



City Council Meeting & Public Hearing

DECEMBER 1, 2025

OFFICIAL MINUTES

Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS | 2 PARK PLAZA | 6:30 PM

OFFICIAL MINUTES

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the video recording for said meeting is a matter of public record and is available to be viewed at the City Clerk's office during normal business hours or viewed online at <https://www.youtube.com/user/alpharettagov>.

1. CALL TO ORDER

- Mayor Gilvin called the meeting to order at 6:30 p.m.

2. ROLL CALL

- **Council Members**

- Mayor Jim Gilvin
- Mayor Pro Tem Dan Merkel
- Donald F. Mitchell
- John Hipes
- Fergal M. Brady
- Douglas J. DeRito

- **Staff**

- Chris Lagerbloom, City Administrator
- John Robison, Assistant City Administrator
- Molly Esswein, City Attorney
- Lauren Shapiro, City Clerk
- Adam Montgomery, Director of Information Technology
- Brad Denking, Fire Chief
- Brooke Lappin, Director of Courts
- Charlie Jewell, Director of Economic Development
- Kathi Cook, Director of Community Development
- Morgan Rodgers, Director of Recreation, Parks, and Cultural Services

- Pete Sewczwicz, Director of Public Works
- Tom Harris, Director of Finance
- Trent Lindgren, Chief of Police
- Deanna McKay, Public Communication & Engagement Coordinator

3. PLEDGE TO THE FLAG

4. PRESENTATIONS & PROCLAMATIONS

A. Proclamation: Wreaths Across America

- Mayor Gilvin presented a proclamation to the Daughters of the American Revolution Patriots of Liberty Chapter in recognition of its coordination of Wreaths Across America ceremonies in six local cemeteries.

B. Award Presentation: Georgia Recreation and Parks Association's Recreation Programming Network Distinguished Support Staff to Stacey Shirley

- Mayor Gilvin presented the Georgia Recreation and Parks Association's Recreation Programming Network Distinguished Support Staff to Stacey Shirley.

5. CONSENT AGENDA

A. City Council Meeting Minutes (Meeting of 11/17/2025)

Consideration of approval of the City Council meeting minutes from the meeting of November 17, 2025.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the consent agenda.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0).

6. PUBLIC HEARING

- City Attorney, Molly Esswein, read the public hearing procedures aloud.

A. E-25-09 Activate Games Sign Exception

Consideration of a sign exception to allow an additional wall sign for Activate Games. An exception is requested to Unified Development Code (UDC) Subsection 2.6.12(E) to allow a third wall sign. The property is located at 3020 Windward Plaza and is legally described as being located in Land Lots 1048, 1107 & 1108, 2nd District, 1st Section, Fulton County, Georgia.

- Community Development Director, Kathi Cook, came forward to present this item.
- The applicant, Tom Tyson with Signal Signs, is requesting consideration of a sign exception to allow for an additional wall sign on a commercial building for Activate

Games. The subject property is located at 3020 Windward Plaza at the southeast corner of Windward Parkway and Windward Plaza.

