



City Council Meeting
March 4, 2019
Office of the City Clerk
CITY HALL-2 PARK
PLAZA
6:30 PM

Official Minutes

The public is advised that the following minutes are not a verbatim transcription of business presented at the Council Meeting of the date shown; but are a synopsis of pertinent information. The public is further advised that the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta's Clerk's office during normal business hours.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - Mayor Jim Gilvin
 - Mayor Pro Tem Donald F. Mitchell
 - Jason Binder
 - Ben Burnett
 - John Hipes
 - Dan Merkel
 - Karen Richard
- Staff
 - Bob Regus, City Administrator
 - Sam Thomas, City Attorney
 - Erin Cobb, City Clerk
 - James Drinkard, Asst. City Administrator
 - Peter Sewczwicz, Director of Public Works
 - John Robison, Director of Public Safety
 - Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - Kathi Cook, Director of Community Development
 - Tom Harris, Director of Finance

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 2-25-2019)

B. Financial Management Report: Month Ending January 31, 2019

- Director of Finance, Tom Harris, came forward to present this item.
- Staff recommends Mayor and Council approve the Financial Management Report for the month ending January 31, 2019 (period 7 of Fiscal Year 2019).
- On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund). In addition, this report includes:
 1. Detailed capital project report including life-to-date activity;
 2. Payments \$5,000 and greater;
 3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
 4. Status of current year bids/RFPs.
- ❖ Mayor Pro Tem Mitchell offered a motion to approve the Consent Agenda
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

V. PUBLIC HEARING

A. E-18-11 Edison Sign Exception

This item has been Withdrawn by the Applicant and will be neither heard nor considered.

VI. OLD BUSINESS

A. Safe Hotels Ordinance (2nd Reading)

- Director of Public Safety, John Robison, came forward to present the item
- City Attorney, Sam Thomas, read the Ordinance aloud and presented the following change made to the Ordinance since the 1st reading
 - On Page 2, Sec. 2 of the Ordinance, referencing the criteria used for counting the calls of service, the third criteria was expanded to include discovery of criminal activity
- Council Member Burnett requested that the fee for tier two, listed in the Ordinances Tier System, be increased from \$1,500 to \$2,500
- Council Member Binder responded that if changes are deemed necessary they can be made at a later date
- Council Member Hipes expressed his concern with respect to hotels that are considered full-service (including a bar) possibly being penalized for having a disproportionate amount of calls for service simply due to the nature of services they offer
- Director of Public Safety, John Robison, discussed the difficulty of tracking the origin of calls

for service

- Council Member Merkel suggested tabling the item, in order to give Council and Staff ample time to address concerns presented at tonight's meeting
- ❖ Council Member Merkel offered a motion to table the Safe Hotels Ordinance in order to give time to Staff and the City Attorney to further review the Ordinance
 - The motion received a second from Council Member Hipes
 - The motion to table was approved (6-1); Council Member Binder voting in opposition

