



City Council Meeting OCTOBER 16, 2017

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. PROCLAMATIONS
 - A. Eagle Scout Recognition
- V. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 10/02/2017)
 - B. Financial Management Report: Month Ending August 31, 2017
- VI. PROJECT UPDATES
 - A. Project Update: Alpharetta Conference Center
 - B. Fulton County Schools: STEM Campus
- VII. PUBLIC HEARING
 - A. PH-17-31 69 North Main Street/Addition to Contributing Historic Building Addition
NOTE: This item has been deferred at the request of the applicant and will be neither heard nor discussed at this meeting. The item has been rescheduled to the October 23 City Council Agenda.
- VIII. OLD BUSINESS
 - A. PH-17-13 Design Review Board Ordinance and Design Guidelines Amendments **(2nd Reading)**
Consideration of amendments to the Design Review Board Ordinance and Design Guidelines with regard to sign regulations.
- IX. NEW BUSINESS
 - A. Consideration Of Request For Impact Fee Waiver: Alpharetta First Methodist Church
 - B. PH-17-26 Capital Improvement Element
Resolution Adopting The 2017 Capital Improvement Element And Annual Report
 - C. Annual Technology Refresh 2018
 - D. FY 2018 F-750 Dump Truck with Spreader Insert Replacement
 - E. FY 2018 F-350 Crew Cab Service Truck Replacement
- X. WORKSHOP

A. Miscellany: An Open Air Public Art Exhibition

B. Response To City Council Questions: Rental Housing Study

XI. PUBLIC COMMENT

XII. REPORTS

XIII. ADJOURNMENT



City Council Meeting

October 2, 2017

PUBLISHED: TUESDAY, OCTOBER 3, 2017

PUBLISHED BY: COTY THIGPEN

OFFICE OF THE CITY CLERK

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I. CALL TO ORDER

❖ *Mayor Belle Isle called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - Mayor David Belle Isle
 - Chris Owens (Mayor Pro Tem)
 - Jason Binder
 - Jim Gilvin
 - Mike Kennedy
 - Dan Merkel (*absent*)
 - Donald Mitchell
- Staff
 - Bob Regus, City Administrator
 - Coty Thigpen, City Clerk
 - Sam Thomas, City Attorney
 - James Drinkard, Asst. City Administrator
 - Peter Sewczwicz, Director of Public Works

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS AND PRESENTATIONS

A. Recognition of Community Relief Efforts for Hurricane Harvey and Hurricane Irma

B. Presentation to the American Legion Post 201

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 09/25/2017 and Special Called Meeting of 9/18/2017)

❖ *Council Member Owens offered a motion to approve the Consent Agenda*

- *The motion received a second from Council Member Mitchell*
- *The motion was approved 6-0*

VI. PUBLIC HEARING

A. PH-17-27: Edward Andrews Homes/Detention Pond Wall

(NOTE: This item was tabled at the 9/18/17 Council Meeting and must be removed from the table before discussion)

Consideration of a request to change previous conditions of zoning for the purpose of changing the finishing material on a detention pond wall. The property is located on the north side of Thompson Street, just west of Park Street and is legally described as being located in Land Lot 749, 1st District, 2nd Section, Fulton County, Georgia.

NOTE: This item was not removed from the table, therefore not discussed.

VII. WORKSHOP

A. SWAT Armored Rescue Vehicle and two (2) tactical robots.

- Director of Public Safety, John Robison came forward to introduce Lt. Doug French who provided a brief overview of this proposal
- The Department of Public Safety is requesting to purchase one (1) Armored Rescue Vehicle and two (2) Tactical Robots for use by the SWAT teams of Alpharetta, Milton, and Roswell.
- In accordance with the executed Memorandum of Understanding between Alpharetta, Milton, and Roswell concerning SWAT services, costs will be apportioned based on population. As such, Alpharetta's share totals \$127,930.78 and is funded through drug seizure funds. Milton's share totals \$67,728.06. Roswell's share totals \$180,608.16. Each entity will be billed by the City at time of invoice processing (i.e. receipt of equipment).

Armored Rescue Vehicle

- Currently, the North Fulton SWAT Team has no safe way to rescue citizens or officers that are under direct gunfire. The team also has no safe way to approach buildings where crimes are ongoing. Recently, this type of rescue vehicle was used to rescue a motorist and her child from fast moving water during flooding conditions and to rescue people during 100 mph high winds during the recent hurricane.
- The recommended Armored Rescue Vehicle is manufactured by Lenco Industries and is being procured under a sole source designation as this vehicle is the only one on the market capable of XXXXXXXX.
- The purchase price for the Armored Rescue Vehicle totals \$312,108. Alpharetta will purchase the Vehicle and will hold title, registration, and fund the insurance policy. Costs are being apportioned as follows: Alpharetta (\$106,116.72); Milton (\$56,179.44); and Roswell (\$149,811.84). Funding for Alpharetta's share is coming through drug seizure funds.
- The expected operations and maintenance costs (fuel, maintenance, etc.) are \$500 annually with insurance costs estimated at \$900 per year.

Tactical Robots

- Robots make it safer for officers, suspects, and the general public because it allows the team to put the robot inside a building or area location to gain intelligence instead of sending officers in. In many cases having the intelligence allows for the resolution of incidents without having to make entry which is safer for all. Using robots is a nationally accepted standard for SWAT Teams across the country.

Avatar III Robot

- The Avatar III robot is manufactured by RoboteX Inc. and is being procured under a single source designation as this is a large tracked robot that gives the team the ability to carry on a conversation with a suspect which can lead to the team not having to make entry.
- The purchase price for the Avatar III robot totals \$48,036. Costs are being apportioned as follows: Alpharetta (\$16,332.24); Milton (\$8,646.48); and Roswell (\$23,057.28). Funding for Alpharetta's share is coming through drug seizure funds.
- The expected operations and maintenance costs is \$100 annually.

Recon Scout XL Robot

- The Recon Scout XL robot is manufactured by Recon Robotics and is being procured under a single source designation as this is a small micro-robot that is able to be deployed easily in many locations because it can be thrown into doorways, windows, etc.
- The purchase price for the Recon Scout XL robot totals \$16,123. Costs are being apportioned as follows: Alpharetta (\$5,481.82); Milton (\$2,902.14); and Roswell (\$7,739.04). Funding for Alpharetta's share is coming through drug seizure funds.
- The expected operations and maintenance costs is \$100 annually.
- This item will come back to Council for formal consideration at a later date

VIII. PUBLIC COMMENT

None

IX. REPORTS

- Council Member Mitchell commented on the success of the recent "Brew Moon Festival" hosted by the Alpharetta Business Association
- Council Member Binder announced that the City of Alpharetta Recreation and Parks Department was named a finalist for a National Association of Recreation and Parks Award and while they did not win, they represented the City well.

X. ADJOURNMENT TO EXECUTIVE SESSION

❖ *Council Member Kennedy offered a motion to adjourn to Executive Session*

- *The motion received a second from Council Member Binder*
- *The motion was approved 6-0*

Respectfully submitted,



Coty Thigpen

DRAFT



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING AUGUST 31, 2017

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending August 31, 2017 (period 2 of Fiscal Year 2018).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Report (August 2017)

Financial Management Reports



for the month ending
August 31, 2017
(Period 2 of 12 - unaudited)

Financial Management Reports

Fiscal Year 2018

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TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*
DATE: OCTOBER 16, 2017
RE: FINANCIAL MANAGEMENT REPORTS AS OF AUGUST 31, 2017

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending August 31, 2017.

The Finance Department is currently in the process of closing the accounting books for Fiscal Year 2017 (FY 2017). The figures represented herein are subject to change in accordance with accounting entries made during the closing process.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2018 revenues are budgeted at \$64 million (net of Carryforward Fund Balance totaling \$8.9 million). As of August 31, 2017, actual revenue collections total 6% or \$3.7 million.

Revenue collection percentages are typically low for the first several months of the fiscal year due to various factors including: (a) property tax billings mailed in October¹ that carry a December due date; and (b) accrual entries aimed at ensuring the city's revenues accurately reflect the period in which they were earned.

The FY 2018 budget for current year property taxes (non-motor vehicles) totals \$21.2 million and is based on a billable digest of \$4.6 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2017 based on staff forecasts of property values (including new construction estimates).

The actual digest for FY 2018, as provided by the Fulton County Tax Commissioner, currently totals \$4.7 billion (net of all exemptions/motor

¹ As of the date of this letter, the city still has not received the tax digest billing file from the Fulton County Tax Commissioner's Office. The updated target is to receive the tax digest billing file before the end of October which would allow the city to bill with a revised due date of late December/early January.

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

vehicle values). This digest figure will be reduced through property tax appeals but the city will not know the full extent until appeal data is provided by the Fulton County Tax Commissioner. As it is still early, the budgetary estimate for FY 2018 property tax collections will remain at \$21.2 million pending collection data and appeal write-down trends.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of August 31, 2017, city departments (not including General Government²) have encumbered and expensed 25%, or \$14.2 million, of their FY 2018 budget appropriations. The City Administration Department is trending higher than FY 2017 due primarily to an upfront payment for election services to Fulton County. Upon completion of the election, a cost analysis will be completed with residual monies refunded to the city.

Contingency: The General Fund contingency balance as of August 31, 2017 totals \$650,000.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2018 revenues are budgeted at \$7.3 million (net of carryforward fund balance totaling \$1.5 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$3.2 million); Facilities (18.75% or \$779,963 for debt service on the Series 2016 Convention Center Bonds, \$550,000 for the Alpharetta Arts Center, and \$29,412 in non-allocated); and the city (37.5% or \$2.7 million). Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals \$1.5 million (funded in prior years and represents the carryforward fund balance figure referenced above).

As of August 31, 2017, the city has collected 9% or \$627,581 (one month of collections). All collections have been distributed to the participating entities based on their proportionate share.

E-911 Fund: FY 2018 revenues are budgeted at \$4.4 million (net of carryforward fund balance totaling \$1 million for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of August 31, 2017, the city has collected 3% or \$139,839. Between accrual entries aimed at ensuring the city's revenues accurately reflect the period in which they were earned (i.e. moving revenue collections from FY 2018 to FY 2017) and the inherent delay in collections, a true reflection of the monthly revenue trend will not be available until the September financial management reports. It should also be noted that E-911 revenue collections (i.e. land lines) began decreasing at a material rate during FY 2017 with no explanations from service providers despite many communication attempts by the city. As such, the city has engaged Georgia Municipal Association to complete an audit of these revenue streams to better understand the root causes of the revenue declines.

² General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Expenditures/encumbrances during the same time period total \$1.2 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2018 revenues are budgeted at \$5.2 million (net of carryforward fund balance totaling \$1.2 million). As of August 31, 2017, actual revenue totaled less than 1% of budget and will remain low until property tax collections in December.

The FY 2018 budget for current year property taxes (non-motor vehicles) totals \$5.1 million and is based on a billable digest of \$5.2 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2017 based on staff forecasts of property values (including new construction estimates).

The actual digest for FY 2018, as provided by the Fulton County Tax Commissioner, currently totals \$5.2 billion (net of all exemptions/motor vehicle values). This digest figure will be reduced through property tax appeals but the city will not know the full extent until appeal data is provided by the Fulton County Tax Commissioner. As it is still early, the budgetary estimate for FY 2018 property tax collections will remain at \$5.1 million pending collection data and appeal write-down trends.

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$107,601 and represents unencumbered/unspent project appropriations of \$68,206 and a non-allocated reserve for future projects (grant matches) of \$39,395.

Capital Grants Fund (Fund 340): Available funding totals \$234,312 and represents unencumbered/unspent capital project appropriations of \$58,224 and a non-allocated reserve for future capital projects (grant matches) of \$176,088.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$25.9 million and represents unencumbered/unspent capital project appropriations of \$23.1 million and a non-allocated reserve for future capital projects of \$2.8 million.

Available ABC (Alpharetta Business Community) funding totals \$48,537 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

Stormwater Capital Fund (Fund 302): Available funding totals \$776,453 and represents unencumbered/unspent capital project appropriations.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Design and construction related phases are fully encumbered and the bond issuance costs have been spent.

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals \$41.7 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals \$14.1 million.

State estimates for Alpharetta TSPLOST collections totaled \$13 million annually (\$63 million over 5-years). Actual revenue trends are approaching \$850,000 monthly with an annualized total closer to \$10/\$11 million.

As the tax is still new, education along with collection enforcement is still being implemented which should increase the revenue trend in future months as will the holiday season. Capital programming for FY 2019 will be reflective of the updated TSPLOST revenue trends.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2018 revenues are currently budgeted at \$3.7 million (net of carryforward fund balance totaling \$426,874 constituting reserve balances in excess of the 21% Emergency Reserve target). As of August 31, 2017, the city has collected \$1.8 million which represents the 1st – 2nd quarter billings and associated investment earnings. Expenditures/ encumbrances during the same time period total \$3.2 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. There are no budget variances anticipated at this time.

Glass recycling services will begin on December 4, 2018. The cost of this service, in addition to the approved 3% CPI contract growth, totals \$576,000 annually with \$336,000 occurring in FY 2018 (partial year). The new rates will go into effect on January 1, 2018 and will be billed in December 2017 (billing done in advance for the quarter of January-March 2018).

Other Items

Council Member Stipend Activity Listing: The FY 2018 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of August 31, 2017 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: David Belle Isle	\$ 9,000	\$ 249	\$ 8,751
Post #1: Donald Mitchell	\$ 5,000	\$ 215	\$ 4,785
Post #2: Mike Kennedy	\$ 5,000	\$ 166	\$ 4,834
Post #3: Chris Owens	\$ 5,000	\$ -	\$ 5,000
Post #4: Jim Gilvin	\$ 5,000	\$ 487	\$ 4,513
Post #5: Jason Binder	\$ 5,000	\$ 365	\$ 4,635
Post #6: Dan Merkel	\$ 5,000	\$ -	\$ 5,000

Development Authority³ (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of August 31, 2017, the Development Authority has \$9,638 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

³ The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



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GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended August 31, 2017

	Current Fiscal Year					Prior Fiscal Year		
	2018 Budget	2018 YTD	% Collected	2018 Estimated	Variance	2017 Actual	2017 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 21,160,000	\$ 2,776	0.0%	\$ 21,160,000	\$ -	\$ 19,779,392	\$ -	0.0%
Delinquent	239,000	1,964	0.8%	239,000	-	818,821	(10,114)	-1.2%
Motor Vehicle Tax	180,000	17,204	9.6%	180,000	-	243,436	24,319	10.0%
Motor Vehicle Title Fee	775,000	65,290	8.4%	775,000	-	854,978	61,181	7.2%
Local Option Sales Tax	15,200,000	1,376,019	9.1%	15,200,000	-	14,943,853	1,238,850	8.3%
Franchise Tax	6,640,000	38,288	0.6%	6,640,000	-	6,357,342	36,044	0.6%
Insurance Premium Tax	3,620,000	-	0.0%	3,620,000	-	3,588,813	-	0.0%
Alcohol Beverage Excise Tax	2,100,000	171,953	8.2%	2,100,000	-	2,113,121	151,284	7.2%
Building Permit Fees	1,550,000	329,353	21.2%	1,550,000	-	2,750,273	567,057	20.6%
Business and Occupational Tax	1,025,000	23,502	2.3%	1,025,000	-	1,136,506	13,982	1.2%
Municipal Court Fines	2,200,000	389,677	17.7%	2,200,000	-	2,225,129	458,316	20.6%
Recreation/Special Event Fees	2,538,400	582,540	22.9%	2,538,400	-	2,512,745	510,756	20.3%
Hotel/Motel Tax (City portion)	2,718,750	235,343	8.7%	2,718,750	-	2,661,700	241,088	9.1%
subtotal	\$ 59,946,150	\$ 3,233,909	5.4%	\$ 59,946,150	\$ -	\$ 59,986,109	\$ 3,292,762	5.5%
Other Revenues	4,132,106	457,952	11.1%	4,144,782	12,676	5,067,067	592,530	11.7%
Total Revenues	\$ 64,078,256	\$ 3,691,861	5.8%	\$ 64,090,932	\$ 12,676	\$ 65,053,175	\$ 3,885,292	6.0%
Carryforward Fund Balance	8,860,286							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended August 31, 2017

	Current Fiscal Year						Prior Fiscal Year		
	2018 Budget	2018 Encumbrances	2018 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2017 Exp. (Total)	2017 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 364,488	\$ 788	\$ 59,407	\$ 304,293	16.5%	16.3%	\$ 319,101	\$ 58,254	18.3%
City Administration	2,208,538	122,159	561,592	1,524,786	31.0%	25.4%	1,983,134	414,904	20.9%
Finance	3,347,009	119,951	846,614	2,380,444	28.9%	25.3%	3,108,570	778,578	25.0%
City Attorney	665,000	-	-	665,000	0.0%	0.0%	650,104	(63,027)	-9.7%
Information Technology	1,681,857	18,081	362,951	1,300,825	22.7%	21.6%	1,548,754	342,415	22.1%
Human Resources	415,782	17,196	57,464	341,122	18.0%	13.8%	369,013	55,940	15.2%
Municipal Court	1,126,546	200,709	203,307	722,530	35.9%	18.0%	955,031	165,342	17.3%
Public Safety	27,238,258	511,422	5,402,325	21,324,511	21.7%	19.8%	24,993,908	5,137,974	20.6%
Public Works	8,377,022	732,358	1,310,541	6,334,123	24.4%	15.6%	7,342,528	1,199,955	16.3%
Recreation & Parks	8,987,723	1,534,052	1,505,548	5,948,122	33.8%	16.8%	8,359,058	1,475,093	17.6%
Community Development	2,857,116	43,601	554,572	2,258,943	20.9%	19.4%	2,634,031	515,186	19.6%
subtotal	\$ 57,269,339	\$ 3,300,317	\$ 10,864,321	\$ 43,104,701	24.7%	19.0%	\$ 52,263,232	\$ 10,080,615	19.3%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	-	-	-	-	-	-	-	-	-
Insurance Premiums (Risk)	665,000	-	110,833	554,167	16.7%	16.7%	640,000	106,667	16.7%
Gwinnett Tech Bond P&I	286,840	-	-	286,840	0.0%	0.0%	286,940	-	0.0%
Transfer(s) to other Funds	14,022,363	-	2,337,061	11,685,303	16.7%	16.7%	10,549,857	1,758,310	16.7%
Contingency	650,000	-	-	650,000	0.0%	0.0%	114,541	17,325	15.1%
subtotal	\$ 15,669,203	\$ -	\$ 2,457,894	\$ 13,211,309	15.7%	15.7%	\$ 11,636,338	\$ 1,892,301	16.3%
Total Expenditures	\$ 72,938,542	\$ 3,300,317	\$ 13,322,215	\$ 56,316,010	22.8%	18.3%	\$ 63,899,571	\$ 11,972,916	18.7%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended August 31, 2017

	Current Fiscal Year						Prior Fiscal Year		
	2018 Budget	2018 Encumbrances	2018 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2017 Exp. (Total)	2017 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	\$ 25,846,196	\$ -	\$ 3,792,704	\$ 22,053,492	14.7%	14.7%	\$ 24,131,467	\$ 3,767,354	15.6%
Overtime	1,134,001	-	234,718	899,283	20.7%	20.7%	1,201,783	193,921	16.1%
Group Insurance	8,002,164	-	1,419,480	6,582,684	17.7%	17.7%	6,740,872	1,391,357	20.6%
FICA and Social Security	2,055,127	-	292,412	1,762,715	14.2%	14.2%	1,822,381	288,017	15.8%
Defined Benefit Pension	2,500,954	-	2,500,954	-	100.0%	100.0%	2,387,665	2,387,665	100.0%
401(A) Retirement/Match	1,688,463	-	325,306	1,363,157	19.3%	19.3%	1,577,717	290,577	18.4%
(2) Other	789,101	-	126,421	662,680	16.0%	16.0%	776,908	129,770	16.7%
subtotal	\$ 42,016,006	\$ -	\$ 8,691,995	\$ 33,324,011	20.7%	20.7%	\$ 38,638,793	\$ 8,448,660	21.9%
Maintenance & Operations:									
Professional Services	\$ 2,595,067	\$ 1,153,919	\$ 455,032	\$ 986,115	62.0%	17.5%	\$ 2,327,555	\$ 269,810	11.6%
Legal Services	665,000	-	-	665,000	0.0%	0.0%	650,104	(63,027)	-9.7%
Vehicle Fuel/Maintenance	998,650	-	114,591	884,059	11.5%	11.5%	867,252	103,119	11.9%
Maintenance Contracts	2,202,791	1,247,324	200,454	755,013	65.7%	9.1%	1,693,598	136,674	8.1%
IT Professional Services	1,433,777	417,184	599,044	417,548	70.9%	41.8%	1,306,515	451,793	34.6%
General Supplies	993,435	158,824	145,057	689,555	30.6%	14.6%	917,204	134,341	14.6%
Utilities	2,607,475	-	218,564	2,388,911	8.4%	8.4%	2,348,611	209,818	8.9%
Other	2,915,970	308,265	439,641	2,168,064	25.6%	15.1%	2,737,714	412,383	15.1%
subtotal	\$ 14,412,165	\$ 3,285,517	\$ 2,172,382	\$ 8,954,266	37.9%	15.1%	\$ 12,848,554	\$ 1,654,913	12.9%
Capital:									
OSSI/Fire Truck Leases	\$ 578,669	\$ -	\$ -	\$ 578,669	0.0%	0.0%	\$ 522,971	\$ -	0.0%
Software Leases	187,526	-	-	187,526	0.0%	0.0%	192,147	-	0.0%
Other	74,973	14,800	(56)	60,229	19.7%	-0.1%	60,768	(22,958)	-37.8%
subtotal	\$ 841,168	\$ 14,800	\$ (56)	\$ 826,424	1.8%	0.0%	\$ 775,885	\$ (22,958)	-3.0%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	-	-	-	-	-	-	-	-	-
Insurance Premiums (Risk)	665,000	-	110,833	554,167	16.7%	16.7%	640,000	106,667	16.7%
Gwinnett Tech Bond P&I	286,840	-	-	286,840	0.0%	0.0%	286,940	-	0.0%
Transfer(s) to other Funds	14,022,363	-	2,337,061	11,685,303	16.7%	16.7%	10,549,857	1,758,310	16.7%
Contingency	650,000	-	-	650,000	0.0%	0.0%	114,541	17,325	15.1%
subtotal	\$ 15,669,203	\$ -	\$ 2,457,894	\$ 13,211,309	15.7%	15.7%	\$ 11,636,338	\$ 1,892,301	16.3%
Total Expenditures	\$ 72,938,542	\$ 3,300,317	\$ 13,322,215	\$ 56,316,010	22.8%	18.3%	\$ 63,899,571	\$ 11,972,916	18.7%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of August 31, 2017

				Project Snapshot		FY 2018							
				Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining		
Account #	Project												
Revenues													
Public Safety													
22031150-371000-	G1407	BAC Pedal Car Walmart 2013		\$	2,500	\$	2,500	\$	-	\$	-	\$	-
22031150-331110-	C1617	2015 Bulletproof Vest Grant (DOJ)			27,961		12,793		15,168		-		15,168
22031150-331150-	G1701	2017 Bicycle Safety Grant (GOHS)			25,396		22,585		2,811		-		2,811
22031150-331110-	G1702	2017 Electronic Crime Taskforce			7,000		-		7,000		-		7,000
		subtotal							\$ 24,979		\$ -		\$ 24,979
Recreation and Parks													
22061150-371000-	G1105	Camp Happy Hearts		\$	30,345	\$	30,345	\$	-	\$	-	\$	-
22061150-336000	C1815	2017 Camp Happy Hearts			14,550		-		14,550		7,275		7,275
		subtotal							\$ 14,550		\$ -		\$ 14,550
General Government													
22090200-391100		Transfer-In from the General Fund (Match)							\$ -		20,000		20,000
22090200-395000		Carryforward Fund Balance							48,544		-		48,544
		subtotal							\$ 48,544		\$ 20,000		\$ 68,544
		Total							\$ 88,073		\$ 20,000		\$ 108,073
											\$ 10,608		\$ 97,465



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of August 31, 2017

Account #Project			Project Snapshot		FY 2018						
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining	
Expenditures											
Public Safety											
22031150-531600-	G1407	BAC Pedal Car Walmart 2013	\$ 2,500	\$ 687	\$ 1,813	\$ -	\$ 1,813	\$ -	\$ -	\$ 1,813	
22031150-542100	C1617	2015 Bulletproof Vest Grant (DOJ)	55,920	36,796	19,124	-	19,124	-	-	19,124	
22031150-523500	G1701	2017 Bicycle Safety Grant (GOHS)	2,270	1,775	495	-	495	472	-	23	
22031150-523700	G1701	2017 Bicycle Safety Grant (GOHS)	3,150	1,500	1,650	-	1,650	-	-	1,650	
22031150-531100	G1701	2017 Bicycle Safety Grant (GOHS)	2,551	2,500	51	-	51	-	-	51	
22031150-531600	G1701	2017 Bicycle Safety Grant (GOHS)	2,001	1,935	66	-	66	-	-	66	
22031150-531600	G1702	2017 Electronic Task Force	7,000	7,000	-	-	-	-	-	-	
subtotal					\$ 23,199	\$ -	\$ 23,199	\$ 472	\$ -	\$ 22,727	
Recreation and Parks											
22061150-531100-	G1105	Camp Happy Hearts	\$ 38,351	\$ 13,299	\$ 25,052	\$ -	\$ 25,052	\$ -	\$ -	\$ 25,052	
22061150-521200-	G1401	Fresh Grant Special Needs	14,349	8,472	5,877	-	5,877	-	-	5,877	
22061150-531100	C1815	2017 Camp Happy Hearts	14,550	-	14,550	-	14,550	-	-	14,550	
subtotal					\$ 45,479	\$ -	\$ 45,479	\$ -	\$ -	\$ 45,479	
Non-Allocated											
(1) 22090200-579000											
					\$ 19,395	\$ 20,000	\$ 39,395	\$ -	\$ -	\$ 39,395	
subtotal					\$ 19,395	\$ 20,000	\$ 39,395	\$ -	\$ -	\$ 39,395	
Total					\$ 88,073	\$ 20,000	\$ 108,073	\$ 472	\$ -	\$ 107,601	

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of August 31, 2017

			Project Snapshot		FY 2018							
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining		
Account #	Project											
Revenue												
Public Works												
34041100-331350-	C0005	Encore Pkwy Greenway Connection (TE Grant)	\$	780,795	\$	595,313	\$	185,482	\$	-	\$	185,482
34041100-331351-	C0005	Encore Pkwy Greenway Connection (GDOT)		7,600,001		6,718,231		881,770		-		881,770
34041100-336001-	C0005	Encore Pkwy Greenway Connection (NFCID SRTA)		1,000,000		1,000,000		-		-		-
34041100-336002-	C0005	Encore Pkwy Greenway Connection (NFCID)		3,262,758		2,578,434		684,324		-		684,324
34041100-334310-	C1219	Milling & Resurfacing (LMIG)		2,177,630		2,177,630		-		-		-
34041100-331350-	C1525	SR9 Operational Improvements		978,228		978,228		-		-		-
34090200-371000-	G1109	Encore Pkwy Improvements (Cousins Properties)		54,469		54,469		-		-		-
34041100-334310-	C1620	Northwinds Parkway		1,869,353		1,869,353		-		-		-
		subtotal						1,751,576		-		1,751,576
Recreation and Parks												
34061150-331350-	C1539	LWCF Big Creek Drainage Improvement	\$	80,000	\$	80,000	\$	-	\$	-	\$	-
		subtotal						\$		-		-
Community Development												
34074150-334310	C1816	ARC Northpoint LCI Update	\$	100,000	\$	-	\$	100,000	\$	3,573	\$	96,427
		subtotal						-		100,000		96,427
General Government												
34090200-391100		Transfer-In from the General Fund (Match)					\$	-	\$	-	\$	-
34090200-395000		Carryforward Fund Balance					(200,741)	-	(200,741)	-	(200,741)	
		subtotal					\$	(200,741)	\$	-	\$	(200,741)
		Total					\$	1,550,835	\$	100,000	\$	1,650,835
							\$	3,573	\$	3,573	\$	3,573
										</		



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of August 31, 2017

		Project Snapshot		FY 2018															
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining										
Account #	Project																		
Expenditures																			
Public Works																			
34041100-541410-	C0005 Encore Parkway Greenway Connection	\$	12,643,552	\$	11,347,561	\$	1,295,991	\$	-	\$	1,295,991	\$	-	\$	1,295,989	\$	2		
34041100-541410-	C1219 Milling & Resurfacing (LMIG)		2,177,630		2,177,630		-		-		-		-		-		-		
34041100-541410-	C1525 SR9 Operational Improvements		988,228		988,228		-		-		-		-		-		-		
34041100-541410-	C1620 Northwinds Parkway		2,119,354		2,115,601		3,753		-		3,753		-		-		3,753		
34041100-541410-	G1109 Encore Pkwy Improvements (LCI Grant)		54,469		-		54,469		-		54,469		-		-		54,469		
	subtotal						\$	1,354,213	\$	-	\$	1,354,213	\$	-	\$	1,295,989	\$	58,224	
Recreation and Parks																			
34061150-541510-	C1539 LWCF Big Creek Drainage Improvement	\$	156,655	\$	156,655		-		-		-		-		-		-		
	subtotal						\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Community Development																			
34074150-521200	C1816 ARC Northpoint LCI Update	\$	120,534	\$	-		-		\$	120,534	\$	120,534		\$	10,607	\$	109,927.25		
							-		120,534		120,534		10,607		109,927		-		
Non-Allocated																			
(1) 34090200-579000	Reserve for City Grant Matches						\$	196,622	\$	(20,534)	\$	176,088		\$	-	\$	-	\$	176,088
	subtotal						\$	196,622	\$	(20,534)	\$	176,088		\$	-	\$	-	\$	176,088
Total							\$	1,550,835	\$	100,000	\$	1,650,835		\$	10,607	\$	1,405,916	\$	234,312

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



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CAPITAL PROJECT FUNDS

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of August 31, 2017

Account #		Project	Project Snapshot		FY 2018					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	FY 2018 Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue										
30113230-336000	C1538	Arts Center Study (ACVB)	\$ 25,894	\$ 23,144	\$ 2,750	\$ -	\$ 2,750	\$ -		\$ 2,750
30141100-336000	C0005	Fulton-Encore (Fulton County Waterline)	600,734	519,567	81,167	-	81,167	-		81,167
30141100-336000	C1410	Rucker Rd Waterline	1,782,350	-	1,782,350	-	1,782,350	-		1,782,350
30141100-336000	C1620	Northwinds Pkwy (Fulton County Waterline)	108,100	108,100	-	-	-	-		-
30141100-336000	C1808	City Center Sidewalks (Dev Auth)	45,312	-	-	45,312	45,312	45,312		-
30141100-371000	C1808	City Center Utilities	100,000	-	-	100,000	100,000	100,000		-
30161150-371000	C1100	Park Land Acquisition (Avalon)	1,000,000	-	1,000,000	-	1,000,000	-		1,000,000
30161150-371000	C1225	Scoreboards (AYBA/Coke)	24,940	-	-	24,940	24,940	-		24,940
30176100-371000	C0005	Encore Parkway Sidewalk (ABC)	1,705,000	1,330,295	374,705		374,705	-		374,705
30176100-371000	C1442	Main St. Improvements (ABC)	1,812,724	1,774,772	37,952		37,952	-		37,952
30176100-371000	C1712	Alphaloop (ABC)	388,770	40,741	348,029		348,029	-		348,029
		subtotal			\$ 3,626,953	\$ 170,252	\$ 3,797,205	\$ 145,312		\$ 3,651,893
Non-Departmental										
30190200-395000		Carryforward Fund Balance			\$ 14,473,147	\$ 410,000	\$ 14,883,147	\$ -		\$ 14,883,147
30190200-391100		Transfer-In from the General Fund (Match)			-	12,747,363	12,747,363	2,124,561		10,622,803
		subtotal			\$ 14,473,147	\$ 13,157,363	\$ 27,630,510	\$ 2,124,561		\$ 25,505,950
		Total			\$ 18,100,100	\$ 13,327,615	\$ 31,427,715	\$ 2,269,873		\$ 29,157,843
Expenditures										
Administration										
30113230-544100-	C1130	Downtown Façade Grant Program	\$ 194,593	\$ 132,071	\$ 62,522		\$ 62,522	\$ -	\$ -	\$ 62,522
30113230-542400-	C1222	Records Management	35,000	32,425	2,575	-	2,575	-	-	2,575
30113230-541410	C1229	Admin Roof Repair/Replacement	137,225	-	(2,775)	140,000	137,225	-	135,738	1,487
30113230-544100-	C1300	Economic Development Initiatives	183,159	93,159	(35,000)	125,000	90,000	15,000	-	75,000
30113230-544300-	C1501	Alpharetta History Room Design Svcs (City Ctr)	303,500	53,380	250,120	-	250,120	-	249,088	1,032
30113230-544100-	C1502	Shop-Local Initiative for Downtown	7,501	4,857	2,644	-	2,644	-	-	2,644
30113230-544200-	C1527	Veterans Memorial	105,480	75,785	29,695	-	29,695	-	-	29,695
30113230-571000	C1532	ATC Operational Fund	95,000	-	-	95,000	95,000	95,000	-	-
30113230-544100-	C1538	Arts Center Feasibility Study	51,788	46,288	5,500	-	5,500	-	5,500	-
30113230-544200	C1614	Senior Citizen History Project	75,000	35,000	15,000	25,000	40,000	-	15,000	25,000
30113230-544100-	C1625	Economic Development Video Marketing Program	180,600	145,600	35,000	-	35,000	35,000	-	-
30113230-544100	C1807	Public Arts Program	85,000	-	-	85,000	85,000	6,667		78,333
		subtotal			365,281	470,000	835,281	151,667	405,326	278,288



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of August 31, 2017

Account #		Project	Project Snapshot		FY 2018					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Finance										
30115150-542400-	C1101	Archive Filing & Scanning	\$ 20,000	\$ 14,191	\$ 5,809	\$ -	\$ 5,809	\$ -	\$ -	\$ 5,809
30115150-542400-	C1102	Finance Software Improvement	94,972	84,431	10,541	-	10,541	-	8,656	1,885
30115150-542400-	C1141	Tyler ERP System	805,002	761,467	43,535	-	43,535	-	5,167	38,368
		subtotal			59,885	-	59,885	-	13,823	46,062
Information Technology										
30117400-542400	C0900	Cisco Data Network	\$ 300,001	\$ 144,058	\$ 155,943	\$ -	\$ 155,943	\$ -	\$ -	\$ 155,943
30117400-542400-	C0903	Data Center (Test Equip. & Software)	66,028	65,929	99	-	99	-	99	0
30117400-542400-	C1000	GIS Aerial Mapping	50,001	22,044	27,957	-	27,957	-	-	27,957
30117400-542400-	C1103	Network and VOIP	511,133	360,181	150,952	-	150,952	-	106,320	44,632
30117400-542400-	C1312	Backup Data Storage Management	510,002	461,916	48,086	-	48,086	6,944	-	41,142
30117400-542400-	C1313	Technology Replacement (recurring)	1,662,365	1,178,158	184,207	300,000	484,207	16,455	23,400	444,352
30117400-542400-	C1400	PW Data Center Server Replacement	207,503	202,215	5,288	-	5,288	-	5,287	1
30117400-542100	C1518	PW Data Center Generator/Air Conditioner	122,512	121,972	540	-	540	-	-	540
30117400-542400	C1519	Wireless Access Point	28,096	28,096	-	-	-	-	-	-
30117400-542400	C1615	App/Desktop Virtualization	265,001	75,699	64,302	125,000	189,302	-	-	189,302
30117400-542400	C1725	City Fiber Relocation	30,000	7,695	22,305	-	22,305	-	-	22,305
30117400-542400	C1809	Parcel Corrections	80,000	-	-	80,000	80,000	-	-	80,000
		subtotal			659,679	505,000	1,164,679	23,399	135,106	1,006,174
Public Safety										
30131150-542200-	C1202	Public Safety Fleet (recurring)	\$ 5,010,260	\$ 4,354,080	\$ 21,180	\$ 635,000	\$ 656,180	\$ 32,748	\$ 465,006	\$ 158,426
30131150-542100-	C1315	Cardiac Monitor Replacement	372,115	358,150	13,965	-	13,965	-	13,964	1
30131150-542100	C1401	PS Equipment Replacement	505,971	413,499	36,472	56,000	92,472	-	34,294	58,178
30131150-541300	C1609	PS Headquarters Improvements	114,655	106,905	7,750	-	7,750	-	7,750	-
30131150-541300	C1630	PS HQ Expansion	2,459,448	-	824,345	1,635,103	2,459,448	-	-	2,459,448
30131150-541300	C1706	RAPSTC Improvements	216,693	-	171,623	45,070	216,693	-	-	216,693
30131150-544200	C1707	License Plate Rec Grant	80,000	-	80,000	-	80,000	-	-	80,000
30131150-541300	C1729	Station Bathroom Renovations	40,000	-	40,000	-	40,000	-	40,000	-
30131150-542200	C1810	New Fleet	66,000	-	-	66,000	66,000	-	-	66,000
30131150-541300	C1811	Fire Marshal Area Cubicle Redesign	15,000	-	-	15,000	15,000	-	13,796	1,204
		subtotal			1,195,335	2,452,173	3,647,508	32,748	574,811	3,039,949



CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of August 31, 2017

Account #Project			Project Snapshot		FY 2018					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	FY 2018 Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Public Works										
30141100-541410-	C0005	Encore Parkway Greenway Connection	\$ 710,512	\$ 603,888	\$ 106,624	\$ -	106,624	\$ -	\$ 91,696	\$ 14,928
30141100-541410-	C0041	Traffic Signal Interconnect	322,523	72,522	250,001	-	250,001	-	-	250,001
30141100-541200-	C0910	Tree Replacement Fund	1,058,796	574,722	484,074	-	484,074	-	22,115	461,960
30141100-541200-	C1008	Cemetery Authority - Maintenance	517,567	136,278	381,289	-	381,289	1,530	9,180	370,579
30141100-541410-	C1207	Bridge Maintenance (recurring)	1,300,995	970,907	155,088	175,000	330,088	-	3,500	326,588
30141100-541410-	C1208	Mast Arm Maintenance (recurring)	463,495	445,111	18,384	-	18,384	-	-	18,384
30141100-541410-	C1215	Striping & Signage (recurring)	1,408,432	1,063,943	164,489	180,000	344,489	14,071	140,129	190,289
30141100-541410-	C1217	Traffic Calming Equipment/Intersection Safety Improvements (recurring)	368,519	307,685	25,834	35,000	60,834	-	3,441	57,393
30141100-541410-	C1218	Traffic Signal System Maintenance (recurring)	402,504	291,966	35,538	75,000	110,538	3,709	2,570	104,259
30141100-541410-	C1219	Milling & Resurfacing (recurring)	11,418,657	9,178,420	240,237	2,000,000	2,240,237	429	167,567	2,072,241
30141100-541410-	C1220	Traffic Control Equipment (recurring)	864,869	739,511	25,358	100,000	125,358	13,257	26,220	85,881
30141100-541410-	C1221	Design Services (recurring)	796,563	612,403	69,160	115,000	184,160	52	30,535	153,573
30141100-542200	C1223	Fleet Replacement	865,904	676,965	23,939	165,000	188,939	-	-	188,939
30141100-541200-	C1302	Tree Planting & Landscaping Improvements (recurring)	558,315	396,028	62,287	100,000	162,287	2,385	49,013	110,889
30141100-541200-	C1311	Downtown Improvements	110,002	90,540	19,462	-	19,462	-	-	19,462
30141100-541410-	C1324	Charlotte Drive @ Rucker Rd Intersection Improvements	25,000	-	25,000	-	25,000	-	-	25,000
30141100-541420-	C1325	Rucker Rd Sidewalk Improvements	50,000	5,000	45,000	-	45,000	-	-	45,000
30141100-541410-	C1407	Minor Intersection Upgrades	112,168	77,104	35,064	-	35,064	-	-	35,064
30141100-541410-	C1410	Rucker Rd Corridor Improvements	2,516,920	734,570	1,782,350	-	1,782,350	-	-	1,782,350
30141100-541430-	C1416	Clairborne Drive Culvert Design	52,762	41,033	11,729	-	11,729	-	11,729	0
30141100-541410-	C1444	Davis Drive Extension (Design)	93,800	89,294	4,506	-	4,506	-	-	4,506
30141100-541430-	C1503	Stormwater Studies/Design	426,386	386,090	40,296	-	40,296	17,021	23,275	0
30141100-541410-	C1507	Rucker Rd Corridor Improvements (ROW)	50,000	19,100	30,900	-	30,900	-	-	30,900
30141100-541420-	C1512	Sidewalk Improvements	824,800	627,384	197,416	-	197,416	-	-	197,416
30141100-541430-	C1513	Stormwater Inventory & GIS Update	449,999	447,553	2,446	-	2,446	-	-	2,446
30141100-541410-	C1606	Major Intersection Improvements	149,427	64,760	84,667	-	84,667	-	-	84,667
30141100-542100-	C1608	Lowboy Trailer	57,851	40,721	17,130	-	17,130	-	17,130	-
30141100-541300-	C1620	Northwinds Parkway	716,580	575,554	141,026	-	141,026	-	-	141,026
30141100-541000-	C1627	Academy @ City Center Intersection Improvement	18,220	-	18,220	-	18,220	-	-	18,220
30141100-571000-	C1631	McGinnis Ferry Road Expansion IGA	400,000	-	400,000	-	400,000	-	-	400,000
30141100-541300-	C1632	West Parking Garages/Lot Construction	122,191	81,190	41,001	-	41,001	-	-	41,001
30141100-541410	C1637	Old Roswell St Pedestrian Imp	150,000	-	150,000	-	150,000	-	-	150,000



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of August 31, 2017

Account #	Project	Project Snapshot		FY 2018					Funds Available
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
30141100-541410	C1638 Webb Bridge Rd Corridor Imp	100,000	36,177	63,823	-	63,823	-	1,841	61,982
30141100-541410	C1701 Pedestrian Intersection Imp	60,000	-	60,000	-	60,000	-	-	60,000
30141100-541300	C1704 West Parking Garages	7,573,774	-	6,317,250	1,256,524	7,573,774	-	-	7,573,774
30141100-541420	C1712 Alphaloop			-	78,368	78,368	-	78,368	-
30141100-541410	C1720 Temporary Traffic Signal Northwinds	21,690	13,515	8,175	-	8,175	-	-	8,175
30141100-541430	C1721 Mayfield Road Culvert	420,000	-	420,000	-	420,000	-	-	420,000
30141100-541410	C1722 Traffic Signal Improvements	290,001	35,442	254,559	-	254,559	-	-	254,559
30141100-541410	C1723 Teasley Street Improvements	18,075	1,200	16,875	-	16,875	4,000	1,000	11,875
30141100-541420	C1726 Sidewalks 2017 Phase 1	269,706	71,453	198,253	-	198,253	-	198,253	0
30141100-541420	C1801 Sidewalk Maintenance/Repair	100,000	-	-	100,000	100,000	-	-	100,000
30141100-542100	C1802 PW Equipment Replacement	45,000	-	-	45,000	45,000	-	-	45,000
30141100-541420	C1808 City Center Sidewalks/Utilities	425,000	-	-	425,000	425,000	338,719	-	86,281
	subtotal			12,427,450	4,849,892	17,277,342	395,174	877,561	16,004,608
Recreation and Parks									
30161150-541500	C0922 Webb Br Park Synthetic Turf	600,000	-	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 600,000
30161150-541000	C1100 Park Land Acquisition	1,000,000	-	1,000,000	-	1,000,000	-	-	1,000,000
30161150-541500	C1221 Design Services	122,052	76,857	(4,805)	50,000	45,195	-	-	45,195
30161150-541500-	C1225 Athletic Scoreboards (maint/replacement)	224,992	168,375	11,677	44,940	56,617	-	-	56,617
30161150-541300-	C1229 Rec & Parks Building Re-Roof	821,029	732,254	2,775	86,000	88,775	-	88,775	-
30161150-542200-	C1232 Recreation/Parks Fleet (recurring)	376,808	344,058	32,750	-	32,750	-	-	32,750
30161150-541200-	C1332 Milton Center Field Re-Sod	20,000	6,900	13,100	-	13,100	-	-	13,100
30161150-542100-	C1402 Rec/Parks Equipment Replacement	357,001	289,340	20,661	47,000	67,661	-	-	67,661
30161150-541500	C1421 Lightning Warning System	115,000	50,000	-	65,000	65,000	-	-	65,000
30161150-541500-	C1424 Wills Park Pool Renovation	2,340,452	28,992	1,311,460	1,000,000	2,311,460	-	2,062,436	249,024
30161150-541500-	C1524 Adaptive Playground Equipment	28,501	20,422	8,079	-	8,079	-	-	8,079
30161150-544200-	C1600 Downtown Sculpture Project	165,000	7,840	157,160	-	157,160	22,800	52,898	81,463
30161150-541500-	C1612 Park Signage	55,001	48,764	6,237	-	6,237	-	-	6,237
30161150-541510-	C1636 Greenway Repair and Maintenance	44,500	42,331	2,169	-	2,169	-	-	2,169
30161150-541500	C1641 Park Master Plans	166,450	24,570	73,880	68,000	141,880	2,206	11,674	128,000
30161150-541300	C1710 Log Cabin Relocation	50,000	-	50,000	-	50,000	-	-	50,000
30161150-541300	C1803 Bleacher Replacement	35,000	-	-	35,000	35,000	-	29,370	5,630
30161150-541500	C1804 Park Repairs/Improvements	100,000	-	-	100,000	100,000	-	22,838	77,162
30161150-531300	C1805 North Park Restroom Expansion	30,000	-	-	30,000	30,000	-	-	30,000
30161150-541500	C1806 Parks Playground Equipment	50,000	-	-	50,000	50,000	-	-	50,000
	subtotal			2,685,143	2,175,940	4,861,083	25,006	2,267,991	2,568,086



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of August 31, 2017

		Project Snapshot		FY 2018						
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available	
Account #	Project									
Community Development										
30174150-544100-	C0019 Downtown Parking Fund	\$ 263,250	\$ 219,309	\$ 43,941	\$ -	\$ 43,941	\$ 9,001	\$ 34,940	\$ 1	
30174150-542400	C1222 Records Management	50,001	16,572	33,429	-	33,429	-	-	33,429	
30174150-542200-	C1433 Fleet Replacement	195,001	132,008	12,993	50,000	62,993	-	25,305	37,688	
30174150-541410	C1602 Lilly Garden Terrace	40,000	32,995	7,005	-	7,005	-	5,755	1,250	
30174150-541410	C1603 Design Services	200,001	89,113	35,888	75,000	110,888	750	55,720	54,418	
30174150-521200	C1634 TSPLOST Project Consultant	35,001	33,200	1,801	-	1,801	-	-	1,801	
	subtotal			135,057	125,000	260,057	9,751	121,719	128,587	
Alpharetta Business Community Sidewalk Projects										
30176100-541420-	C0005 Encore Parkway Sidewalk	\$ 1,694,579	\$ 1,546,410	\$ 148,169	\$ -	\$ 148,169	\$ -	\$ 104,272	\$ 43,897	
30176100-541420-	C1442 Main St. Improvements	1,812,724	1,774,772	37,952	-	37,952	-	33,312	4,640	
30176100-541420-	C1712 City Trail (Loop)	388,769	41,869	346,900	-	346,900	-	346,900	-	
	subtotal			533,021	-	533,021	-	484,484	48,537	
Non-Departmental										
30190200-579000	Non-Allocated			\$ 39,249	\$ 2,749,610	\$ 2,788,859	\$ -	\$ -	\$ 2,788,859	
	subtotal			39,249	2,749,610	2,788,859	-	-	2,788,859	
	Total			\$ 18,100,100	\$ 13,327,615	\$ 31,427,715	\$ 637,744	\$ 4,880,821	\$ 25,909,150	



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
 As of August 31, 2017

		Project Snapshot		FY 2018					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
30290200-391100	Transfer-In from the General Fund (Match)			\$ -	\$ 1,255,000	\$ 1,255,000	\$ 209,167		\$ 1,045,833
30290200-395000	Carryforward Fund Balance			679,257	-	679,257	-		679,257
	Total			\$ 679,257	\$ 1,255,000	\$ 1,934,257	\$ 209,167		\$ 1,725,090
Expenditures									
Administration									
30241100-541430-C1216	Stormwater Drainage Maintenance	\$ 239,428	\$ 49,767	\$ 39,661	\$ 150,000	\$ 189,661	\$ 10,845	\$ 2,582	\$ 176,234
30241100-541430-C1308	Stormwater Pipe & Structure Maintenance	1,995,054	765,534	324,520	905,000	1,229,520	127,882	863,249	238,389
30241100-541430-C1503	Stormwater Studies	100,000	-	-	100,000	100,000	-	-	100,000
30241100-541430-C1604	Stormwater Inspections	183,420	61,371	22,049	100,000	122,049	-	105,469	16,580
30241100-541430-C1721	Mayfield Road Culvert	280,000	-	280,000	-	280,000	-	34,750	245,250
30261150-541430-C1521	Wills Park Water Quality Improvement	36,496	30,421	6,075	-	6,075	363	5,712	0
30261150-541430-C1640	Wills Park Drainage Improvement	34,760	27,808	6,952	-	6,952	-	6,952	-
	Total			\$ 679,257	\$ 1,255,000	\$ 1,934,257	\$ 139,090	\$ 1,018,714	\$ 776,453



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Convention Center Capital Fund Detail (Fund 316; life-to-date for all projects)
 As of August 31, 2017

Account #	Project	Project Snapshot		FY 2018					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
31690200-395000	Carryforward Fund Balance			\$ 6,830,177	\$ -	\$ 6,830,177			\$ 6,830,177
	Total			\$ 6,830,177	\$ -	\$ 6,830,177	\$ -		\$ 6,830,177
Expenditures									
Administration									
31613230-541300-C1618	Conference Center (Construction/Design)	\$ 24,147,356	\$ 17,672,718	\$ 6,474,638	\$ -	\$ 6,474,638	\$ 1,845,191	\$ 4,629,446	\$ 1
31613230-541300-C1619	Conference Center (Consulting)	264,165	41,789	222,376	-	222,376	1,112	18,103	203,161
31690200-579000	Non-Allocated	133,163	-	133,163	-	133,163	-	-	133,163
31690200-584000	Conference Center Issuance Cost	621,851	621,851	-	-	-	-	-	-
	Total			\$ 6,830,177	\$ -	\$ 6,830,177	\$ 1,846,303	\$ 4,647,549	\$ 336,325



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)
 As of August 31, 2017

Account #		Project Snapshot		FY 2018					Funds Available
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
Revenue									
Non-Departmental									
31790200-395000	Carryforward Fund Balance			\$ 47,438,432	\$ -	\$ 47,438,432	\$ -		\$ 47,438,432
	Total			\$ 47,438,432	\$ -	\$ 47,438,432	\$ -		\$ 47,438,432
Expenditures									
Administration									
31741100-541410-	C1410 Rucker Road Corridor Improvements	14,850,001	343,362	\$ 14,506,639	\$ -	\$ 14,506,639	\$ 337,325	\$ 815,065	\$ 13,354,249
31741100-541420-	C1512 Sidewalk Improvements	3,799,650	213,108	3,586,542	-	3,586,542	1,082	27,055	3,558,405
31741100-541410-	C1602 Lilly Garden Terrace Ext.	1,500,000	-	1,500,000	-	1,500,000	-	-	1,500,000
31740055-541410-	C1702 Kimball Br Rd Improvements	9,000,001	425,174	8,574,827	-	8,574,827	70,378	43,112	8,461,337
31741100-541410-	C1703 Windward Pkwy Improvements	2,000,000	-	2,000,000	-	2,000,000	-	310,780	1,689,220
31741100-541420	C1712 Alpha Loop	500,000	-	500,000	-	500,000	-	187,250	312,750
31741100-541420	C1726 Sidewalks 2017 Phase 1	436,999	184,635	252,364	-	252,364	-	252,363	1
31741100-541420	C1727 Mayfield Rd Sidewalk	946,895	63,000	883,895	-	883,895	51,804	826,515	5,576
31741100-541420	C1814 Windward Sidewalks	320,982	-	320,982	-	320,982	-	320,982	-
31761150-541000-	C1100 Park Land Acquisition	4,000,001	2,532,239	1,467,762	-	1,467,762	14,460	84,782	1,368,520
31761150-541500-	C1424 Wills Park Pool Renovation	2,700,001	275,293	2,424,708	-	2,424,708	7,581	2,417,126	1
31761150-541500-	C1611 Mayfield Arts Center	1,500,001	403	1,499,598	-	1,499,598	-	-	1,499,598
31761150-541300-	C1708 Greenway Ext to Forsyth County	6,500,000	784,026	5,715,974	-	5,715,974	-	-	5,715,974
31761150-541300-	C1709 Eastside Community Center	2,500,000	-	2,500,000	-	2,500,000	-	-	2,500,000
31761150-541000-	C1711 Cultural Arts Land/Park Land	1,450,000	-	1,450,000	-	1,450,000	-	-	1,450,000
31741100-579000	Public Works Reserve	143,738	-	143,738	-	143,738	-	-	143,738
31761150-579000	Parks Reserve	111,403	-	111,403	-	111,403	-	-	111,403
31790200-584000	Bond Issuance Cost	361,301	361,301	-	-	-	-	-	-
	Total			\$ 47,438,432	\$ -	\$ 47,438,432	\$ 482,631	\$ 5,285,030	\$ 41,670,771



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST Fund Detail (Fund 335; life-to-date for all projects)
 As of August 31, 2017

Account #	Project	Project Snapshot		FY 2018					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2018 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
33590200-395000	Carryforward Fund Balance			\$ 188,167	\$ 1,650,901	\$ 1,839,068	\$ -		\$ 1,839,068
33590200-313400	TSPLOST			-	13,000,000	13,000,000	937,472		12,062,528
	Total			\$ 188,167	\$ 14,650,901	\$ 14,839,068	\$ 937,472		\$ 13,901,596
Expenditures									
Administration									
33541100-541410	Roadway Improvements	\$ 469,382	\$ 22,040	\$ (552,658)	\$ 1,000,000	\$ 447,342	\$ -	\$ -	\$ 447,342
33541100-541410	Academy St/ Webb Br Rd Operational Improvements	1,000,000	-	-	1,000,000	1,000,000	-	-	1,000,000
33541100-541410	C1713 Kimball Br Rd Operational Improvements	462,930	122,647	340,283	-	340,283	-	340,282	1
33541100-541410	C1714 Bethany Rd @ Mid-Broadwell Rd Intersection Improvements	563,004	61,771	101,233	400,000	501,233	-	101,233	400,000
33541100-541410	C1715 Bethany Rd @ Mayfield Rd Intersection Improvements	1,280,000	74,129	85,376	1,120,495	1,205,871		85,376	1,120,495
33541100-541410	C1716 Morris Rd Operational Improvements	2,700,001	160,765	115,950	2,423,286	2,539,236	-	120,949	2,418,287
33541100-541410	C1717 Old Milton Pkwy Capacity Improvements	1,790,675	66,761	16,794	1,707,120	1,723,914	-	16,793	1,707,121
33541100-541410	C1718 Windward Pkwy Business Dist/Union Hill Rd Capacity Improvements	2,203,391	122,202	81,189	2,000,000	2,081,189	-	81,189	2,000,000
33541100-541410	C1800 Haynes Bridge Road Improvements	5,000,000	-	-	5,000,000	5,000,000	-	-	5,000,000
	Total			\$ 188,167	\$ 14,650,901	\$ 14,839,068	\$ -	\$ 745,821	\$ 14,093,247



OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
Financial Management Reports
Listing of Payments \$5,000 and greater
for the month ended August 31, 2017

Vendor	Description	Department	\$ Amount
Georgia Superior Court Clerks	July 2017 State Reports	Municipal Courts	\$ 38,370.17
Ace American Insurance	Monthly Invoice	Risk Management	\$ 14,066.58
Ace American Insurance Company (EFT)	Large Loss Settlements	Risk Management	\$ 80,000.00
AECOM Technical Services Inc.	Bridge Repair	Public Works	\$ 9,500.00
AFLAC	July 2017 Premiums	Finance	\$ 10,941.61
Airwatch	One Deployment Add Ons	Information Technology	\$ 5,500.00
Alpharetta Convention & Visitors Bureau	Hotel/Motel Tax for August 2017	Finance	\$ 274,566.90
Alpharetta Technology Commission	September 2017 ATC CEO Pay	Development Authority	\$ 10,416.66
American Facility Services Inc.	July 2017 Janitorial Services and Strip/Wax Fire Station Floors	Various	\$ 12,803.90
Ashley Banan	August 2017 Team Gymnastics	Recreation & Parks	\$ 9,381.08
Atkins North America Inc.	Road and Intersection Operational Improvements	Public Works	\$ 15,510.93
Avalon Hotel Associates LLC (EFT)	Alpharetta Conference Center and Hotel Avalon Funding Request	Finance	\$ 1,845,191.27
B&T Shavings Inc.	Premium Flake Bedding	Recreation & Parks	\$ 5,460.00
B&T Shavings Inc.	Premium Flake Bedding	Recreation & Parks	\$ 5,460.00
Bennett Fire Products Co Inc.	Employee Uniforms	Public Safety	\$ 5,176.00
Bovis Kyle & Burch LLC	Land Purchase	Finance	\$ 270,720.65
Butch Thompson Enterprises Inc.	Creekpark Court	Public Works	\$ 35,203.37
CDW LLC	Annual Tenable Security Center	Information Technology	\$ 16,524.55
Cigna premium (wire)	Monthly Payment	Finance	\$ 124,082.79
Cigna premium (wire)	Monthly Payment	Finance	\$ 38,665.50
Cigna premium (wire)	Monthly Payment	Finance	\$ 34,630.20
Collective Data Inc.	Annual Support/Maintenance/Supported Version Guarantee	Information Technology	\$ 7,698.75
Comcast Cable Communications	Relocation - Existing Aerial Plant to Underground	Public Works	\$ 7,941.00
Conduent Government Systems LLC	Annual FireHouse Web and CAD Monitor	Public Safety	\$ 14,025.00
Courtview Justice Solutions Inc.	Annual Software Maintenance and Support	Municipal Courts	\$ 5,781.00
Creighton & Patricia Fuller	Earnest Money for Mayfield Road Property	Finance	\$ 10,000.00
CW Matthews Contracting Co Inc.	Big Creek Greenway Trail Extension and Encore Parkway	Public Works	\$ 772,205.33
D.A.T.E. Fund Disbursements	July 2017 State Reports	Municipal Courts	\$ 5,597.00
David Eristavi	Payment 1 of 4 - Director of Soccer Coaching	Recreation & Parks	\$ 9,440.00
Deanna L Sirlin	Downtown Sculpture Project - Instruments of Inspiration	Recreation & Parks	\$ 15,200.00
DLT Solutions LLC	Annual AutoDesk AutoCad Gov/Maintenance and Support	Information Technology	\$ 6,234.77



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2017

Vendor	Description	Department	\$ Amount
Downey Trees Inc.	Tree Trimming/Pruning/Removal Services	Various	\$ 12,555.00
Ed Castro Landscape Inc.	July 2017 City Center Landscape Maintenance	Recreation & Parks	\$ 8,035.58
Ed Castro Landscape Inc.	July/August Container Gardens Maint.. and Irrigation Check/Repair @ City Center	Recreation & Parks	\$ 14,733.58
ESRI	GIS Mobile Field Mapping and Data Collection	Information Technology	\$ 54,489.00
Fernando & Claudia Cafferatta	910 Rucker Road ROW Additional Purchase	Public Works	\$ 5,000.00
Filemaker Inc.	Annual Filemaker Pro/Pro Advance and FM Server	Information Technology	\$ 5,296.00
Fulton County - Dept. of Finance	Water Bills	Finance	\$ 5,177.07
Fulton County Board of Commissioners	July 2017 State Reports - LVAP Fund Disbursements	Municipal Courts	\$ 8,430.00
Fulton County Board of Education	July 2017 Fuel	Finance	\$ 25,793.13
Fulton County Board of Registration & Elections	November 2017 Election	City Clerk	\$ 124,012.90
Galls Inc.	Employee Uniforms	Public Safety	\$ 7,537.42
Garland/DBS Inc.	Detention Center Walkpads	Public Safety	\$ 7,496.00
Georgia Bureau of Investigation	Alcohol/Liquor Licenses - Private Employee Georgia Checks/Firefighter	Public Safety	\$ 11,304.75
Georgia Power	Final Bill-Utility Relocation	Public Works	\$ 330,778.25
Georgia Power Co	Power Bills	Finance	\$ 161,126.24
Georgia Subsequent Injury Trust Fund	2016 SITF Annual Assessment	Risk Management	\$ 28,952.47
GH Tours Inc.	Shrimp Festival Trip	Recreation & Parks	\$ 5,040.00
GIS Planning	Annual Zoom Prospector Enterprise Maintenance Contract	Information Technology	\$ 11,000.00
Gregory Johnson Fine Art	Down Payment - Instruments of Inspiration	Recreation & Parks	\$ 11,250.00
Gulf States Distributors Inc.	Ammunition	Public Safety	\$ 46,400.00
Gwinnett Automotive Co	2017 Honda Pilot	Public Safety	\$ 32,748.22
Insight Public Sector Inc.	Annual COFA NetMotion Wireless Premium Software	Information Technology	\$ 12,014.85
J&J Computer Connection Inc.	Contracted Equipment	Finance	\$ 6,694.03
J&J Computer Connection Inc.	Equipment Leased	Finance	\$ 5,682.10
Jerry J & Linda C Anderson	Earnest Money for Mayfield Road Property	Finance	\$ 10,000.00
Liberty Technology	NAS 1515 Portable Hardware	Information Technology	\$ 16,099.00
Lieberman Software Corporation	ERPM Software, Training and Support	Information Technology	\$ 23,925.00
Mass Services Inc.	July 2017 Equestrian Stall Cleaning	Recreation & Parks	\$ 20,416.37
Mauldin & Jenkins LLC	FY2017 Audit	Finance	\$ 6,000.00
Media Frenzy Global	August 2017 PR & Previous Balance	City Administration	\$ 18,666.66
Meer Electrical Contractors Inc.	Electrical Services and Battery Charger/Replacement	Public Works	\$ 5,943.16



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended August 31, 2017

Vendor	Description	Department	\$ Amount
More to Hoopz LLC	Summer Camps	Recreation & Parks	\$ 7,600.50
Morgan Stanley Global Banking	Investment Advisory - 401A & 457	Finance	\$ 7,500.00
Newtown Recreation	Spring 2017 Newtown Fall Lacrosse	Recreation & Parks	\$ 7,810.00
Northwest Georgia Paving Inc.	FY2017 Milling and Resurfacing	Public Works	\$ 206,285.71
Ohmshiv Construction LLC	Mayfield Road Sidewalk Improvements	Public Works	\$ 86,269.50
Outdoor Art - Sculpture LLC	2nd Payment - Instruments of Inspiration	Recreation & Parks	\$ 5,400.00
Peace Officers Annuity & Benefit Fund of GA	July 2017 State Reports	Municipal Courts	\$ 8,917.00
Pieper O'Brien Herr Architects	COA Police Addition & Renovation-E911 Build Out	Public Safety	\$ 59,491.05
Pond & Company	Webb Bridge Park/Union Hill & Windward Park/Southlake Drive Culvert	Various	\$ 23,988.11
Replay Systems	Verint Audiolog Voice Logging Recorder	Public Safety	\$ 10,303.00
Republic Services #800 ☐	July 2017 Waste Services	Finance	\$ 6,062.67
Republic Services #800 ☐	July 2017 Waste Services and On Call Waste Service	Finance	\$ 271,286.53
Ruppert Landscape	July 2017 Landscape Maintenance	Public Works	\$ 28,333.30
Sawnee Electric Membership Corp	Power Bills	Finance	\$ 31,390.60
Snowkings LLC	Deposit - December 2nd 2017 Snow	Recreation & Parks	\$ 6,750.00
Socrata Inc.	7/1/17 thru 6/30/18 Capital Projects Explorer	Finance	\$ 23,676.00
Southern Hydro Vac Inc.	Hydro Vac Services	Public Works	\$ 8,144.00
SunTrust Pcard	Procurement Card	Finance	\$ 160,534.92
Superion LLC/Ramundsen Superior Holdings LLC	OSSI State Livescan Interface	Public Safety	\$ 8,500.00
Superion LLC/Ramundsen Superior Holdings LLC	OneSolution Automated Secure Alarm Protocol & CAD Project Mgmt Services	Public Safety	\$ 9,760.00
Technology Association of Georgia	TAG Sponsorships	City Administration	\$ 30,000.00
Temple Inc.	Hardware Traffic Signals	Public Works	\$ 13,146.70
Ten 8 Fire & Safety	Vehicle Maintenance and Repairs	Public Safety	\$ 7,450.72
Tri Scapes Inc.	July 2017 Maintenance and Bush Hog Designated Area	Recreation & Parks	\$ 21,615.83
Tyler Technologies Inc.	Annual Disaster Recovery/Unlimited Client Access/Software Maint. & Support	Information Technology	\$ 101,609.67
Veristor Systems Inc.	VMWare Vcenter Server	Information Technology	\$ 6,944.00
Verizon Wireless Services LLC	7/13/17 thru 8/12/17 Cellular MiFi Service/Datacards/IPhone & iPad Services	Information Technology	\$ 20,063.76



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended August 31, 2017

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
18000146	Veristor Systems Inc.	Information Technology	\$ 7,129.00	Dell hardware maintenance and phone support
18000147	Red the Uniform Tailor	Public Safety	\$ 7,459.35	Various public safety personnel uniforms
18000150	Collective Data Inc.	Information Technology	\$ 8,948.75	Fleet management software maintenance and support
18000151	Critical Components Inc.	Information Technology	\$ 5,125.00	Annual maintenance for the Public Work Data Center's UPS
18000152	Galls Inc.	Public Safety	\$ 34,987.44	Public Safety uniforms for Police, Fire Logistics, and E911
18000153	Snowkings LLC	Recreation and Parks	\$ 13,500.00	Snow for the 2017 Tree Lighting Special Event
18000154	Zayo Bandwidth LLC	Information Technology	\$ 25,000.00	Internet service provider for the City of Alpharetta Data Center and data network
18000155	Veristor Systems Inc.	Information Technology	\$ 19,516.47	CommVault licenses, updates, and phone support
18000158	Gregory Johnson Fine Art	Recreation and Parks	\$ 22,500.00	"Modern Saxophone" sculpture for the downtown area
18000160	DLT Solutions LLC	Information Technology	\$ 6,234.77	AutoCAD software subscription
18000162	SSE & Associates	Recreation and Parks	\$ 29,370.00	Bleacher replacement at the Community Center
18000163	Southeastern Emergency Equipment Company	Public Safety	\$ 45,000.00	EMS supplies
18000164	Downey Trees Inc.	Public Works	\$ 8,775.00	Tree trimming and pruning services at multiple intersections
18000166	Stone McElroy & Associates	Human Resources	\$ 15,500.00	Pre-hire and post incident psychological evaluations
18000167	Commsys Inc.	Public Safety	\$ 6,000.00	Development and implementation of automated secure alarm protocol
18000169	Brumbelow-Reese and Associates Inc.	Public Works	\$ 7,000.00	Surveying services on Buice Road
18000172	Ed Castro Landscape Inc.	Recreation and Parks	\$ 22,838.04	Mansell House Gardens site work
18000173	AECOM Technical Services Inc.	Public Works	\$ 5,530.00	Rucker Road improvement project - limited utility coordination
18000174	Filemaker Inc.	Information Technology	\$ 5,296.00	Filemaker software maintenance and support
18000175	Conduent Government Systems LLC	Information Technology	\$ 14,025.00	Firehouse software maintenance and support
18000176	Insight Public Sector Inc.	Information Technology	\$ 12,014.85	Mobility XE maintenance and support
18000178	Alpharetta Chamber of Commerce	Administration	\$ 10,000.00	Chamber of Commerce event sponsorships
18000180	Tunnell-Spangler & Associates Inc.	Community Development	\$ 12,000.00	Downtown Overlay Update consulting services
18000181	Timmons Group Inc.	Recreation and Parks	\$ 5,553.00	Streamlining of Recreations and Parks' CityWorks configuration and training
18000184	360 Network Solutions LLC	Public Works	\$ 8,850.00	CCTV cameras and hardware for (3) intersections on Kimball Bridge Road
18000186	Metro Atlanta Chamber of Commerce Inc.	Administration	\$ 9,572.00	Metro Atlanta Chamber membership dues
18000188	Motorola Solutions Inc.	Public Safety	\$ 28,260.00	Upgrading the encryption of (25) SWAT/SUI portable radios
18000190	APLPD Holdco LLC	Recreation and Parks	\$ 6,042.00	Rental of (3) storage containers for pool equipment during renovation project
18000191	Bennett Fire Products Co Inc.	Public Safety	\$ 11,480.00	(5) sets of turnout gear for new firefighters
18000192	D&B Rentals	Recreation and Parks	\$ 19,010.75	Tables, tents, and chair rentals for the 2017 Wire and Wood Special Event
18000193	Gunnin Land Surveying	Public Works	\$ 11,555.00	Boundary and topographic surveys of 850 Old Rucker Road and 860 Old Rucker Road



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
 Financial Management Reports
Bid/RFP Status
 for the month ended August 31, 2017

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Purchase Order Date	Purchase Order #
	17-1004 RFQ	Community Development	Design / Build for Downtown Parking Deck	9/1/2016	10	N/A	Shortlisted 4 Bidders for RFP 17-102	N/A		
	17-102 RFP	Community Development	Design / Build for Downtown Parking Decks	5/11/2017	4	7/17/2017	The Christman Company	\$ 6,928,183.00		
	17-1011 RFQ	Rec/Parks	Alpharetta Arts Center Construction	3/23/2017	11	N/A	Shortlisted 3 Bidders for RFP 17-112	N/A		
	17-112 RFP	Rec/Parks	Alpharetta Arts Center	5/3/2017	3	8/7/2017	Macallan Construction			
	17-111 RFP	Information Technology	Cadastral Conversion Services	6/15/2017	4	8/21/2017	Atlas Geographic Data, Inc.	\$ 81,700.00		
	17-1013	Public Works	Rucker Road Corridor Improvements	5/18/2017	5	N/A	Shortlisted 2 Bidders for PW ITB 17-011			
17-011		Public Works	Rucker Road Corridor Improvements	6/29/2017	2	8/7/2017	C. W. Matthews Contracting Co.	\$ 15,030,195.75		
17-010		Public Works	Windward Sidewalk Improvements	6/15/2017	7	7/17/2017	Construction 57, Inc.	\$ 320,982.00		
	18-101	Public Safety	Public Safety Uniforms and Duty Gear	7/27/2017	8	cancelled/no-award				
	18-102	Rec/Parks	Webb Bridge Park Artificial Turf Field Replacement	7/13/2017	7	8/21/2017	Sprinturf, LLC	\$ 406,461.00		
18-001		Public Works	FY 2018 Milling and Resurfacing	8/31/2017	5					
18-002		Public Works	FY 2017 Bond Sidewalk Improvements-Phase 4	9/28/2017						



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OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
August 31, 2017**

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	Conf Center Bond Fund	Construction Bond Fund	T-Splost Capital Fund	Governmental Funds	Governmental Funds
ASSETS								
Cash / Cash Equivalents / Investments	\$ 20,234,121	\$ 16,709,137	\$ -	\$ 4,996,113	\$ 47,211,963	\$ 2,779,364	\$ 10,580,457	\$ 102,511,154
Receivables (net of allowance for uncollectibles)			940,080					940,080
Taxes Receivable								-
Property Taxes	177,318	-		-	-	-	40,509	217,828
Other Taxes	-	-		-	-	-	-	-
Interest	-	-		-	-	-	-	-
Accounts	1,831	450,158		-	-	-	13,155	465,144
Due from Other Funds	24,379	-	-	-	-	-	-	24,379
Prepaid Items	-	-		-	-	-	-	-
Cash - Restricted	-	-		-	-	-	-	-
Intergovernmental Receivable	-	-		-	-	-	-	-
Restricted	-	-		-	-	-	-	-
Total Assets	20,437,649	17,159,295	940,080	4,996,113	47,211,963	2,779,364	10,634,121	104,158,585
LIABILITIES AND FUND BALANCES								
Liabilities								
Current								
Accounts Payable	1,253,972	41,294	15,073	-	\$ 148,685	-	92,504	1,551,528
Retainage Payable	-	180,971	73,780	-	28,049	-	-	282,800
Intergovernmental Payable	-	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Payroll Payable	68,226	-	-	-	-	-	6,107	74,333
Due to Other Funds	-	-	-	-	-	-	122	122
Deferred Revenue	204,525	420,446	\$ 1,060,424	-	-	-	57,006	1,742,402
Unearned Revenue	-	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-
Non-Current								
Unclaimed Property	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Total Liabilities	1,526,723	642,711	1,149,276	-	176,734	-	155,740	3,651,184
Fund Balances:								
Restricted for:								
Capital Projects	-	408,957	(209,196)	4,996,113	47,035,229	2,779,364	4,125,827	59,136,294
Law Enforcement	-	-	-	-	-	-	1,417,010	1,417,010
Emergency Telephone Activities	-	-	-	-	-	-	1,254,148	1,254,148
Grant Projects	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	1,253,392	1,253,392
Promotion of Tourism	-	-	-	-	-	-	1,619,934	1,619,934
Assigned for:								
Grant Projects	-	-	-	-	-	-	58,737	58,737
Capital Projects	-	16,107,626	-	-	-	-	-	16,107,626
2018 Fiscal year Expenditures	8,842,313	-	-	-	-	-	-	8,842,313
Unassigned	10,068,613	-	-	-	-	-	749,334	10,817,947
Total Fund Balances	18,910,926	16,516,584	(209,196)	4,996,113	47,035,229	2,779,364	10,478,381	100,507,401
Total Liabilities and Fund Balances	\$ 20,437,649	\$ 17,159,295	\$ 940,080	\$ 4,996,113	\$ 47,211,963	\$ 2,779,364	\$ 10,634,121	\$ 104,158,584

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended August 31, 2017

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	Conf Ctr Fund Fund	S2016 Const Bond Fund	T-Splost Bond Fund	Governmental Funds	Governmental Funds
REVENUES								
Taxes:								
Property Tax	\$ 4,740	-	-	-	-	-	627,581	\$ 632,321
Local Option Sales Tax	1,376,019	-	-	-	-	-	4,343	1,380,362
Other Taxes	403,030	-	-	-	-	-	138,704	541,734
Licenses and permits	407,911	-	-	-	-	-	79,327	487,238
Intergovernmental	10,000	45,312	3,573	-	-	-	22,514	81,399
Charges for services	764,470	-	-	-	-	-	7,275	771,745
Impact Fees	-	-	-	-	-	-	-	-
Fines/Forfeitures	394,106	-	-	-	-	-	5,734	399,840
Investment earnings	22,432	12,511	(1,422)	12,238	83,952	2,823	-	132,534
Contributions and Donations	-	100,000	-	-	-	-	-	100,000
Other	41,127	-	-	-	-	-	-	41,127
Total revenues	3,423,835	157,823	2,151	12,238	83,952	2,823	885,478	4,568,301
EXPENDITURES								
Current:								
Unallocated	-	-	-	-	-	-	274,567	274,567
General government	2,091,335	175,066	-	1,846,303	-	-	2,350	4,115,054
Public safety	5,401,173	32,748	-	-	-	-	822,297	6,256,218
Public works	1,311,693	395,174	-	-	460,590	-	138,727	2,306,183
Economic and community development	554,572	9,751	10,607	-	-	-	-	574,929
Alpharetta Business Community	-	-	-	-	-	-	-	-
Culture and recreation	1,505,548	25,006	-	-	22,041	-	363	1,552,958
Debt service:								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
Other Costs	120,833	-	-	-	-	-	-	120,833
Bond issuance costs	-	-	-	-	-	-	3,000	3,000
Capital outlay	-	-	-	-	-	-	-	-
Total expenditures	10,985,154	637,744	10,607	1,846,303	482,631	-	1,241,304	15,203,743
Excess (deficiency) of revenues over (under) expenditures	(7,561,319)	(479,921)	(8,456)	(1,834,065)	(398,679)	2,823	(355,826)	(10,635,442)
OTHER FINANCING SOURCES (USES)								
Transfers in	235,343	2,124,561	-	-	-	-	-	2,359,904
Transfers out	(2,337,061)	-	-	-	-	-	(22,843)	(2,359,904)
Loan Proceeds	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-
Sale of capital assets	8,250	-	-	-	-	-	-	8,250
Sale of non-capital assets	785	-	-	-	-	-	-	785
Insurance Proceeds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	937,472	-	937,472
Total other financing sources and (uses)	(2,092,682)	2,124,561	-	-	-	937,472	(22,843)	946,507
Net change in fund balances	(9,654,001)	1,644,639	(8,456)	(1,834,065)	(398,679)	940,295	(378,669)	(9,688,935)
Fund balances - beginning	28,564,927	14,871,945	(200,741)	6,830,178	47,433,908	1,839,069	10,857,050	110,196,336
Fund balances - ending	\$ 18,910,926	\$ 16,516,584	\$ (209,196)	\$ 4,996,113	\$ 47,035,229	\$ 2,779,364	\$ 10,478,381	\$ 100,507,401

