



City Council Meeting JUNE 6, 2016

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. CONSENT AGENDA
 - A. Alcoholic Beverage License Applications:
 - PH-16-AB-19 MBB Northpoint, LLC
d/b/a Macaron Queen
Consumption on Premises - Beer, Wine, Sunday Sales
 - PH-16-AB-20 Farm to Ladle - Avalon, LLC
d/b/a Farm to Ladle - Avalon
Consumption on Premises - Beer, Wine, Sunday Sales
 - B. Council Meeting Minutes (Meeting of 05/16/2016)
 - C. Council Meeting Minutes (Meeting of 05/23/2016)
 - D. Financial Management Report: Month Ending April 30, 2016.
- V. PROJECT UPDATES
 - A. Convention Center
 - B. City Center - Private Development
 - C. City Center - Public Development
- VI. PUBLIC HEARING
 - A. PH-16-10 East Village Commercial
NOTE: This item has been deferred at the request of the applicant and will be neither heard nor considered during this meeting.
Consideration of a request for a change to a Council Condition with regard to the architecture, style and materials required for a mixed use development located at the northwest corner of Old Milton Parkway and Westside Parkway. This property is legally described as being located in Land Lots 749-802, 1st District, 2nd Section.
 - B. Public Hearing On The Fiscal Year 2017 Budget And Millage Rate Levy
- VII. OLD BUSINESS
 - A. Presentation And Consideration Of Proposed TSPLOST Projects
- VIII. NEW BUSINESS
 - A. Public Safety Expansion - Construction Manager at Risk

B. Downtown Parking Management

C. Approval Of Fiscal Year 2017 Budget, Millage Rate Levy, And Related Financial Matters (E-911 Resolution)

D. Resolution Declaring Results Of May 24, 2016 Special General Obligation Bonds Election

IX. PUBLIC COMMENT

X. REPORTS

XI. ADJOURNMENT TO EXECUTIVE SESSION



CITY COUNCIL MEETING AGENDA ITEM ROUTING FORM

DEPARTMENT DIRECTOR: COTY THIGPEN

PREPARED BY: LYN KENNEDY

COUNCIL MEETING DATE: JUNE 6, 2016

AGENDA ITEM TITLE: LIQUOR LICENSE APPLICATIONS: PH-16-AB-19, MACARON QUEEN & PH-16-AB-20,
FARM TO LADLE-AVALON

CHECK ONE: ☐ BUSINESS ☒ CONSENT ☐ PUBLIC HEARING ☐ WORKSHOP

After approval by the director of the submitting department, please attach this form to your report and related / supporting items and route the full packet to the following departments in the order listed below. The initiating department is responsible for obtaining all necessary signatures prior to submittal of the report to the City Clerk; however, each reviewer is asked to forward the packet to the next reviewer following approval. All items must be received by the City Clerk a minimum of ten (10) business days before the scheduled Council Meeting.

DEPARTMENT	DATE IN	DATE OUT	APPROVED YES / NO		INITIAL
INFORMATION TECHNOLOGY ¹	_____	_____	☐ YES	☐ NO	_____
PUBLIC WORKS ²	_____	_____	☐ YES	☐ NO	_____
FINANCE	_____	_____	☐ YES	☐ NO	_____
CITY ATTORNEY	_____	_____	☐ YES	☐ NO	_____
CITY CLERK	_____	_____	☐ YES	☐ NO	_____
ASSISTANT CITY ADMINISTRATOR	_____	_____	☐ YES	☐ NO	_____
CITY ADMINISTRATOR	_____	_____	☐ YES	☐ NO	_____

¹ Required of all items involving software, computer systems, network resources, communication devices, etc.

² Required of all items involving facilities, infrastructure, etc.



CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: City Clerk
SUBMITTED BY: COTY THIGPEN
DRAFTED BY: Lyn Kennedy

I. AGENDA ITEM TITLE: LIQUOR LICENSE APPLICATIONS

II. RECOMMENDATION:

Staff recommends approval of the referenced Alcohol Beverage License Applications

III. BUDGET IMPLICATIONS:

NONE

IV. REPORT IN BRIEF:

Two separate hearings were conducted.... on Thursday, May 26, and Thursday June 2, 2016 for the following Alcohol License Applications:

- | | |
|-------------|--|
| PH-16-AB-19 | MBB North Point, LLC
d/b/a Macron Queen
Consumption on Premises - Beer & Wine, Sunday Sales |
| PH-16-AB-20 | Farm To Ladle-Avalon, LLC
d/b/a Farm To Ladle-Avalon
Consumption on Premises – Beer & Wine, Sunday Sales |

No Member of the public came forward to speak for or against the applications at either hearing.

Prior to the hearings, Staff conducted the required background checks and reviews and found no issues or circumstances in conflict with the Ordinance as defined in the City Codes. Staff recommends approval.

V. ALTERNATIVES:

N/A

VI. ATTACHMENTS:

- agendas



*CITY OF ALPHARETTA
PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE*

*DATE: MAY 26, 2016
TIME: 3:00 P.M.
LOCATION: CITY HALL - COUNCIL CHAMBERS*

AGENDA

I. Call to order

II. License Applications:

A. PH-16-AB-19

*MBB North Point, LLC
d/b/a Macaron Queen
1000 North Point Circle
Alpharetta, Ga. 30022*

*Consumption on Premises
Beer & Wine - Sunday Sales*

*Owner: MBB North Point, LLC
Registered Agent: Anita Chteoui*

III. Adjournment



*CITY OF ALPHARETTA
PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE*

*DATE: JUNE 2, 2016
TIME: 3:00 P.M.
LOCATION: CITY HALL - COUNCIL CHAMBERS*

AGENDA

- I. Call to order*
- II. License Applications:*

- A. PH-16-AB-20 Farm To Ladle-Avalon, LLC
d/b/a Farm to Ladle-Avalon
3920 1st Street
Alpharetta, Ga. 30009*

*Consumption on Premises
Beer & Wine - Sunday Sales*

*Owner: Farm To Ladle-Avalon, LLC
Registered Agent: Michael Sard, Esq.*

- III. Adjournment*



OFFICIAL MINUTES OF COUNCIL MEETING ON

MAY 16, 2016

CITY HALL – 2 PARK PLAZA

6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours and on line at the City web site.

I. CALL TO ORDER

- Mayor Belle Isle called the meeting to order at 6:34 PM

II. ROLL CALL

- Council Members Present
 - David Belle Isle (Mayor)
 - Jason Binder
 - Jim Gilvin
 - Mike Kennedy (arrived at 6:55 PM)
 - Dan Merkel
 - Donald Mitchell
 - Chris Owens (Mayor Pro Tem)
- Council Members Absent
 - None
- Staff Present
 - Bob Regus, City Administrator
 - Sam Thomas, City Attorney
 - Kathi Cook, Director of Community Development
 - James Drinkard, Assistant City Administrator
 - Gary George, Director of Public Safety
 - Eric Graves, Senior Traffic Engineer
 - Tom Harris, Director of Finance
 - Mike Perry, Director of Recreation and Parks
 - Pete Sewczwicz, Director of Public Works

- Lyn Kennedy, Asst. City Clerk
- Randy Bundy, Director of Information Technology
- Peter Tokar, Economic Development Director

III. PLEDGE TO THE FLAG

IV. PRESENTATIONS AND PROCLAMATIONS

- Mayor Belle Isle presented a proclamation recognizing the following new Eagle Scouts
 - Harrison Arnold
 - Seth Leigh
 - Cameron Webb

V. CONSENT AGENDA

- ❖ Council Member Owens offered a motion to approve the Consent Agenda
 - The motion received a second from Council Member Mitchell
 - The motion was approved by unanimous vote (6-0-0)

VI. PROJECT UPDATES

A. Conference Center

- Jim Stormont of Stormont Hospitality came forward to provide the update
- All financing has been finalized and sale of bonds completed
- The spa component of the hotel has been removed and replaced with an additional meeting space

B. City Center – Public Development

- Bandstand is nearly completed and should be fully complete by May 24
- The first event at the bandstand will be the May 30 Memorial Day Ceremonies

C. City Center – Private Development

- No update at this time

VII. PUBLIC HEARING

A. PH-16-09: Capital Improvements Element

- Eric Graves, Senior Traffic Engineer, of Community Development, came forward to introduce the item
- The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds
- The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements
- These documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan

- The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission by the end of May in order to ensure that there is sufficient time to review the documents and adopt them by the June 30th deadline
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Owens offered a motion to a resolution transmitting the 2016 Capital Improvement Element as approved to the Atlanta Regional Commission and the Georgia Department of Community Affairs
 - The motion received a second from Council Member Gilvin
 - The motion was approved by a unanimous vote (6-0-0)

VIII. OLD BUSINESS

- None

IX. NEW BUSINESS

A. Westside Parkway Intersection Improvements

- Pete Sewczwicz, Director of Public Works, came forward to present the item
- The project consists of the installation of a new traffic signal at the intersection of Westside Parkway, the Hewlett-Packard driveway, and the Halyard Health / Fiserv driveway
- This signal would be approximately 700 feet north of the existing signalized intersection of Westside Parkway and Cumming Street and approximately 1,100 feet south of the existing signalized intersection of Westside Parkway and Windward Parkway
- The Department of Public Works prepared plans and specifications for the intersection project and advertised for competitive bids during March and April 2016
- Bids were received from five firms, with cost proposals ranging from \$246,350 to \$381,983
- The apparent low bidder, Tople Construction & Engineering, Inc., is an experienced contractor and has worked on numerous projects with similar scopes of work in Georgia for several agencies including the City of Atlanta and the City of Sandy Springs
- Additionally, Tople Construction & Engineering, Inc. was previously awarded and completed the City's Rucker Road at Broadwell Road Intersection Improvement project and is currently under contract with the City for the Burnett Way Storm Pipe Repairs project
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Owens offered a motion to award ITB 16-016 to Tople Construction & Engineering, Inc. for construction of the Westside Parkway Intersection Improvements in an amount not to exceed \$246,350.00 and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Binder
 - The motion was approved by unanimous vote (6-0-0)

B. Big Creek Greenway Bank Restoration

{NOTE: Council Member Kennedy arrived during the presentation of this item}

- Mike Perry, Director of Recreation and Parks, came forward to present the item
- Due to a large tree falling along the bank of Big Creek, a washout has formed and is beginning to undermine the Greenway
- The section of Greenway being compromised is located south of the Ed Isakson YMCA and north of Old Milton Parkway, which is a heavily used section
- The repair consists of removing the large root ball of the tree, building a 6-ft gabion style wall and a handrail
- Due to limited width of the Greenway, this project will require this section to be closed periodically while the contractor performs the work
- Bids from three firms that have performed this type of work before were solicited and resulted in price quotes ranging from \$37,000 to \$48,785
- The low bidder, Tri-Scapes, Inc., is an experienced contractor with the City and has performed projects along the Greenway in the past
- Total funding for this project is estimated at \$44,500 and includes \$7,500 for design (AECOM) and \$37,000 for construction (Tri-Scapes)
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Binder offered a motion to award the Big Creek Greenway Bank Restoration Project to Tri-Scapes, Inc. in an amount not to exceed \$44,500 (\$7,500 for design (AECOM) and \$37,000 for construction (Tri-Scapes)) and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Owens
 - The motion was approved by unanimous vote (7-0-0)

C. Intergovernmental Agreement For Jail Services

- Gary George, Director of Public Safety, came forward to present the item
- For nearly ten years the City has maintained an agreement with the Fulton County Sheriff's Department to operate Alpharetta's jail
 - Under the agreement the City maintains the physical facility and pays operating expenses such as utilities, while the County provides staffing and detention services at no direct cost to the City
 - The arrangement holds a number of advantages for the City, including keeping Alpharetta officers in the City when completing arrests, reducing the processing time for arrestees, and significantly reducing detention costs compared with all other options
 - The current agreement expires in June of this year
- The intergovernmental agreement has been updated to address changes in the Sheriff's Department since the last IGA, and while most terms are substantially similar to the those in the old agreement two notable responsibilities have been shifted from the County to the City
 - The first is that the City will assume responsibility for transporting inmates from the jail to Alpharetta City Court as required for appearances, and to medical facilities for non-emergency needs

- The second change is that the City will assume responsibility for third-party medical bills for services provided to Alpharetta arrestees while they're housed in this facility
- If approved the new agreement will run until June, 17, 2021 unless terminated earlier
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Gilvin offered a motion to approve an intergovernmental agreement between the City of Alpharetta and Fulton County for provision of jail services and to authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Merkel
 - The motion was approved by unanimous vote (7-0-0)

D. Ordinance Amending Chapter 13, Section 13.6 Of City Code (First Reading)

- Sam Thomas, City Attorney, came forward to present the item
- The City has an existing ordinance that was designed and intended to address individuals who may be homeless and camp in wooded or other areas of the city
 - Most cities around Alpharetta adopted similar ordinances at roughly the same time; because, if a community does not have such an ordinance in place the homeless population is attracted to that community
- The existing ordinance included an exemption that was intended to prevent the issuance of a citation to someone who is wheelchair-bound and "camping out" on a City sidewalk
 - Ordinances include such an exemption because neither the County nor area hospitals will agree to accept a wheelchair-bound individual unless the arresting municipality agrees to pay a very high fee associated with having a dedicated person watching the individual at all times
- The subject ordinance amendment would simply eliminate that exemption so that a citation could be issued if such action becomes necessary
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to approve the first reading of an ordinance amending Chapter 13, Section 13.6 of the Code of the City of Alpharetta, Georgia pertaining to urban camping and the proper use of property
 - The motion received a second from Council Member Gilvin
 - The motion was approved by unanimous vote (7-0-0)

E. Approval Of Bulletproof Vest Partnership Grant Application

- Gary George, Director of Public Safety, came forward to present the item
- The Bulletproof Vest Partnership (BVP) program is an initiative of the U.S. Department of Justice (DOJ) to help law enforcement agencies purchase body armor for its officers
- Through the Bureau of Justice Assistance, DOJ reimburses agencies for up to half the purchase price of new, approved ballistic vests

- The Department estimates needing 68 new vests through calendar year 2017, based on the expiration dates of current vests (which carry the maximum-permitted five-year warranty) and forecasted new hiring
- New armor currently costs \$655 to \$750 per set, depending on the level of protection, so the total for 68 vests, assuming a normal mix of alternatives, is \$48,530
 - The gross cost is \$48,530.00 less \$12,481.40 currently available under the 2015 Grant Program, for a net cost of \$36,048.60
 - Half of this will be funded from the City's grant account with the balance funded through the grant
- Bob Regus, City Administrator, read the resolution aloud into the record
- Public comment was invited
 - Don Nahser, 305 Karen Drive, came forward to pose a question and express support for the application
- ❖ Council Member Gilvin offered a motion to approve a resolution authorizing the submission of the 2016 Department of Justice Bulletproof Vest Grant application as presented
 - The motion received a second from Council Member Merkel
 - The motion was approved by unanimous vote (7-0-0)

F. Presentation / Discussion Of Proposed TSPLOST Projects

- Eric Graves, Senior Traffic Engineer, and Christina Pasteur of consulting firm Kimley-Horn, came forward to present the item
- In the last legislative session, State legislators provided a mechanism for communities to address transportation funding in SB 369
 - As provided for in the legislation Fulton County, in coordination with each of the 14 Cities within the county boundaries, is proposing to bring a referendum to the voters proposing a transportation local option sales tax (TSPLOST) of 0.75 percent (3/4 of a penny) for a five year term
 - Proceeds from the sales tax, should the referendum pass, are proposed to be distributed among the Cities and unincorporated Fulton County based on population
 - Revenue projections suggest that Alpharetta could receive nearly \$62 million dollars over the five years of TSPLOST collections
- Revenues from the TSPLOST can only be used for transportation purposes
 - North Fulton cities felt strongly that the resulting transportation improvements be coordinated in order to maximize the benefits of the countywide tax
 - the Cities of Alpharetta, Johns Creek, Milton, Mountain Park, Roswell and Sandy Springs engaged the consultant team of Kimely-Horn and Atkins to prepare a joint project list based on the following principles
 - Focus on large, pressing issues that are regional or multijurisdictional
 - Improve traffic flow and operations/address congestion
 - Show results and impact within 5 years

- Have a strategic, well thought out plan
- Prioritize to provide maximum impact for dollars spent
- Major roadway reconstruction is a valid expense, but want to minimize maintenance and general repair projects
- Using those criteria, Alpharetta's long range capitol plan was reviewed and the following projects/programs were identified
 - Tier 1 Projects
 - Regional Projects
 - Haynes Bridge Road Capacity Improvements
 - McGinnis Ferry Road Capacity Improvements
 - Windward Parkway Business District/Union Hill Road Capacity Improvements
 - Academy St/Webb Bridge Road: Bike/Ped/Operational Improvements
 - Old Milton Parkway Capacity Improvements
 - Local Projects
 - Morris Road Operational Improvements
 - Bethany Road at Mayfield Road Intersection
 - Bethany Road at MidBroadwell Road Intersection
 - Kimball Bridge Road: Bike/Ped/Operational Improvements
 - Tier 2 Projects
 - Adaptive Traffic Signals/ITS (Program)
 - Sidewalks/Greenways (Program)
 - Milling/Resurfacing (Program)
 - Transportation Projects Debt Service (Program)
 - Operational Improvements (Program)
 - Tier 3 Projects
 - Academy St/Webb Bridge Road: GA 400 Bridge Bike/Ped/Operational Improvements
 - Kimball Bridge Road: GA 400 Bridge Bike/Ped/Operational Improvements
 - Commuter Bike Corridor
 - GA 400 Bottlenecks
- Projects in the Tier 1 category are estimated to cost nearly 85% of Alpharetta's portion from the expected revenue
- Tier 2 projects are scalable, flexible projects that can be advanced should revenues be sufficient, representing approximately 15% of revenues
- Tier 3 projects are important projects that may be able to be started if revenues exceed projections, or advanced using federal and state funding sources
- Feedback from Council and the Public was requested

- The consultants provided an overview of the costs for each project on the list
- City Council expressed concern regarding the funding formula for the Tier 1 Projects that would be undertaken jointly with other municipal or county governments
 - The funding methodology reflected in the current lists are based on each involved jurisdiction bearing an equal share of the total cost for the project
 - City Council directed that the cost sharing should be based upon the proportional share of the total population of each involved jurisdiction
- Public comment was invited
 - No member of the public came forward to speak

X. WORKSHOP

A. Alpharetta Arts Center Update

- Mike Perry, Director of Recreation and Parks, came forward to introduce the item
- Background
 - On December 14, 2015, Alpharetta City Council approved the future use of the old Fulton County library (located at 238 Canton Street) as an arts center offering an extensive and diverse program of classes, art exhibitions, speaker series, gallery space, black box theatre, and outreach programs for the entire community
 - A steering committee comprised of members of City Council, Alpharetta Recreation Commission, and Alpharetta Recreation and Parks staff was formed to begin the process to develop a plan to re-design the center
 - On March 31, 2016, the steering committee met with representatives of Houser Walker Architecture, the design firm selected to manage this project
 - At this kick-off meeting, a programming schedule was developed that included a series of community input meetings on April 12 and 13, 2016 at the site of the new arts center
 - Hank Houser, Project Manager, led the public input meetings held for special interest groups such as arts guilds, arts businesses, performance groups, educational partners, senior citizens, special needs community, the general public, and City leadership
 - Attendance at the meetings was good with many ideas and suggestions for the future design and program for the arts center brought forward
 - Public input was also gathered through an online survey that generated participation from an additional 139 respondents
 - Houser Walker met with the steering committee on April 28, 2016 to review the information gathered through public input and discuss a preliminary concept design
 - The design was presented to the Alpharetta Recreation Commission on May 10th
- Hank Houser and Jennifer Lewis with Houser-Walker Architecture came forward to provide an overview of the current recommendations with respect to the conceptual master plan and preliminary designs for the repurposing of the former library property into the new Alpharetta Arts Center
- The firm is currently halfway into a three-month process for the project

- The current cost estimate for everything being presented this evening is \$2.8 million, which is not in alignment with the currently planned bond funding of \$1.5 million
 - A project of \$1.5 million to renovate the facility and move the Arts Center into the space is achievable, but the vision includes some later phases that will enhance the facility and grounds
- Council posed questions that were responded to by the consultants

B. Discussion Of FY2017 Recommended Budget

- Tom Harris, Director of Finance, came forward to provide an overview of the proposed FY2017 budget
- Highlights from the recommended budget include
 - Maintenance of the City's \$40,000 homestead tax exemption
 - Saves homeowners of Alpharetta \$2.5 million annually
 - Equates to a 1.5 mill reduction for the average homeowner
 - Maintenance of the City's millage rate at 5.7750 mills
 - Funding totaling \$16.1 million available for capital investment
 - The City's capital plan for FY2017 totals \$76.9 million and represents all estimated funding sources including the \$16.1 million request, \$52 million in proposed 2016 Alpharetta Parks and Transportation Bond proceeds, and other sources
- The recommended FY2017 Budget is balanced for all funds and totals \$113 million as follows
 - General Fund \$ 67,733,011
 - Special Revenue Fund \$ 14,325,335
 - Debt Service Fund \$ 5,816,807
 - Capital Project Funds \$ 12,279,857
 - Solid Waste Fund \$ 3,304,278
 - Risk Management Fund \$ 1,312,200
 - Medical Insurance Fund \$ 7,932,994
- The City's AAA bond rating was reaffirmed by Moody's and Standard & Poor's in March 2016
 - The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs
 - Alpharetta is one of only 189 cities in the United States (and one of only two in Georgia) to earn a AAA bond rating from Moody's
- The current schedule of budget hearings and adoption dates is
 - May 23, 2016: Council Meeting (tentative)
 - June 6, 2016: Public Hearing and Council Meeting
 - 1st reading of Budget Ordinance
 - 1st reading of Millage Rate Ordinance
 - E-911 Resolution

- June 13, 2016: Public Hearing and Council Meeting (tentative)
- June 20, 2016: Public Hearing and Council Meeting
 - 2nd reading of Budget Ordinance
 - 2nd reading of Millage Rate Ordinance

- Questions were posed by City Council and responded to by Staff

XI. PUBLIC COMMENT

- Don Nahser, 305 Karen Drive, came forward to encourage that a ribbon cutting and/or dedication of the new bandstand be held on Memorial Day before the scheduled events of that day.

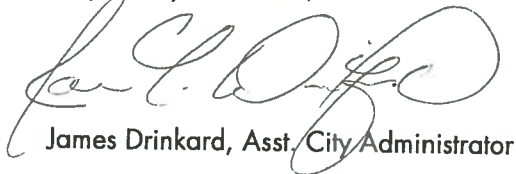
XII. REPORTS

- Mayor Belle Isle noted that Alpharetta was recently acknowledged by Data Fox as one of the top 16 technology cities outside of California and New York

XIII. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Kennedy offered a motion to enter Executive Session for the purpose of discussing matters related to real estate
 - The motion received a second from Council Member Mitchell
 - The motion was approved by unanimous vote (7-0-0)
- ❖ There being no further business to be considered or items to be heard, Mayor Belle Isle adjourned meeting at 8:20 PM

Respectfully Submitted,



James Drinkard, Asst. City Administrator



OFFICIAL MINUTES OF PUBLIC HEARING AND COUNCIL MEETING FOR MAY 23, 2016

CITY HALL – 2 PARK PLAZA
6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Public Hearing & Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours and on line at the City web site.

I. CALL TO ORDER

- Mayor Belle Isle called the meeting to order at 6:33 pm

II. ROLL CALL

- Council Members Present
 - David Belle Isle (Mayor)
 - Jason Binder
 - Jim Gilvin
 - Mike Kennedy
 - Dan Merkel
 - Donald Mitchell
 - Chris Owens (Mayor Pro Tem)
- Council Members Absent
 - None
- Staff Present
 - Bob Regus, City Administrator
 - Kathi Cook, Director of Community Development
 - James Drinkard, Asst. City Administrator
 - Gary George, Director of Public Safety
 - Eric Graves, Senior Traffic Engineer
 - Tom Harris, Director of Finance
 - Shawn Mitchell, Budget and Procurement Manger
 - Mike Perry, Director of Recreation and Parks
 - Pete Sewczwicz, Director of Public Works
 - Coty Thigpen, City Clerk
 - Sam Thomas, City Attorney

III. PLEDGE TO THE FLAG

IV. PROJECT UPDATES

A. Conference Center

- Convention Center – Bonds are closed and all financing is in place. There is to be a ceremony on site on June 21st.

B. City Center – Public Development

- Bandstand is completed and open to the public
- History room continues to progress and there is a meeting scheduled the week of June 6th to keep that project moving

C. City Center – Private Development

- Developers submitted plat for review and to send to Fulton County.

Public Comment

None

V. PUBLIC HEARING

A. Z-15-09 / V-15-27: Providence Group / DT-LW

- Kathi Cook, Director of Community Development, came forward to introduce the item
- Overview of proposed project
 - The submitted request, if approved, will allow the Providence Group to construct 49 attached “for-sale” townhome units and a two story, 14,000 square foot office
 - The property is approximately 7.1 acres with a requested density of 6.9 units per acre
 - The applicant proposes a DT-LW (Downtown Live-Work) zoning designation
- Planning Commission
 - This item was heard at the May 5 Planning Commission meeting
 - One person spoke with concerns of the number of stories proposed, location of porches, and the amount of landscape buffer facing Haynes Park
 - One person commended the Applicant on addressing concerns with the revised Site Plan
 - After discussion, the Planning Commission voted 5-0-0 to recommend approval of the request
- Staff recommendation
 - Staff’s analysis finds that the requested rezoning could be supported with some site plan changes that incorporate specimen trees
 - The applicant did revise the plan to incorporate specimen trees and reduced the number of townhomes
 - Staff recommends approval of the requested zoning change and variance, subject to the following conditions

**Ms. Cook referenced changes to condition 21 and addition of condition 22, which have both been included below.*

 - 1) The property to be rezoned shall have a “DT-LW” zoning classification. The Land Use classification shall be “Mixed Use Live-Work”.

- 2) A maximum of 30,000 square feet office shall be permitted and a maximum of 49 townhomes. Property shall be developed substantially in accordance with submitted plan by Travis Pruitt & Associates, Inc. dated 4/26/2016. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
- 3) A rear 25' landscape strip shall be provided along the south property line as depicted. Existing trees in landscape area shall remain and area to be enhanced with additional planting where sparse. The 10' rear setback shall be in addition to buffer.
- 4) Site Plan shall include outdoor amenity spaces that comprise a minimum 10% of the land area per the Downtown Master Plan recommendations. Amenity areas shall be improved with hardscape and landscape, with final approval by Staff.
- 5) Applicant shall provide a 10' landscape strip to the west and east.
- 6) Internal green spaces shall include structures, landscaping, or other visual elements to terminate green spaces that are open to alleyways with final approval by Staff. Visible retaining walls shall be stone or brick faced.
- 7) Applicant shall obtain GDOT driveway permit.
- 8) Sidewalks shall be constructed on both sides of internal street with street trees and decorative lighting. Internal streets shall be planted every 20' with a minimum of 4" caliper trees.
- 9) The applicant shall provide a sidewalk connection from the office building to Old Milton Parkway and shall provide pedestrian fixtures throughout development including lighting, benches, and trash cans.
- 10) Driveways shall be a minimum of 18' or less than 5' from the sidewalk to the garage.
- 11) Inter parcel access connection to the West shall continue from the office parking lot to 2385 Old Milton Parkway property. The Eastern interparcel access for 2455 Old Milton Parkway access will align off of the new roundabout.
- 12) Detention Ponds shall be heavily landscaped and retaining walls shall be faced with brick or stone where visible from public right of way with final approval by Staff.
- 13) Applicant shall install a bicycle facility.
- 14) All buildings shall meet all design requirement of the Alpharetta Downtown Code. The office architecture shall require review and approval by the DRB.
- 15) Building front shall be oriented to Old Milton Parkway and at grade. The building will also be allowed rear access from the parking area. Decorative street lights and landscaping shall be required along Old Milton Parkway.
- 16) Fencing near Units 1 and 40-44 shall be moved further to the north so pocket parks are part of the townhome area.
- 17) Fence and gate material shall be similar to wrought iron, final approval by Staff.
- 18) Decks shall be stained or painted, no unfinished wood.
- 19) Subdivision and street name shall have historic relevance.
- 20) Entrance, including roundabout, shall be enhanced with a variety of landscape and decorative hardscape material with final approval by Staff.

- 21) Provided that there are no wetlands or stream buffers which would preclude construction, a 12' concrete multiuse trail and 15' easement shall be provided along the eastern property line. Path shall be constructed in order to connect to existing path located within Northwinds. Offsite section through adjacent Haynes Park property shall also be constructed if an easement is obtained. Impact fee credits will be provided for path. In order to accommodate path, site plan may be adjusted with final approval by Staff.
- 22) If the office building is not under construction within six months after the issuance of the first certificate of occupancy for a townhome, a landscape plan shall be required for approval and installed on the office building portion of the property prior to the next Certificate of Occupancy.
- Property overview
 - The subject property is currently zoned R-12 and O-I and is within the Downtown Master Plan area
 - Currently the properties have three homes which were built in the 1970s
 - The property to the north is O-I and developed with a bank and post office and to the west is R-12, to the east is property zoned O-I, and to the south the property is zoned R-4A and contains the Haynes Park townhomes
 - Both the 2030 Comprehensive Plan and the Downtown Plan show the property as Professional/Business Office under the Future Land Use Plan
 - In September 2015, the Mixed Use Live Work category was added to the property for consideration of residential and professional offices
 - The recent Downtown Master Plan depicts the area for High Density Residential with consideration up to 8 units to the acre
 - There are 11 specimen trees on site and the applicant has revised the site plan to incorporate the trees
- Housing in Downtown Area
 - Results from the Downtown Master Plan study show residential demand for townhomes over the next five years within the downtown area to be 185 to 210 units
 - Since the adoption of the Downtown Master Plan 186 townhome units have been approved and there are 180 either under construction or approved several years ago but not constructed
 - If these units are approved it would push the approved townhomes from 186 to 235 units which exceeds the total of the five year estimate of 210
- Don Rolader, attorney for the applicant, came forward to speak to the applicant's request
 - Mr. Rolader introduced applicant, Warren Jolley, to come forward and make a presentation
- Public comment was invited
 - LA Covington, 602 Nottaway Lane, Alpharetta, GA, came forward to speak on this item
 - Wes Williams, 212 Canton St, Alpharetta, GA came forward to speak on this item
- ❖ Council Member Kennedy offered a motion to approve CLUP Z-15-09 / V-15-27: Providence Group / DT-LW with a few minor revisions:

- 1) The property to be rezoned shall have a "DT-LW" zoning classification. The Land Use classification shall be "Mixed Use Live-Work".
- 2) A maximum of 30,000 square feet office shall be permitted and a maximum of 49 townhomes. Property shall be developed substantially in accordance with submitted plan by Travis Pruitt & Associates, Inc. dated 4/26/2016. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
- 3) A rear 25' landscape strip shall be provided along the south property line as depicted. Existing trees in landscape area shall remain and area to be enhanced with additional planting where sparse. The 10' rear setback shall be in addition to buffer.
- 4) Site Plan shall include outdoor amenity spaces that comprise a minimum 10% of the land area per the Downtown Master Plan recommendations. Amenity areas shall be improved with hardscape and landscape, with final approval by Staff.
- 5) Applicant shall provide a 10' landscape strip to the west and east.
- 6) Internal green spaces shall include structures, landscaping, or other visual elements to terminate green spaces that are open to alleyways with final approval by Staff. Visible retaining walls shall be stone or brick faced.
- 7) Applicant shall obtain GDOT driveway permit.
- 8) Sidewalks shall be constructed on both sides of internal street with street trees and decorative lighting. Internal streets shall be planted every 20' with a minimum of 4" caliper trees.
- 9) The applicant shall provide a sidewalk connection from the office building to Old Milton Parkway and shall provide pedestrian fixtures throughout development including lighting, benches, and trash cans.
- 10) Driveways shall be a minimum of 18' or less than 5' from the sidewalk to the garage.
- 11) Inter parcel access connection to the West shall continue from the office parking lot to 2385 Old Milton Parkway property. The Eastern interparcel access for 2455 Old Milton Parkway access will align off of the new roundabout.
- 12) Detention Ponds shall be heavily landscaped and retaining walls shall be faced with brick or stone where visible from public right of way with final approval by Staff.
- 13) Applicant shall install a bicycle facility.
- 14) All buildings shall meet all design requirement of the Alpharetta Downtown Code. The office architecture shall require review and approval by the DRB.
- 15) Building front shall be oriented to Old Milton Parkway and at grade. The building will also be allowed rear access from the parking area. Decorative street lights and landscaping shall be required along Old Milton Parkway.
- 16) Fencing near Units 1 and 40-44 shall be moved further to the north so pocket parks are part of the townhome area.
- 17) Fence and gate material shall be wrought iron or similar material as approved by Staff.
- 18) Decks shall be stained or painted, no unfinished wood.
- 19) Subdivision and street name shall have historic relevance.

- 20) Entrance, including roundabout, shall be enhanced with a variety of landscape and decorative hardscape material with final approval by Staff.
- 21) Provided that there are no wetlands or stream buffers which would preclude construction, a 12' concrete multiuse trail and 15' easement shall be provided along the eastern property line. Path shall be constructed in order to connect to existing path located within Northwinds. Offsite section through adjacent Haynes Park property shall also be constructed if an easement is obtained. Impact fee credits will be provided for path. In order to accommodate path, site plan may be adjusted with final approval by Staff.
- 22) If the office building is not under construction within six months after the issuance of the first certificate of occupancy for a townhome, a landscape plan shall be required for approval and installed on the office building portion of the property prior to the next Certificate of Occupancy.
 - The motion received a second from Council Member Owens
 - Council Member Owens offered a friendly amendment to Condition #17 to clarify that the wrought iron fence applies to the fence separating the residential and the office and that it wouldn't shadowbox fence along the southern property line
 - Accepted by Kennedy
 - The motion was approved (7-0)

B. MP-15-07 / CLUP-15-08 / V-15-21: Duke Realty Webb Bridge Road / Windward

- Kathi Cook, Director of Community Development, came forward to introduce the item
- Overview of proposed project
 - The applicant, Duke Realty, is requesting to amend the Windward Master Plan in order to permit single family residential on 16 acres within Pod 66 for the construction of 15 single family detached homes with minimum 9,000 square foot lots
 - The applicant also requests a change to the Comprehensive Land Use Plan from "Corporate Campus Office" to "Low Density Residential"
 - A variance to the 50' undisturbed buffer required adjacent to commercial property is also requested
 - The homes will be from 2,500 square feet to 3,800 square feet
 - The required 50' undisturbed buffer has not been provided adjacent to property developed and zoned for office
 - The plan reviewed provided one access into the residential development from Webb Bridge Road
 - The site plan includes 7 acres of park space along with a small open space area
 - The majority of the open space/park area is unusable space due to the steep topography
 - Mass grading is planned due to steep topography with the exception of a 7 acre of park area and open space save area
- Overview of subject property

- The subject property is comprised of 16 acres located within Pod 66 of the Windward Master Plan
- The property is zoned CUP and limited to research and development companies
- The smallest lot size permitted in residential pods within the Windward Master Plan without a variance is 9,000 square feet
 - However, lots within Harbour Ridge and Harbour Walk are permitted minimum lot sizes of 4,000 square feet which was granted by variance in 1980's
 - Eastgate was also permitted with 6,000 square feet minimum lot size
- Planning Commission
 - This item was heard at the December 03, 2015 Planning Commission meeting
 - Three people spoke against the request
 - Two people spoke on the need for the property to remain office as shown on the Future Land Use Plan
 - One person spoke on traffic and safety concerns
 - After discussion, the Planning Commission voted unanimously to recommend denial of the request
- Staff recommendation
 - City Staff has reviewed the applicant's proposal and has the following observations
 - The property has a viable economic value as currently zoned
 - Due to the distance between the property and significant retail, the location of the proposed development does not promote a live, work, play environment
 - Although there is an opportunity to locate close to work, it is unlikely that residents would walk or bike the distance and they would be dependent on vehicles due to the spatial relationships to other developments
 - Changing the land use could be inconsistent with commercial activities on adjacent tracts
 - The reduced density to 15 lots provides lower impacts to schools and services
 - The traffic reduction for a residential development will provide less of an impact on the City's infrastructure
 - Staff recommends denial of the application
 - If, however, Council wishes to approve the application, Staff recommends that such approval be subject to the following conditions
 1. "For Sale" single-family detached residential shall be permitted in Pod 66 and shall be developed in substantial conformity to the Zoning Site Plan by CP&E dated 3-30-2016.
 2. Residential structures shall be similar to elevations submitted with application and marked as Exhibit A. Final approval by Staff.
 3. The minimum lot size within the development shall be 9,000 square feet.
 4. A pedestrian connection shall be provided to Webb Bridge Road.

5. If a building permit is not issued by 5-23-18, the uses permitted for Pod 66 shall revert to the original approvals.
 6. The park area depicted as approximately 7 acres of land, as shown on the site plan shall remain significantly undisturbed. Area shall remain undeveloped and recorded as such on the final plat. Applicant shall work with the Department of Recreation and Parks to determine usability of open space for park facility. Park plan details shall require Staff approval and shall be developed with walking trails with final approval by Staff.
 7. Applicant shall provide pedestrian connection to Private Drive along the North property line (access to North Point & Windward)
 8. Internal sidewalks shall require 5' minimum sidewalk, 4' minimum planting area with street trees, and pedestrian scale lighting.
 9. Driveways shall provide 18 feet between the sidewalk and garage.
 10. Applicant shall save tree numbered # 993, an excellent condition White Oak and shall save tree #384, #386, #387, and #388 all of which are in the 7 acre park.
 11. A 20' heavy landscape strip/streetscape shall be provided along Webb Bridge Road. Existing trees shall be preserved where feasible. Detention Pond shall be heavily landscaped and retaining walls shall be faced with brick or stone where visible from public right of way with final approval by Staff.
 12. Detention ponds shall be heavily screened from Webb Bridge Road and a minimum of 20' behind the right of way. Screening shall include a minimum double row of evergreen plantings.
 13. There shall be no unfinished wood decks visible from Webb Bridge Road.
 14. Where feasible, trees within the 25' landscape strip to the west shall remain with additional plantings added where sparse.
- Traffic
 - The proposed use will significantly decrease traffic in the area compared to the property being developed under the site's existing office density
 - However, site constraints and prevailing development patterns strongly suggest that office development on this property would not reach the maximum allowed
 - Impact on schools
 - Fulton County calculated the potential maximum number of children who may live on the property by using the Fulton County schools standard calculation to distinguish the number of children that a residential development will generate
 - Based on the total figure for all three-school levels, it can be assumed that the proposed development could house approximately 6 - 22 school age children
 - Creek View Elementary and Webb Bridge Middle can meet demand; however; Alpharetta High is shown to be over capacity
 - Parks Huff, attorney for the applicant, came forward in representation of the application
 - Wes Hardy, Duke Realty, came forward to make a brief a presentation on the application
 - Joe Ingram, Ashton Woods, came forward to make a brief a presentation on the application

- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to approve MP-15-07 / CLUP-15-08 / V-15-21; Duke Realty Webb Bridge Road / Windward with a few minor revisions:
 - Delete 5
 - 6- changing "Department of Recreation and Parks" to "staff"
- 1) "For Sale" single-family detached residential shall be permitted in Pod 66 and shall be developed in substantial conformity to the Zoning Site Plan by CP&E dated 3-30-2016.
- 2) Residential structures shall be similar to elevations submitted with application and marked as Exhibit A. Final approval by Staff.
- 3) The minimum lot size within the development shall be 9,000 square feet.
- 4) A pedestrian connection shall be provided to Webb Bridge Road.
- 5) If a building permit is not issued by 5-23-18, the uses permitted for Pod 66 shall revert to the original approvals.
- 6) The park area depicted as approximately 7 acres of land, as shown on the site plan shall remain significantly undisturbed. Area shall remain undeveloped and recorded as such on the final plat. Applicant shall work with the Department of Recreation and Parks to determine usability of open space for park facility. Park plan details shall require Staff approval and shall be developed with walking trails with final approval by Staff.
- 7) Applicant shall provide pedestrian connection to Private Drive along the North property line (access to North Point & Windward)
- 8) Internal sidewalks shall require 5' minimum sidewalk, 4' minimum planting area with street trees, and pedestrian scale lighting.
- 9) Driveways shall provide 18 feet between the sidewalk and garage.
- 10) Applicant shall save tree numbered # 993, an excellent condition White Oak and shall save tree #384, #386, #387, and #388 all of which are in the 7 acre park.
- 11) A 20' heavy landscape strip/streetscape shall be provided along Webb Bridge Road. Existing trees shall be preserved where feasible. Detention Pond shall be heavily landscaped and retaining walls shall be faced with brick or stone where visible from public right of way with final approval by Staff.
- 12) Detention ponds shall be heavily screened from Webb Bridge Road and a minimum of 20' behind the right of way. Screening shall include a minimum double row of evergreen plantings.
- 13) There shall be no unfinished wood decks visible from Webb Bridge Road.
- 14) Where feasible, trees within the 25' landscape strip to the west shall remain with additional plantings added where sparse.
- The motion received a second from Council Member Owens with a friendly amendment to add a Condition #15 – "Applicant shall pursue water quality alternatives with review and approval by staff and micropools are to be a last resort for solutions to said requirements."
- Accepted by Kennedy

- The motion was approved 7-0

C. V-16-11: Bentley Atlanta Sign Variance

- Kathi Cook, Director of Community Development, came forward to introduce the item
- Overview of applicant's request
 - The dealership is remodeling a showroom building and is seeking approval to allow two signs when only one is permitted by code
 - If approved, both signs would be installed on the building face
 - One would be angled toward Mansell Road and the other toward Westside Parkway
- Overview of subject property
 - The subject property is located at 10995 Westside Parkway
 - Since the applicant has only one frontage, then one wall sign is permitted by Code
 - The front of the building faces Westside Parkway and is approximately 232 linear feet
 - Although the frontage measures 232 feet the Unified Development Code permits a maximum allowed signage of 156 square feet
 - The Applicant is proposing 2 wall signs at 58.18 sf each for a total of 116.36sf
- Staff recommendation
 - Staff finds that the conditions for a variance have not been met
 - It is Staff's opinion that granting the variance request would grant the applicant significant privileges denied by others because they are not permitted two signs
 - While there have been cases in which two signs were permitted on the same building face, in all of those cases the applicant was already permitted by the UDC to have two signs
 - Staff recommends denial of the applicant's request
 - If Council wishes to grant the variance request, Staff recommends that such granting be contingent upon the following conditions
 - 1) Two wall signs shall be permitted on the building front with placement substantially as depicted on rendering dated 2-29-16. A sign permit is required.
 - 2) No additional signage on the end of the building shall be permitted.
- Rebecca Tallafour, North Atlanta Installation, came forward in representation of the applicant
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to deny V-16-11: Bentley Atlanta Sign Variance
 - The motion received a second from Council Member Mitchell
 - The motion was approved 7-0

D. V-16-12: United BMW Sign Variance

- Kathi Cook, Director of Community Development, came forward to introduce the item
- Overview of proposed project

- The dealership is relocating its showroom from Roswell to Alpharetta and is seeking approval to allow the two signs allowed by code to be installed on the same building face
- The applicant's property fronts two streets, and the Unified Development Code allows one wall sign per tenant for each road frontage
- Each sign is to be installed on the building elevation with the street frontage
 - Due to the location and the angle of the building with the front façade facing the corner of the lot, each elevation is not directly facing a road frontage
 - The Applicant is requesting to place the BMW logo on the corner of the front façade
- Property overview
 - The subject property is located at 1501 Alpharetta Highway and fronts both Alpharetta Highway and Upper Hembree Road
 - The front of the building which faces Alpharetta Hwy is approximately 185 linear feet
 - Although the frontage measures 185feet the Unified Development Code permits a maximum allowed signage of 156 square feet
 - The Applicant is proposing 2 wall signs; one at 93.34 sf and one at 76.5 sf for a total of 169.84sf
- Staff recommendation
 - Staff finds that the conditions for a variance have been met and the applicant's request should have no impact on surrounding businesses
 - Staff recommends the approval of the request variance, subject to the following conditions
 - 1) Two wall signs shall be permitted on the building front with placement substantially as depicted on rendering dated 2-29-16. A sign permit is required.
 - 2) No additional signage on the end of the building shall be permitted.
 - 3) No parking of "for sale" vehicles on grass areas.
 - 4) Corner of Alpharetta Highway and Upper Hembree Road shall be heavily landscaped with final approval by Staff.
 - 5) North and South 5' landscape strip shall include shrubs as well as trees.
- Rebecca Tallafour, North Atlanta Installation, came forward in representation of the applicant
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to approve V-16-12: United BMW Sign Variance, subject to the following conditions with a revision to condition #1 that is reflected below:
 - 1) Two wall signs shall be permitted on the building front with placement substantially as depicted on rendering dated 2-29-16 and not to exceed a total of maximum of 156 square feet
 - 2) No additional signage on the end of the building shall be permitted.
 - 3) No parking of "for sale" vehicles on grass areas.

- 4) Corner of Alpharetta Highway and Upper Hembree Road shall be heavily landscaped with final approval by Staff.
- 5) North and South 5' landscape strip shall include shrubs as well as trees.
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

VI. OLD BUSINESS

A. Ordinance Amending Chapter 13, Section 13.6 Of The City Code

- Sam Thomas, City Attorney, came forward to present the item
- Mr. Thomas read the Ordinance aloud constituting a second and final reading
- The City has an existing ordinance that was designed and intended to address individuals who may be homeless and camp in wooded or other areas of the city
 - Most cities around Alpharetta adopted similar ordinances at roughly the same time; because, if a community does not have such an ordinance in place the homeless population is attracted to that community
- The existing ordinance included an exemption that was intended to prevent the issuance of a citation to someone who is wheelchair-bound and "camping out" on a City sidewalk
 - Ordinances include such an exemption because neither the County nor area hospitals will agree to accept a wheelchair-bound individual unless the arresting municipality agrees to pay a very high fee associated with having a dedicated person watching the individual at all times
- The subject ordinance amendment would simply eliminate that exemption so that a citation could be issued if such action becomes necessary
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Kennedy offered a motion to approve
 - The motion received a second from Council Member Gilvin
 - The motion was approved by unanimous vote (7-0)

VII. NEW BUSINESS

A. Resolution Supporting Renovation Of Dogwood Square Senior Housing Facility

- James Drinkard, Assistant City Administrator, introduced the item
- Dogwood Square is an aging senior living facility located in the southern portion of Downtown Alpharetta on Janis Lane
- The property consists of 100 units, all of which are Section 8 assisted living units, making it one of the few senior housing opportunities in Alpharetta for low income seniors
- The new owners of the property are currently pursuing the renovation and rehabilitation of the property with the intent of improving the overall property quality
- Upon completion of the project, the property would still be targeted to low income seniors
- The property owner is pursuing financing for the project through a mechanism that would provide federal tax credit assistance

- They have requested a document from the City indicating Alpharetta's support for the renovation / rehabilitation of Dogwood Square and their application for federal tax credit assisted financing
- Glenda Laduke, came forward to speak to the property owner's plans and request
- Sam Thomas, City Attorney, read the resolution aloud into the record
- Public comment was invited
 - No member of the public came forward to speak
- ❖ Council Member Mitchell offered a motion to approve the Resolution as presented
 - The motion received a second from Council Member Gilvin
 - The motion was approved 7-0

VIII. WORKSHOP

A. PH-15-25: Comprehensive Land Use Plan Update

- Eric Bosman came forward to introduce the item
- Background
 - State regulations require that community comprehensive plans be adopted and updated on a regular basis in order to ensure compliance with regional plans and maintain eligibility for grants and other funding
 - Alpharetta adopted a 2030 Comprehensive Plan in 2011 as a major update when the format and basic requirements of a comprehensive plan were modified by regulation
 - The current update required is minor in nature and a refinement of the 2011 effort
 - This item was heard at the May 05, 2016 meeting of the Planning Commission
 - Members of the Planning Commission recommended that a Public Workshop be held before forwarding the item to City Council for Consideration as well as additional advertising on social media
 - After discussion, the Commission unanimously recommended the item be deferred until Thursday, June 2, 2016
- Overview of plan development process
 - Alpharetta followed a six month process that resulted in the 2035 Comprehensive Plan
 - Facilitated by the city's consultants, Kimley-Horn and Associates, four public meetings were held including 'visioning' sessions
 - In addition, a steering committee was formed that met over the course of the project providing staff and the consultant with more detailed input
 - An additional public workshop is being conducted on June 2nd to provide additional opportunity for citizen feedback on the proposed plan update
- The resulting document, the 2035 Comprehensive Plan, consists of:
 - The *Community Agenda*, which represents Alpharetta's vision, goals, policies, issues and opportunities;
 - The *Community Assessment*, which is a compilation of information and data about the existing conditions and historical information about the city;

- The *Community Participation*, which is a summary of the program used to capture citizen comments and incorporate the community's views into the final document
- Most of the focus is placed on the *Community Agenda* because it addresses the city's future
- While the Comprehensive Plan is only a guideline for growth and development, it is the only document that defines the citizens' shared vision and desired direction for their community

B. Retail Parking At City Center

- Mr. Regus and Sherri Morris came forward to present a concept plan for timed parking in the City Hall parking deck.
- This plan will be subject to further review before any formal adoption is taken

C. Discussion Of Recommended FY2017 Budget

- Tom Harris, Director of Finance, came forward to provide an overview of the proposed FY2017 budget
- Highlights from the recommended budget include
 - Maintenance of the City's \$40,000 homestead tax exemption
 - Saves homeowners of Alpharetta \$2.5 million annually
 - Equates to a 1.5 mill reduction for the average homeowner
 - Maintenance of the City's millage rate at 5.7750 mills
 - Funding totaling \$16.1 million available for capital investment
 - The City's capital plan for FY2017 totals \$76.9 million and represents all estimated funding sources including the \$16.1 million request, \$52 million in proposed 2016 Alpharetta Parks and Transportation Bond proceeds, and other sources
- The recommended FY2017 Budget is balanced for all funds and totals \$113 million as follows
 - General Fund \$ 67,733,011
 - Special Revenue Fund \$ 14,325,335
 - Debt Service Fund \$ 5,816,807
 - Capital Project Funds \$ 12,279,857
 - Solid Waste Fund \$ 3,304,278
 - Risk Management Fund \$ 1,312,200
 - Medical Insurance Fund \$ 7,932,994
- The City's AAA bond rating was reaffirmed by Moody's and Standard & Poor's in March 2016
 - The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs
 - Alpharetta is one of only 189 cities in the United States (and one of only two in Georgia) to earn a AAA bond rating from Moody's
- The current schedule of budget hearings and adoption dates is
 - June 6, 2016: Public Hearing and Council Meeting
 - 1st reading of Budget Ordinance

- 1st reading of Millage Rate Ordinance
- E-911 Resolution
- June 13, 2016: Public Hearing and Council Meeting (tentative)
- June 20, 2016: Public Hearing and Council Meeting
 - 2nd reading of Budget Ordinance
 - 2nd reading of Millage Rate Ordinance
- Questions were posed by City Council and responded to by Staff

IX. PUBLIC COMMENT

- None

X. REPORTS

- Mayor Belle Isle reminded everyone that there will be a Memorial Day Celebration on Monday morning 9:30 am at City Hall
- Mayor Belle Isle also reminded the public that Tuesday is Election Day and there is a City bond question on the ballot

XI. ADJOURNMENT

- ❖ With no further business to be discussed or items to be considered, Mayor Belle Isle adjourned the meeting at 9:38 p.m.

Respectfully Submitted,



Coty Thigpen, City Clerk



City Council Meeting STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris, Finance Director
Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING APRIL 30, 2016.

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending April 30, 2016 (period 10 of Fiscal Year 2016).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Reports (April 2016)

Financial Management Reports



for the month ending
April 30, 2016
(Period 10 of 12 - unaudited)

Financial Management Reports

Fiscal Year 2016

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2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TGH*
DATE: JUNE 6, 2016
RE: FINANCIAL MANAGEMENT REPORTS AS OF APRIL 30, 2016

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending April 30, 2016.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2016 revenues are budgeted at \$59 million (net of Carryforward Fund Balance totaling \$5 million). As of April 30, 2016, actual revenue collections total 97% or \$57 million.

Early collection trends indicate a net gain over budget of \$4.7 million. The revenue account detail is as follows:

• Property Taxes (current year):	\$1,600,000
• Motor Vehicle Taxes:	100,000
• Motor Vehicle Title Taxes:	150,000
• Local Option Sales Taxes:	150,000
• Franchise Taxes:	201,214
• Insurance Premium Taxes:	163,175
• Alcohol Beverage Excise Taxes:	150,000
• Building Permit Fees:	1,019,000
• Business and Occupational Taxes:	100,000
• Court Fines:	(350,000)
• Recreation/Special Event Fees:	212,580
• Hotel/Motel Taxes (City portion):	112,500
• Other:	<u>1,067,783</u>
Estimated Gain:	\$4,676,252

The FY 2016 budget for current year property taxes (non-motor vehicle) totals \$18.8 million and is based on a billable digest of \$3.9 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2015 based on staff forecasts of property values/appeals.

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

The actual digest for FY 2016, as provided by the Fulton County Board of Assessors, currently totals \$4.2 billion (net of all exemptions/motor vehicle values) and assumes a 7%¹ write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 7% on appealed properties would result in additional property tax collections of \$1.8 million.

General Fund			
	FY 2016 Budget	FY 2016 Estimate	Variance
Digest	3.9 billion	4.2 billion	265 million
Est. Revenue at:			
97% Budgeted Collection Rate	✓		
99% Historical Collection Rate		✓	
Property Tax Collections	\$18.8 million	\$20.6 million*	\$ 1,795,000
* Based on assessment (including appeals) write-down estimate of 7%.			

The budgetary estimate for FY 2016 property tax collections will be adjusted to \$20.4 million (increase of \$1.6 million) pending further collection data and updated appeal write-down trends. Currently, 327 appeals remain with an assessed valuation of \$342 million.

Motor Vehicle Title Tax collections is trending lower than FY 2015 (\$1.3 million was collected in FY 2015) but is estimated to total \$1.2 million by year-end (non-standard revenue collection as it is dependent upon vehicle sales) which is \$150,000 greater than budget.

Local Option Sales Tax collections is trending 2% higher than FY 2015 and is estimated to total \$14.9 million by year-end (\$14.8 million was collected in FY 2015) which is \$150,000 greater than budget.

Franchise Tax collections are trending higher than FY 2015 and are conservatively estimated to total \$6.6 million by year-end (\$6.7 million was collected in FY 2015) which is \$201,214 greater than budget.

Insurance Premium Tax collections total \$3.3 million in FY 2016 and represent a 7% increase over FY 2015 collections of \$3.1 million.

Alcohol Beverage Excise Tax collections is trending 4% higher than FY 2015 and is estimated to total \$2 million by year-end (\$2 million was collected in FY 2015) which is \$150,000 greater than budget.

Building Permit Fee collections is trending 26% higher than FY 2015 and is conservatively estimated to total \$2.2 million by year-end (\$1.9 million was collected in FY 2015) which is \$1 million greater than budget. Building permit fee collections are variable but will likely exceed

¹ The Fulton County Board of Assessors (BOA) removed Avalon Phase I improvement values from the taxroll in January/February 2016 triggering a recalculated tax bill that would lead to a potential refund of approximately \$370,000 (refund included in above forecast). The main issue is the taxability of Avalon Phase I improvements as of January 1, 2015, as set forth in the Memorandum of Agreement between Avalon North LLC and the Development Authority of Fulton County. The tax refund will not be processed by the city until a full review of the underlying agreement is completed.

the estimate for FY 2016 and will be adjusted accordingly in future reports. Growth is being driven through an increase in the underlying number/value of permits.

Municipal Court Fine collections is trending -12% lower than FY 2015 and is estimated to total \$2.1 million by year-end (\$2.4 million was collected in FY 2015) which is \$350,000 less than budget. Revenue decline is being driven through an overall decline in enforcement citations.

Recreation/Special Event Fees are trending higher than FY 2015 and are estimated to total \$2.6 million by year-end (\$2.4 million was collected in FY 2015) which is \$212,580 greater than budget. The primary growth driver is the Mutual Use agreement with the City of Milton for shared recreation services. Compensation under the agreement is based on relative program participation from each city's citizenry. Actual collections under this agreement totaled \$435,916 for FY 2016 and represent an increase of \$109,458 over FY 2015.

The Other revenue category is exceeding budget through a combination of development related revenue growth (e.g. Development Permits, Plan Review Fees) and general tax growth (Intangibles Tax, Real Estate Transfer Tax, etc.) which is partially offset through the reductions in Red Light Camera Citations which ceased operations in July (2015) pending a program review and contract negotiations. Red Light Camera Citation revenue forecasts will be revisited once the program review and contract negotiations are complete. There will be a similar costs savings through reductions in leases costs for the red light cameras (net impact to the budget is minimal).

The Finance Department will continue to monitor revenues and provide updates on collection trends as they become available.

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of April 30, 2016, city departments (not including General Government²) have encumbered and expensed 82%, or \$43.5 million, of their FY 2016 budget appropriations. On a pure expenditure trend basis, FY 2016 is trending lower than FY 2015. City Attorney is trending higher than FY 2015 due to timelier invoice submissions during FY 2016 (i.e. FY 2016 expenses represent more months than FY 2015). Human Resources is trending higher due to the employee recognition event held in September 2015.

Contingency: The General Fund contingency balance as of April 30, 2016 totals \$619,391.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2016 revenues are budgeted at \$5.8 million with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (\$2.5 million); Alpharetta Business Community (\$221,860); Convention Center debt service reserve (\$843,750); and the city (\$2.2 million). As of April 30, 2016, the city has collected 78% or \$4.5 million (nine

² General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

months of collections). All collections have been distributed to the participating entities based on their proportionate share.

Hotel Tax collections is trending 34% higher than FY 2015 and is estimated to total \$6.1 million by year-end (\$4.6 million was collected in FY 2015). Growth is being driven through an increase in hotel occupancy coupled with the change of the underlying tax rate. Effective October 1st 2015, the Hotel/Motel Tax was changed from 6% (6 pennies) to 8% (8 pennies) to fund tourist development including construction of a new convention center at the Avalon development. November collections represented the first month under the amended tax. Distributions going forward are allocated between the Alpharetta Convention & Visitor's Bureau (43.75% or 3.5 pennies); city (30% or 2.4 pennies base; 7.5% or 0.6 pennies expanded portion); and Convention Center (18.75% or 1.5 pennies). The Convention Center portion of the tax will be used to fund debt service on bonds recently issued to finance construction of a state-of-the-art Conference Center with residual collections allocated towards a debt service reserve of \$1.5 million to insulate the city from recessionary revenue impacts. While the intent of this reserve is to be fully funded through the Convention Center portion of the tax, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Convention Center portion. Approximately \$360,000 of the \$552,358 increase in the city's portion of Hotel Tax collections is related to the expanded portion and is allocated towards the debt service reserve.

E-911 Fund: FY 2016 revenues are budgeted at \$3.8 million (net of carryforward fund balance totaling \$1.5 million for capital initiatives). As of April 30, 2016, the city has collected 76% or \$2.9 million (nine months of collections including the 1st-3rd quarterly payments under the Milton IGA). Expenditures/encumbrances during the same time period total \$4.6 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2016 revenues are budgeted at \$3.3 million (net of carryforward fund balance totaling \$852,087). As of April 30, 2016, the city has collected over 100% of budget, or \$3.5 million.

The FY 2016 budget for current year property taxes (non-motor vehicle) totals \$3.2 million and is based on a billable digest of \$4.4 billion (net of all exemptions/motor vehicle values). This figure was calculated in April/May 2015 based on staff forecasts of property values/appeals.

The actual digest for FY 2016, as provided by the Fulton County Board of Assessors, currently totals \$4.6 billion (net of all exemptions/motor vehicle values). This figure is net of all exemptions/motor vehicle values and assumes a 7% write-down of appealed property values.

As detailed in the chart below, property tax collections at an estimated write-down trend of 7% on appealed properties would result in additional property tax collections of \$270,000.

Debt Service Fund			
	FY 2016 Budget	FY 2016 Estimate	Variance
Digest	4.4 billion	4.6 billion	250 million
Est. Revenue at:			
97% Budgeted Collection Rate	✓		
99% Historical Collection Rate		✓	
Property Tax Collections	\$3.2 million	\$3.4 million*	\$ 270,000
* Based on assessment (including appeals) write-down estimate of 7%.			

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$63,763 and represents unencumbered/unspent project appropriations of \$46,005 and an unallocated reserve for future projects (grant matches) of \$17,758.

Capital Grants Fund (Fund 340): Available funding totals \$760,943 and represents unencumbered/unspent capital project appropriations of \$558,881 and an unallocated reserve for future capital projects (grant matches) of \$202,062.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$8.6 million and represents unencumbered/unspent capital project appropriations of \$6.8 million and an unallocated reserve for future capital projects of \$1.8 million.

Available ABC (Alpharetta Business Community) funding totals \$140,089 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

City Center Bond Fund (Fund 315): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2012. All funding is fully encumbered towards active projects.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Design and construction related phases are fully encumbered and the bond issuance costs will be reflected in the monthly report for the period ending May 31, 2016.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2016 revenues are currently budgeted at \$3.3 million. As of April 30, 2016, the city has collected \$3.2 million which represents the 1st-4th quarter billings and associated investment earnings. Expenditures/encumbrances during the same time period total \$3.2 million and represent general operations and blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. Any budget variances will be minor and coverable through fund balance (currently estimated at -\$20,477).

Other Items

Council Member Stipend Activity Listing: The FY 2016 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of April 30, 2016 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: David Belle Isle	\$ 9,000	\$ 6,576	\$ 2,424
Post #1: Donald Mitchell	\$ 5,000	\$ 4,017	\$ 983
Post #2: Mike Kennedy	\$ 5,000	\$ 1,554	\$ 3,446
Post #3: Chris Owens	\$ 5,000	\$ 149	\$ 4,851
Post #4: Jim Gilvin	\$ 5,000	\$ 2,139	\$ 2,861
Post #5: Jason Binder*	\$ 5,000	\$ 2,863	\$ 2,137
Post #6: Dan Merkel*	\$ 5,000	\$ 2,254	\$ 2,746

**This chart provides expenditure activity by Mayor/City Council Post and includes multiple incumbents for Post #5 and Post #6. Councilmen Binder and Merkel were sworn into Office on January 4, 2016.*

Development Authority³ (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of April 30, 2016, the Development Authority has \$56,849 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

³ The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



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GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended April 30, 2016

	Current Fiscal Year					Prior Fiscal Year		
	2016 Budget	2016 YTD	% Collected	2016 Estimated	Variance	2015 Actual	2015 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
(1) Current Year	\$ 18,800,000	\$ 20,560,043	109.4%	\$ 20,400,000	\$ 1,600,000	\$ 18,627,480	\$ 18,440,925	99.0%
Delinquent	249,500	350,670	140.5%	350,670	101,170	291,154	237,987	81.7%
Motor Vehicle Tax	300,000	313,918	104.6%	400,000	100,000	535,898	363,378	67.8%
Motor Vehicle Title Fee	1,000,000	929,303	92.9%	1,150,000	150,000	1,311,317	1,025,687	78.2%
Local Option Sales Tax	14,700,000	11,231,993	76.4%	14,850,000	150,000	14,757,780	11,061,043	75.0%
Franchise Tax	6,440,000	6,103,574	94.8%	6,641,214	201,214	6,682,041	5,835,161	87.3%
Insurance Premium Tax	3,150,000	3,313,175	105.2%	3,313,175	163,175	3,101,250	3,101,250	100.0%
Alcohol Beverage Excise Tax	1,850,000	1,505,829	81.4%	2,000,000	150,000	1,998,770	1,453,242	72.7%
Building Permit Fees	1,131,000	1,955,899	172.9%	2,150,000	1,019,000	1,891,794	1,549,970	81.9%
Business and Occupational Tax	1,000,000	1,072,061	107.2%	1,100,000	100,000	1,058,279	1,007,112	95.2%
Municipal Court Fines	2,400,000	1,870,201	77.9%	2,050,000	(350,000)	2,418,607	2,124,987	87.9%
Recreation/Special Event Fees	2,350,640	2,159,927	91.9%	2,563,220	212,580	2,391,854	1,898,665	79.4%
Hotel/Motel Tax (City portion)	2,219,858	1,735,213	78.2%	2,332,358	112,500	1,858,068	1,354,011	72.9%
subtotal	\$ 55,590,998	\$ 53,101,805	95.5%	\$ 59,300,637	\$ 3,709,639	\$ 56,924,292	\$ 49,453,417	86.9%
Other Revenues	3,402,902	3,924,975	115.3%	4,369,515	966,613	4,070,935	3,344,862	82.2%
Total Revenues	\$ 58,993,900	\$ 57,026,781	96.7%	\$ 63,670,152	\$ 4,676,252	\$ 60,995,227	\$ 52,798,279	86.6%
Carryforward Fund Balance	5,036,209							

- (1) Year-to-date collections include approximately \$370,000 in tax revenue associated with Avalon Phase I improvements that may require a refund. The main issue is the taxability of Avalon Phase I improvements as of January 1, 2015, as set forth in the Memorandum of Agreement between Avalon North LLC and the Development Authority of Fulton County. The property tax revenue estimate reflects this potential refund. Please refer to the transmittal letter for detailed information on this transaction.



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended April 30, 2016

	Current Fiscal Year						Prior Fiscal Year		
	2016 Budget	2016 Encumbrances	2016 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2015 Exp. (Total)	2015 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 350,069	\$ 193	\$ 266,077	\$ 83,800	76.1%	76.0%	\$ 308,237	\$ 250,668	81.3%
City Administration	2,074,055	21,233	1,533,178	519,644	74.9%	73.9%	2,722,528	2,188,963	80.4%
Finance	3,160,975	62,317	2,602,755	495,903	84.3%	82.3%	2,953,855	2,539,481	86.0%
City Attorney	525,000	11,038	572,590	(58,627)	111.2%	109.1%	608,630	198,767	32.7%
Information Technology	1,523,355	6,443	1,246,024	270,888	82.2%	81.8%	1,467,121	1,214,799	82.8%
Human Resources	395,114	1,544	304,356	89,214	77.4%	77.0%	376,580	283,652	75.3%
Municipal Court	1,061,500	82,626	765,800	213,074	79.9%	72.1%	969,417	800,017	82.5%
Public Safety	25,385,562	640,530	20,531,382	4,213,650	83.4%	80.9%	24,212,086	20,129,566	83.1%
Public Works	7,941,386	182,025	5,911,432	1,847,929	76.7%	74.4%	7,084,379	5,542,255	78.2%
Recreation & Parks	8,325,174	534,633	6,301,799	1,488,742	82.1%	75.7%	6,669,756	5,129,977	76.9%
Community Development	2,422,485	27,610	1,902,087	492,788	79.7%	78.5%	2,340,068	1,979,444	84.6%
subtotal	\$ 53,164,675	\$ 1,570,191	\$ 41,937,479	\$ 9,657,005	81.8%	78.9%	\$ 49,712,655	\$ 40,257,588	81.0%
General Government:									
Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	337,500	-	-	337,500	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	607,000	-	505,833	101,167	83.3%	83.3%	545,000	454,167	83.3%
Gwinnett Tech Bond P&I	290,340	-	290,340	-	100.0%	100.0%	288,640	288,640	100.0%
Transfer(s) to other Funds	8,943,236	-	7,452,697	1,490,539	83.3%	83.3%	7,467,112	6,222,593	83.3%
Contingency	642,358	-	22,967	619,391	3.6%	3.6%	224,249	119,285	53.2%
subtotal	\$ 10,865,434	\$ -	\$ 8,281,837	\$ 2,583,597	76.2%	76.2%	\$ 8,570,001	\$ 7,094,685	82.8%
Total Expenditures	\$ 64,030,109	\$ 1,570,191	\$ 50,219,316	\$ 12,240,602	80.9%	78.4%	\$ 58,282,657	\$ 47,352,273	81.2%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended April 30, 2016

Expenditures by Category:

Salaries & Benefits:

	Current Fiscal Year						Prior Fiscal Year		
	2016 Budget	2016 Encumbrances	2016 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2015 Exp. (Total)	2015 Exp. (YTD)	% Exp.
(1) Regular Salaries	\$ 23,448,281	\$ -	\$ 18,759,341	\$ 4,688,940	80.0%	80.0%	\$ 22,469,889	\$ 18,270,641	81.3%
Holiday Leave	1,014,194	-	798,017	216,177	78.7%	78.7%	905,464	808,394	89.3%
Overtime	974,999	-	954,612	20,387	97.9%	97.9%	1,118,654	888,378	79.4%
Group Insurance	7,161,526	-	5,538,835	1,622,691	77.3%	77.3%	6,158,782	5,215,511	84.7%
FICA and Social Security	1,946,579	-	1,468,958	477,621	75.5%	75.5%	1,758,684	1,432,749	81.5%
Defined Benefit Pension	2,276,470	-	2,276,470	-	100.0%	100.0%	2,176,654	2,176,654	100.0%
401(A) Retirement/Match	1,379,726	-	1,245,682	134,044	90.3%	90.3%	1,354,743	1,135,127	83.8%
(2) Other	771,021	-	646,866	124,155	83.9%	83.9%	690,420	574,420	83.2%
subtotal	\$ 38,972,796	\$ -	\$ 31,688,781	\$ 7,284,015	81.3%	81.3%	\$ 36,633,291	\$ 30,501,875	83.3%

Maintenance & Operations:

Professional Services	\$ 2,212,515	\$ 267,871	\$ 1,604,259	\$ 340,385	84.6%	72.5%	\$ 1,975,802	\$ 1,490,710	75.4%
Legal Services	525,000	11,038	572,590	(58,627)	111.2%	109.1%	608,630	198,767	32.7%
Vehicle Fuel/Maintenance	1,238,800	4,652	711,236	522,912	57.8%	57.4%	1,069,796	842,684	78.8%
Maintenance Contracts	2,231,320	776,363	1,240,380	214,577	90.4%	55.6%	1,921,391	1,363,690	71.0%
IT Professional Services	1,312,726	130,929	1,121,133	60,664	95.4%	85.4%	1,183,702	1,051,160	88.8%
General Supplies	992,249	58,845	767,112	166,292	83.2%	77.3%	989,924	778,865	78.7%
Utilities	2,628,975	-	1,858,258	770,718	70.7%	70.7%	2,409,093	1,788,313	74.2%
Other	2,428,239	275,758	1,810,413	342,067	85.9%	74.6%	2,393,697	1,739,249	72.7%
subtotal	\$ 13,569,824	\$ 1,525,457	\$ 9,685,380	\$ 2,358,987	82.6%	71.4%	\$ 12,552,035	\$ 9,253,439	73.7%

Capital:

OSSI/Fire Truck Leases	\$ 357,676	\$ -	\$ 355,747	\$ 1,929	99.5%	99.5%	\$ 295,926	\$ 295,926	100.0%
Software Leases	183,698	-	183,696	2	100.0%	100.0%	181,877	181,877	100.0%
Other	80,681	44,734	23,876	12,071	85.0%	29.6%	49,526	24,472	49.4%
subtotal	\$ 622,055	\$ 44,734	\$ 563,318	\$ 14,003	97.7%	90.6%	\$ 527,329	\$ 502,275	95.2%

General Government:

Non-Departmental	\$ 45,000	\$ -	\$ 10,000	\$ 35,000	22.2%	22.2%	\$ 45,000	\$ 10,000	22.2%
Conv. Ctr Bonds Reserve	337,500	-	-	337,500	0.0%	0.0%	-	-	-
Insurance Premiums (Risk)	607,000	-	505,833	101,167	83.3%	83.3%	545,000	454,167	83.3%
Gwinnett Tech Bond P&I	290,340	-	290,340	-	100.0%	100.0%	288,640	288,640	100.0%
Transfer(s) to other Funds	8,943,236	-	7,452,697	1,490,539	83.3%	83.3%	7,467,112	6,222,593	83.3%
Contingency	642,358	-	22,967	619,391	3.6%	3.6%	224,249	119,285	53.2%
subtotal	\$ 10,865,434	\$ -	\$ 8,281,837	\$ 2,583,597	76.2%	76.2%	\$ 8,570,001	\$ 7,094,685	82.8%

Total Expenditures

	\$ 64,030,109	\$ 1,570,191	\$ 50,219,316	\$ 12,240,602	80.9%	78.4%	\$ 58,282,657	\$ 47,352,273	81.2%
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Notes:

- (1) Includes the following components: regular salaries, temporary and seasonal salaries, and separation payout.
(2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
 As of April 30, 2016

			Project Snapshot		FY 2016											
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2015 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining						
Account #	Project															
Revenues																
Public Safety																
22031150-331110-	G0029	2013 Electronics Crime Task Force	\$	3,000	\$	3,000	\$	-	\$	-	\$	-				
22031150-3311150-	G1301	Bicycle Safety (GOHS 2013)		23,029		23,029		-		-		-				
22031150-3311150-	G1402	Bicycle Safety (GOHS 2014)		14,550		14,550		-		-		-				
22031150-3311110-	G1404	2014 Electronic Crime Taskforce		1,750		-		1,750		-		1,750				
22031150-371000-	G1407	BAC Pedal Car Walmart 2013		2,500		2,500		-		-		-				
22031150-3311110-	G1500	2014 Bulletproof Vest Grant (DOJ)		10,869		-		10,869		10,868		1				
22031150-3311110-	C1617	2015 Bulletproof Vest Grant (DOJ)		9,935		-		9,935		2,617		7,318				
	subtotal		\$	65,633	\$	43,079	\$	12,619	\$	9,935	\$	22,554	\$	13,485	\$	9,069
Recreation and Parks																
22061150-371000-	G1105	Camp Happy Hearts	\$	30,145	\$	29,825	\$	320	\$	-	\$	320	\$	20	\$	300
22061150-334150	G1600	Camp Happy Hearts District 1		2,377		-		2,377		-		2,376		-		1
22061150-334150	G1601	Camp Happy Hearts District 2		2,992		-		2,992		-		2,991		-		1
	subtotal		\$	35,514	\$	29,825	\$	5,689	\$	-	\$	5,689	\$	5,387	\$	302
General Government																
22090200-391100	Transfer-In from the General Fund (Match)															
22090200-395000	Carryforward Fund Balance															
	subtotal															
	Total															
					</											



CITY OF ALPHARETTA

Financial Management Reports

Grant Funds

Operating Grant Fund Detail (Fund 220; life-to-date for active projects)

As of April 30, 2016

Account #	Project	Project Snapshot		FY 2016					Remaining
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2015 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	
Expenditures									
Public Safety									
22031150-531600-	G0029 2013 Electronic Crime Task Force	\$ 3,000	\$ 2,000	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
22031150-531100-	G1301 Bicycle Safety (GOHS 2013)	21,564	21,564	-	-	-	(75)	-	75
22031150-523500-	G1301 Bicycle Safety (GOHS 2013) - Employee Travel	1,090	1,090	-	-	-	-	-	-
22031150-523700-	G1301 Bicycle Safety (GOHS 2013) - Employee Training	450	450	-	-	-	-	-	-
22031150-531100-	G1402 Supplies (GOHS 2014)	10,484	10,484	-	-	-	-	-	-
22031150-523700-	G1402 Training (GOHS 2014)	848	848	-	-	-	-	-	-
22031150-523500-	G1402 Travel (GOHS 2014)	3,219	3,219	-	-	-	-	-	-
22031150-531600-	G1404 2014 Electronic Crime Taskforce	1,751	1,550	201	-	201	-	-	201
22031150-531600-	G1407 BAC Pedal Car Walmart 2013	2,500	521	1,979	-	1,979	166	-	1,813
22031150-542100-	G1500 2014 Bulletproof Vest Grant (DOJ)	24,988	23,195	1,793	-	1,793	1,791	-	2
22031150-542100	C1617 2015 Bulletproof Vest Grant (DOJ)	19,870	-	-	19,870	19,870	7,389	-	12,481
	subtotal	\$ 89,764	\$ 64,921	\$ 4,973	\$ 19,870	\$ 24,843	\$ 9,271	\$ -	\$ 15,572
Recreation and Parks									
22061150-531100-	G1105 Camp Happy Hearts	\$ 37,851	\$ 13,299	\$ 24,552	\$ -	\$ 24,552	\$ -	\$ -	\$ 24,552
22061150-521200-	G1401 Fresh Grant Special Needs	14,349	8,472	5,877	-	5,877	-	-	5,877
22061150-521200	G1600 Camp Happy Hearts District 1	499	-	499	-	499	498	-	1
22061150-522310	G1600 Camp Happy Hearts District 1	819	-	819	-	819	818	-	1
22061150-522320	G1600 Camp Happy Hearts District 1	995	-	995	-	995	994	-	1
22061150-531100	G1600 Camp Happy Hearts District 1	65	-	65	-	65	65	-	0
22061150-521200	G1601 Camp Happy Hearts District 2	652	-	652	-	652	651	-	1
22061150-522310	G1601 Camp Happy Hearts District 2	955	-	955	-	955	954	-	1
22061150-522320	G1601 Camp Happy Hearts District 2	1,301	-	1,301	-	1,301	1,300	-	1
22061150-531100	G1601 Camp Happy Hearts District 2	85	-	85	-	85	85	-	0
	subtotal	\$ 57,571	\$ 21,771	\$ 35,800	\$ -	\$ 35,800	\$ 5,367	\$ -	\$ 30,433
Non-Allocated									
(1) 22090200-579000	Reserve for City Grant Matches			\$ 27,693	\$ (9,935)	\$ 17,758	\$ -	\$ -	\$ 17,758
	(2) FRESH Grant			-	-	-	-	-	-
	subtotal			\$ 27,693	\$ (9,935)	\$ 17,758	\$ -	\$ -	\$ 17,758
	Total			\$ 68,466	\$ 9,935	\$ 78,401	\$ 14,638	\$ -	\$ 63,763

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council accepted the grant funding. Awaiting award documentation from Grantor. Total Grant = \$21,800 (no local match).



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of April 30, 2016

Account #	Project	Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Revenue									
Public Works									
34041100-331350-	C0005	Encore Parkway Greenway Connection (Transportation Enhancement Grant)	\$ 780,794	\$ -	\$ 780,794	\$ -	\$ 780,794	\$ -	\$ 780,794
34041100-331351-	C0005	Encore Parkway Greenway Connection (GDOT Grant)	7,600,000	-	-	7,600,000	7,600,000	-	7,600,000
34041100-336001-	C0005	Encore Parkway Greenway Connection (NFCID SRTA)	1,000,000	-	-	1,000,000	1,000,000	-	1,000,000
34041100-336002-	C0005	Encore Parkway Greenway Connection (NFCID)	3,262,757	-	-	3,262,757	3,262,757	-	3,262,757
34041100-334310-	C1219	Milling & Resurfacing (LMIG)	1,253,115	839,179	-	413,936	413,936	413,936	-
34041100-334310-	C1439	SR 400/Old Milton Pkwy Turn Lane (2014 LMIG)	200,000	200,000	-	-	-	-	-
34041100-331350-	C1525	SR9 Operational Improvements	978,228	381,559	596,669	-	596,669	564,775	31,894
34041100-336101-	G1107	LCI Main Street Improvements (MARTA Offset Fund)	1,050,003	445,611	604,392	-	604,392	600,281	4,111
34090200-371000-	G1109	Encore Pkwy Improvements (Cousins Properties)	54,469	54,469	-	-	-	-	-
34041100-334310-	C1620	Northwinds Parkway	1,869,353	-	-	1,869,353	1,869,353	-	-
34041100-331310-	G1602	EPA Stormwater Equipment	29,100	-	29,100	-	29,100	-	29,100
		subtotal	\$ 18,077,820	\$ 1,920,819	\$ 2,010,955	\$ 14,146,046	\$ 16,157,001	\$ 3,448,345	\$ 12,708,657
Recreation and Parks									
34061150-331350-	G1217	GA 400 Bicycle Expressway Project	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000
34061150-331350-	C1539	LWCF Big Creek Drainage Improvement	80,000	-	80,000	-	80,000	13,008	66,992
		subtotal	\$ 580,000	\$ -	\$ 580,000	\$ -	\$ 580,000	\$ 13,008	\$ 566,992
General Government									
34090200-391100		Transfer-In from the General Fund (Match)			\$ -	\$ -	\$ -	\$ -	\$ -
34090200-395000		Carryforward Fund Balance			642,356	-	642,356	-	642,356
		subtotal			\$ 642,356	\$ -	\$ 642,356	\$ -	\$ 642,356
		Total			\$ 3,233,311	\$ 14,146,046	\$ 17,379,357	\$ 3,461,353	\$ 13,918,004



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
As of April 30, 2016

Account #	Project	Project Snapshot		FY 2016						
		Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining	
Expenditures										
Public Works										
34041100-541410- C0005	Encore Parkway Greenway Connection	\$ 12,643,551	\$ -	\$ 780,794	\$ 11,862,757	\$ 12,643,551	\$ 607,052	\$ 12,036,498	\$ 1	
34041100-541410- C1219	Milling & Resurfacing (LMIG)	1,253,116	839,180	-	413,936	413,936	413,935	-	1	
34041100-541410- C1439	SR 400/Old Milton Pkwy Turn Lane (2014 LMIG)	200,001	199,421	580	-	580	-	-	580	
34041100-541410- C1525	SR9 Operational Improvements	988,228	391,559	596,669	-	596,669	564,775	31,894	0	
34041100-541410- C1620	Northwinds Parkway	2,119,353	-	-	2,119,353	2,119,353	815,427	1,303,926	0	
34041100-521200- G1107	LCI Main Street Improvements (MARTA Offset Fund)	439,601	435,771	3,830	-	3,830	-	-	3,830	
34041100-541420- G1107	LCI Main Street Improvements	610,186	16,344	593,842	-	593,842	593,776	66	0	
34041100-541410- G1109	Encore Pkwy Improvements (LCI Transportation Implementation Grant)	54,469	-	54,469	-	54,469	-	-	54,469	
34041100-542100- G1602	EPA Stormwater Equipment	52,910	-	52,910	-	52,910	-	52,910	-	
	subtotal	\$ 18,361,415	\$ 1,882,275	\$ 2,083,094	\$ 14,396,046	\$ 16,479,140	\$ 2,994,965	\$ 13,425,293	\$ 58,881	
Recreation and Parks										
34061150-541420- G1217	GA 400 Bicycle Expressway Project	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	
34061150-541510- C1539	LWCF Big Creek Drainage Improvement	160,000	3,345	156,655	-	156,655	156,655	-	-	
	subtotal	\$ 660,000	\$ 3,345	\$ 656,655	\$ -	\$ 656,655	\$ 156,655	\$ -	\$ 500,000	
Community Development										
34074150-571000- C1628	NF Comp Transportation Plan	\$ 41,500	\$ -	\$ -	\$ 41,500	\$ 41,500	\$ 41,500	\$ -	\$ -	
		\$ 41,500	\$ -	\$ -	\$ 41,500	\$ 41,500	\$ 41,500	\$ -	\$ -	
Non-Allocated										
(1) 34090200-579000	Reserve for City Grant Matches			\$ 493,562	\$ (291,500)	\$ 202,062	\$ -	\$ -	\$ 202,062	
	(2) Downtown Sidewalk Improvements (ADA Compliance; 2015-17 CDBG)			-	-	-	-	-	-	
	subtotal			\$ 493,562	\$ (291,500)	\$ 202,062	\$ -	\$ -	\$ 202,062	
	Total			\$ 3,233,311	\$ 14,146,046	\$ 17,379,357	\$ 3,193,120	\$ 13,425,293	\$ 760,943	

Notes:

(1) Represents funding available for City matches to City Council approved Grants.

(2) City Council approved the application for submission. Awaiting award determination by Grantor. Total Project = \$150,000 (\$150,000 in grant funding over 3 year period (2015-2017); no City match).



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CAPITAL PROJECT FUNDS

Expenditure Reports



CITY OF ALPHARETTA
Financial Management Reports
Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
As of April 30, 2016

			Project Snapshot		FY 2016													
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available								
Account #	Project																	
Administration																		
30113230-544100-	C1130	Downtown Façade Grant Program	\$	144,593	\$	83,550	\$	11,043	\$	50,000	\$	61,043	\$	29,019	\$	-	\$	32,024
30113230-542400-	C1222	Records Management		5,000		-		-		5,000		5,000		-		-		5,000
30113230-544100-	C1300	Economic Development Initiatives		43,159		34,435		4,324		4,400		8,724		7,273		-		1,451
30113230-544200-	C1328	Downtown Banners		15,000		12,161		2,839		-		2,839		-		-		2,839
30113230-544400-	C1404	Website Upgrade		133,001		132,801		200		-		200		-		-		200
30113230-544200-	C1500	Downtown Seasonal Improvements (City Ctr)		25,000		24,494		506		-		506		-		-		506
30113230-544300-	C1501	Alpharetta History Room Design Svcs (City Ctr)		53,500		-		53,500		-		53,500		9,500		43,500		500
30113230-544100-	C1502	Shop-Local Initiative for Downtown		7,501		4,857		2,644		-		2,644		-		-		2,644
30113230-544200-	C1527	Veterans Memorial		104,270		46,277		48,853		9,140		57,993		29,508		-		28,485
30113230-544100-	C1538	Arts Center Feasibility Study		50,000		22,788		27,212		-		27,212		18,000		1,772		7,440
30113230-544100-	C1600	Downtown Sculpture		90,000		-		15,000		75,000		90,000		-		-		90,000
30113230-571000	C1601	Economic Development Toolkit		75,000		-		-		75,000		75,000		75,000		-		-
30113230-544200	C1614	Senior Citizen History Project		25,000		-		-		25,000		25,000		17,500		7,500		-
30113230-541300	C1618	Convention Center (Design)		692,645		38,711		-		653,934		653,934		653,934		-		0
30113230-541300	C1619	Convention Center (Consulting)		38,506		-		-		38,506		38,506		38,506		-		0
30113230-544100-	C1625	Economic Development Video Marketing Program		45,600		-		-		45,600		45,600		45,600		-		-
		subtotal	\$	1,547,775	\$	400,074	\$	166,121	\$	981,580	\$	1,147,701	\$	923,840	\$	52,772	\$	171,090
Finance																		
30115150-542400-	C1101	Archive Filing & Scanning	\$	20,000	\$	14,191	\$	5,809	\$	-	\$	5,809	\$	-	\$	-	\$	5,809
30115150-542400-	C1102	Finance Software Improvement		94,972		57,735		37,237		-		37,237		5,706		9,856		21,675
30115150-542400-	C1141	Tyler ERP System		805,000		745,671		59,329		-		59,329		3,613		10,100		45,616
		subtotal	\$	919,972	\$	817,597	\$	102,375	\$	-	\$	102,375	\$	9,319	\$	19,956	\$	73,100
Information Technology																		
30117400-542400	C0900	Cisco Data Network	\$	300,000	\$	-	\$	-	\$	300,000	\$	300,000	\$	304	\$	137,330	\$	162,366
30117400-542400-	C0903	Data Center (Test Equip. & Software)		112,381		112,282		99		-		99		-		99		0
30117400-542400-	C1000	GIS Aerial Mapping		50,001		19,128		30,873		-		30,873		2,916		-		27,957
30117400-542400-	C1103	Network and VOIP		416,401		415,449		952		-		952		-		191		761
30117400-542400-	C1105	Fiber Connectivity Phase I		45,001		37,677		7,324		-		7,324		6,724		600		-
30117400-542400-	C1312	Backup Data Storage Management		290,000		120,000		-		170,000		170,000		90,438		23,371		56,191
30117400-542400-	C1313	Technology Replacement (recurring)		1,062,364		654,151		108,213		300,000		408,213		219,029		152,648		36,536
30117400-542400-	C1400	PW Data Center Server Replacement		210,001		197,868		12,133		-		12,133		4,348		5,287		2,498
30117400-542100	C1518	PW Data Center Generator/Air Conditioner		125,001		109,326		15,675		-		15,675		12,646		540		2,489



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of April 30, 2016

Account #	Project	Project Snapshot		FY 2016					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	
30117400-542400	C1519 Wireless Access Point Deployment	30,000	28,096	1,904	-	1,904	-	-	1,904
30117400-542400	C1615 App/Desktop Virtualization	90,000	-	-	90,000	90,000	68,738	5,516	15,746
	subtotal	\$ 2,731,150	\$ 1,693,977	\$ 177,173	\$ 860,000	\$ 1,037,173	\$ 405,142	\$ 325,583	\$ 306,448
Public Safety									
30131150-542200-	C1202 Public Safety Fleet (recurring)	\$ 6,471,463	\$ 5,323,117	\$ 463,346	\$ 685,000	\$ 1,148,346	\$ 960,232	\$ 56,087	\$ 132,027
30131150-542400-	C1205 Security Camera System Expansion	37,060	1,092	35,968	-	35,968	5,463	-	30,505
30131150-541300	C1229 PS Roof Repair/Replacement	44,941	-	-	44,941	44,941	44,941	-	-
30131150-542200	C1241 Fleet - Fire Truck	1,467,807	-	-	1,467,807	1,467,807	1,467,807	-	-
30131150-542100-	C1315 Cardiac Monitor Replacement	112,000	-	52,000	60,000	112,000	-	-	112,000
30131150-542100	C1401 PS Equipment Replacement	264,470	170,871	4,599	89,000	93,599	53,458	8,632	31,509
30131150-541300	C1609 PS Headquarters Improvements	221,000	-	-	221,000	221,000	66,256	-	154,744
30131150-542200	C1623 Taser Lease	234,741	-	-	234,741	234,741	234,741	-	0
	subtotal	\$ 8,853,482	\$ 5,495,080	\$ 555,913	\$ 2,802,489	\$ 3,358,402	\$ 2,832,898	\$ 64,719	\$ 460,785
Public Works									
30141100-541410-	C0005 Encore Parkway Greenway Connection	\$ 450,765	\$ 108,096	\$ 342,669	\$ -	\$ 342,669	\$ -	\$ 338,165	\$ 4,504
30141100-541410-	C0041 Traffic Signal Interconnect	958,596	708,595	198,489	51,512	250,001	-	-	250,001
30141100-541200-	C0910 Tree Replacement Fund	597,031	326,098	270,933	-	270,933	141,579	8,381	120,973
30141100-541200-	C1008 Cemetery Authority - Maintenance	521,498	112,607	408,891	-	408,891	7,586	2,534	398,771
30141100-541410-	C1207 Bridge Maintenance (recurring)	1,084,989	950,994	133,995	-	133,995	-	-	133,995
30141100-541410-	C1208 Mast Arm Maintenance (recurring)	463,558	445,174	18,384	-	18,384	-	-	18,384
30141100-541410-	C1215 Striping & Signage (recurring)	1,736,135	1,441,727	119,408	175,000	294,408	110,466	51,432	132,510
	Storm/Drainage Repair & Maintenance (recurring)	1,022,034	612,097	89,077	320,860	409,937	203,197	61,297	145,444
30141100-541410-	C1216 Traffic Calming Equipment/Intersection Safety Improvements (recurring)	480,165	435,003	10,162	35,000	45,162	25,014	2,285	17,863
30141100-541410-	C1218 Traffic Signal System Maintenance (recurring)	253,108	205,608	12,500	35,000	47,500	40,168	6,964	368
30141100-541410-	C1219 Milling & Resurfacing (recurring)	12,311,900	10,702,786	109,114	1,500,000	1,609,114	574,577	1,025,931	8,606
30141100-541410-	C1220 Traffic Control Equipment (recurring)	1,414,000	1,267,730	71,270	75,000	146,270	90,899	13,147	42,224
30141100-541410-	C1221 Design Services (recurring)	681,119	545,826	25,293	110,000	135,293	86,976	16,125	32,192
30141100-542200	C1223 Fleet Replacement	237,001	32,620	89,381	115,000	204,381	200,060	-	4,321
	Tree Planting & Landscaping Improvements (recurring)	400,000	264,783	35,217	100,000	135,217	24,220	49,542	61,456
30141100-541430	C1308 Pipe/Storm Structure Replacement	747,903	-	-	747,903	747,903	26,749	600,146	121,008
30141100-541200-	C1311 Downtown Improvements	115,001	64,878	15,123	35,000	50,123	-	22,543	27,580



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of April 30, 2016

Account #	Project	Project Snapshot		FY 2016					Funds Available
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	
	Charlotte Drive @ Rucker Rd Intersection								
30141100-541410-	C1324 Improvements	25,000	-	25,000	-	25,000	-	-	25,000
30141100-541420-	C1325 Rucker Rd Sidewalk Improvements	50,000	-	50,000	-	50,000	-	-	50,000
30141100-542400-	C1334 CityWorks Software	508,570	492,191	16,379	-	16,379	10,189	6,190	0
30141100-541410-	C1407 Minor Intersection Upgrades	112,168	24,791	87,377	-	87,377	17,528	32,684	37,165
30141100-541200-	C1408 Haynes Bridge Road Landscaping	142,762	136,404	6,358	-	6,358	6,138	-	220
30141100-541410-	C1409 Old Milton Parkway Right Turn Lane	62,672	60,972	1,700	-	1,700	-	-	1,700
30141100-541410-	C1410 Rucker Road Corridor Design	500,001	450,676	49,325	-	49,325	-	12,035	37,290
30141100-541430-	C1416 Clairborne Drive Culvert Design	52,762	41,033	11,729	-	11,729	-	11,729	0
30141100-541300-	C1428 City Center Construction	2,447,913	2,447,913	-	-	-	-	-	-
30141100-541420-	C1442 Main St. Improvements	87,565	34,104	53,461	-	53,461	52,800	660	1
30141100-541420-	C1443 Avalon Pedestrian Poles	255,515	315	255,200	-	255,200	255,200	-	-
30141100-541410-	C1444 Davis Drive Extension (Design)	93,800	33,630	60,170	-	60,170	41,810	18,360	-
30141100-541430-	C1503 Stormwater Studies/Design	500,000	144,064	155,936	200,000	355,936	105,422	72,050	178,464
30141100-541410-	C1504 Broadwell@Rucker Intersection Imp.	126,564	21,769	104,795	-	104,795	104,795	-	-
30141100-541410-	C1507 Rucker Rd Corridor Improvements (ROW)	50,000	19,100	30,900	-	30,900	-	-	30,900
30141100-541420-	C1512 Sidewalk Improvements	1,000,000	-	687,000	313,000	1,000,000	191,513	342,805	465,682
30141100-541430-	C1513 Stormwater Inventory & GIS Update	449,999	140,614	309,385	-	309,385	147,411	161,974	-
30141100-541410-	C1525 SR9 Operational Improvements	220,971	201,657	19,314	-	19,314	-	19,314	0
30141100-541410-	C1533 Main St. Watermain (Fulton County)	176,534	63,047	113,487	-	113,487	5,590	107,896	1
30141100-541410-	C1536 Old Roswell/Jones Alley Improvement	298,985	26,909	272,076	-	272,076	272,076	-	0
30141100-541300-	C1537 City Center Bandstand	251,566	-	-	251,566	251,566	148,663	102,903	-
30141100-541430-	C1604 Stormwater Inspections (recurring)	100,000	-	-	100,000	100,000	24,594	59,112	16,294
30141100-542100-	C1605 Variable Message Boards	51,624	-	-	51,624	51,624	51,624	-	-
30141100-541410-	C1606 Major Intersection Improvements	250,000	-	-	250,000	250,000	15,548	-	234,452
30141100-541410-	C1607 Signal @ Westside (Fiserv)	250,000	-	-	250,000	250,000	644	-	249,356
30141100-542100-	C1608 Lowboy Trailer	60,000	-	-	60,000	60,000	27,820	-	32,180
30141100-541430-	C1616 Stormwater Ordinance	100,000	-	-	100,000	100,000	36,257	44,000	19,743
30141100-541300-	C1620 Northwinds Parkway	609,315	-	-	609,315	609,315	293,031	316,134	150
30141100-541410-	C1626 City Center Town Green Drainage	11,950	-	-	11,950	11,950	2,004	9,946	-
30141100-541000-	C1627 Academy @ City Center Intersection Improveme	18,220	-	-	18,220	18,220	-	-	18,220
30141100-541410-	C1629 Encore Greenway Land Acquisition	180,000	-	-	180,000	180,000	180,000	-	-
30141100-571000-	C1631 McGinnis Ferry Road Expansion IGA	400,000	-	-	400,000	400,000	-	-	400,000
30141100-541000-	C1632 West Parking Garage/Lot Land	1,000,000	-	-	1,000,000	1,000,000	50,000	-	950,000
30141100-541300-	C1632 West Parking Garage/Lot Construction	125,771	-	-	125,771	125,771	-	9,950	115,821
	subtotal	\$ 34,045,029	\$ 22,563,811	\$ 4,259,498	\$ 7,221,721	\$ 11,481,219	\$ 3,572,147	\$ 3,526,231	\$ 4,382,840



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of April 30, 2016

Account #		Project		Project Snapshot		FY 2016					Funds Available
				Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	
Recreation and Parks											
30161150-541000	C1100	Park Land Acquisition	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	
30161150-541500	C1221	Design Services	52,501	24,140	3,361	25,000	28,361	11,637	25,882	(9,158]	
30161150-541500-	C1225	Athletic Scoreboards (maint/replacement)	183,131	108,299	54,832	20,000	74,832	28,844	28,844	17,144	
30161150-541300-	C1229	Rec & Parks Building Re-Roof	643,469	459,573	896	183,000	183,896	165,617	18,279	-	
30161150-542200-	C1232	Recreation/Parks Fleet (recurring)	341,808	156,057	25,751	160,000	185,751	82,399	49,498	53,854	
30161150-541430-	C1316	Miracle Field Drainage	152,097	-	-	152,097	152,097	54,476	97,620	1	
30161150-541510-	C1327	Greenway (AMLI Developer Contribution)	10,001	4,327	5,674	-	5,674	-	-	5,674	
30161150-541200-	C1332	Milton Center Field Re-Sod	20,000	6,900	13,100	-	13,100	-	-	13,100	
30161150-542100-	C1402	Rec/Parks Equipment Replacement	268,001	193,371	1,630	73,000	74,630	61,742	-	12,888	
30161150-541430-	C1422	Webb Bridge Park Erosion & Repaving	592,159	253,654	143,505	195,000	338,505	278,221	2,149	58,135	
30161150-541500-	C1424	Wills Park Pool Design	40,451	28,300	12,151	-	12,151	-	-	12,151	
		Wills Park Drainage & Water Quality Improvement	50,000	64	49,936	-	49,936	49,800	-	136	
30161150-541430-	C1521		28,501	20,422	8,079	-	8,079	-	-	8,079	
30161150-541500-	C1524	Adaptive Playground Equipment	20,223	-	-	20,223	20,223	20,222	-	1	
30161150-541430	C1539	LWC Big Creek Drainage Improvement	50,000	-	-	50,000	50,000	3,640	33,603	12,757	
30161150-541500-	C1611	Library @ Mayfield	55,000	-	-	55,000	55,000	-	-	55,000	
30161150-541500-	C1612	Park Signage	25,000	-	-	25,000	25,000	3,000	3,500	18,500	
30161150-541500-	C1613	Wills Park Batting Pavilion	38,644	-	-	38,644	38,644	38,644	-	-	
30161150-541500-	C1624	North Park Batting Cages	\$ 3,570,984	\$ 1,255,105	\$ 318,915	\$ 1,996,964	\$ 2,315,879	\$ 798,242	\$ 259,375	\$ 1,258,262	
		subtotal									
Community Development											
30174150-544100-	C0019	Downtown Parking Fund	\$ 263,250	\$ 119,000	\$ 144,250	\$ -	\$ 144,250	\$ 22,840	\$ -	\$ 121,410	
30174150-521200-	C1129	Comprehensive Plan Update	25,000	-	-	25,000	25,000	6,331	18,219	450	
30174150-542400	C1222	Records Management	50,000	4,989	45,011	-	45,011	3,093	11,907	30,012	
30174150-544100-	C1406	Downtown Master Plan	317,700	314,400	3,300	-	3,300	3,300	-	-	
30174150-542200-	C1433	Fleet Replacement	95,001	44,465	536	50,000	50,536	41,148	-	9,388	
30174150-541410	C1602	Lilly Garden Terrace	40,000	-	-	40,000	40,000	22,750	16,000	1,250	
30174150-541410	C1603	Design Services	50,000	-	-	50,000	50,000	17,522	22,655	9,823	
30174150-521200	C1634	TSPLOST Project Consultant	35,000	-	-	35,000	35,000	3,504	29,696	1,800	
		subtotal	\$ 875,951	\$ 482,854	\$ 193,097	\$ 200,000	\$ 393,097	\$ 120,488	\$ 98,476	\$ 174,132	



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
 As of April 30, 2016

			Project Snapshot		FY 2016					
			Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project									
Alpharetta Business Community Sidewalk Projects										
30176100-541420-	C0005	Encore Parkway Sidewalk	\$ 1,705,000	\$ -	\$ 1,705,000	\$ -	\$ 1,705,000	\$ 52,117	\$ 1,598,565	\$ 54,318
30176100-541510-	C0039	Greenway Phase III	1,452,618	1,422,573	30,045	-	30,045	-	-	30,045
30176100-541420-	C1240	GA 400 Bicycle Expressway Project	129,943	73,332	56,611	-	56,611	-	56,610	1
30176100-541420-	C1322	North Point Pkwy Sidewalk (Old Milton Pkwy)	220,151	189,603	30,548	-	30,548	-	-	30,548
30176100-541420-	C1435	Maxwell Rd. Sidewalk	375,001	268,395	106,606	-	106,606	65,467	15,963	25,176
30176100-541420-	C1442	Main St. Improvements	1,812,724	842,229	970,495	-	970,495	754,473	216,020	2
		subtotal	\$ 5,695,436	\$ 2,796,131	\$ 2,899,305	\$ -	\$ 2,899,305	\$ 872,057	\$ 1,887,159	\$ 140,089
Non-Departmental										
30190200-579000		Non-Allocated			\$ -	\$ 1,802,823	\$ 1,802,823	\$ -	\$ -	\$ 1,802,823
		subtotal			\$ -	\$ 1,802,823	\$ 1,802,823	\$ -	\$ -	\$ 1,802,823
		Total	\$ 58,239,779	\$ 35,504,628	\$ 8,672,397	\$ 15,865,577	\$ 24,537,974	\$ 9,534,134	\$ 6,234,271	\$ 8,769,569



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CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
City Center Capital Project Fund Detail (Fund 315; life-to-date for all projects)
 As of April 30, 2016

		Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project								
Public Works									
31541100-541300-C1247	City Center	\$ 5,898	\$ 5,898	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31541100-541300-C1249	City Center Master Planning	1,692,781	1,691,018	1,763	-	1,763	1,762	-	1
31541100-541300-C1250	City Center Construction Manager @ Risk	44,634	44,634	-	-	-	-	-	-
31541100-541300-C1251	City Center Geotechnical Services	243,461	243,461	-	-	-	-	-	-
31541100-541300-C1252	City Center Civil Engineering Services	190,969	190,969	-	-	-	-	-	-
31541100-541300-C1253	City Center Project Management	802,746	802,746	-	-	-	-	-	-
31541100-541300-C1326	Underground Storage Tank Removal	108,257	108,257	-	-	-	-	-	-
31541100-541300-C1333	City Center Site Work GMP	2,834,905	2,834,905	-	-	-	-	-	-
31541100-541300-C1427	City Center Footings & Foundation	1,450,695	1,450,695	-	-	-	-	-	-
31541100-541300-C1428	City Center Construction	20,682,296	20,682,295	1	-	1	-	-	1
31541100-542100-C1432	City Center FF&E	681,980	681,980	-	-	-	-	-	-
31541100-579000-C1437	City Center Contingency (owners)	5,670	5,670	-	-	-	-	-	-
31541100-541300-C1438	City Center Contingency (uncommitted)	-	-	-	-	-	-	-	-
31541100-542400-C1440	City Center (IT)	189,743	189,743	-	-	-	-	-	-
31541100-542400-C1529	City Center Pedestrian Lighting	341,764	341,764	-	-	-	-	-	-
31541100-541300-C1530	City Center Parking	51,121	51,121	-	-	-	-	-	-
31541100-541300-C1537	City Center Bandstand	103,934	12,500	5,000	86,434	91,434	90,934	500	-
31541100-541300-C1621	City Center Garden Drainage	68,206	-	-	68,206	68,206	68,206	-	0
31541100-541500-C1622	Veterans Memorial Pedestal	45,162	-	-	45,162	45,162	45,162	-	-
31541100-541300-C1626	City Center Town Green	37,781	-	-	37,781	37,781	37,781	-	0
	Total	\$ 29,544,222	\$ 29,337,656	\$ 6,764	\$ 237,583	\$ 244,347	\$ 243,845	\$ 500	\$ 2



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Conference Center Capital Project Fund Detail (Fund 316; life-to-date for all projects)
 As of April 30, 2016

		Project Snapshot		FY 2016					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2016 Appropriations	Total Budget	Expenditures	Encumbrances	Funds Available
Account #	Project								
Administration									
31613230 541300 C1618	Conference Center (Construction/Design)	\$ 24,147,356	\$ -	\$ -	\$ 24,147,356	\$ 24,147,356	\$ -	\$ 24,147,355	\$ 1
31613230 541300 C1619	Conference Center (Consulting)	264,164	-	-	264,164	264,164	-	61,494	202,670
31690200 579000	Non-Allocated	-	-	-	-	-	-	-	-
31690200 584000	Conference Center Issuance Cost	638,091	-	-	638,091	638,091	-	-	638,091
31690200 611301	Transfer Out/Capital Fund	811,151	-	-	811,151	811,151	-	-	811,151
	Total	\$ 25,860,762	\$ -	\$ -	\$ 25,860,762	\$ 25,860,762	\$ -	\$ 24,208,849	\$ 1,651,913



OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended April 30, 2016

Vendor	Description	Department	\$ Amount
4RNJ LLC	Erosion Control Cash Bond Release	Community Development	\$ 24,400.00
Ace American Insurance Company	Workers Comp Monthly Invoice	Risk Management	\$ 38,296.85
AFLAC	March 2016 Premiums	Finance	\$ 10,043.14
Alpharetta Convention & Visitors Bureau	Hotel/Motel Tax for April 2016	Finance	\$ 272,924.54
Alpharetta Technology Commission Inc.	April 2016 ATC CEO Pay	Development Authority	\$ 7,500.00
Alpharetta Technology Commission Inc.	May 2016 ATC CEO Pay	Development Authority	\$ 7,500.00
American Facility Services Inc.	March 2016 Janitorial Service	Public Works	\$ 8,694.42
Ashley Banan	April 2016 Late Adds and Optional March 2016 Practice	Recreation & Parks	\$ 7,119.19
Astra Group Inc.	City Center Bandstand Design	Public Works	\$ 79,261.20
AT&T	March 2016 GLS	Information Technology	\$ 6,612.60
AT&T E911 Cost Recovery	January 2016 Wireless E911 Recurring Cost	Public Safety	\$ 9,268.80
AT&T/Bellsouth @ 85 Annex	Phone Services - 3/11 thru 4/10/16	Public Safety	\$ 24,287.22
AT&T/Bellsouth @ 85 Annex	April 2016 Voice and Data	Information Technology	\$ 8,571.31
AT&T/Bellsouth @ 85 Annex	Phone Services - 4/11 thru 5/10/16	Public Safety	\$ 24,476.65
Atlanta Pyrotechnics Int'l Inc.	Deposit - July 4th, 2016 Fireworks Display	Recreation & Parks	\$ 15,000.00
Atlanta Softball Umpires Assn	March 2016 Softball Umpires	Recreation & Parks	\$ 6,302.00
Avalon Hotel Associates LLC	Alpharetta Conference Center & Hotel Avalon Funding	City Administration	\$ 115,346.27
Azteca Systems Inc.	City Works License Agreement/Maintenance from April 2016 to March 2017	Information Technology	\$ 64,000.00
B&T Shavings Inc.	Premium Flake Bedding	Recreation & Parks	\$ 5,460.00
Bennett Fire Products Co Inc.	Fire Protection Clothing	Public Safety	\$ 6,474.00
BNY (wire)	May Bond Payments	Finance	\$ 230,170.00
BNY (wire)	May Bond Payments	Finance	\$ 8,703.75
BNY (wire)	May Bond Payments	Finance	\$ 1,068,950.00
BNY (wire)	May Bond Payments	Finance	\$ 446,123.00
BNY (wire)	May Bond Payments	Finance	\$ 1,264,800.00
Bovis Kyle & Burch LLC	Services thru March 25, 2016	Legal Services	\$ 53,379.93
Bovis Kyle & Burch LLC (wire)	Land purchase-Milton Avenue	Finance	\$ 50,000.00
BRE/ESA P Portfolio	Hotel/Motel Tax Refund	Finance	\$ 5,829.18
Case Systems Inc.	G100 Radio Upgrade Kits for Call Boxes and Installation	Recreation & Parks	\$ 16,825.00
Ceviche Taqueria	Downtown Façade & Improvement Grant	City Administration	\$ 17,000.00
Cigna (wire)	Monthly Premiums	Finance	\$ 33,093.40



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended April 30, 2016

Vendor	Description	Department	\$ Amount
Cigna (wire)	Monthly Premiums	Finance	\$ 109,474.47
Cigna (wire)	Monthly Premiums	Finance	\$ 33,665.43
CMES Inc.	Mayfield Road Sidewalk Improvements	Public Works	\$ 96,339.60
Curb-Tech Inc.	Marietta Street Sidewalk Improvements	Public Works	\$ 10,783.50
CW Matthews Contracting Co Inc.	Encore Parkway Streetscapes	Public Works	\$ 659,169.05
David Eristavi	Payment 4 of 4 Soccer Coaching	Recreation & Parks	\$ 10,293.33
Dell Marketing LP	Office 365 Implementation	Information Technology	\$ 29,100.00
Dell Marketing LP	Replacement Computers	Information Technology	\$ 26,777.98
Dennis E Blackstone	Painting/Maintenance and Repair Services @ Wills Park Rec Center	Recreation & Parks	\$ 7,507.00
DLT Solutions LLC	Spotlight Software on SQL	Information Technology	\$ 14,268.51
Downey Trees Inc.	Tree Services	Various	\$ 9,050.00
Extreme Mulch LLC	Mulch and Kid Safe Playground Material	Recreation & Parks	\$ 9,987.00
Fulton County Board of Commissioners	February 2016 State Reports	Municipal Courts	\$ 10,722.75
Fulton County Board of Education	March 2016 Fuel Bill	Finance	\$ 29,845.19
Fulton County-Dept. of Finance	Water Bill	Finance	\$ 5,665.38
Georgia Bureau of Investigation	March 2016 Alcohol/Liquor Licenses and Fingerprint Check	Public Safety	\$ 9,095.00
Georgia Development Partners	Final Retainage Released - SR9 Roadway and Streetscape Improvements	Public Works	\$ 115,653.81
Georgia Power Co	Power Bills	Finance	\$ 146,798.30
Georgia Superior Court Clerks	March 2016 State Reports	Municipal Courts	\$ 48,350.11
GF Fulwood Inc.	Balance - 2015 Season Decorations	Recreation & Parks	\$ 10,425.00
Holland & Knight LLP	City Center Outparcel Development	Recreation & Parks	\$ 15,613.50
Integrated Science & Engineering Inc.	Stormwater Inventory & GIS Update	Public Works	\$ 7,884.00
J&J Computer Connection Inc.	PagePacks	Finance	\$ 6,182.55
Kimley-Horn & Associates Inc.	Downtown Parking Analysis and Alpharetta Comprehensive Plan	Community Development	\$ 27,183.42
Kraig Kelsey Interiors	Paint, Carpet and Supplies	Public Safety	\$ 25,000.00
Kraig Kelsey Interiors	Paint, Carpet and Supplies	Public Safety	\$ 22,000.00
Landscape Studio Group	Tree Planting and Landscape Improvements	Public Works	\$ 30,335.40
LD Gymnastics Inc.	Payment 2 of 4 Spring Gymnastic Classes	Recreation & Parks	\$ 9,240.27
LD Gymnastics Inc.	Payment 2 of 3 - Spring 2016 Gymnastics	Recreation & Parks	\$ 9,240.27
Leadsonline LLC	4/1/16 thru 3/31/17 PowerPlus Investigation System Service Package	Public Safety	\$ 7,988.00
Mass Services Inc.	March 2016 Stall Cleaning	Recreation & Parks	\$ 10,090.69



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended April 30, 2016

Vendor	Description	Department	\$ Amount
Morgan Stanley Global Banking Operation	401A and 457 Professional Services	Finance	\$ 7,500.00
OPEB (wire)	Payroll Funds	Finance	\$ 7,083.30
Peace Officers Annuity & Benefit Fund of GA	March 2016 State Reports	Municipal Courts	\$ 11,350.25
Peak 10 Inc.	Release of Landscape Bond for 12655 Edison Dr	Community Development	\$ 21,469.00
Pitney Bowes Inc.	Postage Meter Refill	City Administration	\$ 5,017.00
Reinhardt University	2016 Spring Classes	Public Safety	\$ 6,285.00
Republic Services #800	March & April 2016 Waste Management Services	Finance	\$ 7,426.78
Republic Services #800	March 2016 Waste Management Services	Finance	\$ 254,200.40
Ruppert Landscape	March 2016 Landscape Management	Public Works	\$ 24,393.58
Ruppert Landscape	Replacement Shrubs	Public Works	\$ 11,882.00
Russell Landscape Georgia LLC	SR400 @ Interchanges	Public Works	\$ 10,800.00
Sawnee Electric Membership Corp	Power Bills	Finance	\$ 30,091.45
Southern Hydro Vac Inc.	Storm Drainage	Public Works	\$ 9,216.00
Summit Construction & Development	Miracle Field Drainage Improvements	Recreation & Parks	\$ 49,028.09
SunTrust Pcard	Procurement Card Payment	Finance	\$ 132,369.01
Sustainable Water Planning & Engineering	Stormwater Infrastructure Inspections	Public Works	\$ 6,029.00
Tactical Gear Supply Co	Mossberg 14" Parkerized Bantam	Public Safety	\$ 15,750.00
Tetra Tech	Stormwater Ordinance Revision	Public Works	\$ 12,000.00
Tri Scapes Inc.	March 2016 Landscape Maintenance	Recreation & Parks	\$ 28,111.92
Tri Scapes Inc.	Spring Plantings, General Landscaping, Fountain at City Center	Public Works	\$ 39,784.69
Tri Scapes Inc.	Big Creek Greenway Drainage Improvements	Recreation & Parks	\$ 16,163.97
Tri Scapes Inc.	Retainage Released for Big Creek Greenway Drainage Improvements	Public Works	\$ 17,687.72
Veristor Systems Inc.	Monthly Cloud Billing	Information Technology	\$ 5,190.80
Verizon Wireless Services LLC	2/13 thru 3/12/16 Cellular MiFi Service/Datacards/Cellphone/IPhone & iPad Services	Information Technology	\$ 21,081.80
Verizon Wireless Services LLC	3/13/16 thru 4/12/16 Cellular MiFi Service/Datacards/Cellphone/IPhone & iPad Services	Information Technology	\$ 19,381.17



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended April 30, 2016

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
16000425	Peek Pavement Marking LLC	Public Works	\$ 43,913.61	On-call pavement marking services
16000426	Temple Inc.	Public Works	\$ 8,147.00	Replacement traffic signal cabinet and controller for Mayfield Rd at Hwy 9
16000428	Leads Online LLC	Public Safety	\$ 7,988.00	Online investigation system
16000436	Clyde Armory Inc.	Public Safety	\$ 5,248.00	(2) Handheld thermal imaging monoculars
16000438	Dana Safety Supply Inc.	Public Safety	\$ 20,143.20	Upfitting for (3) Chevrolet Impalas
16000441	Jace Chandler & Associates Inc.	Public Works	\$ 11,505.00	Traffic counting device
16000442	MC Dean Inc.	Municipal Court	\$ 25,681.00	Security system upgrades
16000443	Veristor Systems Inc.	Information Technologies	\$ 23,371.05	Replacement server for Public Safety
16000446	City of Sandy Springs	Finance	\$ 33,200.00	Transportation consulting for North Fulton TSPLOST project
16000447	Spacesavers Storage Systems Inc.	Public Safety	\$ 5,867.42	Evidence locker
16000448	Absolute Innovations Inc.	Recreation & Parks	\$ 8,495.00	Arena drag equipment
16000450	IPR Southeast LLC	Public Works	\$ 32,000.94	Corrugated metal pipe in-place pipe lining for 200 linear feet
16000452	Telerik-Sitefinity	Administration	\$ 8,999.00	Software maintenance
16000453	North Ridge Restoration LLC	Public Works	\$ 10,907.75	Remodeling of the existing women's restroom in Public Works building



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended April 30, 2016

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	14-116	Administration	City Center Out-Parcels, Master Developer	8/28/2014	3	8/10/2015	MidCity Real Estate Partners; Morris & Fellows; South City Partners; Hedgewood Homes	N/A	1	n/a	n/a
15-011		Public Works	Encore Parkway Streetscapes & Big Creek Grnwy Ext. (P.I. No. 0010241 & 0010339)	7/23/2015	3	11/16/2015	C.W. Matthews Contracting Co., Inc.	\$ 14,632,396.94		12/29/2015	16000312
15-013		Public Works	Webb Bridge Park Water Quality Pond	5/28/2012	4	8/10/2015	Tri Scapes, Inc.	\$ 238,443.27		9/30/2015	16000213
15-015		Public Works	Big Creek Greenway Drainage Improvement	6/18/2015	4	8/24/2015	Tri Scapes, Inc.	\$ 176,877.08		9/29/2015	16000208
	15-110	Recreation and Parks	On-Call Electrical Services for City Parks	7/9/2015	1	8/10/2015	Meer Electric, Inc.	5-year, on-call services		8/31/2015	16000165
15-016		Public Works	Northwinds Phase 1	7/23/2015	2	8/17/2015	CMES, Inc.	\$ 2,611,526.75		9/30/2015	16000212
16-001		Public Works	FY 2016 Milling and Resurfacing	8/20/2015	6	9/8/2015	Northwest Georgia Paving, Inc.	\$ 2,009,757.10		11/2/2015	16000260
	16-101	Recreation and Parks	Mayfield Arts Center Design, Phase 1	7/22/2015	7	12/14/2015	Houser Walker Architecture	\$ 36,500.00	2	2/23/2016	16000373
	16-102	Administration	Professional Exhibit Design Services for City's History Room	7/15/2015	3	8/10/2015	Malone Design/Fabrication	\$ 53,500.00		10/2/2015	16000216
16-002		Information Technology	Annual CISCO SmartNet Maintenance	8/13/2015	1	8/24/2015	Presidio	\$ 34,894.06		8/25/2015	16000150
	16-1001 RFQ	Public Works	MS4 Inventory Inspections	8/6/2015	10	8/27/2015	Shortlisted 4 Bidders for ITB 16-003	n/a			
	16-1002 RFQ	Public Works	Watershed Improvement Plan - Long Indian Creek	8/20/2015	5	8/27/2015	Shortlisted 3 Offerors for RFP 16-104	n/a			
	16-1003 RFQ	Public Works	Stormwater Ordinance Revision	8/20/2015	7	8/27/2015	Shortlisted 4 Offerors for RFP 16-103	n/a			
	16-1004 RFQ	Recreation and Parks	City Center Bandstand Design - Build	9/3/2015	3	9/4/2015	Shortlisted 2 Offerors for RFP 16-105	n/a			
	16-103 RFP	Public Works	Stormwater Ordinance Revision	9/9/2015	4	10/5/2015	Tetra Tech, Inc.	\$ 80,000.00		10/26/2015	16000249
	16-104 RFP	Public Works	Watershed Improvement Plan - Long Indian Creek	9/9/2015	3	10/5/2015	Dewberry Consultants, LLC	\$ 131,000.00		10/26/2015	16000250
16-003		Public Works	MS4 Inventory Inspections	9/9/2015	4	10/5/2015	Sustainable Water Planning and Engineering	\$ 83,420.00		10/28/2015	16000256
16-004		Recreation and Parks	Pine Shavings for City's Equestrian Center Stalls	9/17/2015	1	10/5/2015	B&T Greentree Brand Bedding	\$3.90/Bale		10/12/2015	16000232
	16-105 RFP	Recreation and Parks	City Center Bandstand Design - Build	9/17/2015	2	10/19/2015	Astra Group	\$ 338,000.00		11/11/2015	16000274
	16-1005 RFQ	Public Works	Annual Tree Planting and Landscape Maintenance	10/15/2015	6	10/20/2015	Shortlisted 3 Bidders for ITB 16-007	n/a			



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended April 30, 2016

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	16-106 RFP	Public Safety	911 Phone System	11/12/2015	5	2/15/2016	AT&T	\$ 273,958.00		4/6/2016	16000427
16-005		Public Works	Mayfield Road Sidewalk Improvements: Colony Drive to Mayfield Manor Drive	11/12/2015	7	1/4/2016	CMES, Inc.	\$ 449,849.00		1/27/2016	16000337
16-007		Public Works	FY2016 Annual Tree Planting and Landscape Improvements	11/12/2015	3	12/14/2015	Landscape Studio Group	\$ 117,609.40	3	1/27/2016	16000338
16-006		Public Works	Miracle Field Drainage Improvements	12/10/2015	6	1/19/2016	Summit Construction & Development	\$ 152,096.12		2/25/2016	16000374
	16-1006 RFP	Administration	Development of Old Milton Parkway Properties	1/21/2016	0						
16-008		Public Works	Storm Pipe Lining	1/14/2016	6	2/1/2016	IPR Southeast	\$ 279,388.00		2/23/2016	16000372
16-009		Public Works	Burnett Way Storm Pipe Repairs	1/14/2016	5	3/7/2016	Tople Construction & Engineering	\$ 246,979.00		4/11/2016	16000429
	16-107 RFP	Public Works	CCTV Pipeline Inspection Camera	2/11/2016	4	3/21/2016	Optical Robotics, LLC	\$ 77,961.00	4	4/1/2016	16000422
16-012		Information Technology	City Network Equipment 2016	2/18/2016	5	3/7/2016	Edge Solutions	\$ 137,330.00		3/29/2016	16000412
16-013		Public Works	Sherry Drive Storm Drain Repairs	3/3/2016	3	4/4/2016	Chase Plumbing & Mechanical, Inc.	\$ 106,155.00		5/6/2016	106155
16-010		Public Works	Westside Parkway Intersection Improvements	3/15/2016	5				5		
16-011		Public Works	Mayfield Rd at Freemanville Rd Right Turn Lane	3/17/2016	6	4/18/2016	Quantum-Mac International, Inc.	\$ 64,389.57			
	16-108 RFP	Public Works & Public Safety	Public Safety Expansion CM@ Risk	4/14/2016	5						
16-015		Public Works	Old Milton Pkwy Sidewalk Repairs	4/28/2016	4						
16-016		Public Works	Westside Parkway Intersection Improvements	4/28/2016	6	5/16/2016	Tople Construction & Engineering	\$ 246,360.00			
16-014		Public Works	Street Sweeping	4/28/2016	3		Sweeping Corporation of America	\$ 20,961.18	6		
	16-109 RFP	Public Works	On-Call Storm Structure & Drainage Repair	5/5/2016					7		
	16-1007 RFP	Public Works	On-Call Pipe Lining Services	5/5/2016	5						
	RFQ 16-1008	Administration	Downtown Sculpture Project: Instruments of Inspiration	5/26/2016							

Notes:

- 1 Sale of City Center Out Parcels to MidCity Real Estate Partners.
- 2 Award amount below threshold for City Council approval.
- 3 Also approved purchase of Tree Grates from Ironsmith totaling \$68,848.00, to be installed by Georgia Development Partners (SR 9 Streetscape Improvements contractor).
- 4 Four responsive proposals received; one non-responsive-not evaluated.
- 5 ITB 16-010 not awarded. Project specifications revised. ITB16-016 issued with different specifications for the Westside Parkway Intersection.
- 6 PO will be issued in FY17 - Contract Start Date 7-1-16.
- 7 To be reissued with clarifications.



OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
April 30,2016**

	Major Governmental Funds					Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	City Center Bond Fund	Conf Center Bond Fund	Governmental Funds	Governmental Funds
ASSETS							
Cash / Cash Equivalents / Investments	\$ 31,421,497	\$ 8,416,933	\$ 1,400,293	\$ 9,365	\$ -	\$ 7,473,131	\$ 48,721,219
Receivables (net of allowance for uncollectibles)							
Taxes Receivable							-
Property Taxes	354,446	-		-	-	45,691	400,137
Other Taxes	-	-		-	-	16	16
Interest	-	-		-	-	-	-
Accounts	216,556	43,631	84,983	-	-	13,887	359,057
Due from Other Funds	286,064	-	-	-	-	-	286,064
Prepaid Items	-	-		-	-	-	-
Cash - Restricted	-	-		-	-	-	-
Intergovernmental Receivable	-	-		-	-	-	-
Restricted	-	-		-	-	-	-
Total Assets	32,278,562	8,460,564	1,485,276	9,365	-	7,532,725	49,766,492
LIABILITIES AND FUND BALANCES							
Liabilities							
Current							
Accounts Payable	1,387,649	402,889	372,542	-	-	645	2,163,725
Retainage Payable	-	143,260	122,936	8,643	-	-	274,839
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-		-	-	-	-
Claims Payable	-	-		-	-	-	-
Payroll Payable	74,577	-		-	-	6,923	81,501
Due to Other Funds	-	-	-	-	-	64	64
Deferred Revenue	422,066	11,895	75,843	-	-	61,520	571,324
Unearned Revenue	-	-		-	-	-	-
Teen Driving/Donation	-	-		-	-	-	-
T.A.D Payment to County	-	-		-	-	-	-
Compensated Absences	-	-		-	-	-	-
Non-Current							
Unclaimed Property	-	-		-	-	-	-
Claims Payable	-	-		-	-	-	-
Total Liabilities	1,884,291	558,043	571,321	8,643	-	69,155	3,091,452
Fund Balances:							
Restricted for:							
Capital Projects	-	433,458	913,955	722	-	2,717,863	4,065,998
Law Enforcement	-	-		-	-	1,739,128	1,739,128
Emergency Telephone Activities	-	-		-	-	1,533,127	1,533,127
Grant Projects	-	-		-	-	-	-
Debt Service	-	-		-	-	815,740	815,740
Promotion of Tourism	-	-		-	-	603,176	603,176
Assigned for:							
Grant Projects	-			-	-	54,537	54,537
Capital Projects		7,469,063				-	7,469,063
2016 Fiscal year Expenditures	5,036,209	-		-	-	-	5,036,209
Unassigned	25,358,062			-	-	-	25,358,062
Total Fund Balances	30,394,271	7,902,521	913,955	722	-	7,463,570	46,675,041
Total Liabilities and Fund Balances	\$ 32,278,562	\$ 8,460,564	\$ 1,485,276	\$ 9,365	\$ -	\$ 7,532,725	\$ 49,766,492

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended April 30, 2016

	Major Governmental Funds					Non-Major Governmental Funds	Total Governmental Funds
	General Fund	Capital Project Fund	Capital Grant Fund	City Center Bond Fund	Conf Center Bond Fund		
REVENUES							
Taxes:							
Property Tax	\$ 20,910,713	-		-	-	4,535,752	\$ 25,446,465
Local Option Sales Tax	11,231,993	-		-	-	3,523,339	14,755,332
Other Taxes	14,409,373	-		-	-	2,871,543	17,280,916
Licenses and permits	2,526,357	-		-	-	1,146,884	3,673,241
Intergovernmental	480,916	411,091	3,461,352	-	-	167,885	4,521,244
Charges for services	3,487,044	-		-	-	18,852	3,505,896
Impact Fees	-	-		-	-	20	20
Fines/Forfeitures	1,878,281	-		-	-	19,961	1,898,242
Investment earnings	66,990	20,659	3,367	219	-	-	91,235
Contributions and Donations	-	1,295,550	-	-	-	-	1,295,550
Other	134,027	25,531		30,188	-	-	189,746
Total revenues	55,125,694	1,752,831	3,464,719	30,407	-	12,284,235	72,657,885
EXPENDITURES							
Current:		-					
Unallocated	-					2,200,703	2,200,703
General government	7,290,780	1,338,301		-	-	17,055	8,646,136
Public safety	20,531,382	2,832,898	-	-	-	3,906,012	27,270,292
Public works	5,910,625	3,572,147	2,994,965	243,845	-	-	12,721,583
Economic and community development	1,902,087	120,488	41,500	-	-	-	2,064,075
Alpharetta Business Community	-	872,057		-	-	-	872,057
Culture and recreation	6,301,799	798,242	156,655	-	-	5,367	7,262,063
Debt service:							-
Principal	170,000	-		-	-	2,230,600	2,400,600
Interest	120,340	-		-	-	1,329,398	1,449,738
Other Costs	538,800	-		-	-	-	538,800
Bond issuance costs	-	-		-	-	-	-
Capital outlay				-	-	-	-
Total expenditures	42,765,813	9,534,134	3,193,120	243,845	-	9,689,134	65,426,046
Excess (deficiency) of revenues over (under) expenditures	12,359,880	(7,781,304)	271,598	(213,437)	-	2,595,101	7,231,839
OTHER FINANCING SOURCES (USES)							
Transfers in	1,735,213	7,452,697		-	-	-	9,187,910
Transfers out	(7,452,697)	-		-	-	(1,735,213)	(9,187,910)
Loan Proceeds	-			-	-	-	-
Capital Leases	-	1,702,550		-	-	-	1,702,550
Sale of capital assets	91,757	-		-	-	-	91,757
Sale of non-capital assets	74,049	-		-	-	-	74,049
Insurance Proceeds	-	-		-	-	-	-
Bond Proceeds	-	-		-	-	-	-
Total other financing sources and (uses)	(5,551,678)	9,155,247	-	-	-	(1,735,213)	1,868,355
Net change in fund balances	6,808,202	1,373,943	271,598	(213,437)	-	859,887	9,100,195
Fund balances - beginning	23,586,067	6,528,577	642,357	214,159	-	6,603,684	37,574,844
Fund balances - ending	\$ 30,394,271	\$ 7,902,521	\$ 913,955	\$ 722	\$ -	\$ 7,463,570	\$ 46,675,041

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 19,049,500	\$ 20,910,713	\$ 1,861,213
Local Option Sales Tax	14,700,000	11,231,993	(3,468,007)
Other Taxes	14,529,500	14,409,373	(120,127)
Licenses and Permits	1,524,550	2,526,357	1,001,807
Intergovernmental	380,000	480,916	100,916
Charges for Service	3,487,140	3,487,044	(96)
Fines/Forfeitures	2,779,000	1,878,281	(900,719)
Investment Earnings	50,000	66,990	16,990
Contributions and Donations	-	-	-
Other	205,352	134,027	(71,325)
Total revenues	56,705,042	55,125,693	(1,579,349)
EXPENDITURES			
Current:			
General government			
City Administration	2,074,055	1,554,411	519,644
Finance	3,160,975	2,665,072	495,903
Human Resources	395,114	305,900	89,214
Legal	525,000	583,627	(58,627)
Mayor and Council	350,069	266,269	83,800
Municipal Court	1,061,500	848,426	213,074
Information Technology	1,523,355	1,252,467	270,888
Non-Departmental	652,000	515,833	136,167
Contingency	979,858	22,967	956,891
Total general government	10,721,926	8,014,972	2,706,954
Public Safety	25,385,562	21,171,912	4,213,650
Public works	7,941,386	6,092,650	1,848,736
Economic and community development	2,422,485	1,929,697	492,788
Culture and recreation	8,325,174	6,836,432	1,488,742
Debt Service			
Principal	170,000	170,000	-
Interest	120,340	120,340	-
Total expenditures	55,086,873	44,336,003	10,750,870
Excess (Deficiency) of revenues over expenditures	1,618,169	10,789,690	9,171,521
OTHER FINANCING SOURCES (USES)			
Transfers in	2,219,858	1,735,213	(484,645)
Transfers out	(8,943,236)	(7,452,697)	1,490,539
Capital leases	-	-	-
Sale of capital assets	50,000	91,757	41,757
Sale of non-capital assets	10,000	74,049	64,049
Total other financing sources and uses	(6,663,378)	(5,551,677)	1,111,701
Net change in fund balances	(5,045,209)	5,238,013	10,283,222
Fund balances - beginning		23,586,067	
Fund balances - ending		\$ 28,824,080	
Adjustments to GAAP basis:			
Encumbrances		1,570,191	
Misc adj			
Fund balances-ending		\$ 30,394,271	



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City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 787,571	\$ 411,091	\$ (376,480)
Contributions & Donations	4,613,589	1,295,550	(3,318,039)
Investment earnings	-	20,659	20,659
Misc Revenue	7,312	7,311	(1)
Other	1,143,991	18,220	(1,125,771)
Total revenues	6,552,463	1,752,831	(4,799,632)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	1,147,701	976,611	171,090
Finance	102,375	29,275	73,100
Information Technology	1,037,173	730,725	306,448
Non-departmental	1,802,823	-	1,802,823
Total general government	4,090,072	1,736,612	2,353,460
Public Safety	3,358,402	2,897,617	460,785
Engineering & Public Works	11,481,219	7,098,378	4,382,841
Alpharetta Business Community	2,899,305	2,759,216	140,089
Economic and community development	393,097	218,965	174,132
Culture and recreation	2,315,879	1,057,617	1,258,262
Total Capital Outlay	24,537,974	15,768,404	8,769,570
Excess (Deficiency) revenue over expenditures	(17,985,511)	(14,015,573)	3,969,938
OTHER FINANCING SOURCES (USES)			
Transfers in	8,943,236	7,452,697	(1,490,539)
Capital leases	1,702,548	1,702,550	
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	10,645,784	9,155,247	(1,490,539)
Net change in fund balances	(7,339,727)	(4,860,326)	2,479,401
Fund balances - beginning		6,528,577	
Fund balances - ending		\$ 1,668,251	
Adjustments to GAAP basis:			
Encumbrances		6,234,271	
Misc adj-			
Fund balances-ending		\$ 7,902,521	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 16,737,001	3,461,352	\$ (13,275,649)
Contributions & Donations	-	-	-
Interest Earnings	-	3,367	3,367
Total	16,737,001	3,464,719	(13,272,282)
Expenditures:			
Public Safety	-	-	-
General Government	202,062	-	202,062
Community Development	41,500	41,500	-
Public Works	16,479,140	16,420,259	58,881
Recreation & Parks	656,655	156,655	500,000
Non-Departmental	-	-	-
Total	17,379,357	16,618,414	760,943
Excess (Deficiency) revenue over expenditures	(642,356)	(13,153,695)	(12,511,339)
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	-	-	-
Net change in fund balance	(642,356)	(13,153,695)	(12,511,339)
Fund balance - beginning		642,357	
Fund balance - ending		\$ (12,511,338)	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		13,425,293	
Fund balances - ending		\$ 913,955	

**City of Alpharetta
City Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016**

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 219	\$ 219
Misc Revenue	\$ 30,189	\$ 30,188	
Discounts		-	-
Total revenues	30,189	30,408	219
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Non-Departmental	-	-	-
Total general government	-	-	-
Engineering and Public Works	244,347	244,345	2
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	(214,158)	(213,937)	221
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(214,158)	(213,937)	221
Fund balances - beginning		214,159	
Fund balances - ending		\$ 222	
Adjustments to GAAP basis:			
Encumbrances		500	
Fund balances-ending		\$ 722	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ 24,720,000	\$ -	\$ (24,720,000)
Premium on Bond Proceeds	1,140,762.00	\$ -	
Discounts		-	-
Total revenues	25,860,762	-	(25,860,762)
EXPENDITURES			
General Government:			
Cost of Bond Issuance	638,091	-	638,091
Non-Departmental	-	-	638,091
Total general government	638,091	-	638,091
City Administration	24,411,520	-	24,411,520
Public Safety	-	-	-
Excess (Deficiency) of Revenues Over expenditures	811,151	-	(811,151)
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	(811,151)	-	811,151
Total other financing sources (uses)	-	-	-
Net change in fund balances	811,151	-	(811,151)
Fund balances - beginning		-	
Fund balances - ending		<u>\$ -</u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Fund balances-ending		<u>\$ -</u>	

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
April 30, 2016

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	716,669
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>716,669</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>716,669</u>

LIABILITIES

Current Liabilities:		
Accounts Payable		-
Claims Payables		
Accrued Interest Payable		-
Due to Other Funds		286,000
Total Current Liabilities		<u>286,000</u>
Current Liabilities Payable from Restricted Assets:		
		-
Total Current Liabilities Payable from Restricted Assets		<u>-</u>
Noncurrent Liabilities:		
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>286,000</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		<u>430,669</u>
Total Net Assets		<u>430,669</u>
Total Liabilities & Net Assets	\$	<u>716,669</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended April 30,2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 89	\$ (89)
Employer Medical Contribution	5,952,922	4,850,311	(1,102,611)
Employee Medical Contribution	705,592	606,866	(98,726)
Insurance Proceeds	-	-	
Total revenues	6,658,514	5,457,265	(1,201,249)
EXPENDITURES			
Medical Premiums	1,350,000	1,111,925	238,075
Medical Claims	4,620,000	3,914,671	705,329
Contingency	688,514	0	688,514
Total expenditures	6,658,514	5,026,596	1,631,918
Excess (Deficiency) of Revenues Over expenditures	-	430,669	430,669
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	-	430,669	430,669
Fund balances - beginning			-
Fund balances - ending		\$ 430,669	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		\$ 430,669	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
April 30,2016

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,887,578
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	(57,557)
Prepaid Insurance Expenses	-
Total Current Assets	<u>1,830,021</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,830,021</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	951
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	1,178
Payroll Liabilities	212
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	2,729
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>5,070</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>5,070</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	1,824,951
Total Net Assets	<u>1,824,951</u>
Total Liabilities & Net Assets	<u>\$ 1,830,021</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended April 30, 2016

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 3,207,209
Misc Revenue	
Total operating revenues	<u>3,207,209</u>
Operating expenses:	
Administration	3,232,720
Non-departmental	-
Total operating expenses	<u>3,232,720</u>
Operating Gain (loss)	(25,511)
Non-operating revenues (expenses):	
Investment earnings	<u>5,033</u>
Total non-operating revenue (expenses)	<u>5,033</u>
Income (loss) before transfers	(20,477)
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	(20,477)
Total net assets-beginning	<u>967,766</u>
Total net assets-ending (net of encumbrances)	<u>947,288</u>
Adjustments to GAAP basis:	
Encumbrances	877,663
Misc adj-Encumbrances Resv/Prior Year	-
Total net assets-ending	<u>\$ 1,824,951</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
April 30,2016

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,103,377
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,103,377</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,103,377</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	-
Claims Payables	334,799
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>334,799</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	480,681
Total Noncurrent Liabilities	<u>480,681</u>
Total Liabilities	<u>815,480</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	287,897
Total Net Assets	<u>287,897</u>
Total Liabilities & Net Assets	<u>\$ 1,103,377</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 2,200	\$ 1,897	\$ 303
Charges for Service	1,262,000	1,051,666	(210,334)
Discounts	-	-	-
Insurance Proceeds	-	20,119	
Total revenues	1,264,200	1,073,683	(190,517)
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	125,000	91,792	33,208
Auto Liability	135,169	135,169	-
Property & Equipment Liability	84,629	84,628	1
General Liability	54,387	54,387	-
Law Enforcement Liability	93,430	93,429	1
Public Entity Liability	50,148	49,295	853
Workers Comp Excess Liability	87,050	87,050	-
Employee Benefits Liability	-	-	-
Criminal Liability	4,200	4,075	125
Cyber Liability	6,585	6,584	1
Umbrella Liability	53,602	53,602	-
Medical Services	40,000	6,077	33,923
Claims/Judgements	551,730	498,480	53,250
Contingency	346,180	-	346,180
Total expenditures	1,632,110	1,164,568	467,542
Excess (Deficiency) of Revenues Over expenditures	(367,910)	(90,885)	277,025
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(367,910)	(90,885)	277,025

Fund balances - beginning

367,911

Fund balances - ending

\$ 277,025

Adjustments to GAAP basis:

Encumbrances

10,872

Misc adj

Fund balances-ending

\$ 287,897

City of Alpharetta
Statement of Net Position
OPEB Trust Fund
April 30,2016

	<u>OPEB Plan</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,068,135
Investments	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>1,068,135</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>-</u>
Current Liabilities Payable from Restricted Assets:	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>-</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,068,135</u>
Total Net Assets	<u>1,068,135</u>
Total Liabilities & Net Assets	<u><u>\$ 1,068,135</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Trust Fund
For the Period Ended April 30,2016

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 70,833
Employee Contribution	
Total Contribution	<u>70,833</u>
Investment Income	-
Net appreciation in FMV	-
Interest and Dividends	2,145
Total Investment Income	<u>2,145</u>
Total Additions (Deductions)	<u>72,978</u>
Deductions:	
Benefits payments	-
Professional Fees	-
Total deductions	<u>-</u>
Net Increase (Decrease)	<u>72,978</u>
Net Assets held in trust for pension benefits	
Beginning of year	995,157
Total net assets	<u>\$ 1,068,135</u>

City of Alpharetta
Statement of Net Position
Pension Trust Fund
April 30,2016

	Pension Trust Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ -
Investments	56,484,986
	-
Accounts Receivables (net of allowance for uncollectibles)	-
Total Assets	<u>56,484,986</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	-
	-
Due to Other Funds	-
Total Current Liabilities	<u>-</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>-</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>56,484,986</u>
Total Net Assets	<u>56,484,986</u>
Total Liabilities & Net Assets	<u><u>\$ 56,484,986</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended April 30, 2015

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,400,000
Employee Contribution	312,305
Total Contribution	<u>2,712,305</u>
Investment Income	1,392,214
Net appreciation in FMV	(3,137,856)
Interest and Dividends	779,866
Total Investment Income	<u>(965,777)</u>
Total Additions (Deductions)	<u>1,746,528</u>
Deductions:	
Benefits payments	1,211,176
Professional Fees	123,283
Total deductions	<u>1,334,459</u>
Net Increase (Decrease)	<u>412,069</u>
Net Assets held in trust for pension benefits	
Beginning of year	56,072,917
Total net assets	<u>\$ 56,484,986</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
April 30, 2016

	Special Revenue					Debt	Total Non-major Governmental
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Service Fund	Funds
ASSETS							
Cash / Cash Equivalents / Investments	\$ 603,176	\$ 2,717,863	\$ 1,739,048	\$ 54,537	\$ 1,540,840	\$ 817,667	\$ 7,473,131
Taxes Receivable	16	-	-	-	-	-	16.00
Pre-Paid Expenditures	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	13,887	-	-	13,887
Property Taxes	-	-	-	-	-	45,691	45,691
Intergovernmental Receivable	-	-	-	-	-	-	-
Due From Other Funds	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-
Total Assets	603,192	2,717,863	1,739,048	68,424	1,540,840	863,358	7,532,725
LIABILITIES							
Accounts Payable	-	-	-	-	645	-	645
Retainage Payable	-	-	-	-	-	-	-
Intergovernmental Payable	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Payroll Liabilities	-	-	(144)	-	7,068	-	6,923
Due to Other Fund	-	-	64	-	-	-	64
Deferred Revenue	16	-	-	13,887	-	47,618	61,520
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	16	-	(80)	13,887	7,713	47,618	69,155
FUND BALANCES							
Restricted:							
Capital Projects	-	2,717,863	-	-	-	-	2,717,863
Law Enforcement	-	-	1,739,128	-	-	-	1,739,128
Promotion of Tourism	603,176	-	-	-	-	-	603,176
Emergency Telephone Activities	-	-	-	-	1,533,127	-	1,533,127
Debt Service	-	-	-	-	-	815,740	815,740
Assigned for: Grant Projects	-	-	-	-	-	-	-
Grant Projects	-	-	-	54,537	-	-	54,537
Unassigned:	-	-	-	-	-	-	-
Total Fund Balances	603,176	2,717,863	1,739,128	54,537	1,533,127	815,740	7,463,570
Total Liabilities and Fund Balances	\$ 603,192	\$ 2,717,863	\$ 1,739,048	\$ 68,424	\$ 1,540,840	\$ 863,358	\$ 7,532,725

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ending April 30, 2016

	Special Revenue						Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	
REVENUES:							
Hotel Motel Tax	\$ 4,535,752	-	-	-			\$ 4,535,752
Property tax						3,523,339	3,523,339
Charges for Service	-	-	-	-	2,871,543		2,871,543
Impact Fees	-	1,146,884	-	-			1,146,884
Forfeiture Income	-	-	167,885	-			167,885
Intergovernmental	-	-	-	18,852	-		18,852
Contributions & Donations	-	-	-	20			20
Investment Earnings	3,341	5,474	1,145	144	2,971	6,888	19,961
Other	-	-	-	-	-	-	-
Total revenues	4,539,093	1,152,357	169,029	19,015	2,874,513	3,530,227	12,284,235
EXPENDITURES:							
Tourism	2,200,703	-	-	-	-		2,200,703
Community Development	-	17,055	-	-	-		17,055
Culture/Recreation	-	-	-	5,367	-		5,367
Public Safety	-	-	404,656	9,271	3,492,085		3,906,012
General Government	-	-	-	-	-		-
Debt Service:							
Principal						2,230,600	2,230,600
Interest						1,329,398	1,329,398
Bond Issuance Costs						-	-
Total expenditures	2,200,703	17,055	404,656	14,638	3,492,085	3,559,998	9,689,134
Excess (deficiency) of revenues over expenditures	2,338,390	1,135,302	(235,626)	4,378	(617,572)	(29,771)	2,595,101
OTHER FINANCING SOURCES (USES):							
Transfers in / out:							-
Debt service fund	-	-	-	-			-
Capital Projects							-
Operating grants fund	-	-	-	-			-
Capital grants fund	-	-	-	-			-
General fund	(1,735,213)	-	-	-	-		(1,735,213)
Budgeted Fund Balance:	-	-	-	-			-
Total other financing sources and (uses)	(1,735,213)	-	-	-	-		(1,735,213)
Net change in fund balances	603,176	1,135,302	(235,626)	4,378	(617,572)	(29,771)	859,887
Fund balances - beginning	-	1,582,560	1,974,754	50,160	2,150,699	845,511	6,603,684
Fund balances - ending	603,176	\$ 2,717,863	\$ 1,739,128	\$ 54,537	\$ 1,533,127	\$ 815,740	\$ 7,463,570

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 5,830,895	\$ 4,535,752	\$ (1,295,143)
Misc Revenue	-	-	-
Investment Earnings	-	3,341	3,341
Total revenues	5,830,895	4,539,093	(1,291,803)
EXPENDITURES:			
Alpharetta Convention & Visitor's Bureau	2,545,427	1,980,300	565,127
Alpharetta Business Community	221,860	220,403	1,457
Contingency	843,750.00	-	843,750.00
Total Expenditures	3,611,037	2,200,703	1,410,334
Excess of revenues over expenditures	2,219,858	2,338,390	118,532
OTHER FINANCING SOURCES (USES):			
Transfers Out	(2,219,858)	(1,735,213)	484,645
Total other financing sources and uses	(2,219,858)	(1,735,213)	484,645
Net change in fund balances	-	603,175	11,137
Fund balances - beginning	\$ -		
Fund balances - ending	\$ 603,176		

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ 45,000	\$ 1,146,884	\$ 1,101,884
Investment Earnings	1,350	5,474	4,124
Total Revenues	46,350	1,152,357	1,106,007
EXPENDITURES:			
General Government	1,628,910	\$ 17,055	1,611,855
Total expenditures	1,628,910	17,055	1,611,855
Excess (deficiency) of revenues over expenditures	(1,582,560)	1,135,302	2,717,862
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(1,582,560)	1,135,302	2,717,862
Fund balances - beginning		1,582,560	
Fund balances - ending		\$ 2,717,863	
Encumbrances		-	
Fund balances - ending		\$ 2,717,863	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 448,500	\$ 167,885	\$ (280,615)
Investment Earnings	227	1,145	918
Misc Revenue	-	-	-
Total Revenues	448,727	169,029	(279,697)
EXPENDITURES:			
Public Safety	2,423,480	442,262	1,981,218
Non-Departmental	-	-	-
Total expenditures	2,423,480	442,262	1,981,218
Excess (deficiency) of revenues over expenditures	(1,974,753)	(273,233)	1,701,521
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balances	(1,974,753)	(273,233)	1,701,521
Fund balances - beginning		1,974,754	
Fund balances - ending		\$ 1,701,522	
Adjustments to GAAP basis:			
Encumbrances		37,606	
Fund balances - ending		\$ 1,739,128	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 27,923	\$ 18,852	(9,071)
Contributions & Donations	320	20	(300)
Discounts Taken	-	-	-
Interest Earnings	-	144	144
Transfers in	-	-	-
Contingencies	-	-	-
Total	28,243	19,015	(9,228)
EXPENDITURES:			
General Government	17,758	-	17,758
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	24,843	9,271	15,572
Recreation & Parks	35,800	5,367	30,433
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	78,401	14,638	63,763
Excess (deficiency) of revenues over expenditures	(50,158)	4,378	54,536
OTHER FINANCING SOURCES (USES):			
Net change in fund balance	(50,158)	4,378	54,536
Fund balance - beginning		50,160	
Fund balance - ending		\$ 54,537	
Adjustments to GAAP basis:			
Encumbrances			
Fund balances - ending		\$ 54,537	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 3,790,000	\$ 2,871,543	\$ (918,457)
Misc Revenue	-	-	-
Investment Earnings	6,931	2,971	(3,960)
Total Revenues	3,796,931	2,874,513	(922,418)
EXPENDITURES:			
Public Safety	5,252,507	4,595,695	656,812
Total expenditures	5,252,507	4,595,695	656,812
Excess (deficiency) of revenues over expenditures	(1,455,576)	(1,721,182)	(265,606)
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(1,455,576)	(1,721,182)	(265,606)
Fund balances - beginning		2,150,699	
Fund balances - ending		\$ 429,517	
Adjustments to GAAP basis:			
Encumbrances		1,103,610	
Fund balances - ending		\$ 1,533,127	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended April 30, 2016

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 3,260,000	\$ 3,523,339	\$ 263,339
Misc Revenue		-	-
Investment earnings	9,000	6,888	(2,112)
Total revenues	3,269,000	3,530,227	261,227
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,230,600	2,230,600	-
Interest	1,329,398	1,329,398	1
Contingency	556,089	-	556,089
Bond issuance costs	5,000	-	5,000
Total debt service	4,121,087	3,559,998	561,090
Total expenditures	4,121,087	3,559,998	561,090
Excess (Deficiency) of revenues over expenditures	(852,087)	(29,771)	822,316
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(852,087)	(29,771)	822,316
Fund balances - beginning		<u>845,511</u>	
Fund balances - ending		<u><u>\$ 815,740</u></u>	



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DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of April 30, 2016

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Revenues*					
99575100-361000	Investment Earnings	\$ -	\$ 279	\$ -	\$ (279)
99575100-371000-C1601	High Impact Permitting Grant Program (IGA with COA)	75,000	75,000	-	-
99575100-334310-C1528	FISERV REBA Grant	1,250,000	1,125,000	-	125,000
	<i>subtotal</i>	\$ 1,325,000	\$ 1,200,279	\$ -	\$ 124,721
(1) 99575100-395000	Carryforward Fund Balance	\$ 398,030	\$ -	\$ -	\$ 398,030
	<i>subtotal</i>	\$ 398,030	\$ -	\$ -	\$ 398,030
	Total	\$ 1,723,030	\$ 1,200,279	\$ -	\$ 522,751
Expenditures					
99575100-523300	Advertising (Newsweek Ad; 50/50 split with COA)	\$ 16,000	\$ 16,000	\$ -	\$ -
99575100-571000-C1403	Local Job Creation Grant Program	60,000	-	-	60,000
99575100-544100-C1532	ATC Operational Funds	232,500	75,000	-	157,500
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	75,000	54,052	-	20,948
99575100-544100-C1528	FISERV REBA Grant	1,250,000	1,125,000	-	125,000
	<i>subtotal</i>	\$ 1,633,500	\$ 1,270,052	\$ -	\$ 363,448
99575100-522250-C1535	Innovation Center Operations (Facility R&M)	\$ 1,500	\$ 1,496	\$ -	\$ 4
99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	12,103	8,317	517	3,270
99575100-531100-C1535	Innovation Center Operations (Maintenance Supplies)	680	615	-	65
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	1,047	784	-	263
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	365	110	-	255
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	1,849	2,806	-	(957)
99575100-531230-C1535	Innovation Center Operations (Electricity)	15,416	5,900	-	9,516
	<i>subtotal</i>	\$ 32,960	\$ 20,028	\$ 517	\$ 12,416
99575100-579000	Reserve*	\$ 56,570	\$ -	\$ -	\$ 56,570
	<i>subtotal</i>	\$ 56,570	\$ -	\$ -	\$ 56,570
	Total	\$ 1,723,030	\$ 1,290,080	\$ 517	\$ 432,434

(1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report

As of April 30, 2016

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Encumbrances	Remaining
Fund Balance Reconciliation					
	Fund Balance (beginning of Fiscal Year)		\$ 398,031		
	Revenues collected to date		1,200,279		
	Expenditures incurred to date		(1,290,080)		
	Fund Balance (current)		\$ 308,230		
	Forecasted revenue collections		125,000		
	Fund Balance (forecasted)		\$ 433,230		
	Allocation of Forecasted Fund Balance:				
	Spendable (available for investment by the Board)		\$ 56,849		*
	Non-Spendable (unspent/remaining project allocations)		376,380		
			\$ 433,230		

* Spendable Fund Balance will exceed the budgeted Reserve when actual revenue collections exceed revenue budget.



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GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
April 30,2016

ASSETS

Current Assets:

Cash and Cash Equivalents	\$	364,557
Investments		

Restricted Cash for Bond Issuance Costs		-
Total Assets		364,557

LIABILITIES

Current Liabilities:

Accounts Payable		56,327
Due to Other Funds		-
Total Current Liabilities		56,327

Current Liabilities Payable from Restricted Assets:

		-
Total Current Liabilities Payable from Restricted Assets		-

Noncurrent Liabilities:

		-
Total Noncurrent Liabilities		-
Total Liabilities		56,327

Fund Balance

Restricted		251,381
Unassigned		56,849
Total Fund Balance		308,230

Total Liabilities & Fund Balance	\$	364,557
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City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended April 30,2016

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ -
State Grant	1,125,000
Fees	-
Contributions & Donations	75,000
Miscellaneous Income-Interest	279
	<u> </u>
Total Revenues	<u><u>1,200,279</u></u>
Expenditures	
Economic Development	1,254,052
Utilities - Miscellaneous	36,028
Debt Service:	
Principal	-
Interest	-
	<u> </u>
Total Expenditures	<u><u>1,290,080</u></u>
Excess (deficiency) of revenues over (under) expenditures	(89,801)
Other Financing Sources (Uses)	
Sale of capital assets	-
	<u> </u>
Net Change in Fund Balances	(89,801)
Fund Balance, Beginning of Year	<u>398,031</u>
Fund Balance, End of Year	<u><u>\$ 308,230</u></u>





City Council Meeting STAFF REPORT

Submitting Department: Community Development

Submitted By:

Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: PH-16-10 EAST VILLAGE COMMERCIAL

NOTE: THIS ITEM HAS BEEN DEFERRED AT THE REQUEST OF THE APPLICANT AND WILL BE NEITHER HEARD NOR CONSIDERED DURING THIS MEETING.

CONSIDERATION OF A REQUEST FOR A CHANGE TO A COUNCIL CONDITION WITH REGARD TO THE ARCHITECTURE, STYLE AND MATERIALS REQUIRED FOR A MIXED USE DEVELOPMENT LOCATED AT THE NORTHWEST CORNER OF OLD MILTON PARKWAY AND WESTSIDE PARKWAY. THIS PROPERTY IS LEGALLY DESCRIBED AS BEING LOCATED IN LAND LOTS 749-802, 1ST DISTRICT, 2ND SECTION.

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

Staff Report, Location Map, Aerial Map, Zoning Map, Future Land Use Map, Council Zoning Conditions March 2015, Approved Elevations, Current Proposed Elevations, Application



COUNCIL AGENDA REPORT

FROM: Kathi Cook, Community Development Director

SUBJECT: PH-16-10 East Village Commercial - Architecture

CITY COUNCIL: June 6, 2016

RECOMMENDATION:

Deny PH-16-10 East Village Commercial request for a **change to a previous condition of zoning.**

If approval is considered, the following conditions are recommended:

- 1. Elevations shall be similar to renderings and concept style sheets submitted and comply with the Alpharetta Downtown Design Guidelines with final approval by the Design Review Board.**
- 2. Outdoor seating areas shall include trees within spaces to provide shade. Building faces and frontage shall include soft landscape plantings such as vines and shrubs in addition to potted plants.**
- 3. Corner building shall be two stories with a minimum height of 30' with heavy architectural features such as a tower feature on building corner facing Old Milton Parkway and Westside Parkway.**
- 4. Parking and internal bank drive thru building shall not be visible from Westside Parkway and screened with heavy landscaping.**

REPORT-IN-BRIEF

The applicant, Old Milton Holdings LLC., a 21 acre mixed use project was approved March of 2015 and is requesting a change to the following condition of zoning:

28. Architecture shall be representative of southern historic vernacular style and all uses and/or buildings shall coordinate architecture. Design Review Board shall review townhomes, stacked flats and retail/restaurant and office building architecture. Site and landscape plan for commercial portion shall also require Design Review Board approval.

DISCUSSION

The submitted request, if approved, will allow Old Milton Holdings to construct elevations similar to those attached within the application. The applicant states that the proposed architecture is reflective of historic Georgia cities and is contextually appropriate based on the architecture and design of surrounding land uses.

During the 2015 hearing the applicant provided exhibits of buildings that will be similar to those proposed at this location. Specifically, the applicant stated the architecture would be similar to the Old Edwards Inn and spa building and provided photos of same as an exhibit to the conditions of zoning. The full exhibits are attached with a few shown below:



Photo of Old Edwards Inn submitted by Applicant at March 2015 hearing.



Photo of The Spa at Old Edwards Inn, also submitted by Applicant at March 2015 hearing.



Old Edwards Inn photo

The applicant stated at the 2015 hearing the intent to construct buildings with significant historic architectural details with a European influence. The change to the architecture is significant from representations at the public hearing as follows:

1. The images originally submitted illustrate a mix of materials: brick, stone, wood siding and posts, hard stucco, metal roofing, shingle roofing, etc. – the proposed design does not reflect this interesting mix.
2. The images originally submitted illustrate a variety of massing: large gable on the brick building, shed roofs over the porches on the wood frame, a brick chimney, etc. – the proposed design does not reflect this interesting mix and variety of shapes and verticality.
3. The images originally submitted illustrate a beautiful and full implementation of landscaping...vines, trees, ground cover, potted plants, etc. The proposed design does not suggest any soft plantings, but almost complete hard surfaces right up to the face of the building.
4. Images originally submitted show punched window openings or French doors - Requested buildings depict typical glass storefront on the first floor.
5. The buildings represented at the public hearing have significant window and door treatment changes. The majority of windows and doors on the proposed building are the same without significant breaks in the building.

6. Each entrance into the buildings provided at the public hearing are significant with arches and porticos. The buildings proposed have mostly inline storefronts.
7. Historic coping details are traditionally brick or stone. Proposed image appears to be stucco.
8. Historic punched openings (fenestration) have distinct, individual header & sill details. Proposed image upper windows are interconnected sill with no header at all.
9. The Design Guidelines require a greater emphasis on corners than the applicant is proposing on the corner bank building. The guidelines speak to the facades holding the corner to define the street wall and adding features such as towers.

The buildings submitted appear sleek and contemporary - not representative of historic details shown at the public hearing.

Additionally, the submitted design does not meet the Alpharetta Design Guidelines. The guidelines speak to breaking up longer buildings with massing articulation and describe “facades facing public streets and spaces should express a distinct base, middle, and top (parapet)”. The proposed elevation seems to focus more on horizontal lines and bands and less on the verticality desired by the guidelines.

Storefront systems are discussed in detail within the Guidelines. On Page 23, it expressly discourages the use of “aluminum storefront framing systems”, as depicted in the proposal. Page 27 discusses the allowed architectural styles and the proposed design does not fit any of the approved styles.

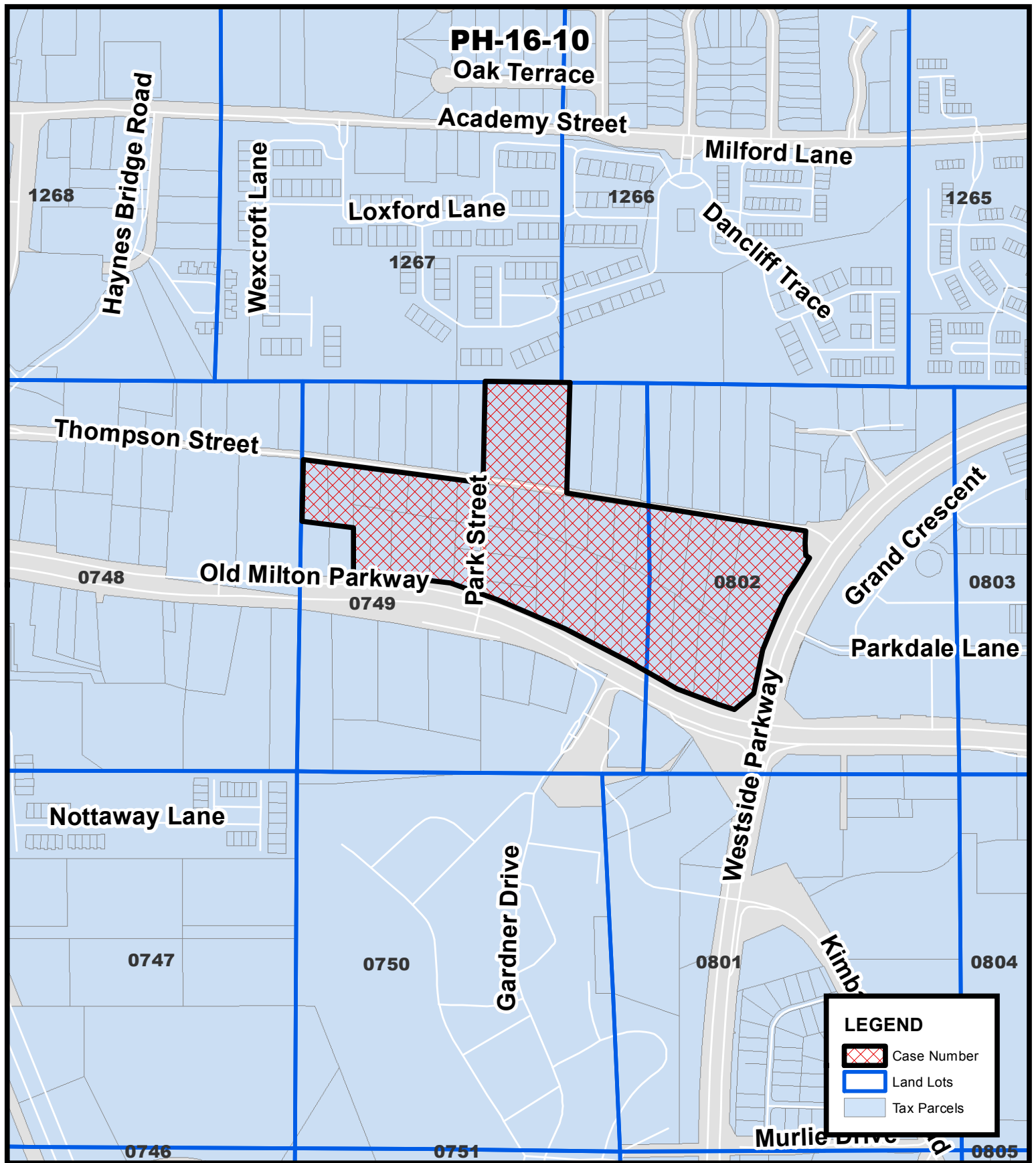
CONCLUSION

The requested change is significant and if the buildings are permitted as presented by the applicant, the village feel will be lost with buildings that generally all have the same flat roof and typical store front glass. The buildings will not appear as buildings that are individually designed and built over time in a village setting.

Attachments

Site Plan

Architectural Drawings

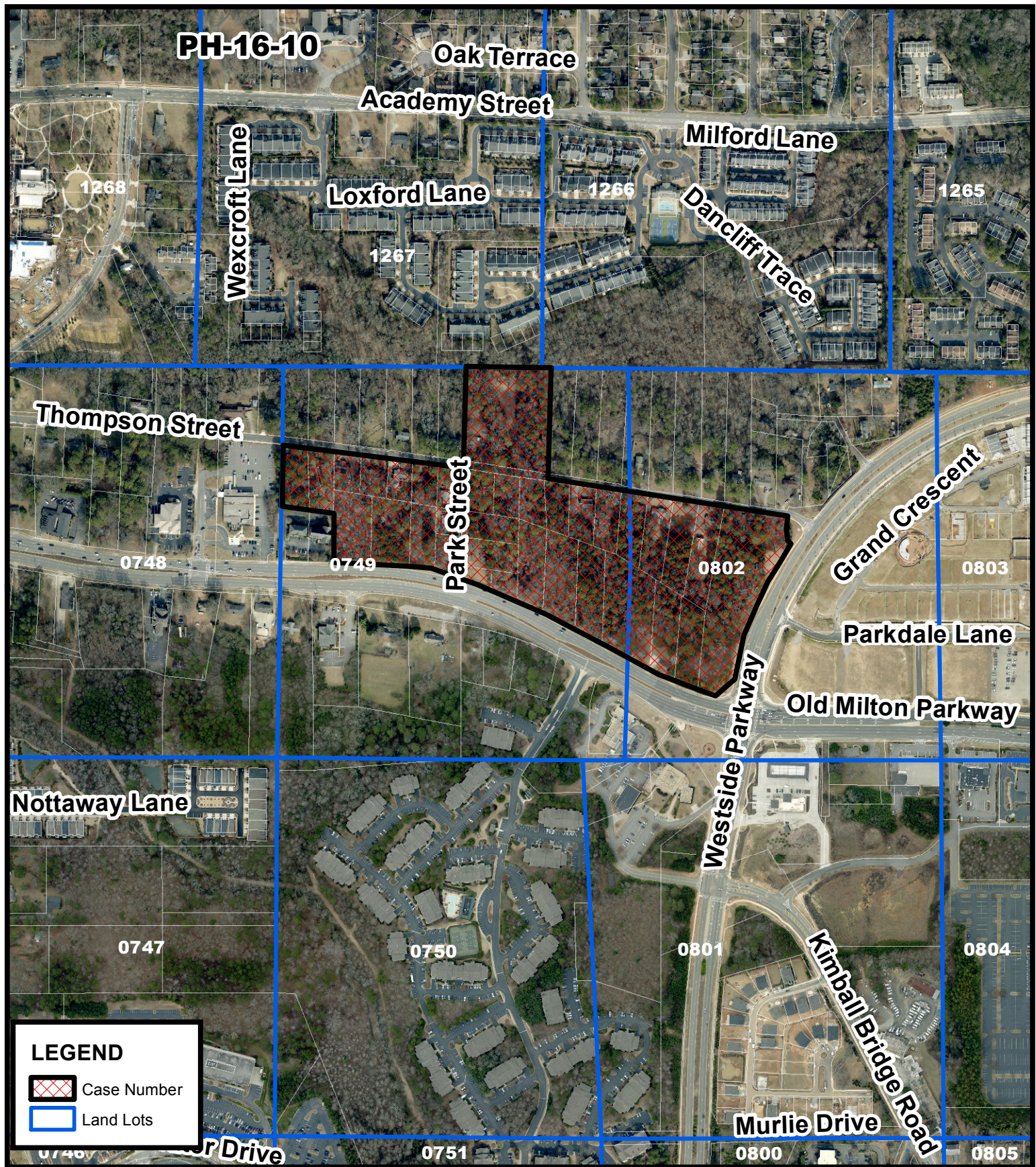


Location Map East Village Commercial

PH-16-10
D/LL: 1/2/749, 802
CC Date: 6/06/16



Location Map Provided by:
Community Development - GIS

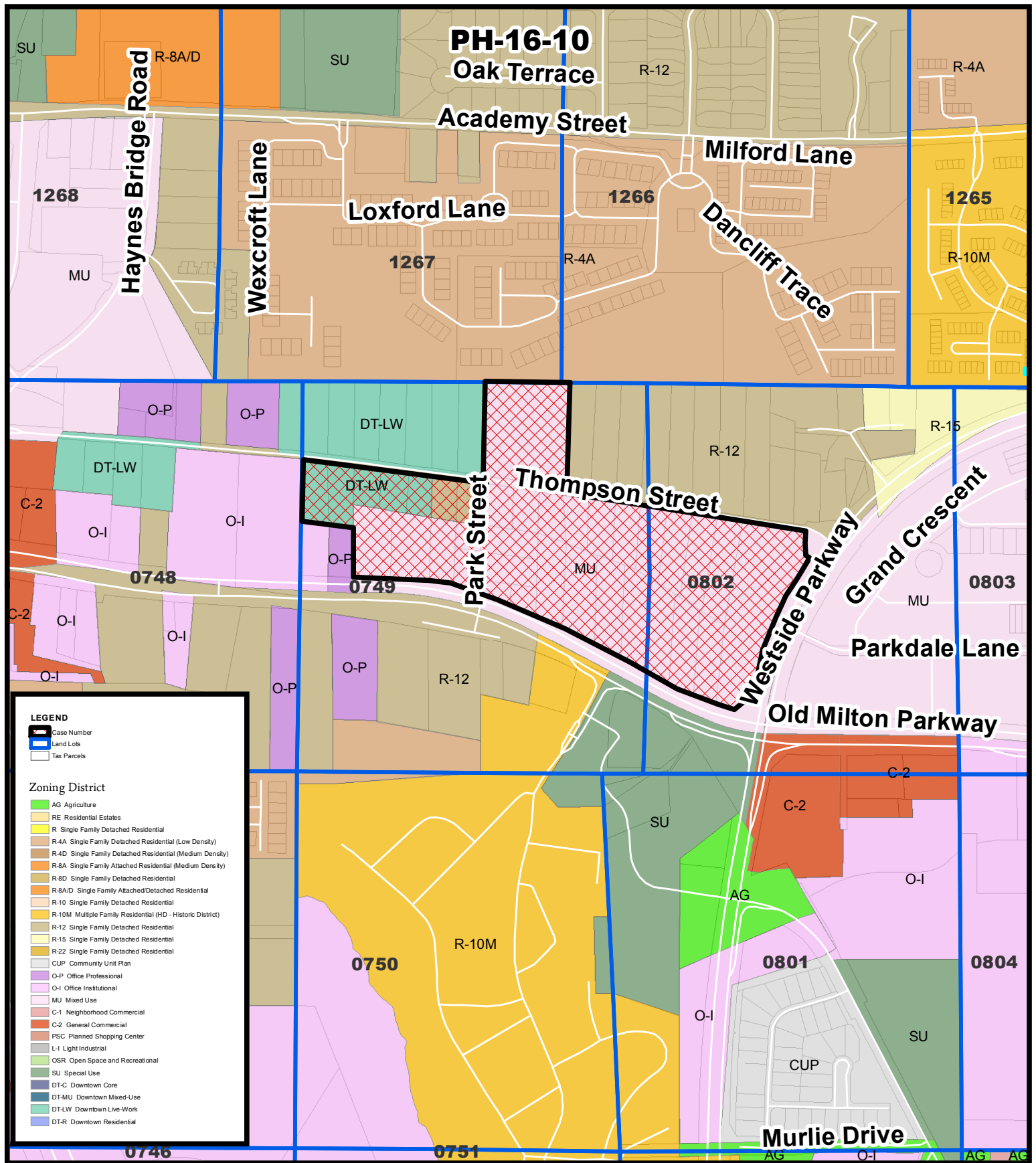


Aerial Map **East Village Commercial**

PH-16-10
D/LL: 1/2/749, 802
CC Date: 6/06/16



Location Map Provided by:
Community Development - GIS

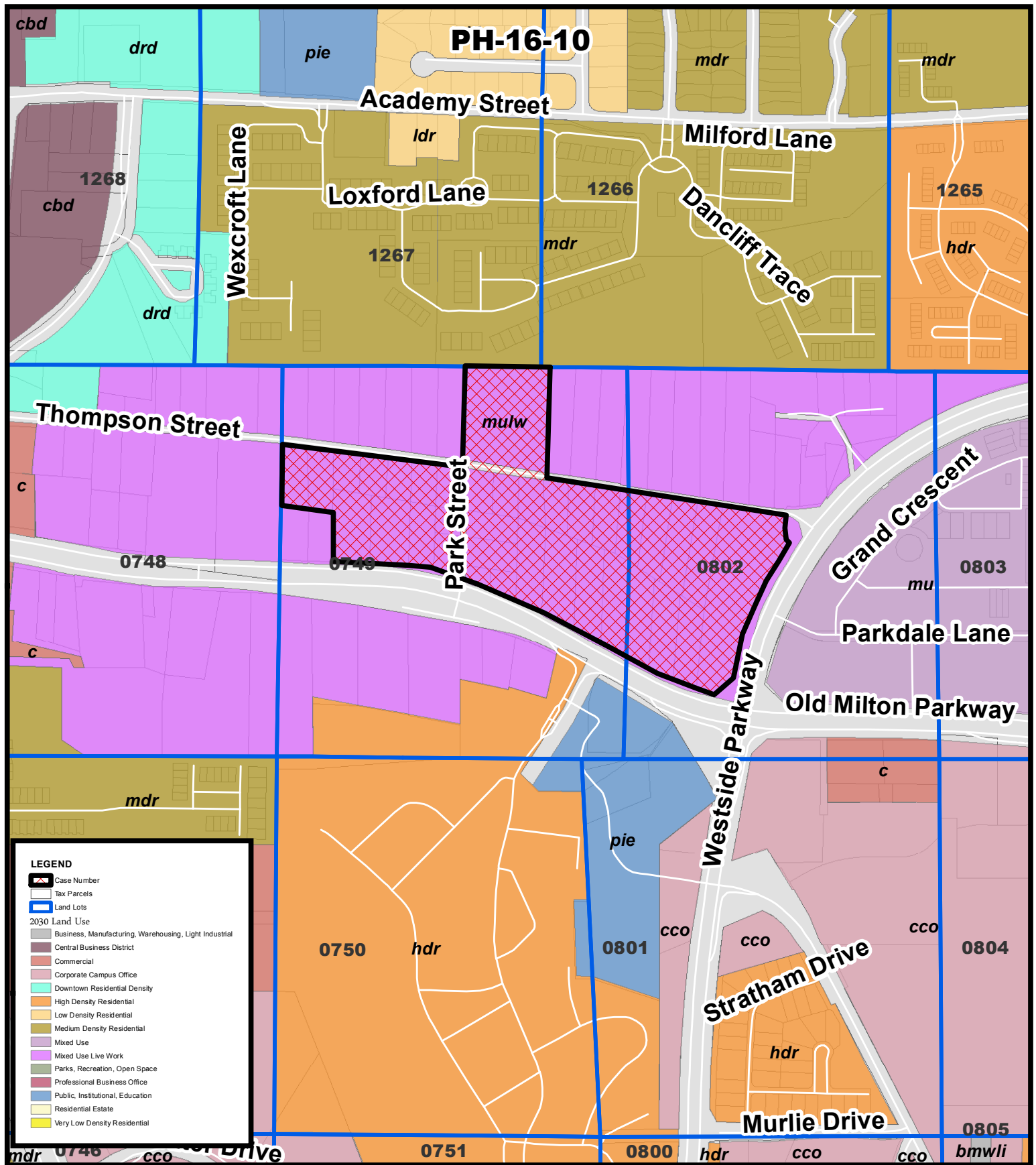


Zoning Map **East Village Commercial**

PH-16-10
D/LL: 1/2/749, 802
CC Date: 6/06/16



Location Map Provided by:
Community Development - GIS



2030 Land Use Map **East Village Commercial**

PH-16-10
D/LL: 1/2/749, 802
CC Date: 6/06/16



Location Map Provided by:
Community Development - GIS

CITY COUNCIL AGENDA ACTION SUMMARY

Public Hearing Date: March 30, 2015

Item#: CLUP-14-07/Z-14-11/V-14-26 Old Milton Holdings, LLC.

Consideration of a request to rezone approximately 21 acres from R-12, O-P, and C-1 to MU in order to develop single family detached and attached homes, office, restaurant, commercial, public space. A request to change the Comprehensive Land Use Plan from Professional/Business Office to Mixed Use is also requested. A total of 4 variances are being requested 1) 25 acres limit 2) less than 25% office 3) buffers and 4) allow "For sale" detached dwellings. The property is located on Thompson Street and Old Milton Parkway. The property is legally described as being located in Land Lot 749, 802, 1st District, 2nd Section, Fulton County, Georgia.

Motion:	Approved with Conditions
Motion:	Kennedy
Second:	Owens
Vote:	7-0-0

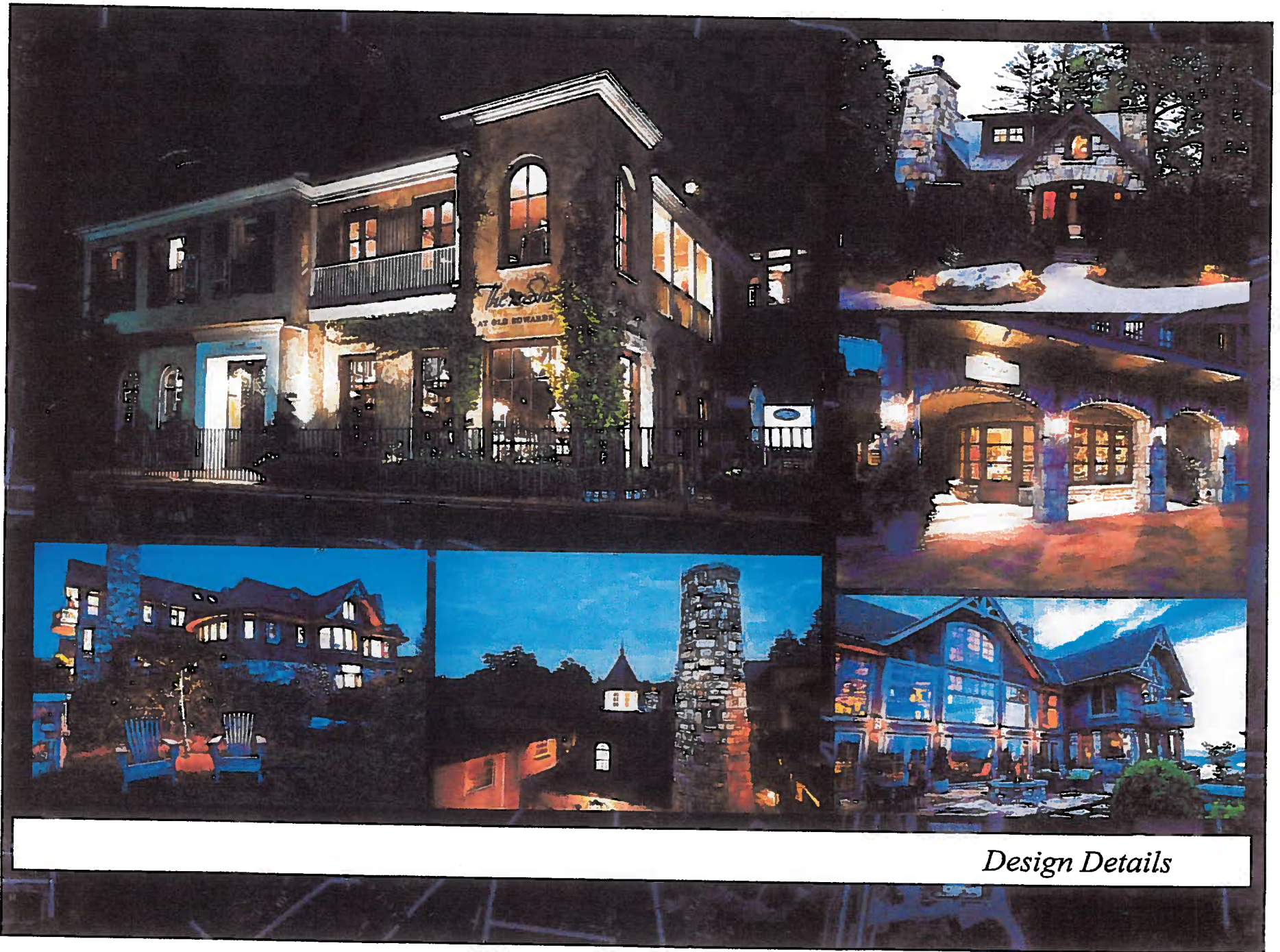
Approve CLUP-14-07/Z-14-11/V-14-26 Old Milton Holdings, LLC., subject to the following conditions:

- 1. The site, consisting of approximately 21 acres shall be zoned MU and limited to 8.82 units per acre. Land Use shall be "Mixed Use Residential"**
- 2. Office/Commercial portion of the site, consisting of approximately 3 acres, shall be zoned MU. Retail and restaurant uses shall be limited to a maximum of 25,000 sf which represents currently vested retail on existing C1 parcel. Retail and restaurant shall be restricted to the ground floor within multi-level buildings. One stand-alone sit-down restaurant shall be permitted, no drive thru windows. A permit for a 2nd standalone restaurant may be permitted only after construction of a minimum of 12000 square feet of office space. The following uses shall be permitted:**
 - a. Office**
 - b. Restaurant/No drive thru (all restaurants shall include outdoor seating)**
 - c. Bakery**
 - d. Beauty Shop**
 - e. Print shop**
 - f. Craftsman/artist studio**
 - g. Florist**
 - h. Shipping store**
 - i. Bank (Internal Drive Thru Only)**
 - j. Fitness studio**

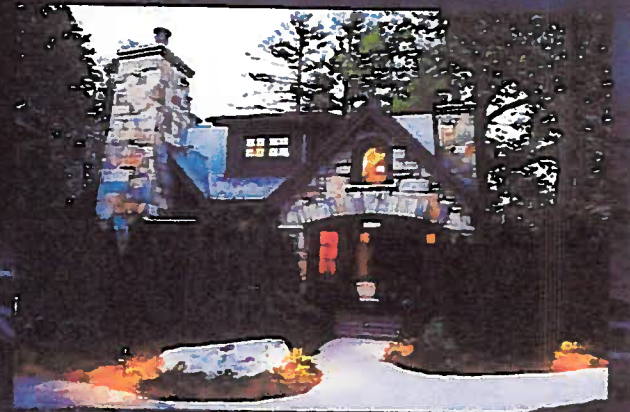
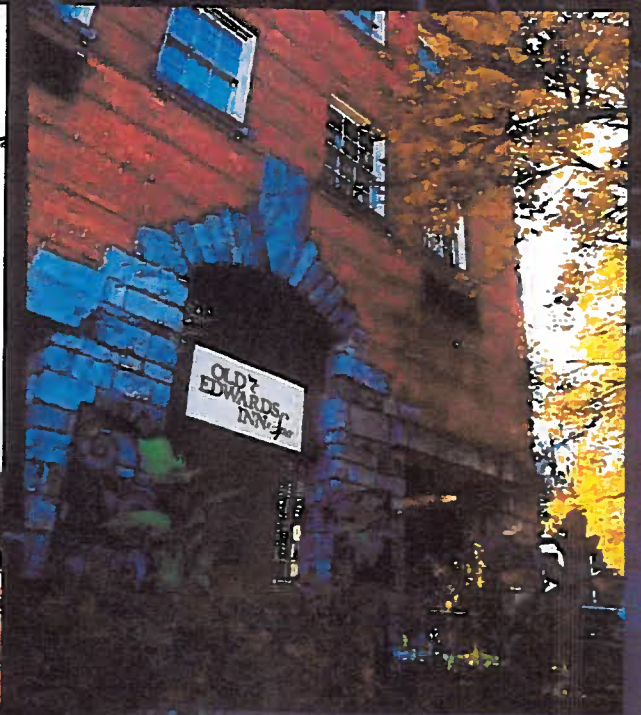
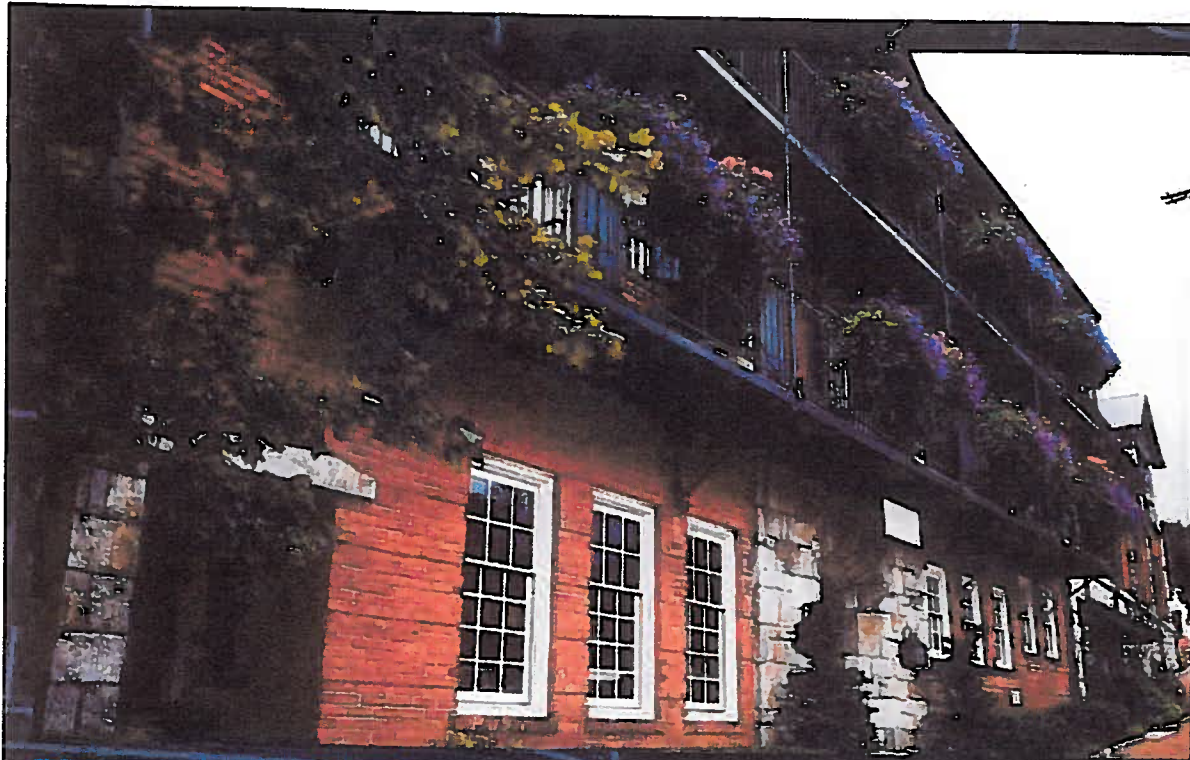
- k. Wine Store
 - l. Phone Store
 - m. Coffee Shop/ Coffee House
 - n. Jewelry Store
 - o. Spa Services (conditional)
3. **Vehicle access to Westside Parkway shall be limited to one right-in/right-out intersection and one right in/right out and left in only intersection. Westside Parkway median shall be extended to Old Milton Parkway. Intersection improvements to be approved by Staff.**
 4. **Vehicle access to Old Milton Parkway shall be limited to one full access intersection at Park Street and a minimum of one right-in/right-out intersection as shown.**
 5. **Vehicle access to Thompson Street to include up to four full access intersections. Homes fronting Thompson Street shall be rear loaded.**
 6. **Applicant's traffic study recommended installing a traffic signal at Old Milton and Park Street. In order to preserve the integrity of Old Milton Parkway, developer shall complete the Post Office Street to Thompson, providing an equivalent signalized access. Traffic Impact Fee credits will granted for the completion of this improvement.**
 7. **Thompson Street shall generally be improved as follows: 36 foot half width right-of-way to incorporate 12 foot walkway, 6 foot planting area, 8 foot on-street parking, and 10 foot travel lane with final approval by Staff.**
 8. **Local Streets (Park Street, proposed North/South Street, and proposed East/West Street) shall generally be improved as follows: 30 foot half-width right-of-way incorporating a 6 foot minimum walkway, 6 foot minimum planting area, 8 foot on-street parking, and 10 foot travel lanes.**
 9. **At the intersection of Old Milton Parkway and Park Street, provide a right turn lane from Park Street.**
 10. **The first parking lot drive isle shall be 75 feet minimum from the stop bar at stop controlled intersection and 150 feet at signalized intersections.**
 11. **Provide signal modifications recommended by traffic study including the addition of right turn overlap signal phasing at the intersection of Westside Parkway and Old Milton Parkway.**
 12. **Roadways with on-street parking shall incorporate curb extensions at intersections.**
 13. **Along Old Milton Parkway/West Side Parkway, sidewalks shall be 8 foot wide min.**
 14. **Development shall augment street connectivity with bike and pedestrian facilities throughout common areas. Pedestrian lighting shall be incorporated throughout the development. Maintenance of**

- the lighting shall be the responsibility of the property owner's association.
15. Commercial buildings shall have pedestrian access from all adjacent streets and incorporate bicycle parking, benches and other complementary amenities.
 16. Provide a bus shelter along Old Milton Pkwy, as coordinated with the City and MARTA.
 17. An area of at least 1500 square foot shall be established at the corner of Old Milton Parkway and Westside Parkway for a sitting area with a monument or sculpture, park benches and/or water feature. Plan to be approved by Design Review Board. All entrances on Old Milton Parkway shall be heavily landscaped.
 18. The Applicant shall prepare a phased grading plan to be approved by the Community Development Staff for review and approval. Tree buffer, as shown in the phased grading plan presented by staff at the hearing, specifically, the 50 foot strip of trees may be removed upon staff approval.
 19. The greenspace between units 89-103 shall link to the greenway along Thompson through a green space created between the for-sale lots in order to provide loop from Thompson Street to Park to Concorde Place and back to Thompson Street.
 20. Parking and rear of units shall not be visible for Old Milton Parkway or Westside Parkway. Architectural elements such as brick walls and trellises shall be used as well as berms and landscaping with final approval by Staff.
 21. Tree #49 (37" water oak) shall be saved as shown with little to no more than 20% encroachment into the CRZ. Work with Staff to design walking paths within CRZ.
 22. Tree #115 (10" Japanese maple) should be spaded and transplanted on site.
 23. Work with Staff to attempt to incorporate trees reported to be in good condition by the applicants arborist report.
 24. The park located on the north side of Thompson Street shall be improved with walkways and/or boardwalks, and landscaping appropriate for a passive park as approved by Staff. The Applicant will work with Community Development Staff to designate an area in the park for the automated bike rental station. Park shall be dedicated to the City with easements established for the HOA to maintain the detention pond.
 25. Detention pond shall be built as a decorative water feature that fits the natural environment with heavy landscaping and surrounding trail. Pond shall have a permanent pool. All visible walls shall be faced with stone as approved by Staff.
 26. Linear park depicted along Thompson Street and new North/South Street shall be substantially as depicted with widths ranging from a minimum of 35 feet to 78 feet in width and shall be dedicated to the

- City of Alpharetta upon completion. "Landing" area and linear park shall be improved with hardscape and landscape, as well as decorative directional signage with final approval by Staff.
27. Additional brick inlay crosswalk shall be required on Thompson Street and be relocated at the Thompson Street/Park Street intersection in front of Lot 4 or 5.
 28. **Residential Architecture shall be representative of southern classic style. Commercial and office shall be European or English style as in picture shown as exhibit A. All uses and/or buildings shall coordinate architecture. Design Review Board shall review townhomes, stacked flats and retail/restaurant and office building architecture. Site and landscape plan for commercial portion shall also require Design Review Board approval.**
 29. Each elevation shall be different for the proposed 21 single family homes along Thompson Street.
 30. Buildings along Old Milton Parkway, Thompson Street, Westside Parkway and Park Street shall face those streets to the greatest extent possible with garages located to the rear of the buildings. In cases where the side of the building faces those streets, the sides shall be designed to have the appearance of facing those streets. There shall be no visible rear yards along Old Milton Parkway.
 31. Signage for all uses shall coordinate and require Design Review Board approval.
 32. In consideration of the dedication by the applicant of additional park land and public space beyond the 10% code requirement and construction of improvements on that land, the City and the applicant shall enter into a Development Agreement, by which, the City agrees to donate 2 parcels to the applicant as requested and approved by the City Attorney and provide administrative relief where possible on tree recompense as determined by the Director of Community Development.
 33. The outdoor light fixtures shall be cut off type, designed to avoid spillage of light onto adjacent properties.
 34. A 15 foot landscape buffer shall be installed on the northern property line of the parcel shown as stacked flats.
 35. Garbage dumpsters shall be screened and put in a location approved by staff.



Design Details



Design Details



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM WESTSIDE PARKWAY
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA





WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM THE PARKING LOT
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY &
ASSOCIATES
1300070000



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM THE PARKING LOT
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA





WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM OLD MILTON PARKWAY-NORTH BOUND
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA





WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM OLD MILTON PARKWAY-SOUTH BOUND
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA





WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM PARKING LOT-NORTH EAST
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY &
ASSOCIATES
1 5 0 8 2 7 6 0 0 0

5/9/16



PH-16-10

G. Douglas Dillard
404-665-1241

E-Mail
ddillard@pftlegal.com

May 6, 2016

Via Hand Delivery and Email

Kathi Cook, Director of Community Development
City of Alpharetta
2 Park Plaza
Alpharetta, GA 30009

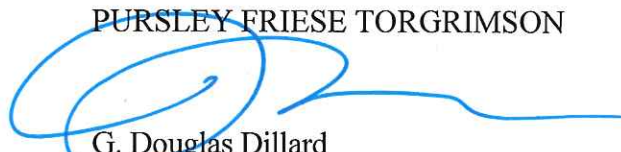
Re: Old Milton Holdings, LLC; Modification of Zoning Condition

Dear Kathi:

Please find enclosed the Applicant's zoning modification request. Thank you and please contact me with any questions.

Very truly yours,

PURSLEY FRIESE TORGRIMSON



G. Douglas Dillard
Jillian Arnold

Enclosure

5/9/16
CITY OF ALPHARETTA
PUBLIC HEARING APPLICATION

PH-16-10
FOR OFFICE USE ONLY

Case #: _____

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Old Milton Holdings, LLC c/o Jill Arnold, Pursley Friese Torgimson

Telephone: 404-665-1243

Address: 1230 Peachtree Street, NE

Suite: 1200

City Atlanta

State: GA

Zip: 30309

Fax: 404-876-4757

Mobile Tel: 615-714-1755

Email: jarnold@pftlegal.com

Subject Property Information:

Address: 2600 Block of Old Milton Parkway

Current Zoning: MU

District: 1

Section: 2

Land Lot: 0749; 802

Parcel ID: Please see enclosed Legal description.

Proposed Zoning: MU

Current Use: Mixed Use

This Application For (Check All That Apply):

☐ Conditional Use

☐ Master Plan Amendment

☐ Rezoning

☐ Master Plan Review

☐ Variance

☐ Public Hearing

☐ Comprehensive Plan Amendment

☒ Other (Specify): Modification of Zoning Condition

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

Mixed Use, specifically, a modification to Condition #28 of Zoning Case # Z-14-11 is being sought to revise architectural renderings for the commercial and office portions of the development.

Applicant's Request (Please itemize the proposal):

Applicant requests to revise Condition #28 of Zoning Case # Z-14-11.

Applicant's Intent (Please describe what the proposal would facilitate):

The proposal would revise the architectural design of office and commercial buildings approved by the Mayor and City Council in Zoning Case # Z-14-11.

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: Old Milton Holdings, LLC/Robert Cheeley

Subject Public Hearing Case: Modification to Condition of Zoning; +/- 21 acres @ Old Milton Parkway, Westside Parkway, and Thompson Street.

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: _____

None

Position: _____

Description of Contribution: _____

Value: _____

Description of Contribution: _____

Value: _____

Description of Contribution: _____

Value: _____

Description of Contribution: _____

Value: _____

Description of Contribution: _____

Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: _____

Robert Cheeley
OLD MILTON HOLDINGS, LLC/Bob Cheeley

Date: _____

5/6/16

CAMPAIGN DISCLOSURE STATEMENT

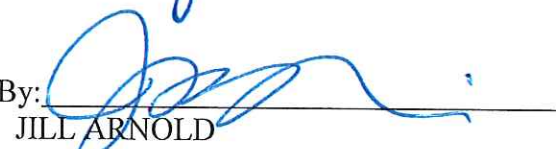
G. DOUGLAS DILLARD and JILL ARNOLD of the law firm of PURSLEY FRIESE TORGRIMSON, LLP, and formerly of the law firm of WEISSMAN NOWACK CURRY & WILCO, P.C., has been retained to represent OLD MILTON HOLDINGS, LLC before THE CITY OF APHARETTA, GEORGIA. Pursuant to the provisions of O.C.G.A. §36-67A-3, please find below a list of the contributions made by the above-named individuals, or the law firm of PURSLEY FRIESE TORGRIMSON, LLP or WEISSMAN NOWACK CURRY & WILCO, P.C., in the past two years, aggregating \$250.00 or more, to local government officials who may review this Application.

<u>NAME OF GOV'T. OFFICIAL</u>	<u>POSITION</u>	<u>AMOUNT OF CONTRIBUTION</u>	<u>DATE OF CONTRIBUTION</u>
Dan Merkel	Councilman	\$250.00	May 29, 2015

PURSLEY FRIESE TORGRIMSON

By: 

G. DOUGLAS DILLARD

By: 

JILL ARNOLD

Date: 5/4/2016

1230 Peachtree Street, NE
Suite 1200
Atlanta, GA 30309

Property Legal Description
SURVEY TRACT 27
(Kyle Robinson Properties II, Inc.)
(11-21-2014)

All that tract or parcel of land lying and being in land lots 749 of the 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

Commencing at a 5/8-inch rebar set at the north end of the mitered right-of-way intersection of the easterly right-of-way of Park Street (30-foot right-of-way) and the southerly right-of-way of Thompson Street (variable right-of-way); Thence leaving said right-of-way intersection along a tie line North 39 degrees 47 minutes 20 seconds West, a distance of 52.76 feet to a 5/8-inch rebar found on the northerly right-of-way of Thompson Street, said 5/8-inch rebar found being the **TRUE POINT OF BEGINNING**; Thence departing said right-of-way North 02 degrees 52 minutes 52 seconds East, a distance of 362.26 feet to a 3/4-inch rebar found; Thence South 89 degrees 08 minutes 28 seconds East, a distance of 329.80 feet to a 3/4-inch rebar found; Thence South 02 degrees 33 minutes 30 seconds West, a distance of 406.23 feet to a 3/4-inch open top pipe found on said northerly right-of-way of Thompson Street; Thence continuing with said northerly right-of-way North 81 degrees 33 minutes 21 seconds West, a distance of 333.45 feet to a 5/8-inch rebar found, which is the **POINT OF BEGINNING**.

Said tract of land contains 2.917 Acres.

Property Legal Description
WESTERN TRACTS OVERALL DESCRIPTION
(Tracts 1 – 4 & 26)
(1-12-2015)

All that tract or parcel of land lying and being in land lot 802 of the 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

BEGINNING at a concrete monument found at the southwest corner of the mitered right-of-way intersection of the westerly right-of-way of Park Street (having a 30 right-of-way) and the northerly right-of-way of Old Milton Parkway (State Route 120, also known as State Bridge Road, having a variable right-of-way); Thence continuing with said northerly right-of-way of Old Milton Parkway along a curve to the left having an arc length of 68.53 feet, with a radius of 1518.95 feet, being subtended by a chord bearing of North 76 degrees 53 minutes 00 seconds West, for a distance of 68.53 feet to a 5/8-inch rebar found; Thence along a curve to the left having an arc length of 97.97 feet, with a radius of 1518.95 feet, being subtended by a chord bearing of North 80 degrees 01 minutes 25 seconds West, for a distance of 97.95 feet to a 5/8-inch rebar found; Thence along a curve to the left having an arc length of 146.77 feet, with a radius of 1518.95 feet, being subtended by a chord bearing of North 84 degrees 38 minutes 23 seconds West, for a distance of 146.71 feet to a 5/8-inch rebar found; Thence along a curve to the left having an arc length of 20.78 feet, with a radius of 1518.95 feet, being subtended by a chord bearing of North 87 degrees 47 minutes 59 seconds West, for a distance of 20.78 feet to a concrete monument found; Thence North 88 degrees 14 minutes 41 seconds West, a distance of 129.00 feet to a 1/2-inch rebar found; Thence departing said northerly right-of-way of Old Milton Parkway North 02 degrees 20 minutes 52 seconds East, a distance of 182.93 feet to a 1/2-inch open top pipe found; Thence North 01 degrees 19 minutes 50 seconds East, a distance of 96.58 feet to a 1-1/4-inch open top pipe found; Thence South 80 degrees 22 minutes 13 seconds East, a distance of 99.74 feet to a 1-1/2-inch open top pipe found; Thence South 79 degrees 44 minutes 54 seconds East, a distance of 49.43 feet to a 1-inch iron pin found; Thence South 79 degrees 17 minutes 23 seconds East, a distance of 49.96 feet to a point; Thence South 79 degrees 00 minutes 56 seconds East, a distance of 99.06 feet to a 1-1/2-inch flat iron & 1-inch rod found; Thence South 78 degrees 50 minutes 33 seconds East, a distance of 99.76 feet to a 1-open top pipe found; Thence South 81 degrees 24 minutes 02 seconds East, a distance of 98.12 feet to a 5/8-inch rebar set on the westerly right-of-way of Park Street; Thence continuing with said westerly right-of-way of Park Street South 01 degrees 08 minutes 35 seconds West, a distance of 100.00 feet to a 1/2-inch rebar found; Thence South 01 degrees 08 minutes 35 seconds West, a distance of 125.65 feet to a concrete monument found at the north end of the mitered right-of-way intersection of said westerly right-of-way of Park Street and the northerly right-of-way of Old Milton Parkway; Thence South 63 degrees 38 minutes 12 seconds West, a distance of 38.46 feet to a concrete monument found, which is the **POINT OF BEGINNING**.

Said tract of land contains 2.855 Acres.

Property Legal Description
EASTERN TRACTS OVERALL DESCRIPTION
(Tracts 5 through 25)
(1-12-2015)

All that tract or parcel of land lying and being in land lots 749 & 802 of the 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

BEGINNING at a 5/8-inch rebar set at the southwest corner of the mitered right-of-way intersection of the westerly right-of-way of Westside Parkway (having a variable right-of-way) and the northeasterly right-of-way of Old Milton Parkway (State Route 120, also known as State Bridge Road, having a variable right-of-way); Thence continuing with said northeasterly right-of-way of Old Milton Parkway along a curve to the right having an arc length of 69.60 feet, with a radius of 1080.92 feet, being subtended by a chord bearing of North 73 degrees 32 minutes 55 seconds West, for a distance of 69.59 feet to a 5/8-inch rebar found; Thence along a curve to the right having an arc length of 82.08 feet, with a radius of 1080.92 feet, being subtended by a chord bearing of North 69 degrees 31 minutes 43 seconds West, for a distance of 82.06 feet to a 5/8-inch rebar found; Thence along a curve to the right having an arc length of 115.05 feet, with a radius of 1080.92 feet, being subtended by a chord bearing of North 64 degrees 18 minutes 14 seconds West, for a distance of 115.00 feet to a chisel point found; Thence North 61 degrees 01 minutes 21 seconds West, a distance of 115.40 feet to a 5/8-inch rebar found; Thence North 61 degrees 01 minutes 21 seconds West, a distance of 99.35 feet to a 5/8-inch rebar set; Thence North 61 degrees 01 minutes 21 seconds West, a distance of 106.15 feet to a 1/2-inch rebar found; Thence North 61 degrees 01 minutes 21 seconds West, a distance of 160.11 feet to a 1/2-inch rebar found; Thence departing said northeasterly right-of-way of Old Milton Parkway North 01 degrees 02 minutes 59 seconds East, a distance of 306.28 feet to a 5/8-inch rebar set; Thence North 73 degrees 07 minutes 50 seconds West, a distance of 100.07 feet to a 1-inch open top pipe found; Thence South 01 degrees 09 minutes 06 seconds West, a distance of 99.96 feet to a 3/8-inch rebar found; Thence South 01 degrees 07 minutes 37 seconds West, a distance of 99.93 feet to a 1/2-inch crimp top pipe found; Thence North 77 degrees 10 minutes 56 seconds West, a distance of 100.15 feet to a 5/8-inch rebar set; Thence South 01 degrees 04 minutes 42 seconds West, a distance of 67.25 feet to a 1/2-inch rebar found on said northeasterly right-of-way of Old Milton Parkway; Thence continuing with said right-of-way North 70 degrees 28 minutes 39 seconds West, a distance of 77.81 feet to a concrete monument found at the southeast corner of the mitered right-of-way intersection of the northeasterly right-of-way of Old Milton Parkway and the easterly right-of-way of Park Street (having a 30 foot right-of-way); Thence North 50 degrees 33 minutes 25 seconds West, a distance of 30.94 feet to a concrete monument found at the north end of said mitered right-of-way intersection; Thence leaving the right-of-way of Old Milton Parkway and continuing with said easterly right-of-way of Park Street North 01 degrees 08 minutes 35 seconds East, a distance of 43.80 feet to a 5/8-inch rebar found; Thence North 01 degrees 08 minutes 35 seconds East, a distance of 99.48 feet to a steel rod found; Thence North 01 degrees 08 minutes 35 seconds East, a distance of 99.87 feet to an axle found; Thence North 01 degrees 08 minutes 35 seconds East, a distance of 159.21 feet to a 5/8-inch rebar set at the south end of the mitered right-of-way intersection of the easterly right-of-way of Park

Street and the southerly right-of-way of Thompson Street (variable right-of-way); Thence North 68 degrees 34 minutes 42 seconds East, a distance of 10.79 feet to a 5/8-inch rebar set at the north end of said mitered right-of-way intersection; Thence leaving the right-of-way of Park Street and continuing with said southerly right-of-way of Thompson Street South 81 degrees 33 minutes 21 seconds East, a distance of 90.08 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 100.01 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 45.20 feet to a 5/8-inch rebar set; Thence South 14 degrees 35 minutes 28 seconds West, a distance of 26.80 feet to a 5/8-inch rebar set; Thence South 75 degrees 24 minutes 46 seconds East, a distance of 32.25 feet to a 5/8-inch rebar set; Thence North 14 degrees 31 minutes 32 seconds East, a distance of 30.27 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 22.95 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 100.55 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 100.15 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 97.96 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 99.98 feet to a 5/8-inch rebar set; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 99.86 feet to a point; Thence South 81 degrees 33 minutes 21 seconds East, a distance of 99.57 feet to a chisel point set; Thence South 81 degrees 20 minutes 00 seconds East, a distance of 102.02 feet to a 5/8-inch rebar set; Thence South 81 degrees 04 minutes 46 seconds East, a distance of 234.08 feet to a 5/8-inch rebar set; Thence along a curve to the left having an arc length of 26.53 feet, with a radius of 220.00 feet, being subtended by a chord bearing of South 84 degrees 44 minutes 42 seconds East, for a distance of 26.51 feet to a chisel point found; Thence South 50 degrees 06 minutes 59 seconds East, a distance of 14.48 feet to a 1/2-inch rebar found at the north end of the mitered right-of-way intersection of the southerly right-of-way of Thompson Street and the westerly right-of-way of Westside Parkway; Thence South 00 degrees 09 minutes 09 seconds East, a distance of 71.06 feet to a 5/8-inch rebar set at the south end of said mitered right-of-way intersection; Then leaving the right-of-way of Thompson Street and continuing with said westerly right-of-way of Westside Parkway along a curve to the left having an arc length of 115.64 feet, with a radius of 1464.24 feet, being subtended by a chord bearing of South 31 degrees 56 minutes 59 seconds West, for a distance of 115.61 feet to a 5/8-inch rebar set; Thence South 29 degrees 41 minutes 29 seconds West, a distance of 78.32 feet to a 5/8-inch rebar set; Thence along a curve to the left having an arc length of 393.45 feet, with a radius of 1165.99 feet, being subtended by a chord bearing of South 20 degrees 01 minutes 28 seconds West, for a distance of 391.58 feet to a 5/8-inch rebar set at the north end of the mitered right-of-way intersection of the westerly right-of-way of Westside Parkway and the northeasterly right-of-way of Old Milton Parkway; Thence South 44 degrees 59 minutes 38 seconds West, a distance of 105.48 feet to a 5/8-inch rebar set, which is the **POINT OF BEGINNING**.

Said tract of land contains 15.295 Acres.

ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

How will this proposal be compatible with surrounding properties?

PLEASE SEE ATTACHED LETTER OF INTENT

How will this proposal affect the use and value of the surrounding properties?

PLEASE SEE ATTACHED LETTER OF INTENT

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

PLEASE SEE ATTACHED LETTER OF INTENT

What would be the increase to population and traffic if the proposal were approved?

PLEASE SEE ATTACHED LETTER OF INTENT

What would be the impact to schools and utilities if the proposal were approved?

PLEASE SEE ATTACHED LETTER OF INTENT

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

PLEASE SEE ATTACHED LETTER OF INTENT

Are there existing or changing conditions which affect the development of the property and support the proposed request?

PLEASE SEE ATTACHED LETTER OF INTENT

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

Letter of Intent and Written Analysis

City of Alpharetta

Application:
Modification to Zoning Conditions Application

Applicant: Old Milton Holdings, LLC

Submitted for Applicant by:

G. Douglas Dillard
Jillian S. Arnold
PURSLEY FRIESE TORGRIMSON
1230 Peachtree Street, Suite 1200
Atlanta, Georgia 30309
(404) 665-1243
jsellers@pftlegal.com
jarnold@pftlegal.com

I. Introduction

The subject Property was rezoned to a Mixed Use (MU) zoning category in March of 2015 (Z-14-11). The rezoning was approved with 35 conditions of zoning. The Applicant, Old Milton Holdings, LLC now seeks to modify Condition #28 of the approved zoning conditions for Z-14-11. Pursuant to Z-14-11, Condition #28 currently provides:

“Residential architecture shall be representative of southern classic style. Commercial and office shall be European or English style as in picture shown as exhibit A. All uses and/or buildings shall coordinate architecture.”

The Applicant requests that Condition #28 be modified to allow for a different architectural design for the commercial and office buildings. The Applicant’s proposed architectural renderings for the commercial and office uses are enclosed herein. The proposed architecture is reflective of historic Georgia cities, such as Savannah and Buford, and is contextually appropriate based on the architecture and design of surrounding buildings, including the adjacent residential uses.

Because the Applicant satisfies all required criteria for the requested zoning condition modification, the Applicant respectfully requests that this application be granted.

Alpharetta Planning Commission Review Criteria

1) How will this proposal be compatible with surrounding properties?

The Applicant’s proposed architecture is reflective of historic Georgia cities, including Atlanta’s warehouse district (Ponce City Market), such as Savannah and Buford, and is contextually appropriate based on the architecture and design of surrounding land uses, including the adjacent residential uses.

2) How will this proposal affect the use and value of the surrounding properties?

The requested modification will enhance the overall aesthetic quality and coordination of the Old Milton Village project. Moreover, the revised architectural design is more appropriate based on surrounding architectural styles.

3) Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

No, the property cannot be developed for a reasonable economic use if the Applicant is required to construct the commercial and office buildings in accordance with the currently approved architectural style.

4) What would be the increase to population and traffic if the proposal were approved?

There will be no increase in population or traffic generated if the proposal is approved.

5) What would be the impact to schools and utilities if the proposal were approved?

No new students will be generated and there will be no impact on utilities if the proposal is granted.

6) How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

The proposal is consistent with the Comprehensive Plan and Downtown Master Plan.

7) Are there existing or changing conditions which affect the development of the property and support the proposed request?

Yes. The Applicant's proposed revision to the non-residential architectural design is more consistent with new and existing architecture, in terms of design and building materials, in the surrounding Old Milton Parkway/Westside Parkway area than the architecture that was approved in Z-14-11.

Constitutional Notice

Georgia law and the procedures of the City of Alpharetta require us to raise Federal and State constitutional objections during the rezoning application process. While the Applicant anticipates a smooth application process, failure to raise constitutional objections at this stage may mean that the Applicant will be barred from raising important legal claims later in the process. Accordingly, we are required to raise the following constitutional objections at this time:

The portions of the City of Alpharetta Unified Development Code, facially and as applied to the Property, which restrict the Property to any zoning classification, uses, or to any zoning district other than that proposed by the Applicant are unconstitutional in that they would destroy the Applicant's property rights without first paying fair, adequate and just compensation for such rights, in violation of Article I, Section I, Paragraph I and Section III, Paragraph I of the Constitution of the State of Georgia of 1983, and the Due Process Clause of the Fourteenth Amendment to the Constitution of the United States.

The application of the City of Alpharetta Unified Development Code, facially and as applied to the Property, which restricts the Property to any zoning classification, uses, or to any zoning classification other than the classification as proposed by the Applicant is unconstitutional, illegal, null and void, constituting a taking of Applicant's Property in violation of the Just Compensation Clause of the Fifth Amendment to the Constitution of the United States; Article I, Section I, Paragraph I, and Section III, Paragraph I of the Constitution of the State of Georgia of 1983; and the Equal Protection and Due Process Clauses of the Fourteenth Amendment to the Constitution of the United States denying the Applicant an economically viable use of its land while not substantially advancing legitimate state interests. A denial of this Application would

constitute an arbitrary and capricious act by the City of Alpharetta without any rational basis therefore constituting an abuse of discretion in violation of Article I, Section I, Paragraph I and Section III, Paragraph I of the Constitution of the State of Georgia of 1983, and the Due Process Clause of the Fourteenth Amendment to the Constitution of the United States.

A refusal by the Alpharetta City Council to grant the requested zoning modification in accordance with the zoning criteria as requested by the Applicant would be unconstitutional and discriminate in an arbitrary, capricious and unreasonable manner between the Applicant and owners of the similarly situated property in violation of Article I, Section I, Paragraph II of the Constitution of the State of Georgia of 1983 and the Equal Protection Clause of the Fourteenth Amendment to the Constitution of the United States. Any zoning of the Property subject to conditions which are different from the conditions requested by the Applicant, to the extent such different conditions would have the effect of further restricting Applicant's utilization of the Property, would also constitute an arbitrary, capricious and discriminatory act in zoning the Property to a unconstitutional classification and would likewise violate each of the provisions of the State and Federal Constitutions set forth hereinabove.

The existing zoning conditions which prohibit the Applicant's use of the property are unconstitutional. This notice is being given to comply with the provisions of O.C.G.A. § 36-33-5 to afford the City an opportunity to revise the Property to a constitutional classification. If action is not taken by the City to rectify this unconstitutional zoning classification within a reasonable time, a claim will be filed in the Superior Court of Fulton County demanding just and adequate compensation under Georgia law for the taking of the Property, diminution of value of the Property, attorney's fees and not less than Nineteen Million Dollars (\$19,000,000.00) in other damages arising out of the unlawful deprivation of the Applicant's property rights.

Accordingly, your Applicant respectfully requests that this Application be granted as requested by the Applicant.

If there are any questions about this Application, you may contact me at 404-665-1243 or jarnold@pftlegal.com.

Sincerely,

PURSLEY FRIESE TORGRIMSON



G. Douglas Dillard
Jillian Arnold
Attorneys for Applicant

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: Old Milton Holding, LLC/Bob Cheeley

Telephone: (770) 861-4100

Address: 5100 Peachtree Parkway

Suite: 200

City Norcross

State: GA

Zip: 30092

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

☐ Annexation☐ Special Use☐ Rezoning☐ Conditional Use☐ Variance☐ Master Plan☐ Land Use Application☒ Other Modification of Zoning ConditionIdentify Authorized Applicant:

Name of Authorized Applicant: Old Milton Holdings, LLC c/o Jill Arnold, Pursley Friese

Telephone: 404-665-1243

Address: 1230 Peachtree Street, NE

Suite: 1200

City Atlanta

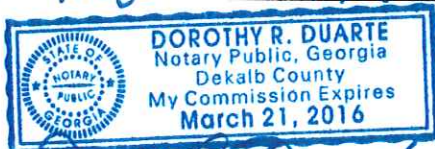
State: GA

Zip: 30309

So Sworn and Attested:

Owner Signature: Date: 5/6/16

Notary:

Notary Signature: Date: 5/6/16

5/9/16

PROPERTY OWNER AUTHORIZATION

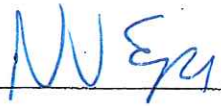
PH-16-10

Property Owner Information:Contact Name: Pulte Homes, LLC/Jeff KingsfieldTelephone: 404-787-6544Address: 2475 Northwinds PkwySuite: 600City: ALPHARETTAState: GAZip: 30009 - 4813Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- | | |
|---|---|
| ☐ Annexation | ☐ Special Use |
| ☐ Rezoning | ☐ Conditional Use |
| ☐ Variance | ☐ Master Plan |
| ☐ Land Use Application | ☒ Other <u>Modification of Zoning Condition</u> |

Identify Authorized Applicant:Name of Authorized Applicant: Old Milton Holdings, LLC c/o Jill Arnold, Pursley FrieseTelephone: 404-665-1243Address: 1230 Peachtree Street, NESuite: 1200City AtlantaState: GAZip: 30309So Sworn and Attested:Owner Signature: Date: 5/6/16Notary: Notary Signature: Date: 5/6/16



5/9/16



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM WESTSIDE PARKWAY
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY
& ASSOCIATES
15000784

PH-16-10

5/9/16



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM THE PARKING LOT
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY &
ASSOCIATES
13020788

PH-16-10

5/9/16



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM THE PARKING LOT
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA



PH-16-10

5/9/16



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM OLD MILTON PARKWAY-NORTH BOUND
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY
ASSOCIATES
15020786

PH-16-10

5/9/16



WBA ARCHITECTURE · INTERIOR DESIGN · PLANNING

VIEW FROM OLD MILTON PARKWAY-SOUTH BOUND
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC. | WWW.WBASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA

WAKEFIELD
BEASLEY
ASSOCIATES
100007840

PH-16-10

5/9/16



WBA ARCHITECTURE • INTERIOR DESIGN • PLANNING

VIEW FROM PARKING LOT-NORTH EAST
MAY 5, 2016

WAKEFIELD BEASLEY & ASSOCIATES ARCHITECTS, INC | WWW.WEASSOCIATES.COM | ATLANTA JACKSONVILLE DUBAI PANAMA SHANGHAI

RETAIL MIXED/USED STUDIO

LIBERTY VILLAGE
ALPHARETTA, GA



PH-16-10



City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: PUBLIC HEARING ON THE FISCAL YEAR 2017 BUDGET AND MILLAGE RATE LEVY

II. RECOMMENDATION:

The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2017 Budget.

III. REPORT IN BRIEF:

The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview of the operating and capital budget at the April 25th City Council meeting and a detailed discussion of the operating/capital initiatives at the May 2nd, May 16th, and May 23rd City Council meetings.

Tonight is the first of two public hearings and the first of two meetings to vote on the FY 2017 Budget with the schedule as follows:

- June 6, 2016

- Public Hearing
 - City Council Meeting
 - E-911 Resolution
 - Budget Ordinance (1st reading)
 - Millage Ordinance (1st reading)

- June 20, 2016

- Public Hearing
 - City Council Meeting
 - Budget Ordinance (2nd reading)
 - Millage Ordinance (2nd reading)

There were no changes to the budget since the May 23rd City Council meeting.

IV. ALTERNATIVES:

V. ATTACHMENTS:

FY 2017 Budget (excerpt)



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

June 6, 2016

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2017 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
 - Maintenance of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually. This savings equates to a 1.3 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
 - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2015) including funding \$4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Funding totaling \$16.8 million available for capital investment within our city (includes the \$4.5 million in recurring capital discussed above). The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (discussed on the next page), and other sources which are

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY ADMINISTRATOR
ROBERT J. REGUS

available for your review and described in detail under the *Capital Initiatives* section of this report.

- ✓ Funding for a new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.
- ✓ Funding for the 2016 Alpharetta Parks and Transportation Bond which will provide \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond will be issued during FY 2017 and is funded through the city's existing millage rate structure.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.

Expanded service levels within the City Administration and Public Safety Departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2017 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 7-9, 2016). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2016 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. salaries, healthcare, etc.).

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

– General Fund:	\$ 67,733,011	(A) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.
– Special Revenue Funds:	14,856,985 (A)	
– Debt Service Fund:	5,816,807	
– Capital Project Funds:	12,259,857 (A)	
– Solid Waste Fund:	3,304,278	
– Risk Management Fund:	1,312,200	
– Medical Insurance Fund ¹ :	<u>7,932,994</u>	
Total	\$113,216,132	

Several of the major points of the FY 2017 Budget are as follows:

- Property Taxes: The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4% with additional new construction values forecasted for recent development within the city (e.g. Avalon).

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017² (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.

¹ Please refer to the *Budget Narrative* section for detailed financial information.

² Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

- Management of personnel and compensation program to align with current market environment:
 - ✓ Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
 - General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position³ and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
 - E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center⁴).
 - ✓ Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide⁵). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
 - ✓ Coverage of group insurance premiums (8% premium increase; \$480,669⁶ incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
 - ✓ Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) including FY 2017 operating initiatives⁷.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$111,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2)

³ Job duties have been absorbed by the Finance Department.

⁴ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁵ This represents the financial impact in FY 2017 (i.e. April-June 2017).

⁶ The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

⁷ Please refer to the *Operating Initiatives* section for more information.

FY 2017 Operating Initiative⁸ funding for the capital lease replacement of the city's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.

- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds⁹.

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2017 Budget, including a multi-year personnel listing by department.

BUDGET AND MILLAGE RATE HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2016: Distributed the FY 2017 Mayor's Recommended Budget
- May 2, 2016: Council Meeting
- May 16, 2016: Council Meeting
- May 23, 2016: Council Meeting
- June 6, 2016: Public Hearing and Council Meeting (Budget/Millage)
 - 1st reading of Budget Ordinance*
 - 1st reading of Millage Rate Ordinance*
 - E-911 Resolution*
- June 20, 2016: Public Hearing and Council Meeting (Budget/Millage)
 - 2nd reading of Budget Ordinance*
 - 2nd reading of Millage Rate Ordinance*

BUDGET ISSUES AND PRIORITIES

The FY 2017 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;

⁸ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁹ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during April 2016 in conjunction with the sale of \$25 million (par) of Development Authority of Alpharetta Revenue Bonds, Series 2016, for a new state-of-the-art 44,000 sq. ft. Conference Center through a public-private partnership with North American Properties (developer of Avalon).

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2017 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Alpharetta is one of only 214 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating. Additionally, Alpharetta is one of only two cities in Georgia to earn an AAA rating from both *Moody's* and *S&P*.

S&P recently raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) as part of the Conference Center bond review.

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-

personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and overall health.
- Incentivizing our wellness program for all employees who elect city health coverage through discounts in their health insurance premiums. This includes the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) includes a loss of the wellness program discount and results in higher premiums paid by the employee.
- Instituting measures to facilitate trend management of chronic illnesses including allowing employees/spouses identified as high risk (including tobacco use) for chronic disease via the biometric screening receive wellness program discounts by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.
- Instituting a Minimum Premium Plan model with our insurance carrier (CIGNA) that reduces premium taxes while maintaining coverage benefits.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget programs the operating millage reduction into the Debt Service Fund to fund the debt service on the Alpharetta Parks and Transportation Bonds¹⁰ which will be issued during FY 2017.

The city has estimated a 4% increase in digest values with additional new construction values forecasted for recent development within the city (e.g. Avalon).

Taxpayer Savings

The FY 2017 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Development Authority bonds were issued in 2016 to fund construction of a new state-of-the-art Conference Center. Alpharetta Parks and Transportation bonds will be issued in FY 2017 to fund improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Principal and interest payments for fiscal year 2017 are budgeted at \$6,874,377 with the following forecast: 2018 - 2041¹¹: \$7,470,357 (annual average). These figures include debt service associated with both the 2016 Conference Center bonds and the 2016 Parks/Transportation bonds (to be issued in FY 2017).

¹⁰ Please refer to the *Capital Initiatives* section for detailed descriptions of the bond projects.

¹¹ Represents the estimated final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds to be issued in FY 2017. This figure will change once the bonds are issued and final debt service amounts are determined.

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

	Net Budget Impact
General Fund	
City Administration	
Contracted Marketing/Public Relations Services	\$ 100,000
Public Safety	
Cardiac Monitors Replacement Lease	50,000
Fingerprint Technician (PT to FT)*	-
E-911 Fund	
Communication Officers (4 FTE)	212,000
	\$ 362,000

*\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2017 Budget includes funding of \$16.8 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$23 million. Recommended capital projects total \$15.5 million with an additional \$1.3 million set aside for future capital initiatives.

FY 2017 Capital Improvement Program Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Capital Projects Fund	Total
Sources:						
Available Fund Balance	\$ 6,049,857	\$ 2,355,609	\$ -	\$ 1,750,000	\$ 1,730,000	\$ 11,885,466
(1) Recurring Capital Program	2,825,000	-	-	-	-	2,825,000
Recurring Stormwater Capital Program	1,675,000	-	-	-	-	1,675,000
Pay-as-you-go Capital Investment	-	394,391	32,000	-	-	426,391
	\$10,549,857	\$ 2,750,000	\$ 32,000	\$1,750,000	\$1,730,000	\$ 16,811,857
Uses:						
(2) Capital/Grant-Matching	\$ 10,549,857	\$ 2,750,000	\$ 32,000	\$ 1,750,000	\$ 466,037	\$ 15,547,894
	\$10,549,857	\$ 2,750,000	\$ 32,000	\$1,750,000	\$ 466,037	\$ 15,547,894
Non-Allocated:						
Future Capital/one-time Initiatives	\$ -	\$ -	\$ -	\$ -	\$ 1,263,963	\$ 1,263,963

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, DEA Fund, and Operating Grants Fund.

The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (to be issued during FY 2017), and other sources which are available for your review and described in detail under the *Capital Initiatives* section of this report

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2015, the city's fund balance totaled \$23.6 million. Of this amount, approximately \$5 million was appropriated in the FY 2016 Budget for capital/one-time initiatives and \$12.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2017 totals \$6.1 million.

Funding Recurring Capital from Operating Budget

FY 2017 includes appropriations totaling \$4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

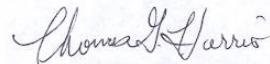
Respectfully Submitted,



David Belle Isle
Mayor



Robert J. Regus
City Administrator



Thomas G. Harris
Finance Director

OPERATING INITIATIVE **REQUESTS**

City of Alpharetta FY 2017 Budget Operating Initiative Requests

Executive Summary

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets.

General Fund

City Administration

Contracted Marketing/Public Relations Services \$100,000

Contracted services with a private marketing/public relations agency to augment current marketing/public relations/publicity efforts. The primary focus will be on promoting projects, activities, and successes related to three primary focus areas:

1. Growth of our technology sector and position as the Technology City of the South;
2. Growth and activity in Downtown Alpharetta; and
3. Overall quality of life and positive projects and newsworthy happenings in the community.

The contracted services will not replace current public information efforts, but augment them in a manner to elevate Alpharetta's exposure through proactive story placement, media buys, and other activities. The contract and activities performed will be managed by the Public Information Office of the City Administration Department and will be coordinated by a marketing team comprised of staff from Public Information and Economic Development to ensure continuity across all public relations/marketing efforts and consistency of brand and messaging. This initiative is supportive of the following Council Goals: (a) Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders; and (b) Promotes Development.

Public Safety

Cardiac Monitors Replacement Lease \$50,000

This request is for funding of an annual lease payment for the replacement of the city's cardiac monitors (9 units; Zoll E-Series). Each of the city's fire apparatus is equipped with a cardiac monitor.

The city's existing cardiac monitors were purchased in 2008 and have exceeded their useful life as they do not meet several current American Heart Association (AHA) recommendations.

Benefits offered by current cardiac monitors over our existing models include:

- Ability to measure End Tidal Co2 (AHA recommendation);

- Ability to transmit 12-Lead EKG to hospital via Wi-Fi (AHA recommendation);
- More intuitive interface (current units require scrolling through several screens to enter certain information);
- EKG printouts are easier to read;
- Units are much lighter and ergonomic.

The cardiac monitors cost approximately \$27,500 each or \$247,500 to replace all 9 units. The department was planning on replacing the units over a three year period but believes it makes more operational sense to replace all the units at once. Having a standard cardiac monitor unit in place allows personnel to focus their training efforts and provides more efficient service to our customers by eliminating variables inherent in having to think and react when operating multiple cardiac monitor units. The Department recommends funding the cardiac monitor replacements through a 5-year capital lease which will ensure a dedicated funding source for replacement of the monitors upon expiration of the underlying lease. The goal is to ensure that our fleet of cardiac monitors is replaced every five years thereby ensuring the best and most advanced care for our customers.

Public Safety

Fingerprint Technician (part-time to full-time)

\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested

This request is for approval of the reclassification of the existing part-time Fingerprint Technician position to a full-time position. Fingerprinting is part of the mandatory background checks required for City permits such as serving alcohol and operating a taxi, and the service is also offered as a courtesy to citizens for personal purposes such as firearms licenses and employment applications. Demand has grown significantly, driven by local development (new restaurants) and expanded background requirements in the private sector. An expansion of the hours during which the service is offered is required to meet both volume and service level demands. Reclassification of the part-time position to full-time will accomplish this while maintaining appropriate controls in the function.

Fingerprint volume is tracked via actual counts, which have grown from 3,869 in 2013 to 4,084 in 2015 to a projected 4,300 in 2016. Quality is tracked by the percentage of print sets that are accepted or rejected by the GBI. The current technician has an exceptionally high acceptance rate and can expand his hours to meet demand while maintaining quality standards.

On an annualized basis, this reclassification of one part-time (current) Fingerprint Technician position to full-time status is estimated to cost \$40,000 annually (\$65,000 annualized budget allocation of full-time position less \$25,000 current budget allocation of part-time position). However, the Public Safety Department will absorb the cost of this reclassification into their base budget request for FY 2017 (no additional funding is being requested). Please note: the city collects fees for fingerprinting, and the volume growth that has created this need is also generating incremental revenue growth and will offset a portion of the increased costs.

E-911 Fund

Public Safety

Communication Officers (4 FTE)

\$212,000 (net cost)

The request is to fund four additional full-time Communications Officer positions for the Emergency 911 Center. The 911 Center has adopted call-taking and dispatch protocols that enable operators to play a more effective role in emergency calls: taking better information from callers, dispatching appropriate responders and equipment, and providing better pre-arrival instructions to callers. Service levels are improved considerably by keeping operators on the phone with callers longer, but this effectively increases the workload. Operators are presently working mandatory overtime at an annual cost of more than \$150,000 to meet this need and this is not sustainable. One additional communications officer per shift is needed to satisfactorily meet the need on a permanent basis.

The Center keeps statistics on answering time, dispatch time, response time and other "customer service" metrics. All are and will be monitored to assess the effectiveness of this addition to staff.

Costs are estimated at \$282,000 annually which represents personnel (salary/benefits) and operational (training and uniforms) costs which would be partially offset through reduction in budgeted overtime costs (\$70,000) leaving a net budget impact of \$212,000. Funding is provided through the E-911 Fund.

CAPITAL INITIATIVE **REQUESTS**

City of Alpharetta FY 2017 Budget Capital Initiative Requests (Narrative)

Executive Summary

General Fund

Recurring Capital Program	\$ 4,500,000
Available Fund Balance	6,049,857
Capital Projects Fund (Available Fund Balance)	1,730,000
Impact Fees	2,750,000
DEA Fund ¹	1,750,000
E-911 Fund ²	32,000
LMIG Grant Funds ³	500,000
Downtown Parking Fund ³	120,000
Developer/Association Contributions ³	765,000
Avalon Park Land Contribution ³	1,000,000
City Center Land Sales ³	6,600,000
2016 Bond Issue ⁴	52,000,000
Total Sources:	\$77,796,857

Recommended Capital Initiatives*:

Bond Projects	\$56,750,000
Parking Garage (west of Main St.)	7,200,000
Surface Parking Lot (west of Main St.)	1,125,771
Recurring Capital Initiatives	6,352,500
General Capital Initiatives	5,104,623
Total Uses:	\$76,532,894

Reserve for Future Capital/One-Time Investment: **\$ 1,263,963**

** Capital initiatives not recommended for funding total \$7,448,000.*

¹ Funding for the Public Safety Headquarters Expansion project.

² Funding for an allocable share of the HVAC replacements at Public Safety Headquarters.

³ Funding sources are being shown herein to provide a comprehensive view of capital investment in FY 2017. Grant proceeds, land sales and developer contributions, while not included in the FY 2017 budget, will be appropriated in accordance with policy (e.g. budget ordinance) when the proceeds are legally earned/received by the city. The contribution from Avalon is currently appropriated in the FY 2016 capital budget for parkland acquisition within close proximity to the Avalon Development (e.g. 3 miles). The sale of City Center parcel 11 is currently appropriated in the FY 2016 capital budget to fund construction of a surface parking lot west of Main Street. The remaining City Center land sales, coupled with current appropriations within the Downtown Parking Fund, will be used for construction of a parking garage west of Main Street. Developer contributions will be used for the: (a) Northwinds Street and Pedestrian Lighting project (contribution from the Parkway 400 developer estimated at \$82,500); and (b) the parking garage west of Main Street (developer contributions towards parking spaces in the proposed garage; \$570,000). Contributions from the Alpharetta Youth Baseball Association will be used towards the Wills Park Batting Pavilion project (\$112,500).

⁴ Alpharetta Parks and Transportation Bond issue was approved by the voters on May 24, 2016 and will be issued during FY 2017.

Proposed Bond Projects (funded fully/partially through Bond Proceeds)

Rucker Road Corridor Improvements **\$16,000,000**

This request is for roadway and streetscape improvements along the Rucker Road Corridor from Wills Road west to the City Limits. The project is designed to improve safety and traffic flow while reducing vehicle travel speeds and providing pedestrian enhancements. This will be accomplished through narrowing travel lanes, providing sidewalks along both sides of the roadway, and adding aesthetic features such as trees, planted medians, and pedestrian lighting. Safety and operational improvements will be made at key intersections. **Funding will be provided through the 2016 Alpharetta Parks and Transportation Bond Issue (the “2016 Bond”; \$14,850,000) and Impact Fees (\$1,150,000).**

Kimball Bridge Rd Congestion Mitigation **\$9,000,000**

This request is for roadway and streetscape improvements along Kimball Bridge Road between Northpoint Parkway and Waters Road designed to ease traffic congestion during peak commuting periods. This will be accomplished by extending the dedicated eastbound right turn lane from Northpoint Parkway onto Waters Road to better accommodate the evening traffic pattern. A westbound dedicated right turn lane from Kimball Bridge Road onto Northpoint Parkway will also be extended to better address the needs of the primary morning peak commute period. The addition of wider sidewalks and improved access to the Big Creek Greenway is also included. Funding will be provided through the 2016 Bond.

Windward Parkway Corridor Improvements **\$2,000,000**

This request is for Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety. The project involves changing the existing dedicated right turn/deceleration lanes along the roadway into thru-travel lanes and connecting them to create one continuous travel lane. This project combines with a soon-to-be under construction project that adds turning lanes from the northbound GA400 off-ramp onto Windward Parkway and extends those to Westside Parkway. The combined projects will help to address backups that are currently occurring on the ramp. This project entails a joint partnership with the City of Milton. The funding set forth above represents Alpharetta's contribution. Funding will be provided through the 2016 Bond.

Lilly Garden Terrace Extension **\$1,500,000**

The extension of Cumming Street west from Main Street to Canton Street to provide additional travel options within and through Downtown Alpharetta. This project advances a goal outlined in the current Downtown Plan to improve the street grid network within Downtown to reduce traffic congestion. Funding will be provided through the 2016 Bond.

Greenway Extension to Forsyth County **\$6,500,000**

Extension of the Big Creek Greenway north from Windward Parkway to connect to Forsyth County's greenway trail system. Completing this leg of the Big Creek Greenway will result in a trail system that runs more than 14 miles through Roswell, Alpharetta, and Forsyth County. Ultimately the trail system will span from the Chattahoochee River in Roswell to Bethelview Road in Forsyth County. Funding will be provided through the 2016 Bond.

Sidewalk Improvements

\$6,000,000

In 2015, City Council adopted a priority ranking of sidewalk projects to construct continuous sidewalk along one-side of all non-subdivision streets based on stated criteria (e.g. connection to schools, connection to greenways, homeowners served, cost, etc.).

Construction of sidewalks in various locations around Alpharetta to improve pedestrian mobility and provide recreational opportunities. The project helps to achieve the goal of providing sidewalks on at least one side of every public street that is not located within a neighborhood or subdivision. Funding will be provided through the 2016 Bond.

Parkland Acquisition

\$6,450,000

Strategic acquisition of undeveloped land for the purpose of creating public parks/cultural spaces and preserving greenspace. This effort will help Alpharetta achieve the goal of providing 15 acres of park land (combined active and passive space) for every 1,000 residents. Some acquisitions will be of larger parcels of land for creation of traditional parks or greenspace preservation, while other purchases will be of smaller parcels for the purpose of providing pocket parks or areas of passive park space. An ambition of this project is to provide a public park of some type and scale within one mile of every home in Alpharetta. **Funding will be provided through the 2016 Bond (\$5,450,000) and a contribution from Avalon (\$1,000,000).**

Wills Park Pool Renovation

\$4,000,000

Renovation of public pool facilities at Wills Park, which has not been updated since it was constructed in 1987. The project includes the construction of one new competition pool, one new leisure pool, three pavilions, and other amenities. Also included is a complete renovation of the Bathhouse and showers. Interior renovations will include up-to-date registration/circulation as well as training rooms for lifeguard staff. **Funding will be provided through the following sources: 2016 Bond (\$2,700,000); and General Fund (fund balance of \$1,300,000).**

Eastside Community Center/YMCA Partnership

\$2,500,000

The creation of indoor recreation facilities to better serve Alpharetta citizens who live east of Georgia 400. The project would involve either the development of a dedicated facility owned and operated by the City or the development of a facility through a partnership between the City and the Ed Isakson YMCA that would be operated by the agency but open for use by citizens of Alpharetta. The decision as to which method would best meet the needs of Alpharetta residents would be made following an extensive public input process. Funding will be provided through the 2016 Bond.

Alpharetta Arts Center Development

\$2,800,000

The extensive renovation of the building and land located at the northwest corner of Mayfield Road and Canton Street for the purpose of creating a new Alpharetta Arts Center. The property was formerly the location of the Alpharetta branch of the Fulton County Library. The project would result in improved and more centrally located facilities for cultural arts classes, programs, exhibits, and performances. **Funding will be provided through the 2016 Bond (\$1,500,000) and Impact Fees (\$1,300,000).**

Proposed Projects funded fully/partially from City Center Land Sales

Parking Garage/ (west side of Main Street) \$7,200,000

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed parking garage would accommodate in excess of 325 spaces for nearby restaurants, shops, and offices. **Funding is being provided through City Center land sales (\$5,474,229), Downtown Parking Fund (\$120,000), General Fund (fund balance of \$1,035,771), and Developer cost sharing (e.g. contributions towards parking spaces in the proposed garage; \$570,000).**

Surface Parking Lot (west side of Main Street) \$1,125,771

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed surface parking lot would accommodate in excess of 90 parking spaces. **Funding is being provided through City Center land sales (\$1,125,771).**

Recurring Capital Initiatives

Priority 1: **Imperative/ Urgent**

Priority 2: **Essential/ Needed**

Priority 3: **Important**

Public Works

Recurring Traffic Signal System Maintenance \$75,000

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request has increased to allow for the replacement of loops removed during the milling and resurfacing projects.

Recurring Milling and Resurfacing \$2,500,000

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$500,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding is proposed to be provided through the following sources: Recurring Capital (\$2,000,000); LMIG Grant (\$500,000).**

Recurring Traffic Control Equipment \$75,000

Priority 1: This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Striping and Signage **\$180,000**

Priority 1: This request is for the (a) replacement and repair of traffic/Bike-lane striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Calming/Intersection Safety Improvements **\$35,000**

Priority 1: This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items for FY 2017 will be based on 2015 GDOT Inspections. Existing bridge maintenance funding will be leveraged to offset maintenance and repair costs for 2017.

Recurring Tree Planting and Landscape Improvements **\$75,000**

Priority 1: This request is for the annual tree and landscape improvements which includes, but is not limited to the removal of dead trees, stump removal, light grading, soil preparation and planting in medians, right-of-ways and city properties.

FY 2017 request is for landscape improvements within city right-of-ways including the existing roadway section of Mansell Road around the GA 400 interchange (i.e. the median area between Davis Drive and North Point Parkway). Landscape improvements will include trees, shrubs and groundcovers. Tree bank funds will be used for tree planting and root barrier within the project.

Recurring Fleet Replacement (F-150s; Qty: 2) **\$70,000**

Priority 1: This request is for the recurring replacement of F-150 trucks within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2000 F-250 (unit #124; 108,000 miles) and one 2003 F-150 extended cab (unit #329; 109,000 miles). Unit #124 has impending transmission issues (slippage and loose linkage) and unit #329 has normal wear for its age. The F-250 is being replaced with an F-150 which is a more appropriate combination of size/power for the required function.

Recurring Fleet Replacement (Admin; Qty: 1)

\$35,000

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2002 Ford Crown Victoria (unit #295; 95,000 miles). Unit #295 needs suspension/undercarriage work that is not considered critical at this time (worn bushings that cause noise). However, this unit has recently had almost \$4,000 worth of suspension work done in the last several years to make it safe, and it's uncertain whether it's worth investing another \$2,500 - \$3,000 into it for the undercarriage/suspension work described above (mostly labor costs) due to its age.

Rubber Tire Backhoe/Loader (replacement)

\$90,000

Priority 2: This request is for the purchase of a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D backhoe/loader (unit #130) that is becoming more costly to maintain and repair due to its age (20 years). This piece of equipment enables staff to dig holes, haul dirt, move materials, lift heavy objects, clean debris from roads and on job sites, and load materials into dump trucks. This will allow the splitting of crews as necessary to ensure prompt and efficient service.

Stormwater (\$1,675,000)

Recurring Stormwater Pipes/Structure Repair/Maintenance

\$1,250,000

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement: (1) North Hickory Trace; and (2) Lynne Circle.

The following subdivisions will have pipe lining projects: (1) Lantern Ridge; (2) Andover North; (3) Surrey Place; and (4) Providence Square.

Recurring Stormwater Drainage Maintenance

\$200,000

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division); and (4) Street sweeping.

Recurring Stormwater Inspections

\$100,000

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private

violations of the stormwater ordinance. This project would include hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Wills Park Drainage/Water Quality Imp. Design (Equestrian Ctr) \$75,000

Recreation Commission Priority #1

Department Priority: #1

Priority 1: This request is for Wills Park drainage and water quality improvements. Wills Park is bisected by a tributary to Foe Killer Creek. This stream has been tested to show elevated levels of fecal bacteria. Foe Killer Creek is included on Georgia Environmental Protection Division's regulated list for not meeting the maximum allowable levels of fecal bacteria. The city regularly tests our stream waters for this parameter. The FY 2015 capital budget included funding for a study that identified projects to reduce impurities in the stormwater runoff from the park. Additionally, the streams through the park show evidence of severe erosion that has impacted the trails and the Frisbee golf course.

This project includes a combination of improvements that will aid in addressing some of the causes of the degradations in the stream next to the equestrian center. The first task is the installation of cisterns at the covered horse arena to capture rainwater runoff for reuse in watering the fields and providing dust control to the rings. Removing some of the volume of water going to the stream should help reduce the high velocity erosion in this section of the channel. The second task will include the installation of a proper waste receptacle (including tie in to the sanitary sewer system) for use especially during horse and dog shows (in an effort to reduce the runoff of fecal bacteria into the stream). The current system is to use a temporary container with no overflow protection. The final task is the installation of a bioswale or bioretention that will treat water runoff before it enters the stream.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$425,000 and will be requested as part of a future capital budget.

Wills Park Drainage Improvements Design (main parking lot) \$50,000

Recreation Commission Priority: #2

Department Priority: #2

Priority 1: This project is located in a forested area between the main parking lot for Wills Park and a stream that runs east to west through the park. Currently the area receives runoff from the parking lot and part of a baseball field with no detention. High volume and high velocity storm flows have carved a large gully, 6-8 feet deep, through the wooded area which is causing mature trees to fall over and a dangerous hazard for Frisbee golfers. The project will involve the construction of a 30'x20'x8' stormwater vault at the outlet of the parking lot which will reduce velocities by releasing the water through multiple orifices. The gully below the vault will be re-shaped into step-pool structures with bank stabilization and stone weirs to cascade the water gently downslope into the stream. Several large trees will need to be removed to accommodate this feature, but the area will be left as wooded as possible, and the design will accommodate Frisbee golf and provide a safe crossing for golfers and hikers.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$330,000 and will be requested as part of a future capital budget.

Community Development

Recurring Fleet Replacement (F-150s; Qty: 2)

\$50,000

Priority 1: FY 2017 request is for the replacement of two 2004 Ford F-150s (Unit CD2112 has 82,975 miles, and Unit CD2113 has 55,255 miles) for the Inspections and Code Enforcement divisions. These vehicles warrant replacement based on age and maintenance/repair costs..

Information Technology

Technology Replacement (all city departments)

\$300,000

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2017 request includes funding for the replacement of approximately 109 PCs, 66 cellular phones, 91 iPhones, 98 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Data Center Backup Storage (replacement)

\$220,000

Priority 1: This request is for replacement of the primary data backup storage for the Public Works (PW) data center. This storage is for the local backup of data used by the Commvault System as opposed to the storage used by the VMware Hosts to run our applications and provide failover capacity or remotely archived data. This is a large scale SAN that will be sized at the time of the replacement and includes the storage drive enclosure that is secured in our existing racks as well as the drive components that are removable. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat.

Telephony VOIP Network Switches (replacement)

\$150,000

Priority 2: This request is for the replacement of existing CISCO VOIP Network switching equipment across the city campus. System-wide telephony devices that use our CISCO Network for VOIP (major devices listed): (3) UCS C210M2 servers at the Public Works (PW) data center; CISCO 2910 telephony servers with 32 or 64 channel capacity and 24 Port VOIP Components for PW, Public Safety, City Hall, Fire Stations, Recreation and Parks facilities, Community Development, Courts, and Finance; and various other minor cost components. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life). Specifically, this

initiative is needed to not only refresh the equipment but also to install the latest version of Unity Connect for our entire system.

Application and Desktop Virtualization (Phase I)

\$50,000

Priority 2: The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drive).

Pilot and Proof of Concept of Virtual Desktops was funded as part of the FY 2016 capital budget and represented costs for the development and testing (proof of concept) of virtual application and desktop technology.

Phase I (FY 2017): This phase is primarily aimed at the Public Safety Department with the primary cost driver being Mirage and Horizon software licensing. While not immediately providing relief for replacement of the primary device (laptops), the Mirage software will provide both image custom deployment management and reliability improvements and daily snapshots of the state of the laptops to provide a quick reinstatement of the laptop in case of corruption or damage. Horizon software will also provide the accessibility to applications independent of the laptop and have functionality in the cloud supported through our Data Center.

Public Safety

Fleet Replacement (Qty: 8)

\$300,000

Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last at least 110,000 miles; administrative vehicles are generally run somewhat longer.

The forecast need based on a mileage threshold of 110,000 miles is 15 vehicles annually. The city purchased seven pursuit related Impalas in 2016 (at a significant savings over 2017 model year alternatives discussed below) to be placed into service in 2017 which lowers the need in 2017 to eight vehicles. Vehicles to be purchased in FY 2017 include five sedans, one SUV, one motorcycle, and one van (for inmate transport). The van is an addition to the fleet and is necessitated through changes to the Jail Intergovernmental Agreement between the city and the Fulton County Sheriff's Office relating to inmate transport to the city's municipal court. The city will be

performing this function under the revised agreement (the County had previously performed this function).

Historically, the standard pursuit vehicle has been the Impala police sedan which ended production with the 2016 model year. The new standard pursuit vehicle is the Ford Taurus (sedan)/Explorer (SUV) Interceptor which provides better visibility, interior space, and reliability than alternatives such as the Dodge Charger. The Interceptors, fully equipped, approximates \$34,000-36,000 (sedan/SUV).

Public Safety Equipment (replacement) \$185,500

Priority 1: This request is primarily for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2017 request includes the following for the Fire Division: two thermal imaging cameras (\$48,000); eight airpicks (\$48,000); replacement furniture/bedding for two stations (\$16,000); fire hose/small equipment (\$6,000); and 15 sets of tactical body armor (\$67,500).

Recreation & Parks

Fleet Replacement (Qty: 2) \$50,000

Priority 2: This request is for the replacement of two 2003 F-250s (mileage totals are 73,000 and 85,000 respectively and repairs are coming closer and closer together). These vehicles warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

Athletic Scoreboards (maintenance/replacement) \$20,000

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/ refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually.

FY 2017 request is for the replacement of Wills Park Baseball Field A. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available

Staff will seek to partner with pertinent sports associations to offset scoreboard replacement costs where possible. Also, there is a scoreboard sponsorship program in place to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program is dependent upon the success of youth athletic associations in selling advertising space.

Park Equipment Replacement

\$42,000

Priority 2: This request is for the replacement of one 1991 Kubota Tractor for Wills and Webb Bridge Parks that warrants replacement based on age and repair history.

General Capital Initiatives

City Administration

Alpharetta History Room

\$250,000

Priority 2: The FY 2015 Alpharetta History Room capital budget included funding for the following: (1) Programming, Schematic Design and Cost Estimating; (2) Design Development and Construction Documents; and (3) Bidding and Construction Services.

This request is for construction/equipping of the History Room to achieve the following goals: presenting the collections and exhibits to the best advantage; capturing and engaging the interest of the visitor; complimenting the design of City Hall; and ensuring cost-effectiveness in maintenance.

Downtown Beautification/Façade Imp. Grant Program

\$50,000

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

Economic Development Toolkit

\$100,000

Priority 1: Funding in this capital account will be used for projects with the city related to business assistance for existing and future businesses, initiatives and programs that support development and re-development throughout the city and corridors of influence such as downtown Alpharetta, and business retention and expansion programs. Additionally, this funding is crucial in covering expenses that are incurred each year relating to support for the Alpharetta Technology Commission (ATC) and Innovation Center including funding for a feasibility study aimed at facilitating financial self-sustainability for operations.

An additional initiative includes funding for the Alpharetta360 video marketing series. The city embarked on the Alpharetta360 video marketing program in FY 2016 to promote Alpharetta. The videos created as part of this initiative were lifestyle videos to showcase the amenities, events and character of the city and business showcase videos to give testimonials from Alpharetta CEO's of why to locate and start your business in Alpharetta. As part of this pilot Video Marketing Program, the city has contracted for the filming of 13 videos (as of February 2016) for release every 2 weeks of the remaining fiscal year (June 30, 2016). This request will extend the contract for the addition of 26 more videos to be released in the new Fiscal year beginning July 1, 2016 through June 30, 2017. The videos can be viewed here www.Alpharetta360.com. In the first month and half, views have totaled 365 to date, with 24 subscribers to our YouTube channel, Grow Alpharetta. Economic Development staff has detailed analytics tracking views of the videos in addition to tracking subscribers to the YouTube channel. Staff will also be layering in a new tracking tool that identifies the businesses that view the videos out of state so we can develop leads for new companies to recruit to the city. Economic Development staff plans on leveraging the city's \$50,000 investment with a matched contribution from the ACVB that will bring

total funding for the Alpharetta360 program to \$100,000 which includes the release of a new video every two weeks for the entire fiscal year (26 videos).

Senior Citizen History Project

\$25,000

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

Downtown Sculpture Program

\$75,000

Priority 2: As a means of creating additional visual interest throughout Downtown Alpharetta, promoting the district's emerging music scene, and providing for "picture moments" that can distinguish Downtown Alpharetta from other communities, it is proposed that a program of public art installations focused on music and dance be adopted by the City. The program would feature 10 "lifesize" musical instruments cast in bronze and 10 "in ground" sculptures based upon dance steps of the Rhumba, Foxtrot, Tango, Waltz, Mambo, Cha Cha, Jive, Lindy Hop, Quickstep, and the Samba. Implementation of the program could be accomplished over a period of time and will leverage funding from a variety of private, public, and grant sources. Total program costs are estimated at \$300,000 (currently estimated at \$150,000 in public contributions with the remaining \$150,000 raised from other sources). The FY 2016 capital budget included funding totaling \$75,000 for this initiative. This request brings the total public contribution to \$150,000 and highlights to the community that the City is serious about moving forward with this initiative. These funds will provide a basis for leveraging funding from private/grant sources.

Community Development

Design Services

\$50,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works

Northwinds Street Lighting

\$210,000 (\$127,500 City; \$82,500 Developer)

Priority 1: This request is for installing Street Lights along Northwinds from Old Milton Parkway to the start of the Weiland Residential Development. The City is funding \$125,000 towards the purchase and installation of an estimated 11 streetlights along the entrance/area fronting Gwinnett Technical College and providing electrical stubbing for the installation of pedestrian lighting in the future.

The area fronting the Parkway 400 development is estimated to include a combination of alternating streetlights and pedestrian lights (estimated quantity of 6 of each type or 12 light poles in total) of which the developer would fund (currently estimated at \$82,500). The design of alternating street lights with pedestrian lights will also be incorporated within the Weiland Development.

Pedestrian Intersection Improvements (design)

\$60,000

Priority 2: This request is for design of pedestrian improvements at intersections to improve the walkability of downtown. The purpose of doing so is to:

- Encourage more walking.
- Reduce the number of pedestrian/motor vehicle crashes and injuries.
- Better accommodate those who use walking as their primary mode of transportation.

The intersections include:

- Old Milton Parkway @ Main Street;
- Old Milton Parkway @ Haynes Bridge Road; and
- Marietta Street @ SR9.

Construction costs are unknown at this time.

Old Roswell Street Pedestrian Improvements

\$150,000

Priority 1: This request is to install a raised crosswalk at the intersection of Roswell Street and Old Roswell Street to assist pedestrians from the parking lot off Roswell Street to the restaurants, shops, and offices within Downtown. The raised intersection will also have lighting installed to bring attention to the motoring public. The raised intersection will also act as a traffic calming measure to help maintain traffic along this corridor at the posted 25mph.

Webb Bridge Rd Corridor (design)

\$100,000

Priority 3: This request is to fund conceptual designs based off public outreach and input sessions that will be led by City staff. In addition, these funds will go towards various traffic studies to determine the most efficient operational improvements that can be implement to improve traffic flow along this corridor. Once an overall concept has been developed, then cost estimates for design and construction will be developed.

Old City Hall Brick Wall Project

\$25,000

Priority 2: This request is for costs related to the construction of a brick wall outside the Multi-Purpose Room in the new City Hall utilizing bricks obtained from the old City Hall building. The cost estimate referenced herein is subject to change in accordance with findings from a structural engineer that is assessing various installation possibilities given the structural load capacity of the new City Hall.

Pole Barn Extension

\$35,000

Priority 2: This request is for an extension to the existing Pole Barn (an open-sided shed with a roof) at the Public Works facility which will replace four (4) 16'x10' storage buildings. The existing storage buildings intended to be replaced are aging and beginning to deteriorate.

The proposed extension of the Pole Barn will consist of two parts:

- Enclosed 16'x40' metal building, 10' high in the front and 8' high in the rear with three 4'-wide doors on the front and four windows.
- 16'x20' three-sided enclosure (also 10' high in front and 8' high in rear) with an open front.

Storing equipment and supplies under cover, out of the weather, will extend their useful life. The Pole Barn, via its storage capabilities, will provide for better utilization of the Department's warehouse. The return on investment will be the added useful life of both equipment and supplies.

Downtown Enhancements

\$35,000

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

Design Services

\$115,000

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

Public Safety

PS Headquarters Improvements

\$100,000

Priority 1: Public Safety Headquarters is approximately sixteen years old and has the original carpet/flooring and HVAC units. Replacement of the carpet, flooring, and approximately 8 HVAC units was funded as part of the FY 2016 capital budget. All the HVAC units have reached the end of their expected life and are candidates for replacement.

Replacement costs for the Public Safety Headquarters HVAC units, including installation of a centralized temperature control system, totals \$200,000 and includes 24 units: 12 roof-top units; 9 split-system units; 2 mini split-system units; and a smaller stand-alone unit. The new units will be significantly more energy efficient and, coupled with the centralized thermostat control technology, will save the City over 20% annually on its energy consumption.

The FY 2016 capital budget has residual funding of \$100,000 for HVAC leaving \$100,000 to be requested as part of the FY 2017 capital budget. Funding is split between the General Fund (\$68,000) and the E-911 Fund (\$32,000; HVAC units servicing the E-911 call center).

PS Facility Roof Repair/Replacement/Wall Restoration

\$206,000

Priority 1: Roof repair and wall restoration to the clock tower (\$6,000) and replacement of the Jail roof segment (\$200,000).

Jail Re-Roof

In 2014, a nuclear scan was conducted on this roof revealing several large sections of wet insulation due to multiple punctures in the roofing membrane. While good long-term roofing practice would dictate a complete tear out and replacement of these roof areas, the funding was not available to do this at that time. An intermediate action was taken instead: A re-skin with new membrane was installed over the top of wet areas only. This was done in order to buy a couple years' time before a proper re-roof project could be funded. At this time, it is becoming increasingly more difficult to chase down the leaks on this roof. Since that 2014, there have been six separate leaks in the roof areas that were found to be dry by the infrared scan in 2014. This means that insulation in formerly dry areas is now saturated as well. If left alone, the wet insulation within this roof system will corrode the metal deck, decreasing its structural load abilities, as well as increasing future costs for metal deck replacement. A re-roof with a 30-year high performance roof system is strongly recommended.

Jail Roof Scope: 15,000 sq. ft.; replacement would be warranted for 30-years.

- Remove ballast and Remove EPDM Membrane and dispose of properly;
- Review existing insulation and provide per sq. ft. cost to Garland for removal and replacement of damaged areas. Replace as necessary and ensure it is fastened to deck per I-90;
- Fasten down ½ inch recovery board per I-90;
- Squeegee down 80 mil SBS modified base sheet in cold applied adhesive at 2½ gal per square;
- Squeegee down 120 mil cap sheet in cold applied adhesive at 2½ gal per square;
- Install Flashings with weatherking flashing adhesive (parapet avg height is 1 ft.);
- Coat all field and wall flashings with reflective aluminizer in 2 coats at ½ gal per coat (must wait 30 days for membrane to lose glossiness);
- Paint all perimeter copings with 1 coat rust-go primer (.5 gal per sq) and 2 coats (.5 gal per square) rust-go top coat; and
- Replace damaged upper wall Coping (approximately 90 lineal ft.) with 22ga Kynar metal copings.

Clock Tower Repair and Wall Restoration:

The EIFS clock tower walls show obvious signs of moisture infiltration, and there have been a few leak calls under this area in the building. Moisture is likely entering the walls through the metal roof above it, as well as failing control joints and cracks in the EIFS wall itself.

Scope:

- Hand tool clean all cracks and expansion joints;
- Fill all cracks and expansion joints with Garland sealant;

- Apply simple green to sub-straight then clean with 3000psi pressure washing. 4. Apply one base coat of Tuff coat at 100sf per gallon (color is sand stone);
- Apply one top coat of Tuff coat at 100sf per gallon (color is sand stone);
- Remove existing sealant on all metal joints;
- Reseal these metal roof joints with Greenlock Structural adhesive;
- Remove all loose and old caulking around penetrations; and
- Apply tuff stuff sealant around top of penetration boots and fasteners.

RAPSTC Repairs/Improvements

\$171,623

Priority 1: The Roswell/Alpharetta Public Safety Training Center (RAPSTC) is a joint venture between the City of Alpharetta and the City of Roswell that is dedicated to providing Public Safety Professionals with the most comprehensive educational and training curriculum available. RAPSTC provides training for both State and Local Public Safety personnel. This includes Police, Fire, and Emergency Medical professionals. This training prepares our first responders to meet the dynamic demands placed on the public safety community so that they can provide exemplary emergency services to their communities. RAPSTC terms are set forth in an IGA with associated costs allocated based on the relative facility use. The most recent measurement period indicated Alpharetta used the facility 53% of the time and would be responsible for 53% of all allocated costs.

One component of the RAPSTC facility is the burn building which provides sustained, high temperature, live burn simulations for flame and smoke evolution to train our firefighters for actual fire situations. The burn building is classified as a “non-combustible” Class B burn building, which means the system burns propane gas only (as opposed to combustible materials). This provides a training environment that is monitored and controlled through a computer system that regulates the amount of propane released to create a fire, and the amount of water that is used to extinguish the fire. The system is over ten years out-of-date and is no longer supported by the industry. The computer, sensors, operating system and technical support all need to be up-dated so that we can maintain a safe and effective training facility. A comprehensive renovation of the burn building is estimated to cost \$313,566. Alpharetta’s share totals \$166,190 (53%). Additional improvements are needed for the bathroom facility which is estimated to cost \$10,250. Alpharetta’s share totals \$5,433 (53%).

PS Headquarters Expansion

\$2,700,000

Priority 1: This request is for an expansion of the current Headquarters building, which is needed for several reasons. First and foremost is the need to better serve the public. There has been tremendous growth in the number of lobby visits for services such as filing and obtaining reports, applying for permits, getting fingerprinted for various reasons, and meeting with personnel. The building lobby as currently configured is unable to meet the need in an efficient and professional manner. Related to this is the need to expand the physical size of the Records Unit, which has outgrown the space allocated to it nearly fifteen years ago. Also, there is a need to provide for public meeting/function space in a way that preserves the privacy of public safety-related

visits. Finally, there is a need for additional workspace for personnel, particularly specialized functions such as Intelligence and Special Investigations. Both of these functions improve efficiency in law enforcement operations, but require dedicated, confidential space for personnel and equipment. **Funding is proposed to be provided through the following sources: Fund Balance (\$650,000); DEA Forfeiture Proceeds (\$1,750,000); and Impact Fees (\$300,000).** Design was funded as part of the FY 2016 mid-year budget process. This request is for construction of the improvements.

PS License Plate Recognition Grant Program

\$80,000

Priority 2: License Plate Recognition delivers the ability to read vehicle license plates and check them against an installed database for rapid identity verification. The license plate recognition system can be used for multiple purposes including locating stolen or wanted vehicles. This rapidly deployable, scalable solution uses rugged mobile cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing you to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and you are alerted only when a "hit" occurs. Currently, there are no license plate reader systems in place commercially or otherwise within Alpharetta. This request is for the implementation of a pilot project involving grant funding to three privately owned residential complexes to assist them in offsetting startup costs associated with their implementation of a license plate reader system. Funding would be used to offset hardware, software, and installation costs.

Recreation & Parks

Parks Facility Roof Repair/Replacement/Wall Restoration

\$69,000

Recreation Commission Priority: #5

Department Priority: #6

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration and window/door resealing for the Crabapple Government Center (\$25,000); Roof replacement and wall restoration at the North Park Concession/Restroom buildings and pavilion at fields 1-4 (\$21,000); wall restoration of the Restroom building at Cogburn Road Park (\$8,000); maintenance including siding/trim/soffits/roof repairs to Equestrian Lower Show office (\$15,000).

