1.0	1.0	1.0	1.0	1.0	-
Judge	-	0.5	0.5	0.5	0.5	-
	7.0	6.5	6.5	7.5	7.5	-

* FY 2025 included the addition of one new full-time equivalent position (Administrative Assistant I) which will be included in the cost-sharing agreement with the City of Milton. Post approval, the position was administratively approved as a Deputy Court Clerk which is the same pay grade.

The Maintenance and Operations category decreased -2%, or -\$7,051, due primarily to the following activity:

- Increase in professional fees of \$9,500 (20% increase) due primarily to growth in translator services and substitute solicitor services.
- Increase in maintenance contracts/IT professional services of \$2,789 (3% growth) due to coverage of general software inflationary cost growth including cyber security software, as well as initial-year maintenance costs for the new phone system (RingCentral).
- All other departmental maintenance and operations accounts declined -\$19,340, or -14%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Municipal Court programs including performance measures.

- **Violations Bureau**

Statement of Service: The purpose of the Municipal Court is to process all alleged violations of city Ordinances and certain state laws in a fair, impartial, expeditious, accurate, and fiscally responsible manner. The Violations Bureau holds traffic and state court, monitors and handles all cash bonds and manages all Court records.

Municipal Court Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Citations received to process	10,861	11,478	9,350	13,000	13,000
Total # of cases disposed	9,376	11,349	8,934	13,000	13,000
# of Court sessions	216	192	192	192	192
Annual deposits (Court Fines)	\$1,529,553	\$1,987,587	\$1,591,546	\$1,700,000	\$1,750,000

Looking for a safe meetup spot to

BUY & SELL ONLINE?

Use our **E-COMMERCE**
SAFE TRADE ZONE

ALPHARETTA DEPARTMENT OF PUBLIC SAFETY
E-COMMERCE
SAFE TRADE ZONE
VIDEO SURVEILLANCE

LOCATION: 2565 OLD MILTON PKWY
ALPHARETTA, 30009

Buying or selling something online? Use our E-Commerce Safe Trade Zone!

Towards the front of the Public Safety Department parking lot (located at 2565 Old Milton Parkway), there are two spaces reserved specifically for a safe trade zone.

These spaces are clearly marked and are under constant video surveillance, so they're always available for use!

GENERAL FUND DEPARTMENTAL SUMMARIES

Public Safety

JOHN ROBISON
DIRECTOR



JRobison@alpharetta.ga.us



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GENERAL FUND DEPARTMENTAL SUMMARIES

Public Safety

Administration, Police, Fire, and Emergency 911

Mission Statement

Public Safety: It is the **Mission** of the **Alpharetta Department of Public Safety** to **Enhance** the **Quality of Life** of those that **Live, Work, and Play** in the **City of Alpharetta**.

Police Services strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.



Fire and Emergency Services is a proactive, customer-oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

Goals and Objectives

Police Services



- ✓ Crime Prevention – Partner with the community through the Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and building partnerships and mitigating problems through education and enforcement.



- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods.



- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state, and local law enforcement agencies.



- ✓ Traffic Safety - Identify and address traffic and pedestrian concerns through engineering, education, and enforcement. Build an effective strategy utilizing a collaborative effort between city departments.

GENERAL FUND DEPARTMENTAL SUMMARIES

Fire Services

- 
 ✓ Maintain a minimum on-duty staffing level of not less than 23 Firefighter/EMT or Paramedics at all times.
- 
 ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level.
- 
 ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter.
- 
 ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time.
- 
 ✓ Place a minimum of 14 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time.
- 
 ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time.
- 
 ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City.
- 
 ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



As emerging changes in healthcare affect our community on an almost daily basis, the Alpharetta Department of Public Safety is expanding our response to these needs with the launch of our community paramedicine program – My Watch Alpharetta.

The concept of community paramedicine represents one of the most progressive and historically based evolutions available to community-based healthcare and to the Emergency Medical Services arena. By utilizing Emergency Medical Service (EMS) providers in an expanded role, community paramedicine increases patient access to primary and preventative care, provides wellness interventions within the medical home model, decreases emergency department utilization, saves healthcare dollars, and improves patient outcomes.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Public Safety General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Licenses and Permits	\$ 1,325	\$ 7,051	\$ 38,212	\$ 20,000	\$ 40,000
Intergovernmental:					
City of Milton IGA (CAD/RMS)	1,648	-	-	140,000	140,000
Other	319,844	4,633	22,261	20,300	25,000
Charges for Services:					
Reports	18,774	24,547	22,413	25,000	25,000
Services	201,990	209,650	204,295	200,000	200,000
False Alarms	61,987	51,902	77,524	56,500	65,000
Plan Review	137,995	208,020	92,393	175,000	175,000
Other	-	2,025	17,250	58,500	16,500
Fines & Forfeitures:					
Municipal Court Fines	1,529,553	1,987,587	1,591,546	1,850,000	1,750,000
School Zone/Other Citations	1,441,210	1,300,188	923,969	750,000	525,000
Other Revenue	9,358	200	2,566	-	-
TOTAL	\$ 3,723,684	\$ 3,795,804	\$ 2,992,429	\$ 3,295,300	\$ 2,961,500
EXPENDITURES					
Personnel Services:					
Salaries	\$ 15,870,401	\$ 17,430,569	\$ 18,584,128	\$ 20,690,382	\$ 20,986,881
Overtime	2,196,476	2,661,952	3,084,502	2,513,000	2,794,000
Group Insurance	4,721,024	4,934,803	4,782,486	5,815,467	5,716,672
FICA	1,314,104	1,468,436	1,588,848	1,775,745	1,820,095
Pension (Defined Benefit)	1,631,525	1,725,035	1,971,259	2,208,593	2,384,440
Pension (401A Cont./Match)	1,470,121	1,628,790	1,837,539	2,229,938	2,397,823
Workers Compensation	426,233	448,409	441,444	434,018	473,184
OPEB Contribution	309,791	375,531	492,354	523,621	516,495
Miscellaneous	11,233	26,238	52,841	75,288	90,763
<i>subtotal</i>	\$ 27,950,908	\$ 30,699,763	\$ 32,835,401	\$ 36,266,052	\$ 37,180,353
Maintenance & Operations:					
Professional Services	\$ 86,779	\$ 114,089	\$ 160,634	\$ 581,990	\$ 569,940
Fuel/Repair & Maint. (Vehicles)	984,450	1,058,162	1,356,576	1,042,500	1,188,000
Employee Travel	83,128	130,864	140,157	191,971	156,474
Employee Training	112,824	110,995	130,601	219,062	207,464
Maint. Contracts/IT Services	1,558,416	1,666,817	1,782,800	3,238,021	4,442,727
General Supplies	290,324	298,799	344,734	407,200	401,200
Uniforms	179,589	259,827	331,950	393,550	450,000
Miscellaneous	295,519	338,883	447,802	462,269	420,175
<i>subtotal</i>	\$ 3,591,030	\$ 3,978,436	\$ 4,695,254	\$ 6,536,563	\$ 7,835,980
Capital/Leases:					
Capital/Other	\$ -	\$ -	\$ 200,444	\$ 166,900	\$ 279,679
Fleet/Equipment Lease(s)	675,893	659,852	779,059	779,066	1,005,116
<i>subtotal</i>	\$ 675,893	\$ 659,852	\$ 979,503	\$ 945,966	\$ 1,284,795
TOTAL	\$ 32,217,831	\$ 35,338,050	\$ 38,510,158	\$ 43,748,581	\$ 46,301,128

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Public Safety totals \$46.3 million and represents an increase of 6%, or \$2.6 million, compared to FY 2025.

The Personnel Services category increased 3%, or \$914,301, due to multiple factors:

- 3% performance-based merit program, coupled with targeted market-based compensation adjustments, scheduled for July 1, 2025.
- Increases in overtime to reflect current usage trends.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).
- Which is partially offset through the removal of funding for approved FY 2025 Operating Initiatives representing the addition of one new full-time equivalent position, Fire Training Lieutenant (\$130,000 annual impact with a partial year impact of \$53,000 for FY 2025 after adjusting for anticipated overtime savings). This initiative was contingent upon a 2025 mid-year review of revenue trends that, due to slowing collection trends, was not authorized for hiring/implementation and has been removed from the FY 2026 Budget resulting in a personnel savings of \$53,000. It should be noted that the Department completed an internal position reclassification during FY 2025 to reallocate a vacant Firefighter position to a Fire Training Lieutenant position.

Authorized personnel total 243.5 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Sworn Police Officers						
Captain*	4.0	4.0	5.0	4.0	5.0	1.0
Crime Scene Detective	-	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Field Training Officer**	5.0	5.0	5.0	4.0	-	(4.0)
Lieutenant	7.0	7.0	7.0	7.0	7.0	-
Officer (I-III)*, **	72.0	76.0	75.0	76.0	79.5	3.5
Police Operations Major	1.0	1.0	1.0	1.0	1.0	-
Police Support Operations Major	1.0	1.0	1.0	1.0	1.0	-
Police Training Coordinator	1.0	1.0	1.0	1.0	1.0	-
Sergeant	16.0	16.0	17.0	17.0	17.0	-
	108.0	113.0	114.0	113.0	113.5	0.5
Certified Firefighters						
Assistant Fire Marshal	5.0	4.0	5.0	4.0	4.0	-
Battalion Chief	4.0	3.0	3.0	3.0	3.0	-
Captain	17.0	18.0	18.0	18.0	18.0	-
Community Paramedic	-	1.0	1.0	1.0	1.0	-
Deputy Fire Marshal	1.0	2.0	1.0	2.0	2.0	-
EMS Division Chief	1.0	1.0	1.0	1.0	1.0	-
EMS Training Officer	1.0	1.0	1.0	1.0	1.0	-

GENERAL FUND DEPARTMENTAL SUMMARIES

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Certified Firefighters						
Fire Administration Chief	-	-	1.0	1.0	1.0	-
Fire Administrative Captain	-	-	1.0	1.0	1.0	-
Fire Apparatus Engineer	27.0	27.0	27.0	27.0	27.0	-
Fire Division Chief Training	-	1.0	1.0	1.0	1.0	-
Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	1.0	1.0	1.0	1.0	1.0	-
Firefighter (I-III)** , ***	19.0	19.0	18.0	18.0	21.0	3.0
Firefighter/Paramedic**	20.0	20.0	20.0	20.0	16.0	(4.0)
Lieutenant***	7.0	6.0	6.0	6.0	7.0	1.0
Public Safety Logistics/Emer. Mgmt Coord.	1.0	1.0	1.0	1.0	1.0	-
	105.0	106.0	107.0	107.0	107.0	-
Civilian Positions						
Administrative Assistant II*	2.0	1.0	1.0	1.0	2.0	1.0
Administrative Generalist	-	1.0	1.0	1.0	1.0	-
Accreditation Manager	1.0	1.0	1.0	-	-	-
Budget/Finance Coordinator	1.0	1.0	1.0	1.0	1.0	-
Criminal Information Systems Technician	-	-	1.0	1.0	1.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Evidence Custodian	1.0	1.0	1.0	1.0	1.0	-
Evidence Technician	1.0	1.0	1.0	1.0	1.0	-
Fingerprint Technician	0.5	0.5	-	-	-	-
Parking Ambassador (2PT to 1FT in FY 2023)	1.0	1.0	1.0	1.0	1.0	-
Public Safety Technology Manager*	-	-	-	1.0	-	(1.0)
Records Clerk*	5.0	5.0	4.5	4.5	4.0	(0.5)
Records Manager	1.0	1.0	1.0	1.0	1.0	-
RMS Coordinator/Database Manager	-	-	1.0	1.0	1.0	-
RTIC Operator/Analyst	-	-	2.0	2.0	2.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
Special Projects and Data Analyst	1.0	1.0	1.0	1.0	1.0	-
Strategic Comm. & Media Relations Mgr	-	-	-	1.0	1.0	-
	19.5	19.5	22.5	23.5	23.0	(0.5)
	232.5	238.5	243.5	243.5	243.5	-

* Position adjustments occurred during FY 2025.

** Position adjustments occurring during FY 2025 include eliminating Field Training Officer classifications and assimilating them into the Police Officer classification. Additionally, relative changes in counts between the Firefighter classification and the Firefighter/Paramedic classification will occur based on candidate experience but will not exceed the combined authorized position counts

*** FY 2025 included the addition of one new full-time equivalent position (Fire Training Lt.) that was contingent upon a mid-year review of revenue trends. The position was not funded in FY 2025 and was removed from the authorized personnel count for FY 2025. That said, an internal change was processed to reclassify a vacant Firefighter position to a Fire Lieutenant during FY 2025.

GENERAL FUND DEPARTMENTAL SUMMARIES

The Maintenance and Operations category increased 20%, or \$1.3 million. The primary growth driver is the absorption of initiatives totaling approximately \$1 million that were budgeted within the E911 Fund in FY 2025 but have been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Growth drivers include:

- Increase in vehicle repair/maintenance of \$145,500 (14% growth) based on current cost trends. Specifically, the city replaces 1/7th of its public safety fleet annually (this equates to a lifetime mileage target of 100,000) to ensure minimal downtime and that our equipment is responsive to service demands. That said, the city is still transitioning from Impala sedans to Explorers SUVs/Tahoe's. The Impala's have a more costly repair record (than the Explorers) and, with our existing units reaching their mileage targets, we are incurring more repair costs in the short-term as we phase out the legacy Impalas. Additionally, new vehicle availability is still constricted which leads to retaining existing vehicles in excess of the 100,000-mileage target which also impacts maintenance costs.
- Increase in maintenance contracts/IT professional services of \$1.2 million (37% growth) due to multiple initiatives:
 - Transfer of North Fulton Regional Radio System Authority appropriations from the E911 Fund in an amount totaling \$740,000. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.
 - Transfer of CentralSquare (current Public Safety Records Management/Computer Aided Dispatch system) IT professional services appropriations from the E911 Fund in an amount totaling \$244,950. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Specifically, the FY 2025 E911 Fund Budget included appropriations totaling \$114,950 for CentralSquare which approximated 6-months of coverage due to original Hexagon (new Public Safety Records Management/Computer Aided Dispatch currently) implementation timeline. As the implementation timeline evolved, so too did our need to ensure access to the current CentralSquare system and this budget proposal extends operability of both through June 30, 2026.

- Increase in remaining IT professional services of \$186,822 (7% growth) due to coverage of general software inflationary cost growth including cyber security software, Flock camera infrastructure support/maintenance

GENERAL FUND DEPARTMENTAL SUMMARIES

(+\$42,000), expansion of the Mindbase peer support software (+\$20,000), fire promotion testing software (+\$13,000), as well as initial-year maintenance costs for the new phone system (RingCentral).

- Increase in uniform costs of \$56,450 (14% growth) due to cost growth and ensuring full funding of all needed components including police uniforms, fire uniforms (station uniforms and footwear, duty gear, etc.).
- All other departmental maintenance and operations accounts declined -\$107,239, or -6%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

The Capital/Lease category increased 36%, or \$338,829, primarily related to the absorption of portable radio capital lease funding totaling approximately \$226,007 that was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Growth drivers include:

- Increases in capital lease payments of \$226,050 primarily due to the absorption of the portable radio capital lease obligation (as denoted above) that was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911.
- Increases in machinery and equipment of \$112,779 due to multiple initiatives including:
 - Replacement of fire ballistic helmets (\$48,000).
 - Replacement of propane-fueled fire extinguishers (\$15,000).
 - Replacement of fire hoses (\$40,000).
 - Addition of a key control system (\$14,679).
 - Addition of a weather monitoring system (\$15,000).

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Public Safety programs including performance measures.

- **Police Services**

Statement of Service: Alpharetta's Police Services include criminal investigations, uniform patrol, traffic patrol, and training activities.

National Incident Based Reporting System

Patrol Division

Offenses	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Group A Offenses	1,850	1,564	1,732	1,055	1,851
Group B Offenses	663	297	580	N/A	N/A
Total	2,513	1,861	2,312	1,055	1,851
Per 1000 Population	36.4	26.9	34.7	15.7	27.5

Arrest

Group A Offenses	372	330	370	424	324
Group B Offenses	248	280	419	382	252
Non-Criminal Offenses	563	401	479	N/A	N/A
Total	1,183	1,011	1,268	806	576
Per 1000 Population	17.1	14.6	19.0	12.0	8.6

Criminal Investigations Division

Assigned for Investigation	944	1,374	816	716	752
Closed by Arrest	87	91	96	51	78
Closed by Exception	38	29	30	22	9
Unfounded	112	166	88	73	0
Active Cases	707	1,088	602	570	665

Traffic Division

Accidents	2,538	1,800	2,263	2,171	2,033
Fatalities	1	3	0	0	3

911 Communications

(911 Only) Calls For Service	33,997	35,866	40,657	42,097	44,034
Calls Received	72,968	77,909	78,603	79,667	73,819

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Fire Services**

Statement of Service: Alpharetta's Fire Services include fire prevention, fire inspection, and fire suppression.

Fire

	2020 Total Incidents	2021 Total Incidents	2022 Total Incidents	2023 Total Incidents	2024 Total Incidents
FIRES					
Structure Fires	41	61	54	55	58
Vehicle Fires	25	22	24	22	23
Other Fires	30	35	44	23	49
Total Fires	96	118	122	125	137
Pressure Ruptures, Explosion, Overheat	0	4	3	1	5
RESCUE CALLS					
Emergency Medical	3,442	3,510	3,946	4,365	4,499
All Others	54	145	528	567	1,727
Total Rescue Calls	3,496	3,655	4,474	0	6,226
Hazardous Condition Calls	147	124	177	182	170
Service Calls	598	574	744	1,316	876
Good Intent Calls	1,123	1,466	1,411	1,524	21
Severe Weather or Natural	2	0	1	0	0
Special Incident Calls	2	0	2	0	39
Unknown Incident Type	0	0	0	0	4
FALSE CALLS					
Malicious Calls	19	13	7	19	19
Other False Calls	768	847	1,174	850	1,003
Total False Calls	787	860	1,181	869	1,022
TOTAL CALLS	6,251	6,801	8,115	9,068	9,123

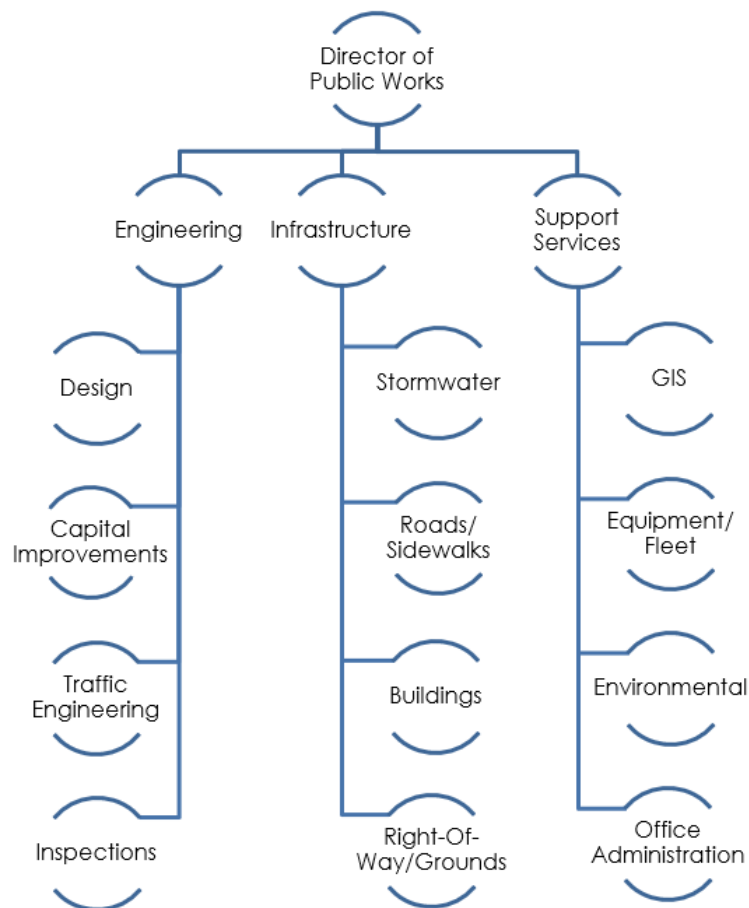
GENERAL FUND DEPARTMENTAL SUMMARIES

Public Works

PETE SEWCZWICZ
DIRECTOR



Psewczwicz@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission. The icons set forth above are used throughout the Budget Narrative to identify the link between the city's Community Vision and the goals and objectives of our various departmental divisions/projects.

GENERAL FUND DEPARTMENTAL SUMMARIES

Public Works

Administration, Public Works, and Conservation

Mission Statement

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves, and improves the City of Alpharetta's infrastructure. Our focus shall include facilities, traffic, streets, stormwater, and environmental conservation.

Goals and Objectives

-  ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life.
-  ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta.
-  ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta.
-  ✓ Improve intergovernmental relations.
-  ✓ Provide more efficient support and response for the citizens of Alpharetta.
-  ✓ Develop strategic, long-range plans for the future.
-  ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Public Works General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Other Revenue:					
CID (GA400 Interchange Maint.)	\$ 71,642	\$ 97,928	\$ 83,314	\$ 93,806	\$ 96,620
Miscellaneous	13,529	5,841	3,753	3,000	3,000
TOTAL	\$ 85,171	\$ 103,769	\$ 87,067	\$ 96,806	\$ 99,620
EXPENDITURES					
Personnel Services:					
Salaries	\$ 3,090,806	\$ 3,358,554	\$ 3,528,932	\$ 3,921,719	\$ 3,942,353
Overtime	41,865	52,018	40,004	55,000	50,000
Group Insurance	893,505	875,935	833,181	1,034,693	1,046,822
FICA	230,220	251,367	263,813	304,385	305,486
Pension (Defined Benefit)	323,670	296,195	333,160	380,255	428,077
Pension (401A Cont./Match)	259,486	281,588	316,395	392,657	411,389
Workers Compensation	91,966	91,661	83,243	81,252	88,265
OPEB Contribution	66,877	73,455	92,962	98,043	97,209
Miscellaneous	3,251	1,625	771	2,171	929
<i>subtotal</i>	\$ 5,001,646	\$ 5,282,398	\$ 5,492,461	\$ 6,270,175	\$ 6,370,530
Maintenance & Operations:					
Professional Services	\$ 9,673	\$ -	\$ 27,934	\$ 16,000	\$ 10,000
Fuel/Repair & Maint. (Vehicles)	150,818	170,762	177,438	190,750	190,000
Repair & Maint. (Facilities)	314,309	454,356	465,674	724,371	515,000
Maint. Contracts/IT Services	1,297,073	1,448,843	1,489,757	1,775,934	1,795,530
General Supplies	106,595	105,228	115,266	155,750	152,550
Utilities	1,892,247	1,883,930	2,133,490	2,176,300	2,275,850
Miscellaneous	81,277	110,290	127,286	152,750	173,600
<i>subtotal</i>	\$ 3,851,992	\$ 4,173,408	\$ 4,536,844	\$ 5,191,855	\$ 5,112,530
Capital/Lease/Other					
City Hall HVAC	\$ -	\$ -	\$ 128,355	\$ -	\$ -
<i>subtotal</i>	\$ -	\$ -	\$ 128,355	\$ -	\$ -
TOTAL	\$ 8,853,638	\$ 9,455,806	\$ 10,157,660	\$ 11,462,030	\$ 11,483,060

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Public Works totals \$11.5 million and is flat with FY 2025. However, FY 2025 includes one-time funding of Fire Station 85 Remediation costs totaling \$223,371. After adjusting for the one-time costs, the net budget grew 2% or \$244,401.

The Personnel Services category increased 2%, or \$100,355, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).
- Which is partially offset through the removal of funding for approved FY 2025 Operating Initiatives representing the addition of one new full-time equivalent position, Sr. Urban Forestry Assistant (\$104,100 annual impact with a partial year impact of \$52,050 for FY 2025). This initiative was contingent upon a 2025 mid-year review of revenue trends that, due to slowing collection trends, was not authorized for hiring/implementation and has been removed from the FY 2026 Budget resulting in a personnel savings of \$52,050. It should be noted that the Department completed an internal position reclassification during FY 2025 to reallocate a vacant Right-of-Way Coordinator position to a Sr. Urban Forestry Assistant position.

Authorized personnel total 50 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Assistant Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Civil Engineer	1.0	1.0	1.0	1.0	1.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician	4.0	6.0	6.0	4.0	4.0	-
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet & Logistics Equipment Coordinator	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	-	-	-	-	-
GIS Coordinator	-	1.0	1.0	1.0	1.0	-
Infrastructure Operations Manager	-	1.0	1.0	1.0	1.0	-
Intelligent Transportation System Prog. Mgr.	-	-	-	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	8.0	7.0	7.0	7.0	7.0	-
Public Works Supervisor	4.0	3.0	3.0	3.0	3.0	-
Public Works Technician I	6.0	6.0	5.0	5.0	5.0	-
Public Works Technician II	10.0	9.0	9.0	9.0	9.0	-
Right of Way Coordinator*	1.0	1.0	1.0	1.0	-	(1.0)

GENERAL FUND DEPARTMENTAL SUMMARIES

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Senior Engineer	2.0	2.0	1.0	1.0	1.0	-
Senior Engineering Technician	-	-	1.0	1.0	1.0	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Senior Urban Forestry Assistant*, **	-	-	-	-	1.0	1.0
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Safety Specialist	-	-	-	1.0	1.0	-
Transportation Engineering Manager	1.0	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	1.0	1.0	1.0	1.0	1.0	-
	51.0	51.0	50.0	50.0	50.0	-

* Position adjustments occurred during FY 2025.

** FY 2025 included the addition of one new full-time equivalent position (Sr. Urban Forestry Assistant) that was contingent upon a mid-year review of revenue trends. The position was not funded in FY 2025 and was removed from the authorized personnel count for FY 2025. Rather, an internal reorganization resulted in the reclassification of a Right of Way Coordinator position to the Senior Urban Forestry Assistant position.

The Maintenance and Operations category decreased -2%, or -\$79,325. However, FY 2025 includes one-time funding of Fire Station 85 Remediation costs totaling \$223,371. After adjusting for the one-time costs, the net category budget grew 3%, or \$144,046, due primarily to the following activity:

- Increase in utility expenses of \$99,550 (1% growth) in electricity, natural gas, water/sewer, and miscellaneous utilities (e.g., cable and garbage). The main driver is electric utility cost growth and is based on usage trends coupled with adjustments for approved GA Power rate increases.
- Increase in IT professional services of \$23,559 (9% growth) due to coverage of general software inflationary cost growth including cyber security software, as well as initial-year maintenance costs for the new phone system (RingCentral).
- Increase in grounds maintenance services of \$35,000 (78% growth) due to increased contract rates for arborist/tree removal services coupled with forecasted needs based on usage trends within the last several years.
- All other departmental maintenance and operations accounts declined -\$14,063 and were essentially flat with FY 2025 (net of one-time costs denoted above) as part of a concerted effort to control discretionary spending and align with stagnating/declining revenue trends.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Public Works programs including performance measures.

- **Public Works**

Statement of Service: Public works coordinates and performs maintenance on streets, sidewalks, traffic signals, traffic signs, and city facilities. Public Works also provides construction services in support of the engineering division and other city departments.

Public Works					
Public Works Operations					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Average # of days to complete sidewalk work order	12.5	7.4	18.5	10.0	10.0
Average # of days to complete pothole work order	1.0	1.1	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	8.5	23.0	3.0	5.0	5.0
Average # of days to complete ROW., mowing, limb work order	2.5	1.0	1.0	2.0	2.0
Average # of days to complete sink hole work order	7.6	4.7	9.6	4.0	4.0
Average # of days to complete sign replacement/upgrade work order	1.8	1.3	1.1	1.5	1.5
Average # of days to complete signal light maintenance work order	6.5	5.5	6.0	5.0	5.0
Average # of days to complete striping work order	2.0	6.3	2.5	4.0	4.0
Average # of days to complete catch basin work order	1.9	1.5	1.9	2.5	2.5
Average # of days to complete storm drain work order	13.5	12.7	6.5	10.0	10.0
Average # of days to complete facilities work order	4.4	3.8	4.7	4.0	4.0

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Engineering**

Statement of Service: Engineering administration provides for the administration and technical review of public and private improvements in the City of Alpharetta by managing all projects skillfully, efficiently, and professionally.

Public Works Engineering					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Water quality samples analyzed	440	252	227	200	227

- **Conservation**

Statement of Service: Conservation provides education and community activism strategies to address environmental and aesthetic issues in the City of Alpharetta, through clean-up campaigns, seminars, literature, and other beautification efforts.

Public Works Conservation					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Events coordinated	28	18	17	20	18
# of Students reached	285	354	205	275	275
# of Volunteers	215	269	394	250	250



Alpharetta residents can recycle their glass at the drop-off center located in the parking lot of the Department of Public Works (1790 Hembree Road).

Glass left at the new drop-off site will be transported to the Strategic Materials recycling plant located in College Park. The facility recycles most types of glass and sells their product to Georgia companies that manufacture consumer products like fiberglass insulation and flooring.

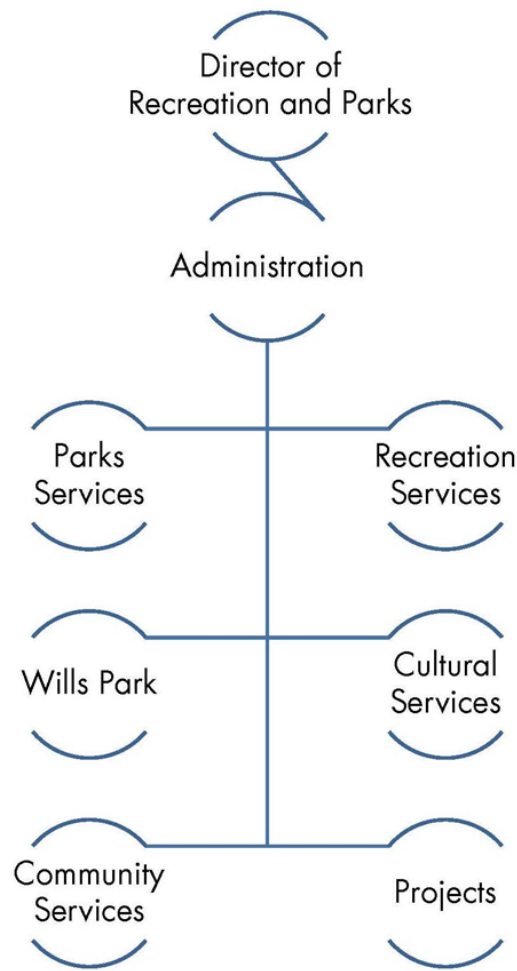
GENERAL FUND DEPARTMENTAL SUMMARIES

Recreation, Parks & Cultural Services

MORGAN RODGERS
DIRECTOR



MRodgers@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality of life for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission. The icons set forth above are used throughout the Budget Narrative to identify the link between the city's Community Vision and the goals and objectives of our various departmental divisions/projects.

GENERAL FUND DEPARTMENTAL SUMMARIES

Recreation, Parks & Cultural Services

Administration, Parks Services, Recreation Services, Wills Park, Cultural Services, Community Services, Projects

Mission Statement

The Alpharetta Recreation, Parks & Cultural Services Department strives to provide the highest quality recreation activities, cultural programs, and park facilities to our citizens, consistent with our core values of Excellence, Stewardship, Integrity, Service, and Loyalty.

Goals and Objectives

-   ✓ Continue to work towards completion of the nine (9) Park improvement/Development projects prioritized by the 2021 Parks Bond Referendum.
-   ✓ Connect with residents and seek out ideas for new programs and services and implement when possible; and
-   ✓ Increase revenues through increased participation, sponsorships, and donations.
-   ✓ Actively engage in improving access and usability of all parks and facilities through ongoing maintenance, beautification, and facility enhancement; and
-   ✓ Expand existing and seek out new partnerships with adjoining cities, Fulton County, Fulton County Schools, and businesses throughout the City.



GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures Recreation, Parks & Cultural Services General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Intergovernmental	\$ 3,390	\$ 2,260	\$ -	\$ 2,000	\$ 2,000
Charges for Services:					
Aquatics Activity Fees	201,502	168,968	216,910	269,500	236,500
Athletics Activity Fees	282,234	254,103	184,620	261,000	205,000
Arts Services	183,402	206,466	238,296	266,500	242,500
Community Theater	-	-	-	15,000	15,000
Community Center Activity Fees	814,956	977,584	1,135,953	1,283,750	1,315,000
Preston Ridge Community Center Activity Fees	19,099	12,035	5,641	75,000	75,000
Senior Center Activity Fees	111,819	143,660	151,091	170,480	195,500
Equestrian Center Activity Fees	296,202	223,756	449,931	432,500	440,000
Wills Park Rec. Ctr Activity Fees	272,018	286,457	176,230	193,300	221,000
Community Garden Fees	-	-	21,595	45,000	20,000
Non-Resident Fees	309,390	454,528	345,538	440,000	460,000
Taste of Alpharetta	-	-	252,457	300,000	300,000
Other	72,036	75,184	152,268	89,750	85,000
Other Revenue	31,994	21,105	35,760	25,726	25,000
TOTAL	\$ 2,598,041	\$ 2,826,105	\$ 3,366,291	\$ 3,869,506	\$ 3,837,500
EXPENDITURES					
Personnel Services:					
Salaries	\$ 2,577,076	\$ 2,901,771	\$ 3,237,361	\$ 3,487,164	\$ 3,510,274
Seasonal/Temp. Svcs	725,346	859,192	953,572	1,031,000	1,118,000
Overtime	181,458	203,086	212,347	220,500	214,750
Group Insurance	770,471	857,163	887,986	1,098,620	1,116,184
FICA	259,164	295,173	329,193	362,596	370,586
Pension (Defined Benefit)	223,610	206,704	253,603	263,691	264,250
Pension (401A Cont./Match)	258,212	276,714	332,431	403,342	440,911
Workers Compensation	74,460	74,161	75,303	72,331	78,648
OPEB Contribution	54,134	60,543	84,005	87,180	85,800
Miscellaneous	3,449	2,090	1,544	1,318	1,393
<i>subtotal</i>	<i>\$ 5,127,379</i>	<i>\$ 5,736,597</i>	<i>\$ 6,367,346</i>	<i>\$ 7,027,742</i>	<i>\$ 7,200,796</i>
Maintenance & Operations:					
Professional Services	\$ 1,688,903	\$ 1,919,243	\$ 2,196,414	\$ 2,495,879	\$ 2,417,585
Fuel/Repair & Maint. (Vehicles)	78,931	91,746	85,637	101,500	101,500
Repair & Maintenance (Grounds)	689,964	763,188	860,390	830,250	839,450
Repair & Maintenance (Facilities)	22,276	37,341	127,154	69,701	72,600
Equipment Rental	114,233	136,201	172,130	204,846	235,693
Maintenance Contracts/IT Svcs.	1,330,711	1,761,847	1,878,586	2,245,191	2,279,793
General Supplies	368,560	420,637	508,589	526,742	495,565
Uniforms	12,880	21,096	23,314	26,050	22,600
Utilities	649,033	728,330	842,933	820,300	865,300
Miscellaneous	196,742	294,258	320,411	321,816	264,300
<i>subtotal</i>	<i>\$ 5,152,233</i>	<i>\$ 6,173,885</i>	<i>\$ 7,015,558</i>	<i>\$ 7,642,275</i>	<i>\$ 7,594,386</i>
Capital/Other	\$ 1,500	\$ 15,188	\$ 41,283	\$ 34,000	\$ 34,000
TOTAL	\$ 10,281,112	\$ 11,925,670	\$ 13,424,187	\$ 14,704,017	\$ 14,829,182

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Recreation, Parks & Cultural Services totals \$14.8 million and represents an increase of 1%, or \$125,165, compared to FY 2025.

The Personnel Services category increased 2%, or \$173,054, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Increases in seasonal services funding to reflect current usage trends.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).
- Which is partially offset through the removal of funding for approved FY 2025 Operating Initiatives representing the addition of one new full-time equivalent position, Parks Supervisor II (\$104,100 annual impact with a partial year impact of \$52,050 for FY 2025). This initiative was contingent upon a 2025 mid-year review of revenue trends that, due to slowing collection trends, was not authorized for hiring/implementation and has been removed from the FY 2026 Budget resulting in a personnel savings of \$52,050.

Authorized personnel total 49.5 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Administrative Assistant I	3.0	3.0	3.0	3.0	3.0	-
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Administrative Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Community Agricultural Coordinator	0.5	0.5	0.5	0.5	0.5	-
Community Services Manager	1.0	1.0	1.0	1.0	1.0	-
Cultural Arts Coordinator	-	1.0	1.0	1.0	1.0	-
Cultural Arts Supervisor	-	-	-	-	-	-
Cultural Services Coordinator	1.0	1.0	1.0	1.0	1.0	-
Cultural Services Manager	1.0	1.0	1.0	1.0	1.0	-
Cultural Services Supervisor	2.0	2.0	2.0	2.0	2.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Supervisor II	-	-	-	1.0	1.0	-
Facility Technician	2.0	-	-	-	-	-
Marketing Coordinator	0.5	0.5	-	-	-	-
Operations Manager	-	-	-	1.0	1.0	-
Parks Maintenance Crew Leader	1.0	5.0	5.0	4.0	4.0	-
Parks Maintenance Technician I	12.0	-	-	-	-	-
Parks Maintenance Technician II	4.0	-	-	-	-	-
Parks Maintenance Worker	-	13.0	13.0	13.0	13.0	-
Parks Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Supervisor II*	3.0	3.0	4.0	4.0	4.0	-

GENERAL FUND DEPARTMENTAL SUMMARIES

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Project Manager	1.0	1.0	1.0	-	-	-
Recreation Coordinator	4.0	5.0	5.0	5.0	5.0	-
Recreation Services Manager	1.0	1.0	1.0	1.0	1.0	-
Recreation Supervisor II	4.0	4.0	4.0	4.0	4.0	-
Special Events Coordinator	2.0	1.0	1.0	1.0	1.0	-
Special Events Supervisor	-	1.0	1.0	1.0	1.0	-
Wills Park Manager	1.0	1.0	1.0	1.0	1.0	-
	48.0	49.0	49.5	49.5	49.5	-

* FY 2025 includes the addition of one new full-time equivalent position (Parks Supervisor II) that was contingent upon a mid-year review of revenue trends. The position was not funded in FY 2025 and is being removed from the authorized position count for FY 2025.

The Maintenance and Operations category decreased -1%, or -\$47,889, due primarily to the following activity:

- Increase in utility expenses of \$45,000 (5% growth) in electricity, natural gas, water/sewer, and miscellaneous utilities (e.g., cable and garbage).
- Increase in IT professional services of \$46,117 (9% growth) due to additional funding for the RecWare Park Program Registration software (+\$25,000 as it is funded on a per customer basis and grows along with program participation), as well as coverage of general software inflationary cost growth including cyber security software, initial-year maintenance costs for the new phone system (RingCentral), etc.
- Increase in equipment rental expenses of \$30,847 (15% growth) due to growth in Taste of Alpharetta event costs for tents, tables, and chairs (based on recent cost trends) as well as growth in number of event barricades.
- All other departmental maintenance and operations accounts declined -\$169,853, or -2%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

The Capital/Other category includes funding for general repair/replacement capital and equipment needs.



Equestrian Center

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Recreation and Parks programs including performance measures.

- **Administration**

Statement of Service: The administrative arm of the Recreation & Parks Department provides short/long-term capital projects planning, oversees the effective distribution of the department's resources, and provides professional guidance to each division.

Recreation, Parks & Cultural Services - Rec Admin					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Recreation & Parks turnover percentage	12%	4%		8%	
Annual Activity Enrollments as in ActiveNet	22,755	24,609	27,151	27,500	27,500

- **Adult Activity Center**

Statement of Service: To meet the needs of Alpharetta's adult and senior citizens through facilitating convenient, affordable, and accessible recreation activities and services.

Recreation, Parks & Cultural Services - Adult Activity					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Total # of Participants per year* (Res / Non-Res)	21,301 6,851/14,480	27,314 8,735/18,579	33,758 11,692/20,417	30,000 9,500/20,500	34,000 13,000/19,000
Total # of Building rentals	9	8	4	10	10
Total # of Day trips taken	70	100	96	100	100
Total # of Overnight trips taken using City buses	2	3	3	3	3

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Aquatics**

Statement of Service: Aquatics provides accessible and safe recreation opportunities through water-related training, events, and facilities.

Recreation, Parks & Cultural Services - Aquatics					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
% of Days pool facilities were open during pool season (93 days)	100%	100%	100%	100%	100%
Average daily attendance at City pool	400	340	300	375	300
Hours of lifeguard training per person	40	40	40	40	40
# of Swim lessons held	98	N/A	N/A	N/A	N/A
# of Swim lessons participants	542	N/A	N/A	N/A	N/A
(resident / non-resident)	339/203	N/A	N/A	N/A	N/A
Swim teams participants	188	223	211	250	
(resident / non-resident)	121/67	149/74	138/73	175/75	150/80
C.O.A.S.T. participants	46	19	22	25	25
(resident / non-resident)	18/28	13/6	10/12	20/5	20/10
# of Pool passes sold	544	598	617	550	600
(resident / non-resident)	233/311	257/341	233/384	250/300	250/400

* Swim lessons contracted to YMCA Summer 2022

- **Cultural Arts**

Statement of Service: Cultural Arts facilitates programs that educate and expose citizens and visitors to a rich and diverse range of cultural expressions, through both education and special events.

Recreation, Parks & Cultural Services - Cultural Arts					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Participants in youth art classes	210	345	427	380	470
(resident/Milton/non-resident)	110/100	225/120	301/126	266/114	320/120
# of Participants in adult art classes	296	661	711	727	750
(resident/Milton/non-resident)	210/86	430/181	449/262	508/219	480/280
# of Participants in summer camp	232	651	671	716	700
(resident/Milton/non-resident)	155/77	423/219	470/201	501/215	520/220

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Health and Wellness**

Statement of Service: Health & Wellness provides programs, services, and information to allow all residents to live a healthier lifestyle.

Recreation, Parks & Cultural Services - Health & Wellness					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Participants in aerobics	228	N/A	N/A	N/A	N/A
(resident / non-resident)	165/63	N/A	N/A	N/A	N/A
# of Participants in Yoga (Adults &	N/A	N/A	N/A	N/A	N/A
(resident / non-resident)	N/A	N/A	N/A	N/A	N/A
# of Participants in tennis	474	420	406	500	500
(resident / non-resident)	375/99	355/65	354/52	400/100	400/100
# of Participants in Walking/ Running Programs	68	204	148	450	200
(resident / non-resident)	41/27	91/113	72/76	300/150	100/100
# Participants in Babysitter Bootcamp Classes and Camps	63	23	104	50	75
(resident / non-resident)	26/37	18/5	57/47	30/20	30/20
# of Participants in Cooking Classes(remove "and Camps")	41	N/A	N/A	N/A	N/A
(resident / non-resident)	23/18	N/A	N/A	N/A	N/A
# of HW Pop-Up Participants	3,850	3500	3500	3500	3500
# of Participants in Pickleball	453	534	593	650	600
(resident / non-resident)	232/221	295/239	313/280	300/350	350/250

*Aerobics is no longer a contracted service- has moved into a Health & Wellness Partner offering free classes- Spring 2022

- **Athletics**

Statement of Service: Athletics provides accessible and safe recreation opportunities through athletic-related training and events.

Recreation, Parks & Cultural Services - Athletics					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Participants - Adult Basketball	631- 3 seasons; 60 teams	468- 3 seasons; 60 teams	517-3 seasons; 67 teams	450	500
(resident / non-resident)	178/516	156/312	137/380	150/300	150/300
# of Participants - Adult Softball	1,609- 3 seasons; 126 teams	1,419- 3 seasons; 133 teams	1864-129 teams	1,500/138	135
(resident / non-resident)	626/983	436/983	425/922	800/900	450/900
# of Participants - Teen Basketball	117- 2 seasons; 16 teams	N/A	N/A	100	50
(resident / non-resident)	67/50	N/A	N/A	60/40	60/40
# of Participants - Youth Basketball	328- 37 teams	358- 45 teams	322-39 teams	400	400
(resident / non-resident)	252/76	287/71	251/71	300/100	300/100
# of Participants - Youth Soccer	1,352	N/A	N/A	N/A	N/A
(resident / non-resident)	957/395	N/A	N/A	N/A	N/A
# of Participants - Youth Travel Soccer	656	N/A	N/A	N/A	N/A
(resident / non-resident)	334/322	N/A	N/A	N/A	N/A

* Ambush Soccer Club is no longer a contracted program- they are now a Youth Athletic Association- Fall 2021

Teen Basketball has had little to no enrollment since Spring of 2022

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Community Center**

Statement of Service: The Alpharetta Community Center provides a convenient and safe environment for diverse recreational opportunities and services to meet the needs of all populations.

Recreation, Parks & Cultural Services - Community Center					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Participants in summer day camps (resident / non-resident)	1,745 1,203/542	1753 1,227/527	1,636 1172/499	1,750 1,250/500	1,700 1180/500
# of Participants in dance, including camps (resident / non-resident)	861 512/349	979 703/276	760 495/265	1,000 725/275	1,000 750/250
# of Participants in gymnastics, including camps and AGA (resident / non-resident)	2920 1,880/1,040	5447 3,377/2,070	4,101 2585/1516	5,500 3,500/2,000	4,500 3000/1500
# of Participants in Specialty Camps (resident / non-resident)	406 322/84	1,564 926/638	559 437/122	1,500 500/100	700 500/100

Recreation, Parks & Cultural Services - Preston Ridge					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Total # of Active Adult Participants per year* (resident / non-resident)	3,364 717/2,650	5,326 1,241/4,085	4,235 1354/2881	6,250 2,000/4,250	6,000 2000/4000
# of Facility Rentals	22	25	92	35	100

* CENTER OPENED JUNE 2021

- **Equestrian Center**

Statement of Service: The equestrian center provides an accessible and safe venue for hosting local and national equestrian events as well as other outdoor events.

Recreation, Parks & Cultural Services - Equestrian Center					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Total # of Equestrian event dates	87	82	91	87	90
Total # dog show events	11	12	6	6	6
Total # other event dates hosted at equestrian center	10	13	9	9	9
Total attendance at events	100,000	100,000		135,000	140,000
# of Arenas/rings maintained	5	6	6	6	6
# of Part-time hours used	0	0	0	0	1,000

GENERAL FUND DEPARTMENTAL SUMMARIES

- Community Services**

Statement of Service: To enhance the quality of life and reputation of the city by providing special event opportunities for citizens and visitors of Alpharetta.

Recreation, Parks & Cultural Services - Community Services Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Number of Workshops/Classes Offered	-	61 (CY2023)	72	72	72
Number of local schools in partnership*	-	5	8**	7	8
Number of individual volunteers participating in program	760 (CY2022)	616 (CY2023)	1,266	775	750*
Number of volunteer hours dedicated from community volunteers to program	-	4,680 (CY2023)	4,027	3,100	3,000

* Cambridge High School, Alpharetta High School, Milton High School, Innovation Academy, Fulton Science Academy

** Cambridge High School, Alpharetta High School, Milton High School, Innovation Academy, Fulton Science Academy, Fulton Academy of Science & Technology, Summit Hill Elementary, Alpharetta Elementary

* Expecting to be under construction in FY26, which would prevent or greatly reduce the volunteer opportunities.

Recreation, Parks & Cultural Services - Community Services Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Total Approved Events:					
Exclusive City Events	15	11	6	6	6
City Partnered Events	75	90	173	175	175
Outside Event Applications Processed	20	21	52	50	50
Approved / Denied	19 approved/1 denied	19 approved/2 cancelled	17 approved/35 denied	20 approved/20 denied	20 approved/20 denied
Film Permit Requests Processed	11	14	13	20	20
Approved / Denied	denied/3 cancelled	13 approved/ 1 cancelled	13 approved/0 denied	15 approved/0 denied	15 approved/0 denied
Estimated Attendance for:					
Taste of Alpharetta	0	40,000	30,000	50,000	35,000
Mayor's Challenge	0	1,500	1,500	2,000	2,000
Old Soldier's Day Parade	0 - cancelled	0	N/A	0	N/A
Season of Celebration	800	3,000	3,500	5,000	4,500
Alpharetta Arts StreetFest	0	10,000	20,000	10,000	20,000
Scarecrow Harvest	0 - cancelled	0	4,000	0	4,000
Wire & Wood	15,000	15,000	25,000	20,000	25,000
Food Trucks	3,500	5,000	12,000	7,000	10,000
Restless In Resthaven	0 - cancelled	0	N/A	0	N/A
Grilling & Gridiron	800	800	2,000	1,000	2,000
Volunteer Recruitment:					
Taste of Alpharetta (Non-City Staff)	0	0	3	0	3
Season of Celebration	0	8	6	0	6
Scarecrow Harvest	0	0	0	0	0
Wire & Wood	6	0	0	0	0
Community Agriculture	760 (CY2022)		N/A		N/A
TOTAL	766	8			

GENERAL FUND DEPARTMENTAL SUMMARIES

- **Parks Maintenance**

Statement of Service: Parks maintenance provides for the development and maintenance of the city's parks, greenway space, recreation facility grounds, athletic fields, and other city owned property in order to aesthetically reflect community identity, enrich the quality of life, and provide accessible and safe open space for leisure time activities.

Recreation, Parks & Cultural Services - Parks Maintenance					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Athletic fields maintained*	35	35	38	38	38
# of Park acres maintained	360	360	363	363	363
# of Greenway acres maintained	254	254	254	254	254
# of Alpha Loop miles maintained			2	2	2
# of Playground inspections	120	120	126	132	132
# of Park/playground injuries	1	1	0	1	0
# of Athletic field preparations	5,520	5,500	6,320	6,320	6,320
# of Park mowings	40	40	40	40	40
# of Athletic field mowings	80	80	80	80	80
# of Buildings maintained	37	37	39	39	39
# of Restrooms maintained	57	57	59	59	59
# of Pavilions maintained	17	17	17	17	16
# of Hours utilized for trash	10,950	10,950	9,850	9,850	9,828
# of Part-time hours used	5,119	7,709	6,050	10,000	10,000
# of Vehicles maintained	25	29	28	29	29
# of Vehicle-related accidents	0	0	1	0	0



Alpharetta Greenway construction began in 1995 and we have over 8 miles completed.

The Alpha Loop, a multi-use path looping through Alpharetta, was introduced in 2016 as a long-term project to “Connect People to the Stuff” like our neighborhoods to activity centers, improve mobility, and enhance the quality of life of everyone who lives, works, and spends time in our awesome community.

In 2020, the first full segment of the Alpha Loop was completed, connecting Downtown Alpharetta to Avalon with several other sections under construction. Additional AlphaLoop segments are nearing completion.

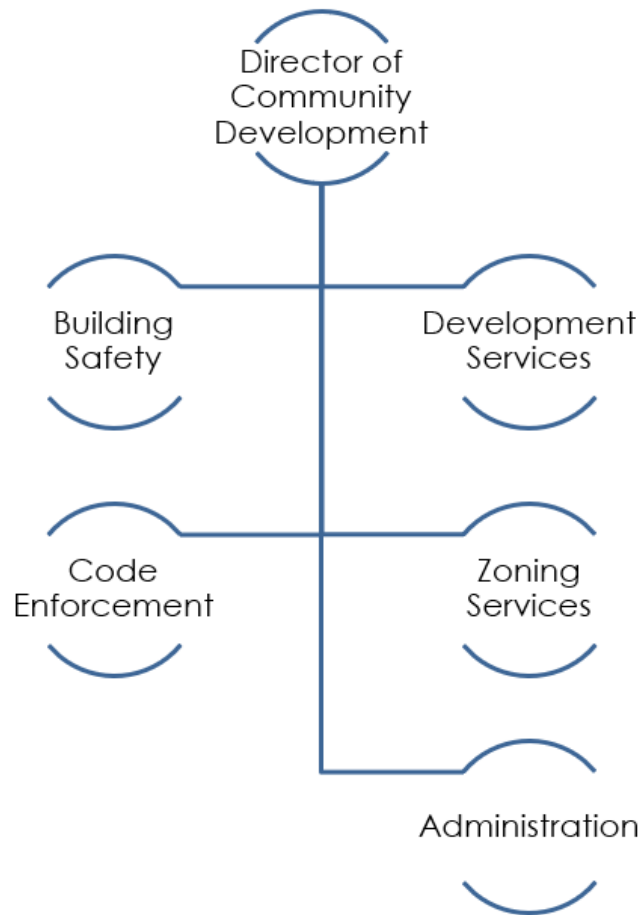
GENERAL FUND DEPARTMENTAL SUMMARIES

Community Development

KATHI COOK
DIRECTOR



KCook@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:



Offering the highest quality environment for our residents and businesses.



Fostering strong sense of community including safety and security.



Providing a business climate that attracts the top echelon companies.

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission. The icons set forth above are used throughout the Budget Narrative to identify the link between the city's Community Vision and the goals and objectives of our various departmental divisions/projects.

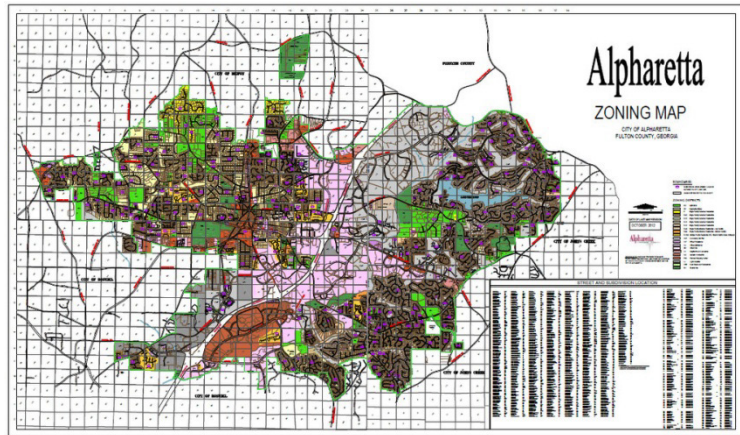
GENERAL FUND DEPARTMENTAL SUMMARIES

Community Development

Administration, Building Safety, Development Services, Zoning, and Code Enforcement

Mission Statement

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment and to help further the prosperity of our business community.



Goals and Objectives



- ✓ Enforce the standard building code and zoning code.



- ✓ Provide building inspections within 48 hours of request.

- ✓ Provide efficient plans processing and permitting.



- ✓ Provide quality support to boards and commissions staffed by Community Development.



- ✓ Provide the highest quality of customer service.



- ✓ Maintain and update demographic, statistical and other data, maps, and materials.



- ✓ Process all public hearings in the most efficient manner possible.



- ✓ Maintain and process business licenses for the City.



- ✓ Collaborate with the Community to provide planning documents for the future.

GENERAL FUND DEPARTMENTAL SUMMARIES

Statement of Revenues and Expenditures

Community Development General Fund

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget*	FY 2026 Recommended Budget
REVENUES					
Business Taxes:					
Occupational License Fees	\$ 1,083,893	\$ 1,178,045	\$ 1,351,767	\$ 1,230,000	\$ 1,320,000
Licenses & Permits:					
Development Permits/Fees	182,176	321,956	208,467	165,000	200,000
Building Permit Fees	1,987,196	2,335,606	1,767,446	1,825,000	1,900,000
Occupancy Permit Fees	168,158	162,252	135,768	125,000	140,000
Soil Erosion Permit	36,140	31,744	52,067	72,000	50,000
Alcoholic Beverage Permit	780,132	813,172	876,652	912,000	1,069,000
Other	84,280	70,940	73,856	73,500	73,500
Charges for Services:					
Planning and Development Fees	129,968	104,126	132,269	120,000	120,000
Plan Review Fees	852,097	1,051,404	768,080	840,000	850,000
Other	61,861	16,688	77,885	26,600	47,100
Fines & Forfeitures	3,250	7,000	5,800	5,000	5,000
TOTAL	\$ 5,369,151	\$ 6,092,932	\$ 5,450,057	\$ 5,394,100	\$ 5,774,600
EXPENDITURES					
Personnel Services:					
Salaries (incl. Temp. Svcs)	\$ 2,168,038	\$ 2,377,330	\$ 2,610,779	\$ 2,717,172	\$ 2,782,371
Overtime	6,377	1,777	2,679	11,000	5,500
Group Insurance	645,344	673,881	668,652	750,891	780,969
FICA	158,447	173,841	189,353	208,765	213,373
Pension (Defined Benefit)	161,951	178,168	191,236	214,771	227,763
Pension (401A Contribution/Matc)	198,734	209,585	246,957	289,606	314,895
Workers Compensation	63,459	63,153	61,012	56,094	61,965
OPEB Contribution	46,118	50,162	68,078	67,579	68,244
Miscellaneous	1,161	464	1,390	776	1,314
<i>subtotal</i>	<i>\$ 3,449,628</i>	<i>\$ 3,728,361</i>	<i>\$ 4,040,138</i>	<i>\$ 4,316,654</i>	<i>\$ 4,456,394</i>
Maintenance & Operations:					
Professional Services	\$ 178,025	\$ 118,155	\$ 120,403	\$ 28,807	\$ 19,700
Board Member Fees	10,500	9,100	8,700	11,000	11,000
Fuel/Repair & Maint. (Vehicle)	23,461	21,541	26,504	32,000	26,000
Advertising	90,530	86,676	132,646	26,500	26,000
Employee Training	26,247	34,124	27,769	19,893	17,000
Employee Travel	27,760	28,655	28,152	20,726	20,750
Printing	7,174	7,868	12,998	6,000	9,000
Maintenance Contracts/IT Svcs.	200,312	207,214	224,713	237,621	262,939
General Supplies	37,669	47,429	39,772	28,500	28,500
Miscellaneous	29,983	16,436	6,604	6,024	7,500
<i>subtotal</i>	<i>\$ 631,661</i>	<i>\$ 577,198</i>	<i>\$ 628,261</i>	<i>\$ 417,071</i>	<i>\$ 428,389</i>
TOTAL	\$ 4,081,289	\$ 4,305,559	\$ 4,668,399	\$ 4,733,725	\$ 4,884,783

Notes:

* Economic Development function was reorganized from the Community Development Department to City Administration starting in FY 2025.

GENERAL FUND DEPARTMENTAL SUMMARIES

Budget Narrative

The FY 2026 Budget for Community Development totals \$4.9 million and represents an increase of 3%, or \$151,058, compared to FY 2025.

The Personnel Services category increased 3%, or \$139,740, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).

Authorized personnel total 31 full-time-equivalents ("FTE") and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Administrative Assistant II	1.0	1.0	-	-	-	-
Administrative Office Coordinator	-	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Building Inspector	4.0	4.0	4.0	4.0	4.0	-
Building Inspector Manager	1.0	1.0	1.0	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	1.0	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	5.0	4.0	4.0	4.0	4.0	-
Code Enforcement Supervisor	-	1.0	1.0	1.0	1.0	-
Director	1.0	1.0	1.0	1.0	1.0	-
Development & Planning Manager	-	-	-	1.0	1.0	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	-	-	-
Economic Development Coordinator	1.0	1.0	1.0	-	-	-
GIS Specialist/Special Project Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	3.0	-	-	-	-	-
Land Development Inspector	-	3.0	3.0	3.0	3.0	-
Land Development Supervisor	-	-	1.0	1.0	1.0	-
Office Manager	1.0	-	-	-	-	-
Planning and Zoning Coordinator	1.0	1.0	1.0	1.0	1.0	-
Planning and Development Services Manager	-	1.0	1.0	1.0	1.0	-
Permit Technician	2.0	2.0	3.0	3.0	3.0	-
Project Administrator	1.0	1.0	-	-	-	-
Senior Transportation Engineer/Planner*	1.0	1.0	1.0	-	-	-
Senior Planner	1.0	-	-	-	-	-
Support Services Manager	-	-	1.0	1.0	1.0	-
Transportation Engineer	-	-	-	1.0	1.0	-
Zoning Administrator*	1.0	1.0	1.0	-	-	-
	32.0	32.0	33.0	31.0	31.0	-

GENERAL FUND DEPARTMENTAL SUMMARIES

The Maintenance and Operations category increased 3%, or \$11,318, due primarily to the following activity:

- Increase in IT professional services of \$25,459 (12% growth) due to coverage of general software inflationary cost growth including cyber security software, initial-year maintenance costs for the new phone system (RingCentral), etc. and the inclusion of software to facilitate short-term rental ordinance compliance.
- All other departmental maintenance and operations accounts declined -\$14,141, or -7%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.



Aerial view of Downtown Alpharetta.

GENERAL FUND DEPARTMENTAL SUMMARIES

Performance Measurement

The following section provides detailed information on Community Development programs including performance measures.

- **Administration**

Statement of Service: The purpose of Community Development Administration is to provide effective, efficient, and responsive services to account for the resources allocated to the Planning & Zoning and Code Enforcement division of the department.

Community Development - Administration					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Special projects managed	20	22	15	11	11

- **Zoning/Development/Building Safety Services**

Statement of Service: These Divisions are tasked with guiding the growth and development of the city in a manner that enhances the quality of life and recognizes the city's historic and natural features.

Community Development - Zoning					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of New public hearings filed	117	95	110	115	115
Total # of public hearings processed	93	77	68	115	115
# of parcels annexed	0	0	0	0	0

Community Development - Development Services					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
Private development plans reviewed	108	151	194	130	125
Tree permits issued	1,171	787	891	850	800

Community Development - Building Safety					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of New building permits issued	5,243	4,400	4,475	5,000	5,400
# of Building inspections completed	25,896	21,730	19,336	25,000	2,700

- **Code Enforcement Services**

Statement of Service: To protect the public health, safety, and welfare by ensuring compliance with city building and land-use codes and ordinances.

Community Development - Code Enforcement					
Performance Measurements	Actual FY 2022	Actual FY 2023	Actual FY 2024	Target FY 2025	Target FY 2026
# of Code enforcement inspections completed	2,047	2,009	2,144	2,000	1,700

SPECIAL REVENUE FUND SUMMARIES

Special Revenue Fund Summaries

Overview

The *Special Revenue Fund Summaries* section is intended to provide readers with an overall understanding of the respective fiscal year 2026 budgets for the city's Special Revenue Funds.

Special Revenue Funds are used to account for revenues that are legally restricted to expenditures for specific uses. All special revenue funds utilize the modified accrual basis of budgeting and accounting.

The following schedules are set forth by Fund and provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **Fund Summary**

This section provides a brief description of the Fund.

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures across multiple fiscal years. Revenues are presented by source and expenditures are presented by use.

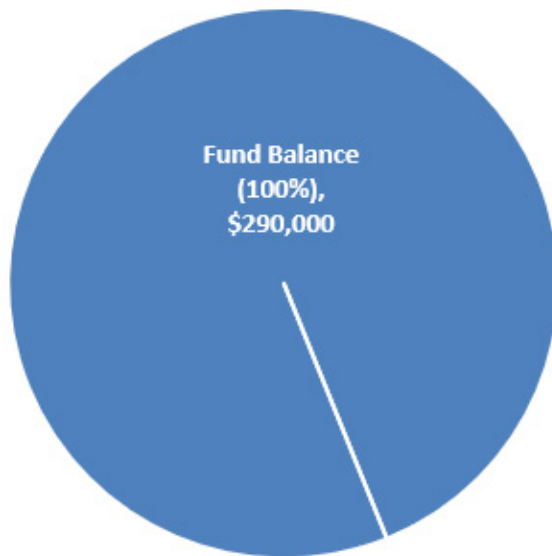
- **Statement of Revenues, Expenditures, and changes in Fund Balances**

This statement provides a historical comparison of revenues and expenditures for fiscal years 2022-2026. Also included are changes in fund balance.

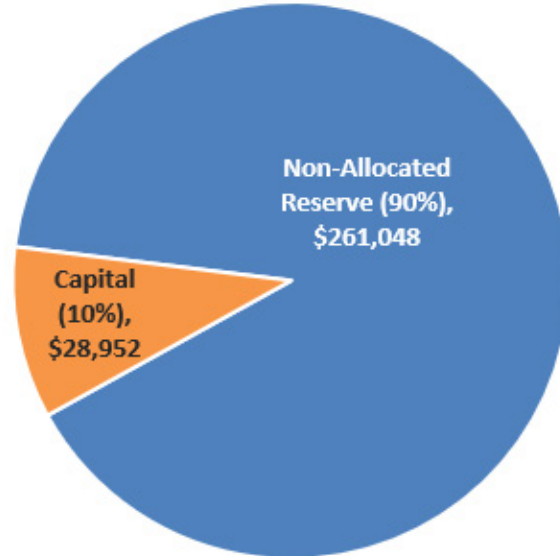
SPECIAL REVENUE FUND SUMMARIES

Asset Forfeiture Fund (Federal) Summary

FY 2026 Budget: \$290,000



Revenues by Source



Expenditures by Use

The Asset Forfeiture Fund accounts for revenues received from the enforcement of Federal drug laws and the confiscation of property from drug offender's arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's operational budget. The Public Safety Department manages the Asset Forfeiture Program.

Trends

The FY 2026 Budget for the Asset Forfeiture Fund totals \$290,000 and represents a decrease of -23%, or -\$86,786, compared to FY 2025. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and maintenance & operations investment budgeted in FY 2025¹².

Asset forfeiture funds are being allocated to the following capital initiative (\$28,952) which is discussed in depth within the *Capital Project Fund Summaries* section of this document. The remaining appropriations (\$261,048) are included within the Non-Allocated account for future use by the Public Safety Department.

- TruNarc Handheld Drug Identifier.

¹² Annually after the year-end accrual period (i.e., September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2026 will occur subsequent to adoption of the budget.

SPECIAL REVENUE FUND SUMMARIES

Statement of Budgetary Comparisons

Asset Forfeiture Fund Public Safety Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Fines & Forfeitures					
Asset Forfeiture Distributions	\$ 236,585	\$ 59,719	\$ 135,911	\$ 29,935	\$ -
Investment Earnings	1	-	-	-	-
Other					
Miscellaneous Earnings	-	-	2,507	-	-
Transfer-In from General Fund	-	-	9,432	-	-
Fund Balance	-	-	-	346,851	290,000
TOTAL	\$ 236,586	\$ 59,719	\$ 147,850	\$ 376,786	\$ 290,000
EXPENDITURES					
Maintenance & Operations:					
Employee Travel	\$ -	\$ 6,226	\$ 7,847	\$ 15,148	\$ -
Employee Training	-	15,500	-	2,500	-
General Supplies	-	35,945	71,675	20,277	-
Small Equipment	-	24,484	-	-	-
Miscellaneous	-	1,950	-	-	-
<i>subtotal</i>	\$ -	\$ 84,105	\$ 79,522	\$ 37,925	\$ -
Capital					
Drone First Responder Program	\$ -	\$ -	\$ -	\$ 18,800	\$ -
Alpharetta Real Time Information Center (ARTIC) Office Furniture	-	-	-	25,000	-
TruNarc Handheld Drug Identifier	-	-	-	-	28,952
Miscellaneous	7,708	-	-	-	-
<i>subtotal</i>	\$ 7,708	\$ -	\$ -	\$ 43,800	\$ 28,952
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ 295,061	\$ 261,048
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ 295,061	\$ 261,048
TOTAL	\$ 7,708	\$ 84,105	\$ 79,522	\$ 376,786	\$ 290,000

SPECIAL REVENUE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Asset Forfeiture Fund Public Safety Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 74,031	\$ 302,910	\$ 278,523	\$ 346,852	\$ 295,062
REVENUES BY CATEGORY					
Fines and Forfeitures	\$ 236,585	\$ 59,719	\$ 135,911	\$ 29,935	\$ -
Investment Earnings	1	-	-	-	-
Other	-	-	11,939	-	-
TOTAL	\$ 236,586	\$ 59,719	\$ 147,850	\$ 29,935	\$ -
EXPENDITURES BY FUNCTION					
Public Safety	\$ 7,708	\$ 84,105	\$ 79,522	\$ 81,725	\$ 28,952
TOTAL	\$ 7,708	\$ 84,105	\$ 79,522	\$ 81,725	\$ 28,952
ACFR Rounding Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 302,910	\$ 278,523	\$ 346,852	\$ 295,062	\$ 266,110
Changes in Fund Balance (actual/est.)	\$ 228,879	\$ (24,387)	\$ 68,329	\$ (51,790)	\$ (28,952)

Notes:

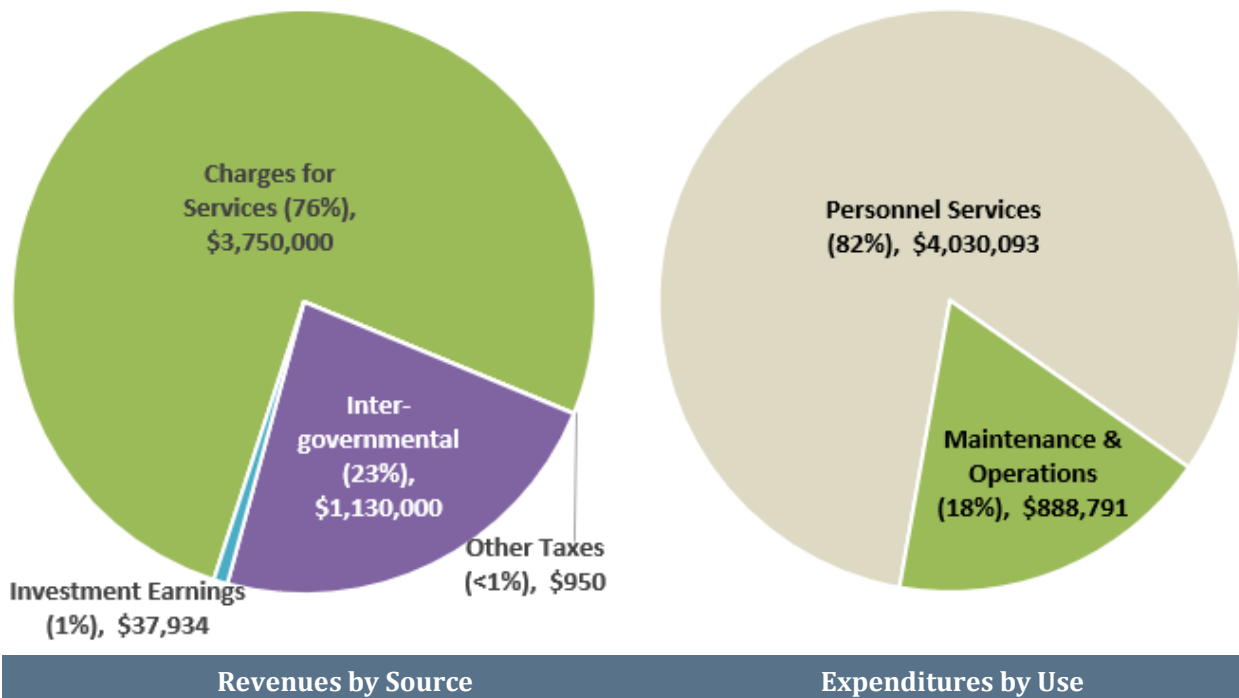
(1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance utilization in 2021, 2023, 2025, and 2026 to fund allowable Public Safety initiatives.

SPECIAL REVENUE FUND SUMMARIES

Emergency 911 Fund Summary

FY 2026 Budget: \$4,918,884



The E911 Fund accounts for fees received from users, or potential users, of the city’s Emergency 911 System. The fee equals \$1.50 monthly and is paid by wired and wireless telecommunication providers (including prepaid cards) as well as Voice over Internet Protocol (“VOIP”) providers, with expenditures occurring to maintain and run the system within the government. The Public Safety Department manages the E911 Program.

Trends

The FY 2026 Budget for the E911 Fund totals \$4.9 million and represents a -15% decrease, or -\$881,893, compared to FY 2025. The primary driver for the decrease is initiatives totaling approximately \$1 million that were budgeted within the E911 Fund in FY 2025 but have been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

A detailed within the Statement of Budgetary Comparisons, included herein, revenue generation within the E911 Fund has been volatile and, on average, has grown less than 2% annually since FY 2022. This revenue growth is materially lower than the operational expenditure growth during the same period and is not keeping up with the inflationary cost environment. These trends necessitated the reallocation of expenses to the General Fund for FY 2026.

SPECIAL REVENUE FUND SUMMARIES

The Personnel Services category increased 9%, or \$316,040, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc. including staff turnover and associated changes in benefit elections (e.g. employee-only vs family coverage, etc.).
- The FY 2025 Budget included a reduction based on historical vacancy levels (turnover factor). However, the E911 Fund is now functioning at full staffing and this factor has been removed for FY 2026.

Authorized personnel total 33 full-time-equivalents (“FTE”) and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
911 Communications Officer (I-III)	20.0	20.0	19.0	18.0	18.0	-
911 Communications Shift Supervisor	4.0	4.0	4.0	4.0	4.0	-
911 Comm. Quality Assurance Officer	1.0	-	-	-	-	-
911 Division Chief	1.0	1.0	1.0	1.0	1.0	-
911 Division Deputy Chief	-	-	-	1.0	1.0	-
911 GIS Analyst	-	-	1.0	1.0	1.0	-
911 Section Chief - Communications Training	1.0	1.0	-	-	-	-
911 Senior Communications Officer	4.0	4.0	4.0	4.0	4.0	-
911 Operations Manager	1.0	1.0	1.0	1.0	1.0	-
911 Quality Assurance & Training Coordinator	-	1.0	1.0	1.0	1.0	-
911 Technical Services Manager	-	-	1.0	1.0	1.0	-
Information Security Administrator	1.0	1.0	1.0	1.0	1.0	-
	33.0	33.0	33.0	33.0	33.0	-

The Maintenance and Operations category decreased -51%, or -\$925,536. The primary driver for the decrease is initiatives totaling approximately \$1 million that were budgeted within the E911 Fund in FY 2025 but have been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Drivers include:

- Decrease in maintenance contracts of -\$747,600 (-95% decrease) due primarily to the transfer of North Fulton Regional Radio System Authority appropriations to the General Fund in an amount totaling \$740,000. This initiative was budgeted within the E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.
- Decrease in IT professional services of -128,361 (-42% decrease) due to the following:
 - Transfer of Central Square (current Public Safety Records Management/Computer Aided Dispatch system) IT professional services appropriations to the General Fund. This initiative was budgeted within the

SPECIAL REVENUE FUND SUMMARIES

E911 Fund in FY 2025 but has been moved to the General Fund for FY 2026 due to revenue constraints within the E911 Fund.

Specifically, the FY 2025 E911 Fund Budget included appropriations totaling \$114,950 for Central Square which approximated 6-months of coverage due to original Hexagon (new Public Safety Records Management/Computer Aided Dispatch currently) implementation timeline. As the implementation timeline grew, so too did our need to ensure access to the current Central Square system and the General Fund budget proposal extends operability of both through June 30, 2026.

- All other departmental maintenance and operations accounts declined -\$49,575, or -7%, as part of a concerted effort to reduce discretionary spending and align with stagnating/declining revenue trends.

The Capital/Lease category decreased -100%, or -\$272,397, primarily related to the reallocation of portable radio capital lease funding totaling approximately \$226,007 to the General Fund due to revenue constraints within the E911 Fund. The remaining variances are related to one-time capital projects that are anticipated to conclude in FY 2025.



SPECIAL REVENUE FUND SUMMARIES

Statement of Budgetary Comparisons

Emergency 911 Fund Public Safety Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
E-911 Service Fees	\$ 3,228,656	\$ 3,545,761	\$ 3,318,387	\$ 3,700,000	\$ 3,450,000
E-911 Prepaid Service Fees	272,745	262,676	263,803	300,000	300,000
Other Taxes:					
Excise Tax	808	932	938	950	950
Intergovernmental:	965,885	1,107,857	1,019,472	1,250,000	1,130,000
Investment Earnings	(26,247)	35,567	44,181	36,907	37,934
Other					
Mobile Radio Lease Financing	1,565,705	-	-	-	-
Fund Balance	-	-	-	512,920	-
TOTAL	\$ 6,007,552	\$ 4,952,794	\$ 4,646,781	\$ 5,800,777	\$ 4,918,884
EXPENDITURES					
Personnel Services:					
Salaries	\$ 1,690,679	\$ 1,763,516	\$ 1,968,499	\$ 2,027,496	\$ 2,354,285
Overtime	265,688	379,745	470,311	300,000	300,000
Group Insurance	421,234	427,351	413,366	623,579	572,242
FICA	144,564	158,468	181,655	178,077	203,183
Pension (Defined Benefit)	115,365	130,289	137,370	180,215	171,238
Pension (401A Cont./Match)	183,299	195,281	216,973	284,014	303,486
Miscellaneous	87,264	98,973	103,076	120,672	125,659
<i>subtotal</i>	<i>\$ 2,908,092</i>	<i>\$ 3,153,623</i>	<i>\$ 3,491,250</i>	<i>\$ 3,714,053</i>	<i>\$ 4,030,093</i>
Maintenance & Operations:					
Communications	\$ 333,692	\$ 351,769	\$ 484,924	\$ 512,750	\$ 487,600
Maintenance Contracts	421,715	466,017	612,502	783,775	36,175
IT Professional Services	291,794	303,213	356,178	302,955	174,594
Miscellaneous	159,768	137,081	166,433	214,847	190,422
<i>subtotal</i>	<i>\$ 1,206,969</i>	<i>\$ 1,258,080</i>	<i>\$ 1,620,037</i>	<i>\$ 1,814,327</i>	<i>\$ 888,791</i>
Capital/Leases:					
Capital	\$ 28,041	\$ 8,098	\$ 8,100	\$ 5,763	\$ -
Fire Station Alerting System	-	115,004	193,416	21,581	-
Portable/Mobile Radio Repl.	1,574,504	-	-	-	-
E911 Telephone Hardware	-	192,850	-	-	-
CAD/Records Mgmt. Software	-	-	184,823	19,046	-
Radio Leases	302,783	76,777	302,783	226,007	-
<i>subtotal</i>	<i>\$ 1,905,328</i>	<i>\$ 392,728</i>	<i>\$ 689,122</i>	<i>\$ 272,397</i>	<i>\$ -</i>
TOTAL	\$ 6,020,389	\$ 4,804,431	\$ 5,800,410	\$ 5,800,777	\$ 4,918,884

SPECIAL REVENUE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Emergency 911 Fund Public Safety Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance	\$ 2,629,573	\$ 2,616,736	\$ 2,765,099	\$ 1,611,471	\$ 1,098,551
REVENUES BY CATEGORY					
Charges for Services	\$ 3,501,401	\$ 3,808,437	\$ 3,582,191	\$ 4,000,000	\$ 3,750,000
Other Taxes	808	932	938	950	950
Intergovernmental	965,885	1,107,857	1,019,472	1,250,000	1,130,000
Investment Earnings	(26,247)	35,567	44,181	36,907	37,934
Other	1,565,705	-	-	-	-
TOTAL	\$ 6,007,552	\$ 4,952,794	\$ 4,646,781	\$ 5,287,857	\$ 4,918,884
EXPENDITURES BY FUNCTION					
Public Safety	\$ 6,020,389	\$ 4,804,431	\$ 5,800,410	\$ 5,800,777	\$ 4,918,884
TOTAL	\$ 6,020,389	\$ 4,804,431	\$ 5,800,410	\$ 5,800,777	\$ 4,918,884
ACFR Rounding Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 2,616,736	\$ 2,765,099	\$ 1,611,471	\$ 1,098,551	\$ 1,098,551
Changes in Fund Balance (actual/est.)	\$ (12,837)	\$ 148,363	\$(1,153,628)	\$(512,920)	\$ -

Notes:

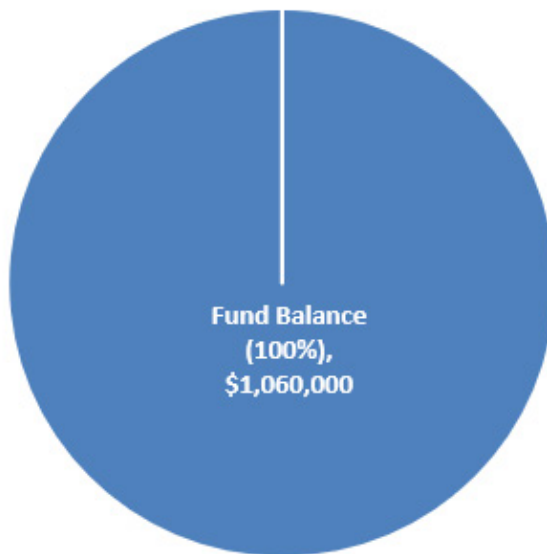
(1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/ Reserve accounts.

Fund balance usage is for general operational budget growth including the renewal & replacement (capital) requests implemented by the North Fulton Regional Radio System Authority in FY 2024 and FY 2025. This activity was moved into the General Fund for FY 2026.

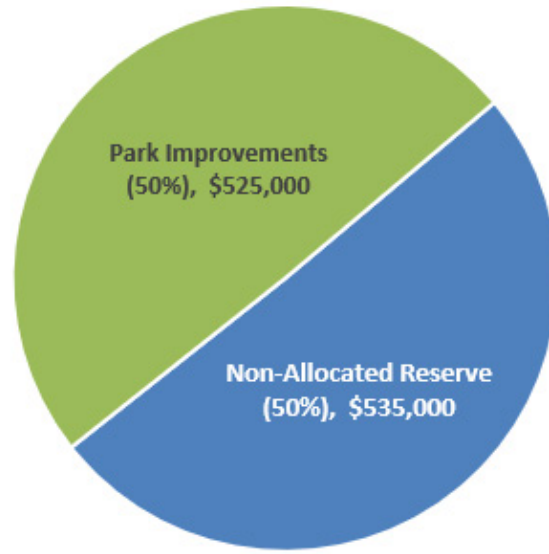
SPECIAL REVENUE FUND SUMMARIES

Impact Fee Fund Summary

FY 2026 Budget: \$1,060,000



Revenues by Source



Expenditures by Use

The Impact Fee Fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. The Community Development Department manages the Impact Fee Program.

Trends: The FY 2026 Budget totals \$1,060,000. This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fee revenues are variable and dependent upon multiple factors such as the local and national economy. Due to the variability, the annual budget typically appropriates fund balance as the primary funding tool. That is to say, appropriations are made with funds already collected (i.e. fund balance) as opposed to a forecast of collections that may not materialize due to their inherent variability. Impact fees are being allocated to the following capital initiatives (\$525,000) which are discussed in depth within the *Capital Project Fund Summaries* section of this document. The remaining impact fee funds (\$535,000) are included within the Non-Allocated account for appropriation by the City Council.

- North Park Fields 1-4 Restroom/Concession Stand Replacement (\$375,000 representing the impact fee contribution towards overall project costs).
- Wills Park Baseball Field 5 synthetic turf installation (\$150,000; representing the impact fee contribution towards overall project costs).

SPECIAL REVENUE FUND SUMMARIES

Statement of Budgetary Comparisons

Impact Fee Fund Community Development/Other Departments

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Impact Fees (Roads)	\$ 447,378	\$ 157,917	\$ 606,084	\$ 100,000	\$ -
Impact Fees (Parks)	1,421,993	279,934	1,028,868	110,000	-
Impact Fees (Public Safety)	69,816	27,425	63,542	18,000	-
Investment Earnings	(64,245)	108,181	203,932	-	-
Other					
Fund Balance	-	-	-	5,603,670	1,060,000
TOTAL	\$ 1,874,942	\$ 573,457	\$ 1,902,426	\$ 5,831,670	\$ 1,060,000
EXPENDITURES					
Capital/Leases:					
Impact Fee Study Update	\$ 2,780	\$ 29,195	\$ -	\$ 37,525	\$ -
Roads					
Rucker Rd Corridor Imp.	58,321	134,044	10,800	600	-
Hopewell/Vaughan Roundabout	11,623	-	-	-	-
AlphaLoop	-	1,533,350	-	-	-
AlphaLink	-	-	-	2,062,937	-
Parks					
Greenway Ext. to Forsyth	120,880	-	-	-	-
Equestrian Center Improvements	463,678	-	-	-	-
Wills Park Master Plan	-	21,930	-	306,704	-
Encore Parkway Greenway Connection/Park	-	27,480	-	1,972,520	-
North Park Fields 1-4 Restroom Replacement	-	-	-	183,820	375,000
Wills Park Baseball Field 5 synthetic turf installation	-	-	-	-	150,000
Public Safety					
Fire Rescue-Rapid Resp. Truck	124,100	-	-	-	-
All-Terrain Vehicles (Qty: 2)	-	18,690	-	-	-
Fire Station 81 Improvements	-	-	-	170,000	-
<i>subtotal</i>	\$ 781,381	\$ 1,764,689	\$ 10,800	\$ 4,734,106	\$ 525,000
Non-Allocated					
Roads	\$ -	\$ -	\$ -	\$ -	\$ -
Parks	-	-	-	1,029,038	475,000
Public Safety	-	-	-	68,526	60,000
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ 1,097,564	\$ 535,000
TOTAL	\$ 781,381	\$ 1,764,689	\$ 10,800	\$ 5,831,670	\$ 1,060,000

SPECIAL REVENUE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Impact Fee Fund Community Development/Other Departments

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 3,809,716	\$ 4,903,276	\$ 3,712,045	\$ 5,603,671	\$ 1,097,565
REVENUES BY CATEGORY					
Charges for Services	\$ 1,939,187	\$ 465,276	\$ 1,698,494	\$ 228,000	\$ -
Investment Earnings	(64,245)	108,181	203,932	-	-
Other	-	-	-	-	-
TOTAL	\$ 1,874,942	\$ 573,457	\$ 1,902,426	\$ 228,000	\$ -
EXPENDITURES BY FUNCTION					
Impact Fee Study Update	\$ 2,780	\$ 29,195	\$ -	\$ 37,525	\$ -
Capital (Roads)	69,943	1,667,394	10,800	2,063,537	-
Capital (Parks)	584,558	49,410	-	2,463,044	525,000
Capital (Public Safety)	124,100	18,690	-	170,000	-
TOTAL	\$ 781,381	\$ 1,764,689	\$ 10,800	\$ 4,734,106	\$ 525,000
ACFR Rounding Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 4,903,276	\$ 3,712,045	\$ 5,603,671	\$ 1,097,565	\$ 572,565
Changes in Fund Balance (actual/est.)	\$ 1,093,561	\$ (1,191,232)	\$ 1,891,626	\$ (4,506,106)	\$ (525,000)

Notes:

In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve

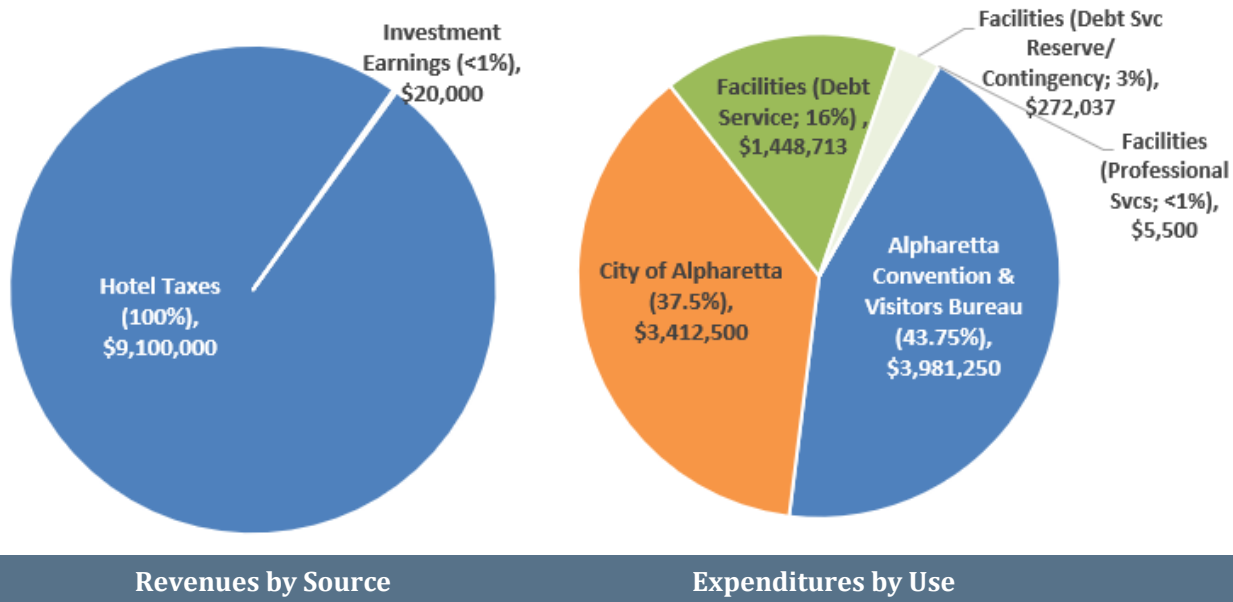
(1) accounts. Please note, the city does not materially base Impact Fee investment on forecasted revenues. Instead, opting to utilize actual collections. Hence, a forecast of impact fee collections is not programmed into the FY 2026 Recommended Budget.

(2) Impact Fee fund balance usage is targeted towards eligible capital projects that offset the costs associated with growth (e.g. population, business, etc.).

SPECIAL REVENUE FUND SUMMARIES

Hotel/Motel Fund Summary

FY 2026 Budget: \$9,120,000



The Hotel/Motel Fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting tax revenue (not including investment earnings) is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and Facilities (Conference Center/Tourism Product Development; 18.75%).

Trends

The FY 2026 Budget totals \$9.2 million. This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting tax revenue (not including investment earnings) is distributed as follows: City of Alpharetta (37.5% or \$3.5 million); Alpharetta Convention & Visitor's Bureau (43.75% or \$4 million); and Tourism Product Development (18.75% or \$1.8 million).

The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds (\$1.4 million) as well as a non-allocated/contingency. Specifically, the Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax is anticipated to grow by a minimum of \$272,037

SPECIAL REVENUE FUND SUMMARIES

during FY 2026 (forecasted balance based on budgeted FYs 2025-2026 revenue totals \$1.7 million but will likely be less as actual collections are trailing budget for 2025). This reserve figure dipped below the \$1.5 million target level in 2019 due to the impact of the COVID-19 pandemic on the hospitality industry and is being replenished as revenues continue to strengthen.

Hotel/Motel tax collection forecast for FY 2026 totals \$9.1 million and represents a reduction of -2% compared to the FY 2025 budget. However, actual collections for FY 2025 are trending flat with FY 2024 (thru January 2025) and current estimates for FY 2025 total \$9.1 million. Due to the current trends, the FY 2026 forecast for this revenue source is essentially flat compared to the FY 2025 estimate.

Statement of Budgetary Comparisons

Hotel/Motel Fund Multiple Departments

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Other Taxes					
Hotel/Motel Taxes	\$ 7,927,504	\$ 9,277,072	\$ 9,111,647	\$ 9,250,000	\$ 9,100,000
Interest/Penalties	13,260	30,167	3,150	-	-
Investment Earnings	(25,697)	-	66,778	20,000	20,000
Other					
Fund Balance	-	-	-	1,339,071	-
TOTAL	\$ 7,915,067	\$ 9,307,239	\$ 9,181,576	\$ 10,609,071	\$ 9,120,000
EXPENDITURES					
ACVB/City					
Alpharetta Convention & Visitors Bureau	\$ 3,474,084	\$ 4,058,719	\$ 3,987,724	\$ 4,046,875	\$ 3,981,250
City of Alpharetta (transfer-out)	2,975,786	3,480,902	3,418,049	3,468,750	3,412,500
<i>subtotal</i>	<i>\$ 6,449,871</i>	<i>\$ 7,539,621</i>	<i>\$ 7,405,773</i>	<i>\$ 7,515,625</i>	<i>\$ 7,393,750</i>
Facility					
Professional Svcs (Bond Admin)	\$ 7,040	\$ 5,915	\$ 6,065	\$ 5,500	\$ 5,500
Series 2016 Bonds (debt service)	1,339,963	1,365,213	1,392,713	1,417,213	1,448,713
Debt Svc Reserve (Contingency)	-	-	-	1,655,663	272,037
Equestrian Center Improvements	929	-	-	-	-
Wills Park Maint. Facility	-	309,369	-	-	-
Wills Park Master Plan Imp.	285,405	268,248	-	15,070	-
<i>subtotal</i>	<i>\$ 1,633,337</i>	<i>\$ 1,948,744</i>	<i>\$ 1,398,778</i>	<i>\$ 3,093,446</i>	<i>\$ 1,726,250</i>
TOTAL	\$ 8,083,208	\$ 9,488,366	\$ 8,804,550	\$ 10,609,071	\$ 9,120,000

SPECIAL REVENUE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Hotel/Motel Fund Multiple Departments

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 1,311,312	\$ 1,143,171	\$ 962,046	\$ 1,339,073	\$ 1,655,665
REVENUES BY CATEGORY					
Hotel Taxes	\$ 7,940,764	\$ 9,307,239	\$ 9,114,797	\$ 9,250,000	\$ 9,100,000
Investment Earnings	(25,697)	-	66,778	20,000	20,000
Other	-	-	-	-	-
TOTAL	\$ 7,915,067	\$ 9,307,239	\$ 9,181,576	\$ 9,270,000	\$ 9,120,000
EXPENDITURES BY FUNCTION					
Alpharetta Convention & Visitors Bureau	\$ 3,474,084	\$ 4,058,719	\$ 3,987,724	\$ 4,046,875	\$ 3,981,250
City of Alpharetta (transfer-out)	2,975,786	3,480,902	3,418,049	3,468,750	3,412,500
Tourism Product Development portion of the Hotel Tax:					
Debt Service	1,347,003	1,371,128	1,398,778	1,422,713	1,454,213
Eligible System Improvements	286,334	577,617	-	15,070	-
TOTAL	\$ 8,083,208	\$ 9,488,366	\$ 8,804,550	\$ 8,953,408	\$ 8,847,963
ACFR/Rounding Adjustments	\$ -	\$ 1	\$ 2	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 1,143,171	\$ 962,046	\$ 1,339,073	\$ 1,655,665	\$ 1,927,702
Changes in Fund Balance (actual/est.)	\$ (168,141)	\$ (181,125)	\$ 377,027	\$ 316,592	\$ 272,037

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/R
- (2) Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

CAPITAL PROJECT FUND SUMMARIES

Capital Project Fund Summaries

Overview

Pursuant to the Governmental Accounting Standards Board's ("GASB") Codification, Section 1300.106, capital project funds are used to account for the acquisition and construction of major items, such as buildings, infrastructure, parks, streets, and other major capital facilities.

The city's capital program has the most visible and long-term effect on the quality of life for our stakeholders. Through an aggressive capital program, improvements to transportation, access to quality cultural and recreational opportunities, partnering with local businesses for continued economic development, and providing infrastructure and assets for public safety are afforded. The foundation of the city's capital program is the five-year capital project improvement plan ("CIP") which is updated annually. The CIP assists in the planning, acquisition, and financing of capital projects.



A capital project generally is defined as an expenditure that has an expected useful life of more than three years with an estimated total cost of \$25,000 or more, or an improvement/addition to an existing capital asset. Examples include building/ infrastructure construction, park improvements, streetscapes, land acquisitions, vehicles, etc.

Capital projects are budgeted primarily in the city's capital project funds with the main exceptions being those capital investments funded through restricted revenues that require separate accounting treatment (e.g., Impact Fees, Asset Forfeiture, E911 Fees, etc.).

The city has six (6) capital project funds, and they all follow the life-to-date budgeting process whereby budget is carried forward annually to cover Council approved projects and remains in full-effect until project completion or re-allocation by City Council. As such, these appropriations are not reflected in this budget document but are reflected in the city's monthly financial management reports and can be accessed at www.alpharetta.ga.us. The capital project funds utilize the modified accrual basis of budgeting and accounting.

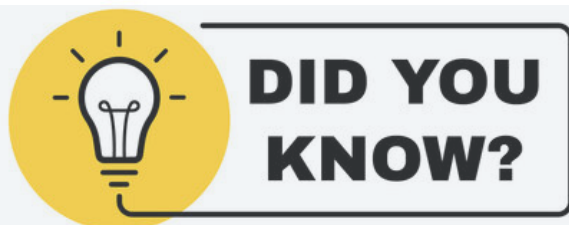
CAPITAL PROJECT FUND SUMMARIES

The following section provides a brief narrative of the city's capital project funds.

- **Capital Project Fund:** This fund accounts for the acquisition and construction of major items, such as buildings, infrastructure, parks, streets, and other major capital facilities, with a value (generally) in excess of \$25,000. Funding for these capital improvements typically comes from the General Fund through (A) an annual appropriation and (B) a transfer of the available fund balance from the most recent complete/audited fiscal year. Appropriations are perpetual with only new appropriations recognized in the annual budget.
- **Stormwater Capital Fund:** This fund accounts for stormwater/drainage maintenance, repair, and/or improvement projects with a value (generally) in excess of \$25,000. Funding for these capital improvements typically comes from the General Fund through (A) an annual appropriation and (B) a transfer of the available fund balance from the most recent complete/audited fiscal year. Appropriations are perpetual with only new appropriations recognized in the annual budget.
- **Capital Grants Fund:** This fund accounts for resources received from federal, state, and local grants awarded to the city. Matching funds, which represent the city's financial investment, are also recorded within this fund. This fund accounts for capital grants only. Operating grant proceeds are recorded within the Operating Grant Fund.
- **TSPLOST 1 Capital Fund:** This fund accounts for the collection of TSPLOST 1 (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations (e.g. investment earnings) recognized in the annual budget. This tax was imposed for the period of April 1, 2017, through March 31, 2022.
- **TSPLOST 2 Capital Fund:** This fund accounts for the collection of TSPLOST 2 (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations (e.g. investment earnings) recognized in the annual budget. This tax is imposed for the period of April 1, 2022, through March 31, 2027.
- **2022 Parks Bond Fund:** This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2022. Fund appropriations will be perpetual with only new appropriations (e.g. investment earnings) recognized in the annual budget.

For the purposes of this budget document, the Capital Projects Fund, Stormwater Capital Fund, TSPLOST 1 Capital Fund, and TSPLOST 2 Capital Fund are presented as new appropriation activity is recommended for FY 2026.

CAPITAL PROJECT FUND SUMMARIES

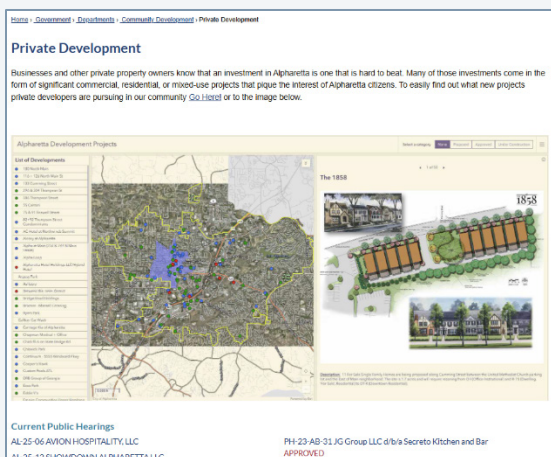
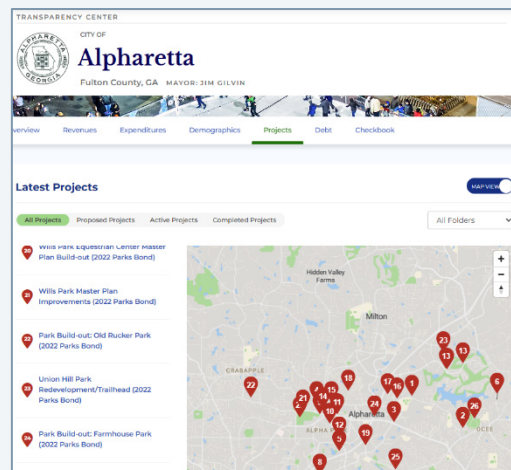


The City of Alpharetta website is a great resource to stay informed about development and capital improvements in Alpharetta (www.alpharetta.ga.us).

City Projects

The purpose of the City Projects page is to put information on key road, park, and other City of Alpharetta infrastructure projects quickly and easily in the hands of our residents and corporate citizens whose tax dollars largely fund these projects.

<https://cleargov.com/georgia/fulton/city/alpharetta/projects>



Private Development

Businesses and other private property owners know that an investment in Alpharetta is one that is hard to beat. Many of those investments come in the form of significant commercial, residential, or mixed-use projects that pique the interest of Alpharetta citizens. Use our map-based tool to easily find out what new projects Private Developers are pursuing in our community.

<https://www.alpharetta.ga.us/219/Private-Development>

Funding Methodology

The city's preferred method for funding capital projects within the CIP shall be through current revenue when available (i.e., pay-as-you-go) or from outside funding sources such as grant funding and related aid. Debt obligations may be issued for capital projects when it is appropriate to achieve a fair allocation of costs between current and future beneficiaries. Funding for the CIP is provided as follows:

- **Proper Use of Fund Balance**

General Fund: Based on audited financial statements for the year ended June 30, 2024, the city's fund balance totaled \$38 million. Of this amount, approximately \$9.4 million was appropriated in the FY 2025 Budget for capital/one-time

CAPITAL PROJECT FUND SUMMARIES

initiatives/reserve and \$23.5 million has been designated as an emergency account based on a conservative policy of 25% of total appropriations (i.e., roughly 3 months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time expenditures (generally capital investment). Available capital/one-time initiative funding for FY 2026 totals \$5 million.

- **Funding Capital from Operating Budget**

The FY 2026 budget includes funding totaling \$2.3 million from General Fund operations for capital investment (e.g., replacement of our infrastructure and equipment, etc.). By programming an annual capital contribution into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated. Funding from the General Fund which is available for immediate capital investment in 2026 includes the following:

▪ \$ 5,017,048	Fund Balance for one-time capital.
▪ <u>2,262,292</u>	Capital Contribution from the General Fund.
\$ 7,279,340	

- **Debt Funding:** Debt obligations, including capital leases, are primarily reserved for large-scale capital projects when it is appropriate to achieve a fair allocation of costs between current and future beneficiaries.

FY 2026 Capital Funding

The FY 2026 Capital Plan includes funding of \$27 million for capital initiatives (including potential grant funding). Base capital funding totals \$20.5 million and has been appropriated to the identified projects and non-allocated. Other Sources totaling \$6.5 million and consisting of anticipated LMIG (Local Maintenance & Improvement Grant) grant funding, LRA (Local Roads Assistance) grant funding, Capital Lease funding, and a contribution from the Alpharetta Youth Baseball Association (Wills Park Baseball Field 5 synthetic turf installation), will be appropriated once received (and/or appropriate agreements executed).

Recommended capital investment totals \$21 million and is focused on maintaining and improving city infrastructure and assets, including:

- Acting on the findings of the Facility Condition Assessment completed during FY 2025 (City Facility Preventative Maintenance Assessment and Implementation, HVAC Replacements, Public Safety Headquarters window repair/replacements, Wood Lightpole/LED Replacement Initiative, Public Works Headquarters improvements).

CAPITAL PROJECT FUND SUMMARIES

- Delivering on prior-year funded design projects (Mast Arms at Kimball Bridge Road and Northwinds Parkway intersection, North Park Restroom/Concession Stand Replacement at Fields 1-4 – conceptual design only).
- Planning for known obligations (e.g. SR 9 Landscaping from Academy Street to Windward Parkway, Fire Equipment for New Fire Engines, etc.).
- Prioritizing future project needs (TSPLOST 3 Exhibits).

An additional \$6 million is being reserved to provide flexibility for future prioritized capital investment.

FY 2026 Capital Source & Use Summary	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Sources											
Available Fund Balance	\$ 2,500,000	\$ -	\$ -	\$ 400,000	\$ 7,000,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 11,250,000	\$ -	\$ 11,250,000
Available Fund Balance (Tree Bank)	-	905,000	-	-	-	-	-	-	905,000	-	905,000
General Fund											
Annual Capital Appropriation	362,292	-	1,900,000	-	-	-	-	-	2,262,292	-	2,262,292
Available Fund Balance	5,017,048	-	-	-	-	-	-	-	5,017,048	-	5,017,048
Investment Earnings	300,000	-	100,000	300,000	400,000	-	-	-	1,100,000	-	1,100,000
Other											
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	-	-	-	-	-	-	-	-	-	710,000	710,000
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	-	-	-	-	-	-	-	-	-	851,107	851,107
Capital Leases	-	-	-	-	-	-	-	-	-	4,660,000	4,660,000
Alpharetta Youth Baseball Association Contribution	-	-	-	-	-	-	-	-	-	250,000	250,000
Total Sources	\$ 8,179,340	\$ 905,000	\$ 2,000,000	\$ 700,000	\$ 7,400,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 20,534,340	\$ 6,471,107	\$ 27,005,447
Uses											
Capital/One-Time Initiatives											
Economic Development	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Information Technology	897,800	-	-	-	-	-	-	-	897,800	-	897,800
Public Safety	2,305,162	-	-	-	-	28,952	-	-	2,334,114	4,660,000	6,994,114
Public Works	1,472,500	905,000	2,000,000	-	4,668,893	-	-	-	9,046,393	1,561,107	10,607,500
Recreation, Parks & Cultural Services	1,510,000	-	-	-	-	-	525,000	-	2,035,000	250,000	2,285,000
Community Development	183,600	-	-	-	-	-	-	-	183,600	-	183,600
Total Uses	\$ 6,419,062	\$ 905,000	\$ 2,000,000	\$ -	\$ 4,668,893	\$ 28,952	\$ 525,000	\$ -	\$ 14,546,907	\$ 6,471,107	\$ 21,018,014
Non-Allocated (Future Capital/One-Time Initiatives)	\$ 1,760,278	\$ -	\$ -	\$ 700,000	\$ 2,731,107	\$ 261,048	\$ 475,000	\$ 60,000	\$ 5,987,433		

Capital Initiatives not recommended for funding total \$11.2 million. Detailed narratives for the Staff Recommended and Unfunded Capital Initiatives are included herein.

CAPITAL PROJECT FUND SUMMARIES

FY 2026 Recommended Capital Project Listing

The following section provides both a (1) summary list of Staff Recommended Capital Initiatives for FY 2026 and is followed by (2) a detailed narrative of each capital initiative.

FY 2026 Capital Source & Use Detail	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Sources											
Available Fund Balance	\$ 2,500,000	\$ -	\$ -	\$ 400,000	\$ 7,000,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 11,250,000	\$ -	\$ 11,250,000
Available Fund Balance (Tree Bank)	-	905,000	-	-	-	-	-	-	905,000	-	905,000
General Fund											
Annual Capital Appropriation	362,292	-	1,900,000	-	-	-	-	-	2,262,292	-	2,262,292
Available Fund Balance	5,017,048	-	-	-	-	-	-	-	5,017,048	-	5,017,048
Investment Earnings	300,000	-	100,000	300,000	400,000	-	-	-	1,100,000	-	1,100,000
Other											
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	-	-	-	-	-	-	-	-	-	710,000	710,000
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	-	-	-	-	-	-	-	-	-	851,107	851,107
Capital Leases	-	-	-	-	-	-	-	-	-	4,660,000	4,660,000
Alpharetta Youth Baseball Association Contribution	-	-	-	-	-	-	-	-	-	250,000	250,000
Total Sources	\$ 8,179,340	\$ 905,000	\$ 2,000,000	\$ 700,000	\$ 7,400,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 20,534,340	\$ 6,471,107	\$ 27,005,447
Uses											
Capital/One-Time Initiatives											
Economic Development											
Economic Development Toolbox	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Information Technology											
Technology Replacement (all City Departments)	\$ 397,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 397,800	\$ -	\$ 397,800
Data Center Server Replacement (all City Departments)	500,000	-	-	-	-	-	-	-	500,000	-	500,000
	\$ 897,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 897,800	\$ -	\$ 897,800
Public Safety											
Fire Apparatus (Fleet Replacement; Capital Lease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000
Public Safety (Fleet Replacement)	1,600,000	-	-	-	-	-	-	-	1,600,000	-	1,600,000
Heart Monitor (Equipment Replacement; Capital Lease)	-	-	-	-	-	-	-	-	-	660,000	660,000
Fire Equipment for New Fire Engines	112,662	-	-	-	-	-	-	-	112,662	-	112,662
Public Safety Headquarters (Gate System Repairs/Improvements)	32,000	-	-	-	-	-	-	-	32,000	-	32,000
Electric Vehicle DC Fast Charger purchase and installation	260,000	-	-	-	-	-	-	-	260,000	-	260,000
Citywide Camera Infrastructure	225,000	-	-	-	-	-	-	-	225,000	-	225,000
FARO Scanner	75,500	-	-	-	-	-	-	-	75,500	-	75,500
TruNarc Handheld Drug Identifier for Criminal Investigations	-	-	-	-	-	28,952	-	-	28,952	-	28,952
	\$ 2,305,162	\$ -	\$ -	\$ -	\$ -	\$ 28,952	\$ -	\$ -	\$ 2,334,114	\$ 4,660,000	\$ 6,994,114

CAPITAL PROJECT FUND SUMMARIES

FY 2026 Capital Source & Use Detail

Uses	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Capital/One-Time Initiatives											
Public Works											
Milling and Resurfacing	\$ -	\$ -	\$ -	\$ -	\$ 2,788,893	\$ -	\$ -	\$ -	\$ 2,788,893	\$ 1,286,107	\$ 4,075,000
Tree Planting and Landscape Improvements	-	165,000	-	-	-	-	-	-	165,000	-	165,000
SR 9 Landscaping from Academy St. to Windward Parkway	-	740,000	-	-	-	-	-	-	740,000	-	740,000
Bridge and Guardrail Maintenance	-	-	-	-	-	-	-	-	-	275,000	275,000
Traffic Striping and Signage	-	-	-	-	280,000	-	-	-	280,000	-	280,000
Traffic Signal Pole Painting and Maintenance	60,000	-	-	-	-	-	-	-	60,000	-	60,000
Traffic Calming Improvements	50,000	-	-	-	-	-	-	-	50,000	-	50,000
Signalized Intersection Maintenance (incl. Traffic Control Equipment)	200,000	-	-	-	-	-	-	-	200,000	-	200,000
Stormwater	-	-	2,000,000	-	-	-	-	-	2,000,000	-	2,000,000
Sidewalk and Brick Paver Maintenance and Repair	-	-	-	-	750,000	-	-	-	750,000	-	750,000
Public Works (Design Services)	45,000	-	-	-	-	-	-	-	45,000	-	45,000
Parking Garages (Facility Maintenance/Improvements)	50,000	-	-	-	-	-	-	-	50,000	-	50,000
City Facility Preventative Maintenance Assessment and Implementation	150,000	-	-	-	-	-	-	-	150,000	-	150,000
HVAC Replacements (Facility Maintenance/Improvements)	100,000	-	-	-	-	-	-	-	100,000	-	100,000
City Hall (Facility Maintenance/Improvements)	32,500	-	-	-	-	-	-	-	32,500	-	32,500
Public Safety Headquarters Facility Renovations and Repairs	100,000	-	-	-	-	-	-	-	100,000	-	100,000
Recreation and Park Facilities (Facility Maintenance/Improvements)	50,000	-	-	-	-	-	-	-	50,000	-	50,000
Generator Replacements (Facility Maintenance/ Improvements)	100,000	-	-	-	-	-	-	-	100,000	-	100,000
Department Pool Vehicles (Fleet Replacement)	85,000	-	-	-	-	-	-	-	85,000	-	85,000
F-550 Crew Cab Dump Truck (Fleet Replacement)	175,000	-	-	-	-	-	-	-	175,000	-	175,000
F-350 Crew Cab Service Bed Truck (Fleet Replacement)	70,000	-	-	-	-	-	-	-	70,000	-	70,000
F-150 Truck (Fleet Replacement)	65,000	-	-	-	-	-	-	-	65,000	-	65,000
TSPLOST III Exhibits Preparation	-	-	-	-	250,000	-	-	-	250,000	-	250,000

CAPITAL PROJECT FUND SUMMARIES

FY 2026 Capital Source & Use Detail

Uses	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Capital/One-Time Initiatives											
Public Works <i>continued</i>											
Mid Broadwell Crosswalk at Fire Station Light	-	-	-	-	50,000	-	-	-	50,000	-	50,000
Northwinds Mid-Block Crosswalk	-	-	-	-	300,000	-	-	-	300,000	-	300,000
Kimball Bridge Road at Northwinds Pkwy (Mast Arms)	-	-	-	-	250,000	-	-	-	250,000	-	250,000
Public Works Headquarters Renovations	90,000	-	-	-	-	-	-	-	90,000	-	90,000
Stand-on Compact Loader	50,000	-	-	-	-	-	-	-	50,000	-	50,000
	\$ 1,472,500	\$ 905,000	\$ 2,000,000	\$ -	\$ 4,668,893	\$ -	\$ -	\$ -	\$ 9,046,393	\$ 1,561,107	\$ 10,607,500
Recreation, Parks & Cultural Services											
Greenway Improvements/Repairs	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
Wood Lightpole/LED Replacement Initiative	125,000	-	-	-	-	-	-	-	125,000	-	125,000
Alpharetta Public Arts (Outdoor On-Loan Sculpture Exhibit)	45,000	-	-	-	-	-	-	-	45,000	-	45,000
Public Art Fund by Developers - City Property	10,000	-	-	-	-	-	-	-	10,000	-	10,000
Public Art in the Parks	20,000	-	-	-	-	-	-	-	20,000	-	20,000
Public Art for City Projects	25,000	-	-	-	-	-	-	-	25,000	-	25,000
Park Trail Maintenance	100,000	-	-	-	-	-	-	-	100,000	-	100,000
Park Security Repairs & Improvements (security cameras, etc.)	44,000	-	-	-	-	-	-	-	44,000	-	44,000
Playground Equipment Replacement	70,000	-	-	-	-	-	-	-	70,000	-	70,000
Park Repairs and Improvements	146,000	-	-	-	-	-	-	-	146,000	-	146,000
Tree Maintenance, Planting and Removal in Parks	225,000	-	-	-	-	-	-	-	225,000	-	225,000
Recreation (Design Services)	25,000	-	-	-	-	-	-	-	25,000	-	25,000
North Park Restroom/Concession Stand Replacement (Fields 1-4)	225,000	-	-	-	-	-	375,000	-	600,000	-	600,000
General Equipment Replacement (Recreation)	50,000	-	-	-	-	-	-	-	50,000	-	50,000
Wills Park Baseball Field 5 Synthetic Turf installation	100,000	-	-	-	-	-	150,000	-	250,000	250,000	500,000
Webb Bridge Middle School Football Field	50,000	-	-	-	-	-	-	-	50,000	-	50,000
	\$ 1,510,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000	\$ -	\$ 2,035,000	\$ 250,000	\$ 2,285,000
Community Development											
Comprehensive Plan Updates	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000
Community Development (Design Services)	63,600	-	-	-	-	-	-	-	63,600	-	63,600
	\$ 183,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,600	\$ -	\$ 183,600
Total Uses	\$ 6,419,062	\$ 905,000	\$ 2,000,000	\$ -	\$ 4,668,893	\$ 28,952	\$ 525,000	\$ -	\$ 14,546,907	\$ 6,471,107	\$ 21,018,014
Non-Allocated (Future Capital/One-Time Initiatives)	\$ 1,760,278	\$ -	\$ -	\$ 700,000	\$ 2,731,107	\$ 261,048	\$ 475,000	\$ 60,000	\$ 5,987,433		

Budgeted as part of the FY 2026 Budget.

Budgeted once received (and/or appropriate agreements executed).

CAPITAL PROJECT FUND SUMMARIES

Fiscal Year 2026 Annual Action Plan

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan and are detailed within the section of this document entitled *Fiscal Year 2026 Annual Action Plan* with the components set forth below:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- The Alpha Loop and Greenway.
- Downtown Alpharetta.
- Communications that Connect.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- People Focused Workforce.
- Economic Development.

Detail (Recommended Capital Initiatives)

Economic Development

Economic Development Toolbox

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Economic Development.

Description: Funds would be used by the Economic Development Department to develop and maintain a comprehensive marketing toolbox and strategy to enhance Alpharetta's ability to attract and retain businesses.

This initiative includes creating marketing plans and assets such as high-quality videos, an enhanced website, brochures, and digital campaigns to highlight the city's competitive advantages to corporate executives, brokers, and site selectors. These materials will support targeted business recruitment efforts, strengthen engagement with existing companies, and position Alpharetta as a premier business destination. Investing in these assets will ensure a consistent and compelling economic development message, helping to reduce office space vacancy and drive economic growth. The request for FY 2026 totals \$50,000 and, when combined with existing appropriations in FY 2025 (\$43,000), achieves our overall funding goal for this initiative for FY 2026.

Operating Budget Impact: N/A.

CAPITAL PROJECT FUND SUMMARIES

Information Technology

Technology Replacement (all city departments)

\$397,800

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is to provide for the annual replacement, procurement, and upgrading of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has over 520 computers in operation (desktops/laptops). The main component of the FY 2026 request includes funding for the replacement of computers, iPhones, iPads, and printers (as needed).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5 years); SANS – Storage (5 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); monitors (8 years).

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs. Frees-up IT staff to focus on other priorities.

Data Center Server Replacement (all city departments)

\$500,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for our data centers' replacement server equipment and virtualization software. The equipment to be replaced provides support for City systems that are not cloud-hosted or software as a service. This will provide greater reliability, faster recovery, and greater efficiency and capability for the city's applications. The existing/remaining servers will have reached the end of life.

Operating Budget Impact: Support/maintenance costs are included in the purchase price for years 1-3. Starting in year 4, the support and maintenance costs will be added within the base operating budget (est. at \$100,000 annually). These costs represent server and licensing costs that we do not currently incur.

Public Safety

Fire Apparatus Fleet Replacement

\$4,000,000 (Capital Lease)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: This request is for the scheduled replacement of active Fire Division Apparatus (Pumpers/Ladders/Air & Light). Currently, the city has 5 Pumpers, 1 Ladder, 1 Quint, and 1 Air & Light Truck. All active Fire Apparatus are funded through capital lease programs within the General Fund. Upon expiration of existing capital leases (10-year

CAPITAL PROJECT FUND SUMMARIES

terms for Pumpers/Air & Light and 13-year term for the Ladder/Quint), new Apparatus will be purchased, and prior models will be placed into Reserve (with any existing reserve models being surplus). It should be noted that the build/delivery times for apparatus have swelled considerably and now approach 48-months. As such, the last several batches of fire apparatus have been ordered early to meet the revised delivery time frames.

The values included represent the replacement of 2 Pumpers, Engines 81 and 82 (\$2.4 million combined), and 1 Ladder (\$2.3 million) and include an estimate of inflationary cost increases (10%). Prepayment discounts for the three units in addition to a purchasing consortium discount reduces the pricing to \$4 million. As these vehicles are currently funded through capital lease programs within the General Fund, the only budget impacts will be due to the incremental cost increases in the Apparatus as well as the doubling of capital lease costs due to the required lead time (48 month build time). The current capital leases for Engines 81 and 82 will have the final payment in FY 2027. The current capital lease for the Ladder will have the final payment in FY 2030. The current plan is to seek approval of the new apparatus acquisition, including capital lease funding, during FY 2026 with the 1st payment occurring in FY 2027. The principal repayment of the new capital lease will be wrapped around the existing capital lease terms but will require increases to the General Fund capital lease payments in the FY 2027 Operating Budget.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs and an increase in fuel efficiency.

Fleet Replacement (Qty: 23) - Public Safety

\$1,600,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: This request is for the forecasted annual replacement of Police and Fire SUVs and pickup trucks. The model year, mileage, engine hours, and mechanical condition of the vehicles drive the replacement need. Emergency response vehicles are expected to be in service for seven years or 100,000 miles. This request includes the complete upfitting and Public Safety marking costs for new vehicles, the removal of emergency equipment, and marking costs for expired vehicles in preparation for public auction. Due to the rise in upfit costs and vehicle costs from the manufacturer, the budget has increased to purchase 25 vehicles per year. Also, manufacturers are still struggling to keep up with demand and the backlog of orders. Currently, the lead time is roughly 18-months from order to receipt of vehicles. The forecasted replacement plan identifies an annual replacement need to flat line the annual budget for public safety. Currently, we have 53 vehicles that are above 85,000 miles that will need to be replaced in 2025 & 2026. The annual purchase of 20 vehicles will help move the department towards an overall fleet replacement in 7.5 years. At the end of 6 years, the amount may decrease proportionally based on current replacement philosophies and needs.

Replacement vehicles to be purchased in FY 2026 include: (9) SUVs for Patrol; (1) SUVs for K-9; (7) SUVs for CID & Admin; (3) Small Trucks for Fire Admin, (3) Harley Davidson Motorcycles, totaling (23) vehicles.

CAPITAL PROJECT FUND SUMMARIES

With today's inflation and the new model year pricing, our numbers reflect a projection of: Base patrol vehicle (\$58,000) + Upfit (\$26,000) = \$84,000 x 9 vehicles = \$756,000. Base patrol vehicle for K9 (\$58,000) + Upfit (\$33,000) = \$91,000. Public Safety Administration, Criminal Investigations, and Fire Marshall vehicles (\$55,000) + Upfit (\$10,000) x 10 vehicles = \$650,000. Harley Davidson Motorcycles (\$22,300) + Upfit (\$9,000) x 3 motorcycles = \$93,900. Total is \$1,590,900.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs and an increase in fuel efficiency.

Heart Monitor Equipment Replacement

\$660,000 (Capital Lease)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: This request is for the replacement of Heart Monitors for the Public Safety Team. The values included above represent the replacement of approximately 10 monitors and include inflationary cost increases. As these monitors are currently funded through capital lease programs within the General Fund, the only budget impacts will be due to the incremental cost increases in the equipment.

Heart Monitors have a 5-year life with the current lease ending in FY 2026.

Operating Budget Impact: Support and maintenance costs are estimated to be substantially similar to costs for the current equipment and are included within the base operating budget. Capital lease costs will increase through general growth in the cost of the equipment. The incremental capital lease cost is represented within the Operational Costs section and typically follows the acquisition period by one fiscal year as the 1st payment on the new lease generally occurs within the next fiscal year.

Fire Equipment for New Fire Engines (year 2 of 2)

\$112,662

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: The Fire team is set to take delivery of three (3) new fire engines in late summer/early fall of 2025. In FY 2025, the department received capital funding of \$75,000 to begin purchasing necessary equipment, which was used to acquire ten (10) self-contained breathing apparatuses (SCBAs).

To complete the equipment purchase, we still need to acquire hose, nozzles, and other essential tools for each fire engine. Currently, the fire standard requires hoses to be no older than 10 years, yet a significant portion of our current hoses are approaching the 20-year mark. The total cost for the three fire engines with the required equipment is \$167,532, or \$55,844 per engine. However, we have an \$80,000 trade-in credit for Engine 87 and Engine 88 from Pierce, which reduces the cost to \$87,532. Additionally, we will need to pay for shipping which estimated at 15% of the total cost for a total \$25,129. Shipping for some equipment will require freight delivery due to weight restrictions. Therefore, the additional funding requested to complete the purchase is \$112,662. Reserve units, which are brought into service during emergencies such as ice storms, tornadoes, or

CAPITAL PROJECT FUND SUMMARIES

hurricanes, can be used as frontline units with minimal cost to the City, aside from the personnel required. We can deploy up to three additional engines within a 12-hour operational cycle without incurring further costs to the city beyond staffing. Operating Budget Impact: Maintenance/replacement funding is included within this initiative.

Public Safety Headquarters (Gate System Repairs/Improvements) \$32,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- People Focused Workforce.

Description: This request is for repairs/improvements to gate systems at Public Safety Headquarters:

Specifically, the rear parking area drop arms and gate need to be refurbished and brought up to date. In recent years, the gate has become more problematic, and we can no longer repair the components due to the parts being unavailable. The unrepairable components consist of drop arms and drop arm motors, access control RFID readers, and the wiring for these items. The wiring from the campus network to the control arms and access control readers has failed and can only be replaced.

This repair and installation of functioning is needed to preserve the security of the rear parking areas and is essential to the safety of the Guard Line for the Alpharetta Jail. The items that need to be replaced are:

- two gate operators with safety loops.
- two twelve-foot drop arms with breakaways.
- new pedestals for the operators.
- two access control RFID readers.
- two call boxes with an intercom and cameras.
- two "CLICK2ENTER" radio units (enables officers to open using vehicle police radio).
- Installation of new Wiring and other miscellaneous hardware, both above and below ground.

Operating Budget Impact: Facility maintenance costs to decrease due to decline in repairs.

Electric Vehicle DC Fast Charger purchase and installation \$260,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.
- Economic Development.

Description: This request is the purchase and installation of a DC fast charger station to support the growing adoption of electric vehicles (EVs) and enhance local charging infrastructure. This investment will not only promote sustainability by reducing carbon emissions but also attract EV drivers to the area, benefiting local businesses and increasing economic activity. The project is designed to generate a return on investment (ROI) through private usage fees, ensuring that capital investment costs are offset while providing a long-term revenue stream to the City. By strategically placing the DC fast charger in a high-traffic and safe location (Public Safety Headquarters), the city can have

CAPITAL PROJECT FUND SUMMARIES

immediate access to fast charging for its EV Fleet, and maximize utilization and financial returns, ultimately benefiting taxpayers by fostering a cleaner environment and a stronger local economy.

Background

In December 2024, the City approved the purchase of four (4) Tesla Model Y electric vehicles as a pilot program to determine their relative benefits for patrol use (2 of the vehicles are upfitted for patrol use) and admin use (remaining 2 have limited upfitting). The Tesla vehicles are anticipated to be delivered before Summer 2025.

After the Tesla approvals, the City was informed of an opportunity available through the Georgia Power *Make Ready Infrastructure Program* that would materially offset the costs of installing a DC fast charger to service the City’s EV fleet as well as the public.

Specifically, total project costs related to the installation of a DC fast charger, with capacity to charge four vehicles concurrently, approximates \$560,000. The cost breakdown is as follows.

The cost breakdown is as follows:

- \$300,000 - design, construction, and ongoing maintenance of all electrical infrastructure behind the meter leading up to the DC fast charger.
- \$180,000 – purchase of a DC fast charger with 4 stations to allow for the concurrent charging of 4 EVs.
- \$80,000 – installation of the DC fast charger and 4 stations.

The City applied for, and has been tentatively awarded, the Georgia Power Make Ready Infrastructure Program grant which will cover the \$300,000 scope above (design, construction, and ongoing maintenance of all electrical infrastructure behind the meter leading up to the DC fast charger).

The City’s responsibility would be for the purchase and installation of the DC fast charger and 4 stations which totals \$260,000. While there are many options available in the DC fast charger market, the industry leader in DC fast chargers covers all maintenance costs for a 15-year period and also allows the City the flexibility to set its usage rates. Current staff analysis indicates a full payback and positive ROI within 3 to 5 years. The targeted location is Public Safety Headquarters.

Citywide Camera Infrastructure

\$225,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
 - Downtown Alpharetta
- Infrastructure and Facilities Maintenance.
 - Transportation and Traffic

Description: This request is for the annual replacement/refresh and expansion of the city's current camera infrastructure (including servers). This would include maintenance/support contracts. Of the 150 cameras on the city-wide system that are owned by the city, 119 are at or past end-of -support. We are currently working with

CAPITAL PROJECT FUND SUMMARIES

Motorola Avigilon engineers to find the most efficient plan to address the city's needs. Currently the city camera infrastructure is composed of two separate systems.

- One system is primarily city buildings including city hall, recreation and parks buildings, and public safety headquarters. Most cameras on this system are no longer under warranty and are near or past their useful life. The City currently has two servers covering this system.
- The second system is primarily city traffic cameras. The City currently has one server covering this system.

Both systems have server replacements required in either 2025 or 2026. Some of the current servers are undersized for the video traffic they support. The software running on all of the servers is also in need of being updated. This request includes funding to cover replacement of the two servers running cameras for city buildings including city hall, recreation and parks buildings, and public safety headquarters. The current FY 2025 budget includes funding to cover replacement of the server running city traffic cameras. Staff is researching the optimal replacement strategy for the servers (e.g. individual replacements, consolidation, etc.).

Neither system has a current maintenance contract and many of the cameras are not functioning properly. We have also identified several locations on both systems where additional cameras are needed or the type of camera needs to be updated to meet operational needs.

Operating Budget Impact: Routine replacement capital – operating costs to decrease due to decline in repairs. Additional licensing fees will be incurred for camera expansion initiatives, but those costs will not be determinable until the expansion plan is determined.

FARO Scanner

\$75,500

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Transportation and Traffic.
- People-Focused Workforce.

Description: The FARO Focus Premium 3D laser scanner is an advanced tool for capturing highly detailed 3D scans of a scene.

Key Benefits of FARO Scanner Technology:

Traffic Crash Investigations:

- **Speed and Efficiency:** The FARO scanner reduces the time required to document traffic crash scenes, allowing for quicker roadway clearance.
- **Enhanced Data Accuracy:** 3D scanning provides more precise and detailed data than traditional methods, which helps create accurate reconstructions of vehicle movement, speeds, and impacts.

CAPITAL PROJECT FUND SUMMARIES

- **Compatibility with Crash Data Retrieval (CDR):** Integration with BOSCH CDR software allows for the creation of detailed accident reconstructions, improving the understanding of crash mechanics and injury analysis.

Crime Scene Documentation:

- **Rapid Scene Processing:** FARO's 3D technology reduces the time spent on crime scene documentation, which is traditionally labor-intensive. This allows investigators to focus on analysis and case development.
- **Visualization and Evidence Presentation:** The 3D models can demonstrate complex aspects of a crime scene (e.g., bullet trajectories, blood spatter), providing a clearer understanding of the scene for investigators and jurors.
- **Minimized Human Error:** The FARO system reduces human error in measuring, sketching, or photographing, ensuring higher-quality documentation.

Cross-Division Use:

Beyond traffic and criminal investigations, the FARO scanner's versatility makes it useful for other divisions, including arson investigations, training, and scene pre-planning.

Investment Breakdown:

With a base price tag of \$47,499, it can replace the outdated Total Station equipment, offering a more efficient and accurate solution for documenting scenes, particularly in serious injury and fatal traffic crash investigations. It enables quick and precise scanning of scenes, reducing the time needed to process and clear accident scenes. This capability can be critical in high-priority investigations, like fatal crashes, where time and accuracy are paramount.

Additional costs include:

Supporting Equipment and Accessories

- **FARO Focus Battery Power Block (\$580):** This block ensures that the scanner remains operational for extended periods, even in remote or difficult-to-reach locations.
- **FARO Carbon Fiber Tripod (\$1,235):** Provides stability and ease of use for the scanner, especially in rugged field conditions.
- **VR-Ready Notebook Computer (\$5,634):** This computer is necessary for running the advanced software that accompanies the FARO system, allowing for seamless processing, analysis, and visualization of scan data.
- **Tripod Case (\$152):** Protects your equipment during transport and storage, ensuring longevity and ease of use.

Training and Certification

The investment in specialized training, including the FARO Scanner Forensic Training and Certification (\$9,610) and FAROZone onsite software training and certification (\$4,860), is crucial. These training programs will ensure that personnel are proficient in using the

CAPITAL PROJECT FUND SUMMARIES

FARO system and software, maximizing the scanner's potential and improving the overall workflow for traffic and criminal investigations.

Software and Maintenance

- FARO Zone 3D Expert (annual subscription, \$1,940): Provides 3D mapping and analysis tools, essential for accurately processing and presenting crash scenes or crime scenes.
- SCENE Scanner Software (annual subscription, \$2,080): Works in tandem with the FARO scanner to process and manage data collected during a scan, creating accurate 3D models of the scene.
- FOCUS Premium Complete Care Warranty (bi-annual subscription, \$1,910): This warranty protects your investment by covering maintenance and repairs, ensuring that the scanner remains in top working condition.
- Year one software/maintenance costs are included within this capital request. Year 2 will be funded within the FY 2027 Operating Budget.

Summary of return on the investment and Impact:

- Faster Investigations: The FARO scanner will significantly improve the efficiency of investigations by eliminating the need for traditional documentation methods and reducing the time needed to clear crash scenes.
- Enhanced Accuracy: The 3D models and integration with other investigative tools (like CDR software) will provide a higher level of detail and accuracy, which can be critical for prosecution in court cases.
- Cost Savings: This investment ensures self-sufficiency and eliminates delays in critical investigations by reducing the need to borrow equipment from neighboring agencies.

In essence, this equipment and training will enhance the ability of multiple units within your department to conduct investigations more efficiently, accurately, and safely. The FARO system is a versatile and high-impact tool for modernizing investigative practices.

Operating Budget Impact: Year one software/maintenance costs are included within this capital request. Year 2 will be funded within the FY 2027 Operating Budget Software (estimated between \$4,000 to \$6,000 annually as some software terms are biannual).

TruNarc Handheld Drug Identifier for Criminal Investigations

\$28,952
(asset forfeiture)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- People Focused Workforce.

Description: This handheld drug identifier identifies over 500 substances, and the library updates as new substances emerge. With the rising concerns for accidental fentanyl and heroin overdoses to first responders, this handheld drug identifier will make testing

CAPITAL PROJECT FUND SUMMARIES

unknown substances safer by no longer requiring the officer to open and handle the unknown substance. This identifier scans the substance through the packaging and accurately identifies the substance, increasing officer safety. In Fulton County, drug cases are dismissed in the preliminary hearing phase without a presumptive test. This field tester will allow for safer field-testing to ensure Alpharetta drug cases are not dismissed in the preliminary stage. Funding would be provided through available asset forfeiture monies. Operating Budget Impact: N/A.

Public Works

Milling and Resurfacing

\$4,075,000 (TSPLOST 2; LMIG + LRA Grants)

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair.

In FY 2026, the City will allocate funding in accordance with the Pavement Condition Index findings (performed by Spencer Consulting Group in FY 2025) and identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. We have seen some decrease in cost per ton from \$204/ton post Covid to \$155/ton to \$133/ton in FY 2025. Although costs have decreased, the cost per ton is still significantly higher than pre-Covid prices of \$92/ton. Costs of mobilization, bonds, fuel, etc. have also increased.

- City has about 570 lane miles.
- Cost to mill and resurface a lane mile in FY 2025 was \$161,000.
- $\$161,000 * 570 \text{ lane miles} = \92 million .
- Resurface every 15 years = \$6.2 million per year needed.
- Resurface every 20 years = \$4.6 million per year needed.
- Resurface every 25 years = \$3.7 million per year needed.

These numbers do not include reconstruction of roadways. We anticipate about \$500k per year for reconstruction due to poor subgrades.

The overall goal is to continue and preserve our roads and streets to an overall PCI score of 70. The current overall average PCI for City roads is 78. This number may decrease depending on cost, funding, and other environmental factors. Staff is looking into performing more pavement preservation techniques to preserve and prolong the life expectancy of the roads. If we can extend the life of a road, more dollars can be spent on much-needed reconstruction of failing roads and provide a better service to our citizens. This will also aid in helping maintain the goal of keeping at the average PCI of 70 or above.

CAPITAL PROJECT FUND SUMMARIES

The City may not be able to keep an average PCI score of 70 or greater if there is a decrease in funding or without an increase in funding if costs escalate in the future.

Funding requested herein consists of TSPLOST 2 funds (estimated at \$2.8 million), Local Maintenance Improvement Grant (LMIG) funds (estimated at \$710,000), and Local Roads Assistance (LRA) Grant funds of \$576,107 (portion of the \$851,107 allocated by the State of Georgia; balance of \$275,000 is utilized for the Bridge and Guardrail Maintenance project). Operating Budget Impact: This program decreases roadway maintenance costs as the surface is less susceptible to potholes and road surface deterioration.

Tree Planting and Landscape Improvements

\$165,000 (tree bank)

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for tree maintenance within the City not associated with the right of way maintenance contract and plantings of new trees and shrubs in the City to increase beautification and or the replacement of landscape damaged by weather or other means. Funding requested herein consists of general capital funding (\$105,000) and Tree Bank collections (\$60,000; said tree bank balance totals \$900,000 as of February 2025). Operating Budget Impact: Maintenance funding is included within this initiative.

SR 9 Landscaping from Academy St to Windward Pkwy (yr. 3 of 3)

**\$740,000
(tree bank)**

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta.

Description: This request will include the design and installation of landscaping within the new beauty strips along SR 9 from Academy Street to Windward Parkway. Funding will landscape the corridor with street trees, shrubs, and ground cover within the 6' beauty strip as part of the GDOT SR 9 widening. This is year 2 funding for a 3-year project. Total projected costs are \$1.7 million. FY 2024 included funding totaling \$350,000 and FY 2025 included funding totaling \$575,000. The request for FY 2026 (final year) represents the final allocation of \$740,000. Funding is proposed to be provided through Tree Bank collections (\$900,000 balance as of February 2025).

Operating Budget Impact: At the time of the contract, State Route 9 was maintained by an outside vendor at a cost of \$43,200. That number was based on the previous landscape maintenance requirements, which was mostly mowing beauty strips (Level 2). After the improvements, the landscape is going to be more akin to Rucker Road and Kimball Bridge Road (Level 1). Maintenance costs are estimated at 1.5 times the current cost or \$64,800 for the entire corridor (\$21,800 incremental annual cost growth).

CAPITAL PROJECT FUND SUMMARIES

Bridge and Guardrail Maintenance

\$275,000 (LRA Grant)

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city-owned bridges. The most recent inspection report was received from GDOT in February 2024. Using available funding from previous years, a purchase order was issued to an engineering firm (Pond & Company), in September 2024, to prepare maintenance drawings for 10 bridges based on the GDOT inspection report. FY 2026 funding will be used for repair and maintenance of various bridges citywide in accordance with the findings of the GDOT inspection report.

This request also funds maintenance, such as painting, replacement, and upgrade, of existing guardrails throughout the City. Guardrails are crucial to keeping roadways safe by helping to prevent minor accidents from escalating to major accidents. One example of necessary guardrail maintenance is cleaning and repainting of multiple guardrail segments along Mansell Road between Haynes Bridge Road and Old Alabama Road Connector.

Funding requested herein consists of Local Roads Assistance (LRA) Grant funds of \$275,000 (portion of the \$851,107 allocated by the State of Georgia; balance of \$576,107 is utilized for the Milling and Resurfacing project).

Traffic Striping and Signage

\$280,000 (TSPLOST 2)

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for purchase of equipment and materials needed for the repair/replacement of traffic striping, raised pavement markers, and signage throughout the City. Repair/replacement of striping consists of refreshing the existing striping due to normal wear, replacement and/or installation of raised pavement markers and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of signage. Operating Budget Impact: Maintenance funding is included within this initiative.

Traffic Signal Pole Painting and Maintenance

\$60,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. The average total cost per intersection is approximately \$20,000. Operating Budget Impact: Maintenance funding is included within this initiative.

CAPITAL PROJECT FUND SUMMARIES

Traffic Calming Improvements

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash-rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the City. Projects may consist of roadway striping, signage such as radar signs, speed cushions, and channelization to mitigate existing safety deficiencies. The program will enhance public health and safety for users of the city's transportation system. Operating Budget Impact: Maintenance costs will be dependent upon the improvements implemented.

Signalized Intersection Maintenance (incl. Traffic Control Equipment) \$200,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for the continual maintenance, repair, and upgrading of signalized intersections, including traffic lights and mid-block crosswalks with flashing lights, throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, signal communication systems, traffic light timing optimization, and upgrading crosswalks for pedestrians' safety improvements. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

Additionally, this request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment such as traffic cameras. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards. Operating Budget Impact: Maintenance funding is included within this initiative.

Stormwater

\$2,000,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for stormwater design/studies, inspection, drainage maintenance, and pipe/structure repair and maintenance. Left unchecked, stormwater can contribute to costly flooding, erosion, and pollution issues that wreak havoc on our community.

Included in this request is various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis,

CAPITAL PROJECT FUND SUMMARIES

bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry. This funding will also be utilized for the design of smaller drainage repairs, such as Harris Road drainage improvements, Haynes Bridge Road at Morrison Parkway drainage improvements, Pond retrofitting and dredging/permitting, etc.

The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete several inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city-maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts on planning, maintenance, and enforcement activities. Additionally, this request is for the continual maintenance and small drainage maintenance work within the City.

One section of the work is pond and best management practices (BMP) maintenance, testing, sampling, work crew materials, education materials, and tree impediment maintenance. Pond and BMP maintenance is required by the Georgia Environmental Protection Division MS4 permit and includes ponds, bioretention, green infrastructure, pervious pavers, etc. Water quality education, education materials, and testing on streams and runoff is also required by the Georgia Environmental Protection Division. Sampling and testing include laboratory and field materials, testing, analysis, etc. Funding is included herein for Retention Pond Maintenance and improvements for Webb Bridge Park and North Park.

Another section includes small drainage repair and maintenance designs, crew materials such as rip rap, pine straw, grout, sod, etc., street sweeping, and removal of trees and shrubs blocking storm flow from or to pipes and structures or otherwise impeding water flow.

The final component of this request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects citywide in addition to targeted projects such as Foe Killer Flood Mitigation at Log Cabin Park, Canton Street Drainage Improvements, Mid Broadwell Culvert Replacement Design and Construction, Drainage improvements along Morrison Parkway, Drainage Improvements in Clairmonte subdivision, and Windward Pkwy Drainage Improvements. The contractual pipe un-clogging and structure repair will be throughout the city based on inspection results.

Annual funding requests approximate \$4 million based on forecasted needs over a 10-year project horizon. That said, current funding levels within the Stormwater account total in

CAPITAL PROJECT FUND SUMMARIES

excess of \$4 million (as of February 2025) and the request for FY 2026 was adjusted to \$2 million.

Operating Budget Impact: This program decreases maintenance costs as flooding and erosion will be reduced.

Sidewalk and Brick Paver Maintenance and Repair **\$750,000 (TSPLOST 2)**

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Downtown Alpharetta

Description: This request is for the continual maintenance and repair of the city's sidewalk inventory.

The City has in excess of 235 miles of sidewalks (1.24 million linear feet) and 3,700 ADA handicap ramps.

In FY 2019 and FY 2022, the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list standardizes the evaluation process, provides a clear prioritized list of sidewalks needing repair, and ties sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) help determine the repair priority.

Currently, the City has approximately 15,600 linear feet of sidewalk rated as poor/very poor by the Dynatest assessment (roughly 1% of inventory). The estimated cost to demo and replace is approximately \$1.25 million.

Currently, the City has approximately 1,710 ADA handicap ramps in need of repair/replacement to meet ADA requirements (roughly 46% of inventory). The estimated cost to demo and replace is approximately \$2.5 million.

Note, these dollar amounts are strictly for removal and replacement. If tree roots to be cut, or traffic control is required, or backfilling of soil adjacent to the sidewalk is required then the cost goes up. Work within subdivisions is far less expensive than work along major thoroughfares. Also, though crews and vendors have repaired sidewalk and handicap ramps throughout the City, any damaged sidewalk between the report and today is not included in any cost projections.

Funding will be requested annually with appropriations targeted towards the most pressing repairs. This is a multi-year initiative aimed at maintaining our sidewalk asset inventory.

Due to the large number and complexity, the City contracts out some of these repairs. Work will occur in various locations throughout the city pursuant to the Dynatest findings.

This request also funds the maintenance and repair of brick paver sidewalks located in the downtown area. Maintenance and repairs included in this request would be re-setting, leveling, replacing, re-sanding, sealing, concrete base repair, soldier course/repair, and installation of concrete header curb as needed.

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Operating Budget Impact: This program decreases sidewalk maintenance costs as it is less susceptible to surface and structure deterioration.

Design Services (Public Works)

\$45,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field. Operating Budget Impact: N/A.

Parking Garages (Facility Maintenance/Improvements)

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request is for general maintenance of the two parking garages, 92 Milton Avenue and City Center. Garage maintenance work generally consists of painting (e.g. stairway handrails), washing windows, pressure washing, inspection of structural components and repair as needed, etc.

FY 2026 funding will cover the following repairs noted in the garage maintenance 10-year plan, and any issues identified in inspections that were not repaired in FY 2025:

- City Center Garage
 - Replace bearing pads and raise affected DT beams.
 - Repairing standing water problems in the southern stairwell. This may require adding supplemental floor drains in locations of excessive ponding.
 - Clean and coat exposed steel connection elements with a corrosion inhibiting coating system.
 - Inspections.
- 92 Milton Avenue Garage
 - Clean, prep, and apply 2 coats of epoxy or urethane to stairs and landings.
 - Clean, prep and paint the stair handrails.

Other repairs dependent on funding are waterproofing the elevator pits in the City Center parking garage and adding a louvered cover on the exterior wall at the 2nd level to help prevent water intrusion into the existing elevator pits.

Operating Budget Impact: Facility maintenance costs to decrease due to decline in repairs.

CAPITAL PROJECT FUND SUMMARIES

City Facility Preventative Maintenance Assessment Implementation \$150,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: The FY 2025 Capital Plan included funding for a facilities condition assessment to measure the condition of a building and its infrastructure. Specific objectives of the comprehensive assessment methodology include determining the needs for renewal or replacement of building and infrastructure systems (e.g., heating/cooling, electrical, exterior envelope, etc.) and system components (e.g., cooling tower, heat exchanger, chiller, pumps, etc.), and guiding the analysis of good decision capital project options.

Specific purposes of a well-designed assessment are as follows:

- Verify accuracy and reliability of a space inventory.
- Provide an inspection of all facilities identifying physical and functional deficiencies.
- Assist in defining regular and preventive maintenance requirements.
- Develop metrics for performance measures, e.g., Facilities Condition Index (FCI) and Facilities Quality Index (FQI).
- Define capital renewal and replacement projects to reduce deferred maintenance backlog.
- Eliminate conditions that are either potentially damaging to property or present safety hazards.
- Identify energy conservation and sustainability measures.
- Inventory accessibility and disabled persons requirement.
- Develop cost estimates and schedules to correct deficiencies and for capital renewal or replacement, and modernization of infrastructure/equipment projects.

The assessment scope included:

- Physical Condition Assessment (or Life-Cycle Modeling, or both): Physical condition of the building and infrastructure system.
- Develop a Capital Facilities Project Plan.

FY 2026 request tentatively reflects funding towards assessment findings.

This initiative is included within the energy savings performance contract (“ESPC” contained within the current City facility condition assessment project) referenced under the *Augment Annual Capital Contribution* operating initiative recommended herein. Specifically, this funding would be utilized towards the ESPC phase of the facility condition assessment project should the City decide to move forward with that scope.

Operating Budget Impact: The project will decrease future operating cost by identifying deficient equipment and identifying needs for energy-saving practices related to facilities.

CAPITAL PROJECT FUND SUMMARIES

HVAC Replacements (Facility Maintenance/Improvements)

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request is for the replacement of HVAC units for all City-maintained facilities. The useful life expectancy for HVAC units is 15 years and a lot of the units serving facilities within the City are approaching or have exceeded the life expectancy.

FY 2026 replacements include units at the Crabapple Gym (unit over 28 years old). The Crabapple Gym unit was not replaced in FY 2025 due to lack of available funding. Additional planned replacements include the Crabapple front office unit (unit over 25 years old) as well as residual funding to tackle unexpected HVAC equipment failures requiring repair/replacement.

This initiative is included within the energy savings performance contract (“ESPC” contained within the current City facility condition assessment project) referenced under the *Augment Annual Capital Contribution* operating initiative recommended herein. Specifically, this funding would be utilized towards the ESPC phase of the facility condition assessment project should the City decide to move forward with that scope.

Operating Budget Impact: This program decreases maintenance and utilities costs (increased energy efficiency).

City Hall Maintenance

\$32,500

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request is for on-going interior maintenance, including but not limited to replacing cabinetry in multiple breakroom floors, pressure washing and sealing brick sidewalks, painting walls and trim, etc. In addition, repairs to the custom stained moldings throughout the main floor which will require procurement of a third-party vendor to perform the work. The FY 2026 funding will go towards exterior metal door painting, pressure washing, interior/exterior wood door repair and re-staining, interior metal door painting, etc. Operating Budget Impact: This program decreases facility maintenance costs.

Public Safety Headquarters Facility Renovations and Repairs

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- People Focused Workforce.

Description: This request is for the renovations, repairs, and upgrades to the Public Safety Headquarters. The building has seen a staffing increase and is starting to show its age. These annual requests will provide needed upgrades to bathrooms, windows, plumbing and different building components and ancillary structures located at Public Safety Headquarters.

FY 2026 funding will be for the replacement, repair, and sealing of windows throughout the Public Safety Headquarters Building. Several windows have broken seals, causing the

CAPITAL PROJECT FUND SUMMARIES

windows to become fogged and less energy efficient. Some windows have seen several leaks over the years and need to be properly re-sealed with waterproof caulking using an industrial sealant. The total request will replace all fogged windows and re-seal many windows around the entire building. The total cost is estimated to be \$50,000. The FY 2026 request also includes improvements to the evidence building, including, but not limited to, interior painting, wall crack routing and sealing and exterior wall sealing at an estimated cost of \$50,000.

Operating Budget Impact: Facility maintenance costs to decrease due to decline in repairs.

Recreation and Park Facilities (Maintenance/Improvements) \$50,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: This request is for recurring maintenance and repairs to the Recreation and Park facilities to improve the functionality and esthetics. In the past, these funds have been requested by our Public Works Department with the intent of Public Works overseeing these projects.

FY 2026 funding is targeted towards:

- Mansell House exterior painting/repairs, Annex Administrative Building exterior painting/repairs, Crabapple painting and ADA access upgrades.

Operating Budget Impact: Facility maintenance costs to decrease due to decline in repairs.

Generator Replacements (Facility Maintenance/Improvements) \$100,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request is for replacement of generators for city facilities. The new generators will be natural gas instead of diesel. A generator's typical useful life span is 20 years old.

The FY 2026 request is for replacement of the generator at 2970 Webb Bridge Road (unit is in excess of 20-years old). Operating Budget Impact: Equipment operational costs (natural gas; preventative maintenance) are estimated to be substantially similar to costs for the current equipment and are included within the base operating budget. That said, overall equipment maintenance costs are anticipated to decrease due to a decline in repairs.

Department Pool Vehicle; Qty: 2 (Fleet Replacement) \$85,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the recurring replacement of department pool vehicles within the Public Works fleet. These vehicles are not assigned to an individual but are used by a pool of people in the department; additionally, these vehicles are used as replacement

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vehicles when others are out of service. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years.

Fiscal Year 2026 request is for the replacement of Unit #586 (2008 Model Year Chevy Impala with 71,000 miles) and Unit #620 (2009 Ford Ranger 4x4 Supercab with 111,000 miles). These units are in need of replacement due to age. In terms of the Impala, the department could benefit greater from the use of a truck rather than the current sedan. Public Works would like to replace the Impala with a truck that could be utilized by professional staff as an everyday driver. Unit 620 is becoming unreliable due to its age and high mileage as well as an excessive number of idle hours. The Ford Ranger will be replaced with a unit with a lift gate to be utilized by the Right-of-Way crews.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

F-550 Crew Cab Dump Truck; Qty: 1 (Fleet Replacement)

\$175,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the replacement of F-550 trucks within the Public Works fleet. The F-550 replacement is based on age and/or maintenance and repair costs.

Fiscal Year 2026 replacement includes Unit #735 (2012 F-550 Crew Cab Bucket Truck) with 64,000 miles. This unit is in need of replacement due to cracks and safety concerns of the Versalift Bucket/boom. This unit did not pass the annual inspection of the boom due to cracks and PTO (which provides power to the boom) needing to be repaired. Each of the Versalift units are wired individually. There is no manual to the wiring of this installation; therefore, to find the wiring issue requires some investigative work to be done to determine the necessary repair. The cost and time involved is unknown. Also, the Versalift repair vendors in the area are not able to repair the unit. The expected and unknown cost of this repair warrants replacement.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

F-350 Crew Cab Service Bed Truck; Qty: 1 (Fleet Replacement)

\$70,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years or 130,000 miles.

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Fiscal Year 2026 request is for the replacement of Unit #665 (2009 F350 Service Truck with 97,000 miles). This unit is in need of replacement due to age, mileage, and idle hours. This vehicle is utilized by our facilities group and is in need of a lift gate.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

F-150 Truck; Qty: 1 (Fleet Replacement)

\$65,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance and repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

Fiscal Year 2026 request is for the replacement of Unit #546 (2007 F150 4x4 Supercrew with 87,000 miles). This unit is in need of replacement due to age and idle hours.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

TSPLOST-3 Exhibits Preparation

\$250,000 (TSPLOST 2)

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is to develop exhibits and preliminary drawings of various TSPLOTS III projects. The exhibits will be displayed on City's website for citizens' review. Operating Budget Impact: N/A.

Mid Broadwell Crosswalk at Fire Station Light

\$50,000 (TSPLOST 2)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Transportation and Traffic.

Description: This funding request is to convert the existing emergency traffic signal to a hybrid emergency-pedestrian crossing light. This will provide a crosswalk for pedestrians in the proximity of Mid-Broadwell Park to cross Mid-Broadwell Road. Design work is in progress by an engineering firm and will be completed by January 2025. Operating Budget Impact: Increase in utility costs for the additional electricity and minor maintenance costs (\$250 annually).

CAPITAL PROJECT FUND SUMMARIES

Northwinds Mid-Block Crosswalk

\$300,000 (TSPLOST 2)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: The Braeden Subdivision is built on both sides of Northwinds Parkway. All the amenities of the subdivision are on one side and residents on the other side request a safe and convenient means to cross the street to access the amenities. Public Works has been working on various concepts over the last couple of years to improve pedestrian safety. Recently, the community and Public Works finalized the preferred option of installing a mid-block crosswalk with multiple rectangular rapid flashing beacons. This approach is the least expensive, provides the greatest line of sight for pedestrian safety, and is the least impactful to the community. Public Works staff will design the improvements in-house and requested funds is for the installation of the improvements. Operating Budget Impact: Increase in utility costs for the additional electricity and minor maintenance costs (\$250 annually).

Kimball Bridge Rd at Northwinds Pkwy (Mast Arms)

\$250,000 (TSPLOST 2)

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This is to replace the existing traffic light's strain poles at the intersection of Kimball Bridge Road and Northwinds Parkway with galvanized mast-arms. Operating Budget Impact: No maintenance cost is anticipated for 10 years.

Public Works Headquarters Renovations

\$90,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This Request is for the renovation and maintenance of the Public Works Headquarters.

FY 2026 funding will be used to remodel the men's bathrooms in the front of the building as well as remaining flooring and paint throughout the facility. Previous funding had been utilized to replace flooring in the break area and hallways, training room and east wing. Both breakroom bathrooms and the east wing have been remodeled with previous funding. Purchase of new gym equipment will be included in any remaining funding.

Operating Budget Impact: Facility maintenance costs to decrease due to decline in repairs.

Stand-on Compact Loader

\$50,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the purchase of a Stand-on Compact Loader. The stand-on compact loader equipment will allow staff to perform various digging, demolition, and repair tasks on job sites. Operating Budget Impact: Operational costs consist of gas, maintenance, etc. and are estimated at \$500 annually.

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Recreation, Parks & Cultural Services

Greenway Improvements/Repairs

\$250,000

Fiscal Year 2026 Annual Action Plan:

- The Alpha Loop and Greenway.
- Recreation, Parks, and Culture.

Description: This funding request is used to repair, improve, and enhance the entire length of the Alpharetta Greenway. This asset is an extremely valuable amenity for citizens of Alpharetta. It is also a key component to the economic revitalization of the North Point corridor. However, washouts, erosion, heavy use, and constant maintenance have taken a toll on the Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Extensive flooding and fallen trees along Big Creek cause unforeseen damage to the creek bank that impacts the sustainability of the Greenway and Big Creek.

Previous funding has been used to assist in funding to reconstruct the Mansell Road boardwalk, design fees to address the repairs to the Beaver Creek Park greenway access, and the removal of fallen trees in Big Creek to protect the trails' structural integrity. Current funding will address the washout area near Webb Bridge Road caused by the effects of Hurricane Helene and provide a design to complete the bridge repairs along the Mansell Road trail that connects to the Beaver Creek Park greenway access.

The FY 2026 funding request will be combined with the current funds for the replacement of seven (7) bridges and extending the Mansell boardwalk along the Mansell Road trail which connects to the Beaver Creek Park greenway access. The anticipated cost to complete the repairs and maintenance is \$1.5 to \$2 million. The staff's intent is to apply for a Georgia Outdoor Stewardship Program grant which could fund 50% of the project. The FY 2026 funding along with the current funds in this account will be utilized to match the grant award. Operating Budget Impact: Routine replacement capital - operating costs to decrease due to a decline in repairs.

Wood Light Pole/LED Replacement Initiative (multi-year)

\$125,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: Currently, half of the City's athletic fields have wooden light poles (55 poles). These poles are near or have exceeded their life expectancy and should be replaced with concrete/metal poles to avoid potential life-threatening occurrences if a pole were to fail.

In addition, the City's athletic lighting primarily consists of a form of metal halide lights. These lights are expensive to operate, expensive to maintain and create light pollution. New LED lights would improve the playability for our participants, reduce the excessive glare, and cost much less to operate and maintain. The City is averaging \$140,000 in operational costs for its outdoor athletic lighting each year (bulb replacement and energy

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charges). With these upgrades, there could be a 50% reduction in the overall cost to operate the lights simply by not having to replace the fixtures as frequently.

FY 2025 funding included \$1 million (including \$500K in grant funding from the Land & Water Conservation Fund) to replace all wood athletic field light poles (31 poles) in North Park with metal/concrete and replace all athletic field lighting fixtures (67 fixtures on wooden poles and concrete/metal poles). After the work is completed at North Park, there will be four (4) athletic fields located at Wills Park that will still have wooden poles (24).

The FY 2026 funding request will begin with the replacement of the wooden athletic poles located in Wills Park which were installed in the early 1970s. Requested funding of \$125,000 will include the replacement of seven (7) wooden poles as well as the upgrading of the lamps to energy efficient LED fixtures on Wills Park field 1.

Future capital requests will include funding for replacing the remaining wood athletic field light poles (all in Wills Park) and the fixtures that reside on those poles (fields 1-4; 24 poles and lighting fixtures):

- FY 2027: \$180,000 (replace 10 wooden poles with concrete and upgrade fixtures to LED on Wills Park Fields 1 and 2).
- FY2028: \$125,000 (replace 7 wooden poles with concrete and upgrade fixtures to LED on Wills Park Field 4).

Fixtures on the athletics fields that have existing concrete/metal poles (106) will be upgraded to LED through the operating funds allocated each year for athletic lighting maintenance.

This initiative is included within the energy savings performance contract ("ESPC" contained within the current City facility condition assessment project) referenced under the *Augment Annual Capital Contribution* operating initiative recommended herein. Specifically, this funding would be utilized towards the ESPC phase of the facility condition assessment project should the City decide to move forward with that scope.

Operating Budget Impact: Routine replacement capital - operating costs are projected to decrease by 50%-75% due to a significant decline in repairs coupled with energy savings through the conversion to LEDs.

Alpharetta Public Arts Initiative (Outdoor On-Loan Sculptures) \$45,000

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta.
- Communications that Connect.
- Recreation, Parks, and Culture.

Description: This request is for funding of public arts programs on an alternate year basis through Arts Alpharetta which is a nonprofit organization dedicated to bringing quality arts to Alpharetta. Arts Alpharetta, along with City staff, have several public art projects in-process. These projects include an Outdoor Sculpture Exhibit Contract, an on-loan, permanent, or lease-to-own installation in downtown Alpharetta/Art Walk Brochure. The City of Alpharetta contracts with Arts Alpharetta to locate, curate, install and deinstall on-loan sculptures on a bi-yearly rotation. The number of sculptures varies from 5-7

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depending on the rental cost and install logistics for each piece. The project budget is \$90,000 but split between two fiscal years at \$45,000 per year. This is a continuation project that will require the installation of new outdoor art exhibits every two years. Art installations will be in place for an average of 1.5 – 2 years, subject to available funding.

The program supports the City's vision of promoting and supporting Arts & Culture through Public Art; and 2025 City Council Priorities and Annual Action Plan supporting: Downtown Alpharetta, Strategic Growth and Redevelopment, Communications that Connect, Economic Development, and Recreation, Parks & Culture.

The current exhibit is installed with 10 new sculptures for FY 2024-FY 2026 Bi-Yearly Contract.

The City of Alpharetta, Arts Alpharetta, and the Alpharetta Convention & Visitors Bureau partner on an Art Walk Brochure that is available for locals and promoting tourism to the City.

The services provided by Arts Alpharetta, Inc. provides turn-key service for all aspects of the project. Services include all correspondence with artists (ranging from the online call for artists, to rental agreements, and payments), duration, installation, and deinstallation of the art, and marketing. Although Arts Alpharetta, Inc. is contracted for the Outdoor-On-Loan Sculpture Exhibit, the non-profit organization spends all funding on the project expenditures. Arts Alpharetta volunteers their time to the project.

The agreement is valid for a period of (2) Two years and will need to be approved with each new exhibit, with the exhibit on display for calendar years 2024-2026, after which the City and Arts Alpharetta, Inc. may discuss a fifth Outdoor-On-Loan exhibit for Fiscal Years 2026-2027, calendar years 2026-2028.

