MAY 2, 2016

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

I. **CALL TO ORDER**

II. **MOMENT OF SILENCE**

III. **ROLL CALL**

IV. **PLEDGE TO THE FLAG**

V. **PRESENTATIONS AND PROCLAMATIONS**

   A. **Proclamation: Recognizing Principal Debbie Dodd**

VI. **CONSENT AGENDA**

   A. **Council Meeting Minutes (Meeting of 04/18/2016)**

   B. **Council Meeting Minutes (Meeting of 04/25/2016)**

   C. **Financial Management Report for the month ending March 31, 2016.**

VII. **PROJECT UPDATES**

   A. **Convention Center**

   B. **City Center**

      1. Public Components

      2. Private Components

VIII. **WORKSHOP**

   A. **2016 Wire & Wood Songwriters Festival**

   B. **Presentation and Discussion of the Recommended Fiscal Year 2017 Budget**

IX. **PUBLIC COMMENT**

X. **REPORTS**

XI. **ADJOURNMENT**

***A PROCLAMATION BY THE MAYOR AND COUNCIL***
***OF THE CITY OF ALPHARETTA***
***"PRINCIPAL DEBBIE DODD"***

***WHEREAS,*** *Debbie Dodd, Principal of Alpharetta Christian Academy, will retire this year leaving behind a legacy as an educator and a leader in the Fulton County School system for over 37 years; and*

***WHEREAS,*** *after graduating from Milton High School, Debbie Dodd received her Bachelor's degree from Georgia College; and then her Master's degree from Georgia State University, after which she embarked on a very rewarding and extremely commendable career. Some of her years teaching were:*

- *10 years in the Forsyth County school system teaching Math at Midway Elementary and South Forsyth Jr. High*
- *1 year in the Cherokee County school system at Dean Rusk Middle school where Debbie was awarded* ***Outstanding New Teacher of the Year (1994-1995)****; and in that year, coached the Academic Bowl Team that went to the state finals*
- *10 years in the Fulton County school system teaching Math / Algebra and Gifted programs in 5th thru 8th grades at different schools*
- *Math Department Head at Northwestern Middle School (1995-2002) and while there, served on the Math Textbook Committee designing the Algebra curriculum for new textbooks.*
- *2 years teaching Preschool at Alpharetta First Baptist (1990-1992)*
- *14 years as Principal of Alpharetta Christian Academy (2002-2016)*

***WHEREAS,*** *Debbie Dodd served on the Alpharetta Christian Academy (ACA) board of directors at its inception in 2000, and was selected to be Principal in 2002; and*

***WHEREAS,*** *with Principal Dodd's leadership, ACA began with Preschool through 2nd grade and currently goes through 6th grade. The school was accredited by the State of Georgia in 2004; and in 2016, ACA was accredited with the highest rating; and*

***WHEREAS,*** *Principal Dodd has overseen various fundraising events resulting in state-of-the-art technology, a computer lab, media center and playground equipment for ACA, as well as developing funding for a scholarship program for ACA students; and*

***WHEREAS,*** *Debbie Dodd with her husband Greg, and their three sons, Ty, Isaac and Gabe have been blessed to be involved in several ministries at Alpharetta First Baptist Church and are a true "God Send" to all they meet and minister to.*

***NOW THEREFORE,*** *we, the Mayor and City Council for the City of Alpharetta do hereby express great appreciation to* ***Debbie Dodd, Principal of Alpharetta Christian Academy,*** *and wish her a long, happy and productive retirement; with continued success in her life's pursuits.*

***Proclaimed this 2nd day of May, 2016.***

***David C. Belle Isle, Mayor***

***ATTEST:***

***Lyn Kennedy, Asst. City Clerk***

# STAFF REPORT

Submitting Department: City Clerk
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** COUNCIL MEETING MINUTES (MEETING OF 04/18/2016)

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
| --- | --- |
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
| --- | --- |
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

Council Meeting Summary - 04/18/2016

# City Council Meeting Summary
# Meeting Of April 18, 2016

Published: Wednesday, April 20, 2016
Published By: James Drinkard
www.alpharetta.ga.us
678.297.6014

*This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in **summary** form. **This** is **not an official record** of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.*

**I. CALL TO ORDER**

- Mayor Belle Isle called the meeting to order at 6:36 pm

**II. ROLL CALL**

- Council Members Present
  - David Belle Isle, Mayor
  - Jason Binder
  - Jim Gilvin
  - Mike Kennedy *(arrived at 7:05 PM)*
  - Dan Merkel
  - Donald Mitchell
  - Chris Owens, Mayor Pro Tem
- Council Members Absent
  - Councilman Kennedy arrived at 7:05 p.m.
- Staff Present
  - Bob Regus, City Administrator
  - Kathi Cook, Director of Community Development
  - James Drinkard, Assistant City Administrator
  - Pete Sewczwicz, Director of Public Works

**III. PLEDGE TO THE FLAG**

**IV. CONSENT AGENDA**

**A. Council Meeting Minutes**

1. Meeting of 03/28/2016
2. Meeting of 04/04/2016

**B. Alcoholic Beverage License Applications**

1. Hubbel And Hudson Management, LLC

d/b/a Black Walnut Café
Consumption On Premises: Liquor / Beer / Wine / Sunday Sales

**C. Approval / Ratification Of Contract For Purchase Of 90 – 92 Milton Avenue**

❖ Council Member Owens offered a motion to approve the Consent Agenda

- The motion received a second from Council Member Binder
- The motion was approved by unanimous vote (6-0-0)

## V. PROJECT UPDATES

**A. Conference Center**

- Bonds are currently being marketed, and the results will be reported on April 25
- The City has been re-evaluated for credit worthiness by Standard & Poors and Moody's, which have reaffirmed our AAA bond rating
- Groundbreaking on the facility is anticipated in late June

**B. City Center – Public Development**

- Progress on the bandstand continues and completion is expected before Memorial Day

**C. City Center – Private Development**

- Representatives from MidCity Real Estate Partners came forward to present an update on current architectural designs, construction timelines, and leasing activity
- The developer submitted in March their application for a land disturbance permit and are working through that process
- The target schedule is for the developer to close on the property and begin construction within the next 90 days

## VI. OLD BUSINESS

**A. Ordinance Amending Chapter 2, Section 2.3 Of The City Code**

- This is the **second reading** of the ordinance
- The purpose of this ordinance is to remove the current requirement that the City Attorney read aloud into the record the full text of an ordinance prior to its adoption.
- Rather, the City Attorney would simply read into the record the title of the ordinance; provided, however, that upon the request of the mayor or any councilmember such ordinance shall be read in its entirety.
- Sam Thomas, City Attorney, read the ordinance aloud into the record
- Public comment was invited
    - No member of the public came forward to speak

❖ Council Member Owens offered a motion to table until later in the evening

- The motion received a second from Council Member Mitchell
- The motion passed by unanimous vote (6-0-0)

## VII. PUBLIC HEARING

**A. PH-16-05: Fox Road Abandonment**

- The application requests a .29 acre portion of Fox Road, right-of-way, be abandoned in order to satisfy a Council Condition that the existing Fox Road pavement shown to the north of property be abandoned and pavement removed.

- The roadway is being incorporated into the approximately 10 acre Fox Road Subdivision development approved on February 22, 2016.
- The roadway section will be used for additional planting and screening and a walking trail for the proposed development.
- Don Rolader, attorney with Rolader and Rolader, came forward in representation of the applicant
- Public comment was invited
  - No member of the public came forward to speak

❖ Council Member Owens offered a motion to adopt a resolution of the City Council of Alpharetta providing for the abandonment and disposition of a certain public right-of-way (Fox Road)

- The motion received a second from Council Member Gilvin
- The motion passed by unanimous vote (6-0-0)

**B. Alcoholic Beverage License Hearing**

- Public Hearing regarding an application for alcoholic beverage sales and service by 3 South Main Street, LLC (d/b/a Butcher and Brew) for consumption on premises: liquor / beer / wine / Sunday sales.
- On April 14, 2016 a public hearing was scheduled regarding an alcohol beverage license for 3 South Main Street, LLC (d/b/a Butcher And Brew).
- As a result of the applicant not being in attendance, the hearing could not be held and was deferred.
- Prior to the originally scheduled hearing, Staff conducted the required background checks and reviews on the applicant and found no issues or conflicts with the ordinance as defined in City Code.
- Scott Florence, the applicant, came forward in representation of the application
- Public comment was invited
  - No member of the public came forward to speak

❖ Council Member Owens offered a motion to approve the granting of an alcoholic beverage license for consumption on premises: liquor, beer, wine, and Sunday sale to 3 South Main Street, LLC (d/b/a Butcher and Brew)

- The motion received a second from Council Member Gilvin
- The motion was unanimous 7-0-0

***{NOTE: Council Member Kennedy arrived during consideration of the previous item.}***

**C. Ordinance Amending Chapter 2, Section 2.3 Of The City Code**

❖ Council Member Owens offered a motion to remove the item from the table

- The motion received a second from Council Member Mitchell
- The motion passed by unanimous vote (7-0-0)

❖ Council Member Kennedy offered a motion to approve an ordinance to amend Chapter 2, Section 2.3 of the Code of the City of Alpharetta, Georgia pertaining to procedures for the adoption of ordinances; to provide for an effective date; to repeal conflicting laws; and for other purposes

- The motion received a second from Council Member Owens
- The motion passed by unanimous vote (7-0-0)

**VIII. NEW BUSINESS**

**A. Resolution Authorizing The Sale Of Real Property**

- The resolution authorizes the sale of approximately 4.026 acres of land, currently owned by the City, near the intersection of Haynes Bridge Road and Thompson Street in Downtown Alpharetta
- The parcel is part of the site encompassed by the City Center Project
- The City had previously determined the property to be "surplus property", advertised the property for sale, and requested and considered proposals for the sale of the land
- The City desires to sell the property for the purchase price of $1,125,771, conditioned on the fulfillment of all terms, conditions, and purposes delineated in an Agreement of Purchase and Sale entered into on or about November 24, 2015 between the City and MMS Alpharetta, LLC
- The Agreement of Purchase and Sale has subsequently been assigned by MMS Alpharetta, LLC to Newhall Land Co., Inc. with the consent of the City
- Public comment was invited
  - No member of the public came forward to speak

❖ Council Member Kennedy offered a motion to approve a resolution of the Mayor and Council approving the sale of real property to Newhall Land Co., Inc., a Georgia corporation; to ratify certain previous actions concerning the sale of such property; to authorize the Mayor to execute all documents necessary to carry out such sale and conveyance; and for other purposes

  - The motion received a second from Council Member Mitchell
  - The motion received a vote of 6-1-0 (Gilvin in opposition)

**B. Additional Work Within The SR-9 Roadway / Streetscape Improvement Contract**

- On January 26, 2015, City Council awarded Georgia Development Partners, LLC the contract for the construction of the S.R. 9 Roadway / Streetscape Improvements - Marietta Street to Academy Street Project.
  - The project extended the roadway section previously constructed as part of the S.R. 9 at S.R. 120 Intersection Improvement project north on both sides of S.R. 9 from Marietta Street to Academy Street/Milton Avenue
  - The project scope included the installation of brick paver sidewalks, the installation of raised and landscaped granite curbed medians, the installation of pedestrian lighting and a pedestrian crossing (HAWK) signal
- As construction progressed the property owners at the old gas station and the adjacent parking lot expressed their concerns regarding access to their properties from S.R.9 as well as the final configuration of their driveway, proposed sidewalk and ingress and egress from their property
  - Construction of the proposed improvements along their property frontage was delayed to the point that a temporary sidewalk was poured to accommodate pedestrian traffic through the unfinished work area, gravel was placed in the proposed driveway area temporarily to accommodate vehicular traffic and the contractor demobilized from the site
  - After a final agreement was reached between the City and the property owners on the configuration of the driveway and sidewalk, the contractor submitted a cost to remobilize and finish up the project while holding their bid prices from a year ago
- The total cost of Change Order # 4 is $27,994.50; thus, the total contract amount will increase from $2,513,532.93 to $2,541,527.43
- Public comment was invited
  - No member of the public came forward to speak

❖ Council Member Owens offered a motion to approve Change Order #4 in the amount of $27,994.50 to Georgia Development Partners, LLC for additional construction costs associated with the Main Street

Improvements Project between Academy Street and Marietta Street and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Gilvin
- The motion received a unanimous vote (7-0-0)

**C. Mayfield Road At Freemanville Road Intersection Improvement**

- The construction of the Mayfield Road at Freemanville Road Intersection Improvement. The project consists of the construction of a right-turn lane from west-bound Mayfield Road to north-bound Freemanville Road
- The turn lane will be approximately 180 feet in length
- The Department of Public Works prepared plans and specifications for the intersection project and advertised for competitive bids during February and March 2016
    - A total of six bids were received, ranging in total price from $64,389.57 to $194,137.00
    - The apparent low bidder, Quantum-Mac International, Inc., is an experienced contractor and has worked on several projects with similar construction elements for Georgia agencies including Cobb County and DeKalb County
    - The contacted references stated that Quantum-Mac International, Inc. provided reliable work on time and within budget and would utilize their services again
- Construction of the project will not begin prior to the end of the current Fulton County School year
- The anticipated start date is Monday, May 30, 2016 and the project is to be complete no more than 30 days from notice to proceed
- Public comment was invited - None

❖ Council Member Owens offered a motion to award ITB 16-011 to Quantum-Mac International, Inc. in the amount of $64,389.57 for the Mayfield Road at Freemanville Road Intersection Improvement and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Kennedy
- The motion received a unanimous vote (7-0-0)

**IX. PUBLIC COMMENT**

- None

**X. WORKSHOP**

**A. Alpharetta T-SPLOST Projects**

- Taylor Wright and Eric Graves came forward to provide an overview of projects that have been identified by Staff and the consultant as being potentially fundable with T-SPLOST dollars
- This is the first opportunity that City Council has had to see or discuss the proposed list
- Staff was directed to come forward at the next meeting to continue the discussion

**XI. REPORTS**

- Councilman Binder thanked all of the citizens who came out to share thoughts and ideas during the recent public meetings regarding development of the new Arts Center
- Councilman Owens reported on the bi-annual review of speed limits on City streets and noted that the Georgia Department of Transportation has supported reducing the speed limit on Main Street to 30 miles per hour
- Council Member Owens advised that the schedule for milling and resurfacing of Old Milton Parkway has been moved up and will begin this Sunday, April 24

## XII. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Kennedy offered a motion to enter Executive Session for the purpose of discussing matters related to real estate
  - The motion received a second from Council Member Merkel
  - The motion passed by unanimous vote (7-0-0)
- ❖ With no further business to be conducted or items to be heard, Mayor Belle Isle adjourned the meeting at 7:51 PM

# STAFF REPORT

Submitting Department: City Clerk
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** COUNCIL MEETING MINUTES (MEETING OF 04/25/2016)

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

Council Meeting Summary - 04-25-2016

# City Council Meeting Summary
## Meeting Of April 25, 2016

Published: Wednesday, April 27, 2016
Published By: James Drinkard
WWW.ALPHARETTA.GA.US
678.297.6014



**I. CALL TO ORDER**

- Mayor Belle Isle called the meeting to order at 6:30 PM

**II. ROLL CALL**

- Council Members Present
  - David Belle Isle (Mayor)
  - Jason Binder
  - Jim Gilvin
  - Mike Kennedy
  - Dan Merkel
  - Donald Mitchell
  - Chris Owens (Mayor Pro Tem)
- Council Members Absent
  - None
- Staff Present
  - Bob Regus, City Administrator
  - Kathi Cook, Director of Community Development
  - James Drinkard, Assistant City Administrator
  - Tom Harris, Director of Finance
  - Lyn Kennedy, Assistant City Clerk
  - Pete Sewczwicz, Director of Public Works

**III. PLEDGE TO THE FLAG**

**IV. PROJECT UPDATES**

**A. Conference Center**

Back on track for Conference Center after a setback in time last week

**B. City Center – Public Development**

- Groundbreaking for Phase II in June

**C. City Center – Private Development**

## V. PUBLIC HEARING

**A. V-16-08: Hedgewood Homes**

- Background
  - o The subject site is located at the corner of Haynes Bridge Road and Thompson Street and is 5 acres in size
  - o The applicant has been approved to develop the property with 42 detached residential units
  - o The applicant is requesting a variance to the Unified Development Code paving requirements in order to allow crushed stone on the internal private streets
    - ▪ The crushed stone will be used with an engineered grid system supporting the travel lands and crushed stone will be used outside of the travel lane
    - ▪ All main entrances will have a minimum 50' apron to prevent rock from leaving the site
  - o The applicant is also requesting that the trail path around the detention area be permitted to be mulch instead of concrete
- Staff recommends, subject to several conditions, approval of the variance request to allow crushed stone and denial of the request to permit a mulch path in lieu of concrete
  1) A minimum 50' concrete apron with decorative pavers shall be required at each entrance or other decorative material approved by Staff.
  2) A stone or paver edging material shall be required around the perimeter to maintain rock base.
  3) Gravel areas visible from Haynes Bridge Road and Thompson Street shall be screened with heavy landscaping and/or decorative walls.
  4) Internal multi use paths, including around detention area shall be concrete and include low-level path lighting as approved by Staff.
  5) Exotic and invasive plants within the stream buffer shall be replanted with native trees and shrubs.
  6) Structural design and calculations appropriate for garbage truck and fire apparatus shall be provided.
  7) Applicant shall consider adding guest parking along Haynes Bridge Road.
  8) Each property owner shall sign an affidavit stating that they are aware that this is a private drive and the maintenance is solely the responsibility of the HOA to make sure the City does not take any liability for this.
- Discussion
  - o The applicant has built gravel driveways for homes in other communities such as Vickery and residential developments in Woodstock; however this would be the first with all the internal drives built with a rock roadway section which excludes asphalt topping
    - ▪ The internal roads will require yearly maintenance for grading and top dressing which will be paid for by the HOA
    - ▪ The applicant has stated that an affidavit will be required from each homeowner acknowledging maintenance
  - o There are no other developments in the City with this type of crushed stone section in which to compare maintenance costs
  - o The crushed stone section for the heavy duty travel lanes will have the 95% subgrade compaction, 6" graded aggregate base, a 6" terrace grid backfilled with #57 stone and ½" of #89 stone (crusher run)

- The applicant proposing the heavy duty section cover a 16’ travel lane; however, the Fire Marshall may require a wider section

- Don Donnelly of Hedgewood Homes came forward in representation of the application
- Public comment was invited
  - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to approve, subject to conditions, the requested variance to the Unified Development Code paving requirements so as to allow crushed stone to be used for the internal private streets and denial of the request to permit a mulch path in lieu of concrete around the detention pond

  1) A minimum 50’ concrete apron with decorative pavers shall be required at each entrance or other decorative material approved by Staff.
  2) A stone or paver edging material shall be required around the perimeter to maintain rock base.
  3) Gravel areas visible from Haynes Bridge Road and Thompson Street shall be screened with heavy landscaping and/or decorative walls.
  4) Internal multi use paths, including around detention area shall be concrete and include low-level path lighting as approved by Staff.
  5) Exotic and invasive plants within the stream buffer shall be replanted with native trees and shrubs.
  6) Structural design and calculations appropriate for garbage truck and fire apparatus shall be provided.
  7) ~~Applicant shall consider adding guest parking along Haynes Bridge Road.~~
  8) Each property owner shall sign an affidavit stating that they are aware that this is a private drive and the maintenance is solely the responsibility of the HOA to make sure the City does not take any liability for this. The applicant shall submit all executed affidavits to the Department of Community Development.
  9) Materials used for the path around the pond shall be approved by staff. Accessibility shall be considered by Staff when approving the surface material and the pathways in order to maximize accessibility to the highest extent possible.

  - The motion received a second from Council Member Owens
  - The motion received passed by unanimous vote (7-0-0)

**B. CU-15-13: O’Reilly Auto Parts**

- This item was, prior to the meeting, withdrawn by the applicant and neither heard nor considered during this meeting.

**C. PH-16-04: UDC Changes – Design Review Board Guidelines**

- This item was tabled by the Planning Commission on April 13, 2016 and was neither heard nor considered during this meeting.

**D. PH-16-06: Haynes Bridge Road Remnant Right-Of-Way Abandonment**

- The application requests the abandonment of an unused remnant of the public right-of-way along the former Haynes Bridge Road and incorporation of said property into the 26-acre City Center Development
  - The subject property runs along the east and west sides of what is today Park Plaza and is located between Academy Street and the northern truck access for Publix
- No denial of access to adjoining private properties would result from the proposed abandonment
- Sam Thomas, City Attorney, read the resolution aloud into the record
- Public comment was invited

- No member of the public came forward to speak

❖ Council Member Kennedy offered a motion to abandon a certain unused remnant of the public right-of-way along the former Haynes Bridge Road, more specifically defined in "Exhibit A" of the resolution, and to incorporate said property into the 26-acre City Center Development

- The motion received a second from Council Member Owens
- The motion passed by unanimous vote (7-0-0)

**E. PH-16-07: Marietta Street Remnant Right-Of-Way Abandonment**

- The application requests the abandonment of an unused remnant of the public right-of-way along the Marietta Street and incorporation of said property into the 26-acre City Center Development
  - The subject property runs along the north side of Marietta Street and is located between South Main Street to the west and the Publix property to the east
- No denial of access to adjoining private properties would result from the proposed abandonment
- Sam Thomas, City Attorney, read the resolution aloud into the record
- Public comment was invited
  - No member of the public came forward to speak

❖ Council Member Kennedy offered a motion to abandon a certain unused remnant of the public right-of-way along Marietta Street, more specifically defined in "Exhibit A" of the resolution, and to incorporate said property into the 26-acre City Center Development

- The motion received a second from Council Member Owens
- The motion passed by unanimous vote (7-0-0)

**VI. OLD BUSINESS**

- None

**VII. NEW BUSINESS**

**A. Conference Center: Supplemental Bond Resolution**

- Sam Thomas, City Attorney, introduced the item, which is related to the Conference Center Project
- The purpose of the resolution is to approve the final wording of the intergovernmental contract, the final Official Statement, and approving the sale to the winning bidder
- Approving this resolution formalizes and memorializes decisions and actions that have previously been voted upon and approved by City Council
- Mr. Thomas read the resolution aloud into the record
- Public comment was invited - None
  - No member of the public came forward to speak

❖ Council Member Mitchell offered a motion to adopt a resolution of the Mayor and City Council of Alpharetta, Georgia to approve the final terms of an intergovernmental contract with the Development Authority of Alpharetta; to approve the amounts the City is obligated to pay under such intergovernmental contract; to approve the use and distribution of an official statement with respect to certain revenue bonds of the Development Authority of Alpharetta; to approve the sale of such revenue bonds pursuant to notice of sale; to ratify the provisions of certain prior resolutions; and for other purposes

- The motion received a second from Council Member Kennedy
- The motion passed by unanimous vote (7-0-0)

**B. Purchase Of Police Vehicles**

- Gary George, Director of Public Safety, came forward to introduce the item
- The Department is requesting approval to purchase eight Chevrolet Impala PPV sedans from Hardy Chevrolet at a total cost of $169,093.12
- Background
    - The Department of Public Safety has used Chevrolet Impalas as its primary patrol vehicle since 2003
        - Its V-6 engine and front-wheel drive platform is well-suited to a community like Alpharetta, it's roomier than most other police sedans, and it is by far the least expensive pursuit-rated vehicle on the market
        - General Motors permanently ended production of the Police Impala earlier this year and availability is now limited to a few that remain on dealer lots
    - The Department has completed its vehicle purchases for FY 2016 but recently learned that Hardy Chevrolet, the Georgia State Contract Chevrolet dealer, has eight Impalas in inventory that meet Alpharetta's specifications
    - The Department anticipates needing 12 to 15 new patrol vehicles in FY 2017 and sees substantial advantages in buying these now in anticipation of next year's needs
    - The Impala is at least $5,000 per vehicle cheaper than any other suitable vehicle available
    - It is anticipated that moving forward with the purchase at this time will save the City a minimum of $40,000 ($5,000 minimum price difference between the Impala and an alternate patrol vehicle x 8 vehicles)
- Public comment was invited
    - No member of the public came forward to speak

❖ Council Member Gilvin offered a motion to approve the purchase of eight Chevrolet Impala PPV sedans from Hardy Chevrolet at a total cost not to exceed $169,093.12 and to authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Merkel
- The motion passed by unanimous vote (7-0-0)

**C. FY2016 Local Maintenance And Improvement Grant**

- Pete Sewczwicz, Director of Public Works, came forward to introduce the item
- Staff is requesting adoption of a resolution providing approval for the submission of the FY 2016 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation
- Background
    - The Georgia Department of Transportation (GDOT) Local Maintenance and Improvement Grant (LMIG) Program is receiving additional funding from the State's FY 2016 supplemental budget
    - The GDOT Commissioner has requested that a portion of these additional funds be allocated for GDOT's Off System Safety Program (OSS)
        - The OSS Program focuses on low-cost safety improvements that can be implemented within the existing rights of way of Off-System routes that are likely to reduce the frequency and severity of crashes
    - The Department of Public Works has identified two traffic signal upgrade projects that could benefit from this funding and be accomplished within the required timeframe
        - The first of these projects calls for upgrading up to 66 intersections through the replacement of existing protected/permissive left turn signal heads with four-section Flashing Yellow Arrow (FYA) signal heads centered in front of the turn lanes

    - The second project involves upgrading up to 16 intersections through the replacement of protected only left turn signal heads with four-section T-shaped left turn arrow signal heads centered in front of the turn lanes

- If funding is awarded by GDOT, the City would be required to provide a 30% funding match
  - The estimated cost of both projects submitted with the grant application is $363,000.00
  - If both projects are awarded full funding, this would result in an allocation of $279,230.77 from Georgia Department of Transportation requiring a match of $83,769.23 from the City
- Applications for this supplemental LMIG funding were due by April 15 to permit the local GDOT District time to review the applications and select projects to be funded
  - Public Works staff has submitted an application in accordance with established timelines but can cancel the application if this initiative is not approved by City Council
- Projects awarded funding through this grant must be under contract or completed by December 31, 2016
- Public comment was invited
  - No member of the public came forward to speak
  - Sam Thomas read the Resolution aloud

❖ Council Member Owens offered a motion to adopt a resolution providing approval for the submission of the FY 2016 Local Maintenance and Improvement Grant application to the Georgia Department of Transportation and to authorize the Mayor to execute all necessary documents

  - The motion received a second from Council Member Kennedy
  - The motion passed by unanimous vote (7-0-0)

## VIII. WORKSHOP

### A. Presentation Of Recommended FY2017 Budget

- Tom Harris, Director of Finance, came forward to provide an overview of the proposed FY2017 budget
- Highlights from the recommended budget include
  - Maintenance of the City's $40,000 homestead tax exemption
    - Saves homeowners of Alpharetta $2.5 million annually
    - Equates to a 1.5 mill reduction for the average homeowner
  - Maintenance of the City's millage rate at 5.7750 mills
  - Funding totaling $16.1 million available for capital investment
    - The City's capital plan for FY2017 totals $76.9 million and represents all estimated funding sources including the $16.1 million request, $52 million in proposed 2016 Alpharetta Parks and Transportation Bon proceeds, and other sources
- The recommended FY2017 Budget is balanced for all funds and totals $113 million as follows
  - General Fund $ 67,733,011
  - Special Revenue Fund$ 14,325,335
  - Debt Service Fund $ 5,816,807
  - Capital Project Funds $ 12,279,857
  - Solid Waste Fund $ 3,304,278
  - Risk Management Fund $ 1,312,200
  - Medical Insurance Fund $ 7,932,994

- The City's AAA bond rating was reaffirmed by Moody's and Standard & Poor's in March 2016
  - The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs
  - Alpharetta is one of only 189 cities in the United States (and one of only two in Georgia) to earn a AAA bond rating from Moody's
- The current schedule of budget hearings and adoption dates is
  - May 9, 2016:Council Meeting
  - May 16, 2016: Council Meeting
  - May 23, 2016: Council Meeting (tentative)
  - June 6, 2016:Public Hearing and Council Meeting
    - 1st reading of Budget Ordinance
    - 1st reading of Millage Rate Ordinance
    - E-911 Resolution
  - June 13, 2016: Public Hearing and Council Meeting (tentative)
  - June 20, 2016: Public Hearing and Council Meeting
    - 2nd reading of Budget Ordinance
    - 2nd reading of Millage Rate Ordinance
- Questions were posed by City Council and responded to by Staff

## IX. PUBLIC COMMENT

- None

## X. REPORTS

- Public Safety

## XI. ADJOURNMENT TO EXECUTIVE SESSION

❖ Council Member Merkel offered a motion to enter Executive Session for the purpose of discussing matters related to real estate

- The motion received a second from Council Member Mitchell
- The motion passed by unanimous vote (7-0-0 )

❖ There being no further business or items to be considered, Mayor Belle Isle adjourned the meeting at 8:00 PM

# STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris, Finance Director
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** FINANCIAL MANAGEMENT REPORT FOR THE MONTH ENDING MARCH 31, 2016.

**II. RECOMMENDATION:**

Approve the Financial Management Reports for the month ending March 31, 2016 (period 9 of Fiscal Year 2016).

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments $5,000 and greater;
3. Purchase orders with an estimated cost between $5,000 and $50,000; and
4. Status of current year bids/RFPs.

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

Financial Management Reports (March 2016)

City of Alpharetta, GA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
Thomas G. Harris, Finance Director

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# Financial Management Reports

THE CITY OF ALPHARETTA GEORGIA

for the month ending
March 31, 2016
(Period 9 of 12 - unaudited)

# Financial Management Reports
## Fiscal Year 2016

### Table of Contents

2 PARK PLAZA
ALPHARETTA, GA 30009
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TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS G. HARRIS, FINANCE DIRECTOR

DATE: MAY 2, 2016

RE: FINANCIAL MANAGEMENT REPORTS AS OF MARCH 31, 2016

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending March 31, 2016.

## General Fund

**Revenue:** The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2016 revenues are budgeted at $59 million (net of Carryforward Fund Balance totaling $5 million). As of March 31, 2016, actual revenue collections total 90% or $53.1 million.

Early collection trends indicate a net gain over budget of $3.3 million. The revenue account detail is as follows:

| | |
|---|---|
| • Property Taxes (current year): | $1,500,000 |
| • Motor Vehicle Title Taxes: | 150,000 |
| • Local Option Sales Taxes: | 150,000 |
| • Franchise Taxes: | 126,214 |
| • Insurance Premium Taxes: | 163,175 |
| • Alcohol Beverage Excise Taxes: | 150,000 |
| • Building Permit Fees: | 469,000 |
| • Court Fines: | (350,000) |
| • Recreation/Special Event Fees: | 100,391 |
| • Other: | 870,538 |
| Estimated Gain: | $3,329,318 |

The FY 2016 budget for current year property taxes (non-motor vehicle) totals $18.8 million and is based on a billable digest of $3.9 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2015 based on staff forecasts of property values/appeals.

The actual digest for FY 2016, as provided by the Fulton County Board of Assessors, currently totals $4.2 billion (net of all exemptions/motor vehicle values) and assumes a 7%[1] write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 7% on appealed properties would result in additional property tax collections of $1.8 million.

| General Fund | | | |
|---|---|---|---|
| | FY 2016 Budget | FY 2016 Estimate | Variance |
| Digest | 3.9 billion | 4.2 billion | 265 million |
| Est. Revenue at: | | | |
| 97% Budgeted Collection Rate | ✓ | | |
| 99% Historical Collection Rate | | ✓ | |
| Property Tax Collections | $18.8 million | $20.6 million* | $ 1,795,000 |
| * Based on assessment (including appeals) write-down estimate of 7%. | | | |

The budgetary estimate for FY 2016 property tax collections will be adjusted to $20.3 million (increase of $1.5 million) pending further collection data and updated appeal write-down trends. Currently, 327 appeals remain with an assessed valuation of $342 million.

Motor Vehicle Title Tax collections is trending lower than FY 2015 ($1.3 million was collected in FY 2015) but is estimated to total $1.2 million by year-end (non-standard revenue collection as it is dependent upon vehicle sales) which is $150,000 greater than budget.

Local Option Sales Tax collections is trending 1% higher than FY 2015 and is estimated to total $14.9 million by year-end ($14.8 million was collected in FY 2015) which is $150,000 greater than budget.

Franchise Tax collections are trending higher than FY 2015 and are conservatively estimated to total $6.6 million by year-end ($6.7 million was collected in FY 2015) which is $126,214 greater than budget.

Insurance Premium Tax collections total $3.3 million in FY 2016 and represent a 7% increase over FY 2015 collections of $3.1 million.

Alcohol Beverage Excise Tax collections is trending 4% higher than FY 2015 and is estimated to total $2 million by year-end ($2 million was collected in FY 2015) which is $150,000 greater than budget.

Building Permit Fee collections is trending -2% lower than FY 2015 but is conservatively estimated to total $1.6 million by year-end ($1.9 million was collected in FY 2015) which is $469,000 greater than budget. Building permit fee collections are variable but will likely exceed the estimate for FY 2016 and will be adjusted accordingly in future reports. Growth is being driven through an increase in the underlying number/value of permits.

[1] The Fulton County Board of Assessors (BOA) removed Avalon Phase I improvement values from the taxroll in January/February 2016 triggering a recalculated tax bill that would lead to a potential refund of approximately $370,000 (refund included in above forecast). The main issue is the taxability of Avalon Phase I improvements as of January 1, 2015, as set forth in the Memorandum of Agreement between Avalon North LLC and the Development Authority of Fulton County. The tax refund will not be processed by the city until a full review of the underlying agreement is completed.

Municipal Court Fine collections is trending -14% lower than FY 2015 and is estimated to total $2.1 million by year-end ($2.4 million was collected in FY 2015) which is $350,000 less than budget. Revenue decline is being driven through an overall decline in enforcement citations.

Recreation/Special Event Fees are trending higher than FY 2015 and are estimated to total $2.5 million by year-end ($2.4 million was collected in FY 2015) which is $125,445 greater than budget. The primary growth driver is the Mutual Use agreement with the City of Milton for shared recreation services. Compensation under the agreement is based on relative program participation from each city's citizenry. Actual collections under this agreement totaled $435,916 for FY 2016 and represent an increase of $109,458 over FY 2015.

The Other revenue category is exceeding budget through a combination of development related revenue growth (e.g. Development Permits, Plan Review Fees) and general tax growth (Intangibles Tax, Real Estate Transfer Tax, etc.) which is partially offset through the reductions in Red Light Camera Citations which ceased operations in July (2015) pending a program review and contract negotiations. Red Light Camera Citation revenue forecasts will be revisited once the program review and contract negotiations are complete. There will be a similar costs savings through reductions in leases costs for the red light cameras (net impact to the budget is minimal).

The Finance Department will continue to monitor revenues and provide updates on collection trends as they become available.

**Expenditures:** The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of March 31, 2016, city departments (not including General Government[2]) have encumbered and expensed 75%, or $40 million, of their FY 2016 budget appropriations. On a pure expenditure trend basis, FY 2016 is trending similar to FY 2015. It should be noted that the FY 2015 figures through March include 19 pay periods while the figures for FY 2016 include 20 pay periods which distorts the comparisons but will average out over the course of the fiscal year. City Attorney is trending higher than FY 2015 due to timelier invoice submissions during FY 2016 (i.e. FY 2016 expenses represent more months than FY 2015). Human Resources is trending higher due to the employee recognition event held in September 2015. Public Safety is trending higher due primarily to the pay period timing discussed above as well as increases in overtime expense.

Contingency: The General Fund contingency balance as of March 31, 2016 totals $628,587.

## Special Revenue Funds (large funds only)

[2] General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

*The following section references information included within the attached GAAP Financial Statements.*

<u>Hotel/Motel Fund:</u> FY 2016 revenues are budgeted at $5.8 million with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau ($2.5 million); Alpharetta Business Community ($221,860); Convention Center debt service reserve ($843,750); and the city ($2.2 million). As of March 31, 2016, the city has collected 67% or $3.9 million (eight months of collections). All collections have been distributed to the participating entities based on their proportionate share.

Hotel Tax collections is trending 34% higher than FY 2015 and is estimated to total $6 million by year-end ($4.6 million was collected in FY 2015). Growth is being driven through an increase in hotel occupancy coupled with the change of the underlying tax rate. Effective October 1st 2015, the Hotel/Motel Tax was changed from 6% (6 pennies) to 8% (8 pennies) to fund tourist development including construction of a new convention center at the Avalon development. November collections represented the first month under the amended tax. Distributions going forward are allocated between the Alpharetta Convention & Visitor's Bureau (43.75% or 3.5 pennies); city (30% or 2.4 pennies base; 7.5% or 0.6 pennies expanded portion); and Convention Center (18.75% or 1.5 pennies). The Convention Center portion of the tax will be used to fund debt service on bonds issued this month to finance construction of a state-of-the-art Conference Center with residual collections allocated towards a debt service reserve of $1.5 million to insulate the city from recessionary revenue impacts. While the intent of this reserve is to be fully funded through the Convention Center portion of the tax, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Convention Center portion. Approximately $333,750 of the $439,858 increase in the city's portion of Hotel Tax collections is related to the expanded portion and is allocated towards the debt service reserve.

<u>E-911 Fund:</u> FY 2016 revenues are budgeted at $3.8 million (net of carryforward fund balance totaling $1.5 million for capital initiatives). As of March 31, 2016, the city has collected 60% or $2.3 million (eight months of collections including the 1st and 2nd quarterly payments under the Milton IGA). Expenditures/encumbrances during the same time period total $4.1 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

## Debt Service Fund

*The following section pertains to information detailed within the attached GAAP Financial Statements.*

FY 2016 revenues are budgeted at $3.3 million (net of carryforward fund balance totaling $852,087). As of March 31, 2016, the city has collected over 100% of budget, or $3.5 million.

The FY 2016 budget for current year property taxes (non-motor vehicle) totals $3.2 million and is based on a billable digest of $4.4 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2015 based on staff forecasts of property values/appeals.

The actual digest for FY 2016, as provided by the Fulton County Board of Assessors, currently totals $4.6 billion (net of all exemptions/motor vehicle values). This figure is net of all exemptions/motor vehicle values and assumes a 7% write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 7% on appealed properties would result in additional property tax collections of $270,000.

| Debt Service Fund | | | |
|---|---|---|---|
| | FY 2016 Budget | FY 2016 Estimate | Variance |
| Digest | 4.4 billion | 4.6 billion | 250 million |
| Est. Revenue at: | | | |
| 97% Budgeted Collection Rate | ✓ | | |
| 99% Historical Collection Rate | | ✓ | |
| Property Tax Collections | $3.2 million | $3.4 million* | $ 270,000 |

* Based on assessment (including appeals) write-down estimate of 7%.

## Grant Funds

*The following section references information included within the attached Grant Funds Detail Reports.*

<u>Operating Grant Fund (Fund 220):</u> Available funding totals $63,779 and represents unencumbered/unspent project appropriations of $46,021 and an unallocated reserve for future projects (grant matches) of $17,758.

<u>Capital Grants Fund (Fund 340):</u> Available funding totals $760,943 and represents unencumbered/unspent capital project appropriations of $558,881 and an unallocated reserve for future capital projects (grant matches) of $202,062.

## Capital Project Funds

*The following section references information included within the attached Capital Project Funds Detail Reports.*

<u>General Capital Project Fund (Fund 301):</u> Available city funding totals $6.9 million and represents unencumbered/unspent capital project appropriations of $6.2 million and an unallocated reserve for future capital projects of $607,823. Upon issuance of the Convention Center Bonds in May 2016, $1.2 million will be reimbursed to the unallocated reserve account. Available ABC (Alpharetta Business Community) funding totals $140,089 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

<u>City Center Bond Fund (Fund 315):</u> This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2012. All funding is fully encumbered towards active projects.

## Enterprise Fund

*The following section pertains to information detailed within the attached GAAP Financial Statements.*

<u>Solid Waste Fund:</u> FY 2016 revenues are currently budgeted at $3.3 million. As of March 31, 2016, the city has collected $3.2 million which represents the 1st-4th quarter billings and associated investment earnings. Expenditures/encumbrances during the same time period total $3.2 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. Any budget variances will be minor and coverable through fund balance (currently estimated at -$23,807).

## Other Items

Council Member Stipend Activity Listing: The FY 2016 budget includes appropriations of $9,000 for the Mayor and $5,000 for each City Council Post and the available balances as of March 31, 2016 are as follows:

| | | Budget | Expenditures (year-to-date) | Available Balance |
|---|---|---|---|---|
| Mayor: | David Belle Isle | $ 9,000 | $ 5,881 | $ 3,119 |
| Post #1: | Donald Mitchell | $ 5,000 | $ 3,088 | $ 1,912 |
| Post #2: | Mike Kennedy | $ 5,000 | $ 1,525 | $ 3,475 |
| Post #3: | Chris Owens | $ 5,000 | $ 149 | $ 4,851 |
| Post #4: | Jim Gilvin | $ 5,000 | $ 1,659 | $ 3,341 |
| Post #5: | Jason Binder* | $ 5,000 | $ 1,569 | $ 3,431 |
| Post #6: | Dan Merkel* | $ 5,000 | $ 1,138 | $ 3,862 |

**This chart provides expenditure activity by Mayor/City Council Post and includes multiple incumbents for Post #5 and Post #6. Councilmen Binder and Merkel were sworn into Office on January 4, 2016.*

## Development Authority[3] (Component Reporting Unit)

*The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.*

As of March 31, 2016, the Development Authority has $56,817 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

### Other reports included with this packet are as follows:

- Listing of Payments $5,000 and greater;
- Listing of PO's between $5,000 and $50,000; and
- Bid/RFP Status

[3] The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.