- Staff recommends that Mayor and Council approve E-25-09 Activate Games Sign Exception, subject to the following conditions:
 1. Wall sign location, number, sign copy area, and illumination shall be limited to the submitted sign plans prepared by Signal Signs, dated 7/9/25, as approved by Staff.
 2. Maximum wall sign area for the building shall be limited to no more than 190 square feet.
- The property is zoned CUP (Community Unit Plan) subject to the Windward Master Plan Pod 4. The property is developed with a strip shopping center (The Terraces at Windward) and two (2) out buildings, including the former CVS building. Surrounding properties are zoned CUP and subject to the Windward Master Plan. Windward Fairways office complex is located to the south and west, a two (2) story office building is located to the north, The Terraces at Windward is located to the east, and a one (1) story retail building is located to the south. The comprehensive land use plan designation of the property is 'Commercial'.
- For free-standing commercial establishments not located within a shopping center, Unified Development Code (UDC) Subsection 2.6.12(E) allows one (1) wall sign per road frontage no greater than one square foot (1 SF) of area per one linear foot (1 LF) of frontage. The building has 137' of frontage on Windward Parkway and 95' of frontage on Windward Plaza. Therefore, the building is permitted two (2) wall signs no greater than 137 square feet on Windward Parkway and 95 square feet on Windward Plaza. The existing wall signs on the Windward Parkway and Windward Plaza elevations have a sign area of 77.71 square feet for each sign. Based on the Sign Code maximum sign area allowance, there is a balance of 76.58 square feet of unused sign area. A total of 232 square feet of wall sign area is permitted; however, the applicant proposes a maximum of 190 square feet.
- The applicant requests a sign exception to allow a 3rd wall sign on the northeast elevation of a building, which is the side of the building facing the Terraces at Windward shopping center. The proposed 3rd wall sign has a sign area of 34.58, which is less than half of the unused sign area. The 3rd wall sign is proposed to be halo illuminated channel letters.
- The Citizen Participation Plan report submitted by the applicant states that adjacent property owners were contacted regarding the applicant's intent. The report states that no comments have been received.
- The Community Zoning Information Meeting was held on October 8, 2025. There were no public comments.

- The applicant, Tom Tyson and Marsha Jones, with Signal Signs, came forward to speak on behalf of this application.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to deny E-25-09 Activate Games Sign Exception.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (5-1; with Council Member Hipes in opposition).

B. Ordinance: Professional Bonds Persons Text Amendments

FIRST READING

Consideration and approval of an Ordinance to amend Article XII of Chapter 10 of the Code of the City of Alpharetta to amend requirements for applications for permitting, to provide for renewal applications, to amend regulations regarding the denial or revocation of a permit, to provide for requirements and procedures governing bondsmen, to provide for bond posting and forfeiture, to repeal conflicting ordinances, and for other purposes.

- City Attorney, Molly Esswein, read the Ordinance title aloud and came forward to present this item.
- The proposed Ordinance creates a definition section, which defines "professional bondsman". It also requires a professional bondsman to be issued an annual license from the City and describes the process for obtaining a license and creates procedures for denying, suspending, and revoking a license and hearing and appeal rights of a professional bondsman.
- It prescribes requirements for how a professional bondsman shall operate and interact with the City, including submitting various agreements, forms, schedules, and monthly reporting documentation, and, it explains the process for bond forfeitures and cancellations. These amendments are proposed and support our efforts of re-opening the Alpharetta Jail.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to adopt an Ordinance to amend Article XII of Chapter 10 of the Code of the City of Alpharetta to amend requirements for applications for permitting, to provide for renewal applications, to amend regulations regarding the denial or revocation of a permit, to provide for requirements and procedures governing bondsmen, to provide for bond posting and forfeiture, to repeal conflicting ordinances, and for other purposes, and to authorize the Mayor to execute all necessary documents.
 - Council Member Brady seconded the motion.

- The motion was approved unanimously (6-0).

C. Ordinance: Insurer License Fees Text Amendments

FIRST READING

Consideration of an Ordinance to amend Article II of Chapter 42 (Insurer License Fees) of the Code of the City of Alpharetta, Georgia; To Provide for Effective Dates; To Repeal All Ordinances in Conflict Herewith; and for Other Purposes.

- City Attorney, Molly Esswein, read the Ordinance title aloud.
- Finance Director, Tom Harris, came forward to present this item.
- In 2025, the City Council amended Article II of Chapter 42 (Insurer License Fees) to increase the annual license fee for insurers doing business within the City. However, the required certified copy of ordinance changes was not filed with the Insurance Commissioner within the statutory deadline, and the increased Insurer License Fees as adopted on June 2, 2025 is not currently in effect, and it is necessary to adopt a new ordinance in order to file with the Insurance Commissioner.
- The proposed ordinance raises the license fee for additional business locations from \$35.00 to \$52.50, and states that the license fees imposed are due and payable beginning on January 1, 2026.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Brady offered a motion to adopt an Ordinance to amend Article II of Chapter 42 (Insurer License Fees) of the Code of the City of Alpharetta, Georgia; To Provide for Effective Dates; To Repeal All Ordinances in Conflict Herewith; and for Other Purposes, and to authorize the Mayor to execute all necessary documents.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (6-0).

D. Ordinance: Mobile Food Vendors and Pawnshops Text Amendments

FIRST READING

Consideration of an ordinance to amend Article X of Chapter 10, titled "Mobile Food Vendors" and Article XI of Chapter 10, titled "Pawnshops" of The Code of the City of Alpharetta, Georgia.

- City Attorney, Molly Esswein, read the Ordinance title aloud.
- Finance Director, Tom Harris, came forward to present this item.
- The City Council previously adopted ordinances establishing regulations for the operation of pawnshops and mobile food vendors within the City.

- The proposed ordinance, if approved, would amend the annual license fees for mobile food vendors and pawnshops from \$150.00 to \$175.00.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Brady offered a motion to adopt an Ordinance to amend Article X of Chapter 10, titled "Mobile Food Vendors" and Article XI of Chapter 10, titled "Pawnshops" of The Code of the City of Alpharetta, Georgia, and to authorize the Mayor to execute all necessary documents.
 - Council Member Mitchell seconded the motion.
 - The motion was approved unanimously (5-0).

E. The following items have been deferred and will not be considered during this meeting.

1. MP-25-08/CU-25-13/V-25-17 Hanover Windward Park/Windward MP Pod 66

This request has been deferred by the applicant and will not be considered at the December 1, 2025 Council meeting.

Consideration of a master plan amendment, conditional use, and variances to allow 315 'Dwelling, 'For-Rent' units on 47.65 acres in the Windward Park mixed-use development. A master plan amendment is requested to the Windward Master Plan Pod 66 to add 'Dwelling, 'For-Rent', as well as other modifications to the Windward Park mixed-use development. A conditional use is requested to allow 'Dwelling, 'For-Rent'. Variances are requested to Unified Development Code (UDC) Subsection 2.7.0(b)(1) to increase the distance to/from the off-street parking to the residential unit; UDC Subsection 2.7.0(b)(4) to reduce the minimum floor area of required balconies; UDC Subsection 2.7.0(b)(6) to reduce the first floor minimum ceiling height; and UDC Subsection 2.5.1(A) to reduce the 'For-Rent' residential parking requirement. The property is located at 0 North Point Parkway and 0 Dryden Road and is legally described as being located in Land Lots 1112, 1177 & 1188, 2nd District, 2nd Section, Fulton County, Georgia.

2. PH-25-18 Hudson Park – Change of Condition

This request has been deferred by Staff and will not be considered at the December 1, 2025 City Council meeting.

Consideration of a request to change previous conditions of zoning related to the Weatherford House. The proposed change would allow for the disassembling and reassembling of the Weatherford House instead of restoration of the existing structure. The property is located at 193 Canton Street and is legally described as being located in Land Lots 1197 & 1252, 2nd District, 2nd Section, Fulton County, Georgia.

3. Z-25-10/V-25-22 Levitan/75 & 91 Roswell Street

This request has been deferred by Staff and will not be considered at the December 1, 2025 City Council meeting.

Consideration of a rezoning and variance to allow for the construction of 9 'For-Sale' single-family dwelling units, including 5 detached homes and 4 semi-detached homes, on 1.12 acres in the Downtown. A rezoning is requested from C-2 (General Commercial) to DT-C (Downtown Core) and a variance is requested to Unified Development Code (UDC) Appendix A: Alpharetta Downtown Code Subsection 2.3.3 to modify streetscape requirements along Roswell Street, Marietta Street and Cotton Alley. The property is located at 75 & 91 Roswell Street and is legally described as being located in Land Lot 1269, 2nd District, 2nd Section, Fulton County, Georgia.

7. NEW BUSINESS

A. Fiscal Year 2026 HVAC Replacements

Consideration of approval to award a HVAC Replacement to AComfort for an amount of \$65,595.14 for the removal of existing HVAC equipment, purchase of new HVAC equipment, and installation of the new HVAC Equipment at the Crabapple gym and with authorization for the Mayor to execute all necessary documents.

- Public Works Director, Pete Sewczwicz, came forward to present this item.
- This request is for the replacement of a 20-ton Carrier Roof Top Unit (RTU) located at the Crabapple gym. This system is 29 years in age and will require extensive repairs/service in order to maintain the unit in a safe working condition. The typical lifespan of these units is 15 to 20 years and this one has already exceeded the expected life expectancy. Replacement of this unit will provide better energy efficiency and bring the unit up to date with the current federal environmental regulations regarding freons. This request is part of a recurring capital initiative to replace aging units at City facilities.
- The City will be utilizing on-call contractor AComfort for HVAC maintenance for the new installation of equipment. AComfort was awarded a 5-year contract on 6-16-2023 for the service and installation of existing and new equipment. In order for labor and manufacturers' warranties to remain valid, the new HVAC equipment installer should also be the one servicing the new equipment. This eliminates any questions or issues with the equipment, making any warranty claims an easier process. In order to make sure the City was receiving fair pricing for the units listed above, staff reached out to a separate HVAC vendor for pricing of installation and other add-ons needed to complete the work as quoted by Acomfort.
- The total cost includes but is not limited to the following:
 1. Refrigerant recovery for system
 2. Installation of all materials and new equipment
 3. Labor and fuel.

4. Lift rental for new equipment
 5. Fabrication and installation of new RTU platform
 6. Fabrication of new duct work transitions to tie into existing ductwork for new equipment.
- The removal and installation of new equipment will take approximately a week.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion approve the award of an HVAC Replacment to AComfort for an amount of \$65,595.14 for the removal of existing HVAC equipment, purchase of new HVAC equipment, and installation of the new HVAC Equipment at the Crabapple gym, and to authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (6-0).

B. Request for Proposals (RFP) 26-101 – Design/Build: Farm House Heritage Park

Consideration of approval of the award of a contract for RFP 26-101 to Hasbun Construction, LLC for the design/build of the Farm House Heritage Park in an amount totaling \$1,898,860.00, and with authorization for the Mayor to execute all necessary documents.

- Recreation, Parks, & Cultural Services Director, Morgan Rodgers, came forward to present this item.
- The Farm House Heritage Park was one of the projects approved by the voters as part of the 2022 Parks Bond. The site of the proposed Farm House Heritage Park is considered to be the first settlement in Alpharetta. Historical documents point to a thriving commercial center between 1834–1858 and was located on an important trade route. At various times, there was a gristmill, sawmill, cotton gin, post office and general store. A dam was constructed that provided the needed power to operate the mills and cotton gin. The grist mill operated well into the 1920s and the backwater created by the dam provided a swimming hole for the local children well into the 1950s.
- Construction of the Farm House Heritage Park will assist in preserving the historic location where Alpharetta was founded and allow visitors to experience the area's pioneer history.
- The Hasbun Construction, LLC team (including Kaizen Collaborative Design, LLC as the design partner) identified several challenges associated with the Farm House property. These challenges include steep terrain, flood plain, stream buffer setbacks, and limited access/staging area. Due primarily to these conditions, an overlook park is proposed. The plan has a raised concrete boardwalk with metal piers that will provide a connection to Old Milton Parkway. The boardwalk traverses the terrain to a raised access to oversee

the Farm House Heritage Park. The boardwalk will be 12' in width and will meet ADA guidelines; the maximum slope of the boardwalk will be 5%. A series of historical markers will provide the history of the area.

- Throughout the last couple of months, the Hasbun Construction, LLC design team and representatives from Recreation, Parks, Cultural Services and Public Works met to go over specifics regarding the proposed project to ensure the team understood the City's desired outcomes and could modify the design to meet City expectations.
- Hasbun Construction, LLC believes the project can be completed (design and construction) in less than one year. The construction schedule of the project is tied to when permits for the project can be approved by the State. Since the project is encroaching into the 25' State Buffer, adjacent to the existing stream, the State needs to approve the encroachment prior to any work proceeding. Additionally, the team needs to obtain an encroachment permit from the Georgia Department of Transportation (GDOT's) for work within GDOT's right of way.
- Total costs for the Hasbun Construction, LLC contract is \$1,898,860.00 and includes funding for the design and construction of the Farm House Heritage Park. Funding is provided through the 2022 Parks Bond. Current appropriations (before approval of this contract request) within the Farm House Heritage Park bond-account total \$1,969,430. Remaining appropriations upon approval of the Hasbun Construction contract, will total approximately \$70,570 and is tentatively targeted towards ancillary project costs (e.g., project management services).
- The Evaluation Committee recommends the award of RFP 26-101 to Hasbun Construction, LLC as the high scoring proposal. The Hasbun Construction/Kaizen Collaborative team has worked on aspects of the Beltline and various trails within Metro Atlanta. Based on their previous experience and several meetings with City Staff discussing the challenges associated with the project, City Staff is confident the Hasbun Construction/Kaizen Collaborative understands the goals of this important community project and will deliver the project as proposed.

PUBLIC COMMENTS:

IN FAVOR

- Pat Miller, 1340 King Road, Milton, GA 30075
- Mike Buchanan, 135 Pebble Trail, Alpharetta, GA 30009
- ❖ Council Member Mitchell offered a motion approve the award of a contract for RFP 26-101 to Hasbun Construction, LLC for the design/build of the Farm House Heritage Park in an amount totaling \$1,898,860.00, and to authorize the Mayor to execute all necessary documents.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (6-0).

C. Request For Proposals (RFP) 26-102 - Design/Build: Wills Park Baseball Field 5 Artificial Turf Conversion

DEFERRED: This item has been deferred by staff and will not be considered this evening.

Consideration of approval of the award of a contract for RFP 26-102 to Sprinturf, LLC for the design/build conversion of Wills Park Baseball Field 5 to an artificial turf field in an amount totaling \$712,765.00, accepting the funding and associated payment terms from the Alpharetta Youth Baseball Association in an amount totaling \$356,382.50 (50% of project cost), and with authorization for the Mayor to execute all necessary documents.

D. Yellow Playground Structure at Wills Park

Consideration of approval of the design and build services, and corresponding contract, under a Sourcewell contract, with Playground Creations a division of Architectural Design Specialties, Inc., as authorized representative of Landscape Structures. The contract is for the design and construction of improvements to a portion of the Wills Park "Yellow" Playground, located adjacent to the Wills Park Recreation Center at 11925 Wills Road, Alpharetta, GA 30009.

- Recreation, Parks, & Cultural Services Director, Morgan Rodgers, came forward to present this item.
- Playgrounds are among the most utilized amenities within the City's Park system. To ensure safety and compliance with industry standards, the Recreation, Parks & Cultural Services Department follows a recommended replacement cycle of 25-30 years for playground structures. This schedule reflects the limited availability of replacement parts for older equipment, the expiration of manufacturer warranties, and the need for periodic infrastructure upgrades – such as drainage improvements and fall-impact surface replacement, typically required every five to ten years.
- The multi-play structure at the Wills Park Playground, officially designated as the Yellow Playground, was installed in 1993 and has exceeded its recommended service life. A critical component of the structure recently failed, and replacement parts are no longer manufactured. While Parks Services staff have implemented temporary safety repairs, these measures are only short-term solutions. The structures must be replaced to maintain safe and reliable play opportunities for children. Staff determined that the new structure should fit within the existing layout to preserve site flow and maintain cohesion with surrounding play elements.
- As part of the Fiscal Year 2026 Annual Action Plan Playground Equipment Replacement Initiative, funding was requested to replace this component of the Wills Park Playground. In consultation with the City's Finance Department, staff determined that the scope and scale of this project made it appropriate for procurement through an approved purchasing cooperative, which would expedite delivery and installation while ensuring competitive pricing.

