City Council Public Hearing
JULY 16, 2018

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
11:30 AM

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE TO THE FLAG

IV. PUBLIC HEARING

A. Public Hearing on the Fiscal Year 2019 Millage Rate Levy

V. ADJOURNMENT

City Council Public Hearing
STAFF REPORT

Submitting Department: Finance
Submitted By:
Meeting Date: July 16, 2018

I. AGENDA ITEM TITLE: PUBLIC HEARING ON THE FISCAL YEAR 2019 MILLAGE RATE LEVY

II. RECOMMENDATION:

The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2019 Millage Rate Levy.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES   FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES   INCLUDED IN CURRENT FY OPRT. BUDGET: YES

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The FY 2019 Budget was distributed electronically to the City Council on April 30, 2018 and made available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview of the operating/capital budget at the May 7th, May 21st, and June 4th City Council Meetings.

Public Hearings on the budget were held on June 11th and 18th with final approval of the FY 2019 Budget occurring on June 18, 2018.

Due to uncertainty regarding the tax digest, adoption of a millage rate was postponed pending receipt and analysis of the certified tax digest from the Fulton County Tax Commissioner. The FY 2019 Budget is built upon an estimated 6% growth in the property tax digest.

The certified tax digest was received on June 14, 2018 and highlights tax base growth of 15% with 10% of this figure related to reassessments (residential and commercial) and the remaining 5% representing other changes (e.g. new construction within both the residential and commercial market segments).

Fulton County notified property owners early in the year that assessments, especially for residential properties, would increase substantially in 2018 as the County continues its drive towards valuing property to approximate market valuations. Finance staff fully anticipated tax digest valuation growth in excess of the 6% factored into the FY 2019 Budget. The FY 2019 Budget was built upon a more moderate 6% growth in the tax digest due to the passage of House Bill 712 by the legislature during the 2018 session that places a floating homestead exemption referendum question on the November 2018 ballot. Assuming adoption by the voters, House Bill 712 will rollback property valuations on homesteaded properties to a new base year (lower value of the 2016-2018 assessments) and limit reassessments moving forward to the lesser of 3% or CPI. In summation, the tax digest increase for residential homesteaded property owners in 2018 (FY 2019) will represent a one-year increase and be rolled-back in 2019 (FY 2020).

The City's millage rate levy proposal for 2018 (FY 2019) is the same as the prior year at 5.75 mills.

The proposed millage rate levy, after factoring-in the certified tax digest values and adjusting for heightened appeal activity and recent digest erosion trends, is estimated to generate additional property tax revenue of $1.4 million which can be reserved towards one-time capital initiatives as tax digest values will rollback under House Bill 712 (see above).

The City's millage rate of 5.75 mills includes 4.77 mills for general government (i.e. operations and recurring capital investment) and 0.98 mills for debt service on voter approved bonds. To ensure Alpharetta remains an affordable place to live and raise a family, the City provides a $40,000 homestead exemption that saves our homeowners over $2.6 million annually (e.g. equates to a 1.2 mill reduction for the average homeowner). The City's homestead exemption is among the highest in Georgia.

Today's meeting is the first of three public hearings on the FY 2019 Millage Rate Levy with the schedule as follows:

July 16, 2018 (11:30 a.m.)

- Public Hearing

July 16, 2018 (6:30 p.m.)

- Public Hearing
- City Council Meeting
- Millage Rate Ordinance (1st reading)

July 23, 2018 (6:30 p.m.)

- Public Hearing
- City Council Meeting
- Millage Rate Ordinance (2nd reading)

V. ALTERNATIVES:

VI. ATTACHMENTS:

FY 2019 Adopted Budget (Excerpt)

Alpharetta
GEORGIA ◆ USA

Budget

Fiscal Year 2019

(July 1, 2018 through June 30, 2019)

City of Alphareta, GA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
Thomas G. Harris, Finance Director
Phone: (678) 297-6094
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www.alpharetta.ga.us

Annual Operating & Capital Budget

(Line-item Budget Detail)

for Fiscal Year 2019

(July 1, 2018 through June 30, 2019)

Operating and Capital Budget
Fiscal Year 2019

Table of Contents

2 Park Plaza
Alpharetta, GA 30009
Phone: 678.297.6000
www.alpharetta.ga.us

June 18, 2018

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2019 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

✓ Tax-burden reductions for our homeowners and business owners including:

  - Maintenance of the city's $40,000 homestead exemption which saves our homeowners $2.6 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2018) including funding $4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).

✓ Focus on employee recruitment and retention through: (1) a reduction in group insurance premium costs to our employees via an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%); (2) Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers in retirement, healthcare. This benefit will require a minimum 15-year vesting (maximum benefit achieved at 25-

years[1]) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

- ✓ Forecasted funding totaling $23 million for capital investment within our city (includes the $4.5 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.
- ✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2019 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (January 28-29, 2018). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2018 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2019 Budget is balanced for all funds and totals $129 million with the breakdown by fund type as follows:

– General Fund:	$ 72,588,199	
– Special Revenue Funds:	12,729,700	(A)
– Debt Service Fund:	5,473,513	
– Capital Project Funds:	21,480,065	(A)
– Solid Waste Fund:	4,017,954	
– Risk Management Fund:	1,450,500	
– Medical Insurance Fund:	8,670,457	
– OPEB Trust Fund:	2,155,000	
Total	$128,565,388	

(A) Amounts contained herein represent new appropriations for FY 2019. Unexpended FY 2018 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

[1] Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years).

Several of the major points of the FY 2019 Budget are as follows:

- Property Taxes: The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills.

  The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 4.9% over FY 2018. This figure includes the operating initiative funding for FY 2019[2]. After adjusting for the operating initiative funding, **the base operational growth totals 3%**.
  - Management of personnel and compensation program to align with current market environment:
    - ✓ Staffing level at 445.5 full-time equivalents (up one position from FY 2018; reduction of a vacant Deputy Clerk II position within Municipal Court which is offset by the addition of two positions within Community Development including a Permit Technician and an Administrative Assistant II).
    - ✓ Continuation of a performance-based merit program of 3% on April 1, 2019, per authorized/funded position (estimated cost of $250,000 citywide[3]) as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of $50,000). The merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
    - ✓ Coverage of group insurance premiums including an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%). However, premium growth is flat overall and less than the market growth for comparably sized entities due to city claims patterns that are trending less than the industry standard.
    - ✓ Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers during retirement, healthcare. Forecasted costs for this benefit include a one-time transfer of available funding within the Medical Insurance Fund ($1.5 million) and the inclusion of annual funding within departments approximating 2% of payroll ($550,000 citywide). This benefit will require a minimum 15-year vesting

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[2] Please refer to the Operating Initiatives section of this document for detailed descriptions).
[3] This represents the financial impact in FY 2019 (i.e. April-June 2019).

(maximum benefit achieved at 25-years[4]) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

- Targeted growth (6% or $835,977) in departmental maintenance and operations budgets (General Fund) including expanded service levels (Operating Initiatives[5]).
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, public works and community development software, etc.) coupled with minor maintenance capital needs. The capital lease for the Finance Department accounting software was fully paid during FY 2018 which is the primary cause of the decrease in funding requests for FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); and continuation of funding for the Friends of the Library ($10,000).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2019 Budget, including a multi-year personnel listing by department.

BUDGET HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 30, 2018: Distributed the FY 2019 Mayor's Recommended Budget
- May 7, 2018: Council Meeting
  FY 2019 Budget Work Session (operating and capital)
- May 21, 2018: Council Meeting
  FY 2019 Budget Work Session (capital)
- June 4, 2018: Council Meeting
  FY 2019 Budget Work Session (operating and capital)
- June 11, 2018: Public Hearing and Council Meeting
  1st reading of Budget Ordinance
  E-911 Resolution
- June 18, 2018: Public Hearing and Council Meeting
  2nd reading of Budget Ordinance

As of submission of this budget, the City has not received a 2018 Tax Digest from the Tax Commissioner of Fulton County. However, the County has committed to its cities to provide tax digest valuations in early June. Public Hearings for the Millage Rate Levy are tentatively scheduled for July 16th and July 23rd.

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[4] Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years.

[5] Please refer to the Operating Initiatives section of this document for detailed descriptions).

BUDGET ISSUES AND PRIORITIES

The FY 2019 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("*S&P*") during July 2016 in conjunction with the sale of $51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2019 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. Moody's reaffirmed the city's AAA bond rating in March 2018 and noted: "*Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities*".

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County. However, the County has committed to its cities to provide tax digest valuations in early June.

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2019 est.	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712), assuming passage by the voters in November 2018, as it will rollback valuations on homesteaded properties (legislation includes a lengthy formula, but most properties will roll back to a 2016 base year valuation). However, HB 712 provides an inflationary adjustment factor that should help stabilize property tax revenue for the FY 2020 budget

The table above provides a historical snapshot of millage rate levies.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 1.03 mills in FY 2018 to 0.98 mills in FY 2019. Estimated growth in the property tax digest, coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2019 Budget proposes to program the debt service millage reduction into the General Fund.

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.72 mills in FY 2018 to 4.77 mills in FY 2019. Property tax revenue estimates for FY 2019 total $22.7 million (excluding motor vehicle taxes). Of this amount, $4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

Taxpayer Savings

The FY 2019 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals $40,000 and saves our homeowners over $2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities.

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of a new state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2019 are budgeted at $6.7 million with the following forecast: 2020 - 2041[6]: $7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

[6] Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals $900,000 and is allocated as follows:

Funds Available for Operating Initiatives:	Total (net)
General Fund	$ 773,000
E911 Fund	$ 127,000
	$ 900,000

	Operations Impact		
Recommended Initiatives:	**Expenditures (net)**	**Revenue**	**Total (net)**
Community Development	$ 93,000	$ -	$ 93,000
Public Safety	$ 74,946	$ -	$ 74,946
Public Works	$ 200,000	$ -	$ 200,000
Recreation, Parks & Cultural Services	$ 475,054	$ 200,000	$ 275,054
E911	$ 127,000	$ -	$ 127,000
	$ 970,000	**$ 200,000**	**$ 770,000**
Non-Allocated			**$ 130,000**

Operating Initiative funding for FY 2019 has been programmed into the General Fund and E-911 Fund budgets. Remaining funding totals $130,000 and will be reserved for future initiatives.

Operating Initiatives not recommended for funding total $1,311,000 and have an associated capital requirement totaling $412,000. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2019 Capital Plan includes funding of $23 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling $23 million. Recommended capital projects total $15 million, with an additional $8.2 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

FY 2019 Capital Improvement Program
Source and Use

		General Fund	Impact Fee Fund	E-911 Fund	Hotel/ Motel Fund	T-SPLOST Fund	Subtotal (3)	Other Sources (4)	Total
	Sources:								
	Available Fund Balance	$ 6,100,065	$ 565,000	$ 73,500	$ -	$ -	$ 6,738,565	$ -	$ 6,738,565
(1)	Recurring Capital Program	2,625,000	-	-	-	-	2,625,000	-	2,625,000
(1)	Recurring Stormwater Capital Program	1,875,000	-	-	-	-	1,875,000	-	1,875,000
	Pay-as-you-go Capital Investment	-	45,000	-	451,412	8,160,000	8,656,412	-	8,656,412
(5)	Available Fund Balance (Capital Fund)	2,750,000	-	-	-	-	2,750,000	-	2,750,000
(2)	Other Sources	-	-	-	-	-	-	575,000	575,000
		$13,350,065	**$ 610,000**	**$ 73,500**	**$ 451,412**	**$ 8,160,000**	**$ 22,644,977**	**$ 575,000**	**$ 23,219,977**
	Uses:								
(2)	Capital/Grant-Matching	$ 10,220,315	$ 232,300	$ 73,500	$ 301,412	$ 3,616,996	$ 14,444,523	$ 575,000	$ 15,019,523
		$10,220,315	**$ 232,300**	**$ 73,500**	**$ 301,412**	**$ 3,616,996**	**$ 14,444,523**	**$ 575,000**	**$ 15,019,523**
	Non-Allocated:								
	Future Capital/Grant Initiatives	**$ 3,129,750**	**$ 377,700**	**$ -**	**$ 150,000**	**$ 4,543,004**	**$ 8,200,454**	**$ -**	**$ 8,200,454**

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLOST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.

(3) Represents capital appropriations included in the base FY 2019 Budget.

(4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2019 Budget Ordinance. Source includes LMIG Grant.

(5) Represents the FY 2018 Non-Allocated balance within the Capital Project Fund.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2017, the city's fund balance totaled $28.5 million. Of this amount, approximately $8.9 million was appropriated in the FY 2018 Budget for capital/one-time initiatives and $13.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2017 operations totals $6.1 million.

Funding Recurring Capital from Operating Budget

FY 2019 includes appropriations totaling $4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin	Robert J. Regus	Thomas G. Harris
Mayor	City Administrator	Finance Director

OPERATING INITIATIVE REQUESTS

City of Alpharetta
FY 2019 Budget
Operating Initiative Requests

Executive Summary

Funds Available for Operating Initiatives:	Total (net)
General Fund	$ 773,000
E911 Fund	$ 127,000
	$ 900,000

	Operations Impact		
Recommended Initiatives:	**Expenditures (net)**	**Revenue**	**Total (net)**
Community Development	$ 93,000	$ -	$ 93,000
Public Safety	$ 74,946	$ -	$ 74,946
Public Works	$ 200,000	$ -	$ 200,000
Recreation, Parks & Cultural Services	$ 475,054	$ 200,000	$ 275,054
E911	$ 127,000	$ -	$ 127,000
	$ 970,000	**$ 200,000**	**$ 770,000**
Non-Allocated			**$ 130,000**

Operating Initiative funding for FY 2019 has been programmed into the General Fund and E-911 Fund budgets. Remaining funding totals $130,000 and will be reserved for future initiatives. Operating Initiatives not recommended for funding total $1,311,000 and have an associated capital requirement totaling $412,000.

RECOMMENDED OPERATING INITIATIVES

General Fund

Community Development

Permit Technician position (1.0 FTE) **Net Budget Impact: $46,500**

- net cost of upgrading from the current temporary part-time position -

This request is for one (1) Permit Technician position with Community Development. Funding for a temporary part-time position was approved as part of the FY 2017 Mid-Year Budget and due to departmental workloads, staff is now requesting a permanent full-time position be added.

With the continued growth of commercial and residential building, the front office of the Building Safety Division is struggling to keep pace with the demands of the public and the level of service that is customary. The division averages over 300 walk in customers monthly in addition to being responsible for the data entry of over 110 building permits and 329 trade permits as well as the scanning of thousands of documents in order to maintain electronic documents and continue to move from paper files and filing cabinets. In addition, due to the implementation of the CityWorks software system, staff has found that the process systematically takes a lot more time. It is no longer feasible for one part-time staff member to undertake and is at present time overwhelming.

This new position is to ensure the Building Safety Division can maintain the level of service to the citizens of Alpharetta that has provided over the years. At present, the part time position is assisting, but the respective Building Official and other staff members undertake much of these tasks during the rest of the time. Hiring this position full time will allow these employees to perform their core operational functions without distractions, improve productivity, perform daily tasks in an efficient, quick manner and maintain exemplary customer service.

Operational costs total $75,000 (salary/benefits) with no additional operation budget impact as all the necessary equipment was acquired for the current temporary position. However, the current temporary position funding totals $28,500 leaving a net budget impact of $46,500 associated with approval of the Permit Technician position.

Administrative Assistant II position (1.0 FTE) Net Budget Impact: $46,500

- net cost of upgrading from the current temporary part-time position -

This request is for one (1) Administrative Assistant II position with Community Development. Funding for a temporary part-time position was approved as part of the FY 2017 Mid-Year Budget and due to departmental workloads, staff is now requesting a permanent full-time position be added.

With the continued development, the front office of the Planning and Zoning Division is struggling to keep pace with the demands of the public and the level of service that is customary. With the implementation of the CityWorks software system, the front desk is responsible for all data entry upon submittals of zoning certifications, administrative variances, land disturbance permits for both residential and commercial, public hearing applications, design review board submittals, and final plats. This position assists the Zoning Administrator with time consuming file research needed to complete zoning certifications. Since tree permits are now issued solely online, the front desk staff is the main point of contact to assist those customers. These changes have increased the daily task workload significantly and is no longer feasible for one part-time staff member to undertake.

This new position is to ensure the Planning and Zoning Division maintains the level of service to the citizens of Alpharetta that has provided over the years. At present, the part-time position is assisting, but the respective managers and their staff undertake much of these tasks during the rest of the time. Hiring this position full time will allow these employees to perform their core operational functions without distractions, improve productivity and maintain exemplary customer service.

Operational costs total $75,000 (salary/benefits) with no additional operation budget impact as all the necessary equipment was acquired for the current temporary position. However, the current temporary position funding totals $28,500 leaving a net budget impact of $46,500 associated with approval of the Administrative Assistant II position.

Public Safety

Taser Replacement Capital Lease (transfer to General Fund) $48,946

This request is to transfer the annual capital lease payment for the Taser refresh from the DEA Fund to the General Fund. In September 2015, the City Council approved the replacement of 150 Taser electronic weapons through a capital lease program funded within the DEA Fund. However, since approval in 2015, revenue collection within the DEA Fund has slowed drastically with annual ongoing expenditures (three Police Officer positions and the Taser lease discussed above) being funded partially through reserves ($375,000 balance as of January 2018), which is unsustainable. This request is for the General Fund to assume the Taser lease obligation with the goal of ensuring the health of the Fund to meet its annual obligation of funding the three Police Officers.

Tactical Patrol Officer Program $12,000

This request is for approval and funding of the Tactical Patrol Officer Program. This program will focus on training in tactics and forced building entry and equipping the patrol officers to handle the first phase of rapidly developing and fluid tactical related incidents with the goal to keep officers and citizens safe during critical incidents. Operating costs total $12,000 and include breaching equipment and ballistic shields (two sets of each).

Special Events Team Armor $14,000

This is a request is for the purchase of 10 Tactical Helmets and 10 Tactical Vests with Steel plates for the Fire Departments Special Events Team (SET). This Team consist of 30 members who provide EMS standby at large events throughout the city. Usually the Team will staff large events with 10 members to provide Emergency services to the citizens and visitors of our city. Due to the increased safety issues that we are seeing worldwide with large events and how they are becoming targets for attacks. This purchase will allow the Department to better protect our SET members and increase safe response capabilities to care for our citizens in an active event.

Public Works

Street Lights (electric service/relamping/replacement) $200,000

Street lights along public roads are currently being paid for (electric service, relamping, and replacement) by the city as well as subdivisions (some subdivisions have a HOA and some do not). Over the last couple of years the Department of Public Works has been working with the Power companies to obtain data concerning which communities pay for which street lights within the city. Currently, three (3) electric companies maintain lights within the city: Cobb EMC; Sawnee Electric; and Georgia Power. Upon receiving all of their audited data, it has been determined the city pays for the majority of the street lights on public streets within the city. Approximately $200,000 is paid for by others. The Department of Public Works is requesting dollars to go towards the city's electric bill to pay for all of the street lights within the city. Paying for all of the street lights on public streets will provide uniformity and clarity to the citizens. When new subdivisions are built that contain public streets, the city will also be absorbing this unknown future cost.

Recreation, Parks & Cultural Services

Cultural Arts Center Operations Revenues: $100,000; Expenditures: $254,954

The request is to launch and support the New Cultural Arts Center that is scheduled to open Fall 2018. The initiative includes Art Programs (instructors, supplies, etc.), lectures and presentations, gallery events, advertising and facility. The funding request includes instructor fees (Fine Arts – drawing, painting, clay, fabric, etc.; Performing Arts – drama, film, music, dance/movement, etc.; Technology Arts – digital photo, photo shop, etc.; as well as writing, culinary, art history, etc.), artist lectures, art shows, utilities, etc. The performance of this event will be measured by the number of registrations for programs, number of attendees at lectures, number of volunteers recruited and number of community organizations involved. Any future impact will be based on the demand for more programs; instructors/supplies to cover the programs; staff to cover the center's hours; facility maintenance; and possible new programs that might require art/technology equipment not currently available at the center. Operational funding totals $254,954 and includes temporary/seasonal labor ($58,000) and general operating expenses as detailed above ($196,954). Forecasted revenue generation from the classes/programs in year one totals $100,000 leaving a net budget impact of $154,954.

Cultural Arts Services Revenues: $25,000; Expenditures: $110,100

This request is to launch and support the community through Cultural Services which includes fine arts, performing arts, technological arts; and historic preservation efforts through the history museum, historical markers, historic sites, etc. Community support will be through partnerships that enhance and infuse Alpharetta with culture alongside our new developments. The performance of this will be measured by number of partnerships, number of public art opportunities, number of volunteers recruited, and number of preservation opportunities.

Any future impact will be based on the opportunities for local, regional or national partnerships. This also includes but not limited to sites, venues, and concepts for artistic expression and historic preservation. Operational funding totals $110,100 including general operating expenses as detailed above. Forecasted revenue generation in year one totals $25,000 leaving a net budget impact of $85,100.

Expanded Pool Operations Revenues: $75,000; Expenditures: $110,000

This request is to provide additional funding to support operations at the expanded pool facility (2 pools, larger pool deck, concession stand operations, etc.). Operational funding totals $110,000 and includes additional seasonal salaries (lifeguard management, guards, coaches, concession stand staff and cashiers), professional services (Aquatic Examiner Service - determined to be a necessity for two years consecutively to maintain consistency in pool deck operations and training/evaluating staff), and general supplies (pool chemical increase due to the second pool). Forecasted revenue generation in year one totals $75,000 leaving a net budget impact of $35,000.

E-911 Fund

Public Safety

Emergency Services Network (NexGen 911) **Net Budget Impact: $111,000**

This project replaces the current 911 twisted pair – copper lane line 911 system infrastructure with a Fiber IP infrastructure that leverages VOIP technology and provides increased location services/routing capabilities while also providing the 911 Center a redundant capability that it currently does not have.

The PSAP Abandonment Device (PAD) is included in the service. This device will allow 911 calls to be re-routed to a pre-provisioned alternative destination and alternate routing plans are defined as part of the implementation process.

- 911 Calls to the PSAP through the ESInet on average reach the PSAP within 1 to 2 Seconds vs. the legacy 911 network where call set up and tear down can take 7 to 9 seconds.
- Text is delivered over the same AVPN (AT&T Virtual Private Network) service as voice, with the same prioritization as your 9-1-1 calls.
- Texts are monitored just like your voice traffic.
- Can apply alternative routing and over-flow rules to your texts.
- Redundant and diverse connections. Call paths are virtual. No more waiting for engineering, provisioning, and installation of 911 Trunks.
- Nationally geographically distributed and redundant network to provide automatic disaster recovery which helps ensure that PSAPs and their emergency responders can remain connected even during disasters.
- Helps protect the network from cyberattacks and other crippling menaces.

Costs for the NexGen services total $242,500 annually with an additional one-time setup charge of $7,000. However, the existing 911 twisted pair infrastructure costs $138,500 annually leaving the net impact of this initiative at $111,000 annually.

911 CALEA Accreditation Program **$16,000**

This request is for funding and approval for the Public Safety Department to pursue the CALEA Public Safety Communications Accreditation Program for the 911 Center (CALEA – The Commission on Accreditation for Law Enforcement). This provides a communications center, or the communications unit of a public safety agency, with a process to systemically review and internally assess its operations and procedures and to voluntarily demonstrate its commitment to excellence. CALEA Accreditation can limit a communications center's liability and risk exposure because it demonstrates that internationally recognized standards for public safety communications have been met, as verified by a team of independent outside CALEA-trained assessors. Operational costs total $16,000 ($12,000 of which represent one-time startup costs). Annual costs for FY 2020 forward will range between $3,000 and $4,000. Funding is being requested through the E-911 Fund.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Community Development

Code Enforcement Officer position (1.0 FTE) $73,000 (operations); $25,000 (capital)

This request is for one (1) Code Enforcement Officer position within Community Development. As the city's population increases, the need for an additional Code Enforcement Officer has also increased. The additional position would not only assist the Code Enforcement Division, but also the Development Services and Zoning Division. The new position will be responsible for all aspects of the Tree Removal permitting process, including inspections, and investigations. This position will be reviewing, alongside the Arborist, necessary replanting requirements and correlating inspections. This new position will also ensure: landscape compliance on new sites before Certificates of Occupancy's are issued and/or Code required 18-month inspections on commercial sites are conducted; and landscape compliance inspections are conducted on ongoing commercial projects to help ensure the initial landscaping is maintained per the Code. This new position will be the point position for the Zoning Division with the requirements of the "public notice" signage. They will install, alter and monitor all the required signs. The position will also work with businesses throughout the city for any code enforcement compliance issues including, but not limited to, investigating businesses for operating without a license and non-payment of renewals.

This new position is to help ensure the level of service for residents is above and beyond their expectations. This position will reduce the turnaround time for Tree Removal Permits and will allow current employees to better focus on residential quality of life issues in Code Enforcement. Approval of this position will allow the current employees to perform their core operational functions, improve productivity, perform daily tasks in an efficient manner and maintain exemplary customer service.

Operational costs total $73,000 and includes $70,000 for salary/benefits and $3,000 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total $25,000 and include the acquisition of one (1) F-150 pickup truck. The capital request is a component of the FY 2019 Capital Budget Request.

Human Resources

Employee Development/Training Coordinator position (1.0 FTE) $86,000

This request is for the addition of one (1) full-time-equivalent (FTE) position to the Human Resources Department to coordinate employee training, development, assessment, and performance management. This position would also assist with employee recruitment/retention as well as with disciplinary matters.

Due to increased regulatory and process mandates, Human Resources is experiencing increased time demands related to compliance issues that are resulting in an inability to support training and talent development. This has had a direct impact on the quality of employee performance; especially as it relates to leadership and management, written communications, and customer service. Further, increasing needs relative to employee recruitment as we experience higher turnover resulting from an aging workforce and increased competition from other employers is resulting in increasing delays in the hiring process as the workload continues to stretch and exceed current bandwidth of the Human Resources Department.

Operational costs total $86,000 and includes $83,000 for salary/benefits and $3,000 for general operations (e.g. cell phone, iPad, desktop PC, etc.).

Employment Law Advisory/Consulting Services $15,000

The field of employment law is highly specified and fast-changing. From time-to-time the city has need for employment law services beyond the primary practice areas provided by the City Attorney; especially with respect to issues related to the Americans With Disabilities Act (ADA), certain disciplinary actions, and advisement on changing and emerging mandates and legal precedent. Under this initiative, the city would establish an on-call relationship with a law firm specializing in employment law matters. The goal is to minimize the City's risk related to civil actions or federal/state penalties. The cost estimate is based upon our size as an employer, business sector, and the recent history of employment issues for which on-call legal services may have been useful. Future budget requests would be based upon the prior year's actual usage.

Information Technology

CityWorks IT Administrator position (1.0 FTE) $118,000

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

CityWorks Implementation History:

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four Years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

Core Issues with Existing System:

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
    - 2 to 3 Releases per year is a minimum level of implementation;
    - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.

- Staff time from IT and other Departments is insufficient to properly address the above issues.

Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.
  - Maintenance and release implementations/integrations;
  - Fully customize and streamline capabilities and features of CityWorks.
  - Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

Recommendations for 2019 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
  - Full-time dedicated focus on City of Alpharetta implementation and needs.
  - Institutional Knowledge.
  - Availability as needed for implementations – weekends, nights, etc.
  - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate $200,000/Year Plus)

Operational costs for the new position total $118,000 and includes $115,000 for salary/benefits and $3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

Patch Management Software $15,000

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

GIS Features $30,000

This request is for funding to update several features within GIS that are getting out of date. The features include: correcting building footprints; adding Recreation and Parks assets and Public Works assets, etc. These features are used by the GIS system, Public Safety and all departments using the CityWorks Work Order Management System. Cost estimate includes funding for the base software and licensing.

Public Safety

Police Officer positions (5.0 FTE) $450,000 (operations); $300,000 (capital)

This request is for the addition of five (5) Police Officers who will form a Bike unit consisting of one (1) Lieutenant and four (4) Police Officers equipped with Ford F150 4x4 pickups and special purpose bicycles which will allow them to efficiently and effectively patrol the City of Alpharetta as well as participate in community and special events.

With the city strongly advocating a live, work, and play environment that connects downtown to Avalon, the Alpha Loop, and other large scale projects it is imperative that the Public Safety Department meet these demands head on. Officers on bikes will be the most effective deterrent to criminal activity as well as having the extremely favorable response that is generated from officers on bikes out and about in the community. With the addition of a larger bike unit, the Public Safety Department will be making a proactive approach to this growth for police services. Whether it is on the Greenway, the Alpha Loop, City Center, Avalon or with our educational functions - these additional Bike Officers will allow us to have more face to face contact with our community which further supports the Department's mission of enhancing the quality of life for all who live, work, or play within the City of Alpharetta.

Operational costs total $450,000 and includes $390,000 for salary/benefits and $60,000 for general operations (e.g. uniforms, ballistic vests, duty gear, weapons, portable radios, body cameras, etc.). Capital costs total $300,000 for the acquisition of five (5) F-150 4x4s (including upfitting to public safety standards), specialty bicycles, vehicle cameras, etc. The capital request is a component of the FY 2019 Capital Budget Request.

Assistant Fire Marshal positions (2.0 FTE) $189,000 (operations); $87,000 (capital)

This request is for the addition of two (2) Assistant Fire Marshal positions to the Public Safety Department to assist the Fire Marshal's office in maintaining its existing level of service to the community. This is in addition to the new Assistant Fire Marshall position approved in the FY 2018 budget.

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2017, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. The request for two (2) fire inspectors will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day inspections for all construction site inspection to make sure there is no delay of progress for the constructions of Alpharetta.

Operational costs total $189,000 and includes $155,000 for salary/benefits and $34,000 for general operations (e.g. cell phone, iPad, associated cellular service, uniforms, desktop PCs, desks, radios, etc.). Capital costs total $87,000 and include the acquisition of two (2) pickup trucks with associated upfitting costs.

Firefighter/Paramedic positions (3.0 FTE) $250,000

This request is for the addition of three (3) Firefighter/Paramedics to place in service a rapid response unit to handle all the non-emergency service/medical calls for service in Station 81's territory. From January 2017 through January 2018, Squad 81 was manned by paying personnel overtime. The Unit responded to a little over 10% (700+ calls) of the fire department's total call volume. This Unit reduced the costs associated with having a fire apparatus respond to non-emergency service calls. Currently there are over one thousand assisted living beds in station 81's territory. Squad 81 was considered a rapid response unit that operated in a smaller vehicle which took less gas and maintenance to operate. It was easier to maneuver through Avalon and City Center allowing access to tight places quicker. The plan in the near future will be to do the same at station 83 once the Lakeview Pkwy Project is completed.

Operational costs total $250,000 and includes $228,000 for salary/benefits and $22,000 for general operations (e.g. uniforms, duty gear, portable radios, etc.). There are no additional capital costs contemplated at this time as the crew will be utilizing equipment previously manned through overtime hours. Accordingly, there may be a decrease in overtime associated with this initiative but it is undeterminable at this time.

Public Works

Traffic Control Center IT consultant(s) $75,000

This request is for professional services to manage IT issues related to the Traffic Control Center (TCC). It is the city's Information Technology Department recommendation that consultants/vendors be found that can support and maintain the various systems in the TCC. This support will need to provide services related to the dedicated transportation server systems, A/V display, and camera systems for the transportation network, and the interconnectivity of these devices on the transportation network. Without technology support, Public Works does not have the knowledge or ability to trouble shoot why traffic control cameras are not functioning and diagnosis equipment for all of the traffic controllers are not operating properly.

Recreation and Parks

Part-time Security $10,000

This request is for the provision, on a limited basis, of part-time/seasonal unarmed security (Security Ambassadors) at park facilities and recreation events. The Security Ambassadors will enforce park renal permits and User Agreements at ballfields, gyms and pavilions. A portion of these funds will be used to add 40 hours of uniformed police security for City Teen Basketball League play.

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CAPITAL INITIATIVE REQUESTS

City of Alpharetta FY 2019 Budget
Capital Initiative Requests (Narrative)

Executive Summary

General Fund	
Recurring Capital Program	$ 4,500,000
Available Fund Balance	6,100,065
Capital Project Fund (Fund Balance)	2,750,000
T-SPLOST Fund	8,160,000
Hotel/Motel Fund (facility money)[1]	451,412
Impact Fee Fund[2]	610,000
E-911 Fund[3]	73,500
LMIG Grant[4]	575,000
Total Sources:	**$23,219,977**
Recommended Capital Initiatives*:	
T-SPLOST Initiatives	$ 3,616,996
Recurring Capital Initiatives	7,341,700
Recurring Stormwater/Drainage Initiatives	1,875,000
General Capital Initiatives	2,185,827
Total Uses:	**$15,019,523**
Reserve for Future Capital/One-Time Investment:	**$ 3,129,750**
T-SPLOST Reserve for Eligible Projects:	**$ 4,543,004**
Hotel/Motel Fund (facility money):	**$ 150,000**
Impact Fees (Transportation):	**$ 377,700**

** Capital initiatives not recommended for funding total $8,039,200.*

1 Funding from the Hotel/Motel tax (available Facility Tax portion above the $1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Equestrian Center Foundation Match (design/buildout of amenities; $250,000); partial funding for Park System Wayfinding Signage ($51,412 of total request of $126,412); and $150,000 in non-allocated reserve that is available for future investment.

2 Funding pursuant to impact fee eligibility ratios for: parks projects (design and construction of new park spaces); public safety projects (Furniture for the Public Safety Headquarters Expansion); and transportation (park plaza signalization upgrade).

3 Funding for replacement of the E911 Audio Recorder System ($23,500) and allocable portion of the roof replacement over the E-911 Center ($50,000).

4 Includes potential LMIG grant funding for milling and resurfacing initiatives ($575,000) Grants/ contributions would be appropriated upon execution of binding agreements and/or receipt of the funds.

Priority 1: **Imperative/ Urgent**
Priority 2: **Essential/ Needed**
Priority 3: **Important**

T-SPLOST Initiatives

Public Works

McGinnis Ferry Road Capacity Improvements **$2,400,000**

Priority 1: This regional capacity enhancement project includes widening of McGinnis Ferry Road from 2-lanes to 4-lanes between Union Hill Road and Sargent Road. The project is jointly funded by GDOT, Forsyth County, Alpharetta and Johns Creek. McGinnis Ferry Road is a major east/ west corridor connecting I-85 with GA 400.

Funding sources to include local (TSPLOST), state and/or Federal Funds. Total project costs are estimated at $36 million; Alpharetta's allocable costs are currently estimated at $4 million. Existing funding includes: Series 2016 Parks and Transportation Bond ($1.5 million); and $100,000 within the Capital Project Fund. The remaining $2.4 million is being requested herein through TSPLOST funds.

Morris Road Operational Improvements (Construction) **$500,000**

Priority 1: This operational project along Morris Road will provide the appropriate auxiliary lanes to accommodate the heavy traffic flow from both Old Milton Parkway and Webb Bridge Road. Project will also provide pedestrian and bicycle accommodations.

Original project estimates totaled $2.7 million and were funded as part of the 2017 mid-year budget (design) and 2018 capital budget (construction). However, revised cost estimates total $3.2 million requiring an additional $500,000 in appropriations to maintain the scope. The additional funding is to cover cost overruns in the design and right-of-way acquisition phases. Both phases had been estimated at $100,000 each. Design costs (including project management) have totaled $276,714 and right-of-way is now estimated at $489,000 based on the preparation of a data book. The construction estimate for the project is currently at $2,400,000, below the original estimate of $2,500,000.

Bethany Rd at Mid-Broadwell Rd Intersection Imp. **$716,996**

Priority 1: Intersection operational improvements potentially incorporating roundabouts at the intersection of Bethany Road and Mid Broadwell Road. The City has received numerous complaints regarding left turns onto Mid Broadwell Road from motorists traveling south on Bethany Road and from residents of the Pindell Glen Subdivision trying to leave their subdivision. Residents have complained about the speed of vehicles on Mid Broadwell road and have requested a reduction of the speed limit or the installation of a traffic signal or four-way stop. As these options do not meet warrants, a roundabout is proposed to reduce speeds in the area and assist in left-turn movements. Given the proximity of this intersection with the intersection of Bethany Road and Mayfield Road, both projects will be pursued together to ensure proper functionality.

Design was funded as part of the FY 2017 capital budget (TSPLOST). Right-of-way was fully funded and construction partially funded as part of the FY 2018 capital budget (TSPLOST). The requested funds represent the remainder of the construction cost.

Recurring Capital Initiatives

Community Development

Recurring Fleet Replacement (F-150s; Qty: 2) $50,000

Priority 1: FY 2019 request is for the replacement of one 2004 Ford F-150 and one 2007 Ford F-150 (Unit CD2111 has 53,787 miles, and Unit CD4299 has 86,330 miles) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. These vehicles warrant replacement based on age.

Public Works

Recurring Traffic Signal System Maintenance $100,000

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request also allows for the replacement of loops removed during the milling and resurfacing projects.

Recurring Milling and Resurfacing $2,500,000

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional $575,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding to be provided through the following sources: Recurring Capital ($1,925,000); LMIG Grant ($575,000).**

Recurring Park Facilities Pavement Preservation $250,000

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2019, preservation of the back parking lot and associated drives for the Wills Park Equestrian Center. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas. This funding will be reserved pending completion of the Master Plan for Wills Park and the Equestrian Center.

Recurring Traffic Control Equipment $100,000

Priority 1: This request is for equipment necessary for maintaining traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment necessary to maintain the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, examples include: cones, delineators and barricades.

Recurring Traffic Responsive System Maintenance $50,000

Priority 3: This request provides funds to maintain upgraded signal equipment and fiber communication hardware purchased and installed by the Georgia Department of Transportation (GDOT; see below for explanation).

Stage 1: GDOT upgraded 123 out of 126 traffic signals with a new software (called MaxTime), at no cost to the City, which was completed in January 2018. Equipment cost borne by GDOT was approximately $145,000. Only 3 fire station signals are left which will be upgraded in the current year.

Stage 2: New timing plans will be developed and implemented at 114 signals on major corridors at approximately $550,000 cost to GDOT and no cost to the City. In order to perform this part, each intersection will be visited by contractors (Kimley-Horn and/or Arcadis) to collect updated counts, evaluate existing infrastructure, develop and test new timing plans, and also provide recommendations for safety improvements.

Stage 3: Developing thresholds, installation, and testing of Traffic Responsive (TR) timing plans at 114 signals on major corridors with an estimated cost of $100,000 to GDOT and at no cost to the City.

Recurring Traffic Striping and Signage $180,000

Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication the city’s signage (performed in-house).

Recurring Traffic Calming/Intersection Safety Improvements $35,000

Priority 1: This request is for the identification, design, and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance $175,000

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2019: Work items to be based on 2017 GDOT Inspections once report is received.

Recurring Traffic Signal Pole Painting and Maintenance $25,000

Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups.

Recurring Tree Planting and Landscape Improvements $100,000

Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. The FY 2019 request also includes funding for tree planting and other landscape improvements. Proposed areas of improvement include sections of Westside Parkway and Mansell Road. The projects will include the planting of trees, shrubs and groundcovers. Planting of trees along Rucker Road will come from the City's Tree Bank Fund.

Recurring Sidewalk Maintenance and Repair $200,000

Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of $5,000,000 on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation. The Public Works Department has prepared a prioritized list of sidewalks needing repair. Currently this list identifies over 3,500 panels of sidewalk totaling in excess of 17,000 linear feet in need of repair. For FY 2019, work will include the repair of the sidewalk along heavily traveled areas around the City which are too large for in-house Public Works Crews to accomplish. One such area is along Old Milton Parkway between Wills Road and Roswell Street.

Recurring Fleet Replacement (F-150 Truck) $36,000

Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1998 F-150 4x4 (Unit #77 with 88,403 miles) within the Public Works fleet. This vehicle warrants replacement based on age.

Recurring Fleet Replacement (Admin Vehicle) $32,500

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of a 2002 Crown Victoria (Unit #296 with 67,762 miles) within the Public Works fleet. This vehicle warrants replacement based on age.

Recurring Fleet Replacement (F-250 Crew Cab Service Truck) $61,000

Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles. This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #501 with 118,231 miles) within the Public Works fleet. This vehicle warrants replacement based on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

Recurring Fleet Replacement (F-750 Box Dump Truck) $115,000

Priority 1: This request is for the replacement of one 1994 F-800 Crew Cab Sand/Salt Spreader (Unit #104). This truck has 20,874 miles and is in need of replacement due to rust and corrosion on the chassis and suspension. The salt used with this vehicle has caused severe damage to the undercarriage which cannot be repaired. Staff recommends replacing this vehicle with a box dump truck that has a removable spreader insert. Currently the 1994 F-800 has a permanently mounted spreader unit.

Recurring Facility Renovations (Fire Stations) $125,000

Priority 1: This Request is for the renovation of bathrooms, kitchens, and bunk rooms. In addition, the facilities are in need of replacing flooring, lighting, appliances, adding large ceiling fans, improving the bay doors, etc., at each of the six Fire Stations within the city. Several Fire Stations are greater than 20 years old with minimal improvements throughout the years. These facilities are in use 24-hours a day and 365 days a year; they receive more use than an average home and need to be on a fixed cycle of replacing appliances to minimize disruption to the individuals utilizing the facilities. FY 2019 funding is targeted at renovating the kitchen and bathroom at Fire Station 84.

Recurring Facility Renovations (CID Offices) $70,000

Priority 1: This request is for renovations to the CID area which is located on the second floor of the detention facility. Work will include upgraded lighting, new carpet/vct flooring, and painting of the interior of the area. This area is showing wear and tear as the interior buildout is over 20 years old.

Recurring Facility Renovations (PW Headquarters) $40,000

Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet/vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. Funding for these improvements will be requested over a period of several years. FY 2019 funding will go toward renovating the bathrooms in the building, replacing flooring in the facility, and replacing insulation and lighting in the bay.

Recurring Gym Restoration $35,000

Priority 2: This request is for repair and maintenance of interior ceilings, walls, beams, and duct work in various gym facilities. This work will include painting of duct work, metal beams, and walls in the gym areas. It will also include repairs to ceiling insulations and painting of the ceilings as well. FY 2019 funding is for repair and maintenance of gym(s) at the Community Center.

Recurring City Center Maintenance $50,000

Priority 1: This request is for on-going interior maintenance like painting walls and trim. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. Funds in this account shall also go towards replacing cabinetry and countertops throughout the building (phased approach) that are not holding up to the day to day use at City Hall. FY 2019 funding will be to start a program painting all of the walls and trim work. The trim will be more frequent than the walls. In addition, due to the wear and tear of the cabinets and countertops, we will allocate dollars every year to phase in replacement of the cabinets and upgrade the countertops to a solid surface material.

<u>Information Technology</u>
Recurring Technology Replacement (all city departments) $300,000
Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2019 request includes funding for the replacement of approximately 125 PCs, 57 cellular phones, 83 iPhones, 42 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability)are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years);large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years);network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Recurring Data Center Server Replacement $210,000
Priority 2: This request is for server replacement equipment for the Data Center located at Public Works Headquarters. The equipment to be replaced provides server support for all City systems for the Data Center located at PW. This will provide greater reliability, reduced annual costs, and greater efficiency and capability for the use of system applications for the city. The existing servers have reached end-of-life.

<u>Public Safety</u>
Recurring Fleet Replacement (Qty: 25) $1,008,000
Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer.

This forecasted need is based on mileage, age, and condition of vehicles. Replacement goal is to smooth the fleet replacement to 20-25 vehicles annually based on a 110,000 mileage threshold.

Replacement vehicles to be purchased in FY 2019 include: 15 SUVs for Patrol; 2 SUVs for the K9 unit; 2 F150s for the Community Services unit; 1 motorcycle; and 5 SUVs for the Admin team.

Replacement Traffic Preemption System $150,000

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totals $150,000 and includes the following: (a) $60,000 to install equipment on apparatus (12 trucks * $5,000 per truck); and (b) $90,000 to purchase and install the Applied Information Traffic Preemption equipment at 29 intersections. Includes 5-year warranty, training, installation, connectivity, software, and service agreement. The 21 remaining intersections will be requested as part of the FY 2020 capital budget (est. cost of $70,000).

Recurring Public Safety Equipment (replacement) $144,700

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2019 request includes: furniture and bedding at fire stations ($9,000); Ice Maker at 2 fire stations ($4,000); Fire tools and equipment ($6,000); new firefighter turn-out gear that meets NFPA 10 year service life ($100,000); replacement of 3 ballistic SWAT shields ($7,500); door jamb spreader for entry by the SWAT team ($2,000); replace worn interior items and exterior of the Fire Safety Education house ($9,500); Update the exterior of the Crisis Negotiations bus ($6,700).

Recurring PS Facility Roof Restoration/Replacement $140,000
(General Fund; E-911 Fund)

Priority 1: Roof replacement of PS Headquarters (Final Phase; $100,000) and roof restoration of the Evidence Building ($40,000).

- Public Safety HQ-Phase 3 (6,200 sq. ft. Roof Restoration 30YR Garland Warranty): This is the last phase of roof restoration following Phase 1 & 2 and is the same scope. This option gives the City a 30-year leak free warranty. Funding is split between E-911 ($50,000) and general Fund Balance ($50,000).
- Public Safety-Evidence Building Roof Restoration (5,800 sq. ft. Roof Restoration 10YR Garland Warranty): The evidence building is the only roof at this location with

a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. Coupled with the fact that it is not leaking, it is a great candidate for roof restoration, which will provide a 10-year warranty at a much lower cost than a roof replacement, and may have a service life up to 15 years.

Funding is allocated between general Fund Balance ($90,000) and E-911 Fund ($50,000).

Replacement PS Headquarters Furniture $105,000

Priority 1: This request is for funding to (1) replace old and worn-out furniture in existing offices and (2) purchase new furniture for the Public Safety Headquarters expansion (office spaces and lobby). This includes: desks, tables, chairs, shelving, etc. for the conference room $15,000 ($10,000 for table and chairs, $5,000 for wall cabinets and credenza); $18,000 for Traffic Unit (10 workstations for the officers, 2 desks for Lieutenants, and new chairs); $4,500 for Police Captains (two new workstations); $18,000 for Police Lieutenants (10 desks and file cabinets); $25,000 for desks, chairs and workstations for records and new lobby area; $21,000 for the Public Affairs Office (desks, chairs, conference table, whiteboard, televisions); and $3,500 for Professional Standards/IA workstation, chairs, file cabinet and shelving. **Funding is provided through Impact Fees ($40,000 based on allowable impact fee funding allocations) and Fund Balance ($65,000).**

Replacement 911 Audio Recorder System $23,500 (E911 Fund)

Priority 1: This request is to remove and replace the current 911 telephone recorder system with new hardware. Currently, the 911 recorder is in excess of 5-years old and is nearing end of life. The current configuration has failed on multiple occasions resulting in the inability to reproduce 911 emergency calls and meet Open Records requests. FY 2019 impact includes extended warranty service for years 2 - 5. Year one is provided in the base price. Also included is remote motoring for critical failure and system integrity. Operational cost include routine maintenance, software upgrades, virus protection, and remote monitoring.

<u>Recreation, Parks & Cultural Services</u>

Recurring Athletic Scoreboards (maintenance/replacement) $20,000

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards. Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at $20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/refurbishment of scoreboards is estimated at an additional $1,000 to $2,000 annually. FY 2019 request is for the replacement of the (4) Baseball Scoreboards at Webb Bridge Park. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available.

Recurring Park Equipment Replacement $36,000

Priority 2: This request is for the replacement of three John Deer Gators (model years: 1999, 2005, and 2006) and one 2007 Bobcat Utility Vehicle. The 1999 John Deere Gator and the Bobcat Utility Vehicle assists staff with the maintenance of the Greenway. The 2005 and 2006 John Deer Gators are for the maintenance of North Park.

Recurring Synthetic Turf Field Replacement (North Park) $450,000

Priority 1: This request is for the replacement of North Park synthetic turf field 1 which was installed in 2005. Synthetic turf fields have an average life of 10-years. This field does not incur the same usage rate as the Webb Bridge soccer field which is why it has had a longer life expectancy.

Recurring Park Repairs/Improvements $100,000

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the greenway. FY 2019 funding would be utilized for repairs to the walking trail at Wills Park, boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

Recurring Fleet Replacement (F150 Truck) $28,000

Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 130,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. This request is for the replacement of a 2003 Ford F250 (Unit RP-3288 with 82,770 miles) with a Ford F150 4x4 vehicle. Replacement is warranted based on age.

Recurring Playground Equipment (repair/replacement) $100,000

Priority 1: This request is for the replacement of playground equipment at the Wacky World Playground (built in 1997). Wacky World is a 20 year old pressure treated wood structure. Although the 6-inch round posts are structurally sound, most of the wood platforms, bridges, hand rails, as well as some of the play equipment are showing signs of wear and weather degradation. Staff is constantly making repairs. Playgrounds-by-Leathers conducted an inspection last fall and provided their findings and recommendations on the repairs and forms the basis for this cost estimate. Leathers was the playground company that supplied the playground and equipment and was onsite when the playground was built.

Recurring Parks Facility Roof Repair/Replacement/Wall Restoration $137,000

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration at Wills Park Recreation Center gym ($46,000), roof repairs/ maintenance/painting at the Equestrian Center ($73,000), and replacement of the shingled roof at the Baseball Concession/Restroom building at Webb Bridge Park ($18,000).

Wills Park Recreation Center Gym Wall Restoration (12,500 sq.ft.; 10-yr warranty)

The interior wall of the recreation center gym is covered with efflorescence. This is from previous water instruction which has stained the walls and is unsightly. Scope includes: applying primer on north wall; removing and replacing joint sealants; repairing all wall cracks; and applying two (2) coats of an elastomeric acrylic product (Tuff Coat).

Wills Park Equestrian Center Covered Arena Roof Repair (68,000 sq.ft.)

This roof is made from trapezoid standing seam metal panels. The field of the roof is in good shape, but like all thru fastened metal roofs, the overlap seams, fasteners, and ridge need attention. The skylights have broken down and although there are no holes, the fiberglass that was used to make the skylights has broken down and is turning black. Scope includes: pressure washing entire roof area; removing all old fasteners (thousands); installing new fasteners and sealant; treating and repairing all rust areas and applying primer and top coats; cleaning and sealing the skylights to stop further degradation. This funding will be reserved pending completion of the Master Plan for Wills Park and the Equestrian Center.

Webb Bridge Park Baseball Restroom/Concessions Roof Replacement (2,000 sq.ft.; 30-yr warranty)

This shingled roof has reached its end of life and needs replacement. Scope includes full tear-off of existing shingles; replacement of wood as necessary; and installation of architectural-grade shingles.

Recurring Tennis Courts Resurfacing **$60,000**

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2019 funding is for resurfacing 7 tennis courts at North Park (last resurfaced in FY 2012). Due to cracking on the courts, this repair will be more in-depth than a general resurfacing as the courts will need to be milled to allow for repair of the cracks before finishing with a resurfacing.

Recurring Stormwater/Drainage Initiatives

Public Works

Recurring Stormwater Pipes/Structure Repair/Maintenance **$1,225,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results. The following project locations have been identified for pipe repair or replacement in FY 2019: Lantern Ridge; and Meadow Drive.

Recurring Stormwater Drainage Maintenance **$150,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

Recurring Stormwater Inspections **$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Recurring Stormwater Design/Studies **$100,000**

Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry. FY 2019 funding will be used to complete the design of a stream restoration project that will help to protect the integrity of our greenway trail. The specific project selected will be chosen from those identified as the highest priority in the ongoing FY 2018 Big Creek Erosion Study. Such work may consists of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, and/or removing sediment at specific locations.

Recreation, Parks & Cultural Services

Wills Park Stream Restoration #1 **$300,000**

Priority 1: There are three reaches of stream in Wills Park that would benefit from stream restoration and/or buffer enhancement; reaches A, B, and C. In stream restoration it is generally best practice to work from upstream to downstream. This project was identified in the Foe Killer Creek Watershed Improvement Plan as project #13a and is named Reach A. Reach A is highly incised due to storm runoff. The channel should be raised and reconnected with the floodplain to reduce erosion. Approximately 800 linear feet of stream restoration is planned.

General Capital Initiatives

City Administration

Economic Development Toolbox **$125,000**

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Alpahretta360 Video Marketing Fund which has been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership. A new tool-kit item will be created with this funding called the Start-Up Relocation Grant which is aimed at attracting out-of-state technology start-ups to relocate and grow in the city. We will target 5 mid-stage FinTech and MedTech/HealthIT based tech start-up companies for the pilot program of this tool-kit item. Relocated start-up companies will be placed in the Alpharetta Innovation Center to help fuel our innovative community and attract more venture capital investment.

Alpharetta Technology Commission Operational Funding $118,336

Priority 1: This request is to provide operational funding for the Alpharetta Technology Commission (ATC) including funding for the ATC Director pursuant to terms set forth in the MOU between the ATC and the Development Authority of Alpharetta. The Director performs the day-to-day tasks and responsibilities necessary for the delivery of operational management services. The MOU terminates in February 2019 which represents 8-months of activity in FY 2019 totaling $83,336 ($10,417 monthly). Additional funding totaling $35,000 is allocated herein to cover estimated costs beyond February.

Community Development

Milton Avenue Concept Design $40,000

Priority 2: Funding for design services along Milton Avenue including new landscaping requirements, seating locations, crosswalk concept and sign locations, etc.

Design Services $80,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works

Pedestrian Safety Study $125,000

Priority 1: This request is for the identification, design, and collaboration of safety improvements along collector/arterial streets and the downtown area where high speeds are occurring and there is an increase of pedestrian traffic. The funds associated with this project are to assist the Department in hiring consultants to examine our downtown, as well as several intersections outside the downtown area, and develop options for improving pedestrian safety.

Park Plaza Signalization Upgrade $300,000

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street. **Funding is provided through Impact Fees ($72,300 based on allowable impact fee funding allocations) and Fund Balance ($227,700).**

Streetlighting Conversion/New Installations $50,000

Priority 1: This request is annual funding for (1) the conversion of Georgia Power's High Pressure Sodium Lights to LED and (2) adding additional lighting along public roads that do not have sufficient lighting (or no lighting at all). This initiative will be funded over many years and is a companion to the Operating Initiative pertaining to transferring all street lights located on public streets to be paid for by the City of Alpharetta. This initiative will increase the safety of citizens who use our streets and sidewalks on a daily basis.

City Center (Phase 2) Utilities **$26,079**

Priority 1: This request is to allocate remaining funds for Alpharetta's obligations under the terms of agreement with MMS Alpharetta LLC for Phase 2 of City Center (private development position). Unfunded obligation includes:

- Assist in funding costs associated with moving AT&T utilities in right-of-way. City costs total $224,716 which is to be funded over 4 annual payments that started in FY 2018. The FY 2019 payment of $56,179 is being reduced by available funds in the City Center Utility account of $30,100 leaving an unfunded balance of $26,079 (FY 2019 Request). The final two payments will be requested as part of the FY 2020 and 2021 capital budgets.

Public Safety HQ Parking Lot Expansion (Design) **$20,000**

Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. Requested funds will go towards obtaining topographic and utility surveys to design the expanded parking lot. Public Works will design the parking lot expansion utilizing in-house staff. Construction cost will be determined once the design is complete.

Design Services **$115,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

<u>Information Technology</u>

Application and Desktop Virtualization (Phase 2) **$150,000**

Priority 2: This request is for the deployment of desktop services and associated technology for the City for local, remote, and mobile platforms. This will provide greater reliability, and greater efficiency and capability for the use of system applications for the City and provide core functionality. This equipment is scheduled to be replaced every 5-6 years (normal maintenance life) in order to provide for both reliable and efficient service. The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. The initial test system has been deployed a several City Departments with key personnel for evaluation.

This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs for desktop support, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drives and a fully configured PC). Phase II (FY 2019) will finalize the Public Safety rollout that began in FY 2017.

Phase III (FYs 2020-2021) will expand the virtual deployment across various Departments (based on need and ability to reduce hardware costs) to include desktops as well as the Mirage and Horizon benefits listed above. Desktops will emulate the experience end users have with traditional Windows OS and applications on their existing systems. Overtime, this will defray costs for refreshing PC systems with less expensive form factors (e.g. thin clients, terminals, mobile devices, etc.). This will also have an effect of reducing the need for multiple devices per user (tablets, desktops, laptops, and smartphones).

Public Safety

PS Jail Camera System (replacement/expansion) $75,000

Priority 1: This request for replacement/expansion of the Jail's camera system. Specifically, this project replaces the existing sixteen (16) coax cameras with IP cameras while also expanding the system to include an additional nine (9) IP cameras (25 total cameras). The current camera system in-use was purchased off the shelf and uses low resolution cameras and an outdated recording system and is past its useful life cycle. This system improvement will increase and improve jail employee and inmate safety through enhanced camera resolution, by adding additional camera coverage, and reducing instances of camera system downtime. This system will tie in with the current Avigilon system in use by the city and will reduce the time needed to comply with open records requests and/or investigations with its improved data copying capability. Funding includes miscellaneous hardware and licensing to support the cameras.

PS Turn-out Gear Washers (Qty: 4) $25,000

Priority 1: This request is for one "turn-out gear" washer for fire stations 82, 84, 85 and 86. Currently the fire department as only two washers – stations 81 and 83. These are heavy duty washing machines designed to handle the load of washing firefighter "turn-out gear". The load capacity is only one set of turn out gear per load. This is currently very time consuming when 10-12 firefighters must wash their gear. With the increased exposure of cancer causing agents and off-gassing carcinogens it has created the need to better protect personnel of the fire department that wear their turn out gear during firefighting. The additional washers will be able to launder more turnout gear and at a faster rate. Funding includes costs for installation.

Recreation, Parks & Cultural Services

Design Services $20,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

Design and Construction of new Park Spaces $400,000

Priority 1: This request is for the design and construction of new park spaces. **Funding is provided through Impact Fees ($120,000 based on allowable impact fee funding allocations) and Fund Balance ($280,000).**

Equestrian Center Foundation Match (design/buildout of amenities) $250,000 (Hotel/Motel Fund)

Priority 1: This funding will serve as a match towards Equestrian Center Foundation fundraising, up to the $250,000 appropriation requested herein, to be used for the design and renovation/buildout of the Equestrian Center.

