City Council Meeting
MARCH 5, 2018

OFFICE OF THE CITY CLERK

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in ***summary*** *form.* ***This*** *is* ***not an official record*** *of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.*

I. CALL TO ORDER

- ❖ *Mayor Pro Tem Mitchell called the meeting to order at 6:32 PM*

II. ROLL CALL

- Council Members
  - Mayor Pro Tem Donald Mitchell
  - Jason Binder
  - Ben Burnett
  - Dan Merkel
- Staff
  - Bob Regus, City Administrator
  - Coty Thigpen, City Clerk
  - Sam Thomas, City Attorney
  - James Drinkard, Asst. City Administrator
  - Peter Sewczwicz, Director of Public Works
  - John Robison, Deputy Director of Public Safety
  - Morgan Rodgers, Director of Recreation and Parks
  - Kathi Cook, Director of Community Development
  - Michael Woodman, Senior Planner

III. PLEDGE TO THE FLAG

IV. PROCLAMATION

- Arbor Day Proclamation- Presented to Natural Resource Commission Chairwoman Deb Zemlock

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 2/5/2018)

B. Financial Management Report: Month Ending January 31, 2018

- *Council Member Merkel offered a motion to approve the Consent Agenda.*
  - *The motion was seconded by Council Member Binder*
  - *Motion approved (4-0)*

VI. PUBLIC HEARING

A. PH-17-40 Webb Bridge Road & Morris Road (Council Only)
(NOTE: This item has been withdrawn by the Applicant and will not be considered at this meeting.)

B. CLUP-17-06/Z-17-18/V-17-39 1245 Rucker Road
(NOTE: This item has been deferred at the request of the applicant and will not be heard at this meeting)

C. PH-17-38 Sae Han Church/3385 Kimball Bridge Road (Council Only)

- Director of Community Development, Kathi Cook, came forward to present this item on behalf of staff
- Staff recommends approval of PH-17-38 Sae Han Presbyterian Church, subject to the following conditions:

1. The property shall be developed substantially similar to plans by Kimley-Horn & Associates, dated 2/6/2018, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
2. The applicant shall maintain the 100' undisturbed buffer, except the 2 side yard buffers shall be 50' with no building/habitable space to be located in the former 100' side yard buffers.
3. Parking may consist of up to 300 parking spaces. Parking areas shall be limited to the site plan prepared by Kimley-Horn & Associates, dated 2/6/2018, except that parking area depicted closest to Kimball Bridge Road shall remain undeveloped and there shall be no grading or tree removal within that area.
4. Pond shall be permitted to be removed with the installation of an approved stormwater detention vault and maintenance schedule by the property owner that is permanent and binding, as approved by Staff. Design shall comply with the City of Alpharetta stormwater ordinance. In order to mitigate impacts to stream and buffer, developer shall comply with the following:
   a. Address erosive conditions at two existing outfalls on either side of remaining stream.
   b. Provide 25% additional runoff reduction or water quality volume above the standard city requirements.
   c. Provide buffer enhancement on the remaining stream buffer downstream of the church entrance driveway. These can include, removing fallen trees from inside the stream bed that are impeding flow, plant eroded or sparsely vegetated areas of stream banks with live stakes, add enhanced buffer plantings where sparsely vegetated, and remove invasive vines.
   d. Obtain all necessary state and federal approvals for the stream and buffer impacts.
   e. Or alternative mitigation measures, as approved by Staff.
5. Previous conditions of zoning shall remain in effect, except as modified by these conditions.
6. The maximum seats for services shall not exceed 600 for all proposed phases as represented in the application.
7. An officer shall be utilized for services in order to manage and direct traffic.
8. As required by current City ordinance, applicant shall provide evidence of a professional landscape maintenance contract..
9. Site impervious area shall not exceed 40%.
10. The maximum building height shall be 35 feet.
11. Buildings shall be primarily brick on all sides and compatible with the residential character of the area as determined by the Design Review Board.

- The applicant, Sae Han Presbyterian Church, requests changes to previous conditions of zoning and site plan approval. The requested changes would allow for a 45,000 square foot future expansion of the church. The applicant proposes a reduction to the side yard (east and west) undisturbed buffers from 100’ to 50’, placing the undisturbed pond underground and adding surface parking. The subject property is located at 3385 Kimball Bridge Road on the south side of Kimball Bridge Road, just west of Waters Road.

