



## City Council Meeting JUNE 20, 2016

ALPHARETTA CITY HALL  
COUNCIL CHAMBERS  
2 PARK PLAZA  
6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. CONSENT AGENDA**
  - A. Council Meeting Minutes (Meeting of 06/06/2016)**
  - B. Alcoholic Beverage License Applications**
- V. PROCLAMATIONS AND PRESENTATIONS**
  - A. 20 Year Service Award to Vicki Sansom (Public Safety)**
  - B. Proclamation - Fire Marshall David Morris retirement**
- VI. PROJECT UPDATES**
  - A. Convention Center**
  - B. City Center - Private Development**
  - C. City Center - Public Development**
- VII. PUBLIC HEARING**
  - A. Environs LLC Climate Controlled Storage**
  - B. PH-15-25 Update to Comprehensive Land Use Plan**  
*Consideration of updates to the 2030 Comprehensive Plan.*
  - C. Public Hearing On The Fiscal Year 2017 Budget And Millage Rate Levy**
- VIII. OLD BUSINESS**
  - A. Approval Of Fiscal Year 2017 Budget and Millage Rate Levy**
- IX. NEW BUSINESS**
  - A. Conceptual Design of New Arts Center**
  - B. Rucker Road Bridge and Roundabout Design Services**
- X. WORKSHOP**
- XI. PUBLIC COMMENT**
- XII. REPORTS**
- XIII. ADJOURNMENT TO EXECUTIVE SESSION**







OFFICIAL MINUTES OF  
COUNCIL MEETING ON  
JUNE 6, 2016

CITY HALL – 2 PARK PLAZA  
6:30 P.M.

I. CALL TO ORDER

Mayor Belle Isle called the meeting to order at 6:33 pm

II. ROLL CALL

- Council Members Present

- David Belle Isle (Mayor)
- Jason Binder
- Jim Gilvin
- Mike Kennedy
- Dan Merkel
- Donald Mitchell
- Chris Owens (Mayor Pro Tem)

- Council Members Absent

- None

- Staff Present

- Bob Regus, City Administrator
- Kathi Cook, Director of Community Development
- James Drinkard, Asst. City Administrator
- Gary George, Director of Public Safety
- Eric Graves, Senior Traffic Engineer
- Tom Harris, Director of Finance
- Shawn Mitchell, Budget and Procurement Manager
- Wes McCall, Deputy Director of Public Safety
- Pete Sewczwicz, Director of Public Works
- Coty Thigpen, City Clerk
- Sam Thomas, City Attorney

I. PLEDGE TO THE FLAG

- Ben Albright, Scout from Troop 1459, came forward to lead the pledge

IV. CONSENT AGENDA

A. Alcoholic Beverage License Applications:

PH-16-AB-19 MBB Northpoint, LLC  
d/b/a Macaron Queen

PH-16-AB-20 Consumption on Premises - Beer, Wine, Sunday Sales  
Farm to Ladle - Avalon, LLC  
d/b/a Farm to Ladle - Avalon  
Consumption on Premises - Beer, Wine, Sunday Sales

- B. Council Meeting Minutes (Meeting of 05/16/2016)
- C. Council Meeting Minutes (Meeting of 05/23/2016)
- D. Financial Management Report: Month Ending April 30, 2016
  - ❖ Council Member Owens offered a motion to approve the Consent Agenda
    - The motion received a second from Council Member Kennedy
    - The motion was approved 7-0

#### V. PROJECT UPDATES

- A. Convention Center
  - City Administrator, Bob Regus, reported that there will be a groundbreaking ceremony on June 21, 2016 from 4-6 p.m.
- B. City Center - Private Development
  - Mr. Regus also reported that the developers continue to make progress on the due diligence phase for the private development component of City Center
- C. City Center - Public Development
  - Mr. Regus announced that the Bandstand is now open at City Hall
  - Additionally, Mr. Regus shared that there will be a meeting with Malone design tomorrow to review plans for the planned History Room

Public Comment  
None

#### VI. PUBLIC HEARING

- A. PH-16-10 East Village Commercial

**NOTE: This item has been deferred at the request of the applicant and will be neither heard nor considered during this meeting.**

*Consideration of a request for a change to a Council Condition with regard to the architecture, style and materials required for a mixed use development located at the northwest corner of Old Milton Parkway and Westside Parkway. This property is legally described as being located in Land Lots 749-802, 1st District, 2nd Section.*
- B. Public Hearing On The Fiscal Year 2017 Budget And Millage Rate Levy

- Tom Harris, Director of Finance, deferred his comments until the budget presentation later in the agenda
- The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.
- The Finance Department presented an overview of the operating and capital budget at the April 25<sup>th</sup> City Council meeting and a detailed discussion of the operating/capital initiatives at the May 2<sup>nd</sup>, May 16<sup>th</sup>, and May 23<sup>rd</sup> City Council meetings.
- FY 2017 Budget schedule is as follows:
  - June 6, 2016
    - Public Hearing
    - City Council Meeting
    - E-911 Resolution
    - Budget Ordinance (1st reading)
    - Millage Ordinance (1st reading)
  - June 20, 2016
    - Public Hearing
    - City Council Meeting
    - Budget Ordinance (2nd reading)
    - Millage Ordinance (2nd reading)
- There were no changes to the budget since the May 23rd City Council meeting
- Public Comment will be heard with the presentation of the Resolution and Ordinances

## VII. OLD BUSINESS

### A. Presentation And Consideration Of Proposed TSPLOST Projects

- Eric Bosman, Kimley Horn, came forward to provide a brief overview of this item
- In the last legislative session, State legislators provided a mechanism for communities to address transportation funding in SB 369. As provided for in the legislation Fulton County, in coordination with each of the 13 Cities within the county boundaries (excluding Atlanta), is proposing to bring a referendum to the voters proposing a transportation local option sales tax (TSPLOST) of 0.75 percent (3/4 of a penny) for a five year term.
- Proceeds from the sales tax, should the referendum pass, are proposed to be distributed among the Cities and unincorporated Fulton County based on population. Revenue projections suggest that Alpharetta could receive nearly \$62

million dollars over the five years of TSPLOST collections.

- Revenues from the TSPLOST can be used only for transportation purposes. In addition, the Cities of North Fulton felt strongly that the resulting transportation improvements be coordinated in order to maximize the benefits of the countywide tax. To that end the Cities of Alpharetta, Johns Creek, Milton, Mountain Park, Roswell and Sandy Springs engaged the consultant team of Kimley-Horn and Atkins to prepare a joint project list based on the following principles:
  1. Focus on large, pressing issues that are regional or multijurisdictional
  2. Improve traffic flow and operations/address congestion
  3. Show results and impact within 5 years
  4. Have a strategic, well thought out plan
  5. Prioritize to provide maximum impact for dollars spent
  6. Major roadway reconstruction is a valid expense, but want to minimize maintenance and general repair projects
- Using those criteria, Alpharetta's long range capitol plan was reviewed and the following projects/programs were identified:

**Tier 1**

|         |                                                                          |
|---------|--------------------------------------------------------------------------|
| ALP-001 | Academy St/Webb Bridge Road: Bike/Ped/Operational Improvements           |
| ALP-002 | Haynes Bridge Road Capacity Improvements                                 |
| ALP-003 | Old Milton Parkway Capacity Improvements                                 |
| ALP-004 | McGinnis Ferry Road Capacity Improvements                                |
| ALP-005 | Windward Parkway Business District/Union Hill Road Capacity Improvements |
| ALP-006 | Morris Road Operational Improvements                                     |
| ALP-007 | Bethany Road at Mayfield Road Intersection                               |
| ALP-008 | Bethany Road at Mid Broadwell Road Intersection                          |

**Tier 2**

|         |                                                        |
|---------|--------------------------------------------------------|
| ALP-009 | Kimball Bridge Road: Bike/Ped/Operational Improvements |
| ALP-010 | Adaptive Traffic Signals/ITS (Program)                 |
| ALP-011 | Sidewalks/Greenways (Program)                          |
| ALP-012 | Milling/Resurface (Program)                            |

ALP-013 Debt Service (Program)

ALP-015 Operational Improvements (Program)

### Tier 3

ALP-001a Academy St/Webb Bridge Road: GA 400 Bridge Bike/Ped/Operational  
Improvements

ALP-009a Kimball Bridge Road: GA 400 Bridge Bike/Ped/Operational Improvements

ALP-014 Commuter Bike Corridor

ALP-016 GA 400 Bottlenecks

- Projects in the Tier 1 category are estimated to cost near 85% of Alpharetta's portion from the expected revenue. Tier 2 projects are scalable, flexible projects that can be advanced should revenues be sufficient, representing approximately 15% of revenues. Tier 3 projects are important projects that may be able to be started if revenues exceed projections, or advanced using federal and state funding sources.
- If approved, these projects will be added to the list of projects from other Fulton County jurisdictions and attached to the IGA required by the legislation.

### Public Comment

None

- ❖ Council Member Owens offered a motion to approve the project list for further discussion in preparation for the referendum to be put to voters. Also include adding the transportation bond projects to the footnoted category of operational improvements so that the County is clear that those projects are funded with local bond monies, but the City of Alpharetta reserves the right to allocate funds for operational improvements on those projects. Further authorize staff to make minor adjustments in the dollar amounts on the project list to meet the final County projections for revenues from the TSPLOST.

- The motion received a second from Council Member Kennedy
- The motion was approved 7-0

## VIII. NEW BUSINESS

A. Public Safety Expansion - Construction Manager at Risk

- Pete Sewczwicz, Director of Public Works, came forward to present this item
- The Department of Public Safety (combining Fire and Police) was implemented in July 2006. Combining administrative functions enabled the Department to place more individuals on the street to serve the citizens of Alpharetta. All of the necessary administrative functions for the newly created Department were relocated to Public Safety Head Quarters (PS HQ). Additionally, the Department moved the 911 functions from the second floor of the jail facility to the existing location to make room for additional office space.
- PS HQ is 23,200 sq. ft. in size, and due to the increased number of personnel working out of the office, space is significantly constrained. The Department contracted with Pieper, O'Brien, and Herr Architects (POH Architects) to conduct a needs assessment to determine viable solutions to the space needs. The study indicated the building is approximately 4,500-8,000 sq. ft. undersized. On March 7, 2016, the City awarded POH a contract in the amount of \$298,750.00 to prepare design drawings for the expansion utilizing the construction delivery method of Construction Manager at Risk (CM at Risk).
- The Department of Finance prepared a request for proposal (RFP) and advertised in March and April 2016. Proposals were received by the City on April 14, 2016. A total of 5 proposals were submitted to the City for review. The CM at Risk Services proposals were then reviewed by an Evaluation Group composed of representatives from Finance, Public Safety, and Public Works. Each member of the Evaluation Group scored the proposals based on the evaluation criteria set forth in the RFP - Comparable Experience, Project Team, and Approach to Project. After the completion of independent reviews, the Evaluation Group met to tabulate the overall scores of the respondents.
  - Based on the evaluation of the proposals, Winter Construction's proposal was rated the highest. Winter's proposal includes specifics regarding how to handle badge control for ingress and egress, as well as a detailed staging plan of the site to account for deliveries, office trailer, and entry into the PS HQ for individuals conducting day to day business with PS. On May 20, 2016 the Evaluation Group conducted an interview with Winter Construction and their interview confirmed Winter Construction is more than capable and qualified to handle the PS HQ Project.
- The commitment on the part of the City is to pay the Construction Manager a pre-construction fee, \$20,000, for their services. Both the City and Construction Manager would commit to abide by the fee and general conditions percentages when the Guaranteed Maximum Price (GMP) is presented. Winter construction's Construction Management fee is 3.75% of the construction cost of the project.

Public Comment  
None

❖ Council Member Owens offered a motion that Council award RFP#16-108 to Winter

Construction in an amount not to exceed \$20,000 for pre-construction services for the public safety expansion in a construction manager at risk capacity and authorize the Mayor to execute all necessary documents

- The motion received a second from Council Member Gilvin
- The motion was approved 7-0

#### B. Downtown Parking Management

- Bob Regus, City Administrator, came forward to present this item
- Following the Workshop presentation by Cheri Morris on May 23<sup>rd</sup>, it is recommended that the City designate three hour parking for up to two hundred one spaces in the city parking deck, effective January 1, 2018.
- Recommendation is for staff to have the latitude to work with Mrs. Morris if this plan needs to be changed by rearranging where particular parking may be needed, yet keeping the number of three hour designated spaces remain at two hundred one.
- The City would be charged with enforcement, as it is, in other designated areas of downtown

#### Public Comment

None

- ❖ Council Member Owens offered a motion adopt a policy to expand the existing parking management program on the west side of Highway 9 to the eastside of Highway 9, designating certain spaces in the City Center parking deck as time limited parking, referencing the plan attached to the presentation made by Bob Regus. Providing that the parking plan would not be enacted until the proposed City Center retail and restaurant businesses are issued Certificates of Occupancy and also allowing staff to make minor adjustments in the plan attached to this with reports being provided by City Administrator.
  - The motion received a second from Council Member Mitchell
  - Council member Gilvin offered a motion to table until the property is closed
  - The motion received a second from Council Member Binder
  - The motion was approved 4-3 with Belle Isle, Owens and Mitchell voting no

#### C. Approval Of Fiscal Year 2017 Budget, Millage Rate Levy, And Related Financial Matters (E-911 Resolution)

- Tom Harris, Director of Finance, came forward to present the FY2017 Budget

- The Budget Ordinance is substantially similar in structure as in previous years and provides authority for revenue/appropriation levels, carryforward appropriation authority, staffing level authorizations, etc.
- The main changes to the Ordinance include: (1) authorizing the budget to be amended upon issuance of the Series 2016 GO Bonds (Parks and Transportation Bonds) to reflect all associated activity; and (2) adjusting the maximum pay ranges for the city's established pay grades to keep pace with inflation and reflect market conditions. Cost of the pay range update is negligible as few employees have reached the maximum of their pay range and, once reached, raises are currently paid out as lump-sum payments.
- Sam Thomas, City Attorney, read the Resolution and Ordinances aloud

#### Public Comment

- Don Nahser, 305 Karen Dr, Alpharetta, GA, came forward to speak on this item
  - ❖ Council Member Mitchell offered a motion to approve a Resolution of the Mayor and Council of the City of Alpharetta, GA to declare and reaffirm and impose an emergency 911 charge on the telephone services within the City of Alpharetta
    - The motion received a second from Council Member Kennedy
    - The motion was approved 7-0
  - ❖ Council Member Mitchell offered a motion to approve an Ordinance of the Mayor and Council of the City of Alpharetta, GA to fix the ad valorem tax rate for the City of Alpharetta, GA for the fiscal year commencing July 1, 2016 through June 30, 2017 and for other purposes.
    - The motion received a second from Council Member Kennedy
    - The motion was approved 7-0
  - ❖ Council Member Mitchell offered a motion to approve an Ordinance of the Mayor and Council of the City of Alpharetta, GA adopting the final estimates of revenue and expenditures for the Fiscal Year commencing July 1, 2016 and ending on June 30, 2017 as its annual budget, appropriating the use of funds shown therein as may be needed or deemed necessary to defray all expenditures and liabilities of the City for such Fiscal Year, providing an effective date and for other purposes. Also adding a friendly amendment that out of park land acquisition money, that \$5,000,000 will be for the purpose of creating public parks and \$1,450,000 will be for the Cultural Arts space that will be later added with potential impact fee credits that will bring it up to the previously allocated \$2,000,000.
    - The motion received a second from Council Member Kennedy



- The motion was approved 6-1; Gilvin voting no

D. Resolution Declaring Results Of May 24, 2016 Special General Obligation Bonds Election

- Sam Thomas, City Attorney, read the Resolution aloud

Public Comment

None

- ❖ Council Member Mitchell offered a motion to approve the Resolution declaring results of May 24, 2016 City of Alpharetta Special General Obligation Bonds Election
  - The motion received a second from Council Member Gilvin
  - The motion was approved 7-0

IX. PUBLIC COMMENT

- Don Nahser, 305 Karen Dr, Alpharetta, GA came forward to remind everyone that June 6<sup>th</sup> is the anniversary of D-Day and to also announce that on June 12<sup>th</sup> at 3:00 pm, at the Adult Activity Center, the City Band will be playing a concert to celebrate Flag Day

X. REPORTS

- Council Member Binder – Thanked the Recreation and Parks Department and the event staff for a successful Arts Streetfest over Memorial Day Weekend. Also announced that the Metro North GA Water Planning District awarded Rock Mill Park as the region's "Watershed Stormwater Project of Excellence"
- Council Member Gilvin - Commended the Alpharetta City Band on their performance at the Memorial Day Event
- Council Member Mitchell – Also commended the City Band on their Memorial Day performance. Additionally, Mr. Mitchell reminded all that on Sunday, June 12<sup>th</sup>, the 148<sup>th</sup> annual June singing of the Sacred Harp singers will be taking place at City Hall, which is the longest running event in the City.

XI. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Merkel offered a motion to adjourn to Executive Session
  - The motion received a second from Council Member Binder
  - The motion was approved 7-0

Respectfully Submitted,

A handwritten signature in blue ink that reads "Coty Thigpen". The signature is written in a cursive, flowing style.

Coty Thigpen, City Clerk



# CITY COUNCIL MEETING AGENDA ITEM ROUTING FORM

DEPARTMENT DIRECTOR: COTY THIGPEN  
PREPARED BY: LYN KENNEDY  
COUNCIL MEETING DATE: June 20, 2016  
AGENDA ITEM TITLE: ALCOHOL BEVERAGE LICENSE APPLICATION

CHECK ONE: ☐ BUSINESS ☒ CONSENT ☐ PUBLIC HEARING ☐ WORKSHOP

After approval by the director of the submitting department, please attach this form to your report and related / supporting items and route the full packet to the following departments in the order listed below. The initiating department is responsible for obtaining all necessary signatures prior to submittal of the report to the City Clerk; however, each reviewer is asked to forward the packet to the next reviewer following approval. All items must be received by the City Clerk a minimum of ten (10) business days before the scheduled Council Meeting.

| DEPARTMENT                          | DATE IN | DATE OUT | APPROVED<br>YES / NO         |                             | INITIAL |
|-------------------------------------|---------|----------|------------------------------|-----------------------------|---------|
| INFORMATION TECHNOLOGY <sup>1</sup> | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| PUBLIC WORKS <sup>2</sup>           | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| FINANCE                             | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| CITY ATTORNEY                       | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| CITY CLERK                          | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| ASSISTANT CITY ADMINISTRATOR        | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |
| CITY ADMINISTRATOR                  | _____   | _____    | <input type="checkbox"/> YES | <input type="checkbox"/> NO | _____   |

<sup>1</sup> Required of all items involving software, computer systems, network resources, communication devices, etc.

<sup>2</sup> Required of all items involving facilities, infrastructure, etc.



# CITY COUNCIL MEETING STAFF REPORT

SUBMITTING DEPARTMENT: City Clerk  
SUBMITTED BY: Coty Thigpen  
DRAFTED BY: Lyn Kennedy

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I. AGENDA ITEM TITLE: ALCOHOL BEVERAGE LICENSE APPLICATION

II. RECOMMENDATION:

Staff recommends approval of the referenced Alcohol Beverage License Application

III. BUDGET IMPLICATIONS:

NONE

IV. REPORT IN BRIEF:

On Thursday, June 16, 2016 a Public Hearing was held for the following Alcohol License Application:

PH-16-AB-21

Schlotzsky's Stores, LLC

d/b/a Schlotzsky's

Consumption on premises – Beer & Wine, Sunday Sales

No member of the public came forward to speak against the application

Prior to the Public Hearing, Staff conducted the required background checks and reviews and found no issues or circumstances in conflict with the Ordinance as defined in the City Codes. Staff recommends approval.

V. ALTERNATIVES:

N/A

VI. ATTACHMENTS:

- Agenda



*CITY OF ALPHARETTA  
PUBLIC HEARING  
ALCOHOL BEVERAGE LICENSE*

*DATE:* JUNE 16, 2016  
*TIME:* 3:00 P.M.  
*LOCATION:* CITY HALL - COUNCIL CHAMBERS

*AGENDA*

*I. Call to order*

*II. License Applications:*

*A. PH-16-AB-21      Schlotsky's Stores, LLC  
d/b/a Schlotsky's  
3345 Old Milton Parkway  
Alpharetta, Ga. 30005*

*Consumption on Premises  
Beer & Wine - Sunday Sales*

*Owner: Schlotsky's Stores, LLC  
Registered Agent: Michael Sard, Esq.*

*III. Adjournment*



# COUNCIL AGENDA REPORT

FROM: Kathi Cook, Community Development Director

SUBJECT: V-16-14 Environs/Self Storage

CITY COUNCIL: June 20, 2016

## RECOMMENDATION

**Approve V-16-14 Environs/Self Storage subject to the following conditions:**

1. The 20' landscape strip provided along Westside Parkway shall exclude utility easements and include heavy landscape screening.
2. Dumpster shall have brick enclosure with painted metal doors and shall be heavily screened with landscaping.
3. Building shall appear as an office building and shall be four sided brick with breaks and relief in the elevation with final approval by the Design Review Board. Visible retaining walls shall be brick to match building.
4. Interior storage units shall not be visible through windows.
5. Loading/unloading areas shall be restricted to the side or rear of the building. Side loading/unloading areas shall be heavily screened with landscaping and decorative walls or berms.
6. Visible onsite fencing shall be decorative and require Design Review Board approval.
7. "Moving vehicles/vehicles for hire" shall not be sold or leased from the property and shall not be parked between the building and the road.
8. An area shall be set aside for the required 21 parking spaces (based on rate of 1 parking space/3,500 SF of gross building). The area shall be maintained as a sodded pad with perimeter landscaping where visible from the road.
9. Every effort shall be made to save significant trees and site shall not be mass graded. Development shall adhere to the Tree Ordinance and a natural tree buffer shall remain to the west of the site outside of clearing limits.
10. Signage shall be limited to white or black lettering with final approval by the Design Review Board.

## REPORT-IN-BRIEF

The applicant is requesting a variance to reduce the required parking spaces for a storage facility from 103 spaces to allow 8 spaces. The applicant is also requesting a front setback of 50' which is a variance from the required 65'. The

property is zoned LI located on the south side of Westside Parkway near the intersection of Old Roswell Road.

## **DISCUSSION**

The applicant is proposing to build a 103,200 square foot storage facility which is permitted within the Light Industrial zoning district.

The Unified Development Code requires 1 parking space per 1,000 square feet or 103 spaces for this use. The applicant is requesting a variance in order to allow 8 parking spaces on site. Variances to required parking for storage facilities have been granted for other properties in the City and the applicant provided a parking study for other storage facilities within Alpharetta and the surrounding area. The data concludes that an average of 7 parking spaces are provided at similar facilities. Staff researched other municipal parking codes and found that most require 1 parking space per 3,500 square feet for storage facilities which would require 29 spaces for this proposal. If approved for 8 spaces the applicant should be required to provide a green space where an additional 21 spaces could be constructed if needed in the future.

The applicant previously provided a site plan with the loading lane along the front of the property, however at the request of Staff they modified the site plan to provide the loading area to the rear of the building. The change in site plan does require a variance to the front setback in order to move the building closer to Westside Parkway. The building is depicted as mostly 4 sided brick however with few breaks in the elevation. If approved the elevations will require Design Review Board approval and should have the appearance of an office building.

The site clearing and grading should be limited to the storage facility site in accordance with the Tree Ordinance.

## **VARIANCE REQUIREMENTS**

The City of Alpharetta Unified Development Code Article IV, Section 4.5.3 outlines the criteria set forth for granting a variance. The ordinance specifically states..."a variance may be granted in whole or in part, or with conditions, in such individual case of unnecessary hardship upon a finding that":

- (1) There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; or

*The applicant has provided parking requirements for similar uses which show an average of 7 spaces for similar properties. The need is based on the use. However, the size, shape and topography do not result in exceptional circumstances.*

- (2) The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

*Other storage facilities such as Public Storage on Main Street have been granted similar parking variances.*

- (3) There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned.

*Not applicable.*

- (4) Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the City of Alpharetta ordinances,

*It is Staff's opinion that granting the variance request would not grant the applicant significant privileges denied by others because others have been granted variances for parking. The building variance should be permitted in order to allow the loading area to the rear. However, the building should have an office building appearance.*

## **CONCURRENCES**

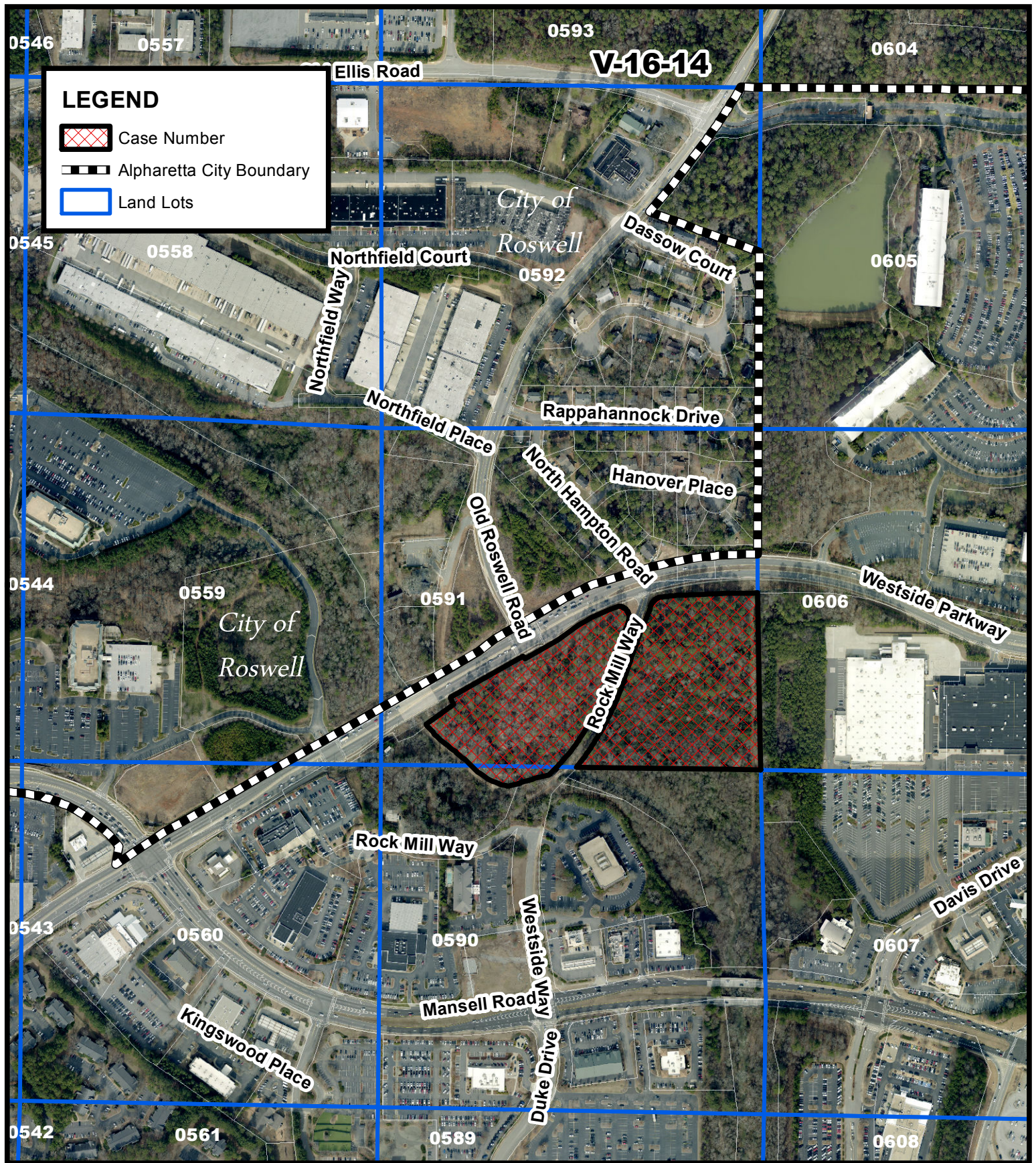
Staff is in agreement with the request to reduce parking with the condition that a greenspace area be set aside to accommodate 21 spaces if needed in the future. Staff also supports the granting of the setback variance as well in order to push the loading lane to the rear of the building. Architecture will be important in order to ensure the building resembles an office building and fencing should be decorative.