Crabapple Government Center

Wall Restoration and Window / Door Joint Re-sealing: The exterior walls at Crabapple Government Center have been deteriorating since the initial survey by our roofing contractor in 2014. These cracks have been getting worse over the last two years and may eventually begin to allow moisture infiltration. There are also several large gaps found around exterior wall penetrations that are direct entryway into to wall cavity. These need to be sealed and could contribute to future wall deterioration. The windows and doors found around the building have highly deteriorated joints leaving large cracks or gaps up to 1" width. These gaps will easily allow air and moisture into the facility. The wall and joint restoration project will not only solve the aforementioned problems, but also will protect and beautify these walls for years to come. Detail: 5,000 sq. ft.; 10-year warranty.

North Park Concession/Restroom Bldgs & Pavilion At Fields 1-4:

Roof Replacement And Wall Restoration: These shingle roofs are heavily faded and show a large percentage of granule loss, leaving only the exposed asphalt to provide weather protection. After our roofing contractor reviewed all shingle roofs owned by the city, these are currently in the worst condition and should be replaced as they are nearing the end of their useful life. The wooden walls at the Concession/Restroom Bldg. are in poor condition from an aesthetic viewpoint and have problems from a waterproofing perspective as well. The walls are dirty, window gaskets are loose or broken, joints around windows are open, and the wooden serving platforms under the serving windows are splintering and damaged. A wall restoration project would solve these issues as well as protect and beautify this building for many years. Roofing Detail: 5,000 sq. ft.; 30-year warranty. Wall Detail: 4,000 sq. ft.; 10-year warranty.

Cogburn Rd. Park

Wall Restoration: The masonry walls at Cogburn Road park have many linear feet of obvious grout re-pointing repairs over the years due to questionable initial installation. However, many openings in the grout joints remain and are up to 1/2" inch width. Also the wood columns found along the front of this facility have delaminating, cracking paint. A wall restoration is recommended as it will fill all of these wall voids as well as protect and beautify these walls for many years. Wall Detail: 2,500 sq. ft.; 10-year warranty.

Equestrian Lower Show Office

Comprehensive Exterior Rehabilitation: Wall Siding, Trim, and Soffits are all in very poor condition. Splintering, Cracks, Mildew and other damages are common. The Roof could use a basic maintenance and repair scope. Wall Detail: 2,500 sq. ft.; 10-year warranty.

- Replace all damaged or rotten siding, fascia, soffits;
- Install new wooden skirt board around base of entire building;
- Install new corner trim at all corners;
- Pressure wash all areas for clean surface;
- Apply Tuff Coat (color matched) to all wall, soffit, siding and fascia areas to waterproof and protect;
- Paint all trim wood with Tuff Coat (color matched); and
- Make necessary roof repairs to prolong the life of this roof.

Park Master Plan Projects

\$68,000

Recreation Commission Priority: #16

Department Priority: #11

Priority 3: This request is for the development of master plans and studies as recommended in the Recreation and Parks Master Plan 2025. Specific Master Plans to be conducted with this funding include Union Hill Park and the Windward Soccer Complex.

Webb Bridge Park Spectator Seating

\$135,000

Recreation Commission Priority: #12

Department Priority: #14

Priority 3: Funds are requested to add spectator seating (estimated seating to accommodate 80 spectators) at the Webb Bridge Park lower multi-purpose field. Currently, spectators have to bring chairs and sit on a sloped hill. Spectators for opposing teams are co-mingled and this has created conflict and confrontations when games get heated. The project includes site clearing and demolition, concrete, rails, benches, electrical, erosion control and landscaping. Design, surveying, and geotechnical services are also included.

Wills Park Batting Pavilion

Exp. \$225,000 Rev. \$112,500 (AYBA)

Recreation Commission Priority: #13

Department Priority: #12

Priority 2: FY 2017 funds are requested to construct a batting pavilion at Wills Park. The pavilion will house 5 large batting cages, 1 pitching lane, and a soft toss area. This pavilion will be on a concrete slab with a roof but no walls. It will be enclosed in a black vinyl link fence and lighted for night time usage. The size of the pavilion is approximately 7,000 sf. It will be constructed near fields 1-4. Design costs were funded as part of the FY 2016 capital budget. The total project is estimated at \$225,000 with the Alpharetta Youth Baseball Association (AYBA) contributing 50%, or \$112,500, and the city funding the remaining \$112,500.

Design Services

\$50,000

Recreation Commission Priority: #10

Department Priority: #8

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

General Government

Matching Funds for City Grants

\$20,000

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

General Capital Initiatives

Community Development

Haynes Bridge Rd Extension to Cumming St (design) \$125,000

Priority 3: This request creates economic development opportunities by improving traffic circulation through Downtown Alpharetta. The project extends Haynes Bridge Road north from Academy Street to Cumming Street. This connection improves connectivity between the new City Center Project with existing and new redevelopment opportunities parallel to Main Street. In addition, the project creates an additional north/south alternative to Main Street, providing opportunities for new pedestrian scale connections between Main Street and Haynes Bridge Road. The 1,500 foot project one travel lane in each direction, five foot sidewalks on each side, and a six foot planting space. FY 2017 Funding is for design. Right-of-way (\$1.5 million) and construction (\$1.5 million) costs would be part of future funding requests.

Downtown Parking and Wayfinding Signage \$125,000

Priority 3: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

Public Works

Major Intersection Improvements \$250,000

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety. The following projects will be studied and those that produce the largest benefit (traffic flow and safety improvements) will be given funding priority:

- Wills Road at SR 9 - Left turn lane from east bound Wills Road to north bound SR 9;
- Edison Drive at Windward Parkway - Left turn lane from south bound Edison Drive to east bound Windward Parkway;
- Windward Concourse at Windward Parkway - Provide left turn lane from south bound Windward Concourse to east bound Windward Parkway;
- Webb Bridge at Maid Marion Close/Timberline Drive – Left turn lane treatment;

- Windward Parkway at SR 9 – Removal of sweeping right turn from north bound SR 9 to east bound Windward Parkway;
- Windward Parkway at SR 9 – Provide dual left from SR 9 south bound to Windward Parkway;
- Webb Bridge Road at entrance to Webb Bridge Middle School – Enhance pedestrian facilities; and
- Lake Windward Drive at Webb Bridge Road – Add left turn lane from Lake Windward to Webb Bridge Road.

Audible Pedestrian Systems

\$40,000

Priority 3: This request is for the installation of audible pedestrian systems. The Public Works Department has been working with two visually impaired citizens in the western area of Windward parkway to improve accessibility of the pedestrian systems. The Department is currently testing an enhanced audible pedestrian system at S.R. 9 and Windward Parkway. The goal is to expand to cover all pedestrian buttons at that intersection as well as at the intersection of Windward Parkway and Westside Parkway.

FY 2017 funding would expand the system to the following intersections:

- S. R. 9 at Mayfield Road;
- S. R. 9 at Cumming Street;
- S. R. 9 at Old Milton Parkway;
- Roswell Street at Old Milton Parkway;
- Canton Street at Milton Avenue;
- Mayfield Road at Canton Street;
- Academy Street at Haynes Bridge Road; and
- Haynes Bridge Road at Old Milton Parkway.

Fiber Interconnect Signalization Citywide (design)

\$500,000

Priority 1: The Department of Public Works has been working to develop a comprehensive Intelligent Transportation System (ITS) throughout the City of Alpharetta. The primary component of the ITS network is the installation of fiber optic communications which improves coordination between adjacent signals and allows the City to better manage the traffic signal systems from a central location. Currently the City has fiber on all major roadways. To complete communications to all our signalized intersections and complete our fiber redundancy loop for system failures, we need additional fiber on the following roadways: Kimball Bridge east of Rockmill Road; Webb Bridge Road east of North Point Parkway; Mansell Road east of North Point Parkway; Westside Parkway South of Encore Parkway; Haynes Bridge Road south of Mansell Road; Rucker Road west of Wills Road; Harris Road; Wills Road; and a small section of Cumming Street. We are proposing that this installation be bored underground.

The FY 2017 request is for funding of design costs. Construction costs are estimated at \$2.4 million and would be part of future funding requests.

Flashing Yellow Signals

\$200,000

Priority 1: This request is to upgrade 73 signalized intersections within the City of Alpharetta to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. The upgrade will be done over a 4-year period doing the arterial streets the first year then moving to collector and local streets. City would purchase equipment and outsource installation. Construction costs total \$800,000 and would be allocated over the four year period beginning in FY 2017 and ending in FY 2020.

Traffic Camera Expansion

\$250,000

Priority 1: Traffic cameras placed at common congestion points provide the ability to make immediate timing adjustments and the allocation of manpower more efficient. The City's current system was used during the 2014 Taste of Alpharetta. The system allowed the employee to observe the report of congestion and the ability to make adjustments to the signal timing. The employee was then able to monitor the traffic congestion recovery. Without the traffic camera an employee would respond to the intersection, report condition to the employee in the Traffic Control Center and remain at the intersection reporting the results of the timing modifications. Our technology has also allowed staff to monitor conditions remotely and respond to incidents without having to report to the Traffic Control Center. This has been extremely valuable during after-hour incidents. The ability to make a quick response to unplanned incidents keeps traffic congestion from becoming unrecoverable.

This expansion of the Traffic Camera System at identified key intersections where congestion exists will help reduce delay, especially during irregular patterns such as City special events, weather, and significant incidents. These cameras are strictly to view traffic and are not intended for vehicular detection and will be placed at approximately 30-40 intersections over the 2-year project (total of \$500,000 to be requested between FYs 2017-2018).

Morris Rd Widening/Expansion (design; ROW)

\$250,000

Priority 1: This request includes the following:

- Widens Morris Road to a four-lane section, with left-turn lanes where appropriate, between Old Milton Parkway and Webb Bridge Road.
- Adds a second through-lane north bound on Morris Road to just past Preston Ridge where it will tie into an existing second north bound lane. This improvement will allow Morris Road to receive the east to north dual left turn lanes off Old Milton Parkway without dropping one of them at the QT/County Place driveway. This drop lane is a safety concern because it occurs too close to the Old Milton Parkway intersection.

FY 2017 funding request is for design and ROW. Construction costs are estimated at \$800,000 and would be part of future funding requests.

City Center Decorative Sign Posts **\$180,000**

Priority 1: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

Connector Road (NP Pkwy to Edison Dr; design/ROW) **\$300,000**

Priority 1: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$600,000 and would be part of future funding requests.

Downtown West **\$250,000**

Priority 2: Downtown West Improvements consist of constructing pedestrian and vehicular improvements and expanding the width of the brick paver sidewalks along portions of Old Roswell Street. Also includes aesthetic improvements to the Old Roswell Road Parking Lot and the surrounding areas through new landscaping.

Traffic Signal at Marietta Street and Main Street **\$300,000**

Priority 2: This request is for the design and construction of a new traffic signal. Installation of the new signal will have to go through the Georgia Department of Transportation for approval. The new signal will help assist in the turning movements of vehicles entering onto Main Street. Additionally, the new signal will include pedestrian crosswalks to increase pedestrian mobility in downtown.

Union Hill Rd Widening (design/ROW) **\$500,000**

Priority 1: This request is for the design and construction of widening Union Hill Road from Westside Parkway to McGinnis Ferry Rd. The project length would be approximately 2,000 linear feet. The goal of this project is to re-direct vehicles from Windward Parkway onto the proposed 4-lane roadway of McGinnis Ferry Rd. Once complete, Union Hill Road will have 4 lanes with bike lanes and sidewalks along both sides.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$1.5 million and would be part of future funding requests.

Hembree Rd Turn Lanes (design/ROW) **\$125,000**

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. FY 2017 funding request is for design/ROW. Construction costs are estimated at \$500,000 and would be part of future funding requests.

North Point Dr Corridor Improvements (design) \$150,000

Priority 1: New construction and traffic growth on North Point Drive have led to increased delays at the intersection of North Point Drive and North Point Court. During the holiday period in December, Alpharetta Public Works closed the westbound left turn lane to reduce conflicts. Long term plans for this intersection will require consideration of a roundabout or traffic signal. Indicated construction cost is for a multi-lane roundabout solution. Installation of a traffic signal would have lower initial costs, but higher maintenance costs.

FY 2017 funding is for design. Construction costs are estimated at \$750,000 and would be part of future funding requests.

Park Plaza Signalization Upgrade \$250,000

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street.

Emergency Traffic Signal Equipment \$75,000

Priority 2: This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

Webb Bridge Rd Pedestrian Bridge over GA400 (design) \$500,000

Priority 3: This request is for survey, geotechnical, and structural design services associated with the design of a 10' wide pedestrian bridge over GA 400 and widening the existing sidewalk to 8' and constructing a new 8' wide sidewalk. The pedestrian bridge will be approximately 200' -250' in length and approximately 1 mile of sidewalk will be added or widened to accommodate the multi-use trail. The multi-use trail will extend from the south side of the intersection of Webb Bridge Road and Westside Parkway to the intersection of Webb Bridge Road and the traffic signal for Alpharetta High School. This project will also provide Greenway connectivity to neighborhoods along Webb Bridge Road and the AVALON Development. Currently there is an approximately 6' wide pedestrian bridge over Big Creek, it is recommended that this pedestrian bridge be replaced with a wider bridge (minimum clear distance 8'). City staff can design the sidewalk work after a field run survey has been obtained. Construction costs are estimated at \$2.5 million and would be part of future funding requests.

Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr \$450,000

Priority 1: This request is for construction of a bike lane and 8' sidewalk along the north and south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining

wall will require relocation. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road.

Compact Asphalt Paver (new)

\$125,000

Priority 2: This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

The Asphalt Paver automatically places the asphalt into the milled portion of the roadway and levels it at the same time, which greatly reduces the amount of hand work that staff has to do using our current method of dumping asphalt from a truck by the shovel full and leveling it by hand. By using this machine, staff will be able to make larger repairs in a timelier manner and the repairs will extend the usual life expectancy of the roadway surface. This will provide cost savings over having to mill and resurface the entire roadway.

Information Technology

GIS Parcel Corrections

\$90,000

Priority 1: This request is for a one time project to provide corrections and updates to the GIS maps for parcels. This will greatly improve the accuracy of the current maps the City systems utilize for critical information. Many other cities including Roswell are already funding and correcting their parcel basemaps.

Wireless Access Points

\$60,000

Priority 2: This request is for the design, procurement, and deployment of additional Wireless Access Points (WAPs) primarily for use by city employees. This expansion of our existing WAP system is needed to supplement both current rate of use and the expected growth in the numbers and use of bandwidth by city employees.

Primarily, we are looking at supplementing both interior and exterior systems for Public Safety (PS) and Public Works (PW) but some additional units will be used for Recreation and Parks and Municipal Court. We are already experiencing issues with access and bandwidth with some PS and PW systems.

Current deployment estimates are as follows:

- PS – 6 additional internal units at various locations for increased coverage; 8 additional external units at various locations for uploading and connections for vehicles.
- PW – 4 additional internal units for increased coverage; 6 additional external units for (same use as above with increasing impact on mobile devices from the Cityworks system).
- Recreation and Parks – 4 additional internal units at various locations, 4 additional external units at various locations (supplemental for better coverage and new deployments); and

- Municipal Court – 2 additional internal units for better coverage and bandwidth.

Cost estimates include acquisition of the 34 WAP units, fiber runs, and system design and coverage analysis.

Public Safety

Opticom System (replacement)

\$250,000

Priority 2: The request is to fund the replacement and upgrade of the Opticom System. This is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. The current system is line-of-sight based, with a transmitter in fire trucks hitting a receiver on traffic signal mast arms to trigger a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective. Costs are estimated at \$450,000 and are being spread out over two fiscal years (FY 2017-2018).

The proposed replacement is a GPS-based system with several advantages:

- (1) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists.
- (2) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily.
- (3) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs.
- (4) The system is programmable for distances and features, allowing better customization for Alpharetta.

PS Headquarters Parking Lot Expansion

\$300,000

Priority 1: This request is for the construction of an additional parking lot (66 spaces) on city owned land to service Public Safety Headquarters. The expansion is needed to accommodate significantly higher numbers of visitors to headquarters for permits, reports and fingerprints. Project costs include: survey and design, fill and grading, for storm water management, paving, lighting, landscaping, etc.

Reserve Unit Fleet (new; Qty: 1)

\$40,000

Priority 3: Reserve officers perform the same duties as paid officers, and while they draw no salary the Reserve Unit does incur operating costs comparable to other patrol squads. These costs include the need for vehicles and other equipment. This request is for the purchase of one additional patrol car and associated upfitting (e.g. general upfitting such as light bar and partition cage as well as the radio and camera systems).

The Reserve Unit consists of up to 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2016, reserve officers will contribute nearly 8,000 hours of service which is equivalent to four full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed. However, because several Reserve officers often work at the same time, e.g. filling in for a squad that is in training, there is a need for enough cars for them to be productive. Presently it is expected that one additional car will fill the need, with replacements as needed but no further growth.

High Risk Incident Equipment (new)

\$55,000

Priority 3: This request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield (\$30,000), and a camera-equipped robot (\$25,000).

Recreation & Parks

Big Creek Stream Bank Restoration

\$250,000

Recreation Commission Priority: #3

Department Priority: #3

Priority 2: This project was identified in the Big Creek Watershed Improvement Plan. Recreation and Parks staff has also found that erosion along the banks of Big Creek is causing tree loss and beginning to threaten the greenway trail.

This request is for funding of stream restoration projects between Camp Creek and Webb Bridge Road. This may include any of the following techniques including but not limited to removal of fallen trees, hardening of banks, installation of vegetation, installation of gabion baskets, installation of root wads, live stakes, geolifts, j-hooks, cross vanes, plunge pools, etc. Each location is unique on the best management tool to use for restoration and stream bank management. This project will likely involve Environmental Protection Division (EPD) and Army Corps of Engineers approval.

Wills Park Restroom Renovation/Replacement

\$250,000

Recreation Commission Priority: #4

Department Priority: #7

Priority 3: Funds are requested to renovate or replace the restroom that services the Wacky World playground, two picnic pavilions, and baseball fields 1-4 at Wills Park. The existing facilities are very old and not sufficient to accommodate the high usage they get on a daily basis. The ventilation system does not always work properly. The existing facilities were in the park when it was owned by Fulton County and they are not up to the standards of other Alpharetta Recreation and Parks restroom facilities. Current plans call for the renovation and expansion of the bathrooms from 575 sq.ft. (current) to over a 1,000 sq.ft. (proposed) to include more stalls/urinals.

Wills Park Equestrian Center Improvements

\$195,000

Recreation Commission Priority: #6

Department Priority: #9

Priority 2: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping (\$85,000), 2 Stone Pillars w/signs (\$50,000), and Maintenance Barn Architecture Improvements (\$60,000). In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows.

Major Park Improvements

\$100,000

Recreation Commission Priority: #7

Department Priority: #5

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the

greenway. FY 2017 funding would be utilized for repairs to the walking trail at Wills Park (100,000 linear feet of overlay asphalt), boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

Ballfield Repairs

\$52,000

Recreation Commission Priority: #8

Department Priority: #4

Priority 2: This request includes the following components: Laser grade four (4) Baseball/Softball Fields @ \$5,000 each (Wills Park/North Park); Install /replace eight (8) bleacher shade structures and/or bleacher replacements @ \$4,000 each (North Park).

North Park Concession/Restroom Building (design)

\$30,000

Recreation Commission Priority: #9

Department Priority: #10

Priority 2: This request includes funding for the design of a replacement concession/restroom building at North Park softball fields 1-4. The current concession/restroom facility at North Park softball fields 1-4 was built in the late 1980s and no longer meets community needs (e.g. insufficient size/layout of concession space; insufficient number of restroom facilities; high maintenance needs; etc.). Construction costs are estimated at \$270,000 and would be part of future funding requests.

Wills Pk Baseball Fence (replacements)

Exp. \$150,000 Rev. \$25,000 (AYBA)

Recreation Commission Priority: #11

Department Priority: #17

Priority 2: This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing. The total project is estimated at \$150,000 with the Alpharetta Youth Baseball Association (AYBA) contributing \$25,000 and the city funding the remaining \$125,000.

Alpharetta Community Center Interior Makeover

\$330,000

Recreation Commission Priority: #14

Department Priority: #13

Priority 2: This request is for design of an interior makeover of the Alpharetta Community Center lobby, hallways, restrooms, and common office space. Costs are currently estimated at \$1.2 million. The approximate size of the affected area is 5,800 square feet (lobby, hallways, restrooms, etc.). Funding is being requested over a four year period (FY 2017-FY 2020).

The Department will utilize funding in FY 2017 to renovate all bathroom areas and then utilize any residual funding to offset other portions of the planned renovation.

Windward Soccer Complex Conversion (design)

\$25,000

Recreation Commission Priority: #15

Department Priority: #18

Priority 1: This request is for design/planning costs related to the conversion of the Windward Soccer Field to a Neighborhood Park with a small multi-use field, trails, and playground equipment similar to the Cogburn Road Park which could allow for more uses by more user groups. This project is part of the short-range priorities included in

the 2025 Master Plan. Construction costs are estimated at \$500,000 and would be part of future funding requests.

Observation Deck at the Greenway (Design)

\$10,000

Recreation Commission Priority: #17

Department Priority: #16

Priority 3: This request is for the design of an observation deck overlooking beautiful wetlands near Big Creek Greenway. The observation deck would be located on Georgia Lane, near the intersection of Haynes Bridge Road and North Point Parkway. Construction costs are estimated at \$50,000 and would be part of future funding requests.

Union Hill Park (Demo of Outdoor Rink)

\$108,000

Recreation Commission Priority: #18

Department Priority: #15

Priority 2: This request is for the demolition of the outdoor rink at Union Hill Park. Demolition would include digging up and removing the uncovered outside rink plus removal of all electrical lights and score boards. All demolished materials would be hauled off-site. Lighting and "boards" would be relocated to other park facilities if possible. The area would be graded and leveled. Grass and passive amenities would be added.

Historic Log Cabin relocation to Wills Park

\$200,000

Priority 2: The City of Alpharetta has been notified by Fulton County Schools ("FCS") that the historic log cabin located on the Milton Center property (86 School Drive) will not be a part of their re-development plan for that location. FCS officials have approached City officials regarding our interest in acquiring the log cabin, which was built in the 1930's. FCS officials have advised the City of their desire to have the cabin relocated by Fall 2016. City officials have met with several civic groups including the Alpharetta Historical Society and the Alpharetta Garden Club to understand their interest in preserving the cabin. Both groups are supportive of the idea and have suggested suitable locations at Wills Park for the cabin to be relocated provided funding is available to do so.

One of the suggested Wills Park locations is behind Waggy World Paw Park facing west on Old Milton Parkway in close proximity to the park trail. This area is close to other amenities such as parking and restrooms, making this a desirable location to some groups. The Alpharetta Recreation Commission discussed the proposal at their meeting on March 10, 2016. Members of the Commission are generally supportive of the idea of the City taking possession of the log cabin and having the cabin placed on park property provided the cabin is structurally sound and is placed in a location that does not disturb any trees.

Utility Vehicle for Greenway (new)

\$8,000

Priority 3: This request is for the purchase of one new utility vehicle (4x4 Gator) for the Greenway which would allow staff better access to complete repairs and general maintenance and also offer a backup when existing utility vehicles require repair.

BUDGET NARRATIVE

City of Alpharetta

FY 2017 Budget Narrative

Budget Rollup: All Funds

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

• General Fund:	\$ 67,733,011
• Special Revenue Funds:	14,856,985 (1)
• Debt Service Fund:	5,816,807
• Capital Project Funds:	12,259,857 (1)
• Solid Waste Fund:	3,304,278
• Risk Management Fund:	1,312,200
• Medical Insurance Fund:	<u>7,932,994</u>
Total	\$113,216,132

(1) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2017 General Fund operating revenues are forecasted to grow by 4.6%, or \$2.7 million, compared to Amended FY 2016. The following table compares major revenue categories within the General Fund:

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 18,800,000	\$ 19,900,000	\$ 1,100,000	5.9%
Motor Vehicle	300,000	250,000	(50,000)	-16.7%
Motor Vehicle Title Tax Fee	1,000,000	1,000,000	-	0.0%
Prior Year/Delinquent	249,500	259,000	9,500	3.8%
Local Option Sales Tax	14,700,000	15,100,000	400,000	2.7%
Other Taxes:				
Franchise Fees	6,440,000	6,725,000	285,000	4.4%
Insurance Premium Tax	3,150,000	3,360,000	210,000	6.7%
Alcohol Beverage Excise Tax	1,850,000	2,015,000	165,000	8.9%
Other Taxes	1,789,500	2,154,500	365,000	20.4%
Licenses & Permits	2,077,050	2,297,050	220,000	10.6%
Intergovernmental	389,000	511,000	122,000	31.4%
Charges for Services	2,934,640	3,108,900	174,260	5.9%
Fines & Forfeitures	2,779,000	2,404,000	(375,000)	-13.5%
Interest	50,000	60,000	10,000	20.0%
Other Revenues	263,210	288,704	25,494	9.7%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,219,858	2,250,000	30,142	1.4%
Total Operating Revenues	\$ 58,991,758	\$ 61,683,154	\$ 2,691,396	4.6%
Fund Balance Carryforward	5,036,209	6,049,857		
Total Revenues	\$ 64,027,967	\$ 67,733,011		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- **Property Taxes:** The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4%.
 - The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment

replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

- The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the Alpharetta Parks and Transportation Bonds which were approved by the voters on May 24, 2016. Please refer to the Capital Initiatives section of this document for detailed descriptions of the proposed bond projects.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes are experiencing declines due to House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at \$1 million in FY 2017 which, while flat with the FY 2016 budget, represents a decline compared to actual collections for FY 2016 which are estimated at \$1.2 million. The decline is forecasted due to the anticipated recalculation of the split between local entities and the State in accordance with the underlying law which may result in a 10% decline in local revenues under this tax.

- Local Option Sales Taxes ("LOST"): Growth of 2.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$14.9 million in FY 2016 which equates to a revised growth rate of 1.7%.
- Franchise Fees: Growth of 4.4% is forecasted for FY 2017 from a budget-to-budget standpoint. Actual collections are estimated at \$6.6 million in FY 2016 which equates to a revised growth rate of 2.4%. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (65% of total franchise fees), totaled \$4.3 million in FY 2016 and

represents a -\$88,539 decrease over the prior year (\$4.4 million was collected in FY 2015) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) that reduced air conditioning usage.

- Insurance Premium Taxes: Growth of 6.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections during FY 2016 totaled \$3.3 million which equates to a revised growth rate of 1.4%.
- Alcohol Beverage Excise Taxes: Growth of 8.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$2 million for FY 2016 which equates to a revised growth rate of 1%.
- The Other Taxes category includes collections for Intangibles Taxes, Real Estate Transfer Taxes, Business and Occupational Licenses, Financial Institution Taxes, etc. and forecasts growth of 20.4% from a budget-to-budget standpoint. However, actual collections are estimated at \$2.2 million for FY 2016 which equates to a reduction of -3.4%. The forecasted reduction is due to a combination of (1) one-time collections for Financial Institution Taxes in FY 2016 related to prior-year true-ups from multiple financial institutions and (2) a drop in estimated collections for Business & Occupational Taxes based on collection trends.
- Licenses & Permits: Growth of 10.6% is forecasted for FY 2017 based on current collection patterns and permit activity. Actual collections are estimated at \$2.6 million in FY 2016 which is greater than the FY 2017 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees (\$1.4 million forecast for FY 2017; \$1.6 million estimated for FY 2016).
- Charges for Services: Growth of 5.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$3.2 million for FY 2016 which equates to a reduction of -1.6%. The reduction is based on current collection patterns and is primarily related to revised estimates of recreation and parks program fee collections. Specific revenue sources include: Equestrian Center fees (decreased -\$17,500 to \$270,000); Athletics fees (decreased -\$10,650 to \$388,000); Wills Park Recreation Center activity fees (decreased -\$16,858 to \$165,000); etc.
- Fines and Forfeitures: Reduction of -13.5% is forecasted for FY 2016 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.4 million in FY 2015 which equates to a reduction of -1.3%. Revenue decline is being driven through an overall decline in enforcement citations.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	\$ 350,069	\$ 360,977	\$ 10,908	3.1%
City Administration	2,074,055	2,011,664	(62,391)	-3.0%
Legal Services	525,000	650,000	125,000	23.8%
Community Development	2,422,485	2,727,412	304,927	12.6%
Public Works	7,941,386	7,887,543	(53,843)	-0.7%
Finance	3,160,975	3,199,142	38,167	1.2%
Public Safety	25,385,562	26,494,393	1,108,831	4.4%
Human Resources	395,114	401,756	6,642	1.7%
Municipal Court	1,061,500	1,092,257	30,757	2.9%
Recreation and Parks	8,323,032	8,731,629	408,597	4.9%
Information Technology	1,523,355	1,599,441	76,086	5.0%
Non-Departmental:				
Contingency	642,358	605,000	(37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
Total Operating Expenditures	\$ 55,084,731	\$ 57,183,154	\$ 2,098,423	3.8%
Interfund Transfer:				
Capital Project Fund	8,943,236	8,854,857		
Operating Grant Fund	-	20,000		
Stormwater Capital Fund	-	1,675,000		
Total Expenditures	\$ 64,027,967	\$ 67,733,011		

The following table compares expenditure category appropriations within the General Fund.

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 25,482,092	\$ 26,160,692	\$ 678,600	2.7%
Group Insurance	7,161,526	7,573,003	411,477	5.7%
Pension (Defined Benefit)	2,276,470	2,387,665	111,195	4.9%
Pension (401A)	1,379,726	1,482,671	102,945	7.5%
Miscellaneous Benefits	2,717,600	2,788,233	70,633	2.6%
<i>subtotal</i>	<u>\$ 39,017,414</u>	<u>\$ 40,392,264</u>	<u>\$ 1,374,850</u>	<u>3.5%</u>
Maintenance and Operations:				
Professional Services	\$ 2,185,763	\$ 2,299,810	\$ 114,047	5.2%
Repair/Maintenance	1,264,115	1,384,266	120,151	9.5%
Maintenance Contracts	2,231,320	2,286,117	54,797	2.5%
Professional Services (IT)	1,312,726	1,396,932	84,206	6.4%
General Supplies	984,768	993,790	9,022	0.9%
Utilities	2,630,975	2,628,950	(2,025)	-0.1%
Fuel	768,000	641,000	(127,000)	-16.5%
Legal Services	525,000	650,000	125,000	23.8%
Miscellaneous	1,635,078	1,713,742	78,664	4.8%
<i>subtotal</i>	<u>\$ 13,537,745</u>	<u>\$ 13,994,607</u>	<u>\$ 456,862</u>	<u>3.4%</u>
Capital/Lease:				
Fire Truck/Cardiac Monitor Leases	\$ 357,676	\$ 521,773	\$ 164,097	45.9%
Tyler ERP Lease	107,701	109,263	1,562	1.5%
Work Order Software Lease	75,997	76,307	310	0.4%
Miscellaneous	66,000	62,000	(4,000)	-6.1%
<i>subtotal</i>	<u>\$ 607,374</u>	<u>\$ 769,343</u>	<u>\$ 161,969</u>	<u>26.7%</u>
Other Uses:				
Contingency	\$ 642,358	\$ 605,000	\$ (37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	<u>\$ 1,922,198</u>	<u>\$ 2,026,940</u>	<u>\$ 104,742</u>	<u>5.4%</u>
Total Operating Expenditures	<u>\$ 55,084,731</u>	<u>\$ 57,183,154</u>	<u>\$ 2,098,423</u>	<u>3.8%</u>
Interfund Transfer:				
Capital Project Fund	8,943,236	8,854,857		
Operating Grant Fund	-	20,000		
Stormwater Capital Fund	-	1,675,000		
Total Expenditures	<u>\$ 64,027,967</u>	<u>\$ 67,733,011</u>		

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2017 Budget are as follows:

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017¹ (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.
- Management of personnel and compensation program to align with current market environment:
 - Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
 - o General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position² and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
 - o E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center³).
 - Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide⁴). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
 - Coverage of group insurance premiums (8% premium increase; \$480,669⁵ incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has

¹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

² Job duties have been absorbed by the Finance Department.

³ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁴ This represents the financial impact in FY 2017 (i.e. April-June 2017).

⁵ The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.

- Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional services of \$114,047 due primarily to a combination of reductions in municipal election funding (FY 2016 was an election year) which were fully offset through increases related to multiple initiatives including: (1) Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes; (2) increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity, program signups, and associated revenue collections; (3) increased Georgia Bureau of Investigation (GBI) fingerprint/background check fees due to heightened development activity and a corresponding increase in applications for alcohol pouring permits (GBI charges \$42.50 for each fingerprint/background check and the city passes through these costs, including a markup for overhead, to applicants); (4) CALEA (independent accreditation agency) on-site assessment fees for Public Safety; (5) Fiscal Year 2017 Operating Initiative⁶ funding for contracted marketing/public relations services within City Administration; etc.
 - Increase in repair/maintenance (facility, vehicle, grounds, etc.) of \$120,151 (electric, water and sewer, natural gas, etc.) due primarily to: vehicle repair/maintenance within public works and public safety (based on current maintenance trends which have increased along with the targeted mileage expectancy of vehicles); grounds repair/maintenance increases at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.; facility repair/maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
 - Increase in maintenance contracts of \$54,797 due primarily to increases in HVAC maintenance, street sweeping services, annual support costs for pavement management software, annual support costs for the Siteimprov web governance suite software (monitors various components of the City website), moving the hosting of the

⁶ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

city's website from local servers to the cloud which will improve site functionality and responsiveness, increased funding for RAPSTC operations and targeted maintenance, etc.

- Increase in professional services (IT) of \$84,206 due to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), ProQA Priority Dispatch license and support fees, etc.
- Increase in legal service fees of \$125,000 based on historical and year-to-date usage of legal services coupled with planned initiatives requiring legal review.
- Decrease in fuel of -\$127,000 based on year-to-date expenditure trends and forecasted fuel prices.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$161,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2) FY 2017 Operating Initiative⁷ funding approved for the capital lease replacement of the City's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds⁸.

⁷ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁸ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The following table provides a comparison of personnel by fiscal year.

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Recommended FY 2017	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	14.0	14.0	14.0	11.0	10.0	(1.0)
Community Development	18.0	22.0	22.0	23.0	26.0	3.0
Public Works	58.0	55.0	55.0	55.0	52.0	(3.0)
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	216.5	217.5	217.5	218.5	219.0	0.5
Human Resources	2.0	2.0	2.0	2.0	2.0	-
Municipal Court	9.0	9.0	9.0	9.0	9.0	-
Recreation and Parks	48.0	48.0	48.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	11.0	-
subtotal	405.0	407.0	407.0	409.0	408.5	(0.5)
E-911 Fund (Special Revenue Fund)						
Public Safety	23.0	25.0	25.0	25.0	29.0	4.0
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	24.0	26.0	26.0	26.0	30.0	4.0
DEA Fund (Special Revenue Fund)						
Public Safety	-	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	430.0	437.0	437.0	439.0	442.5	3.5

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2017 Budget for Mayor and City Council totals \$360,977 and represents an increase of 3.1%, or \$10,908, compared to the FY 2016 budget, and primarily represents increased group insurance premiums.

The Maintenance and Operations category was flat at 0.2%, or \$85, due to a minor increase in IT Professional Services (allocation of technology costs across all benefitting units of government). The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

City Administration

The FY 2017 Budget for City Administration totals \$2,011,664 and represents a decrease of -3%, or -\$62,391, compared to FY 2016.

The Personnel Services category decreased -5%, or -\$76,681, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which are fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).

Base level personnel total 10 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director	1.0	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	1.0	1.0	1.0	-	(1.0)
Internal Auditor	1.0	1.0	1.0	1.0	1.0	-
Records Manager	1.0	1.0	1.0	1.0	1.0	-
Special Events Coordinator (1FT;2PT)*	2.0	2.0	2.0	-	-	-
Special Events Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	14.0	14.0	14.0	11.0	10.0	(1.0)

* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance & Operations category increased 2.6%, or \$14,290, due primarily to the following activity:

- Increase in maintenance contracts of \$8,811 due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- Increase in professional services (IT) of \$8,652 due primarily to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.
- Decrease in professional services of -\$1,873 due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is offset through the addition of FY 2017 Operating Initiative⁹ funding totaling \$100,000 for contracted marketing/public relations services.

⁹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Community Development Department

The FY 2017 Budget for Community Development totals \$2,727,412 and represents an increase of 12.6%, or \$304,927 compared to FY 2016.

The Personnel Services category increased 13.2%, or \$283,179, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the annualized impact of one additional Building Inspector position added during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Base level personnel total 26.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	3.0	2.0	1.0	1.0	1.0	-
Arborist	-	1.0	1.0	1.0	1.0	-
Boards Administrator	1.0	-	-	-	-	-
Boards Assistant	-	1.0	1.0	1.0	1.0	-
Building Inspector*	3.0	4.0	4.0	5.0	5.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager**	-	-	-	-	1.0	1.0
Code Enforcement Officer	4.0	4.0	4.0	3.0	3.0	-
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Community Development	-	1.0	1.0	-	-	-
Development Services Engineer (Stormwater)	-	1.0	1.0	1.0	1.0	-
Inspectors***	-	-	-	-	3.0	3.0
Planner/GIS Specialist	1.0	1.0	1.0	1.0	1.0	-
Permit Technician	-	-	1.0	1.0	1.0	-
Project Administrator**	-	-	-	-	1.0	1.0
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer**	-	-	-	1.0	-	(1.0)
Senior Engineer (Transportation)	-	1.0	1.0	1.0	1.0	-
Senior Planner	-	-	-	1.0	1.0	-
Specialized Assistant - Permits Plus**	1.0	1.0	1.0	1.0	-	(1.0)
	18.0	22.0	22.0	23.0	26.0	3.0

* Building Inspector position added during the FY 2016 Mid Year Budget process.

** Position reclassification occurred during FY 2016.

*** Includes 3.0 FTE transferred from the Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 7.6%, or \$21,748, due primarily to the following activity:

- Increase in professional services of \$10,750 due primarily to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- Increase in advertising of \$2,000 due to growth in development activity and associated notice requirements.

- Increase in travel and training (combined) of \$3,500 due to a continued focus on training and certification for both the existing staff as well as the Building Inspector position added during the FY 2016 Mid-Year Budget and the three Inspector positions reorganized from the Public Works Department.
- Increase in maintenance contracts of \$2,236 due primarily to a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- Increase in non-recurring expenses of \$3,427 due to the recommended buyout of the existing Xerox CQ9303 copier at the end of its lease term in February 2017. This original copier was replaced mid-way through the lease term with the existing unit due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original leased unit, the city is receiving significant savings by opting to buyout the existing unit as opposed to entering into a new lease.

Public Works Department

The FY 2017 Budget for Public Works totals \$7,887,543 and represents a decrease of -0.7%, or -\$53,843, compared to FY 2016. The Personnel Services category decreased -1.5%, or -\$67,406, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, all of which were offset due to the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers. Base level personnel total 52.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Arborist	1.0	-	-	-	-	-
Civil Engineer	3.0	2.0	1.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	-	-	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician	7.0	7.0	7.0	4.0	4.0	-
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	4.0	4.0	3.0	3.0	-	(3.0)
Senior Inspector	-	-	1.0	1.0	1.0	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader*	7.0	7.0	7.0	7.0	8.0	1.0
Public Works Supervisor	3.0	3.0	3.0	3.0	3.0	-
Public Works Technician	4.0	4.0	-	-	-	-
Public Works Technician I	7.0	7.0	11.0	11.0	11.0	-
Public Works Technician II*	9.0	9.0	9.0	8.0	7.0	(1.0)
Senior Engineer	3.0	2.0	3.0	2.0	2.0	-
Senior Operations Manager	1.0	1.0	-	-	-	-
Senior Engineering Technician	1.0	1.0	1.0	1.0	1.0	-
Water Resources Technician	1.0	1.0	-	-	-	-
Senior Water Resources Analyst	-	-	1.0	1.0	1.0	-
Traffic Operations Manager	-	-	-	1.0	1.0	-
Traffic Signal Engineer	-	-	-	1.0	1.0	-
Urban Forestry Program Manager	-	-	-	1.0	1.0	-
Utility Locator	-	-	-	1.0	1.0	-
	58.0	55.0	55.0	55.0	52.0	(3.0)

* Position reclassifications occurred during FY 2016.

** Includes 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 0.4%, or \$13,253, due primarily to the following activity:

- Increase in equipment and vehicle repair/maintenance (combined) of \$19,050 based on year-to-date expenditure trends.
- Increase in maintenance contracts of \$26,515 due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public

Works, Recreation and Parks), and annual support costs for pavement management software.

- Decrease in utility costs (electricity, gas, water, etc.) of -\$19,200 based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.
- Decrease in fuel costs of -\$10,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

Finance Department

The FY 2017 Budget for Finance totals \$3,199,142 and represents an increase of 1.2%, or \$38,167, compared to FY 2016. The Personnel Services category increased 0.9%, or \$20,688, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which is partially offset through employee turnover.

Base level personnel total 21.5 FTEs and represent the following:

	FTEs					
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	-	-	-	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Officer	1.0	1.0	1.0	-	-	-
Cash Management Coordinator	-	-	-	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Coordinator	1.0	1.0	1.0	-	-	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 2.2%, or \$16,917, due primarily to the following activity:

- Net increase in professional fees, small equipment, and employee wellness program expenses (combined) of \$11,600 due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY

2016 to cover unanticipated small equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs, etc.).

- Increase in maintenance contracts of \$3,200 due primarily to additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- Increase in professional services (IT) of \$2,677 due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc..

The Capital/Lease category includes funding for the ERP system (Munis software) lease.

Public Safety Department

The FY 2017 Budget for Public Safety totals \$26,494,393 and represents an increase of 4.2%, or \$1,058,831, compared to FY 2016.

The Personnel Services category increased 3.9%, or \$845,552, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums¹⁰.

Base level personnel total 219 FTEs and represent the following:

	FTEs					
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	8.0	8.0	6.0	7.0	7.0	-
Lieutenant*	14.0	16.0	16.0	16.0	15.0	(1.0)
Division Chief - Administrative Services	-	-	1.0	-	-	-
Field Training Officer	10.0	10.0	10.0	10.0	10.0	-
Officer*	71.0	69.0	69.0	69.0	70.0	1.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	-
Public Safety Budget/Finance Administrator	-	-	1.0	1.0	1.0	-
	105.0	105.0	105.0	105.0	105.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief	4.0	4.0	3.0	3.0	3.0	-
Division Chief - Training	-	-	1.0	1.0	1.0	-
Communications Training Coord. (Captain)	1.0	-	-	-	-	-
Public Safety Administrator (Battalion Chief)	1.0	-	-	-	-	-
Captain	24.0	24.0	24.0	23.0	23.0	-
Fire Training/Emer. Mgmt Coord. (Captain)	1.0	-	-	-	-	-
Accreditation/Emer. Mgmt Coord. (Captain)	-	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	-	-	1.0	1.0	1.0	-
Fire Apparatus Engineer	23.0	23.0	22.0	22.0	22.0	-
Firefighter/Paramedic	17.0	20.0	20.0	20.0	20.0	-
Firefighter II	19.0	19.0	19.0	21.0	21.0	-
Fire Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Marshall (Assistant)	-	1.0	1.0	1.0	1.0	-
Fire Prevention Officer (2FT; 1PT)	3.0	2.5	2.5	2.5	2.5	-
	96.0	97.5	97.5	98.5	98.5	-
Civilian Positions						
Accreditation Manager	1.0	-	-	-	-	-
Administrative Assistant II	2.5	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	0.5	0.5	0.5	0.5	-
Evidence Technician	1.0	1.0	1.0	-	-	-
Evidence Custodian	-	-	-	1.0	1.0	-
Fingerprint Technician	0.5	0.5	0.5	0.5	1.0	0.5
Parking Enforcement Officers (2PT)	-	-	-	1.0	1.0	-
Public Safety Volunteer Manager	1.0	1.0	1.0	-	-	-
Records Clerk	3.0	4.0	4.0	4.0	4.0	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.5	15.0	15.0	15.0	15.5	0.5
	216.5	217.5	217.5	218.5	219.0	0.5

** Position reclassifications occurred during FY 2016.

¹⁰ The FY 2017 Operating Initiative reclassification for the Fingerprint Technician from part-time to full-time is being absorbed in the base budget request (no additional budget allocation is being requested).

The Maintenance and Operations category increased 3.0%, or \$99,182, due primarily to the following activity:

- Increase in professional services of \$65,960 due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- Increase in vehicle repair and maintenance of \$14,226 based on current maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- Increase in travel/training of \$30,500 due to a continued focus on training and certification.
- Increase in professional services (IT) of \$49,162 due primarily to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), data center equipment maintenance extension fees, etc.
- Increase in general supplies of \$31,869 due primarily to increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- Decrease in fuel costs of -\$110,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for fire truck leases and increased \$164,097 compared to FY 2016 due primarily to: (1) the capital lease replacement of Fire Engines #4 and #6 as part of the 2016 Mid-Year Budget; and (2) FY 2017 Operating Initiative¹¹ funding for the lease replacement of the city's cardiac monitors. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) and cardiac monitors (9 units) are now built into the annual operating budget under a capital lease program.

¹¹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Human Resources

The FY 2017 Budget for Human Resources totals \$401,756 and represents an increase of 1.7%, or \$6,642, compared to FY 2016.

The Personnel Services category increased 3.4%, or \$7,999, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; and an increase in the actuarially determined defined benefit pension contribution

Base level personnel total 2.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	2.0	-

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category decreased -0.8%, or -\$1,357, due to minor reductions primarily to the following activity:

- Decrease in professional services of -\$915 reflecting the elimination of a one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services.
- Decrease in general supplies of -\$500 based on historical and year-to-date expenditure trends.

Municipal Court

The FY 2017 Budget for Municipal Court totals \$1,092,257 and represents an increase of 2.9%, or \$30,757, compared to FY 2016.

The Personnel Services category increased 3.3%, or \$22,281, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums (and coverage elections); which is partially offset through employee turnover.

Base level personnel total 9.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Court Clerk/Director of Court Services	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	5.0	5.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	9.0	9.0	-

The Maintenance and Operations category increased 2.2%, or \$8,476, due primarily to the following activity:

- Increase in multiple accounts (facility repair/maintenance and all utility accounts) of \$12,975 due primarily to the IGA with Milton for use of

Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.

- Increase in maintenance contracts of \$4,400 due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- Decrease in small equipment purchases of -\$7,300 due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

Recreation and Parks Department

The FY 2017 Budget for Recreation and Parks totals \$8,731,629 and represents an increase of 4.9%, or \$408,597, compared to FY 2016.

The Personnel Services category increased 6%, or \$256,567, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant I	3.0	3.0	2.0	2.0	2.0	-
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Athletic Coordinator	2.0	2.0	-	-	-	-
Arts Coordinator	1.0	1.0	1.0	1.0	1.0	-
Customer Service Representative	3.0	3.0	3.0	3.0	3.0	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	1.0	1.0	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator	-	-	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Technician	8.0	8.0	8.0	-	-	-
Parks Maintenance Technician I	5.0	5.0	5.0	13.0	13.0	-
Parks Maintenance Technician II	5.0	5.0	5.0	5.0	5.0	-
Parks Supervisor II	4.0	4.0	4.0	4.0	4.0	-
Program Coordinator	4.0	4.0	-	-	-	-
Recreation Coordinator	-	-	5.0	5.0	5.0	-
Recreation Supervisor II	3.0	3.0	4.0	4.0	4.0	-
Special Events Coordinator (1FT;2PT)	-	-	-	2.0	2.0	-
Special Events Manager	-	-	-	1.0	1.0	-
	48.0	48.0	48.0	51.0	51.0	-

The Maintenance and Operations category increased 3.9%, or \$155,030, due primarily to the following activity:

- Increase in grounds repair and maintenance of \$52,835 due primarily to anticipated increases in grounds maintenance at City Center, Webb

Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.

- Increase in facility repair and maintenance of \$28,790 due to maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- Increase in travel and training of \$6,625 due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- Increase in professional services (IT) of \$14,245 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- Increase in general supplies of \$26,625 based on year-to-date expenditure trends and program needs (reflective of program signup trends).
- Increase in utilities of \$13,500 (combined) based on current usage and expenditure trends.

The Capital/Lease category includes funding for: replacement of batting cage at Field 7 and trash receptacles at North Park; replacement of trash receptacles at Rock Mill Park; and increased funding for general equipment needs (e.g. playground parts).

Information Technology Department

The FY 2017 Budget for Information Technology totals \$1,599,441 and represents an increase of 5.0%, or \$76,086, compared to FY 2017.

The Personnel Services category increased 5.2%, or \$71,848, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Authorized personnel total 11.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator*	-	-	1.0	1.0	-	(1.0)
GIS Coordinator	1.0	1.0	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Manager*	-	-	-	2.0	3.0	1.0
IT Systems Administrator	1.0	1.0	1.0	-	-	-
Network Administrator	-	-	-	2.0	2.0	-
Network Analyst I	1.0	1.0	1.0	1.0	1.0	-
Network Analyst II	1.0	1.0	1.0	-	-	-
Network Manager	1.0	1.0	1.0	-	-	-
Systems Analyst II	2.0	2.0	2.0	2.0	2.0	-
Systems Manager	1.0	1.0	1.0	-	-	-
Telecommunications Manager	1.0	1.0	1.0	1.0	1.0	-
	11.0	11.0	11.0	11.0	11.0	-

* Position reclassifications occurred during FY 2016.

The Maintenance & Operations category increased 3.1%, or \$4,238, due primarily to the following activity:

- Increase in professional services of \$3,000 due primarily to an increase in funding for contract labor (temporary positions).
- Increase in professional services (IT) of \$2,838 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- Decrease in small equipment needs based on historical and year-to-date expenditure trends.

Emergency-911 Fund

The FY 2017 Budget for the E-911 Fund totals \$3,670,259 and represents a decrease of -30.1%, or -\$1,582,248, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹². After adjusting for the non-allocated reserve, the true operational budget decrease totals -3% due to one-time capital initiatives included in the FY 2016 budget (e.g. E-911 Phone System VOIP upgrade, radio replacements, etc.) that will not continue in FY 2017.

The Personnel Services category increased 12.3%, or \$274,625, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, and the addition of 4 Communication Officer positions (FY 2017 Operating Initiative¹³).

Authorized personnel total 26.0 FTEs.

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Communications Officer	14.0	14.0	14.0	13.0	17.0	4.0
Communications Shift Supervisor	5.0	5.0	5.0	5.0	5.0	-
Communications Training Coord. (Captain)	-	1.0	1.0	1.0	1.0	-
Public Safety Administrator (Battalion Chief)	-	1.0	-	-	-	-
Division Chief - Technology	-	-	1.0	1.0	1.0	-
Sr. Communications Officer	4.0	4.0	4.0	5.0	5.0	-
IT Systems Administrator	1.0	1.0	1.0	-	-	-
	24.0	26.0	26.0	26.0	30.0	4.0

The Maintenance and Operations category increased 4.6%, or \$49,203, due primarily to the following activity:

- Increase in maintenance contracts of \$26,940 due primarily to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- Increase in professional services (IT) of \$29,763 due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016 (a.k.a. E-911 Phone System VOIP upgrade).
- Decrease in small equipment needs of -\$10,000 based on historical and year-to-date equipment needs.

Capital funding totals \$53,000 for replacement of HVAC units servicing the E911 Communications Center as well as general equipment needs.

¹² Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

¹³ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Impact Fee Fund

The FY 2017 Budget totals \$3,068,150.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees collections estimated for FY 2017, combined with non-allocated reserve balances from prior years collections, are being allocated to specific system improvements and non-allocated reserve (for future system improvements) as follows:

- System Improvements¹⁴
 - Roads (Rucker Road Corridor Improvements: \$1,150,000)
 - Parks (Alpharetta Arts Center Development: \$1,300,000)
 - Public Safety (Headquarters Expansion: \$300,000)
- Non-Allocated Reserve for future System Improvements
 - Roads (\$300,000)

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2017 Budget for the DEA Fund totals \$2,098,576 and represents a decrease of -13.4%, or -\$324,904, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹⁵.

The Personnel Services category increased 5.7%, or \$14,010, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums. Included in this funding is a Special Investigations Unit (three Police Officer positions) approved in FY 2014.

Authorized personnel total 3 FTEs.

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Officer	-	3.0	3.0	3.0	3.0	-
	-	3.0	3.0	3.0	3.0	-

The Maintenance and Operations category decreased -74.6%, or -\$88,107, due primarily to the cessation of all operational costs except those costs necessary to

¹⁴ Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the initiatives.

¹⁵ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

Capital/Lease expenses include lease costs under the Taser replacement program approved during FY 2016 and planned capital investment for the expansion of Public Safety Headquarters¹⁶ (this initiative is being funded through multiple sources including fund balance from the General Fund, impact fees, and DEA monies).

Hotel/Motel Fund

The FY 2017 Budget totals \$6,000,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and the Conference Center (Tourism Product Development; 18.75%). The Conference Center portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies allocated towards the debt service reserve¹⁷. The Alpharetta Conference Center (state-of-the-art 44,000 square foot conference center) is being constructed through a public-private partnership with North American Properties (developer of Avalon). Along with the Alpharetta Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow 3% (budget-to-budget) to \$6 million due primarily to an increase in business spending on travel and training.

¹⁶ Please refer to the *Capital Initiatives* section of this document for a detailed description of this initiative.

¹⁷ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

Debt Service Fund

The FY 2017 Budget totals \$5,816,807 and includes funding for the payment of principal and interest on general long-term debt (\$5,811,807) and associated administrative fees (\$5,000). Included in the principal and interest budget is an estimate of the debt service associated with the 2016 Alpharetta Parks and Transportation Bond that will be issued in FY 2017 and provide \$52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is funded through the city's existing millage rate structure.

Solid Waste Fund

The FY 2017 Budget for the Solid Waste Fund totals \$3,304,278 and represents a decrease of -7.5%, or -\$269,091, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹⁸. After adjusting for the non-allocated reserve, the operational budget is flat with FY 2016.

The Personnel Services category decreased -2.5%, or -\$1,649, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; all of which is mitigated through employee turnover.

Authorized personnel total 1.0 FTE and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance & Operations category is flat with FY 2016. The main expense is our private solid waste hauling contract (growth in the service base) which will continue at the same base rates in FY 2017.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2017 Budget for the Risk Management Fund totals \$1,312,200 and represents a decrease of -19.6%, or -\$319,910, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016⁶. After adjusting for the non-allocated reserve, the true operational budget growth totals 2%. This growth is driven through insurance

¹⁸ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

premium increases/coverage changes (e.g. cyber liability, property and equipment insurance, etc.).

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7,932,994 and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

FUND SUMMARIES



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CITYWIDE FUND SUMMARIES

City of Alpharetta
FY 2017 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	Special Revenue Funds							Capital Project Funds		Enterprise Fund	Internal Service Funds		TOTAL
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	
REVENUES:													
Property Taxes	\$ 21,409,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,914,000
Local Option Sales Taxes	15,100,000	-	-	-	-	-	-	-	-	-	-	-	15,100,000
Other Taxes	14,254,500	-	-	-	6,000,000	-	-	-	-	-	-	-	20,254,500
Licenses and Permits	2,297,050	-	-	-	-	-	-	-	-	-	-	-	2,297,050
Intergovernmental Revenue	511,000	925,000	-	-	-	-	-	-	-	-	-	-	1,436,000
Charges for Services	3,108,900	2,740,000	605,000	-	-	-	-	-	-	3,300,800	1,310,000	7,244,480	18,309,180
Fines and Forfeitures	2,404,000	-	-	347,600	-	-	-	-	-	-	-	-	2,751,600
Interest Earnings	60,000	5,259	3,000	976	-	-	9,000	-	-	3,478	2,200	-	83,913
Other/Miscellaneous	288,704	-	-	-	-	-	-	-	-	-	-	-	288,704
<i>subtotal</i>	\$ 59,433,154	\$ 3,670,259	\$ 608,000	\$ 348,576	\$ 6,000,000	\$ -	\$ 5,514,000	\$ -	\$ -	\$ 3,304,278	\$ 1,312,200	\$ 7,244,480	\$ 87,434,947
Other Financing Sources													
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 8,854,857	\$ 1,675,000	\$ -	\$ -	\$ -	\$ 10,549,857
Interfund Transfer from Hotel/Motel Fund	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000
Budgeted Fund Balance	6,049,857	-	2,460,150	1,750,000	-	-	302,807	1,730,000	-	-	-	688,514	12,981,328
<i>subtotal</i>	\$ 8,299,857	\$ -	\$ 2,460,150	\$ 1,750,000	\$ -	\$ 20,000	\$ 302,807	\$ 10,584,857	\$ 1,675,000	\$ -	\$ -	\$ 688,514	\$ 25,781,185
Total Revenues	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132
EXPENDITURES:													
Mayor and City Council	\$ 360,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,977
City Administration	2,011,664	-	-	-	-	-	-	500,000	-	-	-	-	2,511,664
Legal Services	650,000	-	-	-	-	-	-	-	-	-	-	-	650,000
Community Development	2,727,412	-	-	-	-	-	-	100,000	-	-	-	-	2,827,412
Public Works	7,887,543	-	1,150,000	-	-	-	-	4,493,271	1,675,000	-	-	-	15,205,814
Finance	3,199,142	-	-	-	-	-	-	-	-	3,304,278	1,312,200	1,441,673	9,257,293
Public Safety	26,494,393	3,670,259	300,000	2,098,576	-	-	-	1,661,123	-	-	-	-	34,224,351
Human Resources	401,756	-	-	-	-	-	-	-	-	-	-	-	401,756
Municipal Court	1,092,257	-	-	-	-	-	-	-	-	-	-	-	1,092,257
Recreation and Parks	8,731,629	-	1,300,000	-	-	-	-	1,846,500	-	-	-	-	11,878,129
Information Technology	1,599,441	-	-	-	-	-	-	720,000	-	-	-	-	2,319,441
Non-Departmental	-	-	18,150	-	-	-	5,000	-	-	-	-	-	23,150
Insurance Premiums (Risk Fund)	640,000	-	-	-	-	-	-	-	-	-	-	-	640,000
Medical Claims	-	-	-	-	-	-	-	-	-	-	-	5,714,666	5,714,666
Contingency	605,000	-	-	-	-	-	-	-	-	-	-	-	605,000
Non-Allocated (Reserve)	-	-	300,000	-	-	20,000	-	1,263,963	-	-	-	776,655	2,360,618
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,625,000	-	-	-	-	-	-	-	2,625,000
Debt Service (Principal and Interest)	286,940	-	-	-	775,630	-	5,811,807	-	-	-	-	-	6,874,377
Debt Service Reserve	450,000	-	-	-	349,370	-	-	-	-	-	-	-	799,370
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
<i>subtotal</i>	\$ 57,183,154	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 3,750,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 100,416,275
Other Financing Uses													
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Interfund Transfer to Grant/Capital Funds	10,549,857	-	-	-	-	-	-	-	-	-	-	-	10,549,857
<i>subtotal</i>	\$ 10,549,857	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,799,857
Total Expenditures	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132

City of Alpharetta
FY 2017 Budget
Citywide Statement of Revenues and Expenditures (by Category)

		Special Revenue Funds						Capital Project Funds		Enterprise Fund	Internal Service Funds		
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	TOTAL
REVENUES:													
Property Taxes	\$ 21,409,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,914,000
Local Option Sales Taxes	15,100,000	-	-	-	-	-	-	-	-	-	-	-	15,100,000
Other Taxes	14,254,500	-	-	-	6,000,000	-	-	-	-	-	-	-	20,254,500
Licenses and Permits	2,297,050	-	-	-	-	-	-	-	-	-	-	-	2,297,050
Intergovernmental Revenue	511,000	925,000	-	-	-	-	-	-	-	-	-	-	1,436,000
Charges for Services	3,108,900	2,740,000	605,000	-	-	-	-	-	-	3,300,800	1,310,000	7,244,480	18,309,180
Fines and Forfeitures	2,404,000	-	-	347,600	-	-	-	-	-	-	-	-	2,751,600
Interest Earnings	60,000	5,259	3,000	976	-	-	9,000	-	-	3,478	2,200	-	83,913
Other/Miscellaneous	288,704	-	-	-	-	-	-	-	-	-	-	-	288,704
subtotal	\$ 59,433,154	\$ 3,670,259	\$ 608,000	\$ 348,576	\$ 6,000,000	\$ -	\$ 5,514,000	\$ -	\$ -	\$ 3,304,278	\$ 1,312,200	\$ 7,244,480	\$ 87,434,947
Other Financing Sources													
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 8,854,857	\$ 1,675,000	\$ -	\$ -	\$ -	\$ 10,549,857
Interfund Transfer from Hotel/Motel Fund	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000
Budgeted Fund Balance	6,049,857	-	2,460,150	1,750,000	-	-	302,807	1,730,000	-	-	-	688,514	12,981,328
subtotal	\$ 8,299,857	\$ -	\$ 2,460,150	\$ 1,750,000	\$ -	\$ 20,000	\$ 302,807	\$ 10,584,857	\$ 1,675,000	\$ -	\$ -	\$ 688,514	\$ 25,781,185
Total Revenues	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132
EXPENDITURES:													
Personnel Services	\$ 40,392,264	\$ 2,503,117	\$ -	\$ 259,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,667	\$ -	\$ -	\$ 43,218,678
Maintenance and Operations	13,994,607	1,114,142	18,150	40,000	-	-	5,000	-	-	3,240,611	1,312,200	1,441,673	21,166,383
Capital/Capital Lease	769,343	53,000	2,750,000	1,798,946	-	-	-	9,320,894	1,675,000	-	-	-	16,367,183
Other													
Insurance Premiums (Risk Fund)	640,000	-	-	-	-	-	-	-	-	-	-	-	640,000
Medical Claims	-	-	-	-	-	-	-	-	-	-	-	5,714,666	5,714,666
Contingency	605,000	-	-	-	-	-	-	-	-	-	-	-	605,000
Non-Allocated (Reserve)	-	-	300,000	-	-	20,000	-	1,263,963	-	-	-	776,655	2,360,618
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,625,000	-	-	-	-	-	-	-	2,625,000
Debt Service (Principal and Interest)	286,940	-	-	-	775,630	-	5,811,807	-	-	-	-	-	6,874,377
Debt Service Reserve	450,000	-	-	-	349,370	-	-	-	-	-	-	-	799,370
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
subtotal	\$ 57,183,154	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 3,750,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 100,416,275
Other Financing Uses													
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Interfund Transfer to Grant/Capital Funds	10,549,857	-	-	-	-	-	-	-	-	-	-	-	10,549,857
subtotal	\$ 10,549,857	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,799,857
Total Expenditures	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132



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GENERAL FUND SUMMARY

City of Alpharetta

General Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 18,800,000	\$ 19,900,000	\$ 1,100,000	5.9%
Motor Vehicle	300,000	250,000	(50,000)	-16.7%
Motor Vehicle Title Tax Fee	1,000,000	1,000,000	-	0.0%
Prior Year/Delinquent	249,500	259,000	9,500	3.8%
Local Option Sales Tax	14,700,000	15,100,000	400,000	2.7%
Other Taxes:				
Franchise Fees	6,440,000	6,725,000	285,000	4.4%
Insurance Premium Tax	3,150,000	3,360,000	210,000	6.7%
Alcohol Beverage Excise Tax	1,850,000	2,015,000	165,000	8.9%
Other Taxes	1,789,500	2,154,500	365,000	20.4%
Licenses & Permits	2,077,050	2,297,050	220,000	10.6%
Intergovernmental	389,000	511,000	122,000	31.4%
Charges for Services	2,934,640	3,108,900	174,260	5.9%
Fines & Forfeitures	2,779,000	2,404,000	(375,000)	-13.5%
Interest	50,000	60,000	10,000	20.0%
Other Revenues	263,210	288,704	25,494	9.7%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,219,858	2,250,000	30,142	1.4%
Total Operating Revenues	\$ 58,991,758	\$ 61,683,154	\$ 2,691,396	4.6%
Fund Balance Carryforward	5,036,209	6,049,857		
Total Revenues	\$ 64,027,967	\$ 67,733,011		
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 25,482,092	\$ 26,160,692	\$ 678,600	2.7%
Group Insurance	7,161,526	7,573,003	411,477	5.7%
Pension (Defined Benefit)	2,276,470	2,387,665	111,195	4.9%
Pension (401A)	1,379,726	1,482,671	102,945	7.5%
Miscellaneous Benefits	2,717,600	2,788,233	70,633	2.6%
<i>subtotal</i>	\$ 39,017,414	\$ 40,392,264	\$ 1,374,850	3.5%
Maintenance and Operations:				
Professional Services	\$ 2,185,763	\$ 2,299,810	\$ 114,047	5.2%
Repair/Maintenance	1,264,115	1,384,266	120,151	9.5%
Maintenance Contracts	2,231,320	2,286,117	54,797	2.5%
Professional Services (IT)	1,312,726	1,396,932	84,206	6.4%
General Supplies	984,768	993,790	9,022	0.9%
Utilities	2,630,975	2,628,950	(2,025)	-0.1%
Fuel	768,000	641,000	(127,000)	-16.5%
Legal Services	525,000	650,000	125,000	23.8%
Miscellaneous	1,635,078	1,713,742	78,664	4.8%
<i>subtotal</i>	\$ 13,537,745	\$ 13,994,607	\$ 456,862	3.4%
Capital/Lease:				
Fire Truck/Cardiac Monitor Leases	\$ 357,676	\$ 521,773	\$ 164,097	45.9%
Tyler ERP Lease	107,701	109,263	1,562	1.5%
Work Order Software Lease	75,997	76,307	310	0.4%
Miscellaneous	66,000	62,000	(4,000)	-6.1%
<i>subtotal</i>	\$ 607,374	\$ 769,343	\$ 161,969	26.7%
Other Uses:				
Contingency	\$ 642,358	\$ 605,000	\$ (37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	\$ 1,922,198	\$ 2,026,940	\$ 104,742	5.4%
Total Operating Expenditures	\$ 55,084,731	\$ 57,183,154	\$ 2,098,423	3.8%
Interfund Transfer:				
Capital Project/Grant Funds	8,943,236	10,549,857		
Total Expenditures	\$ 64,027,967	\$ 67,733,011		
Personnel (full-time-equivalent)	409.0	408.5		

City of Alpharetta

General Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 20,565,040	\$ 21,330,297	\$ 20,951,279	\$ 20,873,496	\$ 23,586,068	\$ 18,549,859
Revenues:						
Property Taxes	\$ 16,494,539	\$ 18,740,931	\$ 19,892,754	\$ 20,765,849	\$ 20,349,500	\$ 21,409,000
Local Option Sales Taxes	12,239,330	12,173,275	13,575,938	14,757,780	14,700,000	15,100,000
Other Taxes	12,587,292	13,030,797	12,706,783	13,875,057	13,229,500	14,254,500
Licenses and Permits	2,201,211	1,859,213	2,400,059	2,912,433	2,077,050	2,297,050
Intergovernmental	85,489	385,000	376,000	386,458	389,000	511,000
Charges for Services	2,871,235	2,649,450	2,857,898	3,264,768	2,934,640	3,108,900
Fines and Forfeitures	3,045,182	2,787,875	2,360,816	2,767,465	2,779,000	2,404,000
Interest	53,079	36,642	51,065	40,334	50,000	60,000
Other Revenue	250,557	350,979	166,200	204,218	203,210	183,704
	\$ 49,827,914	\$ 52,014,162	\$ 54,387,513	\$ 58,974,363	\$ 56,711,900	\$ 59,328,154
Expenditures:						
Mayor and City Council	\$ 238,982	\$ 277,376	\$ 282,367	\$ 308,237	\$ 350,069	\$ 360,977
City Administration	1,693,685	2,281,112	2,651,745	2,722,528	2,074,055	2,011,664
Legal Services	484,458	442,650	504,045	608,630	525,000	650,000
Community Development	1,915,502	2,022,668	2,257,827	2,340,068	2,422,485	2,727,412
Public Works	6,580,587	6,773,707	6,891,550	7,084,379	7,941,386	7,887,543
Finance	2,771,067	2,818,456	2,894,001	2,953,855	3,160,975	3,199,142
Public Safety	22,189,625	22,697,945	23,051,613	24,212,086	25,385,562	26,494,393
Human Resources	332,952	316,187	351,050	376,580	395,114	401,756
Municipal Court	938,942	935,750	954,463	969,417	1,061,500	1,092,257
Recreation and Parks	6,120,896	6,115,651	6,238,989	6,669,756	8,323,032	8,731,629
Information Technology	1,275,237	1,395,703	1,389,411	1,467,121	1,523,355	1,599,441
Non-Departmental:						
Contingency	68,984	158,909	221,353	224,249	642,358	605,000
Insurance Premiums (Risk Fund)	244,000	664,500	690,800	545,000	607,000	640,000
OPEB Contribution	862,110	-	-	-	-	-
Gwinnett Tech Contribution (Debt Svc)	-	-	153,465	288,640	290,340	286,940
Conference Ctr Debt Service Reserve	-	-	-	-	337,500	450,000
Donations/Contributions	45,000	45,000	45,000	45,000	45,000	45,000
	\$ 45,762,027	\$ 46,945,614	\$ 48,577,680	\$ 50,815,544	\$ 55,084,731	\$ 57,183,154
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	\$ 119,990	\$ 94,329	\$ 549,213	\$ 162,797	\$ 60,000	\$ 105,000
Interfund Transfer:						
Hotel/Motel Fund	1,345,677	1,544,900	1,656,674	1,858,068	2,219,858	2,250,000
Operating Grant Fund	-	-	-	-	-	(20,000)
Capital Project Fund	(4,373,797)	(7,086,795)	(8,093,503)	(7,467,112)	(8,943,236)	(8,854,857)
Stormwater Capital Fund	-	-	-	-	-	(1,675,000)
Risk Management Fund	(392,500)	-	-	-	-	-
	\$ (3,300,630)	\$ (5,447,566)	\$ (5,887,616)	\$ (5,446,248)	\$ (6,663,378)	\$ (8,194,857)
Ending Fund Balance: (1)	\$ 21,330,297	\$ 20,951,279	\$ 20,873,496	\$ 23,586,068	\$ 18,549,859	\$ 12,500,002
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 765,257</i>	<i>\$ (379,018)</i>	<i>\$ (77,783)</i>	<i>\$ 2,712,572</i>	<i>\$ (5,036,209)</i>	<i>\$ (6,049,857)</i>
<i>Personnel (full-time-equivalent)</i>	<i>403.0</i>	<i>405.0</i>	<i>406.0</i>	<i>407.0</i>	<i>409.0</i>	<i>408.5</i>

Notes:

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2016 and 2017 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta E-911 Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 1,300,000	\$ 1,310,000	\$ 10,000	0.8%
E-911 Service Fees (cell phones)	1,500,000	1,335,000	(165,000)	-11.0%
E-911 Service Fees (cell phones)	90,000	95,000	5,000	100.0%
Intergovernmental:				
City of Milton	900,000	925,000	25,000	2.8%
Interest	6,931	5,259	(1,672)	-24.1%
Other Financing Sources: (2)				
Budgeted Fund Balance ("FB")	1,455,576	-	(1,455,576)	-100.0%
Total Revenues (All Sources): (1)	\$ 5,252,507	\$ 3,670,259	\$ (1,582,248)	-30.1%
Personnel Services:				
Salaries	\$ 1,507,191	\$ 1,603,232	\$ 96,041	6.4%
Benefits	721,301	899,885	178,584	24.8%
Maintenance and Operations:				
Communications	445,000	445,000	-	0.0%
Maintenance Contracts	152,300	179,240	26,940	17.7%
Professional Services (IT)	228,095	257,858	29,763	13.0%
Utilities	52,375	52,375	-	0.0%
Miscellaneous	187,169	179,669	(7,500)	-4.0%
Capital:				
Capital (3)	1,223,294	53,000	(1,170,294)	-95.7%
North Fulton Radio System (COA)	678,062	-	(678,062)	-100.0%
Other Uses: (2)				
Non-Allocated/Reserve	57,720	-	(57,720)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	\$ 5,252,507	\$ 3,670,259	\$ (1,582,248)	-30.1%

<i>Personnel (full-time-equivalent)</i>	<i>26.0</i>	<i>30.0</i>
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Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates -3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 Reserve is allocated to cover operating/capital initiatives.

(3) The FY 2016 budget included funding for various one-time public safety equipment (replacement/new) initiatives and funding for the North Fulton Regional Radio System.

City of Alpharetta

E-911 Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 2,486,265	\$ 3,325,908	\$ 3,971,699	\$ 2,150,699	\$ 752,843
Revenues:					
Charges for Services	\$ 2,486,737	\$ 2,705,732	\$ 3,235,946	\$ 2,890,000	\$ 2,740,000
Interest	5,268	10,211	3,803	6,931	5,259
City of Milton Agreement	833,939	1,033,485	898,734	900,000	925,000
Other	-	-	6,912	-	-
	<u>\$ 3,325,943</u>	<u>\$ 3,749,428</u>	<u>\$ 4,145,396</u>	<u>\$ 3,796,931</u>	<u>\$ 3,670,259</u>
Expenditures:					
Public Safety	\$ 2,486,300	\$ 3,103,637	\$ 5,966,396	\$ 5,194,787	\$ 3,670,259
	<u>\$ 2,486,300</u>	<u>\$ 3,103,637</u>	<u>\$ 5,966,396</u>	<u>\$ 5,194,787</u>	<u>\$ 3,670,259</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Fund	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Adjustments/Reconciliation:	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	<u>\$ 3,325,908</u>	<u>\$ 3,971,699</u>	<u>\$ 2,150,699</u>	<u>\$ 752,843</u>	<u>\$ 752,843</u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	\$ 839,643	\$ 645,791	\$ (1,821,000)	\$ (1,397,856)	\$ -
<i>Personnel (full-time-equivalent) (3)</i>	24.0	26.0	26.0	26.0	30.0

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FY 2016 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.
- (2)
- (3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ 15,000	\$ 200,000	\$ 185,000	1233.33%
Impact Fees (recreation/parks)	15,000	320,000	305,000	2033.33%
Impact Fees (public safety)	15,000	85,000	70,000	466.67%
Interest	1,350	3,000	1,650	122.22%
Other Financing Sources:				
Budgeted Fund Balance	1,582,560	2,460,150	877,590	55.45%
Total Revenues (All Sources):	\$ 1,628,910	\$ 3,068,150	\$ 1,439,240	88.36%
Non-Departmental/Other Uses:				
Impact Fee Administration	1,350	18,150	16,800	1244.44%
Professional Services (Impact Fee Ordinance Update)	4,063	-	(4,063)	-100.00%
Capital	298,750	2,750,000		
(1) Non-Allocated/Reserve	1,324,747	300,000	(1,024,747)	-77.35%
Total Expenditures (All Uses):	\$ 1,628,910	\$ 3,068,150	\$ (1,012,010)	88.36%

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

City of Alpharetta

Impact Fee Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated Actual	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 641,594	\$ 796,085	\$ 1,119,411	\$ 1,582,561	\$ 2,189,338
Revenues:					
Charges for Services	\$ 158,038	\$ 337,108	\$ 529,004	\$ 932,132	\$ 605,000
Interest	1,194	2,581	2,204	1,350	3,000
	<u>\$ 159,232</u>	<u>\$ 339,689</u>	<u>\$ 531,208</u>	<u>\$ 933,482</u>	<u>\$ 608,000</u>
Expenditures:					
Non-Departmental	\$ 4,741	\$ 16,363	\$ 68,058	\$ 27,955	\$ 18,150
Capital	-	-	-	298,750	2,750,000
	<u>\$ 4,741</u>	<u>\$ 16,363</u>	<u>\$ 68,058</u>	<u>\$ 326,705</u>	<u>\$ 2,768,150</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance: (1)	<u><u>\$ 796,085</u></u>	<u><u>\$ 1,119,411</u></u>	<u><u>\$ 1,582,561</u></u>	<u><u>\$ 2,189,338</u></u>	<u><u>\$ 29,188</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ 154,491</u>	<u>\$ 323,326</u>	<u>\$ 463,150</u>	<u>\$ 606,777</u>	<u>\$ (2,160,150)</u>

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2013-2016 are being reserved for future system improvements. FY 2017 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ 448,500	\$ 347,600	\$ (100,900)	-22.50%
Interest	227	976	749	329.96%
Other Financing Sources:				
Budgeted Fund Balance	1,974,753	1,750,000	(224,753)	-11.38%
Total Revenues (All Sources): (1)	\$ 2,423,480	\$ 2,098,576	\$ (324,904)	-13.41%
Personnel Services	\$ 245,620	\$ 259,630	\$ 14,010	5.70%
Maintenance and Operations	128,107	40,000	(88,107)	-68.78%
Capital	258,000	1,798,946	1,540,946	597.27%
Other Uses:				
Non-Allocated/Reserve (2)	1,791,753	-	(1,791,753)	-100.00%
Total Expenditures (All Uses):	\$ 2,423,480	\$ 2,098,576	\$ (324,904)	-13.41%

Notes:

(1) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Non-Allocated/Reserves. The true operation budget variance after adjusting for non-operating items approximates -22%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 1,714,846	\$ 2,116,149	\$ 2,096,209	\$ 1,974,754	\$ 1,791,754
Revenues:					
Fines and Forfeitures	\$ 569,929	\$ 505,142	\$ 769,983	\$ 448,500	\$ 347,600
Interest	3	(28)	1,276	227	976
Sale of Capital Assets	-	-	-	-	-
Miscellaneous	-	-	-	-	-
	\$ 569,932	\$ 505,114	\$ 771,259	\$ 448,727	\$ 348,576
Expenditures:					
Public Safety	\$ 168,629	\$ 525,054	\$ 892,714	\$ 631,727	\$ 2,098,576
	\$ 168,629	\$ 525,054	\$ 892,714	\$ 631,727	\$ 2,098,576
Ending Fund Balance: (1),(2)	\$ 2,116,149	\$ 2,096,209	\$ 1,974,754	\$ 1,791,754	\$ 41,754
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 401,303</i>	<i>\$ (19,940)</i>	<i>\$ (121,455)</i>	<i>\$ (183,000)</i>	<i>\$ (1,750,000)</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2014-2016 fund balance is being used for various capital initiatives (e.g. North Fulton Radio Initiative, Jail Door Lock improvements, etc.). FY (2) 2017 fund balance is being used for the Public Safety Headquarters expansion project. Please refer to the Capital Initiatives section of this document for detailed information on this project.

City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	-	-	-	0.0%
Total Revenues (All Sources):	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%
Other Uses:				
Alpharetta Business Community	\$ 221,860	\$ -	\$ (221,860)	-100.0%
Alpharetta Convention & Visitor's Bureau	2,545,427	2,625,000	79,573	3.1%
City of Alpharetta	2,219,858	2,250,000	30,142	1.4%
Conference Center Debt Service:				
Series 2016 Bonds (Principal/Interest)	-	775,630	775,630	0.0%
Debt Service Reserve	843,750	349,370	(494,380)	-58.6%
Total Expenditures (All Uses):	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

City of Alpharetta Hotel/Motel Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2015 Amended Budget	FY 2016 Recommended Budget
Beginning Fund Balance:	\$ 11,083	\$ 11,117	\$ 0	\$ 0	\$ 843,750
Revenues:					
Other Taxes	\$ 3,862,249	\$ 4,130,567	\$ 4,645,169	\$ 5,830,895	\$ 6,000,000
Interest	34	-	-	-	-
	<u>\$ 3,862,284</u>	<u>\$ 4,130,567</u>	<u>\$ 4,645,169</u>	<u>\$ 5,830,895</u>	<u>\$ 6,000,000</u>
Expenditures:					
Alpharetta Business Community	\$ 643,827	\$ 690,419	\$ 774,350	\$ 221,860	\$ -
Alpharetta Convention & Visitor's Bureau	1,673,523	1,794,592	2,012,752	2,545,427	2,625,000
City of Alpharetta	1,544,900	1,656,674	1,858,068	2,219,858	2,250,000
Conference Center Debt Service:					
Facility Debt Service	-	-	-	-	775,630
	<u>\$ 3,862,249</u>	<u>\$ 4,141,684</u>	<u>\$ 4,645,170</u>	<u>\$ 4,987,145</u>	<u>\$ 5,650,630</u>
Ending Fund Balance:	<u>\$ 11,117</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 843,750</u>	<u>\$ 1,193,120</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 34</i>	<i>\$ (11,117)</i>	<i>\$ (0)</i>	<i>\$ 843,750</i>	<i>\$ 349,370</i>

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

City of Alpharetta Operating Grant Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Intergovernmental Revenues:				
Grants	27,923	-	(27,923)	-100.00%
Interest	-	-	-	-
Other/Miscellaenous:				
Contributions/Donations	320	-	(320)	-100.00%
Other Financing Sources:				
General Fund Transfer	-	20,000	20,000	100.00%
Budgeted Fund Balance	50,158	-	(50,158)	-100.00%
Total Revenues (All Sources):	\$ 78,401	\$ 20,000	\$ (58,401)	-74.49%
Maintenance and Operations:	38,980	-	(38,980)	-100.00%
Capital:	21,663	-	(21,663)	-100.00%
Non-Allocated:	17,758	20,000	2,242	12.63%
Total Expenditures (All Uses):	\$ 78,401	\$ 20,000	\$ (58,401)	-74.49%

City of Alpharetta

Operating Grant Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 86,868	\$ 73,654	\$ 57,907	\$ 50,160	\$ 17,760
Revenues:					
Intergovernmental (Grants)	\$ 54,253	\$ 36,595	\$ 47,737	\$ 27,923	\$ -
Interest	247	230	105	-	-
Other/Miscellaneous	-	-	-	320	-
	<u>\$ 54,500</u>	<u>\$ 36,825</u>	<u>\$ 47,842</u>	<u>\$ 28,243</u>	<u>\$ -</u>
Expenditures:					
Non-Departmental	\$ 11,550	\$ -	\$ -	\$ -	\$ -
Public Safety	43,709	42,958	55,297	24,843	-
Recreation and Parks	12,455	9,614	292	35,800	-
	<u>\$ 67,714</u>	<u>\$ 52,572</u>	<u>\$ 55,589</u>	<u>\$ 60,643</u>	<u>\$ -</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 20,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>
Ending Fund Balance:	<u>\$ 73,654</u>	<u>\$ 57,907</u>	<u>\$ 50,160</u>	<u>\$ 17,760</u>	<u>\$ 37,760</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (13,214)</i>	<i>\$ (15,747)</i>	<i>\$ (7,747)</i>	<i>\$ (32,400)</i>	<i>\$ 20,000</i>



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DEBT SERVICE FUND SUMMARY

City of Alpharetta

Debt Service Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Property Taxes: (1)				
Property Taxes	\$ 3,168,000	\$ 5,426,000	\$ 2,258,000	71.3%
Delinquent	20,000	20,000	-	100.0%
Motor Vehicle Taxes	72,000	59,000	(13,000)	-18.1%
Interest	9,000	9,000	-	0.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (2)	852,087	302,807	(549,280)	0.0%
Total Revenues (All Sources)	\$ 4,121,087	\$ 5,816,807	\$ 1,695,720	41.1%
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2006	1,289,600	-	(1,289,600)	-100.0%
GO Bonds, Series 2012	1,497,900	1,500,100	2,200	100.0%
GO Bonds, Series 2014 (refunding)	647,246	1,936,513	1,289,267	100.0%
GO Bonds, Series 2016	-	2,250,000	2,250,000	100.0%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,252	125,194	(58)	0.0%
Other Uses:				
Debt Service Reserve (3)	556,089	-	(556,089)	100.0%
Total Expenditures (All Uses)	\$ 4,121,087	\$ 5,816,807	\$ 1,695,720	41.1%

Notes:

(1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).

(2) FYs 2016-2017 utilize available fund balance to offset a portion of the debt service requirements.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Debt Service Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 327,547	\$ 745,672	\$ 913,166	\$ 845,510	\$ 549,512
Revenues:					
Property Taxes (incl. Motor Vehicle)	\$ 4,092,596	\$ 3,803,904	\$ 3,508,728	\$ 3,260,000	\$ 5,505,000
Interest	8,505	4,463	4,513	9,000	9,000
Other	-	-	-	-	-
Refunding Bond Proceeds	-	17,695,000	-	-	-
	\$ 4,101,101	\$ 21,503,368	\$ 3,513,241	\$ 3,269,000	\$ 5,514,000
Expenditures:					
Professional Services	\$ 1,000	\$ 1,000	\$ -	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	3,681,976	3,646,451	3,580,898	3,559,998	5,811,807
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	17,518,423	-	-	-
Refunding Bonds (Issue Costs)	-	170,000	-	-	-
	\$ 3,682,976	\$ 21,335,874	\$ 3,580,898	\$ 3,564,998	\$ 5,816,807
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
(1) Capital Project Fund	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 745,672	\$ 913,166	\$ 845,510	\$ 549,512	\$ 246,705
Changes in Fund Balance (actual/est.)	\$ 418,126	\$ 167,494	\$ (67,657)	\$ (295,998)	\$ (302,807)

Notes:

(1) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.



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CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Adopted Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 8,943,236	\$ 8,854,857	\$ (88,379)	-0.99%
Budgeted Fund Balance	-	1,730,000	1,730,000	0.00%
Total Revenues (All Sources):	\$ 8,943,236	\$ 10,584,857	\$ 1,641,621	18.36%
Capital: (1)				
City Administration	\$ 250,000	\$ 500,000	\$ 250,000	100.00%
Community Development	140,000	100,000	(40,000)	-28.57%
Public Works	4,529,512	4,493,271	(36,241)	-0.80%
Public Safety	1,087,000	1,661,123	574,123	52.82%
Recreation and Parks	936,000	1,846,500	910,500	97.28%
Information Technology	860,000	720,000	(140,000)	-16.28%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	1,140,724	1,263,963	123,239	10.80%
Total Expenditures (All Uses):	\$ 8,943,236	\$ 10,584,857	\$ 1,641,621	18.36%

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2017 capital initiatives.

City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Adopted Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Capital: (1)				
Public Works	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Recreation and Parks	-	-	-	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	0.00%
Total Expenditures (All Uses):	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2017 capital initiatives.



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ENTERPRISE FUND SUMMARY

City of Alpharetta

Solid Waste Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	\$ -	\$ -	\$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,250,000	3,250,000	-	0.00%
Solid Waste Tag Fees	500	500	-	0.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	25,000	25,000	-	0.00%
Bad Check Fees	300	300	-	0.00%
Interest	4,655	3,478	(1,177)	-25.28%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	267,914	-	(267,914)	-100.00%
Total Revenues (All Sources): (1)	\$ 3,573,369	\$ 3,304,278	\$ (269,091)	-7.53%
Personnel Services:				
Salaries	\$ 39,339	\$ 38,393	\$ (946)	-2.40%
Benefits	25,977	25,274	(703)	-2.71%
Maintenance & Operations:				
Professional Fees	3,188,060	3,188,360	300	0.01%
Miscellaneous	52,079	52,251	172	0.33%
Capital/Other Uses:				
Non-Allocated/Reserve (2)	267,914	-	(267,914)	-100.00%
Total Expenditures (All Uses): (1)	\$ 3,573,369	\$ 3,304,278	\$ (269,091)	-7.53%
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates -0.4%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Solid Waste Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 1,016,648	\$ 1,026,865	\$ 1,013,493	\$ 967,767	\$ 967,767
Revenues:					
Licenses and Permits	\$ 528	\$ 368	\$ 763	\$ -	\$ -
Charges for Services	3,203,791	3,194,401	3,214,475	3,300,800	3,300,800
Interest	3,090	5,250	3,131	4,655	3,478
Miscellaneous Revenue	(1)	-	-	-	-
	\$ 3,207,408	\$ 3,200,019	\$ 3,218,369	\$ 3,305,455	\$ 3,304,278
Expenditures:					
Solid Waste Operations	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,305,455	\$ 3,304,278
	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,305,455	\$ 3,304,278
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -
Ending Fund Balance: (1)	\$ 1,026,865	\$ 1,013,493	\$ 967,767	\$ 967,767	\$ 967,766
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 10,217</i>	<i>\$ (13,372)</i>	<i>\$ (45,727)</i>	<i>\$ -</i>	<i>\$ (0)</i>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The minor reductions in fund balance between FYs 2014-2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.



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INTERNAL SERVICE FUND SUMMARIES

City of Alpharetta

Risk Management Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services				
Risk Fund	\$ 1,262,000	\$ 1,310,000	\$ 48,000	3.8%
Interest Earnings	2,200	2,200	-	100.0%
Other:				
Budgeted Fund Balance	367,910	-	(367,910)	-100.0%
Total Revenues (All Sources):	\$ 1,632,110	\$ 1,312,200	\$ (319,910)	-19.6%
Maintenance & Operations: (1)				
Professional Services	\$ 125,000	\$ 125,000	\$ -	0.0%
Vehicle Insurance	135,000	137,000	2,000	1.5%
Property and Equipment Insurance	55,000	88,000	33,000	60.0%
General Liability Insurance	70,000	60,000	(10,000)	-14.3%
Law Enforcement Liability Insurance	100,000	100,000	-	0.0%
Public Entity Liability Insurance	55,000	55,000	-	0.0%
Workers Comp. Excess Liability Insurance	90,000	90,000	-	0.0%
Criminal Liability Insurance	4,200	4,200	-	0.0%
Cyber Liability Insurance	-	8,000	8,000	100.0%
Umbrella Liability Insurance	60,000	60,000	-	0.0%
Medical Services (PS Custody)	40,000	40,000	-	0.0%
Claims and Judgments	551,730	545,000	(6,730)	-1.2%
Other Uses: (2),(3)				
Reserve	346,180	-	(346,180)	-100.0%
Total Expenditures (All Uses):	\$ 1,632,110	\$ 1,312,200	\$ (319,910)	-19.6%

Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Risk Management Fund

Statement of Revenues, Expenditures, and changes in Fund Balance ⁽¹⁾

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 776,139	\$ 646,621	\$ 334,109	\$ 367,911	\$ 346,181
Revenues:					
Charges for Services	\$ 1,169,500	\$ 1,075,800	\$ 1,115,000	\$ 1,262,000	\$ 1,310,000
Interest Earnings	1,765	2,815	1,724	2,200	2,200
Other:					
Insurance Proceeds	57,176	105,618	89,298	-	-
	<u>\$ 1,228,441</u>	<u>\$ 1,184,232</u>	<u>\$ 1,206,021</u>	<u>\$ 1,264,200</u>	<u>\$ 1,312,200</u>
Expenditures:					
Maintenance & Operations:					
Workers Comp. Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	125,419	116,273	122,141	125,000	125,000
Vehicle Insurance	121,475	109,997	128,809	135,000	137,000
Property and Equipment Insurance	62,063	65,384	62,856	55,000	88,000
General Liability Insurance	80,774	71,942	52,315	70,000	60,000
Law Enforcement Liability Insurance	141,141	93,996	91,350	100,000	100,000
Public Entity Liability Insurance	33,287	55,175	48,825	55,000	55,000
Workers Comp. Excess Liability Insurance	67,998	74,829	79,485	90,000	90,000
Employee Benefits Liability Insurance	450	-	-	-	-
Criminal Liability Insurance	-	4,075	4,075	4,200	4,200
Cyber Liability Insurance	-	-	-	-	8,000
Umbrella Liability Insurance	76,316	59,393	52,115	60,000	60,000
Medical Services (PS Custody)	-	25,336	19,210	40,000	40,000
Claims and Judgments	649,036	820,343	511,038	551,730	545,000
	<u>\$ 1,357,960</u>	<u>\$ 1,496,745</u>	<u>\$ 1,172,219</u>	<u>\$ 1,285,930</u>	<u>\$ 1,312,200</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance: (1)	<u>\$ 646,621</u>	<u>\$ 334,109</u>	<u>\$ 367,911</u>	<u>\$ 346,181</u>	<u>\$ 346,181</u>
Changes in Fund Balance (actual/est.) (2)	<u>\$ (129,519)</u>	<u>\$ (312,512)</u>	<u>\$ 33,802</u>	<u>\$ (21,730)</u>	<u>\$ -</u>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance is being used in FY 2013-2014/2016 to supplement the reserve for claims and judgments.

City of Alpharetta

Medical Insurance Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	\$ 5,952,922	\$ 6,520,032	\$ 567,110	-
Employee Contribution	705,592	724,448	18,856	-
Interest	-	-	-	-
Other Financing Sources:				
Budgeted Fund Balance	-	688,514	688,514	-
Total Revenues (All Sources):	\$ 6,658,514	\$ 7,932,994	\$ 1,274,480	-
Maintenance and Operations				
Medical Premiums	\$ 1,350,000	\$ 1,441,673	\$ 91,673	-
Other				
Medical Claims	4,620,000	5,714,666	1,094,666	-
Reserve	688,514	776,655	88,141	-
Total Expenditures (All Uses):	\$ 6,658,514	\$ 7,932,994	\$ 1,274,480	-

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

City of Alpharetta

Medical Insurance Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 688,514
Revenues:					
Charges for Services	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,244,480
Interest	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,244,480
Expenditures:					
Medical Premiums	\$ -	\$ -	\$ -	\$ 1,350,000	\$ 1,441,673
Medical Claims	-	-	-	4,620,000	5,714,666
Reserve	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ 5,970,000	\$ 7,156,339
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ 688,514	\$ 776,655
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ -	\$ -	\$ 688,514	\$ 88,141



City Council Meeting STAFF REPORT

Submitting Department: Community Development
Submitted By: Eric Graves, Senior Transportation Engineer
Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: PRESENTATION AND CONSIDERATION OF PROPOSED TSPLOST PROJECTS

II. RECOMMENDATION:

Staff requests approval of the recommended project list; authorization to submit the list of projects to Fulton County; and, authorization for the Mayor to sign the Intergovernmental Agreement with Fulton County.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

In the last legislative session, State legislators provided a mechanism for communities to address transportation funding in SB 369. As provided for in the legislation Fulton County, in coordination with each of the 13 Cities within the county boundaries (excluding Atlanta), is proposing to bring a referendum to the voters proposing a transportation local option sales tax (TSPLOST) of 0.75 percent (3/4 of a penny) for a five year term.

Proceeds from the sales tax, should the referendum pass, are proposed to be distributed among the Cities and unincorporated Fulton County based on population. Revenue projections suggest that Alpharetta could receive nearly \$62 million dollars over the five years of TSPLOST collections.

Revenues from the TSPLOST can be used only for transportation purposes. In addition, the Cities of North Fulton felt strongly that the resulting transportation improvements be coordinated in order to maximize the benefits of the countywide tax. To that end the Cities of Alpharetta, Johns Creek, Milton, Mountain Park, Roswell and Sandy Springs engaged the consultant team of Kimley-Horn and Atkins to prepare a joint project list based on the following principles:

1. Focus on large, pressing issues that are regional or multijurisdictional
2. Improve traffic flow and operations/address congestion
3. Show results and impact within 5 years
4. Have a strategic, well thought out plan
5. Prioritize to provide maximum impact for dollars spent
6. Major roadway reconstruction is a valid expense, but want to minimize maintenance and general repair projects

Using those criteria, Alpharetta's long range capitol plan was reviewed and the following projects/programs were identified:

Tier 1

ALP-001

Academy St/Webb Bridge Road: Bike/Ped/Operational Improvements

ALP-002

Haynes Bridge Road Capacity Improvements

ALP-003	Old Milton Parkway Capacity Improvements
ALP-004	McGinnis Ferry Road Capacity Improvements
ALP-005	Windward Parkway Business District/Union Hill Road Capacity Improvements
ALP-006	Morris Road Operational Improvements
ALP-007	Bethany Road at Mayfield Road Intersection
ALP-008	Bethany Road at MidBroadwell Road Intersection

Tier 2

ALP-009	Kimball Bridge Road: Bike/Ped/Operational Improvements
ALP-010	Adaptive Traffic Signals/ITS (Program)
ALP-011	Sidewalks/Greenways (Program)
ALP-012	Milling/Resurface (Program)
ALP-013	Debt Service (Program)
ALP-015	Operational Improvements (Program)

Tier 3

ALP-001a	Academy St/Webb Bridge Road: GA 400 Bridge Bike/Ped/Operational Improvements
ALP-009a	Kimball Bridge Road: GA 400 Bridge Bike/Ped/Operational Improvements
ALP-014	Commuter Bike Corridor
ALP-016	GA 400 Bottlenecks

Projects in the Tier 1 category are estimated to cost near 85% of Alpharetta's portion from the expected revenue. Tier 2 projects are scalable, flexible projects that can be advanced should revenues be sufficient, representing approximately 15% of revenues. Tier 3 projects are important projects that may be able to be started if revenues exceed projections, or advanced using federal and state funding sources.

Attached are the detailed project sheets identifying the proposed project limits and planning level budgets. Detailed concept designs have not been completed for these projects, however, it is envisioned that full public input will be a key component of each project's development.

If approved, these projects will be added to the list of projects from other Fulton County jurisdictions and attached to the IGA required by the legislation.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Summary Of Alpharetta TSPLOST Project Allocations, TSPLOST_Alpharetta Project Lists

North Fulton
TSPLOST

		Project Purposes											
		1	2	3	4	5	6	7	8	9			
		Maintenance & Safety including resurfacing	Bridges	Congestion Relief including new roadways	Operations & Safety	Ped/Bike	Airport	Quick Response	Project Management	Debt Retirement	Tier Total	Projected	
ALPHARETTA													
TIER 1													
ALP-002	Haynes Bridge Road			X									
ALP-004	McGinnis Ferry Road			X									
ALP-005	Windward Parkway			X									
ALP-001	Academy Street/Webb Bridge					X							
ALP-003	Old Milton Parkway			X									
ALP-006	Morris Road				X								
ALP-007	Bethany at Mayfield				X								
ALP-008	Bethany at MidBroadwell				X								
	CM/PM								X				
	Escalation/Market Forces			X	X	X							
Tier 1 Totals		\$ -	\$ -	\$ 30,852,000	\$ 5,612,000	\$ 13,896,000	\$ -	\$ -	\$ 2,660,000	\$ -	\$ 53,020,000	\$ 53,303,662	
TIER 2													
ALP-009	Kimball Bridge Road					X							
ALP-010	Adaptive Traffic Signals/ITS	X											
ALP-011	Sidewalks/Greenways					X							
ALP-012	Milling/Resurfacing	X											
ALP-013	Debt Service									X			
ALP-015	Operational Improvements							X					
	CM/PM								X				
	Escalation/Market Forces					X							
Tier 2 Totals		\$ 1,500,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ 1,000,000	\$ 470,326	\$ 1,000,000	\$ 62,990,326	\$ 62,710,191	
TIER 3													
ALP-001a	Academy Street/Webb Bridge Bridge over 400		X										
ALP-009a	Kimball Bridge Bridge over 400		X										
ALP-014	Commuter Bike Corridor					X							
ALP-016	GA 400 Congestion Relief			X									
	CM/PM								X				
	Escalation/Market Forces		X										
Tier 3 Totals		\$ -	\$ 6,506,067	\$ 1,650,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 470,326	\$ -	\$ 72,116,720	\$ 72,116,720	



City Council Meeting STAFF REPORT

Submitting Department: Public Works

Submitted By:

Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: PUBLIC SAFETY EXPANSION - CONSTRUCTION MANAGER AT RISK

II. RECOMMENDATION:

Please approve RFP #16-108 to Winter Construction in the amount not to exceed \$20,000 to perform pre-construction services as Construction Manager at Risk for the Public Safety Expansion, and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$20,000.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
PS HQ Expansion - CM@Risk Pre-Construction Services (27031150-541300-C1630)	\$20,000.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00

IV. REPORT IN BRIEF:

The Department of Public Safety (combining Fire and Police) was implemented in July 2006. Combining administrative functions enabled the Department to place more individuals on the street to serve the citizens of Alpharetta. All of the necessary administrative functions for the newly created Department were relocated to Public Safety Head Quarters (PS HQ). Additionally, the Department moved the 911 functions from the second floor of the jail facility to the existing location to make room for additional office space.

PS HQ is 23,200 sq. ft. in size, and due to the increased number of personnel working out of the office, space is significantly constrained. The Department contracted with Pieper, O'Brien, and Herr Architects (POH Architects) to conduct a needs assessment to determine viable solutions to the space needs. The study indicated the building is approximately 4,500-8,000 sq. ft. undersized. On March 7, 2016, the City awarded POH a contract in the amount of \$298,750.00 to prepare design drawings for the expansion utilizing the construction delivery method of Construction Manager at Risk (CM at Risk).

The use of a Construction Manager at Risk (CM at Risk) approach to building the PS HQ Project is based on the many benefits that are absent in a typical design and hard build approach. These benefits include: quality based selection, highest quality for the dollars expended, a non-adversarial delivery system, and a structure that allows budget and schedule to stay on track and owner involvement in approving final sub-contractor selections. Please note, the CM at Risk is not designing the project or instructing the designers on aesthetics. The CM at Risk will price out options for the owner so a proper decision can be made. Additionally, the CM at Risk firm will have multiple individuals on the site at all times to ensure proper safety is present, work is performed per the plans and specifications, be present to answer any questions the subcontractors might have.

The Department of Finance prepared a request for proposal (RFP) and advertised in March and April 2016. Proposals were received by the City on April 14, 2016. A total of 5 proposals were submitted to the City for

review. The CM at Risk Services proposals were then reviewed by an Evaluation Group composed of representatives from Finance, Public Safety, and Public Works. Each member of the Evaluation Group scored the proposals based on the evaluation criteria set forth in the RFP - Comparable Experience, Project Team, and Approach to Project. After the completion of independent reviews, the Evaluation Group met to tabulate the overall scores of the respondents.

Based on the evaluation of the proposals, Winter Construction's proposal was rated the highest. Winter's proposal includes specifics regarding how to handle badge control for ingress and egress, as well as a detailed staging plan of the site to account for deliveries, office trailer, and entry into the PS HQ for individuals conducting day to day business with PS. On May 20, 2016 the Evaluation Group conducted an interview with Winter Construction and their interview confirmed Winter Construction is more than capable and qualified to handle the PS HQ Project.

The result of this process is a quality based selection of a CM at Risk to begin providing pre-construction services. This is where the contractor helps the team set up the project for success, by helping to balance the scope with the budget allowing the city to make informed decisions as the design progresses. During the pre-construction phase, the contractor will also provide and update a detailed construction schedule, provide alternate solutions, and provide logistical analysis for phasing of the project. The last item is extremely important since the PS HQ will remain open during construction.

The commitment on the part of the City is to pay the Construction Manager a pre-construction fee, \$20,000, for their services. Both the City and Construction Manager would commit to abide by the fee and general conditions percentages when the Guaranteed Maximum Price (GMP) is presented. Winter construction's Construction Management fee is 3.75% of the construction cost of the project.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Winter Construction's Proposal, Winter Construction's Cost Proposal

**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE: PUBLIC SAFETY EXPANSION, CM AT RISK
RFP #: 16-108
RFP RESPONSE DUE DATE/TIME: APRIL 14, 2016; 10:00 AM
RFP ISSUE DATE: MARCH 17, 2016
NUMBER OF PAGES: 46

CONTACT INFORMATION

Procurement Agent and RFP Contact:

Debora Westbrook

City of Alpharetta
Finance Department
Budget & Procurement Team
2 Park Plaza
Alpharetta, GA 30009

Phone: 678-297-6052
FAX: 678-297-6093
Email: purchasing@alpharetta.ga.us
Website: <https://www.ebidexchange.com/alpharetta>

INSTRUCTIONS TO OFFERORS: CITY HALL HOURS OF OPERATION FOR RECEIPT OF DELIVERIES: MON-THURS 8:30 AM – 5:00 PM;
FRI 8:30 AM – 4:30 PM

RETURN SEALED PROPOSAL TO:

EXTERIOR OF SEALED ENVELOPE/PACKAGE MUST NOTE:

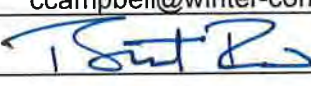
CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR GREETER STATION
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: DEBORA WESTBROOK

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

SPECIAL INSTRUCTIONS:

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposals:

Firm/Offeror Name: The Winter Construction Company
Firm/Offeror Mailing Address: 191 Peachtree Street, NE, Suite 2100, Atlanta, GA 30303
Firm/Offeror Phone Number(s): 404-588-3300
Firm/Offeror FAX Number(s): 404-223-1146
Email Address for Offeror's Contact: ccampbell@winter-construction.com
Authorized Offeror Signature: 
Printed Name of Signer: Brent Reid, CEO
Offeror Federal I.D. Number: 58-1339100
Offeror DUNS Number: 09-176-3147

**CITY OF ALPHARETTA
ADDENDUM # 1**



Finance Department
2nd Floor
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

ADDENDUM POSTING DATE: APRIL 7, 2016

PROJECT: PUBLIC SAFETY EXPANSION, CM AT RISK

RFP #: 16-108

RFP ISSUE DATE: MARCH 17, 2016

RFP DUE DATE/TIME: APRIL 14, 2016; 10:00 AM

TO ALL OFFERORS:

The attached information is made part of the RFP. The purpose of this addendum is to provide answers to questions posed by potential offerors, additional information, and/or revised information or documents. In the event of a conflict between previously released information and the information contained herein, the latter shall control.

A signed acknowledgment of this addendum (this page) must be attached to your RFP response. Please see Addendum information beginning on the next page.

A signature on this addendum does not constitute your signature on the original RFP document.
A signature on this page acknowledges receipt of this addendum. The original RFP response must also be signed in the proper places.

The Winter Construction Company
Firm Name

191 Peachtree Street, NE, Suite 2100, Atlanta, GA 30303
Firm Address


Signature of Person Authorized to Bind this Firm

4/14/16
Date

Brent Reid, CEO
Typed or Printed Name and Title

404-965-3310; breid@winter-construction.com
Phone Number and E-mail Address

The RFP documents are hereby modified in the following respects:

Site Visit Offered:

Location: City of Alpharetta Public Safety Headquarters
2565 Old Milton Parkway
Alpharetta, GA 30009

On **Monday, April 11, 2016** beginning promptly at **10:00 AM**. The tour is expected to last about an hour.

- Event Registration is requested, but not necessary to attend. Registration may be completed at the Events tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>.
- Site visit is for site review only.
- This is a secure facility. Sign-in will begin at 9:30 AM and suggested arrival time is no later than 9:45 AM. Anyone not in the lobby of the Public Safety Headquarters and signed in for the tour by 10:00 AM will not be admitted.
- Offerors may use this opportunity to view the interior and exterior of the project site.
- All responses to questions at the Pre-Proposal Conference will be oral and in no way binding on the City. (See Sections 1.1.4 and 1.1.5)
- No questions referring to scope of work will be answered during the site visit, except for clarification of RFP only. This meeting is after the Questions deadline as noted in the RFP Schedule of Events and RFP Sections 1.1.4 and 1.1.5.
- Participation in the conference is optional and offered in response to request from Bidders.

END ADDENDUM

RFP

#16-108

CM AT-RISK
SERVICES

PROJECT
Snellville Police
Department

ARCHITECT
Pieper O'Brien Herr

CONSTRUCTION
MANAGER
Winter Construction

Response to Request for Proposals for
PUBLIC SAFETY EXPANSION
City of Alpharetta, Georgia

Submitted by



April 14, 2016

Ms. Debora Westbrook
Procurement Agent
City of Alpharetta
Finance Department
Budget & Procurement Team
2 Park Plaza
Alpharetta, GA 30009

Dear Ms. Westbrook and the City of Alpharetta,

As the proud Georgia-headquartered contractor behind more than \$210 million in municipal and government construction projects in our state within the last ten years, we know the importance of this addition for the future of the City of Alpharetta — and we know how to do it — better than anyone. We share your commitment to the community and the local businesses that operate in Alpharetta, and we exemplify a knowledge base and passion for doing the right thing every time, which sets us apart from other construction management firms.

If you only know three things about us, these would be it:

1. We understand that we are not just expanding the public safety campus, we're enhancing a pillar of security and welfare in the community. We know firsthand that the difference between a construction project and a good experience is having a personal stake in the project. Our entire team is passionate about and committed to the success of this project.
2. We believe in transparency, collaboration, and clear communication – it's these characteristics that facilitate partnerships with our clients and stakeholders and allow us to successfully deliver projects as expected. Pieper O'Brien Herr can attest to this, having collaborated with us previously on the Snellville Police Department project.
3. We thrive in the Construction Manager at-Risk role, and we have decades of good experience to bring to this project.

Beyond our financial stability, bonding capacity, and other hard facts included in this proposal, **we are excited to build** the expansion to your public safety facility.

In selecting Winter Construction as Construction Manager at-Risk, you will have more than just a contractor with extensive municipal experience: **you will have my personal commitment**, as owner of the company, to ensure this project is a good experience that results in a safer City of Alpharetta and additional resources and training area for your fine safety professionals.

Thank you for the opportunity to present our qualifications. If you have any questions, please feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink that reads "Brent Reid".

Brent Reid, CEO
Winter Construction
404-965-3310 *direct*
B Reid@winter-construction.com

good experience builders™

191 PEACHTREE STREET NE | SUITE 2100 | ATLANTA, GEORGIA 30303



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4.1.1

PROPOSAL REQUIREMENTS

- i. Firm name, mailing address, contact person, telephone number, fax number, and e-mail address.
- ii. Type of organization (partnership, limited partnership, corporation, etc.)
- iii. History of the firm, including background of firm's executive management and number of years the firm has been in business.
- iv. Safety – Provide the company's Experience Modification Rate (EMR).
- v. Have you ever been involved in litigation or arbitration with an owner?
 - If so, describe each instance giving specific detail regarding the reasons for the claim and amount in dispute;
 - Explain how the claim was solved.

About Winter Construction

- i. Firm name, mailing address, contact person, telephone number, fax number, and e-mail address.

Company Name: The Winter Construction Company, Inc. (TWCC)
Mailing Address: 191 Peachtree Street, NE
Suite 2100
Atlanta, Georgia 30303
Contact Person: Carrie Campbell
Direct Number: 404-965-3412
Fax Number: 404-223-1146
Email Address: ccampbell@winter-construction.com

- ii. Type of organization (partnership, limited partnership, corporation, etc.)

The Winter Construction Company is a privately owned corporation based in Atlanta, Georgia.

- iii. History of the firm, including background of firm's executive management and number of years the firm has been in business.

HISTORY OF THE FIRM

Headquartered in Georgia since it was founded in 1962, Winter Construction is a construction management firm that provides services to commercial, institutional, governmental, and environmental clients throughout the Southeast US. Winter specializes in all aspects of construction management, general contracting, LEED/sustainable construction, lean construction principles, design-build, and environmental services. We are dedicated to promoting diversity within our own organization and encouraging participation of local and minority-owned businesses on our projects.

Prior to 2001, The Winter Group of Companies (parent holding company) included Winter Properties, Winter



Construction and Winter Environmental Services. Winter Properties was sold, and Winter Environmental Services was merged into The Winter Construction Company in 2001.

“ Winter Construction’s proactive approach to risk reduction, worker safety, and quality has established your organization as ‘best in class’ among your peers in the construction industry.

A.E. (Skip) Osborn, P.E., CRIS, M.ASCE
Sr. Risk Engineering Consultant, Zurich Services Corporation

to objectively evaluate safety programs, policies, procedures, and training. ABC awarded Winter the Platinum award based on several factors, including Winter’s incidence rate being 25 percent below the national Bureau of Labor Statistics average, and Winter’s EMR being at or below 0.80 for the year.

As one of the oldest local Georgia commercial contractors, Winter has enjoyed financial stability and healthy, consistent growth, and we have developed long-term relationships based upon the quality of our construction methods, the value of our professional approach, and the consistent, successful delivery of our projects.

- iv. Safety – Provide the company’s Experience Modification Rate (EMR).

SAFETY PERFORMANCE

2015 EMR: .70
2014 EMR: .69
2013 EMR: .87



2015
PLATINUM
AWARD

Winter’s safety department continually refines, updates, and executes an effective safety program to ensure compliance with standards and to reflect the changing demands of field training in the construction industry.

Winter’s excellent safety record has been recognized by the Associated Builders and Contractors (ABC), which awarded Winter the Platinum STEP Award in 2015. ABC’s Safety Training and Evaluation Process (STEP) recognizes member companies that employ effective safety practices on their jobsites, based on 20 key elements of contractor safety programs such as management commitment, pre-planning for safety on jobsites, safety training, and resources committed to safety. STEP, a national ABC program, is a tool designed

- v. Have you ever been involved in litigation or arbitration with an owner?

LITIGATION HISTORY

Winter works diligently to partner with its clients and subcontractors in order to avoid disputes. From time to time, disputes do arise, and we work to resolve them quickly through principal involvement or mediation. Below you will find The Winter Construction Company’s (TWCC) history of claims and their outcomes during the past five years.

Original Litigation:	TWCC v. TPKG 13th Street Development, LLC
Location:	American Arbitration Association
Case #:	01-15-0006-0423
Summary:	TWCC has filed a demand for arbitration due to the Owner’s incorrect interpretation of the contract on an early project issue that has resulted in money damages to Winter.
Original Litigation:	TWCC v. Jerome Edmondson and Toptel USA, LLC
Location:	Superior Court of Dekalb County
Case #:	2014CV11505-8
Summary:	TWCC filed to enforce its lien rights for nonpayment of contract balances. Case resolved by consent judgment.



4.1.2

**RESUMES /
COMPANY
PROFILE AND
EXPERIENCE**

- A. The proposer and its team must demonstrate experience in providing pre-construction and construction management services and be licensed to provide professional services in the State of Georgia. The proposer and its team should provide information demonstrating expertise in municipal facilities, including Public Safety facilities, and the codes and regulations specific to Georgia. Identify three (3) or more of the most recent municipal facilities, including Public Safety similar in size and complexity to the proposed project in which your firm (preferably by the office proposing on this project) has provided Construction Management Services. The selected projects should demonstrate the team's creativity and unique problem solving skills (in both preconstruction and construction), customer oriented care and measured added value.
- B. Identify the individuals in the firm who will be assigned to this project. Include a proposed organization chart clearly defining lead individuals for each phase, and resumes for all individuals proposed, including any outside sub-consultants.

A. Proven Relevant Experience

Winter is very comfortable and has a long record of proven success with the Construction Manager (CM) at-Risk delivery method, with the majority of our projects having used this form of contract. In fact, of the 23 government projects Winter has completed in the past ten years, 17 of them were CM at-Risk.

The Right People

Winter invests in its employees and retains a highly skilled, educated, and qualified staff of construction professionals, all of whom receive continual, advanced training in construction and engineering principles as well as industry trends. As a result, Winter's employees not only deliver our clients' projects on time and on budget, but they ensure the project is a good experience from preconstruction through closeout.

The Right Experience

Working in tight sites and in occupied buildings, navigating complex logistics, using lean construction principles to phase and sequence work, and incorporating sustainable practices are our bread and butter, particularly when it comes to municipal construction. Winter's understanding of security systems, inmate, public and justice traffic flow, along with the dedication to maintainability to ensure the long life of these facilities, make Winter ideal choice for this project.

Involvement of Decision-Makers

Additionally, Winter Construction is wholly owned by its senior leadership, including CEO Brent Reid and President Tom Nichols. They play an active role in all Winter's projects, are available to our clients and partners, and regularly visit jobsites to check in on the progress.

Our relevant experience begins on the following page.



SNELLVILLE POLICE DEPARTMENT

LOCATION

SNELLVILLE, GEORGIA



i. Owner Name & Address

City of Snellville
2342 Oak Rd.
Snellville, GA 30078

ii. Completion Date

2/1/2011

iii. Project Description

The new Snellville Police Headquarters, designed by Pieper O'Brien Herr, consists of a 34,000 square-foot, two-story building situated on 2.14 acres.

The building is a steel frame structure with a brick and cast stone veneer with TPO roof and storefront window systems. The facade features a curved stone entry and coped parapet with curtain wall facing the corner to highlight a future round about. Site development included an underground detention system, a security and intrusion system, secured parking, security lighting, and ornamental fencing. The primary focus of the building program is a mix



of public and secure space. The building has conference rooms, an evidence locker area, a muster room, private offices, holding cells, interview rooms, CID, forensic lab, exercise rooms, canine kennels, and armory compound.

Winter's project team provided creative value engineering alternatives that allowed the City of Snellville to adjust to a \$1,000,000 shortfall in tax revenues without reducing the overall building program and quality.

iv. Project Size

2.14 acres; 34,000 square feet

v. Key Personnel (bold if included in this project team)

Harry Keller, Project Manager

Phil Pilgrim, Superintendent

Andrew Tait, Senior Estimator

vi. Client Reference

Chief Roy Whitehead, 770-985-3574

vii. Project Budget & Type of Contract

\$5.6 Million; CM at-Risk

viii. Architect

Pieper O'Brien Herr Architects
Jeff Loman, 770-569-1706

“The City is very proud of the beautiful, high-tech facility that you delivered under budget, ahead of schedule, and of very high quality.

Being both the Mayor of Snellville and a Civil Engineer, I well know the amount of skill and effort it takes to make a project successful. Your team demonstrated a very professional level of service that made a complicated building process look simple.

Jerry Oberholtzer
Formerly Mayor, City of Snellville



FORSYTH COUNTY COURTHOUSE AND DETENTION CENTER

LOCATION

CUMMING, GEORGIA



i. Owner Name & Address

Forsyth County
110 East Main Street, Suite 100
Cumming, GA

ii. Completion Date

3/1/2015

iii. Project Description

Winter Construction, and its joint venture partner, completed the construction of a new courthouse, detention center, and two multi-level, precast parking decks for Forsyth County.

The 160,000 square-foot courthouse features six courtrooms, seven judges' chambers, four holding areas, a central mechanical room that serves both the Courthouse and Detention Center, secured judges parking area, and a secured pedestrian bridge connecting the two facilities for prisoner transfer. Both the jail and the courthouse were built on auger cast pile foundations with post-tensioned concrete structures and architectural precast skin. The skin of the 180,000 square-foot jail also features metal panels.



The 76,300 square-foot, three-level Castleberry Parking Deck was completed first, and it features an elevator and Vibropier deep foundations. The 160,000 square-foot Mason Parking Deck is five-levels with elevator, curtainwall glass, and Caisson deep foundations.

Due to the project's location on a tight site in downtown Cumming, Winter coordinated all activities around the daily operations of the existing courthouse, jail, and local businesses.

The original cost estimates for the project were above the Owner's stated SPLOST-funded budget for the project. In order to reduce costs and establish a responsible GMP, we worked closely with the designer to value-engineer several of the main building components: structural, skin, and mechanical and electrical. Through these efforts, Winter was able to ensure the SPLOST dollars were maximized to deliver the highest quality facility.

iv. Project Size

7 acres; 344,000 square feet

v. Key Personnel (bold if included in this project team)

Heather Tuskowski, Senior Project Manager

Chuck Greenway, Superintendent

Andy Rogers, Vice President, Preconstruction

Andrew Tait, Senior Estimator

vi. Client Reference

Doug Derrer, 770-781-2101

vii. Project Budget & Type of Contract

\$82 Million; CM at-Risk

viii. Architect

Wakefield Beasley & Associates

Doug Shaw, 770-209-7050

“ I look forward to working with Winter Construction Company again in the future. I would recommend them without reservation to anyone interested in quality and achieving success with their building program.

Mayor H. Ford Gravitt, City of Cumming



GILMER COUNTY COURTHOUSE PHASES I & II

LOCATION

ELLIJAY, GEORGIA



i. Owner Name & Address

Gilmer County Board of Commissioners
One Broad Street
Ellijay, GA 30540

ii. Completion Date

Phase 1: 9/4/2007; Phase 2: 1/31/2009

iii. Project Description

Winter worked closely with Gilmer County on this two-phased construction of the new 112,000 square-foot, ground-up courthouse and justice facility.

The project includes a 911 center, District Attorney offices, superior, state and juvenile courtrooms, jury assembly rooms, the Sheriff's office, and inmate holding areas. Additionally, the project required new civil and infrastructure



systems to accommodate the new courthouse, and roadwork and secured parking areas for the judges were installed after the completion of the courthouse.

During Phase I of the Courthouse construction, Winter became aware that the window flashing system design was inadequate to prevent water leakage into the building. By meeting with manufacturer's representatives of various flashing products and requesting revisions to their products, Winter was able to propose a better solution for window flashing to the Architect and Owner.

Gilmer County was so pleased with Winter's performance on Phase I that they opted to retain Winter under a CM at-Risk contract for Phase II, then approved Winter's GMP with a firm completion date of December 1, 2008. The biggest challenge for this phase was the permitting process. On January 1st, the team acquired a demolition permit to demo the old Historic Courthouse. It wasn't until February that the team acquired a land disturbance permit to grade site and install all underground storm. Then, in March, came the permit for the construction of the foundation, basement walls, and slab on-grade.

The building permit wasn't granted until late May. Winter worked closely with both the Architect and Owner to fast-track the construction of 28,000 square feet of courtrooms and offices before the not-to-exceed deadline. At this point, the team had six months to complete construction of the building, and everyone hit the ground running. In June, Superintendent Chuck Greenway oversaw structural steel, pouring slab, and the start of framing exterior walls and sheathing.

All work was meticulously phased to maximize the remaining time in the schedule, and Chuck's ingenuity was instrumental. By installing the roof, exterior vapor barrier,

and windows to dry in the building, the team was able to start interior finishes before the exterior skin was finished.

Finishes were installed based on a technique Chuck developed and perfected during Phase I of the Gilmer Courthouse, which allowed the workers to essentially work their way out of the building. In this approach, the team framed and roughed in walls from the bottom up but installed finishes and built out the spaces from the top down. Despite five months of permitting delays, Winter delivered Phase II of the Gilmer Courthouse to Gilmer County under the GMP on December 1, 2008, 11 months after project award.

iv. Project Size

1 acre; 112,000 square feet (both phases)

v. Key Personnel (bold if included in this project team)

Harry Keller, Project Manager
Chuck Greenway, Superintendent
Andrew Tait, Senior Estimator

vi. Client Reference

Ken Bailey, 706-273-9297

vii. Project Budget & Type of Contract

Phase 1: \$12.6 Million; Competitive Bid
Phase 2: \$7.3 Million; CM at-Risk

viii. Architect

JKH Architects
Bruce Jennings, 706-278-0160



METROPOLITAN LIBRARY

LOCATION

ATLANTA, GEORGIA



i. Owner Name & Address

Fulton County Government Facilities & Transportation Services Department
One Margaret Mitchell Square, Suite 631
Atlanta, Georgia 30303

ii. Completion Date

4/17/2016

iii. Project Description

Metropolitan Library of the Atlanta-Fulton Public Library System is a new 27,000 square-foot, state-of-the-art facility that replaces the Stewart-Lakewood library branch. It is expected to receive LEED Silver Certification.

The library features a raised access floor system, which is an elevated structural floor above the solid substrate that creates space for mechanical



and electrical systems. It is used as an alternative to traditional ceiling-mounted systems and can often be more cost – and energy-efficient. At 18 inches high, the floor consists of a flat steel top and a profiled steel base, which were welded together to form a shell and filled with a cementitious core material. The design static load was built to support 1,250 pounds per panel.

An important part of the community, the library serves all people regardless of class, race, age, gender, or any other classification, providing much needed access to essential tools for lifelong learning. As a provider of cultural and intellectual empowerment and knowledge, the library is a central location that brings together diverse community members. Therefore, the design and construction of the building is critical in conveying the library as a pillar of the community and the rich history of the neighborhood and the community it serves.

To connect the new structure with its new location and

“This team was able to meet and exceed the highest level of quality required by [Atlanta-Fulton Public Library System], as well as the LEED requirements established for the project. From my years of previous experience, I can clearly see the impact your “partnership” approach had on delivering a quality building of which we are all very proud.

Evan Jahn, Senior Project Manager
Heery/Russell, a Joint Venture

community, Winter worked with the Owner, surrounding businesses, and civic organizations to incorporate design elements that pay homage to a historic church formerly located on the site, by using reclaimed materials, such as the entry columns and several stained glass pieces that are showcased within the new library.

iv. Project Size

3 acres; 27,000 square feet

v. Key Personnel (bold if included in this project team)

Carrie Campbell, Director, Government

Robert Hogan, Project Manager
Jamie Dye, Superintendent
William Mensah, Senior Estimator

vi. Client Reference

Al Collins, 404-730-1822

vii. Project Budget & Type of Contract

\$8.9 Million; CM at-Risk

viii. Architect

Smith Dalia
Robyn Zurfluh, 678-365-4169



ADDITIONAL RELEVANT EXPERIENCE

LOVEJOY POLICE PRECINCT AND RECREATION CENTER

LOCATION

LOVEJOY, GEORGIA



Project Size

6 acres; 45,000 square feet

Completion Date

12/20/2012

Project Budget & Delivery Method

\$6.9 Million; CM at-Risk

Key Personnel (Proposed on this project)

**Carrie Campbell, Senior
Project Manager for Closeout
& Maintenance**
**Harry Keller, Project Manager
for Closeout & Maintenance**

MARTIN LUTHER KING, JR. RECREATION & AQUATIC CENTER

LOCATION

ATLANTA, GEORGIA



Project Size

2 acres; 62,000 square feet

Completion Date

12/1/2017
(expected)

Project Budget & Delivery Method

\$23.1 Million; Design-Build

Key Personnel (Proposed on this project)

Carrie Campbell, Director
Andy Rogers, VP Preconstruction



LUMPKIN COUNTY JUSTICE CENTER

LOCATION

DAHLONEGA, GEORGIA



Project Size	Completion Date	Project Budget & Delivery Method	Key Personnel (Proposed on this project)
12 acres; 50,000 square feet (Courthouse)	3/3/2010 (Courthouse)	\$9.9 Million; CM at-Risk	Chuck Greenway, Superintendent (Closeout & Maintenance)
4 acres; 8,000 square feet (Health Dept.)	3/31/2010 (Health Dept.)		

DAWSON COUNTY GOVERNMENT CENTER

LOCATION

DAWSONVILLE, GEORGIA

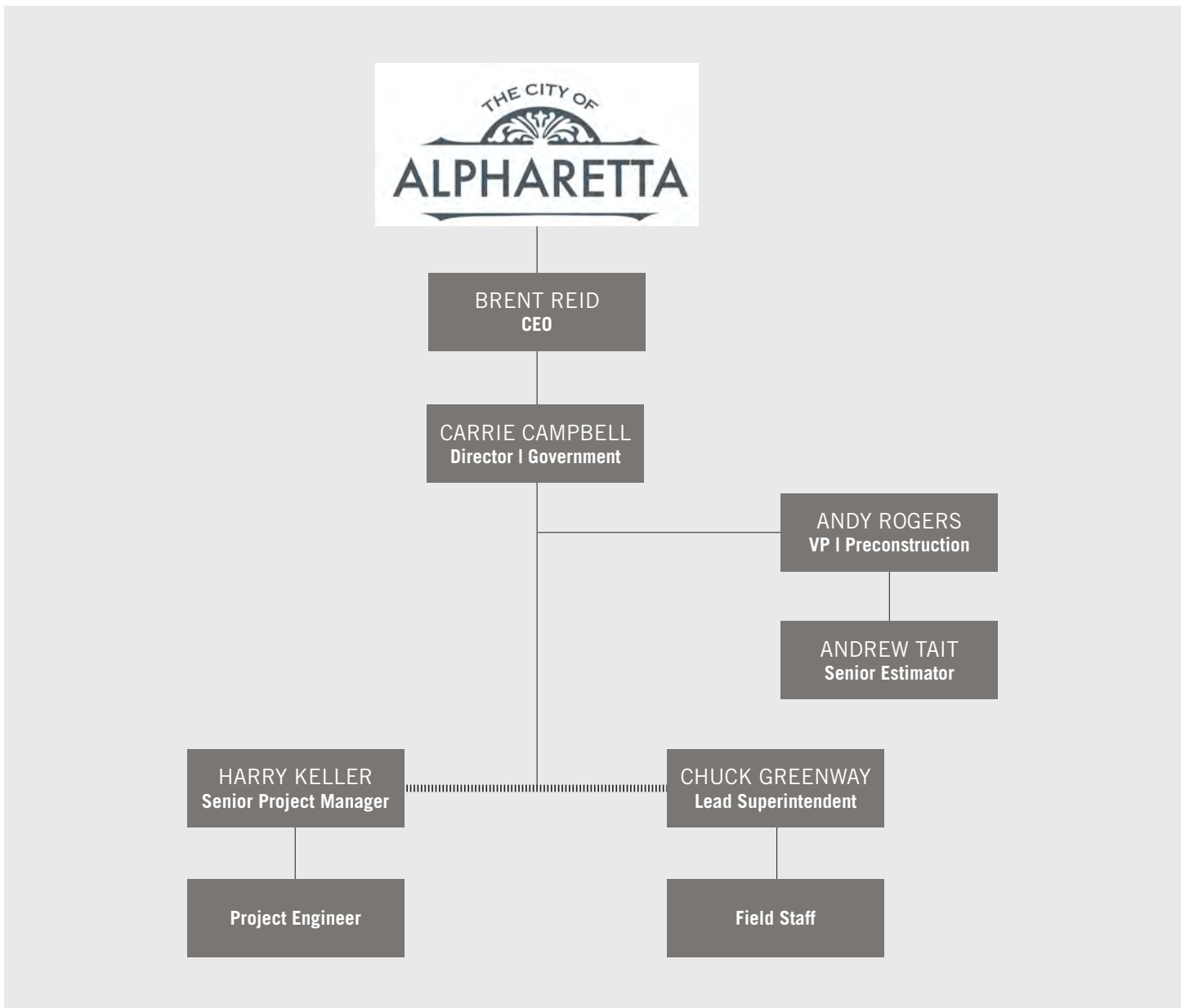


Project Size	Completion Date	Project Budget & Delivery Method	Key Personnel (Proposed on this project)
12 acres; 111,000 square feet	12/11/2011	\$16 Million; Competitive Bid	Chuck Greenway, Superintendent Andrew Tait, Senior Estimator



B. Project Team and Resumes

Winter Construction is proposing a talented, experienced, passionate team for the Public Safety Expansion project. Winter Construction employs more than 200 employees and can draw on them as necessary to ensure Alpharetta has a good experience.



Team member resumes begin on the following page.



i. Assigned Individual



i. Years of Experience

18 years of experience

ii. Years with Firm

16 years with Winter Construction

iii. Project Assignment/Role Description

As Director, Government, she will lead the project team from preconstruction through project closeout. Carrie has managed the successful completion dozens of challenging projects, including Metropolitan Library and Maynard Jackson High School. Her experience building government and public facilities makes her highly qualified to lead this team.

iv. Located in what Office?

Winter's Headquarters in Atlanta

v. Education or Special Training

B. S. in Civil Engineering, Georgia Institute of Technology
MBA, Georgia State University
ABC Future Leader
ABC Advanced Leadership
OSHA 30-Hour

vi. Specific Relevant Experience (List minimum of three, providing details of each)

METROPOLITAN LIBRARY | ATLANTA, GA

\$8.9 million, The 27,000 square-foot ground-up library includes a complete site work package with extensive below-grade detention, brick/stone/curtainwall veneer, and all library equipment and casework. **Contact:** Evan Jahn, Heery-Russell, 404-730-2121

CONCOURSE T NORTH GATES OPTIMIZATION | HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT | ATLANTA, GA

\$19.8 million, Renovation of Concourse T Boarding Level hold rooms, concession spaces, restrooms, and smoking lounge and addition of two gates, complete with Pedestrian Boarding Bridges and associated systems. The airport remained open and operational during construction. **Contact:** Kofi Smith, AATC, 404-530-2100

UNIVERSITY CENTER AT GA 400 | CUMMING, GA

\$6.4 million, Construction of a 35,000 square-foot two story academic building with classroom space, nursing lab and classrooms, multiple laboratories, learning commons and administrative space. **Contact:** Jeff Davis, formerly with North Georgia College & State University, 706-867-2840

FULTON COUNTY SCHOOLS ADMINISTRATIVE OFFICES | ATLANTA, GA

\$18.5 million, Consolidation of administrative space in two buildings: the 124,000 square-foot New Administration Building and the 38,000 square-foot North Learning Center. Each building houses offices and meeting space. **Contact:** Mike Wilbourne, Fulton County Schools, 404-305-2221

MAYNARD H. JACKSON HIGH SCHOOL | ATLANTA, GA

\$43.8 million, Construction and structural renovation to a 280,000 square-foot high school and the construction of a new gym. **Contact:** Jere Smith, Atlanta Public Schools, 404-802-3736

LOVEJOY POLICE PRECINCT AND RECREATION CENTER | LOVEJOY, GA

\$6.9 million, Construction of a new 5,000 square-foot police precinct and 45,000 square-foot recreation center. (As PM for closeout and maintenance) **Contact:** John Welborn, Carter Goble Lee, 770-716-0081

vii. Other Project Commitments

BOYD ELEMENTARY SCHOOL | RENOVATION | ATLANTA, GA

Time Commitment: 20% until anticipated completion 12/2016.

CRAWFORD LONG MIDDLE SCHOOL | RENOVATION & ADDITIONS | ATLANTA, GA

Time Commitment: 20% until anticipated completion 10/2016.

POPE HIGH SCHOOL | RENOVATION & ADDITIONS | MARIETTA, GA

Time Commitment: 20% until anticipated completion 12/2017.

MARTIN LUTHER KING, JR. RECREATION & AQUATIC CENTER | DESIGN-BUILD OF NEW FACILITY | ATLANTA, GA

Time Commitment: 20% until anticipated completion 12/2017.



i. Assigned Individual



i. Years of Experience

35 years of experience

ii. Years with Firm

10 years with Winter Construction

iii. Project Assignment/Role Description

As Senior Project Manager, Harry will provide hands-on leadership to the project team and ensure the schedule is maintained and all contractual commitments are met. Once construction begins, Harry will be the City of Alpharetta and Pieper O'Brien Herr's day-to-day contact and available at all times.

iv. Located in what Office?

Winter's Headquarters in Atlanta

v. Education or Special Training

Ohio State University
OSHA 30-Hour

vi. Specific Relevant Experience (List minimum of three, providing details of each)

CITY OF SNELLVILLE POLICE HEADQUARTERS I SNELLVILLE, GA

\$5.5 million, 34,000 square-foot, two-story building to serve as the main headquarters for the Snellville Police Department. **Contact:** Chief Roy Whitehead, City of Snellville Police Department, 770-985-3570 and Anthony Turpin, Pieper O'Brien Herr, 770-569-1706

GILMER COUNTY COURTHOUSE PHASE II I ELLIJAY, GA

\$12.1 million, 80,000 square-foot new courthouse building. Three-story building consists of three courtrooms, judges' chambers, county records area, holding areas, sallyport, archives, a jury assembly area and administrative offices.

Contact: Ken Bailey, retired, formerly with Gilmer County Board of Commissioners, 706-273-9297

GILMER COUNTY PHASE I I ELLIJAY, GA

\$7.4 million, 28,000 square-foot new county administration, 911 center and addition to the new courthouse building. **Contact:** Ken Bailey, retired, formerly with Gilmer County Board of Commissioners, 706-273-9297

SUNRISE OF HUNTCLIFF I INDEPENDENT LIVING I ROSWELL, GA

\$15 million, The complete renovation of an occupied 380,000 square-foot independent living facility, from rooms to public spaces and amenities. The 253 units range from 400 square feet to 1800 square feet. Also included a renovation of the swimming pool. **Contact:** Doug Johnson, Ventas, 312-660-3873

MILTON COURT, FIRE AND POLICE FACILITY PRECONSTRUCTION I MILTON, GA

\$8.8 million, Preconstruction services for a 40,673 square-foot government facility to serve as the main headquarters for the City of Milton's Court, Fire and Police departments. **Contact:** Carter Lucas, City of Milton, 678-242-2626

LOVEJOY POLICE PRECINCT AND RECREATION CENTER I LOVEJOY, GA

\$6.9 million, Construction of a new 5,000 square-foot police precinct and 45,000 square-foot recreation center. (As PM for closeout and maintenance) **Contact:** John Welborn, Carter Goble Lee, 770-716-0081

vii. Other Project Commitments

CANTERFIELD I NEW SENIOR HOUSING I FRANKLIN, TN

Time Commitment: 30% until anticipated completion 6/2016.

CANTERFIELD I NEW SENIOR HOUSING I BLUFFTON, SC

Time Commitment: 30% until anticipated completion 11/2016.

CANTERFIELD I NEW SENIOR HOUSING I KENNESAW, GA

Time Commitment: 30% until anticipated completion 1/2017.



i. Assigned Individual



i. Years of Experience

32 years of experience

ii. Years with Firm

20 years with Winter Construction

iii. Project Assignment/Role Description

Chuck has built more than \$355 million in construction value in his career. Chuck will be involved during preconstruction as needed, by providing input on site logistics planning, scheduling, construction means and methods, and value analysis.

iv. Located in what Office?

Winter's Headquarters in Atlanta

v. Education or Special Training

OSHA 30-Hour
CPR/First Aid
Confined Space 2015
DDC
Excavation
Fall Protection
Hazcom 2012
Scaffold

vi. Specific Relevant Experience (List minimum of three, providing details of each)

FORSYTH COUNTY COURTHOUSE AND DETENTION CENTER I CUMMING, GA

\$82 million, New construction of a 150,000 square-foot courthouse and a 600+ bed detention center. Both buildings are concrete structures set on deep foundations with a precast concrete envelope. Additionally, the scope includes the erection of two separate precast parking decks. **Contact:** Doug Derrer, Forsyth County, 770-781-2101

GILMER COUNTY COURTHOUSE PHASE II I ELLIJAY, GA

\$12.1 million, 80,000 square-foot new courthouse building. Three-story building consists of three courtrooms, judges' chambers, county records area, holding areas, sallyport, archives, a jury assembly area and administrative offices. **Contact:** Ken Bailey, retired, formerly with Gilmer County Board of Commissioners, 706-273-9297

GILMER COUNTY PHASE I I ELLIJAY, GA

\$7.4 million, 28,000 square-foot new county administration, 911 center and addition to the new courthouse building. **Contact:** Ken Bailey, retired, formerly with Gilmer County Board of Commissioners, 706-273-9297

DAWSON COUNTY GOVERNMENT CENTER I DAWSONVILLE, GA

\$16 million, 111,000 square-foot government center with steel frame and brick facade that connects to and interfaces with the adjacent existing jail facility. **Contact:** Mike Berg, Dawson County Board of Commissioners, 404-713-1540

CONCOURSE T NORTH GATES OPTIMIZATION I HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT I ATLANTA, GA

\$19.8 million, Renovation of Concourse T Boarding Level hold rooms, concession spaces, restrooms, and smoking lounge and addition of two gates, complete with Pedestrian Boarding Bridges and associated systems. The airport remained open and operational during construction. **Contact:** Scott Dowdy, CPS, 770-451-7670

vii. Other Project Commitments

DALTON STATE COLLEGE MASHBURN RESIDENCE HALL I NEW STUDENT HOUSING I DALTON, GA

Time Commitment: 100% until anticipated completion 7/2016.



i. Assigned Individual



i. Years of Experience

14 years of experience

ii. Years with Firm

13 years with Winter Construction

iii. Project Assignment/Role Description

Andrew Tait will be responsible for the day-to-day activities during the preconstruction phase.

iv. Located in what Office?

Winter's Headquarters in Atlanta

v. Education or Special Training

B.S. in Civil Engineering, Georgia Institute of Technology

ABC Future Leader

vi. Specific Relevant Experience (List minimum of three, providing details of each)

CITY OF SNELLVILLE POLICE HEADQUARTERS I SNELLVILLE, GA

\$5.5 million, 34,000 square-foot, two-story building to serve as the main headquarters for the Snellville Police Department. **Contacts:** Chief Roy Whitehead, City of Snellville Police Department, 770-985-3570 and Anthony Turpin, Pieper O'Brien Herr, 770-569-1706

FORSYTH COUNTY COURTHOUSE AND DETENTION CENTER I CUMMING, GA

\$82 million, New construction of a 150,000 square-foot courthouse and a 600+ bed detention center. Both buildings are concrete structures set on deep foundations with a precast concrete envelope. Additionally, the scope includes the erection of two separate precast parking decks. **Contact:** Doug Derrer, Forsyth County, 770-781-2101

GILMER COUNTY COURTHOUSE PHASE II I ELLIJAY, GA

\$12.1 million, 80,000 square-foot new courthouse building. Three-story building consists of three courtrooms, judges' chambers, county records area, holding areas, sallyport, archives, a jury assembly area and administrative offices.

Contact: Ken Bailey, retired, formerly with Gilmer County Board of Commissioners, 706-273-9297

GILMER COUNTY PHASE I I ELLIJAY, GA

\$7.4 million, 28,000 square-foot new county administration, 911 center and addition to the new courthouse building. **Contact:** See Phase II above

DAWSON COUNTY GOVERNMENT CENTER I DAWSONVILLE, GA

\$16 million, 111,000 square-foot government center with steel frame and brick facade that connects to and interfaces with the adjacent existing jail facility.

Contact: Mike Berg, Dawson County Board of Commissioners, 404-713-1540

MILTON COURT, FIRE AND POLICE FACILITY PRECONSTRUCTION I MILTON, GA

\$8.8 million, Preconstruction services for a 40,673 square-foot government facility to serve as the main headquarters for the City of Milton's Court, Fire and Police departments. **Contact:** Carter Lucas, City of Milton, 678-242-2626

vii. Other Project Commitments

If Winter Construction is selected as construction manager at-risk, Andrew will dedicate 50% of his time to the Public Safety Expansion preconstruction efforts.



4.1.3

**METHOD OF
PROVIDING
SERVICES;
CM PROJECT
APPROACH**

Offeror should provide a description of the work plan and the methods to be used that will convincingly demonstrate to the City what the Offeror intends to do, the timeframes necessary to accomplish the Work, and how the Work will be accomplished.

Provide a statement of your understanding of an approach to the project, how you envision your firm's meeting the needs of the City, and discuss how your qualifications and team members best fit this request for services as stated in the Scope of Services. This statement should go beyond a verbatim copy of services requested in the RFP. Please address the following items specifically:

1. **SUMMARY OF PLANNED TASKS:** Summarize the proposed tasks necessary to accomplish the Owner's goals as stated in the PROJECT OVERVIEW.
2. **UNDERSTANDING OF PROJECT REQUIREMENTS:** Demonstrate an understanding of the needs that gave rise to the project and the complexities affecting its successful execution.
3. **APPROACH:**
 - i. Describe the Respondent's proposed approach to meet the needs and deal with the complexities described above. Show why this approach is the best solution to the problem and how it has worked on similar projects in the past.
 - ii. Discuss your firm's role as a team member of a coordinated Project Delivery Team, which includes the Owner, Owner's Representative, Architect, Specialty Consultants, and Program/Project Manager.
 - iii. Provide information regarding the services required to ensure the project goals are accomplished, and the materials and methods that will be employed.
 - iv. Discuss your firm's approach to project control, including scope, schedule, budget and cost control, and construction quality control.
 - v. Discuss your firm's approach to achieving leading edge performance and latest industry trends.

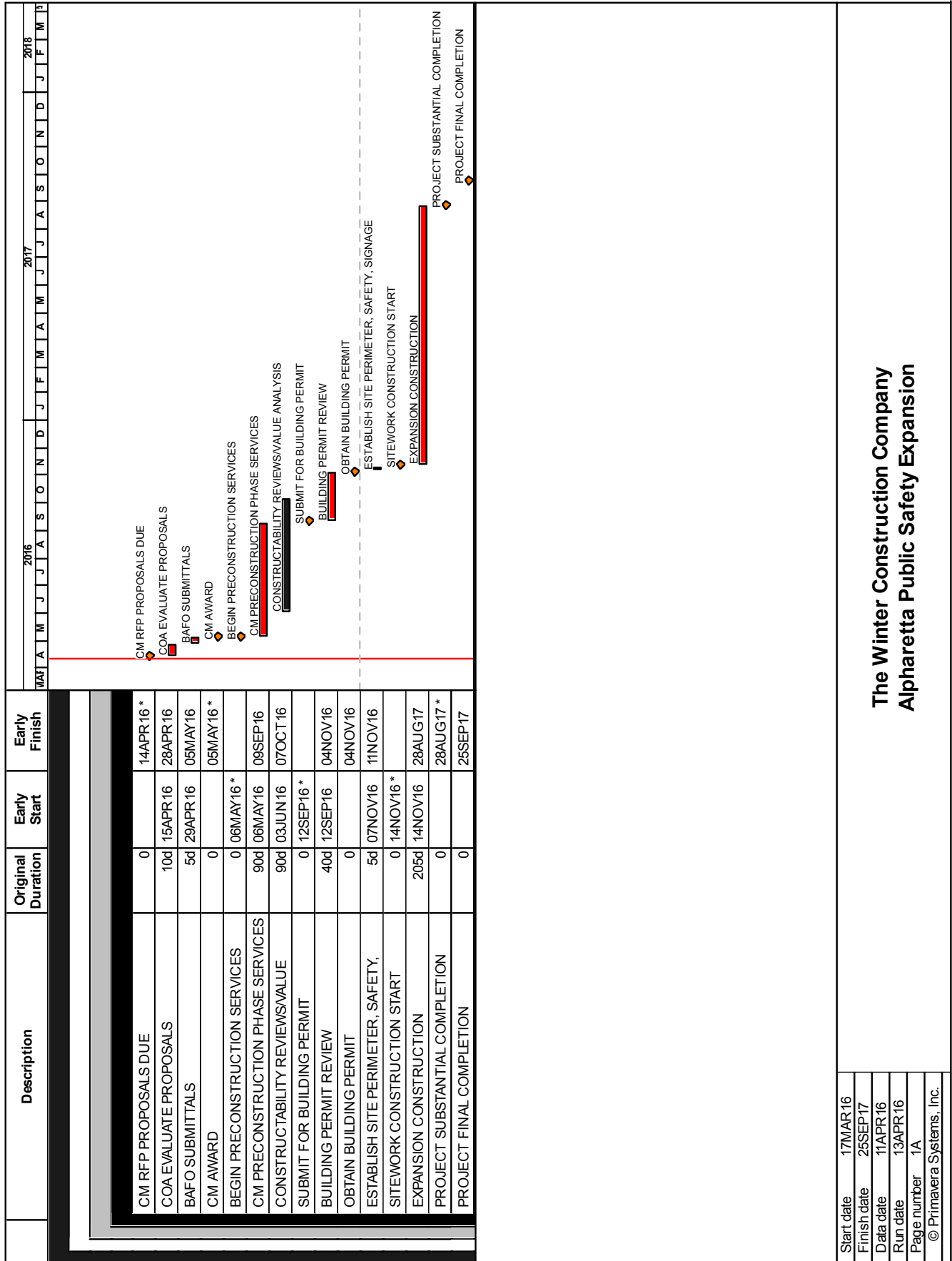
1. Summary of Planned Tasks

This project poses its own unique set of challenges, but Winter Construction has the right experience, tools, and procedures to successfully overcome them.

We will draw on our past experience building similar facilities to ensure that the City of Alpharetta has a good experience from preconstruction through final turnover. The first step in the pre-construction process will be to understand the current planned program for the expansion along with a detailed assessment of the current facility's uses and future needs. Once a clear understanding of the program is defined, Winter will assist the design team as the design progresses, ensuring a budget is maintained. Early subcontractor feedback will assist in maintaining the budget along with constructability review of the design.

Concurrently, Winter will immediately make contact with the appropriate City Officials to ensure early review of design documents and permitting expedition is made to meet the permitting date and subsequent construction schedule. Clear and frequent communication to city officials, the design team, and the occupants of the current facility will ensure the successful completion of the project.

Please reference the schedule on the following page for additional information.





2. Understanding of Project Requirements

The City of Alpharetta has seen tremendous growth in the last few years, due to recent developments such as Avalon, so this Public Safety Expansion is a natural solution to the City's changing needs. Additionally, Winter understands that the original design of the existing facility planned for future expansion, including a segment similar to the Public Safety Expansion described in this RFP.

As witnessed during our initial site tour, many areas of the existing building have been re-purposed due to expanding needs of the existing facility and its occupants. Careful review of the existing facility and the future design of the expansion will be key in providing an end result that meets the needs of the City. Winter can ensure, through early subcontractor budgeting and constructability

reviews, that the design intent will be carefully managed from a budget and schedule standpoint.

Though the project poses many challenges, as detailed in our Project Approach, Winter Construction is more than qualified to successfully deliver the project on time and within budget.





3. Project Approach

- i. Describe the Respondent's proposed approach to meet the needs and deal with the complexities described above. Show why this approach is the best solution to the problem and how it has worked on similar projects in the past.

The top three challenges we'll face in building this project are

1. Working around occupied facilities
2. Building in a city-centric environment
3. Building on a restricted site

WORKING AROUND OCCUPIED FACILITIES

Winter is well accustomed to working in and around active facilities and knows how to ensure the safety of everyone on the project. Winter always maintains separation of construction and public personnel; ensures that security systems are maintained; keeps streets and adjacent properties protected from construction activities; and provides logistical planning to maintain public access to the existing facility.

Building next to operational buildings provides unique challenges that must be thoughtfully and thoroughly addressed to ensure a successful project, and collaboration and frequent, open communication among all team members are crucial. We have used a number of avenues in the past to facilitate communication with an operational building's occupants, to include email newsletters, announcements on electronic kiosks in the building, paper circulations, project website notices, and social media. We're ready to work with the City of Alpharetta to establish the most appropriate lines of communication to ensure optimum readership and buy-in of construction activities. Top priority is to maintain complete isolation of unauthorized pedestrians from the construction areas. All workers on the jobsite will be required to pass a background check and subsequently provided with a hardhat decal with a specific identifying number. Additionally, all workers are required to wear highly visible safety vests.



Proven Results: Dawson County Government Center

Winter was in constant communication with the County Project Manager, Facilities Manager, and Sheriff's Department to discuss ongoing construction activities, in order to strategically coordinate logistics and ensure that all work in or adjacent to the jail facility did not impact or disrupt jail operations. Winter developed activity-specific pre-plans to cover security concerns, noise, and visual impacts, schedule, materials lists, and personnel lists prior to any work in the jail facility.

In order to complete the interface between the new courthouse and existing jail, a secure tunnel was constructed, and security communication interface conduits, wire, and equipment were installed.

Winter needed to cut into the existing jail wall. Prior to this activity, Winter developed a detailed plan and presented it to the Sheriff's Department. Secondary security measures were established, so when the wall was cut, the sallyport remained secure. All of Winter's work hours were set according to the needs of the Sheriff's Department. The wall was cut, and doors and hardware were installed immediately.

For the security system interface, Winter conducted detailed exploration in the jail to identify the least intrusive route to install the work. Winter was able to identify conduit routing that ran through controlled areas, but avoided high-security areas. Routing ran through the sallyport, down corridors, and maintenance areas and chases to snake through the existing jail back to the main control center. Once the routing was established, the schedule was coordinated with the Sheriff's Department, so inmate traffic could be re-routed/controlled.



These requirements enable the project team to not only identify unauthorized individuals outside of the construction area, but to also identify individuals who should not be within the construction site. As design progresses, Winter will be able to begin a safety plan, specific to the Public Safety Expansion.

Winter understands the heavy use of the existing public facility. Maintaining a minimum construction area along with clearly identifying temporary fencing, entrances, and access will be paramount on this

project. Winter proposes to install a temporary sidewalk around the east side of the building to allow public access during construction using the north entry into the lobby. Secure temporary walls will be installed at the south lobby entrance as well as the currently used employee entrance to ensure the construction area is isolated from the operational facility.

Communication is key to the success of this project. Winter is cognizant that there are times when noisy construction activities may need to be limited due



Case Study: Gilmer County Courthouse

Phase I

Phase I construction at Gilmer County presented numerous logistical challenges. One such challenge was the location of the jobsite in Ellijay's historic downtown area. The new courthouse was constructed adjacent to a roundabout traffic juncture, as is commonly used in historical downtown areas to facilitate traffic flow; the existing historical courthouse, where court was still in session; a former bank building, where Magistrate Court and Probate Court were being held; and operational local businesses.

Next, the project team handled the foundations. The foundations for the new courthouse were approximately twenty feet below these existing buildings, which had to stay in operation until the new courthouse could be utilized. Of the two buildings, the bank was the newest structure and had foundations. The foundation of the 110-year-old historical Courthouse, however, consisted of approximately two-foot-thick brick walls built on dirt. Winter engineered and executed a soil-nailing system to support the bank's concrete foundations and stabilize the ground under the historical courthouse until the new courthouse foundations and basement walls could be successfully completed and backfilled.

With the footprint of the new structure laid in an already congested downtown area, job access became a major challenge. The existing, operational courthouse and local businesses near the roundabout became crowded, so staging and stocking was executed from a small parking lot, approximately 75 feet by 100 feet. Within that area, a 24-foot wide existing roadway had to remain clear and open for deliveries to the local businesses.

All masonry and materials for the new courthouse were staged from this location. We implemented the use of silos for the masonry

to minimize space and coordinated deliveries to limit material occupying the staging area. All other deliveries of equipment and materials were loaded into the building from this area as well.

In addition to the tight staging space, Winter had to coordinate deliveries around local events. Ellijay is famous for its annual Apple Festival, which takes over the downtown area. During this event, Winter executed two elevated slab pours at night, and the event was not affected in the least.

Phase II

Scope of work for Phase II at Gilmer County involved the demolition and reconstruction of the historic Courthouse. Due to its close proximity to the roundabout, the new (now operational) courthouse, and the existing downtown streets and buildings, Winter's team faced the same staging and site logistics as in Phase I. Although there was no soil nailing necessary for Phase II, the team did need to make deep cuts next to the new operating courthouse. Additionally, the tight site required the team to stage and stock the building from another small parking lot, similar in size to the one used in Phase II and adjacent to the main entrance of the new courthouse.

As a safety precaution, Winter constructed a wooden barrier fence to separate the public from the construction area, placed directional signage at the public parking lots to guide people to the entrance of the new courthouse, and formed and poured the final sidewalks early, incorporating temporary entrance aprons to the construction staging lot. This gave the public a safe walking surface to access the new courthouse and cleared construction entrances for staging and stocking construction materials and equipment.



to sound-sensitive events at the operational facility. Through ongoing communication with the City of Alpharetta, such limitations can occur without an impact to the overall construction schedule, which is developed through extensive review of the current site. The need to maximize the amount of usable space for the Public Safety building, as well as neighboring businesses and residences, at all times and to minimize the disruption of daily activities are Winter's top priorities.

CITY-CENTRIC LOCATION

Projects in city-centric locations are challenging due to their close proximity to residential neighborhoods and local businesses. Winter will work collaboratively with the surrounding neighborhoods and businesses to ensure the Public Safety Expansion project's site logistics plan recognizes specific traffic patterns, noise ordinances, neighboring concerns, and preferred delivery routes for materials. Communication with the surrounding community will be essential to keep everyone informed

of current and upcoming construction activities. Additionally, Winter has experience coordinating construction activities around local events as needed.

RESTRICTED SITE

This project location is restricted by an occupied government facility and a city-centric setting, which means staging and laydown, parking, and deliveries can be logistically complicated. To overcome these challenges, Winter prefers to utilize just-in-time (JIT) delivery methods. JIT delivery not only reduces needed lay down areas, but also reduces the risk of theft and vandalism of stored materials. From the onset, all of Winter's subcontractors will be notified of the intent to utilize just-in-time deliveries in order to allow proper planning for materials.

Parking is also an important consideration. For the Public Safety Expansion project, Winter will explore options such as imposing strict carpool



Proven Results: Forsyth County Courthouse & Detention Center

One of the most important lessons learned on the Forsyth County Courthouse & Detention Center project was the process of pre-planning the work where new construction is in close proximity to an operational building, or in the case of this project, multiple operational buildings.

The new detention center was installed within feet of the existing jail, which was required to remain operational and secure 24 hours a day throughout the entire construction period. All of the provisions and accommodations were drawn, detailed, and shared with the entire team for review, including the local Fire Marshall and code officials. These provisions included:

1. A temporary covered pedestrian walkway to the entrance of existing jail
2. Temporary pipe and structures for stormwater management and improved site drainage throughout construction
3. A temporary vehicle sallyport
4. Re-configuration of parking lots and traffic routes to accommodate visitor and officer traffic
5. Establishment of a temporary security perimeter to limit access into and out of the construction areas



directives for all subcontractors and negotiating with neighboring businesses to utilize a portion of their parking facility. On past projects with similar sites, Winter has successfully provided a shuttle service between this off-site parking and the jobsite.

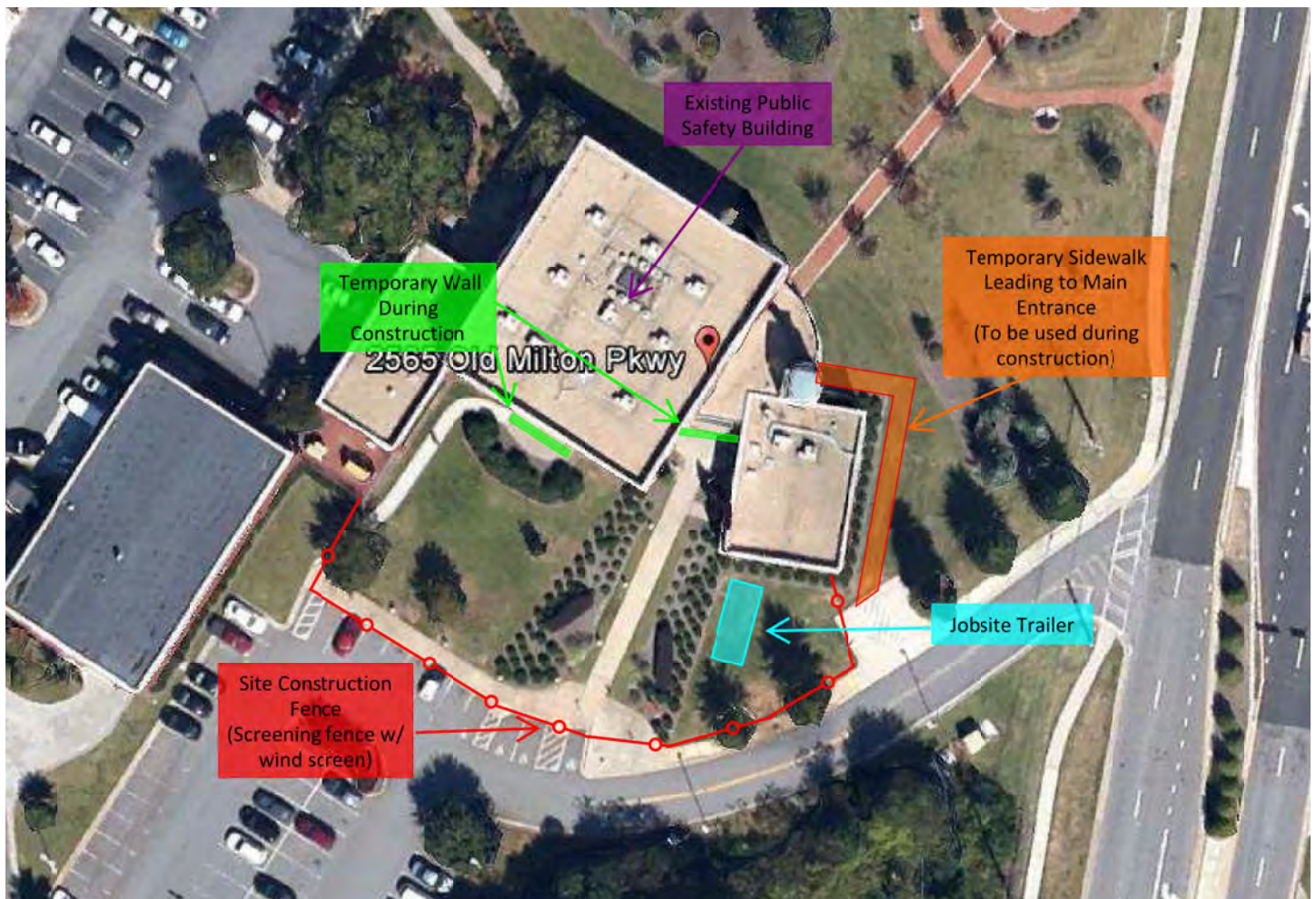
Winter is fully aware that the current parking lot is full during the majority of the facilities operating hours. Ensuring close coordination of just-in-time deliveries, prior to and after the facilities operative hours, will assist in maintaining normal operations of the existing facility.

SITE PLAN APPROACH

Due to the nature of the site, along with the existing facility maintaining full operations during construction,

Winter has prepared a preliminary site plan (pictured below) to detail our vision of key elements as follows:

- Full temporary walls at expansion/existing facility interface will be installed to ensure security of the existing facility, along with safety from the construction area.
- Construction fencing with screening around the construction area perimeter will maintain public safety.
- An alternate main entrance is proposed with temporary sidewalk leading the public from the current parking lot to the alternate entrance during construction to maintain normal operations.





Case Study: Collaboration in the Name of Cost Control

On the Forsyth County Courthouse and Detention Center project, Winter worked with the design team and subcontractors in a cost control measure to analyze wall types used throughout the facilities. Through this process, we were able to integrate security, life safety, and programming information from the design team with ideas from the mason and drywall contractor to ensure we properly identified each wall type and delivered the most cost-effective option. This included a combination of wall types, heights, composition, and detail. This same exercise was performed on a reflected ceiling plan to establish the most cost-effective combination of hard ceilings, soffits, acoustical ceiling types, etc.

- ii. Discuss your firm's role as a team member of a coordinated Project Delivery Team, which includes the Owner, Owner's Representative, Architect, Specialty Consultants, and Program/Project Manager.

A TRUE PARTNERSHIP

We use every opportunity to partner with Owners, Architects, Subcontractors, and the community. Each project is distinct, yet our commitment to collaboration is consistent across all projects — it is of utmost importance to us and facilitates our ability to be Good Experience Builders.

Often a Construction Manager's role is to be more than a business partner: a good CM will also be an advocate for you. Our commitments do not end with warranty periods and do not stop along the lines of project scope. This is because sharing a vision and being a supporter of project success means pushing for issue resolution with Alpharetta's best interests at heart. Winter is dedicated to continually meeting every aspect of this promise and to exceeding your expectations at every opportunity.

For the Public Safety Expansion project, we regard our relationship with the City of Alpharetta and Pieper O'Brien Herr in the same manner: as true partners. Partnering at the onset of and throughout a project is Winter's standard approach. Many of our client

partnerships, both private and public, began with preconstruction and consulting services and then evolved into additional services, such as master planning and development and design-build and design-assist projects. Embracing and prioritizing a partnership approach is the only way to ensure these types of projects are successfully completed, and we look forward to being a partner to the City of Alpharetta and to strengthen our partnership with Pieper O'Brien Herr.

- iii. Provide information regarding the services required to ensure the project goals are accomplished, and the materials and methods that will be employed.

APPROACH TO PRECONSTRUCTION SERVICES

Winter Construction provides comprehensive preconstruction services. Our estimating team provides early and ongoing cost and constructability reviews, which helps establish a baseline for all phases of design. Additionally, our services ensure that cost controls are in place before construction begins. As indicated in the personnel section, Andrew Tait will be the day-to-day lead during the preconstruction process.

As important as cost controls are to the success of your project, our team understands, however, that



cost control is not design control. We realize the importance of understanding the City of Alpharetta's and Pieper O'Brien Herr's vision for the project; therefore, our primary goal in developing early cost models is to verify that your vision is accurately reflected in our estimate. The cost model communicates our understanding of the project to the team through detailed quantity survey, 3D modeling, and product narratives to ensure the accuracy and completeness of the budget.

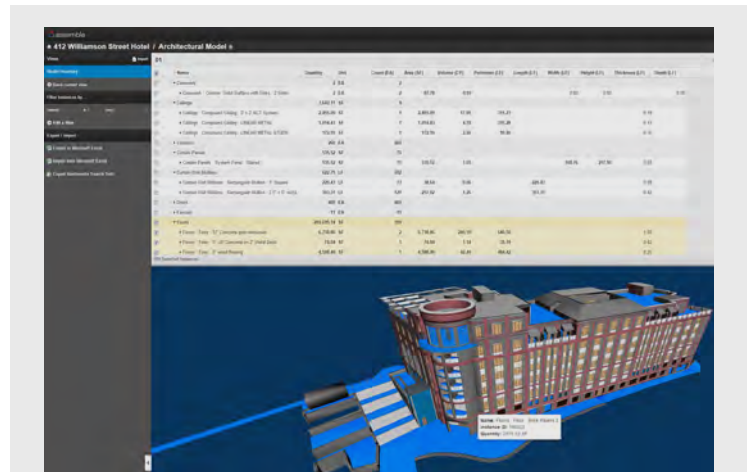
We will provide the following services during the preconstruction process:

Establish a Detailed Preconstruction Timeline

- Working with the City of Alpharetta and Pieper O'Brien Herr, establish milestone design dates
- Clearly outline anticipated deliverables needed to provide accurate cost feedback
- Identify early release packages to assist the design team in focusing on schedule critical items

Create an Early Conceptual Budget

- Based on schematic program information, establish a baseline project budget
- Ensure budget accuracy by reviewing the project goals, challenges, and concerns with the owner and design team
- Convey our understanding of the project scope through highly-detailed estimates, 3D modeling, and written narratives
- Anticipate and address potential issues to assist the team in focusing on critical budget problems early in the design



Utilizing 3D Models in Assemble Systems

This tool is used to easily communicate our assumptions early in the design process, as well as highlight any design changes that might have occurred during the process. In the above example, we are looking at quantity take-off information for hardscape in the Revit model.

Maintain Cost Controls During Design Development

- Implement cost controls and check to maintain project budget at all phases of design
- Provide budget updates in order to enhance project quality, ensure project success, and facilitate informed decision-making during design
- Provide value alternates that maximize return on investment and minimize scope deletions or reductions
- Maintain the City's and Pieper O'Brien Herr's vision for the project

Maximize Communication Among Team Members

- Facilitate a "fluid" design/preconstruction effort through weekly or bi-weekly preconstruction meetings



Case Study: Design Charrettes

When working on Gilmer County Courthouse Phase II, the not-to-exceed schedule limited the Architect's time to develop the miscellaneous and minor structural steel details needed for the parapet framing around the roof, the porches, and the cast stone support steel, thus delaying the steel fabrication and the finalization of the GMP to the County.

Winter hosted a series of design charrettes, bringing the steel supplier, steel detailer, architect, and structural engineer together, to work through the plan details and also do a concurrent review by all parties of the fabrication drawings. This allowed for steel to be released for fabrication, a basis of design established for incomplete areas, which allowed for other detailing to move forward, and for us to finalize the cost for the basis of design in these areas.

- Provide expert opinions related to constructability and cost to the design team and consultants
- Provide continually updated value alternates and cost modeling to allow the team to make informed decisions during the design process
- Provide detailed, early constructability review for structural frame type and efficiency, mechanical system life-cycle analysis, site layout and balance, skin products, and systems to assist in design development

Provide Timely Budget Updates

- Based on milestone design dates, provide budget updates with fully detailed estimates and models
- Organize review meetings to ensure the team's complete understanding of the project scope and review the estimate detail
- Solicit subcontractor/vendor bids to ensure competitive pricing and local participation
- Provide complete, open-book subcontractor bid analysis for team review

Guarantee Our Budget at 40% Construction Documents

- Work with the design team to clearly define anticipated documents at 40% CD release
- Identify project exposures and recommend contingencies to cover such exposures
- Solicit the City of Alpharetta's approval of early release packages to ensure on-time completion

Throughout the GMP process, Winter encourages active involvement from the City of Alpharetta: our bid packages and green sheets are always 100% *open book*. Once all final quotes are received, Winter will work with the City of Alpharetta to select the most competitive and competent subcontractors for each scope of work.

Winter's project team will coordinate subcontractor invitation selection lists with the City of Alpharetta to include all subcontractors who can provide the quality and competitiveness to the project. Additionally, the team will solicit and qualify local subcontractors with trade-specific bid packages that detail the scope of work, define the subcontractor agreement, and provide a preliminary project schedule to ensure that the complete scope of work is covered. This allows the team to verify that each subcontractor has included a complete scope of work in its quote.

Cost Control During Preconstruction

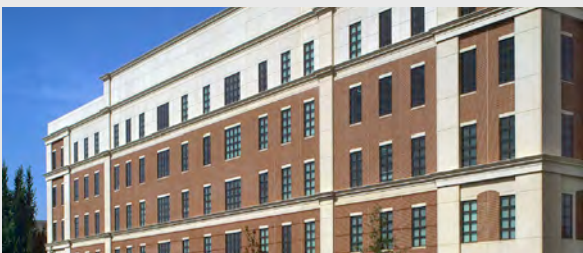
In order to track the project scope and budget throughout the design process and as we near issuance of the GMP, Winter Construction enacts cost control practices, which serve as both controls and means for integration into the final GMP. During preconstruction, Winter Construction constantly reviews budget and cost impacts as the design progresses in order to clearly communicate the cost impact of specific design decisions or material selections and provide alternatives to the City of Alpharetta.



Our budgets are always clear and straightforward, and we frequently provide line-by-line comparisons for the budgets developed throughout the completion of design. Winter Construction solicits subcontractor input early in the process, particularly for major trades or any unusual materials or systems. Effective value analysis and value engineering prevent unnecessary design drawings of details, systems, and specifications that do not meet budget requirements; therefore, Winter actively promotes value analysis techniques early in the design review and preconstruction phases. This approach has proven successful on all of Winter's CM at-Risk projects, because our *100% Open-Book* policy keeps the entire team informed of cost issues, schedule updates, and value engineering suggestions.

Subcontractor Engagement

As indicated elsewhere, early subcontractor involvement is key to ensure accurate pricing as well scheduling feedback. Getting subcontractor feedback early and often helps streamline the GMP process.



Case Study: Collaboration Among Trades

During the Forsyth County Courthouse and Detention Center project, Winter facilitated collaboration among multiple skin trades to arrive at the most aesthetically pleasing, cost-effective, energy-efficient building skin.

The result was a combination of precast concrete panels, masonry, EIFS, light weight precast profiles, metal panels, and glazing incorporated early in the design phase to eliminate late Value Engineering of this critical component late in the project.

Constructability Reviews

At Winter, we pride ourselves in building the project before construction even commences. As early as the RFP stage, our project team develops the schedule during the initial planning phase and attends a schedule outline meeting to define the base schedule, taking all logistical elements into consideration. The baseline schedule incorporates all major Owner milestones, as well as the design schedule. **In short, we build it before we build it.**

Upon project award, the project team will create a contract award schedule to prioritize each subcontractor trade based on the baseline schedule. Constructability reviews are performed by the entire team, including the superintendent, to resolve any potential design challenges prior to construction commencing. It will be particularly important to this project that we develop optimal construction phasing plans.

Maintainability and Life-Cycle Analysis

Winter will confirm that major building systems in the Public Safety Expansion are good operational systems that have low maintenance and operating costs and perform interactively, according to the contract documents. We will provide a maintenance plan that includes an exhaustive list of every asset that will require maintenance to ensure the City of Alpharetta receives the maximum return on investment for this project throughout the facility's lifetime.

The following services start in the design phase and continue through the warranty phase:

- Conducting and documenting maintainability meetings.
- Reviewing the project schedule and identifying the milestone maintainability activities. Milestone activities may include



equipment start-ups, system start-ups, testing activities performed by the subcontractor, readiness of each major system, and system functional testing as part of the process.

- Providing a start-up plan for each piece of equipment and system that is identified.
- Performing functional performance testing as specified.
- Providing all test reports generated by Winter and its subcontractors to document system/equipment testing included in the contract (i.e. hydrostatic pipe test report, pipe flushing & disinfection report, air & water balance report, etc.).
- Providing a deficiency log.
- Submitting a *Training Plan* that identifies specific personnel and their qualifications to provide general training, supplemental training materials, and training session agendas. We also videotape all training for future use.
- Maintenance Schedule – Winter will provide a complete listing of all assets with a proposed schedule of maintenance activities for each for a period of two years after substantial completion.
- Operation and maintenance manuals and as-builts.
- Post-Acceptance Phase Review – Winter schedules an 11-month walk-through with all parties to ensure continued satisfaction and update any issues.

Additionally, a preconstruction meeting is conducted with each subcontractor prior to its start of work. At these meetings, detailed discussion occurs regarding schedule, safety, submittal review, drawing and specification review, closeout review, and quality control. Minutes are published for all meetings and reviewed periodically. These meetings are paramount

to communicating and reinforcing all of the project requirements all members of the construction team.

- iv. Discuss your firm's approach to project control, including scope, schedule, budget and cost control, and construction quality control.

APPROACH TO THE CONSTRUCTION PROCESS

Winter firmly believes that both a successful relationship and project are established by good communication. It is Winter's fundamental objective beyond being a great builder to be a great communicator. This includes communication among Winter, the City of Alpharetta, Pieper O'Brien Herr, our subcontractors, and the community. Information from our meetings is distributed to everyone involved with the Public Safety Expansion Project as appropriate. Winter will also distribute weekly logs to the City of Alpharetta and Pieper O'Brien Herr to ensure all team members are aware of open and critical items.

We ensure frequent, open communication through the following activities, at a minimum:

- Daily huddles with public safety officials
- Weekly photo reports distributed to the entire team and stakeholders, as appropriate
- Helping communicate activities to employees of the facilities and maintenance departments, and vice versa, to avoid disruptions

APPROACH TO SCHEDULE DEVELOPMENT & MAINTENANCE

Winter has proven through years of experience that it can meet (or beat) schedule deadlines while meeting quality expectations. We are committed to meeting each and every deadline necessary to allow required access to the operational buildings around the Public Safety Expansion construction site.



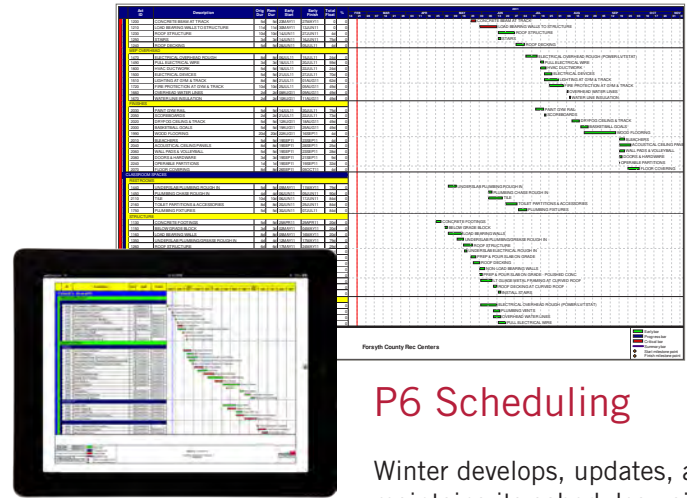
Schedule Development Process

The overall project schedule is developed at the project-team level during programming in full collaboration with the City of Alpharetta. The schedule will include activities and commitments from all parties throughout both the preconstruction and construction phases of the Public Safety Expansion project. It establishes the overall project plan and is the roadmap to sequence the construction work.

Winter and Pieper O'Brien Herr's quick mobilization is directly related to the prompt release of major trades and critical procurement items. Simultaneously, Winter will be contacting temporary trailer vendors, the power company, phone company, and temporary fencing companies to ensure that jobsite facilities are in place as soon as possible to support the work. Required preconstruction erosion control meetings will be scheduled as soon as possible with the appropriate inspection authority.

With input from local subcontractors and suppliers, the procurement items are listed, lead times on materials are factored into activities, milestones are established, and issues, such as protection of the public, road closures, environmental issues, and other constraints are incorporated.

Prior to publishing the final schedule, Winter schedules a meeting with major subcontractors to obtain their input on the sequencing of work. This process proves crucial in developing a realistic schedule that holds all of the subcontractors accountable. The input and buy-in of major subcontractors refines the schedule, ensures that all team members have participated in the schedule creation, and allows everyone to be a part of the Public Safety Expansion project's success.



P6 Scheduling

Winter develops, updates, and maintains its schedules using P6 software. Additionally, Winter's team members are issued iPads to allow for instant schedule updates from the field.

Finally, the overall project schedule is provided to all team members so that everyone understands the impact of each milestone. Winter's team will continue to refine the schedule for the Public Safety Expansion project just according to the following goals.

We pride ourselves on building a comprehensive schedule before the project commences. The team will solicit input and develop a roadmap so that planning, design, and preconstruction efforts are moving in the most efficient direction right away.

Long-Lead Items

Winter will require major equipment and material lead-times from every subcontractor on bid day. If discrepancies are noted, Winter's bid team will contact the subcontractor, or direct supplier if necessary, to confirm the supplied information.

Winter's project management system tracks a submittal log with data populated directly from the schedule. Reports generated from the PM system



VP, Preconstruction, Andy Rogers leading a pull-planning session during preconstruction for a Winter project.

will be printed and reviewed in detail at every OAC meeting. Any past-due or critical items are highlighted in the printed report. For mechanical equipment, light fixtures, millwork, glass and storefront framing, door hardware, and other long-lead items, a member of Winter's team will visit subcontractor and manufacturer facilities to review fabrication progress.

The project schedule will include activities for submittal lead times, Winter's review times, and material lead times. These will be updated on a weekly basis to track progress. Three-week look ahead schedules specific to each subcontractor will be distributed at our weekly sub coordination meetings to ensure they are aware of their upcoming submittal dates and material needs. Often, a disconnect exists between trade contractor project management and the actual material needs of their field staff simply because of miscommunication. These issues are eliminated by a weekly procurement-specific review of the schedule.

Keeping Flexibility in Mind

The schedule is a working document used from programming through the end of construction. Design changes due to funding decisions and phasing requirements will inevitably change the flow of the project. Winter will utilize interactive design sessions with

Pieper O'Brien Herr to quickly work through issues and test design ideas onsite. With a flexible set of organized activities, Winter's team can provide immediate schedule feedback during these sessions.

Process to Maintain the Project Schedule

Important to maintaining a schedule is to establish an open line of communication with all partners on the team. This includes not only our team and the City of Alpharetta, but also permitting and inspection officials.

Meetings with the City of Alpharetta and the subcontractors will be held on a weekly basis to facilitate communication and coordination. Shop and coordination drawings will be prepared for all major systems in advance of installation. Pre-mobilization meetings are held with all trade subcontractors prior to mobilization.

Pre-installation meetings will be held with inspectors and quality control personnel prior to starting major trades of work to review quality and schedule expectations. Coordinating work with inspectors has proven useful in past projects and avoids any scope or schedule issues. Each member of Winter's team takes on the promise to deliver a quality trial courts facility on time, and we make a personal pledge to the City of Alpharetta.



Winter's Weekly Photo Reports

Winter provides our clients weekly construction progress reports that include photos and other pertinent information. These reports are completely customizable and can be distributed to all stakeholders, such as current Public Safety staff members and visitors.

With every team member committing to certain aspects of the schedule, and the schedule cementing those commitments, Winter can accurately monitor the progress of the work. The frequent updates and reviews of the schedule allow the project team to monitor progress and the status of critical construction milestones and immediately implement any necessary corrective strategies.

Schedule Communication Tools

The project schedule is an active and ongoing part of every project. It grows and changes based on both internal and external factors. Therefore, the entire project team is responsible for a minimum of weekly updates to the project schedule. Successful communication of the project schedule is achieved, at a minimum, through weekly subcontractor meetings, weekly Owner/Architect/Contractor (OAC) meetings and three-week look-ahead schedule meetings. Updated schedules are shared at OAC meetings, and information from these meetings is distributed to everyone involved with the project.

Regular updates allow the project team to foresee and react in a timely manner. In addition to regular schedule updates, Winter field teams provide a Weekly Photo Report that details the work performed on the job site for the previous week, the work performed that week, the work scheduled for the upcoming week, and other pertinent information.

MANAGING COST ESCALATION

With proper planning, this can be achieved without any serious cost escalation issues. Unit costs for construction materials, labor rates for regular and overtime hours, and equipment rental rates will be a requirement from all trades at the time of initial bid. Winter's standard subcontract includes a section listing these unit rates and specifies that they apply to all change order work. Winter then requires that all change



Building Mock-Ups

Winter will build a full-scale mockup of the exterior like this one built for Dawson County Government Center. The purpose is to proactively identify and address water management issues before continuing work on the actual building. This prevents schedule delays and potential for building leaks.



order proposals, including component change orders for future phases of work, include a detailed breakdown of material, labor, and equipment. This process ensures that change order pricing in later phases of the project is just as competitive as on bid day.

QUALITY ASSURANCE & QUALITY CONTROL

Quality is maintained and enforced by every representative of Winter at all times. We utilize a formal program that facilitates planning for both quality assurance and quality control. The process begins with quality assurance and involves reviewing the project documents to determine what standards are to be followed and what mock-ups will be constructed prior to any work commencing. All mock-ups, meetings, and deliverables required are integrated into the overall project schedule.

Winter requires pre-installation and mock-up meetings with every trade to review drawings, specifications, submittals, and safety requirements, and to ensure there is a thorough level of understanding from each project team member. We provide more mock-ups and pre-installation meetings than required to ensure proper interpretation of design intent. The transition from quality assurance to quality control is an equally important part of the overall quality

process. During the quality assurance phase, specific checklists are modified to include all job specific requirements. The checklists are utilized during construction to monitor quality and ensure the work is being completed to the highest of standards. Winter's philosophy in quality, much like safety, is that it is the responsibility of every member of the project team.

As the project nears completion, Winter requires each trade to conduct a thorough review of its own work and provide a written punchlist for any items requiring correction. Once the trades' identified items are completed, Winter will then perform its own review and generate a punchlist for each trade. When all items are completed, Winter's team will request a formal review by Pieper O'Brien Herr.

Winter has found that successfully managing the quality process throughout the duration of the project ensures a positive and successful closeout.

Winter's Proprietary Water Management Plan

Winter has a very specific and closely monitored Water Management Plan that follows a system of policies, procedures, and checklists to ensure a watertight building enclosure. Unique to Winter Construction, the Water Management Plan is a fully customizable, web-based, automated program that ensures the



project team proactively reviews requirements, educates the entire project team, as well as executes and inspects construction progress. The Water Management Plan includes a checklist that sends the project team, the responsible subcontractors, and Winter's quality manager with weekly email reminders of upcoming inspection requirements.

Frequent updates enable the project team to ensure the proper sequence of work will occur between waterproofing activities and the exterior building envelope. With this tool, the project team can communicate, follow up, and resolve any potential issue as the construction of the building envelope continues.

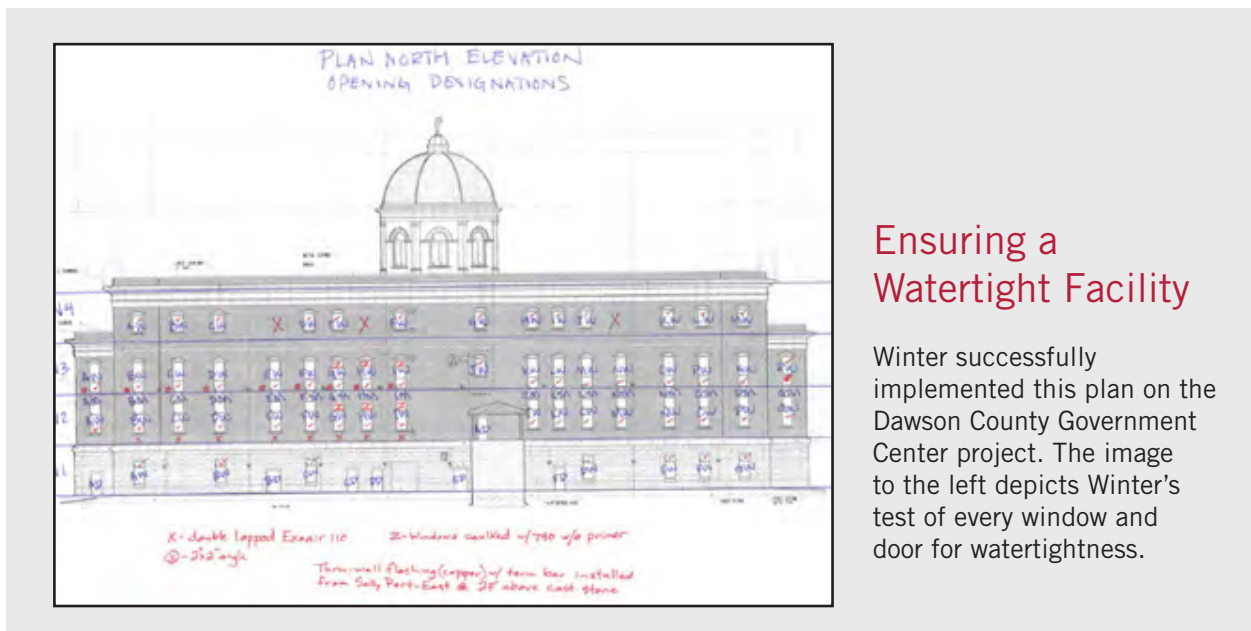
Winter's Proprietary Emergency Water Containment and Removal System

Winter is well aware that the accidental release of water or water intrusion from fire protection sprinkler systems, domestic water pipes, wind-driven rain, or flood waters during construction or demolition operations can result in significant losses. Without immediate

action, the costs associated with repairs, construction time, damage to furniture, fixtures, and the physical structure, and loss of merchandise inventories and revenue due to disruption can escalate to serious levels. To mitigate this risk, Winter developed an Emergency Water Containment and Removal System.

The purpose of this Emergency Water Containment and Removal System is to have a plan of action in place that is entrusted to all employees and workers on a project.

The kit has not been used on a Winter project since 2010, when working on the Commerce Club project on the 49th floor of the 191 building. A pipe, not identified on the drawings, was deemed to be abandoned by the Owner and Architect, who directed Winter to demolish the line. It was quickly determined that the line was still active, but because it was not indicated on the drawings, no one immediately knew where to find the shut-off valve. The Winter team was able to use the plan to contain the water and prevent significant damage to the floors below.





“ Zurich’s Risk Engineering has observed and documented for over 14 years your commitment to industry best practices that has resulted in a superior loss performance. By embracing proven and tested high impact techniques, Winter Construction will continue to garner measurable results with a positive impact to your bottom line.

A.E. (Skip) Osborn, P.E., CRIS, M.ASCE
Sr. Risk Engineering Consultant, Zurich Services Corporation

APPROACH TO SAFETY

Winter’s culture of safety starts with Brent Reid, President and CEO. Tim Thomas, Winter’s in-house, designated Safety Officer, reports directly to Brent, but the lines of authority don’t stop there; every employee at Winter is empowered and encouraged to report and take action against potential safety violations.

Each of Winter’s jobsites is subject to regular, random safety inspections, during which Tim Thomas objectively scores the superintendents. These safety scores push accountability to the person managing the site every day. Inspection reports are published to the company immediately, and re-inspections are held if any violations are found.

Subcontractors are required to submit corrective action plans for all infractions in writing. Foremen must also hold a safety meeting with all employees to re-train them on safe working procedures. This ensures that unsafe conditions are corrected immediately. Subcontractor personnel found working unsafely for a second time, regardless of the infraction, are removed from the site permanently.

Safety Program

Winter’s safety department develops and executes an effective safety program to ensure compliance with standards and to reflect the changing demands of field training in the construction industry. Although safety is always the responsibility of every representative of Winter, Chuck Greenway, our superintendent for this project, is the pivotal steward of Winter’s safety program. He is responsible for the following:

- Instructing employees in safe work practices and methods
- Enforcing proper use of personal protective equipment and use of tools for the job
- Ensuring that no unsafe practices/conditions develop
- Identifying and addressing any job hazards
- Ensuring subcontractors are fully informed about safety requirements
- Conducting daily safety inspections and toolbox safety talks
- Leading by example

Project-Specific Safety Plan

The project team develops a project-specific safety plan to address and outline the particular safety precautions necessary for the construction site. Winter understands that extra precautions are necessary when performing renovation, and, therefore, places the highest priority on the safety of the public, its employees, and subcontractors. Prior to mobilization, Winter will conduct coordination meetings with the Client to fine tune the schedule, determine site-specific safety requirements, and discuss site logistics. Winter pays special attention and closely coordinates and schedules deliveries and daily parking.



Construction access requirements and other jobsite rules are written into all subcontracts and are actively enforced. Requirements are discussed during all weekly construction-phase meetings.

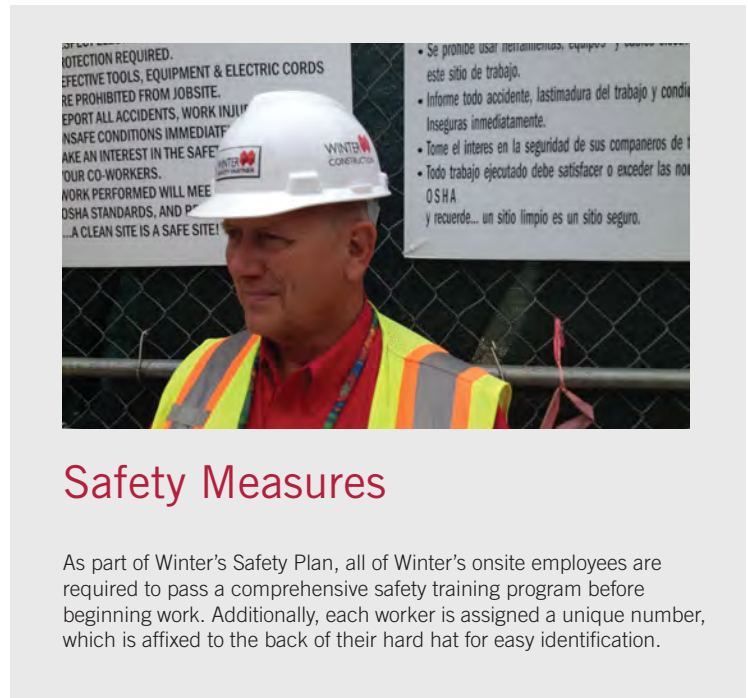
Badging Requirements

We have proven experience working in facilities with strict security access requirements, such as at Hartsfield-Jackson Atlanta International Airport. In order to complete work at Hartsfield-Jackson Atlanta International Airport (HJAIA), a general contractor must be able to meet stringent security requirements. Every worker, whether part of the management team or a subcontractor, must pass a 10-year FBI background check to be renewed annually, and badges may be confiscated if any of the Department of Aviation (DOA) security rules are violated.

In 5 years of working at HJAIA, Winter has earned a stellar reputation for following DOA regulations, as well as those of multiple Airport departments and agencies, all while delivering work to the client on time and on budget. Successful projects in such an environment requires careful logistics planning, close management, and expert communication – and Winter has all the experience required to work in those circumstances.

- v. Discuss your firm's approach to achieving leading edge performance and latest industry trends.

Winter Construction strives to be an industry leader, adopting the latest technology and techniques in order to ensure our clients have a good experience working with us. Among such tools and methods, we utilize lean construction techniques, comprehensive project management software, building information modeling, and mobile, cloud-based technology.



Safety Measures

As part of Winter's Safety Plan, all of Winter's onsite employees are required to pass a comprehensive safety training program before beginning work. Additionally, each worker is assigned a unique number, which is affixed to the back of their hard hat for easy identification.

LEAN CONSTRUCTION

Winter's standard approach to design, preconstruction, and construction efforts incorporates Lean Principles as a matter of course, and we successfully deliver our projects using these practices. Typical techniques such as pull planning, just-in-time deliveries, and prefabrication are used on a daily basis by our teams, and we anticipate opportunities to utilize any and all of these techniques on this project.

Our mission:

**Right Material. Right Time.
Right People. Right Site Conditions.**

During design, our focus is on maximizing value and minimizing waste. Through design charrettes with the architect, engineers, subcontractors, and suppliers, our goal is to ensure the right materials are specified and the right details are drawn to ensure efficiency. This includes life-cycle studies, proposing new technology/materials, constructability analysis, and real time/real world budget feedback. We believe in the benefit



Proven Results: Lean Techniques

With everyone bought in to the deadlines, we were able to eliminate confusion and wasted time that inevitably ensues from the traditional method. This allowed us to have material delivered on-site just 10 days after structural design was released.

Winter thrives on innovation. We have worked closely with structural contractors and skin contractors to design buildings with panelized EIFS skin and hybrid

Winter has true friends in the subcontractor market – ones that share our passion for innovation and lean project delivery. They remain our partners because they have seen us effectively implement these processes and have reaped the benefits. These subcontractors readily share knowledge and expertise starting in the design phase, and they are proponents of the lean management techniques, which make the project a success. They know that when they show up to begin work that the site will be ready, the work will be coordinated, and the material they deliver can immediately be put in place.

Pull planning will be beneficial to ensure all interested parties are committed to the schedule, which is particularly important on a phased project such as this. Getting early subcontractor involvement is critical not only for the schedule, but also for constructability and maintainability reviews. Our on-site management personnel understand that communication is key. They know that involving each sub in pull planning scheduling sessions ensures buy-in for the work, schedule, and sequence which lies ahead. The communication doesn't stop there. Sequence and flow of work are often posted on floor plans in the work area, so all trades know their goals and know they will be held responsible. Daily huddles are held with key trades to communicate the short range schedule and milestones, to work out any conflicts and to plan ahead for deliveries and smooth logistics. The goal of our site teams is to always "make it happen" as opposed to "monitoring what happens." **We use logs as tools, not as trackers.**



Case Study: State-of-the-Art Materials

To solve a problem of performance efficiency, space constraints, cost considerations, and schedule constraints, Aquatherm piping was used in the mechanical room at the Forsyth County Courthouse and Detention Center. The central plant was located in the courthouse and served both facilities. Through coordination with our design assist mechanical sub, vendor, and mechanical engineer, we pursued a design that put chillers in line for greatly improved efficiency. We used Aquatherm Blue Pipe, which was coordinated in BIM and prefabricated. Benefits of this pipe include efficient installation, no insulation, and increased flow rates. Additionally, they don't corrode, are nearly maintenance-free, and are exceptionally efficient.

During construction, we require all subs to follow our guiding principles to ensure the workplace is clean and organized, which results in a safer, more efficient environment. Surplus material is removed from the project; deliveries are coordinated and staged according to the master logistics plan; the jobsite is cleaned through composite clean-up crews at regular intervals; and prefabrication is implemented to the greatest extent possible. These principles are required in our standard form of contract, and they are reinforced at trade preconstruction meetings. Winter's policy is to hold detailed preconstruction meetings with each trade weeks before mobilization to work out any last-minute coordination.

Again, communication is paramount. Winter needs to know the subs are educated and prepared prior to hitting the job, and we need to listen to the subs' needs to ensure we have the site ready to make them efficient. We take these meetings much further in areas of MEP coordination and skin coordination, which will include series of meetings, models, and mock-ups to ensure scopes are coordinated and details are worked out before production begins.

Winter employs the use of BIM in order to maximize the benefit of prefabrication. Potential opportunities for prefabrication, which Winter has used on previous projects, include thermo-piping for mechanical room, plumbing in gang bathrooms, and drywall soffits. Having

subcontractors on board in a design-assist role early is key to implementing and maximizing the benefit of many types prefabrication or modularization.

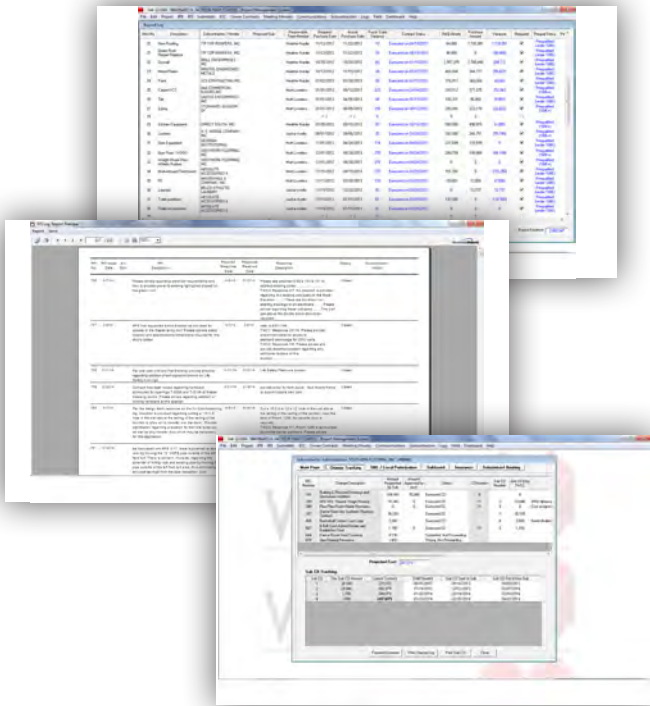
It is always our goal to put work in right the first time at a high level of quality and to minimize punch. This is done through on-paper coordination, models, mock-ups, and in-place quality control standards. We have checklists and QC guidelines for every trade to assist in this process. Once work is installed, we immediately begin the punch/deficiency list process. This is done visually through Plangrid software, which all of Winter's field employees can easily access with iPads.

WEB-BASED PROJECT MANAGEMENT SOFTWARE CAPABILITIES

We employ a number of different options for cloud-based project management software, such as SharePoint, PlanGrid, Procore, and our proprietary PM System for document-sharing and collaboration. We are prepared to work with the City of Alpharetta to identify which program is appropriate to interface with the City's existing systems.

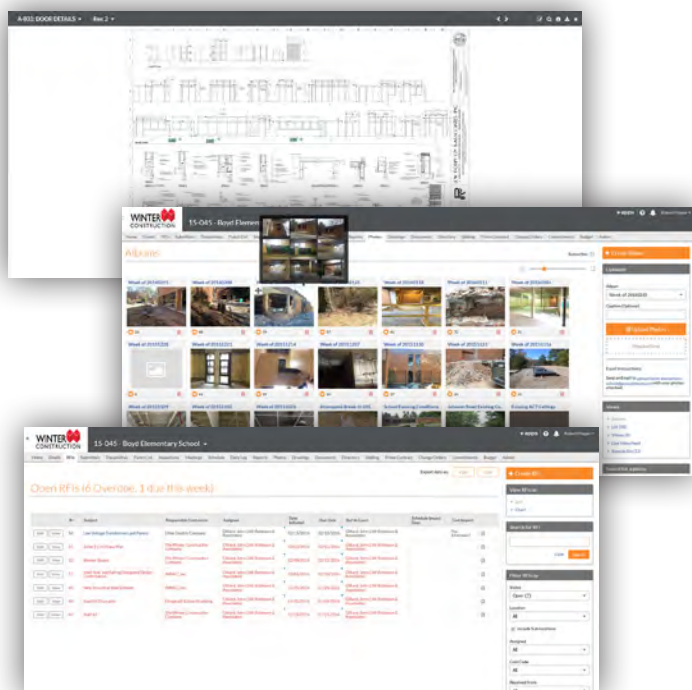
Winter's Proprietary PM System

Winter's proprietary Project Management (PM) System, designed and developed in-house, provides Winter's project teams with flexible and effective software for managing projects and coordinating the work that



Project Management Software

Winter employs a number of solutions to collaborative project management. Above are screen shots from Winter's proprietary PM System, and below are representative web-based software capabilities.



occurs daily on construction sites. Winter's PM System is tied to other internal systems, such as Preconstruction's Invitation to Bid system and accounting systems. Our PM System does everything that off-the-shelf programs do, but also has the additional benefit of being easily modified to accommodate specific project needs.

In addition to our web-enabled PM System, Winter's teams keep all documents updated electronically and use iPads in the field to quickly access the most current and up-to-date documents. Our teams also use iPads for safety inspections, photo documentation, rolling deficiency logs, annotating drawings, and punch lists.

Web-Enabled, Cloud-Based Solutions

Winter utilizes web-enabled, cloud-based services as a single source solution to virtually every dimension of the communication and document control for a project. Through these programs, Winter can provide members of the Owner, Design, and Subcontractor teams full access to the folders and documents. These features are available through any web browser, tablet, or smartphone, and include:

- A web-based *RFI* system
- A powerful *Drawing Management Tool*
- An *Online Documents* Tab that allows team members to get and share documents online
- A *Photo Browser* that provides all team members instant access to weekly progress photos
- Daily Logs and Reporting Features
- Meeting Agendas and Minutes
- Online *Punch List* and *Inspections* that integrate with the *Drawings Tool*



- A *Project Schedule Tool* that integrates with the Primavera P6 project schedule
- Change Order / Change Requests
- Payment Applications

Winter has found these project management systems to be instrumental in decreasing project waste and improving schedule durations by:

1. Expediting answers and flow of information from the Design Team all the way to the people performing the work
2. Eliminating double processing of information with a single source software (removing multiple websites, logins)
3. Reducing incorrect work due to Subcontractors not having the right information
4. Eliminating the need for paper copies of information – Projects can be run completely paperless through jobsite data vaults, iPads, and Smart Phones

BUILDING INFORMATION MODELING

Winter utilizes Building Information Modeling (BIM) technology through our in-house BIM team, who will assist the project team during each stage and phase by using BIM imaging and modeling software specific to the needs of the project.

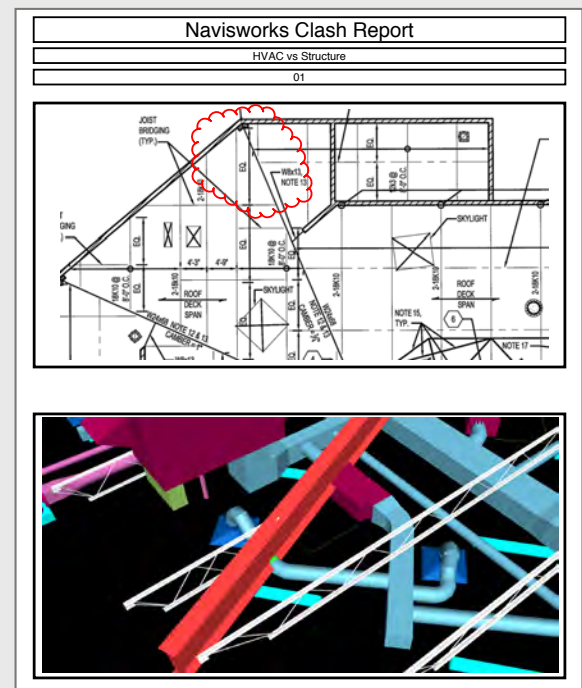
Preconstruction

BIM technology is a powerful tool during preconstruction. In this phase, we use Autodesk Revit and Assemble to generate three-dimensional models, allowing us to better visualize and understand project conditions. The Revit model includes significantly more data than traditional two-dimensional drawings. Using Assemble software (an example is shown in the Preconstruction Approach section), we can both

extract quantity information from the Revit model and assign lost analysis data to the model assemblies. We will use this information to collaborate and coordinate frequently with the City of Alpharetta and Pieper O'Brien Herr to assure there are no constructability issues.

Construction

During the construction phase of the project, Autodesk Navisworks is used to coordinate multiple models to assist the team in determining if any clashes exist in the project. These clashes, such as an electrical fixture interfering with a structural beam, can then be addressed and resolved before they are uncovered in the field, saving the client and the team time and resources.



Clash Report

Above is an example of a clash report from one of Winter's previous projects. Leveraging BIM during construction can help to identify and prevent issues like this before they become a costly issue during construction.



Additionally, four-dimensional scheduling software can also assist in coordinating the project timeline with the models, ensuring no discrepancies exist between them.

Post Construction

When we enter the post-construction phase, we will deliver the BIM facility management tools, including the working Autodesk Revit files needed to help owners better maintain their buildings systems. These files contain building plans, specifications, and other detailed information within the model, which can be accessed at any time.

The BIM “as-built” model offers the City of Alpharetta the following advantages:

- **Additional Accuracy of Information:** Because the coordination taking place during the construction process is housed in the model, updates are made as the changes occur. This limits discrepancies between as-built drawings and as-built conditions when compared to traditional red-lined drawings.
 - **Ease of Use:** Rather than tasking your maintenance department to research hundreds of drawings to find one piece of information, an interactive model allows them to virtually walk through the building and find the required information in each location they need.
 - **Consolidation of Important Information:** Facilities and maintenance personnel can access information on each piece of equipment or product found in your building, such as sizes, manufacturer and model numbers, and purchase dates, and it is also linked to the electronic Operations and Maintenance Manuals. If your maintenance department
- needs to change a filter they can select the equipment in the model and pull up the exact size and specification of the filter to be used.

The as-built model can be of additional benefit to your Facilities department for years after building completion, including these potential uses:

- **Integration:** BIM can be integrated with the facility’s maintenance management system to automate a preventative maintenance program. This means that not only will BIM tell you what filter to replace on a particular unit in the building, it can remind you when they need to be replaced. For systems that are already in place, BIM is used to supplement the system with additional data.
- **Green Building Analysis:** Your BIM Model can be a continuously updated vault of information for continued green initiatives. If you decide to seek LEED-EBOM (Building Operation and Maintenance) Recertification in the future, your model will be the basis for analyzing which new credits should be pursued or which existing credits can be improved.
- **Future Projects:** When planning for future use of space, interior build-outs, or continued development, the existing BIM model will already contain the starting point for the next round of coordination.



APPENDIX

REQUIRED FORMS (COST PROPOSAL IN A SEPARATE ENVELOPE)

- Forms Required to be Returned with Every Proposal Submitted:
 1. City of Alpharetta Disclosure Form
 2. Bid Bond – A certified check may be submitted in lieu of a Bid Bond
 3. Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)
 4. Request for Taxpayer Identification Number and Certification (W-9)
- Forms required to be held on file by Offerors/Contractors:
 5. Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using subcontractor(s) – Prime Contractor to retain on file)*
 6. Affidavit Verifying Sub-subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using sub-subcontractor(s) – Prime Contractor to retain on file)*
- Optional Forms:
 7. Notice of 'No Bid'

Appendix A: Standard Forms

It is our honor and pleasure to submit this proposal and be considered for this opportunity. Our goal is to not only be awarded this project and build an excellent Public Safety Expansion and good experience throughout, but it is also our objective to build a lasting relationship with the City of Alpharetta and become your go-to construction manager for your future building needs.

Per the instructions on page 25 of the RFP, only the original proposal contains our completed forms. They are not included in the proposal copies.

Again, we thank you for your consideration. Please contact us with any questions you might have.

Brent Reid, CEO
404-965-3310
breid@winter-construction.com

Carrie Campbell, Director | Government
404-965-3412
ccampbell@winter-construction.com

City of Alpharetta Disclosure Form and Certificate of Non-Collusion



DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your firm and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this should be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response.

Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☒ **No known relationship exists.** *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist.** *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official Name and position: _____

Amount/Value of Contribution _____

Description of Contribution including date of contribution _____

Any other Relationship Type _____

City of Alpharetta Employee's/Official's Name _____

This form must be completed and returned with response in order for your response to be eligible for consideration.

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [City] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business is defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

The Winter Construction Company

Authorized Signature:

Printed Name and Title of Person

Signing: Brent Reid, CEO

Date: 4/14/16

Firm's Address: 191 Peachtree Street, NE, Suite 2100 Atlanta, GA 30303

Contact's Email Address: breid@winter-construction.com

***This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response.**

Bid Bond

(Five Percent (5%) of Bid for the Pre-Construction fee)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

The Winter Construction Company, as **CONTRACTOR**, and

Arch Insurance Company, as **SURETY**, are hereby

held and firmly bound unto CITY OF ALPHARETTA, GEORGIA, as **CITY**, in the penal sum of

Five Percent (5%) of Bid for the Pre-Construction fee Dollars (\$ 5% of Bid for the Pre-Construction fee) for

the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

Signed this 4th day of April, 2016.

The condition of the above obligation is such that whereas the **CONTRACTOR** has submitted to the **CITY** a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of **Public Safety Expansion, CM at Risk** including, but not limited to, to provide complete preconstruction and construction management services for the Public Safety Expansion.

NOW, THEREFORE,

(a) If said bid shall be rejected or in the alternate,

(b) If said bid shall be accepted and the **CONTRACTOR** shall execute and deliver a Contract in the Form of Contract attached hereto (properly complete in accordance with said bid) and shall furnish a bond for his faithful performance of said Contract and for the payment of all persons performing labor or furnishing material in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

BID BOND

Page 2 of 2

The **SURETY**, for value received, hereby stipulates and agrees that the obligations of said **SURETY** and its bond shall be in no way impaired or affected by any extension of the time within which the **CITY** may accept such bids, and said **SURETY** does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the **CONTRACTOR** and the **SURETY** corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

The Winter Construction Company
191 Peachtree Street, Suite 2100, Atlanta, GA 30303

CONTRACTOR

(SEAL)

By: 

Arch Insurance Company
Three Parkway, Suite 1500, Philadelphia, PA 19102

SURETY

(SEAL)

By: 

Georgia Representative Colette R. Chisholm, Attorney-In-Fact
Georgia License No. 2734600

Surety Contact Information:

Address: Arch Insurance Company, One Liberty Plaza, 29th Floor, New York, NY 10006

Phone: (212) 328-2384

Fax: (212) 651-6499

Email: cclive@archinsurance.com

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570, as amended) and be authorized to conduct business in the State of Georgia.

ACKNOWLEDGEMENT OF PRINCIPAL – IF A CORPORATION

STATE OF Georgia } SS
COUNTY OF Douglas }

On this 8th day of April, 2016 before me personally appeared S. Brent Reid to be known, who, being by me duly sworn, did depose and say; that he/she resides at _____, that he/she is the President of The Winter Construction Co. the corporation described in and which executed the within insurance instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order.

Sandra K. Wespon



ACKNOWLEDGEMENT FOR PRINCIPAL, IF LIMITED LIABILITY COMPANY

STATE OF _____ } SS
COUNTY OF _____ }

On this _____ day of _____, _____ before me personally appeared _____ to me known and known to me to be the _____ of _____, a Limited Liability Company, described in and who executed the foregoing insurance instrument and acknowledged to me that he/she executed the foregoing insurance instrument and acknowledged to me that he/she executed the same as and for the act and deed of said Limited Liability Company.

ACKNOWLEDGMENT OF SURETY COMPANY

STATE OF New York } SS
COUNTY OF Nassau }

On this April 4, 2016, before me personally came Colette R. Chisholm to me known, who, being by me duly sworn, did depose and say; that he/she resides in New York County, State of New York at he/she is the Attorney-In-Fact of the Arch Insurance Company the corporation described in which executed the above instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order; and the affiant did further depose and say that the Superintendent of Insurance of the State of New York, has, pursuant to Section 1111 of the Insurance Law of the State of New York, issued to Arch Insurance Company (Surety) his/her certificate of qualification evidencing the qualification of said Company and its sufficiency under any law of the State of New York as surety and guarantor, and the propriety of accepting and approving it as such; and that such certificate has not been revoked.

Michelle Wannamaker
Notary Public

NY acknowledgment

MICHELLE WANNAMAKER
Notary Public, State of New York
No. 01WA6294569
Qualified in Kings County
Commission Expires December 23, 2017

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON BLUE BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Mortgage, Note, Loan, Letter of Credit, Bank Deposit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Camille Maitland, Colette R. Chisholm, Desiree Cardlin, George O. Brewster, Gerard S. Macholz, Lee Ferrucci, Mia Woo-Warren, Nelly Renchiwich, Rita Sagistano, Robert T. Pearson, Susan Lupski, Thomas Bean and Vincent A. Walsh of Uniondale, NY (EACH)

its true and lawful Attorney(s)-in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed:

Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00).

This authority does not permit the same obligation to be split into two or more bonds in order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on September 15, 2011, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

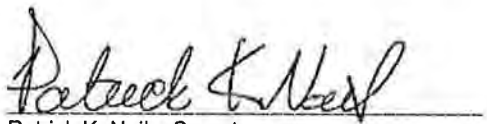
This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on September 15, 2011:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on September 15, 2011, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company.

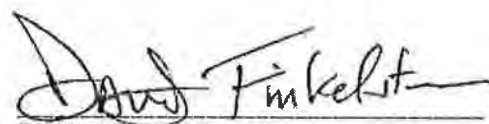
In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 11th day of February, 2016.

Attested and Certified

Arch Insurance Company


Patrick K. Nails, Secretary

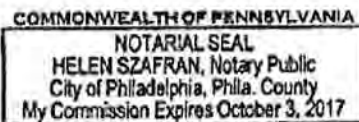


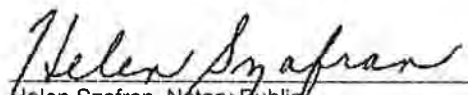

David M. Finkelstein, Executive Vice President

STATE OF PENNSYLVANIA SS

COUNTY OF PHILADELPHIA SS

I, Helen Szafran, a Notary Public, do hereby certify that Patrick K. Nails and David M. Finkelstein personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

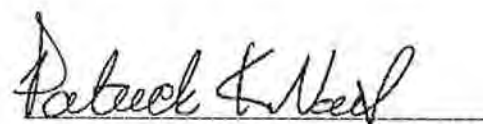



Helen Szafran, Notary Public
My commission expires 10/03/2017

CERTIFICATION

I, Patrick K. Nails, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated February 11, 2016 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said David M. Finkelstein, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 11th day of February, 2016.


Patrick K. Nails, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:

Arch Insurance – Surety Division
3 Parkway, Suite 1500
Philadelphia, PA 19102



ARCH INSURANCE COMPANY
STATEMENT OF FINANCIAL CONDITION
DECEMBER 31, 2015

Assets

Cash in Banks	\$ 110,818,719
Bonds owned	2,252,133,802
Stocks	443,246,384
Premiums in course of collection	315,190,102
Accrued interest and other assets	<u>424,036,382</u>

Total Assets \$ 3,545,425,389

Liabilities

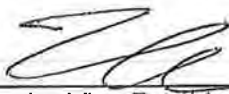
Reserve for losses and adjustment expenses	\$ 1,474,654,524
Reserve for unearned premiums	350,319,009
Ceded reinsurance premiums payable	159,104,960
Amounts withheld or retained by company for account of others	259,454,120
Reserve for taxes, expenses and other liabilities	<u>475,353,408</u>

Total Liabilities 2,718,886,021

Surplus as regards policyholders 826,539,368

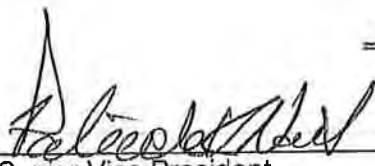
Total Surplus and Liabilities \$ 3,545,425,389

By:



Senior Vice President, Chief
Financial Officer and Treasurer

Attest:



Senior Vice President,
General Counsel and Secretary

State of New Jersey)

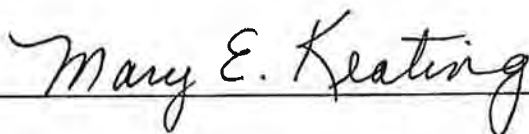
) SS

County of Hudson)

Thomas James Ahern, Senior Vice President, Chief Financial Officer and Treasurer and Patrick Kenneth Nails, Senior Vice President, General Counsel and Secretary being duly sworn, of ARCH INSURANCE COMPANY, Missouri; and that the foregoing is a true and correct statement of financial condition of said company, as of December 31, 2015.

Subscribed and sworn to before me, this 1st day of March, 2016

Notary Public



MARY E. KEATING
NOTARY PUBLIC OF NEW JERSEY
ID # 2449628
My Commission Expires 8/28/2019

**Affidavit Verifying Contractor Participation in Federal Work
Authorization Program (E-Verify/I-9)****AFFIDAVIT VERIFYING CONTRACTOR
PARTICIPATION IN FEDERAL WORK
AUTHORIZATION PROGRAM**

GEORGIA

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

126196

Federal Work Authorization (E-Verify) User Identification Number

6/11/2008

Date of Authorization

The Winter Construction Company

Name of Contractor

Public Safety Expansion

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on April, 14, 2016 in Atlanta (city), Georgia (state).

A handwritten signature in blue ink, appearing to read "Brent Reid", written over a horizontal line.

Signature of Authorized Officer or Agent

Brent Reid, CEO

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 14th DAY OF April, 2016.

A handwritten signature in blue ink, written over a horizontal line.

NOTARY PUBLIC

My Commission Expires:

September 15, 2018

Request for Taxpayer Identification Number and Certification

Form W-9 (Rev. December 2014) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.
--	---	---

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. The Winter Construction Company	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) <i>(applies to accounts maintained outside the U.S.)</i>	5 Address (number, street, and apt. or suite no.) 191 Peachtree Street, NE, Suite 2100 6 City, state, and ZIP code Atlanta, GA 30303 7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)
 Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	

Part II Certification
 Under penalties of perjury, I certify that:
 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 3. I am a U.S. citizen or other U.S. person (defined below); and
 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here
 Signature of U.S. person

Date **4/14/16**

General Instructions
 Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/form9.
Purpose of Form
 An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1088 (home mortgage interest), 1088-E (student loan interest), 1088-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

SECTION 5: COST PROPOSAL

The Respondent shall determine fee structure and amounts necessary to accomplish all services requested within this RFP. Any questions necessary to confirm requested services or fees should be submitted to the Procurement Agent identified in Section 1.0 and resolved prior to submittal of Respondent's proposal. Clarify services and associated fees as necessary to prevent scope disputes and unexpected fees during execution of Respondent's services.

The expansion is approximately 4,500 sq. ft. to 6,000 sq. ft. and includes associated infrastructure and FF&E. (See Section 3.0 Scope of Project/Specifications)

- A. Using Appendix F, provide a complete fee schedule for all services to be delivered.
- i. Fee Proposal: Preconstruction Phase
 - Provide Preconstruction fee compensation input using the format defined within Appendix F.
 - ii. Fee Proposal: Construction Phase
 - Construction Management fee percentage during the Construction Phase shall be stated per the format defined within Appendix F.
- B. Attach separate pages to Appendix F that describe possible Sub-consultants and Services that would require additional fees.

Award will consider price, but price will not be the sole, determining factor.

Instructions for submitting Cost Proposal: One (1) Hard Original copy marked "Original" with original signatures shall be submitted in a separate, sealed opaque envelope within the sealed proposal package. See *Section 3.0, #7 Cost Proposal and Proposal Price Certification* for complete submittal directions.

Proposal Price Certification

In compliance with Section 3 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Response (Proposal) Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY The Winter Construction Company

ADDRESS 191 Peachtree Street, NE, Suite 2100 Atlanta, GA 30303

AUTHORIZED SIGNATURE(S) 

PRINT / TYPE NAME(S) AND TITLE(S) Brent Reid, CEO

Carrie Campbell, Director of Government

CONTACT INFO: PHONE NUMBER 404-965-3412

CONTACT INFO: E-MAIL ADDRESS ccampbell@winter-construction.com

APPENDIX F: COST & FEE PROPOSAL

The expansion is approximately 4,500 sq. ft. to 6,000 sq. ft. and includes associated infrastructure and FF&E. (See Section 3.0 Scope of Project/Specifications)

1. PRECONSTRUCTION SERVICES COMPENSATION

Contractor shall be paid a lump sum Fee for performing the Services outlined in the Agreement for Preconstruction Services. The Fee shall be payable by Owner in accordance with the following schedule (this preconstruction fee will be included in the final GMP with GC and Fee amounts):

Schematic Design (SD)	\$ 5,000
Design Development (DD)	\$ 5,000
75% Construction Documents	\$ 5,000
Through Final GMP Submission	\$ 5,000
Total Preconstruction Fee	\$ 20,000

2. CONSTRUCTION MANAGEMENT FEE

Construction Management fee during the Construction Phase shall be stated below as a percentage of the "Cost of Work" as defined in Article 6 of AIA Document A133-2009 (unless otherwise specified herein by Offeror). This fee should be based on the hard costs anticipated as part of the budget, as identified in Section 3.2 of the RFP.

Construction Management Fee	3.75 %
-----------------------------	--------

3. Attach separate pages to Appendix F that describe possible Sub-consultants and Services that would require additional fees.

N/A



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: MAYOR AND COUNCIL

FROM: BOB REGUS

DATE: JUNE 06, 2016

RE: DESIGNATING CERTAIN SPACES IN THE CITY CENTER PARKING DECK
AS TIME LIMITED PARKING

Following the Workshop presentation by Cheri Morris on May 23rd, it is recommended the City designate three hour parking for up to two hundred one spaces in our parking deck, effective January 1, 2018.

Attached are two pages. The first page is from Mrs. Morris and outlines the issue and solution for successful retail at the City Center. The second page is the recommended layout of the deck as presented by Mrs. Morris in the Workshop. I recommend staff have the latitude to work with Mrs. Morris if this plan needs to be changed by rearranging where particular parking may be needed yet keeping the number of three hour designated spaces remains at two hundred one.

The City would be charged with enforcement as it is in other designated areas of downtown.

Any questions let me know.

MAYOR
DAVID BELLE ISLE

COUNCIL MEMBERS
JASON BINDER
JIM GILVIN
MIKE KENNEDY
DAN MERKEL
DONALD F. MITCHELL
CHRIS OWENS

CITY
ADMINISTRATOR
ROBERT J. REGUS

RECOMMENDATION FOR ALPHARETTA CITY CENTER PARKING DECK ALLOCATION

For retail to be successful the parking must be convenient, visible and and simple to use. The cities in metro Atlanta that have busy mixed-use downtowns or districts, are struggling with this issue. (Midtown Atlanta is an example of inconvenient, complicated parking that has killed a retail district in a densely populated and affluent trade area.)

THE ISSUE

Retail parking spaces turn over seven times a day on average, as shoppers and diners come and go.

Mixed use properties need to be designed so that office workers, store and restaurant employees, who arrive before the customers, don't park in the convenient spaces and leave their cars all day long.

Residents in mixed use projects will also park in the most convenient spaces, even when they have designated, gated parking.

Private property developers always put in place a parking plan to protect the retail customer spaces and they enforce that plan through fines, booting and towing. These practices are not allowable on public property.

THE SOLUTION

To control the parking in City Center we recommend the City implement the policy in the deck that it is enacting in other parts of downtown; free time-limited parking. This will be available for anyone who is visiting to shop, dine or go to a meeting in City Hall or the office building.

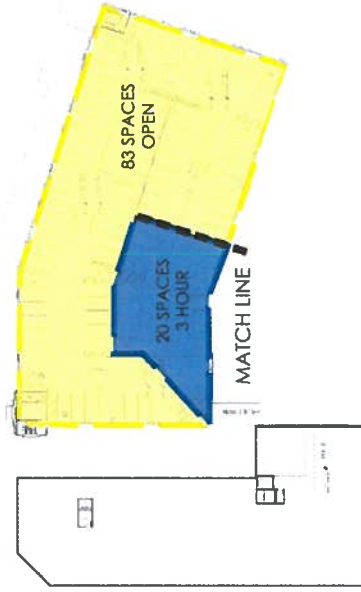
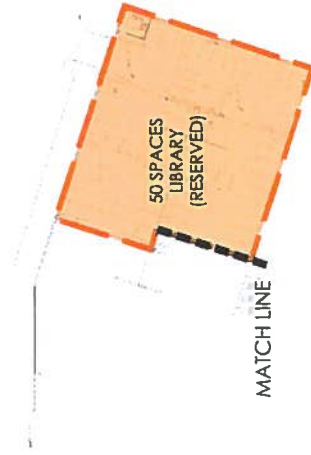
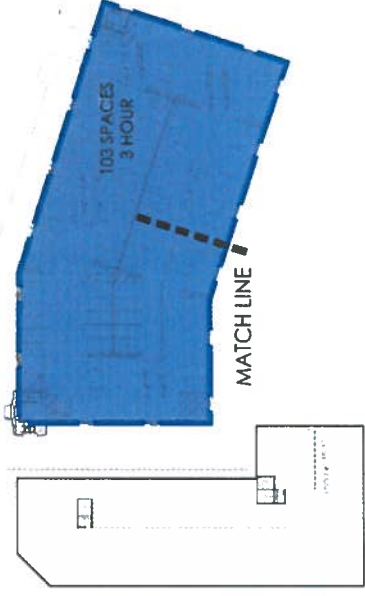
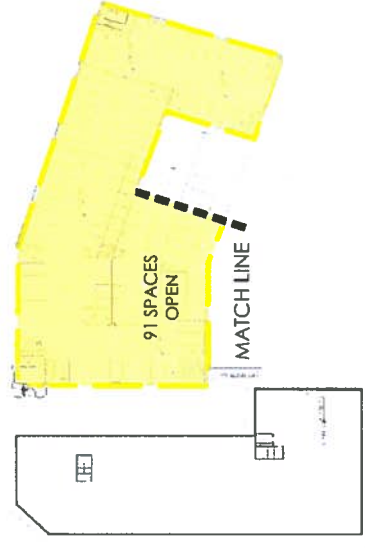
Because City Center is a mix of dining and shopping, the time needs to be 3 hours. Anything short of that does not allow a visit that combines both shopping and dining, which will be a core part of the property's draw.

The attached drawing shows the 201 most convenient, most intuitive parking spaces marked as 3 hour parking. The remaining 190 spaces on the upper levels are unrestricted, to be shared by all-day parkers, including City Hall employees, the new office building and the retail and restaurant employees.

(It should be noted that retail customers entering the deck from the west entrance should be encouraged to move forward into P2, as if they turn to the right they go down the ramp and are quickly put out onto Park Plaza.)

ALPHARETTA CITY CENTER

CITY DECK	
UNDESIGNATED	190 SPACES
3 HOUR	201 SPACES
LIBRARY	50 SPACES
TOTAL	441 SPACES
SURFACE PARKING	
CITY STREETS	124 SPACES





City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: June 6, 2016

I. AGENDA ITEM TITLE: APPROVAL OF FISCAL YEAR 2017 BUDGET, MILLAGE RATE LEVY, AND RELATED FINANCIAL MATTERS (E-911 RESOLUTION)

II. RECOMMENDATION:

The purpose of this meeting is to provide an update on the Recommended Fiscal Year 2017 Budget and adopt the following: (a) E-911 Resolution; (b) Fiscal Year 2017 Budget Ordinance (1st reading); and (c) Fiscal Year 2017 Millage Rate Ordinance (1st reading).

III. REPORT IN BRIEF:

The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview of the operating and capital budget at the April 25th City Council meeting and a detailed discussion of the operating/capital initiatives at the May 2nd, May 16th, and May 23rd City Council meetings. There have been no changes to the budget since the May 23rd City Council Meeting.

Tonight is the first of two public hearings and the first of two meetings to vote on the FY 2017 Budget with the schedule as follows:

- June 6, 2016

- Public Hearing
 - City Council Meeting
 - E-911 Resolution
 - Budget Ordinance (1st reading)
 - Millage Ordinance (1st reading)

- June 20, 2016

- Public Hearing
 - City Council Meeting
 - Budget Ordinance (2nd reading)
 - Millage Ordinance (2nd reading)

The attached Budget Ordinance is substantially similar in structure as in previous years and provides authority for revenue/appropriation levels, carryforward appropriation authority, staffing level authorizations, etc. The main changes to the Ordinance include: (1) authorizing the budget to be amended upon issuance of the Series 2016 GO Bonds (Parks and Transportation Bonds) to reflect all associated activity; and (2) adjusting the maximum pay ranges for the city's established pay grades to keep pace with inflation and reflect market conditions. Cost of the pay range update is negligible as few employees have reached the maximum of their pay range and, once reached, raises are currently paid out as lump-sum payments.

IV. ALTERNATIVES:

V. ATTACHMENTS:

E-911 Resolution, Budget Ordinance (FY 2017 Budget), Exhibit A: Budget (legal level of control), Exhibit B: Budget Detail (FY 2017), Millage Rate Ordinance



A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA TO DECLARE, REAFFIRM AND IMPOSE AN EMERGENCY 911 CHARGE ON TELEPHONE SERVICES WITHIN THE CITY OF ALPHARETTA

WHEREAS, the Mayor and Council of the City of Alpharetta, Georgia in fiscal year 1992 enacted a resolution establishing an Emergency Telephone System Fund; and

WHEREAS, pursuant to then-existing law, the Mayor and Council, at public meetings, declared the necessity for imposing a monthly emergency 911 charge of \$1.50 per telephone line in the City, \$1.50 per wireless subscriber in the City, \$1.50 per voice over internet protocol subscriber in the City, and \$0.75 per retail transaction of prepaid wireless telecommunications services within the City; and

WHEREAS, subsequent to the original adoption of the resolutions declaring the necessity for the 911 charges, the City has annually declared and reaffirmed the necessity for the monthly 911 charge of \$1.50 per telephone line, \$1.50 per wireless subscriber, \$1.50 per voice over internet protocol subscriber, and \$0.75 per retail transaction of prepaid wireless telecommunications services; and

WHEREAS, the Mayor and Council hereby desire to reaffirm the necessity of the monthly 911 charges of \$1.50 per telephone line, \$1.50 per wireless subscriber, \$1.50 per voice over internet protocol subscriber, and \$0.75 per retail transaction of prepaid wireless telecommunications services for fiscal year 2017 to maintain the Emergency 911 Fund; and

NOW, THEREFORE, IT IS HEREBY

RESOLVED that the Mayor and Council of the City of Alpharetta do hereby reaffirm the necessity for the monthly 911 charges of \$1.50 per telephone line, \$1.50 per wireless subscriber, \$1.50 per voice over internet protocol subscriber, and \$0.75 per retail transaction of prepaid wireless telecommunications services within the City for fiscal year 2017 and hereby authorize the imposition of such fees to continue to fund and maintain the Emergency 911 Fund.

SO RESOLVED this _____ day of _____, 2016.

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

(SEAL)

Attest:

City Clerk



AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016, AND ENDING ON JUNE 30, 2017, AS ITS ANNUAL BUDGET, APPROPRIATING THE USE OF FUNDS SHOWN THEREIN AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CITY FOR SUCH FISCAL YEAR; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Alpharetta have held public hearing(s) upon its proposed millage rates and its proposed budget for the 2016-2017 fiscal year;

WHEREAS, the proposed budget represents a balanced budget for each of the City's various funds, so that anticipated revenues equal proposed expenditures for each fund; and

WHEREAS, the 2016-2017 fiscal year budget provides a financial plan for the government, establishing appropriations for each operating department in order to extend services:

NOW, THEREFORE BE IT ORDAINED that this budget, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance, shall be the City of Alpharetta's 2016-2017 fiscal year budget; and

BE IT FURTHER ORDAINED that this budget be and is hereby approved and the several items of revenues shown in the budget for each fund in the amounts anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and

BE IT FURTHER ORDAINED that the expenditures shall not exceed the appropriations authorized by this budget or amendments thereto provided that expenditures for the fiscal year shall not exceed actual funding available; and

BE IT FURTHER ORDAINED that for the following funds, all capital project encumbrances and unexpended appropriations outstanding as of fiscal year end 2015-2016 shall carry forward for the same purpose. If the capital project is complete, the unexpended appropriations shall be re-appropriated to a reserve account.

Fund 210:	Drug Enforcement Agency Fund	Fund 315:	City Center Bond Fund
Fund 215:	Emergency 911 Fund	Fund 316:	Conference Center Bond Fund
Fund 220:	Operating Grant Fund	Fund 317:	Series 2016 Capital Improvements Bond Fund
Fund 270:	Impact Fee Fund		
Fund 275:	Hotel/Motel Fund	Fund 340:	Capital Grant Fund
Fund 301:	Capital Project Fund	Fund 540:	Solid Waste Fund
Fund 302:	Storm Water Capital Project Fund	Fund 600:	Risk Management Fund

BE IT FURTHER ORDAINED that for the following funds, fund balance as of fiscal year end 2015-2016, if applicable, shall be appropriated to a reserve account:

Fund 210:	Drug Enforcement Agency Fund	Fund 316:	Conference Center Bond Fund
Fund 215:	Emergency 911 Fund	Fund 317:	Series 2016 Capital Improvements Bond Fund
Fund 220:	Operating Grant Fund		
Fund 270:	Impact Fee Fund	Fund 340:	Capital Grant Fund
Fund 275:	Hotel/Motel Fund	Fund 410:	Debt Service Fund
Fund 301:	Capital Project Fund	Fund 540:	Solid Waste Fund
Fund 302:	Storm Water Capital Project Fund	Fund 600:	Risk Management Fund
		Fund 605:	Medical Insurance Fund
Fund 315:	City Center Bond Fund	Fund 790:	OPEB Trust Fund

BE IT FURTHER ORDAINED that the budget detail, “Exhibit B” attached hereto is hereby approved for the purposes of administering the aforementioned adopted budget and authorizing the number of positions for each employee classification; and

BE IT FURTHER ORDAINED that for the following pay grades, the Maximum pay ranges will be increased by 10% effective July 1, 2016 (Minimum pay ranges remain the same and Mid-Point pay ranges are calculated figures that have been adjusted accordingly) reflected as follows:

ANNUAL SALARY RANGE				
FLSA	GRADE	Minimum	Mid-Point	Maximum
N	A	\$23,100.00	\$31,880.00	\$ 40,660.00
N	B	\$26,250.00	\$36,225.00	\$ 46,200.00
N	C	\$31,500.00	\$45,205.00	\$ 58,910.00
N	D	\$36,750.00	\$54,760.00	\$ 72,770.00
E	E	\$42,000.00	\$62,610.00	\$ 83,220.00
E	F	\$47,250.00	\$70,405.00	\$ 93,560.00
E	G	\$53,550.00	\$76,845.00	\$100,140.00
E	H	\$60,900.00	\$84,020.00	\$107,140.00

BE IT FURTHER ORDAINED that upon issuance of the Series 2016 Capital Improvements Bonds, the Director of Finance is authorized to amend the budget to reflect the associated activity in accordance with the City’s budget policies, Generally Accepted Accounting Principles, and the project funding detail as set forth in Exhibit B; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect expenditures and appropriations within capital project funds as approved by the City Council; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect grant/contract revenues and expenditures upon receipt of an executed grant award document, intergovernmental agreement, contract, or comparable documentation; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect actual revenue/expense activity within those funds statutorily/contractually obligated to distribute all collections to the city and other entities (e.g. Hotel/Motel Fund which distributes all tax proceeds to the City, Alpharetta Convention & Visitor's Bureau, and the Tourism Product Development – Conference Center Facility); and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect donation and/or contribution revenues and expenditures upon documented approval by the director of the benefitting department and the actual receipt of the donation and/or contribution; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect as provided by law, but the budget adopted hereby shall take effect as of July 1, 2016.

ADOPTED AND APPROVED this ____ day of _____, 2016

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

(SEAL)

Attest:

City Clerk

City of Alpharetta
FY 2017 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	Special Revenue Funds							Capital Project Funds		Enterprise Fund	Internal Service Funds		TOTAL
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	
REVENUES:													
Property Taxes	\$ 21,409,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,914,000
Local Option Sales Taxes	15,100,000	-	-	-	-	-	-	-	-	-	-	-	15,100,000
Other Taxes	14,254,500	-	-	-	6,000,000	-	-	-	-	-	-	-	20,254,500
Licenses and Permits	2,297,050	-	-	-	-	-	-	-	-	-	-	-	2,297,050
Intergovernmental Revenue	511,000	925,000	-	-	-	-	-	-	-	-	-	-	1,436,000
Charges for Services	3,108,900	2,740,000	605,000	-	-	-	-	-	-	3,300,800	1,310,000	7,244,480	18,309,180
Fines and Forfeitures	2,404,000	-	-	347,600	-	-	-	-	-	-	-	-	2,751,600
Interest Earnings	60,000	5,259	3,000	976	-	-	9,000	-	-	3,478	2,200	-	83,913
Other/Miscellaneous	288,704	-	-	-	-	-	-	-	-	-	-	-	288,704
<i>subtotal</i>	\$ 59,433,154	\$ 3,670,259	\$ 608,000	\$ 348,576	\$ 6,000,000	\$ -	\$ 5,514,000	\$ -	\$ -	\$ 3,304,278	\$ 1,312,200	\$ 7,244,480	\$ 87,434,947
Other Financing Sources													
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 8,854,857	\$ 1,675,000	\$ -	\$ -	\$ -	\$ 10,549,857
Interfund Transfer from Hotel/Motel Fund	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000
Budgeted Fund Balance	6,049,857	-	2,460,150	1,750,000	-	-	302,807	1,730,000	-	-	-	688,514	12,981,328
<i>subtotal</i>	\$ 8,299,857	\$ -	\$ 2,460,150	\$ 1,750,000	\$ -	\$ 20,000	\$ 302,807	\$ 10,584,857	\$ 1,675,000	\$ -	\$ -	\$ 688,514	\$ 25,781,185
Total Revenues	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132
EXPENDITURES:													
Mayor and City Council	\$ 360,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,977
City Administration	2,011,664	-	-	-	-	-	-	500,000	-	-	-	-	2,511,664
Legal Services	650,000	-	-	-	-	-	-	-	-	-	-	-	650,000
Community Development	2,727,412	-	-	-	-	-	-	100,000	-	-	-	-	2,827,412
Public Works	7,887,543	-	1,150,000	-	-	-	-	4,493,271	1,675,000	-	-	-	15,205,814
Finance	3,199,142	-	-	-	-	-	-	-	-	3,304,278	1,312,200	1,441,673	9,257,293
Public Safety	26,494,393	3,670,259	300,000	2,098,576	-	-	-	1,661,123	-	-	-	-	34,224,351
Human Resources	401,756	-	-	-	-	-	-	-	-	-	-	-	401,756
Municipal Court	1,092,257	-	-	-	-	-	-	-	-	-	-	-	1,092,257
Recreation and Parks	8,731,629	-	1,300,000	-	-	-	-	1,846,500	-	-	-	-	11,878,129
Information Technology	1,599,441	-	-	-	-	-	-	720,000	-	-	-	-	2,319,441
Non-Departmental	-	-	18,150	-	-	-	5,000	-	-	-	-	-	23,150
Insurance Premiums (Risk Fund)	640,000	-	-	-	-	-	-	-	-	-	-	-	640,000
Medical Claims	-	-	-	-	-	-	-	-	-	-	-	5,714,666	5,714,666
Contingency	605,000	-	-	-	-	-	-	-	-	-	-	-	605,000
Non-Allocated (Reserve)	-	-	300,000	-	-	20,000	-	1,263,963	-	-	-	776,655	2,360,618
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,625,000	-	-	-	-	-	-	-	2,625,000
Debt Service (Principal and Interest)	286,940	-	-	-	775,630	-	5,811,807	-	-	-	-	-	6,874,377
Debt Service Reserve	450,000	-	-	-	349,370	-	-	-	-	-	-	-	799,370
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
<i>subtotal</i>	\$ 57,183,154	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 3,750,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 100,416,275
Other Financing Uses													
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Interfund Transfer to Grant/Capital Funds	10,549,857	-	-	-	-	-	-	-	-	-	-	-	10,549,857
<i>subtotal</i>	\$ 10,549,857	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,799,857
Total Expenditures	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132

City of Alpharetta
FY 2017 Budget
Recommended Capital Initiatives

	Grant/Capital Project Funds	E-911 Fund/ DEA Fund	Impact Fee Fund	Total
City Administration				
Alpharetta History Room	\$ 250,000	\$ -	\$ -	\$ 250,000
Downtown Beautification/Façade Imp. Grant Program	50,000	-	-	50,000
Economic Development Toolkit	100,000	-	-	100,000
Senior Citizen History Project	25,000	-	-	25,000
Downtown Sculpture Program	75,000	-	-	75,000
Subtotal	\$ 500,000	\$ -	\$ -	\$ 500,000
Community Development				
Recurring Fleet Replacement (F-150; 2017 Qty: 2)	\$ 50,000	\$ -	\$ -	\$ 50,000
Design Services	50,000	-	-	50,000
Subtotal	\$ 100,000	\$ -	\$ -	\$ 100,000
Information Technology				
Technology Replacement (all City departments)	\$ 300,000	\$ -	\$ -	\$ 300,000
Data Center Backup Storage (replacement)	220,000	-	-	220,000
Telephony VOIP Network Switches (replacement)	150,000	-	-	150,000
Application and Desktop Virtualization (Phase I)	50,000	-	-	50,000
Subtotal	\$ 720,000	\$ -	\$ -	\$ 720,000
Public Works				
Recurring Traffic Signal System Maintenance	\$ 75,000	\$ -	\$ -	\$ 75,000
Recurring Milling and Resurfacing	2,000,000	-	-	2,000,000
Recurring Traffic Control Equipment	75,000	-	-	75,000
Recurring Traffic Striping and Signage	180,000	-	-	180,000
Recurring Traffic Calming/Intersection Safety Improvements	35,000	-	-	35,000
Recurring Bridge Maintenance	175,000	-	-	175,000
Recurring Tree Planting and Landscape Improvements	75,000	-	-	75,000
Recurring Stormwater Pipes and Structure Repair and Maintenance	1,250,000	-	-	1,250,000
Recurring Stormwater Drainage Maintenance (ponds, BMPs, sweeping, etc.)	200,000	-	-	200,000
Recurring Stormwater Inspections	100,000	-	-	100,000
Recurring Fleet Replacement (F-150; Qty: 2)	70,000	-	-	70,000
Recurring Fleet Replacement (Admin. Vehicle; Qty: 1)	35,000	-	-	35,000
Rubber Tire Backhoe/Loader (replacement/upgrade)	90,000	-	-	90,000
Northwinds Street and Pedestrian Lights	127,500	-	-	127,500
Pedestrian Intersection Improvements (design)	60,000	-	-	60,000
Old Roswell St Pedestrian Improvements	150,000	-	-	150,000
Webb Bridge Rd Corridor Design	100,000	-	-	100,000
Rucker Rd Corridor Improvements	-	-	1,150,000	1,150,000
Parking Garage (west side of Main Street)	1,035,771	-	-	1,035,771
Old City Hall Brick Wall installation in new City Hall	25,000	-	-	25,000
Pole Barn Extension	35,000	-	-	35,000

City of Alpharetta
FY 2017 Budget
Recommended Capital Initiatives

	Grant/Capital Project Funds	E-911 Fund/ DEA Fund	Impact Fee Fund	Total
Downtown Enhancements	35,000	-	-	35,000
Design Services	115,000	-	-	115,000
Subtotal	\$ 6,043,271	\$ -	\$ 1,150,000	\$ 7,193,271
Public Safety				
Fleet Replacement (2017 Qty: 8)	\$ 300,000	\$ -	\$ -	\$ 300,000
Public Safety Equipment (replacement)	185,500	-	-	185,500
PS Headquarters Improvements	68,000	32,000	-	100,000
PS Facilities (multiple) Roof Repair/Replacement	206,000	-	-	206,000
RAPSTC Repairs/Improvements (replacement)	171,623	-	-	171,623
Public Safety Headquarters Expansion	650,000	1,750,000	300,000	2,700,000
License Plate Recognition Grant Program	80,000	-	-	80,000
Subtotal	\$ 1,661,123	\$ 1,782,000	\$ 300,000	\$ 3,743,123
Recreation and Parks				
Fleet Replacement (2017 Qty: 2)	\$ 50,000	\$ -	\$ -	\$ 50,000
Athletic Scoreboards (maintenance/replacement)	20,000	-	-	20,000
Park Equipment Replacement (recurring)	42,000	-	-	42,000
Parks Facilities (multiple) Roof Repair/Replacement	69,000	-	-	69,000
Wills Park Water Quality Imp. Design (Equestrian Ctr)	75,000	-	-	75,000
Wills Park Drainage Imp. Design (main parking lot)	50,000	-	-	50,000
Park Master Plan Projects	68,000	-	-	68,000
Webb Bridge Park Spectator Seating	135,000	-	-	135,000
Wills Park Batting Pavilion	112,500	-	-	112,500
Alpharetta Arts Center Development	-	-	1,300,000	1,300,000
Wills Park Pool Renovation	1,300,000	-	-	1,300,000
Design Services	50,000	-	-	50,000
Subtotal	\$ 1,971,500	\$ -	\$ 1,300,000	\$ 3,271,500
General Government				
Grant Matches	\$ 20,000	\$ -	\$ -	\$ 20,000
Subtotal	\$ 20,000	\$ -	\$ -	\$ 20,000
TOTAL	\$ 11,015,894	\$ 1,782,000	\$ 2,750,000	\$ 15,547,894
NON-ALLOCATED (future capital/one-time initiatives):	\$ 1,263,963			\$ 1,263,963

Alpharetta

GEORGIA ♦ USA



Recommended Budget

Fiscal Year 2017

(July 1, 2016 through June 30, 2017)

City of Alpharetta, GA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
Thomas G. Harris, Finance Director

Phone: (678) 297-6094
Fax: (678) 297-6063
www.alpharetta.ga.us

Annual Operating & Capital Budget (Line-item Budget Detail)



for Fiscal Year 2017
(July 1, 2016 through June 30, 2017)

Operating and Capital Budget

Fiscal Year 2017

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2 PARK PLAZA
 ALPHARETTA, GA 30009
 PHONE: 678.297.6000
 WWW.ALPHARETTA.GA.US

June 6, 2016

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2017 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
 - Maintenance of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually. This savings equates to a 1.3 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
 - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2015) including funding \$4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Funding totaling \$16.8 million available for capital investment within our city (includes the \$4.5 million in recurring capital discussed above). The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (discussed on the next page), and other sources which are

MAYOR
 DAVID BELLE ISLE

COUNCIL MEMBERS
 JASON BINDER
 JIM GILVIN
 MIKE KENNEDY
 DAN MERKEL
 DONALD F. MITCHELL
 CHRIS OWENS

CITY ADMINISTRATOR
 ROBERT J. REGUS

available for your review and described in detail under the *Capital Initiatives* section of this report.

- ✓ Funding for a new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.
- ✓ Funding for the 2016 Alpharetta Parks and Transportation Bond which will provide \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond will be issued during FY 2017 and is funded through the city's existing millage rate structure.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.

Expanded service levels within the City Administration and Public Safety Departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2017 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 7-9, 2016). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2016 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. salaries, healthcare, etc.).

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

– General Fund:	\$ 67,733,011	(A) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.
– Special Revenue Funds:	14,856,985 (A)	
– Debt Service Fund:	5,816,807	
– Capital Project Funds:	12,259,857 (A)	
– Solid Waste Fund:	3,304,278	
– Risk Management Fund:	1,312,200	
– Medical Insurance Fund ¹ :	<u>7,932,994</u>	
Total	\$113,216,132	

Several of the major points of the FY 2017 Budget are as follows:

- Property Taxes: The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4% with additional new construction values forecasted for recent development within the city (e.g. Avalon).

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017² (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.

¹ Please refer to the *Budget Narrative* section for detailed financial information.

² Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

- Management of personnel and compensation program to align with current market environment:
 - ✓ Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
 - General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position³ and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
 - E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center⁴).
 - ✓ Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide⁵). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
 - ✓ Coverage of group insurance premiums (8% premium increase; \$480,669⁶ incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
 - ✓ Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) including FY 2017 operating initiatives⁷.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$111,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2)

³ Job duties have been absorbed by the Finance Department.

⁴ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁵ This represents the financial impact in FY 2017 (i.e. April-June 2017).

⁶ The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

⁷ Please refer to the *Operating Initiatives* section for more information.

FY 2017 Operating Initiative⁸ funding for the capital lease replacement of the city's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.

- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds⁹.

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2017 Budget, including a multi-year personnel listing by department.

BUDGET AND MILLAGE RATE HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2016: Distributed the FY 2017 Mayor's Recommended Budget
- May 2, 2016: Council Meeting
- May 16, 2016: Council Meeting
- May 23, 2016: Council Meeting
- June 6, 2016: Public Hearing and Council Meeting (Budget/Millage)
 - 1st reading of Budget Ordinance*
 - 1st reading of Millage Rate Ordinance*
 - E-911 Resolution*
- June 20, 2016: Public Hearing and Council Meeting (Budget/Millage)
 - 2nd reading of Budget Ordinance*
 - 2nd reading of Millage Rate Ordinance*

BUDGET ISSUES AND PRIORITIES

The FY 2017 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;

⁸ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁹ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during April 2016 in conjunction with the sale of \$25 million (par) of Development Authority of Alpharetta Revenue Bonds, Series 2016, for a new state-of-the-art 44,000 sq. ft. Conference Center through a public-private partnership with North American Properties (developer of Avalon).

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2017 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Alpharetta is one of only 214 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating. Additionally, Alpharetta is one of only two cities in Georgia to earn an AAA rating from both *Moody's* and *S&P*.

S&P recently raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) as part of the Conference Center bond review.

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-

personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and overall health.
- Incentivizing our wellness program for all employees who elect city health coverage through discounts in their health insurance premiums. This includes the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) includes a loss of the wellness program discount and results in higher premiums paid by the employee.
- Instituting measures to facilitate trend management of chronic illnesses including allowing employees/spouses identified as high risk (including tobacco use) for chronic disease via the biometric screening receive wellness program discounts by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.
- Instituting a Minimum Premium Plan model with our insurance carrier (CIGNA) that reduces premium taxes while maintaining coverage benefits.

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget programs the operating millage reduction into the Debt Service Fund to fund the debt service on the Alpharetta Parks and Transportation Bonds¹⁰ which will be issued during FY 2017.

The city has estimated a 4% increase in digest values with additional new construction values forecasted for recent development within the city (e.g. Avalon).

Taxpayer Savings

The FY 2017 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Development Authority bonds were issued in 2016 to fund construction of a new state-of-the-art Conference Center. Alpharetta Parks and Transportation bonds will be issued in FY 2017 to fund improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Principal and interest payments for fiscal year 2017 are budgeted at \$6,874,377 with the following forecast: 2018 - 2041¹¹: \$7,470,357 (annual average). These figures include debt service associated with both the 2016 Conference Center bonds and the 2016 Parks/Transportation bonds (to be issued in FY 2017).

¹⁰ Please refer to the *Capital Initiatives* section for detailed descriptions of the bond projects.

¹¹ Represents the estimated final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds to be issued in FY 2017. This figure will change once the bonds are issued and final debt service amounts are determined.

Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

	Net Budget Impact
General Fund	
City Administration	
Contracted Marketing/Public Relations Services	\$ 100,000
Public Safety	
Cardiac Monitors Replacement Lease	50,000
Fingerprint Technician (PT to FT)*	-
E-911 Fund	
Communication Officers (4 FTE)	212,000
	\$ 362,000

*\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2017 Budget includes funding of \$16.8 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$23 million. Recommended capital projects total \$15.5 million with an additional \$1.3 million set aside for future capital initiatives.

FY 2017 Capital Improvement Program Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Capital Projects Fund	Total
Sources:						
Available Fund Balance	\$ 6,049,857	\$ 2,355,609	\$ -	\$ 1,750,000	\$ 1,730,000	\$ 11,885,466
(1) Recurring Capital Program	2,825,000	-	-	-	-	2,825,000
Recurring Stormwater Capital Program	1,675,000	-	-	-	-	1,675,000
Pay-as-you-go Capital Investment	-	394,391	32,000	-	-	426,391
	\$10,549,857	\$ 2,750,000	\$ 32,000	\$1,750,000	\$1,730,000	\$ 16,811,857
Uses:						
(2) Capital/Grant-Matching	\$ 10,549,857	\$ 2,750,000	\$ 32,000	\$ 1,750,000	\$ 466,037	\$ 15,547,894
	\$10,549,857	\$ 2,750,000	\$ 32,000	\$1,750,000	\$ 466,037	\$ 15,547,894
Non-Allocated:						
Future Capital/one-time Initiatives	\$ -	\$ -	\$ -	\$ -	\$1,263,963	\$ 1,263,963

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, DEA Fund, and Operating Grants Fund.

The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (to be issued during FY 2017), and other sources which are available for your review and described in detail under the *Capital Initiatives* section of this report

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2015, the city's fund balance totaled \$23.6 million. Of this amount, approximately \$5 million was appropriated in the FY 2016 Budget for capital/one-time initiatives and \$12.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2017 totals \$6.1 million.

Funding Recurring Capital from Operating Budget

FY 2017 includes appropriations totaling \$4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

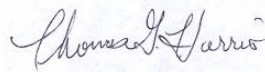
Respectfully Submitted,



David Belle Isle
Mayor



Robert J. Regus
City Administrator



Thomas G. Harris
Finance Director

OPERATING INITIATIVE **REQUESTS**

City of Alpharetta FY 2017 Budget Operating Initiative Requests

Executive Summary

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets.

General Fund

City Administration

Contracted Marketing/Public Relations Services \$100,000

Contracted services with a private marketing/public relations agency to augment current marketing/public relations/publicity efforts. The primary focus will be on promoting projects, activities, and successes related to three primary focus areas:

1. Growth of our technology sector and position as the Technology City of the South;
2. Growth and activity in Downtown Alpharetta; and
3. Overall quality of life and positive projects and newsworthy happenings in the community.

The contracted services will not replace current public information efforts, but augment them in a manner to elevate Alpharetta's exposure through proactive story placement, media buys, and other activities. The contract and activities performed will be managed by the Public Information Office of the City Administration Department and will be coordinated by a marketing team comprised of staff from Public Information and Economic Development to ensure continuity across all public relations/marketing efforts and consistency of brand and messaging. This initiative is supportive of the following Council Goals: (a) Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders; and (b) Promotes Development.

Public Safety

Cardiac Monitors Replacement Lease \$50,000

This request is for funding of an annual lease payment for the replacement of the city's cardiac monitors (9 units; Zoll E-Series). Each of the city's fire apparatus is equipped with a cardiac monitor.

The city's existing cardiac monitors were purchased in 2008 and have exceeded their useful life as they do not meet several current American Heart Association (AHA) recommendations.

Benefits offered by current cardiac monitors over our existing models include:

- Ability to measure End Tidal Co2 (AHA recommendation);

- Ability to transmit 12-Lead EKG to hospital via Wi-Fi (AHA recommendation);
- More intuitive interface (current units require scrolling through several screens to enter certain information);
- EKG printouts are easier to read;
- Units are much lighter and ergonomic.

The cardiac monitors cost approximately \$27,500 each or \$247,500 to replace all 9 units. The department was planning on replacing the units over a three year period but believes it makes more operational sense to replace all the units at once. Having a standard cardiac monitor unit in place allows personnel to focus their training efforts and provides more efficient service to our customers by eliminating variables inherent in having to think and react when operating multiple cardiac monitor units. The Department recommends funding the cardiac monitor replacements through a 5-year capital lease which will ensure a dedicated funding source for replacement of the monitors upon expiration of the underlying lease. The goal is to ensure that our fleet of cardiac monitors is replaced every five years thereby ensuring the best and most advanced care for our customers.

Public Safety

Fingerprint Technician (part-time to full-time)

\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested

This request is for approval of the reclassification of the existing part-time Fingerprint Technician position to a full-time position. Fingerprinting is part of the mandatory background checks required for City permits such as serving alcohol and operating a taxi, and the service is also offered as a courtesy to citizens for personal purposes such as firearms licenses and employment applications. Demand has grown significantly, driven by local development (new restaurants) and expanded background requirements in the private sector. An expansion of the hours during which the service is offered is required to meet both volume and service level demands. Reclassification of the part-time position to full-time will accomplish this while maintaining appropriate controls in the function.

Fingerprint volume is tracked via actual counts, which have grown from 3,869 in 2013 to 4,084 in 2015 to a projected 4,300 in 2016. Quality is tracked by the percentage of print sets that are accepted or rejected by the GBI. The current technician has an exceptionally high acceptance rate and can expand his hours to meet demand while maintaining quality standards.

On an annualized basis, this reclassification of one part-time (current) Fingerprint Technician position to full-time status is estimated to cost \$40,000 annually (\$65,000 annualized budget allocation of full-time position less \$25,000 current budget allocation of part-time position). However, the Public Safety Department will absorb the cost of this reclassification into their base budget request for FY 2017 (no additional funding is being requested). Please note: the city collects fees for fingerprinting, and the volume growth that has created this need is also generating incremental revenue growth and will offset a portion of the increased costs.

E-911 Fund

Public Safety

Communication Officers (4 FTE)

\$212,000 (net cost)

The request is to fund four additional full-time Communications Officer positions for the Emergency 911 Center. The 911 Center has adopted call-taking and dispatch protocols that enable operators to play a more effective role in emergency calls: taking better information from callers, dispatching appropriate responders and equipment, and providing better pre-arrival instructions to callers. Service levels are improved considerably by keeping operators on the phone with callers longer, but this effectively increases the workload. Operators are presently working mandatory overtime at an annual cost of more than \$150,000 to meet this need and this is not sustainable. One additional communications officer per shift is needed to satisfactorily meet the need on a permanent basis.

The Center keeps statistics on answering time, dispatch time, response time and other "customer service" metrics. All are and will be monitored to assess the effectiveness of this addition to staff.

Costs are estimated at \$282,000 annually which represents personnel (salary/benefits) and operational (training and uniforms) costs which would be partially offset through reduction in budgeted overtime costs (\$70,000) leaving a net budget impact of \$212,000. Funding is provided through the E-911 Fund.

CAPITAL INITIATIVE **REQUESTS**

City of Alpharetta

FY 2017 Budget

Capital Initiative Requests (Narrative)

Executive Summary

General Fund

Recurring Capital Program	\$ 4,500,000
Available Fund Balance	6,049,857
Capital Projects Fund (Available Fund Balance)	1,730,000
Impact Fees	2,750,000
DEA Fund ¹	1,750,000
E-911 Fund ²	32,000
LMIG Grant Funds ³	500,000
Downtown Parking Fund ³	120,000
Developer/Association Contributions ³	765,000
Avalon Park Land Contribution ³	1,000,000
City Center Land Sales ³	6,600,000
2016 Bond Issue ⁴	52,000,000
Total Sources:	\$77,796,857

Recommended Capital Initiatives*:

Bond Projects	\$56,750,000
Parking Garage (west of Main St.)	7,200,000
Surface Parking Lot (west of Main St.)	1,125,771
Recurring Capital Initiatives	6,352,500
General Capital Initiatives	5,104,623
Total Uses:	\$76,532,894

Reserve for Future Capital/One-Time Investment: **\$ 1,263,963**

* *Capital initiatives not recommended for funding total \$7,448,000.*

¹ Funding for the Public Safety Headquarters Expansion project.

² Funding for an allocable share of the HVAC replacements at Public Safety Headquarters.

³ Funding sources are being shown herein to provide a comprehensive view of capital investment in FY 2017. Grant proceeds, land sales and developer contributions, while not included in the FY 2017 budget, will be appropriated in accordance with policy (e.g. budget ordinance) when the proceeds are legally earned/received by the city. The contribution from Avalon is currently appropriated in the FY 2016 capital budget for parkland acquisition within close proximity to the Avalon Development (e.g. 3 miles). The sale of City Center parcel 11 is currently appropriated in the FY 2016 capital budget to fund construction of a surface parking lot west of Main Street. The remaining City Center land sales, coupled with current appropriations within the Downtown Parking Fund, will be used for construction of a parking garage west of Main Street. Developer contributions will be used for the: (a) Northwinds Street and Pedestrian Lighting project (contribution from the Parkway 400 developer estimated at \$82,500); and (b) the parking garage west of Main Street (developer contributions towards parking spaces in the proposed garage; \$570,000). Contributions from the Alpharetta Youth Baseball Association will be used towards the Wills Park Batting Pavilion project (\$112,500).

⁴ Alpharetta Parks and Transportation Bond issue was approved by the voters on May 24, 2016 and will be issued during FY 2017.

Proposed Bond Projects (funded fully/partially through Bond Proceeds)**Rucker Road Corridor Improvements \$16,000,000**

This request is for roadway and streetscape improvements along the Rucker Road Corridor from Wills Road west to the City Limits. The project is designed to improve safety and traffic flow while reducing vehicle travel speeds and providing pedestrian enhancements. This will be accomplished through narrowing travel lanes, providing sidewalks along both sides of the roadway, and adding aesthetic features such as trees, planted medians, and pedestrian lighting. Safety and operational improvements will be made at key intersections. **Funding will be provided through the 2016 Alpharetta Parks and Transportation Bond Issue (the "2016 Bond"; \$14,850,000) and Impact Fees (\$1,150,000).**

Kimball Bridge Rd Congestion Mitigation \$9,000,000

This request is for roadway and streetscape improvements along Kimball Bridge Road between Northpoint Parkway and Waters Road designed to ease traffic congestion during peak commuting periods. This will be accomplished by extending the dedicated eastbound right turn lane from Northpoint Parkway onto Waters Road to better accommodate the evening traffic pattern. A westbound dedicated right turn lane from Kimball Bridge Road onto Northpoint Parkway will also be extended to better address the needs of the primary morning peak commute period. The addition of wider sidewalks and improved access to the Big Creek Greenway is also included. Funding will be provided through the 2016 Bond.

Windward Parkway Corridor Improvements \$2,000,000

This request is for Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety. The project involves changing the existing dedicated right turn/deceleration lanes along the roadway into thru-travel lanes and connecting them to create one continuous travel lane. This project combines with a soon-to-be under construction project that adds turning lanes from the northbound GA400 off-ramp onto Windward Parkway and extends those to Westside Parkway. The combined projects will help to address backups that are currently occurring on the ramp. This project entails a joint partnership with the City of Milton. The funding set forth above represents Alpharetta's contribution. Funding will be provided through the 2016 Bond.

Lilly Garden Terrace Extension \$1,500,000

The extension of Cumming Street west from Main Street to Canton Street to provide additional travel options within and through Downtown Alpharetta. This project advances a goal outlined in the current Downtown Plan to improve the street grid network within Downtown to reduce traffic congestion. Funding will be provided through the 2016 Bond.

Greenway Extension to Forsyth County \$6,500,000

Extension of the Big Creek Greenway north from Windward Parkway to connect to Forsyth County's greenway trail system. Completing this leg of the Big Creek Greenway will result in a trail system that runs more than 14 miles through Roswell, Alpharetta, and Forsyth County. Ultimately the trail system will span from the Chattahoochee River in Roswell to Bethelview Road in Forsyth County. Funding will be provided through the 2016 Bond.

Sidewalk Improvements

\$6,000,000

In 2015, City Council adopted a priority ranking of sidewalk projects to construct continuous sidewalk along one-side of all non-subdivision streets based on stated criteria (e.g. connection to schools, connection to greenways, homeowners served, cost, etc.).

Construction of sidewalks in various locations around Alpharetta to improve pedestrian mobility and provide recreational opportunities. The project helps to achieve the goal of providing sidewalks on at least one side of every public street that is not located within a neighborhood or subdivision. Funding will be provided through the 2016 Bond.

Parkland Acquisition

\$6,450,000

Strategic acquisition of undeveloped land for the purpose of creating public parks/cultural spaces and preserving greenspace. This effort will help Alpharetta achieve the goal of providing 15 acres of park land (combined active and passive space) for every 1,000 residents. Some acquisitions will be of larger parcels of land for creation of traditional parks or greenspace preservation, while other purchases will be of smaller parcels for the purpose of providing pocket parks or areas of passive park space. An ambition of this project is to provide a public park of some type and scale within one mile of every home in Alpharetta. **Funding will be provided through the 2016 Bond (\$5,450,000) and a contribution from Avalon (\$1,000,000).**

Wills Park Pool Renovation

\$4,000,000

Renovation of public pool facilities at Wills Park, which has not been updated since it was constructed in 1987. The project includes the construction of one new competition pool, one new leisure pool, three pavilions, and other amenities. Also included is a complete renovation of the Bathhouse and showers. Interior renovations will include up-to-date registration/circulation as well as training rooms for lifeguard staff. **Funding will be provided through the following sources: 2016 Bond (\$2,700,000); and General Fund (fund balance of \$1,300,000).**

Eastside Community Center/YMCA Partnership

\$2,500,000

The creation of indoor recreation facilities to better serve Alpharetta citizens who live east of Georgia 400. The project would involve either the development of a dedicated facility owned and operated by the City or the development of a facility through a partnership between the City and the Ed Isakson YMCA that would be operated by the agency but open for use by citizens of Alpharetta. The decision as to which method would best meet the needs of Alpharetta residents would be made following an extensive public input process. Funding will be provided through the 2016 Bond.

Alpharetta Arts Center Development

\$2,800,000

The extensive renovation of the building and land located at the northwest corner of Mayfield Road and Canton Street for the purpose of creating a new Alpharetta Arts Center. The property was formerly the location of the Alpharetta branch of the Fulton County Library. The project would result in improved and more centrally located facilities for cultural arts classes, programs, exhibits, and performances. **Funding will be provided through the 2016 Bond (\$1,500,000) and Impact Fees (\$1,300,000).**

Proposed Projects funded fully/partially from City Center Land Sales**Parking Garage/ (west side of Main Street) \$7,200,000**

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed parking garage would accommodate in excess of 325 spaces for nearby restaurants, shops, and offices. **Funding is being provided through City Center land sales (\$5,474,229), Downtown Parking Fund (\$120,000), General Fund (fund balance of \$1,035,771), and Developer cost sharing (e.g. contributions towards parking spaces in the proposed garage; \$570,000).**

Surface Parking Lot (west side of Main Street) \$1,125,771

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed surface parking lot would accommodate in excess of 90 parking spaces. **Funding is being provided through City Center land sales (\$1,125,771).**

Recurring Capital InitiativesPriority 1: **Imperative/ Urgent**Priority 2: **Essential/ Needed**Priority 3: **Important****Public Works****Recurring Traffic Signal System Maintenance \$75,000**

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request has increased to allow for the replacement of loops removed during the milling and resurfacing projects.

Recurring Milling and Resurfacing \$2,500,000

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$500,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding is proposed to be provided through the following sources: Recurring Capital (\$2,000,000); LMIG Grant (\$500,000).**

Recurring Traffic Control Equipment \$75,000

Priority 1: This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Striping and Signage **\$180,000**

Priority 1: This request is for the (a) replacement and repair of traffic/Bike-lane striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

Recurring Traffic Calming/Intersection Safety Improvements **\$35,000**

Priority 1: This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items for FY 2017 will be based on 2015 GDOT Inspections. Existing bridge maintenance funding will be leveraged to offset maintenance and repair costs for 2017.

Recurring Tree Planting and Landscape Improvements **\$75,000**

Priority 1: This request is for the annual tree and landscape improvements which includes, but is not limited to the removal of dead trees, stump removal, light grading, soil preparation and planting in medians, right-of-ways and city properties.

FY 2017 request is for landscape improvements within city right-of-ways including the existing roadway section of Mansell Road around the GA 400 interchange (i.e. the median area between Davis Drive and North Point Parkway). Landscape improvements will include trees, shrubs and groundcovers. Tree bank funds will be used for tree planting and root barrier within the project.

Recurring Fleet Replacement (F-150s; Qty: 2) **\$70,000**

Priority 1: This request is for the recurring replacement of F-150 trucks within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2000 F-250 (unit #124; 108,000 miles) and one 2003 F-150 extended cab (unit #329; 109,000 miles). Unit #124 has impending transmission issues (slippage and loose linkage) and unit #329 has normal wear for its age. The F-250 is being replaced with an F-150 which is a more appropriate combination of size/power for the required function.

Recurring Fleet Replacement (Admin; Qty: 1)

\$35,000

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2002 Ford Crown Victoria (unit #295; 95,000 miles). Unit #295 needs suspension/undercarriage work that is not considered critical at this time (worn bushings that cause noise). However, this unit has recently had almost \$4,000 worth of suspension work done in the last several years to make it safe, and it's uncertain whether it's worth investing another \$2,500 - \$3,000 into it for the undercarriage/suspension work described above (mostly labor costs) due to its age.

Rubber Tire Backhoe/Loader (replacement)

\$90,000

Priority 2: This request is for the purchase of a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D backhoe/loader (unit #130) that is becoming more costly to maintain and repair due to its age (20 years). This piece of equipment enables staff to dig holes, haul dirt, move materials, lift heavy objects, clean debris from roads and on job sites, and load materials into dump trucks. This will allow the splitting of crews as necessary to ensure prompt and efficient service.

Stormwater (\$1,675,000)

Recurring Stormwater Pipes/Structure Repair/Maintenance

\$1,250,000

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement: (1) North Hickory Trace; and (2) Lynne Circle.

The following subdivisions will have pipe lining projects: (1) Lantern Ridge; (2) Andover North; (3) Surrey Place; and (4) Providence Square.

Recurring Stormwater Drainage Maintenance

\$200,000

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division); and (4) Street sweeping.

Recurring Stormwater Inspections

\$100,000

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private

violations of the stormwater ordinance. This project would include hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Wills Park Drainage/Water Quality Imp. Design (Equestrian Ctr) \$75,000

Recreation Commission Priority #1

Department Priority: #1

Priority 1: This request is for Wills Park drainage and water quality improvements. Wills Park is bisected by a tributary to Foe Killer Creek. This stream has been tested to show elevated levels of fecal bacteria. Foe Killer Creek is included on Georgia Environmental Protection Division's regulated list for not meeting the maximum allowable levels of fecal bacteria. The city regularly tests our stream waters for this parameter. The FY 2015 capital budget included funding for a study that identified projects to reduce impurities in the stormwater runoff from the park. Additionally, the streams through the park show evidence of severe erosion that has impacted the trails and the Frisbee golf course.

This project includes a combination of improvements that will aid in addressing some of the causes of the degradations in the stream next to the equestrian center. The first task is the installation of cisterns at the covered horse arena to capture rainwater runoff for reuse in watering the fields and providing dust control to the rings. Removing some of the volume of water going to the stream should help reduce the high velocity erosion in this section of the channel. The second task will include the installation of a proper waste receptacle (including tie in to the sanitary sewer system) for use especially during horse and dog shows (in an effort to reduce the runoff of fecal bacteria into the stream). The current system is to use a temporary container with no overflow protection. The final task is the installation of a bioswale or bioretention that will treat water runoff before it enters the stream.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$425,000 and will be requested as part of a future capital budget.

Wills Park Drainage Improvements Design (main parking lot) \$50,000

Recreation Commission Priority: #2

Department Priority: #2

Priority 1: This project is located in a forested area between the main parking lot for Wills Park and a stream that runs east to west through the park. Currently the area receives runoff from the parking lot and part of a baseball field with no detention. High volume and high velocity storm flows have carved a large gully, 6-8 feet deep, through the wooded area which is causing mature trees to fall over and a dangerous hazard for Frisbee golfers. The project will involve the construction of a 30'x20'x8' stormwater vault at the outlet of the parking lot which will reduce velocities by releasing the water through multiple orifices. The gully below the vault will be re-shaped into step-pool structures with bank stabilization and stone weirs to cascade the water gently downslope into the stream. Several large trees will need to be removed to accommodate this feature, but the area will be left as wooded as possible, and the design will accommodate Frisbee golf and provide a safe crossing for golfers and hikers.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$330,000 and will be requested as part of a future capital budget.

Community Development**Recurring Fleet Replacement (F-150s; Qty: 2)****\$50,000**

Priority 1: FY 2017 request is for the replacement of two 2004 Ford F-150s (Unit CD2112 has 82,975 miles, and Unit CD2113 has 55,255 miles) for the Inspections and Code Enforcement divisions. These vehicles warrant replacement based on age and maintenance/repair costs..

Information Technology**Technology Replacement (all city departments)****\$300,000**

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2017 request includes funding for the replacement of approximately 109 PCs, 66 cellular phones, 91 iPhones, 98 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Data Center Backup Storage (replacement)**\$220,000**

Priority 1: This request is for replacement of the primary data backup storage for the Public Works (PW) data center. This storage is for the local backup of data used by the Commvault System as opposed to the storage used by the VMware Hosts to run our applications and provide failover capacity or remotely archived data. This is a large scale SAN that will be sized at the time of the replacement and includes the storage drive enclosure that is secured in our existing racks as well as the drive components that are removable. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat.

Telephony VOIP Network Switches (replacement)**\$150,000**

Priority 2: This request is for the replacement of existing CISCO VOIP Network switching equipment across the city campus. System-wide telephony devices that use our CISCO Network for VOIP (major devices listed): (3) UCS C210M2 servers at the Public Works (PW) data center; CISCO 2910 telephony servers with 32 or 64 channel capacity and 24 Port VOIP Components for PW, Public Safety, City Hall, Fire Stations, Recreation and Parks facilities, Community Development, Courts, and Finance; and various other minor cost components. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life). Specifically, this

initiative is needed to not only refresh the equipment but also to install the latest version of Unity Connect for our entire system.

Application and Desktop Virtualization (Phase I)

\$50,000

Priority 2: The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drive).

Pilot and Proof of Concept of Virtual Desktops was funded as part of the FY 2016 capital budget and represented costs for the development and testing (proof of concept) of virtual application and desktop technology.

Phase I (FY 2017): This phase is primarily aimed at the Public Safety Department with the primary cost driver being Mirage and Horizon software licensing. While not immediately providing relief for replacement of the primary device (laptops), the Mirage software will provide both image custom deployment management and reliability improvements and daily snapshots of the state of the laptops to provide a quick reinstatement of the laptop in case of corruption or damage. Horizon software will also provide the accessibility to applications independent of the laptop and have functionality in the cloud supported through our Data Center.

Public Safety

Fleet Replacement (Qty: 8)

\$300,000

Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last at least 110,000 miles; administrative vehicles are generally run somewhat longer.

The forecast need based on a mileage threshold of 110,000 miles is 15 vehicles annually. The city purchased seven pursuit related Impalas in 2016 (at a significant savings over 2017 model year alternatives discussed below) to be placed into service in 2017 which lowers the need in 2017 to eight vehicles. Vehicles to be purchased in FY 2017 include five sedans, one SUV, one motorcycle, and one van (for inmate transport). The van is an addition to the fleet and is necessitated through changes to the Jail Intergovernmental Agreement between the city and the Fulton County Sheriff's Office relating to inmate transport to the city's municipal court. The city will be

performing this function under the revised agreement (the County had previously performed this function).

Historically, the standard pursuit vehicle has been the Impala police sedan which ended production with the 2016 model year. The new standard pursuit vehicle is the Ford Taurus (sedan)/Explorer (SUV) Interceptor which provides better visibility, interior space, and reliability than alternatives such as the Dodge Charger. The Interceptors, fully equipped, approximates \$34,000-36,000 (sedan/SUV).

Public Safety Equipment (replacement) \$185,500

Priority 1: This request is primarily for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2017 request includes the following for the Fire Division: two thermal imaging cameras (\$48,000); eight airpicks (\$48,000); replacement furniture/bedding for two stations (\$16,000); fire hose/small equipment (\$6,000); and 15 sets of tactical body armor (\$67,500).

Recreation & Parks

Fleet Replacement (Qty: 2) \$50,000

Priority 2: This request is for the replacement of two 2003 F-250s (mileage totals are 73,000 and 85,000 respectively and repairs are coming closer and closer together). These vehicles warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

Athletic Scoreboards (maintenance/replacement) \$20,000

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/ refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually.

FY 2017 request is for the replacement of Wills Park Baseball Field A. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available

Staff will seek to partner with pertinent sports associations to offset scoreboard replacement costs where possible. Also, there is a scoreboard sponsorship program in place to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program is dependent upon the success of youth athletic associations in selling advertising space.

Park Equipment Replacement

\$42,000

Priority 2: This request is for the replacement of one 1991 Kubota Tractor for Wills and Webb Bridge Parks that warrants replacement based on age and repair history.

General Capital Initiatives

City Administration

Alpharetta History Room

\$250,000

Priority 2: The FY 2015 Alpharetta History Room capital budget included funding for the following: (1) Programming, Schematic Design and Cost Estimating; (2) Design Development and Construction Documents; and (3) Bidding and Construction Services.

This request is for construction/equipping of the History Room to achieve the following goals: presenting the collections and exhibits to the best advantage; capturing and engaging the interest of the visitor; complimenting the design of City Hall; and ensuring cost-effectiveness in maintenance.

Downtown Beautification/Façade Imp. Grant Program

\$50,000

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

Economic Development Toolkit

\$100,000

Priority 1: Funding in this capital account will be used for projects with the city related to business assistance for existing and future businesses, initiatives and programs that support development and re-development throughout the city and corridors of influence such as downtown Alpharetta, and business retention and expansion programs. Additionally, this funding is crucial in covering expenses that are incurred each year relating to support for the Alpharetta Technology Commission (ATC) and Innovation Center including funding for a feasibility study aimed at facilitating financial self-sustainability for operations.

An additional initiative includes funding for the Alpharetta360 video marketing series. The city embarked on the Alpharetta360 video marketing program in FY 2016 to promote Alpharetta. The videos created as part of this initiative were lifestyle videos to showcase the amenities, events and character of the city and business showcase videos to give testimonials from Alpharetta CEO's of why to locate and start your business in Alpharetta. As part of this pilot Video Marketing Program, the city has contracted for the filming of 13 videos (as of February 2016) for release every 2 weeks of the remaining fiscal year (June 30, 2016). This request will extend the contract for the addition of 26 more videos to be released in the new Fiscal year beginning July 1, 2016 through June 30, 2017. The videos can be viewed here www.Alpharetta360.com. In the first month and half, views have totaled 365 to date, with 24 subscribers to our YouTube channel, Grow Alpharetta. Economic Development staff has detailed analytics tracking views of the videos in addition to tracking subscribers to the YouTube channel. Staff will also be layering in a new tracking tool that identifies the businesses that view the videos out of state so we can develop leads for new companies to recruit to the city. Economic Development staff plans on leveraging the city's \$50,000 investment with a matched contribution from the ACVB that will bring

total funding for the Alpharetta360 program to \$100,000 which includes the release of a new video every two weeks for the entire fiscal year (26 videos).

Senior Citizen History Project

\$25,000

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

Downtown Sculpture Program

\$75,000

Priority 2: As a means of creating additional visual interest throughout Downtown Alpharetta, promoting the district's emerging music scene, and providing for "picture moments" that can distinguish Downtown Alpharetta from other communities, it is proposed that a program of public art installations focused on music and dance be adopted by the City. The program would feature 10 "lifesize" musical instruments cast in bronze and 10 "in ground" sculptures based upon dance steps of the Rhumba, Foxtrot, Tango, Waltz, Mambo, Cha Cha, Jive, Lindy Hop, Quickstep, and the Samba. Implementation of the program could be accomplished over a period of time and will leverage funding from a variety of private, public, and grant sources. Total program costs are estimated at \$300,000 (currently estimated at \$150,000 in public contributions with the remaining \$150,000 raised from other sources). The FY 2016 capital budget included funding totaling \$75,000 for this initiative. This request brings the total public contribution to \$150,000 and highlights to the community that the City is serious about moving forward with this initiative. These funds will provide a basis for leveraging funding from private/grant sources.

Community Development

Design Services

\$50,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works

Northwinds Street Lighting

\$210,000 (\$127,500 City; \$82,500 Developer)

Priority 1: This request is for installing Street Lights along Northwinds from Old Milton Parkway to the start of the Weiland Residential Development. The City is funding \$125,000 towards the purchase and installation of an estimated 11 streetlights along the entrance/area fronting Gwinnett Technical College and providing electrical stubbing for the installation of pedestrian lighting in the future.

The area fronting the Parkway 400 development is estimated to include a combination of alternating streetlights and pedestrian lights (estimated quantity of 6 of each type or 12 light poles in total) of which the developer would fund (currently estimated at \$82,500). The design of alternating street lights with pedestrian lights will also be incorporated within the Weiland Development.

Pedestrian Intersection Improvements (design)

\$60,000

Priority 2: This request is for design of pedestrian improvements at intersections to improve the walkability of downtown. The purpose of doing so is to:

- Encourage more walking.
- Reduce the number of pedestrian/motor vehicle crashes and injuries.
- Better accommodate those who use walking as their primary mode of transportation.

The intersections include:

- Old Milton Parkway @ Main Street;
- Old Milton Parkway @ Haynes Bridge Road; and
- Marietta Street @ SR9.

Construction costs are unknown at this time.

Old Roswell Street Pedestrian Improvements

\$150,000

Priority 1: This request is to install a raised crosswalk at the intersection of Roswell Street and Old Roswell Street to assist pedestrians from the parking lot off Roswell Street to the restaurants, shops, and offices within Downtown. The raised intersection will also have lighting installed to bring attention to the motoring public. The raised intersection will also act as a traffic calming measure to help maintain traffic along this corridor at the posted 25mph.

Webb Bridge Rd Corridor (design)

\$100,000

Priority 3: This request is to fund conceptual designs based off public outreach and input sessions that will be led by City staff. In addition, these funds will go towards various traffic studies to determine the most efficient operational improvements that can be implement to improve traffic flow along this corridor. Once an overall concept has been developed, then cost estimates for design and construction will be developed.

Old City Hall Brick Wall Project

\$25,000

Priority 2: This request is for costs related to the construction of a brick wall outside the Multi-Purpose Room in the new City Hall utilizing bricks obtained from the old City Hall building. The cost estimate referenced herein is subject to change in accordance with findings from a structural engineer that is assessing various installation possibilities given the structural load capacity of the new City Hall.

Pole Barn Extension

\$35,000

Priority 2: This request is for an extension to the existing Pole Barn (an open-sided shed with a roof) at the Public Works facility which will replace four (4) 16'x10' storage buildings. The existing storage buildings intended to be replaced are aging and beginning to deteriorate.

The proposed extension of the Pole Barn will consist of two parts:

- Enclosed 16'x40' metal building, 10' high in the front and 8' high in the rear with three 4'-wide doors on the front and four windows.
- 16'x20' three-sided enclosure (also 10' high in front and 8' high in rear) with an open front.

Storing equipment and supplies under cover, out of the weather, will extend their useful life. The Pole Barn, via its storage capabilities, will provide for better utilization of the Department's warehouse. The return on investment will be the added useful life of both equipment and supplies.

Downtown Enhancements

\$35,000

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

Design Services

\$115,000

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

Public Safety

PS Headquarters Improvements

\$100,000

Priority 1: Public Safety Headquarters is approximately sixteen years old and has the original carpet/flooring and HVAC units. Replacement of the carpet, flooring, and approximately 8 HVAC units was funded as part of the FY 2016 capital budget. All the HVAC units have reached the end of their expected life and are candidates for replacement.

Replacement costs for the Public Safety Headquarters HVAC units, including installation of a centralized temperature control system, totals \$200,000 and includes 24 units: 12 roof-top units; 9 split-system units; 2 mini split-system units; and a smaller stand-alone unit. The new units will be significantly more energy efficient and, coupled with the centralized thermostat control technology, will save the City over 20% annually on its energy consumption.

The FY 2016 capital budget has residual funding of \$100,000 for HVAC leaving \$100,000 to be requested as part of the FY 2017 capital budget. Funding is split between the General Fund (\$68,000) and the E-911 Fund (\$32,000; HVAC units servicing the E-911 call center).

PS Facility Roof Repair/Replacement/Wall Restoration**\$206,000**

Priority 1: Roof repair and wall restoration to the clock tower (\$6,000) and replacement of the Jail roof segment (\$200,000).

Jail Re-Roof

In 2014, a nuclear scan was conducted on this roof revealing several large sections of wet insulation due to multiple punctures in the roofing membrane. While good long-term roofing practice would dictate a complete tear out and replacement of these roof areas, the funding was not available to do this at that time. An intermediate action was taken instead: A re-skin with new membrane was installed over the top of wet areas only. This was done in order to buy a couple years' time before a proper re-roof project could be funded. At this time, it is becoming increasingly more difficult to chase down the leaks on this roof. Since that 2014, there have been six separate leaks in the roof areas that were found to be dry by the infrared scan in 2014. This means that insulation in formerly dry areas is now saturated as well. If left alone, the wet insulation within this roof system will corrode the metal deck, decreasing its structural load abilities, as well as increasing future costs for metal deck replacement. A re-roof with a 30-year high performance roof system is strongly recommended.

Jail Roof Scope: 15,000 sq. ft.; replacement would be warranted for 30-years.

- Remove ballast and Remove EPDM Membrane and dispose of properly;
- Review existing insulation and provide per sq. ft. cost to Garland for removal and replacement of damaged areas. Replace as necessary and ensure it is fastened to deck per I-90;
- Fasten down ½ inch recovery board per I-90;
- Squeegee down 80 mil SBS modified base sheet in cold applied adhesive at 2½ gal per square;
- Squeegee down 120 mil cap sheet in cold applied adhesive at 2½ gal per square;
- Install Flashings with weatherking flashing adhesive (parapet avg height is 1 ft.);
- Coat all field and wall flashings with reflective aluminizer in 2 coats at ½ gal per coat (must wait 30 days for membrane to lose glossiness);
- Paint all perimeter copings with 1 coat rust-go primer (.5 gal per sq) and 2 coats (.5 gal per square) rust-go top coat; and
- Replace damaged upper wall Coping (approximately 90 lineal ft.) with 22ga Kynar metal copings.

Clock Tower Repair and Wall Restoration:

The EIFS clock tower walls show obvious signs of moisture infiltration, and there have been a few leak calls under this area in the building. Moisture is likely entering the walls through the metal roof above it, as well as failing control joints and cracks in the EIFS wall itself.

Scope:

- Hand tool clean all cracks and expansion joints;
- Fill all cracks and expansion joints with Garland sealant;

- Apply simple green to sub-straight then clean with 3000psi pressure washing. 4. Apply one base coat of Tuff coat at 100sf per gallon (color is sand stone);
- Apply one top coat of Tuff coat at 100sf per gallon (color is sand stone);
- Remove existing sealant on all metal joints;
- Reseal these metal roof joints with Greenlock Structural adhesive;
- Remove all loose and old caulking around penetrations; and
- Apply tuff stuff sealant around top of penetration boots and fasteners.

RAPSTC Repairs/Improvements

\$171,623

Priority 1: The Roswell/Alpharetta Public Safety Training Center (RAPSTC) is a joint venture between the City of Alpharetta and the City of Roswell that is dedicated to providing Public Safety Professionals with the most comprehensive educational and training curriculum available. RAPSTC provides training for both State and Local Public Safety personnel. This includes Police, Fire, and Emergency Medical professionals. This training prepares our first responders to meet the dynamic demands placed on the public safety community so that they can provide exemplary emergency services to their communities. RAPSTC terms are set forth in an IGA with associated costs allocated based on the relative facility use. The most recent measurement period indicated Alpharetta used the facility 53% of the time and would be responsible for 53% of all allocated costs.

One component of the RAPSTC facility is the burn building which provides sustained, high temperature, live burn simulations for flame and smoke evolution to train our firefighters for actual fire situations. The burn building is classified as a “non-combustible” Class B burn building, which means the system burns propane gas only (as opposed to combustible materials). This provides a training environment that is monitored and controlled through a computer system that regulates the amount of propane released to create a fire, and the amount of water that is used to extinguish the fire. The system is over ten years out-of-date and is no longer supported by the industry. The computer, sensors, operating system and technical support all need to be up-dated so that we can maintain a safe and effective training facility. A comprehensive renovation of the burn building is estimated to cost \$313,566. Alpharetta’s share totals \$166,190 (53%). Additional improvements are needed for the bathroom facility which is estimated to cost \$10,250. Alpharetta’s share totals \$5,433 (53%).

PS Headquarters Expansion

\$2,700,000

Priority 1: This request is for an expansion of the current Headquarters building, which is needed for several reasons. First and foremost is the need to better serve the public. There has been tremendous growth in the number of lobby visits for services such as filing and obtaining reports, applying for permits, getting fingerprinted for various reasons, and meeting with personnel. The building lobby as currently configured is unable to meet the need in an efficient and professional manner. Related to this is the need to expand the physical size of the Records Unit, which has outgrown the space allocated to it nearly fifteen years ago. Also, there is a need to provide for public meeting/function space in a way that preserves the privacy of public safety-related

visits. Finally, there is a need for additional workspace for personnel, particularly specialized functions such as Intelligence and Special Investigations. Both of these functions improve efficiency in law enforcement operations, but require dedicated, confidential space for personnel and equipment. **Funding is proposed to be provided through the following sources: Fund Balance (\$650,000); DEA Forfeiture Proceeds (\$1,750,000); and Impact Fees (\$300,000).** Design was funded as part of the FY 2016 mid-year budget process. This request is for construction of the improvements.

PS License Plate Recognition Grant Program

\$80,000

Priority 2: License Plate Recognition delivers the ability to read vehicle license plates and check them against an installed database for rapid identity verification. The license plate recognition system can be used for multiple purposes including locating stolen or wanted vehicles. This rapidly deployable, scalable solution uses rugged mobile cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing you to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and you are alerted only when a "hit" occurs. Currently, there are no license plate reader systems in place commercially or otherwise within Alpharetta. This request is for the implementation of a pilot project involving grant funding to three privately owned residential complexes to assist them in offsetting startup costs associated with their implementation of a license plate reader system. Funding would be used to offset hardware, software, and installation costs.

Recreation & Parks

Parks Facility Roof Repair/Replacement/Wall Restoration

\$69,000

Recreation Commission Priority: #5

Department Priority: #6

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration and window/door resealing for the Crabapple Government Center (\$25,000); Roof replacement and wall restoration at the North Park Concession/Restroom buildings and pavilion at fields 1-4 (\$21,000); wall restoration of the Restroom building at Cogburn Road Park (\$8,000); maintenance including siding/trim/soffits/roof repairs to Equestrian Lower Show office (\$15,000).

Crabapple Government Center

Wall Restoration and Window / Door Joint Re-sealing: The exterior walls at Crabapple Government Center have been deteriorating since the initial survey by our roofing contractor in 2014. These cracks have been getting worse over the last two years and may eventually begin to allow moisture infiltration. There are also several large gaps found around exterior wall penetrations that are direct entryway into to wall cavity. These need to be sealed and could contribute to future wall deterioration. The windows and doors found around the building have highly deteriorated joints leaving large cracks or gaps up to 1" width. These gaps will easily allow air and moisture into the facility. The wall and joint restoration project will not only solve the aforementioned problems, but also will protect and beautify these walls for years to come. Detail: 5,000 sq. ft.; 10-year warranty.

North Park Concession/Restroom Bldgs & Pavilion At Fields 1-4:

Roof Replacement And Wall Restoration: These shingle roofs are heavily faded and show a large percentage of granule loss, leaving only the exposed asphalt to provide weather protection. After our roofing contractor reviewed all shingle roofs owned by the city, these are currently in the worst condition and should be replaced as they are nearing the end of their useful life. The wooden walls at the Concession/Restroom Bldg. are in poor condition from an aesthetic viewpoint and have problems from a waterproofing perspective as well. The walls are dirty, window gaskets are loose or broken, joints around windows are open, and the wooden serving platforms under the serving windows are splintering and damaged. A wall restoration project would solve these issues as well as protect and beautify this building for many years. Roofing Detail: 5,000 sq. ft.; 30-year warranty. Wall Detail: 4,000 sq. ft.; 10-year warranty.

Cogburn Rd. Park

Wall Restoration: The masonry walls at Cogburn Road park have many linear feet of obvious grout re-pointing repairs over the years due to questionable initial installation. However, many openings in the grout joints remain and are up to 1/2" inch width. Also the wood columns found along the front of this facility have delaminating, cracking paint. A wall restoration is recommended as it will fill all of these wall voids as well as protect and beautify these walls for many years. Wall Detail: 2,500 sq. ft.; 10-year warranty.

Equestrian Lower Show Office

Comprehensive Exterior Rehabilitation: Wall Siding, Trim, and Soffits are all in very poor condition. Splintering, Cracks, Mildew and other damages are common. The Roof could use a basic maintenance and repair scope. Wall Detail: 2,500 sq. ft.; 10-year warranty.

- Replace all damaged or rotten siding, fascia, soffits;
- Install new wooden skirt board around base of entire building;
- Install new corner trim at all corners;
- Pressure wash all areas for clean surface;
- Apply Tuff Coat (color matched) to all wall, soffit, siding and fascia areas to waterproof and protect;
- Paint all trim wood with Tuff Coat (color matched); and
- Make necessary roof repairs to prolong the life of this roof.

Park Master Plan Projects

\$68,000

Recreation Commission Priority: #16

Department Priority: #11

Priority 3: This request is for the development of master plans and studies as recommended in the Recreation and Parks Master Plan 2025. Specific Master Plans to be conducted with this funding include Union Hill Park and the Windward Soccer Complex.

Webb Bridge Park Spectator Seating

\$135,000

Recreation Commission Priority: #12

Department Priority: #14

Priority 3: Funds are requested to add spectator seating (estimated seating to accommodate 80 spectators) at the Webb Bridge Park lower multi-purpose field. Currently, spectators have to bring chairs and sit on a sloped hill. Spectators for opposing teams are co-mingled and this has created conflict and confrontations when games get heated. The project includes site clearing and demolition, concrete, rails, benches, electrical, erosion control and landscaping. Design, surveying, and geotechnical services are also included.

Wills Park Batting Pavilion

Exp. \$225,000 Rev. \$112,500 (AYBA)

Recreation Commission Priority: #13

Department Priority: #12

Priority 2: FY 2017 funds are requested to construct a batting pavilion at Wills Park. The pavilion will house 5 large batting cages, 1 pitching lane, and a soft toss area. This pavilion will be on a concrete slab with a roof but no walls. It will be enclosed in a black vinyl link fence and lighted for night time usage. The size of the pavilion is approximately 7,000 sf. It will be constructed near fields 1-4. Design costs were funded as part of the FY 2016 capital budget. The total project is estimated at \$225,000 with the Alpharetta Youth Baseball Association (AYBA) contributing 50%, or \$112,500, and the city funding the remaining \$112,500.

Design Services

\$50,000

Recreation Commission Priority: #10

Department Priority: #8

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

General Government

Matching Funds for City Grants

\$20,000

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

General Capital Initiatives

Community Development

Haynes Bridge Rd Extension to Cumming St (design) \$125,000

Priority 3: This request creates economic development opportunities by improving traffic circulation through Downtown Alpharetta. The project extends Haynes Bridge Road north from Academy Street to Cumming Street. This connection improves connectivity between the new City Center Project with existing and new redevelopment opportunities parallel to Main Street. In addition, the project creates an additional north/south alternative to Main Street, providing opportunities for new pedestrian scale connections between Main Street and Haynes Bridge Road. The 1,500 foot project one travel lane in each direction, five foot sidewalks on each side, and a six foot planting space. FY 2017 Funding is for design. Right-of-way (\$1.5 million) and construction (\$1.5 million) costs would be part of future funding requests.

Downtown Parking and Wayfinding Signage \$125,000

Priority 3: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

Public Works

Major Intersection Improvements \$250,000

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety. The following projects will be studied and those that produce the largest benefit (traffic flow and safety improvements) will be given funding priority:

- Wills Road at SR 9 - Left turn lane from east bound Wills Road to north bound SR 9;
- Edison Drive at Windward Parkway - Left turn lane from south bound Edison Drive to east bound Windward Parkway;
- Windward Concourse at Windward Parkway - Provide left turn lane from south bound Windward Concourse to east bound Windward Parkway;
- Webb Bridge at Maid Marion Close/Timberline Drive – Left turn lane treatment;

- Windward Parkway at SR 9 – Removal of sweeping right turn from north bound SR 9 to east bound Windward Parkway;
- Windward Parkway at SR 9 – Provide dual left from SR 9 south bound to Windward Parkway;
- Webb Bridge Road at entrance to Webb Bridge Middle School – Enhance pedestrian facilities; and
- Lake Windward Drive at Webb Bridge Road – Add left turn lane from Lake Windward to Webb Bridge Road.

Audible Pedestrian Systems

\$40,000

Priority 3: This request is for the installation of audible pedestrian systems. The Public Works Department has been working with two visually impaired citizens in the western area of Windward parkway to improve accessibility of the pedestrian systems. The Department is currently testing an enhanced audible pedestrian system at S.R. 9 and Windward Parkway. The goal is to expand to cover all pedestrian buttons at that intersection as well as at the intersection of Windward Parkway and Westside Parkway.

FY 2017 funding would expand the system to the following intersections:

- S. R. 9 at Mayfield Road;
- S. R. 9 at Cumming Street;
- S. R. 9 at Old Milton Parkway;
- Roswell Street at Old Milton Parkway;
- Canton Street at Milton Avenue;
- Mayfield Road at Canton Street;
- Academy Street at Haynes Bridge Road; and
- Haynes Bridge Road at Old Milton Parkway.

Fiber Interconnect Signalization Citywide (design)

\$500,000

Priority 1: The Department of Public Works has been working to develop a comprehensive Intelligent Transportation System (ITS) throughout the City of Alpharetta. The primary component of the ITS network is the installation of fiber optic communications which improves coordination between adjacent signals and allows the City to better manage the traffic signal systems from a central location. Currently the City has fiber on all major roadways. To complete communications to all our signalized intersections and complete our fiber redundancy loop for system failures, we need additional fiber on the following roadways: Kimball Bridge east of Rockmill Road; Webb Bridge Road east of North Point Parkway; Mansell Road east of North Point Parkway; Westside Parkway South of Encore Parkway; Haynes Bridge Road south of Mansell Road; Rucker Road west of Wills Road; Harris Road; Wills Road; and a small section of Cumming Street. We are proposing that this installation be bored underground.

The FY 2017 request is for funding of design costs. Construction costs are estimated at \$2.4 million and would be part of future funding requests.

Flashing Yellow Signals**\$200,000**

Priority 1: This request is to upgrade 73 signalized intersections within the City of Alpharetta to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. The upgrade will be done over a 4-year period doing the arterial streets the first year then moving to collector and local streets. City would purchase equipment and outsource installation. Construction costs total \$800,000 and would be allocated over the four year period beginning in FY 2017 and ending in FY 2020.

Traffic Camera Expansion**\$250,000**

Priority 1: Traffic cameras placed at common congestion points provide the ability to make immediate timing adjustments and the allocation of manpower more efficient. The City's current system was used during the 2014 Taste of Alpharetta. The system allowed the employee to observe the report of congestion and the ability to make adjustments to the signal timing. The employee was then able to monitor the traffic congestion recovery. Without the traffic camera an employee would respond to the intersection, report condition to the employee in the Traffic Control Center and remain at the intersection reporting the results of the timing modifications. Our technology has also allowed staff to monitor conditions remotely and respond to incidents without having to report to the Traffic Control Center. This has been extremely valuable during after-hour incidents. The ability to make a quick response to unplanned incidents keeps traffic congestion from becoming unrecoverable.

This expansion of the Traffic Camera System at identified key intersections where congestion exists will help reduce delay, especially during irregular patterns such as City special events, weather, and significant incidents. These cameras are strictly to view traffic and are not intended for vehicular detection and will be placed at approximately 30-40 intersections over the 2-year project (total of \$500,000 to be requested between FYs 2017-2018).

Morris Rd Widening/Expansion (design; ROW)**\$250,000**

Priority 1: This request includes the following:

- Widens Morris Road to a four-lane section, with left-turn lanes where appropriate, between Old Milton Parkway and Webb Bridge Road.
- Adds a second through-lane north bound on Morris Road to just past Preston Ridge where it will tie into an existing second north bound lane. This improvement will allow Morris Road to receive the east to north dual left turn lanes off Old Milton Parkway without dropping one of them at the QT/County Place driveway. This drop lane is a safety concern because it occurs too close to the Old Milton Parkway intersection.

FY 2017 funding request is for design and ROW. Construction costs are estimated at \$800,000 and would be part of future funding requests.

City Center Decorative Sign Posts \$180,000

Priority 1: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

Connector Road (NP Pkwy to Edison Dr; design/ROW) \$300,000

Priority 1: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$600,000 and would be part of future funding requests.

Downtown West \$250,000

Priority 2: Downtown West Improvements consist of constructing pedestrian and vehicular improvements and expanding the width of the brick paver sidewalks along portions of Old Roswell Street. Also includes aesthetic improvements to the Old Roswell Road Parking Lot and the surrounding areas through new landscaping.

Traffic Signal at Marietta Street and Main Street \$300,000

Priority 2: This request is for the design and construction of a new traffic signal. Installation of the new signal will have to go through the Georgia Department of Transportation for approval. The new signal will help assist in the turning movements of vehicles entering onto Main Street. Additionally, the new signal will include pedestrian crosswalks to increase pedestrian mobility in downtown.

Union Hill Rd Widening (design/ROW) \$500,000

Priority 1: This request is for the design and construction of widening Union Hill Road from Westside Parkway to McGinnis Ferry Rd. The project length would be approximately 2,000 linear feet. The goal of this project is to re-direct vehicles from Windward Parkway onto the proposed 4-lane roadway of McGinnis Ferry Rd. Once complete, Union Hill Road will have 4 lanes with bike lanes and sidewalks along both sides.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$1.5 million and would be part of future funding requests.

Hembree Rd Turn Lanes (design/ROW) \$125,000

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. FY 2017 funding request is for design/ROW. Construction costs are estimated at \$500,000 and would be part of future funding requests.

North Point Dr Corridor Improvements (design) \$150,000

Priority 1: New construction and traffic growth on North Point Drive have led to increased delays at the intersection of North Point Drive and North Point Court. During the holiday period in December, Alpharetta Public Works closed the westbound left turn lane to reduce conflicts. Long term plans for this intersection will require consideration of a roundabout or traffic signal. Indicated construction cost is for a multi-lane roundabout solution. Installation of a traffic signal would have lower initial costs, but higher maintenance costs.

FY 2017 funding is for design. Construction costs are estimated at \$750,000 and would be part of future funding requests.

Park Plaza Signalization Upgrade \$250,000

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street.

Emergency Traffic Signal Equipment \$75,000

Priority 2: This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

Webb Bridge Rd Pedestrian Bridge over GA400 (design) \$500,000

Priority 3: This request is for survey, geotechnical, and structural design services associated with the design of a 10' wide pedestrian bridge over GA 400 and widening the existing sidewalk to 8' and constructing a new 8' wide sidewalk. The pedestrian bridge will be approximately 200' -250' in length and approximately 1 mile of sidewalk will be added or widened to accommodate the multi-use trail. The multi-use trail will extend from the south side of the intersection of Webb Bridge Road and Westside Parkway to the intersection of Webb Bridge Road and the traffic signal for Alpharetta High School. This project will also provide Greenway connectivity to neighborhoods along Webb Bridge Road and the AVALON Development. Currently there is an approximately 6' wide pedestrian bridge over Big Creek, it is recommended that this pedestrian bridge be replaced with a wider bridge (minimum clear distance 8'). City staff can design the sidewalk work after a field run survey has been obtained. Construction costs are estimated at \$2.5 million and would be part of future funding requests.

Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr \$450,000

Priority 1: This request is for construction of a bike lane and 8' sidewalk along the north and south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining

wall will require relocation. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road.

Compact Asphalt Paver (new)

\$125,000

Priority 2: This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

The Asphalt Paver automatically places the asphalt into the milled portion of the roadway and levels it at the same time, which greatly reduces the amount of hand work that staff has to do using our current method of dumping asphalt from a truck by the shovel full and leveling it by hand. By using this machine, staff will be able to make larger repairs in a timelier manner and the repairs will extend the usual life expectancy of the roadway surface. This will provide cost savings over having to mill and resurface the entire roadway.

Information Technology

GIS Parcel Corrections

\$90,000

Priority 1: This request is for a one time project to provide corrections and updates to the GIS maps for parcels. This will greatly improve the accuracy of the current maps the City systems utilize for critical information. Many other cities including Roswell are already funding and correcting their parcel basemaps.

Wireless Access Points

\$60,000

Priority 2: This request is for the design, procurement, and deployment of additional Wireless Access Points (WAPs) primarily for use by city employees. This expansion of our existing WAP system is needed to supplement both current rate of use and the expected growth in the numbers and use of bandwidth by city employees.

Primarily, we are looking at supplementing both interior and exterior systems for Public Safety (PS) and Public Works (PW) but some additional units will be used for Recreation and Parks and Municipal Court. We are already experiencing issues with access and bandwidth with some PS and PW systems.

Current deployment estimates are as follows:

- PS – 6 additional internal units at various locations for increased coverage; 8 additional external units at various locations for uploading and connections for vehicles.
- PW – 4 additional internal units for increased coverage; 6 additional external units for (same use as above with increasing impact on mobile devices from the Cityworks system).
- Recreation and Parks – 4 additional internal units at various locations, 4 additional external units at various locations (supplemental for better coverage and new deployments); and

- Municipal Court – 2 additional internal units for better coverage and bandwidth.

Cost estimates include acquisition of the 34 WAP units, fiber runs, and system design and coverage analysis.

Public Safety

Opticom System (replacement)

\$250,000

Priority 2: The request is to fund the replacement and upgrade of the Opticom System. This is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. The current system is line-of-sight based, with a transmitter in fire trucks hitting a receiver on traffic signal mast arms to trigger a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective. Costs are estimated at \$450,000 and are being spread out over two fiscal years (FY 2017-2018).

The proposed replacement is a GPS-based system with several advantages:

- (1) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists.
- (2) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily.
- (3) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs.
- (4) The system is programmable for distances and features, allowing better customization for Alpharetta.

PS Headquarters Parking Lot Expansion

\$300,000

Priority 1: This request is for the construction of an additional parking lot (66 spaces) on city owned land to service Public Safety Headquarters. The expansion is needed to accommodate significantly higher numbers of visitors to headquarters for permits, reports and fingerprints. Project costs include: survey and design, fill and grading, for storm water management, paving, lighting, landscaping, etc.

Reserve Unit Fleet (new; Qty: 1)

\$40,000

Priority 3: Reserve officers perform the same duties as paid officers, and while they draw no salary the Reserve Unit does incur operating costs comparable to other patrol squads. These costs include the need for vehicles and other equipment. This request is for the purchase of one additional patrol car and associated upfitting (e.g. general upfitting such as light bar and partition cage as well as the radio and camera systems).

The Reserve Unit consists of up to 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2016, reserve officers will contribute nearly 8,000 hours of service which is equivalent to four full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed. However, because several Reserve officers often work at the same time, e.g. filling in for a squad that is in training, there is a need for enough cars for them to be productive. Presently it is expected that one additional car will fill the need, with replacements as needed but no further growth.

High Risk Incident Equipment (new)

\$55,000

Priority 3: This request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield (\$30,000), and a camera-equipped robot (\$25,000).

Recreation & Parks

Big Creek Stream Bank Restoration

\$250,000

Recreation Commission Priority: #3

Department Priority: #3

Priority 2: This project was identified in the Big Creek Watershed Improvement Plan. Recreation and Parks staff has also found that erosion along the banks of Big Creek is causing tree loss and beginning to threaten the greenway trail.

This request is for funding of stream restoration projects between Camp Creek and Webb Bridge Road. This may include any of the following techniques including but not limited to removal of fallen trees, hardening of banks, installation of vegetation, installation of gabion baskets, installation of root wads, live stakes, geolifts, j-hooks, cross vanes, plunge pools, etc. Each location is unique on the best management tool to use for restoration and stream bank management. This project will likely involve Environmental Protection Division (EPD) and Army Corps of Engineers approval.

Wills Park Restroom Renovation/Replacement

\$250,000

Recreation Commission Priority: #4

Department Priority: #7

Priority 3: Funds are requested to renovate or replace the restroom that services the Wacky World playground, two picnic pavilions, and baseball fields 1-4 at Wills Park. The existing facilities are very old and not sufficient to accommodate the high usage they get on a daily basis. The ventilation system does not always work properly. The existing facilities were in the park when it was owned by Fulton County and they are not up to the standards of other Alpharetta Recreation and Parks restroom facilities. Current plans call for the renovation and expansion of the bathrooms from 575 sq.ft. (current) to over a 1,000 sq.ft. (proposed) to include more stalls/urinals.

Wills Park Equestrian Center Improvements

\$195,000

Recreation Commission Priority: #6

Department Priority: #9

Priority 2: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping (\$85,000), 2 Stone Pillars w/signs (\$50,000), and Maintenance Barn Architecture Improvements (\$60,000). In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows.

Major Park Improvements

\$100,000

Recreation Commission Priority: #7

Department Priority: #5

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the

greenway. FY 2017 funding would be utilized for repairs to the walking trail at Wills Park (100,000 linear feet of overlay asphalt), boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

Ballfield Repairs

\$52,000

Recreation Commission Priority: #8

Department Priority: #4

Priority 2: This request includes the following components: Laser grade four (4) Baseball/Softball Fields @ \$5,000 each (Wills Park/North Park); Install /replace eight (8) bleacher shade structures and/or bleacher replacements @ \$4,000 each (North Park).

North Park Concession/Restroom Building (design)

\$30,000

Recreation Commission Priority: #9

Department Priority: #10

Priority 2: This request includes funding for the design of a replacement concession/restroom building at North Park softball fields 1-4. The current concession/restroom facility at North Park softball fields 1-4 was built in the late 1980s and no longer meets community needs (e.g. insufficient size/layout of concession space; insufficient number of restroom facilities; high maintenance needs; etc.). Construction costs are estimated at \$270,000 and would be part of future funding requests.

Wills Pk Baseball Fence (replacements)

Exp. \$150,000 Rev. \$25,000 (AYBA)

Recreation Commission Priority: #11

Department Priority: #17

Priority 2: This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing. The total project is estimated at \$150,000 with the Alpharetta Youth Baseball Association (AYBA) contributing \$25,000 and the city funding the remaining \$125,000.

Alpharetta Community Center Interior Makeover

\$330,000

Recreation Commission Priority: #14

Department Priority: #13

Priority 2: This request is for design of an interior makeover of the Alpharetta Community Center lobby, hallways, restrooms, and common office space. Costs are currently estimated at \$1.2 million. The approximate size of the affected area is 5,800 square feet (lobby, hallways, restrooms, etc.). Funding is being requested over a four year period (FY 2017-FY 2020).

The Department will utilize funding in FY 2017 to renovate all bathroom areas and then utilize any residual funding to offset other portions of the planned renovation.

Windward Soccer Complex Conversion (design)

\$25,000

Recreation Commission Priority: #15

Department Priority: #18

Priority 1: This request is for design/planning costs related to the conversion of the Windward Soccer Field to a Neighborhood Park with a small multi-use field, trails, and playground equipment similar to the Cogburn Road Park which could allow for more uses by more user groups. This project is part of the short-range priorities included in

the 2025 Master Plan. Construction costs are estimated at \$500,000 and would be part of future funding requests.

Observation Deck at the Greenway (Design)

\$10,000

Recreation Commission Priority: #17

Department Priority: #16

Priority 3: This request is for the design of an observation deck overlooking beautiful wetlands near Big Creek Greenway. The observation deck would be located on Georgia Lane, near the intersection of Haynes Bridge Road and North Point Parkway. Construction costs are estimated at \$50,000 and would be part of future funding requests.

Union Hill Park (Demo of Outdoor Rink)

\$108,000

Recreation Commission Priority: #18

Department Priority: #15

Priority 2: This request is for the demolition of the outdoor rink at Union Hill Park. Demolition would include digging up and removing the uncovered outside rink plus removal of all electrical lights and score boards. All demolished materials would be hauled off-site. Lighting and "boards" would be relocated to other park facilities if possible. The area would be graded and leveled. Grass and passive amenities would be added.

Historic Log Cabin relocation to Wills Park

\$200,000

Priority 2: The City of Alpharetta has been notified by Fulton County Schools ("FCS") that the historic log cabin located on the Milton Center property (86 School Drive) will not be a part of their re-development plan for that location. FCS officials have approached City officials regarding our interest in acquiring the log cabin, which was built in the 1930's. FCS officials have advised the City of their desire to have the cabin relocated by Fall 2016. City officials have met with several civic groups including the Alpharetta Historical Society and the Alpharetta Garden Club to understand their interest in preserving the cabin. Both groups are supportive of the idea and have suggested suitable locations at Wills Park for the cabin to be relocated provided funding is available to do so.

One of the suggested Wills Park locations is behind Waggy World Paw Park facing west on Old Milton Parkway in close proximity to the park trail. This area is close to other amenities such as parking and restrooms, making this a desirable location to some groups. The Alpharetta Recreation Commission discussed the proposal at their meeting on March 10, 2016. Members of the Commission are generally supportive of the idea of the City taking possession of the log cabin and having the cabin placed on park property provided the cabin is structurally sound and is placed in a location that does not disturb any trees.

Utility Vehicle for Greenway (new)

\$8,000

Priority 3: This request is for the purchase of one new utility vehicle (4x4 Gator) for the Greenway which would allow staff better access to complete repairs and general maintenance and also offer a backup when existing utility vehicles require repair.

BUDGET NARRATIVE

City of Alpharetta

FY 2017 Budget Narrative

Budget Rollup: All Funds

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

• General Fund:	\$ 67,733,011
• Special Revenue Funds:	14,856,985 (1)
• Debt Service Fund:	5,816,807
• Capital Project Funds:	12,259,857 (1)
• Solid Waste Fund:	3,304,278
• Risk Management Fund:	1,312,200
• Medical Insurance Fund:	<u>7,932,994</u>
Total	\$113,216,132

(1) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2017 General Fund operating revenues are forecasted to grow by 4.6%, or \$2.7 million, compared to Amended FY 2016. The following table compares major revenue categories within the General Fund:

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 18,800,000	\$ 19,900,000	\$ 1,100,000	5.9%
Motor Vehicle	300,000	250,000	(50,000)	-16.7%
Motor Vehicle Title Tax Fee	1,000,000	1,000,000	-	0.0%
Prior Year/Delinquent	249,500	259,000	9,500	3.8%
Local Option Sales Tax	14,700,000	15,100,000	400,000	2.7%
Other Taxes:				
Franchise Fees	6,440,000	6,725,000	285,000	4.4%
Insurance Premium Tax	3,150,000	3,360,000	210,000	6.7%
Alcohol Beverage Excise Tax	1,850,000	2,015,000	165,000	8.9%
Other Taxes	1,789,500	2,154,500	365,000	20.4%
Licenses & Permits	2,077,050	2,297,050	220,000	10.6%
Intergovernmental	389,000	511,000	122,000	31.4%
Charges for Services	2,934,640	3,108,900	174,260	5.9%
Fines & Forfeitures	2,779,000	2,404,000	(375,000)	-13.5%
Interest	50,000	60,000	10,000	20.0%
Other Revenues	263,210	288,704	25,494	9.7%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,219,858	2,250,000	30,142	1.4%
Total Operating Revenues	\$ 58,991,758	\$ 61,683,154	\$ 2,691,396	4.6%
Fund Balance Carryforward	5,036,209	6,049,857		
Total Revenues	\$ 64,027,967	\$ 67,733,011		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4%.
 - The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment

replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

- The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the Alpharetta Parks and Transportation Bonds which were approved by the voters on May 24, 2016. Please refer to the Capital Initiatives section of this document for detailed descriptions of the proposed bond projects.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes are experiencing declines due to House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at \$1 million in FY 2017 which, while flat with the FY 2016 budget, represents a decline compared to actual collections for FY 2016 which are estimated at \$1.2 million. The decline is forecasted due to the anticipated recalculation of the split between local entities and the State in accordance with the underlying law which may result in a 10% decline in local revenues under this tax.

- Local Option Sales Taxes ("LOST"): Growth of 2.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$14.9 million in FY 2016 which equates to a revised growth rate of 1.7%.
- Franchise Fees: Growth of 4.4% is forecasted for FY 2017 from a budget-to-budget standpoint. Actual collections are estimated at \$6.6 million in FY 2016 which equates to a revised growth rate of 2.4%. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (65% of total franchise fees), totaled \$4.3 million in FY 2016 and

represents a -\$88,539 decrease over the prior year (\$4.4 million was collected in FY 2015) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) that reduced air conditioning usage.

- Insurance Premium Taxes: Growth of 6.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections during FY 2016 totaled \$3.3 million which equates to a revised growth rate of 1.4%.
- Alcohol Beverage Excise Taxes: Growth of 8.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$2 million for FY 2016 which equates to a revised growth rate of 1%.
- The Other Taxes category includes collections for Intangibles Taxes, Real Estate Transfer Taxes, Business and Occupational Licenses, Financial Institution Taxes, etc. and forecasts growth of 20.4% from a budget-to-budget standpoint. However, actual collections are estimated at \$2.2 million for FY 2016 which equates to a reduction of -3.4%. The forecasted reduction is due to a combination of (1) one-time collections for Financial Institution Taxes in FY 2016 related to prior-year true-ups from multiple financial institutions and (2) a drop in estimated collections for Business & Occupational Taxes based on collection trends.
- Licenses & Permits: Growth of 10.6% is forecasted for FY 2017 based on current collection patterns and permit activity. Actual collections are estimated at \$2.6 million in FY 2016 which is greater than the FY 2017 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees (\$1.4 million forecast for FY 2017; \$1.6 million estimated for FY 2016).
- Charges for Services: Growth of 5.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$3.2 million for FY 2016 which equates to a reduction of -1.6%. The reduction is based on current collection patterns and is primarily related to revised estimates of recreation and parks program fee collections. Specific revenue sources include: Equestrian Center fees (decreased -\$17,500 to \$270,000); Athletics fees (decreased -\$10,650 to \$388,000); Wills Park Recreation Center activity fees (decreased -\$16,858 to \$165,000); etc.
- Fines and Forfeitures: Reduction of -13.5% is forecasted for FY 2016 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.4 million in FY 2015 which equates to a reduction of -1.3%. Revenue decline is being driven through an overall decline in enforcement citations.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	\$ 350,069	\$ 360,977	\$ 10,908	3.1%
City Administration	2,074,055	2,011,664	(62,391)	-3.0%
Legal Services	525,000	650,000	125,000	23.8%
Community Development	2,422,485	2,727,412	304,927	12.6%
Public Works	7,941,386	7,887,543	(53,843)	-0.7%
Finance	3,160,975	3,199,142	38,167	1.2%
Public Safety	25,385,562	26,494,393	1,108,831	4.4%
Human Resources	395,114	401,756	6,642	1.7%
Municipal Court	1,061,500	1,092,257	30,757	2.9%
Recreation and Parks	8,323,032	8,731,629	408,597	4.9%
Information Technology	1,523,355	1,599,441	76,086	5.0%
Non-Departmental:				
Contingency	642,358	605,000	(37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
Total Operating Expenditures	\$ 55,084,731	\$ 57,183,154	\$ 2,098,423	3.8%
Interfund Transfer:				
Capital Project Fund	8,943,236	8,854,857		
Operating Grant Fund	-	20,000		
Stormwater Capital Fund	-	1,675,000		
Total Expenditures	\$ 64,027,967	\$ 67,733,011		

The following table compares expenditure category appropriations within the General Fund.

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 25,482,092	\$ 26,160,692	\$ 678,600	2.7%
Group Insurance	7,161,526	7,573,003	411,477	5.7%
Pension (Defined Benefit)	2,276,470	2,387,665	111,195	4.9%
Pension (401A)	1,379,726	1,482,671	102,945	7.5%
Miscellaneous Benefits	2,717,600	2,788,233	70,633	2.6%
<i>subtotal</i>	<u>\$ 39,017,414</u>	<u>\$ 40,392,264</u>	<u>\$ 1,374,850</u>	<u>3.5%</u>
Maintenance and Operations:				
Professional Services	\$ 2,185,763	\$ 2,299,810	\$ 114,047	5.2%
Repair/Maintenance	1,264,115	1,384,266	120,151	9.5%
Maintenance Contracts	2,231,320	2,286,117	54,797	2.5%
Professional Services (IT)	1,312,726	1,396,932	84,206	6.4%
General Supplies	984,768	993,790	9,022	0.9%
Utilities	2,630,975	2,628,950	(2,025)	-0.1%
Fuel	768,000	641,000	(127,000)	-16.5%
Legal Services	525,000	650,000	125,000	23.8%
Miscellaneous	1,635,078	1,713,742	78,664	4.8%
<i>subtotal</i>	<u>\$ 13,537,745</u>	<u>\$ 13,994,607</u>	<u>\$ 456,862</u>	<u>3.4%</u>
Capital/Lease:				
Fire Truck/Cardiac Monitor Leases	\$ 357,676	\$ 521,773	\$ 164,097	45.9%
Tyler ERP Lease	107,701	109,263	1,562	1.5%
Work Order Software Lease	75,997	76,307	310	0.4%
Miscellaneous	66,000	62,000	(4,000)	-6.1%
<i>subtotal</i>	<u>\$ 607,374</u>	<u>\$ 769,343</u>	<u>\$ 161,969</u>	<u>26.7%</u>
Other Uses:				
Contingency	\$ 642,358	\$ 605,000	\$ (37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	<u>\$ 1,922,198</u>	<u>\$ 2,026,940</u>	<u>\$ 104,742</u>	<u>5.4%</u>
Total Operating Expenditures	<u>\$ 55,084,731</u>	<u>\$ 57,183,154</u>	<u>\$ 2,098,423</u>	<u>3.8%</u>
Interfund Transfer:				
Capital Project Fund	8,943,236	8,854,857		
Operating Grant Fund	-	20,000		
Stormwater Capital Fund	-	1,675,000		
Total Expenditures	<u>\$ 64,027,967</u>	<u>\$ 67,733,011</u>		

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2017 Budget are as follows:

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017¹ (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.
- Management of personnel and compensation program to align with current market environment:
 - Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
 - o General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position² and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
 - o E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center³).
 - Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide⁴). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
 - Coverage of group insurance premiums (8% premium increase; \$480,669⁵ incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has

¹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

² Job duties have been absorbed by the Finance Department.

³ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁴ This represents the financial impact in FY 2017 (i.e. April-June 2017).

⁵ The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.

- Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional services of \$114,047 due primarily to a combination of reductions in municipal election funding (FY 2016 was an election year) which were fully offset through increases related to multiple initiatives including: (1) Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes; (2) increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity, program signups, and associated revenue collections; (3) increased Georgia Bureau of Investigation (GBI) fingerprint/background check fees due to heightened development activity and a corresponding increase in applications for alcohol pouring permits (GBI charges \$42.50 for each fingerprint/background check and the city passes through these costs, including a markup for overhead, to applicants); (4) CALEA (independent accreditation agency) on-site assessment fees for Public Safety; (5) Fiscal Year 2017 Operating Initiative⁶ funding for contracted marketing/public relations services within City Administration; etc.
 - Increase in repair/maintenance (facility, vehicle, grounds, etc.) of \$120,151 (electric, water and sewer, natural gas, etc.) due primarily to: vehicle repair/maintenance within public works and public safety (based on current maintenance trends which have increased along with the targeted mileage expectancy of vehicles); grounds repair/maintenance increases at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.; facility repair/maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
 - Increase in maintenance contracts of \$54,797 due primarily to increases in HVAC maintenance, street sweeping services, annual support costs for pavement management software, annual support costs for the Siteimprov web governance suite software (monitors various components of the City website), moving the hosting of the

⁶ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

city's website from local servers to the cloud which will improve site functionality and responsiveness, increased funding for RAPSTC operations and targeted maintenance, etc.

- Increase in professional services (IT) of \$84,206 due to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), ProQA Priority Dispatch license and support fees, etc.
- Increase in legal service fees of \$125,000 based on historical and year-to-date usage of legal services coupled with planned initiatives requiring legal review.
- Decrease in fuel of -\$127,000 based on year-to-date expenditure trends and forecasted fuel prices.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$161,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2) FY 2017 Operating Initiative⁷ funding approved for the capital lease replacement of the City's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds⁸.

⁷ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

⁸ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The following table provides a comparison of personnel by fiscal year.

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Recommended FY 2017	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	14.0	14.0	14.0	11.0	10.0	(1.0)
Community Development	18.0	22.0	22.0	23.0	26.0	3.0
Public Works	58.0	55.0	55.0	55.0	52.0	(3.0)
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	216.5	217.5	217.5	218.5	219.0	0.5
Human Resources	2.0	2.0	2.0	2.0	2.0	-
Municipal Court	9.0	9.0	9.0	9.0	9.0	-
Recreation and Parks	48.0	48.0	48.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	11.0	-
subtotal	405.0	407.0	407.0	409.0	408.5	(0.5)
E-911 Fund (Special Revenue Fund)						
Public Safety	23.0	25.0	25.0	25.0	29.0	4.0
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	24.0	26.0	26.0	26.0	30.0	4.0
DEA Fund (Special Revenue Fund)						
Public Safety	-	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	430.0	437.0	437.0	439.0	442.5	3.5

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2017 Budget for Mayor and City Council totals \$360,977 and represents an increase of 3.1%, or \$10,908, compared to the FY 2016 budget, and primarily represents increased group insurance premiums.

The Maintenance and Operations category was flat at 0.2%, or \$85, due to a minor increase in IT Professional Services (allocation of technology costs across all benefitting units of government). The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

City Administration

The FY 2017 Budget for City Administration totals \$2,011,664 and represents a decrease of -3%, or -\$62,391, compared to FY 2016.

The Personnel Services category decreased -5%, or -\$76,681, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which are fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).

Base level personnel total 10 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director	1.0	1.0	1.0	1.0	1.0	-
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	1.0	1.0	1.0	-	(1.0)
Internal Auditor	1.0	1.0	1.0	1.0	1.0	-
Records Manager	1.0	1.0	1.0	1.0	1.0	-
Special Events Coordinator (1FT;2PT)*	2.0	2.0	2.0	-	-	-
Special Events Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	14.0	14.0	14.0	11.0	10.0	(1.0)

* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance & Operations category increased 2.6%, or \$14,290, due primarily to the following activity:

- Increase in maintenance contracts of \$8,811 due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- Increase in professional services (IT) of \$8,652 due primarily to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.
- Decrease in professional services of -\$1,873 due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is offset through the addition of FY 2017 Operating Initiative⁹ funding totaling \$100,000 for contracted marketing/public relations services.

⁹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Community Development Department

The FY 2017 Budget for Community Development totals \$2,727,412 and represents an increase of 12.6%, or \$304,927 compared to FY 2016.

The Personnel Services category increased 13.2%, or \$283,179, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the annualized impact of one additional Building Inspector position added during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Base level personnel total 26.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	3.0	2.0	1.0	1.0	1.0	-
Arborist	-	1.0	1.0	1.0	1.0	-
Boards Administrator	1.0	-	-	-	-	-
Boards Assistant	-	1.0	1.0	1.0	1.0	-
Building Inspector*	3.0	4.0	4.0	5.0	5.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager**	-	-	-	-	1.0	1.0
Code Enforcement Officer	4.0	4.0	4.0	3.0	3.0	-
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Community Development	-	1.0	1.0	-	-	-
Development Services Engineer (Stormwater)	-	1.0	1.0	1.0	1.0	-
Inspectors***	-	-	-	-	3.0	3.0
Planner/GIS Specialist	1.0	1.0	1.0	1.0	1.0	-
Permit Technician	-	-	1.0	1.0	1.0	-
Project Administrator**	-	-	-	-	1.0	1.0
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer**	-	-	-	1.0	-	(1.0)
Senior Engineer (Transportation)	-	1.0	1.0	1.0	1.0	-
Senior Planner	-	-	-	1.0	1.0	-
Specialized Assistant - Permits Plus**	1.0	1.0	1.0	1.0	-	(1.0)
	18.0	22.0	22.0	23.0	26.0	3.0

* Building Inspector position added during the FY 2016 Mid Year Budget process.

** Position reclassification occurred during FY 2016.

*** Includes 3.0 FTE transferred from the Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 7.6%, or \$21,748, due primarily to the following activity:

- Increase in professional services of \$10,750 due primarily to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- Increase in advertising of \$2,000 due to growth in development activity and associated notice requirements.

- Increase in travel and training (combined) of \$3,500 due to a continued focus on training and certification for both the existing staff as well as the Building Inspector position added during the FY 2016 Mid-Year Budget and the three Inspector positions reorganized from the Public Works Department.
- Increase in maintenance contracts of \$2,236 due primarily to a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- Increase in non-recurring expenses of \$3,427 due to the recommended buyout of the existing Xerox CQ9303 copier at the end of its lease term in February 2017. This original copier was replaced mid-way through the lease term with the existing unit due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original leased unit, the city is receiving significant savings by opting to buyout the existing unit as opposed to entering into a new lease.

Public Works Department

The FY 2017 Budget for Public Works totals \$7,887,543 and represents a decrease of -0.7%, or -\$53,843, compared to FY 2016. The Personnel Services category decreased -1.5%, or -\$67,406, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, all of which were offset due to the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers. Base level personnel total 52.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Arborist	1.0	-	-	-	-	-
Civil Engineer	3.0	2.0	1.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	-	-	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician	7.0	7.0	7.0	4.0	4.0	-
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	4.0	4.0	3.0	3.0	-	(3.0)
Senior Inspector	-	-	1.0	1.0	1.0	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader*	7.0	7.0	7.0	7.0	8.0	1.0
Public Works Supervisor	3.0	3.0	3.0	3.0	3.0	-
Public Works Technician	4.0	4.0	-	-	-	-
Public Works Technician I	7.0	7.0	11.0	11.0	11.0	-
Public Works Technician II*	9.0	9.0	9.0	8.0	7.0	(1.0)
Senior Engineer	3.0	2.0	3.0	2.0	2.0	-
Senior Operations Manager	1.0	1.0	-	-	-	-
Senior Engineering Technician	1.0	1.0	1.0	1.0	1.0	-
Water Resources Technician	1.0	1.0	-	-	-	-
Senior Water Resources Analyst	-	-	1.0	1.0	1.0	-
Traffic Operations Manager	-	-	-	1.0	1.0	-
Traffic Signal Engineer	-	-	-	1.0	1.0	-
Urban Forestry Program Manager	-	-	-	1.0	1.0	-
Utility Locator	-	-	-	1.0	1.0	-
	58.0	55.0	55.0	55.0	52.0	(3.0)

* Position reclassifications occurred during FY 2016.

** Includes 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 0.4%, or \$13,253, due primarily to the following activity:

- Increase in equipment and vehicle repair/maintenance (combined) of \$19,050 based on year-to-date expenditure trends.
- Increase in maintenance contracts of \$26,515 due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public

Works, Recreation and Parks), and annual support costs for pavement management software.

- Decrease in utility costs (electricity, gas, water, etc.) of -\$19,200 based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.
- Decrease in fuel costs of -\$10,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

Finance Department

The FY 2017 Budget for Finance totals \$3,199,142 and represents an increase of 1.2%, or \$38,167, compared to FY 2016. The Personnel Services category increased 0.9%, or \$20,688, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which is partially offset through employee turnover.

Base level personnel total 21.5 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	-	-	-	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Officer	1.0	1.0	1.0	-	-	-
Cash Management Coordinator	-	-	-	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Coordinator	1.0	1.0	1.0	-	-	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 2.2%, or \$16,917, due primarily to the following activity:

- Net increase in professional fees, small equipment, and employee wellness program expenses (combined) of \$11,600 due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY

2016 to cover unanticipated small equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs, etc.).

- Increase in maintenance contracts of \$3,200 due primarily to additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- Increase in professional services (IT) of \$2,677 due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc..

The Capital/Lease category includes funding for the ERP system (Munis software) lease.

Public Safety Department

The FY 2017 Budget for Public Safety totals \$26,494,393 and represents an increase of 4.2%, or \$1,058,831, compared to FY 2016.

The Personnel Services category increased 3.9%, or \$845,552, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums¹⁰.

Base level personnel total 219 FTEs and represent the following:

	FTEs					
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	8.0	8.0	6.0	7.0	7.0	-
Lieutenant*	14.0	16.0	16.0	16.0	15.0	(1.0)
Division Chief - Administrative Services	-	-	1.0	-	-	-
Field Training Officer	10.0	10.0	10.0	10.0	10.0	-
Officer*	71.0	69.0	69.0	69.0	70.0	1.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	-
Public Safety Budget/Finance Administrator	-	-	1.0	1.0	1.0	-
	105.0	105.0	105.0	105.0	105.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief	4.0	4.0	3.0	3.0	3.0	-
Division Chief - Training	-	-	1.0	1.0	1.0	-
Communications Training Coord. (Captain)	1.0	-	-	-	-	-
Public Safety Administrator (Battalion Chief)	1.0	-	-	-	-	-
Captain	24.0	24.0	24.0	23.0	23.0	-
Fire Training/Emer. Mgmt Coord. (Captain)	1.0	-	-	-	-	-
Accreditation/Emer. Mgmt Coord. (Captain)	-	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	-	-	1.0	1.0	1.0	-
Fire Apparatus Engineer	23.0	23.0	22.0	22.0	22.0	-
Firefighter/Paramedic	17.0	20.0	20.0	20.0	20.0	-
Firefighter II	19.0	19.0	19.0	21.0	21.0	-
Fire Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Marshall (Assistant)	-	1.0	1.0	1.0	1.0	-
Fire Prevention Officer (2FT; 1PT)	3.0	2.5	2.5	2.5	2.5	-
	96.0	97.5	97.5	98.5	98.5	-
Civilian Positions						
Accreditation Manager	1.0	-	-	-	-	-
Administrative Assistant II	2.5	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	0.5	0.5	0.5	0.5	-
Evidence Technician	1.0	1.0	1.0	-	-	-
Evidence Custodian	-	-	-	1.0	1.0	-
Fingerprint Technician	0.5	0.5	0.5	0.5	1.0	0.5
Parking Enforcement Officers (2PT)	-	-	-	1.0	1.0	-
Public Safety Volunteer Manager	1.0	1.0	1.0	-	-	-
Records Clerk	3.0	4.0	4.0	4.0	4.0	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.5	15.0	15.0	15.0	15.5	0.5
	216.5	217.5	217.5	218.5	219.0	0.5

** Position reclassifications occurred during FY 2016.

¹⁰ The FY 2017 Operating Initiative reclassification for the Fingerprint Technician from part-time to full-time is being absorbed in the base budget request (no additional budget allocation is being requested).

The Maintenance and Operations category increased 3.0%, or \$99,182, due primarily to the following activity:

- Increase in professional services of \$65,960 due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- Increase in vehicle repair and maintenance of \$14,226 based on current maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- Increase in travel/training of \$30,500 due to a continued focus on training and certification.
- Increase in professional services (IT) of \$49,162 due primarily to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), data center equipment maintenance extension fees, etc.
- Increase in general supplies of \$31,869 due primarily to increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- Decrease in fuel costs of -\$110,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for fire truck leases and increased \$164,097 compared to FY 2016 due primarily to: (1) the capital lease replacement of Fire Engines #4 and #6 as part of the 2016 Mid-Year Budget; and (2) FY 2017 Operating Initiative¹¹ funding for the lease replacement of the city's cardiac monitors. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) and cardiac monitors (9 units) are now built into the annual operating budget under a capital lease program.

¹¹ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Human Resources

The FY 2017 Budget for Human Resources totals \$401,756 and represents an increase of 1.7%, or \$6,642, compared to FY 2016.

The Personnel Services category increased 3.4%, or \$7,999, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; and an increase in the actuarially determined defined benefit pension contribution

Base level personnel total 2.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
	2.0	2.0	2.0	2.0	2.0	-

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category decreased -0.8%, or -\$1,357, due to minor reductions primarily to the following activity:

- Decrease in professional services of -\$915 reflecting the elimination of a one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services.
- Decrease in general supplies of -\$500 based on historical and year-to-date expenditure trends.

Municipal Court

The FY 2017 Budget for Municipal Court totals \$1,092,257 and represents an increase of 2.9%, or \$30,757, compared to FY 2016.

The Personnel Services category increased 3.3%, or \$22,281, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums (and coverage elections); which is partially offset through employee turnover.

Base level personnel total 9.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Court Clerk/Director of Court Services	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	5.0	5.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	9.0	9.0	-

The Maintenance and Operations category increased 2.2%, or \$8,476, due primarily to the following activity:

- Increase in multiple accounts (facility repair/maintenance and all utility accounts) of \$12,975 due primarily to the IGA with Milton for use of

Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.

- Increase in maintenance contracts of \$4,400 due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- Decrease in small equipment purchases of -\$7,300 due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

Recreation and Parks Department

The FY 2017 Budget for Recreation and Parks totals \$8,731,629 and represents an increase of 4.9%, or \$408,597, compared to FY 2016.

The Personnel Services category increased 6%, or \$256,567, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Administrative Assistant I	3.0	3.0	2.0	2.0	2.0	-
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Athletic Coordinator	2.0	2.0	-	-	-	-
Arts Coordinator	1.0	1.0	1.0	1.0	1.0	-
Customer Service Representative	3.0	3.0	3.0	3.0	3.0	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	1.0	1.0	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator	-	-	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Technician	8.0	8.0	8.0	-	-	-
Parks Maintenance Technician I	5.0	5.0	5.0	13.0	13.0	-
Parks Maintenance Technician II	5.0	5.0	5.0	5.0	5.0	-
Parks Supervisor II	4.0	4.0	4.0	4.0	4.0	-
Program Coordinator	4.0	4.0	-	-	-	-
Recreation Coordinator	-	-	5.0	5.0	5.0	-
Recreation Supervisor II	3.0	3.0	4.0	4.0	4.0	-
Special Events Coordinator (1FT;2PT)	-	-	-	2.0	2.0	-
Special Events Manager	-	-	-	1.0	1.0	-
	48.0	48.0	48.0	51.0	51.0	-

The Maintenance and Operations category increased 3.9%, or \$155,030, due primarily to the following activity:

- Increase in grounds repair and maintenance of \$52,835 due primarily to anticipated increases in grounds maintenance at City Center, Webb

Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.

- Increase in facility repair and maintenance of \$28,790 due to maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- Increase in travel and training of \$6,625 due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- Increase in professional services (IT) of \$14,245 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- Increase in general supplies of \$26,625 based on year-to-date expenditure trends and program needs (reflective of program signup trends).
- Increase in utilities of \$13,500 (combined) based on current usage and expenditure trends.

The Capital/Lease category includes funding for: replacement of batting cage at Field 7 and trash receptacles at North Park; replacement of trash receptacles at Rock Mill Park; and increased funding for general equipment needs (e.g. playground parts).

Information Technology Department

The FY 2017 Budget for Information Technology totals \$1,599,441 and represents an increase of 5.0%, or \$76,086, compared to FY 2017.

The Personnel Services category increased 5.2%, or \$71,848, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Authorized personnel total 11.0 FTEs and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator*	-	-	1.0	1.0	-	(1.0)
GIS Coordinator	1.0	1.0	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Manager*	-	-	-	2.0	3.0	1.0
IT Systems Administrator	1.0	1.0	1.0	-	-	-
Network Administrator	-	-	-	2.0	2.0	-
Network Analyst I	1.0	1.0	1.0	1.0	1.0	-
Network Analyst II	1.0	1.0	1.0	-	-	-
Network Manager	1.0	1.0	1.0	-	-	-
Systems Analyst II	2.0	2.0	2.0	2.0	2.0	-
Systems Manager	1.0	1.0	1.0	-	-	-
Telecommunications Manager	1.0	1.0	1.0	1.0	1.0	-
	11.0	11.0	11.0	11.0	11.0	-

* Position reclassifications occurred during FY 2016.

The Maintenance & Operations category increased 3.1%, or \$4,238, due primarily to the following activity:

- Increase in professional services of \$3,000 due primarily to an increase in funding for contract labor (temporary positions).
- Increase in professional services (IT) of \$2,838 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- Decrease in small equipment needs based on historical and year-to-date expenditure trends.

Emergency-911 Fund

The FY 2017 Budget for the E-911 Fund totals \$3,670,259 and represents a decrease of -30.1%, or -\$1,582,248, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹². After adjusting for the non-allocated reserve, the true operational budget decrease totals -3% due to one-time capital initiatives included in the FY 2016 budget (e.g. E-911 Phone System VOIP upgrade, radio replacements, etc.) that will not continue in FY 2017.

The Personnel Services category increased 12.3%, or \$274,625, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, and the addition of 4 Communication Officer positions (FY 2017 Operating Initiative¹³).

Authorized personnel total 26.0 FTEs.

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Communications Officer	14.0	14.0	14.0	13.0	17.0	4.0
Communications Shift Supervisor	5.0	5.0	5.0	5.0	5.0	-
Communications Training Coord. (Captain)	-	1.0	1.0	1.0	1.0	-
Public Safety Administrator (Battalion Chief)	-	1.0	-	-	-	-
Division Chief - Technology	-	-	1.0	1.0	1.0	-
Sr. Communications Officer	4.0	4.0	4.0	5.0	5.0	-
IT Systems Administrator	1.0	1.0	1.0	-	-	-
	24.0	26.0	26.0	26.0	30.0	4.0

The Maintenance and Operations category increased 4.6%, or \$49,203, due primarily to the following activity:

- Increase in maintenance contracts of \$26,940 due primarily to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- Increase in professional services (IT) of \$29,763 due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016 (a.k.a. E-911 Phone System VOIP upgrade).
- Decrease in small equipment needs of -\$10,000 based on historical and year-to-date equipment needs.

Capital funding totals \$53,000 for replacement of HVAC units servicing the E911 Communications Center as well as general equipment needs.

¹² Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

¹³ Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

Impact Fee Fund

The FY 2017 Budget totals \$3,068,150.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees collections estimated for FY 2017, combined with non-allocated reserve balances from prior years collections, are being allocated to specific system improvements and non-allocated reserve (for future system improvements) as follows:

- System Improvements¹⁴
 - Roads (Rucker Road Corridor Improvements: \$1,150,000)
 - Parks (Alpharetta Arts Center Development: \$1,300,000)
 - Public Safety (Headquarters Expansion: \$300,000)
- Non-Allocated Reserve for future System Improvements
 - Roads (\$300,000)

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2017 Budget for the DEA Fund totals \$2,098,576 and represents a decrease of -13.4%, or -\$324,904, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹⁵.

The Personnel Services category increased 5.7%, or \$14,010, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums. Included in this funding is a Special Investigations Unit (three Police Officer positions) approved in FY 2014.

Authorized personnel total 3 FTEs.

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Officer	-	3.0	3.0	3.0	3.0	-
	-	3.0	3.0	3.0	3.0	-

The Maintenance and Operations category decreased -74.6%, or -\$88,107, due primarily to the cessation of all operational costs except those costs necessary to

¹⁴ Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the initiatives.

¹⁵ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

Capital/Lease expenses include lease costs under the Taser replacement program approved during FY 2016 and planned capital investment for the expansion of Public Safety Headquarters¹⁶ (this initiative is being funded through multiple sources including fund balance from the General Fund, impact fees, and DEA monies).

Hotel/Motel Fund

The FY 2017 Budget totals \$6,000,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and the Conference Center (Tourism Product Development; 18.75%). The Conference Center portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies allocated towards the debt service reserve¹⁷. The Alpharetta Conference Center (state-of-the-art 44,000 square foot conference center) is being constructed through a public-private partnership with North American Properties (developer of Avalon). Along with the Alpharetta Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow 3% (budget-to-budget) to \$6 million due primarily to an increase in business spending on travel and training.

¹⁶ Please refer to the *Capital Initiatives* section of this document for a detailed description of this initiative.

¹⁷ It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

Debt Service Fund

The FY 2017 Budget totals \$5,816,807 and includes funding for the payment of principal and interest on general long-term debt (\$5,811,807) and associated administrative fees (\$5,000). Included in the principal and interest budget is an estimate of the debt service associated with the 2016 Alpharetta Parks and Transportation Bond that will be issued in FY 2017 and provide \$52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is funded through the city's existing millage rate structure.

Solid Waste Fund

The FY 2017 Budget for the Solid Waste Fund totals \$3,304,278 and represents a decrease of -7.5%, or -\$269,091, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016¹⁸. After adjusting for the non-allocated reserve, the operational budget is flat with FY 2016.

The Personnel Services category decreased -2.5%, or -\$1,649, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; all of which is mitigated through employee turnover.

Authorized personnel total 1.0 FTE and represent the following:

	FTEs					Variance
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance & Operations category is flat with FY 2016. The main expense is our private solid waste hauling contract (growth in the service base) which will continue at the same base rates in FY 2017.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2017 Budget for the Risk Management Fund totals \$1,312,200 and represents a decrease of -19.6%, or -\$319,910, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016⁶. After adjusting for the non-allocated reserve, the true operational budget growth totals 2%. This growth is driven through insurance

¹⁸ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

premium increases/coverage changes (e.g. cyber liability, property and equipment insurance, etc.).

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7,932,994 and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

FUND SUMMARIES



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CITYWIDE FUND SUMMARIES

City of Alpharetta
FY 2017 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	Special Revenue Funds							Capital Project Funds		Enterprise Fund	Internal Service Funds		TOTAL
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	
REVENUES:													
Property Taxes	\$ 21,409,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,914,000
Local Option Sales Taxes	15,100,000	-	-	-	-	-	-	-	-	-	-	-	15,100,000
Other Taxes	14,254,500	-	-	-	6,000,000	-	-	-	-	-	-	-	20,254,500
Licenses and Permits	2,297,050	-	-	-	-	-	-	-	-	-	-	-	2,297,050
Intergovernmental Revenue	511,000	925,000	-	-	-	-	-	-	-	-	-	-	1,436,000
Charges for Services	3,108,900	2,740,000	605,000	-	-	-	-	-	-	3,300,800	1,310,000	7,244,480	18,309,180
Fines and Forfeitures	2,404,000	-	-	347,600	-	-	-	-	-	-	-	-	2,751,600
Interest Earnings	60,000	5,259	3,000	976	-	-	9,000	-	-	3,478	2,200	-	83,913
Other/Miscellaneous	288,704	-	-	-	-	-	-	-	-	-	-	-	288,704
<i>subtotal</i>	\$ 59,433,154	\$ 3,670,259	\$ 608,000	\$ 348,576	\$ 6,000,000	\$ -	\$ 5,514,000	\$ -	\$ -	\$ 3,304,278	\$ 1,312,200	\$ 7,244,480	\$ 87,434,947
Other Financing Sources													
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 8,854,857	\$ 1,675,000	\$ -	\$ -	\$ -	\$ 10,549,857
Interfund Transfer from Hotel/Motel Fund	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000
Budgeted Fund Balance	6,049,857	-	2,460,150	1,750,000	-	-	302,807	1,730,000	-	-	-	688,514	12,981,328
<i>subtotal</i>	\$ 8,299,857	\$ -	\$ 2,460,150	\$ 1,750,000	\$ -	\$ 20,000	\$ 302,807	\$ 10,584,857	\$ 1,675,000	\$ -	\$ -	\$ 688,514	\$ 25,781,185
Total Revenues	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132
EXPENDITURES:													
Mayor and City Council	\$ 360,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,977
City Administration	2,011,664	-	-	-	-	-	-	500,000	-	-	-	-	2,511,664
Legal Services	650,000	-	-	-	-	-	-	-	-	-	-	-	650,000
Community Development	2,727,412	-	-	-	-	-	-	100,000	-	-	-	-	2,827,412
Public Works	7,887,543	-	1,150,000	-	-	-	-	4,493,271	1,675,000	-	-	-	15,205,814
Finance	3,199,142	-	-	-	-	-	-	-	-	3,304,278	1,312,200	1,441,673	9,257,293
Public Safety	26,494,393	3,670,259	300,000	2,098,576	-	-	-	1,661,123	-	-	-	-	34,224,351
Human Resources	401,756	-	-	-	-	-	-	-	-	-	-	-	401,756
Municipal Court	1,092,257	-	-	-	-	-	-	-	-	-	-	-	1,092,257
Recreation and Parks	8,731,629	-	1,300,000	-	-	-	-	1,846,500	-	-	-	-	11,878,129
Information Technology	1,599,441	-	-	-	-	-	-	720,000	-	-	-	-	2,319,441
Non-Departmental	-	-	18,150	-	-	-	5,000	-	-	-	-	-	23,150
Insurance Premiums (Risk Fund)	640,000	-	-	-	-	-	-	-	-	-	-	-	640,000
Medical Claims	-	-	-	-	-	-	-	-	-	-	-	5,714,666	5,714,666
Contingency	605,000	-	-	-	-	-	-	-	-	-	-	-	605,000
Non-Allocated (Reserve)	-	-	300,000	-	-	20,000	-	1,263,963	-	-	-	776,655	2,360,618
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,625,000	-	-	-	-	-	-	-	2,625,000
Debt Service (Principal and Interest)	286,940	-	-	-	775,630	-	5,811,807	-	-	-	-	-	6,874,377
Debt Service Reserve	450,000	-	-	-	349,370	-	-	-	-	-	-	-	799,370
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
<i>subtotal</i>	\$ 57,183,154	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 3,750,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 100,416,275
Other Financing Uses													
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Interfund Transfer to Grant/Capital Funds	10,549,857	-	-	-	-	-	-	-	-	-	-	-	10,549,857
<i>subtotal</i>	\$ 10,549,857	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,799,857
Total Expenditures	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132

City of Alpharetta
FY 2017 Budget
Citywide Statement of Revenues and Expenditures (by Category)

		Special Revenue Funds						Capital Project Funds		Enterprise Fund	Internal Service Funds		
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Operating Grant Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	TOTAL
REVENUES:													
Property Taxes	\$ 21,409,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,505,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,914,000
Local Option Sales Taxes	15,100,000	-	-	-	-	-	-	-	-	-	-	-	15,100,000
Other Taxes	14,254,500	-	-	-	6,000,000	-	-	-	-	-	-	-	20,254,500
Licenses and Permits	2,297,050	-	-	-	-	-	-	-	-	-	-	-	2,297,050
Intergovernmental Revenue	511,000	925,000	-	-	-	-	-	-	-	-	-	-	1,436,000
Charges for Services	3,108,900	2,740,000	605,000	-	-	-	-	-	-	3,300,800	1,310,000	7,244,480	18,309,180
Fines and Forfeitures	2,404,000	-	-	347,600	-	-	-	-	-	-	-	-	2,751,600
Interest Earnings	60,000	5,259	3,000	976	-	-	9,000	-	-	3,478	2,200	-	83,913
Other/Miscellaneous	288,704	-	-	-	-	-	-	-	-	-	-	-	288,704
subtotal	\$ 59,433,154	\$ 3,670,259	\$ 608,000	\$ 348,576	\$ 6,000,000	\$ -	\$ 5,514,000	\$ -	\$ -	\$ 3,304,278	\$ 1,312,200	\$ 7,244,480	\$ 87,434,947
Other Financing Sources													
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 8,854,857	\$ 1,675,000	\$ -	\$ -	\$ -	\$ 10,549,857
Interfund Transfer from Hotel/Motel Fund	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000
Budgeted Fund Balance	6,049,857	-	2,460,150	1,750,000	-	-	302,807	1,730,000	-	-	-	688,514	12,981,328
subtotal	\$ 8,299,857	\$ -	\$ 2,460,150	\$ 1,750,000	\$ -	\$ 20,000	\$ 302,807	\$ 10,584,857	\$ 1,675,000	\$ -	\$ -	\$ 688,514	\$ 25,781,185
Total Revenues	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132
EXPENDITURES:													
Personnel Services	\$ 40,392,264	\$ 2,503,117	\$ -	\$ 259,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,667	\$ -	\$ -	\$ 43,218,678
Maintenance and Operations	13,994,607	1,114,142	18,150	40,000	-	-	5,000	-	-	3,240,611	1,312,200	1,441,673	21,166,383
Capital/Capital Lease	769,343	53,000	2,750,000	1,798,946	-	-	-	9,320,894	1,675,000	-	-	-	16,367,183
Other													
Insurance Premiums (Risk Fund)	640,000	-	-	-	-	-	-	-	-	-	-	-	640,000
Medical Claims	-	-	-	-	-	-	-	-	-	-	-	5,714,666	5,714,666
Contingency	605,000	-	-	-	-	-	-	-	-	-	-	-	605,000
Non-Allocated (Reserve)	-	-	300,000	-	-	20,000	-	1,263,963	-	-	-	776,655	2,360,618
Alpharetta Convention and Visitors Bureau	-	-	-	-	2,625,000	-	-	-	-	-	-	-	2,625,000
Debt Service (Principal and Interest)	286,940	-	-	-	775,630	-	5,811,807	-	-	-	-	-	6,874,377
Debt Service Reserve	450,000	-	-	-	349,370	-	-	-	-	-	-	-	799,370
Donations/Contributions	45,000	-	-	-	-	-	-	-	-	-	-	-	45,000
subtotal	\$ 57,183,154	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 3,750,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 100,416,275
Other Financing Uses													
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250,000
Interfund Transfer to Grant/Capital Funds	10,549,857	-	-	-	-	-	-	-	-	-	-	-	10,549,857
subtotal	\$ 10,549,857	\$ -	\$ -	\$ -	\$ 2,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,799,857
Total Expenditures	\$ 67,733,011	\$ 3,670,259	\$ 3,068,150	\$ 2,098,576	\$ 6,000,000	\$ 20,000	\$ 5,816,807	\$ 10,584,857	\$ 1,675,000	\$ 3,304,278	\$ 1,312,200	\$ 7,932,994	\$ 113,216,132



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GENERAL FUND SUMMARY

City of Alpharetta General Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 AMENDED BUDGET	FY 2017 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 18,800,000	\$ 19,900,000	\$ 1,100,000	5.9%
Motor Vehicle	300,000	250,000	(50,000)	-16.7%
Motor Vehicle Title Tax Fee	1,000,000	1,000,000	-	0.0%
Prior Year/Delinquent	249,500	259,000	9,500	3.8%
Local Option Sales Tax	14,700,000	15,100,000	400,000	2.7%
Other Taxes:				
Franchise Fees	6,440,000	6,725,000	285,000	4.4%
Insurance Premium Tax	3,150,000	3,360,000	210,000	6.7%
Alcohol Beverage Excise Tax	1,850,000	2,015,000	165,000	8.9%
Other Taxes	1,789,500	2,154,500	365,000	20.4%
Licenses & Permits	2,077,050	2,297,050	220,000	10.6%
Intergovernmental	389,000	511,000	122,000	31.4%
Charges for Services	2,934,640	3,108,900	174,260	5.9%
Fines & Forfeitures	2,779,000	2,404,000	(375,000)	-13.5%
Interest	50,000	60,000	10,000	20.0%
Other Revenues	263,210	288,704	25,494	9.7%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	2,219,858	2,250,000	30,142	1.4%
Total Operating Revenues	\$ 58,991,758	\$ 61,683,154	\$ 2,691,396	4.6%
Fund Balance Carryforward	5,036,209	6,049,857		
Total Revenues	\$ 64,027,967	\$ 67,733,011		
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 25,482,092	\$ 26,160,692	\$ 678,600	2.7%
Group Insurance	7,161,526	7,573,003	411,477	5.7%
Pension (Defined Benefit)	2,276,470	2,387,665	111,195	4.9%
Pension (401A)	1,379,726	1,482,671	102,945	7.5%
Miscellaneous Benefits	2,717,600	2,788,233	70,633	2.6%
<i>subtotal</i>	\$ 39,017,414	\$ 40,392,264	\$ 1,374,850	3.5%
Maintenance and Operations:				
Professional Services	\$ 2,185,763	\$ 2,299,810	\$ 114,047	5.2%
Repair/Maintenance	1,264,115	1,384,266	120,151	9.5%
Maintenance Contracts	2,231,320	2,286,117	54,797	2.5%
Professional Services (IT)	1,312,726	1,396,932	84,206	6.4%
General Supplies	984,768	993,790	9,022	0.9%
Utilities	2,630,975	2,628,950	(2,025)	-0.1%
Fuel	768,000	641,000	(127,000)	-16.5%
Legal Services	525,000	650,000	125,000	23.8%
Miscellaneous	1,635,078	1,713,742	78,664	4.8%
<i>subtotal</i>	\$ 13,537,745	\$ 13,994,607	\$ 456,862	3.4%
Capital/Lease:				
Fire Truck/Cardiac Monitor Leases	\$ 357,676	\$ 521,773	\$ 164,097	45.9%
Tyler ERP Lease	107,701	109,263	1,562	1.5%
Work Order Software Lease	75,997	76,307	310	0.4%
Miscellaneous	66,000	62,000	(4,000)	-6.1%
<i>subtotal</i>	\$ 607,374	\$ 769,343	\$ 161,969	26.7%
Other Uses:				
Contingency	\$ 642,358	\$ 605,000	\$ (37,358)	-5.8%
Insurance Premiums (Risk Fund)	607,000	640,000	33,000	5.4%
Gwinnett Tech Contribution (Debt Svc)	290,340	286,940	(3,400)	-1.2%
Conference Ctr Debt Service Reserve	337,500	450,000	112,500	33.3%
Donations/Contributions	45,000	45,000	-	0.0%
<i>subtotal</i>	\$ 1,922,198	\$ 2,026,940	\$ 104,742	5.4%
Total Operating Expenditures	\$ 55,084,731	\$ 57,183,154	\$ 2,098,423	3.8%
Interfund Transfer:				
Capital Project/Grant Funds	8,943,236	10,549,857		
Total Expenditures	\$ 64,027,967	\$ 67,733,011		
Personnel (full-time-equivalent)	409.0	408.5		

City of Alpharetta

General Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 20,565,040	\$ 21,330,297	\$ 20,951,279	\$ 20,873,496	\$ 23,586,068	\$ 18,549,859
Revenues:						
Property Taxes	\$ 16,494,539	\$ 18,740,931	\$ 19,892,754	\$ 20,765,849	\$ 20,349,500	\$ 21,409,000
Local Option Sales Taxes	12,239,330	12,173,275	13,575,938	14,757,780	14,700,000	15,100,000
Other Taxes	12,587,292	13,030,797	12,706,783	13,875,057	13,229,500	14,254,500
Licenses and Permits	2,201,211	1,859,213	2,400,059	2,912,433	2,077,050	2,297,050
Intergovernmental	85,489	385,000	376,000	386,458	389,000	511,000
Charges for Services	2,871,235	2,649,450	2,857,898	3,264,768	2,934,640	3,108,900
Fines and Forfeitures	3,045,182	2,787,875	2,360,816	2,767,465	2,779,000	2,404,000
Interest	53,079	36,642	51,065	40,334	50,000	60,000
Other Revenue	250,557	350,979	166,200	204,218	203,210	183,704
	\$ 49,827,914	\$ 52,014,162	\$ 54,387,513	\$ 58,974,363	\$ 56,711,900	\$ 59,328,154
Expenditures:						
Mayor and City Council	\$ 238,982	\$ 277,376	\$ 282,367	\$ 308,237	\$ 350,069	\$ 360,977
City Administration	1,693,685	2,281,112	2,651,745	2,722,528	2,074,055	2,011,664
Legal Services	484,458	442,650	504,045	608,630	525,000	650,000
Community Development	1,915,502	2,022,668	2,257,827	2,340,068	2,422,485	2,727,412
Public Works	6,580,587	6,773,707	6,891,550	7,084,379	7,941,386	7,887,543
Finance	2,771,067	2,818,456	2,894,001	2,953,855	3,160,975	3,199,142
Public Safety	22,189,625	22,697,945	23,051,613	24,212,086	25,385,562	26,494,393
Human Resources	332,952	316,187	351,050	376,580	395,114	401,756
Municipal Court	938,942	935,750	954,463	969,417	1,061,500	1,092,257
Recreation and Parks	6,120,896	6,115,651	6,238,989	6,669,756	8,323,032	8,731,629
Information Technology	1,275,237	1,395,703	1,389,411	1,467,121	1,523,355	1,599,441
Non-Departmental:						
Contingency	68,984	158,909	221,353	224,249	642,358	605,000
Insurance Premiums (Risk Fund)	244,000	664,500	690,800	545,000	607,000	640,000
OPEB Contribution	862,110	-	-	-	-	-
Gwinnett Tech Contribution (Debt Svc)	-	-	153,465	288,640	290,340	286,940
Conference Ctr Debt Service Reserve	-	-	-	-	337,500	450,000
Donations/Contributions	45,000	45,000	45,000	45,000	45,000	45,000
	\$ 45,762,027	\$ 46,945,614	\$ 48,577,680	\$ 50,815,544	\$ 55,084,731	\$ 57,183,154
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	\$ 119,990	\$ 94,329	\$ 549,213	\$ 162,797	\$ 60,000	\$ 105,000
Interfund Transfer:						
Hotel/Motel Fund	1,345,677	1,544,900	1,656,674	1,858,068	2,219,858	2,250,000
Operating Grant Fund	-	-	-	-	-	(20,000)
Capital Project Fund	(4,373,797)	(7,086,795)	(8,093,503)	(7,467,112)	(8,943,236)	(8,854,857)
Stormwater Capital Fund	-	-	-	-	-	(1,675,000)
Risk Management Fund	(392,500)	-	-	-	-	-
	\$ (3,300,630)	\$ (5,447,566)	\$ (5,887,616)	\$ (5,446,248)	\$ (6,663,378)	\$ (8,194,857)
Ending Fund Balance: (1)	\$ 21,330,297	\$ 20,951,279	\$ 20,873,496	\$ 23,586,068	\$ 18,549,859	\$ 12,500,002
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 765,257</i>	<i>\$ (379,018)</i>	<i>\$ (77,783)</i>	<i>\$ 2,712,572</i>	<i>\$ (5,036,209)</i>	<i>\$ (6,049,857)</i>
<i>Personnel (full-time-equivalent)</i>	<i>403.0</i>	<i>405.0</i>	<i>406.0</i>	<i>407.0</i>	<i>409.0</i>	<i>408.5</i>

Notes:

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2016 and 2017 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta E-911 Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 1,300,000	\$ 1,310,000	\$ 10,000	0.8%
E-911 Service Fees (cell phones)	1,500,000	1,335,000	(165,000)	-11.0%
E-911 Service Fees (cell phones)	90,000	95,000	5,000	100.0%
Intergovernmental:				
City of Milton	900,000	925,000	25,000	2.8%
Interest	6,931	5,259	(1,672)	-24.1%
Other Financing Sources: (2)				
Budgeted Fund Balance ("FB")	1,455,576	-	(1,455,576)	-100.0%
Total Revenues (All Sources): (1)	\$ 5,252,507	\$ 3,670,259	\$ (1,582,248)	-30.1%
Personnel Services:				
Salaries	\$ 1,507,191	\$ 1,603,232	\$ 96,041	6.4%
Benefits	721,301	899,885	178,584	24.8%
Maintenance and Operations:				
Communications	445,000	445,000	-	0.0%
Maintenance Contracts	152,300	179,240	26,940	17.7%
Professional Services (IT)	228,095	257,858	29,763	13.0%
Utilities	52,375	52,375	-	0.0%
Miscellaneous	187,169	179,669	(7,500)	-4.0%
Capital:				
Capital (3)	1,223,294	53,000	(1,170,294)	-95.7%
North Fulton Radio System (COA)	678,062	-	(678,062)	-100.0%
Other Uses: (2)				
Non-Allocated/Reserve	57,720	-	(57,720)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	\$ 5,252,507	\$ 3,670,259	\$ (1,582,248)	-30.1%

<i>Personnel (full-time-equivalent)</i>	<i>26.0</i>	<i>30.0</i>
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Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates -3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 Reserve is allocated to cover operating/capital initiatives.

(3) The FY 2016 budget included funding for various one-time public safety equipment (replacement/new) initiatives and funding for the North Fulton Regional Radio System.

City of Alpharetta

E-911 Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 2,486,265	\$ 3,325,908	\$ 3,971,699	\$ 2,150,699	\$ 752,843
Revenues:					
Charges for Services	\$ 2,486,737	\$ 2,705,732	\$ 3,235,946	\$ 2,890,000	\$ 2,740,000
Interest	5,268	10,211	3,803	6,931	5,259
City of Milton Agreement	833,939	1,033,485	898,734	900,000	925,000
Other	-	-	6,912	-	-
	<u>\$ 3,325,943</u>	<u>\$ 3,749,428</u>	<u>\$ 4,145,396</u>	<u>\$ 3,796,931</u>	<u>\$ 3,670,259</u>
Expenditures:					
Public Safety	\$ 2,486,300	\$ 3,103,637	\$ 5,966,396	\$ 5,194,787	\$ 3,670,259
	<u>\$ 2,486,300</u>	<u>\$ 3,103,637</u>	<u>\$ 5,966,396</u>	<u>\$ 5,194,787</u>	<u>\$ 3,670,259</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Fund	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Adjustments/Reconciliation:	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	<u>\$ 3,325,908</u>	<u>\$ 3,971,699</u>	<u>\$ 2,150,699</u>	<u>\$ 752,843</u>	<u>\$ 752,843</u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	\$ 839,643	\$ 645,791	\$ (1,821,000)	\$ (1,397,856)	\$ -
<i>Personnel (full-time-equivalent) (3)</i>	24.0	26.0	26.0	26.0	30.0

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FY 2016 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.
- (2)
- (3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ 15,000	\$ 200,000	\$ 185,000	1233.33%
Impact Fees (recreation/parks)	15,000	320,000	305,000	2033.33%
Impact Fees (public safety)	15,000	85,000	70,000	466.67%
Interest	1,350	3,000	1,650	122.22%
Other Financing Sources:				
Budgeted Fund Balance	1,582,560	2,460,150	877,590	55.45%
Total Revenues (All Sources):	\$ 1,628,910	\$ 3,068,150	\$ 1,439,240	88.36%
Non-Departmental/Other Uses:				
Impact Fee Administration	1,350	18,150	16,800	1244.44%
Professional Services (Impact Fee Ordinance Update)	4,063	-	(4,063)	-100.00%
Capital	298,750	2,750,000		
(1) Non-Allocated/Reserve	1,324,747	300,000	(1,024,747)	-77.35%
Total Expenditures (All Uses):	\$ 1,628,910	\$ 3,068,150	\$ (1,012,010)	88.36%

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

City of Alpharetta

Impact Fee Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimated Actual	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 641,594	\$ 796,085	\$ 1,119,411	\$ 1,582,561	\$ 2,189,338
Revenues:					
Charges for Services	\$ 158,038	\$ 337,108	\$ 529,004	\$ 932,132	\$ 605,000
Interest	1,194	2,581	2,204	1,350	3,000
	<u>\$ 159,232</u>	<u>\$ 339,689</u>	<u>\$ 531,208</u>	<u>\$ 933,482</u>	<u>\$ 608,000</u>
Expenditures:					
Non-Departmental	\$ 4,741	\$ 16,363	\$ 68,058	\$ 27,955	\$ 18,150
Capital	-	-	-	298,750	2,750,000
	<u>\$ 4,741</u>	<u>\$ 16,363</u>	<u>\$ 68,058</u>	<u>\$ 326,705</u>	<u>\$ 2,768,150</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance: (1)	<u><u>\$ 796,085</u></u>	<u><u>\$ 1,119,411</u></u>	<u><u>\$ 1,582,561</u></u>	<u><u>\$ 2,189,338</u></u>	<u><u>\$ 29,188</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ 154,491</u>	<u>\$ 323,326</u>	<u>\$ 463,150</u>	<u>\$ 606,777</u>	<u>\$ (2,160,150)</u>

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2013-2016 are being reserved for future system improvements. FY 2017 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ 448,500	\$ 347,600	\$ (100,900)	-22.50%
Interest	227	976	749	329.96%
Other Financing Sources:				
Budgeted Fund Balance	1,974,753	1,750,000	(224,753)	-11.38%
Total Revenues (All Sources): (1)	\$ 2,423,480	\$ 2,098,576	\$ (324,904)	-13.41%
Personnel Services	\$ 245,620	\$ 259,630	\$ 14,010	5.70%
Maintenance and Operations	128,107	40,000	(88,107)	-68.78%
Capital	258,000	1,798,946	1,540,946	597.27%
Other Uses:				
Non-Allocated/Reserve (2)	1,791,753	-	(1,791,753)	-100.00%
Total Expenditures (All Uses):	\$ 2,423,480	\$ 2,098,576	\$ (324,904)	-13.41%

Notes:

(1) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Non-Allocated/Reserves. The true operation budget variance after adjusting for non-operating items approximates -22%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 1,714,846	\$ 2,116,149	\$ 2,096,209	\$ 1,974,754	\$ 1,791,754
Revenues:					
Fines and Forfeitures	\$ 569,929	\$ 505,142	\$ 769,983	\$ 448,500	\$ 347,600
Interest	3	(28)	1,276	227	976
Sale of Capital Assets	-	-	-	-	-
Miscellaneous	-	-	-	-	-
	\$ 569,932	\$ 505,114	\$ 771,259	\$ 448,727	\$ 348,576
Expenditures:					
Public Safety	\$ 168,629	\$ 525,054	\$ 892,714	\$ 631,727	\$ 2,098,576
	\$ 168,629	\$ 525,054	\$ 892,714	\$ 631,727	\$ 2,098,576
Ending Fund Balance: (1),(2)	\$ 2,116,149	\$ 2,096,209	\$ 1,974,754	\$ 1,791,754	\$ 41,754
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 401,303</i>	<i>\$ (19,940)</i>	<i>\$ (121,455)</i>	<i>\$ (183,000)</i>	<i>\$ (1,750,000)</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2014-2016 fund balance is being used for various capital initiatives (e.g. North Fulton Radio Initiative, Jail Door Lock improvements, etc.). FY

(2) 2017 fund balance is being used for the Public Safety Headquarters expansion project. Please refer to the Capital Initiatives section of this document for detailed information on this project.

City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	-	-	-	0.0%
Total Revenues (All Sources):	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%
Other Uses:				
Alpharetta Business Community	\$ 221,860	\$ -	\$ (221,860)	-100.0%
Alpharetta Convention & Visitor's Bureau	2,545,427	2,625,000	79,573	3.1%
City of Alpharetta	2,219,858	2,250,000	30,142	1.4%
Conference Center Debt Service:				
Series 2016 Bonds (Principal/Interest)	-	775,630	775,630	0.0%
Debt Service Reserve	843,750	349,370	(494,380)	-58.6%
Total Expenditures (All Uses):	\$ 5,830,895	\$ 6,000,000	\$ 169,105	2.9%

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

City of Alpharetta Hotel/Motel Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2015 Amended Budget	FY 2016 Recommended Budget
Beginning Fund Balance:	\$ 11,083	\$ 11,117	\$ 0	\$ 0	\$ 843,750
Revenues:					
Other Taxes	\$ 3,862,249	\$ 4,130,567	\$ 4,645,169	\$ 5,830,895	\$ 6,000,000
Interest	34	-	-	-	-
	<u>\$ 3,862,284</u>	<u>\$ 4,130,567</u>	<u>\$ 4,645,169</u>	<u>\$ 5,830,895</u>	<u>\$ 6,000,000</u>
Expenditures:					
Alpharetta Business Community	\$ 643,827	\$ 690,419	\$ 774,350	\$ 221,860	\$ -
Alpharetta Convention & Visitor's Bureau	1,673,523	1,794,592	2,012,752	2,545,427	2,625,000
City of Alpharetta	1,544,900	1,656,674	1,858,068	2,219,858	2,250,000
Conference Center Debt Service:					
Facility Debt Service	-	-	-	-	775,630
	<u>\$ 3,862,249</u>	<u>\$ 4,141,684</u>	<u>\$ 4,645,170</u>	<u>\$ 4,987,145</u>	<u>\$ 5,650,630</u>
Ending Fund Balance:	<u>\$ 11,117</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 843,750</u>	<u>\$ 1,193,120</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 34</i>	<i>\$ (11,117)</i>	<i>\$ (0)</i>	<i>\$ 843,750</i>	<i>\$ 349,370</i>

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

City of Alpharetta Operating Grant Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Intergovernmental Revenues:				
Grants	27,923	-	(27,923)	-100.00%
Interest	-	-	-	-
Other/Miscellaenous:				
Contributions/Donations	320	-	(320)	-100.00%
Other Financing Sources:				
General Fund Transfer	-	20,000	20,000	100.00%
Budgeted Fund Balance	50,158	-	(50,158)	-100.00%
Total Revenues (All Sources):	\$ 78,401	\$ 20,000	\$ (58,401)	-74.49%
Maintenance and Operations:	38,980	-	(38,980)	-100.00%
Capital:	21,663	-	(21,663)	-100.00%
Non-Allocated:	17,758	20,000	2,242	12.63%
Total Expenditures (All Uses):	\$ 78,401	\$ 20,000	\$ (58,401)	-74.49%

City of Alpharetta

Operating Grant Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 86,868	\$ 73,654	\$ 57,907	\$ 50,160	\$ 17,760
Revenues:					
Intergovernmental (Grants)	\$ 54,253	\$ 36,595	\$ 47,737	\$ 27,923	\$ -
Interest	247	230	105	-	-
Other/Miscellaneous	-	-	-	320	-
	<u>\$ 54,500</u>	<u>\$ 36,825</u>	<u>\$ 47,842</u>	<u>\$ 28,243</u>	<u>\$ -</u>
Expenditures:					
Non-Departmental	\$ 11,550	\$ -	\$ -	\$ -	\$ -
Public Safety	43,709	42,958	55,297	24,843	-
Recreation and Parks	12,455	9,614	292	35,800	-
	<u>\$ 67,714</u>	<u>\$ 52,572</u>	<u>\$ 55,589</u>	<u>\$ 60,643</u>	<u>\$ -</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 20,000
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,000</u>
Ending Fund Balance:	<u>\$ 73,654</u>	<u>\$ 57,907</u>	<u>\$ 50,160</u>	<u>\$ 17,760</u>	<u>\$ 37,760</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (13,214)</i>	<i>\$ (15,747)</i>	<i>\$ (7,747)</i>	<i>\$ (32,400)</i>	<i>\$ 20,000</i>



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DEBT SERVICE FUND SUMMARY

City of Alpharetta

Debt Service Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Property Taxes: (1)				
Property Taxes	\$ 3,168,000	\$ 5,426,000	\$ 2,258,000	71.3%
Delinquent	20,000	20,000	-	100.0%
Motor Vehicle Taxes	72,000	59,000	(13,000)	-18.1%
Interest	9,000	9,000	-	0.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (2)	852,087	302,807	(549,280)	0.0%
Total Revenues (All Sources)	\$ 4,121,087	\$ 5,816,807	\$ 1,695,720	41.1%
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2006	1,289,600	-	(1,289,600)	-100.0%
GO Bonds, Series 2012	1,497,900	1,500,100	2,200	100.0%
GO Bonds, Series 2014 (refunding)	647,246	1,936,513	1,289,267	100.0%
GO Bonds, Series 2016	-	2,250,000	2,250,000	100.0%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,252	125,194	(58)	0.0%
Other Uses:				
Debt Service Reserve (3)	556,089	-	(556,089)	100.0%
Total Expenditures (All Uses)	\$ 4,121,087	\$ 5,816,807	\$ 1,695,720	41.1%

Notes:

(1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).

(2) FYs 2016-2017 utilize available fund balance to offset a portion of the debt service requirements.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Debt Service Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 327,547	\$ 745,672	\$ 913,166	\$ 845,510	\$ 549,512
Revenues:					
Property Taxes (incl. Motor Vehicle)	\$ 4,092,596	\$ 3,803,904	\$ 3,508,728	\$ 3,260,000	\$ 5,505,000
Interest	8,505	4,463	4,513	9,000	9,000
Other	-	-	-	-	-
Refunding Bond Proceeds	-	17,695,000	-	-	-
	<u>\$ 4,101,101</u>	<u>\$ 21,503,368</u>	<u>\$ 3,513,241</u>	<u>\$ 3,269,000</u>	<u>\$ 5,514,000</u>
Expenditures:					
Professional Services	\$ 1,000	\$ 1,000	\$ -	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	3,681,976	3,646,451	3,580,898	3,559,998	5,811,807
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	17,518,423	-	-	-
Refunding Bonds (Issue Costs)	-	170,000	-	-	-
	<u>\$ 3,682,976</u>	<u>\$ 21,335,874</u>	<u>\$ 3,580,898</u>	<u>\$ 3,564,998</u>	<u>\$ 5,816,807</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
(1) Capital Project Fund	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance: (1)	<u>\$ 745,672</u>	<u>\$ 913,166</u>	<u>\$ 845,510</u>	<u>\$ 549,512</u>	<u>\$ 246,705</u>
Changes in Fund Balance (actual/est.)	<u>\$ 418,126</u>	<u>\$ 167,494</u>	<u>\$ (67,657)</u>	<u>\$ (295,998)</u>	<u>\$ (302,807)</u>

Notes:

(1) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.



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CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Adopted Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 8,943,236	\$ 8,854,857	\$ (88,379)	-0.99%
Budgeted Fund Balance	-	1,730,000	1,730,000	0.00%
Total Revenues (All Sources):	\$ 8,943,236	\$ 10,584,857	\$ 1,641,621	18.36%
Capital: (1)				
City Administration	\$ 250,000	\$ 500,000	\$ 250,000	100.00%
Community Development	140,000	100,000	(40,000)	-28.57%
Public Works	4,529,512	4,493,271	(36,241)	-0.80%
Public Safety	1,087,000	1,661,123	574,123	52.82%
Recreation and Parks	936,000	1,846,500	910,500	97.28%
Information Technology	860,000	720,000	(140,000)	-16.28%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	1,140,724	1,263,963	123,239	10.80%
Total Expenditures (All Uses):	\$ 8,943,236	\$ 10,584,857	\$ 1,641,621	18.36%

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2017 capital initiatives.

City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Adopted Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Capital: (1)				
Public Works	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%
Recreation and Parks	-	-	-	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	0.00%
Total Expenditures (All Uses):	\$ -	\$ 1,675,000	\$ 1,675,000	100.00%

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2017 capital initiatives.



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ENTERPRISE FUND SUMMARY

City of Alpharetta

Solid Waste Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	\$ -	\$ -	\$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,250,000	3,250,000	-	0.00%
Solid Waste Tag Fees	500	500	-	0.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	25,000	25,000	-	0.00%
Bad Check Fees	300	300	-	0.00%
Interest	4,655	3,478	(1,177)	-25.28%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	267,914	-	(267,914)	-100.00%
Total Revenues (All Sources): (1)	\$ 3,573,369	\$ 3,304,278	\$ (269,091)	-7.53%
Personnel Services:				
Salaries	\$ 39,339	\$ 38,393	\$ (946)	-2.40%
Benefits	25,977	25,274	(703)	-2.71%
Maintenance & Operations:				
Professional Fees	3,188,060	3,188,360	300	0.01%
Miscellaneous	52,079	52,251	172	0.33%
Capital/Other Uses:				
Non-Allocated/Reserve (2)	267,914	-	(267,914)	-100.00%
Total Expenditures (All Uses): (1)	\$ 3,573,369	\$ 3,304,278	\$ (269,091)	-7.53%
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates -0.4%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Solid Waste Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 1,016,648	\$ 1,026,865	\$ 1,013,493	\$ 967,767	\$ 967,767
Revenues:					
Licenses and Permits	\$ 528	\$ 368	\$ 763	\$ -	\$ -
Charges for Services	3,203,791	3,194,401	3,214,475	3,300,800	3,300,800
Interest	3,090	5,250	3,131	4,655	3,478
Miscellaneous Revenue	(1)	-	-	-	-
	\$ 3,207,408	\$ 3,200,019	\$ 3,218,369	\$ 3,305,455	\$ 3,304,278
Expenditures:					
Solid Waste Operations	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,305,455	\$ 3,304,278
	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,305,455	\$ 3,304,278
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -
Ending Fund Balance: (1)	\$ 1,026,865	\$ 1,013,493	\$ 967,767	\$ 967,767	\$ 967,766
<i>Changes in Fund Balance (actual/est.)</i>	\$ 10,217	\$ (13,372)	\$ (45,727)	\$ -	\$ (0)
<i>Personnel (full-time-equivalent)</i>	1.0	1.0	1.0	1.0	1.0

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The minor reductions in fund balance between FYs 2014-2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.



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INTERNAL SERVICE FUND SUMMARIES

City of Alpharetta

Risk Management Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services				
Risk Fund	\$ 1,262,000	\$ 1,310,000	\$ 48,000	3.8%
Interest Earnings	2,200	2,200	-	100.0%
Other:				
Budgeted Fund Balance	367,910	-	(367,910)	-100.0%
Total Revenues (All Sources):	\$ 1,632,110	\$ 1,312,200	\$ (319,910)	-19.6%
Maintenance & Operations: (1)				
Professional Services	\$ 125,000	\$ 125,000	\$ -	0.0%
Vehicle Insurance	135,000	137,000	2,000	1.5%
Property and Equipment Insurance	55,000	88,000	33,000	60.0%
General Liability Insurance	70,000	60,000	(10,000)	-14.3%
Law Enforcement Liability Insurance	100,000	100,000	-	0.0%
Public Entity Liability Insurance	55,000	55,000	-	0.0%
Workers Comp. Excess Liability Insurance	90,000	90,000	-	0.0%
Criminal Liability Insurance	4,200	4,200	-	0.0%
Cyber Liability Insurance	-	8,000	8,000	100.0%
Umbrella Liability Insurance	60,000	60,000	-	0.0%
Medical Services (PS Custody)	40,000	40,000	-	0.0%
Claims and Judgments	551,730	545,000	(6,730)	-1.2%
Other Uses: (2),(3)				
Reserve	346,180	-	(346,180)	-100.0%
Total Expenditures (All Uses):	\$ 1,632,110	\$ 1,312,200	\$ (319,910)	-19.6%

Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

City of Alpharetta

Risk Management Fund

Statement of Revenues, Expenditures, and changes in Fund Balance ⁽¹⁾

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ 776,139	\$ 646,621	\$ 334,109	\$ 367,911	\$ 346,181
Revenues:					
Charges for Services	\$ 1,169,500	\$ 1,075,800	\$ 1,115,000	\$ 1,262,000	\$ 1,310,000
Interest Earnings	1,765	2,815	1,724	2,200	2,200
Other:					
Insurance Proceeds	57,176	105,618	89,298	-	-
	\$ 1,228,441	\$ 1,184,232	\$ 1,206,021	\$ 1,264,200	\$ 1,312,200
Expenditures:					
Maintenance & Operations:					
Workers Comp. Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	125,419	116,273	122,141	125,000	125,000
Vehicle Insurance	121,475	109,997	128,809	135,000	137,000
Property and Equipment Insurance	62,063	65,384	62,856	55,000	88,000
General Liability Insurance	80,774	71,942	52,315	70,000	60,000
Law Enforcement Liability Insurance	141,141	93,996	91,350	100,000	100,000
Public Entity Liability Insurance	33,287	55,175	48,825	55,000	55,000
Workers Comp. Excess Liability Insurance	67,998	74,829	79,485	90,000	90,000
Employee Benefits Liability Insurance	450	-	-	-	-
Criminal Liability Insurance	-	4,075	4,075	4,200	4,200
Cyber Liability Insurance	-	-	-	-	8,000
Umbrella Liability Insurance	76,316	59,393	52,115	60,000	60,000
Medical Services (PS Custody)	-	25,336	19,210	40,000	40,000
Claims and Judgments	649,036	820,343	511,038	551,730	545,000
	\$ 1,357,960	\$ 1,496,745	\$ 1,172,219	\$ 1,285,930	\$ 1,312,200
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 646,621	\$ 334,109	\$ 367,911	\$ 346,181	\$ 346,181
Changes in Fund Balance (actual/est.) (2)	\$ (129,519)	\$ (312,512)	\$ 33,802	\$ (21,730)	\$ -

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance is being used in FY 2013-2014/2016 to supplement the reserve for claims and judgments.

City of Alpharetta

Medical Insurance Fund

Statement of Budgetary Comparisons (FY 2016-2017)

	FY 2016 Amended Budget	FY 2017 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	\$ 5,952,922	\$ 6,520,032	\$ 567,110	-
Employee Contribution	705,592	724,448	18,856	-
Interest	-	-	-	-
Other Financing Sources:				
Budgeted Fund Balance	-	688,514	688,514	-
Total Revenues (All Sources):	\$ 6,658,514	\$ 7,932,994	\$ 1,274,480	-
Maintenance and Operations				
Medical Premiums	\$ 1,350,000	\$ 1,441,673	\$ 91,673	-
Other				
Medical Claims	4,620,000	5,714,666	1,094,666	-
Reserve	688,514	776,655	88,141	-
Total Expenditures (All Uses):	\$ 6,658,514	\$ 7,932,994	\$ 1,274,480	-

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

City of Alpharetta

Medical Insurance Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Amended Budget	FY 2017 Recommended Budget
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 688,514
Revenues:					
Charges for Services	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,244,480
Interest	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,244,480
Expenditures:					
Medical Premiums	\$ -	\$ -	\$ -	\$ 1,350,000	\$ 1,441,673
Medical Claims	-	-	-	4,620,000	5,714,666
Reserve	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ 5,970,000	\$ 7,156,339
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ 688,514	\$ 776,655
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ -	\$ -	\$ 688,514	\$ 88,141



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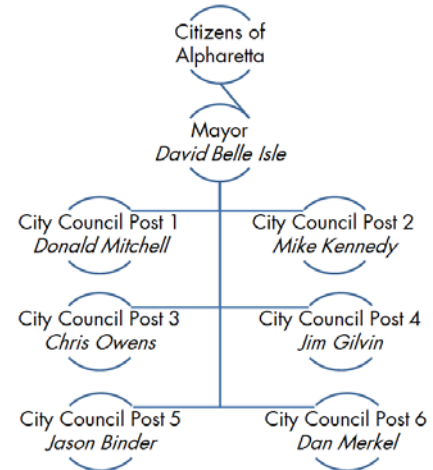


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Mayor and City Council

Mission Statement

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

Core Values

Excellence: We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

Stewardship: The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

Integrity: The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

Service: The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

Loyalty: Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

Community Vision

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 MAYOR AND CITY COUNCIL Five-year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%
<i>average 5 year percent change</i>		0.0%			
Expenditures	\$ 277,376	\$ 282,367	\$ 308,237	\$ 350,069	\$ 360,977
<i>% Change</i>		1.8%	9.2%	13.6%	3.1%
<i>average 5 year percent change</i>		6.9%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
MAYOR AND CITY COUNCIL
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2016 to FY 2017</i>							
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures									
(1) Personnel services:									
Salary	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -	\$ 120,000	\$ 120,000	0.0%	\$ -
Benefits	134,702	138,045	159,466	184,986	-	184,986	195,809	5.9%	10,823
subtotal	\$ 254,702	\$ 258,045	\$ 279,466	\$ 304,986	\$ -	\$ 304,986	\$ 315,809	3.5%	\$ 10,823
Maintenance and Operations:									
Non-Recurring	\$ 1,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
IT Professional Services	-	-	1,639	2,083	-	2,083	2,168	4.1%	85
General Supplies	59	32	1,053	4,000	-	4,000	4,000	0.0%	-
Mayor	5,995	10,540	9,593	9,000	-	9,000	9,000	0.0%	-
City Council Post 1	4,205	3,486	2,835	5,000	-	5,000	5,000	0.0%	-
City Council Post 2	2,344	1,224	2,086	5,000	-	5,000	5,000	0.0%	-
City Council Post 3	1,684	1,918	4,992	5,000	-	5,000	5,000	0.0%	-
City Council Post 4	2,494	3,388	3,894	5,000	-	5,000	5,000	0.0%	-
City Council Post 5	3,770	3,503	2,205	5,000	-	5,000	5,000	0.0%	-
City Council Post 6	824	232	475	5,000	-	5,000	5,000	0.0%	-
subtotal	\$ 22,674	\$ 24,322	\$ 28,770	\$ 45,083	\$ -	\$ 45,083	\$ 45,168	0.2%	\$ 85
Capital:									
Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 277,376	\$ 282,367	\$ 308,237	\$ 350,069	\$ -	\$ 350,069	\$ 360,977	3.1%	\$ 10,908
Full-time Equivalent Positions	7.0	7.0	7.0	7.0		7.0	7.0		

Notes

(1) Variance is based on an increase in group insurance premiums.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Mayor & Council	Mayor	City Council Post 1	City Council Post 2	City Council Post 3	City Council Post 4	City Council Post 5	City Council Post 6
				1110	MCC00	MCC01	MCC02	MCC03	MCC04	MCC05	MCC06
523900	IT Professional Services	\$ 2,083	\$ 2,168	\$ 2,168	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
532400	Non-Recurring	-	-	-	-	-	-	-	-	-	-
531100	General Supplies	4,000	4,000	4,000	-	-	-	-	-	-	-
532310	Mayor	9,000	9,000	-	9,000	-	-	-	-	-	-
532320	City Council Post 1	5,000	5,000	-	-	5,000	-	-	-	-	-
532330	City Council Post 2	5,000	5,000	-	-	-	5,000	-	-	-	-
532340	City Council Post 3	5,000	5,000	-	-	-	-	5,000	-	-	-
532350	City Council Post 4	5,000	5,000	-	-	-	-	-	5,000	-	-
532360	City Council Post 5	5,000	5,000	-	-	-	-	-	-	5,000	-
532370	City Council Post 6	5,000	5,000	-	-	-	-	-	-	-	5,000
TOTAL		\$ 45,083	\$ 45,168	\$ 6,168	\$ 9,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
MAYOR & COUNCIL	10011100	532400	Non-Recurring	Rebranding Initiative	-	-
				subtotal	\$ -	\$ -
	10011100	523900	IT Professional Services	Technical Support for CISCO Network	100	88
				Developer License for MDM	1	1
				City Circuit Connection to Internet - Supplement & Back	7	7
				Data Center's Uninterruptible Power System	13	13
				Citywide Microsoft Licensing	345	344
				Non-Xerox Printer Repair	16	16
				GIS Mobile Field Mapping & Data Collection	93	92
				Database Management for Various City Departments	16	13
				Data Center Fire Suppression System	3	3
				Web Filtering Services, Link Balancer, SPAM Filter	38	-
				Office 365 Conversion	46	-
				City Circuit Connection to Internet (Redundancy)	65	-
				SharePoint Migration	19	28
				Solarwinds Software Renewal	30	25
				Wiring Services	23	23
				Consulting Services	70	-
				Conversion of LIDAR Data to ArcGIS	4	4
				GIS Parcel Building Software	22	22
				Technical Support for Vmware Environment	23	-
				City Enterprise Data Management	79	69
				Citywide Virtual Infrastructure	47	-
				Off-site Archive of COA Data	74	139
				Server Maintenance Extension	21	-
				SAN Maintenance Extension	20	-
				City Virus, Adware, Spyware & Threat Protection	51	92
				City Circuit Connection to Internet - Zayo	63	60
				City Circuit Connection to Internet - AT&T	39	39
				Employee Self Service, ManageEngine, AdAudit	13	-
				Mobile Data Management	285	399
				Line and Circuit Service	206	216
				GLS Monitoring and Support	164	164

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			CISCO SMARTnet Telephony and Phone App Licenses	60	55
			Cisco phone infrastructure support	10	10
			Long Distance	17	18
			GFI Languard	-	12
			Texting Service Global Text Messages -7CBilled	-	1
			Domain Name Service - Amazon Web Services	-	2
			External Monitoring Service - MXToolbox	-	1
			GPO Change Management	-	2
			Firewall (3 Year Contract Yearly Amount)	-	81
			SQL Monitoring	-	12
			Edges Switching	-	7
			Maintenance Extensions	-	90
			Directory Analysis	-	20
			subtotal	\$ 2,083	\$ 2,168
	10011100 531100	General Supplies		4,000	4,000
			subtotal	\$ 4,000	\$ 4,000
MAYOR MCC00	10011100 532370	MCC00 Mayor Expense		8,616	8,616
			iPad Wireless Service	384	384
			subtotal	\$ 9,000	\$ 9,000
CITY COUNCIL POST 1	10011100 532310	MCC01 Post 1 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
CITY COUNCIL POST 2	10011100 532320	MCC02 Post 2 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
CITY COUNCIL POST 3	10011100 532330	MCC03 Post 3 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
CITY COUNCIL POST 4	10011100 532340	MCC04 Post 4 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
CITY COUNCIL POST 5	10011100 532350	MCC07 Post 5 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
CITY COUNCIL POST 6	10011100 532360	MCC08 Post 6 Expense		5,000	5,000
			subtotal	\$ 5,000	\$ 5,000
				\$ 45,083	\$ 45,168



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City Administration

BOB REGUS
CITY ADMINISTRATOR

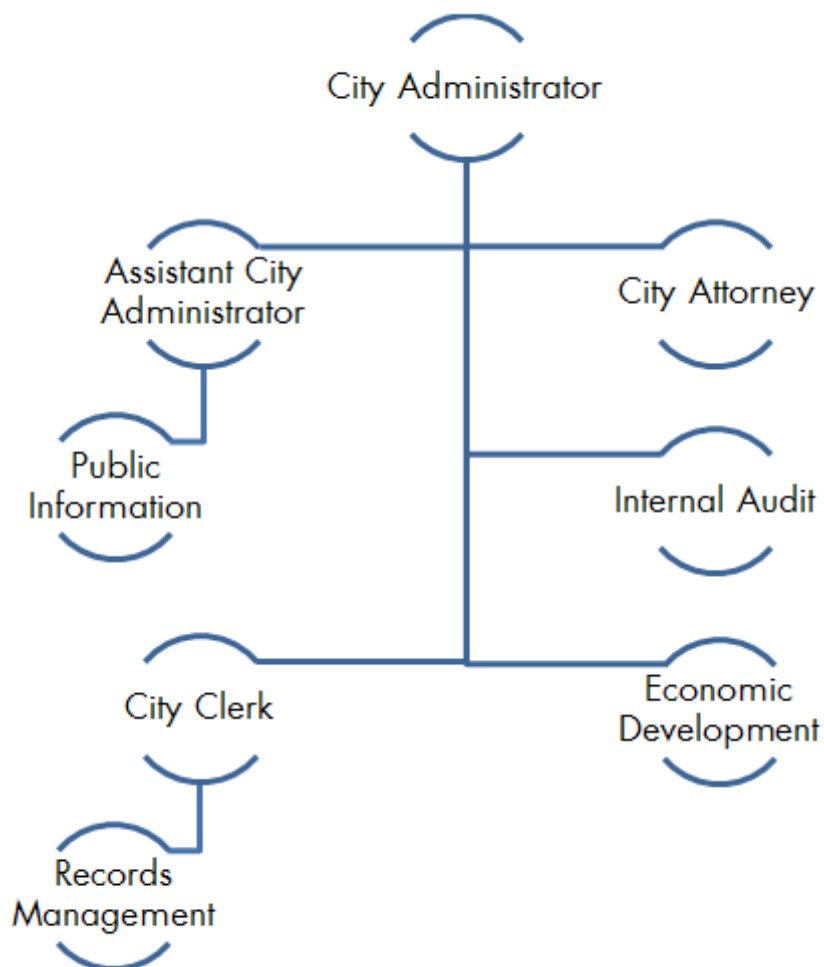


BRegus@alpharetta.ga.us

JAMES DRINKARD
ASSISTANT CITY
ADMINISTRATOR



JDrinkard@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

City Administration

Administration, Internal Audit, City Attorney, City Clerk, Public Information, and Economic Development

Mission Statement

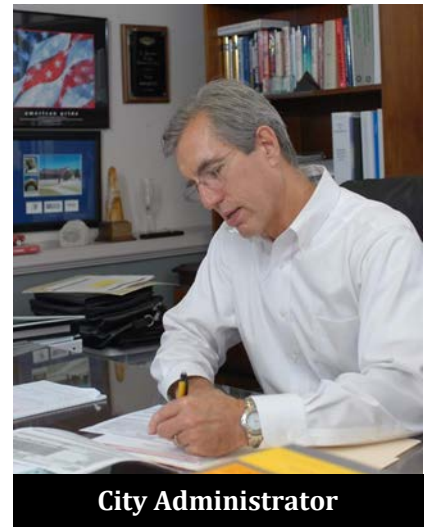
The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

Goals and Objectives

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

Key Issues

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;



- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents; and
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 CITY ADMINISTRATION Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016*	Recommended Budget FY 2017
Revenue	\$ 253,139	\$ 255,478	\$ 274,832	\$ 15,000	\$ 16,250
% Change		0.9%	7.6%	-94.5%	8.3%
average 5-year percent change		-19.4%			
Expenditures	\$ 2,281,112	\$ 2,651,746	\$ 2,722,528	\$ 2,074,055	\$ 2,011,664
% Change		16.2%	2.7%	-23.8%	-3.0%
average 5-year percent change		-2.0%			

*Variance due primarily to the reorganization of the Special Events Division into the Recreation & Parks Department in FY 2016 to take advantage of staffing synergies.

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Charges for Services									
Taste of Alpharetta	\$ 151,755	\$ 151,829	\$ 159,961	\$ -	\$ -	\$ -	\$ -	-	\$ -
Alpharetta Arts Streetfest	27,939	15,450	19,796	-	-	-	-	-	-
Alpharetta Room	700	1,502	690	-	-	-	-	-	-
Other Events	15,093	10,550	17,695	-	-	-	-	-	-
Public Works Event Fees	1,706	3,101	8,195	-	-	-	-	-	-
Fire Services Event Fees	1,095	2,310	5,434	-	-	-	-	-	-
Police Services Event Fees	2,911	9,015	13,768	-	-	-	-	-	-
Parks Services Event Fees	11,444	40,264	28,248	-	-	-	-	-	-
Donation From Private Sources	100	-	2,079	-	-	-	-	-	-
Rents/Royalties	27,467	-	-	-	-	-	-	-	-
Misc Revenue	10,703	13,866	10,237	15,000	-	15,000	15,000	0.0%	-
Alcohol Beverage Permit Fee	2,150	-	8,450	-	-	-	-	-	-
Alcohol Beverage Admin Fee	-	7,400	-	-	-	-	-	-	-
Penalty / Int. Alcoholic Bev	77	-	-	-	-	-	-	-	-
Public Records Request	-	191	280	-	-	-	250	-	250
City Center Facility Rental	-	-	-	-	-	-	1,000	-	1,000
Total	\$ 253,139	\$ 255,478	\$ 274,832	\$ 15,000	\$ -	\$ 15,000	\$ 16,250	8.3%	\$ 1,250

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(1) Personnel Services:									
Salary	\$ 1,100,933	\$ 1,206,648	\$ 1,269,572	\$ 1,059,598	\$ -	\$ 1,059,598	\$ 1,003,968	-5.3%	\$ (55,630)
Benefits	418,887	475,156	513,443	474,493	-	474,493	453,442	-4.4%	(21,051)
subtotal	\$ 1,519,820	\$ 1,681,803	\$ 1,783,015	\$ 1,534,091	\$ -	\$ 1,534,091	\$ 1,457,410	-5.0%	\$ (76,681)
Maintenance and Operations:									
(2) Professional Services	\$ 328,722	\$ 427,602	\$ 376,566	\$ 136,700	\$ 17,973	\$ 154,673	\$ 152,800	-1.2%	\$ (1,873)
Equipment Repair/Maint.	2,543	1,260	-	500	-	500	400	-20.0%	(100)
Land & Building Rental	-	1,000	-	-	-	-	-	-	-
Equipment Rental	70,092	95,780	107,774	1,000	-	1,000	750	-25.0%	(250)
(2),(3) Advertising	66,719	65,618	71,473	109,550	(6,800)	102,750	145,450	41.6%	42,700
Printing and Binding	28,546	26,166	28,680	6,000	-	6,000	5,700	-5.0%	(300)
Employee Travel	20,793	40,544	30,243	29,350	-	29,350	30,150	2.7%	800
Employee Training	19,325	28,789	32,647	30,650	-	30,650	29,100	-5.1%	(1,550)
(4) Maintenance Contracts	55,057	61,998	76,169	82,721	-	82,721	91,532	10.7%	8,811
(5) IT Professional Services	33,926	39,918	34,859	39,695	-	39,695	48,347	21.8%	8,652
(3) General Supplies/Materials	102,468	137,855	152,386	84,075	6,572	90,647	49,025	-45.9%	(41,622)
Miscellaneous Utilities	3,837	3,078	3,062	-	-	-	-	-	-
Water and Sewer Utilities	1,195	768	423	-	-	-	-	-	-
Natural Gas Utilities	1,896	749	490	-	-	-	-	-	-
Electricity Utilities	18,580	21,178	15,842	-	-	-	-	-	-
Food	-	-	-	-	-	-	-	-	-
Small Equipment	3,615	7,057	600	1,750	228	1,978	1,000	-49.4%	(978)
IT Equipment Refresh	3,779	582	-	-	-	-	-	-	-
Non-Recurring Expenses	100	10,000	8,300	-	-	-	-	-	-
Donation to Private Sources	100	-	-	-	-	-	-	-	-
subtotal	\$ 761,292	\$ 969,943	\$ 939,513	\$ 521,991	\$ 17,973	\$ 539,964	\$ 554,254	2.6%	\$ 14,290

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 2,281,112	\$ 2,651,746	\$ 2,722,528	\$ 2,056,082	\$ 17,973	\$ 2,074,055	\$ 2,011,664	-3.0%	\$ (62,391)
Full-time Equivalent Positions (1)	14.00	14.00	14.00	11.00		11.00	10.00		

Notes

- Variance due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums, which is fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).
- (2) Variance is due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is fully offset through additional funding for City website improvements and 2017 Operating Initiative funding for contracted marketing/public relations services (please refer to the Operating Initiative section for more information).
- (3) Variance is due to primarily to the reallocation various sponsorships (e.g. Technology Association of Georgia, Hi-Rez Studios, etc.) between accounts (e.g. General Supplies to Advertising).
- (4) Variance due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- (5) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
Economic Development	10013220 381000	Rents/Royalties	-	-
" "	10013220 389000	Misc Revenue	15,000	15,000
City Clerk	10013300 321100	Alcohol Beverage Permit Fee	-	-
" "	10013300 321101	Alcohol Beverage Admin Fee	-	-
" "	10013300 324100	Penalty / Int Alcoholic Bev	-	-
" "	10013300 341900	Public Records Request	-	250
" "	10013300 341901	City Center Facility Rental	-	1,000
Total			\$ 15,000	\$ 16,250

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

				Economic Development		
ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	City Administration	Economic Development	Development Authority Expenses
				1320	1322	Downtown
					AED00	AED01
521200	Professional Services	\$ 154,673	\$ 152,800	\$ 143,700	\$ -	\$ -
522210	Equipment Repair/Maint.	500	400	400	-	-
522310	Land & Building Rental	-	-	-	-	-
522320	Equipment Rental	1,000	750	750	-	-
523300	Advertising	102,750	145,450	1,250	-	10,000
523400	Printing and Binding	6,000	5,700	500	-	-
523500	Employee Travel	29,350	30,150	3,600	20,000	500
523700	Employee Training	30,650	29,100	7,000	17,000	500
523860	Maintenance Contracts	82,721	91,532	27,375	42,200	-
523900	IT Professional Services	39,695	48,347	32,842	6,952	-
531100	General Supplies/Materials	90,647	49,025	15,525	6,750	350
531600	Small Equipment	1,978	1,000	1,000	-	-
531610	IT Equipment Refresh	-	-	-	-	-
532400	Non-Recurring	-	-	-	-	-
573000	Donation To Private Sources	-	-	-		
TOTAL		\$ 539,964	\$ 554,254	\$ 233,942	\$ 92,902	\$ 1,350
						\$ 10,000

		Economic Development	City Clerk		
ACCOUNT DESCRIPTION		Community Marketing & Promotions	City Clerk	Elections	Internal Audit
		AED02	1330	ACC00	1360
521200	Professional Services	\$ 1,500	\$ 7,600	\$ -	\$ -
522210	Equipment Repair/Maint.	-	-	-	-
522310	Land & Building Rental	-	-	-	-
522320	Equipment Rental	-	-	-	-
523300	Advertising	130,200	4,000	-	-
523400	Printing and Binding	4,500	700	-	-
523500	Employee Travel	-	2,500	-	3,550
523700	Employee Training	-	2,700	-	1,900
523860	Maintenance Contracts	-	21,957	-	-
523900	IT Professional Services	-	6,534	-	2,019
531100	General Supplies/Materials	20,000	6,000	-	400
531600	Small Equipment	-	-	-	-
531610	IT Equipment Refresh	-	-	-	-
532400	Non-Recurring	-	-	-	-
573000	Donation To Private Sources	-	-	-	-
TOTAL		\$ 156,200	\$ 51,991	\$ -	\$ 7,869

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2015 Adopted Budget	FY 2017 Recommended Budget
CITY ADMINISTRATION	10013200 521200	Professional Services	Bank Fees	100	100
			Atlanta Regional Commission	1,500	1,500
			Georgia Municipal Association - Dues	16,000	16,500
			Georgia Municipal Association - Telecom	5,000	9,500
			Council Retreat Facility	2,000	2,000
			Pro Sound Production (video/lighting for State of City)	-	1,100
			Website Function Improvements	8,000	13,000
			Marketing/Public Relations Services (Operating Initiative)	-	100,000
			subtotal	\$ 32,600	\$ 143,700
	10013200 522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	500	400
			subtotal	\$ 500	\$ 400
	10013200 523300	Advertising	Bid and Recruitment Advertising	500	500
			Marketing / Promotional Materials	750	750
			subtotal	\$ 1,250	\$ 1,250
	10013200 522320	Equipment Rental	General Rentals (e.g. Tents & Chairs - Special Hearings)	1,000	750
			subtotal	\$ 1,000	\$ 750
	10013200 523400	Printing and Binding	General Printing (e.g. Business Cards, Service Awards, etc.)	800	500
			subtotal	\$ 800	\$ 500
	10013200 523500	Employee Travel	Local Mileage & Travel	3,600	3,600
			subtotal	\$ 3,600	\$ 3,600
	10013200 523700	Employee Training	Association Membership Fees	2,800	3,100
			Training and Education	6,000	3,900
			subtotal	\$ 8,800	\$ 7,000
	10013200 523860	Maintenance Contracts	Coffee and Water Cooler Service	4,200	6,725
			License Agreement - ASCAP	657	-
			License Agreement - BMI	657	-
			License Agreement - SESAC	1,200	-
			GRM Records Management	500	500
			GRM Shredding	100	100
			Domain Name Registration - GSA Finance	150	150
			SQ Box Solutions	1,600	1,800
			Telerik (Sitefinity CMS Enterprise) Annual Maintenance	9,000	9,000
			Siteimprove Annual Contract	-	4,200
			Website Hosting (Cloud)	-	4,600
			Survey Creator Subscription	-	300
			ClickFix, LLC	1,200	-
			subtotal	\$ 19,264	\$ 27,375

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2015 Adopted Budget	FY 2017 Recommended Budget
	10013200 523900	IT Professional Services	SmartNet Technical Support for CISCO Network	499	439
			Developer License for MDM	3	3
			City Circuit Connection to Internet - Charter	37	37
			Data Center's Uninterruptible Power System	64	64
			Citywide Microsoft Licensing	1,726	1,718
			Non-Xerox Printer Repair	81	81
			GIS Mobile Field Mapping & Data Collection	464	462
			Filemaker Software Maintenance & Support	81	64
			Data Center Fire Suppression System	13	13
			Link Balance, Web Filtering Services, SPAM Filter	189	-
			Office 365 Conversion	232	204
			City Circuit Connection to Internet (Redundancy)	325	-
			SharePoint Migration	93	139
			Solarwinds Software Renewal	151	127
			Wiring Services	116	115
			Consulting Services	348	-
			Conversion of LIDAR Data to ArcGIS	19	18
			GIS Parcel Building Software	110	110
			Technical Support VMware Environment - Firstcall	116	-
			City Enterprise Data Management	394	346
			Citywide Virtual Infrastructure	234	-
			Off-site Archive of COA Data - Cloud Backup	371	693
			Server Maintenance	104	-
			SAN Maintenance Extension	100	-
			City Virus, Adware, Spyware & Threat Protection	255	462
			City Circuit Connection to Internet - Zayo	313	300
			City Circuit Connection to Internet - AT&T	197	196
			ManageEngine PwrD Mgr Pro, AD Audit, ESS	67	99
			iPhone Service	2,256	4,368
			Cellular iPad Service	-	768
			Cellular MiFi Service	456	456
			Mobile Data Management	399	627
			Line and Circuit Service	4,523	4,743
			GLS Monitoring and Support	3,601	3,601
			CISCO SMARTnet Telephony and Phone App Licenses	1,317	1,208
			Cisco phone infrastructure support	220	220
			Long Distance	377	387

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project		Title		Account Detail		FY 2015 Adopted Budget	FY 2017 Recommended Budget
Title	Account Number						
				Netmotion Mobility XE Software Renewal		290	290
				Digital Recorder Maintenance & Renewal		5,000	5,000
				Languard		-	58
				Texting Service - Global Text Message - 7CBilled - Pcard		-	3
				Amazon Web Services		-	9
				External Monitoring Service Email - MXToolbox		-	4
				GPO Change Management		-	12
				Firewall (3 Year Contract Yearly Amounjt		-	404
				SQL Monitoring Tool		-	58
				Edges Switching		-	35
				DC Equipment Main. Renewal - Maintenance Extension		-	451
				Adobe Products		-	1,910
				Efax		-	540
				McDean - Building Access Control		-	2,000
				subtotal	\$ 25,141	\$	32,842
	10013200	531100	General Supplies & Materials	Catering Services - Various Meetings		200	200
				Council Mid-Year Retreat - Meals and Facilities		2,500	2,500
				Meals and Meetings		2,500	2,500
				General Supplies		8,500	8,500
				Postage Allocation		150	150
				Shipping - FedEx USPS		500	500
				Promotional Events		500	500
				Subscriptions - Atlanta Business Chronicle		150	150
				Subscriptions - Atlanta Journal Constitution		260	260
				Subscriptions - Fortune		65	65
				Subscriptions - Wall Street Journal		200	200
				subtotal	\$ 15,525	\$	15,525
	10013200	531600	Small Equipment	Misc. Small Equipment		1,000	1,000
				subtotal	\$ 1,000	\$	1,000
	10013200	532400	Non-Recurring Expenses			-	-
				subtotal	\$ -	\$	-
Administration Total						\$ 109,480	\$ 233,942
ECONOMIC	10013220	523500	Employee Travel			20,000	20,000
DEVELOPMENT				subtotal	\$ 20,000	\$	20,000
	10013220	523700	Employee Training	Association Membership Fees		4,000	4,000
				Training and Education		13,000	13,000
				subtotal	\$ 17,000	\$	17,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2015 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
	10013220	523860	Maintenance Contracts	Co-Star Group	5,500	6,200
				Progress Partners	25,000	25,000
				GIS Integration to ED Website	11,000	11,000
				subtotal	\$ 41,500	\$ 42,200
	10013220	523900	IT Professional Services	Technical Support for CISCO Network	200	176
				Developer License for MDM	1	1
				City Circuit Connection to Internet - Charter	15	15
				Data Center's Uninterruptible Power System	26	25
				Citywide Microsoft Licensing	690	687
				Non-Xerox Printer Repair	32	32
				GIS Mobile Field Mapping & Data Collection	186	185
				Filemaker Software Maintenance & Support	32	25
				Data Center Fire Suppression System	5	5
				Web Filtering Services, Link Balancer, Spam Filter	76	-
				Office 365 Conversion	93	204
				City Circuit Connection to Internet (Redundancy)	130	-
				SharePoint Migration	37	55
				Solarwinds Software Renewal	60	51
				Wiring Services	46	46
				Consulting Services	139	-
				Conversion of LIDAR Data to ArcGIS	7	7
				GIS Parcel Building Software	44	44
				Technical Support for Vmware Environment	46	-
				City Enterprise Data Management	158	139
				Citywide Virtual Infrastructure	94	-
				Off-site Archive of COA Data	148	277
				Server Maintenance Extension	42	-
				SAN Maintenance Extension	40	-
				Switch Maintenance Extension	-	-
				City Virus, Adware, Spyware & Threat Protection	102	185
				City Circuit Connection to Internet - Zayo	125	120
				City Circuit Connection to Internet - AT&T	79	79
				ManageEngine PwrD Mgr Pro, AD Audit, Employee Self Service	27	
				iPhone Service	2,016	1,248
				Cellular iPad Service		768
				Mobile Data Management	228	228
				Line and Circuit Service	411	431

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2015 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			GLS Monitoring and Support	327	327
			CISCO SMARTnet Telephony and Phone App Licenses	120	110
			Cisco phone infrastructure support	20	20
			Long Distance	34	35
			Netmotion Mobility XE Software Renewal	174	174
			Webloci Software	250	250
			Languard	-	23
			Texting Service Global Text Messages	-	1
			Amazon Web Services - Domain Name Service	-	3
			External Monitoring Service for Email - MXToolbox	-	2
			GPO Change Management	-	5
			Firewall (3 Year Contract Yearly Amount)	-	162
			SQL Monitoring Tool	-	23
			Edges Switching	-	14
			Maintenance Extension - DC Equipment Main Renewal	-	180
			Adobe Products	-	550
			Directory Analysis		40
			subtotal	\$ 6,260	\$ 6,952
	10013220 531100	General Supplies	Meals and Meetings	6,000	6,000
			General Supplies	750	750
			subtotal	\$ 6,750	\$ 6,750

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title	Account Detail	FY 2015 Adopted Budget	FY 2017 Recommended Budget
					10013220	531600	Small Equipment		750	-
								<i>subtotal</i>	\$ 750	\$ -
					10013220	532400	Non-Recurring Expenses	Rebranding Initiative	-	-
								<i>subtotal</i>	\$ -	\$ -
							<i>Economic Development Total</i>		\$ 92,260	\$ 92,902
DEVELOPMENT AUTHORITY EXPENSES AED00	10013220	521200	AED00	Professional Services					-	-
								<i>subtotal</i>	\$ -	\$ -
	10013220	523500	AED00	Employee Travel			Authority Member Travel		500	500
								<i>subtotal</i>	\$ 500	\$ 500
	10013220	5237500	AED00	Employee Training			Authority Member Training		500	500
								<i>subtotal</i>	\$ 500	\$ 500
	10013220	531100	AED00	General Supplies			Office Supplies		200	200
							Meals and Meetings		150	150
								<i>subtotal</i>	350	350
						<i>Economic Development (Development Authority) Total</i>			\$ 1,350	\$ 1,350
DOWNTOWN AED01	10013220	523300	AED01	Advertising			Advertising / Marketing		15,000	5,000
							Recruitment Activities		15,000	5,000
								<i>subtotal</i>	\$ 30,000	\$ 10,000
	10013220	523400	AED01	Printing and Binding			Brochures		-	-
								<i>subtotal</i>	\$ -	\$ -
	10013220	531100	AED01	General Supplies			Meals and Meetings		200	-
								<i>subtotal</i>	\$ 200	\$ -
							<i>Economic Development (Downtown) Total</i>		\$ 30,200	\$ 10,000
COMMUNITY MARKETING & PROMOTIONS AED02	10013220	521200	AED02	Professional Services			Pro Sound Production		1,500	1,500
								<i>subtotal</i>	\$ 1,500	\$ 1,500
	10013220	523300	AED02	Advertising			Advertising / Marketing		31,000	40,000
							GAMEVID Expo Sponsorship		10,000	10,000
							Greater North Fulton Chamber of Commerce		5,000	5,000
							Metro Atlanta Chamber Upgrade to Board Advisors		8,300	8,700
							Alpharetta Chamber of Commerce Sponsorship		10,000	10,000
							HI-REZ Studios Sponsorship (SMITE WORLD)		10,000	15,000
							TAG Bundled Sponsorships		24,999	25,000
							Mobile World Congress Sponsorship (Metro Chamber)		-	16,500
								<i>subtotal</i>	\$ 99,299	\$ 130,200
	10013220	523400	AED02	Printing and Binding			Brochures		4,500	4,500
								<i>subtotal</i>	\$ 4,500	\$ 4,500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					FY 2015 Adopted Budget		FY 2017 Recommended Budget	
Account Number		Title		Account Detail				
10013220	531100	AED02	General Supplies	Promotional Materials, ATC Dinner		20,001		20,000
					subtotal	\$ 20,001	\$	20,000
Economic Development (Community Marketing/Promotions) Total						\$ 125,300	\$	156,200
CITY CLERK	10013300	521200	Professional Services	Bank Related Fees		100		100
				Municipal Code, including police updates		1,500		2,500
				Records Management		1,000		5,000
					subtotal	\$ 2,600	\$	7,600
	10013300	523300	Advertising	Bid and Recruitment Advertising		2,000		1,000
				Newspaper advertisements (incl alcohol)		2,000		3,000
					subtotal	\$ 4,000	\$	4,000
	10013300	523400	Printing and Binding	Printing		700		700
					subtotal	\$ 700	\$	700
	10013300	523500	Employee Travel	Clerk Division Travel Expenses		2,200		2,500
					subtotal	\$ 2,200	\$	2,500
	10013300	523700	Employee Training	Clerk Division Professional Development		1,700		2,200
				Association Membership Fees		500		500
					subtotal	\$ 2,200	\$	2,700
	10013300	523860	Maintenance Contracts	Xerox Copier Lease (WC7545) & (CQ8900)		3,457		3,457
				Xerox Copier Maintenance Plan		7,500		7,500
				GRM - Records Management		1,500		1,500
				BIS Agenda Mgmt. Software Maintenance		6,000		6,000
				Pitney Bowes - Postage Machine		3,500		3,500
					subtotal	\$ 21,957	\$	21,957
	10013300	523900	IT Professional Services	Technical Support for CISCO Network		299		263
				Developer License for MDM		2		2
				City Circuit Connection to Internet - Supplement & Backup		22		22
				Data Center's Uninterruptible Power System		38		38
				Citywide Microsoft Licensing		1,036		1,031
				Non-Xerox Printer Repair		49		48
				GIS Mobile Field Mapping & Data Collection		278		277
				Database Management for Various City Departments		49		38
				Data Center Fire Suppression System		8		8
				Link Balancer/Firewall NG, SPAM Filter 400Vx, Web Filtering Serv		113		-
				Move to Office 365		139		204
				City Circuit Connection to Internet (Redundancy)		195		-
				SharePoint Migration		56		83
				Solarwinds Software Renewal		90		76

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2015 Adopted Budget	FY 2017 Recommended Budget
			Wiring Services	70	69
			Consulting Services	209	-
			Conversion of LIDAR Data to ArcGIS	11	11
			GIS Parcel Building Software	66	66
			Technical Support for Vmware Environment	70	-
			City Enterprise Data Management	237	208
			Citywide Virtual Infrastructure	141	-
			Off-site Archive of COA Data	223	416
			Server Maintenance Extension	63	-
			SAN Maintenance Extension	60	-
			City Virus, Adware, Spyware & Threat Protection	153	277
			City Circuit Connection to Internet - Zayo	188	180
			City Circuit Connection to Internet - AT&T	118	118
			ManageEngine Psswrdr Mgr Pro, AD Audit, Employee Self Service	40	59
			iPhone Service	624	624
			Mobile Data Management	114	114
			Line and Circuit Service	617	647
			GLS Monitoring and Support	491	491
			CISCO SMARTnet Telephony and Phone App Licenses	180	165
			Cisco phone infrastructure support	30	30
			Long Distance	51	53
			Netmotion Remote Application & Data Access	116	116
			Languard	-	35
			Texting Service Global Text Messages	-	2
			Amazon Web Services - Domain Name Service	-	5
			External Monitoring Service for Email - MXToolbox	-	2
			GPO Change Management	-	7
			Firewall (3 Year Contract Yearly Amount)	-	242
			SQL Monitoring Tool	-	35
			Edges Switching	-	21
			Maintenance Extension - DC Equipment Main Renewal	-	271
			Adobe Products	-	180
			subtotal	\$ 6,246	\$ 6,534
	10013300 531100	General Supplies & Materials	Pitney Bowes Postage & Supplies	4,000	4,000
			Luncheons	500	500
			City Council Events - Swearing in ceremony	500	500
			General Office Supplies	1,000	1,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2015 Adopted Budget	FY 2017 Recommended Budget
			<i>subtotal</i>	\$ 6,000	\$ 6,000
	10013300 531600	Small Equipment			
			<i>subtotal</i>	\$ -	\$ -
	10013300 532400	Non-Recurring Expenses		-	-
			<i>subtotal</i>	\$ -	\$ -
			<i>City Clerk Total</i>	\$ 45,903	\$ 51,991
ELECTIONS ACC00	10013301 521200 ACC00	Professional Services	Fulton County Elections	100,000	-
			<i>subtotal</i>	\$ 100,000	\$ -
	10013301 521200 ACC00	Advertising	Election Advertisements	10,000	-
			<i>subtotal</i>	\$ 10,000	\$ -
			<i>City Clerk (Elections) Total</i>	\$ 110,000	\$ -
INTERNAL AUDIT	10013600 522210	Equipment Repair & Maintenance		-	-
			<i>subtotal</i>	\$ -	\$ -
	10013600 523500	Employee Travel	Mays Travel	3,050	3,550
			<i>subtotal</i>	\$ 3,050	\$ 3,550
	10013600 523700	Employee Training	Mays Prof Development	2,150	1,900
			<i>subtotal</i>	\$ 2,150	\$ 1,900
	10013600 523900	IT Professional Services	Technical Support for CISCO Network	100	88
			Developer License for MDM	1	1
			City Circuit Connection to Internet - Supplement & Backup	7	7
			Data Center's Uninterruptible Power System	13	13
			Citywide Microsoft Licensing	345	344
			Non-Xerox Printer Repair	16	16
			GIS Mobile Field Mapping & Data Collection	93	92
			Database Management for Various City Departments	16	13
			Data Center Fire Suppression System	3	3
			Link Balancer/Firewall NG, SPAM Filter 400Vx, Web Filtering Serv	38	-
			Office 365 Conversion	46	-
			City Circuit Connection to Internet (Redundancy)	65	-
			SharePoint Migration	19	28
			Solarwinds Software Renewal	30	25
			Wiring Services	23	23
			Consulting Services	70	-
			Conversion of LIDAR Data to ArcGIS	4	4
			GIS Parcel Building Software	22	22
			Technical Support for Vmware Environment	23	-
			City Enterprise Data Management	79	69

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project				FY 2015 Adopted Budget	FY 2017 Recommended Budget
Title	Account Number	Title	Account Detail		
		Citywide Virtual Infrastructure		47	-
		Off-site Archive of COA Data		74	139
		Server Maintenance Extension		21	-
		SAN Maintenance Extension		20	-
		City Virus, Adware, Spyware & Threat Protection		51	92
		City Circuit Connection to Internet - Zayo		63	60
		City Circuit Connection to Internet - AT&T		39	39
		ManageEngine Psswd Mgr, AD Audit, Employee Self Service		13	20
		Line and Circuit Service		206	216
		GLS Monitoring and Support		164	164
		CISCO SMARTnet Telephony and Phone App Licenses		60	55
		Cisco phone infrastructure support		10	10
		Long Distance		17	18
		Visio Licenses		250	250
		Languard		-	12
		Texting Service Global Text Messages		-	1
		Amazon Web Services - Domain Name Service		-	2
		External Monitoring Service for Email - MXToolbox		-	1
		GPO Change Management		-	2
		Firewall (3 Year Contract Yearly Amount)		-	81
		SQL Monitoring Tool		-	12
		Edges Switching		-	7
		Maintenance Extension - DC Equipment Main Renewal		-	90
		Adobe Products		-	
		subtotal		\$ 2,048	\$ 2,019
10013600	531100	General Supplies & Materials	Office Supplies	100	150
			Paper	50	50
			Printer Toner Cartridges	100	200
		subtotal		\$ 250	\$ 400
Internal Audit Total				\$ 7,498	\$ 7,869
City Administration Department Total				\$ 521,991	\$ 554,254

PERFORMANCE MEASUREMENTS

FY 2017 Recommended Budget (1st Reading)

City Administration Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2016) FY 2016	Target FY 2016	Target FY 2017
City Administration Department annual turnover percentage	0.0%	0.0%	0.0%	11.0%	0.0%	0.0%
Number of website hits	607,818	610,588	616,693	211,210	622,799	422,420
Website Unique Visitors	400,843	403,015	407,045	141,428	411,075	282,856
Website Page Views	1,678,051	1,672,422	1,680,784	603,454	1,689,146	1,206,908
% of Website New Visits	63%	63%	64%	62%	64%	62%
Personnel Assigned:	9.0 FTE	9.0 FTE	9.0 FTE	9.0 FTE	9.0 FTE	8.0 FTE
City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator
Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin
Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.
Grants Administrator	Grants Administrator	Grants Administrator	Grants Administrator	Grants Administrator	Grants Administrator	
Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator
City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk
Administrative Assistant	Administrative Assistant	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk
Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager
Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor	Internal Auditor

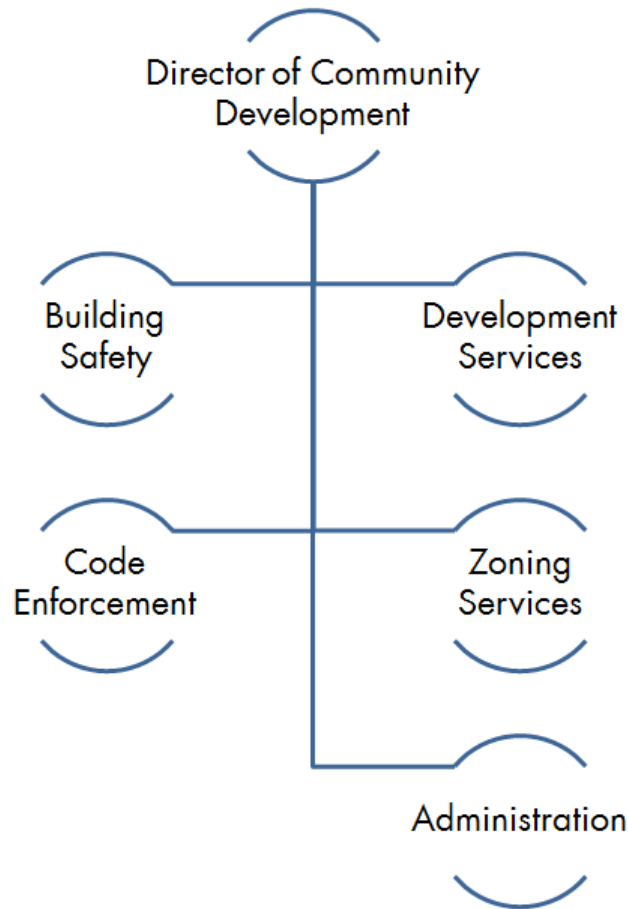
City Administration - Economic Development						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Existing business contacts	240	335	400	445	450	475
# of New projects	18	16	5	6	5	5
# of Major business prospects recruited	7	3	2	2	2	3
Personnel Assigned:	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director	Economic Dev Director
Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager

Community Development

KATHI COOK
DIRECTOR



kcook@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Community Development

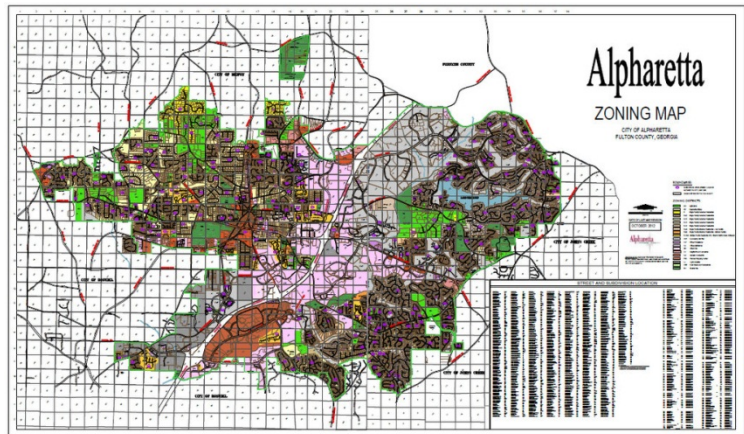
Administration, Building Safety, Development Services, Zoning, and Code Enforcement

Mission Statement

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

Goals and Objectives

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Provide the highest quality of customer service;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible;
- ✓ Maintain and process business licenses for the City; and
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play.



5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 COMMUNITY DEVELOPMENT Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 2,751,032	\$ 3,469,152	\$ 4,169,380	\$ 3,128,300	\$ 3,447,050
<i>% Change</i>		26.1%	20.2%	-25.0%	10.2%
<i>average 5 year percent change</i>		7.9%			
Expenditures	\$ 2,022,668	\$ 2,257,827	\$ 2,340,068	\$ 2,422,485	\$ 2,727,412
<i>% Change</i>		11.6%	3.6%	3.5%	12.6%
<i>average 5 year percent change</i>		7.8%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue (1)									
<i>Taxes</i>									
Business and Occupational Taxes	\$ 965,472	\$ 987,083	\$ 1,058,279	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 950,000	-5.0%	\$ (50,000)
Penalty/Int. on Business/Occupational Taxes	5,126	2,304	11,255	2,500	-	2,500	2,500	0.0%	-
<i>Licenses & Permits</i>									
Development Permit Fees	179,301	281,083	162,387	180,000	-	180,000	200,000	11.1%	20,000
Sign Permit Fees	26,556	33,092	32,349	35,000	-	35,000	25,000	-28.6%	(10,000)
Occupancy Permit Fees	110,526	130,080	155,641	145,000	-	145,000	150,000	3.4%	5,000
Building Permit Fees	999,290	1,339,090	1,891,794	1,100,000	31,000	1,131,000	1,350,000	19.4%	219,000
Tree Removal Permit	-	27,952	14,887	5,000	-	5,000	10,000	100.0%	5,000
Soil Erosion Permit	-	56,739	21,148	20,000	-	20,000	20,000	0.0%	-
House Moving Permit	-	125	-	50	-	50	50	0.0%	-
Penalty/Int. on other Permits	-	3,500	5,100	1,000	-	1,000	1,000	0.0%	-
<i>Charges for Services</i>									
Planning and Development Fees & Charges	128,137	147,864	160,036	130,000	-	130,000	175,000	34.6%	45,000
Impact Fee Administration	4,741	10,113	15,870	1,500	-	1,500	11,250	650.0%	9,750
Printing and Duplicating Services	1,481	266	155	250	-	250	250	0.0%	-
Plan Review	330,402	447,105	640,479	475,000	-	475,000	550,000	15.8%	75,000
<i>Fines & Forfeitures</i>									
Code Enforcement Board Fines	-	2,755	-	2,000	-	2,000	2,000	0.0%	-
Total	\$ 2,751,032	\$ 3,469,152	\$ 4,169,380	\$ 3,097,300	\$ 31,000	\$ 3,128,300	\$ 3,447,050	10.2%	\$ 318,750
Expenditures									
(2) Personnel Services:									
Salaries	\$ 1,127,059	\$ 1,272,138	\$ 1,351,843	\$ 1,406,156	\$ 7,950	\$ 1,414,106	\$ 1,577,322	11.5%	\$ 163,216
Benefits	544,660	572,086	627,439	714,339	9,300	723,639	843,602	16.6%	119,963
subtotal	\$ 1,671,719	\$ 1,844,224	\$ 1,979,282	\$ 2,120,495	\$ 17,250	\$ 2,137,745	\$ 2,420,924	13.2%	\$ 283,179

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

									Amended FY 2016 to FY 2017	
ACCOUNT DESCRIPTION		ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Maintenance and Operations:										
(3)	Professional Services	\$ 23,470	\$ 28,435	\$ 36,737	\$ 18,500	\$ 9,750	\$ 28,250	\$ 39,000	38.1%	\$ 10,750
	Board Member Fees	12,275	11,975	11,575	13,000	-	13,000	13,000	0.0%	-
	Equipment Repair/Maint.	-	-	-	500	-	500	500	0.0%	-
	Vehicle Repair/Maint.	1,942	6,881	6,468	6,000	-	6,000	6,000	0.0%	-
	Facility Repair/Maint.	-	500	-	-	-	-	-	-	-
	Land & Building Rental	111,350	118,469	65,935	-	-	-	-	-	-
	Equipment Rental	-	998	-	-	-	-	-	-	-
(4)	Advertising	13,580	16,113	16,498	15,000	-	15,000	17,000	13.3%	2,000
	Printing and Binding	2,701	2,270	2,579	3,100	-	3,100	3,100	0.0%	-
	Employee Travel	4,924	6,515	7,696	16,500	-	16,500	17,500	6.1%	1,000
	Employee Training	8,250	8,840	10,627	14,000	-	14,000	16,500	17.9%	2,500
(5)	Maintenance Contracts	34,337	33,469	34,054	35,325	-	35,325	37,561	6.3%	2,236
	IT Professional Services	63,017	104,754	101,470	100,265	-	100,265	102,900	2.6%	2,635
	General Supplies	24,887	26,312	35,200	28,650	500	29,150	30,350	4.1%	1,200
	Miscellaneous Utilities	3,558	3,371	2,611	-	-	-	-	-	-
	Natural Gas Utilities	1,102	-	-	-	-	-	-	-	-
	Electricity Utilities	16,407	25,098	13,069	-	-	-	-	-	-
(6)	Fuel	13,237	12,982	9,773	13,500	-	13,500	12,000	-11.1%	(1,500)
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	-	1,306	2,817	2,000	3,000	5,000	2,000	-60.0%	(3,000)
	IT Equipment Refresh	4,122	949	-	-	-	-	-	-	-
(2)	Employee Uniforms	2,665	4,365	3,677	4,650	500	5,150	5,650	9.7%	500
(7)	Non-Recurring Expenses	-	-	-	-	-	-	3,427	-	3,427
subtotal		\$ 341,824	\$ 413,603	\$ 360,786	\$ 270,990	\$ 13,750	\$ 284,740	\$ 306,488	7.6%	\$ 21,748

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	\$ 9,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	-	-	-	-	-	-	-	-	-
subtotal	\$ 9,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 2,022,668	\$ 2,257,827	\$ 2,340,068	\$ 2,391,485	\$ 31,000	\$ 2,422,485	\$ 2,727,412	12.6%	\$ 304,927
Full-time Equivalent Positions (2)	18.0	22.0	22.0	22.0		23.0	26.0		

Notes

- (1) Variances are based on year-to-date revenue collection trends.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the addition of one Building Inspector position during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.
- (3) Variance is due to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- (4) Variance is due to increased advertising costs resulting from growth in development activity and associated notice requirements.
- (5) Variance due primarily to a reallocation in funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- (6) Variance is based on year-to-date expenditure trends and the forecasted cost of fuel.
- (7) This funding is for the buyout of the Xerox CQ9303 copier at the end of its lease term in February 2017. The Copier was replaced mid-way through the lease term due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original lease, the city is receiving significant savings by opting to buyout this unit as opposed to entering into another lease.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
Planning and Zoning	10074100 341300	Planning and Development Fees & Charges	\$ 130,000	\$ 175,000
" "	10074100 341320	Impact Fee Administration	1,500	11,250
" "	10074100 341400	Printing and Duplicating Services	250	250
	10074100 351190	Code Enforcement Board Fines	2,000	2,000
Development Services	10074400 322992	Tree Removal Permit	5,000	10,000
" "	10074400 322994	Soil Erosion Permit	20,000	20,000
" "	10074400 324000	Penalty/Int. on other Permits	1,000	1,000
Inspections/Code Enf.	10074500 316100	Business and Occupational Taxes	1,000,000	950,000
" "	10074500 319400	Penalty/Int. on Business/Occupational Taxes	2,500	2,500
" "	10074500 322200	Development Permit Fees	180,000	200,000
" "	10074500 322220	House Moving Permit Fees	50	50
" "	10074500 322230	Sign Permit Fees	35,000	25,000
" "	10074500 322991	Occupancy Permit Fees	145,000	150,000
" "	10074500 323100	Building Permit Fees	1,131,000	1,350,000
" "	10074500 342201	Plan Review	475,000	550,000
Total			\$ 3,128,300	\$ 3,447,050

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Administration	Building Safety	Development Services	Code Enforcement	Zoning
			7410	7430	7440	7450	7460
521200 Professional Services	\$ 28,250	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -
521400 Board Member Fees	13,000	13,000	13,000	-	-	-	-
522210 Equipment Repair/Maint.	500	500	500	-	-	-	-
522220 Vehicle Repair/Maint.	6,000	6,000	-	-	-	6,000	-
522240 Grounds Repair/Maint.	-	-	-	-	-	-	-
522250 Facility Repair/Maint.	-	-	-	-	-	-	-
522310 Land & Building Rental	-	-	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-	-	-
523300 Advertising	15,000	17,000	2,000	-	-	15,000	-
523400 Printing and Binding	3,100	3,100	3,100	-	-	-	-
523500 Employee Travel	16,500	17,500	2,500	6,000	2,500	2,000	4,500
523700 Employee Training	14,000	16,500	2,500	6,000	3,500	2,000	2,500
523860 Maintenance Contracts	35,325	37,561	37,561	-	-	-	-
523900 IT Professional Services	100,265	102,900	102,900	-	-	-	-
531100 General Supplies	29,150	30,350	28,350	-	2,000	-	-
531270 Fuel	13,500	12,000	-	-	-	12,000	-
531600 Small Equipment	5,000	2,000	2,000	-	-	-	-
531610 IT Equipment Refresh	-	-	-	-	-	-	-
531700 Employee Uniforms	5,150	5,650	-	3,900	-	1,300	450
532400 Non-Recurring Expenses	-	3,427	3,427	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 284,740	\$ 306,488	\$ 236,838	\$ 15,900	\$ 8,000	\$ 38,300	\$ 7,450

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Administration	10074100 521200	Professional Services	BANK RELATED FEES	12,000	22,500
			MISC PROFESSIONAL FEES	5,000	5,000
			MUNICODE - UNIFIED DEVELOPMENT CODE (MUNICIPAL CODE CORP)	-	10,000
			ONLINE PROCESSING FEES & CLERK RECORD ACCESS	500	500
			TEMPORARY STAFFING	1,000	1,000
			Subtotal	18,500	39,000
	10074100 521400	Board Member Fees	ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT	13,000	13,000
			Subtotal	13,000	13,000
	10074100 522210	Equipment Repair & Maintenance	EQUIPMENT R&M	500	500
			Subtotal	500	500
	10074100 523300	Advertising	BID PROCESS ADVERTISING	1,000	1,000
			EMPLOYEE RECRUITMENT	1,000	1,000
			Subtotal	2,000	2,000
	10074100 523400	Printing & Binding	GENERAL (PLANS, MAPS, OPEN RECORDS, etc.)	3,100	3,100
			Subtotal	3,100	3,100
	10074100 523500	Employee Travel	TRAVEL	2,500	2,500
			Subtotal	2,500	2,500
	10074100 523700	Employee Training	PROFESSIONAL DEVELOPMENT	2,500	2,500
			Subtotal	2,500	2,500
	10074100 523860	Maintenance Contracts	COFFEE SERVICE & WATER - CITY HALL BREAKROOM AND CD	4,500	5,500
			COPIER LEASE (XEROX CQ9301; 8 mos remaining on lease - will roll into smaller/more cost effective WC7830)	6,350	3,471
			COPIER LEASE (XEROX CQ9303; 8 mos remaining on lease - will buyout at end of lease - see Non-Recurring account)	5,475	3,650
			COPIER MAINTENANCE PLAN (XEROX)	5,000	6,000
			PLOTTER MAINTENANCE CONTRACT (HP PLOTTER - REPRO PRODUCTS)	-	1,250
			RECORD STORAGE & SHREDDING FEES	14,000	14,000
			SEE CLICK FIX - WORK ORDER SOFTWARE	-	3,690
			Subtotal	35,325	37,561
	10074100 523900	IT Professional Services	2D & 3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS (DLT SOLUTIONS)	2,000	2,000
			AD AUDIT (NORTHWIND VENTURES)	92	-
			ADOBE PRODUCTS (CDW)	-	1,250
			ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL	1,123	2,125
			CELL PHONE SERVICE	720	720
			CELLULAR PHONE SERVICE - IPHONE (VERIZON)	10,608	10,608
			CELLULAR IPAD SERVICE	6,528	6,528
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	2,195	2,018
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	2,246	1,381
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	163	170
			CITYWIDE ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)	1,735	1,594
			CITYWIDE MICROSOFT LICENSING (DELL)	7,595	7,904
			CITYWIDE VIRTUAL INFRASTRUCTURE	1,031	-
			CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE (CITYWORKS)	28,800	28,800
			CITYWORKS CUSTOM SUPPORT	4,725	5,400
			CONSULTING SERVICES [FOR CISCO & MICROSOFT PRODUCTS]	1,531	-
			AIRWATCH BROWSER (CLOUD)	163	-
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	281	292
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	56	58
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	357	292
			DEVELOPER LICENSE FOR MDM	15	16

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			DIRECTORY ANALYSIS (ZOHO)	-	456
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	-	40
			EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)	77	-
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT	128	-
			EXTERNAL MONITORING SERVICE	-	19
			FIREWALL (PALO ALTO FIREWALL)	-	1,859
			GFI LANGUARD (FRUGAL BROTHERS)	-	215
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	2,042	2,125
			GIS PARCEL BUILDING SOFTWARE	485	-
			GPO CHANGE MANAGEMENT (NETIQ)	-	53
			HP SWITCHES (EDGES SWITCHING)	-	159
			LINK BALANCER (CDW GOVT - BARRACUDA)	408	-
			LONG DISTANCE SERVICE (BIRCH COMM)	565	581
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	82	85
			MISC IT PROFESSIONAL FEES	-	290
			MOBILE DATA MANAGEMENT (AIRWATCH)	1,938	1,938
			MOVE TO OFFICE 365 (DELL MARKETING -VLA)	1,021	-
			NETWORK (LANGUARD)	-	266
			NON-XEROX PRINTER REPAIR	357	372
			OFFICE365 LICENSES	-	204
			OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)	1,633	3,187
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T V3426)	1,429	903
			ORION NPM, NTA,IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	664	584
			SAN MAINTENANCE EXTENSION (NEXSAN)	439	-
			SERVER MAINTENANCE EXTENSION	459	2,074
			SHAREPOINT MIGRATION	408	637
			SPAM FILTER	143	-
			SQL MONITORING TOOL	-	266
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	232	232
			TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR-FIRST CALL & PRODUCTION SUPPORT)	510	-
			TELEPHONY COMMUNICATIONS SERVICE & SUPPORT (AT&T V1442)	14,490	14,655
			TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)	-	13
			WEB FILTERING SERVICES	281	-
			WIRING SERVICES (PREFERRED COMMUNICATIONS)	510	531
			Subtotal	100,265	102,900
10074100	531100	General Supplies & Materials	BOARD & COMMISSION REFRESHMENTS	2,000	2,000
			GENERAL OFFICE SUPPLIES	19,300	20,000
			STAFF RETREAT	-	1,000
			PERMIT YARD CARDS, VIOLATION STICKERS	1,650	1,650
			POSTAGE, FED EX, UPS	2,500	2,500
			SUBSCRIPTIONS/PUBLICATIONS	1,200	1,200
			Subtotal	26,650	28,350
10074100	531600	Small Equipment	SMALL EQUIPMENT	2,000	2,000
			Subtotal	2,000	2,000
10074100	532400	Non-Recurring	COPIER LEASE BUYOUT	-	3,427
			Subtotal	-	3,427
Administration Total				\$ 206,340	\$ 236,838
10074300	523500	Employee Travel	BUILDING SAFETY TRAVEL	5,000	6,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2016 Adopted Budget	FY 2017 Recommended Budget
				<i>Subtotal</i>	<i>5,000</i>	<i>6,000</i>
	10074300 523700	Employee Training	BUILDING SAFETY PROFESSIONAL DEVELOPMENT		4,000	6,000
				<i>Subtotal</i>	<i>4,000</i>	<i>6,000</i>
	10074300 531700	Employee Uniforms	UNIFORMS BUILDING SAFETY		2,900	3,900
				<i>Subtotal</i>	<i>2,900</i>	<i>3,900</i>
			<i>Building Safety Total</i>		\$ 11,900	\$ 15,900
	10074400 523500	Employee Travel	DEV SVCS TRAVEL		2,500	2,500
				<i>Subtotal</i>	<i>2,500</i>	<i>2,500</i>
	10074400 523700	Employee Training	DEV SVCS PROFESSIONAL DEVELOPMENT		3,000	3,500
				<i>Subtotal</i>	<i>3,000</i>	<i>3,500</i>
	10074400 531100	General Supplies & Materials	ARBOR DAY EVENT		2,000	2,000
				<i>Subtotal</i>	<i>2,000</i>	<i>2,000</i>
			<i>Development Services Total</i>		\$ 7,500	\$ 8,000
Code Enforcement	10074500 522220	Vehicle R & M	VEHICLE MAINTENANCE		6,000	6,000
				<i>Subtotal</i>	<i>6,000</i>	<i>6,000</i>
	10074500 523300	Advertising	LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN		13,000	15,000
				<i>Subtotal</i>	<i>13,000</i>	<i>15,000</i>
	10074500 523500	Employee Travel	CODE ENFORCEMENT TRAVEL		2,000	2,000
				<i>Subtotal</i>	<i>2,000</i>	<i>2,000</i>
	10074500 523700	Employee Training	CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT		2,000	2,000
				<i>Subtotal</i>	<i>2,000</i>	<i>2,000</i>
	10074500 531270	Fuel	VEHICLE FUEL		13,500	12,000
				<i>Subtotal</i>	<i>13,500</i>	<i>12,000</i>
	10074500 531700	Employee Uniforms	UNIFORMS CODE ENFORCEMENT		1,300	1,300
				<i>Subtotal</i>	<i>1,300</i>	<i>1,300</i>
			<i>Code Enforcement Total</i>		\$ 37,800	\$ 38,300
	10074600 523500	Employee Travel	ZONING TRAVEL		4,500	4,500
				<i>Subtotal</i>	<i>4,500</i>	<i>4,500</i>
	10074600 523700	Employee Training	ZONING PROFESSIONAL DEVELOPMENT		2,500	2,500
				<i>Subtotal</i>	<i>2,500</i>	<i>2,500</i>
	10074600 531700	Employee Uniforms	UNIFORMS ZONING		450	450
				<i>Subtotal</i>	<i>450</i>	<i>450</i>
			<i>Zoning Total</i>		\$ 7,450	\$ 7,450
			<i>Community Development Department Total</i>		\$ 270,990	\$ 306,488

PERFORMANCE MEASUREMENTS

Community Development - Administration						
Performance Measurements	Actual FY 2013	Actual FY 2014*	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Special projects managed	4	10	13	15	15	10
Personnel Assigned:	6.0 FTE	4.0 FTE	4.0 FTE		4.0 FTE	4.0 FTE
Director of Comm Development	Director of Comm Development	Director of Comm Development	Director of Comm Development		Director of Comm Development	Director of Comm Development
Admin Asst. II (2)	Admin Asst. II	Admin Asst. II	Admin Asst. II		Admin Asst. II	Admin Asst. II
GIS Specialist						
Boards Administrator						
	Deputy Director of Comm Development	Deputy Director of Comm Development	Deputy Director of Comm Development		Senior Planner	Senior Planner
	Specialized Assistant (Permits Plus)	Specialized Assistant (Permits Plus)	Specialized Assistant (Permits Plus)		Specialized Assistant (Permits Plus)	
Planning & Zoning Administrator						Project Administrator

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

Community Development - Building Safety						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of New building permits issued	3,118	3,660	4,812	2,295	4,850	4,850
# of Building inspections completed	11,576	14,362	23,323	12,332	23,500	23,500
Personnel Assigned:	12.0 FTE	8.0 FTE	8.0 FTE		9.0 FTE	9.0 FTE
Building Official	Building Official	Building Official	Building Official		Building Official	Building Official
Admin Asst. II	Admin Asst. II					
			Permit Technician		Permit Technician	Permit Technician
Specialized Assistant (Permits Plus)						
Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)	Building Plans Examiner (2)		Building Plans Examiner (2)	Building Plans Examiner (2)
Building Inspector (3)	Building Inspector (4)	Building Inspector (4)	Building Inspector (4)		Building Inspector (5)	Building Inspector (5)
Code Enforcement Officer (4)						

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

Community Development - Development Services						
Performance Measurements	Actual FY 2013	Actual FY 2014*	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017**
Private development plans reviewed	90	86	121	73	146	130
Tree permits issued	793	969	974	445	950	925
Personnel Assigned:	3.0 FTE	3.0 FTE		3.0 FTE	6.0 FTE	
	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation		Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation
	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater		Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater
	Arborist	Arborist		Arborist	Inspectors (3) Arborist	

Division activity was previously recorded within the Public Works Department (figures sourced from FileMaker ICMA by Fiscal Year).

Development Services (Community Development) is tracking activity effective January 2013.

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

** Department completed a reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Community Development - Code Enforcement						
Performance Measurements	Actual FY 2013	Actual FY 2014*	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Code enforcement inspections completed	2,508	2,534	3,322	1,410	2,500	2,500
Personnel Assigned:	3.0 FTE	3.0 FTE		3.0 FTE	4.0 FTE	
						Code Enforcement Manager
		Code Enforcement Officer (3)	Code Enforcement Officer (3)		Code Enforcement Officer (3)	Code Enforcement Officer (3)

* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

Community Development - Zoning						
Performance Measurements	Actual FY 2013	Actual FY 2014*	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of New public hearings filed	129	175	137	100	130	140
Total # of public hearings processed	157	161	130	79	127	135
# of parcels annexed	0	0	0	0	0	0
Personnel Assigned:	4.0 FTE	4.0 FTE		4.0 FTE	3.0 FTE	
	Zoning Administrator	Zoning Administrator		Zoning Administrator	Zoning Administrator	
	GIS Specialist	GIS Specialist/Planner		GIS Specialist/Planner	GIS Specialist/Planner	
	Boards Assistant	Boards Assistant		Boards Assistant	Boards Assistant	
	Code Enforcement Officer	Code Enforcement Officer		Zoning Enforcement Officer		

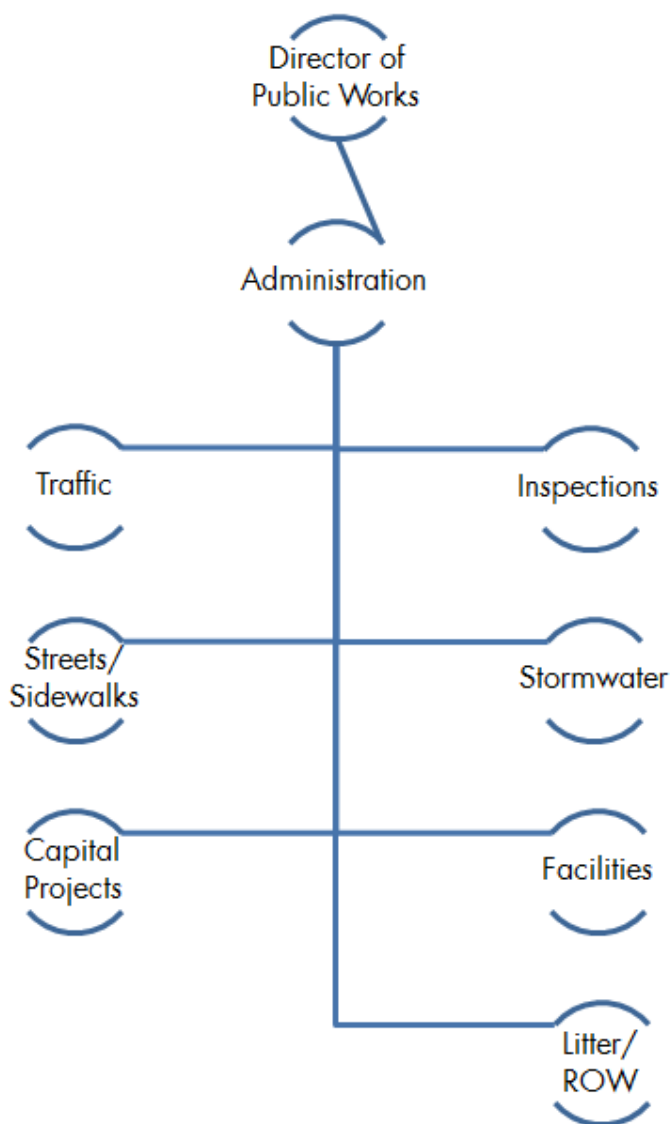
* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

Public Works

PETE SEWCZWICZ
DIRECTOR



PSewczwicz@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Public Works

Administration, Engineering, Public Works, and Conservation

Mission Statement

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

Goals and Objectives

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.



5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 PUBLIC WORKS Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 37,309	\$ 32,143	\$ 89,926	\$ 70,000	\$ 70,000
<i>% Change</i>		-13.8%	179.8%	-22.2%	0.0%
<i>average 5-year % change</i>		35.9%			
Expenditures	\$ 6,773,707	\$ 6,891,550	\$ 7,084,379	\$ 7,941,386	\$ 7,887,543
<i>% Change</i>		1.7%	2.8%	12.1%	-0.7%
<i>average 5-year % change</i>		4.0%			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT

								<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues									
(1) Licenses & Permits:									
Tree Removal Permit	\$ 10,520	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Permit Fees	-	-	2,500	-	-	-	-	-	-
Soil Erosion Permit	25,748	-	30,226	-	-	-	-	-	-
Charges for Services									
Printing Services	-	-	-	-	-	-	-	-	-
Donations from Private Sources:									
NFCID (GA 400 Maint)	-	32,143	57,200	70,000	-	70,000	70,000	0.0%	-
Donations from Private Sources:	1,040	-	-	-	-	-	-	-	-
Total	\$ 37,309	\$ 32,143	\$ 89,926	\$ 70,000	\$ -	\$ 70,000	\$ 70,000	0.0%	\$ -
Expenditures									
(2) Personnel Services									
Salary	\$ 2,771,909	\$ 2,702,801	\$ 2,656,832	\$ 2,902,645	\$ -	\$ 2,902,645	\$ 2,847,253	-1.9%	\$ (55,392)
Benefits	1,459,355	1,359,684	1,339,542	1,583,304	-	1,583,304	1,571,290	-0.8%	(12,014)
subtotal	\$ 4,231,264	\$ 4,062,485	\$ 3,996,374	\$ 4,485,949	\$ -	\$ 4,485,949	\$ 4,418,543	-1.5%	\$ (67,406)
Maintenance and Operations									
Professional Services	\$ 35,842	\$ 47,849	\$ 37,773	\$ 37,500	\$ -	\$ 37,500	\$ 37,000	-1.3%	\$ (500)
Board Member Fees	3,850	3,725	3,300	4,200	-	4,200	4,200	0.0%	-
(3) Equipment Repair/Maint.	22,891	27,879	31,075	28,950	-	28,950	40,000	38.2%	11,050
(3) Vehicle Repair/Maint.	54,437	51,521	57,120	57,000	-	57,000	65,000	14.0%	8,000
Facility Repair/Maint.	152,237	185,863	131,818	209,000	-	209,000	205,000	-1.9%	(4,000)
Equipment Rental	886	1,057	879	900	-	900	1,500	66.7%	600
Advertising	1,412	4,517	3,521	4,400	-	4,400	4,400	0.0%	-
Printing and Binding	685	971	1,767	2,410	-	2,410	2,100	-12.9%	(310)
Employee Travel	8,477	12,338	6,927	10,500	-	10,500	10,000	-4.8%	(500)
Employee Training	15,177	11,222	20,539	16,500	-	16,500	16,000	-3.0%	(500)
(4) Maintenance Contracts	449,215	470,105	732,155	733,077	-	733,077	759,592	3.6%	26,515
IT Professional Services	96,316	132,659	158,807	172,703	-	172,703	177,106	2.5%	4,403

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

								Amended FY 2016 to FY 2017		
	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(3)	General Supplies	145,765	147,648	156,119	176,000	-	176,000	168,250	-4.4%	(7,750)
(5)	Miscellaneous Utilities	20,855	22,701	18,609	34,000	-	34,000	24,000	-29.4%	(10,000)
(5)	Water and Sewer Utilities	3,530	2,181	15,754	31,500	-	31,500	46,500	47.6%	15,000
(5)	Natural Gas Utilities	7,335	9,790	8,922	13,500	-	13,500	10,300	-23.7%	(3,200)
(5)	Electricity Utilities	1,292,793	1,518,812	1,521,441	1,711,000	-	1,711,000	1,690,000	-1.2%	(21,000)
(6)	Fuel	84,559	85,794	64,754	110,000	-	110,000	100,000	-9.1%	(10,000)
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	26,342	11,410	21,749	16,000	-	16,000	18,000	12.5%	2,000
	IT Equipment Refresh	32,016	-	-	-	-	-	-	-	-
	Employee Uniforms	9,861	9,295	11,851	10,300	-	10,300	12,300	19.4%	2,000
	Non-Recurring	-	-	7,432	-	-	-	1,445	-	1,445
	subtotal	\$ 2,464,481	\$ 2,757,338	\$ 3,012,314	\$ 3,379,440	\$ -	\$ 3,379,440	\$ 3,392,693	0.4%	\$ 13,253
Capital/Other:										
	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Workers Comp Claims.	4,950	-	-	-	-	-	-	-	-
	Capital Lease (principal)	72,079	69,630	70,848	72,089	-	72,089	73,351	1.8%	1,262
	Capital Lease (interest)	932	2,097	4,843	3,908	-	3,908	2,956	-24.4%	(952)
	subtotal	\$ 77,962	\$ 71,727	\$ 75,691	\$ 75,997	\$ -	\$ 75,997	\$ 76,307	0.4%	\$ 310
	Total	\$ 6,773,707	\$ 6,891,550	\$ 7,084,379	\$ 7,941,386	\$ -	\$ 7,941,386	\$ 7,887,543	-0.7%	\$ (53,843)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Full-time Equivalent Positions (2)	58.0	55.0	55.0	55.0		55.0	52.0		

Notes

- (1) The departmental reorganization instituted in FY 2013 reallocated all permitting functions from the Public Works Department to the Community Development Department. As such, all permit related revenue (e.g. tree removal permits and soil erosion permits) is now accounted for within the Community Development Department budget.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; all of which is offset through the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers.
- (3) Variance is based on year-to-date expenditure trends.
- (4) Variance is due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks), and annual support costs for pavement management software.
- (5) Variance is based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Revenue Summary by Account

				FY 2016 Amended Budget	FY 2017 Recommended Budget
Division/Project	Account Number		Title		
Public Works	10041050	371001	EPW00 NFCID Contribution (GA 400 Interchange Maint.)	70,000	70,000
" "	10041050	341400	Printing Services	-	-
" "	10041050	371000	Donation from Private Sources	-	-
Conservation	10041051	371000	Donation from Private Sources	-	-
Total				\$ 70,000	\$ 70,000

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Public Works Admin.	Public Works	City Facilities	Jail Facility	City Center
			4101	4105	EPW00	EPW03	EPW04
521200 Professional Services	\$ 37,500	\$ 37,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
521400 Board Member Fees	4,200	4,200	-	-	-	-	-
522210 Equipment Repair/Maint.	28,950	40,000	-	35,000	5,000	-	-
522220 Vehicle Repair/Maint.	57,000	65,000	-	65,000	-	-	-
522250 Facility Repair/Maint.	209,000	205,000	-	20,000	115,000	30,000	40,000
522320 Equipment Rental	900	1,500	-	1,500	-	-	-
523300 Advertising	4,400	4,400	4,400	-	-	-	-
523400 Printing and Binding	2,410	2,100	2,000	-	-	-	-
523500 Employee Travel	10,500	10,000	10,000	-	-	-	-
523700 Employee Training	16,500	16,000	16,000	-	-	-	-
523860 Maintenance Contracts	733,077	759,592	77,192	-	569,900	-	112,500
523900 IT Professional Services	172,703	177,106	177,106	-	-	-	-
531100 General Supplies	176,000	168,250	12,000	88,000	38,500	3,000	10,000
531200 Miscellaneous Utilities	34,000	24,000	19,000	-	-	-	5,000
531210 Water and Sewer Utilities	31,500	46,500	3,000	-	-	-	43,500
531220 Natural Gas Utilities	13,500	10,300	8,500	-	-	-	1,800
531230 Electricity Utilities	1,711,000	1,690,000	1,540,000	-	-	-	150,000
531270 Fuel	110,000	100,000	-	100,000	-	-	-
531600 Small Equipment	16,000	18,000	8,000	10,000	-	-	-
531610 IT Equipment Refresh	-	-	-	-	-	-	-
531700 Employee Uniforms	10,300	12,300	-	12,300	-	-	-
532400 Non-Recurring Expenses	-	1,445	1,445	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-	-
581200 Capital Lease Principal	72,089	73,351	73,351	-	-	-	-
582200 Capital Lease Interest	3,908	2,956	2,956	-	-	-	-
TOTAL	\$ 3,455,437	\$ 3,469,000	\$ 1,989,950	\$ 331,800	\$ 728,400	\$ 33,000	\$ 362,800

ACCOUNT DESCRIPTION	Environmental Education Workshop	Environmental Outreach
	EES05	EES06
Professional Services	\$ -	\$ 2,000
Board Member Fees	-	4,200
Equipment Repair/Maint.	-	-
Vehicle Repair/Maint.	-	-
Facility Repair/Maint.	-	-
Equipment Rental	-	-
Advertising	-	-
Printing and Binding	-	100
Employee Travel	-	-
Employee Training	-	-
Maintenance Contracts	-	-
IT Professional Services	-	-
General Supplies	3,000	13,750
Miscellaneous Utilities	-	-
Water and Sewer Utilities	-	-
Natural Gas Utilities	-	-
Electricity Utilities	-	-
Fuel	-	-
Small Equipment	-	-
IT Equipment Refresh	-	-
Employee Uniforms	-	-
Non-Recurring Expenses	-	-
Machinery & Equipment	-	-
Capital Lease Principal	-	-
Capital Lease Interest	-	-
TOTAL	\$ 3,000	\$ 20,050

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Account Detail					FY 2017	
Division/Project Title	Org	Object	Project	Title	FY 2016 Adopted Budget	Recommended Budget
Public Works Administration	10041010	521200	Professional Services	GEORGIA811 UTILITIES PROTECTION SERVICE	9,650	9,650
				PROFESSIONAL STUDIES/PLANS	10,000	10,000
				PROFESSIONAL SERVICES	15,350	15,350
				subtotal	\$ 35,000	\$ 35,000
	10041010	522210	Equipment R & M	GENERAL R&M	-	-
				subtotal	\$ -	\$ -
	10041010	523300	Advertising	DEPARTMENT RECRUITMENT	1,400	1,400
				BID ADVERTISING	3,000	3,000
				subtotal	\$ 4,400	\$ 4,400
	10041010	523400	Printing	GENERAL PRINTING (FORMS, BUSINESS CARDS, etc.)	2,210	2,000
				subtotal	\$ 2,210	\$ 2,000
	10041010	523500	Employee Travel	TRAVEL	10,500	10,000
				subtotal	\$ 10,500	\$ 10,000
	10041010	523610	IT Equipment Refresh		\$ -	\$ -
				subtotal	\$ -	\$ -
	10041010	523700	Employee Training	PROFESSIONAL DEVELOPMENT	16,500	16,000
				subtotal	\$ 16,500	\$ 16,000
	10041010	523860	Maintenance Contracts	PITNEY BOWES	1,650	1,650
				XEROX COPIER LEASE (WC7525)	2,327	1,552
				XEROX COPIER MAINTENANCE PLAN	2,400	2,400
				N. FULTON REGIONAL RADIO AGREEMENT	8,500	8,500
				GENERATORS	18,000	18,000
				DOCUMENT STORAGE (GRM)	5,500	5,500
				JANITORIAL CONTRACT	12,000	12,400
				COFFEE AND WATER COOLER CONTRACT	3,700	6,000
				TORNADO WARNING SIRENS	13,000	13,000
				PAVEMENT MANAGEMENT SOFTWARE	-	4,500
				SECLICKFIX	-	3,690
				subtotal	\$ 67,077	\$ 77,192
	10041010	523900	IT Professional Services	2D & 3DDRAFTING & DESIGNING SOFTWARE	4,000	4,000
				APPLE DEVELOPER LICENSE	38	38
				CELL PHONE/IPHONE/IPAD SERVICE/MiFi	26,088	31,680
				CISCO NETWORK TECHNICAL SUPPORT	5,487	4,827
				CITY ENTERPRISE DATA MANAGEMENT	4,339	3,811
				CITY INTERNET CIRCUIT CONNECTION	5,615	5,462
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP	408	406
				CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION		
					2,807	5,081
				CITYWIDE MICROSOFT LICENSING	18,988	18,900

FY 2017 Recommended Budget (1st Reading)

Account Detail					FY 2016	FY 2017
Division/Project Title	Org	Object	Project	Title	Adopted Budget	Recommended Budget
				OFFICE 365 LICENSES	-	204
				CITYWIDE PORTABLE DOCUMENT FORMATTING - ADOBE	-	900
				CITYWIDE WORK, ASSET, COMPLIANCE MANAGEMENT	28,800	28,800
				CITYWORKS CUSTOM SUPPORT	4,725	5,400
				AIRWATCH BROWSER (CITYWORKS)	449	-
				DOMAIN NAME SERVICE	-	96
				GFI LANGUARD SUBSCRIPTION	-	635
				CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE & SUPPORT	2,000	2,000
				CONSULTING SERVICES	3,828	-
				DATA CARD SERVICE	912	-
				DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	140	140
				DATA CENTER UPS APC/MGE SYSTEM MAINT	702	699
				DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL	894	-
				EXTERNAL MONITORING SERVICE	-	46
				EMPLOYEE SELF SERVICE SOFTWARE	191	-
				MAINTENANCE/RENEWAL	-	699
				FILEMAKER SOFTWARE MAINTENANCE/SUPPORT	1,276	-
				FIRST CALL TECHNICAL SUPPORT	5,104	5,081
				GIS MOBILE FIELD MAPPING & DATA COLLECTION	1,212	1,207
				SOFTWARE MAINTENANCE/RENEWAL	-	127
				GIS PARCEL BUILDING SOFTWARE	-	4,446
				GPO CHANGE MANAGEMENT	-	635
				FIREWALL	-	381
				SQL MONITORING TOOL	1,020	-
				EDGES SWITCHING	1,010	1,039
				LINK BALANCER	204	203
				LONG DISTANCE SERVICE	319	1,089
				LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	230	-
				MANAGE ENGINE PASSWORD MANAGER PRO	2,394	2,508
				MANAGE ENGINE SOFTWARE LICENSING - AD AUDIT	2,552	-
				MOBILE DATA MANAGEMENT	894	889
				MOVE TO OFFICE 365/CONVERSION	4,084	7,621
				NON-XEROX PRINTER REPAIR	3,573	-
				OFF-SITE ARCHIVE OF COA DATA	1,659	1,397
				CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY)	871	871
				ORION NPM, NTA, IPAM, UDT		
				REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)		

FY 2017 Recommended Budget (1st Reading)

Account Detail					FY 2017	
Division/Project Title	Org	Object	Project	Title	FY 2016 Adopted Budget	Recommended Budget
				SAN MAINTENANCE EXTENSION	1,097	-
				SERVER MAINTENANCE EXTENSION	1,148	-
				DC ESUIPMENT MAINTENANCE RENEWAL	-	4,960
				SHAREPOINT MIGRATION	1,021	1,524
				SPAM FILTER 400Vx	357	-
				SWITCH MAINTENANCE EXTENSION	-	-
				TELEPHONY COMMUNICATIONS SERVICE & SUPPORT	12,130	12,719
				TELEPHONY COMMUNICATIONS SERVICE & SUPPORT-		
				CISCO SMARTNET TELEPHONY & PHONE APP LICENSES	3,533	3,239
				TELEPHONY COMMUNICATIONS SERVICE & SUPPORT-GLS		
				MONITORING	9,657	9,657
				TEXTING SERVICE GLOBAL TEXT MESSAGES	-	30
				CISCO PHONE INFRASTRUCTURE SUPPORT	589	589
				VEHICLE SIMULATION SOFTWARE MAINTENANCE &		
				SUPPORT	1,800	1,800
				VIRTUAL SERVER LICENSING & SUPPORT	2,578	-
				WEB FILTERING SERVICES	704	-
				WIRING SERVICES	1,276	1,270
				subtotal	\$ 172,703	\$ 177,106
10041010	531100		General Supplies	SUPPLIES	12,500	12,000
				subtotal	\$ 12,500	\$ 12,000
10041010	531200		Miscellaneous Utilities	GARBAGE SERVICE	8,000	7,000
				DUMPSTER HAULING	9,000	6,000
				CITY OF ROSWELL GARBAGE/STORMWATER	7,000	6,000
				subtotal	\$ 24,000	\$ 19,000
10041010	531210		Water and Sewer Utilities	WATER SERVICE	3,000	3,000
				subtotal	\$ 3,000	\$ 3,000
10041010	531220		Natural Gas Utilities	GAS SERVICE	8,500	8,500
				subtotal	\$ 8,500	\$ 8,500
10041010	531230		Electricity Utilities	ELECTRIC SERVICE	1,540,000	1,540,000
				subtotal	\$ 1,540,000	\$ 1,540,000
10041010	531600		Small Equipment	SMALL EQUIPMENT	4,000	8,000
				subtotal	\$ 4,000	\$ 8,000
10041010	531610		IT Equipment Refresh		\$ -	\$ -
				subtotal	\$ -	\$ -
10041010	532400		Non-Recurring	COPIER LEASE BUYOUT	-	1,445
				subtotal	\$ -	\$ 1,445
10041010	581200		Capital Lease Principal	WORK MANAGEMENT SOFTWARE LEASE	72,089	73,351
				subtotal	\$ 72,089	\$ 73,351
10041010	582200		Capital Lease Interest	WORK MANAGEMENT SOFTWARE LEASE	3,908	2,956
				subtotal	\$ 3,908	\$ 2,956
Administration Total					1,976,387	1,989,950

FY 2017 Recommended Budget (1st Reading)

Account Detail						FY 2016	FY 2017
Division/Project Title	Org	Object	Project	Title		Adopted Budget	Recommended Budget
Public Works	10041050	521200		Professional Services	CONSULTING	500	-
					<i>subtotal</i>	\$ 500	\$ -
	10041050	522210		Equipment R & M	R&M EQUIPMENT	22,000	35,000
					<i>subtotal</i>	\$ 22,000	\$ 35,000
	10041050	522220		Vehicle R&M	R&M VEHICLE	57,000	65,000
					<i>subtotal</i>	\$ 57,000	\$ 65,000
	10041050	522250		Facility R & M	FACILITY R&M (TREE REMOVAL, ELECTRICAL, etc.)	22,000	20,000
					<i>subtotal</i>	\$ 22,000	\$ 20,000
	10041050	522320		Equipment Rental	RENTAL EQUIPMENT	900	1,500
					<i>subtotal</i>	\$ 900	\$ 1,500
	10041050	523500		Travel	TRAVEL	-	-
					<i>subtotal</i>	\$ -	\$ -
	10041050	523700		Employee Training	PROFESSIONAL DEVELOPMENT	-	-
					<i>subtotal</i>	\$ -	\$ -
	10041050	531100		General Supplies	SUPPLIES (TOOLS, CONSTRUCTION MATERIALS, etc.)	89,250	88,000
City Facilities					<i>subtotal</i>	\$ 89,250	\$ 88,000
	10041050	531270		Fuel	FUEL - CITY VEHICLES	110,000	100,000
					<i>subtotal</i>	\$ 110,000	\$ 100,000
	10041050	531600		Small Equipment	SMALL EQUIPMENT	12,000	10,000
					<i>subtotal</i>	\$ 12,000	\$ 10,000
	10041050	531700		Uniforms	UNIFORMS AND SHOE ALLOWANCE	10,000	12,000
					PERSONAL PROTECTIVE EQUIPMENT FOR LAB	300	300
					<i>subtotal</i>	\$ 10,300	\$ 12,300
	Public Works Total					323,950	331,800
	10041050	522210	EPW00	Equipment R & M	EQUIPMENT REPAIR	6,950	5,000
					<i>subtotal</i>	\$ 6,950	\$ 5,000
	10041050	522250	EPW00	Facility R & M	R&M CITY FACILITIES/ROW GENERAL	127,000	115,000
					<i>subtotal</i>	\$ 127,000	\$ 115,000
	10041050	523860	EPW00	Maintenance Contracts	FULTON COUNTY/ATLANTA HUMANE SOCIETY	70,000	40,000
					HVAC	25,000	45,000
					LANDSCAPE/ROW	291,000	291,000
					LANDSCAPE GA 400 INTERCHANGES	140,000	140,000
					PEST CONTROL	6,500	10,300
					STREET SWEEPING	15,000	40,000
					ICE MACHINE	1,500	1,500
					ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION	4,500	2,100
					<i>subtotal</i>	\$ 553,500	\$ 569,900
	10041050	531100	EPW00	General Supplies	OFFICE & CITY FACILITY RELATED SUPPLIES	38,500	38,500
					<i>subtotal</i>	\$ 38,500	\$ 38,500
	10041050	531600	EPW00	Small Equipment	SMALL EQUIPMENT	-	-
					<i>subtotal</i>	\$ -	\$ -
	City Facilities					725,950	728,400

FY 2017 Recommended Budget (1st Reading)

Account Detail						FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Org	Object	Project	Title			
Jail Facility	10041050	522250	EPW03	Facility R & M	JAIL FACILITY MAINTENANCE	20,000	30,000
					subtotal	\$ 20,000	\$ 30,000
	10041050	531100	EPW03	General Supplies	JAIL FACILITY SUPPLIES	4,000	3,000
					subtotal	\$ 4,000	\$ 3,000
Jail Facility						24,000	33,000
City Center	10041050	522250	EPW04	Facility R & M	CITY CENTER MAINTENANCE	40,000	40,000
					subtotal	\$ 40,000	\$ 40,000
	10041050	523860	EPW04	Maintenance Contracts	GENERAL MAINTENANCE CONTRACT	24,420	24,420
					ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION	3,000	3,000
					ELEVATOR MAINTENANCE/INSPECTION	7,500	7,500
					EMERGENCY BATTERY BACKUP (EXIT SIGNS)	3,000	3,000
					FIRE SUPPRESSION/SPRINKLERS	3,000	3,000
					HVAC MAINTENANCE/SERVICE	11,000	11,000
					JANITORIAL CONTRACT	55,000	55,000
					LOCKS/KEYCARD ACCESS	5,000	5,000
					TOWER CLOCK/ELECTRONIC CARILLON MAINTENANCE	580	580
					subtotal	\$ 112,500	\$ 112,500
	10041050	531100	EPW04	General Supplies	CITY CENTER FACILITY SUPPLIES	15,000	10,000
					subtotal	\$ 15,000	\$ 10,000
Environmental Education Workshop	10041050	531200	EPW04	Miscellaneous Utilities	CITY HALL/PARKING GARAGE (GARBAGE SERVICE)	10,000	5,000
					subtotal	\$ 10,000	\$ 5,000
	10041050	531210	EPW04	Water and Sewer Utilities	CITY HALL, PARKING GARAGE, PARK	28,500	43,500
					subtotal	\$ 28,500	\$ 43,500
	10041050	531220	EPW04	Natural Gas Utilities	GAS SERVICE	5,000	1,800
					subtotal	\$ 5,000	\$ 1,800
Environmental Outreach	10041050	531230	EPW04	Electricity Utilities	CITY HALL, PARKING GARAGE, PARK	171,000	150,000
					subtotal	\$ 171,000	\$ 150,000
	City Center						382,000
Environmental Education Workshop	10041051	531100	EES05	General Supplies	OFFICE & CONSERVATION RELATED SUPPLIES	3,000	3,000
					subtotal	\$ 3,000	\$ 3,000
Environmental Education Workshop						3,000	3,000
Environmental Outreach	10041051	521200	EES06	Professional Services	SCHOOL & RECYCLING PROGRAMS, CONSULTING	2,000	2,000
					subtotal	\$ 2,000	\$ 2,000
	10041051	521400	EES06	Board Member Fees	NATURAL RESOURCES COMMISSION	4,200	4,200
					subtotal	\$ 4,200	\$ 4,200
	10041051	523400	EES06	Printing	BUSINESS CARDS/INVITATIONS	200	100
					subtotal	\$ 200	\$ 100
Environmental Outreach	10041051	531100	EES06	General Supplies	NRC EVENTS	1,250	1,250
					LAB SUPPLIES	8,000	8,000
					OFFICE/ACTIVITY SUPPLIES	4,500	4,500
					subtotal	\$ 13,750	\$ 13,750
Environmental Outreach						20,150	20,050
						3,455,437	3,469,000

PERFORMANCE MEASUREMENTS

Public Works Conservation						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Events coordinated	26	27	21	14	25	25
# of Students reached	725	330	292	147	500	500
# of Volunteers	1040	634	996	367	1,000	1,000
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Environmental Program Coord.	Environmental Program Coord.	Environmental Program Coord.		Environmental Program Coord.	Environmental Program Coord.

FY 2017 Recommended Budget (1st Reading)

Public Works Engineering						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Water quality samples analyzed	327	322	415	257	300	300
# of Land disturbance inspections	6191	6066	9467	6100	7500	7500
<i>* Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.</i>						
Personnel Assigned:	28.0 FTE	25.0 FTE**	25.0 FTE	25.0 FTE	22.0 FTE***	
Director of PW	Director of PW	Director of PW	Director of PW	Director of PW	Director of PW	
Deputy Director *	Deputy Director *	Deputy Director *	Deputy Director	Deputy Director	Deputy Director	
Senior Operations Manager	Senior Operations Manager	Senior Operations Manager*	Senior Operations Manager*	Senior Operations Manager*	Senior Operations Manager*	
Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator	Project Administrator	
Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	Admin Asst. II (2)	
Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator	
Arborist	Arborist	Arborist	Arborist	Arborist	Arborist	
Civil Engineer (3)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)	
Sr. Engineer (3)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)	
Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	Construction Mgr.	
Inspector (4)	Inspector (4)	Inspector (4)	Inspector (4)	Inspector (3)/ Senior Inspector (1)	Senior Inspector (1)	
Sr. Engineering Technician	Sr. Engineering Technician	Sr. Engineering Technician	Sr. Engineering Technician	Sr. Engineering Technician	Sr. Engineering Technician	
Engineering Technician (7)	Engineering Technician (7)	Engineering Technician (7)	Engineering Technician (7)	Engineering Technician (4)	Engineering Technician (4)	
				Traffic Operations Manager	Traffic Operations Manager	
				Traffic Signal Engineer	Traffic Signal Engineer	
				Urban Forestry Program Manager	Urban Forestry Program Manager	
Water Resources Technician	Water Resources Technician	Water Resources Technician	Water Resources Technician	Senior Water Resources Analyst	Senior Water Resources Analyst	

* Positions are not funded in the Budget.

**Three positions were reorganized into the Community Development Department in FY 2013 to improve service and availability to our permit customers (one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist).

***Three additional positions were reorganized into the Community Development Department in FY 2017 to improve service and availability to our permit customers (three Inspectors).

Public Works						
Public Works Operations						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Average # of days to complete sidewalk work order	5.5	8.7	4.8	7.6	6.0	6.0
Average # of days to complete pothole work order	1.0	1.0	1.0	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	4.6	2.3	2.7	4.0	4.0	4.0
Average # of days to complete ROW, mowing, limb work order	1.1	1.9	1.1	1.1	1.5	1.5
Average # of days to complete sink hole work order	4.8	9.2	2.6	1.9	3.5	3.5
Average # of days to complete sign replacement/upgrade work order	3.3	1.9	1.8	2.5	2.5	2.5
Average # of days to complete signal light maintenance work order	1.4	2.4	2.0	2.0	2.0	2.0
Average # of days to complete striping work order	1.7	1.5	2.3	1.1	2.0	2.0
Average # of days to complete catch basin work order	3.0	1.9	8.8	1.7	2.0	2.0
Average # of days to complete storm drain work order	4.3	4.4	9.2	7.5	5.0	5.0
Average # of days to complete facilities work order	1.8	2.0	1.3	1.3	2.0	2.0
Personnel Assigned:	30.0 FTE	30.0 FTE	30.0 FTE	30.0 FTE	30.0 FTE	30.0 FTE
PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)
PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (7)	PW Crew Leader (8)
PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (9)	PW Tech II (8)	PW Tech II (7)	PW Tech II (7)
PW Tech I (7)	PW Tech I (7)	PW Tech I (7)	PW Tech I (11)	PW Tech I (11)	PW Tech I (11)	PW Tech I (11)
PW Tech (4)	PW Tech (4)	PW Tech (4)		Utility Locator	Utility Locator	



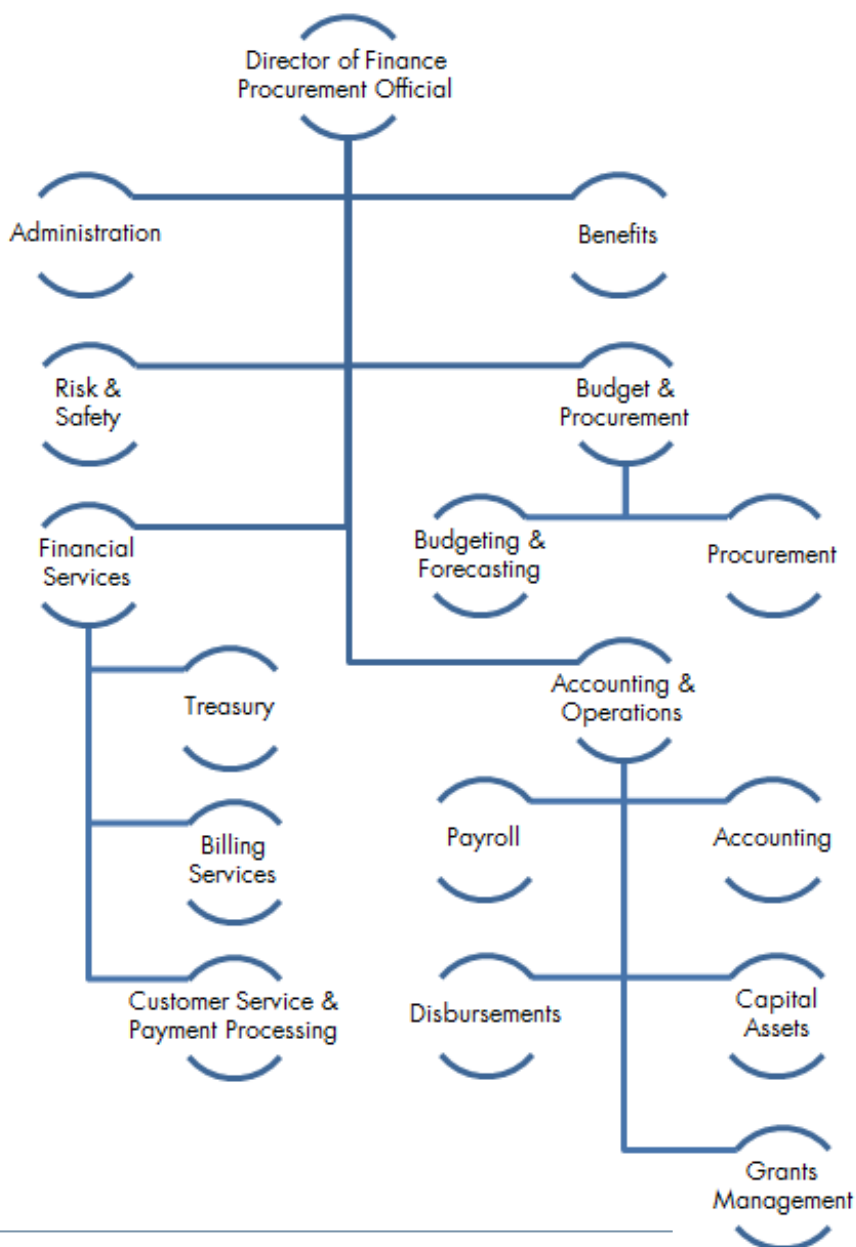
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Finance

THOMAS G. HARRIS
DIRECTOR



THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Finance

Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Service

Mission Statement

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

Goals and Objectives

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.



5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 FINANCE DEPARTMENT Five-Year Financial Summary						
	Actual	Actual	Actual	Amended	Recommended	
	FY 2013	FY 2014	FY 2015	Budget	Budget	
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%	
<i>average-5 year percent change</i>		0.0%				
Expenditures	\$ 2,818,456	\$ 2,894,001	\$ 2,953,855	\$ 3,160,975	\$ 3,199,142	
<i>% Change</i>		2.7%	2.1%	7.0%	1.2%	
<i>average-5 year percent change</i>		3.2%				

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

									<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION		ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Expenditures										
(1) Personnel Services:										
	Salary	\$ 1,384,522	\$ 1,431,996	\$ 1,428,421	\$ 1,519,559	\$ -	\$ 1,519,559	\$ 1,526,400	0.5%	\$ 6,841
	Benefits	690,812	669,343	692,408	769,452	-	769,452	783,299	1.8%	13,847
	subtotal	\$ 2,075,334	\$ 2,101,340	\$ 2,120,829	\$ 2,289,011	\$ -	\$ 2,289,011	\$ 2,309,699	0.9%	\$ 20,688
Maintenance and Operations:										
(2)	Professional Fees	\$ 177,843	\$ 221,024	\$ 233,728	\$ 253,955	\$ (6,400)	\$ 247,555	\$ 258,955	4.6%	\$ 11,400
	Equipment Repair/Maint.	-	65	-	200	-	200	200	0.0%	-
	Vehicle Repair/Maint.	217	61	417	800	-	800	800	0.0%	-
	Advertising	5,521	5,484	5,252	7,500	-	7,500	7,500	0.0%	-
	Printing and Binding	22,893	22,454	23,367	25,450	-	25,450	25,450	0.0%	-
	Employee Travel	13,008	11,485	5,803	18,530	-	18,530	18,530	0.0%	-
	Employee Training	14,650	14,001	16,164	24,570	-	24,570	24,610	0.2%	40
(3)	Maintenance Contracts	24,702	25,804	38,512	44,680	-	44,680	47,880	7.2%	3,200
(4)	IT Professional Services	188,208	174,996	158,594	153,158	-	153,158	155,835	1.7%	2,677
	General Supplies	45,498	39,159	44,616	50,420	600	51,020	50,420	-1.2%	(600)
	Miscellaneous Utilities	784	784	458	-	-	-	-	-	-
	Water and Sewer Utilities	209	216	101	-	-	-	-	-	-
	Natural Gas Utilities	3,193	3,564	2,032	-	-	-	-	-	-
	Electricity Utilities	4,884	5,682	3,237	-	-	-	-	-	-
	Fuel	309	27	44	500	-	500	500	0.0%	-
	Food	-	-	-	-	-	-	-	-	-
(2)	Small Equipment	4,358	5,361	13,451	4,500	8,000	12,500	4,500	-64.0%	(8,000)
	IT Equipment Refresh	1,505	-	1,310	-	-	-	-	-	-
	Non-Recurring Expenses	-	-	-	-	-	-	-	-	-
(2)	Employee Wellness Program	112,863	161,065	167,461	180,000	(3,200)	176,800	185,000	4.6%	8,200
	subtotal	\$ 620,645	\$ 691,232	\$ 714,546	\$ 764,263	\$ (1,000)	\$ 763,263	\$ 780,180	2.2%	\$ 16,917

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease/Other:									
Machinery & Equipment	\$ 4,600	\$ -	\$ 8,120	\$ -	\$ -	\$ -	\$ -	-	\$ -
Interest on Property Tax Refund(s)	-	-	4,174	-	1,000	1,000	-	-100.0%	(1,000)
Capital Lease (Principal)	97,237	99,551	101,920	104,347	-	104,347	106,830	2.4%	2,483
Capital Lease (Interest)	20,640	1,879	4,266	3,354	-	3,354	2,433	-27.5%	(921)
subtotal	\$ 122,477	\$ 101,430	\$ 118,480	\$ 107,701	\$ 1,000	\$ 108,701	\$ 109,263	0.5%	\$ 562
Total	\$ 2,818,456	\$ 2,894,001	\$ 2,953,855	\$ 3,160,975	\$ -	\$ 3,160,975	\$ 3,199,142	1.2%	\$ 38,167
Full-time Equivalent Positions	21.5	21.5	21.5	21.5		21.5	21.5		

Notes

- (1) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; which is partially offset through departmental turnover.
- (2) Variance due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY 2016 to cover unanticipated equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs).
- (3) Variance is based on additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- (4) Variance due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Finance Administration		Benefits and Wellness	
			Finance Admin.	Tyler ERP Lease	Benefits and Wellness	Wellness Program
			1510	FAD00	1511	FBW00
521200 Professional Fees	\$ 247,555	\$ 258,955	\$ 69,300	\$ -	\$ 64,000	\$ 13,000
522210 Equipment Repair/Maint.	200	200	200	-	-	-
522220 Vehicle Repair/Maint.	800	800	-	-	800	-
522250 Facility Repair/Maint.	-	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-	-
523300 Advertising	7,500	7,500	1,000	-	-	-
523400 Printing and Binding	25,450	25,450	1,000	-	750	-
523500 Employee Travel	18,530	18,530	2,500	-	1,530	-
523700 Employee Training	24,570	24,610	4,165	-	3,700	-
523860 Maintenance Contracts	44,680	47,880	47,880	-	-	-
523900 IT Professional Services	153,158	155,835	155,835	-	-	-
531100 General Supplies/Materials	51,020	50,420	25,120	-	1,600	3,000
531270 Fuel	500	500	-	-	500	-
531600 Small Equipment	12,500	4,500	4,500	-	-	-
531700 Employee Uniforms	-	-	-	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-
532440 Wellness	176,800	185,000	-	-	-	185,000
542100 Machinery and Equipment	-	-	-	-	-	-
581200 Capital Lease Principal	104,347	106,830	-	106,830	-	-
581220 Capital Lease Interest	3,354	2,433	-	2,433	-	-
582301 Interest on Property Tax Refund	1,000	-	-	-	-	-
TOTAL	\$ 871,964	\$ 889,443	\$ 311,500	\$ 109,263	\$ 72,880	\$ 201,000

ACCOUNT DESCRIPTION	Accounting and Operations				Budget and Procurement		Financial Services
	Risk Management	Accounting and Operations	External Audit	CAFR Publication	Budget and Procurement	PAFR Publication	
	1555	1512	FA000	FA001	1513	FBP00	1514
Professional Fees	\$ 6,100	\$ 14,000	\$ 65,000	\$ 3,600	\$ 875	\$ 4,830	\$ 18,250
Equipment Repair/Maint.		-	-	-	-	-	-
Vehicle Repair/Maint.		-	-	-	-	-	-
Facility Repair/Maint.		-	-	-	-	-	-
Equipment Rental		-	-	-	-	-	-
Advertising		1,500	-	-	5,000	-	-
Printing and Binding		2,000	-	1,200	1,500	2,000	17,000
Employee Travel		5,500	-	-	6,000	-	3,000
Employee Training		9,000	-	-	4,500	-	3,245
Maintenance Contracts		-	-	-	-	-	-
IT Professional Services		-	-	-	-	-	-
General Supplies/Materials		-	-	-	200	-	20,500
Fuel		-	-	-	-	-	-
Small Equipment		-	-	-	-	-	-
Employee Uniforms		-	-	-	-	-	-
Non-Recurring Expenses		-	-	-	-	-	-
Wellness		-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-
Capital Lease Principal		-	-	-	-	-	-
Capital Lease Interest		-	-	-	-	-	-
Interest on Property Tax Refund	-	-	-	-	-	-	-
TOTAL	\$ 6,100	\$ 32,000	\$ 65,000	\$ 4,800	\$ 18,075	\$ 6,830	\$ 61,995

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
FINANCE	10015100 521200	Professional Fees	Bank Related Fees, Vantage Card Services	62,000	62,000
ADMINISTRATION			Department of Homeland Security (SAVE ID)	300	300
			Software development and consultations	7,000	7,000
			Cutwater Asset Mgmt & TransAmerica	15,000	
			subtotal	\$ 84,300	\$ 69,300
	10015100 522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	200	200
			subtotal	\$ 200	\$ 200
	10015100 523300	Advertising	Bid/Employee Recruitment Advertising	1,000	1,000
			subtotal	\$ 1,000	\$ 1,000
	10015100 523400	Printing and Binding	Envelopes/Forms/Stock	1,000	1,000
			subtotal	\$ 1,000	\$ 1,000
	10015100 523500	Employee Travel	Travel Expenses	2,500	2,500
			subtotal	\$ 2,500	\$ 2,500
	10015100 523700	Employee Training	Professional Development	3,000	3,000
			CPA Certification	85	85
			AGA Membership	30	30
			CGFM Membership	100	100
			GGFOA Membership	50	50
			GGFOA Conference	325	325
			GFOA Membership	200	200
			NIGP Membership	100	100
			AICPA Membership	235	275
			subtotal	\$ 4,125	\$ 4,165

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015100 523860	Maintenance Contracts	Coffee Service	2,000	2,000
			Pitney Bowes Mail Machine	-	-
			Water Cooler Maintenance	560	560
			Periscope Holdings License - NIGP Commodity Codes	200	200
			Copier Maintenance (Non-Xerox)/ Folder Maintenance	1,000	1,000
			Xerox Copier Lease (CQ9303)	4,120	4,120
			Xerox Copier Maintenance Plan	7,500	7,500
			Shredding Services	1,500	1,500
			OpenGov Financial Transparency Software	8,500	8,500
			Agiloft Contract Management	7,800	-
			E-Bid Systems	7,000	9,500
			Records Storage	4,500	4,500
			DocuSign	-	8,500
			subtotal	\$ 44,680	\$ 47,880
	10015100 523900	IT Professional Services	Technical Support for CISCO Network	2,145	1,887
			Developer License for MDM	15	15
			City Circuit Connection to Internet - Supplement & Backup	160	159
			Data Center's Uninterruptible Power System	274	273
			Citywide Microsoft Licensing	7,423	7,388
			Non-Xerox Printer Repair	349	348
			GIS Mobile Field Mapping & Data Collection	1,995	1,986
			Filemaker Software Maintenance & Support	349	273
			Data Center Fire Suppression System	55	55
			Web Filtering Services, Link Balancer/Firewall NG, SPAM Filt	814	1,738
			Office 365 Conversion	998	204
			City Circuit Connection to Internet (Redundancy)	1,397	-
			SharePoint Migration	399	596
			Solarwinds Software Renewal	648	546
			Wiring Services	499	497
			Consulting Services	1,497	-
			Conversion of LIDAR Data to ArcGIS	80	79
			GIS Parcel Building Software	474	472
			Technical Support for Vmware Environment	499	-
			City Enterprise Data Management	1,696	1,490
			Citywide Virtual Infrastructure	1,008	-

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			Off-site Archive of COA Data	1,596	2,979
			Server Maintenance Extension	449	-
			SAN Maintenance Extension	429	-
			City Virus, Adware, Spyware & Threat Protection	1,097	1,986
			City Circuit Connection to Internet - Zayo	1,347	1,291
			City Circuit Connection to Internet - AT&T	848	844
			Employee Self Service, AD Audit, ManageEngine	290	-
			Cellular Service	-	360
			iPhone Cell Service	3,768	3,120
			iPad Cellular Service	-	768
			Data Cards	456	456
			Mobile Data Management	456	513
			Line and Circuit Service	7,607	7,976
			GLS Monitoring and Support	6,056	6,056
			CISCO SMARTnet Telephony and Phone App Licenses	2,216	2,031
			Cisco phone infrastructure support	369	369
			Long Distance	634	651
			Netmotion <i>Mobility XE</i> Software Renewal	174	174
			Tyler Maintenance / Tyler Disaster Recovery	88,992	88,992
			Tyler Finance/HR Upgrade to 11.2	-	1,000
			Fleet Management Collective Data	7,100	7,725
			AudioTel Software - Check Posting	3,000	3,000
			IBM AS400 iSeries Maintenance	3,500	2,500
			GFI Languard	-	248
			Texting Service Global Text Messages -7CBilled	-	12
			Domain Name Service - Amazon Web Services	-	38
			External Monitoring Service for Email - MXToolbox	-	18
			GPO Change Management - NetIQ	-	50
			SQL Monitoring Tool	-	248
			Edges Switching - HP Switches	-	149
			Maintenance Extension	-	1,939
			Directory Analysis	-	426
			Adobe Products	-	1,910
			subtotal	\$ 153,158	\$ 155,835

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015100 531100	General Supplies & Material	Wall Street Journal Subscriptions	150	150
			Lunch Meetings/Citywide Training	300	300
			AJC Newspaper	200	200
			Atlanta Business Chronicle	100	100
			Business Week	70	70
			Pitney Bowes - Mailing Supplies	300	300
			Postage Allocation	10,000	10,000
			General Office Supplies	12,500	12,500
			UPS & Fed Ex	1,500	1,500
			subtotal	\$ 25,120	\$ 25,120
	10015100 531600	Small Equipment	Misc. Small Equipment	4,500	4,500
			subtotal	\$ 4,500	\$ 4,500
	10015100 532400	Non-Recurring		-	-
			subtotal	\$ -	\$ -
			Administration Total	\$ 320,583	\$ 311,500
TYLER ERP LEASE	10015101 581200 FAD00	Capital Lease Principal	Tyler ERP Solution	104,347	106,830
			subtotal	\$ 104,347	\$ 106,830
	10015101 582200 FAD00	Capital Lease Interest	Tyler ERP Solution	3,354	2,433
			subtotal	\$ 3,354	\$ 2,433
			Administration (Tyler ERP Lease) Total	\$ 107,701	\$ 109,263
BENEFITS AND WELLNESS	10015110 521200	Professional Fees	TALX -Unemployment Services	400	400
			Morris, Manning & Martin Pension Plan Advisory Fees	15,000	15,000
			Retirement Actuarial Services	10,000	10,000
			United States Treasury VCP Compliance Fee	1,100	1,100
			Cutwater Asset Mgmt	7,500	7,500
			Morgan Stanley Investment Advisor Fees	15,000	15,000
			TransAmerica	-	15,000
			subtotal	\$ 49,000	\$ 64,000
	10015110 522220	Vehicle Repair & Maintenance	Vehicle Maintenance - Standard	800	800
			subtotal	\$ 800	\$ 800
	10015110 523400	Printing and Binding	Envelopes/Forms/Stock/Raffle Tickets	750	750
			subtotal	\$ 750	\$ 750
	10015110 523500	Employee Travel	Travel Expenses	1,500	1,500
			Local Mileage	30	30
			subtotal	\$ 1,530	\$ 1,530

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015110 523700	Employee Training	Professional Development	2,500	2,500
			Association Membership Fees	1,200	1,200
			subtotal	\$ 3,700	\$ 3,700
	10015110 531100	General Supplies & Material	Postage	200	200
			General Supplies	300	300
			Publications & Subscriptions	100	100
			Pension Board Meetings Food	1,000	1,000
			subtotal	\$ 1,600	\$ 1,600
	10015110 531270	Fuel	Finance Vehicle Fuel	500	500
			subtotal	\$ 500	\$ 500
			Benefits and Wellness Total	\$ 57,880	\$ 72,880
WELLNESS	10015110 521200 FBW00	Professional Fees	EAP Services	12,000	13,000
			subtotal	\$ 12,000	\$ 13,000
	10015110 531100 FBW00	General Supplies	Flu Shots	500	500
			Various Vendors - Lunch & Learn	1,000	1,000
			Wellness Screening	1,500	1,500
			subtotal	\$ 3,000	\$ 3,000
	10015110 532440 FBW00	Employee Wellness Program	Health Screening/Flu Shots	-	5,000
			CHN Wellness Initiatives + (Spouses)	180,000	180,000
			subtotal	\$ 180,000	\$ 185,000
			Benefits and Wellness (Wellness Program) Total	\$ 195,000	\$ 201,000
RISK MANAGEMENT	10015550 521200	Professional Fees	Drug Tests/HEP Vaccines	2,000	2,000
			Fitness for Duty Exams	2,000	2,000
			North Fulton After Hours Drug Screens	600	600
			Safety, Signage, DFWP, DDC 6 Training	1,500	1,500
			subtotal	\$ 6,100	\$ 6,100
			Risk Management Total	\$ 6,100	\$ 6,100
ACCOUNTING AND	10015120 521200	Professional Fees	Arbitrage Calculations	3,000	3,000
			Software Enhancements and Onsite Training	5,000	5,000
			Auction Fees	2,000	6,000
			subtotal	\$ 10,000	\$ 14,000
	10015120 523300	Advertising	Advertising for Auction	1,500	1,500
			subtotal	\$ 1,500	\$ 1,500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015120 523400	Printing and Binding	Check Stock - Checks & Deposit Slips	1,200	1,200
			Data Flow - 1099 Forms & Envelopes	400	400
			Data Flow - W-2 Forms & Envelopes	400	400
			subtotal	\$ 2,000	\$ 2,000
	10015120 523500	Employee Travel	Accounting Travel Expenses	2,500	2,500
			Munis Conference	3,000	3,000
			subtotal	\$ 5,500	\$ 5,500
	10015120 523700	Employee Training	Training and Professional Development	9,000	9,000
			subtotal	\$ 9,000	\$ 9,000
	10015120 542100	Machinery and Equipment	Software Applications/Upgrades/Programming		
			subtotal	\$ -	\$ -
Accounting and Operations Total				\$ 28,000	\$ 32,000
EXTERNAL AUDIT	10015120 521200 FA000	Professional Fees	Mauldin & Jenkins	65,000	65,000
			subtotal	\$ 65,000	\$ 65,000
Accounting and Operations (External Audit) Total				\$ 65,000	\$ 65,000
CAFR PUBLICATION	10015120 521200 FA001	Professional Fees	Application Fee for GFOA	600	600
			Graphic Design for CAFR	3,000	3,000
			subtotal	\$ 3,600	\$ 3,600
	10015120 523400 FA001	Printing and Binding	Printing of Cover, Tabs & Document	1,200	1,200
			subtotal	\$ 1,200	\$ 1,200
	10015120 531100 FA001	General Supplies	Mailing of Documents	-	-
			subtotal	\$ -	\$ -
Accounting and Operations (CAFR) Total				\$ 4,800	\$ 4,800
BUDGET AND PROCUREMENT	10015130 521200	Professional Fees	GFOA Distinguished Budget Award	425	425
			Excellence Award for Purchasing	450	450
			subtotal	\$ 875	\$ 875
	10015130 523300	Advertising	Advertising Annual Budget Adoption & Mileage Rate	4,000	4,000
			Mid-Year Budget Adoption Advertising	500	500
			Legal Advertisements	500	500
			subtotal	\$ 5,000	\$ 5,000
	10015130 523400	Printing and Binding	Annual Operating Budget & Capital Budget	1,500	1,500
			subtotal	\$ 1,500	\$ 1,500

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015130 523500	Employee Travel	Budget Dept Travel	2,000	2,000
			GFOA Budget Seminar Travel Expenses	1,500	1,500
			Munis Conference	2,500	2,500
			subtotal	\$ 6,000	\$ 6,000
	10015130 523700	Employee Training	Training and Professional Development	4,500	4,500
			subtotal	\$ 4,500	\$ 4,500
	10015130 531100	General Supplies	General Office Supplies	200	200
			subtotal	\$ 200	\$ 200
Budget and Purchasing Total				\$ 18,075	\$ 18,075
PAFR PUBLICATION	10015130 521200 FBP00	Professional Fees	Application Fee for GFOA	225	225
			Digital Publication Services	105	105
			Graphic Design for PAFR	3,000	3,000
			Photography Services	1,500	1,500
			subtotal	\$ 4,830	\$ 4,830
	10015130 523400 FBP00	Printing and Binding	Printing of PAFR Copies	2,000	2,000
			subtotal	\$ 2,000	\$ 2,000
	10015130 531100 FBP00	General Supplies	Postage	-	-
			subtotal	\$ -	\$ -
Budget and Purchasing (PAFR) Total				\$ 6,830	\$ 6,830
FINANCIAL SERVICES	10015140 521200	Professional Fees	FIFA's Fulton County	1,500	1,500
			Graphic Design of Tax Brochure	150	150
			SunGard Fulton Cty Updates	500	500
			Temporary Position Services	15,000	15,000
			Online Payment Service Fees	800	800
			Post Office Box Rental	300	300
			subtotal	\$ 18,250	\$ 18,250
	10015140 523300	Advertising		-	-
			subtotal	\$ -	\$ -
	10015140 523400	Printing and Binding	Data Media - Tax, False Alarms	14,000	14,000
			Printing of Tax Brochure	2,500	2,500
			Tyler Tech - Forms Business Licenses	500	500
			subtotal	\$ 17,000	\$ 17,000
	10015140 523500	Employee Travel	Travel Expenses	1,500	1,500
			Munis Conference	1,500	1,500
			subtotal	\$ 3,000	\$ 3,000

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10015140 523700	Employee Training	Training and Professional Development	3,245	3,245
			<i>subtotal</i>	\$ 3,245	\$ 3,245
	10015140 531100	General Supplies	Associations/Memberships/Subscriptions	250	250
			Educational Materials	250	250
			Data Media - Postage for Tax, False Alarm & Bus Lic	20,000	20,000
			<i>subtotal</i>	\$ 20,500	\$ 20,500
	10015140 531600	Small Equipment		-	-
			<i>subtotal</i>	\$ -	\$ -
<i>Financial Services Total</i>				\$ 61,995	\$ 61,995
<i>Finance Department Total</i>				\$ 871,964	\$ 889,443

PERFORMANCE MEASUREMENTS

Finance Admin Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	Target FY 2016	Target FY 2017
# of New GAAP/GASB financial requirements implemented	1	1	2	2	2
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	\$99,123	\$132,212	\$80,767	\$74,363	\$82,301
Personnel Assigned:	Finance Admin 2.0 FTE	Finance Admin 2.0 FTE	Finance Admin 2.0 FTE	Finance Admin 2.0 FTE	Finance Admin 2.0 FTE
	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager
	Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE	Risk Mgmt 1.0 FTE
	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator
Total Personnel Assigned					
Finance Administration:	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE

FY 2017 Recommended Budget (1st Reading)

Accounting, Budget, Procurement Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	Target FY 2016	Target FY 2017
Audited CAFR to be published within 180 days of fiscal year end	12/16/2013	11/21/2014	12/15/2015	11/1/2016	11/1/2017
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
Percentage of departments within appropriated salary & benefit budget	100%	100%	100%	100%	100%
Percentage of departments within appropriated maintenance & operating budget	100%	91%	91%	100%	100%
% of Budgeted employees participating in direct deposit	96%	96%	97%	98%	98%
Average # of vendor responses to Bids/Requests for Proposals	9	6	4	6	6
Total Personnel Assigned Internal Services:	Accounting Services 7.5 FTE	Accounting Services 7.5 FTE	Accounting Services 7.5 FTE	Accounting Services 7.5 FTE	Accounting Services 7.5 FTE
	Accounting & Op. Mgr	Accounting & Op. Mgr	Accounting & Op. Mgr	Accounting & Op. Mgr	Accounting & Op. Mgr
	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant
	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)
	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator
	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician
	Budget/Procurement 4 FTE	Budget/Procurement 4 FTE	Budget/Procurement 4 FTE	Budget/Procurement 4 FTE	Budget/Procurement 4 FTE
	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.
	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)
	11.5 FTE	11.5 FTE	11.5 FTE	11.5 FTE	11.5 FTE

Financial Services Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	Target FY 2016	Target FY 2017
% of bills generated on time	99%	99%	99%	99%	99%
% of bills collected on time	95%	95%	95%	95%	95%
# of Real estate tax bills generated	19,200	19,268	19,292	19,673	19,700
# of Personal property tax bills	2,600	2,860	2,829	2,989	3,025
# of Liens processed	230	166	124	150	150
# of Sanitation customers	14,850	15,026	15,042	15,135	15,200
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%
Personnel Assigned:	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager
	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator
	Customer Account Coordinator	Customer Account Coordinator	Customer Account Coordinator		
	Cash Management Officer	Cash Management Officer	Cash Management Officer	Cash Management Coordinator	Cash Management Coordinator
				Billing/Collections Representative	Billing/Collections Representative
	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative

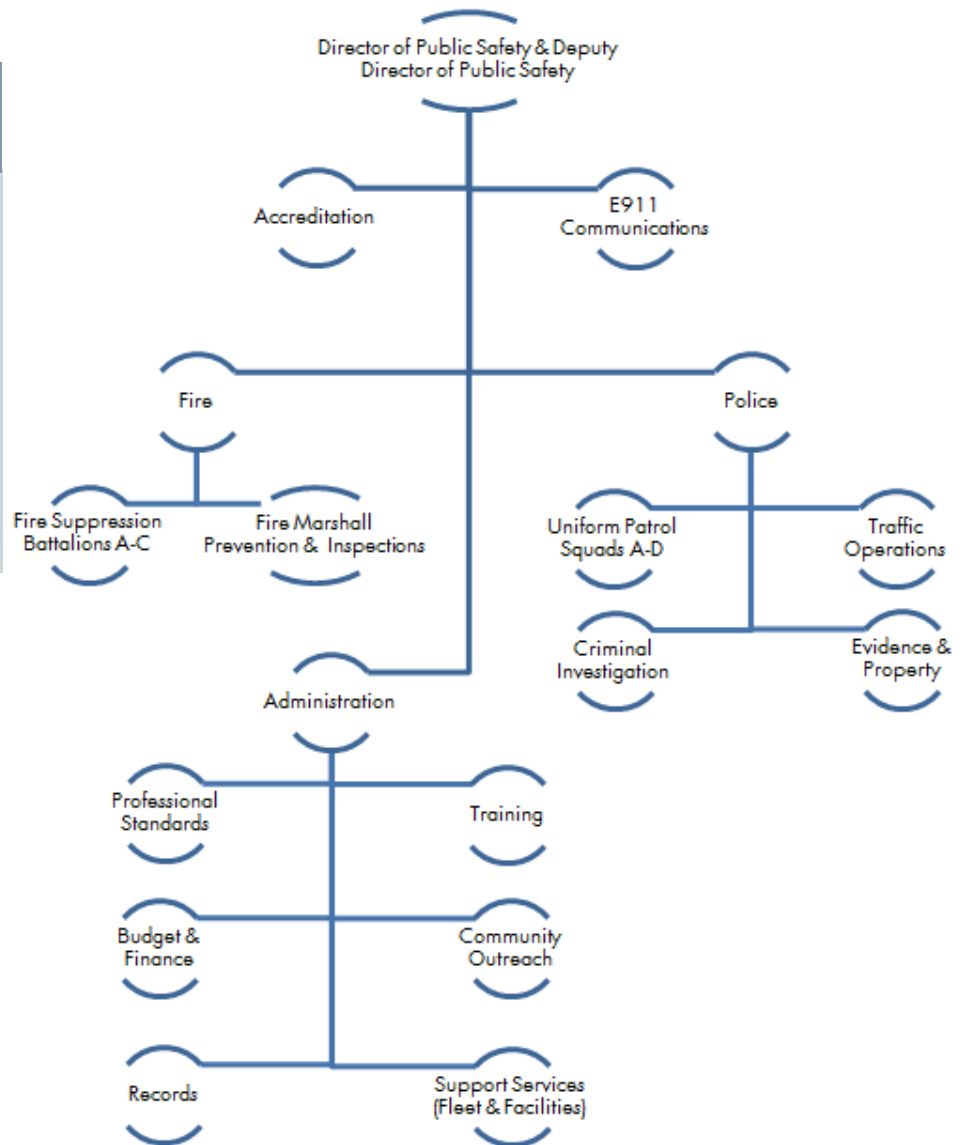
Benefits & Compensation Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	Target FY 2016	Target FY 2017
% of Employees enrolled in group insurance	91%	93%	90%	91%	91%
% of Employees enrolled in deferred compensation	75%	75%	78%	81%	82%
Personnel Assigned:	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE	2.0 FTE
	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager
	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator

Public Safety

GARY GEORGE
DIRECTOR



GGeorge@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Public Safety

Administration, Police, Fire, and Emergency 911

Mission Statement

Public Safety: Expand joint efforts between Police and Fire, particularly in the area of training, emergency management, and community outreach.

Police Services strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

Fire and Emergency Services is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

Goals and Objectives

Police Services

- ✓ Crime Prevention – Partner with the community through the Police Athletic League (PAL), Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and Business Watch programs, building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods;
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies; and
- ✓ Traffic Safety - Identify and address traffic concerns through engineering, education, and enforcement. Build the effectiveness of specialty teams including DUI enforcement, bicycle and commercial vehicle inspection.