- The submitted request, if approved, will allow for changes to previous conditions of zoning and site plan approval related to Sae Han Presbyterian Church. The proposed changes would allow for a 45,000 square foot future expansion of the church. The applicant proposes a reduction to the side yard (east and west) undisturbed buffers from 100’ to 50’, removal of the pond and installation of a vault with surface parking above. The subject property is located at 3385 Kimball Bridge Road on the south side of Kimball Bridge Road, just west of Waters Road.

- The 10-acre property is zoned SU (Special Use). Surrounding properties are zoned CUP to the south and east, AG to the west and R-10M and CUP to the north. Hampton Hall subdivision is located to the south, a future City Park to the east, 5-acre single-family parcel to the west and Collingwood and Laurel Pond subdivisions to the north.

- The subject property was rezoned in 1997 and received site plan approval from Council later that same year. In 2002, the property received site plan approval to add 100 parking spaces. The applicant proposes the following changes to previous conditions of zoning related to file PH-01-11 Sae Han Presbyterian Church (~~Strike through~~ = Delete, Underline = Add):

1. The applicant shall maintain the 100’ undisturbed buffer, except the 2 side yard buffers shall be 50’ with no building/habitable space to be located in the former 100’ side yard buffers.
2. Parking may consist of up to ~~100~~ 375 parking spaces. (Refer to approved site plan dated ~~2-18-02~~ 2-6- 18 which limits areas for allowed parking)

6. ~~Pond shall remain undisturbed per existing zoning condition.~~ Pond shall be permitted to be removed with the installation of an approved stormwater detention vault and maintenance schedule by the property owner that is permanent and binding. ~~Existing flumes in violation of the condition shall be removed as instructed by the Engineering Department.~~ Design shall comply with the City of Alpharetta stormwater ordinance.

- The submitted site plan depicts the existing 29,200 square foot Sae Han Presbyterian Church and a new 3-story, 45,000 square foot addition proposed within an existing surface parking area in front of the existing buildings. There are three (3), 1-story buildings on the property, including a sanctuary, education building and gymnasium. According to the applicant, the primary assembly space of the church at final build-out would accommodate a congregation of up to 600 people.

- The site plan depicts three (3) new surface parking areas, including surface parking over a stormwater vault. Additional parking is proposed adjacent to Kimball Bridge Road and on the west side of the property. Currently, the site has 190 surface parking spaces. If the site plan is approved, the applicant intends to increase the number of surface parking spaces to 300 spaces at final build-out. A total of 375 parking spaces are proposed in the phased development; however, the final phase removes 75 parking spaces for the 45,000 square foot future addition. The Unified Development Code (UDC) requires one (1) parking space for every two (2) seats in the principal assembly room. Based on a maximum seating capacity of 600 people, the site plan complies with the City’s parking requirements.

- The applicant proposes removal of the existing stormwater pond and replacement with a concrete stormwater vault with surface parking above. The City has determined that the existing pond and associated stream are Waters of the State. In an effort to mitigate impacts from vaulting the existing pond, the applicant proposes to 1) remove fallen trees from streambed to allow for unimpeded flow, 2) plant eroded or unvegetated areas of the stream banks with shade tolerant landscape material, 3) plant unvegetated areas of the buffer with shade tolerant mid-story trees, and 4) remove invasive vines from canopy trees. If approved, Staff recommends alternative mitigation measures.

- The property is heavily wooded, predominately hardwood forest with a canopy of Loblolly Pines, Sweet Gum and Red Maple. The applicant provided a tree survey and assessment for specimen trees within areas of the site proposed to be disturbed. Two (2) specimen trees are proposed to be removed, just south of the existing stormwater pond.

- The applicant's trip generation report indicates that individual church services average 80 cars with a peak of 150 cars. The church currently holds six (6) services on Sundays between the hours of 9:00 AM and 2:30 PM. The church averages 470 persons per Sunday with a peak of 800. Sae Han has an informal agreement with Philadelphia Church on Spruell Circle for overflow parking, when needed. The church operates a shuttle between the 2 sites. The report states that the church does not have a noticeable impact during the AM and PM Peak Hour times for traffic along Kimball Bridge Road.