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 21,399,000	\$ 4,740	\$ (21,394,260)
Local Option Sales Tax	15,200,000	1,376,019	(13,823,981)
Other Taxes	15,654,500	403,030	(15,251,470)
Licenses and Permits	2,070,550	407,911	(1,662,639)
Intergovernmental	435,000	10,000	(425,000)
Charges for Service	4,039,750	764,470	(3,275,280)
Fines/Forfeitures	2,209,250	394,106	(1,815,144)
Investment Earnings	75,000	22,432	(52,568)
Contributions and Donations			-
Other	176,456	41,127	(135,329)
Total revenues	61,259,506	3,423,835	(57,835,671)
EXPENDITURES			
Current:			
General government			
City Administration	2,208,538	683,752	1,524,787
Finance	3,347,009	966,565	2,380,444
Human Resources	415,782	74,660	341,122
Legal	665,000	-	665,000
Mayor and Council	364,488	60,195	304,293
Municipal Court	1,126,546	404,016	722,530
Information Technology	1,681,857	381,032	1,300,825
Non-Departmental	710,000	120,833	589,167
Contingency	650,000	-	650,000
Total general government	11,169,220	2,691,052	8,478,168
Public Safety	27,238,258	5,912,595	21,325,663
Public works	8,377,022	2,044,051	6,332,971
Economic and community development	2,857,116	598,173	2,258,943
Culture and recreation	8,987,223	3,039,601	5,947,622
Debt Service			
Principal	175,000	-	175,000
Interest	111,840	-	111,840
Total expenditures	58,915,679	14,285,472	44,630,207
Excess (Deficiency) of revenues over expenditures	2,343,827	(10,861,637)	(13,205,464)
OTHER FINANCING SOURCES (USES)			
Transfers in	2,718,750	235,343	(2,483,407)
Transfers out	(14,022,363)	(2,337,061)	11,685,303
Capital leases	-		-
Sale of capital assets	60,000	8,250	(51,750)
Sale of non-capital assets	40,000	785	(39,215)
Total other financing sources and uses	(11,203,613)	(2,092,682)	9,110,931
Net change in fund balances	(8,859,786)	(12,954,319)	(4,094,533)
Fund balances - beginning		28,564,927	
Fund balances - ending		\$ 15,610,608	
Adjustments to GAAP basis:			
Encumbrances		3,300,317	
Misc adj			
Fund balances-ending		\$ 18,910,926	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 1,911,579	\$ 45,312	\$ (1,866,267)
Contributions & Donations	1,885,626	100,000	(1,785,626)
Investment earnings	-	12,511	12,511
Misc Revenue	-	-	-
Other	-	-	-
Total revenues	3,797,205	157,823	(3,639,382)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	835,281	556,993	278,288
Finance	59,885	13,823	46,062
Information Technology	1,164,679	158,505	1,006,174
Non-departmental	2,788,859	-	2,788,859
Total general government	4,848,704	729,321	4,119,383
Public Safety	3,647,508	607,559	3,039,949
Engineering & Public Works	17,177,342	1,272,735	15,904,607
Alpharetta Business Community	533,021	484,484	48,537
Economic and community development	260,057	131,470	128,587
Culture and recreation	4,861,083	2,292,997	2,568,086
Total Capital Outlay	31,327,715	5,518,566	25,809,149
Excess (Deficiency) revenue over expenditures	(27,530,510)	(5,360,743)	22,169,767
OTHER FINANCING SOURCES (USES)			
Transfers in	12,747,363	2,124,561	(10,622,803)
Capital leases	-	-	-
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	12,747,363	2,124,561	(10,622,803)
Net change in fund balances	(14,783,147)	(3,236,182)	11,546,965
Fund balances - beginning		14,871,945	
Fund balances - ending		\$ 11,635,762	
Adjustments to GAAP basis:			
Encumbrances		4,880,821	
Misc adj-			
Fund balances-ending		\$ 16,516,584	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 1,751,576	3,573	\$ (1,748,003)
Contributions & Donations	-	-	-
Interest Earnings	-	(1,422)	(1,422)
Total	<u>1,751,576</u>	<u>2,151</u>	<u>(1,749,425)</u>
Expenditures:			
Public Safety	-	-	-
General Government	176,088	-	176,088
Community Development	120,534	120,534	-
Public Works	1,354,213	1,295,989	58,224
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	<u>1,650,835</u>	<u>1,416,523</u>	<u>234,312</u>
Excess (Deficiency) revenue over expenditures	<u>100,741</u>	<u>(1,414,372)</u>	<u>(1,515,113)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>100,741</u>	<u>(1,414,372)</u>	<u>(1,515,113)</u>
Fund balance - beginning		<u>(200,741)</u>	
Fund balance - ending		<u>\$ (1,615,113)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		1,405,916	
Fund balances - ending		<u>\$ (209,196)</u>	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Premium on Bond Proceeds	-	-	-
Misc Rev	-	-	-
Investment Earnings	-	12,238	12,238.11
Total revenues	-	12,238	12,238.11
EXPENDITURES			
General Government:			
Cost of Bond Issuance		-	-
Non-Departmental	133,163	-	133,163
Total general government	133,163	-	133,163
City Administration	6,697,014	6,493,852	203,162
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(6,830,177)	(6,481,614)	348,563
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(6,830,177)	(6,481,614)	348,563

Fund balances - beginning **6,830,178**

Fund balances - ending **\$ 348,564**

Adjustments to GAAP basis:

Encumbrances 4,647,549

Fund balances-ending **\$ 4,996,113**

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Premium on Bond Proceeds	-	-	
Investment Earnings		83,952	83,952
Total revenues	-	83,952	83,952
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Public Works	32,268,987	3,243,712	29,025,275
Recreation & Parks	1,516,445	2,523,949	(1,007,504)
Total general government	33,785,432	5,767,661	28,017,771
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(33,785,432)	(5,683,709)	28,101,723
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(33,785,432)	(5,683,709)	28,101,723
Fund balances - beginning		47,433,908	
Fund balances - ending		\$ 41,750,199	
Adjustments to GAAP basis:			
Encumbrances		5,285,030	
Fund balances-ending		\$ 47,035,229	

City of Alpharetta
T Splost Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ 13,000,000	\$ 937,472	\$ (12,062,528)
Premium on Bond Proceeds			
Investment Earnings		2,823	2,823
Total revenues	13,000,000	940,295	(12,059,705)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	14,839,068	745,821	14,093,247
Recreation & Parks			-
Total general government	14,839,068	745,821	14,093,247
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues			-
Over expenditures	(1,839,068)	194,474	2,033,542
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds			-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(1,839,068)	194,474	2,033,542
Fund balances - beginning		1,839,069	
Fund balances - ending		<u><u>\$ 2,033,542</u></u>	
Adjustments to GAAP basis:			
Encumbrances		745,821	
Fund balances-ending		<u><u>\$ 2,779,364</u></u>	

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
August 31, 2017

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	2,070,917
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>2,070,917</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>2,070,917</u>

LIABILITIES

Current Liabilities:		
Accounts Payable		-
Claims Payables		956,319
Accrued Interest Payable		-
Due to Other Funds		-
Total Current Liabilities		<u>956,319</u>
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		<u>-</u>
Noncurrent Liabilities:		
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>956,319</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		<u>1,114,598</u>
Total Net Assets		<u>1,114,598</u>
Total Liabilities & Net Assets	\$	<u>2,070,917</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 13	\$ (13)
Employer Medical Contribution	6,289,453	1,023,896	(5,265,557)
Employee Medical Contribution	702,209	139,896	(562,313)
Insurance Proceeds	-	-	
Total revenues	6,991,662	1,163,806	(5,827,856)
EXPENDITURES			
Medical Premiums	1,501,694	246,123	1,255,571
Medical Claims	5,408,414	615,167	4,793,247
Contingency	893,440	0	893,440
Total expenditures	7,803,548	861,290	6,942,258
Excess (Deficiency) of Revenues Over expenditures	(811,886)	302,516	1,114,402
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(811,886)	302,516	1,114,402
Fund balances - beginning		812,082	
Fund balances - ending		\$ 1,114,598	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		\$ 1,114,598	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
August 31, 2017

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,868,944
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	768,550
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,637,494</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,637,494</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	327
Accounts Payable/ Customer Credit Balances	(56)
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	695
Payroll Liabilities	412
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	-
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>1,377</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>1,377</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	<u>2,636,117</u>
Total Net Assets	<u>2,636,117</u>
Total Liabilities & Net Assets	<u>\$ 2,637,494</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended August 31, 2017

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 1,802,316
Misc Revenue	1,792
Total operating revenues	<u>1,804,108</u>
Operating expenses:	
Administration	3,159,817
Non-departmental	-
Total operating expenses	<u>3,159,817</u>
Operating Gain (loss)	(1,355,708)
Non-operating revenues (expenses):	
Investment earnings	-
Total non-operating revenue (expenses)	<u>-</u>
Income (loss) before transfers	(1,355,708)
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	(1,355,708)
Total net assets-beginning	<u>1,126,874</u>
Total net assets-ending (net of encumbrances)	<u>(228,834)</u>
Adjustments to GAAP basis:	
Encumbrances	2,864,952
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 2,636,117</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
August 31, 2017

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	684,617
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>684,617</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>684,617</u>

LIABILITIES

Current Liabilities:		
Accounts Payable		9,658
Claims Payables		473,206
Accrued Interest Payable		-
Due to Other Funds		-
Total Current Liabilities		<u>482,864</u>
Current Liabilities Payable from Restricted Assets:		-
Total Current Liabilities Payable from Restricted Assets		<u>-</u>
Noncurrent Liabilities:		-
Other Non-Current Liabilities		553,962
Total Noncurrent Liabilities		<u>553,962</u>
Total Liabilities		<u>1,036,826</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		<u>(352,209)</u>
Total Net Assets		<u>(352,209)</u>
Total Liabilities & Net Assets	\$	<u>684,617</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 3,000	\$ 812	\$ (2,188)
Charges for Service	1,335,000	222,500	(1,112,500)
Discounts	-	-	-
Insurance Proceeds	-	-	-
Total revenues	1,338,000	223,312	(1,114,688)
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	125,000	101,260	23,740
Auto Liability	150,000	159,588	(9,588)
Property & Equipment Liability	90,000	90,014	(14)
General Liability	60,000	56,626	3,374
Law Enforcement Liability	100,000	0	100,000
Public Entity Liability	60,000	143,271	(83,271)
Workers Comp Excess Liability	105,000	103,609	1,391
Employee Benefits Liability	-	-	-
Criminal Liability	5,000	3,386	1,614
Cyber Liability	8,000	6,394	1,606
Umbrella Liability	60,000	52,782	7,218
Medical Services	30,000	856	29,144
Claims/Judgements	550,000	142,070	407,930
Contingency	692,908	-	692,908
Total expenditures	2,035,908	859,856	1,176,052
Excess (Deficiency) of Revenues Over expenditures	(697,908)	(636,544)	61,364
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(697,908)	(636,544)	61,364

Fund balances - beginning

279,335

Fund balances - ending

\$ (357,209)

Adjustments to GAAP basis:

Encumbrances

5,000

Misc adj

Fund balances-ending

\$ (352,209)

City of Alpharetta
Statement of Net Position
OPEB Trust Fund
August 31, 2017

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,190,743
Investments	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>1,190,743</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	\$ 25,999
Due to Other Funds	-
Total Current Liabilities	<u>25,999</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>25,999</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,164,743</u>
Total Net Assets	<u>1,164,743</u>
Total Liabilities & Net Assets	<u><u>\$ 1,190,743</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Trust Fund
For the Period Ended August 31, 2017

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 14,200
Employee Contribution	
Total Contribution	<u>14,200</u>
Investment Income	-
Net appreciation in FMV	-
Interest and Dividends	2,081
Total Investment Income	<u>2,081</u>
Total Additions (Deductions)	<u>16,281</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Total deductions	<u>-</u>
Net Increase (Decrease)	<u>16,281</u>
Net Assets held in trust for pension benefits	
Beginning of year	1,148,463
Total net assets	<u>\$ 1,164,743</u>

**City of Alpharetta
Statement of Net Position
Pension Trust Fund
August 31,2017**

	Pension Trust Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	2,289,513
Investments	65,695,218
	-
Accounts Receivables (net of allowance for uncollectibles)	217,174
Total Assets	<u>68,201,905</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	32,469
	-
Due to Other Funds	-
Total Current Liabilities	<u>32,469</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>32,469</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>68,169,436</u>
Total Net Assets	<u>68,169,436</u>
Total Liabilities & Net Assets	<u>\$ 68,201,905</u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended August 31, 2017

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,625,003
Employee Contribution	65,169
Total Contribution	<u>2,690,172</u>
Investment Income	(29,422)
Net appreciation in FMV	947,706
Interest and Dividends	262,850
Accrued Interest & Dividends	72,078
Other Receipts	1,612
Total Investment Income	<u>1,254,824</u>
Total Additions (Deductions)	<u>3,944,995</u>
Deductions:	
Benefits payments	317,926
Professional Fees	118,746
Other Disbursements	-
Total deductions	<u>436,672</u>
Net Increase (Decrease)	<u>3,508,323</u>
Net Assets held in trust for pension benefits	
Beginning of year	64,661,115
Total net assets	<u>\$ 68,169,436</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
August 31, 2017

	Special Revenue					Total Non-major Governmental Funds	
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund
ASSETS							
Cash / Cash Equivalents / Investments	\$ 1,619,934	\$ 4,125,827	\$ 1,417,070	\$ 58,737	\$ 1,288,038	\$ 1,256,734	\$ 814,117
Taxes Receivable	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	13,155	\$ -	-	-
Property Taxes	-	-	-	-	-	40,509	-
Intergovernmental Receivable	-	-	-	-	-	-	-
Due From Other Funds	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Total Assets	1,619,934	4,125,827	1,417,070	71,892	1,288,038	1,297,243	814,117
LIABILITIES							
Accounts Payable	-	-	-	-	27,721	-	64,783
Retainage Payable	-	-	-	-	-	-	-
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Payroll Liabilities	-	-	(62)	-	6,169	-	-
Due to Other Fund	-	-	122	-	-	-	-
Deferred Revenue	-	-	-	13,155	-	43,851	-
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	-	-	60	13,155	33,890	43,851	64,783
FUND BALANCES							
Restricted:							
Capital Projects	-	4,125,827	-	-	-	-	-
Law Enforcement	-	-	1,417,010	-	-	-	-
Promotion of Tourism	1,619,934	-	-	-	-	-	-
Emergency Telephone Activities	-	-	-	-	1,254,148	-	-
Debt Service	-	-	-	-	-	1,253,392	-
Assigned for: Grant Projects	-	-	-	-	-	-	-
Grant Projects	-	-	-	58,737	-	-	-
Unassigned:	-	-	-	-	-	-	749,334
Total Fund Balances	1,619,934	4,125,827	1,417,010	58,737	1,254,148	1,253,392	749,334
Total Liabilities and Fund Balances	\$ 1,619,934	\$ 4,125,827	\$ 1,417,070	\$ 71,892	\$ 1,288,038	\$ 1,297,243	\$ 814,117

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ending August 31, 2017

	Special Revenue						Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund
REVENUES:							
Hotel Motel Tax	\$ 627,581	-	-	-			\$ 627,581
Property tax						4,343	4,343
Charges for Service	-	-	-	-	138,704		138,704
Impact Fees	-	79,327		-			79,327
Forfeiture Income	-	-	22,514	-			22,514
Intergovernmental	-	-	-	7,275	-		7,275
Contributions & Donations	-	-	-	-			-
Investment Earnings	-	3,448	102	56	1,135	993	5,734
Other	-		-				-
Total revenues	627,581	82,775	22,616	7,331	139,839	5,336	885,478
EXPENDITURES:							
Tourism	274,567	-	-	-	-		274,567
Community Development	-	-	-	-	-		-
Culture/Recreation	-	-	-	-	-		363
Public Safety	-	52,404	56,536	472	712,885		822,297
Public Works		-					138,727
General Government	-	-	-	-	-	2,350	2,350
Debt Service:						-	-
Principal						-	-
Interest	-					-	-
Bond Issuance Costs	3,000					-	3,000
Total expenditures	277,567	52,404	56,536	472	712,885	2,350	1,241,304
Excess (deficiency) of revenues over expenditures	350,015	30,371	(33,920)	6,859	(573,047)	2,986	(355,826)
OTHER FINANCING SOURCES (USES):							
Transfers in / out:							-
Debt service fund	-	-	-	-			-
Capital Projects							-
Operating grants fund	-	-	-	-			-
Capital grants fund	-	-	-	-			-
General fund	(235,343)	-	-	3,333	-		209,167
Budgeted Fund Balance:	-	-	-	-			-
Total other financing sources and (uses)	(235,343)	-	-	3,333	-		209,167
Net change in fund balances	114,672	30,371	(33,920)	10,192	(573,047)	2,986	(378,669)
Fund balances - beginning	1,505,262	4,095,456	1,450,930	48,544	1,827,194	1,250,406	10,857,050
Fund balances - ending	1,619,934	\$ 4,125,827	\$ 1,417,010	\$ 58,737	\$ 1,254,147	\$ 1,253,392	\$ 10,478,381

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 7,250,000	\$ 627,581	\$ (6,622,419)
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total revenues	7,250,000	627,581	(6,622,419)
EXPENDITURES:			
Professional Services	-	3,000	(3,000)
Recreation Improvements	550,000	-	550,000
Alpharetta Convention & Visitor's Bureau	3,171,875	274,567	2,897,308
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,529,412	-	1,529,412
Bond Interest	779,963	-	779,963
Contingency	5,262	-	5,262
Total Expenditures	6,036,512	277,567	5,758,945
Excess of revenues over expenditures	1,213,488	350,015	(863,473)
OTHER FINANCING SOURCES (USES):			
Transfers Out	(2,718,750)	(235,343)	2,483,407
Total other financing sources and uses	(2,718,750)	(235,343)	2,483,407
Net change in fund balances	(1,505,262)	114,672	1,619,934
Fund balances - beginning	\$ 1,505,262		
Fund balances - ending	\$ 1,619,934		

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ 550,000	\$ 79,327	\$ (470,673)
Investment Earnings	-	3,448	3,448
Total Revenues	550,000	82,775	(467,225)
EXPENDITURES:			
Public Safety	520,465	169,064	351,401
Public Works	1,232,671	-	1,232,671
Recreation & Parks	2,677,043	1,174,993	1,502,050
Community Development	215,277	-	215,277
General Government	-	-	-
Total expenditures	4,645,456	1,344,057	3,301,399
Excess (deficiency) of revenues over expenditures	(4,095,456)	(1,261,282)	(2,834,174)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(4,095,456)	(1,261,282)	(2,834,174)
Fund balances - beginning		4,095,456	
Fund balances - ending		\$ 2,834,174	
Encumbrances		1,291,653	
Fund balances - ending		\$ 4,125,827	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ -	\$ 22,514	\$ 22,514
Investment Earnings	-	102	102
Misc Revenue	-		
Total Revenues	-	22,616	22,617
EXPENDITURES:			
Public Safety	1,450,930	78,464	1,372,466
Non-Departmental	-		-
Total expenditures	1,450,930	78,464	1,372,466
Excess (deficiency) of revenues over expenditures	(1,450,930)	(55,848)	1,395,083
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balances	(1,450,930)	(55,848)	1,395,083
Fund balances - beginning		1,450,930	
Fund balances - ending		\$ 1,395,083	
Adjustments to GAAP basis:			
Encumbrances		21,928	
Fund balances - ending		\$ 1,417,010	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 39,529	\$ 7,275	(32,254)
Contributions & Donations	-	-	-
Discounts Taken	-	-	-
Interest Earnings	-	56	56
Transfers in	20,000	3,333	(16,667)
Contingencies	-	-	-
Total	<u>59,529</u>	<u>10,664</u>	<u>(48,865)</u>
EXPENDITURES:			
General Government	39,395	-	39,395
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	23,199	472	22,727
Recreation & Parks	45,479	-	45,479
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	<u>108,073</u>	<u>472</u>	<u>107,601</u>
Excess (deficiency) of revenues over expenditures	<u>(48,544)</u>	<u>10,192</u>	<u>58,736</u>
OTHER FINANCING SOURCES (USES):	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>(48,544)</u>	<u>10,192</u>	<u>58,736</u>
Fund balance - beginning		<u>48,544</u>	
Fund balance - ending		<u>\$ 58,737</u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Fund balances - ending		<u>\$ 58,737</u>	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 3,940,000	\$ 138,704	\$ (3,801,296)
Capital Lease	504,025	-	(504,025)
Investment Earnings	5,478	1,135	(4,343)
Total Revenues	4,449,503	139,839	(4,309,664)
EXPENDITURES:			
Public Safety	5,446,697	1,193,441	4,253,256
Total expenditures	5,446,697	1,193,441	4,253,256
Excess (deficiency) of revenues over expenditures	(997,194)	(1,053,602)	(56,408)
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(997,194)	(1,053,602)	(56,408)
Fund balances - beginning		1,827,194	
Fund balances - ending		\$ 773,592	
Adjustments to GAAP basis:			
Encumbrances		480,556	
Fund balances - ending		\$ 1,254,148	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 5,164,000	\$ 4,343	\$ (5,159,657)
Misc Revenue		-	-
Investment earnings	12,000	993	(11,007)
Total revenues	5,176,000	5,336	(5,170,664)
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,755,500	-	2,755,500
Interest	2,719,158	-	2,719,158
Contingency	946,748	-	946,748
Bond issuance costs	5,000	2,350	2,650
Total debt service	6,426,406	2,350	6,424,056
Total expenditures	6,426,406	2,350	6,424,056
Excess (Deficiency) of revenues over expenditures	(1,250,406)	2,986	1,253,392
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(1,250,406)	2,986	1,253,392
Fund balances - beginning		1,250,406	
Fund balances - ending		\$ 1,253,392	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended August 31, 2017

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total Revenues	-	-	-
EXPENDITURES:			
Public Works	1,921,230	1,144,777	776,453
Recreation & Parks	13,027	13,027	0
Total expenditures	1,934,257	1,157,804	776,453
Excess (deficiency) of revenues over expenditures	(1,934,257)	(1,157,804)	776,453
OTHER FINANCING SOURCES (USES):			
Transfers In	1,255,000	209,167	(1,045,833)
Transfers Out	-	-	-
Total other financing sources and uses	1,255,000	209,167	(1,045,833)
Net change in fund balances	(679,257)	(948,637)	(269,380)
Fund balances - beginning		679,258	
Fund balances - ending		\$ (269,379)	
Adjustments to GAAP basis:			
Encumbrances		1,018,714	
Fund balances - ending		\$ 749,334	



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DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of August 31, 2017

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ -	\$ -		\$ -
99575100-361000	Investment Earnings	-	7		(7)
99575100-334310-C1528	FISERV REBA Grant	125,000	-		125,000
99575100-371000-C1625	Alpharetta Virtual Reality Video (ACVB Contribution)	12,500	-		12,500
99575100-371000-C1532	ATC Operational Funding (COA)	95,000	95,000		-
99575100-381000-C1535	Innovation Center Operations (ATC)	933	-	11,486	933
	<i>subtotal</i>	\$ 233,433	\$ 95,007.47		\$ 138,426
(1) 99575100-395000	Carryforward Fund Balance	\$ 163,458	\$ -		\$ 163,458
	<i>subtotal</i>	\$ 163,458	\$ -		\$ 163,458
	Total	\$ 396,891	\$ 95,007		\$ 301,884
Expenditures					
99575100-571000-C1403	Local Job Creation Grant Program	\$ 46,000	\$ -	\$ -	\$ 46,000
99575100-544100-C1532	ATC Operational Funds	115,001	20,833	-	94,168
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C1528	FISERV REBA Grant	125,000	-	-	125,000
99575100-544100-C1625	Alpharetta Virtual Reality Video (Economic Development)	35,000	35,000	-	-
99575100-571000-C1808	City Center Contribution	45,312	45,312	-	-
	<i>subtotal</i>	\$ 387,261	\$ 101,145	\$ -	\$ 286,116
(2) 99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	\$ 407	\$ 1,592	\$ 9,249	\$ (10,434)
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	87	87	-	(0)
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	26	26	-	(0)
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	211	211	-	0
99575100-531230-C1535	Innovation Center Operations (Electricity)	201	321	-	(120)
	<i>subtotal</i>	\$ 932	\$ 2,236	\$ 9,249	\$ (10,554)
99575100-579000	Reserve	\$ 8,698	\$ -	\$ -	\$ 8,698
	<i>subtotal</i>	\$ 8,698	\$ -	\$ -	\$ 8,698
	Total	\$ 396,891	\$ 103,382	\$ 9,249	\$ 284,260

- (1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.
- (2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of August 31, 2017

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$	163,459	
Revenues collected to date				95,007	
Expenditures incurred to date				(103,382)	
Fund Balance (current)			\$	155,085	
Forecasted revenue collections				149,919	
Fund Balance (forecasted)			\$	305,004	
Allocation of Forecasted Fund Balance:					
Spendable (available for investment by the Board)			\$	9,638	
Non-Spendable (unspent/remaining project allocations)				295,365	
			\$	305,004	

GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
August 31, 2017

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 155,670
Investments	828

Restricted Cash for Bond Issuance Costs	-
Total Assets	<u>156,498</u>

LIABILITIES

Current Liabilities:

Accounts Payable	1,413
Due to Other Funds	-
Total Current Liabilities	<u>1,413</u>

Current Liabilities Payable from Restricted Assets:

	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>

Noncurrent Liabilities:

	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>1,413</u>

Fund Balance

Restricted	145,447
Unassigned	9,638
Total Fund Balance	<u>155,085</u>

Total Liabilities & Fund Balance	<u><u>\$ 156,498</u></u>
----------------------------------	--------------------------

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended August 31, 2017

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ -
State Grant	-
Fees	-
Contributions & Donations	95,000
Miscellaneous Income-Interest	<u>7</u>
Total Revenues	<u>95,007</u>
Expenditures	
Economic Development	101,146
Utilities - Miscellaneous	2,236
Debt Service:	
Principal	-
Interest	<u>-</u>
Total Expenditures	<u>103,382</u>
Excess (deficiency) of revenues over (under) expenditures	(8,375)
Other Financing Sources (Uses)	
Sale of capital assets	<u>-</u>
Net Change in Fund Balances	(8,375)
Fund Balance, Beginning of Year	<u>163,459</u>
Fund Balance, End of Year	<u>\$ 155,085</u>





City Council Meeting STAFF REPORT

Submitting Department: Administration

Submitted By: Bob Regus

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: PROJECT UPDATE: ALPHARETTA CONFERENCE CENTER

II. RECOMMENDATION:

This item is being presented for informational purposes. No action is needed from City Council.

III. REPORT IN BRIEF:

Jim Stormont of Stormont Hospitality will provide an update on development and construction of the Alpharetta Conference Center at Avalon.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Project Update



Alpharetta Conference Center

**The Hotel at Avalon
City Council Project Update
October 16, 2017**



Alpharetta Conference Center

The Hotel at Avalon City Council Project Update

October 16, 2017

Presentation Summary

I. Introduction:

- a. Monthly Progress Report – is distributed to staff each month
- b. Project Costs Thru 9/30/2017 = \$89 million
 - i. including over \$24 million allocated for the Alpharetta Conference Center
- c. Extremely busy with construction and operations now overlapping
- d. Over 250 construction workers on site every day (down from peak of 320 workers)
- e. HEI has occupied space at 8,000 Avalon Blvd Building, for interim Pre-Opening office
- f. Many of you have met Thomas Lind, our new General Manager
- g. We anticipate the final City funding next month.
 - i. The balance of funding for the Conference Center, and of course the hotel, will be funded by Avalon Hotel Associates and its lender.
- h. We continue to anticipate opening on January 16, 2018, with all components of the project:
 - i. The Hotel at Avalon
 - ii. Alpharetta Conference Center
 - iii. South City Kitchen Restaurant
 - iv. Starbucks Coffee Shop

II. Construction Update

- a. Brasfield & Gorrie is roughly 84% completed with their scope of work.
 - i. There are a few small remaining change orders to get us through completion, but the majority of changes and scope additions have already been incorporated.

- ii. Mostly interior finishes remain, with some exterior work and of course landscaping and final touches
- b. FF&E is being installed as we speak, and substantially all items are currently stored in the warehouse
- c. OS&E has mostly been purchased and will be installed in December
- d. Interior and Exterior signage has been ordered and is on track.
- e. Information Systems and all computer and low voltage operating systems are well under way, with installation commencing in November (including over twenty different operating systems!)

III. Schedule Update

- a. Key Dates:
 - i. First Two “Model Guestrooms” are now completed on site
 - ii. Management Team will be fully On-Board by the end of November
 - iii. Hiring Hall for hourly associates – mid-late November
 - iv. Substantial Completion of Construction: December 15, 2017
 - v. Marriott/Autograph training team begins to arrive late December
 - vi. All associates Commence Work: January 2, 2018
 - vii. Ribbon Cutting Ceremony: January 16, 2018
 - viii. Grand Opening Charity Ball: January 20, 2018

IV. Operations Update:

- a. FYI - First Floor Space Chart with Meeting Room Names is enclosed for your use
- b. FYI - Event Capacity Chart is enclosed for your use.
- c. 13 HEI Associates have already been hired and are actively working, and 14 additional management personnel will start work before the end of November.
- d. A total of 190 Associates will have been hired by the end of this year.

V. Sales & Marketing Update:

- a. 7 Sales & Marketing staff members are already on board, led by Stephanie Kannady, Director of Sales & Marketing, Vanita Vaswani, Director of Group Sales, and Claudia Aguas, Director of Catering Sales.
- b. Over 30,000 group room nights are in the pipeline for 2018 and 2019 (includes “Definites”, “Tentatives”, and “Prospects”).
- c. We have toured an unbelievable 319 Meeting Planners through the facility since May of this year when Vanita Vaswani came on board, with over 900 prospecting calls & visits, and many thousands of accounts and intermediaries touched through marketing campaigns.
- d. We have already signed contracts with numerous groups and events that would have never even considered Alpharetta before this project, including for example:
 - i. Hyundai Meeting with roughly 600 room nights (coming from Texas)

- ii. Lexis-Nexis Annual Sales Kick-Off with over 600 room nights (coming from the Buckhead market)
- iii. Colonial Pipeline Annual Meeting with over 300 room nights (coming from another regional Atlanta market)
- iv. NG ATL meeting with over 600 room nights, bringing the first “Angular Tech Conference” to the Atlanta region from Silicone Valley.
- e. Plus, we have already booked 14 definite social catering events, including weddings, mitzvahs, & non-profit events that would not likely have been held previously in Alpharetta.

VI. Questions and Answers

Ground Level



THE HOTEL
AT AVALON
ALPHARETTA CONFERENCE CENTER



9000 Avalon Boulevard, Alpharetta, GA 30009

Glorious Adaptable Spaces

MEETING SPACE	CURRENT SPACE			ESTIMATED CAPACITIES BY SET UP TYPE						
	Room Name	Area	L x W x H (ft)	Code Capacity	Theater Style	Classroom Style	Conference Style	Hollow Square	U-Shape	Reception
Wills	586	30 x 19 x 17	84	59	34	22	24	20	65	40
Brady	1,105	30 x 37 x 17	158	111	66	-	44	38	123	90
Rainwater	746	30 x 25 x 17	107	75	44	28	30	26	83	60
Goswick Boardroom	712	23 x 31 x 17	102	71	42	26	28	24	79	50
Hagood Reception Room (ELLIPSE)	2,283	39 x 60 x 17	326	228	134	-	92	78	254	180
Trammel	861	23 x 38 x 17	123	86	50	32	34	30	96	70
Debore	1,047	28 x 38 x 17	150	105	62	-	42	36	116	80
Dodd	1,053	28 x 38 x 17	150	105	62	-	42	36	117	80
Teasley Ballroom (Salons 1-6)	10,036	131 x 77 x 132	1434	1004	590	-	402	346	1115	820
Salon 1	3,965	52 x 77 x 22	566	397	234	-	158	136	441	320
Salon 2	986	40 x 25 x 22	141	99	58	36	40	34	110	80
Salon 3	2,058	40 x 52 x 22	294	206	122	-	82	70	229	170
Salon 4	986	40 x 25 x 22	141	99	58	36	40	34	110	80
Salon 5	1,060	40 x 27 x 22	151	106	62	-	42	36	118	80
Salon 6	981	40 x 25 x 22	140	98	58	36	40	34	109	80
Skelton Hall	10,136	132 x 77 x 22	1448	1014	596	-	-	-	1126	830
Teasley/Skelton Corridor	2,451	132 x 19 x 22	350	-	-	-	-	-	272	-
Skelton Hall + Corridor	12,587	132 x 95 x 22	1798	1259	740	-	-	-	1399	1040
Skelton + Teasley + Corridor	22,623	132 x 172 x 22	3232	2262	1330	-	-	-	2514	1860
SCK Private Dining Room #1	584	19 x 31 x 13	83	58	34	22	24	20	65	40
SCK Private Dining Room #2	564	19 x 31 x 13	81	56	34	20	22	20	63	40
SCK 1 + 2	1,148	38 x 31 x 13	164	115	68	N/A	46	40	-	90
Pool Terrace	1,847	N/A	264	185	-	-	-	-	205	150
Rooftop Terrace	867	N/A	124	87	-	-	-	-	96	70



City Council Meeting STAFF REPORT

Submitting Department: Administration
Submitted By: Bob Regus
Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: FULTON COUNTY SCHOOLS: STEM CAMPUS

II. RECOMMENDATION:

This items is being presented for informational purposes. No action by City Council is needed.

III. REPORT IN BRIEF:

Representatives from Fulton County Schools will provide information on development of their new STEM Campus on the former Milton High School Property.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Discussion Agenda, Presentation Slides

BOARD OF EDUCATION

Linda P. Bryant, *President*
Linda McCain, *Vice President*
Julia C. Bernath • Gail Dean • Kimberly Dove
Katie Reeves • Katha Stuart
Jeff Rose, Ed. D., *Superintendent*

North STEM High School
Schematic Design Presentation - October 16, 2017

Agenda:

- Introduce Project Team
 - Fulton County Schools
 - Cooper Carry Architects
- Programming
- Schematic Design Drawings
 - Site Plan
 - Floor Plans
 - Exterior and Interior Perspectives
- Schedule
- Questions / Comments



North STEM HS City Council Meeting *October 16, 2017*



1st
Students

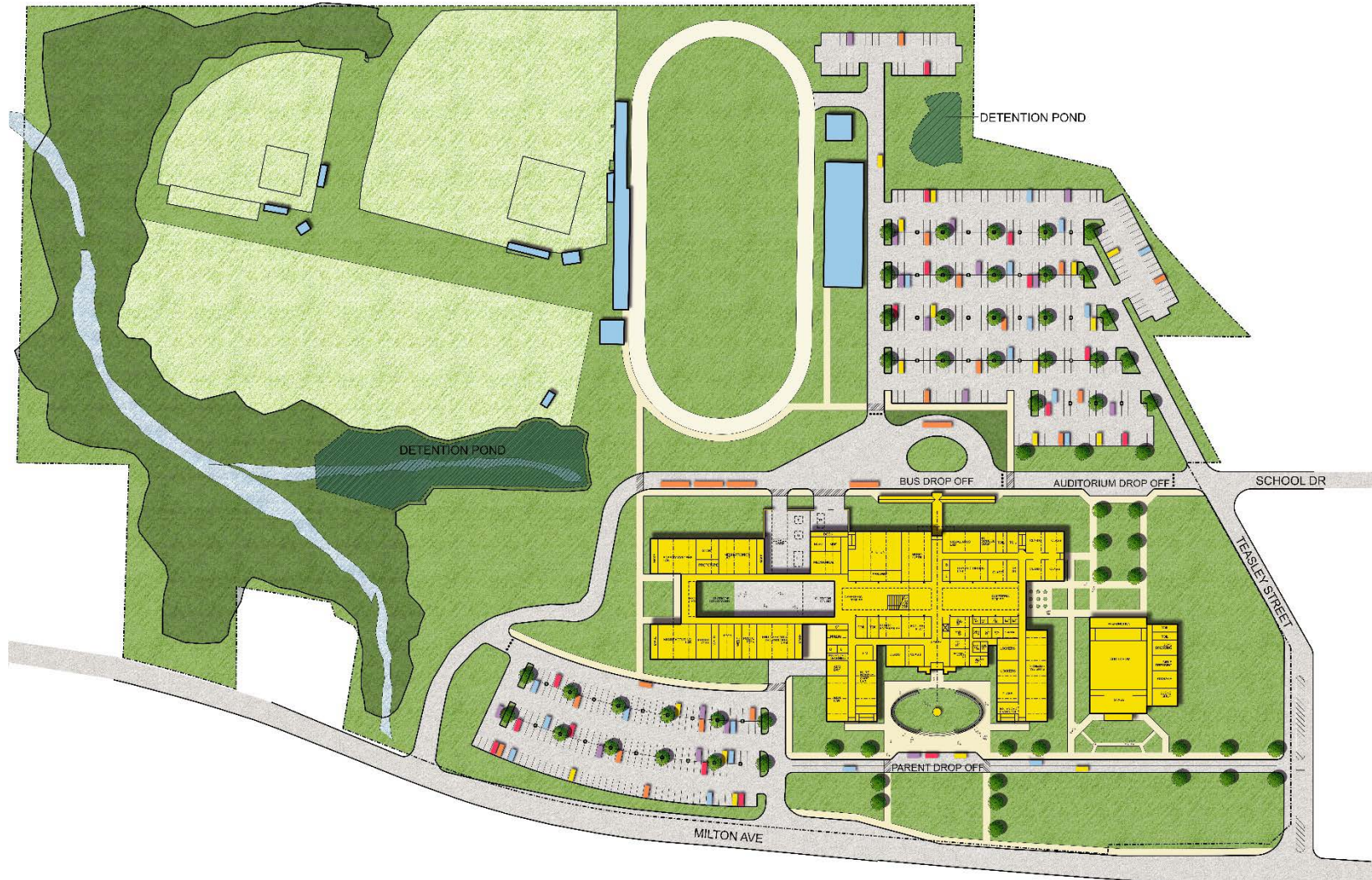
Agenda

- Introduce Project Team
 - Fulton County Schools
 - Cooper Carry Architects
- Programming
- Schematic Design Drawings
 - Site Plan
 - Floor Plans
 - Exterior and Interior Perspectives
- Schedule
- Questions / Comments

Programming:

- Planning Labs and Community Meetings
 - January 2017 through March 2017
- Vetting through FCS Staff
 - March 2017 through April 2017
- Board Approval
 - May 2017

Site Plan



Bird's Eye Perspective



First Floor



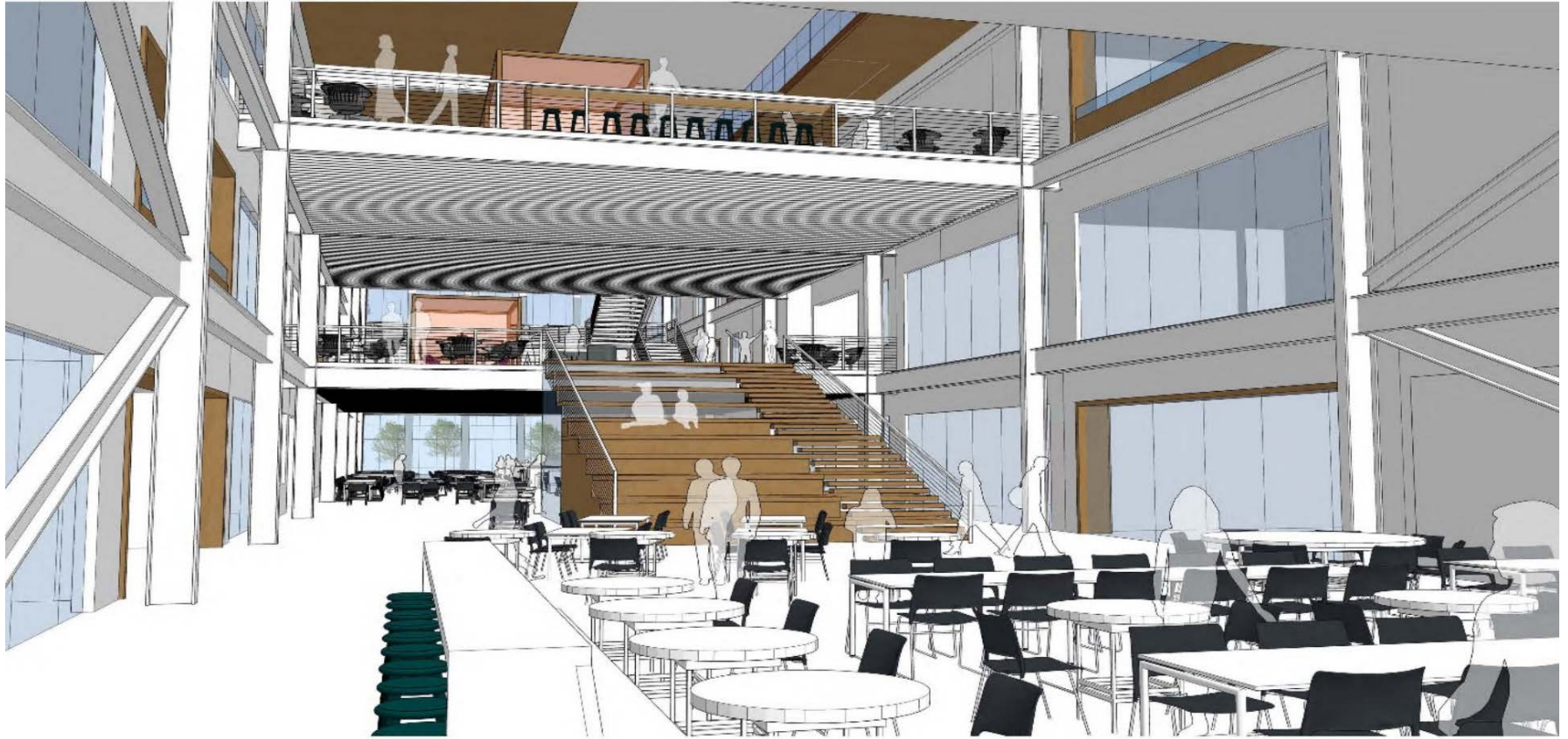
Second Floor



Third Floor



Interior Perspective



Building Rendering



Schedule:

- | | |
|----------------------------|---------------------------|
| • Independence HS Move Out | Winter Break 2017/2018 |
| • Independence HS Demo | Mid-January 2018 |
| • Design | July 2017 – February 2018 |
| • Construction | June 2018 – July 2020 |
| • Opening | August 2020 |

Questions?



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By:

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: PH-17-31 69 NORTH MAIN STREET/ADDITION TO CONTRIBUTING HISTORIC BUILDING ADDITION

NOTE: THIS ITEM HAS BEEN DEFERRED AT THE REQUEST OF THE APPLICANT AND WILL BE NEITHER HEARD NOR DISCUSSED AT THIS MEETING. THE ITEM HAS BEEN RESCHEDULED TO THE OCTOBER 23 CITY COUNCIL AGENDA.

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. **AGENDA ITEM TITLE:** PH-17-13 DESIGN REVIEW BOARD ORDINANCE AND DESIGN GUIDELINES AMENDMENTS

CITY COUNCIL: OCTOBER 16, 2017

This item was heard at the May 10, 2017 Planning Commission meeting. No one spoke in favor of or in opposition to the request. Planning Commission generally felt that the DRB does a great job of regulating signs and the regulation requiring DRB approval of signs should not be changed. After discussion, the Planning Commission recommended to deny this item. Vote (5-1)

The DRB amendments were revised based on comments from the Planning Commission and the DRB. The revised amendments were presented at the June 16, 2017 DRB meeting. The DRB endorsed the proposed amendments.

This item was heard at the July 12, 2017 Planning Commission meeting. No one spoke in favor of or in opposition to the request. After discussion, the Planning Commission recommended to approve this item subject to amending Map B to remove the Central Business District. Vote (6-0)

II. **RECOMMENDATION:**

Approval of various amendments to the Alpharetta Design Review Board Ordinance and Design Guidelines.

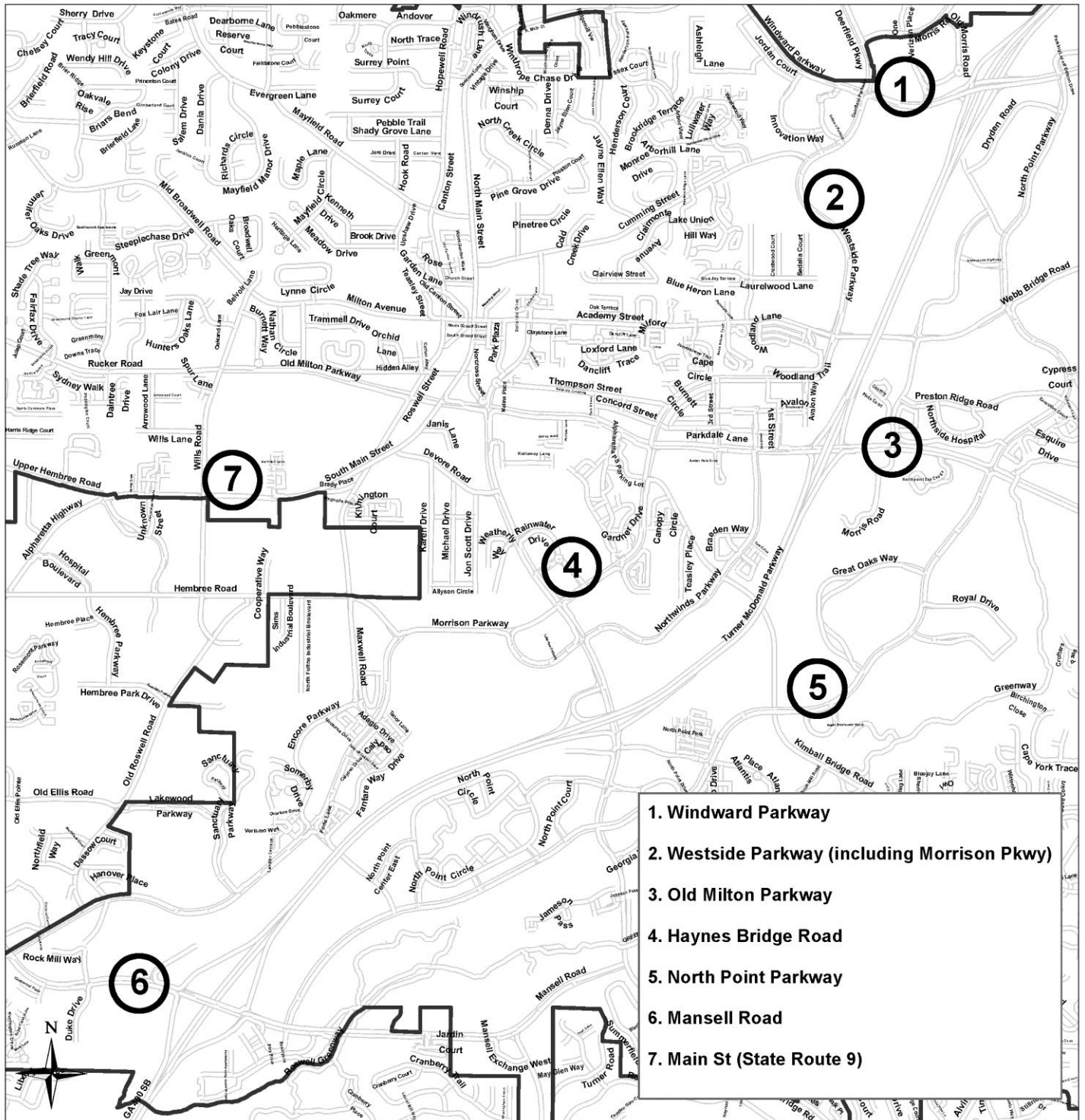
III. **REPORT IN BRIEF:**

Consideration of amendments to the Alpharetta Design Review Board Ordinance and Design Guidelines. Staff proposes amendments requiring Design Review Board (DRB) approval of signs within the Downtown Overlay only. Currently, signs in the Central Business District, the Corridors of Influence and Interchange Districts require approval by the DRB. Appeals to administrative decisions on sign permits are proposed to be heard by the DRB and staff would have the discretion to send any sign permit to the DRB. Also, master sign plans shall be required for all multi-building or multi-tenant commercial developments and shall require approval from the DRB. All references to the Central Business District and Historic Business District are proposed to be deleted and replaced by the Downtown Overlay, which is the area covered by the Downtown Master Plan update approved in 2015. A variety of amendments to the Design Guidelines are proposed in order to maintain consistency with UDC Section 2.6 Sign Code.

IV. **ATTACHMENTS:**

- Strike Through and Underline Edits

City of Alpharetta Corridors of Influence



Map "B"

The roadways having the greatest visual impact within the City and those roads which are considered to the "gateways" into the City.

2.6.4 Permits and ~~applications~~labels.

- A. PERMIT REQUIRED. Except as specifically exempted from the provisions of this Ordinance, it shall be unlawful for any person to post, display, materially change, or erect a sign in the City without first having obtained a sign permit. Notwithstanding the foregoing, signs which are not visible from a public right-of-way or from neighboring properties shall not be subject to the standards of this Ordinance. A change in only the copy of a sign shall not constitute a material change.
- B. ~~PERMIT APPLICATION~~ CONTENTS. Applications for sign permits shall be made on application forms prepared by the Director and filed by the sign owner or its agent with the Director. The application shall ~~describe and set forth~~ include a detailed description of the subject sign and such other information and documents as required by the subject application form, including the following:
1. The street address of the property upon which the subject sign is to be located and a site plan of the property which bears the scaled and labeled proposed location of the sign.
 2. The aggregate area and copy area for all signs on the parcel.
 3. The name(s) and address(es) of the owner(s) of the real property upon which the subject sign is to be located.
 4. Name, address, telephone number, business license number and signature of the business owner authorizing placement of the sign.
 5. Name, address, telephone number, fax number, business license number and signature of the sign contractor.
 6. The type of sign to be erected, the area and copy area of the sign, the height of the sign, (if free-standing), the shape of the sign, the color(s) of the sign, the material of the sign and details showing how the sign will be mounted, installed or erected.
 7. For permanent free-standing, ground and monument signs only, show dimensioned sign location on site plan and include structural foundation and mounting details. Indicate the location and size of all existing permanent free-standing, ground and monument signs on the property.
 8. The cost of the sign (materials and installation).
 9. All applicants for signs which incorporate electricity must obtain an electrical permit or, if previously issued, a copy of the electrical permit. Signs connected to an approved, existing wired outlet or junction box do not require electrical permits.
 10. If the proposed sign is subject to the design standards or other requirements set forth in the Design Review Board Ordinance (codified as §§ 16-37—16-46 of The Code of the City of Alpharetta, Georgia), the applicant must also submit such additional forms, information and/or documents as may be required by the provisions of said ordinance.
 11. Such other information as the City shall require to show full compliance with this and other ordinances of the City.
- C. ~~PERMIT FEES, LABELS AND EXPIRATION DATE~~ REVIEW AND CONSIDERATION OF APPLICATIONS; DECISION; APPEALS.
1. No permit shall be issued until the appropriate application has been filed with, and approved by, the Director and fees have been paid. Fees and any required deposits shall be established from time to time by resolution of the City Council. No application shall be deemed to be accepted by the Director unless and until all fees and deposits are paid and all information reasonably

required by the Director is provided by the applicant. When a sign sought pursuant to an application for a permit is located or proposed to be located within the Downtown Overlay or design review for compliance with design standards is delegated and referred to the Design Review Board by the Director as authorized under the Design Review Board Ordinance, the application shall also be subject to design review by the Design Review Board in accordance with the Design Review Board Ordinance. Where design review of a sign by the Design Review Board is required in accordance with the foregoing provisions, a condition of zoning or conditional use approval, or any other applicable City code, ordinance, resolution or regulation, no permit for any such sign shall be issued without the prior grant of design approval by the Design Review Board. The decision of the Design Review Board to grant or deny design approval shall be final.

2. The Director may inspect all existing signs in the City to determine if such signs conform to the provisions of the Ordinance. The Director shall reject any application that is incomplete or does not conform to the City's application requirements, contains a false material statement or omission, or is for a prohibited sign under Subsection 2.6.8. Any such application may be rejected by either returning the application to the applicant or providing written notice of rejection of the application at any time prior to the expiration of (45) business days of receipt of said applicationthe 45-day period. An application which is resubmitted must meet all the standards applicable to an original application. A rejected application that is later resubmitted in conformity with this Section 2.6 shall be deemed to have been submitted on the date of resubmission, instead of the original submission date. The Director is further authorized and empowered to revoke any sign permit issued pursuant to an application containing a false material statement or omission upon failure of the holder thereof to comply with any provision of this Ordinance or other Ordinances of the City, or to take other action lawful and necessary to assure correction of violations. Appeal from aThe rejection or revocation of a permit pursuant to the provisions of this subparagraph shall may be appealed to the Board of Appealsbe by filing a notice of appeal with the Director within fifteen (15) days of written notice of the revocation, which must state the reason(s) for the appeal. Any such appeal shall be heard in accordance with the provisions for appeal of a permit denial as set forth in subparagraphs #5 and #6 below.
3. A sign permit shall become null and void if the sign for which the permit was issued has not been completed and erected within the time frame specified by the permit or six (6) months after the date of issuance.
4. A complete application for a sign permit shall be issued orapproved or denied by the Director within forty-five (45) business days 30 days of the its filing receipt by the Director of a complete and conforming permit application, and the applicant's payment of the appropriate deposit(s) and fee(s) to the City, and compliance with all requirements under this Ordinance. The Director shall give written notice to the applicant of the Director's decision within such forty-five (45) business day period. If it is determined that the application fully complies with the provisions of this Section 2.6 and all other applicable laws, ordinances, codes, resolutions and regulations of the City, the application shall be approved by the Director and a sign permit shall be issued. If it is determined that the application or proposed sign does not fully comply with the provisions of this Section 2.6 and all other applicable laws, ordinances, codes, resolutions and regulations of the City, the Director shall deny the application. If the decision of the Director is to deny the application, the notice shall state the reasons for denial of the permit. The Director shall give such notice in writing by hand-delivery, certified mail, statutory overnight delivery, or e-mail using the contact information provided in the application. If the notice is sent by certified mail, overnight statutory delivery or e-mail, the notice shall be deemed to have been given on the

date the notice is mailed or e-mailed by the City as indicated by the postmark or date stamp associated therewith. If the City fails to act within the ~~forty-five (45) business~~ thirty-day period, the permit shall be deemed to have been granted.

5. In the event a permit application is denied, the Director shall provide the applicant a written denial, indicating the reason(s) for denial. ~~Except as provided in Paragraph 6 below, when an application for a sign permit is denied by the Director, the applicant may appeal such a~~ denial to the Board of Appeals by filing a written notice of appeal with the Director within fifteen (15) days of the written notice of ~~the~~ permit denial. The notice of appeal shall specify the grounds thereof.~~state the reasons for the appeal.~~ ~~6. —~~ The Board of Appeals shall take final action on the appeal within sixty (60) days of the filing of the notice of appeal. If the Board of Appeals fails to act within said 60-day ~~period~~, the permit shall be deemed to have been granted. Should the Board of Appeals vote to uphold the ~~denial~~decision of the Director, the Board of Appeals shall issue a written decision, indicating the reason(s) therefor to the applicant. Appeal from the decision of the Board of Appeals is by writ of certiorari to the Fulton County Superior Court and must be filed within 30 days of the date of the Board's decision.
6. Notwithstanding the provisions of the foregoing Paragraph, when (a) a sign is subject to design review and approval by the Director for compliance with design standards and other requirements pursuant to the Design Review Board Ordinance (See Chapter 16 of The Code of the City of Alpharetta, Georgia) and (b) an application for a sign permit is denied by the Director solely on the grounds that the proposed sign does not ~~comply with such~~ design standards or requirements (i.e., design approval is denied by the Director), the applicant may appeal such denial to the Design Review Board by filing a written notice of appeal specifying the grounds thereof with the Director within fifteen (15) days of the written notice of permit denial. When the Director's denial of design approval under ~~the Design Review Board Ordinance~~ serves as the sole basis for the denial of an application for a sign permit, such permit denial shall only be appealable to the Design Review Board. The Design Review Board shall take final action on the appeal within 60 days of the filing of the notice of appeal. If the Design Review Board fails to act within said 60-day period, design approval of the proposed sign shall be deemed to have been granted. Should the Design Review Board vote to uphold the denial, the Design Review Board shall issue a written decision indicating the reason(s) therefor to the applicant. Appeal from the decision of the Design Review Board is by writ of certiorari to the Fulton County Superior Court and must be filed within thirty (30) days of the date of the Design Review Board's decision.
7. The Director may inspect all existing signs in the City to determine if such signs conform to the provisions of the Ordinance. ~~The~~ Director is authorized and empowered to suspend or revoke any sign permit issued upon failure of the holder thereof to comply with any provision of this Sign Ordinance or any other ordinance of the City applicable to the subject sign. The suspension or revocation of the permit shall not preclude the Director or City from taking any other action authorized by this Code or by law to enforce the provisions hereof, assure correction of violations or for any other lawful purpose. No permit shall be suspended or revoked until after the permittee is granted a public hearing before the Board of Appeals. The permittee shall be given fifteen (15) days written notice of the time, place, and purpose of the hearing, with a statement of the reason(s) for the suspension or revocation of such permit. A finding that the permittee has violated a provision of this Sign Ordinance or any other ordinance of the City applicable to the subject sign shall be due cause for the suspension or revocation of the sign permit.

4.5.5 Interpretations.

- A. The Board of Appeals, upon appeal of an aggrieved party or at the request of the Director, shall interpret the use of words or phrases within the context of the intent of this Ordinance, the boundaries of the various zoning districts where uncertainty exists, and such other provisions of this Ordinance as may require clarification or extension. The Board of Appeals shall also hear and decide appeals from any order, determination, decision or other action by the Director where a misinterpretation of the requirements or other provisions of this Ordinance is alleged, except for appeals of administrative decisions denying design approval of signs reviewed by the Director for compliance with the design standards set forth in the Design Review Board Ordinance.
- B. An interpretation by the Board of Appeals shall be final, unless an appeal of their action is taken to Superior Court within 30 days of the Board's action.

5.4.3 Powers and duties of the design review board.

The Design Review Board shall:

- A. ~~The Board shall r~~Review for design approval applications for:
 1. All exterior features of new construction;
 2. All exterior features of construction, alteration, restoration, moving, demolition or repair of existing buildings or improvements involving or resulting in a change in the existing structural composition or architectural design or character of such building or improvement;
 3. All proposed changes to existing plot plans, site layout, off-street parking areas and other features such as walls, walks, terraces, fences, signs and lights, except as otherwise provided herein;
 4. All proposed screening of dumpsters, satellite antennas, parking lots, and rooftop and other mechanical equipment;
 5. All proposed outdoor play yards and/or equipment, and outdoor patios with or without seating.
- B. Review for design approval all applications for signs within the Downtown Overlay~~Central Business District, the Corridors of Influence and the Interchange District~~ and all applications for master sign plans. Further, the Board shall review for design approval any application for a sign that is referred by the Director to the Design Review Board for design review in accordance with other provisions of this Code or the Design Review Board Ordinance.
- C. Grant or deny applications based upon a design review of the proposed development activity for compliance with design standards.
- D. The following shall not be subject to review by the Board:
 1. Repainting of a structure to the same color if that color has received previous Board approval;
 2. The ordinary maintenance or repair of any exterior elements of any building or structure;
 3. The construction, reconstruction, alteration or demolition of any such elements which the authorized City officers shall certify as required for public safety.
 4. Signs located outside the Downtown Overlay, unless design review is specifically referred to the Board by the Director or is performed in conjunction with the review of an application for a master sign plan.
- E. Act in an advisory role to other City departments, boards and commissions.
- F. Develop from time to time further design standards consistent with the purposes, intents, and standards established in the Design Review Board Ordinance.
- G. Hear and decide appeals of administrative decisions denying design approval of signs reviewed by the Director for compliance with the design standards set forth in the Design Review Board Ordinance.

5.6.3 Powers and duties of the board of appeals.

The Board of Appeals shall have the following duties:

- A. To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination made by the Director in the enforcement of this Ordinance, except as otherwise expressly provided for herein.
- B. To authorize, a hardship variance or an exception from the terms of this Ordinance, where such variance or exception does not constitute more than 50% of the stipulated code requirement and as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will in an individual case, result in unnecessary hardship, or will provide no benefit to the public, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.
- C. To decide on other matters where a decision of the Board of Appeals may be specifically required by the provisions of this Ordinance.
- D. The Board, in the execution of duties for which appointed, may subpoena witnesses and in case of contempt may certify such fact to the Superior Court.
- E. The actions of The Board of Appeals shall be final unless appealed to Superior Court within 30 days of Board action.

AN ORDINANCE TO AMEND ARTICLES II, IV AND V OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF ALPHARETTA, GEORGIA AND CHAPTER 16 OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA; TO MODIFY PROVISIONS GOVERNING THE REVIEW AND APPROVAL OF APPLICATIONS FOR SIGN PERMITS; TO MODIFY PROVISIONS GOVERNING APPEALS OF DENIALS OF SIGN PERMITS; TO AMEND THE POWERS AND DUTIES OF THE DESIGN REVIEW BOARD; TO ADD, MODIFY OR DELETE CERTAIN DEFINITIONS; TO AMEND DESIGN STANDARDS RELATED TO SIGNS; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, on or about May 21, 2001, the City of Alpharetta (the “City”) adopted a comprehensive zoning ordinance known and cited as the Unified Development Code of the City of Alpharetta, Georgia, which has subsequently been amended from time to time (the “Unified Development Code”); and

WHEREAS, the City has also adopted certain design guidelines and regulations known and cited as the Alpharetta Design Review Board Ordinance and Design Guidelines, codified as §§ 16-37—16-46 of The Code of the City of Alpharetta, Georgia, which has subsequently been amended from time to time (the “Design Review Board Ordinance”); and

WHEREAS, the Mayor and Council of the City of Alpharetta (the “City Council” or “Council”) are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta; and

WHEREAS, the Unified Development Code and The Code of the City of Alpharetta, Georgia were designed to be amended from time to time when circumstances warrant that modifications be made in order to make said Codes more responsive to community needs; and

WHEREAS, the City Council finds that ordinances and regulations governing the uses of land and development of land within the City, as well as the City’s operations, should be continually improved from time to time and modified as necessary to better protect and promote the public health, safety and welfare of the residents and businesses of the City of Alpharetta; and

WHEREAS, the City Council desires to amend Articles II, IV and V of the Unified Development Code and certain provisions of the Design Review Board Ordinance for the foregoing purposes; and

WHEREAS, the City Council finds that the following amendments to the Unified Development Code and the Design Review Board Ordinance promote the health, safety, morals, convenience, order, prosperity and general welfare of the present and future inhabitants of the City of Alpharetta;

NOW THEREFORE, The Council of the City of Alpharetta hereby ordains, as follows:

Section 1: Subsection 2.6.4 (“Permits and Labels”) of Article II of the Unified Development Code is hereby amended by deleting same in its entirety and inserting in lieu thereof a new Subsection 2.6.4 to read as set forth in **Exhibit “A”** attached hereto as if fully set forth herein.

Section 2: Paragraph A of Subsection 4.5.5 (“Interpretations”) of Article IV of the Unified Development Code is hereby amended by deleting same in its entirety and inserting in lieu thereof a new Paragraph A to read as follows:

“A. The Board of Appeals, upon appeal of an aggrieved party or at the request of the Director, shall interpret the use of words or phrases within the context of the intent of this Ordinance, the boundaries of the various zoning districts where uncertainty exists, and such other provisions of this Ordinance as may require clarification or extension. The Board of Appeals shall also hear and decide appeals from any order, determination, decision or other action by the Director where a misinterpretation of the requirements or other provisions of this Ordinance is alleged, except for appeals of administrative decisions denying design approval of a sign reviewed by the Director for compliance with the design standards set forth in the Design Review Board Ordinance (codified as §§ 16-37—16-46 of The Code of the City of Alpharetta, Georgia).”

Section 3: Subsection 5.4.3 (“Powers and duties of the design review board”) of Article V of the Unified Development Code is hereby amended by deleting same in its entirety and inserting in lieu thereof a new Subsection 5.4.3 to read as set forth in **Exhibit “B”** attached hereto as if fully set forth herein.

Section 4: Paragraph A of Subsection 5.6.3 (“Powers and duties of the design review board”) of Article V of the Unified Development Code is hereby amended by deleting same in its entirety and inserting in lieu thereof a new Paragraph A to read as follows:

“A. To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Director in the enforcement of this Ordinance, except as otherwise expressly provided for herein.”

Section 5: The Design Review Board Ordinance, codified as §§ 16-37—16-46 of The Code of the City of Alpharetta, Georgia, is hereby amended as set forth in **Exhibit “C”** attached hereto as if fully set forth herein by deleting the language shown with strikethrough and adding the language shown underlined, all as shown in **Exhibit “C”**.

Section 6: If any section, subsection, provisions, or clause of any part of this Ordinance shall be declared invalid or unconstitutional or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 7: This Ordinance shall be effective immediately upon its adoption by the City Council and the amendments made herein shall be incorporated into The Unified Development Code of the City of Alpharetta, Georgia and The Code of the City of Alpharetta, Georgia, as applicable. This Ordinance hereby repeals any and all conflicting ordinances and amendments.

SO ORDAINED this the _____ day of _____, 2017.

Approved:

David Belle Isle, Mayor

Attest:

COUNCILMEMBERS

Coty Thigpen, City Clerk
(Seal)

Approved as to Form:

C. Sam Thomas, City Attorney

EXHIBIT “A”

2.6.4 Permits and applications.

- A. **PERMIT REQUIRED.** Except as specifically exempted from the provisions of this Ordinance, it shall be unlawful for any person to post, display, materially change, or erect a sign in the City without first having obtained a sign permit. Notwithstanding the foregoing, signs which are not visible from a public right-of-way or from neighboring properties shall not be subject to the standards of this Ordinance. A change in only the copy of a sign shall not constitute a material change.
- B. **APPLICATION CONTENTS.** Applications for sign permits shall be made on application forms prepared by the Director and filed by the sign owner or its agent with the Director. The application shall include a detailed description of the subject sign and such other information and documents as required by the subject application form, including the following:
 - 1. The street address of the property upon which the subject sign is to be located and a site plan of the property which bears the scaled and labeled proposed location of the sign.
 - 2. The aggregate area and copy area for all signs on the parcel.
 - 3. The name(s) and address(es) of the owner(s) of the real property upon which the subject sign is to be located.
 - 4. Name, address, telephone number, business license number and signature of the business owner authorizing placement of the sign.
 - 5. Name, address, telephone number, fax number, business license number and signature of the sign contractor.
 - 6. The type of sign to be erected, the area and copy area of the sign, the height of the sign (if free-standing), the shape of the sign, the color(s) of the sign, the material of the sign and details showing how the sign will be mounted, installed or erected.
 - 7. For permanent free-standing, ground and monument signs only, show dimensioned sign location on site plan and include structural foundation and mounting details. Indicate the location and size of all existing permanent free-standing, ground and monument signs on the property.
 - 8. The cost of the sign (materials and installation).
 - 9. All applicants for signs which incorporate electricity must obtain an electrical permit or, if previously issued, a copy of the electrical permit. Signs connected to an approved, existing wired outlet or junction box do not require electrical permits.
 - 10. If the proposed sign is subject to the design standards or other requirements set forth in the Design Review Board Ordinance (codified as §§ 16-37—16-46 of The Code of the City of Alpharetta, Georgia), the applicant must also submit such additional forms, information and/or documents as may be required by the provisions of said ordinance.
 - 11. Such other information as the City shall require to show full compliance with this and other ordinances of the City.
- C. **REVIEW AND CONSIDERATION OF APPLICATIONS; DECISION; APPEALS.**
 - 1. No permit shall be issued until the appropriate application has been filed with, and approved by, the Director and fees have been paid. Fees and any required deposits shall be established from time to time by resolution of the City Council. No application shall be deemed to be accepted by the Director unless and until all fees and deposits are paid and all information reasonably required by the Director is provided by the applicant. When a sign sought pursuant to an

EXHIBIT "A"

application for a permit is located or proposed to be located within the Downtown Overlay or design review for compliance with design standards is delegated and referred to the Design Review Board by the Director as authorized under the Design Review Board Ordinance, the application shall also be subject to design review by the Design Review Board in accordance with the Design Review Board Ordinance. Where design review of a sign by the Design Review Board is required in accordance with the foregoing provisions, a condition of zoning or conditional use approval, or any other applicable City code, ordinance, resolution or regulation, no permit for any such sign shall be issued without the prior grant of design approval by the Design Review Board. The decision of the Design Review Board to grant or deny design approval shall be final.

2. The Director shall reject any application that is incomplete or does not conform to the City's application requirements, contains a false material statement or omission, or is for a prohibited sign under Subsection 2.6.8. Any such application may be rejected by either returning the application to the applicant or providing written notice of rejection of the application at any time prior to the expiration of (45) business days of receipt of said application. An application which is resubmitted must meet all the standards applicable to an original application. A rejected application that is later resubmitted in conformity with this Section 2.6 shall be deemed to have been submitted on the date of resubmission, instead of the original submission date. The Director is further authorized and empowered to revoke any sign permit issued pursuant to an application containing a false material statement or omission. The rejection or revocation of a permit pursuant to the provisions of this subparagraph may be appealed to the Board of Appeals by filing a notice of appeal with the Director within fifteen (15) days of written notice of the revocation, which must state the reason(s) for the appeal. Any such appeal shall be heard in accordance with the provisions for appeal set forth in subparagraph 5 below.
3. A sign permit shall become null and void if the sign for which the permit was issued has not been completed and erected within the time frame specified by the permit or six (6) months after the date of issuance.
4. A complete application for a sign permit shall be approved or denied by the Director within forty-five (45) business days of its receipt by the Director and the applicant's payment of the appropriate deposit(s) and fee(s) to the City. The Director shall give written notice to the applicant of the Director's decision within such forty-five (45) business day period. If it is determined that the application fully complies with the provisions of this Section 2.6 and all other applicable laws, ordinances, codes, resolutions and regulations of the City, the application shall be approved by the Director and a sign permit shall be issued. If it is determined that the application or proposed sign does not fully comply with the provisions of this Section 2.6 and all other applicable laws, ordinances, codes, resolutions and regulations of the City, the Director shall deny the application. If the decision of the Director is to deny the application, the notice shall state the reasons for denial of the permit. The Director shall give such notice in writing by hand-delivery, certified mail, statutory overnight delivery, or e-mail using the contact information provided in the application. If the notice is sent by certified mail, overnight statutory delivery or e-mail, the notice shall be deemed to have been given on the date the notice is mailed or e-mailed by the City as indicated by the postmark or date stamp associated therewith. If the City fails to act within the forty-five (45) business day period, the permit shall be deemed to have been granted.
5. Except as provided in Paragraph 6 below, when an application for a sign permit is denied by the Director, the applicant may appeal such denial to the Board of Appeals by filing a written notice of appeal with the Director within fifteen (15) days of the written notice of permit denial. The

EXHIBIT "A"

notice of appeal shall specify the grounds thereof. The Board of Appeals shall take final action on the appeal within sixty (60) days of the filing of the notice of appeal. If the Board of Appeals fails to act within said 60-day period, the permit shall be deemed to have been granted. Should the Board of Appeals vote to uphold the decision of the Director, the Board of Appeals shall issue a written decision indicating the reason(s) therefor to the applicant. Appeal from the decision of the Board of Appeals is by writ of certiorari to the Fulton County Superior Court and must be filed within 30 days of the date of the Board's decision.

6. Notwithstanding the provisions of the foregoing Paragraph, when (a) a sign is subject to design review and approval by the Director for compliance with design standards and other requirements pursuant to the Design Review Board Ordinance (See Chapter 16 of The Code of the City of Alpharetta, Georgia) and (b) an application for a sign permit is denied by the Director solely on the grounds that the proposed sign does not comply with such design standards or requirements (i.e., design approval is denied by the Director), the applicant may appeal such denial to the Design Review Board by filing a written notice of appeal specifying the grounds thereof with the Director within fifteen (15) days of the written notice of permit denial. When the Director's denial of design approval under the Design Review Board Ordinance serves as the sole basis for the denial of an application for a sign permit, such permit denial shall only be appealable to the Design Review Board. The Design Review Board shall take final action on the appeal within 60 days of the filing of the notice of appeal. If the Design Review Board fails to act within said 60-day period, design approval of the proposed sign shall be deemed to have been granted. Should the Design Review Board vote to uphold the denial, the Design Review Board shall issue a written decision indicating the reason(s) therefor to the applicant. Appeal from the decision of the Design Review Board is by writ of certiorari to the Fulton County Superior Court and must be filed within thirty (30) days of the date of the Design Review Board's decision.
7. The Director may inspect all existing signs in the City to determine if such signs conform to the provisions of the Ordinance. The Director is authorized and empowered to suspend or revoke any sign permit issued upon failure of the holder thereof to comply with any provision of this Sign Ordinance or any other ordinance of the City applicable to the subject sign. The suspension or revocation of the permit shall not preclude the Director or City from taking any other action authorized by this Code or by law to enforce the provisions hereof, assure correction of violations or for any other lawful purpose. No permit shall be suspended or revoked until after the permittee is granted a public hearing before the Board of Appeals. The permittee shall be given fifteen (15) days written notice of the time, place, and purpose of the hearing, with a statement of the reason(s) for the suspension or revocation of such permit. A finding that the permittee has violated a provision of this Sign Ordinance or any other ordinance of the City applicable to the subject sign shall be due cause for the suspension or revocation of the sign permit.

EXHIBIT “B”

5.4.3 Powers and duties of the design review board.

The Design Review Board shall:

- A. Review for design approval applications for:
 - 1. All exterior features of new construction;
 - 2. All exterior features of construction, alteration, restoration, moving, demolition or repair of existing buildings or improvements involving or resulting in a change in the existing structural composition or architectural design or character of such building or improvement;
 - 3. All proposed changes to existing plot plans, site layout, off-street parking areas and other features such as walls, walks, terraces, fences, signs and lights, except as otherwise provided herein;
 - 4. All proposed screening of dumpsters, satellite antennas, parking lots, and rooftop and other mechanical equipment;
 - 5. All proposed outdoor play yards and/or equipment, and outdoor patios with or without seating.
- B. Review for design approval all applications for signs within the Downtown Overlay and all applications for master sign plans. Further, the Board shall review for design approval any application for a sign that is referred by the Director to the Design Review Board for design review in accordance with other provisions of this Code or the Design Review Board Ordinance.
- C. Grant or deny applications based upon a design review of the proposed development activity for compliance with design standards.
- D. The following shall not be subject to review by the Board:
 - 1. Repainting of a structure to the same color if that color has received previous Board approval;
 - 2. The ordinary maintenance or repair of any exterior elements of any building or structure;
 - 3. The construction, reconstruction, alteration or demolition of any such elements which the authorized City officers shall certify as required for public safety; and
 - 4. Signs located outside the Downtown Overlay, unless design review is specifically referred to the Board by the Director or is performed in conjunction with the review of an application for a master sign plan.
- E. Act in an advisory role to other City departments, boards and commissions.
- F. Develop from time to time further design standards consistent with the purposes, intents, and standards established in the Design Review Board Ordinance.
- G. Hear and decide appeals of administrative decisions denying design approval of signs reviewed by the Director for compliance with the design standards set forth in the Design Review Board Ordinance.

EXHIBIT “C”

EXHIBIT "C"



ALPHARETTA

DESIGN REVIEW BOARD

ORDINANCE

AND

DESIGN GUIDELINES

Adopted: May 1994

Revised:

December 94, January 95, March 95, May 95, April 2001, December 2009, December 2014, April 2016

ALPHARETTA
DESIGN REVIEW BOARD
ORDINANCE
AND
DESIGN GUIDELINES

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EXHIBIT “C”

The Mayor and City Council ordain as follows:

1. Finding of Fact and Determination of City Council.

The historical, cultural and aesthetic heritage of the City are among the City’s most valued and important assets, and the preservation of this heritage is essential to the promotion of the health, safety, education, prosperity and general welfare of the people.

2. Purpose and Declaration of Public Policy

(A) Purpose. The City Council finds that many places, districts, sites, buildings, structures, objects, landscape features and works of art, having a special character or a special historic or aesthetic interest or value, or representing the finest architectural products of distinct periods in the history of the City have been destroyed or uprooted, notwithstanding the feasibility or preserving and continuing the use of such places, districts, sites, buildings, structures, objects, landscape features and works of art, and without adequate consideration of the irreplaceable loss to the people of the City of the aesthetic, educational, economic and historic values represented by such places, districts, sites, buildings, structures, objects, landscape features and works of art. In addition, distinct areas may be similarly uprooted or may have their distinctiveness destroyed, although the preservation thereof may be both feasible and desirable. It is the finding of the Council that the standing of this City must be maintained and enhanced by preserving the historical and architectural heritage of the City and preventing the destruction of such cultural assets. The Council further finds that certain aspects of development, such as the spatial relationships of structures and open spaces to each other and the appearance of buildings and open spaces as they contribute to the attractiveness, function, and character of a district or the City as a whole, require the timely exercise of judgment in the public interest by a public body qualified to evaluate the design of proposed new developments or redevelopments within the City.

(B) Declaration of Public Policy. It is hereby declared as a matter of public policy that the identification, protection, enhancement, perpetuation and use of places, districts, sites, buildings, structures, objects, landscape features and works of art of special character of a special historic or aesthetic interest or value is a public necessity and is required in the interest of health, prosperity, safety, education and general welfare of the people. It is further declared as a matter of public policy that the promotion of sound design principals in order to provide a built environment which is attractive and functional is a public necessity and is required in the interest of health, prosperity, safety, education and general welfare of the people. Accordingly, the public policy objectives of this article are as follows:

- (1) To effect and accomplish the protection, enhancement and perpetuation of such places, districts, sites, buildings, structures, objects, landscape features and works of art which represent or reflect special elements of the City’s cultural, social and economic and architectural history;
- (2) To safeguard the City’s historic, aesthetic and cultural heritage, as embodied and reflected in such places, districts, sites, buildings, structures, objects, landscape features and work of art;

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- (3) To simulate historic neighborhoods and to protect and enhance local historical and aesthetic attractions to residents, tourists and others and thereby promote and stimulate business;
- (4) To enhance the opportunities for federal or state tax benefits under relevant provisions of federal or state law;
- (5) To promote traffic safety and the general welfare of the public through the protection of the community property values, character and vistas of various City entrance corridors and the prevention of unnecessary clutter, congestion and poor definition of properties and development edges along routes of primary access leading into areas and sites of significant historical, cultural, educational, social and/or aesthetic value, and to ensure that any development or redevelopment is consistent with the goals of the comprehensive plan;
- (6) To improve the environment of the City and quality of life for the general welfare of all citizens of the City;
- (7) To protect and enhance the attractiveness of the City to home buyers, tourists, visitors and shoppers, and thereby support and promote business, commerce, industry and provide economic benefit to the City;
- (8) To foster and encourage preservation, restoration and rehabilitation of structures, areas, and neighborhoods and thereby prevent urban blight;
- (9) To encourage the concept of sustainability, use of energy efficient design and promote conservation of natural resources.

3. Interpretation

In addition to any restrictions imposed by the Ordinance, all buildings, structures, sites and areas and the property on which they are located shall remain and continue to be subject to all building, sign, zoning and other ordinances of the City. If any conflict arises between this Ordinance and regulations promulgated thereunder, the more restrictive shall control.

4. Definitions

The following definitions shall apply to this Ordinance unless specifically stated otherwise. Any words or phrases not defined below shall be given their common ordinary meaning unless the context clearly indicates otherwise.

Accessory Structure. A structure detached from a principal building on the same lot and customarily incidental and subordinate to the principal building or structure.

Action. Any decision made by the Board including approval, deferral or tabling.

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Adaptive Use. The process of converting a building to a use other than that for which it was designed (i.e. changing a factory into housing). Such conversions are accomplished with varying alterations to the building.

Alpharetta Highway (State Route 9) Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Alpharetta Highway or State Route 9, extending from Upper Hembree Road to the south, to Windward Parkway to the north.

Alteration of Building. Any change in the supporting members of a building (such as bearing walls, columns or girders); any change in the non-supporting interior walls of a building; any addition or reduction to the building; any change in use; or any relocation of a building from one location or position to another.

Board. The City of Alpharetta Design Review Board as established by the Unified Development Code and appointed by the Mayor and Council.

Building. A structure created to shelter any form of human activity, such as a house, barn, church, hotel, accessory building or similar structure.

Canopy (or Marquee or Awning). A permanent roof-like shelter or overhang extending from part or all of a building face and constructed of a durable material such as fabric, metal, glass or plastic.

~~*Central Business District (CBD).* That portion of the City bounded by Mayfield Road to the North, Old Milton Parkway to the South, Haynes Bridge Road and North Main Street to the east and Roswell and Canton Streets to the west. (See Map ‘A’)~~

Certificate of Design Approval. A document issued by the Design Review Board allowing an applicant to proceed with a proposed alteration, demolition, removal or new construction based upon a design review process and determination of the submitted proposal’s suitability according to adopted criteria.

City. The City of Alpharetta, Georgia.

Community Development Director. The Director of the Community Development Department for the City of Alpharetta or their designee.

Construction. The act of erecting a new principal building or structure, and/or adding an accessory building or structure. The act of adding to an existing building, structure or other improvement.

Corridors of Influence. The roadways and transportation routes having the greatest visual impact within the City of Alpharetta and those roads which are considered to be “Gateways” into the City. The Corridors of Influence include: Alpharetta Highway or State Route 9 or Main Street (except those portions which are considered to be in the ~~Central Business District and the Historic Business District~~ Downtown Overlay), Haynes Bridge Road, Mansell Road, North Point Parkway, Old Milton Parkway, Westside Parkway and Windward Parkway (from State Route 9 to Georgia 400).

Demolition. Any act or process that destroys in part or in whole any existing condition.

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Demolition by Neglect. Neglect in any maintenance of any building or structure which results in its deterioration.

Design Review. The process of ascertaining whether modifications to a particular building, structure, site, area, district, landscape feature or any part thereof meets the standards of appropriateness (design guidelines) established by the Design Review Board.

Design Standards, Guidelines or Criteria. Adopted and written standard of appropriate activity that will preserve or enhance the historical, cultural, architectural, archeological, educational, social, aesthetic character, function and value of a particular resource, district or area of the City as a whole.

Development Activity. All new construction, modification, addition, alteration, moving, destruction or demolition which would affect the exterior appearance of any structure, building, land, site or other object, including, but not limited to the following:

- a) The demolition of any building, structure or object.
- b) The moving or relocation of any building, structure or object.
- c) Except housecleaning, any material work on the exterior appearance of existing buildings by additions, reconstruction, rehabilitation, alteration or any maintenance (including exterior color), or any exterior material changes.
- d) Any new construction of a principal building or accessory building or structure subject to view from a street or public way.
- e) Changes in existing walls, fences, steps, sidewalks, streets and paving or construction of new walls, fences, steps, sidewalks, streets and paving, if along street rights-of-way, public lanes or public alleys.
- f) The erection or display on any lot, building or structure of any sign, light, art work, mural, sculpture or other appurtenant feature.

Director. The Director of Community Development Department for the City of Alpharetta.

District. A geographically definable area, urban or rural, possessing a significant concentration, linkage, or continuity of buildings, structures, sites, spaces, or objects united by past events or aesthetically by plan or physical development.

Downtown Overlay. That portion of the City generally bounded by Canton Street to the north, Westside Parkway to the east, South Main Street to the south and Wills Road to the west. (See Map “A”)

Exterior Features. The architectural style, design, general arrangement and components of all or any of the outer surfaces of an improvement, as distinguished from the interior surfaces enclosed by said exterior surfaces, including, but not limited to, the type, color and texture of the building materials and the type and style of all windows, doors, lights, signs and all other features appurtenant to such improvements.

Facades. The exterior face(s) of a building or structure exposed to public view.

Foot Candles. A unit of illuminance on a surface that is one foot from a uniform point source of light of one candle and equal to one lumen per square foot.

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Garden District. That portion of Canton Street bounded by Church Street to the south and Hopewell Road to the north.

Gazebo. An accessory, open air structure not exceeding 300 square feet in size.

Haynes Bridge Road Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Haynes Bridge Road, extending from Academy Street to the north to Mansell Road to the south.

~~*Historic Business District (HBD).* That portion of the Central Business District bounded by Church Street to the north, North Main Street to the east, Marietta Street to the south and Milton Center site to the west. (See Map “A”)~~

Improvement. Any building, structure, parking facility, fence, gate, wall, landscape feature, work of art or other object constituting a physical change of real property, or any part of such change.

Interchange Districts. All properties within 1000 feet of each interchange along Georgia 400. These districts include: Mansell Road Interchange District, Haynes Bridge Road Interchange District, Old Milton Parkway Interchange District and the Windward Parkway Interchange District.

Island. In parking lot and street design, built-up curbs (and in parking lots usually placed at the end of parking rows) as a guide to traffic and also used for landscaping, signage or lighting.

Landscape Strip. A portion of a lot required to be reserved for, installed with, and maintained with vegetation. Such a strip may or may not be required to be of a linear form.

Mansell Road Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Mansell Road, extending from Haynes Bridge Road to the east to Warsaw Road to the west.

Master Sign Plan. A Master Sign Plan is a Plan that includes all types of signage on a specific property. It shall include colors, design, placement and mounting styles for each sign type.

Mural. Any piece of artwork painted directly on a wall, ceiling, or other permanent surface. If the artwork conveys a message about a product or service it shall be considered a sign.

North Point Parkway Corridor of Influence. Any and all properties contiguous with or within the portion of the City along North Point Parkway, extending from Kimball Bridge Road to the north to Mansell Road to the south.

Object. A material item of functional, aesthetic, cultural, historic or scientific value that may be, by nature or design, movable yet related to a specific setting or environment.

Old Milton Parkway Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Old Milton Parkway, extending from Wills Road to the west, and to the eastern City Limits.

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Ordinary Repairs or Maintenance. Work done to prevent deterioration of a building or any part thereof by restoring the building as nearly as practical to its condition prior to its deterioration, decay or damage.

Owner. The title owner and its agents or assignees.

Parapet. That portion of a wall which extends above the roof line.

Preservation. The act or process of applying measures to sustain, in the existing form, the integrity and material of a building or structure, and the existing form and vegetative cover of a site (i.e. saving from demolition or deterioration buildings, sites, structures and objects and providing for their continued use by means of restoration, rehabilitation or adaptive use).

Principal Building. The building or other structure within which is conducted for (or intended to be conducted) the principal use of the lot on which said building is situated.

Reconstruction. The act or process of reproducing by new construction the exact form and detail of a vanished building, structure or object or part thereof, as it appeared at a specific period of time.

Rehabilitation. The act or process of returning property to a state of utility through repair or alteration which makes possible an efficient contemporary use while preserving those portions of features of the property which are significant to the historical and architectural values.

Restoration. The act or process of accurately recovering the form and details of a property and its settings as it appeared at a particular period of time by means of the removal of the later work or by the replacement of earlier work.

Roof Line. The top edge of the roof or top of the parapet, whichever forms the dominant top line of the building silhouette.

~~*Sign.* Any identification, description, illustration, symbol, statue or device, illuminated or non-illuminated, which is visible from any public place each designed to advertise, identify or convey information, including any landscaping where letters or numbers are used for the purpose of directing the public's attention to a product or location, with the exception of window displays and state or national flags. For the purpose of removal, sign shall also include all sign structures.~~

Any identification, description, illustration, device, fixture, structure, display or visual representation, which is visible from any public place and affixed to, or supported or suspended by, a stationary object, structure, building or the ground that uses any color, form, character, symbol, graphic, image, illumination, or writing to announce, direct attention to, identify, or advertise an object, idea, location, place, person, institution, organization, business, product, service, activity or event or to otherwise visually communicate information, ideas or messages of any kind to the public. “Sign” includes the sign face and sign structure.

Sign Structure. Any structure which supports, has supported or is designed to support a sign. A decorative cover is part of a sign structure.

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Site. The location of a significant event or activity, or a building or a structure, whether standing, ruined, or vanished, where the location itself maintains special or unique value regardless of the value of the existing structure.

Site Plan. A plan accurately drawn to scale of a development project, depicting the buildings proposed to be placed on the property, related public and site improvements on the site, and additional information as required by this Ordinance or conditions of zoning approval, and other applicable ordinances.

Solar Panel. Two types of devices that collect energy from the sun: Solar photovoltaic modules use solar cells to convert light from the sun into electricity and Solar thermal collectors use the sun's energy to heat water or another fluid such as oil or antifreeze.

Structure. A combination of materials to form a construction for use, occupancy or ornamentation which is fastened or attached to the ground.

Style. A type of architecture distinguished by special characters or features of a structure and ornament and often related in time; also a general quality of distinctive character.

Westside Parkway Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Westside Parkway, extending from Sanctuary Parkway to the southwest to Windward Parkway to the north.

Windward Parkway Corridor of Influence. Any and all properties contiguous with or within the portion of the City along Windward Parkway, extending from State Route 9 to the west, to Georgia 400 to the east.

5. Scope of Ordinance

Except as to single-family detached residential buildings and structures and subject to the other provisions hereof, the restrictions imposed by this Ordinance shall apply to all ~~non-single family detached~~ buildings, structures, sites and areas and the property on which they are located. ~~Sites~~ within the ~~Central Business District and Historic District~~ Downtown Overlay (as defined and depicted on Map “A” attached hereto and incorporated by reference); Corridors of Influence (as defined and depicted on Map “B” attached hereto and incorporated by reference), and Interchange Districts (as defined and depicted on Map “B” attached hereto and incorporated by reference), and to all projects or developments which otherwise expressly include or require, as a condition of zoning, conditional use or development approval or pursuant to any other law, ordinance, resolution, rule or regulation of the City, review by the Design Review Board or compliance with the design standards herein.

6. Design Review Board

- (A) Establishment. A Design Review Board is hereby established. The Board shall consist of seven members and two alternate members. Members shall be appointed and shall serve in accordance with the City Boards and Commissions Ordinance. No member shall be employed by the City, hold public office in the City or be a member of another City board or commission. At least one member of the Board shall be a registered architect in the State of Georgia, in good standing.

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(B) Proceedings.

- (1) The Board shall elect a chairman and a vice chairman from its members during its first meeting in January of every year who shall serve for one year or until their successors are elected. A staff member of the Community Development Department shall serve as a non-voting secretary to the Board. Meetings of the Board shall be held at the call of the chairman and at such times as the Board may determine. All meetings of the Board shall be open to the public. A minimum of four (4) members of the Board shall constitute a quorum. Any act of the Board shall require a majority vote of the members at a meeting at which a quorum is present. The Board shall maintain minutes of its proceeding, including the results of all votes taken, and shall maintain records of its examinations and other official actions, all of which shall be filed in the office of Community Development Department as public record.
- (2) Only Design Review Board Members present during the initial review of an item may participate in any subsequent reviews of the same items. An exception to this provision can be made in order to maintain a quorum.
- (3) If no action is taken by the Design Review Board within three (3) consecutive hearings, the applicant may request to be placed on the next available Board of Appeals agenda for further consideration and action.

(C) Powers and Duties. The Board shall:

- (1) Review applications for Certificate of Design Approval required in Section 7 for:
 - a) All exterior features of new construction.
 - b) All exterior features of construction, alteration, restoration, moving, demolition, or repair of an existing building(s) or improvements involving or resulting in a change in the existing structural composition or architectural design or character of such building(s) or improvement;
 - c) All proposed changes, improvements or proposals regarding site plan features such as landscaping, walls, walks, terraces, fences, signs, lights and shopping cart corrals, subject to the other provisions hereof.
 - d) All proposed screening of dumpsters, satellite antennas and dishes, solar panels, parking lots, roof top equipment and other mechanical and /or electrical equipment.
 - e) All proposed outdoor play yards and/or equipment, and outdoor patios with or without seating.
 - ~~f) All demolition of building(s) or portions of building(s) that are over 50 years old and may be of significance.~~
- (2) Review for design approval all applications for signs within the ~~Central Business District, the Historic Business District, the Corridors of Influence and the Interchange Districts~~ Downtown Overlay, as well as and all master sign plans applications for developments located throughout the City. Staff The Director will review for design approval all other sign applications for signs in all areas of the City, except for the Downtown Overlay. The Design Review Board shall review-hear and decide appeals to-of administrative decisions denying design approval ofon signs reviewed by the Director for compliance with the design standards set forth herein

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applications. Sign-Further, applications for signs that are otherwise subject to the design standards provided herein may be referred by the Director to the Design Review Board for design review, at staff's the Director's discretion.

- (3) Grant or deny applications for Certificates of Design Approval based upon a design review of the proposed development activity for compliance with design standards.
- (4) The following shall not be subject to review by the Board:
 - a) Repainting of a structure to the same color that was previously approved by the Board.
 - b) The ordinary maintenance or repair of any exterior elements of any building or structure.
 - c) The construction, reconstruction, alteration or demolition of any such elements which the authorized City officers shall certify as required for public safety.
 - d) Single family detached residential structures.
 - e) Signs located outside the Downtown Overlay, unless design review as an appeal to Staff decision or as specifically referred to the Board by Staff the Director or is performed in conjunction with the review of an application for a master sign plan.
- (5) Act in an advisory role to other City departments, boards and commissions.
- (6) Develop from time to time further design standards consistent with the purposes, intents and standards established in this Ordinance, and in accordance with Section 8.
- (7) Notwithstanding any other provisions of this Ordinance, the Design Review Board may delegate review responsibility for all non-residential areas not included within the **Central Business District Downtown Overlay**, Corridors of Influence and the Interchange Districts to the Director. If the Director finds the plans in compliance, the Director's decision shall be final and a development or building permit shall be issued.

7. Application

- (A) When required: No person shall undertake development activity within any area of the City of Alpharetta subject to this Ordinance without first obtaining a Certificate of Design Approval from the Design Review Board in accordance with the provisions of this Ordinance. Such Certificate of Design Approval shall be a pre-condition to the issuance of any land disturbance, building or other permit.
- (B) Application for Certificate of Design Approval. Application for Certificate of Design Approval shall be made to the Community Development Department and shall be accompanied by site plans, detailed development plans, including relevant sketches, perspective or isometric drawings, written descriptions, affirmatively setting forth provisions for compliance with design standards. No application shall be deemed to be accepted by the Community Development Department unless and until all fees are paid and all information reasonably required by the Community Development Department is provided by the applicant.

No application will be heard until all items have been submitted. Submittal shall include, but not be limited to the following:

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(1) Site Plan Requirements:

- a) The location of all proposed buildings and structures, accessory and main, indicating the number of stories and height.
- b) The location and dimensions of proposed recreation areas, open spaces, outdoor seating areas and similar improvements.
- c) Parking areas with parking spaces drawn, tabulated, and dimensioned. Designated number of parking spaces (including handicap) required by ordinance and provided by proposal.
- d) Parking islands and/or raised landscape islands and cart corral locations.
- e) The location of all drives. Minimum drive aisle width and direction of vehicular travel.
- f) Curb cuts and adjacent and connecting roadways off premises.
- g) Security gates showing swing path.
- h) Sidewalks (both public and private).
- i) Loading docks.
- j) Detention ponds (underground/above ground). Screening to be depicted on landscape plan and/or site plan.
- k) Sites for solid waste/trash containers with screening per City of Alpharetta design standards.
- l) Show all easements clearly designating as proposed and type (utility, access, etc.).
- m) The location, height, type and material of all fences, walls, retaining walls and guardrails.
- n) Show diameter, location, drip lines and protection areas of all specimen trees whether retained or removed.
- o) Show all required buffers and setbacks, streams, water and flood plain areas.
- p) Such other information as is reasonably necessary to represent the character, nature and exactness of the proposed project being review by the Board.
- q) Such other information as is reasonably requested by the Community Development Department and/or the Board.

(2) Site Lighting:

A photometric site lighting study certified by a professional to indicate all foot-candle levels extending to all property lines from the project.

(3) Site Line Study:

A site line drawing depicting several views from the public roadways to ensure all roof mounted equipment is concealed from public view.

(4) Landscape Submittal Requirements:

Provide landscape drawings prepared by a Landscape Architect (drawn to scale) indicating the locations of all landscape features including but not limited to size and type of all plant materials (including ground covers) and location of seasonal beds. An existing tree and

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landscape survey and assessment of the existing landscaping should be included in the submittal.

(5) Exterior Elevation Submittal Requirements:

- a) Provide photographs of the subject property in its current condition and photographs of all contiguous properties.
- b) Provide dimensioned and colored exterior elevations (drawn to scale) of all facades of the building identifying and representing the locations and color of all proposed exterior materials. Include locations of all proposed building mounted light fixtures, equipment or other accessories. Enlarged details of portions of the building to help better understand the interaction of materials and colors are highly recommended.
- c) Provide actual material and color samples of all proposed exterior materials. A color copy of such samples shall be included with the submittal (actual materials and color samples shall be brought to the design review meeting). Include cut sheets or other written and pictorial descriptions of all building mounted lighting or equipment.
- d) Indicate the locations of all roof top mounted equipment.
- e) The use of perspective drawings, three-dimensional digital models or renderings to assist in depicting the exterior architecture of the building(s) is highly recommended.

(6) Building and Monument Signage Requirements:

- a) Provide dimensioned and colored exterior elevations (drawn to scale) indicating the locations and dimensions of all building mounted signs. Include actual color samples, lighting/illumination methods, materials and construction for each sign. Provide a calculation indicating the total area (square footage) of each building sign.
- b) Provide a site plan (drawn to scale) indicating locations of ground mounted monument signs. Indicate required setbacks, adjacent ground cover and landscaping materials.
- c) Provide dimensioned and colored elevations of ground mounted signs. Identify all proposed materials, provide actual material and color samples. Indicate lighting and illumination methods.

(C) Action on Application.

- (1) The application shall be delivered with the supporting information and materials to the Community Development Department and the Board for review and consideration.
- (2) The Board shall act upon the application within thirty (30) days after the filing of an application with the Community Development Department containing all the information required in Section 7. The Board may extend the period for action fifteen (15) additional days for reasonable cause. The Community Development Department or the Board shall notify the applicant in advance of any decision to extend the period for action. The Community Development Department, Design Review Board and the applicant may also mutually extend the period for action.
- (3) Unless extended, no action after forty-five (45) days shall deem the application as approved, and a Certificate of Design Approval shall be issued by the Community Development Department.

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- (4) If the application is approved, a Certificate of Design Approval shall be issued. In the event an application is not approved, denied or deferred for additional information by the Board, the Board shall provide the applicant a written denial, indicating the reason(s) for denial.
- (D) (1) Appeal to Design Review Board Decision. Appeal from the decision of the Board is by Writ of Certiorari to the Fulton County Superior Court and must be filed within thirty (30) days from the date of the decision by the Board.

8. Design Standards

- (A) Visual Compatibility Factors. New construction and existing buildings, structures and appurtenances attached thereto which are moved, reconstructed, materially altered, repaired or repainted, including repainting the same color, should reflect the visual character of the surrounding areas and shall be visually compatible with buildings, and places to which they are visually related generally, in terms of the following factors:
 - (1) *Height*. The height of the proposed building shall be visually compatible with and complement the adjacent buildings and structures.
 - (2) *Scale*. The size of a building should be similar in height, width and depth to buildings, squares and places to which it is visually related, except in areas of redevelopment.
 - (3) *Facades*. Buildings should follow an established solid-to-void ratio and are visually compatible with adjacent buildings. Windows and door openings (height and width) are to be visually compatible with adjacent buildings. Avoid openings exceeding the dimensions of adjacent buildings by more than 10%. Buildings must have finished front, side and rear elevations where there is visibility to those elevations. Respect and preserve the existing vernacular architecture and its elements.
 - (4) *Rhythm of Spacing of Buildings on Streets*. The relationship of buildings to open spaces between the building and the adjoining buildings shall be visually compatible with buildings, and places to which it is visually related.
 - (5) *Rhythm of Entrance and/or Porch Projections*. The relationship of entrances and porch projections to the sidewalks of a building shall be visually compatible with buildings, and places to which it is visually related.
 - (6) *Materials, Texture and Color*. The compatibility of the materials, texture and colors for each facade of a building shall be visually compatible with buildings, and places to which it is visually related. Buildings and structures shall be visually compatible with adjacent buildings. Buildings adjacent to each other of conflicting architectural styles shall be separated by such means as screens and site breaks. The use of brick and stone for exterior facades of buildings is strongly recommended.
 - (7) *Roof Configuration and Shape*. The roof configuration and shape of a building shall be visually compatible with the building(s) to which it is visually related.
 - (8) *Continuity*. Appurtenances of a building such as walls, wrought iron, fences, evergreen landscape masses and building facades shall, if necessary, form cohesive walls of enclosure along a street, to ensure visual compatibility of the building to the buildings, and places to which they are visually related.
 - (9) Signs. Signs shall be compatible with the buildings, and places to which it is visually related. Signs shall reflect the scale and character of its surroundings in size, type, face, graphics,

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lighting, square footage, style, material, color and related qualities to the building. Ground mounted signs in all Districts are to be monument style with materials and color(s) to match the parent building’s materials. Unless otherwise specified in a Master Sign Plan, the sign structure, foundation shall be of brick, stone or of materials to match the principal material found in the principal structure(s) on the site. The Board encourages seasonal and evergreen plants be installed in planting beds surrounding the monument sign. All signs must be weatherproof and must be made of enduring materials so as not to become a hazard due to disrepair, damage or inclement weather. All letters or numbers shall be permanently affixed. Neon, fiber optics, and non-traditional illumination techniques are discouraged in lieu of LED or more environmentally friendly styles. Use of neon tubing, fiber optics or other non-traditional illumination techniques which are visible are prohibited, unless covered by a translucent material. All signs shall provide vertical relief with the use of characters, letters or numbers. Lighting should be limited and shall not be distracting to motorists or pedestrians, not distract from the architecture of the site and not spill onto adjacent property.

In General:

- a) Individual signs should not use more than three (3) colors, plus a background color.
 - b) Signage may also utilize white and/or black as predominant colors.
 - c) Signage should not utilize more than one (1) color for the primary message copy, unless a second color is used to create a shadowing or outlining effect.
 - d) For panel signs, the background color shall mean the panel itself.
 - e) For channel letters, the background color shall mean the returns.
 - f) If a portion of the building behind a wall sign is painted a different color than the remainder of the wall, then such portion of the wall shall be counted as background color.
 - g) Trim colors shall be counted as background colors.
- (10) *Master Sign Plan.* For new construction or exterior remodel, of more than 50% of a building, a Master Sign Plan is ~~strongly suggested~~ required for all multi-building or multi-occupant commercial developments before any permanent signs for such development may be erected. All owners, tenants, subtenants and purchasers of individual units within the development shall comply with the approved Master Sign Plan ~~or submit to the Design Review Board for approval.~~ A Master Sign Plan should show the allocation of permitted wall sign space among proposed tenants and any general building sign or signs.

The Master Sign Plan shall consist of four (4) elements that shall govern all signs within the development:

- a) Location of wall and ground mounted signage
- b) Materials consisting of colors and materials to be used
- c) Size to indicate dimensions of the sign(s) and overall location and proportion to the building(s) elevation
- d) Illumination to include all lighting methods

A Master Sign Plan may be amended by filing a new master sign plan through the ~~DRB~~-Sign application process.

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The Master Sign Plan application may be filed only by the owner of the land affected by the proposed change, or an agent, lessee or contract purchaser specifically authorized by the owner. If a governing board for the property affected exists, then the governing board may provide written authorization for all landowners affected.

- (11) *Murals* Murals shall be appropriately scaled and visually compatible with the buildings on which they are placed. Not all buildings are appropriate for mural display and careful consideration shall be given to any mural proposed within the downtown historic district.

- (12) *Awnings* Awning signs shall be allowed provided that:

The maximum area of an awning sign shall not exceed ten percent (10%) of the total awning face front and side areas.

Awning signs may be illuminated only with direct surface lighting and not with any form of back lighting.

- (13) *Logos and Trademarks* Logos and trademarks may be included on signs without separate restriction, provided that such logos and trademarks are consistent with the approved color scheme shown on the Master Sign Plan.

~~Logos for single-occupancy projects also shall be limited to the three (3) color requirement.~~

- (14) Display of Registered Trademarks

A federally registered trademark or service mark that is registered as a stylized/design mark in colors inconsistent with the applicable Master Sign Plan or the color limitations applicable to a single-occupancy property may nevertheless be displayed on a sign in its registered form and color(s), ~~provided that it may only occupy up to twenty (20) percent of the permitted area of any sign,~~ without regard to the color limitations otherwise applicable to the sign.

Placement on the sign shall be in accordance with any applicable provisions of the Master Sign Plan. This Ordinance does not specify where a logo must be placed on a sign;

~~Holders of multi-colored federally registered trademarks or of federally registered trademarks that do not conform to the colors shown in the applicable Master Sign Plan or with the three (3) color limitation on single-occupancy properties may, at the holder's choice, elect to display the mark in a color pattern consistent with the applicable Master Sign Plan; or, the holder may display the mark in its registered colors, provided that it shall not occupy more than ten percent (10%) of the permitted area of the sign on which it appears.~~

~~The holder of a federally registered trademark that conforms to the colors shown in the applicable Master Sign Plan may display that logo as part of the permitted signage without further restriction.~~

- (15) *Solar Panels* Solar panels should be designed to be visually compatible with the architectural design of the primary structure.

EXHIBIT “C”

- (16) Landscaping. Where existing topographic patterns contribute to beauty and utility of a development, they shall be preserved and developed. Landscape treatment shall be provided to enhance and complement architectural features, strengthen vistas and lines of site and provide shade. Vehicular areas shall be protected by appropriate curbs, tree guards, or other devices wherever possible. Where building sites limit planting, the placement of trees and shrubs in the parkways or paved areas is encouraged. Screening of service yards, exterior utilities (includes generators, cooling towers and condensers, etc.) refuse collection areas and other places which tend to be unsightly shall be accomplished by the use of walls, fencing, landscaping or any approved combination of these. Screening shall be effective in winter and summer seasons. Every effort shall be made to respect and preserve existing landforms, trees and other landscape elements. Shield vehicular parking areas, service areas and driveways from adjacent properties and public rights-of-ways through the use of effective screening mechanisms such as: Landscaped earthen berms; lowering the parking level grade below sight lines from public right-of-ways and by the use of evergreen screen landscaping. Plant materials are encouraged to be indigenous or naturalizing but not of exotic origin to this region and climate. Care should be taken in selection of plant materials that do not require excessive irrigation or maintenance. Scale and proportion of the building should be considered.. Landscaping should be utilized to complement and soften the architecture of buildings, structures and monument signs and soften or screen views of parking areas from public rights-of-ways. Equal attention shall be given to landscaping along the sides and rear of buildings as well as the front elevation.

The following minimum requirements must be met:

- a) Provide decorative landscaping near building entrances or patios (planting beds, large pots, etc.) Large (scale appropriate) stained concrete, Glass Fiber Reinforced Concrete (GFRC) or durable pottery pots (no plastic) should be used that complement the building architecture.
 - b) Monument signs should not displace required landscaping.
 - c) Screen dumpster and recycling bins with masonry wall to match the building and opaque metal gates and evergreen plantings. See Standard Plan 700.
 - d) Parking areas should be demarcated from pedestrian connections with pavers, stamped concrete or other material that differentiates the pedestrian walkway.
 - e) Provide paved pedestrian connection from public sidewalk(s) to the site interior (may not lessen required planting square footage within a required tree island).
 - f) All sites should include a minimum of one bicycle rack, one pedestrian bench and one trash receptacle (of approved color and style)
 - g) All landscaped areas should be maintained by the use of automatic irrigation systems or as approved by the Community Development Department. Automatic irrigation systems shall comply with the Water Conservation Ordinance.
 - h) Seasonal annual beds shall be maintained and watered as needed during the growing season. This includes weeding, fertilization, dead-heading and removal/replacement of dead plants.
- (17) Streetscape Guidelines

Old Milton Parkway

EXHIBIT “C”

‘Brookside Area’ tree placement: Shade trees such as Willow Oak, Nuttall Oak, American Elm, etc. spaced 50 feet on center. Alternate with groupings of understory trees and accent shrubs. Flowering or variegated leaf color is encouraged.

Granville lights to be located 80 feet on center – color to meet City Standard

Benches to be placed at the rate of one unit every 100 linear feet.

Medians: Groupings of understory flowering trees and accent shrubs with ends of beds to be planted with dwarf lemon yellow daylilies or similar. Alternate with blocks of evergreen trees such as Holly (Savannah, Foster, or Nellie Stevens) staggered at eight (8) feet on center and ends of bed to be planted with Knockout roses or similar. Planting shall allow for a minimum visual clearance of 24 feet at the end of each median which shall be planted with dwarf daylilies or other ground cover. Median widths of less than 2 feet shall be brick pavers (no plants).

North Main Street

Shade trees such as Hybrid Red Maple, Asian Elm, American or European Hornbeam, etc. spaced 50 feet on center. Alternate with groupings of understory trees and accent shrubs. Flowering or variegated leaf color is encouraged. -Granville lights to be located 50 feet on center – color to meet City Standard.

Benches to be placed at the rate of one unit every 150 linear feet.

Medians: Groupings of understory trees under planted with Knockout Roses or similar. Flowering or variegated leaf color is encouraged. Alternate with blocks of evergreen tree such as Nellie Stevens Holly staggered at eight (8) feet on center and ends of bed to be planted with low ornamental shrubs. Plantings shall allow for a minimum visual clearance of 24 feet at the end of each median which shall be planted with dwarf daylilies or other ground cover. Median widths of less than 2 feet shall consist of brick pavers (no plants).

~~Central Business District – Comply with the Downtown Incentive Zoning Guidelines.~~

~~Downtown Overlay – Comply with the Alpharetta Downtown Code and Alpharetta Downtown Design Guidelines.~~

(18) Building, Structure and Sign Material Colors.

- a) Building Color Palettes: The use of muted, subdued or earth tone colors are encouraged while the use of novelty and primary colors are strongly discouraged and are to be avoided. It is the intent of these Guidelines to establish timelessness in the color schemes incorporated in the building design and project design. Colors are intended to enhance the architecture of the project, not to attract attention to specific features or elements such as roof or parapet lines and signs. Building colors for the ~~Central Business and Historic Business Districts~~ Downtown Overlay are to be derived from the “Historic” or “Williamsburg” collections or palette by Benjamin Moore, the “Timeless or Historic” colors from Sherwin – Williams, or the “Restoration Hardware” paint palette or equivalent. Equivalent colors matching the above named manufacturers are acceptable.

EXHIBIT “C”

- b) Deviation from the approved colors may be considered by the Board where appropriate or as part of accented design elements. In general, a project should use no more than three (3) of the approved colors.
- (19) The following elements are strongly discouraged in all Districts, Overlays and Corridors of Influence:
- a) Visually obtrusive Storm Water Detention or Retention areas. Care should be taken to locate storm water detention or retention areas in the least conspicuous areas of the project site or design them as a water feature. Additional care should be taken to mitigate the visual intrusion of detention or retention through the use of heavy landscaping or concealing these areas underground. Utilization of the retention or detention pond as an attractive site feature is the preferred alternative.
 - b) Visible Roof mounted equipment on Buildings. Roof mounted heating and air cooling units, exhaust hoods and fans, vent piping, satellite dishes, antennae and other roof appurtenances on the roof of a building are prohibited from being viewed from the ground by the general public and must be permanently screened. Any exterior ventilated HVAC units shall be internally drained (i.e. condensate lines).
 - c) Visible Dumpsters and Recycling bins or Containers. Dumpsters, Refuse containers and recycling bins are required to be screened from public view with building materials that match the parent building and their location on the project site is to be as inconspicuous as possible. Enclosure doors are to be constructed of steel or other durable materials that can be easily maintained and their color coordinated with the parent building.
 - d) Excessive Site and Building Lighting. Site and building lighting should be minimal with lighting standards and levels being at the discretion of the Board. Site lighting should not distract motorists or pedestrians traversing on or near the project site. Building lighting should not distract from the overall architecture of the building but should complement the building. Site or building lighting should not “spill over” onto adjacent properties and should be directed specifically at the building in order to limit lighting of the night sky. However, site and building lighting is encouraged to provide a sense of security.
 - e) Improper Landscape design and lack of creativity. Attractive, complimentary landscape is encouraged throughout the site using a mix of evergreen foundation plants, colorful accent plants and groundcovers. Untested non-naturalizing or non-indigenous species of plants are strongly discouraged. Trees should be of larger caliper and size to create a pleasant and immediate impact upon installation. Shrubs should be of the largest container size possible
 - f) Removal of existing trees important to the character of the site. Large and significant trees should be protected where possible through the use of creative design solutions and man-made protection devices, such as tree wells, aeration systems, etc.
 - g) Discouraged architectural elements. Mansard roofs; wooden shakes and shingles; drive-through windows that become a primary visual focus; plastic elements; inappropriate ornate architectural elements (such as elements depicting animals); metal buildings; and mobile units.
 - h) Use of neon, fiber optic, and non-traditional illumination techniques is strongly discouraged. Use of neon tubing or other non-traditional illumination techniques which are visible are prohibited, unless covered by translucent material.
 - i) Excessive use of building materials. In general, building materials should be limited to three types. Buildings incorporating too many different material types look busy and

EXHIBIT “C”

disjointed. Visual continuity should be considered by balancing building materials within the architectural elevations.

- j) Thematic architecture. Building styles that are overly theatrical in character or are designed to represent specific objects are strongly discouraged. Materials used to create theatrical design such as driftwood, netting, corrugated metal and mirrors are strongly discouraged.
- k) Excessive use of retaining walls. Use of retaining walls is discouraged. However, where required due to site conditions and grading considerations, care should be taken to mitigate their visual obtrusiveness. Finished materials must match the parent building or structure. Modular block walls are only allowed in non-visible areas of the site.
- l) Visually obtrusive parking structures or other accessory buildings. Parking structures must provide architectural details and materials to mitigate their visual obtrusiveness on all exterior elevations. Materials and colors must match those of the parent building. Should no parent building be adjacent, then the parking structure should be visually compatible with other adjacent structures. All surface and storm water shall be internally drained. Evergreen landscape trees and shrubs shall be incorporated to aid in screening the structure or building.
- m) Use of plastic materials and primary colored accessory structures. Accessory structures such as playgrounds must not be visible from public right-of-ways. Plastic materials and primary colors are to be avoided.
- n) Murals. Murals shall be appropriately scaled and visually compatible with the buildings on which they are placed. Not all buildings are appropriate for mural display and careful consideration shall be given to any mural proposed within the downtown historic district. Murals shall not include advertising or be commercial in nature.

(B) General Design Standards. The Board will also consider the following general design standards when reviewing applications for Certificate of Design Approval:

(1) For new buildings and additions to existing buildings:

- a) The height of the rooflines or parapets along the street or public right-of-way.
- b) Scale and mass of the building on the site.
- c) Placement of the building on the site.
- d) Materials, color and texture of the buildings.
- e) Architectural style where there is a predominant style on surrounding and adjacent buildings; and
- f) Architectural details, including signs, subject to public view from any public street or public way.
- g) Incorporate pedestrian-friendly features and amenities wherever possible. Pedestrian paths (i.e. sidewalks, mulched paths) should encourage pedestrian travel throughout an entire project. Pedestrian paths connecting adjacent properties and projects are also strongly encouraged.

(2) For modifications to existing buildings:

- a) The degree to which the distinguishing original qualities or character of a building, structure or site including historic materials are retained.

EXHIBIT “C”

- b) The historic appropriateness of any new features; and
- c) The compatibility of proposed alterations with other buildings within the street block face or block face across the street, giving consideration to building size, shape, roofline, colors, materials, textures, nature of openings and architectural details.
- d) The extent to which the buildings or structures will promote the general welfare of the city and all citizens by the preservation and protection of the neighborhood.

(3) Bridges and bridge encroachments

- a) Bridges and bridge encroachments in all areas of the City are to be treated with enhanced architectural details. This would include all vehicular and pedestrian bridges and combinations thereof. Enhancements should include the use of brick and/or stone for the exterior and interior (roadway side) of the facades of bridges and all wing walls, abutments, beams, and piers. Horizontal and vertical relief should be provided along the sides to completely cover the substructure with a center point feature. All vehicular bridges shall include a separated (by a decorative barrier) sidewalk of 10 feet. Barriers are encouraged to include plantings. All fencing proposed shall be of a decorative nature and should include a planting to create a “green” or “live” wall. The bridge should include decorative lighting of both vehicular and pedestrian heights. Each bridge center piece shall have an official City Seal incorporated.

(C) Specific Design Standards. The Board will consider the following specific design standards when reviewing applications for certificate of appropriateness.

- a) It is the intent of the City to maintain and enhance the “Traditional Main Street” character within the ~~Central Business District and the Historic Districts~~ Downtown Overlay. The Alpharetta Downtown Design Guidelines provide standards for the desired design of this area. Outside ~~these this~~ areas the Board will evaluate each project proposal based on the quality of its design and relationship to the architectural character and style of the surrounding buildings, structures and streetscape.
- b) ~~Building Scale, Proportion and Massing will be considered as follows. Within the Central Business District and the Historic Districts, no single building design element shall exceed one hundred (100) feet in length; and no continuous, uninterrupted storefront elevation(elevation in the same plane) shall exceed fifty (50) feet in length.~~
- c) The Board shall seek to minimize and discourage the use of the following architectural features within the City:
 - 1. Mansard roofs
 - 2. Wooden shakes or shingles
 - 3. Drive through windows that become a primary visual focus
 - 4. Plastic elements
 - 5. Inappropriate ornate architectural elements (such as elements depicting animals)
 - 6. Metal buildings
 - 7. Mobile buildings

EXHIBIT “C”

(D) Additional Standards. Subject to the approval of the City Council, the Board shall have the authority from time to time to promulgate additional design standards. Such additional design standards shall be effective upon approval by the City Council.

9. Conformance with Certificate.

All work performed pursuant to an issued Certificate of Design Approval shall conform to the requirements of such certificate. If work is performed not in accordance with such certificate, the Community Development Department shall be authorized to issue a cease and desist order and all work shall cease.

Appeal from such cease and desist order shall be the same as that set forth in Section 7 (D) for appeal of an application denial by the Board.

10. Remedies.

In case any activity covered by this Ordinance is or is proposed to be initiated in violation of any provision of this Ordinance, the Community Development Department may, in addition to other remedies, and after due notice to the appropriate person(s), issue a citation for violation of this Ordinance requiring the presence of the violator in the Municipal Court of the City of Alpharetta or the City Code Enforcement Board, or institute an injunction or other appropriate action of proceedings to prevent such unlawful activity or to correct or abate such violation.

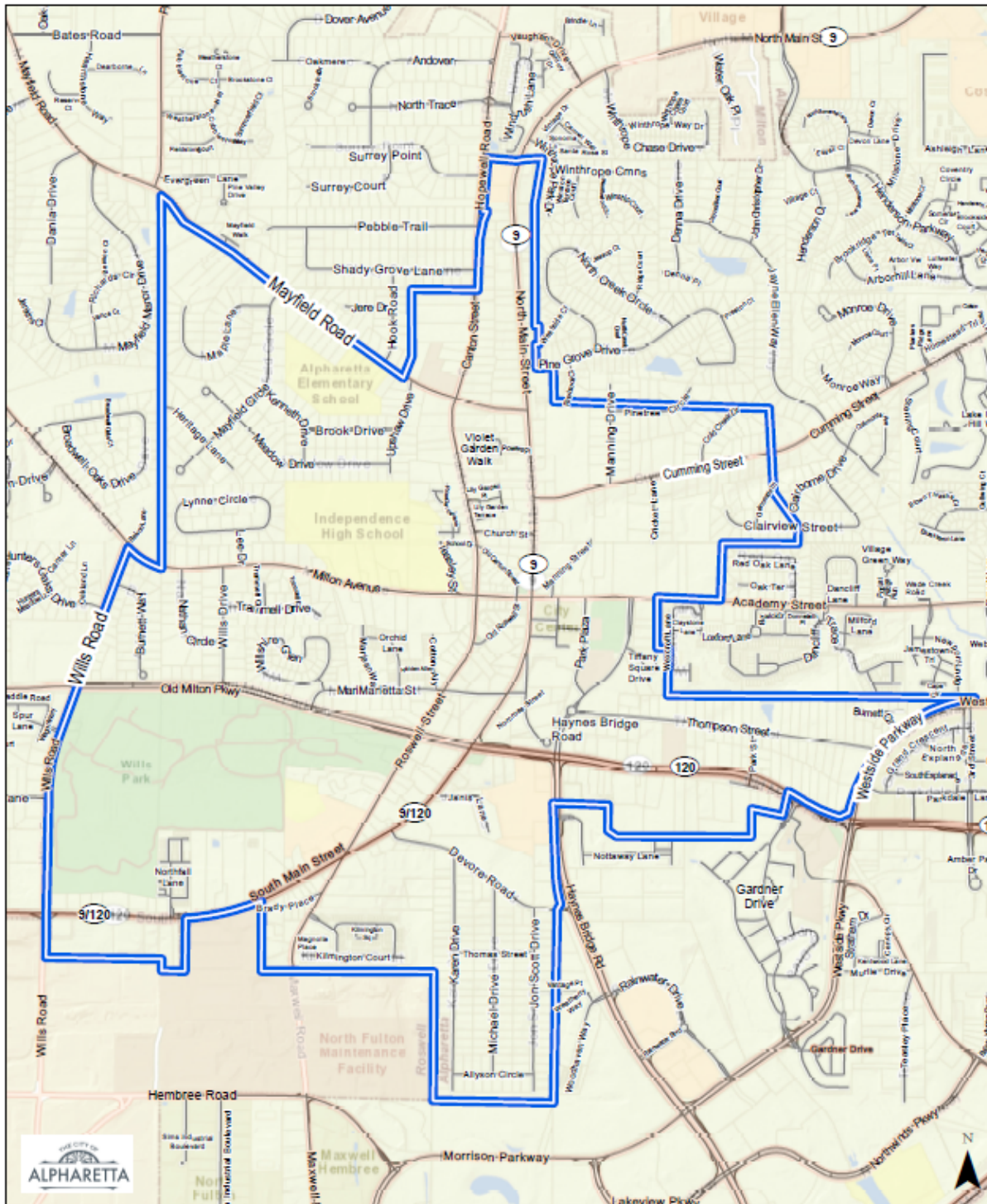
11. Severability.

Should any section or provision of the Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any section thereof other than the section or provision specifically declared to be invalid.

EXHIBIT "C"

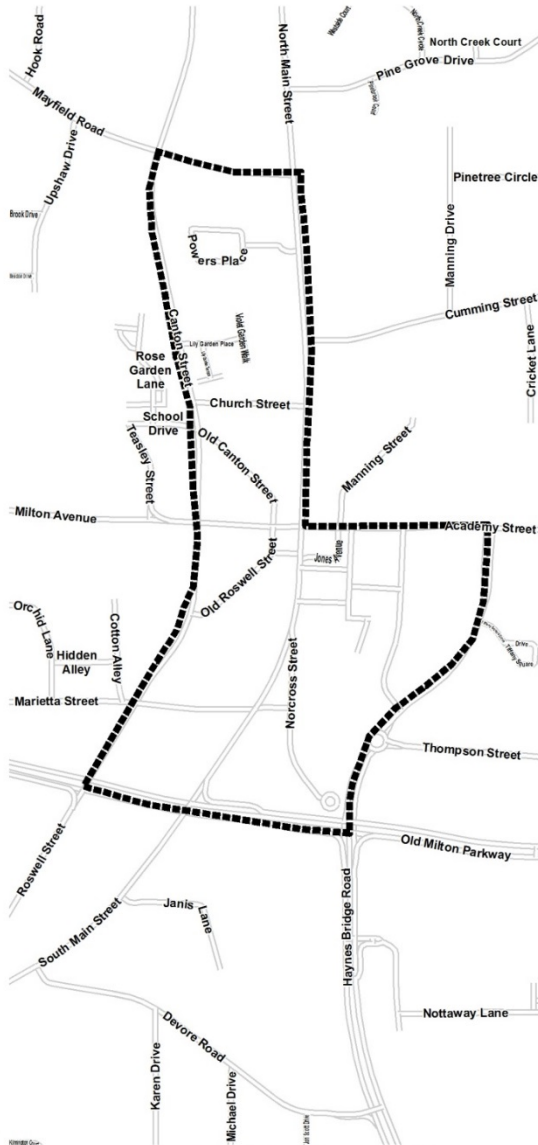
Downtown Overlay District Map "A"

Downtown Overlay District -- This portion of the City was defined by the 2015 Downtown Master Plan and recognized on July 15, 2015 as a distinct district by the Alpharetta City Council



DELETE BELOW MAP

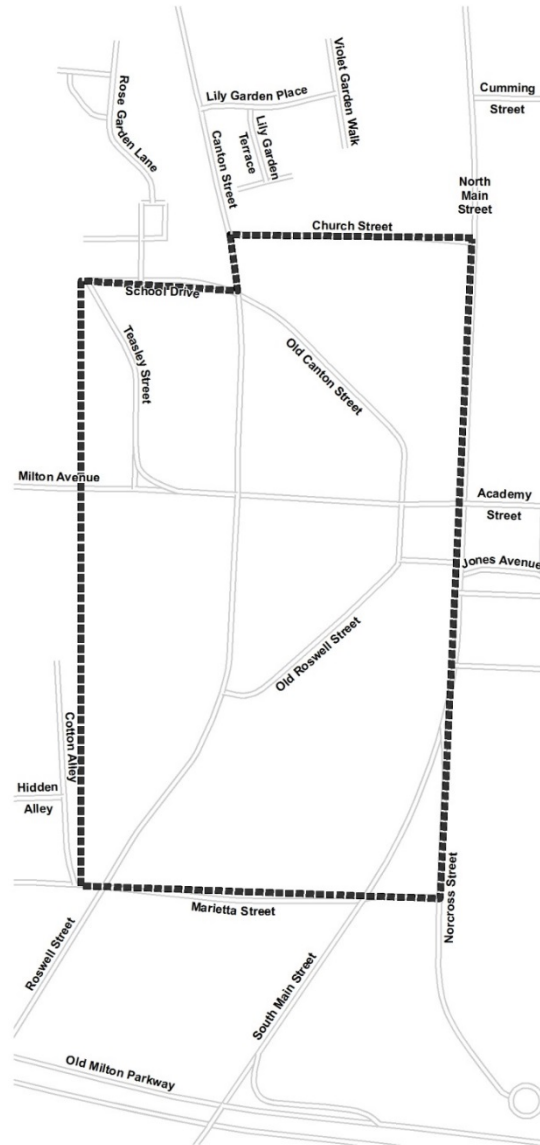
Central Business District



Central Business District (CBD)

The portion of the City bound by Mayfield Road to the north, Old Milton Parkway to the south, Haynes Bridge Road and North Main St to the east, and Roswell and Canton Streets to the west.

Historic Business District

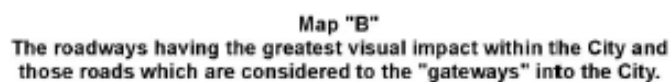


Historic Business District (CBD)

The portion of the Central Business District bounded by Church Street to the north, Hwy 9 to the east, Marietta Street to the South and the Milton Center site to the west.

Map "A"
(Taken From Article II, Page 2-115 of the Unified Development Code)

City of Alpharetta
Corridors of Influence





City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Kathi Cook
Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: CONSIDERATION OF REQUEST FOR IMPACT FEE WAIVER: ALPHARETTA FIRST UNITED METHODIST CHURCH

II. RECOMMENDATION:

Staff recommends approval of the Alpharetta First United Methodist Church request for impact fee waiver in the amount of \$16,421.94.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE TOTAL AMOUNT OF THE
REQUESTED FEE WAIVER IS \$16,421.94.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

The applicant, Alpharetta First United Methodist Church is requesting approval of waiving impact fees assessed in the amount of \$16,241.94 since their 40,000 square foot addition is to improve existing classrooms and add teen/media room spaces for their congregation and not a sanctuary/seat addition.

The Church is replacing an approximate 10,000 square foot section of the church with a 40,000 addition that will include classrooms, music/media and other church service needs. There will not be an expansion of the sanctuary. The Church is requesting a waiver of the \$16,421.94 impact fees assessed for the addition because they state there will not be an impact to City services for the addition. There will not be an increase in sanctuary seats which creates more vehicular trips, they are creating more green space along the front with outdoor seating and impacts to the Parks and Recreation system, and lastly they have existing buildings on the site which are already served by Public Safety.

In 2009, the City approved a waiver of impact fees for Lionheart School in the amount of \$23,360 .

V. ALTERNATIVES:

VI. ATTACHMENTS:

Impact Fee Calculation: Methodist Church, Applicable Code Section

**City of Alpharetta
Development Impact Fees**

Project: Alpharetta FUMC Expansion

Category	Use	ITE Code	Public	Safety	Recreation & Parks	Roads	Adminis- tration (3%)	Total Impact Fee	Unit	Quantity	Fee
Institutional	Church/Place of Worship	560	\$	0.02	\$ 0.03	\$ 0.34	\$ 0.01	\$ 0.40	square foot	40,433	\$ 16,241.94

Proof of Payment				
	Amount Paid	Credits Used	Receipt #	Date
Public Safety	_____	_____	_____	_____
Rec & Parks	_____	_____	_____	_____
Roads	_____	_____	_____	_____
Total	_____	_____	_____	_____

Sec. 16-54 - Fee assessment and payment.

(a)

Fee schedule.

- (1) Payment of a development impact fee pursuant to the fee schedule attached hereto and incorporated herein as Attachment A, shall constitute full and complete payment of the project's proportionate share of system improvements as individually levied by Alpharetta, and shall be deemed to be in compliance with the requirements of this ordinance.
- (2) When a land development activity for which an application for a building permit has been made includes two or more buildings, structures or other land uses in any combination, including two or more uses within a building or structure other than a shopping center, the total development impact fee shall be the sum of the fees for each and every building, structure, or use, including each and every use within a building or structure. Shopping centers shall be assessed a single impact fee, in accordance with Attachment A, as a single use without regard to its individual tenants.
- (3) In the event that an applicant contends that the land use category of the proposed development is not shown on the fee schedule or fits within a different category, then:
 - a. The administrator in his or her reasonable discretion shall make a determination as to the appropriate land use designation and the appropriate development impact fee.
 - b. In making such determination, the administrator may require such additional information from the applicant as necessary to form a logical fee determination relative to the impact fees shown on the adopted fee schedule.
 - c. If a land use designation is not in a category contained in this ordinance, then an appropriate new category may be added by the administrator and an appropriate fee established under the city's current impact fee methodology, subject to annual confirmation by the city council.
 - d. Appeals from the decision of the administrator shall be made to the city council in accordance with the administrative appeals section of this ordinance.



City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Kathi Cook
Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: PH-17-26 CAPITAL IMPROVEMENT ELEMENT

RESOLUTION ADOPTING THE 2017 CAPITAL IMPROVEMENT ELEMENT AND ANNUAL REPORT

II. RECOMMENDATION:

Staff seeks a resolution Adopting the 2016-2017 Capital Improvement Element and Annual Report

III. REPORT IN BRIEF:

The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission for review prior to Council Adoption. The CIE and annual report was transmitted to the Atlanta Regional Commission via Council Resolution on August 28, 2017. The City received notice of approval on September 21, 2017, and can now formally adopt the document to complete the required process.

The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.

The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.

IV. ALTERNATIVES:

Failure to update the Capital Improvement Element in accordance with the Georgia Planning Act of 1989 would result in the loss of Qualified Local Government status, which would make the City ineligible to receive most State funding. Further, failure to submit this annual report would make the City ineligible to collect impact fees on new development.

V. ATTACHMENTS:

CIE Adoption Resolution 2017, 2016-2017 CIE and Annual Report, ARC Notice of Approval



RESOLUTION NO.

A Resolution Of The City Council Of Alpharetta Georgia For The Adoption Of The Capital Improvements Element And Annual Report

WHEREAS, the Georgia Planning Act encourages local governments to keep their comprehensive plans current in order for the plans to be used for policy guidance and as management tools for daily decisions, and

WHEREAS, the Capital Improvements Element and Annual Report was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on August 28th at 6:30 PM at the City Hall of Alpharetta, Georgia; and

WHEREAS, the City of Alpharetta has received notification from the Atlanta Regional Commission that the Georgia Department of Community Affairs has, on September 27th, 2017, issued a finding of fact that the Capital Improvement Element adequately address the Local Planning Requirements; and

WHEREAS, such updates are required to extend status to the City of Alpharetta as a Qualified Local Government.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Alpharetta hereby adopts the annual update of the capital improvements element and transmitting these documents to the Atlanta Regional Commission, per the Georgia Planning Act of 1989.

SO RESOLVED this _____ day of _____, 2017.

CITY OF ALPHARETTA

By: _____
David Belle Isle, Mayor

(SEAL)

COUNCIL MEMBERS

Attest:

City Clerk



CITY OF ALPHARETTA, GA

ANNUAL IMPACT FEE FINANCIAL REPORT

FISCAL YEAR 2016

	Impact Fee Fund				General Fund	
	Roads	Public Safety	Recreation and Parks	Total Impact Fee Fund	Administrative Costs*	Total
Impact Fee Fund Balance on July 1, 2015	\$ 909,018.56	\$ 354,939.68	\$ 318,602.01	\$ 1,582,560.25	\$ -	\$ 1,582,560.25
Fiscal Year 2016 Activity						
Sources:						
Impact Fees Collected	\$ 372,293.77	\$ 180,604.93	\$ 880,287.77	\$ 1,433,186.47	\$ 30,025.49	\$ 1,463,211.96
Impact Fee Refunds	(815.77)	(6,175.31)	(528.00)	\$ (7,519.08)	-	\$ (7,519.08)
Accrued Interest	4,588.27	1,896.84	4,293.97	\$ 10,779.08	-	\$ 10,779.08
Total Sources	\$ 376,066.27	\$ 176,326.46	\$ 884,053.74	\$ 1,436,446.47	\$ 30,025.49	\$ 1,466,471.96
(Uses):						
Project Expenditures/Debt Service	\$ (2,274.99)	\$ (75,703.13)	\$ (771.88)	\$ (78,750.00)	\$ (30,025.49)	\$ (108,775.49)
Administrative Costs*	(6,644.78)	(3,606.18)	(2,741.70)	\$ (12,992.66)	-	\$ (12,992.66)
Total Uses	\$ (8,919.77)	\$ (79,309.31)	\$ (3,513.58)	\$ (91,742.66)	\$ (30,025.49)	\$ (121,768.15)
Impact Fee Fund Balance on June 30, 2016	\$ 1,276,165.06	\$ 451,956.83	\$ 1,199,142.17	\$ 2,927,264.06	\$ -	\$ 2,927,264.06
Impact Fees Encumbered at June 30, 2016	\$ -	\$ 224,062.50	\$ -	\$ -		\$ 224,062.50

* The Community Development Department implemented a new permitting software during FY 2016 that resulted in a change to how Administrative Fees are reflected on the General Ledger. Under the legacy permitting software, Administrative Fees were included in impact fee revenues and recognized as an expense within the Impact Fee Fund (and journaled to a revenue account within the General Fund). Under the new permitting software, the Administrative Fees are recorded directly in the General Fund. Accordingly, Administrative Fees are shown in each Fund for FY 2016. Future years will reflect Administrative Fees in the General Fund only.



CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2016-2020)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2016	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2016	Funding Sources	Status/ Comment	Responsible Department
Roads													
	Impact Fee Ordinance Update	2014	2016	\$ 35,000	100.00%	\$ 35,000	\$ 2,274.99	\$ 32,724.99	\$ 34,999.98	\$ -	Impact Fees	Completed	Community Development
	Lily Garden Terrace (Trailer St) Extension (Construction)	2017	2020	1,540,000	75.90%	1,168,860	-	-	-	-	GO Bond; General Revenues	Design Phase	Public Works
	Rucker Rd Corridor Improvements	2017	2020	16,734,570	24.10%	4,033,031	-	-	-	-	GO Bond; Impact Fees; General Revenues	Design Phase	Public Works
	Kimball Bridge Rd Congestion Mitigation (North Point Pkwy to Waters Rd)	2017	2020	9,000,000	24.10%	2,169,000	-	-	-	-	GO Bond	Design Phase	Public Works
	Windward Pkwy Corridor Improvements (S.R. 9 to Westside Pkwy)	2017	2020	2,000,000	24.10%	482,000	-	-	-	-	GO Bond		Public Works
	Northwinds Traffic Signal (temporary)	2017	2018	90,000	75.90%	68,310	-	-	-	-	Impact Fees; General Revenue	Construction Phase	Public Works
	Teasley Street Extension/Improvements	2017	2019	75,000	75.90%	56,925	-	-	-	-	Impact Fees; General Revenue	Design Phase	Public Works
	Kimball Bridge Rd Bicycle/Pedestrian/Operational Improvements	2017	2022	4,906,529	24.10%	1,182,473	-	-	-	-	TSPLOST	Design Phase	Public Works
	Bethany Rd at Mid-Broadwell Rd Intersection Improvements	2017	2021	1,280,000	24.10%	308,480	-	-	-	-	TSPLOST	Design Phase	Public Works
	Bethany Rd at Mayfield Rd Intersection Improvements	2017	2020	1,280,000	24.10%	308,480	-	-	-	-	TSPLOST	Design Phase	Public Works
	Morris Rd Operational Improvements	2017	2020	2,700,000	24.10%	650,700	-	-	-	-	TSPLOST	Design Phase	Public Works
	Old Milton Parkway Capacity Improvements	2017	2023	6,000,000	24.10%	1,446,000	-	-	-	-	TSPLOST	Design Phase	Public Works
	Windward Parkway Business District/Union Hill Rd Capacity Improvements	2017	2023	19,247,634	24.10%	4,638,680	-	-	-	-	TSPLOST	Design Phase	Public Works
	Academy St/Webb Bridge Rd Operational and Pedestrian Improvements	2018	2023	15,496,028	24.10%	3,734,543	-	-	-	-	TSPLOST; General Revenue	Design Phase	Public Works
	Haynes Bridge Rd Capacity Improvements	2018	2020	5,000,000	24.10%	1,205,000	-	-	-	-	TSPLOST	IGA Phase (City of Johns Creek)	Public Works
	McGinnis Ferry Rd Capacity Improvements	2020	2022	2,400,000	24.10%	578,400	-	-	-	-	TSPLOST		Public Works
	Adaptive Traffic Signal/ITS	2019	2020	1,322,153	24.10%	318,639	-	-	-	-	TSPLOST; General Revenue		Public Works
	Cricket Lane Improvements	2019	2021	525,000	24.10%	126,525	-	-	-	-	TBD		Public Works
	Canton Street Improvements	2025	2027	2,500,000	24.10%	602,500	-	-	-	-	TBD		Public Works
	Alpharetta Downtown Streets	2025	2027	1,500,000	24.10%	361,500	-	-	-	-	TBD		Public Works
	Major Intersection Improvements	2019	2029	2,550,000	24.10%	614,550	-	-	-	-	TBD		Public Works
	Webb Bridge Rd Bridge over GA 400 (replacement)	2021	2024	4,320,809	24.10%	1,041,315	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Bridge over GA 400 (replacement)	2019	2022	3,000,000	24.10%	723,000	-	-	-	-	TBD		Public Works
	Davis Road Extension to Westside Parkway	2019	2021	2,000,000	75.90%	1,518,000	-	-	-	-	TBD		Public Works
	Connector Rd (North Point Pkwy to Edison Dr)	2019	2022	1,045,000	75.90%	793,155	-	-	-	-	TBD		Public Works
	Hembree Road Turn Lanes	2019	2023	725,000	24.10%	174,725	-	-	-	-	TBD		Public Works
	Westside/Morrison Parkway Improvements	2025	2028	2,780,000	24.10%	669,980	-	-	-	-	TBD		Public Works
	Marjean Way Extension	2019	2022	3,300,000	75.90%	2,504,700	-	-	-	-	TBD		Public Works
	Waters Rd Traffic Calming	2019	2022	1,250,000	24.10%	301,250	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Improvements (Waters Rd to Buice Rd)	2020	2023	1,450,000	24.10%	349,450	-	-	-	-	TBD		Public Works
	North Point Drive Corridor Improvements	2019	2020	100,000	24.10%	24,100	-	-	-	-	TBD		Public Works
	Park Plaza Signalization Upgrade	2019	2020	300,000	24.10%	72,300	-	-	-	-	TBD		Public Works
	Mayfield Rd Bike Route (Mayfield Cir to Upshaw Dr)	2024	2027	555,000	24.10%	133,755	-	-	-	-	TBD		Public Works
				<u>\$117,007,723</u>		<u>\$ 32,395,326</u>	<u>\$ 2,274.99</u>	<u>\$ 32,724.99</u>	<u>\$ 34,999.98</u>	<u>\$ -</u>			



CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2016-2020)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2016	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2016	Funding Sources	Status/ Comment	Responsible Department
Public Safety													
	Impact Fee Ordinance Update	2014	2016	\$ 15,625	100.00%	\$ 15,625	\$ 1,015.63	\$ 14,609.38	\$ 15,625.01	\$ -	Impact Fees	Completed	Community Development
	Public Safety Headquarters Expansion	2017	2019	3,886,554	100.00%	3,886,554	74,687.50	-	74,687.50	224,062.50	General Revenues; Impact Fees; DEA; E-911 Fees	Design Phase	Public Safety/ Public Works
				<u>\$ 3,902,179</u>		<u>\$ 3,902,179</u>	<u>\$ 75,703.13</u>	<u>\$ 14,609.38</u>	<u>\$ 90,312.51</u>	<u>\$ 224,062.50</u>			
Recreation and Parks													
	Impact Fee Ordinance Update	2014	2016	\$ 11,875	100.00%	\$ 11,875	\$ 771.88	\$ 11,103.13	\$ 11,875.01	\$ -	Impact Fees	Completed	Community Development
	Sidewalk Improvements	2017	2028	8,767,031	24.00%	2,104,088	-	-	-	-	GO Bond; General Revenues; TBD	Design Phase	Public Works
	Sidewalk Improvements (2017 Phase 1)	2017	2019	436,998	24.00%	104,880	-	-	-	-	GO Bond	Construction Phase	Public Works
	Mayfield Road Sidewalk Improvements	2017	2019	932,370	24.00%	223,769	-	-	-	-	GO Bond	Construction Phase	Public Works
	City Center Walking Trail	2017	2019	300,000	100.00%	300,000	-	-	-	-	Impact Fees	Design Phase	Public Works
	Eastside Community Center/YMCA Partnership	2017	2022	2,500,000	30.96%	774,000	-	-	-	-	GO Bond		Parks
	Alpharetta Arts Center Development	2017	2019	3,387,243	54.17%	1,834,870	-	-	-	-	GO Bond; Impact Fees; General Revenues; Hotel/Motel Taxes;	Construction Bidding Phase	Parks/Public Works
	Wills Park Pool Renovation/Expansion	2017	2019	6,140,451	36.12%	2,217,931	-	-	-	-	GO Bond; Impact Fees; General Revenues	Construction Bidding Phase	Parks/Public Works
	Parkland Acquisition	2017	2019	5,000,000	100.00%	5,000,000	-	-	-	-	GO Bond; Developer Contribution	Land Acquisition/Demolition Phase	Parks
	Cultural Arts/Parkland Acquisition	2017	2022	1,600,000	100.00%	1,600,000	-	-	-	-	GO Bond; Impact Fees		Parks
	Greenway Extension to Forsyth County	2017	2020	6,500,000	25.63%	1,665,950	-	-	-	-	GO Bond	Design Phase	Parks/Public Works
	AlphaLoop City Trail	2017	2022	7,925,646	100.00%	7,925,646	-	-	-	-	General Revenues; Developer Contributions; Grants; Impact Fees; TBD	Design Phase	Community Development/ Public Works
	Alpharetta Community Center Interior Makeover	2019	2022	1,400,000	0.00%	-	-	-	-	-	TBD		Parks
	Alpharetta Community Ctr Expansion Ph. III	2020	2022	4,815,000	54.17%	2,608,286	-	-	-	-	TBD		Parks
	Wills Park Pool Concession Building Renovation	2019	2020	110,000	0.00%	-	-	-	-	-	TBD		Parks
	Concession/Restroom Building Improvements (multiple)	2018	2022	1,290,000	86.16%	1,111,464	-	-	-	-	TBD		Parks
	Wills Park Maintenance Barn (replacement)	2020	2022	550,000	0.00%	-	-	-	-	-	TBD		Parks
	Park Master Plans for newly acquired Park Lands	2018	2019	68,000	100.00%	68,000	-	-	-	-	TBD		Parks
	Neighborhood Park Renovation/Development	2019	2026	3,850,000	43.34%	1,668,590	-	-	-	-	TBD		Parks
	Wills Park Baseball Fence (replacements)	2020	2022	200,000	0.00%	-	-	-	-	-	TBD		Parks
	Wills Park Equestrian Center Improvements	2019	2023	1,061,250	68.93%	731,520	-	-	-	-	TBD		Parks
	North Park Trail System	2021	2022	250,000	100.00%	250,000	-	-	-	-	TBD		Parks
	North Park Softball Turf Fields	2022	2024	375,500	0.00%	-	-	-	-	-	TBD		Parks
	North Park Field 5 Re-Design	2021	2023	485,000	69.69%	337,997	-	-	-	-	TBD		Parks
	Webb Bridge Park Community Center	2021	2024	17,750,000	54.17%	9,615,175	-	-	-	-	TBD		Parks
	Webb Bridge Park Synthetic Turf (baseball field 4)	2020	2022	550,000	0.00%	-	-	-	-	-	TBD		Parks
	Playground Equipment Replacement	2018	2026	500,000	0.00%	-	-	-	-	-	TBD		Parks
	Expand Westside Parkway Pocket Park	2021	2023	100,000	36.12%	36,120	-	-	-	-	TBD		Parks



CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2016-2020)
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	Pocket Park Development	2019	2027	1,250,000	36.12%	451,500	-	-	-	-	TBD		Parks
	Botanical Garden	2023	2026	2,000,000	26.26%	525,200	-	-	-	-	TBD		Parks
	Eastside Dog Park	2022	2025	300,000	39.39%	118,170	-	-	-	-	TBD		Parks
	Synthetic Turf Field Replacement	2018	2022	1,200,000	0.00%	-	-	-	-	-	TBD		Parks
	Park Repairs/Improvements	2018	2028	1,094,900	0.00%	-	-	-	-	-	TBD		Parks
	Greenway Linkages	2021	2024	500,000	25.63%	128,150	-	-	-	-	TBD		Parks/Public Works
	Big Creek Stream Bank Restoration	2019	2027	2,200,000	0.00%	-	-	-	-	-	TBD		Parks/Public Works
	Georgia 400 Bicycle Expressway and Greenway	2020	2024	16,000,000	0.00%	-	-	-	-	-	TBD		Public Works
				<u>\$101,401,265</u>		<u>\$ 41,413,178</u>	<u>\$ 771.88</u>	<u>\$ 11,103.13</u>	<u>\$ 11,875.01</u>	<u>\$ -</u>			



Atlanta Regional Commission

September 27, 2017

Mayor David Belle Isle
City of Alpharetta
2 Park Plaza
Alpharetta, GA 30009

RE: 2017 Capital Improvements Element (CIE) Annual Update

Dear Mayor Belle Isle,

ARC has completed the regional review of the 2017 CIE Annual Update for the City of Alpharetta. We are pleased to inform you that the Georgia Department of Community Affairs (DCA) has determined that the update conforms to the Development Impact Fee Compliance Requirements.

Renewal of Qualified Local Government (QLG) status is contingent on local adoption of the CIE update, which may take place at any time. Once adopted, please send ARC digital copies of the adoption resolution and the final, "as adopted" CIE update documents, so that we may forward them to DCA. Upon receiving notice that the update has been adopted, DCA will renew the City's QLG status.

I commend Alpharetta's leadership and staff for your commitment to the comprehensive planning process. Please contact Andrew Smith at (470) 378-1645 or asmith@atlantaregional.org if you have any questions or if we can provide further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Samyukth Shenbaga', with a long horizontal flourish extending to the right.

Samyukth Shenbaga, AICP
Manager, Community Development Group

Enclosures

Cc: Kathi Cook, Director, Community Development

atlantaregional.org

International Tower
229 Peachtree St. NE | Suite 100
Atlanta, Georgia 30303

Andrew Smith

From: Jon West <Jon.West@dca.ga.gov>
Sent: Thursday, September 14, 2017 2:19 PM
To: Jared Lombard; Andrew Smith; Jonathan Tuley; Robert Herrig
Cc: PEMD OPQG Administration; Cam Yearty
Subject: Alpharetta CIE Annual Update Approval

Jared, Andrew, Jon and Robert,

Our staff has reviewed the Annual Capital Improvement Element (CIE) Update for the City of Alpharetta and finds that it adequately addresses applicable requirements. The next step is for the local government to adopt the CIE Update. As soon as your office provides written notice that the CIE Update has been adopted and provides DCA with a digital copy of the final adopted version of this document, we will notify the local government that its Qualified Local Government status has been extended. If you have any questions, please contact us at 404-679-5279.

Thanks,



Learn more about our commitment to [fair housing](#).

Jon A. West, AICP
Senior Planner: Local & Intergovernmental Programs
Georgia Department of Community Affairs
60 Executive Park South, NE
Atlanta, Georgia 30329
Direct 404-327-6872
Fax 770-302-9703
Jon.West@dca.ga.gov



City Council Meeting STAFF REPORT

Submitting Department: Information Technology

Submitted By:

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE:

ANNUAL TECHNOLOGY REFRESH 2018

II. RECOMMENDATION:

Approve the annual replacement of technology for all City Departments in FY 2018 in an amount not to exceed \$300,000 using the vendors as presented by Staff, and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$300,000.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Technology Replacement (30117400-542400-C1313)	\$300,000.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
-	\$0.00

IV. REPORT IN BRIEF:

As approved in the FY 2018 capital budget, this project provides for the annual replacement of technology for all City departments. The current City standards for technology replacement are as follows: servers (5-years); SANS storage (5-years); desktop PCs (4-years); laptop PCs (3-years); iPad tablets (2-years); large scale multi-function printers (5-7 years); small scale multi-function printers (3-years); desktop UPS (3-years); network UPS (4-years); network routers/switches/firewalls (5-years); telephony gateways (7-years). The City standards are based on best practice and standards in the information technology industry that provide for the best balance of efficiency, reliability, cost, and modernization of equipment.

The City currently has 181 iPhones and 159 iPad tablets. About 50% of the phones and 35% of the tablets will be refreshed in FY2018 for approximately \$78,800.

The City currently has 468 PC systems (223 desktop and 245 laptop systems) with 98 PC systems (50 Laptops/48 desktops) prioritized to be refreshed in FY 2018 for approximately \$184,400.

The balance of funding (estimated at \$36,800) will be used for replacement of the other pieces of technology equipment listed above (e.g. servers, SANS storage, UPS, etc.).

Technology will be procured through multiple sources including State Contracts (Dell and Apple products) and the City quote process. The largest portion of this funding will be utilized for Dell computers which is the standard personal computer platform for the City and is purchased from the State of Georgia technology contract. This provides a consistency of platform for management and operations/maintenance for City services. The City has also standardized on the iOS platform for tablets and smart phones in order to provide consistency and the best level of integration and security with City systems.

V. ALTERNATIVES:

NONE.