The landscape strip along Westside Parkway should be located outside of the power easement in order to ensure sufficient planting.

## **CITIZEN PARTICIPATION PLAN**

The report submitted by the applicant states that the applicant mailed each property owner within 500' of the subject property a letter stating his intent. The report states that no negative comments were received.





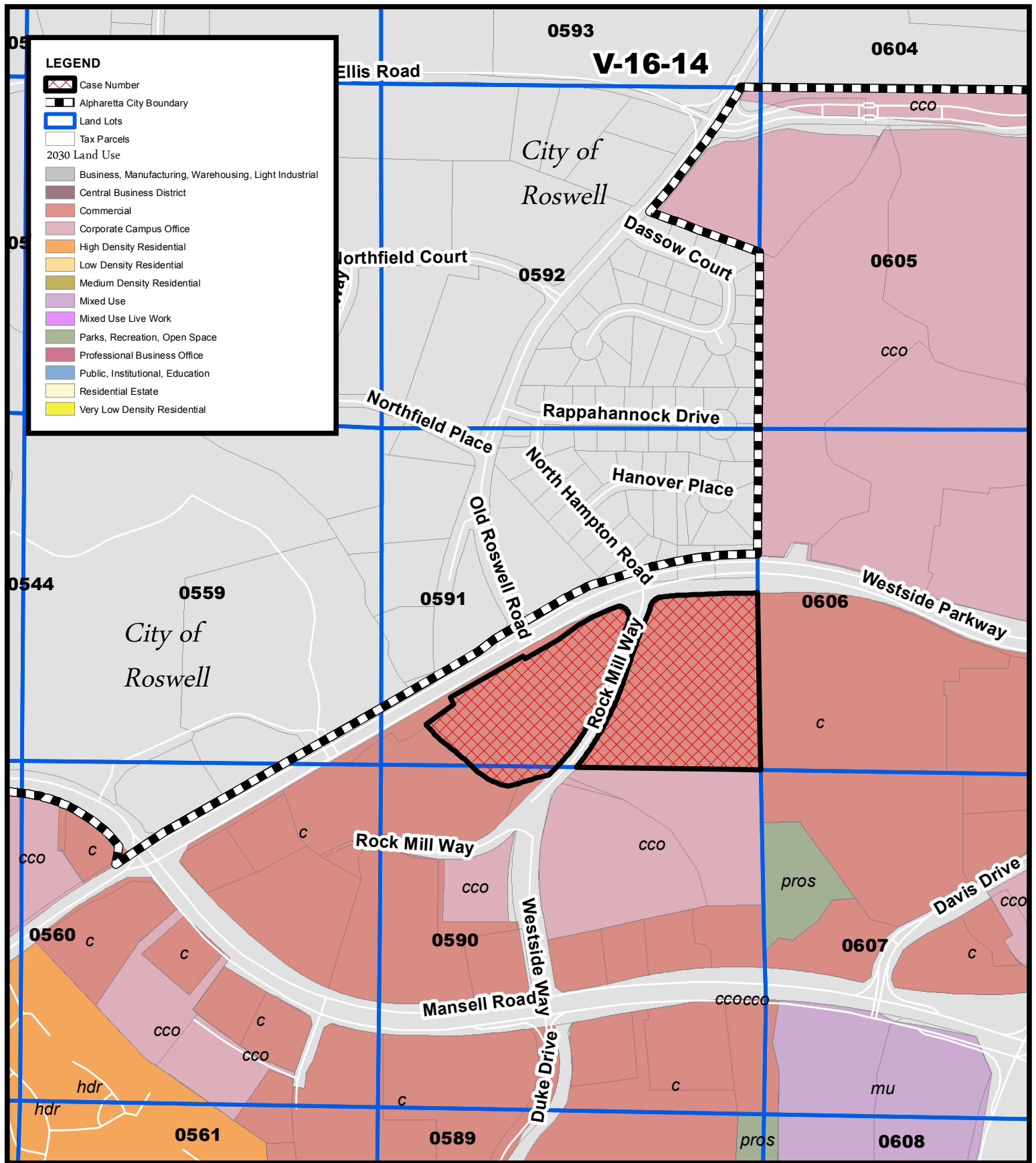
**Aerial Map**  
**Environs LLC Climate Controlled Storage**  
**10945 Westside Parkway**

**V-16-14**  
**D/LL: 1/2/590, 591**  
**CC Date: 6/20/16**



**Location Map Provided by:**  
**Community Development - GIS**





# CITY OF ALPHARETTA

## PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: \_\_\_\_\_

☐ Fee Paid Initial: \_\_\_\_\_

COMMUNITY DEVELOPMENT DEPARTMENT

2 PARK PLAZA

ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:Contact Name: Environs, LLC Sean RasmusTelephone: 770 365 2609Address: 340 Pineland Road

Suite: \_\_\_\_\_

City AtlantaState: GAZip: 30342

Fax: \_\_\_\_\_

Mobile Tel: 770 365 2609Email: sar@hplic.netSubject Property Information:Address: 14.664 acres Westside Parkway at Intersection of Old Roswell RoadCurrent Zoning: L-IDistrict: 1Section: 2Land Lot: 590,591Parcel ID: 12237005910214Proposed Zoning: L-ICurrent Use: undeveloped landThis Application For (Check All That Apply):☐ Conditional Use☐ Master Plan Amendment☐ Rezoning☐ Master Plan Review☒ Variance☐ Public Hearing☐ Comprehensive Plan Amendment☐ Other (Specify): \_\_\_\_\_

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## APPLICANT REQUEST AND INTENT

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What is the proposed use(s) of the property?

103,200 sq ft 3 level climate controlled self storage on two acres.

Applicant's Request *(Please itemize the proposal):*

Subject property is zoned light industrial ( L-I ) and self storage is a permitted use. We are seeking only a variance to reduce the parking space requirements:

\* to reduce the required off street parking spaces from 103 parking spaces ( 1 per 1000 sq ft ) to 8 parking spaces.

Applicant's Intent *(Please describe what the proposal would facilitate):*

A climate controlled storage facility with adequate parking, and without excess impervious surfaces.

# PROPERTY OWNER AUTHORIZATION

## Property Owner Information:

Contact Name: Environs, LLC Sean Rasmus

Telephone: 770 365 2609

Address: 340 Pineland Road

Suite:

City Atlanta

State: GA

Zip: 30342

## Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- |                                               |                                          |
|-----------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Annexation           | <input type="checkbox"/> Special Use     |
| <input type="checkbox"/> Rezoning             | <input type="checkbox"/> Conditional Use |
| <input checked="" type="checkbox"/> Variance  | <input type="checkbox"/> Master Plan     |
| <input type="checkbox"/> Land Use Application | <input type="checkbox"/> Other _____     |

## Identify Authorized Applicant:

Name of Authorized Applicant: Sean Rasmus

Telephone: 770 365 2609

Address: 340 Pineland Road

Suite:

City Atlanta

State: GA

Zip: 30342

## So Sworn and Attested:

Owner Signature:

Date: 3/30/2016

Notary:

Notary Signature:



Date: 3/30/2016

## DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: Environs, LLC Sean Rasmus

Subject Public Hearing Case: Westside Self Storage

### Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of \$250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: n/a

Position: \_\_\_\_\_

Description of Contribution: n/a

Value: \_\_\_\_\_

Description of Contribution: n/a

Value: \_\_\_\_\_

Description of Contribution: n/a

Value: \_\_\_\_\_

Description of Contribution: n/a

Value: \_\_\_\_\_

Description of Contribution: n/a

Value: \_\_\_\_\_

### Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: \_\_\_\_\_



Date: 03/30/2016

---

## ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

---

How will this proposal be compatible with surrounding properties?

n/a      Variance request only. Property is zoned for the intended use.

How will this proposal affect the use and value of the surrounding properties?

n/a      Variance request only. Property is zoned for the intended use.

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

n/a      Variance request only. Property is zoned for the intended use.

What would be the increase to population and traffic if the proposal were approved?

n/a      Variance request only. Property is zoned for the intended use.

What would be the impact to schools and utilities if the proposal were approved?

n/a      Variance request only. Property is zoned for the intended use.

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

n/a      Variance request only. Property is zoned for the intended use.

Are there existing or changing conditions which affect the development of the property and support the proposed request?

n/a      Variance request only. Property is zoned for the intended use.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.



---

## BOARD OF ZONING APPEALS REVIEW CRITERIA

---

Please respond to the following ONLY if you are applying for a zoning variance.

Are there extraordinary and exceptional conditions pertaining to the subject property because of its size, shape, or topography? Please describe them.

Climate controlled self storage is a low impact use which requires minimal parking. The Code Standard parking requirements are far in excess of needed parking and create excess impervious surface which is of no benefit to the project or the City.

Would the application of the Zoning Code standards as they relate to the subject property create an unnecessary hardship? Please explain.

Application of Zoning Code standards would create an unnecessary hardship on Applicant because Applicant would have to provide excess parking spaces and impervious surface which is of no benefit to the project and creates excessive storm water runoff which would have to be managed.

Are there conditions that are peculiar to the subject property? Please describe them in detail.

The property is zoned light industrial ( L-I ), but the Zoning Code calls for more parking than is needed because there is no separate category for Climate Controlled Self Storage. Climate Controlled Self Storage requires minimal parking. A list of eight self storage facilities in Alpharetta is attached, and shows actual parking for those businesses.

Would relief, if granted, cause substantial detriment to the public good or impair the purpose and intent of the Zoning Code? Please defend your response.

Granting this variance permits the property to be developed in a commercially reasonable manner and will cause no detriment to the public good, nor will it impair the purpose and intent of the Zoning Code.

On Exhibit A attached, applicant has listed most of the self storage facilities in the area, and the number of parking spaces each has.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.



---

## SIGN VARIANCE REVIEW CRITERIA

---

Are there exceptional conditions pertaining to the property where the sign is to be located as a result of the property size, shape, or topography which are not applicable to other lands or structures in the area? If "yes," please explain.

☐ Yes      n / a

☐ No

Would the applicant be deprived of rights that are commonly enjoyed by others similarly situated? If "yes," please explain.

☐ Yes

☐ No

Would granting the variance confer on the applicant any significant privileges which are denied to others similarly situated? If "yes," please explain.

☐ Yes

☐ No

Are the exceptional circumstances the result of actions of the applicant or the applicant's representatives? If "yes," please explain.

☐ Yes

☐ No

Is the requested variance the minimum necessary to allow the applicant to enjoy rights commonly enjoyed by others similarly situated? If "no," please explain.

☐ Yes

☐ No

Would granting of the variance violate more than one standard of the Unified Development Code? If "yes," please explain.

☐ Yes

☐ No

Would granting the variance result in allowing a sign that interferes with road or highway visibility or obstruct or otherwise interfere with the safe and orderly movement of traffic? On a separate sheet or sheets, please defend your response.

☐ Yes      ☐ No

## CITIZEN PARTICIPATION FORM - PART A

*This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.*

Public Hearing or Project Name: Westside Self Storage

Contact Name: Sean Rasmus

Telephone: 770 365 2609

*The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.*

the attached list of owners within 500' of the subject

was supplied by Alpharetta Community Development Dept

Method by which these individuals will be contacted. Please mark all that apply. If you select "Other," please provide a description of the method of contact that will be used.

- |                                            |                                                       |
|--------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> Letter | <input type="checkbox"/> Personal Visits              |
| <input type="checkbox"/> Telephone         | <input type="checkbox"/> Group Meeting                |
| <input type="checkbox"/> Email             | <input type="checkbox"/> Other (Please Specify) _____ |

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

For more information please call, text, email or mail any questions or comments to Sean Rasmus 770 365 2609, sar@hpllc.net, 340 Pineland Road Atlanta Ga 30342.

Applicant is available to meet in person with any interested property owner upon request.

BELL SOUTH MOBILITY  
5048 MURRAY HILL RD  
CHARLOTTE NC 28210

GASCO REAL ESTATE HOLDINGS LLC  
194 SUMMERS ST  
CHARLESTON WV 25301

CITY OF ALPHARETTA  
2 SOUTH MAIN ST  
ALPHARETTA GA 30004

ATLANTA REAL ESTATE HOLDINGS L L C  
2905 PREMIERE PKWY SUITE 300  
DULUTH GA 30097

SAMS REAL ESTATE BUSINESS TRUST  
P.O. BOX 8050 MS-0555  
BENTONVILLE AR 72712 8050

FLOTEL DE LLC  
3405 PIEDMONT RD NE SUITE 175  
ATLANTA GA 30305

SAMS REAL ESTATE BUSINESS TRUST  
P.O. BOX 8050 MS-0555  
BENTONVILLE AR 72712 8050

|                                                                                              |                                                                                                      |                                                                                           |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| ADEN GREGORY L & SANDRA TR<br>Or Current Owner<br>158 BAYVIEW DR<br>HERMOSA BEACH CA 30254   | AHP REAL ESTATE VENTURES LLC<br>Or Current Owner<br>2620 BENEFIELD RD<br>CUMMING GA 30041            | ARTHAM REALTY LLC<br>Or Current Owner<br>5030 PARK BROOKE WALK WAY<br>ALPHARETTA GA 30022 |
| ARTLANTIC INC & NAJAFI MIKE<br>Or Current Owner<br>9310 BRUMBELOW RD<br>ALPHARETTA GA 30022  | BEGGS REAL ESTATE LLC<br>Or Current Owner<br>605 LAKEMONT CT<br>ROSWELL GA 30075                     | BETTY A RHODES TRUST THE<br>Or Current Owner<br>1201 HANOVER PL<br>ALPHARETTA GA 30004    |
| BURSAW DOLAN & CHERYL<br>Or Current Owner<br>4556 AMBERLY CT<br>DORAVILLE GA 30360           | CBM PROPERTIES INC<br>Or Current Owner<br>1569 CHATEAU DR<br>ATLANTA GA 30338                        | CHAU CHEN<br>Or Current Owner<br>2370 LANGSTRATH LANE<br>CUMMING GA 30041                 |
| COBEAR INVESTMENT PROPERTIES LLC<br>Or Current Owner<br>9660 LEE CIR<br>GAINESVILLE GA 30506 | COYTE DONALD E & NANCY C<br>Or Current Owner<br>200 WINDERMERE ESTATES CT<br>CANTON GA 30114 8843    | CUTCLIFF BRUCE & JANET<br>Or Current Owner<br>240 SKIDAWAY CT<br>ALPHARETTA GA 30022      |
| DASHTPEYMA HASSANALI<br>Or Current Owner<br>446 SUMMIT CLUB DR<br>MARIETTA GA 30068          | DEMIAN ASHRAF & MARY<br>Or Current Owner<br>1300 NORTH HAMPTON RD<br>ALPHARETTA GA 30009 4729        | DION PROPERTIES LLC<br>Or Current Owner<br>8973 VANNS TAVERN RD<br>GAINESVILLE GA 30506   |
| EMBREE GLENN M EMBREE BRENDA F<br>Or Current Owner<br>737 WALDEN BLVD<br>ATLANTA GA 30349    | FINLEY WILLO DEAN<br>Or Current Owner<br>1061 DASSOW CT<br>ALPHARETTA GA 30009 4724                  | FRANCK KEN<br>Or Current Owner<br>P O BOX 1141<br>ROSWELL GA 30077                        |
| FREEPORT TITLE & GUARANTY INC TR<br>Or Current Owner<br>2082 KINSMON DR<br>MARIETTA GA 30062 | GEORGIA DEPARTMENT OF TRANSPORATION<br>Or Current Owner<br>5025 NEW PEACHTREE RD<br>ATLANTA GA 30341 | GLASS GAYTERS GLORIA<br>Or Current Owner<br>5645 VICARAGE WALK<br>ALPHARETTA GA 30005     |
| GLASS GLORIA<br>Or Current Owner<br>5645 VICARAGE WALK<br>ALPHARETTA GA 30005                | HASSON BERNADETTE<br>Or Current Owner<br>1233 HANOVER PL<br>ALPHARETTA GA 30004 4730                 | HUBBARD SHELLY<br>Or Current Owner<br>1111 RAPPAHANNOCK DR<br>ALPHARETTA GA 30004 4714    |
| JACOBS PHILIP & NICHOL<br>Or Current Owner<br>7120 RIVERSIDE DR NW<br>ATLANTA GA 30328       | JOE CHAU PROPERTIES LLC<br>Or Current Owner<br>220 GLEN HOLLY DR<br>ROSWELL GA 30076                 | JONES ANTOINETTE<br>Or Current Owner<br>1231 HANOVER PL<br>ALPHARETTA GA 30004            |
| KAPLAN JACK & LILLIE<br>Or Current Owner<br>11925 WILLIAMS CLUB PL<br>ROSWELL GA 30075       | KING ZACHARY M<br>Or Current Owner<br>1001 DASSOW CT<br>ALPHARETTA GA 30004                          | LAL ALTAF<br>Or Current Owner<br>2070 ASGARD CT<br>ATLANTA GA 30345                       |

|                                                                                                    |                                                                                                 |                                                                                                         |
|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| LIANG ZEPU<br>Or Current Owner<br>1000 DASSOW CT<br>ALPHARETTA GA 30004                            | LUNDRIGAN LAURA YASSEER JEAN C<br>Or Current Owner<br>6720 DUCKETT ST<br>CUMMING GA 30028       | MATTISON JOHN T<br>Or Current Owner<br>4142 WESTCHESTER CROSSING<br>ROSWELL GA 30075                    |
| MATTISON JOHN T III<br>Or Current Owner<br>4142 WESTCHESTER CROSSING DR<br>ROSWELL GA 30075        | MC GUIRE LEE<br>Or Current Owner<br>16 REVIVAL ST<br>ROSWELL GA 30075                           | MOOREHEAD-LUCAS WANDA F & LUCAS PATRICK C<br>Or Current Owner<br>305 LAKEVIEW RDG W<br>ROSWELL GA 30076 |
| MOSES JAMES A<br>Or Current Owner<br>615 HEMBREE PKWY<br>ROSWELL GA 30076                          | PAGE BENJAMIN R III<br>Or Current Owner<br>5552 STAPLETON DR<br>ATLANTA GA 30338                | PALLAYEEN ASSOCIATES LLC<br>Or Current Owner<br>815 MILTON OAKS DR<br>ALPHARETTA GA 30022               |
| PATRICK BERNARD J & KIMBERLY A<br>Or Current Owner<br>3815 MELODY MIZER LN<br>CUMMING GA 30041     | RAICES MAXENE<br>Or Current Owner<br>16 REVIVAL ST<br>ROSWELL GA 30075                          | ROTH BRUCE A & SHEFSKY MARVIN<br>Or Current Owner<br>3420 MONTVALE DR<br>GAINESVILLE GA 30506 1033      |
| SARHAN HISHAM & NURELDIN EIMAN<br>Or Current Owner<br>1302 NORTH HAMPTON RD<br>ALPHARETTA GA 30004 | SMITH EARL P & CAROL S<br>Or Current Owner<br>1332 NORTH HAMPTON RD<br>ALPHARETTA GA 30004 4729 | SMITH EUGENE<br>Or Current Owner<br>1051 DASSOW CT<br>ALPHARETTA GA 30009 4724                          |
| SMITH JEFF W<br>Or Current Owner<br>7 HEARDS OVERLOOK CT<br>ATLANTA GA 30328                       | SPYCH DAVE M<br>Or Current Owner<br>1223 HANOVER PL<br>ALPHARETTA GA 30004                      | TEAGUE HARRY D<br>Or Current Owner<br>1241 HANOVER PL<br>ALPHARETTA GA 30009                            |
| VO DUNG TRI<br>Or Current Owner<br>1041 DASSOW CT<br>ALPHARETTA GA 30004                           | WEBER RICHARD A<br>Or Current Owner<br>200 SPALDING CIR NE<br>ATLANTA GA 30328 2607             | WEBER RICHARD A<br>Or Current Owner<br>200 SPALDING CIR NE<br>ATLANTA GA 30328 2607                     |
| WEBER RICHARD A<br>Or Current Owner<br>200 SPALDING CIR NE<br>ATLANTA GA 30328 2607                | WYATT FRANK K & KAY T<br>Or Current Owner<br>2447 SANDELL DR<br>DUNWOODY GA 30338               | YATTEAU ERIC<br>Or Current Owner<br>14684 TIMBER PT<br>MILTON GA 30004                                  |
| ZHANG HUAJIANG & GUI WANMIN<br>Or Current Owner<br>4960 TIDEWATER WAY<br>ALPHARETTA GA 30005       |                                                                                                 |                                                                                                         |

## CITIZEN PARTICIPATION FORM - PART B

*This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.*

Public Hearing or Project Name: Westside Self Storage

Contact Name: Sean Rasmus

Telephone: 770 365 2609

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

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Method by which these individuals were contacted. Please mark all that apply. Please provide samples of any and all written communications used to provide notification.



Letter



Personal Visits



Telephone



Group Meeting



Email



Other (Please Specify) \_\_\_\_\_

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

*I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.*

Signature of Authorized Agent: \_\_\_\_\_



Date: 3/30/2016

Print Form



March 30, 2016

Mayor and Council  
2 Park Plaza  
Alpharetta, GA 30009

RE: Variance Application of Environs, LLC for reduction in required parking on 14.664 acres zoned L-I on Westside Parkway, Alpharetta GA

Dear Mayor and Council,

The Applicant owns 14.664 acres on Westside Parkway zoned L-I where it intends to develop a 103,200 sq ft climate controlled self-storage facility on two of the acres. Applicant has requested a variance to reduce the Zoning Code Standard parking from 103 to 8 parking spaces.

Climate Controlled Self-Storage facilities generate minimal traffic impact. Applicant has experience in developing this product and know the amount of parking required. Eight parking spaces will more than serve the intended use. The code does not provide a separate parking standard for self-storage.

The grant of this variance will cause no harm or detriment to the City, nor will it grant the applicant any unfair advantage. The grant of this variance will reduce unnecessary impervious surface and cause far less storm water runoff, both of which benefit the City and the Applicant.

Applicant respectfully requests that the Alpharetta City Council approve this variance request.

Sincerely,



Sean Rasmus  
Environs, LLC  
Applicant

**EXHIBIT A**  
**TO PURCHASE AND SALE AGREEMENT**

**LEGAL DESCRIPTION**

LEGAL DESCRIPTION - ROCK MILL PROPERTY 14.664 ACRES +/-

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lots 590 and 591, 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

Commence at the point of intersection of the northeast corner of Land Lot 590, the southeast corner of Land Lot 591, the southwest corner of Land Lot 606 and the northwest corner of Land Lot 607, and THE TRUE POINT OF BEGINNING. Thence, leaving said land lot corner and running northwesterly, along the south land lot line of said Land Lot 591, north 89 degrees 25 minutes 40 seconds west, a distance of 682.90 feet to a point; thence, leaving said land lot line and running north 44 degrees 50 minutes 34 seconds west, a distance of 60.00 feet to a point; thence, running south 45 degrees 09 minutes 26 seconds west, a distance of 101.30 feet to a point; said point being described as the centerline of Foe Killer Creek, and the property line; thence, running along the centerline of said Foe Killer Creek, and the meanderings thereof, the following bearings and distances: south 86 degrees 20 minutes 33 seconds west, a distance of 35.92 feet ; south 74 degrees 00 minutes 49 seconds west, a distance of 103.52 feet; north 84 degrees 07 minutes 02 seconds west, a distance of 62.34 feet; north 59 degrees 05 minutes 29 seconds west, a distance of 82.74 feet; north 47 degrees 36 minutes 41 seconds west, a distance of 98.01 feet; north 53 degrees 23 minutes 55 seconds west, a distance of 90.41 feet; north 41 degrees 21 minutes 48 seconds west, a distance of 68.32 feet to a point; thence, north 30 degrees 21 minutes 32 seconds west, a distance of 1.40 feet to a point; said point being located on the south right-of-way line of Westside Parkway, having a varying right-of-way; thence, running northeasterly, along said right-of-way, north 54 degrees 36 minutes 47 seconds east, a distance of 128.53 feet to a point; thence north 29 degrees 38 minutes 19 seconds west, a distance of 30.00 feet to a point; thence north 60 degrees 21 minutes 53 seconds east, a distance of 320.00 feet to a point; thence, south 29 degrees 38 minutes 07 seconds east, a distance of 12.00 feet to a point; thence, north 60 degrees 21 minutes 53 seconds east, a distance of 146.04 feet to a

point; thence, north 53 degrees 44 minutes 34 seconds east, a distance of 100.27 feet to a point; thence, along an arc of curve to the right (which has a radius of 1,382.39 feet, a central angle of 07 degrees 16 minutes 23 seconds and a chord distance of 175.36 feet, along a bearing of north 65 degrees 26 minutes 35 seconds east), an arc distance of 175.48 feet to a point; thence, thence along an arc of curve to the right (which has a radius of 1,115.71 feet, a central angle of 13 degrees 51 minutes 05 seconds and a chord distance of 269.07 feet, along a bearing of north 81 degrees 52 minutes 04 seconds east), an arc distance of 269.72 feet to a point; thence north 88 degrees 47 minutes 46 seconds east, a distance of 255.21 feet to a point; thence, leaving the aforementioned Westside Parkway right-of-way and running south 00 degrees 34 minutes 20 seconds west, a distance of 664.65 feet to a point, and THE TRUE POINT OF BEGINNING.

Said tract of land comprising 638,757 square feet, or 14.664 acres, more or less, and being more particularly described on a survey for American Resurgens and DOA Regency Affiliated LLC, by John E. Norton, G.R.L.S. No. 1848 of Engineering & Inspection Systems, Inc., dated September 8, 2010.

**ARBORMEDICS**  
SCIENTIFIC SOLUTIONS FOR TREES AND SHRUBS

Chris Holden  
Land Plus Associates, Ltd.  
416 East Paces Ferry Rd NE  
Atlanta, GA 30305

Work Location:

Westside Parkway South of Old Roswell/North Hampton Rd

Dear Chris,

03/29/2016

As per your request, I have inspected the 27 specimen trees depicted on the Environs, LLC "Specimen Tree Locate" plan dated 7-31-2015. This inspection took place on March 29, 2016.

I estimate that of the 27 specimen trees, all are less than 75 years in age. I did not identify any particular tree with outstanding merit that would warrant design modifications to accommodate.

Of the 27 trees, there are 5 trees that do not meet a typical specimen tree status due to their poor condition:

Tree #8 (25 inch Poplar) has upper canopy die-back likely exacerbated by girdling roots at the root collar.

Tree #10 (25 inch Poplar) is rotting at the base.

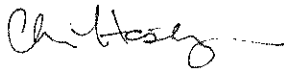
Tree #15 (25 inch Sweet Gum) is rotting at the base.

Tree #17 (28 inch Poplar) is dead.

Tree #18 (24 inch Poplar) is dead.

Please see supporting photographs on page 2/3.

Signed,

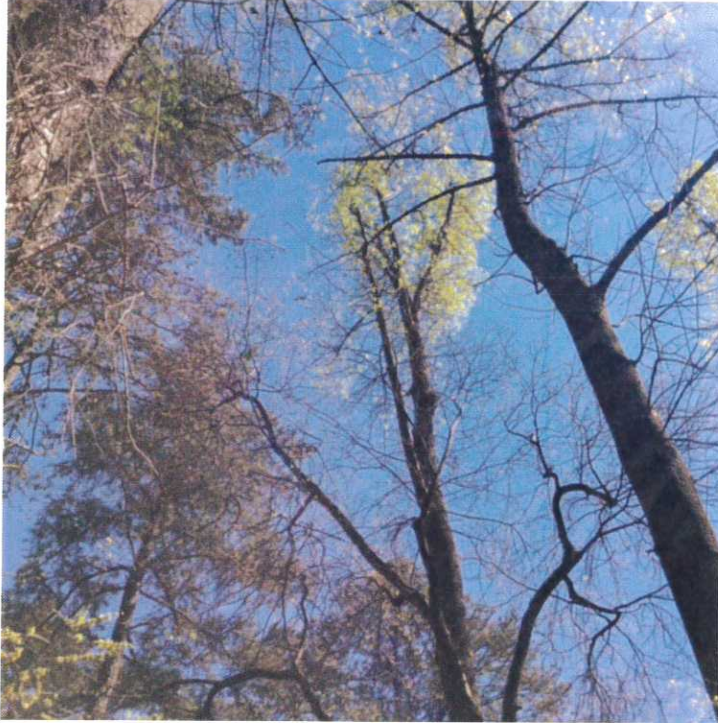


Chris Hastings  
ISA Board Certified Master Arborist SO-2398

# ARBORMEDICS

SCIENTIFIC SOLUTIONS FOR TREES AND SHRUBS

Tree #8



Tree #10



4993 New Peachtree Rd | Atlanta, Georgia 30341 | 770-715-1713  
ChrisHastings@Arbormedics.com



# ARBORMEDICS

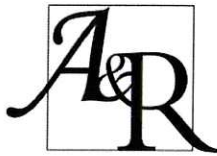
SCIENTIFIC SOLUTIONS FOR TREES AND SHRUBS

Tree #15



Tree #17 and Tree #18 (behind the Water Oak)





## A&R Engineering Inc.

2160 Kingston Court, Suite O  
Marietta, GA 30067  
Tel: (770) 690-9255 Fax: (770) 690-9210  
www.areng.com



### Memorandum

To: Heatherwood Properties, LLC  
From: Abdul K. Amer, PE, PTOE  
Date: March 30, 2016  
Subject: Trip Generation Memorandum for Self-Service Storage Development – Alpharetta, GA

The purpose of this memorandum is to determine the trip generation that will result from the proposed Self-Service Storage facility development on Westside Parkway in Alpharetta, Georgia. The proposed 3-story development will consist of 103,200 square feet and will be served by two full-access driveways on Westside Parkway.

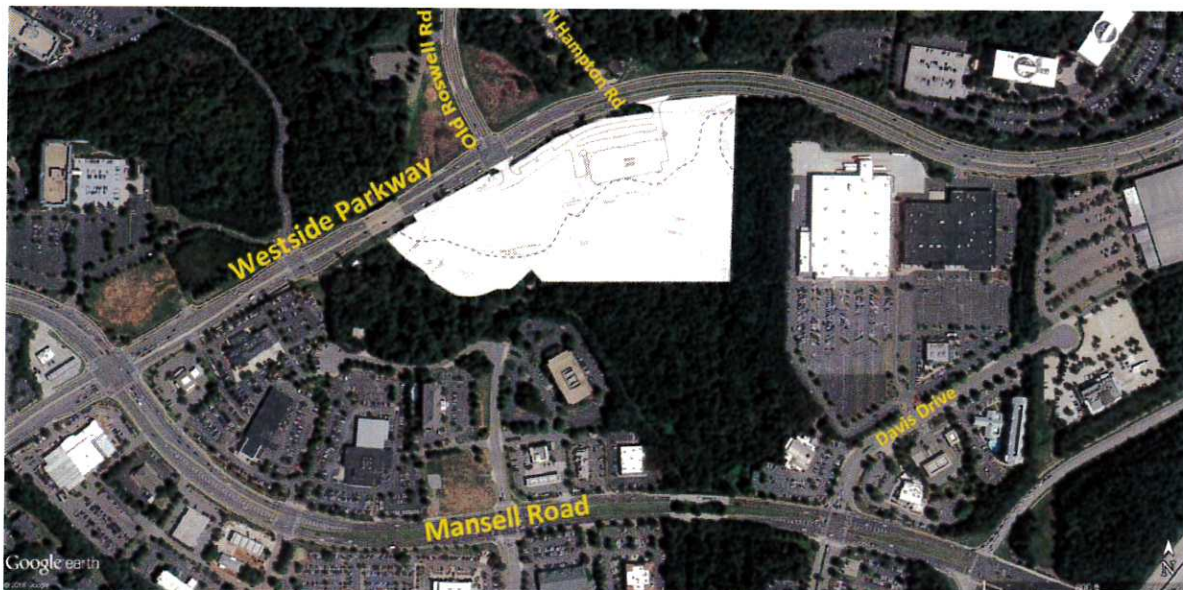


Figure 1: Site Location

### METHODOLOGY

Trip generation estimates for the project were based on the rates and equations published in the 9th edition of the Institute of Transportation Engineers (ITE) Trip Generation report. This reference contains traffic volume count data collected at similar facilities nationwide. The trip generation was based on the following ITE Land Use: 151 – Mini-Warehouse.

### DATA PROPERTIES

The ITE Trip Generation report states, “Mini-warehouses are buildings in which a number of storage units or vaults are rented for the storage of goods. They are typically referred to as “self-storage” facilities. Each unit is physically separated from other units, and access is usually through an overhead door or other common access point.”



## Trip Gen Memo – Self-Service Storage on Westside Pkwy, Alpharetta, GA

Page 2 of 2

**CALCULATIONS**

The estimated trip generation during the AM and PM peak hours for the proposed 103,200 square foot self-service storage facility is shown below in Table 1.

| TABLE 1<br>TRIP GENERATION               |                |      |       |                |      |       |         |
|------------------------------------------|----------------|------|-------|----------------|------|-------|---------|
| Land Use -- Size                         | A.M. Peak Hour |      |       | P.M. Peak Hour |      |       | 24-Hour |
|                                          | Enter          | Exit | Total | Enter          | Exit | Total | 2-Way   |
| ITE 151 – Mini-Warehouse – 103,200 sq ft | 8              | 6    | 14    | 13             | 14   | 27    | 258     |

**ADDITIONAL INFORMATION**

As part of this memorandum, annual average daily traffic volumes were collected from Georgia Department of Transportation's traffic counter (Station ID 1210938). Average Annual Daily Traffic (AADT) volumes for 2014 were found to be 12,200 vehicles per day on Westside Parkway, east of the proposed development. The location of the traffic counter is shown below in Figure 2.

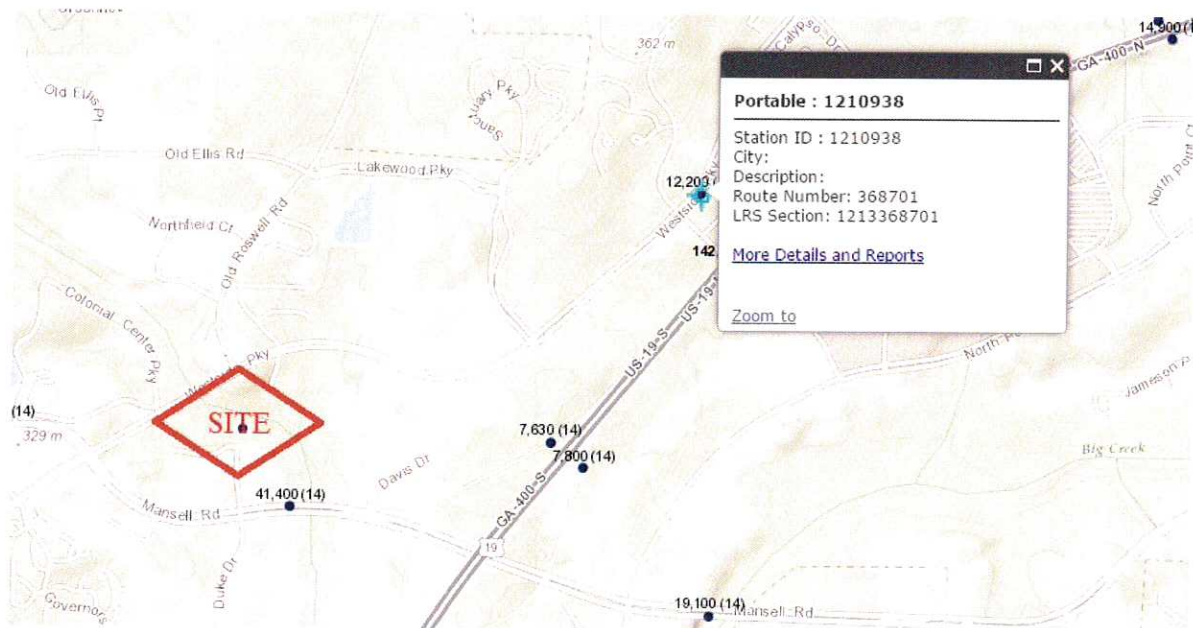


Figure 2: GDOT Traffic Counter Information

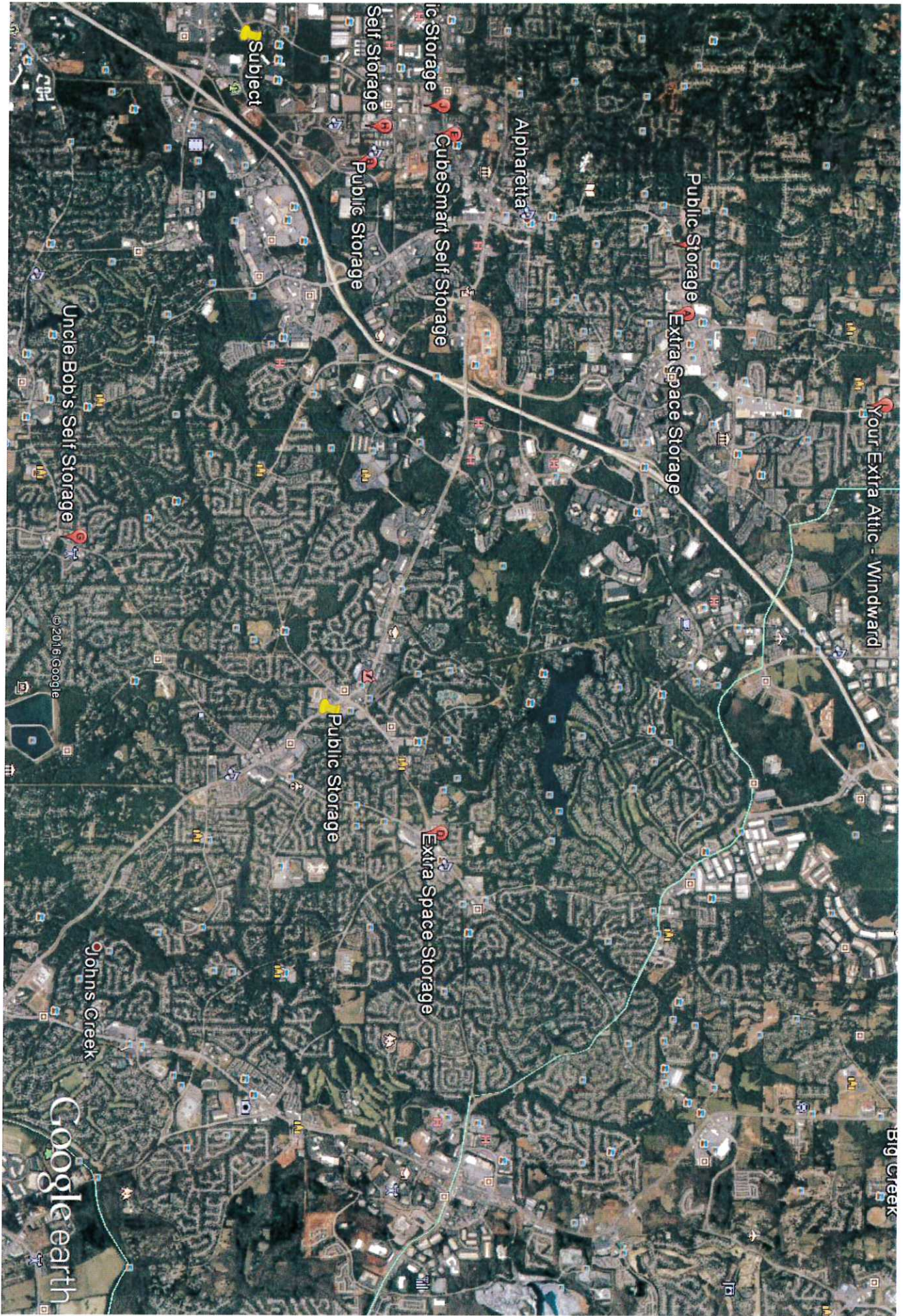
## Appendix



**EXHIBIT A****Alpharetta Self Storages**

| <b>SUBJECT</b>                                                                                 |                         | <b>Site Size/acres</b> | <b>Square Footage</b> | <b># of Parking spaces</b> |
|------------------------------------------------------------------------------------------------|-------------------------|------------------------|-----------------------|----------------------------|
| Westside Parkway and Old Roswell Road                                                          |                         | 2                      | 103,200               | 8                          |
| <b>EXISTING</b>                                                                                |                         |                        |                       |                            |
| Your Attic                                                                                     | 13700 Highway 9         | 3.58                   | 80,000 *              | 2                          |
| <ul style="list-style-type: none"> <li>Tax record shows 5 buildings, aerial shows 7</li> </ul> |                         |                        |                       |                            |
| Extra Space                                                                                    | 855 N Main Street       | 3.65                   | 68,172                | 5                          |
| Public Storage                                                                                 | 632 N Main Street       | 5.75                   | 63,169                | 5                          |
| Cube Smart                                                                                     | 411 S Main Street       | 3.7                    | 112,375               | 5                          |
| Public Storage                                                                                 | 530 S Main Street       | 3                      | 111,000               | 13                         |
| Extra Space                                                                                    | 11640 Jones Bridge Road | 3.78                   | 126,063               | 13                         |
| Public Storage                                                                                 | 10860 State Bridge Road | 4.05                   | 64,190                | 5                          |
| Uncle Bob's                                                                                    | 9940 Jones Bridge Road  | 5.08                   | 60,259                | <u>8</u>                   |
| <b>Average parking spaces</b>                                                                  |                         |                        |                       | <b>7</b>                   |





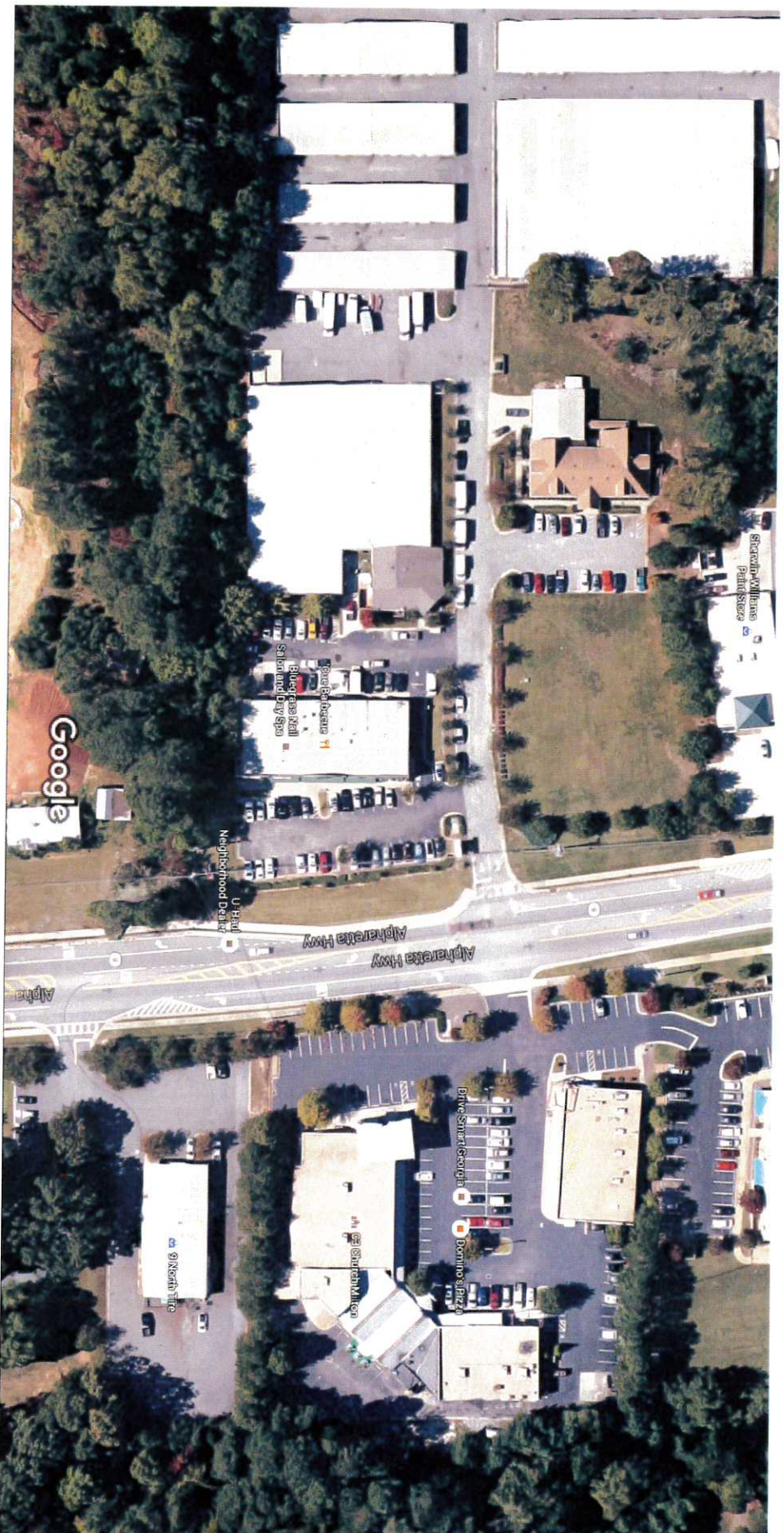


Your Attic  
13700 Highway 9  
2 spaces, uhaul are parking on access road



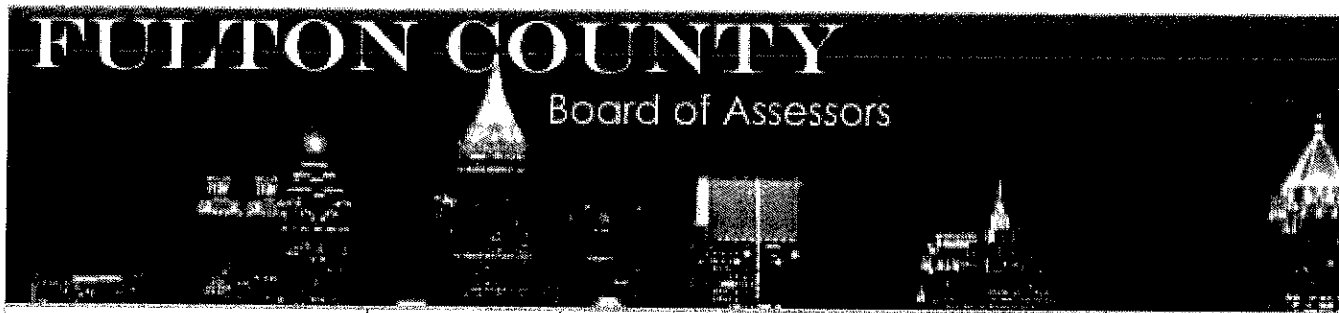


V-16-14



Google Maps

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[Field Definitions](#)
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### Owner and Parcel Information

|                   |                                       |               |                                 |
|-------------------|---------------------------------------|---------------|---------------------------------|
| Owner Name        | YOUR EXTRA ATTIC ALPHARETTA LLC ET AL | Today's Date  | March 25, 2016                  |
| Mailing Address   | P O BOX 450233                        | Parcel Number | 22 525008980245                 |
|                   | ATLANTA, GA 31145                     | Tax District  | 56                              |
| Location Address  | 13700 STATE HWY 9 B                   | Zoning        | C1C                             |
| Legal Description | C1C                                   | Acres         | 3.58                            |
| Property Class    | C4-Commercial Small Tracts            | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C101                                  | Homestead     | N                               |
| Legal Description |                                       |               |                                 |

### Assessment Information

[Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 1,555,800 | \$ 199,200     | \$ 1,755,000 | \$ 702,000     |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acres | Price        |
|-----------|-----------|-------------|-------------|-------|--------------|
| A         | 21        |             | 155,945     | 3.58  | \$ 1,825,800 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE | 93    | 2001       | 24,638               |
| 2    | 02            | 396-396 MINI WAREHOUSE | 18    | 2001       | 4,200                |
| 3    | 03            | 396-396 MINI WAREHOUSE | 36    | 2001       | 4,200                |
| 4    | 04            | 396-396 MINI WAREHOUSE | 36    | 2001       | 5,600                |
| 5    | 05            | 396-396 MINI WAREHOUSE | 29    | 2001       | 5,600                |

### Accessory Information

| Description         | Year Built | Area  | Grade | Value      |
|---------------------|------------|-------|-------|------------|
| PAVING-ASPHALT PARK | 2001       | 87000 |       | \$ 108,284 |

### Sale Information

| Sale Date  | Sale Price   | Instrument | Deed Book | Deed Page | Sale Qualification | Validity                         | Grantee                       | Grantor                          |
|------------|--------------|------------|-----------|-----------|--------------------|----------------------------------|-------------------------------|----------------------------------|
| 2013-10-04 | \$ 500,000   |            | 53216     | 323       | Unqualified        | MI-Multi - Partial Interest      | HERMOSA PROPERTIES LLC        | YOUR EXTRA ATTIC ALPHARETTA, LLC |
| 2005-12-02 | \$ 4,300,000 | LW         | 41467     | 512       | Unqualified        | M0-Valid MultiParcel Sale        | YOUR EXTRA ATTIC ALPHARETTA   | YOUR EXTRA ATTIC WINDWARD        |
| 1999-03-26 | \$ 750,000   | LW         | 26525     | 185       | Unqualified        | M-Sale Includes Multiple Parcels | YOUR EXTRA ATTIC WINDWARD LLC | MONARCH PARTNERS L L C           |
| 1998-04-13 | \$ 334,400   | WD         | 24476     | 45        | Unqualified        | M-Sale Includes Multiple Parcels | MONARCH PARTNERS L L C        | LEE EVERETT M                    |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                 |                             |                                   |                                            |                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
| <a href="#">Recent Sales in Area</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                 |                             |                                   |                                            |                             |
| <p>Fulton County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. Assessment information for all tax parcels included in this data is for the current tax year which began January 1st of this calendar year. Value and characteristic parcel data on this site does not reflect changes due to documents recorded after January 1st however sales information may be displayed to show recent sales. Website Updated: March 21, 2016</p> |                                 |                             |                                   |                                            |                             |

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Extra Space  
855 N Main Street  
5 spaces





V-16-14



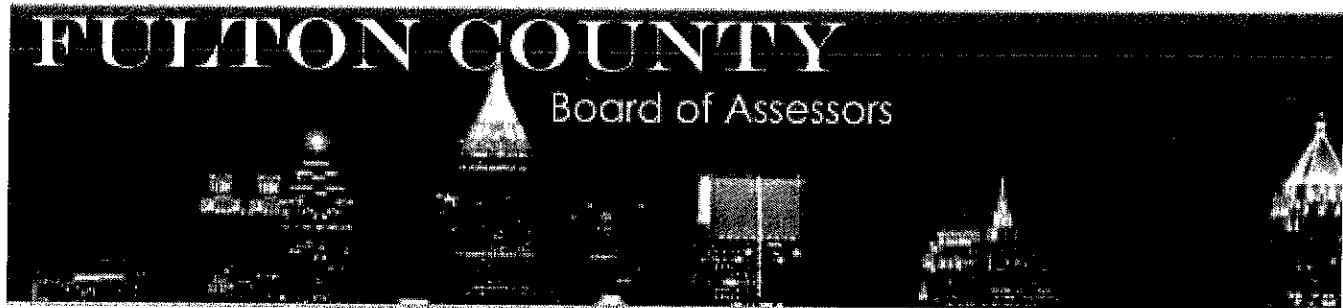
Google Maps

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<https://www.google.com/maps/@34.0914488,-84.2800931,197m/data=!3m1!1e3>

3/25/2016





|                                              |                                      |                                 |                             |                                   |                                       |                             |
|----------------------------------------------|--------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Recent Sales in Area</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|--------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|