- City Staff has reviewed the applicant's proposal and finds that it can generally support the applicant's request for changes to previous conditions of zoning. The proposed expansion of the church would have little impact during peak hours for traffic on Kimball Bridge Road and impacts to the undisturbed buffers have been minimized. If approved, the applicant would be subject to the necessary federal and state approvals for impacts to State Waters. Staff also recommends conditions restricting the amount and location of surface parking, as well as mitigation measures to address impacts to the on-site stream.

- The report submitted by the applicant states that property owners within 1,000' were contacted regarding the applicant's intent and to notifying them of a Community Meeting on February 5, 2018. The applicant also met with board members of the Hampton Hall HOA on January 15, 2018. The report indicates that Hampton Hall had no objections to the applicant's proposal, if the 100' buffer to the south remained in its current state.

- Eric Bosman came forward on behalf of the applicant

Public Comment

- Minjane Jan, 10615 Pinewalk Forest Circle, Alpharetta, GA, came forward to speak on this item
- Curtis Smith, 1440 Hampton Hill Drive, Alpharetta, GA, came forward to speak on this item

❖ *Council Member Merkel offered a motion to table PH-17-38 Sae Han Presbyterian Church until the March 19th, 2018 Council Meeting*

- *The motion was seconded by Council Member Burnett*
- *Motion approved (3-1); Binder voting no*

D. PH-17-42 Milton Park Promenade (Council Only)

- Senior Planner, Michael Woodman, came forward to present this item on behalf of staff
- Staff recommends approval of PH-17-42 Milton Park Promenade II, subject to the following conditions:

1. Development shall be limited to office, restaurant, and bank use only with up to 13,900 square feet of retail. No freestanding retail or restaurants shall be permitted. Applicant agrees to transfer 19,000 square feet of retail density from Town Square in exchange for the 13,900 square feet of retail in this application. No additional retail will be allowed within the Milton Park Master Plan.
2. Density shall be limited to 15,000 square feet per acre (previously approved). Densities are as follows: Up to 13,900 square feet of retail for Steinway Piano and uses as listed below in Condition 4; up to 13,679 square feet restaurant, provided the developer meets all zoning conditions.
3. Previous conditions of zoning shall remain in effect, except as modified by these conditions.

- The applicant, Hale Retail Group, is requesting changes to previous conditions of zoning related to the Milton Park Master Plan to allow the Milton Park Promenade II center to be used for retail and restaurant uses and to remove conditions requiring a particular amount of office use. Previous conditions of zoning limit the amount of retail and restaurant use and require a reversion of the Steinway Piano suite to office use upon termination of the business. The subject property is located at 5950 North Point Parkway, at the southwest corner of North Point Parkway and Mill Creek Avenue.

- The submitted request, if approved, will allow the Milton Park Promenade II center to be used solely for retail and restaurant uses. The proposed change to previous conditions of zoning includes a change of use for 2,895 square foot of space from office to restaurant/retail use and removal of a condition requiring reversion of the Steinway Piano suite to office use upon termination of the business. Steinway Piano will remain at the Milton Park Promenade II center. The property is located at 5950 North Point Parkway, at the southwest corner of North Point Parkway and Mill Creek Avenue.

- The Milton Park Master Plan was approved on November 22, 1999. The original master plan was approved for 300,000 square feet of office, 490 'For-Rent' apartments, 150 'For-Sale' single-family units, 50,000 square feet of retail and 25,000 square feet of free-standing commercial use. The subject property was not part of the original master plan approval; however, it was later incorporated through a master plan amendment approved on May 27, 2008 for the Milton Park Promenade II center. The Milton Park Promenade II center was amended again in 2016, which limited the development to 13,900 square feet of retail, 10,784 square feet of restaurant, and the remaining density limited to office use. The applicant proposes the following changes to the previous master plan conditions related to MP-17-02/CU-17-04 Milton Park Promenade II:

4. Development shall be limited to office, restaurant, and bank use only with up to 13,900 square feet of retail. ~~Of the 13,900 square feet of retail, 5,386 square feet shall be limited to the sole use of Steinway Piano. Upon the cessation or termination of that use by Steinway Piano, said 5,386 square feet shall revert to office use. All other uses shall require City Council approval, remaining 8,514 shall be permitted use from Condition 4 in file MP-08-07/CLUP-08-02/Z-08-02/V-08-05 Milton Park Promenade II.~~ No freestanding retail or restaurants shall be permitted. Applicant agrees to transfer 19,000 square feet of retail density from Town Square in exchange for the 13,900 square feet of retail in this application. No additional retail will be allowed within the Milton Park Master Plan.