VI. ATTACHMENTS:

PC Refresh List 2017

Assetname	Chassis	Manufacturer	Building	Department	Branchoffice
Fy14d001	Desktop	Dell Inc.	CH	City Administration	
Fy14d002	Desktop	Dell Inc.	CH	City Administration	
Fy14d003	Desktop	Dell Inc.	CH	Finance	
Fy14d004	Desktop	Dell Inc.	CH	Finance	
Fy14d005	Desktop	Dell Inc.	COMCEN	Recreation and Parks	
Fy14d006	Desktop	Dell Inc.	WBPARK	Recreation and Parks	
Fy14d007	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d008	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d009	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d010	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d011	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d012	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d013	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d014	Desktop	Dell Inc.	CRABAPP	Courts	
Fy14d015	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d016	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d018	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d019	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d020	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d022	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d023	Desktop	Dell Inc.	EPW	Engineering/Public Works	
Fy14d024	Desktop	Dell Inc.	CH	Community Development	
Fy14d029	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d030	Desktop	Dell Inc.	JAIL	Public Safety	
Fy14d031	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d032	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d033	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d034	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d035	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d036	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d037	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d038	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d039	Desktop	Dell Inc.	FS2	Public Safety	
Fy14d040	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d041	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d042	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d043	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d044	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d045	Desktop	Dell Inc.	FS3	Public Safety	
Fy14d046	Desktop	Dell Inc.	FS4	Public Safety	
Fy14d047	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d048	Desktop	Dell Inc.	FS1	Public Safety	
Fy14d049	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d050	Desktop	Dell Inc.	FS1	Public Safety	
Fy14d051	Desktop	Dell Inc.	FS5	Public Safety	
Fy14d052	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d053	Desktop	Dell Inc.	PSHQ	Public Safety	
Fy14d054	Desktop	Dell Inc.	FS4	Public Safety	
Fy15l302	Laptop	Dell Inc.	CH	Finance	

Fy15I303	Laptop	Dell Inc.	CH	Community Development
Fy15I304	Laptop	Dell Inc.	CH	City Administration
Fy15I305	Laptop	Dell Inc.	EPW	Engineering/Public Works
Fy15I306	Laptop	Dell Inc.	RMPARK	Recreation and Parks
Fy15I307	Laptop	Dell Inc.	CH	City Administration
Fy15I308	Laptop	Dell Inc.	CH	City Administration
Fy15I309	Laptop	Dell Inc.	CH	Community Development
Fy15I320	Laptop	Dell Inc.	CH	Public Safety
Fy15I321	Laptop	Dell Inc.	CH	Public Safety
Fy15I322	Laptop	Dell Inc.	CH	Public Safety
Fy15I323	Laptop	Dell Inc.	CH	Public Safety
Fy15I324	Laptop	Dell Inc.	CH	Public Safety
Fy15I325	Laptop	Dell Inc.	CH	Public Safety
Fy15I326	Laptop	Dell Inc.	CH	Public Safety
Fy15I327	Laptop	Dell Inc.	CH	Public Safety
Fy15I328	Laptop	Dell Inc.	CH	Public Safety
Fy15I329	Laptop	Dell Inc.	CH	Public Safety
Fy15I330	Laptop	Dell Inc.	CH	Public Safety
Fy15I331	Laptop	Dell Inc.	CH	Public Safety
Fy15I332	Laptop	Dell Inc.	CH	Public Safety
Fy15I333	Laptop	Dell Inc.	CH	Public Safety
Fy15I334	Laptop	Dell Inc.	CH	Public Safety
Fy15I335	Laptop	Dell Inc.	CH	Public Safety
Fy15I336	Laptop	Dell Inc.	CH	Public Safety
Fy15I337	Laptop	Dell Inc.	CH	Public Safety
Fy15I338	Laptop	Dell Inc.	CH	Public Safety
Fy15I339	Laptop	Dell Inc.	CH	Public Safety
Fy15I340	Laptop	Dell Inc.	PSHQ	Public Safety
Fy15I342	Laptop	Dell Inc.	CH	Public Safety
Fy15I343	Laptop	Dell Inc.	CH	Public Safety
Fy15I344	Laptop	Dell Inc.	CH	Public Safety
Fy15I345	Laptop	Dell Inc.	CH	Public Safety
Fy15I346	Laptop	Dell Inc.	PSHQ	Public Safety
Fy15I347	Laptop	Dell Inc.	CH	Public Safety
Fy15I348	Laptop	Dell Inc.	CH	Public Safety
Fy15I349	Laptop	Dell Inc.	CH	Public Safety
Fy15I350	Laptop	Dell Inc.	CH	Public Safety
Fy15I351	Laptop	Dell Inc.	CH	Public Safety
Fy15I352	Laptop	Dell Inc.	CH	Public Safety
Fy15I353	Laptop	Dell Inc.	CH	Public Safety
Fy15I354	Laptop	Dell Inc.	CH	Public Safety
Fy15I355	Laptop	Dell Inc.	PSHQ	Public Safety
Fy15I356	Laptop	Dell Inc.	PSHQ	Public Safety
Fy15I357	Laptop	Dell Inc.	PSHQ	Public Safety
Fy15I358	Laptop	Dell Inc.	CH	Public Safety
Fy15I359	Laptop	Dell Inc.	CH	Public Safety
Fy15I360	Laptop	Dell Inc.	ANNEX	Public Safety
Fy15I361	Laptop	Dell Inc.	ANNEX	Public Safety
Fy15I362	Laptop	Dell Inc.	CID	Public Safety

Assettype	Model	Custom2	State	Custom6	Custom3
-1 OptiPlex 7010		bregus	1 no		
-1 OptiPlex 7010		swells	1 no		
-1 OptiPlex 7010		landerson	1 no		
-1 OptiPlex 7010		jedmondson	1 no		
-1 OptiPlex 7010		kliggett	1 no		
-1 OptiPlex 7010		dvaughan	1 no		
-1 OptiPlex 7010		mwaddell	1 no		
-1 OptiPlex 7010		courts	1 no		
-1 OptiPlex 7010		bzimmerman	1 no		
-1 OptiPlex 7010		dburney	1 no		
-1 OptiPlex 7010		mowens	1 no		
-1 OptiPlex 7010		dfitch	1 no		
-1 OptiPlex 7010		dbates	1 no		
-1 OptiPlex 7010		esahlin	1 no		
-1 OptiPlex 7010		gsara	1 no		
-1 OptiPlex 7010		pbush	1 no		
-1 OptiPlex 7010		ksmith	1 no		
-1 OptiPlex 7010		jwilson	1 no		
-1 OptiPlex 7010		jcox	1 no		
-1 OptiPlex 7010		kmcdowell	1 no		
-1 OptiPlex 7010		Training Room	1 no		
-1 OptiPlex 7010		bmorris	1 no		
-1 Precision T3600		kmallard	1 no		
-1 OptiPlex 9010		Chall	1 no		
-1 Precision T3600		CAD1	1 no		
-1 Precision T3600		CAD2	1 no		
-1 Precision T3600		CAD3	1 no		
-1 Precision T3600		CAD4	1 no		
-1 Precision T3600		CAD5	1 no		
-1 Precision T3600		CAD6	1 no		
-1 Precision T3600		CAD7	1 no		
-1 Precision T3600		CAD8	1 no		
-1 OptiPlex 7010		Station 2	1 no		
-1 OptiPlex 7010		jhickel	1 no		
-1 OptiPlex 7010		tpatton	1 no		
-1 OptiPlex 7010		mtTyler	1 no		
-1 OptiPlex 7010		Squad Room	1 no		
-1 OptiPlex 7010		Squad Room	1 no		
-1 OptiPlex 7010		Station 3	1 no		
-1 OptiPlex 7010		Station 4	1 no		
-1 OptiPlex 7010		chall	1 no		
-1 OptiPlex 7010		Station1	1 no		
-1 OptiPlex 7010		smechler	1 no		
-1 OptiPlex 7010		Station 1	1 no		
-1 OptiPlex 7010		Station 5	1 no		
-1 OptiPlex 7010		eoc	1 no		
-1 OptiPlex 7010		Squad Room	1 no		
-1 OptiPlex 7010		Station 4	1 no		
-1 Latitude E6440		FinancePresentation	1 no		

-1 Latitude E6440	Multi	1 no
-1 Latitude E6440	rkornegay	1 no
-1 Latitude E6440	tporter	1 no
-1 Latitude E6440	kkirby	1 no
-1 Latitude E6440	jdrinkard	1 no
-1 Dell Precision M3800	mriddle	1 no
-1 Latitude E6440	coacd1	1 no
-1 Latitude E6440	lstrong	1 no
-1 Latitude E6440	dvann	1 no
-1 Latitude E6440	cfree	1 no
-1 Latitude E6440	kfarmer	1 no
-1 Latitude E6440	rbradley	1 no
-1 Latitude E6440	swoods	1 no
-1 Latitude E6440	bmaciel	1 no
-1 Latitude E6440	phull	1 no
-1 Latitude E6440	ahandley	1 no
-1 Latitude E6440	command vehicle 2	1 no
-1 Latitude E6440	pdloaner	1 no
-1 Latitude E6440	fire loaner 1	1 no
-1 Latitude E6440	mhowell	1 no
-1 Latitude E6440	jlittle	1 no
-1 Latitude E6440	ngrieme	1 no
-1 Latitude E6440	fire	1 no
-1 Latitude E6440	dcapps	1 no
-1 Latitude E6440	ksams	1 no
-1 Latitude E6440	wmccall	1 no
-1 Latitude E6440	dwade	1 no
-1 Latitude E6440	srose	1 no
-1 Latitude E6440	reserve car 67	1 no
-1 Latitude E6440	dmorris	1 no
-1 Latitude E6440	jkepler	1 no
-1 Latitude E6440	akennedy	1 no
-1 Latitude E6440	pdloaner	1 no
-1 Latitude E6440	rvalone	1 no
-1 Latitude E6440	chart	1 no
-1 Latitude E6440	reserve car 32	1 no
-1 Latitude E6440	ocalatayud	1 no
-1 Latitude E6440	cgarren	1 no
-1 Latitude E6440	mglass	1 no
-1 Latitude E6440	cmartin	1 no
-1 Latitude E6440	pdloaner4	1 no
-1 Latitude E6440	jmuenzer	1 no
-1 Latitude E6440	asplawn	1 no
-1 Latitude E6440	jhurney	1 no
-1 Latitude E6440	bgibbs	1 no
-1 Latitude E6440	rsturges	1 no
-1 Latitude E6440	firetraining	1 no
-1 Latitude E6440	firetraining	1 no
-1 Latitude E6440	firetraining	1 no



City Council Meeting STAFF REPORT

Submitting Department: Public Works

Submitted By:

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE:

FY 2018 F-750 DUMP TRUCK WITH SPREADER INSERT REPLACEMENT

II. RECOMMENDATION:

Please authorize the purchase of a 2017 Ford F-750 Dump Truck with Spreader Insert in the amount of \$109,975.00 from Wade Ford Government Sales on State Contract # 99999-SPD-SPD000039.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$109,975.00

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
F-750 Dump Truck with Spreader (30141100-542200-C1223)	\$109,975.00

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-	\$0.00

IV. REPORT IN BRIEF:

The Public Works Department received funding totaling \$110,000 within the FY 2018 Capital Budget for a Ford F-750 Dump Truck with Spreader Insert to replace a 1988 Ford F-800 Dump Truck with Spreader.

The Ford F-800 Dump Truck with Spreader warrants replacement based on age and increasing repair costs. Due to its age (29 years), the expense of maintaining this F-800 Dump Truck is rapidly increasing and the repair parts are becoming increasingly harder to locate. The Ford F800 Dump truck currently needs engine repairs and a new or rebuilt fuel injector unit at an estimated cost of \$2,000-\$5,000 depending on part availability.

The recommended Ford F-750 Dump Truck with Spreader Insert will be dual purpose so it may be used as a dump truck during the spring and summer months and have the spreader insert installed for use during winter months to handle snow and ice events.

The Ford F-750 Dump Truck with Spreader Insert will be purchased from Wade Ford Government Sales (State Contract # 99999-SPD-SPD000039). The cost of the 2017 Ford F-750 Dump Truck with Spreader Insert is \$109,975.00. Approximate delivery time is 90-120 days after receipt of Purchase Order. Per policy, the equipment being replaced will be surplus by the Finance Department.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Wade Ford Quote, Wade Ford State Contract, F-750 Dump Truck with Spreader Insert Photos



GA Statewide Contract 99999-SPD-000039

33,000 GVWR Cab & Chassis Ford F-750 Regular Cab

Regular Cab, 84" CA, 12k Front, 21k Rear, 24k Springs, 270 HP Diesel Engine, Automatic, Air Brakes, Fuel Water Separator, AC, AM/FM, 50 Gallon Fuel Tank, Dual Batteries (1250 CCA), Tilt Steering Wheel, 11R22.5 Tires, 2 Year Warranty

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080
Roger Moore Phone (678) 460-3881 FAX (770) 433-2412 email: rmoore@wade.com

Ord	Code	Chassis	Total	Ord	Code	Body Options	Total
	99L	300 HP Diesel Engine	1,806.00			5/6 Yard Dump	0.00
	99G	330 HP Diesel Engine	3,164.00			Pintle Hook	0.00
1	99Z	6.8L V10 Gas Engine	(4,000.00)			14' Stake Body	0.00
	98G	42/58 GGE Ded CNG System	25,250.00			Delete Stake Sides	0.00
	X7F	Super Cab 84 CA	1,795.00			Manual Tarp	0.00
	W7F	Crew Cab 84 CA	4,225.00			HD Bulkhead	0.00
	4x4	4x4 Drive System D only	34,755.00			14' Flat Dump	0.00
	108	184 WB / 108 CA	389.00			36"-48" Under Body Boxes (each)	0.00
	120	194 WB / 120 CA	398.00			Amber Strobe (each)	0.00
	144	218 WB / 144 CA	793.00			4 Corner Strobes	0.00
	186	260 WB / 186 CA	824.00			2000 lb Conventional Lift Gate	0.00
	536	14.18 SM 120k psi Frame	330.00			2000 lb Tukaway Lift Gate	0.00
	539	20.11 SM 120k psi Frame	827.00			2000 lb Rail Gate	0.00
	41R	Frame Reinforcement	1,055.00			18"/24" Solid Side	0.00
1	532	Frame Extension	444.00			Receiver Hitch	0.00
1	465	Chrome Bumper	444.00			Electric Brake Controller	0.00
	65F	115 Gal Alum Fuel Tank	828.00			Air Actuated Tail Gate	0.00
1	43N	10,000 lb Front Axle	(75.00)			Trash Loader Petersen RL-3	0.00
	43D	14,000 lb Front Axle	1,160.00			(for use with Trailer)	0.00
	61E	14,000 lb Front Spring	1,160.00			Trash Loader Petersen TL-3	0.00
	479	23,000 lb Rear Axle	2,100.00			(includes 24' Dump Body)	0.00
	47V	2 Speed Rear Axle	1,270.00			Rugby DU-11-3SS 4/5 yd dump	0.00
1	67J	Hydraulic Brakes	(850.00)			10.5T Hoist, Electric Mesh Tarp,	0.00
1	90P	Pwr Equip Grp Win/Locks	426.00			DOT3401D Amber Lighting sys	0.00
	85K	Remote Keyless Entry	154.00				0.00
1	54K	Heated / Power Mirrors	250.00	1		Swenson SS Dump with	48,373.00
	882	Cloth Seats	115.00			spreader, per attached quote	0.00
1	88L	Air Ride Seat (Driver)	397.00				0.00
	85C	Air Ride Seat (Passenger)	378.00			Options available	0.00
1	86B	Fixed Grille	114.00				0.00
	59A	Air Horn	50.00			Buyers SS Plow	10,560.00
	17H	Hour Meter	90.00			Buyers SS HD80 plow	9,125.00
1	647	22.5 X 8.25 Wheels (Front)	22.00				0.00
1	663	22.5 X 8.25 Wheels (Rear)	45.00				0.00
1	644	Aluminum Front Wheels	516.00				0.00
1	664	Aluminum Rear Wheels	1,058.00				0.00
	RC3	Michelin Tires (6)	850.00				0.00
1	20Y	Derate to 25,999 GVWR	56.00				0.00

Base Vehicle	62,755.00
Total Chassis Options	(1,153.00)
Total Body Options	48,373.00
Delivery Zone	\$
Non Standard Colors	0.00
Total	109,975.00

PAINT COLORS				
	YZ	Oxford White	Green Gem	W6
	G1	Shadow Black	Tangier Orange	J8
1	UX	Ingot Silver	Bold Yellow	LE
	J7	Magnetic	Caibou	H5
	PQ	Race Red	School Bus Yellow	B1
	N1	Blue Jeans	Special Paint add 900.00	XX

Agency City of Alpharetta
Contact Eddie Tucker
Phone 678-297-6249
Fax
Address



Statewide Information Sheet

Statewide Contract Number	99999-SPD-SPD0000039		
Name of Contract	Truck Stake Body/Dump Cab/Chassis		
Effective Date	July 21, 2010		
Contract Table of Contents			
Vendors Awarded	3	Contract Information:	Mandatory Contract
Contract Information for Vendor			Page Number
<u>Wade Ford</u>			2-3
Additional Contract Information			
<u>General Contract Information</u>			4-7
<u>Item Listing</u>			8-9
<u>Contract Renewals/ Extensions/ Changes</u>			9-16

Contract Information



Vendor Information Sheet

Statewide Contract Number	99999-SPD-SPD0000039-0003
PeopleSoft Vendor Number	0000011786
Vendor Name & Address	
Wade Ford Inc 3680 South Cobb Drive Smyrna, GA 30080 TIN: 58-1544317	
Contract Administrator	
Jack Eastland JEASTLAND@wade.com Telephone: 770-736-1200 x 142 Fax: 770-433-2412	
Contact Details	
Ordering Information	Fleet and Government Sales 3680 South Cobb Drive Smyrna, Georgia 30080
Remitting Information	<u>Fleet and Government Sales</u> <u>3680 South Cobb Drive</u> <u>Smyrna, Georgia 30080</u>
Delivery Days	Orders will be shipped within 120 days after receipt of Purchase Order
Discounts	
Payment Terms	Net 30 Days
Bid Offer includes	State and Local Government



Vendor Information Sheet

Acceptable payment method	Vendor will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.
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Special Terms and Conditions

General Specification Requirements

NOTE: REQUIREMENTS SPECIFIED HEREIN SHALL APPLY TO ALL AUTOMOBILES AND STATION WAGONS PURCHASED BY THE STATE OF GEORGIA. THIS SPECIFICATION IS NOT COMPLETE WITHOUT SPECIFIC REQUIREMENTS IN THE DETAIL SPECIFICATIONS. SPECIFICATION IN THESE AREAS VARY BY CAB & CHASSIS TYPE. REFER TO THE DETAILED SPECIFICATIONS SHEETS (reference the Mandatory Requirements Worksheet) FOR FURTHER INFORMATION. IN THE EVENT OF CONFLICT BETWEEN THESE SPECIFICATION AND THE DETAIL SPECIFICATIONS, THE DETAIL SPECIFICATION SHALL APPLY.

APPLICABLE DOCUMENTS: Reference to publications in the detail specifications shall apply to those issues in effect on the date of the invitation to bid, unless otherwise specified.

DESIGN: New models in current production, complete with all necessary operating components and accessories customarily furnished, together with such modifications as may be necessary to enable the vehicle to function reliably and efficiently in sustained operation. Design to permit accessibility for maintenance purposes with minimal disturbance of other components or assemblies. The term "heavy duty" as used to describe an item, shall be defined to mean in excess of the usual performance, quantity, quality or capacity that is normally supplied with the standard production item.

COMPONENTS, ASSEMBLIES AND ACCESSORIES: The vehicle shall have all of its components, assemblies and accessories installed and shall be delivered to the State meeting or exceeding all applicable requirements of the Environmental Protection Agency Regulations, Federal Motor Vehicle Safety Standards, Federal Motor Carrier Safety Regulations and Industry Specifications, Standards and Regulation that are in effect on the date of manufacture. NOTE: All Components, assemblies, and accessories shall be Factory Installed unless otherwise noted. All pick up trucks shall have Fleetside type cargo boxes with step type bumpers. Standard size pick up trucks shall have a minimum of forty-nine (49) inches width between cargo box wheel housings. Bumpers may be factory or locally installed. In the event bumpers are locally installed, they shall meet or exceed factory standards, particularly with regard to tongue weight and tow weight.



STANDARD EQUIPMENT: The vehicle shall include all components, assemblies and accessories as offered by the vehicle manufacturer and referred to as "standard equipment or features".

EMISSION CONTROLS: Trucks built after January 1, 2010 are required to comply with the federal EPA Diesel Emission standards for 2010 (applies to diesel powered trucks from 8,600 lbs GVWR and up).

INTERIOR & EXTERIOR SOUND LEVEL: Vehicles shall comply with Federal Interstate Noise Standards.

COOLING SYSTEMS: Liquid pressurized forced circulation type, consisting of the necessary components of such design and capacity to maintain the engine at optimum safe temperature under all operating conditions without any loss of coolant. Optimum engine temperatures shall be maintained with the vehicle loaded and continuously operating at all driveable altitudes and grades in ambient temperatures ranging from minus 30 to 120 degrees F. Thermostat controlled and suitable for operation with permanent type antifreeze solution. Easily accessible drain outlets shall be provided to allow complete cooling system drainage. Coolant recovery system to be furnished.

TOOLS: Jack and Lug Wrench, Factory Installed, for each vehicle.

EXHAUST SYSTEM: Manufacturer's heaviest duty system available for engine furnished. Corrosion resistant and securely fastened and routed to protect components from hazards. System shall comply with Federal Motor Vehicle Safety Regulations.

CONTROLS, INSTRUMENTS AND OPERATING MECHANISMS: Located for left hand drive. Complete and conveniently accessible to driver. Instruments and controls clearly identified as to function.

HEATER AND DEFROSTER: Hot water heating systems with fresh air intakes. Discharge outlets to floor and defroster louvers shall be provided. Systems shall be equipped with variable temperature control and multiple speed blowers.

EXTERIOR FINISHES: Standard production colors.

MATERIALS: New and of quality conforming to current engineering and manufacturing practice. No defects and suitable for the intended service.



SERVICE AND REPAIR: The State of Georgia shall expect the manufacturer to have adequate stocks of replacement parts available to service State vehicles and to make delivery within a reasonable time of all normal replacement parts to their dealers who may service State vehicles. The State further expects that warranty service and repairs as well as non warranty service and repairs will be handled without prejudice by local dealerships throughout the United States.

RESPONSIBILITY FOR INSPECTION: Unless otherwise specified in the contract or purchase order, the supplier shall be responsible for the performance of all inspection and test requirements necessary to ensure compliance with requirements of this and the applicable detail specifications. This action does not preclude subsequent inspection and testing by the State of Georgia to further determine conformance with specification requirements for performance, quality standards of workmanship, material and construction techniques.

DELIVERY: Truck is to be delivered within 120 days of receipt of purchase order.

PRE-DELIVERY SERVICING AND ADJUSTMENT: The dealer shall not attach any dealer identification, advertising or similar material to the vehicle. Prior to acceptance by the State inspector, the dealer shall service and adjust each vehicle for operational use, to include as a minimum, the following:

- Focusing of Lights
- Tuning of Engine
- Adjustment of Accessories
- Checking of Electrical, Braking and Suspension Systems
- Charging of Battery
- Alignment of Front End
- Inflation of Tires
- Balancing of all Wheels, including the Spare
- Complete Servicing of Engine, Chassis and Operating Mechanisms with Recommended Grades of Lubricants or Fluids for the Ambient Air Temperature at the Point and Time of Delivery



- Servicing of Cooling System with Permanent Type Antifreeze and Summer Coolant for Minus 20 Degrees F. Protection
- Servicing of Windshield Washer Reservoir with Water and Appropriate Additives • A Minimum of 1/4 Tank of Fuel.

DOCUMENTS: Each vehicle shall be delivered with complete certification of origin, tag application, warranty, owner's manual and any other necessary credentials.

Specifications

Truck Cabs and Chassis Item Listing

ItemListing 5/1/2015
SelectiveCatalyticReduction(SCR)

Line	NOMENCLATURE	MFG	NAME	Vendor	Del Days	Contact	Number
1	12,500lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF350	WadeFord	120	JackEastland	770-
2	15,000lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF450	WadeFord	120	JackEastland	770-
3	19,500lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF550	WadeFord	120	JackEastland	770-
4	26,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2106	PeachState	120	Steven Mallon	678-
5	33,000lbs.GVWR 436-1200ex142	Ford	FordF750	WadeFord	120	JackEastland	770-
6	36,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2106	PeachState	120	Steven Mallon	678-
7	52,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2112V	PeachState	120	Steven Mallon	678-
8	56,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2112	PeachState	120	Steven Mallon	678-

ExhaustGasRecirculation(EGR)

Line	NOMENCLATURE	MFG	MODEL CODE	Vendor	DEL.TIME	Contact	Number
9	19,500lbs.GVWR	Internationa	4X2	TERRASTARSF RushTruck CentersofG	120	KurtHohlstein	404-622-1921
10	26,000lbs.GVWR	Internationa	4300SBA4X2	RushTruck CentersofG	120	KurtHohlstein	404-622-1921
11	33,000lbs.GVWR RushTruck	Internationa	4X2	4300M7SBA RushTruck CentersofG	120	KurtHohlstein	404-622-1921
12	36,000lbs.GVWR RushTruck	Internationa	4400SBA4X2	CentersofG	120	KurtHohlstein	404-622-1921
13	52,000lbs.GVWR RushTruck	Internationa	7600SBA6X4	CentersofG	120	KurtHohlstein	404-622-1921
14	56,000lbs.GVWR	Internationa	7600SBA6X4	CentersofG	120	KurtHohlstein	404-622-1921

5/1/2015

Changes/Renewals/Extensions

Extension #1: 1 August, 2015 thru 31 July 2016

Price Changes Effective 5-1-2015

Wade Ford:

F-350, 12,500 GVWR	\$31639.56
F-450, 15,000 GVWR	\$38,684.31
F-550, 19,500 GVWR	\$41,188.19

Renewal #4: 1 August 2014 thru 31 July 2015

Prices Changes: Effective 1 August 2014

Peach State Freightliner							
line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
4	26,000lbs.GVWR	\$63,805.00	\$64,232.49	0.0067	\$427.49	TRUCKS NA	M2106
						DAIMLER	FREIGHTLINER
6	36,000lbs.GVWR	\$67,388.00	\$69,510.72	0.0315	\$2,122.72	TRUCKS NA	M2106
						DAIMLER	FREIGHTLINER
7	52,000lbs.GVWR	\$94,673.00	\$97,655.20	0.0315	\$2,982.20	TRUCKS NA	M2112V
						DAIMLER	FREIGHTLINER
8	56,000lbs.GVWR	\$89,866.00	\$92,696.78	0.0315	\$2,830.78	TRUCKS NA	M2112
			Wade Ford				
line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
1	12,500lbs.GVWR	\$29,935.00	\$30,135.56	0.0067	\$200.56	Ford	DutyF350
2	15,000lbs.GVWR	\$35,852.00	\$36,092.31	0.0067	\$240.31	Ford	DutyF450
3	19,500lbs.GVWR	\$38,238.00	\$38,494.19	0.0067	\$256.19	Ford	DutyF550
5	33,000lbs.GVWR	\$60,839.00	\$62,755.43	0.0315	\$1,916.43	Ford	FordF750
			Rush Trucks				
Line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
							TERRASTARSA

9 19,500lbs.GVWR \$42,510.14 \$42,794.96 0.0067 \$284.82 International 4X2

10 26,000lbs.GVWR \$62,840.53 \$63,251.56 0.0067 \$411.03 International 4300SBA4X2

							4300M75BA
11	33,000lbs.GVWR	\$64,804.95	\$65,239.14	0.0067	\$434.19	International	4X2
12	36,000lbs.GVWR	\$69,630.42	\$71,823.78	0.0315	\$2,193.36	International	4400SBA4X2
13	52,000lbs.GVWR	\$102,393.07	\$105,618.45	0.0315	\$3,225.38	International	7600SBA6X4
14	56,000lbs.GVWR	\$ 76,167.41	\$78,566.68	0.0315	\$2,399.27	International	7SOOSBA6X4

Renewal #3: 1 August, 2013 thru 31 July 2014

Prices Changes: Effective 1 August 2013

Rush Trucks:

19,500lbs.GVW RCabandChassis 19,500 GVW Cab & Chassis	\$42,510.14
26,000lbs.GVW RCabandChassis 26,000 GVW Cab & Chassis	\$63,840.53
33,000lbs.GVW RCabandChassis 33,000 GVW Cab & Chassis	\$64,804.95
36,000lbs.GVW RCabandChassis 36,000 GVW Cab & Chassis	\$69,630.42
52,000lbs.GVW RCabandChassis 52,000 GVW Cab & Chassis	\$102,393.07
56,000lbs.GVW RCabandChassis 56,000 GVW Cab & Chassis	\$76,167.41

Wade Ford:

12,500 lb GVW R chassis F-350 New price \$29,935
14,000 lb GVW R chassis F-450 New price \$35,852
19,500 lb GVW R chassis F-550 New price \$38,238
33,000 lb GVW R chassis F-750 New price \$60,839

Peach State Freightliner:

26,000 lb GVW R cab and chassis (MD 112) New price \$65,170.43
36,000 lb GVW R cab and chassis (MD 112V);New price \$68,830.10
52,000 lb GVW R cab and chassis (M2-106) New price \$96,699.00
56,000 lb GVW R cab and chassis (M2-106V; New price \$91,789.13

Renewal #2: 1 August 2012 thru 31 July 2013

Prices Changes: Effective 1 Aiugust 2012

Rush Trucks:

19,500lbs.GVW RCabandChassis 19,500 GVW Cab & Chassis	\$41,619.48
26,000lbs.GVW RCabandChassis 26,000 GVW Cab & Chassis	\$62,502.97
33,000lbs.GVW RCabandChassis 33,000 GVW Cab & Chassis	\$63,447.18
36,000lbs.GVW RCabandChassis 36,000 GVW Cab & Chassis	\$68,171.55
52,000lbs.GVW RCabandChassis 52,000 GVW Cab & Chassis	\$100,247.77
56,000lbs.GVW RCabandChassis 56,000 GVW Cab & Chassis	\$74,571.58

Wade Ford:

12,500 lb GVW R chassis F-350 New price \$29,435
14,000 lb GVW R chassis F-450 New price \$35,254
19,500 lb GVW R chassis F-550 New price \$37,599
33,000 lb GVW R chassis F-750 New price \$59,647

Peach State Freightliner:

26,000 lb GVW R cab and chassis (MD 112) New price \$63,805.00
36,000 lb GVW R cab and chassis (MD 112V); New price \$67,388.00
52,000 lb GVW R cab and chassis (M2-106) New price \$94,673.00
56,000 lb GVW R cab and chassis (M2-106V; New price \$89,866.00

Price Adjustment for Wade Ford F-750 and addition of Bucket Truck option:**Price Changes:**

33,000 lb GVWR chassis F-750 Wade Ford New Price: \$58,155.00 Ford no longer offers a powertrain warranty on this model. Supplier/Ford still supplies a 5yr/100,000 engine warranty and a 5yr warranty on Allison transmissions as required

Option Addition:

The following option is added to the options available from Wade Ford:
Versalift VST-40 I Telescopic/Articulating aerial platform lift (Bucket Truck) Price: \$71,275.00

Renewal #1: 1st Renewal Option Aug 1st, 2011 thru July 31st, 2012**Prices Changes:**

Rush Trucks:

19,500lbs.GVWRCabandChassis 19,500 GVW	Cab & Chassis	\$40,375.90
26,000lbs.GVWRCabandChassis 26,000 GVW	Cab & Chassis	\$60,635.40
33,000lbs.GVWRCabandChassis 33,000 GVW	Cab & Chassis	\$61,551.40
36,000lbs.GVWRCabandChassis 36,000 GVW	Cab & Chassis	\$66,134.60
52,000lbs.GVWRCabandChassis 52,000 GVW	Cab & Chassis	\$97,252.40
56,000lbs.GVWRCabandChassis 56,000 GVW	Cab & Chassis	\$72,343.40

Wade Ford:

12,500 lb GVWR chassis F-350 price increase of \$775.00 (2.7%); New price \$28,578.00
14,000 lb GVWR chassis F-450 price increase of \$768.00 (2.2%); New price \$34,227.00
19,500 lb GVWR chassis F-550 price increase of \$767.00 (2.1%); New price \$36,504.00
33,000 lb GVWR chassis F-750 no change in price as 2011 model is still available

Peach State Freightliner:

26,000 lb GVWR cab and chassis (MD 112) price increase of \$863.00; New price \$63,805.00
36,000 lb GVWR cab and chassis (MD 112V) price increase of \$863.00; New price \$67,388.00
52,000 lb GVWR cab and chassis (M2-106) price increase of \$1371.00; New price \$ 94,673.00
56,000 lb GVWR cab and chassis (M2-106V) price increase of \$1371.00; New price \$89,866.00

Amendment #2

Effective Date of this Amendment: October 01, 2010

Initial Date of Contract: August 01, 2010

Expiration Date: July 31, 2011

The purpose of this amendment is to add additional optional equipment items to the list of equipment available for purchase under the contract for the following contract line item: Truck Chassis Type- 56,000lbs GVWR (Selective Catalytic Reduction) / Manufacturer- Daimler Trucks North America / Model- M2 112

List of optional equipment items

Rear Tandem Axle RT-160P 46,000 lb
Rear Suspension Spring for a tandem axle rating at 46,000 lb

Amendment #1

Effective Date of this Amendment: December 29, 2010

Initial Date of Contract: August 01, 2010

Expiration Date: July 31, 2011

The purpose of this amendment is to add additional optional equipment items to the list of equipment available for purchase under the contract for the following contract line item: Truck Chassis Type- 52,000lbs GVWR (Selective Catalytic Reduction) / Manufacturer- Daimler Trucks North America / Model- M2112.

List of optional equipment items and associated prices

Description of Optional Equipment	Price
Stainless Steel Rear Fenders	\$218.00
Front Dust Shields	\$72.00
Rear Dust Shield	\$134.00
Pass Air Ride Seat	\$339.00
Dual Air Horns	\$243.00
100 Gallon Aluminum Fuel Tank	\$189.00

Extension: Effective 07/01/2017 – 12/31/2017



Ordering Instructions

The Office of Fleet Management requires state entities and Authorities who willingly have vehicles enrolled in Vital to get authorization before purchasing **Administrative Vehicles**. Municipalities follow their own purchasing guidelines, and abide by the Terms and Conditions of SWC.

Locate the contact line items(s) you wish to order.

Determine the appropriate contractor for item(s) to be ordered. Refer to Pricing/Item Schedule Column titled Lot Number, which identifies; Item Number and Vendor Identification Number

Multiply required quantity times the unit price to determine the total cost for each line item. Include option(s) as separate line items(s).

Prepare Purchase Order.

Send copies of the Purchase Order to the Office of Fleet Management for authorized signature approval. Office of Fleet Management will forward the Purchase Order(s) back to the agency after approval.

After receiving the approved copies of the Purchase Order from the Office of Fleet Management, the agency will then mail the vendor's copy via certified mail, return receipt requested.

DOAS Contract Manager: Billy Gilbert

404-657-4277

billy.gilbert@doas.ga.gov







City Council Meeting STAFF REPORT

Submitting Department: Public Works

Submitted By:

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE:

FY 2018 F-350 CREW CAB SERVICE TRUCK REPLACEMENT

II. RECOMMENDATION:

Please authorize the purchase of a 2017 Ford F-350 Crew Cab Service Truck in the amount of \$52,234.00 from Wade Ford Government Sales on State Contract # 99999-001-SPD-SPD000039.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$52,234.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
F-350 Crew Cab Truck (30141100-542200-C1223)	\$52,234.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
-	\$0.00

IV. REPORT IN BRIEF:

The Public Works Department received funding totaling \$55,000 within the FY 2018 Capital Budget for a Ford F-350 Crew Cab Service Truck to replace a 1995 Ford F-800 Canopy Bed Service Truck.

The Ford F-800 Canopy Bed Service Truck warrants replacement based on age (22 years), and the fact that the City purchased the 1995 F-800 as a Water Department Service Truck prior to selling the water system to Fulton County. Staff researched the benefits of downsizing to a Ford F-350 Service Bed Truck to replace the larger F-800 Service Truck and determined that the smaller F-350 Service Truck would be more beneficial to the Public Works fleet. The smaller F-350 Crew Cab Service Truck does not require a Commercial Driver's License as the F-800 Canopy Bed Service Truck does, allowing all Public Works staff to be able to operate the truck at any time. This is an additional benefit to the downsizing of the vehicle. This vehicle will be assigned to the Public Works Facilities crew.