Operating Budget Impact: In addition, staff has recognized there is a need to include funding for ongoing maintenance and repair for curated public art, whether the sculpture be a permanent City fixture or part of the on-loan rotational exhibits. This is due to the unforeseeable damage that could happen (and has happened) to art when on public display. When such instances occur, the City must repair and restore the art to its original state. To proactively plan for such occurrences, staff requests \$10,000 annually to offset repair and maintenance costs for public art.

Public Art Fund by Developers (City Property)

\$10,000

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta.
- Recreation, Parks, and Culture.
- Communications that Connect.

Description: As development continues throughout the City of Alpharetta, the developers are required to set aside funds for public art that is on city property (right-of-way or easements). The issue is that the amount of the funds set aside is not enough to purchase and install large statement pieces. This fund would provide additional funds for larger pieces of artwork at key locations and intersections. Example, Alpharetta Off-Leash was required to give the City \$15,000 for artwork to go at the corner of Old Milton Parkway and

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Main Street. For a piece of artwork of appropriate size and stature, \$25,000 is estimated. We anticipate this happening in additional developments throughout the City.

This program supports the City's vision of promoting and supporting Arts & Culture through Public Art; and 2025 City Council Priorities and Annual Action Plan supporting: Downtown Alpharetta, Strategic Growth and Redevelopment, Communications that Connect, Economic Development, and Recreation, Parks & Culture.

The expectation of the funds is in FY 2026 to FY 2027 when more money has been saved in the account that will allow the purchase of public art pieces that are suitable for various locations.

Currently, there is a Public Art Plan in the works to help with the corner of Old Milton Parkway and Main Street along with all prominent locations.

In addition, Community Development is designing an Alpharetta gateway piece on the opposite corner of Old Milton Parkway, and it was recommended to allow this to be approved before moving forward with a Public Art piece, so the two complement each other.

The benefit of public art is contagious. To remain a vibrant and exciting community, we must invest in public art, public murals, and cultural pieces. This request will match development dollars for more impactful and meaningful pieces of public art, murals, and cultural pieces.

Operating Budget Impact: New art installations will incur maintenance costs but will not be determinable until the art investment decision is made (e.g., mural vs. statue, etc.).

Public Art in the Parks

\$20,000

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta.
- Recreation, Parks, and Culture.

Description: The City of Alpharetta has invested a great deal of money into the Parks System. With the two last bond referendums, the City has been able to purchase additional parkland for new parks and greatly enhance the existing parks. To remain a vibrant and exciting park system, the need for art throughout the parks has been identified. Several pieces have been installed (Wills Park, Encore Park, Brooke Street Park).

This program supports the City's vision of promoting and supporting Arts & Culture through Public Art; and 2025 City Council Priorities and Annual Action Plan supporting: Downtown Alpharetta, Strategic Growth and Redevelopment, Communications that Connect, Economic Development, and Recreation, Parks & Culture.

Some examples include: During FY2025 the move of the Torqued Sculpture to Webb Bridge Park by the new soccer fields, which meets the initiative for more art on the east side of Alpharetta. This current sculpture has a tree that is growing into it by the parking deck and needs to be moved. Another is the Park Bond Projects as well as the Alpharetta Greenway.

CAPITAL PROJECT FUND SUMMARIES

This request will allow for the strategic placement of public art in locations that are frequently visited and enjoyed by Alpharetta citizens. Our priority would be Wills Park and the new spine walkway being developed. Next would be Webb Bridge Park and the Alpharetta Greenway. Future opportunities include crosswalk murals, sculptures, retaining wall murals, dog park entrances, or other art installations that might enhance and provide access such as a park gateway entrance.

The benefit of public art is contagious. To remain a vibrant and exciting community, we must invest in public art, public murals and cultural pieces. This request would place artwork in locations that can be enjoyed by our citizens up close and personally. We are seeing a growing number of citizens using our parks and additional public art would add greatly to their experience.

Operating Budget Impact: New art installations will incur maintenance costs but will not be determinable until the art investment decision is made (e.g., mural vs. statue, etc.).

Public Art for City Projects

\$25,000

Fiscal Year 2026 Annual Action Plan:

- Communications that Connect.
- Recreation, Parks, and Culture.

Description: Working closely with the Economic Development Team and Community Development Department, this continuous request will allow for the purchase and placement of public art, murals, and other cultural pieces throughout the City of Alpharetta. Currently, there are several locations along the existing Alpha Loop that have poured bases for pieces of art, but no funds exist for the placement of actual art.

The program supports the City's vision of promoting and supporting Arts & Culture through Public Art; and 2025 City Council Priorities and Annual Action Plan supporting: Downtown Alpharetta, Strategic Growth and Redevelopment, Communications that Connect, Economic Development, and Recreation, Parks & Culture.

The Arts Center is working on a partnership with the Alpha Loop Foundation and Arts Alpharetta. The first step is planning the locations and scale of each art piece. This will take place from December 2025 to February 2026. Then the Alpha Loop Foundation will begin fundraising for all the pieces along the Alpha Loop. The City will utilize these capital funds to seed the projects and/or pay for mural supplies, sculpture installations, etc.

The first mural that the Arts Center is looking to complete in FY 2025 is the tunnel at Westside Parkway.

Staff will be using these funds in late FY 2025 and early 2026 and will need more as the loop continues to be connected.

The benefit of public art is contagious. To remain a vibrant and exciting community, we must invest in public art, public murals, and cultural pieces. We require developers to put artwork in their developments because of the value the artwork brings to the community.

CAPITAL PROJECT FUND SUMMARIES

This request will allow us to begin backfilling artwork to keep Alpharetta on the cutting edge.

Operating Budget Impact: New art installations will incur maintenance costs but will not be determinable until the art investment decision is made (e.g., mural vs. statue, etc.).

Park Trail Maintenance

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.

Description: Park Trail Maintenance (not Greenway Trail) to include resurfacing whether the trail is asphalt, concrete, or trail mix surface. This initiative will formalize a schedule for the repairs and replacement in our parks. Asphalt trails that are in wooded areas need to be paved every eight years to avoid safety issues for our users. In addition, heavy-use soft surface trails in parks such as Webb Bridge Park need restoration every 8 years. The current funding does not allow for a proper maintenance and replacement program that meets the safety requirements of our park users. Current funding is addressing the asphalt trail issues in Wills Park and North Park. Also in FY 2025, a 700 linear foot asphalt trail was constructed which connected the Alpharetta and Forsyth Greenway trails.

The FY 2026 request schedule will encompass the soft surface restoration for the 2-mile trail at Webb Bridge Park. The work includes extensive grading/repairs and adding the proper materials to sustain the trail's safe condition. Since its construction in 2000, staff has been maintaining the trial by addressing the worst areas on the trail's route. The level of funding does not allow for the required trail restoration that should occur every 8 years. Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs.

Park Security Repairs and Improvements

\$44,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
 - The Alpha Loop and Greenway.
 - Downtown Alpharetta.
- Recreation, Parks, and Culture.
 - Infrastructure and Facilities Maintenance.

Description: This scope includes adding security cameras in strategic locations; call box repairs and/or installation of new boxes; and, if funding is available, installation, repair, and replacement of automatic locks on restroom doors throughout the park system.

The Public Safety Department has been working with the Recreation, Parks & Cultural Services Department to develop a surveillance camera solution for our park system. Union Hill, Webb Bridge, Innovation Academy, and Wills Park have been identified as the highest priority. The cameras would be able to tie into existing camera infrastructure currently managed by public safety.

The FY 2026 request focuses on the auto-lock system and call boxes:

- Request (\$21,000) will complete the installation of auto lock systems in the park system. In recent years, a homeless population has been residing in outside park

CAPITAL PROJECT FUND SUMMARIES

restrooms. The parks department has installed auto locks on two thirds of its parks' restroom facilities, to include Wills Park (5) and the Greenway (2).

- Call Box Maintenance and replacement (\$23,000). This includes funding for the purchase/maintenance of our call boxes, which need battery replacement annually. Currently, we have (23) call boxes. The batteries are \$104 each plus labor, at approximately \$120/hour. They cost between \$5,000 - \$10,000 annually. Complete new boxes are approximately \$10,000 each.

Future year requests will focus on security cameras.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs.

Playground Equipment Replacement

\$70,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: One of our park system's favorite amenities is our playgrounds. This initiative is planned around the premise of keeping the City's playgrounds in compliance with industry safety standards. Even though materials last longer, the recommended replacement schedule for a playground is 25-30 years. This is mainly due to the ability to order replacement parts. In addition, as the warranty expires on equipment, funds need to be available to replace if repairs are not possible. Finally, infrastructure repairs and enhancements for drainage and fall impact must be addressed every five to ten years. FY 2025 funding completed the final phase of the Webb Zone Playground replacement at Webb Bridge Park converting the 500 sq ft open area into an artificial turf making this a multi-purpose green space once more.

FY 2026 funding request will replace the multi-play component for the Wills Park Playground which was installed in 1993. A major piece for this component has broken and replacement parts are obsolete due to its age. Even though Parks Services staff have made temporary repairs for safe use, the repairs will only be sustainable until a new unit is installed. The new unit will be designed fit into the current layout which will not impact safety and flow for the kids who are having fun. Residual funding will be used to replace/upgrade broken and/or worn playground amenities system wide.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs.

CAPITAL PROJECT FUND SUMMARIES

Park Repairs/Improvements

\$146,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: This funding is for general park repairs and improvements for projects that are less than \$50,000. This account allows the department to address immediate grounds, sidewalks, and amenity repairs and replacement throughout the parks system. As an example, FY 2025 funds were used for:

- North Main Street Park - paver removal/replacement and concrete edging.
- Miracle League Field - concrete repairs at the Miracle League common areas; fence repair /replacement at the Miracle League field.
- Fencing replacement North Park Fields 5 & 6 and Innovation Academy.

This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

FY 26 funding will be targeted towards the following improvements:

- Irrigation installation for Brookstreet Park (\$46,000): Fescue turfgrass conditioning is not currently consistent with the maintenance of City Hall proper for the Downtown District. The purpose of the Brooke St. Park Irrigation Project is to invest in the present & future of the City Hall appearance. Some of the benefits of the project include: generally improved appearance of the park year-round, Healthier turf = the potential for greater utilization, the potential for mental health & wellbeing for park users. Currently, the department spends extra funds to water the annual overseeding program with temporary yard sprinklers. The irrigation system was originally included in the design for the park's construction but was eliminated due to budget constraints. The intent was to add this important feature later. The project can be phased in over the next 3 budget cycles if necessary. With the increase in general park use and additional events being added to the area, the Department staff recommend that the entire project be funded for this budget year.
- Park concrete/sidewalk repairs and replacement (\$100,000): Park safety inspections have identified that the condition of concrete areas and sidewalks around the park system needs to be addressed. Many of these issues are occurring due to ground settling and root intrusions into these areas. This damage has created tripping hazards for park users. In years past, the park staff has utilized concrete grinding to address some areas. However, this isn't a long-term solution. Concrete replacement has been a consistent item for the budget line item.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs.

CAPITAL PROJECT FUND SUMMARIES

Tree Maintenance, Planting, and Removal in Parks

\$225,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.

Description: This request is for the removal of dead or dying trees throughout the park system. By removing the dead or dying trees, we are reducing safety hazards, avoiding pest infestations, and spreading infections, and improving the appearance of the parks. Tree removal services have averaged \$180,000 per year for the past several years. Additionally, staff has added to the scope the purchase/planting of replacement trees. Due to funding availability, the request for FY 2025 was adjusted from \$225,000 to \$125,000. Should additional needs arise, the annual operating budget will supplement the funding requirements. The \$125,000 allotted for FY 2025 has been utilized by December 2024, therefore the request is increased to \$225,000 for FY 2026 and future years. Operating Budget Impact: Reduces pressure on operating budget as an alternate source of funding is available to meet this need which is often a public safety priority that takes precedent over all other potential uses.

Design Services (Recreation, Parks & Cultural Services)

\$25,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.

Description: This funding request supports a range of studies and professional services that arise annually from initiatives driven by the Council and/or Department. These services are integral to the continuous development and improvement of our community's recreation infrastructure and programming.

The services required may include but are not limited to:

- Revisions to the Recreation Master Plans to ensure alignment with evolving community needs and industry best practices.
- Development of construction plans for new or upgraded recreation amenities, such as pavilions, gazebos, and other public spaces that enhance community engagement.

These studies and professional services play a vital role in forecasting market trends, establishing standards that inform policy decisions, and improving project timelines and functionality. By securing the necessary funding, we can maintain the high level of service our residents and customers expect, while also ensuring that our recreation facilities are sustainable, accessible, and effective in meeting future demands. Operating Budget Impact: N/A.

CAPITAL PROJECT FUND SUMMARIES

North Park: Fields 1-4 Restroom/Concession Stand Replacement **\$600,000** (multiple sources)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: The replacement of a restroom and concession stand facility at North Park, specifically to serve the recreational areas around fields 1-4, the batting cages, and the playground. Given the existing facility's inadequacy due to its size and age, the new building will provide additional restroom stalls, a new concession area, and, potentially, a covered seating area.

Here's a summary of the key details for this request:

Existing Facility Issues:

- Current restroom/concession stand is too small for the number of park users.
- Serves multiple areas: four softball fields, batting cages, and a playground.

Proposed Project:

- Key Improvements:
 - Restrooms: 150% increase in the number of stalls to accommodate more users (4 vs. 10).
 - Concession Stand: New concession area, including a covered seating area for park patrons.

Funding Request:

- The FY 2025 Capital Budget included funding totaling \$200,000 for design, surveys, civil engineering, geotechnical and architectural services, etc. Specifically, this appropriation was provided through general capital appropriations (\$16,180) and impact fee funds (\$183,820).
- The request for FY 2026 Capital Budget includes funding totaling \$600,000 bringing the total allocation to \$800,000 to complete the project (including demolition of the existing structure). Original cost estimates totaled \$900,000 but staff believe this estimate can be reduced through a proactive design-build procurement method. FY 2026 funding is provided through general capital appropriations (\$225,000) and impact fee funds (\$375,000).

Approximately 70% of total project funding is through impact fees of which an estimated 87% of project costs is impact fee eligible.

Operating Budget Impact: Maintenance (including janitorial) and utility costs will increase along with the physical size of the restroom and is estimated at a minimum of \$1,250 annually and will be reflected in a future operating budget (once construction nears completion).

CAPITAL PROJECT FUND SUMMARIES

General Equipment Replacement (Recreation)

\$50,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the replacement of one 2018 SMG Turf Groomer and one Tennent Litter Vac. Replacement is requested due to age, hours of use, and estimated repair cost.

- Turf Groomer: These are designed for use on the artificial turf fields. Depending on hours of use, the effective life is 5 – 8 years. Repair cost at this point is over 50% of its value.
- Tennant Litter Vac: 2000 Model, the use of this unit has increased due to the maintenance requirements of the Downtown District, especially for the Town Green.

Operating Budget Impact: Routine replacement capital - operating costs to decrease due to decline in repairs.

Wills Park Baseball Field 5 Synthetic Turf Installation

\$500,000
(50% COA; 50% AYBA)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: The plan to replace Field 5 at Wills Park with a turf field, addressing persistent water issues that have made the field challenging to maintain.

The current Issues with Field 5 are water accumulation during rainy weather, which causes maintenance difficulties and delays in preparing the field for play. The other current issue is a stormwater pipe running under the field has failed, and this would allow for repairs and/or replacement of the stormwater pipe.

The benefits of Turf Conversion are improved drainage that will help mitigate the water accumulation issue, providing better drainage and more reliable playing surface. The conversion will also allow for increased playability since turf fields require less maintenance and can withstand more play, meaning more games can be held without cancelations, which is especially important for youth leagues.

The impact on the Community would be favorable due to Field 5 being used heavily by the Alpharetta Youth Baseball Association (AYBA) for children aged 7-10. The conversion would support the increased game scheduling without interruptions from weather-related cancelations.

In addition, AYBA has agreed to contribute 50% of the total cost up to \$250,000 towards the design, installation, and upgrades needed for the conversion of the field to turf. Remaining funding is provided through general capital appropriations (\$100,000) and impact fee funds (\$150,000; 96.96% is impact fee eligible for new baseball fields – while not a new field, the use rate will be significantly increased due to the turf and is eligible for impact fee funding, albeit at a reduced eligibility factor).

CAPITAL PROJECT FUND SUMMARIES

In closing, this project would improve the usability of Field 5, making it more reliable for the community and enhancing the overall playing experience for youth sports participants.

Operating Budget Impact: This project materially decreases maintenance costs (e.g. grounds maintenance).

Webb Bridge Middle School Football Field

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: Currently, there is a large grass field at Webb Bridge Middle School that is utilized periodically as part of their Physical Education program. Fulton County Schools (FCS) and the City of Alpharetta agreed that the field could better serve the community and youth sports programs if it is converted to a football field, which would provide a more permanent, multi-use facility for local youth sports leagues and the Alpharetta Football Program.

The existing grass field will be upgraded to create a regulation-sized football field, including appropriate markings, goalposts, and surrounding maintenance.

The City of Alpharetta will be responsible for the maintenance and upkeep of the football field, including routine field care, tree trimming, mowing, and irrigation.

The City and FCS recognize the importance of providing high-quality facilities for the youth of the community. By converting the existing grass field at Webb Bridge Middle School into a football field, both parties aim to enhance recreational opportunities, support the Alpharetta Football Program, and foster community engagement in youth sports.

Operating Budget Impact: Converting the Webb Bridge Middle School field into a football field for the Alpharetta Football Program will provide significant benefits, particularly in terms of added practice and game facilities. However, it will also come with ongoing operational costs approximating \$60,000 annually that would begin in FY 2027 and include:

- Maintenance of the Grass Field: Regular upkeep of the grass field, including mowing, aeration, fertilization, and general care to ensure the turf remains in good condition for safe play.
- Lining the Field: Regularly marking the field for games and practices, which involves painting lines and possibly using stencils to ensure they remain visible and accurate throughout the season.
- Irrigation System Maintenance: Ensuring the irrigation system is functioning correctly to keep the grass properly watered, especially during dry periods, is vital to maintaining the field's quality.

While these costs are necessary for maintaining the facility, the conversion of the field also presents an opportunity to generate revenue. Having a dedicated football field will allow

CAPITAL PROJECT FUND SUMMARIES

the Alpharetta Football Program to host more practices and games, potentially increasing sponsorship opportunities. Additionally, the field could be used for other events, further contributing to its financial sustainability.

Community Development

Comprehensive Plan Update

\$120,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.
- Economic Development.

Description: This project is a required update to the City's Comprehensive Plan. Compliance with the Georgia Planning Act is required to maintain the City's Qualified Local Government (QLG) status and eligibility for state and federal grant programs. Operating Budget Impact: N/A for comprehensive plan work.

Design Services (Community Development)

\$63,600

Fiscal Year 2026 Annual Action Plan:

- Economic Development.

Description: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to. Operating Budget Impact: N/A for design work.



CAPITAL PROJECT FUND SUMMARIES

Detail (Unfunded Capital Initiatives)

Human Resources

HR Office Improvements

\$70,000

Fiscal Year 2026 Annual Action Plan:

- People Focused Workforce.

Description: The new HR Specialist position funded in FY 2023 is responsible for recruitment and the administration of our human resources information systems (HRIS) current modules (applicant tracking system, onboarding, eForms, personnel records management system), and any future additions (i.e., performance evaluation).

The current configuration of the HR office presents challenges to fostering a cohesive departmental culture and collaboration. The HR Specialist is physically located in another department, creating a disconnect that affects the sense of belonging and teamwork.

The capital improvements requested herein are for the reorganization of the Human Resources office to better utilize current space for efficient workflow and to allow accommodations for future personnel growth. The objective is to have three offices (two currently) with doors to deal with confidential matters, one reception desk, one workspace (copy and other office machines) and space for an applicant computer kiosk.

Operating Budget Impact: Additional facility maintenance funding including janitorial costs will be incurred.

Public Safety

Fire Station Renovations/Improvements

\$3,000,000 (multiple sources)

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- People Focused Workforce.

Description: This request is for full design, construction, and project management funding for Fire Station 83 and delivers on a portion of the Fire Station facility assessment/conceptual design work approved by the City Council in 2023.

- **Background (Fire Station Assessment/Design)**

In January 2023, at the City Council retreat, the direction was provided to conduct a facilities assessment of the city's fire stations.

In April 2023, a complete list of requirements was created in preparation for an RFP process in May and June 2023. The expectation was to have the consultant identify improvement potential to update and modernize our fire stations within the current footprint, where possible, for each fire station, to comply with the Clean Station Concept. Facility expansion may be a consideration where cost and lot space allow. Assessments and recommendations may include architectural and engineering design services to improve the living and working environments;

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

workflow and open floorplan; and building features, including public spaces, officer / non-officer areas, storage and maintenance areas, exterior improvements, etc. The RFP was awarded to Jericho Design Ground in August 2023.

Staff has worked with the Jericho design team to identify improvements to our fire stations that meet the intent of the assessment process and our strategic goals as identified above. The FY 2025 Capital Budget included funding for FS 81 totaling \$3 million (\$2.9 million for design, construction, and furniture/fixtures/equipment, with the remaining funding programmed for project management services).

- **Current Status**

The request for FY 2026 includes funding for Fire Station 83 improvements totaling \$3 million for design, construction, furniture/fixtures/equipment, and project management services).

Funding options include general capital appropriations and impact fee funds (100% of expansion cost is impact fee eligible – limiting factor is available public safety impact fees which approximates \$60,000 as of early 2025). Operating Budget Impact: Facility maintenance costs are anticipated to be substantially similar to current operations or decline due to the renovations (e.g. energy efficiency improvements).

Public Works

Streetlight Maintenance

\$50,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for the maintenance of existing city-owned streetlights. The City owns and maintains more than 700 lights. This work will include maintenance of new and existing lighting either on existing poles or the installation of new poles with lighting. This will increase the safety of citizens who use our streets and sidewalks daily. Periodic inspections and troubleshooting will ensure longevity and minimal replacement of lighting components. Operating Budget Impact: This program reduces equipment maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service.

Tandem Dump Truck; Qty: 1 (Fleet Replacement)

\$200,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the replacement of tandem dump trucks within the Public Works fleet. The tandem dump truck replacements are based on age, wear and tear, and maintenance/repair costs. These vehicles enable staff to haul materials such as dirt and rock to job sites as well as hauling debris and construction waste to the proper disposal facilities. This vehicle is also used to pull equipment and materials by trailer to job sites.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

FY 2026 replacement includes Unit #70 (1995 LT9000 with 42,000 miles). This unit is in need of replacement due to age.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

F-450 Crew Cab Dump Truck; Qty: 1 (Fleet Replacement)

\$90,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the recurring replacement of F-450 Dump trucks within the Public Works fleet. The F-450 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years or 130,000 miles.

Fiscal Year 2026 request is for the replacement of Unit #637 (2009 F-450 Crew Cab Dump Truck with 43,000 miles). This unit is in need of replacement due to age and idle hours.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

F-250 Crew Cab Service Truck; Qty: 1 (Fleet Replacement)

\$80,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years or 130,000 miles.

FY 2026 replacement includes Unit #714 (2012 F-250 4x4 Crew Cab with 45,000 miles). This vehicle has a large number of idle hours and is regularly utilized by our traffic crews. Due to the age and wear and tear on the vehicle, this vehicle is scheduled for replacement.

Operating Budget Impact: This program reduces fleet maintenance costs and increases utilization rates as the equipment is less susceptible to breaking down and/or requiring service. Operational costs consist of maintenance, fuel, insurance, etc. and are currently budgeted.

CAPITAL PROJECT FUND SUMMARIES

Canton Street Sidewalk (design)

\$250,000

Fiscal Year 2026 Annual Action Plan:

- Downtown Alpharetta.
- Communications that Connect.
- Transportation and Traffic.

Description: This request is for design funding for Canton Street sidewalk improvements. The sidewalk along the east side of Canton Street between Mayfield Road and Canton Street Extension varies in width from 4' to 5' to 6' with little to no buffer between the travel lane and pedestrians. The overall goal is to maximize the width of sidewalk along this portion of Canton Street to create more space between vehicular traffic and pedestrian traffic. This will help provide a safer pedestrian connectivity into the downtown area for residents. Due to existing specimen trees on the east side of the road, the concept is to hold the western edge of pavement, reduce lane widths to 10.5 feet and repurpose the remaining asphalt into a planting strip and widen the sidewalk as wide as possible.

A portion of the corridor does not have any curb and gutter, or storm drainage catch basins. Design of the corridor will include curb and gutter and subsequent drainage infrastructure. The design will provide Stormwater Best Management Practices (BMP's) to capture and infiltrate stormwater runoff from Canton Street before entering stormwater pipes. Also included in the design is looking for creative ways to add additional lighting along the corridor to improve pedestrian safety.

Right-of-way and construction costs are estimated at \$2.6 million and would be part of future funding requests. Operating Budget Impact: N/A for the design phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

Charlotte Drive Mini-Roundabout (design/temporary install)

\$25,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: Citizens along Charlotte Drive have voiced concerns of excessive vehicular speeds along Charlotte Drive. Speed studies have been accomplished and vehicles are traveling greater than 10mph over the posted speed limit. 'Your Speed' signs have been installed along the corridor and have had mixed results.

One option to pursue is the installation of a mini-roundabout at the intersection of Charlotte Drive and Makra Lane/Lillian Drive. This intersection is the only 4-way intersection along Charlotte and is nearly in the middle between Mid-Broadwell and Rucker Road. The roundabout will be smaller than those along Buice Road, if the improvements are within the existing curb and gutter.

The request is to install a temporary roundabout utilizing plastic curbing. Upon completion, speed studies will be accomplished to determine the effects of the roundabout along the entire corridor. The current request is only for the installation of a temporary mini-roundabout. If data reflects success, then a future capital request will be submitted as

CAPITAL PROJECT FUND SUMMARIES

part of the budget process to install materials more in line with a permanent roundabout.
Operating Budget Impact: N/A.

Streetlight Expansion

\$70,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for installation of new street/pedestrian lighting in neighborhoods and areas of the City where currently limited illumination is evident.

Older neighborhoods in the City do not meet today's illumination standards and require extra lighting for safety. Neighborhoods identified as needing more lighting are primarily located on the west side of town. Subdivisions such as North Farm, North Towne at Andover, Burnett Way, Northfield, Spence's, Foxhaven, etc. have all inquired about adding more streetlighting in their neighborhoods for safety. This capital item would start addressing these areas on an as needed/requested basis. Funding would also allow phasing-in of lighting along Haynes Bridge Road from Academy Street to Old Milton Parkway. Operating Budget Impact: Will result in additional maintenance (light replacement, etc.) and utility costs and is solely determinable by the type and number of lights installed. For planning purposes, the assumption is an additional \$3,000 annually.

Jayne Ellen Curb and Gutter

\$750,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Residents along Jayne Ellen Way and adjacent streets request the removal and replacement of 12,820 linear feet of curb and gutter to match the esthetics of the curb and gutter that was recently replaced. Sections of curb and gutter were recently replaced for 2 reasons; one, the curb was failing and secondly, Public Works knew specific sections of curb and gutter would be damaged when the roads were milled and resurfaced this past fiscal year. Work includes removing the existing curb and gutter, installing new curb and gutter, and backfilling the curb with soil and installing sod in the disturbed areas. Not included in the cost of the work is any work in the driveways of the homes. Operating Budget Impact: Maintenance funding is included within this initiative.

Milton Ave Streetscape Design (TSPLOST-2; Tier 2)

\$250,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Downtown Alpharetta.
- Transportation and Traffic.

Description: This request is for funding of the design of Milton Avenue pedestrian/safety improvements, which include removing angled parking allowing for the extension of the sidewalk to create a 12' walking clear space, installing utilities underground and planting of canopy trees. Milton Avenue is an important downtown street for activity including

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

pedestrians, special events and vehicle access. The concept plan includes narrowing the street, moving utilities underground, planting canopy trees, convert angled parking to parallel parking which enables widening the sidewalks along storefronts, hence providing more seating areas. A “living street” that includes devices for slowing traffic flow. Most “living streets” do not have raised curbs and vehicles are separated from pedestrians with tree islands, bollards, etc.

Construction costs are estimated at \$3.7 million (including roughly \$1.7 million for utility relocations) based on concept design by AECOM and would be part of future funding requests.

This improvement is on the approved TSPLOST 2 project list and funding may be available through TSPLOST 2 proceeds if revenue trends highlight collections in excess of what is needed to fund the currently appropriated TSPLOST 2 projects (Tier-1).

Operating Budget Impact: N/A for the design phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

Academy St Improvements ROW (TSPLOST-2; Tier 2)

\$200,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is for ROW (right-of-way) acquisition funding for series of improvements on Academy Street with the following elements: 6' wide sidewalk on the north side of Academy Street from Loxford Lane to Fire Station 81; inclusion of left turn lanes between Loxford Lane and Wedgewood Drive where possible; inclusion of landscape medians between Loxford Lane and Wedgewood Drive where possible; creation of bike lanes on both sides of Academy Street; Addition of pedestrian lighting along the north side of Academy Street from the driveway of Alpharetta Presbyterian to Fire Station 81; and installation of an emergency traffic signal on Academy Street at Fire Station 81.

Design team finalized right of way (ROW) and construction plans. The ROW acquisition will take 9 to 12 months to complete.

Construction costs are estimated at \$3 million and would be part of future funding requests.

This improvement is on the approved TSPLOST 2 project list and funding may be available through TSPLOST 2 proceeds if revenue trends highlight collections in excess of what is needed to fund the currently appropriated TSPLOST 2 projects (Tier-1).

Operating Budget Impact: Maintenance costs, including landscaping, are currently estimated at \$15,000 annually.

CAPITAL PROJECT FUND SUMMARIES

Douglas Rd Traffic Calming (design)

\$200,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is for design of traffic calming improvements along Douglas Road.

The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersection volume as well as traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. The Douglas Road corridor will be studied further to evaluate different options at multiple intersections before designing a roundabout for the intersection of Douglas Road and Clubhouse Drive.

Right-of-way acquisition and construction costs are estimated at \$1.6 million and would be part of future funding requests. Operating Budget Impact: N/A for the design phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

Southlake Dr Traffic Calming (design)

\$200,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is for the design and evaluation of appropriate traffic calming and safety treatments along Southlake Drive between Webb Bridge Road and Douglas Road, including the following projects:

- A roundabout at Southlake Drive at Clipper Bay Drive.
- Lane narrowing with center medians on Southlake Drive at the intersection of Westchester Way.
- A roundabout at Southlake Drive at Schooner Ridge.
- Lane narrowing with center medians on Southlake Drive at the intersection of Southlake Court.
- A roundabout at Southlake Drive at Americas Cup Cove.

Construction costs are estimated at \$1.8 million and would be part of future funding requests. Operating Budget Impact: N/A for the design phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Hopewell Rd at Vaughan Dr Roundabout ROW (TSPLOST-2; Tier 3) \$100,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: Design of a roundabout at the intersection of Hopewell Road and Vaughan Drive was funded in FY 2020 and was completed by March 2022. The roundabout would serve to assist in the following: denote one is entering into Alpharetta; aid in slowing traffic entering the Downtown area; and assist in turning onto/off Vaughan Drive.

Construction costs are estimated at \$1.4 million and would be part of future funding requests.

This improvement is on the approved TSPLOST 2 project list and funding may be available through TSPLOST 2 proceeds if revenue trends highlight collections in excess of what is needed to fund the currently appropriated TSPLOST 2 projects (Tier-1).

Operating Budget Impact: Maintenance costs, including landscaping, are currently estimated at \$600 annually.

Waters Rd Traffic Calming (design) \$300,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This request is for design of traffic calming improvements along Waters Road. The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated, and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns.

Right-of-way acquisition and construction costs are estimated at \$1.7 million and would be part of future funding requests. Operating Budget Impact: N/A for the design phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

Mid Broadwell Sidewalk Improvements \$900,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This funding request is for the purchase of right-of-way and construction of approximately 1,100 linear feet of sidewalk to fill in two gaps along the south side of Mid Broadwell Road between 1) Fire Station 85 and Jennifer Oaks Dr., and 2) Rumson Lane and Bethany Road. Providing this sidewalk would create a safer route to and from Mid Broadwell Park.

Design of these sidewalk segments is currently in-progress by an engineering firm.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Right-of-way and construction costs are estimated at \$200,000 and \$700,000, respectively.
Operating Budget Impact: Monthly maintenance such as landscaping will be required and is currently estimated at 15-cents a linear foot (\$2,000 annually).

Wills Rd Sidewalk Gap

\$380,000

Fiscal Year 2026 Annual Action Plan:

- Transportation and Traffic.

Description: This funding request is for design and construction of the sidewalk gap (550 linear feet) along Wills Road, north and south of Wills Lane. Through this project, ADA-compliant sidewalk ramps will be installed at the intersection of Wills Road and Wills Lane. It is anticipated that all work will be done within public ROW, without the need to acquire additional ROW.

Design and construction costs are estimated at \$10,000 and \$370,000, respectively.

Operating Budget Impact: N/A for the design phase. Monthly maintenance such as landscaping will be required and is currently estimated at 15-cents a linear foot (\$1,000 annually).

Wills Dr Sidewalk Improvements (design & ROW)

\$40,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Transportation and Traffic.

Description: This funding request is for design and the purchase of right-of-way (ROW) for the eventual installation of 475 linear feet of sidewalk to fill in a gap along the east side of Wills Drive between Trammell Drive and Milton Avenue. Installation of this sidewalk would provide a continuous sidewalk along the east side of Wills Drive from Old Milton Parkway to Milton Avenue.

Funding for construction of the improvements would be requested in a future capital plan and is currently estimated at \$150,000.

Operating Budget Impact: N/A for the design/right-of-way acquisition phase. Upon construction, monthly maintenance such as landscaping will be required and is currently estimated at 15-cents a linear foot (\$900 annually).

Waters Road Sidewalk Improvements (ROW)

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Transportation and Traffic.

Description: This funding request is for the purchase of right-of-way for the eventual installation of 1,340 linear feet of sidewalk to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns about individuals driving at

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

excessive speeds. Installation of these sidewalks would provide a continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge Road.

Design of these sidewalk segments has been completed by in-house staff.

Funding for construction of the improvements would be requested in a future capital plan and is currently estimated at \$1.1 million. Operating Budget Impact: N/A for the right-of-way acquisition phase. Monthly maintenance such as landscaping will be required and is currently estimated at 15-cents a linear foot (\$2,500 annually).

Providence Road Sidewalk Improvements (ROW)

\$200,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Transportation and Traffic.

Description: Citizens living along the east side of Providence Road have requested the installation of sidewalks to provide connectivity to both Downtown Alpharetta and Providence Park. This request is for the purchase of right-of-way for the eventual installation of approximately 3,900 linear feet of sidewalk along the east side of Providence Road from the existing sidewalk at Weatherstone Way north to the City Limits.

Funding for construction of the improvements would be requested in a future capital plan and is currently estimated at \$1.1 million. Operating Budget Impact: N/A for the right-of-way acquisition phase. Monthly maintenance such as landscaping will be required and is currently estimated at 15-cents a linear foot (\$7,000 annually).

City Hall Generator and Enclosure

\$1,250,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: This request is for the purchase and installation of a generator for City Hall to ensure continued operations to citizens and stakeholders during times of power outages including natural disasters. Specifically, this cost estimate is for a natural gas generator sufficiently sized to allowed for continued operations of City Hall (roughly 55,000 sq. ft.) as well as construction of an enclosure to house the generator that matches the aesthetics of City Hall. The generator is estimated at \$850,000 and the enclosure is estimated at \$400,000.

Operating Budget Impact: Operational costs would be minimal. Gas usage would be based solely on when the generator is operating, and inspection/maintenance cost would be approximately \$3,000 a year.

CAPITAL PROJECT FUND SUMMARIES

Alpharetta Community Center Generator

\$375,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.

Description: This request is for the purchase and installation of a generator for the Alpharetta Community Center. The budget requested would be for a 400 kw Blue Star generator. A 400 kw was priced due to the unit being capable of powering the entire building in the event of a power outage. A smaller generator could be installed at a lower cost if it's determined there is no need to power the entire building during times of power outages. Beyond the cost of the generator, other costs include gas meter upgrades, gas line upgrade and installation of a regulator. The total requested amount is \$375,000.

Operating Budget Impact: Operational costs would be minimal. Gas usage would be based solely on when the generator is operating, and inspection/maintenance cost would be approximately \$3,000 a year.

Fire Stations Facilities (Facility Maintenance/Improvements)

\$130,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: This request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years.

FY 2026 requests are subject to available funding and include: (1) LED lighting in multiple fire stations; (2) kitchen remodel, including new cabinetry and appliances at Station 85; (3) new flooring at Station 82; (4) new appliances at Station 86; and, depending on funds availability, (5) new appliances and bathroom remodeling at other stations.

Operating Budget Impact: This program decreases maintenance and utilities costs (increased energy efficiency).

Public Safety Headquarters Parking Maintenance and Expansion

\$620,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Infrastructure and Facilities Maintenance.

Description: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to:

- Construct an additional 22 parking spaces along the main entrance off Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by staff.
- Developing construction plans to pave or gravel and fence the grassy area outside the rear gate: just outside the secure parking area. The use is for long-term storage of vehicles related to investigations, storage of public safety spare vehicles, and storage of retired vehicles awaiting auction.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Operating Budget Impact: Incremental maintenance costs, including landscaping and litter control, are currently estimated at \$500 annually.

Trailers; Qty: 2 (Equipment Replacement)

\$30,000

Fiscal Year 2026 Annual Action Plan:

- N/A – General Capital Maintenance/Investment.

Description: This request is for the recurring replacement of trailers within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These trailers are expected to last in excess of 10 years.

FY 2026 replacements include Unit #73 (1996 14' Trailer; dual axel) and Unit #176 (2000 24' trailer; 10-ton).

Operating Budget Impact: This program reduces equipment maintenance costs and increases utilization rates as the equipment is less susceptible to breaking-down and/or requiring service.

Sr. Engineering Technician - Facilities (new position; +1 FTE) (\$112,100 operations/\$50,000 capital)

\$50,000

2025 City Council Priorities and Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Senior Engineering Technician position (pay grade 306; assumed 5% above paygrade minimum).

The Senior Engineering Technician position would perform technical work in support of the City's facility repair, maintenance, and renovations. Oversight of procurement, scheduling, and management of City contractors and vendors for the maintenance, repair, alteration, replacement, and upgrades to all city-maintained facilities. Periodic supervision and training of Public Works facility repair and maintenance crews.

The Public Works Department is currently challenged with additional and aging facilities. Public Works took responsibility of Parks facilities in 2017-2018 without the addition of any staff. With the additional facilities responsible for, and aging components, demand for repairs, alterations, remodels, etc. have significantly increased. In 2021 Public Works created a Sr. Engineering Technician position to assist the facilities supervisor/crews with repairs, procuring contractors, overseeing maintenance contracts, ordering supplies, and assisting with other facility needs. Along with more requests for daily maintenance needs, capital request have also increased. This position would be assigned park facilities to aid the facilities supervisor and crews in identifying maintenance needs and working with Parks staff regarding capital requests, maintenance contracts, and prioritization of facility repairs. This will provide a higher level of service to City employees and facility repairs.

Capital costs are estimated at \$50,000 and include funding for a vehicle purchase (and unfitting). There is a companion operating initiative request to fund the personnel/operational costs. Personnel costs are estimated at \$104,600 annually and

CAPITAL PROJECT FUND SUMMARIES

reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500.

Infrastructure Crew (new positions; +4 FTE) (\$356,000 operations/\$80,000 capital)

\$80,000

2025 City Council Priorities and Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of the following new positions:

- +1 FTE - Public Works Crew Leader position (pay grade 305; assumed 5% above paygrade minimum).
- +2 FTEs - Public Works Technician II position (pay grade 303; assumed 5% above paygrade minimum).
- +1 FTE - Public Works Technician I position (pay grade 302; assumed 5% above paygrade minimum).

Currently the Public Works Department has 2 crews of 4 individuals that handle repairs to stormwater infrastructure, curb and gutter, sidewalks (concrete and brick paver), and City roads. One of the biggest challenges the department faces these days is making timely repairs to sidewalks. The Department maintains over 235 miles of sidewalk in the City, majority of the sidewalk is concrete. Over time, sidewalks have settled, cracked, and/or tree roots have uplifted the sidewalk causing trip hazards. Crews can accomplish repairs primarily in subdivisions. This crew will be able to handle concrete and brick paver sidewalk repair, curb and gutter repair, and other concrete work within the City's right of way. Work along busier streets throughout the City require significant traffic control measures and the crews are not equipped size wise to handle work of this nature. A crew of four individuals will consist of a Crew Leader, (2) Tech II's and a Tech I.

Capital costs are estimated at \$80,000 and include funding for a vehicle purchase (and unfitting). There is a companion operating initiative request to fund the personnel/operational costs. Personnel costs for the four new positions are estimated at \$346,000 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$10,000.

Facility Operations Manager (new position; +1 FTE) (\$138,600 operations/\$65,000 capital)

\$65,000

2025 City Council Priorities and Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Facility Operations Manager position (pay grade 309; assumed 5% above paygrade minimum).

The City embarked on an energy audit as well as a facility assessment over the last year. The report outlines various capital initiatives and improvements to all the City's facilities.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Currently, there is one individual overseeing the crews accomplishing work orders and overseeing vendors accomplishing various tasks in the facilities (electrical, mechanical, structural, painting, etc.). This position will be responsible for overseeing execution of the program, procuring vendors to implement various improvements, maintain the software system associated with the facility assessment, and oversee the Engineering Technician(s) working in the Facility Group. Separating the responsibilities within the Facilities Group will enable supervisors to spend more time ensuring work is accomplished meeting the expectations of the City and enable individuals to become proactive instead of reactive when it comes to implementing improvements.

Capital costs are estimated at \$65,000 and include funding for a vehicle purchase (and unfitting). There is a companion operating initiative request to fund the personnel/operational costs. Personnel costs are estimated at \$131,100 annually and reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500.

Construction Manager - Infrastructure (new position; +1 FTE) \$50,000
(\$138,600 operations/\$50,000 capital)

2025 City Council Priorities and Annual Action Plan:

- Infrastructure and Facilities Maintenance.

Description: Public Works is requesting the addition of a Construction Manager position (pay grade 309; assumed 5% above paygrade minimum).

The City allocated over \$4 million last year and is planning to do such over the next 10 years towards stormwater work throughout the City. Much of the construction work is contracted out to contractors to resolve various stormwater issues. Work varies from replacing a structure, lining, or replacing a pipe, or a large-scale construction project.

Due to the number of incoming projects and programmed projects, the Department is unable to adequately oversee construction oversight of the contractors in the field for the installation of City maintained infrastructure. Public Works is requesting an Infrastructure Construction Manager Position to oversee various field operations regarding stormwater improvements. The position not only requires knowledge of reading construction plans, communication skills with the public and contractors, as well as problem-solving skills when unknown issues arise in the field.

Public Works currently has seven stormwater projects in design or construction soon to be procured, over 1 million dollars a year in pipe lining, and numerous stormwater repairs (catch basin tops, grouting of manholes/pipes, and pipe replacements) throughout the City. Public Works staff is already committed to overseeing construction management of the Park's Bond Projects, TSPLSOT I/II projects, as well as capital projects.

Capital costs are estimated at \$50,000 and include funding for a vehicle purchase (and unfitting). There is a companion operating initiative request to fund the personnel/operational costs. Personnel costs are estimated at \$131,100 annually and

CAPITAL PROJECT FUND SUMMARIES

reflect salary and benefit costs only. Operational costs in year one includes technology equipment (computer, phone, iPad, etc.), professional development, uniforms, general supplies, and fuel costs totaling \$7,500.

Winter Weather Equipment Storage/Technology

\$45,000

Fiscal Year 2026 Annual Action Plan:

- Infrastructure and Facilities Maintenance.
- Transportation and Traffic.

Description: This request is for the purchase of Winter Weather Equipment that is utilized within the Public Works fleet.

FY 2026 request is for Winter Weather Equipment. We have purchased (4) F-750s with salt spreader attachments to be utilized in anticipation of winter weather needs. We are requesting funds to purchase stands for the spreaders when they are not in use, which will significantly increase the ease of use for the spreaders and the amount of space needed to store the spreader.

Currently the four spreader inserts for the F-750s are stored by means of chains and hooks. The chains are connected to the I-beams of the pole barn located at Public Works. This way of storage was never meant to be permanent and causes several issues.

- Currently, with the chain and hook system, installation and removal of a spreader takes at least three people and a piece of equipment.
- The spreaders have received damage due to dragging the ground and by the use of heavy equipment to hoist them in place, etc. The I-beams for the pole barn were never designed to have the extra weight of four spreaders hanging from them.

The cumbersome and time-consuming problem of removing, hanging, or un-hanging and installing is not the best practical way of storing the spreaders when not being utilized. The proposed stands mount to the spreader and when backing up under the spreader, the legs fold up the same way an ambulance bed would allowing you to drive up under the spreader to load it. Same as unloading, the legs fold out and you drive the truck out from underneath the spreader. With the attachment of these stands, one to two people maximum can load and unload a salt spreader safely. The stands will attach to the spreader and always stay on them. Additionally, this request also includes the annual cost of the Precise software utilized for winter weather activity usage and the tracking of materials utilized and location routes. The estimated cost of these combined purchases total \$45,000.

Operating Budget Impact: This program reduces equipment maintenance costs and increases utilization rates as the attachments are stored more efficiently.

CAPITAL PROJECT FUND SUMMARIES

Recreation, Parks & Cultural Services

Webb Bridge Park Master Plan (design)

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.

Description: Webb Bridge Park is a key asset to the community, but much of its property is currently underutilized. The proposed Master Plan will offer a vision for the park's future, addressing current gaps and creating new opportunities for recreation, community engagement, and environmental sustainability. By developing this plan, the City will be able to prioritize improvements, create functional spaces, and reduce any redundant or underperforming park features.

Construction costs, while highly dependent upon the design, will likely exceed \$1.5 million and would be requested as part of a future capital program. Operating Budget Impact: N/A for the master plan phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

North Park Master Plan (design)

\$100,000

Fiscal Year 2026 Annual Action Plan:

- Recreation, Parks, and Culture.

Description: A comprehensive master plan for North Park will serve as a long-term strategy for transforming the park into a more functional, accessible, and community-friendly space. This master plan will include conceptual designs, prioritization of improvements, identification of service gaps, and a focus on reducing redundant features. The plan will aim to enhance the park's role as a community hub and ensure its sustainability and enjoyment for years to come.

Construction costs, while highly dependent upon the design, will likely exceed \$1.5 million and would be requested as part of a future capital program. Operating Budget Impact: N/A for the master plan phase. Operational costs for future buildout are heavily dependent upon the design and undeterminable at this time.

Haynes Bridge Road Park Restroom

\$400,000 (multiple sources)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: Currently, at the Haynes Bridge Road Park, visitors only have access to a Port-a-John. This access park was opened in 1997. Funds were limited and plans were to construct a restroom later. Although the need for a permanent restroom at this facility is not specifically noted in the 2018 Alpharetta Recreation and Parks Master Plan, additional restrooms at the access points are the most requested improvement made by greenway users.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

A pre-cast type restroom (like the one at Windward Community Park) is preferred. Due to current flood plain constraints, the project will entail more site work prep, design, and surveying than routine pre-cast restroom installations. Approximately 100' of sewer line will need to be installed. A waterline will have to be bored under Haynes Bridge Road and a new meter installed for connection to existing waterlines. Potential funding offsets through impact fee funds (\$367,640 or 91.91% is impact fee eligible – limiting factor is available parks impact fees which totaled \$1 million as of February 2025). Operating Budget Impact: Maintenance (including janitorial) and utility costs are estimated at a minimum of \$1,000 annually.

Marconi Drive Park Restroom

\$400,000 (multiple sources)

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.

Description: Currently, at Marconi Drive Park, visitors only have access to a Port-a-John. This access park was opened in 2011. Funds were limited and plans were to construct a restroom later. Although the need for a permanent restroom at this facility is not specifically noted in the 2018 Alpharetta Recreation and Parks Master Plan, additional restrooms at the access points are the most requested improvement made by greenway users.

Based on the current market cost to install a pre-cast restroom to match the current park inventory, the estimated cost is \$400,000 including sewer and water connections as well as design. Potential funding offsets through impact fee funds (\$367,640 or 91.91% is impact fee eligible – limiting factor is available parks impact fees which totaled \$1 million as of February 2025). Operating Budget Impact: Maintenance (including janitorial) and utility costs are estimated at a minimum of \$1,000 annually.

Club Car Carryall 510 (road ready) Utility Cart

\$20,000

Fiscal Year 2026 Annual Action Plan:

- Safe and Welcoming Community.
- Recreation, Parks, and Culture.
- Downtown Alpharetta.
- Economic Development.

Description: The request is to add an additional Club Car Carryall 510 (road ready) utility cart to the Downtown/Special Events teams. With the creation of the Downtown Maintenance division, the demand for the road ready cart has increased. It has been determined that the road ready carts are a better and more versatile tool for both the downtown Park Services and Special Events teams. They are so useful that the need for additional trucks is not required. If approved, a truck will be moved to an area of need to supplement for the shortage of vehicles that has been created due the growth occurring in recent years. The following enhancements to service include:

- The electric cart is quiet when using it in the downtown district late at night during event break down.

CAPITAL PROJECT FUND SUMMARIES

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

- The utility bed is better at carrying materials needed for special events, as it has a deep and big bed in the back.
- The two-seater feature makes it easier to fit into smaller spaces and navigate tighter turns for loading and unloading.
- The closed doors are helpful for seasons with more inclement weather, like weekly food drive donation pick-ups in December.
- The road-ready feature allows staff to safely navigate downtown roadways and Wills Park facilities when road closures are open, which frequently occurs during event prep from one day to six weeks in advance of an event.

If approved, a truck will be moved to an area of need to supplement the shortage of vehicles that has been created due to the growth occurring in recent years.

Operating Budget Impact: Maintenance and energy costs are estimated at a minimum of \$500 annually.



CAPITAL PROJECT FUND SUMMARIES

Summary 5-Year CIP

A summary version of the city's five-year capital improvement plan ("CIP") is included below. The CIP forecasts the city's available funding for capital investment over a five-year period and provides a preliminary project prioritization (subject to adjustment in future years). These figures do not include the city's existing capital initiatives (i.e., initiatives funded prior to FY 2025) and do not represent full funding of departmental capital project requests. Please refer to Appendix A for the detailed 5-Year CIP.

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Sources						
General Fund (Annual Appropriation)	\$ 2,262,292	\$ 2,307,538	\$ 2,353,689	\$ 2,400,762	\$ 2,448,778	\$ 11,773,059
General Fund (Fund Balance)	5,017,048	5,102,022	9,477,458	8,663,826	8,560,321	36,820,675
	\$ 7,279,340	\$ 7,409,560	\$ 11,831,147	\$ 11,064,588	\$ 11,009,099	\$ 48,593,734
Other Funds (Investment Earnings)	\$ 400,000	\$ 400,000	\$ 400,000	\$ 430,000	\$ 430,000	\$ 2,060,000
Other Funds (Fund Balance)	3,695,000	-	-	-	-	3,695,000
Impact Fees	1,060,000	-	-	-	-	1,060,000
TSPLOST 1 and 2	8,100,000	4,768,700	-	-	-	12,868,700
TSPLOST 3 (forecast)	-	-	4,891,800	5,009,200	5,140,900	15,041,900
	\$ 13,255,000	\$ 5,168,700	\$ 5,291,800	\$ 5,439,200	\$ 5,570,900	\$ 34,725,600
Capital Lease						
Fleet Replacement: Fire Apparatus Replacements	\$ 4,000,000	\$ 742,000	\$ -	\$ -	\$ -	\$ 4,742,000
Fire Extrication Equipment Replacements	-	-	179,000	-	-	179,000
Heart Monitor & AEDs Replacements	660,000	-	-	-	-	660,000
Mobile (Vehicle) Radio Replacements	-	-	-	600,000	-	600,000
Portable (Handheld) Radios Replacement	-	-	-	1,766,000	-	1,766,000
Grant/Contribution						
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	710,000	731,300	753,200	775,800	799,100	3,769,400
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	851,107	-	-	-	-	851,107
Alpharetta Youth Baseball Association Contribution	250,000	-	-	-	-	250,000
	\$ 6,471,107	\$ 1,473,300	\$ 932,200	\$ 3,141,800	\$ 799,100	\$ 12,817,507
Total Sources	\$ 27,005,447	\$ 14,051,560	\$ 18,055,147	\$ 19,645,588	\$ 17,379,099	\$ 96,136,841

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Uses (by Department)						
Economic Development	\$ 50,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000
Information Technology	897,800	450,800	964,000	622,300	630,800	3,565,700
Public Safety	6,994,114	2,692,000	2,364,000	4,636,000	2,355,000	19,041,114
Public Works	10,607,500	9,344,000	11,695,500	11,820,500	11,995,600	55,463,100
Recreation, Parks & Cultural Services	2,285,000	1,255,000	2,183,000	2,065,000	1,863,000	9,651,000
Community Development	183,600	149,900	746,200	451,500	454,900	1,986,100
Total Uses	\$ 21,018,014	\$ 14,041,700	\$ 18,002,700	\$ 19,645,300	\$ 17,349,300	\$ 90,057,014
Non-Allocated (Sources-Uses)	\$ 5,987,433	\$ 9,860	\$ 52,447	\$ 288	\$ 29,799	\$ 6,079,827
Total Uses + Non-Allocated	\$ 27,005,447	\$ 14,051,560	\$ 18,055,147	\$ 19,645,588	\$ 17,379,099	\$ 96,136,841

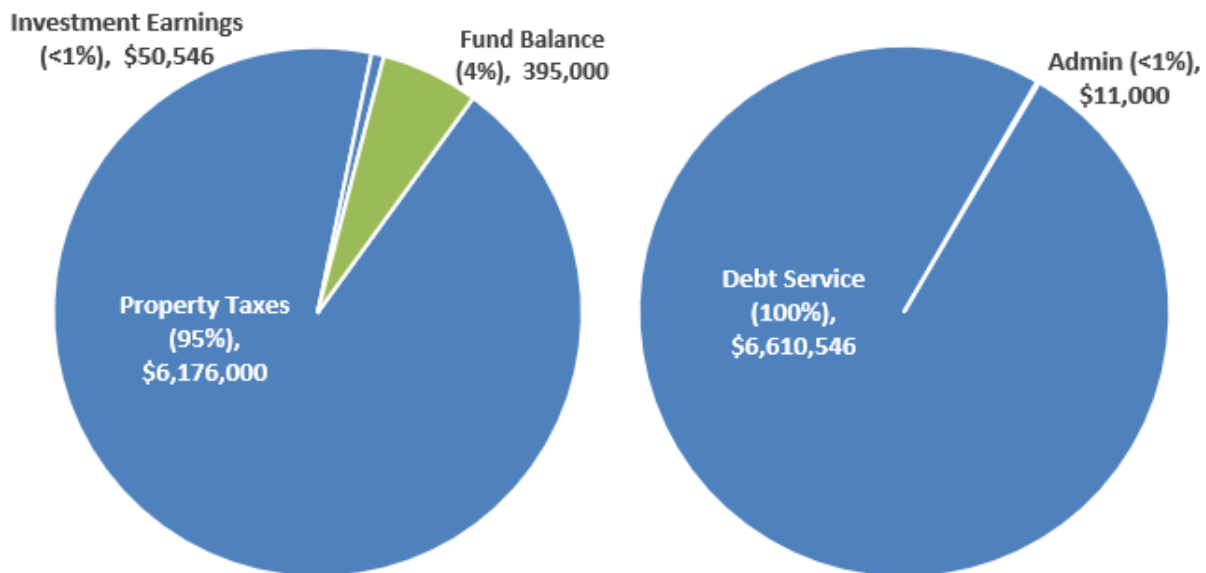
DEBT SERVICE FUND SUMMARY

Debt Service Fund Summary

Overview

Pursuant to the Governmental Accounting Standards Board's Codification, Section 1300.107, debt service funds are used to account for the accumulation of resources for the payment of principal and interest on general long-term debt (not including capital leases).

FY 2026 Budget: \$6,621,546



Revenues by Source

Expenditures by Use

The city has one debt service fund that accounts for debt service on the following obligations (except where noted) along with the principal amounts outstanding as of the start of FY 2026.

GENERAL OBLIGATION (GO) BONDS		\$
GO Refunding Bonds, Series 2014	\$	1,850,000
GO Bonds, Series 2016		46,740,000
GO Refunding Bonds, Series 2020		16,500,000
GO Bonds, Series 2022		25,305,000
Total GO Debt	\$	90,395,000
DEVELOPMENT AUTHORITY		\$
Revenue Bonds, Series 2013 ¹³	\$	1,995,000
Revenue Bonds, Series 2016 ¹³		21,055,000
Total Development Authority Debt	\$	23,050,000

¹³ This obligation is funded out of the General Fund (Series 2013) and Hotel/Motel Fund (Series 2016) and shown herein for the purposes of providing a comprehensive overview of all bond debt obligations.

DEBT SERVICE FUND SUMMARY

Debt Issuance Methodology

The city's preferred method for funding the acquisition and construction of major items, such as buildings, infrastructure, parks, streets, and other major capital facilities shall be through current revenue when available (i.e., pay-as-you-go) or from outside funding sources such as grant funding and related aid.

General obligation bonds have been issued to fund numerous large-scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The city issues general obligation bonds to provide capital improvement funding when the project(s) are of sufficiently large scale, and it is appropriate to achieve a fair allocation of costs between current and future beneficiaries.

Debt Issuance Activity

GO Bonds, Series 2022: In November 2021, the voters of the City of Alpharetta approved the issuance of General Obligation Bonds (the "2022 Alpharetta Parks Bonds") to fund \$29.5 million in improvements aimed at constructing a variety of park enhancements and projects including:

- Wills Park Equestrian renovation build out (50% match), \$5 million.
- Turf for Webb Bridge Park large soccer field, \$1 million.
- Wills Park Master Plan projects, \$6 million.
- Union Hill Park redevelopment/trailhead, \$3.25 million.
- Mid Broadwell Park build out, \$500,000.
- Old Rucker Park design and build out, \$3 million.
- Farmhouse Park design and build out, \$2 million.
- Waters Road Park design & build out \$1.25 million.
- Alpha Loop, \$7.5 million.

The 2022 Alpharetta Parks Bonds were issued in February 2022 in a par amount of \$27 million (not including a \$2.5 million premium which assisted in funding the \$29.5 million in project improvements) with a 25-year term and a true-interest cost of 2.38%.

GO Refunding Bonds, Series 2020: In April 2020, the city issued \$18 million (par) of City of Alpharetta General Obligation Bonds Refunding Bonds, Series 2020, for refunding of the outstanding Series 2012 General Obligation Bonds (saving over \$300,000 annually).

The Series 2012 General Obligation Bonds funded the redevelopment of 22-acres in the heart of Downtown Alpharetta (the "City Center" project) to include a vibrant environment of parks and civic spaces that serve as a gathering place for citizens and attract business and investment to this important area of our community.

DEBT SERVICE FUND SUMMARY

The Public portion of City Center includes: new Fulton County Library (funded separately through Fulton County); 5-acre Public Park; Town Square; new Alpharetta City Hall; and 450+/- space Public Parking Garage. These components create a place and an atmosphere where people naturally want to be.

While there, many also patronize the unique shops and restaurants that call Downtown Alpharetta home.

The environment created through these civic elements attracted private investment that drove the second phase of the development (mixed-use residential, retail, and office).



City Center

GO Bonds, Series 2016: In May 2016, the voters of the City of Alpharetta approved the issuance of General Obligation Bonds (the “2016 Alpharetta Parks and Transportation Bonds”) to fund \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County’s Greenway, and securing parkland for future passive and active park systems.

The 2016 Alpharetta Parks and Transportation Bonds were issued in July 2016 in a par amount of \$52 million (including premium) with a 25-year term and a true-interest cost of 2.83%.

DEBT SERVICE FUND SUMMARY



Bond Ratings

The city's AAA bond rating was reaffirmed by Moody's and Standard & Poor's ("S&P") during January 2022 in conjunction with the sale of \$27 million (par) of Series 2022 General Obligation Bonds to fund a variety of park enhancements and projects. The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base and manageable debt/pension burdens. The FY 2026 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Bond Smoothing

The city's primary method of funding large-scale capital projects is through the issuance of bonds (e.g., general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large-scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. General obligation bonds are funded through a separate millage levy (discussed below).

The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2026 are budgeted at \$8.4 million with the following forecast: 2027 - 2041¹⁴: \$8.8 million (annual average); 2042-2046¹⁵ totaling \$1.6 million (annual average). These figures include City and Development Authority obligations and span multiple Funds.

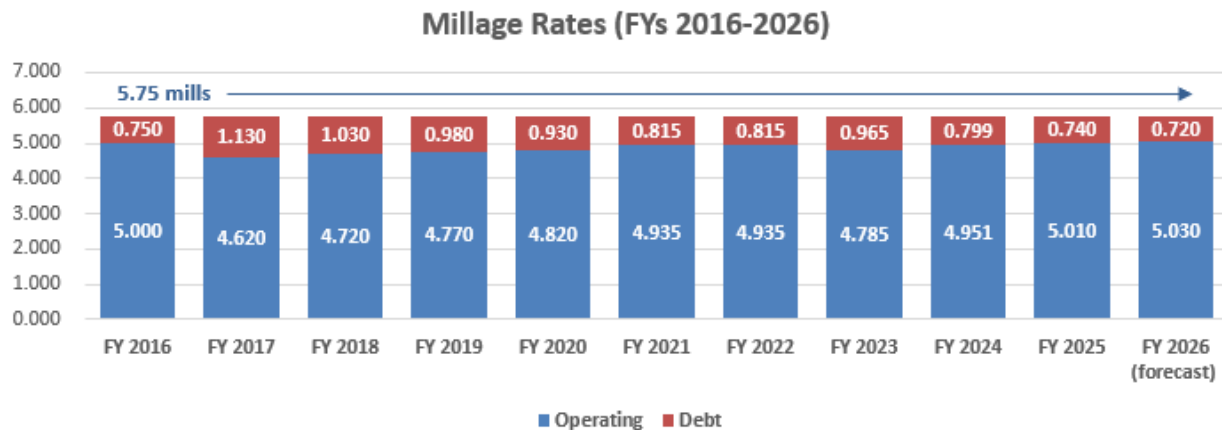
¹⁴ Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds and the Series 2016 Development Authority Revenue Bonds.

¹⁵ Represents the final maturity of the Series 2022 General Obligation Bonds.

DEBT SERVICE FUND SUMMARY

Millage Rates

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The chart below illustrates the annual millage rates levied by the city for the last 10 years including the request for FY 2026.



The FY 2026 Budget is based on maintenance of the city's millage rate at 5.750 mills.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease 0.020mills compared to FY 2025 to a total of 0.720 mills. As our annual debt service obligations are relatively flat, growth in the tax digest allows for a reduction in the debt service millage rate. The decrease in tax revenue associated with the debt service millage shift is estimated at -\$170,000.
- The portion of the millage rate funding operations and capital investment (General Fund) is estimated to increase 0.020 mills compared to FY 2025 to a total of 5.030 mills. The increase in tax revenue associated with the operations millage shift is estimated at +\$135,000 and has been allocated towards operating initiatives. The shift from debt service millage to operations millage results in additional tax savings for our homeowners as the operations millage rate is subject to homestead exemptions.

DEBT SERVICE FUND SUMMARY

General Obligation Bond Debt

General Obligation ("GO") bonds are direct obligations and pledge the full faith and credit of the city. Original issue GO bonds are generally issued as 20/25-year serial bonds. Refunding GO bonds are issued in a maturity not exceeding the maturity of the refunded bonds. The following schedule provides a detailed listing of total debt service requirements of the city's GO bonds through maturity.

General Obligation Bonds (All Series)

	Principal	Interest	Total Debt Service
FY 2026	3,540,000.00	3,070,545.00	\$ 6,610,545.00
FY 2027	3,745,000.00	2,948,255.00	\$ 6,693,255.00
FY 2028	3,940,000.00	2,778,105.00	\$ 6,718,105.00
FY 2029	4,170,000.00	2,598,655.00	\$ 6,768,655.00
FY 2030	4,400,000.00	2,408,755.00	\$ 6,808,755.00
FY 2031	4,615,000.00	2,207,442.50	\$ 6,822,442.50
FY 2032	4,850,000.00	1,995,117.50	\$ 6,845,117.50
FY 2033	5,465,000.00	1,782,667.50	\$ 7,247,667.50
FY 2034	5,625,000.00	1,618,717.50	\$ 7,243,717.50
FY 2035	5,790,000.00	1,449,967.50	\$ 7,239,967.50
FY 2036	5,960,000.00	1,286,382.50	\$ 7,246,382.50
FY 2037	6,115,000.00	1,117,342.50	\$ 7,232,342.50
FY 2038	6,295,000.00	942,607.50	\$ 7,237,607.50
FY 2039	5,985,000.00	753,757.50	\$ 6,738,757.50
FY 2040	6,120,000.00	574,207.50	\$ 6,694,207.50
FY 2041	6,295,000.00	398,707.50	\$ 6,693,707.50
FY 2042	1,415,000.00	217,475.00	\$ 1,632,475.00
FY 2043	1,450,000.00	182,100.00	\$ 1,632,100.00
FY 2044	1,495,000.00	138,600.00	\$ 1,633,600.00
FY 2045	1,540,000.00	93,750.00	\$ 1,633,750.00
FY 2046	1,585,000.00	47,550.00	\$ 1,632,550.00
FY 2047	-	-	\$ -
	\$ 90,395,000.00	\$ 28,610,707.50	\$ 119,005,707.50

DEBT SERVICE FUND SUMMARY

Development Authority Revenue Bond Debt

Development Authority Revenue Bonds, Series 2013: The purpose of this bond issue was to fund a portion of the development, equipping, and construction of Gwinnett Technical College's Alpharetta campus. The Series 2013 Development Authority Revenue Bonds were issued in June 2013 in a par amount of \$4.1 million with a 20-year term and a true-interest cost of 3.13%. The City is obligated to pay 100% of the total principal and interest payments on the bonds. This obligation is funded from the General Fund through non-advalorem revenue.



Development Authority Revenue Bonds, Series 2016: The purpose of this bond issue was to fund the new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties constructed a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that includes the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually.



The FY 2026 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

DEBT SERVICE FUND SUMMARY

Development Authority Revenue Bonds (City Portion)

	Principal	Interest	Total Debt Service
FY 2026	1,065,000.00	674,777.50	\$ 1,739,777.50
FY 2027	1,140,000.00	626,027.50	\$ 1,766,027.50
FY 2028	1,195,000.00	600,640.00	\$ 1,795,640.00
FY 2029	1,255,000.00	573,802.50	\$ 1,828,802.50
FY 2030	1,310,000.00	544,377.50	\$ 1,854,377.50
FY 2031	1,375,000.00	510,765.00	\$ 1,885,765.00
FY 2032	1,445,000.00	474,050.00	\$ 1,919,050.00
FY 2033	1,525,000.00	429,350.00	\$ 1,954,350.00
FY 2034	1,315,000.00	382,200.00	\$ 1,697,200.00
FY 2035	1,390,000.00	342,750.00	\$ 1,732,750.00
FY 2036	1,465,000.00	301,050.00	\$ 1,766,050.00
FY 2037	1,545,000.00	257,100.00	\$ 1,802,100.00
FY 2038	1,625,000.00	210,750.00	\$ 1,835,750.00
FY 2039	1,710,000.00	162,000.00	\$ 1,872,000.00
FY 2040	1,800,000.00	110,700.00	\$ 1,910,700.00
FY 2041	1,890,000.00	56,700.00	\$ 1,946,700.00
FY 2042	-	-	\$ -
	\$ 23,050,000.00	\$ 6,257,040.00	\$ 29,307,040.00

DEBT SERVICE FUND SUMMARY

Statement of Budgetary Comparisons

Debt Service Fund Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Property Taxes					
Current Year	\$ 5,214,158	\$ 6,778,913	\$ 6,247,147	\$ 6,120,000	\$ 6,150,000
Delinquent	21,835	114,423	69,520	17,000	17,000
Penalties/Interest	7,100	10,842	13,062	3,000	3,000
Motor Vehicle	13,143	12,664	9,635	6,000	6,000
Investment Earnings	(60,509)	114,853	158,317	27,000	50,546
Other					
Fund Balance	-	-	-	1,396,973	395,000
TOTAL	\$ 5,195,727	\$ 7,031,694	\$ 6,497,681	\$ 7,569,973	\$ 6,621,546
EXPENDITURES					
Maintenance & Operations:					
Professional Services	\$ 8,500	\$ 7,700	\$ 15,525	\$ 8,000	\$ 11,000
<i>subtotal</i>	<i>\$ 8,500</i>	<i>\$ 7,700</i>	<i>\$ 15,525</i>	<i>\$ 8,000</i>	<i>\$ 11,000</i>
Debt Service					
General Obligation Bonds					
Series 2014 (refunding)	\$ 1,918,143	\$ 1,913,129	\$ 1,907,296	\$ 1,895,644	\$ 1,893,290
Series 2016	1,923,988	1,925,188	1,925,588	1,925,188	1,923,988
Series 2020 (refunding)	1,100,750	1,116,750	1,129,250	1,150,500	1,160,000
Series 2022	-	1,635,390	1,633,268	1,636,768	1,633,268
<i>subtotal</i>	<i>\$ 4,942,881</i>	<i>\$ 6,590,457</i>	<i>\$ 6,595,401</i>	<i>\$ 6,608,100</i>	<i>\$ 6,610,546</i>
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ 953,873	\$ -
<i>subtotal</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 953,873</i>	<i>\$ -</i>
TOTAL	\$ 4,951,381	\$ 6,598,157	\$ 6,610,926	\$ 7,569,973	\$ 6,621,546

DEBT SERVICE FUND SUMMARY

Statement of Revenues, Expenditures, and changes in Fund Balance

Debt Service Fund Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 851,509	\$ 1,095,855	\$ 1,529,393	\$ 1,416,149	\$ 973,049
REVENUES BY CATEGORY					
Property Taxes (incl. Motor Vehicles)	\$ 5,256,236	\$ 6,916,841	\$ 6,339,364	\$ 6,146,000	\$ 6,176,000
Investment Earnings	(60,509)	114,853	158,317	27,000	50,546
Other	-	-	-	-	-
TOTAL	\$ 5,195,727	\$ 7,031,694	\$ 6,497,681	\$ 6,173,000	\$ 6,226,546
EXPENDITURES BY FUNCTION					
Professional Services	\$ 8,500	\$ 7,700	\$ 15,525	\$ 8,000	\$ 11,000
Debt Service/Refunding	4,942,881	6,590,457	6,595,401	6,608,100	6,610,546
TOTAL	\$ 4,951,381	\$ 6,598,157	\$ 6,610,926	\$ 6,616,100	\$ 6,621,546
ACFR Rounding Adjustments	\$ -	\$ -	\$ 1	\$ -	\$ -
Ending Fund Balance: (1)	\$ 1,095,855	\$ 1,529,393	\$ 1,416,149	\$ 973,049	\$ 578,049
Changes in Fund Balance (actual/est.)	\$ 244,347	\$ 433,538	\$ (113,244)	\$ (443,100)	\$ (395,000)

Notes:

(1) Fund Balance is utilized to offset debt service requirements.

ENTERPRISE FUND SUMMARY

Enterprise Fund Summary

Overview

The *Enterprise Fund Summary* section is intended to provide readers with an overall understanding of the fiscal year 2026 budget for the city's Solid Waste Fund.

Enterprise Funds are used to account for business-type activities whose operations are primarily funded by customer fees. The enterprise fund utilizes the accrual basis of budgeting and accounting.

The following schedules are set forth by Fund and provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **Fund Summary**

This section provides a brief description of the Fund.

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures across multiple fiscal years. Revenues are presented by source and expenditures are presented by use.

- **Statement of Revenues, Expenditures, and changes in Fund Balances**

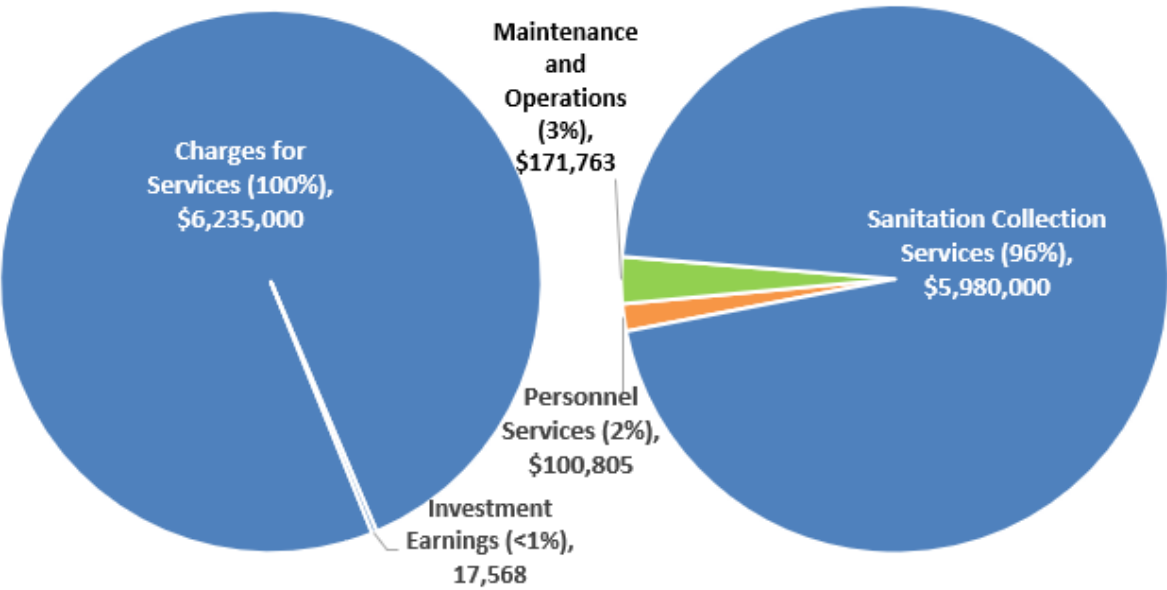
This statement provides a historical comparison of revenues and expenditures for fiscal years 2022-2026. Also included are changes in fund balance.



ENTERPRISE FUND SUMMARY

Solid Waste Fund Summary

FY 2026 Budget: \$6,252,568



Revenues by Source	Expenditures by Use
--------------------	---------------------

The Solid Waste Fund accounts for fees received from users of the city’s residential solid waste program (i.e., garbage, yard waste, and recycling collection). It is important to note as you review historical data for Solid Waste operations that glass recycling services were ended in August 2022 while all other services continue as normal. That is to say, the actuals through FY 2022 reflect glass services.

Services are provided on a user charge basis and managed through a contract with a private operator. The Finance Department manages the Solid Waste Program including billing, collection, and customer service functions. Commercial solid waste customers are authorized to contract for commercial solid waste collection and disposal services from any contractor that has obtained a solid waste collection permit from the city.

Trends

The FY 2026 Budget for the Solid Waste Fund totals \$6.3 million and represents an increase of 7%, or \$423,800, compared to FY 2025 due primarily to contractual cost growth for our private sanitation hauler of 4% annually coupled with forecasted growth in the service base.

As it relates to private sanitation hauler services, the City issued an RFP in 2021 for sanitation services to ensure optimal value for customers. Republic Services (our current provider) was the highest-ranking vendor and the most cost effective (\$1 million lower on

ENTERPRISE FUND SUMMARY

an annual basis than other proposers). Republic Services was awarded the contract with an annual 4% inflation adjustment.

The Personnel Services category increased 3%, or \$2,483, due to multiple factors including:

- 3% performance-based merit program scheduled for July 1, 2025.
- Market growth in group insurance costs (e.g. health, dental, vision), pension costs, etc.

Authorized personnel total 1.0 FTE and represent the following:

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 7%, or \$421,317, due primarily to contractual cost growth for our private sanitation hauler of 4% annually coupled with forecasted growth in the service base.



ENTERPRISE FUND SUMMARY

Statement of Budgetary Comparisons

Solid Waste Fund Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Collection Fees	\$ 5,066,935	\$ 5,110,565	\$ 5,394,125	\$ 5,743,000	\$ 6,189,000
Commercial Hauler Fees	27,441	22,731	21,868	26,000	26,000
Penalties and Interest	35,555	35,045	35,253	42,000	20,000
Other	25	-	-	25	-
Investment Earnings	(27,994)	15,066	47,253	17,743	17,568
Other					
Miscellaneous		1,405	(175)		-
TOTAL	\$ 5,101,962	\$ 5,184,812	\$ 5,498,325	\$ 5,828,768	\$ 6,252,568
EXPENDITURES					
Personnel Services:					
Salaries	\$ 44,636	\$ 38,462	\$ 53,081	\$ 58,954	\$ 60,521
Overtime	434	-	258	750	500
Group Insurance	23,990	21,363	20,537	22,325	23,258
FICA	3,301	2,681	3,908	4,579	4,668
Pension (401A Cont./Match)	6,029	5,441	7,709	8,866	9,015
Miscellaneous	2,102	2,376	2,692	2,848	2,843
<i>subtotal</i>	\$ 80,492	\$ 70,322	\$ 88,185	\$ 98,322	\$ 100,805
Maintenance & Operations:					
Professional Services (e.g. haulers)	\$ 5,615,708	\$ 5,156,260	\$ 5,289,016	\$ 5,652,450	\$ 6,060,400
Miscellaneous	92,077	63,265	116,713	77,996	91,363
<i>subtotal</i>	\$ 5,707,785	\$ 5,219,526	\$ 5,405,729	\$ 5,730,446	\$ 6,151,763
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,788,277	\$ 5,289,848	\$ 5,493,914	\$ 5,828,768	\$ 6,252,568

ENTERPRISE FUND SUMMARY

Statement of Revenues, Expenditures, and changes in Fund Balance

Solid Waste Fund Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 802,291	\$ 115,975	\$ 10,939	\$ 15,349	\$ 15,349
REVENUES BY CATEGORY					
Charges for Services	\$ 5,129,956	\$ 5,168,342	\$ 5,451,247	\$ 5,811,025	\$ 6,235,000
Investment Earnings	(27,994)	15,066	47,253	17,743	17,568
Other	-	1,405	(175)	-	-
TOTAL	\$ 5,101,962	\$ 5,184,812	\$ 5,498,325	\$ 5,828,768	\$ 6,252,568
EXPENDITURES BY FUNCTION					
Solid Waste Operations	\$ 5,788,277	\$ 5,289,848	\$ 5,493,914	\$ 5,828,768	\$ 6,252,568
TOTAL	\$ 5,788,277	\$ 5,289,848	\$ 5,493,914	\$ 5,828,768	\$ 6,252,568
ACFR Rounding Adjustments	\$ -	\$ (1)	\$ (1)	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 115,975	\$ 10,939	\$ 15,349	\$ 15,349	\$ 15,349
Changes in Fund Balance (actual/est.)	\$ (686,315)	\$ (105,036)	\$ 4,410	\$ -	\$ -

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance utilization was proposed in FY 2021-2023 to subsidize operations.

INTERNAL SERVICE FUND SUMMARIES

Internal Service Fund Summaries

Overview

The *Internal Service Fund Summaries* section is intended to provide readers with an overall understanding of the respective fiscal year 2026 budgets for the city's Internal Service Funds.

Internal Service Funds are used to accumulate and allocate costs internally among the city's various functions and utilize the accrual basis of budgeting and accounting.

The following schedules provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **Fund Summary**

This section provides a brief description of the Fund.

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures across multiple fiscal years. Revenues are presented by source and expenditures are presented by use.

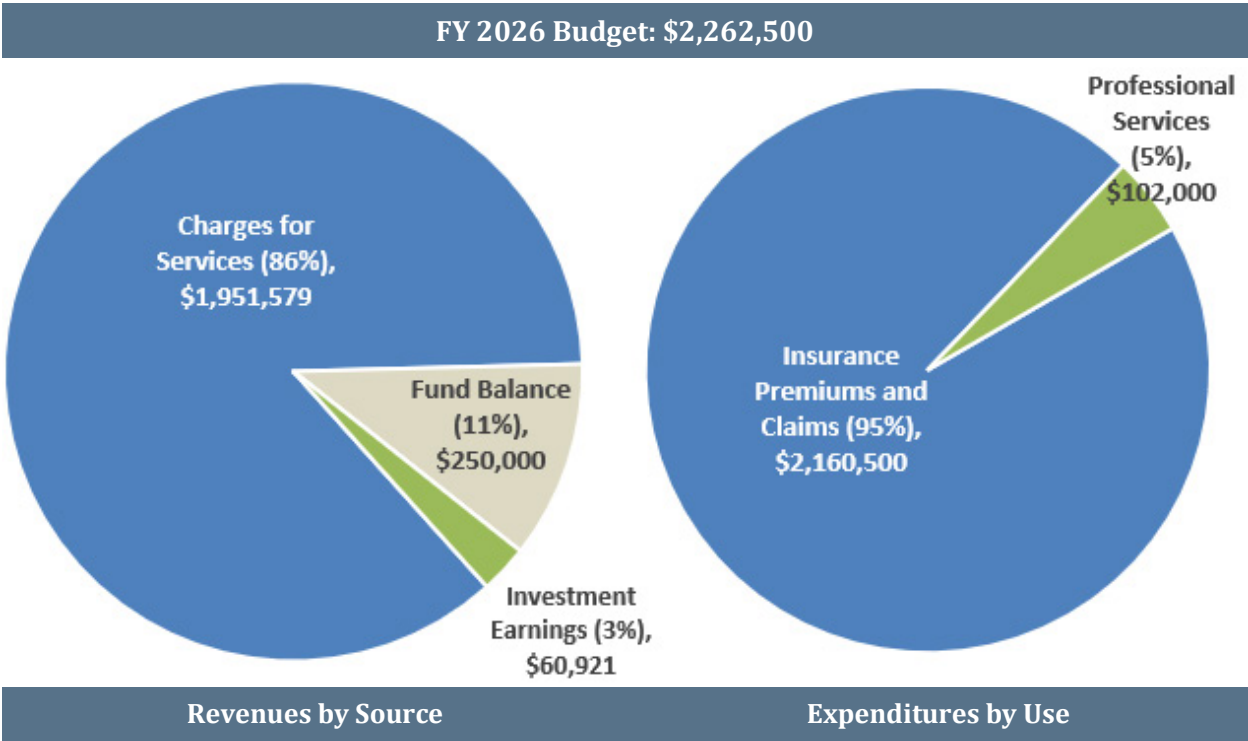
- **Statement of Revenues, Expenditures, and changes in Fund Balances**

This statement provides a historical comparison of revenues and expenditures for fiscal years 2022-2026. Also included are changes in fund balance.



INTERNAL SERVICE FUND SUMMARIES

Risk Management Fund Summary



The Risk Management Fund accounts for expenses related to providing and administering the general liability, automotive liability, workers’ compensation, and property insurance coverage for the city. Funding is provided through an (approximate) 2% charge per employee (based on salary) for workers’ compensation coupled with funding from the General Fund for insurance premiums. The Finance Department manages the Risk Management Program including all workers’ compensation, general liability, and other insurance claims.

Trends

The FY 2026 Budget for the Risk Management Fund totals \$2.3 million and represents a decrease of -44%, or -\$1.8 million, compared to FY 2025. The main driver of this variance is the non-allocated reserve (i.e., available fund balance) budgeted in FY 2025¹⁶. After adjusting for the non-allocated reserve, the true operational budget change is 11% compared with 2025 and reflective of insurance premium and claims funding fluctuations.

¹⁶ Annually after the year-end accrual period (i.e., September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2024 will occur subsequent to adoption of the budget.

INTERNAL SERVICE FUND SUMMARIES

Statement of Budgetary Comparisons

Risk Management Fund

Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Risk Management Allocations	\$ 830,149	\$ 855,000	\$ 832,136	\$ 820,436	\$ 891,079
Insurance Premium Funding	779,750	823,300	928,885	966,800	1,060,500
Investment Earnings	(25,605)	54,868	122,202	28,064	60,921
Other					
Insurance Proceeds	45,216	210,549	212,067	-	-
Fund Balance	-	-	-	2,200,340	250,000
TOTAL	\$ 1,629,510	\$ 1,943,717	\$ 2,095,290	\$ 4,015,640	\$ 2,262,500
EXPENDITURES					
Maintenance & Operations:					
Professional Services	\$ 97,737	\$ 75,694	\$ 75,989	\$ 98,500	\$ 102,000
Insurance Premiums					
Vehicle	238,293	245,445	289,590	369,048	425,000
Property/Equipment	106,712	108,596	116,780	124,257	136,000
Condo	21,711	62,950	43,614	44,000	48,000
Fine Art	3,201	3,201	3,425	3,700	4,000
General Liability	54,719	57,118	63,158	80,330	94,000
Law Enforcement Liability	77,438	81,694	143,466	150,032	160,000
Public Entity Liability	56,736	58,486	93,798	100,160	110,000
Workers Comp Excess	129,467	141,502	165,870	188,062	183,500
Criminal Liability	4,748	4,748	4,748	5,000	5,000
Cyber Liability	46,372	78,156	65,704	72,910	85,000
Umbrella Liability	56,849	69,472	89,758	27,690	40,000
Medical Services (PS Custody)	701	3,594	1,024	23,760	20,000
Claims/Judgments	565,191	264,190	768,437	892,952	850,000
<i>subtotal</i>	\$ 1,459,876	\$ 1,254,846	\$ 1,925,361	\$ 2,180,401	\$ 2,262,500
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ 1,835,239	\$ -
<i>subtotal</i>	\$ -	\$ -	\$ -	\$ 1,835,239	\$ -
TOTAL	\$ 1,459,876	\$ 1,254,846	\$ 1,925,361	\$ 4,015,640	\$ 2,262,500

INTERNAL SERVICE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Risk Management Fund

Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 1,171,906	\$ 1,341,541	\$ 2,030,413	\$ 2,200,341	\$ 1,835,240
REVENUES BY CATEGORY					
Charges for Services	\$ 1,609,899	\$ 1,678,300	\$ 1,761,021	\$ 1,787,236	\$ 1,951,579
Investment Earnings	(25,605)	54,868	122,202	28,064	60,921
Other	45,216	210,549	212,067	-	-
TOTAL	\$ 1,629,510	\$ 1,943,717	\$ 2,095,290	\$ 1,815,300	\$ 2,012,500
EXPENDITURES BY USE					
Insurance Premiums/Claims	\$ 1,362,138	\$ 1,179,152	\$ 1,849,372	\$ 2,081,901	\$ 2,160,500
Professional Services	97,737	75,694	75,989	98,500	102,000
TOTAL	\$ 1,459,876	\$ 1,254,846	\$ 1,925,361	\$ 2,180,401	\$ 2,262,500
ACFR Rounding Adjustments	\$ 1	\$ 1	\$ (1)	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ 1,341,541	\$ 2,030,413	\$ 2,200,341	\$ 1,835,240	\$ 1,585,240
Changes in Fund Balance (actual/est.)	\$ 169,636	\$ 688,872	\$ 169,928	\$ (365,101)	\$ (250,000)

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FYs 2025 and forecasted to use in FY 2026 to supplement insurance premiums and claims/judgements.

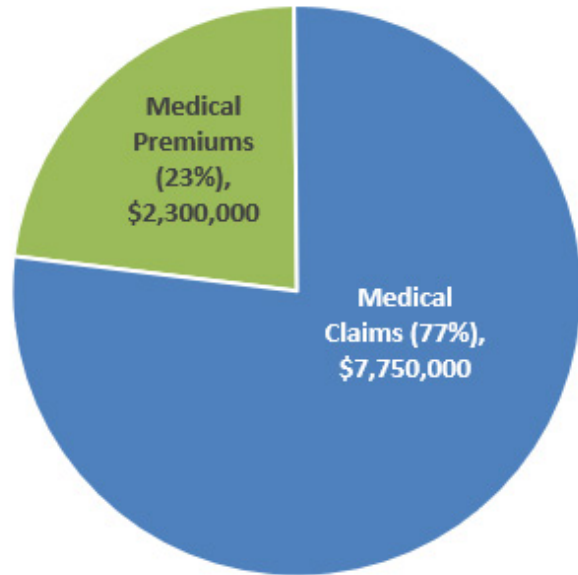
INTERNAL SERVICE FUND SUMMARIES

Medical Insurance Fund Summary

FY 2026 Budget: \$10,050,000



Revenues by Source



Expenditures by Use

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g., employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City can reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

Trends

The FY 2026 Budget totals \$10 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g., General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the city's costs.

INTERNAL SERVICE FUND SUMMARIES

Statement of Budgetary Comparisons

Medical Insurance Fund

Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Charges for Services:					
Medical Insurance Premiums					
Employer Contribution	\$ 7,062,712	\$ 7,327,558	\$ 7,269,126	\$ 9,000,000	\$ 9,100,000
Employee Contribution	693,478	736,897	744,969	900,000	950,000
Other					
Fund Balance	-	-	-	63,041	-
TOTAL	\$ 7,756,189	\$ 8,064,455	\$ 8,014,095	\$ 9,963,041	\$ 10,050,000
EXPENDITURES					
Maintenance & Operations:					
Medical Premiums	\$ 1,947,173	\$ 1,879,540	\$ 2,084,735	\$ 2,100,000	\$ 2,300,000
Medical Claims	5,810,246	6,068,704	5,941,927	7,800,000	7,750,000
<i>subtotal</i>	<i>\$ 7,757,419</i>	<i>\$ 7,948,244</i>	<i>\$ 8,026,662</i>	<i>\$ 9,900,000</i>	<i>\$ 10,050,000</i>
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ 63,041	\$ -
<i>subtotal</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 63,041</i>	<i>\$ -</i>
TOTAL	\$ 7,757,419	\$ 7,948,244	\$ 8,026,662	\$ 9,963,041	\$ 10,050,000

INTERNAL SERVICE FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

Medical Insurance Fund

Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ (39,373)	\$ (40,603)	\$ 75,608	\$ 63,041	\$ 63,041
REVENUES BY CATEGORY					
Charges for Services	\$ 7,756,189	\$ 8,064,455	\$ 8,014,095	\$ 9,900,000	\$ 10,050,000
TOTAL	\$ 7,756,189	\$ 8,064,455	\$ 8,014,095	\$ 9,900,000	\$ 10,050,000
EXPENDITURES BY USE					
Medical Premiums/Claims	\$ 7,757,419	\$ 7,948,244	\$ 8,026,662	\$ 9,900,000	\$ 10,050,000
TOTAL	\$ 7,757,419	\$ 7,948,244	\$ 8,026,662	\$ 9,900,000	\$ 10,050,000
ACFR Rounding Adjustments	\$ -	\$ -	\$ (1)	\$ -	\$ -
Ending Fund Balance: (1),(2)	\$ (40,603)	\$ 75,608	\$ 63,041	\$ 63,041	\$ 63,041
Changes in Fund Balance (actual/est.)	\$ (1,230)	\$ 116,211	\$ (12,568)	\$ -	\$ -

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FIDUCIARY FUND SUMMARIES

Fiduciary Fund Summaries

Overview

The *Fiduciary Fund Summaries* section is intended to provide readers with an overall understanding of the respective fiscal year 2026 budgets for the Other Post Employment Benefit (OPEB) Funds.

Fiduciary Funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds utilize the accrual basis of accounting.

The following schedules provide readers with revenue and expenditure summaries/narratives from several different perspectives including:

- **Fund Summary**

This section provides a brief description of the Fund.

- **Statement of Budgetary Comparisons**

This statement provides a detailed comparison of revenues and expenditures across multiple fiscal years. Revenues are presented by source and expenditures are presented by use.

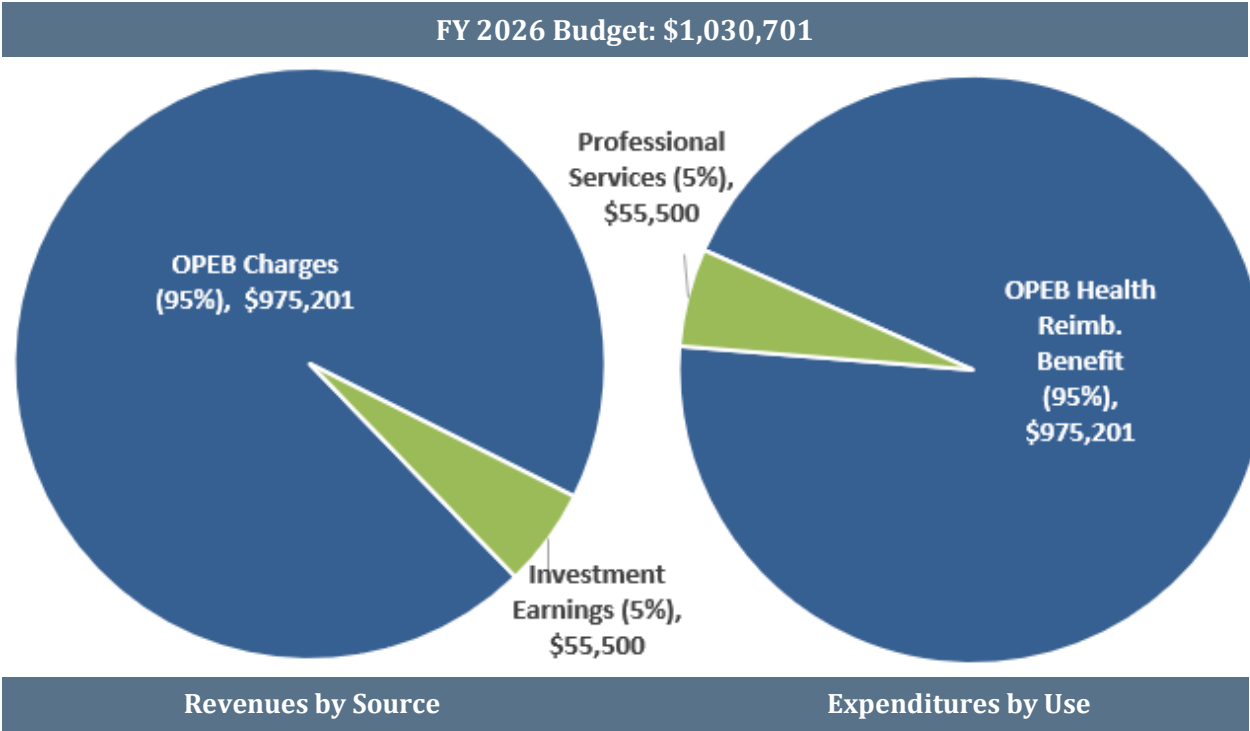
- **Statement of Revenues, Expenditures, and changes in Fund Balances**

This statement provides a historical comparison of revenues and expenditures for fiscal years 2022-2026. Also included are changes in fund balance.



FIDUCIARY FUND SUMMARIES

Other Post Employment Benefit (OPEB) Retirement Reimbursement Plan Trust Fund Summary



Starting with Fiscal Year 2019, the city implemented a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers during retirement, healthcare.

Costs for this benefit approximate 2.5% of payroll (\$975,201 citywide for FY 2026) and requires a minimum 15-year vesting (maximum benefit achieved at 25-years¹⁷) which assists in not only recruitment, but also retention of our most valuable assets, our employees.

¹⁷ Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years).

FIDUCIARY FUND SUMMARIES

Statement of Budgetary Comparisons

OPEB Health Reimbursement Fund Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
REVENUES					
Investment Earnings	\$ (578,424)	\$ 704,445	\$ 943,053	\$ 55,500	\$ 55,500
Other					
OPEB Health Reimbursement Funding					
Employer Contribution	590,928	686,459	926,297	988,436	975,201
Transfer-In					
OPEB Health Fund	-	-	1,475,506	216,579	-
Fund Balance	-	-	-	5,618,099	-
TOTAL	\$ 12,504	\$ 1,390,904	\$ 3,344,856	\$ 6,878,614	\$ 1,030,701
EXPENDITURES					
Maintenance & Operations:					
OPEB Reimbursement Benefit	\$ 47,676	\$ 118,012	\$ 163,978	\$ 988,436	\$ 975,201
Miscellaneous	31,652	76,620	84,109	55,500	55,500
<i>subtotal</i>	<i>\$ 79,328</i>	<i>\$ 194,632</i>	<i>\$ 248,088</i>	<i>\$ 1,043,936</i>	<i>\$ 1,030,701</i>
Non-Allocated					
Reserve	\$ -	\$ -	\$ -	\$ 5,834,678	\$ -
<i>subtotal</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 5,834,678</i>	<i>\$ -</i>
TOTAL	\$ 79,328	\$ 194,632	\$ 248,088	\$ 6,878,614	\$ 1,030,701

FIDUCIARY FUND SUMMARIES

Statement of Revenues, Expenditures, and changes in Fund Balance

OPEB Health Reimbursement Fund

Finance Department

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended Budget	FY 2026 Recommended Budget
Beginning Fund Balance:	\$ 4,092,716	\$ 4,025,890	\$ 5,222,162	\$ 8,318,930	\$ 8,535,509
REVENUES BY CATEGORY					
OPEB Health Reimb. Benefit Funding	\$ 590,928	\$ 686,459	\$ 926,297	\$ 988,436	\$ 975,201
Investment Earnings	(578,424)	704,445	943,053	55,500	55,500
TOTAL	\$ 12,504	\$ 1,390,904	\$ 3,344,856	\$ 1,260,515	\$ 1,030,701
EXPENDITURES BY USE					
OPEB Health Reimb. Benefit	\$ 47,676	\$ 118,012	\$ 163,978	\$ 988,436	\$ 975,201
Miscellaneous (Professional Services)	31,652	76,620	84,109	55,500	55,500
TOTAL	\$ 79,328	\$ 194,632	\$ 248,088	\$ 1,043,936	\$ 1,030,701
ACFR Rounding Adjustments	\$ (1)	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 4,025,890	\$ 5,222,162	\$ 8,318,930	\$ 8,535,509	\$ 8,535,509
Changes in Fund Balance (actual/est.)	\$ (66,826)	\$ 1,196,272	\$ 3,096,768	\$ 216,579	\$ -

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits Carryforward Fund Balance and Non-Allocated/Reserve accounts. It should be noted that the fund balance figures represent funding for the OPEB Trust.

APPENDIX A (DETAILED 5-YEAR CIP)

Appendix A (Detailed 5-Year CIP)

Capital Improvement Plan (CIP)

The city's five-year capital improvement plan is included below. The CIP forecasts the city's available funding for capital investment over a five-year period and provides a preliminary project prioritization (subject to adjustment in future years). These figures do not include the city's existing capital initiatives (i.e., initiatives funded prior to FY 2026) and do not represent full funding of departmental capital project requests.

Capital investments for Fiscal Year 2026 are appropriated as part of the FY 2026 Budget. These appropriations are detailed within the *Capital Project Fund Summaries* section of this document.

Capital plans for Fiscal Years 2027 through 2030 are presented for planning purposes only and do not constitute formal appropriations. The CIP is inherently a dynamic planning tool—new projects may be introduced as priorities evolve, while others may be deferred or removed from consideration.

The last column represents additional capital requests for the FY 2026–2030 period that currently lack an identified funding source. These projects may be funded in the future based on City Council and staff prioritization, as well as the availability of financial resources. Additionally, some FY 2026 capital requests that are presently unfunded are anticipated to receive funding during the later years of the plan (FY 2027–2030).



APPENDIX A (DETAILED 5-YEAR CIP)

5-Year CIP Summary

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Sources						
General Fund (Annual Appropriation)	\$ 2,262,292	\$ 2,307,538	\$ 2,353,689	\$ 2,400,762	\$ 2,448,778	\$ 11,773,059
General Fund (Fund Balance)	5,017,048	5,102,022	9,477,458	8,663,826	8,560,321	36,820,675
	<u>\$ 7,279,340</u>	<u>\$ 7,409,560</u>	<u>\$ 11,831,147</u>	<u>\$ 11,064,588</u>	<u>\$ 11,009,099</u>	<u>\$ 48,593,734</u>
Other Funds (Investment Earnings)	\$ 400,000	\$ 400,000	\$ 400,000	\$ 430,000	\$ 430,000	\$ 2,060,000
Other Funds (Fund Balance)	3,695,000	-	-	-	-	3,695,000
Impact Fees	1,060,000	-	-	-	-	1,060,000
TSPLOST 1 and 2	8,100,000	4,768,700	-	-	-	12,868,700
TSPLOST 3 (forecast)	-	-	4,891,800	5,009,200	5,140,900	15,041,900
	<u>\$ 13,255,000</u>	<u>\$ 5,168,700</u>	<u>\$ 5,291,800</u>	<u>\$ 5,439,200</u>	<u>\$ 5,570,900</u>	<u>\$ 34,725,600</u>
Capital Lease						
Fleet Replacement: Fire Apparatus Replacements	\$ 4,000,000	\$ 742,000	\$ -	\$ -	\$ -	\$ 4,742,000
Fire Extrication Equipment Replacements	-	-	179,000	-	-	179,000
Heart Monitor & AEDs Replacements	660,000	-	-	-	-	660,000
Mobile (Vehicle) Radio Replacements	-	-	-	600,000	-	600,000
Portable (Handheld) Radios Replacement	-	-	-	1,766,000	-	1,766,000
Grant/Contribution						
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	710,000	731,300	753,200	775,800	799,100	3,769,400
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	851,107	-	-	-	-	851,107
Alpharetta Youth Baseball Association Contribution	250,000	-	-	-	-	250,000
	<u>\$ 6,471,107</u>	<u>\$ 1,473,300</u>	<u>\$ 932,200</u>	<u>\$ 3,141,800</u>	<u>\$ 799,100</u>	<u>\$ 12,817,507</u>
Total Sources	<u>\$ 27,005,447</u>	<u>\$ 14,051,560</u>	<u>\$ 18,055,147</u>	<u>\$ 19,645,588</u>	<u>\$ 17,379,099</u>	<u>\$ 96,136,841</u>
	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Uses (by Department)						
Economic Development	\$ 50,000	\$ 150,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000
Information Technology	897,800	450,800	964,000	622,300	630,800	3,565,700
Public Safety	6,994,114	2,692,000	2,364,000	4,636,000	2,355,000	19,041,114
Public Works	10,607,500	9,344,000	11,695,500	11,820,500	11,995,600	55,463,100
Recreation, Parks & Cultural Services	2,285,000	1,255,000	2,183,000	2,065,000	1,863,000	9,651,000
Community Development	183,600	149,900	746,200	451,500	454,900	1,986,100
Total Uses	<u>\$ 21,018,014</u>	<u>\$ 14,041,700</u>	<u>\$ 18,002,700</u>	<u>\$ 19,645,300</u>	<u>\$ 17,349,300</u>	<u>\$ 90,057,014</u>
Non-Allocated (Sources-Uses)	<u>\$ 5,987,433</u>	<u>\$ 9,860</u>	<u>\$ 52,447</u>	<u>\$ 288</u>	<u>\$ 29,799</u>	<u>\$ 6,079,827</u>
Total Uses + Non-Allocated	<u>\$ 27,005,447</u>	<u>\$ 14,051,560</u>	<u>\$ 18,055,147</u>	<u>\$ 19,645,588</u>	<u>\$ 17,379,099</u>	<u>\$ 96,136,841</u>

APPENDIX A (DETAILED 5-YEAR CIP)

5-Year CIP Detail

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
Sources						
General Fund (Annual Appropriation)	\$ 2,262,292	\$ 2,307,538	\$ 2,353,689	\$ 2,400,762	\$ 2,448,778	\$ 11,773,059
General Fund (Fund Balance)	5,017,048	5,102,022	9,477,458	8,663,826	8,560,321	36,820,675
	<u>\$ 7,279,340</u>	<u>\$ 7,409,560</u>	<u>\$ 11,831,147</u>	<u>\$ 11,064,588</u>	<u>\$ 11,009,099</u>	<u>\$ 48,593,734</u>
Other Funds (Investment Earnings)	\$ 400,000	\$ 400,000	\$ 400,000	\$ 430,000	\$ 430,000	\$ 2,060,000
Other Funds (Fund Balance)	3,695,000	-	-	-	-	3,695,000
Impact Fees	1,060,000	-	-	-	-	1,060,000
TSPLOST 1 and 2	8,100,000	4,768,700	-	-	-	12,868,700
TSPLOST 3 (forecast)	-	-	4,891,800	5,009,200	5,140,900	15,041,900
	<u>\$ 13,255,000</u>	<u>\$ 5,168,700</u>	<u>\$ 5,291,800</u>	<u>\$ 5,439,200</u>	<u>\$ 5,570,900</u>	<u>\$ 34,725,600</u>
Capital Lease						
Fleet Replacement: Fire Apparatus Replacements	\$ 4,000,000	\$ 742,000	\$ -	\$ -	\$ -	\$ 4,742,000
Fire Extermination Equipment Replacements	-	-	179,000	-	-	179,000
Heart Monitor & AEDs Replacements	660,000	-	-	-	-	660,000
Mobile (Vehicle) Radio Replacements	-	-	-	600,000	-	600,000
Portable (Handheld) Radios Replacement	-	-	-	1,766,000	-	1,766,000
Grant/Contribution						
Local Maintenance Improvement Grant (LMIG); Milling and Resurfacing	710,000	731,300	753,200	775,800	799,100	3,769,400
Local Roads Assistance (LRA) Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	851,107	-	-	-	-	851,107
Alpharetta Youth Baseball Association Contribution	250,000	-	-	-	-	250,000
	<u>\$ 6,471,107</u>	<u>\$ 1,473,300</u>	<u>\$ 932,200</u>	<u>\$ 3,141,800</u>	<u>\$ 799,100</u>	<u>\$ 12,817,507</u>
Total Sources	\$ 27,005,447	\$ 14,051,560	\$ 18,055,147	\$ 19,645,588	\$ 17,379,099	\$ 96,136,841

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	Add'l CIP Requests (Funding TBD; 2026-2030)
Uses (by Department)							
Economic Development							
Economic Development Toolbox	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 176,000
Economic Development Strategic Plan	-	100,000	-	-	-	100,000	-
	<u>\$ 50,000</u>	<u>\$ 150,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 350,000</u>	<u>\$ 176,000</u>
Information Technology							
City Council A/V Equipment Replacement	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -
Technology Replacements (all City Departments)	397,800	405,800	414,000	422,300	430,800	2,070,700	-
Data Center Server Replacement (all City Departments)	500,000	-	-	-	-	500,000	-
Telephony VOIP Network Switches Replacement	-	-	-	-	100,000	100,000	-
Citywide Network Devices Replacement	-	-	350,000	200,000	-	550,000	-
Wireless Access Points	-	-	-	-	100,000	100,000	-
Data Center Auxiliary A/C Replacement	-	45,000	-	-	-	45,000	-
	<u>\$ 897,800</u>	<u>\$ 450,800</u>	<u>\$ 964,000</u>	<u>\$ 622,300</u>	<u>\$ 630,800</u>	<u>\$ 3,565,700</u>	<u>\$ -</u>
Human Resources							
HR Office Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 70,000</u>

APPENDIX A (DETAILED 5-YEAR CIP)

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	Add'l CIP Requests (Funding TBD; 2026-2030)
Uses (by Department)							
Public Safety							
Fire Station Renovations/Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,350,000
Fire Apparatus (Fleet Replacement; Capital Lease)	4,000,000	742,000	-	-	-	4,742,000	-
Public Safety (Fleet Replacement)	1,600,000	1,875,000	2,110,000	2,195,000	2,280,000	10,060,000	-
Fire Extrication Equipment (Equipment Replacement; Capital Lease)	-	-	179,000	-	-	179,000	-
Portable (Handheld) Radios (Equipment Replacement)	-	-	-	1,766,000	-	1,766,000	-
Mobile (Vehicle) Radios (Equipment Replacement)	-	-	-	600,000	-	600,000	-
Heart Monitor (Equipment Replacement; Capital Lease)	660,000	-	-	-	-	660,000	-
Fire Equipment for New Fire Engines	112,662	-	-	-	-	112,662	-
Public Safety Headquarters (Gate System Repairs/Improvements)	32,000	-	-	-	-	32,000	-
Electric Vehicle DC Fast Charger purchase and installation	260,000	-	-	-	-	260,000	-
Citywide Camera Infrastructure	225,000	75,000	75,000	75,000	75,000	525,000	-
FARO Scanner	75,500	-	-	-	-	75,500	-
TruNarc Handheld Drug Identifier for Criminal Investigations	28,952	-	-	-	-	28,952	-
	<u>\$ 6,994,114</u>	<u>\$ 2,692,000</u>	<u>\$ 2,364,000</u>	<u>\$ 4,636,000</u>	<u>\$ 2,355,000</u>	<u>\$ 19,041,114</u>	<u>\$ 16,350,000</u>
Public Works							
Milling and Resurfacing	\$ 4,075,000	\$ 4,200,000	\$ 4,325,000	\$ 4,455,000	\$ 4,590,000	\$ 21,645,000	\$ -
Pavement Resurfacing and Preservation for Parks Locations	-	-	-	600,000	-	600,000	-
Tree Planting and Landscape Improvements	165,000	175,000	180,000	185,000	190,000	895,000	-
SR 9 Landscaping from Academy St. to Windward Parkway	740,000	-	-	-	-	740,000	-
Bridge and Guardrail Maintenance	275,000	250,000	250,000	250,000	250,000	1,275,000	240,000
Traffic Striping and Signage	280,000	300,000	320,000	330,000	350,000	1,580,000	-
Streetlight Maintenance	-	30,000	35,000	40,000	45,000	150,000	240,000
Traffic Signal Pole Painting and Maintenance	60,000	45,000	50,000	50,000	50,000	255,000	77,000
Traffic Calming Improvements	50,000	50,000	50,000	50,000	50,000	250,000	-
Signalized Intersection Maintenance (incl. Traffic Control Equipment)	200,000	210,000	220,000	230,000	240,000	1,100,000	-
Traffic Responsive System Maintenance	-	100,000	105,000	110,000	115,000	430,000	-
Stormwater	2,000,000	1,500,000	2,000,000	3,700,000	3,700,000	12,900,000	5,830,000
Sidewalk and Brick Paver Maintenance and Repair	750,000	750,000	750,000	750,000	750,000	3,750,000	-
Public Works (Design Services)	45,000	50,000	51,000	52,000	53,000	251,000	-
Recreation Facilities (Roof Repairs/Replacements and Wall Restoration)	-	-	-	-	800,000	800,000	-
Administrative Facilities (Roof Repairs/Replacements and Wall Restoration)	-	-	275,000	-	-	275,000	-
Public Safety Facilities (Roof Repairs/Replacements and Wall Restoration)	-	120,000	160,000	80,000	-	360,000	-
Public Works Headquarters (Roof Repairs/Replacements and Wall Restoration)	-	-	1,200,000	75,000	-	1,275,000	-
Parking Garages (Facility Maintenance/Improvements)	50,000	50,000	125,000	50,000	50,000	325,000	-
City Facility Preventative Maintenance Assessment and Implementation	150,000	150,000	150,000	150,000	150,000	750,000	-
HVAC Replacements (Facility Maintenance/Improvements)	100,000	100,000	10,000	100,000	100,000	410,000	-

APPENDIX A (DETAILED 5-YEAR CIP)

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	Add'l CIP Requests (Funding TBD; 2026-2030)
Uses (by Department)							
<i>Public Works continued</i>							
City Hall (Facility Maintenance/Improvements)	32,500	34,000	35,500	36,500	37,600	176,100	-
Public Safety Headquarters Facility Renovations and Repairs	100,000	200,000	50,000	120,000	50,000	520,000	-
Recreation and Park Facilities (Facility Maintenance/Improvements)	50,000	50,000	50,000	50,000	50,000	250,000	-
Generator Replacements (Facility Maintenance/Improvements)	100,000	100,000	-	-	-	200,000	-
Asphalt Paver (Equipment Replacement/Upgrade)	-	-	215,000	-	-	215,000	-
Department Pool Vehicles (Fleet Replacement)	85,000	95,000	-	40,000	-	220,000	-
Tandem Dump Truck (Fleet Replacement)	-	200,000	-	-	-	200,000	-
F-750 Trucks (Fleet Replacement)	-	-	270,000	-	-	270,000	-
F-550 Crew Cab Dump Truck (Fleet Replacement)	175,000	200,000	250,000	125,000	125,000	875,000	-
F-450 Crew Cab Dump Truck (Fleet Replacement)	-	90,000	-	-	-	90,000	-
F-350 Crew Cab Service Bed Truck (Fleet Replacement)	70,000	85,000	-	-	-	155,000	-
F-250 Crew Cab Service Truck (Fleet Replacement)	-	80,000	-	-	-	80,000	-
F-150 Truck (Fleet Replacement)	65,000	-	135,000	77,000	150,000	427,000	-
Variable Message Boards (Equipment Replacement)	-	-	54,000	-	-	54,000	-
Canton Street Sidewalk	-	-	-	-	-	-	2,800,000
Charlotte Drive Mini-Roundabout (design/temporary install)	-	-	-	-	-	-	25,000
TSPLOST III Exhibits Preparation	250,000	-	-	-	-	250,000	-
Streetlight Expansion	-	-	-	-	-	-	374,000
Haynes Bridge Road Lane Diet and Linear Park (OMP to Rainwater)	-	-	-	-	-	-	6,750,000
Mid Broadwell Crosswalk at Fire Station Light	50,000	-	-	-	-	50,000	-
Henderson Parkway Traffic Calming (study)	-	-	-	-	-	-	50,000
Jayne Ellen Curb and Gutter	-	-	-	-	-	-	750,000
Milton Ave Streetscape (TSPLOST II, Tier 2)	-	-	-	-	-	-	3,935,740
Academy St Improvements (TSPLOST II Tier 2)	-	-	-	-	-	-	3,250,000
Major Intersection Improvements	-	-	-	-	-	-	750,000
Kimball Bridge Rd Improvements (Waters Rd to Ocee Elementary)	-	-	-	-	-	-	5,850,000
Roundabout Studies	-	-	-	-	-	-	100,000
Haynes Bridge Rd Widening (Mansell Rd to city limits)	-	-	-	-	-	-	8,000,000
Hembree Rd Widening	-	-	-	-	-	-	4,050,000
Douglas Rd (Traffic Calming)	-	-	-	-	-	-	1,800,000
Southlake Drive (Traffic Calming)	-	-	-	-	-	-	2,000,000
Mayfield Rd at Providence Rd (TSPLOST II, Tier 3; Roundabout)	-	-	-	-	-	-	2,000,000
Mayfield Rd at Canton St (TSPLOST II, Tier 3; Roundabout)	-	-	-	-	-	-	2,000,000
Hopewell Rd at Vaughan Dr (TSPLOST II, Tier 3; Roundabout)	-	-	-	-	-	-	1,500,000
Waters Road (Traffic Calming)	-	-	-	-	-	-	2,000,000
Roswell St/Old Roswell St (Roundabout)	-	-	-	-	-	-	1,500,000
City Center Decorative Sign Posts	-	-	-	-	-	-	140,000
Windward Pkwy at Clubhouse Dr (Roundabout)	-	-	-	-	-	-	3,000,000
Milton Ave at Canton/Roswell St (Roundabout)	-	-	-	-	-	-	1,800,000
Encore Parkway 2-Way Bike Lane	-	-	-	-	-	-	1,500,000
Northwinds Mid-Block Crosswalk	300,000	-	-	-	-	300,000	-
Mid Broadwell Sidewalk Improvements	-	-	-	-	-	-	900,000
Wills Road Sidewalk Gap	-	-	-	-	-	-	380,000

APPENDIX A (DETAILED 5-YEAR CIP)

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	Add'l CIP Requests (Funding TBD; 2026-2030)
Uses (by Department)							
<i>Public Works continued</i>							
Wills Drive (Sidewalk Improvements)	-	-	-	-	-	-	190,000
Waters Road (Sidewalk Improvements)	-	-	-	-	-	-	1,200,000
Providence Road (Sidewalk Improvements)	-	-	-	-	-	-	1,300,000
Kimball Bridge Road at Northwinds Pkwy (Mast Arms)	250,000	-	-	-	-	250,000	-
City Hall Generator and Enclosure	-	-	-	-	-	-	1,250,000
Alpharetta Community Center (New Generator)	-	-	-	-	-	-	375,000
Public Works Headquarters Renovations	90,000	-	80,000	-	-	170,000	-
Fire Stations (Facility Maintenance/ Improvements)	-	100,000	100,000	100,000	100,000	400,000	320,000
Public Safety Headquarters Parking Maintenance and Expansion	-	-	-	-	-	-	620,000
Alpharetta Arts Center (Parking Expansion)	-	-	-	-	-	-	950,000
Trailers (Equipment Replacement)	-	30,000	55,000	15,000	-	100,000	-
General Equipment Replacement (Public Works)	-	-	145,000	-	-	145,000	-
Stand-on Compact Loader	50,000	-	-	-	-	50,000	-
Operating Initiative - Sr. Engineering Tech (new position; +1 FTE): Vehicle Purchase	-	-	-	-	-	-	50,000
Operating Initiative - Infrastructure Crew (new position; +4 FTE): Vehicle Purchase	-	-	-	-	-	-	80,000
Operating Initiative - Facility Operations Manager (new position; +1 FTE): Vehicle Purchase	-	-	-	-	-	-	65,000
Operating Initiative - Construction Manager - Infrastructure (new position; +1 FTE): Vehicle Purchase	-	-	-	-	-	-	50,000
Winter Weather Equipment	-	-	-	-	-	-	45,000
	\$ 10,607,500	\$ 9,344,000	\$ 11,695,500	\$ 11,820,500	\$ 11,995,600	\$ 55,463,100	\$ 70,086,740
<i>Recreation, Parks & Cultural Services</i>							
Greenway Improvements/Repairs	\$ 250,000	\$ 250,000	\$ 500,000	\$ 250,000	\$ 500,000	\$ 1,750,000	\$ -
Wood Lightpole/LED Replacement Initiative	125,000	180,000	125,000	-	-	430,000	-
Alpharetta Public Arts (Outdoor On-Loan Sculpture Exhibit)	45,000	45,000	45,000	45,000	45,000	225,000	-
Public Art Fund by Developers - City Property	10,000	10,000	10,000	10,000	10,000	50,000	-
Public Art in the Parks	20,000	20,000	20,000	20,000	20,000	100,000	-
Public Art for City Projects	25,000	25,000	25,000	25,000	25,000	125,000	-
Synthetic Turf Field Replacement	-	-	500,000	500,000	500,000	1,500,000	-
Park Trail Maintenance	100,000	-	-	-	100,000	200,000	-
Park Security Repairs & Improvements (security cameras, etc.)	44,000	60,000	23,000	60,000	23,000	210,000	-
Playground Equipment Replacement	70,000	100,000	300,000	500,000	75,000	1,045,000	-
Park Shade Structure & Awning Replacements	-	30,000	30,000	30,000	40,000	130,000	-
Athletic Court Resurfacing	-	200,000	75,000	50,000	75,000	400,000	-
Park Repairs and Improvements	146,000	150,000	150,000	100,000	100,000	646,000	-
Tree Maintenance, Planting, and Removal in Parks	225,000	125,000	125,000	225,000	225,000	925,000	200,000
Recreation (Design Services)	25,000	25,000	25,000	25,000	25,000	125,000	-
North Park Restroom/Concession Stand Replacement (Fields 1-4)	600,000	-	-	-	-	600,000	-
General Equipment Replacement (Recreation)	50,000	35,000	110,000	15,000	-	210,000	-
Recreation (Fleet Replacement)	-	-	120,000	210,000	100,000	430,000	-
Wills Park Baseball Field 5 synthetic turf installation	500,000	-	-	-	-	500,000	-

APPENDIX A (DETAILED 5-YEAR CIP)

FY 2026-2030 Capital Improvement Plan

April 18, 2025

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	Add'l CIP Requests (Funding TBD; 2026-2030)
Uses (by Department)							
<i>Recreation, Parks & Cultural Services continued</i>							
Webb Bridge Middle School Football Field	50,000	-	-	-	-	50,000	-
Webb Bridge Park Master Plan/Development	-	-	-	-	-	-	1,600,000
North Park Master Plan/Development	-	-	-	-	-	-	1,600,000
Haynes Bridge Road Park Restroom	-	-	-	-	-	-	400,000
Marconi Drive Park Restroom	-	-	-	-	-	-	400,000
Club Car Carryall 510 (road ready) Utility Cart	-	-	-	-	-	-	20,000
	<u>\$ 2,285,000</u>	<u>\$ 1,255,000</u>	<u>\$ 2,183,000</u>	<u>\$ 2,065,000</u>	<u>\$ 1,863,000</u>	<u>\$ 9,651,000</u>	<u>\$ 4,220,000</u>
<i>Community Development</i>							
Brookside Parkway Road Diet- Phase 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Old Roswell Street Park and Plaza	-	-	-	-	-	-	1,500,000
Milton Avenue Quick Safety and Operational Improvements	-	-	-	-	-	-	350,000
Intersection Upgrade - Old Milton Parkway at Brookside Parkway (2 intersections)	-	-	-	-	-	-	300,000
Brookside Parkway Road Diet and Streetscape (Phase II)	-	-	-	-	-	-	8,600,000
North Point District Thresholds (monuments)	-	-	-	-	-	-	125,000
Comprehensive Plan Updates	120,000	-	-	-	-	120,000	-
Community Development (Design Services)	63,600	64,900	66,200	67,500	68,900	331,100	-
Alpharetta Entry Monuments	-	-	600,000	300,000	300,000	1,200,000	-
South Main Street Park Entrances	-	-	-	-	-	-	100,000
South Main Street Reclaiming of Right of Way Remnants	-	-	-	-	-	-	850,000
Community Development (Fleet Replacement)	-	85,000	80,000	84,000	86,000	335,000	-
	<u>\$ 183,600</u>	<u>\$ 149,900</u>	<u>\$ 746,200</u>	<u>\$ 451,500</u>	<u>\$ 454,900</u>	<u>\$ 1,986,100</u>	<u>\$ 12,125,000</u>
<i>General Government</i>							
Matching Funds for City Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 600,000</u>
Total Uses	<u>\$ 21,018,014</u>	<u>\$ 14,041,700</u>	<u>\$ 18,002,700</u>	<u>\$ 19,645,300</u>	<u>\$ 17,349,300</u>	<u>\$ 90,057,014</u>	<u>\$ 103,627,740</u>
Non-Allocated (Sources-Uses)	<u>\$ 5,987,433</u>	<u>\$ 9,860</u>	<u>\$ 52,447</u>	<u>\$ 288</u>	<u>\$ 29,799</u>	<u>\$ 6,079,827</u>	<u>\$ -</u>
Total Uses + Non-Allocated	<u>\$ 27,005,447</u>	<u>\$ 14,051,560</u>	<u>\$ 18,055,147</u>	<u>\$ 19,645,588</u>	<u>\$ 17,379,099</u>	<u>\$ 96,136,841</u>	<u>\$ 103,627,740</u>

(1) Represents capital requests that are not fully funded within the proposed CIP (i.e. included within both the CIP and the Unfunded Project Listing).

(2) Represents capital requests where the anticipated funding years have been adjusted (from Department requests) to reflect forecasted funding availability.

APPENDIX B (ACVB BUDGET)

Appendix B (ACVB Budget)

Alpharetta Convention & Visitors Bureau (ACVB)

The ACVB, while a separate legal entity from the city, is funded through a portion of the city's hotel/motel tax (as detailed within the Hotel/Motel Fund budget). As a component of our operational relationship, the city reports on certain economic activities of the ACVB such as the annual adopted budget. This section is provided for informational purposes only.

- **Vision Statement**

To positively impact the economic life of Alpharetta.

- **ACVB Mission Statement**

To position the city of Alpharetta as a regionally, nationally and globally recognized premier tourism destination by developing quality programs and facilities to attract overnight visitors.

- **How We Are Funded**

Alpharetta's 30 hotels collect an 8 percent hotel occupancy tax from their visitors and pay it to the city on a monthly basis. The city keeps 37.5% of the tax to spend on enhancements for its citizens, 18.75% is given to the conference center (facility portion of the tax) and 43.75% is distributed to the ACVB to market and promote the city of Alpharetta.

- **What We Do**

The ACVB uses innovative and targeted marketing strategies, along with aggressive sales efforts, to attract overnight visitors to the city. We do this in three key areas:

- Increasing the awareness and identity of Alpharetta as a destination for the leisure and individual traveler and raising awareness of the economic importance of the visitor industry to Alpharetta by placing advertisements, writing press releases, utilizing social media, and maintaining a technologically advanced website.
- Employing a variety of sales strategies to increase the number of group room nights booked in Alpharetta's 30 hotels through attendance at tradeshow, association meetings and conferences as well as sales calls and site visits with event organizers.
- Providing leadership for the visitor industry, coordinating activities, encouraging marketing activities and partnerships, and projecting an appealing image on behalf of the city of Alpharetta.

APPENDIX B (ACVB BUDGET)

Alpharetta Convention & Visitors Bureau (ACVB) Fiscal Year 2026 Adopted Budget

Occupancy Tax Revenues	\$	3,937,500 *
Interest Income		1,600
Accumulated Surplus		650,000
TOTAL REVENUE	\$	4,589,100
Salary & Benefits	\$	1,776,800
Accounting & Legal Fees		28,000
Advertising		
<i>Georgia/Metro Atlanta Ads</i>		244,100
<i>National/Regional Ads</i>		559,000
Business License		500
Computer Equipment		18,200
Business Development		
Ameris Bank Amphitheatre		173,000
Conference Center		500,000
Computer Software/Maintenance		95,650
Research		15,000
Contingency Fund		97,928
Insurance		5,500
Meeting Expenses		48,300
Membership Dues		51,626
Subscriptions		650
Office Equipment/Leases		10,000
Office Rent (utilities, cleaning, security)		114,596
Office Supplies/Furniture		20,000
Postage/Shipping		18,000
Premiums/Gifts		30,000
Printing/Production		111,750
Taxes/Leased Equipment		1,200
Public Relations		204,300
Sponsorships/Bid Fees		301,500
Telephone/ISP		36,000
Tradeshows/Conference/Professional Development		123,900
Staff Development		3,600
TOTAL EXPENSES	\$	4,589,100

* The City of Alpharetta Budget for FY 2026 contains a revised forecast of \$3,981,250 as Hotel/Motel Tax distribution to the ACVB.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

Appendix C (Financial Management Policies)

The *Financial Management Policies* section is intended to provide readers with a sampling of the city's financial management policy program. Due to size constraints, several of the city's larger policies have been excluded. First and foremost is the city's procurement policy which guides the purchasing of goods/services of the highest quality at the most reasonable cost through ensuring fair and open competition. Details of the city's procurement policy as well as any of the policies contained within our financial management policy program can be obtained from the city's Finance Department¹⁸.

Section I: General Budget Policies

The budget process provides the primary mechanism by which key decisions are made regarding the levels and types of services to be provided within estimated resources. Budget policy guides this process. Budget policy also directs the city's financial health and stability. Georgia law (e.g., O.C.G.A. 36-81-2 et seq.) provides the budget requirements for Georgia's local governments. The information below provides an outline of the city's application of those laws.

The city's goal is to adopt operating budgets where current revenues equal anticipated expenditures. All departments supported by the resources of this city must function within the limits of the financial resources identified or available specifically to them. A balance must be struck between revenues and expenditures, so the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time which extend beyond current appropriations. By law, budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years.

A. Scope

This policy applies to all budgeted funds, which are the responsibility, and under the management of the City of Alpharetta and its Department of Finance.

B. Financing Current Costs

Current costs shall be financed with current revenues, including the use of authorized fund balances. The city shall avoid balancing current expenditures through the obligation of future year's resources. The city shall strive to avoid short-term borrowing to meet cash flow requirements. However, the city may enter short-term borrowings should a critical need arise.

¹⁸ City of Alpharetta – Finance Department: 2 Park Plaza, Alpharetta, Georgia 30009. Phone (678) 297-6094. Fax (678) 297-6063.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

C. Budget Objective by Fund Type

The following budget objectives are established for the different funds the city uses:

- General Fund – The annual budget for the General Fund shall provide for general government operations of the city and maintain working capital necessary for the city’s financial health and stability;
- Special Revenue Fund(s) – The city adopts annual budgets for each special revenue fund that demonstrates that any legally restricted revenue sources are used consistent with the applicable laws and/or regulations (e.g., Emergency 911 Fund, Impact Fee Fund, etc.);
- Capital Project Fund(s) – The city adopts project budgets for each of its capital project funds. These adopted appropriations do not lapse at the end of a fiscal year; rather they remain in effect until project completion or re-appropriation by City Council;
- Debt Service Fund(s) – The city adopts annual budgets for its debt service funds. Any remaining fund balances from prior years plus current years projected revenues shall be enough to meet all annual debt service requirements; and
- Proprietary Fund(s) - Although generally accepted accounting principles (GAAP) or Georgia statutes do not require the city to adopt budgets for enterprise funds, the city does adopt budgets for its enterprise funds in order to monitor revenues and control expenses. The city uses a business approach when budgeting enterprise funds. Enterprise funds shall be self-supporting whenever possible and subsidized losses will be minimized when break-even is not possible. Also, the city adopts annual budgets for its Internal Service Funds.

Additionally, the city classifies funds as either operating funds or non-operating funds. Operating funds are those funds that include appropriations for the payment of salary/benefits and whose maintenance & operating appropriations are necessary to continue the daily operations of the city. The General Fund will always be an operating fund. Other examples of operating funds are the Emergency 911 Fund and the Solid Waste Fund. Non-operating funds are those funds that do not include appropriations for the payment of salary/benefits and whose maintenance & operating appropriations are not critical to the daily operations of the city. Examples of non-operating funds are the Hotel/Motel Fund, Impact Fee Fund, and the Drug Enforcement Agency Fund.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

Section II: Operating Budget Policies

The operating budget shall be prepared on an annual basis and include those funds detailed in Section I that are subject to annual appropriation (all funds excluding the Capital Project Funds and the Fiduciary Fund). Prior year budget appropriations and prior year actual expenditures will be provided as reference data, with the current year appropriation and two years projection of expenditures. At a minimum, the city shall adopt annual balanced budgets for the general fund, each special revenue fund, and each debt service fund in accordance with O.C.G.A. 36-81-3.

The annual proposed budget should be submitted to the governing authority while being held by the Department of Finance for public review/inspection in accordance with O.C.G.A. 36-81-3. Public meetings will be conducted after proper advertisement prior to the City Council adopting and approving the annual budget document. (O.C.G.A. 36-81-5 and 36-81-6).

A. Departmental Appropriations

The budget shall be developed based upon “line-item” expenditures within each department. This type of budget focuses on categories of expenditures such as personal services, contractual services, supplies, equipment, etc. within each department. At a minimum, each department’s appropriation in each fund shall be detailed within the budget document. (O.C.G.A. 36-81-3 and 36-81-5).

B. Performance Budget

In addition to requesting expenditures by line item, the budget document shall include “performance” budget information. A performance budget provides information of each of the departments’ goals and objectives to be accomplished in the upcoming budget year. Goals and objectives should be SMART – Specific, Measurable, Achievable, Relevant, and Timed. Ultimately, the goals and objectives should result in efficiency/effectiveness improvements.

A performance budget also utilizes “Service Efforts and Accomplishments” which measure services rendered and department efficiency/effectiveness on a historical basis and project targets of the indicators for the upcoming budget year. The city shall strive to minimize and reduce, if possible, staffing levels required to accomplish its service delivery.

C. Budget Preparation Categories

Each department shall submit budget requests separately for:

- Current services - A current services budget is defined as that level of funding which is necessary to provide the same level of service for the upcoming year

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

that is currently being provided. The current services budget will include replacement capital equipment; and

- Expanded services - An expanded services budget includes funding requests associated with new services, additional personnel or new capital projects/equipment.

D. Balanced Budget

The budget shall be balanced for each budgeted fund. Total anticipated revenues plus that portion of fund balance in excess of authorized reserves (see operating budget policy H below) designated as a budget-funding source shall equal total estimated expenditures for each fund.

E. Basis of Budgeting

Neither GAAP nor Georgia statutes address a required budgetary basis of budgeting; the city adopts budgets in conformity with GAAP for all budgeted funds. All governmental funds use the modified accrual basis of accounting and proprietary fund budgets use the accrual basis of accounting.

F. Level of Budget Adoption and Control

All budgets shall be adopted at the legal level of budgetary control, which is the department level within each individual fund. See policy K below for amending the budget.

G. Budget Stabilization Resources

The city shall establish a fund balance reserve in all operating funds (defined in Section I of this policy) for working capital. The purpose of working capital is to cover the cost of expenditures caused by unforeseen emergencies, cover shortfalls caused by revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve shall accumulate and then be maintained at an amount, which represents no less than two (2) months of operating and debt expenditures¹⁹.

H. Utilization of Prior Year's Fund Balance

If necessary, the city may use fund balance in excess of the reserve for working capital (see operating budget policy G above) as a funding source for that fund's budget. The amount of unreserved fund balance shall be estimated conservatively, taking into consideration future year needs. The minimum requirement for the reserve for

¹⁹ This equates to approximately 16%. In keeping with the strong financial management practices that allowed Alpharetta to become one of the few cities in the country with a AAA credit rating (highest available), the city currently maintains a Fund Balance Designation of 25%.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

working capital, equal to two (2) months of operating and debt expenditures, must first be met before utilizing the excess fund balance as a funding source for the budget.

I. Appropriation Lapses at Year End

All operating budget appropriations (including encumbered appropriations) shall lapse at the end of a fiscal year. Purchases encumbered in the current year, but not received until the following year, must be charged against a department's subsequent year appropriation.

J. Budget Control Reports

The city shall maintain a system of budgetary control reports to assure adherence to the budget. The city will prepare and distribute to departments, timely monthly financial reports comparing actual revenues, and outstanding encumbrances and expenditures with budgeted amounts.

K. Authorization of Budget Adjustments and Amendments

The budget is a dynamic rather than static plan, which requires adjustments and formal budget amendments as circumstances change. The City Council must approve all increases in total departmental appropriations, increases in the personal services budgets (i.e., moving salary or employee benefit budget to other line items), and increases in the number of authorized positions (full and part-time).

Department heads must submit budget amendment requests transferring appropriations from one line-item to another, other than those prohibited above, and obtain approval by the Director of Finance and the City Administrator. Adjustments from appropriations that have been obligated, committed, or reserved for a designated purpose shall not be transferred until a formal de-obligation occurs.

At the mid-point of each year, any necessary budgetary appropriations, including budgets for any projects authorized but not funded during the year, shall be appropriated through a supplementary budget ordinance. This mid-point adjustment is limited to requesting additional resources. Such supplemental appropriations shall be balanced with additional revenues for each fund. A justification for each requested change must be prepared (O.C.G.A. 38-81-3).

L. Contingency

The city shall establish an appropriated contingency of one percent of the total annual expenditure appropriation in all operating funds (defined in Section I of this policy) in order to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the city's operations which could not have been reasonably anticipated at the time the budget was prepared. Non-operating funds

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

(defined in Section I of this policy) shall not require a contingency reserve appropriation.

This contingency reserve appropriation will be a separate line item within the budget. This amount shall be subject to annual appropriation. The approval of the Mayor and the City Administrator is required before this appropriation can be expended. If approved, the Finance Department will transfer the appropriation from the contingency line item to the applicable line item(s) with the applicable department's budget.

M. Maintenance and Replacement of Capital Equipment

The City Council will give budget priority to requests that provide for adequate maintenance of capital equipment and facilities and for their orderly replacement.

N. Contributions

Unless authorized by City Council, outside contributions to programs operated by city departments shall be subject to the city's accounting and budgetary policies. The city welcomes both unrestricted and restricted contributions compatible with the city's programs and objectives. The Finance Director is authorized via the annual budget ordinance to amend the budget to reflect donation and/or contribution revenues and expenditures upon documented approval by the director of the benefitting department and the actual receipt of the donation and/or contribution.

O. Administrative Service Fee/Cost Allocation

Whenever possible, the city may assess an administrative service fee from the General Fund to any other fund, based upon documentation and/or an outside independent study. This assessment will be based upon a percentage of the operating revenues, or services provided to the fund and shall be used to reimburse the General Fund for the administrative and support services provided to the assessed fund.

Section III: Cash-flow Budget Policies

For analysis and internal management purposes, the city shall prepare an annual cash flow budget in conjunction with the Operating Budget. The purpose of this document will be to provide the necessary guidelines to ensure that cash will be available to pay budget costs on a timely basis.

A. Budget Allotments

Budget allocations (i.e., budget allotments) are used in the operating budget, when needed to manage cash flows. The annual appropriation may be divided into segments in order to ensure that the projected revenue streams will be adequate to fund the appropriated expenditures. The cash flow budget will provide details as to

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

the periods in which the revenues will be collected, and thereby providing for available resources to pay obligations.

Section IV: Capital Project Improvement Plan Policies

The city will prepare a ten-year capital project improvement plan (CIP) which they will update annually. This plan will assist in the planning, acquisition, and financing of capital projects. A major capital project generally is defined as an expenditure that has an expected useful life of more than three years with an estimated total cost of \$25,000 or more, or an improvement/addition to an existing capital asset. Examples include building/infrastructure construction, park improvements, streetscapes, land acquisitions, and vehicles.

Major capital projects will be budgeted in the Capital Improvement Fund along with all identified funding resources. With the involvement of the responsible departments, the Finance Department will prepare the capital budget in conjunction with the operating budget.

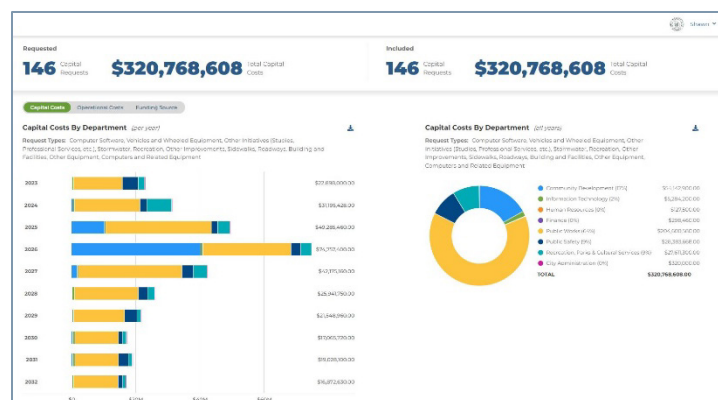
A. Project Length Budget

The CIP budget shall be developed based upon defined projects approved by the Mayor and City Council. Budget appropriation shall include the complete project costs with contingency amounts as appropriate and if available. (O.C.G.A. 36-81-3)

B. Budget Preparation

Each department, in conjunction with the Mayor and City Council, will identify potential capital projects throughout the year. All identified projects will be added to the CIP document, regardless of available funding. These needed projects will provide a method of tracking and planning for future needs of the city. Every effort will be made to identify those projects committed by the City Council through legislative action.

The graphic to the right depicts the dashboard for our CIP tracking software that is updated annually by departments during the budget process and serves as the foundation of the city's 10-Year CIP.



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city's Change Order Policy. Any contingency budgets shall be subject to annual appropriation.

Section V: Revenue Administration Policies

The city levies, collects, and records certain taxes, license and permit fees, intergovernmental revenues, charges for service, investment income, fines and forfeitures, and other miscellaneous revenues and financing sources. This policy provides direction in the application, acceptance, and administration of revenues the city receives.

A. Diversification and Stability

All revenues have specific characteristics in terms of stability, growth, sensitivity to inflation or business cycle effects, and impact on the tax and ratepayers. A diversity of revenue sources can improve a city's ability to handle fluctuations in revenues and potentially help to better distribute the cost of providing services.

The city shall strive to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the revenue mix shall combine elastic and inelastic revenue sources to minimize the effect of economic downturns. The city will work towards diversifying its revenue base in order to reduce its dependence upon property taxes.

B. Conservative Revenue Estimates

As part of the annual budget process, an objective analytical process will estimate revenues realistically and prudently. The city will estimate revenues of a volatile nature conservatively.

C. User Based Fees and Charges (Exchange Revenue)

The level of user fee cost recovery should consider the *community-wide* versus *special service* nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

The city will strive to keep the revenue system simple that will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay. The city will avoid nuisance taxes, fees, or charges as revenue sources.

The city's revenue system will strive to maintain equity in its structure. That is, the city will seek to minimize or eliminate all forms for subsidization between entities, funds, services, utilities, and customers. However, it is recognized that public policy decisions may lead to subsidies in certain circumstances (e.g., senior citizen partial tax abatement).

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Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. The Finance Department shall forward any proposed changes to the City Council for approval.

For services associated with a user fee or charge, a fee shall offset the costs of that service, where possible. Costs of services include direct and indirect costs such as operating and maintenance costs, administrative costs, and charges for the use of capital (e.g., depreciation and/or debt service).

D. Alternative Revenue Sources

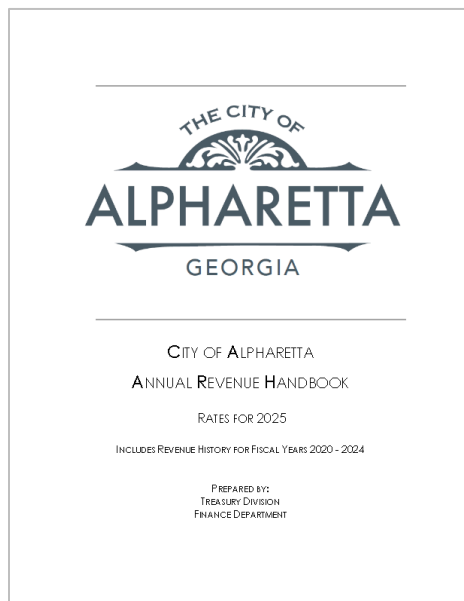
The city shall seek alternative funding sources whenever possible to reduce the required revenue from non-exchange transactions (e.g., property taxes). Such alternative sources include private and public grants, federal or state assistance, and public and private contributions.

E. Revenue Collection

The city will follow an aggressive policy of collecting revenues, consistent with state and federal laws. This policy includes charging of penalties and interest, revoking city licenses, and providing for the transferring and assignment of tax executions.

F. Rates and Charges

The City Council shall approve all revenue rates, charges, and processes in association with receipted funds that are deposited by the city, in accordance with the Code of Ordinances.



G. Revenue Handbook

The revenue handbook is updated annually as part of the budget process. This information contained therein is utilized to adjust fees and user charges. The handbook includes (at a minimum) the following information:

- Revenue Source
- Legal Authorization
- Method of Collection
- Department responsible for collection
- Rate or charge history
- Total revenue history

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Section VI: Capital Asset Policies

A. Introduction

The Capital Asset Policy is designed to provide a comprehensive description of the capital asset and property systems of the City of Alpharetta. The primary purpose of the policies is to provide for consistent and uniform accounting of capital asset transactions throughout the city; guidelines for physical control and accountability of capital assets; and guidelines for disposal and depreciation of capital assets.

B. Definitions

- Asset Acquisition: There are various methods by which the city acquires assets. These methods include, but are not limited to purchase, donation, lease/purchase, trade-in, forfeiture, condemnation, internal/external construction, transfers from other governments, or any other method which transfers title of any property to the city.
 - *Leased Assets*: The city capitalizes assets, acquired under capital lease, provided they meet the capitalization threshold, and a buy-out option is included in the lease agreement. The capital lease must meet accounting standards for capitalization purposes. For capital leases, where the title of the asset will ultimately be transferred to the city, the asset will be capitalized at the net present value of future minimum lease payments. The city does not capitalize assets they acquired under operating leases.
 - *Gifts/Donations*: The city capitalizes all equipment acquired through donations at fair market value on the date of the transaction, provided such gift or donation meets the capitalization threshold of this policy. If the equipment is new and the donor can furnish an invoice, the invoice would determine the fair market value. If the equipment is used or no information is available regarding the cost of new equipment on date of acquisition, an appraisal will be conducted to establish the capitalization amount.
- Property: Property is divided into several classes including:
 - *Real property*: Land and whatever is attached to the land that cannot be readily removed, such as buildings and permanent improvements to the land. Infrastructure is included within this classification.
 - *Personal property*: Property that is movable and further classified as tangible and intangible.

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- o *Tangible personal property*: Property that is moveable such as furniture, machinery, automobiles, or works of art.
 - o *Intangible personal property*: The right of ownership in property such as bonds, notes, contracts, computer software, programs, and proprietary assets that are created or purchased and owned by the city.
- Capital Asset: Any real or personal property acquired by the city which has an estimated useful life of three (3) or more years with an acquisition value of \$5,000 or more. This includes land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in the operations of the government.
- Asset Capitalization Amount: The city will capitalize purchased assets at acquisition cost plus costs incurred in preparing the asset for use. The city will recognize acquisition costs based on individual unit prices.
- Generally Accepted Accounting Principles (GAAP) Reporting: All assets capitalized under this policy shall be included in the financial statements issued by the city and in the annual external audit.
- Gifts/Donations: Gifts and donations are capitalized at fair market value on the date donated, if the value of the asset meets the threshold levels.

B. Classification Categories

- Land: The city will capitalize all costs incurred to acquire land (without regard to a dollar threshold) and to place it in use. The acquisition costs of land should include: (1) the purchase price; (2) ancillary charges; (3) the assumption of any liens or mortgages on the property; and (4) improvements made to the land that are permanent in nature. Examples of ancillary charges to be included in the capitalization costs are legal and title fees, closing costs, appraisal and negotiation fees, surveying fees, site preparation fees, demolition costs, architect and accounting fees, insurance premiums during construction phase, and transportation charges.
- Land Improvements: The city classifies improvements to land with limited lives, such as fences, parking lots, and walkways as land improvements.
- Buildings: If the city purchases a building, the capitalized cost should include the purchase price and other incidental expenses incurred at the time of acquisition. If the building is constructed, the capitalized cost should include material, labor, supervision, and overhead, or the contract price, including

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costs such as: permits and licenses, architectural and engineering fees, insurance, title costs, and interest incurred on tax exempt debt (the latter is applicable to enterprise funds only).

- **Building Improvements:** The city capitalizes costs of improvements to a building if the following criteria are met: (1) the expenditures increase the service potential of the building and (2) the total improvement costs, including the contract price, engineering, architectural, and attorney's fees, etc., meet the capitalization threshold of this policy.

Items considered as improvements include ramps, fire escapes, truck doors or other appurtenances; modifications to comply with fire, health, or safety codes; conversion of unusable to useable floor space, upgrade of the space.

Repairs to a building are not considered an improvement unless it extends the useful life of the structure or increases the value of the structure (i.e., a betterment). The city considers ordinary repairs as operating costs.

- **Construction in Progress:** Construction in progress includes accumulation of on-going project costs that increase the value or life of the asset. Upon project completion, the construction account in progress will be closed out and costs will be capitalized into the appropriate asset category (infrastructure, land improvement, building).
- **Moveable Equipment:** Expenditures for individual items or pieces of equipment meeting the capitalization threshold shall be capitalized, consistent with the designations of personal property, both tangible and intangible outlined above.
- **Infrastructure:** Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets shall be capitalized based on the capitalization threshold requirement of this policy. Examples of infrastructure include roads, bridges, drainage systems, sidewalks, etc.

C. Annual Inventory

Annually, an asset listing is sent to each department for their verification of the existence of their department's capital assets. The department should identify any assets they have which are not included on the asset listing. Also, the department should identify any missing assets. The Finance Department will investigate any missing items with the assistance of the department. Significant unaccounted losses of assets will be brought to the attention of the Finance Director and/or the City Administrator for further actions. The Finance Department, with the cooperation of

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

the department, may make an annual physical inventory to verify the accuracy of inventory records.

D. Transfer or Disposal of Assets

All capital assets are the property of the city. They may not be donated, discarded or transferred to another owner without the Finance Department's direct authorization. Departments should send all surplus assets to the Finance Department for disposition. Transfer or disposal of vehicles must be coordinated with Fleet Services.

The disposition of capital assets the city purchased with Federal grant must follow Federal Guidelines. The guidelines of the specific grant, or Federal general guidelines, will dictate the duration of time that the asset must remain property of the city. The guidelines also will indicate the disposition of the proceeds of from the sale of the asset.

All sales by the city of real property or personal property with an assigned value of more than \$500 must be offered for purchase, either by sealed bids or by auction to the highest bidder. Notice of the sale must be published once in the official newspaper of the city or in a newspaper of general circulation in the city. The legal notice must appear not less than 15 days or more than 60 days prior to the date of the sale. The notice must contain a brief description of the property and the conditions of the sale. If the sale is by sealed bid, the bids shall be opened in public at the time and place stated in the legal notice. The bids shall be kept available for public inspection for 60 days. The city may reject any and all bids or cancel a proposed sale. Property with an estimated value of less than \$500 may be sold without regard to the above provisions. Such sales may be made in the open market without advertisement and without acceptance of bids. The city has the power to estimate the value of the property being sold.

E. Depreciation

The city records depreciation for its capital assets monthly. Depreciation is calculated using the straight-line method with no estimated salvage values. For purchased capital assets, the city uses the invoice date as the in-service date.

F. Estimated Useful Life

For purposes of depreciation, each asset is assigned an estimated useful life. Useful lives are based upon the category of assets. The life of the asset begins when it is put into service, which is recognized as the invoice date. The estimated lives shall be based upon those recommended by the Governmental Accounting Standards Board, the Government Finance Officers Association, and the city's experience.

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G. Asset and Inventory Control Responsibility

It is the responsibility of the Finance Department to establish and maintain an accurate accounting of capital assets, and to design and implement operating procedures for activities required as a result of this policy. It shall be the responsibility of all city departments to cooperate in the capitalization process and to perform the annual inventory.

Section VII: Non-Capital Operating Inventory Policies

The primary purpose of the Non-Capital Inventory Policy is to provide:

- Consistent and uniform tracking of assets which are not capitalized under the Capital Asset policy;
- Guidelines for physical control and accountability of items which should be inventoried and tracked based upon purpose; and
- Guidelines for disposal and yearly reporting of inventoried, non-capital assets.

A. Acquisition

Operating Inventory Acquisition: There are various methods by which the city acquires operating inventories. The acquisition means may require different methods to identify inventories. The city acquires inventories in the following ways:

- New Purchases
- Donations
- Transfer from Other Departments
- City Surplus
- Lease Purchase
- Internal/External Construction

B. Inventory

Operating Inventory Criteria: The city will track inventories when one of the following criteria is met:

- Goods or supplies are purchased with use scheduled for a future date. Examples of this type of inventory include water meters purchased for future installation or bulk paper purchased with the intent to distribute to departments when previous stock has been depleted; or
- The operating inventory is such that for non-financial related reasons, the tracking of the item(s) is beneficial to the safekeeping of governmental

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property. Examples of this type of inventory include firearms or official uniforms. Further, specialized tools and equipment may be determined applicable to this policy.

C. Classification Categories

All inventories shall be classified and reported in compliance with Generally Accepted Accounting Principles (GAAP). Classifications and categories shall be compliant with the Georgia Department of Community Affairs chart of accounts.

D. Annual Inventory

Annually, an inventory listing shall be sent from all departments to the Department of Finance for verification of the existence of their department's non-capitalized assets. The department should identify any inventories that their department has that are not included on the capitalized asset listing. Also, the department should identify any missing items from inventory. The Department of Finance will investigate any missing items with the assistance of the department. Significant unaccounted losses of assets will be brought to the attention of the Finance Director and/or the City Administrator for further actions. The Department of Finance, with the cooperation of the department, may make an annual physical inventory to verify the accuracy of inventory records.

E. Transfer or Disposal of Assets

All inventory assets are the property of the city. They may not be donated, discarded, transferred, or consumed to/by another department without the Finance Department's notification. Departments should notify Finance for assistance in the disposal of all surplus inventories. Disposal of inventories to surplus is accomplished by completing the "*Inventory/Transfer*" form and indicating that the asset is being transferred to surplus.

All sales by the city of real property or personal property with an assigned value of more than \$500 must be offered for purchase, either by sealed bids or by auction, to the highest bidder. Notice of the sale must be published once in the official newspaper of the city or in a newspaper of general circulation in the city. The legal notice must appear not less than 15 days or more than 60 days prior to the date of the sale. The notice must contain a description of the property and the conditions of the sale. If the sale is by sealed bid, the bids shall be opened in public at the time and place stated in the legal notice. The bids shall be kept available for public inspection for 60 days. The city may reject any and all bids or cancel a proposed sale.

Property with an estimated value of less than \$500 may be sold without regard to the above provisions. Such sales may be made in the open market without advertisement

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and without acceptance of bids. The city has the power to estimate the value of the property being sold.

Section VIII: Accounting, Auditing and Financial Reporting Policies

Section I: Accounting

The city shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that financial integrity is not compromised. In addition, such practices shall provide city officials with the necessary resources in order to make sound financial decisions.

A. Scope

This policy applies to all accounting records that are the responsibility and under the management of the city's Department of Finance

B. Generally Accepted Accounting Principles (GAAP)

The city will establish and maintain a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles of the United States as promulgated by the Governmental Accounting Standards Board (GASB). The city will also follow the Financial Accounting Standards Board's pronouncements, as applicable.

C. Fund Structure

The city will maintain the minimum number of funds consistent with legal compliance and sound financial administration. The city will adhere to the mandatory fund structure included in the Georgia Department of Community Affairs' (DCA) chart of accounts (see below). Funds shall be classified in conformity with GAAP. Further, all funds shall be reported within the annual financial statements.

D. Chart of Accounts

The Georgia General Assembly passed the Local Government Uniform Chart of Accounts and Reporting act in 1997 (House Bill 491). This law requires the DCA to prepare and issue a standardized chart of accounts for Georgia governments. It shall be the policy of the city to implement and utilize the account classifications as the chart of accounts prescribes.

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Section II: Auditing

Georgia Law on Local Government Audits, O.C.G.A. Section 36-81-7, requires an independent annual audit for the city. The annual independent audit shall be conducted in accordance with generally accepted auditing standards (GAAS) and generally accepted governmental auditing standards (GAGAS). In addition, the city shall comply with the requirements of the General Accounting Office (GAO) and the Office of Management and Budget (OMB) when audits are conducted relating to federal funding consistent with the 1996 (and any future) amendments to the Single Audit Act.

A. Scope

This policy applies to all funds that are the responsibility and under the management of the City of Alpharetta and its Department of Finance.

B. Auditor Qualifications

A properly licensed Georgia independent public accounting firm shall conduct the audit.

C. Choosing the Audit Firm

Every three to five years, the city will issue a request for proposal to choose an audit firm for a period of three years with two one-year options. The city will request two proposals from qualified public accounting firms. One proposal shall contain the firm's costs and a second will contain the firm's qualifications. The cost proposals shall only be opened after three qualified firms are determined. When awarding the contract for the independent audit, not less than 70% of the decision will be based upon technical qualifications rather than cost.

D. Auditing Agreement

The agreement between the independent auditor and the city shall be in the form of a written contract or an engagement letter. The contract or engagement letter shall include the request for proposal as an appendix to the written document and all issues addressed in the request for proposal shall be required as part of the contract or engagement letter.

E. Internal Audit

The city shall develop and maintain a strong internal audit function whereby applying financial practices and policies to transactions. The city shall develop accounting practices and procedures which will be documented for use in internal control evaluation.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

F. Malfeasance and Embezzlement

Any employee will be prosecuted to the extent of the law in any instance where the employee is proven to have committed an illegal act such as theft.

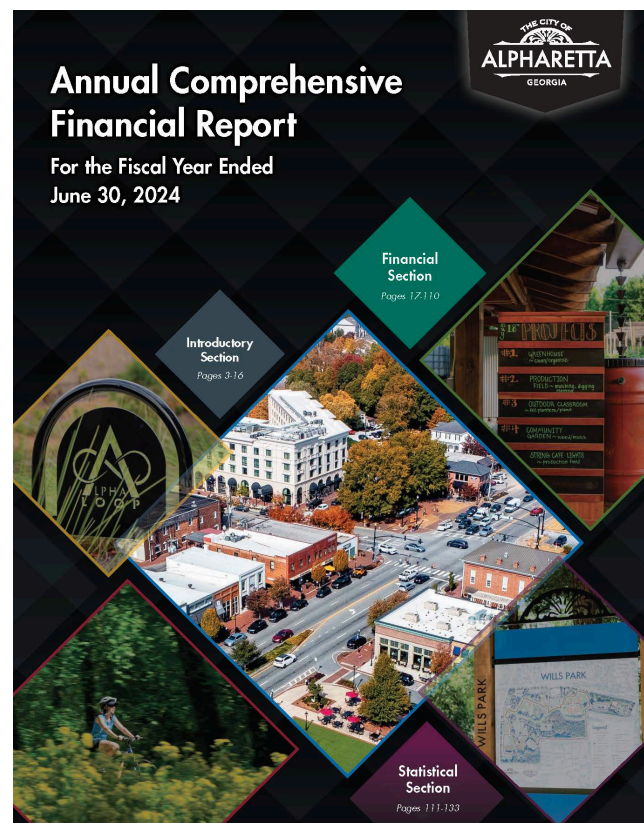
Section III: Financial Reporting Policies

The Department of Finance shall develop and maintain an ongoing system of financial reporting to meet the information needs of the government, authorities, and regulatory agencies. In addition, the City Administrator, Mayor, Council, Department Heads, and the public shall have access to reports to allow them to monitor, regulate, and to use as a basis for future financial decisions.

A. Annual Comprehensive Financial Report (ACFR)²⁰

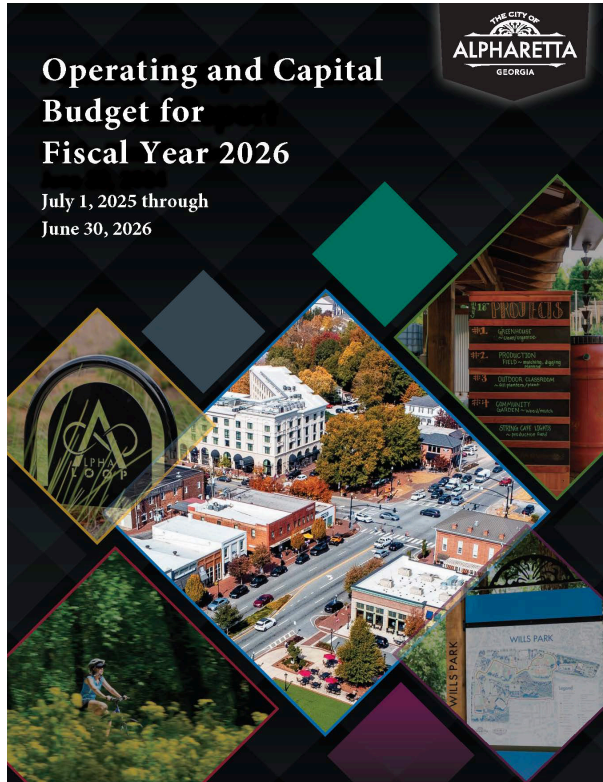
In conjunction with the annual independent audit, the city shall prepare and publish an Annual Comprehensive Financial Report (ACFR). The city shall prepare the ACFR in conformity with GAAP and the Government Finance Officers Association's (GFOA) program requirements.

The city will submit its annual ACFR to the GFOA to determine its eligibility to receive the GFOA's "Certificate of Achievement for Excellence in Financial Reporting." The city shall make this report available to the elected officials, bond rating agencies, creditors, and citizens. All financial statements and schedules contained within the ACFR shall be audited with the purpose to effectively communicate the complete financial affairs of the city to all interested readers.



²⁰ Available for download from the City's website: <https://www.alpharetta.ga.us/346/Audited-Financial-Statements>.

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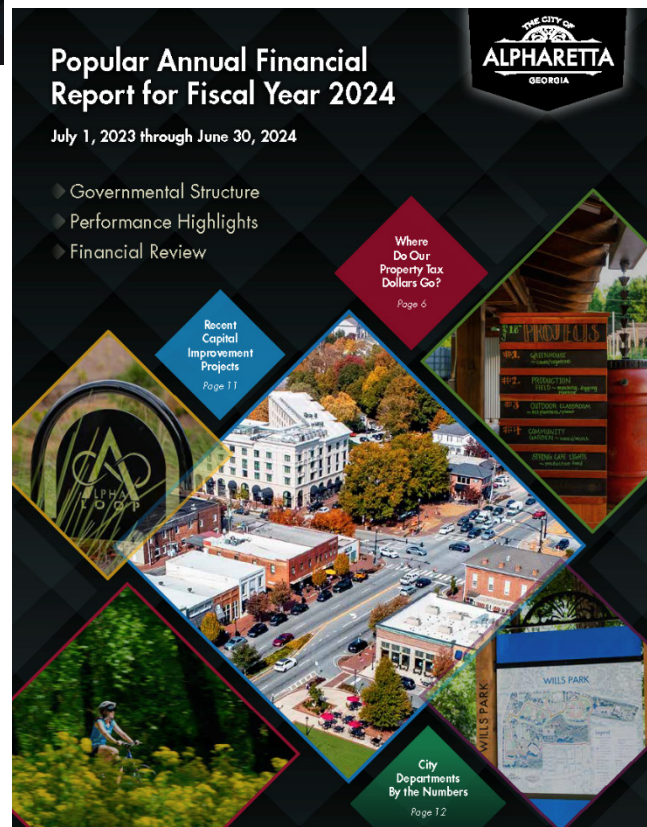
C. Annual Citizens Report²²

In order to provide citizens with financial information that is easily disseminated, the Finance Department shall coordinate the publication of an annual report to the citizen's (e.g., a popular report).