5. Density shall be limited to 15,000 square feet per acre (previously approved). Densities are as follows: Up to 13,900 square feet of retail for Steinway Piano and uses as listed below in Condition 4; up to ~~10,784~~ 13,679 square feet restaurant, ~~with the remaining density O-I~~, provided the developer meets all zoning conditions.

- The Milton Park Promenade II center is 27,579 square feet and the Steinway Piano suite is 5,386 square feet. Based on previous master plan condition #1 above, the 5,386 square foot space shall revert to office use upon termination/cessation of the business. At this time, Steinway Piano intends to remain at the current location. Previous conditions of zoning also restricted the overall restaurant square footage to no more than 10,784 square feet. The proposed change would result in an increase to the total allowable restaurant space at Milton Park Promenade II to 13,679 square feet.

- The Milton Park Master Plan includes established parking regulations. There are 145 parking spaces at the Milton Park Promenade II center. The applicant's request to change 2,895 square feet of space from office to restaurant use would require 137 parking spaces for the Milton Park Promenade II center. The Steinway Piano suite is calculated as retail space, as proposed by the applicant.

- Adam Hale came forward on behalf of the applicant

Public Comment

None

❖ *Council Member Merkel offered a motion to approve PH-17-42 Milton Park Promenade subject to the staff conditions*

  - *The motion was seconded by Council Member Burnett*
  - *Motion approved (4-0)*

VII. OLD BUSINESS

A. PH-17-37: UDC Changes Downtown Code - Parking (First Reading)

- Director of Community Development, Kathi Cook, came forward to present this item on behalf of staff and introduce the consultant

- Caleb Racicot came forward on behalf of the consultant to present the proposed changes

- This item was presented to the City Council as a workshop item at the January 16, 2018 Council meeting. Council asked that the proposed Downtown Parking regulations be discussed further at the upcoming Council Retreat.

- This item was heard at the February 1, 2018 Planning Commission meeting. No one from the public spoke for or against the request. Planning Commissioners recommended changes to the proposed Downtown Parking regulations, including defining criteria for on-site parking special exceptions and changing the parking in lieu fee schedule to create a category for spaces 1-5 at a rate of $4,500/space and parking spaces 6-10 at a rate of $7,000/space. After discussion, the Planning Commission voted to recommend approval of the item, but the motion failed 3-4. Therefore, the item moves forward to City Council without a recommendation.

- Staff recommended approval of PH-17-37 Unified Development Code, Appendix A: Alpharetta Downtown Code as it relates to regulations for Downtown Parking.

- Consideration of amendments to Unified Development Code (UDC) Appendix A: Alpharetta Downtown Code, Section 2.4 Parking and Loading.

- Staff and the City's Parking Consultants propose the following regulations to consider addressing parking in the Downtown Overlay:

    - Minimum parking requirements for 'Schools, Senior High'.
    - Allowance for parking requirements to be satisfied through payment of parking in-lieu fees.
        - Approval process requires consideration of a public hearing application by City Council
        - Parking In-Lieu Fee Schedule
        - Fees due at issuance of building permit or business license
    - On-site parking special exceptions
        - Requests heard by Planning Commission and decided by City Council
        - May be utilized when the full provisions of on-site parking are unnecessary or when a site is unable to accommodate required parking due to the size, shape, topography, existing buildings, existing trees, other natural features or required buffers.

- City Attorney, Sam Thomas, read the Ordinance aloud constituting a 1st reading

Public Comment

- Jim Parsons, 27 South Main St, Ste 200, Alpharetta, GA, came forward to speak on this item

- Clifford Martin, 700 Anna Lane, Alpharetta, GA, came forward to speak on this item

❖ *Council Member Merkel offered a motion to approve PH-17-37 UDC changes with the change to section E as presented with the adjusted fee structure including the following: for1-5 spaces- - $4500 per space; 6-20 spaces - $8000 per space; 21-40 spaces - $14000 per space; 41+ spaces - $20,000 per space*

- *The motion was seconded by Council Member Binder*

- *Motion approved (4-0)*

B. Approval Of Fiscal Year 2018 Mid-Year Budget Amendment (Second reading)

- Director of Finance, Tom Harris, came forward to present this item on behalf of staff
- The purpose of the Fiscal Year (FY) 2018 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.
- Initiatives are discussed in detail within the attached Fiscal Year 2018 Mid-Year Budget Requests and include a reallocation of project funding within the Series 2016 Parks and Transportation Bond Fund. In accordance with State Law, the City is following statutory guidelines relating to the expenditure of bond funds for purposes other than stated in the public bond notice including the approval and advertisement of the reallocation resolution (approved on February 21, 2018).
- The only change from the 1st reading was a reduction in the cost of the May 22, 2018 election to equal the estimate provided by Fulton County (reduction from $13,000 to $8,320).
- City Attorney, Sam Thomas, read the Ordinance into the record constituting a 2nd and final reading

❖ *Mayor Pro Tem Mitchell offered a motion to approve the 2nd reading of the 2018 Mid-Year Budget Amendment Ordinance*

- *The motion was seconded by Council Member Merkel*
- *Motion approved (4-0)*

C. Resolution and Ordinance Calling For 2018 City Of Alpharetta Municipal Special Election (Second reading)

A RESOLUTION AND ORDINANCE TO REGULATE AND PROVIDE FOR THE CALLING OF A CITY OF ALPHARETTA SPECIAL ELECTION TO BE HELD IN CONJUNCTION WITH THE STATE-WIDE GENERAL PRIMARY ON MAY 22, 2018; TO PROVIDE FOR AND RATIFY THE PUBLICATION AND NOTICE OF THE ELECTION; TO ESTABLISH A CANDIDATE QUALIFICATION PERIOD; TO ESTABLISH CANDIDATE QUALIFICATION FEES; TO ESTABLISH A VOTER REGISTRATION CUT-OFF DATE; AND FOR OTHER PURPOSES

- City Attorney, Sam Thomas, read the Resolution and Ordinance aloud constituting a 2nd and final reading

❖ *Council Member Merkel offered a motion to approve the Resolution and Ordinance*

- *The motion was seconded by Council Member Binder*
- *Motion approved (4-0)*

VIII. NEW BUSINESS

A. Warsaw Area Sidewalk Improvements, ITB #18-006

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff recommends awarding Bid No. 18-006 to Vertical Earth Incorporated in the amount of $289,401.57 for the Warsaw Area Sidewalk Improvements; allocate funds in the amount of $20,000.00 for utility relocations by AT&T, Comcast, and Georgia Power; and authorize the Mayor to execute all necessary documents.
- The award of this bid is for the construction of three sidewalk segments along Old Roswell Road, Warsaw Road, and Mansell Court. All three projects were identified as part of the 2016 Bond.

- The scope of work at each location is as follows:

Old Roswell Road - Construction of approximately 1,075 linear feet of sidewalk along the north side of Old Roswell Road from Mansell Court East to the Warsaw Road. Completion of this gap will provide contiguous sidewalk along the north side of Old Roswell Road from Henbree Road to Warsaw Road.

Warsaw Road - Construction of approximately 1,120 linear feet of sidewalk along the east side of Warsaw Road, south of Mansell Road. Completion of this gap will provide contiguous sidewalk along east side of Warsaw Road from Mansell Road to Old Roswell Road.

Mansell Court - Construction of approximately 250 linear feet of sidewalk along the south side of Mansell Court. Completion of this gap will provide contiguous sidewalk along south side of Mansell Court from Warsaw Road to the cul-de-sac.