The 2017 Ford F-350 Crew Cab Service Truck will be purchased from Wade Ford Government Sales. On State Contract # 99999-SPD-SPD000039, the cost of the 2017 Ford F-350 Service Truck is \$52,234.00. Approximate delivery time is 90-120 days after receipt of Purchase Order. Per policy, the equipment being replaced will be surplus by the Finance Department.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Wade Ford Quote, Wade Ford State Contract, F-350 Crew Cab Service Truck Photos



GA Statewide Contract 99999-SPD-000039

12,500 GVWR Cab & Chassis Ford F-350

Regular Cab, Dual Rear Tires, Spare, PTO, 6.7L Diesel, Automatic, Cab Step, Block Heater, 84 CA, AC, AM/FM

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080

Roger Moore Phone (678) 460-3881 FAX (770) 433-2412 email: rogermoore@wade.com

Order	Code	Chassis	Price	Total	Order	Code	Body / Equipment	Price	Total
	X3*	Super Cab (60 CA only)	3,302.00	0.00		76C	Backup Alarm	132.00	0.00
1	W3*	Crew Cab (60 CA only)	3,798.00	3,798.00		91S	LED Amber Warning Strobes	622.00	0.00
1	60CA	60" CA (Reg Cab)	(125.00)	(125.00)		87T	Ford Telematics by Telogis	759.00	0.00
	*3H	4x4 Drive System (all cabs)	3,576.00	0.00		65M	28 Gal Mid Ship Fuel Tank	119.00	0.00
	213	Shift on the Fly	177.00	0.00		65C	Dual Diesel Tanks (req 96V or 585)	593.00	0.00
	41P	Skid Plates	95.00	0.00		18A	Upfitter Interface Module	281.00	0.00
	630A	Single Rear Tire (60CA only)	(132.00)	0.00		76Z	Anti-Theft Security System	58.00	0.00
1	996	6.2L V8 Gasoline Engine	(5,268.00)	(5,268.00)					0.00
	98F	Gaseous Prep for Alt Fuel	298.00	0.00					0.00
	TBD	42 GGE Dedicated CNG		0.00					0.00
	TBD	21 GGE Bi-Fuel CNG		0.00			Many Body Options Available		0.00
	TBD	19 GGE Bi-Fuel Propane		0.00			Call for Specs & Pricing		0.00
	X4*	Limited Slip Rear Axle	371.00	0.00					0.00
	TBM	LT245/75Rx17E AT Tires	157.00	0.00			9 ft Utility Body (60 CA)		0.00
1	64J	Polished Aluminum Wheels	570.00	570.00			11 ft Utility Body (84 CA)		0.00
1	1S	Cloth 40-20-40 Seats	298.00	298.00			9 - 12 ft Flat Bed Stake Body		0.00
	*S	Vinyl or Cloth 40-Console-40	583.00	0.00			Elect or Hyd Hoist		0.00
1	90L	Power Equip Grp W,L,M	1,068.00	1,068.00			9-12 ft Enclosed Box Van Body		0.00
	67*	Heavy Duty Alternator(s)	109.00	0.00			Cargo Ramps Installed		0.00
	473	Snow Plow Prep	82.00	0.00			Lift Gates Installed		0.00
	67H	Heavy Front Susp Pkg	119.00	0.00			Standard, Rail, Tuckaway		0.00
	531	Trailer Brake Wiring	43.00	0.00			Food Concession Body		0.00
1	52B	Trailer Brake Controller	257.00	257.00			Animal Control Body		0.00
	63A	LED Mirror Spotlights	153.00	0.00			Fire Supression Mini-Pumper		0.00
1	18B	Platform Running Boards	352.00	352.00					0.00
1	872	Rear View Camera & Prep Kit	393.00	393.00	1		9 ft Utility Body Cherokee Truck	17,733.00	17,733.00
	43B	Rear Window Defrost	62.00	0.00			See attached specs		0.00
1	43C	110V/400W Inverter (req 67*)	72.00	72.00					0.00
	76S	Remote Start (req 90L)	186.00	0.00			Options for body quote		0.00
	585	AM/FM/CD	261.00	0.00			Strobe lights	670.00	0.00
	39S	Sirius Radio (req 91M)	177.00	0.00			Flip Tops	1,650.00	0.00
	525	Cruise Control	223.00	0.00					0.00
	942	Daytime Running Lights	43.00	0.00					0.00
1	17F	Chrome Front Bumper	210.00	210.00					0.00
	96V	XL Value Pkg	684.00	0.00					0.00
	91M	SYNC w/ My Ford	347.00	0.00					0.00
	643A	XLT Upgrade	4,131.00	0.00					0.00
	17V	XLT Value Pkg	1,386.00	0.00					0.00
	47A	Ambulance Prep (D only)	1,143.00	0.00					0.00

PAINT COLORS		
	Z1	Oxford White
	G1	Shadow Black
	PQ	Race Red Metallic
	H5	Caribou Metallic
	J7	Magnetic Metallic
	N1	Blue Jeans Metallic
1	UX	Ingot Silver Metallic
	H7	Bronze Fire Metallic (XLT only)
	RR	Ruby Red Metallic (XLT only)
	GN	White Gold Metallic(XLT only)
	SBY	School Bus Yellow 84553

Delivery Region		
1 - 61.00	1	61
2 - 80.00		
3 - 100.00		
4 - 80.00		
5 - 80.00		
6 - 80.00		
7 - 100.00		
8 - 120.00		
9 - 135.00		
10 - 140.00		
11 - 180.00		
12 - 200.00		

Base Vehicle	32,815.00
Total Chassis options	1,625.00
Total Body options	17,733.00
Delivery Zone	61.00
Metallic / Special Paint	152.00
Total	52,234.00

Agency Contact	Eddie Tucker
Phone	678-297-6249
Agency Address	City of Alpharetta

Updated 11.14.2016



Statewide Information Sheet

Statewide Contract Number	99999-SPD-SPD0000039		
Name of Contract	Truck Stake Body/Dump Cab/Chassis		
Effective Date	July 21, 2010		
Contract Table of Contents			
Vendors Awarded	3	Contract Information:	Mandatory Contract
Contract Information for Vendor			Page Number
<u>Wade Ford</u>			2-3
Additional Contract Information			
<u>General Contract Information</u>			4-7
<u>Item Listing</u>			8-9
<u>Contract Renewals/ Extensions/ Changes</u>			9-16

Contract Information



Vendor Information Sheet

Statewide Contract Number	99999-SPD-SPD0000039-0003
PeopleSoft Vendor Number	0000011786
Vendor Name & Address	
Wade Ford Inc 3680 South Cobb Drive Smyrna, GA 30080 TIN: 58-1544317	
Contract Administrator	
Jack Eastland JEASTLAND@wade.com Telephone: 770-736-1200 x 142 Fax: 770-433-2412	
Contact Details	
Ordering Information	Fleet and Government Sales 3680 South Cobb Drive Smyrna, Georgia 30080
Remitting Information	<u>Fleet and Government Sales</u> <u>3680 South Cobb Drive</u> <u>Smyrna, Georgia 30080</u>
Delivery Days	Orders will be shipped within 120 days after receipt of Purchase Order
Discounts	
Payment Terms	Net 30 Days
Bid Offer includes	State and Local Government



Vendor Information Sheet

Acceptable payment method	Vendor will accept Purchase Orders and the Purchasing Card under this contract as permitted by current policies governing the Purchasing Card program.
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Special Terms and Conditions

General Specification Requirements

NOTE: REQUIREMENTS SPECIFIED HEREIN SHALL APPLY TO ALL AUTOMOBILES AND STATION WAGONS PURCHASED BY THE STATE OF GEORGIA. THIS SPECIFICATION IS NOT COMPLETE WITHOUT SPECIFIC REQUIREMENTS IN THE DETAIL SPECIFICATIONS. SPECIFICATION IN THESE AREAS VARY BY CAB & CHASSIS TYPE. REFER TO THE DETAILED SPECIFICATIONS SHEETS (reference the Mandatory Requirements Worksheet) FOR FURTHER INFORMATION. IN THE EVENT OF CONFLICT BETWEEN THESE SPECIFICATION AND THE DETAIL SPECIFICATIONS, THE DETAIL SPECIFICATION SHALL APPLY.

APPLICABLE DOCUMENTS: Reference to publications in the detail specifications shall apply to those issues in effect on the date of the invitation to bid, unless otherwise specified.

DESIGN: New models in current production, complete with all necessary operating components and accessories customarily furnished, together with such modifications as may be necessary to enable the vehicle to function reliably and efficiently in sustained operation. Design to permit accessibility for maintenance purposes with minimal disturbance of other components or assemblies. The term "heavy duty" as used to describe an item, shall be defined to mean in excess of the usual performance, quantity, quality or capacity that is normally supplied with the standard production item.

COMPONENTS, ASSEMBLIES AND ACCESSORIES: The vehicle shall have all of its components, assemblies and accessories installed and shall be delivered to the State meeting or exceeding all applicable requirements of the Environmental Protection Agency Regulations, Federal Motor Vehicle Safety Standards, Federal Motor Carrier Safety Regulations and Industry Specifications, Standards and Regulation that are in effect on the date of manufacture. NOTE: All Components, assemblies, and accessories shall be Factory Installed unless otherwise noted. All pick up trucks shall have Fleetside type cargo boxes with step type bumpers. Standard size pick up trucks shall have a minimum of forty-nine (49) inches width between cargo box wheel housings. Bumpers may be factory or locally installed. In the event bumpers are locally installed, they shall meet or exceed factory standards, particularly with regard to tongue weight and tow weight.



STANDARD EQUIPMENT: The vehicle shall include all components, assemblies and accessories as offered by the vehicle manufacturer and referred to as "standard equipment or features".

EMISSION CONTROLS: Trucks built after January 1, 2010 are required to comply with the federal EPA Diesel Emission standards for 2010 (applies to diesel powered trucks from 8,600 lbs GVWR and up).

INTERIOR & EXTERIOR SOUND LEVEL: Vehicles shall comply with Federal Interstate Noise Standards.

COOLING SYSTEMS: Liquid pressurized forced circulation type, consisting of the necessary components of such design and capacity to maintain the engine at optimum safe temperature under all operating conditions without any loss of coolant. Optimum engine temperatures shall be maintained with the vehicle loaded and continuously operating at all driveable altitudes and grades in ambient temperatures ranging from minus 30 to 120 degrees F. Thermostat controlled and suitable for operation with permanent type antifreeze solution. Easily accessible drain outlets shall be provided to allow complete cooling system drainage. Coolant recovery system to be furnished.

TOOLS: Jack and Lug Wrench, Factory Installed, for each vehicle.

EXHAUST SYSTEM: Manufacturer's heaviest duty system available for engine furnished. Corrosion resistant and securely fastened and routed to protect components from hazards. System shall comply with Federal Motor Vehicle Safety Regulations.

CONTROLS, INSTRUMENTS AND OPERATING MECHANISMS: Located for left hand drive. Complete and conveniently accessible to driver. Instruments and controls clearly identified as to function.

HEATER AND DEFROSTER: Hot water heating systems with fresh air intakes. Discharge outlets to floor and defroster louvers shall be provided. Systems shall be equipped with variable temperature control and multiple speed blowers.

EXTERIOR FINISHES: Standard production colors.

MATERIALS: New and of quality conforming to current engineering and manufacturing practice. No defects and suitable for the intended service.



SERVICE AND REPAIR: The State of Georgia shall expect the manufacturer to have adequate stocks of replacement parts available to service State vehicles and to make delivery within a reasonable time of all normal replacement parts to their dealers who may service State vehicles. The State further expects that warranty service and repairs as well as non warranty service and repairs will be handled without prejudice by local dealerships throughout the United States.

RESPONSIBILITY FOR INSPECTION: Unless otherwise specified in the contract or purchase order, the supplier shall be responsible for the performance of all inspection and test requirements necessary to ensure compliance with requirements of this and the applicable detail specifications. This action does not preclude subsequent inspection and testing by the State of Georgia to further determine conformance with specification requirements for performance, quality standards of workmanship, material and construction techniques.

DELIVERY: Truck is to be delivered within 120 days of receipt of purchase order.

PRE-DELIVERY SERVICING AND ADJUSTMENT: The dealer shall not attach any dealer identification, advertising or similar material to the vehicle. Prior to acceptance by the State inspector, the dealer shall service and adjust each vehicle for operational use, to include as a minimum, the following:

- Focusing of Lights
- Tuning of Engine
- Adjustment of Accessories
- Checking of Electrical, Braking and Suspension Systems
- Charging of Battery
- Alignment of Front End
- Inflation of Tires
- Balancing of all Wheels, including the Spare
- Complete Servicing of Engine, Chassis and Operating Mechanisms with Recommended Grades of Lubricants or Fluids for the Ambient Air Temperature at the Point and Time of Delivery



- Servicing of Cooling System with Permanent Type Antifreeze and Summer Coolant for Minus 20 Degrees F. Protection
- Servicing of Windshield Washer Reservoir with Water and Appropriate Additives • A Minimum of 1/4 Tank of Fuel.

DOCUMENTS: Each vehicle shall be delivered with complete certification of origin, tag application, warranty, owner's manual and any other necessary credentials.

Specifications

Truck Cabs and Chassis Item Listing

ItemListing 5/1/2015
SelectiveCatalyticReduction(SCR)

Line	NOMENCLATURE	MFG	NAME	Vendor	Del Days	Contact	Number
1	12,500lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF350	WadeFord	120	JackEastland	770-
2	15,000lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF450	WadeFord	120	JackEastland	770-
3	19,500lbs.GVWR 436-1200ex142	Ford	FordSuper DutyF550	WadeFord	120	JackEastland	770-
4	26,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2106	PeachState	120	Steven Mallon	678-
5	33,000lbs.GVWR 436-1200ex142	Ford	FordF750	WadeFord	120	JackEastland	770-
6	36,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2106	PeachState	120	Steven Mallon	678-
7	52,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2112V	PeachState	120	Steven Mallon	678-
8	56,000lbs.GVWR 533-3646	DAIMLER	FREIGHTLINE TRUCKS NA M2112	PeachState	120	Steven Mallon	678-

ExhaustGasRecirculation(EGR)

Line	NOMENCLATURE	MFG	MODEL CODE	Vendor	DEL.TIME	Contact	Number
9	19,500lbs.GVWR	Internationa	4X2	TERRASTARSF RushTruck CentersofG	120	KurtHohlstein	404-622-1921
10	26,000lbs.GVWR	Internationa	4300SBA4X2	RushTruck CentersofG	120	KurtHohlstein	404-622-1921
11	33,000lbs.GVWR RushTruck	Internationa	4300M7SBA 4X2	RushTruck CentersofG	120	KurtHohlstein	404-622-1921
12	36,000lbs.GVWR RushTruck	Internationa	4400SBA4X2	CentersofG	120	KurtHohlstein	404-622-1921
13	52,000lbs.GVWR RushTruck	Internationa	7600SBA6X4	CentersofG	120	KurtHohlstein	404-622-1921
14	56,000lbs.GVWR	Internationa	7600SBA6X4	CentersofG	120	KurtHohlstein	404-622-1921

5/1/2015

Changes/Renewals/Extensions

Extension #1: 1 August, 2015 thru 31 July 2016

Price Changes Effective 5-1-2015

Wade Ford:

F-350, 12,500 GVWR	\$31639.56
F-450, 15,000 GVWR	\$38,684.31
F-550, 19,500 GVWR	\$41,188.19

Renewal #4: 1 August 2014 thru 31 July 2015

Prices Changes: Effective 1 August 2014

Peach State Freightliner							
line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
4	26,000lbs.GVWR	\$63,805.00	\$64,232.49	0.0067	\$427.49	TRUCKS NA	M2106
						DAIMLER	FREIGHTLINER
6	36,000lbs.GVWR	\$67,388.00	\$69,510.72	0.0315	\$2,122.72	TRUCKS NA	M2106
						DAIMLER	FREIGHTLINER
7	52,000lbs.GVWR	\$94,673.00	\$97,655.20	0.0315	\$2,982.20	TRUCKS NA	M2112V
						DAIMLER	FREIGHTLINER
8	56,000lbs.GVWR	\$89,866.00	\$92,696.78	0.0315	\$2,830.78	TRUCKS NA	M2112
			Wade Ford				
line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
1	12,500lbs.GVWR	\$29,935.00	\$30,135.56	0.0067	\$200.56	Ford	DutyF350
2	15,000lbs.GVWR	\$35,852.00	\$36,092.31	0.0067	\$240.31	Ford	DutyF450
3	19,500lbs.GVWR	\$38,238.00	\$38,494.19	0.0067	\$256.19	Ford	DutyF550
5	33,000lbs.GVWR	\$60,839.00	\$62,755.43	0.0315	\$1,916.43	Ford	FordF750
			Rush Trucks				
Line	GVWR	Old Price	New Price	%	Amount	MFG	NAME
							TERRASTARSA

9 19,500lbs.GVWR \$42,510.14 \$42,794.96 0.0067 \$284.82 International 4X2

10 26,000lbs.GVWR \$62,840.53 \$63,251.56 0.0067 \$411.03 International 4300SBA4X2

							4300M75BA
11	33,000lbs.GVWR	\$64,804.95	\$65,239.14	0.0067	\$434.19	International	4X2
12	36,000lbs.GVWR	\$69,630.42	\$71,823.78	0.0315	\$2,193.36	International	4400SBA4X2
13	52,000lbs.GVWR	\$102,393.07	\$105,618.45	0.0315	\$3,225.38	International	7600SBA6X4
14	56,000lbs.GVWR	\$ 76,167.41	\$78,566.68	0.0315	\$2,399.27	International	7SOOSBA6X4

Renewal #3: 1 August, 2013 thru 31 July 2014

Prices Changes: Effective 1 August 2013

Rush Trucks:

19,500lbs.GVW RCabandChassis 19,500 GVW Cab & Chassis	\$42,510.14
26,000lbs.GVW RCabandChassis 26,000 GVW Cab & Chassis	\$63,840.53
33,000lbs.GVW RCabandChassis 33,000 GVW Cab & Chassis	\$64,804.95
36,000lbs.GVW RCabandChassis 36,000 GVW Cab & Chassis	\$69,630.42
52,000lbs.GVW RCabandChassis 52,000 GVW Cab & Chassis	\$102,393.07
56,000lbs.GVW RCabandChassis 56,000 GVW Cab & Chassis	\$76,167.41

Wade Ford:

12,500 lb GVW R chassis F-350 New price \$29,935
14,000 lb GVW R chassis F-450 New price \$35,852
19,500 lb GVW R chassis F-550 New price \$38,238
33,000 lb GVW R chassis F-750 New price \$60,839

Peach State Freightliner:

26,000 lb GVW R cab and chassis (MD 112) New price \$65,170.43
36,000 lb GVW R cab and chassis (MD 112V);New price \$68,830.10
52,000 lb GVW R cab and chassis (M2-106) New price \$96,699.00
56,000 lb GVW R cab and chassis (M2-106V; New price \$91,789.13

Renewal #2: 1 August 2012 thru 31 July 2013

Prices Changes: Effective 1 Aiugust 2012

Rush Trucks:

19,500lbs.GVW RCabandChassis 19,500 GVW Cab & Chassis	\$41,619.48
26,000lbs.GVW RCabandChassis 26,000 GVW Cab & Chassis	\$62,502.97
33,000lbs.GVW RCabandChassis 33,000 GVW Cab & Chassis	\$63,447.18
36,000lbs.GVW RCabandChassis 36,000 GVW Cab & Chassis	\$68,171.55
52,000lbs.GVW RCabandChassis 52,000 GVW Cab & Chassis	\$100,247.77
56,000lbs.GVW RCabandChassis 56,000 GVW Cab & Chassis	\$74,571.58

Wade Ford:

12,500 lb GVW R chassis F-350 New price \$29,435
14,000 lb GVW R chassis F-450 New price \$35,254
19,500 lb GVW R chassis F-550 New price \$37,599
33,000 lb GVW R chassis F-750 New price \$59,647

Peach State Freightliner:

26,000 lb GVW R cab and chassis (MD 112) New price \$63,805.00
36,000 lb GVW R cab and chassis (MD 112V); New price \$67,388.00
52,000 lb GVW R cab and chassis (M2-106) New price \$94,673.00
56,000 lb GVW R cab and chassis (M2-106V; New price \$89,866.00

Price Adjustment for Wade Ford F-750 and addition of Bucket Truck option:**Price Changes:**

33,000 lb GVWR chassis F-750 Wade Ford New Price: \$58,155.00 Ford no longer offers a powertrain warranty on this model. Supplier/Ford still supplies a 5yr/100,000 engine warranty and a 5yr warranty on Allison transmissions as required

Option Addition:

The following option is added to the options available from Wade Ford:
Versalift VST-40 I Telescopic/Articulating aerial platform lift (Bucket Truck) Price: \$71,275.00

Renewal #1: 1st Renewal Option Aug 1st, 2011 thru July 31st, 2012**Prices Changes:**

Rush Trucks:

19,500lbs.GVWRCabandChassis 19,500 GVW	Cab & Chassis	\$40,375.90
26,000lbs.GVWRCabandChassis 26,000 GVW	Cab & Chassis	\$60,635.40
33,000lbs.GVWRCabandChassis 33,000 GVW	Cab & Chassis	\$61,551.40
36,000lbs.GVWRCabandChassis 36,000 GVW	Cab & Chassis	\$66,134.60
52,000lbs.GVWRCabandChassis 52,000 GVW	Cab & Chassis	\$97,252.40
56,000lbs.GVWRCabandChassis 56,000 GVW	Cab & Chassis	\$72,343.40

Wade Ford:

12,500 lb GVWR chassis F-350 price increase of \$775.00 (2.7%); New price \$28,578.00
14,000 lb GVWR chassis F-450 price increase of \$768.00 (2.2%); New price \$34,227.00
19,500 lb GVWR chassis F-550 price increase of \$767.00 (2.1%); New price \$36,504.00
33,000 lb GVWR chassis F-750 no change in price as 2011 model is still available

Peach State Freightliner:

26,000 lb GVWR cab and chassis (MD 112) price increase of \$863.00; New price \$63,805.00
36,000 lb GVWR cab and chassis (MD 112V) price increase of \$863.00; New price \$67,388.00
52,000 lb GVWR cab and chassis (M2-106) price increase of \$1371.00; New price \$ 94,673.00
56,000 lb GVWR cab and chassis (M2-106V) price increase of \$1371.00; New price \$89,866.00

Amendment #2

Effective Date of this Amendment: October 01, 2010

Initial Date of Contract: August 01, 2010

Expiration Date: July 31, 2011

The purpose of this amendment is to add additional optional equipment items to the list of equipment available for purchase under the contract for the following contract line item: Truck Chassis Type- 56,000lbs GVWR (Selective Catalytic Reduction) / Manufacturer- Daimler Trucks North America / Model- M2 112

List of optional equipment items

Rear Tandem Axle RT-160P 46,000 lb
Rear Suspension Spring for a tandem axle rating at 46,000 lb

Amendment #1

Effective Date of this Amendment: December 29, 2010

Initial Date of Contract: August 01, 2010

Expiration Date: July 31, 2011

The purpose of this amendment is to add additional optional equipment items to the list of equipment available for purchase under the contract for the following contract line item: Truck Chassis Type- 52,000lbs GVWR (Selective Catalytic Reduction) / Manufacturer- Daimler Trucks North America / Model- M2112.

List of optional equipment items and associated prices

Description of Optional Equipment	Price
Stainless Steel Rear Fenders	\$218.00
Front Dust Shields	\$72.00
Rear Dust Shield	\$134.00
Pass Air Ride Seat	\$339.00
Dual Air Horns	\$243.00
100 Gallon Aluminum Fuel Tank	\$189.00

Extension: Effective 07/01/2017 – 12/31/2017



Ordering Instructions

The Office of Fleet Management requires state entities and Authorities who willingly have vehicles enrolled in Vital to get authorization before purchasing **Administrative Vehicles**. Municipalities follow their own purchasing guidelines, and abide by the Terms and Conditions of SWC.

Locate the contact line items(s) you wish to order.

Determine the appropriate contractor for item(s) to be ordered. Refer to Pricing/Item Schedule Column titled Lot Number, which identifies; Item Number and Vendor Identification Number

Multiply required quantity times the unit price to determine the total cost for each line item. Include option(s) as separate line items(s).

Prepare Purchase Order.

Send copies of the Purchase Order to the Office of Fleet Management for authorized signature approval. Office of Fleet Management will forward the Purchase Order(s) back to the agency after approval.

After receiving the approved copies of the Purchase Order from the Office of Fleet Management, the agency will then mail the vendor's copy via certified mail, return receipt requested.

DOAS Contract Manager: Billy Gilbert

404-657-4277

billy.gilbert@doas.ga.gov







City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks
Submitted By: Morgan Rodgers
Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: MISCELLANY: AN OPEN AIR PUBLIC ART EXHIBITION

II. RECOMMENDATION:

The goal of this discussion is to introduce City Council to the proposed program, respond to questions, and prepare for presentation of the project and partnership as a business item at an upcoming City Council Meeting.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE TOTAL COST TO THE CITY OF
ALPHARETTA FOR THE 2018 PROGRAM WOULD BE \$75,000.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

Staff will provide an introduction to a proposal for accomplishing the Phase II public art program that was included in the FY2018 budget. This proposal involves partnering with Arts Alpharetta on what they have coined "Miscellany: An Open Air Gallery".

Volunteers with Arts Alpharetta have dedicated numerous hours and considerable effort to compose a program that would advance the City's public art goals while laying a foundation for a sustainable annual rotating public art exhibition.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Program Overview, Proposed 2018 Budget

ArtsAlpharetta PRESENTS



MISCELLANY

AN OPEN AIR GALLERY

At a glance...



What

An outdoor temporary sculpture exhibition featuring 10 premiere works. Michael Rooks, The High Museum's Weiland Family Curator of Contemporary and Modern Art is the juror for this first annual event.

Where

The 2018 gallery will extend from Brooke Park at Alpharetta City Hall, along Haynes Bridge Road to the new art park on Thompson Street.

When

May through December, 2018.

Who

Organized by: Arts Alpharetta in cooperation with the City of Alpharetta.

Why

The goal of the is to bring an awesome arts experience to those who live, work, play and visit Alpharetta.

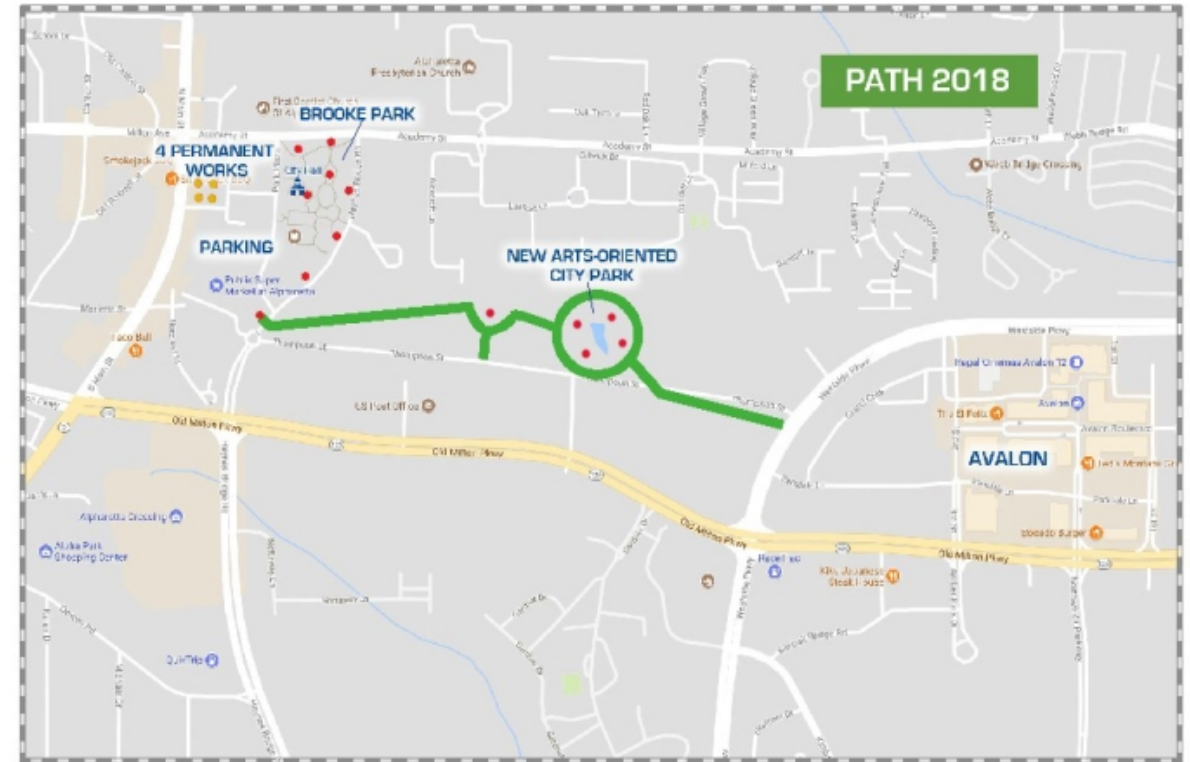
Sponsorship opportunities

Packages range from \$250 to \$50,000.

In-kind support opportunities are also available.

Location. Location. Location.

- Links fast-growing Downtown Alpharetta and popular Avalon
- Enjoys excellent proximity to residences, restaurants and shopping at Avalon and Downtown Alpharetta
- Features plentiful parking, easy walkability and clear visibility from Haynes Bridge, Academy Street and Thompson Street
- Easy access from GA 400



This event is one element of the Arts Alpharetta's robust public arts plan and provides a unique destination for residents, employees and visitors.

Art. Art. Art.



Known as an art curator dedicated to community building and engaging audiences across generations from every walk of life, Michael Rooks joined the High Museum of Art as Wieland Family Curator of Modern and Contemporary Art in January 2010. In addition to his responsibilities at the High, Rooks served as Commissioner and co-curator of the U.S. Pavilion at the 12th International Architecture Exhibition, La Biennale di Venezia, in 2010 and is an independent art writer.



A national call for entries will reach thousands of potential applicants and feature incentives aimed at attracting the country's best working artists



*Khalessi-Pa,
Isaac Duncan III*



Ascension, Michael Dillon

Images courtesy of the artists. Featured works are representational of some of the artists who will be invited to participate as part of the national Call for Entries.

Opportunity. Opportunity. Opportunity.

A special opportunity

- Alpharetta is the 6th fastest growing city in the nation
- Median HH Income is \$125,000+
- Median Home Value is \$325,000+
- Median Age is 37
- Home to more than 600 tech industry firms



The Alpharetta Convention and Visitors Bureau (ACVB) is a sponsor with a commitment to a significant promotion and ad buy.

Informational brochures will be placed in 30+ ACVB member hotels and marketed through the ACVB website and newsletter

Sponsorship Benefits



	PREMIERE	GOLD	SILVER	BRONZE	PATRON	SUPPORTER
RECOGNITION AS PREMIERE SPONSOR	X					
Name and Logo Placement						
Printed Brochures and Support Materials	LOGO	LOGO	LOGO	NAME	NAME	NAME
Signage Recognition at Art Works	LOGO					
Promotions Before and During Exhibition						
Website	LOGO WITH LINK	LOGO WITH LINK	LOGO	LOGO	NAME	NAME
Social Media	ALL SPONSORSHIP MENTIONS	ALL SPONSORSHIP MENTIONS	OCCASIONALLY	OCCASIONALLY		
Media Promotion	TBD	TBD	TBD	TBD		
Media Releases	X	X				
Newsletters	X	X	X	X	OCCASIONALLY	
Digital and Print Ads as Available	X					
Other Benefits						
Opportunity for Special Events as Available						
Recognition at Other Arts Alpharetta Events and Activities						
SPONSORSHIP LEVELS	\$50,000	\$25,000	\$15,000	\$5,000	\$500	\$250

**Custom sponsorship packages available*

**In-Kind Contributions should offset budget expenses*



ArtsAlpharetta.org

Arts Alpharetta is a volunteer driven 501(c)3 organization dedicated to developing a dynamic arts community in Alpharetta. The City of Alpharetta has joined in that commitment by fostering an arts-friendly atmosphere.

- Alpharetta Arts Center – a multimillion dollar project opening in 2019
- Public Arts – a commitment to building the City's permanent collection including upcoming installations of new works in Downtown Alpharetta by renowned artists *Michael Dillon, Gregory Johnson, Marc Moulton/Duke Ourseler, and Deanna Sirlin*
- Annual Arts Events – Well-established arts-oriented events occur throughout the year including Wire and Wood, a two day festival where nationally recognized songwriters perform on multiple stages



Miscellany 2018

Proposed Budget

Income

City of Alpharetta	\$75,000
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*Additional income TBD

In Kind

Sponsorship

Income generating events

Expenses

Artists Honorarium (10 x \$5,000)	\$50,000
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Call for Artists	\$ 1,750
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Codaworks & MSA

Juror Stipend	\$250
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**Operation expenses such as	\$8,000
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Signage

Installation/Deinstallation

Maintenance

Marketing and Promotions	\$4,500
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Kick Off and ongoing events

Printing

Office Supplies and Postage	\$500
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***Purchase of one Sculpture	\$10,000
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<i>Total Expenses</i>	\$75,000
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*Additional funds raised will allow us to add more sculptures; create additional events and activities during the show timeframe; and to increase the promotional reach for the project.

**This is the first year and there will be unanticipated expenses. In addition items will need to be purchased that can be reused in future years.

***Any balance will be applied to the purchase of exhibited sculptures to add to the City's collection of permanent works.



City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By: Kathi Cook

Meeting Date: October 16, 2017

I. AGENDA ITEM TITLE: RESPONSE TO CITY COUNCIL QUESTIONS: RENTAL HOUSING STUDY

II. RECOMMENDATION:

This item is presented for informational and discussion purposes. No action by City Council is needed.

III. REPORT IN BRIEF:

Ken Bleakly of Bleakly Advisory Group will provide information in response to questions posed by City Council during a previous presentation on the Rental Housing Study.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Consultant's Response To Questions



Bleakly Advisory Group

Memorandum

To: Kathi Cook, Michael Woodman, City of Alpharetta

From: Ken Bleakly, Bleakly Advisory Group

Subject: Response to Councilmember Questions regarding Rental Housing Study

Date: 10/12/17

During an Alpharetta City Council meeting on May 15, 2017, several councilmembers asked us to address several issues of concern to the members that arose out of the Alpharetta City Rental Housing Study Update our firm prepared for the city. The specific questions you asked us to address were:

1. *What are the regional trends in terms of single family homes and townhomes being occupied by rental households rather than owner households?*
2. *How often do rental and owner households move?*
3. *How long would it take the City to achieve its housing goal expressed in the latest City Comprehensive Plan to achieve its target ratio of 32% renter and 68% owner occupied?*
4. *Are senior rental housing units included in the rental housing totals for the city? Should we include these units in goal of 32% renter/68% owner in the Comprehensive Plan?*

Based on the data we have collected and analyzed for the latest revision of the Alpharetta Rental Housing Study, the answers to these questions are as follows:

1. ***What are the trends regionally of single family homes and townhomes being occupied by rental households rather than owner households?***

As shown in the table below, the proportion of rental single-family units--both detached and attached--has been growing dramatically over the past decade as a share of the rental housing inventory. In the Atlanta MSA region, in 2005, prior to the Great Recession, the number of rental housing units that were either single family detached or townhomes was 30% of the rental inventory. As a result of the foreclosure crisis, and the entry into the market of firms who believed they could effectively and profitably manage single family housing for rental households, the percentage of single family units in the rental inventory increased to 38% by 2015, the most recent year Census data is available for our region. This represented a 29% increase in the proportion of rental units that are single family or townhome units in the total rental inventory, and a net addition of over 75,000 units.

A similar, but less dramatic, pattern is evident in Fulton County. The proportion of single family and townhome units in the rental inventory increased from 20% to 23% over the decade, or growth of 17%

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in the share of the rental market represented by single family and townhome units. In Fulton County there was a net addition of almost 12,000 single-family rental units over the decade.

Recent trends indicate that single family housing will likely be a significant portion of the rental inventory going forward due to a wide range of demographic factors, including: the appeal of single family units to many rental households, particularly those with children; their reasonable rents relative to other rental options; and, the continuing financial challenges faced by many Millennial and other households that make renting versus owning their preferred choice.

Percent Single Family/Townhouse Units Rented					
	2005	2010	2015	Change	
				%	Number
Atlanta MSA	30%	31%	38%	29%	75,201
Fulton County	20%	23%	23%	17%	11,856

Source: Census: American Community Survey

2. How often do rental and owner households move?

Data from the Census American Housing Survey for the Atlanta MSA for 2015 indicates that rental households in the Atlanta region move on average every 3.4 years. By comparison, homeowners move on average every 12.1 years. Overall, Atlanta regional households move an average of once every 6.2 years.

3. How long would it take the City to achieve its housing goal expressed in the latest City Comprehensive Plan to achieve a ratio of 32% renter and 68% owner occupied?

In its recent update of its Comprehensive Plan the City of Alpharetta established a goal of achieving a balance of 32% rental and 68% owner households in the city. Currently, the city has achieved a ratio of 36% rental and 64% owner households. Members of the Council asked how long would it take the City to achieve the targeted ratio of 32% renter /68% owner given recent development trends in the City.

As shown in the table below, we estimate that based on the completion of the current substantial pipeline of projects which we assume will take until 2018 to complete, the target ratio of 32% renter and 68% owner units could be achieved in a 18-24-month period based on the following factors:

- That the current inventory of 3,496 units approved and under construction are completed by the end of 2018.
- That approximately 10% of the approved single family/townhome units become rentals (275 units) and are the only additions to the rental inventory after 2018.
- That no additional rental units are approved by City Council and none of the potential 21 senior rental housing developments already permitted under existing zoning, move forward
- That the volume of new single family development continues at a vigorous pace over the 2019-2020 period and we do not experience an economic recession during the period.

The development of an additional 3,555 ownership units, whether single family, townhome or condominiums, would achieve the target ratio of 32% rental/68% owner housing in the City of

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Alpharetta. We estimate this would take between 18 and 24 months to achieve starting in 2019 as the current pipeline of approved development is absorbed.

TIMING OF ACHIEVING COMPREHENSIVE PLAN HOUSING GOAL OF 32% RENTAL/ 68% OWNER									
Alpharetta					2019-2020				Time Frame
Housing Stock			Additions	Housing Stock					
2015	%	In Pipeline	2016-2018	%	Future Additions	Total	%		
Owner	14,287	64%	2,748	17,035	65%	3,555	20,315	68%	18-24 months
Renter	8,537	36%	748	9,285	35%	275	9,560	32%	18-24 months
Total	22,824	100%	3,496	26,320	100%	2,496	29,875	100%	18-24 months

Source: BAG

4. Are senior rental housing units included in the rental housing totals for the city? Should we include these units in the goal of 32% renter/68% owner in the Comprehensive Plan?

Our research of the senior rental housing market in Alpharetta shows it is extensive and growing. There are currently thirteen developments in the city which offer some form of senior rental housing, typically a combination of independent living, assisted living and memory care housing. There is a total of 1,458 of these units in the city and an additional 92 units in the development pipeline. The city has a growing senior population and is a very attractive location for this type of development, for several reasons: to serve the affluent number of senior households in the community; the addition demand for these units which results from the middle-aged Alpharetta residents relocating their aging parents to live near them; and, the very appealing demographics of the north Fulton market in general for senior housing.

While senior rental housing is a growing segment of the overall rental inventory in the city, we believe it should remain in the rental housing inventory in the city's determination of its desired ratio of 32% rental/68% owner housing since it meets the key definition of rental housing that it is rented on a monthly basis and is not owned by the occupant.

Alternatively, if you want to remove the senior rental units from the determination of the target ratio of 32% renter/68% owner, currently there is a total of 1.550 (1,458 existing and 92 additional units in the pipeline) senior rental units in the city.

ALPHARETTA RENTAL RATIO EXCLUDING SENIOR RENTAL UNITS 2015, 2018								
	Alpharetta		Alpharetta		Alpharetta		Alpharetta	
	Housing Stock		Housing Stock, 2015		Housing Stock		Housing Stock, 2018	
	2015	%	Excluding Senior Rental	%	2018	%	Excluding Senior Rental	%
Owner	14,287	64%	14,287	67%	17,035	65%	17,035	69%
Renter	8,537	36%	7,079	33%	9,285	35%	7,735	31%
Total	22,824	100%	21,366	100%	26,320	100%	24,770	100%

Source: BAG

As shown in the exhibit above, in terms of the 2015 housing stock, removing the existing senior rental inventory (1,458 units) and only focusing on non-senior rental housing would reduce the total number of rental units to 7,079, and the total number of units to 21,366. Thus, non-senior rental housing accounts for 33% of the city's housing inventory in 2015, the most recent year Census data is available.

Also shown is a projection of where the City will be in terms of its rental/owner ratio based on the pipeline of approved and in construction projects. We have assumed for this analysis that all units in the development pipeline are completed by the end of 2018. Removing the existing and planned senior units (1,550) and accounting for the new non-senior rental in the pipeline, indicates there will be 7,735 non-senior rental units in the inventory by the end of 2018. Based on a total of 24,770 units in the housing inventory, this results in a ratio of 31% renter to 69% owner units in the city by the end of 2018, indicating that by that time you will have achieved the desired rental/owner balance called for in the Comprehensive Plan if senior rental units are excluded.

We believe Alpharetta will see significant future rental senior housing development interest in the coming decade, given that the City has 21 sites where assisted living can be developed by right and the strong and growing demand for senior housing product, especially rental. There will likely be a need for additional rental housing—both senior and non-senior-- as the city continues to grow, since they serve distinct rental market demand segments. Senior rental units are now approximately 17% of the overall rental housing inventory. Keeping senior housing's share in the 15% to 25% percent of the rental inventory going forward would be consistent with its current presence in the city's overall rental market.

We hope this memorandum has addressed all of the issues of City Council regarding the Rental Housing Study and would be glad to be present at a future council meeting or work session to address any of the information included in the study or this memo.