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# GENERAL FUND

## Revenue Report

# CITY OF ALPHARETTA

Financial Management Reports

General Fund (Unaudited)

Revenue Summary and Collection Comparison

For the month ended March 31, 2016

| | Current Fiscal Year | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|
| | 2016 Budget | 2016 YTD | % Collected | 2016 Estimated | Variance | 2015 Actual | 2015 YTD | % Collected |
| **Top 10 Revenues:** | | | | | | | | |
| Property Taxes | | | | | | | | |
| Current Year | $ 18,800,000 | $ 20,267,623 | 107.8% | $ 20,300,000 | $ 1,500,000 | $ 18,627,480 | $ 18,168,264 | 97.5% |
| Delinquent | 249,500 | 350,633 | 140.5% | 350,633 | 101,133 | 291,154 | 229,553 | 78.8% |
| Motor Vehicle Tax | 300,000 | 283,607 | 94.5% | 375,000 | 75,000 | 535,898 | 315,453 | 58.9% |
| Motor Vehicle Title Fee | 1,000,000 | 866,972 | 86.7% | 1,150,000 | 150,000 | 1,311,317 | 926,598 | 70.7% |
| Local Option Sales Tax | 14,700,000 | 9,956,586 | 67.7% | 14,850,000 | 150,000 | 14,757,780 | 9,869,501 | 66.9% |
| Franchise Tax | 6,440,000 | 5,901,059 | 91.6% | 6,566,214 | 126,214 | 6,682,041 | 5,663,095 | 84.8% |
| Insurance Premium Tax | 3,150,000 | 3,313,175 | 105.2% | 3,313,175 | 163,175 | 3,101,250 | 3,101,250 | 100.0% |
| Alcohol Beverage Excise Tax | 1,850,000 | 1,335,916 | 72.2% | 2,000,000 | 150,000 | 1,998,770 | 1,280,243 | 64.1% |
| Building Permit Fees | 1,131,000 | 1,389,982 | 122.9% | 1,600,000 | 469,000 | 1,891,794 | 1,420,202 | 75.1% |
| Business and Occupational Tax | 1,000,000 | 1,006,699 | 100.7% | 1,050,000 | 50,000 | 1,058,279 | 973,715 | 92.0% |
| Municipal Court Fines | 2,400,000 | 1,676,349 | 69.8% | 2,050,000 | (350,000) | 2,418,607 | 1,954,961 | 80.8% |
| Recreation/Special Event Fees | 2,350,640 | 1,949,942 | 83.0% | 2,451,031 | 100,391 | 2,391,854 | 1,739,224 | 72.7% |
| Hotel/Motel Tax (City portion) | 2,219,858 | 1,501,278 | 67.6% | 2,294,858 | 75,000 | 1,858,068 | 1,173,171 | 63.1% |
| subtotal | $ 55,590,998 | $ 49,799,821 | 89.6% | $ 58,350,911 | $ 2,759,913 | $ 56,924,292 | $ 46,815,229 | 82.2% |
| **Other Revenues** | 3,400,760 | 3,346,531 | 98.4% | 3,970,165 | 569,405 | 4,070,935 | 3,073,789 | 75.5% |
| Total Revenues | $ 58,991,758 | $ 53,146,352 | 90.1% | $ 62,321,076 | $ 3,329,318 | $ 60,995,227 | $ 49,889,018 | 81.8% |
| Carryforward Fund Balance | 5,036,209 | | | | | | | |

# GENERAL FUND

## Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Department
For the month ended March 31, 2016

| | Current Fiscal Year | | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|---|
| | 2016 Budget | 2016 Encumbrances | 2016 Exp. (YTD) | Funds Available | % Enc./Exp. | % Exp. | 2015 Exp. (Total) | 2015 Exp. (YTD) | % Exp. |
| **Expenditures by Department:** | | | | | | | | | |
| Mayor & Council | $ 350,069 | $ 250 | $ 238,971 | $ 110,848 | 68.3% | 68.3% | $ 308,237 | $ 222,241 | 72.1% |
| City Administration | 2,074,055 | 13,560 | 1,374,119 | 686,375 | 66.9% | 66.3% | 2,722,528 | 1,870,108 | 68.7% |
| Finance | 3,160,975 | 63,390 | 2,412,408 | 685,178 | 78.3% | 76.3% | 2,953,855 | 2,272,149 | 76.9% |
| City Attorney | 525,000 | 26,651 | 503,596 | (5,247) | 101.0% | 95.9% | 608,630 | 198,767 | 32.7% |
| Information Technology | 1,523,355 | 7,954 | 1,136,280 | 379,121 | 75.1% | 74.6% | 1,467,121 | 1,062,990 | 72.5% |
| Human Resources | 395,114 | 2,070 | 281,597 | 111,448 | 71.8% | 71.3% | 376,580 | 253,080 | 67.2% |
| Municipal Court | 1,061,500 | 71,782 | 697,827 | 291,891 | 72.5% | 65.7% | 969,417 | 713,834 | 73.6% |
| Public Safety | 25,385,562 | 650,625 | 18,766,171 | 5,968,766 | 76.5% | 73.9% | 24,212,086 | 17,717,344 | 73.2% |
| Public Works | 7,941,386 | 230,885 | 5,367,550 | 2,342,950 | 70.5% | 67.6% | 7,084,379 | 4,904,774 | 69.2% |
| Recreation & Parks | 8,323,032 | 685,475 | 5,685,514 | 1,952,044 | 76.5% | 68.3% | 6,669,756 | 4,606,622 | 69.1% |
| Community Development | 2,422,485 | 32,197 | 1,727,837 | 662,451 | 72.7% | 71.3% | 2,340,068 | 1,761,604 | 75.3% |
| subtotal | $ 53,162,533 | $ 1,784,838 | $ 38,191,871 | $ 13,185,824 | 75.2% | 71.8% | $ 49,712,655 | $ 35,583,514 | 71.6% |
| General Government: | | | | | | | | | |
| Non-Departmental | $ 45,000 | $ - | $ 10,000 | $ 35,000 | 22.2% | 22.2% | $ 45,000 | $ 10,000 | 22.2% |
| Conv. Ctr Bonds Reserve | 337,500 | - | - | 337,500 | 0.0% | 0.0% | - | - | - |
| Insurance Premiums (Risk) | 607,000 | - | 455,250 | 151,750 | 75.0% | 75.0% | 545,000 | 408,750 | 75.0% |
| Gwinnett Tech Bond P&I | 290,340 | - | 60,170 | 230,170 | 20.7% | 20.7% | 288,640 | 61,820 | 21.4% |
| Transfer(s) to other Funds | 8,943,236 | - | 6,707,427 | 2,235,809 | 75.0% | 75.0% | 7,467,112 | 5,600,334 | 75.0% |
| Contingency | 642,358 | - | 13,771 | 628,587 | 2.1% | 2.1% | 224,249 | 87,984 | 39.2% |
| subtotal | $ 10,865,434 | $ - | $ 7,246,618 | $ 3,618,816 | 66.7% | 66.7% | $ 8,570,001 | $ 6,168,888 | 72.0% |
| Total Expenditures | $ 64,027,967 | $ 1,784,838 | $ 45,438,488 | $ 16,804,640 | 73.8% | 71.0% | $ 58,282,657 | $ 41,752,403 | 71.6% |

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# CITY OF ALPHARETTA

Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended March 31, 2016

| | Current Fiscal Year | | | | | | Prior Fiscal Year | | |
|---|---|---|---|---|---|---|---|---|---|
| | 2016 Budget | 2016 Encumbrances | 2016 Exp. (YTD) | Funds Available | % Enc./Exp. | % Exp. | 2015 Exp. (Total) | 2015 Exp. (YTD) | % Exp. |
| **Expenditures by Category:** | | | | | | | | | |
| Salaries & Benefits: | | | | | | | | | |
| (1) Regular Salaries | $ 23,486,662 | $ - | $ 16,854,225 | $ 6,632,437 | 71.8% | 71.8% | $ 22,469,889 | $ 15,630,367 | 69.6% |
| Holiday Leave | 1,014,194 | - | 788,314 | 225,880 | 77.7% | 77.7% | 905,464 | 712,201 | 78.7% |
| Overtime | 974,999 | - | 868,592 | 106,407 | 89.1% | 89.1% | 1,118,654 | 738,871 | 66.0% |
| Group Insurance | 7,161,526 | - | 5,044,138 | 2,117,388 | 70.4% | 70.4% | 6,158,782 | 4,756,666 | 77.2% |
| FICA and Social Security | 1,946,579 | - | 1,323,654 | 622,925 | 68.0% | 68.0% | 1,758,684 | 1,223,237 | 69.6% |
| Defined Benefit Pension | 2,276,470 | - | 2,276,470 | - | 100.0% | 100.0% | 2,176,654 | 2,176,654 | 100.0% |
| 401(A) Retirement/Match | 1,379,726 | - | 1,128,919 | 250,807 | 81.8% | 81.8% | 1,354,743 | 972,186 | 71.8% |
| (2) Other | 771,021 | - | 583,215 | 187,806 | 75.6% | 75.6% | 690,420 | 516,565 | 74.8% |
| subtotal | $ 39,011,177 | $ - | $ 28,867,527 | $ 10,143,650 | 74.0% | 74.0% | $ 36,633,291 | $ 26,726,748 | 73.0% |
| Maintenance & Operations: | | | | | | | | | |
| Professional Services | $ 2,177,595 | $ 334,486 | $ 1,431,037 | $ 412,073 | 81.1% | 65.7% | $ 1,975,802 | $ 1,345,369 | 68.1% |
| Legal Services | 525,000 | 26,651 | 503,596 | (5,247) | 101.0% | 95.9% | 608,630 | 198,767 | 32.7% |
| Vehicle Fuel/Maintenance | 1,238,800 | 14,697 | 653,010 | 571,093 | 53.9% | 52.7% | 1,069,796 | 727,954 | 68.0% |
| Maintenance Contracts | 2,231,320 | 860,934 | 1,133,822 | 236,564 | 89.4% | 50.8% | 1,921,391 | 1,219,453 | 63.5% |
| IT Professional Services | 1,312,726 | 158,747 | 1,064,119 | 89,860 | 93.2% | 81.1% | 1,183,702 | 1,000,447 | 84.5% |
| General Supplies | 994,159 | 69,916 | 706,118 | 218,124 | 78.1% | 71.0% | 989,924 | 718,917 | 72.6% |
| Utilities | 2,630,975 | - | 1,667,422 | 963,553 | 63.4% | 63.4% | 2,409,093 | 1,603,041 | 66.5% |
| Other | 2,444,407 | 308,849 | 1,607,906 | 527,652 | 78.4% | 65.8% | 2,393,697 | 1,544,716 | 64.5% |
| subtotal | $ 13,554,982 | $ 1,774,280 | $ 8,767,031 | $ 3,013,671 | 77.8% | 64.7% | $ 12,552,035 | $ 8,358,665 | 66.6% |
| Capital: | | | | | | | | | |
| OSSI/Fire Truck Leases | $ 357,676 | $ - | $ 355,747 | $ 1,929 | 99.5% | 99.5% | $ 295,926 | $ 295,926 | 100.0% |
| Software Leases | 183,698 | - | 183,696 | 2 | 100.0% | 100.0% | 181,877 | 181,877 | 100.0% |
| Other | 55,000 | 10,558 | 17,870 | 26,572 | 51.7% | 32.5% | 49,526 | 20,299 | 41.0% |
| subtotal | $ 596,374 | $ 10,558 | $ 557,313 | $ 28,503 | 95.2% | 93.5% | $ 527,329 | $ 498,102 | 94.5% |
| General Government: | | | | | | | | | |
| Non-Departmental | $ 45,000 | $ - | $ 10,000 | $ 35,000 | 22.2% | 22.2% | $ 45,000 | $ 10,000 | 22.2% |
| Conv. Ctr Bonds Reserve | 337,500 | - | - | 337,500 | 0.0% | 0.0% | - | - | - |
| Insurance Premiums (Risk) | 607,000 | - | 455,250 | 151,750 | 75.0% | 75.0% | 545,000 | 408,750 | 75.0% |
| Gwinnett Tech Bond P&I | 290,340 | - | 60,170 | 230,170 | 20.7% | 20.7% | 288,640 | 61,820 | 21.4% |
| Transfer(s) to other Funds | 8,943,236 | - | 6,707,427 | 2,235,809 | 75.0% | 75.0% | 7,467,112 | 5,600,334 | 75.0% |
| Contingency | 642,358 | - | 13,771 | 628,587 | 2.1% | 2.1% | 224,249 | 87,984 | 39.2% |
| subtotal | $ 10,865,434 | $ - | $ 7,246,618 | $ 3,618,816 | 66.7% | 66.7% | $ 8,570,001 | $ 6,168,888 | 72.0% |
| Total Expenditures | $ 64,027,967 | $ 1,784,838 | $ 45,438,488 | $ 16,804,640 | 73.8% | 71.0% | $ 58,282,657 | $ 41,752,403 | 71.6% |

*Notes:*

(1) Includes the following components: regular salaries, temporary and seasonal salaries, and separation payout.

(2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.

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# GRANT FUNDS

## Revenue & Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports
Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
As of March 31, 2016

| Account # | | Project | Project Snapshot: Total Project Authorization | Project Snapshot: Prior Year Collections/ Expenditures | FY 2016: Carryforward Budget | FY 2016: FY 2015 Appropriations | FY 2016: Total Budget | FY 2016: Collections/ Expenditures | FY 2016: Encumbrances | Remaining |
|---|---|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | | | |
| **Public Safety** | | | | | | | | | | |
| 22031150-331110- | G0029 | 2013 Electronics Crime Task Force | $ 3,000 | $ 3,000 | $ - | $ - | $ - | $ - | | $ - |
| 22031150-331150- | G1301 | Bicycle Safety (GOHS 2013) | 23,029 | 23,029 | - | - | - | - | | - |
| 22031150-331150- | G1402 | Bicycle Safety (GOHS 2014) | 14,550 | 14,550 | - | - | - | - | | - |
| 22031150-331110- | G1404 | 2014 Electronic Crime Taskforce | 1,750 | - | 1,750 | - | 1,750 | - | | 1,750 |
| 22031150-371000- | G1407 | BAC Pedal Car Walmart 2013 | 2,500 | 2,500 | - | - | - | - | | - |
| 22031150-331110- | G1500 | 2014 Bulletproof Vest Grant (DOJ) | 10,869 | - | 10,869 | - | 10,869 | 10,868 | | 1 |
| 22031150-331110- | C1617 | 2015 Bulletproof Vest Grant (DOJ) | 9,935 | - | - | 9,935 | 9,935 | 2,617 | | 7,318 |
| | | *subtotal* | *$ 65,633* | *$ 43,079* | *$ 12,619* | *$ 9,935* | *$ 22,554* | *$ 13,485* | | *$ 9,069* |
| **Recreation and Parks** | | | | | | | | | | |
| 22061150-371000- | G1105 | Camp Happy Hearts | $ 30,145 | $ 29,825 | $ 320 | $ - | $ 320 | $ 20 | | $ 300 |
| 22061150-334150 | G1600 | Camp Happy Hearts District 1 | 2,377 | - | 2,377 | | 2,377 | 2,376 | | 1 |
| 22061150-334150 | G1601 | Camp Happy Hearts District 2 | 2,992 | - | 2,992 | - | 2,992 | 2,991 | | 1 |
| | | *subtotal* | *$ 35,514* | *$ 29,825* | *$ 5,689* | *$ -* | *$ 5,689* | *$ 5,387* | | *$ 302* |
| **General Government** | | | | | | | | | | |
| 22090200-391100 | | Transfer-In from the General Fund (Match) | | | $ - | $ - | $ - | $ - | | $ - |
| 22090200-395000 | | Carryforward Fund Balance | | | 50,158 | - | 50,158 | - | | 50,158 |
| | | *subtotal* | | | *$ 50,158* | *$ -* | *$ 50,158* | *$ -* | | *$ 50,158* |
| | | Total | | | $ 68,466 | $ 9,935 | $ 78,401 | $ 18,872 | | $ 59,529 |

# CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of March 31, 2016

| Account # | | Project | Project Snapshot: Total Project Authorization | Project Snapshot: Prior Year Collections/ Expenditures | FY 2016: Carryforward Budget | FY 2016: FY 2015 Appropriations | FY 2016: Total Budget | FY 2016: Collections/ Expenditures | FY 2016: Encumbrances | Remaining |
|---|---|---|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | | | | |
| Public Safety | | | | | | | | | | |
| 22031150-531600- | G0029 | 2013 Electronic Crime Task Force | $ 3,000 | $ 2,000 | $ 1,000 | $ - | $ 1,000 | $ - | $ - | $ 1,000 |
| 22031150-531100- | G1301 | Bicycle Safety (GOHS 2013) | 21,564 | 21,564 | - | - | - | (75) | - | 75 |
| 22031150-523500- | G1301 | Bicycle Safety (GOHS 2013) - Employee Travel | 1,090 | 1,090 | - | - | - | - | - | - |
| 22031150-523700- | G1301 | Bicycle Safety (GOHS 2013) - Employee Training | 450 | 450 | - | - | - | - | - | - |
| 22031150-531100- | G1402 | Supplies (GOHS 2014) | 10,484 | 10,484 | - | - | - | - | - | - |
| 22031150-523700- | G1402 | Training (GOHS 2014) | 848 | 848 | - | - | - | - | - | - |
| 22031150-523500- | G1402 | Travel (GOHS 2014) | 3,219 | 3,219 | - | - | - | - | - | - |
| 22031150-531600- | G1404 | 2014 Electronic Crime Taskforce | 1,751 | 1,550 | 201 | - | 201 | - | - | 201 |
| 22031150-531600- | G1407 | BAC Pedal Car Walmart 2013 | 2,500 | 521 | 1,979 | - | 1,979 | 150 | - | 1,829 |
| 22031150-542100- | G1500 | 2014 Bulletproof Vest Grant (DOJ) | 24,988 | 23,195 | 1,793 | - | 1,793 | 1,791 | - | 2 |
| 22031150-542100 | C1617 | 2015 Bulletproof Vest Grant (DOJ) | 19,870 | - | - | 19,870 | 19,870 | 7,389 | - | 12,481 |
| | | *subtotal* | *$ 89,764* | *$ 64,921* | *$ 4,973* | *$ 19,870* | *$ 24,843* | *$ 9,255* | *$ -* | *$ 15,588* |
| Recreation and Parks | | | | | | | | | | |
| 22061150-531100- | G1105 | Camp Happy Hearts | $ 37,851 | $ 13,299 | $ 24,552 | $ - | $ 24,552 | $ - | $ - | $ 24,552 |
| 22061150-521200- | G1401 | Fresh Grant Special Needs | 14,349 | 8,472 | 5,877 | - | 5,877 | - | - | 5,877 |
| 22061150-521200 | G1600 | Camp Happy Hearts District 1 | 499 | - | 499 | - | 499 | 498 | - | 1 |
| 22061150-522310 | G1600 | Camp Happy Hearts District 1 | 819 | - | 819 | - | 819 | 818 | - | 1 |
| 22061150-522320 | G1600 | Camp Happy Hearts District 1 | 995 | - | 995 | - | 995 | 994 | - | 1 |
| 22061150-531100 | G1600 | Camp Happy Hearts District 1 | 65 | - | 65 | - | 65 | 65 | - | 0 |
| 22061150-521200 | G1601 | Camp Happy Hearts District 2 | 652 | - | 652 | - | 652 | 651 | - | 1 |
| 22061150-522310 | G1601 | Camp Happy Hearts District 2 | 955 | - | 955 | - | 955 | 954 | - | 1 |
| 22061150-522320 | G1601 | Camp Happy Hearts District 2 | 1,301 | - | 1,301 | - | 1,301 | 1,300 | - | 1 |
| 22061150-531100 | G1601 | Camp Happy Hearts District 2 | 85 | - | 85 | - | 85 | 85 | - | 0 |
| | | *subtotal* | *$ 57,571* | *$ 21,771* | *$ 35,800* | *$ -* | *$ 35,800* | *$ 5,367* | *$ -* | *$ 30,433* |
| Non-Allocated | | | | | | | | | | |
| (1) 22090200-579000 | | Reserve for City Grant Matches | | | $ 27,693 | $ (9,935) | $ 17,758 | $ - | $ - | $ 17,758 |
| | (2) | FRESH Grant | | | - | - | - | - | - | - |
| | | *subtotal* | | | *$ 27,693* | *$ (9,935)* | *$ 17,758* | *$ -* | *$ -* | *$ 17,758* |
| | | Total | | | $ 68,466 | $ 9,935 | $ 78,401 | $ 14,622 | $ - | $ 63,779 |

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council accepted the grant funding. Awaiting award documentation from Grantor. Total Grant = $21,800 (no local match).

# CITY OF ALPHARETTA

Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of March 31, 2016

| | | Project Snapshot | | FY 2016 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Collections/ Expenditures | Carryforward Budget | FY 2016 Appropriations | Total Budget | Collections/ Expenditures | Encumbrances | Remaining |
| **Revenue** | | | | | | | | | |
| Public Works | | | | | | | | | |
| 34041100-331350- C0005 | Encore Parkway Greenway Connection (Transportation Enhancement Grant) | $ 780,794 | $ - | $ 780,794 | $ - | $ 780,794 | $ - | | $ 780,794 |
| 34041100-331351- C0005 | Encore Parkway Greenway Connection (GDOT Grant) | 7,600,000 | - | - | 7,600,000 | 7,600,000 | - | | 7,600,000 |
| 34041100-336001- C0005 | Encore Parkway Greenway Connection (NFCID SRTA) | 1,000,000 | - | - | 1,000,000 | 1,000,000 | - | | 1,000,000 |
| 34041100-336002- C0005 | Encore Parkway Greenway Connection (NFCID) | 3,262,757 | - | - | 3,262,757 | 3,262,757 | - | | 3,262,757 |
| 34041100-334310- C1219 | Milling & Resurfacing (LMIG) | 1,253,115 | 839,179 | - | 413,936 | 413,936 | 413,936 | | - |
| 34041100-334310- C1439 | SR 400/Old Milton Pkwy Turn Lane (2014 LMIG) | 200,000 | 200,000 | - | - | - | - | | - |
| 34041100-331350- C1525 | SR9 Operational Improvements | 978,228 | 381,559 | 596,669 | - | 596,669 | 564,775 | | 31,894 |
| 34041100-336101- G1107 | LCI Main Street Improvements (MARTA Offset Fund) | 1,050,003 | 445,611 | 604,392 | - | 604,392 | 600,281 | | 4,111 |
| 34090200-371000 G1109 | Encore Pkwy Improvements (Cousins Properties) | 54,469 | 54,469 | - | - | - | - | | - |
| 34041100-334310- C1620 | Northwinds Parkway | 1,869,353 | - | - | 1,869,353 | 1,869,353 | 1,869,353 | | - |
| 34041100-331310 G1602 | EPA Stormwater Equipment | 29,100 | - | 29,100 | - | 29,100 | - | | 29,100 |
| | *subtotal* | *$ 18,077,820* | *$ 1,920,819* | *$ 2,010,955* | *$ 14,146,046* | *$ 16,157,001* | *$ 3,448,345* | | *$ 12,708,657* |
| Recreation and Parks | | | | | | | | | |
| 34061150-331350- G1217 | GA 400 Bicycle Expressway Project | $ 500,000 | $ - | $ 500,000 | $ - | $ 500,000 | $ - | | $ 500,000 |
| 34061150-331350- C1539 | LWCF Big Creek Drainage Improvement | 80,000 | - | 80,000 | - | 80,000 | 13,008 | | 66,992 |
| | *subtotal* | *$ 580,000* | *$ -* | *$ 580,000* | *$ -* | *$ 580,000* | *$ 13,008* | | *$ 566,992* |
| General Government | | | | | | | | | |
| 34090200-391100 | Transfer-In from the General Fund (Match) | | | $ - | $ - | $ - | | | $ - |
| 34090200-395000 | Carryforward Fund Balance | | | 642,356 | - | 642,356 | - | | 642,356 |
| | *subtotal* | | | *$ 642,356* | *$ -* | *$ 642,356* | *$ -* | | *$ 642,356* |
| | Total | | | $ 3,233,311 | $ 14,146,046 | $ 17,379,357 | $ 3,461,353 | | $ 13,918,004 |

# CITY OF ALPHARETTA

Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of March 31, 2016

| Account # | Project | Project Snapshot: Total Project Authorization | Project Snapshot: Prior Year Collections/ Expenditures | FY 2016: Carryforward Budget | FY 2016: FY 2016 Appropriations | FY 2016: Total Budget | FY 2016: Collections/ Expenditures | FY 2016: Encumbrances | Remaining |
|---|---|---|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | | | | |
| **Public Works** | | | | | | | | | |
| 34041100-541410- C0005 | Encore Parkway Greenway Connection | $ 12,643,551 | $ - | $ 780,794 | $ 11,862,757 | $ 12,643,551 | $ - | $ 12,643,550 | $ 1 |
| 34041100-541410- C1219 | Milling & Resurfacing (LMIG) | 1,253,116 | 839,180 | - | 413,936 | 413,936 | - | 413,935 | 1 |
| 34041100-541410- C1439 | SR 400/Old Milton Pkwy Turn Lane (2014 LMIG) | 200,001 | 199,421 | 580 | - | 580 | - | - | 580 |
| 34041100-541410- C1525 | SR9 Operational Improvements | 988,228 | 391,559 | 596,669 | - | 596,669 | 564,775 | 31,894 | 0 |
| 34041100-541410- C1620 | Northwinds Parkway | 2,119,353 | - | - | 2,119,353 | 2,119,353 | 815,427 | 1,303,926 | 0 |
| 34041100-521200- G1107 | LCI Main Street Improvements (MARTA Offset Fund) | 439,601 | 435,771 | 3,830 | - | 3,830 | - | - | 3,830 |
| 34041100-541420- G1107 | LCI Main Street Improvements | 610,186 | 16,344 | 593,842 | - | 593,842 | 593,776 | 66 | 0 |
| 34041100-541410- G1109 | Encore Pkwy Improvements (LCI Transportation Implementation Grant) | 54,469 | - | 54,469 | - | 54,469 | - | - | 54,469 |
| 34041100-542100 G1602 | EPA Stormwater Equipment | 52,910 | - | 52,910 | - | 52,910 | - | 52,910 | - |
| | *subtotal* | *$ 18,361,415* | *$ 1,882,275* | *$ 2,083,094* | *$ 14,396,046* | *$ 16,479,140* | *$ 1,973,978* | *$ 14,446,281* | *$ 58,881* |
| **Recreation and Parks** | | | | | | | | | |
| 34061150-541420- G1217 | GA 400 Bicycle Expressway Project | $ 500,000 | $ - | $ 500,000 | $ - | $ 500,000 | $ - | $ - | $ 500,000 |
| 34061150-541510 C1539 | LWCF Big Creek Drainage Improvement | 160,000 | 3,345 | 156,655 | - | 156,655 | 156,655 | - | - |
| | *subtotal* | *$ 660,000* | *$ 3,345* | *$ 656,655* | *$ -* | *$ 656,655* | *$ 156,655* | *$ -* | *$ 500,000* |
| **Community Development** | | | | | | | | | |
| 34074150-571000- C1628 | NF Comp Transportation Plan | $ 41,500 | $ - | $ - | $ 41,500 | $ 41,500 | $ 41,500 | $ - | $ - |
| | | *$ 41,500* | *$ -* | *$ -* | *$ 41,500* | *$ 41,500* | *$ 41,500* | *$ -* | *$ -* |
| **Non-Allocated** | | | | | | | | | |
| (1) 34090200-579000 | Reserve for City Grant Matches | | | $ 493,562 | $ (291,500) | $ 202,062 | $ - | $ - | $ 202,062 |
| (2) | *Downtown Sidewalk Improvements (ADA Compliance; 2015-17 CDBG)* | | | - | - | - | - | - | - |
| | *subtotal* | | | *$ 493,562* | *$ (291,500)* | *$ 202,062* | *$ -* | *$ -* | *$ 202,062* |
| | Total | | | $ 3,233,311 | $ 14,146,046 | $ 17,379,357 | $ 2,172,133 | $ 14,446,281 | $ 760,943 |

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = $150,000 ($150,000 in grant funding over 3 year period (2015-2017); no City match).

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# CAPITAL PROJECT FUNDS

## Expenditure Reports

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2016

| | | | Project Snapshot | | FY 2016 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Account # | | Project | Total Project Authorization | Prior Year Expenditures | Carryforward Budget | FY 2016 Appropriations | Total Budget | Expenditures | Encumbrances | Funds Available |
| **Administration** | | | | | | | | | | |
| 30113230-544100- | C1130 | Downtown Façade Grant Program | $ 144,593 | $ 83,550 | $ 11,043 | $ 50,000 | $ 61,043 | $ 12,019 | $ - | $ 49,024 |
| 30113230-542400- | C1222 | Records Management | 5,000 | - | - | 5,000 | 5,000 | - | - | 5,000 |
| 30113230-544100- | C1300 | Economic Development Initiatives | 43,159 | 34,435 | 4,324 | 4,400 | 8,724 | 7,273 | - | 1,451 |
| 30113230-544200- | C1328 | Downtown Banners | 15,000 | 12,161 | 2,839 | - | 2,839 | - | - | 2,839 |
| 30113230-544400- | C1404 | Website Upgrade | 133,001 | 132,801 | 200 | - | 200 | - | - | 200 |
| 30113230-544200- | C1500 | Downtown Seasonal Improvements (City Ctr) | 25,000 | 24,494 | 506 | - | 506 | - | - | 506 |
| 30113230-544300- | C1501 | Alpharetta History Room Design Svcs (City Ctr) | 53,500 | - | 53,500 | - | 53,500 | 9,500 | 43,500 | 500 |
| 30113230-544100- | C1502 | Shop-Local Initiative for Downtown | 7,501 | 4,857 | 2,644 | - | 2,644 | - | - | 2,644 |
| 30113230-544200- | C1527 | Veterans Memorial | 104,270 | 46,277 | 48,853 | 9,140 | 57,993 | 29,508 | - | 28,485 |
| 30113230-544100- | C1538 | Arts Center Feasibility Study | 50,000 | 22,788 | 27,212 | - | 27,212 | 18,000 | 1,772 | 7,440 |
| 30113230-544100- | C1600 | Downtown Sculpture | 90,000 | - | 15,000 | 75,000 | 90,000 | - | - | 90,000 |
| 30113230-571000 | C1601 | Economic Development Toolkit | 75,000 | - | - | 75,000 | 75,000 | 75,000 | - | - |
| 30113230-544200 | C1614 | Senior Citizen History Project | 25,000 | - | - | 25,000 | 25,000 | 17,500 | 7,500 | - |
| 30113230-541300 | C1618 | Convention Center (Design) | 1,000,000 | 38,711 | - | 961,289 | 961,289 | 538,587 | 422,702 | 0 |
| 30113230-541300 | C1619 | Convention Center (Consulting) | 150,000 | - | - | 150,000 | 150,000 | 37,008 | 62,992 | 50,000 |
| 30113230-544100- | C1625 | Economic Development Video Marketing Program | 45,600 | - | - | 45,600 | 45,600 | 45,600 | - | - |
| | | subtotal | $ 1,966,624 | $ 400,074 | $ 166,121 | $ 1,400,429 | $ 1,566,550 | $ 789,996 | $ 538,465 | $ 238,089 |
| **Finance** | | | | | | | | | | |
| 30115150-542400- | C1101 | Archive Filing & Scanning | $ 20,000 | $ 14,191 | $ 5,809 | $ - | $ 5,809 | $ - | $ - | $ 5,809 |
| 30115150-542400- | C1102 | Finance Software Improvement | 94,972 | 57,735 | 37,237 | - | 37,237 | 5,706 | 9,856 | 21,675 |
| 30115150-542400- | C1141 | Tyler ERP System | 805,000 | 745,671 | 59,329 | - | 59,329 | 3,613 | 10,100 | 45,616 |
| | | subtotal | $ 919,972 | $ 817,597 | $ 102,375 | $ - | $ 102,375 | $ 9,319 | $ 19,956 | $ 73,100 |
| **Information Technology** | | | | | | | | | | |
| 30117400-542400 | C0900 | Cisco Date Network | $ 300,000 | $ - | $ - | $ 300,000 | $ 300,000 | $ 304 | $ 137,330 | $ 162,366 |
| 30117400-542400- | C0903 | Data Center (Test Equip. & Software) | 112,381 | 112,282 | 99 | - | 99 | - | 99 | 0 |
| 30117400-542400- | C1000 | GIS Aerial Mapping | 50,001 | 19,128 | 30,873 | - | 30,873 | - | - | 30,873 |
| 30117400-542400- | C1103 | Network and VOIP | 416,401 | 415,449 | 952 | - | 952 | - | 191 | 761 |
| 30117400-542400- | C1105 | Fiber Connectivity Phase I | 45,001 | 37,677 | 7,324 | - | 7,324 | 6,724 | 600 | - |
| 30117400-542400- | C1312 | Backup Data Storage Management | 290,000 | 120,000 | - | 170,000 | 170,000 | 90,438 | - | 79,562 |
| 30117400-542400- | C1313 | Technology Replacement (recurring) | 1,062,364 | 654,151 | 108,213 | 300,000 | 408,213 | 177,639 | 189,000 | 41,575 |
| 30117400-542400- | C1400 | PW Data Center Server Replacement | 210,001 | 197,868 | 12,133 | - | 12,133 | 4,348 | 5,287 | 2,498 |
| 30117400-542100 | C1518 | PW Data Center Generator/Air Conditioner | 125,001 | 109,326 | 15,675 | - | 15,675 | 12,376 | 810 | 2,489 |
| 30117400-542400 | C1519 | Wireless Access Point Deployment | 30,000 | 28,096 | 1,904 | - | 1,904 | - | - | 1,904 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2016

| Account # | | Project | Project Snapshot: Total Project Authorization | Project Snapshot: Prior Year Expenditures | FY 2016: Carryforward Budget | FY 2016: FY 2016 Appropriations | FY 2016: Total Budget | FY 2016: Expenditures | FY 2016: Encumbrances | Funds Available |
|---|---|---|---|---|---|---|---|---|---|---|
| 30117400-542400 | C1615 | App/Desktop Virtualization | 90,000 | - | - | 90,000 | 90,000 | 68,738 | 5,516 | 15,746 |
| | | subtotal | $ 2,731,150 | $ 1,693,977 | $ 177,173 | $ 860,000 | $ 1,037,173 | $ 360,566 | $ 338,833 | $ 337,773 |
| **Public Safety** | | | | | | | | | | |
| 30131150-542200- | C1202 | Public Safety Fleet (recurring) | $ 6,471,463 | $ 5,323,117 | $ 463,346 | $ 685,000 | $ 1,148,346 | $ 935,348 | $ 66,317 | $ 146,681 |
| 30131150-542400- | C1205 | Security Camera System Expansion | 37,060 | 1,092 | 35,968 | - | 35,968 | 5,463 | - | 30,505 |
| 30131150-541300 | C1229 | PS Roof Repair/Replacement | 44,941 | - | - | 44,941 | 44,941 | 44,941 | - | - |
| 30131150-542200 | C1241 | Fleet - Fire Truck | 1,467,807 | - | - | 1,467,807 | 1,467,807 | 1,467,807 | - | - |
| 30131150-542100- | C1315 | Cardiac Monitor Replacement | 112,000 | - | 52,000 | 60,000 | 112,000 | - | - | 112,000 |
| 30131150-542100 | C1401 | PS Equipment Replacement | 264,470 | 170,871 | 4,599 | 89,000 | 93,599 | 53,458 | 8,632 | 31,509 |
| 30131150-541300 | C1609 | PS Headquarters Improvements | 221,000 | - | - | 221,000 | 221,000 | - | 66,256 | 154,744 |
| 30131150-542200 | C1623 | Taser Lease | 234,741 | - | - | 234,741 | 234,741 | 234,741 | - | 0 |
| | | subtotal | $ 8,853,482 | $ 5,495,080 | $ 555,913 | $ 2,802,489 | $ 3,358,402 | $ 2,741,758 | $ 141,205 | $ 475,440 |
| **Public Works** | | | | | | | | | | |
| 30141100-541410- | C0005 | Encore Parkway Greenway Connection | $ 450,765 | $ 108,096 | $ 342,669 | $ - | $ 342,669 | $ - | $ 338,165 | $ 4,504 |
| 30141100-541410- | C0041 | Traffic Signal Interconnect | 958,596 | 708,595 | 198,489 | 51,512 | 250,001 | - | - | 250,001 |
| 30141100-541200- | C0910 | Tree Replacement Fund | 597,031 | 326,098 | 270,933 | - | 270,933 | 115,635 | 33,345 | 121,953 |
| 30141100-541200- | C1008 | Cemetery Authority - Maintenance | 521,498 | 112,607 | 408,891 | - | 408,891 | 6,743 | 3,377 | 398,771 |
| 30141100-541410- | C1207 | Bridge Maintenance (recurring) | 1,084,989 | 950,994 | 133,995 | - | 133,995 | - | - | 133,995 |
| 30141100-541410- | C1208 | Mast Arm Maintenance (recurring) | 463,558 | 445,174 | 18,384 | - | 18,384 | - | - | 18,384 |
| 30141100-541410- | C1215 | Striping & Signage (recurring) | 1,736,135 | 1,441,727 | 119,408 | 175,000 | 294,408 | 110,015 | 7,518 | 176,875 |
| 30141100-541430- | C1216 | Storm/Drainage Repair & Maintenance (recurring) | 1,022,034 | 612,097 | 89,077 | 320,860 | 409,937 | 188,701 | 68,596 | 152,640 |
| 30141100-541410- | C1217 | Traffic Calming Equipment/Intersection Safety Improvements (recurring) | 480,165 | 435,003 | 10,162 | 35,000 | 45,162 | 7,528 | - | 37,634 |
| 30141100-541410- | C1218 | Traffic Signal System Maintenance (recurring) | 253,108 | 205,608 | 12,500 | 35,000 | 47,500 | 33,289 | 11,756 | 2,455 |
| 30141100-541410- | C1219 | Milling & Resurfacing (recurring) | 12,311,900 | 10,702,786 | 109,114 | 1,500,000 | 1,609,114 | 274,471 | 1,326,036 | 8,606 |
| 30141100-541410- | C1220 | Traffic Control Equipment (recurring) | 1,414,000 | 1,267,730 | 71,270 | 75,000 | 146,270 | 46,821 | 53,858 | 45,591 |
| 30141100-541410- | C1221 | Design Services (recurring) | 681,119 | 545,826 | 25,293 | 110,000 | 135,293 | 86,976 | 11,445 | 36,872 |
| 30141100-542200 | C1223 | Fleet Replacement | 237,001 | 32,620 | 89,381 | 115,000 | 204,381 | 199,309 | - | 5,072 |
| 30141100-541200- | C1302 | Tree Planting & Landscaping Improvements (recurring) | 400,000 | 264,783 | 35,217 | 100,000 | 135,217 | 9,981 | 52,121 | 73,115 |
| 30141100-541430 | C1308 | Pipe/Storm Structure Replacement | 747,903 | - | - | 747,903 | 747,903 | 22,779 | 325,136 | 399,988 |
| 30141100-541200- | C1311 | Downtown Improvements | 115,001 | 64,878 | 15,123 | 35,000 | 50,123 | - | 22,543 | 27,580 |
| 30141100-541410- | C1324 | Charlotte Drive @ Rucker Rd Intersection Improvements | 25,000 | - | 25,000 | - | 25,000 | - | - | 25,000 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2016

| | | Project Snapshot | | FY 2016 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Expenditures | Carryforward Budget | FY 2016 Appropriations | Total Budget | Expenditures | Encumbrances | Funds Available |
| 30141100-541420- | C1325 Rucker Rd Sidewalk Improvements | 50,000 | - | 50,000 | - | 50,000 | - | - | 50,000 |
| 30141100-542400- | C1334 CityWorks Software | 508,570 | 492,191 | 16,379 | - | 16,379 | 10,189 | 6,190 | 0 |
| 30141100-541410- | C1407 Minor Intersection Upgrades | 112,168 | 24,791 | 87,377 | - | 87,377 | 17,528 | 32,684 | 37,165 |
| 30141100-541200- | C1408 Haynes Bridge Road Landscaping | 142,762 | 136,404 | 6,358 | - | 6,358 | 3,123 | 3,015 | 220 |
| 30141100-541410- | C1409 Old Milton Parkway Right Turn Lane | 62,672 | 60,972 | 1,700 | - | 1,700 | - | - | 1,700 |
| 30141100-541410- | C1410 Rucker Road Corridor Design | 500,001 | 450,676 | 49,325 | - | 49,325 | - | 12,035 | 37,290 |
| 30141100-541430- | C1416 Clairborne Drive Culvert Design | 52,762 | 41,033 | 11,729 | - | 11,729 | - | 11,729 | 0 |
| 30141100-541300- | C1428 City Center Construction | 2,447,913 | 2,447,913 | - | - | - | - | - | - |
| 30141100-541420- | C1442 Main St. Improvements | 87,565 | 34,104 | 53,461 | - | 53,461 | 52,800 | 660 | 1 |
| 30141100-541420- | C1443 Avalon Pedestrian Poles | 255,515 | 315 | 255,200 | - | 255,200 | 255,200 | - | - |
| 30141100-541410- | C1444 Davis Drive Extension (Design) | 93,800 | 33,630 | 60,170 | - | 60,170 | 41,810 | 18,360 | - |
| 30141100-541430- | C1503 Stormwater Studies/Design | 500,000 | 144,064 | 155,936 | 200,000 | 355,936 | 85,772 | 91,700 | 178,464 |
| 30141100-541410- | C1504 Broadwell@Rucker Intersection Imp. | 126,564 | 21,769 | 104,795 | - | 104,795 | 104,795 | - | - |
| 30141100-541410- | C1507 Rucker Rd Corridor Improvements (ROW) | 50,000 | 19,100 | 30,900 | - | 30,900 | - | - | 30,900 |
| 30141100-541420- | C1512 Sidewalk Improvements | 1,000,000 | - | 687,000 | 313,000 | 1,000,000 | 73,315 | 460,633 | 466,052 |
| 30141100-541430- | C1513 Stormwater Inventory & GIS Update | 449,999 | 140,614 | 309,385 | - | 309,385 | 139,527 | 169,858 | - |
| 30141100-541410- | C1525 SR9 Operational Improvements | 220,971 | 201,657 | 19,314 | - | 19,314 | - | 19,314 | 0 |
| 30141100-541410- | C1533 Main St. Watermain (Fulton County) | 176,534 | 63,047 | 113,487 | - | 113,487 | 5,590 | 107,896 | 1 |
| 30141100-541410- | C1536 Old Roswell/Jones Alley Improvement | 298,985 | 26,909 | 272,076 | - | 272,076 | 272,076 | - | 0 |
| 30141100-541300- | C1537 City Center Bandstand | 251,566 | - | - | 251,566 | 251,566 | 60,595 | 190,971 | - |
| 30141100-541430- | C1604 Stormwater Inspections (recurring) | 100,000 | - | - | 100,000 | 100,000 | 18,565 | 65,141 | 16,294 |
| 30141100-542100- | C1605 Variable Message Boards | 51,624 | - | - | 51,624 | 51,624 | 51,624 | - | - |
| 30141100-541410- | C1606 Major Intersection Improvements | 250,000 | - | - | 250,000 | 250,000 | 15,548 | - | 234,452 |
| 30141100-541410- | C1607 Signal @ Westside (Fiserv) | 250,000 | - | - | 250,000 | 250,000 | 322 | - | 249,678 |
| 30141100-542100- | C1608 Lowboy Trailer | 60,000 | - | - | 60,000 | 60,000 | 27,820 | - | 32,180 |
| 30141100-541430- | C1616 Stormwater Ordinance | 100,000 | - | - | 100,000 | 100,000 | 24,257 | 56,000 | 19,743 |
| 30141100-541300- | C1620 Northwinds Parkway | 609,315 | - | - | 609,315 | 609,315 | 293,031 | 316,134 | 150 |
| 30141100-541410- | C1626 City Center Town Green Drainage | 11,950 | - | - | 11,950 | 11,950 | - | 11,950 | - |
| 30141100-541000- | C1627 Academy @ City Center Intersection Improveme | 18,220 | - | - | 18,220 | 18,220 | - | - | 18,220 |
| 30141100-541410- | C1629 Encore Greenway Land Acquisition | 180,000 | - | - | 180,000 | 180,000 | 180,000 | - | - |
| 30141100-571000- | C1631 McGinnis Ferry Road Expansion IGA | 400,000 | - | - | 400,000 | 400,000 | - | - | 400,000 |
| | subtotal | $ 32,919,258 | $ 22,563,811 | $ 4,259,498 | $ 6,095,950 | $ 10,355,448 | $ 2,835,737 | $ 3,828,164 | $ 3,691,547 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2016