- The Department of Public Works prepared plans and specifications (ITB 18-006) for the sidewalk projects and advertised for competitive bids during December 2017 and January 2018. Bids for the project were received on January 18, 2018 and the City received a total of seven bids
- The apparent low bidder, Vertical Earth Inc. is an experienced contractor which has worked on several projects with similar elements in Georgia for multiple governmental agencies including Cobb County, City of Roswell, and City of Powder Springs. The contacted references stated that Vertical Earth Inc. provided reliable work on time and within budget and would utilize their services again.
- Staff met with representatives of Vertical Earth Inc. on January 26, 2018 to review the scope of work and the City's expectations. Vertical Earth Inc. assured Staff that they could complete the project for the bid amount and within the allocated time frame. Thus, staff determined Vertical Earth Inc. to be the lowest responsive and responsible bidder.
- The construction of these sidewalk segments will necessitate the relocation of three telecommunications pedestals, two light poles, and one power transformer. Costs for these relocations will be paid by the City directly to the utility owner. The costs of these relocations are anticipated to be no more than $20,000.00.
- On December 4, 2017, Mayor and Council approved an Intergovernmental Agreement (IGA) with the City of Roswell for the construction of the Warsaw Road sidewalk segment. In the bond project list this segment was called out to receive a six-foot wide sidewalk. In coordinating the design of this sidewalk with the City of Roswell's plans for improvements to the intersection of Warsaw Road and Old Roswell Road, Alpharetta staff was approached by Roswell staff concerning the possibility of widening the Warsaw Road sidewalk to an eight-foot width. The reason for this request was the identification of this stretch by the City of Roswell as part of the Roswell Loop, a comprehensive Roswell-wide plan to connect parks and schools with bicycle and pedestrian accommodations. Under the terms of the IGA, the City of Alpharetta will manage the design, easement acquisition, and construction of the project. Utility relocations required by widening the Warsaw Road sidewalk from a six-foot width to an eight-foot width and the modifications to the traffic signal at the intersection of Warsaw Road and Old Roswell Road will be covered completely by the City of Roswell. The remainder of the construction costs and utility relocations for the sidewalk along Warsaw Road will be split 50/50 between the City of Alpharetta and the City of Roswell. Based upon the submitted bid cost, it is projected that Roswell's reimbursement to the City will total approximately $87,490.19. Additionally, it is anticipated that the majority of the utility relocation costs will similarly be reimbursable to the City of Alpharetta by the City of Roswell under the terms of the IGA.
- Once a contract with Vertical Earth Inc. has been finalized and executed, construction may begin immediately. The anticipated completion date for work at all locations is no more than 60 days from notice to proceed.

Public Comment

None

❖ *Council Member Burnett offered a motion to award Bid No. 18-006 to Vertical Earth Incorporated in* *an amount not to exceed $289,401.57 for the Warsaw Area Sidewalk Improvements; allocate funds in the amount of $20,000.00 for utility relocations by AT&T, Comcast, and Georgia Power; and authorize the Mayor Pro Tem to execute all necessary documents*

- *The motion was seconded by Council Member Merkel*
- *Motion approved (4-0)*

B. Old Milton Parkway TSPLOST - Costing Plans

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff recommends approval of AECOM's proposal in the amount of $640,115.00 for the preparation of Costing Plans for the Old Milton Parkway TSPLOST project and authorize the Mayor Pro Tem to execute all necessary documents.
- On May 22, 2017, staff from the Department of Public Works presented a workshop item to Mayor and Council on the conceptual design of the Old Milton Parkway Capacity Improvements TSPLOST project. This request is for design services necessary to prepare a plan set based on the previously presented concept. This plan set is intended to determine the project footprint and to develop accurate construction and right of way cost estimates. The developed plan set will consist of a number of components but will be more "basic" than a typical plan set issued for construction. Details, labels, and plan sections that do not affect cost are not included in the scope. A detailed opinion of probable costs will be developed along with the plans and AECOM will also provide proposed right of way and easement areas for use in developing a valid opinion of probable right of way cost.
- AECOM's design services associated with the Costing Plans shall include:
    - Topographic and property survey
    - Pavement evaluation
    - Roadway design
    - Traffic design
    - Urban design/landscape architecture
    - Lighting design
    - Bridge design and hydraulic study
    - Environmental permitting
- AECOM was awarded one of three contracts for on-call engineering services on August 1, 2016 through RFQ 16-1009. On December 12, 2016, AECOM was awarded the conceptual design of the Old Milton Parkway Capacity Improvements TSPLOST project through said on-call engineering services contract. The development of these costing plans is a progression upon their conceptual design work.
- Staff reviewed AECOMs proposal and found their rates and allocated hours for the various design tasks to be reasonable and in line with industry standards. City staff will review AECOM's invoices to verify that the hours being billed to each task accurately represent the progress made for each billing period.
- Once a notice to proceed is issued, the work is anticipated to be complete within nine months.

