



BOARD OF ZONING APPEALS

OCTOBER 16, 2025

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
5:30 PM

1. **CALL TO ORDER**
 - A. Recognition of Donna Shaw Murphy for Service to the City of Alpharetta.
 - B. Recognition of Kirk Driskell for Service to the City of Alpharetta.
2. **ROLL CALL**
3. **APPROVAL OF MEETING MINUTES**
 - A. Approve Meeting Minutes of 8-21-2025
4. **PUBLIC HEARING**
 - A. Public Hearing Procedure
 - B. **V-25-26 Brierfield Road**

Consideration of a variance to Unified Development Code Subsection 1.3.1(B)(1) to reduce the rear platted setback from 30' to 15' to allow for a deck expansion. The property is located at 3235 Brierfield Road and is legally described as being located in Land Lot 1131, 2nd District, 2nd Section, Fulton County, Georgia.
5. **ITEMS FROM BOARD MEMBERS**
6. **ITEMS FROM STAFF**
7. **ADJOURNMENT**



Board of Zoning Appeals Meeting
Unofficial Minutes August 21, 2025
Department of Community Development
ALPHARETTA CITY HALL | 2 PARK PLAZA | 5:30 PM

This action summary is provided as a convenience and service to the public, media, and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. This is not an official record of the Alpharetta Board of Zoning Appeals Meeting proceedings. Meetings are recorded and available for review at <https://www.youtube.com/user/alpharettagov>.

I. CALL TO ORDER

- ❖ Chairperson Gordy called the meeting to order at 5:30 p.m.

II. ROLL CALL

A. Board Members Present

- Michael Gordy
- Marc Gelber
- Lisa Shippel
- Dereje Teshale
- Anne Holcombe
- Scott Wharton
- Cliff Cobb

B. Staff Present:

- Michael Woodman, Planning + Development Services Manager
- Joel Carnow, GIS Specialist/Special Projects Planner
- Erin Cobb, Administrative Office Coordinator

III. ELECTION OF VICE-CHAIR FOR REMAINDER OF 2025

- ❖ Board Member Shippel offered a motion to appoint Board Member Gelber as the vice-chair for the remainder of 2025
 - There was no second for this motion.
 - The motion was approved unanimously (7-0)

As there was no second we will revote at next meeting.

IV. PLEDGE TO THE FLAG

V. APPROVAL OF MEETING MINUTES

A. Meeting Minutes June 19, 2025

- ❖ Board Member Holcombe offered a motion to approve meeting minutes from the June 19, 2025, Board of Zoning Appeals Meeting.
 - Board Member Teshale seconded the motion.
 - The motion was approved unanimously (7-0)

VI. PUBLIC HEARING

A. PUBLIC HEARING PROCEDURE

- Administrative Office Coordinator, Erin Cobb, read the public hearing procedures.

B. V-25-16 Nass/3565 Newport Bay Drive

Consideration of a variance to Unified Development Code Subsections 2.3.3(B) and 2.3.3(C)(7) to reduce the rear swimming pool setback from 20' to 10'. The property is located at 3565 Newport Bay Drive and is legally described as being located in Land Lot 1188, 2nd District, 1st Section, Fulton County, Georgia.

- Planning & Development Manager, Michael Woodman, came forward to present this item.
- Aqua Design Pools & Spas, LLC. representative, Faye Colbert, came forward to present on behalf of the applicant.
- **Public Comment:**
 - No Public Comment
 - Board Member Teshale offered a motion to approve V-25-16 Nass/3565 Newport Bay Drive, subject to the following conditions:
 1. Subject to the HOA's approval.
 2. Swimming pool shall be permitted as depicted on the submitted site plan with a 10' rear setback.
 - Board Member Holcombe seconded the motion.
 - The motion was approved unanimously (7-0)

C. V-25-15 Colonial Pipeline Fence Variance

Consideration of a variance to Unified Development Code Subsection 2.3.6(f) to reduce the setback for a fence along a multi-use trail and to increase the height of a fence along a multi-use trail. The property is located at 1000 Lake Street and is legally described as being located in Land Lots 698, 699, 744 & 745, 1st District, 2nd Section, Fulton County, Georgia.