The FY 2018 budget includes funding for a Master Plan update to Wills Park and the Equestrian Center which will guide the design phase of this request. Residual match funding after design will be used towards the buildout of the Equestrian Center in accordance with the Master Plan and corresponding design elements. **Funding is provided through Hotel/Motel Taxes (facility portion).**

Park System Wayfinding Signage $126,412

Priority 1: This project is the beginning of the implementation of the park system wayfinding and signage plan that is being developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan will define a specific sign style that will become our “brand” and help park patrons easily identify Alpharetta parks. The plan will also recommend locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. **Funding is provided through Fund Balance ($75,000) and Hotel/Motel Taxes (facility portion; $51,412).**

Alpharetta Public Arts Initiative $85,000

Priority 1: Arts Alpharetta is a nonprofit organization dedicated to bringing quality arts to Alpharetta. At the request of staff, Arts Alpharetta formed a steering committee to look at introducing outdoor public art to the exciting new Thompson Street Greenway trail. Arts Alpharetta feels that by lining the trail with unique, high quality temporary installations, residents and visitors like will be enticed to use and explore the trail. The working title for this project is Phase Two – *Outdoor Art Gallery* loan project. Phase One is the *Instruments of Inspiration* permanent installations currently approved by the City Council in December 2016.

Briefly, the works would be on loan from the artists for a 9-month period tentatively March through November 2019. This would become an annual event where new and returning artists would be selected each year. The artists would receive a loan-fee, half paid at installation and half at the end of the loan period. Several communities around Alpharetta have a similar program but what is unique about this initiative is that the Thompson Street Greenway allows us to select and prep the sites while the trail is being built. Further the steering committee feels that we do not merely want to replicate what others communities have done but rather we strive to elevate the project to the highest possible quality art and experience.

This initiative provides funding for the loan of an estimated 12 art installations including installation, marketing, events, juror stipends, with funding (if available) for the purchase of art pieces for permanent display in Alpharetta.

The Stories Project **$25,000**

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation will also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

General Government

Matching Funds for City Grants **$30,000**

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

City Administration

Downtown Beautification Grant $50,000

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

Citywide Economic Development Analysis and Strategic Plan $75,000

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years.

Community Development

Downtown Parking and Wayfinding Signage $150,000 (Hotel/Motel Fund)

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

Funding is provided through Hotel/Motel Taxes (facility portion).

Parking Management – Meters/Old Roswell Lot Gate Arm $115,000 (expense); $18,200 (revenue)

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming $0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day ($1.00*260 days *70), Actual revenues have a much higher potential.

Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or $1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

2019 Operating Initiative – New Fleet for Code Enf. Officer position (Qty: 1) $25,000
Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs) of the new Code Enforcement Officer position requested in FY 2019 (Operating Initiative). Capital costs total $25,000 and include the acquisition of one (1) F-150 pickup truck. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

<u>Public Works</u>
Major Intersection Improvements $300,000
Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety.

The requested design funds is for the design of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. The requested construction funding for FY 2019 is for the construction of dual left turn lanes from south-bound Haynes Bridge Road to east-bound North Point Drive.

Davis Dr Extension to Westside Parkway $500,000
Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project.

Connector Road (NP Pkwy to Edison Dr.; Design) $150,000
Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2019 funding request is for design. ROW and construction costs are estimated at $930,000 and would be part of future funding requests.

Pedestrian/Safety Improvements at Marietta Street and SR9 $175,000
Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements.

Hembree Road Turn Lanes (Design; ROW) $150,000

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. Construction costs are estimated at $600,000 and would be part of a future funding request.

Marjean Way Extension (Design) $500,000

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at $3 million and would be part of future funding requests.

Wills Road Widening (Design; Milton Ave. to Old Milton Parkway) $200,000

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. ROW and Construction costs are estimated at $650,000 and would be part of a future funding request.

Waters Road Traffic Calming (Design) $350,000

Priority 1: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive and Waters Road and Waters Mill Drive would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2019. It is anticipated that right-of-way will be needed from property owners and will be acquired after completion of the design documents in FY 2020. ROW and Construction costs are estimated at $2.4 million and would be part of a future funding request.

Douglas Road Traffic Calming Improvements (Option 1) $500,000

Priority 1: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas. This funding request is to remove the right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Another option would be roundabouts which are included in a separate capital request.

Douglas Road Traffic Calming Improvements (Option 2; Design) $150,000

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2019. It is anticipated that right-of-way will be needed from property owners and will be acquired after completion of the design documents in FY 2020. ROW and Construction costs are estimated at $1.7 million and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request.

Flashing Yellow Signals $60,000

Priority 1: This request is to upgrade 36 signalized intersections within the city to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. Currently SR 120 has 2 flashing yellow intersections and GDOT has plans to continue upgrades to the rest of the corridor.

The city's upgrade will be done over a 4-year period starting with the arterial streets, then moving to collector and local streets. The following is a list of intersections to be done in FY 2019: North Point Parkway at Rockmill Road; North Point Pkwy at Kimball Bridge Road; Haynes Bridge Road at Westside Pkwy; Haynes Bridge Road at Lakeview/Northwinds Pkwy; Haynes Bridge Road at Ga Lane; North Point Parkway at Mansell Crossing South; North Point Parkway at Mansell Crossing Middle; North Point Parkway at Mansell Crossing North; North Point Parkway at Ga Lane; and North Point Parkway at North Point Drive. Estimated cost for the project is $240,000 and would be allocated over the four-year period beginning in FY 2019.

Citywide Sign Inventory $120,000

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city’s asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

Waters Road Sidewalk Improvements **$750,000**
Priority 1: This funding request is for the installation of sidewalks on both sides of the street to improve pedestrian connectivity. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road; and Jones Bridge Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Waters Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas.

AlphaLoop (City Trail) **$1,000,000**
Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways.

Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers the intersections and crossings (e.g. Old Milton Parkway, Westside Parkway, Northwinds Parkway, Kimball Bridge Road, etc.). Phases A & B are further broken down into two tiers: Tier 1 covers the trail and Tier 2 covers pocket parks/plazas.

Construction estimates for Phase A (tiers 1 and 2) total $4.5 million. The FY 2018 budget includes available funding of $1.5 million. This request is for an additional $1 million bringing total funding for construction to $2.5 million. These funds will be utilized to leverage private investment as proof of a solid financial commitment has been made by the city. Unfunded construction obligations for Phase A will be part of future funding requests.

Construction estimates for Phase B (tiers 1 and 2) and Phase C total $5 million and would be part of a future funding request.

Douglas Rd Drainage and Erosion Control Improvements **$200,000**
Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

City Center Parking Deck Lighting **$50,000**
Priority 1: This request is for installation of additional lighting in the City Center parking deck. When the Private development tied onto the city's parking deck, a significant amount of ambient lighting was lost. Though the lights are on all the time, several areas of the deck remain dark causing patrons to feel unsafe.

Public Safety Headquarters Façade (Design) $200,000

Priority 1: The current Public Safety Headquarters building was originally designed on the basis of facing Kimball Bridge Road. However, upon the completion of Westside Parkway and the addition of AVALON, the front of the building is in the open more and is in need of aesthetic treatments. The funding of this CIP request will go towards designing a retrofit to the existing facade and developing a cost estimate for complementation for a subsequent CIP request.

Restroom Renovations (Wacky World/Wills Park) $150,000

Priority 2: This request is for the interior remodeling of the existing restroom facility adjacent to the Wacky World Playground. The building is showing its age and needs upgrades to enhance the use of the building as well as the overall appearance for the citizens. The project will entail removing everything within the current facility and replacing all of the current items with brand new items of similar materials in the restroom facilities at Brooke Street Park and the City Hall Parking Deck.

Concession Building Renovation (North Park fields 1-4; Design) $150,000

Priority 1: This request is for design of a new restroom/concession building at North Park Fields 1-4. The building is showing its age and needs replacement instead of an upgrade to enhance the use of the building as well as the overall appearance for the citizens. Construction costs are estimated at $1.5 million and would be part of a future capital funding request.

Downtown Enhancements $35,000

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

<u>Public Safety</u>

Community Center Generator (new) $200,000

Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

Fire Station Camera System $38,000

Priority 2: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

SWAT Medic Take-Home Vehicles (Qty: 4) $160,000

Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; $29,000); emergency lights and equipment ($5,000); SWAT Trunk Vault ($2,500); Rifle\Shotgun rack ($500); and radio ($3,000) for a cost per vehicle of $40,000. There are currently four assigned SWAT medics making the initial cost $160,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

2019 Operating Initiative–Fleet/Equip. for Police Officer positions (Qty:5) $300,000

Priority 1: This initiative constitutes the capital component (new fleet/associated upfitting costs and equipment) of the five (5) new Police Officer positions requested in FY 2019 (Operating Initiative). The five (5) new Police Officer positions would form a Bike unit consisting of one (1) Lieutenant and four (4) Police Officers equipped with Ford F150 4x4 pickups and special purpose bicycles which will allow them to efficiently and effectively patrol the City of Alpharetta as well as participate in community and special events. Capital costs total $300,000 for the acquisition of five (5) F-150 4x4s (including upfitting to public safety standards), specialty bicycles, vehicle cameras, etc. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

2019 Operating Initiative–Fleet for Asst. Fire Marshall position (Qty:2) $87,000

Priority 1: This initiative constitutes the capital component (new fleet/associated upfitting costs) of the two (2) new Assistant Fire Marshall positions requested in FY 2019 (Operating Initiative). The two (2) Assistant Fire Marshal positions will assist the Fire Marshal's office in maintaining its existing level of service to the community. This is in addition to the new Assistant Fire Marshall position approved in the FY 2018 budget. Capital costs total $87,000 and include the acquisition of two (2) pickup trucks with associated upfitting costs. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

3D Laser Scanner $90,700

Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out of service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner ($47,000); Set up ($8,300); 3D software ($13,900); Equipment ($8,500; notebook, stands, tripods, battery); and 3-year maintenance and warranty on equipment and software ($13,000).

Patrol Rifle System **$130,000**

Priority 2: This request is for the purchase of 65 rifle platforms at $2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns. The Department has issued 36 rifles to Uniformed Patrol Officers and has 4 unassigned and available to Uniform Patrol. Currently, 22 Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 36 issued to Officers, the 22 personal rifles currently being carried and the 4 currently unassigned but available and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems.

Recreation, Parks & Cultural Services

Heritage Park (preliminary design/planning, Heritage Site declaration) $250,000

Priority 1: This request is to provide funds for the design and study of the area referred to as “Heritage Park” located at the corner of Old Milton Parkway and Georgia 400. Funds would be utilized to obtain a historical site designation, Geo-technical data, and necessary permits. This site is considered to be the oldest settlement in the City of Alpharetta. There is a City Council condition that requires the donation of land to occur no later than the issuance of a land disturbance permit on the office property. The property is presently under review for a land disturbance permit (April 2018).

Thompson Street Trail Sculpture **$44,000**

Priority 1: This request is for the purchase of a sculpture at the entrance to the Thompson Street Trail. Costs are estimated at $44,000 and include artists’ fees, juror fees, and installation. This request is being presented from Arts Alpharetta. Thompson Street Park will become one of the favorite stops along the Inner Alpha Loop. The need for an iconic piece of artwork cannot be understated. Arts Alpharetta will use the same process that it has used for *Instruments of Inspiration* and for *Miscellany* to select the artwork.

Midwick Wall Mural **$82,500**

Priority 1: This request is for a mural at Midwick Wall. Costs are estimated at $82,500 and include artists’ fees, design fees, juror fees, wall preparation, and installation. This wall is along the inner Alpha Loop between City Hall and Avalon. This piece of artwork will help soften a large retaining wall that faces Academy Park. The spot for the mural and the conditions surrounding its selection has been vetted by the City of Alpharetta in cooperation with Academy Park and the developer.

Downtown Holiday Decorations (expansion) **$88,000**

Priority 1: This request is for additional Holiday Decorating Displays for the Downtown which includes the following: "RGB" Tree-of-Lights, with preprogrammed effects, approx. 58'-60'; (12) 30" manzanita snow balls; (12) 24" manzanita snow balls; (6) 7.5 3D deer (matches existing stars); one cluster of three slim-topiary style Christmas trees (sizes = 12'/10'/8') enhanced with manzanita type branches (nestled together to accent small park near promenade). This will be an addition to the current displays we highlighted in 2017. Capital costs total $88,000 for purchase of the holiday décor described above. Operational costs are estimated $15,000 annually for the installation, takedown, and storage and is included in the Recreation, Parks & Cultural Services Department operating budget. The performance of these decorations will be measured by the number of attendees, number of sponsors, number of volunteers recruited, and the number of community organizations involved in the Christmas Tree Lighting.

Wills Park Drainage Improvements (main parking lot) $350,000

Priority 1: This project is located in the forested area between the main parking lot for Wills Park Pool and the stream that runs east to west through the park. Currently the area receives runoff from the parking lot, the baseball fields, and a large portion of this side of the park. High volume and velocity storm flows have carved a large gully through the wooded area impacting mature trees, threatening the walking path, and creating a dangerous hazard condition for Frisbee golfers. The FY 2017 Capital Budget included funding for the design of a solution to repair the inflow pipes and stabilize the channel. The corrugated metal inflow pipes have deteriorated and the headwalls structures have fallen off the pipes. This project will add two junction boxes and replace approximately 150 linear feet of the most downstream pipe. The gully will be re-shaped using a regenerative stormwater conveyance system including rock step pools and stone weirs to cascade the water gently downslope into the stream. This will reduce erosion and stabilize the area near the walking path and the Frisbee golf course. Additionally, a new pedestrian safe bridge will be added for the Frisbee golf course allowing players to safely reach the pin. Some large sweetgums will be removed for safety during construction. This project addresses measure 1 in the watershed improvement plan. FY 2017 Capital Budget included funding for design. FY 2019 request is for construction of the underlying improvements.

Big Creek Stream Bank Restoration $50,000

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2019-2022 and individual designs and construction projects are anticipated in FYs 2022-2028.

New Fleet – Parks Department Managers (Qty: 2) $64,000

Priority 1: The Recreation, Parks & Cultural Services Department has undergone a significant change in Department Leadership and the physical location of Department Managers. With the addition of two divisions, the need to accommodate the Management Team with the appropriate transportation will be vital to their success.

Ford Explorer - Staff is requesting a Ford Explorer (addition to the fleet) for Managers of Recreation Services, Cultural Affairs and Community Services Divisions; the managers will work out of City Hall so they will have easy access to share this vehicle.

Ford F150 4x4 Supercab – Staff is requesting a Ford F150 4X4 Supercab Truck (addition to the fleet) that truck will be assigned to the Park Services Manager. The plan is to provide every staff person deemed Essential Personnel in Park Services a 4X4 truck. The Park Services Manager's current truck will be assigned to staff to meet the essential needs of the daily operations that is highlighted in the following justifications:

a) The Recreation, Parks & Cultural Services Dept. has undergone tremendous growth over the past five years. In FY 2016, the department was given the oversight, and additional support, for the Special Events Division. Even though monies and resources were added for staff and program implementation, no additional funds were added for Park Services support, equipment or fleet.
b) Another significant addition to the Department is the opening of the new Art Center which coincides with the launch of the new Cultural Affairs division. This facility will require janitorial support of the current Facility Technician Team. The intention is utilize current staff to accommodate the needs of the four Recreation Centers and Art Facility. This additional truck will be used by the technicians to meet this additional responsibility.
c) (c) Two new parks were added in FY 2018 (Brookside Property and Avalon Fitness Park), totaling approximately 35 acres that are currently being maintained by Parks Staff. FY 2019 will add a minimum of two more properties, Thompson Street Linear Park and Encore Park, which will require more vehicles to properly meet the current maintenance standard.

BUDGET NARRATIVE

City of Alpharetta
FY 2019 Budget Narrative

Budget Rollup: All Funds

The FY 2019 Budget is balanced for all funds and totals $129 million with the breakdown by fund type as follows:

• General Fund:	$ 72,588,199	
• Special Revenue Funds:	12,729,700	(1)
• Debt Service Fund:	5,473,513	
• Capital Project Funds:	21,480,065	(1)
• Solid Waste Fund:	4,017,954	
• Risk Management Fund:	1,450,500	
• Medical Insurance Fund:	8,670,457	
• OPEB Trust Fund:	2,155,000	
Total	$128,565,388	

(1) Amounts contained herein represent new appropriations for FY 2019. Unexpended FY 2018 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2019 General Fund operating revenues are forecasted to grow by 3%, or $2 million, compared to Amended FY 2018. The following table compares major revenue categories within the General Fund:

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 21,160,000	$ 22,680,000	$ 1,520,000	7.2%
Motor Vehicle	180,000	115,000	(65,000)	-36.1%
Motor Vehicle Title Tax Fee	775,000	900,000	125,000	16.1%
Prior Year/Delinquent	239,000	237,000	(2,000)	-0.8%
Local Option Sales Tax	15,200,000	15,650,000	450,000	3.0%
Other Taxes:				
Franchise Fees	6,640,000	6,200,000	(440,000)	-6.6%
Insurance Premium Tax	3,693,320	3,900,000	206,680	5.6%
Alcohol Beverage Excise Tax	2,100,000	2,200,000	100,000	4.8%
Other Taxes	2,339,500	2,429,500	90,000	3.8%
Licenses & Permits	2,722,050	2,704,250	(17,800)	-0.7%
Intergovernmental	435,000	460,000	25,000	5.7%
Charges for Services	3,492,408	3,709,150	216,742	6.2%
Fines & Forfeitures	2,209,250	1,987,500	(221,750)	-10.0%
Interest	75,000	150,000	75,000	100.0%
Other Revenues	292,258	296,984	4,726	1.6%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,718,750	2,868,750	150,000	5.5%
Total Operating Revenues	**$ 64,271,536**	**$ 66,488,134**	**$ 2,216,598**	**3.4%**
Fund Balance Carryforward	8,860,286	6,100,065		
Total Revenues	**$ 73,131,822**	**$ 72,588,199**		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2019 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth (existing values) is estimated at 6% equating to $4.8 billion plus a forecast of new construction valuation of $56 million (based on building permit data). The FY 2019 taxroll will be based on market valuations and the County has committed to its cities to provide tax digest valuations in early June. FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712), assuming passage by the voters in November 2018, as it will rollback valuations on homesteaded properties (legislation includes a lengthy formula, but most properties will roll back to a 2016 base year valuation).

However, HB 712 provides an inflationary adjustment factor that should help stabilize property tax revenue for the FY 2020 budget.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 1.03 mills in FY 2018 to 0.98 mills in FY 2019. Estimated growth in the property tax digest, coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2019 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.72 mills in FY 2018 to 4.77 mills in FY 2019. Property tax revenue estimates for FY 2019 total $22.7 million (excluding motor vehicle taxes). Of this amount, $4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.6 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2022. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 16% is forecasted for FY 2019 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at $850,000 in FY 2018 which equates to a revised growth rate of 6%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2017 from 41% to 46%.
- Local Option Sales Taxes ("LOST"): Growth of 3% is forecasted for FY 2019 and is based on year-to-date growth in FY 2018. Market indicators highlight continued growth in the economy but that has not translated into increased spending on taxable goods/services over the last several years.
- Franchise Fees: Reduction of -7% is forecasted for FY 2019 from a budget-to-budget standpoint. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be

conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled $3.9 million in FY 2018 and represents a -$230,169 decrease over the prior year ($4.1 million was collected in FY 2017) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) and continued investment in green technology (e.g. LED lighting) that reduced energy usage needs.