Public Comment

None

❖ *Council Member Burnett offered a motion to approve AECOM's proposal in an amount not to exceed $640,115.00 for the preparation of Costing Plans for the Old Milton Parkway TSPLOST project and authorize the Mayor Pro Tem to execute all necessary documents.*

- *The motion was seconded by Council Member Merkel*
- *Motion approved (4-0)*

C. Webb Bridge Road Bridge Over Georgia 400 - Concept Design

- Director of Public Works, Pete Sewczwicz, came forward to present this item on behalf of staff
- Staff recommended approval of Pond & Company's proposal in the amount of $79,520.00 for the conceptual design of the Webb Bridge Road Bridge over SR 400 and authorize the Mayor Pro Tem to execute all necessary documents.
- Between August 30, 2016 and July 25, 2017 the City held a number of open houses to solicit input and feedback from citizens concerning improvements to the Academy Street / Webb Bridge Road Corridor. On August 28, 2017, City staff presented the preferred typical section for the corridor to City Council and received permission to move forward with a more detailed conceptual plan. This request is for the conceptual design of a bridge conveying Webb Bridge Road over Georgia 400 utilizing the preferred typical section with an additional two travel lanes.

  Pond & Company's design services will include:

    - Preparation of a pre-design survey database
    - Evaluation of the existing bridge structure over Georgia 400
    - Preparation of a conceptual layout identifying property impacts, environmental impacts and necessary right of way
    - Evaluation of three bridge structure alternatives and preparation of conceptual cost estimates for each.
    - Preparation of conceptual bridge plan and elevation for preferred bridge alternative.
    - Preparation of illustrative perspective renderings of preferred bridge alternative
    - Preparation of an opinion of probable cost.

- Pond & Company was awarded one of three contracts for on-call engineering services on August 1, 2016 through RFQ 16-1009. On November 27, 2017, Pond & Company was awarded the design of a detailed conceptual plan for bicycle, pedestrian, and operational improvements to the Academy Street / Webb Bridge Road corridor through said on-call engineering services contract.
- Staff reviewed Pond & Company's proposal and found their rates and allocated hours for the various design tasks to be reasonable and in line with industry standards. City staff will review Pond & Company's invoices to verify that the hours being billed to each task accurately represent the progress made for each billing period.

- This work will parallel and integrate with Pond's current conceptual design efforts approved by Mayor and Council on November 27, 2017 and is anticipated to be completed in May 2018.

Public Comment

None

❖ *Council Member Burnett offered a motion to approve Pond & Company's proposal in an amount not to exceed $79,520.00 for the conceptual design of the Webb Bridge Road Bridge over SR 400 and authorize the Mayor Pro Tem to execute all necessary documents.*

  - *The motion was seconded by Council Member Merkel*
  - *Motion approved (4-0)*

D. Intergovernmental Agreement for the Provision of Election Services between Fulton County and the City of Alpharetta

- City Clerk, Coty Thigpen, came forward to present this item on behalf of staff

- Staff recommends approval of an Intergovernmental Agreement between Fulton County and the City of Alpharetta for the Provision of Election Services for the May 22, 2018 Special Election at a cost not to exceed $8319.18 and authorize the Mayor Pro Tem to execute all necessary documents.
- Due to the recent vacancies of Mayor and City Council Posts 3 and 4, the City has called for a Special Election to be held in conjunction with the State General Primary on May 22, 2018. Fulton

County will be conducting our Election contemporaneously with their own and the City will be responsible for a 10% administrative fee based on what the County deems to be the total cost of conducting our election.