- Planning & Development Manager, Michael Woodman, came forward to present this item.
- Colonial Pipelines attorney, Jordan Edwards, came forward to present.
- **Public Comment:**
 - No Public Comment
 - Board Member Shippel offered a motion to approve V-25-15 Colonial Pipeline Fence Variance subject to the following conditions:
 1. Fence setbacks along the Alpha Loop connection shall be substantially as depicted on the site plan labeled Exhibit A, with setbacks limited to no less than 6' in certain locations.
 2. Fence height shall not exceed 6' and fence shall be decorative black metal with a flat top (no spikes), as approved by Staff. Fencing and gates shall be maintained by the property owner.
 3. Planting plan shall be substantially similar to the plan labeled Exhibit B, except for changes to comply with the following. Decorative landscaping consisting of shrubs and grasses shall be planted in areas with reduced fence setbacks along the Alpha Loop, as approved by Staff. If transplanted landscaping material does not survive, it shall be replaced. Landscaping along the fence shall be maintained by the property owner.
 4. The gates across the driveways providing vehicular access to Lake Street shall remain open on weekdays that are business days between the hours of 5:30 AM and 6:30 PM, and during events hosted on the property outside of these hours that generate an equivalent number of vehicle trips as operations on a typical business day. This requirement does not prohibit the gates from being closed on weekends, on federal, state, or local holidays, or during enhanced security conditions or in emergency situations.
 - Board Member Holcombe seconded the motion.
 - The motion was approved unanimously (7-0)

VIII. ADJOURNMENT

- ❖ With there being no further items to consider or discuss, Chairperson Gordy

adjourned the meeting at 6:25 p.m.



BOARD OF ZONING APPEALS MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED/DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: V-25-26 CONNOLLY/3235 BRIERFIELD ROAD

BOARD OF ZONING APPEALS: OCTOBER 16, 2025

II. RECOMMENDATION:

Approve V-25-26 Connolly/3235 Brierfield Road, subject to the following conditions:

1. Screened porch and deck extension shall be permitted as depicted on the site plan labeled Exhibit A with a 15' rear setback.

III. REPORT IN BRIEF:

The applicant, Andrew Moore, is requesting consideration of a variance to reduce a rear setback from 30' to fifteen feet (15') to accommodate a deck conversion to a screened porch and deck extension. The subject property is located at 3235 Brierfield Road in the Brierfield subdivision.

DISCUSSION

The submitted request, if approved, would allow for a deck conversion to a screened porch and deck extension at the rear of a single-family detached home with a reduced rear setback of approximately fifteen feet (15'). The Brierfield subdivision plat requires a 30' rear setback. The subject property is located at 3235 Brierfield Road in the Brierfield subdivision.

The 0.33-acre property is zoned R-15 (Dwelling, 'For-Sale', Residential) and developed with a two story, 2,587 square foot single-family detached home with an elevated deck at the rear of the home. The deck was constructed in 2001 with the construction of the home. Surrounding properties are zoned R-15. Properties to the north, west, and south are located in the Brierfield subdivision and the properties to the east are located in the Alpharetta Estates subdivision.

The Brierfield subdivision plat requires a 30' rear setback. The existing deck is legal non-conforming and encroaches into the 30' rear setback by approximately thirteen feet (13'). The submitted site plan depicts the existing 16' x 20.5' deck to be enclosed for a screen porch and a 16' x 14' grilling deck added on the north side of the screen porch. The new deck is depicted with a 15'-7 3/4" rear setback. Therefore, the applicant requests a variance to Unified Development Code (UDC) Subsection 1.3.1(B)(1) which states that "no structure shall hereafter be erected or altered to create a non-conformity." The variance is requested from the above UDC Subsection because the platted setback applies and not the zoning setback.

As shown in the table below, there are examples of similar variance approvals in the Brierfield subdivision.

Approved Variances in the Brierfield Subdivision

Address	Description	Approval Date
1600 Briers Chute	Reduce rear setback for a pool	4/20/25
1280 Briers Creek Drive	Reduce side setback for a garage	4/8/19
1565 Briers Chute	Reduce side setback for a screen porch	12/1/10
1575 Briers Chute	Reduce side setback for a screen porch	11/10/99
1645 Briers Chute	Reduce front yard setback for a garage	4/16/97

VARIANCE REQUIREMENTS

The City of Alpharetta Unified Development Code Article IV, Section 4.5.4 outlines the criteria set forth for granting a hardship variance. The ordinance specifically states...“a variance may be granted in whole or in part, or with conditions, in such individual case of unnecessary hardship upon a finding that”:

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; or

Response: The property has an unusual shape given its location on a cul-de-sac. The unusual shape of the lot resulted in a shallow building envelope. Additionally, the existing deck is legal non-conforming encroaching into the rear setback by approximately thirteen feet (13'). The proposed covered porch and deck extension will only encroach by an additional two feet (2') into the rear setback.

2. The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

Response: Application of the ordinance would not allow the conversion of the existing deck to a screen porch and deck extension. The unusual shape of the lot resulted in a shallow building envelope. Additionally, the existing deck is legal non-conforming encroaching into the rear setback by approximately thirteen feet (13'). The proposed covered porch and deck extension will only encroach by an additional two feet (2') into the rear setback. Furthermore, there are examples of similar variances being approved in the Brierfield subdivision.

3. There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or

Response: The property has peculiar conditions related to its shape given its location on a cul-de-sac. The unusual shape of the lot resulted in a shallow building envelope. Additionally, the existing deck is legal non-conforming encroaching into the rear setback by approximately thirteen feet (13'). The proposed covered porch and deck extension will only encroach by an additional two feet (2') into the rear setback.

CONCURRENCES

Staff has reviewed the applicant’s proposal against the review criteria for a variance. The property has exceptional and peculiar conditions, and application of the ordinance creates an unnecessary hardship. The unusual shape of the lot resulted in a shallow building envelope. Additionally, the existing deck is legal non-conforming encroaching into the rear setback by approximately thirteen feet (13'). The proposed

covered porch and deck extension will only encroach by an additional two feet (2') into the rear setback. There are examples of similar variances being approved in the Brierfield subdivision. Also, the applicant contacted adjacent properties and the Brierfield HOA and received no objections.

CITIZEN PARTICIPATION PLAN







The applicant notified adjacent property owners and the Brierfield HOA of the variance request and intent for the property. According to the report, there were no objections received.

IV. ATTACHMENTS:

- Map Series
- Citizen Part B
- Application



Legend

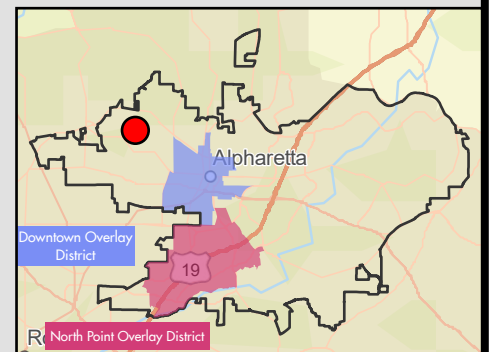
-  V-25-26
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits
- Future Land Use 2040
-  Low Density Residential
-  Very Low Density Residential

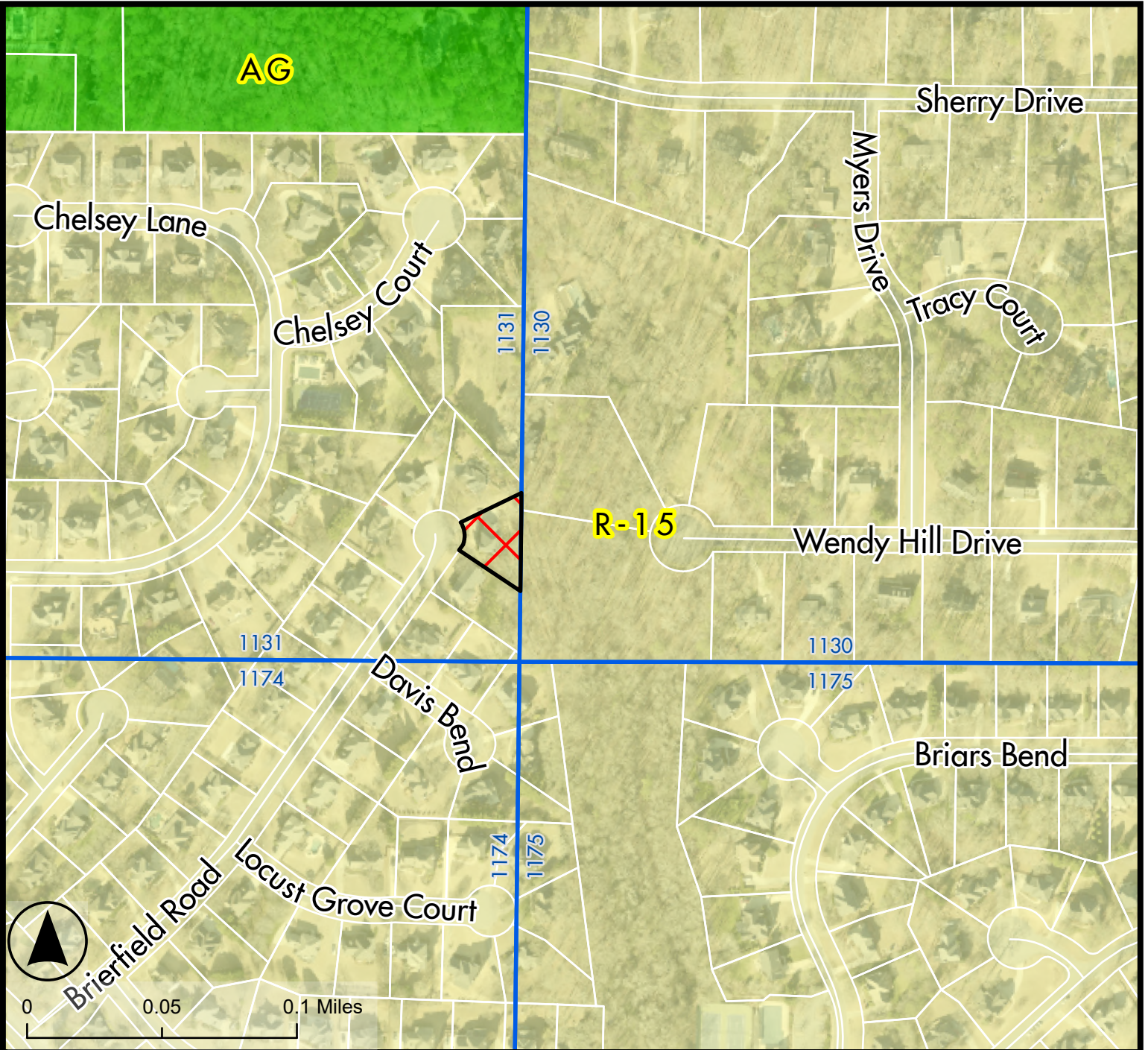
Future Land Use Map

3235 Brierfield Rd Setback Variance

V-25-26







D/LL: 2/2/1131
BZA: 10/16/2025





0 0.05 0.1 Miles

Legend

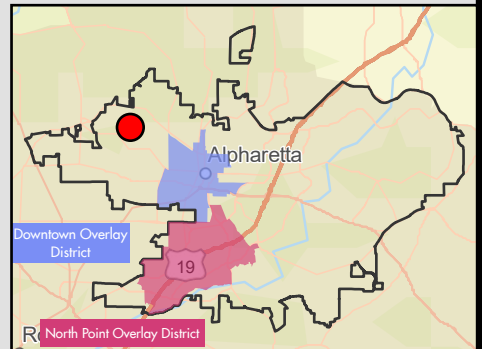
-  V-25-26
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits
- Zoning District
-  AG Agriculture
-  R-15 Single Family Detached Residential

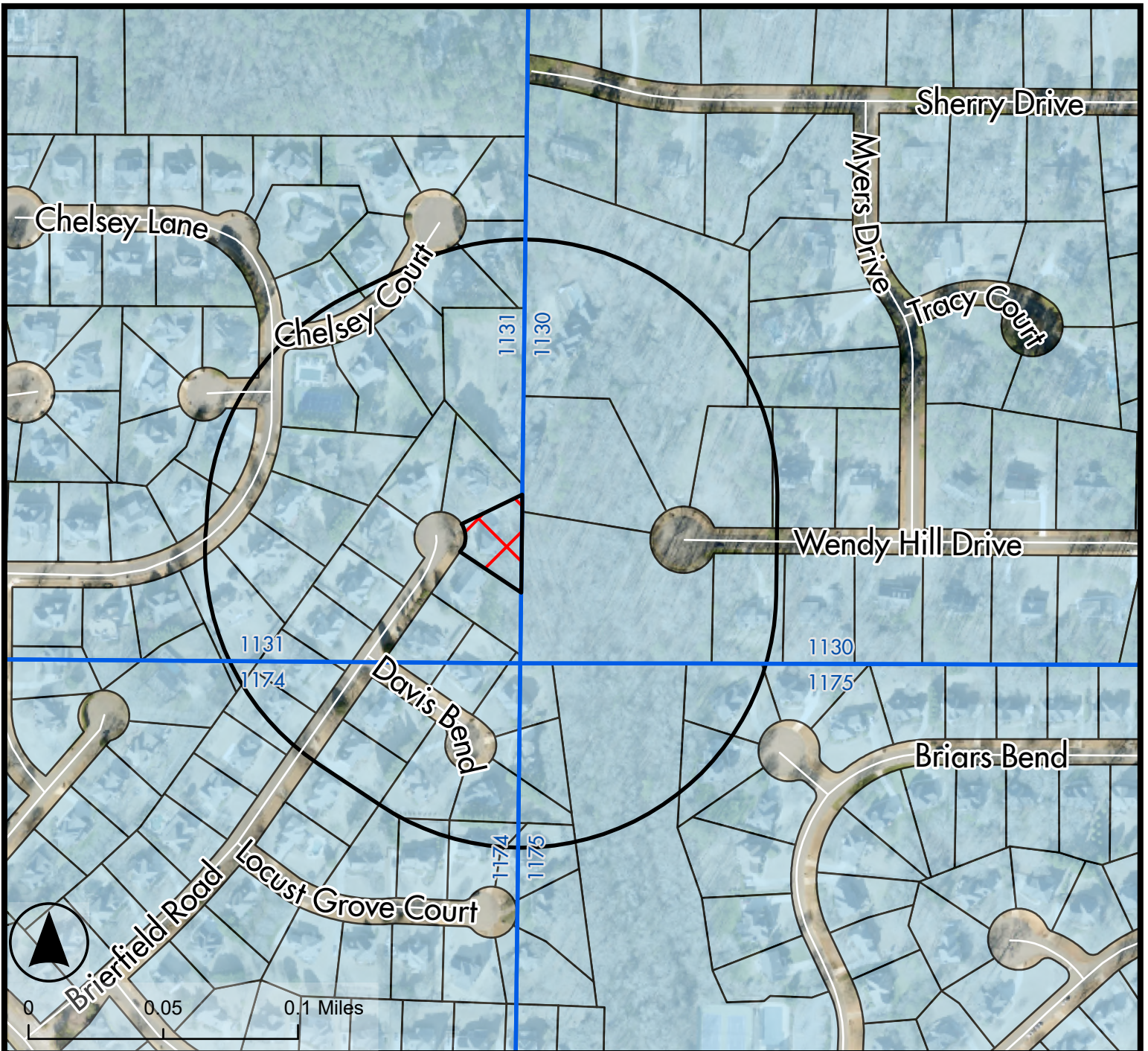
Zoning Map

3235 Brierfield Rd Setback Variance

V-25-26

D/LL: 2/2/1131
BZA: 10/16/2025





Legend V-25-26

V-25-26

Land Lots

Tax Parcels

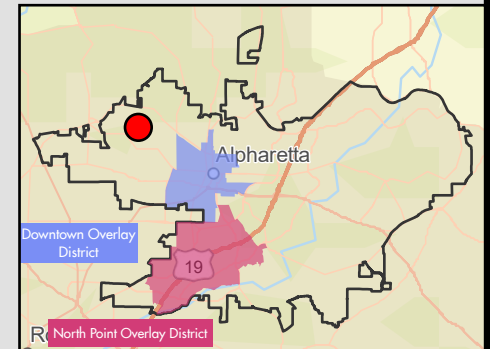
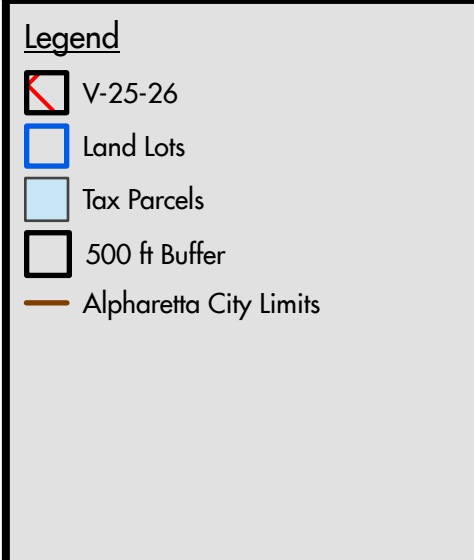
500 ft Buffer

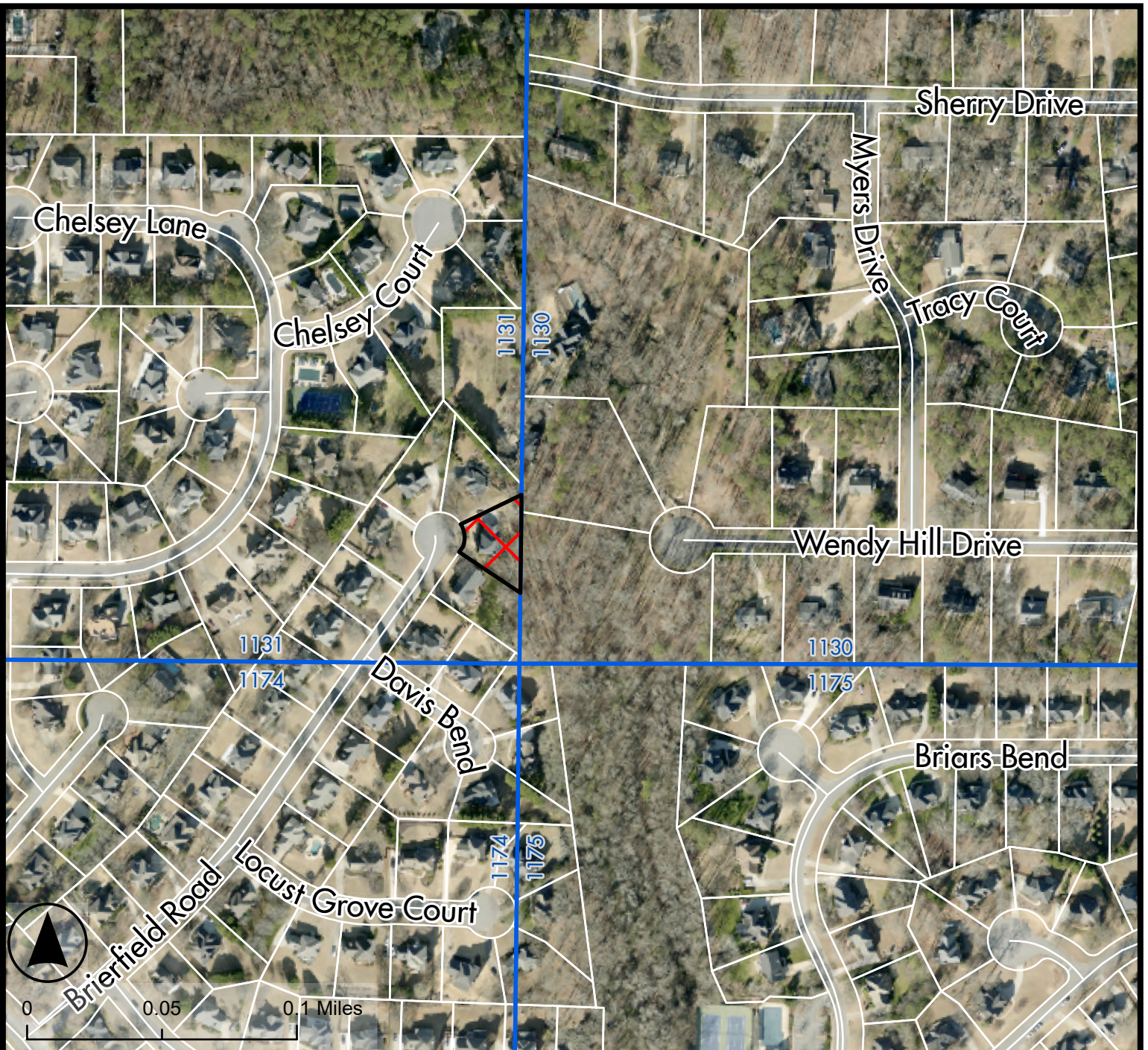
Alpharetta City Limits

Location Map

3235 Brierfield Rd Setback Variance

D/LL: 2/2/1131
BZA: 10/16/2025









Aerial Map

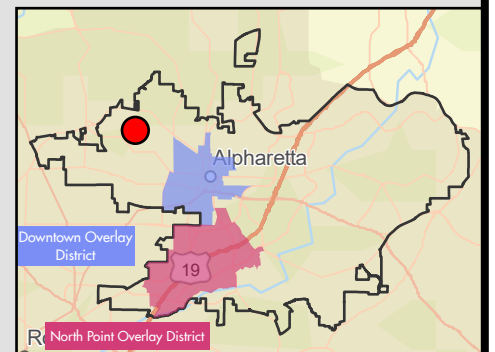
V-25-26

3235 Brierfield Rd Setback Variance

D/LL: 2/2/1131
BZA: 10/16/2025

Legend

-  V-25-26
-  Land Lots
-  Tax Parcels
-  Alpharetta City Limits



CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: 3235 Brierfield Rd. Variance Request

Contact Name: Andrew Moore Telephone: 770-820-5232

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

Attached you will find 3 of the 4 responses received favorably. One land owner, Soyce Porter, we spoke to Stated no issues but would likely not respond.

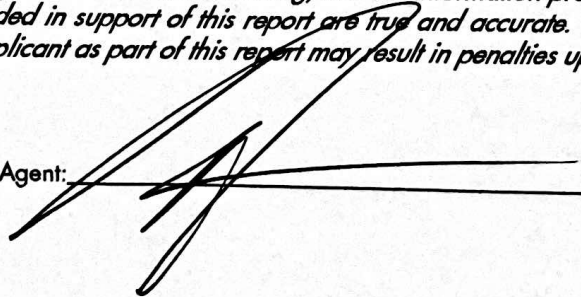
If you have any questions regarding this request, please feel free to contact the city at your convenience. They can be reached at andrea.mcc@cityofalpharetta.com or 770-820-5232.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- | | |
|--|--|
| <input checked="" type="checkbox"/> Letter | <input checked="" type="checkbox"/> Personal Visits |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Group Meeting |
| <input type="checkbox"/> Email | <input type="checkbox"/> Other <i>(Please Specify)</i> _____ |

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent:  Date: 9-15-25

Print Form

September 2, 2025
Andrew Moore
908 Pinehurst Cove
Woodstock, Georgia 30188

RE: V-25-26 Brierfield Road

Dear Brierfield Homeowners Association
500 Briars Bend
Alpharetta, GA 30004:

Please allow this letter to serve as public notice for consideration of a variance to Unified Development Code Subsection 1.3.1(B)(1) to reduce the rear platted setback from 30' to 15' to allow for a deck expansion. The property is located at 3235 Brierfield Road and is legally described as being located in Land Lot 1131, 2nd District, 2nd Section, Fulton County, Georgia.

Attached you will find a Letter of No Opposition. Should you have no opposition to the variance, please sign and return it in the self-addressed envelope provided, or you may drop it off at 3235 Brierfield Road.

This item will be considered by the Board of Zoning Appeals on Thursday, October 16, 2025 at 5:30 p.m. The meeting will be held in the Council Chambers at City Hall, 2 Park Plaza, Alpharetta, GA 30009.

If you have any questions regarding the request, please feel free to contact me at your convenience. I can be reached at andrew.mmhb@gmail.com or 770-820-5232.

Sincerely,
Andrew Moore

A handwritten signature in black ink, appearing to read 'Andrew Moore', with a long horizontal line extending to the right.

Brierfield Homeowners Association Inc
1465 Northside Drive NW, Suite 128
Atlanta, GA 30318

September 04, 2025

Michele S. & James J. Connolly
3235 BRIERFIELD ROAD
ALPHARETTA, GA 30004

Reference: 3235 BRIERFIELD ROAD

Dear Michele S. Connolly,

Your Request for an Architectural Modification on your property at 3235 BRIERFIELD ROAD has been approved by the Architectural Review Committee of Brierfield Homeowners Association Inc. Specifically, you have approval to proceed with the following request:

Request Type:

Existing Deck at back of house to be replaced with a new deck.

Additional Info (if any):

Your ARC is approved as submitted.

This approval is contingent with the specifications set forth in the approved application. Any changes from the approval description must be submitted again for review and approval.

Please note that the ARC reserves the right to make a final inspection to ensure that your project is compliant with the Architectural Design Standards applicable to your neighborhood and if your change or addition requires a County, City or State permit, it must be obtained before construction.

Thank you for adhering to the architectural guidelines of the community. We appreciate your patience while this information was being reviewed. Please retain this letter for your files.

If you have any questions, please log into your account at <https://cmacommunities.com>.

Sincerely,

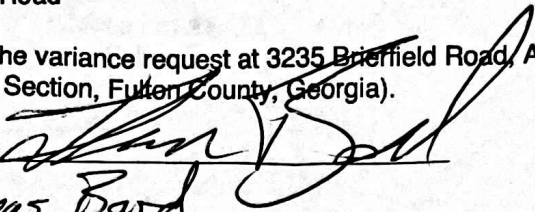
Liza Marie Jimenez
Community Association Manager
Community Management Associates, Inc.
Agent for Brierfield Homeowners Association Inc
(404) 835-9100
<https://cmacommunities.com>

September 2, 2025
Andrew Moore
908 Pinehurst Cove
Woodstock, Georgia 30188

RE: V-25-26 Brierfield Road

I have no objection to the variance request at 3235 Brierfield Road, Alpharetta, Georgia (Land Lot 1131, 2nd District, 2nd Section, Fulton County, Georgia).

Homeowner Signature:



Printed Name:

Thomas Bard

Date:

9/4/25

September 2, 2025
Andrew Moore
908 Pinehurst Cove
Woodstock, Georgia 30188

RE: V-25-26 Brierfield Road

I have no objection to the variance request at 3235 Brierfield Road, Alpharetta, Georgia (Land Lot 1131, 2nd District, 2nd Section, Fulton County, Georgia).

