



City Council Meeting SUMMARY JANUARY 9, 2018

OFFICE OF THE CITY CLERK
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PUBLISHED:

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I. CALL TO ORDER

- ❖ *Mayor Belle Isle called the meeting to order at 6:30 P.M.*

II. OATH OF OFFICE

A. City Council

- *Council Members Ben Burnett, Chris Owens and Donald Mitchell were sworn into office*

III. ROLL CALL

- Council Members
 - o Mayor David Belle Isle
 - o Chris Owens (Mayor Pro Tem)
 - o Jason Binder
 - o Ben Burnett
 - o Jim Gilvin
 - o Dan Merkel
 - o Donald Mitchell
- Staff
 - o Bob Regus, City Administrator
 - o Coty Thigpen, City Clerk
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o John Robison, Deputy Director of Public Safety
 - o Morgan Rodgers, Director of Recreation and Parks
 - o Kathi Cook, Director of Community Development
 - o Michael Woodman, Senior Planner

IV. PLEDGE TO THE FLAG

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 12/18/17)

B. Alcoholic Beverage License Applications

PH-17-AB-31 Dongbang Enterprises Inc.
d/b/a Ramen Bar by Hajime
4180 Old Milton Parkway 1-H
Alpharetta, GA 30005

Consumption Premises Beer,
Wine - Sunday Sales

Owner: Ju Kim Registered
Agent: Ju Kim

PH-17-AB-32 Outback Steakhouse of Florida
d/b/a Outback Steakhouse
6400 North Point Parkway

Consumption on Premises
Beer, Wine, Liquor, Sunday Sales

Owner: Outback Steakhouse of Florida Registered
Agent: Michael Sard

C. Financial Management Report: Month Ending November 30, 2017

D. Settlement of Parcel 6- Windward Parkway Triple Lefts Project.

❖ *Council Member Owens offered a motion to approve the Consent Agenda*

- *The motion was seconded by Council Member Gilvin*
- *Motion approved (6-1); Burnett abstained*

VI. NEW BUSINESS

A. Fiscal Year 2017 Bond Sidewalks - Phase 5, ITB 18-005

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Please award Bid No. 18-005 to Autaco Development LLC in the amount of \$229,406 for the FY 2017 Bond Sidewalks - Phase 5 and authorize the Mayor to execute all necessary documents
- The award of this bid is for the construction of a sidewalk segment along North Point Court and a segment along Hembree Road. Both segments were included in the 2016 Bond. The scope of work at each location is as follows:

North Point Court - Construction of approximately 1,300 linear feet of sidewalk along the west side of North Point Court from North Point Drive to North Point Parkway. Completion of this gap will provide contiguous sidewalk along the west side of North Point Court from North Point Drive to North Point Parkway.

Thorough measures to bridge critical root zones were taken to preserve as many trees as possible; however, several non-specimen trees will be removed, including 5 trees determined to be dead or dying by the City Arborist, a non-specimen maple removed due to relocating a fire hydrant, 8 Bradford Pears in the middle of the block, and a non-specimen oak that has deformed the existing guardrail anchorage system. Because of the locations of the trees to remain and the proximity of wooded areas adjacent to the site, the removal of these trees should not affect the character of the street. Public Works understands the importance of the street trees to provide shade and if replanting is necessary such work will be added to the contract.

The west side was chosen over the east side due to the steep cross-slopes along that side of the road, that would require several retaining walls and the removal of more trees, including the well-established trees along the frontages of the Chic-Fil-A and Wendy's restaurants.

Hembree Road at Westside Parkway - Construction of approximately 700 linear feet of sidewalk along the south side of Hembree Road. Completion of this gap will provide contiguous sidewalk along south side of Hembree Road from North Fulton Industrial to Westside Parkway.

- The Department of Public Works prepared plans and specifications for the sidewalk projects and advertised for competitive bids during November and December 2017. Bids for the project were received on December 14, 2017 and the City received a total of six bids.
- The apparent low bidder, Autaco Development, is an experienced contractor and has worked on numerous projects with similar scopes of work in Georgia for several agencies including the City of Dunwoody, City of Decatur and the City of Lithonia. The contacted references stated that Autaco Development provided reliable work on time and within budget and would utilize their services again.
- Staff met with representatives of Autaco Development to review the scope of work and the City's expectations. Autaco Development assured staff that they could complete the project for the bid amount and within the allocated time frames. Thus, Staff determined Autaco Development to be the lowest responsive and responsible bidder.
- The low bid of \$229,406 comes in approximately 13% above the originally estimated cost of \$203,079 for these two segments. Staff attributes this increase in cost to the large number of projects being pursued in the metro area.
- Once a contract with Autaco Development has been finalized and executed, construction may begin immediately. The anticipated completion date for work at all locations is no more than 120 days from notice to proceed. Work along North Point Court shall be substantially completed within 60 calendar days of starting work at that location. Work along Hembree Road shall be substantially completed within 60 calendar days of starting work at that location.

Public Comment

None

- ❖ *Council Member Owens offered a motion to award Bid No. 18-005 to Autaco Development LLC in an amount not to exceed \$229,406 for the FY 2017 Bond Sidewalks - Phase 5 and authorize the Mayor to execute all necessary documents*
 - *The motion was seconded by Council Member Gilvin*
 - *Motion approved unanimously (7-0)*

B. Request From Tech Alpharetta: AgTech Conference Sponsorship

- Karen Cashion of Tech Alpharetta (formerly the Alpharetta Technology Commission) will discuss the first AgTech Conference that will be hosted in Alpharetta July 23 – 25 and requested a \$50,000 sponsorship from the City.
- Merkel approve city offering 25k toward ag tech conf contingent upon matching funds from DA up to 25k in matching funds

Public Comment

None

- ❖ *Council Member Merkel offered a motion to approve the City offering up to \$25,000 toward the AgTech Conference and it contingent upon matching funds from the Development Authority.*
 - *The motion was seconded by Council Member Mitchell*
 - *Motion approved unanimously (7-0)*

C. Consideration of Special Event Alcohol Permit Waiver for Big Apple Circus

- City Clerk, Coty Thigpen, came forward to present this item on behalf of staff
- The Big Apple Circus has submitted a Special Event Application for their annual circus to be held at Verizon Wireless from January 26, 2018 to February 25, 2018. As part of their application, they have requested to sell alcohol during the event. Council previously approved granting the Director of Community Development administrative approval of the Circus for up to 30 days; however, the Circus is under new ownership and alcohol has not previously been sold or contemplated.
- The City's Alcohol Code allows for an entity to apply for a Special Event Alcohol Permit; however, it is limited to a 2 day maximum. There are no provisions in the Code that allow for waiver of this requirement, so staff is requesting that Council formally consider their request.
- Further, staff is requesting that Council grant future administrative approval to the City Clerk to avoid Council having to annually consider this request. Administrative approval would be limited to the Special Events Alcohol Permit for the Big Apple Circus and for a period of no more than 30 consecutive days within a calendar year.
- The applicant has met all other requirements of the Special Events Permit Application process and if this request is granted, applicant will be required to include liquor liability coverage on their Certificate of Insurance. Public Safety has also reviewed their request and is in agreement with staff recommendation.

Public Comment

None

- ❖ *Council Member Owens offered a motion to the Special Event Permit waiver for Big Apple Circus for 30 consecutive days and also provide the City Clerk future administrative for special event alcohol permits providing those applicants meet the requirements of the application.*
 - *The motion was seconded by Council Member Merkel*
 - *Motion approved unanimously (7-0)*

D. Resolution authorizing Eminent Domain - 2100 Fairfax Drive (Parcel 55)

A Resolution of the Mayor and Council of the City of Alpharetta to authorize the use of eminent domain to acquire certain property located at 2100 Fairfax Drive, Alpharetta, Georgia, for road project –Rucker Road Corridor Improvements.

- City Attorney, Sam Thomas, read the Resolution aloud

Public Comment

None

❖ *Council Member Owens offered a motion to approve the Resolution as read by the City Attorney*

- *The motion was seconded by Council Member Gilvin*
- *Motion approved unanimously (7-0)*

E. Big Creek Erosion Study

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff recommends approval of Tetra Tech's proposal in the amount of \$144,160.00 for the professional services necessary to perform the Big Creek Erosion Study and one large (up to 500 feet) restoration design project and authorize the Mayor to execute all necessary documents.
- The City has experienced erosion along the banks of Big Creek. In some areas this erosion is severe enough to threaten the stability of the greenway trail or cause trees to fall and either block the stream or the trail.
- The Big Creek Greenway is one of the highlights of the City's Recreation and Parks amenities. It is used daily by residents and provides a recreational opportunity and a sanctuary from the hustle and bustle of the City.
- This project will map areas of erosion and bank instability and identify areas where City infrastructure is threatened. Areas of erosion and identified areas of concern will be classified into groups to determine priorities for repair and maintenance.
- For areas where the repair is considered relatively minor and not needing state or federal permitting, the consultant will provide five standard repair/maintenance drawings. When possible these repairs will be low maintenance, aesthetically pleasing, environmentally sensitive, and easy to implement by Recreation and Parks staff or their contractors.
- The consultant will identify areas where the erosive condition has exceeded standard maintenance repair. These larger streambank stabilization or restoration projects will be prioritized and preliminary cost estimates and scopes of work, including state and federal permitting requirements, will be provided.
- The Department of Public Works requested proposals from the City's three on-call engineering design firms on November 6, 2017. Staff from the Department of Public Works reviewed and scored the proposals based on Plan and Approach (80 points) and Cost (20 points). All three firms responded.
- The high scoring firm, Tetra Tech, has completed similar work throughout the southeastern United States. Tetra Tech has assured Alpharetta that they can complete the study portion of the project scope for \$88,160.00 and one large (up to 500 feet) restoration design project for \$56,000 (total of \$144,160.00). Tetra Tech is the low cost provider for this combination of deliverables (base study and design of one large restoration project). Additional large

restoration designs will cost between \$56,000 and \$80,000 each depending on length of restoration. Tetra Tech has included research and application for grants within the large restoration project design costs. Administration of awarded grants would be an additional fee.

Public Comment

None

- ❖ *Council Member Owens offered a motion to approve Tetra Techs's proposal in an amount not to exceed \$144,160.00 for the professional services necessary to perform the Big Creek Erosion Study and authorize the Mayor to execute all necessary documents.*
- *The motion was seconded by Council Member Merkel*
- *Motion approved unanimously (7-0)*

VII. PUBLIC COMMENT

- Danette Glass, 12390 Douglas Road, Alpharetta, GA came forward to speak about an issue on Douglas Road

VIII. REPORTS

- Council Member Burnett announced he would like to appoint Hunter beach to the Board of Zoning Appeals and Candy Waylock to Planning Commission and will have those individuals sworn in at the next council meeting
- Assistant City Administrator James Drinkard announced an upcoming meeting with the Community Development Director tomorrow night at City Hall at 6:30 p.m. The meeting will provide an overview of current projects and upcoming public hearing items
- Council Member Mitchell announced that he is reappointing all of his Board and Commission appointees
- Council Member Owens announced that he is reappointing all of his Board and Commission appointees
- Council Member Owens also reported that Fulton County and the cities within Fulton are hosting 2 meetings to get feedback on transit option plans:
 - Jan 10th - Best Western – 907 Holcombe Bridge Road (Roswell) – 6:00-8:00 p.m.
 - Jan 23rd – Alpharetta Marriott at Windward Parkway Mayor - 6:00-8:00 p.m.
- Mayor called for nominations for Mayor Pro Tem.
 - o Council Member Owens offered a motion to nominate Council Member Donald Mitchell for Mayor Pro Tem
 - o Motion was seconded by Council Member Merkel
 - o Motion was approved 7-0
- Mayor Belle Isle assigned the following Department Liaisons:
 - Public Safety – Council Member Gilvin
 - Public Works – Council Member Owens
 - Community Development & Alpharetta Convention and Visitors Bureau – Council Member Merkel
 - Recreation and Parks – Council Member Binder
 - Finance – Council Member Mitchell
 - Human Resources and Information Technology – Council Member Burnett

IX. ADJOURNMENT

❖ *Mayor Belle Isle adjourned the meeting at 7:35 p.m.*