- On September 18, 2025, the City issued an email titled "City of Alpharetta Recreation, Parks & Cultural Services - Request for Playground Design Concepts - Wills Park Yellow Playground Replacement" to seven qualified playground companies. The communication stated that the City sought design concepts for the replacement of a portion of the Yellow Playground located near the Wills Park Recreation Center. Vendors were instructed that proposals must include equipment procurement, delivery, installation, and the removal and disposal of the existing play structure. The City also disclosed its intent to utilize a purchasing cooperative for the procurement.
- Vendors were directed to provide two distinct design concepts that support inclusive play, age-appropriate for children ages 6-12, offer a strong visual or experiential "WOW" factor, and fit within the existing playground use zone. The established project budget of \$70,000 to include equipment costs, demolition/removal, delivery and installation was provided to all vendors.
- As this procurement would be handled as a sole source purchase through a cooperative, evaluation criteria focused on adherence to the stated budget, alignment with the City's goals for inclusive and engaging play, compatibility with existing playground elements, project timeline, and completeness of the submission package.
- All seven companies were informed of a submission deadline of Friday, October 10, 2025, at 5:00 PM. The City received six complete submissions. An Evaluation Committee composed of Recreation Parks and Cultural Services staff reviewed each proposal to assess age-appropriate play value, opportunities for exploration and skill development, compatibility with current equipment, and overall quality of design.
- The Evaluation Committee determined that the design proposal submitted by Playground Creations, featuring the Venti play structure from Landscape Structures Smart Play Collection, best met the intent of the project criteria for the Wills Park "Yellow" Playground Replacement. The Venti is a modern, compact structure that incorporates 20 distinct play activities within its footprint. Its design includes a variety of climbing nets, slides, belts and other climbers that support physical, social, and exploratory play. Integrated seating areas beneath the deck provide shaded space for children to rest and interact. The committee found that this proposal offered the strongest combination of inclusive play opportunities, age-appropriate challenge, and compatibility with the existing playground layout.
- On October 29, 2025, the design selection was presented to the Recreation Board during its Work Session. The board expressed support for the concept and noted the unique play value that Venti structure would provide to children in Alpharetta.
- Based on the evaluation results and the Boards support, staff recommends entering into contract negotiations with Playground Creations for the design/build services for the Wills Park Yellow Playground Replacement.
- The total cost of the project is \$70,000.00 which will be funded from the Parks Playground Equipment account.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member Hipes offered a motion to approve the design-build services and corresponding contract, under a Sourcewell contract, with Playground Creations for Design Option #2 – The Smart Play Venti by Landscape Structures for the replacement of the play structure at the Wills Park “Yellow” Playground, located adjacent to the Wills Park Recreation Center in the amount of \$70,000.00, and to authorize the Mayor to execute all necessary documents.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0).

E. Memorandum of Understanding: City of Alpharetta and Northside Hospital, Inc.

Consideration of approval of the Memorandum of Understanding between the City of Alpharetta and Northside Hospital, Inc. to renew the partnered sponsorship program focusing on the Health and Wellness aspects of the City's Parks and Programs and to authorize the Mayor to execute all related documents.

- Recreation, Parks, & Cultural Services Director, Morgan Rodgers, came forward to present this item.
- In 2018, the city entered into an agreement in the form of a Memorandum of Understanding (MOU). Under the MOU, Northside Hospital would offer a monetary sponsorship to the City of Alpharetta to be explicitly used for bolstering community health and wellness programs, facilities, equipment, and amenities. To date, the sponsorship has helped provide citizens with new and renovated equipment at Wills Park and the Greenway and made free health and wellness programs available to residents, which include yoga, aerobics, water-based exercise programs, walking programs, and the like. In exchange for the sponsorship, as was outlined in the MOU, the City erected signs throughout parks and trails to acknowledge Northside Hospital's sponsorship and exhibited gratitude through various media outlets.
- The Department of Recreation, Parks & Cultural Services staff have witnessed the benefit of the MOU (as stated above) and encourage renewal of the agreement for another term. Under the MOU attached hereto, Northside Hospital will continue to commit to a sponsorship of \$25,000 per year for three consecutive years (for a total of \$75,000) to strengthen community health and wellness programs, facilities, equipment, and amenities. In exchange, the City will continue to establish signage (where needed) acknowledging Northside Hospital's gracious donations and recognize the hospital via the Alpharetta Guidebook, Recreation, Parks & Cultural Services program guides, and social media posts related to any project in which Northside Hospital funds are used.