| | | Project Snapshot | | FY 2016 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Expenditures | Carryforward Budget | FY 2016 Appropriations | Total Budget | Expenditures | Encumbrances | Funds Available |
| **Recreation and Parks** | | | | | | | | | |
| 30161150-541000 | C1100 Park Land Acquisition | $ 1,000,000 | $ - | $ - | $ 1,000,000 | $ 1,000,000 | $ - | $ - | $ 1,000,000 |
| 30161150-541500 | C1221 Design Services | 52,501 | 24,140 | 3,361 | 25,000 | 28,361 | 6,869 | 30,650 | (9,158) |
| 30161150-541500- | C1225 Athletic Scoreboards (maint/replacement) | 183,131 | 108,299 | 54,832 | 20,000 | 74,832 | 28,844 | 28,844 | 17,144 |
| 30161150-541300- | C1229 Rec & Parks Building Re-Roof | 643,469 | 459,573 | 896 | 183,000 | 183,896 | 165,617 | 18,279 | - |
| 30161150-542200- | C1232 Recreation/Parks Fleet (recurring) | 341,808 | 156,057 | 25,751 | 160,000 | 185,751 | 82,399 | 49,498 | 53,854 |
| 30161150-541430- | C1316 Miracle Field Drainage | 152,097 | - | - | 152,097 | 152,097 | - | 152,096 | 1 |
| 30161150-541510- | C1327 Greenway (AMLI Developer Contribution) | 10,001 | 4,327 | 5,674 | - | 5,674 | - | - | 5,674 |
| 30161150-541200- | C1332 Milton Center Field Re-Sod | 20,000 | 6,900 | 13,100 | - | 13,100 | - | - | 13,100 |
| 30161150-542100- | C1402 Rec/Parks Equipment Replacement | 268,001 | 193,371 | 1,630 | 73,000 | 74,630 | 61,742 | - | 12,888 |
| 30161150-541430- | C1422 Webb Bridge Park Erosion & Repaving | 592,159 | 253,654 | 143,505 | 195,000 | 338,505 | 278,221 | 2,149 | 58,135 |
| 30161150-541500- | C1424 Wills Park Pool Design | 40,451 | 28,300 | 12,151 | - | 12,151 | - | - | 12,151 |
| 30161150-541430- | C1521 Wills Park Drainage & Water Quality Improvement | 50,000 | 64 | 49,936 | - | 49,936 | 49,800 | - | 136 |
| 30161150-541500- | C1524 Adaptive Playground Equipment | 28,501 | 20,422 | 8,079 | - | 8,079 | - | - | 8,079 |
| 30161150-541430 | C1539 LWC Big Creek Drainage Improvement | 20,223 | - | - | 20,223 | 20,223 | 2,262 | 17,960 | 1 |
| 30161150-541500- | C1611 Library @ Mayfield | 50,000 | - | - | 50,000 | 50,000 | 143 | 37,100 | 12,757 |
| 30161150-541500- | C1612 Park Signage | 55,000 | - | - | 55,000 | 55,000 | - | - | 55,000 |
| 30161150-541500- | C1613 Wills Park Batting Pavilion | 25,000 | - | - | 25,000 | 25,000 | 3,000 | 3,500 | 18,500 |
| 30161150-541500- | C1624 North Park Batting Cages | 38,644 | - | - | 38,644 | 38,644 | 38,644 | - | - |
| | subtotal | $ 3,570,984 | $ 1,255,105 | $ 318,915 | $ 1,996,964 | $ 2,315,879 | $ 717,541 | $ 340,076 | $ 1,258,262 |
| **Community Development** | | | | | | | | | |
| 30174150-544100- | C0019 Downtown Parking Fund | $ 263,250 | $ 119,000 | $ 144,250 | $ - | $ 144,250 | $ 22,840 | $ - | $ 121,410 |
| 30174150-521200- | C1129 Comprehensive Plan Update | 25,000 | - | - | 25,000 | 25,000 | 6,331 | 18,219 | 450 |
| 30174150-542400 | C1222 Records Management | 50,000 | 4,989 | 45,011 | - | 45,011 | 3,093 | 11,907 | 30,012 |
| 30174150-544100- | C1406 Downtown Master Plan | 317,700 | 314,400 | 3,300 | - | 3,300 | 3,300 | - | - |
| 30174150-542200- | C1433 Fleet Replacement | 95,001 | 44,465 | 536 | 50,000 | 50,536 | 41,148 | - | 9,388 |
| 30174150-541410 | C1602 Lilly Garden Terrace | 40,000 | - | - | 40,000 | 40,000 | 22,750 | 16,000 | 1,250 |
| 30174150-541410 | C1603 Design Services | 50,000 | - | - | 50,000 | 50,000 | 17,522 | 22,655 | 9,823 |
| | subtotal | $ 840,951 | $ 482,854 | $ 193,097 | $ 165,000 | $ 358,097 | $ 116,984 | $ 68,780 | $ 172,332 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2016

| Account # | | Project | Project Snapshot: Total Project Authorization | Project Snapshot: Prior Year Expenditures | FY 2016: Carryforward Budget | FY 2016: FY 2016 Appropriations | FY 2016: Total Budget | FY 2016: Expenditures | FY 2016: Encumbrances | Funds Available |
|---|---|---|---|---|---|---|---|---|---|---|
| Alpharetta Business Community Sidewalk Projects | | | | | | | | | | |
| 30176100-541420- | C0005 | Encore Parkway Sidewalk | $ 1,705,000 | $ - | $ 1,705,000 | $ - | $ 1,705,000 | $ - | $ 1,650,682 | $ 54,318 |
| 30176100-541510- | C0039 | Greenway Phase III | 1,452,618 | 1,422,573 | 30,045 | - | 30,045 | - | - | 30,045 |
| 30176100-541420- | C1240 | GA 400 Bicycle Expressway Project | 129,943 | 73,332 | 56,611 | - | 56,611 | - | 56,610 | 1 |
| 30176100-541420- | C1322 | North Point Pkwy Sidewalk (Old Milton Pkwy) | 220,151 | 189,603 | 30,548 | - | 30,548 | - | - | 30,548 |
| 30176100-541420- | C1435 | Maxwell Rd. Sidewalk | 375,001 | 268,395 | 106,606 | - | 106,606 | 65,467 | 15,963 | 25,176 |
| 30176100-541420- | C1442 | Main St. Improvements | 1,812,724 | 842,229 | 970,495 | - | 970,495 | 754,473 | 216,020 | 2 |
| | | subtotal | $ 5,695,436 | $ 2,796,131 | $ 2,899,305 | $ - | $ 2,899,305 | $ 819,940 | $ 1,939,276 | $ 140,089 |
| Non-Departmental | | | | | | | | | | |
| 30190200-579000 | | Non-Allocated | | | $ - | $ 607,823 | $ 607,823 | $ - | $ - | $ 607,823 |
| | | subtotal | | | $ - | $ 607,823 | $ 607,823 | $ - | $ - | $ 607,823 |
| | | Total | $ 57,497,857 | $ 35,504,628 | $ 8,672,397 | $ 13,928,655 | $ 22,601,052 | $ 8,391,841 | $ 7,214,755 | $ 6,994,455 |

# CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

City Center Capital Project Fund Detail (Fund 315; life-to-date for all projects)

As of March 31, 2016

| | | Project Snapshot | | FY 2016 | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Account # | Project | Total Project Authorization | Prior Year Expenditures | Carryforward Budget | FY 2016 Appropriations | Total Budget | Expenditures | Encumbrances | Funds Available |
| Public Works | | | | | | | | | |
| 31541100-541300-C1247 | City Center | $ 5,898 | $ 5,898 | $ - | $ - | $ - | $ - | $ - | $ - |
| 31541100-541300-C1249 | City Center Master Planning | 1,692,781 | 1,691,018 | 1,763 | - | 1,763 | 1,762 | - | 1 |
| 31541100-541300-C1250 | City Center Construction Manager @ Risk | 44,634 | 44,634 | - | - | - | - | - | - |
| 31541100-541300-C1251 | City Center Geotechnical Services | 243,461 | 243,461 | - | - | - | - | - | - |
| 31541100-541300-C1252 | City Center Civil Engineering Services | 190,969 | 190,969 | - | - | - | - | - | - |
| 31541100-541300-C1253 | City Center Project Management | 802,746 | 802,746 | - | - | - | - | - | - |
| 31541100-541300-C1326 | Underground Storage Tank Removal | 108,257 | 108,257 | - | - | - | - | - | - |
| 31541100-541300-C1333 | City Center Site Work GMP | 2,834,905 | 2,834,905 | - | - | - | - | - | - |
| 31541100-541300-C1427 | City Center Footings & Foundation | 1,450,695 | 1,450,695 | - | - | - | - | - | - |
| 31541100-541300-C1428 | City Center Construction | 20,682,296 | 20,682,295 | 1 | - | 1 | - | - | 1 |
| 31541100-542100-C1432 | City Center FF&E | 681,980 | 681,980 | - | - | - | - | - | - |
| 31541100-579000-C1437 | City Center Contingency (owners) | 5,670 | 5,670 | - | - | - | - | - | - |
| 31541100-541300-C1438 | City Center Contingency (uncommitted) | - | - | - | - | - | - | - | - |
| 31541100-542400-C1440 | City Center (IT) | 189,743 | 189,743 | - | - | - | - | - | - |
| 31541100-542400-C1529 | City Center Pedestrian Lighting | 341,764 | 341,764 | - | - | - | - | - | - |
| 31541100-541300-C1530 | City Center Parking | 51,121 | 51,121 | - | - | - | - | - | - |
| 31541100-541300-C1537 | City Center Bandstand | 103,934 | 12,500 | 5,000 | 86,434 | 91,434 | 90,934 | 500 | - |
| 31541100-541300-C1621 | City Center Garden Drainage | 68,206 | - | - | 68,206 | 68,206 | 68,206 | - | 0 |
| 31541100-541500-C1622 | Veterans Memorial Pedestal | 45,162 | - | - | 45,162 | 45,162 | 45,162 | - | - |
| 31541100-541300-C1626 | City Center Town Green | 37,781 | - | - | 37,781 | 37,781 | - | 37,781 | 0 |
| | Total | $ 29,544,222 | $ 29,337,656 | $ 6,764 | $ 237,583 | $ 244,347 | $ 206,064 | $ 38,281 | $ 2 |

# OTHER REPORTS

## Payments $5,000 and Greater

# CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended March 31, 2016

| Vendor | Description | Department | $ Amount |
|---|---|---|---|
| Ace American Insurance Company | Workers Comp Claim | Risk Management | $ 10,612.06 |
| Ace American Insurance Company | Workers Comp Monthly Invoice | Risk Management | $ 21,325.39 |
| AFLAC | February 2016 Premiums | Finance | $ 10,043.14 |
| Alpharetta Convention & Visitors Bureau | Hotel/Motel Tax for February 2016 | Finance | $ 253,267.00 |
| American Facility Services Inc. | February 2016 Janitorial Services | Public Works | $ 8,694.42 |
| Ashley Banan | March 2016 Team Gymnastics | Recreation & Parks | $ 9,377.82 |
| Astra Group Inc. | City Center Bandstand | Public Works | $ 19,104.30 |
| Astra Group Inc. | City Center Bandstand | Public Works | $ 82,621.80 |
| AT&T | February 2016 GLS | Information Technology | $ 6,612.60 |
| AT&T E911 Cost Recovery | November 2015 Wireless E911 Recurring Cost | Public Safety | $ 8,871.00 |
| AT&T E911 Cost Recovery | December 2015 Wireless E911 Recurring Cost | Public Safety | $ 11,096.40 |
| Atlanta Business Chronicle | Half Page 2016 Display Ad | City Administration | $ 5,750.00 |
| Avalon Hotel Associates LLC | Alpharetta Conference Center & Hotel Avalon Funding | City Administration | $ 103,912.06 |
| B&T Shavings Inc. | Green Tree Premium Flakes | Recreation & Parks | $ 5,460.00 |
| Bennett Fire Products Co Inc. | Fire Protection Clothing | Public Safety | $ 6,474.00 |
| Blackfox Tactical LLC | Ammunition | Public Safety | $ 9,565.00 |
| Bovis Kyle & Burch LLC | Professional Services thru February 25, 2016 | Legal Services | $ 67,267.38 |
| Carl Black Buick GMC LLC | Vehicle Maintenance and Repairs | Public Safety | $ 19,033.65 |
| Cigna Premiums (wire) | Monthly Premiums | Finance | $ 32,529.71 |
| Cigna Premiums (wire) | Monthly Premiums | Finance | $ 33,676.03 |
| Cigna Premiums (wire) | Monthly Premiums | Finance | $ 110,552.18 |
| City of Alpharetta | Tax Refund | Finance | $ 9,664.89 |
| CMES Inc. | Northwinds Parkway | Public Works | $ 402,445.53 |
| Data Media Associates Inc. | Utility Bills and Memorandum of Corrected Assessments | Finance | $ 8,606.40 |
| DC 1001 Windward Concourse LLC | Tax Refund | Finance | $ 18,981.21 |
| Dell Marketing LP | Computer and Monitor Replacements | Information Technology | $ 9,634.00 |
| Downey Trees Inc. | Tree Services | Recreation & Parks | $ 10,865.00 |
| ESIS Workers Comp (wire) | Payment | Finance | $ 16,487.00 |
| Extreme Mulch LLC | Kidsafe Playground Surfacing Material, Delivery and Installation | Recreation & Parks | $ 5,616.00 |
| Fulton County Board of Education | February 2016 Fuel Bill | Finance | $ 24,064.88 |
| Fulton County Finance Department | February 2016 State Reports | Municipal Courts | $ 10,116.75 |

# CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended March 31, 2016

| Vendor | Description | Department | $ Amount |
|---|---|---|---|
| Fulton County Finance Department | January thru June 2016 Animal Control Services | Public Works | $ 23,276.42 |
| Gas South | Gas Bill | Finance | $ 5,615.39 |
| Georgia Bureau of Investigation | February 2016 Alcohol/Liquor Licenses and Fingerprint Check | Public Safety | $ 10,085.50 |
| Georgia Power Co | Power Bill | Finance | $ 151,298.96 |
| Georgia Superior Court Clerks | February 2016 State Reports | Municipal Courts | $ 45,457.12 |
| GT Distributors of Georgia Inc. | Ammunition | Public Safety | $ 29,665.00 |
| Integrated Science & Engineering Inc. | Stormwater Inventory/GIS Update | Public Works | $ 28,620.00 |
| Ironsmith Inc. | Cast Iron Tree Grates | Public Works | $ 52,546.00 |
| J&J Computer Connection Inc. | PagePack | Finance | $ 6,599.23 |
| JJ Soccer LLC | March 4 thru March 6 and March 7 thru March 11 Soccer Refs | Recreation & Parks | $ 5,320.35 |
| Kenleigh Corp | Surefire Rifle Lights | Public Safety | $ 9,180.00 |
| Krown USA Inc. | Soccer Uniforms | Recreation & Parks | $ 6,344.00 |
| Landscape Studio Group | FY2016 Tree Planting and Landscape Improvements | Public Works | $ 41,011.25 |
| LD Gymnastics Inc. | Payment 1 of 4 Spring 2016 Gymnastics | Recreation & Parks | $ 9,240.27 |
| Machduldt Gaisford - Almac Marketing | Bleacher Shade Structures @ North Park Fields 1 - 4 | Recreation & Parks | $ 6,580.00 |
| Marion Ford Tractor Inc. | 2015 NH L228 Skid Steer Loader w HD Smooth Bucket | Recreation & Parks | $ 36,091.64 |
| Mass Services Inc. | February 2016 Wills Park Equestrian Stalls Cleaning | Recreation & Parks | $ 12,312.77 |
| MP Crabapple Retail Center LLC | Tax Refund | Finance | $ 15,206.13 |
| Northwest Georgia Paving Inc. | FY2016 Milling and Resurfacing | Public Works | $ 242,806.94 |
| OPEB (wire) | Payroll Funds | Finance | $ 7,083.30 |
| Overhead Door Co of Atlanta | Door Repair and Maintenance | Public Works | $ 5,511.17 |
| Peace Officers Annuity & Benefit Fund of GA | February 2016 State Reports | Municipal Courts | $ 10,284.25 |
| Preferred Communications of Georgia | Wireless Access Points | Information Technology | $ 7,138.08 |
| Republic Services #800 | February 2016 Waste Management Services | Finance | $ 259,797.27 |
| Ruppert Landscape | February 2016 Landscape Management | Public Works | $ 24,393.58 |
| Ruppert Landscape | FY2015 Tree and Landscape Improvements | Public Works | $ 18,593.80 |
| Sawnee Electric Membership Corp | Power Bills | Finance | $ 24,744.55 |
| Southeastern Security Professionals LLC | Server and ACC Software | Public Works | $ 8,764.00 |
| Southeastern Security Professionals LLC | Server/ACC Software, License and Labor | Public Works | $ 8,764.00 |
| Southern Computer Warehouse | Microsoft Surface Books, Docks and Accessories | Public Safety | $ 10,312.24 |
| Stone McElroy & Associates | Psychological Evaluation Services | Human Resources | $ 5,261.33 |

# CITY OF ALPHARETTA

Financial Management Reports

Listing of Payments $5,000 and greater

for the month ended March 31, 2016

| Vendor | Description | Department | $ Amount |
|---|---|---|---|
| SunTrust Pcard | Procurement Card Payment | Finance | $ 153,499.14 |
| Sustainable Water Planning & Engineering | Consulting - Stormwater Infrastructure Inspections | Public Works | $ 10,413.00 |
| Tetra Tech | Stormwater Ordinance Revision | Public Works | $ 5,600.00 |
| Tri Scapes Inc. | Upper Parking Lot Bioretention | Recreation & Parks | $ 24,928.05 |
| Tri Scapes Inc. | February 2016 Landscape Maintenance | Recreation & Parks | $ 28,111.92 |
| URS Corp | GA400 Bicycle Expressway | Public Works | $ 35,000.00 |
| Veristor Systems Inc. | Installation/Configuration/Training and HP Installation | Information Technology | $ 44,560.00 |
| Verizon Wireless Services LLC | 1/13/16 thru 2/12/16 Cellular MiFi Service/Datacards/Cellphone/IPhone & IPad Services | Information Technology | $ 19,324.09 |
| Wade Ford Inc. | 2016 Ford F750 and 2016 AWD Utility Vehicles | Various | $ 325,146.00 |

# OTHER REPORTS

## Purchase Orders between $5,000 and $50,000

# CITY OF ALPHARETTA

Financial Management Reports

Listing of PO's between $5,000.01 and $50,000.00

for the month ended March 31, 2016

| Purchase Order # | Vendor | Department | Purchase Order Amt. | Description |
|---|---|---|---|---|
| 16000381 | Atlanta Pyrotechnics International Inc. | Recreation & Parks | $ 30,000.00 | Annual fireworks display |
| 16000382 | Motorcycles of Atlanta | Public Safety | $ 24,848.77 | (1) 2016 BMW R1200 RT-P Motorcycle |
| 16000383 | Allan Vigil Ford Lincoln Inc. | Recreation & Parks | $ 49,498.00 | (2) Ford F150 Trucks |
| 16000384 | Marion Ford Tractor Inc. | Recreation & Parks | $ 36,091.64 | (1) New Holland L228 Skid Steer Loader |
| 16000385 | Machduldt Gaisford-Almac Marketing | Recreation & Parks | $ 13,700.00 | (4) Shade structures for the bleachers at North Park's Fields 1 - 4 |
| 16000391 | AECOM Technical Services Inc. | Recreation & Parks | $ 7,500.00 | Big Creek Bank stabilization design project |
| 16000392 | DLT Solutions LLC | Information Technologies | $ 14,268.51 | SQL data management tool licensed for each SQL server |
| 16000394 | Garland/DBS Inc. | Court | $ 6,237.00 | Roof repair work (gutters, downspouts, fascia & soffits) at Crabapple facility |
| 16000395 | Kimley-Horn & Associates Inc. | Recreation & Parks | $ 18,400.00 | Pocket park study |
| 16000398 | Care Environmental Corp | Public Works | $ 18,362.00 | Household hazardous waste and paint community collection event |
| 16000399 | Gale L Kelsey | Public Safety | $ 47,105.58 | Carpet replacement at Public Safety Headquarters |
| 16000400 | Gale L Kelsey | Public Safety | $ 19,150.00 | Painting of the interior at Public Safety Headquarters |
| 16000403 | Dennis E Blackstone | Recreation & Parks | $ 6,987.00 | Painting of the interior at the Wills Park Recreation Center |
| 16000405 | Atlanta Business Chronicle | Administration | $ 5,750.00 | 2016 - State of the state advertisement |
| 16000408 | Wade Ford Inc. | Public Safety | $ 27,993.00 | (1) Ford Explorer |
| 16000411 | Temple Inc. | Public Works | $ 13,146.70 | Traffic signals hardware |
| 16000414 | Zagster Inc. | Recreation & Parks | $ 21,840.00 | Bike share program for (3) locations, including installation and monthly charges |
| 16000415 | Reinhardt University | Public Safety | $ 6,285.00 | Tuition for G. Elliott |
| 16000416 | Blackfox Tactical LLC | Public Safety | $ 15,225.00 | (15) Dual-port gas masks for the SWAT team |
| 16000419 | IPR Southeast LLC | Public Works | $ 19,450.00 | Emergency pipe rehabilitation on Brooke Drive |
| 16000420 | Georgia Correctional Industry | Public Works | $ 7,518.00 | Prefabricated traffic signs |
| 16000421 | Curb-Tech Inc. | Public Works | $ 32,684.00 | Turn lane and driveway improvement near Mansell Rd and Westside Parkway |

# OTHER REPORTS

## Bid/RFP Status

# CITY OF ALPHARETTA

Financial Management Reports

Bid/RFP Status

for the month ended March 31, 2016

| Bid# | RFP# | Department | Description | Close Date | Number of Vendor Responses | Award Date | Awarded To | Award Amount | Note | Purchase Order Date | Purchase Order # |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 14-116 | Administration | City Center Out-Parcels, Master Developer | 8/28/2014 | 3 | 8/10/2015 | MidCity Real Estate Partners; Morris & Fellows; South City Partners; Hedgewood Homes | N/A | 1 | n/a | n/a |
| 15-011 | | Public Works | Encore Parkway Streetscapes & Big Creek Grnwy Ext. (P.I. No. 0010241 & 0010339) | 7/23/2015 | 3 | 11/16/2015 | C.W. Matthews Contracting Co., Inc. | $ 14,632,396.94 | | 12/29/2015 | 16000312 |
| 15-013 | | Public Works | Webb Bridge Park Water Quality Pond | 5/28/2012 | 4 | 8/10/2015 | Tri Scapes, Inc. | $ 238,443.27 | | 9/30/2015 | 16000213 |
| 15-015 | | Public Works | Big Creek Greenway Drainage Improvement | 6/18/2015 | 4 | 8/24/2015 | Tri Scapes, Inc. | $ 176,877.08 | | 9/29/2015 | 16000208 |
| | 15-110 | Recreation and Parks | On-Call Electrical Services for City Parks | 7/9/2015 | 1 | 8/10/2015 | Meer Electric, Inc. | 5-year, on-call services | | 8/31/2015 | 16000165 |
| 15-016 | | Public Works | Northwinds Phase 1 | 7/23/2015 | 2 | 8/17/2015 | CMES, Inc. | $ 2,611,526.75 | | 9/30/2015 | 16000212 |
| 16-001 | | Public Works | FY 2016 Milling and Resurfacing | 8/20/2015 | 6 | 9/8/2015 | Northwest Georgia Paving, Inc. | $ 2,009,757.10 | | 11/2/2015 | 16000260 |
| | 16-101 | Recreation and Parks | Mayfield Arts Center Design, Phase 1 | 7/22/2015 | 7 | 12/14/2015 | Houser Walker Architecture | $ 36,500.00 | 2 | 2/23/2016 | 16000373 |
| | 16-102 | Administration | Professional Exhibit Design Services for City's History Room | 7/15/2015 | 3 | 8/10/2015 | Malone Design/Fabrication | $ 53,500.00 | | 10/2/2015 | 16000216 |
| 16-002 | | Information Technology | Annual CISCO SmartNet Maintenance | 8/13/2015 | 1 | 8/24/2015 | Presidio | $ 34,894.06 | | 8/25/2015 | 16000150 |
| | 16-1001 RFQ | Public Works | MS4 Inventory Inspections | 8/6/2015 | 10 | 8/27/2015 | Shortlisted 4 Bidders for ITB 16-003 | n/a | | | |
| | 16-1002 RFQ | Public Works | Watershed Improvement Plan - Long Indian Creek | 8/20/2015 | 5 | 8/27/2015 | Shortlisted 3 Offerors for RFP 16-104 | n/a | | | |
| | 16-1003 RFQ | Public Works | Stormwater Ordinance Revision | 8/20/2015 | 7 | 8/27/2015 | Shortlisted 4 Offerors for RFP 16-103 | n/a | | | |
| | 16-1004 RFQ | Recreation and Parks | City Center Bandstand Design - Build | 9/3/2015 | 3 | 9/4/2015 | Shortlisted 2 Offerors for RFP 16-105 | n/a | | | |
| | 16-103 RFP | Public Works | Stormwater Ordinance Revision | 9/9/2015 | 4 | 10/5/2015 | Tetra Tech, Inc. | $ 80,000.00 | | 10/26/2015 | 16000249 |
| | 16-104 RFP | Public Works | Watershed Improvement Plan - Long Indian Creek | 9/9/2015 | 3 | 10/5/2015 | Dewberry Consultants, LLC | $ 131,000.00 | | 10/26/2015 | 16000250 |
| 16-003 | | Public Works | MS4 Inventory Inspections | 9/9/2015 | 4 | 10/5/2015 | Sustainable Water Planning and Engineering | $ 83,420.00 | | 10/28/2015 | 16000256 |
| 16-004 | | Recreation and Parks | Pine Shavings for City's Equestrian Center Stalls | 9/17/2015 | 1 | 10/5/2015 | B&T Greentree Brand Bedding | $3.90/Bale | | 10/12/2015 | 16000232 |
| | 16-105 RFP | Recreation and Parks | City Center Bandstand Design - Build | 9/17/2015 | 2 | 10/19/2015 | Astra Group | $ 338,000.00 | | 11/11/2015 | 16000274 |
| | 16-1005 RFQ | Public Works | Annual Tree Planting and Landscape Maintenance | 10/15/2015 | 6 | 10/20/2015 | Shortlisted 3 Bidders for ITB 16-007 | n/a | | | |

# CITY OF ALPHARETTA

## Financial Management Reports

## Bid/RFP Status

## for the month ended March 31, 2016

| Bid# | RFP# | Department | Description | Close Date | Number of Vendor Responses | Award Date | Awarded To | Award Amount | Note | Purchase Order Date | Purchase Order # |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | 16-106 RFP | Public Safety | 911 Phone System | 11/12/2015 | 5 | 2/15/2016 | AT&T | $ 273,958.00 | | 4/6/2016 | 16000427 |
| 16-005 | | Public Works | Mayfield Road Sidewalk Improvements: Colony Drive to Mayfield Manor Drive | 11/12/2015 | 7 | 1/4/2016 | CMES, Inc. | $ 449,849.00 | | 1/27/2016 | 16000337 |
| 16-007 | | Public Works | FY2016 Annual Tree Planting and Landscape Improvements | 11/12/2015 | 3 | 12/14/2015 | Landscape Studio Group | $ 117,609.40 | 3 | 1/27/2016 | 16000338 |
| 16-006 | | Public Works | Miracle Field Drainage Improvements | 12/10/2015 | 6 | 1/19/2016 | Summit Construction & Development | $ 152,096.12 | | 2/25/2016 | 16000374 |
| | ~~16-1006 RFQ~~ | ~~Administration~~ | ~~Development of Old Milton Parkway Properties~~ | ~~1/21/2016~~ | ~~0~~ | | | | | | |
| 16-008 | | Public Works | Storm Pipe Lining | 1/14/2016 | 6 | 2/1/2016 | IPR Southeast | $ 279,388.00 | | 2/23/2016 | 16000372 |
| 16-009 | | Public Works | Burnett Way Storm Pipe Repairs | 1/14/2016 | 5 | 3/7/2016 | Tople Construction & Engineering | $ 246,979.00 | | | |
| | 16-107 RFP | Public Works | CCTV Pipeline Inspection Camera | 2/11/2016 | 4 | 3/21/2016 | Optical Robotics, LLC | $ 77,961.00 | 4 | 4/1/2016 | 16000422 |
| 16-012 | | Information Technology | City Network Equipment 2016 | 2/18/2016 | 5 | 3/7/2016 | Edge Solutions | $ 137,330.00 | | 3/29/2016 | 16000412 |
| 16-013 | | Public Works | Sherry Drive Storm Drain Repairs | 3/3/2016 | 3 | 4/4/2016 | Chase Plumbing & Mechanical, Inc. | $ 106,155.00 | | | |
| ~~16-010~~ | | ~~Public Works~~ | ~~Westside Parkway Intersection Improvements~~ | ~~3/15/2016~~ | ~~5~~ | | | | 5 | | |
| 16-011 | | Public Works | Mayfield Rd at Freemanville Rd Right Turn Lane | 3/17/2016 | 6 | | | | | | |
| | 16-108 RFP | Public Works & Public Safety | Public Safety Expansion CM@ Risk | 4/14/2016 | 5 | | | | | | |
| 16-015 | | Public Works | Old Milton Pkwy Sidewalk Repairs | 4/28/2016 | | | | | | | |
| 16-016 | | Public Works | Westside Parkway Intersection Improvements | 4/28/2016 | | | | | | | |
| 16-014 | | Public Works | Street Sweeping | 4/28/2016 | | | | | | | |
| | 16-109 RFP | Public Works | On-Call Storm Structure & Drainage Repair | 5/5/2016 | | | | | | | |
| | 16-1007 RFQ | Public Works | On-Call Pipe Lining Services | 5/5/2016 | | | | | | | |

Notes:

1 Sale of City Center Out Parcels to MidCity Real Estate Partners
2 Award amount below threshold for City Council approval
3 Also approved purchase of Tree Grates from Ironsmith totaling $68,848.00, to be installed by Georgia Development Partners (SR 9 Streetscape Improvements contractor)
4 Four responsive proposals received; one non-responsive-not evaluated
5 ITB 16-010 not awarded. Project specifications revised. ITB16-016 issued with different specifications for the Westside Parkway Intersection.

# OTHER REPORTS

## GAAP Financial Statements

# City of Alpharetta
# Balance Sheet
# Governmental Funds
# March 31,2016

| | Major Governmental Funds | | | | Non-Major | Total |
|---|---|---|---|---|---|---|
| | **General Fund** | **Capital Project Fund** | **Capital Grant Fund** | **City Center Bond Fund** | **Governmental Funds** | **Governmental Funds** |
| **ASSETS** | | | | | | |
| Cash / Cash Equivalents / Investments | $ 32,271,290 | $ 8,188,702 | $ 2,054,492 | $ 47,128 | $ 9,561,983 | $ 52,123,594 |
| Receivables (net of allowance for uncollectibles) | | | | | | |
| Taxes Receivable | | | | | | - |
| Property Taxes | 648,792 | - | | - | 90,424 | 739,216 |
| Other Taxes | - | - | | - | 873 | 873 |
| Interest | - | - | | - | - | - |
| Accounts | 311,771 | 44,244 | 84,983 | - | 13,689 | 454,686 |
| Due from Other Funds | 286,064 | - | - | - | - | 286,064 |
| Prepaid Items | - | - | | - | - | - |
| Cash - Restricted | - | - | | - | - | - |
| Intergovernmental Receivable | - | - | | - | - | - |
| Restricted | - | - | | - | - | - |
| **Total Assets** | **33,517,916** | **8,232,945** | **2,139,475** | **47,128** | **9,666,969** | **53,604,433** |
| **LIABILITIES AND FUND BALANCES** | | | | | | |
| Liabilities | | | | | | |
| Current | | | | | | |
| Accounts Payable | 1,386,061 | 11,784 | 0 | - | 1,543 | 1,399,388 |
| Retainage Payable | - | 173,664 | 127,714 | 8,643 | - | 310,022 |
| Intergovernmental Payable | | | - | - | - | - |
| Arbitrage Payable | - | - | - | - | - | - |
| Accounts payable/AR Suspense acct | - | - | | - | - | - |
| Claims Payable | - | - | | - | - | - |
| Payroll Payable | 80,810 | - | | - | 7,291 | 88,101 |
| Due to Other Funds | - | - | - | - | 64 | 64 |
| Deferred Revenue | 742,051 | 11,895 | 75,843 | - | 106,326 | 936,115 |
| Unearned Revenue | - | - | | - | - | - |
| Teen Driving/Donation | - | - | | - | - | - |
| T.A.D Payment to County | - | - | | - | - | - |
| Compensated Absences | - | | | - | - | - |
| Non-Current | | - | | | | |
| Unclaimed Property | - | - | | - | - | - |
| Claims Payable | - | - | | - | - | - |
| **Total Liabilities** | **2,208,922** | **197,343** | **203,557** | **8,643** | **115,225** | **2,733,690** |
| Fund Balances: | | | | | | |
| Restricted for: | | | | | | |
| Capital Projects | - | 434,880 | 1,935,918 | 38,484 | 2,556,852 | 4,966,135 |
| Law Enforcement | - | - | | - | 1,747,346 | 1,747,346 |
| Emergency Telephone Activities | - | - | | - | 1,142,067 | 1,142,067 |
| Grant Projects | - | - | | - | - | - |
| Debt Service | - | - | | - | 3,557,323 | 3,557,323 |
| Promotion of Tourism | - | - | | - | 493,576 | 493,576 |
| Assigned for: | | | | | | |
| Grant Projects | - | | | - | 54,580 | 54,580 |
| Capital Projects | | 7,600,722 | | | | 7,600,722 |
| 2016 Fiscal year Expenditures | 5,036,209 | - | | - | - | 5,036,209 |
| Unassigned | 26,272,785 | | | - | - | 26,272,785 |
| Total Fund Balances | 31,308,994 | 8,035,602 | 1,935,918 | 38,484 | 9,551,743 | 50,870,744 |
| **Total Liabilities and Fund Balances** | **$ 33,517,916** | **$ 8,232,945** | **$ 2,139,475** | **$ 47,128** | **$ 9,666,969** | **$ 53,604,433** |

## City of Alpharetta
## Statement of Revenues, Expenditures, and Changes in Fund Balances
## Governmental Funds
## For the Period Ended March 31, 2016

| | Major Governmental Funds | | | | Non-Major | Total |
|---|---|---|---|---|---|---|
| | General Fund | Capital Project Fund | Capital Grant Fund | City Ctr Fund Fund | Governmental Funds | Governmental Funds |
| **REVENUES** | | | | | | |
| Taxes: | | | | | | |
| Property Tax | $ 20,618,256 | - | | - | 3,920,775 | $ 24,539,031 |
| Local Option Sales Tax | 9,956,586 | - | | - | 3,474,721 | 13,431,307 |
| Other Taxes | 13,772,720 | - | | - | 2,270,010 | 16,042,730 |
| Licenses and permits | 1,823,522 | - | | - | 984,766 | 2,808,288 |
| Intergovernmental | 475,916 | 411,091 | 3,461,352 | - | 149,299 | 4,497,658 |
| Charges for services | 2,965,844 | - | | - | 18,852 | 2,984,696 |
| Impact Fees | - | - | | - | 20 | 20 |
| Fines/Forfeitures | 1,683,972 | - | | - | 23,338 | 1,707,310 |
| Investment earnings | 82,053 | 24,429 | 4,342 | 201 | - | 111,025 |
| Contributions and Donations | - | 1,262,579 | - | - | | 1,262,579 |
| Other | 124,906 | 25,531 | | 30,188 | - | 180,625 |
| Total revenues | **51,503,775** | **1,723,630** | **3,465,694** | **30,389** | **10,841,781** | **67,565,269** |
| **EXPENDITURES** | | | | | | |
| Current: | | - | | | | |
| Unallocated | - | | | | 1,929,236 | 1,929,236 |
| General government | 6,644,799 | 1,159,881 | | - | 17,055 | 7,821,735 |
| Public safety | 18,766,171 | 2,741,758 | - | - | 3,669,364 | 25,177,292 |
| Public works | 5,367,550 | 2,835,737 | 1,973,978 | 206,064 | - | 10,383,329 |
| Economic and community development | 1,727,837 | 116,984 | 41,500 | - | - | 1,886,321 |
| Alpharetta Business Community | - | 819,940 | | - | - | 819,940 |
| Culture and recreation | 5,685,514 | 717,541 | 156,655 | - | 5,367 | 6,565,077 |
| Debt service: | | | | | | - |
| Principal | - | - | | - | 105,600 | 105,600 |
| Interest | 60,170 | - | | - | 665,821 | 725,991 |
| Other Costs | 479,021 | - | | - | - | 479,021 |
| Bond issuance costs | - | - | | - | - | - |
| Capital outlay | | | | - | - | - |
| Total expenditures | **38,731,061** | **8,391,841** | **2,172,133** | **206,064** | **6,392,443** | **55,893,541** |
| Excess (deficiency) of revenues over (under) expenditures | 12,772,713 | (6,668,212) | 1,293,561 | (175,675) | 4,449,338 | 11,671,728 |
| **OTHER FINANCING SOURCES (USES)** | | | | | | |
| Transfers in | 1,501,278 | 6,707,427 | | - | - | 8,208,705 |
| Transfers out | (6,707,427) | - | | - | (1,501,278) | (8,208,705) |
| Loan Proceeds | - | | | - | - | - |
| Capital Leases | - | 1,467,810 | | - | - | 1,467,810 |
| Sale of capital assets | 86,690 | - | | - | - | 86,690 |
| Sale of non-capital assets | 69,673 | - | | - | - | 69,673 |
| Insurance Proceeds | | - | | - | - | - |
| Bond Proceeds | | - | | - | - | - |
| Total other financing sources and (uses) | (5,049,786) | 8,175,237 | - | - | (1,501,278) | 1,624,173 |
| Net change in fund balances | 7,722,927 | 1,507,025 | 1,293,561 | (175,675) | 2,948,060 | 13,295,900 |
| **Fund balances - beginning** | **23,586,067** | **6,528,577** | **642,357** | **214,159** | 6,603,684 | **37,574,844** |
| **Fund balances - ending** | **$ 31,308,994** | **$ 8,035,602** | **$ 1,935,918** | **$ 38,484** | **$ 9,551,743** | **$ 50,870,744** |

# City of Alpharetta
## General Fund
## Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Taxes: | | | |
| Property Tax | $ 19,049,500 | $ 20,618,256 | $ 1,568,756 |
| Local Option Sales Tax | 14,700,000 | 9,956,586 | (4,743,414) |
| Other Taxes | 14,529,500 | 13,772,720 | (756,780) |
| Licenses and Permits | 1,524,550 | 1,823,522 | 298,972 |
| Intergovernmental | 389,000 | 475,916 | 86,916 |
| Charges for Service | 3,487,140 | 2,965,844 | (521,296) |
| Fines/Forfeitures | 2,779,000 | 1,683,972 | (1,095,028) |
| Investment Earnings | 50,000 | 82,053 | 32,053 |
| Contributions and Donations | - | | - |
| Other | 203,210 | 124,906 | (78,304) |
| Total revenues | 56,711,900 | 51,503,774 | (5,208,126) |
| **EXPENDITURES** | | | |
| Current: | | | |
| General government | | | |
| City Administration | 2,074,055 | 1,387,680 | 686,375 |
| Finance | 3,160,975 | 2,475,797 | 685,178 |
| Human Resources | 395,114 | 283,666 | 111,448 |
| Legal | 525,000 | 530,247 | (5,247) |
| Mayor and Council | 350,069 | 239,221 | 110,848 |
| Municipal Court | 1,061,500 | 769,609 | 291,891 |
| Information Technology | 1,523,355 | 1,144,234 | 379,121 |
| Non-Departmental | 652,000 | 465,250 | 186,750 |
| Contingency | 979,858 | 13,771 | 966,087 |
| Total general government | 10,721,926 | 7,309,476 | 3,412,450 |
| Public Safety | 25,385,562 | 19,416,796 | 5,968,766 |
| Public works | 7,941,386 | 5,598,436 | 2,342,950 |
| Economic and community development | 2,422,485 | 1,760,034 | 662,451 |
| Culture and recreation | 8,323,032 | 6,370,988 | 1,952,044 |
| Debt Service | | | |
| Principal | 170,000 | - | 170,000 |
| Interest | 120,340 | 60,170 | 60,170 |
| Total expenditures | 55,084,731 | 40,515,899 | 14,568,832 |
| Excess (Deficiency) of revenues over expenditures | 1,627,169 | 10,987,874 | 9,360,705 |
| **OTHER FINANCING SOURCES (USES)** | | | |
| Transfers in | 2,219,858 | 1,501,278 | (718,580) |
| Transfers out | (8,943,236) | (6,707,427) | 2,235,809 |
| Capital leases | - | | - |
| Sale of capital assets | 50,000 | 86,690 | 36,690 |
| Sale of non-capital assets | 10,000 | 69,673 | 59,673 |
| Total other financing sources and uses | (6,663,378) | (5,049,785) | 1,613,593 |
| Net change in fund balances | (5,036,209) | 5,938,089 | 10,974,298 |
| **Fund balances - beginning** | | **23,586,067** | |
| **Fund balances - ending** | | **$ 29,524,156** | |
| | | | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 1,784,838 | |
| Misc adj | | | |
| **Fund balances-ending** | | **$ 31,308,994** | |