Public Comment

None

- *Council Member Binder offered a motion to approve an Intergovernmental Agreement between Fulton County and the City of Alpharetta for the Provision of Election Services for the May 22, 2018 Special Election at a cost not to exceed $8319.18 and authorize the Mayor Pro Tem to execute all necessary documents.*
  - *The motion was seconded by Council Member Burnett*
  - *Motion approved (4-0)*

E. Downtown Parking Management

- Senior Engineer, Eric Graves, came forward to present this item on behalf of staff
- The Downtown Parking Study had several recommendations concerning the management of downtown parking. One of these recommendations is to expand the time limited parking zones as utilization surpasses 75% for the majority of the day. The current time limited parking map is attached. Based on the data collected for the study, the entire Old Roswell Lot (66 spaces) meets the justification to be included in the time limited program. Between the Made lot, the Liberty Hall lot, and the City deck, full day employees should have sufficient options. In addition, a continuation of existing time limited corridors to include parking added by the Teasley Place development has been requested by the developer and is recommended.
- The discussion of expanding the City's parking management efforts has been included in several of the parking study workshops. At this time, we are asking to move forward with implementation.

Public Comment

- Ruth Ann Tatum, 250 Pebble Trail, Alpharetta, GA came forward to speak on this item

- *Council Member Merkel offered a motion to approve the Downtown Parking Management Program Adjustment*
  - *The motion was seconded by Council Member Binder*
  - *Motion approved (4-0)*

F. Resolution - Opposition To Senate Bill 426 And House Bill 533
A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA IN OPPOSITION TO SENATE BILL 426 (BROADBAND INFRASTRUCTURE LEADS TO DEVELOPMENT ACT), HOUSE BILL 533 (5G BROADBAND INFRASTRUCTURE LEADS TO DEVELOPMENT ACT), AND SIMILAR LEGISLATION

- City Attorney, Sam Thomas, read the Resolution aloud

- *Council Member Burnett offered a motion to approve the Resolution*
  - *The motion was seconded by Council Member Binder*
  - *Motion approved (4-0)*

IX. WORKSHOP

A. Presentation of the North Fulton Comprehensive Transportation Plan

- Senior Engineer, Eric Graves, came forward to present this item and introduce the consultant, Cristina Pastore, to present the plan in more detail
- In October of 2015, Council authorized a Memorandum of Agreement between the five major North Fulton Cities to work in conjunction with the Atlanta Regional Commission to update the North Fulton Comprehensive Transportation Plan. Agreements were signed, consultants selected, and the Scope of Work agreed to by August of 2016.
- The goal of this project is to develop an implementation strategy for the highest priority projects in the North Fulton Region. To that end, it is essential that the North Fulton Comprehensive Transportation Plan be adopted by all North Fulton jurisdictions. By partnering together for the highest need projects, the North Fulton Cities can help maximize their share of regional funding.
- In November of 2017, the Kimley-Horn Consultant Team updated the City Councils on the project's progress and draft recommendations. Input from the project stakeholders, the public participation effort, and jurisdiction officials have now been incorporated into the final summary report, The North Fulton County Transportation Comprehensive Plan: 2017 Recommendations Report.

B. Live Streaming of City Council Meetings Workshop

- Director of Information Technology, Randy Bundy, came forward to present this item on behalf of staff
- Findings indicate replacement of current hardware based system with WireCast software. Based on testing, this system should work with CIVICCLERK and allow for the streaming and recording of meetings.
- The LiveStream hosting service will be procured only if needed due to unreliable streaming of the meetings via CIVICCLERK's streaming component. Hosted streaming of meetings with vendor support is provided using LiveStream.
- Both of these products should work with the City's version of CIVICCLERK.
- Staff recommends replacement of current hardware based system with WireCast Software and the LiveStream hosting service if needed to provide reliable steaming and recording of City Council meetings.

X. PUBLIC COMMENT

- Dennis Carman, of Bike Alpharetta, came forward to speak

XI. REPORTS

- Council Member Binder – announced that he was able to visit Fulton Science Academy for Dr. Seuss Day
- Board and Commission Appointments:

  Binder: Planning Commission - Steve Usry

  Binder: Planning Commission Alternate – Jamie Bendall –

  Council Approved Unanimously 4-0

  Binder: Design Review Board – Holly Palmer

- Director of Recreation and Parks Morgan Rodgers came before Council to request a name change of the Department of Recreation and Parks to the Department of Recreation, Parks and Cultural services

Council Approved Unanimously 4-0

XII. ADJOURNMENT TO EXECUTIVE SESSION

- *Council Member Binder offered a motion to adjourn into Executive Session*
  - *The motion was seconded by Council Member Merkel*
  - *Motion approved (4-0)*