PUBLIC COMMENTS:

- There were no public comments.

- ❖ Council Member Hipes offered a motion to approve the Memorandum of Understanding between the City of Alpharetta and Northside Hospital, Inc. to renew the partnered sponsorship program focusing on the Health and Wellness aspects of the City's Parks and Programs, and to authorize the Mayor to execute all necessary documents.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (6-0).

F. Resolution: Fiscal Year 2025 Body-Worn Camera Policy and Implementation Program (BWCIPI) Grant Application

Consideration of adoption of a Resolution authorizing the submission of the 2025 Body-Worn Camera Policy and Implementation Program (BWCIPI) Grant Application to the Bureau of Justice Assistance, U.S. Department of Justice.

- City Attorney, Molly Esswein, read the Resolution title aloud.
- Police Chief, Trent Lindgren, came forward to present this item.
- The Police Department requests approval to submit a grant application for the FY2025 Body-Worn Camera Policy and Implementation Program (BWCIPI) Grant. This program supports publicly funded law enforcement and correctional agencies in establishing or expanding body-worn camera (BWC) programs. Properly implemented BWC programs strengthen the evidentiary foundation for criminal prosecutions, provide reliable documentation of officer-citizen encounters, and deter assaults on officers.
- This grant program requires cost sharing/matching funds. Federal funding will cover up to 50% of the total project cost, not to exceed \$2,000 per camera. The total project cost is \$89,724, which includes 28 body-worn cameras at \$3,204 per unit. If awarded, the grant will provide \$44,862, and the City of Alpharetta will provide a 50% local match of \$44,862.
- Key project activities include the procurement of BWCs, integration with existing digital evidence management systems, officer training on proper use and policy compliance, and the implementation of operational protocols. The Police Department will lead the project and coordinate with technology partners to ensure seamless deployment.
- Expected deliverables include the full deployment of 28 BWCs, comprehensive officer training, and operational readiness to expand video-based documentation. Anticipated outcomes include stronger evidentiary support for investigations, enhanced officer and community safety, and increased transparency and accountability in police interactions.

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to adopt a Resolution to approve a Fiscal Year 2025 Body-Worn Camera Policy and Implementation Program (BWCIPI) Grant Application, and to authorize the Mayor to execute all necessary documents.

- Council Member DeRito seconded the motion.
- The motion was approved unanimously (6-0).

G. Approval Directing the City Administrator to Negotiate with Other North Fulton Cities Regarding the Future Use of the Alpharetta Jail

Consideration of approval of a motion to direct the city administrator to discuss and negotiate future Intergovernmental Agreements with the cities of Johns Creek, Milton and Roswell for future use of the newly opened Alpharetta Jail and to bring agreements back to the City Council for consideration.

- City Administrator, Chris Lagerbloom, came forward to present this item.
- The Fulton County Sheriff terminated the Intergovernmental Agreement for jail services and no longer operates the Alpharetta Jail. When it was being operated, it was available to Alpharetta, Johns Creek, Milton and Roswell for use. Today, it is the only local jail facility in north Fulton. We will be opening it with city jail staff in December 2025. When it opens, it will be usable by the Alpharetta Police Department only.
- The other north Fulton cities have expressed interest in discussing the regionalization of the facility and have indicated their desire to approve Intergovernmental Agreements between Alpharetta and the other cities to begin using it again. The adoption of this motion would be to approve further negotiations with the other north Fulton cities and signal our intent in a more formal way of our intent. Because our facility is the only one currently constructed in north Fulton, the other cities (like us) are without the use of a jail presently, and if it isn't our intent to consider regionalization, many of them will be forced to evaluate other options.
- Approval of this motion would not be approval of any Intergovernmental Agreement, but would allow our sister cities that have relied on the jail for decades to understand our intent going forward