## City of Alpharetta
## Capital Project Fund
## Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget- Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Intergovernmental | $ 787,571 | $ 411,091 | $ (376,480) |
| Contributions & Donations | 4,613,589 | 1,262,579 | (3,351,010) |
| Investment earnings | - | 24,429 | 24,429 |
| Misc Revenue | 7,312 | 7,311 | (1) |
| Other | 18,220 | 18,220 | - |
| Total revenues | 5,426,692 | 1,723,630 | (3,703,062) |
| **EXPENDITURES** | | | |
| Capital Outlay | | | |
| General Government: | | | |
| City Administration | 1,566,550 | 1,328,461 | 238,089 |
| Finance | 102,375 | 29,275 | 73,100 |
| Information Technology | 1,037,173 | 699,400 | 337,773 |
| Non-departmental | 607,823 | - | 607,823 |
| Total general government | 3,313,921 | 2,057,136 | 1,256,785 |
| Public Safety | 3,358,402 | 2,882,962 | 475,440 |
| Engineering & Public Works | 10,355,448 | 6,663,901 | 3,691,547 |
| Alpharetta Business Community | 2,899,305 | 2,759,216 | 140,089 |
| Economic and community development | 358,097 | 185,765 | 172,332 |
| Culture and recreation | 2,315,879 | 1,057,617 | 1,258,262 |
| Total Capital Outlay | 22,601,052 | 15,606,596 | 6,994,456 |
| Excess (Deficiency) revenue over expenditures | (17,174,360) | (13,882,966) | 3,291,394 |
| **OTHER FINANCING SOURCES (USES)** | | | |
| Transfers in | 8,943,236 | 6,707,427 | (2,235,809) |
| Capital leases | 1,702,548 | 1,467,810 | |
| Budgeted Fund Balance | - | - | - |
| Total other financing sources and uses | 10,645,784 | 8,175,237 | (2,235,809) |
| Net change in fund balances | (6,528,576) | (5,707,730) | 820,846 |
| **Fund balances - beginning** | | **6,528,577** | |
| **Fund balances - ending** | | **$ 820,847** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 7,214,755 | |
| Misc adj- | | | |
| **Fund balances-ending** | | **$ 8,035,602** | |

## City of Alpharetta
## Capital Grant Fund
## Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

\

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| Revenues: | | | |
| Intergovernmental | $ 16,737,001 | 3,461,352 | $ (13,275,649) |
| Contributions & Donations | - | - | - |
| Interest Earnings | - | 4,342 | 4,342 |
| Total | 16,737,001 | 3,465,694 | (13,271,307) |
| Expenditures: | | | |
| Public Safety | - | - | - |
| General Government | 202,062 | - | 202,062 |
| Community Development | 41,500 | 41,500 | - |
| Public Works | 16,479,140 | 16,420,259 | 58,881 |
| Recreation & Parks | 656,655 | 156,655 | 500,000 |
| Non-Departmental | - | - | - |
| Total | 17,379,357 | 16,618,414 | 760,943 |
| Excess (Deficiency) revenue over expenditures | (642,356) | (13,152,720) | (12,510,364) |
| Other Financing Sources & Uses: | | | |
| Transfers in | | - | - |
| Budgeted Fund Balance | - | - | - |
| Subtotal: | - | - | - |
| Net change in fund balance | (642,356) | (13,152,720) | (12,510,364) |
| **Fund balance - beginning** | | **642,357** | |
| **Fund balance - ending** | | **$ (12,510,363)** | |
| Adjustments to GAAP basis: | | | |
| Misc adj | | | |
| Encumbrances | | 14,446,281 | |
| **Fund balances - ending** | | **$ 1,935,918** | |

## City of Alpharetta
## City Center Fund
## Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget-Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Investment Earnings | $ - | $ 201 | $ 201 |
| Misc Revenue | $ 30,189 | $ 30,188 | |
| Discounts | | - | - |
| Total revenues | 30,189 | 30,389 | 200 |
| **EXPENDITURES** | | | |
| General Government: | | | |
| Cost of Bond Issuance | - | - | - |
| Non-Departmental | - | - | - |
| Total general government | - | - | - |
| Engineering and Public Works | 244,347 | 244,345 | 2 |
| Public Safety | - | - | - |
| Excess (Deficiency) of Revenues Over expenditures | (214,158) | (213,955) | 203 |
| **OTHER FINANCING SOURCES** | | | |
| General Obligation Bond Proceeds | - | - | - |
| Operating Transfers Out | - | - | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | (214,158) | (213,955) | 203 |
| **Fund balances - beginning** | | **214,159** | |
| **Fund balances - ending** | | **$ 203** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 38,281 | |
| **Fund balances-ending** | | **$ 38,484** | |

## City of Alpharetta
## Internal Service Fund - Medical Insurance
## Statement of Net Position
## March 31, 2016

| | |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents & Investments | $ 837,587 |
| Accounts Receivables (net of allowance for uncollectibles) | - |
| Total Current Assets | 837,587 |
| Noncurrent Assets: | |
| Restricted Cash, Cash Equivalents, and Investments | - |
| Total Restricted Assets | - |
| Total Noncurrent Assets | - |
| **Total Assets** | **837,587** |
| | |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | - |
| Claims Payables | |
| Accrued Interest Payable | - |
| Due to Other Funds | 102,534 |
| Total Current Liabilities | 102,534 |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | - |
| Other Non-Current Liabilities | |
| Total Noncurrent Liabilities | - |
| **Total Liabilities** | **102,534** |
| | |
| **NET ASSETS** | |
| Invested in Capital Assets, net of related debt | - |
| Reserved for Debt Service | - |
| Reserved for Encumbrances | - |
| Unreserved | 735,053 |
| Total Net Assets | 735,053 |
| | |
| **Total Liabilities & Net Assets** | **$ 837,587** |

## City of Alpharetta
## Internal Service Fund - Medical Insurance
## Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
## For the Period Ended March 31,2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Investment Earnings | $ - | $ 75 | $ (75) |
| Employer Medical Contribution | 5,952,922 | 4,373,866 | (1,579,056) |
| Employee Medical Contribution | 705,592 | 552,915 | (152,677) |
| Insurance Proceeds | - | - | |
| Total revenues | 6,658,514 | 4,926,857 | (1,731,657) |
| **EXPENDITURES** | | | |
| Medical Premiums | 1,350,000 | 1,002,982 | 347,018 |
| Medical Claims | 4,620,000 | 3,188,822 | 1,431,178 |
| Contingency | 688,514 | 0 | 688,514 |
| Total expenditures | 6,658,514 | 4,191,804 | 2,466,710 |
| Excess (Deficiency) of Revenues Over expenditures | - | 735,053 | 735,053 |
| **OTHER FINANCING SOURCES** | | | |
| Asset Disposition | | - | |
| Operating Transfers In | - | - | - |
| Operating Transfers Out | - | - | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | - | 735,053 | 735,053 |
| **Fund balances - beginning** | | **-** | |
| **Fund balances - ending** | | **$ 735,053** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | - | |
| Misc adj | | | |
| **Fund balances-ending** | | **$ 735,053** | |

**City of Alpharetta**
**Enterprise Fund -Solid Waste**
**Statement of Net Position**
**March 31,2016**

| . | Solid Waste |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents & Investments | $ 2,080,451 |
| Inventories, at cost | - |
| Accounts Receivables (net of allowance for uncollectibles) | 4,780 |
| Prepaid Insurance Expenses | - |
| Total Current Assets | 2,085,231 |
| Noncurrent Assets: | |
| Restricted Cash, Cash Equivalents, and Investments | - |
| Total Restricted Assets | - |
| Other | - |
| Capital Assets | |
| Buildings and System | - |
| Machinery and Equipment | |
| Less Accumulated Depreciation | - |
| Total Capital Assets (net of accumulated depreciation) | - |
| Total Noncurrent Assets | - |
| **Total Assets** | **2,085,231** |
| | |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | 5,863 |
| Accounts Payable/ Customer Credit Balances | - |
| Accounts Payable/ Customer Pre-Paid Service | - |
| Accounts Payable/ A/R Module Suspense Acct | 550 |
| Payroll Liabilities | 246 |
| Accrued Salaries | - |
| Accrued Interest Payable | - |
| Compensated Absences Payable | 2,729 |
| Notes Payable - Revenue Bonds | - |
| Due to Other Funds | - |
| Total Current Liabilities | 9,388 |
| Current Liabilities Payable from Restricted Assets: | |
| Revenue Bonds Payable | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| Customer Deposits | - |
| Compensated Absences less Current Portion | - |
| Revenue Bonds Payable | - |
| Total Noncurrent Liabilities | - |
| **Total Liabilities** | **9,388** |
| | |
| **NET ASSETS** | |
| Invested in Capital Assets, net of related debt | - |
| Reserved for Debt Service | - |
| Reserved for Encumbrances | - |
| Unreserved | 2,075,843 |
| Total Net Assets | 2,075,843 |
| | |
| **Total Liabilities & Net Assets** | **$ 2,085,231** |

# City of Alpharetta
## Enterprise Fund - Solid Waste
## Statement of Revenues, Expenses, and Changes in Net Position
## For the Period Ended March 31, 2016

| | | |
|---|---|---|
| Operating revenues: | | |
| Charges for sales and services: | | |
| Refuse Collection charges | $ | 3,195,746 |
| Misc Revenue | | |
| Total operating revenues | | 3,195,746 |
| Operating expenses: | | |
| Administration | | 3,225,534 |
| Non-departmental | | - |
| Total operating expenses | | 3,225,534 |
| Operating Gain (loss) | | (29,788) |
| Non-operating revenues (expenses): | | |
| Investment earnings | | 5,981 |
| Total non-operating revenue (expenses) | | 5,981 |
| Income (loss) before transfers | | (23,807) |
| Transfers In | | - |
| Transfers Out | | - |
| Change In Net Assets | | (23,807) |
| **Total net assets-beginning** | | **967,766** |
| **Total net assets-ending (net of encumbrances)** | | **943,959** |
| Adjustments to GAAP basis: | | |
| Encumbrances | | 1,131,883 |
| Misc adj-Encumbrances Resv/Prior Year | | - |
| **Total net assets-ending** | **$** | **2,075,841** |

**City of Alpharetta**
**Internal Service Fund - Risk Management**
**Statement of Net Position**
**March 31,2016**

| | | |
|---|---|---|
| **ASSETS** | | |
| Current Assets: | | |
| Cash and Cash Equivalents & Investments | $ | 1,044,041 |
| Accounts Receivables (net of allowance for uncollectibles) | | - |
| Total Current Assets | | 1,044,041 |
| Noncurrent Assets: | | |
| Restricted Cash, Cash Equivalents, and Investments | | - |
| Total Restricted Assets | | - |
| Total Noncurrent Assets | | - |
| **Total Assets** | | **1,044,041** |
| **LIABILITIES** | | |
| Current Liabilities: | | |
| Accounts Payable | | - |
| Claims Payables | | 334,799 |
| Accrued Interest Payable | | - |
| Due to Other Funds | | - |
| Total Current Liabilities | | 334,799 |
| Current Liabilities Payable from Restricted Assets: | | |
| | | - |
| Total Current Liabilities Payable from Restricted Assets | | - |
| Noncurrent Liabilities: | | - |
| Other Non-Current Liabilities | | 480,681 |
| Total Noncurrent Liabilities | | 480,681 |
| **Total Liabilities** | | **815,480** |
| **NET ASSETS** | | |
| Invested in Capital Assets, net of related debt | | - |
| Reserved for Debt Service | | - |
| Reserved for Encumbrances | | - |
| Unreserved | | 228,561 |
| Total Net Assets | | 228,561 |
| **Total Liabilities & Net Assets** | **$** | **1,044,041** |

## City of Alpharetta
## Internal Service Fund - Risk Management
## Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES** | | | |
| Investment Earnings | $ 2,200 | $ 2,469 | $ (269) |
| Charges for Service | 1,262,000 | 946,500 | (315,500) |
| Discounts | - | - | - |
| Insurance Proceeds | - | 20,119 | |
| Total revenues | 1,264,200 | 969,088 | (295,112) |
| **EXPENDITURES** | | | |
| Workers Compensation Admin | - | - | - |
| Professional Fees | 125,000 | 83,098 | 41,902 |
| Auto Liability | 135,000 | 135,169 | (169) |
| Property & Equipment Liability | 84,629 | 84,628 | 1 |
| General Liability | 54,387 | 54,387 | - |
| Law Enforcement Liability | 93,430 | 93,429 | 1 |
| Public Entity Liability | 50,148 | 49,295 | 853 |
| Workers Comp Excess Liabilty | 87,050 | 87,050 | - |
| Employee Benefits Liability | - | - | - |
| Criminal Liability | 4,200 | 4,075 | 125 |
| Cyber Liability | 6,585 | 6,584 | 1 |
| Umbrella Liability | 53,602 | 53,602 | - |
| Medical Services | 40,000 | 5,626 | 34,374 |
| Claims/Judgements | 551,730 | 454,220 | 97,511 |
| Contingency | 346,180 | - | 346,180 |
| Total expenditures | 1,631,941 | 1,111,163 | 520,778 |
| Excess (Deficiency) of Revenues Over expenditures | (367,741) | (142,074) | 225,667 |
| **OTHER FINANCING SOURCES** | | | |
| Asset Disposition | | - | |
| Operating Transfers In | - | - | - |
| Operating Transfers Out | - | - | - |
| Total other financing sources (uses) | - | - | - |
| Net change in fund balances | (367,741) | (142,074) | 225,667 |
| **Fund balances - beginning** | | **367,911** | |
| **Fund balances - ending** | | **$ 225,836** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 2,725 | |
| Misc adj | | | |
| **Fund balances-ending** | | **$ 228,561** | |

# City of Alpharetta
# Statement of Net Position
# OPEB Trust Fund
# March 31,2016

| | | OPEB Plan |
|---|---|---|
| **ASSETS** | | |
| Current Assets: | | |
| Cash and Cash Equivalents | $ | 1,060,725 |
| Investments | | |
| | | - |
| Accounts Receivables (net of allowance for uncollectibles) | | - |
| Total Assets | | 1,060,725 |
| | | |
| **LIABILITIES** | | |
| Current Liabilities: | | |
| Accounts Payable | | - |
| | | - |
| Due to Other Funds | | - |
| Total Current Liabilities | | - |
| Current Liabilities Payable from Restricted Assets: | | |
| | | - |
| Total Current Liabilities Payable from Restricted Assets | | - |
| Noncurrent Liabilities: | | |
| | | - |
| Total Noncurrent Liabilities | | - |
| Total Liabilities | | - |
| | | |
| **NET ASSETS** | | |
| | | |
| Net Assets held in trust for pension benefits | | 1,060,725 |
| Total Net Assets | | 1,060,725 |
| | | |
| Total Liabilities & Net Assets | **$** | **1,060,725** |

## City of Alpharetta
## Statement of Changes in Fiduciary Net Position
## OPEB Trust Fund
## For the Period Ended March 31,2016

| | | Actual Amounts |
|---|---|---|
| **Additions:** | | |
| Employer Contribution | $ | 63,750 |
| Employee Contribution | | |
| Total Contribution | | 63,750 |
| Investment Income | | - |
| Net appreciation in FMV | | - |
| Interest and Dividends | | 1,819 |
| Total Investment Income | | 1,819 |
| **Total Additions (Deductions)** | | **65,568** |
| **Deductions:** | | |
| Benefits payments | | - |
| Professional Fees | | - |
| Total deductions | | - |
| Net Increase (Decrease) | | 65,568 |
| **Net Assets held in trust for pension benefits** | | |
| Beginning of year | | 995,157 |
| **Total net assets** | **$** | **1,060,725** |

# City of Alpharetta
# Statement of Net Position
# Pension Trust Fund
# March 31,2016

| | Pension Trust Fund |
|---|---|
| **ASSETS** | |
| Current Assets: | |
| Cash and Cash Equivalents | $ - |
| Investments | 56,168,799 |
| | - |
| Accounts Receivables (net of allowance for uncollectibles) | - |
| Total Assets | 56,168,799 |
| | |
| **LIABILITIES** | |
| Current Liabilities: | |
| Accounts Payable | - |
| | - |
| Due to Other Funds | - |
| Total Current Liabilities | - |
| Current Liabilities Payable from Restricted Assets: | |
| | - |
| Total Current Liabilities Payable from Restricted Assets | - |
| Noncurrent Liabilities: | |
| | - |
| Total Noncurrent Liabilities | - |
| Total Liabilities | - |
| | |
| **NET ASSETS** | |
| | |
| Net Assets held in trust for pension benefits | 56,168,799 |
| Total Net Assets | 56,168,799 |
| | |
| Total Liabilities & Net Assets | **$ 56,168,799** |

# City of Alpharetta
## Statement of Changes in Fiduciary Net Position
## Pension Trust Fund
## For the Period Ended March 31, 2015

| | Actual Amounts |
|---|---|
| **Additions:** | |
| Employer Contribution | $ 2,400,000 |
| Employee Contribution | 283,648 |
| Total Contribution | 2,683,648 |
| Investment Income | 1,191,277 |
| Net appreciation in FMV | (3,581,094) |
| Interest and Dividends | 1,009,565 |
| Total Investment Income | (1,380,252) |
| **Total Additions (Deductions)** | **1,303,396** |
| **Deductions:** | |
| Benefits payments | 1,084,775 |
| Professional Fees | 122,740 |
| Total deductions | 1,207,515 |
| Net Increase (Decrease) | 95,881 |
| **Net Assets held in trust for pension benefits** | |
| Beginning of year | 56,072,917 |
| **Total net assets** | **$ 56,168,799** |

## City of Alpharetta
## Combining Balance Sheet
## Non-Major Governmental Funds
## March 31, 2016

| | Special Revenue | | | | | | Total |
|---|---|---|---|---|---|---|---|
| | Hotel Motel | Impact Fee | Confiscated Assets | Grant Operating | E911 | Debt Service Fund | Non-major Governmental Funds |
| **ASSETS** | | | | | | | |
| Cash / Cash Equivalents / Investments | $ 493,576 | $ 2,556,852 | $ 1,747,347 | $ 54,580 | $ 1,150,965 | $ 3,558,663 | $ 9,561,983 |
| Taxes Receivable | 873 | - | - | - | - | | 872.68 |
| Pre-Paid Expenditures | - | - | - | - | - | | - |
| Accounts Receivable | - | - | - | 13,887 | - | | 13,887 |
| Property Taxes | | | | | | 90,424 | 90,424 |
| Intergovernmental Receivable | | | | | | | - |
| Due From Other Funds | | | | | | | - |
| Restricted | | | | | - | | - |
| **Total Assets** | **494,449** | **2,556,852** | **1,747,347** | **68,467** | **1,150,965** | **3,649,087** | **9,667,167** |
| **LIABILITIES** | | | | | | | |
| Accounts Payable | - | - | - | - | 1,543 | | 1,543 |
| Retainage Payable | - | - | - | - | - | | - |
| Intergovernmental Payable | | | | | - | | - |
| Arbitrage Payable | - | - | - | - | | | - |
| Accounts payable/AR Suspense acct | - | - | - | - | | | - |
| Compensated Absences | - | - | - | - | | | - |
| Payroll Liabilities | - | - | 1 | - | 7,354 | | 7,355 |
| Due to Other Fund | - | - | | - | | | - |
| Deferred Revenue | 873 | - | - | 13,887 | - | 91,764 | 106,524 |
| Unearned Revenue | - | - | - | - | | | - |
| **Total Liabilities** | **873** | **-** | **1** | **13,887** | **8,897** | **91,764** | **115,423** |
| **FUND BALANCES** | | | | | | | |
| Restricted: | | | | | | | |
| Capital Projects | | 2,556,852 | - | - | | | 2,556,852 |
| Law Enforcement | - | - | 1,747,346 | - | | | 1,747,346 |
| Promotion of Tourism | 493,576 | - | - | - | | | 493,576 |
| Emergency Telephone Activities | - | - | - | - | 1,142,067 | | 1,142,067 |
| Debt Service | | | | | | 3,557,323 | 3,557,323 |
| Assigned for: Grant Projects | - | - | - | | - | | - |
| Grant Projects | | | | 54,580 | | | 54,580 |
| Unassigned: | - | - | - | - | - | | - |
| Total Fund Balances | 493,576 | 2,556,852 | 1,747,346 | 54,580 | 1,142,067 | 3,557,323 | 9,551,743 |
| **Total Liabilities and Fund Balances** | **$ 494,449** | **$ 2,556,852** | **$ 1,747,347** | **$ 68,467** | **$ 1,150,965** | **$ 3,649,087** | **$ 9,667,167** |

## City of Alpharetta
## Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
## Non-major Governmental Funds
## For the Period Ending March 31, 2016

| | Special Revenue | | | | | | Total |
|---|---|---|---|---|---|---|---|
| | Hotel Motel | Impact Fee | Confiscated Assets | Grant Operations | E911 Fund | Debt Service Fund | Non-major Governmental Funds |
| **REVENUES:** | | | | | | | |
| Hotel Motel Tax | $ 3,920,775 | - | - | - | | | $ 3,920,775 |
| Property tax | | | | | | 3,474,721 | 3,474,721 |
| Charges for Service | - | - | - | - | 2,270,010 | | 2,270,010 |
| Impact Fees | - | 984,766 | | - | | | 984,766 |
| Forfeiture Income | - | - | 149,299 | - | | | 149,299 |
| Intergovernmental | - | - | - | 18,852 | - | | 18,852 |
| Contributions & Donations | - | - | - | 20 | | | 20 |
| Investment Earnings | 3,315 | 6,581 | 1,002 | 170 | 3,758 | 8,511 | 23,338 |
| Other | - | | - | | | - | - |
| Total revenues | **3,924,090** | **991,347** | **150,301** | **19,042** | **2,273,768** | **3,483,233** | **10,841,781** |
| **EXPENDITURES:** | | | | | | | |
| Tourism | 1,929,236 | - | - | - | - | | 1,929,236 |
| Community Development | - | 17,055 | - | - | - | | 17,055 |
| Culture/Recreation | - | - | - | 5,367 | - | | 5,367 |
| Public Safety | - | - | 377,709 | 9,255 | 3,282,400 | | 3,669,364 |
| General Government | - | - | - | - | - | - | - |
| Debt Service: | | | | | | - | - |
| Principal | | | | | | 105,600 | 105,600 |
| Interest | | | | | | 665,821 | 665,821 |
| Bond Issuance Costs | | | | | | - | - |
| Total expenditures | **1,929,236** | **17,055** | **377,709** | **14,622** | **3,282,400** | **771,421** | **6,392,443** |
| Excess (deficiency) of revenues over expenditures | 1,994,854 | 974,292 | (227,408) | 4,420 | (1,008,632) | 2,711,812 | 4,449,338 |
| **OTHER FINANCING SOURCES (USES):** | | | | | | | |
| Transfers in / out: | | | | | | | - |
| Debt service fund | - | - | - | - | | | - |
| Capital Projects | | | | | | | - |
| Operating grants fund | - | - | - | - | | | - |
| Capital grants fund | - | - | - | - | | | - |
| General fund | (1,501,278) | - | - | - | - | | (1,501,278) |
| Budgeted Fund Balance: | - | - | - | - | | | - |
| Total other financing sources | - | - | - | - | | | - |
| and (uses) | (1,501,278) | - | - | - | - | | (1,501,278) |
| Net change in fund balances | 493,576 | 974,292 | (227,408) | 4,420 | (1,008,632) | 2,711,812 | 2,948,060 |
| Fund balances - beginning | **-** | **1,582,560** | **1,974,754** | **50,160** | **2,150,699** | **845,511** | **6,603,684** |
| Fund balances - ending | **493,576** | **$ 2,556,852** | **$ 1,747,346** | **$ 54,580** | **$ 1,142,067** | **$ 3,557,323** | **$ 9,551,743** |

# City of Alpharetta
## Hotel Motel Special Revenue Fund
## Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Hotel Motel Tax | $ 5,830,895 | $ 3,920,775 | $ (1,910,120) |
| Misc Revenue | - | - | - |
| Investment Earnings | - | 3,315 | 3,315 |
| Total revenues | 5,830,895 | 3,924,090 | (1,906,805) |
| **EXPENDITURES:** | | | |
| Alpharetta Convention & Visitor's Bureau | 2,545,427 | 1,707,375 | 838,052 |
| Alpharetta Business Community | 221,860 | 221,860 | (0) |
| Contingency | 843,750.00 | - | 843,750.00 |
| Total Expenditures | 3,611,037 | 1,929,236 | 1,681,801 |
| Excess of revenues over expenditures | 2,219,858 | 1,994,854 | (225,004) |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers Out | (2,219,858) | (1,501,278) | 718,580 |
| Total other financing sources and uses | (2,219,858) | (1,501,278) | 718,580 |
| Net change in fund balances | - | 493,575 | 11,137 |
| **Fund balances - beginning** | | **$ -** | |
| **Fund balances - ending** | | **$ 493,576** | |

# City of Alpharetta
## Impact Fee Special Revenue Fund
## Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Impact Fees | $ 45,000 | $ 984,766 | $ 939,766 |
| Investment Earnings | 1,350 | 6,581 | 5,231 |
| Total Revenues | 46,350 | 991,347 | 944,997 |
| **EXPENDITURES:** | | | |
| General Government | 1,628,910 | $ 17,055 | 1,611,855 |
| Total expenditures | 1,628,910 | 17,055 | 1,611,855 |
| Excess (deficiency) of revenues over expenditures | (1,582,560) | 974,292 | 2,556,852 |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers Out | - | | - |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | (1,582,560) | 974,292 | 2,556,852 |
| **Fund balances - beginning** | | **1,582,560** | |
| **Fund balances - ending** | | **$ 2,556,852** | |
| Encumbrances | | - | |
| **Fund balances - ending** | | $ 2,556,852 | |

# City of Alpharetta
## Confiscated Assets Special Revenue Fund
## Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Forfeiture Income | $ 448,500 | $ 149,299 | $ (299,201) |
| Investment Earnings | 227 | 1,002 | 775 |
| Misc Revenue | - | | |
| Total Revenues | 448,727 | 150,301 | (298,425) |
| **EXPENDITURES:** | | | |
| Public Safety | 2,423,480 | 410,067 | 2,013,413 |
| Non-Departmental | - | - | - |
| Total expenditures | 2,423,480 | 410,067 | 2,013,413 |
| Excess (deficiency) of revenues over expenditures | (1,974,753) | (259,767) | 1,714,987 |
| **OTHER FINANCING SOURCES (USES):** | - | - | - |
| Net change in fund balances | (1,974,753) | (259,767) | 1,714,987 |
| **Fund balances - beginning** | | **1,974,754** | |
| **Fund balances - ending** | | **$ 1,714,988** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 32,358 | |
| **Fund balances - ending** | | **$ 1,747,346** | |

**City of Alpharetta**
**Grant Fund - Operating**
**Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual**
**For the Period Ended March 31, 2016**

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Intergovernmental | $ 27,923 | $ 18,852 | (9,071) |
| Contributions & Donations | 320 | 20 | (300) |
| Discounts Taken | | - | - |
| Interest Earnings | - | 170 | 170 |
| Transfers in | - | - | - |
| Contingencies | - | - | - |
| Total | 28,243 | 19,042 | (9,201) |
| **EXPENDITURES:** | | | |
| General Government | 17,758 | - | 17,758 |
| Community Development | - | - | - |
| Engineering/Public Works | - | - | - |
| Public Safety | 24,843 | 9,255 | 15,588 |
| Recreation & Parks | 35,800 | 5,367 | 30,433 |
| Contingencies | - | - | - |
| Operating Transfers Out | - | - | - |
| Non-Allocated | - | - | - |
| Total | 78,401 | 14,622 | 63,779 |
| Excess (deficiency) of revenues over expenditures | (50,158) | 4,420 | 54,578 |
| **OTHER FINANCING SOURCES (USES):** | - | - | - |
| Net change in fund balance | (50,158) | 4,420 | 54,578 |
| **Fund balance - beginning** | | **50,160** | |
| **Fund balance - ending** | | **$ 54,580** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | | |
| **Fund balances - ending** | | **$ 54,580** | |

## City of Alpharetta
## Emergency 911 Special Revenue Fund
## Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Charges for Service | $ 3,790,000 | $ 2,270,010 | $ (1,519,990) |
| Misc Revenue | - | - | - |
| Investment Earnings | 6,931 | 3,758 | (3,173) |
| Total Revenues | 3,796,931 | 2,273,768 | (1,523,163) |
| **EXPENDITURES:** | | | |
| Public Safety | 5,252,507 | 4,146,938 | 1,105,569 |
| Total expenditures | 5,252,507 | 4,146,938 | 1,105,569 |
| Excess (deficiency) of revenues over expenditures | (1,455,576) | (1,873,170) | (417,594) |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers In | - | - | - |
| Transfers Out - Capital Project Fund | - | - | - |
| Total other financing sources and uses | - | - | - |
| Net change in fund balances | (1,455,576) | (1,873,170) | (417,594) |
| **Fund balances - beginning** | | **2,150,699** | |
| **Fund balances - ending** | | **$ 277,529** | |
| Adjustments to GAAP basis: | | | |
| Encumbrances | | 864,539 | |
| **Fund balances - ending** | | **$ 1,142,067** | |

## City of Alpharetta
## Debt Service Fund
## Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
## For the Period Ended March 31, 2016

| | Budget | Actual Amounts | Variance with Budget - Positive (Negative) |
|---|---|---|---|
| **REVENUES:** | | | |
| Property tax | $ 3,260,000 | $ 3,474,721 | $ 214,721 |
| Misc Revenue | | - | - |
| Investment earnings | 9,000 | 8,511 | (489) |
| Total revenues | 3,269,000 | 3,483,233 | 214,233 |
| **EXPENDITURES:** | | | |
| Current: | | | |
| General government | | | |
| Finance | | | - |
| Non-departmental | | - | - |
| Total general government | - | - | - |
| Debt Service: | | | |
| Principal | 2,230,600 | 105,600 | 2,125,000 |
| Interest | 1,329,398 | 665,821 | 663,577 |
| Contingency | 556,089 | - | 556,089 |
| Bond issuance costs | 5,000 | - | 5,000 |
| Total debt service | 4,121,087 | 771,421 | 3,349,666 |
| Total expenditures | 4,121,087 | 771,421 | 3,349,666 |
| Excess (Deficiency) of revenues over expenditures | (852,087) | 2,711,812 | 3,563,899 |
| **OTHER FINANCING SOURCES (USES):** | | | |
| Transfers in | | | - |
| Transfers out | | | - |
| Total other financing sources and uses | - | - | - |
| | (852,087) | 2,711,812 | 3,563,899 |
| **Fund balances - beginning** | | **845,511** | |
| **Fund balances - ending** | | **$ 3,557,323** | |

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# DEVELOPMENT AUTHORITY

## Revenue & Expenditure Report
## GAAP Financial Statements

# ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of March 31, 2016

| | Account # | Project | Total Budget | Actuals (Collections/ Expenditures) | Encumbrances | Remaining |
|---|---|---|---|---|---|---|
| **Revenues*** | | | | | | |
| | 99575100-361000 | Investment Earnings | $ - | $ 247 | $ - | $ (247) |
| | 99575100-371000-C1601 | High Impact Permitting Grant Program (IGA with COA) | 75,000 | 75,000 | | - |
| | 99575100-334310-C1528 | FISERV REBA Grant | 1,250,000 | 1,125,000 | | 125,000 |
| | | *subtotal* | *$ 1,325,000* | *$ 1,200,247* | *$ -* | *$ 124,753* |
| (1) | 99575100-395000 | Carryforward Fund Balance | $ 398,030 | $ - | | $ 398,030 |
| | | *subtotal* | *$ 398,030* | *$ -* | *$ -* | *$ 398,030* |
| | | Total | $ 1,723,030 | $ 1,200,247 | $ - | $ 522,783 |
| **Expenditures** | | | | | | |
| | 99575100-523300 | Advertising (Newsweek Ad; 50/50 split with COA) | $ 16,000 | $ 16,000 | $ - | $ - |
| | 99575100-571000-C1403 | Local Job Creation Grant Program | 60,000 | - | - | 60,000 |
| | 99575100-544100-C1532 | ATC Operational Funds | 232,500 | 67,500 | - | 165,000 |
| | 99575100-544100-C1601 | High Impact Permitting Grant Program (IGA with COA) | 75,000 | 54,052 | - | 20,948 |
| | 99575100-544100-C1528 | FISERV REBA Grant | 1,250,000 | 1,125,000 | - | 125,000 |
| | | *subtotal* | *$ 1,633,500* | *$ 1,262,552* | *$ -* | *$ 370,948* |
| | 99575100-522250-C1535 | Innovation Center Operations (Facility R&M) | $ 1,500 | $ 1,496 | $ - | $ 4 |
| | 99575100-523860-C1535 | Innovation Center Operations (Maintenance Contracts) | 12,103 | 7,535 | 517 | 4,052 |
| | 99575100-531100-C1535 | Innovation Center Operations (Maintenance Supplies) | 680 | 615 | - | 65 |
| | 99575100-531200-C1535 | Innovation Center Operations (Miscellaneous Utilities) | 1,047 | 697 | - | 350 |
| | 99575100-531210-C1535 | Innovation Center Operations (Water/Sewer) | 365 | 110 | - | 255 |
| | 99575100-531220-C1535 | Innovation Center Operations (Natural Gas) | 1,849 | 2,479 | - | (630) |
| | 99575100-531230-C1535 | Innovation Center Operations (Electricity) | 15,416 | 5,192 | - | 10,224 |
| | | *subtotal* | *$ 32,960* | *$ 18,124* | *$ 517* | *$ 14,319* |
| | 99575100-579000 | Reserve* | $ 56,570 | $ - | $ - | $ 56,570 |
| | | *subtotal* | *$ 56,570* | *$ -* | *$ -* | *$ 56,570* |
| | | Total | $ 1,723,030 | $ 1,280,676 | $ 517 | $ 441,837 |

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.

# ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of March 31, 2016

| Account # | Project | Total Budget | Actuals (Collections/ Expenditures) | Encumbrances | Remaining |
|---|---|---|---|---|---|
| **Fund Balance Reconciliation** | | | | | |
| **Fund Balance (beginning of Fiscal Year)** | | | $ 398,031 | | |
| | Revenues collected to date | | 1,200,247 | | |
| | Expenditures incurred to date | | (1,280,676) | | |
| **Fund Balance (current)** | | | $ 317,602 | | |
| | Forecasted revenue collections | | 125,000 | | |
| **Fund Balance (forecasted)** | | | $ 442,602 | | |
| | Allocation of Forecasted Fund Balance: | | | | |
| | Spendable (available for investment by the Board) | | $ 56,817 * | | |
| | Non-Spendable (unspent/remaining project allocations) | | 385,784 | | |
| | | | $ 442,602 | | |

** Spendable Fund Balance will exceed the budgeted Reserve when actual revenue collections exceed revenue budget.*

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# GAAP

# Financial Statements

# City of Alpharetta
## Balance Sheet
## COMPONENT UNIT-DEVELOPMENT AUTHORITY
## March 31,2016

| | | |
|---|---|---|
| **ASSETS** | | |
| Current Assets: | | |
| Cash and Cash Equivalents | $ | 374,051 |
| Investments | | |
| Restricted Cash for Bond Issuance Costs | | - |
| Total Assets | | 374,051 |
| **LIABILITIES** | | |
| Current Liabilities: | | |
| Accounts Payable | | 56,449 |
| Due to Other Funds | | - |
| Total Current Liabilities | | 56,449 |
| Current Liabilities Payable from Restricted Assets: | | |
| | | - |
| Total Current Liabilities Payable from Restricted Assets | | - |
| Noncurrent Liabilities: | | |
| | | - |
| Total Noncurrent Liabilities | | - |
| Total Liabilities | | 56,449 |
| **Fund Balance** | | |
| Restricted | | 260,784 |
| Unassigned | | 56,817 |
| Total Fund Balance | | 317,602 |
| Total Liabilities & Fund Balance | **$** | **374,051** |

## City of Alpharetta
## Statement of Revenues, Expenditures, and Changes in Fund Balance
## COMPONENT UNIT-DEVELOPMENT AUTHORITY
## For the Period Ended March 31,2016

| | Actual Amounts |
|---|---|
| **Revenues** | |
| Rent/Royalties | $ - |
| State Grant | 1,125,000 |
| Fees | - |
| Contributions & Donations | 75,000 |
| Miscellaneous Income-Interest | 247 |
| **Total Revenues** | **1,200,247** |
| **Expenditures** | |
| Economic Development | 1,246,552 |
| Utilities - Miscellaneous | 34,124 |
| Debt Service: | |
| Principal | - |
| Interest | - |
| **Total Expenditures** | **1,280,676** |
| Excess (deficiency) of revenues over (under) expenditures | (80,429) |
| **Other Financing Sources (Uses)** | |
| Sale of capital assets | - |
| **Net Change in Fund Balances** | (80,429) |
| **Fund Balance, Beginning of Year** | **398,031** |
| **Fund Balance, End of Year** | **$ 317,602** |

THE CITY OF

ALPHARETTA

GEORGIA

# STAFF REPORT

Submitting Department: Community Development
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** CONVENTION CENTER

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

# STAFF REPORT

Submitting Department: Community Development
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** CITY CENTER

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

# STAFF REPORT

Submitting Department: Administration
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** PUBLIC COMPONENTS

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

# STAFF REPORT

Submitting Department: Administration
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** PRIVATE COMPONENTS

**II. RECOMMENDATION:**

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| | |

**IV. REPORT IN BRIEF:**

**V. ALTERNATIVES:**

**VI. ATTACHMENTS:**

# STAFF REPORT

Submitting Department: Recreation and Parks
Submitted By: Lisa Cherry, Rec. & Parks Deputy Director
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** 2016 WIRE & WOOD SONGWRITERS FESTIVAL

**II. RECOMMENDATION:**

Staff recommends restructuring the 2016 Wire & Wood Songwriters Festival as follows with a budget not to exceed $84,300.00 as requested in the FY2017 Budget:

* City will partner with Russell Carter Artist Management ("RCAM") and Alpharetta Convention and Visitor's Bureau ("ACVB") with a portion of ticket sales paid to the City of Alpharetta;

* RCAM will consolidate the 3-day talent budget into 2 days, focusing on Saturday for the main headliner downtown, with three outdoor venues located on the streets of Downtown Alpharetta;

* Friday would encompass a free show at Avalon and downtown music venues inside downtown restaurants, eliminating street closures in downtown on Friday; and

* To allow time for RCAM to advertise and book talent for the event, the City will continue to partner with RCAM to produce the 2017 and 2018 Wire & Wood Songwriters Festivals with a new Memorandum of Understanding each year outlining the terms of the partnership including any changes in split of expenses and revenues

**III. BUDGET IMPLICATIONS:**

BUDGETED ITEM: YES  FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO  INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST: $84,300.00

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| Professional Services (10061900-521200-RSE13) | $52,000.00 |
| Equipment Rental (10061900-522320-RSE13) | $19,000.00 |
| Advertising (10061900-523300-RES13) | $1,500.00 |
| Printing and Binding (10061900-523400-RSE13) | $6,000.00 |
| General Supplies (10061900-531100-RSE13) | $1,300.00 |
| Electric Utilities (10061900-531230-RSE13) | $2,500.00 |
| Special Event Overtime (10061900-511300) | $2,000.00 |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|---|---|
| Ticket Sales (10061900-347503) - $ TBD | $0.00 |
| Sponsorships (10061900-347503) - $ TBD | $0.00 |
| Venue Fees (10061900-347503) - $ TBD | $0.00 |
| - | $0.00 |
| - | $0.00 |
| - | $0.00 |
| - | $0.00 |

**IV. REPORT IN BRIEF:**

A. EVENT DESCRIPTION

2016 marks the 4th year the City of Alpharetta has sponsored the Wire & Wood Songwriters Festival. The music festival was recently listed as "10 Can't Miss Atlanta Music Festivals" by the Official Georgia Travel and Tourism Travel Site. The event would begin on Friday evening at Avalon and Downtown Alpharetta venues/restaurants. The main headliner would be on Saturday from 6pm to 10pm in Downtown Alpharetta. The dates of the festival would be October 7-8. The event would be produced by RCAM with funding provided by the City and the ACVB.

The number of Friday night venues will be determined by the number of partnerships with Downtown Alpharetta restaurants. We are planning for three venue partnerships downtown to include areas such as patios and inside spaces that will mimic the intimate setting of the 30A Singer Songwriter event. To minimize traffic and impact on downtown businesses and the community, there would be no street closures on Friday. Keeping venues inside on Friday night minimizes the rentals and staff overtime which will decrease the expenses. Avalon will participate as a fourth venue. Friday night would be our kick-off event and free to the public.

Saturday night the venues move outdoors onto the streets of downtown. Venues will be created with large tents with atmospheric lighting and walls on Milton Avenue, Old Roswell Parking Lot, and undeveloped field between Old Roswell Street and Highway 9. Fencing would be utilized around streets, field and parking lot off Old Roswell Street. Ticket price for Saturday night would be $35 per person allowing access into three venues with approximately 20 songwriters and 1 headliner. We would have limited seating and tickets could sell out. Based on the re-design of the event and the outdoor venue space available in downtown, we estimate 2000 seats. If ticket sales exceed this amount, we will explore options to accommodate a larger crowd provided the quality of the event is not compromised.

B. REVENUE SPLIT
Proceeds from 2016 ticket sales will be distributed as follows:
* Revenues from the sale of the first 1,500 tickets will be distributed to the promoter
* After 1,500 tickets are sold, the revenue from the next 500 ticket sales will be distributed to the City

In addition to the ticket split, the City will obtain all sponsorships and vendor fees for 2016. RCAM will receive exclusive rights to sell alcohol downtown through a distributor for Saturday and keep all associated revenues or sponsorships associated. Downtown businesses will have the same rights they always have during City events to sell alcohol inside their businesses. RCAM will also keep all venue and merchandise fees.

In 2015, RCAM ticket sales/comps were as follows:
* Advance ticket purchases: 366
* Day of show ticket purchases: 314
* One day ticket purchase (Saturday): 370
* Complimentary tickets: 129
Total: 1,179

The agreed-upon revenue split between the City and RCAM in 2015 was as follows: proceeds from the first 2,500 tickets sold were distributed to RCAM, proceeds from the next 950 tickets sold were distributed 75% to the City and 25% to RCAM, and proceeds from ticket sales above 3,450 tickets were distributed 50% to the City and 50% to RCAM.

Moving into 2017 and 2018, the City will progressively pay fewer expenses each year, while RCAM will take on these expenses. At this time the exact amounts cannot be determined, but the intent is for the City to support the event through the 2018 festival with RCAM progressively taking on more expenses every year.

Each year we would have a post-event meeting to adjust the budget based on any recommended changes for the next year's festival design which affects expenses. Staff would submit the recommendations in the yearly budget cycles for Council's approval. City revenues such as sponsorships and vendor fees would also progressively be shifted to RCAM. City and RCAM would determine the appropriate progression in expenses and revenues in the yearly post-event meeting, then renew the Memorandum of Understanding each year to reflect these new percentages.

By the 2019 Wire & Wood Songwriters Festival, the partnership goal is to have a regional songwriters festival in Downtown Alpharetta with the City financially supporting the event through site expenses (i.e. - road closures, trash, sweeping, on-site staff, and portable toilets). RCAM will be supporting the event through production expenses (i.e. stage, sound, tents, fencing, printing, artist hospitality, artist hotels, etc.).

## V. ALTERNATIVES:

Keep the Wire & Wood as a two day festival in downtown Alpharetta using the approved FY 2017 Budget.

## VI. ATTACHMENTS:

# STAFF REPORT

Submitting Department: Finance
Submitted By:
Meeting Date: May 2, 2016

**I. AGENDA ITEM TITLE:** PRESENTATION AND DISCUSSION OF THE RECOMMENDED FISCAL YEAR 2017 BUDGET

**II. RECOMMENDATION:**

The purpose of this presentation is to provide an overview of the Recommended Annual Operating and Capital Budget (the "FY 2017 Budget") and allow for a question and answer dialogue.

**III. REPORT IN BRIEF:**

The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview at the April 25, 2016 City Council meeting.

This meeting will focus on the operating and capital initiatives included within the FY 2017 Budget. Department Directors will be present to discuss their initiatives and answer questions.

Additional budget workshops are scheduled for May 16$^{th}$ and May 23$^{rd}$ (tentative).

Public hearings and City Council action on the FY 2017 millage levy and budget are scheduled for June 6$^{th}$, June 13$^{th}$ (tentative), and June 20$^{th}$.

**IV. ALTERNATIVES:**

**V. ATTACHMENTS:**

FY 2017 Budget (excerpt)

THE CITY OF
ALPHARETTA
GEORGIA

2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

April 25, 2016

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2017 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city's $40,000 homestead exemption which saves our homeowners $2.5 million annually. This savings equates to a 1.5 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2015) including funding $4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Funding totaling $16.1 million available for capital investment within our city (includes the $4.5 million in recurring capital discussed above). The city's capital plan for FY 2017 totals $76.9 million and represents all estimated funding sources including the $16.1 million 2017 budget request, $52 million in proposed 2016 Alpharetta Parks and Transportation Bond proceeds (discussed on the next page), and other sources

which are available for your review and described in detail under the *Capital Initiatives* section of this report.

- ✓ Funding for a new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties will construct a 325-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost $23.5 million in visitor spending, generating 545 jobs with more than $15.7 million in earnings and over $51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.
- ✓ Funding for the 2016 Alpharetta Parks and Transportation Bond which would provide $52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is subject to voter approval on May 24, 2016. Funding is provided through the city's existing millage rate structure.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.

Expanded service levels within the City Administration and Public Safety Departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

## BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2017 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 7-9, 2016). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2016 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. salaries, healthcare, etc.).

The FY 2017 Budget is balanced for all funds and totals $113 million with the breakdown by fund type as follows:

| | | |
|---|---|---|
| – General Fund: | $ 67,733,011 | |
| – Special Revenue Funds: | 14,345,335 | (A) |
| – Debt Service Fund: | 5,816,807 | |
| – Capital Project Funds: | 12,259,857 | (A) |
| – Solid Waste Fund: | 3,304,278 | |
| – Risk Management Fund: | 1,312,200 | |
| – Medical Insurance Fund[1]: | 7,932,994 | |
| Total | $112,704,482 | |

*(A) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.*

Several of the major points of the FY 2017 Budget are as follows:

- Property Taxes: The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4% with additional new construction values forecasted for recent development within the city (e.g. Avalon).

  The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.5 million annually (e.g. equates to a 1.5 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds) as well as the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.

  - Management of personnel and compensation program to align with current market environment:

    ✓ Reduction of Personnel staffing to 438 full-time equivalents (reduction of one vacant Grants Administrator position[2]).

[1] Please refer to the *Budget Narrative* section for detailed financial information.

- ✓ Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of $227,000 citywide[3]). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
- ✓ Coverage of group insurance premiums (8% premium increase; $480,669[4] incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
- ✓ Increase in the actuarially determined defined benefit pension contribution of 4%, or $100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.

- Targeted growth (2.6% or $356,862) in departmental maintenance and operations budgets (General Fund) including FY 2017 operating initiatives[5].
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of $111,969 is due to capital lease payments for the replacement of Fire Engines #4 and #6 which were approved during FY 2016 but the first payment will not occur until FY 2017. The city has now programmed all of its fire apparatus into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases. Thereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League ($35,000) and Friends of the Library ($10,000); and debt service reserve for the Conference Center Bonds[6].

[2] Job duties have been absorbed by the Finance Department.

[3] This represents the financial impact in FY 2017 (i.e. April-June 2017).

[4] The General Fund increased $411,477 while the other operating funds (combined) increased $69,192.

[5] Please refer to the *Operating Initiatives* section for more information.

[6] It is the city's intent to reserve $1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2017 Budget, including a multi-year personnel listing by department.

## BUDGET AND MILLAGE RATE HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2016: Distributed the FY 2017 Mayor's Recommended Budget
- May 2, 2016: Council Meeting
- May 16, 2016: Council Meeting
- May 23, 2016: Council Meeting (tentative)
- June 6, 2016: Public Hearing and Council Meeting (Budget/Millage)
  *1st reading of Budget Ordinance*
  *1st reading of Millage Rate Ordinance*
  *E-911 Resolution*
- June 13, 2016: Public Hearing and Council Meeting (tentative)
- June 20, 2016: Public Hearing and Council Meeting (Budget/Millage)
  *2nd reading of Budget Ordinance*
  *2nd reading of Millage Rate Ordinance*

## BUDGET ISSUES AND PRIORITIES

The FY 2017 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

### Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("*S&P*") during April 2016 in conjunction with the sale of $25 million (par) of Development Authority of Alpharetta Revenue Bonds, Series 2016, for a new state-of-the-art 44,000 sq. ft. Conference Center through a public-private partnership with North American Properties (developer of Avalon).

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contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2017 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Alpharetta is one of only 214 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating. Additionally, Alpharetta is one of only two cities in Georgia to earn an AAA rating from both *Moody's* and *S&P*.

S&P recently raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) as part of the Conference Center bond review.

**Sustainability of Existing Services**

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and overall health.
- Incentivizing our wellness program for all employees who elect city health coverage through discounts in their health insurance premiums. This includes the completion of

a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) includes a loss of the wellness program discount and results in higher premiums paid by the employee.

- Instituting measures to facilitate trend management of chronic illnesses including allowing employees/spouses identified as high risk (including tobacco use) for chronic disease via the biometric screening receive wellness program discounts by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.
- Instituting a Minimum Premium Plan model with our insurance carrier (CIGNA) that reduces premium taxes while maintaining coverage benefits.

**Cost of Government**

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

| Fiscal Year | Operating Millage Levy | Debt Service Millage Levy | Total Millage Levy | % Increase (Decrease) |
|---|---|---|---|---|
| 2017 | 4.620 | 1.130 | 5.750 | 0.0% |
| 2016 | 5.000 | 0.750 | 5.750 | 0.0% |
| 2015 | 4.950 | 0.800 | 5.750 | 0.0% |
| 2014 | 4.870 | 0.880 | 5.750 | 0.0% |
| 2013 | 4.820 | 0.930 | 5.750 | 0.0% |
| 2012 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2011 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2010 | 4.215 | 1.535 | 5.750 | 0.0% |
| 2009 | 4.215 | 1.535 | 5.750 | -8.0% |
| 2008 | 4.508 | 1.740 | 6.248 | -5.3% |
| 2007 | 4.150 | 2.450 | 6.600 | -5.7% |
| 2006 | 4.550 | 2.450 | 7.000 | 0.0% |
| 2005 | 4.700 | 2.300 | 7.000 | 0.0% |
| 2004 | 4.750 | 2.250 | 7.000 | -3.2% |
| 2003 | 4.900 | 2.330 | 7.230 | -3.3% |
| 2002 | 5.060 | 2.420 | 7.480 | -5.1% |
| 2001 | 4.930 | 2.950 | 7.880 | 0.0% |
| 2000 | 5.170 | 2.710 | 7.880 | |

The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total $19.9 million (excluding motor vehicle taxes). Of this amount, $4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the proposed Alpharetta Parks and Transportation Bonds[7] which are set for voter referendum on May 24, 2016.

The city has estimated a 4% increase in digest values with additional new construction values forecasted for recent development within the city (e.g. Avalon).

### Taxpayer Savings

The FY 2017 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals $40,000 and saves our homeowners over $2.5 million annually (e.g. equates to a 1.5 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

### Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Development Authority bonds were issued in 2016 to fund construction of a new state-of-the-art Conference Center. Principal and interest payments for fiscal year 2017 are budgeted at $4,624,377 with the following forecast: 2018 - 2041[8]: $3,904,415 (annual average).

The debt service amounts listed above do not include the debt service reserve associated with the Alpharetta Parks and Transportation Bonds. This debt service amounts will be reallocated from reserve into specific debt service accounts upon voter approval/issuance (Alpharetta Parks and Transportation Bonds).

[7] Please refer to the *Capital Initiatives* section for detailed descriptions of the proposed bond projects.
[8] Represents final maturity of the Series 2016 Development Authority bonds (Conference Center).

## Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2017 totals $362,000 and has been programmed into the General Fund (non-allocated appropriation of $150,000) and E-911 Budgets (non-allocated appropriation of $212,000). Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

| | Net Budget Impact |
|---|---|
| **General Fund** | |
| City Administration | |
| Contracted Marketing/Public Relations Services | $ 100,000 |
| Public Safety | |
| Cardiac Monitors Replacement Lease | 50,000 |
| **E-911 Fund** | |
| Communication Officers (4 FTE) | 212,000 |
| | **$ 362,000** |

## Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2017 Budget includes funding of $16.1 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling $23.4 million. Recommended capital projects total $14.2 million with an additional $1.8 million set aside for future capital initiatives.

**FY 2017 Capital Improvement Program**
**Source and Use**

| | | General Fund | Impact Fee Fund | E-911 Fund | DEA Fund | Capital Projects Fund | Total |
|---|---|---|---|---|---|---|---|
| **Sources:** | | | | | | | |
| | Available Fund Balance | $ 6,049,857 | $ 1,930,000 | $ - | $ 1,750,000 | $ 1,730,000 | $ 11,459,857 |
| (1) | Recurring Capital Program | 2,800,000 | - | - | - | - | 2,800,000 |
| | Recurring Stormwater Capital Program | 1,700,000 | - | - | - | - | 1,700,000 |
| | Pay-as-you-go Capital Investment | - | 70,000 | 32,000 | - | - | 102,000 |
| | Developer Contribution | - | - | - | - | - | - |
| | | **$10,549,857** | **$ 2,000,000** | **$ 32,000** | **$1,750,000** | **$1,730,000** | **$ 16,061,857** |
| **Uses:** | | | | | | | |
| (2) | Capital/Grant-Matching | $ 10,458,394 | $ 2,000,000 | $ 32,000 | $ 1,750,000 | $ - | $ 14,240,394 |
| | | **$10,458,394** | **$ 2,000,000** | **$ 32,000** | **$1,750,000** | **$ -** | **$ 14,240,394** |
| **Non-Allocated:** | | | | | | | |
| | Future Capital/one-time Initiatives | **$ 91,463** | **$ -** | **$ -** | **$ -** | **$1,730,000** | **$ 1,821,463** |

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, DEA Fund, and Operating Grants Fund.

The city's capital plan for FY 2017 totals $76.9 million and represents all estimated funding sources including the $16.1 million 2017 budget request, $52 million in proposed 2016 Alpharetta Parks and Transportation Bond proceeds, and other sources which are available for your review and described in detail under the *Capital Initiatives* section of this report

**Proper Use of Fund Balance**

General Fund - Based on audited financial statements for the year ended June 30, 2015, the city's fund balance totaled $23.6 million. Of this amount, approximately $5 million was appropriated in the FY 2016 Budget for capital/one-time initiatives and $12.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2017 totals $6.1 million.

**Funding Recurring Capital from Operating Budget**

FY 2017 includes appropriations totaling $4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

| | | |
|---|---|---|
| David Belle Isle | Robert J. Regus | Thomas G. Harris |
| Mayor | City Administrator | Finance Director |

# OPERATING INITIATIVE REQUESTS

# City of Alpharetta
# FY 2017 Budget
# Operating Initiative Requests

## Executive Summary

Recommended operating initiative funding for FY 2017 totals $362,000 and has been programmed into the General Fund (non-allocated appropriation of $150,000) and E-911 Budgets (non-allocated appropriation of $212,000). Operating Initiatives not recommended for funding total $40,000.

## RECOMMENDED OPERATING INITIATIVES

## General Fund

### City Administration

**Contracted Marketing/Public Relations Services $100,000**

Contracted services with a private marketing/public relations agency to augment current marketing/public relations/publicity efforts. The primary focus will be on promoting projects, activities, and successes related to three primary focus areas:

1. Growth of our technology sector and position as the Technology City of the South;
2. Growth and activity in Downtown Alpharetta; and
3. Overall quality of life and positive projects and newsworthy happenings in the community.

The contracted services will not replace current public information efforts, but augment them in a manner to elevate Alpharetta's exposure through proactive story placement, media buys, and other activities. The contract and activities performed will be managed by the Public Information Office of the City Administration Department and will be coordinated by a marketing team comprised of staff from Public Information and Economic Development to ensure continuity across all public relations/marketing efforts and consistency of brand and messaging. This initiative is supportive of the following Council Goals: (a) Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders; and (b) Promotes Development.

### Public Safety

**Cardiac Monitors Replacement Lease $50,000**

This request is for funding of an annual lease payment for the replacement of the city's cardiac monitors (9 units; Zoll E-Series). Each of the city's fire apparatus is equipped with a cardiac monitor.

The city's existing cardiac monitors were purchased in 2008 and have exceeded their useful life as they do not meet several current American Heart Association (AHA) recommendations.

Benefits offered by current cardiac monitors over our existing models include:

- Ability to measure End Tidal Co2 (AHA recommendation);
- Ability to transmit 12-Lead EKG to hospital via Wi-Fi (AHA recommendation);
- More intuitive interface (current units require scrolling through several screens to enter certain information);
- EKG printouts are easier to read;
- Units are much lighter and ergonomic.

The cardiac monitors cost approximately $27,500 each or $247,500 to replace all 9 units. The department was planning on replacing the units over a three year period but believes it makes more operational sense to replace all the units at once. Having a standard cardiac monitor unit in place allows personnel to focus their training efforts and provides more efficient service to our customers by eliminating variables inherent in having to think and react when operating multiple cardiac monitor units. The Department recommends funding the cardiac monitor replacements through a 5-year capital lease which will ensure a dedicated funding source for replacement of the monitors upon expiration of the underlying lease. The goal is to ensure that our fleet of cardiac monitors is replaced every five years thereby ensuring the best and most advanced care for our customers.

## E-911 Fund

### Public Safety

**Communication Officers (4 FTE) $212,000 (net cost)**

The request is to fund four additional full-time Communications Officer positions for the Emergency 911 Center. The 911 Center has adopted call-taking and dispatch protocols that enable operators to play a more effective role in emergency calls: taking better information from callers, dispatching appropriate responders and equipment, and providing better pre-arrival instructions to callers. Service levels are improved considerably by keeping operators on the phone with callers longer, but this effectively increases the workload. Operators are presently working mandatory overtime at an annual cost of more than $150,000 to meet this need and this is not sustainable. One additional communications officer per shift is needed to satisfactorily meet the need on a permanent basis.

The Center keeps statistics on answering time, dispatch time, response time and other "customer service" metrics. All are and will be monitored to assess the effectiveness of this addition to staff.

Costs are estimated at $282,000 annually which represents personnel (salary/benefits) and operational (training and uniforms) costs which would be partially offset through reduction in budgeted overtime costs ($70,000) leaving a net budget impact of $212,000. Funding is provided through the E-911 Fund.

# OPERATING INITIATIVES NOT RECOMMENDED AT THIS TIME

## General Fund

### Public Safety

**Fingerprint Technician (part-time to full-time) $40,000 (net cost)**

The request is approval of and funding for the conversion of the existing part-time Fingerprint Technician position to a full-time position. Fingerprinting is part of the mandatory background checks required for City permits such as serving alcohol and operating a taxi, and the service is also offered as a courtesy to citizens for personal purposes such as firearms licenses and employment applications. Demand has grown significantly, driven by local development (new restaurants) and expanded background requirements in the private sector. An expansion of the hours during which the service is offered is required to meet both volume and service level demands. Conversion of the part-time position to full-time will accomplish this while maintaining appropriate controls in the function.

Fingerprint volume is tracked via actual counts, which have grown from 3,869 in 2013 to 4,084 in 2015 to a projected 4,300 in 2016. Quality is tracked by the percentage of print sets that are accepted or rejected by the GBI. The current technician has an exceptionally high acceptance rate and can expand his hours to meet demand while maintaining quality standards.

Funding totaling $40,000 is needed to cover costs associated with the upgrade of one part-time (current) Fingerprint Technician position to full-time status ($65,000 annualized budget allocation of full-time position less $25,000 current budget allocation of part-time position). Please note: the city collects fees for fingerprinting, and the volume growth that has created this need is also generating incremental revenue growth.

# CAPITAL INITIATIVE REQUESTS

# City of Alpharetta
# FY 2017 Budget
# Capital Initiative Requests (Narrative)

## Executive Summary

| | |
|---|---|
| General Fund | |
| Recurring Capital Program | $ 4,500,000 |
| Available Fund Balance | 6,049,857 |
| Capital Projects Fund (Available Fund Balance) | 1,730,000 |
| Impact Fees | 2,000,000 |
| DEA Fund[1] | 1,750,000 |
| E-911 Fund[2] | 32,000 |
| LMIG Grant Funds[3] | 500,000 |
| Downtown Parking Fund[3] | 120,000 |
| Developer Contributions[3] | 652,500 |
| Avalon Park Land Contribution[3] | 1,000,000 |
| City Center Land Sales[3] | 6,600,000 |
| Proposed 2016 Bond Issue[4] | 52,000,000 |
| **Total Sources:** | **$76,934,357** |
| | |
| **Recommended Capital Initiatives*:** | |
| Proposed Bond Projects | $56,000,000 |
| Proposed Parking Garage (west of Main St.) | 7,200,000 |
| Proposed Surface Parking Lot (west of Main St.) | 1,125,771 |
| Recurring Capital Initiatives | 6,327,500 |
| General Capital Initiatives | 4,459,623 |
| **Total Uses:** | **$75,112,894** |
| Reserve for Future Capital/One-Time Investment: | **$ 1,821,463** |

** Capital initiatives not recommended for funding total $9,173,000.*

[1] Funding for the Public Safety Headquarters Expansion project.

[2] Funding for an allocable share of the HVAC replacements at Public Safety Headquarters.

[3] Funding sources are being shown herein to provide a comprehensive view of capital investment in FY 2017. Grant proceeds, land sales and developer contributions, while not included in the FY 2017 budget, will be appropriated in accordance with policy (e.g. budget ordinance) when the proceeds are legally earned/received by the city. The contribution from Avalon is currently appropriated in the FY 2016 capital budget for parkland acquisition within close proximity to the Avalon Development (e.g. 3 miles). The sale of City Center parcel 11 is currently appropriated in the FY 2016 capital budget to fund construction of a surface parking lot west of Main Street. The remaining City Center land sales, coupled with current appropriations within the Downtown Parking Fund, will be used for construction of a parking garage west of Main Street. Developer contributions will be used for the: (a) Northwinds Street and Pedestrian Lighting project (contribution from the Parkway 400 developer estimated at $82,500); and (b) the parking garage west of Main Street (developer contributions towards parking spaces in the proposed garage; $570,000).

[4] Proposed Alpharetta Parks and Transportation Bond issue is on the May 24, 2016 ballot.

**Proposed Bond Projects (funded fully/partially through Bond Proceeds)**

**Rucker Road Corridor Improvements $16,000,000**

This request is for roadway and streetscape improvements along the Rucker Road Corridor from Wills Road west to the City Limits. The project is designed to improve safety and traffic flow while reducing vehicle travel speeds and providing pedestrian enhancements. This will be accomplished through narrowing travel lanes, providing sidewalks along both sides of the roadway, and adding aesthetic features such as trees, planted medians, and pedestrian lighting. Safety and operational improvements will be made at key intersections. **Funding is proposed to be provided through the following sources: 2016 Alpharetta Parks and Transportation Bond Issue (the "2016 Bond"; $14,850,000); Impact Fees ($1,150,000).**

**Kimball Bridge Rd Congestion Mitigation $9,000,000**

This request is for roadway and streetscape improvements along Kimball Bridge Road between Northpoint Parkway and Waters Road designed to ease traffic congestion during peak commuting periods. This will be accomplished by extending the dedicated eastbound right turn lane from Northpoint Parkway onto Waters Road to better accommodate the evening traffic pattern. A westbound dedicated right turn lane from Kimball Bridge Road onto Northpoint Parkway will also be extended to better address the needs of the primary morning peak commute period. The addition of wider sidewalks and improved access to the Big Creek Greenway is also included. Funding would be provided through the proposed 2016 Bond.

**Windward Parkway Corridor Improvements $2,000,000**

This request is for Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety. The project involves changing the existing dedicated right turn / deceleration lanes along the roadway into thru-travel lanes and connecting them to create one continuous travel lane. This project combines with a soon-to-be under construction project that adds turning lanes from the northbound GA400 off-ramp onto Windward Parkway and extends those to Westside Parkway. The combined projects will help to address backups that are currently occurring on the ramp. Funding would be provided through the proposed 2016 Bond.

**Lilly Garden Terrace Extension $1,500,000**

The extension of Cumming Street west from Main Street to Canton Street to provide additional travel options within and through Downtown Alpharetta. This project advances a goal outlined in the current Downtown Plan to improve the street grid network within Downtown to reduce traffic congestion. Funding would be provided through the proposed 2016 Bond.

**Greenway Extension to Forsyth County $6,500,000**

Extension of the Big Creek Greenway north from Windward Parkway to connect to Forsyth County's greenway trail system. Completing this leg of the Big Creek Greenway will result in a trail system that runs more than 14 miles through Roswell, Alpharetta, and Forsyth County. Ultimately the trail system will span from the Chattahoochee River in Roswell to Bethelview Road in Forsyth County. Funding would be provided through the proposed 2016 Bond.

**Sidewalk Improvements** **$6,000,000**

In 2015, City Council adopted a priority ranking of sidewalk projects to construct continuous sidewalk along one-side of all non-subdivision streets based on stated criteria (e.g. connection to schools, connection to greenways, homeowners served, cost, etc.).

Construction of sidewalks in various locations around Alpharetta to improve pedestrian mobility and provide recreational opportunities. The project helps to achieve the goal of providing sidewalks on at least one side of every public street that is not located within a neighborhood or subdivision. Funding would be provided through the proposed 2016 Bond.

**Parkland Acquisition** **$7,000,000**

Strategic acquisition of undeveloped land for the purpose of creating public parks and preserving greenspace. This effort will help Alpharetta achieve the goal of providing 15 acres of park land (combined active and passive space) for every 1,000 residents. Some acquisitions will be of larger parcels of land for creation of traditional parks or greenspace preservation, while other purchases will be of smaller parcels for the purpose of providing pocket parks or areas of passive park space. An ambition of this project is to provide a public park of some type and scale within one mile of every home in Alpharetta. **Funding would be provided through the following sources: Proposed 2016 Bond ($5,450,000); Impact Fees ($550,000); and a contribution from Avalon ($1,000,000).**

**Wills Park Pool Renovation** **$4,000,000**

Renovation of public pool facilities at Wills Park, which has not been updated since it was constructed in 1987. The project includes the construction of one new competition pool, one new leisure pool, three pavilions, and other amenities. Also included is a complete renovation of the Bathhouse and showers. Interior renovations will include up-to-date registration/circulation as well as training rooms for lifeguard staff. **Funding would be provided through the following sources: Proposed 2016 Bond ($2,700,000); and General Fund (fund balance of $1,300,000).**

**Eastside Community Center/YMCA Partnership** **$2,500,000**

The creation of indoor recreation facilities to better serve Alpharetta citizens who live east of Georgia 400. The project would involve either the development of a dedicated facility owned and operated by the City or the development of a facility through a partnership between the City and the Ed Isakson YMCA that would be operated by the agency but open for use by citizens of Alpharetta. The decision as to which method would best meet the needs of Alpharetta residents would be made following an extensive public input process. Funding would be provided through the proposed 2016 Bond.

**Alpharetta Arts Center Development** **$1,500,000**

The extensive renovation of the building and land located at the northwest corner of Mayfield Road and Canton Street for the purpose of creating a new Alpharetta Arts Center. The property was formerly the location of the Alpharetta branch of the Fulton County Library. The project would result in improved and more centrally located facilities for cultural arts classes, programs, exhibits, and performances. Funding would be provided through the proposed 2016 Bond.

## Proposed Projects funded fully/partially from City Center Land Sales

**Parking Garage/ (west side of Main Street) $7,200,000**
As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed parking garage would accommodate in excess of 325 spaces for nearby restaurants, shops, and offices. **Funding is being provided through City Center land sales ($5,474,229), Downtown Parking Fund ($120,000), General Fund (fund balance of $1,035,771), and Developer cost sharing (e.g. contributions towards parking spaces in the proposed garage; $570,000).**

**Surface Parking Lot (west side of Main Street) $1,125,771**
As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed surface parking lot would accommodate in excess of 90 parking spaces. **Funding is being provided through City Center land sales ($1,125,771).**

## Recurring Capital Initiatives

**Priority 1:** **Imperative/ Urgent**
**Priority 2:** **Essential/ Needed**
**Priority 3:** **Important**

### Public Works

**Recurring Traffic Signal System Maintenance $75,000**
Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request has increased to allow for the replacement of loops removed during the milling and resurfacing projects.

**Recurring Milling and Resurfacing $2,500,000**
Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional $500,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding is proposed to be provided through the following sources: Recurring Capital ($2,000,000); LMIG Grant ($500,000).**

**Recurring Traffic Control Equipment $75,000**
Priority 1: This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Striping and Signage $180,000**

Priority 1: This request is for the (a) replacement and repair of traffic/Bike-lane striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Calming/Intersection Safety Improvements $35,000**

Priority 1: This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

**Recurring Bridge Maintenance $175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items for FY 2017 will be based on 2015 GDOT Inspections. Existing bridge maintenance funding will be leveraged to offset maintenance and repair costs for 2017.

**Recurring Tree Planting and Landscape Improvements $75,000**

Priority 1: This request is for the annual tree and landscape improvements which includes, but is not limited to the removal of dead trees, stump removal, light grading, soil preparation and planting in medians, right-of-ways and city properties.

FY 2017 request is for landscape improvements within city right-of-ways including the existing roadway section of Mansell Road around the GA 400 interchange (i.e. the median area between Davis Drive and North Point Parkway). Landscape improvements will include trees, shrubs and groundcovers. Tree bank funds will be used for tree planting and root barrier within the project.

**Recurring Fleet Replacement (F-150s; Qty: 2) $70,000**

Priority 1: This request is for the recurring replacement of F-150 trucks within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2000 F-250 (unit #124; 108,000 miles) and one 2003 F-150 extended cab (unit #329; 109,000 miles). Unit #124 has impending transmission issues (slippage and loose linkage) and unit #329 has normal wear for its age. The F-250 is being replaced with an F-150 which is a more appropriate combination of size/power for the required function.

**Recurring Fleet Replacement (Admin; Qty: 1) $35,000**
Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2002 Ford Crown Victoria (unit #295; 95,000 miles). Unit #295 needs suspension/undercarriage work that is not considered critical at this time (worn bushings that cause noise). However, this unit has recently had almost $4,000 worth of suspension work done in the last several years to make it safe, and it’s uncertain whether it’s worth investing another $2,500 - $3,000 into it for the undercarriage/suspension work described above (mostly labor costs) due to its age.

**Rubber Tire Backhoe/Loader (replacement) $90,000**
Priority 2: This request is for the purchase of a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D backhoe/loader (unit #130) that is becoming more costly to maintain and repair due to its age (20 years). This piece of equipment enables staff to dig holes, haul dirt, move materials, lift heavy objects, clean debris from roads and on job sites, and load materials into dump trucks. This will allow the splitting of crews as necessary to ensure prompt and efficient service.

**Stormwater ($1,700,000)**
**Recurring Stormwater Pipes/Structure Repair/Maintenance $1,250,000**
Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement: (1) North Hickory Trace; and (2) Lynne Circle.

The following subdivisions will have pipe lining projects: (1) Lantern Ridge; (2) Andover North; (3) Surrey Place; and (4) Providence Square.

**Recurring Stormwater Drainage Maintenance $200,000**
Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city’s stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division); and (4) Street sweeping.

**Recurring Stormwater Inspections $100,000**
Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private

violations of the stormwater ordinance. This project would include hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

**Recurring Stormwater Studies $150,000**
Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry.

FY 2017 request includes funding for a dam breach analysis to study the potential impact of a dam failure at Lake Windward Dam and bacterial source tracking study and water quality testing on Foe Killer Creek and its tributaries.

**Community Development**
**Recurring Fleet Replacement (F-150s; Qty: 2) $50,000**
Priority 1: FY 2017 request is for the replacement of two 2004 Ford F-150s (Unit CD2112 has 82,975 miles, and Unit CD2113 has 55,255 miles) for the Inspections and Code Enforcement divisions. These vehicles warrant replacement based on age and maintenance/repair costs..

**Information Technology**
**Technology Replacement (all city departments) $300,000**
Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2017 request includes funding for the replacement of approximately 109 PCs, 66 cellular phones, 91 iPhones, 98 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability)are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years);large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years);network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

**Data Center Backup Storage (replacement) $220,000**
Priority 1: This request is for replacement of the primary data backup storage for the Public Works (PW) data center. This storage is for the local backup of data used by the Commvault System as opposed to the storage used by the VMware Hosts to run

our applications and provide failover capacity or remotely archived data. This is a large scale SAN that will be sized at the time of the replacement and includes the storage drive enclosure that is secured in our existing racks as well as the drive components that are removable. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat.

**Telephony VOIP Network Switches (replacement) $150,000**
Priority 2: This request is for the replacement of existing CISCO VOIP Network switching equipment across the city campus. System-wide telephony devices that use our CISCO Network for VOIP (major devices listed): (3) UCS C210M2 servers at the Public Works (PW) data center; CISCO 2910 telephony servers with 32 or 64 channel capacity and 24 Port VOIP Components for PW, Public Safety, City Hall, Fire Stations, Recreation and Parks facilities, Community Development, Courts, and Finance; and various other minor cost components. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life). Specifically, this initiative is needed to not only refresh the equipment but also to install the latest version of Unity Connect for our entire system.

**<u>Public Safety</u>**
**Fleet Replacement (Qty: 8) $300,000**
Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last at least 110,000 miles; administrative vehicles are generally run somewhat longer.

The forecast need based on a mileage threshold of 110,000 miles is 15 vehicles annually. The city purchased seven pursuit related Impalas in 2016 (at a significant savings over 2017 model year alternatives discussed below) to be placed into service in 2017 which lowers the need in 2017 to eight vehicles. Vehicles to be purchased in FY 2017 include five sedans, one SUV, one motorcycle, and one van (for inmate transport). The van is an addition to the fleet and is necessitated through changes to the Jail Intergovernmental Agreement between the city and the Fulton County Sheriff's Office relating to inmate transport to the city's municipal court. The city will be performing this function under the revised agreement (the County had previously performed this function).

Historically, the standard pursuit vehicle has been the Impala police sedan which ended production with the 2016 model year. The new standard pursuit vehicle is the Ford Taurus (sedan)/Explorer (SUV) Interceptor which provides better visibility, interior space, and reliability than alternatives such as the Dodge Charger. The Interceptors, fully equipped, approximates $34,000-36,000 (sedan/SUV).

**Public Safety Equipment (replacement) $185,500**
Priority 1: This request is primarily for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2017 request includes the following for the Fire Division: two thermal imaging cameras ($48,000); eight airpacks ($48,000); replacement furniture/bedding for two stations ($16,000); fire hose/small equipment ($6,000); and 15 sets of tactical body armor ($67,500).

**Recreation & Parks**

**Fleet Replacement (Qty: 2) $50,000**

Priority 2: This request is for the replacement of two 2003 F-250s (mileage totals are 73,000 and 85,000 respectively and repairs are coming closer and closer together). These vehicles warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

**Athletic Scoreboards (maintenance/replacement) $20,000**

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at $20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/ refurbishment of scoreboards is estimated at an additional $1,000 to $2,000 annually.
FY 2017 request is for the replacement of Wills Park Baseball Field A. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available

Staff will seek to partner with pertinent sports associations to offset scoreboard replacement costs where possible. Also, there is a scoreboard sponsorship program in place to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program is dependent upon the success of youth athletic associations in selling advertising space.

**Park Equipment Replacement $42,000**

Priority 2: This request is for the replacement of one 1991 Kubota Tractor for Wills and Webb Bridge Parks that warrants replacement based on age and repair history.

## General Capital Initiatives

**City Administration**

**Alpharetta History Room $250,000**

Priority 2: The FY 2015 Alpharetta History Room capital budget included funding for the following: (1) Programming, Schematic Design and Cost Estimating; (2) Design Development and Construction Documents; and (3) Bidding and Construction Services.

This request is for construction/equipping of the History Room to achieve the following goals: presenting the collections and exhibits to the best advantage; capturing and engaging the interest of the visitor; complimenting the design of City Hall; and ensuring cost-effectiveness in maintenance.

**Downtown Beautification/Façade Imp. Grant Program $50,000**
Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

**Economic Development Toolkit $100,000**
Priority 1: Funding in this capital account will be used for projects with the city related to business assistance for existing and future businesses, initiatives and programs that support development and re-development throughout the city and corridors of influence such as downtown Alpharetta, and business retention and expansion programs. Additionally, this funding is crucial in covering expenses that are incurred each year relating to support for the Alpharetta Technology Commission (ATC) and Innovation Center including funding for a feasibility study aimed at facilitating financial self-sustainability for operations.

An additional initiative includes funding for the Alpharetta360 video marketing series. The city embarked on the Alpharetta360 video marketing program in FY 2016 to promote Alpharetta. The videos created as part of this initiative were lifestyle videos to showcase the amenities, events and character of the city and business showcase videos to give testimonials from Alpharetta CEO's of why to locate and start your business in Alpharetta. As part of this pilot Video Marketing Program, the city has contracted for the filming of 13 videos (as of February 2016) for release every 2 weeks of the remaining fiscal year (June 30, 2016). This request will extend the contract for the addition of 26 more videos to be released in the new Fiscal year beginning July 1, 2016 through June 30, 2017. The videos can be viewed here www.Alpharetta360.com. In the first month and half, views have totaled 365 to date, with 24 subscribers to our YouTube channel, Grow Alpharetta. Economic Development staff has detailed analytics tracking views of the videos in addition to tracking subscribers to the YouTube channel. Staff will also be layering in a new tracking tool that identifies the businesses that view the videos out of state so we can develop leads for new companies to recruit to the city. Economic Development staff plans on leveraging the city's $50,000 investment with a matched contribution form the ACVB that will bring total funding for the Alpharetta360 program to $100,000 which includes the release of a new video every two weeks for the entire fiscal year (26 videos).

**Senior Citizen History Project $25,000**
Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

**Downtown Sculpture Program** **$75,000**
Priority 2: As a means of creating additional visual interest throughout Downtown Alpharetta, promoting the district's emerging music scene, and providing for "picture moments" that can distinguish Downtown Alpharetta from other communities, it is proposed that a program of public art installations focused on music and dance be adopted by the City. The program would feature 10 "lifesize" musical instruments cast in bronze and 10 "in ground" sculptures based upon dance steps of the Rhumba, Foxtrot, Tango, Waltz, Mambo, Cha Cha, Jive, Lindy Hop, Quickstep, and the Samba. Implementation of the program could be accomplished over a period of time and will leverage funding from a variety of private, public, and grant sources. Total program costs are estimated at $300,000 (currently estimated at $150,000 in public contributions with the remaining $150,000 raised from other sources). The FY 2016 capital budget included funding totaling $75,000 for this initiative. This request brings the total public contribution to $150,000 and highlights to the community that the City is serious about moving forward with this initiative. These funds will provide a basis for leveraging funding from private/grant sources.

**<u>Community Development</u>**
**Design Services** **$50,000**
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

**<u>Public Works</u>**
**Northwinds Street Lighting** **$210,000 ($127,500 City; $82,500 Developer)**
Priority 1: This request is for installing Street Lights along Northwinds from Old Milton Parkway to the start of the Weiland Residential Development. The City is funding $125,000 towards the purchase and installation of an estimated 11 streetlights along the entrance/area fronting Gwinnett Technical College and providing electrical stubbing for the installation of pedestrian lighting in the future.

The area fronting the Parkway 400 development is estimated to include a combination of alternating streetlights and pedestrian lights (estimated quantity of 6 of each type or 12 light poles in total) of which the developer would fund (currently estimated at $82,500). The design of alternating street lights with pedestrian lights will also be incorporated within the Weiland Development.

**Pedestrian Intersection Improvements (design)** **$60,000**
Priority 2: This request is for design of pedestrian improvements at intersections to improve the walkability of downtown. The purpose of doing so is to:
- Encourage more walking.
- Reduce the number of pedestrian/motor vehicle crashes and injuries.
- Better accommodate those who use walking as their primary mode of transportation.

The intersections include:

- Old Milton Parkway @ Main Street;
- Old Milton Parkway @ Haynes Bridge Road; and
- Marietta Street @ SR9.

Construction costs are unknown at this time.

**Old City Hall Brick Wall Project** **$25,000**
Priority 2: This request is for costs related to the construction of a brick wall outside the Multi-Purpose Room in the new City Hall utilizing bricks obtained from the old City Hall building. The cost estimate referenced herein is subject to change in accordance with findings from a structural engineer that is assessing various installation possibilities given the structural load capacity of the new City Hall.

**Downtown Enhancements** **$35,000**
Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

**Design Services** **$115,000**
Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

**Public Safety**

**PS Headquarters Improvements** **$100,000**
Priority 1: Public Safety Headquarters is approximately sixteen years old and has the original carpet/flooring and HVAC units. Replacement of the carpet, flooring, and approximately 8 HVAC units was funded as part of the FY 2016 capital budget. All the HVAC units have reached the end of their expected life and are candidates for replacement.

Replacement costs for the Public Safety Headquarters HVAC units, including installation of a centralized temperature control system, totals $200,000 and includes 24 units: 12 roof-top units; 9 split-system units; 2 mini split-system units; and a smaller stand-alone unit. The new units will be significantly more energy efficient and, coupled with the centralized thermostat control technology, will save the City over 20% annually on its energy consumption.

The FY 2016 capital budget has residual funding of $100,000 for HVAC leaving $100,000 to be requested as part of the FY 2017 capital budget. Funding is split between the General Fund ($68,000) and the E-911 Fund ($32,000; HVAC units servicing the E-911 call center).

**PS Facility Roof Repair/Replacement/Wall Restoration $206,000**

Priority 1: Roof repair and wall restoration to the clock tower ($6,000) and replacement of the Jail roof segment ($200,000).

**Jail Re-Roof**

In 2014, a nuclear scan was conducted on this roof revealing several large sections of wet insulation due to multiple punctures in the roofing membrane. While good long-term roofing practice would dictate a complete tear out and replacement of these roof areas, the funding was not available to do this at that time. An intermediate action was taken instead: A re-skin with new membrane was installed over the top of wet areas only. This was done in order to buy a couple years' time before a proper re-roof project could be funded. At this time, it is becoming increasingly more difficult to chase down the leaks on this roof. Since that 2014, there have been six separate leaks in the roof areas that were found to by dry by the infrared scan in 2014. This means that insulation in formerly dry areas is now saturated as well. If left alone, the wet insulation within this roof system will corrode the metal deck, decreasing its structural load abilities, as well as increasing future costs for metal deck replacement. A re-roof with a 30-year high performance roof system is strongly recommended.

Jail Roof Scope: 15,000 sq. ft.; replacement would be warrantied for 30-years.

- Remove ballast and Remove EPDM Membrane and dispose of properly;
- Review existing insulation and provide per sq. ft. cost to Garland for removal and replacement of damaged areas. Replace as necessary and ensure it is fastened to deck per I-90;
- Fasten down ½ inch recovery board per I-90;
- Squeegee down 80 mil SBS modified base sheet in cold applied adhesive at 2½ gal per square;
- Squeegee down 120 mil cap sheet in cold applied adhesive at 2½ gal per square;
- Install Flashings with weatherking flashing adhesive (parapet avg height is 1 ft.);
- Coat all field and wall flashings with reflective aluminizer in 2 coats at ½ gal per coat (must wait 30 days for membrane to lose glossiness);
- Paint all perimeter copings with 1 coat rust-go primer (.5 gal per sq) and 2 coats (.5 gal per square) rust-go top coat; and
- Replace damaged upper wall Coping (approximately 90 lineal ft.) with 22ga Kynar metal copings.

**Clock Tower Repair and Wall Restoration:**

The EIFS clock tower walls show obvious signs of moisture infiltration, and there have been a few leak calls under this area in the building. Moisture is likely entering the walls through the metal roof above it, as well as failing control joints and cracks in the EIFS wall itself.

Scope:

- Hand tool clean all cracks and expansion joints;
- Fill all cracks and expansion joints with Garland sealant;

- Apply simple green to sub-straight then clean with 3000psi pressure washing. 4. Apply one base coat of Tuff coat at 100sf per gallon (color is sand stone);
- Apply one top coat of Tuff coat at 100sf per gallon (color is sand stone);
- Remove existing sealant on all metal joints;
- Reseal these metal roof joints with Greenlock Structural adhesive;
- Remove all loose and old caulking around penetrations; and
- Apply tuff stuff sealant around top of penetration boots and fasteners.

**RAPSTC Repairs/Improvements $171,623**

Priority 1: The Roswell/Alpharetta Public Safety Training Center (RAPSTC) is a joint venture between the City of Alpharetta and the City of Roswell that is dedicated to providing Public Safety Professionals with the most comprehensive educational and training curriculum available. RAPSTC provides training for both State and Local Public Safety personnel. This includes Police, Fire, and Emergency Medical professionals. This training prepares our first responders to meet the dynamic demands placed on the public safety community so that they can provide exemplary emergency services to their communities. RAPSTC terms are set forth in an IGA with associated costs allocated based on the relative facility use. The most recent measurement period indicated Alpharetta used the facility 53% of the time and would be responsible for 53% of all allocated costs.

One component of the RAPSTC facility is the burn building which provides sustained, high temperature, live burn simulations for flame and smoke evolution to train our firefighters for actual fire situations. The burn building is classified as a “non-combustible” Class B burn building, which means the system burns propane gas only (as opposed to combustible materials). This provides a training environment that is monitored and controlled through a computer system that regulates the amount of propane released to create a fire, and the amount of water that is used to extinguish the fire. The system is over ten years out-of-date and is no longer supported by the industry. The computer, sensors, operating system and technical support all need to be up-dated so that we can maintain a safe and effective training facility. A comprehensive renovation of the burn building is estimated to cost $313,566. Alpharetta’s share totals $166,190 (53%). Additional improvements are needed for the bathroom facility which is estimated to cost $10,250. Alpharetta’s share totals $5,433 (53%).

**PS Headquarters Expansion $2,700,000**

Priority 1: This request is for an expansion of the current Headquarters building, which is needed for several reasons. First and foremost is the need to better serve the public. There has been tremendous growth in the number of lobby visits for services such as filing and obtaining reports, applying for permits, getting fingerprinted for various reasons, and meeting with personnel. The building lobby as currently configured is unable to meet the need in an efficient and professional manner. Related to this is the need to expand the physical size of the Records Unit, which has outgrown the space allocated to it nearly fifteen years ago. Also, there is a need to provide for public meeting/function space in a way that preserves the privacy of public safety-related visits. Finally, there is a need for additional workspace for personnel, particularly specialized functions such as Intelligence and Special Investigations. Both of these functions improve efficiency in law enforcement operations, but require dedicated, confidential space for personnel and equipment. **Funding is proposed to be provided through the following sources: Fund Balance ($650,000); DEA Forfeiture Proceeds ($1,750,000); and Impact Fees ($300,000).** Design was funded as part of the FY 2016 mid-year budget process. This request is for construction of the improvements.

**PS License Plate Recognition Grant Program** **$80,000**
Priority 2: License Plate Recognition delivers the ability to read vehicle license plates and check them against an installed database for rapid identity verification. The license plate recognition system can be used for multiple purposes including locating stolen or wanted vehicles. This rapidly deployable, scalable solution uses rugged mobile cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing you to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and you are alerted only when a "hit" occurs. Currently, there are no license plate reader systems in place commercially or otherwise within Alpharetta. This request is for the implementation of a pilot project involving grant funding to three privately owned residential complexes to assist them in offsetting startup costs associated with their implementation of a license plate reader system. Funding would be used to offset hardware, software, and installation costs.

**<u>Recreation & Parks</u>**
**Parks Facility Roof Repair/Replacement/Wall Restoration** **$137,000**
Recreation Commission Priority: #5
Department Priority: #6
Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration and window/door resealing for the Crabapple Government Center ($25,000); Roof replacement and wall restoration at the North Park Concession/Restroom buildings and pavilion at fields 1-4 ($21,000); wall restoration of the Restroom building at Cogburn Road Park ($8,000); rehabilitate the roof, replace the gutters, and rust proof/paint the beams at Union Hill Park ($68,000); maintenance including siding/trim/soffits/roof repairs to Equestrian Lower Show office ($15,000).

**<u>Crabapple Government Center</u>**

**<u>Wall Restoration and Window / Door Joint Re-sealing</u>**: The exterior walls at Crabapple Government Center have been deteriorating since the initial survey by our roofing contractor in 2014. These cracks have been getting worse over the last two years and may eventually begin to allow moisture infiltration. There are also several large gaps found around exterior wall penetrations that are direct entryway into to wall cavity. These need to be sealed and could contribute to future wall deterioration. The windows and doors found around the building have highly deteriorated joints leaving large cracks or gaps up to 1” width. These gaps will easily allow air and moisture into the facility. The wall and joint restoration project will not only solve the aforementioned problems, but also will protect and beautify these walls for years to come. Detail: 5,000 sq. ft.; 10-year warranty.

**North Park Concession/Restroom Bldgs & Pavilion At Fields 1-4:**

**Roof Replacement And Wall Restoration:** These shingle roofs are heavily faded and show a large percentage of granule loss, leaving only the exposed asphalt to provide weather protection. After our roofing contractor reviewed all shingle roofs owned by the city, these are currently in the worst condition and should be replaced as they are nearing the end of their useful life. The wooden walls at the Concession/Restroom Bldg. are in poor condition from an aesthetic viewpoint and have problems from a waterproofing perspective as well. The walls are dirty, window gaskets are loose or broken, joints around windows are open, and the wooden serving platforms under the serving windows are splintering and damaged. A wall restoration project would solve these issues as well as protect and beautify this building for many years. Roofing Detail: 5,000 sq. ft.; 30-year warranty. Wall Detail: 4,000 sq. ft.; 10-year warranty.

**Cogburn Rd. Park**

**Wall Restoration:** The masonry walls at Cogburn Road park have many linear feet of obvious grout re-pointing repairs over the years due to questionable initial installation. However, many openings in the grout joints remain and are up to 1/2" inch width. Also the wood columns found along the front of this facility have delaminating, cracking paint. A wall restoration is recommended as it will fill all of these wall voids as well as protect and beautify these walls for many years. Wall Detail: 2,500 sq. ft.; 10-year warranty.

**Union Hill Park**

**Comprehensive Roof Repairs and Exterior Rehabilitation**

Roof: Multiple roof repairs have been made over the last couple years on this metal roof. Fastener loss, gutter deterioration, broken gutter hangars and roof seam delamination are among the many issues becoming common at this facility. A comprehensive repair should provide many more years of useful life before replacement or restoration should be considered. Roofing Detail: 20,000 sq. ft.; 2-year warranty (contractor). *Note: A "repair" is ineligible for a manufacturer's long term warranty, due to the nature of the spot treatment rather than total coverage of the roof. However, these repairs should extend the useful life of the roof by another 5-10 years.*

Exterior Beams and Façade: Both the support beams and the exterior façade are heavily rusting and beginning to fade. A color matched, rust inhibitive priming and paint system is recommended. Wall/Beam Detail: 3,000 sq. ft.; 10-year warranty.

**Equestrian Lower Show Office**

**Comprehensive Exterior Rehabilitation:** Wall Siding, Trim, and Soffits are all in very poor condition. Splintering, Cracks, Mildew and other damages are common. The Roof could use a basic maintenance and repair scope. Wall Detail: 2,500 sq. ft.; 10-year warranty.

- Replace all damaged or rotten siding, fascia, soffits;
- Install new wooden skirt board around base of entire building;
- Install new corner trim at all corners;
- Pressure wash all areas for clean surface;
- Apply Tuff Coat (color matched) to all wall, soffit, siding and fascia areas to waterproof and protect;
- Paint all trim wood with Tuff Coat (color matched); and
- Make necessary roof repairs to prolong the life of this roof.

**Design Services** **$50,000**
Recreation Commission Priority: #10
Department Priority: #8
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

**<u>General Government</u>**
**Matching Funds for City Grants** **$20,000**
Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

## CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

**<u>General Capital Initiatives</u>**

**<u>Community Development</u>**
**Haynes Bridge Rd Extension to Cumming St (design)** **$125,000**
Priority 3: This request creates economic development opportunities by improving traffic circulation through Downtown Alpharetta. The project extends Haynes Bridge Road north from Academy Street to Cumming Street. This connection improves connectivity between the new City Center Project with existing and new redevelopment opportunities parallel to Main Street. In addition, the project creates an additional north/south alternative to Main Street, providing opportunities for new pedestrian scale connections between Main Street and Haynes Bridge Road. The 1,500 foot project one travel lane in each direction, five foot sidewalks on each side, and a six foot planting space. FY 2017 Funding is for design. Right-of-way ($1.5 million) and construction ($1.5 million) costs would be part of future funding requests.

**Downtown Parking and Wayfinding Signage $125,000**

Priority 3: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

**Public Works**

**Major Intersection Improvements $250,000**

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety. The following projects will be studied and those that produce the largest benefit (traffic flow and safety improvements) will be given funding priority:

- Wills Road at SR 9 - Left turn lane from east bound Wills Road to north bound SR 9;
- Edison Drive at Windward Parkway - Left turn lane from south bound Edison Drive to east bound Windward Parkway;
- Windward Concourse at Windward Parkway - Provide left turn lane from south bound Windward Concourse to east bound Windward Parkway;
- Webb Bridge at Maid Marion Close/Timberline Drive – Left turn lane treatment;
- Windward Parkway at SR 9 – Removal of sweeping right turn from north bound SR 9 to east bound Windward Parkway;
- Windward Parkway at SR 9 – Provide dual left from SR 9 south bound to Windward Parkway;
- Webb Bridge Road at entrance to Webb Bridge Middle School – Enhance pedestrian facilities; and
- Lake Windward Drive at Webb Bridge Road – Add left turn lane from Lake Windward to Webb Bridge Road.

**Audible Pedestrian Systems $40,000**

Priority 3: This request is for the installation of audible pedestrian systems. The Public Works Department has been working with two visually impaired citizens in the western area of Windward parkway to improve accessibility of the pedestrian systems. The Department is currently testing an enhanced audible pedestrian system at S.R. 9 and Windward Parkway. The goal is to expand to cover all pedestrian buttons at that intersection as well as at the intersection of Windward Parkway and Westside Parkway.

FY 2017 funding would expand the system to the following intersections:

- S. R. 9 at Mayfield Road;
- S. R. 9 at Cumming Street;
- S. R. 9 at Old Milton Parkway;
- Roswell Street at Old Milton Parkway;
- Canton Street at Milton Avenue;
- Mayfield Road at Canton Street;
- Academy Street at Haynes Bridge Road; and
- Haynes Bridge Road at Old Milton Parkway.

**Fiber Interconnect Signalization Citywide (design) $500,000**
Priority 1: The Department of Public Works has been working to develop a comprehensive Intelligent Transportation System (ITS) throughout the City of Alpharetta. The primary component of the ITS network is the installation of fiber optic communications which improves coordination between adjacent signals and allows the City to better manage the traffic signal systems from a central location. Currently the City has fiber on all major roadways. To complete communications to all our signalized intersections and complete our fiber redundancy loop for system failures, we need additional fiber on the following roadways: Kimball Bridge east of Rockmill Road; Webb Bridge Road east of North Point Parkway; Mansell Road east of North Point Parkway; Westside Parkway South of Encore Parkway; Haynes Bridge Road south of Mansell Road; Rucker Road west of Wills Road; Harris Road; Wills Road; and a small section of Cumming Street. We are proposing that this installation be bored underground.

The FY 2017 request is for funding of design costs. Construction costs are estimated at $2.4 million and would be part of future funding requests.

**Flashing Yellow Signals $200,000**
Priority 1: This request is to upgrade 73 signalized intersections within the City of Alpharetta to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. The upgrade will be done over a 4-year period doing the arterial streets the first year then moving to collector and local streets. City would purchase equipment and outsource installation. Construction costs total $800,000 and would be allocated over the four year period beginning in FY 2017 and ending in FY 2020.

**Traffic Camera Expansion $250,000**
Priority 1: Traffic cameras placed at common congestion points provide the ability to make immediate timing adjustments and the allocation of manpower more efficient. The City's current system was used during the 2014 Taste of Alpharetta. The system allowed the employee to observe the report of congestion and the ability to make adjustments to the signal timing. The employee was then able to monitor the traffic congestion recovery. Without the traffic camera an employee would respond to the

intersection, report condition to the employee in the Traffic Control Center and remain at the intersection reporting the results of the timing modifications. Our technology has also allowed staff to monitor conditions remotely and respond to incidents without having to report to the Traffic Control Center. This has been extremely valuable during after-hour incidents. The ability to make a quick response to unplanned incidents keeps traffic congestion from becoming unrecoverable.

This expansion of the Traffic Camera System at identified key intersections where congestion exists will help reduce delay, especially during irregular patterns such as City special events, weather, and significant incidents. These cameras are strictly to view traffic and are not intended for vehicular detection and will be placed at approximately 30-40 intersections over the 2-year project (total of $500,000 to be requested between FYs 2017-2018).

**Webb Bridge Rd Corridor (design) $100,000**
Priority 3: This request is to fund conceptual designs based off public outreach and input sessions that will be led by City staff. In addition, these funds will go towards various traffic studies to determine the most efficient operational improvements that can be implement to improve traffic flow along this corridor. Once an overall concept has been developed, then cost estimates for design and construction will be developed.

**Morris Rd Widening/Expansion (design; ROW) $250,000**
Priority 1: This request includes the following:

- Widens Morris Road to a four-lane section, with left-turn lanes where appropriate, between Old Milton Parkway and Webb Bridge Road.

- Adds a second through-lane north bound on Morris Road to just past Preston Ridge where it will tie into an existing second north bound lane. This improvement will allow Morris Road to receive the east to north duel left turn lanes off Old Milton Parkway without dropping one of them at the QT/County Place driveway. This drop lane is a safety concern because it occurs too close to the Old Milton Parkway intersection.

FY 2017 funding request is for design and ROW. Construction costs are estimated at $800,000 and would be part of future funding requests.

**City Center Decorative Sign Posts $180,000**
Priority 1: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

**Connector Road (NP Pkwy to Edison Dr; design/ROW) $300,000**
Priority 1: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2017 funding request is for design/ROW. Construction costs are estimated at $600,000 and would be part of future funding requests.

**Downtown West $250,000**
Priority 2: Downtown West Improvements consist of constructing pedestrian and vehicular improvements and expanding the width of the brick paver sidewalks along portions of Old Roswell Street. Also includes aesthetic improvements to the Old Roswell Road Parking Lot and the surrounding areas through new landscaping.

**Old Roswell Street Pedestrian Improvements $150,000**
Priority 1: This request is to install a raised crosswalk at the intersection of Roswell Street and Old Roswell Street to assist pedestrians from the parking lot off Roswell Street to the restaurants, shops, and offices within Downtown. The raised intersection will also have lighting installed to bring attention to the motoring public. The raised intersection will also act as a traffic calming measure to help maintain traffic along this corridor at the posted 25mph.

**Traffic Signal at Marietta Street and Main Street $300,000**
Priority 2: This request is for the design and construction of a new traffic signal. Installation of the new signal will have to go through the Georgia Department of Transportation for approval. The new signal will help assist in the turning movements of vehicles entering onto Main Street. Additionally, the new signal will include pedestrian crosswalks to increase pedestrian mobility in downtown.

**Union Hill Rd Widening (design/ROW) $500,000**
Priority 1: This request is for the design and construction of widening Union Hill Road from Westside Parkway to McGinnis Ferry Rd. The project length would be approximately 2,000 linear feet. The goal of this project is to re-direct vehicles from Windward Parkway onto the proposed 4-lane roadway of McGinnis Ferry Rd. Once complete, Union Hill Road will have 4 lanes with bike lanes and sidewalks along both sides.
FY 2017 funding request is for design/ROW. Construction costs are estimated at $1.5 million and would be part of future funding requests.

**Hembree Rd Turn Lanes (design/ROW) $125,000**
Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. FY 2017 funding request is for design/ROW. Construction costs are estimated at $500,000 and would be part of future funding requests.

**North Point Dr Corridor Improvements (design) $150,000**

Priority 1: New construction and traffic growth on North Point Drive have led to increased delays at the intersection of North Point Drive and North Point Court. During the holiday period in December, Alpharetta Public Works closed the westbound left turn lane to reduce conflicts. Long term plans for this intersection will require consideration of a roundabout or traffic signal. Indicated construction cost is for a multi-lane roundabout solution. Installation of a traffic signal would have lower initial costs, but higher maintenance costs.

FY 2017 funding is for design. Construction costs are estimated at $750,000 and would be part of future funding requests.

**Park Plaza Signalization Upgrade $250,000**

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street.

**Emergency Traffic Signal Equipment $75,000**

Priority 2: This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

**Webb Bridge Rd Pedestrian Bridge over GA400 (design) $500,000**

Priority 3: This request is for survey, geotechnical, and structural design services associated with the design of a 10' wide pedestrian bridge over GA 400 and widening the existing sidewalk to 8' and constructing a new 8' wide sidewalk. The pedestrian bridge will be approximately 200' -250' in length and approximately 1 mile of sidewalk will be added or widened to accommodate the multi-use trail. The multi-use trail will extend from the south side of the intersection of Webb Bridge Road and Westside Parkway to the intersection of Webb Bridge Road and the traffic signal for Alpharetta High School. This project will also provide Greenway connectivity to neighborhoods along Webb Bridge Road and the AVALON Development. Currently there is an approximately 6' wide pedestrian bridge over Big Creek, it is recommended that this pedestrian bridge be replaced with a wider bridge (minimum clear distance 8'). City staff can design the sidewalk work after a field run survey has been obtained. Construction costs are estimated at $2.5 million and would be part of future funding requests.

**Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr $450,000**

Priority 1: This request is for construction of a bike lane and 8' sidewalk along the north and south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining wall will require relocation. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road.

**Pole Barn Extension** **$35,000**
Priority 2: This request is for an extension to the existing Pole Barn (an open-sided shed with a roof) at the Public Works facility which will replace four (4) 16'x10' storage buildings. The existing storage buildings intended to be replaced are aging and beginning to deteriorate.

The proposed extension of the Pole Barn will consist of two parts:

- Enclosed 16'x40' metal building, 10' high in the front and 8' high in the rear with three 4'-wide doors on the front and four windows.
- 16'x20' three-sided enclosure (also 10' high in front and 8' high in rear) with an open front.

Storing equipment and supplies under cover, out of the weather, will extend their useful life. The Pole Barn, via its storage capabilities, will provide for better utilization of the Department’s warehouse. The return on investment will be the added useful life of both equipment and supplies.

**Compact Asphalt Paver (new)** **$125,000**
Priority 2: This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

The Asphalt Paver automatically places the asphalt into the milled portion of the roadway and levels it at the same time, which greatly reduces the amount of hand work that staff has to do using our current method of dumping asphalt from a truck by the shovel full and leveling it by hand. By using this machine, staff will be able to make larger repairs in a timelier manner and the repairs will extend the usual life expectancy of the roadway surface. This will provide cost savings over having to mill and resurface the entire roadway.

**<u>Information Technology</u>**
**Application and Desktop Virtualization (Phase I)** **$150,000**
Priority 2: The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user’s profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the “Cloud” and seek to provide more reliable and efficient service. This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every

desktop will save significant amounts of time needed to “touch” each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs, and greater security with respect to the city’s software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drive).

Pilot and Proof of Concept of Virtual Desktops was funded as part of the FY 2016 capital budget and represented costs for the development and testing (proof of concept) of virtual application and desktop technology.

Phase I (FY 2017): This phase is primarily aimed at the Public Safety Department with the primary cost driver being Mirage and Horizon software licensing. While not immediately providing relief for replacement of the primary device (laptops), the Mirage software will provide both image custom deployment management and reliability improvements and daily snapshots of the state of the laptops to provide a quick reinstatement of the laptop in case of corruption or damage. Horizon software will also provide the accessibility to applications independent of the laptop and have functionality in the cloud supported through our Data Center.

**GIS Parcel Corrections** **$90,000**
Priority 1: This request is for a one time project to provide corrections and updates to the GIS maps for parcels. This will greatly improve the accuracy of the current maps the City systems utilize for critical information. Many other cities including Roswell are already funding and correcting their parcel basemaps.

**Wireless Access Points** **$60,000**
Priority 2: This request is for the design, procurement, and deployment of additional Wireless Access Points (WAPs) primarily for use by city employees. This expansion of our existing WAP system is needed to supplement both current rate of use and the expected growth in the numbers and use of bandwidth by city employees.

Primarily, we are looking at supplementing both interior and exterior systems for Public Safety (PS) and Public Works (PW) but some additional units will be used for Recreation and Parks and Municipal Court. We are already experiencing issues with access and bandwidth with some PS and PW systems.

Current deployment estimates are as follows:

- PS – 6 additional internal units at various locations for increased coverage; 8 additional external units at various locations for uploading and connections for vehicles.
- PW – 4 additional internal units for increased coverage; 6 additional external units for (same use as above with increasing impact on mobile devices from the Cityworks system).
- Recreation and Parks – 4 additional internal units at various locations, 4 additional external units at various locations (supplemental for better coverage and new deployments); and
- Municipal Court – 2 additional internal units for better coverage and bandwidth.

Cost estimates include acquisition of the 34 WAP units, fiber runs, and system design and coverage analysis.

**Public Safety**

**Opticom System (replacement) $250,000**

Priority 2: The request is to fund the replacement and upgrade of the Opticom System. This is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. The current system is line-of-sight based, with a transmitter in fire trucks hitting a receiver on traffic signal mast arms to trigger a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective. Costs are estimated at $450,000 and are being spread out over two fiscal years (FY 2017-2018).

The proposed replacement is a GPS-based system with several advantages:
(1) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists.
(2) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily.
(3) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs.
(4) The system is programmable for distances and features, allowing better customization for Alpharetta.

**PS Headquarters Parking Lot Expansion $300,000**

Priority 1: This request is for the construction of an additional parking lot (66 spaces) on city owned land to service Public Safety Headquarters. The expansion is needed to accommodate significantly higher numbers of visitors to headquarters for permits, reports and fingerprints. Project costs include: survey and design, fill and grading, for storm water management, paving, lighting, landscaping, etc.

**Reserve Unit Fleet (new; Qty: 1) $40,000**

Priority 3: Reserve officers perform the same duties as paid officers, and while they draw no salary the Reserve Unit does incur operating costs comparable to other patrol squads. These costs include the need for vehicles and other equipment. This request is for the purchase of one additional patrol car and associated upfitting (e.g. general upfitting such as light bar and partition cage as well as the radio and camera systems).

The Reserve Unit consists of up to 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2016, reserve officers will contribute nearly 8,000 hours of service which is equivalent to four full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed. However, because several Reserve officers often work at the same time, e.g. filling in for a squad that is in training, there is a need for enough cars for them to be productive. Presently it is expected that one additional car will fill the need, with replacements as needed but no further growth.

**High Risk Incident Equipment (new) $55,000**
Priority 3: This request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield ($30,000), and a camera-equipped robot ($25,000).

**Recreation & Parks**
**Wills Park Drainage/Water Quality Imp. (Equestrian Center) $500,000**
Recreation Commission Priority #1
Department Priority: #1
Priority 1: This request is for Wills Park drainage and water quality improvements. Wills Park is bisected by a tributary to Foe Killer Creek. This stream has been tested to show elevated levels of fecal bacteria. Foe Killer Creek is included on Georgia Environmental Protection Division's regulated list for not meeting the maximum allowable levels of fecal bacteria. The city regularly tests our stream waters for this parameter. The FY 2015 capital budget included funding for a study that identified projects to reduce impurities in the stormwater runoff from the park. Additionally, the streams through the park show evidence of severe erosion that has impacted the trails and the Frisbee golf course.

This project includes a combination of improvements that will aid in addressing some of the causes of the degradations in the stream next to the equestrian center. The first task is the installation of cisterns at the covered horse arena to capture rainwater runoff for reuse in watering the fields and providing dust control to the rings. Removing some of the volume of water going to the stream should help reduce the high velocity erosion in this section of the channel. The second task will include the installation of a proper waste receptacle (including tie in to the sanitary sewer system) for use especially during horse and dog shows (in an effort to reduce the runoff of fecal bacteria into the stream). The current system is to use a temporary container with no overflow protection. The final task is the installation of a bioswale or bioretention that will treat water runoff before it enters the stream. FY 2017 request includes funding for design costs ($75,000) and construction ($425,000).

**Wills Park Drainage Improvements (main parking lot) $380,000**
Recreation Commission Priority: #2
Department Priority: #2
Priority 1: This project is located in a forested area between the main parking lot for Wills Park and a stream that runs east to west through the park. Currently the area receives runoff from the parking lot and part of a baseball field with no detention. High volume and high velocity storm flows have carved a large gully, 6-8 feet deep, through the wooded area which is causing mature trees to fall over and a dangerous hazard for Frisbee golfers. The project will involve the construction of a 30’x20’x8’ stormwater vault at the outlet of the parking lot which will reduce velocities by releasing the water through multiple orifices. The gully below the vault will be re-shaped into step-pool structures with bank stabilization and stone weirs to cascade the water gently downslope into the stream. Several large trees will need to be removed to accommodate this feature, but the area will be left as wooded as possible, and the design will accommodate Frisbee golf and provide a safe crossing for golfers and hikers. FY 2017 request includes funding for design costs ($50,000) and construction ($330,000).

**Big Creek Stream Bank Restoration** **$250,000**
Recreation Commission Priority: #3
Department Priority: #3
Priority 2: This project was identified in the Big Creek Watershed Improvement Plan. Recreation and Parks staff has also found that erosion along the banks of Big Creek is causing tree loss and beginning to threaten the greenway trail.

This request is for funding of stream restoration projects between Camp Creek and Webb Bridge Road. This may include any of the following techniques including but not limited to removal of fallen trees, hardening of banks, installation of vegetation, installation of gabion baskets, installation of root wads, live stakes, geolifts, j-hooks, cross vanes, plunge pools, etc. Each location is unique on the best management tool to use for restoration and stream bank management. This project will likely involve Environmental Protection Division (EPD) and Army Corps of Engineers approval.

**Wills Park Restroom Renovation/Replacement** **$250,000**
Recreation Commission Priority: #4
Department Priority: #7
Priority 3: Funds are requested to renovate or replace the restroom that services the Wacky World playground, two picnic pavilions, and baseball fields 1-4 at Wills Park. The existing facilities are very old and not sufficient to accommodate the high usage they get on a daily basis. The ventilation system does not always work properly. The existing facilities were in the park when it was owned by Fulton County and they are not up to the standards of other Alpharetta Recreation and Parks restroom facilities. Current plans call for the renovation and expansion of the bathrooms from 575 sq.ft. (current) to over a 1,000 sq.ft. (proposed) to include more stalls/urinals.

**Wills Park Equestrian Center Improvements** **$195,000**
Recreation Commission Priority: #6
Department Priority: #9
Priority 2: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping ($85,000), 2 Stone Pillars w/signs ($50,000), and Maintenance Barn Architecture Improvements ($60,000). In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows.

**Major Park Improvements** **$100,000**
Recreation Commission Priority: #7
Department Priority: #5
Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the greenway. FY 2017 funding would be utilized for repairs to the walking trail at Wills Park (100,000 linear feet of overlay asphalt), boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

**Ballfield Repairs** **$52,000**

Recreation Commission Priority: #8
Department Priority: #4
Priority 2: This request includes the following components: Laser grade four (4) Baseball/Softball Fields @ $5,000 each (Wills Park/North Park); Install /replace eight (8) bleacher shade structures and/or bleacher replacements @ $4,000 each (North Park).

**North Park Concession/Restroom Building (design)** **$30,000**

Recreation Commission Priority: #9
Department Priority: #10
Priority 2: This request includes funding for the design of a replacement concession/restroom building at North Park softball fields 1-4. The current concession/restroom facility at North Park softball fields 1-4 was built in the late 1980s and no longer meets community needs (e.g. insufficient size/layout of concession space; insufficient number of restroom facilities; high maintenance needs; etc.). Construction costs are estimated at $270,000 and would be part of future funding requests.

**Wills Pk Baseball Fence (replacements)** **Exp. $150,000 Rev. $25,000 (AYBA)**

Recreation Commission Priority: #11
Department Priority: #17
Priority 2: This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing. The total project is estimated at $150,000 with the Alpharetta Youth Baseball Association (AYBA) contributing $25,000 and the city funding the remaining $125,000.

**Webb Bridge Park Spectator Seating** **$135,000**

Recreation Commission Priority: #12
Department Priority: #14
Priority 3: Funds are requested to add spectator seating (estimated seating to accommodate 80 spectators) at the Webb Bridge Park lower multi-purpose field. Currently, spectators have to bring chairs and sit on a sloped hill. Spectators for opposing teams are co-mingled and this has created conflict and confrontations when games get heated. The project includes site clearing and demolition, concrete, rails, benches, electrical, erosion control and landscaping. Design, surveying, and geotechnical services are also included.

**Wills Park Batting Pavilion** **Exp. $225,000 Rev. $112,500 (AYBA)**

Recreation Commission Priority: #13
Department Priority: #12
Priority 2: FY 2017 funds are requested to construct a batting pavilion at Wills Park. The pavilion will house 5 large batting cages, 1 pitching lane, and a soft toss area. This pavilion will be on a concrete slab with a roof but no walls. It will be enclosed in a black vinyl link fence and lighted for night time usage. The size of the pavilion is approximately 7,000 sf. It will be constructed near fields 1-4. Design costs were funded as part of the FY 2016 capital budget. The total project is estimated at $225,000 with the Alpharetta Youth Baseball Association (AYBA) contributing 50%, or $112,500, and the city funding the remaining $112,500.

**Alpharetta Community Center Interior Makeover $330,000**

Recreation Commission Priority: #14
Department Priority: #13
Priority 2: This request is for design of an interior makeover of the Alpharetta Community Center lobby, hallways, restrooms, and common office space. Costs are currently estimated at $1.2 million. The approximate size of the affected area is 5,800 square feet (lobby, hallways, restrooms, etc.). Funding is being requested over a four year period (FY 2017-FY 2020).

The Department will utilize funding in FY 2017 to renovate all bathroom areas and then utilize any residual funding to offset other portions of the planned renovation.

**Windward Soccer Complex Conversion (design) $25,000**

Recreation Commission Priority: #15
Department Priority: #18
Priority 1: This request is for design/planning costs related to the conversion of the Windward Soccer Field to a Neighborhood Park with a small multi-use field, trails, and playground equipment similar to the Cogburn Road Park which could allow for more uses by more user groups. This project is part of the short-range priorities included in the 2025 Master Plan. Construction costs are estimated at $500,000 and would be part of future funding requests.

**Park Master Plan Projects $50,000**

Recreation Commission Priority: #16
Department Priority: #11
Priority 3: This request is for the development of master plans and studies as recommended in the Recreation and Parks Master Plan 2025. One potential master plan to be developed in FY 2017 includes Wills Park that would focus on existing areas/uses as well as potential expansion or use of undeveloped areas of the park.

**Observation Deck at the Greenway (Design) $10,000**

Recreation Commission Priority: #17
Department Priority: #16
Priority 3: This request is for the design of an observation deck overlooking beautiful wetlands near Big Creek Greenway. The observation deck would be located on Georgia Lane, near the intersection of Haynes Bridge Road and North Point Parkway. Construction costs are estimated at $50,000 and would be part of future funding requests.

**Union Hill Park (Demo of Outdoor Rink) $108,000**

Recreation Commission Priority: #18
Department Priority: #15
Priority 2: This request is for the demolition of the outdoor rink at Union Hill Park. Demolition would include digging up and removing the uncovered outside rink plus removal of all electrical lights and score boards. All demolished materials would be hauled off-site. Lighting and "boards" would be relocated to other park facilities if possible. The area would be graded and leveled. Grass and passive amenities would be added.

**Historic Log Cabin relocation to Wills Park $200,000**

Priority 2: The City of Alpharetta has been notified by Fulton County Schools ("FCS") that the historic log cabin located on the Milton Center property (86 School Drive) will not be a part of their re-development plan for that location. FCS officials have approached City officials regarding our interest in acquiring the log cabin, which was built in the 1930's. FCS officials have advised the City of their desire to have the cabin relocated by Fall 2016. City officials have met with several civic groups including the Alpharetta Historical Society and the Alpharetta Garden Club to understand their interest in preserving the cabin. Both groups are supportive of the idea and have suggested suitable locations at Wills Park for the cabin to be relocated provided funding is available to do so.

One of the suggested Wills Park locations is behind Waggy World Paw Park facing west on Old Milton Parkway in close proximity to the park trail. This area is close to other amenities such as parking and restrooms, making this a desirable location to some groups. The Alpharetta Recreation Commission discussed the proposal at their meeting on March 10, 2016. Members of the Commission are generally supportive of the idea of the City taking possession of the log cabin and having the cabin placed on park property provided the cabin is structurally sound and is placed in a location that does not disturb any trees.

**Utility Vehicle for Greenway (new) $8,000**

Priority 3: This request is for the purchase of one new utility vehicle (4x4 Gator) for the Greenway which would allow staff better access to complete repairs and general maintenance and also offer a backup when existing utility vehicles require repair.

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# BUDGET NARRATIVE

# City of Alpharetta
# FY 2017 Budget Narrative

## Budget Rollup: All Funds

The FY 2017 Budget is balanced for all funds and totals $113 million with the breakdown by fund type as follows:

| | | |
|---|---|---|
| • General Fund: | $ 67,733,011 | |
| • Special Revenue Funds: | 14,345,335 | (1) |
| • Debt Service Fund: | 5,816,807 | |
| • Capital Project Funds: | 12,259,857 | (1) |
| • Solid Waste Fund: | 3,304,278 | |
| • Risk Management Fund: | 1,312,200 | |
| • Medical Insurance Fund: | 7,932,994 | |
| Total | $112,704,482 | |

*(1) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.*

## General Fund

Revenues: FY 2017 General Fund operating revenues are forecasted to grow by 4.6%, or $2.7 million, compared to Amended FY 2016. The following table compares major revenue categories within the General Fund:

| | FY 2016 AMENDED BUDGET | FY 2017 RECOMMENDED BUDGET | $ Variance | % Variance |
|---|---|---|---|---|
| **Revenues:** | | | | |
| Property Taxes: | | | | |
| Current Year | $ 18,800,000 | $ 19,900,000 | *$ 1,100,000* | *5.9%* |
| Motor Vehicle | 300,000 | 250,000 | *(50,000)* | *-16.7%* |
| Motor Vehicle Title Tax Fee | 1,000,000 | 1,000,000 | - | *0.0%* |
| Prior Year/Delinquent | 249,500 | 259,000 | *9,500* | *3.8%* |
| Local Option Sales Tax | 14,700,000 | 15,100,000 | *400,000* | *2.7%* |
| Other Taxes: | | | | |
| Franchise Fees | 6,440,000 | 6,725,000 | *285,000* | *4.4%* |
| Insurance Premium Tax | 3,150,000 | 3,360,000 | *210,000* | *6.7%* |
| Alcohol Beverage Excise Tax | 1,850,000 | 2,015,000 | *165,000* | *8.9%* |
| Other Taxes | 1,789,500 | 2,154,500 | *365,000* | *20.4%* |
| Licenses & Permits | 2,077,050 | 2,297,050 | *220,000* | *10.6%* |
| Intergovernmental | 389,000 | 511,000 | *122,000* | *31.4%* |
| Charges for Services | 2,934,640 | 3,108,900 | *174,260* | *5.9%* |
| Fines & Forfeitures | 2,779,000 | 2,404,000 | *(375,000)* | *-13.5%* |
| Interest | 50,000 | 60,000 | *10,000* | *20.0%* |
| Other Revenues | 263,210 | 288,704 | *25,494* | *9.7%* |
| Other Financing Sources: | | | | |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858 | 2,250,000 | *30,142* | *1.4%* |
| **Total Operating Revenues** | **$ 58,991,758** | **$ 61,683,154** | ***$ 2,691,396*** | ***4.6%*** |
| Fund Balance Carryforward | 5,036,209 | 6,049,857 | | |
| **Total Revenues** | **$ 64,027,967** | **$ 67,733,011** | | |

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4%.
  - The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total $19.9 million (excluding motor vehicle taxes). Of this amount, $4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment

replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

- The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the proposed Alpharetta Parks and Transportation Bonds which are set for voter referendum on May 24, 2016. Please refer to the Capital Initiatives section of this document for detailed descriptions of the proposed bond projects.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.5 million annually (e.g. equates to a 1.5 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes are experiencing declines due to House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at $1 million in FY 2017 which, while flat with the FY 2016 budget, represents a decline compared to actual collections for FY 2016 which are estimated at $1.2 million. The decline is forecasted due to the anticipated recalculation of the split between local entities and the State in accordance with the underlying law which may result in a 10% decline in local revenues under this tax.

- Local Option Sales Taxes ("LOST"): Growth of 2.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at $14.9 million in FY 2016 which equates to a revised growth rate of 1.7%.
- Franchise Fees: Growth of 4.4% is forecasted for FY 2017 from a budget-to-budget standpoint. Actual collections are estimated at $6.6 million in FY 2016 which equates to a revised growth rate of 2.4%. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (65% of total franchise fees), totaled $4.3 million in FY 2016 and

represents a -$88,539 decrease over the prior year ($4.4 million was collected in FY 2015) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) that reduced air conditioning usage.

- Insurance Premium Taxes: Growth of 6.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections during FY 2016 totaled $3.3 million which equates to a revised growth rate of 1.4%.
- Alcohol Beverage Excise Taxes: Growth of 8.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at $2 million for FY 2016 which equates to a revised growth rate of 1%.
- The Other Taxes category includes collections for Intangibles Taxes, Real Estate Transfer Taxes, Business and Occupational Licenses, Financial Institution Taxes, etc. and forecasts growth of 20.4% from a budget-to-budget standpoint. However, actual collections are estimated at $2.2 million for FY 2016 which equates to a reduction of -3.4%. The forecasted reduction is due to a combination of (1) one-time collections for Financial Institution Taxes in FY 2016 related to prior-year true-ups from multiple financial institutions and (2) a drop in estimated collections for Business & Occupational Taxes based on collection trends.
- Licenses & Permits: Growth of 10.6% is forecasted for FY 2017 based on current collection patterns and permit activity. Actual collections are estimated at $2.6 million in FY 2016 which is greater than the FY 2017 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees ($1.4 million forecast for FY 2017; $1.6 million estimated for FY 2016).
- Charges for Services: Growth of 5.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at $3.2 million for FY 2016 which equates to a reduction of -1.6%. The reduction is based on current collection patterns and is primarily related to revised estimates of recreation and parks program fee collections. Specific revenue sources include: Equestrian Center fees (decreased -$17,500 to $270,000); Athletics fees (decreased -$10,650 to $388,000); Wills Park Recreation Center activity fees (decreased -$16,858 to $165,000); etc.
- Fines and Forfeitures: Reduction of -13.5% is forecasted for FY 2016 from a budget-to-budget standpoint. However, actual collections are estimated at $2.4 million in FY 2015 which equates to a reduction of -1.3%. Revenue decline is being driven through an overall decline in enforcement citations.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

| | FY 2016 AMENDED BUDGET | FY 2017 RECOMMENDED BUDGET | $ Variance | % Variance |
|---|---|---|---|---|
| **Expenditures (by Department):** | | | | |
| Mayor and Council | $ 350,069 | $ 360,977 | $ 10,908 | 3.1% |
| City Administration | 2,074,055 | 1,911,664 | (162,391) | -7.8% |
| Legal Services | 525,000 | 650,000 | 125,000 | 23.8% |
| Community Development | 2,422,485 | 2,727,412 | 304,927 | 12.6% |
| Public Works | 7,941,386 | 7,887,543 | (53,843) | -0.7% |
| Finance | 3,160,975 | 3,199,142 | 38,167 | 1.2% |
| Public Safety | 25,385,562 | 26,444,393 | 1,058,831 | 4.2% |
| Human Resources | 395,114 | 401,756 | 6,642 | 1.7% |
| Municipal Court | 1,061,500 | 1,092,257 | 30,757 | 2.9% |
| Recreation and Parks | 8,323,032 | 8,731,629 | 408,597 | 4.9% |
| Information Technology | 1,523,355 | 1,599,441 | 76,086 | 5.0% |
| Non-Departmental: | | | | |
| Contingency | 642,358 | 605,000 | (37,358) | -5.8% |
| Insurance Premiums (Risk Fund) | 607,000 | 640,000 | 33,000 | 5.4% |
| Gwinnett Tech Contribution (Debt Svc) | 290,340 | 286,940 | (3,400) | -1.2% |
| Conference Ctr Debt Service Reserve | 337,500 | 450,000 | 112,500 | 33.3% |
| Operating Initiatives (Reserve) | - | 150,000 | 150,000 | 100.0% |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| **Total Operating Expenditures** | **$ 55,084,731** | **$ 57,183,154** | **$ 2,098,423** | **3.8%** |
| Interfund Transfer: | | | | |
| Capital Project Fund | 8,943,236 | 8,849,857 | | |
| Stormwater Capital Fund | - | 1,700,000 | | |
| **Total Expenditures** | **$ 64,027,967** | **$ 67,733,011** | | |

The following table compares expenditure category appropriations within the General Fund.

| | FY 2016 AMENDED BUDGET | FY 2017 RECOMMENDED BUDGET | $ Variance | % Variance |
|---|---|---|---|---|
| **Expenditures (by Category):** | | | | |
| Personnel Services: | | | | |
| Salaries | $ 25,482,092 | $ 26,160,692 | $ 678,600 | 2.7% |
| Group Insurance | 7,161,526 | 7,573,003 | 411,477 | 5.7% |
| Pension (Defined Benefit) | 2,276,470 | 2,387,665 | 111,195 | 4.9% |
| Pension (401A) | 1,379,726 | 1,482,671 | 102,945 | 7.5% |
| Miscellaneous Benefits | 2,717,600 | 2,788,233 | 70,633 | 2.6% |
| *subtotal* | $ 39,017,414 | $ 40,392,264 | $ 1,374,850 | 3.5% |
| Maintenance and Operations: | | | | |
| Professional Services | $ 2,185,763 | $ 2,199,810 | $ 14,047 | 0.6% |
| Repair/Maintenance | 1,264,115 | 1,384,266 | 120,151 | 9.5% |
| Maintenance Contracts | 2,231,320 | 2,286,117 | 54,797 | 2.5% |
| Professional Services (IT) | 1,312,726 | 1,396,932 | 84,206 | 6.4% |
| General Supplies | 984,768 | 993,790 | 9,022 | 0.9% |
| Utilities | 2,630,975 | 2,628,950 | (2,025) | -0.1% |
| Fuel | 768,000 | 641,000 | (127,000) | -16.5% |
| Legal Services | 525,000 | 650,000 | 125,000 | 23.8% |
| Miscellaneous | 1,635,078 | 1,713,742 | 78,664 | 4.8% |
| *subtotal* | $ 13,537,745 | $ 13,894,607 | $ 356,862 | 2.6% |
| Capital/Lease: | | | | |
| Fire Truck Leases | $ 357,676 | $ 471,773 | $ 114,097 | 31.9% |
| Tyler ERP Lease | 107,701 | 109,263 | 1,562 | 1.5% |
| Work Order Software Lease | 75,997 | 76,307 | 310 | 0.4% |
| Miscellaneous | 66,000 | 62,000 | (4,000) | -6.1% |
| *subtotal* | $ 607,374 | $ 719,343 | $ 111,969 | 18.4% |
| Other Uses: | | | | |
| Contingency | $ 642,358 | $ 605,000 | $ (37,358) | -5.8% |
| Insurance Premiums (Risk Fund) | 607,000 | 640,000 | 33,000 | 5.4% |
| Gwinnett Tech Contribution (Debt Svc) | 290,340 | 286,940 | (3,400) | -1.2% |
| Conference Ctr Debt Service Reserve | 337,500 | 450,000 | 112,500 | 33.3% |
| Operating Initiaitves (Reserve) | - | 150,000 | 150,000 | 100.0% |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| *subtotal* | $ 1,922,198 | $ 2,176,940 | $ 254,742 | 13.3% |
| **Total Operating Expenditures** | **$ 55,084,731** | **$ 57,183,154** | **$ 2,098,423** | **3.8%** |
| Interfund Transfer: | | | | |
| Capital Project Fund | 8,943,236 | 8,849,857 | | |
| Stormwater Capital Fund | - | 1,700,000 | | |
| **Total Expenditures** | **$ 64,027,967** | **$ 67,733,011** | | |

## Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2017 Budget are as follows:

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds) as well as the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.
- Management of personnel and compensation program to align with current market environment:
  - Reduction of Personnel staffing to 438 full-time equivalents (reduction of one vacant Grants Administrator position[1]).
  - Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of $227,000 citywide[2]). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - Coverage of group insurance premiums (8% premium increase; $480,669[3] incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
  - Increase in the actuarially determined defined benefit pension contribution of 4%, or $100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.