This report is in addition to the ACFR and shall be in conformance with GAAP and follow the recommendations of the GFOA's "Popular Annual Financial Report" (PAFR) program guidelines. The city shall submit the Annual Citizen's Report to the PAFR program to determine if it is eligible to receive the award.

B. Annual Budget Document²¹

The city shall prepare and publish an annual budget document. This budget shall measure the annual funding and forecast the financial position of the city for the two subsequent fiscal years.



²¹ Available for download from the City's website: <https://www.alpharetta.ga.us/343/Annual-Operating-Capital-Budget>.

²² Available for download from the City's website: <https://www.alpharetta.ga.us/341/Annual-Citizens-Reports>.

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D. Financial Reporting to the City Council²³

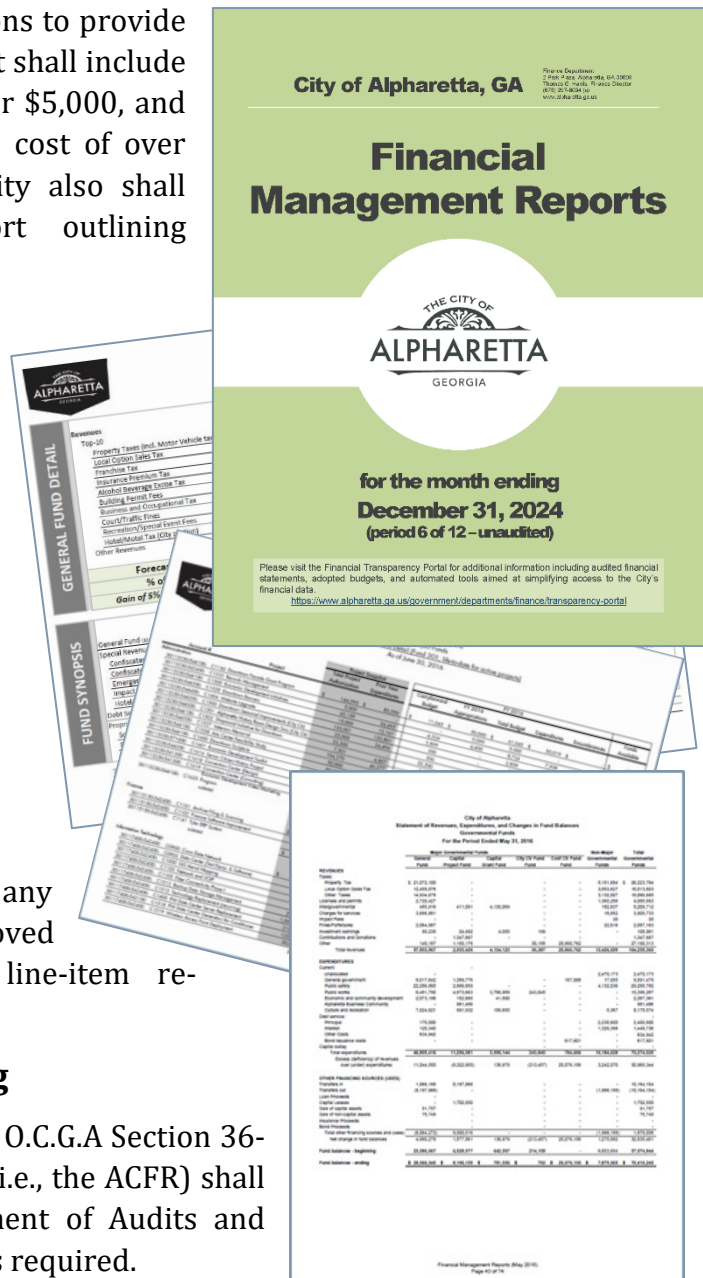
On a monthly basis, the Finance Department shall prepare and present a summarized “*Statement of Revenues and Expenditures*” to the City Council for all city operating funds. This report shall detail prior year comparisons to provide data for analysis. In addition, this report shall include all checks issued in dollar amounts over \$5,000, and all purchase orders with an estimated cost of over \$5,000 but less than \$50,000. The city also shall prepare a “Capital Project” report outlining appropriations (if any), expenses, outstanding encumbrances, and available appropriable balances.

E. Financial Reporting to City Administration

In addition to the external reporting detailed above, the Finance Department shall coordinate the reporting needs of each department in order to design and implement those reports which the departments need to make sound business decisions. At a minimum, departments will receive reports detailing monthly department financial activity including expenses, any personnel costs in excess of the approved budget, and recommended budget line-item re-allocations.

F. External Financial Reporting

The city shall report in conformity with O.C.G.A Section 36-81-7. A copy of the city’s annual audit (i.e., the ACFR) shall be submitted to the Georgia Department of Audits and Accounts within 180 days of year-end as required.



²³ Available for download from the City’s website: <https://www.alpharetta.ga.us/347/Financial-Management-Reports>.

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Section IX: Debt Management Reporting

The goal of the city's debt policy is to maintain a sound fiscal position; thereby only utilizing long-term debt to provide resources to finance needed capital improvements, while accumulating adequate resources to repay the debt. In addition, it is the city's goal to maintain and improve its credit rating through strong financial administration. The city acknowledges that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that excess outstanding debt may have detrimental effects on the ability of the city to meet its continuing operational needs. Issuing debt commits the city's revenues several years into the future and may limit its flexibility to respond to changing service priorities, revenue inflows, or cost structures. Adherence to this debt policy helps ensure that the city issues and manages its debt prudently in order to maintain a sound financial position and protect its credit rating. Credit ratings are the rating agencies' assessment of the city's ability and willingness to repay debt on a timely basis. Credit ratings are an important indicator in the credit markets and can influence interest rates a borrower must pay. Implementing debt management practices will be viewed positively by the rating agencies and could influence the city's credit rating and ultimately lower borrowing costs.

A. Conditions for Issuing Long-term Debt

Debt financing for capital improvements and equipment will be generally used when at least one of the following conditions exist:

- When one-time, non-continuous projects (those not requiring annual appropriations) are desired;
- When the city determines that future users will receive a benefit from the capital improvement that the debt financed;
- When the project is necessary to provide basic services to the city residents;
- When total debt, including debt issued by overlapping governments (e.g., the county), does not constitute an unreasonable burden to the taxpayers; and
- Exhaustion of the use of all other possible revenue sources provides no alternative funding for capital projects.

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B. Sound Financing of Debt

When the city utilizes debt financing, the following will occur to ensure that the debt is soundly financed:

- Analysis of the financial impact, both short-term and long-term, of issuing the debt;
- Conservatively projecting the revenue sources that the city will use to repay the debt;
- Ensuring that the term of any long-term debt the city incurs shall not exceed the expected useful life of the asset the debt financed;
- Maintaining a debt service coverage ratio (i.e., for revenue secured debt) that ensures that the revenues pledged for the repayment of the outstanding debt will be adequate to make the required debt service payments.

C. Debt Retirement

Generally, borrowings by the city should be of a duration that does not exceed the economic life of the capital improvement that it finances and, where feasible, should be shorter than the projected economic life. To the extent possible, the city should design the repayment of debt to recapture rapidly its credit capacity for future use.

D. Disclosure

The city shall follow a policy of full disclosure in financial reporting and in the preparation of a bond prospectus.

E. Legal Compliance

When issuing debt, the city shall comply with all legal and regulatory requirements, including the continuing disclosure requirements. This compliance includes adherence to local, state, and federal legislation as well as bond covenants. More specifically, the Director of Finance is responsible for maintaining a system of record keeping and reporting to meet the arbitrage rebate compliance requirements of the federal tax code. This effort includes tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the city's outstanding debt issues. Additionally, general financial reporting and certification requirements embodied in bond covenants are monitored to ensure compliance that all covenants. The city will comply with Amended SEC Rule 15c2-12 (the "Rule") by providing secondary market disclosure for all long-term debt obligations which are subject to the Rule. As required, the city will submit annual financial information to all nationally recognized municipal securities repositories.

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F. Credit Ratings

The Director of Finance is responsible for maintaining relationships with the rating agencies that assign ratings to the city's various debt obligations. This effort includes providing periodic updates on the city's general financial condition along with coordinating meetings and presentations in conjunction with a new debt issuance.

G. Other Policies

All bond issue requests shall be coordinated by the Department of Finance. Requests for new bonds must be identified during the Capital Improvement Program (CIP) process. Opportunities for refunding outstanding bonds shall be communicated by the Department of Finance. Annual budget appropriations shall include debt payments (interest and principal) and reserve requirements for all debt outstanding. Long-term borrowing shall be incorporated into the city's capital improvement plan.

Section X: Grant Management Policies

This policy provides direction in the application, acceptance and administration of funds awarded through grants to the city from other local governments, the state or federal government, non-profit agencies, philanthropic organizations, and the private sector.

A. Grant Applications

The city's Grants Administrator is responsible for the submission of all grant applications on behalf of the City of Alpharetta. Departments who wish to submit grant applications must work in conjunction with the Grants Administrator. Once a grant opportunity has been identified, the Grants Administrator documents the application, the financial reporting requirements, and any required matching funds or other city resources needed to meet the grant requirements. Prior to the acceptance of the grant, the Finance Department, in cooperation with the submitting/receiving department shall complete an analysis of financial requirements to ensure the city can meet the grant program's financial requirements and the city can fulfill the applicable obligations required by the grant. All grant revenues and expenditures, including matching requirements, must be appropriated, either in the current budget or included for appropriation in the subsequent budget. The Mayor and City Council shall approve grant applications and submissions by adopting an official resolution, certified by the City Clerk that will allow both the submission of the grant application and the acceptance of the grant award.

APPENDIX C (FINANCIAL MANAGEMENT POLICIES)

B. Grant Administration

The Grants Administrator is responsible for fulfilling the financial reporting and accountability requirements of each grant the city accepts. The Grants Administrator and receiving departments are responsible for adhering to the grant program requirements and tracking all applicable expenditures for reporting purposes. The Department of Finance is responsible for accounting for grant transactions according to the Accounting, Auditing, and Financial Reporting Policy and in compliance with Generally Accepted Accounting Principles (GAAP).

The Grants Administrator is responsible for maintaining the following records for each grant award.

- Copy of Grant Application;
- Resolutions authorizing application and acceptance;
- Notification of Grant Award;
- Financial reporting and accounting requirements
- Schedule of funding needs

C. Auditing

The Finance Department shall comply with all local, state, and federal requirements with respect to the auditing of information as they pertain to the acceptance of grant funds. This includes the Single Audit Act with any future revisions or additional that may be applicable to city grant projects.

APPENDIX D (MILLAGE RATE ORDINANCE)

Appendix D (Millage Rate Ordinance)

ADDED UPON ADOPTION

APPENDIX E (BUDGET ORDINANCE)

Appendix E (Budget Ordinance)

ADDED UPON ADOPTION

APPENDIX F (GLOSSARY OF TERMS)

Appendix F (Glossary of Terms)

The Glossary section is included to assist readers with understanding the many terms used in city government (general) as well as the city's budget process (specific). Please refer to the *Acronyms/Abbreviations* section for a complete listing of the acronyms used throughout this document.

Account Number:	A system of numbering used to categorize a "group" of accounting transactions into common areas, such as salaries, utilities, etc. Account numbers are the numerical equivalent of descriptive terms (e.g., 511100 represents the account number for salaries and wages).
Accounting Period:	A period at the end of which financial statements, budgets, and other reports are prepared. Typically, an annual period within governmental finance. The city's fiscal year reporting period begins on July 1 st and ends of June 30 th .
Accounting Procedures:	All processes that identify, record, classify and summarize financial information to produce financial reports.
Accrual Basis of Accounting:	The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time), and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
ACFR:	The Annual Comprehensive Financial Report summarizes financial data for the previous fiscal year in a standardized format.
Acronyms:	Please see the section entitled <i>Acronyms/Abbreviations</i> for a complete listing of the acronyms used throughout this document.
Adopted Budget:	The funds appropriated by the City Council at the beginning of the year.

APPENDIX F (GLOSSARY OF TERMS)

Ad Valorem Tax:	Property taxes computed as a percentage of the value of real or personal property expressed in mills (1/100 th of a dollar or \$1.00 per \$1,000 of taxable property value).
Amortization:	The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.
Appropriation:	A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.
Assessed Valuation:	The Fulton County Board of Assessor's estimation of the fair market value of real and personal property.
Balanced Budget:	A budget in which planned revenues available equals planned expenditures.
Basis of Accounting:	A system used by an individual government to determine when revenues have been realized and when expenditures have been incurred.
Basis of Budgeting:	A system used by an individual government to determine when budgetary revenues have been realized and when budgetary expenditures have been incurred.
Bond:	A written promise to pay a designated sum of money (i.e., principal) at a specified date in the future, together with periodic interest payments at a specified rate. In the budget, these payments are identified as debt service. Bonds are typically used to obtain long-term financing for major capital improvements.
Bond Rating:	A rating provided by an independent professional credit rating agency indicating the credit worthiness of the entity.
Budget:	A statement of financial position of an entity for a definite period based on estimates of expenditures during the period and proposals for financing them. The financial plan for the operation of a department, program, or project

APPENDIX F (GLOSSARY OF TERMS)

	for the current year or for the duration of the project.
Budget Amendment:	The transfer of funds from one appropriation account to another (within a department within a fund), requiring approval of City Administrator, Finance Director, and Department Director. Amendments between departments and between funds require City Council approval.
Budget Calendar:	The schedule of key dates or milestones which the city follows in the preparation, adoption, and administration of the budget.
Budget Officer:	The local government officials charged with budget preparation and administration for the local government. The official title of the local government budget officer shall be as provided by local law, charter, ordinance, or appropriate resolution of the governing authority.
Budget Ordinance:	“Ordinance” or “Resolution” means that governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.
Budget Period:	Budget period, means the period for which a budget is proposed, or a budget ordinance or resolution is adopted.
Budget Transfer:	A procedure utilized by city departments to revise budget appropriations within the departmental operating budget accounts. They transfer monies from one account to another account and does not increase or decrease the overall budget appropriation for the department.
Budgetary Control:	The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

APPENDIX F (GLOSSARY OF TERMS)

Capital Assets:	Assets of significant value and having a useful life of several years. Capital assets for the City of Alpharetta have a purchase cost of \$5,000 or more, and a useful life of three years or longer.
Capital Budget:	A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based in a capital improvement plan ("CIP").
Capital Outlay:	An expenditure for the acquisition of, or addition to, a capital asset. Items acquired for less than \$25,000 are not considered capital outlay.
Capital Projects:	Projects that result in the acquisition or construction of capital assets of a local government which are of a long-term and permanent nature. Such assets include land, buildings, and related improvements, streets and highways, bridges, sewers, and parks.
Capital Projects Fund:	A fund used to account for the financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from enterprise fund activities.
Cash Basis of Accounting:	A basis of accounting under which transactions are recognized only when cash is received or disbursed.
Chart of Accounts:	A numbering system that assigns a unique number to each type of transaction and to each budgetary unit in the organization. The City of Alpharetta utilizes the Uniform Chart of Accounts for Local Governments in Georgia as mandated by the Georgia Department of Community Affairs ("DCA").
Consumer Price Index ("CPI")	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., inflation).

APPENDIX F (GLOSSARY OF TERMS)

Contingency:	A budgetary reserve set aside for emergency, revenue shortfalls, and unanticipated expenditures. The City Council must approve all contingency expenditures.
Debt:	An obligation resulting from the borrowing of money or from the purchase of goods and services over a period of time. Debts of government include bonds, time warrants, notes, and floating debts. Examples include General Obligation Bonds and Revenue Bonds.
Debt Service:	The payment of principal and interest on borrowed funds such as bonds.
Debt Service Fund:	A fund that is used to account for the accumulation of resources for the payment of general long-term debt principal and interest.
Deficit:	The excess of an entity's liabilities over its assets or the excess of expenditure or expenses over revenues during a single accounting period.
Department:	A major administrative division of the city with indicated overall management responsibility for an operation or a group of related operations within a functional area.
Depreciation:	(1) Expiration of the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a capital asset which is charged as an expense during a period. In accounting, the cost of a fixed asset, less any salvage value, is pro-rated over the estimated service life of said asset, and each period charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.
Effectiveness:	Depicts the degree to which performance objectives are being achieved or otherwise reflects the quality of local government performance.

APPENDIX F (GLOSSARY OF TERMS)

Efficiency:	Reflects the relationship between work performed and the resources required performing it. Compares outputs to inputs.
Encumbrance:	A commitment of funds against appropriations in which the expenditure has not actually been made at the time of recording. It may be in the form of a purchase order, purchase requisition, or a contract for goods and services.
Enterprise Fund:	A fund in which the activities are supported wholly or primarily by charges and fees paid by the users of the services.
Expenditures:	The cost of goods delivered, or services rendered including operating expenses, capital outlays and debt service.
Fiduciary Fund:	A fund used to account for assets held by the city in a trustee capacity or as an agent for other governmental units and/or other funds.
Fiscal Year:	The time period designated by the city signifying the beginning and ending period for recording financial transactions. The city has specified July 1 st to June 30 th as its fiscal year.
Fund:	An independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions, or limitations.
Fund Balance	Fund equity for governmental funds and trust funds which reflects the accumulated excess of revenues and other financing sources over expenditures and other uses for governmental functions.

APPENDIX F (GLOSSARY OF TERMS)

GASB:	Governmental Accounting Standards Board - The body that sets accounting standards, specifically for governmental entities at the state and local levels.
General Fund:	The government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Revenue is derived primarily from property taxes, state & federal distributions, grants, and other intergovernmental revenue.
GAAP:	Generally Accepted Accounting Principles - Uniform minimum, standards used by state and local governments for financial accounting, recording and reporting, encompassing the conventions, rules and procedures that define accepted accounting principles; established by the Governmental Accounting Standards Board (GASB).
General Obligation ("GO") Bonds:	Upon voter approval at a general referendum, a project will be financed through a millage increase in ad valorem taxes for a specified period. This source of revenue is especially appropriate when the life of project or an improvement is expected to exceed 20 years and is citywide in nature or benefit.
Georgia Municipal Association:	Organization representing municipal governments in Georgia.
GFOA:	Government Finance Officers Association - Professional association of state/ provincial and local finance officers in the United States and Canada, dedicated to the sound management of government financial resources.
Goals:	A measurable statement of desired conditions to be maintained or achieved.
Governing Authority:	Governing authority means that official or group of officials responsible for governance of the unit of local government.

APPENDIX F (GLOSSARY OF TERMS)

Grants:	A financial gifts, donation, or award that is made from a funding source, usually a governmental entity, to the city for the acquisition of goods, services, or land. The grant award agreement defines the city's responsibilities and duties to be exchanged for the grant. Grants are often earmarked for a specific purpose of program.
Infrastructure:	The basic installation and facilities on which the continuance and growth of the city depends, such as roads, schools, and water and sewer systems.
Inter-fund Transfer:	Payments made from one operating fund to another as a contribution to defray a portion of the recipient fund's costs.
Investments:	Securities and real estate held to produce revenue in the form of interest, dividend, rental or lease payments. The term does not include fixed assets used in governmental operations.
Legal Level of Control:	Legal level of control is the lowest level of budgetary detail at which a local government's management or budget officer may not reassign resources without approval of the governing authority. The legal level of control shall be, at a minimum, expenditures for each department for each fund for which a budget is required.
Levy:	(Verb) To impose taxes, special assessments, or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or service charges imposed by a government.
Liability:	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.
Liquidity (of investments):	The ability to convert an investment to cash promptly with a minimum of risk to principal and accrued interest.

APPENDIX F (GLOSSARY OF TERMS)

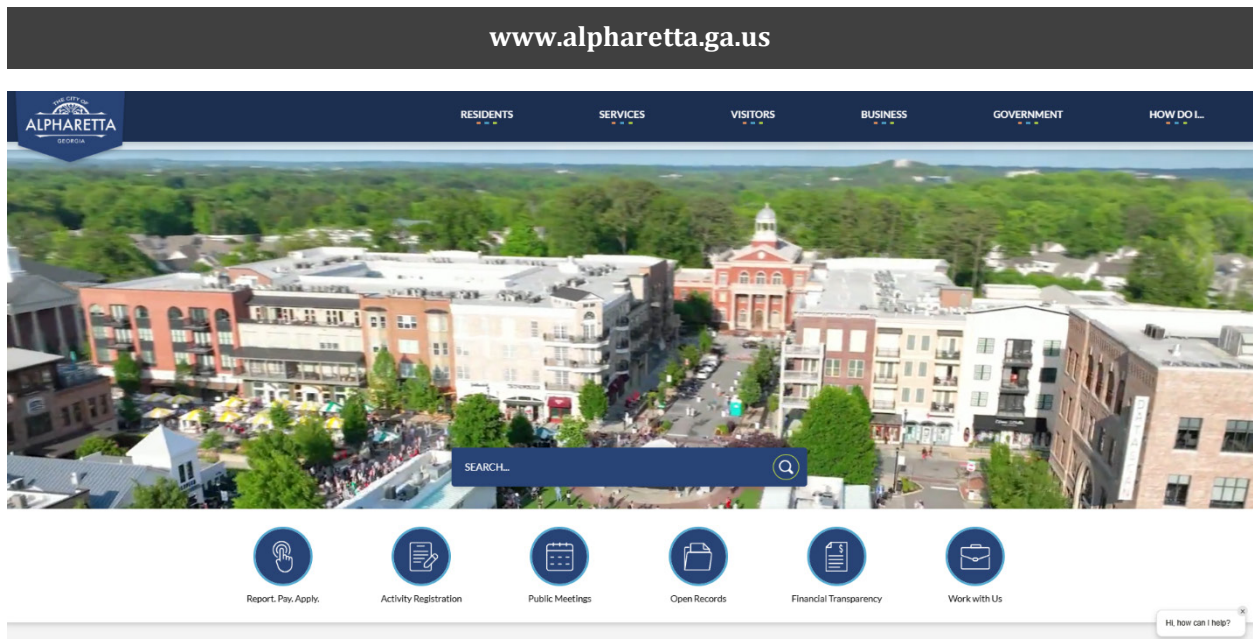
Millage Rate:	The amount of property tax stated in terms of a unit of the tax base; for example, each mill generates \$1.00 of tax for every \$1,000 of taxable assessed valuation on real or personal property. The millage rate is the total number of mills assessed against this value.
Mission:	The reason or purpose for the organizational unit's existence.
Modified Accrual Basis of Accounting:	The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.
Objectives:	Unambiguous statements of performance intentions expressed in measurable terms.
Operating Budget:	The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personal services, fringe benefits, commodities, services and capital outlay.
Proprietary Fund:	These funds are sometimes referred to as "income determination," "non-expendable" or "commercial type" funds and are used to account for a government's on-going organizations and activities which are like those often found in the private sector.
Retained Earnings:	A fund equity account that reflects accumulated net earnings (or losses) in a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

APPENDIX F (GLOSSARY OF TERMS)

Reserve:	An account to indicate that a portion of funds have been legally restricted for a specific purpose, or not available for appropriation and subsequent spending. A reserve for working capital is a budgetary reserve set aside for cash flow needs, emergencies, or unforeseen expenditure/revenue shortfalls.
Revenue:	Additions to assets which (a) do not increase any liability; (b) do not represent the recovery of an expenditure; (c) do not represent the cancellation of certain liabilities or decrease in assets; and (d) do not represent contributions of fund capital in enterprise and internal service funds.
Rolled-Back Millage Rate:	The millage rate necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes for new growth.
Sinking Fund:	A reserve fund accumulated over a period of time for retirement of a debt.
Special Revenue Fund:	A fund in which the revenues are designated for use for specific purposes or activities.
Tax Digest:	Official list of all property owners, the assessed value, and the tax due on their property.
Taxes:	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the City of Alpharetta are approved by the City Council and are within limits determined by the State.
User Fee:	Charges for specific services rendered only to those people paying such charges as, for example, sewer service charges.

APPENDIX F (GLOSSARY OF TERMS)

To learn more about our great City, please
visit us on the Web



Georgia's Connected City

Alpharetta is attracting the brightest companies, employees and residents to a new, vibrant vision of what work/life looks like. Over the past decade, our investments in infrastructure and technology have laid a foundation that's fostering both business growth as well as individual happiness and satisfaction among our residents and workforce. As a connected city with deep cultural, social, technological and logistic resources, Alpharetta is setting the standard for what city life will look like as we move through the connected decade.

[READ MORE ABOUT QUALITY OF LIFE >](#)

www.connectedalpharetta.com



2 Park Plaza
Alpharetta, GA 30009



Fiscal Year 2026 Budget Workshop

May 19, 2025



Agenda



- Budget Process Recap
- Strategic Budget Concepts
- FY 2026 Recommended Budget
 - Citywide
 - General Fund
 - Operating Initiatives
 - Capital Initiatives
- Calendar



Fiscal Year 2026 Budget Process Recap



Budget Process Recap



- September-December 2024
 - Update of Capital Requests by Departments
- January 2025
 - City Council Retreat
- January 2025
 - Target Budgets provided to Departments
- February-April 2025
 - Joint Development by Finance and Departments of a detailed line-item budget by departmental project/program (e.g., uniform patrol, public works, etc.)
 - New Initiatives (operations/capital) are separated from the Base Budget
 - Budget meetings with City Administration and Department Leadership

Budget Process Recap



- May 5, 2025
 - Release of FY 2026 Recommended Budget
 - Posted to City Website and Financial Transparency Site

FY 2026 Proposed Budget (line-item detail as of May 5, 2025)

This report contains the line-item detail that comprises the Fiscal Year 2026 Budget. Version = Proposed Budget dated 5/5/2025. This is for historical reference as there is no current version of the FY 2026 Budget.

Q Search in table Search Showing 1,000 out of 2,462 rows

Back Reset

Broken down by FUND NAME

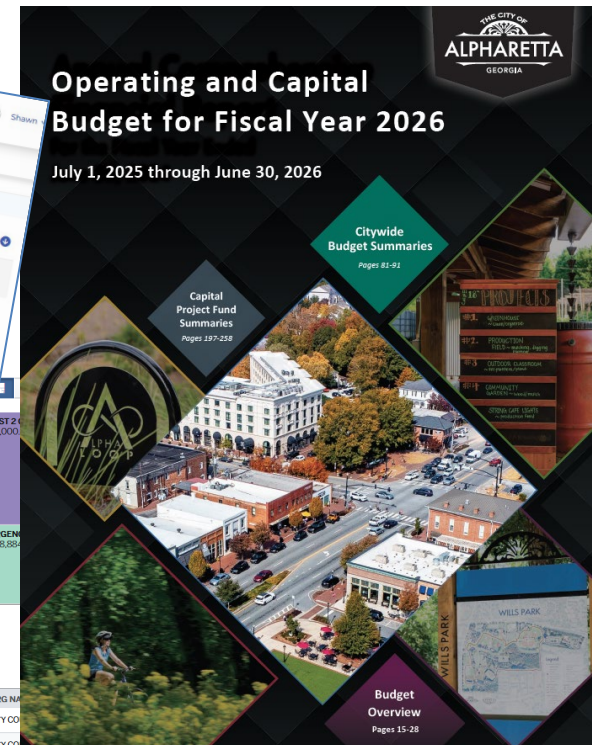
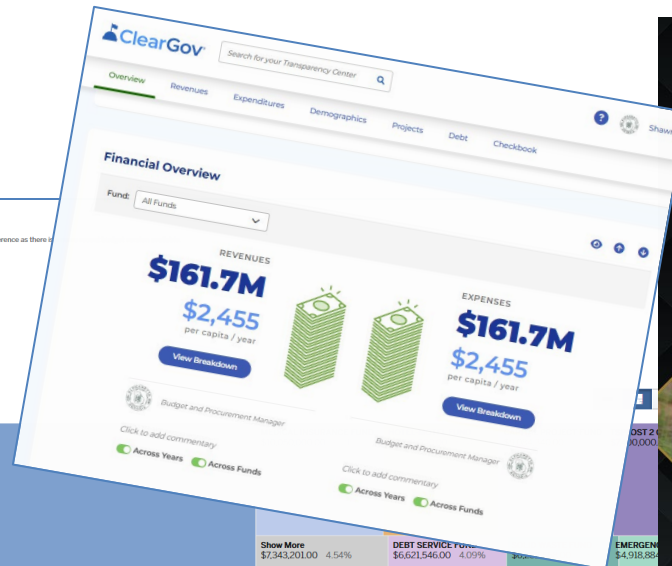
Visualization

GENERAL FUND
\$100,943,953.00 62.41%

Data

Summary Details

ACCOUNT CODE	BUDGET LINE-ITEM DESCRIPTION	FY26 PROPOSED BUDGET (5-5-2025)	FUND NAME	FUND CODE	DEPARTMENT NAME	DEPARTMENT CODE	DIVISION NAME	DIVISION CODE	OBJECT NAME	OBJECT CODE	PROJECT NAME	PROJECT CODE	ORG NAME
10011100-51...	PERSONNEL FORECAST	120,000.00	GENERAL F...	100	MAYOR AND CITY...	11	CITY COUNCIL	1110	REGULAR SAL...	511100			CITY COU...
10011100-51...	PERSONNEL FORECAST	158,208.00	GENERAL F...	100	MAYOR AND CITY...	11	CITY COUNCIL	1110	GROUP INSUR...	512100			CITY COU...
10011100-51...	PERSONNEL FORECAST	9,467.00	GENERAL F...	100	MAYOR AND CITY...	11	CITY COUNCIL	1110	FICA AND SO...	512200			CITY COU... 1001110





Strategic Budget Concepts Fiscal Year 2026



Strategic Budget Concepts



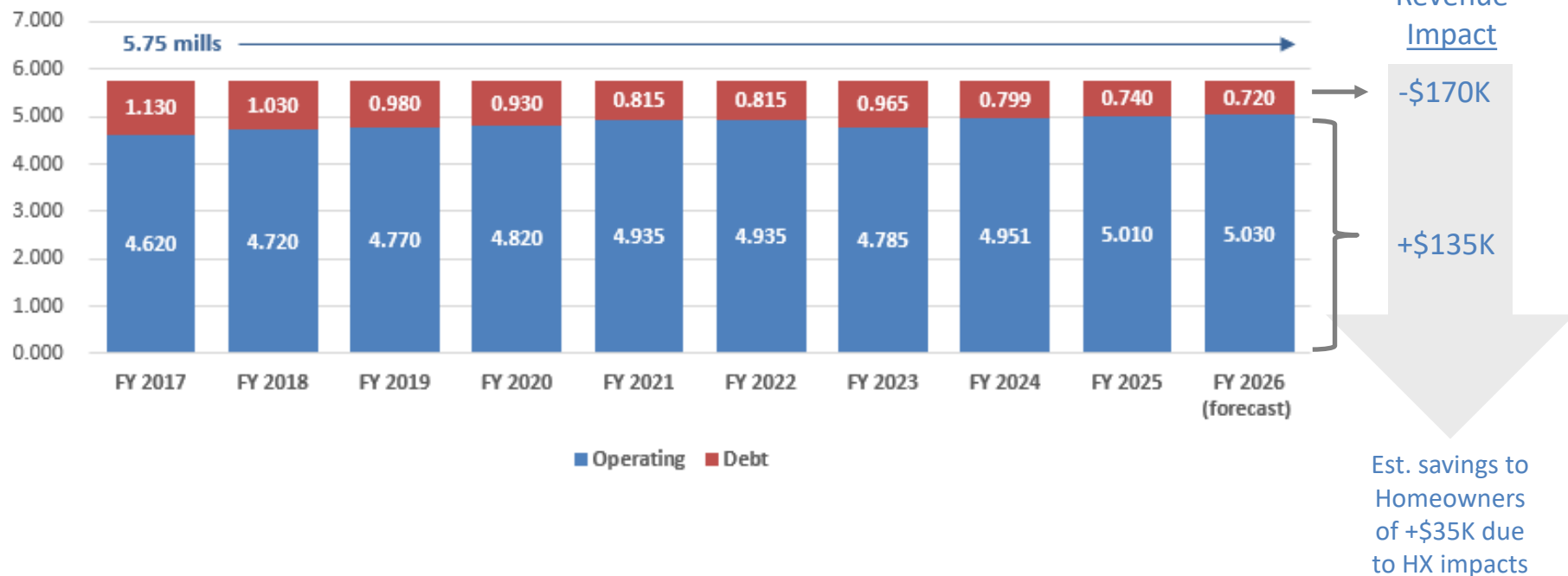
- Maintain a Competitive Tax Rate
- Homeowner Tax Savings
- Annual Action Plan guides investment
 - Service Delivery Standards
 - Compensation and Staffing
 - Operational Budget
 - Ensure Departmental Operational Budgets reflect current Service Delivery Demands/Inflationary Cost Growth
 - Service Expansion (Operating Initiatives)
 - Capital Investment

Maintain a Competitive Tax Rate

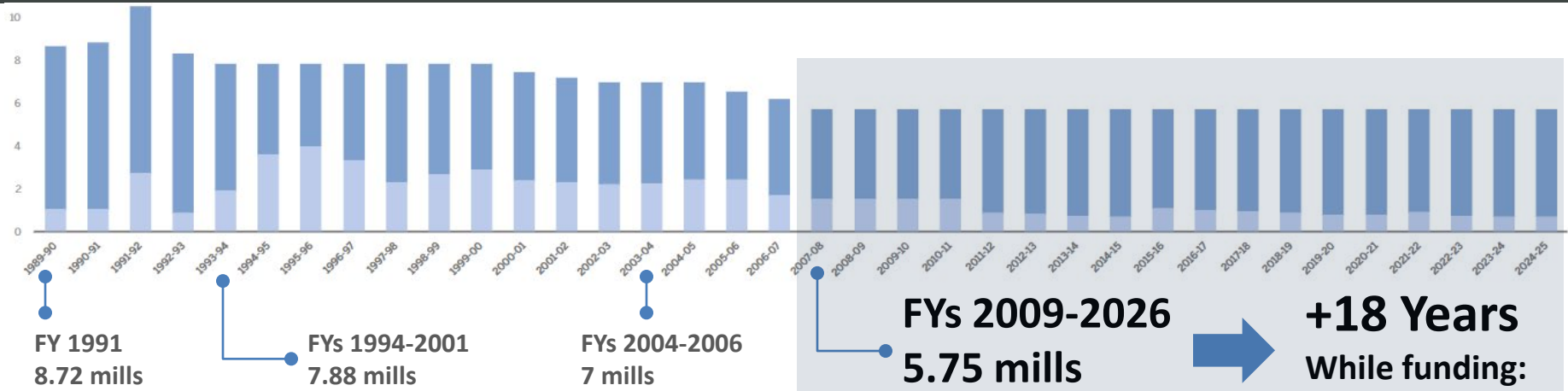


- Maintenance of 5.75 mills
 - Moving 0.02 mills from Debt to Operating Levy for Operating Initiatives (+\$135K)

Millage Rates (FYs 2017-2026)



Millage Rate History



\$115M in Bond Issues:

- **Series 2012 GO Bond (\$29M)** - City Hall, Parking Garage, Brooke St. Park, Public Space, creating Downtown.
- **Series 2016 GO Bond (\$52M)** - \$27M Transportation (Rucker Rd, Kimball Bridge Rd); \$25M Parks (Greenway ext. to Forsyth, WP Pool, Preston Ridge Comm. Ctr, Arts Ctr, Parkland).
- **Series 2022 GO Bond (\$30M)** - Upgrades (Wills Park, Eq. Ctr., Union Hill Park, Webb Br. Park, etc.) and New Parks (Waters Rd Park, Mid-Broadwell Park, etc.).
- **Series 2013 DA Bond (\$4M)** - Gwinnett Technical College.

+6 New Parks, +3 New Park Facilities:

- Cogburn Rd Park, Brooke St. Park, Town Green, Mid-Broadwell Rd Park, Old Rucker Park (incl. Farm), Waters Road Park, Arts Center, Preston Ridge Community Center, expanded Wills Park Pool. With more Park improvements coming soon! (Wills Park, Wacky World, etc.)

Top Tier Employer

- Highly competitive pay/benefits

HX Increases:

- FY 2011: \$30K to \$35K
- FY 2012: \$35K to \$40K
- FY 2021: \$40K to \$45K, Floating HX, and removal of income restrictions for Senior Basic HX

ISO-1 Rating

Miles of New Sidewalks and Trails:

- Sidewalks, Greenway Extensions (Webb Bridge Rd. to Forsyth), AlphaLoop.

New City Hall & Downtown

\$2B Tax Digest Growth:

- \$4.7B (FY 2009) - \$6.9B (FY 2026 est.)

+35 Positions: Expanded PS HQ/911

2 Recessions:

- **Great Recession** (Dec. 2007 thru June 2009).
- **COVID Recession** (Feb 2020 thru April 2020).
- *Financial Impacts to the City are felt for years after the recessions officially end.*

Millage Rate Comparison



- Recommended FY 2026 rate for Alpharetta;
Current Year rate for other entities.

	Millage Rates (est.)			Effective Millage Rate for Average Homeowner		Homestead Exemptions	
	Operations	Debt Service	Total	Operations	Total		
Johns Creek	3.646	0.250	3.896	3.436	3.686	15,000	floating
Roswell	4.049	0.900	4.949	4.049	4.949	-	floating
Milton	4.389	0.356	4.745	4.136	4.492	15,000	floating
Alpharetta*	5.030	0.720	5.750	4.159	4.879	45,000	floating
Sandy Springs	4.731	0.000	4.731	4.458	4.458	15,000	floating
Brookhaven**	2.740	0.470	3.210	2.361	2.831	36,000	floating

Homestead Exemption tax-reduction calculations are based on an average home value of \$650,000.

* Alpharetta's Homestead Exemptions saves our homeowners over \$9.5 million annually.

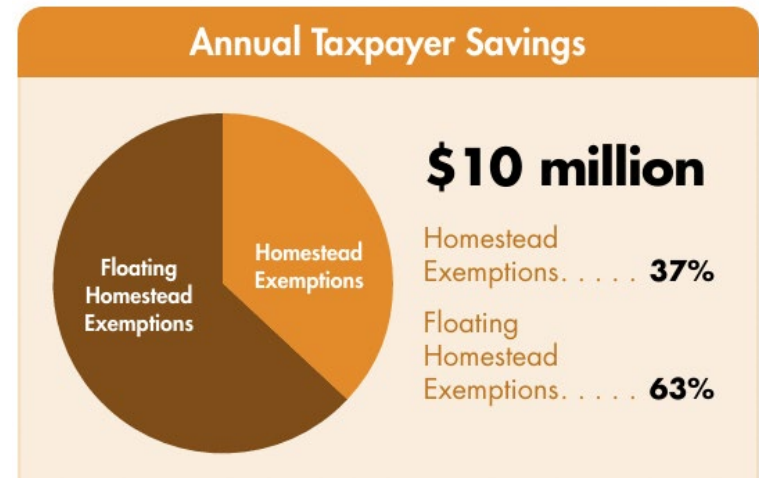
** Does not include Special Tax District (STD) and Special Service District (SSD) millage rates. These millage levies apply only to commercial and exempt properties. They do not apply to residential properties, including those with homestead exemptions or purely multi-family residential buildings. However, mixed-use developments that combine commercial and residential uses may still be subject to the SSD tax, depending on their zoning.

Special Tax District/STD (6.45 mills): located in the I-85, North Druid Hills area. The STD funds police, code enforcement, and infrastructure from the imposition of an ad valorem tax mill rate on properties in this designated area.

Special Service District/SSD (4.00 mills). This SSD funds capital projects and governmental services.

Focus on Homeowner Tax Savings

- Over \$10M annually in Property Tax Relief for our Homeowners
 - Floating Homestead Exemption (HX)
 - Caps value growth at the lesser of 3% or CPI
 - Basic HX of \$45K
 - Increased from \$40K to \$45K in FY 2021
 - Senior HX of \$25K
 - Removed Income Restriction from Additional Senior HX in FY 2021
 - Senior Full-Value HX
 - Available to residents aged 70 and older who meet certain income requirements
 - Among the Largest and most extensive Homestead Exemption offerings in the State



Annual Action Plan guides Investment

The City Council Retreat during January 2025 set forth priorities to guide the construction of the FY 2026 budget including operations and capital investment. These priorities were condensed into an Annual Action Plan with the following components:

- Strategic Growth and Redevelopment of North Point.
- Safe and Welcoming Community.
- Communications that Connect.
- Downtown Alpharetta.
- The Alpha Loop and Greenway.
- Recreation, Parks, and Culture.
- Infrastructure and Facilities Maintenance.
- Economic Development.
- People Focused Workforce.
- Transportation and Traffic.



Linkages are provided within the Budget Document to highlight how the recommended Operating and Capital Initiatives link to the Action Plan priorities.



Fiscal Year 2026 Recommended Budget



Citywide

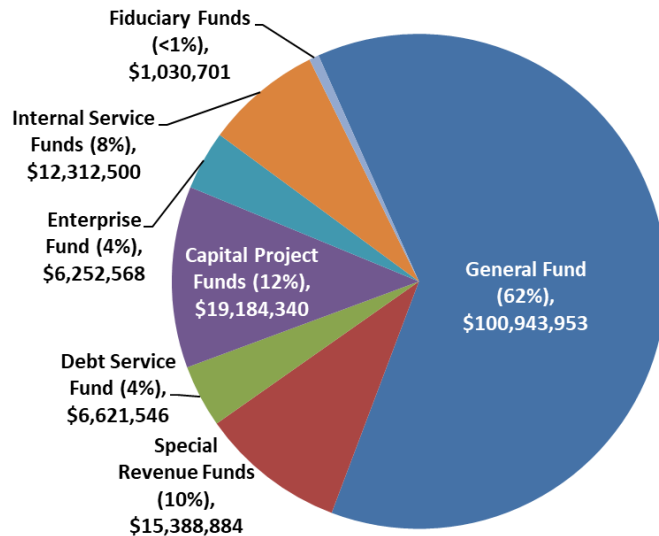


FY 2026 Budget Snapshot



- FY 26: \$162M Budget
 - All Funds are balanced

(FY 25:
\$164M)



STAFFING	Actual FY 2025	Base FY 2026	Op. Initiatives FY 2026	Recommended FY 2026
General Fund*	439.0	438.0	1.0	439.0
E911 Fund	33.0	33.0	0.0	33.0
Solid Waste Fund	1.0	1.0	0.0	1.0
	473.0	472.0	1.0	473.0

* FY 2026 includes the removal of one FTE in Finance that has been unfunded since COVID and the inclusion of one firefighter position that is currently a recommended operating initiative for FY 2026.

FY 2026 Budget

	Revenues	Expenditures	Balanced Budget
General Fund	\$ 100,943,953	\$ 100,943,953	✓
Special Revenue Funds:			
Asset Forfeiture Fund	\$ 290,000	\$ 290,000	✓
E911 Fund	4,918,884	4,918,884	✓
Impact Fee Fund	1,060,000	1,060,000	✓
Hotel/Motel Fund	9,120,000	9,120,000	✓
	\$ 15,388,884	\$ 15,388,884	
Capital/Grant Funds:			
Capital Projects Fund	\$ 9,084,340	\$ 9,084,340	✓
Stormwater Capital Fund	2,000,000	2,000,000	✓
TSPLOST 1 Capital Fund	700,000	700,000	✓
TSPLOST 2 Capital Fund	7,400,000	7,400,000	✓
	\$ 19,184,340	\$ 19,184,340	
Debt Service Fund	\$ 6,621,546	\$ 6,621,546	✓
Enterprise Fund:			
Solid Waste Fund	\$ 6,252,568	\$ 6,252,568	✓
Internal Service Funds:			
Risk Management Fund	\$ 2,262,500	\$ 2,262,500	✓
Medical Insurance Fund	10,050,000	10,050,000	✓
	\$ 12,312,500	\$ 12,312,500	
Fiduciary Funds:			
OPEB Retirement Reimbursement Plan Trust Fund	\$ 1,030,701	\$ 1,030,701	✓
Total	\$ 161,734,492	\$ 161,734,492	✓

General Fund



FY 2026 GF Revenue Overview



Millage Rate

FY	2025	2026	change
Operating	5.010	5.030	+0.020
Debt	0.740	0.720	-0.020

Revenues:

Property Taxes:

	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	%Variance
Current Year	\$ 33,180,000	\$ 34,075,000	\$ 895,000	2.7%
Motor Vehicle Title Tax Fee	3,950,000	3,625,000	(325,000)	-8.2%
Prior Year/Delinquent/MV	307,000	379,000	72,000	23.5%
Local Option Sales Tax	22,250,000	22,440,500	190,500	0.9%
Other Taxes:				
Franchise Fees	6,785,000	7,130,000	345,000	5.1%
Insurance Premium Tax	6,075,000	6,390,000	315,000	5.2%
Alcohol Beverage Excise Tax	2,900,000	2,825,000	(75,000)	-2.6%
Other Taxes	2,425,300	2,820,400	395,100	16.3%
Licenses & Permits	3,196,500	3,476,500	280,000	8.8%
Intergovernmental	370,926	368,663	(2,263)	-0.6%
Charges for Services	5,344,880	5,312,100	(32,780)	-0.6%
Fines & Forfeitures	2,605,000	2,280,000	(325,000)	-12.5%
Interest	1,100,000	1,150,000	50,000	4.5%
Other Revenues	239,537	242,242	2,705	1.1%

Other Financing Sources:

Interfund Transfer (Hotel/Motel Fund)	3,468,750	3,412,500	(56,250)	-1.6%
Total Operating Revenues	\$ 94,197,893	\$ 95,926,905	\$ 1,729,012	1.8%
Fund Balance Carryforward	9,447,780	5,017,048		
Total Revenues	\$ 103,645,673	\$ 100,943,953		

Growth Drivers

- Property Taxes (+\$895K)
 - ✓ 4% growth in Residential Valuations
 - ✓ -1% contraction in Commercial Valuations
 - ✓ New Construction (\$78M)
 - ✓ 0.02 mill shift to Operations
- Franchise Fees (electricity +\$525K)
- Insurance Premium Taxes (+\$315K)
- Financial Institution Taxes (+\$100K)

Revenue Reductions

- Franchise Taxes (cable -\$135K, telephone -\$105K)
- Municipal Court Fines (-\$100K)
- School Zone Citations (-\$225K)

FY 2026 GF Expenditure Overview

Expenditures (by Category):

	FY 2025 AMENDED BUDGET	FY 2026 RECOMMENDED BUDGET	\$ Variance	% Variance
Personnel Services:	\$ 63,513,578	\$ 65,030,388	\$ 1,516,810	2.4%
Maintenance and Operations:				
Base	\$ 24,406,176	\$ 24,692,415	\$ 286,239	1.2%
Runoff Election (Fulton County IGA est.)	-	150,000	150,000	-
Fire Station 85 Remediation	223,371	-	(223,371)	-
N.F. Regional Radio System Authority*	-	740,000	740,000	-
CentralSquare (current CAD/RMS)*	-	244,950	244,950	-
	\$ 24,629,547	\$ 25,827,365	\$ 1,197,818	4.9%
Minor Capital, Leases, Debt Service, Insurance Premiums, etc.	1,107,544	1,111,674	4,130	0.4%
Public Safety Equipment	166,900	279,679	112,779	-
Portable Radio Lease*	-	226,007	226,007	-
Contingency	780,324	975,000	194,676	24.9%
Total Operating Expenditures	\$ 90,197,893	\$ 93,450,113	\$ 3,252,220	3.6%
Reserve for Operating Initiatives	-	214,500		
Interfund Transfer				
Fund Balance	9,447,780	5,017,048		
Capital Program	4,000,000	2,262,292		
Total Expenditures	\$ 103,645,673	\$ 100,943,953		

* Reallocated from the E911 Fund to the General Fund due to revenue constraints within the E911 Fund.

Includes Fire Ballistic Helmets (\$48,000), Fire Hose Replacements (\$40,000), Fire SCBA Cylinders (\$35,000), Propane Fire Extinguisher (\$15,000), Stalker Lasers (\$19,000), etc.

- Performance-based compensation program (3% on average; consistent with market review).
- Targeted Market-Based compensation adj.
- Coverage of Growth Drivers:
 - ✓ Vehicle Repair/Maint. (+\$146K).
 - ✓ Equestrian Shavings Removal (+\$80K).
 - ✓ Utilities (+\$160K).
 - ✓ Uniforms (+\$56K).
 - ✓ Insurance Premiums (+\$94K).
- Reduction in discretionary spending (travel, training, etc.) as well as targeted reductions in accordance with spending trends (legal, advertising, etc.).

Service Delivery Standards



■ Compensation

- Alpharetta is focused on being a top-tier employer in the North Fulton market. This is evident in the compensation plan adjustments made since the COVID pandemic.
- 42% growth in Personnel Budget between FY 2020-2026
 - Average annual growth of 6%

	COVID					Recommended	
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Merit							
July	-	3%	3%	4%	4%	4%	3%
November (all employees)			3%				
November (add 'I' for Police/911)			10%				
Other Compensation Adjustments							
Public Safety Compensation Plan Update	✓						
One-Time Compensation Payout		✓					
Evergreen Class & Compensation Study		✓					
1st Responders Supplemental Grant			✓				
Salary Compression Adjustments				✓			
Market-based Personnel Compensation adjustments					✓	✓	✓

Operating Initiatives



Recommended

General Fund

Funding Available for Operating Initiatives:

Recommended Initiatives:

All Departments

Business and Occupational Tax Adjustment

\$ 850,000 \$ - \$ (850,000)

Augment Annual Capital Contribution

- 850,000 850,000

Economic Development

North Fulton Economic Alliance Strategic Initiative

- 60,000 60,000

Public Safety

Firefighter (new position; +1 FTE)

- 104,500 104,500

Recreation, Parks, and Cultural Services

Tree Lighting Event (scope refresh and expansion)

- 50,000 50,000

\$850,000 \$1,064,500 \$ 214,500

**Capital
Component**

\$ -

-

-

-

-

\$ -

**Budget
Book Page #**

66

66

67

68

68

Operating Initiative Non-Allocated/Reserve

\$ -

Not Recommended at this Time

General Fund

City Clerk

Records Coordinator (+1 FTE)

Revenue	Expense	Net Cost	Capital Component
-	100,000	100,000	-

69

Finance

Reorg of the Budget & Procurement Division (+1 FTE)

-	144,000	144,000	-
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70

Public Safety

Fire Plans Examiner (+1 FTE)

-	124,750	124,750	-
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73

Public Works

Construction Manager - Infrastructure (+1 FTE)

-	138,600	138,600	50,000
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74

Facility Operations Manager (+1 FTE)

-	138,600	138,600	65,000
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75

Sr. Engineering Technician - Facilities (+1 FTE)

-	112,100	112,100	50,000
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76

Infrastructure Crew (+4 FTE)

-	356,000	356,000	80,000
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76

Recreation, Parks, and Cultural Services

Parks Supervisor II – Southern District (+1 FTE)

-	107,600	107,600	-
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77

Grounds Repair and Maintenance (add'l funding)

-	50,000	50,000	-
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78

Community Development

Code Enforcement Officer (+1 FTE)

-	100,900	100,900	-
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78

\$ -	\$ 1,372,550	\$ 1,372,550	\$ 245,000
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911 Fund

Public Safety

911 Support Specialist (+1 FTE)

-	99,450	99,450	-
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80

\$ -	\$ 99,450	\$ 99,450	\$ -
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Capital Initiatives



2026 Capital Source & Use



FY 2026 Capital Source & Use Summary	Capital Project Fund	Capital Project Fund (Tree Bank)	Stormwater Capital Fund	TSPLOST 1 Capital Fund	TSPLOST 2 Capital Fund	Asset Forfeiture Fund	Impact Fee Fund (Parks)	Impact Fee Fund (Public Safety)	Subtotal	Other Sources (grants, etc.)	Total
Sources											
Available Fund Balance	\$ 2,500,000	\$ -	\$ -	\$ 400,000	\$ 7,000,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 11,250,000	\$ -	\$ 11,250,000
Available Fund Balance (Tree Bank)	-	905,000	-	-	-	-	-	-	905,000	-	905,000
General Fund											
Annual Capital Appropriation	362,292	-	1,900,000	-	-	-	-	-	2,262,292	-	2,262,292
Available Fund Balance	5,017,048	-	-	-	-	-	-	-	5,017,048	-	5,017,048
Investment Earnings	300,000	-	100,000	300,000	400,000	-	-	-	1,100,000	-	1,100,000
Other											
LMIG; Milling and Resurfacing	-	-	-	-	-	-	-	-	-	710,000	710,000
LRA Grant; Milling and Resurfacing, Bridge and Guardrail Maintenance	-	-	-	-	-	-	-	-	-	851,107	851,107
Capital Leases	-	-	-	-	-	-	-	-	-	4,660,000	4,660,000
Alpharetta Youth Baseball Association Contribution	-	-	-	-	-	-	-	-	-	250,000	250,000
Total Sources	\$ 8,179,340	\$ 905,000	\$ 2,000,000	\$ 700,000	\$ 7,400,000	\$ 290,000	\$ 1,000,000	\$ 60,000	\$ 20,534,340	\$ 6,471,107	\$ 27,005,447
Uses											
Capital/One-Time Initiatives											
Economic Development	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Information Technology	897,800	-	-	-	-	-	-	-	897,800	-	897,800
Public Safety	2,305,162	-	-	-	-	28,952	-	-	2,334,114	4,660,000	6,994,114
Public Works	1,472,500	905,000	2,000,000	-	4,668,893	-	-	-	9,046,393	1,561,107	10,607,500
Recreation, Parks & Cultural Services	1,510,000	-	-	-	-	-	525,000	-	2,035,000	250,000	2,285,000
Community Development	183,600	-	-	-	-	-	-	-	183,600	-	183,600
Total Uses	\$ 6,419,062	\$ 905,000	\$ 2,000,000	\$ -	\$ 4,668,893	\$ 28,952	\$ 525,000	\$ -	\$ 14,546,907	\$ 6,471,107	\$ 21,018,014
Non-Allocated (Future Capital/One-Time Initiatives)	\$ 1,760,278	\$ -	\$ -	\$ 700,000	\$ 2,731,107	\$ 261,048	\$ 475,000	\$ 60,000	\$ 5,987,433		

Recommended

FY 2026 Capital Source & Use Detail

	Subtotal	Other Sources (grants, etc.)	Total	Budget Book Page #
Economic Development				
Economic Development Toolbox	\$ 50,000	\$ -	\$ 50,000	205
	\$ 50,000	\$ -	\$ 50,000	
Information Technology				
Technology Replacement (all City Departments)	\$ 397,800	\$ -	\$ 397,800	206
Data Center Server Replacement (all City Departments)	500,000	-	500,000	206
	\$ 897,800	\$ -	\$ 897,800	
Public Safety				
Fire Apparatus (Fleet Replacement; Capital Lease)	\$ -	\$ 4,000,000	\$ 4,000,000	206
Public Safety (Fleet Replacement)	1,600,000	-	1,600,000	207
Heart Monitor (Equipment Replacement; Capital Lease)	-	660,000	660,000	208
Fire Equipment for New Fire Engines	112,662	-	112,662	208
Public Safety Headquarters (Gate System Repairs/Improvements)	32,000	-	32,000	209
Electric Vehicle DC Fast Charger purchase and installation	260,000	-	260,000	209
Citywide Camera Infrastructure	225,000	-	225,000	210
FARO Scanner	75,500	-	75,500	211
TruNarc Handheld Drug Identifier for Criminal Investigations	28,952	-	28,952	213
	\$ 2,334,114	\$ 4,660,000	\$ 6,994,114	

Recommended

FY 2026 Capital Source & Use Detail	Subtotal	Other Sources (grants, etc.)	Total	Budget Book Page #
Public Works				
Milling and Resurfacing	\$ 2,788,893	\$ 1,286,107	\$ 4,075,000	214
Tree Planting and Landscape Improvements	165,000	-	165,000	215
SR 9 Landscaping from Academy St. to Windward Parkway	740,000	-	740,000	215
Bridge and Guardrail Maintenance	-	275,000	275,000	216
Traffic Striping and Signage	280,000	-	280,000	216
Traffic Signal Pole Painting and Maintenance	60,000	-	60,000	216
Traffic Calming Improvements	50,000	-	50,000	217
Signalized Intersection Maintenance (incl. Traffic Control Equipment)	200,000	-	200,000	217
Stormwater	2,000,000	-	2,000,000	217
Sidewalk and Brick Paver Maintenance and Repair	750,000	-	750,000	219
Public Works (Design Services)	45,000	-	45,000	220
Parking Garages (Facility Maintenance/Improvements)	50,000	-	50,000	220
City Facility Preventative Maintenance Assessment and Implementation	150,000	-	150,000	221
HVAC Replacements (Facility Maintenance/Improvements)	100,000	-	100,000	222
City Hall (Facility Maintenance/Improvements)	32,500	-	32,500	222
Public Safety Headquarters Facility Renovations and Repairs	100,000	-	100,000	222

Recommended

FY 2026 Capital Source & Use Detail

Public Works *continued*

	Subtotal	Other Sources (grants, etc.)	Total	Budget Book Page #
Recreation and Park Facilities (Facility Maintenance/Improvements)	50,000	-	50,000	223
Generator Replacements (Facility Maintenance/ Improvements)	100,000	-	100,000	223
Department Pool Vehicles (Fleet Replacement)	85,000	-	85,000	223
F-550 Crew Cab Dump Truck (Fleet Replacement)	175,000	-	175,000	224
F-350 Crew Cab Service Bed Truck (Fleet Replacement)	70,000	-	70,000	224
F-150 Truck (Fleet Replacement)	65,000	-	65,000	225
TSPLOST III Exhibits Preparation	250,000	-	250,000	225
Mid Broadwell Crosswalk at Fire Station Light	50,000	-	50,000	225
Northwinds Mid-Block Crosswalk	300,000	-	300,000	226
Kimball Bridge Road at Northwinds Pkwy (Mast Arms)	250,000	-	250,000	226
Public Works Headquarters Renovations	90,000	-	90,000	226
Stand-on Compact Loader	50,000	-	50,000	226
	\$ 9,046,393	\$ 1,561,107	\$ 10,607,500	

Recommended

FY 2026 Capital Source & Use Detail

	Subtotal	Other Sources (grants, etc.)	Total	Budget Book Page #
Recreation, Parks & Cultural Services				
Greenway Improvements/Repairs	\$ 250,000	\$ -	\$ 250,000	227
Wood Lightpole/LED Replacement Initiative	125,000	-	125,000	227
Alpharetta Public Arts (Outdoor On-Loan Sculpture Exhibit)	45,000	-	45,000	228
Public Art Fund by Developers - City Property	10,000	-	10,000	229
Public Art in the Parks	20,000	-	20,000	230
Public Art for City Projects	25,000	-	25,000	231
Park Trail Maintenance	100,000	-	100,000	232
Park Security Repairs & Improvements (security cameras, etc.)	44,000	-	44,000	232
Playground Equipment Replacement	70,000	-	70,000	233
Park Repairs and Improvements	146,000	-	146,000	234
Tree Maintenance, Planting and Removal in Parks	225,000	-	225,000	235
Recreation (Design Services)	25,000	-	25,000	235
North Park Restroom/Concession Stand Replacement (Fields 1-4)	600,000	-	600,000	236
General Equipment Replacement (Recreation)	50,000	-	50,000	237
Wills Park Baseball Field 5 Synthetic Turf installation	250,000	250,000	500,000	237
Webb Bridge Middle School Football Field	50,000	-	50,000	238
	\$ 2,035,000	\$ 250,000	\$ 2,285,000	

Recommended

FY 2026 Capital Source & Use Detail

Community Development

Comprehensive Plan Updates

Community Development (Design Services)

Total Uses

Subtotal	Other Sources (grants, etc.)	Total	Budget Book Page #
\$ 120,000	\$ -	\$ 120,000	239
63,600	-	63,600	239
\$ 183,600	\$ -	\$ 183,600	
\$ 14,546,907	\$ 6,471,107	\$ 21,018,014	

Non-Allocated (Future Capital/One-Time Initiatives)

\$ 5,987,433

Budgeted once received (and/or
appropriate agreements executed).

Not Recommended at this Time

Unfunded Capital Requests	Unfunded Capital Requests	Budget Book Page #
Human Resources		
HR Office Improvements	\$ 70,000	240
	\$ 70,000	
Public Safety		
Fire Station Renovations/Improvements	3,000,000	240
	\$ 3,000,000	
Public Works		
Streetlight Maintenance	\$ 50,000	241
Tandem Dump Truck (Fleet Replacement)	200,000	241
F-450 Crew Cab Dump Truck (Fleet Replacement)	90,000	242
F-250 Crew Cab Service Truck (Fleet Replacement)	80,000	242
Canton Street Sidewalk	250,000	243
Charlotte Drive Mini-Roundabout (design/ temporary install)	25,000	243
Streetlight Expansion	70,000	244
Jayne Ellen Curb and Gutter	750,000	244
Milton Ave Streetscape design (TSPLOST II, Tier 2)	250,000	244
Academy St Improvements ROW (TSPLOST II Tier 2)	200,000	245
Douglas Rd (Traffic Calming; design)	200,000	246
Southlake Drive (Traffic Calming; design)	200,000	246
Hopewell Rd at Vaughan Dr (TSPLOST II, Tier 3; Roundabout; ROW)	100,000	247
Waters Road (Traffic Calming; design)	300,000	247
Mid Broadwell Sidewalk Improvements	900,000	247

Not Recommended at this Time

Unfunded Capital Requests	Unfunded Capital Requests	Budget Book Page #
Public Works <i>continued</i>		
Wills Road Sidewalk Gap	380,000	248
Wills Drive (Sidewalk Improvements; design & ROW)	40,000	248
Waters Road (Sidewalk Improvements; ROW)	100,000	248
Providence Road (Sidewalk Improvements; ROW)	200,000	249
City Hall Generator and Enclosure	1,250,000	249
Alpharetta Community Center (New Generator)	375,000	250
Fire Stations (Facility Maintenance/Improvements)	130,000	250
Public Safety Headquarters Parking Maintenance and Expansion	620,000	250
Trailers (Equipment Replacement)	30,000	251
Operating Initiative - Sr. Engineering tech; +1 FTE (vehicle)	50,000	251
Operating Initiative - Infrastructure Crew; +4 FTE (vehicle)	80,000	252
Operating Initiative - Facility Operations Mgr; +1 FTE (vehicle)	65,000	252
Operating Initiative - Construction Mgr; +1 FTE (vehicle)	50,000	253
Winter Weather Equipment	45,000	254
	\$ 7,080,000	

Not Recommended at this Time



Unfunded Capital Requests

Recreation, Parks & Cultural Services

Webb Bridge Park Master Plan/Development (design)

\$ 100,000

255

North Park Master Plan/Development (design)

100,000

255

Haynes Bridge Road Park Restroom

400,000

255

Marconi Drive Park Restroom

400,000

256

Club Car Carryall 510 (road ready) Utility Cart

20,000

256

\$ 1,020,000

Total Unfunded Capital Requests

\$ 11,170,000

Not Recommended at this Time



Unfunded Capital Requests	Unfunded Capital Requests	Budget Book Page #
Recreation, Parks & Cultural Services		
Webb Bridge Park Master Plan/Development (design)	\$ 100,000	255
North Park Master Plan/Development (design)	100,000	255
Haynes Bridge Road Park Restroom	400,000	255
Marconi Drive Park Restroom	400,000	256
Club Car Carryall 510 (road ready) Utility Cart	20,000	256
	\$ 1,020,000	
Total Unfunded Capital Requests	\$ 11,170,000	



Calendar



■ Council Meetings

- May 5, 2025 2026 Budget Release
- May 19, 2025 Council Budget Workshop
- June 2, 2025 1st Public Hearing/Budget Mtg
 - ✓ 1st Reading of Budget Ordinance
 - ✓ 1st Reading of Millage Rate Ordinance
- June 16, 2025 2nd Public Hearing (11:30am)
- June 16, 2025 3rd Public Hearing/Budget Mtg
 - ✓ 2nd Reading of Budget Ordinance
 - ✓ 2nd Reading of Millage Rate Ordinance

**Budget/Millage
Rate proposal will
require the
following Ads (1st
publication date is
May 22nd)**

- Budget Hearing Ad(s)
- Notice of Tax Increase Ad(s)
- Press Release
- 5-Year Tax Levy Ad



STAFF REPORT

Department: City Clerk
Submitted By: Lauren Shapiro
Meeting Date: May 19, 2025

AGENDA ITEM:

City Council Meeting Minutes (Meeting of 5/5/2025)

Consideration of approval of the City Council meeting minutes from the meeting of May 5, 2025.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the City Council meeting minutes from the meeting of May 5, 2025.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

City Clerk, Lauren Shapiro, prepared a synopsis of the pertinent information that occurred during the City Council meeting on May 5, 2025.

ALTERNATIVES:

Do not approve as part of the Consent Agenda and consider as a new business item.

ATTACHMENTS:

1. CC Minutes 5.5.2025



City Council Meeting & Public Hearing

MAY 5, 2025

UNOFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. This is not an official record of the Alpharetta City Council Meeting proceedings. Meetings are recorded and available for review at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.
- Mayor Gilvin announced that Public Hearing Item Ordinance: City Code Text Amendments – Occupational Licenses, Taxes and Regulations and PH-25-08 DRB Group/Charlotte Drive – Change of Condition have been deferred to the May 19, 2025 City Council Meeting and Public Hearing.

2. ROLL CALL

- Council Members
 - Mayor Jim Gilvin
 - Mayor Pro Tem Dan Merkel
 - Donald F. Mitchell
 - Brian Will
 - John Hipes
 - Fergal M. Brady
 - Douglas J. DeRito
- Staff
 - Chris Lagerbloom, City Administrator
 - Molly Esswein, City Attorney
 - Lauren Shapiro, City Clerk
 - Adam Montgomery, Director of Information Technology
 - Charlie Jewell, Director of Economic Development
 - John Robison, Director of Public Safety
 - Kathi Cook, Director of Community Development
 - Morgan Rodgers, Director of Recreation, Parks, and Cultural Services

- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Deanna McKay, Communications and Engagement Manager
- George Doyle, Transportation Planner

3. PLEDGE TO THE FLAG

4. CONSENT AGENDA

A. City Council Meeting Minutes (Meeting of 4/28/2025)

Consideration of approval of the City Council meeting minutes from the meeting of May 28, 2025.

B. Conflict Waiver: Vehicle Use Agreement for Medical Response Unit

Consideration of approval of a Waiver of Conflict to allow Jarrard & Davis, LLP to serve as City Attorney for both the City of Alpharetta and the City of Milton for the purposes of preparing and approving a Vehicle Use Agreement with E.M.S. Ventures, Inc. and with authorization for the Mayor to execute all necessary documents.

C. Certification of Estimated Roll-Back Rate for Fiscal Year 2025-2026

Consideration of approval and certification of the estimated roll-back rate of 5.73 mills for Fiscal Year 2025-2026.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve the Consent Agenda.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (7-0).

5. PUBLIC HEARING

- City Attorney, Molly Esswein, announced the public hearing procedures.

A. PH-25-09 City of Alpharetta Capital Improvement Element (CIE)

Consideration of adoption of a resolution authorizing transmittal of the Fiscal Year 2024 Capital Improvement Element and Annual Report.

- City Attorney, Molly Esswein, read the resolution title aloud.
- Transportation Planner, George Doyle, came forward to present this item.
- The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital

Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.

- The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.
- The City of Alpharetta is required to transmit its annual update of the CIE to the Atlanta Regional Commission for review prior to Council Adoption.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve PH-25-09 City of Alpharetta Capital Improvement Element (CIE).
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (7-0).

B. Ordinance: City Code Text Amendments – Occupational Licenses, Taxes and Regulations

FIRST READING

This item was deferred to the May 19, 2025 City Council Meeting and Public Hearing.

Consideration of an ordinance proposing modifications to increase the annual license fee levied upon each insurer doing business within the City; to increase the occupation tax levied on certain businesses and practitioners of professions and occupations; to amend business registration requirements; to provide for enforcement; to provide penalties for violations; to repeal conflicting ordinances; and for other purposes.

6. NEW BUSINESS

A. Contract Approval: Mobile Response Unit (MRU)

Consideration of approval of the Medical Response Unit (MRU) Vehicle Use Agreement between the City of Alpharetta, the City of Milton, and E.M.S. Ventures, Inc., doing business as American Medical Response (AMR) and with authorization for the Mayor to execute all necessary documents.

- City Attorney, Molly Esswein, came forward to present this item.
- On June 27, 2024, the City of Alpharetta entered into a Service Level Agreement (SLA) with American Medical Response (AMR) to enhance emergency medical services in the North Fulton area. This agreement included provisions for implementing a Medical Response Unit (MRU) to supplement EMS coverage.

- Under this agreement, Alpharetta is responsible for housing, insuring, and maintaining the vehicle. The MRU would only be staffed during rare instances of EMS system strain. When deployed, Alpharetta fire personnel would staff the unit, respond to the call, and provide transport to a medical facility if necessary. This arrangement ensures that Alpharetta's first responders can continue to deliver critical care when traditional EMS resources are delayed or unavailable.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Will offered a motion to approve the Medical Response Unit (MRU) Vehicle Use Agreement between the City of Alpharetta, the City of Milton, and E.M.S. Ventures, Inc., doing business as American Medical Response (AMR) and to authorize the Mayor to execute all necessary documents.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (7-0).

B. Invitation to Bid 25-010: Mayfield – Bethany Roundabout Drainage Improvements for City of Alpharetta

Consideration to award a contract for Invitation To Bid (ITB) 25-010 to Summit Construction & Development LLC for Mayfield - Bethany Roundabout Drainage Improvements in an amount totaling \$748,221.72 and authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- After completion of the roundabout at the intersection of Mayfield Road and Bethany Road, Public Works received complaints of increased stormwater runoff from a downstream property owner. Staff investigated the issue and determined that mitigation of the stormwater runoff was warranted.
- Multiple options were explored, and it was determined that placing an underground detention system beneath the central island of the roundabout was the most cost-effective solution. Such a system would not require the acquisition of additional property nor require relocation any of the numerous underground utilities in the area. Staff requested proposals from design firms to prepare formal design documents and engaged the services of Keck & Wood, Inc.
- The Department of Public Works, with guidance from the Finance Department, prepared ITB 25-010 which was issued on February 27, 2025. ITB 25-010 was advertised through the City's e-procurement site (Bonfire) as well as the Georgia Procurement Registry and resulted in over 2,966 vendor (firm) invites and 44 document takers. ITB 25-010 responses were received on March 27, 2025 and included bids from 4 firms.
- The contractor will be permitted to close the roundabout and detour traffic for one week. This closure will occur sometime between June 2, 2025 and August 1, 2025, while Fulton County Schools are out for the summer.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve the award of a contract for Invitation To Bid (ITB) 25-010 to Summit Construction & Development LLC for Mayfield - Bethany Roundabout Drainage Improvements in an amount totaling \$748,221.72 and authorize the Mayor to execute all necessary documents.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (7-0).

C. Invitation To Bid 25-011: North Park Pond and Forebay Clearing and Dredging

Consideration of approval of the award of a contract for Invitation To Bid (ITB) 25-011 to Integrated Construction and Nobility, Inc. for the dredging of the North Park Pond and Forebay for an amount not to exceed \$382,359.89 and with authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Sediment has accumulated in the existing wet stormwater pond located at North Park to a level where dredging is required. The pond has an offline forebay/infiltration basin that is intended to treat the peak flows. This basin has accumulated sediment and the sediment must be removed. The City has evaluated the pond and the forebay area and determined that approximately 2,600 cubic yards of accumulated sediment needs to be removed. State Permits have been secured and detailed engineered drawings have been completed to show the extent of work to be done as part of this project.
- The scope of work includes, but is not limited to, the dredging and clearing of vegetation of the existing wet pond and forebay, installation and maintenance of erosion control BMP's, landscaping of disturbed areas, hauling off of all dredged material, replacement of damaged concrete related to construction, and other misc. construction items as shown on approved plans.
- The City advertised for bids on February 13th, 2025 and received 5 responses on March 13th, 2025. Two submitting firms were disqualified due to not providing the necessary bid documents to the City Finance Department, leaving 3 responding qualifying vendors.
- The project is anticipated to take 120 days to accomplish.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve the award of a contract for Invitation To Bid (ITB) 25-011 to Integrated Construction and Nobility, Inc. for the dredging of the North Park Pond and Forebay for an amount not to exceed \$382,359.89 and with authorization for the Mayor to execute all necessary documents.

- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved unanimously (7-0).

D. Contract Approval: Old Milton Parkway Right of Way Maintenance

Consideration of approval of a Right of Way Maintenance Agreement with the Georgia Department of Transportation regarding Old Milton Parkway Project ID# 0017187 and with authorization for the Mayor to execute all necessary documents.

- City Attorney, Molly Esswein, read the ordinance title aloud and came forward to present this item.
- If approved, this agreement will allow the City to complete maintenance work within Georgia Department of Transportation (GDOT) right of way. Additionally, the city will bear costs and liability for said maintenance, as defined in the agreement, and includes things such as: turf mowing and trimming, plant pruning, weeds control, and litter and debris removal.
- There is no fiscal impact to enter into this agreement, however there will be impact associated with the maintenance. This will be brought for approval as a different item, and funding is available for the work.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve a Right of Way Maintenance Agreement with the Georgia Department of Transportation regarding Old Milton Parkway Project ID# 0017187 and with authorization for the Mayor to execute all necessary documents.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (7-0).

E. PH-25-04 John C. Weatherford House/193 Canton Street – Historic Designation

SECOND READING

The first reading of this item occurred during the April 28, 2025 City Council Meeting and Public Hearing.

Consideration of a request to designate the John C. Weatherford House as historic. The property is located at 193 Canton Street and is legally described as being located in Land Lots 1197 & 1252, 2nd District, 2nd Section, Fulton County, Georgia.

- City Attorney, Molly Esswein, read the ordinance title aloud and came forward to present this item.
- Director of Community Development, Kathi Cook, came forward to present this item.
- There have been no changes since the first reading of this ordinance.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve PH-25-04 John C. Weatherford House/193 Canton Street – Historic Designation.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (7-0).

F. PH-25-08 DRB Group/Charlotte Drive – Change of Condition

This item was deferred to the May 19, 2025 City Council Meeting and Public Hearing.

Consideration of a change to condition of zoning to remove a requirement for curb and gutter along Charlotte Drive. The property is located at 12265 Charlotte Drive and is legally described as being located in Land Lots 1245 & 1246, 2nd District, 2nd Section, Fulton County, Georgia.

G. Request For Proposal 25-107: Equestrian Ring Footings

Consideration of approval of the award of a contract for Request for Proposal 25-107 to Longwood Arenas for the Equestrian Ring Footings at Wills Park Equestrian Center at the contract amount not to exceed \$632,484.00 and with authorization for the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- In 2021, the City Council adopted a Resolution for a Parks Bond Referendum to support the initial implementation of the Wills Park Equestrian Center Master Plan. This initiative includes the replacement of all existing horse barns with 380 new barns; renovation of the three existing arenas with improved drainage and erosion control, new footings, fencing, and lighting; enhanced storm water management; and improved access to both barns and arenas.
- With the completion of Competition Arenas #1 and #3, the Department has now pivoted to the construction of Competition Arena #2 and the renovation of Arena #4, continuing the implementation of the Master Plan. These projects have been prioritized as part of the 2021 Bond Referendum. Planned improvements include enhancements to footings, fencing, irrigation systems, drainage, amenities, and overall storm water management.
- The design specifications for Competition Arena #2, provided by Pond & Company, reflect the previous construction and renovations used in Competition Arena #1—same size, fencing, drainage system, and footings. Arena #4 renovations will involve the removal of current fencing and footings, and improvements to arena drainage inlets.
- To ensure consistency across all Competition Arenas, the new equestrian footing installed in Arenas #2 and #4 will match that of Arenas #1 and #3. As with previous

projects, the Competition Arena construction team will work closely with the selected general contractor responsible for site work.

- The Recreation, Parks, and Cultural Services Department collaborated with the Department of Finance to issue a Request for Proposals (RFP #25-107) for this project. Proposals were due by February 20, 2025 and only two vendors submitted bids. Staff conducted a thorough review of submissions to identify the vendor best suited to delivering high-quality results within the scope and budget of the project.
- Longwood Arenas, LLC submitted the lowest responsive and responsible bid, proposing a cost of \$632,484.00 for the footing installation. The Wills Park Equestrian Center has previously worked with Longwood Arenas, LLC, reporting favorable experiences including on-time and on-budget project delivery. Funding will be provided by the City of Alpharetta (50% or \$316,242) and the Equestrian Foundation (50% or \$316,242).

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve of the award of a contract for Request for Proposal 25-107 to Longwood Arenas for the Equestrian Ring Footings at Wills Park Equestrian Center at the contract amount not to exceed \$632,484.00 and authorize the Mayor to execute all necessary documents.
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (7-0).

H. Request for Proposal 25-113: Football Youth Athletic Association

Consideration of approval to award Request for Proposal 25-113 to North Atlanta Football League, Inc. to provide an annual Youth Football Athletic Association for ages K-5, to include tackle, flag, and cheer for the City and authorize the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- North Atlanta Football League (NAFL) has been the City of Alpharetta's Youth Athletic Association Football provider for the past 5 years. RFP 25-113 was created due to consistent non-compliance of residency of the Executive Board Members by NAFL over the past several years. RFP 25-113 sought qualified providers for an Alpharetta Youth Football league.
- NAFL was the sole submission to RFP 25-113; they have since submitted the Executive Board roster for 2025. It has been verified by the Alpharetta Recreation, Parks and Cultural Services (ARPCS) staff and compliance, with a minimum of 50% Alpharetta residency, was verified. Executive board residency is verified for all Youth Athletic Associations in the first quarter annually and ARPCS will continue to do so per the Youth

Athletic Association Facility Use Agreement to ensure continued compliance for all YAA executive boards.

- NAFL has proven, over the past 50 years, that they consistently provide a high-quality football and cheer program that serves both the City of Alpharetta community, and surrounding communities.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approval the award of Request for Proposal 25-113 to North Atlanta Football League, Inc. to provide an annual Youth Football Athletic Association for ages K-5, to include tackle, flag, and cheer for the City and authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (7-0).

I. Contract Approval: Wanna Play Baseball, Inc. Pool Concessions

Consideration of approval of the renewal of the contract with Wanna Play Baseball, Inc., provider of Wills Park Pool Concessions and with authorization for the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Wanna Play Baseball, Inc. has been the City of Alpharetta's Wills Park Pool Concession provider since 2019. They provide high-quality concessions for the patrons that attend pool activities from opening day to closing day.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the renewal of the contract with Wanna Play Baseball, Inc., provider of Wills Park Pool Concessions and to authorize the Mayor to execute all necessary documents.
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (7-0).

J. Memorandum of Understanding: Lionheart WORKS

Consideration of approval of the Memorandum of Understanding for Lionheart WORKS continued rental of Crabapple Government Center and with authorization for the Mayor to execute all necessary documents.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.

- Lionheart WORKS is a non-profit human service organization founded in 2000, and is a vocational training program that provides adults with real work experiences while teaching basic employment skills. The program has operated out of the Crabapple Government Center since 2020.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve of the Memorandum of Understanding for Lionheart WORKS continued rental of Crabapple Government Center and authorize the Mayor to execute all necessary documents.
 - Council Member DeRito seconded the motion.
 - The motion was approved unanimously (7-0).

K. Memorandum of Understanding: Senior Services North Fulton

Consideration of approval of the Memorandum of Understanding for Senior Services North Fulton, Inc. continued rental of Crabapple Government Center and with authorization for the Mayor to execute all necessary documents.

- Council Member Hipes announced that he would need to recuse himself from this item, as he does business with SSNF.
- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Senior Services North Fulton has rented the Social Hall and the kitchen on the ground floor of the Crabapple Government Center, 12624 Broadwell Road. Senior Services North Fulton has operated with the vision of being an inclusive community where all older adults are revered, cared for, and supported to live meaningful and productive lives.
- Since 1997, these services have been delivered at the Crabapple Government Center for the benefit of both Alpharetta and North Fulton older adults.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Will offered a motion to approve a Memorandum of Understanding for Senior Services North Fulton, Inc. continued rental of Crabapple Government Center and authorize the Mayor to execute all necessary documents.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (6-0; with 1 recusal: Council Member Hipes).

7. PUBLIC COMMENT

- There were no public comments.

8. REPORTS

- There were no reports.

9. EXECUTIVE SESSION (IF NECESSARY)

- ❖ Council Member Will offered a motion to recess the meeting for an Executive Session.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (7-0).
- Mayor Gilvin recessed the meeting at 7:09 p.m. for an Executive Session for the purposes of real estate and litigation.
- ❖ Mayor Pro Tem Merkel offered a motion to reconvene the meeting.
 - Council Member Will seconded the motion.
 - The motion was approved unanimously (7-0).
- Mayor Gilvin reconvened the meeting at 7:35 p.m.

10. ADJOURNMENT

- ❖ Council Member Hipes offered a motion to adjourn the meeting.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (7-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 7:35 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk



STAFF REPORT

Department: Finance
Submitted By: Lauren Shapiro
Meeting Date: May 19, 2025

AGENDA ITEM:

2022 Fire Truck Acquisition of Three Pumpers: Amendment 1 to Master Lease

Consideration of approval of Amendment Number 1 to Schedule of Property No. 7 to Master Equipment Lease / Purchase agreement between the City of Alpharetta and Banc of America Public Capital Corp and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, Amendment Number 1 to Schedule of Property Number 7 to Master Equipment Lease/Purchase Agreement and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

In 2022, the City financed three fire pumpers, with a date of 4/26/2025 assigned as the equipment acceptance date. However, the three fire pumpers are now scheduled to be delivered in November or December 2025.

The attached Amendment Number 1 updates the original lease to modify the equipment acceptance date to January 31, 2026, which allows for additional time to accept in case there are other delivery delays. Also attached is the original financing packet.

ALTERNATIVES:

Do not approve as part of the Consent Agenda and consider as a new business item.

ATTACHMENTS:

1. Alpharetta Amendment (Schedule of Property)
2. Financing Packet (2022 Fire Truck Acquisition - 3 Pumpers) LQ

Amendment Number 1
to Schedule of Property No. 7 to Master Equipment Lease/Purchase Agreement

This Amendment Number 1 (this “**Amendment**”) is made this 2 day of May, 2025 to that certain Schedule of Property No. 7 dated as of November 9, 2022 to Master Equipment Lease/Purchase Agreement dated as of February 18, 2016 (together with the related Payment Schedule thereto and all exhibits, schedules, addenda, amendments, modifications, riders, and other documents and instruments thereto, the “**Lease**”), between Banc of America Public Capital Corp (“**Lessor**”) and the City of Alpharetta (“**Lessee**”).

W I T N E S S E T H:

WHEREAS, Lessor and Lessee are parties to the Lease; and

WHEREAS, Lessor and Lessee desire to amend certain provisions of the Lease.

NOW, THEREFORE, in consideration of the mutual covenants and promises as hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. The Lease is hereby amended by deleting from Section 6 Acquisition Amount, the date of receipt and acceptance of the Equipment April 26, 2025 and replacing it with January 31, 2026

3. It is the intention of Lessor and Lessee that, upon execution, this Amendment shall constitute a part of the Lease. Except as amended hereby, the Lease shall remain in full force and effect and is in all respects hereby ratified and affirmed. To the extent that the provisions of this Amendment conflict with the provisions of the Lease, the provisions of this Amendment shall control. Capitalized terms not otherwise defined herein shall have the meanings ascribed them in the Lease.

IN WITNESS WHEREOF, the parties, each by its duly authorized officer or agent, have duly executed and delivered this Amendment, which is intended to take effect as a sealed instrument, as of the day and year first written above.

Banc of America Public Capital Corp (Lessor)

City of Alpharetta (Lessee)

By: _____

By: _____

Printed Name: _____

Printed Name: Jim Gilvin

Title: _____

Title: Mayor

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, L.L.P

Molly N. Esswein, City Attorney

2022 Fire Truck Acquisitions

3 Pumpers

Lease Synopsis

Mitchell, Shawn

To: Tom Harris; William Burdette; Moncus, Mitchell; Wilson, Shanta
Cc: Robison, John; Seabolt, Phillip; Denkinger, Brad; Turner, Brian; Stephanie Cochran; Rucker, Beth; Shipp, Abigail; Debora Westbrook; Molly Esswein; Jeff Strickland; Shapiro, Lauren
Subject: 2022 Fire Truck Acquisitions (Qty: 3) - Engines 84/85/86

Hello All,

Thank you for your assistance through this process.

Payment has been made to Pierce (Ten-8) in full allowing us to benefit from a prepayment discount (National Purchasing Partners contract price of \$2,488,251 less prepayment discount of \$135,000 = net price paid of \$2,353,251).

Truck build/delivery times are in excess of 28-months which require ordering/replacement in advance of what has been our normal practice. As the city has financed the replacement of Fire Engines 84, 85, and 86 while the existing leases are still in effect (due to the factors set forth in the attached agenda item), staff has structured this financing as a wrap that, upon programming the incremental budget impact of \$119,207 into the FY 2024 Budget, will result in relatively level-debt service through maturity in 2034

I have attached the 2022 Fire Truck Acquisitions (Qty: 3) Lease documentation (and placed in SharePoint) and included a synopsis below:

- Financing Partner: Banc of America Public Capital Corp. (BOA)
- Financing Amount: \$2,353,251
- Financing Rate: 3.2996%
- Financing Term: 12 payments (1st payment on 11/1/2023; final payment on 11/1/2034)
- Effective Date: November 9, 2022
- Equipment: Pierce Custom Pumpers on Enforcer Chassis (Qty: 3) – Engines 84/85/86
- Equipment Payment: Payment has been made in full through a wire from BOA to Pierce (Ten-8) which has confirmed receipt. I am still awaiting a formal statement from Ten-8 documenting such.
- Annual Lease Payment: Wrap – Debt service ranges from \$119,207.49 (11/1/2023; 11/1/2024) to \$173,337 (11/1/2025) to \$282,406 (11/1/2026 – 11/1/2034).
- Payment Due: November 1, 2023 (annually on November 1st through maturity in 2034).

Account Number for recording Capital Financing/Equipment Purchase:

- 30131150-393500-C1241 (revenue)
- 30131150-542200-C1241 (expense)
 - Budget Amendment is in process.
 - Brent and Mitchell, please process the necessary journals to record the revenue/expense activity (backup attached).

Account Number for recording Lease Payment:

- 10031100-581200 (principal)
- 10031100-582200 (interest)
 - o Shanta, BOA will bill us 10 days prior to the November 1st due date. But please make a calendar note to verify payment instructions in case BOA drops the ball.
 - o 1st payment not until FY 2024 (11/1/2023).

Thank you,
Shawn

Shawn Mitchell, MBA, CMA, CFM

Budget and Procurement Manager

City of Alpharetta

Finance Department

City Hall (2nd Floor) | 2 Park Plaza | Alpharetta GA, 30009

Office: (678) 297-6016 | Mobile: (470) 235-9079

smitchell@alpharetta.ga.us | www.alpharetta.ga.us

Payment Schedule

EXHIBIT B

RENTAL PAYMENT SCHEDULE

Rental Payment Date	Rental Payment Amount	Interest	Principal	Outstanding Balance	Prepayment Price
11/9/2022	\$0.00	\$0.00	\$0.00	\$2,353,251.00	\$2,353,251.00
11/1/2023	\$119,207.49	\$75,922.36	\$43,285.13	\$2,309,965.87	\$2,309,965.87
11/1/2024	\$119,207.49	\$76,219.63	\$42,987.86	\$2,266,978.02	\$2,266,978.02
11/1/2025	\$173,337.39	\$74,801.21	\$98,536.18	\$2,168,441.83	\$2,168,441.83
11/1/2026	\$282,406.01	\$71,549.91	\$210,856.10	\$1,957,585.73	\$1,957,585.73
11/1/2027	\$282,406.01	\$64,592.50	\$217,813.51	\$1,739,772.22	\$1,739,772.22
11/1/2028	\$282,406.01	\$57,405.52	\$225,000.49	\$1,514,771.73	\$1,514,771.73
11/1/2029	\$282,406.01	\$49,981.41	\$232,424.60	\$1,282,347.13	\$1,282,347.13
11/1/2030	\$282,406.01	\$42,312.33	\$240,093.68	\$1,042,253.45	\$1,042,253.45
11/1/2031	\$282,406.01	\$34,390.19	\$248,015.82	\$794,237.63	\$794,237.63
11/1/2032	\$282,406.01	\$26,206.66	\$256,199.35	\$538,038.28	\$538,038.28
11/1/2033	\$282,406.01	\$17,753.11	\$264,652.90	\$273,385.39	\$273,385.39
11/1/2034	\$282,406.01	\$9,020.62	\$273,385.39	\$0.00	\$0.00
Total	\$2,953,406.46	\$600,155.46	\$2,353,251.00		

*Lease may be prepaid without penalty on any Rental Payment Date, commencing November 9, 2022.

Lease Documents

Schedule #7

SCHEDULE OF PROPERTY NO. 7

Re: Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016, between Banc of America Public Capital Corp, as Lessor, and the City of Alpharetta, as Lessee

1. *Defined Terms.* All terms used herein have the meanings ascribed to them in the above-referenced Master Equipment Lease/Purchase Agreement (the "*Agreement*").

2. *Equipment.* For purposes of the Lease created hereby, the following items of Equipment are hereby included under this Schedule together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto as provided in the Agreement.

QUANTITY	DESCRIPTION	SERIAL NO.	BASE LOCATION
3	Pierce Custom Pumper on Enforcer Chassis	To be provided with Final Acceptance Certificate	2 Park Plaza Alpharetta, GA 30009

3. *Payment Schedule.*

(a) *Rental Payments; Commencement Date.* The Rental Payments shall be in such amounts and payable on such Rental Payment Dates as set forth in the Rental Payment Schedule attached to this Schedule as *Exhibit B* and incorporated herein by this reference, subject to adjustment upon the occurrence of an Event of Taxability as provided in Section 4.06 of the Agreement. Lessee's obligation to pay Rental Payments under the Lease created hereby shall commence on the date on which the Lessor pays the Vendor the Acquisition Amount (the "*Commencement Date*").

(b) *Prepayment Price Schedule.* The Prepayment Price on each Rental Payment Date shall be the amount set forth for such Rental Payment Date in the "Prepayment Price" column of the Rental Payment Schedule attached to this Schedule. The Prepayment Price is in addition to all Rental Payments then due under this Schedule (including the Rental Payment shown on the same line in the Rental Payment Schedule).

4. *Representations, Warranties and Covenants.* Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Agreement (particularly Section 2.01 thereof) are true and correct as though made on the Commencement Date. Lessee further represents and warrants that (a) no Material Adverse Change has occurred since the dated date of the Agreement; (b) no Event of Default has occurred and is continuing under any Lease currently in effect; (c) no Event of Non-appropriation under any Lease currently in effect is threatened; (d) no Lease has been terminated as the result of the occurrence of an Event of Default or an Event of Non-appropriation; (e) the governing body of Lessee has authorized the execution and delivery of the Agreement and the Leases pursuant to a resolution adopted by Lessee on October 17, 2022; (f) the Equipment listed in this Schedule is essential to the functions of Lessee or to the services Lessee provides its citizens; (g) Lessee has an immediate need for, and expects to make immediate use of, substantially all such Equipment, which will be used by Lessee only for the purpose of performing one or more of Lessee's governmental or proprietary functions consistent with the permissible scope of its authority; and (h) Lessee expects and anticipates adequate funds to be available for all future payments or rent due after the current budgetary period.

5. *The Lease.* The terms and provisions of the Agreement (other than to the extent that they relate solely to other Schedules or Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

6. *Acquisition Amount.* The Acquisition Amount for the Equipment listed in this Schedule to be paid to the Vendor is \$2,353,251.00. Notwithstanding anything to the contrary contained in the Agreement, for purposes of this Schedule, the Lessor shall pay the Acquisition Amount to the Vendor upon receipt from the Vendor of a payment and performance bond in form and substance satisfactory to Lessor naming Lessor as a dual obligee in form and substance satisfactory to Lessor, in addition to satisfaction of all closing conditions set forth in the Agreement. Lessee shall not be required to submit a Final Acceptance Certificate in order for the Vendor to be paid; provided, however, Lessee shall promptly submit Final Acceptance Certificate executed by Lessee and substantially in the form of *Exhibit E* attached to the Agreement, to Lessor upon receipt and acceptance of the Equipment, in no event later than April 26, 2025.

7. *Lease Term.* The Lease Term shall consist of the Original Term and twelve (12) consecutive Renewal Terms, with the final Renewal Term ending on November 1, 2034, subject to earlier termination pursuant to the Agreement.

8. *Prepayment Option Commencement Date.* For purposes of Section 10.01 of the Agreement, the Prepayment Option Commencement Date is November 9, 2022.

9. *Contract Rate; Taxable Rate.* The Contract Rate for this Schedule is 3.2996% per annum. The Taxable Rate for this Schedule is 4.2114% per annum.

10. *Registration.* Any Equipment that is a motor vehicle is to be registered and titled as follows:

- (a) *Registered Owner:* City of Alpharetta
- (b) *Lienholder:* Banc of America Public Capital Corp
Bank of America Plaza
600 Peachtree Street, NE, 11th Floor
Atlanta, GA 30308-2265

Lessee shall be responsible for the correct titling of all Equipment leased hereunder. Lessee will cause the original Certificates of Title to be delivered to Lessor for retention in Lessor's files throughout the Lease Term of the Lease created hereby.

[Remainder of Page Intentionally Left Blank; Signature Page follows]

Dated: November 9, 2022

LESSOR:

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104
Attention: Contract Administration

LESSEE:

City of Alpharetta
2 Park Plaza, 2nd Floor
Alpharetta, Georgia 30009
Attention: Budget and Procurement Office

By: 

Name:

Title:

Terri J. Preston
Authorized Agent

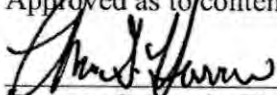
By: 

Name: Jim Gilvin

Title: Mayor

Counterpart No. ____ of ____ manually executed and serially numbered counterparts. To the extent that the Lease created hereby constitutes chattel paper (as defined in the applicable Uniform Commercial Code), no security or ownership interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

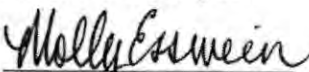
Approved as to content:



Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:

Jarrard & Davis, LLP



Molly N. Esswein, City Attorney

Signature page to Schedule of Property No. 7

EXHIBIT B

RENTAL PAYMENT SCHEDULE

Rental Payment Date	Rental Payment Amount	Interest	Principal	Outstanding Balance	Prepayment Price
11/9/2022	\$0.00	\$0.00	\$0.00	\$2,353,251.00	\$2,353,251.00
11/1/2023	\$119,207.49	\$75,922.36	\$43,285.13	\$2,309,965.87	\$2,309,965.87
11/1/2024	\$119,207.49	\$76,219.63	\$42,987.86	\$2,266,978.02	\$2,266,978.02
11/1/2025	\$173,337.39	\$74,801.21	\$98,536.18	\$2,168,441.83	\$2,168,441.83
11/1/2026	\$282,406.01	\$71,549.91	\$210,856.10	\$1,957,585.73	\$1,957,585.73
11/1/2027	\$282,406.01	\$64,592.50	\$217,813.51	\$1,739,772.22	\$1,739,772.22
11/1/2028	\$282,406.01	\$57,405.52	\$225,000.49	\$1,514,771.73	\$1,514,771.73
11/1/2029	\$282,406.01	\$49,981.41	\$232,424.60	\$1,282,347.13	\$1,282,347.13
11/1/2030	\$282,406.01	\$42,312.33	\$240,093.68	\$1,042,253.45	\$1,042,253.45
11/1/2031	\$282,406.01	\$34,390.19	\$248,015.82	\$794,237.63	\$794,237.63
11/1/2032	\$282,406.01	\$26,206.66	\$256,199.35	\$538,038.28	\$538,038.28
11/1/2033	\$282,406.01	\$17,753.11	\$264,652.90	\$273,385.39	\$273,385.39
11/1/2034	\$282,406.01	\$9,020.62	\$273,385.39	\$0.00	\$0.00
Total	\$2,953,406.46	\$600,155.46	\$2,353,251.00		

*Lease may be prepaid without penalty on any Rental Payment Date, commencing November 9, 2022.

**STATE OF GEORGIA LEASE RIDER
To**

SCHEDULE OF PROPERTY NO. 7 DATED NOVEMBER 9, 2022,

WHICH INCORPORATES BY REFERENCE THE TERMS AND PROVISIONS OF THAT CERTAIN

MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT DATED AS OF FEBRUARY 18, 2016

LESSEE:

City of Alpharetta, Georgia
2 Park Plaza, 2nd Floor
City of Alpharetta, Georgia 30009

LESSOR:

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104

For and in consideration of the mutual promises and agreements contained in the Lease described herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Definitions. Each capitalized term used, but not defined, herein shall have the same meaning as when such term is used in the Lease. As used in this Rider, "Lease" shall mean the Schedule of Property described above to which this Rider is attached and incorporated therein by this reference, which Schedule of Property is entered into pursuant to, and incorporates by reference the terms and provisions of, the Master Equipment Lease/Purchase Agreement described above, as amended by the Master Amendment thereto (as so amended, the "Master Lease").

2. Amendment to Section 6.01 of the Master Lease. Section 6.01 of the Master Lease is hereby amended in its entirety to read as follows:

Section 6.01. Title for State Law Purposes; Beneficial Rights and Interests of Lessee. During the Lease Term under each Lease, title in and to each item of the Equipment shall be vested in Lessor to the extent required by Section 36-60-13(a)(4) of the Official Code of Georgia Annotated; *provided, however,* that during the Lease Term under each Lease and so long as no Event of Default or Event of Non-appropriation has occurred thereunder, all beneficial right and interest in and to, and duties and obligations with respect to, the use and possession of the Equipment shall commence on the applicable Commencement Date for the benefit of Lessee and thereupon be subject to the terms and conditions of the related Lease; *provided further, however,* that Lessee shall be, and shall be treated as, the owner of the Equipment under each Lease for federal income tax purposes. Lessee shall at all times protect and defend, at its own cost and expense, Lessor's title and Lessee's beneficial rights and interests in and to the Equipment under each Lease from and against all claims, liens and legal processes of Lessor's or Lessee's creditors and other persons, and keep all Equipment under each Lease free and clear of all such claims, liens and processes. Upon the occurrence of an Event of Default under a Lease or upon

termination of a Lease pursuant to Section 3.03 of the Agreement, full and unencumbered legal and beneficial title to the Equipment under the affected Lease shall, at Lessor's option, pass to Lessor, and Lessee shall have no further interest therein. In addition, upon the occurrence of such an Event of Default or such termination, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of such full and unencumbered beneficial title to Lessor and termination of Lessee's rights and interests therein, and upon request by Lessor, Lessee shall deliver possession of the Equipment under the affected Lease to Lessor in accordance with Section 3.03 or 12.02, as applicable. Upon prepayment by Lessee of all of its obligations under a Lease pursuant to Section 10.01, Lessor's title shall automatically transfer to Lessee, Lessor shall have no further interest therein and Lessor shall execute and deliver to Lessee such documents as Lessee may reasonably request to evidence termination of Lessor's title and other interests in and to the Equipment under the affected Lease.

3. *Deletion of Section 6.02 of the Master Lease and Amendment to Related Provisions.* (a) Section 6.02 of the Master Lease is hereby deleted in its entirety.

(b) Section 3.04(a)(vii) of the Master Lease is hereby amended in its entirety to read as follows: "All documents, including financing statements, affidavits, notices and similar instruments, which Lessor deems necessary or appropriate, with respect to Lessor's interests under a Lease as provided in Section 6.01."

(c) Clause (xv) of Section 3.04(a) of the Master Lease is renumbered as clause (xvii) and the following are hereby added as clauses (xv) and (xvi) to such Section 3.04(a): "(xv) evidence that Lessee's purchase (or a Vendor's purchase for Lessee's use) of Equipment pursuant to the related Lease is exempt from Georgia State sales tax; (xvi) Evidence that Lessor's title to the Equipment to the extent required by applicable State law until the end of the applicable Lease Term does not, and will not, result in an obligation of Lessor to pay any *ad valorem* property (whether on real or personal property) or other taxes of any kind under State law or, if any such taxes are so payable during such Lease Term, that Lessee has expressly provided for payment of such taxes in accordance with Section 7.01 of the related Lease from funds legally available for such purpose; and".

(d) Lessee hereby expressly acknowledges and agrees that Lessee's obligation to pay taxes with respect to the Equipment under a Lease as provided in Section 7.01 thereof shall include any and all taxes payable with respect to Lessor's title and interest therein as provided in Section 6.01 and otherwise in the related Lease or with respect to the ownership, leasing, rental, sale, purchase, possession or use of any such Equipment. Taxes that Lessee agrees to pay under Section 7.01 (as hereby supplemented) consist of present and future taxes, levies, duties, assessments or other governmental charges that are not based on the net income of Lessor, whether they are assessed to or payable by Lessee or Lessor, including, without limitation (i) sales, use, excise, licensing, registration, titling, gross receipts, stamp and personal property taxes, (ii) *ad valorem* property taxes and (iii) interest, penalties or fines on any of the foregoing.

(e) The last paragraph of Section 10.01 of the Master Lease is hereby deleted in its entirety.

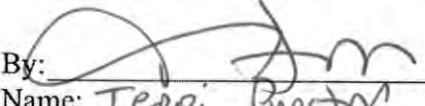
(f) Any and all references in the Master Lease to a “security interest” granted to Lessor in and to any of the Equipment under a Lease or to Lessor as a “secured party” under a Lease are hereby amended, and shall be construed, to mean Lessor’s title and interests in and to the Equipment under such Lease and as holder of title in and to such Equipment, all as provided in Section 6.01 of the Master Lease (as amended by this Lease Rider).

4. *Certificate of Compliance with Georgia Law.* Attached hereto as *Attachment 1* is the Certificate of Compliance with Georgia Law with respect to the Lease, as required by Section 3.04(a)(iii) of the Master Lease.

5. *Original Master Lease Otherwise to Remain in Full Force and Effect.* Except as otherwise expressly provided in this Lease Rider, the original Master Lease shall remain in full force and effect as originally executed and delivered.

IN WITNESS WHEREOF, Lessor and Lessee have each caused this State of Georgia Lease Rider to be duly executed and delivered on this 9th day of November, 2022.

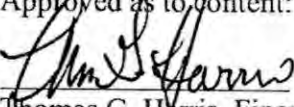
LESSOR:
BANC OF AMERICA PUBLIC CAPITAL CORP

By: 
Name: Terri Preston
Title: Authorized Agent

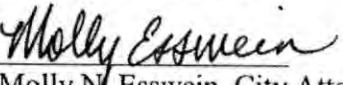
LESSEE:
CITY OF ALPHARETTA, GEORGIA

By: 
Name: Jim Gilvin
Title: Mayor

Approved as to content:


Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, LLP


Molly N. Esswein, City Attorney

**ATTACHMENT 1 TO
STATE OF GEORGIA LEASE RIDER**

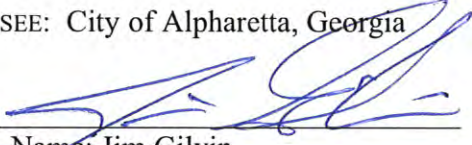
CERTIFICATE OF COMPLIANCE WITH GEORGIA LAW RELATING TO

THE LEASE DESCRIBED IN THE RIDER TO WHICH THIS CERTIFICATE IS ATTACHED

In connection with execution and delivery on the date hereof of the Lease referred to above, the undersigned hereby certifies and represents for and on Behalf of Lessee that: (a) the sum of (i) the aggregate principal component of Rental Payments under the Lease *plus* (ii) the amount of debt incurred by Lessee pursuant to Article IX, Section V, Paragraph I of the Constitution of Georgia does not exceed 10% of the assessed value of all taxable property within Lessee; (b) the Equipment financed pursuant to the Lease has not been the subject of a referendum which failed to receive the approval of Lessee's voters within the four calendar years immediately preceding the date of execution and delivery of the State of Georgia Lease Rider to which this Certificate is attached; and (c) Lessee's total obligation for each calendar year during the full stated Lease Term of the Lease is the sum of the Rental Payments that are payable during each such calendar year as shown on the Rental Payment Schedule attached to and made a part of the related Schedule.

DATED this 9th day of November, 2022.

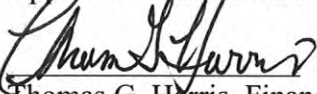
LESSEE: City of Alpharetta, Georgia

By: 

Name: Jim Gilvin

Title: Mayor

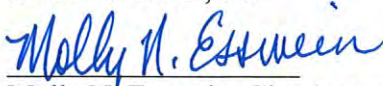
Approved as to content:



Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:

Jarrard & Davis, LLP


Molly N. Esswein, City Attorney

RESOLUTION NO. 2155

STATE OF GEORGIA
COUNTY OF FULTON

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN SCHEDULES AND OTHER DOCUMENTS RELATING TO THE MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP, AS LESSOR, EXECUTED ON FEBRUARY 18, 2016, FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION

WHEREAS, the City of Alpharetta (the “Lessee”), a city and politic duly organized and existing under the laws of the State of Georgia, is authorized by the laws of the State of Georgia to purchase, acquire and lease personal property (tangible and intangible) for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the governing body of the Lessee (the “Council”) has determined that a need exists for the acquisition, purchase and financing of certain property consisting of public safety vehicles (collectively, the “Equipment”) on the terms herein provided; and

WHEREAS, in order to acquire such Equipment, the Lessee entered into that certain Master Equipment Lease/Purchase Agreement (the “Agreement”) with Banc of America Public Capital Corp (or one of its affiliates), as lessor (the “Lessor”), on February 18, 2016, and separate Schedules thereto substantially in the form attached to the Agreement; and

WHEREAS, the Council deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and separate Schedules relating thereto from time to time as provided in the Agreement for the purchase, acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Lessee as follows:

Section 1. Findings and Determinations. It is hereby found and determined that the terms of the Agreement (including the form of Schedule of Property No. 7 and the forms of the Rental Payment Schedule attached to Schedule of Property No. 7, are in the best interests of the Lessee for the acquisition, purchase, financing and leasing of the Equipment.

Section 2. Approval of Documents. The form, terms and provision of Schedule of Property No. 7 and the attached Rental Payment Schedule are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Mayor and City Clerk of the Lessee (the "Authorized Officials") executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officials are each hereby authorized and directed to sign and deliver on behalf of the Lessee Schedule of Property No. 7 under which a separate Lease (as defined in the Agreement) is created, the Rental Payment Schedule and any related exhibits attached thereto if and when required; provided, however, that, without further authorization from the governing body of the Lessee, (a) the aggregate principal component of Rental Payments under all Leases entered into pursuant to the Agreement for Schedule of Property No. 7 shall not exceed \$2,353,251.00; (b) the maximum term under any Lease entered into pursuant to the Agreement, as amended, shall not exceed the Original Term and twelve (12) consecutive Renewal Terms, with the final Renewal Term ending on November 1, 2034, for Schedule of Property No. 7; and (c) the maximum interest rate used to determine the interest component of Rental Payments under the Lease shall not exceed the lesser of the maximum rate permitted by law or 3.2996% per annum (Contract Rate). The Authorized Officials may sign and deliver the Lease to the Lessor on behalf of the Lessee pursuant to the Agreement on such terms and conditions as they shall determine are in the best interests of the Lessee up to the maximum aggregate principal component, maximum term and maximum interest rate provided above. The foregoing authorization shall remain in effect for a period of two (2) years from the date hereof during which the Authorized Officials are authorized to sign and deliver Leases pursuant to the Agreement on the terms and conditions herein provided and to be provided in the Lease.

Section 3. Ratification of Schedule of Property Nos. 1-6. Schedule of Property Nos. 1-6 and all related documents previously entered into by the parties are hereby confirmed and ratified in all respects.

Section 4. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of Final Acceptance Certificates, Escrow Agreements and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and each Lease.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreement, any Lease, any Escrow Agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any Lease, any Escrow Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under each Lease entered into pursuant to the

Agreement are limited obligations of the Lessee, subject to annual appropriation, as provided in the Agreement.

Section 6. Appointment of Authorized Lessee Representatives. The Mayor and City Clerk of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of each Lease and the related Escrow Agreement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement and any Lease or Escrow Agreement.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

[SIGNATURES ON FOLLOWING PAGE]

SO RESOLVED, this 17th day of October, 2022.

CITY OF ALPHARETTA, GEORGIA

By: 

Jim Gilvin, Mayor

COUNCIL MEMBERS

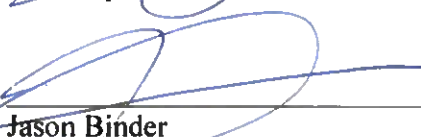

Donald Mitchell

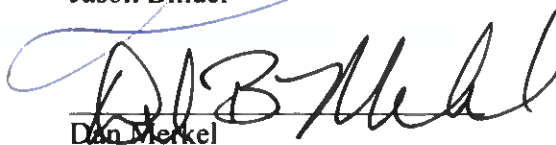
ABSENT

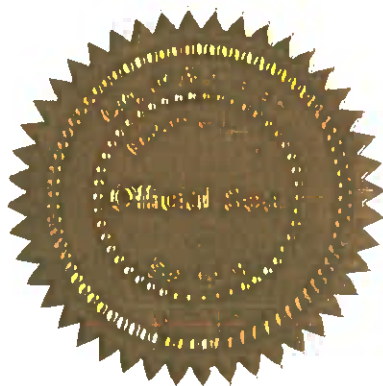
Brian Will


Douglas DeRito


John Hipes


Jason Binder


Dan Merkel




Lauren Shapiro, City Clerk

Approved as to form and legal sufficiency:


Molly Eswein, City Attorney



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

CERTIFICATE OF AUTHENTICATION OF RECORDS

The undersigned, as the custodian of records for the City of Alpharetta, Georgia, certifies that the attached record is a true and authentic copy of Resolution Number 2155:

"A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN SCHEDULES AND OTHER DOCUMENTS RELATING TO THE MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP, AS LESSOR, EXECUTED ON FEBRUARY 18, 2016, FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION."

This resolution was adopted by the Mayor and City Council of the City of Alpharetta, Georgia on October 17, 2022.

This certificate is given pursuant to Georgia law in lieu of the personal appearance of the undersigned.

Certified this 20th day of October 2022.

A handwritten signature in blue ink that reads "Lauren Shapiro".

Lauren Shapiro
City Clerk
Custodian of Records

MAYOR
JIM GILVIN

MAYOR PRO TEM
DAN MERKEL

COUNCIL MEMBERS
JASON BINDER
DOUGLAS J. DERITO
JOHN HIPES
DONALD F. MITCHELL
BRIAN WILL

CITY ADMINISTRATOR
CHRIS LAGERBLOOM

SWORN TO AND SUBSCRIBED BEFORE ME

THIS 20th DAY OF October, 2022

A handwritten signature in blue ink that reads "Kiersten VanHorn".

NOTARY PUBLIC

My commission expires: March 8, 2024





JARRARD & DAVIS, LLP

KEN E. JARRARD*
ANGELA E. DAVIS
CHRISTOPHER J. HAMILTON
KENNETH P. ROBIN
PATRICK D. JAUGSTETTER
PAUL B. FRICKEY
JEFFREY M. STRICKLAND

OF COUNSEL
GREGORY N. MAYFIELD
MELISSA A. TRACY

Limited Liability Partnership

222 Webb Street
Cumming, Georgia 30040
TELEPHONE: 678.455.7150
FACSIMILE: 678.455.7149

jstrickland@jarrard-davis.com

*Also Admitted in Tennessee † Also Admitted in Florida
+ Also Admitted in New York

G. AARON MEYER
MOLLY N. ESSWEIN
MELISSA A. KLATZKOW†
KAREN P. PACHUTA
PRIYA M. PATEL
G. SCOTT CLISE+
STEPHANIE D. BANKS
JENNIFER K. MCCALL

November 9, 2022

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104

RE: Schedule of Property No. 7, dated November 9, 2022, to Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016, between Banc of America Public Capital Corp, as Lessor, and the City of Alpharetta, Georgia, as Lessee

Ladies and Gentlemen:

As legal counsel to the City of Alpharetta, Georgia ("Lessee"), I have examined:

- (a) an executed counterpart of that certain Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016 (the "Agreement") and Exhibits thereto, between Banc of America Public Capital Corp, as lessor ("Lessor"), and Lessee;
- (b) an executed counterpart of Schedule of Property No. 7, dated November 9, 2022, between Bank of America, National Association, an affiliate of Lessor, and Lessee, which incorporates by reference the terms and provisions of the Agreement, has attached the Rental Payment Schedule with respect thereto (the "Rental Payment Schedule") executed by Lessee, and provides for the lease of certain property listed in Schedule of Property No. 7 (the "Equipment") (all collectively referred to as the "Schedule");
- (c) a certified copy of the ordinances or resolutions of the governing body of Lessee which, among other things, authorize Lessee to execute the Agreement, the Schedule, the Rental Payment Schedule and all additional documents to be entered into pursuant to the Agreement and to be executed and delivered by the same authorized officers on behalf of Lessee in substantially the same form as the Schedule; and
- (d) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion.

JARRARD & DAVIS, LLP
Page 2 of 3

The Schedule, including the terms and provisions of the Agreement incorporated therein by reference, and the related Rental Payment Schedule are herein collectively referred to as the "Lease."

Based on the foregoing, I am of the following opinion:

1. Lessee is a body politic and corporate duly organized and existing under the laws of the State of Georgia, has a substantial amount of the following sovereign powers: (a) the power to tax, (b) the power of eminent domain, and (c) police power, is a political subdivision of a state within the meaning of Section 103(c) of the Internal Revenue Code of 1986, as amended (the "Code"), and the obligations of Lessee under the Lease constitutes an obligation of Lessee within the meaning of Section 103(a) of the Code, notwithstanding Section 103(b) of the Code.
2. Lessee has the requisite power and authority to lease, purchase and acquire the Equipment and to execute and deliver the Lease and to perform its obligations under the Lease.
3. The Lease has been duly authorized, approved, and delivered by and on behalf of Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease constitutes the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its respective terms, except to the extent limited by state and federal law affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.
4. The authorization, approval, execution and delivery of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, public bidding laws and all other applicable state or federal laws.
5. There is no proceeding pending or threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Agreement, the Lease, or the security interest of Lessor or its assigns, as the case may be, in the Equipment under the Lease or other collateral thereunder.
6. The portion of rentals designated as and constituting interest paid by Lessee and received by Lessor is excluded from Lessor's gross income for federal income tax purposes under Section 103 of the Code and is exempt from State of Georgia personal income taxes; and such interest is not a specific item of tax preference or other collateral for purposes of the federal individual or corporate alternative minimum taxes.

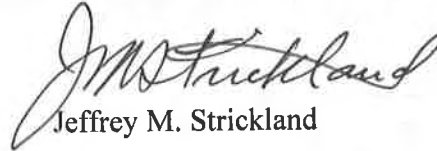
All capitalized terms herein shall have the same meanings as in the Agreement or the Lease unless otherwise provided herein. Lessor and its successors and assigns with respect to the Lease are entitled to rely on this opinion.

JARRARD & DAVIS, LLP
Page 3 of 3

This opinion may be relied upon by the addressee hereof and its successors and assigns,
but only with regard to the matters specifically set forth herein.

Sincerely,

JARRARD & DAVIS, LLP



Jeffrey M. Strickland

cc: Jim Gilvin, Mayor
Tom Harris, Director of Finance
Shawn Mitchell, Budget and Procurement Manager

Form **8038-G** | **Information Return for Tax-Exempt Governmental Bonds**

(Rev. October 2021)

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service**Caution:** If the issue price is under \$100,000, use Form 8038-GC.
▶ Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority		Check box if Amended Return ☐	
1 Issuer's name City of Alpharetta		2 Issuer's employer identification number (EIN) 58-6011454	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions) Thomas G. Harris, Finance Director		3b Telephone number of other person shown on 3a 678-297-6096	
4 Number and street (or P.O. box if mail is not delivered to street address) 2 Park Plaza	Room/suite	5 Report number (For IRS Use Only) 3	
6 City, town, or post office, state, and ZIP code Alpharetta, GA 30009		7 Date of issue November 9, 2022	
8 Name of issue Master Equipment/Lease Purchase Agreement, Schedule of Property No. 7		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information Jim Gilvin, Mayor		10b Telephone number of officer or other employee shown on 10a 678-297-6000	

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11 Education	11	
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	
18 Other. Describe ▶ Purchase of 3 Pierce Custom Pumpers (Fire Engines)	18	2,353,251
19a If bonds are TANs or RANs, check only box 19a ☐		
b If bonds are BANs, check only box 19b ☐		
20 If bonds are in the form of a lease or installment sale, check box ☐		

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	11/1/2034	\$ 2,353,251	\$	7.77 years	3.299 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	
23 Issue price of entire issue (enter amount from line 21, column (b))	23	2,353,251
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	
28 Proceeds used to refund prior taxable bonds. Complete Part V	28	
29 Total (add lines 24 through 28)	29	
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	2,353,251

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	years
32 Enter the remaining weighted average maturity of the taxable bonds to be refunded	years
33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 10-2021)

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions	36a	
b	Enter the final maturity date of the GIC ► (MM/DD/YYYY) _____		
c	Enter the name of the GIC provider ► _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box ► ☐ and enter the following information:		
b	Enter the date of the master pool bond ► (MM/DD/YYYY) _____		
c	Enter the EIN of the issuer of the master pool bond ► _____		
d	Enter the name of the issuer of the master pool bond ► _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box		☐
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box		☐
41a	If the issuer has identified a hedge, check here ► ☐ and enter the following information:		
b	Name of hedge provider ► _____		
c	Type of hedge ► _____		
d	Term of hedge ► _____		
42	If the issuer has superintegrated the hedge, check box		☐
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box		☐
44	If the issuer has established written procedures to monitor the requirements of section 148, check box		☐
45a	If some portion of the proceeds was used to reimburse expenditures, check here ► ☐ and enter the amount of reimbursement		
b	Enter the date the official intent was adopted ► (MM/DD/YYYY) _____		

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

 Signature of issuer's authorized representative	10/18/22 Date	Thomas G. Harris, Finance Director Type or print name and title
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Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN
Firm's name ►	Firm's EIN ►			
Firm's address ►	Phone no.			

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. City of Alpharetta	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☒ Other (see instructions) ► Municipal Government Entity (Tax Exempt)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 3 Exemption from FATCA reporting code (if any) C <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 2 Park Plaza 6 City, state, and ZIP code Alpharetta, GA 30009	7 List account number(s) here (optional)
Requester's name and address (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

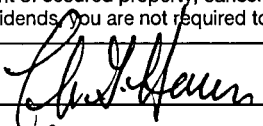
Social security number									
			-						
or									
Employer identification number									
5	8	-	6	0	1	1	4	5	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 10/1/18
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

ST-5 (Rev. 07/11/22)



STATE OF GEORGIA
DEPARTMENT OF REVENUE
SALES TAX CERTIFICATE OF EXEMPTION
GEORGIA PURCHASER

To: Banc of America Public Capital Corp.

10/17/2022

SUPPLIER	DATE
555 California Street, 4th Floor	CA 94104
SUPPLIER'S ADDRESS	CITY STATE ZIP CODE

THE UNDERSIGNED HEREBY CERTIFIES that all purchases* made after this date will qualify for the tax-free or tax-exempt treatment indicated below. (Check the Applicable Box) (*The terms "purchase" and "sale" include leases and rentals.)

- ☐ 1. Purchases of tangible personal property or services for **RESALE ONLY**. O.C.G.A. § 48-8-30. A sales and use tax number is required unless the purchaser is one of the following: church, qualifying tax exempt child caring institution, tax exempt parent-teacher organization or association, private school (grades K-12), nonprofit entity raising funds for a public library, member councils of the Boys Scouts of America or Girl Scouts of the U.S.A. TAX-FREE TREATMENT DOES NOT EXTEND TO ANY PURCHASE TO BE USED BY THE PURCHASER, INCLUDING ITEMS THE PURCHASER WILL DONATE. O.C.G.A. §§ 48-8-3(15), (39), (41), (56), (59), (71).
- ☒ 2. Purchases of tangible personal property or services made by the United States government, the state of Georgia, any county or municipality of this state, fire districts which have elected governing bodies and are supported in whole or in part by ad valorem taxes, or any bona fide department of such governments when paid for directly to the seller by warrant on appropriated government funds. A sales and use tax number is not required for this exemption. O.C.G.A. § 48-8-3(1)(A).
- ☐ 3. Purchases of tangible personal property or services made by any authority created by local law enacted by the General Assembly or local constitutional amendment, which authority provides public water or sewer service. A sales and use tax number is not required for this exemption. O.C.G.A. § 48-8-3(1)(B).
- ☐ 4. Purchases of tangible personal property or services made by the University System of Georgia and its educational units, the American Red Cross, a Community Service Board located in this state, Georgia Department of Community Affairs Regional Commissions, or specific qualified authorities provided with a sales tax exemption under Georgia law. A sales and use tax number is not required for this exemption. O.C.G.A. §§ 37-2-6.1(d), 48-8-3(8), 50-8-44.
- ☐ 5. The sale, use, consumption, or storage of materials, containers, labels, sacks, or bags used for packaging tangible personal property for shipment or sale. Materials purchased at a retail establishment for consumer use are not exempt. A sales and use tax number is not required for this exemption. O.C.G.A. § 48-8-3(94).
- ☐ 6. Aircraft, watercraft, motor vehicles, and other transportation equipment manufactured or assembled in this state when sold by the manufacturer or assembler for use exclusively outside this state and when possession is taken from the manufacturer or assembler by the purchaser within this state for the sole purpose of removing the property from this state under its own power when the equipment does not lend itself more reasonably to removal by other means. A sales and use tax number is not required for this exemption. O.C.G.A. § 48-8-3(32).
- ☐ 7. The sale of aircraft, watercraft, railroad locomotives and rolling stock, motor vehicles, and major components of each, that will be used principally to cross the borders of this state in the service of transporting passengers or cargo by common carriers and by carriers who hold common carrier and contract carrier authority in interstate or foreign commerce under authority granted by the United States Government. Replacement parts installed by carriers in such aircraft, watercraft, railroad locomotives and rolling stock, and motor vehicles that become an integral part of the craft, equipment, or vehicle are also exempt. The exemption does not extend to private carriers. O.C.G.A. § 48-8-3(33)(A).
- ☐ 8. Purchases of tangible personal property or services made by the Federal Reserve Bank, a federally chartered credit union, or a credit union organized under the laws of this state. A sales and use tax number is not required for this exemption. 12 U.S.C. §§ 531, 1768 § 1768; O.C.G.A. § 48-6-97.

Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, this certificate is true and correct and made in good faith, pursuant to the sales and use tax laws of the State of Georgia. Further, I understand that any tangible personal property obtained under this certificate is subject to sales and use tax if the purchaser uses or consumes the property in any manner other than indicated above.

Purchaser's Name: City of Alpharetta, Georgia Sales Tax Number: 301682441
(IF REQUIRED)

Purchaser's Type of Business: Municipality

Purchaser's Address: 2 Park Plaza, Alpharetta, GA 30009

Printed Name: Thomas G. Harris Title: Finance Director

Signature: [Signature]

Telephone Number: (678) 297-6094 Email: tharris@alpharetta.ga.us

Supplier must secure and maintain one properly completed certificate of exemption from each purchaser making purchases without the payment of tax.

Lease Documents

Master Schedule

MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT

This Master Equipment Lease/Purchase Agreement (the "*Agreement*") dated as of February 18, 2016, and entered into by and between Banc of America Public Capital Corp, a Kansas corporation ("*Lessor*"), and the City of Alpharetta, a body politic and corporate created and existing under the laws of the State of Georgia ("*Lessee*").

WITNESSETH:

WHEREAS, Lessee desires to lease, purchase and acquire from Lessor certain Equipment described in each Schedule (as each such term is defined herein), subject to the terms and conditions of and for the purposes set forth in each Lease; and

WHEREAS, the relationship between the parties shall be a continuing one and items of equipment and other personal property may be financed pursuant to one or more Leases entered into from time to time in accordance with this Agreement by execution and delivery of additional Schedules by the parties hereto, subject to the terms and conditions provided herein; and

WHEREAS, Lessee is authorized under the constitution and laws of the State to enter into this Agreement and each Schedule for the purposes set forth herein and therein;

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, and in consideration of the premises hereinafter contained, the parties hereby agree as follows:

ARTICLE I

Section 1.01. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"*Acquisition Amount*" means, with respect to each Lease, the amount specified in the related Schedule and represented by Lessee to be sufficient, together with other funds (if any) that are legally available for the purpose, to acquire and install the Equipment listed in such Lease.

"*Acquisition Period*" means, with respect to each Lease for which an Escrow Fund is established, that period identified in the related Schedule during which the Lease Proceeds attributable to such Lease may be expended on Equipment Costs pursuant to the related Escrow Agreement.

"*Agreement*" means this Master Equipment Lease/Purchase Agreement, including the exhibits hereto, together with any amendments and modifications to the Agreement pursuant to Section 13.04.

"Code" means the Internal Revenue Code of 1986, as amended. Each reference to a Section of the Code in this Agreement and a Lease shall be deemed to include the United States Treasury Regulations proposed or in effect thereunder.

"Commencement Date" means, for each Lease, the date when Lessee's obligation to pay rent commences under such Lease, which date shall be the earlier of (a) the date on which the Equipment listed in such Lease is accepted by Lessee in the manner described in Section 5.01, and (b) the date on which sufficient moneys to acquire and install the Equipment listed in such Lease are deposited for that purpose in an Escrow Fund.

"Contract Rate" means, with respect to each Lease, the rate identified as such in the related Schedule.

"Equipment" means, with respect to each Lease, the property listed in the related Schedule and all replacements, repairs, restorations, modifications and improvements thereof or thereto made pursuant to Section 8.01 or Article V. Whenever reference is made in this Agreement to Equipment listed in a Lease, such reference shall be deemed to include all such replacements, repairs, restorations, modifications and improvements of or to such Equipment.

"Equipment Costs" means, with respect to each Lease, the total cost of the Equipment listed in the related Schedule, including related soft costs such as freight, installation and taxes and other capitalizable costs, legal fees, financing costs and other costs necessary to vest full, clear legal title to the Equipment in Lessee, subject to the security interest granted to and retained by Lessor as set forth in each Lease, and other costs incurred in connection with the financing provided by the lease-purchase of the Equipment as provided in the related Lease; *provided* that (a) any such soft costs on a cumulative basis shall not exceed a percentage approved by Lessor of the total cost of the Equipment subject to such Lease and (b) in no event shall capitalizable delivery costs, installation charges, taxes and similar capitalizable soft costs relating to such Equipment be included without Lessor's prior consent.

"Escrow Agreement" means, with respect to each Lease for which an Escrow Fund is established, an Escrow and Account Control Agreement in form and substance acceptable to and executed by Lessee, Lessor and the Escrow Agent, pursuant to which an Escrow Fund is established and administered.

"Escrow Agent" means, with respect to each Lease for which an Escrow Fund is established, the Escrow Agent identified in the related Escrow Agreement, and its successors and assigns.

"Escrow Fund" means, with respect to any Lease, the fund established and held by the Escrow Agent pursuant to the related Escrow Agreement.

"Event of Default" means an Event of Default described in Section 12.01.

"Event of Non-appropriation" means, with respect to a Lease, the failure of Lessee's governing body to appropriate or otherwise make available funds to pay Rental Payments under

such Lease following the Original Term or then current Renewal Term sufficient for the continued performance of such Lease by Lessee.

“Lease” means a Schedule and the terms and provisions of this Agreement which are incorporated by reference into such Schedule.

“Lease Proceeds” means, with respect to each Lease for which an Escrow Fund is established, the total amount of money to be paid by Lessor to the Escrow Agent for deposit and application in accordance with such Lease and the related Escrow Agreement.

“Lease Term” means, with respect to each Lease, the Original Term and all Renewal Terms provided in the related Schedule.

“Lessee” means the entity referred to as Lessee in the first paragraph of this Agreement.

“Lessor” means (a) the entity referred to as Lessor in the first paragraph of this Agreement or (b) any assignee or transferee of any right, title or interest of Lessor in and to the Equipment under a Lease or any Lease (including Rental Payments and other amounts due thereunder) and any related Escrow Fund pursuant to Section 11.01, but does not include any entity solely by reason of that entity retaining or assuming any obligation of Lessor to perform under a Lease.

“Material Adverse Change” means (a) any change in Lessee’s creditworthiness that could have a material adverse effect on (i) the financial condition or operations of Lessee, or (ii) Lessee’s ability to perform its obligations under this Agreement or any Lease or (b) a downgrade in Lessee’s external debt rating from the date of this Agreement of two or more subgrades by either Moody’s Investors Service, Inc. or Standard & Poor’s Ratings Group or any equivalent successor credit rating agency, or any downgrade by either such agency that would cause Lessee’s credit rating to be below investment grade, or, if any such rating agency no longer publishes such ratings at the date of determination, any other nationally recognized statistical rating organization that is selected by Lessee for purposes of such long-term general obligation bond ratings and long-term general fund related bond ratings.

“Original Term” means, with respect to each Lease, the period from the Commencement Date identified in the related Schedule until the end of the fiscal year of Lessee in effect at such Commencement Date.

“Payment Schedule” means, with respect to each Lease, the Rental Payment Schedule attached to and made a part of the related Schedule and substantially in the form of *Exhibit B* attached to this Agreement.

“Prepayment Price” means, with respect to each Lease, the amount that Lessee shall pay to Lessor to prepay its obligations under such Lease as provided in Section 10.01 hereof.

“Renewal Terms” means, with respect to each Lease, the consecutive renewal terms of such Lease as specified in the related Schedule, the first of which commences immediately after

the end of the Original Term and each having a duration of one year and a term coextensive with each successive Lessee's fiscal year; *provided* that the final such renewal term shall commence on the first day of the last fiscal year and end on the first business day after the last scheduled Rental Payment Date.

"*Rental Payment Date*" means, with respect to each Lease, each date on which Lessee is required to make a Rental Payment under such Lease as specified in the related Payment Schedule.

"*Rental Payments*" means, with respect to each Lease, the basic rental payments payable by Lessee on the Rental Payment Dates and in the amounts as specified in the related Payment Schedule, consisting of a principal component and an interest component, and in all cases sufficient to repay the principal component under such Lease and interest thereon at the applicable Contract Rate (or Taxable Rate if then in effect).

"*Schedule*" means each separately numbered Schedule of Property, substantially in the form of *Exhibit A* hereto, together with the related Payment Schedule and any Riders attached to such Schedule of Property.

"*State*" means the State of Georgia.

"*Taxable Rate*" means, with respect to each Lease, the rate identified as such in the related Schedule.

"*Vendor*" means the manufacturer or supplier of the Equipment listed in a Schedule or any other person as well as the agents or dealers of the manufacturer, installer or supplier with whom Lessor arranged Lessee's acquisition, installation and financing of the Equipment pursuant to the applicable Lease.

ARTICLE II

Section 2.01. Representations and Covenants of Lessee. Lessee represents, covenants and warrants for the benefit of Lessor on the date hereof and as of the Commencement Date of each Lease as follows:

(a) Lessee is [the State] [a political subdivision of the State within the meaning of Section 103(c) of the Code, duly organized and existing under the constitution and laws of the State], with full power and authority to enter into this Agreement, each Lease, each Escrow Agreement and the transactions contemplated hereby and thereby and to perform all of its obligations hereunder and under each Lease and each Escrow Agreement.

(b) Lessee has duly authorized the execution and delivery of this Agreement and each Lease and related Escrow Agreement by proper action of its governing body at a meeting duly called, regularly convened and attended throughout by the requisite quorum of the members thereof, or by other appropriate official approval, and all

requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Agreement and each Lease and related Escrow Agreement.

(c) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the date hereof. No Event of Non-appropriation has occurred or is threatened with respect to any Lease.

(d) Lessee will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a body politic and corporate of the State.

(e) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and each Lease and the acquisition and installation by Lessee of the Equipment as provided in each Lease.

(f) During the Lease Term under each Lease, the Equipment will be used by Lessee only for the purpose of performing essential governmental or proprietary functions of Lessee consistent with the permissible scope of Lessee's authority. Lessee does not intend to sell or otherwise dispose of the Equipment or any interest therein prior to the last Rental Payment (including all Renewal Terms) scheduled to be paid under the related Lease.

(g) Lessee has kept, and throughout the Lease Term of each Lease shall keep, its books and records in accordance with generally accepted accounting principles and practices consistently applied, and shall deliver to Lessor (i) annual audited financial statements (including (1) a balance sheet, (2) statement of revenues, expenses and changes in fund balances for budget and actual, (3) statement of cash flows, and (4) footnotes, schedules and attachments to the financial statements) within 210 days after the end of its fiscal year, (ii) such other financial statements and information as Lessor may reasonably request, and (iii) upon Lessor's request, its annual budget for any prior or current fiscal year or for the following fiscal year when approved but not later than 30 days prior to the end of its current fiscal year. The financial statements described in subsection (g)(i) shall be accompanied by an unqualified opinion of Lessee's auditor. Credit information relating to Lessee may be disseminated among Lessor and any of its affiliates and any of their respective successors and assigns.

(h) Lessee has an immediate need for the Equipment listed on each Schedule and expects to make immediate use of the Equipment listed on each Schedule. Lessee's need for the Equipment is not temporary and Lessee does not expect the need for any item of the Equipment to diminish during the related Lease Term.

(i) The payment of the Rental Payments or any portion thereof is not (under the terms of any Lease or any underlying arrangement) directly or indirectly (x) secured by any interest in property used or to be used in any activity carried on by any person other than a state or local governmental unit or payments in respect of such property; or (y) on a present value basis, derived from payments (whether or not to Lessee) in respect of property, or borrowed money, used or to be used in any activity carried on by any

person other than a state or local governmental unit. The Equipment will not be used, directly or indirectly, in any activity carried on by any person other than a state or local governmental unit. No portion of the Acquisition Amount relating to any Lease will be used, directly or indirectly, to make or finance loans to any person other than Lessee. Lessee has not entered into any management or other service contract with respect to the use and operation of the Equipment.

(j) There is no pending litigation, tax claim, proceeding or dispute that may adversely affect Lessee's financial condition or impairs its ability to perform its obligations under this Agreement, any Lease or any Escrow Agreement. Lessee will, at its expense, maintain its legal existence and do any further act and execute, acknowledge, deliver, file, register and record any further documents Lessor may reasonably request in order to protect Lessor's security interest in the Equipment and the Escrow Fund and Lessor's rights and benefits under each Lease and related Escrow Agreement.

(k) No lease, rental agreement, lease-purchase agreement, payment agreement or contract for purchase to which Lessee has been a party at any time has been terminated by Lessee as a result of insufficient funds being appropriated in any fiscal year. No event has occurred which would constitute an event of default under any debt, revenue bond or obligation which Lessee has issued during the past ten (10) years.

ARTICLE III

Section 3.01. Lease of Equipment. Subject to the terms and conditions of this Agreement, Lessor agrees to provide the funds specified in each Lease to be provided by it for Lessee to acquire the Equipment described in the related Schedule. Upon the execution and delivery of each Lease, Lessor leases, sells and transfers to Lessee, and Lessee acquires, purchases and leases from Lessor, the Equipment as set forth in such Lease and in accordance with the terms thereof. The Lease Term for each Lease may be continued, solely at the option of Lessee, at the end of the Original Term or any Renewal Term for the next succeeding Renewal Term up to the maximum Lease Term set forth in such Lease. At the end of the Original Term and at the end of each Renewal Term until the maximum Lease Term has been completed, Lessee shall be deemed to have exercised its option to continue each Lease for the next Renewal Term unless Lessee shall have terminated such Lease pursuant to Section 3.03 or Section 10.01. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term, except that the Rental Payments shall be as provided in the applicable Lease. Each Schedule signed and delivered by Lessor and Lessee pursuant to this Agreement shall constitute a separate and independent lease and installment purchase of the Equipment therein described.

Section 3.02. Continuation of Lease Term. Lessee intends, subject to Section 3.03, to continue the Lease Term of each Lease through the Original Term and all Renewal Terms and to pay the Rental Payments thereunder. Lessee affirms that sufficient funds are legally available for the current fiscal year, and Lessee reasonably believes that an amount sufficient to make all Rental Payments during the entire Lease Term of each Lease can be obtained from legally available funds of Lessee. Lessee further intends to do all things lawfully within its power to

obtain and maintain funds sufficient and available to discharge its obligation to make Rental Payments due under each Lease, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable provisions of law.

Section 3.03. Nonappropriation. Lessee is obligated only to pay such Rental Payments under each Lease as may lawfully be made during Lessee's then current fiscal year from funds budgeted and appropriated for that purpose. Should Lessee fail to budget, appropriate or otherwise make available funds to pay Rental Payments under any Lease following the then current Original Term or Renewal Term, such Lease or Leases shall be deemed terminated at the end of the then current Original Term or Renewal Term thereunder. Lessee agrees to deliver notice to Lessor of such termination promptly after any decision to non-appropriate is made, but failure to give such notice shall not extend the term beyond such Original Term or Renewal Term. If any Lease is terminated in accordance with this Section, Lessee agrees to cease use of the Equipment thereunder and peaceably remove and deliver to Lessor, at Lessee's sole expense (from legally available funds), such Equipment at the location(s) to be specified by Lessor; *provided*, that Lessee shall pay month-to-month rent at the Contract Rate (or the Taxable Rate if then in effect) set forth in the affected Lease for each month or part thereof that Lessee fails to return the Equipment thereunder pursuant to this Section 3.03.

Section 3.04. Conditions to Lessor's Performance. (a) As a prerequisite to the performance by Lessor of any of its obligations pursuant to any Lease, Lessee shall deliver to Lessor, in form and substance satisfactory to Lessor, the following:

- (i) A fully completed Schedule, executed by Lessee;
- (ii) If an Escrow Fund is to be established with respect to such Lease, an Escrow Agreement substantially in the form set forth in *Exhibit I* hereto, executed by Lessee and the Escrow Agent;
- (iii) A Certificate completed and executed by the Clerk or Secretary or other comparable officer of Lessee, in substantially the form attached hereto as *Exhibit C-1*;
- (iv) A copy, certified as full, true and correct by the Clerk or Secretary or other comparable officer of Lessee, of a resolution, ordinance or other official action of Lessee's governing body, in substantially the form attached hereto as *Exhibit C-2*, authorizing the execution and delivery of this Agreement and each Lease and related Escrow Agreement entered into pursuant hereto and performance by Lessee of its obligations under each Lease and related Escrow Agreement entered into pursuant hereto;
- (v) An opinion of counsel to Lessee, in substantially the form attached hereto as *Exhibit D*, respecting this Agreement and each Lease and Escrow Agreement entered into pursuant hereto;
- (vi) Evidence of insurance as required by Section 7.02 hereof;

(vii) All documents, including financing statements, affidavits, notices and similar instruments, which Lessor deems necessary or appropriate at that time pursuant to Section 6.02;

(viii) If Lessee has designated the Lease then being entered into as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, a certificate in substantially the form attached hereto as *Exhibit G* executed by an authorized official of Lessee;

(ix) A copy of the Form 8038-G/GC with respect to the Lease then being entered into, fully completed and executed by Lessee;

(x) In the event that Lessee is to be reimbursed for expenditures that it has paid more than sixty days prior to the Commencement Date for the Lease then being entered into, evidence of the adoption of a reimbursement resolution or other official action covering the reimbursement from tax exempt proceeds of expenditures incurred not more than 60 days prior to the date of such resolution;

(xi) If any items of Equipment are motor vehicles, properly completed certificates of title or certificates of origin (or applications therefor) for such vehicles and noting Lessor's interest thereon;

(xii) A waiver or waivers of interest in the Equipment from any mortgagee or any other party having an interest in the real estate on which the Equipment will be located and/or landlord of the real estate on which the Equipment will be located;

(xiii) Original invoices (and proofs of payment of such invoices, if Lessee seeks reimbursement) and bills of sale (if title to Equipment has passed to Lessee), to the extent required by Section 5.01(b);

(xiv) Wire instructions for payments to be made to Vendors and Form W-9 from each such Vendor; and

(xv) Such other items, if any, as are set forth in the related Schedule or are reasonably required by Lessor.

(b) In addition to satisfaction of the conditions set forth in subsection (a) of this Section 3.04, the performance by Lessor of any of its obligations pursuant to any Lease and the related Escrow Agreement shall be subject to: (i) no Material Adverse Change shall have occurred since the dated date of this Agreement, (ii) no Event of Default shall have occurred and then be continuing under any Lease then in effect, (iii) no Event of Non-appropriation under any Lease then in effect shall be threatened and (iv) no Lease shall have been terminated as the result of the occurrence of an Event of Default or an Event of Non-appropriation.

(c) Subject to satisfaction of the foregoing, (i) Lessor will pay the Acquisition Amount for Equipment described in a Schedule to the Vendor or reimburse Lessee for its prior

expenditures with respect to such Equipment (subject to satisfaction of Section 3.04(a)(x) hereof), upon receipt of the documents described in Sections 5.01(a) and (b); or (ii) if an Escrow Fund is being established with respect to the related Lease, Lessor will deposit the Lease Proceeds for Equipment described in the applicable Schedule with the Escrow Agent as provided in the related Escrow Agreement.

(d) This Agreement is not a commitment by Lessor or Lessee to enter into any Lease not currently in existence, and nothing in this Agreement shall be construed to impose any obligation upon Lessor or Lessee to enter into any proposed Lease, it being understood that whether Lessor or Lessee enters into any proposed Lease shall be a decision solely within their respective discretion.

(e) Lessee will cooperate with Lessor in Lessor's review of any proposed Lease. Without limiting the foregoing, Lessee will provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Lease. Such documentation may include, without limitation, documentation concerning the Equipment and its contemplated use and location and documentation or information concerning the financial status of Lessee and other matters related to Lessee.

(f) In the event of any conflict in terms between a Schedule and this Agreement, the terms of the Schedule shall control in the interpretation of the Lease created thereby.

ARTICLE IV

Section 4.01. Rental Payments. Subject to Section 3.03, Lessee shall promptly pay Rental Payments, in lawful money of the United States of America, to Lessor on the Rental Payment Dates and in such amounts as provided in each Lease. If any Rental Payment or other amount payable hereunder is not paid within 10 days of its due date, Lessee shall pay an administrative late charge of 5% of the amount not timely paid or the maximum amount permitted by law, whichever is less. Lessee shall not permit the federal government to guarantee any Rental Payments under any Lease. Rental Payments consist of principal and interest components as more fully detailed on the Schedule for each Lease, the interest on which begins to accrue as of the Commencement Date for each such Lease.

Section 4.02. Interest and Principal Components. A portion of each Rental Payment is paid as, and represents payment of, interest, and the balance of each Rental Payment is paid as, and represents payment of, principal. Each Lease shall set forth the principal and interest components of each Rental Payment payable thereunder during the applicable Lease Term.

Section 4.03. Rental Payments to Constitute a Current Expense of Lessee. Lessor and Lessee understand and intend that the obligation of Lessee to pay Rental Payments under each Lease shall constitute a current expense of Lessee payable solely from its general fund or other funds that are legally available for that purpose and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained in

this Agreement or in any Lease constitute a pledge of the general tax revenues, funds or moneys of Lessee.

Section 4.04. Rental Payments to be Unconditional. Except as provided in Section 3.03, the obligations of Lessee to make Rental Payments and to perform and observe the other covenants and agreements contained in each Lease shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Equipment, any defects, malfunctions, breakdowns or infirmities in the Equipment, disputes with the Vendor of any Equipment or Lessor, any accident, condemnation or unforeseen circumstances or failure of any Vendor to deliver any Equipment or otherwise perform any of its obligations.

Section 4.05 Tax Covenants. Lessee agrees that it will not take any action that would cause the interest component of Rental Payments to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes, nor will it omit to take or cause to be taken, in a timely manner, any action, which omission would cause the interest component of Rental Payments to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes. In connection with the foregoing, Lessee hereby agrees that (a) so long as any Rental Payments under a Lease remain unpaid, moneys on deposit in the Escrow Fund under any Escrow Agreement related to such Lease shall not be used in a manner that will cause such Lease to be classified as an "arbitrage bond" within the meaning of Section 148(a) of the Code; and (b) Lessee shall rebate, from funds legally available for the purpose, an amount equal to excess earnings on the Escrow Fund under any Escrow Agreement to the federal government if required by, and in accordance with, Section 148(f) of the Code, and make the determinations and maintain the records required by the Code.

Section 4.06. Event of Taxability. Upon the occurrence of an Event of Taxability with respect to a Lease, the interest component of Rental Payments under such Lease and any charge on Rental Payments or other amounts payable based on the Contract Rate shall have accrued and be payable at the Taxable Rate applicable to such Lease retroactive to the date as of which the interest component is determined by the Internal Revenue Service to be includible in the gross income of the owner or owners thereof for federal income tax purposes, and Lessee will pay such additional amount as will result in the owner receiving the interest component at the Taxable Rate identified in the related Lease.

For purposes of this Section, “*Event of Taxability*” means the circumstance of the interest component of any Rental Payment paid or payable pursuant to a Lease becoming includible for federal income tax purposes in an owner’s gross income as a consequence of any act, omission or event whatsoever, including but not limited to the matters described in the immediately succeeding sentence, and regardless of whether the same was within or beyond the control of Lessee. An Event of Taxability shall be presumed to have occurred upon (a) the receipt by Lessor or Lessee of an original or a copy of an Internal Revenue Service Technical Advice Memorandum or Statutory Notice of Deficiency or other written correspondence which legally holds that the interest component of any Rental Payment under such Lease is includable in the gross income of the owner thereof; (b) the issuance of any public or private ruling of the Internal Revenue Service that the interest component of any Rental Payment under such Lease is includable in the gross income of the owner thereof; or (c) receipt by Lessor or Lessee of a written opinion of a nationally recognized firm of attorneys experienced in matters pertaining to the tax-exempt status of interest on obligations issued by states and their political subdivisions, selected by Lessor and acceptable to Lessee, to the effect that the interest component of any Rental Payment under a Lease has become includable in the gross income of the owner thereof for federal income tax purposes. For all purposes of this definition, an Event of Taxability shall be deemed to occur on the date as of which the interest component of any Rental Payment is deemed includable in the gross income of the owner thereof for federal income tax purposes.

Section 4.07. Mandatory Prepayment. If Lease Proceeds are deposited into an Escrow Fund, any funds not applied to Equipment Costs and remaining in such Escrow Fund on the earlier of (a) the expiration of the applicable Acquisition Period and (b) the date on which Lessee delivers to the Escrow Agent the executed Disbursement Request to effect the final disbursement to pay (or reimburse) Equipment Costs from such Escrow Fund shall be applied by Lessor on each successive Rental Payment Date thereafter to pay all or a portion of the Rental Payment due and owing in the succeeding twelve (12) months and any remaining amounts shall be applied by Lessor as prepayment to the unpaid principal balance of Rental Payments owing under the related Lease in the inverse order of the Rental Payment Dates.

ARTICLE V

Section 5.01. Acquisition, Delivery Installation and Acceptance of Equipment. (a) With respect to each Lease, Lessee shall order the Equipment to be acquired and financed thereunder, cause the Equipment to be delivered and installed at the location specified in such Lease and pay any and all delivery and installation costs and other Equipment Costs in connection therewith. When the Equipment listed in a Lease has been delivered and installed, Lessee shall promptly accept such Equipment and evidence said acceptance by executing and delivering to Lessor a Final Acceptance Certificate in the form attached hereto as *Exhibit E*; *provided, however*, that if an Escrow Fund has been established with respect to such Lease as provided in Section 3.04 hereof, Lessee shall deliver Disbursement Requests to the Escrow Agent pursuant to the related Escrow Agreement for the purpose of effecting disbursements from the Escrow Fund to pay (or reimburse) Equipment Costs for the Equipment acquired and pursuant to such Lease.

(b) Lessee shall deliver to Lessor, or to an Escrow Agent if an Escrow Fund has been established with respect to the related Lease, original invoices (and proof of payment of such

invoices if Lessee seeks reimbursement for prior expenditures) and bills of sale (if title to such Equipment has passed to Lessee) relating to each item of Equipment accepted by Lessee. With respect to Equipment not purchased through an Escrow Fund, Lessor shall, upon receipt of the Final Acceptance Certificate from Lessee, prepare a Schedule of Property and Rental Payment Schedule in the forms attached hereto as *Exhibits A* and *B*, respectively. Lessee shall execute and deliver to Lessor such Schedule of Property and Rental Payment Schedule as a Schedule pursuant to Section 3.04(a)(i) within 5 business days of receipt, subject to satisfaction of the conditions set forth in Section 3.04.

Section 5.02. Quiet Enjoyment of Equipment. So long as Lessee is not in default under the related Lease, neither Lessor nor any entity claiming by, through or under Lessor, shall interfere with Lessee's quiet use and enjoyment of the Equipment during the Lease Term under such Lease.

Section 5.03. Location; Inspection. Once installed, no item of the Equipment will be moved or relocated from the location (or the base location with respect to motor vehicles) specified for it in the related Lease without Lessor's prior written consent, which consent shall not be unreasonably withheld. Lessor shall have the right at all reasonable times during regular business hours to enter into and upon the property where the Equipment is located for the purpose of inspecting the Equipment.

Section 5.04. Use and Maintenance of the Equipment. Lessee will not install, use, operate or maintain the Equipment (or cause the Equipment to be installed, used, operated or maintained) improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by the related Lease. Lessee shall provide all permits and licenses, if any, necessary for the installation and operation of the Equipment. In addition, Lessee agrees to comply in all respects with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body, including, without limitation, all anti-money laundering laws and regulations; *provided* that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Equipment or its interest or rights under the related Lease.

Lessee agrees that it will maintain, preserve and keep the Equipment in good repair and working order, in a condition comparable to that recommended by the manufacturer. Lessor shall have no responsibility to maintain, repair or make improvements or additions to the Equipment. In all cases, Lessee agrees to pay any costs necessary for the manufacturer to re-certify the Equipment as eligible for manufacturer's maintenance upon the return of the Equipment to Lessor as provided for herein.

Lessee shall not alter any item of Equipment or install any accessory, equipment or device on an item of Equipment if that would impair any applicable warranty, the originally intended function or the value of that Equipment. All repairs, parts, accessories, equipment and devices furnished, affixed to or installed on any Equipment, excluding temporary replacements, shall thereupon become subject to the security interest of Lessor.

ARTICLE VI

Section 6.01. Title to the Equipment. During the Lease Term under each Lease, and so long as Lessee is not in default under Article XII hereof, all right, title and interest in and to each item of the Equipment under the related Lease shall be vested in Lessee immediately upon its acceptance of each item of Equipment, subject to the terms and conditions of the applicable Lease. Lessee shall at all times protect and defend, at its own cost and expense, its title in and to the Equipment from and against all claims, liens and legal processes of its creditors, and keep all Equipment free and clear of all such claims, liens and processes. Upon the occurrence of an Event of Default under a Lease or upon termination of a Lease pursuant to Section 3.03 hereof, full and unencumbered legal title to the Equipment shall, at Lessor's option, pass to Lessor, and Lessee shall have no further interest therein. In addition, upon the occurrence of such an Event of Default or such termination, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of such legal title to Lessor and the termination of Lessee's interest therein, and upon request by Lessor shall deliver possession of the Equipment to Lessor in accordance with Section 3.03 or 12.02, as applicable. Upon payment of all amounts due and owing under a Lease in accordance with Section 10.01 (including upon payment of all Rental Payments and other amounts payable under such Lease), Lessor's security interest or other interest in the Equipment under such Lease shall terminate, and Lessor shall execute and deliver to Lessee such documents as Lessee may request to evidence the termination of Lessor's security interest in the Equipment subject to the related Lease.

Section 6.02. Security Interest. As additional security for the payment and performance of all of Lessee's obligations under each Lease, upon the execution of such Lease, Lessee grants to Lessor a first priority security interest constituting a first lien on (a) the Equipment subject to such Lease, (b) moneys and investments held from time to time in any related Escrow Fund and (c) any and all proceeds of any of the foregoing. Upon the execution of each Lease, Lessee authorizes Lessor to file (and Lessee agrees to execute, if applicable) such notices of assignment, chattel mortgages, financing statements and other documents, in form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain Lessor's security interest in the Equipment subject to such Lease, any related Escrow Fund and the proceeds thereof, including, without limitation, such financing statements with respect to personal property and fixtures under Article 9 of the Uniform Commercial Code in effect in the State and treating such Article 9 as applicable to entities such as Lessee.

Section 6.03. Personal Property; No Encumbrances. Lessee agrees that the Equipment is deemed to be and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to real estate or any building thereon. Lessee shall not create, incur, assume or permit to exist any mortgage, pledge, lien, security interest, charge or other encumbrance of any nature whatsoever on any of the real estate where the Equipment under a Lease is or will be located or enter into any agreement to sell or assign or enter into any sale/leaseback arrangement of such real estate without the prior written consent of Lessor; *provided*, that if Lessor is furnished with a waiver of interest in the Equipment under such Lease acceptable to Lessor in its discretion from any party

taking an interest in any such real estate prior to such interest taking effect, such consent shall not be unreasonably withheld.

ARTICLE VII

Section 7.01. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee shall keep the Equipment under each Lease free of all levies, liens, and encumbrances except those created by such Lease. The parties to this Agreement contemplate that the Equipment under each Lease will be used for a governmental or proprietary purpose of Lessee and that the Equipment will therefore be exempt from all property taxes. If the use, possession or acquisition of any Equipment is nevertheless determined to be subject to taxation, Lessee shall pay when due all taxes and governmental charges lawfully assessed or levied against or with respect to such Equipment. Lessee shall pay all utility and other charges incurred in the use and maintenance of the Equipment. Lessee shall pay such taxes or charges as the same may become due; *provided* that, with respect to any such taxes or charges that may lawfully be paid in installments over a period of years, Lessee shall be obligated to pay only such installments as accrue during the Lease Term under the affected Lease. During the Lease Term under each Lease, Lessor will not claim ownership of the Equipment thereunder for the purposes of any tax credits, benefits or deductions with respect to such Equipment.

Section 7.02. Insurance. Lessee shall, during the Lease Term under each Lease, maintain or cause to be maintained (a) casualty insurance naming Lessor and its assigns as loss payee and insuring the Equipment against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State, and any other risks reasonably required by Lessor, in an amount at least equal to the greater of (i) the then applicable Prepayment Price under such Lease or (ii) the replacement cost of the Equipment under such Lease; (b) liability insurance naming Lessor and its assigns as additional insured that protects Lessor from liability with limits of at least \$5,000,000 for bodily injury and property damage coverage, or such other minimum coverage amount as may be agreed upon between Lessor and Lessee in connection with the execution and delivery of a Lease, in all events under clauses (a) and (b) issued in form and amount satisfactory to Lessor and by an insurance company that is authorized to do business in the State and having a financial strength rating by A.M. Best Company of "A-" or better; and (c) worker's compensation coverage as required by the laws of the State. Notwithstanding the foregoing, Lessee may self-insure against the risks described in clauses (a) and/or (b) through a government pooling arrangement, self-funded loss reserves, risk retention program or other self-insurance program, in each case with Lessor's prior written consent (which Lessor may grant, withhold or deny in its sole discretion) and provided that Lessee has delivered to Lessor such information as Lessor may request with respect to the adequacy of such self-insurance to cover the risks proposed to be self-insured and otherwise in form and substance acceptable to Lessor. In the event Lessee is permitted, at Lessor's sole discretion, to self-insure as provided in this Section, Lessee shall provide to Lessor a self-insurance letter in substantially the form attached hereto as *Exhibit F*. Lessee shall furnish to Lessor evidence of such insurance or self-insurance coverage throughout the Lease Term under each Lease. Lessee shall not cancel or modify such insurance or self-insurance coverage in any way that would affect the interests of Lessor without first giving written notice thereof to Lessor at least 30 days in advance of such cancellation or modification.

Section 7.03. Risk of Loss. Whether or not covered by insurance or self-insurance, Lessee hereby assumes all risk of loss of, or damage to and liability related to injury or damage to any persons or property arising from the Equipment under any Lease from any cause whatsoever, and no such loss of or damage to or liability arising from the Equipment under any Lease shall relieve Lessee of the obligation to make the Rental Payments or to perform any other obligation under any Lease. Whether or not covered by insurance or self-insurance, Lessee hereby agrees to reimburse Lessor (to the fullest extent permitted by applicable law, but only from legally available funds) for any and all liabilities, obligations, losses, costs, claims, taxes or damages suffered or incurred by Lessor, regardless of the cause thereof and all expenses incurred in connection therewith (including, without limitation, counsel fees and expenses, and penalties connected therewith imposed on interest received) arising out of or as a result of (a) entering into of this Agreement or any Lease or any of the transactions contemplated hereby or thereby, (b) the ordering, acquisition, ownership, use, operation, condition, purchase, delivery, acceptance, rejection, storage or return of any item of the Equipment under any Lease, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Equipment under any Lease resulting in damage to property or injury to or death to any person, and/or (d) the breach of any covenant of Lessee under or in connection with this Agreement or any Lease or any material misrepresentation provided by Lessee under or in connection with this Agreement or any Lease. The provisions of this paragraph shall continue in full force and effect notwithstanding the full payment of all obligations under any or all Leases or the termination of the Lease Term under any or all Leases for any reason.

Section 7.04. Advances. In the event Lessee shall fail to keep the Equipment in good repair and working order or shall fail to maintain any insurance required by Section 7.02 hereof, Lessor may, but shall be under no obligation to, maintain and repair the Equipment or obtain and maintain any such insurance coverages, as the case may be, and pay the cost thereof. All amounts so advanced by Lessor shall constitute additional rent for the then current Original Term or Renewal Term under the affected Lease, and Lessee covenants and agrees to pay such amounts so advanced by Lessor with interest thereon from the due date until paid at a rate equal to the Contract Rate (or the Taxable Rate if then in effect) *plus* 5% per annum or the maximum amount permitted by law, whichever is less.

ARTICLE VIII

Section 8.01. Damage, Destruction and Condemnation. If, prior to the termination of the Lease Term under the related Lease, (a) the Equipment or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty or (b) title to, or the temporary use of, the Equipment or any part thereof shall be taken under the exercise or threat of the power of eminent domain by any governmental body or by any person, firm or corporation acting pursuant to governmental authority, (i) Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award or sale under threat of condemnation to be applied to the prompt replacement, repair, restoration, modification or improvement of the Equipment or such part thereof and any balance of the Net Proceeds remaining after such work has been completed shall be paid to Lessee or (ii) Lessee shall exercise its option to prepay the obligations under the affected Lease in accordance with Section 10.01(b).

If Lessee elects to replace any item of the Equipment (the “*Replaced Equipment*”) pursuant to this Section, the replacement equipment (the “*Replacement Equipment*”) shall be of new or of a quality type, utility and condition at least as good as the Replaced Equipment and shall be of equal or greater value than the Replaced Equipment. Lessee shall grant to Lessor a first priority security interest in any such Replacement Equipment. Lessee shall represent, warrant and covenant to Lessor that each item of Replacement Equipment is free and clear of all claims, liens, security interests and encumbrances, excepting only those liens created by or through Lessor, and shall provide to Lessor any and all documents as Lessor may reasonably request in connection with the replacement, including, but not limited to, documentation in form and substance satisfactory to Lessor evidencing Lessor’s security interest in the Replacement Equipment. Lessor and Lessee hereby acknowledge and agree that any Replacement Equipment acquired pursuant to this paragraph shall constitute “Equipment” for purposes of this Agreement and the related Lease. Lessee shall complete the documentation of Replacement Equipment on or before the next Rental Payment Date after the occurrence of a casualty event, or be required to exercise its option to prepay the obligations under the related Lease with respect to the damaged equipment in accordance with Section 10.01(b).

For purposes of this Article, the term “*Net Proceeds*” shall mean the amount remaining from the gross proceeds of any insurance claim or condemnation award or sale under threat of condemnation after deducting all expenses, including attorneys’ fees, incurred in the collection thereof.