- Insurance Premium Taxes: Growth of 6% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections during FY 2018 totaled $3.8 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections are estimated at $2.2 million for FY 2018 which is flat compared to the FY 2019 forecast.
- The Other Taxes category includes collections for Intangibles Taxes (-12% reduction to $550,000), Real Estate Transfer Taxes (-22% reduction to $300,000), Business and Occupational Taxes (12% growth to $1.2 million), Financial Institution Taxes (42% growth to $425,000), etc.
- Licenses & Permits: A slight reduction of -1% is forecasted for FY 2019 based on current collection patterns and permit activity. Actual collections are estimated at $3.3 million in FY 2018 which is greater than the FY 2019 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees ($1.6 million forecast for FY 2019; $2.2 million conservatively estimated for FY 2018).
- Charges for Services: Increase of 6% is forecasted for FY 2019 due primarily to the 2019 Operating Initiatives[1] including the new Cultural Arts Center and Expanded Pool operations ($200,000 in revenue growth).
- Fines and Forfeitures: Reduction of -10% is forecasted for FY 2019 from a budget-to-budget standpoint. However, actual collections are estimated at $1.8 million in FY 2018 which equates to a revised growth rate of 10%. The primary driver of this variance is a significant reduction in court fine revenue (actual collections are down -25% fiscal year-to-date through February 2018) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2019 Budget reflects an increased level of enforcement activity.

[1] Please refer to the Operating Initiatives section of this document for detailed descriptions.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	$ 364,488	$ 364,389	$ (99)	0.0%
City Administration	2,266,016	2,174,084	(91,932)	-4.1%
Legal Services	665,000	690,000	25,000	3.8%
Community Development	2,857,116	3,162,560	305,444	10.7%
Public Works	8,377,022	8,821,264	444,242	5.3%
Finance	3,347,009	3,366,136	19,127	0.6%
Public Safety	27,260,508	28,419,771	1,159,263	4.3%
Human Resources	415,782	430,846	15,064	3.6%
Municipal Court	1,126,546	1,096,466	(30,080)	-2.7%
Recreation, Parks & Cultural Services	9,101,275	9,934,305	833,030	9.2%
Information Technology	1,681,857	1,742,223	60,366	3.6%
Non-Departmental:				
Contingency	650,000	670,000	20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Reserve for Operating Initiatives	-	130,000	130,000	100.0%
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
Total Operating Expenditures	**$ 59,109,459**	**$ 61,988,134**	**$ 2,878,675**	**4.9%**
Interfund Transfer:				
Capital Project Fund	12,747,363	8,895,065		
Operating Grant Fund	20,000	30,000		
Stormwater Capital Fund	1,255,000	1,675,000		
Total Expenditures	**$ 73,131,822**	**$ 72,588,199**		

The following table compares expenditure category appropriations within the General Fund.

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 26,968,197	$ 28,026,322	$ 1,058,125	3.9%
Group Insurance	8,002,164	8,039,454	37,290	0.5%
Pension (Defined Benefit)	2,500,954	2,599,935	98,981	4.0%
Pension (401A)	1,688,463	1,808,371	119,908	7.1%
Post Employment Healthcare Benefit	-	515,000	515,000	100.0%
Miscellaneous Benefits	2,844,228	3,001,047	156,819	5.5%
subtotal	$ 42,004,006	$ 43,990,129	$ 1,986,123	4.7%
Maintenance and Operations:				
Professional Services	$ 2,758,796	$ 2,870,122	$ 111,326	4.0%
Repair/Maintenance	1,549,408	1,675,050	125,642	8.1%
Maintenance Contracts	2,174,992	2,365,305	190,313	8.8%
Professional Services (IT)	1,450,777	1,437,923	(12,854)	-0.9%
General Supplies	1,014,810	1,135,160	120,350	11.9%
Utilities	2,604,475	2,835,179	230,704	8.9%
Fuel	449,524	441,650	(7,874)	-1.8%
Legal Services	665,000	690,000	25,000	3.8%
Miscellaneous	1,937,663	1,991,033	53,370	2.8%
subtotal	$ 14,605,445	$ 15,441,422	$ 835,977	5.7%
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	$ 578,669	$ 628,550	$ 49,881	8.6%
Tyler ERP Lease	110,904	-	(110,904)	-100.0%
Work Order Software Lease	76,622	76,943	321	0.4%
Miscellaneous	86,973	65,000	(21,973)	-25.3%
subtotal	$ 853,168	$ 770,493	$ (82,675)	-9.7%
Other Uses:				
Contingency	$ 650,000	$ 670,000	$ 20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Reserve for Operating Initiatives	-	130,000	130,000	-
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
subtotal	$ 1,646,840	$ 1,786,090	$ 139,250	8.5%
Total Operating Expenditures	**$ 59,109,459**	**$ 61,988,134**	**$ 2,878,675**	**4.9%**
Interfund Transfer:				
Capital Project Fund	12,747,363	8,895,065		
Operating Grant Fund	20,000	30,000		
Stormwater Capital Fund	1,255,000	1,675,000		
Total Expenditures	**$ 73,131,822**	**$ 72,588,199**		

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2019 Budget are as follows:

- Operating expenditures of the General Fund are up 4.9% over FY 2018. This figure includes the operating initiative funding for FY 2019[2]. After adjusting for the operating initiative funding, **the base operational growth totals 3%**.
- Management of personnel and compensation program to align with current market environment:
  - Staffing level at 445.5 full-time equivalents (up one position from FY 2018; reduction of a vacant Deputy Clerk II position within Municipal Court which is offset by the addition of two positions within Community Development including a Permit Technician and an Administrative Assistant II).
  - Continuation of a performance-based merit program of 3% on April 1, 2019, per authorized/funded position (estimated cost of $250,000 citywide[3]) as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of $50,000). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - Coverage of group insurance premiums including an increase in the HSA/HRA contribution made by the city to employees (increase in contribution varies between 25% to over 50%). However, premium growth is flat overall and less than the market growth for comparably sized entities due to city claims patterns that are trending less than the industry standard.
  - Addition of a new post-employment healthcare benefit to assist our employees in funding one of their primary cost drivers during retirement, healthcare. Forecasted costs for this benefit include a one-time transfer of available funding within the Medical Insurance Fund ($1.5 million) and the inclusion of annual funding within departments approximating 2% of payroll ($550,000 citywide). This benefit will require a minimum 15-year vesting (maximum benefit achieved at 25-years[4]) which will further assist in not only recruitment, but also retention of our most valuable assets, our employees.

[2] Please refer to the Operating Initiatives section of this document for detailed descriptions.

[3] This represents the financial impact in FY 2019 (i.e. April-June 2019).

[4] Credited years-of-service for current employees will count towards vesting (subject to a maximum of 15-years).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	14.0	11.0	10.0	10.0	10.0	-
Community Development	22.0	23.0	26.0	26.0	28.0	2.0
Public Works	55.0	55.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	217.5	218.5	219.0	221.0	221.0	-
Human Resources	2.0	2.0	2.0	2.0	2.0	-
Municipal Court	9.0	9.0	9.0	9.0	8.0	(1.0)
Recreation and Parks	48.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	11.0	-
subtotal	***407.0***	***409.0***	***408.5***	***410.5***	***411.5***	**1.0**
E-911 Fund (Special Revenue Fund)						
Public Safety	25.0	25.0	29.0	29.0	29.0	-
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	***26.0***	***26.0***	***30.0***	***30.0***	***30.0***	**-**
DEA Fund (Special Revenue Fund)						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	***437.0***	***439.0***	***442.5***	***444.5***	***445.5***	***1.0***

- Targeted growth (6% or $835,977) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved Operating Initiatives and include the following:
  - Increase in professional services of $111,326 due primarily to the elimination of municipal election related funding (FY 2018 was an election year) which is fully offset through arts program instructor fees anticipated for the new Cultural Arts Center (offset through fee collections from customers) and support for Community Arts Organizations within the newly formed Cultural Arts Division of the Recreation, Parks, and Cultural Services Department.
  - Increase in maintenance contract costs of $190,313 due primarily to the following:
    - Public Works - increase in maintenance contract costs due primarily to cost growth under the ROW landscape maintenance contract, Fulton County Animal Control contract, HVAC and pest control contracts for the Recreation, Parks & Cultural Services Department, janitorial contract costs for City Center, etc.
    - Public Safety - increase in maintenance contract costs due primarily to additional janitorial costs for the expanded Public Safety Headquarters

coupled with software licensing fees associated with the TimeKeeping software procured during FY 2018.

- Municipal Court - increase in maintenance contract costs due primarily to the Court Management Software initiative approved in FY 2018. Specifically: year 1 (FY 2018) included funds for fingerprint scanner equipment which does not continue into FY 2019; and year 2 (FY 2019) includes software licensing fees for the eCourts court management software (year 1 costs were covered by the Judicial Council's Administrative Office). Additional increases are associated with Janitorial Services which are now needed as a result of the Recreation, Parks, and Cultural Services Department reorganization that resulted in them vacating the Crabapple Government Center and reallocating their staff that used to provide onsite janitorial services. The City will use its private janitorial service provider moving forward to clean the Courts facility.
- Recreation, Parks & Cultural Services - increase in maintenance contract costs due primarily to an increase in copier consumables (toner, etc.), expansion of the Zagster Bike Share program (City Center and Thompson Street locations) approved in FY 2018, and increases in janitorial maintenance costs. The Recreation, Parks & Cultural Services departmental reorganization resulted in the reallocation of active cleaning/maintenance personnel from the Crabapple Government Center. The City will use its private janitorial service provider moving forward to clean the remaining portions of the Crabapple facility used for parks activities (North Fulton Senior Services area and the Recreation Classroom area).

– Increase in repair and maintenance costs of $125,642 due primarily to the following:

- Public Works - Increase in facility repair and maintenance costs due to anticipated facility maintenance needs in FY 2019 including HVAC, flooring, painting, etc.).
- Recreation, Parks & Cultural Services - Increase in grounds repair and maintenance costs based on park beautification efforts including increased focus on landscape maintenance (clearing out underbrush, tree pruning, tree removal, etc.).

– Increase in general supplies costs of $120,350 due primarily to the following:

- City Administration - Increase in general supplies costs based on historical and year-to-date expenditure trends including increased funding for meetings (materials, refreshments, etc.), promotional materials, and new funding to cover Alcohol Applicant signage (to be repaid through the Alcohol Beverage Permit Fee), etc.

- Public Safety - Increase in general supplies costs based primarily on an increase in estimated spending on ammunition.
- Recreation, Parks & Cultural Services - Increase in general supplies costs due primarily to the new Cultural Arts Center and expanded Wills Park Pool operations as well as multiple other factors including an increase in program activity and associated supplies (e.g. uniforms), increased activity at the Equestrian Center and a corresponding increase in shavings needs, and general growth in supply needs.
- Increase in utilities funding of $230,704 due primarily to operating initiative funding for street lighting along public roads[5].

- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, public works and community development software, etc.) coupled with minor maintenance capital needs and the transfer of the Taser Lease obligation from the DEA Fund in FY 2019[6]. The capital lease for the Finance Department (Tyler ERP) accounting software was fully paid during FY 2018.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); and continuation of funding for the Friends of the Library ($10,000).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2019 Budget for Mayor and City Council totals $364,389 and is flat with the FY 2018 budget. The Personnel Services category increased 1%, or $3,753, due primarily to costs associated with the implementation of a post-employment healthcare benefit (new for FY 2019).

The Maintenance and Operations category decreased -7%, or -$3,852, due primarily to a reduction in anticipated needs for general professional/consulting services (e.g. minor studies, etc.). The annual discretionary expense appropriation will remain at $5,000 for Council Members and $9,000 for the Mayor.

[5] Please refer to the Operating Initiatives section of this document for detailed descriptions.
[6] Please refer to the Operating Initiatives section of this document for detailed descriptions.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

City Administration

The FY 2019 Budget for City Administration totals $2,174,084 and represents a decrease of -4%, or -$91,932, compared to FY 2018. The Personnel Services category increased 3%, or $47,712, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 10 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director	1.0	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	1.0	-	-	-	-
Internal Auditor	1.0	1.0	1.0	1.0	1.0	-
Records Manager	1.0	1.0	1.0	1.0	1.0	-
Special Events Coordinator (1FT;2PT)*	2.0	-	-	-	-	-
Special Events Manager*	1.0	-	-	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	14.0	11.0	10.0	10.0	10.0	-

* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance and Operations category decreased -18%, or -$139,644, due primarily to the following activity:

- Increase in general supplies costs of $19,150 based on historical and year-to-date expenditure trends including increased funding for meetings (materials, refreshments, etc.), promotional materials, and new funding to cover Alcohol Applicant signage (to be repaid through the Alcohol Beverage Permit Fee), etc.
- Decrease in professional services costs of -$125,255 due primarily to the elimination of municipal election related funding (FY 2018 was an election year). The election set for November 2018 is a countywide general election and will not result in additional costs for Alpharetta.
- Decrease in facility improvement costs of -$17,973 due to one-time funding in FY 2018 for equipment within the History Room (City Hall).

- Decrease in travel/training of -$12,450 due to a reduced expectation of travel/training needs for the next fiscal year.

Community Development Department

The FY 2019 Budget for Community Development totals $3,162,560 and represents an increase of 11%, or $305,444 compared to FY 2018.

The Personnel Services category increased 12%, or $298,839, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; annualized impact of staff turnover (and varying insurance plan signups); implementation of a post-employment healthcare benefit (new for FY 2019); and the net cost of upgrading two part-time temporary seasonal positions to full-time permanent status (2019 Operating Initiatives-Permit Technician; Administrative Assistant II). Please refer to the Operating Initiatives section of this report for detailed information on the initiatives

Base level personnel total 28.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II*	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	1.0	-	-	-
Building Inspector	4.0	5.0	5.0	4.0	4.0	-
Building Inspector Manager*	-	-	-	-	1.0	1.0
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	-	1.0	1.0	1.0	-
Code Enforcement Officer	4.0	3.0	3.0	3.0	3.0	-
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Community Development	1.0	-	-	-	-	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	-	3.0	3.0	3.0	-
Office Manager*	-	-	-	-	1.0	1.0
Planning and Zoning Coordinator	-	-	-	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	1.0	2.0	1.0
Project Administrator	-	-	1.0	1.0	1.0	-
Senior Building Inspector*	-	-	-	1.0	-	(1.0)
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	-	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	1.0	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	-	1.0	-	-	-	-
	22.0	23.0	26.0	26.0	28.0	2.0

* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category increased 2%, or $6,605, due primarily to the following activity:

- Increase in maintenance contract costs of $5,000 due primarily to licensing fees associated with the Traffic Optimization software implemented in 2018.

- Increase in travel/training costs of $2,000 due primarily to a continued focus on training and certification.
- Increase in printing and binding costs of $1,500 due primarily to increased printing activity (e.g. Fire Prevention educational materials).
- Increase in advertising costs of $1,500 resulting from growth in development activity and associated notice requirements.
- Decrease in professional services (IT) of -$4,295 due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.

Public Works Department

The FY 2019 Budget for Public Works totals $8,821,264 and represents an increase of 5%, or $444,242, compared to FY 2018. The Personnel Services category increased 3%, or $158,575, due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 52.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II	2.0	2.0	1.0	1.0	1.0	-
Administrative Office Coordinator*	-	-	1.0	1.0	-	(1.0)
Assistant Construction Manager	-	-	-	1.0	1.0	-
Civil Engineer	1.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician	7.0	4.0	4.0	6.0	6.0	-
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	3.0	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	7.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	3.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	11.0	6.0	6.0	-
Public Works Technician II	9.0	8.0	7.0	10.0	10.0	-
Senior Engineer	3.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	1.0	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	-	1.0	1.0
Traffic Operations Manager	-	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	-	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	-	1.0	1.0	1.0	1.0	-
Utility Locator	-	1.0	1.0	-	-	-
	55.0	55.0	52.0	52.0	52.0	-

* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category increased 8%, or $285,346, due primarily to the following activity:

- Increase in electric utilities funding of $200,000 due to operating initiative funding for street lighting along public roads. Please refer to the Operating Initiative section of this document for detailed information
- Increase in maintenance contract costs of $76,174 due primarily to cost growth under the ROW landscape maintenance contract, Fulton County Animal Control contract, HVAC and pest control contracts for the Recreation and Parks Department, janitorial contract costs for City Center, etc.
- Increase in facility repair and maintenance costs of $26,800 due to anticipated facility maintenance needs in FY 2019 including HVAC, flooring, painting, etc.).

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

Finance Department

The FY 2019 Budget for Finance totals $3,366,136 and represents an increase of 1%, or $19,127, compared to FY 2018. The Personnel Services category increased 5%, or $108,241, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Base level personnel total 21.5 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	-	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Officer	1.0	-	-	-	-	-
Cash Management Coordinator	-	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Coordinator	1.0	-	-	-	-	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 3%, or $21,790, due primarily to the following activity:

- Increase in professional fees of $10,325 due primarily to increases in actuarial, asset management, and external auditing fees.

- Increase in maintenance contracts of $9,250 due to licensing fees associated with the Socrata CIP dashboard software solution implemented during FY 2017 and Whitebirch financial management solution implemented in FY 2018.
- Increase in professional services (IT) of $6,315 due to multiple factors including growth in adobe product fees, Tyler Munis disaster recovery service fees, etc.

The Capital/Lease category does not include funding in FY 2019 as the capital lease for the Tyler ERP software was fully-paid in FY 2018.

Public Safety Department

The FY 2019 Budget for Public Safety totals $28,419,771 and represents an increase of 4%, or $1,159,263, compared to FY 2018.

The Personnel Services category increased 5%, or $1,067,853, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in overtime expense, implementation of a post-employment healthcare benefit (new for FY 2019), as well as the annualized financial impact of the Public Safety Department personnel reorganization that initiated in FY 2018 (estimated cost of $50,000).

Base level personnel total 221 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain*	6.0	7.0	7.0	6.0	4.0	(2.0)
Lieutenant	16.0	16.0	15.0	15.0	15.0	-
Division Chief*	1.0	-	-	-	1.0	1.0
Field Training Officer*	10.0	10.0	10.0	10.0	9.0	(1.0)
Officer*	69.0	69.0	70.0	71.0	67.0	(4.0)
Sergeants*	-	-	-	-	6.0	6.0
Police Operations Major	-	-	-	1.0	1.0	-
Police Support Operations Major*	-	-	-	-	1.0	1.0
Public Information Officer*	1.0	1.0	1.0	1.0	-	(1.0)
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
	105.0	105.0	105.0	106.0	106.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief*	3.0	3.0	3.0	2.0	3.0	1.0
Division Chief*	1.0	1.0	1.0	1.0	-	(1.0)
Captain*	24.0	23.0	23.0	23.0	22.0	(1.0)
Chief Public Affairs Officer*	-	-	-	-	1.0	1.0
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer*	22.0	22.0	22.0	22.0	24.0	2.0
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II*	19.0	21.0	21.0	21.0	19.0	(2.0)
Fire Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	-	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal (3FT; 1PT)	2.5	2.5	2.5	3.5	3.5	-
	97.5	98.5	98.5	99.5	99.5	-

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Civilian Positions						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	0.5	-	-	-	-
Evidence Technician	1.0	-	-	-	-	-
Evidence Custodian	-	1.0	1.0	1.0	1.0	-
Fingerprint Technician	0.5	0.5	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT 2018; 1FT 2019)	-	1.0	1.0	1.0	1.0	-
Public Safety Volunteer Manager	1.0	-	-	-	-	-
Records Clerk	4.0	4.0	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.0	15.5	15.5	15.5	-
	217.5	**218.5**	**219.0**	**221.0**	**221.0**	**-**

* Position reclassifications occurred during FY 2018.

Additional personnel changes will occur through attrition in accordance with the departmental reorganization approved during FT 2018.

The Maintenance and Operations category increased 1%, or $41,529, due primarily to the following activity:

- Increase in utility costs of $26,100 based primarily on additional utility costs for the expanded Public Safety Headquarters.
- Increase in maintenance contract costs of $25,262 based primarily on additional janitorial costs for the expanded Public Safety Headquarters coupled with software licensing fees associated with the TimeKeeping software installed during FY 2018.
- Increase in general supplies costs of $20,424 based primarily on an increase in estimated spending on ammunition.
- Decrease in professional services (IT) of -$28,121 due primarily to a streamlining of software services and software/hardware maintenance services citywide as well as reduced costs for Microsoft licensing.
- Decrease in professional service costs of -$20,200 based on historical and year-to-date expenditure trends for GBI fingerprint checks.
- Decrease in employee uniform costs of -$14,700 based on staff forecast of uniform needs for FY 2019.

The Capital/Lease category includes funding for fire truck leases and heart monitors and is flat compared to FY 2018.

Human Resources

The FY 2019 Budget for Human Resources totals $430,846 and represents an increase of 4%, or $15,064, compared to FY 2018.

The Personnel Services category increased 4%, or $9,607, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).

Base level personnel total 2.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	2.0	-

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category increased 3.4%, or $5,457, due primarily to an increase in professional services costs of $6,000 based on year-to-date and historical expenditure trends for pre-employment evaluations, psychological evaluations, employment physicals, etc.

Municipal Court

The FY 2019 Budget for Municipal Court totals $1,096,466 and represents a decrease of -3%, or -$30,080, compared to FY 2018.

The Personnel Services category decreased -6%, or -$46,863, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); implementation of a post-employment healthcare benefit (new for FY 2019); all of which is fully offset through the elimination of the vacant Deputy Clerk II position (-1.0 FTE).

Base level personnel total 8.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Court Clerk/Director of Court Services	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	5.0	4.0	(1.0)
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	9.0	8.0	(1.0)

The Maintenance and Operations category increased 4%, or $16,783, due primarily to the following activity:

- Increase in maintenance contract costs of $16,900 and corresponding decrease in small equipment costs of -$20,000 due primarily to the Court Management Software initiative approved in FY 2018. Specifically: year 1 (FY 2018) included funds for fingerprint scanner equipment which does not continue into FY 2019; and year 2 (FY 2019) includes software licensing fees for the eCourts court management software (year 1 costs were covered by the

Judicial Council's Administrative Office). Additional increases totaling $17,400 are associated with Janitorial Services which are now needed as a result of the Recreation, Parks, and Cultural Services Department reorganization that resulted in them vacating the Crabapple Government Center and reallocating their staff that used to provide onsite janitorial services. The City will use its private janitorial service provider moving forward to clean the Courts facility.

- Increase in professional services costs of $5,000 based on historical and year-to-date expenditure trends for bank fees, court appointed attorney fees, translator fees, etc.

Recreation, Parks & Cultural Services Department

The FY 2019 Budget for Recreation and Parks totals $9,934,305 and represents an increase of 9%, or $833,030, compared to FY 2018. The Personnel Services category increased 6%, or $285,006, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends); anticipated growth in seasonal salaries to remain competitive in the employment market; implementation of a post-employment healthcare benefit (new for FY 2019); and seasonal staff requirements of the new Cultural Arts Center and expanded Wills Park Pool (2019 Operating Initiative). Authorized personnel total 51.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Administrative Assistant I*	2.0	2.0	2.0	5.0	4.0	(1.0)
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Arts Coordinator	1.0	1.0	1.0	-	-	-
Community Services Manager*	-	-	-	-	1.0	1.0
Cultural Arts Supervisor	-	-	-	1.0	1.0	-
Cultural Services Manager*	-	-	-	-	1.0	1.0
Customer Service Representative	3.0	3.0	3.0	-	-	-
Deputy Director of Recreation/Parks*	1.0	1.0	1.0	1.0	-	(1.0)
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Technician	8.0	-	-	-	-	-
Parks Maintenance Technician I*	5.0	13.0	13.0	13.0	12.0	(1.0)
Parks Maintenance Technician II	5.0	5.0	5.0	5.0	5.0	-
Parks Supervisor II*	4.0	4.0	4.0	4.0	3.0	(1.0)
Program Coordinator	-	-	-	-	-	-
Projects Manager*	-	-	-	-	1.0	1.0
Recreation Coordinator*	5.0	5.0	5.0	5.0	6.0	1.0
Recreation Services Manager*	-	-	-	-	1.0	1.0
Recreation Supervisor II*	4.0	4.0	4.0	4.0	3.0	(1.0)
Special Events Coordinator (2FT;2PT)*	-	2.0	2.0	2.0	3.0	1.0
Special Events Manager*	-	1.0	1.0	1.0	-	(1.0)
Wills Park Manager*	-	-	-	-	1.0	1.0
	48.0	51.0	51.0	51.0	51.0	-

* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category increased 13%, or $552,024, due primarily to the following activity:

- Increase in grounds repair and maintenance costs of $99,942 based on park beautification efforts including increased focus on landscape maintenance (clearing out underbrush, tree pruning, tree removal, etc.).
- Increase in professional services costs of $243,456 due primarily to instructor fees for the new Cultural Arts Center and support for cultural arts organizations in Alpharetta (2019 Operating Initiative funding)[7].
- Increase in general supplies costs of $84,626 due to multiple factors including supply costs for the new Cultural Arts Center and expanded Wills Park Pool, an increase in other parks program activity and associated supplies (e.g. uniforms), increased activity at the Equestrian Center and a corresponding increase in shavings needs, and general growth in supply needs.
- Increase in maintenance contract costs of $39,935 due primarily to an increase in copier consumables (toner, etc.), expansion of the Zagster Bike Share program (City Center and Thompson Street locations) approved in FY 2018, and increases in janitorial maintenance costs. The Recreation, Parks & Cultural Services departmental reorganization resulted in the reallocation of active cleaning/maintenance personnel from the Crabapple Government Center. The City will use its private janitorial service provider moving forward to clean the remaining portions of the Crabapple facility used for parks activities (North Fulton Senior Services area and the Recreation Classroom area).

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Webb Bridge Park, North Park, Rock Mill Park, etc.

[7] Please refer to the Operating Initiatives section of this document for detailed descriptions.

Information Technology Department

The FY 2019 Budget for Information Technology totals $1,742,223 and represents an increase of 4%, or $60,366, compared to FY 2018.

The Personnel Services category increased 4%, or $53,400, due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019). Authorized personnel total 11.0 FTEs and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	1.0	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Manager	1.0	3.0	4.0	4.0	4.0	-
IT Systems Administrator	1.0	-	-	-	-	-
Network Administrator	-	2.0	2.0	2.0	2.0	-
Network Analyst I	1.0	1.0	1.0	-	-	-
Network Analyst II	1.0	-	-	1.0	1.0	-
Network Manager	1.0	-	-	-	-	-
Systems Analyst II	2.0	2.0	2.0	2.0	2.0	-
Systems Manager	1.0	-	-	-	-	-
	11.0	11.0	11.0	11.0	11.0	-

The Maintenance & Operations category increased 5%, or $6,966, due primarily to the following activity:

- Increase in professional services (IT) costs of $14,966 based primarily on the IT Department assuming management control of the audio/visual equipment in City Council Chambers and implementing hardware and software maintenance contracts to ensure the services (e.g. streaming) meets industry standards for uptime and functionality.
- Decrease in professional services costs of -$5,000 based on historical expenditure trends and forecasted needs for contractual labor in FY 2019.

Emergency-911 Fund

The FY 2019 Budget for the E-911 Fund totals $4,152,193 and represents a decrease of -24%, or -$1,295,613, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2018[8]. After adjusting for the non-allocated reserve, the true operational budget growth is flat with FY 2018.

The Personnel Services category increased 3%, or $76,754, due primarily to wage increases associated with the 3% performance based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in

[8] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

overtime expense, and implementation of a post-employment healthcare benefit (new for FY 2019). Authorized personnel total 30.0 FTEs.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Communications Officer	14.0	13.0	17.0	17.0	17.0	-
Communications Shift Supervisor	5.0	5.0	5.0	4.0	4.0	-
Communications Quality Assurance Officer*	-	-	-	-	1.0	1.0
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training*	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer*	4.0	5.0	5.0	5.0	4.0	(1.0)
911 Operations Manager	-	-	-	1.0	1.0	-
IT Systems Administrator	1.0	-	-	-	-	-
Network Analyst II	-	1.0	1.0	1.0	1.0	-
	26.0	26.0	30.0	30.0	30.0	-

* Position reclassifications occurred during FY 2018.

The Maintenance and Operations category decreased -5%, or -$76,160, due primarily to the following activity:

- Decrease in maintenance contract costs of -$105,516 due primarily to non-recurring Radio System appropriations in FY 2018.
- Increase in communications of $26,000 to cover costs for implementation of the NexGen 911 Emergency Services Network (2019 Operating Initiative[9]) which was partially offset through reduced cost estimates for E-911 Cost Recovery charges.

The Capital and Other categories include $83,882 to cover lease payments associated with the financing of replacement mobile radios and $73,500 in capital initiatives[10] ($23,500 for a replacement 911 Audio Recorder System and the allocable costs for roof replacement at Public Safety Headquarters ($50,000).

Impact Fee Fund

The FY 2019 Budget totals $610,000.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements[11]
  - Parks (Design and construction of new park spaces: $120,000)
  - Roads (Park Plaza Signalization: $72,300; Non-Allocated: $377,700)
  - Public Safety (Headquarters Expansion Furniture: $40,000)

[9] Please refer to the Operating Initiatives section of this document for detailed descriptions.

[10] Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

[11] Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2019 Budget for the DEA Fund totals $287,507 and represents a decrease of -83%, or -$1,403,926, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018[12].

The Personnel Services category increased 19%, or $46,748, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2019 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), and implementation of a post-employment healthcare benefit (new for FY 2019). Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

Capital/Lease expenses decreased due to the reallocation of the Taser lease funding to the General Fund for FY 2019 (Operating Request[13]).

Hotel/Motel Fund

The FY 2019 Budget totals $7,650,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies recommended to fund allowable capital initiatives ($250,000 for the Equestrian Center Foundation Match; $51,412

[12] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the Public Safety Headquarters Expansion project, SWAT equipment, Body Camera initiative, etc. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

[13] Please refer to the Operating Initiatives section tab of this document for detailed descriptions of the initiatives.

for Park System Wayfinding Signage; $150,000 in non-allocated and available for future investment)[14].

The FY 2019 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to $7.7 million (FY 2018 collections are estimated at $7.4 million) due primarily to an increase in business spending on travel and training.

Debt Service Fund

The FY 2019 Budget totals $5,473,513 and includes funding for: the payment of principal and interest on general long-term debt ($5,468,513) and associated administrative fees ($5,000).

Solid Waste Fund

The FY 2019 Budget for the Solid Waste Fund totals $4,017,954 and represents a decrease of -1%, or -$32,298, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018[15]. After adjusting for the non-allocated reserve, the operational budget is close to 9% representing the annualized impact of the glass recycling route approved in FY 2018 in addition to inflationary increases in the private waste hauler contract.

The Personnel Services category increased 3%, or $2,170, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2019 (contingent upon a mid-year review of revenue trends) and implementation of a post-employment healthcare benefit (new for FY 2019).

Authorized personnel total 1.0 FTE and represent the following:

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 10%, or $350,778, due primarily to the annualized impact of the glass recycling route approved in FY 2018 in addition to inflationary increases in the private waste hauler contract.

[14] This funding is in addition to the $1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.

[15] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2019 Budget for the Risk Management Fund totals $1,450,500 and represents a decrease of -10%, or -$166,835, compared to FY 2018. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2018[16]. After adjusting for the non-allocated reserve, the true operational budget growth totals 8%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2019 Budget totals $8.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves) in addition to a transfer of available fund balance to the OPEB Trust Fund for implementation of a post-employment healthcare benefit (new for FY 2019). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the city's costs.

[16] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

OPEB Trust Fund

The OPEB Trust Fund, until FY 2019, solely represented activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2019 totals $105,000 and is essentially flat with prior-year activity.

Starting with Fiscal Year 2019, this Fund is also reflecting implementation of a post-employment healthcare benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund ($1.5 million) and ongoing funding from City operations (roughly 2% of payroll or $550,000).

FUND SUMMARIES

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CITYWIDE FUND SUMMARIES

City of Alpharetta
FY 2019 Budget
Citywide Statement of Revenues and Expenditures (by Department)

		Special Revenue Funds						Capital Project Funds			Enterprise Fund	Internal Service Funds		Fiduciary Fund	
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	TOTAL
REVENUES:															
Property Taxes	$ 23,932,000	$ -	$ -	$ -	$ -	$ -	$ 5,134,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,066,000
Local Option Sales Taxes/T-SPLOST	15,650,000	-	-	-	-	-	-	-	-	8,160,000	-	-	-	-	23,810,000
Other Taxes	14,729,500	-	-	-	7,650,000	-	-	-	-	-	-	-	-	-	22,379,500
Licenses and Permits	2,704,250	-	-	-	-	-	-	-	-	-	-	-	-	-	2,704,250
Intergovernmental Revenue	460,000	950,000	-	-	-	-	-	-	-	-	-	-	-	-	1,410,000
Charges for Services	3,709,150	3,105,000	45,000	-	-	-	-	-	-	-	4,009,300	1,446,500	7,170,457	-	19,485,407
Fines and Forfeitures	1,987,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,987,500
Interest Earnings	150,000	11,693	-	-	-	-	10,000	-	-	-	8,654	4,000	-	-	184,347
Other/Miscellaneous	296,984	-	-	-	-	-	-	-	-	-	-	-	-	655,000	951,984
subtotal	$ 63,619,384	$ 4,066,693	$ 45,000	$ -	$ 7,650,000	$ -	$ 5,144,000	$ -	$ -	$ 8,160,000	$ 4,017,954	$ 1,450,500	$ 7,170,457	$ 655,000	$ 101,978,988
Other Financing Sources															
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 8,695,065	$ 1,875,000	$ -	$ -	$ -	$ -	$ -	$ 10,600,065
Interfund Transfer from Hotel/Motel Fund	2,868,750	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868,750
Interfund Transfer from Medical Ins. Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
Budgeted Fund Balance	6,100,065	85,500	565,000	287,507	-	-	329,513	2,750,000	-	-	-	-	1,500,000	-	11,617,585
subtotal	$ 8,968,815	$ 85,500	$ 565,000	$ 287,507	$ -	$ 30,000	$ 329,513	$ 11,445,065	$ 1,875,000	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000	$ 26,586,400
Total Revenues	**$ 72,588,199**	**$ 4,152,193**	**$ 610,000**	**$ 287,507**	**$ 7,650,000**	**$ 30,000**	**$ 5,473,513**	**$ 11,445,065**	**$ 1,875,000**	**$ 8,160,000**	**$ 4,017,954**	**$ 1,450,500**	**$ 8,670,457**	**$ 2,155,000**	**$ 128,565,388**
EXPENDITURES:															
Mayor and City Council	$ 364,389	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 364,389
City Administration	2,174,084	-	-	-	-	-	-	243,336	-	-	-	-	-	-	2,417,420
Legal Services	690,000	-	-	-	-	-	-	-	-	-	-	-	-	-	690,000
Community Development	3,162,560	-	-	-	-	-	-	170,000	-	-	-	-	-	-	3,332,560
Public Works	8,821,264	-	72,300	-	-	-	-	4,268,279	1,575,000	3,616,996	-	-	-	-	18,353,839
Finance	3,366,136	-	-	-	-	-	-	-	-	-	4,017,954	761,000	-	2,155,000	10,300,090
Public Safety	28,419,771	4,152,193	40,000	287,507	-	-	-	1,557,700	-	-	-	-	-	-	34,457,171
Human Resources	430,846	-	-	-	-	-	-	-	-	-	-	-	-	-	430,846
Municipal Court	1,096,466	-	-	-	-	-	-	-	-	-	-	-	-	-	1,096,466
Recreation, Parks & Cultural Services	9,934,305	-	120,000	-	301,412	-	-	1,416,000	300,000	-	-	-	-	-	12,071,717
Information Technology	1,742,223	-	-	-	-	-	-	660,000	-	-	-	-	-	-	2,402,223
Non-Departmental	-	-	-	-	3,000	-	5,000	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	689,500	-		-	-	-	-	-	-	-	-	689,500	-	-	1,379,000
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,125,344	-	7,125,344
Contingency	670,000	-	-	-	-	-	-	-	-	-	-	-	-	-	670,000
Non-Allocated (Reserve)	130,000	-	377,700	-	150,000	30,000	-	3,129,750	-	4,543,004	-	-	45,113	-	8,405,567
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,346,875	-	-	-	-	-	-	-	-	-	3,346,875
Debt Service (Principal and Interest)	286,590	-	-	-	979,963	-	5,468,513	-	-	-	-	-	-	-	6,735,066
Donations/Contributions	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
subtotal	$ 61,988,134	$ 4,152,193	$ 610,000	$ 287,507	$ 4,781,250	$ 30,000	$ 5,473,513	$ 11,445,065	$ 1,875,000	$ 8,160,000	$ 4,017,954	$ 1,450,500	$ 7,170,457	$ 2,155,000	$ 113,596,573
Other Financing Uses															
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 2,868,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,868,750
Interfund Transfer to OPEB Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	-	1,500,000
Interfund Transfer to Grant/Capital Funds	10,600,065	-	-	-	-	-	-	-	-	-	-	-	-	-	10,600,065
subtotal	$ 10,600,065	$ -	$ -	$ -	$ 2,868,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 14,968,815
Total Expenditures	**$ 72,588,199**	**$ 4,152,193**	**$ 610,000**	**$ 287,507**	**$ 7,650,000**	**$ 30,000**	**$ 5,473,513**	**$ 11,445,065**	**$ 1,875,000**	**$ 8,160,000**	**$ 4,017,954**	**$ 1,450,500**	**$ 8,670,457**	**$ 2,155,000**	**$ 128,565,388**

City of Alpharetta
FY 2019 Budget
Citywide Statement of Revenues and Expenditures (by Category)

		Special Revenue Funds						Capital Project Funds			Enterprise Fund	Internal Service Funds		Fiduciary Fund	
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	**TOTAL**
REVENUES:															
Property Taxes	$ 23,932,000	$ -	$ -	$ -	$ -	$ -	$ 5,134,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,066,000
Local Option Sales Taxes/T-SPLOST	15,650,000	-	-	-	-	-	-	-	-	8,160,000	-	-	-	-	23,810,000
Other Taxes	14,729,500	-	-	-	7,650,000	-	-	-	-	-	-	-	-	-	22,379,500
Licenses and Permits	2,704,250	-	-	-	-	-	-	-	-	-	-	-	-	-	2,704,250
Intergovernmental Revenue	460,000	950,000	-	-	-	-	-	-	-	-	-	-	-	-	1,410,000
Charges for Services	3,709,150	3,105,000	45,000	-	-	-	-	-	-	-	4,009,300	1,446,500	7,170,457	-	19,485,407
Fines and Forfeitures	1,987,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,987,500
Interest Earnings	150,000	11,693	-	-	-	-	10,000	-	-	-	8,654	4,000	-	-	184,347
Other/Miscellaneous	296,984	-	-	-	-	-	-	-	-	-	-	-	-	655,000	951,984
subtotal	$ 63,619,384	$ 4,066,693	$ 45,000	$ -	$ 7,650,000	$ -	$ 5,144,000	$ -	$ -	$ 8,160,000	$ 4,017,954	$ 1,450,500	$ 7,170,457	$ 655,000	$ 101,978,988
Other Financing Sources															
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ 8,695,065	$ 1,875,000	$ -	$ -	$ -	$ -	$ -	$ 10,600,065
Interfund Transfer from Hotel/Motel Fund	2,868,750	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868,750
Interfund Transfer from Medical Ins. Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	1,500,000
Budgeted Fund Balance	6,100,065	85,500	565,000	287,507	-	-	329,513	2,750,000	-	-	-	-	1,500,000	-	11,617,585
subtotal	$ 8,968,815	$ 85,500	$ 565,000	$ 287,507	$ -	$ 30,000	$ 329,513	$ 11,445,065	$ 1,875,000	$ -	$ -	$ -	$ 1,500,000	$ 1,500,000	$ 26,586,400
Total Revenues	**$ 72,588,199**	**$ 4,152,193**	**$ 610,000**	**$ 287,507**	**$ 7,650,000**	**$ 30,000**	**$ 5,473,513**	**$ 11,445,065**	**$ 1,875,000**	**$ 8,160,000**	**$ 4,017,954**	**$ 1,450,500**	**$ 8,670,457**	**$ 2,155,000**	**$ 128,565,388**
EXPENDITURES:															
Personnel Services	$ 43,990,129	$ 2,577,801	$ -	$ 287,507	$ -	$ -	$ -	$ -	$ -	$ -	$ 76,909	$ -	$ -	$ -	$ 46,932,346
Maintenance and Operations	15,441,422	1,417,010	-	-	3,000	-	5,000	-	-	-	3,941,045	761,000	-	-	21,568,477
Capital/Capital Lease	770,493	157,382	232,300	-	301,412	-	-	8,315,315	1,875,000	3,616,996	-	-	-	-	15,268,898
Other															
Insurance Premiums (Risk Fund)	689,500	-	-	-	-	-	-	-	-	-	-	689,500	-	-	1,379,000
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,125,344	2,155,000	9,280,344
Contingency	670,000	-	-	-	-	-	-	-	-	-	-	-	-	-	670,000
Non-Allocated (Reserve)	130,000	-	377,700	-	150,000	30,000	-	3,129,750	-	4,543,004	-	-	45,113	-	8,405,567
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,346,875	-	-	-	-	-	-	-	-	-	3,346,875
Debt Service (Principal and Interest)	286,590	-	-	-	979,963	-	5,468,513	-	-	-	-	-	-	-	6,735,066
Donations/Contributions	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000
subtotal	$ 61,988,134	$ 4,152,193	$ 610,000	$ 287,507	$ 4,781,250	$ 30,000	$ 5,473,513	$ 11,445,065	$ 1,875,000	$ 8,160,000	$ 4,017,954	$ 1,450,500	$ 7,170,457	$ 2,155,000	$ 113,596,573
Other Financing Uses															
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 2,868,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,868,750
Interfund Transfer to OPEB Trust Fund	-	-	-	-	-	-	-	-	-	-	-	-	1,500,000	-	1,500,000
Interfund Transfer to Grant/Capital Funds	10,600,065	-	-	-	-	-	-	-	-	-	-	-	-	-	10,600,065
subtotal	$ 10,600,065	$ -	$ -	$ -	$ 2,868,750	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ 14,968,815
Total Expenditures	**$ 72,588,199**	**$ 4,152,193**	**$ 610,000**	**$ 287,507**	**$ 7,650,000**	**$ 30,000**	**$ 5,473,513**	**$ 11,445,065**	**$ 1,875,000**	**$ 8,160,000**	**$ 4,017,954**	**$ 1,450,500**	**$ 8,670,457**	**$ 2,155,000**	**$ 128,565,388**

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GENERAL FUND SUMMARY

City of Alpharetta
General Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 AMENDED BUDGET	FY 2019 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 21,160,000	$ 22,680,000	$ 1,520,000	7.2%
Motor Vehicle	180,000	115,000	(65,000)	-36.1%
Motor Vehicle Title Tax Fee	775,000	900,000	125,000	16.1%
Prior Year/Delinquent	239,000	237,000	(2,000)	-0.8%
Local Option Sales Tax	15,200,000	15,650,000	450,000	3.0%
Other Taxes:				
Franchise Fees	6,640,000	6,200,000	(440,000)	-6.6%
Insurance Premium Tax	3,693,320	3,900,000	206,680	5.6%
Alcohol Beverage Excise Tax	2,100,000	2,200,000	100,000	4.8%
Other Taxes	2,339,500	2,429,500	90,000	3.8%
Licenses & Permits	2,722,050	2,704,250	(17,800)	-0.7%
Intergovernmental	435,000	460,000	25,000	5.7%
Charges for Services	3,492,408	3,709,150	216,742	6.2%
Fines & Forfeitures	2,209,250	1,987,500	(221,750)	-10.0%
Interest	75,000	150,000	75,000	100.0%
Other Revenues	292,258	296,984	4,726	1.6%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,718,750	2,868,750	150,000	5.5%
Total Operating Revenues	**$ 64,271,536**	**$ 66,488,134**	**$ 2,216,598**	**3.4%**
Fund Balance Carryforward	8,860,286	6,100,065		
Total Revenues	**$ 73,131,822**	**$ 72,588,199**		
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 26,968,197	$ 28,026,322	$ 1,058,125	3.9%
Group Insurance	8,002,164	8,039,454	37,290	0.5%
Pension (Defined Benefit)	2,500,954	2,599,935	98,981	4.0%
Pension (401A)	1,688,463	1,808,371	119,908	7.1%
Post Employment Healthcare Benefit	-	515,000	515,000	100.0%
Miscellaneous Benefits	2,844,228	3,001,047	156,819	5.5%
subtotal	$ 42,004,006	$ 43,990,129	$ 1,986,123	4.7%
Maintenance and Operations:				
Professional Services	$ 2,758,796	$ 2,870,122	$ 111,326	4.0%
Repair/Maintenance	1,549,408	1,675,050	125,642	8.1%
Maintenance Contracts	2,174,992	2,365,305	190,313	8.8%
Professional Services (IT)	1,450,777	1,437,923	(12,854)	-0.9%
General Supplies	1,014,810	1,135,160	120,350	11.9%
Utilities	2,604,475	2,835,179	230,704	8.9%
Fuel	449,524	441,650	(7,874)	-1.8%
Legal Services	665,000	690,000	25,000	3.8%
Miscellaneous	1,937,663	1,991,033	53,370	2.8%
subtotal	$ 14,605,445	$ 15,441,422	$ 835,977	5.7%
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	$ 578,669	$ 628,550	$ 49,881	8.6%
Tyler ERP Lease	110,904	-	(110,904)	-100.0%
Work Order Software Lease	76,622	76,943	321	0.4%
Miscellaneous	86,973	65,000	(21,973)	-25.3%
subtotal	$ 853,168	$ 770,493	$ (82,675)	-9.7%
Other Uses:				
Contingency	$ 650,000	$ 670,000	$ 20,000	3.1%
Insurance Premiums (Risk Fund)	665,000	689,500	24,500	3.7%
Gwinnett Tech Contribution (Debt Svc)	286,840	286,590	(250)	-0.1%
Donations/Contributions	45,000	10,000	(35,000)	-77.8%
Operating Initiatives Reserves	-	130,000	130,000	100.0%
subtotal	$ 1,646,840	$ 1,786,090	$ 139,250	8.5%
Total Operating Expenditures	**$ 59,109,459**	**$ 61,988,134**	**$ 2,878,675**	**4.9%**
Interfund Transfer:				
Capital Project/Grant Funds	14,022,363	10,600,065		
Total Expenditures	**$ 73,131,822**	**$ 72,588,199**		
Personnel (full-time-equivalent)	410.5	411.5		

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 20,951,279	$ 20,873,496	$ 23,586,068	$ 27,290,370	$ 28,460,351	$ 19,600,065
Revenues:						
Property Taxes	$ 19,892,754	$ 20,765,849	$ 22,321,490	$ 21,696,627	$ 22,354,000	$ 23,932,000
Local Option Sales Taxes	13,575,938	14,757,780	14,953,985	14,943,853	15,200,000	15,650,000
Other Taxes	12,706,783	13,875,057	14,615,779	14,609,885	14,772,820	14,729,500
Licenses and Permits	2,400,059	2,912,433	3,814,821	4,222,432	2,722,050	2,704,250
Intergovernmental	376,000	386,458	495,916	422,607	435,000	460,000
Charges for Services	2,857,898	3,264,768	3,767,927	3,714,804	3,492,408	3,709,150
Fines and Forfeitures	2,360,816	2,767,465	2,208,782	2,244,699	2,209,250	1,987,500
Interest	51,065	40,334	119,786	136,336	75,000	150,000
Other Revenue	166,200	204,218	181,625	238,610	192,258	177,671
	$ 54,387,513	$ 58,974,363	$ 62,480,110	$ 62,229,854	$ 61,452,786	$ 63,500,071
Expenditures:						
Mayor and City Council	$ 282,367	$ 308,237	$ 321,095	$ 319,279	$ 364,488	$ 364,389
City Administration	2,651,745	2,722,528	1,893,792	1,980,803	2,266,016	2,174,084
Legal Services	504,045	608,630	726,165	650,104	665,000	690,000
Community Development	2,257,827	2,340,068	2,345,022	2,631,318	2,857,116	3,162,560
Public Works	6,891,550	7,084,379	7,364,018	7,335,950	8,377,022	8,821,264
Finance	2,894,001	2,953,855	3,087,059	3,105,132	3,347,009	3,366,136
Public Safety	23,051,613	24,212,086	24,672,611	25,001,343	27,260,508	28,419,771
Human Resources	351,050	376,580	393,603	368,722	415,782	430,846
Municipal Court	954,463	969,417	955,841	953,791	1,126,546	1,096,466
Recreation, Parks & Cultural Services	6,238,989	6,669,756	8,124,273	8,353,856	9,101,275	9,934,305
Information Technology	1,389,411	1,467,121	1,520,628	1,546,560	1,681,857	1,742,223
Non-Departmental:						
Contingency	221,353	224,249	84,663	114,541	650,000	670,000
Insurance Premiums (Risk Fund)	690,800	545,000	607,000	640,000	665,000	689,500
Gwinnett Tech Contribution (Debt Svc)	153,465	288,640	290,340	286,940	286,840	286,590
Reserve for Operating Initiatives	-	-	-	-	-	130,000
Donations/Contributions	45,000	45,000	45,000	45,000	45,000	10,000
	$ 48,577,680	$ 50,815,544	$ 52,431,110	$ 53,333,338	$ 59,109,459	$ 61,988,134
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	$ 549,213	$ 162,797	$ 168,544	$ 155,043	$ 100,000	$ 119,313
Interfund Transfer:						
Hotel/Motel Fund	1,656,674	1,858,068	2,429,994	2,661,700	2,718,750	2,868,750
Operating Grant Fund	-	-	-	(20,000)	(20,000)	(30,000)
Capital Project Fund	(8,093,503)	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(8,895,065)
Stormwater Capital Fund	-	-	-	(1,675,000)	(1,255,000)	(1,675,000)
Bond IV Fund	-	-	-	6,579	-	-
	$ (5,887,616)	$ (5,446,248)	$ (6,344,698)	$ (7,726,535)	$ (11,203,613)	$ (7,612,002)
Ending Fund Balance: (1)	**$ 20,873,496**	**$ 23,586,068**	**$ 27,290,370**	**$ 28,460,351**	**$ 19,600,065**	**$ 13,500,000**
Changes in Fund Balance (actual/est.)	*$ (77,783)*	*$ 2,712,572*	*$ 3,704,302*	*$ 1,169,981*	*$ (8,860,286)*	*$ (6,100,065)*
Personnel (full-time-equivalent)	*407.0*	*407.0*	*409.0*	*408.5*	*410.5*	*411.5*

Notes:

(1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2018 and 2019 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).

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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta
E-911 Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	$ 1,425,000	$ 1,545,000	$ 120,000	8.4%
E-911 Service Fees (cell phones)	1,460,000	1,420,000	(40,000)	-2.7%
E-911 Service Fees (prepaid cell cards)	115,000	140,000	25,000	21.7%
Intergovernmental:				
City of Milton	940,000	950,000	10,000	1.1%
Interest	5,478	11,693	6,215	113.5%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	504,025	-	(504,025)	-100.0%
Budgeted Fund Balance ("FB")	998,303	85,500	(912,803)	-91.4%
Total Revenues (All Sources): (1)	**$ 5,447,806**	**$ 4,152,193**	**$ (1,295,613)**	**-23.8%**
Personnel Services:				
Salaries	$ 1,630,236	$ 1,678,963	$ 48,727	3.0%
Benefits	870,811	898,838	28,027	3.2%
Maintenance and Operations:				
Communications	428,000	454,000	26,000	6.1%
Maintenance Contracts	606,561	501,045	(105,516)	-17.4%
Professional Services (IT)	248,939	240,902	(8,037)	-3.2%
Utilities	41,948	48,091	6,143	14.6%
Miscellaneous	167,722	172,972	5,250	3.1%
Capital:				
Capital (3)	1,275,560	73,500	(1,202,060)	-94.2%
North Fulton Radio System (COA)	-	-	-	#DIV/0!
Capital Lease Payments	76,777	83,882	7,105	
Other Uses: (2),(3)				
Non-Allocated/Reserve	101,252	-	(101,252)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	**$ 5,447,806**	**$ 4,152,193**	**$ (1,295,613)**	**-23.8%**

Personnel (full-time-equivalent)	*30.0*	*30.0*

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 2%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

(3) FY 2018 includes funding for capital initiatives (E-911 allocable portion of the PS Headquarters Expansion project; costs related to the Alarm Interface Module; capital costs for the upgrade of mobile radios which were funded through a capital lease) and operating initiatives (annual support/maintenance costs related to the Alarm Interface Module). FY 2019 includes funding for the Emergency Services Network (NexGen911) upgrade (net cost of $111,000), 911 CALEA Accreditation Program ($16,000), replacement 911 Audio Recorder System ($23,500), and the allocable costs for roof replacement at Public Safety Headquarters ($50,000). Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

City of Alpharetta
E-911 Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 3,971,699	$ 2,150,699	$ 2,122,858	$ 1,827,069	$ 930,018
Revenues:					
Charges for Services	$ 3,235,946	$ 3,020,347	$ 2,649,733	$ 3,000,000	$ 3,105,000
Interest	3,803	5,777	5,508	5,478	11,693
City of Milton Agreement	898,734	921,918	936,865	940,000	950,000
Other	6,912	-	-	504,025	-
	$ 4,145,396	$ 3,948,042	$ 3,592,106	$ 4,449,503	$ 4,066,693
Expenditures:					
Public Safety	$ 5,966,396	$ 3,975,883	$ 3,887,895	$ 5,346,554	$ 4,152,193
	$ 5,966,396	$ 3,975,883	$ 3,887,895	$ 5,346,554	$ 4,152,193
Adjustments/Reconciliation:	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 2,150,699**	**$ 2,122,858**	**$ 1,827,069**	**$ 930,018**	**$ 844,518**
Changes in Fund Balance (actual/est.) (2)(3)	*$ (1,821,000)*	*$ (27,841)*	*$ (295,789)*	*$ (897,051)*	*$ (85,500)*
Personnel (full-time-equivalent)	*26.0*	*26.0*	*30.0*	*30.0*	*30.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FYs 2016-2017 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

(3) FY 2018 includes funding from fund balance for capital initiatives (E-911 allocable portion of the PS Headquarters Expansion project; costs related to the Alarm Interface Module; capital costs for the upgrade of mobile radios which were funded through a capital lease) and operating initiatives (annual support/maintenance costs related to the Alarm Interface Module). FY 2019 includes funding for the Emergency Services Network (NexGen911) upgrade (net cost of $111,000), 911 CALEA Accreditation Program ($16,000), replacement 911 Audio Recorder System ($23,500), and the allocable costs for roof replacement at Public Safety Headquarters ($50,000). Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

City of Alpharetta
Impact Fee Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	$ -	$ -	$ -	-
Impact Fees (recreation/parks)	550,000	45,000	(505,000)	-91.8%
Impact Fees (public safety)	-	-	-	-
Interest	-	-	-	-
Other Financing Sources:				
Budgeted Fund Balance	4,095,456	565,000	(3,530,456)	-86.2%
Total Revenues (All Sources):	**$ 4,645,456**	**$ 610,000**	**$ (4,035,456)**	**-86.9%**
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
Capital	4,430,179	232,300		-94.8%
(1) Non-Allocated/Reserve	215,277	377,700	162,423	75.4%
Total Expenditures (All Uses):	**$ 4,645,456**	**$ 610,000**	**$ 162,423**	**-86.9%**

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

City of Alpharetta
Impact Fee Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 1,119,410	$ 1,582,560	$ 2,927,264	$ 4,095,456	$ 605,451
Revenues:					
Charges for Services	$ 529,004	$ 1,425,667	$ 1,449,478	$ 925,642	$ 45,000
Interest	2,204	10,779	17,834	14,532	-
	$ 531,208	$ 1,436,446	$ 1,467,312	$ 940,174	$ 45,000
Expenditures:					
Non-Departmental	$ 68,058	$ 17,055	$ -	$ -	$ -
Capital	-	74,688	299,120	4,430,179	232,300
	$ 68,058	$ 91,743	$ 299,120	$ 4,430,179	$ 232,300
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 1,582,560**	**$ 2,927,264**	**$ 4,095,456**	**$ 605,451**	**$ 418,151**
Changes in Fund Balance (actual/est.)	*$ 463,150*	*$ 1,344,704*	*$ 1,168,192*	*$ (3,490,005)*	*$ (187,300)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Impact Fee monies for FY's 2015-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Fines and Forfeitures	$ -	$ -	$ -	0.00%
Interest	-	-	-	0.00%
SWAT Equipment (Milton/Roswell Contribution)	240,360	-	(240,360)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	1,451,073	287,507	(1,163,566)	-80.19%
Total Revenues (All Sources):	**$ 1,691,433**	**$ 287,507**	**$ (1,403,926)**	**-83.00%**
Personnel Services	$ 240,759	$ 287,507	$ 46,748	19.42%
Maintenance and Operations	-	-	-	0.00%
Capital (2)	1,159,556	-	(1,159,556)	-100.00%
Other Uses:				
Non-Allocated/Reserve (1)	291,118	-	(291,118)	-100.00%
Total Expenditures (All Uses):	**$ 1,691,433**	**$ 287,507**	**$ (1,403,926)**	**-83.00%**

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

(2) FY 2018 capital initiative funding includes multiple initiatives such as the Body Camera Program, additional funding for the PS Headquarters Expansion, SWAT Equipment, etc. FY 2019 funding is solely for the Taser lease payment.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 2,096,210	$ 1,974,755	$ 1,742,860	$ 1,450,948	$ 391,980
Revenues:					
Fines and Forfeitures	$ 769,983	$ 244,352	$ 220,016	$ 100,987	$ -
Interest	1,276	1,435	1,216	-	-
Miscellaneous	-	-	-	240,360	-
	$ 771,259	$ 245,786	$ 221,232	$ 341,347	$ -
Expenditures:					
Public Safety	$ 892,714	$ 477,682	$ 513,144	$ 1,400,315	$ 287,507
	$ 892,714	$ 477,682	$ 513,144	$ 1,400,315	$ 287,507
Ending Fund Balance: (1),(2)	**$ 1,974,755**	**$ 1,742,860**	**$ 1,450,948**	**$ 391,980**	**$ 104,473**
Changes in Fund Balance (actual/est.)	*$ (121,455)*	*$ (231,895)*	*$ (291,912)*	*$ (1,058,968)*	*$ (287,507)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated,

(2) FY 2019 fund balance is being used to fund personnel and the capital lease for Tasers.