[1] Job duties have been absorbed by the Finance Department.

[2] This represents the financial impact in FY 2017 (i.e. April-June 2017).

[3] The General Fund increased $411,477 while the other operating funds (combined) increased $69,192.

- Targeted growth (2.6% or $356,862) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
  - Increase in professional services of $14,047 due primarily to a combination of reductions in municipal election funding (FY 2016 was an election year) which were fully offset through increases related to multiple initiatives including: (1) Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes; (2) increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity, program signups, and associated revenue collections; (3) increased Georgia Bureau of Investigation (GBI) fingerprint/background check fees due to heightened development activity and a corresponding increase in applications for alcohol pouring permits (GBI charges $42.50 for each fingerprint/background check and the city passes through these costs, including a markup for overhead, to applicants); (4) CALEA (independent accreditation agency) on-site assessment fees for Public Safety; etc.
  - Increase in repair/maintenance (facility, vehicle, grounds, etc.) of $120,151 (electric, water and sewer, natural gas, etc.) due primarily to: vehicle repair/maintenance within public works and public safety (based on current maintenance trends which have increased along with the targeted mileage expectancy of vehicles); grounds repair/maintenance increases at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.; facility repair/maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
  - Increase in maintenance contracts of $54,797 due primarily to increases in HVAC maintenance, street sweeping services, annual support costs for pavement management software, annual support costs for the Siteimprov web governance suite software (monitors various components of the City website), moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness, increased funding for RAPSTC operations and targeted maintenance, etc.
  - Increase in professional services (IT) of $84,206 due to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), ProQA Priority Dispatch license and support fees, etc.
  - Increase in legal service fees of $125,000 based on historical and year-to-date usage of legal services coupled with planned initiatives requiring legal review.

- Decrease in fuel of -$127,000 based on year-to-date expenditure trends and forecasted fuel prices.

- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of $111,969 is due to capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017. The city has now programmed all of its fire apparatus into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League ($35,000) and Friends of the Library ($10,000); and debt service reserve for the Conference Center Bonds[4].

The following table provides a comparison of personnel by fiscal year.

| | Actual FY 2013 | Actual FY 2014 | Actual FY 2015 | Actual FY 2016 | Recommended FY 2017 | Variance |
|---|---|---|---|---|---|---|
| **Detail by Department:** | | | | | | |
| **General Fund** | | | | | | |
| Mayor & City Council | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |
| City Administration | 14.0 | 14.0 | 14.0 | 11.0 | 10.0 | (1.0) |
| Community Development | 18.0 | 22.0 | 22.0 | 23.0 | 26.0 | 3.0 |
| Public Works | 58.0 | 55.0 | 55.0 | 55.0 | 52.0 | (3.0) |
| Finance | 21.5 | 21.5 | 21.5 | 21.5 | 21.5 | - |
| Public Safety | 216.5 | 217.5 | 217.5 | 218.5 | 218.5 | - |
| Human Resources | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Municipal Court | 9.0 | 9.0 | 9.0 | 9.0 | 9.0 | - |
| Recreation and Parks | 48.0 | 48.0 | 48.0 | 51.0 | 51.0 | - |
| Information Technology | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 | - |
| ***subtotal*** | ***405.0*** | ***407.0*** | ***407.0*** | ***409.0*** | ***408.0*** | **(1.0)** |
| **E-911 Fund (Special Revenue Fund)** | | | | | | |
| Public Safety | 23.0 | 25.0 | 25.0 | 25.0 | 25.0 | - |
| Information Technology | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| ***subtotal*** | ***24.0*** | ***26.0*** | ***26.0*** | ***26.0*** | ***26.0*** | **-** |
| **DEA Fund (Special Revenue Fund)** | | | | | | |
| Public Safety | - | 3.0 | 3.0 | 3.0 | 3.0 | - |
| **Solid Waste Fund (Enterprise Fund)** | | | | | | |
| Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| ***Full-Time-Equivalent (FTE) Positions*** | ***430.0*** | ***437.0*** | ***437.0*** | ***439.0*** | ***438.0*** | ***(1.0)*** |

[4] It is the city's intent to reserve $1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

***Mayor and City Council***

The Fiscal Year 2017 Budget for Mayor and City Council totals $360,977 and represents an increase of 3.1%, or $10,908, compared to the FY 2016 budget, and primarily represents increased group insurance premiums.

The Maintenance and Operations category was flat at 0.2%, or $85, due to a minor increase in IT Professional Services (allocation of technology costs across all benefitting units of government). The annual discretionary expense appropriation will remain at $5,000 for Council Members and $9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Mayor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 1 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 2 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 3 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 4 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 5 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Councilperson Post 6 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - |

## ***City Administration***

The FY 2017 Budget for City Administration totals $1,911,664 and represents a decrease of -7.8%, or -$162,391, compared to FY 2016.

The Personnel Services category decreased -5%, or -$76,681, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which are fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).

Base level personnel total 10 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | **FY 2013** | **FY 2014** | **FY 2015** | **FY 2016** | **FY 2017** | **Variance** |
| Assistant City Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Assistant City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| City Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Economic Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Economic Development Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Executive Office Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Grants Administrator | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| Internal Auditor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Records Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Special Events Coordinator (1FT;2PT)* | 2.0 | 2.0 | 2.0 | - | - | - |
| Special Events Manager* | 1.0 | 1.0 | 1.0 | - | - | - |
| Web Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 14.0 | 14.0 | 14.0 | 11.0 | 10.0 | (1.0) |

* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance & Operations category decreased -15.9%, or -$85,710, due primarily to the following activity:

- Increase in maintenance contracts of $8,811 due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- Increase in professional services (IT) of $8,652 due primarily to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.
- Decrease in professional services of -$101,873 due primarily to the elimination of municipal election related funding (FY 2016 was an election year).

***Community Development Department***

The FY 2017 Budget for Community Development totals $2,727,412 and represents an increase of 12.6%, or $304,927 compared to FY 2016.

The Personnel Services category increased 13.2%, or $283,179, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the annualized impact of one additional Building Inspector position added during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Base level personnel total 26.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Administrative Assistant II | 3.0 | 2.0 | 1.0 | 1.0 | 1.0 | - |
| Arborist | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Boards Administrator | 1.0 | - | - | - | - | - |
| Boards Assistant | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Building Inspector* | 3.0 | 4.0 | 4.0 | 5.0 | 5.0 | - |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Building Plans Examiner | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Code Enforcement Manager** | - | - | - | - | 1.0 | 1.0 |
| Code Enforcement Officer | 4.0 | 4.0 | 4.0 | 3.0 | 3.0 | - |
| Director of Community Development | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Director of Community Development | - | 1.0 | 1.0 | - | - | - |
| Development Services Engineer (Stormwater) | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Inspectors*** | - | - | - | - | 3.0 | 3.0 |
| Planner/GIS Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Permit Technician | - | - | 1.0 | 1.0 | 1.0 | - |
| Project Administrator** | - | - | - | - | 1.0 | 1.0 |
| Zoning Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Zoning Enforcement Officer** | - | - | - | 1.0 | - | (1.0) |
| Senior Engineer (Transportation) | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior Planner | - | - | - | 1.0 | 1.0 | - |
| Specialized Assistant - Permits Plus** | 1.0 | 1.0 | 1.0 | 1.0 | - | (1.0) |
| | 18.0 | 22.0 | 22.0 | 23.0 | 26.0 | 3.0 |

* Building Inspector position added during the FY 2016 Mid Year Budget process.

** Position reclassification occurred during FY 2016.

*** Includes 3.0 FTE transferred from the Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 7.6%, or $21,748, due primarily to the following activity:

- Increase in professional services of $10,750 due primarily to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- Increase in advertising of $2,000 due to growth in development activity and associated notice requirements.

- Increase in travel and training (combined) of $3,500 due to a continued focus on training and certification for both the existing staff as well as the Building Inspector position added during the FY 2016 Mid-Year Budget and the three Inspector positions reorganized from the Public Works Department.
- Increase in maintenance contracts of $2,236 due primarily to a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- Increase in non-recurring expenses of $3,427 due to the recommended buyout of the existing Xerox CQ9303 copier at the end of its lease term in February 2017. This original copier was replaced mid-way through the lease term with the existing unit due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original leased unit, the city is receiving significant savings by opting to buyout the existing unit as opposed to entering into a new lease.

## ***Public Works Department***

The FY 2017 Budget for Public Works totals $7,887,543 and represents a decrease of -0.7%, or -$53,843, compared to FY 2016. The Personnel Services category decreased -1.5%, or -$67,406, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, all of which were offset due to the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers. Base level personnel total 52.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Administrative Assistant II | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Arborist | 1.0 | - | - | - | - | - |
| Civil Engineer | 3.0 | 2.0 | 1.0 | 2.0 | 2.0 | - |
| Construction Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Director of Public Works | - | - | 1.0 | 1.0 | 1.0 | - |
| Director of Public Works | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Engineering Technician | 7.0 | 7.0 | 7.0 | 4.0 | 4.0 | - |
| Environmental Program Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fleet Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Inspector** | 4.0 | 4.0 | 3.0 | 3.0 | - | (3.0) |
| Senior Inspector | - | - | 1.0 | 1.0 | 1.0 | - |
| Project Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Public Works Crew Leader* | 7.0 | 7.0 | 7.0 | 7.0 | 8.0 | 1.0 |
| Public Works Supervisor | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |
| Public Works Technician | 4.0 | 4.0 | - | - | - | - |
| Public Works Technician I | 7.0 | 7.0 | 11.0 | 11.0 | 11.0 | - |
| Public Works Technician II* | 9.0 | 9.0 | 9.0 | 8.0 | 7.0 | (1.0) |
| Senior Engineer | 3.0 | 2.0 | 3.0 | 2.0 | 2.0 | - |
| Senior Operations Manager | 1.0 | 1.0 | - | - | - | - |
| Senior Engineering Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Water Resources Technician | 1.0 | 1.0 | - | - | - | - |
| Senior Water Resources Analyst | - | - | 1.0 | 1.0 | 1.0 | - |
| Traffic Operations Manager | - | - | - | 1.0 | 1.0 | - |
| Traffic Signal Engineer | - | - | - | 1.0 | 1.0 | - |
| Urban Forestry Program Manager | - | - | - | 1.0 | 1.0 | - |
| Utility Locator | - | - | - | 1.0 | 1.0 | - |
| | 58.0 | 55.0 | 55.0 | 55.0 | 52.0 | (3.0) |

* Position reclassifications occurred during FY 2016.

** Includes 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 0.4%, or $13,253, due primarily to the following activity:

- Increase in equipment and vehicle repair/maintenance (combined) of $19,050 based on year-to-date expenditure trends.
- Increase in maintenance contracts of $26,515 due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public

Works, Recreation and Parks), and annual support costs for pavement management software.

- Decrease in utility costs (electricity, gas, water, etc.) of -$19,200 based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.
- Decrease in fuel costs of -$10,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

***Finance Department***

The FY 2017 Budget for Finance totals $3,199,142 and represents an increase of 1.2%, or $38,167, compared to FY 2016. The Personnel Services category increased 0.9%, or $20,688, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which is partially offset through employee turnover.

Base level personnel total 21.5 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Accountant (3FT; 1PT) | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | - |
| Accounting & Operations Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Accounts Payable Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Billing/Collections Rep. | - | - | - | 1.0 | 1.0 | - |
| Benefits Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Benefits Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Billing Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Budget & Procurement Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Cash Management Officer | 1.0 | 1.0 | 1.0 | - | - | - |
| Cash Management Coordinator | - | - | - | 1.0 | 1.0 | - |
| Chief Accountant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Customer Account Coordinator | 1.0 | 1.0 | 1.0 | - | - | - |
| Customer Account Representative | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Director of Finance | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Office Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Payroll Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Safety/Risk Administrator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Senior Budget & Procurement Analyst | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |
| Treasury Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 21.5 | 21.5 | 21.5 | 21.5 | 21.5 | - |

The Maintenance and Operations category increased 2.2%, or $16,917, due primarily to the following activity:

- Net increase in professional fees, small equipment, and employee wellness program expenses (combined) of $11,600 due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY

2016 to cover unanticipated small equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs, etc.).

- Increase in maintenance contracts of $3,200 due primarily to additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- Increase in professional services (IT) of $2,677 due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc..

The Capital/Lease category includes funding for the ERP system (Munis software) lease.

## ***Public Safety Department***

The FY 2017 Budget for Public Safety totals $26,444,393 and represents an increase of 4.2%, or $1,058,831, compared to FY 2016.

The Personnel Services category increased 3.9%, or $845,552, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Base level personnel total 218.5 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| **Sworn Police Officers** | | | | | | |
| Director of Public Safety | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Captain | 8.0 | 8.0 | 6.0 | 7.0 | 7.0 | - |
| Lieutenant* | 14.0 | 16.0 | 16.0 | 16.0 | 15.0 | (1.0) |
| Division Chief - Administrative Services | - | - | 1.0 | - | - | - |
| Field Training Officer | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | - |
| Officer* | 71.0 | 69.0 | 69.0 | 69.0 | 70.0 | 1.0 |
| Public Information Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Public Safety Budget/Finance Administrator | - | - | 1.0 | 1.0 | 1.0 | - |
| | 105.0 | 105.0 | 105.0 | 105.0 | 105.0 | - |
| **Certified Firefighters** | | | | | | |
| Deputy Director of Public Safety | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Battalion Chief | 4.0 | 4.0 | 3.0 | 3.0 | 3.0 | - |
| Division Chief - Training | - | - | 1.0 | 1.0 | 1.0 | - |
| Communications Training Coord. (Captain) | 1.0 | - | - | - | - | - |
| Public Safety Administrator (Battalion Chief) | 1.0 | - | - | - | - | - |
| Captain | 24.0 | 24.0 | 24.0 | 23.0 | 23.0 | - |
| Fire Training/Emer. Mgmt Coord. (Captain) | 1.0 | - | - | - | - | - |
| Accreditation/Emer. Mgmt Coord. (Captain) | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Training/Emergency Medical Svcs Coord. | - | - | 1.0 | 1.0 | 1.0 | - |
| Fire Apparatus Engineer | 23.0 | 23.0 | 22.0 | 22.0 | 22.0 | - |
| Firefighter/Paramedic | 17.0 | 20.0 | 20.0 | 20.0 | 20.0 | - |
| Firefighter II | 19.0 | 19.0 | 19.0 | 21.0 | 21.0 | - |
| Fire Logistics Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fire Marshal (Battalion Chief) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fire Marshall (Assistant) | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Fire Prevention Officer (2FT; 1PT) | 3.0 | 2.5 | 2.5 | 2.5 | 2.5 | - |
| | 96.0 | 97.5 | 97.5 | 98.5 | 98.5 | - |
| **Civilian Positions** | | | | | | |
| Accreditation Manager | 1.0 | - | - | - | - | - |
| Administrative Assistant II | 2.5 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Criminal Intelligence Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Data Entry Clerk (1PT) | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - |
| Evidence Technician | 1.0 | 1.0 | 1.0 | - | - | - |
| Evidence Custodian | - | - | - | 1.0 | 1.0 | - |
| Fingerprint Technician (1PT) | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - |
| Parking Enforcement Officers (2PT) | - | - | - | 1.0 | 1.0 | - |
| Public Safety Volunteer Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| Records Clerk | 3.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Records Supervisor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| School Crossing Guard (8PT) | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| | 15.5 | 15.0 | 15.0 | 15.0 | 15.0 | - |
| | **216.5** | **217.5** | **217.5** | **218.5** | **218.5** | **-** |

** Position reclassifications occurred during FY 2016.

The Maintenance and Operations category increased 3.0%, or $99,182, due primarily to the following activity:

- Increase in professional services of $65,960 due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges $42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include $15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- Increase in vehicle repair and maintenance of $14,226 based on current maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- Increase in travel/training of $30,500 due to a continued focus on training and certification.
- Increase in professional services (IT) of $49,162 due primarily to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), data center equipment maintenance extension fees, etc.
- Increase in general supplies of $31,869 due primarily to increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- Decrease in fuel costs of -$110,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for fire truck leases and increased $114,097 compared to FY 2016 due primarily to the capital lease replacement of Fire Engines #4 and #6 as part of the 2016 Mid-Year Budget. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) are now built into the annual operating budget under a capital lease program.

## Human Resources

The FY 2017 Budget for Human Resources totals $401,756 and represents an increase of 1.7%, or $6,642, compared to FY 2016.

The Personnel Services category increased 3.4%, or $7,999, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; and an increase in the actuarially determined defined benefit pension contribution

Base level personnel total 2.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Administrative Assistant II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Human Resources Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category decreased -0.8%, or -$1,357, due to minor reductions primarily to the following activity:

- Decrease in professional services of -$915 reflecting the elimination of a one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services.
- Decrease in general supplies of -$500 based on historical and year-to-date expenditure trends.

## Municipal Court

The FY 2017 Budget for Municipal Court totals $1,092,257 and represents an increase of 2.9%, or $30,757, compared to FY 2016.

The Personnel Services category increased 3.3%, or $22,281, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums (and coverage elections); which is partially offset through employee turnover.

Base level personnel total 9.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Court Clerk/Director of Court Services | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Clerk I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Deputy Clerk II | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Deputy Clerk III | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Judge | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 9.0 | 9.0 | 9.0 | 9.0 | 9.0 | - |

The Maintenance and Operations category increased 2.2%, or $8,476, due primarily to the following activity:

- Increase in multiple accounts (facility repair/maintenance and all utility accounts) of $12,975 due primarily to the IGA with Milton for use of

Alpharetta Court Facilities. Revenue from Milton under the IGA is $36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of $14,925 annually.

- Increase in maintenance contracts of $4,400 due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- Decrease in small equipment purchases of -$7,300 due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

***Recreation and Parks Department***

The FY 2017 Budget for Recreation and Parks totals $8,731,629 and represents an increase of 4.9%, or $408,597, compared to FY 2016.

The Personnel Services category increased 6%, or $256,567, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.

Authorized personnel total 51.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Administrative Assistant I | 3.0 | 3.0 | 2.0 | 2.0 | 2.0 | - |
| Administrative Assistant II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Athletic Coordinator | 2.0 | 2.0 | - | - | - | - |
| Arts Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Customer Service Representative | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - |
| Deputy Director of Recreation/Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Director of Recreation/Parks | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Equestrian Center Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Facility Technician | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Marketing/Accreditation Coordinator | - | - | 1.0 | 1.0 | 1.0 | - |
| Office Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Park Services Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Parks Maintenance Technician | 8.0 | 8.0 | 8.0 | - | - | - |
| Parks Maintenance Technician I | 5.0 | 5.0 | 5.0 | 13.0 | 13.0 | - |
| Parks Maintenance Technician II | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Parks Supervisor II | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - |
| Program Coordinator | 4.0 | 4.0 | - | - | - | - |
| Recreation Coordinator | - | - | 5.0 | 5.0 | 5.0 | - |
| Recreation Supervisor II | 3.0 | 3.0 | 4.0 | 4.0 | 4.0 | - |
| Special Events Coordinator (1FT;2PT) | - | - | - | 2.0 | 2.0 | - |
| Special Events Manager | - | - | - | 1.0 | 1.0 | - |
| | 48.0 | 48.0 | 48.0 | 51.0 | 51.0 | - |

The Maintenance and Operations category increased 3.9%, or $155,030, due primarily to the following activity:

- Increase in grounds repair and maintenance of $52,835 due primarily to anticipated increases in grounds maintenance at City Center, Webb

Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.

- Increase in facility repair and maintenance of $28,790 due to maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- Increase in travel and training of $6,625 due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- Increase in professional services (IT) of $14,245 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- Increase in general supplies of $26,625 based on year-to-date expenditure trends and program needs (reflective of program signup trends).
- Increase in utilities of $13,500 (combined) based on current usage and expenditure trends.

The Capital/Lease category includes funding for: replacement of batting cage at Field 7 and trash receptacles at North Park; replacement of trash receptacles at Rock Mill Park; and increased funding for general equipment needs (e.g. playground parts).

***Information Technology Department***

The FY 2017 Budget for Information Technology totals $1,599,441 and represents an increase of 5.0%, or $76,086, compared to FY 2017.

The Personnel Services category increased 5.2%, or $71,848, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Authorized personnel total 11.0 FTEs and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Database Administrator* | - | - | 1.0 | 1.0 | - | (1.0) |
| GIS Coordinator | 1.0 | 1.0 | - | - | - | - |
| GIS Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| IT Manager* | - | - | - | 2.0 | 3.0 | 1.0 |
| IT Systems Administrator | 1.0 | 1.0 | 1.0 | - | - | - |
| Network Administrator | - | - | - | 2.0 | 2.0 | - |
| Network Analyst I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Network Analyst II | 1.0 | 1.0 | 1.0 | - | - | - |
| Network Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| Systems Analyst II | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - |
| Systems Manager | 1.0 | 1.0 | 1.0 | - | - | - |
| Telecommunications Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 | - |

* Position reclassifications occurred during FY 2016.

The Maintenance & Operations category increased 3.1%, or $4,238, due primarily to the following activity:

- Increase in professional services of $3,000 due primarily to an increase in funding for contract labor (temporary positions).
- Increase in professional services (IT) of $2,838 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- Decrease in small equipment needs based on historical and year-to-date expenditure trends.

## ***Emergency-911 Fund***

The FY 2017 Budget for the E-911 Fund totals $3,670,259 and represents a decrease of -30.1%, or -$1,582,248, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016[5]. After adjusting for the non-allocated reserve, the true operational budget decrease totals -3% due to one-time capital initiatives included in the FY 2016 budget (e.g. E-911 Phone System VOIP upgrade, radio replacements, etc.) that will not continue in FY 2017.

The Personnel Services category increased 3.3%, or $74,625, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, and increases in group insurance premiums.

Authorized personnel total 26.0 FTEs.

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Communications Officer | 14.0 | 14.0 | 14.0 | 13.0 | 13.0 | - |
| Communications Shift Supervisor | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - |
| Communications Training Coord. (Captain) | - | 1.0 | 1.0 | 1.0 | 1.0 | - |
| Public Safety Administrator (Battalion Chief) | - | 1.0 | - | - | - | - |
| Division Chief - Technology | - | - | 1.0 | 1.0 | 1.0 | - |
| Sr. Communications Officer | 4.0 | 4.0 | 4.0 | 5.0 | 5.0 | - |
| IT Systems Administrator | 1.0 | 1.0 | 1.0 | - | - | - |
| Network Analyst II | - | - | - | 1.0 | 1.0 | - |
| | 24.0 | 26.0 | 26.0 | 26.0 | 26.0 | - |

The Maintenance and Operations category increased 3.5%, or $37,203, due primarily to the following activity:

- Increase in maintenance contracts of $26,940 due primarily to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- Increase in professional services (IT) of $29,763 due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016 (a.k.a. E-911 Phone System VOIP upgrade).
- Decrease in small equipment needs of -$10,000 based on historical and year-to-date equipment needs.

The Other category includes funding totaling $244,000[6] to cover operating and capital initiatives.

[5] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

[6] Please refer to the Operating Initiatives and/or Capital Initiatives tab of this document for detailed descriptions of the initiatives.

## ***Impact Fee Fund***

The FY 2017 Budget totals $2,556,500.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees collections estimated for FY 2017, combined with non-allocated reserve balances from prior years collections, are being allocated to specific system improvements and non-allocated reserve (for future system improvements) as follows:

- System Improvements[7]
    - Roads (Rucker Road Corridor Improvements: $1,150,000)
    - Parks (Parkland Acquisition: $550,000)
    - Public Safety (Headquarters Expansion: $300,000)
- Non-Allocated Reserve for future System Improvements
    - Roads ($246,360)
    - Parks ($295,982)
    - Public Safety ($2,908)

## ***Drug Enforcement Agency Fund***

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2017 Budget for the DEA Fund totals $2,098,576 and represents a decrease of -13.4%, or -$324,904, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016[8].

The Personnel Services category increased 5.7%, or $14,010, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums. Included in this funding is a Special Investigations Unit (three Police Officer positions) approved in FY 2014.

Authorized personnel total 3 FTEs.

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Officer | - | 3.0 | 3.0 | 3.0 | 3.0 | - |
| | - | 3.0 | 3.0 | 3.0 | 3.0 | - |

7 Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

8 Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

The Maintenance and Operations category decreased -74.6%, or -$88,107, due primarily to the cessation of all operational costs except those costs necessary to support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

Capital/Lease expenses include lease costs under the Taser replacement program approved during FY 2016 and planned capital investment for the expansion of Public Safety Headquarters[9] (this initiative is being funded through multiple sources including fund balance from the General Fund, impact fees, and DEA monies).

## ***Hotel/Motel Fund***

The FY 2017 Budget totals $6,000,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and the Conference Center (Tourism Product Development; 18.75%). The Conference Center portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies allocated towards the debt service reserve[10]. The Alpharetta Conference Center (state-of-the-art 44,000 square foot conference center) is being constructed through a public-private partnership with North American Properties (developer of Avalon). Along with the Alpharetta Conference Center, North American Properties will construct a 325-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost $23.5 million in visitor spending, generating 545 jobs with more than $15.7 million in earnings and over $51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow 3% (budget-to-budget) to $6 million due primarily to an increase in business spending on travel and training.

[9] Please refer to the Capital Initiatives tab of this document for a detailed description of this initiative.

[10] It is the city's intent to reserve $1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

## ***Debt Service Fund***

The FY 2017 Budget totals $5,816,807 and includes funding for: the payment of principal and interest on general long-term debt ($3,561,807) associated administrative fees ($5,000), and a reserve for debt service ($2,250,000) on the proposed 2016 Alpharetta Parks and Transportation Bond. The Alpharetta Parks and Transportation Bond would provide $52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is subject to voter approval on May 24, 2016. Funding is provided through the city's existing millage rate structure.

## ***Solid Waste Fund***

The FY 2017 Budget for the Solid Waste Fund totals $3,304,278 and represents a decrease of -7.5%, or -$269,091, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016[11]. After adjusting for the non-allocated reserve, the operational budget is flat with FY 2016.

The Personnel Services category decreased -2.5%, or -$1,649, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; all of which is mitigated through employee turnover.

Authorized personnel total 1.0 FTE and represent the following:

| | FTEs | | | | | |
|---|---|---|---|---|---|---|
| | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Customer Account Representative | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |
| | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - |

The Maintenance & Operations category is flat with FY 2016. The main expense is our private solid waste hauling contract (growth in the service base) which will continue at the same base rates in FY 2017.

## ***Risk Management Fund***

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2017 Budget for the Risk Management Fund totals $1,312,200 and represents a decrease of -19.6%, or -$319,910, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016[6]. After adjusting for the non-allocated reserve, the true operational budget growth totals 2%. This growth is driven through insurance

[11] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

premium increases/coverage changes (e.g. cyber liability, property and equipment insurance, etc.).

***Medical Insurance Fund***

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals $7,932,994 and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# FUND SUMMARIES

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# CITYWIDE FUND SUMMARIES

FY 2017 Mayor's Recommended Budget



# City of Alpharetta
# FY 2017 Budget
# Citywide Statement of Revenues and Expenditures (by Department)

| | | Special Revenue Funds | | | | | | Capital Project Funds | | Enterprise Fund | Internal Service Funds | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | General Fund | E-911 Fund | Impact Fee Fund | DEA Fund | Hotel/Motel Fund | Operating Grant Fund | Debt Service Fund | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund | Risk Management Fund | Medical Insurance Fund | TOTAL |
| **REVENUES:** | | | | | | | | | | | | | |
| **Property Taxes** | $ 21,409,000 | $ - | $ - | $ - | $ - | $ - | $ 5,505,000 | $ - | $ - | $ - | $ - | $ - | $ 26,914,000 |
| **Local Option Sales Taxes** | 15,100,000 | - | - | - | - | - | - | - | - | - | - | - | 15,100,000 |
| **Other Taxes** | 14,254,500 | - | - | - | 6,000,000 | - | - | - | - | - | - | - | 20,254,500 |
| **Licenses and Permits** | 2,297,050 | - | - | - | - | - | - | - | - | - | - | - | 2,297,050 |
| **Intergovernmental Revenue** | 511,000 | 925,000 | - | - | - | - | - | - | - | - | - | - | 1,436,000 |
| **Charges for Services** | 3,108,900 | 2,740,000 | 375,000 | - | - | - | - | - | - | 3,300,800 | 1,310,000 | 7,244,480 | 18,079,180 |
| **Fines and Forfeitures** | 2,404,000 | - | - | 347,600 | - | - | - | - | - | - | - | - | 2,751,600 |
| **Interest Earnings** | 60,000 | 5,259 | 1,500 | 976 | - | - | 9,000 | - | - | 3,478 | 2,200 | - | 82,413 |
| **Other/Miscellaneous** | 288,704 | - | - | - | - | - | - | - | - | - | - | - | 288,704 |
| *subtotal* | $ 59,433,154 | $ 3,670,259 | $ 376,500 | $ 348,576 | $ 6,000,000 | $ - | $ 5,514,000 | $ - | $ - | $ 3,304,278 | $ 1,312,200 | $ 7,244,480 | $ 87,203,447 |
| **Other Financing Sources** | | | | | | | | | | | | | |
| Interfund Transfer from General Fund | $ - | $ - | $ - | $ - | $ - | $ 20,000 | $ - | $ 8,829,857 | $ 1,700,000 | $ - | $ - | $ - | $ 10,549,857 |
| Interfund Transfer from Hotel/Motel Fund | 2,250,000 | - | - | - | - | - | - | - | - | - | - | - | 2,250,000 |
| Budgeted Fund Balance | 6,049,857 | - | 2,180,000 | 1,750,000 | - | - | 302,807 | 1,730,000 | - | - | - | 688,514 | 12,701,178 |
| *subtotal* | $ 8,299,857 | $ - | $ 2,180,000 | $ 1,750,000 | $ - | $ 20,000 | $ 302,807 | $ 10,559,857 | $ 1,700,000 | $ - | $ - | $ 688,514 | $ 25,501,035 |
| **Total Revenues** | **$ 67,733,011** | **$ 3,670,259** | **$ 2,556,500** | **$ 2,098,576** | **$ 6,000,000** | **$ 20,000** | **$ 5,816,807** | **$ 10,559,857** | **$ 1,700,000** | **$ 3,304,278** | **$ 1,312,200** | **$ 7,932,994** | **$ 112,704,482** |
| **EXPENDITURES:** | | | | | | | | | | | | | |
| **Mayor and City Council** | $ 360,977 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 360,977 |
| **City Administration** | 1,911,664 | - | - | - | - | - | - | 500,000 | - | - | - | - | 2,411,664 |
| **Legal Services** | 650,000 | - | - | - | - | - | - | - | - | - | - | - | 650,000 |
| **Community Development** | 2,727,412 | - | - | - | - | - | - | 100,000 | - | - | - | - | 2,827,412 |
| **Public Works** | 7,887,543 | - | 1,150,000 | - | - | - | - | 4,208,271 | 1,700,000 | - | - | - | 14,945,814 |
| **Finance** | 3,199,142 | - | - | - | - | - | - | - | - | 3,304,278 | 1,312,200 | 1,441,673 | 9,257,293 |
| **Public Safety** | 26,444,393 | 3,426,259 | 300,000 | 2,098,576 | - | - | - | 1,661,123 | - | - | - | - | 33,930,351 |
| **Human Resources** | 401,756 | - | - | - | - | - | - | - | - | - | - | - | 401,756 |
| **Municipal Court** | 1,092,257 | - | - | - | - | - | - | - | - | - | - | - | 1,092,257 |
| **Recreation and Parks** | 8,731,629 | - | 550,000 | - | - | - | - | 1,599,000 | - | - | - | - | 10,880,629 |
| **Information Technology** | 1,599,441 | - | - | - | - | - | - | 670,000 | - | - | - | - | 2,269,441 |
| **Non-Departmental** | | | | | | | | | | | | | |
| Insurance Premiums (Risk Fund) | 640,000 | - | | - | - | - | - | - | - | - | - | - | 640,000 |
| Medical Claims | - | - | - | - | - | - | - | - | - | - | - | 5,714,666 | 5,714,666 |
| Contingency | 605,000 | - | - | - | - | - | - | - | - | - | - | - | 605,000 |
| Non-Allocated (Reserve) | 150,000 | 244,000 | 545,250 | - | - | 20,000 | - | 1,821,463 | - | - | - | 776,655 | 3,557,368 |
| Alpharetta Convention and Visitors Bureau | - | - | - | - | 2,625,000 | - | - | - | - | - | - | - | 2,625,000 |
| Debt Service (Principal and Interest) | 286,940 | - | - | - | 775,630 | - | 3,561,807 | - | - | - | - | - | 4,624,377 |
| Debt Service Reserve | 450,000 | - | - | - | 349,370 | - | 2,250,000 | - | - | - | - | - | 3,049,370 |
| Other | 45,000 | - | 11,250 | - | - | - | 5,000 | - | - | - | - | - | 61,250 |
| *subtotal* | $ 57,183,154 | $ 3,670,259 | $ 2,556,500 | $ 2,098,576 | $ 3,750,000 | $ 20,000 | $ 5,816,807 | $ 10,559,857 | $ 1,700,000 | $ 3,304,278 | $ 1,312,200 | $ 7,932,994 | $ 99,904,625 |
| **Other Financing Uses** | | | | | | | | | | | | | |
| Interfund Transfer to General Fund | $ - | $ - | $ - | $ - | $ 2,250,000 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 2,250,000 |
| Interfund Transfer to Grant/Capital Funds | 10,549,857 | - | - | - | - | - | - | - | - | - | - | - | 10,549,857 |
| *subtotal* | $ 10,549,857 | $ - | $ - | $ - | $ 2,250,000 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 12,799,857 |
| **Total Expenditures** | **$ 67,733,011** | **$ 3,670,259** | **$ 2,556,500** | **$ 2,098,576** | **$ 6,000,000** | **$ 20,000** | **$ 5,816,807** | **$ 10,559,857** | **$ 1,700,000** | **$ 3,304,278** | **$ 1,312,200** | **$ 7,932,994** | **$ 112,704,482** |

# City of Alpharetta
# FY 2017 Budget
# Citywide Statement of Revenues and Expenditures (by Category)

| | | Special Revenue Funds | | | | | | Capital Project Funds | | Enterprise Fund | Internal Service Funds | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | General Fund | E-911 Fund | Impact Fee Fund | DEA Fund | Hotel/Motel Fund | Operating Grant Fund | Debt Service Fund | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund | Risk Management Fund | Medical Insurance Fund | TOTAL |
| **REVENUES:** | | | | | | | | | | | | | |
| **Property Taxes** | $ 21,409,000 | $ - | $ - | $ - | $ - | $ - | $ 5,505,000 | $ - | $ - | $ - | $ - | $ - | $ 26,914,000 |
| **Local Option Sales Taxes** | 15,100,000 | - | - | - | - | - | - | - | - | - | - | - | 15,100,000 |
| **Other Taxes** | 14,254,500 | - | - | - | 6,000,000 | - | - | - | - | - | - | - | 20,254,500 |
| **Licenses and Permits** | 2,297,050 | - | - | - | - | - | - | - | - | - | - | - | 2,297,050 |
| **Intergovernmental Revenue** | 511,000 | 925,000 | - | - | - | - | - | - | - | - | - | - | 1,436,000 |
| **Charges for Services** | 3,108,900 | 2,740,000 | 375,000 | - | - | - | - | - | - | 3,300,800 | 1,310,000 | 7,244,480 | 18,079,180 |
| **Fines and Forfeitures** | 2,404,000 | - | - | 347,600 | - | - | - | - | - | - | - | - | 2,751,600 |
| **Interest Earnings** | 60,000 | 5,259 | 1,500 | 976 | - | - | 9,000 | - | - | 3,478 | 2,200 | - | 82,413 |
| **Other/Miscellaneous** | 288,704 | - | - | - | - | - | - | - | - | - | - | - | 288,704 |
| *subtotal* | $ 59,433,154 | $ 3,670,259 | $ 376,500 | $ 348,576 | $ 6,000,000 | $ - | $ 5,514,000 | $ - | $ - | $ 3,304,278 | $ 1,312,200 | $ 7,244,480 | $ 87,203,447 |
| **Other Financing Sources** | | | | | | | | | | | | | |
| Interfund Transfer from General Fund | $ - | $ - | $ - | $ - | $ - | $ 20,000 | $ - | $ 8,829,857 | $ 1,700,000 | $ - | $ - | $ - | $ 10,549,857 |
| Interfund Transfer from Hotel/Motel Fund | 2,250,000 | - | - | - | - | - | - | - | - | - | - | - | 2,250,000 |
| Budgeted Fund Balance | 6,049,857 | - | 2,180,000 | 1,750,000 | - | - | 302,807 | 1,730,000 | - | - | - | 688,514 | 12,701,178 |
| *subtotal* | $ 8,299,857 | $ - | $ 2,180,000 | $ 1,750,000 | $ - | $ 20,000 | $ 302,807 | $ 10,559,857 | $ 1,700,000 | $ - | $ - | $ 688,514 | $ 25,501,035 |
| **Total Revenues** | **$ 67,733,011** | **$ 3,670,259** | **$ 2,556,500** | **$ 2,098,576** | **$ 6,000,000** | **$ 20,000** | **$ 5,816,807** | **$ 10,559,857** | **$ 1,700,000** | **$ 3,304,278** | **$ 1,312,200** | **$ 7,932,994** | **$ 112,704,482** |
| **EXPENDITURES:** | | | | | | | | | | | | | |
| **Personnel Services** | $ 40,392,264 | $ 2,303,117 | $ - | $ 259,630 | $ - | $ - | $ - | $ - | $ - | $ 63,667 | $ - | $ - | $ 43,018,678 |
| **Maintenance and Operations** | 13,894,607 | 1,102,142 | 11,250 | 40,000 | - | - | 5,000 | - | - | 3,240,611 | 1,312,200 | 1,441,673 | 21,047,483 |
| **Capital/Capital Lease** | 719,343 | 21,000 | 2,000,000 | 1,798,946 | - | - | - | 8,738,394 | 1,700,000 | - | - | - | 14,977,683 |
| **Other** | | | | | | | | | | | | | |
| Insurance Premiums (Risk Fund) | 640,000 | - | - | - | - | - | - | - | - | - | - | - | 640,000 |
| Medical Claims | - | - | - | - | - | - | - | - | - | - | - | 5,714,666 | 5,714,666 |
| Contingency | 605,000 | - | - | - | - | - | - | - | - | - | - | - | 605,000 |
| Non-Allocated (Reserve) | 150,000 | 244,000 | 545,250 | - | - | 20,000 | - | 1,821,463 | - | - | - | 776,655 | 3,557,368 |
| Alpharetta Convention and Visitors Bureau | - | - | - | - | 2,625,000 | - | - | - | - | - | - | - | 2,625,000 |
| Debt Service (Principal and Interest) | 286,940 | - | - | - | 775,630 | - | 3,561,807 | - | - | - | - | - | 4,624,377 |
| Debt Service Reserve | 450,000 | - | - | - | 349,370 | - | 2,250,000 | - | - | - | - | - | 3,049,370 |
| Donations/Contributions | 45,000 | - | - | - | - | - | - | - | - | - | - | - | 45,000 |
| *subtotal* | $ 57,183,154 | $ 3,670,259 | $ 2,556,500 | $ 2,098,576 | $ 3,750,000 | $ 20,000 | $ 5,816,807 | $ 10,559,857 | $ 1,700,000 | $ 3,304,278 | $ 1,312,200 | $ 7,932,994 | $ 99,904,625 |
| **Other Financing Uses** | | | | | | | | | | | | | |
| Interfund Transfer to General Fund | $ - | $ - | $ - | $ - | $ 2,250,000 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 2,250,000 |
| Interfund Transfer to Grant/Capital Funds | 10,549,857 | - | - | - | - | - | - | - | - | - | - | - | 10,549,857 |
| *subtotal* | $ 10,549,857 | $ - | $ - | $ - | $ 2,250,000 | $ - | $ - | $ - | $ - | $ - | $ - | $ - | $ 12,799,857 |
| **Total Expenditures** | **$ 67,733,011** | **$ 3,670,259** | **$ 2,556,500** | **$ 2,098,576** | **$ 6,000,000** | **$ 20,000** | **$ 5,816,807** | **$ 10,559,857** | **$ 1,700,000** | **$ 3,304,278** | **$ 1,312,200** | **$ 7,932,994** | **$ 112,704,482** |