Section 8.02. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 8.01, Lessee shall either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) pay or cause to be paid to Lessor the amount of the then applicable Prepayment Price under the related Lease, and, upon such payment, the applicable Lease Term shall terminate and Lessor’s security interest in the Equipment shall terminate as provided in Section 6.01 hereof. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after paying such Prepayment Price shall be retained by Lessee. If Lessee shall make any payments pursuant to this Section, Lessee shall not be entitled to any reimbursement therefor from Lessor nor shall Lessee be entitled to any diminution of the amounts payable under Article IV.

ARTICLE IX

Section 9.01. Disclaimer of Warranties. Lessor makes no warranty or representation, either express or implied, as to the value, design, condition, merchantability or fitness for particular purpose or fitness for use of any of the Equipment, or any other warranty or representation, express or implied, with respect thereto and, as to Lessor, Lessee’s acquisition of the Equipment under each Lease shall be on an “as is” basis. In no event shall Lessor be liable for any incidental, indirect, special or consequential damage in connection with or arising out of this Agreement, any Lease, any Equipment or the existence, furnishing, functioning or Lessee’s use of any item, product or service provided for in this Agreement or any Lease.

Section 9.02. Vendor's Warranties. Lessor hereby irrevocably appoints Lessee its agent and attorney-in-fact during the Lease Term under each Lease, so long as Lessee shall not be in default under such Lease, to assert from time to time whatever claims and rights (including without limitation warranties) relating to the Equipment that Lessor may have against a Vendor. Lessee's sole remedy for the breach of such warranty, indemnification or representation shall be against the applicable Vendors of the Equipment and not against Lessor. Any such matter shall not have any effect whatsoever on the rights and obligations of Lessor with respect to any Lease, including the right to receive full and timely Rental Payments and other payments under each Lease. Lessee expressly acknowledges that Lessor makes, and has made, no representations or warranties whatsoever as to the existence or the availability of such warranties relating to the Equipment.

ARTICLE X

Section 10.01. Prepayment Option. Lessee shall have the option to prepay all, but not less than all, its obligations under a Lease, at the following times and upon the following terms:

(a) From and after the date specified (if any) in the applicable Schedule (the "*Prepayment Option Commencement Date*"), on the Rental Payment Dates specified in the related Payment Schedule, upon not less than 30 days' prior written notice, and upon payment in full of the Rental Payments then due and all other amounts then owing under the related Lease *plus* the then applicable Prepayment Price, which may include a prepayment premium on the unpaid balance as set forth in such Payment Schedule; or

(b) In the event of substantial damage to or destruction or condemnation of substantially all of the Equipment listed in a Lease, on the day specified in Lessee's notice to Lessor of its exercise of the prepayment option (which shall be the earlier of the next Rental Payment Date or 60 days after the casualty event) upon payment in full to Lessor of the sum of (i) any Rental Payment then due under such Lease *plus* (ii) the then applicable Outstanding Balance *plus* (iii) all other amounts then owing hereunder or, in the event such prepayment occurs on a date other than a Rental Payment date, the sum of (x) the Outstanding Balance relating to the Rental Payment immediately prior to the date of such prepayment *plus* (y) accrued interest on the Outstanding Balance relating to the Rental Payment immediately prior to the date of such prepayment *plus* (z) all other amounts then owing hereunder; or

(c) Upon the expiration of the Lease Term under a Lease, upon payment in full of all Rental Payments then due and all other amounts then owing under such Lease to Lessor.

After payment of the applicable Prepayment Price and all other amounts owing under a Lease, Lessor's security interests in and to the Equipment under such Lease will be terminated and Lessee will own such Equipment free and clear of Lessor's security interest in such Equipment.

ARTICLE XI

Section 11.01. Assignment by Lessor. (a) Lessor's right, title and interest in and to Rental Payments and any other amounts payable by Lessee under any and all of the Leases and the Escrow Agreement relating to any Lease and its security interest in the Equipment subject to the related Lease and in any related Escrow Fund, and all proceeds therefrom, may be assigned and reassigned by Lessor at any time, in whole or in part, to one or more assignees or subassignees without the necessity of obtaining the consent of Lessee; *provided*, that any such assignment, transfer or conveyance (i) shall be made only to investors each of whom Lessor reasonably believes is a "*qualified institutional buyer*" as defined in Rule 144A(a)(1) promulgated under the Securities Act of 1933, as amended, or an "*accredited investor*" as defined in Section 501(a)(1), (2), (3) or (7) of Regulation D promulgated under the Securities Act of 1933, as amended, and in either case is purchasing a Lease (or any interest therein) for its own account with no present intention to resell or distribute such Lease (or interest therein), subject to each investor's right at any time to dispose of the related Lease or any interest therein as it determines to be in its best interests, (ii) shall not result in more than 35 owners of Lessor's rights and interests under a Lease or the creation of any interest in a Lease in an aggregate principal component that is less than the lesser of \$100,000 or the then aggregate unpaid principal component of such Lease and (iii) shall not require Lessee to make Rental Payments, send notices or otherwise deal with respect to matters arising under a Lease with or to more than one Lease Servicer (as such term is defined below), and any trust agreement, participation agreement or custodial agreement under which multiple ownership interests in a Lease are created shall provide the method by which the owners of such interests shall establish the rights and duties of a single entity, trustee, owner, servicer or other fiduciary or agent acting on behalf of all of the assignees (herein referred to as the "*Lease Servicer*") to act on their behalf with respect to the rights and interests of Lessor under the related Lease and Escrow Agreement, including with respect to the exercise of rights and remedies of Lessor on behalf of such owners upon the occurrence of an Event of Default or an Event of Non-appropriation under the related Lease. Lessor and Lessee hereby acknowledge and agree that the restrictions and limitations on transfer as provided in this Section 11.01 shall apply to the first and subsequent assignees and sub-assignees of any of Lessor's right, title and interest in, to and under a Lease (or any interest therein).

(b) Unless to an affiliate controlling, controlled by or under common control with Lessor, no assignment, transfer or conveyance permitted by this Section 11.01 shall be effective as against Lessee until Lessee shall have received a written notice of assignment that discloses the name and address of each such assignee; *provided*, that if such assignment is made to a bank or trust company as trustee or paying agent for owners of certificates of participation, participation interests, trust certificates or partnership interests with respect to the Rental Payments payable under a Lease, it shall thereafter be sufficient that Lessee receives notice of the name and address of the bank, trust company or other entity that acts as the Lease Servicer for such Lease. Notices of assignment provided pursuant to this Section 11.01(b) shall contain a confirmation of compliance with the transfer requirements imposed by Section 11.01(a) hereof. During the Lease Term under each Lease, Lessee shall keep, or cause to be kept, a complete and accurate record of all such assignments in form necessary to comply with Section 149 of the Code. Lessee shall retain all such notices as a register of all assignees and shall make all payments to the assignee or assignees or Lease Servicer last designated in such register. Lessee

shall not have the right to and shall not assert against any assignee any claim, counterclaim or other right Lessee may have against Lessor or a Vendor. Assignments in part may include, without limitation, assignment of all of Lessor's security interest in and to the Equipment listed in a particular Lease and all rights in, to and under the Lease related to such Equipment and all of Lessor's security interest in and to the Escrow Fund, or all rights in, to and under the Escrow Agreement. The option granted in this Section may be separately exercised from time to time with respect to the Equipment listed in each Lease, but such option does not permit the assignment of less than all of Lessor's interests in the Equipment listed in a single Lease.

(c) If Lessor notifies Lessee of its intent to assign a Lease, Lessee agrees that it shall execute and deliver to Lessor a Notice and Acknowledgement of Assignment with respect to such Lease, substantially in the form of *Exhibit H* attached to this Agreement, within five (5) business days after its receipt of such request.

Section 11.02. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under any Lease or any portion of the Equipment, any Escrow Agreement or the Escrow Fund relating thereto may be assigned, encumbered or subleased by Lessee for any reason, and any purported assignment, encumbrance or sublease without Lessor's prior written consent shall be null and void.

ARTICLE XII

Section 12.01. Events of Default Defined. Any of the following events shall constitute an "Event of Default" under a Lease:

(a) Failure by Lessee to (i) pay any Rental Payment or other payment required to be paid under any Lease within 10 days of the date when due as specified therein or (ii) maintain insurance as required under such Lease (including Section 7.02 incorporated therein);

(b) Failure by Lessee to observe and perform any covenant, condition or agreement contained in this Agreement or such Lease on its part to be observed or performed, other than as referred to in subparagraph (a) above, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor shall agree in writing to an extension of such time prior to its expiration; *provided that*, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to any Lease or its execution, delivery or performance shall prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any default occurs under any other agreement for borrowing money, lease financing of property or otherwise receiving credit under which Lessee is an obligor, if

such default (i) arises under any other agreement for borrowing money, lease financing of property or provision of credit provided by Lessor or any affiliate of Lessor (including, without limitation, the occurrence of any event of default under any other Lease), or (ii) arises under any obligation under which there is outstanding, owing or committed an aggregate amount in excess of \$100,000;

(e) Lessee shall (i) apply for or consent to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) be unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) make a general assignment for the benefit of creditors, or (iv) file a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree shall be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator for Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree shall continue unstayed and in effect for any period of 30 consecutive days.

Section 12.02. Remedies on Default. Whenever any Event of Default exists under a Lease, Lessor shall have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Rental Payments payable by Lessee pursuant to such Lease and other amounts payable by Lessee under such Lease to the end of the then current Original Term or Renewal Term to be due;

(b) With or without terminating the Lease Term under such Lease, Lessor may enter the premises where the Equipment listed in such Lease is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor at such place within the United States as Lessor shall specify, and sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable, but solely from legally available funds, for the difference between (i) the Rental Payments payable by Lessee pursuant to such Lease and other amounts related to such Lease or the Equipment listed therein that are payable by Lessee to the end of the then current Original Term or Renewal Term, as the case may be, and (ii) the net proceeds of any such sale, leasing or subleasing (after deducting all expenses of Lessor in exercising its remedies under such Lease, including without limitation all expenses of taking possession, storing, reconditioning and selling or leasing such Equipment and all brokerage, auctioneer's and attorney's fees), subject, however, to the provisions of Section 3.03. The exercise of any such remedies respecting any such Event of Default shall not relieve Lessee of any other liabilities under any other Lease or with respect to the Equipment listed therein;

(c) Lessor may terminate the Escrow Agreement relating to such Lease and apply any proceeds in the Escrow Fund thereunder to the Rental Payments due under such Lease; and

(d) Lessor may take whatever action at law or in equity may appear necessary or desirable to enforce its rights under such Lease or the Escrow Agreement relating thereto or as a secured party in any or all of the Equipment subject to such Lease or with respect to the related Escrow Fund.

Section 12.03. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under a Lease now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Article it shall not be necessary to give any notice other than such notice as may be required in this Article.

Section 12.04. Application of Moneys. Any net proceeds from the exercise of any remedy under this Agreement, including the application specified in Section 12.02(b)(ii) (after deducting all expenses of Lessor in exercising such remedies including without limitation all expenses of taking possession, storing, reconditioning and selling or leasing Equipment and all brokerage, auctioneer's or attorney's fees), shall be applied as follows:

(a) If such remedy is exercised solely with respect to a single Lease, Equipment listed in such Lease or rights thereunder, then to amounts due pursuant to such Lease and other amounts related to such Lease or such Equipment.

(b) If such remedy is exercised with respect to more than one Lease, Equipment listed in more than one Lease or rights under more than one Lease, then to amounts due pursuant to such Leases pro rata.

ARTICLE XIII

Section 13.01. Notices. All notices, certificates or other communications under any Lease shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, or delivered by overnight courier, or sent by facsimile transmission (with electronic confirmation) to the parties hereto at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto shall designate in writing to the other for notices to such party) and to any assignee at its address as it appears on the registration books maintained by Lessee.

Section 13.02. Binding Effect. Each Lease shall inure to the benefit of and shall be binding upon Lessor and Lessee and their respective successors and assigns.

Section 13.03. Severability. In the event any provision of any Lease shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.

Section 13.04. Amendments, Changes and Modifications. This Agreement and each Lease may only be amended by Lessor and Lessee in writing.

Section 13.05. Execution in Counterparts. This Agreement and each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument, *provided* that only Counterpart No. 1 of each Lease (including the terms and provisions of this Agreement incorporated therein by reference) shall constitute chattel paper for purposes of the applicable Uniform Commercial Code.

Section 13.06. Applicable Law. This Agreement and each Lease shall be governed by and construed in accordance with the laws of the State.

Section 13.07. Captions. The captions or headings in this Agreement and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement or any Lease.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Master Equipment Lease/Purchase Agreement to be executed in their names by their duly authorized representatives as of the date first above written.

LESSOR:

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104
Attention: Contract Administration
Fax No.: (415) 765-7373

By: _____

Name: Terri Preston
Title: Authorized Agent

LESSEE:

City of Alpharetta, Georgia
2 Park Plaza, 2nd Floor
Alpharetta, Georgia 30009
Attention: Finance Department

By: _____

Name: David Belle Isle
Title: Mayor

Approved AS TO FORM:
C. San Thomas
City Attorney

LIST OF EXHIBITS

Exhibit A	—	Form of Schedule of Property
Exhibit B	—	Form of Rental Payment Schedule
Exhibit C-1	—	Form of Incumbency and Authorization Certificate
Exhibit C-2	—	Form of Authorizing Resolution
Exhibit D	—	Form of Opinion of Lessee's Counsel
Exhibit E	—	Form of Final Acceptance Certificate
Exhibit F	—	Form of Self-Insurance Certificate
Exhibit G	—	Form of Bank Qualification Designation
Exhibit H	—	Form of Notice and Acknowledgement of Assignment
Exhibit I	—	Form of Escrow and Account Control Agreement

Performance & Payment Bonds



Interchange Corporate Center
450 Plymouth Road, Suite 400
Plymouth Meeting, PA. 19462-1644
Ph. (610) 832-8240

PERFORMANCE AND PAYMENT BOND

Bond No. 190051608

KNOW ALL MEN BY THESE PRESENTS, THAT, Ten-8 Fire & Safety, LLC
(hereinafter called Principal), as Principal and Liberty Mutual Insurance Company, a corporation
organized and existing under the laws of the State of Massachusetts with its principal office in the City of,
Boston (hereinafter called Surety) as Surety are held and firmly bound unto _____
City of Alpharetta, GA
(hereinafter called the Owner) and to all persons who furnish labor or material directly to the Principal for use in the
prosecution of the work hereinafter named, in the just and full sum of Two Million Three Hundred Fifty Three
Thousand Two Hundred Fifty One Dollars and 00/100 Dollars (\$2,353,251.00)
to the payment of which sum well and truly to be made, the said Principal and Surety bind themselves, and their
respective heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Owner, dated the 28th
day of October, 2022, for Three (3) Pierce Enforcer Pumps

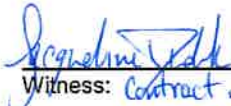
which contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length
herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall fully
indemnify the Owner from and against any failure on his/her part faithfully to perform the obligations imposed upon
him/her under the terms of said contract free and clear of all liens arising out of claims for labor and material
entering into the work, and if the said Principal shall pay all persons who shall have furnished labor or material
directly to the Principal for use in the prosecution of the aforesaid work, each of which said persons shall have a
direct right of action on this instrument in his/her own name and for his/her own benefit, subject, however, to the
Owner's priority, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that no action, suit or proceeding shall be had or maintained against the Surety on this
instrument unless the same be brought or instituted and process served upon the Surety within two years after
completion of the work mentioned in said contract, whether such work be completed by the Principal, Surety or
Owner; but if there is any maintenance or warranty period provided in the contract for which said Surety is liable, an
action for such maintenance or warranty may be brought within two years from the expiration of said maintenance
or warranty period, but not afterwards.

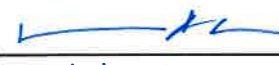
BY ACCEPTANCE of this bond, it is hereby acknowledged that the attached Dual Obligatee Rider becomes a part of
this bond.

IN WITNESS WHEREOF the said Principal and Surety have signed and sealed this instrument this 28th
day of October, 2022.


Witness: Contract Administration Representative

Ten-8 Fire & Safety, LLC

Principal

By: 
B. Keith Chapman Name and Title


Witness: Cathy Hutson

Liberty Mutual Insurance Company

Surety

By: 
Lisa Baranzky Attorney-In-Fact





Interchange Corporate Center
450 Plymouth Road, Suite 400
Plymouth Meeting, PA. 19462-1644
Ph. (610) 832-8240

DUAL OBLIGEE RIDER

To be attached to and form a part of bond no. 190051608 executed by Liberty Mutual Insurance Company as Surety this 28th day of October, 2022. In the amount of Two Million Three Hundred Fifty Three Thousand Two Hundred Fifty One Dollars and 00/100 Dollars (\$2,353,251.00) on behalf of Ten-8 Fire & Safety, LLC, as Principal in favor of the City of Alpharetta, GA as Obligee.

Whereas, upon the request of the Principal and Obligee, the attached bond is hereby amended to add Bank of America Public Capital Corp, 555 California Street 4th Floor, San Francisco, CA 94104 as additional obligee.

The surety shall not be liable under this bond to the Obligees, or either of them, unless the said Obligees or either of them, shall make payments to the Principal, or to the Surety in case it arranges for the completion of the contract upon default of the Principal, strictly in accordance with the terms of said contract as to payments, and shall perform all the other obligations to be performed under said contract at the time and in the matter therein set forth.

In no event shall the Surety be liable in the aggregate to both Obligees for more than the penalty of its Performance Bond (or Performance and Payment Bond, as applicable herein), nor shall it be liable except for a single payment for each single breach or default. At the Surety's election, any payment due to either Obligee may be made by its check issued jointly to both.

All other terms and conditions of this bond are unchanged except as herein above modified.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Lisa Baranzyk of the city of Milwaukee, state of WI its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Ten-8 Fire & Safety, LLC

Obligee Name: City of Alpharetta, GA

Surety Bond Number: 190051608

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of March, 2021.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

ss

On this 12th day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Kind of Prussia, Pennsylvania on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 28th day of October, 2022



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

E-Verify Affidavit



AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

206274

Federal Work Authorization (E-Verify) User Identification Number

04/14/2009

Date of Authorization

Ten-8 Fire & Safety, LLC.

Name of Contractor

Alpharetta, GA - Bid #1000

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on October 19, 2022 in Bradenton (city), Florida (state).

Angela Evans
Signature of Authorized Officer or Agent

Director of Human Resources

Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn Before Me On This The 19th Day of October, 2022.

Shane D. Reichenbach
Notary Public



Shane D. Reichenbach
Comm. #GG948680
Expires: Jan. 20, 2024
Bonded Thru Aaron Notary

My Commission Expires: _____

Vendor Proposal



Equipment Proposal

Proposal # 1000

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: September 20, 2022 ("Proposal Date") **Customer:** City of Alpharetta, GA ("Customer")

Customer Address: Alpharetta, GA

Qty	Product Description & Options	Price
3	Pierce custom pumper on Enforcer chassis	\$2,482,500.00
1	Performance bond for 3 engines	\$5,751.00
	Optional Discount: Pre-pay discount to be applied when customer prepays for the order. requires 100% payment 30 days after order	(\$135,000.00)
**Commercial chassis price is an estimate; final price is net price charged by the chassis manufacturer.		Total: \$2,353,251.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 29 (months) after Company receives Customer's acceptance of this Proposal as defined below, subject to market and production conditions, Force Majeure, delays from the chassis manufacturer, changes to Order Specifications, or any other circumstances or cause beyond Company's or manufacturer's control.

Other: Pricing includes travel, delivery, training, and discounts for using the NPP.GOV contract.

Unless accepted within 30 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: City of Alpharetta, GA

Ten-8 Fire & Safety, LLC

By: 
Title: Mayor
Print: Jim Gilvin
Date: 10/17/2022

By: _____
Title: **Authorized Sales Representative**
Print: **Jeff Amlong**
Date: **9/20/2022**

Ten-8

Equipment Proposal #1000

Signature Page Continued

Approved as to content:



Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:

Jarrard & Davis, LLP



Molly N. Esswein, City Attorney

EXHIBIT A

PROPOSAL OPTION LIST



Option List

9/27/2022

Customer: Alpharetta Fire Department
Representative Amlong, Jeff
Organization: Ten-8 Fire & Safety, LLC
Requirements Manager:
Description: Alpharetta 2022 pumper
Body: Pumper, Medium, Aluminum, 2nd Gen
Chassis: Enforcer Chassis

Bid Number: 1000
Job Number:
Number of Units: 2
Bid Date: 07/29/2022
Stock Number:
Price Level: 42 (Current: 42)
Lane:

Line	Option	Type	Option Description	Qty
			Chassis:	
1	0661794		Single Source Compliance	1
2	0056880		Requirements of Apparatus Manufacturer	1
3	0000114		Inspection Trip(s)	2
			Qty, - 02	
			Fill in Blank - up to 5 people	
4	0009999		Service Facility (to be used as a base)	1
5	0536644		Customer Service Website	1
6	0002928		Electrical Diagrams	1
7	0649754		Enforcer Chassis	1
8	0000110		Wheelbase	1
			Wheelbase - 187.50"	
9	0000070		GVW Rating	1
			GVW rating - 44,000 #'s	
10	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
11	0020018		Frame Liner Not Req'd	1
12	0630705		Axle, Front, Oshkosh TAK-4, Non Drive, 19,500 lb, Enforcer	1
13	0030264		Suspension, Front TAK-4, 19,500 lb, Qtm/AXT/Imp/Vel/Dash CF/Enf	1
14	0087572		Shock Absorbers, KONI, TAK-4, Qtm/AXT/Imp/Vel/DCF/Enf	1
15	0000322		Oil Seals, Front Axle	1
16	0899288		Tires, Front, Goodyear, Armor MAX MSA, 425/65R22.50, 20 ply, Fire Service Speed	1
17	0752585		Wheels, Front, Alcoa, 22.50" x 12.25", Aluminum, Dura-Black, Hub Pilot	1
18	0530457		Axle, Rear, Meritor RS23-186, 24,000 lb Saber/Enforcer	1
19	0602744		Top Speed of Vehicle, Non-NFPA 2016 Compliant	1
			Top Speed of Vehicle - 70	
20	0565379		Suspen, Rear, Single Slipper Spring, 24,000 lb, Saber/Enforcer	1
21	0000485		Oil Seals, Rear Axle	1
22	0587216		Tires, Rear, Goodyear, G622 RSD, 12R22.50, 16 ply, Single	1
23	0738289		Wheels, Rear, Alcoa, 22.50" x 8.25", Alum, Dura-Black, Hub, Single	1
24	0568081		Tire Balancing, Counteract Beads	1
25	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
26	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
27	0001960		Axle Hub Covers, Rear, S/S, High Hat (Pair)	1
28	0057936		Covers, Lug Nut, Chrome	1
29	0739344		Mud Flap, Full Width, Rear, Chain Mount, Custom Logo	1
30	0002045		Mud Flap, Front and Rear, Pierce Logo	1
31	0010670		ABS Wabco Brake System, Single rear axle	1
32	0030185		Brakes, Knorr/Bendix 17", Disc, Front, TAK-4	1
33	0509206		Brakes, Meritor, EX225, Disc Plus, Rear, Single Axle	1
34	0735527		Air Compressor, Brake, Wabco 26.8 CI, Paccar	1
35	0644232		Brake Reservoirs, 4,272 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
36	0790412		Air Dryer, Wabco System Saver 1200 IWT, Heated, SFR/Enf	1
37	0070790		Brake Lines, Nyl w/Wire Reinf At Ea Brake Chamber	1
38	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - a) DS Step Well, Forward	
			Qty, Air Coupling (s) - 1	
39	0000860		Outlet, Air, with shut off valve	1
			Location, Air Coupling(s) - h) DS Pump Panel	
			Qty, Air Coupling (s) - 1	
40	0615609		Fittings, Compression Type, Entire Apparatus, Single Rear Axle	1

Line	Option	Type	Option Description	Qty
41	0743490		Engine, Paccar MX13, 510HP, 1850 lb-ftW/OBD, EPA 2021, Enforcer	1
42	0001244		High Idle w/Electronic Engine, Custom	1
43	0735687		Engine Brake, Fully Integrated, Paccar MX13 Engine	1
			Switch, Engine Brake - MX13	
44	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
45	0640477		Air Intake, Metal Screen, Saber FR/Enforcer	1
46	0794743		Exhaust System, 5", X12/X15, MX13, Engine, Horizontal, Right Side	1
47	0585771		Exhaust, Modified for MagneGrip System, 7.00" x 5.00", Diffuser Engines	1
48	0788765		Radiator, Saber FR/Enforcer	1
49	0001090		Cooling Hoses, Rubber	1
50	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
51	0001129		Lines, Fuel	1
52	0804201	SP	DEF Tank, 7.3 Gallon, LS Fill, Under Cab, Paccar, Fill Dr, Treadplate Shield,ENF	1
			Door, Material & Finish, DEF Tank - Polished Stainless	
			Latch, Door, Access - lift and turn latch, flush	
53	0552793		Not Required, Fuel Priming Pump	1
54	0552712		Not Required, Shutoff Valve, Fuel Line	1
55	0699437		Cooler, Chassis Fuel, Not Req'd.	1
56	0690880		No Selection Required From This Category	1
57	0801890		Trans, Allison 6th Gen, 4500 EVS P, w/Prognostics, Imp/Vel/Enf	1
58	0512762		Transmission, Shifter, 6-Spd, Push Button, 4500, Imp/Vel/Qtm/DCF/Enf	1
			Trans, ratio - 4500 EVS, 6Spd	
59	0684459		Transmission Oil Cooler, Modine, External	1
60	0539711		Label, TRANSynd Transmission Fluid Only	1
61	0565656		Fluid, 4000/4500 Series Transmission, TranSynd synthetic, IPOS, Custom	1
62	0001375		Driveline, Spicer 1810	1
63	0734211		Steering, Sheppard M110 w/Tilt, TAK-4, Paccar Pump, w/Cooler, Paccar	1
64	0509229		Steering Wheel, 2 Spoke	1
65	0550144		Logo/Emblem, on Horn Button	1
			Text, Row (1) One - ALPHARETTA	
			Text, Row (2) Two - FIRE	
			Text, Row (3) Three - RESCUE	
66	0018193		Bumper, 22" Extended, Painted, Reinforced, Saber FR/Enforcer	1
67	0640195		Tray, Hose, Center, 22" Bumper, Outside Air Horns	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 21) 150' of 1.75"	
68	0611483		Hose Restraint, Bumper Tray, 2" Nylon Webbing, Fasteners	1
			Type of fastener - seat belt buckle	
69	0778092		Lift & Tow Package, Enforcer	1
70	0002270		Tow Hooks, Chrome	1
71	0695304		Notch, Front For Recessing Of Inlet, Steel Fabricated Bumper	1
72	0558109		Notch, Front For Recessing Of Q2B, Painted Bumper	1
			Location - LS	
73	0698960		Coating, Top Flange, Front Bumper, Outside Exterior, UL-LX Coating, Black	1
74	0648332		Cab, Enforcer, 7010	1
75	0747442		Engine Tunnel, X12, MX13, Enforcer	1
76	0633594		Rear Wall, Interior, Adjustable Seating	1
77	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Aluminum Treadplate Full Coverage	
78	0639727		Cab Lift, Elec/Hyd, Manual Override, Saber FR/Enforcer	1
79	0695930		Grille, Bright Finished, Front of Cab, Enforcer	1
80	0002224		Scuffplates, S/S At Cab Door Jambs, 4-Door Cab	1
			Material Trim/Scuffplate - b) S/S, Brushed	
81	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Dash CF/Saber/Enforcer	1
82	0015440		No Chrome Molding, On side of cab	1
83	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
84	0072189		Mirror, 8.00" Convex, Cab Front, Front Cross View	1
85	0648172		Door, Full Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	
86	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
87	0630636		Controls, Electric Roll-Up Windows, 4dr, 4 Driver Controls, Saber FR/Enforcer	1

Line	Option	Type	Option Description	Qty
88	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Aluminum Treadplate	
89	0770190		Handrail, Exterior, Hansen, Alum, Rubber Inserts, LED Backlit, 4-Door Cab	1
			Color, Handrail Light - Red	
			Control, Handrail Light - Parking Brake	
90	0892638		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts	1
			Color, Trim - Chrome Housing	
91	0583698		Fenders, S/S on cab, Extra Wide, Saber/Enf	1
92	0557023		Handrail, 10", Below Cab Windshield, Pair	1
93	0042105		No Windows, Side of Crew Cab	1
94	0012090		Not Required, Windows, Front/Side of raised roof	1
95	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
96	0786279		Window Tint, Crew Cab Door, Right Side, Privacy Dark Gray	1
97	0786290		Window Tint, Crew Cab Door, Left Side, Privacy Dark Gray	1
98	0786294		Window Tint, Upper Crew Cab Door, Left Side, Privacy Dark Gray	1
99	0786286		Window Tint, Upper Crew Cab Door, Right Side, Privacy Dark Gray	1
100	0724439		Compt, Storage, 12.75 W x 24 H x 15 D, (1) RS Side C/C, Dbl Pan, 70" Enf	1
			Light, Aux Cab Compartment - Pierce, Hinged Side	
			Finish, Exterior Cab Compt - Spatter Gray	
			Door, Cab Exterior Cabinet - Double Pan, Non-Locking	
			Door, Exterior Stop - Cable	
101	0745808		Scuffplate, Inner Door Pan, Aux Cab Compts, Pair	1
			Material Trim/Scuffplate - b) S/S, Brushed	
102	0619947		Lip, Dash Board, 1.00" Aluminum Angle Lip, Officer Side	1
103	0722796		Dash, Poly, Saber FR/Enforcer	1
104	0664465		Bracket, Air Bottle, Hands-Free II	1
			Location - DS rear cab wall, close to floor	
			Qty, - 01	
105	0606278		Tray, Equipment Mounting, Aluminum, Lip, Size	1
			Location - rear of the engine tunnel	
			Qty, - 01	
			Size - to fit the flat surface at the rear of the engine tunnel	
			Material Finish, Cab Interior - Painted	
			Lip - 2.00"	
106	0615196		Web Netting, Fasteners, Cab Interior	1
			Location - mounting tray on rear of engine tunnel, netting to be oversized for the tray	
			Qty, - 01	
			Type of fastener - Velcro straps	
			Restraint Location - Front (towards front of truck)	
107	0634206		Mounting Provisions, 1/4" Alum, Full Engine Tunnel, Saber FR/Enforcer	1
			Mounting Provision Spacing - .75"	
			Material Finish, Cab Interior - Painted	
108	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Engine Tunnel Cover - Dark Silver Gray Endure Vinyl	
			Cab Interior Rear Wall Material - Painted Aluminum	
109	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - i) fire smoke gray	
110	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
111	0722696		HVAC, Enforcer, CARE	1
			HVAC System, Filter Access - Removable Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
			Plenum Cover Material - Formed Plastic	
112	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, Saber FR/Enforcer	1
			Sun Visor Retention - Thumb Latch	
113	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
114	0583938		Lights, Engine Compt, Custom, Auto Sw, Wln 3SC0CDCR, 3" LED, Trim	1
			Qty, - 01	
115	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
			Latch, Door, Storage - Lift and Turn Latch, Flush	

Line	Option	Type	Option Description	Qty
116	0767953	SP	Map Box, 1 Bin, 4 Glove Box, 4 Radio, 2 Cup Holders, Mobile Location - ship loose	1
117	0583039		Not Required, Side Roll and Frontal Impact Protection	1
118	0622618		Seating Capacity, 5 Seats	1
119	0636957		Seat, Driver, Pierce PSV, Air Ride, High Back, Saber FR/Enforcer	1
120	0636946		Seat, Officer, Pierce PSV, Fixed, SCBA, Saber FR/Enforcer	1
121	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer Latch, Door, Storage - Lift and Turn Latch, Flush	1
122	0769412		Cabinet, Rear Facing, LS, 23 W x 43 H x 26.75 D, Roll, SFR/Enf Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Locking #751 Louvers, Cabinet - 0-No Louvers	1
123	0102783		Not Required, Seat, Rr Facing C/C, Center	1
124	0767370		Cabinet, Rear Facing, RS, 22 W x 43 H x 26.75 D, Roll, SFR/Enf Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side Material Finish, Shelf - Painted - Cab Interior Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Locking #751 Louvers, Cabinet - 0-No Louvers	1
125	0108189		Not Required, Seat, Forward Facing C/C, DS Outboard	1
126	0804442	SP	Seat, Forward Facing C/C, Center, (2) Pierce PSV, SCBA, 11" Sp,DS Offset,SFR/Enf	1
127	0632874		Seat, Forward Facing C/C, PS Outboard, Pierce PSV, SCBA, Foldup, Saber FR/Enf	1
128	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray Qty, - 05	5
129	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats Qty, - 04	4
130	0690610		Embroidery, Seats, Cab and Crew Cab Qty, Seats Embroidery - 5 Seats	1
131	0678689		Compt, Enclose, Forward Facing Seat Riser, VEL/IMP/Qtm/SFR/Enf Location - under the forward facing seats Qty, - 02	2
132	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer Seat Belt Color - Red	1
133	0602464		Helmet Storage, Provided by Fire Department, NFPA 2016	1
134	0647647		Lights, Dome, FRP Dual LED 4 Lts Color, Dome Lt - Red & White Color, Dome Lt Bzl - Black Control, Dome Lt White - Door Switches and Lens Switch Control, Dome Lt Color - Lens Switch	1
135	0896451		Enhanced Software for Cab and Crew Cab Dome Lts	1
136	0622803		Cab Instruments, Black Gauges, Black Bezels, Enforcer MUX Emergency Switching - Individual Switches	1
137	0509511		Air Restriction Indicator, Imp/Vel, AXT, Dash CF, Enf MUX	1
138	0683556		Light, Do Not Move Apparatus, Wln M2R Red LED Alarm, Do Not Move Truck - Steady Alarm	1
139	0509042		Messages, Open Dr/DNMT, Color Dsply,	1
140	0611683		Switching, Cab Instrument Lower Console & Overhead, Membrane, Enforcer WiFi MUX	1
141	0802940		Wiper Control, 2-Speed with Intermittent, Saber FR/Enforcer Location, Wiper Control - Standard Location	1
142	0548006		Wiring, Spare, 15 A 12V DC 2nd Qty, - 02 12vdc power from - Battery direct Wire termination - 10-Place Bus Bar w/Cover Location - In EMS compartments as high as possible on upper rear inboard (engine tunnel side) wall. Pic in Stage 7 Job E-Folder	2
143	0657222		Wiring, Spare, 20 A 12V DC, 12 Circuit Fuse Block, Blue Sea 5026 1st Qty, - 01	1

Line	Option	Type	Option Description	Qty
143			12vdc power from - Battery direct Location - behind officer seat	
144	0583917		Wiring, Spare, 15 A 12V DC 5th Qty, - 01	1
			12vdc power from - Battery direct Wire termination - 15 amp power point plug Location - officer side dash, where USB plug was previously	
145	0610968		Wiring, Spare, 2.0 A 12V DC, USB Termination Blue Sea 1016 1st Qty, - 01	1
			12vdc power from - Battery direct Location - officer side dash	
146	0615386		Vehicle Information Center, 7" Color Display, Touchscreen, MUX	1
			System Of Measurement - US Customary	
147	0734857		Collision Mitigation, HAAS Alert (R2V), HA5	1
			Subscription, HAAS R2V - R2V - 5 Year Data Plan Subscription	
148	0606247		Vehicle Data Recorder w/CZ Display Seat Belt Monitor	1
149	0602598		Intercom, Firecom 5100D Single Radio, 1 Wireless Base Station, 1-5 Wireless Location - location #6	1
150	0006240		Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
			Radio, First Two-Way Make - Motorola High Power Radio, First, Two-Way Model -	
151	0602027		Headset, Firecom, Wireless, UHW-503 Under Helmet, Intercom Only Qty, - 03	3
			Location - CC seats	
152	0602376		Headset, Firecom, Wireless, UHW-505 Under Helmet, Radio Transmit Qty, - 02	2
			Location, Headset - Driver Seat and Officer Seat	
153	0681408		Hangers For Headsets, NFPA, Each Qty, - 04	4
			Location, Headset Hangers - Driver Seat, Officer Seat, DS Inbrd, Fwrd Fcng Seat and PS Inbrd, Fwrd Fcng Seat	
154	0670250		Install Customer Provided Two-Way Radio(s), Enforcer Chassis Qty, - 01	1
155	0696439		Antenna Mount, Custom Chassis, Cable Routed to Instrument Panel Area Qty, - 01	1
			Location, Antenna Mount - Right Side	
156	0653526		Camera, Pierce, Driver Mux, Rear Camera Only	1
			Camera System Audio - Speaker on Ceiling Behind Driver	
157	0890416		Pierce Command Zone, Advanced Electronics & Control System, Enforcer, WiFi CZT	1
			Color, Antenna - White Antenna Module Housings - Black Housing with Power and Status Ind	
158	0896456		Prognostics, Electrical System	1
159	0892649		CZ Connect Telematics	1
			Subscription, CZ Connect Telematics - 3 Year Subscription	
160	0624253		Electrical System, Enforcer MUX	1
161	0079211		Batteries, (6) Exide Grp 31, 950 CCA each, Threaded Stud	1
162	0008621		Battery System, Single Start, All Custom Chassis	1
163	0002698		Battery Compartment, Saber/Enforcer	1
164	0593502		Charger, Sngl Sys, Newmar, EV-40, 023-5353-1 Indicator	1
165	0786339		Location, Charger, Cab Behind Driver Seat, Saber FR/Enforcer	1
166	0530949		Location, Bat Chrg Ind, Driver's Seat Riser	1
167	0016848		Shoreline, 20A 120V, Kussmaul Auto Eject 091-20WP-120 Qty, - 01	1
			Color, Kussmaul Cover - b) red Connection, Shoreline - battery charger	
168	0764491		Alternator, 420 amp, Leece-Neville BLP4003	1
169	0092582		Load Manager/Sequencer, MUX	1
			Enable/Disable Hi-Idle - e)High Idle enable	
170	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/DCF/Enf/Imp/Sab/Vel	1
			Color, Headlight Bez - Chrome Bezel	
171	0625953		Light, Directional, Wln 600 Cmb, Cab Crn, Wrp Bzl Out HD Lts, Enf, Sab FR Color, Lens, LED's - c)clear	1

Line	Option	Type	Option Description	Qty
172	0647802		Lights, Clearance/Marker/ID, Front, P25 LED 5 Lts, Saber FR/Enforcer	1
173	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
174	0589905		Alarm, Back-up Warning, PRECO 1040	1
175	0769569		Lights, Perimeter Cab, Amdor AY-LB-12HW012 LED 4Dr	1
176	0896454		Enhanced Software for Perimeter Lts	1
177	0760447		Light, Roof Mt, HiViz, FT-B-72-*-*, Cnt Feature, Mux	1
			Control, Scene Lts - Cab Sw Panel DS and Cab Sw Panel PS	
			Color, Lt Housing HiViz - White	
			Scene Light Optics - Flood/Spot	
178	0768061		Lights, Wln, PCPSM2* Pioneer, 12 VDC, 1st	1
			Location - DS cab	
			Qty, - 01	
			Color, Wln Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS	
179	0768059		Lights, Wln, PCPSM2* Pioneer, 12 VDC, 2nd	1
			Location - PS cab	
			Qty, - 01	
			Color, Wln Lt Housing - Chrome Cover	
			Control, Scene Lts - Cab Sw Panel DS	
180	0554271		Body Skirt Height, 20"	1
181	0554995		No Body Modification Required	1
182	0611788	SP	Inlet, 4" to 6" Front, 5" S/S Plumbing, w/oBleeder Valve, No Valve	1
			Inlet, Size - Five	
			Drain, Suction - T Swing Handle	
183	0064119		No Actuation Req'd	1
184	0749108		Piping for Front Suction Thru Bumper, As Short As Possible	1
185	0004788		Cap, Front Inlet, Long Handle, VLH	1
186	0562824		Indicator Lights @ Pump Panel, Electronic Engines, IAT Pressure Controller	1
187	0730329		Air Horns, (2) Buell, In Bumper	1
188	0606834		Location, Air Horns, Bumper, Each Side, Outside Frame, Inboard (Pos #2 & #6)	1
189	0016056		Valve, Air Horn Shutoff	1
190	0533071		Siren, Wln 295SLSC1, 100 or 200 Watt, w/Plug-in/Detachable Microphone Cord	1
191	0796642	SP	Location, Elect Siren, Recessed Overhead In Console, Painted Housing	1
			Location, Elec Siren - Overhead, DS Inside Sw Pnl	
192	0895310		Siren, Federal Q2B	1
			Finish, Q2B Siren - Chrome	
193	0006097		Location of Siren, Recessed in Bumper	1
			Location, Siren, Mech - a) Left	
194	0748282		Control Mech Siren, Ft Sw LS	1
195	0748281		Control Mech Siren, Ft Sw RS	1
196	0897453		Sw, Siren Brake, Mom Rocker/Membrane, Red Outline, RS Overhead Sw Pnl, Mux	1
197	0897454		Sw, Siren Brake, Mom Rocker/Membrane, Red Outline, LS Overhead Sw Pnl, Mux	1
198	0746353		Not Required, Warning Lights Intensity	1
199	0016380		No Additional Lights Req'd, Side Zone Upper	1
200	0899296		Lights, Front Zone, Wln M6** M6** M6** M6** M6** M6** Wrap Hdlt Bzl, Enf 6lts	1
			Color, Lens, LED's - Clear	
			Color, Lt DS Frnt Outside - DS Front Outside Red	
			Color, Lt PS Frnt Outside - Right Red	
			Color, Lt DS Front Inside - Left Red	
			Color, Lt PS Front Inside - Right Red	
			Color, Lt DS Frnt Out Corner - Red Flashing	
			Color, Lt PS Frnt Out Corner - Red Flashing	
			Color, Q Bezel and Trim - Polished Chrome	
201	0651432		Light, Front, Wln Dominator Plus DP8 30.36", 8-Red, Mid Grl Mt	1
			Location, Lights - directly under the upper grille cross tube, under the Rota-Beam beam light	
202	0720873	SP	Light, Front, Wln 6RB**, Rota Beam, Grl Mt	1
			Location, Lights - on the grille, above the upper cross tube	
			Qty, - 01	
			Color, Lights, Warning - White	
			Color, Lens, LED's - Clear	
			Color, Trim - Chrome Trim	

Line	Option	Type	Option Description	Qty
203	0896616		Lights, Door Interior Flash, 4 Dr Cab, Weldon 8401-0000-20 Strip Light	1
			Control, Door Int Flash - None (Doors only)	
			Location, Light, Door Int Flash - Over Window	
204	0895609		Connectors, Door Interior Flash, All Cabs, Butt Splice	1
205	0709567		Paint, Single Color, Enforcer	1
			Paint Color, Cab - #10 White	
206	0646897		Paint Chassis Frame Assy, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Standard Black	
207	0693797		No Paint Required, Aluminum Front Wheels	1
208	0733739		Paint, Axle Hubs	1
			Paint, Axle Hub - Black #101	
209	0007356		Reflective across Cab Face	1
210	0509398		Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior	1
			Color, Reflect Band - B - l) white	
			Size, Chevron Striping - 06	
			Color, Reflect Chev - A - c) ruby red	
211	0741671		Lettering, Reflective, Front and Rear Mud Flaps, 1 Color	1
			Configuration - ENGINE	
			Font, Lettering, Mud Flap - Style 4	
			Outline, Lettering, Mud Flap - White Outline	
			Color, Lettering, Mud Flap - Ruby Red	
212	0769753		Emblem, American Flag Painted on Cab Grille, All Custom Chassis	1
213	0529225		Manuals, Two (2) CD, Fire Apparatus Parts, Custom Chassis	1
214	0531636		Manual, (2) CD, Chassis Service, Custom	1
215	0531638		Manual, Two (2) CD, Chassis Operation, Custom	1
216	0631980		Certification, Cab Integrity, Saber FR/Enforcer, CD0130	1
217	0545073		Amp Draw Report, NFPA Current Edition	1
218	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
219	0000012		PIERCE CHASSIS	1
			Body:	
220	0766611		Boiler Plates, Pumper	1
			Fire Department/Customer - Alpharetta	
			Operating/In conjunction W-Service Center - Operating	
			Miles - 100 Miles	
			Number of Fire Dept/Municipalities - 2	
			Bidder/Sales Organization - Ten-8	
			Delivery - Delivery representative	
			Dealership/Sales Organization, Service - Ten-8	
221	0610784		Comply NFPA 1901 Changes Effective Jan 1, 2016, With Exceptions	1
222	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
223	0891947		Certification, Vehicle Inspection Program, NFPA 1901	1
224	0000007		Approval Drawing	1
225	0646362		Chocks, Wheel, Worden HWGY- SB, Super Gripper	1
			Qty, Pair - 01	
226	0646364		Mounting Brackets, Chocks, Worden Safety, Model U815T	1
			Location, Wheel chock - DS, 1 forward and 1 rearward of the rear axle	
			Qty, Pair - 01	
227	0602637		Portable Hand Light, Provided by Fire Dept, Pumper NFPA 2016 Classification	1
228	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Cab Side	
229	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
230	0563675		Lights, Clearance/Marker/ID, Rear, Truck-Lite 33050R LED 7Lts	1
231	0564683		Lights, Tail, Wln M6BTT* Red LED Stop/Tail & M6T* Amber LED Dir Arw For Hsg	1
			Color, Lens - Clear	
232	0561471		Lights, Backup, Wln M6BUW, LED, For Tail Lt Housing	1
233	0664481		Bracket, License Plate & Light, P25 LED	1
234	0556842		Bezels, Wln, (2) M6 Chrome Pierce, For mtg (4) Wln M6 lights	1
235	0731790	SP	Switch, Master Scene Light, In Cab, 2nd	1
			Location - switch panel #1	
236	0769559		Lights, Perimeter Pump House, Amdor AY-LB-12HW012 LED 2lts	1
237	0769560		Lights, Perimeter Body, Amdor AY-LB-12HW012 LED 2lts, Rear Step	1
			Control, Perimeter Lts - Parking Brake Applied	

Line	Option	Type	Option Description	Qty
238	0769567		Lights, Perimeter, Amdor AY-LB-12HW012 12", Brkt	2
			Qty, Lights - 02	
			Location, Additional Perimeter Lights - Under Compt LS1, 1lt and Under	
			Compt RS1, 1lt	
239	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
240	0740839		Lights, HiViz FT-MB-24-TRGWA-**-*, 31.11" 2nd	1
			Location - PS body center	
			Qty, - 01	
			Control, Scene Lts - Cab Sw Panel DS	
			Color, Lt Housing HiViz - White	
			Scene Light Optics - combination	
241	0741196		Lights, HiViz FT-MB-24-TRGWA-**-*, 31.11" 1st	1
			Location - DS body center	
			Qty, - 01	
			Control, Scene Lts - Cab Sw Panel DS	
			Color, Lt Housing HiViz - White	
			Scene Light Optics - combination	
242	0768527		Lights, HiViz FT-MB-2.6-**-* 7.90", 1st	2
			Location - (1) each hung from rear upper rear light stanchions facing rearward	
			Qty, - 02	
			Control, Scene Lts - Cab Sw Panel DS and Body Switch, DS Rear SS	
			Color, Lt Housing HiViz - White	
			Scene Light Optics - flood	
243	0532358		Not Required, Deck Lights, Other Hose Bed & Rear Lighting	1
244	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips	1
			Control, Hose Bed Lts - Cup Switch At Rear	
245	0645677		Lights, Not Required, Rear Work, Alt. 12 Volt Lights At Rear Body	1
246	0763248		Lights, Walk Surf, Amdor AY-LB-12HW0**, LED, Cargo Areas	2
			Location - TBD	
			Qty, Cargo Lts - 2	
247	0060115		Pumper, Medium, Aluminum, 2nd Gen	1
248	0013303		Tank, Water, 500 Gallon, Poly, Med, New York Style	1
249	0003405		Overflow, 4.00" Water Tank, Poly	1
250	0028104		Foam Cell Required	1
251	0635329		Modified Poly Tank & Cradle, Ext'd To Rear, Pumper	1
252	0633066		Sleeve, Through Tank	1
			Qty, Sleeve - 1	
			Water Tank Sleeve - Plumbing/Hydraulic Diameter - 3" Plumbing	
253	0553725		Restraint, Water Tank, Heavy Duty, Special Type Tank, 4x4, or Export	1
254	0003429		Not Required, Direct Tank Fill	1
255	0003424		Not Required, Dump Valve	1
256	0048710		Not Required, Jet Assist	1
257	0030007		Not Required, Dump Valve Chute	1
258	0514778		Not Required, Switch, Tank Dump Master	1
259	0615188	SP	MODIFICATION, Lower Hose Bed Side Sheets	1
			Fill in Blank -	
260	0556223		Hose Bed, Aluminum, Pumper, New York Style, Fill In Blank Height, Painted	1
			Fill in Blank - as low as possible (64"or less)	
			Material Trim/Scuffplate - b) S/S, Brushed	
261	0723549		Painted Hose Bed	1
			Paint Color, Hose Bed Interior - Match Lower Body	
262	0003481		Hose Bed Capacity, Special	1
			Capacity, Hosebed - From Left to Right: 200' of 1.75' / 200' of 1.75' / 400' of 2.5" / 1000' of 5.0".	
263	0073494		Not Required, Divider, Hose Bed	1
264	0648736		Cross Tube, Reinforcement, Above Hose Bed	1
			Location -	
265	0040730		Reinforcement, Hose Bed Divider Tied To Crossbar	3
			Qty, - 03	
266	0740288		Hose Restraint, HB, Velcro Strap Top, 2" Nylon Web Rear, w/Crosstube, Seat Belt	1
			Location - where best suited	
			Nylon Web Color - Black	
			Type of fastener, Rear - seat belt buckle - bottom of hosebed	

Line	Option	Type	Option Description	Qty
266			Quantity - 03 Color, Strap - Black Release, Seat Belt Buckle - Y-Strap Material, Cross Tube - Painted Size, Cross Tube - 2"x3"	
267	0785270	SP	Compt, (2) Backboards, Vertical in Hose Bed, Hinge Location Location, Backboard Comp - Passenger's Side Size, Backboard - 2.25" thick X 18.00" wide X 76.00" long. Hinge Location - Left Side	1
268	0531457		Reinforcement, Front Body Sheet Cross-Divider, Severe Duty, Aluminum Body	1
269	0089471		Cutout, Handhold, in Hose Bed Divider Qty, - 03	3
270	0662031	SP	Divider, .25" Unpainted Hose Bed, Angled at Rear with Handhold, Special Length Qty, - 03 Fill in Blank - the 4 tall HB dividers to be held short of rear edge of hose bed 6"	3
271	0678132		Track, Recessed, Hose Bed Divider, Additional	1
272	0039197		Removable Shelf In Hose Bed, Shelf Only Location - RS over the backboard, folding ladder and pike pole storage Qty, - 1	1
273	0520900		Deflector, Hose Bed, 24" Long, Alum Treadplate	1
274	0013512		Running Boards, 12.75" Deep	1
275	0681365		Tailboard, 10" Deep, Full Width, Extended Substructure, Angled Corners	1
276	0690027		Wall, Rear, Smooth Aluminum/Body Material, Flush Rear Wall	1
277	0889214		Tow Eyes, w/Tow Bar, 2G Pumper	1
278	0590926		Hose Restraint, Running Board, Velcro Straps Location, Hose Tray, Running Board - a) both sides Qty, Tray, Hose - 2	2
279	0024110		Tray, Hose, Running Board, 20' of 5.00" Soft Suction Hose Location, Hose Tray, Running Board - a) both sides Qty, Tray, Hose - 2	2
280	0895820		Construction, Compt, Alum, 2G Pumper	1
281	0023650		LS 152" Rollup, Full Height Front & Rear, FDLER	1
282	0063623		RS 152" Lap, Low, FDLER	1
283	0692733		Doors, Rollup, Gortite, Side Compartments Qty, Door Accessory - 03 Color, Roll-up Door, Gortite - Painted to Match Lower Body Latch, Roll-up Door, Gortite - Locking, 751, AXT/Qtm/Dash CF/Saber Cab	3
284	0080647		Compt, Flush Rear, Rollup, 30.75" FF, 41.88" D	1
285	0692746		Door, Gortite, Rollup, Rear Compartment Color, Roll-up Door, Gortite - Satin finish Latch, Roll-up Door, Gortite - Locking, 751, AXT/Qtm/Dash CF/Saber Cab	1
286	0678530		Scuffplates, Center Rear Wall, Aluminum Treadplate	1
287	0625184		Guard, Drip Pan, S/S, Rollup Door, Pumper Qty, Door Accessory - 04 Location, Door Guard/Drip Pan - LS1, LS2, LS3 and B1	4
288	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker Qty, - 06 Location, Compartment Lights - All Body Compts	6
289	0687146		Shelf Tracks, Painted Qty, Shelf Track - 04 Location, Shelf Track -	4
290	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations Qty, Shelf - 10 Material Finish, Shelf - Painted - Spatter Gray Location, Shelves/Trays, Predefined -	10
291	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides Qty, - 01 Location, Tray Slide-Out, Floor Mounted - Material Finish, Tray - Painted - Spatter Gray	1
292	0725647		Cabinet, Drawer Assembly, CTECH, Two Drawers, Up To 36" Wide Qty, - 01	1

Line	Option	Type	Option Description	Qty
292			Location - LS3 Size, Drawer Height 1 (Top) - 10.00" Size, Drawer Height 2 - 10.75"	
293	0540317		Toolboard, Swing-out, Alum, .188", Peg Board Qty - 1 Location, Pivot - Back Mounting, Toolboard - Adjustable Frt-back Hole Diameter, Pegboard/Toolboard - .281" diameter Finish, Pegboard/Toolboard - Painted - Spatter Gray Location, Toolboard - LS2	1
294	0737029		Tray, Top of Compt Location - RS Qty, - 01 Location, driver's/passenger's/center - Right Side Floor Material, Hose Tray - Grating Length, Tray - 152" Inboard Height, Tray - 8" Outboard Height, Tray - Angled - 2.00" Fastener, Tray - (4) Seat Belt	1
295	0024016		Rub Rail, Aluminum Extruded, Side & Rear of Body	1
296	0784811		Fender Crowns, Rear, Stainless, w/Removable Liner Material Finish, Fender Liner - Painted black 101	1
297	0519849		Not Required, Hose, Hard Suction	1
298	0612957		Trough, HSH, (1), Side Sheet Mount Qty, - 01 Location, Hose Trough/Compartment - i) above ladders RS Trough, Material - Alum - Painted Trough, Latch Type - clamps	1
299	0795680		Handrails, Side Pump Panels, Per Print, Hansen Knurled Alum Tubing, LED Backlit Switch, Handrail Light Control - Park Brake Color, Light, Hansen Handrail - Red	1
300	0625975		Handrails, Beavertail, Hansen Tubing, Knurled Aluminum, LED Backlit Switch, Handrail Light Control - Park Brake Color, Light, Hansen Handrail - Red	1
301	0775513		Handrails, Rear, (2), Above Hose Bed, Cross Tube Mounted, Knurled Alum LED Switch, Handrail Light Control - Park Brake Color, Light, Hansen Handrail - Red	1
302	0636301		Compt, Extinguisher (2) Fender Panel, Triangular Door Location, Bracket/comp. - RS, rear of axle Qty, - 1 Door Finish, Fender Compt - Polished Latch, Air Bottle Compt - Southco C2 Chrome Flush Insert, Air Bottle Compt - Rubber Matting	1
303	0657522		Compt, Air Bottle, Triple, Fender Panel Qty, Air Bottle Comp - 2 Door Finish, Fender Compt - Polished Location, Fender Compt - Triple - LS Fwd and Triple - RS Fwd Latch, Air Bottle Compt - Southco C2 Chrome Raised Insert, Air Bottle Compt - Rubber Matting	2
304	0004225		Ladder, 24' Duo-Safety 900A 2-Section	1
305	0004230		Ladder, 14' Duo-Safety 775A Roof	1
306	0004300		Brackets, Adjustable, RS	1
307	0507711		Ladder, 10' Duo-Safety Folding 585A, w/Spcl Mtg Fill in Blank - in Hose bed backboard storage area	1
308	0725324		Compt w/Door, Backboard, In Hose Bed Location, driver's/passenger's/center - Right Side Door, Material & Finish, Storage - Aluminum Treadplate Latch, Door, Storage - "D" Handle Latch Qty, Backboard Troughs - 2 Hinge Location - Right Side Size, Backboard, Predefined - Configuration, BB/Stokes/LG - Vertical	1
309	0602877		Pike Pole, Pumper, Provided by Fire Department, NFPA 2016 Pike Pole Make/Model - Fire Hooks Unlimited New York Roof Hook, RH-8	1

Line	Option	Type	Option Description	Qty
310	0610634		Pike Pole, 6', Pumper, Provided by Fire Department, ULC	1
311	0748304	SP	Pike Pole Make/Model - Fire Hooks Unlimited New York Roof Hook, RH-6 Compt, (2) Pike & (1) Folding Ladder, Spcl Loc/Length, RS, Drop Door Fill in Blank - Hose bed, RS below shelf, side by side with backboard storage Door, Material & Finish, Storage - Aluminum Treadplate Latch, Door, Storage - Southco C2 Chrome Raised	1
312	0593072		Steps, Folding, Front of Body, One Each Side, w/LED, Trident	1
313	0592994		Coating, Step - black Steps, Folding, Rear of Body, w/LED, Trident	1
314	0724153		Coating, Step - black Step, Folding - Extra, Body Only, w/LED, Trident Qty, Folding Step - 04 Location, Additional Step - 2 on DS front bulkhead, and 2 on PS rear bulkhead Coating, Step - black	4
315	0005497		Pump House, Side Control, 48"	1
316	0035501		Pump House Structure, Std Height	1
317	0014456		Pump, Hale, QMAX-200, 2000 GPM, Single Stage	1
318	0014482		Seal, Mechanical, Hale	1
319	0014477		Trans, Pump, Hale, Gear	1
320	0635600		Pumping Mode, Stationary Only	1
321	0604324		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Hale	1
322	0003148		Transmission Lock-up, EVS	1
323	0004547		Auxiliary Cooling System	1
324	0014486		Not Required, Transfer Valve, Single Stage Pump	1
325	0746501		Valve, Relief Intake, Elkhart Qty - 1 Pressure Setting - 125 psig Intake Relief Valve Control - Behind Right Side Pump Panel	1
326	0692045		Controller, Pressure, FRC, Pump Boss, PBA400	1
327	0072153		Primer, Trident, Air Prime, Air Operated	1
328	0658552		Thermal Relief Valve, TRV120-L w/Red Warning Light, Hale Pump Location, Thermal Relief Discharge - Pump Operator's Panel	1
329	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
330	0603129		Plumbing, Stainless Steel and Hose, Single Stage Pump	1
331	0089437		Plumbing Without Foam System	1
332	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
333	0014650		Pump Suction Tube(s), Short, All	1
334	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
335	0084610		Valves, Akron 8000 series- All	1
336	0004686		Valve, Inlet(s) Recess Behind Panel, Side Cntrl Qty, Inlets - 2	2
337	0004700		Control, Inlet, at Valve	1
338	0004660		Inlet (1), Left Side, 2.50"	1
339	0004680		Inlet, Right Side, 2.50"	1
340	0034720		Anode, Zinc, Pair, Pump Inlets	1
341	0737987		Valve, Relief Intake, Front Inlet, TFT Pressure Setting - 125 psig	1
342	0092569		No Rear Inlet (Large Dia) Requested	1
343	0064116		No Rear Inlet Actuation Required	1
344	0092696		Not Required, Cap, Rear Inlet	1
345	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
346	0092568		No Rear Auxiliary Inlet Requested	1
347	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
348	0029043		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing	1
349	0004910		Outlet, Tank Fill, 2"	1
350	0070431		Control, Outlets, Pierce Handwheel, w/Indicator Location - ALL Qty, Discharges - 08	8
351	0004940		Outlet, Left Side, 2.50" Qty, Discharges - 01	1

Line	Option	Type	Option Description	Qty
352	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
353	0092570		Not Required, Outlets, Left Side Additional	1
354	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
355	0024945		Not Required, Outlet, Right Side	1
356	0085092		Not Required, Elbow, Right Side Outlets, 2.50"	1
357	0092571		Not Required, Outlets, Right Side Additional	1
358	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
359	0005047		Outlet, 4" w/4" Right, Handwheel	1
			Valve, Brand - Akron	
360	0602443		Elbow and Cap, Large Dia Outlet, Provided by Fire Department, NFPA 2016	1
361	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - in center bumper tray	
362	0004995		Outlet, Rear, 2.50"	1
			Qty, Discharges - 01	
			Location, Outlet - b) left side	
363	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
364	0074930		Outlet, Rear, 4", 4" Plumbing, 3.50" Waterous Valve, HW, Additional	1
			Location - Right side - please match location of previous units.	
365	0009625		Elbow, Rear Outlets, 30 Degree, 4.00" FNST x 5.00" Storz, Additional	1
			Qty - 1	
366	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
367	0085076		Caps for 1.50" to 3.00" Discharge, Chain	1
368	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
369	0091106		Outlet, 3.00" Deluge w/TFT Extend-a-Gun XG18, Handwheel	1
370	0095958		Deluge Outlet, Special Height/Location	1
			Fill in Blank -	
			Position as close to forward wall in dunnage area as possible (next to crosslays).	
371	0770359		No Monitor Requested, Customer/Dealer Furnished and Installed	1
			Fill in Blank -	
372	0029304		No Nozzle Req'd	1
373	0005070		Deluge Mount, NPT	1
374	0723726		Speedlay Module Not Required	1
375	0722432		Hose Restraint Not Required, No Speedlay Module	1
376	0723395		Speedlays, Not Required	1
377	0723394		Speedlays, Not Required	1
378	0029167		Crosslays Sngl Sheet Unpainted, (2+) 1.50", Std. Cap	2
			Qty, Crosslays - 2	
379	0090442		Crosslays Sngl Sheet Unpainted, (1) 2.50" Std Cap	1
380	0590942		Hose Restraint, Crosslay/Deadlay, 1" Heavy Nylon Web, Strap Fasteners, Each Side	3
			Qty, - 03	
			Type of fastener - spring clip and hook	
			Nylon Web Color - Black	
			Restraint Location - Bottom (towards the ground)	
381	0029260		Not Required, Speedlays	1
382	0750536		Hose Restr, Spdly, Not Required, No Spdly	1
383	0015215		Reel, Booster, Over Pump, Right Side, Steel	1
			Finish, Reel - Painted Gray	
384	0011060		Switch, Reel Rewind - One at Pump Panel	1
385	0005300		Hose, Booster - 150' of 1.00"/800 PSI	1
386	0005244		Capacity, Hose Reel 200' of 1"	1
387	0007428		Nozzle for Booster Reel Not Req'd	1
388	0032137		Foam Sys, External	1
389	0012126		Not Required, CAF Compressor	1
390	0552517		Not Required, Refill, Foam Tank	1
391	0741138	SP	Foam Outlet(s), 1.00", NST, Location, With 0.25" Flush	1
			Location - DS pump panel	
			Qty, Foam Outlets - 01	
			Location 2 - foam tank drain	
392	0042573		Not Required, Foam System Demonstration	1

Line	Option	Type	Option Description	Qty
393	0005447		Foam Cell, 30 Gallon, Not Reduce Water	1
			Type of Foam - Class "B"	
394	0091036		Drain, 1.00" Foam Tank #1	1
395	0091079		Not Required, Foam Tank #2	1
396	0091112		Not Required, Foam Tank #2 Drain	1
397	0746447		Approval Dwg, All Pump Panel(s), Includes Color And Label Tags	1
			Num Of Truck(s) or Sim Unit, ALL Pump Pnl, Dwg - 02	
398	0035570		Pump Panel Configuration, No Match Required	1
399	0005525		Material, Pump Panels, Side Control Brushed Stainless	1
400	0721765		Panel, Pump Access - Right Side Only, Side Control	1
			Latch, Pump Panel Access, Side Mount - Swell Latch, Black	
401	0005945		Light, Pump Compt	1
402	0586438		Gauges, Engine - Pump Panel, IAT Pressure Controller	1
403	0005601		Throttle, Engine, Incl'd w/Press Controller	1
404	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle, Green	1
405	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
406	0553643		Control, Air Horn at Pmp Pnl, Red Switch	1
407	0663913		Discharge Bezels, Color Coded	10
			Qty, Gauges/Disc. - 10	
			Color, Discharge Tag - DS/PS Crosslays 2.5" Green, forward 1 3/4"	
			Yellow, rearward 1 3/4" Red, DS forward 2.5" discharge Purple, DS rear 2.5"	
			discharge blue, Front bumper 2.5" discharge Orange, Rear LDH Black, & PS	
			LDH Brown.	
408	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
409	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
410	0604127		Gauge, Water Level, FRC, WLA 300-A00, TankVision Pro, w/(1) Mini Slave	1
411	0604028		Water Level Gauge, FRC, MaxVision WLA280-A00 Programmable Remote Display	2
			Location - one per side rear of CC doors	
			Qty, - 02	
			Activation, Water Level G - pb) parking brake is applied	
412	0062992		Gauge, Foam Level, (1) Tank, Class 1, GAAAR 5lt	1
413	0654528		Light Shield/Step 8", On Scene Night Axe, P25 LED Stp Lt, Prk Brake Act	1
414	0654525		Light Shield/Step 8", PS, On Scene Night Axe 700**, P25 LED Stp Lt, Prk Brk Act	1
415	0757092		Control, Air Horn, Multi Select	1
416	0757076		Control, Air Horn, Lanyard, RS	1
			Lanyard - Nylon covered cable	
417	0757084		Control, Air Horn, Horn Ring	1
418	0076156		Control, Elec Siren, Head Only	1
419	0601304		Speaker, (2) Wln, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt	1
			Connection, Speaker - siren head	
420	0678617		Location, Speaker, Frt Bumper, Recessed, Right and Left Side Corners	1
421	0748305		Control, Mech Siren, Multi Select	1
422	0602935		Lightbar, Wln, Freedom IV-Q, 72", RRRRRRW__WRRRRRR	1
			Filter, Whl Freedom Ltbrs - No Filters	
423	0641779		Bracket, Lightbar, Forward Offset, FR Raised Roof Cab	1
424	0895940		Lights, Side Zone Lower, Wln, Separated into Front, Middle, Rear	1
425	0887639		Lights, Side Zone Lower Front, Wln M6V2**	1
			Location, Lights Front Side - Each Side Bumper, Corner	
			Color, Lens, LED's - Clear	
			Control, Scene Lts - Directional Light - Respective & E-Mstr	
			Color, Trim - Chrome Trim	
			Color, Lt Side Front, DS - Left Red	
			Color, Lt Side Front, PS - Right Red	
426	0895781		Lights, Side Zone Lower Middle, Wln M6*	1
			Color, Lens, LED's - Clear	
			Location, Lights Mid Side - Over Front Wheels - Centered	
			Color, Trim - Chrome Trim	
			Color, Lt Side Mid DS - Left Red	
			Color, Lt Side Mid PS - Right Red	
427	0895777		Lights, Side Zone Lower Rear, Wln M6**	1
			Color, Lens, LED's - Clear	
			Location, Lights Rear Side - Over Rear Wheels	
			Color, Trim - Chrome Trim	

Line	Option	Type	Option Description	Qty
427			Color, Lt Side Rear PS - Right Red	
428	0644686		Color, Lt Side Rear DS - Left Red	
			Lights, Side Rf, Wln M4** LED, Paint Brkt, Custom 6lts	1
			Location, Light Bar - b)over the crew cab doors	
			Color, Lens, LED's - c)clear	
			Color, Lt Side Front - Red	
			Color, Lt Side Middle - Red	
429	0653165		Color, Lt Side Rear - Red	
			Lights, Side, Wln WION* LED, Recessed in Cab Steps, 4lts, AXT/DCF/Enf/Imp/Vel	1
			Color, Lights, Warning - gla) red	
			Control, Light - b) side warning	
430	0662391		Lights, Side, Wln WIONSMCD Split R/W LED, Chrome Flng,Mnt In Rub Rail 1st	8
			Location, Lights - TBD	
			Qty, - 08	
			Control, Light - b) side warning	
			Color, Lens, LED's - c)clear	
431	0564654		Lights, Rear Zn Lwr, Wln M6*, Colored Lens, For Tail Light Housing	1
			Color, Lt DS Rear - r) DS Rear Lt Red	
			Color, Lt PS Rear - r) PS Rear Lt Red	
432	0733803	SP	Lights, Rear, Wln WIONSM** LED, Chrome Flange, Mounted In Rub Rail 2nd	4
			Location - evenly spaced in the rear rub rail	
			Qty, - 04	
			Color, Lights, Warning - c) amber	
			Control, Light - f) emerg master	
			Color, Lens, LED's - c)clear	
433	0750350		Lights, Rear, Wln M6# LED, Split Color, Clear Lens 1st	2
			Location - below hosebed	
			Qty, - 02	
			Control, Light - f) emerg master	
			Color, Lt Rear Splt - Red out Amber in	
			Color, Trim - Chrome Trim	
434	0540805		Lights, Rear, Wln M4*C LED, Clear Lens	2
			Location - one per side facing rearward on the out side edges of the upper cross tube	
			Color, Light - ae) red	
			Qty, - 02	
			Control, Light - a) rear upper warning	
435	0647024		Light, Rear Zone Up, Wln Rota-Beam R316RF LED Beacon, Red LED, Red Lens	1
436	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
437	0056610		Mtg, Rear Warn Lts, Low Mount, S/S brkts	1
			Material, Bracket -	
438	0766571	SP	Lights, Traffic Directing, Wln M4A*, LED 8 Lts TACTL5, Prk Brk	1
			Activation, Traffic Dir L - Aux Flash with Emergency Master	
			Color, Lens, LED's - Clear	
439	0529907		Location, Traf Dir Lt, Over Bed Between Body Side Shts, On Cross Tube	1
440	0530288		Location, Traf Dir Lt Controller, Overhead Recessed Console, above Eng Tnl DS	1
441	0779707		Receptacle Strip, 20A 120V 6-Place, Interior Body	1
			Qty, - 01	
			Location 1 - LS1, high on the rear wall	
			AC Power Source - Shoreline	
442	0519934		Not Required, Brand, Hydraulic Tool System	1
443	0649753		Not Required, PTO Driven Hydraulic Tool System	1
444	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
445	0602516		NFPA Required Loose Equipment, Pumper, NFPA 2016, Provided by Fire Department	1
446	0602407		Soft Suction Hose, Provided by Fire Department, Pumper NFPA 2016 Classification	1
447	0027023		No Strainer Required	1
448	0602538		Extinguisher, Dry Chemical, Pumper NFPA 2016 Class, Provided by Fire Department	1
449	0602360		Extinguisher, 2.5 Gal. Pressurized Water, Pumper NFPA 2016,Provided by Fire Dept	1
450	0602679		Axe, Flathead, Pumper NFPA 2016 Classification, Provided by Fire Department	1
451	0602667		Axe, Pickhead, Pumper NFPA 2016 Classification, Provided by Fire Department	1

Line	Option	Type	Option Description	Qty
452	0709845		Paint, Single Color, Body	1
			Paint, Body - Match Lower Cab	
453	0007230		Compartment, Painted, Spatter Gray	1
454	0544129		Reflective Band, 1"-6"-1"	1
			Color, Reflect Band - A - c) ruby red	
			Color, Reflect Band - B - n) ruby red	
			Color, Reflect Band - C - y) ruby red	
455	0602763		Stripe, Chevron, Rear, Reflective, Non-NFPA 2016 Colors, Pumper	1
			Color, Reflect Band - A - c) ruby red	
			Color, Reflect Band - B - l) white	
456	0612479	SP	Reflective Stripe, Broken, Angled, w/Airbrush Effect (Cab)	1
457	0017359		Stripe, Black Outline, Vinyl on Reflective Band	3
			Qty, - 03	
458	0512024		Stripe, Reflective, Chevron/Inverted "V", On Front Bumper	1
			Color, Reflect Band - A - a) white	
			Size, Chevron Striping - 06	
			Color, Reflect Chev - A - c) ruby red	
459	0022087		"Z" Ribbon, w/Shade in Reflective Stripe, Pair	1
			Qty, - 1	
460	0680371		Stripe, Gold Leaf, Two-Tone Paint Break with Shield, IPO Chrome Molding	1
461	0027285		Stripe, Gold Leaf, Side of Cab, Low and Over Fender	1
462	0027372		Lettering Specifications, (GOLD STAR Process)	1
463	0686434		Lettering, Gold Leaf, 3.00", (21-40)	1
			Outline, Lettering - Outline and Shade	
464	0017773		Stripe, Gold Leaf, Side of Body, Over Fender Only, Single Axle	1
465	0686221		Lettering, Gold Leaf, 7.00", Each	4
			Qty, Lettering - 04	
			Outline, Lettering - Outline and Shade	
466	0686285		Lettering, Gold Leaf, 3.00", (1-20)	1
			Outline, Lettering -	
467	0686041		Lettering, Reflective, 2.00", (1-20)	1
			Outline, Lettering - Outline and Shade	
468	0686033		Lettering, Reflective, 4.00", Each	4
			Qty, Lettering - 04	
			Outline, Lettering - Outline and Shade	
469	0686081		Lettering, Reflective, 3.00", (21-40)	1
			Outline, Lettering - Outline and Shade	
470	0655896		Sign Kit, Painted, Holder and Insert, Each	2
			Location - Crew Doors, & rear lower bulkhead PS.	
			Qty, - 02	
			Size - 12" height X 12" wide	
471	0503179	SP	Emblems, Helmet, 24" Rear Roll-Up	1
472	0017273		Emblem, Maltese Cross, Gold Leaf, 12"-14", Pair	1
			Qty, - 01	
			Location, Emblem - Center of driver & officer door.	
473	0683627		Certification, Vehicle Stability, CD0156	1
			Admin:	
474	0584456		Manufacture Location, Appleton, Wisconsin	1
475	0584452		RFP Location: Appleton, Wisconsin	1
476	0588609		Vehicle Destination, US	1
477	0670275		Unit to be Similar in some Aspects, Excluding Pump Panel	1
			Fill in Blank - 29429	
478	0588611		Vehicle Certification, Pumper	1
479	0661778		Agency, Apparatus Certification, Pumper/Tanker, U.L.	1
480	0733614		Consortium, NPPGov (LOC)	1
481	0537375		Unit of Measure, US Gallons	1
482	0030006		Bid Bond Not Requested	1
483	0540326		Performance Bond, Not Requested	1
484	0741569		Paint Process / Environmental Requirements, Appleton	1
485	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
486	0735523		Warranty, Engine, Paccar MX13, 5 Year	1
487	0684953		Warranty, Steering Gear, Sheppard M110, 3 Year WA0201	1
488	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1

Line	Option	Type	Option Description	Qty
489	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
490	0733306		Warranty, Single Axle, 5 Year, Meritor, General Service, WA0384	1
491	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
492	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
493	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
494	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
495	0695416		Warranty, Pierce Camera System, WA0188	1
496	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
497	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
498	0685945		Warranty, Transmission Cooler, WA0216	1
499	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
500	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
501	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
502	0892410		Warranty, Pump, Hale, 5 Year Parts, 2 Year Labor, WA0388	1
503	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
504	0641372		Warranty, Foam System, Not Available	1
505	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
506	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
507	0735686		Certification, Engine Installation, Enf, Paccar MX13, 2021	1
508	0686786		Certification, Power Steering, CD0098	1
509	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
510	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
511	0631974		Certification, Electric Window Durability, Saber FR/Enforcer, CD0133	1
512	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
513	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
514	0799248		Appleton/Florida BTO	1
515	0000018		PUMPER, 2ND GEN	1
516	0735525		PACCAR MX13 ENGINE	1
517	0046396		EVS 4000 Series TRANSMISSION	1
518	0020012		HALE PUMP	1
519	0020009		POLY TANK	1
520	0028047		NO FOAM SYSTEM	1
521	0020006		SIDE CONTROL	1
522	0020007		AKRON VALVES	1
523	0020014		FRONT SUCTION	1
524	0020015		ABS SYSTEM	1
525	0658751		PUMPER BASE	1

EXHIBIT B
WARRANTY



Fire and Rescue Apparatus

One (1) Year Material and Workmanship

Basic Apparatus

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Portions of the apparatus manufactured by Pierce shall be free from defects in material and workmanship
Warranty Begins:	The date the apparatus is placed in service, or 60 days from the original buyer invoice date, whichever comes first.
Warranty Period Ends After:	Twelve (12) months.
Conditions and Exclusions: See Also Paragraphs 2 thru 4	No specific exclusions apply

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0008



Fire and Rescue Apparatus

SUPPLIER

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the purchaser who first puts the product in service ("Buyer"):

Coverage:	Covers any failures of the engine which result, under normal use and service, from a defect in material or factory workmanship.
Warranty Begins:	The date of the original buyer invoice.
Warranty Period Ends After:	Five (5) years or 100,000 miles, whichever occurs first
Conditions and Exclusions: See Also Paragraphs 2 thru 4	See warranty for exclusions.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

3/19/2021 WA0386

PACCAR ENGINE LIMITED WARRANTY

PACCAR MX Warranty

United States

THIS LIMITED WARRANTY ("LIMITED WARRANTY") LISTS THE RESPECTIVE RIGHTS AND RESPONSIBILITIES OF PIERCE MANUFACTURING INC.'S END USER CUSTOMER THAT FIRST PUTS THE PACCAR ENGINE INTO SERVICE ("YOU" or "FIRST PURCHASER"), PACCAR INC ("PACCAR"), AND THE SERVICING PACCAR ENGINE DISTRIBUTORS ("AUTHORIZED DISTRIBUTORS"). PLEASE READ THIS LIMITED WARRANTY CAREFULLY.

PACCAR warrants directly to You that the PACCAR MX engine and related kitted parts (collectively, the "Engine") will be free from defects in materials and factory workmanship ("Warrantable Failures") appearing under normal commercial use and service during the time, mileage or hour limitations set forth in the attached Warranty Schedule. **This Engine warranty extends only to You, and not any subsequent owner or user of the Engine.** The Emissions warranty is made to all owners of the Engine in the chain of distribution until the end of the Emissions warranty coverage period. Warranty coverage relating to the Emissions components is outlined in the Emissions Warranty section of the PACCAR MX Operator's Manual, the terms and conditions of which are incorporated herein by reference.

YOUR SOLE AND EXCLUSIVE REMEDY AGAINST PACCAR AND ITS SUBSIDIARIES AND AFFILIATES ARISING FROM YOUR PURCHASE AND USE OF THIS ENGINE IS LIMITED TO THE REPAIR OR REPLACEMENT OF WARRANTABLE FAILURES AT AUTHORIZED DISTRIBUTORS IN THE UNITED STATES AND CANADA AND IS SUBJECT TO PACCAR'S TIME, MILEAGE, AND HOUR LIMITATIONS LISTED IN THE ATTACHED WARRANTY SCHEDULES. The maximum time, mileage and hour limitations in the Warranty Schedules begin running on the Date of Delivery to the First Purchaser. **The accrued time, mileage, or hours is calculated when this Engine is brought into an Authorized Distributor for correction of Warrantable Failures.**

WARRANTY DISCLAIMER AND LIMITATIONS OF LIABILITY (ENGINE AND EMISSIONS)

This Limited Warranty is the sole warranty made by PACCAR and its Authorized Distributors to You relating to the Engine. Except for the above limited express warranty, PACCAR and its Authorized Distributors make no other warranties to You, express or implied. PACCAR AND ITS AUTHORIZED DISTRIBUTORS EXPRESSLY DISCLAIM ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

IT IS AGREED THAT PACCAR AND ITS AUTHORIZED DISTRIBUTORS SHALL NOT BE LIABLE TO YOU FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO: LOSS OF INCOME OR LOST PROFITS; ENGINE OR VEHICLE DOWNTIME; THIRD PARTY DAMAGE, INCLUDING DAMAGE OR LOSS TO OTHER ENGINES, VEHICLES OR PROPERTY, ATTACHMENTS, TRAILERS AND CARGO; LOSS OR DAMAGE TO PERSONAL CONTENTS; COMMUNICATION EXPENSES; LODGING AND/OR MEAL EXPENSES; FINES; APPLICABLE TAXES OR BUSINESS COSTS OR LOSSES; ATTORNEYS' FEES; AND ANY LIABILITY YOU MAY HAVE IN RESPECT TO ANY OTHER PERSON OR ENTITY.

This warranty does not apply to parts or accessories supplied by the vehicle manufacturer or third parties.

Failures of belts and hoses supplied by PACCAR are covered during the first year from the Date of Delivery of the Engine to the First Purchaser. PACCAR does not warrant antifreeze, lubricants, filters, filter elements, or any other part that is a maintenance or repair item. However, in its sole discretion, PACCAR may pay for lubricating oil, antifreeze, filter elements, belts, hoses, and other maintenance or repair items if the need for replacing such items is due to a Warrantable Failure of the Engine.

You are responsible for the safe operation and maintenance of the Engine and Emissions equipment as specified in the applicable Operator's Manuals. You are responsible for providing proof that all recommended inspections and maintenance have been performed. Before the expiration of the applicable warranty, You must notify an Authorized Distributor of any Warrantable Failures and make the Engine available for Engine repair by such Authorized Distributor. You are responsible for delivery of the Engine to the Authorized Distributor. Locations in the United States and Canada of Authorized Distributors may be found at WWW.PACCARPOWERTRAIN.COM.

PACCAR IS NOT RESPONSIBLE FOR WEAR AND TEAR OR WEAROUT OF COVERED PARTS, storage deterioration, and changes in adjustment resulting from your use of the Engine. Damage due to accident, misuse, abuse, neglect, negligence, improper or insufficient maintenance, or unauthorized modification is not warranted. This may include, but is not limited to: operation without adequate coolants, lubricants, or other fluids; over-fueling; over-speeding; lack of maintenance of the lubricating, cooling or air intake systems; improper storage, starting, warm-up, run-in or shutdown practices; and unauthorized modifications to the Engine. **PACCAR is not responsible for damage or loss resulting from Engine horsepower/torque upgrades.**

Parts used to repair a Warrantable Failure may be new parts, approved remanufactured parts, or repaired parts. PACCAR is not responsible for failures resulting from the use of parts not approved by PACCAR. A new or approved remanufactured part used to repair a Warrantable Failure assumes the identity of the part it has replaced and is entitled to the remaining warranty coverage, if any.

PACCAR IS NOT RESPONSIBLE FOR DAMAGE OR LOSSES CAUSED BY INCORRECT OIL, FUEL, DIESEL EXHAUST FLUID, COOLANT, OR ADDITIVES; WATER, DIRT OR OTHER CONTAMINANTS IN THE FUEL, OIL OR DIESEL EXHAUST FLUID; OPERATION WITHOUT ADEQUATE COOLANTS OR LUBRICANTS; OVER-FUELING; OVER-SPEEDING; IMPROPER STORAGE, STARTING, WARM-UP, RUN-IN OR SHUT-DOWN PRACTICES; OR UNAUTHORIZED MODIFICATIONS OF THE ENGINE. Failure of replacement parts used in repairs due to the above non-warrantable conditions is not warrantable.

If your vehicle is disabled by a Warrantable Failure to the Engine during the base warranty period, PACCAR is not responsible for towing expenses to transport the vehicle to the nearest Authorized Distributor. In lieu of the towing expense and at the sole discretion of PACCAR,

PACCAR will pay the reasonable costs of an authorized mechanic to travel to and from the location of the disabled Vehicle in order to perform the Engine repair.

PACCAR will pay for reasonable labor costs for Engine removal and reinstallation when necessary to repair a Warrantable Failure.

Warrantable Failures resulting in excessive oil consumption will be handled within the basic Engine coverage as stated in the attached Engine Schedule. Before a claim for excessive oil consumption, low power, or excessive fuel consumption will be considered for payment, You must submit adequate documentation to show that consumption exceeds PACCAR published standards

PACCAR reserves the right to inspect and download data from the Engine Electronic Control Module for purpose of failure analysis unless prohibited by applicable law.

TIME LIMIT ON COMMENCING LEGAL ACTION / OTHER TERMS

IT IS AGREED THAT YOU HAVE 12 MONTHS FROM THE ACCRUAL OF THE CAUSE OF ACTION TO COMMENCE ANY LEGAL ACTION ARISING FROM THE PURCHASE OR USE OF THE ENGINE, OR BE BARRED FOREVER.

To the extent any provision of this limited warranty is found to contravene the law of any jurisdiction, the remainder of the warranty shall not be affected thereby.

PACCAR ENGINE LIMITED WARRANTY SCHEDULE

PACCAR MX Warranty

United States

THIS ENGINE WARRANTY SCHEDULE APPLIES ONLY TO ORIGINAL FACTORY EQUIPMENT AND IS SUBJECT TO THE TERMS AND LIMITATIONS IN THE ATTACHED LIMITED WARRANTY. This Engine Warranty Schedule does not apply to the vehicle which is warranted separately. Pursuant to the terms of the attached Limited Warranty, PACCAR Inc ("PACCAR") will pay warranty claims for Warrantable Failures within the following maximum limits in time, mileage, or hours, **whichever shall occur first**. The Warrantable Failure must be brought to the attention of an Authorized Distributor within 30 days of discovery.

PACCAR MX Engine

Basic Engine -Twenty-four (24) months or 250,000 miles (or 400,000 km) or 6,250 hours - (all applications except fire apparatus)

Fire Apparatus Truck Applications Basic Engine - Sixty (60) months or 100,000 miles (or 160,000 km) or 6,250 hours

Major Engine Components - Sixty (60) months or 500,000 miles or 12,500 hours

Cylinder Block Casting	Crankshaft	Lube Pump Gear	Flywheel Housing
Main Bearing Bolts	Camshaft	Crankshaft Gear	Water Pump Housing
Cylinder Head Casting	Cam Follower Assemblies	Camshaft Gear	Thermostat Housing
Cylinder Head Capscrews	Connecting Rod Assemblies	Camshaft Idler Gear	

R. H. SHEPPARD CO., INC.
101 Philadelphia St.
Hanover, PA 17331
Pierce Manufacturing Inc.
2600 American Drive
Appleton, WI 54912

LIMITED WARRANTY: The R. H. Sheppard Co. Inc., ("Sheppard") warrants all M110PKG1 and M110SAU1 steering gears manufactured and sold to Pierce Manufacturing Inc. ("Pierce") for application on Pierce TAK-4 equipped vehicles to be free from defects of workmanship and material under normal use and service for a period of thirty six months from the in service date of the vehicle to its original owner.

Vehicle applications where Sheppard product is used require an application approval before production build. If Pierce uses Sheppard product for any purpose or application which has not been approved by Sheppard in advance, including aftermarket devices (defined as a device added to the steering system directly or indirectly affecting the performance or operation of the Sheppard product in its approved application) not tested and approved by Sheppard this limited warranty SHALL NOT APPLY AND SHALL BE VOID. SHEPPARD MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED. SHEPPARD EXPRESSLY DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR USE OR PURPOSE WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF. **SHEPPARD SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES OR FOR LOSS OR DAMAGE DIRECTLY OR INDIRECTLY ARISING FROM THE USE OF A PRODUCT.** Pierce expressly acknowledges its obligation to inform all users (customers) of the above disclaimer.

CONDITIONS: Claims under this Limited Warranty may only be made by Pierce. In no event shall Sheppard be held liable for warranty charges by unauthorized persons. No allowance will be made for repairs or alterations, unless made with the written consent of Sheppard. Authorized Pierce dealers shall be the only authorized repair facility for Sheppard products applied to Pierce vehicles. Any warrantable repair made under this Limited Warranty must be made on or before 36 months of the in-service date for the Product to which the claim relates. Sheppard shall not be liable for claims made after such date. Sheppard product fitted to Pierce vehicles that are repaired at a repair facility other than an authorized Pierce dealer within the warranty period will be considered for payment under the guidelines of this agreement only by joint written consideration of Sheppard and Pierce warranty departments. It shall be the responsibility of the Pierce warranty department to notify Sheppard if and when this situation occurs. Sheppard will not be held responsible for damage to other steering components such as but not limited to pumps and reservoirs due to improper adjustment of steering gear relief plungers. Vehicle downtime and towing will not be considered under warranty.

REMEDIES: The sole and exclusive remedy of Pierce for Sheppard's breach of the foregoing warranty is limited to the return and repair or reimbursement as follows:

R. H. SHEPPARD CO., INC. WARRANTY
Pierce Manufacturing Inc.
Page 2

Warranty Support: In support of the Pierce dealer network, Sheppard will provide a toll-free "Hotline" service to assist in the diagnosis and troubleshooting of steering problems. The R. H. Sheppard Co., Inc. Field Service Department can be reached at 1-800-274-7437 for assistance. Sheppard will require that Pierce dealers contact this toll-free "Hotline" for approval before product is removed from a vehicle in a warranty situation. When contacted regarding a warranty situation, the Sheppard representative will provide an authorization number for removal of the product. This Returned Goods Authorization (RGA) number must be included in all warranty correspondence and attached to all returned goods.

Procedure: In the event of a warranty situation, the servicing dealer shall contact the Sheppard Hotline and receive an RGA number before replacing any steering gear. For M110PKG1 and M110SAU1 steering gear models, the dealer will first obtain an RGA number from Sheppard, and then order the replacement gear from Pierce. Replacement M110PKG1 and M110SAU1 steering gears shall be shipped from Pierce once those models are in full production. A warranty claim for both parts and labor will then be generated by the dealer and sent to Pierce. After reviewing the claim, Pierce will submit it to Sheppard for reimbursement.

Parts Reimbursement: Sheppard agrees to reimburse Pierce at Pierce's purchase price plus 30% mark-up for parts found to be defective within the warranty period. Parts being returned for warranty consideration shall be sent to the R. H. Sheppard Company, 447 E. Middle St., Hanover, PA 17331 ATTN: Warranty Dept. Sheppard's determination as to whether the part is covered by the foregoing warranty is final and conclusive. Sheppard requires the return of complete steering gears only. Individual seals replaced under warranty **should not** be returned unless specifically requested by Sheppard. All parts being returned for warranty consideration must be clearly tagged with all pertinent warranty information including, but not limited to (1) Returned Goods Authorization number (RGA); (2) claim number; (3) date in service; (4) date of failure; (5) mileage; (6) part number; (7) labor hours; (8) dealer labor rate and; (9) dollar amount claimed. Claims submitted without prior authorization are subject to rejection under this agreement.

Labor: Labor to repair Sheppard product found to be defective within the warranty period will be reimbursed at not more than 10 hours per vehicle. Labor shall be reimbursed at the rate of \$85.00 USD per hour for M110PGK1 and M110SAU1 steering gears.

Freight: Pierce will collect M110PGK1 and M110SAU1 warranty material at a designated collection point. Inbound freight to the Pierce collection point will be the responsibility of Pierce. All warranty material should be returned from the Pierce collection point to R. H. Sheppard Co. Freight Collect by a Sheppard-specified common carrier based on location of the Pierce collection point. Sheppard does not require the return of failed seals. Any freight charges incurred for the return of seals will be the responsibility of Pierce. Parts returned for warranty consideration without prior authorization are subject to rejection under this agreement and may be subject to a charge back of inbound freight charges. Parts rejected under this warranty will be returned to Pierce Freight Collect or scrapped by Sheppard at Pierce's discretion.

R. H. SHEPPARD CO., INC. WARRANTY
Pierce Manufacturing Inc.
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Outside Purchases: Pierce authorized dealers shall be the only outlet for repair, warranty service and parts for Sheppard products applied to Pierce vehicles. Sheppard will not be responsible for consumables such as hoses, belts, fluids, fittings or miscellaneous shop material that may be required for the repair of the product.

Warranty Documentation: Warranty credit memos will be issued monthly to the Pierce Warranty Department. Monthly credit memos will include (1) claim number; (2) part number; (3) parts reimbursement; (4) labor reimbursement; (5) any applicable Pierce reference number and; (6) reason for rejection or acceptance of the claim. Credit memos will be issued in U.S. funds. Debits for warranty claims will not be accepted under this agreement. Claim disposition will constitute the final and conclusive resolution of warranty claims.

Parts Retention: Sheppard will retain parts submitted for warranty consideration for a period of sixty (60) days for any material found to be rejected for warranty. Sheppard will notify Pierce within sixty (60) days of receipt of Sheppard's determination as to whether any such part is covered by this warranty. Warranty reimbursement will be issued within thirty days of receipt of material at Sheppard.

Good-Will Requests: Good-Will requests will be considered jointly between Sheppard and Pierce for equitable compensation.

RECALLS: Sheppard retains the right to review information regarding federal motor vehicle recall and /or product repair programs if Sheppard products fitted to Pierce vehicles are alleged to be non-compliant with federal motor vehicle safety standards. Sheppard retains the right to review any claims of product defect or non-compliance before participating in reimbursement of expenses incurred as a result of alleged non-compliance or defect of its products. Sheppard agrees to negotiate in good faith for the reimbursement of expenses incurred by Pierce for all administrative, material and labor cost and expense associated with any recall where Sheppard product is found to be defective or non-compliant with federal motor vehicle standards.

MISCELLANEOUS: This writing constitutes the full complete and final statement of Sheppard's limited warranty for M110PKG1 and M110SAU1 products sold to Pierce. All prior oral or written correspondence, test data, negotiations, representations, understandings and the like regarding products are merged in this writing and extinguished by it. This limited warranty may not be altered, amended extended or modified except by a writing signed by the President or Vice President of Sheppard. No employee, vendor, dealer, distributor or other representative of Sheppard has authority to make statements to extend, expand, alter or amend the terms of this Limited Warranty. Sheppard expressly disclaims any statements contrary to the Limited Warranty. Sheppard's failure at any time to enforce any of the terms and conditions stated herein shall not constitute a waiver of any provisions herein. This Limited Warranty shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

R. H. SHEPPARD CO., INC. WARRANTY
Pierce Manufacturing Inc.
Page 4

Any legal actions which may arise as a result of disputes, controversies or claims arising out of or related to this limited warranty shall be in such forum as Sheppard and Pierce shall agree, or, in the absence of agreement, in a court of appropriate jurisdiction other than in the county in which either party is located. This Limited Warranty shall not be assigned by Pierce.

COOPERATIVE EFFORT: Sheppard and Pierce agree to work cooperatively toward expanding this warranty coverage to a period of sixty months from the in service date. These cooperative efforts shall focus on examining the effects of increased heat generated by 2007 model engines and its impact on the entire power steering system.

AGREEMENT: This agreement is effective April 3, 2006 and may be modified by mutual agreement between Sheppard and Pierce of a signed amendment to be attached to the original Limited Warranty. There are no third party beneficiaries to this Limited Warranty. This warranty agreement applies to Pierce authorized dealers only. It does not encompass any special arrangements that Pierce may now have or that Pierce may enter into, with any other segments of the trucking industry. This warranty agreement does not apply to non-conforming product removed at Pierce assembly plants.

This Limited Warranty agreement between the R. H. Sheppard Co., Inc and Pierce Manufacturing Inc. may be terminated by either party with thirty days written notice prior to termination.

Signed at Pierce Manufacturing Inc., Appleton, WI this _____ day of _____, 2006.

R. H. SHEPPARD CO., INC.

PIERCE MANUFACTURING INC.

Authorized Signature

Authorized Signature

Title

Title



Fire and Rescue Apparatus

Lifetime Fifty (50) Year Structural Integrity

Custom Chassis Frame

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Custom chassis frame rail manufactured by Pierce shall be free from defects in material and workmanship
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Fifty (50) Years (Expected Life of Apparatus)
Conditions and Exclusions:	This warranty does not apply to damage caused by corrosion.
See Also Paragraphs 2 thru 4	

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0013



Fire and Rescue Apparatus

Three (3) Year Material and Workmanship TAK-4 Independent Front Suspension

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	The TAK-4 Front Independent Suspension and Steering Gears shall be free from defects in material and workmanship.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Three (3) Years -or- 30,000 Miles
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty excludes brake pads, brake rotors, seal boots and shock absorbers.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.



Fire and Rescue Apparatus

SUPPLIER

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the purchaser who first puts the product in service ("Buyer"):

Coverage:	The Meritor axle shall be covered by Meritor as indicated in the attached Meritor warranty coverage description
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Five (5) Years
Conditions and Exclusions: See Also Paragraphs 2 thru 4	The exclusions listed in the attached Meritor warranty description shall apply.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

6/29/2020 WA0384

MERITOR® COMMERCIAL VEHICLE SYSTEMS

WARRANTY/MODEL YEAR 2020 VEHICLES



MERITOR





WARRANTY INFORMATION CONTENTS

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How to Read Warranty Coverage

Number of Years	Mileage (in thousands) Unl=Unlimited	P=Parts Only P&L=Parts & Labor
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Notice:

Models or components that are approved for use by Meritor's vocational guidelines contained in Meritor Publication TP-9441 for axles, SP-8320 for trailer axles, TP-12126 for drivelines, which are not specifically listed, are warranted for one year, unlimited miles, parts only (1/Unl/P).

Products purchased on an incomplete vehicle (glider) are limited to one year, unlimited miles parts only (1/Unl/P).

Advantage Program

Purchasing additional coverage on select components will continue to safeguard your investment against major repair costs after the initial base coverage expires. You can find out more about the Advantage Program by visiting www.meritor.com or by contacting Meritor at 866-OnTrac1 (866-668-7221).



LINEHAUL WARRANTY INFORMATION

Linehaul Vehicles

- | | | | |
|------------------------|-------------------|--------------------|------------------------|
| ■ Bulk Hauler | ■ Flatbed | ■ Livestock Hauler | ■ Refrigerated Freight |
| ■ Chip Hauler (Truck)* | ■ General Freight | ■ Moving Van | ■ Tanker |
| ■ Doubles | ■ Grain Hauler | ■ Pipe Hauler | ■ Triples |

* Chip Hauler vehicles require specific axle models listed below and Linehaul condition to be eligible for Linehaul warranty consideration.

Linehaul Typically Is

- High mileage operation (over 60,000 miles/year)
- Well maintained major highways of concrete or asphalt construction
- Greater than 30 miles between starting and stopping

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, SP-8320 for trailer axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

Front Non-Drive Steer Axles – 5/750/P&L

FD-965	FF-967	MFS-12-122B-N	MFS-12-132C-N	MFS-13-122B-N	MFS-13B-122C-N
FF-941	FG-941	MFS-12-122C-N	MFS-12E-132B-N	MFS-13-122C-N	MFS-13B-132B-N
FF-942	FG-943	MFS-12E-122A-N	MFS-12E-132C-N	MFS-13-132B-N	MFS-13B-132C-N
FF-943	MFS-10-122A	MFS-12E-122B-N	MFS-12-143A-N	MFS-13-132C-N	MFS-14-122A-N
FF-944	MFS-10-143A-N	MFS-12E-122C-N	MFS-12E-143A-N	MFS-13-143A-N	MFS-14-124A-N
FF-961	MFS-10-144A-N	MFS-12-124A-N	MFS-12-144A-N	MFS-13-144A-N	MFS-14-143A-N
FF-966	MFS-12-122A-N	MFS-12-132B-N	MFS-13-122A-N	MFS-13B-122B-N	MFS-14-144A-N

Rear Drive Single Axles – 5/750/P&L

RS-19-144/145/A	RS-21-145	RS-23-160
MS-19-14X	RS-21-160	RS-23-161
MS-21-144	MS-23-17X	RS-23-186

Rear Drive Tandem/Tridem Axles – 5/750/P&L

RT-34-144/P/A	MA-40-165	MT-40-14XHE
RT-40-145/A	MA-40-175	MT-40-144/P
RT-40-160/P ^{1,2}	MT-34-14X/P	MT-40-943
RT-46-160/P ^{1,2}	MT-40-14T/P	MT-40-943-SP
RT-46-164EH/P ^{1,2}	MT-40-14X/P	RZ-166 ²
RT-50-160/P ^{1,2}	MT-40-14X/P	RZ-188

Drivelines

RPL	5/500/P, 1/Unl/P&L
MXL	3/350/P, 1/Unl/P&L
155N	1/Unl/P
92N	1/Unl/P

¹ These models required for Chip Hauler and Linehaul warranty consideration.
² Each vehicle must have a Request for Application Recommendation (RAR) approved by Meritor prior to vehicle build. All RARs must identify the chassis number or VIN. Refer to Product Information Letter #303 and #396 for further details.



LINEHAUL WARRANTY INFORMATION

Brake Components

Cam Q Series Trailer Brakes	5/500/P, 1/100/L
Q+ Drum Brake™	5/500/P, 1/Unl/P&L
ASA	5/500/P, 1/Unl/P&L
Hubs/Cast Drums and Other Wheel-end Components	1/Unl/P
Hydraulic Disc Brakes	1/Unl/P
All Other Brakes	1/Unl/P
STEELite X30 Drum Brake™ ²	12-Years or Wearable Life/P
EX+ Air Disc Brake™	5/500/P, 1/Unl/L
EX+ Air Disc Brake Extended Standard Warranty ³	5/500/P&L

¹ Includes: bushing, seal, cam, ASA lubrication and wear coverage of 3/500/P&L.

² Based on stamped wear diameter max.

³ Applies only to MA761 friction material code CD brake assembly i.e. EX225LXXCDXXX

Trailer Axles

Beam and Brackets	5/500/P, 1/100/L
Wheel End Systems ¹	
Standard System ²	1/100/P&L
PreSet by Meritor ³	5/500/P&L
AxlePak5 ⁴	5P/L
AxlePak7 ⁵	7P/L

¹ Includes hub, wheel seals and wheel bearings—all systems require annual inspections and proper documentation to ensure full coverage.

² When installed by Meritor.

³ Requires approved hubcap stating PreSet by Meritor on hubcap face.

⁴ When specified with AxlePak5 wheel end system, coverage on MTIS thru-tee and stator is 5/Unl/P, 1/Unl/L.

⁵ When specified with AxlePak7 wheel end system, coverage on MTIS thru-tee and stator is 7/Unl/P, 1/Unl/L.

(For brake components and ABS coverage, refer to appropriate product warranties.)

TAG/Pusher Axles¹

TQ, TQD, TR, TRD Beam and Brackets	5/750/P&L
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¹ For brake components and ABS Coverage, refer to appropriate product warranties.

Meritor Tire Inflation System

MTIS Components	5/Unl/P, 1/Unl/L
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Trailer Air Suspension Systems

MPA38/40 (Tandem Axle Parallelogram) ¹	
Major Structural Components	5/500/P, 1/100/L
Curbing Damage Warranty ²	5/500/P, 1/100/L
Height Control Valve	1/100/P&L
Shock Absorbers	2/200/P&L
Air Springs	2/200/P, 1/100/L
Bushings	5/P, 3/L
PinLoc Air Controls	1/100/P&L
PinLoc Actuator	3/300/P&L
MPA20 (Single Axle Parallelogram)	
Major Structural Components	5/500/P, 1/100/L
Height Control Valve	1/100/P&L
Shock Absorbers	2/200/P&L
Air Springs	2/200/P, 1/100/L
Bushings	5/P, 3/L
MTA (Trailing Arm)	
Major Structural Components	5/500/P, 1/100/L
Height Control Valve	1/100/P&L
Shock Absorbers	2/200/P&L
Air Springs & Rebound Straps	2/200/P, 1/100/L
Bushings	5/500/P, 3/300/L

¹ Fastener torque coverage is limited to 2/Unl/P&L when torqued by Meritor (For axle and ABS coverage, refer to appropriate product warranties.)

² "Curbing damage" is defined as deformation (bending, buckling, or breakage), caused by sudden impact with a curb or similar fixed object. Damage to the RideSentry slider box (the suspension sliding subframe, consisting of the frame rails, crossmembers, and central A-frame assembly), caused by accidental trailer impact with a curb or similar fixed object, is eligible for warranty coverage. Damage to other components or damage resulting from collision with another vehicle, rollover or fire is not covered under this provision. Warranty is not transferrable to another trailer VIN, and coverage does not apply if the trailer is deemed to be a total loss, scrapped, or otherwise not salvageable.



GENERAL SERVICE WARRANTY INFORMATION

General Service Vehicles

■ Auto Hauler	■ Intercity Coach	■ Pipe Hauler	■ Tanker Trailer
■ Beverage Truck	■ Intermodal Chassis	■ Platform Auto Hauler	■ Tour Bus
■ Chip Hauler	■ Livestock Hauler	■ Rear Engine Integral Coach	■ Wrecker
■ Cross Country Coach	■ Meat Packer	■ Recreational Vehicles	
■ Flatbed	■ Moving Van	■ Refrigerated Freight	
■ Front Engine Commercial Chassis	■ Municipal Truck	■ School Bus	
■ Front Engine Integral Coach	■ Newspaper Delivery	■ Stake Truck	
■ General Freight	■ Pick-Up and Delivery	■ Tanker	

General Service Typically Is

- Lower mileage operations (less than 60,000 miles/year)
- Generally, on-road service (less than 10% off-road)
- An average of three (3) miles between starting and stopping

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, SP-8320 for trailer axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

Front Non-Drive Steer Axles – 2/Unl/P&L

FD-965	FL-943	MFS-8-163B-N	MFS-12E-132B-N	MFS-13-132C-N	MFS-16-143A-N
FF-941	MFS-6-151A-N	MFS-10-122A	MFS-12-132C-N	MFS-13B-132B-N	MFS-18-133A-N
FF-942	MFS-6-153B-N	MFS-10-143A-N	MFS-12E-132C-N	MFS-13B-132C-N	MFS-18-135A-N
FF-943	MFS-6-162B-N	MFS-10-144A-N	MFS-12-143A-N	MFS-13-143A-N	MFS-18-193A-N
FF-944	MFS-6-153C-N	MFS-12-122A-N	MFS-12-144A-N	MFS-13-144A-N	MFS-20-133A-N
FF-946	MFS-6-162C-N	MFS-12E-122A-N	MFS-12E-143A-N	MFS-14-122A-N	MFS-20-135A-N
FF-961	MFS-7-113C-N	MFS-12-122B-N	MFS-13-122A-N	MFS-14-124A-N	MFS-20-192A-N
FF-966	MFS-7-153C-N	MFS-12E-122B-N	MFS-13-122B-N	MFS-14-143A-N	MFS-20-193A-N
FF-967	MFS-7-163C-N	MFS-12-122C-N	MFS-13B-122B-N	MFS-14-144A-N	MFS-22-135A-N
FG-941	MFS-8-113B-N	MFS-12E-122C-N	MFS-13-122C-N	MFS-16-122A-N	MFS-22H-135A-N
FH-941	MFS-8-143A-N	MFS-12-124A-N	MFS-13B-122C-N	MFS-16-133A-N	MFS-22-193A-N
FH-946 ¹	MFS-8-153B-N	MFS-12-132B-N	MFS-13-132B-N	MFS-16-135A-N	MFS-22H-193A-N
FL-941					

¹ Can also be used with reduced steer angles in tag position in Coach Applications.

Front Drive/Non-Drive Steer Axles – 1/Unl/P&L

MX-08-130-FV (FSD-08A)	MX-16-130-FV (FSD-16A)	MX-21-130-SD (SDA-2100)
MX-10-130-FV (FSD-10A)	MX-18-130-FV (FSD-18A)	MX-23-130-FV (FSD-23A)
MX-12-130-FV (FSD-12A)	MX-18-130-SD (SDA-1800)	MX-23-130-SD (SDA-2300)
MX-13-130-FV (FSD-13A)	MX-20-130-FV (FSD-20A)	MX-29-130-FV (FSD-29A)
MX-14-130-FV (FSD-14A)	MX-21-130-FV (FSD-21A)	

Rear Drive Single Axles – 2/Unl/P&L

MS-17-13X	MS-21-14X	RC-23-160	RS-24-160	MS-30-616-SP
MS-17-14X	MS-21-144	RC-23-161	RC-25-160	RS-35-380
MS-19-13X	MS-23-17X	RC-23-162 ¹	RS-26-185	71162
MS-19-14X	RS-21-145/A	RC-23-165 ¹	MS-26-616	71163
RS-17-144/145/A	RS-21-160	RS-23-160	MS-26-616-SP	79163
RS-19-144/145/A	RC-22-145	RS-23-161	RS-30-185	
MS-21-13X	RC-22-145/A	RS-23-186	MS-30-616	

¹ 3/Unl/P&L if PreSet by Meritor.

Rear Drive Tandem/Tridem Axles – 2/Unl/P&L

MT-34-14X/P	MT-40-14XHE	RT-44-145/P	MT-58-616
RT-34-144/P/A	MT-40-144/P	RT-46-169	RT-58-185 ¹
MT-40-14T/P	RT-40-145/A	MT-52-616	MT-70-380
MT-40-14X/P	MT-44-14X/P	RT-52-185 ¹	RZ-188

¹ Each vehicle must have a Request for Application Recommendation (RAR) approved by Meritor prior to vehicle build. All RARs must identify the chassis number or VIN. Refer to Product Information Letter #303 and #396 for further details.

Rear Drive Tandem/Tridem - 3/Unl/P&L

RT-40-160/P	RT-50-160/P
RT-46-160/P	RZ-166
RT-46-164EH/P	

Rear Drive Axles – 1/Unl/P&L

11170	RND-14H
523	RND-16A

Drivelines

RPL	4/400/P, 1/Unl/P&L
MXL	3/350/P, 1/Unl/P&L
155N	1/Unl/P
92N	1/Unl/P

Transmission – 1/Unl/P&L

516	FAT 30
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PTO – 1/Unl/P&L

MPT-318	MPT-526	MPT-1702
MPT-500	MPT-531	MPT-175
MPT-510	MPT-543	MPT-185
MPT-518	MPT-170	MPT-190



GENERAL SERVICE WARRANTY INFORMATION

Brake Components

Cam Q Series Trailer Brakes	3/Unl/P, 1/Unl/L
Cam P ³	2/200/P
Cam	3/Unl/P
Q+ Drum Brake™	3/Unl/P&L
Q+ Drum Brake™ ³	2/200/P&L
ASA	3/Unl/P
ASA ³	2/200/P
Hubs/Cast Drums and Other Wheel-end Components	1/Unl/P
Hydraulic Disc Brakes	1/Unl/P
All Other Brakes	1/Unl/P
STEELite X30 Drum Brake™ ²	12-Years or Wearable Life/P
EX+ Air Disc Brake™	2/Unl/P&L

¹ Includes: bushing, seal, cam, ASA lubrication and wear coverage of 1/Unl/P.

² Based on stamped wear diameter max.

³ Applies to Tour Bus and Cross Country Coach only.

Trailer Axles

Beam and Brackets ¹	5/Unl/P, 1/Unl/L
Wheel End Systems ²	
Standard System ³	1/Unl/P&L
AxlePak ⁴	5/P&L
AxlePak ⁵	7/P&L

¹ 9000 Series is 3/Unl/P, 1/Unl/L

² Includes hub, wheel seals and wheel bearings—all systems require annual inspections and proper documentation to ensure full coverage.

³ When installed by Meritor.

⁴ When specified with AxlePak5 wheel end system, coverage on MTIS thru-tee and stator is 5/Unl/P, 1/Unl/L.

⁵ When specified with AxlePak7 wheel end system, coverage on MTIS thru-tee and stator is 7/Unl/P, 1/Unl/L.

(For brake components and ABS coverage, refer to appropriate product warranties.)

Chassis Axles (2000 Series/ChassiPak)

Beam & Brackets	6/Unl/P, 1/Unl/L
Wheel End Systems ¹	
Standard System	1/Unl/P&L
AxlePak7	7/P&L
Beam and Brackets	7/P, 1/L

¹ Includes hub, wheel seals and wheel bearings—all systems require annual inspections and proper documentation to ensure full coverage.

Trailer Air Suspension Systems

MPA38/40 (Tandem Axle Parallelogram) ¹	
Major Structural Components	5/Unl/P, 1/Unl/L
Curbing Damage Warranty ²	5/500/P, 1/100/L
Height Control Valve	1/Unl/P&L
Shock Absorbers	2/Unl/P&L
Air Springs	2/Unl/P, 1/Unl/L
Bushings	5/P, 3/L
PinLoc Air Controls	1/Unl/P&L
PinLoc Air Actuator	3/Unl/P&L
MPA20 (Single Axle Parallelogram)	
Major Structural Components	5/Unl/P, 1/Unl/L
Height Control Valve	1/Unl/P&L
Shock Absorbers	2/Unl/P&L
Air Springs	2/Unl/P, 1/Unl/L
Bushings	5/P, 3/L
MTA (Trailing Arm)	
Major Structural Components	5/Unl/P, 1/Unl/L
Height Control Valve	1/Unl/P&L
Shock Absorbers	2/Unl/P&L
Air Springs and Rebound Straps	2/Unl/P, 1/Unl/L
Bushings ³	5/Unl/P, 3/Unl/L

(For axle and ABS coverage, refer to appropriate product warranties.)

¹ Fastener torque coverage is limited to 2/Unl/P&L when torqued by Meritor

² "Curbing damage" is defined as deformation (bending, buckling, or breakage), caused by sudden impact with a curb or similar fixed object. Damage to the RideSentry slider box (the suspension sliding subframe, consisting of the frame rails, crossmembers, and central A-frame assembly), caused by accidental trailer impact with a curb or similar fixed object, is eligible for warranty coverage. Damage to other components or damage resulting from collision with another vehicle, rollover or fire is not covered under this provision. Warranty is not transferrable to another trailer VIN, and coverage does not apply if the trailer is deemed to be a total loss, scrapped, or otherwise not salvageable.

³ Raw wood applications 3/Unl/P, 1/Unl/L

TAG/Pusher Axles

TQ, TQD, TR, TRD Beam and Brackets ¹	3/Unl/P, 1/Unl/L
MC14002, MC16003, FH946	2/Unl/P&L

(For brake components and ABS coverage, refer to appropriate product warranties.)

¹ 3/Unl/P&L if sold with PreSet by Meritor.

Meritor® Tire Inflation System

MTIS Components	5/Unl/P, 1/Unl/L
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HEAVY SERVICE/SPECIALTY VEHICLE WARRANTY INFORMATION

Heavy Service/Specialty Vehicle

- | | | | |
|---------------------------------------|----------------------------------|----------------------------------|-------------------------------|
| ■ Airport Rescue Fire Fighting (ARFF) | ■ Dump | ■ Michigan Special Steel Hauler | ■ Steel Hauling |
| ■ Airport Shuttle* | ■ Equipment Hauling | ■ Michigan Special Waste Vehicle | ■ Tanker |
| ■ Asphalt Truck | ■ Flatbed Trailer Hauler | ■ Municipal Dump | ■ Tank Truck |
| ■ Block Truck | ■ Flatbed Truck | ■ Rear Loader (Refuse) | ■ Tractors with Pole Trailers |
| ■ Bottom Dump Trailer | ■ Fracturing Truck | ■ Recycling Truck | ■ Tractor/Trailer with Jeeps |
| ■ Combination | ■ Front Loader | ■ Residential Pick-Up (Refuse) | ■ Transfer Dump |
| ■ Cementing Vehicle | ■ Geophysical Exploration | ■ Rigging Truck | ■ Transfer Vehicle |
| ■ Commercial Pick-Up | ■ Hopper Trailer Combinations | ■ Roll-Off | ■ Utility Truck |
| ■ Concrete Pumper | ■ Landscaping Truck | ■ Scrap Truck | ■ Winch Truck |
| ■ Construction Material Hauler | ■ Liquid Waste Hauler | ■ Semi-End Dump | |
| ■ Mixer | ■ Log Hauling | ■ Sewer/Septic Vacuum | |
| ■ Demolition | ■ Lowboy | ■ Shuttle Bus* | |
| ■ Drill Rig | ■ Michigan Special Gravel Trains | ■ Side Loader | |
| | ■ Michigan Special Log Hauler | ■ Snowplow/Snowblower | |

*Commercial chassis only

Heavy Service/Specialty Vehicle Typically Is

- Moderate mileage operation (less than 60,000 miles per year)
- On/Off road vocations (10% or more off-road)
- Moderate to frequent stops/starts (up to 10 stops per mile)

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, SP-8320 for trailer axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

Front Drive/Non-Drive Steer Axles – 2/Unl/P&L

FD-965	FL-941	MFS-10-143A-N	MFS-12-143A-N	MFS-13-144A-N	MFS-18-193A-N	MX-12-120
FF-941	FL-943	MFS-10-144A-N	MFS-12-144A-N	MFS-13-155	MFS-20-133A-N	MX-12-120 EVO
FF-942	MFS-6-151A-N	MFS-12-122	MFS-12-155	MFS-14-122	MFS-20-135A-N	MX-14-120
FF-943	MFS-6-153B	MFS-12E-122	MFS-13-122	MFS-14-124A-N	MFS-20-192A-N	MX-16-120
FF-944	MFS-6-162B	MFS-12-122B-N	MFS-13-122B-N	MFS-14-143A-N	MFS-20-193A-N	MX-18-120
FF-946	MFS-6-162C	MFS-12E-122B-N	MFS-13B-122B-N	MFS-14-144A-N	MFS-22-135A-N	MX-17-140
FF-961	MFS-7-113C-N	MFS-12-122C-N	MFS-13-122C-N	MFS-16-122A-N	MFS-22H-135A-N	MX-19-140
FF-966	MFS-7-153C-N	MFS-12E-122C-N	MFS-13B-122C-N	MFS-16-133A-N	MFS-22-193A-N	MX-21-140
FF-967	MFS-7-163C-N	MFS-12-124A-N	MFS-13-132B-N	MFS-16-135A-N	MFS-22H-193A-N	MX-21-160
FG-941	MFS-8-113B-N	MFS-12-132B-N	MFS-13B-132B-N	MFS-16-143A-N	RF-16-145	MX-23-160
FG-943	MFS-8-153B-N	MFS-12E-132B-N	MFS-13-132C-N	MFS-18-133A-N	RF-21-160	MX-810
FH-941	MFS-8-163B-N	MFS-12-132C-N	MFS-13B-132C-N	MFS-18-135A-N	MX-10-120	
FH-946	MFS-10-122A	MFS-12E-132C-N	MFS-13-143A-N	MFS-18-192A-N	MX-10-120 EVO	

Front Drive/Non-Drive Steer Axles – 1/Unl/P&L

MX-08-130-FV (FSD-08A)	MX-16-130-FV (FSD-16A)	MX-21-130-SD (SDA-2100)
MX-10-130-FV (FSD-10A)	MX-18-130-FV (FSD-18A)	MX-23-130-FV (FSD-23A)
MX-12-130-FV (FSD-12A)	MX-18-130-SD (SDA-1800)	MX-23-130-SD (SDA-2300)
MX-13-130-FV (FSD-13A)	MX-20-130-FV (FSD-20A)	MX-29-130-FV (FSD-29A)
MX-14-130-FV (FSD-14A)	MX-21-130-FV (FSD-21A)	

Rear Drive Single Axles – 2/Unl/P&L

MS-17-14X	RS-21-160	RS-24-160	MS-35-380
RS-17-144/145/A	RC-22-145	RS-25-160	RS-38-380
MS-19-14X	RC-23-160	MS-26-616	RC-25-160
RS-19-144	RH-23-160	MS-26-616-SP	RC-26-633
MS-21-114	RS-23-160	RS-26-185/380	MT-58-616
MS-21-14X	RC-23-161	MS-30-616	MT-58-616-SP
RS-21-145	RS-23-161	MS-30-616-SP	
RS-21-145/A	RS-23-186/380	RS-30-185/380	

Rear Drive Axles – 1/Unl/P&L

11170	RND-14H
523	RND-16A

Drivelines

RPL	3/Unl/P, 1/Unl/P&L
92N	1/Unl/P&L
MXL	1/Unl/P&L

Transmission – 1/Unl/P&L

516
FAT 30

PTO – 1/Unl/P&L

MPT-318	MPT-526	MPT-1702
MPT-500	MPT-531	MPT-175
MPT-510	MPT-543	MPT-185
MPT-518	MPT-170	MPT-190



HEAVY SERVICE/SPECIALTY VEHICLE WARRANTY INFORMATION

Rear Drive Tandem/Tridem Axles – 2/Unl/P&L

MT-34-14X/P	RT-44-145/P	RT-52-185/380 ^{1,2}	MT-70-380
RT-34-144/P/A	RT-46-169	MT-58-616	RZ-188
MT-40-14X/P	RT-58-160	MT-58-616-SP	
RT-40-145/A	MT-52-616	RT-58-185/380 ^{1,2}	
MT-44-14X/P	MT-52-616-SP	RT-70-380	

¹ Axle model designated will vary according to options and variations specified on these axles. Contact Meritor Axle Applications Engineering for details.

² Each vehicle must have a Request for Application Recommendation (RAR) approved by Meritor prior to vehicle build. All RARs must identify the chassis number or VIN. Refer to Product Information Letter #303 and #396 for further details.

Brake Components

Cam P	3/Unl/P
Cam P ³	2/100/P
Cam Cast Plus™	2/100/P&L
Q+ Drum Brake™	3/Unl/P&L
Q+ Drum Brake™ ²	2/100/P&L
ASA	3/Unl/P
ASA ²	2/100/P
Hubs/Cast Drums and Other Wheel-end Components	1/Unl/P
Hydraulic Disc Brakes	1/Unl/P
All Other Brakes	1/Unl/P
EX+ Air Disc Brake	2/100/P&L

¹ Based on stamped wear diameter max.

² Applies to City Bus, Trolley, Shuttle Bus and Airport Shuttle only.

³ Warranty for all non-Meritor ASAs supplied by Meritor for all Heavy Service vocations is 1/100/P.

Rear Drive Tandem/Tridem - 3/Unl/P&L

RT-40-160/P/A ³
RT-46-160/P/A ^{1,3}
RT-46-164EH/P/A ^{2,3}
RT-50-160/P/A ³
RZ-166

¹ U.S. only. Canadian warranty = 1/Unl/P for combination vehicles only.

² Axle model designated will vary according to options and variations specified on these axles. Contact Meritor Axle Applications Engineering for details.

³ Each vehicle must have a Request for Application Recommendation (RAR) approved by Meritor prior to vehicle build. All RARs must identify the chassis number or VIN. Refer to Product Information Letter #303 and #396 for further details.

Meritor Tire Inflation System

MTIS Components	5/Unl/P, 1/Unl/L
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Trailer Air Suspension Systems

MTA (Trailing Arm)	
Major Structural Components ¹	5/Unl/P, 1/Unl/L
Height Control Valve	1/Unl/P&L
Shock Absorbers	2/Unl/P&L
Air Springs	2/Unl/P, 1/Unl/L
Bushings ¹	5/Unl/P, 3/Unl/L

¹ Raw wood applications 3/Unl/P, 1/Unl/L

(For axle and ABS coverage, refer to appropriate product warranties.)

Trailer Axles

Beam and Brackets ¹	5/Unl/P, 1/Unl/L
Wheel End Systems ²	
Standard System ³	1/Unl/P&L

¹ 9000 Series is 3/Unl/P, 1/Unl/L.

² Includes hub, wheel seals and wheel bearings—all systems require annual inspections and proper documentation to ensure full coverage.

³ When installed by Meritor.

(For brake components and ABS coverage, refer to appropriate product warranties.)

Gearboxes – 1/Unl/P&L

MGX-240	MGX-376	MGX-448	MGX-506	MGX-528	MGX-546
MGX-279	MGX-377	MGX-456	MGX-514	MGX-533	MGX-550
MGX-279D	MGX-378	MGX-478	MGX-519	MGX-534	
MGX-280	MGX-380	MGX-480	MGX-520	MGX-536	
MGX-285	MGX-384	MGX-487	MGX-522	MGX-537	
MGX-292	MGX-402	MGX-488	MGX-524	MGX-541	
MGX-314	MGX-413	MGX-505	MGX-527	MGX-545	

Transfer Cases – 1/Unl/P

MTC-4213	MTC-3118-CV (358)	MTC-3209-GV (RTC-60/420)
MTC-4210	MTC-3120-FV (TC-143)	MTC-3209-GV (RTC-60/380)
MTC-4208	MTC-3124 (T-2119)	MTC-3209-GV (MTC-60/420)
MTC-4206-FV (TC-38)	MTC-3205-GV (MTC-25/247)	MTC-3209-GV (MTC-60/380)
MTC-3106-FV (TC-137)	MTC-3205-GV (MTC-25/350)	MTC-3212-CV (315 & 548B)
MTC-3111 (T-2111)	MTC-3205-GV (RTC-25/350)	MTC-3312-FV (TC-270)
MTC-3112-CV (529 & 548C)	MTC-3206-FV (TC-237)	MTC-3220-FC (TC-142)
MTC-3116 (T-2111)	MTC-3206-CS (544)	MTC-2212-CV (306)
MTC-3118-FV (TC-180 & TC-180-23)	MTC-3208-GV (RTC-50)	



FIRE AND EMERGENCY WARRANTY INFORMATION

Fire and Emergency Vehicles

- Aerial Ladder Truck
- Aerial Platform
- Ambulance
- Command Vehicle
- Crash Fire Rescue (CFR)
- Pumper
- Rapid Intervention Vehicle (RIV)
- Tanker

Fire and Emergency Typically Is

- Lower mileage operations (less than 20,000 miles/year)
- Generally, on-road service (less than 10% off-road)
- An average of three (3) miles between starting and stopping

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

Front Non-Drive Steer Axles – 5/Unl/P&L

FL-941	MFS-18-193A-N	MFS-22-135A-N
FL-943	MFS-20-133A-N	MFS-22H-135A-N
MFS-18-133A-N	MFS-20-135A-N	MFS-22-193A-N
MFS-18-135A-N	MFS-20-193A-N	MFS-22H-193A-N

Front Drive Steer Axles – 2/Unl/P&L

MX-19140	MX-21160	MX-23810
MX-21140	MX-23160	

Rear Drive Single Axles – 5/Unl/P&L

RC-23-160	RS-23-186	RS-26-185	RS-25-160
RS-23-160	RS-24-160	RS-30-185	
RS-23-161	RC-25-160	RS-35-380	

¹ 3/Unl/P&L if PreSet by Meritor.

Rear Drive Tandem/Tridem Axles – 5/Unl/P&L

MT-40-14X/P	RT-44-145/P	MT-52-616
MT-40-144/P	RT-46-160/P	RT-52-185 ¹
RT-40-145/A	RT-46-164EH/P	MT-58-616
RT-40-160/P	RT-46-169	RT-58-185 ¹
MT-44-14X/P	RT-50-160/P	MT-70-380

¹ Each vehicle must have a Request for Application Recommendation (RAR) approved by Meritor prior to vehicle build. All RARs must identify the chassis number or VIN. Refer to Product Information Letter #303 and #396 for further details.

Brake Components

Cam	3/Unl/P
Q+ Drum Brake™	3/Unl/P&L
ASA	3/Unl/P
Hubs/Cast Drums and Other Wheel-end Components	1/Unl/P
Hydraulic Disc Brakes	1/Unl/P
All Other Brakes	1/Unl/P
EX+ Air Disc Brake™	2/Unl/P&L

¹ Includes: bushing, seal, cam, ASA lubrication and wear coverage of 1/Unl/P.

Drivelines

RPL	4/400/P, 1/Unl/L
MXL	3/350/P, 1/Unl/L
155N	1/Unl/P
92N	1/Unl/P

Transfer Cases – 1/Unl/P

MTC-4208	MTC-3111 (T-2111)
MTC-4210	MTC-3116 (T-2111)
MTC-4213	MTC-3124 (T-2119)



TRANSIT BUS WARRANTY INFORMATION

Transit Bus Vehicles

- Airport Shuttle
- City Bus
- Commuter Coach
- Shuttle Bus
- Transit Bus
- Trolley

Transit Bus Typically Is

- Moderate mileage operation (less than 50,000 miles per year)
- Moderate to frequent stops/starts (up to 10 stops per mile)

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

Front Drive/Non-Drive Steer Axles – 5/300/P&L

FH-946 MFS-12-155
FH-941¹ MFS-13-155

¹ Commuter coach only – 2/Unl/P&L

Drivelines

RPL 3/Unl/P, 1/Unl/L
92N 1/Unl/P&L
MXL 1/Unl/P&L

Rear Drive Single Axles – 5/300/P&L

RS-23-160 79163 RS-21-160
RC-23-161 RC-23-162¹
71163 RC-23-165¹

¹ Commuter coach only – 2/Unl/P&L

Tag Axles – 2/Unl/P&L

MC-14002
MC-16003
FH-946

Brake Components

Cam Cast Plus™ 2/100/P&L
Q+ Drum Brake™¹ 2/100/P&L
ASA¹ 2/100/P
Hubs/Cast Drums and
Other Wheel-end
Components 1/Unl/P
All Other Brakes 1/Unl/P
EX+ Air Disc Brake 2/100/P&L

¹ Applies to City Bus, Trolley, Shuttle Bus and Airport Shuttle only.

Center Non-drive Axles – 5/300/P&L

MC-26000
71063
79063



OFF-HIGHWAY SERVICE WARRANTY INFORMATION

Industrial And Off-Highway Service Vehicles

- | | | | |
|-----------------------|--------------------------|-----------------------|--------------------|
| ■ Load-On/Load-Off | ■ Yard Jockey | ■ Specialized Mining | ■ Rail Car Mover |
| ■ Port Tractor | ■ All-Terrain Crane | ■ Excavator | ■ Loader |
| ■ Rail Yard Spotter | ■ Rough Terrain Crane | ■ Compactor | ■ Tow Tractor |
| ■ Roll-On/Roll-Off | ■ Forestry | ■ Fertilizer Spreader | ■ Pushback Tractor |
| ■ Stevedoring Tractor | ■ Material Handling | ■ Snow Blower | |
| ■ Trailer Spotter | ■ Specialized Heavy Haul | ■ Mining | |

Industrial And Off-Highway Service Typically Is

- Low mileage operation
- Low speed vehicle speed restriction
- Vehicles are **not** typically licensed for highway use
- Six (6) starts/stops per mile (typical)

Coverage under Meritor's warranty require that the application of products be properly approved pursuant to OEM and Meritor approvals. Contact Meritor regarding specific application approval questions on any product line.

Drivelines – 1/Unl/P

RPL MXL

Front Non-Drive Steer Axles – 1/Unl/P

FF - 941	MFS-12-144A-N	MFS-18-193A-N
FF - 943	MFS-13-143A-N	MFS-20-133A-N
FF - 961	MFS-13-144A-N	MFS-20-135A-N
FF - 966	MFS-14-143A-N	MFS-20-192A-N
FG - 941	MFS-16-122A-N	MFS-20-193A-N
FG - 943	MFS-16-133A-N	MFS-22-135A-N
FL - 941	MFS-16-135A-N	MFS-22H-135A-N
FL - 943	MFS-16-143A-N	MFS-22-193A-N
FN - 951	MFS-18-133A-N	MFS-22H-193A-N
MFS-12-143A-N	MFS-18-135A-N	MON-ZO FAMILY

Brake Components

Cam P	3/Unl/P
Q+ Drum Brake™	3/Unl/P&L
ASA	3/Unl/P
Hubs/Cast Drums and Other Wheel-end Components	1/Unl/P
Hydraulic Disc Brakes	1/Unl/P
All Other Brakes	1/Unl/P

Planetary Axles – 1/Unl/P

MOB	MOF	MOS	MOZ
MOC	MOG	MOT	
MOD	MOH	MOX	
MOE	MOR	MOY	

Gearboxes – 1/Unl/P&L

MGX-240	MGX-376	MGX-448	MGX-506	MGX-528	MGX-546
MGX-279	MGX-377	MGX-456	MGX-514	MGX-533	MGX-550
MGX-279D	MGX-378	MGX-478	MGX-519	MGX-534	
MGX-280	MGX-380	MGX-480	MGX-520	MGX-536	
MGX-285	MGX-384	MGX-487	MGX-522	MGX-537	
MGX-292	MGX-402	MGX-488	MGX-524	MGX-541	
MGX-314	MGX-413	MGX-505	MGX-527	MGX-545	

Transfer Cases – 1/Unl/P

MTC-4213	MTC-3116 (T-2111)	MTC-3205-GV (RTC-25/350)	MTC-3209-GV (MTC-60/380)
MTC-4210	MTC-3118-FV (TC-180 & TC-180-23)	MTC-3206-FV (TC-237)	MTC-3212-CV (315 & 548B)
MTC-4208	MTC-3118-CV (358)	MTC-3206-CS (544)	MTC-3312-FV (TC-270)
MTC-4206-FV (TC-38)	MTC-3120-FV (TC-143)	MTC-3208-GV (RTC-50)	MTC-3220-FC (TC-142)
MTC-3106-FV (TC-137)	MTC-3124 (T-2119)	MTC-3209-GV (RTC-60/420)	MTC-2212-CV (306)
MTC-3111 (T-2111)	MTC-3205-GV (MTC-25/247)	MTC-3209-GV (RTC-60/380)	
MTC-3112-CV (529 & 548C)	MTC-3205-GV (MTC-25/350)	MTC-3209-GV (MTC-60/420)	



TERMS AND CONDITIONS

Coverage Exclusions

Product Description

All

The cost of any repairs, replacements or adjustments to a covered component (1) associated with noise; (2) resulting from the use or installation of non-genuine Meritor components or materials; (3) due to vibration associated with improper operation or misapplication of drivetrain components; and (4) damage resulting from corrosion.

For axle assemblies supplied by Meritor with suspension and interface brackets designed and/or attached by non-Meritor parties, Meritor warranty coverage does not apply to the brackets, bracket attachment methods, and field issues caused by brackets or bracket attachments to any covered component unless specified in a separate OEM agreement.

Front Axles

King Pin Bushings.

Rear Axles

Self-contained traction equalizers and oil filters. The use of NoSPIN differentials will result in the exclusion of axle shafts from warranty considerations. NoSPIN is a product of Eaton.

ASA

Boot and bushing. Bent, broken, over-torqued, missing or otherwise damaged pawl assemblies.

Cam Brake

Brake lining wear and brake shoe "rust-jacking."

Disc Brake

Pad wear, rotor wear.

Coverage Limitations

Product Description

All

Any claim beyond 60 days from date of repair will not be accepted or honored under this warranty program. Products purchased on an incomplete vehicle (glider) are limited to one year, unlimited miles parts only (1/Unl/P).

Front Axles

Tie rod and tie rod ends limited to 3-year/300,000-mile or published vocational coverage, whichever is less. Wheel seals, gaskets and wheel bearings are covered for 1 year/unlimited miles if the wheel end equipment is supplied and assembled by Meritor.

Rear Axles

Pinion and through shaft seals limited to 3-year/300,000-mile or published vocational coverage, whichever is less, if yoke is installed by Meritor. If yoke is not installed by Meritor, then Meritor does not warrant pinion seals. Wheel seals, gaskets and wheel bearings are covered for 1 year/unlimited miles if the wheel end equipment is supplied and assembled by Meritor.

Rear Axles

The Meritor® breather part number A-2297-C-8765 with A-3196-J-1336 hose must be used for eligibility of any potential warranty consideration relating to contamination and/or loss of lube in axles.

Cam Brake

Limited to bracket, brake spider and camshaft structural integrity.

STEELite X30

Wearable life is up to the discard diameter of the drum.

Disc Brake

Warranty coverage for boots, seals, bushings and pins is 2/200/P. Warranty coverage for pads is 1/100/P.

Warranty coverage on vehicles with 1,850 lb-ft engine torque and over may be reduced on individual drivetrain components. Contact your Meritor representative for specific details.

TERMS AND CONDITIONS

(1) What is Covered by this Commercial Warranty?

Meritor Heavy Vehicle Systems, LLC warrants to the owner ("Owner") that the components listed in this publication, which have been installed by an Original Equipment Manufacturer ("OEM") as original equipment in vehicles licensed for on-highway use, will be free from defects in material and workmanship. This warranty coverage begins only after the expiration of the OEM's vehicle warranty for the applicable covered components. Warranty coverage ends at the expiration of the applicable time period from the date of vehicle purchase by the first Owner, or, the applicable mileage limitation, whichever occurs first. Duration of coverage varies by component and vocation as detailed elsewhere in this warranty statement.

Some components are warranted for parts only and the Owner must pay any labor costs associated with the repair or replacement of the component. Other components are warranted for both parts and reasonable labor to repair or replace the subject component. Components (whether new, used or remanufactured) installed as replacements under this warranty are warranted only for the remainder of the original period of time or mileage under the original warranty.

For certain components, coverage requires the use of specific extended drain interval or synthetic lubricants. For further information about lubrication and maintenance, see Meritor publication Maintenance Manual Number I and the applicable Meritor maintenance manual for the product in question. Other conditions and limitations applicable to this warranty are detailed below.

(2) Designation of Vocational Use Required.

To obtain warranty coverage, each Owner must notify Meritor through the OEM new truck and/or trailer dealer of the intended vocational use of the vehicle into which the Meritor components have been incorporated prior to the vehicle in-service date. This notification may be accomplished by registering the vehicle through your OEM new truck and/or trailer dealer or with Meritor directly. Failure to notify Meritor of (I) the intended vocational use of the vehicle or (II) a change in vocational use from that which was originally designated, will result in the application of a one year, unlimited mileage, parts only warranty (1/Unl/P) from the initial in-service date.

A second Owner and each subsequent Owner must also notify Meritor as to the intended vocational use of the vehicle. This notification can be sent directly to Meritor or through the OEM new truck and/or trailer dealer. The duration and mileage coverage of this warranty cannot exceed the coverage extended to the first Owner after his or her initial designation of vocational use.

Coverage under Meritor's warranty requires that the application of products be properly approved pursuant to OEM and Meritor approvals. Refer to TP-9441 for axles, SP-8320 for trailer axles, TP-12126 for drivelines, and/or contact Meritor regarding specific application approval questions on any product line.

(3) What is the Cost of this Warranty?

There is no charge to the Owner for this warranty.

(4) What is not Covered by this Warranty?

This warranty does not cover normal wear and tear; nor does it cover a component that fails, malfunctions or is damaged as a result of (I) improper installation, adjustment, repair or modification (including the use of unauthorized attachments or changes or modification in the vehicle's configuration, usage, or vocation from that which was originally approved by Meritor), (II) accident, natural disaster, abuse, or improper use (including loading beyond the specified maximum vehicle weight or altering engine power settings to exceed the axle and/or driveline capacity), or (III) improper or insufficient maintenance (including deviation from approved lubricants, change intervals, or lube levels). This warranty does not cover any component or part that is not branded by Meritor. For vehicles that operate full or part time outside of the United States and Canada, a one year, unlimited mileage, parts only warranty (1/Unl/P) will apply.

(5) Remedy.

The exclusive remedy under this warranty shall be the repair or replacement of the defective component at Meritor's option. Meritor reserves the right to require that all applicable failed materials are available and/or returned to Meritor for review and evaluation.

(6) Disclaimer of Warranty.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES OR CONDITIONS, EXPRESSED, IMPLIED OR STATUTORY INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE.

(7) Limitation of Remedies.

In no event shall Meritor be liable for special, incidental, indirect, or consequential damages of any kind or under any legal theory, including, but not limited to, towing, downtime, lost productivity, cargo damage, taxes, or any other losses or costs resulting from a defective covered component.

(8) To Obtain Service.

If the Owner discovers within the applicable coverage period a defect in material or workmanship, the Owner must promptly give notice to either Meritor or the dealer from which the vehicle was purchased. To obtain service, the vehicle must be taken to any participating OEM new truck and/or trailer dealer or authorized Meritor service location. The dealer will inspect the vehicle and contact Meritor for an evaluation of the claim. When authorized by Meritor, the dealer will repair or replace during the term of this warranty any defective Meritor component covered by this warranty.

(9) Entire Agreement.

This is the entire agreement between Meritor and the Owner about warranty and no Meritor employee or dealer is authorized to make any additional warranty on behalf of Meritor. This agreement allocates the responsibilities for component failure between Meritor and the Owner.

Product models, brands, names and trademarks depicted herein are the property of their respective owners and, except where otherwise indicated, are not in any way associated with Meritor Heavy Vehicle Systems, LLC, or any parent or affiliate, thereof.



Meritor Heavy Vehicle Systems, LLC
2135 West Maple Road
Troy, Michigan 48084 USA

For more information:
call Ontrac at 866-668-7221
or visit meritor.com

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Fire and Rescue Apparatus

Three (3) Year Material and Workmanship Meritor Wabco ABS Brake System Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	The Meritor Wabco ABS brake system shall be covered by Meritor Wabco as indicated in the attached Meritor Wabco warranty coverage description
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Three (3) Year
Conditions and Exclusions: See Also Paragraphs 2 thru 4	The exclusions listed in the attached Meritor Wabco warranty description shall apply.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

WARRANTY

MODEL YEAR 2021 VEHICLES



Warranty coverage is essential to protecting your investment. But understanding the full details of your coverage can be challenging. This straightforward approach allows you, our valued customer, to better understand how your specific vehicle applications will be covered in your region. Our component warranty coverage is provided according to vocation/usage categories listed below.

- Linehaul covers high mileage operation (over 60,000 miles/year) on well-maintained major highways of concrete or asphalt construction.
- General Service covers moderate mileage operations (less than 60,000 miles/year) on well-maintained public roads (less than 10 percent off-road) typically with less than three (3) stops per mile.
- Heavy Service (Vocational) covers vehicles with more than 10 percent off-road OR moderate to frequent starts/stops typically with more than three (3) stops per mile.
- Off-Highway Service covers lower mileage operations. Vehicles are not typically licensed for highway use.

How to Read Warranty Coverage (Example)

Number of Years	Mileage (in thousands) Unl=Unlimited	P=Parts Only P&L=Parts & Labor
3	300	P

- The standard aftermarket warranty for WABCO products - including WABCO Original parts, WABCO Reman Solutions, ProVia quality aftermarket parts and WABCO retrofit solutions - is one year, parts only from in-service date when purchased from ZF distributor networks or its affiliates and/or subsidiaries.

WABCO

WARRANTY - MODEL YEAR 2021 VEHICLES

LINEHAUL/GENERAL SERVICE WARRANTY INFORMATION

LINEHAUL/GENERAL SERVICE VEHICLES

- Aerial Ladder Truck
- Aerial Platform
- Ambulance
- Auto Hauler
- Beverage Truck
- Bulk Hauler
- Chip Hauler (Truck)
- Cross Country Coach
- Doubles
- Flatbed
- Front Engine Commercial Chassis
- Front Engine Integral Coach
- General Freight
- Grain Hauler
- Intercity Coach
- Intermodal Chassis
- Livestock Hauler
- Meat Packer
- Moving Van
- Municipal Truck
- Pipe Hauler
- Platform Auto Hauler
- Pumper
- Rear Engine Integral Coach
- Recreational Vehicles
- Refrigerated Freight
- School Bus
- Stake Truck
- Tanker
- Tanker Truck
- Triples
- Tour Bus
- Wrecker

LINEHAUL TYPICALLY IS

- High mileage operation (over 60,000 miles/year)
- Well maintained major highways of concrete or asphalt construction

GENERAL SERVICE TYPICALLY IS

- Moderate mileage operations (less than 60,000 miles/year)
- Well maintained public roads (less than 10% off-road)
- Less than three (3) stops per mile

WABCO Components ¹	
Air Management	
Air Brake Valves	1/100/P&L
Trailer Lift Axle Control Valve	
Trailer Control Line Filter ³	
Air Compressors (ALL) ²	2/200/P&L
Air Dryers (ALL)	3/300/P&L
Aerodynamics	
OptiFlow® TrailerSkirt	2/UnU/P
OptiFlow® Trailer Tail and AutoTail	2/UnI/P
Braking Systems	
ABS (Anti-Lock Braking System) Air	3/300/P&L
ABS (Anti-Lock Braking System) Hydraulic	
Electronic Braking System (EBS)	
Electronic Stability Control (ESC)	
Roll Stability Control (RSS)	
Trailer Roll Stability Support (RSS)	
Trailer ABS (Anti-Lock Braking System) ³	
Driveline Suspension Control	
Clutch Controls	2/200/P&L
Leveling Valves	1/100/P&L
OptiRide® Automated Manual Transmission (AMT)	
OptiRide® Electronically Controlled Air Suspension (ECAS)	3/300/P&L

WABCO Components ¹ (cont.)	
Safety	
OnGuardACTIVE®	3/300/P&L
OnLane®	
OnLaneALERT®	
OnSide®	
Trailer SafeStart™	
Trailer TailGUARD™	
Telematics	
TrailerCAST™ Telematics Device	3/300/P&L
Wheel End Solutions	
EasyFit™ Slack Adjuster	6/600/P
MAXXUS™ Truck Air Disc Brake	5/500/P&L
IVTM - Wheel Module	6/P
IVTM - All Other Products	2/P
Pan 17 and 19 Air Disc Brake	2/UnI/P and 1/UnI/L
Pan 22 Air Disc Brake	5/500/P and 1/L
TRISTOP™ D Actuator w/ IBV or IRB	6/600/P
TRISTOP™ D Actuator	3/300/P
UNISTOP™ Actuator	2/200/P
Trailer MAXX22T™ Air Disc Brake	5/500/P and 1/L

¹ ZF and WABCO branded components. ² WABCO compressors installed on Cummins, Mercedes, and DDC engines are not warranted or serviced by ZF. Please contact your respective dealer/distributor of those engines for warranty and servicing. ³ An extended warranty of 4/400/P will apply when a WABCO Trailer Control Line Filter is used in combination with a WABCO Trailer ABS valve.

HEAVY SERVICE (VOCATIONAL) WARRANTY INFORMATION

HEAVY SERVICE VEHICLES

- Airport Rescue Fire (ARF)
- Airport Shuttle
- Asphalt Truck
- Block Truck
- Bottom Dump Trailer
- Combination
- Cementing Vehicle
- City Bus
- Commercial Pick-Up
- Concrete Pumper
- Construction Material Hauler
- Crash Fire Rescue (CFR)
- Mixer
- Demolition
- Drill Rig
- Dump
- Emergency Service
- Equipment Hauling
- Flatbed Trailer Hauler
- Flatbed Truck
- Fracturing Truck
- Front Loader
- Geophysical Exploration
- Hopper Trailer Combinations
- Landscaping Truck
- Liquid Waste Hauler
- Log Hauling
- Lowboy
- Michigan Special Gravel Trains
- Michigan Special Log Hauler
- Michigan Special Steel Hauler
- Michigan Special Waste Vehicle
- Municipal Dump
- Newspaper Delivery
- Package Delivery
- Pick-up and Delivery
- Rapid Intervention Vehicle (RIV)
- Rear Loader
- Recycling Truck
- Residential Pick-Up/Waste
- Rigging Truck
- Roll-Off
- Scrap Truck
- Semi-End Dump
- Sewer/Septic Vacuum
- Shuttle Bus
- Side Loader
- Snowplow/Snowblower
- Steel Hauling
- Tanker
- Tank Truck
- Tractors with Pole Trailers
- Tractor/Trailer with Jeeps
- Transfer Dump
- Transfer Vehicle
- Transit Bus
- Trolley
- Utility Truck
- Winch Truck

HEAVY SERVICE TYPICALLY IS

- On/Off road vocations (10% or more off-road) OR
- Moderate to frequent starts/stops typically more than three (3) stops per mile



WABCO Components ¹	
Air Management	
Air Brake Valves	1/100/P&L
Air Compressors (ALL) ²	
Air Dryers (ALL)	
Trailer Control Line Filter ³	
Braking Systems	
ABS (Anti-Lock Braking System) Air	3/300/P&L
ABS (Anti-Lock Braking System) Hydraulic	2/200/P&L
Electronic Braking System (EBS)	3/300/P&L
Electronic Stability Control (ESC)	
Trailer ABS Valve ³	
Roll Stability Control (RSS)	
Trailer Roll Stability Support (RSS)	
Driveline Suspension Control	
OptiRide® Electronically Controlled Air Suspension (ECAS)	2/200/P&L
Leveling Valves	1/100/P&L
Clutch Controls	2/200/P&L
Safety	
OnGuardACTIVE®	3/300/P&L
OnLane®	
OnLaneALERT®	
OnSide®	
Trailer SafeStart™	
Trailer TailGUARD™	
Telematics	
TrailerCAST™ Telematics Device	3/300/P&L
Wheel End Solutions	
EasyFit™ Slack Adjuster	2/200/P
MAXXUS™ Air Disc Brake	1/Unl/P&L
IVTM - Wheel Module	6/P
IVTM - All Other Products	2/P
Pan 22, 19 and 17 Air Disc Brake	1/Unl/P&L
Trailer MAXX22T™	1/Unl/P&L
TRISTOP™ D Actuator w/ IBV	3/Unl/P
TRISTOP™ D Actuator	2/200/P
UNISTOP™ Actuator	1/100/P

¹ ZF and WABCO branded components. ² WABCO compressors installed on Cummins, Mercedes, and DDC engines are not warranted or serviced by ZF. Please contact your respective dealer/distributor of those engines for warranty and servicing. ³ An extended warranty of 4/400/P will apply when a WABCO Trailer Control Line Filter is used in combination with a WABCO Trailer ABS valve.

WARRANTY - MODEL YEAR 2021 VEHICLES

INDUSTRIAL/OFF-HIGHWAY SERVICE WARRANTY INFORMATION

INDUSTRIAL AND OFF-HIGHWAY SERVICE TYPICALLY IS

- Low mileage operation³
- Vehicles are not typically licensed for highway use

Market	Common Application Types
Agriculture	Fertilizer Spreader, Tractor, Heavy Duty Ag Trailers, Harvester, Sprayer, Skid Loader, Silage Bagger, Slurry Wagons, Grain Cart
Airport Support	Pushback Tractor, Towing Tugs, Aircraft Tow Tractor, Refueling Trucks, Food Service Trucks, Baggage Tractors, De-Icing Equipment, Runway Clearing Equipment
Construction	All-Terrain Crane, Rough Terrain Crane, Excavator, Compactor, Wheel Loader, Road Roller, Motor Grader, Articulated Dump Truck, Rubber Tire Road Roller, Backhoe Loaders, Haul Trucks, Scraper Rough Terrain Forklifts, Trenchers, Drills
Forestry	Logging Forwarder, Kidder, Loaders, Yard Forklifts, Harvesters Fellers
Material Handling	Port Tractor, Rail Yard Spotter, Stevedoring Tractor, Trailer Spotter, Yard Jockey, Scissor Lift, Straddle Carrier, Manlift, Forklift, Boom Lift Telehandlers, Aerial Work Platforms
Mining	Specialized Mining, Excavator, Haul Truck, Underground Loader, Service Trucks, Wheel Loaders, Scrapers, Load Haul Dumps, Personnel Transports, Bolters, Scalpers
Municipal	Street Sweeper, Utility Tractor, Utility Trucks, Tree Trimmers, Dump Trucks, Tow Trucks, Flat Bed Trucks, Winch Applications
Oil & Gas	Fracturing Trailer, Injector Heads, Top Drives, Jack/Lift Boats, Wireline Trucks, Load-On / Load-Off
Rail	Railcar Mover, Track Layers, Grinders, Platform Crane, Locomotive Railcars, Ballast Equipment, Winch Applications



WABCO Components ¹	
Air Management	
Air Brake Valves	2/Unl/P
Air Compressors (ALL)2	
Air Dryers (ALL)	
Brake Actuation	
Air/Hydraulic Actuators	2/Unl/P
Master Cylinders	
Remote Actuators	
Slave and Wheel Cylinders	
Two Fluid Actuators	
Brake Locks	
Brake Locks (ALL)	2/Unl/P
Electric Brake Locks	
Lever Locks	
Braking Systems	
ABS (Anti-Lock Braking System) Air	1/100/P&L
ABS (Anti-Lock Braking System) Hydraulic	
Driveline Suspension Control	
Clutch Controls	1/100/P&L
Leveling Valves	
Electrohydraulics & Controls	
Electronic Pedals	2/Unl/P
Electrohydraulic Brake Valves (EBV)	
Pressure Switches	
Hydraulic Braking Solutions	
Accumulator Charging Valves	2/Unl/P
Hydraulic Throttle Controls and Switches	
Modulating Brake Valves	
Wheel End Solutions	
EasyFit™ Slack Adjuster	2/200/P
Caliper Disc Brakes	2/Unl/P
MAXXUSTM Air Disc Brake	1/Unl/P&L
Multiple Disc Brakes	2/Unl/P
IVTM - Wheel Module	6/P
IVTM - All Other Products	2/P
Pan 22, 19 and 17 Air Disc Brake	1/Unl/P&L
TRISTOPTM D Actuator w/ IBV	3/Unl/P
TRISTOPTM D Actuator	2/200/P
UNISTOPTM Actuator	1/100/P

¹ ZF and WABCO branded components. ² WABCO compressors installed on Cummins, Mercedes, and DDC engines are not warranted or serviced by ZF. Please contact your respective dealer/distributor of those engines for warranty and servicing. ³ Equivalent hours of service limit: 2,000 hours for all components.

TERMS AND CONDITIONS

COVERAGE EXCLUSIONS

PRODUCT DESCRIPTION

ALL PRODUCTS

This Warranty shall not apply to the following, but not limited to: (1) damage to the product or its component parts caused by incorrect use, installation, maintenance or repair, including without limitation (a) improper fit of mating components or brackets, damaged threads, cut, broken, chafed, pinched or otherwise damaged wiring (sensors, harnesses and connectors), (b) sensors damaged during removal when seized in block, or associated with sensor adjustments/ alignments, and (c) damage resulting from the use or installation of non-genuine WABCO components or materials; (2) damage to the product, its component parts, or diminished product or component part performance due to incorrect operation, deviation from approved conditions or misapplication; (3) any unauthorized disassembly of the product or its component parts including without limitation (a) obliterated, defaced or missing WABCO or WABCO name plate, serial numbers or label identifying the device as a ZF product or WABCO component, (b) changes to sealed adjusting screws, and (c) opening or attempted repair of non-serviceable components; (4) malfunction of the component due to internal contamination of the vehicle system including without limitation (a) water and other contamination damage that is due to the use of a non-genuine air dryer cartridge or (b) valve failures due to contamination in air system, (5) complaints associated with noise, (6) damage resulting from corrosion (including oxidation of electrical devices and connections).

AIR DRYERS

Mounting brackets (see vehicle OEM). Desiccant cartridge housing only.

AIR SYSTEM COMPONENTS

Normal wear items; Gladhand seals, dash valve knobs, valve actuation handles, treadles, pedals.

ABS, ELECTRONIC STABILITY CONTROL (ESC), ROLL STABILITY CONTROL (RSC), OPTIRIDE®, ONGUARD® AND ONLANE®, COLLECTIVELY “ELECTRONICS”

Failure of electronic components due to overvoltage condition, improper grounding, electrostatic discharge (ESD), improper shielding, electromagnetic interference (EMI), or other wiring or installation issues. Malfunctions and failure codes caused by other electronic subsystem failures (data bus, engine, transmission, dashboard, etc.)

HYDRAULIC COMPONENTS

For certain components, brake fluid DOT3 or DOT4 is used as the operating medium. Use of any other fluid will void all warranties associated with that component. For hydraulic braking applications the brake fluid is considered a maintenance item. Maintenance intervals are listed in TB-1367.

COVERAGE LIMITATIONS

PRODUCT DESCRIPTION

ALL PRODUCTS

Any claim beyond 60 days from date of repair will not be accepted or honored under this warranty program.

Products purchased on an incomplete vehicle (glider) are limited to one year, 1/Unl/P.

For vehicles that operate full- or part-time outside of the United States and Canada, a 1-Year/Unlimited Miles parts only (1/Unl/P) will apply.

TOOLBOX PLUS™ DIAGNOSTIC SOFTWARE

Proper diagnostics of WABCO Electronics may require the latest version of TOOLBOX PLUS™. Additional labor due to use of an outdated version of TOOLBOX™ software and/or the time to purchase or install the latest version of TOOLBOX PLUS™ are not covered under product warranty.

WARRANTY - MODEL YEAR 2021 VEHICLES

TERMS AND CONDITIONS

(1) What is Covered by this Commercial Warranty?

ZF CV Systems North America LLC and its North American subsidiaries and affiliates (ZF) warrant to the owner ("Owner") that the components listed in this publication, which have been installed by an Original Equipment Manufacturer ("OEM") as original equipment will be free from defects in material and workmanship. This warranty coverage begins from the original in-service date to the limits provided and runs concurrently with any warranties provided by OEMs and/or any distribution agreements and/or any service contracts that cover the components listed in this publication, if any. If the components listed in this publication are covered by an OEM warranty and/or service contract, then the OEM's warranty and/or service contract shall supersede ZF's warranty and Owner shall comply with all OEM's warranty and/or service contract requirements for claims under such OEM's warranty and/or service contract until those agreements expire. Once those agreements expire and provided the ZF warranty has not expired under the terms stated above, the ZF warranty will be in effect until its expiration date.

Warranty coverage ends at the expiration of the applicable time period from the date of vehicle purchase by the first Owner, or, the applicable mileage limitation, whichever occurs first. Duration of coverage varies by component and vocation as detailed previously in this publication. Some components are warranted for parts only and the Owner must pay any labor costs associated with the repair or replacement of the component. Other components are warranted for both parts and reasonable labor to repair or replace the subject component. Additional diagnostic time due to use of an outdated version of TOOLBOX™, time to purchase or install latest version of TOOLBOX™ are the responsibility of the authorized ZF distributor networks and are not covered under product warranty. Components installed as replacements under this warranty are warranted only for the remainder of the original period of time or mileage under the original warranty.

(2) Designation of Vocational Use Required. To obtain warranty coverage, each Owner must notify ZF through the OEM new truck and/or trailer dealer of the intended vocational use of the vehicle into which the WABCO components have been incorporated prior to the vehicle in-service date. This notification may be accomplished by registering the vehicle through your OEM new truck and/or trailer dealer or with ZF directly. Failure to notify ZF of (I) the intended vocational use of the vehicle or (II) a change in vocational use from that which was originally designated, will result in the application of a one year, unlimited mileage, parts only warranty (1/Unl/P) from the initial in-service date. A second Owner and each subsequent Owner must also notify ZF as to the intended vocational use of the vehicle. This notification can be sent directly to ZF or through

the OEM new truck and/or trailer dealer. The duration and mileage coverage of this warranty cannot exceed the coverage extended to the first Owner after his or her initial designation of vocational use. Coverage under ZF's warranty requires that the application of products be properly approved pursuant to OEM and ZF, approvals.

- (3) What is the Cost of this Warranty? There is no charge to the Owner for this warranty.
- (4) What is not Covered by this Warranty? In addition to the items listed on "Coverage Exclusions," this warranty does not cover normal wear and tear, or service items; nor does it cover a component that fails, malfunctions or is damaged as a result of (a) improper handling, storage, installation, adjustment, repair or modification including the use of unauthorized attachments or changes or modification in the vehicle's configuration, usage, or vocation from that which was originally approved by ZF, (b) accident, fire or other casualty, natural disaster, road debris, negligence, misuse, abuse, or improper use (including loading beyond the specified maximum vehicle weight or altering engine power settings to exceed the brake system capacity), or (c) improper or insufficient maintenance (including deviation from maintenance intervals, approved lubricants, or lube levels). This warranty does not cover any component or part that is not sold by ZF.
- (5) To obtain service. If the owner discovers within the applicable coverage period a defect in material or workmanship, the Owner must promptly give notice to either ZF or the dealer from which the vehicle was purchased. To obtain service, the vehicle must be taken to any participating OEM dealer or ZF distributor networks' servicer. The dealer or ZF authorized servicer will inspect the vehicle and contact ZF for an evaluation of the claim. When authorized by ZF, the dealer or ZF authorized servicer will repair or replace during the term of this warranty any defective WABCO component covered by this warranty.
- (6) Disclaimer of Warranty and Limitation of remedies. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE LIMITED WARRANTY SET FORTH HEREIN IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND/OR WARRANTY FOR HIDDEN OR LATENT DEFECTS, AND IN NO EVENT WILL ZF OR ANY OF ITS AFFILIATES BE LIABLE FOR DIRECT, INDIRECT, INCIDENTAL, PROGRESSIVE, SPECIAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND.

- (7) Legal action. Any legal action or claim arising from or related to this Warranty, in contract or otherwise, must be commenced within one year from the accrual of that cause of action, or be barred forever. Any dispute arising in connection with this agreement shall be governed by and construed according to the laws of the State of Michigan and be brought, heard and determined exclusively in either the Circuit Court for the County of Oakland, State of Michigan or the United States District Court for the Eastern District of Michigan. The parties stipulate that the referenced venues are convenient.
- (8) Remedy. The exclusive remedy under this warranty shall be the repair or replacement of the defective component at ZF's option. ZF reserves the right to require that all applicable covered components are available and/or returned to ZF for review and evaluation. THE MAXIMUM LIABILITY, IF ANY, OF ZF FOR ALL DAMAGES, INCLUDING WITHOUT LIMITATION CONTRACT DAMAGES, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHER TORT, IS LIMITED TO AN AMOUNT NOT TO EXCEED THE PURCHASE PRICE OF THE PRODUCT and where indicated in the product and application warranty information above, the inclusion of labor is limited to the standard repair time. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE LIMITATION OF DAMAGES PROVISION SET FORTH IN THIS PARAGRAPH SURVIVES BETWEEN THE ORIGINAL END USER AND ZF EVEN IF THE EXCLUSIVE REMEDY SET FORTH ABOVE IS DEEMED TO FAIL OF ITS ESSENTIAL PURPOSE. ZF may change the design or make improvements to its Products without incurring any warranty obligation for previously manufactured Product .
- (9) Entire Agreement. This is the entire agreement between ZF and the Owner about warranty and no, ZF employee, or dealer is authorized to make any additional warranty on behalf of ZF unless in writing and signed by an authorized representative of ZF.





**For further product details contact your distributor or the
WABCO Customer Care Center at 855-228-3203.**

About ZF Friedrichshafen AG

ZF is a global technology company and supplies systems for passenger cars, commercial vehicles and industrial technology, enabling the next generation of mobility. ZF allows vehicles to see, think and act. In the four technology domains Vehicle Motion Control, Integrated Safety, Automated Driving, and Electric Mobility, ZF offers comprehensive solutions for established vehicle manufacturers and newly emerging transport and mobility service providers. ZF electrifies different kinds of vehicles. With its products, the company contributes to reducing emissions and protecting the climate.

ZF, which acquired WABCO Holdings Inc. on May 29, 2020, now has 160,000 employees worldwide with approximately 260 locations in 41 countries. In 2019, the two then-independent companies achieved sales of €36.5 billion (ZF) and \$3.4 billion (WABCO). For more information, visit: www.wabco-na.com



Fire and Rescue Apparatus

Ten (10) Year Structural Integrity

Custom Cab

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	The Pierce Custom Cab shall be free from structural failures caused by defects in material and workmanship
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Years - or - 100,000 Miles
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This warranty applies only to the cab tubular support and mounting structures and other structural components of the cab of the vehicle model, as identified in the Pierce specifications for the Fire and Rescue Apparatus. This warranty does not apply to damage caused by corrosion.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0012



Fire and Rescue Apparatus

Ten (10) Year Pro-Rated Paint and Corrosion

Cab

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Exterior surfaces of the cab painted by Pierce shall be free from blistering, peeling, corrosion or any other adhesion defect caused by defective manufacturing methods or paint material selection.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Years
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty is applicable to the vehicle in the following percentage costs of warranty repair, if any: Topcoat Durability & Appearance: Gloss, Color Retention & Cracking 0-72 months 100% 73-96 months 50% 97-120 months 25% Integrity of Coating System: Adhesion, Blistering/Bubbling 0-36 months 100% 37-84 months 50% 85-120 months 25% Corrosion: Dissimilar Metal and Crevice 0-36 months 100% 37-48 months 50% 49-72 months 25% 73-120 months 10% Corrosion Perforation 0-120 months 100% This limited warranty applies only to exterior paint. Paint on the vehicle's interior is warranted only under the Pierce Basic One Year Limited Warranty. Items not covered by this warranty include: (a) Damage from lack of maintenance and cleaning (proper cleaning and maintenance procedures are detailed in the Pierce operation and maintenance manual). (b) UV paint fade. (c) Any cab not manufactured by Pierce.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0055



Fire and Rescue Apparatus

Five (5) Year Material and Workmanship

Command Zone Electronics

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Command Zone control modules shall be free from failures caused by defects in material and workmanship
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Five (5) Years
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty applies to all of the control modules for the Command Zone system, including the full color graphic displays. Related wire harnesses, cables and connectors are not covered under this limited warranty and are instead covered under the Pierce One Year Basic Apparatus Limited Warranty.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0014



Fire and Rescue Apparatus

54 Months Material and Workmanship

Camera System

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	This limited warranty covers repairs to correct any defect related to materials or workmanship of the Sharpvision camera system installed on the apparatus occurring during the warranty period.
Warranty Begins:	The date of delivery.
Warranty Period Ends After:	Fifty - Four (54) months
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty does not apply to related wire harnesses, cables, and connectors, which are covered by the Pierce one (1) year basic apparatus limited warranty.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.



Fire and Rescue Apparatus

Ten (10) Year Material and Workmanship

Pierce 12V LED Strip Light

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	This limited warranty covers repairs to correct any defect related to materials or workmanship of the Pierce 12V LED strip lights installed on the apparatus occurring during the warranty period.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Year
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty does not apply to related wire harnesses, cables, and connectors, which are covered by the Pierce one (1) year basic apparatus limited warranty.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY.

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES.

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

NEW PRODUCT WARRANTY



PARTICIPATING OEM SALES DISTRIBUTOR SALES

LIMITED WARRANTY ON NEW ALLISON AUTOMATIC TRANSMISSIONS USED IN EMERGENCY VEHICLE APPLICATIONS

Allison Transmission will provide for repairs or replacement, at its option, during the warranty period of each new Allison transmission listed below that is installed in an Emergency Vehicle in accordance with the following terms, conditions, and limitations.

WHAT IS COVERED

- **WARRANTY APPLIES** — This warranty is for new Allison transmission models listed below installed in an Emergency Vehicle and is provided to the original and any subsequent owner(s) of the vehicle during the warranty period.
- **REPAIRS COVERED** — The warranty covers repairs or replacement, at Allison Transmission's option, to correct any transmission malfunction resulting from defects in material or workmanship occurring during the warranty period. Needed repairs or replacements will be performed using the method Allison Transmission determines most appropriate under the circumstances.
- **TOWING** — Towing is covered to the nearest Allison Transmission Distributor or authorized Dealer only when necessary to prevent further damage to your transmission.
- **PAYMENT TERMS** — Warranty repairs, including parts and labor, will be covered per the schedule shown in the chart contained in section "APPLICABLE MODELS, WARRANTY LIMITATIONS, AND ADJUSTMENT SCHEDULE."
- **OBTAINING REPAIRS** — To obtain warranty repairs, take the vehicle to any Allison Transmission Distributor or authorized Dealer within a reasonable amount of time and request the needed repairs. A reasonable amount of time must be allowed for the Distributor or Dealer to perform necessary repairs.
- **TRANSMISSION REMOVAL AND REINSTALLATION** — Labor costs for the removal and re-installation of the transmission, when necessary to make a warranty repair, are covered by this warranty.
- **WARRANTY PERIOD** — The warranty period for all coverages shall begin on the date the transmission is delivered to the first retail purchaser, with the following exception:

Demonstration Service - A transmission in a new truck or bus may be demonstrated to a total of 5000 miles (8000 kilometers). If the vehicle is within this limit when sold to a retail purchaser, the warranty start date is the date of purchase. Normal warranty services are applicable to the demonstrating Dealer. Should the truck or bus be sold to a retail purchaser after these limits are reached, the warranty period will begin on the date the vehicle was first placed in demonstration service and the purchaser will be entitled to the remaining warranty.

APPLICABLE MODELS, WARRANTY LIMITATIONS, AND ADJUSTMENT SCHEDULE

APPLICABLE MODELS	WARRANTY LIMITATIONS (Whichever occurs first)		ADJUSTMENT CHARGE TO BE PAID BY THE CUSTOMER	
	Months	Transmission Miles Or Kilometers	Parts	Labor
MT, MD 3000, 3200, 3500, 3700	0-24	No Limit	No Charge	No Charge
HT with Hydraulic Controls	0-24	No Limit	No Charge	No Charge
AT, 1000 Series™, 2000 Series™, 2400 Series™	0-36	No Limit	No Charge	No Charge
HT with Electronic Controls	0-60	No Limit	No Charge	No Charge
HD 1000 EVS, 2100 EVS, 2200 EVS 2350 EVS, 2500 EVS, 2550 EVS, 3000 EVS, 3500 EVS, 4000, 4000 EVS, 4500, 4500 EVS, 4700, 4700 EVS, 4800, 4800 EVS	0-60	No Limit	No Charge	No Charge

WHAT IS NOT COVERED

- **DAMAGE DUE TO ACCIDENT, MISUSE, or ALTERATION** — Defects and damage caused as the result of any of the following are not covered:
 - Flood, collision, fire, theft, freezing, vandalism, riot, explosion, or objects striking the vehicle;
 - Misuse of the vehicle;
 - Installation into unapproved applications and installations;
 - Alterations or modification of the transmission or the vehicle, and
 - Damage resulting from improper storage (refer to long-term storage procedure outlined in the applicable Allison Service Manual)
 - Anything other than defects in Allison Transmission material or workmanship

NOTE: This warranty is void on transmissions used in vehicles currently or previously titled as salvaged, scrapped, junked, or totaled.

- **CHASSIS, BODY, and COMPONENTS** — The chassis and body company (assemblers) and other component and equipment manufacturers are solely responsible for warranties on the chassis, body, component(s), and equipment they provide. Any transmission repair caused by an alteration(s) made to the Allison transmission or the vehicle which allows the transmission to be installed or operated outside of the limits defined in the appropriate Allison Installation Guideline is solely the responsibility of the entity making the alteration(s).
- **DAMAGE CAUSED by LACK of MAINTENANCE or by the USE of TRANSMISSION FLUIDS NOT RECOMMENDED in the OPERATOR'S MANUAL** — Defects and damage caused by any of the following are not covered:
 - Failure to follow the recommendations of the maintenance schedule intervals applicable to the transmission;
 - Failure to use transmission fluids or maintain transmission fluid levels recommended in the Operator's Manual.
- **MAINTENANCE** — Normal maintenance (such as replacement of filters, screens, and transmission fluid) is not covered and is the owner's responsibility.
- **REPAIRS by UNAUTHORIZED DEALERS** — Defects and damage caused by a service outlet that is not an authorized Allison Transmission Distributor or Dealer are not covered.
- **USE of OTHER THAN GENUINE ALLISON TRANSMISSION PARTS** — Defects and damage caused by the use of parts that are not genuine Allison Transmission parts are not covered.
- **EXTRA EXPENSES** — Economic loss and extra expenses are not covered. Examples include but are not limited to: loss of vehicle use; inconvenience; storage; payment for loss of time or pay; vehicle rental expense; lodging; meals; or other travel costs.
- **"DENIED PARTY" OWNERSHIP** — Warranty repair parts and labor costs are not reimbursed to any participating or non-participating OEMs, dealers or distributors who perform warranty work for, or on behalf of, end users identified by the United States as being a "denied party" or who are citizens of sanctioned or embargoed countries as defined by the U.S. Department of Treasury Office of Foreign Assets Control. Furthermore, warranty reimbursements are not guaranteed if the reimbursement would be contrary to any United States export control laws or regulations as defined by the U.S. Department of Commerce, the U.S. Department of State, or the U.S. Department of Treasury.

OTHER TERMS APPLICABLE TO CONSUMERS AS DEFINED by the MAGNUSON-MOSS WARRANTY ACT

This warranty gives you specific legal rights and you may also have other rights which vary from state to state.

Allison Transmission does not authorize any person to create for it any other obligation or liability in connection with these transmissions.

ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE APPLICABLE TO THESE TRANSMISSIONS IS LIMITED IN DURATION TO THE DURATION OF THIS WRITTEN WARRANTY. PERFORMANCE OF REPAIRS AND NEEDED ADJUSTMENTS IS THE EXCLUSIVE REMEDY UNDER THIS WRITTEN WARRANTY OR ANY IMPLIED WARRANTY. ALLISON TRANSMISSION SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES (SUCH AS, BUT NOT LIMITED TO, LOST WAGES OR VEHICLE RENTAL EXPENSES) RESULTING FROM BREACH OF THIS WRITTEN WARRANTY OR ANY IMPLIED WARRANTY.**

** Some states do not allow limitations on how long an implied warranty will last or the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

OTHER TERMS APPLICABLE TO OTHER END-USERS

THIS WARRANTY IS THE ONLY WARRANTY APPLICABLE TO THE ALLISON TRANSMISSION MODELS LISTED ABOVE AND IS EXPRESSLY IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALLISON TRANSMISSION DOES NOT AUTHORIZE ANY PERSON TO CREATE FOR IT ANY OTHER OBLIGATION OR LIABILITY IN CONNECTION WITH SUCH TRANSMISSIONS. ALLISON TRANSMISSION SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM BREACH OF THIS WARRANTY OR ANY IMPLIED WARRANTY.

QUESTIONS

If you have any questions regarding this warranty or the performance of warranty obligations, you may contact any Allison Transmission Distributor or Dealer or write to:

Allison Transmission, Inc.
P.O. Box 894
Indianapolis, IN 46206-0894
Attention: Warranty Administration PF-9

Form SE0616EN (201009)



Fire and Rescue Apparatus

Five (5) Year Material and Workmanship - Transmission Oil Cooler Three (3) Year Collateral Damage Coverage

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	The transmission cooler shall be free from component or structural failures caused by defects in material and/or workmanship. Collateral damage up to \$10,000 per occurrence is available for the first three (3) years.
Warranty Begins:	The date of delivery to the first retail purchaser.
Warranty Period Ends After:	Five (5) Years on Oil Cooler and three (3) years on collateral damage coverage
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This warranty does not cover repair due to accidents, misuse, and excessive vibration, flying debris, storage damage (freezing), negligence or modification. This warranty is void if any modification or repairs are performed without authorization. This also voids any future warranty. This warranty does not cover cost of maintenance or repairs due to lack of required maintenance services as recommended. Performance of the required maintenance and use of proper fluids are the responsibility of the owner. Towing is covered to the nearest distributor or authorized dealer only when necessary to prevent further damage to your transmission. Labor costs for the removal and reinstallation of goods may be covered when necessary to make repairs. Please contact your OEM for authorization. Replacement of cooler during the warranty period is limited to 100% of reasonable labor costs up to a maximum of \$700 to remove, replace, or repair the oil cooler.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

Effective 1 August, 2009



LIFETIME SERVICE WARRANTY

United Plastic Fabricating, Inc. (hereinafter called "UPF") warrants each POLY-TANK®, Booster/Foam Tank POLYSIDE® Wetside Tank, Integrator Tank/Body, ELLIPSE™ Elliptical Tank, Ellip-T-Tank Tank and DEFENDER™ Skid Tank to be free from defects in material and workmanship for the service life of the original vehicle (vehicle must be actively used in an emergency response for fire suppression). All UPF Tanks must be installed and operated in accordance with the UPF Installation and Operating Guidelines. Failure to do so can void the warranty.

Every UPF Tank is inspected and tested before leaving our facility. Should your UPF Tank require service, please notify UPF via email, fax, in writing or by calling UPF at 1-978-975-4520. Please provide the serial number, a description of the service request, the location along with the phone number and name of the contact person. Our goal is to have scheduled work completed within a reasonable time period.

Under a valid warranty claim, UPF will cover the cost to repair the UPF Tank including the customary and reasonable costs to make the tank accessible such as the removal and reinstallation of the tank if authorized in advance (pre-approved) by UPF. The warranty will not cover tanks that have been improperly installed, operated, misused, abused, or modified from its intended or designed use. Serial number must not have been altered, defaced or removed. Tanks that are not stored or installed properly which results in the tank suffering UV damage will not be covered by this agreement.

Should UPF determine that the service claim is valid under this warranty for a tank located outside of the United States and Canada, UPF will assume the costs for labor and material for the warranty repair as described above plus all travel costs to the U.S. port of embarkation. Costs for airline travel outside of the U.S. and Canada will not be the responsibility of UPF.

In the event the tank shall become stationed in an area of the world that is considered to be a war zone or where unsafe conditions exist for the safe passage of United States Nationals, as reported by the United States Department of State, (<http://www.state.gov>), and a request to perform service or warranty repairs, UPF reserves the right to refuse to honor such requests. It is the purchaser's responsibility to relocate the tank to an area where such repairs can be performed without undue risk to UPF employees or their designee. UPF will make every reasonable effort to support our products through alternative means.

For Ellipse™ elliptical tanks, a separate five year warranty provided by the subcontractor is applied to the sub-frames, chute linings (rubber isolation strips) and metal components. The stainless steel wrap provided by UPF shall be warranted by the subcontractor performing the wrap installation in accordance with their warranty in place at the time of the installation. UPF will not be liable for any warranty costs associated with the wrap, sub-frames, chute linings (rubber isolation strips) and metal components but will assist with all claims on behalf of its customer.

For PolySide® wetsided tanks and Integrator™ Tank/Body units, all polypropylene components related to the tank shall carry the standard UPF lifetime

UNITED PLASTIC FABRICATING, INC.

WARRANTY

FOR: POLY-TANK®, POLYSIDE®, INTEGRATOR™, ELLIPSE™, ELLIP-T-TANK™ & DEFENDER™

service warranty. Other polypropylene components, including but not limited to compartments, wheel wells, fenders and other body related components shall be warranted by UPF for a period of ten years. The warranty for the PolySide® and Integrator™ units excludes paint or hardware, which shall be covered by the manufacturer of the paint/hardware.

All UPF tanks 50 gallons or less utilized for non-fire applications and installed on specialty vehicles such as ATVs, trailers, boats, etc. are covered under a separate warranty policy available from UPF. Further, UPF Protector™ foam and water trailers are warranted under a separate warranty policy available from UPF.

This UPF warranty is transferable within the United States only with prior written approval by UPF (except an original apparatus manufacturer may assign this warranty to the first titled owner/lessee of the apparatus).

UPF will NOT reimburse any unnecessary work and/or work that has not been pre-approved. Any and all third party charges must be pre-authorized and approved in writing by UPF prior to commencing the work. Any unauthorized third party repairs, alterations, actions or modifications will not be covered and can void the warranty. UPF will be the sole determining authority as to whether a service claim will be valid and covered under this warranty.

In no event will UPF be liable for an amount in excess of the purchase price of the booster/foam tank at the time of manufacture or for any loss or damage, whether direct, indirect, incidental, consequential, or otherwise arising out of failure of its product. Loss of contents (water, foam, etc.) shall not be the responsibility of UPF. Further, UPF is not responsible for costs associated with service repairs to chassis, sub-frames, bodies, valves, dumps, hoses, pressure vacuum vents, and other components (i.e. liquid level transducers, etc.). Further, UPF will not cover the cost for travel of the vehicle to and from a repair facility.

This warranty contains the entire warranty. It is the sole warranty and price agreements or representation, whether oral or written, are either merged herein or expressly cancelled. UPF neither assumes, nor authorizes any person supposing to act on its behalf to change, nor assume for it, any warranty or liability concerning its product.

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state. Some states do not allow exclusion or limitation or incidental or consequential damage, so the above limitation or exclusion may not apply to you. Since some states do not allow limitations on the length of an implied warranty, the above limitation may not apply to you.

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, WHICH EXTEND BEYOND THE DESCRIPTION OF THE FACE HEREOF. THERE IS NO EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY OR A WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. ADDITIONALLY, THIS WARRANTY IS IN LIEU OF ALL OTHER OBLIGATION OR LIABILITIES ON THE PART OF UPF.

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PIERCE MANUFACTURING INC.



BULLETIN



TO: All Dealer Service Representatives

From: Kevin Hanegraaf

DATE: January 4, 2010

RE: UPF Tank Warranty Policy – Truck in Accident

Service Topic #292

To keep the UPF tank warranty valid on trucks that have been involved in a vehicular accident, it is UPF's policy that the customer must remove the tank from the truck and send it back to one of UPF's facilities for inspection. In the event that this does not take place, the warranty will be considered null and void.

The customer must remove and send the tank back to UPF for inspection in order to maintain the original warranty coverage, at which time it will be:

- *Filled with water*
- *Visually inspected*
- *Ultraviolet spark tested on articulating test stand in the dark*
- *Recommendation for repairs if necessary provided by UPF*
- *Fully evaluated and repaired by UPF*

If your customer chooses to leave the tank on the truck and wants a technician to inspect and/or repair the tank in the field, then **the warranty is no longer in effect.** This direction is upheld by UPF because the technician cannot inspect the entire tank when it is still installed on the truck.

Note: This memo is intended to relay the information Pierce has received on UPF's tank warranty for trucks that are in a vehicular accident. In the event of an actual claim, we direct you to consult with UPF's service Manager Maura Watts (800-638-8265 x253)



Fire and Rescue Apparatus

Ten (10) Year Structural Integrity Apparatus Body

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	The apparatus body shall be free from structural failures caused by defects in material and workmanship
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Years - or - 100,000 Miles
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This warranty applies only to the body tubular support and mounting structures and other structural components of the body of the vehicle model, as identified in the Pierce specifications for the Fire and Rescue Apparatus. This warranty does not apply to damage caused by corrosion.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/8/2010 WA0009



Pierce Warranty Statement for Gortite Roll Up Doors Rev 2/24/2011

All mechanical components of the door shall be warranted to be free from defects in materials and workmanship for the lifetime of the vehicle. All parts covered under this warranty shall be to the original owner.

A&A manufacturing warrants that painted doors shall be free of blistering, peeling, bubbling, or any other adhesion defect caused by defective manufacturing methods or paint material selection. The time period for the coverage shall be 6 years from date of door shipment to Pierce. Satin anodized finish doors shall be warranted for 6 years against corrosion defects from date of door shipment to Pierce. Replacement of decals/Scotchlite is not covered.

The maximum amount A&A will reimburse for labor is \$60.00 per hour and the maximum amount of time allowed for repair is as follows:

Door	1.0 Hr.
Slat Replacement	1.0 Hr.
Pennant Plate Replacement	1.0 Hr.
Roller Replacement	.5 Hr.
Seal Replacement	.5 Hr.
Switch/Magnet Replacement	1.0 Hr.
Travel Time	4.0 Hr.



Warranty Statement

Effective May 30, 2020

Subject to the following general and specific terms and conditions, Hale Products, Inc. ("Seller") hereby warrants to the original Purchaser¹ that Products sold under Hale and Class 1 brands will be free of defects in material and workmanship for the applicable Warranty Period. General terms and conditions applicable for all Products are set forth under the heading **General Terms and Conditions** below. Product specific terms and conditions, including Warranty Periods and Warranty Coverages, are set forth in the Tables following the **General Terms and Conditions**.

General Terms and Conditions

The following limitations, exclusions, procedures, and other terms and conditions shall apply for all Products: Warranty is voided if:

- Product is used for an application, with products or in a manner other than the application, products, and manner for which such Product is designed and intended
- Product is subjected to a use, service, condition or environment other than a use, service, condition or environment for which such Product is designed and intended
- Product is not properly installed
- Product is not properly tested and maintained in accordance with Seller's product manuals and supplemental instructions and guidelines, applicable industry standards and guidelines, and applicable legal and regulatory requirements
- Product is altered, modified, serviced (except routine maintenance performed in accordance with Seller's instruction manual for Product and Industry accepted standards and guidelines), or repaired by a person other than Seller or a person authorized by Seller to make such alteration or modification or perform such service or repair
- Seller is not paid the full amount of the purchase price for Product when due.

No Warranty covers:

- Ordinary wear and tear
- Failure due to compliance with a specification or design provided or required by Purchaser
- Failure due to improper operation, excess pressure, excess voltage or other similar cause
- Failure due to operator error
- Damage during or after shipment and failure attributable thereto or resulting there from
- Failure attributable to or resulting from the failure or substandard, inadequate or improper performance of any part, component or equipment not supplied by Seller
- Failure attributable to or resulting from the failure or substandard, inadequate or improper performance of any third party (e.g., not Hale or Class 1 brand) part, component, Product or equipment, whether or not combined, packaged, incorporated, installed or used with a Hale or Class 1 brand part, component, Product or equipment.

Seller shall have no obligation under any Warranty unless Purchaser promptly notifies Seller of the failure giving rise to the Warranty claim, such notice is received by Seller within the applicable Warranty Period, and Seller is provided with such information, data and records (including, but not limited to, in service date, run hours, and service and repair records) as Seller may reasonably request in evaluating the Warranty claim. The notice of failure must be given in writing, identify the Product claimed to be defective (including serial number, if any), and describe in reasonable detail the circumstances surrounding the failure.

Repaired Product and replacement Product shall be warranted only for the remainder of the original Warranty Period.

¹ The "original Purchaser" is the original purchaser from Hale Products, whether the original purchaser is a distributor, dealer or other reseller, an OEM, or an end user.

Seller reserves the right to use reconditioned parts for Warranty repairs and to use reconditioned Products for Warranty replacements



Warranty Statement

Effective May 30, 2020

Seller shall have the right to physically inspect Product claimed to be defective. If requested by Seller, Purchaser shall deliver the Product claimed to be defective to Seller at its manufacturing facility or to another party or location designated by Seller. In such event, Seller shall issue to Purchaser a Return Materials Authorization (RMA) for the Product to be delivered. The Product must be delivered to Seller within 30 days of issuance of the RMA. The RMA number must be included with the Product when delivered to Seller. Failure to make timely delivery to Seller of the Product claimed to be defective shall void any Warranty.

Purchaser or its customer shall be responsible for all freight and shipping charges in connection with the delivery of Product claimed to be defective to Seller at its manufacturing facility or to another party or location designated by Seller. Product claimed to be defective must be shipped by Purchaser freight prepaid, and Purchaser shall bear all risk of loss or damage during shipment.

Repaired and replacement Product and parts will be shipped to Purchaser freight collect, unless a determination is made prior to shipment that the warranty claim is valid, in which case Product and parts will be shipped to Purchaser freight prepaid from Supplier. Repaired or replacement Product will be shipped back to purchaser via UPS ground or IDEX approved standard freight. If Purchaser requires expedited UPS shipment, Purchaser will cover the difference between ground and service selected costs. Purchaser shall bear all risk of loss or damage for all freight collect shipments.

When a warranty claim is confirmed by Hale's Quality department, Hale will issue a credit for freight costs under the following conditions:

- Product was shipped by Purchaser freight prepaid to Supplier. Purchaser to provide a copy of paid freight bill upon Hale's request.
- Repaired or replacement Product was shipped to Purchaser freight collect. If Purchaser required expedited shipment, the difference between ground and expedited service costs will be deducted from total credit.

If requested to do so by Purchaser, Seller may, at its sole option and in its sole discretion, supply a replacement Product or part to Purchaser prior to making a final determination as to whether Warranty Coverage is available. If Seller ultimately determines that no Warranty Coverage is available for the Product claimed to be defective, whether the determination is based on the Warranty being voided, the Product failure being due to a cause not covered by the Warranty, the failure to make a timely and proper Warranty claim, or otherwise, Purchaser or its customer will be required to purchase the replacement Product or part that has been supplied to it by Seller at the price at which Purchaser is then entitled to purchase such Product or part under the Supply Agreement.

If Seller ultimately determines that no Warranty Coverage is available for a Product claimed to be defective, whether the determination is based on the Warranty being voided, the Product failure being due to a cause not covered by the Warranty, the failure to make a timely and proper Warranty claim, or otherwise, Purchaser shall have the option of either (i) having the Product returned to it freight collect, without repair or replacement, or (ii) if Seller determines that the Product is repairable, have the Product repaired by Seller or another party designated by it on a time and materials basis at Seller's then current standard charges for non-warranty repairs and then returned to Purchaser freight collect.

SELLER'S WARRANTY AS SET FORTH HEREIN IS SELLER'S SOLE AND EXCLUSIVE WARRANTY AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ALL WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT ALL OF WHICH OTHER WARRANTIES ARE EXPRESSLY EXCLUDED.

THE RIGHTS AND REMEDIES SET FORTH HEREIN ARE THE SOLE AND EXCLUSIVE RIGHTS AND REMEDIES AGAINST SELLER. EXCEPT FOR THE SPECIFIC LIABILITIES AND OBLIGATIONS



Warranty Statement

Effective May 30, 2020

PROVIDED HEREIN, SELLER SHALL HAVE NO LIABILITY OR OBLIGATION WITH RESPECT TO ANY PRODUCT CLAIMED TO BE DEFECTIVE IN ANY MANNER.

UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, LOST OR UNREALIZED SALES, REVENUES, PROFITS, INCOME, COST SAVINGS OR BUSINESS, LOST OR UNREALIZED CONTRACTS, LOSS OF GOODWILL, DAMAGE TO REPUTATION, LOSS OF PROPERTY, LOSS OF INFORMATION OR DATA, LOSS OF PRODUCTION, DOWNTIME, OR INCREASED COSTS, IN CONNECTION WITH ANY PRODUCT, EVEN IF SELLER IS ADVISED OR PLACED ON NOTICE OF THE POSSIBILITY OF SUCH DAMAGES AND NOTWITHSTANDING THE FAILURE OF ANY ESSENTIAL PURPOSE OF ANY PRODUCT.



Warranty Statement

Effective May 30, 2020

Hale Products, Inc.			
Product Specific Warranty Terms and Conditions			
Product*		Warranty Period	Coverage**
Pumps Mid-Ship, Rear Mount, and Booster (Excludes all Engine Driven Units)	Non-Marine Fire Service Applications	Earlier of (i) 5 years from in service date of vehicle or equipment in which Product is initially installed, or (ii) 5-1/2 years from date of shipment of Product to original Purchaser. Labor is only covered for the first two (2) years of this warranty coverage.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. At time pump is ordered, original Purchaser may take Standard Warranty at no charge or purchase Extended Warranty for an additional charge which will be quoted by Seller at original purchaser's request at time of order. Under Standard Warranty, Seller will cover parts and labor for first 2 years of Warranty Period and parts only (no labor) for remainder of the Warranty Period. Under Extended Warranty (if purchased by original Purchaser), Seller will cover parts and labor for the full Warranty Period. When labor is covered, original Purchaser will be reimbursed at Seller's then current standard labor hours and rates for labor to make repair (if not repaired by Seller) and to remove defective Product and re-install repaired or replacement Product. Seller's approval of repair estimate is required prior to performance of repair work. If applicable, actual mileage will be reimbursed at Seller's then current mileage reimbursement rate. See the Hale Pump and Pump Accessories Labor Warranty Guide for details on issues covered and fees paid.
	Marine and Other Application	Earlier of (i) 2 years from the date of shipment of Product to original Purchaser, or (ii) 2,000 run hours.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Engine Driven Units (Excluding Engines ***)	Pump Ends Backpacks Floats	If not used for rental or contracting, 2 years from the date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. Repair labor is included but any other labor (including removal and re- installation) and mileage are excluded. Original Purchaser will be reimbursed at Seller's then current standard labor hours and rates for labor to make repair (if not repaired by Seller). Seller's approval of repair estimate is required prior to performance of repair work.
		If not used for rental or contracting, 2 years from the date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
	HP Portables	If not used for rental or contracting, 3 years from the date of shipment of Product to original Purchaser	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included. See Hale Portable Pump Labor Warranty Guide for details on issues covered and fees paid
		If used for rental or contracting, earlier of (i) 6 months from date of shipment to original Purchaser, or (ii) 1,000 run hours.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
	Cross-Chassis Skids Trailer Units	Earlier of (i) 12 months from date of shipment to original Purchaser, or (ii) 1,000 run hours.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.



Warranty Statement

Effective May 30, 2020

Hale Products, Inc.			
Product Specific Warranty Terms and Conditions			
Product*		Warranty Period	Coverage**
Pump Modules	Pump Body Weldments, Stainless Manifolds, and Fabricated <u>non-painted</u> or powder coated panels	10 years from the date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed (including cracks resulting from stress and rust through of panels) during Warranty Period due to a defect in material or workmanship. No labor is included. Pump modules are built to original Purchaser's specification or design. Although individual Hale and Class 1 brand components used for pump modules comply with NFPA standards, pump modules are not NFPA compliant. Original Purchaser is solely responsible for (i) ensuring finished pump houses are NFPA complaint and adhere to industry accepted standards and guidelines, and (ii) supplying manuals that include appropriate directions, instructions and warnings concerning pump house operation.
	Fabricated painted or powdered coated panels	2 years from the date of shipment of Product to original Purchaser	Repair or replacement of Product that Seller determines failed from paint, finish, and corrosion during Warranty Period due to a defect in material or workmanship. No labor is included.
Foam SmartFoam, SmartCAFS, CAFS Systems, SmartATP, and EZ Fill		3 years from the date of shipment to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included. Datalogger download from Product may be requested to determine cause of defect.
Foam FoamLogix Systems		1 year from the date of shipment to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Pump Repair & Replacement Parts	Ordered for service and repair	90 days from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Pressure Gauges		3 years from date of shipment of Product to the original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Plumbing		2 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Valves	Akron Valve	10 years from date of shipment of Product to original Purchaser on everything except seal. No warranty on seal.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
	Class 1 Valve	10 years from date of shipment of Product to original Purchaser on everything except seal. No warranty on seal.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
	Hale Valve	10 years from date of shipment of Product to original Purchaser on everything except seal. No warranty on seal.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.



Warranty Statement

Effective May 30, 2020

Hale Products, Inc.			
Product Specific Warranty Terms and Conditions			
Product*		Warranty Period	Coverage**
	SVS Torrent Valve	10 years from date of shipment of Product to original Purchaser on everything except seal. 2 years from date of shipment of Product to original Purchaser on seal.	Repair or replacement of Product that Hale determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Electronics		2 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
Monitors	Akron	5 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
SafeBuy Modules Bundles	QMAX/QMAX-XS Pump Non-Marine Fire Service Applications	Earlier of (i) 8 years from in service date of Safebuy QMAX/QMAX-XS bundle in the vehicle or equipment in which Product is initially installed, or (ii) 8-1/2 years from date of shipment of Product to original Purchaser. This is predicated on the end user supplying Hale with their yearly service and pump testing records by the end of each calendar year.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship.
			Under Safebuy Warranty, Seller will cover parts and labor for earlier of (i) 8 years from in service date of vehicle or equipment in which Product is initially installed, or (ii) 8-1/2 years from date of shipment of Product to original Purchaser.
			When labor is covered, original Purchaser will be reimbursed at Seller's then current standard labor hours and service rates for labor to make repair (if not repaired by Seller) and to remove defective Product and re-install repaired or replacement Product. Seller's approval of repair estimate is required prior to performance of repair work. If applicable, actual mileage will be reimbursed at Seller's then current mileage reimbursement rate. See the Hale Pump and Gearbox Labor Warranty Guide for details on issues covered and fee paid.
SAM Bundles- Pump with Loose Valves, Kits or Modules	Pumps-Mid-Ship, Rear Mount, and Booster (Excludes all Engine Driven Units) Non-Marine Fire Service Applications	Earlier of (i) 10 years from in service date of vehicle or equipment in which Product is initially installed, or (ii) 10-1/2 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship.
			Under SAM Warranty, Seller will cover parts and labor for earlier of (i) 10 years from in service date of vehicle or equipment in which Product is initially installed, or (ii) 10-1/2 years from date of shipment of Product to original Purchaser.



Warranty Statement

Effective May 30, 2020

Hale Products, Inc.			
Product Specific Warranty Terms and Conditions			
Product*		Warranty Period	Coverage**
SAM Bundles-Pump with Loose Valves, Kits or Modules			When labor is covered, original Purchaser will be reimbursed at Seller's then current standard labor hours and service rates for labor to make repair (if not repaired by Seller) and to remove defective Product and re-install repaired or replacement Product. Seller's approval of repair estimate is required prior to performance of repair work. If applicable, actual mileage will be reimbursed at Seller's then current mileage reimbursement rate. See the Hale Labor Warranty Guides for details on issues covered and fee paid.
	Akron Electric Valve Actuators and Navigator Pros	5 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.
	Electronics	4 years from date of shipment of Product to original Purchaser.	Repair or replacement of Product that Seller determines failed during Warranty Period due to a defect in material or workmanship. No labor is included.

*When Products are combined to form a module or package, each Product will have its own separate Warranty Period and Warranty Coverage

** For each Product, Seller will have the option to refund to Purchaser (in cash or by credit) the purchase price Seller was paid for such Product, less depreciation determined on a straight line basis over the Warranty Period, in lieu of repair or replacement (including, when applicable, labor). The decision whether to repair, replace or refund (and, if there is a refund, whether to refund in cash or by credit) shall be made by Seller in its sole discretion.

*** Seller makes no warranty with respect to engines. Any warranty with respect to engines is limited to whatever warranty may be provided by the engine manufacturer.



Fire and Rescue Apparatus

Ten (10) Year Material and Workmanship Stainless Steel Piping Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Stainless steel piping shall be free from structural failures caused by defects in material and workmanship, or perforation caused by corrosion.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Years - or - 100,000 Miles
Conditions and Exclusions: See Also Paragraphs 2 thru 4	Pierce's obligation under this warranty is limited to repairing or replacing without charge, as Pierce may elect, the stainless steel piping or components which Pierce determines to have failed due to defective material and workmanship, or perforation caused by corrosion. This warranty does not cover the use of fluoroprotein (FP) type foam. The sodium chloride within FP foam can cause long-term damage to system components if not thoroughly flushed immediately after use.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.



Fire and Rescue Apparatus

Ten (10) Year Pro-Rated Paint and Corrosion Custom Body Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Exterior surfaces of the body shall be free from blistering, peeling, corrosion or any other adhesion defect caused by defective manufacturing methods or paint material selection.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Ten (10) Years
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This limited warranty is applicable to the vehicle in the following percentage costs of warranty repair, if any: Topcoat Durability & Appearance: Gloss, Color Retention & Cracking 0-72 months 100% 73-96 months 50% 97-120 months 25% Integrity of Coating System: Adhesion, Blistering/Bubbling 0-36 months 100% 37-84 months 50% 85-120 months 25% Corrosion: Dissimilar Metal and Crevice 0-36 months 100% 37-48 months 50% 49-72 months 25% 73-120 months 10% Corrosion Perforation 0-120 months 100% This limited warranty applies only to exterior paint. Paint on the vehicle's interior is warranted only under the Pierce Basic One Year Limited Warranty. Items not covered by this warranty include: (a) Damage from lack of maintenance and cleaning (proper cleaning and maintenance procedures are detailed in the Pierce operation and maintenance manual). (b) UV paint fade. (c) Any cab not manufactured by Pierce.

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.



Fire and Rescue Apparatus

Three (3) Year Material and Workmanship

Goldstar® Gold Leaf Lamination

Limited Warranty

1. LIMITED WARRANTY

Subject to the limitations and exclusions set forth below, Pierce Manufacturing provides the following warranty to the Buyer:

Coverage:	Each Goldstar® gold leaf lamination shall be free from defects in material and workmanship.
Warranty Begins:	The date of the original purchase invoice (issued when the product ships from the factory).
Warranty Period Ends After:	Three (3) Years
Conditions and Exclusions: See Also Paragraphs 2 thru 4	This warranty does not cover damage from lack of maintenance and cleaning (proper cleaning and maintenance procedures are detailed in the Pierce operation and maintenance manual).

This limited warranty shall apply only if the product is properly maintained in accordance with Pierce's maintenance instructions and manuals and is used in service which is normal to the particular model. Normal service means service which does not subject the product to stresses or impacts greater than normally result from careful use. If the Buyer discovers a defect or nonconformity, it must notify Pierce in writing within thirty (30) days after the date of discovery, but in any event prior to the expiration of the warranty period. THIS LIMITED WARRANTY MAY NOT BE ASSIGNED OR OTHERWISE TRANSFERRED BY THE BUYER TO ANY SUBSEQUENT USER OR PURCHASER OR TO ANY OTHER PERSON OR ENTITY.

Notwithstanding anything to the contrary herein, Pierce makes no warranty whatsoever as to:

(a) any integral parts, components, attachments or trade accessories of or to the product that are not manufactured by Pierce, including but not limited to engines, transmissions, drivelines, axles, water pumps and generators; with respect to all such parts, components, attachments and accessories, Pierce shall assign to Buyer the applicable warranties, if any, made by the respective manufacturers thereof;

(b) any vehicle, chassis, or component, part, attachment or accessory damaged by misuse, neglect, fire, exposure to severe environmental or chemical conditions, acidic environment, improper maintenance, accident, crash, or force majeure such as natural disaster, lightning, earthquake, windstorm, hail, flood, war or riot;

(c) any vehicle, chassis or component, part, attachment or accessory that has been repaired, altered or assembled in any way by any person or entity other than Pierce which, in the sole judgment of Pierce, adversely affects the performance, stability or purpose for which it was manufactured; or

(d) products or parts which may in the ordinary course wear out and have to be replaced during the warranty period, including, but not limited to, tires, fluids, gaskets and light bulbs. Pierce assumes no responsibility for the assembly of its parts or subassemblies into finishing products or vehicles unless the assembly is performed by Pierce.

The original purchaser may void this warranty in part or in its entirety if the product is repaired or replaced (a) without prior written approval of the Pierce Customer Service Department; or (b) at a facility which has not been approved by Pierce as to technical capability. Any repairs, modifications, alterations or aftermarket parts added after manufacture without the authorization of Pierce may void this warranty.

2. DISCLAIMERS OF WARRANTIES

THE WARRANTY SET FORTH IN PARAGRAPH 1 IS THE SOLE AND EXCLUSIVE WARRANTY GIVEN BY PIERCE. PIERCE HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

3. BUYER'S EXCLUSIVE REMEDY

If the product fails to conform to the warranty set forth in paragraph 1 during the warranty period, and such nonconformity is not due to misuse, neglect, accident or improper maintenance, Buyer must notify Pierce within the time period specified in paragraph 1, and shall make the product available for inspection by Pierce or its designated agent. At the request of Pierce, any allegedly defective product shall be returned to Pierce by Buyer for examination and/or repair. Buyer shall be responsible for the cost of such transportation, and for risk of loss of or damage to the product during transportation. Within a reasonable time, Pierce shall repair or replace (at Pierce's option and expense) any nonconforming or defective parts. Repair or replacement shall be made only by a facility approved in advance in writing by Pierce. THIS REMEDY SHALL BE THE EXCLUSIVE AND SOLE REMEDY FOR ANY BREACH OF WARRANTY.

4. EXCLUSION OF CONSEQUENTIAL AND INCIDENTAL DAMAGES

Notwithstanding anything to the contrary herein or in any agreement between Pierce and Buyer, IN NO EVENT SHALL PIERCE BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, INDIRECT, OR PUNITIVE DAMAGES WHATSOEVER, WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW OR EQUITY, WITH RESPECT TO VEHICLES OR OTHER PRODUCTS SOLD BY PIERCE, OR THEIR OPERATION OR FAILURE TO OPERATE, OR ANY DEFECTS THEREIN, OR ANY UNDERTAKINGS, ACTS OR OMISSIONS RELATED THERETO, REGARDLESS OF WHETHER PIERCE HAS BEEN INFORMED OF THE POSSIBILITY OF ANY SUCH DAMAGES. Without limiting the generality of the foregoing, Pierce specifically disclaims any liability for property or personal injury damages, penalties, damages for lost profits or revenues, loss of vehicles or products or any associated equipment, cost of substitute vehicles or products, down-time, delay damages, any other types of economic loss, or for any claims by any third party for any such damages.

Note: Any Surety Bond, if a part of the sale of the vehicle as to which this limited warranty is provided, applies only to this Pierce Basic One Year Limited Warranty for such vehicle, and not to other warranties made by Pierce in a separate document (if any) or to the warranties (if any) made by any manufacturer (other than Pierce) of any part, component, attachment or accessory that is incorporated into or attached to the vehicle.

2/22/2010 WA0018

EXHIBIT C

PURCHASING TERMS AND CONDITIONS

PURCHASING TERMS AND CONDITIONS

These Purchasing Terms and Conditions, together with the Equipment Proposal and all attachments (collectively, the “Agreement”) are entered into by and between Ten-8 Fire & Safety, LLC, a Florida company (“Company”) and Customer (as defined in Ten-8 Fire & Safety LLC’s Equipment Proposal document) and is effective as of the date specified in Section 3 of these Purchasing Terms and Conditions. Both Company and Customer may be referred throughout this document individually as a “party” or collectively as the “parties.”

1. Definitions.

- a. **“Acceptance”** has the same meaning set forth in Company’s Equipment Proposal.
- b. **“Company’s Equipment Proposal”** means the Equipment Proposal provided by Company and prepared in response to Customer’s request for proposal for a fire apparatus, associated equipment or an ambulance.
- c. **“Cooperative Purchasing Contract”** means an Agreement between Company and a public authority, including without limitation, a department, division, agency of a municipal, county or state government (“Public Authority”), that adopts or participates in an existing agreement between Company and another non-party customer (including, but not limited to such non-party customer’s equipment proposal, its applicable exhibits, attachments and purchasing terms and conditions), often referred to as a “piggyback arrangement,” which is expressly agreed to, in writing, by Company. Company has sole discretion to determine whether it will agree to such a Cooperative Purchasing Contract.
- d. **“Delivery”** means when Company delivers physical possession of the Product to Customer.
- e. **“Manufacturer”** means the Manufacturer of any Product.
- f. **“Prepayment Discount”** means the prepayment discounts, if any, specified in Company’s Equipment Proposal.
- g. **“Product”** means the fire apparatus and any associated equipment, or ambulance manufactured or furnished for Customer by Company pursuant to the Specifications.
- h. **“Purchase Price”** means the Total price set forth in the Quotation, adjusted for the final net price for the chassis charged by the original equipment manufacturer set forth in the final invoice submitted to the Company by the manufacturer.
- i. **“Purchasing Terms and Conditions”** means these Purchasing Terms and Conditions; however, if the Company’s Equipment Proposal or the Customer’s related Purchase Order states that it is governed by a Cooperative Purchasing Agreement, “Purchasing Terms and Conditions” shall mean those terms and conditions set forth in the applicable Cooperative Purchasing Agreement.
- j. **“Specifications”** means the general specifications, technical specifications, training, and testing requirements for the Product contained in Company’s Equipment Proposal and its Exhibit A (Proposal Option List or for ambulance sales, the Quotation, or Order Form, as applicable), prepared in response to Customer’s request for such a proposal.

2. Purpose. This Agreement sets forth the terms and conditions of Company’s sale of the Product to Customer.

3. Term of Agreement. This Agreement will become effective on the date of Acceptance as defined in Company’s Equipment Proposal (“Effective Date”) and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon Delivery and payment in full of the Purchase Price.

4. Purchase and Payment. Customer agrees to pay Company the Purchase Price for the Product(s). The Purchase Price is in U.S. dollars. Where Customer opts for a Prepayment Discount that specifies that Customer will tender one or more prepayments to Company, Customer must provide each prepayment within the time frame specified in the Equipment Proposal in order to receive the Prepayment Discount for that prepayment installment. To the extent permitted by applicable law, Company may in its sole discretion charge a convenience fee if Customer elects to pay the Purchase Price by means of a credit card.

5. Representations and Warranties. Customer hereby represents and warrants to Company that the purchase of the Product(s) has been approved by Customer in accordance with applicable general laws and, as applicable, Customer’s charter, ordinances and other governing documents, and funding for the purchase has been duly budgeted and appropriated.

6. Cancellation/Termination.

- a. Fire Equipment and Apparatus Sales. In the event this Agreement is cancelled or terminated by Customer before completion, Company may charge Customer a cancellation fee. The following charge schedule is based on costs incurred by Manufacturer and Company for the Product, which may be applied and charged to Customer: (a) 12% of the Purchase Price after the order for the Product(s) is accepted and entered into Manufacturer's system by Company; (b) 22% of the Purchase Price after completion of approval drawings by Customer, and; (c) 32% of the Purchase Price upon any material requisition made by the Manufacturer for the Product. The cancellation fee will increase in excess of (c) in this Section 6, accordingly, as additional costs are incurred by Manufacturer and Company as the order progresses through engineering and into the manufacturing process.
- b. Ambulance Sales. This Section 6 for Cancellation/Termination does not apply to Ambulance Sales. An order for an ambulance cannot be cancelled or terminated once Company receives and processes Customer's Acceptance of Company's Equipment Proposal.

7. Delivery. The Product is scheduled to be delivered as specified in the Delivery Timing section of the Equipment Proposal ("Delivery Timing"), which will be F.O.B. Company's facility. The Delivery Timing is an estimate, and Company is not bound to such date unless it otherwise agrees in writing. Company is not responsible for Delivery delays caused by or as the result of actions, omissions or conduct of the Manufacturer, its employees, affiliates, suppliers, contractors, and carriers. All right, title and interest in and to the Product, and risk of loss, shall pass to Customer upon Delivery of the Product(s) to Customer.

8. Standard Warranty. The manufacturer warranties applicable to this Agreement, if any, are attached to Company's Equipment Proposal as Exhibit A and are incorporated herein as part of the Agreement.

- a. Disclaimer. EXCEPT AS OTHERWISE SET FORTH IN THIS AGREEMENT, COMPANY, INCLUDING ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES DO NOT MAKE ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS PROVIDED UNDER THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING DISCLAIMER, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, IMPLIED WARRANTY AGAINST INFRINGEMENT, AND IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

9. Limitation of Liability. COMPANY WILL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, ECONOMIC, PUNITIVE, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR IN ANY WAY CONNECTED WITH THIS AGREEMENT WITHOUT REGARD TO THE NATURE OF THE CLAIM OR THE UNDERLYING THEORY OR CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, STRICT LIABILITY, EQUITY OR ANY OTHER THEORY OF LAW) ON WHICH SUCH DAMAGES ARE BASED. COMPANY'S LIMIT OF LIABILITY UNDER THIS AGREEMENT SHALL BE CAPPED AT THE TOTAL AMOUNT OF THE MONIES PAID BY CUSTOMER TO COMPANY UNDER THIS AGREEMENT.

10. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control or which make Company's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, transportation or delivery delays or losses outside of Company's control, any act of government, inability or delay of Company or manufacture in obtaining necessary labor or adequate or suitable manufacturing components at reasonable prices, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy, terrorism, epidemics, quarantine restrictions, failure of vendors to perform their contracts or labor troubles of Company or a manufacturer causing cessation, slowdown, or interruption of work.

11. Customer's Obligations. Customer shall provide its timely and best efforts to cooperate with Company and Manufacturer during the manufacturing process to create the Product. Reasonable and timely cooperation includes, without limitation, Customer's providing timely information in response to a request from Manufacturer or Company and Customer's participation in traveling to Manufacturer's facility for inspections and approval of the Product.
12. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) Customer's failure to pay any amounts due under this Agreement or Customer's failure to perform any of its obligations under this Agreement; (b) Company's failure to perform any of its obligations under this Agreement; (c) either party becoming insolvent or becoming subject to bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement, which is false in any material respect; (e) an action by Customer to dissolve, merge, consolidate or transfer a substantial portion of its property to another entity; or (f) a default or breach by Customer under any other contract or agreement with Company.
13. Manufacturer's Statement of Origin. Company shall retain possession of the manufacturer's statement of origin ("MSO") for the Product until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, Company shall retain the MSO for each individual Product until the Purchase Price for that Product has been paid in full.
14. Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The Arbitration shall take place in Bradenton, Florida.
15. Miscellaneous. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other. Neither party may assign its rights and obligations under this Agreement without the prior written approval of the other party. This Agreement and all transactions between Ten-8 Fire & Safety, LLC will be governed by and construed in accordance with the laws of the State of Florida. The delivery of signatures to this Agreement may be via facsimile transmission or other electronic means and shall be binding as original signatures. This Agreement shall constitute the entire agreement and supersede any prior agreement between the parties concerning the subject matter of this Agreement. This Agreement may only be modified by an amendment, in writing, signed by duly authorized representatives of both parties with authority to sign such amendments to this Agreement. In the event of a conflict between the Ten-8 Proposal and these Terms and Conditions, the Ten-8 Proposal shall control except in the case of a Cooperative Purchasing Contract as set forth in Section 1(c) and (h) of these Purchasing Terms and Conditions. If any term of this Agreement is determined to be invalid or unenforceable by a competent legal authority, such term will be either reformed or deleted, as the case may be, but only to the extent necessary to comply with the applicable law, regulation, order or rule, and the remaining provisions of the Agreement will remain in full force and effect.

Purchase Order



Bill To

PUBLIC SAFETY HEADQUARTERS
2565 OLD MILTON PKWY
ALPHARETTA, GA 30009

Vendor

TEN 8 FIRE & SAFETY EQUIPMENT OF GEORGIA
1591 COLLIER RD
FORSYTH, GA 31029

Purchase Order

Fiscal Year 2023

Page: 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.

Purchase Order #

23000378

Unless otherwise specified herein, prices are F.O.B.
destination (inside delivery as applicable), with freight
prepaid and included.

Ship To

PUBLIC SAFETY HEADQUARTERS
2565 OLD MILTON PKWY
ALPHARETTA, GA 30009

VENDOR PHONE NUMBER		VENDOR FAX NUMBER		REQUISITION NUMBER	DELIVERY REFERENCE
478-994-3235		478-994-6458		230423	
DATE ORDERED	VENDOR NUMBER	DATE REQUIRED	FREIGHT METHOD/TERMS		DEPARTMENT/LOCATION
10/18/2022	6172	06/30/2023			PUBLIC SAFETY
NOTES					

TRUCKS, FIRE PROTECTION AND CRASH RESCUE

ITEM #	DESCRIPTION / PART #	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1	(3) REPLACEMENT FIRE ENGINES (REPLACING ENGINES 84, 85, & 86) CITY COUNCIL APPROVAL 10.17.2022	1.0		\$2,353,251.00	\$2,353,251.00

Total Ext. Price	\$2,353,251.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00

Purchase Order Total \$2,353,251.00

Chonae J. Harris

Director of Finance

Vendor Copy

CITY OF ALPHARETTA, GA

- IMPORTANT INFORMATION FOR VENDORS -

1. Purchase order # shall appear on all invoices, shipping notices, and packages.
2. Name and address of the ordering department shall appear on all invoices and shipping notices.
3. Include detailed packing list with each shipment.
4. Send separate invoice for each shipment.
5. No cash-on-delivery (C.O.D.) shipments accepted.

- TERMS AND CONDITIONS -

1. DEFINITIONS: The term "Purchaser" means City of Alpharetta and the term "Seller" means the person, firm or corporation from whom the merchandise has been ordered.
2. GENERAL INFORMATION: The Seller, without the written consent of the Procurement Officer (or his/her designee), shall not make any changes, alterations, or variations in the terms of the purchase order ("order"). No terms stated by Seller in accepting or acknowledging this order shall be binding upon Purchaser unless accepted in writing by Purchaser. Seller may not assign this order without Purchaser's prior written consent.
3. TIME IS OF THE ESSENCE: If it appears Seller will not meet required delivery schedule, Seller must promptly notify Purchaser in writing and, if requested by Purchaser, ship via air or expedited routing to avoid or minimize delay to the maximum extent possible, the added cost to be borne by Seller.
4. ERRORS: In case of error in calculating or typing, the quoted unit price will be used as basis for correction.
5. FREIGHT: Unless otherwise specified herein, prices are F.O.B. destination (inside delivery as applicable), with freight prepaid and included.
6. INSPECTIONS: All merchandise is subject to the Purchaser's inspection within a reasonable time after arrival at the ultimate destination. If the merchandise fails to comply with the specifications imposed by Purchaser or is otherwise of an unsatisfactory condition, the Purchaser may return said merchandise to Seller at Seller's expense. Payment for material on this order shall not constitute acceptance.
7. DISCOUNT PERIOD: It shall be understood that the cash discount period to purchaser will date from receipt by Purchaser of acceptable goods and invoice and not from date of invoice.
8. SUBSTITUTIONS: No substitutions or changes in this order (includes unit prices) will be accepted unless approved in writing by the Procurement Officer (or his/her designee).
9. EXCISE AND SALES TAXES: The prices herein should not include any Federal excise taxes or sales taxes imposed by any State or Municipal Government. Such taxes, if included, must be deducted by the vendor when submitting claim for payment. (Sales Tax Exemption 301-682441/ Federal Tax Identification 58-6011454).
10. WARRANTIES: Seller warrants that all materials, equipment and services provided under this order are subject to all warranties arising by operation of law and additionally conform to the specifications imposed by Purchaser; all parts and materials are of a good marketable quality, of latest model and current date, exclude surplus remanufactured and used products unless so specified by Purchaser and are fit for the known purpose for which they are sold.
11. PATENTS, TRADEMARKS AND COPYRIGHTS: The Seller warrants that the equipment and/or materials furnished on this order do not infringe any patent, registered trademark or copyright, and agrees to hold City of Alpharetta as Purchaser, harmless, in the event of any infringement or claim thereof.
12. TITLE: Seller warrants that the merchandise is free and clear of all liens and encumbrances and that Seller has a good and marketable title to same.
13. COMPLIANCE WITH LAWS AND REGULATIONS: The Seller by acceptance of this order warrants full compliance with all applicable local, state or federal laws and regulations and agrees to indemnify and defend Purchaser against any loss, cost, liability or damage by reason of Seller's violation of this paragraph.
14. INDEMNIFICATION: All services to be rendered or performed under this agreement will be rendered or performed entirely at the Seller's own risk and the Seller expressly agrees to indemnify and hold harmless Purchaser and all its officers, agents, employees or otherwise from any and all liability, loss or damage that they may suffer as the result of claims, demands, actions, damages or injuries of every kind or nature whatsoever by or to any and all persons or property -- including reasonable attorneys' fees -- or judgments against them which result from, arise out of, or are in any way connected with the services to be rendered or performed by the Seller under the terms of this order.
15. CANCELLATION: Purchaser reserves the right to cancel this order, or any part thereof, at any time, without penalty, and shall be the sole judge of its decision to cancel this order. Such cancellation may be based upon the failure of Seller to comply with the terms and conditions of this transaction, failure to perform the work with promptness and diligence, failure to make shipment within the time specified, or for any other reason.
16. COMPLIANCE: Purchaser may at any time insist upon strict compliance with these terms and conditions, not withstanding any previous custom, practice, or course of dealing to the contrary.
17. MSDS: Material Safety Data Sheet to be included with shipment of any material requiring this documentation per OSHA regulations.
18. If the above conditions are not acceptable, please advise the Purchaser on receipt of the order and prior to making delivery.
19. Sellers that have not received payment in accordance with the terms and conditions of this order should contact Purchaser in writing at City of Alpharetta Finance Department, 2 Park Plaza, Alpharetta GA, 30009. Notice shall include purchase order #, City department receiving delivery, and copy of the invoice.

Funding Verification from Bank

From: [Keogh, Whitney](#)
To: [Mitchell, Shawn](#); [Preston, Terri](#); [Coggi, Lisa A](#)
Cc: [Harris, Tom](#)
Subject: RE: Schedule No. 7 Closing Documents
Date: Wednesday, November 9, 2022 11:51:43 AM
Attachments: [image001.png](#)
[image002.png](#)

[CAUTION: This email originated from outside the City. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Good morning Shawn,

I am pleased to confirm the wire has been released for today's funding. Please let us know if there are any issues with receipt by the vendor.

Transaction Reference Number: 22B9806039B02089
Amount: 2,353,251.00 USD
Payment Initiated: 11/09/2022

Thank you,

Whitney Keogh

AVP; Operations Consultant
Leasing Documentation Specialist
Banc of America Leasing & Capital, LLC
3400 Pawtucket Ave. Riverside RI 02915
(401) 854-5452 whitney.keogh@bofa.com



From: Mitchell, Shawn <smitchell@alpharetta.ga.us>
Sent: Monday, November 7, 2022 10:23 AM
To: Keogh, Whitney <whitney.keogh@bofa.com>; Preston, Terri <terri.preston@bofa.com>; Coggi, Lisa A <lisa.a.coggi@bofa.com>
Cc: Harris, Tom <tharris@alpharetta.ga.us>
Subject: RE: Schedule No. 7 Closing Documents

Excellent.

Thank you for all the assistance,
Shawn

TEN-8 FIRE & SAFETY, LLC.

2904 59TH AVENUE DRIVE E.
BRADENTON, FL 34203



PAYMENT INSTRUCTIONS

Note: Reference the invoice number(s) or job number for all remittances so payment can be processed accordingly.

Via Wire Transfer:

Bank Name: Hancock Whitney Bank
Bank Address: 2510 14th Street
Gulfport, MS 39501

Bank Account Title: Ten-8 Fire & Safety LLC
Bank Account #: 71757279
ACH Routing #: 021052053
Wire Routing #: 065503681

Via check:

Made Payable to: Ten-8 Fire & Safety LLC
Send to: Attn: Vicky Kogel
2904 59th Ave. Dr. E.
Bradenton, FL 34203

Payment Receipt Verification from Vendor

TEN-8 FIRE & SAFETY, LLC

2904 59TH AVENUE DRIVE EAST
BRADENTON, FL 34203
USA



Original

INCOMING PAYMENT

Document Number	Document Date	Page
241002861	11/09/22	1/1
Customer No.	Federal Tax ID - Business Partner	

C00018

Your Reference

Your Contact

-No Sales Employee-

CITY OF ALPHARETTA FIRE DEPT

2565 OLD MILTON PARKWAY
ALPHARETTA GA 30004
USA

Payments

Currency: \$

#	Paid Doc.	Doc. No.	Date	Installment ID	Reference Number	Amount
001	A/R Invoice	1310005467	11/09/22	1 of 1	Job# 39807 01-03	2,353,251.00

Document Amount Due: **\$ 2,353,251.00**

Total Amount Due: \$ 2,353,251.00

Bank Transfer

Account Name	Transfer Date	Reference	Amount
CHECKING-GENERAL ACCOUNT	11/09/22	WIR REC 110922	2,353,251.00

Bank Transfer Total: \$ 2,353,251.00

Total Payment Amount: \$ 2,353,251.00

Active Manager:

Signature

Gladys B. Minich

Date

11/18/22

CEO:	Phone:	800-228-8368	Bank Name:	Hancock Whitney Bank
Shareholder:	Fax:	941-756-2598	Bank Account:	0063403696
Tax Official:	E-Mail:		Bank Code:	11000
Headquarters:	Tax No.:		Swift/BIC:	
Website:	Tax ID No.:	9592812764	IBAN:	



Customer Statement

2904 59TH AVENUE DRIVE EAST
BRADENTON, FL 34203
Phone: 800-228-8368
Fax: 941-756-2598

Date: 11/18/22

: \$

CITY OF ALPHARETTA FIRE DEPT

2565 OLD MILTON PARKWAY
ALPHARETTA, GA 30004

Contact: PFUTCH@ALPHARETTA.GA.US Credit Limit:
Salesperson: -No Sales Employee- Commitment Limit: 0.00

Prior Period Balance

Document	Ref. No.:	Posting Date	Due Date:	Details	Amount	Balance
IN 19886	SVI19886	07/29/22	02/25/22	SVI19886	354.63	354.63
IN 19887	SVI19887	07/29/22	02/25/22	SVI19887	857.08	1,211.71
IN 22508	SVI22508	07/29/22	07/24/22	SVI22508	1,207.39	2,419.10
RC 241000118		08/04/22	08/04/22	Incoming Payments - C00018	-1,211.71	1,207.39
IN 1310000546	A.WHEELER	08/24/22	09/23/22	A/R Invoices - C00018	749.80	1,957.19
IN 1310000912	Andrew Wheeler	08/31/22	09/30/22	A/R Invoices - C00018	121.20	2,078.39
RC 241001405		09/26/22	09/26/22	Incoming Payments - C00018	-121.20	1,957.19
IN 1310003076		10/06/22	11/05/22	A/R Invoices - C00018		1,957.19
RC 241002843		11/18/22	11/18/22	Incoming Payments - C00018	-749.80	1,207.39
IN 1310005467	Job# 39807 01-03	11/09/22	11/05/22	A/R Invoices - C00018	2,353,251.00	2,354,458.39
RC 241002861		11/09/22	11/09/22	Incoming Payments - C00018	-2,353,251.00	1,207.39
Total						\$ 1,207.39

Balance Due	0 - 30	31 - 60	61 - 90	91 - 120	121+
Total	1,207.39	-749.80	749.80	-4.32	1,211.71
	100.000 %	-62.101 %	62.101 %	-0.358 %	100.358 %

From: [Amlong, Jeff](#)
To: [Mitchell, Shawn](#)
Subject: RE: Bond
Date: Wednesday, November 9, 2022 9:54:45 PM
Attachments: [image001.png](#)

[CAUTION: This email originated from outside the City. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Payment was received.

From: Mitchell, Shawn <smitchell@alpharetta.ga.us>
Sent: Wednesday, November 9, 2022 12:15 PM
To: Amlong, Jeff <jamlong@ten8fire.com>
Cc: Harris, Tom <tharris@alpharetta.ga.us>
Subject: RE: Bond

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Jeff,

Payment has been wired.

Transaction Reference Number:	22B9806039B02089
Amount:	2,353,251.00 USD
Payment Initiated:	11/09/2022

Can you confirm receipt and email me an invoice/statement reflecting payment?

Thank you,
Shawn

Shawn Mitchell, MBA, CMA, CFM

Budget and Procurement Manager

City of Alpharetta

Finance Department

City Hall (2nd Floor) | 2 Park Plaza | Alpharetta GA, 30009

Office: (678) 297-6016 | Mobile: (470) 235-9079

smitchell@alpharetta.ga.us | www.alpharetta.ga.us

From: Amlong, Jeff <jamlong@ten8fire.com>
Sent: Tuesday, November 1, 2022 8:10 AM

City Council Minutes



City Council Meeting & Public Hearing OCTOBER 17, 2022

UNOFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. This is not an official record of the Alpharetta City Council Meeting proceedings. Meetings are recorded and available for review at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

2. ROLL CALL

• Council Members

- o Mayor Jim Gilvin
- o Mayor Pro Tem Dan Merkel
- o Donald F. Mitchell
- o Douglas J. DeRito
- o John Hipes
- o Jason Binder

• Absent

- o Brian Will

• Staff

- o Chris Lagerbloom, City Administrator
- o Molly Esswein, City Attorney with Jarrard & Davis
- o James Drinkard, Asst. City Administrator
- o Lauren Shapiro, City Clerk
- o Kathi Cook, Director of Community and Economic Development
- o Morgan Rodgers, Director of Recreation, Parks, and Cultural Services
- o Pete Sewczwicz, Director of Public Works
- o Tom Harris, Director of Finance
- o Kurt Kirby, Projects Manager

- o Michael Woodman, Planning and Development Services Manager
- o Phillip Seabolt, Administrative Chief
- o Brad Denkinger, Public Safety Chief
- o Brian Borden, Zoning Administrator

3. PLEDGE TO THE FLAG

4. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 10/3/2022)

Approval of the City Council Meeting Minutes from the meeting of October 3, 2022.

B. Alcoholic Beverage License Applications

Approval of the following Alcoholic Beverage License Applications:

1. PH-22-AB-29 Toscana Ita, LLC

d/b/a Luci's Steakhouse
5805 Windward Parkway, Alpharetta, GA 30005

Restaurant
Consumption on Premises
Liquor, Beer, Wine, & Sunday Sales
Owner: Toscana Ita, LLC
Registered Agent: Gulen Ikbl Castro

2. PH-22-AB-30 Atlanta Fantastical OpCo, LLC

d/b/a Santa's Secret Stache
3180 Avalon Boulevard, Alpharetta, GA 30005

Eating Establishment
Consumption on Premises
Liquor, Beer, Wine, & Sunday Sales
Owner: Fantastical Labs, LLC
Registered Agent: Walter I. Geer, II

C. Financial Management Report: Month Ending August 31, 2022

Approval of the City of Alpharetta's Financial Management Report for the month ending August 31, 2022.

D. Conflict Waiver between the City of Milton, Georgia, the City of Alpharetta, Georgia and the North Fulton Community Improvement District

Approval of a Conflict Waiver between the City of Milton, Georgia, the City of Alpharetta, Georgia, and the North Fulton Community Improvement District for the purposes of entering into an agreement with respect to funding and preparation of the Windward Parkway/Highway 9 Master Plan LCI Update Study, as Jarrard & Davis, LLP's represents the City of Milton and the City of Alpharetta as general legal counsel.

E. Intergovernmental Agreement: Windward Parkway/Highway 9 Area Strategic Master Plan
Approval of an Intergovernmental Agreement between the City of Alpharetta, Georgia, the City of Milton, Georgia, and the North Fulton Community Improvement District for Windward Parkway/Highway 9 Area Strategic Master Plan.

- ❖ Council Member Mitchell offered a motion to approve the Consent Agenda.
 - o Mayor Pro Tem Merkel seconded the motion.
 - o The motion was approved unanimously (6-0).

5. PUBLIC HEARING

A. PH-22-11 / V-22-24 / Wills Overlook

Consideration of a change to previous conditions of zoning and variance to allow for the construction of 16 'For-Sale' townhomes on 2.24 acres in the Downtown. Variances are requested to allow a driveway and off-street parking adjacent to South Main Street without an intervening building and modify the interior property line landscape strip. The property is located at 0 and 531 South Main Street and is legally described as being located in Land Lot 645, 1st District, 2nd Section, Fulton County, Georgia.

- Council Member Hipes recused himself from this item and left the meeting.
- Planning and Development Services Manager, Michael Woodman, came forward to speak on behalf of this item.
- Staff is recommending that Mayor and Council approve PH-22-11 / V-22-24 / Wills Overlook, subject to the following conditions:
 1. The site, consisting of approximately 2.24 acres, shall be zoned DT-MU and shall be developed substantially similar to site plan prepared by Engineering 303, dated 9/9/22, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
 2. Architecture and materials shall be developed substantially similar to the submitted renderings prepared by Tracy Ward, dated 7/18/22, except for modifications required to comply with the Downtown Consultant's comments and in compliance with the Alpharetta Downtown Code, subject to final approval by DRB. Townhomes shall have 4-sided architecture, materials and details.
 3. Earl Wood House shall be limited to a single-family detached home and shall be saved, restored, and designated under the City's Historic Preservation Incentive Ordinance. Restoration shall be completed by the 1st CO. Exterior modifications and additions to the historic structure, accessory structures, and walls and fencing shall be consistent with the architectural style of the Earl Wood House, subject to review by the City's Downtown Consultant and approval of a certificate of appropriateness by the Historic Preservation Commission.
 4. Streetscape, including decorative fence with columns and landscaping, shall be developed substantially similar to the submitted renderings prepared by Tracy Ward, dated 7/18/22, with final approval by DRB. Pervious areas behind the decorative fence shall be landscaped with decorative and screening landscaping, with final approval by DRB.

5. Building height shall not exceed 3 stories.
6. Townhome orientation shall be permitted as depicted on the site plan prepared by Engineering 303, dated 9/9/22.
7. Landscape strip along South Main Street shall be planted with shade trees and ornamental shrubs as a continuation of what has been planted or designed in the Downtown and outside of utility easements and overhead utilities, as approved by Staff.
8. Internal alley shall be developed as depicted on the site plan prepared by Engineering 303, dated 9/9/22, with final approval by Staff. Decorative pedestrian lighting shall be required throughout the development. Alley shall be private and maintained by the HOA.
9. Landscaping shall be required along both sides of the alley, as depicted on the landscape plan prepared by Frawley Associates, LLC, dated 9/29/22. Landscape areas along the alley shall be exclusive of utilities and easements, except that if Fulton County requires an unencumbered easement shrubs shall replace trees on one side of the street.
10. Developer shall provide a pedestrian connection, as depicted on the site plan prepared by Engineering 303, dated 9/9/22, through the development connecting the sidewalk on South Main Street to the nearby trail system in Wills Park. On-site pedestrian connection shall be open to the public, maintained by the HOA and include wayfinding signage, as approved by Staff. Pedestrian connection shall be eligible for impact fee credits, as approved by Staff.
11. Landscape strip along the west property line shall be planted as depicted on the easement planting plan, labeled Exhibit B, with final approval by Staff. A double row of evergreen trees and shrubs shall be planted along the east property line, as approved by Staff.
12. Project entrances shall include a decorative paver apron, landscaping, decorative wall and/or fencing with columns, as approved by DRB.
13. Open space shall be developed substantially similar to the site plan prepared by Engineering 303, dated 9/9/22, as approved by Staff. Open space shall be developed with a park-like setting with decorative landscape, hardscape and seating. Landscape shall include plant selections promoting the historic Downtown.
14. Creeping vines shall be planted to cover retaining and low walls, as approved by Staff.
15. Developer shall save trees as depicted on the site plan prepared by Engineering 303, dated 9/9/22. Tree saves shall be limited to trees in fair to good condition and with CRZ impacts of no more than 20% which may be subject to tree care, as approved by Staff.
16. Developer shall save additional trees of quality and/or tree groupings, as approved by Staff.

17. Fences and walls visible from the public right-of-way shall be decorative, as approved by Staff. Unfinished wood fences and decks shall not be visible from the street.
 18. HVAC and similar equipment shall not be visible from the public right-of-way.
 19. Stormwater management infrastructure may be placed underground within the private alley as depicted on the site plan prepared by Engineering 303, dated 9/9/22, with final approval by Staff. Stormwater facilities shall be indicated on the recorded final plat, clearly describing the underground facilities, their function, purpose, ownership, and granting access for inspection, maintenance and repair rights to the HOA and the City. Maintenance responsibilities shall be included in the recorded covenants with all costs to be borne by the HOA and homeowners of the development.
 20. Garbage pickup shall be from within the development.
 21. No more than 10% of the residential units shall be permitted to be rented, as recorded in the HOA's declarations and covenants.
 22. The above conditions of zoning shall replace the conditions related to file # Z-18-08/CU-18-07/V-18-13 The Porch Special Event Facility/Matilda's Outdoor Music Venue.
- The applicant, Wills Overlook, LLC, is requesting a change to conditions of zoning and a variance to allow for the construction of sixteen (16) 'For-Sale' townhomes on 2.24 acres in the Downtown. Variances are requested to allow an alley adjacent to Highway 9 without an intervening building and to modify the 5' landscape strip required along the west property line. The applicant proposes to save and restore the Earl Wood House, which is on the City's Historic Resources Inventory as a Contributing Historic Building. The subject property is located at 531 South Main Street near the northeast corner of Highway 9 (South Main Street) and Wills Road.
 - The submitted request, if approved, would allow for the construction of sixteen (16) 'For-Sale' townhomes on 2.24 acres in the Downtown. The proposed density is 7.13 dwelling units per acre. Variances are requested to allow an alley adjacent to Highway 9 without an intervening building and to modify the 5' landscape strip required along the west property line. The applicant proposes to save and restore the Earl Wood House, which is on the City's Historic Resources Inventory as a Contributing Historic Building. The subject property is located at 531 South Main Street near the northeast corner of Highway 9 (South Main Street) and Wills Road.
 - The subject property is zoned to DT-MU (Downtown Mixed-Use) and is developed with the Earl Wood House, which is a two (2) story, 3,456 square foot former home currently being used as a retail establishment, The Porch on South Main. Surrounding properties are zoned SU (Special Use) to the north, C-1 (Neighborhood Commercial) to the west and south, and C-2 (General Commercial) to the south and east. Wills Park is located to the north, Waffle House to the west, Public Storage and a commercial strip center to the south, and Northfall Professional Park is located to the east. The comprehensive land use plan designation of the property is 'Mixed Use', which allows the proposed townhomes and density.
 - The submitted site plan depicts sixteen (16), three (3) story 'For-Sale' townhomes and the Earl Wood House oriented to a new one-way alley with access from two (2) driveways off

South Main Street. The alley is depicted running parallel to South Main Street without an intervening building, which requires a variance. A detached garage is proposed to be added to the Earl Wood House. Townhome units are 26' wide and are setback approximately 60' on South Main Street. Minimum building setbacks comply with DT-MU development standards.

- The site plan accommodates the South Main Street GDOT improvements, which includes a ten-foot (10') sidewalk. The ten-foot (10') landscape strip is depicted along South Main Street with a decorative five-foot (5') fence with brick columns. The submitted landscape plan depicts heavy landscaping along both sides of the fence along South Main Street.
- Fourteen (14) on-street, guest parking spaces are provided along the alley. The Downtown Code requires 40 parking spaces for the proposed subdivision (2.5 parking spaces/unit), of which 82 parking spaces are provided on the site plan.
- Tree saves are depicted along the north and east property lines, as well as behind the Earl Wood House. Three (3) trees along South Main Street are impacted by GDOT's Highway 9 project.
- The site plan depicts underground stormwater infrastructure beneath the on-street parallel parking along the alley. In addition, there are two (2) rain gardens or flow wells depicted at the rear of the townhomes. The underground stormwater infrastructure would only obstruct access to the on-street parking spaces should maintenance be required.
- The submitted renderings depict three (3) story townhome buildings with a flat roof designed in the Neoclassical or Greek Revival styles. Townhomes are depicted with a brick exterior on the 1st floor and siding on the upper floors. According to the City's Downtown Consultant, the proposed renderings are generally consistent with the design regulations in the Downtown Overlay.
- Staff has reviewed the applicant's proposal against the established review criteria for a variance. The proposal is consistent with the Downtown Master Plan vision and future land use designation of the property, which is 'Mixed Use'. While surrounding properties are primarily developed with commercial uses, the area is envisioned to redevelop into a mixed-use environment with mixed-use and single use (residential and commercial) developments. The proposed density is consistent with densities approved on South Main Street and in the DT-MU zoning district. In addition, the proposal saves a historic resource and provides a desired public connection between South Main Street and Wills Park. There are exceptional conditions pertaining to the property due to its shallow depth, as well as the presence of a historic structure. The applicant provided an alternative site plan depicting the townhomes fronting South Main Street. The alternative plan impacts several trees in Wills Park, including removal of a specimen tree.
- The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.
- CZIM was held on August 10, 2022. There was one (1) public comment in support of the proposal.
- David Belle Isle (178 South Main Street, Suite 250, Alpharetta, GA 30009), came forward to speak on behalf of the applicant for this application.

Public Comments

- There were no public comments.

City Council Discussion

- Council Member Mitchell requested that the applicant add additional stone and brick to the façades.
 - Mayor Pro Tem Merkel suggested for the Design Review Board to review the architecture.
- ❖ Mayor Pro Tem Merkel offered a motion approve PH-22-11 / V-22-24 / Wills Overlook, subject to the following conditions:
1. The site, consisting of approximately 2.24 acres, shall be zoned DT-MU and shall be developed substantially similar to site plan prepared by Engineering 303, dated 9/9/22, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
 2. Architecture and materials shall be developed substantially similar to the submitted renderings prepared by Tracy Ward, dated 7/18/22, except for modifications required to comply with the Downtown Consultant's comments and in compliance with the Alpharetta Downtown Code, subject to final approval by DRB. Townhomes shall have 4-sided architecture, materials and details.
 3. Earl Wood House shall be limited to a single-family detached home and shall be saved, restored, and designated under the City's Historic Preservation Incentive Ordinance. Restoration shall be completed by the 1st CO. Exterior modifications and additions to the historic structure, accessory structures, and walls and fencing shall be consistent with the architectural style of the Earl Wood House, subject to review by the City's Downtown Consultant and approval of a certificate of appropriateness by the Historic Preservation Commission.
 4. Streetscape, including decorative fence with columns and landscaping, shall be developed substantially similar to the submitted renderings prepared by Tracy Ward, dated 7/18/22, with final approval by DRB. Pervious areas behind the decorative fence shall be landscaped with decorative and screening landscaping, with final approval by DRB.
 5. Building height shall not exceed 3 stories.
 6. Townhome orientation shall be permitted as depicted on the site plan prepared by Engineering 303, dated 9/9/22.
 7. Landscape strip along South Main Street shall be planted with shade trees and ornamental shrubs as a continuation of what has been planted or designed in the Downtown and outside of utility easements and overhead utilities, as approved by Staff.
 8. Internal alley shall be developed as depicted on the site plan prepared by Engineering 303, dated 9/9/22, with final approval by Staff. Decorative pedestrian lighting shall be required throughout the development. Alley shall be private and maintained by the HOA.

9. Landscaping shall be required along both sides of the alley, as depicted on the landscape plan prepared by Frawley Associates, LLC, dated 9/29/22. Landscape areas along the alley shall be exclusive of utilities and easements, except that if Fulton County requires an unencumbered easement shrubs shall replace trees on one side of the street.
10. Developer shall provide a pedestrian connection, as depicted on the site plan prepared by Engineering 303, dated 9/9/22, through the development connecting the sidewalk on South Main Street to the nearby trail system in Wills Park. On-site pedestrian connection shall be open to the public, maintained by the HOA and include wayfinding signage, as approved by Staff. Pedestrian connection shall be eligible for impact fee credits, as approved by Staff.
11. Landscape strip along the west property line shall be planted as depicted on the easement planting plan, labeled Exhibit B, with final approval by Staff. A double row of evergreen trees and shrubs shall be planted along the east property line, as approved by Staff.
12. Project entrances shall include a decorative paver apron, landscaping, decorative wall and/or fencing with columns, as approved by DRB.
13. Open space shall be developed substantially similar to the site plan prepared by Engineering 303, dated 9/9/22, as approved by Staff. Open space shall be developed with a park-like setting with decorative landscape, hardscape and seating. Landscape shall include plant selections promoting the historic Downtown.
14. Creeping vines shall be planted to cover retaining and low walls, as approved by Staff.
15. Developer shall save trees as depicted on the site plan prepared by Engineering 303, dated 9/9/22. Tree saves shall be limited to trees in fair to good condition and with CRZ impacts of no more than 20% which may be subject to tree care, as approved by Staff.
16. Developer shall save additional trees of quality and/or tree groupings, as approved by Staff.
17. Fences and walls visible from the public right-of-way shall be decorative, as approved by Staff. Unfinished wood fences and decks shall not be visible from the street.
18. HVAC and similar equipment shall not be visible from the public right-of-way.
19. Stormwater management infrastructure may be placed underground within the private alley as depicted on the site plan prepared by Engineering 303, dated 9/9/22, with final approval by Staff. Stormwater facilities shall be indicated on the recorded final plat, clearly describing the underground facilities, their function, purpose, ownership, and granting access for inspection, maintenance and repair rights to the HOA and the City. Maintenance responsibilities shall be included in the recorded covenants with all costs to be borne by the HOA and homeowners of the development.
20. Garbage pickup shall be from within the development.
21. No more than 10% of the residential units shall be permitted to be rented, as recorded in the HOA's declarations and covenants.

22. The above conditions of zoning shall replace the conditions related to file # Z-18-08/CU-18-07/V-18-13 The Porch Special Event Facility/Matilda's Outdoor Music Venue.

- o Council Member Binder seconded the motion.
- o The motion was approved (5-0-1; as Council Member Hipes recused himself from this item).
- o Council Member Hipes rejoined the meeting before the next item.

B. MP-21-10 / Z-21-12 / CU-21-14 Continuum

Consideration of a master plan amendment, rezoning, conditional use and variances to allow for a mixed-use development consisting of 1,325,299 SF of office (517,399 SF is existing), 73,800 SF of retail/restaurant use, 98 'For-Sale' townhome units, 280 'For-Rent' units, and open space on 51.9 acres. A master plan amendment is requested to the Oxford Green Master Plan Phase 2 to modify master plan development regulations and to add Dwelling, 'For-Rent', Residential and Dwelling, 'For-Sale' Attached. A rezoning is requested from O-I (Office-Institutional) to MU (mixed Use) and a conditional use is requested to allow 'Dwelling, 'For-Rent' Residential' and 'Dwelling, 'For-Sale' Attached'. Variances are requested to reduce the minimum percentage of commercial use, modify various landscape strip requirements, reduce stream impervious setback, and reduce parking. The property is located at 5555 Windward Parkway and is legally described as being located in Land Lots 1186, 1187, 1190 & 1191, 2nd District, 2nd Section, Fulton County, Georgia.

- Director of Community and Economic Development, Kathi Cook, came forward to speak on behalf of this item.
- This item was considered at the 10/6/2022 Planning Commission meeting. Staff recommended approval subject to 41 conditions. There were no public comments. After discussion, Planning Commission recommended approval subject to staff's recommended conditions and accepting the applicant's changes to conditions #6 and 20 (6-0).
- Staff is recommending that Mayor and Council approve MP-21-10 / Z-21-12 / CU-21-14 Continuum, subject to the following conditions:
 1. The 51.86-acre property shall be zoned MU and the site shall be developed substantially similar to the site plan by Kimley-Horn, dated 9/26/22, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
 2. Architectural style shall be representative of the submitted renderings, labeled Exhibit A, with final approval by DRB.
 3. Minimum percentage of commercial use shall be 4%.
 4. Development regulations shall be as follows (The entitlements below shall be deducted from the Oxford Green Phase 2 Master Plan non-residential density, including an exchange rate of 800 square feet of non-residential density for each residential unit):

- a. Office – Office use shall be limited to no more than 1,325,299 square feet, which shall include the existing 517,399 square foot office building. Building heights shall be limited to no more than 8 stories.
 - b. Commercial – Retail uses shall be limited to no more than 36,900 square feet and restaurant use shall be limited to no more than 36,900 square feet. Retail uses shall be limited to service retail incidental to office and residential. Retail buildings shall have a minimum height of 2 stories and no more than 3 stories.
 - c. 'For-Sale' Residential – Up to 98 'Dwelling, 'For-Sale' Townhomes shall be permitted in up to 4 story buildings. No more than 10% shall be rented as stated in the HOA documents.
 - d. 'For-Rent' Residential – After January 1, 2024, 280 'Dwelling, 'For-Rent' units shall be permitted a Certificate of Occupancy in accordance with UDC 'For-Rent' requirements. At-grade 'For-Rent' units shall be limited to no more than 3 sides of the building and shall have walkouts with sidewalk connections. Maximum building height shall be 6 stories. Units shall be studio, 1, 2, and 3 bedrooms with no more than 30% of the units being 2-bedroom and no more than 5% being 3-bedroom. 'For-Rent' units shall be constructed concurrently with a minimum 193,200 square feet of office use, which may include the rehabilitation of the existing office building. A Certificate of Occupancy shall not be issued for rental units until 193,200 square feet of office has been constructed/rehabilitated or is substantially under construction/rehab as determined by Staff. The 'For-Rent' units shall be part of a mixed-use development containing a minimum 50 acres and incorporating retail/restaurant, 'For-Sale' residential, neighborhood grocery and a minimum of 193,200 square feet of office. 'For-Rent' units shall have first class amenities, which shall include a private pool, fitness center, secure gated parking, resident's lounge, business center, on-site management office, concierge services and secure elevator access. If a building permit is not issued by October 17, 2025 residential units shall revert to 'For-Sale' only.
 - e. Parking Decks – Maximum 8 levels, substantially as depicted on the site plan prepared by Kimley-Horn, dated 9/26/22, except that parking deck height shall not exceed the finished height of the building it serves. Parking decks visible from Windward Parkway, Westside Parkway and Georgia 400 shall be treated with comparable materials and finishes as the buildings they serve. Screening of parking decks with evergreen landscaping of sufficient size shall be required, as approved by Staff. Suitability of parking deck elevation, visibility and landscape screening shall be approved by the DRB.
5. Oxford Green Phase 2 shall be limited to the following uses and further restricted by conditions of zoning:
- a. Office/Research & Development
 - b. Service Retail
 - c. Restaurant (no drive thru)

- d. Residential – ‘For-Sale’ and ‘For-Rent’
6. Service retail uses shall be those customarily accessory to or amenities for office and residential use, restricted to the following:
- a. Art Gallery
 - b. Bakery
 - c. Bank, Financial Services
 - d. Barber Shop/Beauty Shop
 - e. Book Store
 - f. Brewery
 - g. Clinic (subject to conditional use)
 - h. Computer Supply Store
 - i. Copy Center/Print Shop
 - j. Day Care
 - k. Drug Store (not to exceed 2,000 SF)
 - l. Dry Cleaning Pick-up Station
 - m. Fitness Studio
 - n. Florist, Retail without Greenhouse
 - o. Nail Salon
 - p. Neighborhood Grocery (min. 3,000 SF)
 - q. Office Supply Store (not to exceed 2,000 SF)
 - r. Package Shipping Store
 - s. Pet Day Care
 - t. Pet Grooming
 - u. Restaurant (no drive-thru)
 - v. Retail Sales and Services Establishment
 - w. Shop or Studio, Craftsman/Artist
 - x. School, Commercial
7. Minimum building setbacks shall be 20’ on Windward Parkway and Westside Parkway. Side and rear setbacks shall be 10’ and shall be in addition to required buffers. Building setbacks along internal streets shall be 10’ for the 1st 60’ of building height and 20’ for buildings over 60’.
8. Minimum parking requirements shall be as depicted on the site plan and parking study prepared by Kimley-Horn, dated 9/26/22 and 9/28/22, respectively. Developer shall construct the parking deck on Parcel I to allow for the addition of a 7th level in order to accommodate an additional 273 parking spaces. If the City

identifies a parking problem, developer shall construct the additional level of parking.

9. Developer shall expand the sidewalk along Westside Parkway to 8'.
10. New internal streets shall be substantially similar to the submitted Proposed Streetscape Plan, dated September 2022, including a reduction of the landscape strip along retail storefront streets from 10' to 0'. Retail storefront streets shall include landscaping in foundation planters and/or large planted decorative pots, as approved by DRB.
11. Pedestrian bridges, stairs, elevators and escalators may encroach over and into public spaces provided that they do not impede pedestrian circulation or safety.
12. Healthy trees shall be saved in the clouded areas depicted on the site plan prepared by Kimley-Horn, dated 9/26/22, with final approval by Staff. Tree removal in clouded areas shall be limited to dead, dying or unhealthy trees or for the installation of improvements such as trails and sidewalks, as approved by Staff.
13. Developer shall make reasonable efforts to save additional specimen trees, tree groupings and trees of quality, as approved by Staff.
14. Existing landscape strip trees along Westside Parkway and Windward Parkway, determined to be in good condition and depicted to be removed, shall be spaded and relocated on-site, as approved by Staff.
15. Minimum 16.04 acres of open space shall be provided which shall include a minimum 5.186 acres of civic space.
16. At-grade pedestrian and bicycle connections shall be provided throughout the site, including between buildings and open space within the development and across Windward Parkway. Pedestrian crossings within the development shall be ramped and surface materials shall be brick pavers, cobblestones or architecturally treated concrete, as approved by Staff. Bicycle facilities shall be provided throughout the development, including a bicycle-share station.
17. Detention facilities shall not be visible from the public right-of-way, except as a decorative water feature, as approved by Staff.
18. Main entrances off Windward Parkway and Westside Parkway, as well as the corner of Westside Parkway and Windward Parkway shall include minimum 2,500 square foot of open space and shall incorporate a water feature, sculpture or similar focal point feature, as approved by the Cultural Arts Commission (CAC) and installed prior to 1st CO. Minimum 6 monuments/murals/sculptures shall be provided at prominent locations throughout the development, with unique monuments/murals/sculptures approved by the CAC. Approval and construction of at least 1 monument/mural/sculpture shall be required concurrent with the first CO for the 'For-Rent' building. A minimum of 1 additional monument/mural/sculpture shall be required concurrent with the CO for each subsequent phase of development. All sculptures shall be required prior to final CO issued for the last building constructed.
19. Parking decks and retaining walls shall receive architectural façade treatment or be heavily landscaped. Retaining walls visible from developed areas exceeding

16' in height shall be terraced. In areas where the parking decks are visible to the public, the decks shall be screened by over-sized landscaping (18' – 20' trees) or materials approved by DRB.

20. Developer shall provide bicycle racks, benches, trash receptacles, decorative crosswalks, planters, kiosks and other street furniture, where appropriate, throughout the development. A bus drop-off shelter shall be provided along Windward Parkway, if approved by MARTA. Developer shall work in good faith with MARTA to add the development to city bus routes in order to assist with transportation service for employees and will work with MARTA to explore consolidation of the 2 bus stops on the Windward Parkway frontage.
21. Prior to LDP, the applicant shall submit for approval a document to be entitled 'Continuum Design Standards'. This document shall include elevations or architectural themes of buildings, specifications for street furniture including benches, trash receptacles, lighting, fountains, bicycle racks, bus shelter, signage, landscaping themes, entrance treatments, and focal point features and shall be substantially similar to the submitted renderings, as amended. Design standards will be presented to Staff and the DRB for review and approval.
22. Plans for buildings, landscaping and signage (in the form of a 'sign package') shall be subject to review and approval by the DRB.
23. Backside of buildings or 'back of house' functions (such as loading or dumpster area) shall not be visible from the public right-of-way. Parapet walls shall be used as needed to screen rooftop mechanical equipment and views.
24. At least 1 rooftop amenity shall be required within the development. Restaurants shall include outdoor dining areas.
25. Streets within the development shall be private and shall include a planted median at the main entrances off Windward Parkway and Westside Parkway, with sufficient space for tree plantings. Developer shall be responsible for the maintenance of medians within the development site. Planting and maintenance shall be in accordance with a plan approved by Staff.
26. Prior to the first LDP, applicant shall submit a revised master plan for the property incorporating the approved conditions, as well as the following:
 - a. Approved specifications and standards identified for each use within the total development;
 - b. Pedestrian/bicycle network; and
 - c. Overall planned green space areas.
27. Every plan submitted for an LDP shall include an on-going density, open space and acreage tabulation.
28. All site plans and civil design plans hereafter submitted to the City of Alpharetta shall state as the first note: "This plan reflects conditions stipulated through public hearing regarding case MP-21-10 / Z-21-12 / CU-21-14 / V-21-29 Continuum/Oxford Green"

29. In order to obscure parking lots, surface parking shall be screened from Windward Parkway and Westside Parkway with architectural features and/or landscaping, with final approval by DRB.
30. A 20' landscape strip planted with trees and shrubs shall be provided along Windward Parkway and Westside Parkway, except that the landscape strip along Windward Parkway shall be reduced to 17' for a length of approximately 46', as depicted in the site plan prepared by Kimley-Horn, dated 9/26/22.
31. Minimum 10' planted buffer and setback shall be provided along the south property line, as depicted on the site plan by Kimley-Horn, dated 9/26/22.
32. Provide detailed street planting for Windward Parkway, Westside Parkway and new private streets. Landscape plan shall be approved prior to issuance of a LDP and shall retain the current mature street trees, except at curb cuts along Windward Parkway and Westside Parkway, as approved by Staff.
33. Parking lot islands shall be planted with trees, shrubs and ground covers. Provide sufficient green space to screen parking decks.
34. To mitigate stream impervious setback impacts, developer shall remove existing encroachments and comply with one or a combination of the following measures, as approved by Staff:
 - a. Provide 50% additional runoff reduction or water quality volume above the standard city requirements.
 - b. Provide buffer enhancement on an agreed upon area equal to at least 2 times the area of encroachment /impact. These can include, removing fallen trees from inside the stream bed that are impeding flow, plant eroded or sparsely vegetated areas of stream banks with live stakes, add enhanced buffer plantings where sparsely vegetated, and remove invasive vines.
 - c. Obtain any necessary state and federal approvals for the stream and buffer impacts.
 - d. Or alternative mitigation measures, as approved by Staff.

General Conditions of Approval to GRTA Notice of Decision (The following are conditions recommended by the Georgia Regional Transportation Authority and incorporated into a document, dated February 3, 2022, RE: DRI 3508 – Continuum Alpharetta.):

Pedestrian, Bicycle and Transit Facilities

35. Provide pedestrian connectivity between all buildings and uses within the project site.
36. Connect sidewalks along Driveway C and Driveway D into the site, providing a direct connection for the MARTA bus shelter located here to access the site.
37. Construct sidewalks at the Future Transit Stop listed on the site plan to have a direct entrance into the site.

Pedestrian, Bicycle and Transit Facilities Roadway and Access Improvements
Westside Parkway at Site Driveway A:

38. Construct one (1) exclusive westbound right-turn lane exiting Site Driveway A.

Windward Parkway at Site Driveway B:

39. Extend the westbound left-turn lane along Windward Parkway entering the site by up to 550 feet and provide a flashing yellow arrow permissive/protected phase.

40. Construct one (1) additional northbound left-turn lane with a flashing yellow permissive/protected phase and one (1) additional northbound right-turn lane exiting Site Driveway B.

41. Provide a northbound right-turn overlap phase exiting the site.

- The submitted request, if approved, would allow for the construction of a 51.86-acre mixed-use development consisting of 1,325,299 square feet of office (517,399 square feet existing), 73,800 square feet of retail/restaurant use, 98 'For-Sale' townhome units and 280 'For-Rent' units. The proposed density is 7.29 dwelling units per acre. A master plan amendment is requested to Phase 2 of the Oxford Green Master Plan and a rezoning is requested from O-I (Office-Institutional) to MU (Mixed Use). A conditional use is requested to allow 'Dwelling, 'For-Rent' and 'Dwelling, 'For-Sale', Attached' and variances are requested to reduce parking, reduce minimum commercial percentage, reduce landscape strips along new internal streets, reduce the landscape strip along Windward Parkway and allow utilities and easements in the landscape strip, eliminate an internal property line landscape strip along the south property line, and reduce impervious setbacks associated with a stream. The property is located at 5555 Windward Parkway at the southeast corner of Windward Parkway and Westside Parkway.
- The property is developed with two (2), connected office buildings, consisting of 517,399 square feet, and a sixteen (16) acre surface parking lot. The property is zoned O-I (Office-Institutional) subject to the Oxford Green Master Plan Phase 2. Surrounding properties are zoned O-I to the east, south and west and C-1 (Neighborhood Commercial) and C-2 (General Commercial) to the north. The Plaza at Windward shopping center is located to the north, Cabernet Steakhouse, Hyatt Place and Georgia 400 are located to the east, a data center is located to the south, and a retail shopping center, Residence Inn by Marriott and office park are located to the west. The property has a comprehensive land use plan designation of 'Mixed Use'.
- The submitted site plan depicts an existing office building (517,399 square feet) to remain with two (2) story office over retail buildings at the corner of Windward Parkway and Westside Parkway. The existing office building is proposed to be split into two (2) buildings with a pedestrian breezeway. Three (3) office buildings with structured parking, representing 807,900 square feet, are proposed on the east side of the property and have building heights ranging from six (6) to eight (8) stories. A 'For-Rent' building with first floor active uses and structured parking is located at the center of the property and is proposed to be up to six (6) stories. Also at the center of the property is the village green, which includes several smaller buildings with retail and office uses with building heights up to three (3) stories. A six (6) level freestanding parking deck is depicted at the south entrance to the development off Westside Parkway and an eight (8) level freestanding parking deck is depicted near the middle entrance off Windward Parkway. 98, three (3) story 'For-Sale'

townhomes are depicted on the south end of the property. The mixed-use development is proposed to have approximately 69% office, 27% residential, and four (4%) commercial. A variance is requested to reduce the minimum percentage of commercial use from ten percent (10%) to four percent (4%). 'For-Sale' residential use represents approximately 26% of the total residential proposed.

- The existing office buildings are setback approximately 72' from Windward Parkway and 130' from Westside Parkway.
- Applicant requests a 25% shared parking reduction (variance).
- The applicant's site plan calls out 16.04 acres, or 31% open space.
- According to the applicant, clouded areas depicted on the applicant's site plan are tree save areas. If approved, healthy trees should be saved in these areas, except to allow for the improvement of trails and sidewalks. A potential stormwater management area is depicted under the parking deck in the southwest corner of the property, as well as a few bioretention areas throughout the development.
- Careful consideration should be given to maintaining a balance between 'For-Rent' versus 'For-Sale' product in the City. The Horizon 2040 Comprehensive Land Use Plan identifies the following housing policy as it relates to maintaining a balance between owner-occupied and renter-occupied housing in the City: Housing Policy 2: Maintain a balance between 'owner-occupied' and 'renter-occupied' in Alpharetta such that at least 68% of the housing stock is 'owner-occupied'.
- Office space already exists on the property and high-density housing should be tied to office space where jobs exist and are created, and service uses are available to limit vehicular trips. The existing 517,399 square feet of existing office and 807,900 square feet of new office would generate approximately 5,300 employees (1 employee per 250 square feet) to support the proposed mixed-use development. Office space already exists on the property and high-density housing should be tied to office space where jobs exist and are created, and service uses are available to limit vehicular trips. The existing 517,399 square feet of existing office and 807,900 square feet of new office would generate approximately 5,300 employees (1 employee per 250 square feet) to support the proposed mixed-use development.
- While the minimum 68% 'owner-occupied' housing policy is included in the Horizon 2040 Comprehensive Plan, the annual target recommendation is not an approved City policy.
- The applicant proposes 280 'For-Rent' units to be completed in one (1) phase of development.
- Based on the total figure for all school levels, it can be assumed that the proposed development could house approximately 25 – 195 school age children. Alpharetta High School may exceed capacity with the applicant's development.
- Staff reviewed the applicant's proposal against the established review criteria for a master plan amendment, rezoning, conditional use and variances. The proposal is consistent with the future land use designation of the property and will compliment surrounding properties which are primarily developed as office parks and a commercial corridor. The Oxford Green Master Plan has an available un-used non-residential entitlement of approximately 1.5 million square feet, of which the applicant's proposal would use approximately 1.2

million square feet. Also, the proposed mixed-use development is appropriately located in close proximity to the Georgia 400 interchange at Windward Parkway.

- The conditional use request to allow 'Dwelling, 'For-Rent' use is consistent with the City's housing policy to maintain a housing balance of at least 68% owner-occupied housing units. The City's Rental Housing Study indicates that the City is moving toward its housing policy at the projected rate in previous rental studies. The 2020 American Community Survey 5-year estimate (2016 – 2020) has the City at 67.7% owner-occupied housing.
- In addition, the applicant proposes 26% of the residential units to be 'For-Sale' product. If approved, a condition is recommended limiting a Certificate of Occupancy (CO) for the 'For-Rent' building until 2024.
- The proposed development incorporates existing office buildings, which limits the site layout. Additional commercial use is not warranted given the properties' location on a thriving commercial corridor. In addition, pedestrian hardscape areas typically take the place of landscape strips along retail storefront streets. The requested shared parking reduction is based on a sound methodology that is supported by Staff and the developer has made accommodations for a flex parking deck that can accommodate an additional level of parking and up to 273 parking spaces, if a parking problem is identified.
- The report submitted by the applicant states that letters were mailed to each property owner within 500' of the subject property stating the applicant's intent. The applicant also contacted the Windward Community Services Association (WCSA) to provide notification of the proposed public hearing request. The report states that no comments were received.
- CZIM was held on December 8, 2021. There was one (1) public comment with questions regarding parking and traffic.
- Julie Sellers (1776 Peachtree Street, Suite 415-S, Atlanta, GA 30309) came forward to speak on behalf of the applicant for this application.

Public Comments:

- There were no public comments.

City Council Discussion:

- Council Member Hipes asked whether or not the intention was to build 98 townhomes (due to the language of "up to" in Condition #4(c)).
 - The applicant shared that yes, and they would have liked to have built more, but for the City's code requirements of garage and driveway sizes.
- Council Member Mitchell asked whether the properties will be maintained by this holding company or sold off and asked the applicant to go through the character of the development.
 - The applicant shared that they will stay on as owner (hospitality is a big part of their business).

- ❖ Mayor Pro Tem Merkel offered a motion approve MP-21-10 / Z-21-12 / CU-21-14 Continuum, subject to the following conditions:
1. The 51.86-acre property shall be zoned MU and the site shall be developed substantially similar to the site plan by Kimley-Horn, dated 9/26/22, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
 2. Architectural style shall be representative of the submitted renderings, labeled Exhibit A, with final approval by DRB.
 3. Minimum percentage of commercial use shall be 4%.
 4. Development regulations shall be as follows (The entitlements below shall be deducted from the Oxford Green Phase 2 Master Plan non-residential density, including an exchange rate of 800 square feet of non-residential density for each residential unit):
 - a. Office – Office use shall be limited to no more than 1,325,299 square feet, which shall include the existing 517,399 square foot office building. Building heights shall be limited to no more than 8 stories.
 - b. Commercial – Retail uses shall be limited to no more than 36,900 square feet and restaurant use shall be limited to no more than 36,900 square feet. Retail uses shall be limited to service retail incidental to office and residential. Retail buildings shall have a minimum height of 2 stories and no more than 3 stories.
 - c. 'For-Sale' Residential – Up to 98 'Dwelling, 'For-Sale' Townhomes shall be permitted in up to 4 story buildings. No more than 10% shall be rented as stated in the HOA documents.
 - d. 'For-Rent' Residential – After January 1, 2024, 280 'Dwelling, 'For-Rent' units shall be permitted a Certificate of Occupancy in accordance with UDC 'For-Rent' requirements. At-grade 'For-Rent' units shall be limited to no more than 3 sides of the building and shall have walkouts with sidewalk connections. Maximum building height shall be 6 stories. Units shall be studio, 1, 2, and 3 bedrooms with no more than 30% of the units being 2-bedroom and no more than 5% being 3-bedroom. 'For-Rent' units shall be constructed concurrently with a minimum 193,200 square feet of office use, which may include the rehabilitation of the existing office building. A Certificate of Occupancy shall not be issued for rental units until 193,200 square feet of office has been constructed/rehabilitated or is substantially under construction/rehab as determined by Staff. The 'For-Rent' units shall be part of a mixed-use development containing a minimum 50 acres and incorporating retail/restaurant, 'For-Sale' residential, neighborhood grocery and a minimum of 193,200 square feet of office. 'For-Rent' units shall have first class amenities, which shall include a private pool, fitness center, secure gated parking, resident's lounge, business center, on-site management office, concierge services and secure elevator access. If a building permit is

- not issued by October 17, 2025 residential units shall revert to 'For-Sale' only.
- e. Parking Decks – Maximum 8 levels, substantially as depicted on the site plan prepared by Kimley-Horn, dated 9/26/22, except that parking deck height shall not exceed the finished height of the building it serves. Parking decks visible from Windward Parkway, Westside Parkway and Georgia 400 shall be treated with comparable materials and finishes as the buildings they serve. Screening of parking decks with evergreen landscaping of sufficient size shall be required, as approved by Staff. Suitability of parking deck elevation, visibility and landscape screening shall be approved by the DRB.
5. Oxford Green Phase 2 shall be limited to the following uses and further restricted by conditions of zoning:
- a. Office/Research & Development
 - b. Service Retail
 - c. Restaurant (no drive thru)
 - d. Residential – 'For-Sale' and 'For-Rent'
6. Service retail uses shall be those customarily accessory to or amenities for office and residential use, restricted to the following:
- a. Art Gallery
 - b. Bakery
 - c. Bank, Financial Services
 - d. Barber Shop/Beauty Shop
 - e. Book Store
 - f. Brewery
 - g. Clinic (subject to conditional use)
 - h. Computer Supply Store
 - i. Copy Center/Print Shop
 - j. Day Care
 - k. Drug Store (not to exceed 2,000 SF)
 - l. Dry Cleaning Pick-up Station
 - m. Fitness Studio
 - n. Florist, Retail without Greenhouse
 - o. Nail Salon
 - p. Neighborhood Grocery (min. 3,000 SF)
 - q. Office Supply Store (not to exceed 2,000 SF)
 - r. Package Shipping Store
 - s. Pet Day Care

- t. Pet Grooming
 - u. Restaurant (no drive-thru)
 - v. Retail Sales and Services Establishment
 - w. Shop or Studio, Craftsman/Artist
 - x. School, Commercial
7. Minimum building setbacks shall be 20' on Windward Parkway and Westside Parkway. Side and rear setbacks shall be 10' and shall be in addition to required buffers. Building setbacks along internal streets shall be 10' for the 1st 60' of building height and 20' for buildings over 60'.
 8. Minimum parking requirements shall be as depicted on the site plan and parking study prepared by Kimley-Horn, dated 9/26/22 and 9/28/22, respectively. Developer shall construct the parking deck on Parcel I to allow for the addition of a 7th level in order to accommodate an additional 273 parking spaces. If the City identifies a parking problem, developer shall construct the additional level of parking.
 9. Developer shall expand the sidewalk along Westside Parkway to 8'.
 10. New internal streets shall be substantially similar to the submitted Proposed Streetscape Plan, dated September 2022, including a reduction of the landscape strip along retail storefront streets from 10' to 0'. Retail storefront streets shall include landscaping in foundation planters and/or large planted decorative pots, as approved by DRB.
 11. Pedestrian bridges, stairs, elevators and escalators may encroach over and into public spaces provided that they do not impede pedestrian circulation or safety.
 12. Healthy trees shall be saved in the clouded areas depicted on the site plan prepared by Kimley-Horn, dated 9/26/22, with final approval by Staff. Tree removal in clouded areas shall be limited to dead, dying or unhealthy trees or for the installation of improvements such as trails and sidewalks, as approved by Staff.
 13. Developer shall make reasonable efforts to save additional specimen trees, tree groupings and trees of quality, as approved by Staff.
 14. Existing landscape strip trees along Westside Parkway and Windward Parkway, determined to be in good condition and depicted to be removed, shall be spaded and relocated on-site, as approved by Staff.
 15. Minimum 16.04 acres of open space shall be provided which shall include a minimum 5.186 acres of civic space.
 16. At-grade pedestrian and bicycle connections shall be provided throughout the site, including between buildings and open space within the development and across Windward Parkway. Pedestrian crossings within the development shall be ramped and surface materials shall be brick pavers, cobblestones or architecturally treated concrete, as approved by Staff. Bicycle facilities shall be provided throughout the development, including a bicycle-share station.

17. Detention facilities shall not be visible from the public right-of-way, except as a decorative water feature, as approved by Staff.
18. Main entrances off Windward Parkway and Westside Parkway, as well as the corner of Westside Parkway and Windward Parkway shall include minimum 2,500 square foot of open space and shall incorporate a water feature, sculpture or similar focal point feature, as approved by the Cultural Arts Commission (CAC) and installed prior to 1st CO. Minimum 6 monuments/murals/sculptures shall be provided at prominent locations throughout the development, with unique monuments/murals/sculptures approved by the CAC. Approval and construction of at least 1 monument/mural/sculpture shall be required concurrent with the first CO for the 'For-Rent' building. A minimum of 1 additional monument/mural/sculpture shall be required concurrent with the CO for each subsequent phase of development. All sculptures shall be required prior to final CO issued for the last building constructed.
19. Parking decks and retaining walls shall receive architectural façade treatment or be heavily landscaped. Retaining walls visible from developed areas exceeding 16' in height shall be terraced. In areas where the parking decks are visible to the public, the decks shall be screened by over-sized landscaping (18' – 20' trees) or materials approved by DRB.
20. Developer shall provide bicycle racks, benches, trash receptacles, decorative crosswalks, planters, kiosks and other street furniture, where appropriate, throughout the development. A bus drop-off shelter shall be provided along Windward Parkway, if approved by MARTA. Developer shall work in good faith with MARTA to add the development to city bus routes in order to assist with transportation service for employees and will work with MARTA to explore consolidation of the 2 bus stops on the Windward Parkway frontage.
21. Prior to LDP, the applicant shall submit for approval a document to be entitled 'Continuum Design Standards'. This document shall include elevations or architectural themes of buildings, specifications for street furniture including benches, trash receptacles, lighting, fountains, bicycle racks, bus shelter, signage, landscaping themes, entrance treatments, and focal point features and shall be substantially similar to the submitted renderings, as amended. Design standards will be presented to Staff and the DRB for review and approval.
22. Plans for buildings, landscaping and signage (in the form of a 'sign package') shall be subject to review and approval by the DRB.
23. Backside of buildings or 'back of house' functions (such as loading or dumpster area) shall not be visible from the public right-of-way. Parapet walls shall be used as needed to screen rooftop mechanical equipment and views.
24. At least 1 rooftop amenity shall be required within the development. Restaurants shall include outdoor dining areas.
25. Streets within the development shall be private and shall include a planted median at the main entrances off Windward Parkway and Westside Parkway, with sufficient space for tree plantings. Developer shall be responsible for the

maintenance of medians within the development site. Planting and maintenance shall be in accordance with a plan approved by Staff.

26. Prior to the first LDP, applicant shall submit a revised master plan for the property incorporating the approved conditions, as well as the following:
 - a. Approved specifications and standards identified for each use within the total development;
 - b. Pedestrian/bicycle network; and
 - c. Overall planned green space areas.
27. Every plan submitted for an LDP shall include an on-going density, open space and acreage tabulation.
28. All site plans and civil design plans hereafter submitted to the City of Alpharetta shall state as the first note: "This plan reflects conditions stipulated through public hearing regarding case MP-21-10 / Z-21-12 / CU-21-14 / V-21-29 Continuum/Oxford Green"
29. In order to obscure parking lots, surface parking shall be screened from Windward Parkway and Westside Parkway with architectural features and/or landscaping, with final approval by DRB.
30. A 20' landscape strip planted with trees and shrubs shall be provided along Windward Parkway and Westside Parkway, except that the landscape strip along Windward Parkway shall be reduced to 17' for a length of approximately 46', as depicted in the site plan prepared by Kimley-Horn, dated 9/26/22.
31. Minimum 10' planted buffer and setback shall be provided along the south property line, as depicted on the site plan by Kimley-Horn, dated 9/26/22.
32. Provide detailed street planting for Windward Parkway, Westside Parkway and new private streets. Landscape plan shall be approved prior to issuance of a LDP and shall retain the current mature street trees, except at curb cuts along Windward Parkway and Westside Parkway, as approved by Staff.
33. Parking lot islands shall be planted with trees, shrubs and ground covers. Provide sufficient green space to screen parking decks.
34. To mitigate stream impervious setback impacts, developer shall remove existing encroachments and comply with one or a combination of the following measures, as approved by Staff:
 - a. Provide 50% additional runoff reduction or water quality volume above the standard city requirements.
 - b. Provide buffer enhancement on an agreed upon area equal to at least 2 times the area of encroachment /impact. These can include, removing fallen trees from inside the stream bed that are impeding flow, plant eroded or sparsely vegetated areas of stream banks with live stakes, add enhanced buffer plantings where sparsely vegetated, and remove invasive vines.
 - c. Obtain any necessary state and federal approvals for the stream and buffer impacts.

- d. Or alternative mitigation measures, as approved by Staff.

General Conditions of Approval to GRTA Notice of Decision (The following are conditions recommended by the Georgia Regional Transportation Authority and incorporated into a document, dated February 3, 2022, RE: DRI 3508 – Continuum Alpharetta.):

Pedestrian, Bicycle and Transit Facilities

- 35. Provide pedestrian connectivity between all buildings and uses within the project site.
- 36. Connect sidewalks along Driveway C and Driveway D into the site, providing a direct connection for the MARTA bus shelter located here to access the site.
- 37. Construct sidewalks at the Future Transit Stop listed on the site plan to have a direct entrance into the site.

Pedestrian, Bicycle and Transit Facilities Roadway and Access Improvements

Westside Parkway at Site Driveway A:

- 38. Construct one (1) exclusive westbound right-turn lane exiting Site Driveway A.

Windward Parkway at Site Driveway B:

- 39. Extend the westbound left-turn lane along Windward Parkway entering the site by up to 550 feet and provide a flashing yellow arrow permissive/protected phase.
- 40. Construct one (1) additional northbound left-turn lane with a flashing yellow permissive/protected phase and one (1) additional northbound right-turn lane exiting Site Driveway B.
- 41. Provide a northbound right-turn overlap phase exiting the site.
 - o Council Member Hipes seconded the motion.
 - o The motion was approved unanimously (6-0).

6. NEW BUSINESS

A. Resolution: Authorizing the Use of Eminent Domain for Property Owned by BRI 1870 North Point, LLC for the Construction and Extension of the Encore Greenway Trail

Approval of a Resolution by the Mayor and Council of the City of Alpharetta, Georgia authorizing the City Attorney to exercise the City's powers of eminent domain to acquire certain interests in property situated in the City of Alpharetta, Georgia for public purposes including public transportation purposes.

- City Attorney, Molly Esswein, came forward and shared that she would like for Mayor and Council to address this item after the Executive Session.
- Mayor Gilvin announced that he will amend the agenda to address this item after the Executive Session has concluded.

B. RFP 21-104 North Point Parkway Improvements Design Phase: Task Order #2 for Columbia Engineering and Task Order #2 for Atkins

Approval of RFP 21-104 North Point Parkway Improvements Task Order #2 to Columbia Engineering for design services in the amount of \$1,436,400 for Purchase Order 22000078, approval of RFP 21-104 North Point Parkway Improvements Task Order # 2 to

Atkins for project management services in the amount of \$350,000 for Purchase Order 21000296 and authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council approve the following services in connection with the North Point Parkway Corridor improvement Project: Task Order #2 to Columbia Engineering in the amount of \$1,436,400 (Purchase Order 22000078) for design services; Task Order #2 to Purchase Order 21000296 for Atkins in the amount of \$350,000 for project management services; and authorize the Mayor to execute all necessary documents.
- On June 21, 2021, Council awarded RFP 21-104 to Columbia Engineering and allocated funds in the amount of \$2,000,000 in association with the North Point Parkway Low Impact Development Streetscape Enhancements and Complete Streets Upgrade. The funding consisted of \$1.6M in Federal Funds, through the Atlanta Regional Commission (ARC), to be placed towards the design of the project, and a City match of 20% (\$400,000) to cover any additional costs associated with design, right of way, and program management.
- The City of Alpharetta then negotiated with the top ranked firm, Columbia, to arrive at the \$2 million not to exceed amount approved by City Council and reflected in the contract with Columbia. Task Order No. 1 was authorized by the Community Development Department for \$951,900 leaving a balance of \$1,048,100 for the remaining tasks outlined in the contract. Due to various circumstances in scope changes, etc. described in more detail below, the proposed cost for Task Order no. 2 of \$1,436,400 exceeds the remaining contract balance by \$388,300.
- Additionally, due to some of the same circumstances attributable to the increase in Columbia's contract, Atkins is requesting Task Order no. 2 in the amount of \$350,000. This amount is consistent with the projected hours for the project and the rates authorized by the existing contract with Atkins. The total request before Council is \$738,300 which is available in the TSPLOST project account for North Point Parkway Improvements.
- Over the last year, working with Community Development, the team developed concept plans to reduce vehicular lanes from six to four as well as increase the planting strip from two feet to a minimum of six feet, increase the sidewalk from four/five feet to twelve feet, install green infrastructure elements, and add improved lighting and landscape throughout the corridor from Mansell Road to Haynes Bridge Road.
- Once the project is ready for the ROW/easement acquisition phase, Public Works will present a future task order to Council for approval once we know which parcels the City needs to obtain right of way and or easements from.

Public Comments:

- There were no public comments.

City Council Discussion:

- Council Member Binder asked about the status of funding, due to the pending LOST negotiations with Fulton County.

- ❖ Council Member DeRito offered a motion to approve the following services in connection with the North Point Parkway Corridor improvement Project: Task Order #2 to Columbia Engineering in the amount of \$1,436,400 (Purchase Order 22000078) for design services; Task Order #2 to Purchase Order 21000296 for Atkins in the amount of \$350,000 for project management services; and authorize the Mayor to execute all necessary documents.
 - o Mayor Pro Tem Merkel seconded the motion.
 - o The motion was approved unanimously (6-0).

C. Design Services – Alpha Loop Along Northwinds Parkway

Approval of a cost proposal submitted by KCI Technologies in the amount of \$75,400.00 to perform design services associated with the Alpha Loop along Northwinds Parkway from Summit Place to Haynes Bridge Road and authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council approve KCI Technologies cost proposal in the amount of \$75,400.00 to perform design services associated with the Alpha Loop along Northwinds Parkway from Summit Place to Haynes Bridge Road, and authorize the Mayor to execute all necessary documents.
- On August 1, 2022, City Council demonstrated their continued support of the Alpha Loop by awarding over \$15M towards the continuation of the Alpha Loop from the Chelsea Walk Subdivision along the back side of the North Winds office development, under Westside Parkway, and ultimately connecting to the existing HAWK Crosswalk along Northwinds Parkway. From there, the Alpha Loop traverses through the Northwinds Summit Development (currently installed) and stops at the intersection of Summit Place and Haynes Bridge Road. The section through Northwinds Summit has already been constructed.
- Community Development is working with consultants to develop concepts for navigating the Alpha Loop through Downtown and how best to cross Old Milton Parkway by the Post Office (Kingry Lane).
- The North Fulton Community Improvement District recently awarded the design of the Alpha Loop Tunnel under Haynes Bridge Road near Summit Place to KCI Technologies. KCI Technologies' scope of work consists of designing a tunnel under Haynes Bridge Road and extending the Alpha Loop along Haynes Bridge Road to Northwinds Parkway.
- The current concept design of the Alpha Loop Tunnel under Haynes Bridge Road requires a set of staircases near the intersection of Summit Place.
- Ingressing and egressing the tunnel via stairs requires individuals to step off of their bike and walk down/up the stairs and utilize a bike ramp
- A goal of the NFCID team was to have access to the tunnel to meet ADA guidelines, specifically by maintaining the sidewalk grade at or below 5%. The challenge of accessing the tunnel is that there is a 17' grade change from the elevation of Haynes Bridge Road to the access point of the tunnel on the north side of Haynes Bridge Road. The only way to accomplish this is for the ramp to come from the west and stop prior to the right in-right out driveway along Haynes Bridge Road.

- Public Works requested a proposal from KCI to develop plans to extend the Alpha Loop from the intersection of Northwinds Parkway and Haynes Bridge Road to the intersection of Summit Place and Northwinds Parkway. This section will be designed as an extension of the Alpha Loop. This means the design will incorporate a sidewalk and 10'-12' in width, wider than a 2' beauty strip, and appropriate lighting.
- KCI Technologies submitted a proposal to Public Works identifying the scope of work and they matched the hourly rates from the contract associated with the NFCID for the design associated with the Alpha Loop Tunnel under Haynes Bridge Road
- If approved, the plans for the extension of the Alpha Loop along Northwinds from Summit Place to Haynes Bridge Road will be included in the plan set of the Alpha Loop Tunnel Project.

Public Comments:

- There were no public comments.

City Council Discussion:

- Council Member Hipes commented that this is an unbudgeted item and shared that he has reservations about the funding for the construction of said project.
 - Director Sewczwicz shared that Jarrard & Davis were able to save some costs during the right of way acquisition which allowed this item to come forward during tonight's meeting.
- Council Member Binder shared concerns that this item came in as a budget request and asked whether this item should have come through as a change in design.
 - ❖ Council Member Hipes offered a motion to postpone Design Services – Alpha Loop Along Northwinds Parkway until the first meeting of January 2023.
 - o Council Member DeRito seconded the motion.
 - o The motion was approved unanimously (6-0).
 - o There was discussion during the motion about the following:
 - Council Member Hipes shared that \$500-600K out of the budget and due to uncertainty with the current LOST negotiations, Council will be able to make a better decision about funding until after the first of the year.
 - Council Member Binder shared that he hopes that it does not have to wait until January and would like to address other portions of the AlphaLoop construction before coming back to this item.
 - Council Member DeRito shared that we are concerned about the next portion of this project while Mayor is still in negotiations with the LOST.
 - Council Member Mitchell asked Director Sewczwicz if the pricing would hold on this item until after January (Director Sewczwicz shared that the pricing would remain the same).

D. Design Services: Wills Park Improvements & Wills Park Equestrian Center Improvements, RFQ 22-1005 & RFQ 22-120

Approval of the award of RFQ-22-1005 and RFQ 22-120 to Barge Design Solutions, Inc. for design of the Wills Park Improvements and the Wills Park Equestrian Center Improvements and authorization for the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff is recommending that Mayor and Council award Barge Design Solutions, Inc. RFQ 22-1005 for design of the Wills Park Improvements in the amount of \$625,650 and RFQ 22-120 Wills Park Equestrian Center Improvements in the amount of \$1,184,750, for a combined total of \$1,810,400, and authorize the Mayor to execute all necessary documents.
- In 2019, the City adopted the Wills Park Master Plan, an effort to bring all of the park elements together and make it a more cohesive place that feels special and unique.
- Under the 2021 Parks Bond Referendum, the City dedicated \$6.0 million to begin implementing elements of the master plan.
- The Department of Public Works, working with the Department of Recreation, Parks, and Cultural Services, prepared a Request for Qualifications for the design of Wills Park Improvements. The RFQ was advertised in April and May 2022 and a total of five responses were received on May 5, 2022.
- The evaluation team selected Barge as the highest scoring firm for RFQ 22-1005.
- While the Wills Park Equestrian Center is older and smaller than some of its competitors, its neighborhood setting and shed row barns tucked into the trees give it an edge with a homey, boutique feeling and an in-town location. The master plan identified priority improvements that will better connect the facility to the larger Wills Park and the overall community while also better positioning the facility as a draw for regional events.
- As part of the approved 2021 Parks Bond Referendum, the City dedicated \$5.0 million to begin implementation of the Equestrian Center Master Plan with the Wills Park Equestrian Foundation pledging to contribute an additional \$5.0 million to the project, bringing the total allocation to \$10.0 million.
- The Department of Public Works, working with the Department of Recreation, Parks, and Cultural Services, prepared a Request for Proposals/Qualifications for the design of Wills Park Equestrian Center Improvements.
- The evaluation team selected Barge as the highest scoring firm for RFQ 22-120.

Public Comments:

- There were no public comments.
 - ❖ Council Member Hipes offered a motion to approve the award Barge Design Solutions, Inc. RFQ 22-1005 for design of the Wills Park Improvements in the amount of \$625,650 and RFQ 22-120 Wills Park Equestrian Center Improvements in the amount of \$1,184,750, for a combined total of \$1,810,400, and authorize the Mayor to execute all necessary documents.
 - o Council Member Binder seconded the motion.

- o The motion was approved unanimously (6-0).

E. Three Fire Engine Acquisitions: Replacement of Units 84, 85, and 86

Approval of the acquisition of three (3) replacement Fire Engines through Ten-8 Fire Equipment of Georgia at a cost of \$2,353,251.00 and adoption of a resolution authorizing the Mayor to execute all associated documents with Bank of America Public Capital Corporation for the purposes of financing the three (3) replacement Fire Engines.

- Chief Brad Denkinger came forward to present this item.
- City Attorney, Molly Esswein, read the resolution title aloud.
- Staff is recommending that Mayor and Council approve the acquisition of three (3) replacement Fire Engines through Ten-8 Fire Equipment of Georgia at a cost of \$2,353,251.00 and adopt a Resolution authorizing the Mayor to execute all associated documents with Bank of America Public Capital Corporation for the purposes of financing the three replacement Fire Engines.
- The Finance and Public Safety Departments have developed a funding plan to ensure all fire apparatus are built into the annual operating budget under 10-year capital lease programs (except the Ladder Truck and the Quint Truck which will be extended to 13-years due to lower usage rates) that (A) ensure highly functional equipment to aid the Department in meeting its service needs to our citizens and to (B) eliminate periodic impacts to the capital budget.
- Placing the order on or before 11/1/2022 will ensure the city is insulated from the known price increases (9.5%) occurring over the next 6 months. Additionally, prepaying now will save the city \$135,000 off the purchase price as well as lock in interest rates.
- The city's next scheduled fire apparatus replacements include the following:
 - o Fire Engine #86 (acquired in 2015; current financing ends in 2024);
 - o Fire Engine #84 (acquired in 2016; current financing ends in 2025); and
 - o Fire Engine #85 (acquired in 2016; current financing ends in 2025).

Public Comments:

- There were no public comments.

City Council Discussion:

- Council Member Hipes asked what would happen with the fire engines that are being replaced.
 - Chief Denkinger shared that the department will continue to use those engines since it will be about 28 months until the new trucks will be available, but will evaluate trading in those engines to mitigate the cost of the new engines.

- ❖ Council Member Hipes offered a motion to approve the acquisition of three (3) replacement Fire Engines through Ten-8 Fire Equipment of Georgia at a cost of \$2,353,251.00 and adopt a Resolution authorizing the Mayor to execute all associated documents with Bank of America Public Capital Corporation for the purposes of financing the three replacement Fire Engines.
 - o Council Member Binder seconded the motion.
 - o The motion was approved unanimously (6-0).

F. Kimball Bridge / Waters Road Park Conceptual Site Plan Approval

Approval of the conceptual site plan for Kimball Bridge / Waters Road Park designed by Breedlove Land Planning.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff is recommending that Mayor and Council approve, as presented, the conceptual site plan for Kimball Bridge / Waters Road Park based upon the original design by Pollack Associates.
- A conceptual rendering was presented to the Citizens of Alpharetta through a combination of online meetings, surveys, and public input meetings. The rendering attached hereto and presented now to City Council incorporates the input received through that process and features an entrance off Kimball Bridge Road, limited parking, a playground, soft surface trails, restrooms, and picnic areas. The design for this neighborhood park will require minimal tree removal and land disturbance.

Public Comments:

- John Hock, Sr. (3410 Sugar Valley Trail, Alpharetta, GA 30022) came forward to speak of the traffic in this area (based on volume and a recent See Click Fix report).

City Council Discussion:

- There were no public comments.
 - ❖ Council Member Hipes offered a motion to approve the conceptual site plan for Kimball Bridge / Waters Road Park based upon the original design by Pollack Associates.
 - o Mayor Pro Tem Merkel seconded the motion.
 - o The motion was approved unanimously (6-0).

7. PUBLIC COMMENTS

- There were no public comments.

8. REPORTS

- There were no reports.

9. EXECUTIVE SESSION

- ❖ Mayor Pro Tem Merkel offered a motion to recess into Executive Session.
 - o Council Member DeRito seconded the motion.

- o The motion was approved unanimously (6-0).
- Mayor Gilvin recessed the meeting at 8:46 p.m.
 - ❖ Mayor Pro Tem Merkel offered a motion to reconvene the meeting.
 - o Council Member Mitchell seconded the motion.
 - o The motion was approved unanimously (6-0).
- Mayor Gilvin reconvened the meeting at 9:27 p.m.

10. NEW BUSINESS, CONTINUED

A. Resolution: Authorizing the Use of Eminent Domain for Property Owned by BRI 1870 North Point, LLC for the Construction and Extension of the Encore Greenway Trail

Approval of a Resolution by the Mayor and Council of the City of Alpharetta, Georgia authorizing the City Attorney to exercise the City's powers of eminent domain to acquire certain interests in property situated in the City of Alpharetta, Georgia for public purposes including public transportation purposes.

- City Attorney, Molly Esswein, came forward and shared that she would like for Mayor and Council to address this item after the Executive Session.
- City Attorney Esswein read the resolution aloud.
- The City of Alpharetta desires to construct certain multi-use trails to serve as a part of the transportation system, specifically to construct and extend the Encore Greenway Trail. In order to construct and extend a portion of the Encore Greenway Trail, the City has determined that it is necessary for the City to exercise its powers of eminent domain (pursuant to O.C.G.A. §32-3-1 *et seq.*) to acquire certain interests in property owned by BRI 1870 North Point, LLC for the construction of this project.
- City Attorney Esswein shared that she is offering an amended resolution that would allow the city attorney's office to pursue condemnation of a fee simple title to the property for full possession of the property, rather than the easement that was originally contemplated and provided in the original agenda packet.

Public Comments:

- There were no public comments.
 - ❖ Mayor Pro Tem Merkel offered a motion to adopt a Resolution by the Mayor and Council of the City of Alpharetta, Georgia authorizing the City Attorney to exercise the City's powers of eminent domain to acquire certain interests in property situated in the City of Alpharetta, Georgia for public purposes, including public transportation purposes.
 - o Council Member DeRito seconded the motion.
 - o The motion was approved (6-0).

11. ADJOURNMENT

- ❖ Council Member DeRito offered a motion to adjourn the meeting.
 - o Mayor Pro Tem Merkel seconded the motion.
 - o The motion was approved unanimously. (6-0).

- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 9:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Lauren Shapiro". The signature is written in a cursive, flowing style.

Lauren Shapiro, City Clerk

City Council Agenda Item



STAFF REPORT

Submitting Department: Public Safety

Submitted By: Shawn Mitchell

Sponsored By:

Meeting Date: October 17, 2022

I. AGENDA ITEM TITLE: THREE FIRE ENGINE ACQUISITIONS: REPLACEMENT OF UNITS 84, 85, AND 86

APPROVAL OF THE ACQUISITION OF THREE (3) REPLACEMENT FIRE ENGINES THROUGH TEN-8 FIRE EQUIPMENT OF GEORGIA AT A COST OF \$2,353,251.00 AND ADOPTION OF A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL ASSOCIATED DOCUMENTS WITH BANK OF AMERICA PUBLIC CAPITAL CORPORATION FOR THE PURPOSES OF FINANCING THE THREE (3) REPLACEMENT FIRE ENGINES.

II. RECOMMENDATION:

Approve acquisition of three (3) replacement Fire Engines through Ten-8 Fire Equipment of Georgia at a cost of \$2,353,251.00.

Adopt the attached Resolution authorizing the Mayor to execute all associated documents with Bank of America Public Capital Corporation for the purposes of financing the three replacement Fire Engines.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Fire Engine Acquisitions (30131150-542200-C1241)	\$2,353,251

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Fire Engine Lease Financing Proceeds (30131150-393500-C1241)	\$2,353,251

IV. REPORT IN BRIEF:

BACKGROUND

The City of Alpharetta has 8 fire apparatus including 5 fire engines/pumpers, 1 fire ladder truck, 1 fire quint truck, and 1 air/light truck in active duty. The Finance and Public Safety Departments have developed a funding plan to ensure all fire apparatus are built into the annual operating budget under 10-year capital lease programs (except the Ladder Truck and the Quint Truck which will be extended to 13-years due to lower usage rates) that (A) ensure highly functional equipment to aid the Department in meeting its service needs to our citizens and to (B) eliminate periodic impacts to the capital budget.

The city's next scheduled fire apparatus replacements include the following:

- Fire Engine #86 (acquired in 2015; current financing ends in 2024);
- Fire Engine #84 (acquired in 2016; current financing ends in 2025); and
- Fire Engine #85 (acquired in 2016; current financing ends in 2025).

Acute issues facing the fire apparatus industry:

Delivery Delays: Pre-pandemic, Pierce was building and delivering fire trucks in under 12-months. The current build time has ballooned to over 28-months and the trend is not anticipated to improve any time soon.

Price Growth: Price increases for fire apparatus have been very high as they are centered around many of the most inflationary market segments (e.g., labor, steel, microchips, etc.). For example, the fire engines acquired in 2016 (not including equipment) approximated \$520,000 each. The same unit will now cost more than \$840,000. Growth of 63% or average annual growth of over 8%. Known price increases include +6.5% on 11/1/2022 and an additional +3% on 1/31/2023. This trend is anticipated to get worse in the short term as inflationary pressures continue.

Interest Rates: To manage inflationary pressures, the Federal Reserve has been aggressively adjusting the federal funds target rate with five adjustments year-to-date in 2022. As such, equipment financing rates have grown and are forecasted to continue to grow over the short-term. For example, governmental financing rates (AAA credit level) in 2016 approximated 1.8% and are now more than 3.3%.

Recommendation: Due to the issues noted above, staff recommends ordering and prepaying (financing) the replacement of Fire Engines 84, 85, and 86. Placing the order on or before 11/1/2022 will ensure the city is insulated from the known price increases (9.5%) occurring over the next 6 months. Additionally, prepaying now will save the city \$135,000 off the purchase price as well as lock in interest rates.

FIRE ENGINE SELECTION

Pierce is the city's approved single source provider of fire engines/trucks. Pricing for the three Pierce Fire Engines quoted herein are in accordance with the competitively bid contract (Request for Proposals – RFP #1905) awarded to Pierce by the National Purchasing Partners (NPP). RFP #1905 became effective May 27, 2020 and is valid until May 27, 2023 (with an option for three additional 1-year renewals). Under the Procurement Code, the City is authorized to piggy-back off competitively procured contracts provided through other governmental entities. Ten-8 and Pierce representatives have stated that the pricing under this contract is the most competitive and forms the basis of what would be provided to the City under a standalone bid scenario.

- Pierce Fire Engines (three engines; less allocable pre-payment discount): \$2,353,251.

CAPITAL LEASE PROGRAM

As previously detailed, the 28-month build/delivery lead times require ordering/replacement in advance of what has been the normal practice. Staff recommends prepayment and financing the acquisition now to insulate the city from known/future price increases as well as higher interest/financing rates.

The Finance Department solicited quotes for the fire engine financing from ten (10) financial institutions and received proposals from seven (7) firms with the following results: Bank of America (3.2996%); Magnolia Bank (3.4560%); Truist (3.6700%); PNC Bank (3.9800%); Republic First National Bank (4.0300%); Signature Public Funding Corp. (4.4430%); and Key Bank (4.5300% - max of 10-year term).

Bank of America provided the most competitive interest rate and is the recommended partner for this transaction. Transaction terms include:

- Loan amount: \$2,353,251
- 12-year term;
- 3.2996% fixed interest rate;
- no closing costs; and
- annual payments as follows (early years are wrapped around existing equipment capital financings for the subject fire engines):
 - o 2023-2024 (pmt. #1-2): \$119,345.14 annual payment.
 - o 2025 (pmt. #3): \$173,537.54 annual payment
 - o 2026-2034 (pmt. # 4-12): \$282,732.11 annual payment

FINANCIAL IMPACT

As the city will be financing the replacement of Fire Engines 84, 85, and 86 while the existing leases are still in effect (due to the factors already noted), staff has structured the new lease as a wrap that, upon programming the incremental budget impact of \$119,345 into the FY 2024 Budget, will result in level-debt service through maturity in 2034.

	Fire Engine 84, 85, and 86		
	Exisitng Capital Lease Payments	Proposed Lease Payments	Combined Total
2023	\$ 163,068.18	\$ 119,345.14	\$ 282,413.32
2024	\$ 163,068.18	\$ 119,345.14	\$ 282,413.32
2025	\$ 108,981.52	\$ 173,537.54	\$ 282,519.06
2026	\$ -	\$ 282,732.11	\$ 282,732.11
2027	\$ -	\$ 282,732.11	\$ 282,732.11
2028	\$ -	\$ 282,732.11	\$ 282,732.11
2029	\$ -	\$ 282,732.11	\$ 282,732.11
2030	\$ -	\$ 282,732.11	\$ 282,732.11
2031	\$ -	\$ 282,732.11	\$ 282,732.11
2032	\$ -	\$ 282,732.11	\$ 282,732.11
2033	\$ -	\$ 282,732.11	\$ 282,732.11
2034	\$ -	\$ 282,732.11	\$ 282,732.11
	\$ 435,117.88	\$ 2,956,816.81	\$ 3,391,934.69

V. ALTERNATIVES:

VI. ATTACHMENTS:

Fire Engine Acquisition Resolution, Proposal Alphretta Pumpers 2022 X3, BOA Documents to execute (Schedule 7), BOA Master Equipment Lease-Purchase Agreement (2-18-2016), Counsel Opinion Letter, Fire-Apparatus-RFP-1905-Synopsis

RESOLUTION NO. _____

STATE OF GEORGIA
COUNTY OF FULTON

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN SCHEDULES AND OTHER DOCUMENTS RELATING TO THE MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP, AS LESSOR, EXECUTED ON FEBRUARY 18, 2016, FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION

WHEREAS, the City of Alpharetta (the “Lessee”), a city and politic duly organized and existing under the laws of the State of Georgia, is authorized by the laws of the State of Georgia to purchase, acquire and lease personal property (tangible and intangible) for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the governing body of the Lessee (the “Council”) has determined that a need exists for the acquisition, purchase and financing of certain property consisting of public safety vehicles (collectively, the “Equipment”) on the terms herein provided; and

WHEREAS, in order to acquire such Equipment, the Lessee entered into that certain Master Equipment Lease/Purchase Agreement (the “Agreement”) with Banc of America Public Capital Corp (or one of its affiliates), as lessor (the “Lessor”), on February 18, 2016, and separate Schedules thereto substantially in the form attached to the Agreement; and

WHEREAS, the Council deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement and separate Schedules relating thereto from time to time as provided in the Agreement for the purchase, acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Lessee as follows:

Section 1. Findings and Determinations. It is hereby found and determined that the terms of the Agreement (including the form of Schedule of Property No. 7 and the forms of the Rental Payment Schedule attached to Schedule of Property No. 7, are in the best interests of the Lessee for the acquisition, purchase, financing and leasing of the Equipment.

Section 2. Approval of Documents. The form, terms and provision of Schedule of Property No. 7 and the attached Rental Payment Schedule are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Mayor and City Clerk of the Lessee (the “Authorized Officials”) executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officials are each hereby authorized and directed to sign and deliver on behalf of the Lessee Schedule of Property No. 7 under which a separate Lease (as defined in the Agreement) is created, the Rental Payment Schedule and any related exhibits attached thereto if and when required; provided, however, that, without further authorization from the governing body of the Lessee, (a) the aggregate principal component of Rental Payments under all Leases entered into pursuant to the Agreement for Schedule of Property No. 7 shall not exceed \$2,353,251.00; (b) the maximum term under any Lease entered into pursuant to the Agreement, as amended, shall not exceed the Original Term and twelve (12) consecutive Renewal Terms, with the final Renewal Term ending on November 1, 2034, for Schedule of Property No. 7; and (c) the maximum interest rate used to determine the interest component of Rental Payments under the Lease shall not exceed the lesser of the maximum rate permitted by law or 3.2996% per annum (Contract Rate). The Authorized Officials may sign and deliver the Lease to the Lessor on behalf of the Lessee pursuant to the Agreement on such terms and conditions as they shall determine are in the best interests of the Lessee up to the maximum aggregate principal component, maximum term and maximum interest rate provided above. The foregoing authorization shall remain in effect for a period of two (2) years from the date hereof during which the Authorized Officials are authorized to sign and deliver Leases pursuant to the Agreement on the terms and conditions herein provided and to be provided in the Lease.

Section 3. Ratification of Schedule of Property Nos. 1-6. Schedule of Property Nos. 1-6 and all related documents previously entered into by the parties are hereby confirmed and ratified in all respects.

Section 4. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of Final Acceptance Certificates, Escrow Agreements and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and each Lease.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreement, any Lease, any Escrow Agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any Lease, any Escrow Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under each Lease entered into pursuant to the

Agreement are limited obligations of the Lessee, subject to annual appropriation, as provided in the Agreement.

Section 6. Appointment of Authorized Lessee Representatives. The Mayor and City Clerk of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of each Lease and the related Escrow Agreement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement and any Lease or Escrow Agreement.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

[SIGNATURES ON FOLLOWING PAGE]

SO RESOLVED, this _____ day of _____, 2022.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Donald Mitchell

Brian Will

Douglas DeRito

John Hipes

Jason Binder

Dan Merkel

Approved as to form and legal sufficiency:

Lauren Shapiro, City Clerk

Molly Esswein, City Attorney



Equipment Proposal

Proposal # 1000

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: September 20, 2022 ("Proposal Date") **Customer:** City of Alpharetta, GA ("Customer")

Customer Address: Alpharetta, GA

Qty	Product Description & Options	Price
3	Pierce custom pumper on Enforcer chassis	\$2,482,500.00
1	Performance bond for 3 engines	\$5,751.00
	Optional Discount: Pre-pay discount to be applied when customer prepays for the order. requires 100% payment 30 days after order	(\$135,000.00)
**Commercial chassis price is an estimate; final price is net price charged by the chassis manufacturer.		Total: \$2,353,251.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately **29** (months) after Company receives Customer's acceptance of this Proposal as defined below, subject to market and production conditions, Force Majeure, delays from the chassis manufacturer, changes to Order Specifications, or any other circumstances or cause beyond Company's or manufacturer's control.

Other: Pricing includes travel, delivery, training, and discounts for using the NPP.GOV contract.

Unless accepted within **30** days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: City of Alpharetta, GA

Ten-8 Fire & Safety, LLC

By: _____

By:

Title: _____

Title: **Authorized Sales Representative**

Print: _____

Print: **Jeff Amlong**

Date: _____

Date: **9/20/2022**

Ten-8

Equipment Proposal #1000

Signature Page Continued

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:

Jarrard & Davis, LLP

Molly N. Esswein, City Attorney

SCHEDULE OF PROPERTY NO. 7

Re: Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016, between Banc of America Public Capital Corp, as Lessor, and the City of Alpharetta, as Lessee

1. *Defined Terms.* All terms used herein have the meanings ascribed to them in the above-referenced Master Equipment Lease/Purchase Agreement (the “*Agreement*”).

2. *Equipment.* For purposes of the Lease created hereby, the following items of Equipment are hereby included under this Schedule together with all attachments, additions, accessions, parts, repairs, improvements, replacements and substitutions thereto as provided in the Agreement.

QUANTITY	DESCRIPTION	SERIAL NO.	BASE LOCATION
3	Pierce Custom Pumper on Enforcer Chassis	To be provided with Final Acceptance Certificate	2 Park Plaza Alpharetta, GA 30009

3. *Payment Schedule.*

(a) *Rental Payments; Commencement Date.* The Rental Payments shall be in such amounts and payable on such Rental Payment Dates as set forth in the Rental Payment Schedule attached to this Schedule as *Exhibit B* and incorporated herein by this reference, subject to adjustment upon the occurrence of an Event of Taxability as provided in Section 4.06 of the Agreement. Lessee’s obligation to pay Rental Payments under the Lease created hereby shall commence on the date on which the Lessor pays the Vendor the Acquisition Amount (the “*Commencement Date*”).

(b) *Prepayment Price Schedule.* The Prepayment Price on each Rental Payment Date shall be the amount set forth for such Rental Payment Date in the “Prepayment Price” column of the Rental Payment Schedule attached to this Schedule. The Prepayment Price is in addition to all Rental Payments then due under this Schedule (including the Rental Payment shown on the same line in the Rental Payment Schedule).

4. *Representations, Warranties and Covenants.* Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Agreement (particularly Section 2.01 thereof) are true and correct as though made on the Commencement Date. Lessee further represents and warrants that (a) no Material Adverse Change has occurred since the dated date of the Agreement; (b) no Event of Default has occurred and is continuing under any Lease currently in effect; (c) no Event of Non-appropriation under any Lease currently in effect is threatened; (d) no Lease has been terminated as the result of the occurrence of an Event of Default or an Event of Non-appropriation; (e) the governing body of Lessee has authorized the execution and delivery of the Agreement and the Leases pursuant to a resolution adopted by Lessee on October 17, 2022; (f) the Equipment listed in this Schedule is essential to the functions of Lessee or to the services Lessee provides its citizens; (g) Lessee has an immediate need for, and expects to make immediate use of, substantially all such Equipment, which will be used by Lessee only for the purpose of performing one or more of Lessee's governmental or proprietary functions consistent with the permissible scope of its authority; and (h) Lessee expects and anticipates adequate funds to be available for all future payments or rent due after the current budgetary period.

5. *The Lease.* The terms and provisions of the Agreement (other than to the extent that they relate solely to other Schedules or Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.

6. *Acquisition Amount.* The Acquisition Amount for the Equipment listed in this Schedule to be paid to the Vendor is \$2,353,251.00. Notwithstanding anything to the contrary contained in the Agreement, for purposes of this Schedule, the Lessor shall pay the Acquisition Amount to the Vendor upon receipt from the Vendor of a payment and performance bond in form and substance satisfactory to Lessor naming Lessor as a dual obligee in form and substance satisfactory to Lessor, in addition to satisfaction of all closing conditions set forth in the Agreement. Lessee shall not be required to submit a Final Acceptance Certificate in order for the Vendor to be paid; provided, however, Lessee shall promptly submit Final Acceptance Certificate executed by Lessee and substantially in the form of *Exhibit E* attached to the Agreement, to Lessor upon receipt and acceptance of the Equipment, in no event later than April 26, 2025.

7. *Lease Term.* The Lease Term shall consist of the Original Term and twelve (12) consecutive Renewal Terms, with the final Renewal Term ending on November 1, 2034, subject to earlier termination pursuant to the Agreement.

8. *Prepayment Option Commencement Date.* For purposes of Section 10.01 of the Agreement, the Prepayment Option Commencement Date is October 26, 2022.

9. *Contract Rate; Taxable Rate.* The Contract Rate for this Schedule is 3.2996% per annum. The Taxable Rate for this Schedule is 4.2114% per annum.

10. *Registration.* Any Equipment that is a motor vehicle is to be registered and titled as follows:

- (a) *Registered Owner:* City of Alpharetta
- (b) *Lienholder:* Banc of America Public Capital Corp
Bank of America Plaza
600 Peachtree Street, NE, 11th Floor
Atlanta, GA 30308-2265

Lessee shall be responsible for the correct titling of all Equipment leased hereunder. Lessee will cause the original Certificates of Title to be delivered to Lessor for retention in Lessor's files throughout the Lease Term of the Lease created hereby.

[Remainder of Page Intentionally Left Blank; Signature Page follows]

Dated: October 26, 2022

LESSOR:
Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104
Attention: Contract Administration

LESSEE:
City of Alpharetta
2 Park Plaza, 2nd Floor
Alpharetta, Georgia 30009
Attention: Budget and Procurement Office

By: _____
Name:
Title:

By: _____
Name: Jim Gilvin
Title: Mayor

Counterpart No. _____ of _____ manually executed and serially numbered counterparts. To the extent that the Lease created hereby constitutes chattel paper (as defined in the applicable Uniform Commercial Code), no security or ownership interest herein may be created through the transfer or possession of any Counterpart other than Counterpart No. 1.

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, LLP

Molly N. Esswein, City Attorne

Signature page to Schedule of Property No. 7

EXHIBIT B

RENTAL PAYMENT SCHEDULE

Rental Payment Date	Rental Payment Amount	Interest	Principal	Outstanding Balance	Prepayment Price
10/26/2022	\$ -	\$ -	\$ -	\$ 2,353,251.00	\$ 2,353,251.00
11/1/2023	\$ 119,345.14	\$ 78,726.47	\$ 40,618.67	\$ 2,312,632.33	\$ 2,312,632.33
11/1/2024	\$ 119,345.14	\$ 76,307.77	\$ 43,037.37	\$ 2,269,594.96	\$ 2,269,594.96
11/1/2025	\$ 173,537.54	\$ 74,887.70	\$ 98,649.84	\$ 2,170,945.12	\$ 2,170,945.12
11/1/2026	\$ 282,732.11	\$ 71,632.65	\$ 211,099.46	\$ 1,959,845.66	\$ 1,959,845.66
11/1/2027	\$ 282,732.11	\$ 64,667.20	\$ 218,064.91	\$ 1,741,780.74	\$ 1,741,780.74
11/1/2028	\$ 282,732.11	\$ 57,471.91	\$ 225,260.20	\$ 1,516,520.54	\$ 1,516,520.54
11/1/2029	\$ 282,732.11	\$ 50,039.21	\$ 232,692.90	\$ 1,283,827.64	\$ 1,283,827.64
11/1/2030	\$ 282,732.11	\$ 42,361.26	\$ 240,370.85	\$ 1,043,456.79	\$ 1,043,456.79
11/1/2031	\$ 282,732.11	\$ 34,429.97	\$ 248,302.14	\$ 795,154.65	\$ 795,154.65
11/1/2032	\$ 282,732.11	\$ 26,236.97	\$ 256,495.14	\$ 538,659.52	\$ 538,659.52
11/1/2033	\$ 282,732.11	\$ 17,773.64	\$ 264,958.47	\$ 273,701.05	\$ 273,701.05
11/1/2034	\$ 282,732.11	\$ 9,031.06	\$ 273,701.05	\$ 0.00	\$ 0.00
Total	\$2,956,816.81	\$ 603,565.81	\$ 2,353,251.00		

*Lease may be prepaid without penalty on any Rental Payment Date, commencing October 26, 2022.

**STATE OF GEORGIA LEASE RIDER
To**

SCHEDULE OF PROPERTY NO. 7 DATED OCTOBER 26, 2022,

WHICH INCORPORATES BY REFERENCE THE TERMS AND PROVISIONS OF THAT CERTAIN

MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT DATED AS OF FEBRUARY 18, 2016

LESSEE:

City of Alpharetta, Georgia
2 Park Plaza, 2nd Floor
City of Alpharetta, Georgia 30009

LESSOR:

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104

For and in consideration of the mutual promises and agreements contained in the Lease described herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Definitions. Each capitalized term used, but not defined, herein shall have the same meaning as when such term is used in the Lease. As used in this Rider, “Lease” shall mean the Schedule of Property described above to which this Rider is attached and incorporated therein by this reference, which Schedule of Property is entered into pursuant to, and incorporates by reference the terms and provisions of, the Master Equipment Lease/Purchase Agreement described above, as amended by the Master Amendment thereto (as so amended, the “Master Lease”).

2. Amendment to Section 6.01 of the Master Lease. Section 6.01 of the Master Lease is hereby amended in its entirety to read as follows:

Section 6.01. Title for State Law Purposes; Beneficial Rights and Interests of Lessee. During the Lease Term under each Lease, title in and to each item of the Equipment shall be vested in Lessor to the extent required by Section 36-60-13(a)(4) of the Official Code of Georgia Annotated; *provided, however,* that during the Lease Term under each Lease and so long as no Event of Default or Event of Non-appropriation has occurred thereunder, all beneficial right and interest in and to, and duties and obligations with respect to, the use and possession of the Equipment shall commence on the applicable Commencement Date for the benefit of Lessee and thereupon be subject to the terms and conditions of the related Lease; *provided further, however,* that Lessee shall be, and shall be treated as, the owner of the Equipment under each Lease for federal income tax purposes. Lessee shall at all times protect and defend, at its own cost and expense, Lessor’s title and Lessee’s beneficial rights and interests in and to the Equipment under each Lease from and against all claims, liens and legal processes of Lessor’s or Lessee’s creditors and other persons, and keep all Equipment under each Lease free and clear of all such claims, liens and processes. Upon the occurrence of an Event of Default under a Lease or upon

termination of a Lease pursuant to Section 3.03 of the Agreement, full and unencumbered legal and beneficial title to the Equipment under the affected Lease shall, at Lessor's option, pass to Lessor, and Lessee shall have no further interest therein. In addition, upon the occurrence of such an Event of Default or such termination, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of such full and unencumbered beneficial title to Lessor and termination of Lessee's rights and interests therein, and upon request by Lessor, Lessee shall deliver possession of the Equipment under the affected Lease to Lessor in accordance with Section 3.03 or 12.02, as applicable. Upon prepayment by Lessee of all of its obligations under a Lease pursuant to Section 10.01, Lessor's title shall automatically transfer to Lessee, Lessor shall have no further interest therein and Lessor shall execute and deliver to Lessee such documents as Lessee may reasonably request to evidence termination of Lessor's title and other interests in and to the Equipment under the affected Lease.

3. *Deletion of Section 6.02 of the Master Lease and Amendment to Related Provisions.* (a) Section 6.02 of the Master Lease is hereby deleted in its entirety.

(b) Section 3.04(a)(vii) of the Master Lease is hereby amended in its entirety to read as follows: "All documents, including financing statements, affidavits, notices and similar instruments, which Lessor deems necessary or appropriate, with respect to Lessor's interests under a Lease as provided in Section 6.01."

(c) Clause (xv) of Section 3.04(a) of the Master Lease is renumbered as clause (xvii) and the following are hereby added as clauses (xv) and (xvi) to such Section 3.04(a): "(xv) evidence that Lessee's purchase (or a Vendor's purchase for Lessee's use) of Equipment pursuant to the related Lease is exempt from Georgia State sales tax; (xvi) Evidence that Lessor's title to the Equipment to the extent required by applicable State law until the end of the applicable Lease Term does not, and will not, result in an obligation of Lessor to pay any *ad valorem* property (whether on real or personal property) or other taxes of any kind under State law or, if any such taxes are so payable during such Lease Term, that Lessee has expressly provided for payment of such taxes in accordance with Section 7.01 of the related Lease from funds legally available for such purpose; and".

(d) Lessee hereby expressly acknowledges and agrees that Lessee's obligation to pay taxes with respect to the Equipment under a Lease as provided in Section 7.01 thereof shall include any and all taxes payable with respect to Lessor's title and interest therein as provided in Section 6.01 and otherwise in the related Lease or with respect to the ownership, leasing, rental, sale, purchase, possession or use of any such Equipment. Taxes that Lessee agrees to pay under Section 7.01 (as hereby supplemented) consist of present and future taxes, levies, duties, assessments or other governmental charges that are not based on the net income of Lessor, whether they are assessed to or payable by Lessee or Lessor, including, without limitation (i) sales, use, excise, licensing, registration, titling, gross receipts, stamp and personal property taxes, (ii) *ad valorem* property taxes and (iii) interest, penalties or fines on any of the foregoing.

(e) The last paragraph of Section 10.01 of the Master Lease is hereby deleted in its entirety.

(f) Any and all references in the Master Lease to a “security interest” granted to Lessor in and to any of the Equipment under a Lease or to Lessor as a “secured party” under a Lease are hereby amended, and shall be construed, to mean Lessor’s title and interests in and to the Equipment under such Lease and as holder of title in and to such Equipment, all as provided in Section 6.01 of the Master Lease (as amended by this Lease Rider).

4. Certificate of Compliance with Georgia Law. Attached hereto as *Attachment 1* is the Certificate of Compliance with Georgia Law with respect to the Lease, as required by Section 3.04(a)(iii) of the Master Lease.

5. Original Master Lease Otherwise to Remain in Full Force and Effect. Except as otherwise expressly provided in this Lease Rider, the original Master Lease shall remain in full force and effect as originally executed and delivered.

IN WITNESS WHEREOF, Lessor and Lessee have each caused this State of Georgia Lease Rider to be duly executed and delivered on this 26th day of October, 2022.

LESSOR:
BANC OF AMERICA PUBLIC CAPITAL CORP

LESSEE:
CITY OF ALPHARETTA, GEORGIA

By: _____
Name: _____
Title: Authorized Agent

By: _____
Name: Jim Gilvin
Title: Mayor

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, LLP

Molly N. Esswein, City Attorney

**ATTACHMENT 1 TO
STATE OF GEORGIA LEASE RIDER**

**CERTIFICATE OF COMPLIANCE WITH GEORGIA LAW RELATING TO
THE LEASE DESCRIBED IN THE RIDER TO WHICH THIS CERTIFICATE IS ATTACHED**

In connection with execution and delivery on the date hereof of the Lease referred to above, the undersigned hereby certifies and represents for and on Behalf of Lessee that: (a) the sum of (i) the aggregate principal component of Rental Payments under the Lease *plus* (ii) the amount of debt incurred by Lessee pursuant to Article IX, Section V, Paragraph I of the Constitution of Georgia does not exceed 10% of the assessed value of all taxable property within Lessee; (b) the Equipment financed pursuant to the Lease has not been the subject of a referendum which failed to receive the approval of Lessee's voters within the four calendar years immediately preceding the date of execution and delivery of the State of Georgia Lease Rider to which this Certificate is attached; and (c) Lessee's total obligation for each calendar year during the full stated Lease Term of the Lease is the sum of the Rental Payments that are payable during each such calendar year as shown on the Rental Payment Schedule attached to and made a part of the related Schedule.

DATED this 26th day of October, 2022.

LESSEE: City of Alpharetta, Georgia

By: _____
Name: Jim Gilvin
Title: Mayor

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, LLP

Molly N. Esswein, City Attorney

INCUMBENCY AND AUTHORIZATION CERTIFICATE

The undersigned, a duly elected or appointed and acting City Clerk of City of Alpharetta, Georgia (“*Lessee*”) certifies as follows:

A. The following listed persons are duly elected or appointed and acting officials of Lessee (the “*Officials*”) in the capacity set forth opposite their respective names below and that the facsimile signatures are true and correct as of the date hereof; and

B. The Officials are duly authorized, on behalf of Lessee, to negotiate, execute and deliver the Master Equipment Lease/Purchase Agreement dated as of February 18, 2016 (the “*Agreement*”) and separate Schedules relating thereto from time to time as provided in the Agreement (collectively, the “*Schedules*”), each between Lessee and Banc of America Public Capital Corp (“*Lessor*”), and the Agreement and the Schedules are binding and authorized agreements of Lessee, enforceable in all respects in accordance with their terms.

NAME OF OFFICIAL	TITLE	SIGNATURE
JIM GILVIN	MAYOR	_____
CHRIS LAGERBLOOM	CITY ADMINISTRATOR	_____
THOMAS G. HARRIS	FINANCE DIRECTOR	_____

Dated: October 26, 2022

By: _____
Name: Lauren Shapiro
Title: Clerk, City of Alpharetta, Georgia

Approved as to content:

Thomas G. Harris, Finance Director

Approved as to form and legal sufficiency:
Jarrard & Davis, LLP

Molly N. Esswein, City Attorney

MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT

This Master Equipment Lease/Purchase Agreement (the "*Agreement*") dated as of February 18, 2016, and entered into by and between Banc of America Public Capital Corp, a Kansas corporation ("*Lessor*"), and the City of Alpharetta, a body politic and corporate created and existing under the laws of the State of Georgia ("*Lessee*").

WITNESSETH:

WHEREAS, Lessee desires to lease, purchase and acquire from Lessor certain Equipment described in each Schedule (as each such term is defined herein), subject to the terms and conditions of and for the purposes set forth in each Lease; and

WHEREAS, the relationship between the parties shall be a continuing one and items of equipment and other personal property may be financed pursuant to one or more Leases entered into from time to time in accordance with this Agreement by execution and delivery of additional Schedules by the parties hereto, subject to the terms and conditions provided herein; and

WHEREAS, Lessee is authorized under the constitution and laws of the State to enter into this Agreement and each Schedule for the purposes set forth herein and therein;

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, and in consideration of the premises hereinafter contained, the parties hereby agree as follows:

ARTICLE I

Section 1.01. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"*Acquisition Amount*" means, with respect to each Lease, the amount specified in the related Schedule and represented by Lessee to be sufficient, together with other funds (if any) that are legally available for the purpose, to acquire and install the Equipment listed in such Lease.

"*Acquisition Period*" means, with respect to each Lease for which an Escrow Fund is established, that period identified in the related Schedule during which the Lease Proceeds attributable to such Lease may be expended on Equipment Costs pursuant to the related Escrow Agreement.

"*Agreement*" means this Master Equipment Lease/Purchase Agreement, including the exhibits hereto, together with any amendments and modifications to the Agreement pursuant to Section 13.04.

"Code" means the Internal Revenue Code of 1986, as amended. Each reference to a Section of the Code in this Agreement and a Lease shall be deemed to include the United States Treasury Regulations proposed or in effect thereunder.

"Commencement Date" means, for each Lease, the date when Lessee's obligation to pay rent commences under such Lease, which date shall be the earlier of (a) the date on which the Equipment listed in such Lease is accepted by Lessee in the manner described in Section 5.01, and (b) the date on which sufficient moneys to acquire and install the Equipment listed in such Lease are deposited for that purpose in an Escrow Fund.

"Contract Rate" means, with respect to each Lease, the rate identified as such in the related Schedule.

"Equipment" means, with respect to each Lease, the property listed in the related Schedule and all replacements, repairs, restorations, modifications and improvements thereof or thereto made pursuant to Section 8.01 or Article V. Whenever reference is made in this Agreement to Equipment listed in a Lease, such reference shall be deemed to include all such replacements, repairs, restorations, modifications and improvements of or to such Equipment.

"Equipment Costs" means, with respect to each Lease, the total cost of the Equipment listed in the related Schedule, including related soft costs such as freight, installation and taxes and other capitalizable costs, legal fees, financing costs and other costs necessary to vest full, clear legal title to the Equipment in Lessee, subject to the security interest granted to and retained by Lessor as set forth in each Lease, and other costs incurred in connection with the financing provided by the lease-purchase of the Equipment as provided in the related Lease; *provided* that (a) any such soft costs on a cumulative basis shall not exceed a percentage approved by Lessor of the total cost of the Equipment subject to such Lease and (b) in no event shall capitalizable delivery costs, installation charges, taxes and similar capitalizable soft costs relating to such Equipment be included without Lessor's prior consent.

"Escrow Agreement" means, with respect to each Lease for which an Escrow Fund is established, an Escrow and Account Control Agreement in form and substance acceptable to and executed by Lessee, Lessor and the Escrow Agent, pursuant to which an Escrow Fund is established and administered.

"Escrow Agent" means, with respect to each Lease for which an Escrow Fund is established, the Escrow Agent identified in the related Escrow Agreement, and its successors and assigns.

"Escrow Fund" means, with respect to any Lease, the fund established and held by the Escrow Agent pursuant to the related Escrow Agreement.

"Event of Default" means an Event of Default described in Section 12.01.

"Event of Non-appropriation" means, with respect to a Lease, the failure of Lessee's governing body to appropriate or otherwise make available funds to pay Rental Payments under

such Lease following the Original Term or then current Renewal Term sufficient for the continued performance of such Lease by Lessee.

"Lease" means a Schedule and the terms and provisions of this Agreement which are incorporated by reference into such Schedule.

"Lease Proceeds" means, with respect to each Lease for which an Escrow Fund is established, the total amount of money to be paid by Lessor to the Escrow Agent for deposit and application in accordance with such Lease and the related Escrow Agreement.

"Lease Term" means, with respect to each Lease, the Original Term and all Renewal Terms provided in the related Schedule.

"Lessee" means the entity referred to as Lessee in the first paragraph of this Agreement.

"Lessor" means (a) the entity referred to as Lessor in the first paragraph of this Agreement or (b) any assignee or transferee of any right, title or interest of Lessor in and to the Equipment under a Lease or any Lease (including Rental Payments and other amounts due thereunder) and any related Escrow Fund pursuant to Section 11.01, but does not include any entity solely by reason of that entity retaining or assuming any obligation of Lessor to perform under a Lease.

"Material Adverse Change" means (a) any change in Lessee's creditworthiness that could have a material adverse effect on (i) the financial condition or operations of Lessee, or (ii) Lessee's ability to perform its obligations under this Agreement or any Lease or (b) a downgrade in Lessee's external debt rating from the date of this Agreement of two or more subgrades by either Moody's Investors Service, Inc. or Standard & Poor's Ratings Group or any equivalent successor credit rating agency, or any downgrade by either such agency that would cause Lessee's credit rating to be below investment grade, or, if any such rating agency no longer publishes such ratings at the date of determination, any other nationally recognized statistical rating organization that is selected by Lessee for purposes of such long-term general obligation bond ratings and long-term general fund related bond ratings.

"Original Term" means, with respect to each Lease, the period from the Commencement Date identified in the related Schedule until the end of the fiscal year of Lessee in effect at such Commencement Date.

"Payment Schedule" means, with respect to each Lease, the Rental Payment Schedule attached to and made a part of the related Schedule and substantially in the form of *Exhibit B* attached to this Agreement.

"Prepayment Price" means, with respect to each Lease, the amount that Lessee shall pay to Lessor to prepay its obligations under such Lease as provided in Section 10.01 hereof.

"Renewal Terms" means, with respect to each Lease, the consecutive renewal terms of such Lease as specified in the related Schedule, the first of which commences immediately after

the end of the Original Term and each having a duration of one year and a term coextensive with each successive Lessee's fiscal year; *provided* that the final such renewal term shall commence on the first day of the last fiscal year and end on the first business day after the last scheduled Rental Payment Date.

"*Rental Payment Date*" means, with respect to each Lease, each date on which Lessee is required to make a Rental Payment under such Lease as specified in the related Payment Schedule.

"*Rental Payments*" means, with respect to each Lease, the basic rental payments payable by Lessee on the Rental Payment Dates and in the amounts as specified in the related Payment Schedule, consisting of a principal component and an interest component, and in all cases sufficient to repay the principal component under such Lease and interest thereon at the applicable Contract Rate (or Taxable Rate if then in effect).

"*Schedule*" means each separately numbered Schedule of Property, substantially in the form of *Exhibit A* hereto, together with the related Payment Schedule and any Riders attached to such Schedule of Property.

"*State*" means the State of Georgia.

"*Taxable Rate*" means, with respect to each Lease, the rate identified as such in the related Schedule.

"*Vendor*" means the manufacturer or supplier of the Equipment listed in a Schedule or any other person as well as the agents or dealers of the manufacturer, installer or supplier with whom Lessor arranged Lessee's acquisition, installation and financing of the Equipment pursuant to the applicable Lease.

ARTICLE II

Section 2.01. Representations and Covenants of Lessee. Lessee represents, covenants and warrants for the benefit of Lessor on the date hereof and as of the Commencement Date of each Lease as follows:

(a) Lessee is [the State] [a political subdivision of the State within the meaning of Section 103(c) of the Code, duly organized and existing under the constitution and laws of the State], with full power and authority to enter into this Agreement, each Lease, each Escrow Agreement and the transactions contemplated hereby and thereby and to perform all of its obligations hereunder and under each Lease and each Escrow Agreement.

(b) Lessee has duly authorized the execution and delivery of this Agreement and each Lease and related Escrow Agreement by proper action of its governing body at a meeting duly called, regularly convened and attended throughout by the requisite quorum of the members thereof, or by other appropriate official approval, and all

requirements have been met and procedures have occurred in order to ensure the validity and enforceability of this Agreement and each Lease and related Escrow Agreement.

(c) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the date hereof. No Event of Non-appropriation has occurred or is threatened with respect to any Lease.

(d) Lessee will do or cause to be done all things necessary to preserve and keep in full force and effect its existence as a body politic and corporate of the State.

(e) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and each Lease and the acquisition and installation by Lessee of the Equipment as provided in each Lease.

(f) During the Lease Term under each Lease, the Equipment will be used by Lessee only for the purpose of performing essential governmental or proprietary functions of Lessee consistent with the permissible scope of Lessee's authority. Lessee does not intend to sell or otherwise dispose of the Equipment or any interest therein prior to the last Rental Payment (including all Renewal Terms) scheduled to be paid under the related Lease.

(g) Lessee has kept, and throughout the Lease Term of each Lease shall keep, its books and records in accordance with generally accepted accounting principles and practices consistently applied, and shall deliver to Lessor (i) annual audited financial statements (including (1) a balance sheet, (2) statement of revenues, expenses and changes in fund balances for budget and actual, (3) statement of cash flows, and (4) footnotes, schedules and attachments to the financial statements) within 210 days after the end of its fiscal year, (ii) such other financial statements and information as Lessor may reasonably request, and (iii) upon Lessor's request, its annual budget for any prior or current fiscal year or for the following fiscal year when approved but not later than 30 days prior to the end of its current fiscal year. The financial statements described in subsection (g)(i) shall be accompanied by an unqualified opinion of Lessee's auditor. Credit information relating to Lessee may be disseminated among Lessor and any of its affiliates and any of their respective successors and assigns.

(h) Lessee has an immediate need for the Equipment listed on each Schedule and expects to make immediate use of the Equipment listed on each Schedule. Lessee's need for the Equipment is not temporary and Lessee does not expect the need for any item of the Equipment to diminish during the related Lease Term.

(i) The payment of the Rental Payments or any portion thereof is not (under the terms of any Lease or any underlying arrangement) directly or indirectly (x) secured by any interest in property used or to be used in any activity carried on by any person other than a state or local governmental unit or payments in respect of such property; or (y) on a present value basis, derived from payments (whether or not to Lessee) in respect of property, or borrowed money, used or to be used in any activity carried on by any

person other than a state or local governmental unit. The Equipment will not be used, directly or indirectly, in any activity carried on by any person other than a state or local governmental unit. No portion of the Acquisition Amount relating to any Lease will be used, directly or indirectly, to make or finance loans to any person other than Lessee. Lessee has not entered into any management or other service contract with respect to the use and operation of the Equipment.

(j) There is no pending litigation, tax claim, proceeding or dispute that may adversely affect Lessee's financial condition or impairs its ability to perform its obligations under this Agreement, any Lease or any Escrow Agreement. Lessee will, at its expense, maintain its legal existence and do any further act and execute, acknowledge, deliver, file, register and record any further documents Lessor may reasonably request in order to protect Lessor's security interest in the Equipment and the Escrow Fund and Lessor's rights and benefits under each Lease and related Escrow Agreement.

(k) No lease, rental agreement, lease-purchase agreement, payment agreement or contract for purchase to which Lessee has been a party at any time has been terminated by Lessee as a result of insufficient funds being appropriated in any fiscal year. No event has occurred which would constitute an event of default under any debt, revenue bond or obligation which Lessee has issued during the past ten (10) years.

ARTICLE III

Section 3.01. Lease of Equipment. Subject to the terms and conditions of this Agreement, Lessor agrees to provide the funds specified in each Lease to be provided by it for Lessee to acquire the Equipment described in the related Schedule. Upon the execution and delivery of each Lease, Lessor leases, sells and transfers to Lessee, and Lessee acquires, purchases and leases from Lessor, the Equipment as set forth in such Lease and in accordance with the terms thereof. The Lease Term for each Lease may be continued, solely at the option of Lessee, at the end of the Original Term or any Renewal Term for the next succeeding Renewal Term up to the maximum Lease Term set forth in such Lease. At the end of the Original Term and at the end of each Renewal Term until the maximum Lease Term has been completed, Lessee shall be deemed to have exercised its option to continue each Lease for the next Renewal Term unless Lessee shall have terminated such Lease pursuant to Section 3.03 or Section 10.01. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term, except that the Rental Payments shall be as provided in the applicable Lease. Each Schedule signed and delivered by Lessor and Lessee pursuant to this Agreement shall constitute a separate and independent lease and installment purchase of the Equipment therein described.

Section 3.02. Continuation of Lease Term. Lessee intends, subject to Section 3.03, to continue the Lease Term of each Lease through the Original Term and all Renewal Terms and to pay the Rental Payments thereunder. Lessee affirms that sufficient funds are legally available for the current fiscal year, and Lessee reasonably believes that an amount sufficient to make all Rental Payments during the entire Lease Term of each Lease can be obtained from legally available funds of Lessee. Lessee further intends to do all things lawfully within its power to

obtain and maintain funds sufficient and available to discharge its obligation to make Rental Payments due under each Lease, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable provisions of law.

Section 3.03. Nonappropriation. Lessee is obligated only to pay such Rental Payments under each Lease as may lawfully be made during Lessee's then current fiscal year from funds budgeted and appropriated for that purpose. Should Lessee fail to budget, appropriate or otherwise make available funds to pay Rental Payments under any Lease following the then current Original Term or Renewal Term, such Lease or Leases shall be deemed terminated at the end of the then current Original Term or Renewal Term thereunder. Lessee agrees to deliver notice to Lessor of such termination promptly after any decision to non-appropriate is made, but failure to give such notice shall not extend the term beyond such Original Term or Renewal Term. If any Lease is terminated in accordance with this Section, Lessee agrees to cease use of the Equipment thereunder and peaceably remove and deliver to Lessor, at Lessee's sole expense (from legally available funds), such Equipment at the location(s) to be specified by Lessor; *provided*, that Lessee shall pay month-to-month rent at the Contract Rate (or the Taxable Rate if then in effect) set forth in the affected Lease for each month or part thereof that Lessee fails to return the Equipment thereunder pursuant to this Section 3.03.

Section 3.04. Conditions to Lessor's Performance. (a) As a prerequisite to the performance by Lessor of any of its obligations pursuant to any Lease, Lessee shall deliver to Lessor, in form and substance satisfactory to Lessor, the following:

- (i) A fully completed Schedule, executed by Lessee;
- (ii) If an Escrow Fund is to be established with respect to such Lease, an Escrow Agreement substantially in the form set forth in *Exhibit I* hereto, executed by Lessee and the Escrow Agent;
- (iii) A Certificate completed and executed by the Clerk or Secretary or other comparable officer of Lessee, in substantially the form attached hereto as *Exhibit C-1*;
- (iv) A copy, certified as full, true and correct by the Clerk or Secretary or other comparable officer of Lessee, of a resolution, ordinance or other official action of Lessee's governing body, in substantially the form attached hereto as *Exhibit C-2*, authorizing the execution and delivery of this Agreement and each Lease and related Escrow Agreement entered into pursuant hereto and performance by Lessee of its obligations under each Lease and related Escrow Agreement entered into pursuant hereto;
- (v) An opinion of counsel to Lessee, in substantially the form attached hereto as *Exhibit D*, respecting this Agreement and each Lease and Escrow Agreement entered into pursuant hereto;
- (vi) Evidence of insurance as required by Section 7.02 hereof;

(vii) All documents, including financing statements, affidavits, notices and similar instruments, which Lessor deems necessary or appropriate at that time pursuant to Section 6.02;

(viii) If Lessee has designated the Lease then being entered into as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, a certificate in substantially the form attached hereto as *Exhibit G* executed by an authorized official of Lessee;

(ix) A copy of the Form 8038-G/GC with respect to the Lease then being entered into, fully completed and executed by Lessee;

(x) In the event that Lessee is to be reimbursed for expenditures that it has paid more than sixty days prior to the Commencement Date for the Lease then being entered into, evidence of the adoption of a reimbursement resolution or other official action covering the reimbursement from tax exempt proceeds of expenditures incurred not more than 60 days prior to the date of such resolution;

(xi) If any items of Equipment are motor vehicles, properly completed certificates of title or certificates of origin (or applications therefor) for such vehicles and noting Lessor's interest thereon;

(xii) A waiver or waivers of interest in the Equipment from any mortgagee or any other party having an interest in the real estate on which the Equipment will be located and/or landlord of the real estate on which the Equipment will be located;

(xiii) Original invoices (and proofs of payment of such invoices, if Lessee seeks reimbursement) and bills of sale (if title to Equipment has passed to Lessee), to the extent required by Section 5.01(b);

(xiv) Wire instructions for payments to be made to Vendors and Form W-9 from each such Vendor; and

(xv) Such other items, if any, as are set forth in the related Schedule or are reasonably required by Lessor.

(b) In addition to satisfaction of the conditions set forth in subsection (a) of this Section 3.04, the performance by Lessor of any of its obligations pursuant to any Lease and the related Escrow Agreement shall be subject to: (i) no Material Adverse Change shall have occurred since the dated date of this Agreement, (ii) no Event of Default shall have occurred and then be continuing under any Lease then in effect, (iii) no Event of Non-appropriation under any Lease then in effect shall be threatened and (iv) no Lease shall have been terminated as the result of the occurrence of an Event of Default or an Event of Non-appropriation.

(c) Subject to satisfaction of the foregoing, (i) Lessor will pay the Acquisition Amount for Equipment described in a Schedule to the Vendor or reimburse Lessee for its prior

expenditures with respect to such Equipment (subject to satisfaction of Section 3.04(a)(x) hereof), upon receipt of the documents described in Sections 5.01(a) and (b); or (ii) if an Escrow Fund is being established with respect to the related Lease, Lessor will deposit the Lease Proceeds for Equipment described in the applicable Schedule with the Escrow Agent as provided in the related Escrow Agreement.

(d) This Agreement is not a commitment by Lessor or Lessee to enter into any Lease not currently in existence, and nothing in this Agreement shall be construed to impose any obligation upon Lessor or Lessee to enter into any proposed Lease, it being understood that whether Lessor or Lessee enters into any proposed Lease shall be a decision solely within their respective discretion.

(e) Lessee will cooperate with Lessor in Lessor's review of any proposed Lease. Without limiting the foregoing, Lessee will provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Lease. Such documentation may include, without limitation, documentation concerning the Equipment and its contemplated use and location and documentation or information concerning the financial status of Lessee and other matters related to Lessee.

(f) In the event of any conflict in terms between a Schedule and this Agreement, the terms of the Schedule shall control in the interpretation of the Lease created thereby.

ARTICLE IV

Section 4.01. Rental Payments. Subject to Section 3.03, Lessee shall promptly pay Rental Payments, in lawful money of the United States of America, to Lessor on the Rental Payment Dates and in such amounts as provided in each Lease. If any Rental Payment or other amount payable hereunder is not paid within 10 days of its due date, Lessee shall pay an administrative late charge of 5% of the amount not timely paid or the maximum amount permitted by law, whichever is less. Lessee shall not permit the federal government to guarantee any Rental Payments under any Lease. Rental Payments consist of principal and interest components as more fully detailed on the Schedule for each Lease, the interest on which begins to accrue as of the Commencement Date for each such Lease.

Section 4.02. Interest and Principal Components. A portion of each Rental Payment is paid as, and represents payment of, interest, and the balance of each Rental Payment is paid as, and represents payment of, principal. Each Lease shall set forth the principal and interest components of each Rental Payment payable thereunder during the applicable Lease Term.

Section 4.03. Rental Payments to Constitute a Current Expense of Lessee. Lessor and Lessee understand and intend that the obligation of Lessee to pay Rental Payments under each Lease shall constitute a current expense of Lessee payable solely from its general fund or other funds that are legally available for that purpose and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained in

this Agreement or in any Lease constitute a pledge of the general tax revenues, funds or moneys of Lessee.

Section 4.04. Rental Payments to be Unconditional. Except as provided in Section 3.03, the obligations of Lessee to make Rental Payments and to perform and observe the other covenants and agreements contained in each Lease shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Equipment, any defects, malfunctions, breakdowns or infirmities in the Equipment, disputes with the Vendor of any Equipment or Lessor, any accident, condemnation or unforeseen circumstances or failure of any Vendor to deliver any Equipment or otherwise perform any of its obligations.

Section 4.05 Tax Covenants. Lessee agrees that it will not take any action that would cause the interest component of Rental Payments to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes, nor will it omit to take or cause to be taken, in a timely manner, any action, which omission would cause the interest component of Rental Payments to be or to become ineligible for the exclusion from gross income of the owner or owners thereof for federal income tax purposes. In connection with the foregoing, Lessee hereby agrees that (a) so long as any Rental Payments under a Lease remain unpaid, moneys on deposit in the Escrow Fund under any Escrow Agreement related to such Lease shall not be used in a manner that will cause such Lease to be classified as an "arbitrage bond" within the meaning of Section 148(a) of the Code; and (b) Lessee shall rebate, from funds legally available for the purpose, an amount equal to excess earnings on the Escrow Fund under any Escrow Agreement to the federal government if required by, and in accordance with, Section 148(f) of the Code, and make the determinations and maintain the records required by the Code.

Section 4.06. Event of Taxability. Upon the occurrence of an Event of Taxability with respect to a Lease, the interest component of Rental Payments under such Lease and any charge on Rental Payments or other amounts payable based on the Contract Rate shall have accrued and be payable at the Taxable Rate applicable to such Lease retroactive to the date as of which the interest component is determined by the Internal Revenue Service to be includible in the gross income of the owner or owners thereof for federal income tax purposes, and Lessee will pay such additional amount as will result in the owner receiving the interest component at the Taxable Rate identified in the related Lease.

For purposes of this Section, “*Event of Taxability*” means the circumstance of the interest component of any Rental Payment paid or payable pursuant to a Lease becoming includible for federal income tax purposes in an owner’s gross income as a consequence of any act, omission or event whatsoever, including but not limited to the matters described in the immediately succeeding sentence, and regardless of whether the same was within or beyond the control of Lessee. An Event of Taxability shall be presumed to have occurred upon (a) the receipt by Lessor or Lessee of an original or a copy of an Internal Revenue Service Technical Advice Memorandum or Statutory Notice of Deficiency or other written correspondence which legally holds that the interest component of any Rental Payment under such Lease is includable in the gross income of the owner thereof; (b) the issuance of any public or private ruling of the Internal Revenue Service that the interest component of any Rental Payment under such Lease is includable in the gross income of the owner thereof; or (c) receipt by Lessor or Lessee of a written opinion of a nationally recognized firm of attorneys experienced in matters pertaining to the tax-exempt status of interest on obligations issued by states and their political subdivisions, selected by Lessor and acceptable to Lessee, to the effect that the interest component of any Rental Payment under a Lease has become includable in the gross income of the owner thereof for federal income tax purposes. For all purposes of this definition, an Event of Taxability shall be deemed to occur on the date as of which the interest component of any Rental Payment is deemed includable in the gross income of the owner thereof for federal income tax purposes.

Section 4.07. Mandatory Prepayment. If Lease Proceeds are deposited into an Escrow Fund, any funds not applied to Equipment Costs and remaining in such Escrow Fund on the earlier of (a) the expiration of the applicable Acquisition Period and (b) the date on which Lessee delivers to the Escrow Agent the executed Disbursement Request to effect the final disbursement to pay (or reimburse) Equipment Costs from such Escrow Fund shall be applied by Lessor on each successive Rental Payment Date thereafter to pay all or a portion of the Rental Payment due and owing in the succeeding twelve (12) months and any remaining amounts shall be applied by Lessor as prepayment to the unpaid principal balance of Rental Payments owing under the related Lease in the inverse order of the Rental Payment Dates.

ARTICLE V

Section 5.01. Acquisition, Delivery Installation and Acceptance of Equipment. (a) With respect to each Lease, Lessee shall order the Equipment to be acquired and financed thereunder, cause the Equipment to be delivered and installed at the location specified in such Lease and pay any and all delivery and installation costs and other Equipment Costs in connection therewith. When the Equipment listed in a Lease has been delivered and installed, Lessee shall promptly accept such Equipment and evidence said acceptance by executing and delivering to Lessor a Final Acceptance Certificate in the form attached hereto as *Exhibit E*; *provided, however*, that if an Escrow Fund has been established with respect to such Lease as provided in Section 3.04 hereof, Lessee shall deliver Disbursement Requests to the Escrow Agent pursuant to the related Escrow Agreement for the purpose of effecting disbursements from the Escrow Fund to pay (or reimburse) Equipment Costs for the Equipment acquired and pursuant to such Lease.

(b) Lessee shall deliver to Lessor, or to an Escrow Agent if an Escrow Fund has been established with respect to the related Lease, original invoices (and proof of payment of such

invoices if Lessee seeks reimbursement for prior expenditures) and bills of sale (if title to such Equipment has passed to Lessee) relating to each item of Equipment accepted by Lessee. With respect to Equipment not purchased through an Escrow Fund, Lessor shall, upon receipt of the Final Acceptance Certificate from Lessee, prepare a Schedule of Property and Rental Payment Schedule in the forms attached hereto as *Exhibits A and B*, respectively. Lessee shall execute and deliver to Lessor such Schedule of Property and Rental Payment Schedule as a Schedule pursuant to Section 3.04(a)(i) within 5 business days of receipt, subject to satisfaction of the conditions set forth in Section 3.04.

Section 5.02. Quiet Enjoyment of Equipment. So long as Lessee is not in default under the related Lease, neither Lessor nor any entity claiming by, through or under Lessor, shall interfere with Lessee's quiet use and enjoyment of the Equipment during the Lease Term under such Lease.

Section 5.03. Location; Inspection. Once installed, no item of the Equipment will be moved or relocated from the location (or the base location with respect to motor vehicles) specified for it in the related Lease without Lessor's prior written consent, which consent shall not be unreasonably withheld. Lessor shall have the right at all reasonable times during regular business hours to enter into and upon the property where the Equipment is located for the purpose of inspecting the Equipment.

Section 5.04. Use and Maintenance of the Equipment. Lessee will not install, use, operate or maintain the Equipment (or cause the Equipment to be installed, used, operated or maintained) improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by the related Lease. Lessee shall provide all permits and licenses, if any, necessary for the installation and operation of the Equipment. In addition, Lessee agrees to comply in all respects with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body, including, without limitation, all anti-money laundering laws and regulations; *provided* that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Equipment or its interest or rights under the related Lease.

Lessee agrees that it will maintain, preserve and keep the Equipment in good repair and working order, in a condition comparable to that recommended by the manufacturer. Lessor shall have no responsibility to maintain, repair or make improvements or additions to the Equipment. In all cases, Lessee agrees to pay any costs necessary for the manufacturer to re-certify the Equipment as eligible for manufacturer's maintenance upon the return of the Equipment to Lessor as provided for herein.

Lessee shall not alter any item of Equipment or install any accessory, equipment or device on an item of Equipment if that would impair any applicable warranty, the originally intended function or the value of that Equipment. All repairs, parts, accessories, equipment and devices furnished, affixed to or installed on any Equipment, excluding temporary replacements, shall thereupon become subject to the security interest of Lessor.

ARTICLE VI

Section 6.01. Title to the Equipment. During the Lease Term under each Lease, and so long as Lessee is not in default under Article XII hereof, all right, title and interest in and to each item of the Equipment under the related Lease shall be vested in Lessee immediately upon its acceptance of each item of Equipment, subject to the terms and conditions of the applicable Lease. Lessee shall at all times protect and defend, at its own cost and expense, its title in and to the Equipment from and against all claims, liens and legal processes of its creditors, and keep all Equipment free and clear of all such claims, liens and processes. Upon the occurrence of an Event of Default under a Lease or upon termination of a Lease pursuant to Section 3.03 hereof, full and unencumbered legal title to the Equipment shall, at Lessor's option, pass to Lessor, and Lessee shall have no further interest therein. In addition, upon the occurrence of such an Event of Default or such termination, Lessee shall execute and deliver to Lessor such documents as Lessor may request to evidence the passage of such legal title to Lessor and the termination of Lessee's interest therein, and upon request by Lessor shall deliver possession of the Equipment to Lessor in accordance with Section 3.03 or 12.02, as applicable. Upon payment of all amounts due and owing under a Lease in accordance with Section 10.01 (including upon payment of all Rental Payments and other amounts payable under such Lease), Lessor's security interest or other interest in the Equipment under such Lease shall terminate, and Lessor shall execute and deliver to Lessee such documents as Lessee may request to evidence the termination of Lessor's security interest in the Equipment subject to the related Lease.

Section 6.02. Security Interest. As additional security for the payment and performance of all of Lessee's obligations under each Lease, upon the execution of such Lease, Lessee grants to Lessor a first priority security interest constituting a first lien on (a) the Equipment subject to such Lease, (b) moneys and investments held from time to time in any related Escrow Fund and (c) any and all proceeds of any of the foregoing. Upon the execution of each Lease, Lessee authorizes Lessor to file (and Lessee agrees to execute, if applicable) such notices of assignment, chattel mortgages, financing statements and other documents, in form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain Lessor's security interest in the Equipment subject to such Lease, any related Escrow Fund and the proceeds thereof, including, without limitation, such financing statements with respect to personal property and fixtures under Article 9 of the Uniform Commercial Code in effect in the State and treating such Article 9 as applicable to entities such as Lessee.

Section 6.03. Personal Property; No Encumbrances. Lessee agrees that the Equipment is deemed to be and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to real estate or any building thereon. Lessee shall not create, incur, assume or permit to exist any mortgage, pledge, lien, security interest, charge or other encumbrance of any nature whatsoever on any of the real estate where the Equipment under a Lease is or will be located or enter into any agreement to sell or assign or enter into any sale/leaseback arrangement of such real estate without the prior written consent of Lessor; *provided*, that if Lessor is furnished with a waiver of interest in the Equipment under such Lease acceptable to Lessor in its discretion from any party

taking an interest in any such real estate prior to such interest taking effect, such consent shall not be unreasonably withheld.

ARTICLE VII

Section 7.01. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee shall keep the Equipment under each Lease free of all levies, liens, and encumbrances except those created by such Lease. The parties to this Agreement contemplate that the Equipment under each Lease will be used for a governmental or proprietary purpose of Lessee and that the Equipment will therefore be exempt from all property taxes. If the use, possession or acquisition of any Equipment is nevertheless determined to be subject to taxation, Lessee shall pay when due all taxes and governmental charges lawfully assessed or levied against or with respect to such Equipment. Lessee shall pay all utility and other charges incurred in the use and maintenance of the Equipment. Lessee shall pay such taxes or charges as the same may become due; *provided* that, with respect to any such taxes or charges that may lawfully be paid in installments over a period of years, Lessee shall be obligated to pay only such installments as accrue during the Lease Term under the affected Lease. During the Lease Term under each Lease, Lessor will not claim ownership of the Equipment thereunder for the purposes of any tax credits, benefits or deductions with respect to such Equipment.

Section 7.02. Insurance. Lessee shall, during the Lease Term under each Lease, maintain or cause to be maintained (a) casualty insurance naming Lessor and its assigns as loss payee and insuring the Equipment against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State, and any other risks reasonably required by Lessor, in an amount at least equal to the greater of (i) the then applicable Prepayment Price under such Lease or (ii) the replacement cost of the Equipment under such Lease; (b) liability insurance naming Lessor and its assigns as additional insured that protects Lessor from liability with limits of at least \$5,000,000 for bodily injury and property damage coverage, or such other minimum coverage amount as may be agreed upon between Lessor and Lessee in connection with the execution and delivery of a Lease, in all events under clauses (a) and (b) issued in form and amount satisfactory to Lessor and by an insurance company that is authorized to do business in the State and having a financial strength rating by A.M. Best Company of "A-" or better; and (c) worker's compensation coverage as required by the laws of the State. Notwithstanding the foregoing, Lessee may self-insure against the risks described in clauses (a) and/or (b) through a government pooling arrangement, self-funded loss reserves, risk retention program or other self-insurance program, in each case with Lessor's prior written consent (which Lessor may grant, withhold or deny in its sole discretion) and provided that Lessee has delivered to Lessor such information as Lessor may request with respect to the adequacy of such self-insurance to cover the risks proposed to be self-insured and otherwise in form and substance acceptable to Lessor. In the event Lessee is permitted, at Lessor's sole discretion, to self-insure as provided in this Section, Lessee shall provide to Lessor a self-insurance letter in substantially the form attached hereto as *Exhibit F*. Lessee shall furnish to Lessor evidence of such insurance or self-insurance coverage throughout the Lease Term under each Lease. Lessee shall not cancel or modify such insurance or self-insurance coverage in any way that would affect the interests of Lessor without first giving written notice thereof to Lessor at least 30 days in advance of such cancellation or modification.

Section 7.03. Risk of Loss. Whether or not covered by insurance or self-insurance, Lessee hereby assumes all risk of loss of, or damage to and liability related to injury or damage to any persons or property arising from the Equipment under any Lease from any cause whatsoever, and no such loss of or damage to or liability arising from the Equipment under any Lease shall relieve Lessee of the obligation to make the Rental Payments or to perform any other obligation under any Lease. Whether or not covered by insurance or self-insurance, Lessee hereby agrees to reimburse Lessor (to the fullest extent permitted by applicable law, but only from legally available funds) for any and all liabilities, obligations, losses, costs, claims, taxes or damages suffered or incurred by Lessor, regardless of the cause thereof and all expenses incurred in connection therewith (including, without limitation, counsel fees and expenses, and penalties connected therewith imposed on interest received) arising out of or as a result of (a) entering into of this Agreement or any Lease or any of the transactions contemplated hereby or thereby, (b) the ordering, acquisition, ownership, use, operation, condition, purchase, delivery, acceptance, rejection, storage or return of any item of the Equipment under any Lease, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Equipment under any Lease resulting in damage to property or injury to or death to any person, and/or (d) the breach of any covenant of Lessee under or in connection with this Agreement or any Lease or any material misrepresentation provided by Lessee under or in connection with this Agreement or any Lease. The provisions of this paragraph shall continue in full force and effect notwithstanding the full payment of all obligations under any or all Leases or the termination of the Lease Term under any or all Leases for any reason.

Section 7.04. Advances. In the event Lessee shall fail to keep the Equipment in good repair and working order or shall fail to maintain any insurance required by Section 7.02 hereof, Lessor may, but shall be under no obligation to, maintain and repair the Equipment or obtain and maintain any such insurance coverages, as the case may be, and pay the cost thereof. All amounts so advanced by Lessor shall constitute additional rent for the then current Original Term or Renewal Term under the affected Lease, and Lessee covenants and agrees to pay such amounts so advanced by Lessor with interest thereon from the due date until paid at a rate equal to the Contract Rate (or the Taxable Rate if then in effect) *plus* 5% per annum or the maximum amount permitted by law, whichever is less.

ARTICLE VIII

Section 8.01. Damage, Destruction and Condemnation. If, prior to the termination of the Lease Term under the related Lease, (a) the Equipment or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty or (b) title to, or the temporary use of, the Equipment or any part thereof shall be taken under the exercise or threat of the power of eminent domain by any governmental body or by any person, firm or corporation acting pursuant to governmental authority, (i) Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award or sale under threat of condemnation to be applied to the prompt replacement, repair, restoration, modification or improvement of the Equipment or such part thereof and any balance of the Net Proceeds remaining after such work has been completed shall be paid to Lessee or (ii) Lessee shall exercise its option to prepay the obligations under the affected Lease in accordance with Section 10.01(b).

If Lessee elects to replace any item of the Equipment (the “*Replaced Equipment*”) pursuant to this Section, the replacement equipment (the “*Replacement Equipment*”) shall be of new or of a quality type, utility and condition at least as good as the Replaced Equipment and shall be of equal or greater value than the Replaced Equipment. Lessee shall grant to Lessor a first priority security interest in any such Replacement Equipment. Lessee shall represent, warrant and covenant to Lessor that each item of Replacement Equipment is free and clear of all claims, liens, security interests and encumbrances, excepting only those liens created by or through Lessor, and shall provide to Lessor any and all documents as Lessor may reasonably request in connection with the replacement, including, but not limited to, documentation in form and substance satisfactory to Lessor evidencing Lessor’s security interest in the Replacement Equipment. Lessor and Lessee hereby acknowledge and agree that any Replacement Equipment acquired pursuant to this paragraph shall constitute “Equipment” for purposes of this Agreement and the related Lease. Lessee shall complete the documentation of Replacement Equipment on or before the next Rental Payment Date after the occurrence of a casualty event, or be required to exercise its option to prepay the obligations under the related Lease with respect to the damaged equipment in accordance with Section 10.01(b).

For purposes of this Article, the term “*Net Proceeds*” shall mean the amount remaining from the gross proceeds of any insurance claim or condemnation award or sale under threat of condemnation after deducting all expenses, including attorneys’ fees, incurred in the collection thereof.

Section 8.02. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 8.01, Lessee shall either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) pay or cause to be paid to Lessor the amount of the then applicable Prepayment Price under the related Lease, and, upon such payment, the applicable Lease Term shall terminate and Lessor’s security interest in the Equipment shall terminate as provided in Section 6.01 hereof. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after paying such Prepayment Price shall be retained by Lessee. If Lessee shall make any payments pursuant to this Section, Lessee shall not be entitled to any reimbursement therefor from Lessor nor shall Lessee be entitled to any diminution of the amounts payable under Article IV.

ARTICLE IX

Section 9.01. Disclaimer of Warranties. Lessor makes no warranty or representation, either express or implied, as to the value, design, condition, merchantability or fitness for particular purpose or fitness for use of any of the Equipment, or any other warranty or representation, express or implied, with respect thereto and, as to Lessor, Lessee’s acquisition of the Equipment under each Lease shall be on an “as is” basis. In no event shall Lessor be liable for any incidental, indirect, special or consequential damage in connection with or arising out of this Agreement, any Lease, any Equipment or the existence, furnishing, functioning or Lessee’s use of any item, product or service provided for in this Agreement or any Lease.

Section 9.02. Vendor's Warranties. Lessor hereby irrevocably appoints Lessee its agent and attorney-in-fact during the Lease Term under each Lease, so long as Lessee shall not be in default under such Lease, to assert from time to time whatever claims and rights (including without limitation warranties) relating to the Equipment that Lessor may have against a Vendor. Lessee's sole remedy for the breach of such warranty, indemnification or representation shall be against the applicable Vendors of the Equipment and not against Lessor. Any such matter shall not have any effect whatsoever on the rights and obligations of Lessor with respect to any Lease, including the right to receive full and timely Rental Payments and other payments under each Lease. Lessee expressly acknowledges that Lessor makes, and has made, no representations or warranties whatsoever as to the existence or the availability of such warranties relating to the Equipment.

ARTICLE X

Section 10.01. Prepayment Option. Lessee shall have the option to prepay all, but not less than all, its obligations under a Lease, at the following times and upon the following terms:

(a) From and after the date specified (if any) in the applicable Schedule (the "*Prepayment Option Commencement Date*"), on the Rental Payment Dates specified in the related Payment Schedule, upon not less than 30 days' prior written notice, and upon payment in full of the Rental Payments then due and all other amounts then owing under the related Lease *plus* the then applicable Prepayment Price, which may include a prepayment premium on the unpaid balance as set forth in such Payment Schedule; or

(b) In the event of substantial damage to or destruction or condemnation of substantially all of the Equipment listed in a Lease, on the day specified in Lessee's notice to Lessor of its exercise of the prepayment option (which shall be the earlier of the next Rental Payment Date or 60 days after the casualty event) upon payment in full to Lessor of the sum of (i) any Rental Payment then due under such Lease *plus* (ii) the then applicable Outstanding Balance *plus* (iii) all other amounts then owing hereunder or, in the event such prepayment occurs on a date other than a Rental Payment date, the sum of (x) the Outstanding Balance relating to the Rental Payment immediately prior to the date of such prepayment *plus* (y) accrued interest on the Outstanding Balance relating to the Rental Payment immediately prior to the date of such prepayment *plus* (z) all other amounts then owing hereunder; or

(c) Upon the expiration of the Lease Term under a Lease, upon payment in full of all Rental Payments then due and all other amounts then owing under such Lease to Lessor.

After payment of the applicable Prepayment Price and all other amounts owing under a Lease, Lessor's security interests in and to the Equipment under such Lease will be terminated and Lessee will own such Equipment free and clear of Lessor's security interest in such Equipment.

ARTICLE XI

Section 11.01. Assignment by Lessor. (a) Lessor's right, title and interest in and to Rental Payments and any other amounts payable by Lessee under any and all of the Leases and the Escrow Agreement relating to any Lease and its security interest in the Equipment subject to the related Lease and in any related Escrow Fund, and all proceeds therefrom, may be assigned and reassigned by Lessor at any time, in whole or in part, to one or more assignees or subassignees without the necessity of obtaining the consent of Lessee; *provided*, that any such assignment, transfer or conveyance (i) shall be made only to investors each of whom Lessor reasonably believes is a "*qualified institutional buyer*" as defined in Rule 144A(a)(1) promulgated under the Securities Act of 1933, as amended, or an "*accredited investor*" as defined in Section 501(a)(1), (2), (3) or (7) of Regulation D promulgated under the Securities Act of 1933, as amended, and in either case is purchasing a Lease (or any interest therein) for its own account with no present intention to resell or distribute such Lease (or interest therein), subject to each investor's right at any time to dispose of the related Lease or any interest therein as it determines to be in its best interests, (ii) shall not result in more than 35 owners of Lessor's rights and interests under a Lease or the creation of any interest in a Lease in an aggregate principal component that is less than the lesser of \$100,000 or the then aggregate unpaid principal component of such Lease and (iii) shall not require Lessee to make Rental Payments, send notices or otherwise deal with respect to matters arising under a Lease with or to more than one Lease Servicer (as such term is defined below), and any trust agreement, participation agreement or custodial agreement under which multiple ownership interests in a Lease are created shall provide the method by which the owners of such interests shall establish the rights and duties of a single entity, trustee, owner, servicer or other fiduciary or agent acting on behalf of all of the assignees (herein referred to as the "*Lease Servicer*") to act on their behalf with respect to the rights and interests of Lessor under the related Lease and Escrow Agreement, including with respect to the exercise of rights and remedies of Lessor on behalf of such owners upon the occurrence of an Event of Default or an Event of Non-appropriation under the related Lease. Lessor and Lessee hereby acknowledge and agree that the restrictions and limitations on transfer as provided in this Section 11.01 shall apply to the first and subsequent assignees and sub-assignees of any of Lessor's right, title and interest in, to and under a Lease (or any interest therein).

(b) Unless to an affiliate controlling, controlled by or under common control with Lessor, no assignment, transfer or conveyance permitted by this Section 11.01 shall be effective as against Lessee until Lessee shall have received a written notice of assignment that discloses the name and address of each such assignee; *provided*, that if such assignment is made to a bank or trust company as trustee or paying agent for owners of certificates of participation, participation interests, trust certificates or partnership interests with respect to the Rental Payments payable under a Lease, it shall thereafter be sufficient that Lessee receives notice of the name and address of the bank, trust company or other entity that acts as the Lease Servicer for such Lease. Notices of assignment provided pursuant to this Section 11.01(b) shall contain a confirmation of compliance with the transfer requirements imposed by Section 11.01(a) hereof. During the Lease Term under each Lease, Lessee shall keep, or cause to be kept, a complete and accurate record of all such assignments in form necessary to comply with Section 149 of the Code. Lessee shall retain all such notices as a register of all assignees and shall make all payments to the assignee or assignees or Lease Servicer last designated in such register. Lessee

shall not have the right to and shall not assert against any assignee any claim, counterclaim or other right Lessee may have against Lessor or a Vendor. Assignments in part may include, without limitation, assignment of all of Lessor's security interest in and to the Equipment listed in a particular Lease and all rights in, to and under the Lease related to such Equipment and all of Lessor's security interest in and to the Escrow Fund, or all rights in, to and under the Escrow Agreement. The option granted in this Section may be separately exercised from time to time with respect to the Equipment listed in each Lease, but such option does not permit the assignment of less than all of Lessor's interests in the Equipment listed in a single Lease.

(c) If Lessor notifies Lessee of its intent to assign a Lease, Lessee agrees that it shall execute and deliver to Lessor a Notice and Acknowledgement of Assignment with respect to such Lease, substantially in the form of *Exhibit H* attached to this Agreement, within five (5) business days after its receipt of such request.

Section 11.02. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under any Lease or any portion of the Equipment, any Escrow Agreement or the Escrow Fund relating thereto may be assigned, encumbered or subleased by Lessee for any reason, and any purported assignment, encumbrance or sublease without Lessor's prior written consent shall be null and void.

ARTICLE XII

Section 12.01. Events of Default Defined. Any of the following events shall constitute an "Event of Default" under a Lease:

(a) Failure by Lessee to (i) pay any Rental Payment or other payment required to be paid under any Lease within 10 days of the date when due as specified therein or (ii) maintain insurance as required under such Lease (including Section 7.02 incorporated therein);

(b) Failure by Lessee to observe and perform any covenant, condition or agreement contained in this Agreement or such Lease on its part to be observed or performed, other than as referred to in subparagraph (a) above, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor shall agree in writing to an extension of such time prior to its expiration; *provided that*, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to any Lease or its execution, delivery or performance shall prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any default occurs under any other agreement for borrowing money, lease financing of property or otherwise receiving credit under which Lessee is an obligor, if

such default (i) arises under any other agreement for borrowing money, lease financing of property or provision of credit provided by Lessor or any affiliate of Lessor (including, without limitation, the occurrence of any event of default under any other Lease), or (ii) arises under any obligation under which there is outstanding, owing or committed an aggregate amount in excess of \$100,000;

(e) Lessee shall (i) apply for or consent to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) be unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) make a general assignment for the benefit of creditors, or (iv) file a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree shall be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator for Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree shall continue unstayed and in effect for any period of 30 consecutive days.

Section 12.02. Remedies on Default. Whenever any Event of Default exists under a Lease, Lessor shall have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Rental Payments payable by Lessee pursuant to such Lease and other amounts payable by Lessee under such Lease to the end of the then current Original Term or Renewal Term to be due;

(b) With or without terminating the Lease Term under such Lease, Lessor may enter the premises where the Equipment listed in such Lease is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor at such place within the United States as Lessor shall specify, and sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable, but solely from legally available funds, for the difference between (i) the Rental Payments payable by Lessee pursuant to such Lease and other amounts related to such Lease or the Equipment listed therein that are payable by Lessee to the end of the then current Original Term or Renewal Term, as the case may be, and (ii) the net proceeds of any such sale, leasing or subleasing (after deducting all expenses of Lessor in exercising its remedies under such Lease, including without limitation all expenses of taking possession, storing, reconditioning and selling or leasing such Equipment and all brokerage, auctioneer's and attorney's fees), subject, however, to the provisions of Section 3.03. The exercise of any such remedies respecting any such Event of Default shall not relieve Lessee of any other liabilities under any other Lease or with respect to the Equipment listed therein;

(c) Lessor may terminate the Escrow Agreement relating to such Lease and apply any proceeds in the Escrow Fund thereunder to the Rental Payments due under such Lease; and

(d) Lessor may take whatever action at law or in equity may appear necessary or desirable to enforce its rights under such Lease or the Escrow Agreement relating thereto or as a secured party in any or all of the Equipment subject to such Lease or with respect to the related Escrow Fund.

Section 12.03. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under a Lease now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right or power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Article it shall not be necessary to give any notice other than such notice as may be required in this Article.

Section 12.04. Application of Moneys. Any net proceeds from the exercise of any remedy under this Agreement, including the application specified in Section 12.02(b)(ii) (after deducting all expenses of Lessor in exercising such remedies including without limitation all expenses of taking possession, storing, reconditioning and selling or leasing Equipment and all brokerage, auctioneer's or attorney's fees), shall be applied as follows:

(a) If such remedy is exercised solely with respect to a single Lease, Equipment listed in such Lease or rights thereunder, then to amounts due pursuant to such Lease and other amounts related to such Lease or such Equipment.

(b) If such remedy is exercised with respect to more than one Lease, Equipment listed in more than one Lease or rights under more than one Lease, then to amounts due pursuant to such Leases pro rata.

ARTICLE XIII

Section 13.01. Notices. All notices, certificates or other communications under any Lease shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, or delivered by overnight courier, or sent by facsimile transmission (with electronic confirmation) to the parties hereto at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto shall designate in writing to the other for notices to such party) and to any assignee at its address as it appears on the registration books maintained by Lessee.

Section 13.02. Binding Effect. Each Lease shall inure to the benefit of and shall be binding upon Lessor and Lessee and their respective successors and assigns.

Section 13.03. Severability. In the event any provision of any Lease shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.

Section 13.04. Amendments, Changes and Modifications. This Agreement and each Lease may only be amended by Lessor and Lessee in writing.

Section 13.05. Execution in Counterparts. This Agreement and each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument, *provided* that only Counterpart No. 1 of each Lease (including the terms and provisions of this Agreement incorporated therein by reference) shall constitute chattel paper for purposes of the applicable Uniform Commercial Code.

Section 13.06. Applicable Law. This Agreement and each Lease shall be governed by and construed in accordance with the laws of the State.

Section 13.07. Captions. The captions or headings in this Agreement and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement or any Lease.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Master Equipment Lease/Purchase Agreement to be executed in their names by their duly authorized representatives as of the date first above written.

LESSOR:

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104
Attention: Contract Administration
Fax No.: (415) 765-7373

By: _____

Name: Terri Preston
Title: Authorized Agent

LESSEE:

City of Alpharetta, Georgia
2 Park Plaza, 2nd Floor
Alpharetta, Georgia 30009
Attention: Finance Department

By: _____

Name: David Belle Isle
Title: Mayor

Approved AS TO FORM:
C. San Thomas
City Attorney



JARRARD & DAVIS, LLP

KEN E. JARRARD*
ANGELA E. DAVIS
CHRISTOPHER J. HAMILTON
KENNETH P. ROBIN
PATRICK D. JAUGSTETTER
PAUL B. FRICKEY
JEFFREY M. STRICKLAND

OF COUNSEL
GREGORY N. MAYFIELD
MELISSA A. TRACY

Limited Liability Partnership

222 Webb Street
Cumming, Georgia 30040

TELEPHONE: 678.455.7150
FACSIMILE: 678.455.7149

JSTRICKLAND@JARRARD-DAVIS.COM

*Also Admitted in Tennessee † Also Admitted in Florida
+ Also Admitted in New York

G. AARON MEYER
MOLLY N. ESSWEIN
MELISSA A. KLATZKOW†
KAREN P. PACHUTA
PRIYA M. PATEL
G. SCOTT CLISE+
STEPHANIE D. BANKS
JENNIFER K. MCCALL

October 26, 2022

Banc of America Public Capital Corp
555 California Street, 4th Floor
San Francisco, California 94104

RE: Schedule of Property No. 7, dated October 26, 2022, to Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016, between Banc of America Public Capital Corp, as Lessor, and the City of Alpharetta, Georgia, as Lessee

Ladies and Gentlemen:

As legal counsel to the City of Alpharetta, Georgia ("Lessee"), I have examined:

- (a) an executed counterpart of that certain Master Equipment Lease/Purchase Agreement, dated as of February 18, 2016 (the "Agreement") and Exhibits thereto, between Banc of America Public Capital Corp, as lessor ("Lessor"), and Lessee;
- (b) an executed counterpart of Schedule of Property No. 7, dated October 26, 2022, between Bank of America, National Association, an affiliate of Lessor, and Lessee, which incorporates by reference the terms and provisions of the Agreement, has attached the Rental Payment Schedule with respect thereto (the "Rental Payment Schedule") executed by Lessee, and provides for the lease of certain property listed in Schedule of Property No. 7 (the "Equipment") (all collectively referred to as the "Schedule");
- (c) a certified copy of the ordinances or resolutions of the governing body of Lessee which, among other things, authorize Lessee to execute the Agreement, the Schedule, the Rental Payment Schedule and all additional documents to be entered into pursuant to the Agreement and to be executed and delivered by the same authorized officers on behalf of Lessee in substantially the same form as the Schedule; and
- (d) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion.

JARRARD & DAVIS, LLP
Page 2 of 3

The Schedule, including the terms and provisions of the Agreement incorporated therein by reference, and the related Rental Payment Schedule are herein collectively referred to as the "Lease."

Based on the foregoing, I am of the following opinion:

1. Lessee is a body politic and corporate duly organized and existing under the laws of the State of Georgia, has a substantial amount of the following sovereign powers: (a) the power to tax, (b) the power of eminent domain, and (c) police power, is a political subdivision of a state within the meaning of Section 103(c) of the Internal Revenue Code of 1986, as amended (the "Code"), and the obligations of Lessee under the Lease constitutes an obligation of Lessee within the meaning of Section 103(a) of the Code, notwithstanding Section 103(b) of the Code.
2. Lessee has the requisite power and authority to lease, purchase and acquire the Equipment and to execute and deliver the Lease and to perform its obligations under the Lease.
3. The Lease has been duly authorized, approved, and delivered by and on behalf of Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease constitutes the legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its respective terms, except to the extent limited by state and federal law affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights.
4. The authorization, approval, execution and delivery of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, public bidding laws and all other applicable state or federal laws.
5. There is no proceeding pending or threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Agreement, the Lease, or the security interest of Lessor or its assigns, as the case may be, in the Equipment under the lease or other collateral thereunder.
6. The portion of rentals designated as and constituting interest paid by Lessee and received by Lessor is excluded from Lessor's gross income for federal income tax purposes under Section 103 of the Code and is exempt from State of Georgia personal income taxes; and such interest is not a specific item of tax preference or other collateral for purposes of the federal individual or corporate alternative minimum taxes.

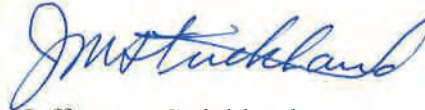
All capitalized terms herein shall have the same meanings as in the Agreement or the Lease unless otherwise provided herein. Lessor and its successors and assigns with respect to the Lease are entitled to rely on this opinion.

JARRARD & DAVIS, LLP
Page 3 of 3

This opinion may be relied upon by the addressee hereof and its successors and assigns, but only with regard to the matters specifically set forth herein.

Sincerely,

JARRARD & DAVIS, LLP



Jeffrey M. Strickland

cc: Jim Gilvin, Mayor
Tom Harris, Director of Finance
Shawn Mitchell, Budget and Procurement Manager

LEAGUE OF OREGON CITIES

Fire Apparatus Solicitation Synopsis

Solicitation No. 1905

Intent

The League of Oregon Cities (LOC) served as Lead Agency to solicit proposals for Fire Apparatus. LOC works in cooperation with National Purchasing Partners “NPP” and its Government Division dba NPPGov, dba Public Safety GPO and dba Law Enforcement GPO (collectively hereinafter “NPPGov”), to service the LOC and NPPGov membership. The published Request for Proposal (RFP) contained provisions that permitted all members of LOC and NPPGov throughout the nation to “piggy-back” off the resulting Master Price Agreement.

Determination for issuing RFP vs. Sealed Bid

LOC has determined that it is advantageous for LOC to procure Fire Apparatus using a secure competitive RFP process evaluated based on “best value” rather than sealed bidding. Sealed bidding limits evaluation of offers solely to compliance with the requirements, provides no opportunity to compare the product and service offerings among the vendors, and uses price as the predominate deciding factor. Such limitations prevent LOC from awarding the most advantageous contract(s) for LOC and its members.

Procedure

LOC issued an RFP (1905) on November 12th, 2019.

The RFP was published in the Daily Journal of Commerce on November 11th, 2019.

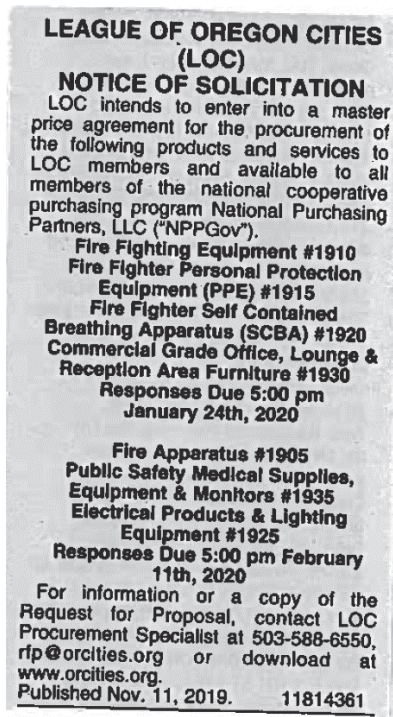
The RFP was published in USA Today on November 12th, 2019.

The RFP closed on February 11th, 2020.

The RFP was awarded on May 6th, 2020.

The RFP was posted to the following web sites: www.nppgov.com, www.orcities.org and www.findrfp.com

The text of the published notice of solicitation is as follows:



LOC received a proposal (s) from the following vendor (s):

1. Alexis Fire Equipment
2. Brindlee Mountain
3. E-One Inc
4. Ferrara Fire Apparatus
5. Fouts Brothers
6. HME
7. ONE Boat Rescue
8. Pierce Manufacturing
9. Spartan Fire
10. Sutphen Corporation
11. Watts Manufacturing

A copy of the log for proposals received is attached hereto.

Proposals were evaluated by LOC based on the criteria contained in the RFP and selected the following successful proposer(s):

1. Alexis Fire Equipment
2. Brindlee Mountain
3. E-One Inc
4. Ferrara Fire Apparatus
5. Fouts Brothers
6. HME
7. ONE Boat Rescue
8. Spartan Fire
9. Sutphen Corporation
10. Pierce Manufacturing

Evaluation

The evaluation was based on the following criteria as described in the RFP (weighted):

Component Evaluated	Weight
<u>Pricing</u> : Product price and discounts proposed included favorable pricing for cooperative purchasing. Shipping conditions. <i>PPW Section 7.0 and Pricing structure.</i>	25
<u>Product Line (Score only categories proposed)</u> : Breadth, variety, quality of product line and innovation of products. Warranty availability. <i>PPW Section 9.0.</i>	15
<u>Marketing</u> : Marketing plan to promote the resulting contractual agreement and ability to incorporate use of agreement in their sales system throughout indicated coverage region. Willingness to allow training of salesforce. <i>PPW Section 4.0.</i>	15
<u>Customer Service</u> : Support dedicated to Participating Agencies. Ability to meet promised delivery timelines. Additional services offered. Conduct e-commerce. <i>PPW Sub-Sections 2.3 & 2.4 and Section 6.0.</i>	15
<u>Proven Experience</u> : Success in providing products and services in a timely manner. Years in business, references and reputation. Experience with cooperative purchasing. <i>PPW Sub-Section 1.2.</i>	15
<u>Coverage</u> : Ability to provide products and services for indicated coverage region including distribution, retail & service facilities, coordination of manufacturer and distribution, and staff availability. Clearly states distribution model and provides dealer list if applicable. <i>PPW Section 3.0 and Exhibit 1.</i>	10

<u>Conformance:</u> Completeness of proposal and the degree to which the Proposer responded to the terms and all requirements and specifications of the RFP. Followed the response format and content, was clear and easily understood. Provided Term's and Condition's, if applicable. <i>PPW Section 8.0 and 4.5 of RFP.</i>	5
<u>TOTAL</u>	100

Pricing Structure

Alexis Fire Equipment: Proposer provided a fixed pricing structure. See Price List Attachment in the resulting Master Price Agreement.

Brindlee Mountain: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

E-One Inc: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Ferrara Fire Apparatus: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Fouts Brothers: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

HME: Proposer provided a fixed pricing structure. See Price List Attachment in the resulting Master Price Agreement.

ONE Boat Rescue: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Pierce Manufacturing: Proposer provided a fixed pricing structure for the base model vehicles listed in their proposal. See Price List attached in the resulting Master Price Agreement for details. In addition, Proposer has included a discount off currently published List Price for additional options, modifications and customization's to base model vehicles. See Price List attached in the resulting Master Price Agreement for details

Spartan Fire: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Sutphen Corporation: Proposer provided a discount off list price. See Price List Attachment in the resulting Master Price Agreement.

Additional Information

National Purchasing Partners
1100 Olive Way
Suite #1020
Seattle, WA 98101

Bruce Busch, Senior VP
bruce.busch@mynpp.com
(206) 515-5439
www.nppgovernment.com

AFFIDAVIT OF MAILING

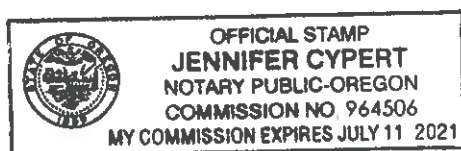
STATE OF Oregon)
) ss.
COUNTY OF Marion)

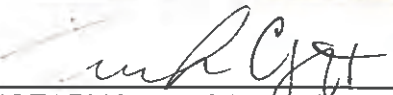
I, Mike Cully, being first duly sworn on oath, depose and state that I am a Contract Manager for League of Oregon Cities, a government entity performing public procurement functions. On this 12 day of November, 2019, I caused to be deposited in the United States mail at Salem, Marion County, Oregon, with first class postage prepaid, one each copy of the attached NOTICE OF SOLICITATION for the MASTER AGREEMENT FOR FIRE APPARATUS to the following addresses:

One Boat Attn: Kevin Fielder 13481 US Highway 31 Athens, AL 35611	Lake Assault Boats Attn: Chad Dumars 1 Clough Ave. Superior, WI 54880	Pierce Manufacturing Attn: Kristina Spang 2600 American Drive Appleton, WI 54912
Rosenbauer America, LLC Attn: Donley Frederickson 100 Third Street Lyons, SD 57041	HME Ahrens-Fox Attn: Bill Doeblor 1950 Byron Center Ave SW Wyoming, MI 49519	Toyne Attn: Bill Bird 104 Granite Ave. Breda, IA 51436
Sutphen Corporation Attn: Zach Rudy 6450 Eiterman Road Dublin, OH 43016	E.J. Metals Attn: Kevin Quinn 1201 Maple Creek Lane New London, WI 54961	Ferrara Fire Apparatus Attn: Contracting Department 27855 James Chapel Rd. Holden, LA 70744
Brindlee Mountain Fire Apparatus Attn: Richard Glyn 15410 Highway 231, Union Grove, AL 35175	E-One Attn: Contracts Department 1601 SW 37 th Ave. Ocala, FL 34474	Emergency Vehicle Specialist EVS Attn: Jimmie Smith 892 Kansas Street, Memphis, TN 38106
Fire & Safety Services, Ltd. Attn: Russell David 200 Ryan Street, South Plainfield, NJ 07080	Firematic Supply Company Inc. Attn: Mike Hanratty 374 Western Turnpike, Altamont, NY 12009	Spartan Fire and Emergency Apparatus Attn: Robby Fore 319 Southport Road Roeback, SC 29376


Mike Cully

SUBSCRIBED AND SWORN TO before me this 12 day of November, 2019 by Mike Cully.




NOTARY PUBLIC in the State of Oregon
Residing at Salem, OR
My commission expires: 7/11/21

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of **CLACKAMAS, MULTNOMAH, and WASHINGTON** as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

FIRE FIGHTING EQUIPMENT

League of Oregon Cities; Bld Location Salem, OR, Marlon County;

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

11/11/2019

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 11th DAY OF November, 2019

Michelle Ropp

Notary Public-State of Oregon



**LEAGUE OF OREGON CITIES
(LOC)**

NOTICE OF SOLICITATION

LOC intends to enter into a master price agreement for the procurement of the following products and services to LOC members and available to all members of the national cooperative purchasing program National Purchasing Partners, LLC ("NPPGov").

Fire Fighting Equipment #1910
Fire Fighter Personal Protection Equipment (PPE) #1915
Fire Fighter Self Contained Breathing Apparatus (SCBA) #1920
Commercial Grade Office, Lounge & Reception Area Furniture #1930
Responses Due 5:00 pm January 24th, 2020

Fire Apparatus #1905
Public Safety Medical Supplies, Equipment & Monitors #1935
Electrical Products & Lighting Equipment #1925
Responses Due 5:00 pm February 11th, 2020

For information or a copy of the Request for Proposal, contact LOC Procurement Specialist at 503-588-6550, rtp@orcities.org or download at www.orcities.org.
Published Nov. 11, 2019. 11814361

Jeanine Hussak
League of Oregon Cities
1201 Court St NE Ste 200
Salem, OR 97301-4194

Order No.: 11814361
Client Reference No:



January 13, 2020

To Whom It May Concern:

I am a duly authorized representative of MCA Russell Johns Associates LLC, a company handling the advertising matters for USA Today, a daily newspaper distributed within the United States.

A public notice was placed by Public Procurement Authority and was published in said newspaper within the Marketplace section of the USA Today daily edition on November 12, 2019.

A handwritten signature in cursive script that reads "Kim Ridgeway".

Kim Ridgeway

Professionals Department Manager

State of Florida
County of Pinellas

On this 13th day of January I attest that the attached document is a true, exact, complete, and unaltered
tearsheet.

A handwritten signature in cursive script that reads "Camika C. Winter".

Notary

CAMIKA C. WINTER
Notary Public, State of Florida
My Comm. Expires Apr. 16, 2022
No. GG 208003

Russell Johns Associates 17110 Gunn Hwy, Odessa Florida 33556

MARKETPLACE TODAY

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For advertising information: 1-800-397-0070 www.russelljohns.com/usat

NOTICES

PUBLIC NOTICE

League of Oregon Cities (LOC)

NOTICE OF SOLICITATION
LOC intends to enter into a master price agreement for the procurement of the following products and services to LOC members and available to all members of the national cooperative purchasing program National Purchasing Partners, LLC ("NPPGov").

Fire Fighting Equipment #1910

Fire Fighter Personal Protection Equipment (PPE) #1915

Fire Fighter Self Contained Breathing Apparatus (SCBA) #1920

Commercial Grade Office, Lounge & Reception Area Furniture #1930

Responses Due 5:00 pm January 24th, 2020

Fire Apparatus #1905

Public Safety Medical Supplies, Equipment & Monitors #1935

Electrical Products & Lighting Equipment #1925

Responses due 5:00 pm February 11th, 2020

For information or a copy of the Request for Proposal contact LOC Procurement Specialist at 503-588-6550, rip@orcities.org or download at www.orcities.org

PUBLIC NOTICE

Pioneer Electric Cooperative Inc.,

Ulysses, KS, seeks qualified power line contractor to complete RUS specified rebuild of approx. 195 miles of winter storm damage to power lines and additional repair work.

Proposal documents are available at:

<http://pioneerelectric.coop/resources/storm-restoration/>
Bids due by 12/2/2019.

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Edward Kondrot, MD Board Certified Ophthalmologist

HEALTH/FITNESS

INVOKANA MEDICATION WARNING

ATTENTION THIS IS AN IMPORTANT MESSAGE FOR ANYONE THAT HAS TAKEN THE PRESCRIPTION MEDICATION INVOKANA, INVOKAMET OR INVOKANA XR FOR THEIR DIABETES. IN MAY 2017, BASED ON THE FACTS OF TWO CLINICAL TRIALS, THE FDA ISSUED A HEALTH ADVISORY WARNING THAT THESE DIABETES MEDICATIONS INCREASE THE RISK OF AMPUTATION OF THE LEGS AND TOES. IF YOU OR YOUR LOVED ONE HAVE TAKEN THE PRESCRIPTION MEDICATION INVOKANA, INVOKAMET OR INVOKAMET XR FOR YOUR DIABETES.

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STAFF REPORT

Department: Finance
Submitted By: Shawn Mitchell
Meeting Date: May 19, 2025

AGENDA ITEM:

Financial Management Report (Month Ending March 31, 2025)

Consideration of approval of the Financial Management Report for the month ending March 31, 2025.

STAFF RECOMMENDATION:

Approve the Financial Management Report for the month ending March 31, 2025.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

ITEM DESCRIPTION:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund). In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater; and
3. Purchase orders with an estimated cost between \$5,000 and \$50,000.

ALTERNATIVES:

ATTACHMENTS:

1. FY 2025 Financial Management Report (9-March)

Financial Management Reports



for the month ending
March 31, 2025
(period 9 of 12 – unaudited)

Please visit the Financial Transparency Portal for additional information including audited financial statements, adopted budgets, and automated tools aimed at simplifying access to the City's financial data.

<https://www.alpharetta.ga.us/government/departments/finance/transparency-portal>

Financial Management Reports

Fiscal Year 2025

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CITY OF ALPHARETTA

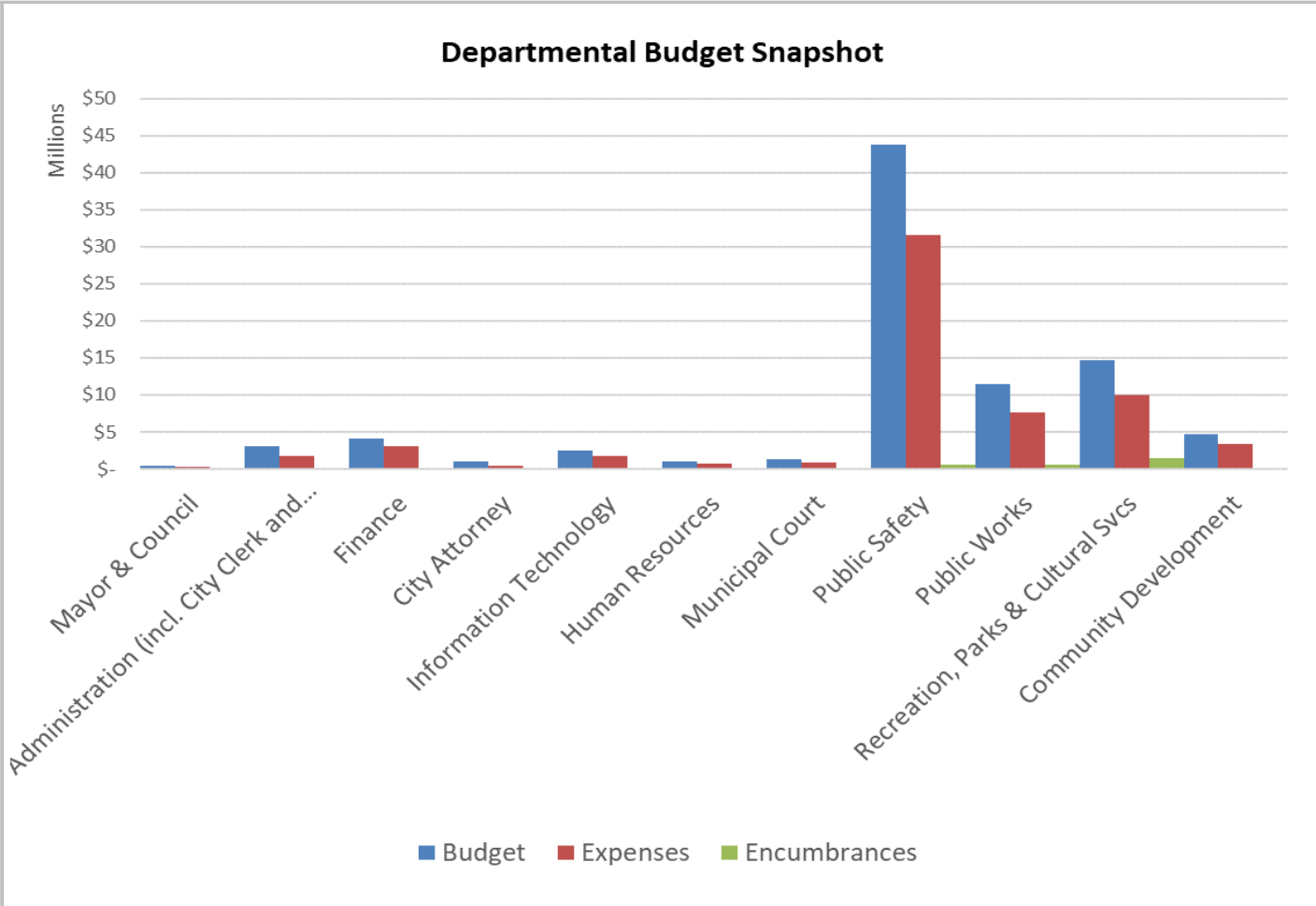
Financial Management Reports
Performance Dashboard
For the month ended March 31, 2025

LEGEND	
↑	Positive
↔	Neutral
↓	Negative

GENERAL FUND DETAIL

Revenues	Performance Status	Forecasted Gain/Loss
Top-10		
Property/Motor Vehicle Taxes	↔	(\$1,033,000)
Local Option Sales Tax	↔	\$250,000
Franchise Tax	↔	\$317,917
Insurance Premium Tax	↔	\$204,075
Alcohol Beverage Excise Tax	↔	(\$50,000)
Building Permit Fees	↔	\$325,000
Business and Occupational Tax	↔	(\$35,000)
Court/Traffic Fines	↓	(\$150,000)
Recreation/Special Event Fees	↔	(\$76,579)
Hotel/Motel Tax (City portion)	↔	\$0
Other Revenues	↔	\$897,665
Minimum Surplus Goal Needed to Fund Capital: (\$15M Annual Capital Need less \$4M allocated in the annual budget)		\$11M
Less: Forecasted Revenue Gain		\$650K
Less: Forecasted Expenditure Savings		(\$4M)*
Favorable (Unfavorable) Net Surplus vs \$15M Capital Need:		(\$6.3M)*

* Forecasted losses/savings will be updated once more trend data becomes available.



FUND SYNOPSIS

	Revenue	Expenses	Non-Allocated
General Fund (1)	↔	↔	\$752,874
Special Revenue Funds			
Confiscated Assets Fund (DEA)	↔	↔	\$295,061
Opioid Settlement Fund	↔	↔	\$61,930
Emergency 911 Fund (1)	↓	↔	\$0
Impact Fee Fund	↔	↔	\$1,097,564
Hotel/Motel Fund (1)	↔	↔	\$1,655,663
Debt Service Fund	↔	↔	\$953,873
Proprietary Funds			
Solid Waste Fund (1),(2)	↔	↔	\$0
Risk Management Fund	↔	↔	\$1,835,239
Medical Insurance Fund	↔	↔	\$63,041

	Non-Allocated
Grant Funds	
Operating Grant Fund (3)	\$30,641
Capital Grant Fund (3)	\$48,979
Capital Project Funds	
Capital Project Fund (3)	\$2,612,443
Stormwater Capital Fund	\$107,581
Series 2022 Bond Fund (Parks) (3)	\$1,666,566
TSPLOST I Capital Fund	\$504,763
TSPLOST II Capital Fund	\$7,490,031
Blended Component Unit	
Development Authority Fund	\$295,018

BOND RATING

AAA

strongest rating available

EMERGENCY RESERVE

General Fund

\$23.5M (25%)

Emergency 911 Fund

\$1.1M (19%)*

Sanitation Fund

\$15K (<1%)*

*** less than 25% Target**

Please Note: Current year revenue in excess of budgeted amounts may be available to augment Non-Allocated balances upon City Council approval (e.g. Impact Fees and Confiscated Asset collections).

(1) General Fund value represents Contingency balance/Reserve for Operating Initiatives. Hotel/Motel Fund represents Debt Service Reserve (target is \$1.5 million). Other Funds represents amounts in excess of the 25% fund balance target.

(2) Solid Waste Fund operational trends require further review and may necessitate an adjustment in rates or reallocation of expenses to other operating Funds of the City (i.e. General Fund).

(3) Does not include amounts, if any, currently set aside for matches on active grant applications or arbitrage liability (Series 2022 Bond Fund).



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*

DATE: MAY 19, 2025

RE: FINANCIAL MANAGEMENT REPORTS AS OF MARCH 31, 2025

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending March 31, 2025.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2025 revenues are budgeted at \$94.2 million (net of Carryforward Fund Balance totaling \$9 million). As of March 31, 2025, actual revenue collections total 84% or \$79 million. Trends through the March collection period indicate collections exceeding budget by \$650,077 and will be updated in future periods as more trend data becomes available.

The October 1st billing for General Fund property taxes totaled roughly \$33.2 million. Property taxes for public utilities will occur in Spring 2025 and is estimated at an additional \$455,000. Historically, the City collects between 98% and 99% of billed property taxes within the fiscal year but the figure for FY 2024 was closer to 97%. The current budget for property taxes totals \$33.2 million and represents 98.5% of the initial billing. Due to the recent collection trends being lower than historical averages, the revenue forecast is being reduced to \$32.6 million.

Motor Vehicle Title Fee collections is trending -1% less than FY 2024 (\$3.5 million) with March collections representing an increase of 9% over prior year collections for the same period which highlights the month-to-month volatility in this revenue source. Collection estimates for FY 2025 tentatively total \$3.5 million (\$450,000 less than budget) and will be adjusted down further if the current revenue trends continue.

Franchise tax collections represents an estimated gain of \$317,917. Specifically, the forecast for electricity franchise tax collections reflects Georgia Power (\$5.2 million) remittances which equate to growth of 16% compared to 2024 actuals (\$4.4 million). Partially offsetting the growth in electricity franchise tax collections is the cable and telephone components. Franchise taxes for cable have been declining since FY 2020 (\$919,107) and is down -14% year-to-date resulting in a revised forecast of \$525,000 in FY 2025 (\$135,000 less than budget). Franchise taxes for telecommunication

MAYOR
JIM GILVIN

MAYOR PRO TEM
DAN MERKEL

COUNCIL MEMBERS
FERGAL M. BRADY
DOUGLAS J. DERITO
JOHN HIPES
DONALD F. MITCHELL
BRIAN WILL

CITY
ADMINISTRATOR
CHRIS LAGERBLOOM

have been declining since FY 2022 and is down -65% year-to-date due primarily to a settlement with a telecom provider resulting in a revised forecast of \$125,000 in FY 2025 (\$155,000 less than budget).

Insurance Premium Tax collections total \$6.3 million in FY 2025 and represent an 8% increase (\$204,075 greater than budget) over FY 2024 collections of \$5.8 million.

Collections for Alcohol Beverage Excise Taxes is trending 2% higher than FY 2024. Current estimates for FY 2025 total \$2.85 million which is -\$50,000 less than budget.

Building Permit Fee collections is trending 29% higher than FY 2024 (\$1.8 million). This revenue source is non-standard in that it experiences high variability dependent upon development/construction trends occurring within the City. Current estimates for FY 2025 total \$2.15 million which is \$325,000 greater than budget.

Collections for Municipal Court Fines is trending 10% higher than FY 2024 (\$1.6 million). While the revenue trend is positive, the trend is not strong enough to cover the budgetary growth programmed into the FY 2025 budget. Collection estimates for FY 2025 total \$1.7 million which is -\$150,000 less than budget.

Hotel/Motel tax collections is discussed within the Special Revenue Funds section of this letter.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports. As of March 31, 2025, city departments (not including General Government¹) have encumbered and expensed 73%, or \$64.6 million, of their FY 2025 budget appropriations.

Contingency: The General Fund contingency balance totals \$752,874.

Other Funds

The following section references information included within the attached Performance Dashboard, Grant and Capital Funds Detail Reports, GAAP Financial Statements, etc.

Operating Grant Fund (Fund 220): Unspent/unencumbered project appropriations total \$111,263. Remaining appropriations are set aside for a non-allocated reserve (\$30,641).

Capital Grants Fund (Fund 340): Unspent/unencumbered project appropriations total \$1.1 million. Remaining appropriations are set aside for a non-allocated reserve (\$48,979).

General Capital Project Fund (Fund 301): Unspent/unencumbered project appropriations total \$14.1 million. Remaining appropriations are set aside for a non-allocated reserve (\$2.6 million for general non-allocated and \$276,000 constituting matching funds for grant applications).

Stormwater Capital Fund (Fund 302): Unspent/unencumbered project appropriations total \$4.4 million. Remaining appropriations are set aside for a non-allocated reserve (\$107,581).

Series 2022 Parks Bond Fund (Fund 318): Unspent/unencumbered project appropriations total \$22.2 million. Remaining appropriations are set aside for a non-allocated reserve (\$1.7 million) and a reserve for future arbitrage liability (\$1.3 million).

¹ General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

TSPLOST 1 Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017, and expired on March 31, 2022. Unspent/unencumbered project appropriations total \$7 million. Remaining appropriations are set aside for a non-allocated reserve (\$504,763).

TSPLOST 2 Capital Project Fund (Fund 336): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2022. Appropriated funding totals \$52 million and represents Tier-1 project funding.

Current project funding levels approximate 90% of forecasted revenue collections over the life of the 5-year tax (as provided by Georgia State University). For comparison purposes, TSPLOST 1 collections trended at over 90% of forecasted revenue collections. Life-to-date collections for TSPLOST 2 have trended at 120% of the original forecasted revenue collections.

Unspent/unencumbered project appropriations total \$21.6 million. Remaining appropriations are set aside for a non-allocated reserve (\$7.5 million).

Hotel/Motel Fund: FY 2025 revenues are budgeted at \$9.3 million (net of carryforward fund balance totaling \$1.4 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$4 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; \$1.4 million for debt service on the Series 2016 Convention Center Bonds; \$15,070 for eligible initiatives such as Wills Park Master Plan Improvements; with residual funding for bond/debt service reserve); and the city (37.5% or \$3.5 million).

Specifically, Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals \$1.7 million and is in excess of the \$1.5 million target.

Hotel tax collections is trending 3% higher than FY 2024 (\$9.1 million). Current estimates for FY 2025 total \$9.3 million which aligns with budget estimates.

Other Items

Council Member Stipend Activity Listing: The FY 2025 budget includes appropriations of \$9,200 for the Mayor and \$8,000 for each City Council Post and the available balances as of March 31, 2025 are as follows:

	Budget	Expenditures	Available Balance
Mayor: Jim Gilvin	\$ 9,200	\$ 7,485	\$ 1,715
Post #1: Donald Mitchell	\$ 8,000	\$ 1,109	\$ 6,891
Post #2: Brian Will	\$ 8,000	\$ 109	\$ 7,891
Post #3: Doug DeRito	\$ 8,000	\$ 257	\$ 7,743
Post #4: John Hipes	\$ 8,000	\$ 3,681	\$ 4,319
Post #5: Fergal Brady	\$ 8,000	\$ 834	\$ 7,166
Post #6: Dan Merkel	\$ 8,000	\$ 1,668	\$ 6,332

Development Authority² (Component Reporting Unit)

As of March 31, 2025, the Development Authority has \$295,018 in forecasted resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

² The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 As of March 31, 2025

	Current Fiscal Year					Prior Fiscal Year		
	2025 Budget	2025 YTD	% Collected	2025 Estimated	Variance	2024 Actual	2024 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 33,180,000	\$ 32,023,464	96.5%	\$ 32,600,000	\$ (580,000)	\$ 30,901,251	\$ 30,603,146	99.0%
Delinquent	249,000	186,374	74.8%	249,000	-	516,431	247,733	48.0%
Motor Vehicle Tax	58,000	35,266	60.8%	55,000	(3,000)	58,343	42,864	73.5%
Motor Vehicle Title Fee	3,950,000	2,439,252	61.8%	3,500,000	(450,000)	3,535,536	2,473,976	70.0%
Local Option Sales Tax	22,250,000	15,000,051	67.4%	22,500,000	250,000	22,003,613	14,576,881	66.2%
Franchise Tax	6,785,000	6,635,176	97.8%	7,102,917	317,917	6,657,758	6,055,796	91.0%
Insurance Premium Tax	6,075,000	6,279,075	103.4%	6,279,075	204,075	5,837,570	5,837,570	100.0%
Alcohol Beverage Excise Tax	2,900,000	1,884,987	65.0%	2,850,000	(50,000)	2,915,349	1,847,528	63.4%
Building Permit Fees	1,825,000	1,729,010	94.7%	2,150,000	325,000	1,767,446	1,339,964	75.8%
Business and Occupational Tax	1,210,000	981,871	81.1%	1,175,000	(35,000)	1,286,921	1,084,823	84.3%
Court/Traffic Fines	2,600,000	1,749,793	67.3%	2,450,000	(150,000)	2,515,143	1,711,872	68.1%
Recreation/Special Event Fees	3,843,780	2,667,094	69.4%	3,767,201	(76,579)	3,330,531	2,272,215	68.2%
Hotel/Motel Tax (City portion)	3,468,750	1,914,159	55.2%	3,468,750	-	3,418,049	1,961,114	57.4%
subtotal	\$ 88,394,530	\$ 73,525,572	83.2%	\$ 88,146,942	\$ (247,588)	\$ 84,743,942	\$ 70,055,482	82.7%
Other Revenues	5,803,363	5,468,640	94.2%	6,701,028	897,665	6,414,013	4,729,021	73.7%
Total Revenues	\$ 94,197,893	\$ 78,994,213	83.9%	\$ 94,847,970	\$ 650,077	\$ 91,157,956	\$ 74,784,503	82.0%
 Carryforward Fund Balance	 9,447,780							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 As of March 31, 2025

		Current Fiscal Year						Prior Fiscal Year		
		2025 Budget	2025 Encumbrances	2025 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2024 Exp. (Total)	2024 Exp. (YTD)	% Exp.
Expenditures by Department:										
	Mayor & Council	\$ 394,044	\$ 3,119	\$ 251,814	\$ 139,111	64.7%	63.9%	\$ 330,619	\$ 253,247	76.6%
(1)	City Administration (incl. City Clerk and Economic Development)	3,025,435	85,419	1,781,397	1,158,619	61.7%	58.9%	1,962,226	1,499,785	76.4%
	Finance	4,124,713	21,816	3,106,431	996,466	75.8%	75.3%	3,884,976	3,028,543	78.0%
	City Attorney	1,000,000	-	499,080	500,920	49.9%	49.9%	636,323	380,273	59.8%
	Information Technology	2,543,961	18,024	1,829,286	696,651	72.6%	71.9%	2,441,958	1,742,638	71.4%
	Human Resources	1,065,277	18,952	753,478	292,847	72.5%	70.7%	898,324	660,315	73.5%
	Municipal Court	1,362,008	15,578	933,662	412,768	69.7%	68.6%	1,140,547	839,017	73.6%
	Public Safety	43,748,581	660,639	31,627,091	11,460,852	73.8%	72.3%	38,510,158	28,962,902	75.2%
	Public Works	11,462,030	584,133	7,638,110	3,239,788	71.7%	66.6%	10,157,660	7,153,675	70.4%
	Recreation, Parks & Cultural Svcs	14,704,017	1,494,167	9,929,383	3,280,467	77.7%	67.5%	13,424,187	9,084,991	67.7%
(1)	Community Development	4,733,725	43,326	3,322,796	1,367,603	71.1%	70.2%	4,668,399	3,491,648	74.8%
	subtotal	\$ 88,163,791	\$ 2,945,173	\$ 61,672,527	\$ 23,546,091	73.3%	70.0%	\$ 78,055,376	\$ 57,097,033	73.1%
General Government:										
	Insurance Premiums (Risk)	\$ 966,800	\$ -	\$ 725,100	\$ 241,700	75.0%	75.0%	\$ 928,885	\$ 696,664	75.0%
	Gwinnett Tech Bond P&I	286,978	-	35,989	250,989	12.5%	12.5%	287,490	285,520	99.3%
	Transfer(s) to other Funds	13,447,780	-	-	13,447,780	0.0%	0.0%	16,457,920	12,811,534	77.8%
	Contingency	780,324	-	27,450	752,874	3.5%	3.5%	9,062	9,062	100.0%
	subtotal	\$ 15,481,882	\$ -	\$ 788,539	\$ 14,693,343	5.1%	5.1%	\$ 17,683,357	\$ 13,802,779	78.1%
Total Expenditures		\$ 103,645,673	\$ 2,945,173	\$ 62,461,066	\$ 38,239,434	63.1%	60.3%	\$ 95,738,733	\$ 70,899,812	74.1%

Notes:

- (1) The Economic Development function has been organized under City Administration for FY 2025. All prior year activity for the Economic Development function is reflected under the Community Development Department.



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Category
 As of March 31, 2025

		Current Fiscal Year						Prior Fiscal Year								
		2025 Budget	2025 Encumbrances	2025 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2024 Exp. (Total)	2024 Exp. (YTD)	% Exp.						
Expenditures by Category:																
Salaries & Benefits:																
(1)	Regular Salaries	\$	37,952,893	\$	-	\$	26,104,990	\$	11,847,903	68.8%	68.8%	\$	34,229,593	\$	24,258,055	70.9%
	Overtime		2,905,279		-		2,597,530		307,749	89.4%	89.4%		3,436,814		2,493,133	72.5%
	Group Insurance		10,136,444		-		6,922,011		3,214,433	68.3%	68.3%		8,350,514		6,357,509	76.1%
	FICA and Social Security		3,128,159		-		2,080,636		1,047,523	66.5%	66.5%		2,760,264		1,946,628	70.5%
	Defined Benefit Pension		3,537,725		-		3,537,725		-	100.0%	100.0%		3,187,015		3,187,015	100.0%
	401(A) Retirement/Match		4,007,115		-		2,723,667		1,283,448	68.0%	68.0%		3,269,287		2,481,044	75.9%
(2)	Other		1,845,963		-		1,614,160		231,803	87.4%	87.4%		1,768,250		1,542,890	87.3%
	subtotal	\$	63,513,578	\$	-	\$	45,580,719	\$	17,932,859	71.8%	71.8%	\$	57,001,736	\$	42,266,275	74.1%
Maintenance & Operations:																
	Professional Services	\$	3,966,101	\$	904,016	\$	2,449,061	\$	613,024	84.5%	61.7%	\$	3,196,835	\$	2,028,210	63.4%
	Legal Services		1,000,000		-		499,080		500,920	49.9%	49.9%		636,323		380,273	59.8%
	Vehicle Fuel/Maintenance		1,366,750		2,665		1,041,810		322,275	76.4%	76.2%		1,646,154		1,102,499	67.0%
	Maintenance Contracts		3,945,234		1,209,442		2,517,559		218,233	94.5%	63.8%		3,179,338		2,090,701	65.8%
	IT Professional Services		4,699,323		465,316		3,247,238		986,769	79.0%	69.1%		3,267,577		2,843,557	87.0%
	General Supplies		1,312,091		54,411		870,473		387,207	70.5%	66.3%		1,120,732		742,327	66.2%
	Utilities		3,277,825		-		2,391,576		886,249	73.0%	73.0%		3,250,163		1,999,070	61.5%
	Insurance Premiums (Risk)		966,800		-		725,100		241,700	75.0%	75.0%		928,885		696,664	75.0%
	Other		4,100,423		286,123		2,352,729		1,461,571	64.4%	57.4%		3,607,377		2,567,236	71.2%
	subtotal	\$	24,634,547	\$	2,921,972	\$	16,094,627	\$	5,617,948	77.2%	65.3%	\$	20,833,384	\$	14,450,538	69.4%
Capital/Leases/Other:																
	Fire Vehicle/Equip. Leases	\$	779,066	\$	-	\$	629,987	\$	149,079	80.9%	80.9%	\$	779,059	\$	779,059	100.0%
	City Hall HVAC		-		-		-		-	-	-		128,355		128,355	100.0%
	Equipment/Capital		195,900		23,201		86,196		86,503	55.8%	44.0%		236,726		164,469	69.5%
	Other		7,500		-		6,098		1,402	81.3%	81.3%		5,000		5,000	100.0%
	subtotal	\$	982,466	\$	23,201	\$	722,281	\$	236,983	75.9%	73.5%	\$	1,149,141	\$	1,076,884	93.7%
General Government:																
	Gwinnett Tech Bond P&I	\$	286,978	\$	-	\$	35,989	\$	250,989	12.5%	12.5%	\$	287,490	\$	285,520	99.3%
	Transfer(s) to other Funds		13,447,780		-		-		13,447,780	0.0%	0.0%		16,457,920		12,811,534	77.8%
	Contingency		780,324		-		27,450		752,874	3.5%	3.5%		9,062		9,062	100.0%
	subtotal	\$	14,515,082	\$	-	\$	63,439	\$	14,451,643	0.4%	0.4%	\$	16,754,472	\$	13,106,115	78.2%
Total Expenditures																
		\$	103,645,673	\$	2,945,173	\$	62,461,066	\$	38,239,434	63.1%	60.3%	\$	95,738,733	\$	70,899,812	74.1%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



GRANT AND CAPITAL FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of March 31, 2025

		Project Snapshot: FY2013 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenues									
Public Safety									
22031150-331110	C2243 2022 BULLETPROOF VEST (DOJ)	27,409	7,728	\$ -	\$ 19,681	\$ 19,681	\$ 19,680		\$ 1
22031150-371000	C2310 ALPHA BUS. ASSOC. K-9	17,000	17,000	-	-	-	-		-
22031150-331110	C2317 2023 BULLETPROFF VEST (DOJ)	17,000	-	-	17,000	17,000	5,400		11,600
22031150-331110	G2509 2024 BULLETPROOF VEST (DOT)	13,334	-	-	13,334	13,334	-		13,334
	subtotal			\$ -	\$ 50,015	\$ 50,015	\$ 25,081		\$ 24,935
Recreation, Parks & Cultural Services									
22061150-347509	C2039 WIRE & WOOD (ACVB SPONSOR)	341,324	256,000	\$ -	\$ 85,324	\$ 85,324	\$ 85,324		\$ -
22061150-371000	C2234 ARTS CENTER (CERAMICS)	1,813	-	-	1,813	1,813	1,813		-
22061150-347509	C2308 MUSIC MATCH SPONSORSHIPS	2,550	-	-	2,550	2,550	2,550		-
22061150-371000	C2308 MUSIC MATCH APPLICATIONS	4,445	3,926	-	519	519	634		(115)
22061150-336000	G2508 FC ARTS & CULTURE	9,000	-	-	9,000	9,000	9,000		-
22061150-336000	G2511 2025 CAMP HAPPY HEARTS	5,000	-	-	5,000	5,000	5,000		-
	subtotal			\$ -	\$ 104,206	\$ 104,206	\$ 104,321		\$ (115)
General Government									
22090200-361000	INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 3,899		\$ (3,899)
22090200-362000	REALIZED GAIN/LOSS			-	-	-	(173)		173
22090200-363000	UNREALIZED GAIN/LOSS			-	-	-	1,465		(1,465)
22090200-395000	CARRYFORWARD FUND BALANCE			-	105,337	105,337	-		105,337
	subtotal			\$ -	\$ 105,337	\$ 105,337	\$ 5,191		\$ 100,146
	Total			\$ -	\$ 259,558	\$ 259,558	\$ 134,592		\$ 124,966



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
As of March 31, 2025

		Project Snapshot: FY2013 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Expenditures									
City Administration									
22013230-521200	C2100 MURAL ART PROJECT	17,215	2,800	\$ -	\$ 14,415	\$ 14,415	\$ -	\$ -	\$ 14,415
	subtotal			\$ -	\$ 14,415	\$ 14,415	\$ -	\$ -	\$ 14,415
Public Safety									
22031150-542100	C2243 2022 BULLETPROOF VEST (DOJ)	49,433	38,376	\$ -	\$ 11,057	\$ 11,057	\$ 11,057	\$ -	\$ -
22031150-521200	C2310 ALPHA BUS. ASSOC K-9	17,000	10,560	-	6,440	6,440	-	-	6,440
22031150-542100	C2317 2023 BULLETPROOF VEST (DOJ)	34,000	-	-	34,000	34,000	27,782	-	6,218
22031150-542100	G2509 2024 BULLETPROOF VEST (DOT)	26,668	-	-	26,668	26,668	-	-	26,668
	subtotal			\$ -	\$ 78,165	\$ 78,165	\$ 38,839	\$ -	\$ 39,326
Recreation, Parks & Cultural Services									
22061159-521200	C2039 WIRE & WOOD (ACVB SPONSOR)	289,324	181,454	\$ -	\$ 107,870	\$ 107,870	\$ 10,905	\$ 50,000	\$ 46,965
22061150-531100	C2101 SPECIAL NEEDS EXPO / EVENT	1,018	925	-	93	93	93	-	-
22061150-531100	C2102 FULTON GOLDEN GAMES	3,630	-	-	3,630	3,630	-	-	3,630
22061150-531100	C2212 PARKING PERMIT - FILM	4,000	3,750	-	250	250	-	-	250
22061150-531100	C2234 ARTS CENTER (CERAMICS)	6,692	3,023	-	3,669	3,669	244	-	3,426
22061150-531100	C2237 PARTNERED EVENTS	5,000	4,305	-	695	695	-	-	695
22061150-521200	C2308 MUSIC MATCH APPLICATIONS	9,066	5,615	-	3,451	3,451	2,700	-	751
22061150-531100	C2418 2023 CAMP HAPPY HEARTS	6,000	3,321	-	2,679	2,679	2,679	-	-
22061150-521200	G2508 FC ARTS & CULTURE	9,000	-	-	9,000	9,000	3,600	4,500	900
22061150-531100	G2511 2025 CAMP HAPPY HEARTS	5,000	-	-	5,000	5,000	-	4,095	905
	subtotal			\$ -	\$ 136,337	\$ 136,337	\$ 20,220	\$ 58,595	\$ 57,522
Non-Allocated									
22090200-579000	CONTINGENCY			\$ -	\$ 30,641	\$ 30,641	\$ -	\$ -	\$ 30,641
22090200-579011	MATCH (GRANTS UNDER REVIEW)			-	-	-	-	-	-
	subtotal			\$ -	\$ 30,641	\$ 30,641	\$ -	\$ -	\$ 30,641
	Total			\$ -	\$ 259,558	\$ 259,558	\$ 59,059	\$ 58,595	\$ 141,904



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of March 31, 2025

			Project Snapshot: FY2013 - FY2024		FY 2025					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Public Works										
34041100-331150	C2242	NORTHPOINT ALPHALINK (ARC/LCI)	1,000,001	313,774	\$ -	\$ 686,227	\$ 686,227	\$ 65,619		\$ 620,608
34041100-331350	C2305	ALPHALOOP (LANDWATER)	500,000	-	-	500,000	500,000	500,000		-
34041100-334310	G2500	FY 2025 LMIG GRANT (MILLING/RESURFACING)	693,744	-	-	693,744	693,744	693,743		1
34041100-334310	G2501	FY 2025 LRA GRANT (MILLING/RESURFACING)	1,675,031	837,515	-	837,516	837,516	837,515		1
		subtotal			\$ -	\$ 2,717,487	\$ 2,717,487	\$ 2,096,878		\$ 620,609
Recreation, Parks & Cultural Services										
34061150-371000	C2248	CITY AGRICULTURE PLAN (FOOD WELL)	150,000	75,000	\$ -	\$ 75,000	\$ 75,000	\$ -		\$ 75,000
34061150-331310	G2507	LWCF GRANT (N PARK LIGHTING)	495,000	-	-	495,000	495,000	-		495,000
		subtotal			\$ -	\$ 570,000	\$ 570,000	\$ -		\$ 570,000
General Government										
34090200-361000		INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 27,954		\$ (27,954)
34090200-362000		REALIZED GAIN/LOSS			-	-	-	(1,150)		1,150
34090200-363000		UNREALIZED GAIN/LOSS			-	-	-	6,017		(6,017)
34090200-395000		CARRYFORWARD FUND BALANCE			-	(554,564)	(554,564)	-		(554,564)
		subtotal			\$ -	\$ (554,564)	\$ (554,564)	\$ 32,820		\$ (587,384)
		Total			\$ -	\$ 2,732,923	\$ 2,732,923	\$ 2,129,698		\$ 603,225



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of March 31, 2025

			Project Snapshot: FY2013 - FY2024		FY 2025					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Expenditures										
Public Works										
34041100-521200	C2242	NORTHPOINT ALPHALINK (ARC/LCI)	1,000,000	417,316	\$ -	\$ 582,684	\$ 582,684	\$ -	\$ -	\$ 582,684
34041100-541420	C2305	ALPHALOOP (LANDWATER)	500,000	500,000	-	-	-	-	-	-
34041100-541410	G2500	FY 2025 LMIG GRANT (MILLING/RESURFACING)	693,744	-	-	693,744	693,744	693,744	-	-
34041100-541410	G2501	FY 2025 LRA GRANT (MILLING/RESURFACING)	837,516	-	-	837,516	837,516	837,516	-	-
subtotal					\$ -	\$ 2,113,944	\$ 2,113,944	\$ 1,531,260	\$ -	\$ 582,684
Recreation, Parks & Cultural Services										
34061150-541500	C2248	CITY AGRICULTURE PLAN (FOOD WELL)	75,000	-	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ 5,314	\$ 69,686
34061150-541500	G2507	LWCF GRANT (N PARK LIGHTING)	495,000	-	-	495,000	495,000	-	-	495,000
subtotal					\$ -	\$ 570,000	\$ 570,000	\$ -	\$ 5,314	\$ 564,686
Non-Allocated										
34090200-579000		CONTINGENCY			\$ -	\$ 48,979	\$ 48,979	\$ -	\$ -	\$ 48,979
subtotal					\$ -	\$ 48,979	\$ 48,979	\$ -	\$ -	\$ 48,979
Total					\$ -	\$ 2,732,923	\$ 2,732,923	\$ 1,531,260	\$ 5,314	\$ 1,196,349



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of March 31, 2025

			Project Snapshot: FY2013 - FY2024		FY 2025					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
Account #	Project									
Revenue										
30131150-337051	C2421	CAD/RECORDS MGMT (MILTON)	241,538	-	\$ -	\$ 241,538	\$ 241,538	\$ -		\$ 241,538
30131150-332200	C2526	TESLA FLEET TAX CREDIT FY2025	30,000	-	-	30,000	30,000	-		30,000
30141100-336000	C2104	WBR PH 4 (NPP-GREENWAY)	333,925	-	-	333,925	333,925	-		333,925
30141100-371000	C2113	ENCORE GREENWAY GATEWAY	1,930,001	421,466	-	1,508,535	1,508,535	8,515		1,500,020
30161150-371000	C0922	SYNTHETIC TURF (AMBUSH)	14,100	-	-	14,100	14,100	-		14,100
30161150-371000	C1929	COMM AG PROGRAM	110,216	102,525	-	7,691	7,691	9,001		(1,310)
30161150-371000	C2010	MEMORIAL-PARK ENHANCEMENTS	12,840	-	-	12,840	12,840	17,040		(4,200)
30161150-371000	C2309	WACKY WORLD 2.0 (DONATIONS)	219,604	204,874	-	14,730	14,730	17,436		(2,706)
30161150-371000	C2415	PUBLIC ART FUND (CITY LOC)	32,500	20,000	-	12,500	12,500	12,500		-
30161150-337052	C2426	MAYFIELD PARK - MILTON IGA	55,055	-	-	55,055	55,055	-		55,055
30161150-371000	C2519	GREENHOUSE (RUCKER ROAD)	3,000	-	-	3,000	3,000	3,000		-
30174150-337000	C0910	TREE REPLACEMENT FUND	1,002,150	417,450	-	584,700	584,700	932,700		(348,000)
30174150-347509	C2500	DOWNTOWN WAYFINDING SIGNAGE	24,000	-	-	24,000	24,000	21,692		2,308
subtotal					\$ -	\$ 2,842,614	\$ 2,842,614	\$ 1,021,884		\$ 1,820,730
Non-Departmental										
30190200-395000		CARRYFORWARD FUND BALANCE			\$ 3,405,350	\$ 10,945,336	\$ 14,350,686	\$ -		\$ 14,350,686
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND			11,843,416	-	11,843,416	-		11,843,416
30190200-362000		REALIZED GAIN/LOSS			-	-	-	(14,265)		14,265
30190200-363000		UNREALIZED GAIN/LOSS			-	-	-	129,959		(129,959)
30190200-361000		INTEREST EARNINGS			325,000	-	325,000	302,736		22,264
subtotal					\$ 15,573,766	\$ 10,945,336	\$ 26,519,102	\$ 418,431		\$ 26,100,671
Total					\$ 15,573,766	\$ 13,787,950	\$ 29,361,716	\$ 1,440,314		\$ 27,921,402



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 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of March 31, 2025

			Project Snapshot: FY2013 - FY2024		FY 2025					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
Account #	Project									
Expenditures										
Administration										
30113230-544100	C1300	CITY ECONOMIC DEVELOPMENT INITIATIVES	43,750	-	\$ -	\$ 43,750	\$ 43,750	\$ -	\$ -	\$ 43,750
30113230-542400	C1404	WEBSITE UPGRADE	88,820	63,647	-	25,173	25,173	25,173	-	0
30113230-521200	C2524	PARKING MANAGEMENT PLAN	53,197	-	-	53,197	53,197	21,000	32,197	-
		subtotal			\$ -	\$ 122,120	\$ 122,120	\$ 46,173	\$ 32,197	\$ 43,750
Finance										
30115150-542400	C1141	TYLER ERP SYSTEM	362,163	358,550	\$ -	\$ 3,613	\$ 3,613	\$ 1,050	\$ -	\$ 2,563
		subtotal			\$ -	\$ 3,613	\$ 3,613	\$ 1,050	\$ -	\$ 2,563
Information Technology										
30117400-542400	C1103	NETWORK AND VOIP	717,679	401,067	\$ -	\$ 316,612	\$ 316,612	\$ 62,428	\$ 83,999	\$ 170,184
30117400-542400	C1312	BACKUP DATA STORAGE MGMT.	510,003	488,947	-	21,056	21,056	14,706	-	6,350
30117400-542400	C1313	TECHNOLOGY REPLACEMENT	3,892,370	3,276,902	390,000	225,468	615,468	293,104	9,734	312,629
30117400-542400	C1519	WIRELESS ACCESS POINTS	100,000	-	50,000	50,000	100,000	-	-	100,000
30117400-542400	C1615	APP/DESKTOP VIRTUALIZATION	400,145	128,749	-	271,396	271,396	38,161	-	233,235
30117400-544200	C2300	BUSINESS CONTINUITY STUDY	50,000	-	-	50,000	50,000	-	35,500	14,500
		subtotal			\$ 440,000	\$ 934,532	\$ 1,374,532	\$ 408,400	\$ 129,233	\$ 836,899
Public Safety										
30131150-542200	C1202	FLEET REPLACEMENT	9,890,847	8,860,834	\$ -	\$ 1,030,013	\$ 1,030,013	\$ 932,666	\$ 93,067	\$ 4,281
30131150-542100	C1401	PS EQUIPMENT REPLACEMENT	1,513,925	1,482,159	-	31,766	31,766	14,995	-	16,771
30131150-541300	C1706	RAPSTC IMPROVEMENTS	492,531	198,250	-	294,281	294,281	56,292	-	237,989
30131150-542400	C2052	SECURITY SYSTEM REFRESH	472,060	377,455	72,000	22,605	94,605	898	-	93,708
30131150-542400	C2301	CAD/RECORDS MANAGEMENT SOFTWARE	2,250,001	894,887	-	1,355,114	1,355,114	14,033	1,335,263	5,818
30131150-542100	C2303	2023 OP INITIATIVES EQUIPMENT	449,501	298,063	-	151,438	151,438	118,036	20,156	13,246
30131150-541300	C2314	FIRE STATION FACILITIES ASSESSMENT	300,001	98,413	-	201,588	201,588	2,438	-	199,151
30131150-542400	C2406	REAL TIME CRIME CENTER	128,901	8,776	-	120,125	120,125	768	-	119,357
30131150-542200	C2407	ASST FIRE MARSHAL EQUIPMENT	66,001	51,863	-	14,138	14,138	6,086	4,537	3,515
30131150-542400	C2421	CAD/RECORDS MGMT (MILTON)	241,538	-	-	241,538	241,538	-	241,537	1
30131150-541300	C2501	FS81 RENOVATIONS	2,830,000	-	2,830,000	-	2,830,000	13,892	238,552	2,577,557



CITY OF ALPHARETTA
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 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of March 31, 2025

Account #	Project	Project Snapshot: FY2013 - FY2024		FY 2025					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
30131150-541300	C2502 2972 WB RD RENOVATIONS	150,000	-	150,000	-	150,000	9,150	-	140,850
30131150-542200	C2504 FY2025 FLEET REPLACEMENT	1,558,689	-	1,875,000	(316,311)	1,558,689	35,469	-	1,523,220
30131150-542200	V2505 FY2025 FIRE LT VEHICLE	50,000	-	50,000	-	50,000	-	-	50,000
30131150-542100	C2506 FIRE TRUCK EQUIPMENT	75,000	-	75,000	-	75,000	75,000	-	-
30131150-542400	C2508 CLICK-2-ENTER SYSTEM	-	-	31,400	(31,400)	-	-	-	-
30131150-542200	C2526 TESLA FLEET (FY 2025)	346,311	-	-	346,311	346,311	249,303	83,101	13,907
	subtotal			\$ 5,083,400	\$ 3,461,206	\$ 8,544,606	\$ 1,529,025	\$ 2,016,212	\$ 4,999,369
Public Works									
30141100-541200	C0910 TREE REPLACEMENT FUND	\$ 2,650,302	\$ 1,515,151	\$ -	\$ 1,135,151	\$ 1,135,151	\$ 8,977	\$ 33,680	\$ 1,092,494
30141100-541200	C1008 CEMETERY AUTHORITY-MAINTENANCE	493,161	246,994	-	246,167	246,167	13,000	19,375	213,792
30141100-541410	C1207 BRIDGE MAINTENANCE	1,115,212	722,040	250,000	143,172	393,172	26,100	12,700	354,372
30141100-541410	C1208 MAST ARM MAINTENANCE	45,000	-	45,000	-	45,000	-	34,700	10,300
30141100-541410	C1215 STRIPING & SIGNAGE	2,494,665	2,181,836	170,000	142,829	312,829	86,936	173,426	52,467
30141100-541410	C1217 TRAFFIC CALMING & INTERSECTION IMP	613,584	553,584	60,000	-	60,000	4,890	12,027	43,083
30141100-541410	C1218 TRAFFIC SIGNAL SYSTEM MAINTENANCE	974,268	880,436	100,000	(6,168)	93,832	49,892	4,740	39,200
30141100-541410	C1219 MILLING AND RESURFACING	29,051,629	26,627,537	2,500,000	(75,908)	2,424,092	3,063	1,705,705	715,324
30141100-541410	G2500 FY 2025 LMIG GRANT (MILLING/RES.)	208,123	-	-	208,123	208,123	71,658	136,465	-
30141100-541410	C1220 TRAFFIC CONTROL EQUIPMENT	1,157,079	1,041,602	100,000	15,477	115,477	41,906	50,872	22,699
30141100-541410	C1221 DESIGN SERVICES	1,068,301	954,705	50,000	63,596	113,596	25,482	27,059	61,056
30141100-542200	C1223 FLEET REPLACEMENT	2,025,223	1,484,474	353,000	187,749	540,749	165,703	172,280	202,766
30141100-541300	C1229 FACILITY ROOF REPAIR/REPLACE	810,000	325,000	550,000	(65,000)	485,000	428,908	53,015	3,077
30141100-541200	C1302 TREE PLANTING & LANDSCAPING IMP	1,534,772	1,171,890	160,000	202,882	362,882	29,234	8,148	325,501
30141100-541420	C1801 SIDEWALK MAINTENANCE & REPAIR	240,000	25,841	140,000	74,159	214,159	130,040	-	84,119
30141100-542100	C1802 PW EQUIPMENT REPLACEMENT	277,374	203,793	60,000	13,581	73,581	49,990	-	23,591
30141100-541410	C1901 TRAFFIC RESPONSIVE SYSTEM MAINT	550,002	528,894	-	21,108	21,108	18,367	-	2,741
30141100-541300	C1902 FIRE STATION RENOVATIONS	435,003	422,819	-	12,184	12,184	9,586	-	2,598
30141100-541300	C1906 CITY HALL RENOVATIONS	65,000	25,000	40,000	-	40,000	4,200	-	35,800
30141100-541300	C2003 HVAC REPLACEMENTS	491,730	391,730	100,000	-	100,000	18,570	65,816	15,614
30141100-542400	C2026 TCC HARDWARE/SOFTWARE	170,002	107,770	-	62,232	62,232	2,942	-	59,290
30141100-541410	C2048 STREETLIGHT MAINTENANCE	434,080	270,126	85,000	78,954	163,954	13,447	15,241	135,266



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Account #	Project	Project Snapshot: FY2013 - FY2024		FY 2025					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
30141100-541500	C2050 REC FACILITY MAINTENANCE	155,000	135,938	-	19,062	19,062	19,062	-	-
30141100-541300	C2053 PARKING GARAGE MAINTENANCE	331,308	159,118	150,000	22,190	172,190	77,320	41,488	53,382
30141100-541410	C2104 WEBB BR ROAD PH4 (NPP-GREENWAY)	333,925	24,570	-	309,355	309,355	107,270	202,085	-
30141100-541410	C2113 ENCORE GREENWAY GATEWAY	1,930,001	429,981	-	1,500,020	1,500,020	-	1,500,000	20
30141100-521200	C2242 NORTHPOINT ALPHALINK (ARC/LCI)	365,001	72,092	-	292,909	292,909	33,953	35,785	223,171
30141100-541200	C2409 SR9 LANDSCAPING	925,000	-	575,000	350,000	925,000	-	-	925,000
30141100-542100	C2410 WINTER WEATHER EQUIPMENT	65,000	-	-	65,000	65,000	-	-	65,000
30141100-541410	C2509 BRICK PAVER MAINTENANCE/REPAIR	50,000	-	50,000	-	50,000	4,898	21,501	23,601
30141100-544200	C2510 DOWNTOWN BUS SHELTERS	80,000	-	80,000	-	80,000	3,970	2,950	73,080
30141100-541300	C2511 FACILITY ASSESSMENT/RENOVATIONS	189,647	-	300,000	(110,353)	189,647	-	189,647	-
30141100-541300	C2512 PS FACILITY MAINTENANCE	75,000	-	75,000	-	75,000	58,569	4,900	11,531
30141100-542200	C2513 FY 2025 FORESTRY ASST VEHICLE	50,000	-	50,000	-	50,000	-	-	50,000
	subtotal			\$ 6,043,000	\$ 4,908,471	\$ 10,951,471	\$ 1,507,933	\$ 4,523,603	\$ 4,919,935
Recreation, Parks & Cultural Services									
30161150-541500	C0922 SYNTHETIC TURF REPLACEMENT	1,635,779	1,021,629	\$ -	\$ 614,150	\$ 614,150	\$ 614,150	\$ -	\$ -
30161150-541200	C1210 TREE MAINT-PLANTING-REMOVAL	585,001	434,219	125,000	25,782	150,782	146,701	-	4,081
30161150-541500	C1221 DESIGN SERVICES	235,424	212,646	21,200	1,578	22,778	2,985	7,400	12,393
30161150-542200	C1232 FLEET	534,009	434,009	100,000	-	100,000	-	-	100,000
30161150-542100	C1402 RP EQUIPMENT REPLACEMENT	1,145,788	885,567	177,000	83,221	260,221	87,127	-	173,094
30113230-544200	C1527 VETERANS MEMORIAL	105,667	75,806	-	29,861	29,861	-	-	29,861
30161150-541500	C1614 THE STORIES PROJECT	85,000	54,565	-	30,435	30,435	-	23,500	6,935
30161150-541510	C1636 GREENWAY REPAIR AND MAINTENANCE	1,188,594	402,166	275,000	511,428	786,428	85,905	1,956	698,567
30161150-541500	C1804 PARK REPAIRS/IMPROVEMENTS	1,036,212	809,095	160,000	67,117	227,117	99,393	26,475	101,249
30161150-541500	C1806 PARKS PLAYGROUND EQUIPMENT	738,640	288,640	50,000	400,000	450,000	450,000	-	-
30161150-544100	C1807 PUBLIC ARTS PROGRAM	341,000	262,340	55,000	23,660	78,660	10,000	-	68,660
30161150-541500	C1926 NORTHSIDE MOU (PARKS)	149,904	138,991	-	10,913	10,913	7,126	-	3,787
30161150-541500	C1929 COMMUNITY AGRICULTURE PROGRAM	110,220	69,990	-	40,230	40,230	28,632	6,371	5,227
30161150-541500	C2010 PARK ENHANCEMENTS	661,418	631,629	-	29,789	29,789	24,814	-	4,975
30161150-541500	C2030 TOWN GREEN IMPROVEMENTS	250,001	237,421	-	12,580	12,580	12,580	-	-
30161150-541500	C2035 NORTH PARK RESTROOM 1 - 4 (DESIGN)	16,180	-	16,180	-	16,180	-	4,823	11,358



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		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
30161150-541500	C2051 FOUNTAIN MAINTENANCE	86,306	76,156	-	10,150	10,150	5,450	-	4,700
30161150-541500	C2202 ATHLETIC COURTS RESURFACING	198,433	154,470	-	43,963	43,963	1,150	10,548	32,265
30161150-541500	C2217 MID-BROADWELL PARK	51,840	51,840	-	-	-	-	(0)	0
30161150-541500	C2248 CITY AGRICULTURE PLAN (FOOD WELL)	75,000	-	-	75,000	75,000	-	5,314	69,686
30161150-541500	C2309 WACKY WORLD 2.0 (DONATIONS)	219,605	6,673	-	212,932	212,932	621	-	212,311
30161150-541500	C2411 PARK TRAIL MAINTENANCE	200,000	-	-	200,000	200,000	31,510	-	168,490
30161150-541500	C2412 CULTURAL ARTS MASTER PLAN	30,001	11,693	-	18,308	18,308	-	18,307	1
30161150-544100	C2415 PUBLIC ART FUND (CITY LOCATIONS)	57,500	-	25,000	32,500	57,500	-	-	57,500
30161150-544100	C2416 PUBLIC ART DEV (CITY PROP)	10,000	-	10,000	-	10,000	-	-	10,000
30161150-544100	C2417 PUBLIC ART IN PARKS	20,000	-	20,000	-	20,000	10,111	-	9,889
30161150-541500	C2419 WEBB BRIDGE PARK DOG PARK	50,000	45,215	-	4,785	4,785	4,785	-	-
30161150-541500	C2426 MAYFIELD PARK - MILTON IGA	120,055	-	-	120,055	120,055	4,853	-	115,203
30161150-541500	C2514 INNOV ACADEMY SOCCER	40,000	-	40,000	-	40,000	28,523	4,950	6,528
30161150-541500	C2515 PARK SECURITY IMPROVEMENTS	80,000	-	80,000	-	80,000	-	-	80,000
30161150-541300	C2519 GREENHOUSE (RUCKER PARK)	3,000	-	-	3,000	3,000	1,500	1,500	-
30161150-541500	G2507 LWCF GRANT MATCH (NORTH PARK LIGHTING)	500,001	101,164	300,000	98,837	398,837	-	-	398,837
	subtotal			\$ 1,454,380	\$ 2,700,274	\$ 4,154,654	\$ 1,657,914	\$ 111,144	\$ 2,385,596
Community Development									
30174150-544100	C0019 DOWNTOWN PARKING FUND	523,552	315,748	\$ -	\$ 207,804	\$ 207,804	\$ -	\$ -	\$ 207,804
30174150-541410	C1603 DESIGN SERVICES	649,604	493,832	62,400	93,372	155,772	17,486	32,795	105,491
30174150-542400	C2111 COMMUNITY DEVELOPMENT EQUIPMENT	21,001	16,037	-	4,964	4,964	4,659	-	305
30174150-521200	C2307 WINDWARD-HWY9 MASTER PLAN MOU	60,000	700	-	59,300	59,300	59,300	-	-
30174150-521200	C2401 NORTH POINT FRAMEWORK PLAN	200,000	20,506	-	179,494	179,494	179,102	-	392
30174150-523400	C2402 GARDEN DISTRICT SIGNAGE	12,700	6,350	-	6,350	6,350	4,488	-	1,862
30174150-544100	C2403 SOUTH MAIN DISTRICT	200,000	27,407	150,000	22,593	172,593	9,200	16,393	147,000
30174150-544100	C2404 BROOKSIDE PARK GATEWAY	300,000	-	225,000	75,000	300,000	6,863	21,637	271,500
30174150-541410	C2414 BROOKSIDE PARKWAY LAND DIET	40,000	-	-	40,000	40,000	5,280	34,720	-
30174150-544100	C2500 DWTN WAYFINDING SIGNAGE	36,000	-	12,000	24,000	36,000	29,284	3,254	3,462
30174150-544200	C2516 MILTON AVE LIGHTING	50,000	-	50,000	-	50,000	-	11,375	38,625



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			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
30174150-541410	C2517	ENTRY MONUMENTS	50,000	-	50,000	-	50,000	-	-	50,000
30174150-521200	C2527	NF COMP TRANSPORTATION PLAN			-	60,000	60,000	-	-	60,000
subtotal					\$ 549,400	\$ 772,877	\$ 1,322,277	\$ 315,662	\$ 120,174	\$ 886,441
Non-Departmental										
30190200-579000		NON-ALLOCATED			\$ 2,003,586	\$ 608,857	\$ 2,612,443	\$ -	\$ -	\$ 2,612,443
30190200-579011		MATCH (GRANTS UNDER REVIEW)			-	276,000	276,000	-	-	276,000
subtotal					\$ 2,003,586	\$ 884,857	\$ 2,888,443	\$ -	\$ -	\$ 2,888,443
Total					\$ 15,573,766	\$ 13,787,950	\$ 29,361,716	\$ 5,466,156	\$ 6,932,563	16,962,997



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Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
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Account #	Project	Project Snapshot: FY2017 - FY2024		FY 2025					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
Non-Departmental									
30290200-361000	INTEREST EARNINGS	522,470	412,470	\$ 110,000	\$ -	\$ 110,000	\$ 131,751		\$ (21,751)
30290200-362000	REALIZED GAIN/LOSS INV	-	-	-	-	-	(6,175)		6,175
30290200-363000	UNREALIZED GAIN/LOSS INV	-	-	-	-	-	56,300		(56,300)
30290200-391100	TRANSFER IN/GENERAL FUND MATCH	20,014,364	18,410,000	1,604,364	-	1,604,364	-		1,604,364
30290200-395000	CARRYFORWARD FUND BALANCE	6,276,426	-	285,636	5,990,790	6,276,426	-		6,276,426
	subtotal			\$ 2,000,000	\$ 5,990,790	\$ 7,990,790	\$ 181,876		\$ 7,808,914
	Total			\$ 2,000,000	\$ 5,990,790	\$ 7,990,790	\$ 181,876		\$ 7,808,914
Expenditures									
Public Works									
30241100-541430-C1308	SW PIPE & STRUCTURE R&M	17,069,356	9,811,131	\$ 2,000,000	\$ 5,258,225	\$ 7,258,225	\$ 1,745,644	\$ 1,124,499	\$ 4,388,082
30241100-541430-C2423	DOUGLAS ROAD DRAINAGE	11,768	11,700	-	68	68	68	-	1
30241100-541430-C2428	HARRIS ROAD DRAINAGE	122,595	-	-	122,595	122,595	115,345	-	7,250
30241100-541430-C2429	WINDWARD PKWY DRAINAGE	383,506	-	-	383,506	383,506	379,072	4,434	-
30241100-541430-C2518	MID-BORADWELL CULVERT	118,815	-	-	118,815	118,815	90,083	28,732	-
	subtotal			\$ 2,000,000	\$ 5,883,209	\$ 7,883,209	\$ 2,330,212	\$ 1,157,665	\$ 4,395,332
Non-Departmental									
30290200-579000	NON-ALLOCATED			\$ -	\$ 107,581	\$ 107,581	\$ -	\$ -	\$ 107,581
	subtotal			\$ -	\$ 107,581	\$ 107,581	\$ -	\$ -	\$ 107,581
	Total			\$ 2,000,000	\$ 5,990,790	\$ 7,990,790	\$ 2,330,212	\$ 1,157,665	\$ 4,502,913



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2022 Parks Bond Fund Detail (Fund 318; life-to-date for all projects)
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			Project Snapshot: FY2017 - FY2024		FY 2025					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue										
Non-Departmental										
31890200-361000	INTEREST EARNINGS				\$ 900,000	\$ -	\$ 900,000	\$ 892,057		\$ 7,943
31890200-395000	CARRYFORWARD FUND BALANCE				-	27,383,446	27,383,446	-		27,383,446
	subtotal				\$ 900,000	\$ 27,383,446	\$ 28,283,446	\$ 892,057		\$ 27,391,389
	Total				\$ 900,000	\$ 27,383,446	\$ 28,283,446	\$ 892,057		\$ 27,391,389
Expenditures										
31841100-541420	C1712	ALPHALOOP	7,335,240	-	\$ -	\$ 7,335,240	\$ 7,335,240	\$ 303,781	\$ 378,946	\$ 6,652,514
31841100-541420	C2520	ALPHALOOP (ROSWELL ST)	43,675	-	-	43,675	43,675	25,424	18,251	-
31841100-541420	C2521	ALPHALOOP (DEVORE RD)	33,265	-	-	33,265	33,265	18,246	15,019	-
31841100-541420	C2522	ALPHALOOP (OMP TO THOMPSON)	52,725	-	-	52,725	52,725	24,507	28,218	0
31841100-541420	C2523	ALPHALOOP (HBR TO WESTSIDE)	35,095	-	-	35,095	35,095	15,015	20,080	-
31861150-541500	C0922	SYNTHETIC TURF	1,632,541	47,597	-	1,584,944	1,584,944	1,584,180	-	764
31861150-541500	C1911	EQUESTRIAN CENTER (CITY)	5,000,000	914,017	-	4,085,983	4,085,983	530,214	20,820	3,534,949
31861150-541500	C2011	WILLS PARK MASTER PLAN IMP	5,671,367	759,165	-	4,912,202	4,912,202	6,810	25,690	4,879,702
31861150-541500	C2216	UNION HILL PARK	3,250,002	581,769	-	2,668,233	2,668,233	94,071	22,567	2,551,596
31861150-541500	C2217	MID-BROADWELL PARK	496,021	494,463	-	1,558	1,558	1,558	-	0
31861150-541500	C2218	OLD RUCKER PARK	3,000,000	395,470	-	2,604,530	2,604,530	15,060	3,925	2,585,545
31861150-541500	C2219	FARMHOUSE PARK	2,000,000	30,570	-	1,969,430	1,969,430	-	-	1,969,430
31861150-541500	C2220	WATERS ROAD PARK	1,256,501	1,256,501	-	-	-	-	-	-
31861150-541500	C2245	WILLS PARK MAINTENANCE FACILITY	328,634	328,634	-	-	-	-	-	-
31890200-579000	PARKS RESERVE		1,666,566	-	900,000	766,566	1,666,566	-	-	1,666,566
31890200-579012	RESERVE FOR ARBITRAGE		1,290,000	-	-	1,290,000	1,290,000	-	-	1,290,000
31890200-584000	DEBT ISSUANCE COSTS		368,549	368,549	-	-	-	-	-	-
	Total				\$ 900,000	\$ 27,383,446	\$ 28,283,446	\$ 2,618,866	\$ 533,515	\$ 25,131,065



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TSPLOST I Fund Detail (Fund 335; life-to-date for all projects)
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			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Non-Departmental										
33590200-395000	CARRYFORWARD FUND BALANCE				\$ -	\$ 31,602,130	\$ 31,602,130	\$ -		\$ 31,602,130
33541100-361000	INTEREST EARNINGS				500,000	350,000	850,000	1,021,670		(171,670)
	Total				\$ 500,000	\$ 31,952,130	\$ 32,452,130	\$ 1,021,670		\$ 31,430,460
Expenditures										
33541100-541410	C1219	MILLING AND RESURFACING	2,000,000	2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33541100-541410	C1631	MCGINNIS FERRY IGA (FORSYTH)	5,026,414	1,228,787	-	3,797,627	3,797,627	93,256	-	3,704,371
33541100-541410	C1713	KIMBALL BR RD OP IMP.	1,359,742	1,297,487	-	62,255	62,255	-	61,170	1,085
33541100-541410	C1717	OLD MILTON PKWY CAPACITY IMP.	5,579,475	3,066,278	-	2,513,197	2,513,197	860,278	361,500	1,291,419
33541100-541410	C1800	HAYNES BRIDGE RD IMP	187,598	187,598	-	-	-	-	-	-
33541100-541410	C1933	WEBB BRIDGE RD (DESIGN-PROJ. MGMT., ETC.)	876,389	876,389	-	-	-	-	-	-
33541100-541410	C1934	WINDWARD PKWY EAST IMPROVEMENTS	1,427,989	1,427,989	-	-	-	-	-	-
33541100-541410	C2054	GA 400 BRIDGES (WEBB; KIMBALL)	4,886,000	2,811,714	-	2,074,286	2,074,286	-	2,074,286	0
33541100-541410	C2104	WEBB BR RD PHASE 4 (NPP TO GREENWAY)	692,472	692,472	-	-	-	-	-	-
33541100-541410	C2113	ENCORE GREENWAY GATEWAY	6,678,124	294,485	-	6,383,639	6,383,639	494,700	5,675,480	213,459
33541100-541410	C2211	WEBB BRIDGE RD PHASE 1 (WESTWIND TO GREENWAY)	725,037	725,037	-	-	-	-	-	-
33541100-541410	C2229	WEBB BRIDGE RD PHASE 2 (ROUNDAABOUT-PARK)	6,000,001	3,666,445	-	2,333,556	2,333,556	384,188	826,927	1,122,441
33541100-541410	C2232	WEBB BRIDGE RD PHASE 3 (GREENWAY-ROUNDAABOUT)	17,000,001	2,217,194	-	14,782,807	14,782,807	3,409,050	10,740,773	632,984
33541100-541420	C2305	ALPHALOOP (OMP-NORTHWINDS)	825,000	825,000	-	-	-	-	-	-
33590200-579000	CONTINGENCY				500,000	4,763	504,763	-	-	504,763
	Total				\$ 500,000	\$ 31,952,130	\$ 32,452,130	\$ 5,241,472	\$ 19,740,136	\$ 7,470,523



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			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Non-Departmental										
33690200-313400	TSPLOST II				\$ -	\$ 21,945,421	\$ 21,945,421	\$ 9,796,310		\$ 12,149,111
33641100-361000	INTEREST EARNINGS				300,000	150,000	450,000	603,743		(153,743)
33690200-395000	CARRYFORWARD FUND BALANCE				-	15,625,733	15,625,733	-		15,625,733
	Total				\$ 300,000	\$ 37,721,154	\$ 38,021,154	\$ 10,400,053		\$ 27,621,101
Expenditures										
33641100-541410	C1713	KIMBALL BR RD GAP	500,000	25,356	\$ -	\$ 474,644	\$ 474,644	\$ 95,358	\$ 273,185	\$ 106,101
33641100-541410	C2040	TRADEWINDS PARKWAY	2,000,000	437,015	-	1,562,985	1,562,985	-	-	1,562,985
33641100-541410	C2104	WEBB BRIDGE ROAD (NPP- GREENWAY)	13,500,001	5,564,700	-	7,935,301	7,935,301	2,170,794	2,202,215	3,562,292
33641100-541410	C2107	NORTH POINT PARKWAY IMP	703,442	263,800	-	439,642	439,642	175,407	188,099	76,135
33641100-541410	G2505	NORTH POINT PARKWAY IMP (STBG CONST GRANT MATCH RESERVE)	-	-	-	-	-	-	-	-
33641100-541410	G2506	NORTH POINT PARKWAY IMP (TIP CONST GRANT MATCH RESERVE)	-	-	-	-	-	-	-	-
33641100-541410	C2221	CROSSWALK (ALPHARETTA ELEM)	107,670	107,670	-	-	-	-	-	-
33641100-541410	C2222	CROSSWALK (MANNING OAKS ELEM)	18,537	18,537	-	-	-	-	-	-
33641100-541410	C2223	CROSSING (92 MILTON GARAGE)	208,128	208,128	-	-	-	-	-	-
33641100-541410	C2224	RAISED INTSECTION (MARIETTA ST)	350,001	93,685	-	256,316	256,316	136,973	119,343	-
33641100-541410	C2225	CROSSINGS (CITY CTR/CHURCHES)	750,001	38,061	-	711,940	711,940	-	80,639	631,301
33641100-541410	C2226	PEDESTRIAN BRIDGES (WW PKWY)	4,000,002	611,856	-	3,388,146	3,388,146	521,678	2,601,444	265,024
33641100-541410	C2227	CROSSWALK (COGBURN PARK)	129,616	129,616	-	-	-	-	-	-
33641100-541410	C2228	CROSWALK (CHARLOTTE DR)	146,000	146,000	-	-	-	-	-	-
33641100-541410	C2230	CUMMING ST CORRIDOR	4,757,526	2,056	-	4,755,470	4,755,470	194,549	81,206	4,479,715
33641100-541420	C2242	NP ALPHALINK			-	7,937,063	7,937,063	-	-	7,937,063
33641100-541420	C2305	ALPHALOOP (OMP - NORTHWINDS)	11,110,929	11,041,215	-	69,714	69,714	7,522	62,182	10
33641100-541410	C2427	DRYDEN RD EXTENSION	3,000,000	98	-	2,999,902	2,999,902	1,000	-	2,998,902
33690200-579000	CONTINGENCY		7,490,031	-	300,000	7,190,031	7,490,031	-	-	7,490,031
	Total				\$ 300,000	\$ 37,721,154	\$ 38,021,154	\$ 3,303,281	\$ 5,608,314	\$ 29,109,560



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
 As of March 31, 2025

		Project Snapshot: FY2013 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
27074110-341321	IMPACT FEES STREETS & HIGHWAYS	3,791,936	3,691,936	\$ -	\$ 100,000	\$ 100,000	\$ 386,444		\$ (286,444)
27074110-341323	IMPACT FEES RECREATION & PARKS	8,616,029	8,506,029	-	110,000	110,000	378,937		(268,937)
27074110-341324	IMPACT FEES PUBLIC SAFETY	1,093,145	1,075,145	-	18,000	18,000	47,781		(29,781)
27074110-362000	REALIZED GAIN/LOSS			-	-	-	(6,062)		6,062
27074110-363000	UNREALIZED GAIN/LOSS			-	-	-	54,851		(54,851)
27074110-395000	CARRYFORWARD FUND BALANCE	5,603,670	-	353,820	5,249,850	5,603,670	-		5,603,670
27074110-361000	INTEREST EARNINGS	553,222	553,222	-	-	-	138,800		(138,800)
	Total			\$ 353,820	\$ 5,477,850	\$ 5,831,670	\$ 1,000,750		\$ 4,830,920
Expenditures									
Public Safety									
27031150-541300 C2501	FS 81 RENOVATIONS	170,000	-	\$ 170,000	\$ -	170,000	\$ -	\$ -	\$ 170,000
	subtotal			\$ 170,000	\$ -	\$ 170,000	\$ -	\$ -	\$ 170,000
Public Works									
27041100-541410 C1410	RUCKER RD CORRIDOR	1,002,447	1,001,847	\$ -	\$ 600	600	\$ -	\$ -	\$ 600
27041100-541420 C2242	NP ALPHALINK	2,062,937	-	-	2,062,937	2,062,937.00	-	-	2,062,937.00
	subtotal			\$ -	\$ 2,063,537	\$ 2,063,537	\$ -	\$ -	\$ 2,063,537
Recreation, Parks & Cultural Services									
27061150-541500 C2011	WILLS PARK MASTER PLAN	328,634	21,930	\$ -	\$ 306,704	\$ 306,704	\$ -	\$ -	\$ 306,704
27061150-541500 C2035	NORTH PARK RESTROOM 1 - 4 (DESIGN)	183,820	-	183,820	-	183,820	-	-	183,820
27061150-541410 C2113	ENCORE GREENWAY GATEWAY	2,000,000	27,480	-	1,972,520	1,972,520	-	1,972,520	-
	subtotal			\$ 183,820	\$ 2,279,224	\$ 2,463,044	\$ -	\$ 1,972,520	\$ 490,524



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
As of March 31, 2025

		Project Snapshot: FY2013 - FY2024		FY 2025					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project								
Non-Departmental									
27074110-521200	PROFESSIONAL SERVICES			\$ -	\$ 37,525	\$ 37,525	\$ -	\$ 37,525	\$ -
27074110-579001	NON-ALLOCATED STREETS & HIGHWAYS			-	-	-	-	-	-
27074110-579002	NON-ALLOCATED PARKS				1,029,038	1,029,038	-	-	1,029,038
27074110-579003	NON-ALLOCATED PUBLIC SAFETY			-	68,526	68,526	-	-	68,526
	subtotal			\$ -	\$ 1,135,089	\$ 1,135,089	\$ -	\$ 37,525	\$ 1,097,564
	Total			\$ 353,820	\$ 5,477,850	\$ 5,831,670	\$ -	\$ 2,010,045	\$ 3,821,625



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
As of March 31, 2025

Account #Project		Project Snapshot: FY2013 - FY2024		FY 2025					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
27590150-314100	HOTEL/MOTEL TAXES	88,934,129	79,684,129	\$ 9,250,000	\$ -	\$ 9,250,000	\$ 6,043,831		\$ 3,206,169
27590150-319201	PEALTY/INT HOTEL/MOTEL TAX	(3,413)	(3,413)	-	-	-	1,654		(1,654)
27590150-362000	REALIZED GAIN/LOSS	7,903	7,903	-	-	-	(2,098)		2,098
27590150-363000	UNREALIZED GAIN/LOSS	117,443	117,443	-	-	-	17,229		(17,229)
27590150-361000	INTEREST EARNINGS	122,977	102,977	20,000	-	20,000	46,969		(26,969)
	subtotal			\$ 9,270,000	\$ -	\$ 9,270,000	\$ 6,107,585		\$ 3,162,415
Non-Departmental									
27590150-395000	CARRYFORWARD FUND BALANCE	1,339,071	-	\$ -	\$ 1,339,071	\$ 1,339,071	\$ -		\$ 1,339,071
	subtotal			\$ -	\$ 1,339,071	\$ 1,339,071	\$ -		\$ 1,339,071
	Total			\$ 9,270,000	\$ 1,339,071	\$ 10,609,071	\$ 6,107,585		\$ 4,501,486
Expenditures									
Alpharetta Convention & Visitors Bureau									
27590150-572002	ALPHA CONV & VISITORS BUREAU DISTRIBUTION	38,756,603	34,709,728	\$ 4,046,875	\$ -	\$ 4,046,875	\$ 2,644,900	\$ -	\$ 1,401,975
	subtotal			\$ 4,046,875	\$ -	\$ 4,046,875	\$ 2,644,900	\$ -	\$ 1,401,975
City of Alpharetta									
27590150-611100	CITY OF ALPHARETTA DISTRIBUTION	33,618,657	30,149,907	3,468,750	-	3,468,750	1,914,159	-	1,554,591
	subtotal			\$ 3,468,750	\$ -	\$ 3,468,750	\$ 1,914,159	\$ -	\$ 1,554,591
Tourism Product Development									
27590150-521200	PROFESSIONAL SERVICES	47,635	42,135	\$ 5,500	\$ -	\$ 5,500	\$ -	\$ -	\$ 5,500
27590150-579006	DEBT SERVICE RESERVE	2,392,485	736,822	331,662	1,324,001	1,655,663	-	-	1,655,663
27590450-541500	C2011 WILLS PARK MASTER PLAN	3,646,892	3,631,822	-	15,070	15,070	-	-	15,070
27590151-581100	D1600 PRINCIPAL (2016 CONF CTR BOND)	9,691,367	8,921,367	770,000	-	770,000	-	-	770,000
27590151-582100	D1600 INTEREST PAYMENT (2016 CONF CTR BOND)	6,673,580	6,026,367	647,213	-	647,213	323,606	-	323,607
	subtotal			\$ 1,754,375	\$ 1,339,071	\$ 3,093,446	\$ 323,606	\$ -	\$ 2,769,840
	Total			\$ 9,270,000	\$ 1,339,071	\$ 10,609,071	\$ 4,882,665	\$ -	\$ 5,726,406



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
As of March 31, 2025

		Project Snapshot: FY2013 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
DEA									
21031110-351300	CONFISCATION/FEDERAL SEIZURE	3,441,365	3,411,430	\$ -	\$ 29,935	\$ 29,935	\$ 83,593		\$ (53,658)
21031110-395000	CARRYFORWARD FUND BALANCE	346,851	-	43,800	303,051	346,851	-		346,851
	Total			\$ 43,800	\$ 332,986	\$ 376,786	\$ 83,593		\$ 293,193
Expenditures									
DEA									
21031110-523500	EMPLOYEE TRAVEL	47,178	32,030	\$ -	\$ 15,148	\$ 15,148	\$ -	\$ -	\$ 15,148
21031110-523700	EMPLOYEE TRAINING	66,279	63,779	-	2,500	2,500	-	-	2,500
21031110-531100	GENERAL SUPPLIES AND MATERIALS	127,897	107,620	-	20,277	20,277	-	-	20,277
21031110-542100	C2503 ARTIC FURNITURE	25,000	-	25,000	-	25,000	-	-	25,000
21031110-542100	C2507 DRONE 1ST RESPONDER PROGRAM	18,800	-	18,800	-	18,800	-	-	18,800
21031110-579000	CONTINGENCY		-	-	295,061	295,061	-	-	295,061
	Total			\$ 43,800	\$ 332,986	\$ 376,786	\$ -	\$ -	\$ 376,786



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
State Confiscated Assets Fund (Fund 211; life-to-date for active projects)
As of March 31, 2025

		Project Snapshot: FY2019 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
State									
21131120-351301	CONFISCATION/STATE SEIZURE	324,868	324,868	\$ -	\$ -	\$ -	\$ 9,843		\$ (9,843)
21131120-395000	CARRYFORWARD FUND BALANCE	32,101	-	-	32,101	32,101	-		32,101
	subtotal			\$ -	\$ 32,101	\$ 32,101	\$ 9,843		\$ 22,258
	Total			\$ -	\$ 32,101	\$ 32,101	\$ 9,843		\$ 22,258
Expenditures									
State									
21131120-532400	NON-RECURRING EXPENSES	351,643	319,542	\$ -	\$ 32,101	\$ 32,101	\$ 14,808	\$ -	\$ 17,293
	subtotal			\$ -	\$ 32,101	\$ 32,101	\$ 14,808	\$ -	\$ 17,293
	Total			\$ -	\$ 32,101	\$ 32,101	\$ 14,808	\$ -	\$ 17,293



CITY OF ALPHARETTA

Financial Management Reports

Special Revenue Funds

Opioid Settlement Fund (Fund 213; life-to-date for active projects)

As of March 31, 2025

		Project Snapshot: FY2024 - FY2024		FY 2025					
Account #	Project	Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
State									
21331510-351920	OPIOID SETTLEMENT	61,930	61,930	\$ -	\$ -	\$ -	\$ 10,756		\$ (10,756)
21331510-395000	CARRYFORWARD	61,930	-	-	61,930	61,930	-		61,930
	subtotal			\$ -	\$ 61,930	\$ 61,930	\$ 10,756		\$ 51,174
	Total			\$ -	\$ 61,930	\$ 61,930	\$ 10,756		\$ 51,174
Expenditures									
State									
21331510-579000	CONTINGENCY	61,930	-	\$ -	\$ 61,930	\$ 61,930	\$ -	\$ -	\$ 61,930
	subtotal			\$ -	\$ 61,930	\$ 61,930	\$ -	\$ -	\$ 61,930
	Total			\$ -	\$ 61,930	\$ 61,930	\$ -	\$ -	\$ 61,930



OTHER REPORTS



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2025

Vendor	Description	Department	\$ Amount
ADVANCED RECOVERY SYSTEMS	CASH BOND REFUND	General Government	\$ 32,395.00
AFLAC	VOL SUPP ACCIDENT INS	General Government	\$ 10,669.55
AIMS COMPANIES	SW PIPE & STRUCTURE R&M	Public Works	\$ 29,500.00
ALCALDE & FAY LTD	LOBBY SERVICES	City Administration	\$ 5,000.00
ALLIED PAVING	PAVING/RESURFACING, STREET (FY 2025 LMIG GRANT)	Public Works	\$ 499,437.79
ALLIED WASTE SERVICE	WASTE MANAGEMENT SERVICES	Various Departments	\$ 464,434.53
ALLIED WASTE SERVICE	WASTE MANAGEMENT SERVICES	Finance	\$ 10,344.06
ALPHARETTA CONVENTION & VISITORS BUREAU	JAN FY25 OCCUPANY RECEIVED IN MONTH FEB FY25	General Government	\$ 297,729.13
ALPHARETTA CONVENTION & VISITORS BUREAU	HOTEL/MOTEL OCCUPANCY TAX FEB FY25	General Government	\$ 323,442.33
AMANDA WOOD BLACK	CUMMING ST. CORRIDOR-PARCEL 6	Public Works	\$ 6,700.00
AT&T/BELLSOUTH @ 85	TELEPHONE SERVICES, LONG DISTANCE AND LOCAL (E-911)	Public Safety	\$ 10,105.21
AT&T/BELLSOUTH @ 85	TELEPHONE SERVICES, LONG DISTANCE AND LOCAL (E-911)	Public Safety	\$ 17,460.17
ATKINSREALIS USA INC	CONSTRUCTION MGMT SERVICES (WBR PH4 (NPP-GREENWAY))	Public Works	\$ 15,935.13
ATKINSREALIS USA INC	PROJECT MANAGEMENT SERVICES (VARIOUS PROJECTS)	Public Works	\$ 24,373.95
AZIMUTH CONTRACTORS	CONSTRUCTION, HIGHWAY AND ROAD (ALPHALOOP)	Public Works	\$ 162,145.79
AZTECA SYSTEMS	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 99,715.20
BARGE DESIGN SOLUTIONS	DESIGNING SERVICES (VARIOUS PROJECTS)	Rec., Parks & Cultural Services	\$ 11,380.00
BARRETT CONTRACTING	CONSTRUCTION MANAGEMENT SERVICES	Rec., Parks & Cultural Services	\$ 28,350.00
BARRETT CONTRACTING	CONSTRUCTION MANAGEMENT SERVICES (COMMUNITY THEATER)	Rec., Parks & Cultural Services	\$ 22,325.00
BLACK DOG SIGN COMPANY	WELDING	Rec., Parks & Cultural Services	\$ 10,000.00
CAPITAL SPORTS CONSTRUCTION	CONSTRUCTION, SIDEWALK AND DRIVEWAY	Rec., Parks & Cultural Services	\$ 40,325.00
COLUMBIA ENGINEERING	DESIGNING SERVICES (NORTH POINT PKWY IMP)	Public Works	\$ 70,936.00
CONCRETE LEVELING SOLUTIONS	SW PIPE & STRUCTURE R&M	Public Works	\$ 12,136.00
COREY MAZER	PURCHASE REAL ESTATE (OLD MILTON PKWY CAPACITY IMP)	Public Works	\$ 22,800.00
CORPORATE BILLING	VEHICLE REPAIR & MAINTENANCE	Public Safety	\$ 33,138.45
CRABAPPLE TURF	ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES	Rec., Parks & Cultural Services	\$ 18,899.70
CSTE INC	SW PIPE & STRUCTURE R&M	Public Works	\$ 160,273.90



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2025

Vendor	Description	Department	\$ Amount
CUMBERLAND LANDSCAPE	ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES	Rec., Parks & Cultural Services	\$ 5,660.17
DANA SAFETY SUPPLY	FLEET REPLACEMENT	Public Safety	\$ 269,721.31
DELL MARKETING LP	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 5,185.32
DELL MARKETING LP	MICROCOMPUTERS, HANDHELD, LAPTOP, AND NOTEBOOK	Information Technology	\$ 58,892.53
DIX.HITE + PARTNERS	DESIGNING SERVICES (UNION HILL PARK)	Rec., Parks & Cultural Services	\$ 14,222.50
DREAM HOUSE PAINTING	PAINTING, MAINTENANCE AND REPAIR SERVICES	Public Works	\$ 40,450.00
FORSYTH REMODELING	TECH BUILDING REMODEL FLOORING SERVICES	Public Safety	\$ 9,150.00
FULTON COUNTY BOARD	FEBRUARY FUEL BILL	Various Departments	\$ 38,677.97
FULTON COUNTY BOARD OF COMMISSIONERS	MUNICIPAL COURT FINES	Public Safety	\$ 5,817.72
FULTON COUNTY SHERIFFS DEPARTMENT	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED); POLICE JAIL	Public Safety	\$ 5,280.00
FULTON COUNTY-DEPT OF FINANCE	WATER AND SEWER UTILITIES	Various Departments	\$ 5,004.57
GA SUPERIOR COURT CLERK'S CO-OP AUTHORITY	MUNICIPAL COURT FINES	Public Safety	\$ 28,058.52
GALLS INC	EMPLOYEE UNIFORMS	Public Safety	\$ 5,471.69
GARLAND DBS INC	ROOFING, GUTTERS, AND DOWNSPOUTS MAINT AND REPAIRS	Public Works	\$ 56,989.00
GARLAND DBS INC	ROOFING, GUTTERS, AND DOWNSPOUTS MAINT AND REPAIRS	Public Works	\$ 366,069.00
GEORGIA BRIDGE AND CONCRETE	CONSTRUCTION, STREET (WBR PH4 (NPP-GREENWAY))	Public Works	\$ 130,538.07
GEORGIA POWER CO	ELECTRICITY UTILITIES	Various Departments	\$ 213,703.12
GESSNER	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 10,557.27
GORDON SHIRLEY JR.	CUMMING ST. CORRIDOR-PARCEL 5	Public Works	\$ 17,700.00
GOVINVEST INC.	HUMAN RESOURCES SOFTWARE	Human Resources	\$ 36,750.00
GREATER NORTH FULTON CHAMBER OF COMMERCE	ADVERTISING	City Administration	\$ 10,500.00
GREENTREE BEDDING	BEDDING (ALL TYPES)	Rec., Parks & Cultural Services	\$ 5,947.20
HEAT TRANSFER SYSTEM	HEATING, AIR CONDITIONING, AND VENTILATION MAINTENANCE	Public Works	\$ 8,860.00
HORSE & PLOW LANDSCAPE	DEINSTALL/RELOCATE/REINSTALL TORQUED CHROMA	Rec., Parks & Cultural Services	\$ 10,110.60
JARRARD & DAVIS	LEGAL SERVICES	Various Departments	\$ 86,045.48
JOHNS CREEK INDOOR GUN RANGE	SCOPES, RIFLE AND RANGE	Public Safety	\$ 6,400.00
KEVIN BRUCE BLACK	CUMMING ST. CORRIDOR-PARCEL 6	Public Works	\$ 6,700.00



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2025

Vendor	Description	Department	\$ Amount
KIMBROUGH INDUSTRIAL	HEATING, VENTILATING AND AIR CONDITIONING (HVAC)	Public Works	\$ 11,471.27
KONE INC	ELEVATOR INSTALLATION, MAINTENANCE AND REPAIR	Public Works	\$ 12,520.67
KRISTEN THIGPEN ORR	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 5,000.00
MARFAM ENTERPRISES	AGREEMENT TO PURCHASE REAL ESTATE (OLD MILTON PKWY CAPACITY	Public Works	\$ 6,400.00
MATT MITCHELL DESIGN	DESIGNING SERVICES: COMM AG PROGRAM (SPONSOR)	Rec., Parks & Cultural Services	\$ 6,500.00
MEER ELECTRIC	ELECTRICAL	Rec., Parks & Cultural Services	\$ 19,184.28
MEER ELECTRIC	EMERGENCY WARNING SYSTEMS MAINTENANCE AND REPAIR	Various Departments	\$ 8,053.36
METRO ATLANTA CHAMBER OF COMMERCE INC	MEMBERSHIP DUES	City Administration	\$ 10,000.00
MOFFATT & NICHOL	DESIGN BUILD SERVICES (MID-BROADWELL CULVERT)	Public Works	\$ 24,093.45
OHMSHIV	CONSTRUCTION, SIDEWALK (WBR PH3 (GREENWAY-ROUNDAABOUT))	Public Works	\$ 403,031.06
OVERHEAD DOOR CO	FACILITY REPAIR & MAINTENANCE	Public Works	\$ 5,271.00
PEACE OFFICER'S ANNUITY BENEFIT FUND OF GA	MUNICIPAL COURT FINES	Public Safety	\$ 12,555.53
PEACH STATE FORD TRUCK SALES INC	TRUCKS (INCLUDING, DIESEL, GASOLINE, ELECTRIC, HYBRID)	Public Works	\$ 165,703.00
PREMIER EVENTS LLC	EVENT PLANNING SERVICES	Rec., Parks & Cultural Services	\$ 17,500.00
RCS PRODUCTIONS	AMUSEMENT AND ENTERTAINMENT SERVICES	Rec., Parks & Cultural Services	\$ 7,000.00
REXEL USA	STREET LIGHT POLES AND STANDARDS	Public Works	\$ 6,110.34
RHYTHM N SHOES LLC	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 7,105.51
RINGCENTRAL, INC.	COMMUNICATION SYSTEMS	Information Technology	\$ 41,295.46
RURAL METRO	EMERGENCY MEDICAL SERVICES (INCL. EMERGENCY AMBULANCE)	Public Safety	\$ 31,317.99
RUSSELL LANDSCAPE	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT	Public Works	\$ 58,719.91
SAWNEE ELECTRIC MEMBERSHIP	ELECTRICITY UTILITIES	Various Departments	\$ 37,914.44
SPECIALTY CAR	EQUIPMENT REPAIR & MAINTENANCE	Rec., Parks & Cultural Services	\$ 5,689.62
SPRINTURF	SYNTHETIC TURF	Rec., Parks & Cultural Services	\$ 225,645.00
STARR WHITEHOUSE	DESIGNING SERVICES (NORTH POINT FRAMEWORK PLAN)	Community Development	\$ 31,683.40
STEELE & ASSOCIATES	CONSTRUCTION, GENERAL (BACKFILL SERVICES, DIGGING, ETC.)	Rec., Parks & Cultural Services	\$ 85,905.00
SUSTAINABLE WATER	CIVIL ENGINEERING	Public Works	\$ 23,337.00
TECH ALPHARETTA	ATC OPERATIONAL FUNDS	Development Authority	\$ 7,916.67



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2025

Vendor	Description	Department	\$ Amount
TELEMESSAGE	SOFTWARE MAINTENANCE/SUPPORT	City Clerk	\$ 35,374.56
TEN 8 FIRE & SAFETY	VEHICLE REPAIR & MAINTENANCE	Public Safety	\$ 8,068.33
THE DUMPSTER CO	ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES	Rec., Parks & Cultural Services	\$ 15,978.80
THE F. A. BARTLETT T	GROUNDS REPAIR & MAINTENANCE (MULTIPLE PROJECTS)	Rec., Parks & Cultural Services	\$ 11,142.00
THE F. A. BARTLETT T	TREE AND SHRUB REMOVAL SERVICES	Public Works	\$ 16,214.00
TRI SCAPES	RETAINAGE PAYABLE (Contract Withholding: 24-007)	General Government	\$ 20,855.64
TRI SCAPES	ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES	Rec., Parks & Cultural Services	\$ 45,892.51
TRUIST BANK	PCARD STATEMENT 3/2/25	General Government	\$ 159,795.20
VERINEXT CORP.	SOFTWARE MAINTENANCE/SUPPORT	Information Technology	\$ 88,917.43
VERIZON WIRELESS	TELEPHONE SERVICES, CELLULAR	Various Departments	\$ 13,182.53
VERTICAL EARTH	CONSTRUCTION, HIKE AND BIKE TRAIL (PEDESTRIAN BRIDGES (WW PKW\	Public Works	\$ 127,835.81
VORTEX USA INC.	SWIMMING POOLS, EQUIPMENT, AND SUPPLIES (INCLUDING	Rec., Parks & Cultural Services	\$ 6,201.25



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended March 31, 2025

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
25000630	DELL MARKETING LP	INFORMATION TECHNOLOGY	5,185.32	QUEST SPOTLIGHT ON SQL SERVER RENEWAL
25000631	THE F. A. BARTLETT TREE EXPERT COMPANY	PUBLIC WORKS	12,870.00	TREE AND SHRUB REMOVAL SERVICES AT 521 MID BROADWELL RD
25000633	DREAM HOUSE PAINTING INC	PUBLIC WORKS	41,550.00	PAINTING SERVICES OF STAIRWELLS, WALLS, DOORS, ETC. AT CITY HALL PARKING DECK
25000637	THE F. A. BARTLETT TREE EXPERT COMPANY	PUBLIC WORKS	6,667.00	TREE AND SHRUB REMOVAL SERVICES AT 300 GANNETT HOOK
25000645	GEORGIA GREEN GROUNDS CARE LLC	PUBLIC WORKS	21,000.00	ANNUAL LANDSCAPE MAINTENANCE SERVICES FOR RESTHAVEN CEMETERY
25000647	MOFFATT & NICHOL	PUBLIC WORKS	25,500.00	TRAFFIC SIGNAL DESIGN PLANS FOR KIMBALL BRIDGE RD AT NORTHWINDS PWKY
25000652	GOVINVEST INC.	INFORMATION TECHNOLOGY	36,750.00	LIVE COMPENSATION MODULE ANNUAL SUBSCRIPTION FEE
25000653	VORTEX USA INC.	REC., PARKS & CULTURAL SVCS	12,402.50	SPLASH PAD WATER FEATURE
25000654	JOHNS CREEK INDOOR GUN RANGE	PUBLIC SAFETY	6,400.00	GUN RANGE RENTAL FOR POLICE IN-SERVICE TRAINING ON APRIL 14TH AND 16TH
25000656	AALCO ATHLETIC EQUIPMENT CO	REC., PARKS & CULTURAL SVCS	10,548.00	OUTDOOR BASKETBALL GOALS FOR NORTH METRO MIRACLE LEAGUE AT NORTH PARK
25000657	SHOTSPOTTER, INC.	PUBLIC SAFETY	24,999.00	ANNUAL RENEWAL OF FORENSIC LOGIC (CRIMETRACER) SOFTWARE SUBSCRIPTION
25000658	CRABAPPLE TURF MANAGEMENT INC	REC., PARKS & CULTURAL SVCS	6,025.50	MULCH AND PINE STRAW INSTALLATION AT ENCORE PARK
25000659	CRABAPPLE TURF MANAGEMENT INC	REC., PARKS & CULTURAL SVCS	8,446.00	MULCH AND PINE STRAW INSTALLATION AT COGBURN PARK
25000660	GLOBAL EQUIPMENT CO INC	PUBLIC SAFETY	5,261.65	FURNITURE AND PARTITIONS WITH WINDOWS FOR RECORDS
25000663	D&B RENTALS	REC., PARKS & CULTURAL SVCS	29,819.50	TENT, TABLE, AND CHAIR RENTALS FOR TASTE OF ALPHARETTA
25000668	SOUTHEAST RESTORATION GROUP OF GEORGIA, II	PUBLIC WORKS	12,077.49	LOUVER FOR THE OPENING IN CITY HALL PARKING DECK
25000670	SUPERHERO FIRE PROTECTION LLC	PUBLIC WORKS	19,435.00	ANNUAL FIRE PROTECTION SYSTEMS TESTING FOR VARIOUS FACILITIES
25000678	DREAM GARAGE GURUS LLC	PUBLIC WORKS	28,310.07	EPOXY COATING TO STAIRWELLS, LANDINGS, ETC. IN MILTON AVE DECK
25000679	METRO ATLANTA CHAMBER OF COMMERCE INC	ADMINISTRATION	10,000.00	METRO ATLANTA CHAMBER MEMBERSHIP DUES
25000680	GREATER NORTH FULTON	ADMINISTRATION	7,500.00	NORTH FULTON MARKET REPORT FULL PAGE ADVERTISEMENT
25000681	RUSSELL LANDSCAPE, LLC	PUBLIC WORKS	8,953.51	REPLACEMENT TREES IN KIMBALL BRIDGE RD MEDIAN
25000683	STEELCASE	ADMINISTRATION	8,943.00	ADDITIONAL TABLES FOR COMMUNITY ROOM
25000686	MEER ELECTRICAL CONTRACTORS INC	PUBLIC WORKS	6,481.60	TRAFFIC SIGNAL MAINTENANCE AND REPAIR AT OLD ROSWELL RD AND WESTSIDE PKWY
25000689	APEX SERVICES	PUBLIC WORKS	34,700.00	MAST ARM POLE PAINTING AT (2) LOCATIONS

**City of Alpharetta
Balance Sheet
Governmental Funds
March 31, 2025**

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	2022 Bond Fund	T-SPLOST Capital Fund	T-SPLOST II Capital Fund	Governmental Funds	Governmental Funds
ASSETS								
Cash / Cash Equivalents / Investments	\$ 55,895,808	\$ 10,219,834	\$ 630,560	\$ 25,748,802	\$ 27,756,532	\$ 23,207,627	\$ 20,040,209	\$ 163,499,373
Receivables (net of allowance for uncollectibles)								
Taxes Receivable								
Property Taxes	1,480,512	-	-	-	-	-	1,421	1,481,932
Other Taxes	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
Accounts	304,042	-	-	-	-	-	242,423	546,465
Due from Other Funds	553,582	-	-	-	-	-	2,831	556,413
Intergovernmental Receivable	3,867	162,298	-	-	-	-	-	166,165
Cash - Restricted	200,458	471,850	-	-	-	-	-	672,308
Total Assets	58,438,269	10,853,982	630,560	25,748,802	27,756,532	23,207,627	20,286,884	166,922,656
LIABILITIES AND FUND BALANCES								
Liabilities								
Current								
Accounts Payable	788,713	317,115	-	-	24,081	31,100	28,419	1,189,427
Retainage Payable	-	11,211	76,563	91,874	238,009	365,823	40,978	824,457
Intergovernmental Payable	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Payroll Payable	166,018	-	-	-	-	-	-	166,018
Due to Other Funds	-	-	458,221	-	-	-	12,688	470,909
Deferred Revenue	2,714,685	162,298	-	-	-	-	246,674	3,123,658
Unearned Revenue	131,865	-	48,915	-	-	-	20,435	201,215
Non-Current								
Unclaimed Property	105,106	-	-	-	-	-	-	105,106
Claims Payable	-	-	-	-	-	-	-	-
Total Liabilities	3,906,388	490,623	583,700	91,874	262,090	396,923	349,194	6,080,791
Fund Balances:								
Restricted for:								
Capital Projects	-	542,352	-	22,166,848	7,249,543	9,712,360	6,398,158	46,069,261
Law Enforcement	-	-	-	-	-	-	173,276	173,276
Emergency Telephone Activities	-	-	-	-	-	-	(467,162)	(467,162)
Debt Service	-	-	-	-	-	-	5,078,667	5,078,667
Promotion of Tourism	-	-	-	-	-	-	917,953	917,953
Assigned for:								
Grant Projects	-	276,000	-	-	-	-	92,286	368,286
Arbitrage	-	-	-	1,290,000	-	-	-	1,290,000
Encumbrances	2,945,173	6,932,563	5,314	533,515	19,740,136	5,608,314	3,542,198	39,307,212
Unallocated	51,586,709	2,612,443	48,979	1,666,566	504,763	7,490,031	4,202,313	68,111,804
Total Fund Balances	54,531,882	10,363,358	46,861	25,656,929	27,494,441	22,810,705	19,937,690	160,841,865
Total Liabilities and Fund Balances	\$ 58,438,269	\$ 10,853,982	\$ 630,560	\$ 25,748,802	\$ 27,756,532	\$ 23,207,627	\$ 20,286,884	\$ 166,922,656

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended March 31, 2025

	Major Governmental Funds						Non-Major	Total
	General	Capital	Capital	S2022 Const	T-SPLOST	T-SPLOST II	Governmental	Governmental
	Fund	Project Fund	Grant Fund	Bond Fund	Capital Fund	Capital Fund	Funds	Funds
REVENUES								
Taxes:								
Property Tax	\$ 34,965,032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,092,536	\$ 41,057,569
Local Option Sales Tax	15,000,051	-	-	-	-	-	-	15,000,051
Transportation SPLOST	-	-	-	-	-	9,796,310	-	9,796,310
Other Taxes	16,649,985	-	-	-	-	-	6,045,485	22,695,470
Licenses and permits	3,253,318	-	-	-	-	-	-	3,253,318
Intergovernmental	139,513	932,700	2,096,878	-	-	-	2,575,038	5,744,129
Charges for services	3,898,204	21,692	-	-	-	-	87,874	4,007,770
Impact Fees	-	-	-	-	-	-	813,162	813,162
Fines/Forfeitures	1,754,393	-	-	-	-	-	9,843	1,764,236
Investment earnings (Loss)	1,404,763	456,945	35,806	892,349	1,133,783	691,942	600,231	5,215,818
Contributions and Donations	97,969	67,492	-	-	-	-	2,447	167,907
Misc Revenue	84,023	-	-	-	-	-	-	84,023
Other	-	-	-	-	-	-	10,756	10,756
Total revenues	77,247,251	1,478,828	2,132,684	892,349	1,133,783	10,488,252	16,237,372	109,610,519
EXPENDITURES								
Current:								
Unallocated	-	-	-	-	-	-	-	-
General government	9,923,189	455,623	-	-	-	-	2,970,856	13,349,667
Public safety	31,705,178	1,529,025	-	-	-	-	4,037,189	37,271,392
Public works	7,655,043	1,507,933	1,531,260	386,974	5,241,472	3,303,281	2,330,212	21,956,174
Economic and community development	3,333,203	315,662	-	-	-	-	-	3,648,865
Alpharetta Business Community	-	-	-	-	-	-	-	-
Culture and recreation	9,992,859	1,657,914	-	2,231,893	-	-	20,220	13,902,886
Contingency	-	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-	-
Debt service:								
Principal	-	-	-	-	-	-	226,006	226,006
Interest	35,989	-	-	-	-	-	1,594,050	1,630,038
Other Costs	-	-	-	-	-	-	-	-
Bond issuance costs	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-
Total expenditures	62,645,460	5,466,156	1,531,260	2,618,867	5,241,472	3,303,281	11,178,533	91,985,029
Excess (deficiency) of revenues over (under) expenditures	14,601,791	(3,987,328)	601,424	(1,726,518)	(4,107,689)	7,184,971	5,058,839	17,625,491
OTHER FINANCING SOURCES (USES)								
Transfers in	1,914,159	-	-	-	-	-	-	1,914,159
Transfers out	-	-	-	-	-	-	(1,914,159)	(1,914,159)
Loan Proceeds	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-
Sale of capital assets	25,768	-	-	-	-	-	-	25,768
Sale of non-capital assets	5,336	-	-	-	-	-	-	5,336
Land Sale	-	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Total other financing sources and (uses)	1,945,263	-	-	-	-	-	(1,914,159)	31,104
Net change in fund balances	16,547,054	(3,987,328)	601,424	(1,726,518)	(4,107,689)	7,184,971	3,144,680	17,656,595
Fund balances - beginning	37,984,828	14,350,686	(554,563)	27,383,447	31,602,130	15,625,733	16,793,010	143,185,270
Fund balances - ending	\$ 54,531,882	\$ 10,363,358	\$ 46,860	\$ 25,656,929	\$ 27,494,441	\$ 22,810,705	\$ 19,937,690	\$ 160,841,865

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
March 31, 2025

	Special Revenue							Total Non-major		
	Hotel Motel	Impact Fee	Federal Confiscated Assets	State Confiscated Assets	Grant Operating	E911	Opioid Settlement Fund	Debt Service Fund	Stormwater Capital Fund	Governmental Funds
ASSETS										
Cash / Cash Equivalents / Investments	\$ 2,573,616	\$ 6,627,217	\$ 430,445	\$ 27,136	\$ 182,722	\$ (133,363)	\$ 72,686	\$ 6,052,975	\$ 4,206,775	\$ 20,040,209
Taxes Receivable	1,421	-	-	-	-	-	-	-	-	1,421
Pre-Paid Expenditures	-	-	-	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Property Taxes	-	-	-	-	-	-	-	242,423	-	242,423
Intergovernmental Receivable	-	-	-	-	2,831	-	-	-	-	2,831
Due From Other Funds	-	-	-	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-	-	-	-
Total Assets	2,575,037	6,627,217	430,445	27,136	185,553	(133,363)	72,686	6,295,399	4,206,775	20,286,884
LIABILITIES										
Accounts Payable	-	-	-	-	1,200	5,218	-	-	22,001	28,419
Retainage Payable	-	-	-	-	-	-	-	-	40,978	40,978
Intergovernmental Payable	-	-	-	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-	12,688	-	-	-	12,688
Due to Other Fund	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	1,421	-	-	-	2,831	-	-	242,423	-	246,674
Unearned Revenue	-	-	-	-	-	-	-	20,435	-	20,435
Total Liabilities	1,421	-	-	-	4,031	17,906	-	262,858	62,979	349,194
FUND BALANCES										
Restricted:										
Capital Projects	-	3,519,608	-	-	-	-	-	-	2,878,550	6,398,158
Law Enforcement	-	-	135,384	27,136	-	-	10,756	-	-	173,276
Promotion of Tourism	917,953	-	-	-	-	-	-	-	-	917,953
Emergency Telephone Activities	-	-	-	-	-	(467,162)	-	-	-	(467,162)
Debt Service	-	-	-	-	-	-	-	5,078,667	-	5,078,667
Assigned for: Grant Projects	-	-	-	-	-	-	-	-	-	-
Grant Projects	-	-	-	-	92,286	-	-	-	-	92,286
Encumbrances	-	2,010,045	-	-	58,595	315,893	-	-	1,157,665	3,542,198
Unallocated	1,655,663	1,097,564	295,061	-	30,641	-	61,930	953,873	107,581	4,202,313
Total Fund Balances	2,573,616	6,627,217	430,445	27,136	181,522	(151,269)	72,686	6,032,540	4,143,796	19,937,690
Total Liabilities and Fund Balances	\$ 2,575,037	\$ 6,627,217	\$ 430,445	\$ 27,136	\$ 185,553	\$ (133,363)	\$ 72,686	\$ 6,295,399	\$ 4,206,775	\$ 20,286,884

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ended March 31, 2025

	Special Revenue							Total Non-major		
	Hotel Motel	Impact Fee	Federal Confiscated Assets	State Confiscated Assets	Grant Operating	E911 Fund	Opioid Settlement Fund	Debt Service Fund	Stormwater Service Fund	Governmental Funds
REVENUES:										
Hotel Motel Tax	\$ 6,045,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,045,485
Property tax	-	-	-	-	-	-	-	6,092,536	-	6,092,536
Charges for Service	-	-	-	-	87,874	-	-	-	-	87,874
Impact Fees	-	813,162	-	-	-	-	-	-	-	813,162
Forfeiture Income	-	-	-	9,843	-	-	-	-	-	9,843
Intergovernmental	-	-	83,593	-	39,081	2,452,365	-	-	-	2,575,038
Contributions & Donations	-	-	-	-	2,447	-	-	-	-	2,447
Investment Earnings (Loss)	71,724	210,384	-	-	5,843	(5,556)	-	120,255	197,581	600,231
Other	-	-	-	-	-	-	10,756	-	-	10,756
Total revenues	6,117,209	1,023,547	83,593	9,843	135,244	2,446,808	10,756	6,212,791	197,581	16,237,372
EXPENDITURES:										
Tourism	2,968,506	-	-	-	-	-	-	-	-	2,968,506
Community Development	-	-	-	-	-	-	-	-	-	-
Culture/Recreation	-	-	-	-	20,220	-	-	-	-	20,220
Public Safety	-	-	-	14,808	38,839	3,983,542	-	-	-	4,037,189
Public Works	-	-	-	-	-	-	-	-	2,330,212	2,330,212
General Government	-	-	-	-	-	-	-	2,350	-	2,350
Debt Service:	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	226,006	-	-	-	226,006
Interest	-	-	-	-	-	-	-	1,594,050	-	1,594,050
Bond Issuance Costs	-	-	-	-	-	-	-	-	-	-
Total expenditures	2,968,506	-	-	14,808	59,059	4,209,548	-	1,596,400	2,330,212	11,178,533
Excess (deficiency) of revenues over expenditures	3,148,703	1,023,547	83,593	(4,965)	76,185	(1,762,740)	10,756	4,616,391	(2,132,631)	5,058,839
OTHER FINANCING SOURCES (USES):										
Transfers in / out:										
General fund	(1,914,159)	-	-	-	-	-	-	-	-	(1,914,159)
Budgeted Fund Balance:	-	-	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-	-	-
Total other financing sources	(1,914,159)	-	-	-	-	-	-	-	-	(1,914,159)
Net change in fund balances	1,234,545	1,023,547	83,593	(4,965)	76,185	(1,762,740)	10,756	4,616,391	(2,132,631)	3,144,680
Fund balances - beginning	1,339,072	5,603,671	346,852	32,101	105,337	1,611,471	61,930	1,416,149	6,276,427	16,793,010
Fund balances - ending	\$ 2,573,616	\$ 6,627,217	\$ 430,445	\$ 27,136	\$ 181,522	\$ (151,269)	\$ 72,686	\$ 6,032,540	\$ 4,143,796	\$ 19,937,690

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
March 31, 2025

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,757,391
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	253,191
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,010,582</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	-
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,010,582</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	17,980
Accounts Payable/ Customer Credit Balances	19,940
Accounts Payable/ Customer Pre-Paid Service	-
Payroll Liabilities	29
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	-
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>37,948</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>37,948</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	1,972,634
Total Net Assets	<u>1,972,634</u>
Total Liabilities & Net Assets	<u>\$ 2,010,582</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended March 31, 2025

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 5,738,455
Misc Revenue	-
Total operating revenues	<u>5,738,455</u>
Operating expenses:	
Administration	5,717,730
Non-departmental	-
Total operating expenses	<u>5,717,730</u>
Operating Gain (loss)	20,726
Non-operating revenues (expenses):	
Investment earnings (Loss)	48,721
Total non-operating revenue (expenses)	<u>48,721</u>
Income (loss) before transfers	69,447
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	69,447
Total net assets-beginning	<u>15,351</u>
Total net assets-ending (net of encumbrances)	<u>84,797</u>
Adjustments to GAAP basis:	
Encumbrances	1,887,836
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 1,972,634</u>

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of March 31, 2025 (unaudited)

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ -	\$ 138,100		\$ (138,100)
99575100-361000	Investment Earnings	-	11,644		(11,644)
99575100-371000-C1532	Tech Alpharetta Operational Funding (IGA with COA)	95,000	71,250		23,750
(2) 99575100-381000-C1535	Tech Alpharetta Incubator Operations	23,700	7,355		-
	subtotal	\$ 118,700	\$ 228,349		\$ (125,994)
(1) 99575100-395000	Carryforward Fund Balance	\$ 284,976	\$ -		\$ 284,976
	subtotal	\$ 284,976	\$ -		\$ 284,976
	Total	\$ 403,676	\$ 228,349		\$ 158,982
Expenditures					
99575100-571000	Local Job Creation Grant Program	\$ 32,500	\$ -	\$ -	\$ 32,500
99575100-544100-C1532	Tech Alpharetta Operational Funding	95,000	79,167	15,833	-
(2) 99575100-544100-C2525	Tech Alpharetta Relocation MOU	30,000	27,865	-	2,135
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C2210	Downtown Economic Development Initiative	10,000	-	-	10,000
99575100-544100-C2422	Connect Forward Grant Program	50,000	-	-	50,000
	subtotal	\$ 238,448	\$ 107,032	\$ 15,833	\$ 115,583
(2) 99575100-523860-C1535	Tech Alpharetta Incubator Operation (Maint. Contracts)	\$ 12,000	\$ 2,888	\$ -	\$ 9,112
(2) 99575100-531200-C1535	Tech Alpharetta Incubator Operation (Misc. Utilities)	1,100	316	-	784
(2) 99575100-531210-C1535	Tech Alpharetta Incubator Operation (Water/Sewer)	1,200	43	-	1,157
(2) 99575100-531220-C1535	Tech Alpharetta Incubator Operation (Natural Gas)	5,000	880	-	4,120
(2) 99575100-531230-C1535	Tech Alpharetta Incubator Operation (Electricity)	4,400	1,617	-	2,783
	subtotal	\$ 23,700	\$ 5,744	\$ -	\$ 17,956
99575100-579000	Reserve	\$ 141,528	\$ -	\$ -	\$ 141,528
	Total	\$ 403,676	\$ 112,776	\$ 15,833	\$ 275,067

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

(2) These initiatives are complete with no further collections/expenses anticipated.



ALPHARETTA DEVELOPMENT AUTHORITY
Financial Management Report - As of March 31, 2025 (unaudited)

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$ 284,976		
Revenues collected to date			228,349		
Expenditures incurred to date			(112,776)		
Fund Balance (current)			\$ 400,549		
Forecasted revenue collections (Tech Alpharetta Operational Funding from the City)			23,750		
Fund Balance*			\$ 424,299		
Fund Balance Allocation (forecasted):					
Non-Spendable (unspent/remaining project allocations)			\$ 129,281		
Spendable (available for investment by the Board)			295,018		
			\$ 424,299		

* May differ from the Fund Balance figures in the attached Balance Sheet due to forecasted revenue collections that are anticipated, but not yet collected.

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
March 31, 2025

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 400,549
Investments	-
Receivables	-
Restricted Cash for Bond Issuance Costs	-
Total Assets	400,549

LIABILITIES

Current Liabilities:

Accounts Payable	-
Deferred Revenue	-
Due to Other Funds	-
Total Current Liabilities	-

Current Liabilities Payable from Restricted Assets:

	-
Total Current Liabilities Payable from Restricted Assets	-

Noncurrent Liabilities:

	-
Total Noncurrent Liabilities	-
Total Liabilities	-

Fund Balance

Restricted	129,281
Unallocated	271,268
Total Fund Balance	400,549

Total Liabilities & Fund Balance	\$ 400,549
----------------------------------	-------------------

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended March 31, 2025

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ 138,100
State Grant	-
Fees	-
Contributions & Donations	71,250
Miscellaneous Income-Interest	11,644
Miscellaneous Revenue	<u>7,355</u>
Total Revenues	<u>228,349</u>
Expenditures	
Economic Development	122,865
Maintenance Contracts	2,888
Donation to private source	-
Utilities - Miscellaneous	2,856
Debt Service:	
Principal	-
Interest	<u>-</u>
Total Expenditures	<u>128,609</u>
Excess (deficiency) of revenues over (under) expenditures	99,740
Other Financing Sources (Uses)	
Sale of capital assets	<u>-</u>
Net Change in Fund Balances	99,740
Fund Balance, Beginning of Year	<u>284,976</u>
Encumbrances	15,833
Fund Balance, End of Year	<u>400,549</u>





STAFF REPORT

Department: City Clerk

Submitted By:

Meeting Date: May 19, 2025

AGENDA ITEM:

Announcement of Public Hearing Procedures

STAFF RECOMMENDATION:

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

ITEM DESCRIPTION:

ALTERNATIVES:

ATTACHMENTS:



CITY COUNCIL STAFF REPORT

Department: Community Development

Submitted By: Kathi Cook

Prepared By: Michael Woodman

Meeting Date: May 19, 2025

AGENDA ITEM: MP-25-05/CU-25-07 VERTIPOINT/NORTHWINDS SUMMIT MP

The applicant, Kerry Armstrong, is requesting a master plan amendment and conditional use to allow a 'Heliport, Public/Private' for a Vertipoint to be located on the top level of a parking deck which will service nearby, future commercial and office uses. A master plan amendment is requested to add 'Heliport, Public/Private' to the Northwinds Summit Master Plan and a conditional use is requested to allow 'Heliport, Public/Private' for the applicant's proposed Vertipoint. There are no current development plans to construct the Vertipoint or parking deck; however, the applicant wants to ensure the use is permitted if requested to be incorporated into future development. The subject property is located at 1000 Summit Place at the southeast corner of Haynes Bridge Road and Summit Place.

This item was considered at the May 1, 2025 Planning Commission meeting. There were no public comments. After discussion, the Commission recommended approval subject to the staff recommended conditions. Vote 5-0

STAFF RECOMMENDATION:

Approve MP-25-05/CU-25-07 Vertipoint/Northwinds Summit MP, subject to the following conditions:

1. 'Heliport, Public/Private' shall be added as a conditional use in the Northwinds Summit Master Plan.
2. 'Heliport, Public/Private' shall be added as a conditional use at 1000 Summit Place and limited to the submitted plans depicting a Vertipoint on the top level of a parking deck.
3. Developer shall submit a fire risk assessment in accordance with NFPA 418 Section 4.1.2, which shall be approved by the local Authority Having Jurisdiction (AHJ).
4. Developer shall provide evidence of compliance with FAA standards for planning, design, and construction of the proposed facility.

ITEM DESCRIPTION:

The submitted request, if approved, would allow a 'Heliport, Public/Private' use for the applicant's Vertipoint to be located on the top level of a parking deck which will service nearby, future commercial and office uses. A master plan amendment is requested to add 'Heliport, Public/Private' to the Northwinds Summit Master Plan and a conditional use is requested to allow 'Heliport, Public/Private' for the applicant's proposed Vertipoint. There are no current development plans to construct the Vertipoint or parking deck; however, the applicant wants to ensure the use is permitted if requested to be incorporated into future development. The subject property is located at 1000 Summit Place at the southeast corner of Haynes Bridge Road and Summit Place.

The property is zoned MU (Mixed Use) and is subject to the Northwinds Summit Master Plan. Surrounding properties are zoned O-I (Office-Institutional) to the north, east, and south and MU to the west. Fairfield Inn & Suites and two (2) office buildings are located to the north, Jackson Healthcare is located to the east, Georgia 400 and a small O-I property are located to the south, and Lakeview Park mixed-use development is located to the west. The comprehensive land use plan designation of the property is 'Mixed Use'.

The Northwinds Summit Master Plan is a 24.55-acre mixed-use development improved with a 140-unit 'For-Rent' building for first floor active uses and a two (2) story, 32,520 square foot office building. A 32-unit 'For-Sale' Condominium building is currently under construction and a new 140-room hotel building is slated to begin construction this year. An additional 1,197,480 square feet of office development is approved within the Master Plan.

A 'Heliport, Public/Private' is generally defined as a landing and takeoff place for a helicopter. The applicant's request relates to a Vertipoint, of which 'Heliport, Public/Private' is the most similar use listed in the City's Unified Development Code (UDC) permitted use table. A Vertipoint is associated with Advanced Air Mobility (AAM), which refers to the transport of passengers and cargo short- to medium-range distances using new and emerging aircraft technologies, such as electric vertical takeoff and landing aircrafts (eVTOL). A Vertipoint is generally defined as a station consisting of multiple takeoff/landing facilities, as well as charging and maintenance facilities. Whereas a Vertistop is a station with one (1) pad used for customer pickup and drop off. A 'Heliport, Public/Private' is permitted by-right in the LI (Light Industrial) and SU (Special Use) zoning districts and as a conditional use in the AG (Agriculture), CUP (Community Unit Plan), O-I (Office-Institutional), PSC

(Planned Shopping Center) and MU (Mixed-Use) zoning districts. Several master plans in the City allow 'Heliport, Public/Private' as a permitted or conditional use, including Preston Ridge, Oxford Green, Resurgens Park, Mansell Ridge, and Sanctuary Park.

SITE PLAN

The site plan depicts a Vertiport on the top level of a future parking deck located at the southeast corner of Haynes Bridge Road and Summit Place. A 10,000 square foot retail building is situated in front of the parking deck along Summit Place. The parking deck includes three (3) levels. The 1st level is for retail and office parking, the 2nd level is controlled access parking, and the 3rd level is for the Vertiport. The Vertiport includes four (4) Vertiport landing pads, as well as a 10,800 square foot Vertiport terminal.

STANDARDS FOR MASTER PLAN AMENDMENTS

The Planning Commission and the City Council shall consider the following standards in considering a rezoning application, giving due weight or priority to those factors particularly appropriate to the circumstances of each application:

- a. Whether the zoning proposal will permit a use that is suitable in view of the zoning use and development of adjacent and nearby property.

Response: The proposal would be suitable as it relates to the use and development of adjacent or nearby properties, which are primarily developed as office buildings. Heliports are commonly found on office building rooftops, on parking decks and in surface parking lots.

- b. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

Response: The zoning proposal would not adversely affect the existing use or usability of adjacent or nearby properties, which are primarily developed as office buildings.

- c. Whether the zoning proposal will adversely affect the natural environment.

Response: The proposal would not adversely affect the natural environment. The proposal is for a 'Heliport, Public/Private' to be located on the top level of a parking deck and would not result in the removal of trees.

- d. Whether there are substantial reasons why the property cannot or should not be used as currently zoned.

Response: The property is approved as a mixed-use development, which includes an office component. There are several master plans in the City that allow a 'Heliport, Public/Private' as a permitted or conditional use.

- e. Whether the zoning proposal will result in a use that will or could cause an excessive or burdensome use of public facilities or services, including but not limited to existing streets and transportation facilities, schools, water or sewer utilities, and police or fire protection.

Response: The proposal would not have significant impacts on public facilities and services. The proposed use would generate an insignificant number of trips.

- f. Whether the zoning proposal is supported by new or changing conditions not anticipated or reflected in the existing zoning on the property.

Response: The proposed Vertiport is associated with Advanced Air Mobility (AAM), which refers to the transport of passengers and cargo short- to medium-range distances using new and emerging aircraft technologies, such as electric vertical takeoff and landing aircrafts (eVTOL).

- g. Whether the zoning proposal reflects a reasonable balance between the promotion of the public health, safety, morality or general welfare against the right to unrestricted use of property.

Response: The proposal reflects a reasonable balance and would be compatible with surrounding uses and other locations for this business type, which are similarly situated on office building rooftops, on parking decks and in surface parking lots.

h. Whether there are substantial reasons why the property cannot be used in accordance with existing zoning.

Response: The subject property is approved for a mixed-use development, which includes an office component. There are several master plans in the City that allow a 'Heliport, Public/Private' as a permitted or conditional use.

i. The extent to which the zoning proposal is consistent with the Comprehensive Plan.

Response: The zoning proposal is consistent with the comprehensive land use plan designation of the property, which is 'Mixed Use'.

CONDITIONAL USE REVIEW CRITERIA

City staff has reviewed the applicant's request and compared it to the conditional use standards established in UDC Sec. 4.2.3 (B) which are as follows:

A conditional use otherwise permitted within a zoning district shall be considered to be compatible with other uses permitted in the district, provided that due consideration is given to the following objective criteria at a public hearing and satisfactory provisions or arrangements are made for:

1. Access into and out of the property with regard to traffic and pedestrian safety, volume of traffic flow, and emergency vehicles, as well as the type of street providing access;

Response: The Northwinds Summit mixed-use development was developed in compliance with site access development standards with multiple points of access from Haynes Bridge Road and Northwinds Parkway. The use would not have significant impacts on vehicular and pedestrian access.

2. The extent to which refuse areas, loading and service areas, off street parking, and buffers and screening are provided on the property;

Response: The property will be in compliance with regard to refuse areas, loading and service areas, off-street parking, and buffers and screening.

3. Ensuring that the conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood;

Response: The proposed use would be compatible with existing and future office uses, with 'Heliports' commonly located on office building rooftops, parking decks, and surface parking lots.

4. Ensuring that the conditional use will not increase local or state expenditures in relation to the cost of servicing or maintaining neighboring properties;

Response: Not applicable.

5. Ensuring that the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and

Response: The proposed use would not impede the normal and orderly development of surrounding properties, which are primarily developed and approved as office buildings.

6. Ensuring that the location and character of the conditional use is considered to be consistent with a desirable pattern of development for the city, in general.

Response: The location and character of the 'Heliport' is consistent with the desirable pattern of development in the City. The proposed 'Heliport' use is commonly located on office building rooftops, parking decks, and surface parking lots.

7. Ensuring that the conditional use is appropriately separated from similar uses and conflicting uses, such as residences, government buildings, parks, churches or schools.

Response: There are no known 'Heliport, Public/Private' locations in the City.

CONCURRENCES

Staff has reviewed the applicant's proposal against the review criteria for a master plan amendment and conditional use. The proposed Vertiport would be compatible with the surrounding properties, which are primarily developed and approved as office buildings. 'Heliport, Public/Private' uses are commonly located on office building rooftops, parking decks, as well as surface parking lots. In addition, several existing master plans in the City allow 'Heliport, Public/Private' as a permitted or conditional use.

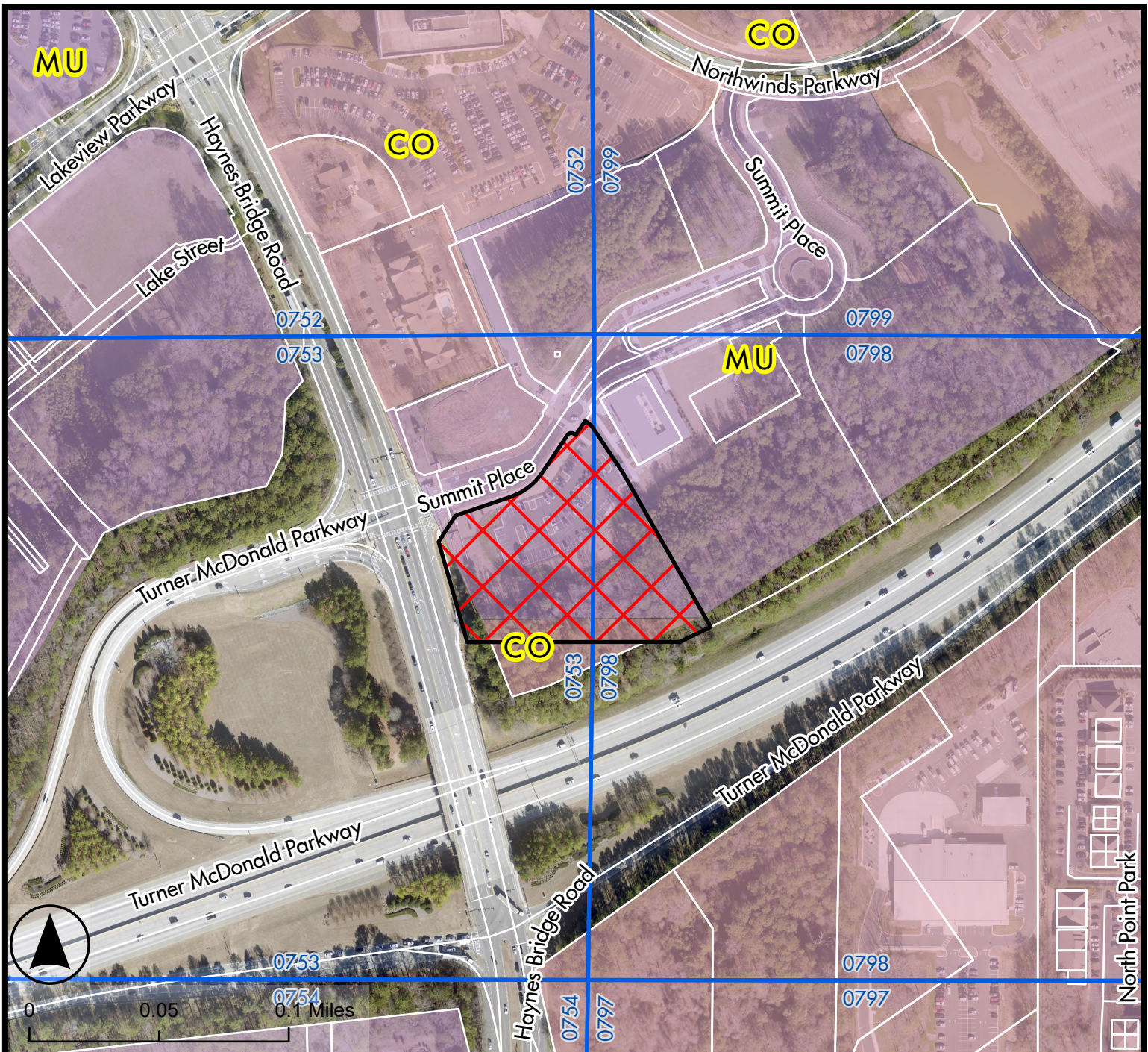
CITIZEN PARTICIPATION PLAN

The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on April 9, 2025. There were no public comments.

ATTACHMENTS:
• Map Series • CZIM • Citizen Part B • Application



Legend

-  MP-25-05 CU -25-07
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits
- Future Land Use 2040
-  Corporate Office
-  Mixed Use

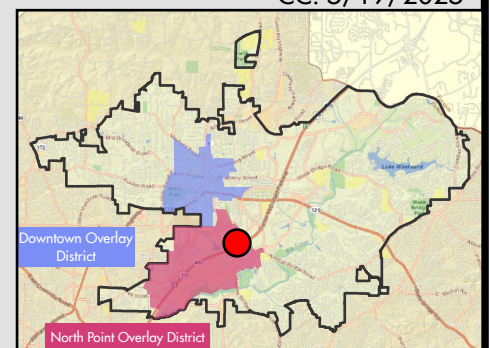
Future Land Use Map

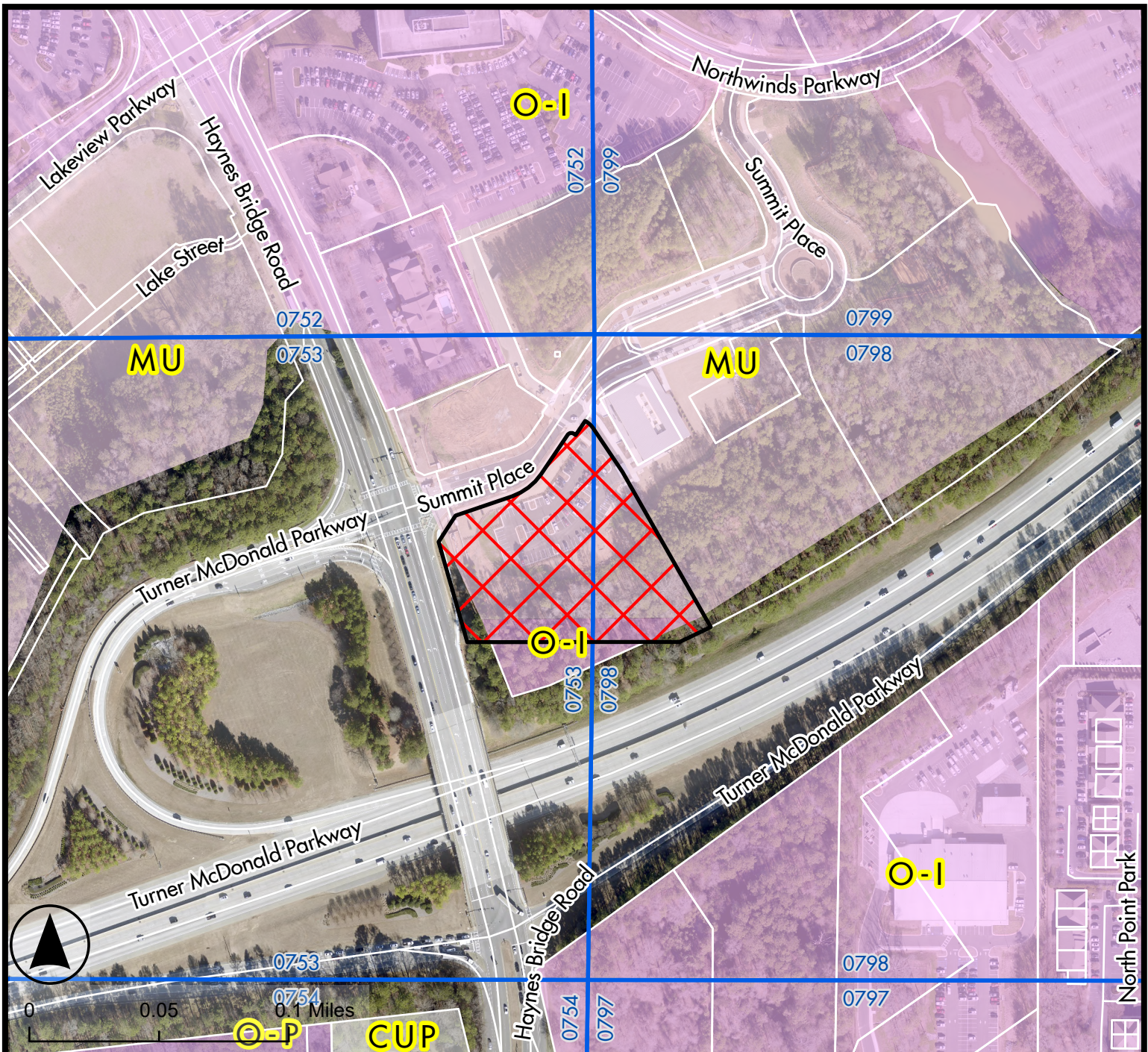
Northwinds Summit Vertiport
1000 Summit Place

MP-25-05, CU-25-07

D/LL: 1/2/0753, 0798

PC: 5/1/2025
CC: 5/19/2025





Legend

MP-25-05 CU -25-07

Land Lots

Tax Parcels

Alpharetta City Limits

Zoning District

CUP Community Unit Plan

MU Mixed Use

O-I Office Institutional

O-P Office Professional

Zoning Map

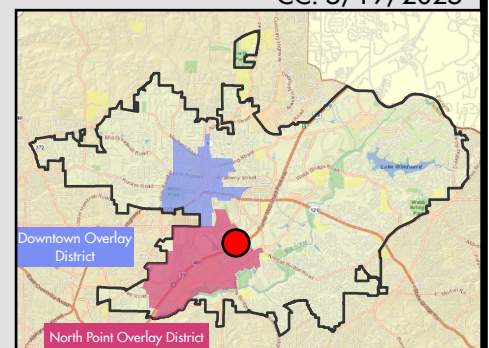
Northwinds Summit Vertiport
1000 Summit Place

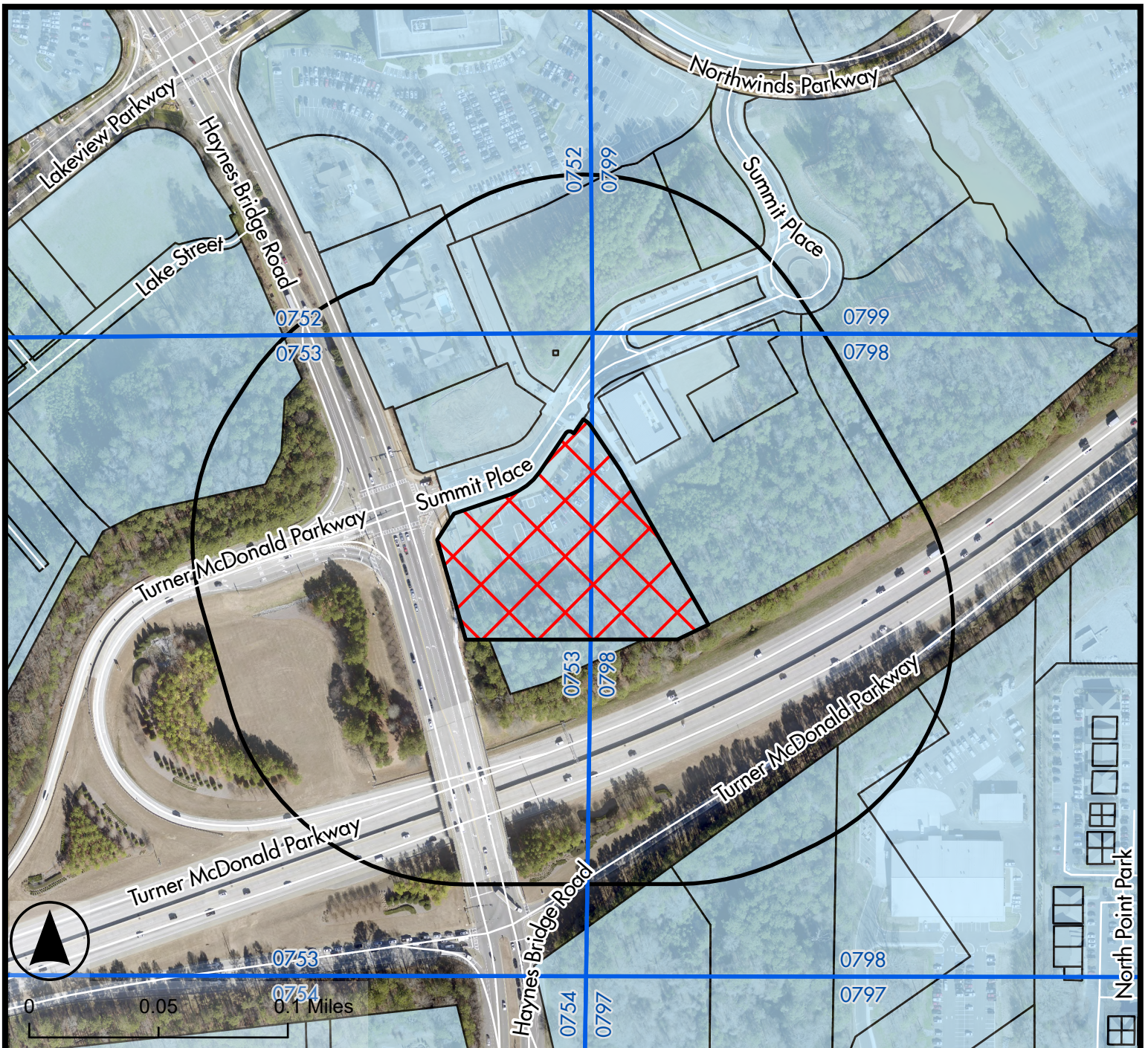
MP-25-05, CU-25-07

D/LL: 1/2/0753, 0798

PC: 5/1/2025

CC: 5/19/2025





Legend

-  MP-25-05 CU -25-07
-  Land Lots
-  Tax Parcels
-  500 ft Buffer
-  Alpharetta City Limits

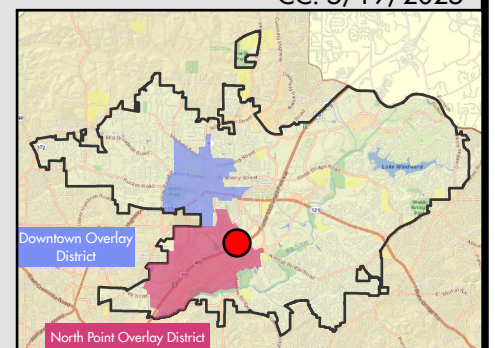
Location Map

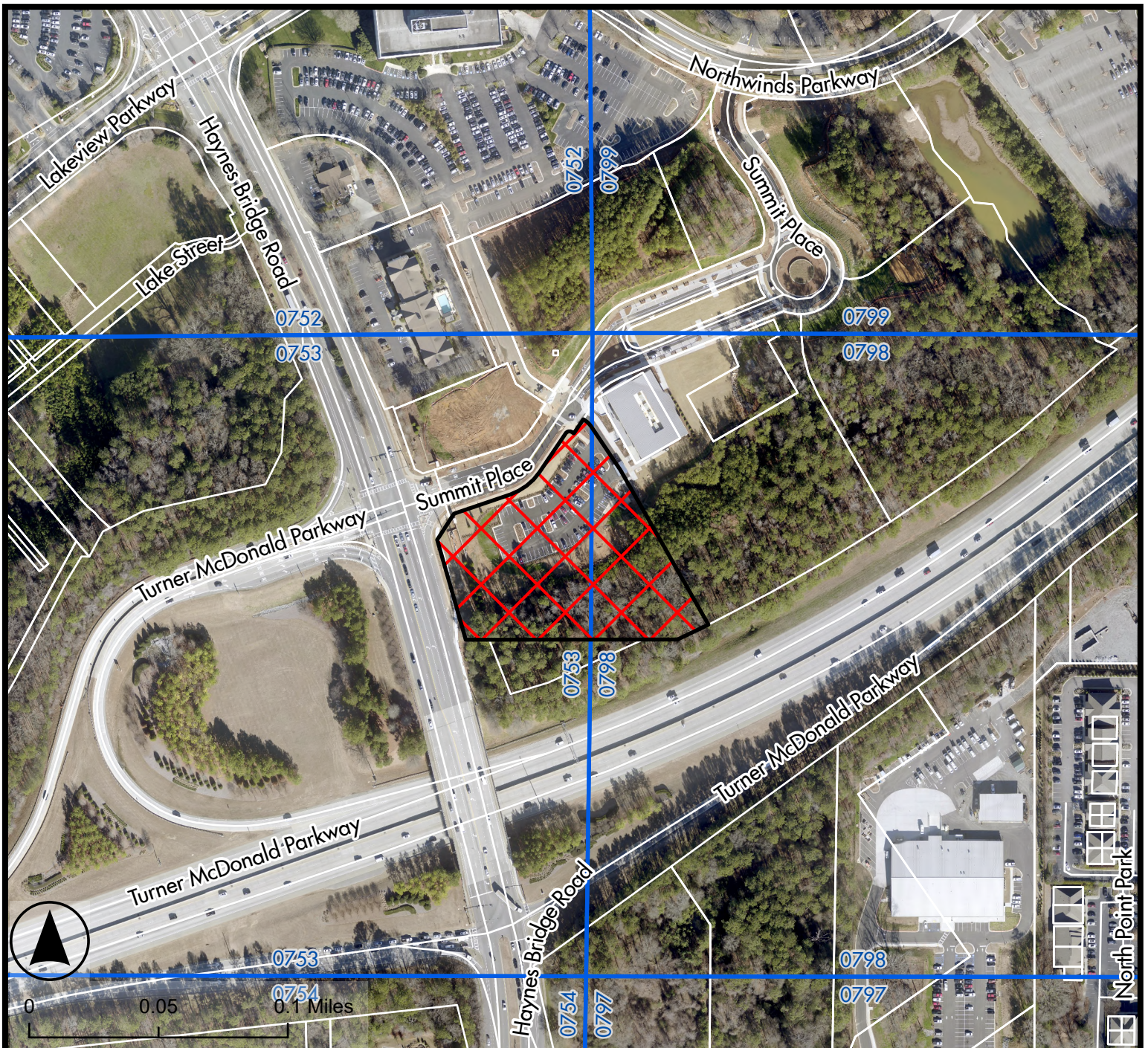
Northwinds Summit Vertiport
1000 Summit Place

MP-25-05, CU-25-07

D/LL: 1/2/0753, 0798

PC: 5/1/2025
CC: 5/19/2025





Legend

-  MP-25-05 CU -25-07
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits

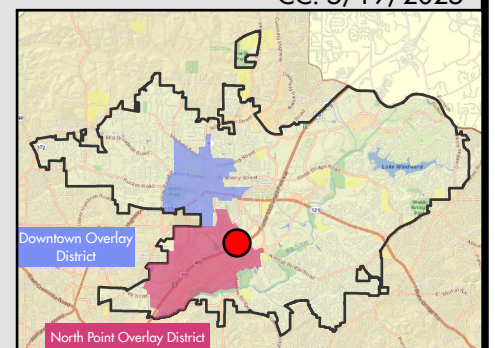
Aerial Map

Northwinds Summit Vertiport
1000 Summit Place

MP-25-05, CU-25-07

D/LL: 1/2/0753, 0798

PC: 5/1/2025
CC: 5/19/2025



Community Zoning Information Meeting (CZIM)
Please sign-in and leave your comments and/or concerns.

April 9, 2025

MP-25-05/CU-25-07 Northwinds Summit Vertiport

NAME	ADDRESS	COMMENTS/Email address
	No Comments	

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: Noahwinds Summit, Vertipoint

Contact Name: Frances Lind Klee and Kerry Armstrong Telephone: 770 980 0808

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

There were no comments at the CZIM.

We received no comments from our Public Notification Letter.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- | | |
|--|---|
| ☒ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other (Please Specify) _____ |

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

Please see attached mailing list

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent:  Date: 2/28/2025

Print Form

[Insert Date]

[Your Name]

[Your Address]

[City, State Zip]

RE: MP-25-05/CU-25-07 Northwinds Summit MP/Vertiport

Dear Property Owner:

Please allow this letter to serve as public notice for consideration of a master plan amendment and conditional use to allow a Vertiport on a 4.87-acre property within the Northwinds Summit mixed-use development. A master plan amendment is requested to the Northwinds Summit Master Plan to add 'Heliport, Public/Private' as a conditional use and a conditional use is requested to allow the applicant's proposed 'Heliport, Public/Private' use. The property is located at 1000 Summit Place and is legally described as being located in Land Lots 753 & 798, 1st District, 2nd Section, Fulton County, Georgia.

The Community Zoning Information Meeting (CZIM) for this request will be held on **Wednesday, April 9, at 6:00 PM** in the Community Room in Alpharetta City Hall across from the Council Chambers. Alpharetta City Hall is Located at 2 Park Plaza, Alpharetta, GA 30009. This is an informal meeting to allow the public to view public hearing requests, ask questions, and provide feedback.

This item will be considered by **the Planning Commission on May 1, 2025, at 6:30 p.m. and City Council on Monday, May 19, 2025, at 6:30 PM**. The meetings will be held in the Council Chambers at City Hall, 2 Park Plaza, Alpharetta, GA 30009.

If you have any questions regarding the request, please feel free to contact me at your convenience. I can be reached at [Insert email address and/or phone number].

Sincerely,

[Insert Your Name]

11385 HAYNES BRIDGE RD ALPHARETTA OWNER LLC
255 ALHAMBRA CIR STE 760
MIAMI FL 33134

DEVELOPMENT AUTHORITY OF ALPHARETTA
2 S MAIN ST
ALPHARETTA GA 30009

F7 NWO LLC
3455 PEACHTREE RD NE STE 650
ATLANTA GA 30326

FULTON COUNTY BOARD OF EDUCATION
6201 POWERS FERRY RD NW
ATLANTA GA 30339

GEORGIA DEPARTMENT OF TRANSPORTATION
600 W PEACHTREE NW
ATLANTA GA 30308

HAYNES BRIDGE PARTNERS LLC
976 W POINT CT
LITHIA SPRINGS GA 30122

NORTHWIND SUMMIT DEVELOPMENT L P
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

NORTHWINDS LAND LLC
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

NORTHWINDS SUMMIT L P
3330 CUMBERLAND BLVD
ATLANTA GA 30339

P & L SUMMIT BCI L P
10 GLENLAKE RD NE SUITE 300
ATLANTA GA 30328

P&L SUMMIT BCI LP
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

PLMH NORTHWINDS LP
3330 CUMBERLAND BLVD SE STE 30
ATLANTA GA 30339

CURRENT OCCUPANT
1000 SUMMIT PLACE
ALPHARETTA GA 30009

Community Zoning Information Meeting (CZIM)
Please sign-in and leave your comments and/or concerns.

April 9, 2025

MP-25-05/CU-25-07 Northwinds Summit Vertiport

NAME	ADDRESS	COMMENTS/Email address
	No Comments	

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY
Case #: 25-05/MP
PH #: ET
☐ Property Taxes & Code Violations Verified
☐ Fee Paid Initial: _____

X
X

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta." Please note that a 3% convenience fee will be added to all credit card transactions.
5. Applications will be accepted on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Frances Land Klee Telephone: 770 980 6808

Address: 3330 Cumberland Blvd SE Suite: 300

City: Atlanta State: GA Zip: 30339 Fax: _____

Mobile Tel: 404 694 9492 Email: fland@popeandland.com

Subject Property Information:

Address: 1000 Summit Place Current Zoning: MU

District: 1 Section: 2 Land Lot: 0753 and 0798 Parcel ID: 12 285007530761

Proposed Zoning: MU Current Use: Parking Lot

This Application For (Check All That Apply):

- | | | |
|---|---|---|
| ☒ Conditional Use | ☒ Master Plan Amendment | ☐ Comprehensive Plan Amendment |
| ☐ Rezoning | ☐ Master Plan Review | |
| ☐ Variance | ☐ Public Hearing | |
| ☐ Exception | ☐ Other (Specify): _____ | |

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

The proposed use for the property is a mixed use development with the additional use of a Vertiport.

As defined in GA House Bill 156, 'Vertiport' means a designated area specifically designed for the landing, takeoff, and servicing of aircraft capable of vertical takeoff and landing. However, the use on this property will be limited to a 'Vertistop' which would only allow for the landing and takeoff for aircraft capable of vertical takeoff and landing making it more akin to a helipad, which is allowed within a Mixed Use zoning district with a conditional use permit.

Applicant's Request (Please itemize the proposal):

The applicant is requesting to add the use of a 'Vertistop' as defined above to the list of allowed uses within Pod A of the "Northwinds Summit" Master Plan as well as a conditional use to allow a vertistop/helipad within a Mixed Use zoning district.

Applicant's Intent *(Please describe what the proposal would facilitate):*

This master plan amendment and conditional use is requested in order to allow for the construction of a vertistop at 1000 Summit Place / 12 285007530761.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: Lawrence P. Kelly Telephone: 770 980 0808
Address: 3330 Cumberland Blvd SE Suite: 300
City: Atlanta State: GA Zip: 30339

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|---|
| ☐ Annexation | ☐ Special Use |
| ☐ Rezoning | ☒ Conditional Use |
| ☐ Variance | ☒ Master Plan |
| ☐ Land Use Application | ☐ Other |

Property Owner's Authorized Applicant (if applicable):

Name of Authorized Applicant: _____ Telephone: _____

Address: _____ Suite: _____

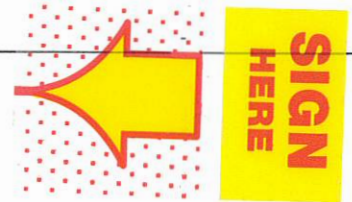
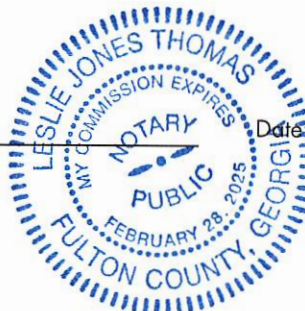
City: _____ State: _____ Zip: _____

So Sworn and Attested:

Owner Signature: [Signature] Date: 2/25/2025

Notary:

Notary Signature: [Signature] Date: 2.25.25



DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: _____

Subject Public Hearing Case: _____

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: _____ Position: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: _____

Date: 2-25-2025



ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

How will this proposal be compatible with surrounding properties?

This area is currently served by a MARTA bus line 141 and is shown to have continued service even with the new draft MARTA bus network. This property is directly adjacent to GA 400 a major travel route in this region. The surrounding properties are zoned MU and O-I. There is a direct link to the Alpha Loop trail providing alternative transportation options to other areas in the City. By adding more transportation options with a Vertistop, this will help increase the accessibility to this location and the surrounding properties. All surrounding properties are zoned O-I or MU and which would be consistent with the development and use of this property.

How will this proposal affect the use and value of the surrounding properties?

By adding a transportation node to an area that is quickly growing in activity and population, it will provide increased access to the area. The surrounding uses and values would not be affected by this additional use. Any potential noise created from the (electric) aircraft capable of vertical take off would not be any greater than the noise generated by GA 400 or Marta bus routes.

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

Currently the Master Plan as written does not allow for a 'Vertistop'. However, given its similarity to a helipad, the property would not be able to developed in a similar way due to a lack of updated terminology within the Master Plan. By adding 'Vertistop' along side helipad as an allowed use with a conditional use permit, it would allow for the property to be developed in a way that aligns with the existing Master Plans and conditions.

What would be the increase to population and traffic if the proposal were approved?

No increase to population or traffic is expected as a result of the proposal to have an additional use of a Vertistop.

What would be the impact to schools and utilities if the proposal were approved?

The additional use of a vertiport would not have an impact on schools or utilities in the area.

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

This property has a Mixed Use designation in the Future Land Use Map which supports this request. Further, several Alpharetta Comprehensive Plan LU Policies like 8 and 10 call for the creation of activity nodes within mixed use developments in appropriate areas. This request is in line with the goals of those policies.

Are there existing or changing conditions which affect the development of the property and support the proposed request?

The advancement of flight technology that allow for aircraft to have vertical takeoffs and landings is becoming more available to the commercial market and therefore they should be included with similar uses like that of helipads in terms of locations meant to support simple pick-up and drop-offs of members of the public.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: Narhwind Summit Vertipart

Contact Name: Frances Land Klee Telephone: 404-694-9492

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- | | |
|--|--|
| ☒ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other <i>(Please Specify)</i> |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

Letters will be sent out to each of the impacted property owners to give them the opportunity to comment on the proposal. Correspondence can occur via phone, email or personal meeting, if necessary.

11385 HAYNES BRIDGE RD ALPHARETTA OWNER LLC
255 ALHAMBRA CIR STE 760
MIAMI FL 33134

DEVELOPMENT AUTHORITY OF ALPHARETTA
2 S MAIN ST
ALPHARETTA GA 30009

F7 NWO LLC
3455 PEACHTREE RD NE STE 650
ATLANTA GA 30326

FULTON COUNTY BOARD OF EDUCATION
6201 POWERS FERRY RD NW
ATLANTA GA 30339

GEORGIA DEPARTMENT OF TRANSPORTATION
600 W PEACHTREE NW
ATLANTA GA 30308

HAYNES BRIDGE PARTNERS LLC
976 W POINT CT
LITHIA SPRINGS GA 30122

NORTHWIND SUMMIT DEVELOPMENT L P
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

NORTHWINDS LAND LLC
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

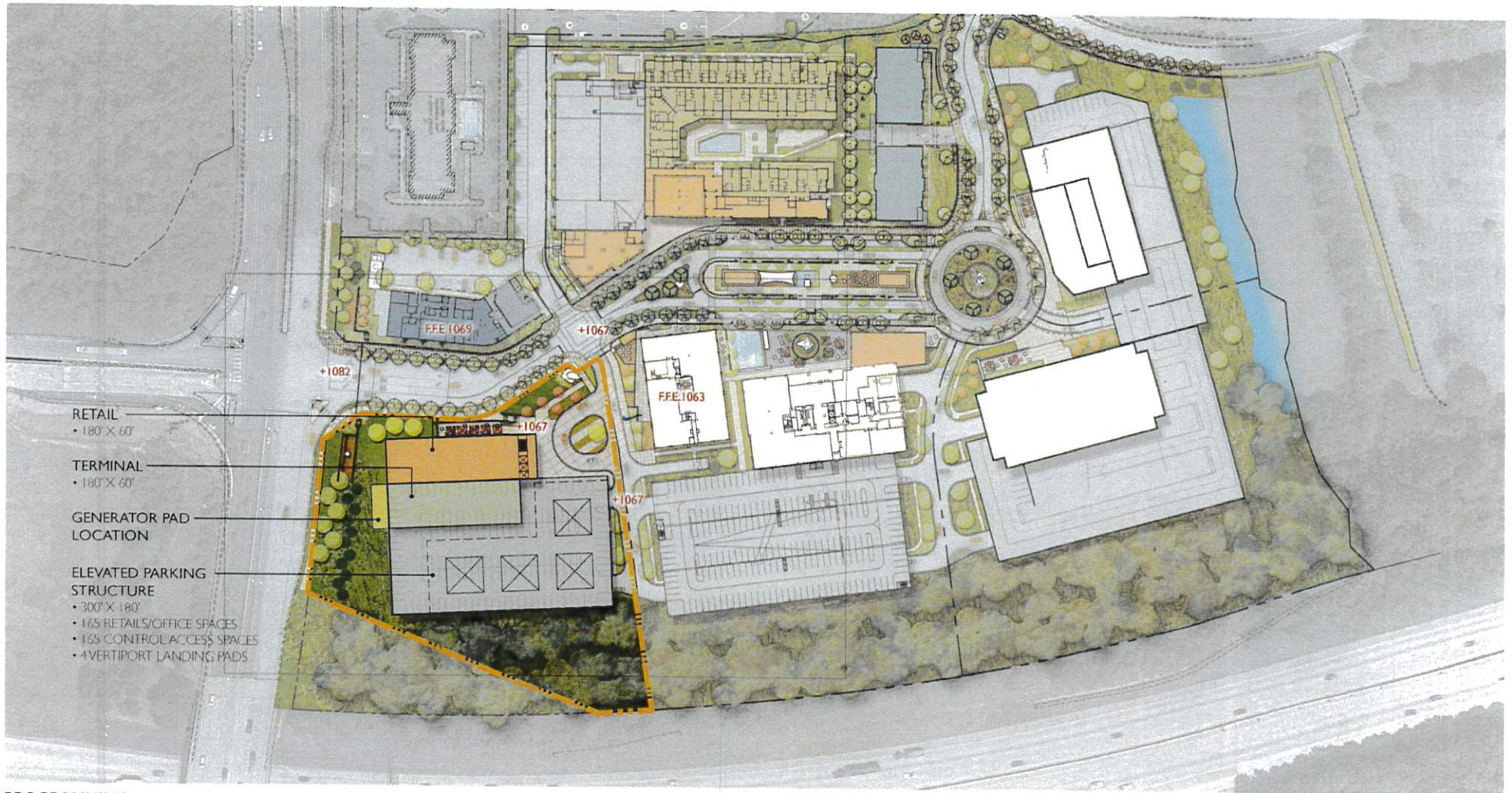
NORTHWINDS SUMMIT L P
3330 CUMBERLAND BLVD
ATLANTA GA 30339

P & L SUMMIT BCI L P
10 GLENLAKE RD NE SUITE 300
ATLANTA GA 30328

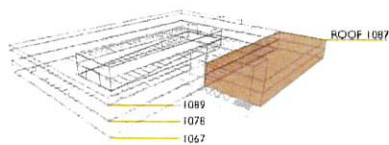
P&L SUMMIT BCI LP
3330 CUMBERLAND BLVD STE 300
ATLANTA GA 30339

PLMH NORTHWINDS LP
3330 CUMBERLAND BLVD SE STE 30
ATLANTA GA 30339

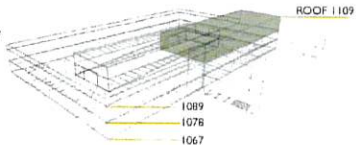
CURRENT OCCUPANT
1000 SUMMIT PLACE
ALPHARETTA GA 30009



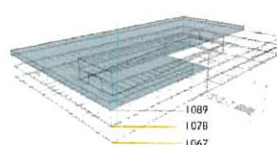
PROGRAMMING



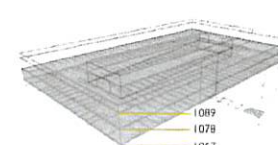
RETAIL
10,000 SF
F.F.E. 1067



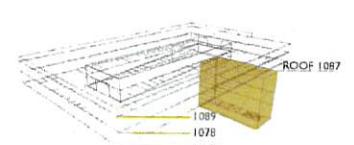
TERMINAL
10,000 SF
F.F.E. 1089



VERTIPORT LANDING
LANDING ELEVATION +1089
PARKING ELEVATION +1078
165 SPACES - CONTROL ACCESS



OFFICE/RETAIL PARKING
PARKING ELEVATION +1067
94 OFFICE SPACES | 71 RETAIL SPACES

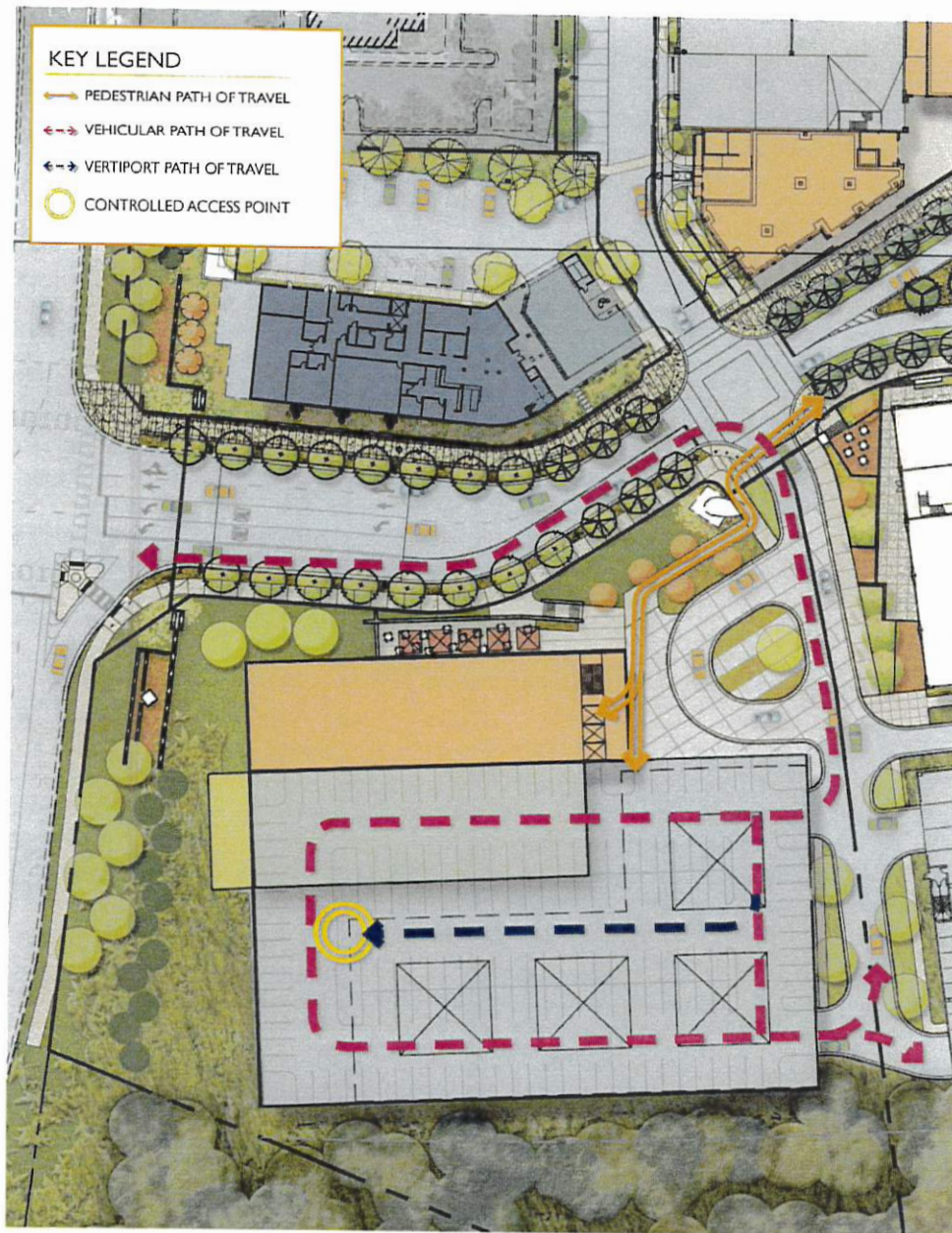


VERTICAL CIRCULATION
ELEVATOR CAB F.F.E. +1067
2 TERMINAL ELEVATORS | 2 FREIGHT ELEVATORS



Alpharetta GA
March 19, 2024

VERTIPORT LANDING & PARKING DECK STUDY



GROUND FLOOR OFFICE / RETAIL PARKING

VEHICULAR PATH OF TRAVEL

RETAIL PARKING
• 71 SPACES

OFFICE PARKING
• 94 SPACES

ELEVATED CONTROL ACCESS PARKING

VERTIPORT PATH OF TRAVEL

CONTROL ACCESS
POINT

VERTICAL CIRCULATION

PEDESTRIAN PATH OF TRAVEL FROM GROUND
LEVEL TO ELEVATED TERMINAL

VERTIPORT TERMINAL
• +/- 10,800 SF

CIRCULATION CORE
• STAIR CORRIDOR
• PASSENGER ELEVATOR
• FREIGHT ELEVATOR



CITY COUNCIL STAFF REPORT

Department: Community Development

Submitted By: Kathi Cook

Prepared By: Michael Woodman

Meeting Date: May 19, 2025

AGENDA ITEM: CU-25-08 VPP ANIMAL HOSPITAL/CRABAPPLE

The applicant, Christopher Kidd, is requesting a conditional use to allow an 'Animal Hospital, Small Animals' for VPP Animal Hospital in a 4,525 square foot suite within an existing shopping center. The subject property is located at 12460 Crabapple Road, Suite 103 in the Crabapple Village shopping center.

This item was considered at the May 1, 2025 Planning Commission meeting. There were no public comments. After discussion, the Commission recommended approval subject to the staff recommended conditions. Vote 5-0

STAFF RECOMMENDATION:

Approve CU-25-08 VPP Animal Hospital/Crabapple, subject to the following conditions:

1. 'Animal Hospital, Small Animals' shall be added as a conditional use at 12460 Crabapple Road, Suite 103 and limited to no more than 4,525 square feet.
2. Conditional use approval shall be limited to VPP Animal Hospital; no additional 'Animal Hospital, Small Animals' businesses or subleasing shall be permitted in the approved space.
3. Business shall be permitted to operate Monday – Saturday 7:00 AM – 8:00 PM and Sunday 8:00 AM – 6:00 PM.
4. Boarding of animals shall be limited to short-term care incidental to the hospital use.
5. A pet waste station with waste bags and trash shall be installed in the pet relief area. The business shall be responsible to maintain the pet relief area and waste station, including daily removal of trash and regular cleaning and replenishing of waste bags.
6. As submitted by the applicant, interior tenant improvements shall include noise attenuation measures.
7. Mobile resources supporting the business, such as a mobile MRI or X-ray, shall not be visible from the public right-of-way.

ITEM DESCRIPTION:

The submitted request, if approved, would allow the applicant to operate a 'Animal Hospital, Small Animal' use in a 4,525 square foot suite within an existing shopping center. A conditional use is requested to allow 'Animal Hospital, Small Animal' for VPP Animal Hospital. The subject property is located at 12460 Crabapple Road, Suite 103 in the Crabapple Village shopping center.

The 14.7-acre property is zoned C-2 (General Commercial). Surrounding properties are zoned C-2 and O-P (Office-Professional) to the north, O-P to the east, and C-2 to the south. City of Milton, Express Oil Change, and Crabapple Village Office Park are located to the north, Roswell Pediatric Center and Atlanta Pain Specialist are located to the east, Wells Fargo and Synovus Bank are located to the south, and City of Roswell is located to the west. The comprehensive land use plan designation of the property is 'Commercial', which supports the applicant's proposal.

Crabapple Village is developed as a one (1) story, 106,430 square foot strip shopping center. Kroger is the anchor with a variety of businesses operating in the shopping center, including Domino's, Subway, LaVida Massage, Dos Margaritas, and Wellstar, to name a few. The applicant's business is proposed in Suite 103, which was previously occupied by Petco.

UDC Section 1.4.2 defines 'Animal Hospital, Small Animals' as, "A place where dogs, cats, birds or other animals normally kept as household pets are given medical or surgical treatment and the boarding of animals is limited to short-term care incidental to the hospital use." The use is permitted by-right in the LI (Light Industrial) district and as a conditional use in the AG (Agriculture), CUP (Community Unit Plan), C-1 (Neighborhood Commercial), C-2 (General Commercial), O-1 (Office-Institutional) and PSC (Planned Shopping Center) districts.

According to the application, VPP Animal Hospital is a new general practice animal hospital providing preventative care, wellness care, full-service surgeries (soft tissue, spay/neuter, specialized in orthopedics, and dentistry) for cats and dogs. Dr. Forester Gholston will be the primary veterinarian and co-owner of the practice and is an advanced orthopedic surgeon known for his TPLO (ACL repair) capabilities. The business does not offer boarding services and overnight stays will be

limited to pets under observation after surgery or other treatment. Hours of operation will be Monday – Saturday 7:00 AM – 8:00 PM and Sunday 8:00 AM – 6:00 PM. The applicant estimates eight (8) employees for the business. Noise attenuation measures are proposed within the suite. A pet relief area is located at the front of the building, which will be maintained by the business.

As shown in the table below, there are twelve (12) animal hospitals operating or approved in the City. The applicant's business would be approximately 1,800' to the north of the nearest animal hospital, which is Crabapple Animal Hospital (12280 Houze Road) located in the City of Roswell.

Animal Hospitals Located in the City

Project Name	Address	Zoning
Alpharetta Animal Hospital	80 Milton Ave	C-2
North Main Animal Hospital	562 North Main St	C-2
Paw Patch Animal Clinic	1150 Upper Hembree Rd	C-1
Webb Bridge Animal Hospital	3953 Webb Bridge Rd	AG
Country Place Animal Hospital	2165 Old Milton Pkwy	C-2
EasyVet Clinic	12850 Alpharetta Hwy, Ste 2200	C-2
Veterinary Emergency Group	2725 Old Milton Pkwy, Ste A	O-1
Edgewater Animal Hospital	6195 Windward Parkway, Suite 109	CUP
Alpharetta Veterinary Specialty & Emergency	3100 Royal Boulevard South	O-1
PetSmart Veterinary Services	6370 North Point Parkway	PSC
Wills Park Vet	11770 Haynes Bridge Road	C-2
Lotus Animal Hospital	5215 Windward Parkway, Suite B2	O-1

TRAFFIC

As shown in the table below, Staff estimates that the 4,525 square foot animal hospital would generate seventeen (17) AM Peak Hour trips and sixteen (16) PM Peak Hour trips.

CONDITIONAL USE REVIEW CRITERIA

City staff has reviewed the applicant's request and compared it to the conditional use standards established in UDC Sec. 4.2.3 (B) which are as follows:

A conditional use otherwise permitted within a zoning district shall be considered to be compatible with other uses permitted in the district, provided that due consideration is given to the following objective criteria at a public hearing and satisfactory provisions or arrangements are made for:

1. Access into and out of the property with regard to traffic and pedestrian safety, volume of traffic flow, and emergency vehicles, as well as the type of street providing access;

Response: The Crabapple Village shopping center was developed in compliance with site access development standards with multiple points of access from Crabapple Road and Arnold Mill Road, as well as interparcel connectivity with adjacent commercial properties. The use would not have significant impacts on vehicular and pedestrian access.

2. The extent to which refuse areas, loading and service areas, off street parking, and buffers and screening are provided on the property;

Response: The property is in compliance with regard to refuse areas, loading and service areas, off-street parking, and buffers and screening.

3. Ensuring that the conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood;

Response: The proposed use would be compatible with the surrounding retail uses and other locations for this business, which are similarly situated along commercial corridors and in shopping centers. Suite 103 was previously occupied by Petco.

4. Ensuring that the conditional use will not increase local or state expenditures in relation to the cost of servicing or maintaining neighboring properties;

Response: Not applicable.

5. Ensuring that the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and

Response: The proposed use would be compatible with the surrounding uses and other locations for this business, which are similarly situated along commercial corridors and in shopping centers. Suite 103 was previously occupied by Petco.

6. Ensuring that the location and character of the conditional use is considered to be consistent with a desirable pattern of development for the city, in general.

Response: The proposed use would be compatible with the surrounding uses and other locations for this business, which are similarly situated along commercial corridors and in shopping centers. Suite 103 was previously occupied by Petco.

7. Ensuring that the conditional use is appropriately separated from similar uses and conflicting uses, such as residences, government buildings, parks, churches or schools.

Response: The nearest animal hospital is located in the City of Roswell approximately 1,800' to the south at Crabapple Animal Hospital (12280 Houze Road). There does not appear to be any conflicting uses in the immediate vicinity.

CONCURRENCES

Staff has reviewed the applicant's proposal against the review criteria for a conditional use. The proposed use would be compatible with surrounding uses and other locations for this business type, which are similarly situated along commercial corridors and in shopping centers. If approved, it is recommended that conditions be established that regulate and limit any expansion of the business.

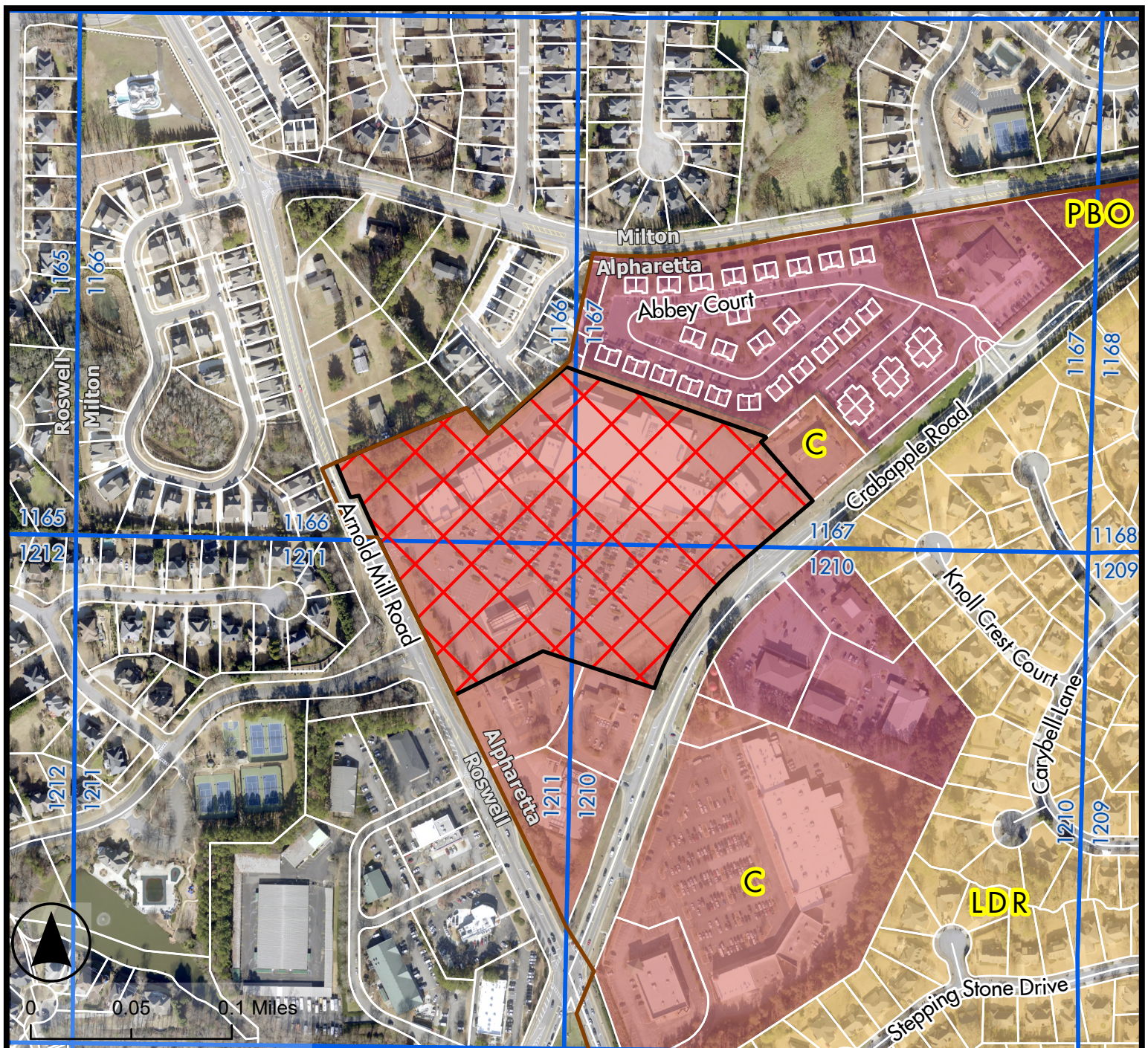
CITIZEN PARTICIPATION PLAN

The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that questions were received at the CZIM regarding whether there would be boarding with the business and maintenance of the pet relief area. No other correspondence was received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on April 9, 2025. There were questions regarding boarding, of which the applicant indicated that there would be no boarding with the business.

ATTACHMENTS:
• Map Series • CZIM • Citizen Part B • Application



Legend

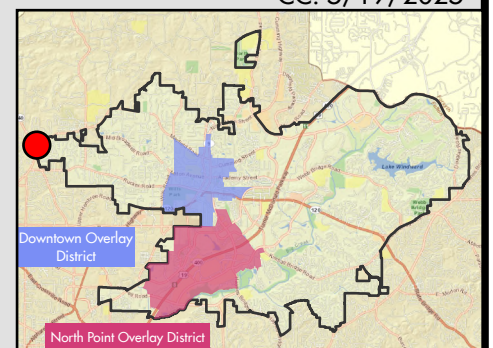
-  CU-25-08
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits
- Future Land Use 2040
-  Commercial
-  Low Density Residential
-  Professional Business Office

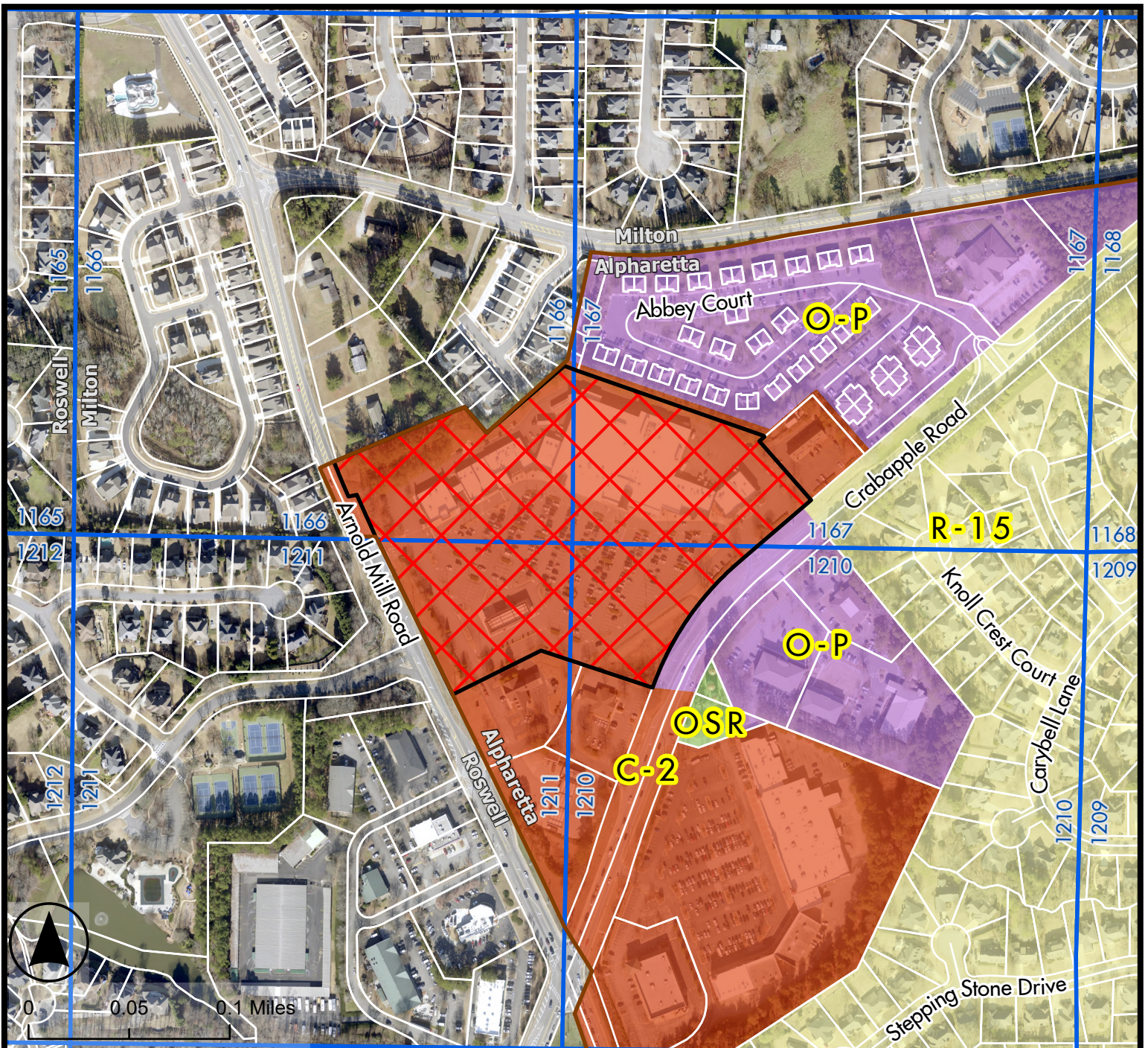
Future Land Use Map

VPP Animal Hospital
12460 Crabapple Road

D/LL: 2/2/1211, 1210, 1167, 1166

PC: 5/1/2025
CC: 5/19/2025





Legend

-  CU-25-08
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits

Zoning District

-  General Commercial
-  O-P Office Professional
-  OSR Open Space and Recreational
-  R-15 Single Family Detached Residential

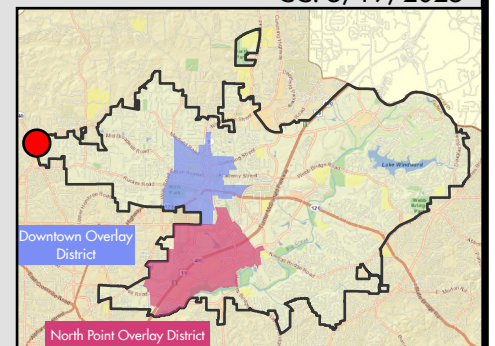
Zoning Map

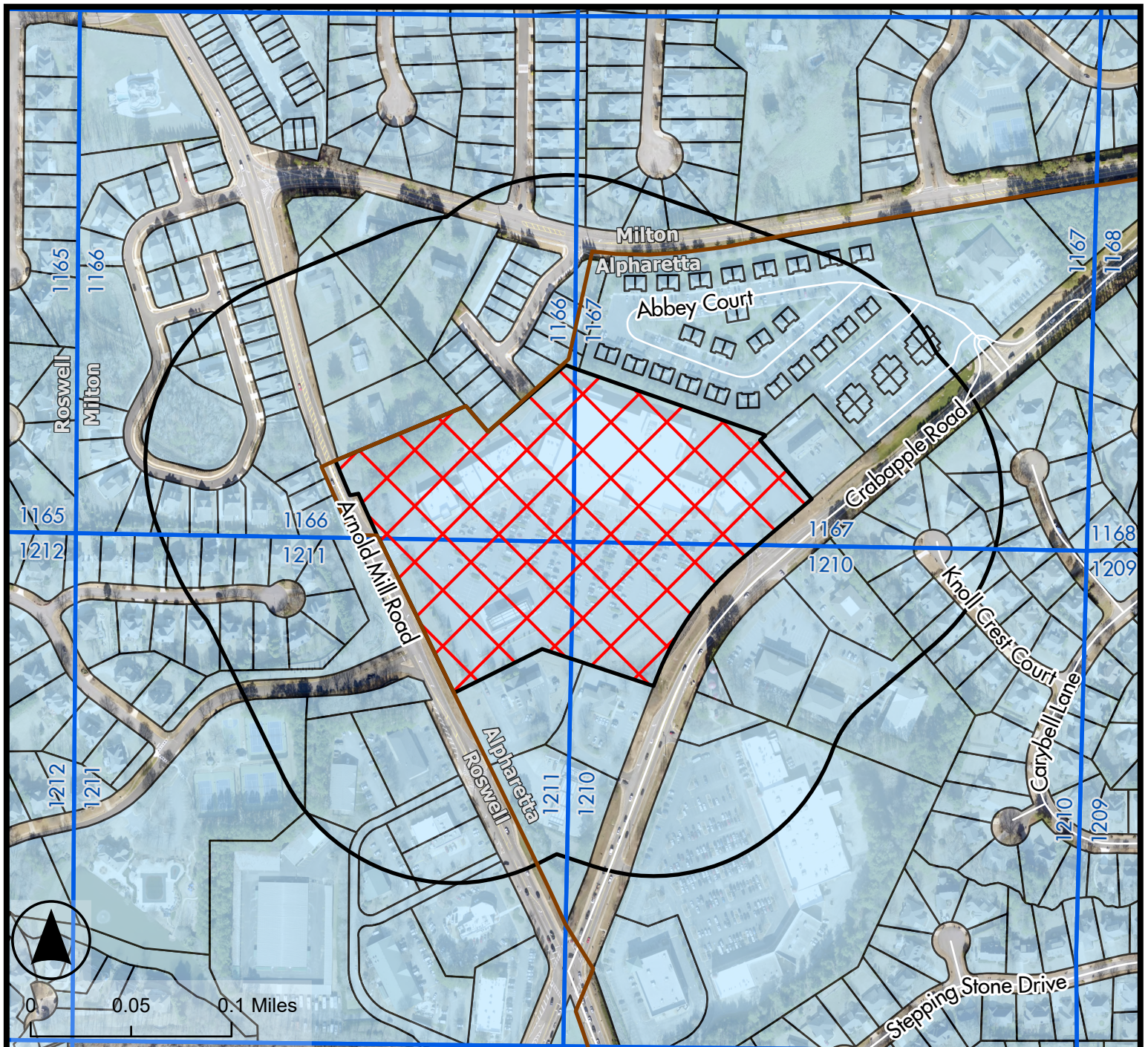
VPP Animal Hospital
12460 Crabapple Road

CU-25-08

D/L: 2/2/1211, 1210, 1167, 1166

PC: 5/1/2025
CC: 5/19/2025





Legend

-  CU-25-08
-  Land Lots
-  Tax Parcels
-  500 ft Buffer
-  Alpharetta City Limits

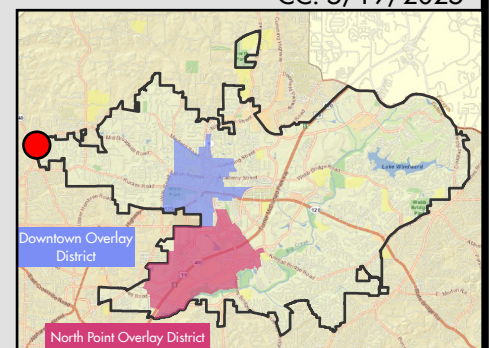
Location Map

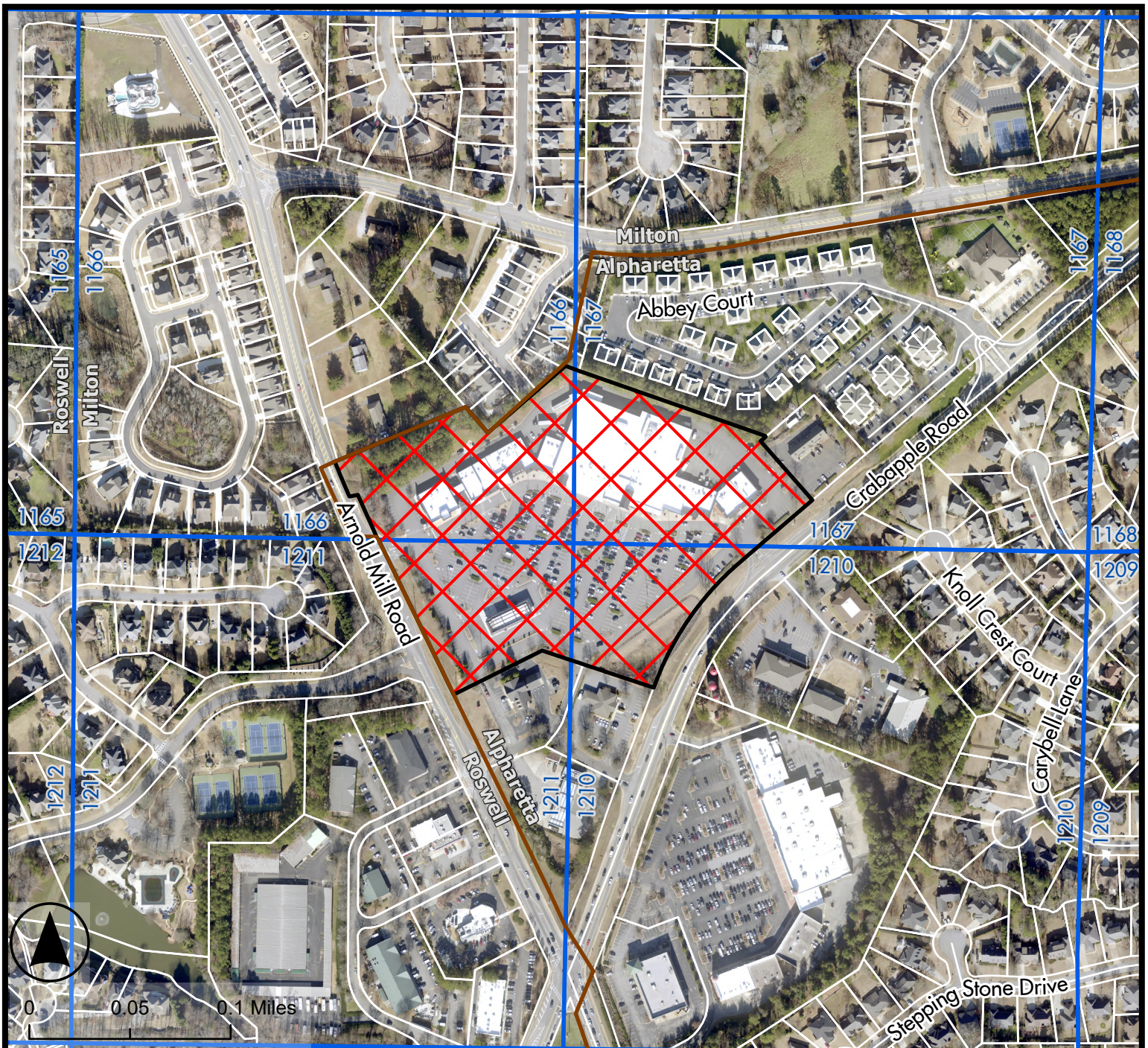
VPP Animal Hospital
12460 Crabapple Road

CU-25-08

D/LL: 2/2/1211, 1210, 1167, 1166

PC: 5/1/2025
CC: 5/19/2025





Legend

-  CU-25-08
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits

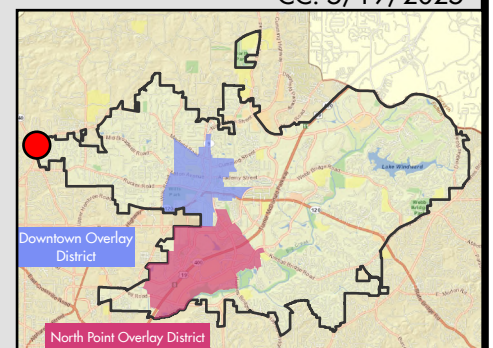
Aerial Map

VPP Animal Hospital
12460 Crabapple Road

CU-25-08

D/LL: 2/2/1211, 1210, 1167, 1166

PC: 5/1/2025
CC: 5/19/2025



Community Zoning Information Meeting (CZIM)
Please sign-in and leave your comments and/or concerns.

April 9, 2025

CU-25-08 VPP Animal Hospital

NAME	ADDRESS	COMMENTS
Stan Black	2010 Parkside ct	

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: **VPP Alpharetta Animal Hospital**

Contact Name: **Christopher D. Kidd, AIA,ALA,RIBA** Telephone: **262-901-0505**

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

1. Two gentlemen attended the CZIM meeting. Both inquired whether or not our proposed project was a dog kennel to which I explained it was not. I explained that our project is an animal hospital and then reviewed the preliminary floor plan with them. I stated that there may be instances where an animal may have to spend the night but that the veterinarian would be much better versed to explain procedures and potential overnight stays required.
2. Both gentlemen were concerned about cleanliness of the pet relief area. I explained that VPP staff will diligently maintain this area and that any dog waste will be immediately cleaned up, bagged, and properly disposed of.
3. I gave each gentlemen my card if they had further questions or concerns so that they could contact me.
4. My office received no written correspondence from the adjoining property owners whom we contacted via US Mail.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- | | |
|--|---|
| ☒ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other (Please Specify) _____ |

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: _____

Christopher D. Kidd, AIA,ALA,RIBA

Date: **4-11-2025**

Print Form

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: _____

PH #: _____

☐ Property Taxes & Code Violations Verified

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta." Please note that a 3% convenience fee will be added to all credit card transactions.
5. Applications will be accepted on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Christopher D. Kidd, AIA,ALA,RIBA Telephone: 262-901-0505
Address: 18650 W. Corporate Drive Suite: 302
City: Brookfield State: Wi. Zip: 53045 Fax: 414-224-6160
Mobile Tel: 414-217-4227 Email: c.kidd@cka-ae.com

Subject Property Information:

Address: 12460 Crabapple Road, Alpharetta,GA. 30004 Current Zoning: C2
District: _____ Section: _____ Land Lot: _____ Parcel ID: 22-386011660435
Proposed Zoning: C2 Current Use: Commercial Tenant Space # 103

This Application For (Check All That Apply):

☒ Conditional Use

☐ Rezoning

☐ Variance

☐ Exception

☐ Master Plan Amendment

☐ Master Plan Review

☐ Public Hearing

☐ Other (Specify): _____

☐ Comprehensive Plan Amendment

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

Animal Hospital, small animals

Applicant's Request (Please itemize the proposal):

I am requesting Conditional Use approval for a proposed animal hospital/veterinary clinic. The tenant space that we are proposing to utilize is located at the Crabapple Shopping Center and consist of approximately 4525 sq. ft. The tenant is space #103.

Our proposed animal hospital/veterinary clinic will consist of an outdoor pet relief area, separate waiting area for cats and dogs, reception area, comfort room, exam rooms, lab space, procedure room, treatment area, toilet rooms, storage, office spaces, staff lounge, data room, etc.

The design will utilize the latest in animal care science and "fear free" design methodology. Sound attenuation will be utilized throughout the facility with special attention to soundproof design for the demising walls with adjacent tenants. Our facility is for small animal care only.

VPP is committed to the highest standards for animal care, to serving our customers, and to serving our community.

Applicant's Intent *(Please describe what the proposal would facilitate).*

The intent of this proposal is to obtain Conditional Use approval for an animal hospital (veterinary clinic) to be located in space # 103 at the Crabapple Shopping Center.

This project will bring world class veterinary services to Alpharetta utilizing the latest technologies and "fear free" design methodology.

This facility is not a 24-hour facility and will service pet owners with small animals in the community.

Initially our staff will consist of 8 employees with staff added as required.

Hours of operation will be 8:00 AM to 8:00 PM Monday through Friday, and 8:00 AM to 6:00 PM on Saturday. The clinic will be closed on Sunday.

There will be no overnight boarding at this facility.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: MP Crabapple Retail Center LLC, Att. Benton Green

Telephone: 678-697-2141

Address: 35 Johnson Ferry Road

Suite: _____

City Marietta

State: GA

Zip: 30068 - 6344

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|---|
| ☐ Annexation | ☐ Special Use |
| ☐ Rezoning | ☒ Conditional Use |
| ☐ Variance | ☐ Master Plan |
| ☐ Land Use Application | ☐ Other |

Property Owner's Authorized Applicant (if applicable):

Name of Authorized Applicant: Christopher D. Kidd, AIA,ALA,RIBA

Telephone: 262-901-0505

Address: 18650 W. Corporate Drive

Suite: 302

City Brookfield

State: Wi.

Zip: 53045

So Sworn and Attested:

Owner Signature: _____

Christopher D. Kidd, AIA,ALA,RIBA

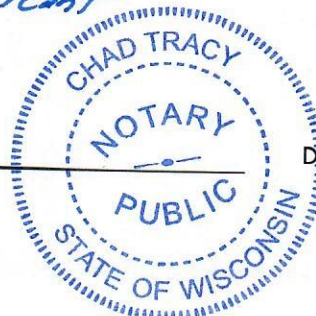
Date: 2.27.2025

Tenant-Owners Authorized Applicant

Notary: _____

Notary Signature: _____

[Handwritten Signature]



Date: 2/27/2025

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: **Christopher D. Kidd, AIA, ALA, RIBA**

Subject Public Hearing Case: _____

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: **None** Position: _____

Description of Contribution: _____ Value: **0**

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: Christopher D. Kidd, AIA, ALA, RIBA

Date: 3.11.2025

ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

How will this proposal be compatible with surrounding properties?

We believe that this use is compatible with the surrounding properties and an asset to the community.

How will this proposal affect the use and value of the surrounding properties?

We believe this project brings value to the community in the form of a needed service and that it will increase the value of the surrounding properties due to the use and investment being made in this tenant space.

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

Yes but only with the Conditional Use approval.

What would be the increase to population and traffic if the proposal were approved?

We do not believe that there would be a significant increase to the population or traffic.

What would be the impact to schools and utilities if the proposal were approved?

No impact.

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

Yes. The proposal is consistent with the Alpharetta Comprehensive Plan and Future Landuse Map.

Are there existing or changing conditions which affect the development of the property and support the proposed request?

We believe that the existing conditions of the Crabapple Shopping Center more than adequately support the proposed animal hospital/veterinary clinic. There is more than enough parking for employees and patients, adequate utilities, and a nice open space in front of our tenant space that will make a perfect relief area for our clients' pets.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: VPP Alpharetta Animal Hospital

Contact Name: Christopher D. Kidd, AIA,ALA,RIBA Telephone: 262-901-0505

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

See attached list

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- | | |
|--|---|
| ☒ Letter | ☐ Personal Visits |
| ☐ Telephone | ☐ Group Meeting |
| ☐ Email | ☐ Other (Please Specify) |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

I am available to answer any questions or concerns via e-mail. My e-mail is c.kidd@cka-ae.com.

JOYCE DINAH F
1 LUWANNA CIR
ST AUGUSTINE FL 32080

COLLINS SUZANNE P
100 ABBEY CT
ALPHARETTA GA 30004

RED ELEVEN HOMES LLC
100 BAY COLT RD
ALPHARETTA GA 30009

HUNDAL PROPERTIES & INVESTMENTS LLC
10305 HIGH FALLS CIR
ALPHARETTA GA 30022

KAT RAE PROP LLC
1041 BETHEL RD
CONYERS GA 30012

WEIGAND ANNE C
1045 BIRCHDALE DR
ALPHARETTA GA 30004

PS1 VENTURES LLC
105 LEMBETH CT
MILTON GA 30004

JAYASEKARA KANCHANA HIRAN & ROSHANI
1065 BIRCHDALE DR
ALPHARETTA GA 30004

ADESHIYAN OLADAPO &
ADESHIYAN HEATHER
1075 BIRCHDALE DR
ALPHARETTA GA 30004

AKJC PROPERTIES LLC
1100 ABBEY CT
ALPHARETTA GA 30004-6010

CRABAPPLE INVESTMENTS LLC
1100 JOHNSON FERRY RD STE 400
ATLANTA GA 30342

HAIDER VENTURES LLC
1160 MOUNTAIN IVY DR
ROSWELL GA 30075-1397

SILOS PROFESSIONAL BUILDING LLC
1200 BALD RIDGE MARINA RD STE 200
CUMMING GA 30041

BYARS M TODD &
MELLOW BYARS LISA M TR
12220 BIRMINGHAM HWY BLDG 30
MILTON GA 30004

DAVIS ANESTHESIA ASSOCIATES LLC
12389 CRABAPPLE RD
ALPHARETTA GA 30004

BOTT PROPERTIES L L C
12390 ARNOLD MILL RD STE B
ALPHARETTA GA 30004

WB HOLDINGS SILOS LLC
12650 CRABAPPLE RD STE 200
ALPHARETTA GA 30004

ALPHARETTA REALTY INC
1304 BOMBAY LN
ROSWELL GA 30076

ALPHAPLEX JOINT VENTURE LLC
1378 ROSWELL RD STE 100
MARIETTA GA 30062

KJM HOLDINGS LLC
1418 DRESDEN DR #220
ATLANTA GA 30319

DIVINITY ASSOCIATES L LC
1431 ORANGE SHOALS DR
CANTON GA 30115

DONALDSON MARY JANE KENRICH
1510 PARKSIDE DR
ALPHARETTA GA 30004

PARKSIDE AT SILOS COMMUNITY ASSOCIATION INC
1515 PARKSIDE DR BOX 16
ALPHARETTA GA 30004

LEXSOUTH PROPERTIES LLC
1520 PARKSIDE DR
ALPHARETTA GA 30004

COULTER MICHELE
1525 PARKSIDE DR
ALPHARETTA GA 30004

OBIDENAYA OLGA
1530 PARKSIDE DR
ALPHARETTA GA 30004

SOLLY HOWARD B & SOLLY CYNTHIA M
1535 PARKSIDE DR
ALPHARETTA GA 30004

VIRGINIA K ELLIOTT TRUST THE
1540 PARKSIDE DR
ALPHARETTA GA 30004

LIGHTHOUSE INFORMATION SERVICES LLC
1545 TOMLIN TRL
WOODSTOCK GA 30188

ALESCH RICHARD LAURENCE &
ALESCH PAMELA MURRELL
1550 PARKSIDE DR
ALPHARETTA GA 30004

WEBSTER DANIEL LEE &
WEBSTER SUSAN JEAN
1555 PARKSIDE DR
ALPHARETTA GA 30004

DEPUTY STEVEN H & DONNA C
1560 PARKSIDE DR
MILTON GA 30004

CORBITT JORDAN TAYLOR & SARA KAY
1565 PARKSIDE DR
ALPHARETTA GA 30004

KFM PROPERTIES LLC
15883 LESAR PL
SAN DIEGO CA 92127

DUNN SMITH LLC
1745 DINSMORE RD
MILTON GA 30004

EDGWARE HOLDINGS LLC
1800 ABBEY CT
ALPHARETTA GA 30004

STOKES ALISON DAVES
2000 BIRCHDALE DR
ALPHARETTA GA 30004

JAVIA AKASH H & DHARA A
2010 BIRCHDALE DR
ALPHARETTA GA 30004

BLACK STANLEY & SHERRI
2010 PARKSIDE CT
MILTON GA 30004

BARBER PAULA N
2020 BIRCHDALE DR
ALPHARETTA GA 30004

SCARBOROUGH GEORGE &
SCARBOROUGH SARA
2020 PARKSIDE CT
ALPHARETTA GA 30004

KOLLI RAVIKANTH &
NIMMAGADDA SHALINI
2030 BIRCHDALE DR
MILTON GA 30004

GORHAM CLINT & ZHANG LEYI
2040 BIRCHDALE DR
ALPHARETTA GA 30004

THOMAS WENDY
2040 PARKSIDE CT
ALPHARETTA GA 30004

GLOBAL PROJECT CRABAPPLE LLC
205 WOODCHASE CLOSE
ATLANTA GA 30319

NEMETH LIVING TRUST THE
2050 BIRCHDALE DR
MILTON GA 30004

RECKER FREDERICK III &
WENDEL KRISTEN
2050 PARKSIDE CT
ALPHARETTA GA 30004

PINEDA ANDRES & VALERO CARLA
2060 BIRCHDALE DR
ALPHARETTA GA 30004

TIAN WEN
2070 BIRCHDALE DR
ALPHARETTA GA 30004

GOLDEN ARCH LTD PARTNERSHIP
209 BOULEVARD NE
GAINESVILLE GA 30501

DULA ERIK
2090 BIRCHDALE DR
ALPHARETTA GA 30004

WALLROCK CREEK LLC
214 CHELSEA CT
WOODSTOCK GA 30189

CEDELIA LLC
2140 CLAY DR
SANDY SPRINGS GA 30350

YORK ANTHONY J & LAURA B
220 BROOKEIVEY LN
ALPHARETTA GA 30004

REINARD BRUCE E & MARY E
225 BROOKEIVEY LN
ALPHARETTA GA 30004

COVEWAY INTERNATIONAL LLC
230 BROOKEIVEY LN
ALPHARETTA GA 30004-7344

SHETTY YOGESH &
KRISHNAMOORTHY BHUVANESHWARI
235 BROOKEIVEY LN
ALPHARETTA GA 30004-7344

REBBAPRAGADA CHAKRAVARTHI &
MADHAVI S
240 BROOKEIVEY LN
ALPHARETTA GA 30004

MC VIKER JOSEPH V
2474 LOWER UNION HILL RD
CANTON GA 30115-8434

Z & J LLC
2606 ABBEY CT
ALPHARETTA GA 30004

MADHAVI & PRASHANT LLC
2700 ABBEY CT
ALPHARETTA GA 30004

CRABAPPLE CLEANERS INC
2795 MIDDLECREEK WAY
CUMMING GA 30041

WALLROCK CREEK LLC
300 ABBEY CT
ALPHARETTA GA 30004

MC ELYEA BROOKS & MC ELYEA BRANDI
3000 BIRCHDALE DR
ALPHARETTA GA 30004

TUCKER JOSHUA GLENN &
TUCKER SHANNON
3010 BIRCHDALE DR
ALPHARETTA GA 30004

YANULAVICH JAMES BASSETT II
3020 BIRCHDALE DR
ALPHARETTA GA 30004

ARJUNON SIVAKKUMAR &
DEVAKARAM DIVYA SHARON EDISON
3030 BIRCHDALE DR
ALPHARETTA GA 30004

PATEL KAVAN & PATEL JANKI
3040 BIRCHDALE DR
ALPHARETTA GA 30004

HARVEY STACY ELIZABETH
3050 BIRCHDALE DR
ALPHARETTA GA 30004

MAXIMUM ESTATE LLC
3092 STEEPLECHASE
ALPHARETTA GA 30004

STETTNER MICHAEL A & PATRICIA A
330 MORNING DEW CIR
ROSWELL GA 30075

GIRONA SANDRA P
335 MORNING DEW CIR
ROSWELL GA 30075

DUPLESSIS JAKOBUS & RYKIE
340 MORNING DEW CIR
ROSWELL GA 30075

SWANSON ROY J & SUE A
345 MORNING DEW CIR
ROSWELL GA 30075

MATTESON ANDREW C & KARI S
350 MORNING DEW CIR
ROSWELL GA 30075

EDENWILDE HOMEOWNERS ASSOC INC
3535 PEACHTREE RD STE 520-566
ATLANTA GA 30326

ERICSON TARA JEANNE
355 MORNING DEW CIR
ROSWELL GA 30075

DANIEL KENNETH & DONNA
360 MORNING DEW CIR
ROSWELL GA 30075

NICHOLS CHRISTINA
365 MORNING DEW CIR
ROSWELL GA 30075

CHOUDHRY OMAR F
370 MORNING DEW CIR
ROSWELL GA 30075

SCHAEFER DONALD W & ALICIA O E
375 MORNING DEW CIR
ROSWELL GA 30075

MENDOZA RANDALL LOUIS & SHARON S
380 MORNING DEW CIR
ROSWELL GA 30075

TRIBBLE ALLEY LLC
400 ABBEY CT
ALPHARETTA GA 30004

NATIONAL RETAIL PROPERTIES LP
450 S ORANGE AVE STE 900
ORLANDO FL 32801

MADHAVI & PRASHANT LLC
4530 HASTINGS DR
CUMMING GA 30041

CRABAPPLE INVESTMENTS LLC
459 E E BUTLER PKWY
GAINESVILLE GA 30501

POLLOCK JIM A
4715 MYSTIC CT NE
ROSWELL GA 30075

OAKMONT AT CRABAPPLE
HOMEOWNERS ASSOCIATION INC
500 SUGAR MILL RD
SANDY SPRINGS GA 30350

NOLLNER REI LLC
5050 JONQUILLA DR
ALPHARETTA GA 30004

MISTRY AKIT JAYANTILAL & NISHMA
520 WATERHAVEN LANE
MILTON GA 30004

BUIE TIRZAH L
530 WATERHAVEN LN
ALPHARETTA GA 30004-7352

ALPHAPLEX JOINT VENTURE LLC
533 JOHNSON FERRY RD STE 450
MARIETTA GA 30068

PADRAIG GREENE REVOCABLE TRUST THE
535 WATERHAVEN LANE
ALPHARETTA GA 30004

ENZED PROPERTIES LLC
5955 CARRUTH LAKE DR
CUMMING GA 30028-3506

LIFE STORAGE LP
6467 MAIN ST
WILLIAMSVILLE NY 14221

PROJECT JKL LLC
65 ROSWELL ST STE 200
ALPHARETTA GA 30009

ARNOLD MILL ROAD OIL LLC
6715 BENTLEY TRL
CUMMING GA 30040

TORRES ALONDRA & JUAN CARLOS
695 BIRCH RIDGE DR
ROSWELL GA 30076

BECKER EILEEN
720 LEWISTON CT
ALPHARETTA GA 30004

CARPENTER DONALD L & SUSAN B
730 LEWISTON CT
ALPHARETTA GA 30004

HOOKER LISA & ROBERT
740 LEWISTON CT
ALPHARETTA GA 30004

BLOOM BETTY A
750 LEWISTON CT
ALPHARETTA GA 30004

GDK PROPERTIES LLC
754 ROPER RD
CANTON GA 30115

FGM LLC
895 HUNTERHILL DR
ROSWELL GA 30075

BAHRAMY ROD & BAHRAMY TAUNA
930 KNOLL CREST CT
ALPHARETTA GA 30004

EATON C JACK & MAYE L
935 KNOLL CREST CT
ALPHARETTA GA 30004

DAM TRANG THUY
940 KNOLL CREST CT
ALPHARETTA GA 30004

DAVISON CURTIS WAYNE
945 KNOLL CREST CT
ALPHARETTA GA 30004

ALKONIS MARTHA A
950 KNOLL CREST CT
ALPHARETTA GA 30004

SWANSON LAURA D
955 KNOLL CREST CT
ALPHARETTA GA 30004

DEVINE CHARLES E & RUBY P
960 KNOLL CREST CT
ALPHARETTA GA 30004-6344

WILKIN WILLIAM & MELANIE
965 KNOLL CREST CT
ALPHARETTA GA 30004-6344

TREETOP HOLDINGS LLC
P O BOX 1463
WOODSTOCK GA 30188

WAFFLE HOUSE INC
P. O. BOX 6450
NORCROSS GA 30091-6450

SYNOVUS BANK
P.O. BOX 2026
ROSWELL GA 30077

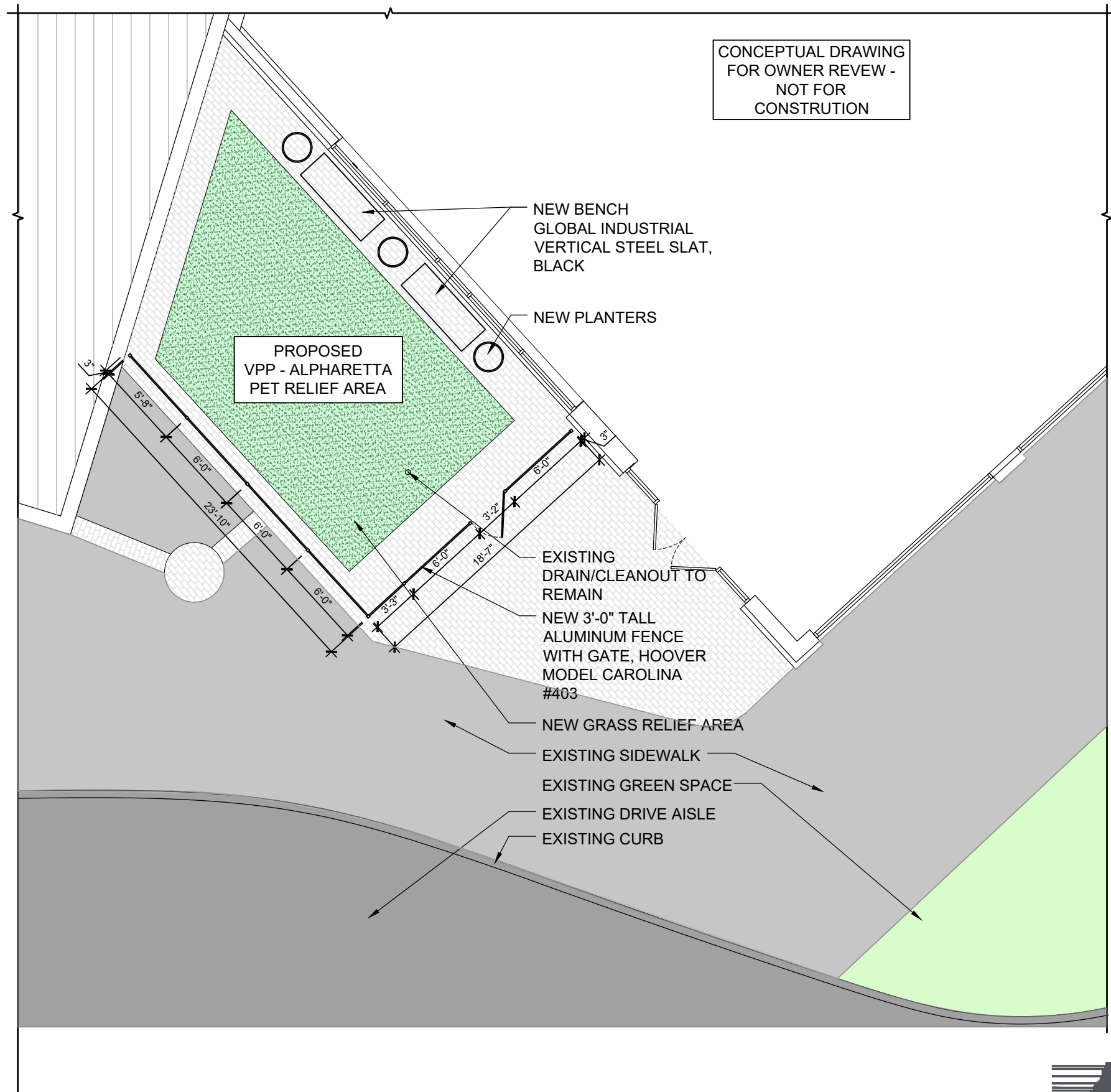
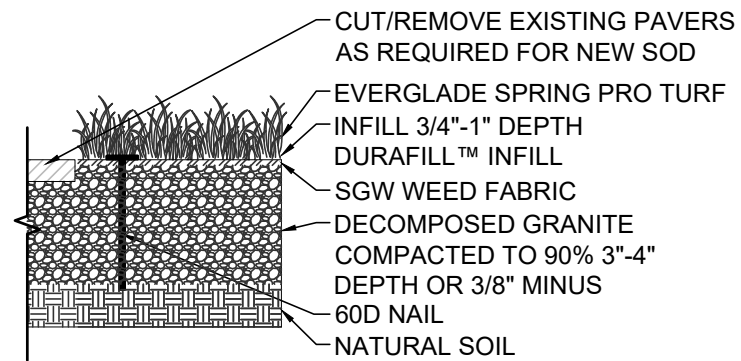
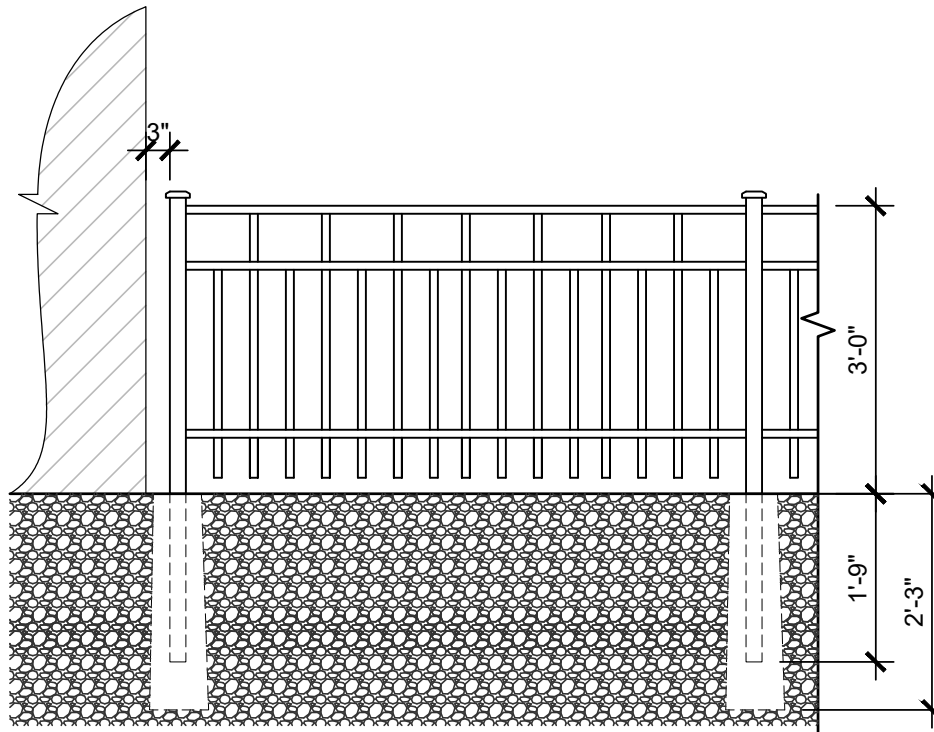
MP CRABAPPLE RETAIL CENTER LLC
P.O. BOX 250509
ATLANTA GA 30305

SOUTHTRUST BANK OF GEORGIA
P.O. BOX 2609
CARLSBAD CA 92018-2609

HOMEOWNER ASSOCIATION
P.O. BOX 833
ALPHARETTA GA 30009-0833



GLOBAL INDUSTRIAL 6' OUTDOOR BENCH WITH BACK, VERTICAL STEEL SLAT, BLACK



PROPOSED PET RELIEF AREA

COPYRIGHT CHRISTOPHER KIDD and ASSOCIATES, LLC 2025
18650 WEST CORPORATE DRIVE, SUITE 302 BROOKFIELD, WISCONSIN 53045-6326
P 262.901.0505 www.cka-ae.com

VPP Alpharetta, GA

12460 Crabapple Road, Alpharetta, GA 30004



0 2'-0" 4'-0" 8'-0"

SCALE : 1/4" = 1'-0"

REGISTRATION # 09060764

A2.0-'B'



STAFF REPORT

Department: Finance
Submitted By: Adawn Law
Meeting Date: May 19, 2025

AGENDA ITEM:

Ordinance: City Code Text Amendments – Occupational Licenses, Taxes and Regulations

FIRST READING

Consideration of an ordinance proposing modifications to increase the annual license fee levied upon each insurer doing business within the City; to increase the occupation tax levied on certain businesses and practitioners of professions and occupations; to amend business registration requirements; to provide for enforcement; to provide penalties for violations; to repeal conflicting ordinances; and for other purposes.

STAFF RECOMMENDATION:

Adopt an ordinance amending Chapter 28 (Occupational Licenses, Taxes and Regulations) of the City Code for the purpose of modifying the annual license fee levied, enforcement, and other purposes.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

REVENUES FROM THE OCCUPATIONAL LICENSE TAX TOTALLED \$1.3 MILLION IN FISCAL YEAR 2024. THESE ADJUSTMENTS ARE ESTIMATED TO GENERATE AN ADDITIONAL \$850K ANNUALLY.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

During the City Council Retreat held on January 17-18, staff presented information and recommendations for Funding the Future. The revenue structure of our surrounding cities, including millage rates, stormwater fees, as well as business and occupational tax, were compared. The City of Alpharetta was shown to have the lowest business and occupational tax rates.

The City of Alpharetta's occupational tax has not been increased for over 20 years and has not kept up with the cost of providing services to this segment of our community. The current and proposed fees are as follows:

	Current	Proposed
General Classification		
Admin Fee	\$50	\$75
Employee Fee		
1-4	\$100	\$125
5-10	\$175	\$200
11-25	\$300	\$325
26-49	\$450	\$475
1-49	-	+\$10 per employee
50+	\$150	\$175
	+\$7 per employee	+\$17 per employee
Insurance	\$100	\$150
Max Fee	\$10,000	N/A

Revenues from this tax totaled \$1.3 million in fiscal year 2024. These adjustments are estimated to generate an additional \$850k annually.

Other modifications include: Definitional changes to the terms "location" and "employee" to ensure that this includes whether working on-site or remotely, or virtual; revisions to emphasize that the due date of taxes/fees is January 1 and must be paid in 90 days; as well as other administrative changes.

ALTERNATIVES:

ATTACHMENTS:

1. Ordinance Amending Occupation Tax



AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO AMEND CHAPTER 28 (OCCUPATIONAL LICENSES, TAXES AND REGULATIONS), ARTICLE II OF CHAPTER 42 (INSURER LICENSE FEES), AND ARTICLE III OF CHAPTER 42 (OCCUPATION TAX) OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA; TO PROVIDE FOR EFFECTIVE DATES; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; AND FOR OTHER PURPOSES.

WHEREAS, O.C.G.A. § 36-35-3(a) provides that the governing authority of each municipal corporation shall have power to adopt clearly reasonable ordinances, resolutions and regulations relating to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the Constitution or any charter provision applicable thereto; and

WHEREAS, the Mayor and City Council desire to amend Chapter 28 of the Code of the City of Alpharetta, Georgia, to relocate occupational licenses, taxes, and regulations for financial institutions to Chapter 42 of the Code of Ordinances; and

WHEREAS, the Mayor and City Council desire to amend Article II of Chapter 42 (Insurer License Fees) to increase the annual license fee levied upon each insurer doing business within the City; and

WHEREAS, the Mayor and City Council desire to amend Article III of Chapter 42 (Occupation Tax) to increase the occupation tax levied on certain businesses and practitioners of professions and occupations and to amend business registration requirements; and

WHEREAS, the Mayor and City Council find that the following amendment to the Code of Ordinances promotes the health, safety, morals, convenience, order, prosperity, and general welfare of the present and future inhabitants of the City;

NOW THEREFORE, the Mayor and City Council of the City of Alpharetta hereby ordains, as follows:

Section 1. Chapter 28 of the Code of Ordinances of the City of Alpharetta is hereby repealed in its entirety and replaced as follows:

"Chapter 28 – RESERVED."

Section 2. Chapter 42, Article II, Sec. 42-29 of the Code of the City of Alpharetta is hereby amended by deleting all references to a license fee in the amount of \$100.00 and replacing with a license fee in the amount of \$150.00.

Section 3. Chapter 42, Article III of the Code of the City of Alpharetta is hereby amended as set forth in Exhibit "A" attached hereto and incorporated herein by reference.

Section 4. Severability

It is hereby declared to be the intention of the Mayor and City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section hereof shall be declared invalid or unconstitutional or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the Mayor and Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 5. Effective Date

This Ordinance shall be effective immediately upon adoption.

Section 6. Repealer

All ordinances or parts of ordinances found to be in conflict herewith are hereby repealed.

SO ORDAINED, this ____ day of _____ 2025.

CITY OF ALPHARETTA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PRECEDING PAGE]

COUNCIL MEMBERS

Mayor Pro Tem Dan Merkel

Council Member Donald F. Mitchell

Council Member Brian Will

Council Member Douglas J. DeRito

Council Member John Hipes

Council Member Fergal M. Brady

(SEAL)

Attest:

Approved as to form and legal sufficiency:

Lauren Shapiro, City Clerk

Molly Esswein, City Attorney

First Reading: _____

Second Reading: _____

Public Hearing Date (Required under Sec. 42-84): _____

EXHIBIT "A"

ARTICLE III. – OCCUPATION TAX

Sec. 42-55. - Purpose and intent of article.

The purpose and intent of this article is to provide for the levy, assessment and collection of an annual occupation tax on certain businesses and practitioners of professions and occupations located or exerting substantial efforts in the city. This article is implemented pursuant to, and in accordance with, the state-enabling statute codified in O.C.G.A. § 48-13-5 et seq.

Sec. 42-56. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Administrative fee means a component of an occupational tax which approximates the reasonable cost of handling and processing the occupation tax.

Business means any person, corporation, partnership or other legal entity which exerts substantial efforts within the city, engages in, causes to be engaged in, and/or represents or holds out to the public to be engaged in the occupation or activity with the object of gain or benefit, either directly or indirectly.

Business registration certificate means the document issued by the city to a business or to a practitioner of a profession or occupation which gives evidence of compliance with the requirements of this article. The certificate shows the name and address of the business, the business type, and other pertinent information, but not the amount of tax paid.

Dominant business activity means the activity which is the major source of income of a business that conducts multiple activities. Such dominant business activity represents the largest percentage of business revenues but may not represent a majority of revenues.

Dominant line means the type of business within a multiple-line business from which the greatest amount of income is derived.

Employee means an individual – whether working on-site, remotely, or virtually – whose work is performed under the direction and supervision of the employer, and whose employer withholds FICA, federal income tax or state income tax from such individual's compensation, or whose employer issues to such individual, for purposes of documenting compensation, a form IRS W-2, but not a form IRS 1099.

Location or office.

(1) The term "location" or "office" means any structure or vehicle where a business, profession or occupation is conducted.

(2) The term "location" or "office" does not include:

- a. A temporary or construction work site which serves a single customer or project, or a vehicle used for sales or delivery by a business or practitioner of a profession or occupation which has a location or office.
- b. The renter's or lessee's location which is the site of personal property which is rented or leased from another does not constitute a location or office for the personal property's owner, lessor, or the agent of the owner or lessor.
- c. The site of real property which is rented or leased to another does not constitute a location or office for the real property's owner, lessor, or the agent of the owner or lessor unless the real property's owner, lessor, or the agent of the owner or lessor, in addition to showing the property to prospective lessees or tenants and performing maintenance or repair of the property, otherwise conducts the business of renting or leasing the real property at such site or otherwise conducts any other business, profession, or occupation at such site.

Occupation tax means a tax levied on persons, partnerships, corporations or other entities for engaging in an occupation, profession or business for revenue raising purposes.

Practitioner of profession or occupation shall not include a practitioner who is an employee of a business, if the business pays an occupational tax.

Regulatory fees means payments, whether designated as license fees, permit fees or by another name, which are required by a local government as an exercise of its police power and as a part of or as an aid to regulation of an occupation, profession or business. The amount of a regulatory fee shall approximate the reasonable cost of the actual regulatory activity performed by the city. A regulatory fee may not include an administrative fee or registration fee. Development impact fees, as defined by O.C.G.A. § 36-71-2(8), or other costs or conditions of zoning or land development are not regulatory fees.

Taxpayer means any business or practitioner of a profession or occupation responsible for the payment of an occupation tax pursuant to the provisions of this article.

Sec. 42-57. - Administrative and regulatory fee structure; occupation tax structure.

- (a) An annual non-prorated, non-refundable administrative fee of \$75.00 is imposed on each business and practitioner of a profession or occupation required to pay an occupation tax under this article. The administrative fee shall be due on the same date as the occupation tax.
- (b) A regulatory fee may be imposed as provided under O.C.G.A. § 48-13-9 on those applicable businesses. A regulatory fee may not include an administrative fee.

Sec. 42-58. - Occupation tax levied; restrictions.

- (a) An occupation tax is levied upon those businesses and practitioners of professions and occupations with one or more locations or offices within the corporate limits of the city and upon the applicable out-of-state businesses with no location or office in the state, pursuant to O.C.G.A. § 48-13-7, based upon the following criteria:

- 1. The taxpayer shall pay the occupation tax based upon the number of employees of the business or practitioner. Businesses and practitioners must include all employees, including virtual and remote workers.
- 2. The tax shall be calculated at the following rates for all businesses (not otherwise addressed herein or by law):

Employees	Tax Liability
One to four	\$125.00 plus \$10.00 per employee
Five to ten	\$200.00 plus \$10.00 per employee
Eleven to Twenty-five	\$325.00 plus \$10.00 per employee
Twenty-six to Forty-nine	\$475.00 plus \$10.00 per employee
Fifty and above	\$175.00 plus \$17.00 per employee

- 3. The number of employees shall be computed on a full-time position basis and a full-time position equivalent basis. For the purposes of the calculation, an employee who works 40 hours or more weekly shall be considered a full-time employee, and the average weekly hours of employees who work less than 40 hours weekly shall be added and such sum shall be divided by 40 to produce full-time position equivalents.

- (b) Restrictions.

- 1. The city shall not require the payment of more than one occupational tax for each location that a business or practitioner shall have.
- 2. The city shall require an occupation tax from those real estate brokers, agents or companies whose offices are located outside the city and who sell property inside the limits of the city.

3. An occupation tax shall not be levied in any other manner except as described in this section.
 4. For out-of-state businesses with no location in the state, occupation taxes shall be calculated at the annual rate of \$500.00.
- (c) Notwithstanding any other provision of this section, the imposition of an occupation tax and registration requirements of this section shall not constitute a condition to the practice of law by attorneys. Further, any provision of this section which imposes the criminal sanction of imprisonment for failure to register or pay an occupation tax shall not apply to attorneys. The audit provisions of this section shall not be deemed to require an attorney to provide confidential billing records to the city.

Sec. 42-59. - Applicability of occupation tax to businesses with no location in the state.

The occupation tax levied pursuant to section 42-58 is imposed on those businesses and practitioners of professions with no location or office in the state if the business's largest dollar volume of business in the state is in the city, and the business or practitioner:

1. Has one or more employees or agents who exert substantial efforts within the jurisdiction of the city for the purpose of soliciting business or serving customers or clients; or
2. Owns personal or real property which generates income and which is located within the jurisdiction of the city.

Sec. 42-60. - Each line of business to be identified on business registration.

The business registration certificate of each business in the city shall identify the dominant line of business that the business conducts.

Sec. 42-61. - The number of businesses considered operating in city.

Where a person conducts business at more than one location, each location shall be considered a separate business for the purpose of occupation tax and each separate business must file an annual registration and return in accordance with Sec. 42-65.

Sec. 42-62. - Professionals as classified in O.C.G.A. § 48-13-9(c)(1) through (18).

Practitioners of professions as described in O.C.G.A. § 48-13-9(c)(1) through (18) shall elect as their entire occupation tax:

1. The occupation tax based on number of employees as set forth in section 42-58; or

2. A fee of \$400.00 per practitioner who is licensed to provide the service, such tax to be paid at the practitioner's office or location. The per-practitioner fee shall include all persons in the business who qualify as a practitioner under the state's regulatory guidelines and framework.
3. This election is to be made on an annual basis.

Sec. 42-63. - Practitioners exclusively practicing for the government.

Any practitioner whose office is maintained by and who is employed in practice exclusively by the United States, the state, a municipality or county of the state, or instrumentalities of the United States, the state or a municipality or county of the state, shall not be required to obtain a license or pay an occupation tax for that practice.

Sec. 42-64. - Scope of tax.

The occupation tax levied pursuant to this article is for revenue purposes only and is not for regulatory purposes; nor is the payment of the tax made a condition precedent to the practice of any such profession or trade. The occupation tax applies to those businesses and occupations which are covered by the provisions of O.C.G.A. §§ 48-13-5 through 48-13-26. All other applicable businesses and occupations are taxed by the city pursuant to the pertinent general and/or local law and ordinances.

Sec. 42-65. - When tax due and payable; effect of transacting business when tax delinquent.

- (a) Each business or practitioner of a profession or occupation required to pay an administrative fee and occupation tax or a regulatory fee pursuant to this article shall file an annual registration and return (the "registration") with the city finance department on a form provided by the city. The registration, accompanied by the occupation tax and/or fee, is due on January 1 of each calendar year and shall, if not paid within ninety (90) days, be subject to penalties for delinquency as provided in this article. The registration and tax for a business commencing after January 1 of any year is due on the commencement date and is delinquent 90 days after the commencement date.
- (b) No initial registration or renewal registration shall be granted if a business or practitioner of a profession or occupation is delinquent to the city for unpaid taxes, sanitation bills, or other applicable fees imposed by the city.
- (c) No renewal registration shall be granted on registrations filed after June 1, but such registrations shall be treated as an initial registration and the business or practitioner of a profession or occupation shall be required to comply with all rules and regulations for the granting of a business registration certificate as if no previous business registration certificate had been issued. Failure of a

business or practitioner of a profession or occupation to comply with any section of this Code shall subject the business or practitioner of a profession or occupation to non-renewal of the business registration certificate.

- (d) A penalty of ten percent (10%) of the amount of occupation tax and/or fee shall be imposed upon payments made more than ninety (90) days following the due date. Interest of 1 ½ percent (1.5%) shall be assessed for each month or fraction thereof that the tax and/or fee remains delinquent after the imposition of the ten percent penalty.
- (e) A business registration certificate shall be issued by the city finance department for each registration under this article. The business registration certificate shall be prominently displayed in each office of the business in the city. If any person, firm or corporation whose duty it is to obtain a business registration certificate shall, after the registration and occupation tax becomes delinquent, transact or offer to transact business in the city, such offender shall, in addition to remedies provided herein, upon conviction, be punished as provided in section 1-8.

Sec. 42-66. - Allocation of employees of business with multiple intrastate or interstate locations.

For those businesses having multiple locations inside and outside the city, only the employees who work in the city locations will be counted for occupation tax purposes.

Sec. 42-67. - Exemption for state and local authorities and nonprofit organizations.

State and local authorities and nonprofit organizations are exempt from any occupation tax, regulatory fee or administrative fee levied pursuant to this article.

Sec. 42-68. - Evidence of state registration required if applicable; state registration to be displayed.

Each person required to be licensed under title 43 of the state license examining boards shall provide evidence of proper and current state licensure before the city registration may be issued.

Sec. 42-69. - Evidence of qualification required if applicable.

- (a) Any business required to obtain health permits, bonds, certificates of qualification, certificates of competency, certificates of occupancy or any other regulatory matter shall first, before the issuance of a city business registration, show evidence of such qualification.
- (b) Any business required to submit an annual application for continuance of that business shall do so before the registration is issued.

Sec. 42-70. - Liability of officers and agents; registration required; failure to obtain.

All persons subject to the occupation taxes provided in this article shall be required to obtain the necessary registration for such business as provided in this article, and in default thereof, the officer or agent soliciting for or representing such persons shall be subject to the same penalty as other persons who fail to obtain a certificate. Every person commencing business in the city after January 1 of each year shall likewise obtain the registration before commencing the same; and any person transacting or offering to transact in the city any of the kinds of business, trade, profession or occupation without first having so obtained such registration shall be subject to penalties provided herein, and upon conviction, shall be punished as provided in section 1-8.

Sec. 42-71. - City building official; business inspector.

The city code enforcement manager and his duly designated officers and inspectors or his successors shall be classified as deputy officer business inspector with full subpoena and arresting powers in conjunction with any violation pertaining to the business tax ordinance for 1995 and succeeding years thereafter.

Sec. 42-72. - Businesses not covered by this article.

The following businesses are not covered by the provisions of this article, but may be assessed an occupation tax or other type of tax pursuant to the provisions of other general laws of the state or by act of local law:

1. Those businesses regulated by the state public service commission.
2. Those electrical service businesses organized under O.C.G.A. title 46, ch. 3.
3. Any farm operation for the production from or on the land of agricultural products, but not including agribusiness.
4. Cooperative marketing associations governed by O.C.G.A. § 2-10-80 et seq.
5. Insurance companies governed by O.C.G.A. § 33-8-8.
6. Those businesses governed by O.C.G.A. § 48-5-355.
7. Agricultural products and livestock raised in the state governed by O.C.G.A. § 48-5-356.
8. Depository financial institutions governed by O.C.G.A. § 48-6-93, provided that the City, pursuant to the authority granted in O.C.G.A. § 48-6-93,

hereby levies a tax on depository financial institutions located within the incorporated limits of the City as set forth in Section 42-89 below.

9. Facilities operated by a charitable trust governed by O.C.G.A. § 48-13-55.

Sec. 42-73. - Occupation tax inapplicable where prohibited by law or provided for pursuant to other existing law.

This occupation tax is not levied upon any business or any part of a business where such levy is prohibited or exempted by the laws of the state or of the United States.

Sec. 42-74. - More than one place or line of business.

Where a business is operated at more than one place or where the business includes more than one line, the number of employees at each location will be entered on a separate occupation tax return and the tax will be calculated at the rate of the dominant line of business conducted by the business, identified on a form to be furnished by the city.

Sec. 42-75. - Returns confidential.

Except in the case of judicial proceedings or other proceedings necessary to collect the occupation tax hereby levied, the contents of occupation tax returns shall be confidential and open only to the officials, employees, agents or clerks of the city using said returns for the purpose of this occupation tax levy and the collection of the tax. Independent auditors or bookkeepers employed by the city shall be classed as employees. Nothing herein shall be construed to prohibit the publication by the city of statistics, so classified as to reasonably prevent the identification of particular reports or returns and items thereof, or the inspection of the records by duly qualified employees of the tax departments of the state or of the United States, and other local governments. Information provided by a business or practitioner may also be disclosed to the governing authority of another local government for occupational tax purposes.

Sec. 42-76. - Inspection of books and records.

In any case, the finance department of the city, through its officers, agents, employees or representatives, may inspect the books of the business for which the returns are made. The director of the finance department or the director's designee shall have the right to inspect the books or records for the business of which the return was made in the city, and upon demand of the director of the finance department or the director's designee, such books or records shall be submitted for inspection by a representative of the city within 30 days. Failure of submission of such books or records within 30 days shall be grounds for revocation of the tax certificate currently existing to do business in the city. Adequate records shall be kept in the city for examination by the director of the finance department or the director's designee at the director's discretion. If, after examination of the books or records, it is determined that a deficiency occurs as a result of underreporting, a penalty of

ten percent of the deficiency and an additional one percent of the deficiency for each month or fraction thereof that the deficiency was due and unpaid shall be assessed.

Sec. 42-77. – Termination of business.

It shall be the duty of each business and practitioner subject to fees and occupation taxes under this article when it shall cease to do business or practice to return its current occupation tax certificate, together with a statement as to the date of termination of doing business or practice to the city finance department, however, there shall be no penalty for failure of a business or practitioner to comply with this section.

Sec. 42-78. - Business registration certificate to be revoked for failure to pay tax, file returns, or permit inspection of books.

Except for a person whose qualifications to practice his profession are determined by the general laws of the state, upon the failure of any business to pay such occupation tax or any part thereof before it becomes delinquent or upon failure to permit inspection of its books as above provided, any business registration certificate granted by the city under this article permitting the owner of such business to do business in the city for the current year shall be, ipso facto, revoked. No new business registration certificate shall be granted by the city for the operation of a business for which any part of the occupation tax herein provided for is at that time unpaid, or to a person who has failed to submit adequate records as requested by the finance department in accordance with provisions found in section 42-76.

Sec. 42-79. - Effect of failure to comply with article provisions; continuing in business after business registration certificate revocation.

Any person, their manager, agent or employee, who does business in the city after the certificate for such business has been revoked as above; any person, their manager, agent or employee, hereby required to make returns showing the number of employees, and who fails to make such returns within the time and in the manner herein provided, or refuses to amend such returns so as to set forth the correct information, or who shall make false returns; and any person, their manager, agent or employee who refuses to permit an inspection of books in his charge when the officer, agent, employee or representative of the city requests such inspection, during business hours, for the purpose of determining the accuracy of the returns herein provided for, shall be subject to penalties provided in section 1-8.

Sec. 42-80. - Execution for delinquent occupation tax.

In addition to the other remedies herein provided for the collection of the occupation tax herein levied, the director of the finance department of the city, upon any tax or installment of such tax becoming delinquent and remaining unpaid, shall issue execution for the correct amount of such tax against the person liable for such tax, which execution shall bear interest at the rate of 1 ½ percent per month from the date when such tax or installment

becomes delinquent, and the lien shall cover the property of the person liable for such tax, all as provided by the ordinances and Charter of the city and the laws of the state. The lien of such occupation tax shall become fixed on and date from the time when such tax or any installment thereof becomes delinquent. The execution shall be levied by the director of the finance department of the city upon the property of the person liable for such tax, and sufficient property shall be advertised and sold to pay the amount of such execution, with interest and costs. All other proceedings in relation thereto shall be had as is provided by the ordinances and the Charter of the city and the laws of the state, and the defendant in such execution shall have rights of defense, by affidavit of illegality and otherwise, which are provided by the Charter of the city and the laws of the state in regard to tax executions. When a nulla bona entry has been entered by proper authority upon an execution issued by the city against any person defaulting on the occupation tax, the person against whom the entry was made shall not be allowed or entitled to have or collect any fees or charges whatsoever for services rendered after the entry of the nulla bona. If, at any time after the entry of nulla bona has been made, the person against whom the execution issues pays the tax in full together with all interest, penalties and costs accrued on the tax, the person may collect any fees and charges due the person as though the person had never defaulted in the payment of the taxes.

Sec. 42-81. - Amendment or repeal of provision.

This article shall be subject to amendment or repeal, in whole or in part, at any time, and no such amendment or repeal shall be construed to deny the right of the council to assess and collect any of the taxes or other charges prescribed. Such amendment may increase or lower the amounts and tax rates of any occupation and may change the classification thereof. The payment of any occupation tax provided for shall not be construed as prohibiting the levy or collection by the city of additional occupation taxes upon the same person, property or business.

Sec. 42-82. - Applications of provisions to prior ordinance.

This article does not repeal or affect the force of any part of any ordinance heretofore passed where taxes levied under such prior ordinance have not been paid in full. So much and such parts of ordinances heretofore and hereinafter passed as provided for the issuing and enforcing of execution for any tax or assessment required by such ordinances, or that imposed fines or penalties for the nonpayment of such tax or for failure to pay regulatory fees provided for in such ordinances, or failure to comply with any other provisions hereof, shall continue and remain in force until such tax, regulatory fee or assessment shall be fully paid.

Sec. 42-83. - Enforcement of provisions.

It is hereby made the duty of the building official, the finance department and the police department to see that the provisions of this article relating to occupation taxes are observed, and to summon all violators of the same to appear before the municipal court. It

is hereby made the further duty of the building official, director of the finance department, the chief of police and their designees and assistants to inspect all certificates issued by the city, as often as in their judgment it may seem necessary to determine whether the certificate held is the proper one for the business sought to be transacted thereunder.

Sec. 42-84. - Provisions to remain in full force and effect until changed by council.

This article shall remain in full force and effect until changed by amendment adopted by the council. All provisions hereto relating to any form of tax herein levied shall remain in full force and effect until such taxes have been paid in full.

Sec. 42-85. - Requirement of public hearing before tax increase.

The council shall conduct at least one public hearing before adopting any ordinance or resolution which will increase the rate of occupation tax as set forth in this article.

Sec. 42-86. - Option to establish exemption or reduction in occupation tax.

The council may, by this article or subsequent ordinance or resolution, provide for an exemption or reduction in occupation tax to one or more types of businesses or practitioners of occupations or professions or to a designated district as part of a plan for economic development or attracting or encouraging selected types of businesses or practitioners of selected occupations or professions. Any such plan may be designed to attract development to a particular area in the city or to the city at large. Such exemptions or reductions in occupation tax shall not be arbitrary or capricious.

Sec. 42-87. - Conflicts between specific and general provisions.

Where there is an apparent conflict in this article between specific and general provisions, it is the intention hereof that the specific shall control.

Sec. 42-88. - Information provided to state department of revenue.

(a) Any person who performs any business, occupation or profession subject to an occupation tax or regulatory fee under O.C.G.A. § 48-13-1 et seq. is required to provide the city the following information when paying such occupation tax or regulatory fee:

1. The legal name of the business;
2. Any associated trade names for the business;
3. The mailing address for the business;
4. The actual physical address of each location of the business, if it is different than the mailing address;

5. The North American Industry Classification System (NAICS) code applicable to such business; and
 6. The sales and use tax identification number assigned to the business by the state department of revenue, if the business is required by law to have such a number.
- (b) The city will provide written notice to all persons subject to the city's occupation taxes or regulatory fees that:
1. This information will be provided to the state department of revenue; and
 2. If the person refuses or fails to provide the required information, the city will notify the state department of revenue of this fact.
- (c) Within 30 days after receiving the payment of occupation taxes or regulatory fees pursuant to O.C.G.A. § 48-13-20, or at such other later date as otherwise reasonable, the city will electronically submit the information received from each business to the state department of revenue.

Sec. 42-89. – Financial Institutions

The following type of business shall be subject to the following:

- (1) *Gross receipts tax imposed on banks.* There is hereby levied for each year an annual business license tax upon each banking institution doing business within the city, based solely upon gross receipts, in an amount equal to twenty-five-hundredths percent of the gross receipts of such bank during the calendar year, in accordance with O.C.G.A. § 48-6-93(a). Gross receipts as used in this subsection shall mean the total amount of revenue generated from sources, as set forth in O.C.G.A. § 48-6-95.
- (2) *Gross receipts tax imposed on savings and loan associations.* There is hereby levied for each year an annual business license tax upon each savings and loan association doing business within the city, based solely upon gross receipts, in an amount equal to twenty-five-hundredths percent of the gross receipts of such savings and loan association during the calendar year, in accordance with O.C.G.A. § 48-6-93(a). Gross receipts as used in this subsection shall mean the total amount of revenue generated from sources as set forth in O.C.G.A. § 48-6-95.
- (3) *Filing of gross receipts return by depositing financial institutions; due date.* Every depository financial institution doing business in this city and subject to this tax as authorized by O.C.G.A. § 48-6-93 shall file a return of its gross receipts with the city tax office on or before March 1 of the year following the year in which

such gross receipts are measured. Such return shall be in the manner and form as provided by O.C.G.A. § 48-6-93(d). In the event fees go unpaid after the due date, a ten percent penalty will be charged based upon the past due amount, and interest at the rate of one percent per month shall accrue until the fees are paid in full.

- (4) *Assessment and collection.* The city tax department shall assess and collect the tax provided for by this section based upon the information provided in the returns as filed by each depository financial institution annually.

Secs. 42-90—42-119. - Reserved.



STAFF REPORT

Department: Public Works
Submitted By: Dennis Roland
Meeting Date: May 19, 2025

AGENDA ITEM:

GDOT Local Road Assistance (LRA) Administration Grant Application

Consideration of adoption of a resolution to authorize the submission of a Fiscal Year 2025 Local Road Assistance Grant Application to the Georgia Department of Transportation and with authorization for the Mayor to execute the submittal cover letter and all necessary documents.

STAFF RECOMMENDATION:

Adopt a resolution to authorize the submission of a Fiscal Year 2025 Local Road Assistance Grant Application to the Georgia Department of Transportation and with authorization for the Mayor to execute the submittal cover letter and all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: NO CITY MATCH
REQUIREMENT. ADDITIONAL FUNDING NEEDED TO
COMPLETE THE IDENTIFIED ROADS WILL COME
FROM THE FY 2026 MILLING & RESURFACING
BUDGET APPROPRIATION.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
FY 2026 LRA GRANT / 34041100-334310-G2600	\$851,106.70

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
FY 2026 LRA GRANT / 34041100-541410-G2600	\$851,106.70

ITEM DESCRIPTION:

The Governor and the state Legislature included Local Road Assistance Administration funds (LRA) in the amended fiscal year 2025 budget. The LRA funds will be administered through the Georgia Department of Transportation (GDOT) and distributed utilizing the current Local Maintenance and Improvement Grant (LMIG) application system. All eligible activities / projects for LRA funds will be the same as the LMIG program. LRA funds will require no match.

GDOT began accepting applications on March 20, 2025, and all electronic applications must be received no later than June 15, 2025. For an application to be processed, the following requirements must be met:

1. A local government must be in audit compliance with the Department of Audits and Accounts (DOAA). A local government must also be in compliance with the Department of Community Affairs (DCA) minimum standards under the Georgia Planning Act, related to immigration and the Service Delivery Strategy law. (A non-compliant local government may start a draft application and then submit it once the local government is compliant.)
2. A signed cover letter must be attached that includes the completion status of the last three fiscal years' LMIG Grants. (This has been completed by the Public Works Department)

3. A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.

The City of Alpharetta is slated to receive funding from this grant in the amount of \$851,106.70. \$651,106.70 of the awarded amount will go towards FY 26 Milling and Resurfacing of select paved City roadways, and \$250,000 will go towards bridge maintenance and repair.

ALTERNATIVES:

Do not approve the grant funding application and fund from other means to mill and resurface various roads within the City.

ATTACHMENTS:

1. Contract routing form LRA PDF
2. FY2025 Supplemental LRA Cover Letter
3. LRA Project list and supporting documents
4. LRA Resolution



Contract Routing Form

PLEASE ATTACH THIS FORM TO ALL CONTRACTS FOR EXECUTION

DATE: 3/21/2025 CONTRACTING DEPARTMENT: Public Works

FINANCE CONTACT: Beth Rucker and Debora Westbrook

CONTRACT NUMBER (use bid or RFP# unless otherwise noted): LRA Application

CONTRACT NAME: Georgia Department of Transportation Local Road Assistance
Administration funds FY 25 Supplemental

Responsible Party	Description	Initials & Date Received	Action to be Taken	Date Sent
Finance	Collect (scan if needed) all contract backup documents (agenda item, summary, quote/bid documents, etc.)		Email to Legal with copy of this form	
Legal	Create Contract		Email/mail to Contractor with a request for three (3) Contract Originals to be signed by the Contractor and returned to Legal	
Legal	Receive signed originals from Contractor		Approve as to form and Forward all Originals to City Clerk	
City Clerk	Facilitate Department Director's and Mayor's approval/ signature of all Originals		Forward all Originals to Finance (Purchasing)	
Finance	Retain one Original for Finance records		(Finance- Note Final Routing)	

Notes for contract routing:

Please sign the cover letter and FY2025 LRA Supplemental Application. The LRA Application must be signed by the mayor and have the city's seal. It must also be notarized. Application is due to GDOT by June 10, 2025. Return signed documents to Josh Chance.

Revised June, 2015



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

May 21, 2025

Chartrae Kent
District State Aid Coordinator
Georgia Department of Transportation, District
75025 New Peachtree Road
Chamblee, Georgia 30341

Re: FY 2025 Local Road Assistance Administration Funds

The City of Alpharetta appreciates the opportunity to apply for funding through the Fiscal Year 2025 Supplemental Local Road Assistance Administration funds (LRA).

Please find enclosed the City of Alpharetta's LRA application. For this particular offering, the City is planning to use \$651,106.70 of the awarded amount to supplement the funding we have allocated in the City's Fiscal Year 2026 Capital Budget for milling and resurfacing of select paved City roadways, and \$250,000.00 for bridge repair. The list and data of specific roadways and bridges has been uploaded to the GDOT grants website.

One hundred percent (100%) of the roads identified in the last three (3) years Local Maintenance & Improvement Grant roads have been resurfaced and closeout documents have been provided to GDOT. Currently, we are working on obtaining the documentation to close out Fiscal Year 2025 LMIG and LRA Grants.

If you have any questions regarding this application or need additional information, please contact our Public Works Infrastructure Supervisor, Josh Chance at 678-297-6234 or by email at jchance@alpharetta.ga.us.

Respectfully,

Jim Gilvin
Mayor of the City of Alpharetta

MAYOR
JIM GILVIN

MAYOR PRO TEM
DAN MERKEL

COUNCIL MEMBERS
FERGAL M. BRADY
DOUGLAS J. DERITO
JOHN HIPES
DONALD F. MITCHELL
BRIAN WILL

CITY ADMINISTRATOR
CHRIS LAGERBLOOM

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT
GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2025 LRA Supplemental**
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Jim Gilvin (Name), the Mayor (Title), on behalf of The City of Alpharetta (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), Immigration Sanctuary Policies; prohibition; penalties (O.C.G.A. § 36-80-23), and the Local Government Budgets and Audits Act (O.C.G.A. § 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment Act (TIA) (O.C.G.A. § 48-8-240).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a project shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

_____ (Signature)

_____ (Print)

Mayor / Commission Chairperson

_____ (Date)

LOCAL GOVERNMENT SEAL (required):

E-Verify Number

Sworn to and subscribed before me,

This ____ day of _____, 20____.

In the presence of:

NOTARY PUBLIC

My Commission Expires:

NOTARY PUBLIC SEAL (required):

**CERTIFICATION OF COMPLIANCE WITH
ANNUAL IMMIGRATION REPORTING REQUIREMENTS/
NO SANCTUARY POLICY/FEDERAL LAW ENFORCEMENT COOPERATION**

By executing this document, the undersigned duly authorized representative of the Local Governing Body, certifies that the Local Governing Authority:

- 1) has filed a compliant Annual Immigration Compliance Report with the Georgia Department of Audits & Accounts ("GDA&A") for the preceding calendar year required by O.C.G.A. § 50-36-4(b), or has been issued a written exemption from GDA&A from doing so;
- 2) has not enacted a "Sanctuary Policy" in violation of O.C.G.A. § 36-80-23(b); and,
- 3) is in compliance with O.C.G.A. §§ 35-1-17 et seq. regarding its obligation to cooperate with federal immigration enforcement authorities to deter the presence of criminal illegal aliens.

As an ongoing condition to receiving funding from the Georgia Department of Transportation, the Local Governing Body shall continue to remain fully compliant with O.C.G.A. §§ 50-36-4, 36-80-23 and 35-1-17 et seq. for the duration of time the subject agreement is in effect.

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

Date

Form Date - May 10, 2024

GDOT District	County	City	Total Mileage*	Population**	FY 2025 LRA Formula Amount	Required FY 2025 LRA Match
1	FORSYTH	(UNINCORPORATED)	1,223.48	259,565	\$ 3,840,390.49	0%
1	FORSYTH	CUMMING	37.25	7,672	\$ 115,176.71	0%
1	FRANKLIN	(UNINCORPORATED)	445.10	17,490	\$ 814,300.88	0%
1	FRANKLIN	CARNESVILLE	8.28	711	\$ 18,069.37	0%
1	FRANKLIN	FRANKLIN SPRINGS	9.10	1,156	\$ 22,696.40	0%
1	FRANKLIN	LAVONIA	26.20	2,149	\$ 56,412.59	0%
1	FRANKLIN / HART	CANON	13.30	666	\$ 25,418.21	0%
1	FRANKLIN / HART/ MADISON	ROYSTON	25.72	2,645	\$ 59,434.59	0%
7	FULTON	(UNINCORPORATED)	4.81	713	\$ 12,769.12	0%
7	FULTON	ALPHARETTA	222.97	67,267	\$ 851,106.70	0%
7	FULTON	CHATTAHOOCHEE HILLS	116.36	3,252	\$ 202,876.55	0%
7	FULTON	EAST POINT	164.70	38,380	\$ 543,024.41	0%
7	FULTON	FAIRBURN	95.71	16,956	\$ 275,054.39	0%
7	FULTON	HAPEVILLE	31.56	6,575	\$ 98,150.74	0%
7	FULTON	JOHNS CREEK	226.68	82,453	\$ 971,825.96	0%
7	FULTON	MILTON	181.16	41,836	\$ 594,417.83	0%
7	FULTON	ROSWELL	353.05	92,950	\$ 1,244,917.95	0%
7	FULTON	SANDY SPRINGS	300.60	107,763	\$ 1,276,784.86	0%
7	FULTON	SOUTH FULTON	580.99	111,158	\$ 1,732,008.52	0%
7	FULTON	UNION CITY	88.68	27,895	\$ 347,150.28	0%
7	FULTON / CHEROKEE	MOUNTAIN PARK	7.84	581	\$ 16,410.60	0%
7	FULTON / CLAYTON	COLLEGE PARK	75.27	13,914	\$ 220,700.46	0%
7	FULTON / COWETA	PALMETTO	44.67	5,082	\$ 106,923.15	0%
7	FULTON / DEKALB	ATLANTA	1,439.79	499,127	\$ 5,986,455.67	0%
6	GILMER	(UNINCORPORATED)	503.71	29,372	\$ 994,088.57	0%
6	GILMER	EAST ELLIJAY	12.76	1,108	\$ 27,939.24	0%
6	GILMER	ELLIJAY	29.47	1,927	\$ 59,739.94	0%
2	GLASCOCK	(UNINCORPORATED)	182.05	2,140	\$ 295,078.01	0%
2	GLASCOCK	EDGE HILL	0.44	21	\$ 833.08	0%
2	GLASCOCK	GIBSON	4.89	622	\$ 12,202.33	0%
2	GLASCOCK	MITCHELL	3.11	156	\$ 5,945.67	0%

FY 2025 Local Road Assistance Administation fund
City of Alpharetta

LRA Projects

	Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
1	Northwinds Parkway	Haynes Bridge Rd to Kimball Bridge Rd	2.48	Mill existing asphalt; 2.0 inches; full width. Inlay asphalt 2.0 inches of 12.5mm superpave.	\$396,306	Work expected to begin September 2025. Expected completion of June 2026.
2	Kimball Bridge Road	Northwinds Parkway to Westside Parkway	0.94	Mill existing asphalt; 2.0 inches; full width. Inlay asphalt 2.0 inches of 12.5mm superpave.	\$197,728	Work expected to begin September 2025. Expected completion of June 2026.
3	Traywick Chase	Cogburn to End	1.88	Mill existing asphalt; 1.5 inches; full width. Inlay asphalt 1.5 inches of 9.5mm superpave.	\$240,509	Work expected to begin September 2025. Expected completion of June 2026.
4	Mansell Road	Eastbound Lanes Over Foe Killer Creek Bridge	165 FT	Bridge Rehabilitation items are 1) Grading, 2) Traffic Control, 3) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 1, 4) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 2, 5) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 3, 6) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 4.	\$63,260	Work expected to begin September 2025. Expected completion of June 2026.
5	Mansell Road	Westbound Lanes Over Foe Killer Creek Bridge	165 FT	Bridge Rehabilitation items are 1) Grading, 2) Traffic Control, 3) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 1, 4) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 2, 5) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 3, 6) 39 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 4, 7) 6 cubic yards of flowable fill.	\$80,260	Work expected to begin September 2025. Expected completion of June 2026.

FY 2025 Local Road Assistance Administation fund
City of Alpharetta

LRA Projects

	Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
6	Mansell Road	Westbound Lanes Over Big Creek Bridge	340 FT	Bridge Rehabilitation items are 1) Grading, 2) Traffic Control, 3) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 1, 4) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 2, 5) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 3, 6) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 4, 7) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 5, 8) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 6, 9) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 7, 10) 46 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 8, 11) 3 cubic yards of Twenty-Four Hours Accelerated Strength Concrete, 12) Superstructure Reinforced Steel, estimated at 141 pounds, 13) Removal of Parts of Existing Bridge	\$91,880	Work expected to begin September 2025. Expected completion of June 2026.
7	Westside Pkwy	Over Foe Killer Creek Bridge	148 FT	Bridge Rehabilitation items are 1) Grading, 2) Traffic Control, 3) 87 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 1, 4) 87 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 2, 5) 87 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 3, 6) 87 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 4.	\$79,580	Work expected to begin September 2025. Expected completion of June 2026.

FY 2025 Local Road Assistance Administation fund
City of Alpharetta

LRA Projects

	Name of Roads	Extents	Length (Lane Miles)	Description of Work	Est. Cost	Project Schedule
8	Windward Pkwy	over Big Creek Tributary Bridge	96 FT	Bridge Rehabilitation items are 1) Traffic Control, 2) 56 linear feet of Preformed, Pre-compressed, Silicone Coated, Self-Expanding Sealant System on Bent Number 1.	\$29,760	Work expected to begin September 2025. Expected completion of June 2026.

Est. Total: \$1,179,283

FY 25 LRA Award	\$ 851,106.70
0% City Match	\$ -
Total	\$ 851,106.70

Costs over this amount will be funded by the City of Alpharetta.



A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO SUBMIT A FISCAL YEAR 2025 LOCAL ROAD ASSISTANCE GRANT APPLICATION TO THE GEORGIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Georgia Department of Transportation made available funding under the Fiscal Year 2025 supplemental Local Road Assistance Administration funds (LRA); and

WHEREAS, such funding may be used to fund transportation improvement projects such as adding turn lanes, milling and resurfacing, or repairing bridges; and

WHEREAS, the Georgia Department of Transportation has allocated the City of Alpharetta \$ 851,106.70 Supplemental for Fiscal Year 2025 through the program's funding allocation formula; and

WHEREAS, the City of Alpharetta is not required to match funding for the project; and

WHEREAS, the City of Alpharetta desires to use this funding to complete milling and resurfacing along three roads in the City and evidence authorizing the acceptance of said application is required and is provided.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Alpharetta as follows:

- The submission of the Fiscal Year 2025 Supplemental Local Road Assistance Administration funds is hereby approved; and
- The Mayor is hereby authorized to execute the necessary award package with directives under the Local Maintenance and Improvement Grant Program.

SO RESOLVED this 19th day of May 2025.

CITY OF ALPHARETTA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PRECEDING PAGE]

COUNCIL MEMBERS

Mayor Pro Tem Dan Merkel

Council Member Donald F. Mitchell

Council Member Brian Will

Council Member Douglas J. DeRito

Council Member John Hipes

Council Member Fergal M. Brady

(SEAL)

Attest:

Approved as to form and legal sufficiency:

Lauren Shapiro, City Clerk

Molly Esswein, City Attorney



STAFF REPORT

Department: Public Works
Submitted By: Dennis Roland
Meeting Date: May 19, 2025

AGENDA ITEM:

Request For Proposals 25-111: MS4 Inspections and Services

Consideration to award Request for Approval (RFP) 25-111 to Integrated Science and Engineering for the MS4 Stormwater Inventory Inspections and Services for an amount totaling \$117,850.00 for the 2025 -2026 MS4 reporting year and authorize the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Award RFP #25-111 for Municipal Separate Storm Sewer System (MS4) Inspections to Integrated Science and Engineering with a contract term of five years and an amount not to exceed \$117,850.00 for the 2025-2026 MS4 permit year and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$117,850.00

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
SW Pipe and Structure R&M / 30241100541430C1308	\$117,850.00

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-	\$0.00

ITEM DESCRIPTION:

The award of this contract is for the ongoing inspection of: Publicly owned and maintained stormwater structures (e.g. manholes, catch basins, inlets, etc.); Publicly owned and maintained stormwater conveyances (e.g. pipes, ditches); Publicly owned and maintained ponds, stormwater management facilities, green infrastructure, and stormwater best management practices; Privately owned and maintained ponds, stormwater management facilities, green infrastructure, and stormwater best management practices; Public and private facilities of high pollutant stormwater runoff potential (auto mechanics, concrete plants, municipal fleet yards, carwashes, etc.); Publicly owned and maintained outfalls; Floodplain management, and annual report compilation and submittal to the GA EPD.

The City's National Pollutant Discharge Elimination System (NPDES) Permit requires that all publicly maintained stormwater infrastructure and ponds be inspected. The Permit also requires that the city inspect all private green infrastructure. With this contract, the city inspects 100% of all public ponds, green infrastructure, and stormwater best management practices each year so that we can properly maintain them and ensure they are working as designed. This contract also provides for the inspection of private ponds when we have requests from the public or when an issue has been identified with a public pond. The contract covers the following inspections to be completed annually. All work is unit-based. Meaning if only 75 out of 125 inspections occur, the City only pays for 75 inspections. Review of Hydrologic and Hydraulic analysis for verification that private developments and public capital projects are adhering to and in compliance with the City's floodplain management ordinance and FEMA regulations will be charged hourly as part of this contract. The selected vendor will act as the City's designated

representative for all floodplain-related issues including, but not limited to, no rise certifications, Conditional Letter of Map Revision (CLOMR), and Letter of Map Revision (LOMR) forms.

Concerning private property infrastructure/ponds, the City is required to inspect the infrastructure, pass the inspection results to the private property owner and then the private property owner is required to either obtain a third-party inspection or perform the necessary repairs/modifications. This contract includes input of all inspection data into our GIS mapping system, work order data entry into City works (our asset management system), and correspondence with private owners for maintenance requirements.

These inspections are used to proactively identify deficiencies in the publicly maintained system so that they can be repaired before they become an emergency. For example, these inspections identify a pipe that is starting to deteriorate but is not beyond the point of repair with one of our lining techniques. If not found early, pipe replacement would be required and could require open-cutting roadways or severely impact private properties. Lining is also much more cost-effective and efficient. Having a contractor do these inspections has multiple benefits for the city. It allows Public Works employees to concentrate their time on actual repairs, it provides a third-party unbiased opinion on conditions, and it meets the requirements of the NPDES Permit without sacrificing service to our residents and business owners. The intent of this contract is to complete 5 years of inspections with the city. This will provide consistency and ensure that 100% of the infrastructure is inspected in the same manner by the same team. The Department of Public Works, with guidance from the Finance Department, prepared a Request for Proposals (RFP). This RFP was advertised and opened on February 6th, 2025. On March 7th, 2025, the City received proposals from seven firms. Staff from the Department of Public Works reviewed and scored the proposals on company experience, reference projects, staff qualifications, available resources, and cost.

The final scoring and cost were as follows: **(Costs were provided based on annual estimates of work assigned)**

Firm	Phase 1 Evaluation Points (max of 100)			Cost
	Criteria	Cost	Total	in \$
Integrated Science & Engineering	53.73	35.00	88.73	\$117,850
Sustainable Water Planning & Engineering	53.73	33.39	87.13	\$123,525
Lowe Engineers, LLC	40.30	21.25	61.55	\$194,130
Keck & Wood, Inc.	46.50	11.33	57.83	\$364,150
Axis Infrastructure, LLC	40.20	11.03	51.23	\$373,850
Storm System Services, LLC	14.47	12.94	27.41	\$318,650
Bureau Veritas North America, Inc.	17.57	8.71	26.28	\$473,565

Integrated Science and Engineering (ISE) has completed similar work for many local municipalities and has completed similar work for the City in the past. They have worked with the CityWorks software program and are very familiar with the EPD staff and EPD regulations. Once a contract with ISE has been finalized and executed, ISE will begin inspection work for the 2025-2026 NPDES permit year.

ALTERNATIVES:

Do not approve contract with ISE for MS4 Inspections and Services.

ATTACHMENTS:

- 1. INTEGRATED SCIENCE & ENGINEERING CONTRACT
- 2. SCORING SUMMARY
- 3. INTEGRATED SCIENCE & ENGINEERING SUBMISSION DOCS

CITY OF ALPHARETTA
CONTRACT FOR SERVICES

This Contract for Services (this "*Contract*") for the City of Alpharetta is made and entered into and is effective upon execution, by and between Integrated Science & Engineering, Inc. a Georgia corporation with its principal office located at 1039 Sullivan Road, Suite 200, Newnan, GA 30265 (the "*Consultant*") and the City of Alpharetta, a municipal corporation of the State of Georgia (the "*City*").

1. Contract Documents. The Contract Documents consist of this Contract, the City's Request for Proposals dated February 6, 2025 (the "*RFP*"), including any addenda thereto, and the Consultant's Statement of Qualifications dated March 7, 2025 (the "*Proposal*"), all of which collectively are incorporated herein by reference (collectively, the "*Contract Documents*"). In the event of any conflict in the Contract Documents, the provisions and requirements set forth in this Contract will govern; provided, however, to the extent any of Consultant's obligations or duties set forth in the Proposal exceed the requirements provided within the RFP or this Contract, or the City finds any of the terms set forth in the Proposal more desirable, the terms set forth in the Proposal will control. Subject to the foregoing, if a conflict between the language in the RFP and the Proposal, the language in the former will govern.
2. Scope of Services. The Consultant's duties and scope of services are specifically set forth in the RFP (the "*Work*") and, in general, include the following:

MUNICIPAL SEPARATE STORM SEWER (MS4) INSPECTIONS, complete annual inspections of the Municipal Separate Storm Sewer System (MS4) storm conveyance and structure inventory, Highly Visible Pollutant Source (HVPS) businesses, industrial businesses, municipal facilities, outfalls (dry weather screening), and public and private stormwater ponds, green infrastructure, and other best management practices (BMPs). Along with the MS4 inspections and annual report preparation and submission, the City will also request the selected vendor to provide flood plain management services. The purpose of these inspections is to satisfy the requirements and aid in compliance efforts regarding the National Pollutant Discharge Elimination System (NPDES) program, as well as on-going maintenance activities and budget projecting by the Public Works Department.

3. Contract Prices. As finally awarded by the City, the City will pay Consultant in accordance with the unit prices/rates set forth in Contractor's Cost Proposal Worksheet included in the Proposal, which is attached hereto and incorporated herein as **Exhibit A**, for Consultant's performance of Work.

This price includes the full development and provision of all deliverables as specified in the RFP and Proposal, as further supplemented, or modified by the City's requirements. The City will process approved payment requests under this project to the Consultant. Payment to sub-contractors and suppliers is the responsibility of the Consultant. The City will not entertain any other payment arrangements.

Invoices must be sent to:

City of Alpharetta
Department of Public Works
1790 Hembree Road
Alpharetta, GA 30009
Attn: Dennis Roland

Payments may be made in the manner and on the periodic basis agreed to by the City prior to the commencement of the Work. Upon completion of the Work or, if agreed to by the City, upon completion of certain portions thereof, the Consultant must send an invoice detailing the

appropriate charges as currently allowed. Upon receipt of Consultant's invoice and following inspections and confirmation of the performance of the subject portion of the Work, the City will make payment. Upon receipt of Consultant's final invoice and following final inspection and final acceptance of the Work, the City will make final payment. Subject to the withholding of any amounts due to the City as further set forth herein, all such invoices will be paid within forty-five (45) days by the City unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Consultant will provide complete cooperation during any such investigation. No price adjustments will be made during the term or any extension of this Contract except upon mutual consent of the parties. Notwithstanding any other provision of this Contract, and without prejudice to any of City's other rights and remedies, City will have the right at any time or times to deduct and withhold from any payment for services that may become due under this Contract, such amount or amounts as may reasonably appear necessary to compensate the City for any portion of the Work that is defective, damaged, flawed, unsuitable, non-conforming or incomplete. Acceptance of final payment will constitute a waiver of all claims against the City by the Consultant except for those claims previously made in writing against the City by the Consultant, pending at the time of final payment, and identified in writing by the Consultant as unsettled at the time of its request for final payment.

4. Commencement of Work; Time for Performance; Project Manager.

- (a) Commencement of Work. The Contractor must not proceed to perform the Work until on or after [date to be determined], and as requested by task order.
- (b) Time for Performance. Contractor's time for performance of each portion of the Work shall be set forth in the subject task order.
- (c) Time is of the Essence. All limitations of time set forth in this Contract are of the essence. The foregoing notwithstanding, Consultant shall not have liability for or be deemed in breach of this Contract because of delays caused by natural disasters, adverse weather, civil insurrection, or by a shelter-in-place or other city, state, or nation-wide "shut-down" order due to civil insurrection or a pandemic event.
- (d) Project Manager. The City's staff Project Manager for this Work is Dennis Roland. The Consultant shall coordinate with the City's Project Manager.

5. Term and Termination. This Contract is for a term of five (5) years and may be terminated prior to the term ending by either party in the event of substantial failure or default of the other party to fulfill its obligations under this Contract. Prior to such termination, the non-defaulting party must give notice to the defaulting party of the failure or default. Such party will have fifteen (15) days from the date of the notice to cure the default or failure if such default or failure is capable of being cured. Upon failure to cure the default or failure within fifteen (15) days, or if such failure or default is not capable of being cured, the non-defaulting party may terminate the Contract effective immediately upon the provision of written notice as provided in Section 13 (*Notices*). The Contract may also be terminated prior to term by the City for City's convenience upon the provision of not less than fourteen (14) days written notice to the Consultant. In the event of such termination, the Consultant will be compensated for services performed prior to termination. Such amount will be paid by the City upon the Consultant's delivering or otherwise making available to the City, all data, drawings, specifications, reports, estimates, summaries and other information and materials as may have been accumulated by the Consultant in performing the services included in this Contract, whether completed or in progress. All unperformed obligations incurred by Consultant prior to such date will survive termination of this Contract.

As required by O.C.G.A. § 36-60-13, this Contract will automatically and absolutely terminate without further obligation on the City on the last day of its fiscal year, each year of the term of this

Contract, and furthermore, this Contract shall automatically renew on the first day of its fiscal year, each year of the term of this Contract, unless written notice is given by the City of its intent to terminate the Agreement at least sixty (60) days prior to the last day of any given fiscal year. Title to any supplies, materials, equipment, or other personal property shall remain in Consultant until fully paid for by the City (if any such transfer of title is applicable to this Contract).

6. Representations and Warranties. Consultant represents and warrants that:
 - (a) Consultant has full power and authority to perform its obligations hereunder and to deliver the products and services set forth in the Contract Documents to the City without the consent of any other person or entity, and the products and services will be delivered free and clear of any lien, encumbrance, security interest or other claim, of whatever nature;
 - (b) Consultant will comply with all applicable statutes, rules, regulations and requirements of any governmental agency or authority, whether now or hereafter enacted, in performing its obligations hereunder, and the products and services will comply with all such statutes, rules, regulations and requirements in effect at the time of delivery to and acceptance by the City;
 - (c) Consultant will perform its obligations hereunder in a good, professional and workman-like manner, and in strict accordance with City's specifications and the terms of this Contract;
 - (d) All services performed by the Consultant under this Contract will be conducted in a manner consistent with the level of care and skill ordinarily exercised by other members of Consultant's profession or trade currently practicing in the same locality under similar conditions; and
 - (e) Consultant, in the performance of its duties under this Contract, including but not limited to, its dealings with property owners, developers, contractors, consultants, architects and any local, state or federal governmental agency or political subdivision, will owe its primary duty of loyalty to the City.
7. Licenses, Registrations, Certifications and Permits. The Consultant will be responsible for obtaining and keeping in a valid status, all licenses, registrations, certifications and permits necessary to perform the Work as required by law. Consultant represents to the City that the Consultant and its employees are properly licensed and/or registered within the State of Georgia for the performance of the services required herein, provided such licensure and/or registration is required by applicable law. Consultant will supply copies of any such licenses, certifications or permits to the City upon request.
8. Insurance.
 - (a) Insurance Generally. Consultant must obtain and must continuously keep during the term of this Contract insurance of the kind and in the minimum amounts as specified in the RFQ, as follows:
 - i. Statutory Worker's Compensation and Employers Liability Insurance in the minimum amount of Five Hundred Thousand Dollars (\$500,000) or as required by applicable law, whichever is greater, for all employees and other persons as may be required by Georgia law. If Consultant is self-insured, Consultant must additionally provide the City with a certificate from the Georgia Board of Workers' Compensation stating that the Consultant qualifies to pay its own workers' compensation claims.
 - ii. Comprehensive General Liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000) per occurrence and in the aggregate. The policy must apply to all premises and all operations of the Consultant. The policy must include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy must contain a severability of interests' provision. Coverage must be

provided on an "occurrence" basis as opposed to a "claims made" basis. Such insurance must be endorsed to name the City, and its elected officials, officers, employees and agents, as additional insured parties.

- iii. Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury of not less than One Million Dollars (\$1,000,000) per occurrence and property damage of not less than One Hundred Thousand Dollars (\$100,000) per occurrence with respect to each of the Consultant's owned, hired and non-owned vehicles assigned to or used in performance of the Work. The policy must have a severability of interests' provision. Such insurance coverage must extend to all of Consultant's subcontractors. Such coverage must include all automotive equipment used in the performance of the Contract, both on and off any work site, and such coverage must include non-ownership and hired cars (vehicles and equipment) coverage. Such insurance must be endorsed to name the City, and its elected officials, officers, employees and agents, as additional insured parties.
- iv. Umbrella/Excess Liability insurance with minimum combined single limits of One Million Dollars (\$1,000,000) per occurrence and in the aggregate. Such policy must supply the same coverage set forth in the Comprehensive General Liability insurance policy. Such insurance must be endorsed to name the City, and its elected officials, officers, employees and agents as additional insured parties.

(b) Requirements of Insurance.

- i. Insurance must be procured and maintained with insurers with an A- or better rating as determined by Best's Key Rating Guide. All insurance must be continuously kept covering all liability, claims, demands, and other obligations assumed by the Consultant.
- ii. No policy of insurance will contain any exclusion for bodily injury or property damage arising from completed operations.
- iii. Every policy of insurance must provide that the City will receive notice no less than thirty (30) calendar days prior to any cancellation, termination, or a material change in such policy.
- iv. Proof of required insurance must be maintained in all equipment and motor vehicles insured in accordance with the provisions of this Contract.
- v. Consultant will ensure that any and all policies of insurance procured hereunder will provide for a waiver of subrogation against the City, and Consultant waives any claim against the City arising in contract or tort which is covered by its insurance hereunder.

(c) Failure to Obtain or Maintain Insurance. The Consultant's failure to obtain and

continuously maintain policies of insurance in accordance with this Section and its subsections will not limit, prevent, preclude, excuse, or modify any liability, claims, demands, or other obligations of the Consultant arising from performance or non-performance of this Contract. Failure on the part of the Consultant to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices, and minimum limits will constitute a material breach of this Contract upon which the City may immediately terminate this Contract without advance notice.

(d) Insurance Certificates. Consultant must provide proof of such insurance to the City contemporaneously with the execution of this Contract. Prior to commencement of the Work, Consultant must submit to the City certificates of insurance for all required insurance. Insurance limits, term of insurance, insured parties, and other information sufficient to demonstrate conformance with this Section and its subsections must be indicated on each

certificate of insurance. Acceptance of a certificate or proof of insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied.

- (e) Other Insurance. Consultant must maintain such other types and/or amounts of insurance as reasonably required by the City from time to time.
9. Indemnification. Consultant will, to the fullest extent permitted by law, indemnify and hold harmless the City, including its elected officials, officers, employees, and agents, from and against any and all claims, demands, losses, liabilities, suits, actions, costs, expenses (including expenses of litigation and attorneys' fees) and damages ("Claims") of any type or nature, including, but not limited to, Claims for injury to person or property, provided that this indemnity obligation shall only apply to the extent Claims are caused by or result from the negligence, recklessness, or intentionally wrongful conduct of the Consultant or other persons employed or utilized by the Consultant in the performance of this Contract. Nothing in this Section or this Contract will be deemed to constitute a waiver of the City's sovereign immunity, create rights in any third party, or create any third-party beneficiaries.
10. Subcontractors and Consultant Personnel.
- (a) No Subcontractors. No subcontractor or consultant will be retained by Consultant to perform services under this Contract without the prior written consent of the City, except for those subcontractors previously identified in the Proposal.
 - (b) Subcontractor Requirements. Administration of any approved subcontractor will be the Consultant's responsibility and all subcontracts must require each subcontractor to be bound by all pertinent portions of this Contract and to assume all applicable obligations and responsibilities which the Consultant by this Contract assumes toward the City. In particular, and not by way of limitation, all indemnification and insurance provisions will be fully binding upon any subcontractor providing a portion of the services, for all intents and purposes as if said subcontractor were a party to this Contract.
 - (c) Key Staff. Where Consultant has specifically identified certain personnel in the Proposal for the performance of certain portions of the Work (such personnel hereinafter referred to as "Key Staff"), Consultant will assign and furnish such Key Staff to perform the respective tasks and responsibilities as set forth in the Proposal. Consultant agrees not to transfer or reassign any member of its Key Staff or the respective tasks or responsibilities of a member of Key Staff without the prior written consent of the City, except for the following reasons, as applicable:
 - (i) Situations where a member of Key Staff requests a transfer from his or her respective employer in order to accept a promotion or special assignment, which has been offered to him or her by such employer based upon his or her special education, qualifications or career path;
 - (ii) Disciplinary reasons;
 - (iii) Failure of the member of Key Staff to perform his or her respective tasks or responsibilities; or
 - (iv) At the request of the member of Key Staff.

In the event Consultant permanently transfers or reassigns a member of Key Staff or the respective tasks or responsibilities of a member of Key Staff for any of the foregoing reasons, Consultant will provide the City Administrator with prompt written notice of such transfer or reassignment and explain the basis of the transfer or reassignment. In the event of a vacancy in the position of any member of Key Staff, Consultant agrees to cooperate with the

City in providing a replacement and make selection of a replacement without undue delay, in good faith, and in the best interests of the City.

Further, the City will have the right, utilizing an objective standard based on current and past performance of the subject Work, to require Consultant to reassign the tasks and/or responsibilities of any member of Key Staff to a different representative of Consultant. Consultant agrees to permanently transfer the tasks and responsibilities of any member of Key Staff as soon as reasonably possible upon notification by the City Administrator.

11. Independent Contractor. The Consultant will always be acting as an independent contractor and not be considered or deemed to be an agent, employee, joint venture or partner of the City. Consultant will have no authority to contract for or bind City in any manner. Consultant will have and maintain the responsibility for and control of the rendition of the Work, the discipline of its employees, and other matters incident to the performance of the Work (services, duties and responsibilities as described and contemplated herein). Notwithstanding any other provision(s) of this Contract to the contrary, no employee or subcontractor of Consultant will be considered an "employee" of the City during the performance of this Contract (the term "employee" will have the same meaning as provided in IRS Publication No. 15 (2014)(Circular E).
12. Conflict of Interest. The Consultant represents that it has not, within two (2) years preceding the execution of this Contract, made or agreed to make any valuable gift whether in the form of service, loan, thing, or promise to any person (including any member of such person's immediate family), having the duty to recommend, the right to vote upon, or any other direct influence on the selection of the Consultant to provide products and services to the City. This provision will not apply to legal campaign contributions, provided that such contributions have been disclosed in Consultant's response to the City's RFQ.
13. Notices. All contractual notices and communications under this Contract will be considered sufficient if given by certified mail or statutory overnight mail with return receipt requested, or hand delivered:
 - (a) If to the Consultant, at the following address:

Integrated Science & Engineering
1039 Sullivan Road, Suite 200
Newnan, GA 30265
Attention: Dan Davis, Owner
 - (b) If to the City, at the following address:

City of Alpharetta
Department of Public Works
1790 Hembree Road
Alpharetta, GA 30009
Attention: Pete Sewczwicz, Director
 - (c) With a copy to:

Alpharetta City Attorney
Jarrard & Davis, LLP
222 Webb Street
Cumming, Georgia 30040

For the purposes of this Contract, the effective date of notice will be the date that the notice is placed in certified or statutory overnight mail or placed with a courier for hand delivery.

14. Public Records. Consultant understands that in accordance with O.C.G.A. § 50-18-70, *et seq.*, the public has a right of reasonable access to all public records of the City, subject to certain exceptions

set forth therein or as otherwise provided by law, and agrees to allow access by the City to all documents subject to disclosure under applicable law. Consultant's willful failure or refusal to comply with the provisions of this Section will result in the immediate termination of this Contract by the City. Further, Consultant agrees to keep all public records in accordance with the City's records retention and disposal policies, O.C.G.A. § 50-18-92, *et seq.*, and the Georgia Administrative Code. Notwithstanding the foregoing, nothing contained herein will limit the Consultant's or the City's right to defend against disclosure of records alleged to be public.

15. Compliance with Illegal Immigration Reform and Enforcement Act:

E-Verify Program: The City is committed to compliance with Federal and State laws requiring the verification of newly hired employees to ensure they are lawfully entitled to work in the United States. As such, the City will not enter into a contract for the "physical performance of services" (as defined in O.C.G.A. § 13-10-90) unless the Consultant registers and participates in a federal work authorization program (E-Verify). The E-Verify affidavit or the secure identifiable document submitted by the Consultant will become part of the Contract Documents.

(a) Requirement to Participate in a Federal Work Authorization Program (E-Verify):

- i. Pursuant to O.C.G.A. § 13-10-91, Consultant represents, warrants, acknowledges, and/or agrees that:

The Consultant has registered and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees;

Subcontractors will not enter into any contract with the Consultant for the physical performance of services within the State of Georgia unless such subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees; and

Sub-subcontractors will not enter into any contract with a subcontractor or sub-subcontractor for the physical performance of services within the State of Georgia unless such sub-subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees.

- ii. As of the date of enactment of O.C.G.A. § 13-10-91, the applicable federal work authorization program is "E-Verify" (<https://e-verify.uscis.gov/enroll/StartPage.aspx?IS=YES>) operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security. Information and instructions regarding E-Verify program registration, corporate administrator registration, and designated agent registration can be found at that website address.

(b) Contractor, Subcontractor, and Sub-subcontractor Evidence of Compliance:

- i. Consultant, if providing the physical performance of services under this contract, will comply with the requirements of O.C.G.A. § 13-10-91.
- ii. Pursuant to O.C.G.A. § 13-10-91, in the event the Consultant employs or contracts with a subcontractor in connection with the covered contract, the Consultant will secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 by the subcontractor's execution of the subcontractor affidavit, the form of which is included in Appendix B of the RFQ, and will maintain a record of such attestation for inspection by the City at any time. Such subcontractor affidavit will become a part of the Consultant/subcontractor agreement. Further, it will be the duty of the Consultant to submit copies of all affidavits, drivers' licenses, and/or identification cards required pursuant to this Section, as applicable, to the City within five (5) business days of receipt.

- iii. Pursuant to O.C.G.A. § 13-10-91, in the event the Consultant employs or contracts with a subcontractor that employs or contracts with any sub-subcontractor, the subcontractor will secure from such sub-subcontractor attestation of the sub-subcontractor's compliance with O.C.G.A. § 13-10-91 by the sub-subcontractor's execution of the sub-subcontractor affidavit, the form of which is included in Appendix B of the RFQ, and maintain records of such attestation for inspection by the City at any time. Such sub-subcontractor affidavit will become a part of the subcontractor/sub-subcontractor agreement. Any subcontractor receiving an affidavit from a sub-subcontractor will forward notice to the Consultant of the receipt, within five (5) business days of receipt, of such affidavit. Further, it will be the duty of any sub-subcontractor to forward notice of receipt of any affidavit from a sub-subcontractor to the subcontractor or sub-subcontractor with whom such receiving sub-subcontractor has privity of contract. Any subcontractor receiving notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor will also forward, within five (5) business days of receipt, a copy of such notice to the Consultant.
- iv. In lieu of the affidavit required by this Section, if Consultant, or any subcontractor or sub-subcontractor, as applicable, has no employees and does not hire or intend to hire employees for purposes of satisfying or completing the terms and conditions of the Contract (or the subcontractor's or sub-subcontractor's portion of work utilized to perform part of the Contract with the City), such party will instead provide a copy of his or her state issued driver's license or state issued identification card.
- (c) The Consultant must comply with all other applicable requirements and provisions of O.C.G.A. § 13-10-91 and other applicable rules and regulations promulgated in relation thereto.
- (d) All portions of contracts pertaining to compliance with O.C.G.A. § 13-10-91 and these rules, and any affidavit related hereto, will be open for public inspection in this State at reasonable times during normal business hours.

16. Miscellaneous.

- (a) Compliance with Laws; No Discrimination. The Consultant, including any approved subcontractors, must, in performance of the Work, fully comply with all applicable federal, state, or local laws, rules, and regulations, including, but not limited to, Title VI of the Civil Rights Act of 1964 and its amendments, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. In performance of the Work, the Consultant will not discriminate against any person on the basis of race, color, religion, gender, national origin or ancestry, age, creed, marital status, physical or mental disability, or political ideas and will further ensure that Consultant's agents and/or subcontractors comply with same. Further, Consultant, its agents and subcontractors must affirmatively comply with all applicable provisions of federal, state and local equal employment laws and will not engage in or commit any discriminatory practice against any employee, applicant or person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot lawfully be used as a basis for the provision or denial of employment or service delivery.
- (b) Governing Law. This Contract is executed and will be performed in the State of Georgia, and this Contract will be construed and enforced per the laws of the State of Georgia. Subject to Subsection (j) below (*Arbitration*), venue for any action arising out of this Contract will lie in the appropriate court of Fulton County, Georgia.

- (c) Captions. Titles or captions of sections contained in this Contract are inserted only as a matter of convenience and for reference, and in no way define, limit, extend or prescribe the scope of this Contract or the intent of any provision.
- (d) Electronic Signature. This Contract may be executed by electronic signature, and such signature will have the same validity and effect as a signature affixed by hand and will constitute an original for all purposes.
- (e) Severability. In the event that any provision hereof is held to be invalid or unenforceable, such provision will be severed from this Contract and will not affect the validity or enforceability of the remainder of this Contract.
- (f) Entire Agreement. This Contract supersedes all prior discussions and agreements between the parties with respect to the matters contained herein and constitutes the sole and entire agreement between the parties.
- (g) Persons Bound. This Contract will be binding upon and will inure to the benefit of the parties, their respective successors, successors in title, legal representatives, heirs and permitted assigns. This Contract may not be assigned by the Consultant without the prior written consent of the City.
- (h) Amendment. No term or provision of this Contract may be amended, waived, supplemented, modified or terminated except by an instrument in writing signed by the party against whom the enforcement of the amendment, waiver, supplement, modification or termination is sought.
- (i) Waiver. The City's failure or forbearance to enforce any term hereof will not be deemed to be a waiver of such right or claim, or any right of claim hereunder. Moreover, the City's waiver of any term hereof will not operate or be construed as a waiver of any subsequent breaches of the same or any other term.
- (j) Arbitration. Any dispute arising out of this Contract will, at the option of the City of Alpharetta, be submitted to binding arbitration conducted in Atlanta, Georgia in accordance with the rules of the American Arbitration Association.
- (k) Additional Terms of Consultant. The City will not be bound by any terms and conditions included in any Consultant invoice, packaging, catalog, brochure, technical data sheet, or other document which attempts to impose any condition in variance with or in addition to the terms and conditions contained herein.
- (l) Presumptions and Interpretations. The parties further agree that should any provision of this Contract require interpretation or construction, the court, administrative body or other entity interpreting or construing this Contract will not apply a presumption that the provisions hereof will be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agents prepared same, it being agreed that all parties and/or their respective attorneys and agents have been fully afforded the opportunity to review all provisions of this Contract.
- (m) No Third-Party Beneficiaries. Nothing contained in this Contract is intended to or will create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, sub-consultant or sub-contractor of the Consultant. Absolutely no third-party beneficiaries are intended by this Contract. Any third-party receiving a benefit from this Contract is an incidental and unintended beneficiary only.
- (n) No Waiver of Governmental Immunity. Nothing in this Contract will be construed to waive, limit, or otherwise modify any governmental or sovereign immunity that may be available

by law to the City, its elected officials, officers, employees, contractors, or agents, or any other person acting on behalf of the City and, in particular, governmental or sovereign immunity afforded or available pursuant to Georgia Statutes.

- (o) Publicity Provision. Consultant will not use any trademarks, service marks, or logos of the City without the City's express prior written consent. Consultant will not identify or make reference to the City in any advertising or other promotional modality regardless of its form without the express prior written consent of the City.
- (p) Survival. Any and all provisions of this Contract creating obligations extending beyond the term of this Contract, including, without limitation, Consultant's warranty of products and labor and the indemnification provisions contained herein, will survive the expiration or termination of this Contract, regardless of the reason for such termination.

(signature page follows)

IN WITNESS WHEREOF, the parties hereto have each caused this Contract to be executed and delivered by a duly authorized officer, agent, or official as of the date set forth below.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

Date: _____

Approved as to substance:

Chris Lagerbloom, City Administrator

Approved as to form:
JARRARD & DAVIS, LLP

Joshua F. Jones , City Attorney

**INTEGRATED SCIENCE & ENGINEERING,
INC.**

By: _____
Jason Ray, Principal

Attest:

By: _____
Leslie Baer, Corporate Secretary

Date: _____

25-111 - MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) INSPECTIONS

Scoring Summary

Active Submissions

	Total	A - Local Vendor Preference	B - Group 2 Technical	B-1 - Statements of Qualifications Project Team, References	B-2 - Technical Proposal, Project Approach, Available Resources, Schedule	C- Cost Proposal
Supplier	/ 100 pts	/ 3 pts	/ 62 pts	/ 31 pts	/ 31 pts	/ 35 pts
Integrated Science & Engineering	88.73	0	53.73	26.87	26.87	35 (\$117,850.00)
Sustainable Water Planning & Engineering	87.13	0	53.73	26.87	26.87	33.39 (\$123,525.00)
Lowe Engineers, LLC	61.55	0	40.3	22.73	17.57	21.25 (\$194,130.00)
Keck & Wood, Inc.	57.83	0	46.5	22.73	23.77	11.33 (\$364,150.00)
Axis Infrastructure, LLC	51.23	3	37.2	17.57	19.63	11.03 (\$373,850.00)
Storm System Services LLC	27.41	0	14.47	7.233	7.233	12.94 (\$318,650.00)
Bureau Veritas North America, Inc.	26.28	0	17.57	9.3	8.267	8.71 (\$473,565.00)

March 7, 2025

City of Alpharetta
2 Park Plaza
Alpharetta, GA 30009

Re: City of Alpharetta Request for Proposals – RFP 25-111, Municipal Separate Storm Sewer System (MS4) Inspections

Dear Ms. Beth Rucker:

We respectfully submit our response to the Request for Proposal for the Municipal Separate Storm Sewer System (MS4) Inspections for your consideration. We believe that our Project Team has unique competence and relevant experience with contracts of a similar nature and scope.

- Our team has successfully completed MS4 Inspections for municipalities across the State over the past 35 years. Communication is key to our team's demonstrated ability to successfully perform MS4 Inspections for the City of Alpharetta.
- Our team has a history and is committed to meeting project obligations and deadlines. We understand the importance of timely delivery of our services for overall project success. We are committed to performing the City's projects within the time frame necessary.

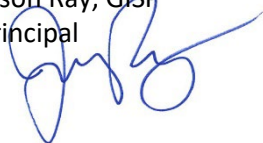
If chosen, our Project Team will not only complete the MS4 Inspections for the City of Alpharetta in a traditional sense but will also seek to become an extension of your staff. We keenly understand the modern-day challenges of meeting increasing service demands within a volatile labor and materials market with increasing regulatory burdens, while meeting taxpayer expectations for efficiency and excellence in governance.

We look forward to the opportunity of continuing a relationship with the staff and leadership of the City of Alpharetta. We would greatly appreciate the opportunity for an interview to demonstrate our capabilities and commitment to this project. Integrated Science & Engineering is committed to and ready for any contract on projects for Municipal Separate Storm Sewer System (MS4) Inspections for the City of Alpharetta. I will serve as the team's primary contact and Principal for Integrated Science & Engineering. If you have any questions or require further explanation of the information contained herein, please feel free to contact us by phone at (678) 552-2106 or by email at jray@intse.com.

Sincerely,

INTEGRATED SCIENCE & ENGINEERING, INC.

Jason Ray, GISP
Principal



FIRM HISTORY

Integrated Science & Engineering, Inc. (ISE) was incorporated in 1977 as a Georgia Corporation and as a civil engineering and land surveying firm. In 1996, the firm endeavored to specialize in engineering services to local governments. Over the last 35 years, ISE has assembled a diverse and well-qualified group of professionals that are well-suited and positioned to work on many types of engineering projects. We are considered local experts in Engineering Services related to MS4 Inspections and have provided these services to local municipalities for many years.



Our client base includes both the public and private sectors. We have provided services to hundreds of clients in city and county governments, school boards, State authorities as well as developers in healthcare, residential, educational, commercial, office/business parks, and industrial sites. We have a successful track record in meeting the challenges of planning and designing single structures on small acreage sites and major industrial plants on hundreds of acres. ISE has extensive experience in the planning and site design work associated with large commercial and manufacturing buildings and complexes spread over several hundred acres of land. ISE also specializes in stormwater design, stormwater management and stormwater analysis. ISE has provided the implementation of MS4 program elements – NPDES, for over 35 years for 30+ municipal clients across the State of Georgia. ISE also provides detention pond inspections and CCTV pipe inspection services. Our diverse staff of **33**, including civil engineers, stormwater specialists, environmental scientists, and surveyors enables us to provide Civil Engineering Services from a more comprehensive approach than a traditional engineering firm.

ISE is headquartered in Newnan, Georgia. ISE has successfully provided MS4 Inspections to local Georgia municipalities. Our strength is in providing responsive services to clients located throughout the State. ISE's local focus and knowledge provides unique insight and understanding of the community's needs and allows us to better manage and leverage our talents and resources to benefit our clients.

 INTEGRATED Science & Engineering	
Name:	Integrated Science & Engineering, Inc.
Firm Structure:	Georgia Corporation
Address:	1039 Sullivan Road, Suite 200, Newnan, GA 30265
Phone / Fax:	678.552.2106 / 678.552.2107 Fax
Website:	www.intse.com
Owner:	Lawrence H. (Dan) Davis, Jr., P.E.
Primary Contact:	Jason Ray, GISP / jray@intse.com / 678.859.8815
Employees:	33
Years of Business:	48

PROJECT APPROACH

It is ISE's understanding that the City of Alpharetta (City) is requesting assistance with the implementation of their NPDES Phase I Municipal Separate Storm Sewer System (MS4) Program. The following scope has been developed to address tasks outlined in RFP 25-111. All other tasks related to the City's SWMP will be performed in-house by City staff.

Task 1 – MS4 Inspection

For the 2025-2026 reporting period 2,000 storm structures, 1,500 storm pipes and 10 ditches will need to be inspected. As a Phase I permittee the City has EPD approved MS4 inspection procedures. These procedures will be used by ISE field personnel during the inspection process. This will ensure that there is no deviation from the procedures EPD approved during the Stormwater Management Program (SWMP) development. In the event an asset is not accessible, staff will be notified, and a time will be scheduled for future access. After identifying maintenance needs, an ISE inspector will create a work order utilizing the City's asset management system (City Works). If an ISE inspector discovers an asset with structural issues that pose a public safety hazard, City staff will be notified immediately via email with attached picture and location. Additionally, these high-priority assets will be included with the weekly reports.

Based on the RFP, the City will supply ISE with one iPad connected to the City's CityWorks system. The City will assign all inspection work orders each year and ISE will be responsible for accurately completing all work orders and inspection forms by the permit due date. If any deficiencies are identified in the field, ISE is responsible for creating maintenance work orders within CityWorks. During the inspection process, the ISE will take an exterior and interior structure photo. Additionally, an upstream and downstream photo will be taken with the GoPro Hero 11 and 3000 lumens flashlight. Approximately 30 ft of pipe (upstream and downstream) can be viewed and assessed. By utilizing this approach, most of the storm pipes can quickly be inspected and assessed for needed maintenance. These photos show the capability ISE has in documenting the inspections of storm pipes:



Minor Corrosion

Moderate Corrosion

Severe Corrosion

ISE understands that there may be situations where the field technicians will be unable to visually assess the condition of the drainage system structure due to an inability to access the structure on account of physical limitations (ex. the structure may be buried or otherwise inaccessible for internal inspections). In these situations, ISE will locate the structure using GPS and make note in the geodatabase attributes that the structure is a virtual structure, i.e., meaning there was no condition assessment conducted. ISE will notify the City of these structures and will re-visit these structures to conduct the visual inspection once the City has gained access to these structures.

Deliverable:

- MS4 inspection data is hosted on City cloud account (no deliverable)
- Storm Structure and Storm Pipe photos

Task 2 - HVPS Facility Inspections

During the 2025-2026 reporting period, the City has identified 15 HVPS facilities that need to be inspected. The City's EPD approved HVPS inspection checklist will be used during all inspections. If any violations are documented during the inspection process, ISE will notify the City within 48 hours, as well as the property owner, of the violation. ISE will develop correspondence regarding the result of the inspections and the violation(s). All activities following will be coordinated through the City. Please note that follow up inspections will be invoiced at the unit cost rate.

Deliverable:

- Completed HVPS facility inspection checklists
- If necessary; delivered violation letters and follow up documentation

Task 3 - Industrial Facility Inspections

During the 2025-2026 reporting period, the City has identified 5 industrial facilities that need to be inspected. The City's EPD approved industrial inspection checklist will be used during all inspections. If any violations are documented during the inspection process, ISE will notify the City within 48 hours, as well as the property owner, of the violation. ISE will develop correspondence regarding the result of the inspections and the violation(s). All activities following will be coordinated through the City. Please note that follow up inspections will be invoiced at the unit cost rate.

Deliverable:

- Completed industrial facility inspection checklists
- If necessary; delivered violation letters and follow up documentation

Task 4 – Public Ponds, BMPs, Green Infrastructure

ISE will inspect publicly owned ponds, BMPs, and green infrastructure as directed by City staff. During the 2025-2026 reporting period, the City has identified 100 publicly owned structures that need to be inspected. ISE will inspect and photo document each pond on a form that has been previously developed by the City.

Deliverable:

- Completed pond inspection checklists (PDF)
- Inspection photos of each pond

Task 5 – Municipal Facility Inspection

The City has identified 1 municipal facility that needs to be inspected during the 2025-2026 reporting period. The City's EPD approved municipal inspection checklist will be used during all inspections. If any violations are documented during the inspection process, ISE will notify the City of the violation and provide recommendations for remediating the violation.

Deliverable:

- Completed municipal facility inspection checklists (PDF)

Task 6 – Private Ponds, BMPs, Green Infrastructure

ISE will inspect privately owned ponds, BMPs, and green infrastructure as directed by City staff. During the 2025-2026 reporting period, the City has identified 125 privately owned structures that need to be inspected. ISE will inspect and photo document each pond on a form that has been previously developed by the City.

Deliverable:

- Completed pond inspection checklists (PDF)
- Inspection photos of each pond

Task 7 – Dry Weather Screening

For the 2025-2026 reporting period 200 outfalls will need to be inspected. Dry weather screening will be performed according to the City's dry weather screening procedures approved by the EPD. The EPD approved dry weather screening checklist will also be filled out for each outfall visited and inspected. This effort will constitute Level 1 visual screening.

If a dry weather discharge is present, the discharge will be tested per EPD requirements for pH, temperature, and conductivity, utilizing an in-situ water quality meter and field observations noted. Additionally, a sample will be collected and analyzed for fluoride, surfactants, and fecal coliform (under certain circumstances) by an EPA certified laboratory. This effort will constitute Level 2 in-situ water quality screening. Please note that per the RFP the price for Task 6 does not include source tracing, lab fees, or regulatory letters. If requested; source tracing can be provided on a hourly basis.

Deliverable:

- Completed dry weather screening checklists (PDF)

Task 8 – GPS New Inventory

From time to time, the City may request that ISE staff inventory newly developed or redeveloped areas to update the City's asset inventory. An inspector for ISE will utilize the attribute structure currently in the City's GIS. Along with completing storm structure, storm pipe, and ditch attribute data outlined in Task 1, ISE will also include a measure down from the top of the structure. Finally, ISE will utilize a Trimble R2 submeter GPS unit to map all new structures.

Task 9 – Annual Report Development

ISE will contact City staff to collect information on programs implemented during the 2025-2026 reporting year and use the information to develop an Annual Report for submittal to EPD due on June 15, 2026. We assume that the work can be performed via email, telephone, etc. and no face-to-face meetings will be required. On behalf of the City, ISE will submit the annual report to EPD.

In the event that EPD provides a comment letter regarding the annual report; ISE staff will coordinate with City staff to respond to all EPD questions. A comment response letter will be drafted with additional responses and attached documentation.

Deliverable:

- One copy of the 2025-2026 final Annual Report

Task 10 – Floodplain Management Review

As a technical advisor to City staff, an ISE engineer will be available to assist with floodplain management issues, specifically related to the review of Hydrologic and Hydraulic (H&H) studies submitted as part of the City's development review process. After review, the ISE engineer will develop a memorandum outlining any deficiencies to be corrected. This work will be completed on a hourly basis.

Deliverable:

- Memorandum on hydrology/hydraulic report deficiencies

Task 11 – Retrofit Analysis

Per the requirement of the Permit, an ISE engineer will complete a retrofit analysis of one City owned stormwater management facility. ISE will perform the evaluation utilizing the approved Flood Management Project Water Quality Analysis Review Checklist included in the City’s SWMP.

Deliverable:

- Copy of completed Flood Management Project Water Quality Analysis Review checklist

SCHEDULE

Our team brings a wealth of experience that is both extensive and directly relevant to the successful execution of MS4 Inspections. This deep expertise uniquely qualifies us to assist the City of Alpharetta in achieving its MS4 Inspection goals. To ensure a seamless and effective implementation, we propose the following schedule to accomplish the City’s needs:

TASK	2025							2026						
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1 - MS4 Inspection														
2 - HVPS Facility Inspections														
3 - Industrial Facility Inspections														
4 - Public Ponds, BMPs, Green Infrastructure														
5 - Municipal Facility Inspection														
6 - Private Ponds, BMPs, Green Infrastructure														
7 - Dry Weather Screening														
8 - GPS New Inventory														
9 - Annual Report Development														
10 - Floodplain Management Review														
11 - Retrofit Analysis														

KEY PROJECT PERSONNEL

Name	Title	Years Exp.	Education	Registration/Certifications
Jason Ray, GISP	Principal	19	Bachelor of Science rural/urban planning and GIS, University of West Georgia, 2006	GISP, #91315 GSWCC Level 1A Certified Personnel NASSCO MACP & PACP Certified
Hope Larisey, MBA	GIS Specialist	21	Bachelor of Science in Chemistry, Georgia State University, 1998 Master of Business Administration in Finance, Georgia State University, 2000	GIS Certificate, University of West Georgia, 2019 FAA UAS - 4071089
Lisa Perrett	Environmental Technician	26	Bachelor of Science, Illinois State University, 1985	
Travis Satterfield	Lead Field Technician	7	Bachelor of Science, Business Administration, University of West Georgia, 2012	MS4 Compliance & Enforcement Inspector NASSCO PACP & LACP & MACP #P0033631-092021
Brad Ogle	Field Technician	3	Associate of Science, Applied Science, Abraham Baldwin Agricultural College, 2000 Bachelor of Science, University of Georgia, 2002	MS4 Compliance & Enforcement Inspector NASSCO PACP & LACP & MACP #P0043326-072023
Nick Bowie	Field Technician	2	Associate of Science, Business Administration and Management, West Georgia Technical College, 2020 Bachelor of Business Administration, University of West Georgia, 2022	NPDES MS4 Compliance & Enforcement Certified Inspector NASSCO PACP & LACP & MACP #P0047584-042024

Jason Ray, GISP

Principal – Integrated Science & Engineering

Jason serves as a GIS Professional for ISE. Jason has experience in database design, GIS application development, database QA/QC, and hydrologic and hydraulic data development and analysis. Jason also has experience in leading teams in MS4 inspections, detention pond inspections and CCTV services. Through his experience, Jason has an extensive knowledge related to current GIS software, how GIS is used by different County and City departments, and how data is organized and analyzed. Jason's experience includes:

NPDES Phase I & Phase II MS4 Permittee MS4 Inventory Mapping, Inspecting, GIS Map Creation, and Database Development for Various Municipal Clients. Reviewed data for quality and accuracy during the collection of the MS4 inventory/stormwater mapping, development and management of the GIS database, and assisted with the education to City and County staff. These projects required the use of both mobile and desktop GIS, GPS, and database software to inventory stormwater structures. Also included was a condition and water quality assessment of the stormwater system. All GIS maps that were created and inventory work performed assisted these communities in meeting requirements of their NPDES Permits. ISE currently provides these services for 19 municipal clients throughout Georgia.

Hope Larisey, MBA

GIS Specialist – Integrated Science & Engineering

Hope serves as a GIS Specialist in the Stormwater Group. She has an extensive background of over 21 years, providing clients with regulatory compliance, analytical and utility rate services. As a member of our technical staff, Hope has worked on numerous projects from all aspects of civil site design including commercial, medical/healthcare, institutional, water/wastewater facilities, stormwater management, and much more. Hope also served as the GIS Specialist for multiple different projects for municipal clients across the State of Georgia. On these specific projects, Hope designs, develops, and implements geodatabases and maps for multiple ESRI platforms including ArcGIS pro, ArcGIS Online, and Field Maps.

Lisa Perrett

Environmental Technician – Integrated Science & Engineering

Lisa serves as an Environmental Technician for ISE in the Water Resources Group. She has extensive background of over 38 years working with the Environmental Protection Division, 25 of those years overseeing municipal stormwater programs, including reviewing plan documents and annual reports, conducting inspections for program implementation, and enforcing regulations. She also has provided technical assistance to municipalities to ensure permit compliance. Lisa has also drafted and issued NPDES permits for municipal separate storm sewer systems, including Phase I Large, Phase I Medium, and Phase II MS4s. The Phase II permittees include Department of Defense facilities and the Georgia Department of Transportation. She has participated in stakeholder meetings, public meetings, and public hearings as part of the permit process. She also has developed templates for the stormwater management program, annual reports, and permit applications.

Travis Satterfield

Lead Field Technician – Integrated Science & Engineering

Travis serves as a Lead Field Technician at ISE. Over the past 7 years Travis has worked with a wide array of clients and municipalities across the state of Georgia. Travis provides a unique service in his role at ISE, specifically in MS4 inspections of stormwater structures and pipes within a GIS database as well as experience with detention pond inspections for many different municipalities across the state of Georgia. Travis also has experience in CCTV operation and analysis of stormwater and sanitary sewer systems.

Brad Ogle

Field Technician – Integrated Science & Engineering

Brad is a Field Technician at ISE with three years of experience supporting municipalities and clients throughout Georgia. He specializes in MS4 inspections, assessing stormwater structures and pipes within a GIS database. His work also includes conducting detention pond inspections for various municipalities. Additionally, Brad has hands-on experience with CCTV operation and analyzing stormwater and sanitary sewer systems.

Nick Bowie

Field Technician – Integrated Science & Engineering

Nick is a Field Technician at ISE with two years of experience working with various clients and municipalities across Georgia. He specializes in MS4 inspections of stormwater structures and pipes within a GIS database and has experience conducting detention pond inspections for multiple municipalities. Additionally, Nick is skilled in CCTV operation and the analysis of stormwater and sanitary sewer systems.

PROJECT EXPERIENCE AND REFERENCES

CITY OF NORCROSS

Donald Maxwell, Stormwater Superintendent
770.710.6483 | Donald.maxwell@norcrossga.net



ISE has served as the City's stormwater management consultant since 2007. In that time, ISE provided numerous services to the City including planning, engineering, construction management, drainage system evaluation and design, infrastructure inventory, and stormwater utility development, as well as NPDES MS4 permit and MNGWPD compliance assistance. In 2012, the City hired ISE to assist the City of Norcross in completing a formal inventory and condition assessment of the City's municipal separate storm sewer system (MS4). Previous efforts resulted in approximately 53% of the City's MS4 being inventoried and assessed. Under the City's NPDES Phase I MS4 permit, Sector 3 was inventoried and assessed during the 2012 / 2013 permit year. ISE completed a full inventory and assessment of the City's MS4.



The City of Norcross contracted ISE to implement a Stormwater Utility in July 2007. Tasks related to the implementation included:

- GIS Data Development
- Stormwater Utility Rate Structure Analysis
- Stormwater Utility Rate Model Development
- Stormwater Utility Revenue Model Development
- Extent and Level of Service Development
- Presentations to City Council
- Master Account File Development
- Credit Manual Development / Consultation
- Stormwater Utility Ordinance Development
- Staff Training / Customer Service Program

CITY OF BROOKHAVEN

Lisa Eighmy, PE, Public Works
470.812.3442 | Lisa.Eighmy@BrookhavenGA.gov



On March 29, 2023 Integrated Science and Engineering (ISE) was awarded the five-year contract for the 2023-2027 MS4 Inventory & Assessment for the City of Brookhaven. ISE has assisted in the following activities for the City.

1. Dry Weather Screening

- Conducted annual inspections of stormwater outfalls to identify potential pollutants.
- Performed visual assessments and in-situ water quality testing, documenting results for compliance reporting.
- Mapped screened outfalls and provided findings in an accessible format for annual reporting.

2. Source Tracing for Illicit Discharges

- Investigated potential pollution sources if screening results indicated contamination.
- Traced non-stormwater discharges upstream to determine the source, following approved protocols.
- Documented findings and notified responsible parties if corrective action was required.

3. MS4 Infrastructure Inspections

- Conducted inspections of stormwater infrastructure, including catch basins, pipes, and ditches.
- Recorded structural conditions, maintenance needs, and updated GIS mapping.
- Provided detailed inspection reports and GIS data for regulatory compliance.

4. Stormwater Facility Assessments

- Inspected public and private detention ponds, noting structural conditions and maintenance requirements.
- Notified property owners of maintenance responsibilities as required by local regulations.
- Integrated pond data into the GIS system for tracking and reporting.

All inspection data, GIS maps, and reports were compiled and submitted annually to support regulatory compliance, stormwater infrastructure management, and long-term planning.

CITY OF SOUTH FULTON



Antonio M. Valenzuela, Public Works Director

470.809.7451 | Antonio.valenzuela.cityofsouthfultonga.gov

From 2021 to 2023, ISE has assisted the City of South Fulton (City) with the implementation of their NPDES Phase II Municipal Separate Storm Sewer System (MS4) Program. Annually, ISE has assisted in the following activities required by the City's Stormwater Management Program (SWMP):

- 1. Dry Weather Screening** – Annually inspected a portion of stormwater outfalls for potential pollutants, following approved procedures. Conducted visual assessments and water quality testing, documenting findings for reporting. If pollutants were detected, additional analysis and source tracing were initiated.
- 2. Source Tracing** – Investigated potential illicit discharges by tracing pollutants upstream through the stormwater system. Findings were documented, and responsible parties were notified if a source was confirmed.
- 3. MS4 Inventory Inspections** – Conducted inspections of stormwater infrastructure, including catch basins, pipes, and ditches, to ensure compliance with permit requirements. Data was recorded in a GIS system for mapping and reporting. Detention ponds were also inspected, with maintenance issues documented and reported for enforcement.

All inspection data, GIS maps, and reports were compiled annually to support regulatory compliance and stormwater management planning.

City of Alpharetta
RFP 25-111, MS4 Inspections
Cost proposal

Integrated Science & Engineering, Inc.

Please fill in the unit cost for each line item. Extension is calculated by multiplying the unit cost by quantity.

**Quantities listed below are estimates based on the most recent inventory and inspection plan.*

Line Item	Description	Quantity	Unit	Unit Cost	Extension
Stormwater Infrastructure Inspections					
1	Structure	2000	EA	\$ 10.00	\$20,000.00
2	Pipe	1500	EA	\$ 14.00	\$21,000.00
3	Ditch	10	EA	\$ 5.00	\$50.00
4	HVPS facility	15	EA	\$ 250.00	\$3,750.00
Industrial Facilities					
5	Industrial Facility	5	EA	\$ 450.00	\$2,250.00
Public ponds, BMPs, Green Infrastructure					
6	Public pond, BMP, Green Infrastructure	100	EA	\$ 225.00	\$22,500.00
Municipal Facilities					
7	Municipal Facility	1	EA	\$ 225.00	\$225.00
Private ponds, BMPs, Green Infrastructure					
8	Private pond, BMP, Green Infrastructure	125	EA	\$ 225.00	\$28,125.00
Outfalls					
9	Dry weather screening including collecting sample if flow is found. Price should not include field or laboratory testing, upstream investigation, compliance letters, etc.	200	EA	\$ 27.00	\$5,400.00
GPS New Inventory					
10	Pipe, structure, or facility	100	EA	\$ 17.50	\$1,750.00
Annual Report					
11	Preparation and compilation of the annual MS4 report	1	LS	\$ 6,500.00	\$6,500.00
Floodplain Management Review					
12	Review hydrologic and hydraulic studies (per hour)	30	HR	\$ 185.00	\$5,550.00
Additional Tasks					
13	Retrofit evaluations of City owned ponds	1	EA	\$ 750.00	\$750.00

TOTAL COST PROPOSAL	\$271,450.00
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From: [Jason Ray](#)
To: [Rucker, Beth](#)
Subject: RE: Cost Proposal-RFP 25-111, MS4 Inspections
Date: Friday, March 14, 2025 11:18:41 AM
Attachments: [image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

This message needs your attention

- This is their first email to the City of Alpharetta.

Mark as Safe

Report this Email

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Beth,

Thank you for checking that. Each line item cost is correct so the **\$117,850** is correct. I first thought \$271,450 was really high but thought excel had to be correct. I'm not sure what happened with the calculation on that cell. Thank you so much for reaching out for clarification!

Jason Ray, GISP | Principal

Integrated Science & Engineering, Inc.

1039 Sullivan Road, Suite 200 | Newnan, Georgia 30265

T: 678.552.2106 | F: 678.552.2107 | C: 678.859.8815

www.intse.com



From: Rucker, Beth <BRucker@alpharetta.ga.us>
Sent: Friday, March 14, 2025 11:08 AM
To: Jason Ray <jray@intse.com>
Subject: Cost Proposal-RFP 25-111, MS4 Inspections
Importance: High

You don't often get email from brucker@alpharetta.ga.us. [Learn why this is important](#)

This message is from an EXTERNAL SENDER - be CAUTIOUS, particularly with links and attachments.

Hi Jay,

In reviewing the proposals received for RFP 25-111, MS4 Inspections, I have a question regarding your cost proposal. The grand total on the cost proposal you submitted via Bonfire is **\$271,450** but when verifying to total of each line item, I come to a grand total of **\$117,850**. Please verify that you would like to submit a cost proposal of \$117,850. I need a reply via email no later than 4:00 pm today.

City of Alpharetta					
RFP 25-111, MS4 Inspections					
Cost proposal					
Integrated Science & Engineering, Inc.					
Please fill in the unit cost for each line item. Extension is calculated by multiplying the unit cost by quantity.					
*Quantities listed below are estimates based on the most recent inventory and inspection plan.					
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Annual Report					
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Floodplain Management Review					
12	Review hydrologic and hydraulic studies (per hour)	30	HR	\$ 185.00	\$5,550.00
Additional Tasks					
13	Retrofit evaluations of City owned ponds	1	EA	\$ 750.00	\$750.00
TOTAL COST PROPOSAL					\$271,450.00

City of Alpharetta					
RFP 25-111, MS4 Inspections					
Cost proposal					
TYPE YOUR COMPANY NAME HERE					
Please fill in the unit cost for each line item. Extension is calculated by multiplying the unit cost by quantity.					
<i>*Quantities listed below are estimates based on the most recent inventory and inspection plan.</i>					
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Additional Tasks					
13	Retrofit evaluations of City owned ponds	1	EA	\$ 750.00	\$750.00
TOTAL COST PROPOSAL					\$117,850.00

Thank you,

Beth Rucker, CPPB

Budget & Procurement Coordinator

City of Alpharetta

Finance Department

2 Park Plaza

Alpharetta GA, 30009

O: (678) 297-6058 E: brucker@alpharetta.ga.us





STAFF REPORT

Department: Courts
Submitted By: Brooke Lappin
Meeting Date: May 19, 2025

AGENDA ITEM:

Municipal Court TRIP Program

Consideration of approval of a Memorandum of Understanding for the use of the Tax Refund Intercept Program provided by the Judicial Council's Administrative Office of the Courts with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve the Memorandum of Understanding for the use of the Tax Refund Intercept Program provided by the Administrative Office of the Courts of Georgia and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

The Municipal Court is proposing participation in the Tax Refund Intercept Program (TRIP) to recover unpaid court fines owed to the City of Alpharetta. Under this program, eligible cases must have a disposition date within the past seven years and an outstanding balance of at least \$25.00. The court will forward qualifying cases to the Administrative Office of the Courts (AOC), which will then notify the defendant of the claim and their right to appeal within 30 days. If the defendant does not request a hearing or if the claim is upheld, the Georgia Department of Revenue will intercept any available state income tax refund to satisfy the debt. The claim will remain active until the fines are fully collected or the judgment expires.

ALTERNATIVES:

Deny the Memorandum of Understanding for the use of the Tax Refund Intercept Program provided by the Administrative Office of the Courts of Georgia

ATTACHMENTS:

1. TRIP MOU FY25
2. TRIP Brochure 1-2024

Georgia's Tax Refund Intercept Program Participation

Memorandum of Understanding

This Memorandum of Understanding ("MOU") is made this ____ day of _____, 2025, by and between the Judicial Council's Administrative Office of the Courts of Georgia ("AOC") and the City of Alpharetta, Georgia, a municipal corporation of the State of Georgia, acting by and through its governing authority, the Mayor and City Council, on behalf of the Alpharetta Municipal Court ("Participant").

Statement of Purpose

The AOC exists, in part, to assist judges, administrators, clerks of court, and other officers and employees of the court in matters relating to court administration, and to provide such services as are requested. O.C.G.A. § 15-5-24(1). The AOC serves as staff to the Judicial Council of Georgia and serves as the administrative arm of the Judicial Council. O.C.G.A. §§ 15-5-22, 15-5-24. The AOC may perform such additional duties as may be assigned by the Judicial Council of Georgia. O.C.G.A. § 15-5-24(8). Article 7 of Chapter 7 of Title 48 of the O.C.G.A. authorizes the AOC to submit debts on behalf of Georgia Courts to the Georgia Department of Revenue ("DOR") for collection. O.C.G.A. § 48-7-162.1. The AOC has developed, and is responsible for, Georgia's Tax Refund Intercept Program ("TRIP"), through which court debts shall be collected.

The Participant is a Georgia Court and desires to collect outstanding court debts through the TRIP.

NOW, THEREFORE, in consideration of their mutual promises and agreements set forth in this intergovernmental MOU, pursuant to the intergovernmental contracts clause of the Georgia Constitution of 1983, Article IX, Section III, Paragraph I, the parties hereto agree as follows:

1. Definitions

- A. The term "Debt(s)" means a liquidated sum in excess of \$25.00 that constitutes court costs, surcharges, or fines, for which there is an outstanding court judgment payable to the court, or restitution due pursuant to a sentence imposed on a person convicted of a crime and sentenced to restitution. Debt does not include amounts due under parking tickets or photo enforced violations.
- B. The term "Debtor" means an individual owing money to, or having a delinquent account with, a Georgia court, which obligation has not been adjudicated as satisfied by court order, set aside by court order, or discharged in bankruptcy.
- C. The term "Fee" means the administrative collection assistance fee imposed on each Debt intercepted by DOR as set forth in O.C.G.A. § 48-7-163(c).
- D. The term "Refund" means a Georgia state income tax refund that the DOR determines is due to an individual taxpayer.

- E. The term “TRIP” means the process by which debts will be deducted from Debtor’s refunds and remitted to the courts that are owed those debts.
- F. The term “TRIP staff” means the AOC employees or the AOC’s agents responsible for carrying out its powers and duties set forth in Article 7 of Chapter 7 of Title 48 of the O.C.G.A.
- G. The term “TRIP user” means the representative of the Participant who is authorized to submit claims to the AOC and maintain the confidentiality of Debtor information.

2. Collections Process and Responsibilities

- A. Only the AOC is authorized to submit Debts to DOR for collection. To participate in the TRIP, Participant must apply to the AOC for a court identification number and must receive approval for specific court employees to submit Debts for tax interception. Participant must designate a representative to serve as a point of contact for Debtors and must designate a hearing officer to conduct hearings on contested setoffs. The hearing officer may not be an individual or judge from the Participant, and superior court judges may not preside over appeals from hearing decisions if that superior court was the court collecting the Debt. Participant must also submit additional information and documentation requested by AOC, including but not limited to a Form W-9 and an electronic funds transfer authorization.
- B. Participant will hold in confidence any social security information accessed through the TRIP software and web service. Each authorized TRIP user will have a unique login and password. The AOC may periodically review authorized user activities to ensure the confidentiality of social security and other Debtor information.
- C. Participant shall only submit claims for Debts that are eligible for TRIP. Debts submitted by Participant for TRIP:
 - 1. Must be at least ninety (90) calendar days past due and for which the time to appeal the judgment has expired.
 - 1. Must be less than seven (7) years from the date of the court judgement making the balance due or the expiration of the time set by the court for payment of the Debt; and
 - 2. Must include a social security number to correctly identify the Debtor.
- D. Pursuant to O.C.G.A. § 48-7-163(a), Participant shall not submit claims that are under any other means of collection or enforcement of the judgement where the alternate means of collection are believed to be adequate. Such forms of collection include but are not limited to: Debts submitted to collection agencies; Debts currently payable under probation, unless an outstanding balance due has been reduced to a judgment; Debts under collection through foreclosure, garnishment or any other action provided for the enforcement of a judgement.

- E. Participant shall not contact DOR for assistance with the TRIP and shall not refer Debtors to the DOR. Participant shall contact TRIP staff if assistance with the TRIP is needed.
- F. At least thirty (30) calendar days before Participant submits a claim for Debt to the AOC, Participant shall notify the Debtor in writing that it may seek to collect a debt from the Debtor's state income tax refund, unless the debt is satisfied within thirty (30) calendar days. The information in such notice shall be substantially similar to the information contained in "Exhibit A" of this agreement, which is hereby incorporated by reference.
- G. Participant must submit claims for Debts to the AOC through use of either the TRIP software or the TRIP secure web service.

Participant must provide sufficient information for the AOC and DOR to identify the Debtor, including the Debtor's social security number. Incomplete submissions will not be submitted to DOR for tax interception.

- H. Participant must certify that the claim information provided is accurate, that the Debt is owed and payable to Participant, and should not submit claims for Debts with questionable social security numbers or claim amounts. The AOC and DOR may rely upon the Participant's certification that the claim amount is valid and owed by the Debtor. The AOC, at its discretion, may limit the number of Debts submitted by Participant for interception.
- I. The TRIP staff shall forward submitted claims to DOR.
- J. After DOR notifies the AOC and Debtor that Debtor tax refund funds have been setoff, the Debtor has thirty (30) calendar days to contest the setoff in writing. The AOC shall collect the setoff funds and the administrative collection assistance fee and hold them in escrow until the validity of the setoff is determined.
- K. When the AOC receives valid written notice from a Debtor contesting a setoff, the AOC shall notify Participant that the setoff funds shall not be disbursed until after Participant has granted Debtor a hearing. Such hearing, and any further appeal, must be conducted in accordance with O.C.G.A. § 48-7-165.1. The hearing procedures must be substantially similar to the procedures set forth in "Exhibit B" of this agreement, which is hereby incorporated by reference.
- L. Upon notice from the AOC of the requested hearing, Participant shall provide the Debtor with notice of the hearing through certified mail or personal service and will provide the Debtor with an electronic or written copy of the hearing procedures. Prior to the hearing, Participant shall require the Debtor to confirm the Debtor's mailing address and shall forward the Debtor's mailing address to the AOC. If a Participant does not schedule a hearing or resolve a dispute within thirty (30) days, AOC may disburse the disputed funds to the taxpayer and may terminate the intercept request.
- M. Upon final determination that a setoff is valid per O.C.G.A. § 48-7-165.1, or, if the Debtor does not contest the setoff within thirty (30) calendar days of the setoff, the AOC shall

remove the amount of the Debt from escrow and credit it to the Debtor. The AOC shall then notify the Debtor in writing that the setoff is final. Such notice shall include a final accounting of the refund that was setoff.

- N. The AOC is responsible for refunding to the Debtor any funds held in escrow in excess of the valid claim amount.
- O. Following completion of the TRIP procedures listed above, the AOC shall transfer to the Participant the funds that were sent off after the conclusion of each tax season and the resolution of all intercept disputes. Participant shall review interceptions for validity within ten (10) business days of receipt and immediately report erroneous interceptions to the AOC.
- P. Participant shall disburse the setoff funds in the same manner as if such funds had been originally collected by Participant.
- Q. When the intercepted amount is insufficient to satisfy all claims filed by all courts, distribution of setoff funds shall be made in the order of the date the claims for Debt were received by the AOC. The administrative collection assistance fee shall have priority over Participant's claim.
- R. When the intercepted amount is insufficient to entirely satisfy a claim for Debt, the claim shall remain active until sufficient setoff funds become available or until the judgment upon which the claim is based expires by law.
- S. Participant must submit updates (deletions, reductions, and increases) to existing claims using the TRIP software or the TRIP secure web service if the claim amount previously submitted to the AOC is no longer accurate, the Debt is over 7 years old, or other information is incorrect. Providing updates is the responsibility of the Participant, not the TRIP staff.

TRIP staff and DOR shall only modify a claim amount without an update from Participant when necessary to apply a payment or clear a negative claim amount.

- T. If an unforeseeable, exigent reason requires the Participant to request the TRIP staff to manually update an existing claim, the Participant and not the AOC or TRIP staff shall be liable for applicable fees, penalties and interest caused by an incorrect manual update.

3. Term

This MOU shall be effective as of the date first above written and shall continue in force and effect until June 30, 2026. This MOU may be renewed for additional Terms by mutual agreement of the parties in writing, the total length of which shall not exceed the limitation provided in the intergovernmental contract clause of the Georgia Constitution.

4. Termination

This MOU may be terminated for any reason by any party upon thirty (30) calendar days written notice. Written notice of termination must be given or confirmed in writing by hand delivery, or by certified or registered United States Mail. Notice of termination shall be given to the party Liaisons identified in Section 5 of this MOU. Upon the receipt of a notice of termination from Participant, the AOC will commence winding down its activities according to the notice and will submit notice to DOR within five (5) business days that outstanding Debts previously submitted for setoff will no longer be collected by DOR. Participant understands that interceptions may still occur for some time until the AOC and DOR have fully removed the outstanding Debts from their intercept files.

5. Notices and Liaisons

The parties will coordinate and conduct communications through their respective Liaisons identified below. Any communication in writing, or any oral communication confirmed in writing, from the respective Liaisons will be deemed communications and notices from the party.

However, a notice of termination must be given or confirmed in writing by hand delivery or by certified or registered United States Mail. The date upon which any notice is delivered will be deemed the date thereof. Any party may, by five (5) business days' prior written notice to the other party, specify a different address to which notices will be sent. Any party or Liaison may designate a new Liaison, indefinitely, for a stated time period or for certain designated matters.

For AOC:	For Participant:
Andrew T. Theus III	Brooke Lappin
Business Operations Manager	Director of Court Services
Judicial Council's Administrative Office of the Courts	Alpharetta Municipal Court
244 Washington Street, Suite 300	13690 Highway 9
Atlanta, GA 30334	Milton, GA 30004
andrew.theus@georgiacourts.gov	BLappin@alpharetta.ga.us
(404) 463-5177	(678) 297-6252

6. Amendment

This MOU may be amended by mutual agreement of the parties by a writing of equal dignity.

7. Liability

Each party shall act at its own risk and responsibility. Further, neither the AOC, TRIP staff, nor DOR is responsible for fees, costs, penalties or interest incurred due to incorrect claim information submitted to the AOC by Participant. Nothing contained in this MOU shall make, or shall be construed to make, the AOC or Participant liable to a third party for the debts or obligations of the other.

8. Policy Decisions

The parties acknowledge that the rights and obligations of the AOC under this MOU are subject to any decision made by the Judicial Council of Georgia or the Supreme Court of Georgia.

9. Assignment; Subcontractors

The parties agree that the AOC may perform the Services through the use of AOC staff or through subcontractors or may otherwise delegate or assign the performance of the services without prior notice to the Participant. The parties' rights and obligations under this MOU, including but not limited to Amendments, shall be automatically transferred or assigned, in whole or in part, after notice, to any successor agency or entity that (as determined solely with reference to any act of the General Assembly of the State of Georgia, an executive order of the Governor of the State of Georgia, or order of the Supreme Court of Georgia) succeeds to any or all powers or responsibilities of the parties.

10. Time of the Essence; Force Majeure

Time is of the essence of this MOU. However, no party shall be liable to the other party for any delay or failure of performance of service outside the reasonable control of the affected party, including but not limited to technology failures, fires or other casualties or accidents, acts of God, severe weather conditions, strikes or labor disputes, or war.

11. Execution of MOU electronically or by facsimile

This MOU may be executed in multiple counterparts, electronically and/or by facsimile, each of which counterpart shall be deemed an original, but all of which shall constitute one and the same MOU, so long as the MOU is signed by all parties involved. It is sufficient for one party to sign the MOU and then transmit the MOU, either electronically or by facsimile, to the other party to sign and complete.

(remainder of this page intentionally left blank)

(signature page follows)

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed as of date first above written:

**For Judicial Council's Administrative Office
of the Courts of Georgia ("AOC")**

**For City of Alpharetta, Georgia
("Participant")**

Cynthia H. Clanton
Director

Name: Jim Gilvin
Title: Mayor

Date _____

Date _____

Attest: _____
Lauren Shapiro, Clerk

Approved as to Content:

Chris Lagerbloom, City Administrator

Approved as to form and legal
sufficiency:

JARRARD & DAVIS, LLP

Molly Esswein, City Attorney

Exhibit A

[Date, Year]

[Name]

[Street address]

[City], GA [zip code]

Re: [Case caption that corresponds to overdue debt]

Dear [Mr./Ms. Debtor's Name]:

Our records indicate that you owe \$[amount of debt] to the [Court name] of [county name] County. This amount is at least 60 days past due. Please pay this amount in person at the court clerk's office, or send a check to:

[Address of court clerk's office]

Failure to pay this debt within 30 days will result in collection efforts, including a possible reduction in any state income tax refund you may be entitled to in the next six years. Chapter 7 of Title 48 of the Official Code of Georgia Annotated authorizes the Georgia Department of Revenue to deduct from a taxpayer's income tax refund any debts owed by the taxpayer to a Georgia court, as well as the assessment of recovery costs of up to \$20.00. After a tax refund offset occurs, the Georgia Department of Revenue will send a notice to the taxpayer with an accounting of the offset.

If you believe this debt amount is incorrect or has already been paid, please contact my [or representative for TRIP] office at [888-888-888] to discuss this matter. If you have filed for bankruptcy, please contact [above contact] immediately.

Sincerely,

[Clerk of Court]

EXHIBIT B

Procedures for Income Tax Refund Offset Hearings

Article 7 of Chapter 7 of Title 48 of the O.C.G.A. authorizes the Judicial Council's Administrative Office of the Courts ("AOC") to submit Debts on behalf of Georgia courts to the Georgia Department of Revenue ("DOR") for collection. The DOR collects court Debts by setting off funds from Debtors' state income tax Refunds and sending those funds to the AOC for distribution. O.C.G.A. § 48-7-164 requires the DOR to notify Debtors that a setoff has been made at the time it transfers funds to the AOC and provides Debtors thirty (30) days to contest the setoff by applying to the AOC in writing for a hearing. Upon receiving written notice from a Debtor contesting a setoff, or the amount of the setoff, the AOC shall notify Participant that the setoff funds shall not be disbursed until it grants a hearing to the Debtor, and a final determination on the Debt has been made and provided to the AOC.

O.C.G.A. § 48-7-165.1 mandates that officers of the court adopt appropriate procedures to govern the conducting of Georgia's Tax Refund Intercept Program ("TRIP") hearings by the hearing officer. As a court participating in TRIP, Participant agrees to adopt hearing procedures substantially similar to the following:

I. DEFINITIONS

- (A) "Debt" means a liquidated sum in excess of \$25.00 that constitutes court costs, surcharges and fines for which there is a final outstanding court judgment payable to the court.
- (B) "Debtor" means an individual owing money to, or having a delinquent account with, a Georgia court, which obligation has not been adjudicated as satisfied by court order, set aside by court order, or discharged in bankruptcy.
- (C) "Participant" means a Georgia Court desiring to collect outstanding court Debts through TRIP.
- (D) "Refund" means a Georgia state income tax refund that the DOR determines is due to an individual taxpayer.

II. NOTICE

- (A) After the DOR notifies the AOC and the Debtor that the Debtor's tax refund funds have been setoff, the Debtor has thirty (30) calendar days to contest the setoff in a writing addressed to the AOC. The AOC shall collect the setoff funds and the administrative collection assistance fee and hold them in escrow until the validity of the setoff is determined.
- (B) When the AOC receives valid written notice from a Debtor contesting a setoff, the AOC shall notify Participant that the setoff funds shall not be disbursed until after Participant has granted Debtor a hearing.

(C) Participant shall provide Debtor notice of the hearing by certified mail or personal service. When personal service is used, it shall be made by the officers of the court designated by the judges of that court or any other officers authorized by law to serve process.

(D) The notice shall include:

- (1) A statement of the date, time, location, and nature of the hearing;
- (2) A statement of the legal authority and jurisdiction under which the hearing is to be held;
- (3) A short and plain statement of the issue(s) to be heard;
- (4) A statement as to the right of the party to subpoena witnesses and documentary evidence through the hearing officer;
- (5) The name of the hearing officer presiding over the hearing and the contact information for the Participant's representative responsible for disseminating the notice; and
- (6) A provision informing the Debtor that the Debtor has the right to retain counsel for the hearing.

III. HEARING OFFICER

(A) All hearings conducted pursuant to these procedures will be presided over by a hearing officer, as required by O.C.G.A. § 48-7-165.1(b), and not a jury.

(B) Participant's court officer(s), designated by Participant's judges, shall appoint the hearing officer. The hearing officer may not be an individual or judge from Participant. The hearing officer must be an active member in good standing of the State Bar of Georgia. Alternatively, the hearing officer may be a full-time or part-time magistrate or probate court judge in the county where the hearing is to be held. The hearing officer may be a retired or senior judge. The hearing officer may not advocate for the court and must be impartial.

(C) Within ten (10) days of receiving the required hearing notice, a Debtor wishing to contest the appointment of the hearing officer must do so in writing and include Debtor's reason(s) for contesting the appointment. The writing containing the Debtor's objections must be sent to Participant's representative.

- (1) The appointing court officer(s) shall consider the contest within ten (10) days of receipt and issue a ruling thereon.
- (2) If the appointing court officer(s) finds an unavoidable conflict of interest, the appointing court officer(s) shall appoint an alternative hearing officer.

(D) The hearing officer shall have the authority to:

- (1) Administer oaths and affirmations;
 - (2) Sign and issue subpoenas;
 - (3) Rule upon offers of proof;
 - (4) Regulate the course of the hearing;
 - (5) Set the time and place for continued hearings;
 - (6) Dispose of all motions; and
 - (7) Issue an order detailing the hearing officer's findings.
- (E) The hearing officer shall refrain from having ex parte communications with either party regarding the facts of a specific case, unless otherwise permitted by law to do so.

IV. HEARING PROCEDURES

- (A) Each party shall bear its own costs of attending and participating in the hearing, including the cost of court reporter services, if such services are requested.
- (B) All persons present for or participating in a hearing under these procedures shall conduct themselves according to the standards of decorum commonly prevailing in courts of law. The hearing officer may take such action as the hearing officer deems appropriate to remedy inappropriate decorum.
- (C) The hearing is considered informal, and the Georgia rules of evidence and the Georgia Civil Practice Act shall not apply. The hearing is open to the public.
- (D) Either party may:
- (1) Give opening or closing statements;
 - (2) Offer witness testimony, either orally or in writing in the form of an affidavit;
 - (3) Offer documents, exhibits, or other evidence for consideration by the hearing officer;
 - (4) Provide supplemental briefs;
 - (5) Make motions before and during the hearing; and
 - (6) Cross-examine the other party.
- (E) The Debtor has the burden of proof and must prove his or her case by a preponderance of the evidence.

- (F) Although the hearing officer has the authority to subpoena witnesses, it is the responsibility of each party to arrange the logistics of the witnesses' participation, including travel to and from the hearing.
- (G) Issues that have previously been litigated will not be considered at the hearing. Some issues that may be considered at the hearing, if not previously litigated, include, but are not limited to: whether the Debt has already been paid; whether the Debt setoff is in the correct amount; whether the judgment has expired; or whether the Debtor is the person against whom the judgment was issued.
- (H) Should the Participant and Debtor informally resolve the setoff contest at any point during the hearing, the hearing shall be cancelled. The Participant and Debtor must inform the hearing officer of the resolution.
- (I) The hearing officer shall issue a written order to the Debtor and AOC detailing the hearing officer's findings of fact and conclusions of law within five (5) business days of the conclusion of the hearing, or if the matter is informally resolved, within five (5) business days of the resolution.

V. APPEALS

- (A) If the Debtor or Participant disagrees with the determination of the hearing officer, either party may appeal the determination by filing a petition in the superior court of the county where the hearing was held no later than ten (10) days following the date of the hearing officer's written determination.
- (B) The superior court judge presiding over the appeal may not be a judge from the court collecting the debt. Retired or senior judges may preside over the appeal if the superior court is the court collecting the debt.
- (C) The superior court judge shall conduct a hearing and render a final written determination. The judge shall transmit a copy to the hearing officer, the Debtor, and the AOC not later than ten (10) days after the date of such hearing.
- (D) The superior court judge shall give deference to the hearing officer's findings of fact and conclusions of law. The judge may substitute his or her judgment for the hearing officer's only upon a finding that:
 - (1) The hearing officer acted arbitrarily and capriciously;
 - (2) The hearing officer abused his or her discretion; or
 - (3) The hearing officer's decision violates state or federal law.

- The Tax Refund Intercept Program (TRIP) began operation as a pilot project in 2016, and became a full program open to all Georgia courts in 2017.
- For the 1st and 2nd quarters of 2023 fourteen courts transmitted 1060 certified intercepts through TRIP to the Department of Revenue.

Courts ranged in size from Cairo Municipal Court and Eton Municipal Court to large metro courts like Atlanta Municipal Court.

- Over 1060 intercept requests have been submitted by participating courts from 1/2023 to 6/2023. The current number of debtors with active accounts is 2813. To date, new debtors total 132.
- By the end of 2023, the program has made 1060 plus successful income intercepts.
- No hearings were requested to contest intercepts in 2023.
-
- The total collected intercepts from 1/1/2023 – 6/30/2023 is \$107,512.14 of which will be paid out to participating courts.



Features to Make Your Job Easier

Revenue results include these features:

- Automated Work Lists
- Automated Workflow
- Payment Plans
- Reporting
- Forwarding to Outside Collection Agencies
- Integrated Automated Dialer and VR
- Web Payment Portal
- Skip Tracing
- Management of Joint and Several Accounts (co-responsibility)



**Georgia
Court Tax
Refund
Intercept
(TRIP)**

Tax Refund Intercept Program

The Tax Refund Intercept Program (TRIP) offered by the Administrative Office of the Courts in cooperation with the Department of Revenue provides a low cost, low maintenance means to enforce monetary judgments of your court. The TRIP program serves as a clearinghouse for courts that prepare, certify, and submit income tax refund intercept requests to satisfy unpaid fines and fees. The court will have SEVEN YEARS from the date of the judgment before the intercept request expires. Using a combination of bulk processing and streamlined business processes, TRIP transmits debtor data from courts to the Department of Revenue and receives intercept data from DOR on behalf of the participating courts. At the end of each tax season, the amounts successfully collected by the Department of Revenue are sent electronically to the account designated by the court.

Applications to participate in TRIP are accepted throughout the year, and courts are added to the program on a first-come, first-served basis at no cost to the court.

TRIP doesn't just collect unpaid fines and fees from state income tax returns. As structured, the program serves as an incentive to debtors to pay their debts directly to the court. Tens of thousands of dollars in unpaid fines and fees are paid directly to courts by debtors in response to tax intercept notices. Prior to making an intercept request, the program requires a court to mail notice to the court debtor offering a final chance to pay the debt to the court. After the intercept request is made, the court still man-

ages the intercept and any dispute over the validity of the intercept request. The clearinghouse/AOC manages software that allows each court to manage its intercepts right from a local computer. Web-based instructional tools, training, and telephone help is available to courts participating in the program.

TRIP utilizes RevQ to manage the thousands of intercept requests it receives. RevQ is the product of leading government collections software company Ontario Systems/ Finvi. While we do not need all the features of this robust application, RevQ possesses several features that TRIP is using to automate the tax intercept process:

We (AOC) send payments to courts twice a year. Once before June 30th (end of fiscal year), and the other before the end of the calendar year. We get intercept files/reports from DOR (Department of Revenue) so each court can check their status on a regular basis via the reports in Revenue Results.

Participant shall only submit claims for Debts that are eligible for TRIP. Debts submitted by Participant for TRIP:

1. Must be least ninety (90) calendar days past due and for which the time to appeal the court judgment has expired.
2. Must be greater than \$25.00 for each court judgement.
3. Must be less than seven (7) years from the date of the court judgement; and
4. Must include a social security number to correctly identify the Debtor

Participant shall not submit claims that are under any other means of collection or enforcement of the judgement. Such forms of collection include but are not limited to: Debts submitted to collection agencies; Debts currently payable under probation; Debts under collection through foreclosure, garnishment or any other action provided for the enforcement of a judgement.

In Review

1. The Tax Refund Intercept Program (TRIP) is supported by Revenue Results (RevQ) software from Ontario Systems.
2. Ontario Systems developed the RevQ Tax Intercept Module to aid and automate government collection tasks.
3. Ontario Systems provides RevQ software licenses to all local court users, which enables users to enter eligible debtors/cases and submit those cases to the Department of Revenue for income tax redirect.
4. The Judicial Council of Georgia Administrative Office of the Courts (JC/AOC) staff installs the RevQ software for all local court users, as well as provides software training and level one technical support.
5. Ontario Systems RevQ software allows court users and JC/AOC staff to report, track, and monitor the complete tax intercept process.
6. Advanced technical support and customized report generation is provided to JC/AOC staff directly by Ontario Systems.
7. The facilitation of Georgia's TRIP is only made possible by the type of software module provided by Ontario Systems RevQ



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Meeting Date: May 19, 2025

AGENDA ITEM:

Youth Athletic Associations Facility Use Agreement: North Atlanta Football League

Consideration of approval of an annual Facility Use Agreement between the City of Alpharetta and the North Atlanta Football League, Inc. as a partnered athletic association with the City and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve an annual Facility Use Agreement between the City of Alpharetta and the North Atlanta Football League, Inc. as a partnered athletic association with the City and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: WHILE THERE IS NOT A SPECIFIC FISCAL APPROPRIATION FOR PARTNERED YOUTH ATHLETIC ASSOCIATIONS, CALCULATIONS OF REGISTRATION FEES FOR PROGRAM PARTICIPANTS THAT WILL COVER PROGRAM EXPENSES, THE ASSOCIATION'S OPERATIONS, AND THE CITY'S COST TO MAINTAIN AND REPAIR THE FIELDS AND FACILITIES USED TO FACILITATE THE PROGRAM ARE STIPULATED IN THE AGREEMENT. IN ADDITION, ALL PROGRAM PARTICIPANTS WHO RESIDE OUTSIDE THE CITY LIMITS OF ALPHARETTA WILL BE ASSESSED A NON-RESIDENT FEE AND ASSOCIATIONS ARE TO PAY THE CITY THE NON-RESIDENT FEES FOR EACH ASSOCIATION'S NON-RESIDENT PARTICIPANT IN THEIR PROGRAM. ASSOCIATION NON-RESIDENT FEES ARE CALCULATED AT 75% MORE THAN THE RESIDENT REGISTRATION FEE. THE DOLLAR AMOUNT OF AN ASSOCIATION'S NON-RESIDENT FEE SHALL NOT EXCEED THE HIGHEST NON-RESIDENT FEE CHARGED TO PARTICIPANTS IN YOUTH ATHLETIC PROGRAMS MANAGED DIRECTLY BY THE DEPARTMENT. THEREFORE, THERE ARE TWO FISCAL IMPACTS ON THE CITY:

1. THE FISCAL IMPACT ON THE CITY WOULD BE THE COST OF REPAIRING OR MAINTAINING THE FIELDS AND FACILITIES. HOWEVER, THIS EXPENSE IS BUDGETED INTO THE REGISTRATION FEE AND THEREFORE NULLIFIED.
2. ANY REVENUE GENERATED FROM NON-RESIDENT PARTICIPANT FEES IN THE ASSOCIATION PROGRAMS.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Background:

Youth Athletic Association Partnership & Facility Use Agreement (2025):

The City of Alpharetta Recreation, Parks and Cultural Services Department partners with Youth Athletic Associations. The North Atlanta Football League, Inc. youth athletic league program operates at North Park.

Under the Agreement attached hereto, the City of Alpharetta Recreation, Parks and Cultural Services Department partners, through the annual Facility Use Agreement with NAFL, Inc. May 5th through December 31st, 2025.

Recommendation Explanation:

Staff recommends approval by City Council. If the Mayor and Council agree and approve, staff will direct North Atlanta Football League, Inc. to proceed with their 2025 Summer and Fall Seasons.

ALTERNATIVES:

There is one alternative to this recommendation:

1. To deny approval of North Atlanta Football League, Inc. as a partnered youth athletic association with the City.

ATTACHMENTS:

1. NAFL - 2025



Youth Athletic Associations



Alpharetta Youth Baseball Association



Alpharetta Youth Softball Association



Alpharetta Ambush Soccer Club



North Atlanta Football League

Organizational Requirements and Facility Use Agreement 2025

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

YOUTH ATHLETIC ASSOCIATION FACILITY USE AGREEMENT AND ORGANIZATIONAL REQUIREMENTS

Original approved by Alpharetta Recreation Commission – January 11, 2018

Updated for changes to Milton MOU – December 2021;

John's Creek MOU- December 2022

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ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

MISSION STATEMENT

Alpharetta Recreation, Parks and Cultural Services strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

(Adopted: February 14, 2013, by Alpharetta Recreation Commission)

Associations and the leaders of these Associations are expected to understand and promote the mission and philosophy of the City of Alpharetta to serve the citizens of Alpharetta. Association members are ambassadors for the City as well as their affiliate Association. While serving as a volunteer for the Association, members are expected to conduct themselves in an ethical and professional manner.

LEGAL AND ORGANIZATIONAL REQUIREMENTS

In order to qualify as a Youth Athletic Association (“Association”) and to operate on City of Alpharetta (“City”) property, each Association must adhere to certain minimum legal and organizational requirements. These requirements are a part of the Facility Use Agreement which must be signed by each Association prior to the operation of any activity on City property. These requirements are necessary in order to ensure the safety and well-being of all participating Associations.

The signing of the Facility Use Agreement indicates the Association’s assumption of the financial responsibility for the program, as well as the management of the program participants and volunteers. The City will not be held responsible for the finances or the program management. Violation of the above-mentioned responsibilities constitutes cause for the revocation of the agreement. The requirements are as follows:

1. ORGANIZATION STATUS

Each Association must register with the Secretary of State’s office as an organization. Proof of status must be on file with Alpharetta Recreation, Parks, and Cultural Services (“Department”).

2. BYLAWS

Associations shall furnish a current copy of their by-laws to the Department. By-laws must be on file or submitted with the signed Facility Use Agreement.

3. ELECTION OF OFFICERS

The Board of Directors (“Board”) shall be the governing body of each Association for the operation of the affairs of the Association as documented in the bylaws. Each Association board must be comprised of a majority of Residents upon election or appointment, and each Association should strive to achieve a minimum of fifty percent (50%) Residents on the Board. The Board of Directors must be elected annually or as mandated by the Association’s by-laws, but no less than once every two years, by the Association membership. A Department employee and a member of Alpharetta

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

Recreation Commission (“Commission”) must be notified of and invited to attend all Board meetings. The Department Director will appoint the employee liaison to the Board. The Chairman of the Commission will appoint the Commission liaison(s) to the Board on an annual basis.

Open advertised election of the Board is mandatory. All members of the Association as defined by the bylaws shall have the opportunity to vote. A notice of upcoming elections must be sent to the Department and shall be posted on the Association website at least thirty (30) days prior to the elections. Associations are encouraged to email notice of elections to all participant families and to post flyers at the park. Elections should be held in an easily accessible central location within the Association’s primary park when there are normal Association activities scheduled at the park to provide the best opportunity for members to vote. Associations are also encouraged to provide a process for members to vote electronically.

To serve as a member of the Association executive committee, a candidate must have a child actively participating in the Association program at the time of the elections.

The Association shall consider any and all qualified candidates interested in running for a Board position. The Association nominating committee shall prepare a recommended slate of officers and submit to the City for review at least thirty (30) days prior to the elections. The slate of officers must be advertised along with the notice of elections. Nominees must successfully pass the City’s criminal history check before being included in the slate of officers.

The Association must furnish a list of all elected board members, addresses, email addresses, telephone numbers (home and office) to the Department no later than one (1) month after the elections. City will verify residency and notify Commission liaison of City resident percentage of newly elected board.

Board members are expected to adhere to the City’s volunteer code of conduct. Upon election to the board and no less than once every two years, board members shall review and sign the City’s volunteer code of conduct.

4. ASSOCIATION MEETINGS AND ANNUAL MEETING

Upon request, Association must provide copies of meeting minutes from Association membership and board meetings to Association members and City. It is recommended that meeting minutes be posted on the Association website.

Each Association must schedule a minimum of one (1) annual membership meeting. This meeting shall be for the purpose of electing board members, and any other necessary business. Efforts must be made to contact all members, and the Department must be notified of the meeting. Notice of said meeting must be posted at Department facilities and on the Association website two weeks prior to meeting date.

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

5. CAPACITY PLAN

Each Association shall ensure that their total registration for each season does not exceed the capacity of the facilities available. Adequate time shall be allotted for each recreation team to practice and play games. Recreation teams shall have priority of field use for games and practices. Travel/select/elite teams shall be given available field time for practices and games after the recreation teams have been served.

Extra facility space is not available through the City. The Association may seek to utilize facility space at other non-City locations. The Association is financially responsible for field usage fees at non-City locations if applicable.

Field time not used by the Association reverts to the City for use as needed.

6. ASSOCIATION OPERATING BUDGET

Each Association must submit a formal budget to the City to coincide with the start of the Association's fiscal year. The submitted budget must detail revenues offsetting expenditures for the fiscal year, based on the Capacity Plan. Excess revenues should initiate an Association's review of program fees. Non-resident fees should not be included in the budget due to those fees being remitted to the City.

7. FINANCIAL REPORTS

The City assumes no responsibility for the financial well-being or outstanding debts of Associations. Each Association must provide the City with an annual Financial Statement to include a summary of operating income and expenses, capital expenditures, registration fees charged to participants, Federal and State tax returns, and profit/loss statement.

8. LIABILITY INSURANCE COVERAGE

- Each Association must provide comprehensive liability insurance coverage for all players, coaches, officials, volunteers, sub-contractors and all other association participants, minimum of \$1,000,000 coverage stated for Project use, listing names and addresses of designated City venues (to be provided)

The City should be listed as an additional insured. A copy of the current liability insurance coverage policy should be on file with the City, submitted annually.

9. PARTICIPATION REPORTS

All Associations are required to submit a list of registered players to the Department no later than one (1) month after the end of the established program registration period. The list shall be provided in an electronic format (i.e. Microsoft Excel) and shall include each player's name, street address, and zip code. The Department will use the list to verify the resident status of registered players and shall not use the list to promote Department programs, without prior consent of the Association. After the City has verified residency of participants, the City will issue an invoice to the Association for non-resident fees payable to the City.

NOTE: It is imperative that participation information be sent to the Department as soon as possible for Department to verify addresses. Association may send participant

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

information at any time during their registration period for Department to check residency status of participants.

10. REGISTRATION

Associations are encouraged to provide registration dates to the Department in time for inclusion in Department program guides or other promotions. City will notify Associations of the deadline to submit information. The City provides a link to Association websites at www.alpharetta.ga.us. Associations must notify City of any web address changes. Associations are encouraged to establish Facebook events for seasonal registration dates, and to invite the Department page as a co-host at www.Facebook.com/AlpharettaRecreation.

11. CITY RESIDENCY REQUIREMENT FOR TRAVEL/SELECT/ELITE TEAMS

The mission of the Department is to provide quality programs and services to the citizens of Alpharetta. Youth select athletic programs provide high level athletic competition and opportunities for young people. Residency requirement guidelines ensure travel/select/elite teams are formed in the best interest of the City resident participants, to ensure City residents are fairly represented on these teams, to ensure City assets and resources are utilized in the best interest of City resident participants, and to foster long-term success of the Association's competitive youth athletic program.

GUIDELINES:

- A. Open, advertised tryouts must be held prior to team formation. Players are not guaranteed positions on any teams prior to the first tryout date.
- B. For these guidelines, the word "Resident" shall only include residents of the City of Alpharetta.
- C. Each travel/select/elite team must have a minimum of 50% Residents.
- D. Each travel/select/elite team must adhere to the COA guidelines and policy on team formation of Alpharetta Ambush Academy and Select teams dated May 18, 2010.

Each team roster must be verified by Department staff before a team can officially form. Teams that do not meet the minimum requirement will not be permitted to use City facilities for practices and games.

Any team that meets the required Resident percentages as noted above when the team is formed but drops below the minimum percentage during the season due to no fault of their own (i.e., a Resident quits the team, gets injured, relocates, etc.) shall be allowed to exist and continue playing through the remainder of the season.

Any abuse of these guidelines or the intent of these guidelines may result in punitive action, up to and including immediate dissolution of a team.

12. FACILITY USE - RESTRICTIONS

Each Association is organized to provide league play for youth, including player evaluations, pre-season player and coach clinics, league practices, scrimmages, games, and post-season tournaments. All field use shall be coordinated with the Department using whatever methods are agreed to by the parties to insure proper preparation and care of the facilities. Hosting of camps and tournaments involving participants from outside the association's own program along with participants in the Association's own program is allowed but requires coordination with and written consent of the Department. Field rental

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fees and staff fees may be applicable. Associations must seek approval from the City to host outside camps and tournaments at the parks at least ninety (90) days prior to the proposed event. Staffing fees for these kinds of events may apply. The Association is specifically not permitted to sublet facilities to any individual or organization. The Association's Facility Use Agreement is for the Association's own use.

Associations may not schedule or host any activities at Wills Park on July 4th and 5th due to the City's annual July 4th celebration and fireworks, and day-after park clean-up.

Associations may request special permission from the Department Director to schedule or host any activities at Wills Park on July 4th and/or 5th. The decision shall be made by the Department Director in his sole discretion.

The City reserves the right to restrict facility use on other dates when there are special events hosted by the City, the Department, or a non-City entity utilizing City facilities for a tournament, clinic, camp, etc. deemed appropriate and beneficial to the City. These dates, if applicable, will be included in the annual facility use agreement or will be communicated to the Association as soon as the dates are confirmed.

13. CAPITAL IMPROVEMENTS

The Department formally evaluates the condition of all park facilities and amenities twice per year. During these inspections, Department staff will determine whether or not facilities and amenities are in need of removal, repair, and/or replacement. Maintenance needs are prioritized by the Department based on safety, vandalism, functionality, aesthetics, etc.

During the City budget process (mid-year and/or fiscal year), Department staff will prepare a list of capital improvement projects to be recommended for funding. The list of projects shall include cost estimates and justification and shall be presented to the Commission for review. The Commission shall prioritize the list of projects and may add or delete any projects recommended by staff. The Commission shall approve a capital improvements project budget request to be provided to the City Budget Review Committee and/or Mayor/Council for consideration during the budget process.

Association representatives are encouraged to identify capital improvement projects respective to the facility or facilities on which they operate. The list of projects should be prioritized by the Association Board and presented to the Commission liaison and the Department Director and/or his designee no later than early December prior to the start of the budget process. The Director determines whether or not to include recommended projects in the list that is given to the Commission. Financial partnerships (50/50) between the Associations and the Department are encouraged.

14. ANNUAL PRESENTATION

The President/Commissioner of the Association will be invited to the December meeting of the Commission in order to make a brief presentation on the activities of the Association during the past year and its plans for the following year. Each Association representative will be asked to submit a written report electronically to the City at least one week prior to the meeting. Presentation at the meeting and submission of a written report are both mandatory annual requirements.

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15. CHANGES TO PROGRAM CONTENT, STRUCTURE, PHILOSOPHY, ETC.

Each Association shall communicate to the Commission liaison(s) and employee liaison(s) any and all substantial changes in their program. For this purpose, a **substantial change** shall be defined as any change in the philosophy, mission, and organization of the Association which would impact the delivery of expected service to any and all program participants, current and future.

This includes but is not limited to the following:

- Addition/elimination of any age or skill level
- Addition/elimination of any component of overall program content (i.e. cheerleading, flag football, fast pitch softball, out-of-park All Stars, Sunday select, summer or winter league play, etc.)
- Association by-laws
- Board structure and composition
- Schedule of fees for participants
- Anything that would be in direct conflict with existing City/Department policies

Association shall notify liaisons as soon as the idea for a substantial change is included on an Association meeting agenda. Upon notification by the Association, the Commission and/or employee liaison shall communicate the information to the Department Director or his/her designee. Before any action shall be taken by the Association to implement the substantial change, the Association shall prepare a written proposal outlining the planned change to include justification for the change; benefits of the change to the Association, citizens of Alpharetta, and the City; communication plan to inform the general public; timeline for implementation; financial impact to program participants (if any); legal requirements (if any); etc. It shall be at the sole discretion of the Department to determine if an in-depth written proposal shall be required. This will be determined on a case-by-case basis, depending on the nature of the proposed change.

The Department shall determine the level of approval needed for the Association to implement the substantial change. The approval levels are noted as follows:

- a. Association Board and members only
- b. Department Director or his/her designee
- c. Recreation Commission Sub-Committees
- d. Alpharetta Recreation Commission
- e. Alpharetta Mayor and City Council

16. SPONSORSHIPS/ADVERTISING

Associations are not permitted to display permanent advertising signage of any kind on fences, dugouts, concession buildings, grounds, roadways, etc.

Associations are allowed to seek sponsors to help offset expenses associated with administering their programs and to create a revenue stream for Associations to assist the City in funding capital projects benefitting the parks and facilities they use. Associations are not permitted to obtain sponsorships, including direct financial aid and/or in-kind

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donations, from any religious organization, individuals, and businesses that compete with contractual obligations of the City. Sponsors must be in good taste and appropriate for City Park environment (i.e. alcohol and/or tobacco-related products/businesses are not allowed to advertise in City parks).

Associations must request in writing to the Department Director permission to display sponsor banners in the parks. With approval of the Department Director, sponsor banners may be displayed on fences only during games. All banners must be taken down immediately at the conclusion of the last game of the day.

Associations are encouraged to support the City's Scoreboard Sponsor Program as a fundraising opportunity for Associations. Associations are assigned certain scoreboards and may sell advertising on these scoreboards per the terms of the City's Scoreboard Sponsor Program. Contact Department Director or his/her designee for information on the City's Scoreboard Sponsor Program.

REQUIREMENTS OF ASSOCIATIONS

1. FACILITY USE AGREEMENT

Any Association operating on City property must sign a Facility Use Agreement with the City. The agreement is issued prior to the start of the calendar year and specifically identifies the facilities to be used by the Association and the terms of that use.

Adherence to all policies and procedures in this manual is considered part of the Facility Use Agreement. The City retains the right to change these guidelines and policies at any time, without advance notice, as it deems appropriate. Any changes will be communicated to the Association within five (5) business days after the change has been made and approved.

In accordance with O.C.G.A. § 36-60-13, this agreement may be renewed for one (1) successive one (1) year term if, prior to the expiration of the then existing term, the parties execute a written agreement to renew same for a one (1) year term. For any such subsequent terms, facilities, dates, times, fees, and any modifications to the agreement will be determined by written agreement of the City and Association.

With respect to renewal of this agreement, any Association currently holding a Facility Use Agreement will receive priority, unless the City has reason to revoke the agreement. Facilities not in use will be distributed on a first come first served basis.

2. COACH CERTIFICATION AND TRAINING

Association must provide coach certification and/or training for all head and assistant coaches of each team. It is the responsibility of the Association to ensure that their volunteers complete all legally mandated training programs before being permitted to coach a team. Association must provide documentation of such training to the City upon request.

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A comprehensive training program should include but not be limited to the information listed below:

- Sport Specific Training
- How to Organize Practices
- Communication with Parents
- Basic First Aid and CPR/AED
- Concussion Awareness Training
- Mandatory Child Abuse Reporting Requirement
- Severe Weather Policies and Procedures
- Heat and Hydration Guidelines
- Association Mission/Expectations
- Association Relationship with the City

3. SELECTION OF COACHES

Associations are responsible to select qualified coaches for their program. Each Association shall establish their own criteria to determine qualifications of coaches, such as coaching experience, past playing experience, etc.

4. FEES AND CHARGES

Note: Each Association will adhere to fee policies set by the City, including fees that may not yet be currently established.

Registration Fees

All registration fees shall be fair and equitable to all participants. Associations shall communicate to participants what the registration fee covers, including the number of practices and games per season. Registration fees shall be derived from predicted costs to operate the program, to fund Association operations, and to fund park capital improvements (current and future) that mutually benefit the City and Association.

Registration fees shall include the total cost of operating the association's program to include but not limited to; cost of uniforms, player awards, umpires/officials, equipment for the league/teams, first aid supplies, marketing, web administration, general maintenance of facilities, etc.

Non-Resident Fees

All program participants who reside outside the city limits of Alpharetta will be assessed a non-resident fee. Association shall pay the City non-resident fees for each Association non-resident participant in their program. This fee shall be paid for each athletic season held each year (fall, winter, spring, and/or summer), and must be paid to the City no later than three (3) months after the end of the last game of the season.

Association non-resident fees shall be calculated at 75% more than the resident registration fee.

Note: the dollar amount of the Association non-resident fee shall not exceed the highest non-resident fee charged to participants in youth athletic programs managed directly by the Department. (Department's highest recreation league non-resident fee shall be the

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maximum for the Association's recreation league non-resident players. Department's highest travel/select league non-resident fee shall be the maximum for the Association's travel/select/division 1 league non-resident players.)

At least two (2) weeks before the advertisement/announcement of registration and non-resident fees for a particular season, the Association must submit a fee schedule to the Department. The Department will review the fee schedule and will have final approval of any and all non-resident fees.

The Association will be responsible for the determination of city residence during the registration period. Within one (1) week after receiving the Association's participation list with addresses, the Department will verify player residency and report information to the Association. The non-resident fee will be paid directly to the City of Alpharetta based on the Department's verification of player residency. The Association is responsible for remitting non-resident fees for all non-City participants, regardless of whether or not it was collected by the Association.

City of Alpharetta employees and their immediate family members, regardless of where they reside, are considered Residents and may register during the Resident registration period. Non-resident fees are waived for these participants. Associations should contact the Department to verify employee status.

Scholarships

The Association should make available a reasonable number of scholarships for participants requiring assistance. The Association shall determine the eligibility criteria for scholarship recipients and shall determine whether or not to charge non-resident fees to scholarship recipients. Regardless, the Association is responsible to pay the City non-resident fees for non-resident scholarship recipients to the City.

Admission Fees

Associations are not allowed to require an admission fee to any normal association play. Admission fees may be collected for tournament play or other special events, upon approval of the Department. The Association must submit a letter of request in order to have an admission fee request approved.

5. PROGRAM/FACILITY SCHEDULES

Associations are required to submit all master schedules to the Department **prior** to the beginning of use of any City facility. This includes tryout dates, practice schedules, opening ceremonies, game schedules, special events such as player clinics, travel team schedules, etc. These schedules should be submitted thirty (30) days prior to the beginning of any program. Facility use outside the scope of the Facility Use Agreement must be requested through the Department and is not guaranteed.

6. SAFETY/ACCIDENT PREVENTION

Associations are responsible for operating their programs in a safe and effective manner. All fields, equipment and other facilities should be inspected before each use.

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Associations should have an adequate number of adults present at each scheduled activity to supervise the participants from the outset to the close of the program. League officials are responsible for insuring that all programs are operated under safe weather conditions. Safety plans should be implemented in case hazardous situations should occur.

7. DISCRIMINATION

Associations must provide equal opportunity without regard to race, color, religion, sex, national origin, age, veteran's status, and disability. Associations must comply with the Americans with Disabilities Act (ADA) of 1990 and provide reasonable accommodations to members of the public, if so requested, unless participation would create a risk to any participant.

8. MAINTENANCE/FACILITY UPKEEP

The Department will be responsible for all field and facility preparation for all practices and games. This includes game day facility preparation, grass mowing, and lining of baseball and softball fields. Parks Services staff will prepare fields only once per day, usually in the morning. Staff is not available to prepare fields on Sundays. Staff is not responsible for lining of grass football fields.

Associations are responsible to report any and all facility maintenance issues to the Department as soon as they are noticed.

Associations are required to provide safe sports equipment for participants.

Associations are responsible for picking up litter around facilities and placing it in proper receptacles after the conclusion of a scheduled program. This includes playing areas, walkways, restrooms, press boxes, concession stands, dugouts, etc.

Associations should take proper steps to ensure that scheduled activities do not infringe on park neighbors or other park users. This includes reducing excessive noise, excessive traffic, parking problems, etc.

9. WEATHER POLICIES

The Department will determine if fields are playable. Associations will be notified as early as possible if the fields are not playable. Associations are prohibited from field use if the field has been deemed "unplayable." In the event of inclement weather after the Department's normal business hours, the Association is responsible for determining field playability. Associations are expected to exercise good judgment in determining if a field is playable, keeping the safety of the players foremost.

Associations must adhere to the **City's Severe Weather Policy**. For the safety of all, the City of Alpharetta observes the following severe weather procedures for all outdoor programs: Any flash or sound (thunder) which indicates diminishing weather conditions will result in the immediate suspension of any outdoor activities for a safe waiting period of **thirty (30) minutes**. All participants will be encouraged to seek shelter immediately.

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Department staff and/or on-site supervisors will monitor conditions during this time. Subsequent flashes or sounds will result in an extended safe waiting period until it is determined by staff or on-site supervisor either that conditions are safe to resume scheduled outdoor activities, or that conditions have deteriorated to the point of canceling the outdoor activities.

Associations that do not have their own established **Hydration and Heat Guidelines** must adhere to the Hydration and Heat Related Guidelines observed by the Department. In summary, outdoor activities must be canceled if the WBGT (Wet Bulb Globe Temperature) is over 92 degrees. Additional guidelines also apply. A copy of the guidelines in their entirety will be provided to Associations.

Associations that do not have their own established **Cold Weather Policy** must adhere to the Cold Weather Policy observed by the Department. The policy is as follows: If the official Alpharetta, GA temperature according to www.weather.com is forecasted to be 30 degrees or lower at the time of the scheduled practice or game, it is recommended that the scheduled event be cancelled. If the temperature reaches 25 degrees, it is mandatory the event be cancelled.

The Department may cancel and/or postpone all youth programs and activities whenever Fulton County Schools are closed for inclement weather. If Department cancels programs, Associations shall also cancel programs.

10. CONCESSIONS OPERATIONS

Associations must comply with Fulton County Health Department regulations for concessions operations. Associations are required to purchase their own supplies and equipment, such as microwave, popcorn machine, nacho machine, crock pot, etc.

Associations are required to comply with the terms and conditions of City contracts with food and/or beverage providers for concession operations. Failure to adhere to the terms of any City contracts with concessions providers may result in termination of the facility use agreement. Contact the Department Director or his/her designee for information on current contracts.

Each Association that utilizes the services of a contract vendor (“for-profit” business or individual) to provide concession operations is required to pay the City 15% of all gross receipts from concessions. Gross receipts will constitute any and all revenues collected from sales of concessions. This 15% must be paid directly to the City and held by the City for projects the Association requests (in escrow). Projects for future park improvements require Department Director and Recreation Commission approval. All capital improvements must be completed prior to the start of the following season unless the City agrees that it is in the best interest of the City to delay the completion of the capital improvement.

Each Association that utilizes volunteer board members and/or parents to operate the concession stand is not required to remit a percentage of revenue to the City.

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Concession facilities must be cleaned after each use and at the end of the season. Necessary building maintenance and vandalism should be reported to the City.

11. RESTROOMS

It shall be the responsibility of Associations to ensure that restrooms are inspected after each program session. The City is responsible for the supply of paper products and general maintenance that may occur.

12. SECURING OF FACILITIES

An Association Board member, Coach or Club Approved Field Marshall should be responsible for securing facilities after each use, including all practices and games. This includes closing and locking of all buildings, the turning off of all lights and scoreboards, and ensuring all necessary gates are closed and secured. Association board members and coaches are asked to turn off lights and scoreboards immediately following the last practice or game of the night, instead of waiting for the timer to take effect.

13. KEYS

Keys to all required facilities will be distributed to the Commissioner/President of the Association and may be distributed to the necessary individuals. A list of all individuals who have keys in their possession shall be submitted to the Department. The Association is responsible for returning all issued keys at the conclusion of the program. Any unreturned keys are subject to a fine at the discretion of the City. Periodically, the Department will change the locks and/or combinations to buildings, gates, and electrical boxes. The Department will notify affected Association of any changes and will supply new keys/combinations as needed.

14. PUBLICITY

Associations must provide the Department with information at least two (2) weeks prior to publicizing the information to past and potential participants and on the Association website. The purpose of this is to ensure that guidelines for registration and fee structures (resident/non-resident) are followed by each Association. The Department will review information and notify Association within five (5) business days if any changes need to be made in order to comply with established guidelines.

The Department will provide links to Association websites on the City's website, www.alpharetta.ga.us. The Association must notify the City if the web address changes. Associations may request assistance from the City to help with marketing of registration. City may send news releases to local media outlets, email notifications to Department participants, include information in the City's e-newsletter and the Department's Facebook page. The City will not pay for Association advertising, flyers, mailings, etc.

15. PUBLIC USE OF FIELDS

The Facility Use Agreement applies only to organized league play for the duration of the agreement as specified on the agreement. Unless otherwise scheduled, the facilities are available to the public on a first come first serve basis or may be rented by the Department to outside groups for activities deemed appropriate and beneficial to the City.

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The terms of any facility rental agreements between the Department and outside groups are established and agreed upon solely by the City and the group renting the City's facilities. These agreements are independent of the lease agreements with the Associations. The City will not rent facilities to teams and programs that compete with the City's partner Associations. The City may host large tournaments through the Alpharetta Convention and Visitors Bureau.

16. ACCIDENT/INCIDENT REPORTS (attached)

The Association is responsible for filing an accident/incident report to the City which documents the details of any accident, injury, or incident which occurs on City property. The report should detail what occurred, the time of the accident/incident, where it occurred, who was involved, and who witnessed the accident/incident and filed the report. A copy of the accident/incident report is included in this manual. The report shall be submitted to the Department within two (2) working days of the accident/incident. Any and all accidents/incidents must be reported!

17. PARTICIPANT EVALUATIONS

All participants in Association programs must be given an opportunity to complete a participant evaluation at the conclusion of each athletic season in which he/she participated. The evaluation should include questions pertaining to the administration and organization of the program (i.e., ease of registration, quality of the coaches, program structure, program content, etc.), and the condition and appearance of the Department facilities. The Association should ask participants for comments and suggestions to improve the program. A summary of participant evaluations should be prepared and distributed to the Association Board, the Department, and the Recreation Commission within two (2) months at the end of each season. Upon request, the Association must make completed participant evaluations available to the Department and/or Commission. The City reserves the right to conduct independent participant surveys.

18. GRIEVANCE PROCEDURE

All participants must have due process to address any grievances with the Association's Board at a scheduled meeting.

19. COMPLAINT PROCEDURE

Any written complaint regarding a coach, league official, umpire, etc., should be copied to the Department Director.

20. BACKGROUND CHECK - VOLUNTEERS

All Association board members and any individual who wants to coach a youth team shall go through the City's criminal history background check once per calendar year. All potential volunteers must complete the Request for Criminal History form and provide a copy of valid photo identification. An Association representative shall be designated to collect the documentation and shall submit this to the designated Department staff, who will coordinate with Alpharetta Department of Public Safety.

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The Recreation Services Manager confers with the Department Director on any problematic criminal history background checks. Any individual who does not meet City standards for criminal history background check will not be allowed to coach in the youth league and should not be assigned a team. Potential volunteers who refuse to provide information necessary to complete the criminal history background check shall not be allowed to volunteer.

NOTE: Associations are responsible for collecting and submitting criminal history background check documentation (forms and photo ID) at least one (1) month prior to finalizing team coaching assignments. This will allow ample time for the criminal history background check to be completed. Association will be notified of any and all potential volunteers who do not successfully pass the City's criminal history background check. It is the Association's responsibility to inform volunteers of the outcome of their criminal history background checks. The City provides a process for any denied application to request an appeal of decision. This information is available upon request. The Department strongly encourages all Associations to submit background checks for potential assistant coaches.

21. BACKGROUND CHECK – OFFICIALS AND UMPIRES

Each Association who has a contractual agreement with an outside vendor to provide officiating services for the Association shall require, as part of the written agreement, that all officials/umpires who will be scheduled to officiate at Association activities complete a criminal history background check prior to officiating any games for the Association. The criminal history background check should be performed once per calendar year. The Association shall require appropriate documentation of completion of background checks. Documentation must be maintained on file by the Association.

22. MANDATORY REPORTING LAW

Volunteers who work with children are required by law to report suspected child abuse. The mandatory reporting requirement is a provision in HB 1176, the criminal justice reform bill signed by Governor Nathan Deal on May 2, 2012. Specifically, HB 1176 changed the definition of "child service organization personnel" to include volunteers. The law defines "child service organization personnel" as follows: "Child service organization personnel" means persons employed by or volunteering at a business or an organization, whether public, private, for profit, not for profit, or voluntary, that provides care, treatment, education, training, supervision, coaching, counseling, recreational programs, or shelter to children."

It will be the responsibility of each Association to ensure that all volunteers and contracted vendors are notified of the law. All Association volunteers must complete a training program before being allowed to serve as a volunteer for the Association. The City will provide access to online training for volunteers as available.

23. CONCUSSION AWARENESS POLICIES AND PROCEDURES

HB 48 by the Georgia Legislature requires agencies to educate youth athletes and their parents on the dangers of concussions in youth athletic activities. The Georgia Department of Public Health is referring everyone to the “Heads Up – Concussion in Youth Sports” program offered by the CDC. The following is a link to the program: http://www.cdc.gov/concussion/HeadsUp/online_training.html.

It is the policy of the Department to educate coaches, referees, employees, instructors of at-risk activities, trainers, parents, and participants of the signs, symptoms and behaviors consistent with sports- and activity-induced concussions. Further, the Department requires that any participant, under the age of 18, suspected of a concussion or head injury must be removed from the activity and it is recommended that the participant be examined by a licensed health care provider. If a participant is deemed by a licensed health care provider to have sustained a concussion, Department personnel or other designated personnel (coaches, referees, instructors of at-risk activities, trainers, and parents) shall not permit the participant to return to play until he or she receives documented clearance from a licensed health care provider for a full or graduated return to play.

A full copy of the Department’s policies and procedures is available upon request.

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FACILITY GUIDELINES AND ORDINANCES

Associations are responsible for adherence to all City and park ordinances.

1. HOURS OF OPERATION

City facilities open at 8:00am and close at 11:00pm. Associations are not allowed to conduct a program prior to 8:00am and after 11:00pm, unless prior written approval has been given by the Department.

2. USE OF PARKS FOR GOLF PRACTICE

Parks may not be used for golf practice, with the exception of disc golf which is permitted at the disc golf course at Wills Park.

3. MOTOR VEHICLES IN PARKS

Motorized vehicle operation is restricted to prescribed paths, marked roadways, driveways, and parking lots. This also applies to parking in areas other than designated parking spaces. Unauthorized vehicles are not allowed in “plaza” areas of ball fields without permission from the Department.

4. LITTER CONTROL

It is unlawful to litter. Each Association is responsible for insuring that all fields, parking lots, restrooms, dugouts, bleachers, concession areas, etc. are kept clean and litter free on a daily basis. Clean up fees may be assessed to Associations not adhering to this policy. All litter should be picked up and placed in the proper containers.

5. ALCOHOL BEVERAGES

Per City ordinance, the selling or consumption of alcoholic beverages on park property is strictly prohibited.

6. TOBACCO USE

Per City ordinance, the use of any and all tobacco products on park property is strictly prohibited.

7. ANIMALS IN PARKS

Other than service animals, it is against park regulations for any individual who possesses or is in charge of a domestic animal, restrained or unrestrained, to bring the animal onto any athletic field. It is the owner’s responsibility to remove any animal excrement deposited by their animal on park property and dispose of it in a sanitary manner. For the safety of all, pet owners are required by law to obey Fulton County leash laws while visiting city of Alpharetta Park facilities.

8. NOISES AND SOUNDS PROHIBITED

It is unlawful for any person to make, continue or cause to be made any loud, unnecessary, or unusual noises that annoy, disturb, injure, or endanger the safety or comfort of others in the area.

9. CLOSING OF BALLFIELDS

The Department may close to the Association and/or public any ballfield or facility for maintenance purposes. Such facilities will be posted, and it is unlawful for any person to enter a closed facility.

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PARK/FACILITY REGULATIONS

1. Associations conducting youth activities on City facilities must have at least one (1) adult present for every fifteen (15) youth participating in an activity to supervise all scheduled activities from the outset to the conclusion of the activity.
2. Participants, Spectators, Parents, Coaches, or Officials of an organization must display appropriate conduct while operating activities on City facilities and must adhere to the Department's Code of Conduct. A copy of this document is available upon request. Association is responsible to provide this information to the appropriate parties. Continuous failure to do so could result in the termination of this agreement.
3. The Association shall be responsible for any damage incurred to the facilities while in use by the Association. Persistent damage to City facilities while in use by the Association could result in agreement revocation.
4. The Association is responsible for policing the area around athletic fields, plaza areas, parking lots, rest rooms, concession stand, dugouts, and walkways. This must be completed upon the conclusion of each activity.
5. Association representatives are responsible to report any/all suspicious activity occurring on City property to the Department and/or to the City's Department of Public Safety.
6. The Department will supply locks for all required facilities and structures. Keys and/or combinations will be distributed as per Department policy.
7. The City shall be responsible for mowing the grass, moving bleachers, general maintenance, etc., unless otherwise specified in the agreement.
8. A designated Association member must make sure the facilities are secure and all lights turned off before departing the area.
9. The Department reserves the right to cancel any scheduled activities when it is believed that such use as during bad weather would damage facilities or put participants at risk.
10. Bicycles, roller blades, skateboards are prohibited on walkways or other designated areas.
11. No game shall begin after 10:00pm; every effort should be made to conclude by 11:00pm.
12. Questions, recommendations, complaints, etc. regarding park facilities and operations should be directed to the Department: 678-297-6152, athleticprograms@alpharetta.ga.us.

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DEPARTMENT PERSONNEL AND CONTACT INFORMATION

Director

Morgan Rodgers, CPRP 678-297-6103 mrodgers@alpharetta.ga.us

Administrative Office Coordinator

Sarah Bausano 678-297-6104 sbausano@alpharetta.ga.us

Projects Manager

Kurt Kirby, CPRP, CPO, CPSI 770-740-1034 kkirby@alpharetta.ga.us

Wills Park Manager – Park Facilities, Equestrian Center

Matt Casey, CPRP 678-297-6122 mcasey@alpharetta.ga.us

Parks Services Manager – Park Supervisors, Greenway

Eric Milley, CPO, CPSI 678-297-6106 emilley@alpharetta.ga.us

Park Supervisor II

Barry Pike (Wills Park) 678-297-6125 bpike@alpharetta.ga.us
Chris Anderson, CPSI, CPO (North Park) 770-751-7840 canderson@alpharetta.ga.us
Nate Hand, CPSI (Webb Bridge) 770-751-7841 nhand@alpharetta.ga.us

Administrative Assistant II - Parks

Ruby Flynn 678-297-6123 rflynn@alpharetta.ga.us

Community Services Manager

Amanda Musilli 404-314-1245 amusilli@alpharetta.ga.us

Communications Manager

Deanna McKay 678-879-2568 dmckay@alpharetta.ga.us

Cultural Arts Services Manager

Kim Manning 678-297-6078 kmanning@alpharetta.ga.us
Alpharetta Arts Center 678-297-6135 arts@alpharetta.ga.us

Recreation Services Manager

Christine Young 678-297-6154 cyoung@alpharetta.ga.us

Recreation Centers/Program Areas

General Information 678-297-6100 recreation@alpharetta.ga.us
Athletics Supervisor II- Tyler Spinnenweber 678-297-6163 athleticprograms@alpharetta.ga.us
Alpharetta Community Center (Wills Park) 678-297-6100 accprograms@alpharetta.ga.us
Alpharetta Adult Activity Center (North Park) 678-297-6140 activeadults@alpharetta.ga.us
Wills Park Recreation Center (Wills Park) 678-297-6130 wprcprograms@alpharetta.ga.us
Wills Park Pool, Aquatics and Wellness 678-297-6153 aquatics@alpharetta.ga.us

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES



City of Alpharetta Accident / Incident Report Form

Date of accident/incident _____ Time of accident/incident _____
Facility where accident/incident occurred _____
Specific location of accident/incident within the facility _____
Number of persons involved _____ Police notified Y N EMS notified Y N

Information on persons involved in the accident/incident:

NAME (please print)	PHONE	Under the age of 18
	Day: Evening:	
	Day: Evening:	
	Day: Evening:	

Information on witnesses to the accident/incident

NAME (print)	SIGNATURE	PHONE
		Day: Evening:
		Day: Evening:
		Day: Evening:
		Day: Evening:

ACCIDENT/INCIDENT SUMMARY:

If applicable, who offered treatment options

Did the injured party waive treatment Y N

**Photos of accident/incident site taken Y N

Person completing form _____
(Print name) Signature Date

Person completing form _____
Day phone Evening phone

** Take photographs of the accident/incident site as soon as practical but within 24 hours of the accident/incident
Fax or email completed form to **Safety/Risk Administrator at 678-297-6065**
osutton@alpharetta.ga.us; and City at 678-297-6154 or recreation@alpharetta.ga.us.

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

ASSOCIATION CHECKLIST

REQUIRED ANNUALLY AND/OR BEFORE SEASON BEGINS EACH YEAR:

<u>DESCRIPTION</u>	<u>DUE*</u>	<u>DONE</u>
Proof of Non-profit status submitted to ARPCS	On file each year	_____
Current Association by-laws to ARPCS	On file each year	_____
Copy of Certificate of Insurance naming ARPCS as a certificate holder	On file each year	_____
Open election of Board of Directors	On file each year	_____
Annual membership meeting	Annually	_____
Coach Background Check Consent Forms	Annually	_____
Signed Facility Use Agreement	Annually	_____
Financial Statements – to include the following;	Annually	_____
1. Summary of operating budget, income and expenses		
2. Summary of capital expenditures		
3. Registration fees charged to participants		
4. Federal and State tax returns		
5. Profit and Loss statement		
Slate of nominated officers and home address to ARPCS 30 days before elections		_____
List of elected officers to ARPCS	One month after elections	_____
Rosters to ARPCS	One month after end of registration period	_____
Master Schedule to ARPCS (tryouts, practices, games)	1 month before season	_____

REQUIRED AFTER THE SEASON ENDS:

<u>DESCRIPTION</u>	<u>DUE*</u>	<u>DONE</u>
Participant Evaluation Summary to ARPCS	2 months after each season	_____
Payment of Non-Resident Fees to City	3 months after each season	_____
List of Certified Coaches to ARPCS	Provide upon request	_____

REQUIRED SEASONALLY/AS NEEDED:

<u>DESCRIPTION</u>	<u>DUE*</u>	<u>DONE</u>
List of key holders to ARPCS	Update as necessary	_____
Accident/Incident Reports	As necessary	_____
Copy of Coach Complaint to ARPCS	As necessary	_____
Information for ARPCS promotions	TBD by ARPCS	_____

**Due Dates for each Association will be discussed and agreed upon with each Association Commissioner/President during the contract review process. Some Due Dates will vary per Association, based on Association fiscal year.*

Note: ARPCS = Alpharetta Recreation, Parks, and Cultural Services

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

FACILITY USE AGREEMENT

This agreement, made this 19th day of May 2025, is entered into by and between the City of Alpharetta, a municipal corporation of the State of Georgia, located at 2 Park Plaza, Alpharetta, Georgia, 30009 ("City"), and the North Atlanta Football League, Inc., a domestic non-profit corporation located at 895 Onagh Court, Milton, GA 30004 ("Association"). The City and the Association are sometimes referred to in this agreement collectively as the "Parties".

Witnessed:

In consideration of the mutual agreements contained in this document, the City and Association agree as follows:

1. The Association agrees to provide a youth sports program (organized league play) as a service for the City in accordance with all policies and procedures for youth sports associations operating on city property previously set forth, (including the Youth Athletic Association Facility Use Agreement and Organizational Requirements) and attached in this agreement.
2. This Facility Use Agreement shall begin on the Effective Date and terminate on December 31, 2025. Thereafter, in accordance with O.C.G.A. § 36-60-13, this agreement may be renewed for one (1) successive one (1) year term if, prior to the expiration of the then existing term, the parties execute a written agreement to renew same for a one (1) year term. For any such subsequent terms, facilities, dates, times, fees, and any modifications to the agreement will be determined by written agreement of the City and Association.
3. The City agrees to authorize the Association the use of fields and facilities as listed below at North Park, 13450 Cogburn Road, Alpharetta, GA 30004. The agreement includes use of all support structures (dugouts, lights, press-boxes, concession stands, storage facilities, bleachers, batting cages, fencing, etc.) for approved league play unless otherwise specified. See Exhibit A for detailed information on days and times of approved use of fields and facilities.
4. The Association agrees the facilities will be used in a safe manner, and in compliance with all applicable federal and state laws and City ordinances, rules and regulations.
5. Association shall not cause or permit damage or injury to the facilities. No alteration, addition, or improvement to the facilities shall be made by the Association without prior written consent from the City. Such alterations, additions, or improvements shall become and remain City property.
6. Failure of the City to insist upon strict performance of any term or condition of this agreement shall not be a waiver of any right or remedy the City may have and shall not be a waiver of any subsequent breach of terms or conditions.
7. The City may enter the facilities at any time during the period of this agreement for

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

inspection or supervision as deemed necessary.

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

8. It is agreed and understood that the Association shall indemnify and hold the City, its agents and employees harmless from any and all liability, costs, legal fees, expenses, damage or injury to participants or property, and any claim or causes of action arising out of the performance of this agreement or negligence.
9. This agreement may be modified only by a written agreement between the City and the Association.
10. It is the understanding of the City and the Association that nothing contained in this agreement shall be interpreted to assign to the Association any status under this agreement other than that of an independent Association.
11. Nothing within this agreement shall be construed as a waiver of governmental immunity by the City, its officers or employees.
12. For the purpose of this agreement, any notices required to be sent to the parties shall be mailed to the following respective addresses:

ASSOCIATION NAME: North Atlanta Football League, Inc.

ADDRESS: 895 Onagh Court

CITY/STATE/ZIP: Milton, GA 30004

PHONE: 419-343-2013

WEBSITE: nafl.club

EMAIL: a

CITY: Alpharetta Recreation, Parks & Cultural Services
2 Park Plaza
Alpharetta, GA 30009
Attn: Athletics Supervisor
678-297-6163
athleticprograms@alpharetta.ga.us

13. It is agreed between the City and the Association that this agreement shall be executed in an original and one copy, which may be used for any purpose for which the original may be used.
14. The City has designated the Athletics Supervisor II for the City as its contact person, coordinator, and liaison person with the Association in the execution of the terms of this agreement.

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

15. The Association shall not have the right to assign the interest it holds in this agreement.
16. The facilities shall not be used for any purpose other than those designated within this agreement, without the written consent of the City.
17. The Association may not deny participation in any park or program based on race, color, national origin, religion, sex, age, or disability.
18. The Association members agree to abide by all City policies and procedures as attached in this agreement.
19. The Association will adhere to fee policies set by the City, including fees that may not yet be currently established.
20. This Agreement shall not be assigned or subcontracted in whole or in part without the prior written consent of ARPCS. This Agreement shall be construed under and governed by the laws of the State of Georgia. This Agreement is the complete understanding of the parties in respect of the subject matter of this Agreement and supersedes all prior agreements relating to the same subject matter. The parties may modify this Agreement only by written instrument signed by each of the parties hereto. Failure by either party to enforce a provision of this Agreement shall not constitute a waiver of that or any other provision of the Agreement. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.
21. The Association acknowledges and agrees that by virtue of the fact that the fields and other facilities made available to the Association under this Facility Use Agreement were funded by the taxpayers of the City and are owned by the City, and further due to the fact that the recreation fees generated from the availability of such fields, the Association is subject to the Open Records and Open Meeting laws of the state of Georgia. The Association agrees to comply with those laws. To the extent that the Association is uncertain or needs assistance as to proper compliance with such laws, the City shall provide such assistance and guidance. The Association further agrees that all books and records of the Association shall be made available to the City of Alpharetta as and when requested for review or audit.
22. City shall have the right to terminate this Agreement upon failure of Association to perform its obligations to the satisfaction of City. Prior to exercising this right of termination, City shall provide Association with a written notice specifying Association's failure to perform and providing Association with a reasonable opportunity to cure its performance. In the event that Association fails to cure its performance, or in the event of subsequent failure to perform, City shall have the right to immediately terminate the Agreement by providing written notice of termination to Association.

Association shall have the right to terminate this Agreement upon failure of City to perform its obligations to the satisfaction of Association. Prior to exercising this right of

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

termination, Association shall provide City with a written notice specifying City's failure to perform and providing City with a reasonable opportunity to cure its performance. In the event that City fails to cure its performance, or in the event of subsequent failure to perform, Association shall have the right to immediately terminate the Agreement by providing written notice of termination to City.

Either party may terminate this Agreement at any time without cause upon ninety (90) days written notice to the other party.

I hereby acknowledge and understand that the Association of which I am authorized to represent will abide by and comply with the terms and conditions as set forth in this Facility Use Agreement as well as all of the policies, procedures, guidelines, and rules contained within the City's Youth Athletic Association Handbook. I understand that failure of the Association or any of its members to comply may result in termination of this Agreement with the City.

By: _____
Association Representative

Name: David Cramer

Date: May 19th, 2025

Title: President

Phone: 419-343-2013

Email: davidcramer3@gmail.com

By: _____
Mayor, City of Alpharetta

By: _____
City Administrator

WITNESS:

By: _____
Association Representative

Name: Tony Palazzo

Date: May 19th, 2025

Title: Secretary

Phone: 678-690-8704

Email: tony.palazzo@berkeleycp.com

APPROVED AS TO FORM:

By: _____
City Attorney

DATE: _____

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

EXHIBIT A – 2025 Facility Use Agreement

EXHIBIT A

2025 FACILITY USE AGREEMENT – NORTH ATLANTA FOOTBALL LEAGUE (NAFL)

MOU WITH CITY OF MILTON

The City of Alpharetta Mayor and Council Members approved a resolution to enter memorandum of understandings (MOU's) with the City of Milton. The "Parks without Borders" MOU provides for a mutual waiving of non-resident fees for residents of each city who participate in the partner city's recreational football program. The MOU also allows residents of each partner city to register for the other city's recreational football program during the second week of registration instead of during the third week of registration. This MOU shall be in effect for the 2025 seasons and shall be renewed automatically with registration through the 2026 seasons unless either City delivers written notice of non-renewal to the other City at least ninety (90) days prior to the expiration of the term or any renewal term.

May 20, 2025 – August 1, 2025:

- North Park Multi-Purpose Field 1: Days/times to be determined and agreed upon by City and NAFL. Field 2 based upon availability in scheduling.

August 2, 2025 – November 15, 2025:

- North Park Multi-Purpose Field 1: Monday through Friday from 5pm to 8:30pm; Field 2 based upon availability in scheduling.
- North Park Multi-Purpose Field 1: Saturdays from 8:00am to 5:00pm (exact schedule of field use to be determined once the game schedule is published); Field 2 based upon availability in scheduling.
- North Park Multi-Purpose Field 2: Field 2 based upon availability in scheduling.
- Alpharetta Recreation, Parks and Cultural Services will use North Park Multi-Purpose Fields 1 & 2 Monday through Friday from 8:45am to 5:00pm, Saturdays from 5pm to close (pending final published game schedule).
- North Park North Metro Miracle League field may be used with permission from NMML prior to start of the season. Contact Mike Haynes at mikehaynes@str8upsports.com for approval.
- The City in its sole discretion shall consider requests for field time above and beyond the times listed above based on demonstrated need by NAFL. ***All additional clinics and camps scheduled past the end of the regular season must be submitted and approved by City staff prior to the advertising and registration of NAFL's events.***
- Rentals, tournaments, and events may be scheduled by the city after the execution of this facility use agreement.

ALPHARETTA RECREATION, PARKS & CULTURAL SERVICES

Invoicing Schedule

The Association shall be responsible for submitting rosters to designated City staff in a timely manner for residency verification and invoicing:

Youth Athletics SEASONAL INVOICING				
SEASON	ASSOCIATION	SEASON DATES	ROSTER VERIFICATION	INVOICE SUBMISSION
Fall	AYBA, AYSA, AMBUSH, NAFL,	Sept.-Nov.	Mid-December	Mid- January
Winter				
Spring	AYBA, AYSA, Ambush Travel,	Mar.-May	Mid-June	Mid- July
Summer	AYBA, AYSA	June	N/A	N/A

Residents on rosters will be verified per the MOU for each Association:
Residents-Alpharetta & Milton

2025 NAFL Contact

Name/Title: David Cramer, President

Email: davidcramer3@gmail.com

Phone: 419-343-2013

GEORGIA
CORPORATIONS DIVISION

GEORGIA SECRETARY OF STATE
BRAD RAFFENSPERGER

BUSINESS SEARCH HOME

BUSINESS INFORMATION

Business Name: North Atlanta Football League, Inc.	Control Number: 15022837
Business Type: Domestic Nonprofit Corporation	Business Status: Active/Compliance
Business Purpose: NONE	
Principal Office Address: 895 Onagh Ct, Milton, GA, 30004, USA	Date of Formation / Registration Date: 2/17/2015
State of Formation: Georgia	Last Annual Registration Year: 2025

REGISTERED AGENT INFORMATION

Registered Agent Name: Vaughn Lemoine
Physical Address: 895 onagh ct, milton, GA, 30004, USA
County: Fulton

OFFICER INFORMATION

Name	Title	Business Address
Thomas DeLaHunt	CFO	2705 Bethany Creek Ct, Milton, GA, 30004, USA
thomas delahunt	Secretary	2705 bethany creek ct, milton, GA, 30004, USA
Vaughn Lemoine	CEO	895 ONAGH CT, MILTON, GA, 30004, USA

Back
Filing History
Name History
Return to Business Search



STAFF REPORT

Department: Legal
Submitted By: Lauren Shapiro
Meeting Date: May 19, 2025

AGENDA ITEM:

Resolution: McCoy Way Right of Way Disposition

Consideration of adoption of a resolution by the City Council of the City of Alpharetta to dispose of certain surplus right of way along McCoy Way and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Adopt a resolution to dispose of certain surplus right of way along McCoy Way and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: SALE PROCEEDS WILL BE DEPOSITED INTO THE GENERAL FUND.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-	\$0.00

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
Land Sale (10090000-392200)	\$6,000.00

ITEM DESCRIPTION:

O.C.G.A. 32-7-3 allows a municipality to dispose of property that has been determined that all or part of a property is no longer needed for public road project. The municipality is required to notify (in writing) the owner of the property at the time the City acquired the property (or the current owner).

On September 18, 2023, the City Council adopted Resolution 2195, which abandoned surplus right-of-way along McCoy Way and since, the City negotiated with abutting property owners, Justin and Allyson Hayworth (12200 McCoy Way) and they have agreed to purchase the surplus property. The value of the surplus property is \$6,000.00.

If adopted, this resolution will authorize the mayor to execute a quitclaim deed to convey the property after the purchasers have paid \$6,000.00 to the City.

ALTERNATIVES:

Do not adopt the resolution.

ATTACHMENTS:

1. Resolution Disposing of McCoy



**A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF
ALPHARETTA, GEORGIA TO DISPOSE OF CERTAIN SURPLUS
RIGHT-OF-WAY ALONG MCCOY WAY**

WHEREAS, pursuant to the Official Code of Georgia Annotated ("O.C.G.A.") § 32-7-3, whenever any property has been acquired in any manner by a municipality for public road purposes and thereafter the municipality determines that all or part of the property is no longer needed for such purposes, the municipality is authorized to dispose of such property in accordance with O.C.G.A. § 32-7-4; and

WHEREAS, O.C.G.A. § 32-7-4 provides, in pertinent part, that in disposing of property as authorized in O.C.G.A. § 32-7-3, a municipality shall notify, in writing, the owner of such property at the time the City acquired it, or the current owner holding title through such original owner, of its right to reacquire the property from the City; and

WHEREAS, on or about September 18, 2023, the City Council adopted Resolution 2195 formally abandoning certain surplus right-of-way along McCoy Way ("Surplus ROW") and authorizing the Mayor and other City officials to dispose of the same; and

WHEREAS, the City administration negotiated with abutting property owners, Justin and Allyson Hayworth of 12200 McCoy Way for the purchase of the Surplus ROW which abuts their property; and

WHEREAS, the area of the Surplus ROW totals approximately 1,284 SF (0.029 acre), more or less, as depicted on the survey attached hereto marked Exhibit A; and

WHEREAS, in accordance with O.C.G.A. § 32-7-4, the City notified the Hayworths regarding their right to reacquire the Surplus ROW; and

WHEREAS, the value of the Surplus ROW area has been established at \$6,000.00; and

WHEREAS, Justin and Allyson Hayworth have agreed to purchase the Surplus ROW from the City under the terms and conditions as stated herein.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Alpharetta as follows:

1. The above recitals are hereby incorporated as if fully stated herein.

2. The Surplus ROW as depicted at Exhibit A is surplus right-of-way and shall be sold to the current owner of the abutting property, Justin and Allyson Hayworth, and incorporated into TPN 22 417012051017.
3. The Mayor is authorized to execute a quitclaim deed to convey the City's interest in the Surplus ROW in the form attached hereto marked Exhibit B in accordance with the terms and conditions as stated herein.
4. The executed quit claim deed may be presented and delivered over to the purchasers upon remittance of the purchase proceeds (\$6,000.00) paid to the City.

SO RESOLVED this ____ day of May, 2025.

CITY OF ALPHARETTA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PRECEDING PAGE]

COUNCIL MEMBERS

Mayor Pro Tem Dan Merkel

Council Member Donald F. Mitchell

Council Member Brian Will

Council Member Douglas J. DeRito

Council Member John Hipes

Council Member Fergal M. Brady

(SEAL)

Attest:
sufficiency:

Approved as to form and legal

Lauren Shapiro, City Clerk

Molly Esswein City Attorney

EXHIBIT A

VICINITY MAP NOT TO SCALE



Reserved for Clerk of Superior Court

LEGEND

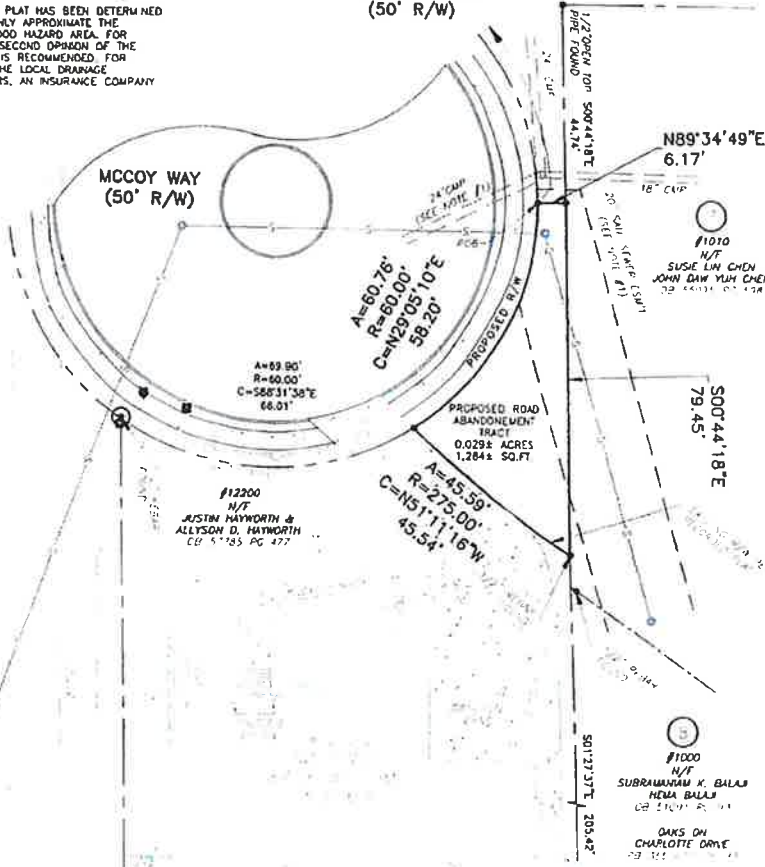
B	DENOTES BUILDING LINE
R/W	DENOTES PROPERTY LINE
BC	DENOTES RIGHT-OF-WAY
CP	DENOTES CENTERLINE
TW	DENOTES BACK OF CURB
BW	DENOTES CUTTER
	DENOTES EDGE OF PAVING
	DENOTES TOP OF WALL
	DENOTES BOTTOM OF WALL
RCP	DENOTES REINFORCED CONCRETE PIPE
CUP	DENOTES CORRUGATED METAL PIPE
PP	DENOTES POWER POLE
LP	DENOTES LIGHT POLE
GN	DENOTES GUY WIRE
PM	DENOTES POWER LINE
PD	DENOTES POWER METER
FD	DENOTES FIBER OPTIC
A/C	DENOTES AIR CONDITION
CB	DENOTES CABLE BOX
TB	DENOTES TELEPHONE BOX
GM	DENOTES GAS METER
GV	DENOTES GAS VALVE
GLU	DENOTES GAS LINE MARKER
WM	DENOTES WATER METER
WV	DENOTES WATER VALVE
FH	DENOTES FIRE HYDRANT
WW	DENOTES WASTEWATER WELL
JB	DENOTES JUNCTION BOX
DI	DENOTES DROP INLET
SSMH	DENOTES SANITARY SEWER LINE
CO	DENOTES SANITARY SEWER MANHOLE
P.O.B.	DENOTES POINT OF BEGINNING
P.O.C.	DENOTES POINT OF COMMENCEMENT

FLOOD NOTE

THIS PROPERTY IS NOT LOCATED IN A FEDERAL FLOOD AREA AS INDICATED BY F.I.R.M. OFFICIAL FLOOD HAZARD MAPS. THE FLOOD INFORMATION ON THIS PLAT HAS BEEN DETERMINED AFTER REVIEW OF MAPS WHICH ONLY APPROXIMATE THE LOCATION OF THE APPLICABLE FLOOD HAZARD AREA. FOR MORE ACCURATE INFORMATION, A SECOND OPINION OF THE APPLICABLE FLOOD HAZARD AREA IS RECOMMENDED. FOR FURTHER INFORMATION CONTACT THE LOCAL DRAINAGE DEPARTMENT, CORPS OF ENGINEERS, AN INSURANCE COMPANY OR APPRAISER.

243.31' TO THE
SOUTH R/W OF
LILLIAN DRIVE
(50' R/W)

#1015
N/T
CLINT L. NOKES &
ALLISON R. NOKES
CB 5-11-83 PG 266, 263



SURVEY NOTES

1. STORM SEWER, SANITARY SEWER AND OTHER BURIED UTILITIES MAY HAVE BEEN PAVED OR COVERED OVER. THE LOCATION OF UNDERGROUND UTILITIES AS SHOWN HEREON ARE BASED ON ABOVE GROUND STRUCTURES. UNDERGROUND UTILITIES MAY VARY FROM LOCATIONS SHOWN HEREON. ADDITIONAL BURIED UTILITIES MAY BE ENCOUNTERED. PLEASE CALL ALL LOCAL UTILITY PROVIDERS AND OR 811 FOR FURTHER INFORMATION.

811
Know where below.
Call before you dig.

2. SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT A CURRENT TITLE SEARCH MAY DISCLOSE. FOR NEW PERMITS THE LOCAL ISSUING AUTHORITY MAY REQUIRE ADDITIONAL EASEMENTS NOT SHOWN.
3. THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS OR ENTITY NAMED HEREON. THIS PLAT DOES NOT EXTEND TO ANY UNNAMED PERSON, PERSONS, OR ENTITY WITHOUT THE EXPRESS RE-CERTIFICATION OF THE SURVEYOR NAMING SUCH PERSON, PERSONS OR ENTITY.
4. THE FIELD DATA UPON WHICH THIS PLAT IS BASED WAS GATHERED BY AN OPEN TRAVERSE AND HAS A CALCULATED POSITIONAL TOLERANCE OF 0.03 FEET. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 35,000 FEET. A GEOMAX ZOOM 90 SERIES ROBOTIC TOTAL STATION WITH CARLSON SURVEY 2 DATA COLLECTOR WERE USED IN THE COLLECTION OF FIELD DATA.
5. BASIS OF DEARINGS: PLAT BOOK 259 PAGE 2-4.
6. THIS PROPERTY IS SUBJECT TO CURRENT ZONING REGULATIONS AND RESTRICTIONS.
7. ALL REBARS SET ARE 1/2" REBARS UNLESS OTHERWISE NOTED.
8. THE EXISTENCE, SIZE, AND LOCATION OF IMPERVIOUS DUFFERS ARE SUBJECT TO FINAL DETERMINATION BY THE LOCAL ISSUING AUTHORITY, CITY, OR COUNTY.

LEGAL DESCRIPTION

All that tract or parcel of land lying and being in Land Lot 1244 of the 2nd District, 2nd Section of Fulton County, Georgia and being designated as a Proposed Road Abandonment Tract, Plote 2, Emerson Map as Recorded in Plat Book 259 Page 2-4, Fulton County, Georgia Records on a plat of a survey for Justin Hayworth and Allison Hayworth by McClung Surveying Services, Inc. dated 7-10-23 and being more fully described as follows:

To reach the Point of Beginning, start at a point located at the intersection of the Eastern Right-of-Way of McCoy Way (50' R/W) and the South Right-of-Way of Lillian Drive (50' R/W). Thence running Southerly and Southeastly along Eastern Right-of-Way of McCoy Way a distance of 243.31 feet to a point located within a Sewer Easement and the Point of Beginning. Thence from the Point of Beginning and leaving Right-of-Way and running N89°34'49"E a distance of 6.17 feet to a point located within Easement. Thence running S00°44'18"E a distance of 79.45 feet to a 1/2" rebar found located along an Existing Right-of-Way per Recorded Plat. Thence running Northeastly along Existing Right-of-Way and following the arc of a curve to the right on arc distance of 45.59 feet, said arc having a radius of 275.00 feet, a chord bearing of N51°11'16"W and a chord distance of 45.54 feet to a point located along the Southeastly Right-of-Way of McCoy Way. Thence running Northeastly along proposed Right-of-Way of McCoy Way and following the arc of a curve to the left on arc distance of 60.76 feet, said arc having a radius of 60.00 feet, a chord bearing of N29°05'10"E and a chord distance of 58.20 feet to said point located within Easement and the Point of Beginning.

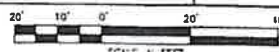
Said tract or parcel of land containing 0.029± acres or 1,284± square feet

NO.	REVISIONS	DATE

McClung Surveying
McClung Surveying Services, Inc.
4833 South Cobb Drive Suite 200
Smyrna, Georgia 30096 (770) 434-3553
www.mccclungsurveying.com Certificate of Registration # 11997777

SURVEY FOR
JUSTIN HAYWORTH
ALLISON HAYWORTH

MCCOY WAY
ALPHARETTA, GEORGIA
TOTAL AREA= 0.029± ACRES
OR 1,284± SQ. FT.



Michael R. Nokes
Georgia RLS #2646
Member SAUSDG

SURVEYOR'S CERTIFICATE

AS REQUIRED BY SUBSECTION (b) OF O.G.C.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. THE APPROVAL SIGNATURES ABOVE WERE NOT IN PLACE WHEN THIS SURVEY WAS ISSUED AND ARE TO BE PROPERLY OBTAINED PRIOR TO RECORDING. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.G.C.A. SECTION 15-6-67.

Michael R. Nokes
Georgia RLS No. 2646
7-10-23

PHASE 2
EMERSON HALL

LAND LOT 1244
2ND DISTRICT 2ND SECTION
FULTON COUNTY, GEORGIA
PLAT PREPARED: 7-10-23

EXHIBIT B

UPON RECORDING, PLEASE RETURN TO:

Justin and Allyson Hayworth
12200 McCoy Way
Alpharetta, Georgia 30004

Re: TPN 22 417012051017

Cross-Reference: DB 57785, PG 477

**STATE OF GEORGIA
COUNTY OF FULTON**

**QUIT CLAIM DEED
TO DISPOSE OF SURPLUS RIGHT-OF-WAY**

THIS INDENTURE is dated and effective as of the ____ day of _____, 2025, between **CITY OF ALPHARETTA**, a municipal corporation of the State of Georgia, as party of the first part (hereinafter referred to as “Grantor”), and **JUSTIN HAYWORTH AND ALLYSON D. HAYWORTH AS JOINT TENANTS WITH RIGHTS OF SURVIVORSHIP**, as party of the second part (hereinafter referred to as “Grantee”). The words “Grantor” and “Grantee” as used herein shall include the respective heirs, executors, legal representatives, successors and assigns of said parties where the context requires or permits.

WITNESSETH:

GRANTOR, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration in hand paid at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged by Grantor, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does bargain, sell, remise, release and forever quitclaim unto said Grantee, all the right, title, interest, claim or demand which the said Grantor has, or may have had, in and to the following described property, to-wit:

All that tract or parcel of land totaling approximately 1,284 SF (0.029 acre), more or less, lying and being in Land Lot 1244, 2nd District, 2nd Section, Fulton County, Georgia, and being more particularly described as the “Proposed Road Abandonment Tract” on that Survey for Justin Hayworth and Allyson Hayworth, dated July 10, 2023, prepared by McClung Surveying, under Seal of Michael R. Noles, RLS No. 2646, a copy of which is attached hereto marked **Exhibit A** and by this reference incorporated herein.

LESS AND EXCEPT, within the area described above, the City shall retain any and all rights associated with a utility easement as such easement is depicted on the attached Exhibit A, together with any other easements or other encumbrances of record as of the date first written above.

TO HAVE AND TO HOLD the described property to the use, benefit and behoof of Grantee and neither Grantor nor any other person or persons claiming under Grantor shall at any time following the date hereof claim or demand any right, title or interest to the aforesaid described premises or its appurtenances.

The property referenced herein is conveyed from Grantor to Grantee pursuant to that certain Resolution of the City Council of the City of Alpharetta to Dispose of Certain Surplus Right-of-Way, duly adopted at a public meeting held on the ____ day of _____, 2025.

IN TESTIMONY WHEREOF, Grantor has hereunto set Grantor's hand and affixed Grantor's seal the day and year first above written.

GRANTOR:

CITY OF ALPHARETTA, GEORGIA

Signed, sealed and delivered
in the presence of:

By: _____
Jim Gilvin, Mayor

Unofficial Witness

Attest: _____
Lauren Shapiro, City Clerk

Notary Public
My Commission Expires:

(CITY SEAL)

(NOTARY SEAL)

VICINITY MAP NOT TO SCALE



Reserved for Clerk of Superior Court

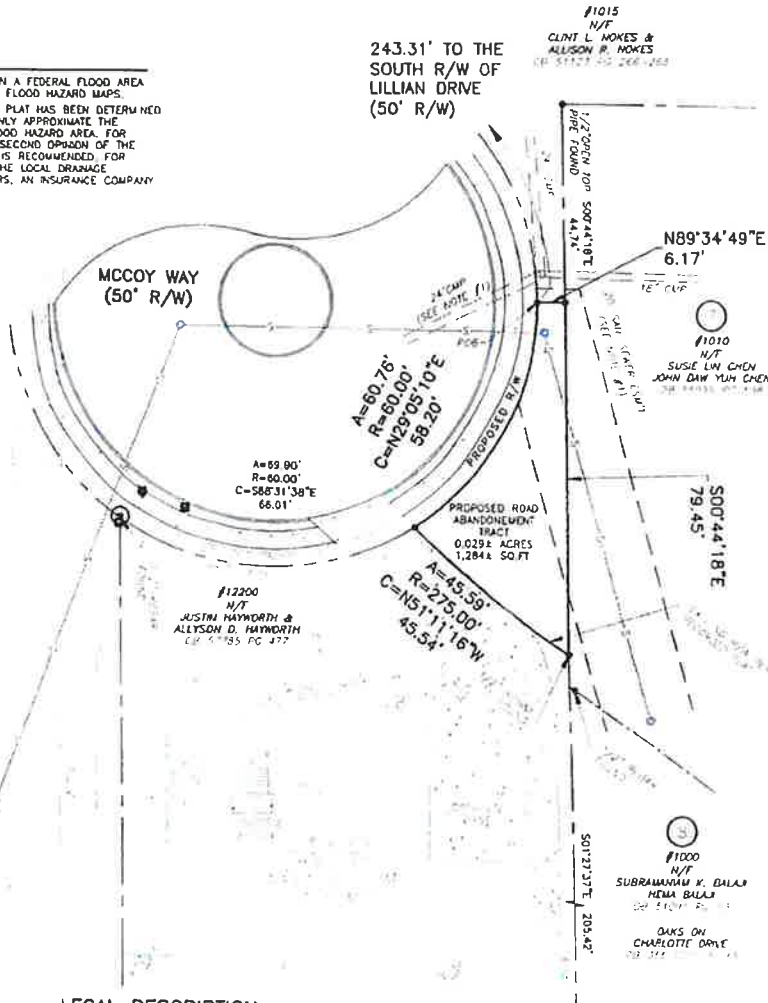
LEGEND

B	DENOTES BUILDING LINE
R/W	DENOTES PROPERTY LINE
DC	DENOTES RIGHT-OF-WAY
CP	DENOTES CENTERLINE
TP	DENOTES BACK OF CURB
TW	DENOTES GUTTER
BW	DENOTES EDGE OF PAVING
Y	DENOTES TOP OF WALL
Y	DENOTES BOTTOM OF WALL
RCP	DENOTES FENCE
CMP	DENOTES REINFORCED CONCRETE PIPE
PP	DENOTES CORRUGATED METAL PIPE
LP	DENOTES POWER POLE
GN	DENOTES LIGHT POLE
P	DENOTES CUM WIRE
PM	DENOTES POWER LINE
FB	DENOTES POWER METER
FD	DENOTES POWER BOX
A/C	DENOTES FIBER OPTIC
TB	DENOTES AIR CONDITION
CM	DENOTES CABLE BOX
OV	DENOTES TELEPHONE BOX
OLU	DENOTES GAS METER
WM	DENOTES GAS VALVE
FM	DENOTES GAS LINE MARKER
JW	DENOTES WATER METER
JB	DENOTES WATER VALVE
DI	DENOTES FIRE HYDRANT
SSMH	DENOTES MONITORING WELL
CO	DENOTES HEADWALL
P.O.B	DENOTES JUNCTION BOX
P.O.C	DENOTES DROP INLET
	DENOTES SANITARY SEWER LINE
	DENOTES SANITARY SEWER MANHOLE
	DENOTES CLEAN OUT
	DENOTES POINT OF BEGINNING
	DENOTES POINT OF COMMENCEMENT

FLOOD NOTE

THIS PROPERTY IS NOT LOCATED IN A FEDERAL FLOOD AREA AS INDICATED BY F.I.R.M. OFFICIAL FLOOD HAZARD MAPS. THE FLOOD INFORMATION ON THIS PLAT HAS BEEN DETERMINED AFTER REVIEW OF MAPS WHICH ONLY APPROXIMATE THE LOCATION OF THE APPLICABLE FLOOD HAZARD AREA. FOR MORE ACCURATE INFORMATION, A SECOND OPINION OF THE APPLICABLE FLOOD HAZARD AREA IS RECOMMENDED. FOR FURTHER INFORMATION CONTACT THE LOCAL DRAINAGE DEPARTMENT, CORPS OF ENGINEERS, AN INSURANCE COMPANY OR APPRAISER.

243.31' TO THE
SOUTH R/W OF
LILLIAN DRIVE
(50' R/W)



LEGAL DESCRIPTION

All that tract or parcel of land lying and being in land lot 1244 of the 2nd District, 2nd Section of Fulton County, Georgia and being designated as a Proposed Road Abandonment Tract, Phase 2, Emerson Hall as Recorded in Plat Book 259 Page 2-4, Fulton County, Georgia Records on a plat of a survey for Justin Hayworth and Allyson Hayworth by McClung Surveying Services, Inc. dated 7-10-23 and being more fully described as follows:

To reach the Point of Beginning, start at a point located at the intersection of the Eastern Right-of-Way of McCoy Way (50' R/W) and the South Right-of-Way of Lillian Drive (50' R/W). Thence running Southerly and Southeasterly along Eastern Right-of-Way of McCoy Way a distance of 243.31 feet to a point located within a Sewer Easement and the Point of Beginning. Thence from the Point of Beginning and leaving Right-of-Way and running N89°34'49"E a distance of 6.17 feet to a point located within Easement. Thence running S00°44'18"E a distance of 79.45 feet to a 1/2" rebar found located along an Existing Right-of-Way per Recorded Plat. Thence running Northeasterly along Existing Right-of-Way and following the arc of a curve to the right on an arc distance of 45.59 feet, said arc having a radius of 275.00 feet, a chord bearing of N51°11'16"W and a chord distance of 45.54 feet to a point located along the Southeasterly Right-of-Way of McCoy Way. Thence running Northeasterly along proposed Right-of-Way of McCoy Way and following the arc of a curve to the left on an arc distance of 60.76 feet, said arc having a radius of 60.00 feet, a chord bearing of N79°03'10"E and a chord distance of 58.20 feet to said point located within Easement and the Point of Beginning.

Said tract or parcel of land containing 0.0292 acres or 1,284.4 square feet

NO.	REVISIONS	DATE

McClung Surveying
McClung Surveying Services, Inc.
4833 South Cobb Drive Suite 200
Marietta, Georgia 30060 (770) 438-3353
www.mccclungsurveying.com

SURVEY FOR
JUSTIN HAYWORTH
ALLYSON HAYWORTH

MCCOY WAY

EXHIBIT
A

SURVEYOR'S CERTIFICATE
AS REQUIRED BY SUBSECTION (6) OF O.G.C.A. SECTION 15-6-87, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. THE APPROVAL SIGNATURES ABOVE WERE NOT IN PLACE WHEN THIS SURVEY WAS ISSUED AND ARE TO BE PROPERLY OBTAINED PRIOR TO RECORDING. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE UNIFORM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.G.C.A. SECTION 15-6-87.

Michael R. Nokes
Georgia RLS #18146
Member SAUSDGC
7-10-23



GRID NORTH
GA WEST ZONE