City of Alpharetta
Hotel/Motel Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	$ 7,250,000	$ 7,650,000	$ 400,000	5.5%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,505,262	-	(1,505,262)	0.0%
Total Revenues (All Sources):	**$ 8,755,262**	**$ 7,650,000**	**$ (1,105,262)**	**-12.6%**
Other Uses:				
Alpharetta Convention & Visitor's Bureau	$ 3,171,875	$ 3,346,875	$ 175,000	5.5%
City of Alpharetta	2,718,750	2,868,750	150,000	5.5%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	-	3,000	3,000	0.0%
Series 2016 Bonds (Principal/Interest)	779,963	979,963	200,000	0.0%
Alpharetta Arts Center	550,000	-	(550,000)	0.0%
(1) Equestrian Center Foundation Match	-	250,000	250,000	200.0%
(1) Park System Wayfinding Signage	-	51,412	51,412	300.0%
Non-Allocated (Reserve)	34,674	150,000	115,326	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
Total Expenditures (All Uses):	**$ 8,755,262**	**$ 7,650,000**	**$ (1,105,262)**	**-12.6%**

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

City of Alpharetta
Hotel/Motel Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
Beginning Fund Balance:	$ -	$ -	$ 950,566	$ 1,505,262	$ 2,109,799
Revenues:					
Other Taxes	$ 4,645,169	$ 6,391,842	$ 7,097,865	$ 7,400,000	$ 7,650,000
Interest	-	-	-	-	-
	$ 4,645,169	$ 6,391,842	$ 7,097,865	$ 7,400,000	$ 7,650,000
Expenditures:					
Alpharetta Business Community	$ 774,350	$ 220,403	$ 0	$ -	$ -
Alpharetta Convention & Visitor's Bureau	2,012,752	2,790,878	3,105,316	3,237,500	3,346,875
City of Alpharetta	1,858,068	2,429,994	2,661,700	2,775,000	2,868,750
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	-	525	3,000	3,000
Facility Debt Service	-	-	775,629	779,963	979,963
Equestrian Center Foundation Match	-	-	-	-	250,000
Park System Wayfinding Signage	-	-	-	-	51,412
	$ 4,645,169	$ 5,441,275	$ 6,543,171	$ 6,795,463	$ 7,500,000
Ending Fund Balance:	**$ -**	**$ 950,566**	**$ 1,505,262**	**$ 2,109,799**	**$ 2,259,799**
Changes in Fund Balance (actual/est.)	*$ -*	*$ 950,566*	*$ 554,695*	*$ 604,537*	*$ 150,000*

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling $1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.

City of Alpharetta
Operating Grant Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Intergovernmental Revenues:				
Grants	58,947	-	(58,947)	-100.00%
Interest	-	-	-	-
Other/Miscellaenous:				
Contributions/Donations	-	-	-	-100.00%
Other Financing Sources:				
General Fund Transfer	20,000	30,000	10,000	100.00%
Budgeted Fund Balance	48,544	-	(48,544)	-100.00%
Total Revenues (All Sources):	**$ 127,491**	**$ 30,000**	**$ (97,491)**	**-76.47%**
Maintenance and Operations:	49,554	-	(49,554)	-100.00%
Capital:	57,960	-	(57,960)	-100.00%
Non-Allocated:	19,977	30,000	10,023	50.17%
Total Expenditures (All Uses):	**$ 127,491**	**$ 30,000**	**$ (97,491)**	**-76.47%**

City of Alpharetta
Operating Grant Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 57,907	$ 50,160	$ 49,594	$ 48,544	$ 19,977
Revenues:					
Intergovernmental (Grants)	$ 47,737	$ 18,872	$ 65,690	$ 58,947	$ -
Interest	105	240	266	-	-
Other/Miscellaneous	-	-	-	-	-
	$ 47,842	$ 19,112	$ 65,956	$ 58,947	$ -
Expenditures:					
Non-Departmental	$ -	$ -	$ -	$ -	$ -
Public Safety	55,297	14,311	72,006	62,035	-
Recreation, Parks & Cultural Services	292	5,367	15,000	45,479	-
	$ 55,589	$ 19,678	$ 87,006	$ 107,514	$ -
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	$ -	$ -	$ 20,000	$ 20,000	$ 30,000
	$ -	$ -	$ 20,000	$ 20,000	$ 30,000
Ending Fund Balance:	**$ 50,160**	**$ 49,594**	**$ 48,544**	**$ 19,977**	**$ 49,977**
Changes in Fund Balance (actual/est.)	*$ (7,747)*	*$ (566)*	*$ (1,050)*	*$ (28,567)*	*$ 30,000*

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DEBT SERVICE FUND SUMMARY

City of Alpharetta
Debt Service Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Property Taxes:				
Property Taxes	$ 5,106,000	$ 5,090,000	$ (16,000)	-0.3%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	38,000	24,000	(14,000)	-36.8%
Interest	12,000	10,000	(2,000)	-16.7%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,250,406	329,513	(920,893)	-73.6%
Total Revenues (All Sources)	**$ 6,426,406**	**$ 5,473,513**	**$ (952,893)**	**-14.8%**
Maintenance & Operations:				
Professional Services	$ 5,000	$ 5,000	$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,483,900	1,478,950	(4,950)	-0.3%
GO Bonds, Series 2014 (refunding)	1,935,477	1,933,622	(1,855)	-0.1%
GO Bonds, Series 2016	1,930,788	1,930,788	-	0.0%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	124,493	125,153	660	0.5%
Other Uses:				
Debt Service Reserve (2)	946,748	-	(946,748)	-100.0%
Total Expenditures (All Uses)	**$ 6,426,406**	**$ 5,473,513**	**$ (952,893)**	**-14.8%**

Notes:

(1) FYs 2018-2019 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 913,165	$ 845,508	$ 814,050	$ 1,250,403	$ 946,745
Revenues:					
Property Taxes (incl. Motor Vehicle)	$ 3,508,728	$ 3,519,961	$ 5,565,545	$ 5,164,000	$ 5,134,000
Interest	4,513	8,578	10,979	12,000	10,000
Other	-	-	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	$ 3,513,241	$ 3,528,539	$ 5,576,524	$ 5,176,000	$ 5,144,000
Expenditures:					
Professional Services	$ -	$ -	$ 2,350	$ 5,000	$ 5,000
Non-Departmental:					
Debt Service	3,580,898	3,559,998	5,137,821	5,474,658	5,468,513
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	$ 3,580,898	$ 3,559,998	$ 5,140,171	$ 5,479,658	$ 5,473,513
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	$ -	$ -	$ -	$ -	$ -
(1) Capital Project Fund	-	-	-	-	-
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 845,508**	**$ 814,050**	**$ 1,250,403**	**$ 946,745**	**$ 617,232**
Changes in Fund Balance (actual/est.)	*$ (67,657)*	*$ (31,459)*	*$ 436,353*	*$ (303,658)*	*$ (329,513)*

Notes:

(1) FYs 2015-2019 utilize available fund balance to offset a portion of the debt service requirements.

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CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta
Capital Project Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Adopted Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 12,747,363	$ 8,695,065	$ (4,052,298)	-31.79%
Intergovernmental Revenue (Dev. Authority)	45,312	-	(45,312)	-100.00%
Budgeted Fund Balance	410,000	2,750,000	2,340,000	0.00%
Total Revenues (All Sources):	**$ 13,202,675**	**$ 11,445,065**	**$ (1,757,610)**	**-13.31%**
Capital: (1)				
City Administration	$ 470,000	$ 243,336	$ (226,664)	-48.23%
Community Development	125,000	170,000	45,000	36.00%
Public Works	4,749,892	4,268,279	(481,613)	-10.14%
Public Safety	2,452,173	1,557,700	(894,473)	-36.48%
Recreation, Parks & Cultural Services	2,151,000	1,416,000	(735,000)	-34.17%
Information Technology	505,000	660,000	155,000	30.69%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	2,749,610	3,129,750	380,140	13.83%
Total Expenditures (All Uses):	**$ 13,202,675**	**$ 11,445,065**	**$ (1,757,610)**	**-13.31%**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2019 capital initiatives.

City of Alpharetta
Stormwater Capital Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Adopted Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 1,255,000	$ 1,875,000	$ 620,000	49.40%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	**$ 1,255,000**	**$ 1,875,000**	**$ 620,000**	**49.40%**
Capital: (1)				
Public Works	$ 1,255,000	$ 1,575,000	$ 320,000	25.50%
Recreation, Parks & Cultural Services	-	300,000	300,000	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	-
Total Expenditures (All Uses):	**$ 1,255,000**	**$ 1,875,000**	**$ 620,000**	**49.40%**

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2019 capital initiatives.

City of Alpharetta
T-SPLOST Capital Fund
Statement of Budgetary Comparisons (FY 2017-2018)

	FY 2017 Amended Budget	FY 2018 Recommended Budget	$ Variance	% Variance
Taxes:				
T-SPLOST	$ 13,000,000	$ 8,160,000	$ (4,840,000)	-37.23%
Other Financing Sources:				
Budgeted Fund Balance	1,650,901	-	(1,650,901)	0.00%
Total Revenues (All Sources):	**$ 14,650,901**	**$ 8,160,000**	**$ (6,490,901)**	**-44.30%**
Capital: (1)				
Public Works	$ 13,650,901	$ 3,616,996	$ (10,033,905)	-73.50%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	1,000,000	4,543,004	3,543,004	354.30%
Total Expenditures (All Uses):	**$ 14,650,901**	**$ 8,160,000**	**$ (6,490,901)**	**-44.30%**

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2019 capital initiatives.

ENTERPRISE FUND SUMMARY

City of Alpharetta
Solid Waste Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	$ -	$ -	$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,553,000	3,953,000	400,000	11.26%
Solid Waste Tag Fees	1,000	1,000	-	0.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	30,000	-	0.00%
Bad Check Fees	300	300	-	0.00%
Interest	7,706	8,654	948	12.30%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	433,246	-	(433,246)	-100.00%
Total Revenues (All Sources): (1)	**$ 4,050,252**	**$ 4,017,954**	**$ (32,298)**	**-0.80%**
Personnel Services:				
Salaries	$ 38,542	$ 39,552	$ 1,010	2.62%
Benefits	36,197	37,357	1,160	3.20%
Maintenance & Operations:			-	
Professional Fees	3,536,360	3,885,400	349,040	9.87%
Miscellaneous	53,907	55,645	1,738	3.22%
Capital/Other Uses:			-	
Non-Allocated/Reserve (2)	385,246	-	(385,246)	-100.00%
Total Expenditures (All Uses): (1)	**$ 4,050,252**	**$ 4,017,954**	**$ (32,298)**	**-0.80%**
Personnel (full-time-equivalent)	*1.0*	*1.0*		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 22% after adjusting for non-operating items and is primarily driven by the new glass recycling service approved subsequent to the FY 2018 budget adoption.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

City of Alpharetta
Solid Waste Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 1,013,492	$ 967,765	$ 1,123,990	$ 1,133,211	$ 1,085,211
Revenues:					
Licenses and Permits	$ 763	$ 743	$ 71	$ -	$ -
Charges for Services	3,214,475	3,224,290	3,275,064	3,609,300	4,009,300
Interest	3,131	8,598	8,994	7,706	8,654
Miscellaneous Revenue	-	-	-	-	-
	$ 3,218,369	$ 3,233,631	$ 3,284,129	$ 3,617,006	$ 4,017,954
Expenditures:					
Solid Waste Operations	$ 3,264,095	$ 3,077,407	$ 3,274,907	$ 3,665,006	$ 4,017,954
	$ 3,264,095	$ 3,077,407	$ 3,274,907	$ 3,665,006	$ 4,017,954
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	$ -	$ -	$ -	$ -	$ -
				$ -	$ -
Ending Fund Balance: (1)	**$ 967,765**	**$ 1,123,990**	**$ 1,133,211**	**$ 1,085,211**	**$ 1,085,211**
Changes in Fund Balance (actual/est.)	*$ (45,727)*	*$ 156,224*	*$ 9,222*	*$ (48,000)*	*$ -*
Personnel (full-time-equivalent)	*1.0*	*1.0*	*1.0*	*1.0*	*1.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

The minor reduction in fund balance in FY 2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.

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INTERNAL SERVICE FUND SUMMARIES

City of Alpharetta
Risk Management Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Charges for Services				
Risk Fund	$ 1,335,000	$ 1,446,500	$ 111,500	8.4%
Interest Earnings	3,000	4,000	1,000	100.0%
Other:				
Budgeted Fund Balance	279,335	-	(279,335)	-100.0%
Total Revenues (All Sources):	**$ 1,617,335**	**$ 1,450,500**	**$ (166,835)**	**-10.3%**
Maintenance & Operations: (1)				
Professional Services	$ 125,000	$ 132,000	$ 7,000	5.6%
Vehicle Insurance	150,000	170,000	20,000	13.3%
Property and Equipment Insurance	90,000	100,000	10,000	11.1%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	100,000	94,000	(6,000)	-6.0%
Public Entity Liability Insurance	60,000	60,000	-	0.0%
Workers Comp. Excess Liability Insurance	105,000	107,000	2,000	1.9%
Criminal Liability Insurance	5,000	4,500	(500)	-10.0%
Cyber Liability Insurance	8,000	7,000	(1,000)	100.0%
Umbrella Liability Insurance	60,000	56,000	(4,000)	-6.7%
Medical Services (PS Custody)	30,000	35,000	5,000	16.7%
Claims and Judgments	550,000	625,000	75,000	13.6%
Other Uses: (2),(3)				
Reserve	274,335	-	(274,335)	-100.0%
Total Expenditures (All Uses):	**$ 1,617,335**	**$ 1,450,500**	**$ (166,835)**	**-10.3%**

Notes:

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

City of Alpharetta
Risk Management Fund
Statement of Revenues, Expenditures, and changes in Fund Balance (1)

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 334,109	$ 367,911	$ 589,042	$ 279,336	$ 274,336
Revenues:					
Charges for Services	$ 1,115,000	$ 1,262,000	$ 1,310,000	$ 1,335,000	$ 1,446,500
Interest Earnings	1,724	3,984	4,754	3,000	4,000
Other:					
Insurance Proceeds	89,298	25,537	98,274	-	-
	$ 1,206,021	$ 1,291,522	$ 1,413,028	$ 1,338,000	$ 1,450,500
Expenditures:					
Maintenance & Operations:					
Professional Services	$ 122,141	$ 93,457	$ 121,077	$ 125,000	$ 132,000
Vehicle Insurance	128,809	135,169	143,111	150,000	170,000
Property and Equipment Insurance	62,856	84,628	83,823	90,000	100,000
General Liability Insurance	52,315	54,387	56,244	60,000	60,000
Law Enforcement Liability Insurance	91,350	93,429	94,931	100,000	94,000
Public Entity Liability Insurance	48,825	49,295	57,900	60,000	60,000
Workers Comp. Excess Liability Insurance	79,485	87,050	100,239	105,000	107,000
Criminal Liability Insurance	4,075	4,075	4,275	5,000	4,500
Cyber Liability Insurance	-	6,584	6,806	8,000	7,000
Umbrella Liability Insurance	52,115	53,602	56,725	60,000	56,000
Medical Services (PS Custody)	19,210	6,608	12,408	30,000	35,000
Claims and Judgments	511,038	402,107	985,195	550,000	625,000
	$ 1,172,219	$ 1,070,391	$ 1,722,734	$ 1,343,000	$ 1,450,500
Ending Fund Balance: (1)	**$ 367,911**	**$ 589,042**	**$ 279,336**	**$ 274,336**	**$ 274,336**
Changes in Fund Balance (actual/est.) (2)	*$ 33,802*	*$ 221,131*	*$ (309,706)*	*$ (5,000)*	*$ -*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY 2014 to supplement the reserve for claims and judgments.

City of Alpharetta
Medical Insurance Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	$ 6,289,453	$ 6,455,648	$ 166,195	2.6%
Employee Contribution	702,209	714,809	12,600	1.8%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,022,567	1,500,000	477,433	100.0%
Total Revenues (All Sources):	**$ 8,014,229**	**$ 8,670,457**	**$ 656,228**	8.2%
Maintenance and Operations				
Medical Premiums	$ 1,501,694	$ 1,637,589	$ 135,895	9.0%
Other				
Medical Claims	5,408,414	5,487,755	79,341	1.5%
Reserve	1,104,121	45,113	(1,059,008)	-95.9%
Transfers-Out:				
OPEB Trust Fund	-	1,500,000	1,500,000	100.0%
Total Expenditures (All Uses):	**$ 8,014,229**	**$ 8,670,457**	**$ 656,228**	8.2%

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2019 Budget totals $8.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves) in addition to a transfer of available fund balance to the OPEB Trust Fund for implementation of a post-employment healthcare benefit (new for FY 2019). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

City of Alpharetta
Medical Insurance Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimated Actual	FY 2019 Recommended Budget
Beginning Fund Balance:	$ -	$ -	$ (76,062)	$ 964,180	$ 1,569,644
Revenues:					
Charges for Services	$ -	$ 6,558,912	$ 6,742,079	$ 6,991,662	$ 7,170,457
Interest	-	116	126	-	-
	$ -	$ 6,559,028	$ 6,742,205	$ 6,991,662	$ 7,170,457
Expenditures:					
Medical Premiums	$ -	$ 1,341,840	$ 1,347,126	$ 1,508,781	$ 1,637,589
Medical Claims	-	5,293,250	4,354,837	4,877,417	5,487,755
	$ -	$ 6,635,089	$ 5,701,963	$ 6,386,199	$ 7,125,344
Other Financing Sources (Uses):					
Interfund Transfer:					
OPEB Trust Fund	$ -	$ -	$ -	$ -	$ (1,500,000)
	$ -	$ -	$ -	$ -	$ (1,500,000)
Ending Fund Balance:	**$ -**	**$ (76,062)**	**$ 964,180**	**$ 1,569,644**	**$ 114,757**
Changes in Fund Balance (actual/est.)	*$ -*	*$ (76,062)*	*$ 1,040,242*	*$ 605,463*	*$ (1,454,887)*

Notes:
Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).

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FIDUCIARY FUND SUMMARY

City of Alpharetta
OPEB Trust Fund
Statement of Budgetary Comparisons (FY 2018-2019)

	FY 2018 Amended Budget	FY 2019 Recommended Budget	$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	$ -	$ 85,000	$ 85,000	-
Employee Contribution	-	20,000	20,000	-
Post Employment Healthcare Benefit				
Employer Contribution	-	550,000	550,000	-
Interest	-	-	-	-
Transfer-In				
Medical Insurance Fund	-	1,500,000	1,500,000	-
Total Revenues (All Sources):	**$ -**	**$ 2,155,000**	**$ 2,155,000**	-
Maintenance and Operations				
OPEB Benefits	$ -	$ 105,000	$ 105,000	-
Post Employment Healthcare Benefit	-	2,050,000	2,050,000	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	**$ -**	**$ 2,155,000**	**$ 2,155,000**	-

Notes:

Fiscal Year's 2015-2018 represent activity associated the OPEB plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

Starting with Fiscal Year 2019, this Fund is also reflecting implementation of a post-employment healthcare benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll).

FY 2019).

City of Alpharetta
OPEB Trust Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended Budget	FY 2019 Recommended Budget
Beginning Fund Balance:	$ 944,314	$ 995,158	$ 1,057,004	$ 1,130,253	$ 1,130,253
Revenues:					
OPEB Trust Funding	$ 112,642	$ 105,416	$ 114,283	$ -	$ 105,000
Post Employment Healthcare Benefit	-	-	-	-	550,000
Interest	1,507	2,846	6,460	-	-
	$ 114,149	$ 108,261	$ 120,743	$ -	$ 655,000
Expenditures:					
OPEB Benefits	$ 63,306	$ 46,415	$ 47,494	$ -	$ 105,000
Post Employment Healthcare Benefits	-	-	-	-	2,050,000
	$ 63,306	$ 46,415	$ 47,494	$ -	$ 2,155,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	$ -	$ -	$ -	$ -	$ 1,500,000
	$ -	$ -	$ -	$ -	$ 1,500,000
Ending Fund Balance:	**$ 995,158**	**$ 1,057,004**	**$ 1,130,253**	**$ 1,130,253**	**$ 1,130,253**
Changes in Fund Balance (actual/est.)	*$ 50,844*	*$ 61,846*	*$ 73,249*	*$ -*	*$ -*

Notes:
This Fund did not have an Annual Budget appropriation until FY 2019 with implementation of a post-employment healthcare benefit (new for FY 2019).