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Council Member DeRito offered a motion to direct the city administrator to discuss and negotiate future Intergovernmental Agreements with the cities of Johns Creek, Milton, and Roswell for future use of the newly opened Alpharetta Jail and to bring agreements back to the City Council for consideration.
 - Mayor Pro Tem Merkel seconded the motion.
 - The motion was approved unanimously (5-0).

H. Resolution: Declaring Results of the 2025 General Municipal Election

Consideration of adoption of a Resolution declaring the results of the Non-Partisan General Municipal Election Held on November 4, 2025.

- City Attorney, Molly Esswein, read the Resolution title aloud.

- City Clerk, Lauren Shapiro, came forward to present this item.
- The Fulton County Board of Registration and Election provided the City with certified elections results of the November 4, 2025 General Municipal Election, which were as follows:

City Council – Post 1

Kirk Driskell – 8,520

City Council – Post 2

Bart Dean – 1,519

Donna Shaw Murphy – 3,647

Katie Reeves – 5,189

City Council – Post 3

Douglas J. DeRito – 5,901

Tate Holcombe – 4,131

PUBLIC COMMENTS:

- There were no public comments.
- ❖ Mayor Pro Tem Merkel offered a motion to adopt a Resolution declaring the results of the 2025 General Municipal Election, and to authorize the Mayor to execute all necessary documents.
 - Council Member Hipes seconded the motion.
 - The motion was approved unanimously (6-0).

8. WORK SESSION ITEMS

A. Discussion of Juganu Light Discussion of Smart Streetlight Fixtures Installed on Highway 9

- City Administrator, Chris Lagerbloom, came forward to present this item.
- On State Route 9 in the downtown, there are a couple of new light fixtures that have been installed as part of a pilot program to test the look and feel of the light fixture. This work session is to discuss whether the Council is satisfied with the way that they look and if the council would like to move forward with this project.
- Council Member Hipes asked about the difference in price between what the city would typically install and the cost of this light fixture, and he believed that the light fixtures were a little big and did not have a lot of character.
- Council Member Mitchell shared that he believes that we need more lighting and technology, but would like to look at other companies to find an option that would fit in with the aesthetic of the downtown.

- Council Member Brady asked whether or not we have tested the technology of these light fixtures with Alpharetta data and shared that he believed the design was a little plan, but looks okay (he would prefer to compare it to another option).

9. PUBLIC COMMENT

- There were no public comments.

10. REPORTS

- Council Member Hipes shared that we have the Lights on the Loop event along the Northwinds Parkway section of the Alpha Loop; the event begins this weekend and produced by the Alpha Loop Foundation. Alos, Santa's Mailbox is installed at the Alpharetta Community Center and will be available to receive letters to Santa until December 13th. Finally, the Menorah Lighting will take place on the Town Green in Downtown Alpharetta on December 21st.
- Council Member DeRito shared thanks to Director Rodgers and the Recreation and Parks Department and the Police Department for their hard work for a successful Christmas Tree Lighting event.
- Mayor Gilvin asked Fire Chief, Brad Denkinger, to come forward and share details about a letter Mayor received earlier today about exceptional service a resident received regarding an inspection by Fire Marshal, Johnathan Matyasich.
- Council Member Mitchell

11. EXECUTIVE SESSION (IF NECESSARY)

- There was not an executive session.

12. ADJOURNMENT

- ❖ Council Member DeRito offered a motion to adjourn the meeting.
 - Council Member Brady seconded the motion.
 - The motion was approved unanimously (6-0).
- With there being no further items to consider or discuss, Mayor Gilvin adjourned the meeting at 8:23 p.m.

Respectfully submitted,



Lauren Shapiro, City Clerk