



CITY COUNCIL MEETING & PUBLIC HEARING FEBRUARY 2, 2026

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE TO THE FLAG**
4. **PRESENTATIONS & PROCLAMATIONS**
 - A. **Proclamation: Pedal Forward Foundation**
5. **BOARDS & COMMISSIONS**
 - A. **Service Recognition: Natural Resource Commissioner Ben Manley**
 - B. **Service Recognition: Planning Commissioner Martine Zurinkas**
 - C. **Swearing in of Board Members and Commissioners**
6. **CONSENT AGENDA**
 - A. **City Council Swearing In Ceremony Minutes (Meeting of 1/5/2026)**
Consideration and approval of the City Council Swearing In Ceremony minutes from January 5, 2026.
 - B. **City Council Meeting Minutes (Meeting of 1/12/2026)**
Consideration and approval of the City Council meeting minutes from the meeting of January 12, 2026.
 - C. **Premises Usage Agreement: Alpharetta Town Commons and the City of Alpharetta**
Consideration of approval of the Premises Usage Agreement between the City of Alpharetta and Alpharetta Town Commons, LLC, located at 10 Roswell Street, permitting the use of the parking lot for Taste of Alpharetta 2026.
 - D. **Premises Usage Agreement: Old Roswell St, LLC and the City of Alpharetta**
Consideration of approval of the Premises Usage Agreement between the City of Alpharetta and Old Roswell St, LLC, located at 26 Old Roswell Street, permitting use of the parking lot for Taste of Alpharetta 2026.
 - E. **Premises Usage Agreement: City of Alpharetta and ZKTeco for Union Hill Overflow Parking**
Consideration of approval of Premises Usage Agreement between the City of Alpharetta and ZKTeco for parking during permitted events at Union Hill Park and with authorization for the Mayor to execute all necessary documents.
 - F. **Annual Renewal: Title VI Policy Statement and Agreement**
Consideration of approval of the Title VI Policy Statement and Agreement and with authorization for the Mayor to execute all necessary documents.
 - G. **Conflict Waiver: Service Delivery Strategy**
Consideration of approval of a Waiver of Conflict regarding Jarrard & Davis, LLP's joint representation of the City of Alpharetta and the City of Milton related to Service Delivery Strategy negotiations and a future Service Delivery Strategy Agreement with Fulton County and other municipalities within Fulton County and with authorization for the Mayor to execute all documents.

H. Warranty Deed: Mid Broadwell Road Right of Way

Consideration and approval of acceptance of dedication of Right of Way along Mid Broadwell Road from the Developer for the Emberly Subdivision to the City of Alpharetta.

I. Purchase Approval: Equitable Sharing Funds

Consideration and approval to use Equitable Sharing Funds (Federal Seizure Funds) for the Criminal Investigations New Office Space Furniture.

J. Financial Management Report (Month Ending December 31, 2025)

Consideration of approval of the Financial Management Report for the month ending December 31, 2025.

7. PUBLIC HEARING

A. Announcement of Public Hearing Procedures

B. PH-26-AL-01 Sulit Coffee & Wine Bar

Consideration of approval of an alcohol license to Sulit Coffee & Wine Bar, LLC located at 4150 Old Milton Parkway, Suite 120, Alpharetta, GA 30005 for an On Premise Consumption License for Beer, Wine, Liquor, and Sunday Sales.

8. NEW BUSINESS

A. Ordinance: Fiscal Year 2026 Budget Amendment

FIRST READING

Consideration of an Ordinance to adopt a Fiscal Year 2026 Budget Amendment for certain funds of the City of Alpharetta, Georgia, appropriating the amounts shown in each budget as expenditures, adopting the items of revenue anticipation, prohibiting expenditures to exceed appropriations, and prohibiting expenditures to exceed actual funding available.

B. Purchase Approval: Cybersecurity Renewal with MGT Impact Solutions, LLC

Consideration of approval of a renewal with MGT Impact Solutions, LLC for endpoint detection and response, firewall maintenance and support, threat protection, URL filtering, and other cybersecurity functions in the amount of \$126,794.46, and with authorization for the Mayor to execute all necessary documents.

C. Contract Approval: Alpharetta Jail Health Services

Consideration and approval of an award of a contract between the City of Alpharetta and Southern Health Partners for Health Services at the Alpharetta Jail and with authorization for the Mayor to execute all necessary documents.

D. Memorandum of Understanding: City of Alpharetta & City of Johns Creek - Parks Without Borders

Consideration and approval of a Memorandum of Understanding between the City of Alpharetta and the City of Johns Creek for Parks without Borders and with authorization for the Mayor to execute all necessary documents.

9. PUBLIC COMMENT

10. REPORTS

11. EXECUTIVE SESSION (IF NECESSARY)

12. ADJOURNMENT



**A PROCLAMATION
BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA**

"PEDAL FORWARD FOUNDATION"

- WHEREAS:** The Pedal Forward Foundation was created in early 2025 by Jonathan Thai in direct response to a gap that emerged when REI Co-op eliminated the bike training classes many Alpharetta families relied on to teach children how to ride safely. Pedal forward has made a measurable and lasting impact on the city by expanding access to safe bicycling, youth health, and sustainable transportation; and
- WHEREAS:** Pedal Forward was founded to ensure that all families in Alpharetta, regardless of socioeconomic status, have access to free bike-riding instruction, properly fitted helmets, and donated bicycles; and
- WHEREAS:** Since June 2025, Pedal Forward has hosted eight bike training clinics serving over 210 children from financially underprivileged backgrounds across Alpharetta and greater North Fulton. These clinics emphasize bike safety, confidence-building, and healthy outdoor activity, aligning with the City of Alpharetta's priorities around youth wellness and active living. Pedal Forward has raised \$25,261 since June 2025 to directly support these programs and operates entirely through community partnerships and volunteers; and
- WHEREAS:** In December 2025, Pedal Forward partnered with Bike Alpharetta to clean, repair, and donate 277 bikes and over 300 helmets to North Fulton Community Charities for their annual Toyland initiative, ensuring kids from all backgrounds throughout Alpharetta had access to a bike for the holidays; and
- WHEREAS:** Pedal Forward has mobilized over 250 community volunteers by collaborating with philanthropic organizations like the National Charity League (NCL), the Young Men's Service League (YMSL), with chapters including the Alpharetta YMSL and Roswell-Alpharetta NCL; and
- WHEREAS:** Pedal Forward represents a unique, youth-led model of social entrepreneurship rooted in Alpharetta. By transforming the loss of a corporate program into a sustainable, community-driven solution, Pedal Forward has strengthened youth health, transportation access, and volunteerism across the city.
- NOW THEREFORE:** We, the Mayor and City Council of the City of Alpharetta, do hereby recognize the Pedal Forward Foundation for their contributions to our community and in North Fulton County.
- SO PROCLAIMED:** This 2nd day of February 2026, by the Mayor and City Council of the City of Alpharetta, Georgia.

Jim Gilvin
Mayor of the City of Alpharetta

Lauren Shapiro
City Clerk for the City of Alpharetta



STAFF REPORT

Department: City Clerk
Submitted By: Lauren Shapiro
Meeting Date: February 2, 2026

AGENDA ITEM:

City Council Swearing In Ceremony Minutes (Meeting of 1/5/2026)

Consideration and approval of the City Council Swearing In Ceremony minutes from January 5, 2026.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the minutes from the January 5, 2026 Swearing In Ceremony at 6:30 p.m.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

City Clerk, Lauren Shapiro, prepared a synopsis of the pertinent information that occurred during the City Council Swearing In Ceremony on January 5, 2026 at 6:30 pm.

ALTERNATIVES:

Do not approve the City Council Meeting minutes as part of the Consent Agenda and consider as a new business item.

ATTACHMENTS:

1. CC Minutes 1.5.2026



City Council Meeting & Public Hearing

JANUARY 5, 2026

UNOFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. This is not an official record of the Alpharetta City Council Meeting proceedings. Meetings are recorded and available for review at <https://www.youtube.com/user/alpharettagov>.

1. WELCOME, CALL TO ORDER, AND ROLL CALL

- Mayor Gilvin called the meeting to order at 6:30 p.m.
- Council Members
 - Mayor Jim Gilvin
 - Mayor Pro Tem Dan Merkel
 - T. Kirk Driskell
 - Katie Reeves
 - Douglas J. DeRito
 - John Hipes
 - Fergal M. Brady
- Staff
 - Chris Lagerbloom, City Administrator
 - John Robison, Assistant City Administrator
 - Molly Esswein, City Attorney
 - Lauren Shapiro, City Clerk
 - Grace Orehosky, Municipal Records Officer
 - Adam Montgomery, Director of Information Technology
 - Brad Denkinger, Fire Chief

- Charlie Jewell, Director of Economic Development
- Cris Randall, Director of Human Resources
- Kathi Cook, Director of Community Development
- Morgan Rodgers, Director of Recreation, Parks, and Cultural Services
- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Trent Lindgren, Chief of Police
- Deanna McKay, Public Communication & Engagement Coordinator
- Kelsie Mattox, City Solicitor
- David Will, Chief Municipal Court Judge

2. PRESENTATION OF COLORS

- Members of the Alpharetta Fire Department presented the American Flag and the Georgia Flag.

3. PLEDGE TO THE FLAG

4. "THE STAR SPANGLED BANNER" BY ALPHARETTA COMMUNITY CHORUS

- Members of the Alpharetta Community Chorus performed "Star Spangled Banner."

5. PRAYER

- Steve Browning with First Baptist Church of Alpharetta lead the attendees in a prayer to begin the Swearing In Ceremony.

6. "WE TOAST THE DAYS" BY THE ALPHARETTA COMMUNITY CHORUS

- Members of the Alpharetta Community Chorus performed "We Toast the Days."

7. SWEARING IN OF CITY COUNCIL MEMBERS

A. Council Member Post 1, T. Kirk Driskell

- Chief Judge, David C. Will, swore in Council Member T. Kirk Driskell.

B. Council Member Post 2, Katie Reeves

- Chief Judge, David C. Will, swore in Council Member Katie Reeves.

C. Council Member Post 3, Douglas J. DeRito

- Chief Judge, David C. Will, swore in Council Member Douglas J. DeRito.

8. SWEARING IN OF MUNICIPAL COURT CHIEF, ASSOCIATE, AND SUBSTITUTE JUDGES

A. Chief Judge David C. Will

- Mayor Jim Gilvin swore in Chief Judge David C. Will.

B. Associate Judge Jamie Bendall

- Chief Judge, David C. Will, swore in Associate Judge Jamie Bendall.

C. Substitute Judge Jared Mitnick

- Chief Judge, David C. Will, swore in Substitute Judge Jared Mitnick.

9. SWEARING IN OF SUBSTITUTE CITY SOLICITORS

A. Substitute Solicitors: Kianna Chennault, Kenneth Mitchell, Jr., and Thomas Elijah Francis

- Chief Judge, David C. Will, swore in Substitute Solicitors Kianna Chennault, Kenneth Mitchell, Jr., and Thomas Elijah Francis.

10. APPOINTMENT OF BOARD AND COMMISSION MEMBERS BY MAYOR AND CITY COUNCIL MEMBERS

A. Announcement of Mayor Pro Tem Merkel's Appointments

- Mayor Pro Tem Merkel appointed the following individuals to the following Boards and Commissions.
 - Board of Zoning Appeals – Craig Johnson

B. Announcement of Council Member Driskell's Appointments

- Council Member Driskell appointed the following individuals to the following Boards and Commissions.
 - Board of Zoning Appeals – Brent Beecham
 - Cultural Arts Commission – Susan Hanna
 - Design Review Board – Richard Kramer
 - Historic Preservation Commission – Connie Mashburn

- Natural Resources Commission – Jacqueline Jenna
- Planning Commission – Todd Stratton
- Recreation Board – Tate Holcombe

C. Announcement of Council Member Reeves' Appointments

- Council Member Reeves appointed the following individuals to the following Boards and Commissions.
 - Board of Zoning Appeals – Tammy Lucas
 - Cultural Arts Commission – Melody Cookson
 - Design Review Board – Chris Behm
 - Historic Preservation Commission – Bonnie Steadman
 - Natural Resources Commission – Lindsey Ann Burnett
 - Planning Commission – Karen Richard
 - Recreation Board – Arjit Saha

D. Announcement of Council Member DeRito's Appointments

- Council Member DeRito appointed the following individuals to the following Boards and Commissions.
 - Board of Zoning Appeals – Lisa Shippel
 - Cultural Arts Commission – Sumita Patel
 - Design Review Board – Pat Corkill
 - Historic Preservation Commission – Shack Lewis
 - Natural Resources Commission – Herb Velazquez
 - Planning Commission – Jill Reynolds
 - Recreation Board – Karla Piedrahita

E. Announcement of Council Member Brady's Appointments

- Council Member Brady appointed the following individuals to the following Boards and Commissions.

- Natural Resources Commission – Teri Rondone

11.SWEARING IN OF BOARD AND COMMISSION MEMBERS

- Mayor Jim Gilvin swore in Board and Commission members who were appointed this evening.

12.PERFORMANCE BY THE ALPHARETTA SYMPHONY

- Members of the Alpharetta Symphony performed selections from Handel's "Music for the Royal Fireworks."

13.ADJOURNMENT

- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 7:59 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk



STAFF REPORT

Department: City Clerk
Submitted By: Lauren Shapiro
Meeting Date: February 2, 2026

AGENDA ITEM:

City Council Meeting Minutes (Meeting of 1/12/2026)

Consideration and approval of the City Council meeting minutes from the meeting of January 12, 2026.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the minutes from the January 12, 2026 City Council meeting at 6:30 p.m.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

City Clerk, Lauren Shapiro, prepared a synopsis of the pertinent information that occurred during the City Council meeting on January 12, 2026 at 6:30 pm.

ALTERNATIVES:

Do not approve the City Council Meeting minutes as part of the Consent Agenda and consider as a new business item.

ATTACHMENTS:

1. CC Minutes 1.12.2026



City Council Meeting & Public Hearing

JANUARY 12, 2026

UNOFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL

COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

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1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

2. ROLL CALL

- Council Members

- Mayor Jim Gilvin
- Mayor Pro Tem Dan Merkel
- T. Kirk Driskell
- Katie Reeves
- Douglas J. DeRito
- John Hipes
- Fergal M. Brady

- Staff

- Chris Lagerbloom, City Administrator
- John Robison, Assistant City Administrator
- Molly Esswein, City Attorney
- Lauren Shapiro, City Clerk
- Adam Montgomery, Director of Information Technology
- Brad Denking, Fire Chief

- Charlie Jewell, Director of Economic Development
- Cris Randall, Director of Human Resources
- Kathi Cook, Director of Community Development
- Morgan Rodgers, Director of Recreation, Parks, and Cultural Services
- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Trent Lindgren, Chief of Police
- David Will, Chief Municipal Court Judge
- Deanna McKay, Public Communication & Engagement Coordinator
- Lexi Remec, 911 Division Chief

3. PLEDGE TO THE FLAG

4. BOARDS & COMMISSIONS

A. Nomination and Vote for an Alternate Planning Commissioner

- ❖ Council Member Hipes offered a motion to nominate Chris Godfrey to serve as an alternate on the Planning Commission.
- Mayor Pro Tem Merkel seconded the motion.
- The motion was approved unanimously (7-0).

B. Swearing In of Board and Commission Members

- Judge Will swore in Board and Commission members who were appointed on January 5, 2026.

5. CONSENT AGENDA

A. City Council Meeting Minutes (Meeting of 12/08/2025)

Consideration of approval of the City Council meeting minutes from the meeting of December 8, 2025.

B. Financial Management Report (Month Ending November 30, 2025)

Consideration of approval of the Financial Management Report for the month ending November 30, 2025.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve the consent agenda.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (7-0).

6. PUBLIC HEARING

A. Announcement of Public Hearing Procedures

- City Attorney, Molly Esswein, read the public hearing procedures aloud.

B. PH-26-01 Cirque Italia/North Point Mall

Consideration of a public hearing to allow a temporary circus for Cirque Italia in the parking lot at North Point Mall. The property is located at 1000 North Point Circle and is legally described as being located in Land Lots 688, 689, 700, 701, 702, 742 & 743, 1st District, 2nd Section, Fulton County, Georgia.

- Community Development Director, Kathi Cook, came forward to present this item.
- Staff recommends that Mayor and Council approve PH-26-01 Cirque Italia – North Point Mall MP, subject to the following conditions:
 1. Temporary use approval of a circus shall be granted to Cirque Italia and shall not be transferrable.
 2. Cirque Italia shall be permitted to operate in the North Point Mall parking lot as depicted on the submitted site plan for a period not to exceed 8 days, which shall include 4 days of showtimes, setup, and breakdown.
 3. Cirque Italia shall employ at a minimum 2 police officers for each show.
 4. The sale or serving of alcohol shall not be permitted.
- The applicant, Cirque Italia, is requesting consideration of a temporary use for a circus. Unified Development Code (UDC) Subsection 2.3.2 (J) requires City Council approval of a circus, carnival, or fair on property zoned and used for non-residential use. The

applicant proposes utilizing the surface parking lot between Macy's and AMC Movie Theater at North Point Mall for a temporary circus. The subject property is located at 1000 North Point Circle.

- North Point Mall and the surrounding area is zoned PSC (Planned Shopping Center). The area is commercial and there are no residential uses in the immediate vicinity.
- Unified Development Code (UDC) Subsection 2.3.2 (J) allows a carnival, circus or fair on property zoned or used for non-residential use, subject to City Council approval. Site shall meet adequate parking, safety, access, noise, and security concerns and limiting impacts to surrounding properties.
- Cirque Italia is described by the applicant as an acrobatic theatrical cirque-style circus held under a tent. According to the application, the production features human acts only and there are no pyrotechnics. Cirque Italia provides its own concession stand which includes offerings similar to a movie theater and there will be no alcoholic beverages. Cirque Italia contracts with a local sanitation company for garbage disposal and restroom facilities.
- The applicant provided a site plan depicting the circus in the surface parking lot between Macy's and AMC. Parking for the circus will be located in the adjacent parking lots surrounding North Point Mall. The proposed circus is scheduled to take place between March 13th – 16th, with setup beginning on March 10th and breakdown concluding on March 17th. One (1) showtime is scheduled for March 13th and March 16th, three (3) showtimes on March 14th and two (2) showtimes on March 15th. The latest showtime begins at 7:30 PM. The circus tent has a seating capacity of 998 seats. Cirque Italia staff will serve as security personnel, which will be in addition to two (2) police officers at each showtime. The applicant also provided a safety plan to protect the safety of the audience.
- The City's Public Safety Department was consulted regarding the applicant's request. The Department recommends that at least two (2) police officers be present at paid public events with 500 people or more
- The applicant notified adjacent property owners of the variance request and intent for the property. The citizen participation report states that no comments were received.

- The Community Zoning Information Meeting was held on December 10, 2025. There were no public comments.
- Staff has reviewed the application and supports the applicant's request for a temporary circus. Adequate parking is available at this location to support both the circus and North Point Mall parking needs. In addition, the circus is appropriately located in a commercial area, minimizing impacts to surrounding properties. The State Fire Marshal will be responsible for all safety inspections. If approval is considered, it is recommended that at least two (2) police officers be present at each show to support the applicant's safety and security plan.
- The applicant, Charles Herwig from Cirque Italia, came forward to speak on behalf of this application.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to approve PH-26-01 Cirque Italia/North Point Road, subject to the following conditions:
 1. Temporary use approval of a circus shall be granted to Cirque Italia and shall not be transferrable.
 2. Cirque Italia shall be permitted to operate in the North Point Mall parking lot as depicted on the submitted site plan for a period not to exceed 8 days, which shall include 4 days of showtimes, setup, and breakdown.
 3. Cirque Italia shall employ at a minimum 2 police officers for each show.
 4. The sale or serving of alcohol shall not be permitted.
- Council Member Brady seconded the motion.
- The motion was approved unanimously (7-0).

C. ZPH-26-02 Garden Bros Circus/North Point Mall

Consideration of a public hearing to allow a temporary circus for Garden Bros Circus in the parking lot at North Point Mall. The property is located at 1000 North Point Circle and is legally described as being located in Land Lots 688, 689, 700, 701, 702, 742 & 743, 1st District, 2nd Section, Fulton County, Georgia.

- Community Development Director, Kathi Cook, came forward to present this item.
- Staff recommends that Mayor and Council approve PH-26-02 Garden Bros Circus – North Point Mall MP, subject to the following conditions:
 1. Temporary use approval of a circus shall be granted to Garden Bros Circus and shall not be transferrable.
 2. Garden Bros Circus shall be permitted to operate in the North Point Mall parking lot as depicted on the submitted site plan for a period not to exceed 9 days, which shall include 5 days of showtimes, setup, and breakdown.
 3. Garden Bros Circus shall employ at a minimum 2 police officers for each show.
 4. The sale or serving of alcohol shall not be permitted.
- The applicant, Garden Bros Circus, is requesting consideration of a temporary use for a circus. Unified Development Code (UDC) Subsection 2.3.2 (J) requires City Council approval of a circus, carnival, or fair on property zoned and used for non-residential use. The applicant proposes utilizing the surface parking lot between Macy's and AMC Movie Theater at North Point Mall for a temporary circus. The subject property is located at 1000 North Point Circle.
- North Point Mall and the surrounding area is zoned PSC (Planned Shopping Center). The area is commercial and there are no residential uses in the immediate vicinity.
- Unified Development Code (UDC) Subsection 2.3.2 (J) allows a carnival, circus or fair on property zoned or used for non-residential use, subject to City Council approval. Site shall meet adequate parking, safety, access, noise, and security concerns and limiting impacts to surrounding properties.
- Garden Bros Circus is described by the applicant as a family-friendly all human show featuring live performers skilled in acrobatics, clown arts, juggling, dancing, and dare devil feats. The circus provides its own concession stand which includes offerings similar to a fair and there will be no alcoholic beverage sales. Outside of the circus tent is a kid's fun zone including inflatables, pony rides, and face painting. The circus provides garbage disposal and restroom facilities.
- The applicant provided a site plan depicting the circus in the surface parking lot between Macy's and AMC. Parking for the circus will be located in the adjacent parking lots

surrounding North Point Mall. The proposed circus is scheduled to take place between February 12th – 16th, with setup beginning on February 9th and breakdown concluding on February 17th. Two (2) showtimes are scheduled for February 12th, 13th, and 16th and three (3) showtimes are scheduled on February 14th and 15th. The latest showtime begins at 7:30 PM. According to the application, show attendance will vary with an estimated 500-800 customers per show on Thursday, Friday and Monday, and 1,000-1,500 customers per show on Saturday and Sunday. Garden Bros Circus staff consists of 107 employees, with ten (10) employees serving as crowd control managers. The applicant indicates that if required by the City, they will hire off duty police officers for the event. The applicant also provided a safety plan to protect the safety of their customers.

- The City's Public Safety Department was consulted regarding the applicant's request. The Department recommends that at least two (2) police officers be present at paid public events with 500 people or more.
- The applicant notified adjacent property owners of the variance request and intent for the property. The citizen participation report states that no comments were received.
- The Community Zoning Information Meeting was held on December 10, 2025. There were no public comments.
- Staff has reviewed the application and is in support of the applicant's request for a circus. Adequate parking is available at this location to support both the circus and North Point Mall parking needs. In addition, the circus is appropriately located in a commercial area, minimizing impacts to surrounding properties. The State Fire Marshal will be responsible for all safety inspections. If approval is considered, it is recommended that at least two (2) police officers be present at each show to support the applicant's safety and security plan.
- The applicant, Kylie Shepard with Garden Bros Circus, came forward to speak on behalf of this application.

PUBLIC COMMENTS:

- There were no public comments.

❖ Mayor Pro Tem Merkel offered a motion to approve PH-26-02 Garden Bros Circus/North Point Mall, subject to the following conditions:

1. Temporary use approval of a circus shall be granted to Garden Bros Circus and shall not be transferrable.
 2. Garden Bros Circus shall be permitted to operate in the North Point Mall parking lot as depicted on the submitted site plan for a period not to exceed 9 days, which shall include 5 days of showtimes, setup, and breakdown.
 3. Garden Bros Circus shall employ at a minimum 2 police officers for each show.
 4. The sale or serving of alcohol shall not be permitted.
- Council Member Brady seconded the motion.
 - The motion was approved unanimously (7-0).

7. NEW BUSINESS

A. Consent Order and Final Judgment: Old Milton Parkway Project Parcel 22

Consideration and approval of Consent Order and Final Judgment in the amount of \$99,600.00 for Tax Parcel No. #11-0260-0120-036-1 in the Old Milton Parkway Project, Parcel 22 (Parcel Owner: H&M ALPHARETTA, LLC) and with authorization for the Mayor to execute all necessary documents.

- City Attorney, Molly Esswein, came forward to present this item.
- The City acquired property related to Tax Parcel No. #11-0260-0120-036-1 and previously deposited \$99,600.00 into the Court registry for just and adequate compensation.
- The property owner (H & M Alpharetta, LLC) previously filed a Notice of Appeal contesting the amount of just and adequate compensation. However, since, the parties have reached a full and final settlement, including the previously deposited \$99,600.00.
- If approved by the City Council, this Consent Order will be entered and ordered by the assigned Superior Court Judge in Fulton County.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the Consent Order and Final Judgment in the amount of \$99,600.00 for Tax Parcel No. #11-0260-0120-036-1 in the Old Milton Parkway Project, Parcel 22 (Parcel Owner: H&M ALPHARETTA, LLC), and to authorize the Mayor to execute all necessary documents.
 - Council Member DeRito seconded the motion.
 - The motion was approved unanimously (7-0).

B. Resolution: Fiscal Year 2025 Bulletproof Vest Partnership Grant Application

Consideration and adoption of a Resolution authorizing the submission of the 2025 Bulletproof Vest Partnership Grant to the U.S. Department of Justice.

- City Attorney, Molly Esswein, read the Resolution title aloud.
- Chief of Police, Trent Lindgren, came forward to present this item.
- The Police Department and Jail request approval to submit a grant application to the Bureau of Justice Assistance (BJA) for the 2025 Bulletproof Vest Grant. The Department of Justice deadline for this application is Friday, December 19, 2025. Although the application has already been submitted to meet this deadline, it will be withdrawn if Council does not approve the submission.
- The Bulletproof Vest Partnership (BVP) program, administered by the U.S. Department of Justice, provides matching reimbursement funds to assist law enforcement agencies in purchasing body armor for their officers. Through the Bureau of Justice Assistance, agencies are eligible to receive reimbursement for up to 50% of the cost of new, approved ballistic vests. Applications are accepted annually, and awarded funds must be utilized within two years. The City of Alpharetta has successfully applied for this grant for more than a decade, typically receiving between 60% and 100% of the requested funding.
- For the 2025 grant cycle, the Department of Justice requires a 50% City match totaling \$18,414.00, which will be funded through the Grant Fund. If awarded, the total project budget, including both grant and matching funds, will be \$36,828.00.

- The Police Department and Jail estimate the need for 20 new ballistic vests during calendar year 2026, based on expiration dates of current vests (which are warrantied for a maximum of five years) and anticipated new hires. The average cost of a new set of ballistic armor is approximately \$1,841.00, depending on protection level. The estimated total cost for 20 vests is \$36,828.00.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Driskell offered a motion adopt a Resolution authorizing the submission of the 2025 Bulletproof Vest Partnership Grant to the U.S. Department of Justice, and to authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (7-0).

C. Contract Approval: AT&T NG9-1-1 Public Safety Answering Point Solutions Contract

Consideration and approval of the award of a contract to AT&T NG9-1-1 PSAP Solutions, at a total annual cost of \$124,962 beginning in month 25 with a five-year contract term (FY 2026–FY 2030), and with authorization for the Mayor to execute all necessary documents.

- 911 Division Chief, Lexi Remec, came forward to present this item.
- The Alpharetta Emergency Communications Center is the primary PSAP (Public Safety Answering Point) for both Alpharetta and Milton, processing over 30,000 911 and non-emergency calls annually.
- AECC has already adopted NG911-capable hardware and software; however, the current system requires supplemental over-the-top call-handling tools and third-party language translation services to provide certain advanced features. Upgrading to Intrado VIPER NextGen (VNG) will consolidate these functions into a single, fully integrated platform.
- The Georgia State Legislature has formally identified Next Generation 911 funding as its top legislative priority for 2026, committing to the expansion of 911 revenue sources and modernization of the statewide surcharge structure. These enhancements are

intended to stabilize and increase PSAP funding, ensuring long-term sustainability for 911 operations.

- The Intrado VIPER NextGen (VNG) 9-1-1 Cloud Call Handling Services platform provides significant functionality that enhances service delivery, improves dispatcher efficiency, and ensures AECC remains aligned with statewide and national NG911 standards. Benefits include:
 - Instant Text Transcription of 911 Calls: AI-driven real-time transcription increases clarity in high-stress or poor-audio situations and supports improved QA/QI processes.
 - Instant Language Translation: Built-in translation for eight commonly used languages, with the ability to expand. This reduces delays associated with interpreter services and improves service equity.
 - Live-Stream Video Capability: Callers can securely stream live video to the 911 center, providing responders with real-time situational awareness.
 - Photo and Video Submission: Callers may transmit still images or short videos to enhance incident assessment and resource deployment.
 - Enhanced Location Accuracy: Support for improved x/y location data and emerging z-axis elevation capabilities, critical for locating callers in multi-story structures.
 - Streamlined, Future-Ready Platform: Consolidation of multiple systems into one NG911-compliant platform reduces system complexity and positions AECC for future AI-driven public safety enhancements.
- FINANCIAL IMPACT:
 - Total Cost: \$124,962 Annually beginning Month 25
 - Product: Intrado VIPER NextGen (VNG) 9-1-1 Cloud Call Handling Services
 - Funding Source: E911 Fund (restricted 911 surcharge fees) There will be no increase in costs to the City until Month 25 of service.
- Hardware Maintenance and AT&T Premium Support Service: remains unchanged at \$3,052.00 per month.

- Software Subscription: increases to \$7,339.00 per month, a \$5,606.00 monthly increase, totaling an increase in current costs of \$67,272 annually.
- Although AECC already utilizes NG911-capable technology, the current system relies on supplemental over-the-top call-handling tools and a third-party Language Line service billed at approximately \$1.00 per minute. The new VNG platform includes integrated language translation, which is expected to significantly reduce or eliminate this ongoing cost.
- While revenue trends have shown modest declines, the Georgia Legislature's 2026 NG911 Funding Initiative is projected to expand statewide 911 revenue sources, stabilize PSAP budgets, and enhance AECC's annual revenues. Based on GECA and legislative projections, these revenue increases are expected to fully offset the additional recurring cost by Month 25, preventing the need to reduce other budgeted services.
- The operational and public-safety benefits gained through this upgrade—improved accuracy, modernized workflows, enhanced situational awareness, and multilingual support—substantially outweigh the future cost increase. The two-year period before additional costs begin also allows sufficient time for increased revenue flow and financial preparation.
- AT&T Representatives, Jason Eckenstein and Michael J. Ruffin, came forward to speak on behalf of this item.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Driskell offered a motion to approve a contract with AT&T NG9-1-1 PSAP Solutions, at a total annual cost of \$124,962 beginning in month 25 with a five-year contract term (FY 2026–FY 2030), and to authorize the Mayor to execute all necessary documents.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (7-0).

D. Request For Proposals 26-108: Webb Bridge Park Walking Trail Renovations

Consideration and approval of the award of a contract for RFP 26-108 to Steele & Associates, Inc. for the walking trail renovations at Webb Bridge Park and with authorization for the Mayor to execute all necessary documents.

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- The walking trail within Webb Bridge Park has a surface mixed slate chips and M-10 stone dust. Even though staff has supplemented the surface covering, the trail has not had a major repair since it's inception when the Park was first built and opened to the public in 1999. Over time, rain water has created erosion that should be repaired to maintain a safe and viable trail.
- The trail at Webb Bridge Park is 1.6 miles long and is a highly used trail. This project will restore the trail into a first class facility. Included in the scope of work is the cleaning out of all ditches and drains along the trail, regrading as needed to provide slopes for positive drainage and increased sustainability, fill in ruts, trip hazards and bridge over roots, remove excess trail mix from areas that feature "trail creep", install crushed slate (trail mix) over the entire 1.6 miles of trail, re-naturalize the sides of the trail, compact the trail mix and general cleanup. The project as outlined is estimated to take 4 weeks.
- The Department of Recreation, Parks & Cultural Services, with guidance from the Finance Department, prepared RFP 26-108 which was issued September 24, 2025.
- RFP 26-108 was advertised through the City's e-procurement site (Bonfire) as well as the Georgia Procurement Registry and resulted in over 1,003 vendor invites and 69 document takers.
- RFP 26-108 responses were received on October 23, 2025 and included proposals from 6 firms.
- Steele & Associates, Inc. was the only vendor's submittal that was within budget. References were checked and all came back with positive responses.

PUBLIC COMMENTS:

- There were no public comments.

- ❖ Council Member Hipes offered a motion to approve the award of a contract for RFP 26-108 to Steele & Associates, Inc. for the walking trail renovations at Webb Bridge Park, and to authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (7-0).

E. Memorandum of Understanding: Home by Dark

Consideration and approval of a Memorandum of Understanding between the City of Alpharetta and Home By Dark to approve the City's Summer Concert Series with Home By Dark at Brooke Street Park from April to September 2026 and with authorization for the Mayor to execute all necessary documents.

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers came forward to present this item.
- The Brooke Street Park concerts have been taking place since 2018 and originally began with different talent performances each month. By 2020, Home By Dark and the City of Alpharetta had developed a strong working relationship, and the community embraced the performances led by James Casto and his network of musicians. Since 2020, the five or six-show series has been a highlight of each month's schedule in Brooke Street Park. These concerts are free to the public, and people bring blankets, chairs, and picnics. The proposed concert dates in calendar year 2026 are April 25th, May 9th, June 13th, July 11th, August 8th, and September 12th.
- Staff recommends Mayor and Council approve the Home By Dark Memorandum of Understanding to continue the six-show concert series in calendar year 2026. The Recreation, Parks, and Cultural Services Division has drafted the Memorandum of Understanding and sent it to the legal team for review. The terms of the Memorandum of Understanding would not change based on legal review. The series is priced at \$10,000 for Home by Dark to produce each concert, with 6 in total for \$60,000. The Alpharetta Convention & Visitors Bureau will sponsor this event by contributing \$30,000. Additional expenses include \$1,350 for professional services, \$400 for equipment rental, \$1,100 for advertising, and \$800 for printing & binding. The funding for next year is dependent on approval in next year's budget.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve Memorandum of Understanding between the City of Alpharetta and Home By Dark to approve the City's Summer Concert Series with Home By Dark at Brooke Street Park from April to September 2026, and to authorize the Mayor to execute all necessary documents.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (7-0).

8. PUBLIC COMMENT

- There were no public comments.

9. REPORTS

- There were no reports.

10. EXECUTIVE SESSION (IF NECESSARY)

- ❖ Mayor Pro Tem Merkel offered a motion to recess to Executive Session for the purposes of personnel and litigation.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (7-0).
- ❖ Council Member Hipes offered a motion to reconvene the meeting.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (7-0).

11. ADJOURNMENT

- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 7:26 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Meeting Date: February 2, 2026

AGENDA ITEM:

Premises Usage Agreement: Alpharetta Town Commons and the City of Alpharetta

Consideration of approval of the Premises Usage Agreement between the City of Alpharetta and Alpharetta Town Commons, LLC, located at 10 Roswell Street, permitting the use of the parking lot for Taste of Alpharetta 2026.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the Premises Usage Agreement between the City of Alpharetta and Alpharetta Town Commons, LLC, located at 10 Roswell Street, permitting the use of the parking lot for Taste of Alpharetta 2026.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Background:

As in years past, the City of Alpharetta is requesting a usage agreement for the Alpharetta Town Commons, LLC parking lot for the annual Taste of Alpharetta event on May 14th, 2026, from 8:00 a.m. to 11:59 p.m. Due to the attendance of this event, it is required to accommodate the activities of the event.

Recommendation Explanation:

Staff recommends approval of the premises usage agreement. If the Mayor and Council approve the agreement as presented, Staff will proceed with issuing the document for signatures.

ALTERNATIVES:

Deny approval of the Premises Usage Agreement and forego the opportunity for parking at 10 Roswell Street.

ATTACHMENTS:

1. Alpharetta Town Commons Premises Usage Agreement TOA 2026

PREMISES USAGE AGREEMENT

This Premises Usage Agreement (“Agreement”) is entered into this 2nd day of February, 2026 by and between Alpharetta Town Commons, LLC (“Grantor”) and City of Alpharetta (“Grantee”).

Scope of Permitted Use

Subject to the terms and conditions set forth below, Grantor hereby grants Grantee a revocable right to use the ATC premises including the Roswell Street Parking Lot, located at 10 Roswell Street, Alpharetta, Georgia (“Premises”) for the purpose of event space usage for Taste of Alpharetta (“Permitted Use”). Grantee’s use of the Premises shall at all times be subject to the Rules and Regulations attached hereto and incorporated herein as Exhibit A.

Term of Agreement

Grantee shall be permitted to use the Premises from Thursday, May 14, 2026, commencing at 8 a.m. and ending at 11:59 p.m. Grantee agrees to return the Premises at the conclusion of the event in the same condition as when given usage.

Grantee acknowledges that Grantor uses the Premises at various dates and times for business parking, and Grantor may preempt Grantee’s use of the Premises at any time and for any reason upon reasonable notice to Grantee.

Either party shall have the right to terminate this Agreement and revoke the right of use at any time, for any reason, or for no reason, and termination of the Agreement shall be effective upon one party providing seven (7) day notice of termination to the other.

Usage Fee and Deposit

Grantee shall pay Grantor a usage fee of \$0 prior to its use of the Premises (“Fee”). If Grantee is prevented from using the Premises in accordance with this Agreement, Grantor will refund any paid and unused Fee.

Grantee shall pay Grantor a separate security deposit in the amount of \$0 upon executing this Agreement, which will be applied toward any damage caused by Grantee’s use of the Premises (“Security Deposit”). Any unapplied Security Deposit shall be refunded to Grantee.

Insurance

Grantee shall provide and keep in force during the term of this Agreement, for the benefit of Grantor or any other persons or entities reasonably designated by Grantor, comprehensive general liability insurance provided by a company selected by Grantee and satisfactory to Grantor, for property damage and bodily injury, personal injury or death to one (1) or more persons, which insurance shall insure the interests of Grantor and Grantee and any reasonable designees of Grantor. Grantee shall deliver certificates of such insurance to Grantor before using the Premises, and in any event, within 30 days after the signing of this Agreement. All such policies shall include a provision that Grantor shall receive at least thirty (30) days advance notice prior to material changes or cancellation thereof.

Delivery of Premises and Alterations

Grantee agrees to use of the Premises in “as is” condition without any obligation of Grantor to make any repairs, alterations, or modifications to the Premises. Grantee shall not make any alterations or modifications to the Premises unless approved in advance in writing by Grantor.

Maintenance of Premises

Grantee shall at all times keep and maintain the Premises and any furniture and equipment therein, neat, clean, free of debris and trash, and in good order and repair and in an attractive and clean condition and in accordance with the Rules and Regulations attached hereto and incorporated herein as Exhibit A. Grantee shall be liable to Grantor for damage to Grantor’s property resulting from Grantee’s use of the Premises.

Assignment

Grantee shall not assign this Agreement, nor permit use of the Premises by anyone other than Grantee.

Indemnification

Grantee shall use the Premises at Grantee’s sole risk. Grantee shall keep the Premises free of all liens and claims of lien that may arise from any act or omission on the part of Grantee. Except for damages caused by Grantor’s negligence, Grantee shall indemnify, defend and hold harmless Grantor, and Grantor’s contractors, employees, agents and invitees, from all claims, damages, or liabilities for injury to persons or property, including, without limitation, reasonable attorney’s fees which may arise out of Grantee’s use of the Premises. Grantee shall and does hereby release Grantor from and against all claims of any nature arising out of or related to Grantee’s use of the Premises. This paragraph shall survive termination of this Agreement.

Entire Agreement

This Agreement contains the entire agreement between the parties, and all prior understandings and agreements between the parties are merged into this Agreement. This Agreement may be changed or modified only by a writing executed by the party against whom enforcement thereof is sought.

Limited Right of Use

This Agreement grants a limited and specified personal right of use only. No other interest is granted or conveyed by this Agreement. This Agreement, and any act or omission by either party under this Agreement or in reliance upon this Agreement, does not and shall not create or convey a partnership, joint venture, lease, easement, estate, or property interest between the parties. By entering into this Agreement and permitting Grantee’s use of the Premises, Grantor does not in any way endorse Grantee’s organization.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Georgia.

(“GRANTOR”)

By: Brett Feldman

Title: Property Manager

Date: _____

CITY OF ALPHARETTA
(“GRANTEE”)

By: _____

Jim Gilvin, Mayor

Date: _____

Approved as to Substance:

By: _____

Chris Lagerbloom, City Administrator

Approved as to Form:

By: _____

City Attorney

EXHIBIT A: RULES AND REGULATIONS

As a condition of this Agreement, Grantee shall prevent the following list of prohibited activities or uses of the Premises:

1. Use of the Premises for any illegal purpose.
2. Use which creates fire, explosive or environmental hazards.
3. Use which generates, stores, treats, disposes of, installs or otherwise causes or permits any hazardous substances to be brought upon or kept or used in or on the Premises.
4. Use which creates or permits a nuisance or trespass.
5. Use which produces, emanates, or transmits odors, fumes, dust or vapors which are detectable outside the Premises, or which are strong, unusual, offensive or otherwise objectionable.
6. Use or occupancy by any person under the age of 18 without adequate adult supervision.



STAFF REPORT

Department: City Clerk
Submitted By: Morgan Rodgers
Meeting Date: February 2, 2026

AGENDA ITEM:

Premises Usage Agreement: Old Roswell St, LLC and the City of Alpharetta

Consideration of approval of the Premises Usage Agreement between the City of Alpharetta and Old Roswell St, LLC, located at 26 Old Roswell Street, permitting use of the parking lot for Taste of Alpharetta 2026.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the Premises Usage Agreement between the City of Alpharetta and Old Roswell St, LLC, located at 26 Old Roswell Street, permitting the use of the parking lot for Taste of Alpharetta 2026.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Background:

As in years past, the City of Alpharetta is requesting a usage agreement for the Old Roswell St, LLC parking lot for the annual Taste of Alpharetta event on May 14th, 2026, from 6:00 a.m. to 2:00 a.m. on May 15th, 2026. The location will be used to facilitate equipment and activities for the Kidz Zone.

Recommendation Explanation:

Staff recommends approval of the premise's usage agreement. If the Mayor and Council approve the agreement as presented, Staff will proceed with issuing the document for signatures.

ALTERNATIVES:

Deny approval of the Premises Usage Agreement and forego the opportunity for the use of the parking lot at 26 Old Roswell Street.

ATTACHMENTS:

1. Alph - Old Roswell - Taste of Alph Agreement

PREMISES USAGE AGREEMENT

This Premises Usage Agreement (“Agreement”) is entered into this ___ day of _____, 2026 by and between Old Roswell St., LLC (“Grantor”) and City of Alpharetta (“Grantee”).

Scope of Permitted Use

Subject to the terms and conditions set forth below, Grantor hereby grants Grantee a revocable right to use the parking lot located at 26 Old Roswell Street, Alpharetta, Georgia (“Premises”) for the purpose of a kids’ entertainment & activity area at the 2026 Taste of Alpharetta (“Permitted Use”). Grantee’s use of the Premises shall at all times be subject to the Rules and Regulations attached hereto and incorporated herein as Exhibit A.

Term of Agreement

Grantee shall be permitted to use the Premises from Thursday, May 14, 2026, commencing at 6 a.m. and ending on Friday, May 15, 2026, at 2:00 a.m. Grantee agrees to return the Premises at the conclusion of the event in the same condition as when given usage.

Grantee acknowledges that Grantor uses the Premises at various dates and times for business parking, and Grantor may preempt Grantee’s use of the Premises at any time and for any reason upon reasonable notice to Grantee.

Either party shall have the right to terminate this Agreement and revoke the right of use at any time, for any reason, or for no reason, and termination of the Agreement shall be effective upon one party providing seven (7) day notice of termination to the other.

Usage Fee and Deposit

Grantee shall pay Grantor a usage fee of \$0 prior to its use of the Premises (“Fee”). If Grantee is prevented from using the Premises in accordance with this Agreement, Grantor will refund any paid and unused Fee.

Grantee shall pay Grantor a separate security deposit in the amount of \$0 upon executing this Agreement, which will be applied toward any damage caused by Grantee’s use of the Premises (“Security Deposit”). Any unapplied Security Deposit shall be refunded to Grantee.

Insurance

Grantee shall provide and keep in force during the term of this Agreement, for the benefit of Grantor or any other persons or entities reasonably designated by Grantor, comprehensive general liability insurance provided by a company selected by Grantee and satisfactory to Grantor, for property damage and bodily injury, personal injury or death to one (1) or more persons, which insurance shall insure the interests of Grantor and Grantee and any reasonable designees of Grantor. Grantee shall deliver certificates of such insurance to Grantor before using the Premises, and in any event, within 30 days after the signing of this Agreement. All such policies shall include a provision that Grantor shall receive at least thirty (30) days advance notice prior to material changes or cancellation thereof.

Delivery of Premises and Alterations

Grantee agrees to use of the Premises in “as is” condition without any obligation of Grantor to make any repairs, alterations, or modifications to the Premises. Grantee shall not make any alterations or modifications to the Premises unless approved in advance in writing by Grantor.

Maintenance of Premises

Grantee shall at all times keep and maintain the Premises and any furniture and equipment therein, neat, clean, free of debris and trash, and in good order and repair and in an attractive and clean condition and in accordance with the Rules and Regulations attached hereto and incorporated herein as Exhibit A. Grantee shall be liable to Grantor for damage to Grantor’s property resulting from Grantee’s use of the Premises.

Assignment

Grantee shall not assign this Agreement, nor permit use of the Premises by anyone other than Grantee.

Indemnification

Grantee shall use the Premises at Grantee’s sole risk. Grantee shall keep the Premises free of all liens and claims of lien that may arise from any act or omission on the part of Grantee. Except for damages caused by Grantor’s negligence, Grantee shall indemnify, defend and hold harmless Grantor, and Grantor’s contractors, employees, agents and invitees, from all claims, damages, or liabilities for injury to persons or property, including, without limitation, reasonable attorney’s fees which may arise out of Grantee’s use of the Premises. Grantee shall and does hereby release Grantor from and against all claims of any nature arising out of or related to Grantee’s use of the Premises. Nothing contained in this Agreement shall be construed to be a waiver of Grantee’s sovereign immunity or any individual’s qualified, good faith or official immunities. Any provision of the Agreement requiring Grantee to indemnify Grantor is only valid to the extent allowed by Georgia law. This paragraph shall survive termination of this Agreement.

Entire Agreement

This Agreement contains the entire agreement between the parties, and all prior understandings and agreements between the parties are merged into this Agreement. This Agreement may be changed or modified only by a writing executed by the party against whom enforcement thereof is sought.

Limited Right of Use

This Agreement grants a limited and specified personal right of use only. No other interest is granted or conveyed by this Agreement. This Agreement, and any act or omission by either party under this Agreement or in reliance upon this Agreement, does not and shall not create or convey a partnership, joint venture, lease, easement, estate, or property interest between the parties. By entering into this Agreement and permitting Grantee’s use of the Premises, Grantor does not in any way endorse Grantee’s organization.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Georgia.

GRANTOR:

OLD ROSWELL ST., LLC

By: John Barber

Title: Agent

Date: _____

GRANTEE:

CITY OF ALPHARETTA

By: _____

Jim Gilvin, Mayor

Date: _____

Approved as to Substance:

By: _____

Chris Lagerbloom, City Administrator

Approved as to Form:

By: _____

City Attorney

EXHIBIT A: RULES AND REGULATIONS

As a condition of this Agreement, Grantee shall prevent the following list of prohibited activities or uses of the Premises:

1. Use of the Premises for any illegal purpose.
2. Use which creates fire, explosive or environmental hazards.
3. Use which generates, stores, treats, disposes of, installs or otherwise causes or permits any hazardous substances to be brought upon or kept or used in or on the Premises.
4. Use which creates or permits a nuisance or trespass.
5. Use which produces, emanates, or transmits odors, fumes, dust or vapors which are detectable outside the Premises, or which are strong, unusual, offensive or otherwise objectionable.
6. Use or occupancy by any person under the age of 18 without adequate adult supervision.



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Meeting Date: February 2, 2026

AGENDA ITEM:

Premises Usage Agreement: City of Alpharetta and ZKTeco for Union Hill Overflow Parking

Consideration of approval of Premises Usage Agreement between the City of Alpharetta and ZKTeco for parking during permitted events at Union Hill Park and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, a Premises Usage Agreement between the City of Alpharetta and ZKTeco for parking during permitted events at Union Hill Park and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

The covered arena at Union Hill Park has recently been upgraded to serve as the host for events and concerts. The limited parking at Union Hill Park hinders larger events from using the Park. Currently, there are 108 marked parking spaces at Union Hill Park.

Staff worked with the adjoining business, ZKTeco, to develop an agreement for the use of ZKTeco's parking for events that take place on weekends. ZKTeco has 75 parking spaces that could be used during scheduled events at Union Hill Park.

This agreement would be used during scheduled events that occur on Friday evenings, Saturdays or Sundays for permitted events only. This agreement would allow for a total of up to 500 people to be in attendance at an event.

ZKTeco is not asking for any monetary compensation for this agreement. The City would ensure that the event organizers comply with the terms of the agreement.

ALTERNATIVES:

Deny approval of the agreement and forego the opportunity to have additional parking at scheduled events at Union Hill Park.

ATTACHMENTS:

1. Alph - ZKTeco - COA Union Hill Parking Agreement

Premises Usage Agreement

This premises Usage Agreement ("Agreement") is entered into this ____ day of _____ 2026 by and between ZKTeco USA LLC ("Grantor") and the City of Alpharetta ("Grantee").

Scope of Permitted Use

Subject to the terms and conditions set forth below Grantor hereby grants Grantee a revocable right to use the Grantor's parking lot at 1600 Union Hill Road, Alpharetta, Georgia ("Premises") for the purpose of parking cars for scheduled events at Union Hill Park ("Permitted Use") Grantee's use of the Premises shall always be subject to the Rules and Regulations attached hereto and incorporated herein as Exhibit A.

Term of Agreement

This agreement shall begin from the date of signing and will terminate on December 31st, 2026.

Grantee shall be permitted to use the Premises for scheduled events on Fridays from 5:00 pm– 11:00 pm, Saturdays from 9:00 am – 11:00 pm and Sundays from 9:00 am – 11:00 pm.

Grantee will provide Grantor a schedule of events that will utilize the Premises at least 30 days in advance of any usage.

Grantee will place vehicle barricades to ensure that the loading dock area directly behind the Grantor's building is not used during any scheduled event.

Either party shall have the right to terminate this Agreement and revoke the right of use at any time, for any reason, or for no reason, and terminate the Agreement upon 7 days advance notice of termination to the other party.

If the Agreement is terminated, the Grantee, at its expense, shall remove the walkway and plant appropriate landscaping within 30 days of termination.

Usage Fee and Deposit

Grantee shall pay Grantor a usage fee \$0 per month.

Grantee shall pay Grantor a separate Security Deposit in the amount of \$0 upon executing this Agreement.

Insurance

Grantee shall provide and keep in force during the term of this Agreement, for the benefit of Grantor or any other persons or entities designed by Grantor, comprehensive general liability insurance provide by a company selected by Grantee and satisfactory with Grantor for property damage and bodily injury, personal injury or death to one (1) or more persons, which insurance shall insure the interest of Grantor and Grantee and any designees of Grantor. Grantee shall deliver certificates of such insurance to Grantor before using the Premises, and in any event, within 30 days after signing of this Agreement. All

such policies shall include a provision that Grantor shall receive at least thirty (30) days advance notice prior to material changes or cancellation thereof.

Delivery of Premises and Alterations

Grantee agrees to use the Premises in “as is” condition without any obligation of the Grantor to make any repairs, alterations, or modifications to the Premises. Grantee shall not make any or modifications to the Premises unless approved in advance by writing by Grantor.

Maintenance of Premises

Grantee shall be responsible for removal of trash and / or debris that is left after use of property. Grantee shall be responsible for storage of barricades, other equipment, or items needed during use of property unless expressed and approved within 30 days.

Grantee shall always during scheduled events at Union Hill Park keep and maintain the Premises neat, clean, free of debris and trash, and in good order and repair and in an attractive and clean condition and in accordance with the Rules and Regulations attached hereto and incorporated herein as Exhibit A. Grantee shall be liable to the Grantor for damage to the Premises resulting from Grantee’s use of the Premises.

Assignment

Grantee shall not assign this Agreement, nor permit use of the Premises by anyone other than the Grantee and its contracted partner.

Indemnification

Grantee shall use the Premises at Grantee’s sole risk. Grantee shall keep the Premises free of all liens and claims of lien that may arise from any act of omission on the part of the Grantee. Except for damages caused solely by Grantor’s negligence, Grantee shall indemnify, defend, and hold harmless Grantor and Grantor’s contactors, employees, agents, and invitees, from all claims, damages, or liabilities for injury to person or property, including, without limitations, reasonable attorney’s fees which may arise out of Grantee’s use of the Premises. Grantee shall and does hereby release Grantor from and against any claims of any nature arising out of or related to Grantee’s use of the Premises. This paragraph shall survive termination of this Agreement.

Entire Agreement

This Agreement contains the entire agreement between the parties, and all prior understanding and agreements between the parties are merged into this Agreement. This Agreement may be changed or modified only by a writing executed by the party against who enforcement thereof is sought.

Limited Right of Use

This Agreement grant a limited and specified personal right of use only. No other interest is granted or conveyed by this Agreement. This Agreement, and any act or omission by either party under this Agreement or in reliance upon this Agreement, does and shall not create or convey a partnership, joint venture, lease, easement, estate, or property interest between the parties. By entering into this Agreement and permitting your use of the Premise, Grantor does not in any way endorse Grantee’s

organization. By entering into this Agreement and permitting your use of the Premises, Grantor does not grant Grantee permission to advertise your use of the Premises in any way.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Georgia.

Time is of the Essence.

Time is of the essence of this Agreement.

ZKTeco USA LLC (Grantor)

By: _____
Scott Bohm, Director of Operations

Date: _____

The City of Alpharetta (Grantee)

By: _____
Jim Gilvin, Mayor

Date: _____

Approved as to Substance:

By: _____
Chris Lagerbloom, City Administrator

Approved as to Form:

By: _____
City Attorney

Exhibit A: Rules and Regulations

As a condition of this Agreement, Grantee shall prevent the following list of prohibited activities or uses of the Premises:

1. Use of Premises for any illegal purposes
2. Use which creates fire, explosive or environmental hazards.
3. Use which creates or permits a nuisance or trespass.
4. Use which produces, reproduces, or transmits any loud sounds or vibrations.
5. Smoking on the Premises.
6. Consumption of alcoholic beverages or controlled substances anywhere on the Premises.
7. Use or occupancy by any person under the age of 18 with adequate adult supervision.



STAFF REPORT

Department: Human Resources

Submitted By: Cris Randall

Meeting Date: February 2, 2026

AGENDA ITEM:

Annual Renewal: Title VI Policy Statement and Agreement

Consideration of approval of the Title VI Policy Statement and Agreement and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the Title VI Policy Statement and Agreement as presented and authorize the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: THERE ARE NO DIRECT FISCAL IMPACTS ASSOCIATED WITH THE REQUESTED ACTION; HOWEVER, NOT TAKING THE RECOMMENDED ACTION WOULD MAKE THE CITY INELIGIBLE FOR GDOT FUNDING PROGRAMS.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

ITEM DESCRIPTION:

Title VI of the Civil Rights Act of 1964 and related statutes prohibiting discrimination in federally assisted programs require that no person in the United States of America shall, on the grounds of race, color, national origin, sex, age, or disability be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal assistance. The City of Alpharetta is committed to ensuring compliance with The Act as amended and all related regulations and directives.

As a recipient of federal funds administered by the Georgia Department of Transportation (GDOT), the City of Alpharetta is required to periodically re-adopt certain statements and assurances related to Title VI. Failure to readopt these statements and assurances would make the City ineligible for GDOT funding programs.

The Title VI statements and assurances as required by GDOT are consistent with the existing policies of the City of Alpharetta.

ALTERNATIVES:

Do not approve the Title VI Policy Statement and Agreement and forego applying for or receiving any federal funds administered by the Georgia Department of Transportation.

ATTACHMENTS:

1. Title VI Policy Statement
2. Title VI Nondiscrimination Agreement with Assurances
3. Title VI Non-Discrimination Policy
4. Title VI Compliance Overview
5. Title VI Notice to the Public
6. Title VI Complaint Form



TITLE VI POLICY STATEMENT

The City of Alpharetta Mayor and Council is committed to the compliance with Title VI of the Civil Rights Act of 1964 as amended and all related regulations and directives. In this regard, the City of Alpharetta assures that no person shall on the basis of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964, as amended and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Alpharetta further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether or not those programs and activities are federally funded. In addition, the City of Alpharetta will take reasonable steps to provide meaningful access to services for persons with Limited English Proficiency.

When the City of Alpharetta distributes federal aid funds to another entity, the City will include Title VI language in all written agreements and will monitor them for compliance.

The Title VI compliance Officer is responsible for initiating and monitoring Title VI activities, preparing required reports and other City responsibilities as required by 23 Code of Federal Regulations (CFR) 200 and 49 Code of Federal Regulation 21.

Jim Gilvin, Mayor

Date

T. Kirk Driskell, Post I

Katie Reeves, Post II

Douglas J. DeRito, Post III

John Hipes, Post IV

Fergal M. Brady, Post V

Dan Merkel, Post VI

Approved As To Form
Molly Esswein, City Attorney

TITLE VI NON-DISCRIMINATION AGREEMENT

The Georgia Department of Transportation and

Name of Recipient

Policy Statement

The **(Name of Recipient)** City of Alpharetta, hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include **all** programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not.

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s **(Name of person/division)** Human Resources Generalist, is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation (CFR) 200 and 49 Code of Federal Regulation 21.

Zimri Prendes

Name of Responsible Agency Official (Please Print)

Human Resources Generalist

Title

February 2, 2026

Date

Title VI
Non-Discrimination Agreement
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Title VI Program

Organization and Staffing

Pursuant to 23 CFR 200, **(Name of Recipient)** City of Alpharetta has appointed a Title VI Specialist who is responsible for **Attachment 1**, which describes the hierarchy for **(Name of Recipient)'s** City of Alpharetta Title VI Program, including an organization's chart illustrating the level and placement of Title VI responsibilities.

Assurances

49 CFR Part 21.7

The City of Alpharetta, hereby gives assurances:

1. That no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are Federally funded or not. Activities and programs which the recipient hereby agrees to carry out in compliance with Title VI and related statutes include but are not limited to:

☐ List all major programs and activities of the recipient and Title VI responsibilities for each one of them. Include information as **Attachment 2** to this Nondiscrimination Agreement.
2. That it will promptly take any measures necessary to effectuate this agreement.
3. That each program, activity, and facility as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.
4. That these assurances are given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the recipient by the Georgia Department of Transportation (GDOT) under the Federally-Funded Program and is binding on it, other recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Recipient.

Title VI
Non-Discrimination Agreement
Page No. 2

5. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federally-Funded programs and, in adapted form all proposals for negotiated agreements.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

6. That the Recipient shall insert the clauses of Appendix A of this Agreement in every contract subject to the Act and the Regulations.
7. That the Recipient shall insert the clauses of Appendix B of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
8. That the Recipient shall include the appropriate clauses set forth in Appendix C of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a Federal Aid Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a Federal Aid Program.
9. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

Implementation Procedures

This agreement shall serve as the recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. grants and loans of Federal funds,
2. the grant or donation of Federal property and interest in property,
3. the detail of Federal personnel,
4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient, and
5. any Federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

The recipient shall:

1. Issue a policy statement, signed by the head of the recipient, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by GDOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the recipient shall be held responsible for implementing Title VI requirements.
3. Establish a civil rights unit and designate a coordinator who has a responsible position in the organization and easy access to the head of the recipient. This unit shall contain a Title VI Specialist, who shall be responsible for initiating and monitoring Title VI activities and preparing required reports.
4. Adequately staff the civil rights unit to effectively implement the civil rights requirements.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, or national origin, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the recipient's report

Title VI
Non-Discrimination Agreement
Page No. 4

of investigation, will be forwarded to GDOT's Office of Equal Employment Opportunity (OEEEO) within 10 days of the date the complaint was received by the recipient.

6. Collect statistical data (race, color, national origin) of participants in, and beneficiaries of the programs and activities conducted by the recipient.
7. Conduct Title VI reviews of the recipient and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year.

a) Annual Work Plan

Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.

b) Accomplishment Report

List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Specialist and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Specialist. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the recipient.

Discrimination Complaint Procedure

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the recipient's Title VI Specialist for review and action.
2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:
 - a) The date of alleged act of discrimination; or
 - b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Specialist. If necessary, the Title VI Specialist will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the recipient's investigative procedures.
4. Within 10 days, the Title VI Specialist will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as GDOT and USDOT.
5. The recipient will advise GDOT within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to GDOT:
 - a) Name, address, and phone number of the complainant.
 - b) Name(s) and address (es) of alleged discriminating official(s).
 - c) Basis of complaint (i.e., race, color, or national origin)
 - d) Date of alleged discriminatory act(s).
 - e) Date of complaint received by the recipient.

- f) A statement of the complaint.
 - g) Other agencies (state, local or Federal) where the complaint has been filed.
 - h) An explanation of the actions the recipient has taken or proposed to resolve the issue raised in the complaint.
6. Within 60 days, the Title VI Specialist will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.
7. Within 90 days of receipt of the complaint, the head of the recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with GDOT, or USDOT, if they are dissatisfied with the final decision rendered by the Recipient. The Title VI Specialist will also provide GDOT with a copy of this decision and summary of findings upon completion of the investigation.
8. Contact for GDOT's Title VI staff is as follows:

Georgia Department of Transportation
Office of Equal Opportunity, Title VI/ Program
600 West Peachtree Street, N.W. 7th Floor
Atlanta, GA 30308
(404) 631-1497

Sanctions

In the event the recipient fails or refuses to comply with the terms of this agreement, the GDOT may take any or all of the following actions:

- a) Cancel, terminate, or suspend this agreement in whole or in part;
- b) Refrain from extending any further assistance to the recipient under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the recipient.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the recipient.
- d) Refer the case to the Department of Justice for appropriate legal proceedings.

SIGNED FOR THE GEORGIA DEPARTMENT OF TRANSPORTATION:

Signature

EEO Director

Title

Date

NAME OF RECIPIENT:

Signature

Title

Date

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APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Title 49, Code of Federal Regulations, part 21 to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Title 49, Code of Federal Regulations, part 21, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Title 49, Code of Federal Regulations, part 21 may determine to be appropriate, including, but not limited to:

- a. withholding payments to the contractor under the contract until the contractor complies; and/or
- b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Title 49, Code of Federal Regulations, part 21 may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the state of Georgia will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid Highways, and the policies and procedures prescribed by the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the state of Georgia all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto the state of Georgia and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the state of Georgia, its successors and assigns.

The state of Georgia, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the state of Georgia will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter

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or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the (Recipient) pursuant to the provisions of Assurance 7(a):

A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the STATE and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by (Recipient) pursuant to the provisions of Assurance 7(b):

A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, the STATE will there upon revert to and vest in and become the absolute property of the STATE and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, and national origin);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

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- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



TITLE VI NON- DISCRIMINATION POLICY

EFFECTIVE DATE: JULY 11, 2013
REVISED: February 10, 2025
REVISED: February 2, 2026

PURPOSE

The purpose of this policy is to articulate the City of Alpharetta's commitment to comply with all Non-Discrimination provisions pursuant to Title VI of the Civil Rights Act of 1964, as amended.

POLICY

The Alpharetta Mayor and Council is committed to compliance with Title VI of the Civil Rights Act of 1964, as amended and all related regulations and directives. In this regard, the City of Alpharetta assures that no person shall on the basis of race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Alpharetta further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether or not those programs and activities are federally funded. In addition, the City of Alpharetta will take reasonable steps to provide meaningful access to services for persons with Limited English Proficiency.

When the City of Alpharetta distributes federal aid funds to another entity, the City will include Title VI language in all written agreements and will monitor them for compliance.

RESPONSIBILITIES

Under this policy the specific Title VI responsibilities are assigned to City departments and agencies as specified below:

The Title VI Compliance Officer is responsible for initiating and monitoring Title VI activities, preparing required reports and other City responsibilities through the Title VI Compliance Officer. The Title VI Compliance Officer is responsible for implementing, monitoring, and ensuring the City's compliance with Title VI regulations by developing and implementing a Title VI Plan, preparing annual Title VI accomplishments and goal

reports, creating compliant activity logs, maintaining effective informational materials and providing proactive supervision and guidance to departmental Title VI liaisons.

The Title VI Compliance Officer is responsible for maintaining and updating this policy as well as establishing and implementing discrimination complaint procedures associated with Title VI of the Civil Rights Act of 1964, as amended.

The Title VI Compliance Officer is responsible for ensuring that the required Title VI and Notice to the Public language is included in all solicitations and contracts; monitoring of projects; providing outreach to Disadvantaged Business Enterprises ("DBEs"); providing contractor/vendor/subcontractor training; and handling contractor/subcontractor complaints.

Grant Recipient Departments are responsible for designating a Title VI Liaison. The Title VI Liaison's responsibilities include but are not limited to the following:

1. Ensuring compliance, program monitoring, reporting and education within their respective programs;
2. Attending regularly scheduled meetings with the Title VI Compliance Officer to discuss issues regarding program implementation and compliance monitoring within the City of Alpharetta;
3. Assisting the Title VI Compliance Officer with ensuring compliance, program monitoring, reporting and education within their respective Departments, as appropriate.

APPLICABILITY

This policy and procedure applies to all City departments and agencies, contractors, and elected officials.

TITLE VI COMPLIANCE

The City of Alpharetta, as a federal grant recipient, conforms to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

The City is committed to enforcing the provisions of Title VI and to taking positive and realistic affirmative steps to ensure the protection of rights and opportunities for all persons affected by its programs.

PURPOSE

The City of Alpharetta's complaint process covers complaints filed by an individual or group of individuals under Title VI of the Civil Rights Act of 1964 relating to any planning process, program, or activity administered by the City of Alpharetta. The process does not deny the right of the complainant to file formal complaints with other state or federal agencies, or to seek private council.

DEFINITIONS

Title VI of the Civil Rights Act of 1964 states: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Complaint: Any verbal or written communication received by the City of Alpharetta from members of the public referencing a general complaint regarding the inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds is perceived as an informal charge. A complaint is further defined as any written complaint by an individual or group seeking to remedy perceived discrimination by policies, practices or decisions, which have an adverse impact resulting in inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds.

RESPONSIBILITY

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action. Title VI Discrimination Complaint Forms may be obtained from the Title VI Compliance Officer at the following:

City Administration: Title VI Compliance
City Of Alpharetta
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6044

INTAKE AND PROCESSING

- Any City employee may receive a verbal or written communication of a concern and shall direct the complainant to report the concern directly to the City's designated Title VI Compliance Officer. Contact information is provided on the City's website.
- Complainants providing verbal notification will be contacted and asked to complete the Title VI Complaint Form to ensure the complaint is accurately documented in the complainant's own words.
- All complaints will be assigned a tracking number upon completion of the complaint form
- Investigation, Determination and Recommendation
- The Title VI Officer, in consultation with the affected department, will conduct an investigation inclusive of the following steps: the basis of the alleged unequal treatment; ascertain when and where the alleged unequal treatment occurred; identify and interview all relevant parties, review documents; and obtain other factual information from appropriate sources.
- A record of all discussions will be maintained and documents relating to the investigation retained in a confidential file by Title VI Officials.
- Based upon conclusion of a thorough investigation, a report will be prepared summarizing findings and suggesting appropriate corrective action along with proposed resolution.
- To ensure the investigation is conducted in a thorough and timely manner, the investigation will be conducted and completed as soon as is reasonable under the circumstances.
- The investigative report will be submitted to the City Administrator.

COMMUNICATION OF FINDINGS AND COMPLAINT RESOLUTION

- The City Administrator of the City of Alpharetta will accept, reject, or modify the investigative report.
- Written notification will be provided to the complainant of the findings and proposed resolution within 30 days of the City Administrator's receipt of the investigative report.



TITLE VI NOTICE TO THE PUBLIC

U.S. Department of Justice regulations, 28 Code of Federal Regulations, Section 42.405, Public Dissemination of Title VI Information, require recipients of Federal financial assistance to publish or broadcast program information in the news media. Advertisements must state that the program is an equal opportunity program and/or indicate that Federal law prohibits discrimination. Additionally, reasonable steps shall be taken to publish information in languages understood by the population eligible to be served or likely to be directly affected by the program. Following is the public notice used by the City of Alpharetta

The City of Alpharetta hereby gives public notice that it is the policy of the City to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all programs and activities. It is our policy that no person in the United States of America shall, on the grounds of race, color, national origin, sex, age, or disability be excluded from the participation in, be denied the benefits of or be otherwise subjected to discrimination under any of our programs or activities.

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action. Title VI Discrimination Complaint Forms may be obtained from the Title VI Compliance Officer at the following:

CITY ADMINISTRATION: TITLE VI COMPLIANCE
CITY OF ALPHARETTA
2 PARK PLAZA
ALPHARETTA, GA 30009
TEL: 678-297-6044



The City of Alpharetta, as a federal grant recipient, conforms to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

The City is committed to enforcing the provisions of Title VI and to taking positive and realistic affirmative steps to ensure the protection of rights and opportunities for all persons affected by its programs.

The City of Alpharetta's complaint process covers complaints filed by an individual or group of individuals under Title VI of the Civil Rights Act of 1964 relating to any planning process, program, or activity administered by the City of Alpharetta. The process does not deny the right of the complainant to file formal complaints with other state or federal agencies, or to seek private council.

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action.

Human Resources: Title VI Compliance
City Of Alpharetta
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6044

Complainant Name: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Phone Number: _____ Email: _____

Please note the type of discrimination that you believe has occurred. *(Please check all that apply.)*

☐ Race ☐ Color ☐ National Origin ☐ Other

If you noted "Other", please specify the type of discrimination: _____

Please indicate your race / color, if it is a basis of your complaint: _____

Please indicate your national origin, if it is a basis of your complaint: _____

Location where the incident occurred: _____

Time and date of the incident: _____

Please identify the person who allegedly subjected you to Title VI discrimination

Name of the individual: _____

Position and/or title of the individual: _____

Briefly describe the incident. If necessary, please use a separate sheet.

Did anyone else witness the incident? ☐ Yes ☐ No

Please list the witnesses. *If necessary, please use a separate sheet.*

Witness Name: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Phone Number: _____ Email: _____

Witness Name: _____

Mailing Address: _____

City _____ State _____ Zip Code _____

Phone Number: _____ Email: _____

Have you filed a complaint about the alleged discrimination with the Federal Highway Administration?

☐ Yes ☐ No If yes, when: _____

Have you filed a complaint about the alleged discrimination with the Georgia Department of Transportation?

☐ Yes ☐ No If yes, when: _____

Have you filed a complaint about the alleged discrimination with any other state or federal agency?

☐ Yes ☐ No If yes, when: _____

Please identify the agency with which you filed the complaint: _____

Signature of Complainant: _____

Date: _____

Do Not Write Below This Line Staff Use Only

Date Complaint Received: _____ Case # Assigned: _____

Complainant Interview Date: _____

Discovery Phase Concluded: _____

Investigation Report Issued: _____



STAFF REPORT

Department: Legal
Submitted By: Molly Esswein
Meeting Date: February 2, 2026

AGENDA ITEM:

Conflict Waiver: Service Delivery Strategy

Consideration of approval of a Waiver of Conflict regarding Jarrard & Davis, LLP's joint representation of the City of Alpharetta and the City of Milton related to Service Delivery Strategy negotiations and a future Service Delivery Strategy Agreement with Fulton County and other municipalities within Fulton County and with authorization for the Mayor to execute all documents.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, regarding Jarrard & Davis, LLP's joint representation of the City of Alpharetta and the City of Milton related to Service Delivery Strategy negotiations and a future Service Delivery Strategy Agreement with Fulton County and other municipalities within Fulton County and authorize the Mayor to execute all documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Jarrard and Davis is the counsel of record for both the City of Alpharetta and the City of Milton. If this Waiver of Conflict is approved, Jarrard and Davis would represent both parties as it relates to Service Delivery Strategy negotiations and a future Service Delivery Strategy Agreement with Fulton County and other municipalities within Fulton County. It is recommended that the parties execute conflict waivers acknowledging and agreeing to Jarrard and Davis's representation of the parties.

ALTERNATIVES:

Do not approve as part of the Consent Agenda and consider as a New Business item.

ATTACHMENTS:

1. Alpharetta Milton Conflict Waiver RE Fulton SDS Agreements

WAIVER OF CONFLICTS

WHEREAS, THE CITY OF MILTON (“Milton”) is a municipal corporation of the State of Georgia; and

WHEREAS, THE CITY OF ALPHARETTA, GEORGIA (“Alpharetta”) is a municipal corporation of the State of Georgia; and

WHEREAS, both Milton and Alpharetta may collectively be referred to hereinafter as the “Parties;” and

WHEREAS, Milton is and has been represented by the law firm of Jarrard & Davis, LLP, in the capacity of general legal counsel as Milton’s City Attorney; and

WHEREAS, Alpharetta is and has been represented by the law firm of Jarrard & Davis, LLP, in the capacity of general legal counsel as Alpharetta’s City Attorney; and

WHEREAS, Milton and Alpharetta desire to negotiate and enter into the Service Delivery Strategy (“SDS”) Agreements with Fulton County and other municipalities within Fulton County, which must be submitted to the Georgia Department of Community Affairs by December 31, 2026 (“SDS Agreements”); and

WHEREAS, the Parties recognize that Jarrard & Davis, LLP’s representation of Milton and representation of Alpharetta in relation to the SDS Agreements, could result in the appearance of a potential conflict of interest; and

WHEREAS, the governing bodies of the Parties have considered this issue, have been informed of the potential for conflicts or competing interests between the Parties and risks associated with the same; and

WHEREAS, the law firm of Jarrard & Davis, LLP will continue to represent both Parties while protecting both Parties’ best interests, in connection with the SDS Agreements.

NOW THEREFORE, in light of the above, the governing bodies of Milton and Alpharetta, having considered these issues, do hereby resolve as follows:

1. Milton and Alpharetta acknowledge Jarrard & Davis, LLP's disclosure of these potential conflicts.
2. Milton and Alpharetta further acknowledge Jarrard & Davis, LLP's disclosure of these potential conflicts at an open meeting.
3. Milton and Alpharetta have been provided an adequate opportunity to consult with independent legal counsel regarding the ramifications of this conflict waiver; and all and any questions by either government have been addressed to the satisfaction of each.
4. Milton and Alpharetta affirmatively waive any actual, potential, or apparent conflict of interest arising from or attributable to Jarrard & Davis, LLP's representation of the Parties with respect to the SDS Agreements.

(signature page follows)

Effective between the Parties this _____ day of _____, 2026.

CITY OF MILTON, GEORGIA, by and
through its City Council

By: _____
Mayor

ATTEST:

By: _____
City Clerk

[AFFIX SEAL]

CITY OF ALPHARETTA, GEORGIA,
by and through its City Council

By: _____
Mayor

ATTEST:

By: _____
City Clerk

[AFFIX SEAL]



STAFF REPORT

Department: Community Development

Submitted By: Brian Borden

Meeting Date: February 2, 2026

AGENDA ITEM:

Warranty Deed: Mid Broadwell Road Right of Way

Consideration and approval of acceptance of dedication of Right of Way along Mid Broadwell Road from the Developer for the Emberly Subdivision to the City of Alpharetta.

STAFF RECOMMENDATION:

Approve, as part of the Consent Agenda, the acceptance of dedication of Right of Way along Mid Broadwell Road from the Developer for the Emberly Subdivision to the City of Alpharetta.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

The developer for the Emberly subdivision seeks to dedicate to the city 0.104-acres of right of way adjacent to their property frontage on Mid Broadwell Road. This right of way dedication would ensure new city infrastructure including a new turn lane, street curbing, streetlights and a sidewalk are held on publicly owned land.

ALTERNATIVES:

Do not approve this item as part of the Consent Agenda and consider as a new business item.

ATTACHMENTS:

1. Emberly Subdivision ROW Deed

After recording, please return to:

Jacob Pontius
Toll Southeast LP Company, Inc.
4080 McGinnis Ferry Road
Alpharetta, GA 30005

Re: Tax Parcel Nos. 22 466012490253

**STATE OF GEORGIA
COUNTY OF FULTON
CITY OF ALPHARETTA**

RIGHT OF WAY WARRANTY DEED

THIS INDENTURE is made this 30th day of June, 2025, between **Toll Southeast LP Company, INC.**, a Delaware Corporation, hereinafter called "Grantor," and the **CITY OF ALPHARETTA**, a Georgia municipal corporation, hereinafter called "Grantee." Where the context requires or permits, "Grantor" and "Grantee" shall include their respective heirs, successors and assigns.

WITNESSETH, That, Grantor, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, in hand paid at and before the sealing and delivery of these presents, the receipt and sufficiency of which are hereby acknowledged, has granted, bargained, sold, and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee, all that tract or parcel of land more particularly described as follows:

All that tract or parcel of land lying and being in land lot 1249 of the 2nd District, 2nd section, City of Alpharetta, Fulton County, Georgia, and being the proposed **0.104 acre (4,550.40 SF)** area, marked as "R/W Dedication area along Mid Broadwell Road", as more fully depicted (on Page 1 of 2) and described (on Page 2 of 2) on Exhibit "A" attached hereto, being a document titled "R/W Dedication Area Exhibit for Emberly Subdivision", dated June 30th, 2025, under the seal of Denver W. Youngblood, GA RLS# 3327, as surveyor for Pape-Dawson Georgia, LLC.

TO HAVE AND TO HOLD the said bargained premises, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in any way appertaining, to the only proper use, benefit and behoof of Grantee, forever, in fee simple. Grantor shall warrant and forever defend the right, title and interest in and to said property unto Grantee, their successors and assigns, against the claims of all persons whomsoever arising by, through or under Grantor, but not otherwise.

IN WITNESS WHEREOF, Grantor has executed this Deed under Seal on the date above written.

GRANTOR:

Signed, sealed and delivered
in the presence of:

Toll Southeast LP Company, Inc.
a Delaware Corporation

Jacob Pontius (JACOB PONTIUS)
Witness

By: *JR Crowe* (JR CROWE) (seal)

Lisa Miranda
Notary Public

My Commission expires: 12/19/26

(affix notary seal)



Exhibit "A-1" - R/W Dedication Area Exhibit
Exhibit "A-2" - R/W Dedication Area Legal Description

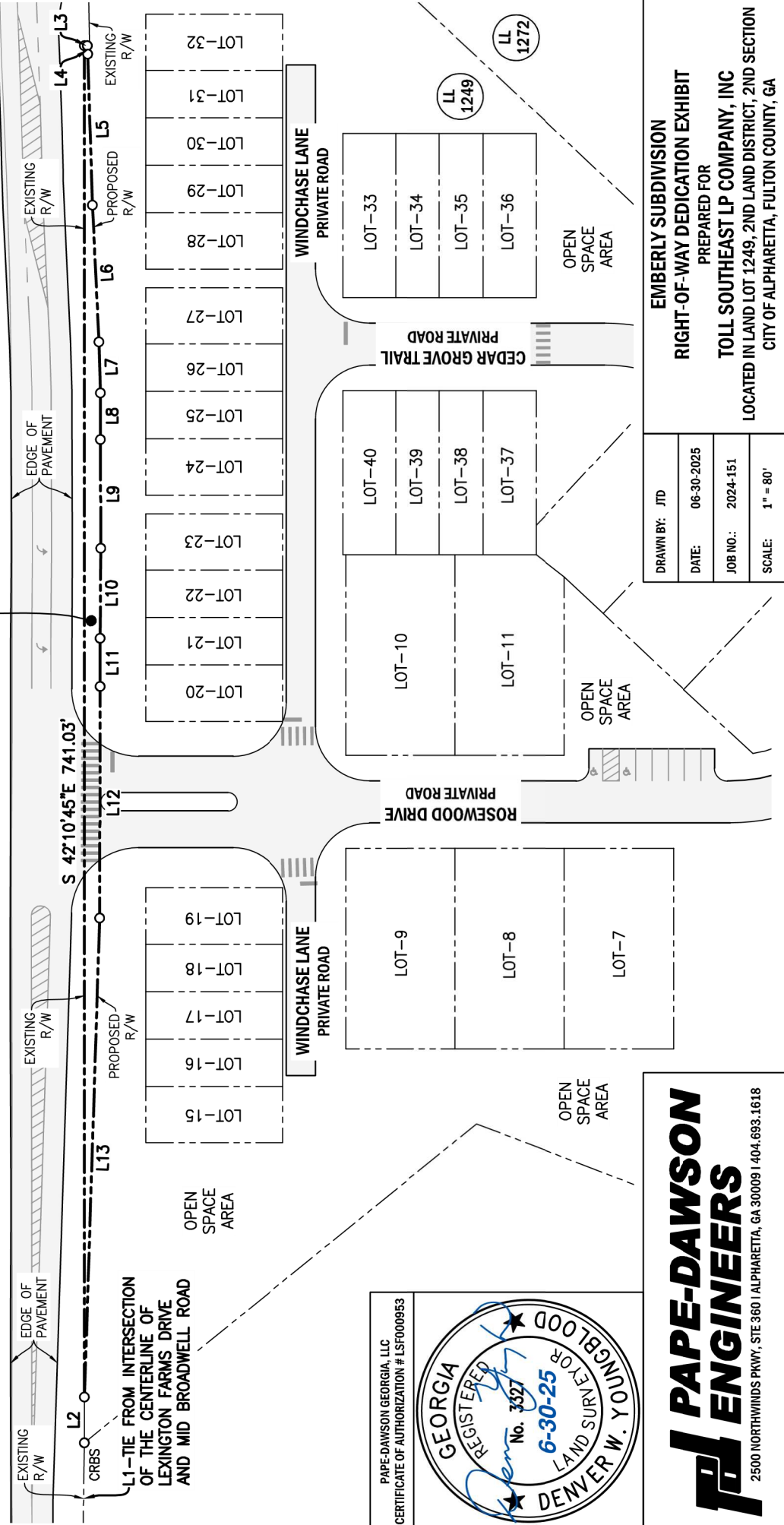
LINE	BEARING	DISTANCE
L1	S 41°14'44"E	149.89'
L2	S 42°10'45"E	25.02'
L3	S 47°13'16"W	1.65'
L4	N 44°16'53"W	4.68'
L5	N 43°57'02"W	82.87'
L6	N 44°53'17"W	75.05'
L7	N 43°52'48"W	28.00'
L8	N 42°09'57"W	25.49'
L9	N 42°22'25"W	59.63'
L10	N 41°48'58"W	49.35'
L11	N 42°12'03"W	26.40'
L12	N 42°02'21"W	127.00'
L13	N 40°21'36"W	262.84'

RIGHT-OF-WAY
DEDICATION AREA ALONG
MID BROADWELL ROAD
0.104 AC/4,550.40 SF

MID BROADWELL ROAD
R/W VARIES - 40 MPH



SCALE: 1" = 80'



L1-TIE FROM INTERSECTION
OF THE CENTERLINE OF
LEXINGTON FARMS DRIVE
AND MID BROADWELL ROAD

PAPE-DAWSON GEORGIA, LLC
CERTIFICATE OF AUTHORIZATION # LSF000953



PAPE-DAWSON
ENGINEERS
2500 NORTHWINDS PKWY, STE 360 | ALPHARETTA, GA 30009 | 404.693.1618

EMBERLY SUBDIVISION
RIGHT-OF-WAY DEDICATION EXHIBIT
PREPARED FOR
TOLL SOUTHEAST LP COMPANY, INC
LOCATED IN LAND LOT 1249, 2ND LAND DISTRICT, 2ND SECTION
CITY OF ALPHARETTA, FULTON COUNTY, GA

DRAWN BY: JTD
DATE: 06-30-2025
JOB NO.: 2024-151
SCALE: 1" = 80'

EXHIBIT A-2

LEGAL DESCRIPTION – EMBERLY SUBDIVISION – R/W DEDICATION

ALL THAT CERTAIN TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 1249 OF THE 2ND LAND DISTRICT, 2ND SECTION OF FULTON COUNTY, THE CITY OF ALPHARETTA, GEORGIA, CONTAINING 0.104 ACRE (4,550.40 SF) AND BEING MORE PARTICULARLY DESCRIBED AS "RIGHT-OF-WAY DEDICATION AREA ALONG MID BROADWELL ROAD" ON A RIGHT-OF-WAY DEDICATION EXHIBIT FOR EMBERLY SUBDIVISION, PREPARED FOR TOLL SOUTHEAST LP COMPANY, INC, BY PAPE-DAWSON GEORGIA, LLC, DATED 06-30-2025, WHICH READS AS FOLLOWS:

COMMENCING AT A POINT LOCATED AT THE INTERSECTION OF THE CENTERLINE OF LEXINGTON FARMS DRIVE AND THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES); THENCE ALONG THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) SOUTH 41°14'44" EAST A DISTANCE OF 149.89' TO A CAPPED REBAR SET (CRBS); THENCE CONTINUING ALONG THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) SOUTH 42°10'45" EAST A DISTANCE OF 25.02' TO A POINT LOCATED AT THE INTERSECTION OF THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) AND THE PROPOSED SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES), WHICH IS THE POINT OF BEGINNING.

BEGINNING AT A POINT LOCATED AT THE INTERSECTION OF THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) AND THE PROPOSED SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES); THENCE ALONG THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) SOUTH 42°10'45" EAST A DISTANCE OF 741.03' TO A POINT; THENCE CONTINUING ALONG THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) SOUTH 47°13'16" WEST A DISTANCE OF 1.65' TO A POINT LOCATED AT THE INTERSECTION OF THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) AND THE PROPOSED SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES); THENCE ALONG THE PROPOSED SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) THE FOLLOWING BEARINGS AND DISTANCES:

THENCE NORTH 44°16'53" WEST A DISTANCE OF 4.68' TO A POINT;
THENCE NORTH 43°57'02" WEST A DISTANCE OF 82.87' TO A POINT;
THENCE NORTH 44°53'17" WEST A DISTANCE OF 75.05' TO A POINT;
THENCE NORTH 43°52'48" WEST A DISTANCE OF 28.00' TO A POINT;
THENCE NORTH 42°09'57" WEST A DISTANCE OF 25.49' TO A POINT;
THENCE NORTH 42°22'25" WEST A DISTANCE OF 59.63' TO A POINT;
THENCE NORTH 41°48'58" WEST A DISTANCE OF 49.35' TO A POINT;
THENCE NORTH 42°12'03" WEST A DISTANCE OF 26.40' TO A POINT;
THENCE NORTH 42°02'21" WEST A DISTANCE OF 127.00' TO A POINT;
THENCE NORTH 40°21'36" WEST A DISTANCE OF 262.84' TO A POINT LOCATED AT THE INTERSECTION OF THE EXISTING SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES) AND THE PROPOSED SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD (R/W VARIES), WHICH IS THE POINT OF BEGINNING.

MEANING AND INTENDING TO CONVEY THE FOLLOWING FROM TOLL SOUTHEAST LP COMPANY, INC. TO THE CITY OF ALPHARETTA
AREA ALONG THE SOUTHWESTERN RIGHT-OF-WAY OF MID BROADWELL ROAD – 0.104 AC



STAFF REPORT

Department: Police
Submitted By: Stephanie Cochran
Meeting Date: February 2, 2026

AGENDA ITEM:

Purchase Approval: Equitable Sharing Funds

Consideration and approval to use Equitable Sharing Funds (Federal Seizure Funds) for the Criminal Investigations New Office Space Furniture.

STAFF RECOMMENDATION:

Staff recommends approving the purchase of the CID Office Furniture using Federal Seizure Funds.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: TOTAL COST FOR THE
CRIMINAL INVESTIGATIONS DIVISION OFFICE
FURNITURE \$71,588.61.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
DEA ACCT MACHINERY AND EQUIPMENT	\$71,588.61

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
N/A	\$0.00

ITEM DESCRIPTION:

The Criminal Investigations Division (CID) office space, located on the second floor above the detention center, has reached maximum capacity and no longer adequately supports operational effectiveness. The current configuration does not provide an assigned workstation for the Crime Scene Detective within the CID area, lacks a private space for conducting sensitive victim or witness interviews, and does not allow for future expansion as staffing needs evolve.

With the Fire Department relocating the Fire Marshal's Office from the second floor of Public Safety Headquarters, an opportunity has been created to relocate CID into the vacated space.

Following an extensive review by CID supervisors and the Technology Division, a new workspace layout was developed to better meet current operational needs and allow for future growth. The proposed design, prepared by vetted City vendor CWC Furniture, provides a significant improvement over the current environment. CID currently has eight general detectives with four authorized vacancies.

The CWC proposal includes twelve (12) six-foot by six-foot workstations, each equipped with sit/stand desks, office chairs, small filing cabinets, and tall partitions to create individual workspaces conducive to investigative work.

The total cost quoted for this initiative is \$71,588.61, utilizing state contract pricing (State Contract No. 99999-001-SPD0000198). Approval is requested to fund this expenditure using federal seized funds.

ALTERNATIVES:

Council could not approve the purchase of the CID Office Furniture using Federal Seizure Funds.

ATTACHMENTS:

1. Proposal_38055_CITY_OF_ALPHARETTA__updated



Proposal

Proposal Number	38055
Project Number	
Date	01/12/2026
Customer PO No	
Customer Name	CITY OF ALPHARETTA (PSHQ)
Salesperson	Nick A. Cardozo (72)
Terms	DUE UPON RECEIPT
Proposal Valid Until	02/11/2026
Page	1 of 7

B CITY OF ALPHARETTA (PSHQ)
I 2565 OLD MILTON PKWY
L ALPHARETTA, GA 30009
T
O ATTN: John Robinson - 6782976354

I CITY OF ALPHARETTA (PSHQ)
N 2565 OLD MILTON PKWY
S ALPHARETTA, GA 30009
T
A
L ATTN: John Robinson - 6782976354
L
A
T

MillerKnoll State Contract #: 99999-001-SPD0000198

Line	Qty	Description	Unit Price	Extended Price
4	1.00 Each	CWC Tariffs / Surcharges Currently many of our vendors are imposing tariffs / surcharges. CWC will, when possible, provide all cost for these surcharges at time of proposal. If tariffs / surcharges are added by the manufacturer prior to order placement these will be passed along and detailed on your invoice.	0.00	0.00
5	1.00 Each	CWC Operations Group Labor and install Installation and removal of existing product	0.00	0.00
6	2.00 Each	HERMAN MILLER A1322.06E +Base Pwr Entry, Direct Connect, 4 Circ,6' I	117.78	235.56
7	2.00 Each	HERMAN MILLER A1311.A--SG +Receptacle, 4 Circuit, 15 Amp (package of 6),duplex, circ a 6/Pkg SG:+slate grey Tag: UPDATED ALL NEW OPTION	132.60	265.20
8	2.00 Each	HERMAN MILLER A1311.B--SG +Receptacle, 4 Circuit, 15 Amp (package of 6),duplex, circ b 6/Pkg SG:+slate grey Tag: UPDATED ALL NEW OPTION	132.60	265.20
9	2.00 Each	HERMAN MILLER A1311.C--SG +Receptacle, 4 Circuit, 15 Amp (package of 6),duplex, circ c 6/Pkg SG:+slate grey Tag: UPDATED ALL NEW OPTION	132.60	265.20
10	4.00 Each	HERMAN MILLER A1120.3924G--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,39" h,24" w,(G)pwr, 4-c,com pt loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION	381.42	1,525.68
11	2.00 Each	HERMAN MILLER A1120.3924N--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,39" h,24" w,(N)npwr, no rcp loc	273.39	546.78

Proposal Number	38055
Project Number	
Date	01/12/2026
Customer PO No	
Customer Name	CITY OF ALPHARETTA (PSHQ)
Salesperson	Nick A. Cardozo (72)
Terms	DUE UPON RECEIPT
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		SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION		
12	4.00 Each	HERMAN MILLER A1120.3948G--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,39" h,48" w,(G)pwr, 4-c,com pt loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION	482.04	1,928.16
13	20.00 Each	HERMAN MILLER A1120.6724N--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,67" h,24" w,(N)npwr, no rcp loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION	342.42	6,848.40
14	8.00 Each	HERMAN MILLER A1120.6748G--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,67" h,48" w,(G)pwr, 4-c,com pt loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION	612.69	4,901.52
15	8.00 Each	HERMAN MILLER A1120.6760G--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,67" h,60" w,(G)pwr, 4-c,com pt loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1 04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION	730.47	5,843.76
16	1.00 Each	HERMAN MILLER A1120.6760N--SG-SG-5T-04-5T-04 +Fabric-Covered Pnl,67" h,60" w,(N)npwr, no rcp loc SG:+slate grey SG:+slate grey 5T:+resonance-Pr Cat 1	622.44	622.44

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		04:+resonance greige 5T:+resonance-Pr Cat 1 04:+resonance greige Tag: UPDATED ALL NEW OPTION		
17	14.00 Each	HERMAN MILLER A1220.67H--SG-SG +2-Way 90° Con,67" h,hard surf SG:+slate grey SG:+slate grey Tag: UPDATED ALL NEW OPTION	104.91	1,468.74
18	5.00 Each	HERMAN MILLER A1230.67H--SG-SG +3-Way 90° Con,67" h,hard surf SG:+slate grey SG:+slate grey Tag: UPDATED ALL NEW OPTION	173.16	865.80
19	3.00 Each	HERMAN MILLER A1240.67H--SG +4-Way 90° Con,67" h SG:+slate grey Tag: UPDATED ALL NEW OPTION	222.30	666.90
20	2.00 Each	HERMAN MILLER A1271.39H--SG-SG +Fin End,39" h,std SG:+slate grey SG:+slate grey Tag: UPDATED ALL NEW OPTION	40.56	81.12
21	13.00 Each	HERMAN MILLER A1271.67H--SG-SG +Fin End,67" h,std SG:+slate grey SG:+slate grey Tag: UPDATED ALL NEW OPTION	45.63	593.19
22	12.00 Each	HERMAN MILLER A2310.2424L--LBJ-LBJ-SG +Sq-Edge Rect Wk Surf,24" d,24" w,high-pressure lam top/thermoplastic edge LBJ:+graphite twill LBJ:+graphite twill SG:+slate grey Tag: UPDATED ALL NEW OPTION	203.97	2,447.64
23	4.00 Each	HERMAN MILLER AO215.34 +Draw Rod,34" h Tag: UPDATED ALL NEW OPTION	19.11	76.44
24	8.00 Each	HERMAN MILLER AO215.62 +Draw Rod,62" h Tag: UPDATED ALL NEW OPTION	19.50	156.00
25	10.00 Each	HERMAN MILLER AO259.--SG +Fin End, Ch of Height, Panel/Connector SG:@slate grey	21.06	210.60

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		Tag: UPDATED ALL NEW OPTION		
26	4.00 Each	HERMAN MILLER DV6ECS.2424N4860LE--SUD-LBJ-LBJ-L-G1-NC-57 @Motia Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),no back cor cut,48" w lf x 60" w rt (46" x 58" surf size),high-pressure lam top/ thermoplastic edge,electric std range SUD:@simple up down - paddle switch LBJ:@graphite twill LBJ:@graphite twill L:@grain runs with user's left side G1:@graphite (CP) NC:@no cutout 57:@glides	2,095.86	8,383.44
27	8.00 Each	HERMAN MILLER DV6ECS.2424N6048LE--SUD-LBJ-LBJ-L-G1-NC-57 @Motia Ext Cor Table w/ C-Foot,sq-edge,24" d lf x 24" d rt (23" surf size),no back cor cut,60" w lf x 48" w rt (58" x 46" surf size),high-pressure lam top/ thermoplastic edge,electric std range SUD:@simple up down - paddle switch LBJ:@graphite twill LBJ:@graphite twill L:@grain runs with user's left side G1:@graphite (CP) NC:@no cutout 57:@glides	2,095.86	16,766.88
28	12.00 Each	HERMAN MILLER FLC152SFH--G1-G1-G1-BKS-CRB-845-01 +Cosm Wk Chair,mid back ht,standard-height range,auto-harmonic tilt,fixed seat depth,height-adjustable arms G1:G1 - +graphite (CP) G1:G1 - +graphite (CP) G1:G1 - +graphite (CP) BKS:BKS - +2 1/2 inch hard caster, black yoke, quiet roll technology, carpet only CRB:CRB - +carbon (CP) 845:845 - +suspension material-Pr Cat 1 01:01 - +suspension material graphite Tag: UPDATED ALL NEW OPTION	1,029.26	12,351.12
29	12.00 Each	HERMAN MILLER LW100.20BBF--SB-SS-SG-KD-1F-NN *W-Pull Freestd Pedestal,20" d,BBF SB:SB - +full-extension ball-bearing SS:SS - *smooth paint on smooth steel SG:SG - +slate grey KD:KD - *keyed differently, black 1F:1F - *standard height NN:NN - *none Tag: UPDATED ALL NEW OPTION	356.07	4,272.84



Proposal

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If paying via ACH, please issue payment to our Bank Of America account. All ACH information and any ACH changes should be verified by calling our main phone number, located on our website at www.c-w-c.com or on Google, and confirming with Max Brandon or Loretta Sechrest at CWC

Product :	\$71,588.61
Freight :	\$0.00
Installation :	\$0.00
Other Services :	\$0.00
TOTAL ORDER :	\$71,588.61

Please be advised that external factors such as tariffs, labor strikes, natural disasters, and other geopolitical issues may affect product costs, shipping expenses, and production timelines. Any manufacturer-imposed cost adjustments or increases prior to order entry will be the client's responsibility. We will promptly communicate any such changes and appreciate your understanding and cooperation as we navigate these challenges.

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED. THANK YOU FOR THE OPPORTUNITY.

I have reviewed the quote, the bill of materials, the drawings (if applicable), the color cards (if applicable), and other associated exhibits for my order.

- I approved the colors, fabrics, and finishes as previously selected and correct as shown on the attached exhibit.
- I am satisfied that the product I have selected is the correct size and is suitable and will perform for its intended purpose.
- I am aware this product is manufactured to order and is not returnable to CWC or to the manufacturer.
- I understand that legal title to the product will transfer upon delivery to my commercial or residential location and all associated labor is taxable until title transfers.
- I am aware additional costs charged for inside delivery, staging, setting in place, assembly, leveling, cleaning, polishing, recycling of waste materials are separately stated and are elected as additional contract option.
- I am aware of the grand total price of this contract as shown on this quote.

Signature: _____ Date _____

Name: _____ Title: _____



Proposal

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Payment Terms

All invoices are net payable upon receipt of invoice. Invoices 30 days past due are subject to a late fee of 1.5% monthly. Customer reserves the right to withhold 10% of the invoice amount for unresolved punch items. The title of sold goods on this quotation passes to the buyer upon invoicing.

Delivery and Installation

- Hours of Operations: All pricing for delivery whether included in the price of product or separate charge is for work performed during regular working hours unless otherwise noted. Regular working hours are between 7am-3:30pm, Monday-Friday.
- Job Site Condition: The job site should be free and clear of all debris prior to the delivery and installation crews arrival. The buyer is responsible for any charges related to delay in work either by the area not being cleared of debris or other trades working in the spaces. Electrical current, HVAC and elevator services should be made available to delivery and installation crews without a cost to the seller.
- Storage: The buyer is given 30 days free for storage of product in the CWC warehouse. If, after 30 days the buyer's space isn't ready to receive product, storage fees will be applied.
- Shipment Delays: If the buyers space isn't ready to receive direct deliveries from the manufacturer as planned, the buyer is responsible for any costs associated with re-directing the shipment, re-delivery and storage.
- Receiving of Product: The customer shall inspect all product at time of delivery to check for damage. Any damages must be noted on the delivery ticket.
- Stair Carry: If stair carry (more than 3 steps) is required additional fees will be charged.

Additional Handling: The buyer will be responsible for any additional charges due to double handling, trip charges and late/non cancellation of scheduled installations due to the space/building not being ready. A minimum of four man hours will be charged per installer for jobs canceled after a crew has arrived. i.e. If your scheduled installation has a six man crew and upon arrival at the job site they are turned away due to site conditions (broken elevator, construction not finished, closed, etc) the minimum charges will be applied via a Field Change Order. 6/men at \$44/hour = \$1056.00 Please contact your CWC Account Executive or Project Manager to cancel installations.

Changes and Cancellations

Items ordered from manufacturers and not stocked at CWC Showroom(s) can not be canceled returned. Prices are subject to change until the quotation is accepted in writing. Pricing on this proposal includes two design changes (changing the drawings and specifications). If additional changes are requested, design time will be billed to the client at our hourly design rate.

Security Interest

Purchaser hereby grants Carithers-Wallace-Courtenay, LLC (CWC) a security interest for all furniture, equipment and personal property being purchased in the sales contract(s) and invoice(s) made reference to and/or attached hereto and a security interest in all future purchases as long as debt remains due and owing. Purchaser grants Carithers-Wallace-Courtenay, LLC (CWC), the right to retake possession of all its security in case of default without notice or demand. Purchaser will agree to pay all cost of collections including attorney fees in case of default. Interest shall accrue at 18% on the unpaid balance until paid. Purchaser agrees not to borrow any money on the secured property or cause a lien on secured property until such time as the unpaid balance is paid in full.

Credit Card Payments

Credit card purchases are subject to 2.5% processing fee.

Taxes

Buyer shall pay all taxes on applicable items (furniture, materials, freight) based upon the installation address of said product. If the buyer is exempt from taxes a tax exempt form must be supplied to the Carithers-Wallace-Courtenay, LLC Accounting department prior to order placement.

Shipping and Handling / Tariffs / Surcharges

Buyer is responsible for all tariffs and shipping and handling charges including but not limited to freight, special handling and customs/importing/exporting charges. The buyer is also responsible for any freight storage fees or re-routing fees should these be required due to a delay on the buyer or buyer representative's parts.

Warranty

CWC will honor all manufacturer warranties of products sold and will repair, replace said items at the discretion of the manufacturer. A copy of manufacturer warranties are available upon request.



Proposal

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Financing Options Available

Term	Monthly Payment
36 Months	\$2,287.97
48 Months	\$1,781.84
60 Months	\$1,479.02

Notes:

1. All monthly payments calculated above do not include applicable taxes; such taxes will be referenced in the financing agreement and are the responsibility of the customer.
2. This Proposal is an expression by LEAF Capital Funding, LLC of its interest in pursuing a transaction on the general terms and conditions outlined above. The Proposal is not intended to and does not create any binding legal obligation on the part of either party. THE PROPOSAL IS NOT, AND IS NOT TO BE CONSTRUED AS, A COMMITMENT BY LEAF OR ANY RELATED ENTITY TO PROCEED WITH ANY TRANSACTION. LEAF Capital Funding, LLC will not be obligated to proceed with any transaction until the satisfactory completion of its credit, legal and investment approval process. The terms and conditions of the Proposal shall be superseded by and shall no longer be effective upon the execution and delivery of final legal documentation with respect to the proposed transaction. This proposal is for new equipment which shall be used for business purposes only and not for personal, family or household use.

For more information contact your CWC Account Representative or LEAF Capital Funding, LLC.



STAFF REPORT

Department: Finance
Submitted By: Shawn Mitchell
Meeting Date: February 2, 2026

AGENDA ITEM:

Financial Management Report (Month Ending December 31, 2025)

Consideration of approval of the Financial Management Report for the month ending December 31, 2025.

STAFF RECOMMENDATION:

Approve the Financial Management Report for the month ending December 31, 2025.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

ITEM DESCRIPTION:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund). In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater; and
3. Purchase orders with an estimated cost between \$5,000 and \$50,000.

ALTERNATIVES:

ATTACHMENTS:

1. FY 2026 Financial Management Report (6-December)

Financial Management Reports



**for the month ending
December 31, 2025
(period 6 of 12 – unaudited)**

Please visit the Financial Transparency Portal for additional information including audited financial statements, adopted budgets, and automated tools aimed at simplifying access to the City's financial data.

<https://www.alpharetta.ga.us/212/Financial-Transparency>

Financial Management Reports

Fiscal Year 2026

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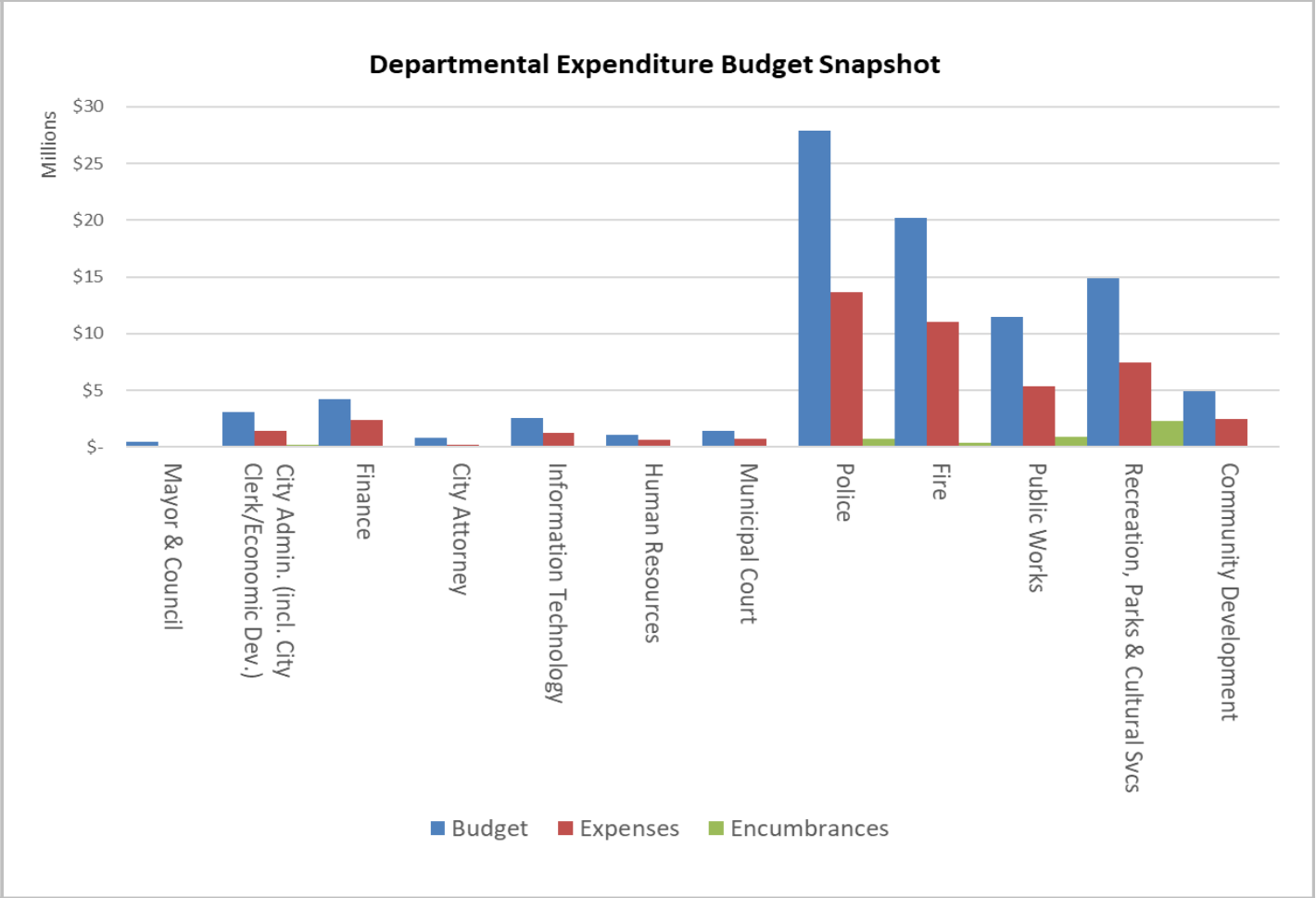
CITY OF ALPHARETTA

Financial Management Reports
Performance Dashboard
For the month ended December 31, 2025

LEGEND	
↑	Positive
↔	Neutral
↓	Negative

GENERAL FUND DETAIL

Revenues	Performance Status	Forecasted Gain/Loss
Top-10		
Property/Motor Vehicle Taxes	↔	\$415,000
Local Option Sales Tax	↔	\$259,500
Franchise Tax	↔	(\$43,588)
Insurance Premium Tax	↑	\$769,239
Alcohol Beverage Excise Tax	↔	(\$25,000)
Building Permit Fees	↑	\$400,000
Business and Occupational Tax	↔	\$0
Court/Traffic Fines	↔	\$0
Recreation/Special Event Fees	↔	(\$50,345)
Hotel/Motel Tax (City portion)	↑	\$187,500
Other Revenues	↔	\$84,726
Minimum Surplus Goal Needed to Fund Capital: (\$15M Annual Capital Need less \$1.5M allocated in the annual budget and \$4.5M allocated through TSPLOST)		\$9.0M
Less: Forecasted Revenue Gain		\$2.0M
Less: Forecasted Expenditure Savings		(\$3.0M)*
Favorable (Unfavorable) Net Surplus vs \$15M Capital Need:		(\$4.0M)*



* Forecasted losses/savings will be updated once more trend data becomes available.

FUND SYNOPSIS

	Revenue	Expenses	Non-Allocated
General Fund (Contingency)	↔	↔	\$888,917
Special Revenue Funds			
Confiscated Assets Fund (DEA)	↔	↔	\$373,608
Opioid Settlement Fund	↔	↔	\$19,558
Emergency 911 Fund	↔	↔	\$0
Impact Fee Fund	↔	↔	\$1,013,154
Hotel/Motel Fund	↑	↑	\$509,435
Hotel/Motel Fund (Debt Svc Reserve)			\$1,500,000
Debt Service Fund	↔	↔	\$891,906
Proprietary Funds			
Solid Waste Fund	↔	↔	\$0
Risk Management Fund	↔	↔	\$1,843,707
Medical Insurance Fund	↔	↔	\$91,269

	Non-Allocated
Grant Funds	
Operating Grant Fund	\$16,505
Capital Grant Fund	\$31,677
Capital Project Funds	
Capital Project Fund	\$1,542,083
Capital Project Fund (Grant Matching Reserve)	\$0
Stormwater Capital Fund	\$255,378
Series 2022 Bond Fund (Parks)	\$297,023
Series 2022 Bond Fund (Potential Arbitrage)	\$1,106,566
TSPLOST I Capital Fund	\$1,389,099
TSPLOST II Capital Fund	\$3,881,433
Blended Component Unit	
Development Authority Fund	\$292,281

BOND RATING

AAA

strongest rating available

EMERGENCY RESERVE

General Fund

\$24.2M (25%)

Emergency

911 Fund

\$313K (6%)

Sanitation Fund

\$70K (1%)

Please Note: Current year revenue in excess of budgeted amounts may be available to augment Non-Allocated balances upon City Council approval (e.g. Impact Fees and Confiscated Asset collections).



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*

DATE: FEBRUARY 2, 2026

RE: FINANCIAL MANAGEMENT REPORTS AS OF DECEMBER 31, 2025

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending December 31, 2025.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2026 revenues are budgeted at \$97 million (net of Carryforward Fund Balance totaling \$5 million). As of December 31, 2025, actual revenue collections total 63% or \$61.1 million.

Early trends (property digest valuations and collection trends) indicate a net gain over budget of \$2.0 million with the following details:

• Property Taxes (current year):	\$ 325,000
• Motor Vehicle Tax/Title Fee:	90,000
• Local Option Sales Taxes:	259,500
• Franchise Taxes:	(43,588)
• Insurance Premium Taxes:	769,239
• Building Permit Fees	400,000
• Hotel Taxes (Alpharetta portion):	187,500
• Other:	<u>9,381</u>
Forecasted Gain:	\$1,997,032

The October 1st billing for General Fund property taxes totals roughly \$34.6 million. Property taxes for public utilities will occur in Spring 2026 and is estimated at an additional \$600,000. Historically, the City collects between 98% and 99% of billed property taxes within the fiscal year, with FY 2025 totaling 99%. The FY 2026 budget for property taxes (General Fund) totals \$34 million and represents 97% of the initial billing. The current estimate for property taxes (General Fund) in FY 2026 totals \$34.4 million, or 98% of the initial billing which is in line with historical collection averages.

MAYOR
JIM GILVIN

MAYOR PRO TEM
DAN MERKEL

COUNCIL MEMBERS
FERGAL M. BRADY
DOUGLAS J. DERITO
T. KIRK DRISKELL
JOHN HIPES
KATIE REEVES

CITY
ADMINISTRATOR
CHRIS LAGERBLOOM

FY 2026 Taxbase statistics:

- Gross property valuations (before reductions for appeals and exemptions).
 - 59% Residential
 - 41% Commercial/Other
- Taxable property valuations (reduced for appeals and homestead exemptions).
 - 49% Residential
 - 51% Commercial/Other
 - Appeal and homestead exemption valuations total \$2.4 billion.
 - Appeal valuations total \$268 million (53% Residential; 47% Commercial).
 - Floating Homestead exemption valuations total \$1.4 billion.
 - General Homestead exemption valuations (including Senior) total \$725 million.
 - Annual tax savings associated with the homestead exemptions total more than \$10.8 million annually.

Motor Vehicle Title Fee collections is trending 2% higher than FY 2025 (\$3.7 million). Collection estimates for FY 2026 tentatively total \$3.7 million (\$100,000 greater than budget). Motor Vehicle Taxes are trending -21% lower than FY 2025 (\$50,970) and are estimated at \$40,000 for FY 2026 (-\$10,000 less than budget).

The estimated shortfall in franchise tax collections includes multiple sources with the largest two variances as follows:

Franchise taxes for telecommunications have been declining since FY 2022 and is down -31% year-to-date, due primarily to a settlement with a telecom provider, resulting in a revised forecast of \$100,000 in FY 2026 (-\$75,000 less than budget). FY 2025 collections totaled \$159,221.

Franchise taxes for natural gas collections is trending 10% higher than FY 2025 (\$669,720) and is estimated at \$736,412 for FY 2026 (\$56,412 greater than budget).

Insurance Premium Tax collections total \$7.2 million in FY 2026 and represent a 14% increase (\$769,239 greater than budget) over FY 2025 collections of \$6.3 million.

Building Permit Fee collections is trending 10% higher than FY 2025 (\$2.5 million). This revenue source is non-standard in that it experiences high variability dependent upon development/construction trends occurring within the City. While the revenue collection trend may change moving forward, staff felt it was prudent to tentatively adjust the FY 2026 collection estimate to \$2.3 million (\$400,000 greater than budget) pending further trend data.

Hotel/Motel tax collections is discussed within the Special Revenue Funds section of this letter.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports. As of December 31, 2025, city departments (not including General Government¹) have encumbered and expensed 55%, or \$51.5 million, of their FY 2026 budget appropriations.

Contingency: The General Fund contingency balance totals \$888,917.

Other Funds

The following section references information included within the attached Performance Dashboard, Grant and Capital Funds Detail Reports, GAAP Financial Statements, etc.

Operating Grant Fund (Fund 220): Unspent/unencumbered project appropriations total \$66,142. Remaining appropriations are set aside for a non-allocated reserve (\$16,505).

Capital Grants Fund (Fund 340): Unspent/unencumbered project appropriations total \$674,686. Remaining appropriations are set aside for a non-allocated reserve (\$31,677).

General Capital Project Fund (Fund 301): Unspent/unencumbered project appropriations total \$14.4 million. Remaining appropriations are set aside for a non-allocated reserve (\$1.5 million).

Stormwater Capital Fund (Fund 302): Unspent/unencumbered project appropriations total \$3.8 million. Remaining appropriations are set aside for a non-allocated reserve (\$255,378).

Series 2022 Parks Bond Fund (Fund 318): Unspent/unencumbered project appropriations total \$6.2 million. Remaining appropriations are set aside for a non-allocated reserve (\$297,023) and a reserve for future arbitrage liability (\$1.1 million).

TSPLOST 1 Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017, and expired on March 31, 2022. Unspent/unencumbered project appropriations total \$6.2 million. Remaining appropriations are set aside for a non-allocated reserve (\$1.4 million).

TSPLOST 2 Capital Project Fund (Fund 336): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2022. Appropriated funding totals \$52 million and represents Tier-1 project funding.

Current project funding levels approximate 90% of forecasted revenue collections over the life of the 5-year tax (as provided by Georgia State University). For comparison purposes, TSPLOST 1 collections trended at over 90% of forecasted revenue collections. Life-to-date collections for TSPLOST 2 have trended at 121% of the original forecasted revenue collections.

Unspent/unencumbered project appropriations total \$21.8 million. Remaining appropriations are set aside for a non-allocated reserve (\$3.9 million).

¹ General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Hotel/Motel Fund: FY 2026 revenues are budgeted at \$9.1 million (net of carryforward fund balance totaling \$1.8 million).

Appropriations within the Hotel/Motel Fund are as follows:

- Alpharetta Convention & Visitor's Bureau (43.75% or \$4 million).
- City of Alpharetta (37.5% or \$3.4 million).
- Tourism Product Development (18.75%):
 - \$1.5 million for debt service on the Series 2016 Convention Center Bonds.
 - \$1.5 million for a debt service reserve (included herein to insulate the City from hotel tax fluctuations that may impact debt service funding in any given fiscal year).
 - \$509,435 reserve available for appropriation by the City Council for allowable tourism product development uses.

Hotel tax collections is trending 8% higher than FY 2025 (\$9.3 million) with estimates for FY 2026 tentatively totaling \$9.6 million (\$500,000 greater than budget). Alpharetta's share is \$3.6 million (\$187,500 increase over budget). However, included in the current year revenue collections is \$395,032 from Priceline for the period of November 2021-June 2023. After adjusting for this prior-period revenue, the revised trend is slightly below FY 2025 (-2%).

E911 Fund: FY 2026 revenues are budgeted at \$4.9 million (net of carryforward fund balance totaling \$53,594). As of December 31, 2025, the city has collected 30%, or \$1.4 million. E911 Fund collections (non-prepaid) is trending 7% higher than FY 2025 but the collections are volatile. For example, the non-prepaid collections for FY 2025 totaled \$2.9 million which is only slightly higher than the collections posted in FY 2019 (\$2.7 million). That said, personnel costs in FY 2019 totaled \$2.5 million with the estimate for FY 2026 totaling \$3.9 million.

E911 Fund revenues cannot sustain expenditure trends; accordingly, the FY 2026 adopted budget included a reallocation of \$1 million in expenditure appropriations to the General Fund.

Furthermore, the FY 2026 mid-year budget proposal as well as the FY 2027 proposed budget proposal tentatively includes subsidy requests to cover operations.

Other Items

Council Member Stipend Activity Listing: The FY 2026 budget includes appropriations of \$9,200 for the Mayor and \$8,000 for each City Council Post and the available balances as of December 31, 2025 are as follows:

	Budget	Expenditures	Available Balance
Mayor: Jim Gilvin	\$ 9,200	\$ 4,341	\$ 4,859
Post #1*: Donald Mitchell	\$ 8,000	\$ 331	\$ 7,669
Post #2*: Vacant	\$ 8,000	\$ 331	\$ 7,669
Post #3: Doug DeRito	\$ 8,000	\$ 1,343	\$ 6,657
Post #4: John Hipes	\$ 8,000	\$ 3,789	\$ 4,211
Post #5: Fergal Brady	\$ 8,000	\$ 425	\$ 7,575
Post #6: Dan Merkel	\$ 8,000	\$ 1,828	\$ 6,172

**Post #1 and Post #2 have newly elected City Council Members (T. Kirk Driskell and Katie Reeves, respectively) beginning January 1, 2026. Unspent stipend appropriations will be transferred into new accounts for each Council Member effective with the January 2026 reporting period.*

Development Authority² (Component Reporting Unit)

As of December 31, 2025, the Development Authority has \$292,281 in forecasted resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

² The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 As of December 31, 2025

	Current Fiscal Year					Prior Fiscal Year		
	2026 Budget	2026 YTD	% Collected	2026 Estimated	Variance	2025 Actual	2025 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 34,075,000	\$ 31,959,766	93.8%	\$ 34,400,000	\$ 325,000	\$ 33,031,495	\$ 30,862,345	93.4%
Delinquent	329,000	(105,718)	-32.1%	329,000	-	423,173	80,572	19.0%
Motor Vehicle Tax	50,000	14,617	29.2%	40,000	(10,000)	50,970	18,502	36.3%
Motor Vehicle Title Fee	3,625,000	1,275,753	35.2%	3,725,000	100,000	3,722,481	1,249,137	33.6%
Local Option Sales Tax	22,440,500	9,484,449	42.3%	22,700,000	259,500	22,333,319	9,187,126	41.1%
Franchise Tax	7,130,000	509,645	7.1%	7,086,412	(43,588)	7,194,127	515,813	7.2%
Insurance Premium Tax	6,390,000	7,159,239	112.0%	7,159,239	769,239	6,279,075	6,279,075	100.0%
Alcohol Beverage Excise Tax	2,825,000	1,173,904	41.6%	2,800,000	(25,000)	2,812,914	1,218,729	43.3%
Building Permit Fees	1,900,000	1,241,750	65.4%	2,300,000	400,000	2,459,028	1,124,682	45.7%
Business and Occupational Tax	2,150,000	613,273	28.5%	2,150,000	-	1,162,682	93,498	8.0%
Court/Traffic Fines	2,275,000	1,096,124	48.2%	2,275,000	-	2,437,798	1,099,167	45.1%
Recreation/Special Event Fees	3,876,510	1,530,799	39.5%	3,826,165	(50,345)	3,666,434	1,424,419	38.9%
Hotel/Motel Tax (City portion)	3,412,500	1,926,232	56.4%	3,600,000	187,500	3,477,779	845,995	24.3%
subtotal	\$ 90,478,510	\$ 57,879,833	64.0%	\$ 92,390,816	\$ 1,912,306	\$ 89,051,276	\$ 53,999,058	60.6%
Other Revenues	6,403,417	3,197,419	49.9%	6,488,143	84,726	7,484,244	3,442,274	46.0%
Total Revenues	\$ 96,881,927	\$ 61,077,252	63.0%	\$ 98,878,959	\$ 1,997,032	\$ 96,535,520	\$ 57,441,332	59.5%
 Carryforward Fund Balance	 5,017,048							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 As of December 31, 2025

	Current Fiscal Year						Prior Fiscal Year		
	2026 Budget	2026 Encumbrances	2026 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2025 Exp. (Total)	2025 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 443,701	\$ 3,954	\$ 166,025	\$ 273,721	38.3%	37.4%	\$ 339,277	\$ 175,345	51.7%
City Admin. (incl. City Clerk/Economic Dev.)	3,110,149	170,582	1,417,171	1,522,396	51.1%	45.6%	2,398,858	1,245,062	51.9%
Finance	4,220,564	60,421	2,413,484	1,746,658	58.6%	57.2%	4,008,240	2,301,499	57.4%
City Attorney	800,000	2,760	198,733	598,507	25.2%	24.8%	719,057	314,514	43.7%
Information Technology	2,572,375	37,875	1,271,396	1,263,104	50.9%	49.4%	2,355,024	1,272,665	54.0%
Human Resources	1,110,544	31,132	620,134	459,279	58.6%	55.8%	992,950	540,895	54.5%
Municipal Court	1,410,650	32,726	700,822	677,102	52.0%	49.7%	1,264,685	641,557	50.7%
Public Safety	-	-	-	-	-	-	42,214,823	22,733,395	53.9%
Police	27,930,459	771,061	13,627,090	13,532,308	51.5%	48.8%	-	-	-
Fire	20,242,597	400,430	11,063,343	8,778,824	56.6%	54.7%	-	-	-
Public Works	11,483,060	923,312	5,349,484	5,210,264	54.6%	46.6%	10,778,721	5,201,300	48.3%
Recreation, Parks & Cultural Svcs	14,890,458	2,272,032	7,426,006	5,192,420	65.1%	49.9%	14,565,991	6,983,576	47.9%
Community Development	4,884,783	39,816	2,482,970	2,361,997	51.6%	50.8%	4,458,793	2,346,457	52.6%
subtotal	\$ 93,099,340	\$ 4,746,103	\$ 46,736,658	\$ 41,616,580	55.3%	50.2%	\$ 84,096,420	\$ 43,756,265	52.0%
General Government:									
Insurance Premiums (Risk)	\$ 1,060,500	\$ -	\$ 441,875	\$ 618,625	41.7%	41.7%	\$ 966,800	\$ 483,400	50.0%
Gwinnett Tech Bond P&I	291,065	-	33,033	258,033	11.3%	11.3%	286,978	35,989	12.5%
Transfer(s) to other Funds	6,534,453	-	-	6,534,453	0.0%	0.0%	13,447,780	-	0.0%
Contingency	913,617	6,070	18,630	888,917	2.7%	2.0%	33,750	27,450	81.3%
subtotal	\$ 8,799,635	\$ 6,070	\$ 493,538	\$ 8,300,028	5.7%	5.6%	\$ 14,735,308	\$ 546,839	3.7%
Total Expenditures	\$ 101,898,975	\$ 4,752,173	\$ 47,230,195	\$ 49,916,607	51.0%	46.4%	\$ 98,831,727	\$ 44,303,104	44.8%



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Category
 As of December 31, 2025

		Current Fiscal Year						Prior Fiscal Year		
		2026 Budget	2026 Encumbrances	2026 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2025 Exp. (Total)	2025 Exp. (YTD)	% Exp.
Expenditures by Category:										
Salaries & Benefits:										
(1)	Regular Salaries	\$ 39,343,530	\$ -	\$ 19,084,502	\$ 20,259,028	48.5%	48.5%	\$ 36,765,832	\$ 17,791,695	48.4%
	Overtime	3,187,532	-	1,883,653	1,303,879	59.1%	59.1%	3,718,642	1,841,647	49.5%
	Group Insurance	10,441,676	-	5,019,287	5,422,389	48.1%	48.1%	8,998,599	4,833,454	53.7%
	FICA and Social Security	3,257,351	-	1,527,162	1,730,189	46.9%	46.9%	2,951,904	1,416,050	48.0%
	Defined Benefit Pension	3,782,091	-	3,782,091	-	100.0%	100.0%	3,537,725	3,537,725	100.0%
	401(A) Retirement/Match	4,426,646	-	1,843,700	2,582,946	41.7%	41.7%	3,586,378	1,863,622	52.0%
(2)	Other	1,958,270	-	1,356,071	602,199	69.2%	69.2%	1,846,107	1,386,623	75.1%
	subtotal	\$ 66,397,096	\$ -	\$ 34,496,466	\$ 31,900,630	52.0%	52.0%	\$ 61,405,188	\$ 32,670,818	53.2%
Maintenance & Operations:										
	Professional Services	\$ 4,099,320	\$ 1,238,933	\$ 1,717,170	\$ 1,143,217	72.1%	41.9%	\$ 3,792,072	\$ 1,657,980	43.7%
	Legal Services	800,000	2,760	198,733	598,507	25.2%	24.8%	719,057	314,514	43.7%
	Vehicle Fuel/Maintenance	1,513,000	13,197	570,684	929,119	38.6%	37.7%	1,445,526	750,804	51.9%
	Maintenance Contracts	4,769,450	2,246,898	2,082,701	439,852	90.8%	43.7%	3,681,008	1,490,419	40.5%
	IT Professional Services	5,484,289	599,892	2,858,115	2,026,282	63.1%	52.1%	3,661,422	2,419,684	66.1%
	General Supplies	1,291,549	172,940	592,099	526,510	59.2%	45.8%	1,284,590	628,996	49.0%
	Utilities	3,437,875	-	1,593,605	1,844,270	46.4%	46.4%	3,542,059	1,427,241	40.3%
	Insurance Premiums (Risk)	1,060,500	-	441,875	618,625	41.7%	41.7%	966,800	483,400	50.0%
	Other	3,982,466	471,483	1,659,745	1,851,238	53.5%	41.7%	3,614,548	1,709,827	47.3%
	subtotal	\$ 26,438,449	\$ 4,746,103	\$ 11,714,727	\$ 9,977,619	62.3%	44.3%	\$ 22,707,081	\$ 10,882,864	47.9%
Capital/Leases/Other:										
	Fire Vehicle/Equip. Leases	\$ 1,005,116	\$ -	\$ 856,037	\$ 149,079	85.2%	85.2%	\$ 779,059	\$ 629,987	80.9%
	Equipment/Capital	311,679	-	102,682	208,997	32.9%	32.9%	160,361	53,689	33.5%
	Other	7,500	-	8,621	(1,121)	114.9%	114.9%	11,531	2,307	20.0%
	subtotal	\$ 1,324,295	\$ -	\$ 967,339	\$ 356,956	73.0%	73.0%	\$ 950,951	\$ 685,983	72.1%
General Government:										
	Gwinnett Tech Bond P&I	\$ 291,065	\$ -	\$ 33,033	\$ 258,033	11.3%	11.3%	\$ 286,978	\$ 35,989	12.5%
	Transfer(s) to other Funds	6,534,453	-	-	6,534,453	0.0%	0.0%	13,447,780	-	0.0%
	Contingency	913,617	6,070	18,630	888,917	2.7%	2.0%	33,750	27,450	81.3%
	subtotal	\$ 7,739,135	\$ 6,070	\$ 51,663	\$ 7,681,403	0.7%	0.7%	\$ 13,768,508	\$ 63,439	0.5%
Total Expenditures		\$ 101,898,975	\$ 4,752,173	\$ 47,230,195	\$ 49,916,607	51.0%	46.4%	\$ 98,831,727	\$ 44,303,104	44.8%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



GRANT AND CAPITAL FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
As of December 31, 2025

			Fiscal Years 2013-2025		FY 2026					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Revenues										
Administration										
22013230-371000	C2100	MURAL ART PROJECT	6,786	6,786	\$ -	\$ -	\$ -	\$ -		\$ -
		subtotal			\$ -	\$ -	\$ -	\$ -		\$ -
Public Safety										
22031150-371000	C2310	ALPHA BUS. ASSOC. K-9	17,000	17,000	-	-	-	-		-
22031150-331110	C2317	2023 BULLETPROFF VEST (DOJ)	17,000	14,835	-	2,165	2,165	-		2,165
22031150-331110	G2509	2024 BULLETPROOF VEST (DOT)	13,334	-	-	13,334	13,334	-		13,334
		subtotal			\$ -	\$ 15,499	\$ 15,499	\$ -		\$ 15,499
Public Works										
22041100-371000	G2512	KEEP AMERICA BEAUTIFUL	10,000	10,000	\$ -	\$ -	\$ -	\$ -		\$ -
		subtotal			\$ -	\$ -	\$ -	\$ -		\$ -
Recreation, Parks & Cultural Services										
22061150-347509	C2039	WIRE & WOOD (ACVB SPONSOR)	391,324	341,324	\$ -	\$ 50,000	\$ 50,000	\$ 89,250		\$ (39,250)
22061150-371000	C2234	ARTS CENTER (CERAMICS)	3,627	3,627	-	-	-	-		-
22061150-347509	C2308	MUSIC MATCH SPONSORSHIPS	5,074	3,145	-	1,929	1,929	1,975		(46)
22061150-371000	C2308	MUSIC MATCH APPLICATIONS	6,476	6,476	-	-	-	-		-
22061150-371000	C2528	SENIOR TALENT SHOW	2,500	2,500	-	-	-	-		-
22061150-336000	G2508	FC ARTS & CULTURE	9,000	9,000	-	-	-	-		-
22061150-336000	G2511	2025 CAMP HAPPY HEARTS	5,000	5,000	-	-	-	-		-
22061150-371000	G2604	GRPA ATL HAWKS	2,380	-	-	2,380	2,380	-		2,380
22061150-371000	C2617	COMM AGR FACILITY RENOVATION	878	-	-	878	878	977		(99)
		subtotal			\$ -	\$ 55,187	\$ 55,187	\$ 92,202		\$ (37,015)
General Government										
22090200-361000		INTEREST EARNINGS			\$ -	\$ -	\$ -	1,684		\$ (1,684)
22090200-362000		REALIZED GAIN/LOSS			-	-	-	(41)		41
22090200-363000		UNREALIZED GAIN/LOSS			-	-	-	511		(511)
22090200-395000		CARRYFORWARD FUND BALANCE			-	147,257	147,257	-		147,257
		subtotal			\$ -	\$ 147,257	\$ 147,257	\$ 2,154		\$ 145,103
		Total			\$ -	\$ 217,943	\$ 217,943	\$ 94,357		\$ 123,586



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of December 31, 2025

			Fiscal Years 2013-2025		FY 2026					Available Budget
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Expenditures										
City Administration										
22013230-521200	C2100	MURAL ART PROJECT	24,002	10,300	\$ -	\$ 13,702	\$ 13,702	\$ 13,702	\$ -	\$ -
		subtotal			\$ -	\$ 13,702	\$ 13,702	\$ 13,702	\$ -	\$ -
Public Safety										
22031150-521200	C2310	ALPHA BUS. ASSOC K-9	17,000	10,560	-	6,440	6,440	-	-	6,440
22031150-542100	C2317	2023 BULLETPROOF VEST (DOJ)	34,000	34,000	-	-	-	-	-	-
22031150-542100	G2509	2024 BULLETPROOF VEST (DOT)	26,669	14,653	-	12,016	12,016	11,229	-	787
		subtotal			\$ -	\$ 18,456	\$ 11,229	\$ -	\$ -	\$ 7,227
Public Works										
22041100-522240	G2512	KEEP AMERICA BEAUTIFUL	10,001	5,433	\$ -	\$ 4,568	\$ 4,568	\$ 94	\$ -	\$ 4,474
		subtotal			\$ -	\$ 4,568	\$ 4,568	\$ 94	\$ -	\$ 4,474
Recreation, Parks & Cultural Services										
22061159-521200	C2039	WIRE & WOOD (ACVB SPONSOR)	367,515	220,549	\$ -	\$ 146,966	\$ 146,966	\$ 57,800	\$ 50,000	\$ 39,166
22061150-531100	C2102	FULTON GOLDEN GAMES	3,630	-	-	3,630	3,630	-	-	3,630
22061150-531100	C2212	PARKING PERMIT - FILM	4,000	3,750	-	250	250	-	-	250
22061150-531100	C2234	ARTS CENTER (CERAMICS)	6,693	3,267	-	3,426	3,426	-	-	3,426
22061150-531100	C2237	PARTNERED EVENTS	5,000	4,305	-	695	695	-	-	695
22061150-521200	C2308	MUSIC MATCH APPLICATIONS	11,552	8,315	-	3,237	3,237	-	-	3,237
22061150-531100	C2528	SENIOR TALENT SHOW	2,500	-	-	2,500	2,500	2,471	-	29
22061150-531100	G2604	GRPA ATL HAWKS	2,380	-	-	2,380	2,380	-	-	2,380
22061150-541300	C2617	COMM AGR FACILITY RENOVATION	878	-	-	878	878	-	-	878
22061150-521200	G2508	FC ARTS & CULTURE	9,000	8,250	-	750	750	-	-	750
22061150-531100	G2511	2025 CAMP HAPPY HEARTS	5,000	5,000	-	-	-	-	-	-
		subtotal			\$ -	\$ 164,712	\$ 164,712	\$ 60,271	\$ 50,000	\$ 54,441
Non-Allocated										
22090200-579000		CONTINGENCY			\$ -	\$ 16,505	\$ 16,505	\$ -	\$ -	\$ 16,505
22090200-579011		MATCH (GRANTS UNDER REVIEW)			-	-	-	-	-	-
		subtotal			\$ -	\$ 16,505	\$ 16,505	\$ -	\$ -	\$ 16,505
		Total			\$ -	\$ 199,487	\$ 217,943	\$ 85,296	\$ 50,000	\$ 82,647



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds

Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of December 31, 2025

			Fiscal Years 2013-2025		FY 2026					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Public Works										
34041100-334310	G2600	FY 2026 LRA GRANT (MILLING/RESURFACING)	576,107	-	\$ -	\$ 576,107	\$ 576,107	\$ -		\$ 576,107
34041100-334310	G2601	FY 2026 LMIG GRANT	781,162	-	-	781,162	781,162	\$ 781,162		0
34041100-334310	G2602	FY 2026 LRA GRANT (BRIDGE MAINT.)	275,000	-	-	275,000	275,000	-		275,000
subtotal					\$ -	\$ 1,632,269	\$ 1,632,269	\$ 781,162		\$ 851,107
Recreation, Parks & Cultural Services										
34061150-371000	C2248	CITY AGRICULTURE PLAN (FOOD WELL)	75,000	5,314	\$ -	\$ 69,686	\$ 69,686			\$ 69,686
34061150-331310	G2507	LWCF GRANT (N PARK LIGHTING)	495,000	-	-	495,000	495,000	-		495,000
34061150-331350	G2603	ADA-AAC PARKING LOT CDBG GRANT	110,000	-	-	110,000	110,000	-		110,000
subtotal					\$ -	\$ 674,686	\$ 674,686	\$ -		\$ 674,686
General Government										
34090200-361000		INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 12,517		\$ (12,517)
34090200-362000		REALIZED GAIN/LOSS			-	-	-	(241)		241
34090200-363000		UNRELIZED GAIN/LOSS			-	-	-	2,447		(2,447)
34090200-395000		CARRYFORWARD FUND BALANCE			-	31,677	31,677	-		31,677
subtotal					\$ -	\$ 31,677	\$ 31,677	\$ 14,723		\$ 16,954
Total					\$ -	\$ 2,338,632	\$ 2,338,632	\$ 795,885		\$ 1,542,747
Expenditures										
Public Works										
34041100-541410	G2600	FY 2026 LRA GRANT (MILLING/RESURFACING)	576,107	-	\$ -	\$ 576,107	\$ 576,107	\$ -	\$ 576,107	\$ -
34041100-541410	G2601	FY 2026 LMIG GRANT	781,162	-	-	781,162	781,162	-	781,162	-
34041100-541410	G2602	FY 2026 LRA GRANT (BRIDGE MAINT.)	275,000	-	-	275,000	275,000	-	275,000	-
subtotal					\$ -	\$ 1,632,269	\$ 1,632,269	\$ -	\$ 1,632,269	\$ -
Recreation, Parks & Cultural Services										
34061150-541500	C2248	CITY AGRICULTURE PLAN (FOOD WELL)	75,000	5,314	\$ -	\$ 69,686	\$ 69,686	\$ -	\$ -	\$ 69,686
34061150-541500	G2507	LWCF GRANT (N PARK LIGHTING)	495,000	-	-	495,000	495,000	-	-	495,000
34061150-541500	G2603	ADA-AAC PARKING LOT CDBG GRANT	110,000	-	-	110,000	110,000	-	-	110,000
subtotal					\$ -	\$ 674,686	\$ 674,686	\$ -	\$ -	\$ 674,686



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of December 31, 2025

Account #	Project	Fiscal Years 2013-2025		FY 2026					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Non-Allocated									
34090200-579000	CONTINGENCY			\$ -	\$ 31,677	\$ 31,677	\$ -	\$ -	\$ 31,677
	<i>subtotal</i>			\$ -	\$ 31,677	\$ 31,677	\$ -	\$ -	\$ 31,677
	Total			\$ -	\$ 2,338,632	\$ 2,338,632	\$ -	\$ 1,632,269	\$ 706,363



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				Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
Account #				Project							
Revenue											
30131150-337051	C2421	CAD/RECORDS MGMT (MILTON)		241,538	-	\$ -	\$ 241,538	\$ 241,538	\$ -		\$ 241,538
30131150-332200	C2526	TESLA FLEET TAX CREDIT FY2025		30,000	-	-	30,000	30,000	-		30,000
30141100-336000	C2104	WBR PH 4 (NPP-GREENWAY)		333,926	217,707	-	116,219	116,219	-		116,219
30141100-371000	C2113	ENCORE GREENWAY GATEWAY		1,930,001	429,981	-	1,500,020	1,500,020	-		1,500,020
30161150-371000	C0922	SYNTHETIC TURF (AMBUSH)		14,100	7,050	-	7,050	7,050	7,050		-
30161150-371000	C1911	EQUESTRIAN CENTER		1,978,374	-	-	1,978,374	1,978,374	1,000,000		978,374
30161150-371000	C1929	COMM AG PROGRAM		130,821	122,164	-	8,657	8,657	9,782		(1,125)
30161150-371000	C2010	MEMORIAL PAK ENHANCEMENTS		8,000	-	-	8,000	8,000	8,000		-
30161150-371000	C2309	WACKY WORLD 2.0 (DONATIONS)		522,347	224,334	-	298,013	298,013	60,247		237,766
30161150-337052	C2426	MAYFIELD PARK - MILTON IGA		59,555	-	-	59,555	59,555	59,555		1
30174150-337000	C0910	TREE REPLACEMENT FUND		1,383,150	1,383,150	-	-	-	446,860		(446,860)
subtotal						\$ -	\$ 4,247,426	\$ 4,247,426	\$ 1,591,494		\$ 2,655,932
Non-Departmental											
30190200-361000		INTEREST EARNINGS				\$ 300,000	\$ -	\$ 300,000	\$ 175,591		\$ 124,409
30190200-362000		REALIZED GAIN/LOSS				-	-	-	(4,436)		4,436
30190200-363000		UNREALIZED GAIN/LOSS				-	-	-	52,260		(52,260)
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND				6,208,340	(1,573,887)	4,634,453	-		4,634,453
30190200-395000		CARRYFORWARD FUND BALANCE				3,405,000.00	15,044,772	18,449,772	-		18,449,772
subtotal						\$ 9,913,340	\$ 13,470,885	\$ 23,384,225	\$ 223,415		\$ 23,160,810
Total						\$ 9,913,340	\$ 17,718,311	\$ 27,631,651	\$ 1,814,909		\$ 25,816,742



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			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
Account #	Project									
Expenditures										
Administration										
30113230-544100	C1300	CITY ECONOMIC DEVELOPMENT INITIATIVES	143,750	-	\$ 100,000	\$ 43,750	\$ 143,750	\$ -	\$ -	\$ 143,750
		subtotal			\$ 100,000	\$ 43,750	\$ 143,750	\$ -	\$ -	\$ 143,750
Information Technology										
30117400-542400	C1103	NETWORK AND VOIP	717,680	496,812	\$ -	\$ 220,868	\$ 220,868	\$ 11,762	\$ 32,475	\$ 176,631
30117400-542400	C1312	BACKUP DATA STORAGE MGMT.	510,003	503,653	-	6,350	6,350	-	-	6,350
30117400-542400	C1313	TECHNOLOGY REPLACEMENT	4,290,171	3,629,910	397,800	262,461	660,261	45,624	10,340	604,297
30117400-542400	C1519	WIRELESS ACCESS POINTS	100,000	-	-	100,000	100,000	-	100,000	-
30117400-542400	C1615	APP/DESKTOP VIRTUALIZATION	400,145	166,910	-	233,235	233,235	10,840	-	222,395
30117400-544200	C2201	CITY COUNCIL A/V REPLACEMENT	61,000	-	61,000	-	61,000	55,674	-	5,326
30117400-544200	C2300	BUSINESS CONTINUITY STUDY	50,000	-	-	50,000	50,000	35,500	-	14,500
30117400-542400	C2600	DATA CTR SERVER REPLACEMENT	500,000	-	500,000	-	500,000	460,639	3,000	36,361
		subtotal			\$ 958,800	\$ 872,914	\$ 1,831,714	\$ 620,039	\$ 145,815	\$ 1,065,860
Public Safety										
30131150-542200	C1202	FLEET REPLACEMENT	9,863,578	9,840,237	\$ -	\$ 23,341	\$ 23,341	\$ 12,296	\$ 2,429	\$ 8,616
30131150-542100	C1401	PS EQUIPMENT REPLACEMENT	1,513,925	1,497,154	-	16,771	16,771	14,656	-	2,115
30131150-541300	C1706	RAPSTC IMPROVEMENTS	492,531	254,542	-	237,989	237,989	-	-	237,989
30131150-542400	C2052	SECURITY SYSTEM REFRESH	472,060	378,352	-	93,708	93,708	73,727	-	19,981
30131150-542400	C2301	CAD/RECORDS MANAGEMENT SOFTWARE	2,250,001	908,920	-	1,341,081	1,341,081	3,161	1,335,263	2,658
30131150-542100	C2303	2023 OP INITIATIVES EQUIPMENT	449,502	425,736	-	23,766	23,766	22,736	-	1,030
30131150-541300	C2314	FIRE STATION FACILITIES ASSESSMENT	300,001	100,850	-	199,151	199,151	-	-	199,151
30131150-542400	C2406	REAL TIME CRIME CENTER	128,901	44,343	-	84,558	84,558	-	-	84,558
30131150-542200	C2407	ASST FIRE MARSHAL EQUIPMENT	63,382	59,866	-	3,516	3,516	-	-	3,516
30131150-542400	C2421	CAD/RECORDS MGMT (MILTON)	241,538	-	-	241,538	241,538	-	241,537	1
30131150-541300	C2501	FS81 RENOVATIONS	2,830,001	96,358	-	2,733,643	2,733,643	32,862	150,967	2,549,815
30131150-541300	C2502	2972 WB RD RENOVATIONS	234,133	156,920	-	77,213	77,213	68,200	605	8,408
30131150-542200	C2504	FY2025 FLEET REPLACEMENT	1,558,689	35,469	-	1,523,220	1,523,220	-	1,241,652	281,568
30131150-542200	V2505	FY2025 FIRE LT VEHICLE	50,000	-	-	50,000	50,000	-	-	50,000



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		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrance	Available Budget
30131150-542100	C2506 FIRE TRUCK EQUIPMENT	187,662	75,000	112,662	-	112,662	54,573	30,778	27,311
30131150-542200	C2526 TESLA FLEET (FY2025)	346,311	345,908	-	403	403	403	-	0
30131150-542200	C2601 FY 2026 FLEET REPLACEMENT	1,600,000	-	1,600,000	-	1,600,000	90,716	-	1,509,284
30131150-542100	C2602 GATE SYSTEM REPAIR	32,000	-	32,000	-	32,000	-	-	32,000
30131150-542100	C2603 EV FAST CHARGER	260,000	-	260,000	-	260,000	252,225	-	7,775
30131150-542400	C2604 CAMERA MGMT PROGRAM	225,000	-	225,000	-	225,000	-	-	225,000
30131150-542100	C2605 FARO SCANNER	-	-	75,500	(75,500)	-	-	-	-
30131150-542200	C2616 JAIL OPERATIONS FLEET	50,150	-	-	50,150	50,150	-	-	50,150
	subtotal			\$ 2,305,162	\$ 6,624,548	\$ 8,929,710	\$ 625,554	\$ 3,003,230	\$ 5,300,926
Public Works									
30141100-541200	C0910 TREE REPLACEMENT FUND	\$ 2,126,303	\$ 1,535,636	\$ -	\$ 590,667	\$ 590,667	\$ 31,055	\$ -	\$ 559,612
30141100-541200	C1008 CEMETERY AUTHORITY-MAINTENANCE	481,823	266,994	-	214,829	214,829	8,750	26,600	179,479
30141100-541410	C1207 BRIDGE MAINTENANCE	1,115,212	760,840	-	354,372	354,372	925	340,854	12,593
30141100-541410	C1208 MAST ARM MAINTENANCE	105,000	34,700	60,000	10,300	70,300	-	37,400	32,900
30141100-541410	C1215 STRIPING & SIGNAGE	2,494,666	2,476,657	-	18,009	18,009	16,405	-	1,604
30141100-541410	C1217 TRAFFIC CALMING & INTERSECTION IMP	663,585	577,602	50,000	35,983	85,983	31,467	4,970	49,546
30141100-541410	C1218 TRAFFIC SIGNAL SYSTEM MAINTENANCE	974,269	954,066	-	20,203	20,203	16,323	3,880	-
30141100-541410	C1219 MILLING AND RESURFACING	28,695,922	28,304,837	-	391,085	391,085	33,771	325,120	32,194
30141100-541410	C1220 TRAFFIC CONTROL EQUIPMENT	1,357,079	1,144,002	200,000	13,077	213,077	62,017	22,151	128,909
30141100-541410	C1221 DESIGN SERVICES	1,113,301	1,014,137	45,000	54,164	99,164	30,134	14,134	54,896
30141100-542200	C1223 FLEET REPLACEMENT	2,420,224	1,736,045	395,000	289,179	684,179	341,794	320,201	22,185
30141100-541200	C1302 TREE PLANTING & LANDSCAPING IMP	1,699,772	1,201,123	165,000	333,649	498,649	19,391	63,832	415,427
30141100-541420	C1801 SIDEWALK MAINTENANCE & REPAIR	240,001	164,811	-	75,190	75,190	31,718	30,000	13,472
30141100-542100	C1802 PW EQUIPMENT REPLACEMENT	277,374	253,783	-	23,591	23,591	16,052	-	7,539
30141100-541410	C1901 TRAFFIC RESPONSIVE SYSTEM MAINT	550,003	547,546	-	2,457	2,457	-	-	2,457
30141100-541300	C1902 FIRE STATION RENOVATIONS	435,003	432,405	-	2,598	2,598	-	-	2,598
30141100-541300	C1904 PW HQ RENOVATIONS	90,000	-	90,000	-	90,000	48,111	16,260	25,629
30141100-541300	C1906 CITY HALL RENOVATIONS	97,500	36,060	32,500	28,940	61,440	-	-	61,440
30141100-541300	C2003 HVAC REPLACEMENTS	591,730	491,730	100,000	-	100,000	9,428	-	90,572
30141100-541300	C2004 GENERATOR REPLACEMENT	100,000	-	100,000	-	100,000	35,499	-	64,501



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30141100-542400	C2026 TCC HARDWARE/SOFTWARE	170,003	112,571	-	57,432	57,432	2,896	-	54,536
30141100-541410	C2048 STREETLIGHT MAINTENANCE	434,080	301,748	-	132,332	132,332	12,852	8,521	110,958
30141100-541500	C2050 REC FACILITY MAINTENANCE	205,000	155,000	50,000	-	50,000	9,440	-	40,560
30141100-541300	C2053 PARKING GARAGE MAINTENANCE	381,308	299,219	50,000	32,089	82,089	-	3,390	78,699
30141100-541410	C2104 WEBB BR ROAD PH4 (NPP-GREENWAY)	333,925	229,165	-	104,760	104,760	-	104,760	-
30141100-541410	C2113 ENCORE GREENWAY GATEWAY	1,930,002	639,191	-	1,290,811	1,290,811	50,145	1,240,646	21
30141100-521200	C2242 NORTHPOINT ALPHALINK (ARC/LCI)	365,001	106,191	-	258,810	258,810	-	35,638	223,172
30141100-541200	C2409 SR9 LANDSCAPING	1,665,000	-	740,000	925,000	1,665,000	-	-	1,665,000
30141100-542100	C2410 WINTER WEATHER EQUIPMENT	65,000	-	-	65,000	65,000	-	-	65,000
30141100-541410	C2509 BRICK PAVER MAINTENANCE/REPAIR	50,001	26,399	-	23,602	23,602	23,051	-	551
30141100-544200	C2510 DOWNTOWN BUS SHELTERS	6,920	3,970	-	2,950	2,950	-	2,950	-
30141100-541300	C2511 FACILITY ASSESSMENT/RENOVATIONS	339,647	-	150,000	189,647	339,647	-	189,647	150,000
30141100-541300	C2512 PS FACILITY MAINTENANCE	174,999	74,999	100,000	-	100,000	46,867	-	53,134
30141100-542200	C2513 FY 2025 FORESTRY ASST VEHICLE	50,000	43,915	-	6,085	6,085	1,878	-	4,207
30141100-541410	G2601 FY 2026 LMIG GRANT	234,349	-	-	234,349	234,349	-	234,349	-
30141100-542100	C2611 STAND-ON COMPACT LOADER	50,000	-	50,000	-	50,000	3,006	46,994	-
subtotal				\$ 2,377,500	\$ 5,781,160	\$ 8,158,660	\$ 882,972	\$ 3,072,297	\$ 4,203,391
Recreation, Parks & Cultural Services									
30161150-541200	C1210 TREE MAINT-PLANTING-REMOVAL	\$ 809,757	\$ 584,757	\$ 225,000	\$ -	\$ 225,000	\$ 114,118	\$ 549	\$ 110,333
30161150-541500	C1221 DESIGN SERVICES	260,425	220,669	25,000	14,756	39,756	2,400	-	37,356
30161150-542200	C1232 FLEET	534,010	520,838	-	13,172	13,172	-	-	13,172
30161150-542100	C1402 RP EQUIPMENT REPLACEMENT	1,195,788	1,019,830	50,000	125,958	175,958	47,354	-	128,604
30161150-544200	C1527 VETERANS MEMORIAL	105,667	75,806	-	29,861	29,861	5,000	-	24,861
30161150-541500	C1614 THE STORIES PROJECT	85,000	78,065	-	6,935	6,935	-	-	6,935
30161150-541510	C1636 GREENWAY REPAIR AND MAINTENANCE	1,438,594	488,071	250,000	700,523	950,523	-	1,956	948,567
30161150-541500	C1804 PARK REPAIRS/IMPROVEMENTS	1,182,213	986,650	146,000	49,563	195,563	12,383	22,235	160,945
30161150-541500	C1806 PARKS PLAYGROUND EQUIPMENT	808,640	738,640	70,000	-	70,000	-	70,000	-
30161150-544100	C1807 PUBLIC ARTS PROGRAM	386,000	303,840	45,000	37,160	82,160	-	-	82,160
30161150-541500	C1911 EQUESTRIAN CENTER	1,978,374	-	-	1,978,374	1,978,374	9,571	1,968,803	-
30161150-541500	C1926 NORTHSIDE MOU (PARKS)	149,904	149,500	-	404	404	-	-	404
30161150-541500	C1929 COMMUNITY AGRICULTURE PROGRAM	130,825	104,993	-	25,832	25,832	12,637	-	13,195



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30161150-541500	C2010	PARK ENHANCEMENTS	676,218	660,305	-	15,913	15,913	3,355	3,356	9,202
30161150-541500	C2035	NORTH PARK RESTROOM 1 - 4	271,180	-	255,000	16,180	271,180	-	266,097	5,083
30161150-541500	C2051	FOUNTAIN MAINTENANCE	86,306	81,606	-	4,700	4,700	4,700	-	-
30161150-541500	C2202	ATHLETIC COURTS RESURFACING	198,433	175,655	-	22,778	22,778	-	-	22,778
30161150-541500	C2248	CITY AGRICULTURE PLAN (FOOD WELL)	75,000	5,314	-	69,686	69,686	-	-	69,686
30161150-541500	C2304	PARK WOOD POLE REPLACEMENT	125,000	-	125,000	-	125,000	-	-	125,000
30161150-541500	C2309	WACKY WORLD 2.0 (DONATIONS)	522,430	7,411	-	515,019	515,019	473,018	34,042	7,959
30161150-541500	C2411	PARK TRAIL MAINTENANCE	300,000	194,005	100,000	5,995	105,995	-	3,055	102,940
30161150-541500	C2412	CULTURAL ARTS MASTER PLAN	30,001	29,122	-	879	879	-	878	1
30161150-544100	C2415	PUBLIC ART FUND (CITY LOCATIONS)	82,500	-	25,000	57,500	82,500	2,020	-	80,480
30161150-544100	C2416	PUBLIC ART DEV (CITY PROP)	20,000	-	10,000	10,000	20,000	-	-	20,000
30161150-544100	C2417	PUBLIC ART IN PARKS	40,001	10,111	20,000	9,890	29,890	7,424	-	22,466
30161150-541500	C2426	MAYFIELD PARK - MILTON IGA	124,556	123,962	-	594	594	204	-	390
30161150-541500	C2514	INNOV ACADEMY SOCCER	40,001	36,182	-	3,819	3,819	3,819	-	-
30161150-541500	C2515	PARK SECURITY IMPROVEMENTS	124,000	-	44,000	80,000	124,000	-	-	124,000
30161150-541500	C2612	WILLS PARK FIELD 5 TURF	100,000	-	100,000	-	100,000	4,600	-	95,400
30161150-541500	C2613	WB MIDDLE - FOOTBALL FIELD	50,000	-	50,000	-	50,000	-	-	50,000
30161150-541500	G2507	LWCF GRANT MATCH (NORTH PARK LIGHTING)	500,001	101,164	-	398,837	398,837	-	-	398,837
30161150-541500	G2603	ADA-AAC PARKING LOT-CITY FUNDING	147,359	-	-	147,359	147,359	-	-	147,359
subtotal					\$ 1,540,000	\$ 4,341,687	\$ 5,881,687	\$ 702,604	\$ 2,370,971	\$ 2,808,113
Community Development										
30174150-544100	C0019	DOWNTOWN PARKING FUND	523,552	315,748	\$ -	\$ 207,804	\$ 207,804	\$ -	\$ -	\$ 207,804
30174150-541410	C1603	DESIGN SERVICES	711,108	517,284	63,600	130,224	193,824	28,976	24,933	139,916
30174150-523400	C2402	GARDEN DISTRICT SIGNAGE	12,700	10,838	-	1,862	1,862	-	-	1,862
30174150-544100	C2403	SOUTH MAIN DISTRICT	200,000	36,607	-	163,393	163,393	2,000	14,393	147,000
30174150-544100	C2404	BROOKSIDE PARK GATEWAY	300,000	6,863	-	293,137	293,137	-	21,637	271,500
30174150-541410	C2414	BROOKSIDE PARKWAY LAND DIET	40,001	37,128	-	2,873	2,873	2,241	631	1
30174150-544100	C2500	DWTN WAYFINDING SIGNAGE	33,692	32,538	-	1,154	1,154	-	-	1,154
30174150-544200	C2516	MILTON AVE LIGHTING	50,000	-	-	50,000	50,000	-	11,375	38,625
30174150-541410	C2517	ENTRY MONUMENTS	50,000	-	-	50,000	50,000	5,602	19,112	25,287



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30174150-521200	C2527	NF COMP TRANSPORTATION PLAN	60,000	-	-	60,000	60,000	42,880	-	17,120
30174150-521200	C2614	COMPREHENSIVE PLAN UPDATE	120,000	-	120,000	-	120,000	28,036	89,485	2,479
subtotal					\$ 183,600	\$ 960,447	\$ 1,144,047	\$ 109,734	\$ 181,565	\$ 852,748
Non-Departmental										
30190200-579000		NON-ALLOCATED			\$ 2,448,278	\$ (906,195)	\$ 1,542,083	\$ -	\$ -	\$ 1,542,083
30190200-579011		MATCH (GRANTS UNDER REVIEW)			-	-	-	-	-	-
subtotal					\$ 2,448,278	\$ (906,195)	\$ 1,542,083	\$ -	\$ -	\$ 1,542,083
Total					\$ 9,913,340	\$ 17,718,311	\$ 27,631,651	\$ 2,940,903	\$ 8,773,877	15,916,871



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		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue									
Non-Departmental									
30290200-361000	INTEREST EARNINGS	696,501	596,501	\$ 100,000	\$ -	\$ 100,000	\$ 42,413		\$ 57,587
30290200-362000	REALIZED GAIN/LOSS			-	-	-	(1,488)		1,488
30290200-363000	UNREALIZED GAIN/LOSS			-	-	-	10,953		(10,953)
30290200-391100	TRANSFER IN/GENERAL FUND MATCH	21,914,364	20,014,364	1,900,000	-	1,900,000	-		1,900,000
30290200-395000	CARRYFORWARD FUND BALANCE	4,863,655	-	-	4,863,655	4,863,655	-		4,863,655
	subtotal			\$ 2,000,000	\$ 4,863,655	\$ 6,863,655	\$ 51,877		\$ 6,811,778
	Total			\$ 2,000,000	\$ 4,863,655	\$ 6,863,655	\$ 51,877		\$ 6,811,778
Expenditures									
Public Works									
30241100-541430-C1308	SW PIPE & STRUCTURE R&M	19,069,356	12,472,296	\$ 2,000,000	\$ 4,597,060	\$ 6,597,060	\$ 1,889,664	\$ 878,786	\$ 3,828,609
30241100-541430-C2518	MID-BORADWELL CULVERT	118,816	107,599	-	11,217	11,217	-	11,216	1
	subtotal			\$ 2,000,000	\$ 4,608,277	\$ 6,608,277	\$ 1,889,664	\$ 890,003	\$ 3,828,610
Non-Departmental									
30290200-579000	NON-ALLOCATED			\$ -	\$ 255,378	\$ 255,378	\$ -	\$ -	\$ 255,378
	subtotal			\$ -	\$ 255,378	\$ 255,378	\$ -	\$ -	\$ 255,378
	Total			\$ 2,000,000	\$ 4,863,655	\$ 6,863,655	\$ 1,889,664	\$ 890,003	\$ 4,083,988



CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

2022 Parks Bond Fund Detail (Fund 318; life-to-date for all projects)

As of December 31, 2025

			Fiscal Years 2022-2025		FY 2026					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Non-Departmental										
31890200-361000	INTEREST EARNINGS				\$ -	\$ -	\$ -	\$ 333,380		\$ (333,380)
31890200-395000	CARRYFORWARD FUND BALANCE				-	25,466,891	25,466,891	-		25,466,891
	subtotal				\$ -	\$ 25,466,891	\$ 25,466,891	\$ 333,380		\$ 25,133,511
	Total				\$ -	\$ 25,466,891	\$ 25,466,891	\$ 333,380		\$ 25,133,511
Expenditures										
31841100-541420	C1712	ALPHALOOP	6,082,396	684,254	\$ -	\$ 5,398,142	\$ 5,398,142	\$ 17,717	\$ 4,578	\$ 5,375,847
31841100-541420	C2520	ALPHALOOP (ROSWELL ST)	617,087	43,675	-	573,412	573,412	2,745	570,667	0
31841100-541420	C2521	ALPHALOOP (DEVORE RD)	33,265	30,644	-	2,621	2,621	2,185	11,136	(10,700)
31841100-541420	C2522	ALPHALOOP (OMP TO THOMPSON)	432,157	47,025	-	385,132	385,132	5,700	379,432	1
31841100-541420	C2523	ALPHALOOP (HBR TO WESTSIDE)	35,095	34,952	-	143	143	143	-	0
31841100-541420	C2619	ALPHALOOP (LAKEVIEW PKWY)	300,000	-	-	300,000	300,000	-	-	300,000
31861150-541500	C0922	SYNTHETIC TURF	1,631,777	1,631,777	-	-	-	-	-	-
31861150-541500	C1911	EQUESTRIAN CENTER (CITY)	4,495,909	1,444,597	-	3,051,312	3,051,312	24,464	2,903,504	123,344
31861150-541500	C2011	WILLS PARK MASTER PLAN IMP	7,625,459	773,415	-	6,852,044	6,852,044	20,833	6,793,952	37,259
31861150-541500	C2216	UNION HILL PARK	3,280,002	698,406	-	2,581,596	2,581,596	17,178	2,555,097	9,321
31861150-541500	C2217	MID-BROADWELL PARK	496,021	496,021	-	-	-	-	-	-
31861150-541500	C2218	OLD RUCKER PARK	3,360,000	410,530	-	2,949,470	2,949,470	20,859	2,878,597	50,014
31861150-541500	C2219	FARMHOUSE PARK	2,000,000	30,570	-	1,969,430	1,969,430	-	1,611,631	357,799
31861150-541500	C2220	WATERS ROAD PARK	1,256,501	1,256,501	-	-	-	-	-	-
31861150-541500	C2245	WILLS PARK MAINTENANCE FACILITY	328,634	328,634	-	-	-	-	-	-
31890200-579000	PARKS RESERVE		297,023	-	-	297,023	297,023	-	-	297,023
31890200-579012	RESERVE FOR ARBITRAGE		1,106,566	-	-	1,106,566	1,106,566	-	-	1,106,566
31890200-584000	DEBT ISSUANCE COSTS		368,549	368,549	-	-	-	-	-	-
	Total				\$ -	\$ 25,466,891	\$ 25,466,891	\$ 111,823	\$ 17,708,594	\$ 7,646,474



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST I Fund Detail (Fund 335; life-to-date for all projects)
 As of December 31, 2025

			Fiscal Years 2018-2025		FY 2026					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Non-Departmental										
33590200-395000	CARRYFORWARD FUND BALANCE				\$ 400,000	\$ 23,916,756	\$ 24,316,756	\$ -		\$ 24,316,756
33541100-361000	INTEREST EARNINGS				300,000	-	300,000	457,801		(157,801)
	Total				\$ 700,000	\$ 23,916,756	\$ 24,616,756	\$ 457,801		\$ 24,158,955
Expenditures										
Administration										
33541100-541410	C1631	MCGINNIS FERRY IGA (FORSYTH)	\$ 5,026,415	\$ 1,323,437	\$ -	\$ 3,702,978	\$ 3,702,978	\$ 650	\$ -	\$ 3,702,329
33541100-541410	C1713	KIMBALL BR RD OP IMP.	1,359,742	1,297,487	-	62,255	62,255	-	61,170	1,085
33541100-541410	C1717	OLD MILTON PKWY CAPACITY IMP.	5,579,476	4,720,172	-	859,304	859,304	80,889	36,246	742,169
33541100-541410	C2054	GA 400 BRIDGES (WEBB; KIMBALL)	4,886,000	2,811,714	-	2,074,286	2,074,286	691,429	1,382,857	0
33541100-541410	C2113	ENCORE GREENWAY GATEWAY	6,678,125	1,356,541	-	5,321,584	5,321,584	141,316	4,966,832	213,436
33541100-541410	C2229	WEBB BRIDGE RD PHASE 2 (ROUNDAABOUT-PARK)	6,000,001	4,300,918	-	1,699,083	1,699,083	98,143	572,934	1,028,007
33541100-541410	C2232	WEBB BRIDGE RD PHASE 3 (GREENWAY-ROUNDAABOUT)	17,000,002	7,491,835	-	9,508,167	9,508,167	1,854,960	7,180,452	472,755
33590200-579000	CONTINGENCY				700,000	689,099	1,389,099	-	-	1,389,099
	Total				\$ 700,000	\$ 23,916,756	\$ 24,616,756	\$ 2,867,386	\$ 14,200,490	\$ 7,548,880



CITY OF ALPHARETTA
Financial Management Reports
Capital Project Funds
TSPLOST II Fund Detail (Fund 336; life-to-date for all projects)
As of December 31, 2025

			Fiscal Years 2022-2025		FY 2026					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
Non-Departmental										
33690200-313400	TSPLOST II				\$ -	\$ 6,985,201	\$ 6,985,201	\$ 6,464,107		\$ 521,094
33641100-361000	INTEREST EARNINGS				400,000	-	400,000	505,528		(105,528)
33690200-395000	CARRYFORWARD FUND BALANCE				7,000,000	19,276,729	26,276,729	-		26,276,729
	Total				\$ 7,400,000	\$ 26,261,930	\$ 33,661,930	\$ 6,969,635		\$ 26,692,295
Expenditures										
33641100-541410	C1215	STRIPING & SIGNAGE	\$ 280,000	\$ -	\$ 280,000	\$ -	\$ 280,000.00	\$ 27,609.49	\$ 158,000.00	\$ 94,390.51
33641100-541410	C1219	MILLING & RESURFACING	2,788,893	-	2,788,893	-	2,788,893	-	1,927,583	861,310
33641100-541410	C1713	KIMBALL BR RD GAP	500,001	204,810	-	295,191	295,191	76,752	112,387	106,052
33641100-541420	C1801	SIDEWALK MAINT/REPAIR	750,000	-	750,000	-	750,000	23,164	518,337	208,499
33641100-541410	C2040	TRADEWINDS PARKWAY	2,000,000	437,015	-	1,562,985	1,562,985	-	-	1,562,985
33641100-541410	C2104	WEBB BRIDGE ROAD (NPP-GREENWAY)	13,500,002	8,215,523	-	5,284,479	5,284,479	791,538	956,229	3,536,713
33641100-541410	C2107	NORTH POINT PARKWAY IMP	703,442	439,207	-	264,235	264,235	-	188,099	76,136
33641100-541410	C2224	RAISED INTSECTION (MARIETTA ST)	350,002	292,706	-	57,296	57,296	26,140	31,155	1
33641100-541410	C2225	CROSSINGS (CITY CTR/ CHURCHES)	750,001	38,061	-	711,940	711,940	-	80,639	631,301
33641100-541410	C2226	PEDESTRIAN BRIDGES (WW PKWY)	4,000,002	2,329,398	-	1,670,604	1,670,604	43,131	1,402,448	225,025
33641100-541410	C2230	CUMMING ST CORRIDOR	4,757,527	340,811	-	4,416,716	4,416,716	160,633	1,051,406	3,204,677
33641100-541420	C2242	NP ALPHALINK			-	7,937,063	7,937,063	-	-	7,937,063
33641100-541420	C2305	ALPHALOOP (OMP - NORTHWINDS)	11,110,929	11,048,736	-	62,193	62,193	58,079	4,103	11
33641100-541410	C2427	DRYDEN RD EXTENSION	3,000,000	1,098	-	2,998,902	2,998,902	-	-	2,998,902
33641100-521200	C2607	TSPLOST 3 EXHIBITS	100,000	-	100,000	-	100,000	6,435	7,865	85,700
33641100-541410	C2608	MID BROADWELL CROSSWALK	50,000	-	50,000	-	50,000	-	-	50,000
33641100-541410	C2609	NORTHWINDS CROSSWALK	300,000	-	300,000	-	300,000	-	46,939	253,061
33641100-541410	C2610	MAST ARMS (KIMBALL/NWINDS)	250,000	-	250,000	-	250,000	1,791	237,965	10,244
33690200-579000	CONTINGENCY		3,881,433	-	2,881,107	1,000,326	3,881,433	-	-	3,881,433
	Total				\$ 7,400,000	\$ 26,261,930	\$ 33,661,930	\$ 1,215,273	\$ 6,723,155	\$ 25,723,502



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
 As of December 31, 2025

				Fiscal Years 2013-2025		FY 2026					
Account #		Project		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Revenue											
27074110-341321		IMPACT FEES STREETS & HIGHWAYS		4,138,766	4,138,766	\$ -	\$ -	\$ -	\$ 110,042		\$ (110,042)
27074110-341323		IMPACT FEES RECREATION & PARKS		9,121,036	9,121,036	-	-	-	384,776		(384,776)
27074110-341324		IMPACT FEES PUBLIC SAFETY		1,132,965	1,132,965	-	-	-	24,153		(24,153)
27074110-362000		REALIZED GAIN/LOSS				-	-	-	(1,547)		1,547
27074110-363000		UNREALIZED GAIN/LOSS				-	-	-	18,528		(18,528)
27074110-395000		CARRYFORWARD FUND BALANCE		6,079,080	-	575,000	5,504,080	6,079,080	-		6,079,080
27074110-361000		INTEREST EARNINGS		769,478	769,478	-	-	-	62,590		(62,590)
Total						\$ 575,000	\$ 5,504,080	\$ 6,079,080	\$ 598,541		\$ 5,480,539
Expenditures											
Public Safety											
27031150-541300 C2501		FS 81 RENOVATIONS		170,000	-	\$ -	\$ 170,000	170,000	\$ -	\$ -	\$ 170,000
subtotal						\$ -	\$ 170,000	\$ 170,000	\$ -	\$ -	\$ 170,000
Public Works											
27041100-541420 C2242		NP ALPHALINK		2,062,937	-	\$ -	\$ 2,062,937	\$ 2,062,937	\$ -	\$ -	\$ 2,062,937
subtotal						\$ -	\$ 2,062,937	\$ 2,062,937	\$ -	\$ -	\$ 2,062,937
Recreation, Parks & Cultural Services											
27061150-541500 C2011		WILLS PARK MASTER PLAN		328,634	21,930	\$ -	\$ 306,704	\$ 306,704	\$ 286,019	\$ 20,685	\$ -
27061150-541500 C2035		NORTH PARK RESTROOM 1 - 4 (DESIGN)		528,820	-	345,000	183,820	528,820	49,904	478,916	-
27061150-541410 C2113		ENCORE GREENWAY GATEWAY		2,000,001	201,893	-	1,798,108	1,798,108	215,446	1,582,661	1
27061150-541500 C2612		WILLS PARKL FIELD 5 TURF		150,000	-	150,000	-	150,000	-	-	150,000
27061150-541500 C2615		MARIETTA-ROSWELL ST PARK		20,000	-	20,000	-	20,000	19,000	-	1,000
subtotal						\$ 515,000	\$ 2,288,632	\$ 2,803,632	\$ 570,370	\$ 2,082,262	\$ 151,001



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
As of December 31, 2025

		Fiscal Years 2013-2025		FY 2026					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project								
Non-Departmental									
27074110-521200	PROFESSIONAL SERVICES			\$ -	\$ 29,357	\$ 29,357		\$ 29,356	\$ 1
27074110-579001	NON-ALLOCATED STREETS & HIGHWAYS			-	52,039	52,039	-	-	52,039
27074110-579002	NON-ALLOCATED PARKS				840,756	840,756	-	-	840,756
27074110-579003	NON-ALLOCATED PUBLIC SAFETY			60,000	60,359	120,359	-	-	120,359
	subtotal			\$ 60,000	\$ 982,511	\$ 1,042,511	\$ -	\$ 29,356	\$ 1,013,155
	Total			\$ 575,000	\$ 5,504,080	\$ 6,079,080	\$ 570,370	\$ 2,111,618	\$ 3,397,093



CITY OF ALPHARETTA
Financial Management Reports
Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
As of December 31, 2025

		Fiscal Years 2013-2025		FY 2026					Available Budget
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	
Account #	Project								
Revenue									
27590150-314100	HOTEL/MOTEL TAXES	98,056,554	88,956,554	\$ 9,100,000	\$ -	\$ 9,100,000	\$ 4,265,436		\$ 4,834,564
27590150-319201	PEALTY/INT HOTEL/MOTEL TAX	4,804	4,804	-	-	-	176		(176)
27590150-362000	REALIZED GAIN/LOSS			-	-	-	(536)		536
27590150-363000	UNREALIZED GAIN/LOSS			-	-	-	6,841		(6,841)
27590150-361000	INTEREST EARNINGS	197,536	177,536	20,000	-	20,000	20,625		(625)
	subtotal			\$ 9,120,000	\$ -	\$ 9,120,000	\$ 4,292,543		\$ 4,827,457
Non-Departmental									
27590150-395000	CARRYFORWARD FUND BALANCE	1,752,468	-	\$ -	\$ 1,752,468	\$ 1,752,468	\$ -		\$ 1,752,468
	subtotal			\$ -	\$ 1,752,468	\$ 1,752,468	\$ -		\$ 1,752,468
	Total			\$ 9,120,000	\$ 1,752,468	\$ 10,872,468	\$ 4,292,543		\$ 6,579,925
Expenditures									
Alpharetta Convention & Visitors Bureau									
27590150-572002	ALPHA CONV & VISITORS BUREAU DISTRIBUTION	42,748,387	38,767,137	\$ 3,981,250	\$ -	\$ 3,981,250	\$ 1,577,159	\$ -	\$ 2,404,091
	subtotal			\$ 3,981,250	\$ -	\$ 3,981,250	\$ 1,577,159	\$ -	\$ 2,404,091
City of Alpharetta									
27590150-611100	CITY OF ALPHARETTA DISTRIBUTION	36,168,502	32,756,002	\$ 3,412,500	\$ -	\$ 3,412,500	\$ 1,609,879	\$ -	\$ 1,802,621
	subtotal			\$ 3,412,500	\$ -	\$ 3,412,500	\$ 1,609,879	\$ -	\$ 1,802,621
Recreation, Parks & Cultural Services									
27590150-541500	C2011 WILLS PARK MASTER PLAN	15,070	-	\$ -	\$ 15,070	15,070	\$ 15,070	\$ -	-
	subtotal			\$ -	\$ 15,070	\$ 15,070	\$ 15,070	\$ -	\$ -
Tourism Product Development									
27590150-521200	PROFESSIONAL SERVICES	47,635	42,135	\$ 5,500	\$ -	\$ 5,500	\$ -	\$ -	\$ 5,500
27590150-579000	TPD RESERVE	509,435	-	-	509,435	509,435	-	-	509,435
27590150-579006	DEBT SERVICE RESERVE	1,500,000	-	272,037	1,227,963	1,500,000	-	-	1,500,000
27590151-581100	D1600 PRINCIPAL (2016 CONF CTR BOND)	4,505,000	3,665,000	840,000	-	840,000	-	-	840,000
27590151-582100	D1600 INTEREST PAYMENT (2016 CONF CTR BOND)	7,282,292	6,673,579	608,713	-	608,713	304,356	-	304,357
	subtotal			\$ 1,726,250	\$ 1,737,398	\$ 3,463,648	\$ 304,356	\$ -	\$ 3,159,292
	Total			\$ 9,120,000	\$ 1,752,468	\$ 10,872,468	\$ 3,506,464	\$ -	\$ 7,366,004



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
 As of December 31, 2025

			Fiscal Years 2013-2025		FY 2026					
			Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project									
Revenue										
DEA										
21031110-351300	CONFISCATION/FEDERAL SEIZURE		3,556,480	3,556,480	\$ -	\$ -	\$ -	\$ 14,025		\$ (14,025)
21031110-395000	CARRYFORWARD FUND BALANCE		491,829	-	290,000	201,829	491,829	-		491,829
	Total				\$ 290,000	\$ 201,829	\$ 491,829	\$ 14,025		\$ 477,804
Expenditures										
DEA										
21031110-521200	PROFESSIONAL SERVICES		72	72	\$ -	\$ -	\$ -	-	-	\$ -
21031110-523500	EMPLOYEE TRAVEL		47,178	32,030	-	15,148	15,148	-	-	15,148
21031110-523700	EMPLOYEE TRAINING		66,279	63,779	-	2,500	2,500	-	-	2,500
21031110-531100	GENERAL SUPPLIES AND MATERIALS		127,897	107,620	-	20,277	20,277	-	-	20,277
21031110-531700	EMPLOYEE UNIFORMS		8,014	-	-	8,014	8,014	8,013	-	1
21031110-542100	C2503	ARTIC FURNITURE	25,000	-	-	25,000	25,000	-	-	25,000
21031110-542100	C2507	DRONE 1ST RESPONDER PROGRAM	18,800	-	-	18,800	18,800	-	-	18,800
21031110-542100	C2606	TRUNARC DRUG IDENTIFIER	28,952	-	28,952	-	28,952	-	-	28,952
21031110-579000	CONTINGENCY			-	261,048	112,090	373,138	(470)	-	373,608
	Total				\$ 290,000	\$ 201,829	\$ 491,829	\$ 7,543	\$ -	\$ 484,286



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
State Confiscated Assets Fund (Fund 211; life-to-date for active projects)
 As of December 31, 2025

		Fiscal Years 2013-2025		FY 2026					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project								
Revenue									
State									
21131120-351301	CONFISCATION/STATE SEIZURE	334,711	334,711	\$ -	\$ -	\$ -			\$ -
21131120-395000	CARRYFORWARD FUND BALANCE	27,136	-	-	27,136	27,136	-		27,136
	subtotal			\$ -	\$ 27,136	\$ 27,136	\$ -		\$ 27,136
	Total			\$ -	\$ 27,136	\$ 27,136	\$ -		\$ 27,136
Expenditures									
State									
21131120-532400	NON-RECURRING EXPENSES	361,486	334,350	\$ -	\$ 27,136	\$ 27,136	\$ 17,812	\$ -	\$ 9,324
	subtotal			\$ -	\$ 27,136	\$ 27,136	\$ 17,812	\$ -	\$ 9,324
	Total			\$ -	\$ 27,136	\$ 27,136	\$ 17,812	\$ -	\$ 9,324



CITY OF ALPHARETTA

Financial Management Reports

Special Revenue Funds

Opioid Settlement Fund (Fund 213; life-to-date for active projects)

As of December 31, 2025

		Fiscal Years 2024-2025		FY 2026					
		Total Project Authorization	Prior Year Actuals	Original Appropriation	Transfers / Adjustments	Revised Budget	Collections / Expenditures	Encumbrances	Available Budget
Account #	Project								
Revenue									
21331510-351920	OPIOID SETTLEMENT	78,958	78,958	\$ -	\$ -	\$ -	\$ 15,151		\$ (15,151)
21331510-395000	CARRYFORWARD			-	78,958	78,958	-		78,958
	subtotal			\$ -	\$ 78,958	\$ 78,958	\$ 15,151		\$ 63,807
	Total			\$ -	\$ 78,958	\$ 78,958	\$ 15,151		\$ 63,807
Expenditures									
21331510-523700	EMPLOYEE TRAINING	59,400	-	\$ -	\$ 59,400	\$ 59,400	\$ 59,400	\$ -	\$ -
21331510-579000	CONTINGENCY	19,558	-	-	19,558	19,558	-	-	19,558
	subtotal			\$ -	\$ 78,958	\$ 78,958	\$ 59,400	\$ -	\$ 19,558
	Total			\$ -	\$ 78,958	\$ 78,958	\$ 59,400	\$ -	\$ 19,558



OTHER REPORTS



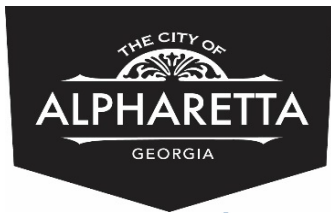
CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended December 31, 2025

Vendor	Description	Department	\$ Amount
A. B. GYMNASTICS LLC	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 14,096.25
A. B. GYMNASTICS LLC	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 14,075.25
AFLAC	VOL SUPP INSURANCE	General Government	\$ 12,503.96
ALCALDE & FAY LTD	LOBBY SERVICES	City Administration	\$ 5,000.00
ALLIED WASTE SERVICE	WASTE MANAGEMENT SERVICES	Various Departments	\$ 491,593.72
ALPHARETTA CONVENTION & VISITORS BUREAU	OCTOBER FY26 OCCUPANCY	General Government	\$ 355,511.38
AMERICAN FACILITY	CLEANING OF ROADSIDE PARK (REST STOP) AREAS INCLUD	Rec., Parks & Cultural Services	\$ 51,421.24
AT&T/BELLSOUTH @ 85	911ESINCT	Public Safety	\$ 10,105.21
AT&T/BELLSOUTH @ 85	911 AT&T SERVICE FEE	Public Safety	\$ 17,300.11
ATKINSREALIS USA INC	PROJECT MANAGEMENT SERVICES	Public Works	\$ 14,173.87
AVALON HOTEL	CONCESSIONS, CATERING, VENDING: MOBILE AND STATION	City Administration	\$ 13,500.00
B&W MECHANICAL CONTRACTORS, INC.	CLEANER, SEWER, SEPTIC TANK, AND WASTE PIPE	Public Works	\$ 5,538.88
BLEAKLY ADVISORY	ANALYTICAL STUDIES AND SURVEYS (CONSULTING)	Community Development	\$ 5,000.00
CENTER FOR INTERNET	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 33,600.00
CLEAN HARBORS	HAZARDOUS MATERIAL AND WASTE SERVICES	Finance	\$ 11,468.89
CORPORATE BILLING	VEHICLE REPAIRS	Police	\$ 25,855.63
CORPORATE HEALTH	HEALTH CARE SERVICES (NOT OTHERWISE CLASSIFIED)	Finance	\$ 22,805.00
CRABAPPLE TURF	GROUNDS REPAIR & MAINTENANCE	Rec., Parks & Cultural Services	\$ 36,498.63
DANA SAFETY SUPPLY	VEHICLE UPFITTING	Various Departments	\$ 34,355.45
DIVERSE COMPUTING	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 6,067.00
DOCUSIGN INC	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 11,232.00
EDDY COMMUNICATIONS	TRADE SERVICES (FACILITATION, INFORMATION, MARKETING)	City Administration	\$ 9,158.42
EDGE BUSINESS	MAINTENANCE CONTRACTS	Various Departments	\$ 5,057.26
ESIS INC	WC MONTHLY INVOICE	Risk Management	\$ 8,029.93
FISHER & PHILLIPS	LEGAL SERVICES NOVEMBER 2025	Legal Services	\$ 11,447.50
FULTON COUNTY BOARD OF EDUCATION	NOVEMBER FUEL INVOICE	Various Departments	\$ 38,878.98
FULTON COUNTY BOARD OF EDUCATION	OCTOBER FUEL INVOICE	Various Departments	\$ 41,806.78
FULTON COUNTY-DEPT OF FINANCE	WATER AND SEWER UTILITIES	Various Departments	\$ 5,016.48
FULTON COUNTY-DEPT OF FINANCE	WATER AND SEWER UTILITIES	Various Departments	\$ 18,397.58



CITY OF ALPHARETTA
Financial Management Reports
Listing of Payments \$5,000 and greater
for the month ended December 31, 2025

Vendor	Description	Department	\$ Amount
GEORGIA GREEN GROUND	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT	Public Works	\$ 15,517.80
GEORGIA INFRASTRUCTURE	CONSTRUCTION, HIKE AND BIKE TRAIL	Rec., Parks & Cultural Services	\$ 75,285.14
GEORGIA MUNICIPAL ASSN	MEMBERSHIP DUES 2026	City Administration	\$ 21,967.85
GEORGIA POWER CO	ELECTRICITY UTILITIES	Various Departments	\$ 209,085.71
GESSNER	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 6,629.90
GRS RETIREMENT	ACTUARIAL SERVICES AND RETIREMENT PLANNING	General Government	\$ 5,900.00
GRUBBUX LLC	PAYMENT FOR TOA 2026	Rec., Parks & Cultural Services	\$ 7,250.00
ICON VENUE GROUP	FEASIBILITY STUDIES (CONSULTING)	Development Authority	\$ 20,150.00
INTEGRATED CONSTRUCTION	PARK AREA CONSTRUCTION/RENOVATION	Rec., Parks & Cultural Services	\$ 462,055.15
INTEGRATED CONSTRUCTION	PARK AREA CONSTRUCTION/RENOVATION	Rec., Parks & Cultural Services	\$ 256,743.06
JULOTA	JULOTA ANNUAL RENEWAL	Public Safety	\$ 12,608.00
KIMBROUGH INDUSTRIAL	HEATING, VENTILATING AND AIR CONDITIONING (HVAC)	Public Works	\$ 8,270.85
KIMBROUGH INDUSTRIAL	HEATING, VENTILATING AND AIR CONDITIONING (HVAC)	Public Works	\$ 9,427.80
KRISTEN THIGPEN ORR	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 5,250.00
KRISTEN THIGPEN ORR	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 5,250.00
LARRY EVANS TRUCKING	STONE-WILLS PARK	Rec., Parks & Cultural Services	\$ 5,407.95
LD GYMNASTICS INC	INSTRUCTORS, CLASSES FOR THE PUBLIC	Rec., Parks & Cultural Services	\$ 10,651.50
MAULDIN & JENKINS	ACCOUNTING/AUDITING/BUDGET CONSULTING	Finance	\$ 34,000.00
MEER ELECTRIC	ELECTRICAL	Rec., Parks & Cultural Services	\$ 34,411.49
MKSK INC.	CONSULTING SERVICES	Community Development	\$ 12,060.00
N.S.E.W INC.	CONSTRUCTION, SIDEWALK AND DRIVEWAY	Public Works	\$ 22,500.00
NOVACOAST, INC.	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 113,000.00
PATEL NARENDRA	BL 9911 BUSINESS CLOSED	Community Development	\$ 5,610.00
POWER SOLUTIONS UNLIMITED, INC.	GENERATORS, PORTABLE AND STATIONARY	Public Works	\$ 35,499.00
POWERDMS, INC.	POWERACTION, POWERENGAGE, POWERVITALS & POWERIA	Public Safety	\$ 24,996.00
PRECISION FENCEWORKS	FENCE INSTALLATION, MAINTENANCE AND REPAIR	Public Works	\$ 18,631.00
PREMIER EVENTS LLC	EVENT PLANNING SERVICES	Rec., Parks & Cultural Services	\$ 17,500.00
QUEEN WOOD PRODUCTS	BEDDING (ALL TYPES)	Rec., Parks & Cultural Services	\$ 7,796.80



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended December 31, 2025

Vendor	Description	Department	\$ Amount
RCS PRODUCTIONS	EVENT PLANNING SERVICES	Rec., Parks & Cultural Services	\$ 14,050.00
REAL TIME NETWORKS I	KEY LOCKER SYSTEM	Public Safety	\$ 19,350.00
RINGCENTRAL, INC.	COMMUNICATION SYSTEMS, INTEGRATED (INCLUDES TELEPHONE)	Various Departments	\$ 9,497.42
RURAL METRO	MONTHLY SUBSIDY FEE - DECEMBER 2025	Fire	\$ 31,317.99
RUSSELL LANDSCAPE	GROUNDS MAINTENANCE: MOWING, EDGING, PLANT	Public Works	\$ 58,599.91
SAWNEE ELECTRIC MEMBERSHIP	ELECTRICITY UTILITIES	Rec., Parks & Cultural Services	\$ 36,041.72
SHI INTERNATIONAL CO	SOFTWARE MAINTENANCE/SUPPORT	Various Departments	\$ 24,827.30
SHUMA, LLC	UNIFORMS, BLENDED FABRIC	Rec., Parks & Cultural Services	\$ 12,843.87
SITE SELECTORS GUILD	2026 SPRING CONFERENCE-AC SPONSOR REVENUE	City Administration	\$ 10,000.00
STARR WHITEHOUSE	DESIGNING SERVICES	Rec., Parks & Cultural Services	\$ 9,500.00
T&T UNIFORMS, INC.	EMPLOYEE UNIFORMS	Public Safety	\$ 6,971.97
T&T UNIFORMS, INC.	EMPLOYEE UNIFORMS	Public Safety	\$ 5,517.59
TEMPLE INC	TRAFFIC CONTROLS AND EQUIPMENT, ELECTRIC PARTS	Public Works	\$ 8,400.34
TEN 8 FIRE & SAFETY	VEHICLE REPAIR & MAINTENANCE	Fire	\$ 6,644.58
THE DUMPSTER CO	ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES	Rec., Parks & Cultural Services	\$ 33,391.00
THE F. A. BARTLETT T	TREE MAINT-PLANTING-REMOVAL	Rec., Parks & Cultural Services	\$ 6,729.00
THE F. A. BARTLETT T	TREE MAINT-PLANTING-REMOVAL	Various Departments	\$ 6,912.00
TNT	VEHICLE REPAIR & MAINTENANCE	Fire Administration	\$ 5,102.72
TRI SCAPES	ROADSIDE MAINTENANCE SERVICES (INCLUDING MOWING...)	Rec., Parks & Cultural Services	\$ 47,475.50
TRI SCAPES	ROADSIDE MAINTENANCE SERVICES (INCLUDING MOWING)	Rec., Parks & Cultural Services	\$ 47,475.50
TRIPLE R PAVING & CO	PAVING/RESURFACING, STREET (MAJOR AND RESIDENTIAL)	Public Works	\$ 33,771.02
TROUTMAN PEPPER LOCK	SERVICES THROUGH 11/30/25	Legal Services	\$ 18,978.80
TRUIST BANK	PCARD STATEMENT 12/02/25	Various Departments	\$ 176,502.15
TRUIST BANK	PURCHASE OF AERIAL LADDER FIRE TRUCK	Fire Administration	\$ 114,027.47
UTILITY ASSET MANAGEMENT	PIPE AND PIPE FITTINGS MAINTENANCE AND REPAIR	Public Works	\$ 9,304.90
VERIZON WIRELESS	TELECOMMUNICATION SERVICES	Various Departments	\$ 6,731.44
VERIZON WIRELESS	TELEPHONE SERVICES, CELLULAR	Various Departments	\$ 13,749.09



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended December 31, 2025

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
26000474	GTG TRAFFIC SIGNALS	PUBLIC WORKS	37,400.00	PAINTING SERVICES FOR TRAFFIC SIGNAL MAST ARMS AT (3) LOCATIONS
26000476	SMARSH INC.	INFORMATION TECHNOLOGY	35,374.56	VERIZON NETWORK ARCHIVER WITH ADVANCED SUPPORT
26000479	TOUCHPHRASE DEVELOPMENT, LLC	FIRE	12,608.00	JULOTA ANNUAL SOFTWARE RENEWAL
26000482	B&W MECHANICAL CONTRACTORS, INC.	PUBLIC WORKS	5,538.88	EMERGENCY SEWER REPAIR AT COGBURN PARK
26000485	AVALON HOTEL ASSOCIATES, LLC	ADMINISTRATION	13,500.00	2025 EMPLOYEE HOLIDAY LUNCHEON
26000491	YELLOBEE STUDIO, LLC	REC, PARKS & CULTURAL SERVICES	8,500.00	GRAPHIC DESIGN SERVICES FOR RECREATION CONNECT 2026 SUMMER GUIDE
26000492	POWERDMS, INC.	POLICE	24,996.00	POWERDMS SOFTWARE RENEWAL
26000493	RUSSELL LANDSCAPE, LLC	PUBLIC WORKS	21,411.00	LANDSCAPE SERVICES FOR RESTHAVEN CEMETERY FOR (1) YEAR
26000495	MEER ELECTRICAL CONTRACTORS INC	REC, PARKS & CULTURAL SERVICES	22,235.00	ELECTRICAL SERVICES FOR OLD RUCKER PARK GREENHOUSE
26000496	GEORGIA MUNICIPAL ASSN	ADMINISTRATION	21,967.85	2026 GEORGIA MUNICIPAL ASSOCIATION MEMBERSHIP SERVICE FEES
26000498	DOCUSIGN INC	FINANCE	11,232.00	DOCUSIGN E-SIGNATURE SOFTWARE RENEWAL
26000501	GABRIEL ROEDER SMITH & COMPANY	FINANCE	5,900.00	ACTURAL AND CONSULTING SERVICES
26000503	CORPORATE HEALTH PARTNERS, LLC	FINANCE	22,805.00	FY25 WELLNESS PROGRAM FOR EMPLOYEES AND SPOUSES
26000504	CARL BLACK BUICK GMC LLC	PUBLIC WORKS	7,900.51	VEHICLE REPAIRS FOR EN2294
26000505	T2 GOURP, LLC	PUBLIC WORKS	13,450.00	TREE REMOVAL SERVICES ON CUMMING STREET
26000506	BETTER BASEBALL INC	REC, PARKS & CULTURAL SERVICES	16,006.14	NORTH PARK BATTING CAGE NETTING
26000508	COSTAR REALTY INFORMATION, INC.	ADMINISTRATION	5,160.00	REAL ESTATE DATABASE SOFTWARE SUBSCRIPTON
26000509	CANOPY CARE LLC	COMMUNITY DEVELOPMENT	7,000.00	ON-CALL ARBORICULUTRAL SERVICES
26000510	SITE SELECTORS GUILD, INC.	ADMINISTRATION	10,000.00	SPONSORSHIP AND REGISTRATION FOR 2026 SITE SELECTORS GUILD CONFERENCE
26000512	SLAM MECHANICAL LLC	REC, PARKS & CULTURAL SERVICES	8,500.00	WATER LINE REPAIR AT ROCK MILL PARK
26000513	UNIVERSITY OF GEORGIA RESEARCH FOUNDATIO	POLICE	13,353.00	POLICE PROMOTIONAL TESTING
26000514	EDDY COMMUNICATIONS CORP	ADMINISTRATION	9,158.42	GRAPHIC DESIGN SERVICES
26000516	FIVE OAKS FENCE COMPANY INC	REC, PARKS & CULTURAL SERVICES	7,470.00	INSTALLATION OF DUMPSTER ENCLOSURE AT WEBB BRIDGE PARK
26000517	DRUMMOND PRESS INC	REC, PARKS & CULTURAL SERVICES	5,693.35	2026 SUMMER CONNECT GUIDE PRINTING
26000518	SEM EVENTS LLC	REC, PARKS & CULTURAL SERVICES	49,553.15	TENT, TABLE, AND CHAIR RENTALS FOR TASTE OF ALPHARETTA
26000519	GRESKO SUPPLY, INC	INFORMATION TECHNOLOGY	10,340.00	GPS DRONE TO PROVIDE CONTROL POINTS FOR DRONE MAPPING
26000522	MEER ELECTRICAL CONTRACTORS INC	REC, PARKS & CULTURAL SERVICES	6,164.00	ELECTRICAL SERVICES FOR THE OUTDOOR CLASSROOM AND CHICKEN COUP
26000526	RUSSELL LANDSCAPE, LLC	PUBLIC WORKS	11,822.20	TREE REPLACEMENT AT RUCKER RD AT FAIRFAZ DR

**City of Alpharetta
Balance Sheet
Governmental Funds
December 31, 2025**

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	2022 Bond Fund	T-SPLOST Capital Fund	T-SPLOST II Capital Fund	Governmental Funds	Governmental Funds
ASSETS								
Cash / Cash Equivalents / Investments	\$ 50,506,284	\$ 16,904,438	\$ 1,748,355	\$ 25,722,020	\$ 22,371,847	\$ 32,513,766	\$ 17,746,287	\$ 167,512,996
Receivables (net of allowance for uncollectibles)								
Taxes Receivable								
Property Taxes	3,182,701	-	-	-	-	-	-	3,182,701
Other Taxes	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
Accounts	1,788,298	-	-	-	-	-	516,320	2,304,619
Due from Other Funds	1,676,336	-	-	-	-	-	14,303	1,690,639
Intergovernmental Receivable	-	30,000	-	-	-	-	316,354	346,354
Cash - Restricted	204,186	458,115	-	-	-	-	-	662,301
Total Assets	57,357,805	17,392,553	1,748,355	25,722,020	22,371,847	32,513,766	18,593,263	175,699,609
LIABILITIES AND FUND BALANCES								
Liabilities								
Current								
Accounts Payable	74,700	-	-	-	-	-	51,474	126,173
Retainage Payable	-	38,781	-	33,572	464,675	482,674	74,094	1,093,796
Intergovernmental Payable	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Payroll Payable	1,403,065	-	-	-	-	-	86,905	1,489,971
Due to Other Funds	-	-	-	-	-	-	354,688	354,688
Deferred Revenue	6,284,097	30,000	-	-	-	-	530,623	6,844,720
Unearned Revenue	109,347	-	920,792	-	-	-	-	1,030,139
Non-Current								
Unclaimed Property	105,106	-	-	-	-	-	-	105,106
Claims Payable	-	-	-	-	-	-	-	-
Total Liabilities	7,976,315	68,781	920,792	33,572	464,675	482,674	1,097,784	11,044,594
Fund Balances:								
Restricted for:								
Capital Projects	-	7,007,811	(836,384)	6,576,265	6,317,582	21,426,504	4,862,967	45,354,747
Law Enforcement	-	-	-	-	-	-	149,179	149,179
Emergency Telephone Activities	-	-	-	-	-	-	(914,312)	(914,312)
Debt Service	-	-	-	-	-	-	4,776,998	4,776,998
Promotion of Tourism	-	-	-	-	-	-	1,038,548	1,038,548
Assigned for:								
Grant Projects	-	-	-	-	-	-	111,737	111,737
Arbitrage	-	-	-	1,106,566	-	-	-	1,106,566
Encumbrances	4,752,173	8,773,877	1,632,269	17,708,594	14,200,490	6,723,155	3,400,253	57,190,812
Unallocated	44,629,317	1,542,083	31,677	297,023	1,389,099	3,881,433	4,070,109	55,840,741
Total Fund Balances	49,381,490	17,323,772	827,562	25,688,448	21,907,172	32,031,092	17,495,479	164,655,015
Total Liabilities and Fund Balances	\$ 57,357,805	\$ 17,392,553	\$ 1,748,355	\$ 25,722,020	\$ 22,371,847	\$ 32,513,766	\$ 18,593,263	\$ 175,699,609

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended December 31, 2025

	Major Governmental Funds						Non-Major	Total
	General	Capital	Capital	S2022 Const	T-SPLOST	T-SPLOST II	Governmental	Governmental
	Fund	Project Fund	Grant Fund	Bond Fund	Capital Fund	Capital Fund	Funds	Funds
REVENUES								
Taxes:								
Property Tax	\$ 33,324,418	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,940,226	\$ 39,264,644
Local Option Sales Tax	9,484,449	-	-	-	-	-	-	9,484,449
Transportation SPLOST	-	-	-	-	-	6,464,107	-	6,464,107
Other Taxes	9,738,485	-	-	-	-	-	4,265,612	14,004,098
Licenses and permits	2,578,446	-	-	-	-	-	-	2,578,446
Intergovernmental	93,977	506,415	781,162	-	-	-	-	1,381,554
Charges for services	2,392,754	-	-	-	-	-	1,590,288	3,983,042
Impact Fees	-	-	-	-	-	-	518,971	518,971
Fines/Forfeitures	1,096,124	-	-	-	-	-	14,025	1,110,148
Investment earnings (Loss)	296,896	223,415	14,723	333,380	457,801	505,528	167,706	1,999,451
Contributions and Donations	60,029	1,085,073	-	-	-	-	2,952	1,148,054
Misc Revenue	57,096	-	-	-	-	-	-	57,096
Other	-	-	-	-	-	-	15,151	15,151
Total revenues	59,122,674	1,814,902	795,885	333,380	457,801	6,969,635	12,514,932	82,009,211
EXPENDITURES								
Current:								
Unallocated	-	-	-	-	-	-	-	-
General government	7,349,450	620,039	-	-	-	-	1,912,787	9,882,276
Public safety	24,728,440	625,554	-	-	-	-	2,467,096	27,821,090
Public works	5,356,558	882,972	-	28,490	2,867,386	1,215,273	1,889,759	12,240,438
Economic and community development	2,487,902	109,734	-	-	-	-	-	2,597,636
Alpharetta Business Community	-	-	-	-	-	-	-	-
Culture and recreation	7,432,256	702,604	-	83,334	-	-	630,640	8,848,833
Contingency	-	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-	-
Debt service:								
Principal	-	-	-	-	-	-	-	-
Interest	33,033	-	-	-	-	-	1,535,273	1,568,305
Other Costs	-	-	-	-	-	-	-	-
Bond issuance costs	-	-	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-	-	-
Total expenditures	47,387,639	2,940,903	-	111,823	2,867,386	1,215,273	8,435,554	62,958,578
Excess (deficiency) of revenues over (under) expenditures	11,735,036	(1,126,001)	795,885	221,557	(2,409,584)	5,754,363	4,079,377	19,050,633
OTHER FINANCING SOURCES (USES)								
Transfers in	1,926,232	-	-	-	-	-	-	1,926,232
Transfers out	-	-	-	-	-	-	(1,609,879)	(1,609,879)
Loan Proceeds	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-
Sale of capital assets	30,782	-	-	-	-	-	-	30,782
Sale of non-capital assets	820	-	-	-	-	-	-	820
Land Sale	-	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Total other financing sources and (uses)	1,957,834	-	-	-	-	-	(1,609,879)	347,956
Net change in fund balances	13,692,870	(1,126,001)	795,885	221,557	(2,409,584)	5,754,363	2,469,499	19,398,589
Fund balances - beginning	35,688,620	18,449,772	31,677	25,466,891	24,316,756	26,276,729	15,025,981	145,256,427
Fund balances - ending	\$ 49,381,490	\$ 17,323,772	\$ 827,562	\$ 25,688,448	\$ 21,907,172	\$ 32,031,092	\$ 17,495,479	\$ 164,655,015

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
December 31, 2025

	Special Revenue							Total Non-major		
	Hotel Motel	Impact Fee	Federal Confiscated Assets	State Confiscated Assets	Grant Operating	E911	Opioid Settlement Fund	Debt Service Fund	Stormwater Capital Fund	Governmental Funds
ASSETS										
Cash / Cash Equivalents / Investments	\$ 2,222,948	\$ 6,192,738	\$ 498,311	\$ 9,324	\$ 178,242	\$ (124,087)	\$ 34,710	\$ 5,671,180	\$ 3,062,920	\$ 17,746,287
Taxes Receivable	-	-	-	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	-	-	-	-	-	-	-
Property Taxes	17,893	-	-	-	-	-	-	498,427	-	516,320
Intergovernmental Receivable	-	-	-	-	14,303	-	-	-	-	14,303
Due From Other Funds	316,354	-	-	-	-	-	-	-	-	316,354
Restricted	-	-	-	-	-	-	-	-	-	-
Total Assets	2,557,195	6,192,738	498,311	9,324	192,545	(124,087)	34,710	6,169,608	3,062,920	18,593,263
LIABILITIES										
Accounts Payable	0	49,197	-	-	-	-	-	2,277	-	51,474
Retainage Payable	754	36,289	-	-	-	-	-	-	37,052	74,094
Intergovernmental Payable	-	-	-	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-	86,905	-	-	-	86,905
Due to Other Fund	-	-	-	-	-	354,688	-	-	-	354,688
Deferred Revenue	17,893	-	-	-	14,303	-	-	498,427	-	530,623
Unearned Revenue	-	-	-	-	-	-	-	-	-	-
Total Liabilities	18,647	85,486	-	-	14,303	441,593	-	500,704	37,052	1,097,784
FUND BALANCES										
Restricted:										
Capital Projects	-	2,982,480	-	-	-	-	-	-	1,880,488	4,862,967
Law Enforcement	-	-	124,703	9,324	-	-	15,152	-	-	149,179
Promotion of Tourism	1,038,548	-	-	-	-	-	-	-	-	1,038,548
Emergency Telephone Activities	-	-	-	-	-	(914,312)	-	-	-	(914,312)
Debt Service	-	-	-	-	-	-	-	4,776,998	-	4,776,998
Assigned for: Grant Projects	-	-	-	-	-	-	-	-	-	-
Grant Projects	-	-	-	-	111,737	-	-	-	-	111,737
Encumbrances	-	2,111,618	-	-	50,000	348,633	-	-	890,003	3,400,253
Unallocated	1,500,000	1,013,154	373,608	-	16,505	-	19,558	891,906	255,378	4,070,109
Total Fund Balances	2,538,548	6,107,252	498,311	9,324	178,242	(565,680)	34,710	5,668,904	3,025,868	17,495,479
Total Liabilities and Fund Balances	\$ 2,557,195	\$ 6,192,738	\$ 498,311	\$ 9,324	\$ 192,545	\$ (124,087)	\$ 34,710	\$ 6,169,608	\$ 3,062,920	\$ 18,593,263

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ended December 31, 2025

	Special Revenue							Total Non-major		
	Hotel Motel	Impact Fee	Federal Confiscated Assets	State Confiscated Assets	Grant Operating	E911 Fund	Opioid Settlement Fund	Debt Service Fund	Stormwater Service Fund	Governmental Funds
REVENUES:										
Hotel Motel Tax	\$ 4,265,612	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,265,612
Property tax	-	-	-	-	-	-	-	5,940,226	-	5,940,226
Charges for Service	-	-	-	-	89,250	1,501,038	-	-	-	1,590,288
Impact Fees	-	518,971	-	-	-	-	-	-	-	518,971
Forfeiture Income	-	-	14,025	-	-	-	-	-	-	14,025
Intergovernmental	-	-	-	-	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	2,952	-	-	-	-	2,952
Investment Earnings (Loss)	26,930	79,570	-	-	2,154	(8,268)	-	15,442	51,877	167,706
Other	-	-	-	-	-	-	15,151	-	-	15,151
Total revenues	4,292,543	598,541	14,025	-	94,357	1,492,770	15,151	5,955,668	51,877	12,514,932
EXPENDITURES:										
Tourism	1,896,585	-	-	-	-	-	-	-	-	1,896,585
Community Development	-	-	-	-	-	-	-	-	-	-
Culture/Recreation	-	570,370	-	-	60,271	-	-	-	-	630,640
Public Safety	-	-	7,543	17,812	11,229	2,371,112	59,400	-	-	2,467,096
Public Works	-	-	-	-	94	-	-	-	1,889,664	1,889,759
General Government	-	-	-	-	13,702	-	-	2,500	-	16,202
Debt Service:	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	1,535,273	-	1,535,273
Bond Issuance Costs	-	-	-	-	-	-	-	-	-	-
Total expenditures	1,896,585	570,370	7,543	17,812	85,296	2,371,112	59,400	1,537,773	1,889,664	8,435,554
Excess (deficiency) of revenues over expenditures	2,395,958	28,171	6,481	(17,812)	9,060	(878,341)	(44,249)	4,417,895	(1,837,787)	4,079,377
OTHER FINANCING SOURCES (USES):										
Transfers in / out:										
General fund	(1,609,879)	-	-	-	-	-	-	-	-	(1,609,879)
Budgeted Fund Balance:	-	-	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-	-	-
Total other financing sources	(1,609,879)	-	-	-	-	-	-	-	-	(1,609,879)
Net change in fund balances	786,079	28,171	6,481	(17,812)	9,060	(878,341)	(44,249)	4,417,895	(1,837,787)	2,469,499
Fund balances - beginning	1,752,469	6,079,081	491,830	27,136	169,182	312,662	78,958	1,251,008	4,863,655	15,025,981
Fund balances - ending	\$ 2,538,548	\$ 6,107,252	\$ 498,311	\$ 9,324	\$ 178,242	\$ (565,680)	\$ 34,710	\$ 5,668,904	\$ 3,025,868	\$ 17,495,479

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
December 31, 2025

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,817,443
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	267,035
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,084,479</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	-
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,084,479</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	1,551
Accounts Payable/ Customer Credit Balances	15,968
Accounts Payable/ Customer Pre-Paid Service	-
Payroll Liabilities	739
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	-
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>18,258</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>18,258</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	2,066,220
Total Net Assets	<u>2,066,220</u>
Total Liabilities & Net Assets	<u>\$ 2,084,479</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended December 31, 2025

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 4,432,145
Misc Revenue	-
Total operating revenues	<u>4,432,145</u>
Operating expenses:	
Administration	6,067,373
Non-departmental	-
Total operating expenses	<u>6,067,373</u>
Operating Gain (loss)	(1,635,228)
Non-operating revenues (expenses):	
Investment earnings (Loss)	<u>20,808</u>
Total non-operating revenue (expenses)	<u>20,808</u>
Income (loss) before transfers	(1,614,421)
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	(1,614,421)
Total net assets-beginning	<u>69,563</u>
Total net assets-ending (net of encumbrances)	<u>(1,544,859)</u>
Adjustments to GAAP basis:	
Encumbrances	3,611,079
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 2,066,220</u>

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of December 31, 2025 (unaudited)

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ -	\$ 46,250		\$ (46,250)
99575100-361000	Investment Earnings	-	5,944		(5,944)
	subtotal	\$ -	\$ 52,194		\$ (52,194)
(1) 99575100-395000	Carryforward Fund Balance	\$ 486,587	\$ -		\$ 486,587
	subtotal	\$ 486,587	\$ -		\$ 486,587
	Total	\$ 486,587	\$ 52,194		\$ 434,393
Expenditures					
99575100-571000	Local Job Creation Grant Program	\$ 32,500	\$ -	\$ -	\$ 32,500
99575100-521200-C2529	Market Feasibility Study	123,053	90,857	32,195	1
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C2422	Connect Forward Grant Program	50,000	-	-	50,000
99575100-544100-C2618	Lights on the Loop	20,000	20,000	-	-
	subtotal	\$ 246,501	\$ 110,857	\$ 32,195	\$ 103,449
99575100-579000	Reserve	\$ 240,086	\$ -	\$ -	\$ 240,086
	Total	\$ 486,587	\$ 110,857	\$ 32,195	\$ 343,535

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

Fund Balance Reconciliation

Fund Balance (beginning of Fiscal Year)	\$ 486,588
Revenues collected to date	52,194
Expenditures incurred to date	(110,857)
Fund Balance*	\$ 427,925
Fund Balance Allocation (forecasted):	
Non-Spendable (unspent/remaining project allocations)	\$ 135,644
Spendable (available for investment by the Board)	292,281
	\$ 427,925

* May differ from the Fund Balance figures in the attached Balance Sheet due to forecasted revenue collections that are anticipated, but not yet collected.

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
December 31, 2025

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 427,925
Investments	-
Receivables	-
Restricted Cash for Bond Issuance Costs	-
Total Assets	427,925

LIABILITIES

Current Liabilities:

Accounts Payable	-
Deferred Revenue	-
Due to Other Funds	-
Total Current Liabilities	-

Current Liabilities Payable from Restricted Assets:

	-
Total Current Liabilities Payable from Restricted Assets	-

Noncurrent Liabilities:

	-
Total Noncurrent Liabilities	-
Total Liabilities	-

Fund Balance

Restricted	135,644
Unallocated	292,281
Total Fund Balance	427,925

Total Liabilities & Fund Balance	\$ 427,925
----------------------------------	-------------------

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended December 31, 2025

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ 46,250
State Grant	-
Fees	-
Contributions & Donations	-
Miscellaneous Income-Interest	5,944
Miscellaneous Revenue	-
Total Revenues	<u>52,194</u>
Expenditures	
Economic Development	143,052
Maintenance Contracts	-
Donation to private source	-
Utilities - Miscellaneous	-
Debt Service:	
Principal	-
Interest	-
Total Expenditures	<u>143,052</u>
Excess (deficiency) of revenues over (under) expenditures	(90,858)
Other Financing Sources (Uses)	
Sale of capital assets	-
Net Change in Fund Balances	(90,858)
Fund Balance, Beginning of Year	<u>486,588</u>
Encumbrances	32,195
Fund Balance, End of Year	<u>427,925</u>





STAFF REPORT

Department: City Clerk
Submitted By: Lauren Shapiro
Meeting Date: February 2, 2026

AGENDA ITEM:

PH-26-AL-01 Sulit Coffee & Wine Bar

Consideration of approval of an alcohol license to Sulit Coffee & Wine Bar, LLC located at 4150 Old Milton Parkway, Suite 120, Alpharetta, GA 30005 for an On Premise Consumption License for Beer, Wine, Liquor, and Sunday Sales.

STAFF RECOMMENDATION:

Approve an alcohol license to Sulit Coffee & Wine Bar, LLC located at 4150 Old Milton Parkway, Suite 120, Alpharetta, GA 30005 for an On Premise Consumption License for Beer, Wine, Liquor, and Sunday Sales.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

ITEM DESCRIPTION:

Pursuant to Section 4-19 of the Code of the City of Alpharetta, all alcohol licensees seeking to renew their alcohol license are required to submit an alcohol license renewal application and pay all requisite fees before November 15th of each year without penalty, or no later than December 15th (with penalty). No renewal license shall be granted on applications filed after December 15, but such applications shall be treated as an initial application and the applicant shall be required to comply with all rules and regulations for the granting of licenses as if no previous license had been issued.

The licensee for Sulit Coffee & Wine Bar originally applied for and was issued an On Premise Consumption License for Beer, Wine, and Sunday Sales. In November 2022, the establishment amended their On Premise Consumption License to add Liquor to their license. In 2023, their establishment failed to renew their license prior to the renewal date, and staff permitted the establishment to apply as a late renewal with a penalty payment. In 2024, the establishment failed to renew their alcohol license. In January 2025, the establishment applied for and was issued a new alcoholic beverage license for On Premise Consumption Wine and Sunday Sales. Recently, in December 2025, the establishment failed to complete the renewal process for their On Premise Consumption Wine and Sunday Sales license. City Staff informed the applicant that the renewal period ended, and they would be required to file and submit payment for a new application. The establishment has not had a valid permit to sell Wine since December 31, 2025 at midnight. Code Enforcement has visited the location, but has been unable to inspect the inside of the establishment, as Sulit Coffee & Wine Bar has been closed during the times staff has visited for inspection.

Additionally, since their license has been issued, there have been nine (9) months that the establishment failed to remit excise taxes by the 20th of the following month and were required to pay interest for late payments. Also,

there has been at least one (1) year where the establishment has failed to pay their Business Occupation Taxes by the deadline and also was required to pay interest for late payments.

Section 4-6 of the Code of the City of Alpharetta allows for staff to require a public hearing before the City Council to consider an alcohol license application when there are conditions surrounding the application that warrant additional review. Since this licensee has a history of failing to renew within the prescribed renewal period, has failed to submit excise taxes by the appropriate deadline, and has failed to renew their occupation tax by the appropriate deadline, this application is being brought forward for City Council to consider.

ALTERNATIVES:

Do not approve an alcohol license for Sulit Coffee & Wine Bar, LLC located at 4150 Old Milton Parkway, Suite 120, Alpharetta, GA 30005.

ATTACHMENTS:

1. Sulit Alcohol Application
2. SULIT COFFEE WINE BAR LLC PAYMENT HISTORY 1.28.26



CITY OF ALPHARETTA

ALCOHOL BEVERAGE LICENSE APPLICATION AND INFORMATION PACKET

Updated 02-13-2025

DEPARTMENT OF COMMUNITY DEVELOPMENT

Code Enforcement / Licensing

2 PARK PLAZA

ALPHARETTA, GA 30009

WWW.ALPHARETTA.GA.US

678-297-6086

AlcoholLicense@Alpharetta.Ga.Us

CHECK LIST FOR COMPLETING APPLICATION PACKET

This checklist is provided for your information and convenience. We recommend that, once you have completed your application packet, you review your answers and materials; comparing that information with the checklist below. Only when you are able to checkoff every item in the list below will your application packet be complete and ready to be submitted.

☒ Application: All forms must be completed, signed, and notarized.

☐ Entity Documents: Articles of Incorporation and/or Organization detailing the company organizational structure, Fulton County dba filing (if applicable, and company organization chart.

☒ Personal Statement: Required for sole proprietor, all partners, all corporate officers and/or members, all corporate shareholders with 10% or more ownership, all managers, and the registered agent. NOTE: An original photograph of the individual is required to accompany each form.

☒ Copy Of Drivers License: Required for all persons completing a Personal Statement.

☒ Fingerprinting: All applicants and Registered Agents are to be fingerprinted by Georgia Application Processing Services (GAPS). You will be provided instructions for fingerprinting upon acceptance of a completed application and application fee.

☒ Affidavit Of Immigration Status: Required for all persons completing a Personal Statement.

☒ Registered Agent Form: Registered agent must reside within Fulton County, Georgia.

☒ Copy Of Property Lease

☐ Legal Survey: Scale drawing showing the business location. Must have been completed within last 48 months.

☐ Surveyors Certificate: Completion of form included with the packet.

☐ Floor Plan Drawing: Establishments applying for a consumption on premises license must show kitchen and customer area. Growlers, convenience stores, grocery stores, gas, drug, or dry goods stores all must show 80% floor space and storage area devoted to the retail sale of products other than alcohol beverages.

☐ Copy Of Alcohol Menu: Required for consumption on premises license applicants only. Alcohol pricing must be listed.

☐ Performance Bond: Required for wholesale license applicants only.

☐ Application Fee: By credit card or by check (money orders, cashier's checks, or certified checks; no personal or business checks) made payable to the City of Alpharetta are acceptable forms of payment.

Applications will have an Application Fee associated with each application in addition to the Licensing Fee schedule below. The Application Fee will be determined during the Pre-Application Meeting and per the need of each application. Schedule your Pre-Application meeting with Code Enforcement & Licensing Dept. at AlcoholLicense@Alpharetta.Ga.Us / 678-297-6086

Review all alcoholic beverage license options available for your establishment category, and please select the licenses for which you would like to apply. Once you have selected your license options, please add all fee amounts together and enter the total at the bottom of the page.

Art Gallery & Art Studio Cigar Shop		
	On Premises Consumption: Beer & Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	On Premises Consumption: Liquor	\$2,500
	Add-On - Sunday Sales	\$500

Convenience Store Pharmacy		
	Off Premises Consumption Retail Package: Beer & Malt Beverages	\$1,000
	Off Premises Consumption Retail Package: Wine	\$1,000
	Add-On - Sunday Sales	\$500

Distributor / Wholesaler		
	Beer & Malt Beverage	\$2,000
	Wine	\$2,000
	Liquor	\$4,000

Eating Establishment		
✓	On Premises Consumption: Beer & Malt Beverages	\$1,000
✓	On Premises Consumption: Wine	\$1,000
✓	On Premises Consumption: Liquor	\$2,500
	Off Premises Consumption Retail Package: Wine	\$1,000
	Off Premises Consumption Retail Package: Beer	\$1,000
	Add-On License - Alcoholic Beverage Catering with City License	\$0
	Add-On - Ancillary Wine Tasting	\$250
✓	Add-On - Sunday Sales	\$500

High Rise Office and High Rise Apartments		
	On Premises Consumption: Beer & Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	Add-On - Sunday Sales	\$500

Local Manufacturer		
	Brewery	\$500
	Brewpub	\$500
	Winery	\$500
	Distillery	\$500
	On Premises Consumption: Beer and/or Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	On Premises Consumption: Liquor	\$2,500
	Off Premises Consumption Retail Package: Beer and/or Malt Beverages	\$1,000
	Off Premises Consumption Retail Package: Wine	\$1,000
	Off Premises Consumption Retail Package: Liquor	\$2,500
	Add-On - Ancillary Wine Tasting	\$250
	Add-On - Sunday Sales	\$500

Package Store		
	Off Premises Consumption Retail Package: Beer and/or Malt Beverages	\$1,000
	Off Premises Consumption Retail Package: Wine	\$1,000
	Off Premises Consumption Retail Package: Liquor	\$2,500
	Add-On - Ancillary Wine Tasting	\$250
	Add-On - Sunday Sales	\$500

Private Clubs		
	On Premises Consumption: Beer & Malt Beverages	\$375
	On Premises Consumption: Wine	\$375
	On Premises Consumption: Liquor	\$750
	Add-On - Sunday Sales	\$500

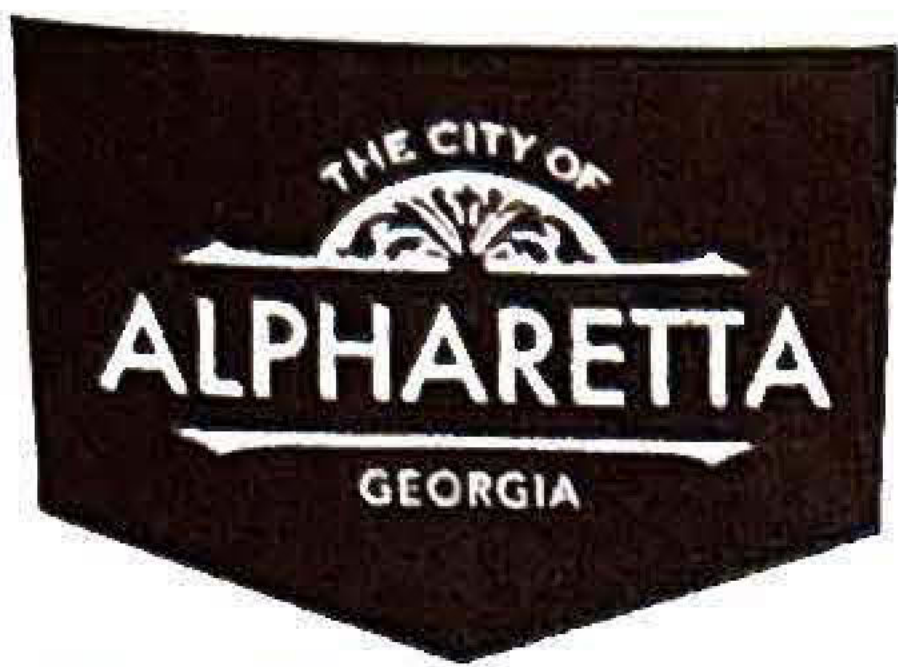
Private Dog Park Public Entertainment Facility		
	On Premises Consumption: Beer & Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	On Premises Consumption: Liquor	\$2,500
	Add-On - Sunday Sales	\$500

Supermarket		
	On Premises Consumption: Beer & Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	Off Premises Consumption Package: Beer & Malt Beverage	\$1,000
	Off Premises Consumption Package: Wine	\$1,000
	Add-On License - Alcoholic Beverage Catering with City On Premises Consumption License	\$0
	Add-On - Ancillary Wine Tasting	\$250
	Add-On - Sunday Sales	\$500

Wine Bar		
	On Premises Consumption: Beer & Malt Beverages	\$1,000
	On Premises Consumption: Wine	\$1,000
	Off Premises Consumption Package: Beer & Malt Beverage	\$1,000
	Off Premises Consumption Package: Wine	\$1,000
	Add-On License - Alcoholic Beverage Catering with City On Premises Consumption License	\$0
	Add-On - Ancillary Wine Tasting	\$250
	Add-On - Sunday Sales	\$500

Specialty Licenses		
	Add-on - Corking for OPC Wine Establishments	\$0
	Catering without City License (per event)	\$50
	Ancillary Growler Tasting	\$50
	Complimentary Service: Beer & Wine	\$300
	Gift Shop: Beer & Wine	\$600
	Public Facility Permit	\$50
	Special Event: For Profit Organizations	\$150
	Special Event: Non-Profit Organizations	\$0

PLEASE ADD ALL FEE AMOUNTS FOR SELECTED LICENSE TYPES AND ENTER AMOUNT BELOW:		
	Total License Fees from above	
	Personal Statement Review Fee, if needed (\$100 x _____ applicants)	
	TOTAL FEES DUE	



CITY OF ALPHARETTA
PRIVILEGE LICENSE
APPLICATION COVER PAGE

CONTACT INFORMATION

Business Name: Sulit Coffee and Wine Bar LLC
Contact Name: Danielk Crawford Contact Email: sulitcoffeebar@gmail.com
Contact Telephone: [REDACTED] Contact Mobile: [REDACTED]

LICENSE INFORMATION

Please select the most appropriate response. This application is being filed due to:

- ☐ New Location ☒ New License ☐ New Ownership
☐ Other. Please specify. _____

Please select the category that best describes the business for which this application is being submitted.

- ☐ Package Store ☐ Convenience Store ☐ Private Club ☒ Restaurant
☐ Super Market ☐ Specialty Shop ☐ Brew Pub
☐ Other. Please specify. _____

Please indicate the type of license for which you are applying (check all that apply):

- ☐ Retail Package Sales ☐ Wholesale / Distributor
☐ Manufacturer / Brewery ☐ Consumption On Premises
☐ Specialty Gift Shop ☐ Complimentary Service

Selling the following (check all that apply):

- ☒ Beer ☐ Growlers
☒ Wine ☒ Sunday Sales
☒ Distilled Spirits

Establishments selling liquor must also collect and file a mixed drink tax return monthly.

THIS SECTION FOR CITY STAFF USE ONLY

Please select from the list at right each type of alcohol sales that apply to the business for which this application is being submitted. If you intend to sell both wine and beer / malt beverages, please select the "Beer and Wine" category rather than selecting the individual "Beer" category and "Wine" category.

Please reference the fee schedule on the previous page to determine the appropriate fee for each category and your business type.

☐ Liquor	Amount Due	_____
☐ Beer	Amount Due	_____
☐ Wine	Amount Due	_____
☐ Beer and Wine	Amount Due	_____
☐ Sunday Sales	Amount Due	_____
☐ Brewery	Amount Due	_____
☐ Growler	Amount Due	_____
☐ Complimentary Service	Amount Due	_____
☐ Distillery	Amount Due	_____

TOTAL
AMOUNT
DUE



CITY OF ALPHARETTA

ALCOHOL BEVERAGE SALES & SERVICE APPLICATION FORM

1. Every question must be fully and completely answered
2. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.
3. When completed, the application form must be dated, signed, and verified under oath by the licensee.
4. The completed form and payment must be filed with the Department of Community Development, located on the ground floor of Alpharetta City Hall at 2 Park Plaza, Alpharetta, GA 30009.

APPLICANT INFORMATION

Last Name: Crawford First Name: Danielle Middle Initial: _____ Social Security #: _____
Home Address: 5817 William Vernon Drive City: Powder Springs State: GA Zip: 30127
Home Telephone: _____ Mobile Telephone: _____

BUSINESS INFORMATION

Business Name: Sulit Coffee and Wine Bar LLC Street Address: 4150 Old Milton Pkwy
Mailing Address: 4150 Old Milton Parkway Suite 120 City: Alpharetta State: GA Zip: 30005
Federal Employer ID #: _____ GA Sales Tax #: _____ GA Withholding #: _____
Ownership Type (Select One): ☐ Sole Proprietor ☒ Partnership or Association
☐ Corporation Name of Corporation: _____
Alpharetta, GA 30005

In the space provided list all partners, corporate officers, shareholders (owning 10% of shares or greater), and managers associated with the business for which this application is being submitted. For each individual identified, you must provide their name, address of residence, telephone number, date of birth, social security number, and percentage of interest in the business. If the space provided is insufficient, please indicate "reference attached sheets" in the space below and attach the additional pages (typed information only) as needed.

Danielle Crawford 5817 William Vernon Drive Powder Springs
[Redacted] 79 [Redacted] 50%

Zewda Lem Leyew 1072 Preswick Ct Alpharetta GA 30004
[Redacted] 1/1980 [Redacted] 50%

(PA)
GA
30127

In the space provided below, please indicate all individuals who are providing capital for the subject business, their mailing address, and the total amount of capital they are investing.

First And Last Name	Mailing Address	Capital Invested
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PROPERTY INFORMATION

Building Owner

Name SJA Properties
Address 4150 Old Milton Parkway Suite 215
City Alpharetta State GA Zip Code 30005

Land Owner

☐ If same as Building Owner, check here and proceed to next question.

Name _____
Address _____
City _____ State _____ Zip Code _____

Lessor **

Name Sulit Coffee and Wine Bar LLC
Address 4150 Old Milton Parkway Suite 120
City Alpharetta State GA Zip Code 30005

Amount Of Rent Paid (Per Month): 3,147 ** Attach one copy of corresponding lease.

Sub Lessor **

☐ Check here if there is no sub-lessor.

Name _____
Address _____
City _____ State _____ Zip Code _____

Amount Of Rent Paid (Per Month): _____ ** Attach one copy of corresponding lease.

Before proceeding to the next page, please revisit the answers and information that you have provided in this application to ensure they are accurate and complete. Also, please reference the check list provided on page 3 of the application packet and ensure that you have collected and attached all required documents, surveys, and other information. If, in the course of answering the questions in this application form, you have attached additional pages, please make certain that those pages are clearly labeled to indicate the corresponding question.

Once you have fully reviewed your completed application packet in the manner described above, please proceed to the next page to sign under oath the application.

In the space provided list all other individuals (not listed in the previous response) who have any interest in the application. For each individual identified, you must provide their name, address of residence, telephone number, date of birth, social security number, and percentage of interest. If the space provided is insufficient, please indicate "reference attached sheets" in the space below and attach the additional pages (typed information only) as needed.

N/A

Does the licensee, partner, corporation or owners have any ownership interest in any other business licensed to sell or serve alcohol in the State of Georgia?

☐ Yes

If you responded "yes", please list the name and location (including city) of each such business.

☒ No

Will entertainment be provided at the business location that is the subject of this application?

☒ Yes

☐ No

If you answered "yes" to the previous question, you must provide a reasonable description as to the type and/or nature of the entertainment to be provided and an approximation as to frequency.

We will have a DJ on some days during events or holidays
We also have some live entertainment once in a while

This statement is to be executed under oath and is subject to the penalties for false swearing.
This page must be completed and signed in the presence of the Notary Public
certifying its execution.

State Of Georgia, Fulton County

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Alcoholic Beverage Sales and Service and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Danielle Crawford

Applicant's Printed Name

12/30/25

Date Of Application

[Signature]

Applicant's Signature

I hereby certify that DANIELLE CRAWFORD signed her / his name to the foregoing application stating to me the he / she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

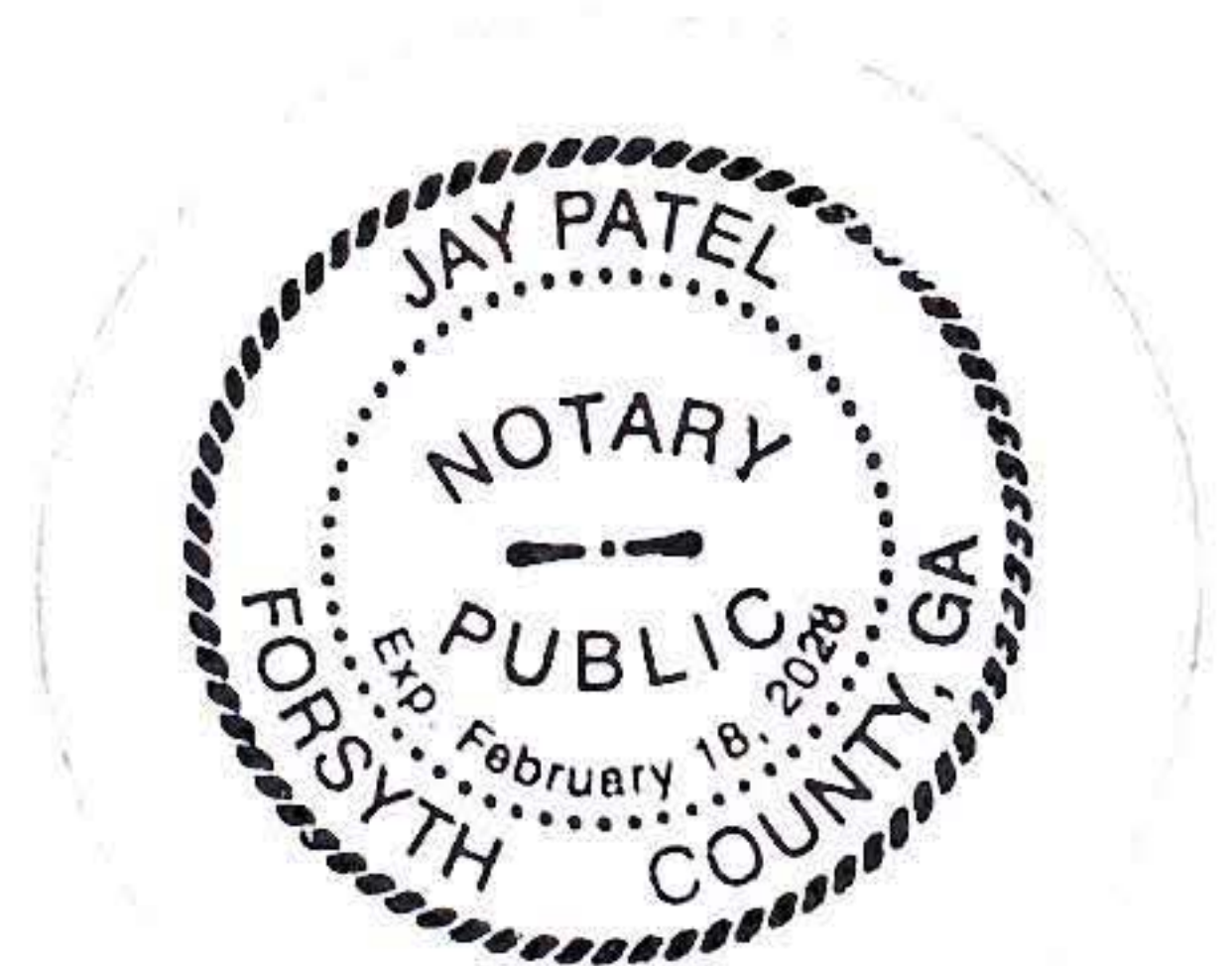
This 30 day of DEC, 20 25

JAY PATEL

Notary Public - Printed Name

[Signature]

Notary Public - Signature



This statement is to be executed under oath and is subject to the penalties for false swearing.
This page must be completed and signed in the presence of the Notary Public
certifying its execution.

State Of Georgia, FULTON County

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Alcoholic Beverage Sales and Service and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Zewalem LeYew Terefe
Applicant's Printed Name

12-30-25
Date Of Application

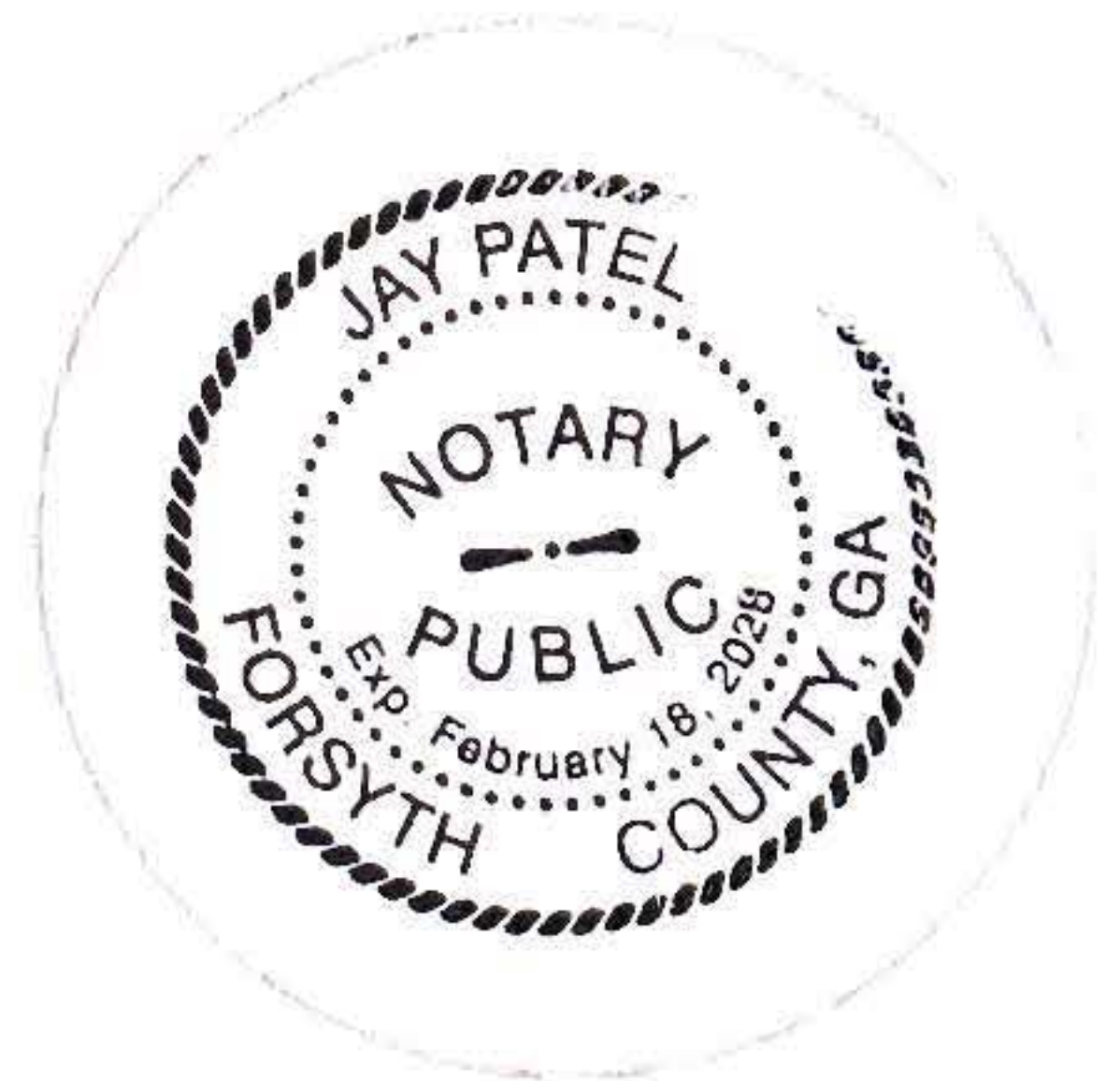
[Signature]
Applicant's Signature

I hereby certify that ZEWALEM LEYEW TEREFE signed her / his name to the foregoing application stating to me the he / she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 30 day of DEC, 20 25

JAY PATEL
Notary Public - Printed Name

[Signature]
Notary Public - Signature



CITY OF ALPHARETTA
AFFIDAVIT VERIFYING LEGAL IMMIGRATION STATUS
THIS AFFIDAVIT MUST BE NOTARIZED

O.C.G.A. § 50-36-1 states that an agency or political subdivision providing or administering a public benefit shall require every applicant for such benefit to execute a signed and sworn affidavit verifying the applicant's lawful presence in the United States.

By executing this affidavit under oath, as an applicant for a City of Alpharetta public benefit, I hereby state the following with respect to my application for (please check one):

☒ Alcohol Beverage License or Permit

Business Name: _____

☐ Pawn / Precious Metal License or Permit

Business Name: _____

☐ Taxi Cab License or Permit

Business Name: _____

☐ Massage and Spa License or Permit

Business Name: _____

☐ Solicitation Permit

Business Name: _____

☒ I am a United States citizen. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a United States citizen 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,* as defined by O.C.G.A. § 50-36-2 with this affidavit.

OR

☐ I am a legal permanent resident. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a legal permanent resident 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,** as defined by O.C.G.A. § 50-36-2 with this affidavit.

OR

☐ I am a qualified alien or non-immigrant. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a qualified alien or non-immigrant under the federal Immigration and Nationality Act, Title 8 U.S.C. with an alien number issued by the Department of Homeland Security or other federal immigration agency, and is 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,** as defined by O.C.G.A. § 50-36-2 with this affidavit.

Applicant's alien number issued by the Department of
Homeland Security Or other federal immigration agency

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on December 30, 2025 in Johns Creek (City) GA (State)

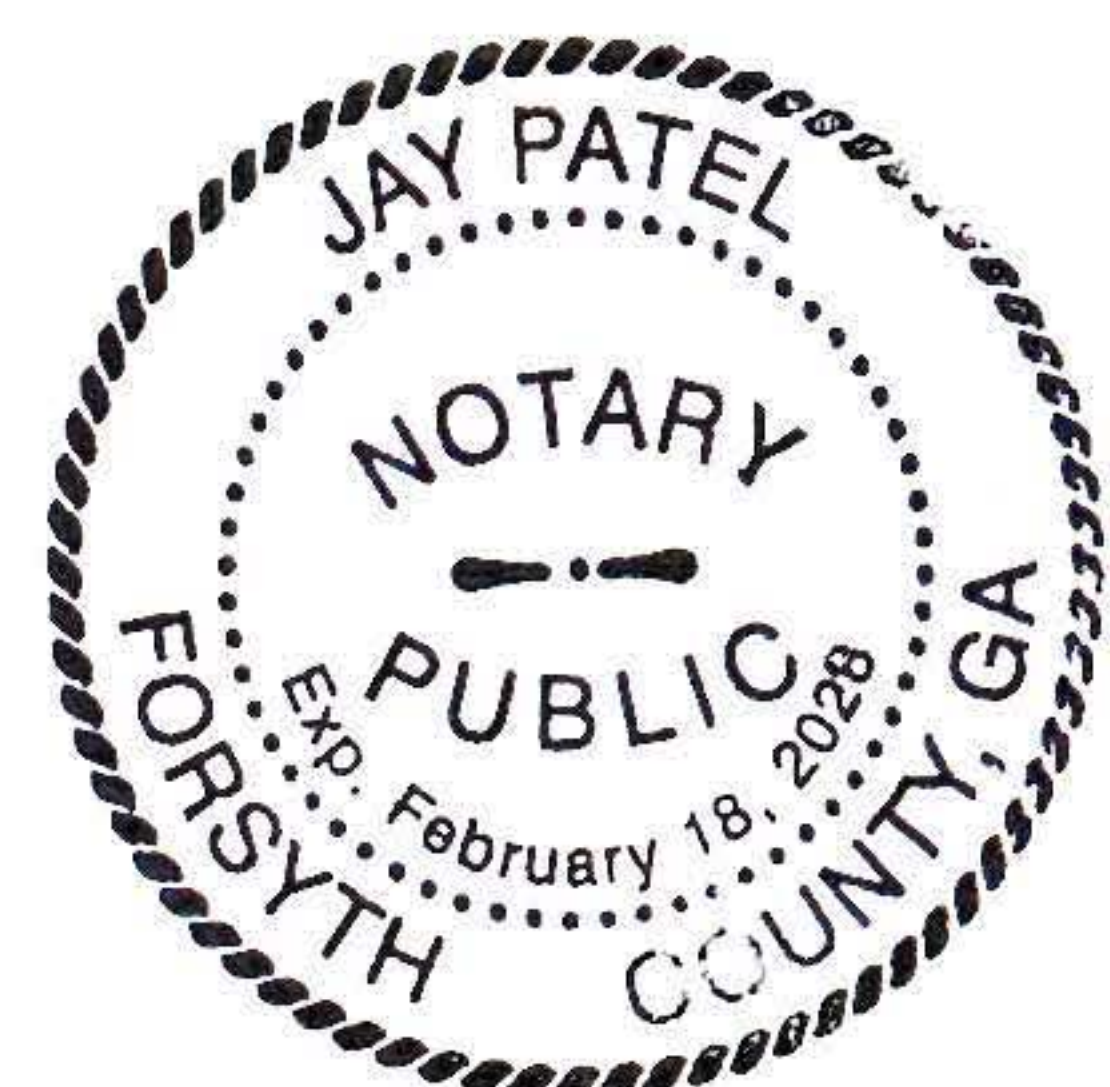
[Signature]
Signature of Applicant

Danielle Crawford
Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 30 DAY OF DEC, 2025

[Signature]
NOTARY PUBLIC

02/18/2028
My Commission Expires



*Documents include a U.S. driver's license, U.S. passport, U.S. passport card or one of the other documents listed on the Attorney General's list of Secure and Verifiable Documents.

**Documents include a Permanent Resident card (from I-551), Arrival/Departure Record (form I-94), Employment Authorization Document (form I-766) or one of the other documents listed on the Attorney General's list of Secure and Verifiable Documents.

A complete listing of secure and verifiable documents is available through the Office of the Attorney General (GA) website:
<http://law.ga.gov/immigration-reports>.

CITY OF ALPHARETTA
AFFIDAVIT VERIFYING LEGAL IMMIGRATION STATUS
THIS AFFIDAVIT MUST BE NOTARIZED

O.C.G.A. § 50-36-1 states that an agency or political subdivision providing or administering a public benefit shall require every applicant for such benefit to execute a signed and sworn affidavit verifying the applicant's lawful presence in the United States.

By executing this affidavit under oath, as an applicant for a City of Alpharetta public benefit, I hereby state the following with respect to my application for (please check one):

☒ Alcohol Beverage License or Permit

Business Name: Suit Coffee and Winebar

☐ Pawn / Precious Metal License or Permit

Business Name: _____

☐ Taxi Cab License or Permit

Business Name: _____

☐ Massage and Spa License or Permit

Business Name: _____

☐ Solicitation Permit

Business Name: _____

☒ I am a United States citizen. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a United States citizen 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,* as defined by O.C.G.A. § 50-36-2 with this affidavit.

OR

☐ I am a legal permanent resident. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a legal permanent resident 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,** as defined by O.C.G.A. § 50-36-2 with this affidavit.

OR

☐ I am a qualified alien or non-immigrant. By executing this affidavit, the undersigned applicant verifies the applicant's lawful presence in the United States as the undersigned applicant is a qualified alien or non-immigrant under the federal Immigration and Nationality Act, Title 8 U.S.C. with an alien number issued by the Department of Homeland Security or other federal immigration agency, and is 18-years of age or older. The undersigned applicant has provided at least one secure and verifiable document,** as defined by O.C.G.A. § 50-36-2 with this affidavit.

Applicant's alien number issued by the Department of
Homeland Security Or other federal immigration agency

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on 30 12 2025 in Alpharetta (City) GA (State)

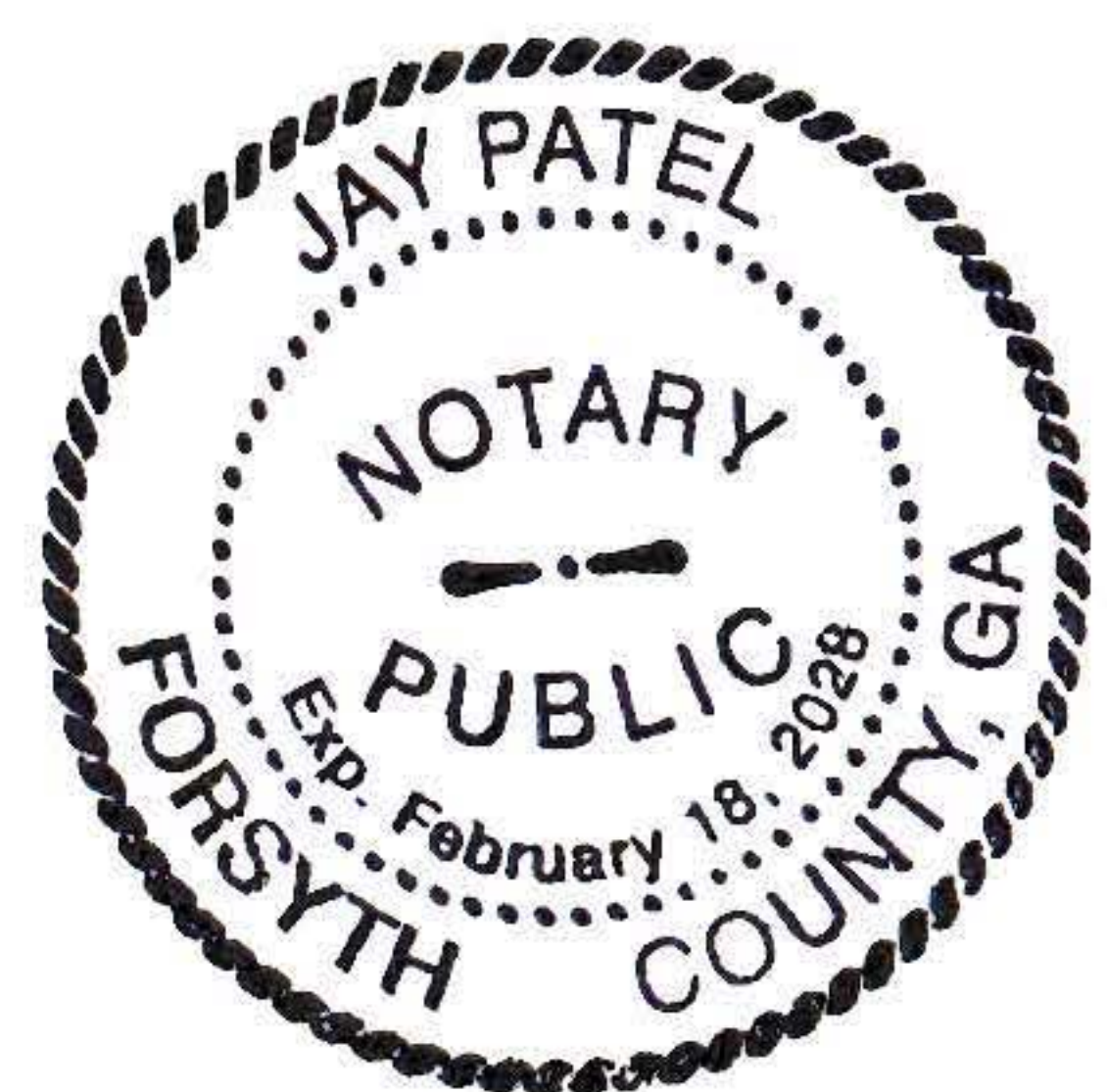
[Signature]
Signature of Applicant

Zenvelen LeYeu
Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 30 DAY OF DEC, 2025

[Signature]
NOTARY PUBLIC

02/18/2028
My Commission Expires



*Documents include a U.S. driver's license, U.S. passport, U.S. passport card or one of the other documents listed on the Attorney General's list of Secure and Verifiable Documents.

**Documents include a Permanent Resident card (from I-551), Arrival/Departure Record (form I-94), Employment Authorization Document (form I-766) or one of the other documents listed on the Attorney General's list of Secure and Verifiable Documents.

A complete listing of secure and verifiable documents is available through the Office of the Attorney General (GA) website:
<http://law.ga.gov/immigration-reports>.

CITY OF ALPHARETTA
PRIVATE EMPLOYER AFFIDAVIT PURSUANT TO O.C.G.A. § 36-60-6(d)
THIS AFFIDAVIT MUST BE NOTARIZED

By executing this affidavit under oath, as an applicant for an Alcohol Beverage License as referenced in O.C.G.A. § 36-60-6(d), from the City of Alpharetta Georgia, the undersigned applicant representing the private employer indicated below verifies the following with respect to my application for the above mentioned document.

Printed Name Of Private Employer: Sulit Coffee and Wine Bar

Section 1: Please select ONE of the following.

☐ Employs more than ten (10) employees (total employees for Individual, Firm or Corporation). Please complete section 2 below and sign/notarize at the bottom.

☒ Employs ten (10) or fewer employees (Individual, Firm, or Corporation). Do not complete Section 2. Please sign/notarize at the bottom.

Section 2: The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6(a). The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as listed below:

Federal Work Authorization User Identification Number

Date Of Authorization

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties allowed by such statute.

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on December 30, 2025 in Johns Creek (City) GA (State)

[Signature]
Signature of Authorized Officer or Agent

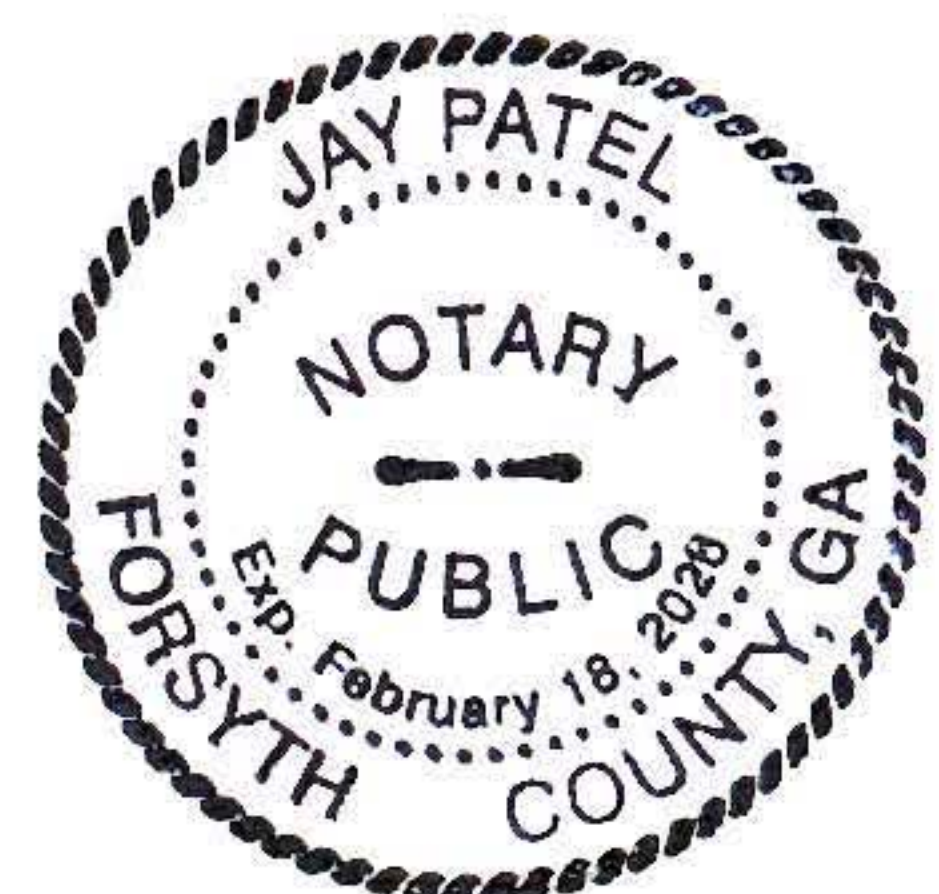
Danette Crawford
Printed Name of Authorized Officer or Agent

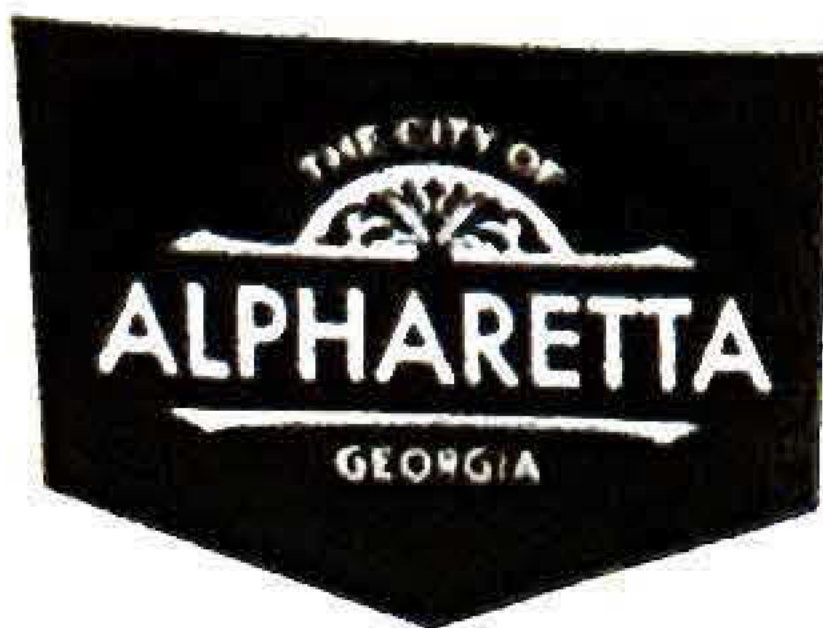
Owner
Printed Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 30 DAY OF Dec., 2025

[Signature]
NOTARY PUBLIC

02/18/2028
My Commission Expires





CITY OF ALPHARETTA

ALCOHOL BEVERAGE SALES & SERVICE

PERSONAL STATEMENT

This personal statement must be executed under oath by the licensee and each owner, manager, officer and/or director of the corporation of any place of business applying for an Alcohol Beverage License. A completed Personal Statement must be submitted for all of these individuals at the time the Alcohol Beverage License Application is submitted.

Each question must be answered accurately and completely. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

Last Name: Crawford First Name: Danielle Middle Name: _____
Name Of Business With Which This Statement Is Affiliated: Sulit Coffee and Wine Bar
Business Location / Street Address: 4150 Old Milton Parkway Suite 120 City: Alpharetta State: GA Zip: 30005
Phone Number: [REDACTED] Email: sulitcoffeebar@gmail.com
Position In Business Of Above Named Person: Owner Percent Ownership / Interest In Business: 50%
Annual Salary / Compensation Of the Above Named Person Earned From This Business Entity: 0

Do you have any financial interest or are you employed in any wholesale or retail business engaged in distilling, bottling, rectifying, or selling alcoholic beverages?

- ☐ Yes If "yes", please provide the name, location and your role with the business or businesses.
- ☒ No

Have you ever had any financial interest in an alcoholic beverage business that was denied for a license or permit?

- ☐ Yes If "yes", please provide details as to the business and the reason for the denial(s).
- ☒ No

Has any alcoholic beverage business in which you hold or have held any financial interest or by which you are employed or have been employed ever been cited for any violation of the rules and regulations of the State Revenue Commissioner relating to the sale and distribution of alcoholic beverages?

- ☐ Yes ☒ No

If, during the past ten (10) years, you have bought and sold any alcoholic beverage business, please provide the details (date of sale, license number, persons and considerations involved).

Have you ever been denied bond by a commercial security company?

- ☐ Yes If "yes", please provide details as to the reason for the denial(s).
- ☒ No

Are you a registered voter? ☒ Yes ☐ No If "yes", in what State: _____ In what county: _____

Are there other names that you have used or may be known by (maiden name, names by former marriage, former names changed legally or otherwise, aliases, nicknames, etc.)? Please specify each such name and the dates used:

Your Home Address: 3817 William Vernon Drive

City Powder Springs State: GA Zip Code 30127

Your Business Address: 4150 Old Milton Parkway Suite 120

City Alpharetta State: GA Zip Code 30005

Place Of Birth (Include city, state, and country): Alabama, Mobile, USA

Social Security Number: [REDACTED] Date Of Birth: [REDACTED] 79 Are you a US Citizen? ☒ By Birth ☐ Naturalized ☐ No

If you are a naturalized US Citizen, please provide the following information. Otherwise, please proceed to the next question set.

Date Naturalized: _____ Place and Court: _____ Certificate #: _____

Petition #: _____ Derived Parents' Certificate #: _____ Alien Registration #: _____

Native Country: _____ Date of US Entry: _____ Port of Entry: _____

Marital Status: ☒ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

If married or separated, please provide the following information about your spouse.

Full Name (Last, First, Middle): _____ Social Security #: _____

Maiden Name: _____ Date Of Birth: _____

Name and Address of Employer: _____

Employment record for the past ten (10) years, noting experience from most to least recent. Note month and year. All forms must be completed.

Date Employed To	Date Employed From	Description of Occupation and Duties Performed	Salary Earned	Employees	Reason For Leaving
10/01	Current	Catch Health (agent)	[REDACTED]	☒	Current
12/23	8/25	New York Life (came back to company)	[REDACTED]	☒	need more money
02/25	9/25	Cross mark	[REDACTED]	☒	too much drug
12/23	11/24	New York Life	[REDACTED]	☒	fire at home
07/01	05/22	Sam's Club / Walmart	[REDACTED]	☒	open business

List all of your places of residence for the past ten (10) years from the most to the least recent. Note month and year of residence.

Residence From	Residence Until	Street Address	City	State
10/23	Current	5817 William Vernon Drive	Powder Springs	GA
11/18	10/23	10845 Yorkwood Street	Johns Creek	GA
9/17	11/18	2101 Johns Creek Pkwy	Johns Creek	GA
8/15	9/17	5542 Trace Views Drive	Norcross	GA

Excluding traffic violations, have you ever been arrested or held by Federal, State, or other law enforcement authorities for any violation of any federal law, state law, or county or municipal law, regulation, or ordinance?

☐ Yes ☒ No

If "yes" you must list all such charges even if they were dismissed. Give the reason you were charged or held, the date, place where charged, and the disposition of your case. If no formal arrest was made, indicate "no arrest". After the last arrest is listed, please write "no other arrest".

--

Race: Black Sex: Female Height: 5 Feet 7 Inches Weight in Pounds: 180
Hair Color: Black Eye Color: brown Age: 46 Attach a photograph (front view) taken within past 12 months.

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Personal Statement and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Danielle Crawford
Applicant's Printed Name

12/30/25
Date Of Application

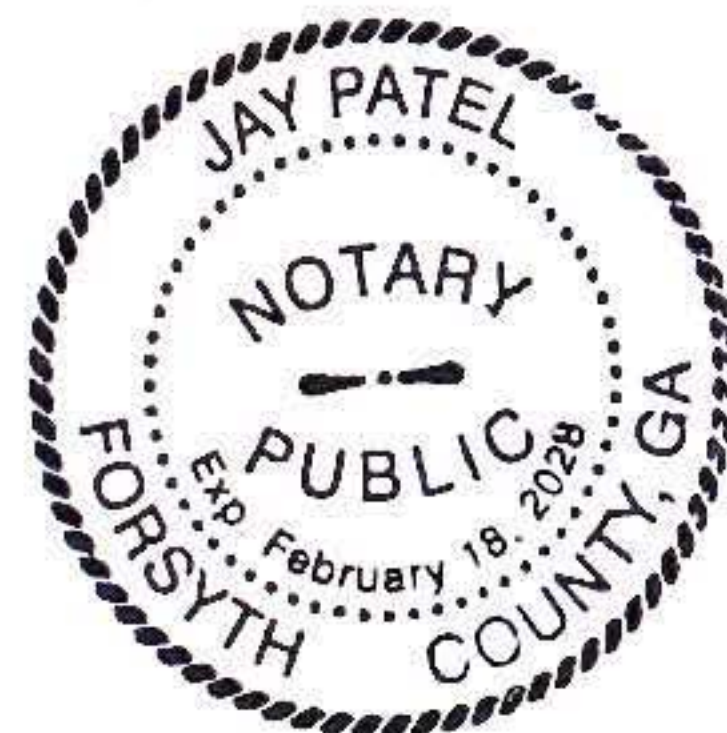
[Signature]
Applicant's Signature

I hereby certify that DANIELLE CRAWFORD signed her / his name to the foregoing application stating to me she / he / she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 30 day of DEC., 20 25

JAY PATEL
Notary Public - Printed Name

[Signature]
Notary Public - Signature





CITY OF ALPHARETTA

ALCOHOL BEVERAGE SALES & SERVICE

PERSONAL STATEMENT

This personal statement must be executed under oath by the licensee and each owner, manager, officer and/or director of the corporation of any place of business applying for an Alcohol Beverage License. A completed Personal Statement must be submitted for all of these individuals at the time the Alcohol Beverage License Application is submitted.

Each question must be answered accurately and completely. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached.

Last Name: LEYLAW First Name: ZENDALYN Middle Name: TERRELL
Name Of Business With Which This Statement Is Affiliated: Suit Coffee and Win bar
Business Location / Street Address: 4150 Old Melton Park City: Alpharetta State: GA Zip: 30005
Phone Number: [REDACTED] Email: [REDACTED]
Position In Business Of Above Named Person: Owner Percent Ownership / Interest In Business: 50%
Annual Salary / Compensation Of the Above Named Person Earned From This Business Entity: _____

Do you have any financial interest or are you employed in any wholesale or retails business engaged in distilling, bottling, rectifying, or selling alcoholic beverages?

☐ Yes

If "yes", please provide the name, location and your role with the business or businesses.

☒ No

Have you ever had any financial interest in an alcoholic beverage business that was denied for a license or permit?

☐ Yes

If "yes", please provide details as to the business and the reason for the denial(s).

☒ No

Has any alcoholic beverage business in which you hold or have held any financial interest or by which you are employed or have been employed ever been cited for any violation of the rules and regulations of the State Revenue Commissioner relating to the sale and distribution of alcoholic beverages?

☐ Yes

☒ No

If, during the past ten (10) years, you have bought and sold any alcoholic beverage business, please provide the details (date of sale, license number, persons and considerations involved).

Have you ever been denied bond by a commercial security company?

☐ Yes

If "yes", please provide details as to the reason for the denial(s).

☒ No

Are you a registered voter? ☒ Yes ☐ No If "yes", in what State: GA In what county: Atlanta

Are there other names that you have used or may be known by (maiden name, names by former marriage, former names changed legally or otherwise, aliases, nicknames, etc.)? Please specify each such name and the dates used:

Your Home Address: 1072 Preswick Ct
City: Alpharetta State: GA Zip Code: 30004
Your Business Address: 1150 Oldmilton Park Way Suite 120
City: Alpharetta State: GA Zip Code: 30005

Place Of Birth (Include city, state, and country): Addis Abeba
Social Security Number: [REDACTED] Date Of Birth: [REDACTED] - 1985 Are you a US Citizen? ☒ By Birth ☒ Naturalized ☐ No

If you are a naturalized US Citizen, please provide the following information. Otherwise, please proceed to the next question set.
Date Naturalized: 11-7-2006 Place and Court: Atlanta GA Certificate #: [REDACTED]
Petition #: [REDACTED] Derived Parents' Certificate #: _____ Alien Registration #: _____
Native Country: Ethiopia Date of US Entry: 6-21-2001 Port of Entry: Washington (DC)

Marital Status: ☒ Single ☐ Married ☐ Widowed ☐ Divorced ☐ Separated

If married or separated, please provide the following information about your spouse.

Full Name (Last, First, Middle): _____ Social Security #: _____
Maiden Name: _____ Date Of Birth: _____
Name and Address of Employer: _____

Employment record for the past ten (10) years, noting experience from most to least recent. Note month and year. All forms must be completed.

Date Employed To	Date Employed From	Description of Occupation and Duties Performed	Salary Earned	Employees	Reason For Leaving
4-19-2004	6-5-2022	Sam's Club			
7-22-2022	NOW	SUIT COFFEE and WINTER			

List all of your places of residence for the past ten (10) years from the most to the least recent. Note month and year of residence.

Residence From	Residence Until	Street Address	City	State
2-7-2007	11-7-2023	50 LINCOLN COURT AVE Atlanta	Atlanta	GA
11-8-2023	NOW	1072 PRESWYCK CT	Alpharetta	GA

Excluding traffic violations, have you ever been arrested or held by Federal, State, or other law enforcement authorities for any violation of any federal law, state law, or county or municipal law, regulation, or ordinance?

☐ Yes ☒ No

If "yes" you must list all such charges even if they were dismissed. Give the reason you were charged or held, the date, place where charged, and the disposition of your case. If no formal arrest was made, indicate "no arrest". After the last arrest is listed, please write "no other arrest".

Race: Black Sex: F Height: 5 Feet 2 Inches Weight in Pounds: 140
 Hair Color: Brown Eye Color: Black Age: 45 Attach a photograph (front view) taken within past 12 months.

I, the undersigned, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Personal Statement and in any and all documents provided in support of this application are true and accurate. I further understand that any false statements provided by me or my representatives as part of this application, beyond any legal penalties, will result in the denial of the subject application.

Zewudem Leyew Terefe

Applicant's Printed Name

12-29-2025

Date Of Application



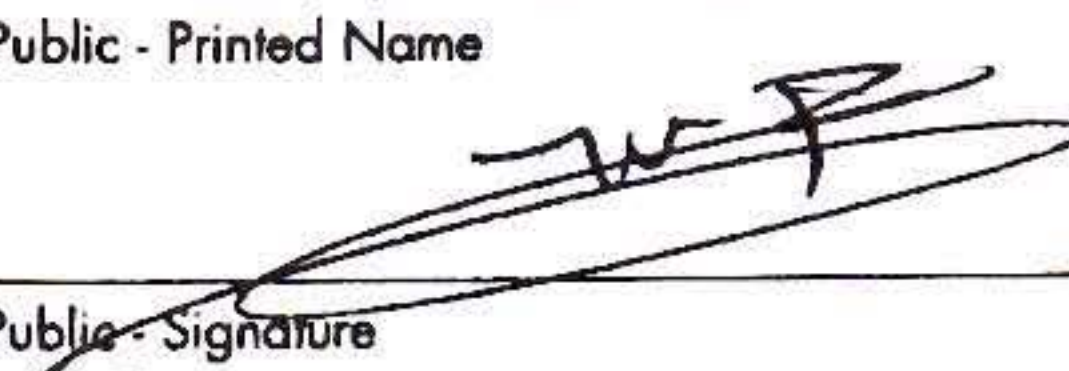
Applicant's Signature

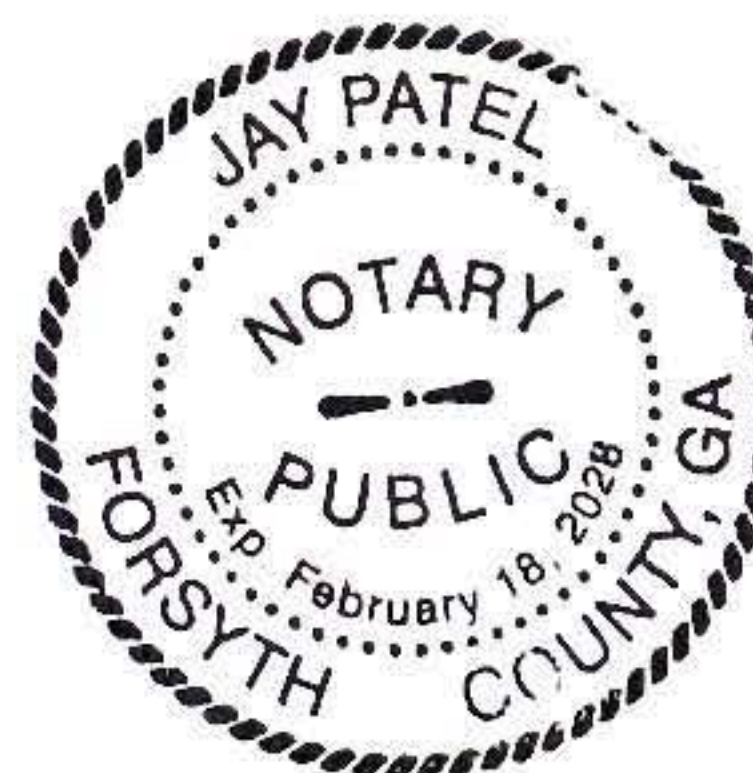
I hereby certify that Zewudem Leyew Terefe signed her / his name to the foregoing application stating to me the he / she knew and understood all statements and information contained therein and, under oath actually administered by me, has sworn that said statements and information are true and correct.

This 30 day of DEC., 20 25

JAY PATEL

Notary Public - Printed Name


Notary Public - Signature



Link	Cat	Year	Bill	Receipt	Chg. Code	Chg. Description	Interest Paid	Principal Paid	Total Amount Paid	Memo	Customer Address Line 1	Customer Address Line 2	Customer City	Customer State	Customer Zip	Proc. Date	Paid Date
View	BL	2025	111630	1398914	ADMIN	ADMINISTRATION FEE	\$1.50	\$50.00	\$169.50	Danielle Crawford	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	05/08/2025	05/08/2025
View	BL	2025	111630	1398914	EMP	EMPLOYEE BASED	\$3.00	\$100.00	\$169.50	Danielle Crawford	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	05/08/2025	05/08/2025
View	BL	2025	111630	1398914	BLPEN	BUSINESS LICENSE PENALTY	\$0.00	\$15.00	\$169.50	Danielle Crawford	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	05/08/2025	05/08/2025
View	BL	2025	105688	1370670	ADSS	ADD ON: SUNDAY SALES	\$0.00	\$500.00	\$1,500.00	5758	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/24/2025	01/24/2025
View	BL	2025	105688	1370670	OPCW	ON PREMISES CONSUMPTION:WINE	\$0.00	\$1,000.00	\$1,500.00	5758	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/24/2025	01/24/2025
View	BL	2024	99889	1260385	ADMIN	ADMINISTRATION FEE	\$0.00	\$50.00	\$150.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	03/05/2024	03/05/2024
View	BL	2024	99889	1260385	EMP	EMPLOYEE BASED	\$0.00	\$100.00	\$150.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	03/05/2024	03/05/2024
View	BL	2023	102745	1248297	AT	ALCOHOL EXCISE TAX	\$0.63	\$15.84	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2023	102741	1248296	AT	ALCOHOL EXCISE TAX	\$0.00	\$11.67	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2023	102740	1248295	AT	ALCOHOL EXCISE TAX	\$0.13	\$6.63	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2023	102739	1248294	AT	ALCOHOL EXCISE TAX	\$0.38	\$12.57	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2023	94843	1248293	AT	ALCOHOL EXCISE TAX	\$0.95	\$18.97	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2023	94842	1248292	AT	ALCOHOL EXCISE TAX	\$1.98	\$33.03	\$102.78	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	01/05/2024	01/05/2024
View	BL	2024	102747	1247966	ADSS	ADD ON: SUNDAY SALES	\$0.00	\$500.00	\$2,310.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/04/2024	01/04/2024
View	BL	2024	102747	1247966	ALAPPF	RENEWAL ADMINISTRATIVE FEE	\$0.00	\$100.00	\$2,310.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/04/2024	01/04/2024
View	BL	2024	102747	1247966	OPCB	ON PREMISE CONSUMPTION:BEER	\$0.00	\$750.00	\$2,310.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/04/2024	01/04/2024
View	BL	2024	102747	1247966	OPCW	ON PREMISES CONSUMPTION:WINE	\$0.00	\$750.00	\$2,310.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/04/2024	01/04/2024
View	BL	2024	102747	1247966	ALPEN	ALCOHOL LICENSE PENALTY	\$0.00	\$210.00	\$2,310.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	01/04/2024	01/04/2024
View	BL	2023	94469	1186125	AT	ALCOHOL EXCISE TAX	\$0.50	\$25.05	\$78.39	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	08/22/2023	08/22/2023
View	BL	2023	94427	1186124	AT	ALCOHOL EXCISE TAX	\$1.54	\$51.30	\$78.39	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	08/22/2023	08/22/2023
View	BL	2023	94426	1186122	AT	ALCOHOL EXCISE TAX	\$0.73	\$18.15	\$27.13	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	08/22/2023	08/22/2023
View	BL	2023	93001	1186121	AT	ALCOHOL EXCISE TAX	\$0.39	\$7.86	\$27.13	Danielle Crawford	10245 YORKWOOD STREET		JOHNS CREEK	GA	30097	08/22/2023	08/22/2023
View	BL	2023	89488	1137578	ADMIN	ADMINISTRATION FEE	\$0.00	\$50.00	\$225.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	02/08/2023	02/08/2023
View	BL	2023	89488	1137578	EMP	EMPLOYEE BASED	\$0.00	\$175.00	\$225.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	02/08/2023	02/08/2023
View	BL	2023	92503	1137576	CLBWSS	LIQUOR, BEER, WINE	\$0.00	\$2,000.00	\$2,000.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	02/08/2023	02/08/2023
View	BL	2023	85388	1114934	CBWSS	BEER & WINE	\$0.00	\$2,000.00	\$2,000.00	Danielle Crawford	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	12/07/2022	12/07/2022
View	BL	2022	84230	1043603	ADMIN	ADMINISTRATION FEE	\$0.00	\$50.00	\$137.50	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	07/13/2022	07/13/2022
View	BL	2022	84230	1043603	EMP	EMPLOYEE BASED	\$0.00	\$87.50	\$137.50	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	07/13/2022	07/13/2022
View	BL	2022	83314	1019356	CBWSS	BEER & WINE	\$0.00	\$2,000.00	\$2,000.00	SULIT COFFEE & WINE BAR LLC	4150 OLD MILTON PARKWAY	UNIT 120	ALPHARETTA	GA	30005	04/07/2022	04/07/2022



STAFF REPORT

Department: Finance
Submitted By: Shawn Mitchell
Meeting Date: February 2, 2026

AGENDA ITEM:

Ordinance: Fiscal Year 2026 Budget Amendment

FIRST READING

Consideration of an Ordinance to adopt a Fiscal Year 2026 Budget Amendment for certain funds of the City of Alpharetta, Georgia, appropriating the amounts shown in each budget as expenditures, adopting the items of revenue anticipation, prohibiting expenditures to exceed appropriations, and prohibiting expenditures to exceed actual funding available.

STAFF RECOMMENDATION:

Adopt an Ordinance (First Reading) of the Mayor and Council of the City of Alpharetta, Georgia, to adopt a Fiscal Year 2026 Mid-Year Budget (attached as Exhibit A).

BUDGET & PROCUREMENT:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST: SEE EXHIBIT A
(ATTACHED)

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-----------------------------	----------------------

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

The purpose of this meeting is to provide an overview of the Fiscal Year (FY) 2026 Budget Amendment which amends the base budget, as adopted by the City Council, including subsequent amendments, for targeted initiatives that have already occurred (e.g. during the first 7 months of the fiscal year) or are planned to occur before year-end.