VII. NEW BUSINESS

A. Big Creek Slope Stabilization

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve Tetra Tech's proposal in the amount of \$75,520.00 for professional services necessary to design slope stabilization measures for four locations along Big Creek near the Big Creek Greenway and authorize the Mayor to execute all necessary documents.
- The Big Creek Greenway is one of the highlights of the City's Recreation, Parks and Cultural Services amenities. It is used daily by residents and provides a recreational opportunity and sanctuary from the hustle and bustle of the City.
- The City has experienced erosion along the banks of Big Creek. In some areas this erosion is severe enough to threaten the stability of the greenway trail or cause trees to fall and either block the stream or the trail.
- In January 2018 the City awarded a project to Tetra Tech to study erosion along Big Creek. This project included two parts; first to identify smaller maintenance items that could be completed by Recreation and Parks crews or contractors without the need for permits, and second to identify larger repair or restoration areas that require full site specific design and permitting.
- For the smaller maintenance items (examples include placement of riprap or removal of fallen trees) Tetra Tech provided standard maintenance details, descriptive prioritization schedules, and location maps. For the larger projects, thirteen locations were prioritized based on a variety of categories including: public safety improvement potential, infrastructure impact potential, public amenity / educational potential, reach accessibility, land ownership, and cost. A site visit with Tetra Tech, Public Works, and Recreation and Parks staff was held to review the current conditions, discuss on-going maintenance issues, and finalize conceptual solutions.
- Award of this project includes the design and permitting for four locations that ranked at the top of the list as those most critically in need of repair. They are all located between Old Milton Parkway and the YMCA and are near two previous emergency repair projects. Each location is showing signs of severe erosion along the stream banks that is threatening the greenway trail and large trees.
- Left unprotected the stream bank will continue to lose sediment as the channel moves closer to the trail. This can (as it did in the two emergency locations) lead to unsafe conditions of undermined trail. Sediment released into the stream can cause issues such as flooding, threats to wildlife, and unsightly discoloration of the water.
- Tetra Tech will design and permit re-established stream banks with vegetated gabion walls and cribwalls in these areas. These measures will stabilize the incised channels, regrade the bank

adjacent to the stream, provide landscaping, and restore the hydraulic function of the stream channel. Design and permitting are expected to take a total of about 8 months. Permitting will include city, state, and federal approvals. When this project is completed and further funding is approved, the city will be able to move forward with construction.

- Developing a schedule for this type of work is difficult due to the amount time required to obtain a permit from outside agencies. Actual design work will only take a couple of months. Navigating the labyrinth of permitting through the US Army Corps of Engineers and GA Environmental Protection Division will consist of the majority of the anticipated 9 month schedule.
- Director of Public Works, Pete Sewczwicz, added that Senior Stormwater Engineer, Jill Bazinet, will be the lead for this project

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve the Tetra Tech's proposal in the amount not to exceed \$75,520.00 for professional services necessary to design slope stabilization measures for four locations along Big Creek near the Big Creek Greenway and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

B. Approval Of Fiscal Year 2019 Mid-Year Budget Amendment (1st Reading)

- Director of Finance, Tom Harris, came forward to present this item
- The purpose of the Fiscal Year (FY) 2019 Mid-Year Budget Amendment is to amend the base budget as adopted by City Council for targeted initiatives that have already occurred (e.g. during the first seven months of the fiscal year) or are planned to occur before fiscal year-end.
- Initiatives are discussed in detail within the Fiscal Year 2019 Mid-Year Budget Requests Document.
- City Attorney, Sam Thomas, read the Amendment aloud

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the Fiscal Year 2019 Mid-Year Budget Amendment
 - The motion received a second from Council Member Hipes
 - The motion was approved unanimously (7-0)

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Council Member Hipes asked the Director of Public Safety, John Robison, to come forward to elaborate on the recent incident that took place on GA 400 at Haynes Bridge Road, where a female climbed onto the Haynes Bridge exit sign. Public Safety staff did a phenomenal job de-escalating the situation and getting the young lady the help that she needed. Council Member Hipes asked for Director Robison to thank his Staff on behalf on the Mayor and Council.
- Council Member Binder thanked the Director of Recreation, Parks, & Cultural Services, Morgan Rodgers, for representing the City at the opening game for Alpharetta baseball. Additionally the Equestrian Center had one of their first shows and Rucker Farms had their first seed packet handouts for the community garden.
- Mayor Pro Tem Mitchell encouraged citizens to visit the City website for updates on the GA 400 Express Lane Project.
- Mayor Gilvin discussed the successful turnout of the Alpharetta Community Food Forum that was held at City Hall on February 27, 2019 at 6:00 PM.
- Mayor Gilvin announced the Alpharetta City Band is having a 2019 Friends and Family Concert on March 10, 2019 at 3:00 – 4:00 PM at the Saint David’s Episcopal Church, 1015 Old Roswell Road, Roswell, GA 30076.
- James Drinkard reported that the fountain on Village Square was turned on as requested by the March 1st deadline.

X. ADJOURNMENT

❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 7:15 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk