



City Council Meeting & Public Hearing

JUNE 23, 2025

OFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 11:30 AM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 11:30 a.m.

2. ROLL CALL

• Council Members

- Mayor Jim Gilvin
- Mayor Pro Tem Dan Merkel
- Donald F. Mitchell
- John Hipes
- Fergal M. Brady
- Douglas J. DeRito

• Staff

- Chris Lagerbloom, City Administrator
- Molly Esswein, City Attorney
- Lauren Shapiro, City Clerk
- Adam Montgomery, Director of Information Technology
- Charlie Jewell, Director of Economic Development
- Felicia Wright, Human Resources Specialist
- John Robison, Director of Public Safety
- Kathi Cook, Director of Community Development
- Morgan Rodgers, Director of Recreation, Parks, and Cultural Services
- Pete Sewczwicz, Director of Public Works

- Tom Harris, Director of Finance
- Deanna McKay, Public Communication & Engagement Coordinator
- Shawn Mitchell, Budget & Procurement Manager

3. **PLEDGE TO THE FLAG**

4. **PUBLIC HEARING**

A. **Fiscal Year 2026 Budget and Millage Rate Levy**

SECOND PUBLIC HEARING – First Public Hearing was held on June 16, 2025

PUBLIC COMMENTS:

- There were no public comments.

5. **NEW BUSINESS**

A. **STG Catering and Concessions, LLC: Alpharetta Recreation, Parks, and Cultural Services Adult Softball Program Concessions**

Consideration of the approval of the contract with STG Catering and Concessions, LLC as the provider of the ARPCS Adult Softball program Concessions.

- Director of Recreation, Parks, and Cultural Services, Morgan Rodgers, came forward to present this item.
- STG Catering and Concessions has been contracted by AYSA, the youth softball association, to be their concession provider.
- The AYSA and ARPCS Adult Softball League are on the same contract duration and they are committed to providing high-quality concessions for the patrons that attend both AYSA and ARPCS Adult Softball League activities seasonally, from opening day to closing day.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the contract with STG Catering and Concessions, LLC, 2-year contract to provide concessions at North Park Softball fields 1-4 for the ARPCS Adult Softball program on the terms set forth in the staff report and to authorize the Mayor to execute all necessary documents.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (6-0).

B. **Purchase Approval: Furniture for the Criminal Investigation Division Office**

Consideration of furniture approval for the Criminal Investigation Division (CID) Office at 2972 Webb Bridge Road and with authorization for the Mayor to execute all necessary documents.

- Director of Public Safety, John Robison, came forward to present this item.
- The Department of Public Safety would like to purchase furniture from Global Industrial using GA State Contract 99999-001-SPD0000198-0027.
- The Criminal Investigation Division (CID) will be moving to 2972 Webb Bridge Road, the space formerly occupied by Tech Alpharetta. This purchase includes cubicle walls and partitions, desks, chairs, conference tables, storage cabinets, and lockers for Detectives. The existing furniture in the CID Office will be repurposed for other public safety staff who are moving into their existing office area.
- This is a budgeted item.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve the purchase request for furniture for the Criminal Investigation Division (CID) Office from Global Industrial.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (6-0).

C. Request For Proposal 25-112: On-Call Storm Pipe Cleaning

Consideration of approval to RFP 25-112 to Sweeping Corp. of America for On-Call Storm Pipe Cleaning Services and approve funding in the amount of \$150,000.00 for task order 1 and authorize the Mayor to execute all necessary documents.

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Stormwater pipe cleaning services are needed to supplement City resources by providing quick, proactive storm pipe flushing to prevent flooding and possible damage to property in the event of a clogged storm pipe during storm events. The stormwater pipe cleaning contractor will be utilized to flush current pipe clean work orders, and emergency pipe cleaning on an as-needed basis.
- There is one error in the staff report. The proposals were received on March 27, 2025, not September 27, 2025.
- The Department of Public Works with guidance from the Department of Finance, prepared a Request for Proposals (RFP) and advertised for proposals on February 27th, 2025.
- Sweeping Corp. of America was the highest-scoring firm based on the criteria stated above. Staff contacted references and received positive feedback related to the vendors' response time, knowledge of work being done, and professionalism. Sweeping Corp. of America has had previous contracts with the City and Public Works staff feels confident about Sweeping Corp. completing the work outlined in the RFP with

knowledge and professionalism. If awarded, the contract with Sweeping Corp. of America would be for a term of 5 years starting upon contract execution date.

- Public Works has task order 1 for storm pipe cleaning if awarded with a total of 3,073 linear feet of pipe to be cleaned. Public Works will be requesting an estimated \$150,000.00 for the completion of task order 1 and required annual proprietary device maintenance per the City's NPDES MS4 permit requirements. Funding of \$150,000.00 will also be utilized to clean or flush any clogged storm pipe or drain in an emergency situation to prevent flooding and potential property damage.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to approve the award of RFP 25-112 to Sweeping Corp. of America for On-Call Storm Pipe Cleaning Services and approve funding in the amount of \$150,000.00 and authorize the Mayor to execute all necessary documents.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0).

D. Underground Easement and Construction Agreement: Public Safety Headquarters

Consideration of approval of an Underground Easement and Construction Agreement to Georgia Power 2565 Old Milton Parkway and/or 101 Kimball Bridge Road (Tax Parcel ID # 12 284208010301) and with authorization for the Mayor to execute all necessary documents.

- City Administrator, Chris Lagerbloom, came forward to present this item.
- This is one of two items to be approved. This is to allow easement for the charging facility infrastructure to be installed in front of the Public Safety building to allow Georgia Power to do the work. The second part of this item will be to purchase and install the chargers. That will come before the council in the future.
- If approved, this Underground Easement and Construction Agreement is to give Georgia Power the rights to encroach upon land owned by the City of Alpharetta at 2565 Old Milton Parkway and/or 101 Kimball Bridge Road.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve an Underground Easement and Construction Agreement at the Public Safety Headquarters as presented.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0).

E. Resolution: Condemnation of Parcel 12 of the Old Milton Parkway Project

Consideration of adoption of a Resolution to condemn property interest in Tax Parcel No. 11 014000490829 at 3750 Brookside Parkway, Alpharetta, GA 30005 (Parcel Owner: GRBK Brookside, LLC) of the Old Milton Parkway Project (Parcel No. 12) and with authority for the Mayor to execute all necessary documents.

- City Attorney, Molly Esswein, read the Resolution.
- This is for Parcel 12 of the Old Milton Project. This is a GDOT funded project, the city has to certify the right of way for the project by next Monday, June 30, 2025. While we are working with the property owners in this case to try to avoid having to file the condemnation. This is for 0.004 acres of fee simple right of way with the just and adequate compensation being \$5,200.
- There was a closing completed for this project; but because of a gap in title, the city is having to go back and condemn. The property changed owners. The city is working with the property owner and hoping the condemnation will not have to be filed.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to adopt the Resolution to condemnation of Parcel 12 of the Old Milton Parkway Project as presented this afternoon.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (6-0).

6. PUBLIC COMMENT

- There were no public comments.

7. EXECUTIVE SESSION

- ❖ Council Member Mitchell offered a motion to recess and go into executive session for the purpose of discussing property disposal, cyber security, and personnel.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (6-0).
- Mayor Gilvin recessed the meeting at 11:43 a.m.
- Mayor Gilvin reconvened the meeting at 12:34 p.m.
- ❖ Mayor Pro Tem Merkel offered a motion to reconvene the meeting.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0)

8. ADJOURNMENT

- ❖ Council Member Brady offered a motion to adjourn the meeting.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (6-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 12:35 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk