



RECREATION BOARD
WORK SESSION
OCTOBER 29, 2025

ALPHARETTA CITY HALL
COMMUNITY ROOM
2 PARK PLAZA
5:30 PM

1. **WORKSHOP ANNOUNCEMENTS**

This meeting agenda is for workshop purposes only. Items will be discussed by the members of the Board or Commission, but no formal action will be taken on today's agenda items.

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **WORK SESSION ITEMS**

- a. **Youth Athletic Association Agreements**
AYBA, AYSA, Ambush, and NAFL
- b. **Youth Athletic Association Banner Policy**
- c. **Alpharetta - Johns Creek Parks without Borders MOU**
- d. **Closure during Severe Weather Policy Revision**
- e. **Disc Golf Course Redesign**
- f. **Wills Park Yellow Playground**
- g. **CDBG Money Parking Design**

5. **ITEMS FROM COMMISSION MEMBERS**

6. **ADJOURNMENT**



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By:

Meeting Date: October 29, 2025

AGENDA ITEM:

Youth Athletic Association Banner Policy

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

Update of the Banner Policy dates for our Youth Athletic Associations.

ATTACHMENTS:

1. Banner Policy FY2026-FY2028



Youth Athletic Association
Sponsor Banner Policies

Approved June 8, 2021, by Alpharetta Recreation Commission

Partner Youth Athletic Associations may be authorized to invite sponsors to hang banners on the inside of the athletic fences of the athletic fields as assigned by the Department Staff.

- This policy shall be in effect for three fiscal years (July 1, 2025-June 30, 2028). The Recreation Commission shall determine in early 2028 if the policy shall be extended.
- Banners must be family appropriate, non-political and be approved by Department Staff.
- Banners shall be single-sided black windscreen material, with white or color logos; additional wording must be white. Minimum of six (6) grommets.
- Banners shall not be any larger than 4' x 8' and may be smaller if appropriate for location.
- Banners must be the same size on each designated field, as appropriate to the size of the field.
- Final design and size must be approved by Department Staff.
- Banners may be hung no earlier than one week prior to the start of the first game of the season and must be removed no more than one week after the last game of the season.
- The hanging and removal of banners is solely the responsibility of the Youth Athletic Associations.
- The Association will monitor the condition of the banners. Should any banner become damaged or worn, it must be replaced immediately or removed for the season.
- The location of all banners must be approved by Department Staff.
- The fee schedule charged for the banners will be determined by the Association Boards and must be approved by Department Staff.

Approved June 8, 2021, by Alpharetta Recreation Commission; revised 5/24



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Christine Young

Meeting Date: October 29, 2025

AGENDA ITEM:

Alpharetta - Johns Creek Parks without Borders MOU

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

- Renewal of the Annual Agreement
- Addition of football and cricket to the athletic offerings.
 - Alpharetta residents will be able to participate in cricket at the Johns Creek resident rate.
 - Johns Creek residents will be able to participate in football at the Alpharetta resident rate.
 - Johns Creek NAFL participation #: FY22: 7; FY23 9; FY24: 5
 - Johns Creek programs, MOU

ATTACHMENTS:

1. Johns Creek Cricket Offerings



CRICKET PROGRAMS

NORTH ATLANTA CRICKET ACADEMY (NACA)

North Atlanta Cricket Academy (NACA) is a professional youth cricket academy in Atlanta, pioneered on an advent of new decade to continue raising the bar of youth cricket in Atlanta, Georgia USA.

FALL 2025 PROGRAMS

FUTURE STARS PROGRAM (2 DAYS)

Age: 5 to 12 years

Players of all the genders are invited.

Fees:

\$225 for Non-Residents and \$150 for residents

FUTURE STARS WEEKEND PROGRAM

Age: 5 to 12 years

Players of all the genders are invited.

Fees:

\$90 for Non-Residents and \$60 for residents

STANDARD PROGRAM (2 DAYS)

Age: 9 to 15 years

Players of all the genders are invited.

Fees:

\$225 for Non-Residents and \$150 for residents

STANDARD PROGRAM WEEKEND PROGRAM

Age: 9 to 15 years

Players of all the genders are invited.

Fees:

\$90 for Non-Residents and \$60 for residents

ADVANCE PROGRAM (2 DAYS)

Age: 9 to 18 years

Players of all the genders are invited.

Fees:

\$225 for Non-Residents and \$150 for residents

ADVANCE PROGRAM WEEKEND PROGRAM

Age: 9 to 18 years

Players of all the genders are invited.

Fees:

\$90 for Non-Residents and \$60 for residents

Register at www.northatlantacricketacademy.com

HIGH SCHOOL SYNTHETIC BALL CRICKET

High school synthetic ball cricket offers a fast-paced, exciting introduction to the sport, perfect for beginners and seasoned athletes alike! Unlike traditional cricket, this format is played without full pads, making it more accessible and less intimidating for new players while still providing a fun and competitive experience.

Whether you're looking to learn the game, improve your skills, or represent your school, synthetic ball cricket is a fantastic way to stay active, build teamwork, and make new friends. Contact your high school team to get involved. If your school doesn't have a team or wants to enter one, email john@jccricket.org.



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Christine Young

Meeting Date: October 29, 2025

AGENDA ITEM:

Closure during Severe Weather Policy Revision

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

- Omitting Fulton County School closures from the policy to give the City of Alpharetta's Administration team the ability to make decisions regarding program closures and/or delays due to severe weather.

ATTACHMENTS:

1. Policy-Registration and Refund-revision 2025




Alpharetta Recreation, Park and Cultural Services Department Registration and Refund Policies and Procedures

REGISTRATION POLICIES AND PROCEDURES:

Purpose: The City of Alpharetta Recreation, Parks and Cultural Services Department (“ARPCS”) has established Registration Policies and Procedures to provide fair, consistent, and efficient processes for the general public to register for recreation programs.

1. **Priority Registration** for ARPCS programs begins two (2) weeks before Open Registration. Priority Registration is for City of Alpharetta residents. During Priority Registration, City of Alpharetta residents may register online at <https://www.alpharetta.ga.us/government/departments/recreation-parks>, by fax 678-297-6151 or by mail or in person at the Alpharetta Community Center, 175 Roswell Street, Alpharetta 30009.
2. **Open Registration** for ARPCS programs is held two (2) weeks after the start of Priority Registration. Registration methods available during Open Registration include online (for applicable programs), in person, by fax, by mail, or by email.
3. **Late Registration** for ARPCS classes will be allowed up to the halfway point in any session.
4. Under the terms of a Memorandum of Understanding:
 - a. The City of Johns Creek Parks and Recreation Department, residents of the City of Johns Creek may participate in the recreational activities of youth lacrosse, youth baseball, youth soccer, and youth softball under the same fee structure as City of Alpharetta residents.
 - b. The City of Milton Parks and Recreation Department, residents of the City of Milton may participate in the recreational activities of youth softball, youth football, and Camp Joyful Soles under the same fee structure as City of Alpharetta residents.
 - c. This privilege shall be in effect for the duration of the MOU between the Cities.
5. ARPCS does not typically accept program registrations over the phone. Exceptions may be made if deemed appropriate by City staff in their sole discretion due to unforeseen circumstances, i.e. issues with the City of Alpharetta server that affects the capability of a customer to register online for a program. ARPCS staff will email receipts to customers who register over the phone and will send an Activity Registration Form with Concussion Awareness Policies and Procedures for the customer to complete and send back to ARPCS before the first scheduled class or practice.
6. ARPCS does not guarantee space in any recreation program to anyone.
7. A City of Alpharetta Resident is defined as any person whose legal domicile is located within the taxpaying jurisdiction of the City of Alpharetta. Proof of residency must be provided upon request.
8. Any person living outside of the City of Alpharetta who wishes to register for programs will be charged an additional 50% to 75%, depending on program, of the resident registration fee in order to participate in ARPCS recreation programs.
9. Non-resident fee for adult athletic programs is \$25 per person on the team roster per season.

10. Minimum Registration: All programs have a predetermined minimum number of participants who need to be enrolled (paid) in order for the class to “make.” If the minimum enrollment is not reached before the program begins, the class will be cancelled or postponed.
11. Maximum registration: All programs are limited in size and are filled on a first come, first serve basis. If a program has reached its capacity, names will be placed on a waiting list. City of Alpharetta residents will be given priority on the wait list as space in programs becomes available.
12. The City of Alpharetta provides equal opportunity without regard to race, color, religion, sex, national origin, age, veterans’ status, and disability. The City of Alpharetta complies with the Americans With Disabilities Act (ADA) of 1990 and will provide reasonable accommodations to members of the public, if so requested.
13. ARPCS program participants must adhere to the Participant and Spectator Code of Conduct. Call 678-297-6100 or email recreation@alpharetta.ga.us for a copy of this policy.
14. **Postponements Due to Inclement Weather:** If inclement weather occurs, check our “RainoutLine” app;  directions for acquiring and setting up the app are listed on the General Information page of the current ARPCS Activity Guide found at <https://www.alpharetta.ga.us/government/publications/recreation-parks-activity-guides>.
15. **School Closures for Severe Weather:** ~~When Fulton County Schools are delayed (teacher workdays and scheduled school days), closed or release students early due to a severe weather event or threat of a severe weather event, ARPCS programs and activities will be delayed/cancelled.~~ **In the event of severe or inclement weather, the decision to delay/cancel activities will be made at the discretion of the Department Director or his/her designee, after consultation with City of Alpharetta officials to include the City Administrator, Department of Public Safety, and the Department of Public Works.** Program delays/cancellations will be posted on the City of Alpharetta website www.alpharetta.ga.us, ARPCS’ Facebook and Twitter pages and on the Rainout Line app. Whenever possible, program participants will be notified of program delays/cancellations by ARPCS or the program instructor/coach. Participants may also contact the Recreation Center where the program will be held to check on the status of the program. Make-up class dates/times (if applicable) will be announced at the next scheduled activity meeting. ~~The Department may allow certain programs, activities, or rentals to be held if safe conditions allow. This decision is at the discretion of the Department Director or his/her designee, after consultation with City of Alpharetta Department of Public Safety officials, who will evaluate the forecasted impact of the weather event in the Alpharetta area. If Fulton County Schools are not in session, the decision to delay/cancel activities will be made by the Department Director or his/her designee, after consultation with City of Alpharetta Department of Public Safety.~~
16. **Cash Policy:** Cash payments for programs and rentals must be paid with exact change. Customers paying with cash will be offered a payment receipt.
17. **Credit Card Policy:** ARPCS accepts Visa, MasterCard, American Express, and Discover. Card holder may be asked to present a photo ID at the time of processing and sign a copy of the receipt. The customer is responsible to submit a completed Activity Registration Form to ARPCS prior to the first scheduled class or practice.
18. **Check Policy:** Checks are payable to ARPCS (Alpharetta Recreation, Parks & Cultural Services). Payee must show valid photo ID upon request.

19. **Make-Up Classes:** Classes postponed by the department or the instructor due to emergencies, holidays or other reasons will be rescheduled, if possible, by the instructor. Classes missed by the participant will not be made up or refunded.
20. **Family Discount:** Any family that has more than one of its IMMEDIATE family members registering for the SAME program (including but not limited to the following: same activity number, same season/week of the same program with different age groups, spouses in same program, etc.) will receive a 10% discount off individual resident registration fee per additional person. IMMEDIATE FAMILY is defined as the same family/same household. The first person pays the regular registration fees. Discount applies to children and adult programs. No discounts will be granted to family members registering for separate programs. Discount applies to residents and non-residents. Due to computer registration software limitations, this discount is not available to participants who register online.
21. **Scholarships:** ARPCS has a Scholarship Program for qualified City of Alpharetta residents. Call 678-297-6048 or email recreation@alpharetta.ga.us for more information.
22. **Employee Discount:** City of Alpharetta employees, boards, commissions and ACVB staff and their spouses and children 17 and under may be eligible for a discount on ARPCS programs. Call 678-297-6100 or email recreation@alpharetta.ga.us for current employee discount policy.

REFUND POLICIES AND PROCEDURES:

Purpose: Refund Policies and Procedures are designed to ensure customer satisfaction by providing clearly defined time periods for customers who are unable or unwilling to continue participating in an ARPCS recreation program for any reason to request a refund of program registration fees. Call 678-297-6100 or email recreation@alpharetta.ga.us for assistance with transfer or refund requests.

- A. Refund Policy for Recreation Classes:** Refunds will be issued prior to the second-class meeting. No refunds will be issued thereafter.
- B. Refund Policy for Camps:** Cancellations must be received by email at recreation@alpharetta.ga.us before Thursday 5pm on the week *prior* to the scheduled start of camp. No refunds will be issued for cancellations after Thursday 5pm.
- C. Refund Policy for ARPCS Youth Athletic Leagues and Aquatics Teams:** Cancellations must be received by email or phone prior to the first scheduled game/meet. No refunds will be issued thereafter. For youth athletic associations, refer to the refund policies of these groups. Youth Athletics Association contact information is included in the current ARPCS Activity Guide. <https://www.alpharetta.ga.us/government/publications/recreation-parks-activity-guides>
- D. Refund Policy for Adult Athletic Leagues:** No refunds will be issued to teams requesting refunds, except under special circumstances as approved by the Department Director or his/her designee.
- E. Refund Policy for Open Gym and Pool Passes:** Refunds will be issued within 10 days from the date of purchase. No refunds will be issued after the ten days from issuance has passed.
- F. All refunds are subject to a \$5 service fee.**

ARPCS reserves the right to change the registration and refund policies and procedures without notice.

; revised 03.15.2021

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Approved by Recreation Commission Feb 2018; revised 04.09.24



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By:

Meeting Date: October 29, 2025

AGENDA ITEM:

Disc Golf Course Redesign

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

Redesign of the current Disc Golf Course at Wills Park.

ATTACHMENTS:

1. Wills Park Disc Golf Forum

4

CITY OF ALPHARETTA

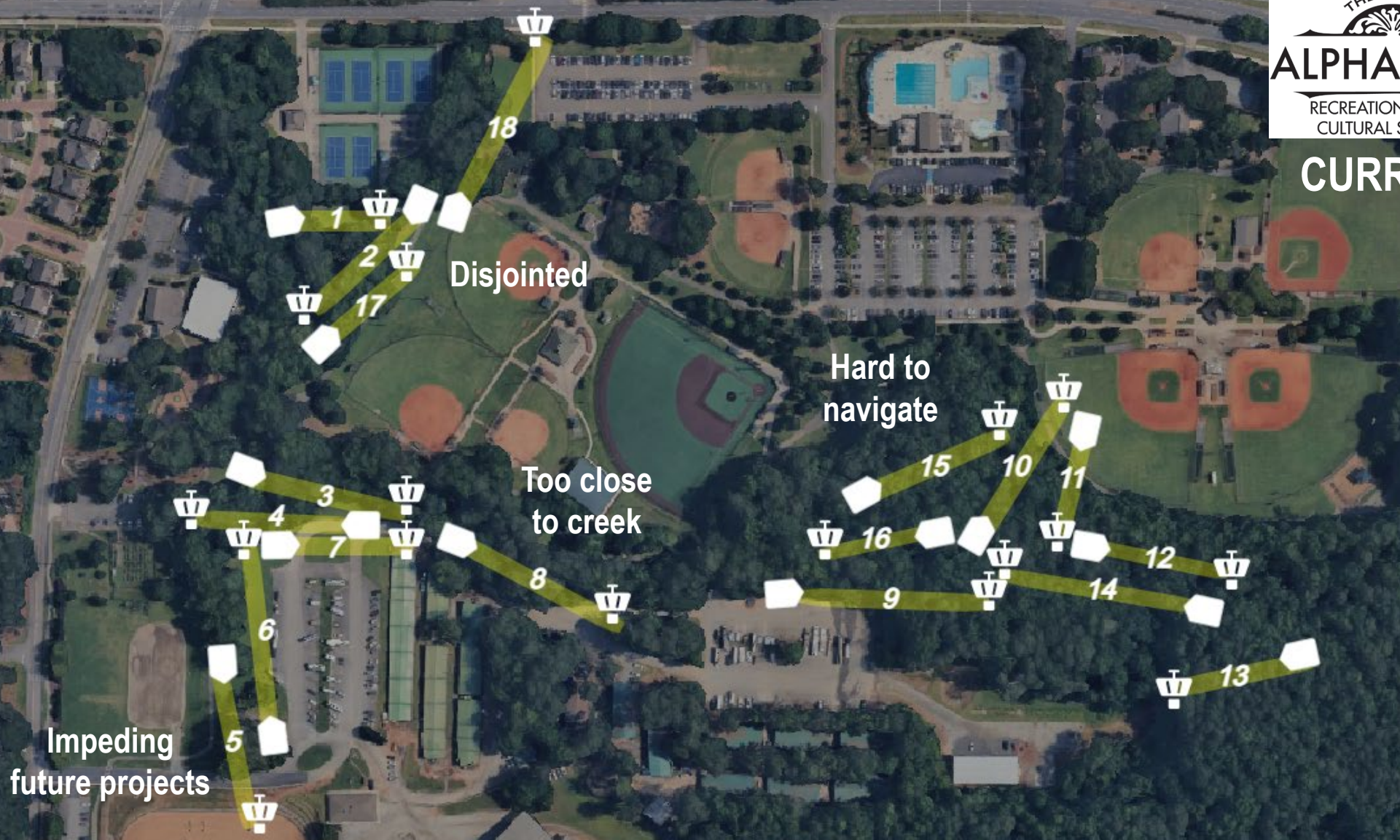
Wills Park Disc Golf Revitalization Public Forum



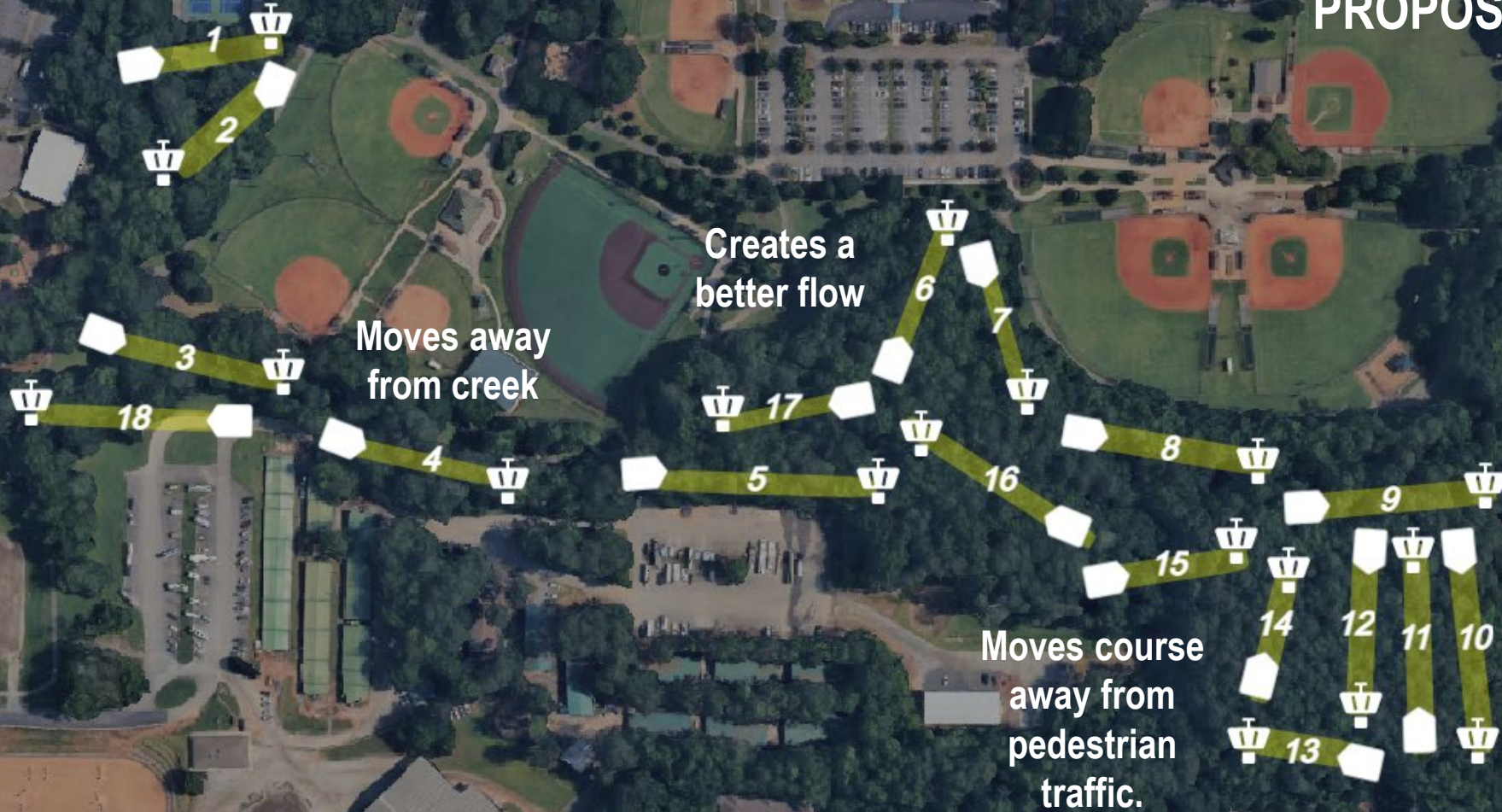
4

BACKGROUND

CURRENT



PROPOSED



4 WALK THE COURSE!

WWW.QUICKSCORES.COM/ALPHARETTA



Disc Golf



QUESTIONS



CONTACT

ALAN SANDERS

678-297-6172

ASANDERS@ALPHARETTA.GA.US

JAYDAN MACON

678-297-6152

JMACON@ALPHARETTA.GA.US



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By:

Meeting Date: October 29, 2025

AGENDA ITEM:

Wills Park Yellow Playground

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

New playground structure at the "Yellow" playground that is near the Wills Park Recreation Center.

ATTACHMENTS:

1. Venti - Developmental Benefits
2. Venti®- 2D PDF



Sensory Systems Engaged

Auditory
 Proprioception
 Tactile
 Vestibular
 Visual

Motor Skills

Agility, Balance,
 Coordination, Endurance,
 Fine Motor, Eye-hand Coordination,
 Motor Planning,
 Core, Upper & Lower Body Strength

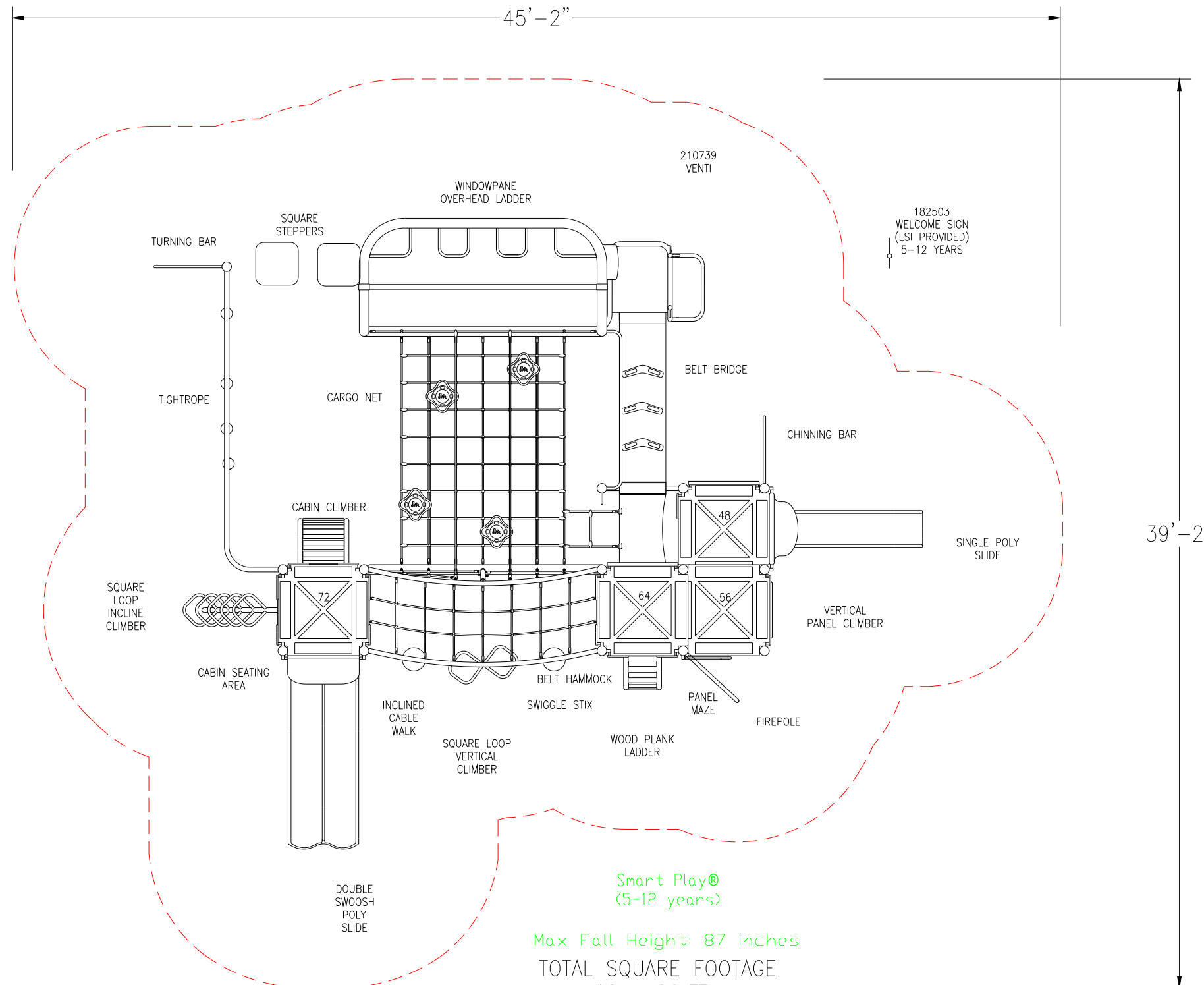
Cognitive Skills

Problem Solving
 Strategic Thinking

Social Skills

Cooperation
 Imaginative Play
 Social Skill Development

The Smart Play® Venti® includes 20 activities addressing developmentally appropriate skills: Cargo Net, Inclined Cable Walk, Belt Bridge, Vertical Panel Climber, Panel Maze, Windowpane Overhead Ladder, TightRope™ Bridge, Chinning Bar, Wood Plank Ladder, Cabin Climber, Double Swoosh Slide®, Single Poly Slide, Fire Pole, Square Loop Incline Climber, Square Loop Vertical Climber, Swiggle Stix® Bridge, Cabin Seating Area, Turning Bar, Square Steppers and a Belt Hammock. With multiple entry points and plenty of activities, Venti will keep 5-12-year-olds challenged for hours as they explore and hang out with their friends. While they play, they are actively building their body, mind and social skills.



Smart Play®
(5-12 years)
Max Fall Height: 87 inches
TOTAL SQUARE FOOTAGE
1244 SQ.FT.

TOTAL ELEVATED PLAY COMPONENTS	13		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	8	REQUIRED	7
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	6	REQUIRED	4
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

landscape structures



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 5-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

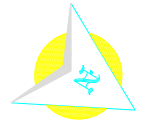
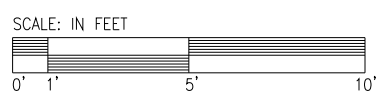
THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "TRENCH DRAIN".

DESIGNED BY:

COPYRIGHT: 5/15/2020
LANDSCAPE STRUCTURES, INC.
601 7th STREET SOUTH - P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials



Design
3986

Landscape
Structures

SYSTEM TYPE:
Smart Play

DRAWING #:
3986





STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By:

Meeting Date: October 29, 2025

AGENDA ITEM:

CDBG Money Parking Design

STAFF RECOMMENDATION:

ITEM DESCRIPTION:

Alpharetta Adult Activity Center parking lot design with the Community Development Block Grant money.

ATTACHMENTS:

1. AAC Handicap Parking



OPTION B