Initiatives are discussed in detail within the attached FY 2026 Mid-Year Budget Requests (Exhibit A). The Amendment is substantially similar to what was presented by staff at the 2026 City Council Retreat; the only changes related to the updating of certain beginning budgetary balances to match those values contained in the Financial Management Reports for the period ending December 31, 2025.

ALTERNATIVES:

Do not approve the Fiscal Year (FY) 2026 Mid-Year Budget Amendment in its entirety, approve with specific modifications, etc.

ATTACHMENTS:

1. 2026 Budget Amendment Ordinance (1st Reading)
2. Exhibit A (2026 Budget Amendment Ordinance) (1st Reading)



AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, TO ADOPT A FISCAL YEAR 2026 BUDGET AMENDMENT FOR CERTAIN FUNDS OF THE CITY OF ALPHARETTA, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEMS OF REVENUE ANTICIPATION, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES TO EXCEED ACTUAL FUNDING AVAILABLE.

WHEREAS, the Director of Finance has presented a proposed fiscal year 2026 budget amendment to the City Council on certain funds of the City; and

WHEREAS, each of these proposed amendments will adjust expenditures and revenues originally appropriated in the fiscal year 2026 budget and subsequent amendments; and

WHEREAS, each of these proposed amendments represent a balanced budget, so that anticipated revenues for each fund equal or exceed proposed expenditures.

NOW THEREFORE, the Mayor and City Council of the City of Alpharetta hereby ordains, as follows:

- that this budget amendment, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance shall be the City of Alpharetta's fiscal year 2026 budget amendment for these certain funds for the fiscal year 2026; and
- that this budget amendment be and is hereby approved and the revenue items shown in the budget for each fund in the amount anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and
- that the expenditures shall not exceed the appropriations authorized by this budget amendment or amendments thereto provided; and that expenditures shall not exceed actual funding available.

SO ORDAINED, this _____ day of February 2026.

CITY OF ALPHARETTA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]
[SIGNATURES CONTINUED FROM PRECEDING PAGE]

COUNCIL MEMBERS

Mayor Pro Tem Dan Merkel

Council Member T. Kirk Driskell

Council Member Katie Reeves

Council Member Douglas J. DeRito

Council Member John Hipes

Council Member Fergal M. Brady

(SEAL)

Attest:

Approved as to form and legal sufficiency:

Lauren Shapiro, City Clerk

Molly Esswein, City Attorney

First Reading: _____

Second Reading: _____



City of Alpharetta, Georgia
Fiscal Year 2026
Budget Amendment Request

The purpose of the Fiscal Year (FY) 2026 Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g., during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.

General Fund

This Fund is the principal operating fund of the city and includes governmental activities such as police, fire, recreation, transportation, and other general government functions that are primarily funded with property taxes, franchise fees, state shared revenues, and charges for services such as recreation program fees. State law requires that the city's budget be balanced: revenues = expenditures.

The budgetary legal level of control resides at the department level (e.g., City Administration, Recreation, Parks, and Cultural Services, etc.). A given department has the operational flexibility to reallocate appropriations within specific line-items to achieve its mission but cannot exceed its overall appropriation level as approved by City Council. Furthermore, the Adopted Budget approves the staffing level (i.e., authorized full-time equivalent staffing level) for each department. The FY 2026 Budget Amendment adjusts departmental budgets to fund/authorize the targeted initiatives discussed in detail over the following pages.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

GENERAL FUND				
LEGAL LEVEL OF CONTROL				
Fiscal Year 2026				
		<u>Personnel</u>	<u>Other</u>	
		<u>Adjustments</u>	<u>Adjustments</u>	
	Current	Budget	Budget	Revised
	Budget	Amendment	Amendment	Budget
Revenues by Source:				
Property Taxes	\$ 38,079,000	\$ -	\$ -	\$ 38,079,000
Local Option Sales Taxes	22,440,500	-	-	22,440,500
Other Taxes	20,015,400	-	769,239	20,784,639
Licenses and Permits	3,476,500	-	-	3,476,500
Intergovernmental Revenue	352,385	-	-	352,385
Charges for Services	5,419,312	-	-	5,419,312
Fines and Forfeitures	2,280,000	-	-	2,280,000
Investment Earnings	1,150,000	-	-	1,150,000
Other/Miscellaneous	256,330	-	-	256,330
Other Financing Sources				
Transfer-in from Hotel/Motel Fund	3,412,500	-	-	3,412,500
Transfer-in from Development Authority	-	-	53,448	53,448
Budgeted Fund Balance	5,017,048	-	-	5,017,048
Total Revenues	\$101,898,975	\$ -	\$ 822,687	\$102,721,662
Expenditures by Department:				
Mayor and City Council	\$ 443,701	\$ -	\$ -	\$ 443,701
City Administration	3,110,149	134,224	-	3,244,373
Finance	4,220,564	19,961	-	4,240,525
City Attorney	800,000	-	-	800,000
Information Technology	2,572,375	63,686	-	2,636,061
Human Resources	1,110,544	-	-	1,110,544
Municipal Court	1,410,650	-	-	1,410,650
Police Department	27,930,459	(334,838)	-	27,595,621
Fire Department	20,242,597	-	-	20,242,597
Public Works	11,483,060	-	-	11,483,060
Recreation, Parks, and Cultural Services	14,890,458	-	-	14,890,458
Community Development	4,884,783	-	-	4,884,783
subtotal	\$ 93,099,340	\$ (116,967)	\$ -	\$ 92,982,373
General Government:				
Insurance Premiums	\$ 1,060,500	\$ -	\$ -	\$ 1,060,500
Gwinnett Tech Bond (P&I)	291,065	-	-	291,065
Transfer to Capital Project Fund				
Fund Balance for one-time Capital	3,117,048	-	-	3,117,048
Capital Contribution from General Fund	1,517,405	-	-	1,517,405
Transfer to Stormwater Capital Fund	1,900,000	-	-	1,900,000
Transfer to 911 Fund (Operations Subsidy)	-	-	564,175	564,175
Transfer to Solid Waste Fund (One-Time Subsidy)	-	-	75,000	75,000
Contingency	913,617	-	300,479	1,214,096
subtotal	\$ 8,799,635	\$ -	\$ 939,654	\$ 9,739,289
Total Expenditures	\$101,898,975	\$ (116,967)	\$ 939,654	\$102,721,662

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

The following section provides, by department, the associated detail/justification for each targeted initiative requested through the FY 2026 Budget Amendment.

Multiple Departments

Initiative: **Personnel Funding Reallocations (*no additional positions*)**

Budgetary Expenditures: **Net reduction in budgetary expenditures of -\$116,967**

This request reallocates departmental personnel budgets to reflect previously approved position changes implemented since adoption of the FY 2026 Budget. These adjustments result in an overall reduction in personnel appropriations of -\$116,967.

No position changes (additions, reductions, reclassifications, or new positions) are being requested as part of this action.

Summary of adjustments:

- City Administration (*net budgetary increase: +\$134,224*)
 - Assistant City Administrator – This position has been filled. Additional funding is requested to cover the incremental cost associated with the change in incumbent and related benefit impacts (e.g., auto allowance). Total cost increase: \$104,821.
 - Municipal Records Officer – The approved reclassification of the Assistant City Clerk position to Municipal Records Officer results in an annualized cost increase of \$29,403.
- Finance Department (*net budgetary increase: +\$19,961*)
 - Treasury Division Reorganization – The Finance Department reorganized existing staffing to strengthen the Treasury Division under the management of a Tax & Billing Manager. Previously, the Division operated with dual managers overseeing billing and customer support. This reorganization centralizes management and improves accountability.
- Police Department (*net budgetary decrease: -\$271,152*)
 - Public Safety Director – This position was eliminated as part of the Public Safety Department reorganization into separate Police and Fire Departments. Each Department now operates under the traditional Police Chief / Fire Chief command structure. Total savings: \$271,152.
- Police Department/IT Department (*net budget impact: \$0*)
 - Public Safety System Administrator – This position will transfer from the Police Department to the IT Department effective February 1, 2026, to better align oversight of IT infrastructure and software administration. The transfer is budget-neutral overall: Police Department: -\$63,686; IT Department: +\$63,686.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

Economic Development

Initiative: Return of expired IGA Funding for Development Authority Initiatives

Budgetary Revenues: Increase in budgetary revenues of +\$53,448

The City provided funding to the Development Authority for the following initiatives that have expired, and the funds are being returned to the City.

- Local Job Creation Grant Program – Funding for this program totaled \$60,000 with \$27,500 spent to date (FYs 2017-2018), leaving a balance of \$32,500. This program window is complete, and the \$32,500 in remaining funding will be returned by the Development Authority.
- High Impact Permitting Grant Program – Funding for this program totaled \$75,000 with \$54,052 spent to date (FY 2016), leaving a balance of \$20,948. This program window is complete, and the \$20,948 in remaining funding will be returned by the Development Authority.

General Government

Initiative: Insurance Premium Taxes

Budgetary Revenues: Increase in budgetary revenues of +\$769,239

As detailed in the City's Monthly Financial Management Report for November 2025, Insurance Premium Tax collections total \$7.2 million in FY 2026 and represent a 14% increase (\$769,239 greater than budget) over FY 2025 collections of \$6.3 million. This funding will be used to offset the General Fund costs detailed below with the balance allocated to Contingency.

Initiative: Transfer to E911 Fund (subsidy; ongoing)

Budgetary Expenditures: Increase in budgetary expenditures of +\$564,175

The City of Alpharetta's E911 Fund accounts for fees received from users of the city's Emergency 911 System. The fee equals \$1.50 monthly and is paid by wired and wireless telecommunication providers (including prepaid cards) as well as Voice over Internet Protocol providers, with expenditures occurring to maintain and run the system within the government. E911 services are also provided to the City of Milton under an Intergovernmental Agreement (IGA) that obligates Milton to provide all 911 tax revenue to Alpharetta.

The City's E911 Fund has reached a point where recurring 911 tax revenue is no longer sufficient to fully support ongoing operational costs. As call volume, service demands, and associated personnel and technology expenses continue to rise, the E911 Fund has experienced a structural gap between revenues and expenditures.

For example, E911 tax revenue in FY 2019 totaled \$4.3 million while the revenue estimate for FY 2026 is flat at \$4.3 million. During that same period, personnel costs alone have increased from \$2.5 million in FY 2019 to \$3.9 million for FY 2026 (estimated). When combined with operational costs, the E911 Fund is facing a forecasted operational deficit of -\$564,175 for FY 2026. It is important to note that E911 Fund operations throughout the State often require subsidies, and the legislature is looking at options for augmenting 911 funding sources including amendments to the 911 fees.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

This request is for full funding from the City for the estimated FY 2026 operational deficit. That said, our E911 System services both the City of Alpharetta and the City of Milton. Historical call volume reflects a usage allocation of 74% Alpharetta and 26% Milton. Using historical call volume as an allocation reference, Alpharetta's portion of the FY 2026 subsidy requirement would total \$417,490 and Milton's would total \$146,685.

The current service IGA obligates Milton to remit all related E911 Fund Revenue to the City. As 911 tax revenue trends have proven insufficient to cover ongoing operations, renegotiation of the IGA is needed. A subsidy will be required for FY 2027 and is currently part of the draft FY 2027 budget being programmed by staff.

Initiative: **Transfer to Solid Waste Fund (subsidy; one-time)**

Budgetary Expenditures: **Increase in budgetary expenditures of +\$75,000**

The City of Alpharetta's Solid Waste Fund accounts for fees received from users of the City's residential solid waste program (i.e., garbage, yard waste, and recycling collection).

Additionally, the city managed the Downtown Dumpster Program that included setting aside spaces within the Roswell Street parking lot to house solid waste and recycling dumpsters to service various downtown restaurants. Restaurant owners were billed directly by the City for a pro-rata of dumpster expenses. However, billing issues arose due to multiple factors (e.g. restaurant turnover) and the City paused the program (including billing) while a more effective permit process was instituted that enables restaurant owners to secure a space for dumpsters they will rent directly from the sanitation carrier. This new program, the "Downtown Dumpster Permit Program", went into effect on December 31, 2025. The funding requested herein is to cover costs incurred for the 1st six months of FY 2026 where the program was not billed while the City formulated an effective replacement program (estimated at \$75,000). This is a one-time subsidy request.

Initiative: **Contingency**

Budgetary Expenditures: **Increase in budgetary contingency of +\$300,479**

The General Fund Contingency account is appropriated annually in an amount approximating 1% of annual operating expenditures. Usage is generally focused on covering revenue forecasting shortfalls, unexpected operational needs, emergencies, etc.

The contingency balance is being increased herein by +\$300,479, from \$914K to \$1.2 million. Unused contingency funding will become part of the City's fund balance and flow to capital investment in future budget cycles.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

E911 Fund

The City of Alpharetta's E911 Fund accounts for fees received from users of the city's Emergency 911 System. The fee equals \$1.50 monthly and is paid by wired and wireless telecommunication providers (including prepaid cards) as well as Voice over Internet Protocol providers, with expenditures occurring to maintain and run the system within the government. E911 services are also provided to the City of Milton under an Intergovernmental Agreement (IGA) that obligates Milton to provide all 911 tax revenue to Alpharetta. The E911 Fund is managed by the Police Department.

911 FUND			
LEGAL LEVEL OF CONTROL			
	Fiscal Year 2026		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Charges for Services			
E911 Service Fees (non-prepaid)	\$ 3,450,000	\$ (371,241)	\$ 3,078,759
E911 Service Fees (prepaid)	300,000	(50,000)	250,000
Intergovernmental			
City of Milton IGA (E911 Service Fees)	1,130,000	(105,000)	1,025,000
Taxes	950	-	950
Interest Earnings	37,934	(37,934)	-
Other Financing Sources			
Alpharetta Subsidy (Transfer from General Fund)	-	564,175	564,175
Carryforward Fund Balance	53,594	-	53,594
Total Revenues	\$ 4,972,478	\$ -	\$ 4,972,478

Initiative: Revenue Adjustments (including subsidy; ongoing)

Budgetary Revenues: Net impact = \$0

The City's E911 Fund has reached a point where recurring 911 tax revenue is no longer sufficient to fully support ongoing operational costs. As call volume, service demands, and associated personnel and technology expenses continue to rise, the E911 Fund has experienced a structural gap between revenues and expenditures. For example, E911 tax revenue in FY 2019 totaled \$4.3 million while the revenue estimate for FY 2026 is flat at \$4.3 million. During that same period, personnel costs alone have increased from \$2.5 million in FY 2019 to \$3.9 million for FY 2026 (estimated). When combined with operational costs, the E911 Fund is facing a forecasted operational deficit of -\$564,175 for FY 2026. It is important to note that E911 Fund operations throughout the State often require subsidies, and the legislature is looking at options for augmenting 911 funding sources including amendments to the 911 fees.

This request is for full funding from the City for the estimated FY 2026 operational deficit. That said, our E911 System services both the City of Alpharetta and the City of Milton. Historical call volume reflects a usage allocation of 74% Alpharetta and 26% Milton. Using historical call volume as an allocation reference, Alpharetta's portion of the FY 2026 subsidy requirement would total \$417,490 and Milton's would total \$146,685. The current service IGA obligates Milton to remit all related E911 Fund Revenue to the City. As 911 tax revenue trends have proven insufficient to cover ongoing operations, renegotiation of the IGA is needed. A subsidy will be required for FY 2027 and is currently part of the draft FY 2027 budget being programmed by staff.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

Solid Waste Fund

The City of Alpharetta's Solid Waste Fund accounts for fees received from users of the city's residential solid waste program (i.e., garbage, yard waste, and recycling collection). The Solid Waste Fund is managed by the Finance Department.

SOLID WASTE FUND			
LEGAL LEVEL OF CONTROL			
		Fiscal Year 2026	
		Current Budget	Budget Amendment
			Revised Budget
Revenue by Source:			
Charges for Services			
Sanitation Collection Fees	\$ 6,050,000	\$ -	\$ 6,050,000
Sanitation Collection Fees (Downtown)	130,000	(130,000)	-
Other	55,000	-	55,000
Interest Earnings	17,568	-	17,568
Other Financing Sources			
Alpharetta Subsidy (Transfer from General Fund)	-	75,000	75,000
Total Revenues	\$ 6,252,568	\$ (55,000)	\$ 6,197,568
Expenditures by Department:			
Finance			
Sanitation Services (Downtown)	130,000	(55,000)	75,000
Total Expenditures	\$ 6,252,568	\$ (55,000)	\$ 6,197,568

Initiative: Revenue/Expenditure Adjustments (incl. subsidy; one-time)

Budgetary Revenues: Net decrease in budgetary revenues of -\$55,000

Budgetary Expenditures: Decrease in budgetary expenditures of -\$55,000

The Downtown Dumpster Program includes setting aside spaces within the Roswell Street parking lot to house solid waste and recycling dumpsters to service various downtown restaurants. Restaurant owners were billed directly by the City for a pro-rata of dumpster expenses. However, billing issues arose due to multiple factors (e.g. restaurant turnover) and the City paused the program (including billing) while a more effective permit process was instituted that enables restaurant owners to secure a space for dumpsters they will fund directly with the sanitation carrier. This new program, the "Downtown Dumpster Permit Program", went into effect on December 31, 2025. The funding requested herein is to cover costs incurred for the 1st six months of FY 2026 where the program was not billed while the City formulated an effective replacement program (estimated at \$75,000). This is a one-time subsidy request.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

Capital Project Fund

This Fund accounts for the acquisition and construction of major items such as buildings, infrastructure, parks, streets, and other major capital facilities. The budgetary legal level of control resides at the project level.

CAPITAL PROJECT FUND			
LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2026		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Investment Earnings	\$ 300,000	\$ 130,000	\$ 430,000
Net Budget Adjustments	\$ 300,000	\$ 130,000	\$ 430,000
Expenditures by Project:			
Public Works			
Crabapple Government Facility Roof Replacement	\$ -	\$ 70,000	\$ 70,000
SR 9 Landscaping (<i>no change in overall funding level; simply a change in funding sources</i>)	1,665,000	(1,665,000)	-
Non-Allocated	1,542,083	1,725,000	3,267,083
Net Budget Adjustments	\$ 3,207,083	\$ 130,000	\$ 70,000

Public Works

Initiative: Crabapple Government Facility Roof Replacement

Budgetary Expenditures: Increase in budgetary expenditures of **+\$70,000**

This request is for the replacement of the asphalt shingle roof at Crabapple Government Facility. The existing roof was installed in 1999 and is at the end of its useful life. The current asphalt roof is experiencing leaks causing damage to ceilings and walls located inside the police training offices and rooms. The CIP currently includes the roof replacement roof in FY 2029. However, the deterioration of the roof is such that staff feels it prudent to accelerate replacement of the roof in FY 2026. The existing roof will be replaced with a 50-year architectural shingle with a 25-year workmanship warranty and a 50-year manufacturer's warranty.

Initiative: **SR9 Landscaping (no change in appropriation levels; simply changing funding sources)**

Budgetary Expenditures: Decrease in budgetary expenditures of **-\$1,665,000** (appropriations to be provided in the TSPLOST-II Fund)

This request involves changing the funding source for the SR9 Landscaping project from the Capital Project Fund to the TSPLOST-II Fund as it is an allowable use of TSPLOST monies. The TSPLOST-II Fund request, included herein, includes an equal appropriation request.

This request does not change the scope of the project or provide additional appropriations.

Background - the City has appropriated funding totaling \$1.67 million for the design and installation of landscaping within the new beauty strips along SR9 from Academy St. to Windward Parkway.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

General Government

Initiative:

Increase in Non-Allocated

Budgetary Revenues:

Increase in budgetary revenues based on actual collections

Investment Earnings = +\$130,000

Budgetary Expenditures:

Increase in Non-Allocated of +\$1,725,000

The increase in Non-Allocated is funded through additional anticipated investment earnings on the City's cash balances, and the net reallocation of project balances discussed above. Non-Allocated Impact Fee balances are available for future appropriation by the City Council.

Impact Fee Fund

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. The budgetary legal level of control resides at the project level.

IMPACT FEE FUND				
LEGAL LEVEL OF CONTROL (Impacted Line-Items)				
		Fiscal Year 2026		
		Current Budget	Budget Amendment	Revised Budget
Revenue by Source:				
Impact Fees (Parks)	\$	-	\$ 379,813	\$ 379,813
Impact Fees (Roads)		-	108,639	108,639
Impact Fees (Public Safety)		-	24,024	24,024
Net Budget Adjustments	\$	-	\$ 512,476	\$ 512,476
Expenditures by Project:				
Impact Fees (Roads)				
AlphaLink Design/Construction (<i>no change in overall funding level; simply a change in funding sources</i>)	\$	2,062,937	\$ (2,062,937)	\$ -
Dryden Road Extension (<i>no change in overall funding level; simply a change in funding sources</i>)		-	2,223,615	-
Non-Allocated (Parks)		840,756	379,813	1,220,569
Non-Allocated (Roads)		52,039	(52,039)	-
Non-Allocated (Public Safety)		120,359	24,024	144,383
Net Budget Adjustments	\$	3,076,091	\$ 512,476	\$ 1,364,952

Public Works

Initiative:

AlphaLink Design/Construction (no change in appropriation levels; simply changing funding sources)

Budgetary Expenditures:

**Decrease in budgetary expenditures of -\$2,062,937
(appropriations to be provided in the TSPLOST-II Fund)**

This request involves changing one of the funding sources for the AlphaLink Design/Construction project from the Impact Fee Fund to the TSPLOST-II Fund as it is an allowable use of TSPLOST monies. The TSPLOST-II Fund request, included herein, includes an equal appropriation request.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

This request does not change the scope of the project or provide additional appropriations.

Background - The Alpha Link is a 12' wide lighted multi-use trail connection from Haynes Bridge Road to Encore Parkway, approximately 1.2 miles. More specifically, this segment connects the Big Creek Greenway (via Encore Parkway) to the Alpha Loop at Haynes Bridge Road. The AlphaLink is open 24/7, illuminated, and allows for multiple modes of transportation including pedestrian, bicycle, scooter, e-bike, etc. Total funding for this project is \$10 million between the Impact Fee Fund (\$2.1 million) and the TSPLOST-II Fund (\$7.9 million). Upon approval of this request, the full \$10 million appropriation will reside within the TSPLOST-II Fund.

Initiative: **Dryden Road Extension (no change in appropriation levels; simply changing funding sources)**

Budgetary Expenditures: **Increase in budgetary expenditures of +\$2,223,615 (appropriations previously provided in the TSPLOST-II Fund)**

This request involves changing a portion of the funding sources for the Dryden Road Extension project from the TSPLOST-II Fund to the Impact Fee Fund as it is an allowable use of impact fees (roads). The TSPLOST-II Fund request, included herein, includes an equal appropriation reduction.

This request does not change the scope of the project or provide additional appropriations.

Background - Dryden Road is situated between Morris Road and North Point Parkway and fronts the Windward MARTA Park and Ride facility. Extending Dryden Road to Edison Drive will provide connectivity for both pedestrians and vehicles to the MARTA Park and Ride and the future end of the line of MARTA's future Bus Rapid Transit. Total funding for this project is \$3 million and currently funding fully within the TSPLOST-II Fund. Upon approval of this request, the project will be funded between the TSPLOST-II Fund (\$776,385) and the Impact Fee Fund (\$2.2 million).

General Government

Initiative: **Increase in Non-Allocated**

Budgetary Revenues: **Increase in budgetary revenues based on actual collections**

Park Impact Fees = +\$379,813
Road Impact Fees = +\$108,639
Public Safety Impact fees = +\$24,024

Budgetary Expenditures: **Change in budgetary non-allocated balances as follows.**

Park Non-Allocated = +\$379,813
Road Non-Allocated = -\$52,039
Public Safety Non-Allocated = +\$24,024

Non-Allocated Impact Fee balances are available for future appropriation by the City Council.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

TSPLOST-2 Capital Project Fund

This fund accounts for the collection of T-SPLOST (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax is imposed for the period of April 1, 2022, through March 31, 2027. The budgetary legal level of control resides at the project level.

TSPLOST-II CAPITAL PROJECT FUND			
LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2026		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
TSPLOST-II Tax Revenue (90% to 100% of GSU forecast)	\$ 6,985,201	\$ 6,146,934	\$ 13,132,135
Investment Earnings	400,000	700,000	1,100,000
Net Budget Adjustments	\$ 7,385,201	\$ 6,846,934	\$ 14,232,135
Expenditures by Project:			
Public Works			
AlphaLink Design/Construction (<i>no change in overall funding level; simply a change in funding sources</i>)	\$ 7,937,063	\$ 2,062,937	\$ 10,000,000
Dryden Road Extension (<i>no change in overall funding level; simply a change in funding sources</i>)	2,998,902	(2,223,615)	775,287
SR 9 Landscaping (<i>no change in overall funding level; simply a change in funding sources</i>)	-	1,665,000	1,665,000
Non-Allocated	3,881,433	5,342,612	9,224,045
Net Budget Adjustments	\$ 14,817,398	\$ 6,846,934	\$ 21,664,332

Public Works

Initiative: AlphaLink Design/Construction (no change in appropriation levels; simply changing funding sources)

Budgetary Expenditures: **Increase in budgetary expenditures of +\$2,062,937 (appropriations previously provided in the Impact Fee Fund)**

This request involves changing one of the funding sources for the AlphaLink Design/Construction project from the Impact Fee Fund to the TSPLOST-II Fund as it is an allowable use of TSPLOST monies. The Impact Fee Fund request, included herein, includes an equal appropriation reduction.

This request does not change the scope of the project or provide additional appropriations.

Background - The Alpha Link is a 12' wide lighted multi-use trail connection from Haynes Bridge Road to Encore Parkway, approximately 1.2 miles. More specifically, this segment connects the Big Creek Greenway (via Encore Parkway) to the Alpha Loop at Haynes Bridge Road. The AlphaLink is open 24/7, illuminated, and allows for multiple modes of transportation including pedestrian, bicycle, scooter, e-bike, etc. Total funding for this project is \$10 million between the Impact Fee Fund (\$2.1 million) and the TSPLOST-II Fund (\$7.9 million). Upon approval of this request, the full \$10 million appropriation will reside within the TSPLOST-II Fund.

Exhibit A
Fiscal Year 2026 Budget Amendment Requests

Initiative: Dryden Road Extension (no change in appropriation levels; simply changing funding sources)

Budgetary Expenditures: Decrease in budgetary expenditures of **-\$2,223,615**
(appropriations to be provided in the Impact Fee Fund)

This request involves changing a portion of the funding sources for the Dryden Road Extension project from the TSPLOST-II Fund to the Impact Fee Fund as it is an allowable use of impact fees (roads). The Impact Fee Fund request, included herein, includes an equal appropriation request

This request does not change the scope of the project or provide additional appropriations.

Background - Dryden Road is situated between Morris Road and North Point Parkway and fronts the Windward MARTA Park and Ride facility. Extending Dryden Road to Edison Drive will provide connectivity for both pedestrians and vehicles to the MARTA Park and Ride and the future end of the line of MARTA's future Bus Rapid Transit. Total funding for this project is \$3 million and currently funding fully within the TSPLOST-II Fund. Upon approval of this request, the project will be funded between the TSPLOST-II Fund (\$776,385) and the Impact Fee Fund (\$2.2 million).

Initiative: SR9 Landscaping (no change in appropriation levels; simply changing funding sources)

Budgetary Expenditures: Increase in budgetary expenditures of **+\$1,665,000**
(appropriations previously provided in the Capital Project Fund)

This request involves changing the funding source for the SR9 Landscaping project from the Capital Project Fund to the TSPLOST-II Fund as it is an allowable use of TSPLOST monies. The Capital Project Fund request, included herein, includes an equal appropriation reduction.

This request does not change the scope of the project or provide additional appropriations.

Background - the City has appropriated funding totaling \$1.67 million for the design and installation of landscaping within the new beauty strips along SR9 from Academy St. to Windward Parkway.

General Government

Initiative: Increase in Non-Allocated

Funding Request: +\$5,342,612

Funding Source: +\$6,146,934 (TSPLOST-2 Tax Revenue; 90% to 100% of GSU Forecast)
+\$700,000 (additional investment earnings)
-\$1,504,322 (net impact of project funding reallocations requested herein)

The increase in Non-Allocated is funded through additional TSPLOST revenues (based on current trends), anticipated investment earnings on the City's cash balances, and the net reallocation of project balances discussed above.

TSPLOST-2 Fund appropriations currently reflect tax revenues at 90% of the original forecasted revenue collections over the life of the 5-year tax (or \$52 million, as provided by Georgia State University). For comparison purposes, TSPLOST-1 collections trended at over 90% of forecasted revenue collections. As detailed within the Monthly Financial Management Report for November 2025, life-to-date collections for TSPLOST-2 have trended at 121% of the original forecasted revenue estimates. Staff recommend increasing the tax revenue forecast within the TSPLOST-2 Fund to 100% of the GSU forecast, which results in an additional \$6.1 million. This tax revenue will likely be increased in the future if current collection trends continue.

Exhibit A

Fiscal Year 2026 Budget Amendment Requests

Year-to-date growth in investment earnings has approximated 37% over FY 2025 (\$960,299 in collections). Forecasts indicate collections exceeding \$1.1 million for FY 2026 resulting in a budgetary appropriation increase of \$700,000 (from \$400,000 to \$1,100,000).

Non-Allocated account balances are available for future appropriation by the City Council.

TSPLOST-1 Capital Project Fund

This fund accounts for the collection of T-SPLOST (Transportation Special Purpose Local Option Sales Taxes) revenue and the expenditure on eligible transportation improvements and congestion mitigation initiatives. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. This tax was imposed for the period of April 1, 2017, through March 31, 2022. The budgetary legal level of control resides at the project level.

TSPLOST-I CAPITAL PROJECT FUND			
LEGAL LEVEL OF CONTROL (Impacted Line-Items)			
	Fiscal Year 2026		
	Current Budget	Budget Amendment	Revised Budget
Revenue by Source:			
Investment Earnings	\$ 300,000	\$ 550,000	\$ 850,000
Net Budget Adjustments	\$ 300,000	\$ 550,000	\$ 850,000
Expenditures by Project:			
Non-Allocated	\$ 1,389,099	\$ 550,000	\$ 1,939,099
Net Budget Adjustments	\$ 1,389,099	\$ 550,000	\$ 1,939,099

General Government

Initiative: Increase in Non-Allocated

Funding Request: \$550,000

The increase in Non-Allocated is funded through the appropriation of anticipated investment earnings on the City's cash balances. As the TSPLOST-I tax ended in March 2022, investment earnings will decline as project spend advances. That said, the budget for FY 2026 totals \$3300,000 and year-to-date collections (through November 2025) have already exceeded budget at \$457,801 in collections. Forecasts indicate collections exceeding \$850,000 for FY 2026 resulting in a budgetary appropriation increase of \$550,000 (from \$300,000 to \$850,000).

Non-Allocated account balances are available for future appropriation by the City Council. As discussed at City Council Retreats, potential future uses of the non-allocated balance include completion of the Webb Bridge Road Corridor project, inclusive of the Morris Road to North Point Parkway section.



STAFF REPORT

Department: Information Technology
Submitted By: Adam Montgomery
Meeting Date: February 2, 2026

AGENDA ITEM:

Purchase Approval: Cybersecurity Renewal with MGT Impact Solutions, LLC

Consideration of approval of a renewal with MGT Impact Solutions, LLC for endpoint detection and response, firewall maintenance and support, threat protection, URL filtering, and other cybersecurity functions in the amount of \$126,794.46, and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approval of the renewal with MGT Impact Solutions, LLC for \$126,794.46, and with authorization for the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
IT Prof Services/523900	\$126,794.46

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
IT Prof Services/523900	\$126,794.46

ITEM DESCRIPTION:

Pursuant to Georgia codes 50-18-72 and 50-14-3, the cybersecurity infrastructure details of this renewal do not require public release or discussion.

This subscription includes endpoint detection and response software, threat protection, URL filtering, and other cybersecurity functions. We run this cybersecurity solution on every managed workstation and server to detect and block malicious activity that could harm our IT network (e.g., ransomware).

This also includes support and maintenance for the two firewalls that operate between our internal network and other networks, including the Internet Service Provider (ISP) circuits. These devices are the first line of defense against outside network-based attacks. They also provide virtual private network (VPN) connectivity for non-public safety employees' laptops and iOS devices. Also, provide web filtering for all our devices. This renewal includes the centralized management tool for the complex configuration of these firewalls.

This renewal is funded in the fiscal year 2026 budget, and three quotes were obtained. MGT Impact Solutions, LLC, formerly Layer 3 Comm, provided the lowest quote, which is recommended for approval. Below is a breakdown of the quotes obtained. A redacted version of the MGT Impact Solutions, LLC quote is included with the agenda packet.

This renewal is \$28,271.22 higher than the Fiscal Year 2025 renewal because it is the first renewal of the firewall portion. The firewalls were purchased in fiscal year 2023, with three years of support and maintenance included.

MGT Impact Solutions	\$126,794.46
CDWG	\$145,314.21
SHI	\$144,402.67

ALTERNATIVES:

Not approving the purchase would require us to pivot to a new cybersecurity system, which may not be ready by the end of the current agreement.

ATTACHMENTS:

1. MGT Redacted
2. Department Account Allocations

MGT Impact Solutions, LLC
1450 Oakbrook Drive Suite 900
Norcross, GA GA
Phone: (844) 552-9373
Fax: (866) 535-3925

Presented To:
City of Alpharetta
2 Park Plaza
Alpharetta, Georgia 30009

Date: 12/9/2025
Valid Until: 1/8/2026
Terms: NET 30

ATTN: Adam Montgomery
(678) 297-6035
amontgomery@alpharetta.ga.us

Submitted By: Griffin Turner
gturner@mgt.us

2026

City of Alpharetta

Description	Total
2026 [REDACTED] Renewal - 1 Year	\$126,794.46

1 years (12 months) term

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
[REDACTED]	2	2/19/2026-2/18/2027	\$23,129.00	\$19,659.65	\$39,319.30
Subtotal:			\$46,258.00		\$39,319.30

1 year (12 months) term, renewal.

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
[REDACTED]	2	2/19/2026-2/18/2027	\$5,150.00	\$4,377.50	\$8,755.00
Subtotal:			\$10,300.00		\$8,755.00

MGT Branded Premium support renewal,

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
[REDACTED]	2	11/28/2025-2/18/2027	\$7,204.82	\$6,124.10	\$12,248.20
Subtotal:			\$14,409.64		\$12,248.20

MGT Branded Premium support renewal,

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
[REDACTED]	1	12/22/2025-2/18/2027	\$3,322.30	\$2,823.96	\$2,823.96
Subtotal:			\$3,322.30		\$2,823.96

includes 30 days of data retention

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
[REDACTED]	650	2/19/2026-2/18/2027	\$66.00	\$56.10	\$36,465.00
Subtotal:			\$42,900.00		\$36,465.00

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
	650	2/19/2026-2/18/2027	\$10.00	\$8.50	\$5,525.00
Subtotal:			\$6,500.00		\$5,525.00

Asset Name	Qty	Term Qty	List Price	Unit Price	Total
	1	2/19/2026-2/18/2027	\$12,480.00	\$10,608.00	\$10,608.00
Subtotal:			\$12,480.00		\$10,608.00

1 year. Includes 30 days of data retention.					
Asset Name	Qty	Term Qty	List Price	Unit Price	Total
	650	2/19/2026-2/18/2027	\$20.00	\$17.00	\$11,050.00
Subtotal:			\$13,000.00		\$11,050.00

Billing Terms	One Time	Total Cost	\$126,794.46
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* Total cost does not include shipping, handling, insurance and taxes where applicable. This Budgetary Quote is not a contract. It is subject to further MGT internal approvals and is not binding on either party.

Department	Account	Amount
City Council	10011100-523900	\$ 947.24
City Clerk	10013300-523900	\$ 541.28
City Administration	10013200-523900	\$ 1,894.47
Economic Development	10013220-523900	\$ 541.28
Finance	10015100-523900	\$ 5,548.10
Information Technology	10017350-523900	\$ 3,518.31
Human Resources	10018400-523900	\$ 1,353.20
Court	10026500-523900	\$ 2,029.79
Public Safety	10031100-523900	\$ 65,900.64
Public Works	10041010-523900	\$ 13,531.96
Recreation & Parks	10061100-523900	\$ 13,396.64
Community Development	10074100-523900	\$ 8,389.81
Development Authority	10013220-523900-AED00	\$ -
Solid Waste Fund	54015450-523900	\$ 270.64
E-911	21531800-523900	\$ 8,931.09
Total		\$ 126,794.46



STAFF REPORT

Department: Police
Submitted By: Stephanie Cochran
Meeting Date: February 2, 2026

AGENDA ITEM:

Contract Approval: Alpharetta Jail Health Services

Consideration and approval of an award of a contract between the City of Alpharetta and Southern Health Partners for Health Services at the Alpharetta Jail and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

The City Staff recommends awarding Southern Health Partners for a health care contract to perform services at the Alpharetta Detention Center.

BUDGET & PROCUREMENT:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: TOTAL PROJECT COST:
\$78,000 ANNUALLY. SPECIFICALLY, \$6,500
MONTHLY.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
10031250 - 521200	\$78,000.00

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
N/A	\$0.00

ITEM DESCRIPTION:

Detention Centers (jails) are required to provide care that meets basic needs and addresses serious medical conditions, including, but not limited to; basic medical care for injuries and illnesses, emergency services, managing chronic conditions like diabetes or asthma, and medication management. However, it does not require access to elective procedures.

There are legal, ethical, social, and public health reasons why prisoners under the care and custody of municipal jails must be supplied with health care. The legal reasons for providing health care to prisoners were stipulated in the 1976 Supreme Court *Estelle v. Gamble* decision, in which the Court held that deprivation of health care constituted cruel and unusual punishment, which violates the Eighth Amendment to the United States Constitution. Incarcerated individuals (both convicted prisoners and pre-trial detainees) are considered as wards of the state. As such, they have been deprived of their liberty, meaning they cannot seek care on their own. Therefore, the government is required to provide them with adequate medical care.

This healthcare vendor understands that the Alpharetta Detention Center is unique due to our current population, facility needs and the duration of in-custody arrestees. This contract will include health care services based on the specific needs of the facility, including telemedicine, medical programs, education and training of Detention Center staff, pharmaceutical needs, and maintaining medical records. The selection of Health Care providers is exempt

under our procurement code from formal competitive selection procedures such as quotes, bids, and RFP.

ALTERNATIVES:

Council could not approve the Health Services Contract for the Jail.

ATTACHMENTS:

1. Alpharetta Police Dept GA Contract (ch revised draft 1-13-26)
2. Health Services Agreement - Addendum 01122026

HEALTH SERVICES AGREEMENT

THIS AGREEMENT between the Alpharetta Police Department, Georgia (hereinafter referred to as "APD"), and Southern Health Partners, Inc., a Delaware corporation, (hereinafter referred to as "SHP"), is entered into as of the ___ day of _____, 2026. Services under this Agreement shall commence on February 2, 2026, and shall continue through February 1, 2027, in accordance with Section No. 6.1.

WITNESSETH:

WHEREAS, APD is charged by law with the responsibility for obtaining and providing reasonably necessary medical care for inmates or detainees (hereinafter referred to as "inmate" and defined as any individual detained by the APD and held at the City detention facility) at the Alpharetta City Jail (hereinafter referred to as "Jail") and,

WHEREAS, APD desires to provide for health care to inmates in accordance with applicable law; and,

WHEREAS, the APD, which provides funding as approved by the Alpharetta City Council for the Jail, desires to enter into this Agreement with SHP to promote this objective; and,

WHEREAS, SHP is in the business of providing correctional health care services under contract and desires to provide such services for APD under the express terms and conditions hereof.

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter made, the parties hereto agree as follows:

ARTICLE I: HEALTH CARE SERVICES.

1.1 General Engagement. APD acknowledges its non-delegable duty under applicable federal and state law to obtain and provide for reasonably necessary medical care for inmates or detainees of the Jail, and further that this Agreement does not result in the assumption of a non-delegable duty by SHP. APD specifically retains the duty and obligation to obtain and provide for the reasonably necessary medical care for inmates or detainees of the Jail.

APD hereby contracts with SHP to provide for the delivery of medical, basic dental and basic mental health services to inmates of Jail to the extent set forth herein. This care is to be delivered to individuals under the custody and control of APD at the Jail, and SHP enters into this Agreement according to the terms and provisions hereof. Basic dental services shall mean the starting point of dental services whereby SHP

medical staff will triage patients based on signs/symptoms, provide pain relief medication if needed, and treat any infection prior to scheduling dental services with an outside provider. Basic mental health services shall mean the starting point of mental health services whereby SHP medical staff will continue, to the extent practicable, any prior mental health treatment plan a now-incarcerated patient had in place, or, upon identification of a mental health service need, may have an on-site provider(s) prescribe a low-level mental health medication until patient can be scheduled and seen by an outside mental health professional, if needed.

1.2 Scope of General Services. The responsibility of SHP for care of an inmate commences no earlier than the booking and physical placement of said inmate into the Jail and notification to a member of the SHP medical staff of the same and to the extent SHP medical staff is on-site. The health care services provided by SHP shall be for all persons committed to the custody of the Jail, except those identified in Section No. 1.6. SHP shall provide and/or arrange for professional medical, dental, mental health and related health care services for the inmates, regularly scheduled sick call, nursing care, regular physician care, medical specialty services, emergency medical care, emergency ambulance services when medically necessary, medical records management, pharmacy services management, administrative support services, and other services, all as more specifically described herein. As more fully explained in Section No. 1.4 herein, none of the services to be provided by SHP as described herein shall alter or eliminate the duty and ability of the APD, through its employees, to arrange for emergency medical care at any time.

SHP shall be financially responsible for the costs of SHP physician, mid-level provider and nurse staffing, office supplies, and administrative services. APD acknowledges that certain costs associated with providing medical care to inmates are excluded from this Agreement and shall be the financial responsibility of APD, including, but not limited to, the costs of over-the-counter medications, medical supplies, medically-generated hazardous waste disposal, oxygen service, prescription medications, biological products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for inmate Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures, x-ray procedures, dental services (inside and outside the Jail) and all medical and mental health services rendered outside the Jail, and further, that such costs shall not otherwise be the financial responsibility of SHP. The costs of emergency kits and restocking of emergency kit supplies and any necessary license or permit fees are excluded from this Agreement, the charges for which shall be paid by SHP on the ADP's behalf and thereafter invoiced to APD for one-hundred percent (100%) reimbursement to SHP, payable by APD within thirty days of the SHP invoice date.

Costs for services, supplies, equipment, or other items not specifically referenced in this Agreement shall be the financial responsibility of the APD, or shall not otherwise

be the financial responsibility of SHP. Arrangements may be made in agreement with the APD for SHP to purchase items or provide services, outside of this Agreement, by mutual agreement between the APD and SHP. Any such agreements shall be in writing.

Should new legislation require substantial or new medical directives to SHP in the provision of services under this Agreement, SHP shall not be financially responsible for changes to its program, rather SHP would have the ability to seek from the APD any additional monies to fund such directives.

1.3 Specialty Services. In addition to providing the general services described above, SHP by and through its licensed health care providers shall arrange and/or provide to inmates at the Jail specialty medical services to the extent such are determined to be medically necessary by SHP. In the event non-emergency specialty care is required and cannot be rendered at the Jail, SHP shall make arrangements with APD for the transportation of the inmates in accordance with Section No. 1.8 of this Agreement. The APD shall be responsible for the transportation and for any and all costs associated with the same.

1.4 Emergency Services. When on-site, SHP staff shall be a resource for providing on-site emergency medical care, as medically necessary, to inmates, or for arranging for emergency ambulance transportation of inmates for off-site care. The costs of emergency ambulance transportation shall be billed directly to APD by the provider. APD acknowledges that, whether or not an SHP staff member is on-site, in the event of a medical emergency, Jail staff shall retain the right and ability to contact an ambulance provider directly for the transportation of an inmate for emergency medical services outside the Jail or to arrange for the transport of an inmate for emergency medical services, and further that, in no event shall Jail staff be required to contact SHP medical staff prior to initiating life-saving measures, contacting the local 911 service or other third-party calling programs, or otherwise seeking the highest priority emergency medical attention, as reasonable and appropriate, for any inmate Jail staff believes to be in need of immediate medical care.

1.5 Injuries Incurred Prior to Incarceration; Pregnancy. SHP shall not be financially responsible for the cost of any medical treatment or health care services provided to any inmate prior to the inmate's formal booking and commitment into the Jail.

Furthermore, SHP shall not be financially responsible for the cost of medical treatment or health care services provided outside the Jail to medically stabilize any inmate presented at booking with a life-threatening injury or illness or in immediate need of emergency medical care.

Once an inmate has been medically stabilized and committed to the Jail, SHP shall, upon notification by Jail staff to a member of the SHP medical staff of a medical need and to the extent SHP medical staff is on-site, in accordance with the provisions of Section No. 1.2, provide or arrange for medical treatment and health care services regardless of the nature of the illness or injury or whether or not the illness or injury occurred prior or subsequent to the individual's incarceration at the Jail. An inmate shall be considered medically stabilized when the patient's medical condition no longer requires immediate emergency medical care or outside hospitalization so that the inmate can reasonably be housed inside the Jail. SHP's financial responsibility for such medical treatment and health care services shall be in accordance with, and as limited by, Section No. 1.2 of this Agreement.

It is expressly understood that SHP shall not be responsible for medical costs associated with the medical care of any infants born to inmates. SHP shall provide and/or arrange for health care services to inmates up to, through, and after the birth process, but health care services provided to an infant following birth, other than those services that may be delivered in the Jail prior to transport to a hospital, shall not be the financial responsibility of SHP. In any event, SHP shall not be responsible for the costs associated with performing or furnishing of abortions of any kind.

1.6 Inmates Outside the Facilities. The health care services contracted in the Agreement are intended only for those inmates in the actual physical custody of the Jail and for inmates held under guard in outside hospitals or other medical facilities who remain in official custody of the Jail. Inmates held under guard in outside hospitals or other medical facilities are to be included in the Jail's daily population count. No other person(s), including those who are in any outside hospital who are not under guard, shall be the financial responsibility of SHP, nor shall such person(s) be included in the daily population count.

Inmates on any sort of temporary release or escape, including, but not limited to inmates temporarily released for the purpose of attending funerals or other family emergencies, inmates on escape status, inmates on pass, parole or supervised custody who do not sleep in the Jail at night, shall not be included in the daily population count, and shall not be the responsibility of SHP with respect to the payment or the furnishing of their health care services.