Director of Public Safety

Fire Services

- ✓ Maintain a minimum on-duty staffing level of not less than 25 Firefighter/EMT or Paramedics at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 PUBLIC SAFETY DEPARTMENT Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 3,907,065	\$ 3,685,728	\$ 3,295,019	\$ 3,734,250	\$ 3,405,250
<i>% Change</i>		-5.7%	-10.6%	13.3%	-8.8%
<i>average 5 year percent change</i>		-2.9%			
Expenditure	\$ 22,189,625	\$ 22,697,945	\$ 23,051,613	\$ 25,385,562	\$ 26,494,393
<i>% Change</i>		2.3%	1.6%	10.1%	4.4%
<i>average 5 year percent change</i>		4.6%			

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

							<i>Amended FY 2016 to FY 2017</i>		
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Licenses & Permits:									
Alcoholic Beverage Permits	\$ 493,100	\$ 507,197	\$ 566,159	\$ 550,000	-	\$ 550,000	\$ 530,000	100.0%	\$ (20,000)
Other Permits	280	770	1,200	500	-	500	500	0.0%	-
Fire Permits	10,205	13,031	20,592	8,000	-	8,000	10,000	25.0%	2,000
Penalties/Interest (Permits)	1,460	-	-	1,500	-	1,500	500	-66.7%	(1,000)
Intergovernmental:									
City of Milton (Public Safety)	60,000	60,000	60,000	60,000	-	60,000	60,000	0.0%	-
Charges for Services									
Public Safety Reports	43,152	32,453	26,376	30,000	-	30,000	30,000	0.0%	-
(1) Public Safety Services	177,684	179,365	217,865	185,000	-	185,000	220,000	18.9%	35,000
False Alarm Fees	23,147	25,708	43,601	20,000	-	20,000	30,000	50.0%	10,000
False Alarm Registration	12,145	12,156	13,498	10,000	-	10,000	10,000	0.0%	-
Penalties/Int. (False Alarms)	1,355	274	386	250	-	250	250	0.0%	-
Fire Building Plan Review	38,324	61,433	78,776	50,000	-	50,000	70,000	40.0%	20,000
Fire Inspection Fees	3,275	1,375	2,050	2,000	-	2,000	2,000	0.0%	-
Fines & Forfeitures:									
(2) Municipal Court Fines	2,393,482	2,012,517	2,418,607	2,400,000	-	2,400,000	2,025,000	-15.6%	(375,000)
Red Light Camera Citations	383,492	345,544	348,858	375,000	-	375,000	375,000	0.0%	-
Sale of Confiscated Assets	901	747	3,604	2,000	-	2,000	2,000	0.0%	-
Contributions from Private Sources:									
Donations/Private Sources	4,000	3,679	2,579	-	-	-	-	-	-
Other:									
Miscellaneous Revenue	-	1,333	-	-	-	-	-	-	-
Reimb. Extra Job (vehicle)	39,726	37,438	41,645	40,000	-	40,000	40,000	0.0%	-
Total	\$ 3,685,728	\$ 3,295,019	\$ 3,845,797	\$ 3,734,250	\$ -	\$ 3,734,250	\$ 3,405,250	-8.8%	\$ (329,000)

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT

							<i>Amended FY 2016 to FY 2017</i>		
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures									
(3) Personnel Services:									
Salaries	\$ 12,814,809	\$ 13,228,919	\$ 13,761,512	\$ 14,064,404	\$ -	\$ 14,064,404	\$ 14,495,730	3.1%	\$ 431,326
Benefits	6,590,665	6,554,085	6,936,216	7,603,020	-	7,603,020	8,017,246	5.4%	414,226
subtotal	\$ 19,405,474	\$ 19,783,004	\$ 20,697,727	\$ 21,667,424	\$ -	\$ 21,667,424	\$ 22,512,976	3.9%	\$ 845,552
Maintenance and Operations:									
(1) Professional Services	\$ 325,905	\$ 215,439	\$ 267,775	\$ 194,740	\$ -	\$ 194,740	\$ 260,700	33.9%	\$ 65,960
Equipment Repair/Maint.	43,250	64,244	57,204	58,650	-	58,650	63,750	8.7%	5,100
(4) Vehicle Repair/Maint.	330,437	393,279	460,059	385,000	-	385,000	399,226	3.7%	14,226
Grounds Repair/Maint.	-	319	-	-	-	-	-	-	-
Facility Repair/Maint.	37,095	21,359	24,896	21,500	-	21,500	24,500	14.0%	3,000
Equipment Rental	2,814	1,173	1,057	9,750	-	9,750	5,000	-48.7%	(4,750)
Advertising	1,174	555	-	1,250	-	1,250	650	-48.0%	(600)
Printing and Binding	5,924	4,884	1,103	8,950	-	8,950	5,850	-34.6%	(3,100)
(5) Employee Travel	53,554	59,705	84,212	74,600	-	74,600	87,600	17.4%	13,000
(5) Employee Training	73,091	62,592	89,271	74,015	-	74,015	91,515	23.6%	17,500
(11) Maintenance Contracts	591,329	554,374	579,345	649,420	-	649,420	672,035	3.5%	22,615
(6) IT Professional Services	406,335	440,119	493,165	559,006	-	559,006	608,168	8.8%	49,162
(7) General Supplies	217,745	219,588	272,499	242,281	-	242,281	274,150	13.2%	31,869
Miscellaneous Utilities	11,987	15,219	11,788	12,700	-	12,700	11,900	-6.3%	(800)
Water and Sewer Utilities	17,842	14,966	14,286	17,000	-	17,000	15,500	-8.8%	(1,500)
Natural Gas Utilities	25,732	21,760	22,789	26,000	-	26,000	24,500	-5.8%	(1,500)
Electricity Utilities	122,041	136,488	133,407	150,000	-	150,000	145,000	-3.3%	(5,000)
(8) Fuel	495,720	514,145	417,726	600,000	-	600,000	485,000	-19.2%	(115,000)
Food	-	-	-	-	-	-	-	-	-
Small Equipment	56,795	41,278	70,074	60,200	-	60,200	65,200	8.3%	5,000
IT Equipment Refresh	16,225	400	-	-	-	-	-	-	-
(9) Employee Uniforms	132,737	208,601	206,083	208,400	-	208,400	219,400	5.3%	11,000
Non-Recurring Expenses	2,910	2,910	4,252	7,000	-	7,000	-	-100.0%	(7,000)
subtotal	\$ 2,970,642	\$ 2,993,396	\$ 3,210,992	\$ 3,360,462	\$ -	\$ 3,360,462	\$ 3,459,644	3.0%	\$ 99,182

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Lease:									
Machinery & Equipment	\$ -	\$ -	\$ 7,440	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp. Claims	-	-	-	-	-	-	-	-	-
(10) Capital Lease Principal	259,330	267,058	277,460	338,303	1,000	339,303	483,595	42.5%	144,292
(10) Capital Lease Interest	62,498	8,155	18,467	19,373	(1,000)	18,373	38,178	107.8%	19,805
subtotal	\$ 321,829	\$ 275,213	\$ 303,366	\$ 357,676	\$ -	\$ 357,676	\$ 521,773	45.9%	\$ 164,097
Total	\$ 22,697,945	\$ 23,051,613	\$ 24,212,086	\$ 25,385,562	\$ -	\$ 25,385,562	\$ 26,494,393	4.4%	\$ 1,108,831
Full-time Equivalent Positions (3)	216.5	217.5	217.5	217.5		218.5	219.0		

Notes:

- (1) Increase due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- (2) Variance based on year-to-date revenue collection trends. Decline is resulting from a decrease in enforcement citations.
- (3) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; and the addition of two part-time Parking Enforcement Officers through the 2016 Mid-Year Budget process; etc.
- (4) Variance based on current vehicle maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- (5) Variance based on anticipated training and certification needs (and associated travel).
- (6) Variance due to multiple initiatives including expanded firewall/network security software, Office 365 licensing, increased cellular and mifi service costs. Etc.
- (7) Variance based increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- (8) Variance based on year-to-date expenditure trends and forecasted fuel prices.
- (9) Variance based on historical and year-to-date expenditure trends.
- (10) Variance based on the capital lease: (1) approved in February 2016 for the replacement of Fire Engines #4 and #6; and (2) approved as part of the 2017 Operating Initiatives for the replacement of cardiac monitors (please refer to the Operating Initiatives section of this document for more information). The first payment under the 2016 fire engines capital lease is due in FY 2017. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) are now built into the annual operating budget under a capital lease program.
- (11) Variance due to additional funding for RAPSTC based on year-to-date expenditure trends, the facility's estimated operating budget, and targeted RAPSTC initiatives including a fall arrester, sound system repair, testing software upgrades, roof simulator, and chair replacements.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
PS Administration	10031100 321100	Alcoholic Beverage Permits	\$ 550,000	\$ 530,000
" "	10031100 321900	Precious Metal Permit Fee	500	500
" "	10031100 324100	Penalties/Interest (Permits)	1,500	500
" "	10031100 337051	City of Milton (Public Safety)	60,000	60,000
" "	10031100 351360	Sale of Confiscated Assets	2,000	2,000
" "	10031100 371000	Donations/Private Sources	-	-
Police Logistics	10031200 342101	Public Safety Reports	30,000	30,000
" "	10031200 342102	Public Safety Services	185,000	220,000
" "	10031200 342130	False Alarm Fees	20,000	30,000
" "	10031200 342132	False Alarm Registration	10,000	10,000
" "	10031200 342133	Penalties/Int. (False Alarms)	250	250
" "	10031200 389001	Reimb. Extra Job (vehicle)	40,000	40,000
Police Traffic Control	10031240 351170	Municipal Court Fines	2,400,000	2,025,000
" "	10031240 351191	Red Light Camera Citations	375,000	375,000
Fire Logistics	10031500 342102	Public Safety Services	-	-
" "	10031500 371000	Donations/Private Sources	-	-
Fire Prevention/Insp.	10031520 322993	Fire Permits	8,000	10,000
" "	10031520 342201	Fire Building Plan Review	50,000	70,000
" "	10031520 342202	Fire Inspection Fees	2,000	2,000
" "	10031520 371000	Donations/Private Sources	-	-
Total			\$ 3,734,250	\$ 3,405,250

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Public Safety Administration				
			Public Safety Admin.	Professional Standards	Public Safety Training	Community Services	Evidence
			3110	PAD00	PAD01	PAD03	PAD04
521200 Professional Services	\$ 194,740	\$ 260,700	\$ 192,600	\$ 15,000	\$ 9,500	\$ -	\$ 150
522210 Equipment Repair/Maint.	58,650	63,750	3,000	-	-	1,000	-
522220 Vehicle Repair/Maint.	385,000	399,226	-	-	-	-	-
522240 Grounds Repair/Maint.	-	-	-	-	-	-	-
522250 Facility Repair/Maint.	21,500	24,500	11,500	-	-	-	-
522320 Equipment Rental	9,750	5,000	-	-	-	-	-
523300 Advertising	1,250	650	650	-	-	-	-
523400 Printing and Binding	8,950	5,850	3,500	-	500	-	100
523500 Employee Travel	74,600	87,600	18,000	-	61,100	-	-
523700 Employee Training	74,015	91,515	35,000	-	49,515	-	-
523860 Maintenance Contracts	649,420	672,035	120,828	5,000	135,000	-	4,800
523900 IT Professional Services	559,006	608,168	608,168	-	-	-	-
531100 General Supplies/Materials	242,281	274,150	57,500	850	11,000	5,500	5,000
531200 Miscellaneous Utilities	12,700	11,900	5,900	-	-	-	-
531210 Water and Sewer Utilities	17,000	15,500	6,000	-	-	-	-
531220 Natural Gas Utilities	26,000	24,500	5,000	-	-	-	-
531230 Electricity Utilities	150,000	145,000	70,000	-	-	-	-
531270 Fuel	600,000	485,000	-	-	-	-	-
531600 Small Equipment	60,200	65,200	20,000	-	5,000	1,500	-
531610 IT Equipment Refresh	-	-	-	-	-	-	-
531700 Employee Uniforms	208,400	219,400	-	-	-	1,000	-
532400 Non-Recurring Expenses	7,000	-	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-	-
581200 Capital Lease Principal	339,303	483,595	483,595	-	-	-	-
582200 Capital Lease Interest	18,373	38,178	38,178	-	-	-	-
TOTAL	\$ 3,718,138	\$ 3,981,417	\$ 1,679,419	\$ 20,850	\$ 271,615	\$ 9,000	\$ 10,050

FY 2017 Recommended Budget (1st Reading)

ACCOUNT DESCRIPTION	Police Criminal Investigations			Police Uniform Patrol			
	Police Logistics	Police Criminal Investigations	Intelligence Unit/Special Investigations	Police SWAT	Police Uniform Patrol	K-9 Program	Public Safety Reservists
	3120	3121	PCI00	3122	3123	PUP00	PUP01
Professional Services	\$ -	\$ 10,000	\$ 1,000	\$ -	\$ -	\$ 6,000	\$ -
Equipment Repair/Maint.	6,000	500	-	500	3,000	-	-
Vehicle Repair/Maint.	279,226	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Equipment Rental	-	-	2,000	-	-	-	3,000
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-
Employee Travel	-	2,500	1,000	5,000	-	-	-
Employee Training	-	1,500	-	5,500	-	-	-
Maintenance Contracts	-	-	24,969	-	1,600	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies/Materials	-	3,250	2,500	4,000	76,500	10,000	3,000
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	395,000	-	-	-	-	-	-
Small Equipment	5,500	3,000	6,000	2,000	2,000	-	-
IT Equipment Refresh	-	-	-	-	-	-	-
Employee Uniforms	100,000	-	-	2,500	-	-	25,500
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-
TOTAL	\$ 785,726	\$ 20,750	\$ 37,469	\$ 19,500	\$ 83,100	\$ 16,000	\$ 31,500

ACCOUNT DESCRIPTION	Police Traffic Control	Police Jail	Fire Logistics	Fire Suppression					
				Fire Suppression	Fire Reservists/Volunteers	Emergency Medical Services	Special Events Team	Incident Response	Fire Prevention & Inspection
	3124	3125	3150	3151	PFS00	PFS01	PFS02	PFS03	3152
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 1,450
Equipment Repair/Maint.	11,250	1,000	30,000	5,000	-	-	500	2,000	-
Vehicle Repair/Maint.	-	-	120,000	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	13,000	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	250	1,500
Employee Travel	-	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-	-	-
Maintenance Contracts	375,000	738	-	4,100	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-	-
General Supplies/Materials	3,000	2,500	3,500	17,000	10,000	45,000	500	5,000	8,550
Miscellaneous Utilities	-	-	-	6,000	-	-	-	-	-
Water and Sewer Utilities	-	-	-	9,500	-	-	-	-	-
Natural Gas Utilities	-	-	-	19,500	-	-	-	-	-
Electricity Utilities	-	-	-	75,000	-	-	-	-	-
Fuel	-	-	90,000	-	-	-	-	-	-
Small Equipment	3,000	1,000	2,000	2,000	-	1,500	2,000	7,000	1,700
IT Equipment Refresh	-	-	-	-	-	-	-	-	-
Employee Uniforms	1,400	-	85,000	-	3,500	-	500	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-	-	-
TOTAL	\$ 393,650	\$ 5,238	\$ 330,500	\$ 151,100	\$ 13,500	\$ 71,500	\$ 3,500	\$ 14,250	\$ 13,200

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
PUBLIC SAFETY ADMINISTRATION	10031100 521200	Professional Services	BANK FEES	1,000	1,000
			CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION	4,100	4,100
			CALEA ON-SITE EXPENSES		15,000
			FIRE ACCREDITATION	540	100
			GA DEPT. OF LABOR (ELEVATOR INSPECTIONS)	2,700	2,700
			GBI/FINGERPRINTING CHECKS	105,000	155,000
			GCIC CONNECTION FEES	10,000	10,000
			IACP NET YEARLY FEES	1,500	1,500
			CRIMEREPORTS PLUS SUBSCRIPTION	1,000	2,400
			PHOTOGRAPHY	500	500
			STATE CERTIFICATION	300	300
			subtotal	126,640	192,600
	10031100 522210	Equipment Repair & Maintenance	EQUIPMENT R & M	2,000	1,300
			GYM EQUIPMENT	400	700
			KEY ACCESS SYSTEM	1,000	1,000
			subtotal	3,400	3,000
	10031100 522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIR AND MAINTENANCE	11,500	11,500
			subtotal	11,500	11,500
	10031100 523300	Advertising	BID ADVERTISING	750	400
			RECRUITMENT ADVERTISING	500	250
			subtotal	1,250	650
	10031100 523400	Printing & Binding	CITATIONS, FORMS, DOCUMENTS	6,000	3,000
			MISC. PRINTING	500	500
			subtotal	6,500	3,500
	10031100 523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES	18,000	18,000
			subtotal	18,000	18,000
	10031100 523700	Employee Training	PROFESSIONAL DEVELOPMENT	15,000	35,000
			subtotal	15,000	35,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10031100	523860	Maintenance Contracts		
			COFFEE SERVICE	10,000	13,000
			COPIER LEASES (XEROX CQ9301 & SOFTWARE)	6,857	6,128
			COPIER MAINTENANCE PLAN FOR XEROX EQP	15,000	25,000
			ELEVATOR	2,500	2,500
			EMPLOYEE DOCUMENTATION/RECOGNITION SOFTWARE (GUARDIAN TRACKING)	5,000	5,000
			WAN SERVICES (GA TECHNOLOGY AUTHORITY)	-	10,000
			FIRE ALARM MONITORING	500	500
			INNOVATIVE DATA SOLUTIONS	4,200	1,200
			JANITORIAL CONTRACT	35,500	35,500
			THOMPSON-REUTERS-WEST (CLEAR)	-	9,000
			RECORD STORAGE & SHREDDING FEES	12,000	13,000
			WATER FILTRATION MACHINES (IN FACILITY)	1,500	-
			subtotal	93,057	120,828
	10031100	523900	IT Professional Services		
			AD AUDIT (NORTHWINDS)	921	-
			ADOBE SOFTWARE LICENSES	-	720
			CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION	11,255	20,462
			CELLULAR PHONE SERVICE (VERIZON)	9,000	3,960
			CELLULAR IPAD SERVICE	2,688	6,144
			CELLULAR MIFI SERVICE (VERIZON)	55,176	66,120
			IPHONE SERVICE (VERIZON)	49,920	58,032
			MOBILE DATA MANAGEMENT (AIRWATCH)	7,923	9,348
			TELEPHONY (LINE AND CIRCUIT SERVICE) (AT&T V1442)	41,735	43,760
			TELEPHONY (GLS MONITORING AND SUPPORT) (AT&T V1442)	33,227	33,227
			TELEPHONY (CISCO SMARTNET AND PHONE APP LICENSES)	12,156	11,143
			TELEPHONY (CISCO PHONE INFRASTRUCTURE SUPPORT)	2,026	2,026
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	21,999	19,439
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMMVault)	17,394	15,346
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	22,511	13,300
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	1,638	1,637
			CITYWIDE MICROSOFT LICENSING (DELL)	76,126	76,117
			CONSULTING SERVICES (CISCO & MICROSOFT PRODUCTS)	15,348	-
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS -OEM)	2,814	2,814
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	563	563
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	3,582	2,814
			DEVELOPER LICENSE FOR MDM	154	153
			DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT (L3 COMM)	-	17,500
			DIGITAL PALM SCANNER MAINTENANCE & SUPPORT (MORPHO TRUST)	3,600	1,200
			DOMAINE NAME SERVICE (AMAZON WEB SERVICES)	-	387
			DSL/INTERNET CONNECTIVITY (AT&T V673)	1,080	1,500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWINDS	767	-
			EXTERNAL MONITORING SERVICE	-	184
			FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE (ACS FIREHOUSE)	15,000	14,025
			FIREWALL (PALO ALTO FIREWALL)	-	17,904
			FLEET MANAGEMENT (COLLECTIVE DATA)	-	1,250
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	20,464	20,462
			GIS PARCEL BUILDING SOFTWARE	4,860	4,860
			GPO CHANGE MANAGEMENT (NETIQ)	-	512
			HP SWITCHES (EDGES SWITCHING)	-	1,535
			LAW ENF DOCUMENT ACCESSING VIA VIDEO CONFERENCING SOFTWARE MAIN &	3,400	3,300
			K9 VEHICLE TEMPERATURE ALERTS (AT&T)	-	864
			LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & SUPPORT	50	50
			LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE MGMT	1,250	1,200
			LINK BALANCER/FIREWALL NG (CDW GOV'T - BARRACUDA)	4,088	-
			LONG DISTANCE SERVICE (BIRCH COMM)	3,477	3,574
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	819	818
			DATA CENTER EQUIPMENT MAINTENANCE EXTENSION	-	19,976
			MANAGE ENGINE PASSWORD MANAGER PRO (NORTHWINDS VENTURES)	1,279	4,387
			MOVE TO OFFICE 365 (DELL MARKETING-VLA)	10,233	-
			NETWORK (LANGUARD)	-	2,558
			OFFICE 365 LICENSES	-	18,000
			OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)	16,371	30,693
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	14,325	8,696
			ORION NPM, NTA, IPAM,UDT (ACL COMPUTERS - SOLARWINDS)	6,651	5,627
			PRINTER REPAIR (NON-XEROX EQP)	3,582	3,581
			PUBLIC SAFETY INTELLIGENCE ANALYTICS	5,600	6,000
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	9,465	9,465
			SAN MAINTENANCE EXTENSION (VERISTOR)	4,400	-
			SERVER MAINTENANCE EXTENSIONS	4,604	-
			SHAREPOINT MIGRATION	4,093	6,139
			SPAM FILTERING	1,432	-
			SQL MONITORING TOOL	-	2,558
			TELEPHONE WIRING SERVICES (PREFERRED COMM)	5,117	5,115

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Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)	-	123
			VIRTUAL SERVER LICENSING & SUPPORT	10,334	-
			VISIO LICENSES (DELL)	4,200	5,000
			VMWARE ENVIRONMENT TECHNICAL SUPPORT (VERISTOR-FIRST CALL & PRODUCTION	5,117	-
			WEB FILTERING SERVICES	2,821	-
			WEB HELPDESK SUPPORT	371	-
			2 FACTOR AUTHENTICATION	2,000	2,000
			subtotal	559,006	608,168
10031100	531100	General Supplies & Materials	BATTERIES	1,000	1,000
			BUSINESS CARDS	3,000	3,000
			CELL PHONES ACCESSORIES	1,500	1,500
			GENERAL OFFICE SUPPLIES	29,231	35,000
			JANITORIAL SUPPLIES	3,000	3,000
			MEALS & FOOD	1,500	1,500
			POSTAGE & SHIPPING	5,000	5,000
			TONER CARTRIDGES	7,000	7,000
			WATER & WATER CUPS (FOR IN THE FIELD SITUATIONS)	500	500
			subtotal	51,731	57,500
10031100	531200	Miscellaneous Utilities	GARBAGE SERVICE	6,200	5,000
			CABLE/TV SERVICE	1,000	900
			subtotal	7,200	5,900
10031100	531210	Water & Sewer Utilities	WATER SERVICE	8,000	6,000
			subtotal	8,000	6,000
10031100	531220	Natural Gas Utilities	GAS SERVICE	6,500	5,000
			subtotal	6,500	5,000
10031100	531230	Electricity Utilities	ELECTRIC SERVICE	75,000	70,000
			subtotal	75,000	70,000
10031100	531600	Small Equipment	SMALL EQUIPMENT	20,000	20,000
			subtotal	20,000	20,000
10031100	531610	IT Equipment Replacement	CELLULAR PHONE/IPHONES/IPADS	-	-
			subtotal	-	-
10031100	581200	Capital Lease Principal	FIRE TRUCK LEASE (2007 SERIES)	198,765	208,067
			FIRE TRUCK LEASE (2011 SERIES)	47,676	48,827
			AIR/LIGHT TRUCK LEASE (2012 SERIES)	41,862	42,710
			FIRE TRUCK LEASE (2015 SERIES)	50,000	42,762
			FIRE TRUCK LEASE (2016 SERIES)	-	96,229
			CARDIAC MONITOR LEASE (2017 OPERATING INITIATIVE)	-	45,000
			subtotal	338,303	483,595

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	10031100 582200	Capital Lease Interest	FIRE TRUCK LEASE (2007 SERIES)	8,371	4,603
			FIRE TRUCK LEASE (2011 SERIES)	3,227	2,925
			AIR/LIGHT TRUCK LEASE (2012 SERIES)	2,775	2,582
			FIRE TRUCK LEASE (2015 SERIES)	5,000	10,315
			FIRE TRUCK LEASE (2016 SERIES)	-	12,753
			CARDIAC MONITOR LEASE (2017 OPERATING INITIATIVE)	-	5,000
			subtotal	19,373	38,178
			Administration Total	1,360,460	1,679,419
PROFESSIONAL STANDARDS	10031100 521200 PAD00	Professional Services	BACKGROUND CHECKS	250	250
			OTHER INVESTIGATIVE FEES	250	250
			POLYGRAPH SERVICES	4,500	4,500
			TESTING/LAW ENFORCEMENT EDUCATION/EXAMS	4,000	10,000
			subtotal	9,000	15,000
	10031100 531100 PAD00	General Supplies & Materials	FOOD & GENERAL SUPPLIES FOR INTERVIEW PANELS	250	850
			subtotal	250	850
	10031100 523860 PAD00	Maintenance Contracts	INDEED LICENSE	2,500	2,500
			HR SOFTWARE FOR PROF STANDARDS	-	1,000
			APPLICANT STACK LICENSE	2,500	1,500
			subtotal	5,000	5,000
			Professional Standards Total	14,250	20,850
PUBLIC SAFETY TRAINING	10031100 521200 PAD01	Professional Services	MISC. PROFESSIONAL FEES	4,000	2,000
			PARAMEDIC/EMT LICENSING FEES	7,500	7,500
			subtotal	11,500	9,500
	10031100 523400 PAD01	Printing & Binding	MISC. PRINTING	500	500
			subtotal	500	500
	10031100 523500 PAD01	Employee Travel	TRAINING DIVISION	8,000	10,000
			ACCREDITATION/EMERGENCY MANAGEMENT	2,000	2,000
			COMMAND COLLEGE	8,000	8,000
			COMMUNITY SERVICES	2,000	2,000
			INTELLIGENCE/HOMELAND SECURITY	2,000	2,000
			PROFESSIONAL STANDARDS	1,000	1,000
			RECORDS/PROPERTY & EVIDENCE	1,600	1,600
			FIRE PREVENTION	2,000	2,500
			FIRE SUPPRESSION	10,000	12,000
			POLICE CRIMINAL INVESTIGATIONS	4,000	5,000
			POLICE SPECIAL INVESTIGATIONS	2,000	3,000
			POLICE TRAFFIC	3,000	4,000
			POLICE VOLUNTEERS	3,000	4,000
			POLICE UNIFORM PATROL	3,000	4,000

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Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			<i>subtotal</i>	51,600	61,100
	10031100	523700 PAD01 Employee Training	TRAINING DIVISION	4,000	3,000
			ACCREDITATION/EMERGENCY MANAGEMENT	1,525	1,525
			COMMAND COLLEGE	8,000	8,000
			COMMUNITY SERVICES	1,000	1,000
			INTELLIGENCE/HOMELAND SECURITY	2,240	2,240
			PROFESSIONAL STANDARDS	3,950	3,950
			RECORDS/PROPERTY & EVIDENCE	2,000	2,000
			FIRE PREVENTION	4,500	4,000
			FIRE SUPPRESSION	2,000	2,000
			FIRE VOLUNTEERS	1,800	1,800
			POLICE CRIMINAL INVESTIGATIONS	7,500	6,500
			POLICE SPECIAL INVESTIGATIONS	6,000	5,000
			POLICE TRAFFIC	5,500	5,000
			POLICE VOLUNTEERS	2,000	2,000
			POLICE UNIFORM PATROL	1,500	1,500
			<i>subtotal</i>	53,515	49,515
	10031100	523860 PAD01 Maintenance Contracts	GUN RANGE & OTHER TRAINING FACILITIES	15,000	15,000
			TRACK RENTAL (VEHICLE MANEUVER TRAINING)	7,500	5,000
			RAPSTC FEE	100,000	115,000
			<i>subtotal</i>	122,500	135,000
	10031100	531100 PAD01 General Supplies & Materials	TEXTBOOK, TARGETS AND GENERAL TRAINING SUPPLIES	7,000	11,000
			<i>subtotal</i>	7,000	11,000
	10031100	531600 PAD01 Small Equipment	SMALL EQUIPMENT	2,000	5,000
			<i>subtotal</i>	2,000	5,000
			Public Safety Training Total	248,615	271,615
COMMUNITY SERVICES	10031100	531100 PAD03 General Supplies & Materials	CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT	2,500	2,500
			EDUCATIONAL MATERIALS	5,000	3,000
			<i>subtotal</i>	7,500	5,500
	10031100	522210 PAD03 Equipment Repair & Maintenance	BICYCLES, VIDEO EQUIPMENT, ETC.	1,000	1,000
			<i>subtotal</i>	1,000	1,000
	10031100	531700 PAD03 Uniforms	BIKE TEAM	1,500	1,000
			<i>subtotal</i>	1,500	1,000
	10031100	531600 PAD03 Small Equipment	BICYCLES, VIDEO EQUIPMENT, ETC.	3,000	1,500
			<i>subtotal</i>	3,000	1,500
			Community Services Total	13,000	9,000
EVIDENCE	10031100	521200 PAD04 Professional Services	DESTRUCTION SERVICES	150	150
			<i>subtotal</i>	150	150
	10031100	523400 PAD04 Printing & Binding	PROPERTY DISPOSAL FORMS	200	100

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						FY 2016 Adopted Budget	FY 2017 Recommended Budget	
Division/Project Title	Account Number		Title		Account Detail			
						subtotal	200	100
	10031100	523860	PAD04	Maintenance Contracts	EVIDENCE TRACKER SOFTWARE		1,800	1,800
					CLEAR		1,345	
					LEADS ONLINE		6,500	3,000
						subtotal	9,645	4,800
	10031100	531100	PAD04	General Supplies & Materials	EVIDENCE SUPPLIES		2,000	5,000
						subtotal	2,000	5,000
						Evidence Total	11,995	10,050
POLICE LOGISTICS	10031200	522210		Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR		6,000	6,000
						subtotal	6,000	6,000
	10031200	522220		Vehicle Repair & Maintenance	R&M		275,000	279,226
						subtotal	275,000	279,226
	10031200	531100		General Supplies & Materials	GENERAL SUPPLIES, MAP BOOKS, EDUCATIONAL MATERIALS		-	-
						subtotal	-	-
	10031200	531270		Fuel	VEHICLE FUEL		485,000	395,000
						subtotal	485,000	395,000
	10031200	531600		Small Equipment	SMALL EQUIPMENT		-	5,500
						subtotal	-	5,500
	10031200	531700		Employee Uniforms	CLOTHING ALLOWANCE		20,000	20,000
					UNIFORMS & DUTY GEAR		80,000	80,000
						subtotal	100,000	100,000
						Police Logistics Total	866,000	785,726
POLICE CRIMINAL INVESTIGATIONS	10031210	521200		Professional Services	ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS)		-	-
					INVESTIGATION EXPENSES		10,000	10,000
					LEADS ONLINE		-	-
					TEXT MESSAGE RETRIEVAL		-	-
						subtotal	10,000	10,000
	10031210	522210		Equipment Repair & Maintenance	EVIDENCE EQUIPMENT R&M		500	500
						subtotal	500	500
	10031210	522320		Equipment Rental	UNDERCOVER CAR RENTAL		-	-
						subtotal	-	-
	10031210	523500		Employee Travel	CRIMINAL INVESTIGATIONS TRAVEL			2,500
						subtotal	-	2,500
	10031210	523700		Employee Training	CRIMINAL INVESTIGATIONS TRAINING			1,500
						subtotal	-	1,500
	10031210	531100		General Supplies & Materials	INTELLIGENCE MEETING FOOD		250	250
					SUPPLIES		2,000	3,000
						subtotal	2,250	3,250

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Division/Project Title		Account Number		Title	Account Detail		
	10031210	523860		Maintenance Contracts	ACCESS DATA	1,120	
					BLACK BAG (BLACKLIGHT)	850	
					BLACK BAG (MACQUISITION)	550	
					CELLEBRITE	8,200	
					GUIDANCE (INCASE)	325	
					KATANA FORENSICS (LANTERN)	275	
					THOMPSON-REUTERS-WEST (CLEAR)	5,375	
					subtotal	16,695	-
	10031210	531600		Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)	6,000	3,000
					subtotal	6,000	3,000
Police Criminal Investigations Total						35,445	20,750
INTELLIGENCE UNIT/SPECIAL INVESTIGATIONS	10031210	521200	PCI00	Professional Services	INVESTIGATION EXPENSES	1,000	1,000
					subtotal	1,000	1,000
	10031210	522320	PCI00	Equipment Rental	UNDERCOVER CAR RENTAL	3,000	2,000
					subtotal	3,000	2,000
	10031210	523500	PCI00	Employee Travel	UNDERCOVER TRAVEL	-	1,000
					subtotal	-	1,000
	10031210	523860	PCI00	Maintenance Contracts	IBM (i2 DATABASE & ANALYTICS)	5,400	5,400
					SOCIAL MEDIA MONITORING (DIGITAL STAKEOUT)	6,000	7,500
					THOMPSON-REUTERS-WEST (CLEAR)	2,685	-
					CALLYO	7,500	1,850
					ACCESS DATA	-	1,120
					BLACK BAG (BLACKLIGHT)	-	850
					BLACK BAG (MACQUISITION)	-	550
					CELLEBRITE	-	7,000
					GUIDANCE (INCASE)	-	325
				OCEAN SYSTEMS	-	99	
				KATANA FORENSICS (LANTERN)	-	275	
					subtotal	21,585	24,969
	10031210	531100	PCI00	General Supplies & Materials	GENERAL OFFICE SUPPLIES AND INVESTIGATIVE SUPPLIES	2,500	2,500
					subtotal	2,500	2,500
	10031210	531600	PCI00	Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)	3,000	6,000
					subtotal	3,000	6,000
Police Special Investigations Total						31,085	37,469

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POLICE SWAT	10031220	522210	Equipment Repair & Maintenance	SWAT COMMUNICATION GEAR	500	500
				<i>subtotal</i>	500	500
	10031220	523500	Employee Travel	TRAINING RELATED TRAVEL	5,000	5,000
				<i>subtotal</i>	5,000	5,000
	10031220	523700	Employee Training	SWAT MEMBERSHIPS TRAINING	600	600
				<i>subtotal</i>	4,900	4,900
	10031220	531100	General Supplies & Materials	BATTERIES & GENERAL SUPPLIES	1,000	4,000
				<i>subtotal</i>	1,000	4,000
	10031220	531600	Small Equipment	GENERAL SMALL EQUIPMENT	2,000	2,000
				<i>subtotal</i>	2,000	2,000
	10031220	531700	Employee Uniforms	UNIFORMS	2,000	2,500
				<i>subtotal</i>	2,000	2,500
<i>Police SWAT Total</i>					16,000	19,500
POLICE UNIFORM PATROL	10031230	522210	Equipment Repair & Maintenance	WEAPON R & M	5,000	3,000
				<i>subtotal</i>	5,000	3,000
	10013230	523860	Maintenance Contracts	AGENCY 360 (FTO software) FINGERPRINT ID SOFTWARE	-	1,600
				<i>subtotal</i>	2,200	1,600
	10031230	531100	General Supplies & Materials	AMMUNITION, ALL TYPES CLEANING SUPPLIES - GUNS CODE BOOKS & MANUALS	65,000	75,000
				<i>subtotal</i>	66,500	76,500
	10031230	531600	Small Equipment	GENERAL SMALL EQUIPMENT	2,000	2,000
				<i>subtotal</i>	2,000	2,000
<i>Police Uniform Patrol Total</i>					75,700	83,100
K-9 PROGRAM	10031230	521200	PUP00 Professional Services	K-9 CERTIFICATION VETERINARIAN CARE	4,000	2,000
				<i>subtotal</i>	10,000	6,000
	10031230	523700	PUP00 Employee Training	K-9 RELATED TRAINING	-	-
				<i>subtotal</i>	-	-
	10031230	531100	PUP00 General Supplies & Materials	DOG FOOD K-9 SUPPLIES	6,000	6,000
				<i>subtotal</i>	7,500	10,000
	10031230	532400	PUP00 Non-Recurring Expenses	REPLACEMENT DOG	7,000	-
				<i>subtotal</i>	7,000	-
<i>Police K-9 Total</i>					24,500	16,000

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PUBLIC SAFETY RESERVISTS	10031230	522320 PUP01	Equipment Rental	VEHICLE & OTHER EQUIPMENT RENTAL		6,750	3,000
					<i>subtotal</i>	6,750	3,000
	10031230	531100 PUP01	General Supplies & Materials	GIFT CARDS		3,000	3,000
					<i>subtotal</i>	3,000	3,000
	10031230	531700 PUP01	Employee Uniforms	UNIFORM DRY CLEANING		25,500	25,500
					<i>subtotal</i>	25,500	25,500
<i>Police Reservists Total</i>						35,250	31,500
POLICE TRAFFIC CONTROL	10031240	522210	Equipment Repair & Maintenance	ALCO SENSORS		500	500
				INTOXILYZERS		500	500
				PTT INSTALLATIONS		250	250
				RADARS & LASERS REPAIR & CERTIFICATIONS		10,000	10,000
					<i>subtotal</i>	11,250	11,250
	10031240	523860	Maintenance Contracts	RED LIGHT CAMERA LEASE		375,000	375,000
					<i>subtotal</i>	375,000	375,000
	10031240	531100	General Supplies & Materials	ACCIDENT RECONSTRUCTION SUPPLIES		580	580
				ALCO GAS FOR CALIBRATION		275	275
				ALCO SENSOR MOUTH PIECES		500	500
				CUSTOM LASER BATTERIES		500	500
				INTOXIMETER SUPPLIES		500	500
				SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES		645	645
					<i>subtotal</i>	3,000	3,000
	10031240	531600	Small Equipment	GENERAL SMALL EQUIPMENT		3,000	3,000
					<i>subtotal</i>	3,000	3,000
	10031240	531700	Employee Uniforms	MOTOR UNIFORMS		1,000	1,000
				CROSSING GUARDS UNIFORMS		400	400
					<i>subtotal</i>	1,400	1,400
<i>Police Traffic Control Total</i>						393,650	393,650
POLICE JAIL	10031250	522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR		1,000	1,000
					<i>subtotal</i>	1,000	1,000
	10031250	523860	Maintenance Contracts	COPIER SUPPLIES		738	738
					<i>subtotal</i>	738	738
	10031250	531100	General Supplies & Materials	JAIL OPERATING SUPPLIES		2,500	2,500
					<i>subtotal</i>	2,500	2,500
	10031250	531600	Small Equipment	REPLACEMENT CAMERA		-	1,000
					<i>subtotal</i>	-	1,000
<i>Police Jail Total</i>						4,238	5,238

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FIRE LOGISTICS	10031500	522210	Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE	25,000	30,000
				<i>subtotal</i>	25,000	30,000
	10031500	522220	Vehicle Repair & Maintenance	R&M	110,000	120,000
				<i>subtotal</i>	110,000	120,000
	10031500	531100	General Supplies & Materials	GENERAL SUPPLIES &, MAP BOOKS	3,500	3,500
				<i>subtotal</i>	3,500	3,500
	10031500	531270	Fuel	VEHICLE FUEL & EMERGENCY FUEL	115,000	90,000
				<i>subtotal</i>	115,000	90,000
	10031500	531600	Small Equipment	MISC. SMALL EQUIPMENT	2,000	2,000
				<i>subtotal</i>	2,000	2,000
	10031500	531700	Employee Uniforms	FOOTWEAR REIMBURSEMENTS	10,000	10,000
				STATION UNIFORMS	40,000	45,000
				TURNOUT GEAR	24,000	30,000
				<i>subtotal</i>	74,000	85,000
<i>Fire Logistics Total</i>					329,500	330,500
FIRE SUPPRESSION	10031510	522210	Equipment Repair & Maintenance	MISC. EQUIPMENT REPAIR	2,500	5,000
				<i>subtotal</i>	2,500	5,000
	10031510	522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIRS	10,000	13,000
				<i>subtotal</i>	10,000	13,000
	10031510	523860	Maintenance Contracts	STATION FLOOR CLEANING	3,000	4,100
				<i>subtotal</i>	3,000	4,100
	10031510	531100	General Supplies & Materials	GENERAL OPERATIONAL SUPPLIES	13,000	17,000
				<i>subtotal</i>	13,000	17,000
	10031510	531200	Miscellaneous Utilities	CABLE/TV SERVICE	1,000	1,000
				GARBAGE SERVICE	4,500	5,000
				<i>subtotal</i>	5,500	6,000
	10031510	531210	Water & Sewer Utilities	WATER SERVICE	9,000	9,500
				<i>subtotal</i>	9,000	9,500
	10031510	531220	Natural Gas Utilities	GAS SERVICE	19,500	19,500
				<i>subtotal</i>	19,500	19,500
	10031510	531230	Electricity Utilities	ELECTRIC SERVICE	75,000	75,000
				<i>subtotal</i>	75,000	75,000
	10031510	531600	Small Equipment	SMALL EQUIPMENT	2,000	2,000
				<i>subtotal</i>	2,000	2,000
<i>Fire Suppression Total</i>					139,500	151,100

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FIRE RESERVISTS/ VOLUNTEER	10031510	531100 PFS00	General Supplies & Materials	GENERAL FIREFIGHTING SUPPLIES	7,500
				CERT TIER 2 SUPPLIES	2,500
				<i>subtotal</i>	<i>10,000</i>
	10031510	531700 PFS00	Uniforms	VOLUNTEER UNIFORMS	1,000
				VOLUNTEER UNIFORMS/TURNOUT GEAR	2,500
				<i>subtotal</i>	<i>3,500</i>
<i>Fire Reservists Total</i>				13,500	13,500
SPECIAL EVENTS TEAM	10031510	522210 PFS02	Equipment Repair & Maintenance	VARIOUS EQUIPMENT REPAIRS	500
				<i>subtotal</i>	<i>500</i>
	10031510	531100 PFS02	General Supplies & Materials	GENERAL CLEANING SUPPLIES	500
				<i>subtotal</i>	<i>500</i>
	10031510	531600 PFS02	Small Equipment	SMALL EQUIPMENT	2,000
				<i>subtotal</i>	<i>2,000</i>
	10031510	531700 PFS02	Employee Uniforms	TURN OUT GEAR	500
				<i>subtotal</i>	<i>500</i>
<i>Special Events Total</i>				3,500	3,500
INCIDENT RESPONSE	10031510	522210 PFS03	Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE ITEMS	2,000
				<i>subtotal</i>	<i>2,000</i>
	10031510	523400 PFS03	Printing & Binding	VARIOUS PRINTING	250
				<i>subtotal</i>	<i>250</i>
	10031510	531100 PFS03	General Supplies & Materials	FIREFIGHTER SUPPLIES	5,000
				<i>subtotal</i>	<i>5,000</i>
	10031510	531600 PFS03	Small Equipment	GENERAL SMALL EQUIPMENT	10,000
				<i>subtotal</i>	<i>10,000</i>
<i>Incident Response Total</i>				17,250	14,250
EMERGENCY MEDICAL SVCS	10031511	521200 PFS01	Professional Services	BIO HAZARD WASTE DISPOSAL	5,000
				MEDICAL DIRECTOR STIPEND	20,000
				<i>subtotal</i>	<i>25,000</i>
	10031511	531100 PFS01	General Supplies & Materials	MEDICAL SUPPLIES	45,000
				<i>subtotal</i>	<i>45,000</i>
	10031511	531600 PFS01	Small Equipment	SMALL EQUIPMENT	1,500
				<i>subtotal</i>	<i>1,500</i>
<i>EMS Total</i>				71,500	71,500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
FIRE PREVENTION AND INSPECTION	10031520	521200	Professional Services	ASSOCIATION FEES	200	200
				EVIDENCE TESTING	1,250	1,250
				subtotal	1,450	1,450
	10031520	523400	Printing & Binding	FIRE INSPECTION REMINDERS & SIGNAGE	1,500	1,500
					subtotal	1,500
	10031520	531100	General Supplies & Materials	CODE BOOKS, OFFICE SUPPLIES	3,800	3,800
				EDUCATIONAL MATERIALS	4,000	4,000
				PHOTO, EVIDENCE COLLECTION	750	750
					subtotal	8,550
	10031520	531600	Small Equipment	SMALL EQUIPMENT	1,700	1,700
					subtotal	1,700
Fire Prevention Total					13,200	13,200
Public Safety Department Total					3,718,138	3,981,417

PERFORMANCE MEASUREMENTS

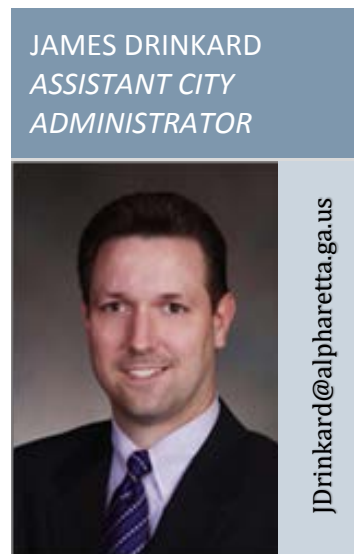
Public Safety Department
Performance Measures
Police

		Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Department Target	Results
Uniform Crime Reports - Part 1								
Reported	No.	1,762	1,517	1,316	1,339	1,229	N/A	N/A
	No. reported per 1,000 population	30.64	26.26	22.31	22.28	19.50	< 39.29	-19.79
Arrests	No. (total)	503.00	415.00	328.00	302.00	252.00	N/A	N/A
	% arrested of Part 1 Crimes	34.24%	27.36%	24.92%	22.55%	20.50%	N/A	N/A
	No. (juvenile only)	166	105	63	49	57	N/A	N/A
	% juvenile arrests per total UCR Part 1 arrests	19.00%	25.30%	19.21%	16.23%	22.62%	< 20.02%	2.60%
	No. arrests per 1,000 population	8.75	7.19%	5.56%	5.03%	4.00%	< 9.72	-5.72
	No. arrests per sworn FTE	4.79	3.99	3.15	2.80	2.29	< 5.16	-2.87
Assigned	No.	491	603	591	423	525	N/A	N/A
	% assigned	24.25%	39.75%	44.91%	31.59%	43.72%	N/A	N/A
Cleared	No.	384	346	278	158	200	N/A	N/A
	% assigned	78.20%	22.81%	21.12%	37.35%	38.10%	N/A	N/A
	No. cleared per sworn FTE	3.66	3.33	2.66	1.46	1.82	N/A	N/A
Uniform Crime Reports - Part 2								
	No. drug arrests	230	130	214	254	244	N/A	N/A
	No. drug arrests per 1,000 population	4.00	2.25	3.63	4.23	3.87	< 5.88	-2.01
	No. juvenile drug arrests	25	12	18	17	22	N/A	N/A
	% juvenile drug arrests	10.87%	9.23%	8.41%	6.69%	9.02%	< 13%	-3.98%
Arrests - General	No. total arrests	1,469	1,246	1,206	1,368	1,050	N/A	N/A
	No. total arrests per 1,000 population	25.55	21.57	20.44	22.76	16.66	< 68.52	-51.86
	No. DUI arrests	439	369	277	347	244	N/A	N/A
	No. DUI arrests per 1,000 population	7.63	6.39	4.70	5.77	3.87	> 6.96	-3.09
Traffic Accidents	No. fatal traffic accidents	3	2	2	0	2	N/A	N/A
	No. fatal traffic accidents per 1,000 population	0.05	0.03	0.03	0.00	0.03	N/A	N/A
911 Calls	No. incoming calls	42,026	39,097	39,857	45,019	44,087	N/A	N/A
	Avg. ring time in seconds	0.75	5.00	5.45	6.05	<5.0	< 5.00	

Public Safety Department
Performance Measures
Fire

	2011	2012	2013	2014	2015
	Incidents	Incidents	Incidents	Incidents	Incidents
FIRES					
Structure Fires	65	64	55	62	62
Vehicle Fires	24	22	19	23	25
Other Fires	84	64	54	60	56
Total Fires	173	150	128	145	143
Pressure Ruptures, Explosion, Overheat	6	7	5	4	6
RESCUE CALLS					
Emergency Medical Treatment	3,270	3,314	3,201	3,434	3,475
All Others	72	58	66	71	78
Total Rescue Calls	3,342	3,372	3,267	3,505	3,553
Hazardous Condition Calls	123	110	132	176	155
Service Calls	667	660	645	846	703
Good Intent Calls	793	912	978	1,150	1,272
Severe Weather or Natural Disaster Calls	9	10	8	12	2
Special Incident Calls	12	12	8	20	7
Unknown Incident Type	0	0	0	0	0
FALSE CALLS					
Malicious Calls	18	15	24	20	11
Other False Calls	625	534	607	621	648
Total False Calls	643	549	631	641	659
TOTAL CALLS	5,768	5,782	5,802	6,499	6,500

Human Resources



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Human Resources

Administration, Employee Recruitment and Retention

Mission Statement

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

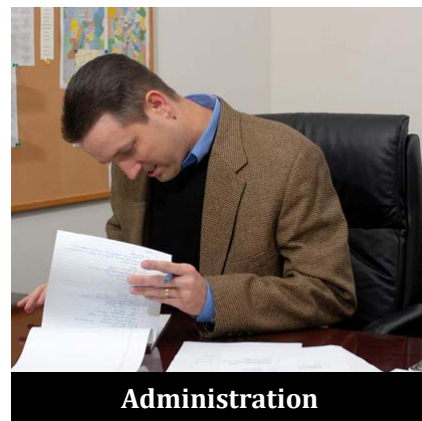
Synopsis

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

Goals and Objectives

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;
- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to



meet City goals and customer service expectations, and anticipate fiscal needs and impacts;

- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 HUMAN RESOURCES Five-Year Financial Summary						
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	-
<i>% Change</i>		0.0%	0.0%	0.0%		0.0%
<i>Average 5 year percent change</i>		0.0%				
Expenditures	\$ 316,187	\$ 351,050	\$ 376,580	\$ 395,114	\$ 401,756	
<i>% Change</i>		11.0%	7.3%	4.9%		1.7%
<i>Average 5 year percent change</i>		6.2%				

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
PROPOSED BUDGET FY 2017
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT

										<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)		
Revenue											
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Expenditures											
(1) Personnel Services:											
Salary	\$ 116,057	\$ 123,315	\$ 129,424	\$ 132,091	\$ -	\$ 132,091	\$ 137,415	4.0%	5,324		
Benefits	44,222	42,444	47,931	50,687	-	50,687	53,362	5.3%	2,675		
Citywide Tuition Reimbursement Program	39,691	40,833	52,654	50,000	-	50,000	50,000	0.0%	-		
subtotal	\$ 199,970	\$ 206,592	\$ 230,010	\$ 232,778	\$ -	\$ 232,778	\$ 240,777	3.4%	\$ 7,999		
Maintenance and Operations:											
(2) Professional Services	\$ 24,409	\$ 48,605	\$ 54,035	\$ 54,765	\$ -	\$ 54,765	\$ 53,850	-1.7%	\$ (915)		
Employee Recruitment	553	1,094	2,254	2,500	-	2,500	2,500	0.0%	-		
Equipment Repair/Maint.	-	-	-	-	-	-	-	-	-		
Advertising	615	257	2,451	1,500	-	1,500	1,500	0.0%	-		
Printing and Binding	-	-	-	300	-	300	300	0.0%	-		
Employee Travel	-	1,580	841	2,300	-	2,300	2,300	0.0%	-		
Employee Training	2,175	2,917	3,914	4,250	-	4,250	4,250	0.0%	-		
Maintenance Contracts	2,454	2,564	2,495	2,150	-	2,150	2,050	-4.7%	(100)		
IT Professional Services	5,242	5,062	3,660	5,946	-	5,946	6,104	2.7%	158		
General Supplies	5,542	3,766	5,155	11,125	-	11,125	10,625	-4.5%	(500)		
Miscellaneous Utilities	258	258	282	-	-	-	-	-	-		
Water and Sewer Utilities	96	116	46	-	-	-	-	-	-		
Natural Gas Utilities	209	187	123	-	-	-	-	-	-		
Electricity Utilities	2,244	2,598	1,403	-	-	-	-	-	-		
Small Equipment	-	-	1,100	-	-	-	-	-	-		
Non-Recurring Expenses	-	227	218	-	-	-	-	-	-		
Employee Recognition Program	72,420	75,229	68,593	77,500	-	77,500	77,500	0.0%	-		
subtotal	\$ 116,218	\$ 144,459	\$ 146,570	\$ 162,336	\$ -	\$ 162,336	\$ 160,979	-0.8%	\$ (1,357)		

**CITY OF ALPHARETTA
PROPOSED BUDGET FY 2017
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital:									
Machinery & Equipment	-	-	-	-	\$ -	-	-	-	-
subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 316,187	\$ 351,050	\$ 376,580	\$ 395,114	\$ -	\$ 395,114	\$ 401,756	1.7%	\$ 6,642
Full-time Equivalent Positions	2.0	2.0	2.0	2.0		2.0	2.0		

Notes

- (1) Variance is due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; etc.
- (2) Variance reflects the elimination of one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services
- (3) Variance is based on year-to-date and historical expenditure trends.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Human Resources	Recruitment and Employment	Citywide Training
				1840	HRD00	HRD01
521200	Professional Services	\$ 54,765	\$ 53,850	\$ -	\$ 28,850	\$ 25,000
521300	Employee Recruitment	2,500	2,500	-	2,500	
522320	Equipment Repair/Maint.	-	-	-		
523300	Advertising	1,500	1,500	-	1,500	
523400	Printing and Binding	300	300	100	200	
523500	Employee Travel	2,300	2,300	2,300		
523700	Employee Training	4,250	4,250	4,250		
523860	Maintenance Contracts	2,150	2,050	2,050		
523900	IT Professional Services	5,946	6,104	6,104		
531100	General Supplies/Materials	11,125	10,625	8,175	1,050	1,400
531600	Small Equipment	-	-	-		
532400	Non-Recurring Expenses	-	-	-	-	
532420	Employee Recognition Program	77,500	77,500	-	77,500	
542100	Machinery and Equipment	-	-	-		
TOTAL		\$ 162,336	\$ 160,979	\$ 22,979	\$ 111,600	\$ 26,400

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title		FY 2016 Adopted Budget	FY 2017 Recommended Budget
HUMAN RESOURCES	10018400	521200	Professional Services	Legal Review of Employee Handbook					5,000	-
					subtotal	\$		5,000	\$	-
	10018400	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)				-		-
					subtotal	\$		-	\$	-
	10018400	523300	Advertising					-		-
					subtotal	\$		-	\$	-
	10018400	523400	Printing and Binding	Business Cards				100		100
					subtotal	\$		100	\$	100
	10018400	523500	Employee Travel	Human Resources Travel				2,300		2,300
					subtotal	\$		2,300	\$	2,300
	10018400	523700	Employee Training	Professional Development (incl. Software Training)				4,250		4,250
					subtotal	\$		4,250	\$	4,250
	10018400	523860	Maintenance Contracts	Copier Maintenance				1,000		900
				GRM Shredding				150		150
				GRM Records Management				1,000		1,000
					subtotal	\$		2,150	\$	2,050
	10018400	523900	IT Professional Services	Technical Support for CISCO Network				200		176
				Developer License for MDM				1		1
				City Circuit Connection to Internet - Supplement & Backup				15		15
				Data Center's Uninterruptible Power System				26		25
				Citywide Microsoft Licensing				690		687
				Non-Xerox Printer Repair				32		32
				GIS Mobile Field Mapping & Data Collection				186		185
				Database Management for Various City Departments				32		25
				Data Center Fire Suppression System				5		5
				Web Filtering Services, Link Balancer/Firewall NG, SPAM				76		-
				Move to Office 365				93		204
				City Circuit Connection to Internet (Redundancy)				130		-
				SharePoint Migration				37		55
				Solarwinds Software Renewal				60		51
				Wiring Services				46		46
				Consulting Services				139		-
			Conversion of LIDAR Data to ArcGIS				7		7	
			GIS Parcel Building Software				44		44	
			Technical Support for Vmware Environment				46		-	
			City Enterprise Data Management				158		139	
			Citywide Virtual Infrastructure				94		-	
			Off-site Archive of COA Data				148		277	
			Server Maintenance Extension				42		-	
			SAN Maintenance Extension				40		-	

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title		Account Number	Title	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			City Virus, Adware, Spyware & Threat Protection	102	185
			City Circuit Connection to Internet - Zayo	125	120
			City Circuit Connection to Internet - AT&T	79	79
			Employee Self Service, ManageEngine Psswd Mgr, Ad Aud	27	-
			Line and Circuit Service	1,028	1,078
			GLS Monitoring and Support	818	818
			CISCO SMARTnet Telephony and Phone App Licenses	299	274
			Cisco phone infrastructure support	50	50
			Long Distance	86	88
			Netmotion <i>Mobility XE</i> Software Renewal	58	58
			Tyler Finance/HR ERP	927	927
			GFI Languard	-	23
			Texting Service Global Text Messages - 7CBilled	-	1
			Domain Name Service - Amazon Web Servives	-	3
			External Monitoring Service - MXToolbox	-	2
			GPO Change Management	-	5
			Firewall (3 Year Contract Yearly Amounjt	-	162
			SQL Monitoring	-	23
			Edges Switching	-	14
			Maintenance Extension	-	180
			Directory Analysis	-	40
			subtotal	\$ 5,946	\$ 6,104
	10018400	531100	General Supplies & Materials		
			Publications/Subscriptions (e.g, FLSA Guide)	725	725
			General Office Supplies	4,000	4,000
			Postage (USPS, Fed Ex, etc.)	950	950
			Retirement Gifts	3,000	2,500
			subtotal	\$ 8,675	\$ 8,175
	10018400	531600	Small Equipment		
			Printer Repairs/Replacement		
			subtotal	\$ -	\$ -
	10018400	532400	Non-Recurring Expenses		
			subtotal	\$ -	\$ -
	10018400	542100	Machinery & Equipment		
			subtotal	\$ -	\$ -
Human Resource Total				\$ 28,421	\$ 22,979

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

Statement:

FY 2017

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title						Account Number		Title		FY 2016 Adopted Budget	FY 2017 Recommended Budget	
RECRUITMENT AND EMPLOYMENT HRD00	10018400	521200	HRD00	Professional Services	Occupational Medicine					10,000	12,000	
					Stone, McElroy & Assoc					13,000	15,000	
					Payscale					1,765	1,850	
									subtotal	\$ 24,765	\$ 28,850	
	10018400	521300	HRD00	Employee Recruitment	Employment Verification					2,500	2,500	
									subtotal	\$ 2,500	\$ 2,500	
	10018400	523300	HRD00	Advertising	Advertising Costs for Recruitment					1,500	1,500	
									subtotal	\$ 1,500	\$ 1,500	
	10018400	523400	HRD00	Printing and Binding	Printing					200	200	
									subtotal	\$ 200	\$ 200	
	10018400	531100	HRD00	General Supplies & Materials	General Supplies					900	900	
					Postage (USPS, Fed Ex, etc.)					150	150	
									subtotal	\$ 1,050	\$ 1,050	
	10018400	532400	HRD00	Non-Recurring Expenses								
									subtotal	\$ -	\$ -	
	10018400	532420	HRD00	Employee Recognition Program	Performance Recognition Program					4,500	4,500	
				Employee Appreciation Days (2)					23,000	23,000		
				Flowers for City Employees/Donations					4,000	4,000		
				Cheryl & Co					800	800		
				Payroll Summary (\$50 Gift Check -Dec)					44,000	44,000		
				Gift Certificates (Municipal Court, City Attorney)					1,200	1,200		
								subtotal	\$ 77,500	\$ 77,500		
Recruitment and Employment Total										\$ 107,515	\$ 111,600	
CITYWIDE TRAINING HRD01	10018400	521200	HRD01	Professional Services	HR/Customer Service/Sexual Harassment Training					25,000	25,000	
									subtotal	\$ 25,000	\$ 25,000	
	10018400	531100	HRD01	General Supplies	Handbook/Course Materials - Seasonal PT					400	400	
					Miscellaneous Classrooms & Training Supplies					1,000	1,000	
								subtotal	\$ 1,400	\$ 1,400		
Citywide Training Total										\$ 26,400	\$ 26,400	
Human Resource Department Total										\$ 162,336	\$ 160,979	

PERFORMANCE MEASUREMENTS

Administration Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Human Resources annual turnover percentage	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City-wide turnover percentage	5.45%	6.65%	6.22%	3.34%	6.50%	7.00%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	529	542	535	480	530	535
HR staff to total full-time equivalent employee ratio	1 to 264.5	1 to 271	1 to 268	1 to 240	1 to 265	1 to 268
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Admin Assistant II	Admin Assistant II	Admin Assistant II		Admin Assistant II	Admin Assistant II
*The Human Resources Department is directed by the Assistant City Administrator.						

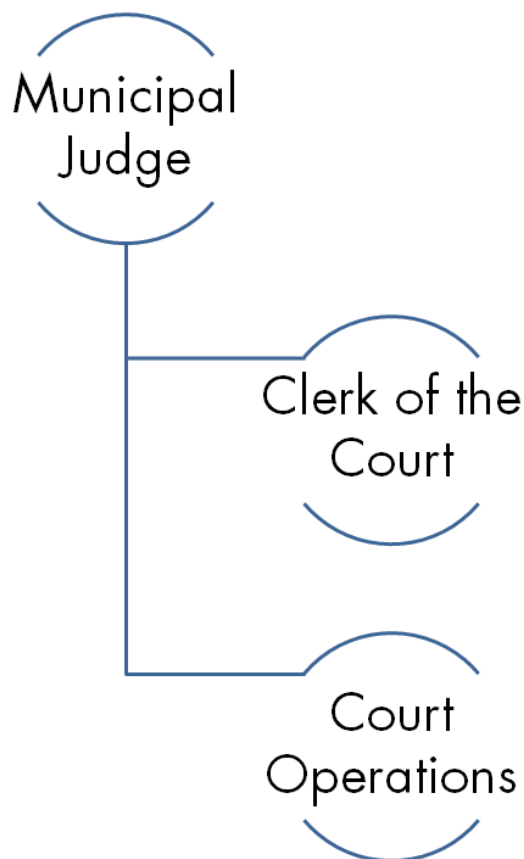
FY 2017 Recommended Budget (1st Reading)

Employment & Retention Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Average cost per hire - Permanent	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Average cost per hire - Seasonal	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
# of Resumes reviewed & logged	652	539	781	469	700	800
# of Qualified applications processed	72	134	117	70	105	120
# of New hires - Permanent	28	37	19	19	25	30
# of New hires - Seasonal	55	50	51	0	55	55
# of Internal promotions	10	16	16	7	12	15
# of separations	73	80	86	27	82	85
% of Employees rated "Exceeds" on annual merit review	6.3%	5.9%	7.7%	0.0%	8.5%	9.0%
% of Employees rated "Meets" on annual merit review	93.7%	93.9%	92.3%	0.0%	91.5%	91.0%
% of Employees underperforming on annual performance review	0.5%	0.2%	0.0%	0.0%	0.0%	0.0%
% of Employees on "Performance Improvement Plan"	0.5%	0.2%	0.0%	0.0%	0.0%	0.0%
Total # of employees enrolled in Education Programs						
Doctorate Degree	1	2	0	0	0	0
Master's Degree	7	6	8	2	4	5
Bachelor's Degree	12	11	18	10	20	18
Associate's Degree	5	2	3	1	3	3
Certificate Programs	1	1	1	0	3	3
Total # of employees receiving tuition r	21	20	30	13	30	29
Total dollar amount of reimbursement	\$47,384	\$42,937	\$54,458	\$8,974	\$50,000	\$50,000
* Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence.						
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE	1.0 FTE
Employment/ Recruitment Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Manager



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Municipal Court



Our Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Municipal Court

Administration, Employee Recruitment and Retention

Mission Statement

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Goals and Objectives

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Enhance the GBS court Software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations;
and
- ✓ Continue to cross-train employees.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 MUNICIPAL COURT Five-Year Financial Summary						
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017	
Revenue	\$ -	\$ -	\$ -	\$ 9,000	\$ 36,000	
<i>% Change</i>		0.0%	0.0%	0.0%	100.0%	
average 5-year percent change		25.0%				
Expenditures	\$ 935,750	\$ 954,463	\$ 969,417	\$ 1,061,500	\$ 1,092,257	
<i>% Change</i>		2.0%	1.6%	9.5%	2.9%	
<i>Average 5-year percent change</i>		4.0%				

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
(1) Intergovernmental:									
City of Milton (lease of Court Space)	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 36,000	300.0%	\$ 27,000
(3) Total	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 36,000	300.0%	\$ 27,000
Expenditures									
(2) Personnel Services:									
Salary	\$ 412,223	\$ 419,179	\$ 424,987	\$ 453,653	\$ -	\$ 453,653	\$ 455,332	0.4%	\$ 1,679
Benefits	193,149	193,617	206,208	227,341	-	227,341	247,943	9.1%	20,602
subtotal	\$ 605,372	\$ 612,796	\$ 631,195	\$ 680,994	\$ -	\$ 680,994	\$ 703,275	3.3%	\$ 22,281
Maintenance and Operations:									
Professional Services	\$ 223,398	\$ 216,244	\$ 222,182	\$ 241,100	\$ -	\$ 241,100	\$ 239,500	-0.7%	\$ (1,600)
Equipment Repair/Maint.	633	65	-	550	-	550	550	0.0%	-
(3) Facility Repair/Maint.	110	910	-	500	-	500	1,000	100.0%	500
Advertising	100	7,227	195	300	-	300	250	-16.7%	(50)
Printing and Binding	18,908	17,152	21,375	19,600	-	19,600	20,300	3.6%	700
Employee Travel	1,782	1,539	1,932	2,500	-	2,500	3,000	20.0%	500
Employee Training	1,641	1,570	1,165	2,500	-	2,500	2,000	-20.0%	(500)
(4) Maintenance Contracts	10,860	12,298	15,261	19,600	-	19,600	24,000	22.4%	4,400
IT Professional Services	35,368	34,070	24,971	38,231	-	38,231	37,582	-1.7%	(649)
General Supplies	13,613	11,847	13,257	13,200	-	13,200	13,200	0.0%	-

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2016 to FY 2017</i>	
	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE) \$ INCREASE (DECREASE)
(3)	Miscellaneous Utilities	706	706	706	825	-	825	1,650	100.0% 825
(3)	Water and Sewer Utilities	1,407	903	613	1,350	200	1,550	2,700	74.2% 1,150
(3)	Natural Gas Utilities	2,624	3,042	2,578	3,250	-	3,250	5,250	61.5% 2,000
(3)	Electricity Utilities	16,735	23,512	22,794	26,000	1,500	27,500	36,000	30.9% 8,500
(5)	Small Equipment	1,650	10,584	-	2,000	7,300	9,300	2,000	-78.5% (7,300)
	IT Equipment Refresh	843	-	-	-	-	-	-	- -
	Non-Recurring	-	-	362	-	-	-	-	- -
	subtotal	\$ 330,378	\$ 341,667	\$ 327,391	\$ 371,506	\$ 9,000	\$ 380,506	\$ 388,982	2.2% \$ 8,476
Capital:									
	Machinery & Equipment	\$ -	\$ -	\$ 10,830	\$ -	\$ -	\$ -	\$ -	- \$ -
	subtotal	\$ -	\$ -	\$ 10,830	\$ -	\$ -	\$ -	\$ -	- \$ -
	Total	\$ 935,750	\$ 954,463	\$ 969,417	\$ 1,052,500	\$ 9,000	\$ 1,061,500	\$ 1,092,257	2.9% \$ 30,757
Full-time Equivalent Positions		9.0	9.0	9.0	9.0		9.0	9.0	

Notes

- (1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.
- (2) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; etc.
- (3) Variance due to the IGA with Milton for use of Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.
- (4) Variance due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- (5) Variance due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

			FY 2016 Amended Budget	FY 2017 Recommended Budget
Division/Project	Account Number		Title	
Municipal Court	10026500	337051	City of Milton (lease of Court Space)	\$ 9,000
" "	10026500	341900	Public Records Requests	-
			Total	\$ 9,000
				\$ 36,000

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

			Court Services	
ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Court Services	Contracted Services
			2650	SCS00
521200 Professional Services	\$ 241,100	\$ 239,500	\$ 22,500	\$ 217,000
522210 Equipment Repair/Maint.	550	550	300	250
522250 Facility Repair/Maint.	500	1,000	1,000	-
523300 Advertising	300	250	250	-
523400 Printing and Binding	19,600	20,300	3,800	16,500
523500 Employee Travel	2,500	3,000	3,000	-
523700 Employee Training	2,500	2,000	2,000	-
523860 Maintenance Contracts	19,600	24,000	24,000	-
523900 IT Professional Services	38,231	37,582	37,582	-
531100 General Supplies/Materials	13,200	13,200	13,200	-
531200 Miscellaneous Utilities	825	1,650	1,650	-
531210 Water and Sewer Utilities	1,550	2,700	2,700	-
531220 Natural Gas Utilities	3,250	5,250	5,250	-
531230 Electricity Utilities	27,500	36,000	36,000	-
531600 Small Equipment	9,300	2,000	2,000	-
531610 IT Equipment Refresh	-	-	-	-
532400 Non-Recurring	-	-	-	-
542100 Machinery and Equipment	-	-	-	-
	\$ 380,506	\$ 388,982	\$ 155,232	\$ 233,750

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
Court Services	10026500 521200	Professional Services	Misc. Professional Fees		1,500	-
			Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign		20,000	21,500
			PayPal		1,000	1,000
			subtotal	\$	22,500	\$ 22,500
	10026500 522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)		300	300
			subtotal	\$	300	\$ 300
	10026500 522250	Facility Repair & Maintenance	General Repair/Maintenance (e.g. Security System)		500	250
			General Repair/Maintenance (est. for Milton lease)		-	750
			subtotal	\$	500	\$ 1,000
	10026500 523300	Advertising	Legal Advertising		300	250
			subtotal	\$	300	\$ 250
	10026500 523400	Printing and Binding	General Printing (Brochures, Sentencing Forms, etc.)		4,600	3,800
			subtotal	\$	4,600	\$ 3,800
	10026500 523500	Employee Travel	Courts Travel		2,500	3,000
			subtotal	\$	2,500	\$ 3,000
	10026500 523700	Employee Training	Courts Professional Development		2,500	2,000
			subtotal	\$	2,500	\$ 2,000
	10026500 523860	Maintenance Contracts	Copier Consumables/Maintenance		8,000	8,500
			Pitney Bowes Mail Machine		1,600	1,500
			Coffee and Water Cooler Service		1,500	1,500
			Shredding Services		2,000	2,000
			Security System Monitoring		-	500
			Digital Scanning/Records Management Initiatives		-	4,000
			Record Storage		6,500	6,000
			subtotal	\$	19,600	\$ 24,000
	10026500 523900	IT Professional Services	Technical Support for CISCO Network		898	790
			Developer License for MDM		6	6
			City Circuit Connection to Internet - Supplement & Backup		67	67
			Data Center's Uninterruptible Power System		115	114
			Citywide Microsoft Licensing		3,107	3,093
			Non-Xerox Printer Repair		146	145
			GIS Mobile Field Mapping & Data Collection		835	831
			Database Management for Various City Departments		146	114
			Data Center Fire Suppression System		23	23
			Web Filtering Services, Link Balancer/Firewall NG, SPAM		340	-
			Office 365 Conversion		418	204
			City Circuit Connection to Internet (Redundancy)		585	-
			SharePoint Migration		167	249
			Solarwinds Software Renewal		271	229
			Wiring Services		209	208
			Consulting Services		626	-

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			Conversion of LIDAR Data to ArcGIS	33	33
			GIS Parcel Building Software	198	197
			Technical Support for Vmware Environment	209	-
			City Enterprise Data Management	710	624
			Citywide Virtual Infrastructure	422	-
			Off-site Archive of COA Data	668	1,247
			Server Maintenance Extension	188	-
			SAN Maintenance Extension	180	-
			City Virus, Adware, Spyware & Threat Protection	459	831
			City Circuit Connection to Internet - Zayo	564	540
			City Circuit Connection to Internet - AT&T	355	353
			Employee Self Service, ManageEngine, Ad Audit	121	-
			iPhone Service	1,248	624
			Mobile Data Management	114	57
			Line and Circuit Service	6,168	6,467
			GLS Monitoring and Support	4,910	4,910
			CISCO SMARTnet Telephony and Phone App Licenses	1,796	1,647
			Cisco phone infrastructure support	299	299
			Long Distance	514	528
			Netmotion Mobility XE - Remote Application & Data Access	116	116
			Recording of Proceedings	1,100	1,100
			Scanning Document Management	2,500	2,500
			Court Case Management System	5,300	5,300
			Support for Court Scanner	1,600	1,600
			OSSI Software Maintenance & Licensing	500	500
			GFI Languard	-	104
			Texting Service Global Text Messages - 7CBilled	-	5
			Domain Name Service - Amazon Web Services	-	16
			External Monitoring Service - MXToolbox	-	7
			GPO Change Management	-	21
			Firewall (3 Year Contract Yearly Amount)	-	727
			SQL Monitoring	-	104
			Edges Switching	-	62
			Maintenance Extensions	-	812
			Directory Analysis	-	178
			subtotal \$	38,231	\$ 37,582

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
	10026500	531100	General Supplies & Materials	General Office Supplies	7,600	7,600
				Pitney Bowes - Postage Refill & Ink Cartridges	4,000	4,000
				GA Attorney Update Publication	350	350
				LexisNexis/Matthew Bender (Criminal/Traffic Law Manual)	400	400
				Muni Code	350	350
				Legal Supplies Manuals/Subscriptions	500	500
				subtotal	\$ 13,200	\$ 13,200
	10026500	531200	Misc. Utilities	BFI - Garbage Service	825	825
				BFI - Garbage Service (est. for Milton lease)	-	825
				subtotal	\$ 825	\$ 1,650
	10026500	531210	Water & Sewer	Fulton Cty - Water Service	1,350	1,350
				Fulton Cty - Water Service (est. for Milton lease)	-	1,350
				subtotal	\$ 1,350	\$ 2,700
	10026500	531220	Natural Gas	Gas Service	3,250	3,250
				Gas Service (est. for Milton lease)	-	2,000
				subtotal	\$ 3,250	\$ 5,250
	10026500	531230	Electric	GA Power - Electric Service	26,000	26,000
				GA Power - Electric Service (est. for Milton lease)	-	10,000
				subtotal	\$ 26,000	\$ 36,000
	10026500	531600	Small Equipment	General Small Equipment	2,000	2,000
				subtotal	\$ 2,000	\$ 2,000
	10026500	531610	IT Equipment Refresh	Cell Phone Equipment	-	-
				Dell Servers	-	-
				subtotal	\$ -	\$ -
	10026500	532400	Non-Recurring		-	-
				subtotal	\$ -	\$ -
				Court Services Total	\$ 137,656	\$ 155,232
Contracted Services	10026500	521200 SCS00	Professional Services	Court Appointed Attorneys	9,600	11,000
				Solicitor Fees	129,000	129,000
				Substitute Judge Fees	38,000	35,000
				Court Reporters	1,000	1,000
				Substitute Solicitor Fees	8,000	8,000
				Translators	33,000	33,000
				subtotal	\$ 218,600	\$ 217,000
	10026500	522210 SCS00	Equipment Repair & Maintenance	Crime Prevention Tech	-	-
				Metal Detector	250	250
				subtotal	\$ 250	\$ 250
	10026500	523400 SCS00	Printing	Patterson Pope - File Folders & Labels	15,000	16,500
				subtotal	\$ 15,000	\$ 16,500
				Contracted Services Total	\$ 233,850	\$ 233,750
				Municipal Court Department Total	\$ 371,506	\$ 388,982

PERFORMANCE MEASUREMENTS

Municipal Court Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	Target FY 2016	Target 2017
# of Citations received to process	14,802	15,889	14,028	15,000	15,000
Total # of cases disposed	17,496	13,791	15,444	14,500	14,500
# of Court sessions	232	234	232	230	230
Annual deposits (Court Fines)	\$2,393,482	\$2,012,517	\$2,418,607	\$2,050,000	\$2,025,000
Personnel Assigned:	9.0 FTE	9.0 FTE	9.0 FTE	9.0 FTE	9.0 FTE
	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge
	Court Clerk /	Court Clerk /	Court Clerk /	Court Clerk /	Court Clerk /
	Director of Court	Director of Court	Director of Court	Director of Court	Director of Court
	Services	Services	Services	Services	Services
	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III
	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)
	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I



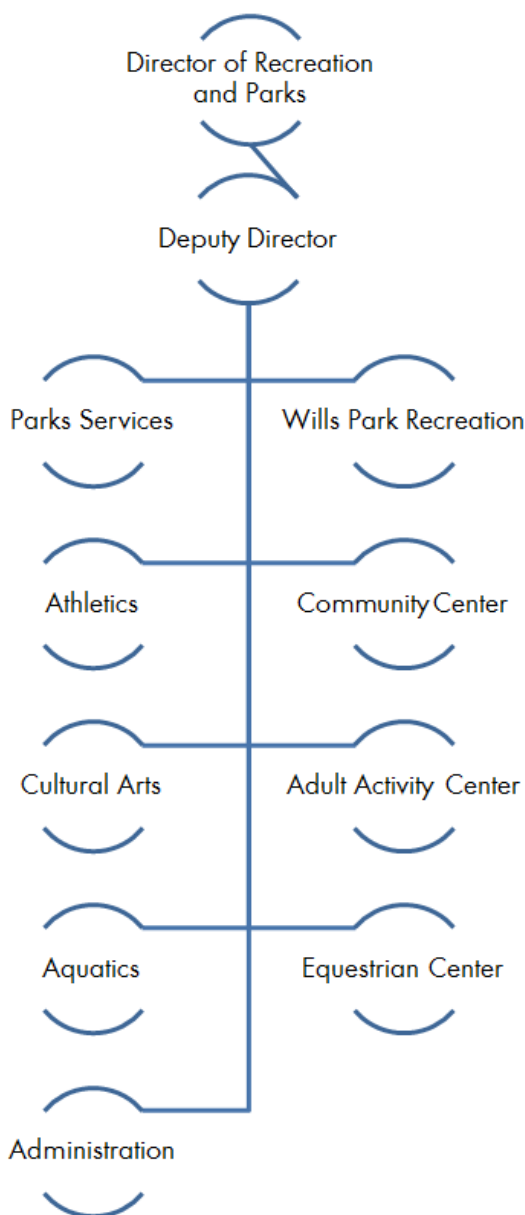
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Recreation and Parks

MIKE PERRY
DIRECTOR



MPerry@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Recreation and Parks

Administration, Adult Activity Center, Aquatics, Athletics, Community Center, Cultural Arts, Equestrian Center, Wills Park Recreation Center, Special Events, and Parks Maintenance

Mission Statement

The Alpharetta Recreation and Parks Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

Goals and Objectives



- ✓ Implement Recreation and Parks Master Plan 2025 as funded and prioritized by City Officials;
- ✓ Maintain NRPA/CAPRA accreditation;
- ✓ Develop a short/long term facility maintenance plan for all department facilities;
- ✓ Implement new programs where there is a need to serve residents;
- ✓ Complete conceptual design plans for City Pool;
- ✓ Finalize preferred route for northern Greenway extension;
- ✓ Complete drainage improvement project between Webb Bridge Road and Marconi Drive (LWCF project);
- ✓ Utilize City work order management system; and
- ✓ Increase revenues through increased participation and sponsorships.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 RECREATION & PARKS Five-year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015*	Amended Budget FY 2016*	Recommended Budget FY 2017
Revenue	\$ 2,012,114	\$ 2,035,007	\$ 2,170,806	\$ 2,361,280	\$ 2,423,900
<i>% Change</i>		1.1%	6.7%	8.8%	2.7%
<i>average 5 year percent change</i>		4.8%			
Expenditures	\$ 6,115,651	\$ 6,238,989	\$ 6,669,756	\$ 8,323,032	\$ 8,731,629
<i>% Change</i>		2.0%	6.9%	24.8%	4.9%
<i>average 5 year percent change</i>		9.7%			

*2015-2016 Variance due primarily to the transfer of the City's Special Event Division from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time) and associated maintenance and operations funding.

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue (1)									
Intergovernmental:									
City of Milton (Recreation)	\$ 325,000	\$ 316,000	\$ 326,458	\$ 320,000	\$ -	\$ 320,000	\$ 415,000	29.7%	\$ 95,000
Charges for Services:									
Aquatics Fees	113,437	110,122	115,114	115,000	-	115,000	105,000	-8.7%	(10,000)
Arts Program Fees	45,874	44,674	50,511	42,000	-	42,000	50,000	19.0%	8,000
Community Center Fees	404,069	364,794	414,961	408,000	-	408,000	450,000	10.3%	42,000
Community Ctr Bldg. Rental	125	55,743	61,160	30,000	-	30,000	30,000	0.0%	-
Adult Activity Ctr Fees	61,856	21,431	13,425	20,000	-	20,000	20,000	0.0%	-
Adult Activity Ctr Bldg. Rental	(200)	3,714	3,388	2,500	-	2,500	2,500	0.0%	-
Adult Activity Ctr Trip Fees	(90)	6,279	31,668	50,000	-	50,000	40,000	-20.0%	(10,000)
Equestrian Ctr Fees	261,520	328,395	274,666	320,000	-	320,000	270,000	-15.6%	(50,000)
Equestrian Ctr Permit Fees	-	-	-	-	-	-	-	-	-
Equestrian Ctr Shows	5,900	2,578	-	2,500	-	2,500	-	-100.0%	(2,500)
Wills Park Rec Ctr Fees	179,634	177,921	170,825	175,000	-	175,000	160,000	-8.6%	(15,000)
Wills Park Rec Ctr Bldg. Rental	-	70	(410)	-	-	-	-	-	-
Wills Park Rec Ctr Permit Fees	2,832	12,788	15,461	5,000	-	5,000	5,000	0.0%	-
Athletics Fees	374,705	340,053	357,394	375,000	-	375,000	350,000	-6.7%	(25,000)
Athletics Bldg. Rental	(75)	-	-	-	-	-	-	-	-
Athletics Coca Cola Agmt	-	-	-	-	-	-	-	-	-
Athletics Field Rental Fees	4,031	29,525	17,621	10,000	-	10,000	10,000	0.0%	-
Athletics Soccer Doc Fees	10,983	34,116	32,216	28,000	-	28,000	28,000	0.0%	-
Recreation Services	14	-	270	-	-	-	-	-	-
Open Gym Fees	-	4,053	3,258	4,500	-	4,500	4,500	0.0%	-
Non-Resident Rec Fees	208,349	169,317	250,082	200,000	23,640	223,640	250,000	11.8%	26,360

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(8)	Taste of Alpharetta	-	-	-	150,000	-	150,000	160,000	6.7%	10,000
(8)	Alpharetta Arts Streetfest	-	-	-	20,000	-	20,000	20,000	0.0%	-
(8)	Alpharetta Room	-	-	-	-	-	-	-	-	-
(8)	Other Events	-	-	-	12,000	-	12,000	12,000	0.0%	-
(8)	Public Works Event Fees	-	-	-	4,000	-	4,000	4,000	0.0%	-
(8)	Fire Services Event Fees	-	-	-	2,500	-	2,500	2,500	0.0%	-
(8)	Police Services Event Fees	-	-	-	6,000	-	6,000	6,000	0.0%	-
(8)	Parks Services Event Fees	-	-	-	15,508	-	15,508	20,000	29.0%	4,492
(8)	Food Truck Thursdays	-	-	-	9,492	-	9,492	9,400	-1.0%	(92)
Contributions from Private Sources:										
	Donations/Private Sources	14,131	9,453	23,478	-	10,637	10,637	-	-100.0%	(10,637)
	Contra Revenue/Donations	-	-	-	-	-	-	-	-	-
Other:										
	Rents/Royalties	-	-	-	-	-	-	-	-	-
	Miscellaneous Revenue	18	3,982	9,261	-	3	3	-	-100.0%	(3)
	Total	\$ 2,012,114	\$ 2,035,007	\$ 2,170,806	\$ 2,327,000	\$ 34,280	\$ 2,361,280	\$ 2,423,900	2.7%	\$ 62,620

Expenditures

(2) Personnel Services:

Salaries	\$ 1,995,656	\$ 2,037,326	\$ 2,056,329	\$ 2,429,846	\$ -	\$ 2,429,846	\$ 2,513,534	3.4%	\$ 83,688
Seasonal Salaries	381,831	366,469	364,534	434,000	-	434,000	494,000	13.8%	60,000
Benefits	1,112,934	1,118,647	1,171,674	1,432,772	-	1,432,772	1,545,651	7.9%	112,879
subtotal	\$ 3,490,420	\$ 3,522,442	\$ 3,592,537	\$ 4,296,618	\$ -	\$ 4,296,618	\$ 4,553,185	6.0%	\$ 256,567

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Maintenance and Operations:									
	Professional Services	\$ 678,432	\$ 627,994	\$ 734,911	\$ 1,190,305	\$ 21,375	\$ 1,211,680	\$ 1,239,505	2.3%	\$ 27,825
	Board Member Fees	4,325	3,925	4,450	4,500		4,500	4,500	0.0%	-
	Equipment Repair/Maint.	54,145	45,785	50,096	57,100	(500)	56,600	58,100	2.7%	1,500
	Vehicle Repair/Maint.	16,860	24,898	14,163	22,000	-	22,000	22,000	0.0%	-
(4)	Grounds Repair/Maint.	280,175	301,763	379,409	309,800	6,365	316,165	369,000	16.7%	52,835
(5)	Facility Repair/Maint.	87,168	118,141	166,443	101,450	(3,000)	98,450	127,240	29.2%	28,790
	Land/Building Rental	-	7,411	20,221	12,000	10,435	22,435	20,000	-10.9%	(2,435)
	Equipment Rental	34,559	42,684	51,972	182,740	-	182,740	189,240	3.6%	6,500
	Advertising	3,501	2,868	4,762	48,125	-	48,125	47,825	-0.6%	(300)
	Printing and Binding	15,959	14,901	16,841	52,800	-	52,800	52,950	0.3%	150
(6)	Employee Travel	13,433	6,856	8,726	16,975	(3,375)	13,600	16,975	24.8%	3,375
(6)	Employee Training	10,109	9,149	8,492	16,900	-	16,900	20,150	19.2%	3,250
	Maintenance Contracts	388,358	403,391	439,683	649,707	11,940	661,647	648,067	-2.1%	(13,580)
(7)	IT Professional Services	92,855	151,964	167,064	194,602	-	194,602	208,847	7.3%	14,245
(8)	General Supplies	264,872	262,556	291,509	349,555	(1,510)	348,045	374,670	7.6%	26,625
(3)	Miscellaneous Utilities	42,959	43,468	45,639	44,650	-	44,650	48,650	9.0%	4,000
(3)	Water and Sewer Utilities	74,066	70,055	82,893	80,000	-	80,000	88,000	10.0%	8,000
(3)	Natural Gas Utilities	17,237	20,195	20,299	22,000	-	22,000	24,000	9.1%	2,000
(3)	Electricity Utilities	379,424	430,937	424,652	455,500	-	455,500	455,000	-0.1%	(500)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RECREATION & PARKS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(3)	Fuel	54,959	51,341	39,273	59,500	(15,500)	44,000	43,500	-1.1%	(500)
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	63,244	41,574	76,506	43,000	250	43,250	36,000	-16.8%	(7,250)
	IT Equipment Refresh	3,679	-	-	-	-	-	-	-	-
	Employee Uniforms	14,075	17,382	13,022	21,725	-	21,725	22,225	2.3%	500
	Non-Recurring Expenses	-	-	-	-	-	-	-	-	-
	subtotal	\$ 2,594,394	\$ 2,699,240	\$ 3,061,025	\$ 3,934,934	\$ 26,480	\$ 3,961,414	\$ 4,116,444	3.9%	\$ 155,030
	Capital/Other:									
(9)	Machinery & Equipment	\$ 30,837	\$ 15,657	\$ 16,194	\$ 57,200	\$ 7,800	\$ 65,000	\$ 62,000	-4.6%	\$ (3,000)
	Workers Comp. Claims	-	1,650	-	-	-	-	-	-	-
	subtotal	\$ 30,837	\$ 17,307	\$ 16,194	\$ 57,200	\$ 7,800	\$ 65,000	\$ 62,000	-4.6%	\$ (3,000)
	Total	\$ 6,115,651	\$ 6,238,989	\$ 6,669,756	\$ 8,288,752	\$ 34,280	\$ 8,323,032	\$ 8,731,629	4.9%	\$ 408,597
	Full-time Equivalent Positions	48.0	48.0	48.0	51.0		51.0	51.0		

Notes

- (1) Variance based on a reconciliation of forecasted program attendance and year-to-date revenue collection trends.
- (2) Variance due primarily: to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.
- (3) Variance is based on year-to-date expenditure trends.
- (4) Variance is due to anticipated increases in grounds maintenance at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.
- (5) Variance is due to anticipated increases in facility repair & maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- (6) Variance is due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- (7) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- (8) Variance is based on year-to-date expenditure trends and program needs based on program signup trends.
- (9) Variance is due to increased funding for playground maintenance.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

Division/Project	Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
Rec Administration	10061100 337051	City of Milton (Recreation IGA)	\$ 320,000	\$ 415,000
" "	10061100 347990	Non-Resident Rec Fees	223,640	250,000
" "	10061100 347995	Open Gym Fees	4,500	4,500
" "	10061100 371000	Donations/Private Sources	10,637	-
" "	10061100 389000	Miscellaneous Revenue	3	-
Aquatics	10061240 347010	Aquatics Fees	115,000	105,000
Athletics	10061300 347250	Athletics Fees	375,000	350,000
" "	10061300 347254	Athletics Field Rental Fees	10,000	10,000
" "	10061300 347255	Athletics Soccer Doc Fees	28,000	28,000
Cultural Arts	10061350 347020	Arts Program Fees	42,000	50,000
Community Center	10061400 347210	Community Center Fees	408,000	450,000
" "	10061400 347211	Community Ctr Bldg Rental	30,000	30,000
Adult Activity Center	10061450 347220	Adult Activity Ctr Fees	20,000	20,000
" "	10061450 347221	Adult Activity Ctr Bldg Rental	2,500	2,500
" "	10061450 347222	Adult Activity Ctr Trip Fees	50,000	40,000
Equestrian Center	10061500 347230	Equestrian Ctr Fees	320,000	270,000
" "	10061500 347232	Equestrian Ctr Shows	2,500	-
Wills Park Rec Ctr	10061550 347240	Wills Park Rec Ctr Fees	175,000	160,000
" "	10061550 347242	Wills Park Rec Ctr Permit Fees	5,000	5,000
Special Events	10061900 347500	Taste of Alpharetta	150,000	160,000
" "	10061900 347501	Alpharetta Arts Streetfest	20,000	20,000
" "	10061900 347502	Alpharetta Room	-	-
" "	10061900 347503	Other Events	12,000	12,000
" "	10061900 347504	Public Works Event Fees	4,000	4,000
" "	10061900 347505	Fire Services Event Fees	2,500	2,500
" "	10061900 347506	Police Services Event Fees	6,000	6,000
" "	10061900 347507	Parks Services Event Fees	15,508	20,000
" "	10061900 347508	Food Truck Thursdays	9,492	9,400
" "	10061900 347508	Donation From Private Sources	-	-
Total			\$ 2,361,280	\$ 2,423,900

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request*	Recreation Administration		Aquatics		
			Recreation Admin.	Historical Preservation	Aquatics	Special Events	Swim Team
			6110	RAD01	6124	RAQ00	RAQ01
521200 Professional Services	\$ 1,211,680	\$ 1,239,505	\$ 10,175	\$ -	\$ -	\$ 1,700	\$ 18,500
521400 Board Member Fees	4,500	4,500	4,500	-	-	-	-
522210 Equipment Repair/Maint.	56,600	58,100	1,500	-	5,500	-	-
522220 Vehicle Repair/Maint.	22,000	22,000	22,000	-	-	-	-
522240 Grounds Repair/Maint.	316,165	369,000	-	-	-	-	-
522250 Facility Repair/Maint.	98,450	127,240	-	-	7,000	-	-
522310 Land/Building Rental	22,435	20,000					
522320 Equipment Rental	182,740	189,240	-	-	-	-	-
523300 Advertising	48,125	47,825	6,000	-	-	-	-
523400 Printing and Binding	52,800	52,950	9,500	-	500	-	-
523500 Employee Travel	13,600	16,975	6,000	-	-	-	-
523700 Employee Training	16,900	20,150	2,425	-	2,250	-	-
523860 Maintenance Contracts	661,647	648,067	54,207	2,500	-	-	-
523900 IT Professional Services	194,602	208,847	208,847	-	-	-	-
531100 General Supplies	348,045	374,670	8,625	-	27,220	1,250	22,300
531200 Miscellaneous Utilities	44,650	48,650	47,150	-	-	-	-
531210 Water and Sewer Utilities	80,000	88,000	88,000	-	-	-	-
531220 Natural Gas Utilities	22,000	24,000	24,000	-	-	-	-
531230 Electricity Utilities	455,500	455,000	440,000	-	-	-	-
531270 Fuel	44,000	43,500	28,000	-	-	-	-
531600 Small Equipment	43,250	36,000	-	-	-	-	-
531700 Employee Uniforms	21,725	22,225	1,000	-	3,400	-	-
532400 Non-Recurring Expenses	-	-	-	-	-	-	-
542100 Machinery & Equipment	65,000	62,000	-	-	-	-	-
TOTAL	\$ 4,026,414	\$ 4,178,444	\$ 961,929	\$ 2,500	\$ 45,870	\$ 2,950	\$ 40,800

ACCOUNT DESCRIPTION	Aquatics		Athletics				
	Swimming Lessons	Aquatic - Fitness Programs	Athletics	Basketball	Lacrosse	Soccer	Softball
	RAQ02	RAQ03	6130	RAL00	RAL01	RAL03	RAL04
Professional Services	\$ 35,000	\$ 1,500	\$ -	\$ 36,800	\$ 8,000	\$ 112,000	\$ 45,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	1,200	-	-	-	-
Land/Building Rental	-	-	-	-	-	20,000	-
Equipment Rental	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	500	-	-	-	-
Employee Travel	-	-	750	-	-	-	-
Employee Training	-	-	500	-	-	800	-
Maintenance Contracts	-	-	600	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	50	-	2,550	30,000	9,500	22,650	3,700
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	2,000	-
Employee Uniforms	-	-	600	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 35,050	\$ 1,500	\$ 6,700	\$ 66,800	\$ 17,500	\$ 157,450	\$ 48,700

	Athletics		Cultural Arts				
ACCOUNT DESCRIPTION	Adult Volleyball	Special Events	Cultural Arts	Art Camps	Art Programs	Special Events	Fitness Programs
	RAL06	RAL07	6135	RCA01	RCA02	RCA03	RCA04
Professional Services	\$ 1,400	\$ -	\$ -	\$ 6,000	\$ 20,000	\$ 2,500	\$ 3,500
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	500	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-
Employee Travel	-	-	375	-	-	-	-
Employee Training	-	-	375	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	500	-	1,200	3,200	750	300	-
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	-	-	50	250	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 1,900	\$ -	\$ 2,500	\$ 9,450	\$ 20,750	\$ 2,800	\$ 3,500

	Cultural Arts	Community Center					
ACCOUNT DESCRIPTION	City Band	Community Center	Special Events	Gymnastics	Instructional Sports	Performing Arts Programs	Special Needs Programs
	RCA05	6140	RCC00	RCC01	RCC02	RCC04	RCC05
Professional Services	\$ 3,000	\$ -	\$ 4,850	\$ 205,000	\$ 65,000	\$ 60,000	\$ 4,250
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	4,800	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	16,640	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	-	2,000	-	-	2,000	13,000
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-
Employee Travel	-	1,600	-	-	-	-	-
Employee Training	-	1,500	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	5,800	6,650	-	-	400	6,400
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	7,000	-	-	-	-	-
Employee Uniforms	-	600	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 3,000	\$ 37,940	\$ 13,500	\$ 205,000	\$ 65,000	\$ 62,400	\$ 23,650

	Community Ctr			Adult Activity Center			
ACCOUNT DESCRIPTION	Youth Volleyball League	Babysitter Boot Camp	OOutdoor Recreation Programs	Adult Activity Center	Special Events	Senior Recreational Programs	Tennis
	RCC06	RCC07	RCC08	6145	RAA00	RAA01	RAA02
Professional Services	\$ 6,500	\$ 9,000	\$ 28,400	\$ -	\$ 1,500	\$ 39,500	\$ 20,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	800	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	9,500	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Printing and Binding	-	-	-	250	75	-	-
Employee Travel	-	-	-	1,500	-	-	-
Employee Training	-	-	-	400	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	-	-	6,400	2,150	1,750	3,000
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	1,000	-	-	-
Employee Uniforms	-	-	-	675	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 6,500	\$ 9,000	\$ 28,400	\$ 20,525	\$ 3,725	\$ 41,250	\$ 23,000

ACCOUNT DESCRIPTION	Wills Park Recreation Center						
	Equestrian Center	Wills Park Recreation Center	Special Events	Fitness Programs	Wills Park Day Camp	Webb Bridge Park Athletic Fields	North Park Athletic Fields
	6150	6155	RWP00	RWP01	RWP02	6170	6175
Professional Services	\$ 695	\$ -	\$ 35,000	\$ 50,200	\$ 21,000	\$ -	\$ -
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	7,000	-	-	-	-	750	750
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	27,000	-	1,000	-	-	78,000	50,000
Facility Repair/Maint.	5,000	5,800	-	-	-	300	300
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	300	-	8,000	-	21,000	750	6,000
Advertising	-	-	-	150	-	-	-
Printing and Binding	-	-	-	-	-	-	-
Employee Travel	2,000	200	-	-	-	750	250
Employee Training	1,500	600	-	-	-	500	500
Maintenance Contracts	120,000	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	90,200	4,100	3,300	750	8,400	725	1,425
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	2,500	-	-	-	-	-	-
Small Equipment	2,000	-	-	-	-	4,000	5,000
Employee Uniforms	1,500	1,500	2,500	-	-	1,100	1,750
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	10,000	7,500	-	-	-	10,000	14,000
TOTAL	\$ 269,695	\$ 19,700	\$ 49,800	\$ 51,100	\$ 50,400	\$ 96,875	\$ 79,975

ACCOUNT DESCRIPTION	City Special Events						
	Rock Mill Park/ Greenway	Special Events Admin	Downtown Decorations	Alpharetta Arts Streetfest	Scarecrow Harvest/Brew Moon Fest (October)	Mayor's Challenge	Old Soldier's Day
	6180	6190	RSE00	RSE01	RSE02	RSE03	RSE04
Professional Services	\$ -	\$ 2,900	\$ 71,100	\$ 32,875	\$ 13,425	\$ 1,400	\$ 5,310
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	1,500	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	53,000	-	-	-	-	-	-
Facility Repair/Maint.	1,500	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	4,000	2,150	-	3,550	2,400	950	4,090
Advertising	-	200	-	14,500	2,600	175	2,500
Printing and Binding	-	525	-	2,550	2,500	-	3,600
Employee Travel	750	1,300	-	-	-	-	-
Employee Training	750	6,550	-	-	-	-	-
Maintenance Contracts	-	1,200	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	1,000	3,550	2,450	2,000	4,850	-	4,925
Miscellaneous Utilities	-	1,500	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	12,000	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	2,500	-	-	-	-	-	-
Employee Uniforms	1,750	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	5,500	-	-	-	-	-	-
TOTAL	\$ 72,250	\$ 31,875	\$ 73,550	\$ 55,475	\$ 25,775	\$ 2,525	\$ 20,425

ACCOUNT DESCRIPTION	City Special Events						
	Taste of Alpharetta	Tree Lighting	Lazy Log Cabin Days	Movies On Milton	Art In The Park	Downtown European Market	Wire & Wood
	RSE05	RSE06	RSE07	RSE09	RSE10	RSE12	RSE13
Professional Services	\$ 137,625	\$ 18,500	\$ 1,300	\$ -	\$ 700	\$ 3,600	\$ 52,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	29,400	32,100	750	-	-	2,100	19,000
Advertising	9,000	3,000	-	-	-	1,300	1,500
Printing and Binding	11,100	3,250	-	-	-	-	6,000
Employee Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	9,650	2,700	250	-	-	50	1,300
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	2,500
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	\$ 196,775	\$ 59,550	\$ 2,300	\$ -	\$ 700	\$ 7,050	\$ 82,300

	City Special Events						Parks Maint.
ACCOUNT DESCRIPTION	Farmers Market	Resthaven Cemetery Tours	Snow On The Square	Brew Moon Fest (June)	UGA Game On Milton	Alpharetta Thursday Nights	Parks Maintenance
	RSE14	RSE15	RSE17	RSE19	RSE20	RSE23	6195
Professional Services	\$ -	\$ 11,900	\$ -	\$ 6,400	\$ 7,500	\$ 14,000	\$ 3,000
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	35,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	110,000
Facility Repair/Maint.	-	-	-	-	-	-	80,000
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	750	2,000	-	1,000	2,700	25,250	4,000
Advertising	-	1,900	-	-	2,000	3,000	-
Printing and Binding	-	500	-	-	600	2,500	9,000
Employee Travel	-	-	-	-	-	-	1,500
Employee Training	-	-	-	-	-	-	1,500
Maintenance Contracts	-	-	-	-	-	-	329,560
IT Professional Services	-	-	-	-	-	-	-
General Supplies	-	600	-	-	600	500	65,000
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	500	-	-	-
Fuel	-	-	-	-	-	-	13,000
Small Equipment	-	-	-	-	-	-	10,000
Employee Uniforms	-	-	-	-	-	-	5,550
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	5,000
TOTAL	\$ 750	\$ 16,900	\$ -	\$ 7,900	\$ 13,400	\$ 45,250	\$ 672,110

	Parks Maintenance	
ACCOUNT DESCRIPTION	Playground Maintenance	City Center Park Maintenance
	RPM00	RPM01
Professional Services	\$ -	\$ -
Board Member Fees	-	-
Equipment Repair/Maint.	-	-
Vehicle Repair/Maint.	-	-
Grounds Repair/Maint.	25,000	25,000
Facility Repair/Maint.	-	-
Land/Building Rental	-	-
Equipment Rental	-	-
Advertising	-	-
Printing and Binding	-	-
Employee Travel	-	-
Employee Training	-	-
Maintenance Contracts	-	140,000
IT Professional Services	-	-
General Supplies	-	-
Miscellaneous Utilities	-	-
Water and Sewer Utilities	-	-
Natural Gas Utilities	-	-
Electricity Utilities	-	-
Fuel	-	-
Small Equipment	2,500	-
Employee Uniforms	-	-
Non-Recurring Expenses	-	-
Machinery & Equipment	10,000	-
TOTAL	\$ 37,500	\$ 165,000

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail		
Recreation	10061100	521200	Professional Services	PROFESSIONAL STUDIES (ARCHITECTS, ENGINEERS, etc.)	-	-
				BANK FEES (e.g. TRANSACTION FEES)	5,000	8,000
Administration	10061100	521200		GRPA AGENCY DUES	400	400
				GRPA DISTRICT 7 MEMBERSHIP DUES	50	50
				CAPRA ANNUAL MEMBERSHIP FEE	1,650	1,650
				YEARLY GRPA COMMISSION/BOARD MEMBERSHIP	75	75
				subtotal	7,175	10,175
	10061100	521400	Board Member Fees	MONTHLY MEETINGS	4,500	4,500
				subtotal	4,500	4,500
	10061100	522210	Equipment Repair & Maintenance	CALL BOX REPAIR	1,000	1,000
				GENERAL REPAIR & MAINTENANCE	500	500
				subtotal	1,500	1,500
	10061100	522220	Vehicle Repair & Maintenance	BATTERIES, LIGHTS, WIPER BLADES, ETC.	500	500
				BODY, INTERIOR REPAIRS	500	500
				CAR WASHES, ETC.	1,000	1,000
				PMA'S & REPAIRS	16,000	16,000
				TIRES	4,000	4,000
				subtotal	22,000	22,000
	10061100	522240	Ground Repair & Maintenance	GROUND REPAIRS	-	-
				subtotal	-	-
	10061100	523300	Advertising	BID ADVERTISING	1,000	500
				RECRUITMENT ADVERTISING	1,000	500
				PROMOTIONS AND MARKETING	-	4,000
				REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA	1,000	1,000
				subtotal	3,000	6,000
	10061100	523400	Printing & Binding	LEISURE GUIDE & DESIGN FEES	8,500	8,500
				GENERAL PRINTING NEEDS (NAME PLAQUES, SIGNS, BANNERS, etc.)	1,000	1,000
				subtotal	9,500	9,500
	10061100	523500	Employee Travel	DIVISION TRAVEL	6,000	6,000
				subtotal	6,000	6,000
	10061100	523700	Employee Training	DIVISION TRAINING	2,425	2,425
				subtotal	2,425	2,425
	10061100	523860	Maintenance Contracts	COFFEE & WATER SERVICE	7,000	9,200
				XEROX COPIER LEASE (CQ9303)	4,909	4,909
				XEROX COPIER LEASE (WC7545)	2,088	2,088
				XEROX COPIER CONSUMABLES/MAINTENANCE PLAN	15,000	12,475
				FILTERED WATER SERVICE	3,400	3,400
				JANITORIAL CONTRACT	1,200	1,200
				POSTAGE MACHINE MAINTENANCE	1,650	1,650
				BIKE SHARE PROGRAM (3 LOCATIONS)	-	15,840
				LICENSE AGREEMENT - ASCAP	-	650

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			LICENSE AGREEMENT - BMI	-	675
			LICENSE AGREEMENT - SESAC	-	1,200
			SEE CLICK FIX APP	-	820
			RECORD STORAGE & SHREDDING	100	100
			subtotal	35,347	54,207
10061100	523900	IT Professional Services	AD AUDIT (NORTHWIND VENTURES)	213	-
			ADOBE SOFTWARE LICENSES (CDW)	-	2,730
			ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	2,603	4,711
			CELLULAR PHONE SERVICE	10,594	9,360
			CELLULAR IPAD SERVICE (VERIZON)	-	2,688
			CELLULAR IPHONE SERVICE (VERIZON)	10,992	8,736
			CELLULAR MIFI (VERIZON)	1,824	912
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO - SMARTNET)	5,088	4,476
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR - COMMVAULT)	4,024	3,533
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	5,206	3,062
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMMUNICATIONS)	378	377
			CITYWIDE MICROSOFT LICENSING (DELL)	17,608	17,526
			CITYWIDE VIRTUAL INFRASTRUCTURE	2,391	-
			CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE	6,400	6,400
			CONSULTING SERVICES [SUPPORT FOR CISCO & MICROSOFT PRODUCTS] (PRESIDIO)	3,550	-
			CUSTOM CITYWORKS SUPPORT	1,050	1,200
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	651	648
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	131	130
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	829	648
			DEVELOPER LICENSE FOR MDM (APPLE)	36	35
			DIRECTORY ANALYSIS (MANAGEENGINE ZOHOO CORPORATION)	-	1,010
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	-	89
			DSL/INTERNET CONNECTIVITY/GCIC CONNECTION & REMOTE PARK SITES (AT&T CORP)	2,160	2,160
			GPO CHANGE MANAGEMENT (NETIQ)	-	118
			EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)	177	-
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT (NORTHWIND VENTURES)	295	-
			EXTERNAL MONITORING SERVICE (MXTTOOLBOX)	-	42
			FIREWALL (PALO ATLO FIREWALL)	-	4,122
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	4,733	4,711
			GIS PARCEL BUILDING SOFTWARE	1,124	1,119
			GREENWAY CALLBOX SERVICES	2,820	2,940
			HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL (PAST PERFECT)	600	950
			HP SWITCHES (EDGES SWITCHING)	-	353
			LANGUARD (NETWORK)	-	589
			LINK BALANCER/WEB FILTER/ANTI-VIRUS (CDW GOVT -BARRACUDA)	946	-
			LONG DISTANCE SERVICE (BIRCH COMMUNICATIONS)	1,268	1,303
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	189	188
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	-	4,599
			MOBILE DATA MANAGEMENT (AIRWATCH)	1,084	1,197

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

				FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
			MOVE TO OFFICE 365 (DELL MARKETING-VLA)	2,367	-
			OFFICE 365 LICENSES	-	204
			OFFSITE ARCHIVE OF COA DATA (VERISTOR - 2)	3,787	7,067
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	3,313	2,002
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	1,538	1,296
			PAYPHONE SERVICE	5,000	5,000
			PRINTER REPAIR (NON-XEROX)	829	824
			REC & PARK APPLICATION MANAGEMENT SOFTWARE (MISC CASH RECEIPTS)	50,000	62,500
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	2,143	1,219
			SAN MAINTENANCE EXTENSION	1,018	-
			SERVER MAINTENANCE EXTENSION	1,065	-
			SHAREPOINT MIGRATION	947	1,413
			SPAM FILTER	331	-
			SQL MONITORING TOOL	-	589
			TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR- FIRST CALL & PRODUCTION SUPPORT)	1,184	-
			TELEPHONE WIRING SERVICES	1,184	1,178
			TELEPHONY COMM SERVICES & SUPPORT (LINE & CIRCUIT, GLS MONITORING, CISCO SMARTNET, CISCO PH INFRASTURE SUPPORT)	30,280	32,865
			TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)	-	28
			WEB FILTERING SERVICES	652	-
			subtotal	194,602	208,847
10061100	531100	General Supplies & Materials	APPRECIATION/HOLIDAY/BUSINESS LUNCHES	1,000	1,000
			LAMINATING SUPPLIES	300	300
			GENERAL SUPPLIES (UPS, PLANTS, etc.)	2,000	2,000
			OFFICE SUPPLIES, TONER, ENVELOPES	3,000	3,000
			POSTAGE	2,000	2,000
			POSTAGE MACHINE SUPPLIES	150	150
			YEARLY BULK MAIL PERMIT RENEWAL	175	175
			subtotal	8,625	8,625
10061100	531200	Misc Utilities	GARBAGE SERVICE	42,000	46,000
			SATELLITE/CABLE SERVICE	1,150	1,150
			subtotal	43,150	47,150
10061100	531210	Water & Sewer Utilities	WATER	80,000	88,000
			subtotal	80,000	88,000
10061100	531220	Natural Gas Utilities	NATURAL GAS SERVICE	22,000	24,000
			subtotal	22,000	24,000
10061100	531230	Electricity Utilities	ELECTRIC SERVICE	420,000	420,000
			MILTON CENTER	20,000	20,000
			subtotal	440,000	440,000
10061100	531270	Fuel	FUEL	40,000	28,000
			subtotal	40,000	28,000
10061100	531600	Small Equipment	MULTI-FUNCTION PRINTER	-	-
			subtotal	-	-

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title	Account Detail			
	10061100	531610	IT Equipment Refresh	CELL PHONE/IPAD/IPHONE EQUIPMENT		-	-
				SERVERS		-	-
				SERVERS MAINTENANCE EXTENSIONS		-	-
				<i>subtotal</i>		-	-
	10061100	531700	Employee Uniforms	STAFF SHIRTS		500	1,000
				<i>subtotal</i>		500	1,000
	10061100	532400	Non-Recurring	CITYWIDE REBRANDING INITIATIVE		-	-
				<i>subtotal</i>		-	-
	10061100	542100	Machinery & Equipment	SERVER REPLACEMENT & OTHER HARDWARE		-	-
				<i>subtotal</i>		-	-
<i>Administration Total</i>						\$ 920,324	\$ 961,929
Historical Preservation	10061100	521200	RAD01 Professional Services	PROFESSIONAL SERVICES		-	-
				<i>subtotal</i>		-	-
	10061100	523860	RAD01 Maintenance Contracts	HISTORICAL ARTIFACT STORAGE		2,500	2,500
				<i>subtotal</i>		2,500	2,500
	10061100	531100	RAD01 General Supplies & Materials	GENERAL OFFICE SUPPLIES		-	-
				<i>subtotal</i>		-	-
<i>Historical Preservation Total</i>						\$ 2,500	\$ 2,500
Aquatics	10061240	521200	Professional Services	PROFESSIONAL SERVICES		-	-
				<i>subtotal</i>		-	-
	10061240	522210	Equipment Repair & Maintenance	POOL EQUIPMENT REPAIRS (PUMPS, BOILERS, VALVES, etc.)		5,500	5,500
				<i>subtotal</i>		5,500	5,500
	10061240	522250	Facility Repair & Maintenance	ELECTRICAL REPAIRS		500	1,000
				POOL DECK & BLDG REPAIRS		2,500	3,000
				GENERAL REPAIR & MAINTENANCE		2,500	3,000
				<i>subtotal</i>		5,500	7,000
	10061240	523400	Printing & Binding	NEW SIGNS & SIGN REPLACEMENTS		500	500
				<i>subtotal</i>		500	500
	10061240	523700	Employee Training	AQUATICS STAFF PROFESSIONAL DEVELOPMENT		2,250	2,250
				<i>subtotal</i>		2,250	2,250
	10061240	531100	General Supplies & Materials	GENERAL FIRST AID SUPPLIES		500	500
				POOL CHEMICALS (CHLORINE, etc.)		20,000	23,000
				POOL SUPPLIES (EQUIPMENT, OFFICE SUPPLIES, etc.)		2,000	2,000
				POOL HOLDER PACKETS & PASSES		750	750
				POOL OPERATIONS MANUALS		200	200
				POOL PERMITS		770	770
				<i>subtotal</i>		24,220	27,220
	10061240	531700	Employee Uniforms	SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES		200	200
				SEASONAL EMPLOYEES GUARD SUITS		2,000	2,000
				SEASONAL EMPLOYEES HATS		200	200
				SEASONAL EMPLOYEE STAFF SHIRTS		1,000	1,000
				<i>subtotal</i>		3,400	3,400

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
	10061240	542100	Machinery & Equipment		REPLACE SIX LIFE GUARD STANDS AND LOUNGE CHAIRS - Move to Swim Team	8,700	
					<i>subtotal</i>	8,700	-
					<i>Aquatics Total</i>	\$ 50,070	\$ 45,870
Aquatics - Special Events	10061240	521200	RAQ00	Professional Services	DJ FOR POOL PARTIES	400	700
					MOVIE VENDOR FOR DIVE IN	1,000	1,000
					<i>subtotal</i>	1,400	1,700
	10061240	531100	RAQ00	General Supplies & Materials	DECORATIONS FOR THEME PARTIES	500	500
					DOOR PRIZES	250	250
					REFRESHMENTS	500	500
					<i>subtotal</i>	1,250	1,250
					<i>Aquatics (Special Events) Total</i>	\$ 2,650	\$ 2,950
Aquatics - Swim Team	10061240	521200	RAQ01	Professional Services	SWIM COACH FEES - TEAM 1	13,000	13,000
					SWIM COACH FEES - TEAM 2	2,000	2,000
					POLO TEAM COACH	-	1,500
					DIVE TEAM COACH	-	2,000
					<i>subtotal</i>	15,000	18,500
	10061240	531100	RAQ01	General Supplies & Materials	MEET FEES & PARTICIPANT RIBBONS	4,500	4,500
					WATER POLO GOALS, BALLS, PROTECTIVE EAR CAPS	-	3,400
					SWIM TEAM CAPS - TEAM 2	350	600
					SWIM TEAM CAPS - TEAM 1 AND DIVE TEAM/POLO TEAM+F306	1,300	3,000
					EQUIPMENT FOR WATER POLO AND DIVE - MOVED FROM AQUATICS MACH/EQUIP	-	9,000
					SWIM TEAM T-SHIRTS - TEAM 1	1,300	1,300
					SWIM TEAM T-SHIRTS TEAM 2	500	500
					<i>subtotal</i>	7,950	22,300
					<i>Aquatics (Swim Team) Total</i>	\$ 22,950	\$ 40,800
Aquatics - Swimming Lessons	10061240	521200	RAQ02	Professional Services	INSTRUCTOR FEES FOR SWIM LESSONS	31,000	35,000
					<i>subtotal</i>	31,000	35,000
	10061240	531100	RAQ02	General Supplies & Materials	SWIM LESSON EQUIPMENT	50	50
					<i>subtotal</i>	50	50
					<i>Aquatics (Swimming Lessons) Total</i>	\$ 31,050	\$ 35,050
Aquatics - Fitness Program	10061240	521200	RAQ03	Professional Services	INSTRUCTOR FEES FOR AQUATIC FITNESS PROGRAM	-	1,500
					<i>subtotal</i>	-	1,500
					<i>Aquatics (Fitness Program) Total</i>	\$ -	\$ 1,500
Athletics	10061300	521200		Professional Services	PROFESSIONAL SERVICES	-	-
					<i>subtotal</i>	-	-
	10061300	522250		Facility Repair & Maintenance	ACGC GYM FLOOR	1,200	1,200
					<i>subtotal</i>	1,200	1,200
	10061300	523400		Printing & Binding	BANNERS & SIGNS	500	500
					<i>subtotal</i>	500	500
	10061300	523500		Employee Travel	ATHLETICS STAFF TRAVEL	750	750
					<i>subtotal</i>	750	750
	10061300	523700		Employee Training	ATHLETICS STAFF PROFESSIONAL DEVELOPMENT	500	500
					<i>subtotal</i>	500	500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title					Account Number		Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
		10061300	523860	Maintenance Contracts			ETEAMS WEB HOSTING - ARPDPATHLETICS.ORG		600	600
							<i>subtotal</i>		600	600
		10061300	531100	General Supplies & Materials			GENERAL OFFICE SUPPLIES, TONER, ENVELOPES		2,300	2,300
							POSTAGE		250	250
							<i>subtotal</i>		2,550	2,550
		10061300	531700	Employee Uniforms			SEASONAL EMPLOYEES STAFF SHIRTS		600	600
							<i>subtotal</i>		600	600
							<i>Athletics Total</i>			
								\$	6,700	\$ 6,700
Athletics - Basketball		10061300	521200	RAL00	Professional Services		COACH CERTIFICATION FEES		800	800
							OFFICIALS FOR 2 SEASONS		5,000	5,000
							OFFICIALS FOR TEEN LEAGUES		5,000	5,000
							OFFICIALS FOR YOUTH BASKETBALL LEAGUE		17,500	25,000
							PLAYER DEVELOPMENT CLINICS		1,000	1,000
							<i>subtotal</i>		29,300	36,800
		10061300	531100	RAL00	General Supplies & Materials		BASKETBALL EQUIPMENT		2,500	2,500
							PLAYER AWARDS		4,000	4,000
							PLAYER UNIFORMS - TEEN LEAGUE		3,000	3,500
							PLAYER UNIFORMS - YOUTH LEAGUE		18,500	20,000
							<i>subtotal</i>		28,000	30,000
							<i>Athletics (Basketball) Total</i>			
								\$	57,300	\$ 66,800
Athletics - Lacrosse		10061300	521200	RAL01	Professional Services		LEAGUE TOURNAMENT FEES		3,000	3,000
							OFFICIALS		4,500	5,000
							<i>subtotal</i>		7,500	8,000
		10061300	531100	RAL01	General Supplies & Materials		LACROSSE BALLS, NETS & GOALIE EQUIPMENT		1,500	2,000
							PLAYER AWARDS		1,000	1,000
							PLAYER UNIFORMS		6,000	6,500
							<i>subtotal</i>		8,500	9,500
							<i>Athletics (Lacrosse) Total</i>			
								\$	16,000	\$ 17,500
Athletics - Soccer		10061300	521200	RAL03	Professional Services		DIRECTOR OF COACHING FEES		40,000	45,000
							OFFICIALS FOR REC LEAGUE		19,000	19,000
							OFFICIALS FOR SELECT LEAGUES		23,000	23,000
							PLAYER LEAGUE FEES		22,000	25,000
							<i>subtotal</i>		104,000	112,000
		10061300	522310	RAL03	Land/Building Rental		BRIDGEWAY CHRISTIAN ACADEMY FIELD RENTAL		12,000	20,000
							<i>subtotal</i>		12,000	20,000
		10061300	523700	RAL03	Employee Training		COACH CERTIFICATION FEES		800	800
							<i>subtotal</i>		800	800
		10061300	531100	RAL03	General Supplies & Materials		GENERAL SOCCER SUPPLIES		150	150
							PLAYER AWARD FOR REC LEAGUES		3,500	3,500
							PLAYER UNIFORMS - REC LEAGUES		19,000	19,000
							<i>subtotal</i>		22,650	22,650
		10061300	561600	RAL03	Small Equipment		GOALS - 1 FULL SIZE & U10, PLUS NETS		2,000	2,000
							<i>subtotal</i>		2,000	2,000
							<i>Athletics (Soccer) Total</i>			
								\$	141,450	\$ 157,450

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Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Athletics - Softball	10061300 521200 RAL04	Professional Services	UMPIRES FOR ALL LEAGUES	42,000	45,000
			<i>subtotal</i>	42,000	45,000
	10061300 531100 RAL04	General Supplies & Materials	FIRST AID & MISC SUPPLIES	-	-
			PLAYER AWARDS FOR TOURNAMENT WINNERS	1,200	1,200
			PLAYER SHIRTS	2,500	2,500
			<i>subtotal</i>	3,700	3,700
Athletics (Softball) Total				\$ 45,700	\$ 48,700
Athletics - Adult Volleyball	10061300 521200 RAL06	Professional Services	INSTRUCTOR/OFFICIALS FEES	1,400	1,400
			<i>subtotal</i>	1,400	1,400
	10061300 531100 RAL06	General Supplies & Materials	GENERAL SUPPLIES	500	500
			<i>subtotal</i>	500	500
Athletics (Adult Volleyball) Total				\$ 1,900	\$ 1,900
Athletics - Special Events	10061300 521200 RAL07	Professional Services	DISC JOCKEY (OLD SOLDIERS DAY RACE) MOVE TO ACC SPECIAL EVENTS	250	-
			RACE MANAGEMENT & FINISH LINE - MOVE TO ACC SPECIAL EVENTS	1,800	-
			<i>subtotal</i>	2,050	-
	10061300 522320 RAL07	Equipment Rental		-	-
			<i>subtotal</i>	-	-
	10061300 523300 RAL07	Advertising		-	-
			<i>subtotal</i>	-	-
	10061300 531100 RAL07	General Supplies & Materials	EVENT AWARDS (OLD SOLDIERS DAY RACE) - MOVE TO ACC SPECIAL EVENTS	1,000	-
			EVENT T-SHIRTS - MOVE TO ACC SPECIAL EVENTS	3,000	-
			WATER, OTHER FOOD & MISC SUPPLIES (OLD SOLDIERS DAY RACE) - MOVE TO ACC	250	-
			<i>subtotal</i>	4,250	-
			Athletics (Special Events) Total	\$ 6,300	\$ -
Cultural Arts	10061350 522210	Equipment Repair & Maintenance	GENERAL MAINTENANCE/REPAIR (KILN REPAIR, etc.)	500	500
			<i>subtotal</i>	500	500
	10061350 523500	Employee Travel	ARTS COORDINATOR TRAVEL	375	375
			<i>subtotal</i>	375	375
	10061350 523700	Employee Training	ARTS COORDINATOR PROFESSIONAL DEVELOPMENT	375	375
			<i>subtotal</i>	375	375
	10061350 531100	General Supplies & Materials	GENERAL OFFICE SUPPLIES	1,200	1,200
			<i>subtotal</i>	1,200	1,200
	10061350 531700	Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS	50	50
			<i>subtotal</i>	50	50
Cultural Arts Total				\$ 2,500	\$ 2,500
Cultural Arts - Art Camps	10061350 521200 RCA01	Professional Services	GUESTS ARTISTS AND CAMPS	2,000	6,000
			<i>subtotal</i>	2,000	6,000
	10061350 531100 RCA01	General Supplies & Materials	SIX WEEKS OF CAMP SUPPLIES	3,200	3,200
			<i>subtotal</i>	3,200	3,200
	10061350 531700 RCA01	Employee Uniforms	STAFF SHIRTS	250	250
			<i>subtotal</i>	250	250
Cultural Arts (Art Camps) Total				\$ 5,450	\$ 9,450

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Division/Project Title	Account Number		Title		Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Programs	10061350	521200	RCA02	Professional Services	INSTRUCTOR FEES	18,500	20,000
					<i>subtotal</i>	18,500	20,000
	10061350	531100	RCA02	General Supplies & Materials	ART SUPPLIES PAINT, BRUSHES	750	750
					<i>subtotal</i>	750	750
<i>Cultural Arts (Art Programs) Total</i>						\$ 19,250	\$ 20,750
Cultural Arts - Special Events	10061350	521200	RCA03	Professional Services	ENTERTAINMENT (ART SHOWS)	2,500	2,500
					<i>subtotal</i>	2,500	2,500
	10061350	531100	RCA03	General Supplies & Materials	ARTS & CRAFTS SUPPLIES	300	300
					<i>subtotal</i>	300	300
<i>Cultural Arts (Special Events) Total</i>						\$ 2,800	\$ 2,800
Cultural Arts - Fitness Programs	10061350	521200	RCA04	Professional Services	INSTRUCTOR FEES	3,000	3,500
					<i>subtotal</i>	3,000	3,500
<i>Cultural Arts (Fitness Programs) Total</i>						\$ 3,000	\$ 3,500
	10061350	521200	RCA05	Professional Services	CONDUCTOR FEES	3,000	3,000
					<i>subtotal</i>	3,000	3,000
<i>Cultural Arts (City Band) Total</i>						\$ 3,000	\$ 3,000
Community Center	10061400	522210		Equipment Repair & Maintenance	AALCO BASKETBALL GOAL (1 GYM = \$1700)	3,400	3,400
					AUTOMATIC DOOR REPAIRS	750	750
					SOUND SYSTEM REPAIRS	300	300
					SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS	350	350
					<i>subtotal</i>	4,800	4,800
	10061400	522250		Facility Repair & Maintenance	CARPET CLEANING FOR GYMNASTICS ROOM	750	750
					DANCE ROOM FLOOR REFINISHING	1,000	1,000
					GENERAL REPAIR & MAINTENANCE	1,500	750
					PAINT GYMNASTICS, LOBBY AND DANCE AREA	-	2,340
					GYM FLOOR REFINISH - (STRIP TO BARE WOOD)	2,000	10,000
					STRIP/WAX ALL TILE FLOORS (\$900 twice per year)	1,800	1,800
					<i>subtotal</i>	7,050	16,640
	10061400	522320		Equipment Rental	HYDRAULIC LIFT (CHANGE LIGHT BULBS)	-	-
					<i>subtotal</i>	-	-
	10061400	523500		Employee Travel	COMMUNITY CENTER STAFF TRAVEL	1,600	1,600
					<i>subtotal</i>	1,600	1,600
	10061400	523700		Employee Training	COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT	1,500	1,500
					<i>subtotal</i>	1,500	1,500
	10061400	523860		Maintenance Contracts	WATER COOLER LEASE	-	-
					<i>subtotal</i>	-	-
	10061400	531100		General Supplies & Materials	OFFICE SUPPLIES (PAPER, ENVELOPES, etc.)	5,000	5,000
					FIRST AID SUPPLIES	300	300
					POSTAGE	500	500
					<i>subtotal</i>	5,800	5,800
	10061400	531200		Misc Utilities	CABLE/SATELLITE SERVICE (NOT EQUIPMENT PURCHASE)	-	-
					<i>subtotal</i>	-	-

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Division/Project Title	Account Number		Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061400	531600	Small Equipment	REPLACE VARIOUS GYMNASTICS EQUIPMENT (PIT CUBES, MATS, ETC>)	2,000	2,000
				SMALL EQUIPMENT	4,000	4,000
				SECURITY CAMERA Relocation AND ADDITION TO GYM 2	-	-
				BASKETBALL FOAM PADS	1,000	1,000
				REPLACEMENT VINYL DIVIDER GYM CURTAIN IN GYM 1	-	-
				subtotal	7,000	7,000
	10061400	531700	Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS	300	300
				STAFF/FACILITY SHIRTS	300	300
				subtotal	600	600
				Community Center Total	\$ 28,350	\$ 37,940
Community Center - Special Events	10061400	521200	RCC00	Professional Services	700	700
				DISC JOCKEY (FATHER/DAUGHTER, COOKIES W/CLAUSES)	400	400
				ENTERTAINMENT (COOKIES WITH CLAUSES)	500	500
				ENTERTAINMENT (MOTHER/SON EVENT)	600	600
				ENTERTAINMENT (FATHER/DAUGHTER DAY)	300	600
				PHOTOGRAPHER FOR F/D DANCE	-	250
				DISC JOCKEY (OLD SOLDIERS DAY RACE)	-	1,800
				RACE MANAGEMENT & FINISH LINE	-	-
				subtotal	2,500	4,850
	10061400	522320	RCC00	Equipment Rental	1,500	2,000
				subtotal	1,500	2,000
	10061400	531100	RCC00	General Supplies & Materials	200	200
				DECORATIONS (COOKIES WITH CLAUSES)	-	4,250
				EVENT AWARDS, T-SHIRTS, WATER, OTHER FOOD (OLD SOLDIERS DAY RACE)	600	600
				DECORATIONS FOR F/D DANCE	1,600	1,600
				FOOD FOR EVENTS (COOKIES WITH CLAUSES, F/D DANCE, MOTHER/SON EVENT)	-	-
				subtotal	2,400	6,650
				Community Center (Special Events) Total	\$ 6,400	\$ 13,500
Community Center - Gymnastics	10061400	521200	RCC01	Professional Services	132,000	143,000
				INSTRUCTOR FOR RECREATIONAL GYMNASTICS - RELATED PROGRAMS	54,000	62,000
				INSTRUCTOR FOR TEAM GYMNASTICS - RELATED PROGRAMS	-	-
				subtotal	186,000	205,000
				Community Center (Gymnastics) Total	\$ 186,000	\$ 205,000
Community Center - Instructional Sports	10061400	521200	RCC02	Professional Services	30,000	30,000
				INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS	12,000	12,000
				INSTRUCTOR COSTS - RECREATIONAL VARIOUS PROGRAMS	23,000	23,000
				INSTRUCTOR COSTS - SPORTYKES	-	-
				subtotal	65,000	65,000
				Community Center (Instructional Sports) Total	\$ 65,000	\$ 65,000
Community Center - Performing Arts Programs	10061400	521200	RCC04	Professional Services	50,000	60,000
				INSTRUCTOR COST FOR YOUTH & ADULT	-	-
				subtotal	50,000	60,000
	10061400	522320	RCC04	Equipment Rental	2,000	2,000
				RENTAL & TECHNICIANS FEES FOR DANCE RECITAL	-	-
				subtotal	2,000	2,000
	10061400	531100	RCC04	General Supplies & Materials	400	400
				RECITAL SUPPLIES	-	-
				subtotal	400	400
				Community Center (Performing Arts) Total	\$ 52,400	\$ 62,400

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						FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title		Account Detail		
Community Center - Special Needs Programs	10061400	521200	RCC05	Professional Services	CAMP FIELD TRIPS	4,250	4,250
					<i>subtotal</i>	4,250	4,250
	10061400	522320	RCC05	Equipment Rental	LEASED BUS WITH AC FOR CAMP	8,000	8,000
					CAMP HAPPY HEARTS FACILITY RENTAL (LIONHEART SCHOOL)	5,000	5,000
					<i>subtotal</i>	13,000	13,000
	10061400	523860	RCC05	Maintenance Contracts	JANITORIAL SERVICES	-	-
					<i>subtotal</i>	-	-
	10061400	531100	RCC05	General Supplies & Materials	8 FIELD TRIPS INCLUDING ADMISSION	-	-
					CAMPER SHIRTS	1,000	1,000
					SUPPLIES FOR 8 WEEKS OF CAMP	5,400	5,400
<i>Community Center (Special Needs) Total</i>						\$ 23,650	\$ 23,650
Community Center - Youth Volleyball League	10061400	521200	RCC06	Professional Services	INSTRUCTOR FEES	4,225	6,000
	10061400	531100	RCC06	General Supplies & Materials	VOLLEYBALLS, NETS, ETC.	500	500
					<i>subtotal</i>	4,725	6,500
<i>Community Center (Youth Volleyball League) Total</i>						\$ 4,725	\$ 6,500
Community Center - Babysitter Boot Camp	10061400	521200	RCC07	Professional Services	INSTRUCTOR FEES	6,750	9,000
					<i>subtotal</i>	6,750	9,000
					<i>Community Center (Babysitter Boot Camp) Total</i>	\$ 6,750	\$ 9,000
Community Center - Outdoor Recreation	10061400	521200	RCC08	Professional Services	INSTRUCTOR COSTS - TREE CLIMBING	3,400	3,400
					2016 Operating Initiative (Event Expansion - see operating initiatives write-up)	25,000	25,000
					<i>subtotal</i>	28,400	28,400
					<i>Community Center (Outdoor Recreation) Total</i>	\$ 28,400	\$ 28,400
Adult Activity Center	10061450	522210		Equipment Repair & Maintenance	EQUIPMENT REPAIRS (KILN, etc.)	800	800
					REPAIR ICE MACHINE	-	-
					<i>subtotal</i>	800	800
	10061450	522250		Facility Repair & Maintenance	REPAIR/MAINTENANCE (e.g. FLOOR MAINTENANCE)	300	2,000
					PAINT LOBBY, HALL, MULTI PURPOSE ROOM, et.	-	7,500
					<i>subtotal</i>	300	9,500
	10061450	523400		Printing & Binding	EVENT SIGNAGE/BANNERS & BUILDING SIGNS	250	250
					<i>subtotal</i>	250	250
	10061450	523500		Employee Travel	ADULT ACTIVITY CENTER STAFF TRAVEL	1,500	1,500
					<i>subtotal</i>	1,500	1,500
	10061450	523700		Employee Training	ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT	400	400
					<i>subtotal</i>	400	400
	10061450	523860		Maintenance Contracts	WATER COOLER MAINTENANCE	-	-
					<i>subtotal</i>	-	-
	10061450	531100		General Supplies & Materials	BUSINESS CARDS & ENVELOPES	500	500
					OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID	4,500	4,500
					POSTAGE	1,000	1,000
					PRINTER & COPIER TONER	400	400
					<i>subtotal</i>	6,400	6,400

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Division/Project Title	Account Number		Title	Account Detail			
	10061450	531600	Small Equipment	FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL)		-	-
				GENERAL SMALL EQUIPMENT			
					subtotal	1,000	1,000
	10061450	531700	Employee Uniforms	SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)		400	400
				STAFF SHIRTS (FOR FACILITY TECHNICIAN)		75	75
				EMPLOYEE WORK BOOTS		100	100
				EMPLOYEE WORK PANTS		100	100
					subtotal	675	675
Adult Activity Center Total						\$ 11,325	\$ 20,525
Adult Activity Center - Special Events	10061450	521200	RAA00	Professional Services	MAGICIAN OR FACE PAINTER (BREAKFAST WITH SANTA)	300	500
					MAGICIAN/FACE PAINTER (EASTER EGG HUNT)	300	500
					SANTA & MRS. CLAUS	300	500
					subtotal	900	1,500
	10061450	522320	RAA00	Equipment Rental	INFLATABLES	-	-
					subtotal	-	-
	10061450	523400	RAA00	Printing & Binding	EVENT SIGNAGE	75	75
					subtotal	75	75
	10061450	531100	RAA00	General Supplies & Materials	BREAKFAST WITH SANTA GIVEAWAYS	200	200
					BREAKFAST WITH THE CLAUSES	300	300
					GAMES, PRIZES, EGGS (EGG HUNT)	1,650	1,650
					subtotal	2,150	2,150
Adult Activity Center (Special Events) Total						\$ 3,125	\$ 3,725
Adult Activity Center - Senior Recreational Programs	10061450	521200	RAA01	Professional Services	INSTRUCTOR FEES FOR WATER EXERCISE	1,000	-
					TRAVEL INITIATIVES (FUNDED THROUGH FEES)	60,000	30,000
					INSTRUCTOR FEES FOR ADULT FITNESS PROGRAMS INCLUDING OIGONG	3,000	9,500
					subtotal	64,000	39,500
	10061450	531100	RAA01	General Supplies & Materials	CERAMIC SUPPLIES	250	250
					STAIN GLASS SUPPLIES	250	250
					WOODWORK	250	250
					VETERANS APPRECIATION BREAKFAST DECORATIONS/GIVEAWAYS	1,000	1,000
					subtotal	1,750	1,750
Adult Activity Center (Senior Recreational Programs) Total						\$ 65,750	\$ 41,250
Adult Activity Center - Tennis	10061450	521200	RAA02	Professional Services	INSTRUCTOR FEES	12,000	20,000
					subtotal	12,000	20,000
	10061450	531100	RAA02	General Supplies & Materials	TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC)	1,000	1,000
					REPLACE WINDSCREENS	2,000	2,000
					subtotal	3,000	3,000
Adult Activity Center (Tennis) Total						\$ 15,000	\$ 23,000

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Equestrian Center	10061500 521200	Professional Services	STABLE LICENSE and LEAGUE OF AGRICULTURE & EQUINE FACILITY FEE		695	695
			<i>subtotal</i>		695	695
	10061500 522210	Equipment Repair & Maintenance	JUMP REPAIRS		1,500	1,500
			PMA'S REPAIRS TO GATOR & GOLF CART		500	500
			REPAIRS TO ARENA DRAGS & HAND EQUIPMENT		3,000	2,000
			REPAIRS TO FREEZERS/REFRIGERATORS		1,000	1,000
			REPAIRS TO PA SYSTEM OF OFFICES, BARNs, RINGS		2,000	2,000
			<i>subtotal</i>		8,000	7,000
	10061500 522240	Grounds Repair & Maintenance	EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR		25,000	25,000
			STALL MAINTENANCE GROUND R & M		2,000	2,000
			<i>subtotal</i>		27,000	27,000
	10061500 522250	Facility Repair & Maintenance	GENERAL REPAIR (STALLS, ELECTRICAL, etc.)		1,000	5,000
			<i>subtotal</i>		1,000	5,000
	10061500 522320	Equipment Rental	GENERAL RENTALS (PA SYSTEM, WATER TRAILER, etc.)		300	300
			<i>subtotal</i>		300	300
	10061500 523500	Employee Travel	EQUESTRIAN CENTER MGR TRAVEL EXPENSES		2,000	2,000
			<i>subtotal</i>		2,000	2,000
	10061500 523700	Employee Training	EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT		1,500	1,500
			<i>subtotal</i>		1,500	1,500
	10061500 523860	Maintenance Contracts	SHAVINGS, MANURE REMOVAL		120,000	120,000
			<i>subtotal</i>		120,000	120,000
	10061500 531100	General Supplies & Materials	GENERAL OFFICE SUPPLIES		200	200
			SHAVINGS		85,000	90,000
			<i>subtotal</i>		85,200	90,200
	10061500 531270	Fuel	EQUIPMENT FUEL		2,500	2,500
			<i>subtotal</i>		2,500	2,500
	10061500 531600	Small Equipment	GATOR/UTILITY VEHICLE		-	-
			HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS		2,000	2,000
			<i>subtotal</i>		2,000	2,000
	10061500 531700	Employee Uniforms	STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES		1,500	1,500
			<i>subtotal</i>		1,500	1,500
	10061500 542100	Machinery & Equipment	REPLACEMENT DRAG FOR REVEL 4-N-1 & CAB ENCLOSURE FOR GATOR		10,000	10,000
			<i>subtotal</i>		10,000	10,000
Equestrian Center Total					\$ 261,695	\$ 269,695
Wills Park Recreation Center	10061550 522250	Facility Repair & Maintenance	GYM FLOOR REFINISH		-	-
			EXTERIOR LIGHTING OF WPRC		1,200	1,200
			MULTI PURPOSE ROOM REFINISHING		600	600
			GENERAL FACILITY REPAIR/MAINTENANCE		2,500	4,000
			<i>subtotal</i>		4,300	5,800
	10061550 523500	Employee Travel	WILLS PARK TRAVEL		200	200
			<i>subtotal</i>		200	200
	10061550 523700	Employee Training	WILLS PARK PROFESSIONAL DEVELOPMENT		600	600
			<i>subtotal</i>		600	600

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Division/Project Title		Account Number		Title		Account Detail								
	10061550	523860		Maintenance Contracts							-	-		
						<i>subtotal</i>					-	-		
	10061550	531100		General Supplies & Materials		BASKETBALL, PING PONG, FOOSEBALL, POOL EQUIPMENT					250	250		
						BREAKROOM SUPPLIES					400	400		
						ENVELOPES, BUSINESS CARDS					350	350		
						JANITORIAL SUPPLIES					200	200		
						MEDICAL SUPPLIES					500	500		
						OFFICE SUPPLIES					2,000	2,000		
						POSTAGE					200	200		
						TONERS					200	200		
						<i>subtotal</i>					4,100	4,100		
	10061550	531700		Employee Uniforms		DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS					1,000	1,000		
						SEASONAL EMPLOYEES BACK PACKS					250	250		
						STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE)					250	250		
						<i>subtotal</i>					1,500	1,500		
	10061550	542100		Machinery & Equipment		MACHINERY (e.g. SECURITY CAMERA SYSTEM/INSTALLATION)					11,000	7,500		
						<i>subtotal</i>					11,000	7,500		
<i>Wills Park Recreation Center Total</i>											\$	21,700	\$	19,700
Wills Park Recreation Center - Special Events	10061550	521200	RWP00	Professional Services		ENTERTAINMENT (JULY 4TH & HALLOWEEN)					3,500	5,000		
						FIREWORKS (INCREASE BY \$5000 for 2016 SHOW)					30,000	30,000		
						<i>subtotal</i>					33,500	35,000		
	10061550	522240	RWP00	Grounds Repair & Maintenance		GENERAL GROUNDS REPAIRS					-	1,000		
						<i>subtotal</i>					-	1,000		
	10061550	522320	RWP00	Equipment Rental		INFLATABLES - TOUCH A TRUCK, JULY 4TH, HALLOWEEN					3,000	1,000		
						SOUND SYSTEM & STAGE FOR JULY 4TH					3,400	7,000		
						<i>subtotal</i>					6,400	8,000		
	10061550	531100	RWP00	General Supplies & Materials		CHILDREN'S EVENT GIVEAWAYS (JULY 4, HALLOWEEN)					500	500		
						SUPPLIES FOR JULY 4					1,500	1,500		
						SUPPLIES FOR SPECIAL EVENTS					1,300	1,300		
						<i>subtotal</i>					3,300	3,300		
	10061550	531700	RWP00	Employee Uniforms		STAFF & VOLUNTEER SHIRTS (JULY 4 300 & TOUCH A TRUCK 500)					2,500	2,500		
						<i>subtotal</i>					2,500	2,500		
<i>Wills Park Recreation Center (Special Events) Total</i>											\$	45,700	\$	49,800
Wills Park Recreation Center - Fitness Programs	10061550	521200	RWP01	Professional Services		INSTRUCTOR FEES (ZUMBA)					-	-		
						INSTRUCTOR FEES (KARATE)					13,000	13,000		
						INSTRUCTOR FEES (STEP AEROBICS)					10,000	10,000		
						INSTRUCTOR FEES (TENNIS)					21,000	21,000		
						INSTRUCTOR FEES (ADULT FITNESS)					4,200	4,200		
						INSTRUCTOR FEES (YOUTH FITNESS)					2,000	2,000		
						<i>subtotal</i>					50,200	50,200		

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061550 523300 RWP01	Advertising	FLYERS & PRESS RELEASES	150	150
			<i>subtotal</i>	150	150
	10061550 531100 RWP01	General Supplies & Materials	WILLS PARK TENNIS CLUB	750	750
			<i>subtotal</i>	750	750
			Wills Park Recreation Center (Fitness Programs) Total	\$ 51,100	\$ 51,100
Wills Park Recreation Center - Wills Park Day Camp	10061550 521200 RWP02	Professional Services	8 FIELD TRIPS	21,000	21,000
			<i>subtotal</i>	21,000	21,000
	10061550 522320 RWP02	Equipment Rental	BUS SERVICE	20,000	20,000
			INFLATABLES	1,000	1,000
			<i>subtotal</i>	21,000	21,000
	10061550 531100 RWP02	General Supplies & Materials	ART & CRAFT SUPPLIES	2,000	2,000
			BOARD GAMES, BALLS, BATS, ETC.	3,500	3,500
			PARENT HANDBOOK & REGISTRATION FORMS	350	350
			PARTICIPANT T-SHIRTS	2,550	2,550
			<i>subtotal</i>	8,400	8,400
			Wills Park Recreation Center (Day Camp) Total	\$ 50,400	\$ 50,400
Webb Bridge Park Athletic Fields	10061700 522210	Equipment Repair & Maintenance	VARIOUS EQUIPMENT SUPPLIES	750	750
			<i>subtotal</i>	750	750
	10061700 522240	Grounds Repair & Maintenance	BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC)	5,000	5,000
			BALL FIELD & TENNIS LIGHT REPAIRS	5,000	5,000
			CHALK & FIELD PAINT	4,000	4,000
			FENCE REPAIRS	4,500	4,500
			GENERAL GROUNDS REPAIRS	-	10,000
			INFIELD IRRIGATION ON BASEBALL FIELDS	4,500	4,500
			LAKE/IRRIGATION PUMP/REPAIR EXPENSES	4,500	4,500
			MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC)	4,500	4,500
			SEPTIC TANK PUMPING	3,000	3,000
			SOD FOR SOCCER/BASEBALL FIELDS	23,000	23,000
			TREE REMOVAL	5,000	5,000
			STRIPING OF IN-PARK ROADWAY	-	5,000
			<i>subtotal</i>	63,000	78,000
	10061700 522250	Facility Repair & Maintenance	LIGHT BULBS	150	150
			PAINT	150	150
			<i>subtotal</i>	300	300
	10061700 522320	Equipment Rental	AUGER, LIFTS, ETC.	750	750
			<i>subtotal</i>	750	750
	10061700 523500	Employee Travel	WEBB BRIDGE PARK TRAVEL	750	750
			<i>subtotal</i>	750	750
	10061700 523700	Employee Training	WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT	500	500
			<i>subtotal</i>	500	500
	10061700 523860	Maintenance Contracts		-	-
			<i>subtotal</i>	-	-

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10061700	531100	General Supplies & Materials	BASEBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	-	-
				ENVELOPES, BUSINESS CARDS	75	75
				JANITORIAL SUPPLIES	250	250
				MEDICAL SUPPLIES	300	300
				OFFICE SUPPLIES	100	100
				subtotal	725	725
	10061700	531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS	4,000	4,000
				subtotal	4,000	4,000
	10061700	531700	Employee Uniforms	STANDARD UNIFORMS	750	750
				EMPLOYEE WORK BOOTS	350	350
				subtotal	1,100	1,100
	10061700	542100	Machinery & Equipment	EQUIPMENT	3,500	10,000
				PHASE III SEPTIC PUMPS REPLACED	15,000	-
				subtotal	18,500	10,000
Webb Bridge Park (Athletic Fields) Total					\$ 90,375	\$ 96,875
North Park Athletic Fields	10061750	522210	Equipment Repair & Maintenance	SMALL EQUIPMENT REPAIRS	750	750
				subtotal	750	750
	10061750	522240	Grounds Repair & Maintenance	GENERAL REPAIR/MAINTENANCE	30,000	25,000
				SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)	20,000	20,000
				SEPTIC TANK PUMPING (7 TANKS)	-	5,000
				ASPHALT TRAIL REPAIR	-	-
				CONCRETE REPAIR/REPLACEMENT	-	-
				PARKING LOT STRIPPING	-	-
				subtotal	50,000	50,000
	10061750	522250	Facility Repair & Maintenance	LIGHT BULBS	150	150
				PAINTING	150	150
				subtotal	300	300
	10061750	522320	Equipment Rental	LIFT/AUGERS/ETC.	2,000	2,000
				PORT - A - LETS	4,000	4,000
				subtotal	6,000	6,000
	10061750	523500	Employee Travel	COGBURN RD PARK TRAVEL	250	250
				subtotal	250	250
	10061750	523700	Employee Training	NORTH PARK PROFESSIONAL DEVELOPMENT	500	500
				subtotal	500	500
	10061750	531100	General Supplies & Materials	BOTTLED WATER & CUPS	-	-
				ENVELOPES, BUSINESS CARDS	75	75
				FIRST AID SUPPLIES	1,000	1,000
				JANITORIAL SUPPLIES	250	250
				OFFICE SUPPLIES	100	100
				subtotal	1,425	1,425
	10061750	531600	Small Equipment	GENERAL SMALL EQUIPMENT	12,000	5,000
				subtotal	12,000	5,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail			
	10061750 531700	Employee Uniforms	STANDARD UNIFORMS		1,000	1,000
			EMPLOYEE WORK BOOTS		750	750
				subtotal	1,750	1,750
	10061750 542100	Equipment	BATTING CAGE AT FIELD 7		-	8,000
			TRASH RECEPTACLES		-	6,000
				subtotal	-	14,000
North Park (Athletic Fields) Total					\$ 72,975	\$ 79,975
Rock Mill Park/ Greenway	10061800 522210	Equipment Repair & Maintenance	CHAIN SAW SHARPENING/REPAIRS, ETC		1,500	1,500
				subtotal	1,500	1,500
	10061800 522240	Grounds Repair & Maintenance	GROUND REPAIRS FOR GREENWAY AND UNION HILL		10,000	10,000
			TREE REMOVAL SERVICE		10,000	10,000
			LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft @ \$40.00 ft.		4,800	5,000
			GREENWAY TRAIL, BRIDGE REPAIRS, BOARDWALK REPAIRS		15,000	15,000
			SOD FOR WINDWARD SOCCER FIELD		5,000	5,000
			PAVILION STAINING/SEALING		-	8,000
				subtotal	44,800	53,000
	10061800 522250	Facility Repair & Maintenance	LIGHT BULBS (Rock Mill & Union Hill)		1,000	1,000
			PAINT		500	500
				subtotal	1,500	1,500
	10061800 522320	Equipment Rental	DUST MOPS FOR UNION HILL		1,000	1,000
			LIFT/AUGERS/ETC.		500	500
			PORT - A - LETS (GW & WS)		2,500	2,500
				subtotal	4,000	4,000
	10061800 523500	Employee Travel	ROCK MILL PARK/GREENWAY TRAVEL		750	750
				subtotal	750	750
	10061800 523700	Employee Training	ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT		750	750
				subtotal	750	750
	10061800 531100	General Supplies & Materials	ENVELOPES, BUSINESS CARDS		50	50
			FIRST AID SUPPLIES (ROCK MILL & UNION HILL)		500	500
			JANITORIAL SUPPLIES		250	250
			OFFICE SUPPLIES		200	200
				subtotal	1,000	1,000
	10061800 531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS		2,500	2,500
				subtotal	2,500	2,500
	10061800 531700	Employee Uniforms	STANDARD UNIFORMS		1,250	1,250
			WORK BOOTS		500	500
				subtotal	1,750	1,750
	10061800 542100	Equipment	TRASH RECEPTACLES		-	5,500
				subtotal	-	5,500
Rock Mill Park/Greenway Total					\$ 58,550	\$ 72,250

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2016 Adopted Budget	FY 2017 Recommended Budget
SPECIAL EVENTS	10061900 521200	Professional Services	Fulton County Board of Education - Parking Lot		1,000	1,000
			FlipsFilm Annual Renewal		500	500
			Meer Electrical		1,400	1,400
				subtotal	\$ 2,900	\$ 2,900
	10061900 522320	Equipment Rental	Self Storage		250	250
			Event Boxes		1,900	1,900
				subtotal	\$ 2,150	\$ 2,150
	10061900 523300	Advertising	Advertising		200	200
				subtotal	\$ 200	\$ 200
	10061900 523400	Printing and Binding	Envelopes, Business Cards, etc.		525	525
				subtotal	\$ 525	\$ 525
	10061900 523500	Employee Travel	Local Mileage & Travel		1,300	1,300
				subtotal	\$ 1,300	\$ 1,300
	10061900 523700	Employee Training	Association Membership Fees		500	800
			Professional Development - IFEA conference		2,800	5,750
				subtotal	\$ 3,300	\$ 6,550
	10061900 523860	Maintenance Contracts	Copier Maintenance		1,200	1,200
				subtotal	\$ 1,200	\$ 1,200
	10061900 531100	General Supplies & Materials	Special Events Subscriptions		250	250
			Office Supplies		2,800	2,800
			Postage Allocation		250	250
			Lunch/Dinner Meetings w/ Organizations		250	250
				subtotal	\$ 3,550	\$ 3,550
	10061900 531200	Misc Utilities	Trash Service - (2) Permanent Dumpsters Downtown		1,500	1,500
				subtotal	\$ 1,500	\$ 1,500
	10061900 531230	Electricity	Georgia Power		13,000	12,000
				subtotal	\$ 13,000	\$ 12,000
	10061900 531600	Small Equipment	Misc Small Equipment		-	-
				subtotal	\$ -	\$ -
	10061900 532400	Non-Recurring Expenses	Rebranding Initiative		-	-
				subtotal	\$ -	\$ -
Special Events Total					\$ 29,625	\$ 31,875
DOWNTOWN DECORATIONS RSE00	10061900 521200 RSE00	Professional Services	Electric Hook Up for Tree		500	500
			Holiday Wreaths for City Hall/ Downtown		600	600
			Downtown Seasonal Improvements		30,000	30,000
			Holiday Decorating/Lighting - Install & Removal		40,000	40,000
				subtotal	\$ 71,100	\$ 71,100
	10061900 531100 RSE00	General Supplies	Hay & Delivery - Fall Decorations and Downtown Lamp Post Banners		1,200	2,450
				subtotal	\$ 1,200	\$ 2,450
	10061900 531230 RSE00	Electric	Electricity - Infrastructure		-	-
				subtotal	\$ -	\$ -
Special Events (Downtown Decorations) Total					\$ 72,300	\$ 73,550

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City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget		
Division/Project Title	Account Number		Title	Account Detail					
ALPHARETTA ARTS STREETFEST RSE01	10061900 521200 RSE01		Professional Services	Professional Event Planning		20,000	20,000		
				Entertainment & Recycling Art Vendor		6,000	5,000		
				Zapplication Process to Obtain Artists		2,200	-		
				Jurors Fees		550	-		
				Graphic Designer		2,450	-		
				Photographer		-	-		
				Street Sweeper		25	250		
				Security Overnight		750	1,125		
				Stage, Sound & Lighting		8,500	5,000		
				On Site Staff for Electrical Services		1,500	1,500		
						subtotal	\$	41,975	\$
	10061900 522320 RSE01		Equipment Rental	Portable Toilets		750	1,000		
				Dumpsters & Recycling Bins		550	550		
				Tents, Tables, Chairs & Two Way Radios		3,000	2,000		
			subtotal	\$	4,300	\$	3,550		
	10061900 523300 RSE01		Advertising	Event, Road Closings, Online, Etc.		14,500	14,500		
			subtotal	\$	14,500	\$	14,500		
	10061900 523400 RSE01		Printing and Binding	Applications & Business Cards		300	300		
				Lamp Post Banners Downtown		1,500	1,500		
				Programs & Flyers		750	750		
			subtotal	\$	2,550	\$	2,550		
	10061900 531100 RSE01		General Supplies	Mailings & Postage		500	-		
				Various Supplies Children's Area, Skirting, Artist Bags		1,000	2,000		
				Jurors Breakfast and Dinner/Artist's Breakfast		750	-		
			subtotal	\$	2,250	\$	2,000		
	10061900 531230 RSE01		Electric	Temporary Electricity - Infrastructure		-	-		
			subtotal	\$	-	\$	-		
Special Events (Alpharetta Arts Streetfest) Total						\$	65,575	\$	55,475
SCARECROW HARVEST/ BREW MOON FEST (OCTOBER) RSE02	10061900 521200 RSE02		Professional Services	On Site Staff for Electrical Services		1,100	1,100		
				Entertainment		4,100	4,100		
				Graphic Designer		2,000	2,000		
				Photographer		-	-		
				Stage, Sound & Lighting / Stage Mgmt		5,800	5,800		
				Commercial Sweeping		425	425		
						subtotal	\$	13,425	\$
	10061900 522320 RSE02		Equipment Rental	Portable Toilets		1,100	1,100		
				Dumpsters & Recycling Bins		-	-		
				Tents, Tables, Chairs & Two Way Radios		1,300	1,300		
			subtotal	\$	2,400	\$	2,400		
	10061900 523300 RSE02		Advertising	Event, Road Closings, Online Etc.		2,600	2,600		
			subtotal	\$	2,600	\$	2,600		
	10061900 523400 RSE02		Printing and Binding	Flyers, & Awards		1,000	1,000		
				New Lamp Post Banners Downtown		1,500	1,500		
						subtotal	\$	2,500	\$

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City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061900 531100 RSE02	General Supplies	Car Detail	150	150
			Hay Delivery for Staging of Scarecrows	3,300	3,300
			Mailings & Postage	200	200
			Various Supplies Children's Area, Skirting	1,000	1,000
			Volunteers - snacks	200	200
			subtotal	\$ 4,850	\$ 4,850
			Special Events (Scarecrow Harvest) Total	\$ 25,775	\$ 25,775
MAYOR'S CHALLENGE RSE03	10061900 521200 RSE03	Professional Services	Street Sweeper	400	400
			Meer Electric	1,000	1,000
			subtotal	\$ 1,400	\$ 1,400
	10061900 522320 RSE03	Equipment Rental	Portable Toilets	750	750
			Dumpsters & Recycling Bins	-	-
			Tables, Tents and Chairs	200	200
			subtotal	\$ 950	\$ 950
	10061900 523300 RSE03	Advertising	Advertising	175	175
			subtotal	\$ 175	\$ 175
			Special Events (Mayor's Challenge) Total	\$ 2,525	\$ 2,525
OLD SOLDIER'S DAY RSE04	10061900 521200 RSE04	Professional Services	Parade Transportation - Trolley, Shuttle, Golf Carts	2,000	2,000
			Graphic Designer	60	60
			Meer Electric	-	-
			Misc Adjustment	-	-
			Photographer	325	325
			Street Sweeper	425	425
			Stage, Sound & Lighting	1,000	1,000
			2016 Operating Initiative (Event Expansion - see operating initiatives write-up)	1,500	1,500
			subtotal	\$ 5,310	\$ 5,310
	10061900 522320 RSE04	Equipment Rental	Dumpsters & Recycling Bins	-	-
			Portable Toilets	600	600
			Radios	240	240
			Golf Carts	1,500	1,500
			Tables, Tents and Chairs	250	250
			2016 Operating Initiative (Event Expansion - see operating initiatives write-up)	3,000	1,500
			subtotal	\$ 5,590	\$ 4,090
	10061900 523300 RSE04	Advertising	Event, Road Closings, Etc.	2,500	2,500
			subtotal	\$ 2,500	\$ 2,500
	10061900 523400 RSE04	Printing and Binding	Photos, Applications	1,100	1,100
			Posters, Flyers, Programs - Brochures & Inserts	1,000	1,000
			Lamp Post Banners for Downtown	3,000	1,500
			subtotal	\$ 5,100	\$ 3,600
	10061900 531100 RSE04	General Supplies	General Supplies	2,200	2,200
			Postage	250	250
			T-shirts from American Legion	325	325
			Volunteer Snacks	150	150
			Flags for Street to signify new location	-	-
			2016 Operating Initiative (Event Expansion - see operating initiatives write-up)	2,000	2,000
			subtotal	\$ 4,925	\$ 4,925
			Special Events (Old Soldier's Day) Total	\$ 23,425	\$ 20,425

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City of Alpharetta

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Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget		
Division/Project Title	Account Number		Title		Account Detail				
TASTE OF ALPHARETTA RSE05	10061900 521200 RSE05		Professional Services		Professional Event Planning	23,000	23,000		
					Entertainment	5,000	5,000		
					Buses/Shuttles	1,500	1,500		
					Credit Card Fees	1,575	1,575		
					Graphic Designer	3,000	3,000		
					TOA Vendor Payout	80,000	80,000		
					Photographer	500	500		
					Stage, Sound & Lighting	13,000	13,000		
					Street Sweeper	1,050	1,050		
					On Site Staff & Temporary Electrical Services	9,000	9,000		
					subtotal	\$	137,625	\$	137,625
	10061900 522320 RSE05		Equipment Rental		Portable Toilets	4,000	4,000		
					LED Screen	2,000	2,000		
					Golf Carts	1,000	1,000		
					Kitchen Equipment for Competition	2,000	2,000		
					Two Way Radios	400	400		
					Tents, Tables, Chairs & Competition Stage	20,000	20,000		
	subtotal	\$	29,400	\$	29,400				
	10061900 523300 RSE05		Advertising		Events, Road Closings, Mobile Apps, Etc	7,500	9,000		
	subtotal	\$	7,500	\$	9,000				
	10061900 523400 RSE05		Printing and Binding		Poster, Map, Application, Flyers, Brochures	2,000	2,000		
					Tickets	2,600	2,600		
					Ground Banners, Kiosks, Stages, Flags	5,000	5,000		
					Lamp Post Banners for Downtown	1,500	1,500		
					subtotal	\$	11,100	\$	11,100
	10061900 531100 RSE05		General Supplies		Car Detail	150	150		
					Mailings & Postage	1,000	1,000		
					General Supplies	900	900		
					TOA Sponsor Books	100	100		
					Awards	2,000	2,000		
					T-Shirts	4,500	4,500		
					Volunteers Food - Breakfast, Lunch, & Judges Lunch	1,000	1,000		
					subtotal	\$	9,650	\$	9,650
	10061900 531230 RSE05		Electric		Temporary Electricity - Infrastructure	-	-		
	subtotal	\$	-	\$	-				
Special Events (Taste of Alpharetta) Total						\$	195,275	\$	196,775
TREE LIGHTING RSE06	10061900 521200 RSE06		Professional Services		Entertainment - Elves (\$500 per Saturday)	3,000	3,000		
					Santa - Derrel E Perry	-	1,200		
					On Site Staff for Temporary Electrical Services	1,500	1,500		
					Trolley	600			
					Graphic Designer	2,500	2,500		
					Music Performance	600			
					Photographer	350			
					Stage & Sound Lighting	6,800	6,800		
					On-Site Staff for General Logistics (\$150 per Sat)	3,000	3,000		
					Commercial Sweeping	500	500		
					subtotal	\$	18,850	\$	18,500

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City of Alpharetta

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Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061900 522320 RSE06	Equipment Rental	Portable Toilets (\$250 per Saturday)	2,100	2,100
			Tents, Tables, Chairs	8,100	8,100
			Radios	300	300
			Snow Playground 50x50	10,000	15,000
			Fencing for lines	2,000	2,000
			Rentals/Lighting for Log Cabin Tours	600	600
			LED Display	2,000	2,000
			Photo Booth Snow Globe	4,500	2,000
			subtotal	\$ 29,600	\$ 32,100
	10061900 523300 RSE06	Advertising	Event, Road Closings, Etc.	3,000	3,000
			subtotal	\$ 3,000	\$ 3,000
	10061900 523400 RSE06	Printing and Binding	Lamp Post Banners for Downtown	1,500	1,500
			Programs, Posters & Flyers	1,750	1,750
			subtotal	\$ 3,250	\$ 3,250
	10061900 531100 RSE06	General Supplies	Dumpsters & Recycling Bins	300	300
			General Supplies	2,000	2,000
			Volunteer Snacks	400	400
			subtotal	\$ 2,700	\$ 2,700
			Special Events (Tree Lighting) Total	\$ 57,400	\$ 59,550
LAZY LOG CABIN DAYS RSE07	10061900 521200 RSE07	Professional Services	Entertainment & Historic Demonstrations	1,300	1,300
			Photographer	-	-
			subtotal	\$ 1,300	\$ 1,300
	10061900 522320 RSE07	Equipment Rental	The Rental Place	300	300
			Dumpsters & Recycling Bins	250	250
			Wheat Straw & Pumpkins - Hay & Delivery	200	200
			subtotal	\$ 750	\$ 750
	10061900 523300 RSE07	Advertising	Event, Road Closings, Etc.	-	-
			subtotal	\$ -	\$ -
	10061900 531100 RSE07	General Supplies	Supplies - Children's Area	200	200
			Volunteer Snacks	50	50
			subtotal	\$ 250	\$ 250
			Special Events (Lazy Log Cabin Days) Total	\$ 2,300	\$ 2,300
MOVIES ON MILTON RSE09	10061900 521200 RSE09	Professional Services	Photographer	250	
			Stage & Sound Lighting	2,000	
			Meer Electric	750	
			Graphic Designer	500	
			subtotal	\$ 3,500	
	10061900 522320 RSE09	Equipment Rental		700	
			Tents, Tables, Chairs	650	
			subtotal	\$ 1,350	
	10061900 523300 RSE09	Advertising		2,000	
			subtotal	\$ 2,000	
	10061900 523400 RSE09	Printing and Binding		750	
			subtotal	\$ 750	
	10061900 531100 RSE09	General Supplies		400	
			subtotal	\$ 400	
	10061900 531230 RSE09	Electric Utilities		2,000	
			subtotal	\$ 2,000	
			Special Events (Movies on Milton) Total	\$ 10,000	\$ -

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number			Title	Account Detail		
ART IN THE PARK RSE10	10061900	521200	RSE10	Professional Services	On Site Staff for Temporary Electrical Services	700	700
					Sweeping/Cleaning Services	-	-
					subtotal	\$ 700	\$ 700
Special Events (Art in the Park) Total						\$ 700	\$ 700
DOWNTOWN EUROPEAN MARKET RSE12	10061900	521200	RSE12	Professional Services	On Site Staff for Temporary Electrical Services	750	750
					Commercial Sweeping	350	350
					Production Group	2,500	2,500
	subtotal	\$ 3,600	\$ 3,600				
	10061900	522320	RSE12	Equipment Rental	Portable Toilets	950	950
					Dumpsters & Recycling Bins	150	150
					Tents, Tables, Chairs	1,000	1,000
	subtotal	\$ 2,100	\$ 2,100				
	10061900	523300	RSE12	Advertising		1,300	1,300
					subtotal	\$ 1,300	\$ 1,300
	10061900	523400	RSE12	Printing and Binding		-	-
					subtotal	\$ -	\$ -
	10061900	531100	RSE12	General Supplies		50	50
					subtotal	\$ 50	\$ 50
	Special Events (Downtown European Market) Total						\$ 7,050
WIRE & WOOD RSE13	10061900	521200	RSE13	Professional Services	Photographer - Photo Booth	1,000	1,000
					Graphic Designer	1,500	1,500
					Event Production Company	16,500	21,500
					Commercial Sweeping	425	800
					Entertainment	5,000	2,000
					On Site Staff for Temporary Electrical Services	2,200	2,200
					Stage, Light and Sound	12,300	23,000
					subtotal	\$ 38,925	\$ 52,000
	10061900	522320	RSE13	Equipment Rental	Portable Toilets	2,000	3,500
					Fencing Rental	-	4,000
					Golf Carts	-	1,500
					Land Rental	-	2,000
					Radios	-	500
					Tents, Tables, Chairs	5,300	7,500
	subtotal	\$ 7,300	\$ 19,000				
	10061900	523300	RSE13	Advertising		3,800	1,500
					subtotal	\$ 3,800	\$ 1,500
	10061900	523400	RSE13	Printing and Binding	Lamp Post Banners	3,600	6,000
					subtotal	\$ 3,600	\$ 6,000
	10061900	531100	RSE13	General Supplies	Lunch Meetings, T-Shirts, 2 Day Artist Hospitality Tent/Volunteers	1,300	1,300
subtotal					\$ 1,300	\$ 1,300	
10061900	531230	RSE13	Electric Utilities		-	2,500	
				subtotal	\$ -	\$ 2,500	
Special Events (Wire & Wood) Total						\$ 54,925	\$ 82,300
FARMER'S MARKET RSE14	10061900	521200	RSE14	Professional Services		-	-
					subtotal	\$ -	\$ -
	10061900	522320	RSE14	Equipment Rental	Portable Toilets	750	750
Special Events (Farmers Market) Total						\$ 750	\$ 750

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

						FY 2016 Adopted Budget	FY 2017 Recommended Budget			
Division/Project Title	Account Number			Title	Account Detail					
RESTHAVEN CEMETERY TOURS RSE15	10061900	521200	RSE15	Professional Services	On Site Staff for Temporary Electrical Services	450	450			
					Photographer	300	300			
					Stage & Sound Lighting	3,050	3,050			
					Theatrical Company, Writers, Actors, Costumes	7,000	7,000			
					Resthaven Cemetery History	600	600			
					Graphic Designer	500	500			
					subtotal	\$	11,900	\$	11,900	
	10061900	522320	RSE15	Equipment Rental	Portable Toilets	100	100			
					Tents, Tables, Chairs	1,800	1,800			
					Dumpsters & Recycling Bins	100	100			
	10061900	523300	RSE15	Advertising		1,900	1,900			
					subtotal	\$	1,900	\$	1,900	
	10061900	523400	RSE15	Printing and Binding		500	500			
						subtotal	\$	500	\$	500
							600	600		
						subtotal	\$	600	\$	600
	Special Events (Resthaven Cemetery Tours) Total						\$	16,900	\$	16,900
SNOW ON THE SQUARE RSE17	10061900	521200	RSE17	Professional Services	Photographer	225				
					Derrel E Perry	450				
						subtotal	\$	675	\$	-
						10061900	522320	RSE17	Equipment Rental	SnowKings LLC
						subtotal	\$	5,000	\$	-
	10061900	523300	RSE17	Advertising						
						subtotal	\$	-	\$	-
10061900						531100	RSE17	General Supplies		175
					subtotal	\$	175	\$	-	
Special Events (Snow on the Square #1) Total						\$	5,850	\$	-	
BREW MOON FEST (JUNE) RSE19	10061900	521200	RSE19	Professional Services	Stage & Sound Lighting	5,800	5,800			
					On Site Staff for Temporary Electrical Services	600	600			
						subtotal	\$	6,400	\$	6,400
						10061900	522320	RSE19	Equipment Rental	
						subtotal	\$	1,000	\$	1,000
	10061900	531230	RSE19	Electric Utilities		500	500			
					subtotal	\$	500	\$	500	
Special Events (Brew Moon Fest - June) Total						\$	7,900	\$	7,900	
UGA GAME ON MILTON RSE20	10061900	521200	RSE20	Professional Services	Stage & Sound & LED Screen (2 events @ \$4,650 each)	9,300	4,650			
					On Site Staff for Temporary Electrical Services	1,150	750			
					Photographer	425	300			
					Graphic Designer	600	300			
					Better Moonwalks	1,100	600			
					Face Painting Sept 7 & Nov 2nd	1,000	500			
					Commercial Sweeping	400	400			
					subtotal	\$	13,975	\$	7,500	
	10061900	522320	RSE20	Equipment Rental	Portable Toilets	1,200	700			
					Dumpsters & Recycling Bins	-	-			
					Tents, Tables, Chairs	2,700	2,000			
					subtotal	\$	3,900	\$	2,700	

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061900 523300 RSE20	Advertising		2,500	2,000
			<i>subtotal</i>	\$ 2,500	\$ 2,000
	10061900 523400 RSE20	Printing and Binding		600	600
			<i>subtotal</i>	\$ 600	\$ 600
	10061900 531100 RSE20	General Supplies		1,260	600
			<i>subtotal</i>	\$ 1,260	\$ 600
			<i>Special Events (UGA Game on Milton) Total</i>	\$ 22,235	\$ 13,400
ALPHARETTA THURSDAY NIGHTS RSE23	10061900 521200 RSE23	Professional Services		-	-
		Entertainment		9,500	9,500
		On Site Staff for Temporary Electrical Services		500	500
		2016 Operating Initiative (Event Expansion - see operating initiatives write-up)		4,000	4,000
			<i>subtotal</i>	\$ 14,000	\$ 14,000
	10061900 522320 RSE23	Equipment Rental		7,000	7,000
		Tables, Tents and Chairs		-	-
		Dumpsters & Recycling Bins		-	-
		Moonwalks		-	-
		Portable Toilets		1,500	1,500
		2016 Operating Initiative (Event Expansion - see operating initiatives write-up)		16,750	16,750
			<i>subtotal</i>	\$ 25,250	\$ 25,250
	10061900 523300 RSE23	Advertising		3,000	3,000
			<i>subtotal</i>	\$ 3,000	\$ 3,000
	10061900 523400 RSE23	Printing and Binding		2,500	2,500
			<i>subtotal</i>	\$ 2,500	\$ 2,500
	10061900 531100 RSE23	General Supplies		500	500
			<i>subtotal</i>	\$ 500	\$ 500
	10061900 531230 RSE23	Electric Utilities		-	-
			<i>subtotal</i>	\$ -	\$ -
			<i>Special Events (Alpharetta Thursday Nights) Total</i>	\$ 45,250	\$ 45,250
Parks Maintenance	10061950 521200	Professional Services	UTILITY LOCATES IN ALL PARKS	3,000	3,000
			<i>subtotal</i>	3,000	3,000
	10061950 522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIRS	5,000	7,000
			PMA'S ENGINE REPAIRS, ETC.	20,000	20,000
			TIRES, TIRE SERVICE	8,000	8,000
			<i>subtotal</i>	33,000	35,000
	10061950 522240	Grounds Repair & Maintenance	ASPHALT TOPPING FOR WALKING TRAIL REPAIRS	20,000	30,000
			GENERAL GROUNDS MAINTENANCE	80,000	70,000
			CONCRETE REPAIR/REPLACEMENT	-	-
			PARKING LOT STRIPPING (WILLS PARK REC CTR/COMM CTR/CRABAPPLE)	-	-
			PAVILION STAINING/SEALING	-	10,000
			<i>subtotal</i>	100,000	110,000
	10061950 522250	Facility Repair & Maintenance	TOTAL PARKS MAINTENANCE	80,000	80,000
			<i>subtotal</i>	80,000	80,000
	10061950 522320	Equipment Rental	DUST MOPS & DOOR MATS	1,000	1,000
			PORT-A-LETS FOR JULY 4TH AT WILLS PARK	2,000	2,000
			RENTAL OF SOD CUTTERS, PACKERS, LIFTS	1,000	1,000
			<i>subtotal</i>	4,000	4,000

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2016 Adopted Budget	FY 2017 Recommended Budget
	10061950 52300	Printing & Binding	PARK SIGN REPLACEMENT		9,000	9,000
				subtotal	9,000	9,000
	10061950 523500	Employee Travel	PARKS MAINTENANCE TRAVEL		1,500	1,500
				subtotal	1,500	1,500
	10061950 523700	Employee Training	PARK MAINTENANCE PROFESSIONAL DEVELOPMENT		1,500	1,500
				subtotal	1,500	1,500
	10061950 523860	Maintenance Contracts	CLEANING OF PARK RESTROOMS		21,000	21,000
			HVAC		25,000	25,000
			DOWNTOWN PLANTERS		75,000	75,000
			LANDSCAPE SERVICE (ADDED Milton Center)		208,560	208,560
				subtotal	329,560	329,560
	10061950 531100	General Supplies & Materials	FIRST AID SUPPLIES FOR WILLS PARK		2,000	2,000
			GENERAL OFFICE SUPPLIES		3,000	3,000
			LETTERHEAD, ENVELOPES, BUSINESS CARDS		500	500
			PAPER PRODUCTS, CLEANING SUPPLIES, TRASH BAGS		58,450	58,450
			TONER CARTRIDGES		750	750
			WATER CUPS		300	300
				subtotal	65,000	65,000
	10061950 531270	Fuel	GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT		17,000	13,000
				subtotal	17,000	13,000
	10061950 531600	Small Equipment	HAND TOOLS & SMALL EQUIPMENT		10,000	10,000
				subtotal	10,000	10,000
	10061950 531700	Employee Uniforms	STANDARD UNIFORMS		2,000	2,000
			SAFETY SHOES		1,350	1,350
			SEASONAL EMPLOYEE UNIFORMS		200	200
			STAFF SHIRTS		500	500
			UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES)		1,500	1,500
				subtotal	5,550	5,550
	10061950 542100	Machinery & Equipment	TOW-BEHIND BLOWER		-	-
			BENCHES		-	-
			GENERAL M & E		5,000	5,000
				subtotal	5,000	5,000
Parks Maintenance Total					\$ 664,110	\$ 672,110

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Parks Maintenance - Playground Maintenance	10061950	522240	RPM00	Grounds Repair & Maintenance	GROUNDS PLAYGROUND MAINTENANCE	23,000	23,000
					SEAL WOOD ON WACKY WORLD & WEBB ZONE	2,000	2,000
					<i>subtotal</i>	<i>25,000</i>	<i>25,000</i>
	10061950	531600	RPM00	Small Equipment	REPLACEMENT PARTS FOR PLAYGROUND EQUIP	2,500	2,500
					<i>subtotal</i>	<i>2,500</i>	<i>2,500</i>
	10061950	542100	RPM00	Machinery & Equipment	REPLACEMENT PARTS FOR PLAYGROUND EQUIP	4,000	10,000
					<i>subtotal</i>	<i>4,000</i>	<i>10,000</i>
<i>Parks Maintenance (Playground Maintenance) Total</i>						\$ 31,500	\$ 37,500
City Center Park Maintenance	10061950	522240	RPM01	Grounds Repair & Maintenance	DRAINAGE IMPROVEMENTS	-	5,000
					FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL	-	20,000
					<i>subtotal</i>	<i>-</i>	<i>25,000</i>
	10061950	523860	RPM01	Maintenance Contracts	CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY)	160,500	140,000
					<i>subtotal</i>	<i>160,500</i>	<i>140,000</i>
<i>City Center Park Maintenance Total</i>						\$ 160,500	\$ 165,000
<i>Recreation and Parks Department Total</i>						\$ 3,992,134	\$ 4,178,444

PERFORMANCE MEASUREMENTS

Recreation & Parks - Rec Admin						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Recreation & Parks turnover percentage	5.70%	10.00%	4%	4%	6%	4%
Maintain CAPRA accreditation *	yes	yes	yes	yes	yes	yes
Semi-Annual Leisure Guide distribution (per season)	2,500	2,500	2,500	2,500	2,500	2,500
Annual Activity Enrollments as in RecWare and ActiveNet	30,525	29,485	14,877	9,668	28,500	28,500
# of Part-time hours used	45,370.00	43,394.25				
# of purchase orders managed	178	195	190	87	100	100
<i>* CAPRA = Commission for</i>						
Personnel Assigned:	4.0 FTE	4.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks
	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director	Deputy Director
	Office Manager	Office Manager	Office Manager	Office Manager	Office Manager	Office Manager
	Customer Service Rep (1)	Customer Service Rep (1)	Customer Service Rep (1)	Customer Service Rep (1)	Customer Service Rep (1)	Customer Service Rep (1)
			Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator

Recreation & Parks - Adult Activity						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Total # of Participants per year*	12,954	17,989	22,703	13,028	24,000	27,000
(Res / Non-Res)	2541/10413	4072/13917	6462/16241	5483/7545	8000/16000	9000/18000
Total # of Building rentals	50	65	65	29	70	70
Total # of Day trips taken	145	105	107	47	125	125
Total # of Overnight trips taken using City buses	2	4	0	1	4	4
Personnel Assigned:	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE
Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II
Program Coord.	Program Coord	Program Coord	Recreation Coord	Recreation Coord	Recreation Coord	Recreation Coord
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I
Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician

Recreation & Parks - Aquatics						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
% of Days pool facilities were open during pool season (93 days)	98%	99%	98%	NA	98%	98%
Average daily attendance at City pool	250	300	257	NA	260	260
Hours of lifeguard training per person	20	20	20	NA	20	20
# of Swim lessons held	118	110	122	NA	102	102
# of Swim lessons participants	572	696	765	NA	675	666
(resident / non-resident)	381/191	469/227	494/271	NA		433/233
Swim teams participants	265	272	234	NA	250	250
(resident / non-resident)	164/101	177/95	147/87	NA	160/90	160/90
C.O.A.S.T. participants	60	67	55	NA	60	60
(resident / non-resident)	29/31	36/31	30/25	NA	32/28	32/28
# of Non-competitive special events held	3	2	2	NA	2	2
# of Swim competitions hosted at City pool	2	3	3	NA	6	7
Total attendance at non-competitive special events	368	400	431	NA	500	500
# of Pool passes sold	118	110	90	NA	100	100
(resident / non-resident)	79/39	81/29	67/23	NA	80/20	80/20
<i>* Pool season spans two fiscal years</i>						
Personnel Assigned:						
Employees are hired seasonally. Aquatics is overseen by Recreation Supervisor II at the Community Center. YTD figures are not available as the season has not						

Recreation & Parks - Athletics						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Participants - Adult Basketball						
2 Seasons-25 teams	270	201	189 (Spring 2015)	170	360	360
(resident / non-resident)	113/157	69/132	67/122	60/110	126/234	126/234
# of Participants - Adult Softball						
3 Seasons-170 teams	2205	2069	434 (Spring 2015)	1277	1800	2000
(resident / non-resident)	582/1623	751/1317	142/292	512/765	720/180	800/1200
# of Participants - Teen Basketball						
2 Season-12 teams	333	249	231	109	245	250
(resident / non-resident)	130/205	94/155	128/103	59/50	150/95	150/50
# of Participants - Youth Basketball						
75 Teams	575	652	707	623	700	720
(resident / non-resident)	409/166	413/239	428/279	387/236	426/274	438/282
# of Participants - Youth Lacrosse						
8 Teams	142	145	189	67	200	250
(resident / non-resident)	81/61	125/20	146/43	58/9	150/50	200/50
# of Participants - Youth Soccer						
70 Teams	788	847	870	493	875	875
(resident / non-resident)	645/143	694/153	634/236	396/57	650/225	650/225

Recreation & Parks - Athletics						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Participants - Youth Travel Soccer	874	787	853	542	850	850
40 Teams (2 seasons)	544/330	549/238	467/386	259/283	450/400	475/375
(resident / non-resident)						
Personnel Assigned:	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II
Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician
Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I	Admin Asst. I
Athletic Coord (2)	Athletic Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)

Recreation & Parks - Community Center						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Participants in dance (resident / non-resident)	457 329/128	459 310/149	562 350/212	327 207/120	520 327/193	542 336/206
# of Participants in gymnastics (resident / non-resident)	2047 1528/519	2234 1438/796	2885 1637/1248	1360 791/569	2720 1578/1142	2800 1700/1100
# of Participants in instructional sports, including camps (resident / non-resident)	1057 728/329	921 589/332	1,044 627/417	665 416/249	1,000 620/380	1,050 650/400
# of Participants in Tree Climbing (resident / non-resident)		96 22/74	78 44/34	23 19/4	80 45/35	80 45/35
# of Participants in Babysitting Classes (resident / non-resident)		72 47/25	192 115/77	74 35/39	173 90/83	192 100/92
# of Special events	3	3	3	3	4	5
Total attendance at special events	500	536	796	532	833	1,250
# of Part-time hours used	3,720	3,720	3,720	1,860	3,720	3,720
Personnel Assigned:	6.0 FTE	6.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Program Coord (2)	Program Coord (2)	Recreation Coord (2)		Recreation Coord (2)	Recreation Coord (2)
	Customer Service Representative	Customer Service Representative	Customer Service Representative		Customer Service Representative	Customer Service Representative
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
	Administrative Assistant I	Administrative Assistant I				

Recreation & Parks - Cultural Arts						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Participants in youth art classes	136	152	174	36	163	191
(resident / non-resident)	74/62	71/81	104/70	18/18	98/65	124/67
# of Participants in adult art classes	143	228	396	211	369	441
(resident / non-resident)	69/74	99/129	180/216	114/97	228/141	288/153
# of Participants in summer camp	156	166	186	148	176	204
(resident / non-resident)	104/52	107/59	111/75	93/55	106/70	133/71
# of Cultural arts special events	3	4	6	5	10	12
Total attendance at special events	45	36	45	112	200	240
Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE		1.0 FTE	1.0 FTE
	Arts Coordinator	Arts Coordinator	Arts Coordinator		Arts Coordinator	Arts Coordinator

Recreation & Parks - Equestrian Center						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
Total # of Equestrian event dates	96	96	94	54	95	100
Total # dog show events	23	27	26	11	23	25
Total # other event dates hosted at equestrian center	23	23	19	6	15	20
Total attendance at events	90,000	100,000	115,000	55,000	125,000	130,000
# of Arenas/rings maintained	6	5	5	5	5	5
Personnel Assigned:	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE	4.0 FTE
Equestrian Mgr	Equestrian Mgr	Equestrian Mgr	Equestrian Mgr	Equestrian Mgr	Equestrian Mgr	Equestrian Mgr
Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II
Parks Maintenance Tech I	Parks Maintenance Tech I	Parks Maintenance Tech I	Parks Maintenance Tech I	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)
Parks Maintenance Tech	Parks Maintenance Tech	Parks Maintenance Tech	Parks Maintenance Tech			

Recreation & Parks - Wills Park						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Participants in aerobics	316	295	342	95	175	175
(resident / non-resident)	232/84	253/42	303/39	83/12	150/25	150/25
*Drop-Ins - aerobics			n/a	88	75	160
(resident/non-resident)			n/a	79/9	65/10	140/20
# of Participants in summer camp	1082	1181	1213	605	1200	1200
(resident / non-resident)	942/140	1075/106	1106/107		109/105	1100/100
# of Participants in tennis	377	471	377	214	450	450
(resident / non-resident)	316/61	422/49	334/43	207/7	420/30	420/30
# of Participants in karate	193	278	298	31	67	65
(resident / non-resident)	133/60	214/64	258/40	24/7	54/13	55/10
*Drop-Ins - karate			na/	178	350	375
(resident/non-resident)			n/a	151/27	290/60	325/50
# of Wills Park special events	5	1	8	5	8	10
Estimated attendance at July 4th	30,000	12,000	40,000	40,000	35,000	35,000
Total attendance at special events	6,500	6,500	5,500	5,175	5,500	5,500
Personnel Assigned:	3.0 FTE	3.0 FTE	3.0 FTE	3.0 FTE	3.0 FTE	3.0 FTE
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
	Customer Service Representative	Customer Service Representative	Customer Service Representative		Customer Service Representative	Customer Service Representative

Recreation & Parks - City Special Events						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Total approved events:						
Exclusive City Events	51	51	48	28	48	46
City Partnered Events	47	47	37	27	37	39
Other Events	49	50	42	30	42	45
Approximate attendance for:						
Taste of Alpharetta	59,500	60,000	60,000	n/a	60,000	60,000
Mayor's Challenge	500	1,000	1,250	1,000	1,500	1,750
Old Soldier's Day Parade	8,000	6,000	8,000	6,000	8,000	8,000
Annual Tree Lighting	9,500	10,000	10,000	10,000	10,000	10,000
Alpharetta Arts Street Fest Spring	17,000	19,000	17,000	n/a	10,000	15,000
Scarecrow Harvest	5,500	6,000	6,000	6,000	6,000	6,000
Lazy Log Cabin Days	600	600	0	600	0	0
Wire & Wood	N/A	6,000	2,000	6,000	4,000	7,000
Alpharetta Food Truck Alley	N/A	28,000	26,000	17,000	26,000	26,000
Restless In Resthaven	N/A	400	400	400	400	400
Chili Cook-Off & Football	N/A	1,000	0	1,000	N/A	N/A
Grilling & Gridiron	N/A	1,500	1,250	1,500	1,250	1,250
# of Special events applications processed	3,342	3,638	3,690	2,500	3,690	3,690
# of Volunteers recruited	1,128	1,216	1,250	810	1,250	1,250
# of Special event sponsors	61	96	120	65	120	120
# of Event vendors managed	793	986	1,015	650	1,015	1,015
Personnel Assigned:					3.0 FTE	3.0 FTE
					Special Events Manager	Special Events Manager
					Special Events Coord. (1 FT; 2 PT)	Special Events Coord. (1 FT; 2 PT)

Effective July 1, 2015, the City's Special Event Division is being transferred from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time). Division performance data is being shown herein for comparison purposes.

Recreation & Parks - Parks Maintenance						
Performance Measurements	Actual FY 2013	Actual FY 2014	Actual FY 2015	YTD (Dec. 2015) FY 2016	Target FY 2016	Target FY 2017
# of Athletic fields maintained*	31	33	32	32	32	32
# of Park acres maintained	320	320	320	320	320	320
# of Greenway acres maintained	250	250	252	252	252	252
# of Playground inspections	96	96	96	96	96	96
# of Park/playground injuries	0	0	1	0	0	0
# of Athletic field preparations	5,720	6,030	8,925	4,462	8,925	8,925
# of Park mowings	40	40	40	20	40	40
# of Athletic field mowings	80	80	80	40	80	80
# of Buildings maintained	36	37	38	38	38	38
# of Restrooms maintained	52	50	54	54	54	54
# of Pavilions maintained	15	15	15	15	15	15
# of Hours utilized for trash pickup	9,425	9,425	9,855	4,927	9,500	9,500
# of Part-time hours used	6,600	4,895	6,147	3,152	7,000	7,000
# of Vehicles maintained	15	15	15	15	15	15
# of Vehicle-related accidents	2	2	1	0	0	0
# of Work days missed due to accidents	0	1	0	0	0	0
Personnel Assigned:	21.0 FTE	21.0 FTE	21.0 FTE	21.0 FTE	21.0 FTE	21.0 FTE
Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager
Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (4)
Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)
Park Maintenance Tech I (4)	Park Maintenance Tech I (4)	Park Maintenance Tech I (4)	Park Maintenance Tech I (4)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)
Park Maintenance Tech (7)	Park Maintenance Tech (7)	Park Maintenance Tech (7)	Park Maintenance Tech (7)			
Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II



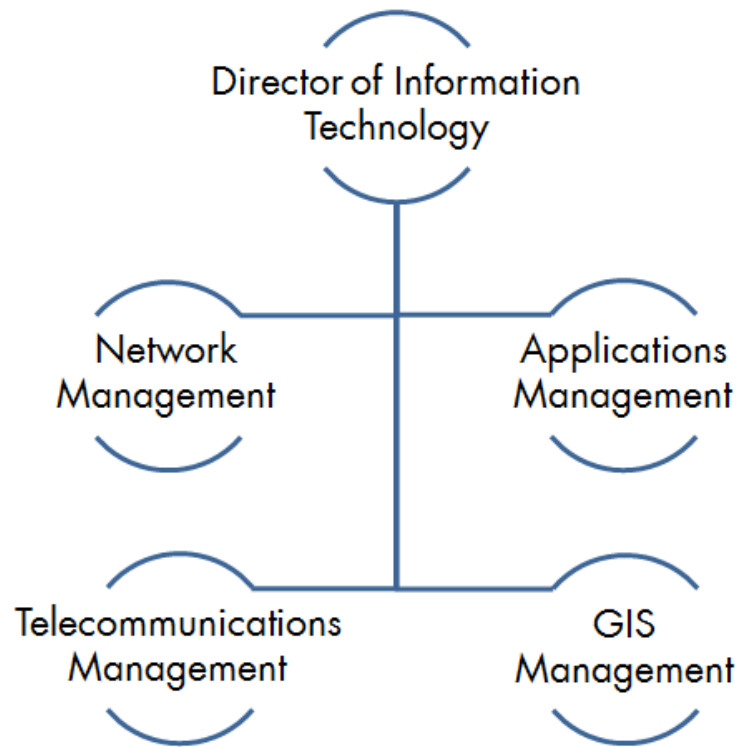
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Information Technology

RANDY BUNDY
DIRECTOR



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Information Technology

Administration, Network, and Systems

Mission Statement

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

Goals and Objectives

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.



5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 INFORMATION TECHNOLOGY Five-year Financial Summary						
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>% Change</i>		0.0%	0.0%	0.0%	0.0%	
<i>average 5 year percent change</i>		0.0%				
Expenditures	\$ 1,395,703	\$ 1,389,411	\$ 1,467,121	\$ 1,523,355	\$ 1,599,441	
<i>% Change</i>		-0.5%	5.6%	3.8%	5.0%	
<i>average 5 year percent change</i>		3.5%				

DEPARTMENT BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

										<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)		
Revenues											
N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -
Expenditures											
(1) Personnel Services:											
Salary	\$ 864,020	\$ 892,218	\$ 930,554	\$ 952,190	\$ -	\$ 952,190	\$ 989,738	3.9%	\$ 37,548		
Benefits	368,431	353,508	392,302	435,628	-	435,628	469,928	7.9%	34,300		
subtotal	\$ 1,232,451	\$ 1,245,726	\$ 1,322,856	\$ 1,387,818	\$ -	\$ 1,387,818	\$ 1,459,666	5.2%	\$ 71,848		
Maintenance and Operations:											
(2) Professional Services	\$ 11,135	\$ 11,191	\$ 12,096	\$ 15,500	\$ -	\$ 15,500	\$ 18,500	19.4%	\$ 3,000		
Equipment Repair/Maint.	123	-	-	1,000	-	1,000	1,000	0.0%	-		
Facility Repair/Maint.	-	950	-	750	-	750	-	-100.0%	(750)		
Advertising	-	829	395	450	-	450	450	0.0%	-		
Printing and Binding	14	-	-	300	-	300	150	-50.0%	(150)		
Employee Travel	10,538	14,815	17,010	14,000	-	14,000	14,000	0.0%	-		
Employee Training	18,710	14,023	25,187	27,000	-	27,000	27,000	0.0%	-		
Maintenance Contracts	6,466	6,392	3,717	2,700	-	2,700	3,400	25.9%	700		
(3) IT Professional Services	62,501	56,056	39,473	47,037	-	47,037	49,875	6.0%	2,838		
General Supplies	15,573	12,220	18,130	19,300	-	19,300	19,100	-1.0%	(200)		
Miscellaneous Utilities	258	258	282	-	-	-	-	-	-		
Water and Sewer Utilities	192	232	93	-	-	-	-	-	-		
Natural Gas Utilities	418	374	245	-	-	-	-	-	-		
Electricity Utilities	16,621	20,994	18,123	-	-	-	-	-	-		
Food	-	-	-	-	-	-	-	-	-		
(4) Small Equipment	598	1,990	4,727	6,300	-	6,300	5,300	-15.9%	(1,000)		
IT Equipment Refresh	9,498	2,492	-	-	-	-	-	-	-		
Employee Uniforms	1,482	871	-	1,200	-	1,200	1,000	-16.7%	(200)		
Non-Recurring	-	-	2,019	-	-	-	-	-	-		
subtotal	\$ 154,127	\$ 143,685	\$ 141,497	\$ 135,537	\$ -	\$ 135,537	\$ 139,775	3.1%	\$ 4,238		

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT**

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	<i>Amended FY 2016 to FY 2017</i>	
								% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Machinery	\$ 9,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Workers Comp Claims	-	-	2,769	-	-	-	-	-	-
subtotal	\$ 9,125	\$ -	\$ 2,769	\$ -	\$ -	\$ -	\$ -	-	\$ -
Total	\$ 1,395,703	\$ 1,389,411	\$ 1,467,121	\$ 1,523,355	\$ -	\$ 1,523,355	\$ 1,599,441	5.0%	\$ 76,086
Full-time Equivalent Positions	11.0	11.0	11.0	11.0		11.0	11.0		

Notes

- (1) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; etc.
- (2) Variance due primarily to an increase in funding for contract labor (temporary positions).
- (3) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- (4) Variance based on historical expenditure trends.

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Information Technology
				1735
521200	Professional Services	\$ 15,500	\$ 18,500	\$ 18,500
522210	Equipment Repair/Maint.	1,000	1,000	1,000
522250	Facility Repair/Maint.	750	-	-
523300	Advertising	450	450	450
523400	Printing and Binding	300	150	150
523500	Employee Travel	14,000	14,000	14,000
523700	Employee Training	27,000	27,000	27,000
523860	Maintenance Contracts	2,700	3,400	3,400
523900	IT Professional Services	47,037	49,875	49,875
531100	General Supplies/Materials	19,300	19,100	19,100
531200	Miscellaneous Utilities	-	-	-
531210	Water and Sewer Utilities	-	-	-
531220	Natural Gas Utilities	-	-	-
531230	Electricity Utilities	-	-	-
531600	Small Equipment	6,300	5,300	5,300
531610	IT Equipment Refresh	-	-	-
531700	Employee Uniforms	1,200	1,000	1,000
532400	Non-Recurring	-	-	-
542100	Machinery & Equipment	-	-	-
TOTAL		\$ 135,537	\$ 139,775	\$ 139,775

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Information Technology	10017350 521200 Professional Services	Computer Refurbishing Preferred Communications Temporary Help- (Interns) Electric Service (e.g. add circuits)	Computer Refurbishing	3,000	3,000
			Preferred Communications	500	500
			Temporary Help- (Interns)	12,000	14,000
			Electric Service (e.g. add circuits)	-	1,000
			subtotal	\$ 15,500	\$ 18,500
	10017350 522210 Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	General Repair/Maintenance (e.g. printers)	1,000	1,000
			subtotal	\$ 1,000	\$ 1,000
	10017350 522250 Facility Repair & Maintenance	Repairs To Facilities	Repairs To Facilities	750	-
			subtotal	\$ 750	\$ -
	10017350 523300 Advertising	Recruitment Advertising Bid Advertising	Recruitment Advertising	250	250
			Bid Advertising	200	200
			subtotal	\$ 450	\$ 450
	10017350 523400 Printing and Binding	General Printing (e.g. business cards)	General Printing (e.g. business cards)	300	150
			subtotal	\$ 300	\$ 150
	10017350 523500 Employee Travel	Travel Expenses	Travel Expenses	14,000	14,000
			subtotal	\$ 14,000	\$ 14,000
	10017350 523700 Employee Training	Professional Development	Professional Development	27,000	27,000
			subtotal	\$ 27,000	\$ 27,000
	10017350 523860 Maintenance Contracts	Water - Annual Maintenance Contract Copier Consumables/Maintenance GRM Records Management Repro Products - Annual Plotter Maintenance	Water - Annual Maintenance Contract	600	550
			Copier Consumables/Maintenance	2,000	1,500
			GRM Records Management	100	100
			Repro Products - Annual Plotter Maintenance	-	1,250
			subtotal	\$ 2,700	\$ 3,400
	10017350 523900 IT Professional Services	Technical Support for Network Developer License for MDM City Circuit Connection to Internet - Supplement & Backup Data Center's Uninterruptible Power System Citywide Microsoft Licensing Non-Xerox Printer Repair GIS Mobile Field Mapping & Data Collection Database Management for Various City Departments Data Center Fire Suppression System Web Filtering Services, Link Balancer/Firewall NG, SPAM Filter Move to Office 365 City Circuit Connection to Internet (Redundancy) SharePoint Migration Solarwinds Software Renewal Wiring Services Consulting Services	Technical Support for Network	1,097	965
			Developer License for MDM	8	8
			City Circuit Connection to Internet - Supplement & Backup	82	81
			Data Center's Uninterruptible Power System	140	140
			Citywide Microsoft Licensing	3,798	3,780
			Non-Xerox Printer Repair	179	178
			GIS Mobile Field Mapping & Data Collection	1,021	1,016
			Database Management for Various City Departments	179	140
			Data Center Fire Suppression System	28	28
			Web Filtering Services, Link Balancer/Firewall NG, SPAM Filter	416	-
			Move to Office 365	510	-
			City Circuit Connection to Internet (Redundancy)	715	432
			SharePoint Migration	204	305
			Solarwinds Software Renewal	332	279
			Wiring Services	255	254
			Consulting Services	766	-

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			Conversion of LIDAR Data to ArcGIS	41	41
			GIS Parcel Building Software	242	241
			Technical Support for Vmware Environment	255	-
			City Enterprise Data Management	868	762
			Citywide Virtual Infrastructure	516	-
			Off-site Archive of COA Data	817	1,524
			Data Center Equipment Maintenance	230	992
			SAN Maintenance Extension	219	-
			Trend Micro: City Virus, Adware, Spyware & Threat Protection	561	1,016
			City Circuit Connection to Internet	689	661
			City Circuit Connection to Internet - AT&T	434	-
			ManageEngine Pswd Mgr Pro, AD Audit, Employee Self Service	148	218
			iPhone Service & iPad Service	11,184	9,648
			Data Cards	456	456
			Mobile Data Management	1,311	1,482
			Line and Circuit Service	5,551	5,820
			GLS Monitoring and Support	4,419	4,419
			CISCO SMARTnet Telephony and Phone App Licenses	1,617	1,482
			Cisco phone infrastructure support	269	269
			Long Distance	462	475
			Netmotion <i>Mobility XE</i> Software Renewal	465	465
			Web HelpDesk Maintenance Renewal	2,101	-
			Airwatch Browser (CityWorks) (remove)	102	-
			Trust Seal/SSL Certificate Renewals	1,000	1,500
			Exchange Monitoring Subscription	800	800
			Website Monitoring Subscription	1,000	1,000
			PowerShell Scripting	600	600
			Terminal Application	800	800
			Winbatch Software Renewal	150	-
			Office 365 Licenses - New - Additional Service for Licenses	-	4,000
			Adobe Licenses - New	-	1,780
			NET IQ - GPO Change Management	-	25
			GFI Languard	-	127
			Palo Alto Firewall - Security	-	889
			Network Edge Switches Maintenance - HP	-	76

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			Efax	-	540
			7CBilled - Texting Service Global Text Messages	-	6
			MXToolbox - External Monitoring Service	-	9
			Amazon Web Services - DNS	-	19
			SQL Monitoring Tool	-	127
			subtotal	\$ 47,037	\$ 49,875
10017350	531100	General Supplies & Materials	General Office Supplies	19,200	19,000
			Postage/FedEx	100	100
			subtotal	\$ 19,300	\$ 19,100
10017350	531230	Electric		-	-
			subtotal	\$ -	\$ -
10017350	531600	Small Equipment	Servers	1,300	1,300
			Equipment Replacement - Misc Hardware	5,000	4,000
			subtotal	\$ 6,300	\$ 5,300
10017350	531610	IT Equipment Refresh	Cell Phone Equipment/Replacements	-	-
			Dell Servers	-	-
			subtotal	\$ -	\$ -
10017350	531700	Employee Uniforms	Uniforms	1,200	1,000
			subtotal	\$ 1,200	\$ 1,000
10017350	532400	Non-Recurring	Rebranding Initiative	-	-
			subtotal	\$ -	\$ -
10017350	542100	Machinery & Equipment	Replacement Plotter	-	-
			subtotal	\$ -	\$ -
Information Technology Department Total				135,537	139,775

PERFORMANCE MEASUREMENTS

Information Technology Department

Performance Measures

(Calendar Year Stats)

	Actual CYear 2012	Actual CYear 2013	Actual CYear 2014	Actual CYear 2015	Department Target	Results
Telephone						
Repairs						
Number	90	70	79	74		-
Number resolved w/in 24 hours	55	59	64	58		-
% resolved w/in 24 hours	61.11%	84.29%	81.01%	78.38%	60.00%	A
Service Requests						
Number	188	149	175	165		-
Number resolved on time	168	139	157	150		-
% resolved on time	89.36%	93.29%	89.71%	90.91%	90.00%	A
Network						
Repairs						
Number	210	227	245	221		-
Number resolved w/in 24 hours	178	199	218	199		-
% resolved w/in 24 hours	84.76%	87.67%	88.98%	90.05%	80.00%	A
Service Requests						
Number	256	298	276	242		-
Number resolved on time	244	275	259	222		-
% resolved on time	95.31%	92.28%	93.84%	91.74%	90.00%	A
Outages						
Number (including maintenance)	25	30	25	35		-
Avg. duration in hours	1.24	1.65	1.13	0.98		-
Applications						
Repairs						
Number	544	603	576	713		-
Number resolved w/in 24 hours	388	463	431	475		-
% resolved w/in 24 hours	71.32%	76.78%	74.83%	66.62%	70.00%	B
Desktop						
Repairs						
Number	1,448	1,643	1,262	1,184		-
Number resolved w/in 24 hours	881	989	799	758		-
% resolved w/in 24 hours	60.84%	60.19%	63.31%	64.02%	60.00%	A
Service Requests						
Number	688	745	818	848		-
Number resolved on time	634	658	758	798		-
% resolved on time	92.15%	88.32%	92.67%	94.10%	90.00%	A
Helpdesk						
Number total calls	4,189	4,745	3,584	4,245		-
Number resolved w/in 4 hours	1,501	1,753	1,215	1,444		-
Number resolved w/in 8 hours	225	297	387	481		-
% resolved w/in 8 hours	41.20%	43.20%	44.70%	45.35%	40.00%	A
GIS						
Number total cases	333	365	299	313		-
Number resolved on time	289	303	265	271		-
% resolved on time	86.79%	83.01%	88.63%	86.58%	80.00%	A
Emails						
Number	4,287,745	6,752,409	439,876	584,321		-
SPAM blocked	3,471,248	5,942,119	188,543	213,423		-
Viruses blocked	81,068	137,900	145,219	158,777		-
% SPAM	80.96%	88.00%	42.86%	36.52%		-
% viruses	1.89%	2.04%	33.01%	27.17%		-
Servers						
Avg. number	89	142	124	118		-
% availability (including maintenance)	99.92%	99.89%	99.85%	99.80%	99.00%	A

LEGEND

A = met or exceeded target
 B = within 15% of target
 C = missed target by more than 15%



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GENERAL GOVERNMENT

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 GENERAL GOVERNMENT Five-year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 44,914,069	\$ 47,506,589	\$ 50,444,486	\$ 54,710,137	\$ 58,334,561
<i>% Change</i>		5.8%	6.2%	8.5%	6.6%
<i>average 5 year percent change</i>		6.8%			
Expenditures	\$ 7,955,204	\$ 9,204,121	\$ 8,570,001	\$ 10,865,434	\$ 12,576,797
<i>% Change</i>		15.7%	-6.9%	26.8%	15.8%
<i>average 5 year percent change</i>		12.8%			

GENERAL GOVERNMENT

BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
GENERAL GOVERNMENT
BUDGET REQUEST BY ACCOUNT

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue (1)									
Taxes:									
Real Property - Current Year	\$ 17,322,512	\$ 17,559,187	\$ 18,627,480	\$ 18,800,000	\$ -	\$ 18,800,000	\$ 19,900,000	5.9%	\$ 1,100,000
Real Property - Prior Year	266,987	284,224	138,305	120,000	-	120,000	125,000	4.2%	5,000
Motor Vehicle Tax	1,008,406	750,486	535,898	300,000	-	300,000	250,000	-16.7%	(50,000)
Motor Vehicle Title Tax/Fee	293,605	1,159,352	1,311,317	1,000,000	-	1,000,000	1,000,000	0.0%	-
Intangibles Tax	482,382	343,671	486,468	350,000	-	350,000	550,000	57.1%	200,000
Real Estate Transfer (Intangible)	113,462	122,694	276,708	160,000	-	160,000	375,000	134.4%	215,000
Franchise Taxes	58,068	246,962	-	-	-	-	-	-	-
Franchise Taxes (Electric)	4,717,990	4,565,986	4,947,852	4,885,000	-	4,885,000	4,950,000	1.3%	65,000
Franchise Taxes (Gas)	305,850	309,418	310,169	280,000	-	280,000	300,000	7.1%	20,000
Franchise Taxes (Cable)	420,438	399,778	410,827	375,000	-	375,000	400,000	6.7%	25,000
Franchise Taxes (Telephone)	661,195	561,914	1,013,195	900,000	-	900,000	1,075,000	19.4%	175,000
Franchise Taxes (Other)	182,468	151,626	-	-	-	-	-	-	-
Local Option Sales and Use Tax	12,173,275	13,575,938	14,757,780	14,700,000	-	14,700,000	15,100,000	2.7%	400,000
Alcohol Beverage Excise	1,712,952	1,774,662	1,998,770	1,850,000	-	1,850,000	2,015,000	8.9%	165,000
Insurance Premium Tax	2,867,197	2,968,709	3,101,250	3,150,000	-	3,150,000	3,360,000	6.7%	210,000
Financial Institution Tax	234,934	269,267	254,502	275,000	-	275,000	275,000	0.0%	-
General Property	136,585	135,124	148,397	125,000	-	125,000	130,000	4.0%	5,000
Alcohol Beverage Excise (Penalti	9,659	2,709	5,785	2,000	-	2,000	2,000	0.0%	-
FIFA and Publication Charge	6,441	4,379	4,452	4,500	-	4,500	4,000	-11.1%	(500)
Fines and Forfeitures:									
Bonds (forfeiture)	10,000	-	-	-	-	-	-	-	-
Interest Earnings:									
Interest Earnings	36,642	51,065	40,334	50,000	-	50,000	60,000	20.0%	10,000
Other/Miscellaneous:									
Rents and Royalties	56,201	44,581	38,921	38,922	-	38,922	38,922	0.0%	-

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
GENERAL GOVERNMENT
BUDGET REQUEST BY ACCOUNT

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Miscellaneous	197,270	19,374	18,496	28,648	-	28,648	19,782	-30.9%	(8,866)
Discounts Taken	323	339	322	-	-	-	-	-	-
Sale of Capital Assets	51,795	539,993	124,840	50,000	-	50,000	70,000	40.0%	20,000
Sale of Non-Capital Assets	42,534	8,473	34,353	10,000	-	10,000	35,000	250.0%	25,000
Other Financing Sources:									
Hotel/Motel Fund	1,544,900	1,656,674	1,858,068	1,780,000	439,858	2,219,858	2,250,000	1.4%	30,142
Fund Balance	-	-	-	5,018,236	17,973	5,036,209	6,049,857	20.1%	1,013,648
Total	\$ 44,914,069	\$ 47,506,589	\$ 50,444,486	\$ 54,252,306	\$ 457,831	\$ 54,710,137	\$ 58,334,561	6.6%	\$ 3,624,424
Expenditures (2)									
Other:									
Ins. Premiums (Risk Fund)	\$ 664,500	\$ 690,800	\$ 545,000	\$ 607,000	\$ -	\$ 607,000	\$ 640,000	5.4%	\$ 33,000
Conf. Center Bonds Reserve	-	-	-	-	337,500	337,500	450,000	33.3%	112,500
Police Activity League Donation	35,000	35,000	35,000	35,000	-	35,000	35,000	0.0%	-
Friends of COA Library Donation	10,000	10,000	10,000	10,000	-	10,000	10,000	0.0%	-
Contingency	158,909	221,353	224,249	540,000	102,358	642,358	605,000	-5.8%	(37,358)
Gwinnett Tech (Bond Principal)	-	60,000	165,000	170,000	-	170,000	170,000	0.0%	-
Gwinnett Tech (Bond Interest)	-	93,465	123,640	120,340	-	120,340	116,940	-2.8%	(3,400)
subtotal	\$ 868,409	\$ 1,110,618	\$ 1,102,889	\$ 1,482,340	\$ 439,858	\$ 1,922,198	\$ 2,026,940	5.4%	\$ 104,742
Capital/Other: (Transfers)									
Capital Projects Fund	\$ 7,086,795	\$ 8,093,503	\$ 7,467,112	\$ 8,943,236	\$ -	\$ 8,943,236	\$ 8,854,857	-1.0%	\$ (88,379)
Operating Grant Fund	-	-	-	-	-	-	20,000	-	20,000
Stormwater Capital Fund	-	-	-	-	-	-	1,675,000	-	1,675,000
subtotal	\$ 7,086,795	\$ 8,093,503	\$ 7,467,112	\$ 8,943,236	\$ -	\$ 8,943,236	\$ 10,549,857	18.0%	\$ 1,606,621
Total	\$ 7,955,204	\$ 9,204,121	\$ 8,570,001	\$ 10,425,576	\$ 439,858	\$ 10,865,434	\$ 12,576,797	15.8%	\$ 1,711,363

Notes

- (1) Variances based on year-to-date collection trends and forecasted market conditions. Please refer to the *Budget Narrative* section of this document for detailed information.
- (2) Please refer to the *Budget Narrative* section of this document for detailed information.

E-911 Fund

The Organizational Chart is included under the *Public Safety* tab of this document.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 PUBLIC SAFETY DEPARTMENT E-911 FUND (FUND 215) Five-year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 3,325,943	\$ 3,749,428	\$ 4,145,396	\$ 5,252,507	\$ 3,670,259
<i>% Change</i>		12.7%	10.6%	40.1%	-30.1%
<i>average 5 year percent change</i>		8.3%			
Expenditures	\$ 2,486,300	\$ 3,103,637	\$ 5,966,396	\$ 5,252,507	\$ 3,670,259
<i>% Change</i>		24.8%	92.2%	69.2%	-30.1%
<i>average 5 year percent change</i>		39.0%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Charges for Services:									
E-911 Service Fees (land lines)	\$ 1,104,661	\$ 1,194,085	\$ 1,349,152	\$ 1,300,000	\$ -	\$ 1,300,000	\$ 1,310,000	0.8%	\$ 10,000
(1) E-911 Service Fees (cell phones)	1,341,178	1,404,157	1,784,773	1,500,000	-	1,500,000	1,335,000	-11.0%	(165,000)
E-911 Prepaid Service Fees (cell phones)	40,897	107,490	102,022	90,000	-	90,000	95,000	5.6%	5,000
Intergovernmental:									
City of Milton	833,939	1,033,485	898,734	900,000	-	900,000	925,000	2.8%	25,000
Interest:	5,268	10,211	3,803	6,931	-	6,931	5,259	-24.1%	(1,672)
Miscellaneous:	-	-	6,912	-	-	-	-	-	-
Other:									
Carryforward Fund Balance	-	-	-	482,500	973,076	1,455,576	-	-100.0%	(1,455,576)
Total Revenue	\$ 3,325,943	\$ 3,749,428	\$ 4,145,396	\$ 4,279,431	\$ 973,076	\$ 5,252,507	\$ 3,670,259	-30.1%	\$ (1,582,248)
Expenditures									
(2) Personnel Services:									
Salary	\$ 1,129,211	\$ 1,365,513	\$ 1,397,484	\$ 1,507,191	\$ -	\$ 1,507,191	\$ 1,603,232	6.4%	\$ 96,041
Benefits	480,924	617,733	630,299	721,301	-	721,301	899,885	24.8%	178,584
subtotal	\$ 1,610,135	\$ 1,983,245	\$ 2,027,783	\$ 2,228,492	\$ -	\$ 2,228,492	\$ 2,503,117	12.3%	\$ 274,625
Maintenance and Operations:									
(3) Professional Services	\$ 9,204	\$ 19,656	\$ 7,704	\$ 14,750	\$ -	\$ 14,750	\$ 18,750	27.1%	\$ 4,000
Equipment Repair/Maint.	2,508	4,402	438	13,447	-	13,447	13,447	0.0%	-
(3) Facility Repair/Maint.	4,792	1,808	5,972	10,000	-	10,000	5,000	-50.0%	(5,000)
Land & Building Rental	37,721	37,721	37,721	37,722	-	37,722	37,722	0.0%	-
Equipment Rental	-	-	-	-	-	-	-	-	-
Communications	408,923	439,300	410,631	445,000	-	445,000	445,000	0.0%	-
Advertising	247	-	-	750	-	750	750	0.0%	-
Printing and Binding	-	-	758	3,500	-	3,500	2,000	-42.9%	(1,500)
(9) Employee Travel	14,410	7,257	15,405	20,000	-	20,000	22,000	10.0%	2,000
(9) Employee Training	9,189	13,642	9,864	20,000	-	20,000	28,000	40.0%	8,000
(4) Maintenance Contracts	138,201	143,158	132,912	152,300	-	152,300	179,240	17.7%	26,940

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(5)	IT Professional Services	139,666	157,736	201,318	228,095	-	228,095	257,858	13.0%	29,763
(3)	General Supplies	21,411	11,385	13,749	22,000	-	22,000	15,000	-31.8%	(7,000)
	Miscellaneous Utilities	90	545	2,376	5,125	-	5,125	5,125	0.0%	-
	Water and Sewer Utilities	193	208	183	750	-	750	750	0.0%	-
	Natural Gas Utilities	900	1,128	1,194	1,500	-	1,500	1,500	0.0%	-
	Electricity Utilities	30,134	37,519	34,943	45,000	-	45,000	45,000	0.0%	-
	Fuel	-	-	-	-	-	-	-	-	-
(3)	Small Equipment	41,215	12,205	9,531	30,000	-	30,000	20,000	-33.3%	(10,000)
	IT Equipment Refresh	-	328	-	-	-	-	-	-	-
(9)	Employee Uniforms	477	9,978	13,774	15,000	-	15,000	17,000	13.3%	2,000
	Non-Recurring	-	-	-	-	-	-	-	-	-
	subtotal	\$ 859,279	\$ 897,974	\$ 898,471	\$ 1,064,939	\$ -	\$ 1,064,939	\$ 1,114,142	4.6%	\$ 49,203
Capital:										
(6)	Machinery & Equipment	\$ 14,419	\$ 149,000	\$ 689,548	\$ 986,000	\$ 237,294	\$ 1,223,294	\$ 53,000	-95.7%	\$ (1,170,294)
(7)	North Fulton Radio System (COA Only)	2,468	73,418	2,337,844	-	678,062	678,062	-	-100.0%	(678,062)
	Facility Improvements	-	-	12,750	-	-	-	-	-	-
	subtotal	\$ 16,887	\$ 222,418	\$ 3,040,142	\$ 986,000	\$ 915,356	\$ 1,901,356	\$ 53,000	-97.2%	\$ (1,848,356)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Other:									
(8) Reserve	\$ -	\$ -	\$ -	\$ -	\$ 57,720	\$ 57,720	\$ -	-100.0%	\$ (57,720)
Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-
<i>subtotal</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 57,720</i>	<i>\$ 57,720</i>	<i>\$ -</i>	<i>-100.0%</i>	<i>\$ (57,720)</i>
Total Expenditures	\$ 2,486,300	\$ 3,103,637	\$ 5,966,396	\$ 4,279,431	\$ 973,076	\$ 5,252,507	\$ 3,670,259	-30.1%	\$ (1,582,248)
Full-time Equivalent Positions (1)	24.0	26.0	26.0	26.0		26.0	30.0		

Notes:

- (1) Variance based on year-to-date revenue collection trends. FY 2015 collections for E-911 Service Fees (cell phones) included a one-time \$400,000 revenue recapture.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; and the addition of four new Communication Officer positions (please refer to the Operating Initiative section for more information).
- (3) Variance is based on historical and year-to-date expenditure activity.
- (4) Variance due to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- (5) Variance due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016.
- (6) Represents funding for various types of public safety equipment (replacement/new) and HVAC replacements for the E-911 portion of PS Headquarters.
- (7) This funding represents a portion of the city's share of the North Fulton Radio System costs. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency.
- (8) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 appropriations are available to fund capital investment (please refer to the Operating Initiatives section of this document for specific information).
- (9) Operational expenses associated with the addition of four new Communication Officer positions (please refer to the Operating Initiative section for more information).

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

Project #/Title		Account Details			
				FY 2016 Amended Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title		
E-911 Operations	21531800	337051	City of Milton Intergovernmental Agreement	\$ 900,000	\$ 925,000
"	21531800	342500	E-911 Service Fees (land lines)	1,300,000	1,310,000
"	21531800	342510	E-911 Service Fees (cell phones)	1,500,000	1,335,000
"	21531800	342520	E-911 Prepaid Service Fees (cell phones)	90,000	95,000
"	21531800	361000	Interest Earnings	6,931	5,259
"	21531800	395000	Carryforward Fund Balance	1,455,576	-
Total				\$ 5,252,507	\$ 3,670,259

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta**Budget:** FY 2017**Statement:** Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	E-911 Operations	E911 COA Support Services
				3180	PEM00
521200	Professional Services	\$ 14,750	\$ 18,750	\$ 18,750	\$ -
522210	Equipment Repair/Maint.	13,447	13,447	13,447	-
522250	Facility Repair/Maint.	10,000	5,000	5,000	-
522310	Land & Building Rental	37,722	37,722	37,722	-
522320	Equipment Rental	-	-	-	-
523200	Communications	445,000	445,000	445,000	-
523300	Advertising	750	750	750	-
523400	Printing and Binding	3,500	2,000	2,000	-
523500	Employee Travel	20,000	22,000	22,000	-
523700	Employee Training	20,000	28,000	28,000	-
523860	Maintenance Contracts	152,300	179,240	62,240	117,000
523900	IT Professional Services	228,095	257,858	114,558	143,300
531100	General Supplies/Materials	22,000	15,000	15,000	-
531200	Miscellaneous Utilities	5,125	5,125	5,125	-
531210	Water and Sewer Utilities	750	750	750	-
531220	Natural Gas Utilities	1,500	1,500	1,500	-
531230	Electricity Utilities	45,000	45,000	45,000	-
531270	Fuel	-	-	-	-
531600	Small Equipment	30,000	20,000	20,000	-
531610	IT Equipment Refresh	-	-	-	-
531700	Employee Uniforms	15,000	17,000	17,000	-
532400	Non-Recurring	-	-	-	-
541300	Facility Improvements	-			
542100	Machinery & Equipment	1,223,294	53,000	5,000	48,000
542400	NF Radio System (COA Only)	678,062	-	-	-
552200	Workers Comp Claims/Judgements	-	-	-	-
579000	Reserve	57,720	-	-	-
TOTAL		\$ 3,024,015	\$ 1,167,142	\$ 858,842	\$ 308,300

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta
 Budget: FY 2017
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
E911 Operations	21531800 521200	Professional Services	APPLICANT BACKGROUND CHECKS	1,000	1,000
			APPLICANT TESTING (SELECT ADVANTAGE)	750	750
			GA TECHNOLOGY AUTHORITY (WAN SERVICE - GA TECHNOLOGY)	8,000	12,000
			HEARING IMPAIRED TRANSLATION SERVICES	2,000	2,000
			INTERPRETATION SERVICES (LANGUAGE LINE)	3,000	3,000
			subtotal	14,750	18,750
	21531800 522210	Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE	13,447	13,447
			subtotal	13,447	13,447
	21531800 522250	Facilities Repair & Maintenance	REPAIR & MAINTENANCE	10,000	5,000
			subtotal	10,000	5,000
	21531800 522310	Land & Building Rental	LEASE FOR BUILDING SPACE	37,722	37,722
			subtotal	37,722	37,722
	21531800 523200	Communications	BELLSOUTH SERVICE	295,000	295,000
			E911 RECURRING COSTS (WIRELESS SUBSCRIPTION - PHASE II) (AT&T V 9333)	150,000	150,000
			subtotal	445,000	445,000
	21531800 523300	Advertising	RECRUITMENT ADVERTISING	750	750
			subtotal	750	750
	21531800 523400	Printing & Binding	VARIOUS PRINTING	3,500	2,000
			subtotal	3,500	2,000
	21531800 523500	Employee Travel	TRAINING RELATED TRAVEL	20,000	20,000
			OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)	-	2,000
			subtotal	20,000	22,000
	21531800 523700	Employee Training	TRAINING	20,000	20,000
			OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)	-	8,000
			subtotal	20,000	28,000
	21531800 523860	Maintenance Contracts	COPIER MAINTENANCE	4,000	4,000
			WATER SVC (ROYAL CUP)	-	540
			JANITORIAL SERVICES (AMERICAN FACILITY SERVICES)	4,000	9,900
			OTHER MAINTENANCE CONTRACT	2,000	2,000
			RECORD STORAGE & SHREDDING	300	300
			SMARTPREPARE (AT&T MOBILITY V672)	-	20,500
			SMART911 (AT&T MOBILITY V672)	25,000	25,000
			subtotal	35,300	62,240
	21531800 523900	IT Professional Services	911 CALL CENTER VIPER VOIP SOFTWARE MAINTENANCE (IMPLEMENTED IN FY 2016)	-	36,000
			911 RECORDING SOFTWARE MAINTENANCE & SUPPORT	9,500	9,500
			AD AUDIT (NORTHWIND VENTURES)	109	-
			ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	1,327	2,402
			CELLULAR PHONE SERVICE (VERIZON)	1,800	1,800
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	2,594	2,282
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)	2,051	1,801
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	3,378	1,561
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	193	192
			CITYWIDE MICROSOFT LICENSING (DELL)	8,976	8,935
			CITYWIDE VIRTUAL INFRASTRUCTURE	1,219	-
			CONSULTING SERVICE FOR CISCO & MICROSOFT PRODUCTS	1,810	-
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	332	330
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	66	66
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	422	330
			DEVELOPER LICENSE FOR MDM	18	18

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			DIRECTORY ANALYSIS	-	515
			DOMAIN NAME SERVICE	-	45
			EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT (PRIORITY DISPATCH)	18,500	30,000
			EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)	90	-
			ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT (NORTHWIND VENTURES)	151	-
			EXTERNAL MONITORING SERVICE (MXTOOLBOX)	-	22
			FIREWALL (PALO ALTO FIREWALL)	-	2,102
			GCIC CONNECTION CAPABILITY	2,515	1,600
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	2,413	2,402
			GIS PARCEL BUILDING SOFTWARE	573	570
			GPO CHANGE MANAGEMENT (NETIQ)	-	60
			HP SWITCHES (EDGE SWITCHES)	-	180
			LINK BALANCER/FIREWALL NG (CDW GOV'T -BARRACUDA)	482	-
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	97	96
			LONG DISTANCE (BIRCH COMMUNICATIONS)	51	53
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	-	2,345
			MOVE TO OFFICE 365 (DELL)	1,207	-
			NETWORK (LANGUARD)	-	300
			OFFICE 365 LICENSES	-	204
			OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)	1,930	3,603
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	1,689	1,021
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	784	661
			PRINTER REPAIR (NON-XEROX)	422	420
			REMOTE APPLICATION & DATABASE ACCESS	174	174
			SAN MAINTENANCE EXTENSION (VERISTOR-NEXSAN WARRANT)	519	-
			SHAREPOINT MIGRATION	483	721
			SPAM FILTER	169	-
			SQL MONITORING	-	300
			SERVER MAINTENANCE EXTENSION	543	-
			TELEPHONE WIRING SERVICES (PREFERRED COMMUNICATIONS)	603	600
			TELEPHONY COMMUNICATION SERVICE AND SUPPORT (AT&T V1442/BELLSOUTH/PRESIDIO)	1,369	1,333
			TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)	-	14
			VMWARE ENVIRONMENT TECHNICAL SUPPORT (VERISTOR - FIRST CALL & PRODUCTION SUPPORT)	603	-
			WEB FILTERING SERVICES	333	-
			subtotal	69,495	114,558
	21531800	531100	General Supplies & Materials		
			AWARDS	2,000	1,000
			FOOD	1,500	1,000
			JANITORIAL SUPPLIES	500	500
			MAPS, ATLAS, & DIRECTORIES	4,000	2,000
			OFFICE SUPPLIES	10,000	8,500
			RADIO BATTERIES & HEADSETS	4,000	2,000
			subtotal	22,000	15,000
	21531800	531200	Misc Utilities		
			BACKUP MODEM SERVICE	3,000	3,000
			CABLE/TV SERVICE	125	125
			GARBAGE	2,000	2,000
			subtotal	5,125	5,125
	21531800	531210	Water & Sewer Utilities		
			WATER	750	750
			subtotal	750	750
	21531800	531220	Natural Gas Utilities		
			NATURAL GAS	1,500	1,500

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title		Account Detail		
	21531800	531230	Electricity Utilities	ELECTRICITY	<i>subtotal</i> 1,500	1,500
					45,000	45,000
	21531800	531600	Small Equipment	SMALL EQUIPMENT	<i>subtotal</i> 45,000	45,000
					30,000	20,000
	21531800	531610	IT Equipment Refresh	CELLULAR PHONE/IPHONE/IPAD EQUIPMENT	<i>subtotal</i> 30,000	20,000
					-	-
	21531800	531700	Employee Uniforms	UNIFORMS	<i>subtotal</i> -	-
				OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)	15,000	15,000
					-	2,000
					<i>subtotal</i> 15,000	17,000
	21531800	542100	Machinery & Equipment	MISCELLANEOUS	5,000	5,000
				VOIP UPGRADE	-	-
					<i>subtotal</i> 5,000	5,000
	21531800	55220	Workers Comp Claims/Judgements	WORKERS COMPENSATION	-	-
					<i>subtotal</i> -	-
	21531800	579000	Reserve for Operating/Capital Initiatives		-	-
					<i>subtotal</i> -	-
<i>E-911 Operations Total</i>					\$ 794,339	\$ 858,842
E911 COA Support Services	21531800	522210	PEM00 Equipment Repair & Maintenance	RADIO REPAIRS	-	-
					<i>subtotal</i> -	-
	21531800	523860	PEM00 Maintenance Contracts	E911 RADIO MAINTENANCE CONTRACT	30,000	30,000
				EMERGENCY COMMUNICATIONS NETWORK	-	-
				FULTON COUNTY RADIO AGREEMENT	80,000	80,000
				WEATHER MONITORING (TELVENT)	7,000	7,000
					<i>subtotal</i> 117,000	117,000
	21531800	523900	PEM00 IT Professional Services	DIGITAL IN-CAR VIDEO SYSTEM	17,300	-
				OFFICE 365 LICENSES	-	2,000
				OSSI SOFTWARE MAINTENANCE	140,000	140,000
				WEATHER ALERT SOFTWARE MAINTENANCE (FEDERAL SIGNAL SYSTEMS)	1,300	1,300
					<i>subtotal</i> 158,600	143,300
	21531800	532400	PEM00 Non-Recurring		-	-
					<i>subtotal</i> -	-
	21531800	542100	PEM00 Machinery & Equipment	PUBLIC SAFETY EQUIPMENT	16,000	16,000
	21531800	542100	PEM02 Machinery & Equipment	RADIO REPLACEMENT	565,000	-
	21531800	542100	PEM04 Machinery & Equipment	E-911 VOIP PHONE SYSTEM UPGRADE	400,000	-
	21531800	541300	C1609 Facility Improvements	PS HEADQUARTERS IMPROVEMENTS	-	32,000
					<i>subtotal</i> 981,000	48,000
<i>E-911 COA Support Services Total</i>					1,256,600	308,300
<i>E-911 Fund Total</i>					2,050,939	1,167,142



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IMPACT FEE FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 IMPACT FEE FUND (FUND 270) Five-Year Financial Summary						
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017	
Revenue	\$ 159,232	\$ 339,689	\$ 531,208	\$ 1,628,910	\$ 3,068,150	
% Change		113.3%	56.4%	206.6%	88.4%	
average 5-year % change		116.2%				
Expenditures	\$ 4,741	\$ 16,363	\$ 68,058	\$ 1,628,910	\$ 3,068,150	
% Change		245.1%	315.9%	2293.4%	88.4%	
average 5-year % change		735.7%				
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.						

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Charges for Services:									
Impact Fees									
Roads	\$ 77,074	\$ 190,384	\$ 310,273	\$ 15,000	\$ -	\$ 15,000	\$ 200,000	1233.3%	\$ 185,000
Parks	50,875	66,213	122,307	15,000	-	15,000	320,000	2033.3%	305,000
Public Safety	30,088	80,511	96,424	15,000	-	15,000	85,000	466.7%	70,000
Interest:	1,194	2,581	2,204	1,350	-	1,350	3,000	122.2%	1,650
Budgeted Fund Balance:									
(1) Roads	-	-	-	-	909,018	909,018	1,254,541	38.0%	345,523
Parks	-	-	-	-	318,602	318,602	988,350	210.2%	669,748
Public Safety	-	-	-	-	354,940	354,940	217,259	-38.8%	(137,681)
Total	\$ 159,232	\$ 339,689	\$ 531,208	\$ 46,350	\$ 1,582,560	\$ 1,628,910	\$ 3,068,150	88.4%	\$ 1,439,240
Expenditures									
(2) Capital:									
Public Safety - HQ Expansion	\$ -	\$ -	\$ -	\$ -	\$ 298,750	\$ 298,750	\$ 300,000	0.4%	\$ 1,250
Roads - Rucker Rd Corridor Imp.	-	-	-	-	-	-	1,150,000	-	1,150,000
Parks - Alpharetta Arts Center	-	-	-	-	-	-	1,300,000	-	1,300,000
Other:									
Impact Fee Administration	4,741	10,113	15,870	1,350	-	1,350	18,150	1244.4%	16,800
Professional Services	-	6,250	52,188	-	4,063	4,063	-	-100.0%	(4,063)
(3) Transfer to Debt Svc. Fund	-	-	-	-	-	-	-	-	-

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT**

		<i>Amended FY 2016 to FY 2017</i>							
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
(1) Non-Allocated/Reserve									
Roads	-	-	-	15,000	906,743	921,743	300,000	-67.5%	(621,743)
Parks	-	-	-	15,000	317,830	332,830	-	-100.0%	(332,830)
Public Safety	-	-	-	15,000	55,174	70,174	-	-100.0%	(70,174)
Total	\$ 4,741	\$ 16,363	\$ 68,058	\$ 46,350	\$ 1,582,560	\$ 1,628,910	\$ 3,068,150	88.4%	\$ 1,439,240

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Please refer to the Capital Initiative section of this document for detailed information on the Impact Fee funded capital investment for FY 2017.
- (3) Impact Fee monies for FY's 2013-2015 were reserved for future system improvements.

DRUG ENFORCEMENT AGENCY FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 PUBLIC SAFETY DEPARTMENT DRUG ENFORCEMENT AGENCY FUND (FUND 210) Five-Year Financial Summary						
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017	
Revenue	\$ 569,932	\$ 505,114	\$ 771,259	\$ 2,423,480	\$ 2,098,576	
% Change		-11.4%	52.7%	214.2%	-13.4%	
Average 5-year % change		60.5%				
Expenditures	\$ 168,629	\$ 525,054	\$ 892,714	\$ 2,423,480	\$ 2,098,576	
% Change		211.4%	70.0%	171.5%	-13.4%	
Average 5-year % change		109.9%				
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.						

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Fines & Forfeitures:									
Confiscation (Federal Seizure)	\$ 568,650	\$ 491,092	\$ 724,289	\$ 438,500	\$ -	\$ 438,500	\$ 337,600	-23.0%	\$ (100,900)
Confiscation (State Seizure)	1,278	14,050	45,694	10,000	-	10,000	10,000	0.0%	-
Interest:	3	(28)	1,276	227	-	227	976	330.0%	749
Other:									
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-	-	-	-	-
(1) Budgeted Fund Balance (Federal)	-	-	-	183,000	1,746,625	1,929,625	1,750,000	-9.3%	(179,625)
(1) Budgeted Fund Balance (State)	-	-	-	-	45,128	45,128	-	-100.0%	(45,128)
Total	\$ 569,932	\$ 505,114	\$ 771,259	\$ 631,727	\$ 1,791,753	\$ 2,423,480	\$ 2,098,576	-13.4%	\$ (324,904)
Expenditures									
DEA Seizure									
(2) Personnel Services:									
Salary	\$ -	\$ 163,246	\$ 149,038	\$ 151,944	\$ -	\$ 151,944	\$ 160,958	5.9%	\$ 9,014
Benefits	-	64,559	87,740	93,676	-	93,676	98,672	5.3%	4,996
subtotal	\$ -	\$ 227,805	\$ 236,778	\$ 245,620	\$ -	\$ 245,620	\$ 259,630	5.7%	\$ 14,010
(3) Maintenance and Operations:									
Professional Services	\$ -	\$ 27,729	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	-100.0%	\$ (2,500)
Vehicle Repair & Maintenance	-	-	-	-	-	-	-	-	-
Equipment Rental	-	-	1,885	-	-	-	-	-	-
Employee Travel	-	9,093	-	6,607	-	6,607	-	-100.0%	(6,607)
Employee Training	1,650	14,870	17,218	38,000	-	38,000	-	-100.0%	(38,000)
Maintenance Contracts	-	-	-	51,000	(50,000)	1,000	-	-100.0%	(1,000)
IT Professional Services	24,999	-	-	-	-	-	-	-	-
General Supplies & Materials	-	32,439	-	10,000	-	10,000	-	-100.0%	(10,000)
Small Equipment	10,698	24,508	-	30,000	-	30,000	-	-100.0%	(30,000)
Fuel	-	-	-	20,000	-	20,000	20,000	0.0%	-
Employee Uniforms	35,788	600	7,913	10,000	-	10,000	10,000	0.0%	-
Non-Recurring Expenses	-	-	23,140	-	-	-	-	-	-
subtotal	\$ 73,135	\$ 109,239	\$ 50,157	\$ 168,107	\$ (50,000)	\$ 118,107	\$ 30,000	-74.6%	\$ (88,107)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT**

							<i>Amended FY 2016 to FY 2017</i>		
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Capital/Other:									
Capital (Vehicles)	\$ -	\$ 88,774	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
North Fulton Radio System	-	-	605,778	-	-	-	-	-	-
Jail Door System	15,644	53,870	-	-	-	-	-	-	-
Headquarters Expansion	-	-	-	-	-	-	1,750,000	-	1,750,000
Machinery & Equipment	44,551	12,889	-	208,000	-	208,000	-	-100.0%	(208,000)
Taser Lease (Principal)	-	-	-	-	49,000	49,000	45,227	-7.7%	(3,773)
Taser Lease (Interest)	-	-	-	-	1,000	1,000	3,719	271.9%	2,719
subtotal	\$ 60,195	\$ 155,533	\$ 605,778	\$ 208,000	\$ 50,000	\$ 258,000	\$ 1,798,946	597.3%	\$ 1,540,946
State Seizure									
Maintenance and Operations:									
Employee Travel	\$ -	\$ 6,339	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Small Equipment	-	-	-	10,000	-	10,000	10,000	0.0%	-
Non-Recurring Expenses	35,299	26,139	-	-	-	-	-	-	-
subtotal	\$ 35,299	\$ 32,477	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	0.0%	\$ -
Other (1)									
Reserve (DEA Seizure)	\$ -	\$ -	\$ -	\$ -	\$ 1,776,475	\$ 1,776,475	\$ -	-100.0%	\$ (1,776,475)
Reserve (State Seizure)	-	-	-	-	15,278	15,278	-	-100.0%	(15,278)
subtotal	\$ -	\$ -	\$ -	\$ -	\$ 1,791,753	\$ 1,791,753	\$ -	-100.0%	\$ (1,791,753)
Total	\$ 168,629	\$ 525,054	\$ 892,714	\$ 631,727	\$ 1,791,753	\$ 2,423,480	\$ 2,098,576	-13.4%	\$ (324,904)
Full-time Equivalent Positions (3)	-	3.0	3.0	3.0		3.0	3.0		

Notes

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (3) Variance due primarily to the cessation of all operational costs except those costs necessary to support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017
Statement: Revenue Summary by Account

				FY 2016 Amended Budget	FY 2017 Recommended Budget
Division/Project	Account Number		Title		
Federal Seizure	21031110	351300	Confiscation (Federal Seizure)	\$ 438,500	\$ 337,600
" "	21031110	361000	Interest Earnings	227	976
" "	21031110	395000	Carryforward Fund Balance (Federal Seizure)	1,929,625	1,750,000
State Seizure	21031120	351301	Confiscation (State Seizure)	10,000	10,000
" "	21031120	395000	Carryforward Fund Balance (State Seizure)	45,128	-
Total				\$ 2,423,480	\$ 2,098,576

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Federal Seizure	State Seizure
			3111	3112
521200 Professional Services	\$ 2,500	\$ -	\$ -	\$ -
523500 Employee Travel	6,607	-	-	-
523700 Employee Training	38,000	-	-	-
523860 Maintenance Contracts	1,000	-	-	-
531100 General Supplies/Materials	10,000	-	-	-
531270 Fuel	20,000	20,000	20,000	-
531600 Small Equipment	40,000	10,000	-	10,000
531700 Employee Uniforms	10,000	10,000	10,000	-
532400 Non-Recurring Expenses	-	-	-	-
541300 Facility Improvements	-	1,750,000	1,750,000	-
542100 Machinery and Equipment	208,000	-	-	-
542200 Fleet	-	-	-	-
542400 N. Fulton Radio System	-	-	-	-
579000 Reserve	1,791,753	-	-	-
581200 Taser Lease (Principal)	49,000	45,227	45,227	-
582200 Taser Lease (Interest)	1,000	3,719	3,719	-
TOTAL	\$ 2,177,860	\$ 1,838,946	\$ 1,828,946	\$ 10,000

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

					FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number		Title			
FEDERAL SEIZURE	21031110	521200	Professional Services	GCIC CONNECTION ACCESS - 2 STEP AUTHENTICATION	2,500	-
				<i>subtotal</i>	\$ 2,500	\$ -
	21031110	523500	Employee Travel	TRAINING TRAVEL COSTS	6,607	-
				MISC. TRAVEL	-	-
				<i>subtotal</i>	\$ 6,607	\$ -
	21031110	523700	Employee Training	TUITION FEES	38,000	-
				<i>subtotal</i>	\$ 38,000	\$ -
	21031110	523860	Maintenance Contracts		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	531100	General Supplies & Materials	GENERAL SUPPLIES	10,000	-
				OFFICE SUPPLIES	-	-
				<i>subtotal</i>	\$ 10,000	\$ -
	21031110	531270	Fuel	FUEL PURCHASES	20,000	20,000
				<i>subtotal</i>	\$ 20,000	\$ 20,000
	21031110	531600	Small Equipment	SI UNIT EQUIPMENT	-	-
				GENERAL SMALL EQUIPMENT	30,000	-
				<i>subtotal</i>	\$ 30,000	\$ -
	21031110	531700	Professional Services	SI UNIT EMPLOYEE UNIFORMS	10,000	10,000
					-	-
				<i>subtotal</i>	\$ 10,000	\$ 10,000
	21031110	541300 C1630	PS Headquarters Expansion		-	1,750,000
				<i>subtotal</i>	\$ -	\$ 1,750,000
	21031110	542100	Machinery & Equipment	PUBLIC SAFETY EQUIPMENT	183,000	-
				GENERAL EQUIPMENT	25,000	-
				<i>subtotal</i>	\$ 208,000	\$ -
	21031110	542200	Fleet		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	579000	Reserve for Future Investment		-	-
				<i>subtotal</i>	\$ -	\$ -
	21031110	581200 C1623	Taser Lease (Principal)		46,000	45,227
				<i>subtotal</i>	\$ 46,000	\$ 45,227
	21031110	582200 C1623	Taser Lease (Interest)		5,000	3,719
				<i>subtotal</i>	\$ 5,000	\$ 3,719
Federal Seizure Total					376,107	1,828,946
STATE SEIZURE	21031120	523500	Employee Travel	TRAVEL	-	-
				<i>subtotal</i>	\$ -	\$ -
	21031120	531600	Small Equipment	MISC SMALL EQUIPMENT	10,000	10,000
				<i>subtotal</i>	\$ 10,000	\$ 10,000
	21031120	532400	Non-Recurring Expenses	MISC. NON-RECURRING EXPENSES	-	-
				<i>subtotal</i>	\$ -	\$ -
State Seizure Total					10,000	10,000
DEA Fund Total					\$ 386,107	\$ 1,838,946

HOTEL/MOTEL FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 HOTEL/MOTEL FUND (FUND 275) Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 3,862,284	\$ 4,130,567	\$ 4,645,169	\$ 5,830,895	\$ 6,000,000
<i>% Change</i>		6.9%	12.5%	25.5%	2.9%
<i>average 5-year % change</i>		12.0%			
Expenditures	\$ 3,862,249	\$ 4,141,684	\$ 4,645,169	\$ 5,830,895	\$ 6,000,000
<i>% Change</i>		7.2%	12.2%	25.5%	2.9%
<i>average 5-year % change</i>		12.0%			

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
HOTEL/MOTEL FUND (FUND 275)
BUDGET REQUEST BY ACCOUNT**

							<i>Amended FY 2016 to FY 2017</i>		
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Other Taxes:									
Hotel/Motel Taxes	\$ 3,859,499	\$ 4,121,979	\$ 4,641,325	\$ 4,450,000	\$ 1,380,895	\$ 5,830,895	\$ 6,000,000	2.9%	\$ 169,105
Hotel/Motel Taxes (Penalties/Interest)	2,751	8,588	3,844	-	-	-	-	-	-
Interest:	34	-	-	-	-	-	-	-	-
Other:									
Budgeted Fund Balance	-	-	-	-	-	-	-	-	-
Total	\$ 3,862,284	\$ 4,130,567	\$ 4,645,169	\$ 4,450,000	\$ 1,380,895	\$ 5,830,895	\$ 6,000,000	2.9%	\$ 169,105
Expenditures									
Other:									
Alpharetta Business Community	\$ 643,827	\$ 690,419	\$ 774,350	\$ 741,815	\$ (519,955)	\$ 221,860	\$ -	-100.0%	\$ (221,860)
Alpharetta Convention & Visitor's Bureau	1,673,523	1,794,592	2,012,752	1,928,185	617,242	2,545,427	2,625,000	3.1%	79,573
City of Alpharetta	1,544,900	1,656,674	1,858,068	1,780,000	439,858	2,219,858	2,250,000	1.4%	30,142
subtotal	\$ 3,862,249	\$ 4,141,684	\$ 4,645,169	\$ 4,450,000	\$ 537,145	\$ 4,987,145	\$ 4,875,000	-2.2%	\$ (112,145)
Conference Center Debt Service:									
Series 2016 Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,630	-	\$ 775,630
Debt Service Reserve	-	-	-	-	843,750	843,750	349,370	-58.6%	(494,380)
subtotal	\$ -	\$ -	\$ -	\$ -	\$ 843,750	\$ 843,750	\$ 1,125,000	33.3%	\$ 281,250
Total	\$ 3,862,249	\$ 4,141,684	\$ 4,645,169	\$ 4,450,000	\$ 1,380,895	\$ 5,830,895	\$ 6,000,000	2.9%	\$ 169,105

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center Facility). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.



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DEBT SERVICE FUND SUMMARY

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 DEBT SERVICE FUND (FUND 410) Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 4,101,101	\$ 21,503,368	\$ 3,513,243	\$ 4,121,087	\$ 5,816,807
<i>% Change</i>		424.3%	-83.7%	17.3%	41.1%
<i>average 5-year % change</i>		99.8%			
Expenditures	\$ 3,682,976	\$ 21,335,874	\$ 3,580,898	\$ 4,121,087	\$ 5,816,807
<i>% Change</i>		479.3%	-83.2%	15.1%	41.1%
<i>average 5-year % change</i>		113.1%			

FY 2014 includes activity associated with the issuance of Series 2014 Refunding Bonds (refunded the callable Series 2006 Bonds).

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue										
(1) Property Taxes:										
	Current Year	\$ 3,791,248	\$ 3,584,258	\$ 3,382,978	\$ 3,168,000	\$ -	\$ 3,168,000	\$ 5,426,000	71.3%	\$ 2,258,000
	Delinquent	74,704	46,598	28,826	20,000	-	20,000	20,000	0.0%	-
	Motor Vehicle	194,568	144,803	86,610	72,000	-	72,000	59,000	-18.1%	(13,000)
	Delinquent	32,077	28,245	10,316	-	-	-	-	-	-
Interest:		8,505	4,463	4,513	9,000	-	9,000	9,000	0.0%	-
Other:										
	Miscellaneous	-	-	2	-	-	-	-	-	-
	Transfer-In (Impact Fee Fund)	-	-	-	-	-	-	-	-	-
	Refunding Bond Proceeds	-	17,695,000	-	-	-	-	-	-	-
(2) Budgeted Fund Balance		-	-	-	295,998	556,089	852,087	302,807	-64.5%	(549,280)
	Total	\$ 4,101,101	\$ 21,503,368	\$ 3,513,243	\$ 3,564,998	\$ 556,089	\$ 4,121,087	\$ 5,816,807	41.1%	\$ 1,695,720

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Expenditures										
	Maintenance & Operations:									
	Professional Services	\$ 1,000	\$ 1,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	0.0%	\$ -
	Debt Service (Principal & Interest):									
	City of Alpharetta									
	General Obligation Bonds (GO)									
	Series 2006	2,037,850	1,675,225	1,304,350	1,289,600	-	1,289,600	-	-100.0%	(1,289,600)
	Series 2012	1,517,950	1,505,850	1,502,700	1,497,900	-	1,497,900	1,500,100	0.1%	2,200
	Series 2014 (refunding)	-	339,761	647,862	647,246	-	647,246	1,936,513	199.2%	1,289,267
	Series 2014 (Escrow Agent)	-	17,518,423	-	-	-	-	-	-	-
	Series 2014 (Issue Costs)	-	170,000	-	-	-	-	-	-	-
	Series 2016	-	-	-	-	-	-	2,250,000	-	2,250,000
	Development Authority of Alpharetta									
	Series 2009 (refunding)	126,176	125,615	125,986	125,252	-	125,252	125,194	0.0%	(58)
	Other Uses:									
	Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-
	(4) Debt Service Reserve	-	-	-	-	556,089	556,089	-	-100.0%	(556,089)
	Total	\$ 3,682,976	\$ 21,335,874	\$ 3,580,898	\$ 3,564,998	\$ 556,089	\$ 4,121,087	\$ 5,816,807	41.1%	\$ 1,695,720

Notes:

- (1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).
- (2) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.
- (4) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Revenue Summary by Account

				FY 2016 Amended Budget	FY 2017 Recommended Budget
Division/Project	Account Number		Title		
Debt Service Fund	41090100	311100	Property Taxes (Current Year)	\$ 3,168,000	\$ 5,426,000
" "	41090100	311200	Property Taxes (Delinquent)	20,000	20,000
" "	41090100	311310	Motor Vehicle Taxes	72,000	59,000
" "	41090100	319100	Property Taxes (Penalties/Interest)	-	-
" "	41090100	361000	Investment Earnings	9,000	9,000
" "	41090100	395000	Carryforward Fund Balance	852,087	302,807
Total				\$ 4,121,087	\$ 5,816,807

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Operating Budget	FY 2017 Operating Budget Request	Admin	Series 2016 GO Bond	Series 2014 GO Bond (R)	Series 2012 GO Bond	Series 2009 Development Authority Revenue Refunding Bond
					D1201	D1201	D1201	D1203
521200	Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
581100	Principal	2,230,600	2,560,550	-	255,000	1,540,000	655,000	110,550
582100	Interest	1,329,398	3,251,257	-	1,995,000	396,513	845,100	14,644
579000	Contingency	556,089	-	-	-	-	-	-
TOTAL		\$ 4,121,087	\$ 5,816,807	\$ 5,000	\$ 2,250,000	\$ 1,936,513	\$ 1,500,100	\$ 125,194

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	FY 2016 Adopted Budget	FY 2017 Recommended Budget
Administration	41090100 521200	Professional Services		
		Bond Administration Fees	5,000	5,000
		subtotal	\$ 5,000	\$ 5,000
Series 2016 GO Bond	41090100 581100 D1601	Principal	-	255,000
		subtotal	\$ -	\$ 255,000
	41090100 582100 D1601	Interest	-	1,995,000
		subtotal	\$ -	\$ 1,995,000
Series 2014 GO Bond	41090100 581100 D1400	Principal	245,000	1,540,000
		subtotal	\$ 245,000	\$ 1,540,000
	41090100 582100 D1400	Interest	402,246	396,513
		subtotal	\$ 402,246	\$ 396,513
Series 2012 GO Bond	41090100 581100 D1201	Principal	640,000	655,000
		subtotal	\$ 640,000	\$ 655,000
	41090100 582100 D1201	Interest	857,900	845,100
		subtotal	\$ 857,900	\$ 845,100
Series 2006 GO Bond	41090100 581100 D1202	Principal	1,240,000	-
		subtotal	\$ 1,240,000	\$ -
	41090100 582100 D1202	Interest	49,600	-
		subtotal	\$ 49,600	\$ -
Series 2009 Development	41090100 581100 D1203	Principal	105,600	110,550
		subtotal	\$ 105,600	\$ 110,550
Authority Revenue Bond (Refunding)	41090100 582100 D1203	Interest	19,652	14,644
		subtotal	\$ 19,652	\$ 14,644
Debt Service Fund Total			\$ 3,564,998	\$ 5,816,807

SOLID WASTE FUND

The Organizational Chart is included under the *Finance* tab of this document.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 FINANCE DEPARTMENT SOLID WASTE FUND (FUND 540) Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 3,207,408	\$ 3,200,019	\$ 3,218,369	\$ 3,573,369	\$ 3,304,278
<i>% Change</i>		-0.2%	0.6%	11.0%	-7.5%
<i>average 5-year % change</i>		1.0%			
Expenditures	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,573,369	\$ 3,304,278
<i>% Change</i>		0.5%	1.6%	9.5%	-7.5%
<i>average 5-year % change</i>		1.0%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue										
	Licenses and Permits:									
	Solid Waste Permits (Penalties/Interest)	\$ 528	\$ 368	\$ 763	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Charges for Services:									
(3)	Solid Waste Collection Fees	2,787,300	3,150,649	3,139,002	3,250,000	-	3,250,000	3,250,000	0.0%	-
	Solid Waste Tag Fees	(621)	1,225	1,240	500	-	500	500	0.0%	-
	Solid Waste Commercial Hauler Fees	17,989	21,107	37,640	25,000	-	25,000	25,000	0.0%	-
(3)	Recycling Collection Fees	353,832	-	-	-	-	-	-	-	-
	Solid Waste Fees (Penalties/Interest)	45,041	21,370	36,351	25,000	-	25,000	25,000	0.0%	-
	Bad Check Fees	250	50	242	300	-	300	300	0.0%	-
	Interest Earnings:	3,090	5,250	3,131	4,655	-	4,655	3,478	-25.3%	(1,177)
	Other:									
	Miscellaneous Revenue	(1)	-	-	-	-	-	-	-	-
(4)	Carryforward Fund Balance	-	-	-	-	267,914	267,914	-	-100.0%	(267,914)
	Total	\$ 3,207,408	\$ 3,200,019	\$ 3,218,369	\$ 3,305,455	\$ 267,914	\$ 3,573,369	\$ 3,304,278	-7.5%	\$ (269,091)
Expenditures										
(1)	Personnel Services:									
	Salaries	\$ 44,799	\$ 34,875	\$ 39,641	\$ 39,339	\$ -	\$ 39,339	\$ 38,393	-2.4%	\$ (946)
	Benefits	18,908	23,806	24,934	25,977	-	25,977	25,274	-2.7%	(703)
	subtotal	\$ 63,707	\$ 58,681	\$ 64,574	\$ 65,316	\$ -	\$ 65,316	\$ 63,667	-2.5%	\$ (1,649)

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

	ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
	Maintenance and Operations:									
(2)	Professional Services	\$ 3,030,794	\$ 3,083,393	\$ 3,082,338	\$ 3,188,060	\$ -	3,188,060	\$ 3,188,360	0.0%	\$ 300
	Printing and Binding	14,215	15,120	15,106	14,400	-	14,400	14,600	1.4%	200
	Employee Travel	260	-	-	3,000	-	3,000	3,000	100.0%	-
	Employee Training	800	-	495	600	-	600	600	0.0%	-
	IT Professional Services	758	-	1,265	4,579	-	4,579	4,551	-0.6%	(28)
	General Supplies and Materials	21,826	22,911	25,474	29,500	-	29,500	29,500	0.0%	-
	subtotal	\$ 3,068,653	\$ 3,121,424	\$ 3,124,678	\$ 3,240,139	\$ -	\$ 3,240,139	\$ 3,240,611	0.0%	\$ 472
	Other:									
	Bad Debt Expense	\$ 30,238	\$ 25,364	\$ 74,393	\$ -	\$ -	\$ -	\$ -	-	\$ -
	Tyler (Munis) Software	34,593	7,921	450	-	-	-	-	-	-
(4)	Non-Allocated/Reserve	-	-	-	-	267,914	267,914	-	-100.0%	(267,914)
	subtotal	\$ 64,831	\$ 33,286	\$ 74,843	\$ -	\$ 267,914	\$ 267,914	\$ -	-100.0%	\$ (267,914)
	Total	\$ 3,197,191	\$ 3,213,391	\$ 3,264,095	\$ 3,305,455	\$ 267,914	\$ 3,573,369	\$ 3,304,278	-7.5%	\$ (269,091)
	Full-time Equivalent Positions	1.0	1.0	1.0	1.0		1.0	1.0		

Notes

- (1) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2016 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums/coverage elections; and an increase in the defined benefit pension contribution.
- (2) This activity is primarily attributable to our private solid waste hauling contract and the funding of a dumpster to service downtown (fully offset through associated user fees). 2016 Variance is due primarily to growth in the city's service base.
- (3) FYs 2014-2016 activity for recycling fees is accounted for under the Solid Waste Collection Fees account.
- (4) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2016 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
Solid Waste Administration		54015450 324110	Solid Waste Permits (Penalties/Interest)	\$ -	\$ -
" "		54015450 344110	Solid Waste Collection Fees	3,235,000	3,235,000
" "		54015450 344110 FSW00	Solid Waste Collection Fees (Downtown Sanitation Initiatives)	15,000	15,000
" "		54015450 344111	Solid Waste Tag Fees	500	500
" "		54015450 344140	Solid Waste Commercial Hauler Fees	25,000	25,000
" "		54015450 349900	Solid Waste Fees (Penalties/Interest)	25,000	25,000
" "		54015450 349930	Bad Check Fees	300	300
" "		54015450 361000	Interest Earnings	4,655	3,478
" "		54015450 389000	Miscellaneous Revenue	-	-
" "		54015450 395000	Carryforward Fund Balance	267,914	-
Total				\$ 3,573,369	\$ 3,304,278

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Budget	FY 2017 Budget Request	Solid Waste Admin	Downtown Sanitation Initiatives
				15450	FSW00
521200	Professional Services	\$ 3,188,060	\$ 3,188,360	\$ 3,173,360	\$ 15,000
523400	Printing and Binding	14,400	14,600	14,600	-
523500	Employee Travel	3,000	3,000	3,000	-
523700	Employee Training	600	600	600	-
523900	IT Professional Services	4,579	4,551	4,551	-
531100	General Supplies/Materials	29,500	29,500	29,500	-
531610	IT Equipment Refresh	-	-	-	-
542400	Tyler ERP System	-	-	-	-
579000	Reserve	267,914	-	-	-
TOTAL		\$ 3,508,053	\$ 3,240,611	\$ 3,225,611	\$ 15,000

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
SOLID WASTE ADMINISTRATION	54015450 521200	Professional Services	Sanitation Collection Fees	3,130,000	3,130,000
			Garbage Tags	2,560	2,560
			Recycling/Hazardous Waste Collection Event	40,000	40,000
			Graphic Designer (brochures)	500	800
			subtotal	3,173,060	3,173,360
	54015450 523400	Printing and Binding	Sanitation Bill Statement (printing)	14,000	14,000
			Sanitation Brochure (printing)	400	600
			subtotal	14,400	14,600
	54015450 523500	Employee Travel	Software/Professional Development Conf.	3,000	3,000
			subtotal	3,000	3,000
	54015450 523700	Employee Training	Software/Professional Development Conf.	600	600
			subtotal	600	600
	54015450 523900	IT Professional Services	Technical Support for CISCO Network	100	88
			Developer License for MDM	1	1
			City Circuit Connection to Internet - Supplement & Backup	7	7
			Data Center's Uninterruptible Power System	13	13
			Citywide Microsoft Licensing	345	344
			Non-Xerox Printer Repair	16	16
			GIS Mobile Field Mapping & Data Collection	93	92
			Database Management for Various City Departments	16	13
			Data Center Fire Suppression System	3	3
			Web Filtering Services, Link Balancer, SPAM Filter 400Vx	38	-
			Office 365 Conversion	46	-
			City Circuit Connection to Internet (Redundancy)	65	-
			SharePoint Migration	19	28
			Solarwinds Software Renewal	30	25
			Wiring Services	23	23
			Consulting Services	70	-
			Conversion of LIDAR Data to ArcGIS	4	4
			GIS Parcel Building Software	22	22
			Technical Support for Vmware Environment	23	-
			City Enterprise Data Management	79	69
			Citywide Virtual Infrastructure	47	-
			Off-site Archive of COA Data	74	139
			Server Maintenance Extension	21	-
			SAN Maintenance Extension	20	-

FY 2017 Recommended Budget (1st Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2016 Adopted Budget	FY 2017 Recommended Budget
			City Virus, Adware, Spyware & Threat Protection	51	92
			City Circuit Connection to Internet - Zayo	63	60
			City Circuit Connection to Internet - AT&T	39	39
			Employee Self Service, ManageEngine, AD Audit	13	-
			Line and Circuit Service	206	216
			GLS Monitoring and Support	164	164
			CISCO SMARTnet Telephony and Phone App Licenses	60	55
			Cisco phone infrastructure support	10	10
			Long Distance	17	18
			Tyler Finance/ HR ERP	2,781	2,781
			GFI Languard	-	12
			Texting Service Global Text Messages - 7CBilled	-	1
			Domain Name Service - Amazon Web Services	-	2
			External Monitoring Service for Emails - MXTtoolbox	-	1
			GPO Change Management - NetIQ	-	2
			Firewall	-	81
			SQL Monitoring Tool	-	12
			Edges Switching - HP Switches	-	7
			Maintenance Extensions	-	90
			Directory Analysis	-	20
			subtotal	4,579	4,551
	54015450 531100	General Supplies/Materials	General Supplies	5,000	5,000
			Sanitation Bill Statement (postage)	24,500	24,500
			subtotal	29,500	29,500
	54015450 531610	IT Equipment Refresh		-	-
			subtotal	-	-
			Administration Total	\$ 3,225,139	\$ 3,225,611
DOWNTOWN SANITATION INITIATIVES	54015450 521200 FSW00	Professional Services	Dumpster	15,000	15,000
			subtotal	15,000	15,000
			Downtown Sanitation Initiatives Total	\$ 15,000	\$ 15,000
			Solid Waste Fund Total	\$ 3,240,139	\$ 3,240,611



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RISK MANAGEMENT FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 RISK MANAGEMENT FUND (FUND 600) Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ 1,228,441	\$ 1,184,232	\$ 1,206,021	\$ 1,632,110	\$ 1,312,200
<i>% Change</i>		-3.6%	1.8%	35.3%	-19.6%
<i>average 5-year % change</i>		3.5%			
Expenditures	\$ 1,357,960	\$ 1,496,745	\$ 1,172,219	\$ 1,632,110	\$ 1,312,200
<i>% Change</i>		10.2%	-21.7%	39.2%	-19.6%
<i>average 5-year % change</i>		2.0%			
Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.					

FUND BUDGET SUMMARY

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

								<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMENDMENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Revenue									
Charges for Services:									
Risk Fund	\$ 1,169,500	\$ 1,075,800	\$ 1,115,000	\$ 1,262,000	\$ -	\$ 1,262,000	\$ 1,310,000	3.8%	\$ 48,000
Interest Earnings:	1,765	2,815	1,724	2,200	-	2,200	2,200	0.0%	-
Other:									
General Fund Transfer	-	-	-	-	-	-	-	-	-
Insurance Proceeds	57,176	105,618	89,298	-	-	-	-	-	-
(1) Budgeted Fund Balance	-	-	-	-	367,910	367,910	-	-100.0%	(367,910)
Total	\$ 1,228,441	\$ 1,184,232	\$ 1,206,021	\$ 1,264,200	\$ 367,910	\$ 1,632,110	\$ 1,312,200	-19.6%	\$ (319,910)
Expenditures									
(2) Maintenance and Operations:									
Professional Services	\$ 125,419	\$ 116,273	\$ 122,141	\$ 125,000	\$ -	\$ 125,000	\$ 125,000	0.0%	\$ -
Vehicle Insurance	121,475	109,997	128,809	135,000	-	135,000	137,000	1.5%	2,000
Property and Equipment Insurance	62,063	65,384	62,856	55,000	-	55,000	88,000	60.0%	33,000
General Liability Insurance	80,774	71,942	52,315	70,000	-	70,000	60,000	-14.3%	(10,000)
Law Enforcement Liability Insurance	141,141	93,996	91,350	100,000	-	100,000	100,000	0.0%	-
Public Entity Liability Insurance	33,287	55,175	48,825	55,000	-	55,000	55,000	0.0%	-
Workers Compensation Excess Liability Insurance	67,998	74,829	79,485	90,000	-	90,000	90,000	0.0%	-
Employee Benefits Liability Insurance	450	-	-	-	-	-	-	-	-
Criminal Liability Insurance	-	4,075	4,075	4,200	-	4,200	4,200	0.0%	-
Cyber Liability	-	-	-	-	-	-	8,000	-	8,000
Umbrella Liability Insurance	76,316	59,393	52,115	60,000	-	60,000	60,000	0.0%	-
Medical Services (PS Custody)	-	25,336	19,210	40,000	-	40,000	40,000	0.0%	-
Claims and Judgments	649,036	820,343	511,038	530,000	21,730	551,730	545,000	-1.2%	(6,730)
subtotal	\$ 1,357,960	\$ 1,496,745	\$ 1,172,219	\$ 1,264,200	\$ 21,730	\$ 1,285,930	\$ 1,312,200	2.0%	\$ 26,270

**CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT**

Amended FY 2016 to FY 2017

ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND- MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)
Other:									
(1) Reserve	-	-	-	-	346,180	346,180	-	-100.0%	(346,180)
Total	\$ 1,357,960	\$ 1,496,745	\$ 1,172,219	\$ 1,264,200	\$ 367,910	\$ 1,632,110	\$ 1,312,200	-19.6%	\$ (319,910)

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Variances are based on current year-to-date premium expenditures.

REVENUE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

Division/Project		Account Number	Title	FY 2016 Amended Budget	FY 2017 Recommended Budget
Risk and Safety Fund		60015550 341751	Risk Fund Charges for Services	\$ 1,262,000	\$ 1,310,000
" "		60015550 361000	Interest Earnings	2,200	2,200
" "		60015550 391100	Transfer-In from General Fund	-	-
" "		60015550 392300	Insurance Proceeds	-	-
" "		60015550 395000	Budgeted Fund Balance	367,910	-
Total				\$ 1,632,110	\$ 1,312,200

EXPENDITURE SUMMARY BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2016 Amended Budget	FY 2017 Budget Request	Risk and Safety
				1555
521200	Professional Services	\$ 125,000	\$ 125,000	\$ 125,000
523110	Vehicle Insurance Premiums	135,000	137,000	137,000
523120	Property/Equipment Insurance Premiums	55,000	88,000	88,000
523130	General Liability Insurance Premiums	70,000	60,000	60,000
523140	Law Enforcement Liability Insurance Premiums	100,000	100,000	100,000
523150	Public Entity Liability Insurance Premiums	55,000	55,000	55,000
523160	Workers Compensation Excess Liability Insurance Premiums	90,000	90,000	90,000
523170	Employee Benefits Liability Insurance Premiums	-	-	-
523180	Criminal Liability Insurance Premiums	4,200	4,200	4,200
523185	Cyber Liability Insurance Premiums	-	8,000	8,000
523190	Umbrella Liability Insurance Premiums	60,000	60,000	60,000
523195	Medical Services (PS Custody)	40,000	40,000	40,000
552200	Claims and Judgments	551,730	545,000	545,000
579000	Reserve	346,180	-	-
TOTAL		\$ 1,632,110	\$ 1,312,200	\$ 1,312,200

EXPENDITURE LINE-ITEM DETAIL BY **DIVISION/PROJECT**

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project				FY 2016 Adopted Budget	FY 2017 Recommended Budget
Title	Account Number	Title	Account Detail		
Risk and Safety	60015550 521200	Professional Services	Risk/Claims Administration Service Fees	54,000	53,500
			Actuarial Analysis	10,000	11,000
			Workers Compensation Annual Assessment (State of GA)	10,000	8,000
			MSDS on-demand (product safety/risk remediation) services	1,000	1,000
			Insurance Brokerage Service Fee	50,000	50,000
			Post Drug Testing	-	1,500
			subtotal	125,000	125,000
	60015550 523110	Vehicle Insurance Premiums	Insurance Premiums	135,000	137,000
			subtotal	135,000	137,000
	60015550 523120	Property/Equipment Insurance Premiums	Property/Equipment Insurance	55,000	88,000
			subtotal	55,000	88,000
	60015550 523130	General Liability Insurance Premiums	Insurance Premiums	70,000	60,000
			subtotal	70,000	60,000
	60015550 523140	Law Enforcement Liability Insurance Premiums	Insurance Premiums	100,000	100,000
			subtotal	100,000	100,000
	60015550 523150	Public Entity Liability Insurance Premiums	Management Liability/Employment Practices Insurance Premiums	55,000	55,000
			subtotal	55,000	55,000
	60015550 523160	Workers Compensation Excess Liability Insurance Premiums	Insurance Policy Premiums (Audit)	7,500	7,500
			Excess Liability Insurance Premiums	82,500	82,500
			subtotal	90,000	90,000
	60015550 523170	Employee Benefits Liability Insurance Premiums	Insurance Premiums	-	-
			subtotal	-	-
	60015550 523180	Criminal Liability Insurance Premiums	Insurance Premiums	4,200	4,200
			subtotal	4,200	4,200

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

				FY 2016 Adopted Budget	FY 2017 Recommended Budget
Division/Project Title	Account Number	Title	Account Detail		
	60015550 523185	Cyber Liability Insurance Premiums	Insurance Premiums	-	8,000
			subtotal	-	8,000
	60015550 523190	Umbrella Liability Insurance Premiums	Insurance Premiums	60,000	60,000
			subtotal	60,000	60,000
	60015550 523195	Medical Services (PS Custody)	Medical Costs for individuals under custody	40,000	40,000
			subtotal	40,000	40,000
	60015550 552200	Claims and Judgments	Claims and Judgments	530,000	545,000
			subtotal	530,000	545,000
Risk Management Fund				\$ 1,264,200	\$ 1,312,200



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MEDICAL INSURANCE FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA RECOMMENDED BUDGET FY 2017 MEDICAL INSURANCE FUND (FUND 605) Five-Year Financial Summary					
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Amended Budget FY 2016	Recommended Budget FY 2017
Revenue	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,932,994
<i>% Change</i>		0.0%	0.0%	100.0%	19.1%
<i>average 5-year % change</i>		29.8%			
Expenditures	\$ -	\$ -	\$ -	\$ 6,658,514	\$ 7,932,994
<i>% Change</i>		0.0%	0.0%	100.0%	19.1%
<i>average 5-year % change</i>		29.8%			

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2017
MEDICAL INSURANCE FUND (FUND 605)
BUDGET REQUEST BY ACCOUNT

										<i>Amended FY 2016 to FY 2017</i>	
ACCOUNT DESCRIPTION	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ADOPTED BUDGET FY 2016	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2016	RECOMMENDED BUDGET FY 2017	% INCREASE (DECREASE)	\$ INCREASE (DECREASE)		
Revenue											
Charges for Services:											
Medical Insurance Premiums											
Employer Contribution	\$ -	\$ -	\$ -	\$ 5,952,922	\$ -	\$ 5,952,922	\$ 6,520,032	9.5%	\$ 567,110		
Employee Contribution	-	-	-	705,592	-	705,592	724,448	2.7%	18,856		
Interest:	-	-	-	-	-	-	-	-	-		
Other:											
Budgeted Fund Balance	-	-	-	-	-	-	688,514	-	688,514		
Total	\$ -	\$ -	\$ -	\$ 6,658,514	\$ -	\$ 6,658,514	\$ 7,932,994	19.1%	\$ 1,274,480		
Expenditures											
Maintenance and Operations:											
Medical Premiums	\$ -	\$ -	\$ -	\$ 1,350,000	\$ -	\$ 1,350,000	\$ 1,441,673	6.8%	\$ 91,673		
Other											
Medical Claims	-	-	-	4,620,000	-	4,620,000	5,714,666	23.7%	1,094,666		
Reserve	-	-	-	688,514	-	688,514	776,655	12.8%	88,141		
Total	\$ -	\$ -	\$ -	\$ 6,658,514	\$ -	\$ 6,658,514	\$ 7,932,994	19.1%	\$ 1,274,480		

Notes:

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APPENDIX

Alpharetta Convention & Visitors Bureau Fiscal Year 2017 Budget

Alpharetta Convention & Visitors Bureau Fiscal Year 2017 Recommended Budget

Occupancy Tax Revenues	\$ 2,600,000
Interest Income	1,600
Accumulated Surplus	175,000
TOTAL REVENUE	\$ 2,776,600
Salary & Benefits	\$ 948,700
Accounting & Legal Fees	20,000
Advertising	
<i>Georgia/Metro Atlanta Ads</i>	180,414
<i>National/Regional Ads</i>	431,960
Business License	325
Computer Equipment	13,700
Business Development	
Verizon Wireless Amphitheatre	53,960
Conference Center	55,000
Braves	14,000
Computer Software/Maintenance	45,745
Research	13,600
Contingency Fund	55,801
Insurance	3,350
Meeting Expenses	39,146
Membership Dues	23,136
Subscriptions	705
Office Equipment/Leases	23,000
Office Rent (utilities, cleaning, security)	86,136
Office Supplies/Furniture	31,090
Postage & Shipping	31,450
Premiums/Gifts	39,500
Printing/Production	164,750
Taxes/Leased Equipment	1,500
Public Relations	191,200
Sponsorships/Bid Fees	150,942
Telephone & ISP	30,000
Tradeshows/Conference/Professional Development	122,990
Staff Development	4,500
TOTAL EXPENSES	\$ 2,776,600



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AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, TO FIX THE AD VALOREM TAX RATE OF THE CITY OF ALPHARETTA, GEORGIA FOR THE FISCAL YEAR COMMENCING JULY 1, 2016, AND ENDING JUNE 30, 2017; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and City Council of the City of Alpharetta, Georgia as follows:

SECTION I: The ad valorem tax rate for the City of Alpharetta, Georgia for the 2015 calendar year, on property subject to ad valorem taxation by the City is hereby fixed at \$5.750 on forty percent (40%) of each \$1,000.00 of property subject to ad valorem tax by the City.

SECTION II: Said rate of \$5.750 on forty percent (40%) of each \$1,000.00 of taxable property is hereby levied as follows:

(a) For General Government purposes \$4.620 on forty percent (40%) of each \$1,000.00 of taxable property.

(b) For the purpose of retiring outstanding General Obligation bonds, \$1.130 on forty percent (40%) of each \$1,000.00 of taxable property.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

ADOPTED AND APPROVED this ____ day of _____, 2016.

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

(SEAL)

Attest:

City Clerk

**A RESOLUTION DECLARING THE RESULTS OF
THE MAY 24, 2016 CITY OF ALPHARETTA
SPECIAL GENERAL OBLIGATION BONDS ELECTION**

WHEREAS, pursuant to an Ordinance approved and adopted by the Council of the City of Alpharetta, Georgia (the "Council"), on February 15, 2016 (the "Ordinance"), a special election was called to be held on May 24, 2016, for the purpose of submitting to the qualified voters of the City of Alpharetta (the "City"), the questions to determine whether the issuance or non-issuance of City of Alpharetta general obligation bonds in the principal amount of \$27,600,000.00 for the cost of providing for acquisition and construction of improvements and expansions and extensions to roads, streets, and bridges; and general obligation bonds in the principal amount of \$24,900,000.00 for the cost of providing for acquisition, construction, and renovations for parks, recreation and cultural facilities, sidewalks and greenways should be assented to, approved and authorized; and

WHEREAS, due and proper legal notice of the election was provided as required by law; and

WHEREAS, the City contracted with Fulton County to conduct the election for the City; and

WHEREAS, the election was conducted on May 24, 2016; and

WHEREAS, the Fulton County Board of Elections and Registration (the "Board"), as Election Superintendent, has certified to the City that the results of the election were as follows:

PUBLIC TRANSPORTATION AND ROAD IMPROVEMENTS

SHALL GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF \$27,600,000.00 BE ISSUED BY THE CITY OF ALPHARETTA, GEORGIA FOR THE PURPOSE OF PROVIDING FUNDS TO PAY, OR TO BE APPLIED OR CONTRIBUTED TOWARD, THE COST OF PROVIDING FOR (1) ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS, EXPANSIONS AND EXTENSIONS TO ROADS, STREETS, AND BRIDGES; AND (2) PAYING THE COSTS AND EXPENSES RELATED TO SUCH BONDED INDEBTEDNESS?

YES - 2,820
NO - 701

RECREATION AND PARKS IMPROVEMENTS

SHALL GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF \$24,900,00.00 BE ISSUED BY THE CITY OF ALPHARETTA, GEORGIA FOR THE PURPOSE OF PROVIDING FUNDS TO PAY, OR TO BE APPLIED OR CONTRIBUTED TOWARD, THE COST OF PROVIDING FOR (1) ACQUISITION, CONSTRUCTION, AND RENOVATIONS FOR PARKS, RECREATION AND CULTURAL FACILITIES, SIDEWALKS AND GREENWAYS; AND (2) PAYING THE COSTS AND EXPENSES RELATED TO SUCH BONDED INDEBTEDNESS?

YES - 2,881
NO - 646

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Alpharetta, Georgia and **IT IS HEREBY RESOLVED** by authority of the Council, that the above-certified returns made by the Election Superintendent of the election of May 24, 2016, be received, filed and spread upon the minutes of this body and the returns be approved as true and correct.

BE IT FURTHER RESOLVED, and **IT IS HEREBY FURTHER RESOLVED** by the authority aforesaid, that the above-certified returns of the election be declared and they are hereby declared to be the results of the election.

ADOPTED AND APPROVED this _____ day of June, 2016.

CITY OF ALPHARETTA, GEORGIA

By: _____
David Belle Isle, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PRECEDING PAGE
OF RESOLUTION DECLARING ELECTION RESULTS]

COUNCILMEMBERS

Jason Binder

Jim Gilvin

Mike Kennedy

Dan Merkel

Donald Mitchell

Chris Owens

(SEAL)

Attest:

Coty Thigpen, City Clerk

CONSOLIDATED MUNICIPAL/COUNTY CERTIFICATION OF RETURNS FOR:

- (✓) SPECIAL ELECTION
() GENERAL ELECTION
() RUNOFF ELECTION

MAY 24, 2016

Date

Alpharetta / Fulton
Municipality/County

Instructions: Prepare and print (4) copies of the Election Summary (county consolidated vote totals report that is generated by GEMS). Attach copies of this consolidated certification report as follows:

1. White sheet is attached to Election Summary and returned to Secretary of State.
2. Yellow sheet is attached to Election Summary and maintained by Superintendent.
3. Pink sheet is attached to Election Summary and sent to Clerk of Superior Court.
4. Goldenrod Copy is attached to Election Summary and immediately posted at the City Hall (city) or Courthouse (county)

ELECTION SUMMARY MUST BE ATTACHED TO THIS FORM

REFERENDUM QUESTIONS: Affix a copy of the complete wording of the question(s) as such appeared on the ballot.

SHORT TITLE OF QUESTION(S) AS SHOWN ON ATTACHED ELECTION SUMMARY:

QUESTION:	SPECIAL ELECTION CITY OF ALPHARETTA
	City of Alpharetta Bond Referendum for Transportation (Vote for One)
	"Shall General Obligation Bonds in the principal amount of \$27,600,000.00 be issued by the City of Alpharetta, Georgia for the purpose of providing funds to pay, or to be applied or contributed toward, the cost of providing for (1) acquisition and construction of improvements, expansions and extensions to roads, streets, and bridges; and (2) paying the costs and expenses related to such bonded indebtedness?"
	☐ YES
	☐ NO
This Referendum was held in (Citation of Act calling for the referendum)	
Local Act No. _____	
Ga. Laws page No. _____	

QUESTION:	City of Alpharetta Bond Referendum for Parks, Recreation, Cultural Facilities, Sidewalks and Greenways (Vote of One)
	"Shall General Obligation Bonds in the principal amount of \$24,900,000.00 be issued by the City of Alpharetta, Georgia for the purpose of providing funds to pay, or to be applied or contributed toward, the cost of providing for (1) acquisition, construction, and renovations for parks, recreation and cultural facilities, sidewalks and greenways; and (2) paying the costs and expenses related to such bonded indebtedness?"
	☐ YES
	☐ NO
This Referendum was held in (Citation of Act calling for the referendum)	
Local Act No. _____ Year _____	
Ga. Laws page No. _____	

We, the undersigned Superintendent/Supervisor of Elections and his/her Assistants, do jointly and severally certify that the attached Election Summary is a true and correct count of the votes cast in this City/County. In TESTIMONY WHEREOF, We have hereunto set our hands and seals this 31st day of MAY, 2016
SIGNED IN QUADRUPLICATE.

[Signatures of Assistant Members]



[Signature of Carol Cooney]
Superintendent/Supervisor Of Elections

Election Summary Report
Fulton County, Georgia
General Primary and Nonpartisan Election
May 24, 2016
Official and Complete
CITY OF ALPHARETTA

Date:05/27/16
Time:19:19:51
Page:1 of 1

Registered Voters 516508 - Cards Cast 3574 0.69%

Num. Report Precinct 350 - Num. Reporting 350 100.00%

CITY OF ALPHARETTA BOND REFERENDUM TRANSPORTATION			
	Total		
Number of Precincts	22		
Precincts Reporting	22	100.0 %	
Times Counted	3574/30985	11.5 %	
Total Votes	3521		
YES	2820	80.09%	
NO	701	19.91%	

CITY OF ALPHARETTA BOND REFERENDUM GREEN SPACE			
	Total		
Number of Precincts	22		
Precincts Reporting	22	100.0 %	
Times Counted	3574/30985	11.5 %	
Total Votes	3527		
YES	2881	81.68%	
NO	646	18.32%	