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# GENERAL FUND SUMMARY

# City of Alpharetta
# General Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 AMENDED BUDGET | FY 2017 RECOMMENDED BUDGET | $ Variance | % Variance |
|---|---|---|---|---|
| **Revenues:** | | | | |
| Property Taxes: | | | | |
| Current Year | $ 18,800,000 | $ 19,900,000 | *$ 1,100,000* | *5.9%* |
| Motor Vehicle | 300,000 | 250,000 | *(50,000)* | *-16.7%* |
| Motor Vehicle Title Tax Fee | 1,000,000 | 1,000,000 | *-* | *0.0%* |
| Prior Year/Delinquent | 249,500 | 259,000 | *9,500* | *3.8%* |
| Local Option Sales Tax | 14,700,000 | 15,100,000 | *400,000* | *2.7%* |
| Other Taxes: | | | | |
| Franchise Fees | 6,440,000 | 6,725,000 | *285,000* | *4.4%* |
| Insurance Premium Tax | 3,150,000 | 3,360,000 | *210,000* | *6.7%* |
| Alcohol Beverage Excise Tax | 1,850,000 | 2,015,000 | *165,000* | *8.9%* |
| Other Taxes | 1,789,500 | 2,154,500 | *365,000* | *20.4%* |
| Licenses & Permits | 2,077,050 | 2,297,050 | *220,000* | *10.6%* |
| Intergovernmental | 389,000 | 511,000 | *122,000* | *31.4%* |
| Charges for Services | 2,934,640 | 3,108,900 | *174,260* | *5.9%* |
| Fines & Forfeitures | 2,779,000 | 2,404,000 | *(375,000)* | *-13.5%* |
| Interest | 50,000 | 60,000 | *10,000* | *20.0%* |
| Other Revenues | 263,210 | 288,704 | *25,494* | *9.7%* |
| Other Financing Sources: | . | | | |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858 | 2,250,000 | *30,142* | *1.4%* |
| **Total Operating Revenues** | **$ 58,991,758** | **$ 61,683,154** | ***$ 2,691,396*** | ***4.6%*** |
| Fund Balance Carryforward | 5,036,209 | 6,049,857 | | |
| **Total Revenues** | **$ 64,027,967** | **$ 67,733,011** | | |
| **Expenditures (by Category):** | | | | |
| Personnel Services: | | | | |
| Salaries | $ 25,482,092 | $ 26,160,692 | $ 678,600 | 2.7% |
| Group Insurance | 7,161,526 | 7,573,003 | 411,477 | 5.7% |
| Pension (Defined Benefit) | 2,276,470 | 2,387,665 | 111,195 | 4.9% |
| Pension (401A) | 1,379,726 | 1,482,671 | 102,945 | 7.5% |
| Miscellaneous Benefits | 2,717,600 | 2,788,233 | 70,633 | 2.6% |
| *subtotal* | $ 39,017,414 | $ 40,392,264 | $ 1,374,850 | 3.5% |
| Maintenance and Operations: | | | | |
| Professional Services | $ 2,185,763 | $ 2,199,810 | $ 14,047 | 0.6% |
| Repair/Maintenance | 1,264,115 | 1,384,266 | 120,151 | 9.5% |
| Maintenance Contracts | 2,231,320 | 2,286,117 | 54,797 | 2.5% |
| Professional Services (IT) | 1,312,726 | 1,396,932 | 84,206 | 6.4% |
| General Supplies | 984,768 | 993,790 | 9,022 | 0.9% |
| Utilities | 2,630,975 | 2,628,950 | (2,025) | -0.1% |
| Fuel | 768,000 | 641,000 | (127,000) | -16.5% |
| Legal Services | 525,000 | 650,000 | 125,000 | 23.8% |
| Miscellaneous | 1,635,078 | 1,713,742 | 78,664 | 4.8% |
| *subtotal* | $ 13,537,745 | $ 13,894,607 | $ 356,862 | 2.6% |
| Capital/Lease: | | | | |
| Fire Truck Leases | $ 357,676 | $ 471,773 | $ 114,097 | 31.9% |
| Tyler ERP Lease | 107,701 | 109,263 | 1,562 | 1.5% |
| Work Order Software Lease | 75,997 | 76,307 | 310 | 0.4% |
| Miscellaneous | 66,000 | 62,000 | (4,000) | -6.1% |
| *subtotal* | $ 607,374 | $ 719,343 | $ 111,969 | 18.4% |
| Other Uses: | | | | |
| Contingency | $ 642,358 | $ 605,000 | $ (37,358) | -5.8% |
| Insurance Premiums (Risk Fund) | 607,000 | 640,000 | 33,000 | 5.4% |
| Gwinnett Tech Contribution (Debt Svc) | 290,340 | 286,940 | (3,400) | -1.2% |
| Conference Ctr Debt Service Reserve | 337,500 | 450,000 | 112,500 | 33.3% |
| Operating Initiatives (Reserve) | - | 150,000 | 150,000 | |
| Donations/Contributions | 45,000 | 45,000 | - | 0.0% |
| *subtotal* | $ 1,922,198 | $ 2,176,940 | $ 254,742 | 13.3% |
| **Total Operating Expenditures** | **$ 55,084,731** | **$ 57,183,154** | **$ 2,098,423** | **3.8%** |
| Interfund Transfer: | | | | |
| Capital Project/Grant Funds | 8,943,236 | 10,549,857 | | |
| **Total Expenditures** | **$ 64,027,967** | **$ 67,733,011** | | |
| *Personnel (full-time-equivalent)* | 409.0 | 408.0 | | |

# City of Alpharetta
# General Fund
# Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2012 Actual | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 20,565,040 | $ 21,330,297 | $ 20,951,279 | $ 20,873,496 | $ 23,586,068 | $ 18,549,859 |
| **Revenues:** | | | | | | |
| Property Taxes | $ 16,494,539 | $ 18,740,931 | $ 19,892,754 | $ 20,765,849 | $ 20,349,500 | $ 21,409,000 |
| Local Option Sales Taxes | 12,239,330 | 12,173,275 | 13,575,938 | 14,757,780 | 14,700,000 | 15,100,000 |
| Other Taxes | 12,587,292 | 13,030,797 | 12,706,783 | 13,875,057 | 13,229,500 | 14,254,500 |
| Licenses and Permits | 2,201,211 | 1,859,213 | 2,400,059 | 2,912,433 | 2,077,050 | 2,297,050 |
| Intergovernmental | 85,489 | 385,000 | 376,000 | 386,458 | 389,000 | 511,000 |
| Charges for Services | 2,871,235 | 2,649,450 | 2,857,898 | 3,264,768 | 2,934,640 | 3,108,900 |
| Fines and Forfeitures | 3,045,182 | 2,787,875 | 2,360,816 | 2,767,465 | 2,779,000 | 2,404,000 |
| Interest | 53,079 | 36,642 | 51,065 | 40,334 | 50,000 | 60,000 |
| Other Revenue | 250,557 | 350,979 | 166,200 | 204,218 | 203,210 | 183,704 |
| | $ 49,827,914 | $ 52,014,162 | $ 54,387,513 | $ 58,974,363 | $ 56,711,900 | $ 59,328,154 |
| **Expenditures:** | | | | | | |
| Mayor and City Council | $ 238,982 | $ 277,376 | $ 282,367 | $ 308,237 | $ 350,069 | $ 360,977 |
| City Administration | 1,693,685 | 2,281,112 | 2,651,745 | 2,722,528 | 2,074,055 | 1,911,664 |
| Legal Services | 484,458 | 442,650 | 504,045 | 608,630 | 525,000 | 650,000 |
| Community Development | 1,915,502 | 2,022,668 | 2,257,827 | 2,340,068 | 2,422,485 | 2,727,412 |
| Public Works | 6,580,587 | 6,773,707 | 6,891,550 | 7,084,379 | 7,941,386 | 7,887,543 |
| Finance | 2,771,067 | 2,818,456 | 2,894,001 | 2,953,855 | 3,160,975 | 3,199,142 |
| Public Safety | 22,189,625 | 22,697,945 | 23,051,613 | 24,212,086 | 25,385,562 | 26,444,393 |
| Human Resources | 332,952 | 316,187 | 351,050 | 376,580 | 395,114 | 401,756 |
| Municipal Court | 938,942 | 935,750 | 954,463 | 969,417 | 1,061,500 | 1,092,257 |
| Recreation and Parks | 6,120,896 | 6,115,651 | 6,238,989 | 6,669,756 | 8,323,032 | 8,731,629 |
| Information Technology | 1,275,237 | 1,395,703 | 1,389,411 | 1,467,121 | 1,523,355 | 1,599,441 |
| Non-Departmental: | | | | | | |
| Contingency | 68,984 | 158,909 | 221,353 | 224,249 | 642,358 | 605,000 |
| Insurance Premiums (Risk Fund) | 244,000 | 664,500 | 690,800 | 545,000 | 607,000 | 640,000 |
| OPEB Contribution | 862,110 | - | - | - | - | - |
| Gwinnett Tech Contribution (Debt Svc) | - | - | 153,465 | 288,640 | 290,340 | 286,940 |
| Conference Ctr Debt Service Reserve | - | - | - | - | 337,500 | 450,000 |
| Operating Initiatives (Reserve) | - | - | - | - | - | 150,000 |
| Donations/Contributions | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| | $ 45,762,027 | $ 46,945,614 | $ 48,577,680 | $ 50,815,544 | $ 55,084,731 | $ 57,183,154 |
| **Other Financing Sources (Uses):** | | | | | | |
| Proceeds from the sale of Capital Assets | $ 119,990 | $ 94,329 | $ 549,213 | $ 162,797 | $ 60,000 | $ 105,000 |
| Interfund Transfer: | | | | | | |
| Hotel/Motel Fund | 1,345,677 | 1,544,900 | 1,656,674 | 1,858,068 | 2,219,858 | 2,250,000 |
| Operating Grant Fund | - | - | - | - | - | (20,000) |
| Capital Project Fund | (4,373,797) | (7,086,795) | (8,093,503) | (7,467,112) | (8,943,236) | (8,829,857) |
| Stormwater Capital Fund | - | - | - | - | - | (1,700,000) |
| Risk Management Fund | (392,500) | - | - | - | - | - |
| | $ (3,300,630) | $ (5,447,566) | $ (5,887,616) | $ (5,446,248) | $ (6,663,378) | $ (8,194,857) |
| **Ending Fund Balance:** (1) | **$ 21,330,297** | **$ 20,951,279** | **$ 20,873,496** | **$ 23,586,068** | **$ 18,549,859** | **$ 12,500,002** |
| *Changes in Fund Balance (actual/est.)* | *$ 765,257* | *$ (379,018)* | *$ (77,783)* | *$ 2,712,572* | *$ (5,036,209)* | *$ (6,049,857)* |
| *Personnel (full-time-equivalent)* | *403.0* | *405.0* | *406.0* | *407.0* | *409.0* | *408.0* |

Notes:

(1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2016 and 2017 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).

THE CITY OF
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GEORGIA

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# SPECIAL REVENUE FUND SUMMARIES

# City of Alpharetta
# E-911 Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Charges for Services: | | | | |
| E-911 Service Fees (land lines) | $ 1,300,000 | $ 1,310,000 | $ 10,000 | 0.8% |
| E-911 Service Fees (cell phones) | 1,500,000 | 1,335,000 | (165,000) | -11.0% |
| E-911 Service Fees (cell phones) | 90,000 | 95,000 | 5,000 | 100.0% |
| Intergovernmental: | | | | |
| City of Milton | 900,000 | 925,000 | 25,000 | 2.8% |
| Interest | 6,931 | 5,259 | (1,672) | -24.1% |
| Other Financing Sources: (2) | | | | |
| Budgeted Fund Balance ("FB") | 1,455,576 | - | (1,455,576) | -100.0% |
| **Total Revenues (All Sources):** (1) | **$ 5,252,507** | **$ 3,670,259** | **$ (1,582,248)** | **-30.1%** |
| | | | | |
| Personnel Services: | | | | |
| Salaries | $ 1,507,191 | $ 1,512,112 | $ 4,921 | 0.3% |
| Benefits | 721,301 | 791,005 | 69,704 | 9.7% |
| Maintenance and Operations: | | | | |
| Communications | 445,000 | 445,000 | - | 0.0% |
| Maintenance Contracts | 152,300 | 179,240 | 26,940 | 17.7% |
| Professional Services (IT) | 228,095 | 257,858 | 29,763 | 13.0% |
| Utilities | 52,375 | 52,375 | - | 0.0% |
| Miscellaneous | 187,169 | 167,669 | (19,500) | -10.4% |
| Capital: | | | | |
| Capital (3) | 1,223,294 | 21,000 | (1,202,294) | -98.3% |
| North Fulton Radio System (COA) | 678,062 | - | (678,062) | -100.0% |
| Other Uses: (2) | | | | |
| Non-Allocated/Reserve | 57,720 | 244,000 | 186,280 | 322.7% |
| Transfer to Capital Project Fund | - | - | - | 0.0% |
| **Total Expenditures (All Uses):** (1) | **$ 5,252,507** | **$ 3,670,259** | **$ (1,582,248)** | **-30.1%** |

| | | |
|---|---|---|
| *Personnel (full-time-equivalent)* | *26.0* | *26.0* |

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates -3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 Reserve is allocated to cover operating/capital initiatives.

(3) The FY 2016 budget included funding for various one-time public safety equipment (replacement/new) initiatives and funding for the North Fulton Regional Radio System.

# City of Alpharetta
# E-911 Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 2,486,265 | $ 3,325,908 | $ 3,971,699 | $ 2,150,699 | $ 752,843 |
| **Revenues:** | | | | | |
| Charges for Services | $ 2,486,737 | $ 2,705,732 | $ 3,235,946 | $ 2,890,000 | $ 2,740,000 |
| Interest | 5,268 | 10,211 | 3,803 | 6,931 | 5,259 |
| City of Milton Agreement | 833,939 | 1,033,485 | 898,734 | 900,000 | 925,000 |
| Other | - | - | 6,912 | - | - |
| | $ 3,325,943 | $ 3,749,428 | $ 4,145,396 | $ 3,796,931 | $ 3,670,259 |
| **Expenditures:** | | | | | |
| Public Safety | $ 2,486,300 | $ 3,103,637 | $ 5,966,396 | $ 5,194,787 | $ 3,670,259 |
| | $ 2,486,300 | $ 3,103,637 | $ 5,966,396 | $ 5,194,787 | $ 3,670,259 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| General Fund (subsidy/other) | $ - | $ - | $ - | $ - | $ - |
| Capital Project Fund | - | - | - | - | - |
| | $ - | $ - | $ - | $ - | $ - |
| **Adjustments/Reconciliation:** | $ - | $ - | $ - | $ - | $ - |
| **Ending Fund Balance:** (1) | **$ 3,325,908** | **$ 3,971,699** | **$ 2,150,699** | **$ 752,843** | **$ 752,843** |
| *Changes in Fund Balance (actual/est.)* (2) | *$ 839,643* | *$ 645,791* | *$ (1,821,000)* | *$ (1,397,856)* | *$ -* |
| *Personnel (full-time-equivalent)* (3) | *24.0* | *26.0* | *26.0* | *26.0* | *26.0* |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FY 2016 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

(3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

# City of Alpharetta
# Impact Fee Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Charges for Services: | | | | |
| Impact Fees (streets/highways) | $ 15,000 | $ 150,000 | $ 135,000 | 900.00% |
| Impact Fees (recreation/parks) | 15,000 | 150,000 | 135,000 | 900.00% |
| Impact Fees (public safety) | 15,000 | 75,000 | 60,000 | 400.00% |
| Interest | 1,350 | 1,500 | 150 | 11.11% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 1,582,560 | 2,180,000 | 597,440 | 37.75% |
| **Total Revenues (All Sources):** | **$ 1,628,910** | **$ 2,556,500** | **$ 927,590** | **56.95%** |
| | | | | |
| Non-Departmental/Other Uses: | | | | |
| Impact Fee Administration | 1,350 | 11,250 | 9,900 | 733.33% |
| Professional Services (Impact Fee Ordinance Update) | 4,063 | - | (4,063) | -100.00% |
| Capital | 298,750 | 2,000,000 | | |
| (1) Non-Allocated/Reserve | 1,324,747 | 545,250 | (779,497) | -58.84% |
| **Total Expenditures (All Uses):** | **$ 1,628,910** | **$ 2,556,500** | **$ (773,660)** | **56.95%** |

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

# City of Alpharetta
# Impact Fee Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Estimated Actual | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 641,594 | $ 796,085 | $ 1,119,411 | $ 1,582,561 | $ 2,189,338 |
| **Revenues:** | | | | | |
| Charges for Services | $ 158,038 | $ 337,108 | $ 529,004 | $ 932,132 | $ 375,000 |
| Interest | 1,194 | 2,581 | 2,204 | 1,350 | 1,500 |
| | $ 159,232 | $ 339,689 | $ 531,208 | $ 933,482 | $ 376,500 |
| **Expenditures:** | | | | | |
| Non-Departmental | $ 4,741 | $ 16,363 | $ 68,058 | $ 27,955 | $ 11,250 |
| Capital | - | - | - | 298,750 | 2,000,000 |
| | $ 4,741 | $ 16,363 | $ 68,058 | $ 326,705 | $ 2,011,250 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| Debt Service Fund | $ - | $ - | $ - | $ - | $ - |
| | $ - | $ - | $ - | $ - | $ - |
| **Ending Fund Balance:** (1) | **$ 796,085** | **$ 1,119,411** | **$ 1,582,561** | **$ 2,189,338** | **$ 554,588** |
| *Changes in Fund Balance (actual/est.)* | *$ 154,491* | *$ 323,326* | *$ 463,150* | *$ 606,777* | *$ (1,634,750)* |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Impact Fee monies for FY's 2013-2016 are being reserved for future system improvements. FY 2017 includes the appropriation of impact fee monies toward eligible projects.

# City of Alpharetta
# Drug Enforcement Agency Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Fines and Forfeitures | $ 448,500 | $ 347,600 | $ (100,900) | -22.50% |
| Interest | 227 | 976 | 749 | 329.96% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 1,974,753 | 1,750,000 | (224,753) | -11.38% |
| **Total Revenues (All Sources):** (1) | **$ 2,423,480** | **$ 2,098,576** | **$ (324,904)** | **-13.41%** |
| Personnel Services | $ 245,620 | $ 259,630 | $ 14,010 | 5.70% |
| Maintenance and Operations | 128,107 | 40,000 | (88,107) | -68.78% |
| Capital | 258,000 | 1,798,946 | 1,540,946 | 597.27% |
| Other Uses: | | | | |
| Non-Allocated/Reserve (2) | 1,791,753 | - | (1,791,753) | -100.00% |
| **Total Expenditures (All Uses):** | **$ 2,423,480** | **$ 2,098,576** | **$ (324,904)** | **-13.41%** |

Notes:

(1) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Non-Allocated/Reserves. The true operation budget variance after adjusting for non-operating items approximates -22%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta
# Drug Enforcement Agency Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 1,714,846 | $ 2,116,149 | $ 2,096,209 | $ 1,974,754 | $ 1,791,754 |
| **Revenues:** | | | | | |
| Fines and Forfeitures | $ 569,929 | $ 505,142 | $ 769,983 | $ 448,500 | $ 347,600 |
| Interest | 3 | (28) | 1,276 | 227 | 976 |
| Sale of Capital Assets | - | - | - | - | - |
| Miscellaneous | - | - | - | - | - |
| | $ 569,932 | $ 505,114 | $ 771,259 | $ 448,727 | $ 348,576 |
| **Expenditures:** | | | | | |
| Public Safety | $ 168,629 | $ 525,054 | $ 892,714 | $ 631,727 | $ 2,098,576 |
| | $ 168,629 | $ 525,054 | $ 892,714 | $ 631,727 | $ 2,098,576 |
| **Ending Fund Balance:** (1),(2) | **$ 2,116,149** | **$ 2,096,209** | **$ 1,974,754** | **$ 1,791,754** | **$ 41,754** |
| *Changes in Fund Balance (actual/est.)* | *$ 401,303* | *$ (19,940)* | *$ (121,455)* | *$ (183,000)* | *$ (1,750,000)* |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accour

(2) FYs 2014-2016 fund balance is being used for various capital initiatives (e.g. North Fulton Radio Initiative, Jail Door Lock improvements, etc.). FY 2017 fund balance is being used for the Public Safety Headquarters expansion project. Please refer to the Capital Initiatives section of this document for detailed information on this project.

# City of Alpharetta
# Hotel/Motel Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Other Taxes: | | | | |
| Hotel/Motel Taxes | $ 5,830,895 | $ 6,000,000 | $ 169,105 | 2.9% |
| Interest: | - | - | - | 0.0% |
| Other: | | | | |
| Budgeted Fund Balance | - | - | - | 0.0% |
| **Total Revenues (All Sources):** | **$ 5,830,895** | **$ 6,000,000** | **$ 169,105** | **2.9%** |
| Other Uses: | | | | |
| Alpharetta Business Community | $ 221,860 | $ - | $ (221,860) | -100.0% |
| Alpharetta Convention & Visitor's Bureau | 2,545,427 | 2,625,000 | 79,573 | 3.1% |
| City of Alpharetta | 2,219,858 | 2,250,000 | 30,142 | 1.4% |
| Conference Center Debt Service: | | | | |
| Series 2016 Bonds (Principal/Interest) | - | 775,630 | 775,630 | 0.0% |
| Debt Service Reserve | 843,750 | 349,370 | (494,380) | -58.6% |
| **Total Expenditures (All Uses):** | **$ 5,830,895** | **$ 6,000,000** | **$ 169,105** | **2.9%** |

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

# City of Alpharetta
# Hotel/Motel Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2015 Amended Budget | FY 2016 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 11,083 | $ 11,117 | $ 0 | $ 0 | $ 843,750 |
| **Revenues:** | | | | | |
| Other Taxes | $ 3,862,249 | $ 4,130,567 | $ 4,645,169 | $ 5,830,895 | $ 6,000,000 |
| Interest | 34 | - | - | - | - |
| | $ 3,862,284 | $ 4,130,567 | $ 4,645,169 | $ 5,830,895 | $ 6,000,000 |
| **Expenditures:** | | | | | |
| Alpharetta Business Community | $ 643,827 | $ 690,419 | $ 774,350 | $ 221,860 | $ - |
| Alpharetta Convention & Visitor's Bureau | 1,673,523 | 1,794,592 | 2,012,752 | 2,545,427 | 2,625,000 |
| City of Alpharetta | 1,544,900 | 1,656,674 | 1,858,068 | 2,219,858 | 2,250,000 |
| Conference Center Debt Service: | | | | | |
| Facility Debt Service | - | - | - | - | 775,630 |
| | $ 3,862,249 | $ 4,141,684 | $ 4,645,170 | $ 4,987,145 | $ 5,650,630 |
| **Ending Fund Balance:** | **$ 11,117** | **$ 0** | **$ 0** | **$ 843,750** | **$ 1,193,120** |
| *Changes in Fund Balance (actual/est.)* | *$ 34* | *$ (11,117)* | *$ (0)* | *$ 843,750* | *$ 349,370* |

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

# City of Alpharetta
# Operating Grant Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Intergovernmental Revenues: | | | | |
| Grants | 27,923 | - | (27,923) | -100.00% |
| Interest | - | - | - | - |
| Other/Miscellaenous: | | | | |
| Contributions/Donations | 320 | - | (320) | -100.00% |
| Other Financing Sources: | | | | |
| General Fund Transfer | - | 20,000 | 20,000 | 100.00% |
| Budgeted Fund Balance | 50,158 | - | (50,158) | -100.00% |
| **Total Revenues (All Sources):** | **$ 78,401** | **$ 20,000** | **$ (58,401)** | **-74.49%** |
| | | | | |
| Maintenance and Operations: | 38,980 | - | (38,980) | -100.00% |
| Capital: | 21,663 | - | (21,663) | -100.00% |
| Non-Allocated: | 17,758 | 20,000 | 2,242 | 12.63% |
| **Total Expenditures (All Uses):** | **$ 78,401** | **$ 20,000** | **$ (58,401)** | **-74.49%** |

# City of Alpharetta
# Operating Grant Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 86,868 | $ 73,654 | $ 57,907 | $ 50,160 | $ 17,760 |
| **Revenues:** | | | | | |
| Intergovernmental (Grants) | $ 54,253 | $ 36,595 | $ 47,737 | $ 27,923 | $ - |
| Interest | 247 | 230 | 105 | - | - |
| Other/Miscellaneous | - | - | - | 320 | - |
| | $ 54,500 | $ 36,825 | $ 47,842 | $ 28,243 | $ - |
| **Expenditures:** | | | | | |
| Non-Departmental | $ 11,550 | $ - | $ - | $ - | $ - |
| Public Safety | 43,709 | 42,958 | 55,297 | 24,843 | - |
| Recreation and Parks | 12,455 | 9,614 | 292 | 35,800 | - |
| | $ 67,714 | $ 52,572 | $ 55,589 | $ 60,643 | $ - |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| General Fund | $ - | $ - | $ - | $ - | $ 20,000 |
| | $ - | $ - | $ - | $ - | $ 20,000 |
| **Ending Fund Balance:** | **$ 73,654** | **$ 57,907** | **$ 50,160** | **$ 17,760** | **$ 37,760** |
| *Changes in Fund Balance (actual/est.)* | *$ (13,214)* | *$ (15,747)* | *$ (7,747)* | *$ (32,400)* | *$ 20,000* |

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# DEBT SERVICE FUND SUMMARY

# City of Alpharetta
# Debt Service Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Property Taxes: (1) | | | | |
| Property Taxes | $ 3,168,000 | $ 5,426,000 | $ 2,258,000 | 71.3% |
| Delinquent | 20,000 | 20,000 | - | 100.0% |
| Motor Vehicle Taxes | 72,000 | 59,000 | (13,000) | -18.1% |
| Interest | 9,000 | 9,000 | - | 0.0% |
| Other Financing Sources: | | | | |
| Transfer-In from Impact Fee Fund | - | - | - | 0.0% |
| Budgeted Fund Balance (2) | 852,087 | 302,807 | (549,280) | 0.0% |
| **Total Revenues (All Sources)** | **$ 4,121,087** | **$ 5,816,807** | **$ 1,695,720** | **41.1%** |
| | | | | |
| Maintenance & Operations: | | | | |
| Professional Services | $ 5,000 | $ 5,000 | $ - | 0.0% |
| Debt Service (Principal and Interest): | | | | |
| City of Alpharetta | | | | |
| GO Bonds, Series 2006 | 1,289,600 | - | (1,289,600) | -100.0% |
| GO Bonds, Series 2012 | 1,497,900 | 1,500,100 | 2,200 | 100.0% |
| GO Bonds, Series 2014 (refunding) | 647,246 | 1,936,513 | 1,289,267 | 100.0% |
| Development Authority of Alpharetta | | | | |
| Revenue Refunding Bonds, Series 2009 | 125,252 | 125,194 | (58) | 0.0% |
| Other Uses: | | | | |
| Debt Service Reserve (3) | 556,089 | 2,250,000 | 1,693,911 | 100.0% |
| **Total Expenditures (All Uses)** | **$ 4,121,087** | **$ 5,816,807** | **$ 1,695,720** | **41.1%** |

Notes:

(1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the proposed 2016 Parks and Transportation Bond set for voter referendum on May 24, 2016.

(2) FYs 2016-2017 utilize available fund balance to offset a portion of the debt service requirements.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. The 2017 allocation is a reserve for debt service on the proposed 2016 Parks and Transportation Bond set for voter referendum on May 24, 2016.

# City of Alpharetta
# Debt Service Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 327,547 | $ 745,672 | $ 913,166 | $ 845,510 | $ 549,512 |
| **Revenues:** | | | | | |
| Property Taxes (incl. Motor Vehicle) | $ 4,092,596 | $ 3,803,904 | $ 3,508,728 | $ 3,260,000 | $ 5,505,000 |
| Interest | 8,505 | 4,463 | 4,513 | 9,000 | 9,000 |
| Other | - | - | - | - | - |
| Refunding Bond Proceeds | - | 17,695,000 | - | - | - |
| | $ 4,101,101 | $ 21,503,368 | $ 3,513,241 | $ 3,269,000 | $ 5,514,000 |
| **Expenditures:** | | | | | |
| Professional Services | $ 1,000 | $ 1,000 | $ - | $ 5,000 | $ 5,000 |
| Non-Departmental: | | | | | |
| Debt Service | 3,681,976 | 3,646,451 | 3,580,898 | 3,559,998 | 3,561,807 |
| Debt Service Reserve | - | - | - | - | 2,250,000 |
| Refunding Bonds (Pmt to Escrow) | - | 17,518,423 | - | - | - |
| Refunding Bonds (Issue Costs) | - | 170,000 | - | - | - |
| | $ 3,682,976 | $ 21,335,874 | $ 3,580,898 | $ 3,564,998 | $ 5,816,807 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| General Fund | $ - | $ - | $ - | $ - | $ - |
| (1) Capital Project Fund | - | - | - | - | - |
| | $ - | $ - | $ - | $ - | $ - |
| **Ending Fund Balance:** (1) | **$ 745,672** | **$ 913,166** | **$ 845,510** | **$ 549,512** | **$ 246,705** |
| *Changes in Fund Balance (actual/est.)* | *$ 418,126* | *$ 167,494* | *$ (67,657)* | *$ (295,998)* | *$ (302,807)* |

Notes:

(1) FYs 2015-2016 utilize available fund balance to offset a portion of the debt service requirements. FY 2017 includes an allocation to reserve for debt service on the proposed 2016 Parks and Transportation Bond set for voter referendum on May 24, 2016. If approved, the funding will be programmed for debt service on the 2016 Bonds.

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# CAPITAL PROJECT FUND SUMMARIES

# City of Alpharetta
# Capital Project Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Adopted Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Other Financing Sources: | | | | |
| General Fund Transfer | $ 8,943,236 | $ 8,829,857 | $ (113,379) | -1.27% |
| Budgeted Fund Balance | - | 1,730,000 | 1,730,000 | 0.00% |
| **Total Revenues (All Sources):** | **$ 8,943,236** | **$ 10,559,857** | **$ 1,616,621** | **18.08%** |
| Capital: (1) | | | | |
| City Administration | $ 250,000 | $ 500,000 | $ 250,000 | 100.00% |
| Community Development | 140,000 | 100,000 | (40,000) | -28.57% |
| Public Works | 4,529,512 | 4,208,271 | (321,241) | -7.09% |
| Public Safety | 1,087,000 | 1,661,123 | 574,123 | 52.82% |
| Recreation and Parks | 936,000 | 1,599,000 | 663,000 | 70.83% |
| Information Technology | 860,000 | 670,000 | (190,000) | -22.09% |
| Other Uses: | | | | |
| Non-Allocated (Future Capital/One-time Initiatives) | 1,140,724 | 1,821,463 | 680,739 | 59.68% |
| **Total Expenditures (All Uses):** | **$ 8,943,236** | **$ 10,559,857** | **$ 1,616,621** | **18.08%** |

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2017 capital initiatives.

# City of Alpharetta
# Stormwater Capital Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Adopted Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Other Financing Sources: | | | | |
| General Fund Transfer | $ - | $ 1,700,000 | $ 1,700,000 | 100.00% |
| Budgeted Fund Balance | - | - | - | 0.00% |
| **Total Revenues (All Sources):** | **$ -** | **$ 1,700,000** | **$ 1,700,000** | **100.00%** |
| | | | | |
| Capital: (1) | | | | |
| Public Works | $ - | $ 1,700,000 | $ 1,700,000 | 100.00% |
| Recreation and Parks | - | - | - | 0.00% |
| Other Uses: | | | | |
| Non-Allocated (Future Capital/One-time Initiatives) | - | - | - | 0.00% |
| **Total Expenditures (All Uses):** | **$ -** | **$ 1,700,000** | **$ 1,700,000** | **100.00%** |

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2017 capital initiatives.

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# ENTERPRISE FUND SUMMARY

# City of Alpharetta
# Solid Waste Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Licenses and Permits: | | | | |
| Solid Waste Permits (Penalties/Interest) | $ - | $ - | $ - | 0.00% |
| Charges for Services: | | | | |
| Solid Waste Collection Fees | 3,250,000 | 3,250,000 | - | 0.00% |
| Solid Waste Tag Fees | 500 | 500 | - | 0.00% |
| Solid Waste Commercial Hauler Fees | 25,000 | 25,000 | - | 0.00% |
| Solid Waste Fees (Penalties/Interest) | 25,000 | 25,000 | - | 0.00% |
| Bad Check Fees | 300 | 300 | - | 0.00% |
| Interest | 4,655 | 3,478 | (1,177) | -25.28% |
| Other: | | | | |
| Miscellaneous Revenue | - | - | - | 0.00% |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | 267,914 | - | (267,914) | -100.00% |
| **Total Revenues (All Sources):** (1) | **$ 3,573,369** | **$ 3,304,278** | **$ (269,091)** | **-7.53%** |
| | | | | |
| Personnel Services: | | | | |
| Salaries | $ 39,339 | $ 38,393 | $ (946) | -2.40% |
| Benefits | 25,977 | 25,274 | (703) | -2.71% |
| Maintenance & Operations: | | | - | |
| Professional Fees | 3,188,060 | 3,188,360 | 300 | 0.01% |
| Miscellaneous | 52,079 | 52,251 | 172 | 0.33% |
| Capital/Other Uses: | | | - | |
| Non-Allocated/Reserve (2) | 267,914 | - | (267,914) | -100.00% |
| **Total Expenditures (All Uses):** (1) | **$ 3,573,369** | **$ 3,304,278** | **$ (269,091)** | **-7.53%** |
| *Personnel (full-time-equivalent)* | *1.0* | *1.0* | | |

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates -0.4%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta
# Solid Waste Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 1,016,648 | $ 1,026,865 | $ 1,013,493 | $ 967,767 | $ 967,767 |
| **Revenues:** | | | | | |
| Licenses and Permits | $ 528 | $ 368 | $ 763 | $ - | $ - |
| Charges for Services | 3,203,791 | 3,194,401 | 3,214,475 | 3,300,800 | 3,300,800 |
| Interest | 3,090 | 5,250 | 3,131 | 4,655 | 3,478 |
| Miscellaneous Revenue | (1) | - | - | - | - |
| | $ 3,207,408 | $ 3,200,019 | $ 3,218,369 | $ 3,305,455 | $ 3,304,278 |
| **Expenditures:** | | | | | |
| Solid Waste Operations | $ 3,197,191 | $ 3,213,391 | $ 3,264,095 | $ 3,305,455 | $ 3,304,278 |
| | $ 3,197,191 | $ 3,213,391 | $ 3,264,095 | $ 3,305,455 | $ 3,304,278 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| General Fund (subsidy/other) | $ - | $ - | $ - | $ - | $ - |
| | | | | $ - | $ - |
| **Ending Fund Balance:** (1) | **$ 1,026,865** | **$ 1,013,493** | **$ 967,767** | **$ 967,767** | **$ 967,766** |
| *Changes in Fund Balance (actual/est.)* | *$ 10,217* | *$ (13,372)* | *$ (45,727)* | *$ -* | *$ (0)* |
| *Personnel (full-time-equivalent)* | *1.0* | *1.0* | *1.0* | *1.0* | *1.0* |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The minor reductions in fund balance between FYs 2014-2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.

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# INTERNAL SERVICE FUND SUMMARIES

# City of Alpharetta
# Risk Management Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Charges for Services | | | | |
| Risk Fund | $ 1,262,000 | $ 1,310,000 | $ 48,000 | 3.8% |
| Interest Earnings | 2,200 | 2,200 | - | 100.0% |
| Other: | | | | |
| Budgeted Fund Balance | 367,910 | - | (367,910) | -100.0% |
| **Total Revenues (All Sources):** | **$ 1,632,110** | **$ 1,312,200** | **$ (319,910)** | **-19.6%** |
| | | | | |
| Maintenance & Operations: (1) | | | | |
| Professional Services | $ 125,000 | $ 125,000 | $ - | 0.0% |
| Vehicle Insurance | 135,000 | 137,000 | 2,000 | 1.5% |
| Property and Equipment Insurance | 55,000 | 88,000 | 33,000 | 60.0% |
| General Liability Insurance | 70,000 | 60,000 | (10,000) | -14.3% |
| Law Enforcement Liability Insurance | 100,000 | 100,000 | - | 0.0% |
| Public Entity Liability Insurance | 55,000 | 55,000 | - | 0.0% |
| Workers Comp. Excess Liability Insurance | 90,000 | 90,000 | - | 0.0% |
| Criminal Liability Insurance | 4,200 | 4,200 | - | 0.0% |
| Cyber Liability Insurance | - | 8,000 | 8,000 | 100.0% |
| Umbrella Liability Insurance | 60,000 | 60,000 | - | 0.0% |
| Medical Services (PS Custody) | 40,000 | 40,000 | - | 0.0% |
| Claims and Judgments | 551,730 | 545,000 | (6,730) | -1.2% |
| Other Uses: (2),(3) | | | | |
| Reserve | 346,180 | - | (346,180) | -100.0% |
| **Total Expenditures (All Uses):** | **$ 1,632,110** | **$ 1,312,200** | **$ (319,910)** | **-19.6%** |

Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta
# Risk Management Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance (1)

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ 776,139 | $ 646,621 | $ 334,109 | $ 367,911 | $ 346,181 |
| **Revenues:** | | | | | |
| Charges for Services | $ 1,169,500 | $ 1,075,800 | $ 1,115,000 | $ 1,262,000 | $ 1,310,000 |
| Interest Earnings | 1,765 | 2,815 | 1,724 | 2,200 | 2,200 |
| Other: | | | | | |
| Insurance Proceeds | 57,176 | 105,618 | 89,298 | - | - |
| | $ 1,228,441 | $ 1,184,232 | $ 1,206,021 | $ 1,264,200 | $ 1,312,200 |
| **Expenditures:** | | | | | |
| Maintenance & Operations: | | | | | |
| Workers Comp. Administration | $ - | $ - | $ - | $ - | $ - |
| Professional Services | 125,419 | 116,273 | 122,141 | 125,000 | 125,000 |
| Vehicle Insurance | 121,475 | 109,997 | 128,809 | 135,000 | 137,000 |
| Property and Equipment Insurance | 62,063 | 65,384 | 62,856 | 55,000 | 88,000 |
| General Liability Insurance | 80,774 | 71,942 | 52,315 | 70,000 | 60,000 |
| Law Enforcement Liability Insurance | 141,141 | 93,996 | 91,350 | 100,000 | 100,000 |
| Public Entity Liability Insurance | 33,287 | 55,175 | 48,825 | 55,000 | 55,000 |
| Workers Comp. Excess Liability Insurance | 67,998 | 74,829 | 79,485 | 90,000 | 90,000 |
| Employee Benefits Liability Insurance | 450 | - | - | - | - |
| Criminal Liability Insurance | - | 4,075 | 4,075 | 4,200 | 4,200 |
| Cyber Liability Insurance | - | - | - | - | 8,000 |
| Umbrella Liability Insurance | 76,316 | 59,393 | 52,115 | 60,000 | 60,000 |
| Medical Services (PS Custody) | - | 25,336 | 19,210 | 40,000 | 40,000 |
| Claims and Judgments | 649,036 | 820,343 | 511,038 | 551,730 | 545,000 |
| | $ 1,357,960 | $ 1,496,745 | $ 1,172,219 | $ 1,285,930 | $ 1,312,200 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| General Fund | $ - | $ - | $ - | $ - | $ - |
| | $ - | $ - | $ - | $ - | $ - |
| **Ending Fund Balance:** (1) | **$ 646,621** | **$ 334,109** | **$ 367,911** | **$ 346,181** | **$ 346,181** |
| *Changes in Fund Balance (actual/est.)* (2) | *$ (129,519)* | *$ (312,512)* | *$ 33,802* | *$ (21,730)* | *$ -* |

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance is being used in FY 2013-2014/2016 to supplement the reserve for claims and judgments.

# City of Alpharetta
# Medical Insurance Fund
# Statement of Budgetary Comparisons (FY 2016-2017)

| | FY 2016 Amended Budget | FY 2017 Recommended Budget | $ Variance | % Variance |
|---|---|---|---|---|
| Charges for Services: | | | | |
| Medical Insurance Premiums | | | | |
| Employer Contribution | $ 5,952,922 | $ 6,520,032 | $ 567,110 | - |
| Employee Contribution | 705,592 | 724,448 | 18,856 | - |
| Interest | - | - | - | - |
| Other Financing Sources: | | | | |
| Budgeted Fund Balance | - | 688,514 | 688,514 | - |
| **Total Revenues (All Sources):** | **$ 6,658,514** | **$ 7,932,994** | **$ 1,274,480** | **-** |
| | | | | |
| Maintenance and Operations | | | | |
| Medical Premiums | $ 1,350,000 | $ 1,441,673 | $ 91,673 | - |
| Other | | | | |
| Medical Claims | 4,620,000 | 5,714,666 | 1,094,666 | - |
| Reserve | 688,514 | 776,655 | 88,141 | - |
| **Total Expenditures (All Uses):** | **$ 6,658,514** | **$ 7,932,994** | **$ 1,274,480** | **-** |

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals $7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# City of Alpharetta
# Medical Insurance Fund
## Statement of Revenues, Expenditures, and changes in Fund Balance

| | FY 2013 Actual | FY 2014 Actual | FY 2015 Actual | FY 2016 Amended Budget | FY 2017 Recommended Budget |
|---|---|---|---|---|---|
| **Beginning Fund Balance:** | $ - | $ - | $ - | $ - | $ 688,514 |
| **Revenues:** | | | | | |
| Charges for Services | $ - | $ - | $ - | $ 6,658,514 | $ 7,244,480 |
| Interest | - | - | - | - | - |
| | $ - | $ - | $ - | $ 6,658,514 | $ 7,244,480 |
| **Expenditures:** | | | | | |
| Medical Premiums | $ - | $ - | $ - | $ 1,350,000 | $ 1,441,673 |
| Medical Claims | - | - | - | 4,620,000 | 5,714,666 |
| Reserve | - | - | - | - | - |
| | $ - | $ - | $ - | $ 5,970,000 | $ 7,156,339 |
| **Other Financing Sources (Uses):** | | | | | |
| Interfund Transfer: | | | | | |
| Debt Service Fund | $ - | $ - | $ - | $ - | $ - |
| | $ - | $ - | $ - | $ - | $ - |
| **Ending Fund Balance:** | **$ -** | **$ -** | **$ -** | **$ 688,514** | **$ 776,655** |
| *Changes in Fund Balance (actual/est.)* | *$ -* | *$ -* | *$ -* | *$ 688,514* | *$ 88,141* |