The costs of medical services rendered to inmates who become ill or who are injured while on such temporary release or work-release shall not then become the financial responsibility of SHP after their return to the Jail. This relates solely to the costs associated with treatment of a particular illness or injury incurred by an inmate while on such temporary release. In all cases, SHP shall be responsible for providing medical care for any inmate who presents to medical staff on-site at the Jail to the extent such care can be reasonably provided on-site, or shall assist with arrangements

to obtain outside medical care as necessary. The costs of medical services associated with a particular illness or injury incurred by an inmate while on temporary release or work-release may be the personal responsibility of the inmate, or covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses. In the absence of adequate insurance coverage, or other source of payment for medical care expenses, such costs shall be the financial responsibility of the APD, or shall not otherwise be the financial responsibility of SHP.

Persons in the physical custody of other police or other penal jurisdictions at the request of APD, by Court order or otherwise, are likewise excluded from the Jail's population count and are not the responsibility of SHP for the furnishing or payment of health care services.

1.7 Elective Medical Care. SHP shall not be responsible for providing elective medical care to inmates, unless expressly contracted for by the APD. For purposes of the Agreement, "elective medical care" means medical care which, if not provided, would not, in the opinion of SHP, cause the inmate's health to deteriorate or cause definite harm to the inmate's well-being. Any referral of inmates for elective medical care must be reviewed by APD prior to provision of such services.

1.8 Transportation Services. To the extent any inmate requires off-site non-emergency health care treatment including, but not limited to, hospitalization care and specialty services, for which care and services SHP is obligated to arrange under this Agreement, APD shall, upon request by SHP, its agents, employees or contractors, provide transportation as reasonably available provided that such transportation is scheduled in advance.

ARTICLE II: PERSONNEL.

2.1 Staffing. APD acknowledges that SHP shall provide an on-site staffing plan consisting of five (5) nursing hours per week (weekday coverage). Staffing hours worked in excess of this contracted staffing plan, not to include SHP training hours, may be billed back to the APD on a monthly basis, at the actual wage and benefit rate, for staffing services performed on-site at the facility.

- a. Holidays. APD acknowledges that SHP shall not provide medical staff on SHP-designated holidays.
- b. Other Absences. For all other staff absences, including but not limited to, paid time off, vacation, and sick time, SHP shall endeavor to provide replacement coverage, to the extent reasonably possible, or shall endeavor to make up any balance of unfilled time within the scheduled workweek or then-current pay period. In the event SHP is

unable to provide replacement coverage or make up the balance of unfilled time, SHP shall negotiate a mutually agreeable remedy with APD.

- c. Medication Passes. SHP staff shall prepare all medications for Jail staff to pass to inmates.
- d. Meal breaks. It is understood and agreed that SHP employees are entitled to unpaid meal breaks when working shifts of eight (8) hours or more. SHP employees shall be allowed to leave the facility during this time, or if a break is taken on-site, are to have uninterrupted time unless called to an emergency response. Such meal breaks are to be usual and customary, and not overly excessive.

It is understood the Professional Provider provided by SHP (herein defined as physician or mid-level practitioner such as a nurse practitioner or physician's assistant) shall be duly licensed to practice medicine in the State of Georgia, and shall be available to SHP's nursing staff for resource, consultation and direction twenty-four (24) hours per day, seven (7) days per week. Provider visits shall not be scheduled on holidays.

The scheduling of staff shifts may be flexible and adjusted by SHP in order to maintain stability of the program and consistency with staff. Any adjustments or changes to fixed schedules would be made after discussions with the Jail Administrator (herein defined as the individual or individuals in charge of the Jail, or those who have decision-making authority for the Jail, at any given point in time) and other involved APD officials. Professional Provider visit times and dates shall be coordinated with the Jail Administrator, and may include the use of telehealth services. Some of the Professional Provider time may be used for phone consults with medical staff and for other administrative duties.

SHP shall make reasonable efforts to supply the staffing levels contained in this section, however, failure to continuously supply all of the required staffing due to labor market demands or other factors outside the control of SHP, after such reasonable efforts have been made, shall not constitute a breach of this Agreement.

Should SHP experience increased staffing requirements or an increase of ten percent (10%) or more in total compensation expenses payable to its employees or independent contractors providing services at the Jail, and such increases are beyond the reasonable control of SHP, SHP and APD shall negotiate in good faith an updated staffing matrix and/or a corresponding increased amount of compensation for the remainder of the then-current contract period that takes into account the additional personnel and/or additional compensation expenses incurred by SHP. Should SHP and

APD be unable to agree on a revised staffing matrix and/or an increased amount of compensation within thirty (30) days of SHP notifying APD in writing of the need to modify the staffing matrix and/or increase compensation, either party may terminate this Agreement upon thirty (30) days' written notice to the other party.

Based on actual staffing needs as affected by medical emergencies, riots, increased or decreased inmate population, and other unforeseen circumstances, certain increases or decreases in staffing requirements may be waived as agreed to by APD and SHP.

Should medical services fall behind due to situations outside of SHP control, such as those described in Section No. 4.3, below, and additional hours and/or SHP staff are required to bring services current, the APD shall be billed and agrees to pay for the additional time incurred by SHP to bring services current.

2.2 Licensure, Certification and Registration of Personnel. All personnel provided or made available by SHP to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable Georgia law. SHP shall be responsible for verifying licensure requirements and qualifications, and APD shall be responsible for timely background checks and clearance checks upon request by SHP. APD acknowledges that SHP compensates its staff based on several factors, including, but not limited to, experience in correctional healthcare, and further that, SHP shall not issue credits for differences in licensure.

2.3 APD's Satisfaction with Health Care Personnel. SHP shall have the sole discretion and authority in all personnel hiring decisions. In no event shall the APD retain the right to hire and fire SHP personnel. SHP shall retain control over and have the final authority concerning the staffing of its health care personnel. If APD becomes dissatisfied with any health care personnel provided by SHP hereunder, or by any independent contractor, subcontractors or assignee, SHP, in recognition of the sensitive nature of correctional services, shall, following receipt of written notice from APD of the grounds for such dissatisfaction and in consideration of the reasons therefor, exercise its best efforts to resolve the problem. If the problem is not resolved satisfactorily to APD, SHP shall remove or shall cause any independent contractor, subcontractor, or assignee to remove the individual about whom APD has expressed dissatisfaction. Should removal of an individual become necessary, SHP shall be allowed reasonable time, prior to removal, to find an acceptable replacement, without penalty or any prejudice to the interests of SHP.

2.4 Use of Inmates in the Provision of Health Care Services. Inmates shall not be employed or otherwise engaged by either SHP or APD in the direct rendering of any health care services.

2.5 Subcontracting and Delegation. In performing its obligations under the Agreement, it is understood that SHP is not licensed or otherwise authorized to engage in any activity that may be construed or deemed to constitute the practice of medicine, dentistry, or other professional healthcare service requiring licensure or other authorization under state law. To fulfill its contractual obligations, SHP may engage physicians or other clinicians as independent contractors, rather than employees, in order to supply the clinical services required under this Agreement. SHP shall engage contract professionals that meet the applicable professional licensing requirements and SHP shall exercise administrative supervision of such contract professionals as necessary to ensure the fulfillment of the obligations contained in this Agreement. Contract professionals shall provide clinical services under this Agreement in a manner reasonably consistent with the independent clinical judgment that the contract professional is required to exercise. For each agent and subcontractor, including all medical professionals, physicians, dentists and nurses performing duties as agents or independent contractors of SHP under this Agreement, SHP shall provide APD proof, if requested, that there is in effect a professional liability or medical malpractice insurance policy.

2.6 Discrimination. During the performance of this Agreement, SHP, its employees, agents, subcontractors, and assignees agree as follows:

- a. None shall discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.
- b. In all solicitations or advertisements for employees, each shall state that it is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2.7 Training of Personnel. The duty to train the Jail staff is and always remains vested in the APD. The APD is solely responsible for the overall operation of the Jail, including medical care. The APD maintains ultimate responsibility for training and supervising its correctional officers, according to the requirements of federal and/or state statute, regulation, and/or law, including but not limited to training and supervision related to intake screening, emergency procedures, ensuring sick calls are passed along to the medical team in a timely manner, and proper distribution of medications (when appropriate).

Upon request of the APD, SHP may assist in training for Jail staff on certain topics as determined by the APD. Further, SHP shall provide annual training courses in Cardiopulmonary Resuscitation (CPR) and First Aid, as requested by the APD. The cost of certification shall be the responsibility of the APD. Such training courses shall be scheduled by the APD and SHP at a mutually agreed upon time and location. It is hereby acknowledged by the parties that any and all training provided by SHP for Jail staff would be supplemental to any training required by the State or any other governmental body for correctional officers. The APD recognizes and acknowledges that the APD shall be responsible for training of its own employees and agents.

SHP recognizes that certain training of SHP medical staff may need to be accomplished by the APD for the purposes of inmate interaction, and as may be required by federal and/or state statute, regulation and/or law. SHP may require reimbursement of these training period hours if they are over and above the contracted on-site hours as agreed upon within the proposal and this Agreement.

SHP and APD acknowledge that information contained in health training materials provided by SHP for reference by its staff or correctional officers is intended for use as guidelines and shall not be intended to establish a standard of medical care, nor shall it be relied upon as final determination in response to a medical service need, recognizing that each medical service need shall be individually evaluated and good prudent medical judgement shall be used.

ARTICLE III REPORTS AND RECORDS

3.1 Medical Records. APD acknowledges that SHP's responsibility for all inmate medical records shall commence on the effective date of this Agreement, and that the responsibility for all inmate medical records prior to the effective date of this Agreement shall rest solely with the APD. Nothing in this Agreement shall be interpreted to impose responsibility on SHP for inmate medical records prior to the effective date of this Agreement. APD does further acknowledge, however, that SHP shall assist APD with the fulfillment of requests for production of medical records for those medical services provided prior to the effective date of this Agreement, and by doing so does not assume any responsibility for such records. It is mutually understood by both parties that, during the term of this Agreement, SHP shall serve as the Records Custodian in all medical record matters, in accordance with all applicable laws.

Commencing on the effective date of this Agreement, SHP shall cause and require to be maintained a complete and accurate medical record for each inmate who has received health care services. Each medical record shall be maintained in accordance with applicable laws and APD's policies and procedures. The medical records shall be kept separate from the inmate's confinement record. A complete

legible copy of the applicable medical record shall be available, at all times, to APD as custodian of the patient. Medical records shall be kept confidential. Subject to applicable law regarding confidentiality of such records, SHP shall comply with Georgia law and APD's policy with regard to access by inmates and Jail staff to medical records.

No information contained in the medical records shall be released by SHP except as provided by APD's policy, by a court order, or otherwise in accordance with the applicable law. SHP shall, at its own cost, provide all medical records, forms, jackets, and other materials necessary to maintain the medical records. At the termination of this Agreement, all medical records shall be delivered to and remain with APD. However, APD shall provide SHP with reasonable ongoing access to all medical records even after the termination of this Agreement for the purposes of defending litigation.

3.2 Regular Reports by SHP to APD. Upon request, SHP shall provide to APD, on a date and in a form mutually acceptable to SHP and APD, reports relating to services rendered under this Agreement.

3.3 Inmate Information. Subject to the applicable Georgia law, in order to assist SHP in providing the best possible health care services to inmates, APD shall provide SHP with information pertaining to inmates that SHP and APD mutually identify as reasonable and necessary for SHP to adequately perform its obligations hereunder.

3.4 SHP Records Available to APD with Limitations on Disclosure. SHP shall make available to APD, at APD's request, records, documents and other papers relating to the direct delivery of health care services to inmates hereunder. APD understands that written operating policies and procedures employed by SHP in the performance of its obligations hereunder are proprietary in nature and shall remain the property of SHP and shall not be disclosed without written consent. Information concerning such may not, at any time, be used, distributed, copied or otherwise utilized by APD, except in connection with the delivery of health care services hereunder, or as permitted or required by law, unless such disclosure is approved in advance writing by SHP. SHP policies and procedures are for use by SHP employees only, and are not intended to establish a standard of medical care, and such information should not be used as final determination of medical service, knowing each situation is individually evaluated, and good prudent medical judgement is to be used. Proprietary information developed by SHP shall remain the property of SHP.

3.5 APD Records Available to SHP with Limitations on Disclosure. During the term of this Agreement and for a reasonable time thereafter, APD shall provide SHP, at SHP's request, APD's records relating to the provision of health care services to inmates as may be reasonably requested by SHP or as are pertinent to the investigation or defense of any claim related to SHP's conduct. Consistent with applicable law, APD shall make available to SHP such inmate medical records as are maintained by APD,

hospitals and other outside health care providers involved in the care or treatment of inmates (to the extent APD has any control over those records) as SHP may reasonably request. Any such information provided by APD to SHP that APD considers confidential shall be kept confidential by SHP and shall not, except as may be required by law, be distributed to any third party without the prior written approval of APD.

ARTICLE IV: SECURITY

4.1 General. SHP and APD understand that adequate security services are essential and necessary for the safety of the agents, employees and subcontractors of SHP as well as for the security of inmates and APD's staff, consistent with the correctional setting.

The non-delegable duty to protect inmates is, and always will be, vested in the APD. This Agreement does not result in the assumption of a non-delegable duty by SHP. This duty extends to the control of inmate movement.

APD shall take all reasonable steps to provide sufficient security to enable SHP to safely and adequately provide the health care services described in this Agreement. It is expressly understood by APD and SHP that the provision of security and safety for the SHP personnel is a continuing precondition of SHP's obligation to provide its services in a routine, timely, and proper fashion, to the extent that if, in SHP's sole discretion, the safety and security of SHP personnel are compromised, SHP may exercise its right to immediately terminate services, in accordance with the provisions of Section No. 6.2(b) of this Agreement.

4.2 Loss of Equipment, Forms, Manuals and Supplies. SHP shall be liable for loss of or damage to equipment, forms, manuals and supplies, etc., of SHP, its agents, employees or subcontractors only in the event such loss or damage was caused by the negligence of SHP or its employees.

4.3 Officer Staffing Levels. It is understood SHP medical staff are given clearance to work and perform medical functions within the Jail. Should staffing levels of the correctional staff fall below an acceptable standard causing the SHP medical staff to be unable to complete such services in a timely manner, the APD shall be responsible for the consequences of the same, for any resulting noncompliance with APD, State, or Federal entity requirements or regulations, including, but not limited to, any resulting failed inspection and/or audit by APD, State or Federal entity. SHP medical staff shall document and report such issues of backlogs created by inadequate officer staffing levels to the Jail Administrator. The APD shall, upon notification by SHP, exercise every effort to bring officer staffing levels back up to standard within a reasonable period of time.

ARTICLE V: OFFICE SPACE, EQUIPMENT, INVENTORY AND SUPPLIES

5.1 General. APD agrees to provide SHP with reasonable and adequate office and medical space, facilities, equipment, local telephone and telephone line and utilities and APD shall provide necessary maintenance and housekeeping of the office and medical space and facilities (including incidentals such as tissue and hand towels).

5.2 Delivery of Possession. APD shall provide to SHP, beginning on the date of commencement of this Agreement, possession and control of all APD medical and office equipment in place at the Jail's health care unit. At the termination of this or any subsequent Agreement, SHP shall return to APD's possession and control all medical and office equipment, in working order, reasonable wear and tear excepted, which were in place at the Jail's health care unit prior to the commencement of services under this Agreement.

5.3 Maintenance and Replenishment of Equipment. Except for the equipment and instruments owned by APD at the inception of this Agreement, any equipment or instruments required by SHP during the term of this Agreement shall be purchased by SHP at its own cost. At the end of this Agreement, or upon termination, APD shall be entitled to purchase SHP's equipment and instruments at an amount determined by SHP.

5.4 Infection Control – Personal Protective Equipment (PPE). SHP and APD understand that adequate infection control PPE are essential and necessary for the health and safety of the agents, employees and subcontractors of SHP as well as for the health and safety of inmates and APD's staff, consistent with the correctional setting. SHP shall be financially responsible for the reasonable costs associated with providing sufficient infection control PPE for its employees and/or subcontractors in compliance with regular APD, State or Federal entity requirements or regulations. In the instance of any outbreak, pandemic, jail directive/instruction, or other unusual infection control situation, additional PPE supplies and/or cost increases above SHP's usual practice and procedure shall be assessed back to the APD either through a contracted cost pool structure or direct billing back to the APD for reimbursement to SHP.

ARTICLE VI: TERM AND TERMINATION OF AGREEMENT

6.1 Term. This Agreement shall commence on February 2, 2026. The initial term of this Agreement shall end on February 1, 2027, and this Agreement shall thereafter be automatically extended for additional periods of twelve months each, beginning on February 2 of each year, subject to APD funding availability, unless either party provides written notice to the other of its intent to terminate, or non-renew, in accordance with the provisions of Section No. 6.2 of this Agreement. Notwithstanding any provision herein to the contrary, in the event SHP receives notice or communication from the APD, by and through its respective staff or personnel, either in writing or otherwise, of the APD's intent to solicit bids for inmate health services, this Agreement

shall automatically expire at the conclusion of the then-current period, except as may be mutually agreed to and acknowledged by express written agreement between the parties to extend or renew up through and including a specified period. In no event shall this Agreement continue for a period in excess of sixty (60) days following notice or communication by the APD to SHP of the APD's intent to solicit bids, except as may be mutually agreed to and acknowledged by express written agreement between the parties to continue services under this Agreement up through and including a specified period.

6.2 Termination. This Agreement, or any extension thereof, may be terminated as otherwise provided in this Agreement or as follows:

- (a) Termination by agreement. In the event that each party mutually agrees in writing, this Agreement may be terminated on the terms and date stipulated therein.
- (b) Termination for Cause. SHP shall have the right to terminate this Agreement at any time for Cause, which may be effected immediately after establishing the facts warranting the termination, and without any further obligation to APD, by giving written notice and a statement of reasons to APD in the event:
 - (i) the safety and security of SHP personnel is determined by SHP, in its sole discretion, to be compromised, either as a direct, or indirect, result of APD's failure to provide adequate security services, the provision of which is a continuing precondition of SHP's obligation to perform work under this Agreement, or
 - (ii) APD fails to compensate SHP for charges or fees due, either in whole, or in part, under this Agreement, according to the terms and provisions as stated herein.

Cause shall not, however, include any actions or circumstances constituting Cause under (i) or (ii) above if APD cures such actions or circumstances within a specified period following delivery of written notice by SHP setting forth the actions or circumstances constituting Cause, during which period SHP may permit APD, solely by express agreement, time to provide sufficient remedy to SHP's satisfaction. In all cases, this Agreement may be terminated immediately by SHP, without notice, if, in SHP's sole discretion, such immediate termination of services is necessary to preserve the safety and well-being of SHP personnel.

Upon such a termination for Cause, APD acknowledges that, SHP shall be entitled to all compensation fees and charges due for services rendered hereunder, without penalty or liability to SHP, up through and including the last day of services, and further that, APD shall be obligated to compensate SHP accordingly for such services rendered up through and including the last day of services, consistent with the terms and provisions of this Agreement. If any costs relating to the period subsequent to such termination date have been paid by APD in the case of (i) above, SHP shall promptly refund to APD any such prepayment.

- (c) Termination or non-renewal by Cancellation. This Agreement may be canceled or non-renewed without cause by either party upon sixty (60) days prior written notice in accordance with Section No. 9.3 of this Agreement.
- (d) Annual Appropriations and Funding. This Agreement shall be subject to the annual appropriation of funds by the Alpharetta City Council. Notwithstanding any provision herein to the contrary, in the event funds are not appropriated for this Agreement, APD shall be entitled to immediately terminate this Agreement, without penalty or liability, except the payment of all contract fees due under this Agreement through and including the last day of service.

6.3 Responsibility for Inmate Health Care. Upon termination of this Agreement, all responsibility for providing health care services to all inmates shall belong to APD.

ARTICLE VII. COMPENSATION.

7.1 Base Compensation. APD shall compensate SHP based on the twelve-month annualized price of \$78,000.00 during the initial term of this Agreement, payable in monthly installments. Monthly installments during the initial term of this Agreement shall be in the amount of \$6,500.00 each. SHP shall bill APD approximately thirty days prior to the month in which services are to be rendered. APD agrees to pay SHP prior to the tenth day of the month in which services are rendered. Payment by APD to SHP shall be made electronically through the Automated Clearing House, or should the APD elect not to make electronic payments to SHP, APD agrees to pay an additional two percent (2%) per month charge. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month, compensation to SHP shall be prorated accordingly for the shortened month.

7.2 Increases in Inmate Population. ADP and SHP agree that the annual base price is calculated based upon an average daily inmate population of up to 15. The average daily inmate resident population shall be calculated by adding the population or head count totals taken at a consistent time each day and dividing by the number of counts taken. The parties hereby acknowledge that, if the inmate population grows significantly and is sustained at average levels in excess of 15 inmates, SHP and APD shall renegotiate this Agreement, in good faith, for an increase in SHP's base contract price to cover additional costs such as those associated with higher utilization of supplies and services and any additional fixed medical staffing positions or personnel needed in order to continue to provide services to the increased number of inmates and maintain the quality of care. This would be done with the full knowledge and agreement of the Jail Administrator and other involved APD officials, and following appropriate notification to APD. In the event SHP and APD are unable to agree on an increased amount of compensation within fifteen (15) days following SHP's written notification to APD of the need to increase the base contract price, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

7.3 Future Years' Compensation. The amount of compensation (i.e., annual base price and per diem rate as defined in Section Nos. 7.1 and 7.2, respectively) to SHP shall increase at the beginning of each contract year. Annual pricing shall increase by 4% for the second period of the contract, effective February 2, 2027, and by 4% for the third period of the contract, effective February 2, 2028. SHP shall provide written notice to APD of the amount of compensation increase requested for subsequent annual periods effective on or after February 2, 2029, or shall otherwise negotiate mutually agreeable terms with APD prior to the beginning of each annual contract period.

7.4 Inmates From Other Jurisdictions. Medical care rendered within the Jail to inmates from jurisdictions outside the APD, and housed in the Jail pursuant to written contracts between APD and such other jurisdictions shall be the responsibility of SHP, but as limited by Section No. 1.6. Medical care that cannot be rendered within the Jail shall be arranged by SHP, but SHP shall have no financial responsibility for such services to those inmates. APD shall be financially responsible for the cost of all inmate prescription medications, specialized medical equipment and supplies in the event of a refusal to pay on the part of the jurisdiction with which the APD has entered into such contract.

7.5 Responsibility For Work Release Inmates. SHP and APD agree that SHP shall be responsible for providing on-site medical services as reasonable and appropriate to APD inmates assigned to work release and/or release for community service work for government or nonprofit agencies upon an inmate's presentation to SHP medical staff at the Jail. Notwithstanding any other provisions of this Agreement to

the contrary, SHP and APD agree that APD inmates assigned to work release, including work for APD agencies, are themselves personally responsible for the costs of any medical services performed by providers other than SHP, when the illness or injury is caused by and results directly or indirectly from the work being performed, or when such illness or injury is treated while the inmate is on work release. The costs of medical services associated with a particular illness or injury incurred by an inmate while on work-release may be covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses, but such costs shall not otherwise be the financial responsibility of SHP. In all cases, SHP shall be responsible for providing medical care for any inmate who presents to medical staff on-site at the Jail, including any inmate injured or infirmed while on work release or release for community service, to the extent such care can be reasonably provided on-site, or shall assist with arrangements to obtain outside medical care as necessary.

ARTICLE VIII: LIABILITY AND RISK MANAGEMENT.

8.1 Insurance. At all times during this Agreement, SHP shall maintain professional liability insurance covering SHP for its work at APD, its employees and its officers in the minimum amount of at least one million dollars (\$1,000,000.00) per occurrence and five million dollars (\$5,000,000.00) in the aggregate. SHP shall provide APD with a Certificate of Insurance evidencing such coverage and shall have APD named as an additional insured. In the event of any expiration, termination or modification of coverage, SHP shall notify APD in writing.

8.2 Lawsuits Against APD. In the event that any lawsuit (whether frivolous or otherwise) is filed against APD, its elected officials, employees and agents based on or containing any allegations concerning SHP's medical care of inmates and the performance of SHP's employees, agents, subcontractors or assignees, the parties agree that SHP, its employees, agents, subcontractors, assignees or independent contractors, as the case may be, may be joined as parties defendant in any such lawsuit and shall be responsible for their own defense and any judgments rendered against them in a court of law.

Nothing herein shall prohibit any of the parties to this Agreement from joining the remaining parties hereto as defendants in lawsuits filed by third parties.

8.3 Hold Harmless. SHP agrees to indemnify and hold harmless the APD, its agents and employees from and against any and all claims, actions, lawsuits, damages, judgments or liabilities of any kind arising solely out of the aforementioned program of health care services provided by SHP. This duty to indemnify shall include all attorneys' fees and litigation costs and expenses of any kind whatsoever. APD shall promptly notify SHP of any incident, claim, or lawsuit of which APD becomes aware and shall fully cooperate in the defense of such claim, but SHP shall retain sole control of the

defense while the action is pending, to the extent allowed by law. In no event shall this agreement to indemnify be construed to require SHP to indemnify the APD, its agents and/or employees from the APD's, its agents' and/or employees' own negligence and/or their own actions or inactions.

APD does hereby agree to indemnify and hold harmless SHP, its agents and employees from and against any and all claims, actions, lawsuits, damages, judgments or liabilities of any kind arising solely out of the operation of the facility and the negligence and/or action or inaction of the APD or its employees or agents. This duty to indemnify shall include all attorneys' fees and litigation costs and expenses of any kind whatsoever. SHP shall promptly notify the APD of any incident, claim, or lawsuit of which SHP becomes aware and shall fully cooperate in the defense of such claim, but the APD shall retain sole control of the defense while the action is pending, to the extent allowed by law. In no event shall this agreement to indemnify be construed to require the APD to indemnify SHP, its agents and/or employees from SHP's, its agents' and/or employees' own negligence and/or their own actions or inactions.

ARTICLE IX: MISCELLANEOUS.

9.1 Independent Contractor Status. The parties acknowledge that SHP is an independent contractor engaged to provide for the delivery of health services to inmates at the Jail, as set forth in this Agreement. Nothing in this Agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, or a joint venture relationship between the parties.

9.2 Assignment. Neither party may transfer, sell or assign its rights or obligations under this Agreement to any third party without the other party's express written consent, which consent shall not be unreasonably withheld; except that SHP may transfer or assign its rights or obligations under this Agreement to any corporate affiliate of SHP, or in connection with the sale of all or substantially all of the stock assets of the business of SHP, without the express written consent of the other party.

9.3 Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or delivered by certified or registered first-class mail (return receipt requested, postage prepaid) or Federal Express, UPS or other reputable overnight courier service (with signed delivery confirmation), and transmitted by electronic mail transmission, including PDF (with delivery and read receipt confirmation), and addressed to the appropriate party at the following address and regularly-monitored electronic mail address of such party, or to any other person at any other address and regularly-monitored electronic mail address as may be designated in writing by the parties:

- a. APD: Alpharetta Police Department
2565 Old Milton Parkway
Alpharetta, Georgia 30009
Email: _____

- b. SHP: Southern Health Partners, Inc.
2030 Hamilton Place Boulevard, Suite 140
Chattanooga, Tennessee 37421
Attn: President
Email: jennifer.hairsine@southernhealthpartners.com and
lacey.lafuze@southernhealthpartners.com

Notices shall be effective upon receipt regardless of the form used.

9.4 Governing Law and Disputes. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Georgia, except as specifically noted. Disputes between the Parties shall, first, be formally mediated by a third party or entity agreeable to the Parties, in which case the Parties shall engage in good faith attempts to resolve any such dispute with the Mediator before any claim or suit arising out of this Agreement may be filed in a court of competent jurisdiction.

9.5 Entire Agreement. This Agreement constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. No modifications or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. All prior negotiations, agreements and understandings with respect to the subject matter of this Agreement are superseded hereby.

9.6 Amendment. This Agreement may be amended or revised only in writing and signed by all parties.

9.7 Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

9.8 Other Contracts and Third-Party Beneficiaries. The parties acknowledge that SHP is neither bound by nor aware of any other existing contracts to which APD is a party and which relate to the providing of medical care to inmates at the Jail. The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be

for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

9.9 Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

9.10 Liaison. The Alpharetta Chief of Police or his designee shall serve as the liaison with SHP.

9.11 Cooperation. On and after the date of this Agreement, each party shall, at the request of the other, make, execute and deliver or obtain and deliver all instruments and documents and shall do or cause to be done all such other things which either party may reasonably require to effectuate the provisions and intentions of this Agreement.

9.12 Time of Essence. Time is and shall be of the essence of this Agreement.

9.13 Authority. The parties signing this Agreement hereby state that they have the authority to bind the entity on whose behalf they are signing.

9.14 Binding Effect. This Agreement shall be binding upon the parties hereto, their heirs, administrators, executors, successors and assigns.

9.15 Cumulative Powers. Except as expressly limited by the terms of this Agreement, all rights, powers and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.

9.16 Non-solicitation. SHP takes pride in its staff and has a significant investment in the training and professional development of our employees and independent contractors; they are valued members of our business. As such, during the term of this Agreement or within one (1) year after this Agreement's termination, the APD and its agents agree not to solicit any employee or independent contractor of SHP on behalf of the APD or any other business enterprise, nor to induce any employee or independent contractor associated with SHP to terminate or breach an employment, contractual or other relationship with the SHP. The APD hereby acknowledges (1) that SHP will suffer irreparable harm if the obligations under this Agreement are breached; and, (2) the APD agrees to pay a professional replacement fee of Seven Thousand Five Hundred Dollars (\$7,500.00) per employee or independent contractor to compensate SHP for the estimated cost of replacing said employee or independent contractor. The foregoing shall not apply to any SHP employee or independent contractor who may have been employed by the APD directly prior to this agreement start date.

IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

SOUTHERN HEALTH PARTNERS, INC.

BY:

Jennifer Hairsine, President and Chief Executive Officer

Date: _____

ATTEST:

By: _____

Print Name: _____

Title: _____

Date: _____

CITY OF ALPHARETTA, GA

BY:

Jim Gilvin, Mayor

Date: _____

Approved as to substance:

By: _____
Chris Lagerbloom, City Administrator

Approved as to form:

City Attorney Date

**HEALTH SERVICES AGREEMENT BETWEEN CITY OF ALPHARETTA AND
SOUTHERN HEALTH PARTNERS, INC.**

ADDENDUM NO. 1

This Addendum supplements that certain Health Services Agreement (collectively referred to as the “Agreement”) between **SOUTHERN HEALTH PARTNERS, INC.**, a Delaware corporation (“Service Provider”) and the **CITY OF ALPHARETTA**, a municipal corporation of the State of Georgia (“City”), acting by and through its governing authority the Mayor and City Council, of even date herewith, to add the following provisions thereto:

1. Conflicting Provisions.

This Addendum is attached to and is a part of the Agreement described above. The provisions of this Addendum control over any contrary provisions found in the Agreement. No provision of the Agreement shall operate to override the provisions of this Addendum.

2. Sovereign Immunity.

Nothing contained in the Agreement shall be construed to be a waiver of City’s sovereign immunity or any individual’s qualified, good faith or official immunities. Any provision of the Agreement requiring the City to indemnify Service Provider is only valid to the extent allowed by Georgia law. The parties hereto agree and acknowledge that the City is under no obligation to procure additional insurance related to the Agreement, including this Addendum.

3. Confidentiality.

Service Provider acknowledges that City’s disclosure of documentation is governed by Georgia’s Open Records Act, and Service Provider further acknowledges that if Service Provider submits records containing trade secret information, and if Service Provider wishes to keep such records confidential, Service Provider must submit and attach to such records an affidavit affirmatively declaring that specific information in the records constitutes trade secrets pursuant to Article 27 of Chapter 1 of Title 10, and the Parties shall follow the requirements of O.C.G.A. § 50-18-72(a)(34) related thereto. Notwithstanding any provision to the contrary, the City shall provide advance notice of any disclosure of Service Provider’s confidential information unless prohibited by law, and shall only disclose as much confidential information as is required to be disclosed by any applicable judicial or administrative process, law or regulation.

4. Material Condition.

Each term of this Agreement is material, and Service Provider’s breach of any term of this Agreement shall be considered a material breach of the entire Agreement and shall be grounds for termination or exercise of any other remedies available to City at law or in equity.

5. Employment of Unauthorized Aliens Prohibited – E-Verify Affidavits.

Pursuant to O.C.G.A. § 13-10-91, City shall not enter into a contract for the physical performance of services unless Service Provider shall provide evidence on the forms attached hereto as Exhibits “A” and “B” (affidavits regarding compliance with the E-Verify program to be sworn under oath under criminal penalty of false swearing pursuant to O.C.G.A. § 16-10-71), that it and its subcontractors have registered with, are authorized to use and use the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91, and that they will continue to use the federal work authorization program throughout the contract period. Service Provider hereby verifies that it has, prior to executing this Agreement, executed a notarized affidavit, the form of which is provided in Addendum Exhibit “A,” and submitted such affidavit to City. Further, Service Provider hereby agrees to comply with the requirements of the federal Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, O.C.G.A. § 13-10-91, and Georgia Department of Labor Rule 300-10-1-.02.

In the event Service Provider employs or contracts with any subcontractor(s) to perform services for City, Service Provider agrees to secure from such subcontractor(s) attestation of the subcontractor’s compliance with O.C.G.A. § 13-10-91 and Rule 300-10-1-.02 by the subcontractor’s execution of the subcontractor affidavit, the form of which is attached hereto as Addendum Exhibit “B,” which subcontractor affidavit shall become part of the contractor/subcontractor agreement. Service Provider agrees that the employee-number category designated below is applicable to it:

<u> X </u>	500 or more employees
<u> </u>	100 or more employees
<u> </u>	Fewer than 100 employees

Service Provider hereby agrees that in the event Service Provider employs or contracts with any subcontractor(s) in connection with the Agreement and where the subcontractor is required to provide an affidavit pursuant to O.C.G.A. § 13-10-91, Service Provider will secure from the subcontractor(s) such subcontractor(s)’ indication of the above employee-number category that is applicable to the subcontractor. If Service Provider does not employ or contract with any subcontractor(s) to perform services for City, the provisions of this section related to subcontractors shall not apply. The above requirements shall be in addition to the requirements of state and federal law and shall be construed to be in conformity with those laws.

(signatures on following page)

IN WITNESS WHEREOF, City and Service Provider have executed the Agreement, including this Addendum, effective as of _____.

SOUTHERN HEALTH PARTNERS, INC.

By: _____
Print Name: _____
Title: _____

ATTEST:

By: _____
Print Name: _____
Title: _____

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

Approved as to substance:

By: _____
Chris Lagerbloom, City Administrator

Approved as to form:

City Attorney Date

EXHIBIT A

STATE OF GEORGIA
COUNTY OF FULTON

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is engaged in the physical performance of services on behalf of the **CITY OF ALPHARETTA** has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period, and the undersigned Contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number Date of Authorization SOUTHERN HEALTH PARTNERS, INC. Name of Contractor Name of Project CITY OF ALPHARETTA Name of Public Employer	I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on _____, 2025 in _____ (city), _____ (state). Signature of Authorized Officer or Agent Printed Name and Title of Authorized Officer or Agent SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 2025. Notary Public My Commission Expires: _____
---	--

[NOTARY SEAL]

EXHIBIT B

STATE OF GEORGIA
COUNTY OF FULTON

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with **SOUTHERN HEALTH PARTNERS, INC.** on behalf of the **CITY OF ALPHARETTA**, has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period, and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five (5) business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification
Number

Date of Authorization

Name of Subcontractor

Name of Project

CITY OF ALPHARETTA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2025
in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE _____ DAY OF _____, 2025.

Notary Public

My Commission Expires: _____

[NOTARY SEAL]



STAFF REPORT

Department: Recreation, Parks & Cultural Services

Submitted By: Morgan Rodgers

Meeting Date: February 2, 2026

AGENDA ITEM:

Memorandum of Understanding: City of Alpharetta & City of Johns Creek - Parks Without Borders

Consideration and approval of a Memorandum of Understanding between the City of Alpharetta and the City of Johns Creek for Parks without Borders and with authorization for the Mayor to execute all necessary documents.

STAFF RECOMMENDATION:

Approve a Memorandum of Understanding between the City of Alpharetta and the City of Johns Creek for Parks without Borders and with authorization for the Mayor to execute all necessary documents.

BUDGET & PROCUREMENT:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST: It is believed the agreement has had and will continue to have a positive fiscal impact on the City of Alpharetta. Currently, the City's recreational sports programs are available to all neighboring residents at a non-resident rate, but participation can be minimally beneficial when the programs and facilities are not easily accessible to non-residents. Fortunately, Alpharetta and Johns Creek are neighboring cities with parks available on their adjoining borders and both boast quality recreational sports programs. Allowing each city to expand through simple sharing raises the number of available facilities and programs at no cost to either city, increases revenue through participation, and is an effective way to enhance the program and ultimately, the quality of life for residents.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
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ITEM DESCRIPTION:

Background:

The cities of Alpharetta and Johns Creek offer exceptional recreation programs and, throughout the years, have each experienced a high level of citizen engagement in recreational youth softball, baseball, soccer, football, cricket, and lacrosse. As resident participation continued to grow, eventually exceeding either city's bandwidth, the adjoining cities discovered that sharing certain programs and facilities would permit both cities to meet the increased demand.

Formalized as the "Parks Without Borders" Memorandum of Understanding (MOU), the agreement permits

residents in either city to enjoy the neighboring city's recreational youth softball, baseball, soccer, football, cricket, and lacrosse programs at the respective city's resident rates, provided space is available. Residents of each city would have priority to register for their city's programs, after which residents of the other city will have priority. Lastly, an open registration period for non-Alpharetta and non-Johns Creek residents will begin. Additionally, the MOU has permitted full-time employees of each partner city and their immediate family members living in the same household to be considered residents of the city in which they are employed, granting access to youth softball, baseball, and lacrosse programs at the respective city's resident rates. It is important to note the MOU is limited to recreational sports programs only and does not include travel programs.

Recommendation Explanation:

To continue fostering the relationship between the two cities and for the added benefit brought to residents, Alpharetta and Johns Creek city staff are recommending renewal of the MOU attached hereto as the City of Alpharetta & City of Johns Creek Parks Without Borders Memorandum of Understanding.

ALTERNATIVES:

There is one alternative to this recommendation:

1. Not renewing the longstanding Memorandum of Understanding (MOU) between the Cities of Alpharetta and Johns Creek. It is believed this would be a viable choice should the MOU prove no longer beneficial to the two participating cities. Choosing not to renew the agreement would temporarily require each city to work within its own ability to offer exceptional recreational sports programs. To do so in the interim, each city may be required to limit the participation of residents in the programs to avoid losing quality due to quantity. In the long term, Alpharetta would determine if additional facilities could be either identified or constructed within the city's limits or explored through the possibility of sharing programs with other neighboring communities, such as Roswell or Milton.

ATTACHMENTS:

1. Parks without Borders MOU
2. Alpharetta-JC 2022-2026 MOU

PARKS WITHOUT BORDERS
MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF ALPHARETTA AND THE CITY OF JOHNS CREEK

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is entered into by and between the City of Alpharetta, a municipal corporation of the State of Georgia, located at 2 Park Plaza, Alpharetta, Georgia 30009 ("Alpharetta"), and the City of Johns Creek, a municipal corporation of the State of Georgia, located at 11360 Lakefield Drive, Johns Creek, GA 30097 ("Johns Creek"). Alpharetta and Johns Creek are sometimes referred to in this MOU individually as a "City" or collectively as the "Cities."

WHEREAS, the Cities of Alpharetta and Johns Creek are adjoining communities in North Fulton County; and

WHEREAS, each City maintains and provides staff for its respective department within each City for the purpose of providing recreation and parks services; and

WHEREAS, the Cities have determined that it is to their best interest and mutual advantage to share certain programs and facilities.

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. GENERAL PURPOSE OF MOU.

The purpose of this MOU is to take another step to continue to foster a long-term, mutually beneficial relationship between Alpharetta and Johns Creek as it relates to parks and recreation programs and services as a way to better serve the Cities' respective citizens, offer a wider variety of recreational services, and grow the relationship between the Cities such that similar opportunities can be developed over time.

2. GENERAL RESPONSIBILITIES OF PARTIES.

(a) Alpharetta shall waive non-resident fees for Johns Creek residents who participate in Alpharetta's recreational youth softball, baseball, lacrosse, football, cricket, and soccer programs, provided space is available.

(b) Johns Creek shall waive non-resident fees for Alpharetta residents who participate in Johns Creek's recreational youth softball, baseball, lacrosse, cricket, football, and soccer programs, provided space is available.

(c) Travel/select/club softball, baseball, lacrosse, cricket, and soccer programs are not included in this MOU.

(d) Residents of each City shall have first priority to register for their City's recreation programs (at least two (2) weeks before open registration). Residents of the other City shall have second priority to register for the recreational youth softball, baseball, lacrosse, football, cricket, and soccer programs (at least one (1) week before open registration). The open registration period for non-Alpharetta and non-Johns Creek residents shall begin after the priority registration ends.

(e) Full time employees of each partner City and their immediate family members living in the same household will be considered residents of the City in which they are employed. As residents of the partner City, eligible employees/family members may register for recreational youth softball, baseball, lacrosse, football, cricket, and soccer programs during the partner City's resident registration period and will pay resident registration fees. Each partner City will waive non-resident fees for the full-time employees and their immediate family members of the other City. To receive the non-resident fee waiver, an employee must provide proof of employment with the partner City when registering for the program. These guidelines are not applicable to part-time and seasonal employees, contracted vendors, and volunteers.

(f) The MOU shall become effective with registration for the Spring 2026 recreational youth softball, baseball, lacrosse, football, cricket, and soccer seasons and shall continue through registration for the Fall 2026 recreational youth softball, baseball, lacrosse, football, cricket, and soccer seasons.

(g) At the conclusion of each Spring season, Alpharetta, and Johns Creek officials (to include the Mayors and City Manager/Administrator, or their designees), shall evaluate the effectiveness of the MOU in meeting the established goals. Officials shall evaluate participation in recreational youth softball, baseball, lacrosse, football, cricket and soccer, and the other terms of the MOU to ensure they are fair and just for both parties. The parties shall exercise their best efforts to resolve any issues so as to continue the MOU for additional periods of time.

(h) Duration; Termination. The initial term of this Agreement shall be for one year commencing on January 1, 2026 and terminating at midnight on December 31, 2026. Thereafter, the Agreement will renew automatically for up to four (4) additional one-year terms unless either party delivers written notice of non-renewal to the other party at least on hundred eight (180) days prior to the expiration of the initial term or the renewal term.

3. ADMINISTRATION.

(a) The parties place high value on regular, timely and full communications between themselves, and commit themselves to ensuring strong communication links through their actions.

(b) Each party will designate a single point of contact to coordinate all activities between the parties involved.

(c) Communication between the two parties at the highest level (Mayors, any Administrator/City Manager) will take place if judged necessary by the respective Recreation & Parks Director or Recreation Manager of each City.

(d) More specific delineations of roles, responsibilities, resources, and commitments concerning particular matters may be addressed in written guidelines approved by the Alpharetta Recreation & Parks Director and the Johns Creek Recreation Manager, if such guidelines are consistent with the general purposes of this MOU.

(e) Unless otherwise provided for herein, this MOU does not impose specific program, resources, or budgetary obligations on either party.

4. OTHER PROVISIONS.

(a) Insurance. Each City shall be responsible for obtaining and maintaining its own liability and property insurance against losses or liability related to this MOU.

(b) No Third Party Beneficiaries. There are no third party beneficiaries to this MOU. No person or entity other than a party to this MOU shall have any rights hereunder or any authority to enforce its provisions. Nothing in this MOU shall be deemed to waive either party's sovereign or other immunity.

(c) Relationship Between the Parties. In consideration of the mutual services provided herein, both parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing the relationship of partners or joint ventures between the parties hereto or as constituting an agency relationship in any manner whatsoever. The individual parties are and shall remain independent entities with respect to all services performed under this MOU. Each party represents that it has, or will secure all its expense, all personnel required in performing its service obligation under this MOU and that the acts of its employees performing the service under this MOU shall be the acts of employees of that entity alone. Each entity agrees that in the performance of this mutual service, its employees shall not require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from the other entity to this MOU, including, but not limited to, medical and hospital care, sick and vacation leave, disability, Worker's Compensation or Unemployment Compensation.

(d) Severability. In the event any part or provision of this MOU is held to be invalid, the remainder of this MOU shall not be affected thereby and shall continue in full force and effect.

(e) Applicable Law. This MOU shall be governed in all respects as to the validity, construction, capacity, performance, or otherwise by the laws of the State of Georgia.

(remainder of this page intentionally left blank)

(signature page follows)

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year written below.

CITY OF ALPHARETTA, GEORGIA

Date: _____

By: _____

Jim Gilvin, Mayor

APPROVED AS TO FORM:

Molly Esswein, City Attorney

City of Alpharetta, Georgia

APPROVED AS TO CONTENT:

Chris Lagerbloom, City Administrator

City of Alpharetta, Georgia

CITY OF JOHNS CREEK, GEORGIA

Date: _____

By: _____

John Bradberry, Mayor

Angela C. Couch, City Attorney City of

Johns Creek, Georgia

NEWTOWN		2022	2023	2024	2025	2026
		FALL	FALL	FALL	FALL	FALL
	BASEBALL	16	8	8	56	
	LACROSSE	30	28	18	22	
	SOCCER	28	22	33	16	
	Total	74	58	59	94	0
OCEE		2022	2023	2024	2025	2026
		SPRING/SUMMER	SPRING/SUMMER	SPRING/SUMMER	SPRING/SUMMER	SPRING/SUMMER
	BASEBALL	210	93	67	238	
	Total	210	93	67	238	
OCEE		2022	2023	2024	2025	2026
		FALL	FALL	FALL	FALL	FALL
	BASEBALL	89	76	98	72	
	Total	89	76	98	72	0
CAULEY		2022	2023	2024	2025	2026
		N/A	SPRING	SPRING	SPRING	SPRING
	BASEBALL	NA	NA	0	NA	
	LACROSSE	NA	NA	0	NA	
	SOCCER	NA	NA	9	19	
	Total	0	0	9	19	0
CAULEY		2022	2023	2024	2025	2026
		N/A	FALL	FALL	FALL	FALL
	BASEBALL	NA	NA	0	0	
	LACROSSE	NA	NA	0	0	