Homeowner Signature: Calvin Gray

Printed Name: CALVIN GRAY

Date: September 4, 2025

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: V-25-26

PH #: PH4250040

Property Taxes & Code Violations Verified

Fee Paid Initial: PC

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta." Please note that a 3% convenience fee will be added to all credit card transactions.
5. Applications will be accepted on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Andrew Moore Telephone: 770-820-5232

Address: 908 Pinehurst Cove Suite: _____

City: Woodstock State: GA Zip: 30188 Fax: _____

Mobile Tel: 770-820-5232 Email: andrew.mmhb@gmail.com

Subject Property Information:

Address: 3235 Brierfield Rd. Alpharetta, GA Current Zoning: _____

District: 2nd Section: 2nd Land Lot: 107 Parcel ID: _____

Proposed Zoning: _____ Current Use: Residential

This Application For (Check All That Apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Conditional Use | <input type="checkbox"/> Master Plan Amendment | <input type="checkbox"/> Comprehensive Plan Amendment |
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Master Plan Review | |
| <input checked="" type="checkbox"/> Variance | <input type="checkbox"/> Public Hearing | |
| <input type="checkbox"/> Exception | <input type="checkbox"/> Other (Specify): _____ | |

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

Single residential with existing deck

Applicant's Request (Please itemize the proposal):

- Request variance to current setback to allow for deck replacement

Applicant's Intent (Please describe what the proposal would facilitate):

Intent to replace existing deck on 3235 Briarfield Rd. The existing deck was built in 2001 when the home was built by the builder. Survey shows the current footprint of the deck is on the setback. While we are replacing the deck to match its existing footprint, we are adding additional footprint along the back of the home which interferes with the setback. On the survey where it shows screen porch is the same footprint of current deck area and newly proposed deck area. Final intent is to request rear setback reduction only.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: JAMES CONNOLLY Telephone: 770-364-3026
Address: 3235 BRIERFIELD ROAD Suite: _____
City: ALPHARETTA State: GA Zip: 30004

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|--|
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Special Use |
| <input checked="" type="checkbox"/> Rezoning | <input type="checkbox"/> Conditional Use |
| <input checked="" type="checkbox"/> Variance | <input type="checkbox"/> Master Plan |
| <input type="checkbox"/> Land Use Application | <input type="checkbox"/> Other |

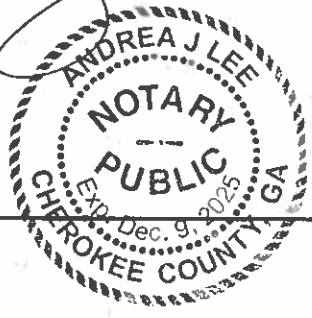
Property Owner's Authorized Applicant (if applicable):

Name of Authorized Applicant: ANDREW MOORE Telephone: 770-820-5232
Address: 908 PINEHURST COVE Suite: _____
City: WOODSTOCK State: GA Zip: 30188

Sworn and Attested:

Owner Signature: _____ Date: 8/18/25

Notary Signature: Andrea J Lee Date: 8-18-2025



DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: Andrew Moore

Subject Public Hearing Case: 3235 Briarfield Rd. variance request

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: N/A Position: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

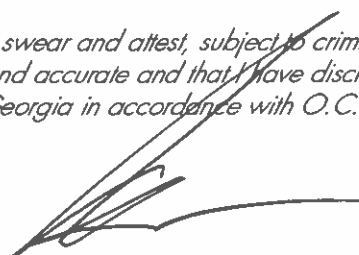
Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: 

Date: 8-21-25

BOARD OF ZONING APPEALS REVIEW CRITERIA

Please respond to the following ONLY if you are applying for a zoning variance.

Are there extraordinary and exceptional conditions pertaining to the subject property because of its size, shape, or topography? Please describe them.

Due to home being located on a culdesac, the lot is an odd shape.
Existing residence footprint disallows for a standard size deck which currently encroaches on existing setback.

Would the application of the Zoning Code standards as they relate to the subject property create an unnecessary hardship? Please explain.

N/A

Are there conditions that are peculiar to the subject property? Please describe them in detail.

No other peculiar conditions to the property than previously described.

Would relief, if granted, cause substantial detriment to the public good or impair the purpose and intent of the Zoning Code? Please defend your response.

There is no detriment to the public good. There is substantial lot size to include the proposed deck without detriment to surrounding properties.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: 3235 Briarfield Rd. Variance Request

Contact Name: Andrew Moore Telephone: 770-820-5232

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

Calvin + Alane Gray 3225 Briarfield Rd.

Thomas + Michelle Bard 3230 Briarfield Rd.

Joyce Porter 170 Wendy Hill Drive

Liza Jimenez Briarfield HOA

Method by which these individuals will be contacted. Please mark all that apply. If you select "Other," please provide a description of the method of contact that will be used.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Letter | <input checked="" type="checkbox"/> Personal Visits |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Group Meeting |
| <input type="checkbox"/> Email | <input type="checkbox"/> Other (Please Specify) |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

The individuals will have the homeowners and builder full ^{Subject} contact information provided to them.