### Owner and Parcel Information

|                   |                                |               |                                 |
|-------------------|--------------------------------|---------------|---------------------------------|
| Owner Name        | EXTRA SPACE PROPERTIES 113 LLC | Today's Date  | March 25, 2016                  |
| Mailing Address   | 2795 E COTTONWOOD PKWY # 400   | Parcel Number | 22 512011220678                 |
|                   | SALT LAKE CITY, UT 84121       | Tax District  | 10                              |
| Location Address  | 855 N MAIN ST                  | Zoning        | C1C                             |
| Legal Description | C1C                            | Acres         | 3.65                            |
| Property Class    | C4-Commercial Small Tracts     | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C103                           | Homestead     | N                               |
| Legal Description |                                |               |                                 |

### Assessment Information [Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 2,463,800 | \$ 1,626,200   | \$ 4,090,000 | \$ 1,636,000   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acreage | Price        |
|-----------|-----------|-------------|-------------|---------|--------------|
| A         | 21        |             | 158,994     | 3.65    | \$ 2,463,750 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE | 104   | 2000       | 13,671               |
| 2    | 02            | 396-396 MINI WAREHOUSE | 15    | 2000       | 5,400                |
| 3    | 03            | 396-396 MINI WAREHOUSE | 46    | 2000       | 6,600                |
| 4    | 04            | 396-396 MINI WAREHOUSE | 50    | 2000       | 11,000               |
| 5    | 05            | 396-396 MINI WAREHOUSE | 306   | 2000       | 31,500               |

### Accessory Information

| Description         | Year Built | Area  | Grade | Value      |
|---------------------|------------|-------|-------|------------|
| PAVING-ASPHALT PARK | 2000       | 95000 |       | \$ 118,243 |
|                     | 2000       | 4800  |       | \$ 7,406   |
|                     | 2000       | 1150  |       | \$ 2,220   |

### Sale Information

| Sale Date  | Sale Price   | Instrument | Deed Book | Deed Page | Sale Qualification | Validity        | Grantee                        | Grantor                       |
|------------|--------------|------------|-----------|-----------|--------------------|-----------------|--------------------------------|-------------------------------|
| 2015-09-18 |              |            | 55407     | 245       | Unqualified        | G-Deed of Gift  | EXTRA SPACE PROPERTIES 113 LLC | EXTRA SPACE OF ALPHARETTA LLC |
| 2006-08-08 | \$ 5,125,000 | LW         | 43207     | 358       | Unqualified        | 0-Valid Sale    | EXTRA SPACE OF ALPHARETTA LLC  | WINDWARD SELF STORAGE LLC     |
| 2003-08-04 |              | LW         | 36177     | 97        | Unqualified        | T-Sale < = 1000 | WINDWARD SELF STORAGE LLC      | BENCHMARK DEV SERV LLC &      |

|            |            |    |       |     |             |              |                          |                                |
|------------|------------|----|-------|-----|-------------|--------------|--------------------------|--------------------------------|
| 1999-05-11 | \$ 725,600 | WD | 26696 | 345 | Unqualified | 0-Valid Sale | BENCHMARK DEV SERV LLC & | ALDEN RAYMOND E & JUDITH P TRS |
|------------|------------|----|-------|-----|-------------|--------------|--------------------------|--------------------------------|

|                                              |                                 |                             |                                   |                                            |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|

**Recent Sales in Area**

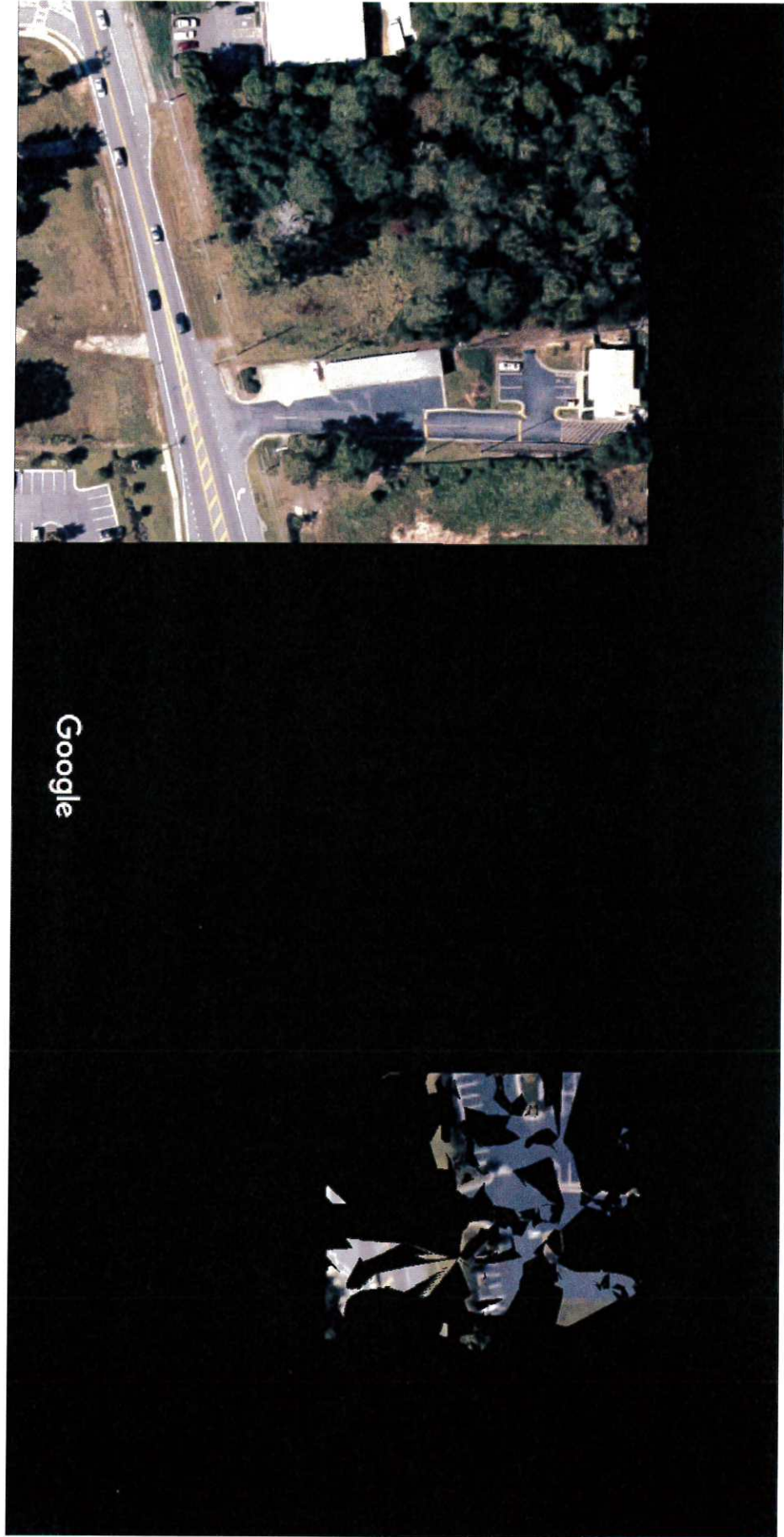
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Public Storage  
632 N Main Street  
5 spaces



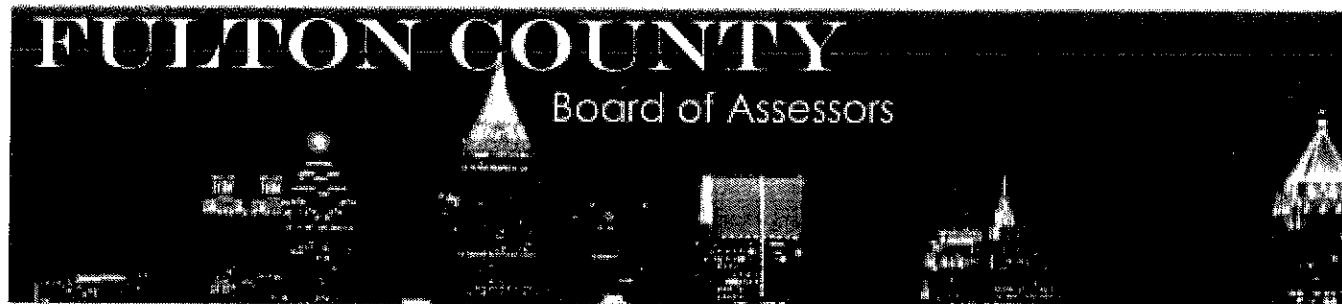
V-16-14



Google Maps

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|                                              |                                 |                             |                                   |                                       |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|

### Owner and Parcel Information

|                   |                              |               |                                 |
|-------------------|------------------------------|---------------|---------------------------------|
| Owner Name        | STORAGE TRUST PROPERTIES L P | Today's Date  | March 25, 2016                  |
| Mailing Address   | P.O. BOX 25025               | Parcel Number | 22 496011240243                 |
|                   | GLENDALE, CA 91201           | Tax District  | 56                              |
| Location Address  | 632 NORTH MAIN ST # 9        | Zoning        | AG1                             |
| Legal Description | AG1                          | Acres         | 5.75                            |
| Property Class    | C4-Commercial Small Tracts   | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C103                         | Homestead     | N                               |
| Legal Description |                              |               |                                 |

### Assessment Information [Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 2,300,000 | \$ 1,408,000   | \$ 3,708,000 | \$ 1,483,200   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acreage | Price        |
|-----------|-----------|-------------|-------------|---------|--------------|
| A         | 21        |             | 250,470     | 5.75    | \$ 2,300,000 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE | 140   | 1989       | 18,000               |
| 2    | 01            | 396-396 MINI WAREHOUSE | 40    | 1989       | 6,000                |
| 3    | 01            | 396-396 MINI WAREHOUSE | 241   | 1989       | 36,000               |
| 4    | 01            | 105-105 MIXED RES/COM  |       | 1989       | 1,369                |
| 5    | 01            | 396-396 MINI WAREHOUSE | 10    | 1989       | 1,800                |

### Accessory Information

| Description         | Year Built | Area           | Grade | Value     |
|---------------------|------------|----------------|-------|-----------|
| PAVING-ASPHALT PARK | 1989       | 80000          |       | \$ 99,567 |
|                     | 1989       | 8 X 2445 19560 |       | \$ 21,574 |

### Sale Information

| Sale Date  | Sale Price   | Instrument      | Deed Book | Deed Page | Sale Qualification | Validity                  | Grantee                      | Grantor                    |
|------------|--------------|-----------------|-----------|-----------|--------------------|---------------------------|------------------------------|----------------------------|
| 1998-02-09 |              | QUIT CLAIM DEED | 23905     | 11        | Unqualified        | T-Sale < = 1000           | STORAGE TRUST PROPERTIES L P | JOINT VENTURE TWELVE L L C |
| 1998-02-09 | \$ 3,739,000 | LW              | 23905     | 8         | Unqualified        | 9-Unvalidated/Deed Stamps | STORAGE TRUST PROPERTIES L P | JOINT VENTURE TWELVE       |
| 1988-12-02 | \$ 564,600   |                 | 12086     | 257       | Unqualified        | *-                        |                              |                            |

|                                              |                                 |                             |                                   |                                            |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|

**Recent Sales in Area**

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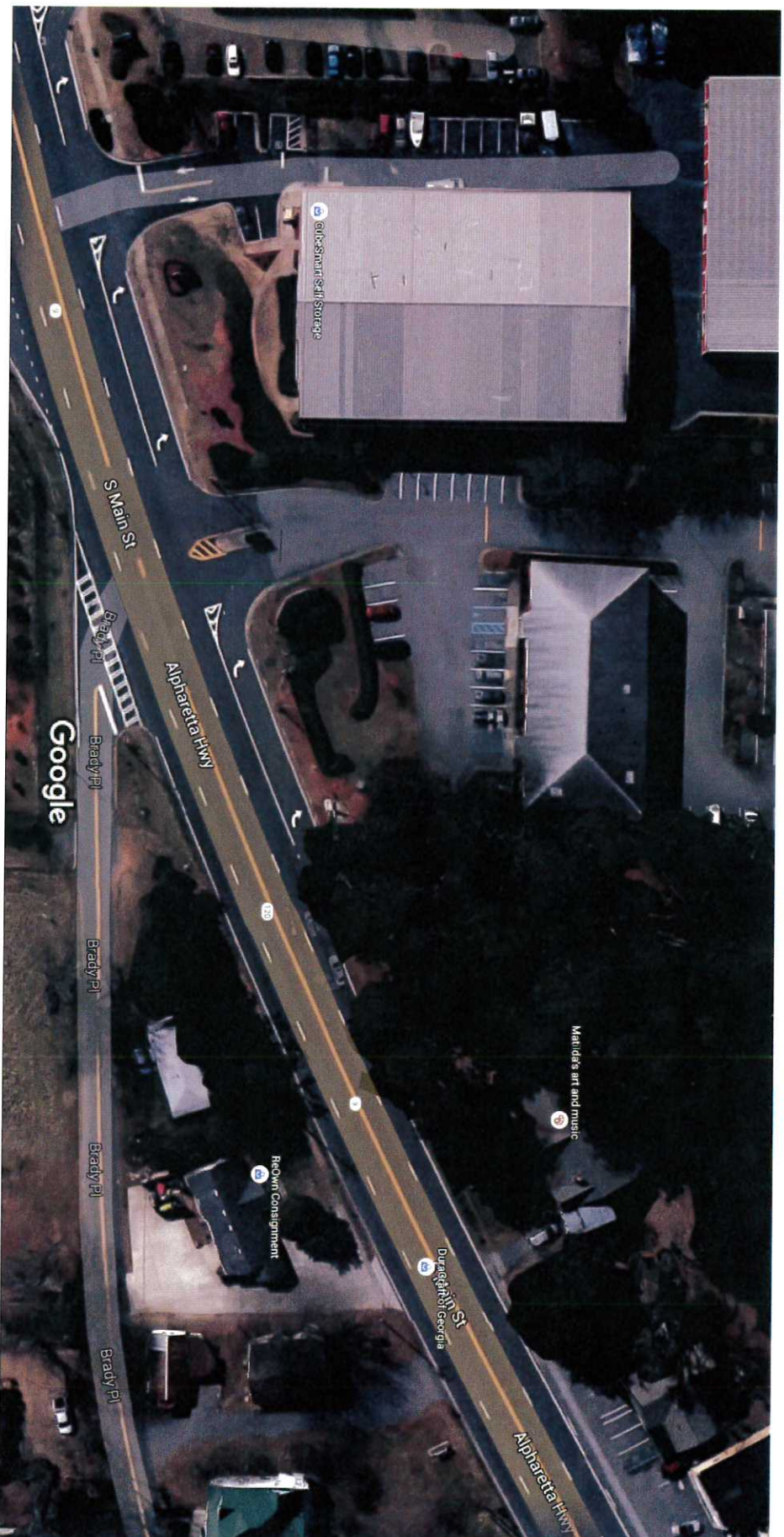
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CubeSmart  
411 S Main Street  
5 spaces





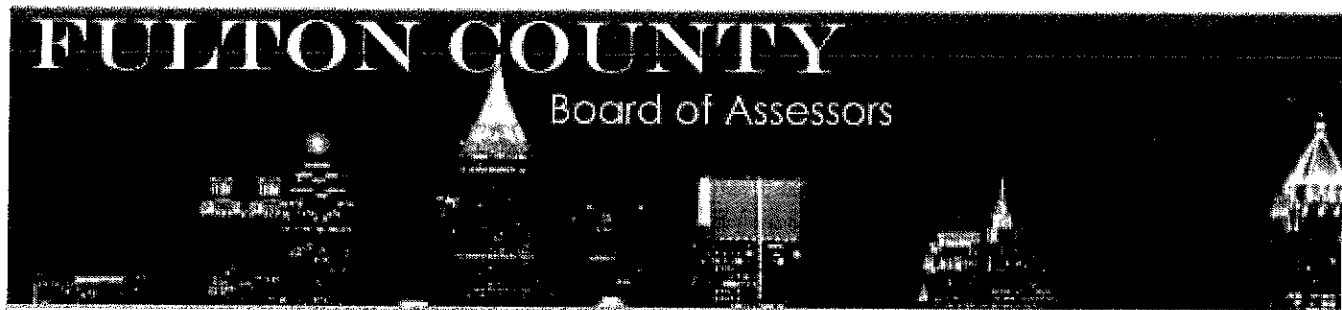
V-16-14



Google Maps

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[Recent Sales in Neighborhood](#)  
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### Owner and Parcel Information

|                   |                               |               |                                 |
|-------------------|-------------------------------|---------------|---------------------------------|
| Owner Name        | U STORE IT LP                 | Today's Date  | March 25, 2016                  |
| Mailing Address   | 460 E SWEDES FORD RD STE 3000 | Parcel Number | 12 246206480067                 |
|                   | WAYNE, PA 19087               | Tax District  | 10                              |
| Location Address  | 411 STATE HIGHWAY 9           | Zoning        | C1                              |
| Legal Description | C1                            | Acres         | 3.7                             |
| Property Class    | C4-Commercial Small Tracts    | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C108                          | Homestead     | N                               |
| Legal Description |                               |               |                                 |

### Assessment Information

[Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 2,664,000 | \$ 2,911,000   | \$ 5,575,000 | \$ 2,230,000   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acres | Price        |
|-----------|-----------|-------------|-------------|-------|--------------|
| A         | 21        |             | 161,172     | 3.7   | \$ 2,664,000 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE | 201   | 1995       | 35,038               |
| 2    | 02            | 396-396 MINI WAREHOUSE | 161   | 1995       | 26,892               |
| 3    | 03            | 396-396 MINI WAREHOUSE | 271   | 1997       | 39,600               |
| 4    | 04            | 396-396 MINI WAREHOUSE | 79    | 1997       | 10,845               |

### Accessory Information

| Description         | Year Built | Area  | Grade | Value     |
|---------------------|------------|-------|-------|-----------|
| PAVING-ASPHALT PARK | 1994       | 40007 |       | \$ 49,795 |

### Sale Information

| Sale Date  | Sale Price   | Instrument      | Deed Book | Deed Page | Sale Qualification | Validity                            | Grantee                 | Grantor                                  |
|------------|--------------|-----------------|-----------|-----------|--------------------|-------------------------------------|-------------------------|------------------------------------------|
| 2010-03-26 |              |                 | 48910     | 578       | Unqualified        | T-Sale < = 1000                     | U STORE IT LP           | YSI LLC, A DELAWARE LIMITED LIABILITY CO |
| 2004-12-21 |              | LW              | 39242     | 447       | Unqualified        | T-Sale < = 1000                     | YSI I LLC               | ACUIPORT AMSDELL I LIMITED               |
| 2001-12-12 | \$ 5,375,000 | LW              | 31484     | 15        | Unqualified        | 0-Valid Sale                        | ACQUIPORT AMSDELL I LTD | FETZER INTERESTS L L C                   |
| 1999-02-12 | \$ 2,605,000 | QUIT CLAIM DEED | 26176     | 178       | Unqualified        | 6-Land Contract / Unusual Financing | FETZER INTERESTS L L C  | CRABAPPLE PROPERTIES LTD                 |

|            |              |                 |       |     |             |                                     |                          |                            |
|------------|--------------|-----------------|-------|-----|-------------|-------------------------------------|--------------------------|----------------------------|
| 1999-02-12 | \$ 2,605,000 | QUIT CLAIM DEED | 26176 | 171 | Unqualified | 6-Land Contract / Unusual Financing | CRABAPPLE PROPERTIES LTD | LONGWOOD DEVELOPMENT L L C |
| 1989-02-03 |              | WD              | 12253 | 274 | Unqualified | *-                                  | MANSELL J EARL           | COX KATHLEEN B             |

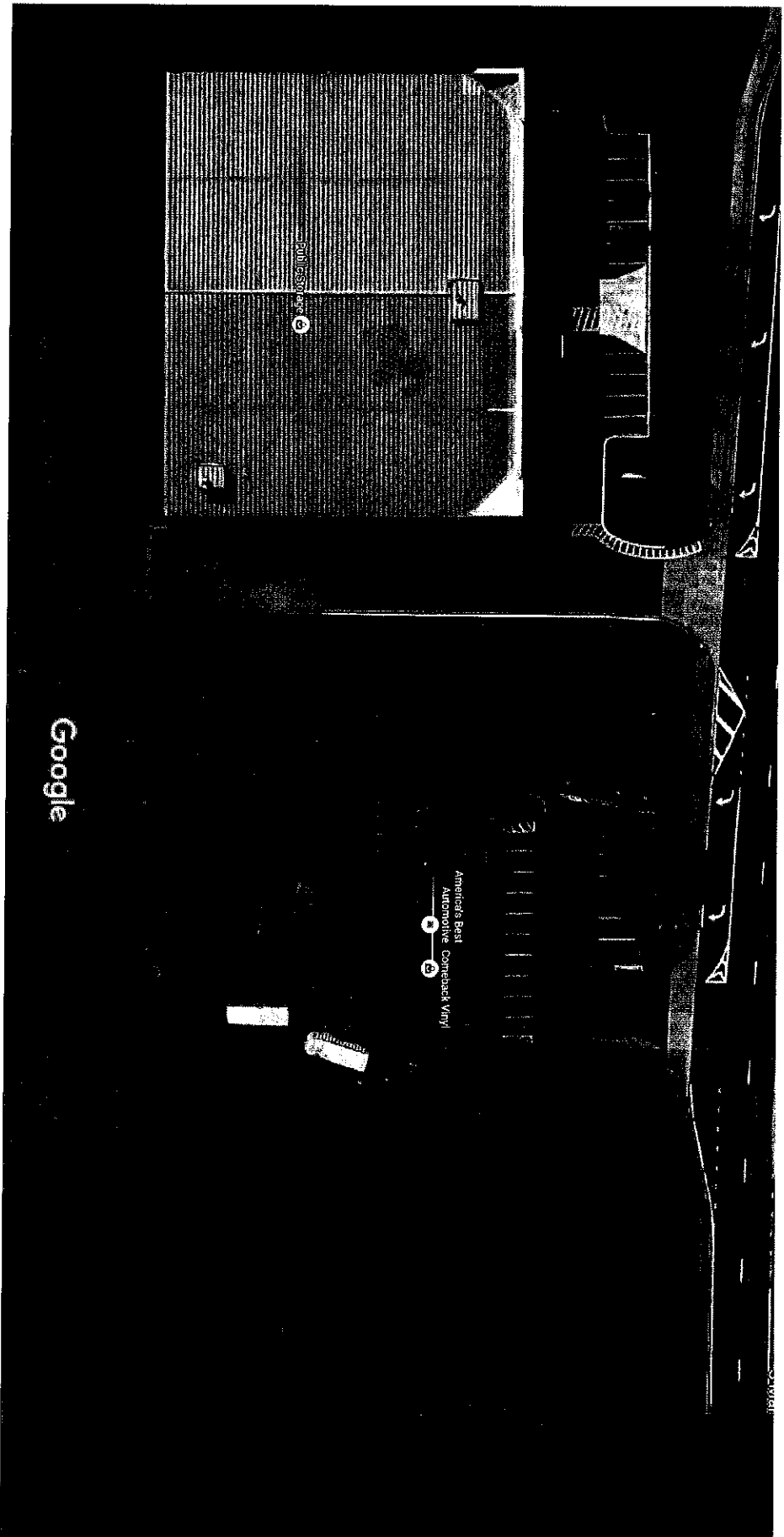
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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <a href="#">Recent Sales in Area</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
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Public Storage  
530 S Main Street  
13 spaces



V-16-14



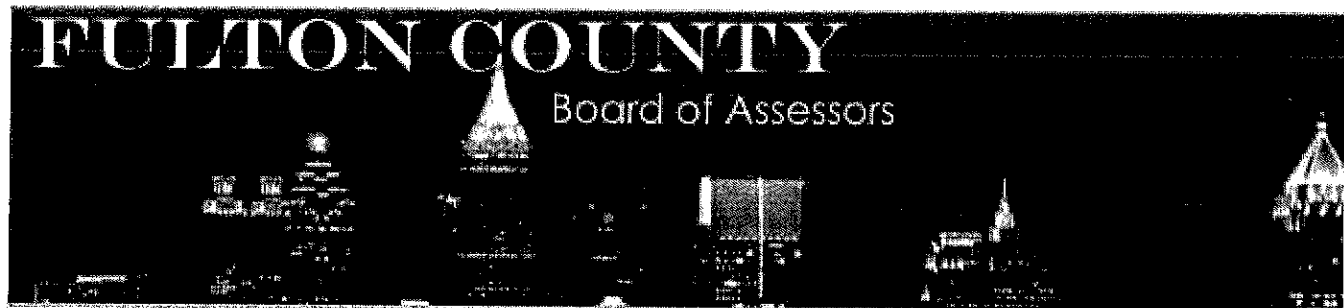
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3/25/2016





|                                              |                                 |                             |                                   |                                       |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search</a> | <a href="#">Fulton Home</a> |
| <a href="#">Recent Sales in Area</a>         |                                 |                             |                                   |                                       |                             |

## Owner and Parcel Information

|                   |                            |               |                                 |
|-------------------|----------------------------|---------------|---------------------------------|
| Owner Name        | PS SOUTHEAST TWO LLC       | Today's Date  | March 25, 2016                  |
| Mailing Address   | 701 WESTERN AVE            | Parcel Number | 12 246006450369                 |
|                   | GLENDALE, CA 91201         | Tax District  | 10                              |
| Location Address  | 530 STATE HIGHWAY 9        | Zoning        | C2                              |
| Legal Description | C2                         | Acres         | 3                               |
| Property Class    | C4-Commercial Small Tracts | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C108                       | Homestead     | N                               |
| Legal Description |                            |               |                                 |

## Assessment Information

[Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 2,160,000 | \$ 3,945,000   | \$ 6,105,000 | \$ 2,442,000   |

## Land Information

| Land Type | Land Code | Description | Square Feet | Acreage | Price        |
|-----------|-----------|-------------|-------------|---------|--------------|
| A         | 21        |             | 130,680     | 3       | \$ 2,160,000 |

## Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE |       | 2004       | 111,000              |

## Accessory Information

| Description         | Year Built | Area  | Grade | Value     |
|---------------------|------------|-------|-------|-----------|
| PAVING-ASPHALT PARK | 2004       | 11005 |       | \$ 13,697 |

## Sale Information

| Sale Date  | Sale Price   | Instrument | Deed Book | Deed Page | Sale Qualification | Validity         | Grantee                     | Grantor                      |
|------------|--------------|------------|-----------|-----------|--------------------|------------------|-----------------------------|------------------------------|
| 2013-10-03 | \$ 9,141,053 |            | 53292     | 4         | Unqualified        | F-Portfolio Sale | PS SOUTHEAST TWO LLC        | MSC ALPHARETTA, LLC          |
| 2013-10-03 |              |            | 53292     | 8         | Unqualified        | T-Sale < = 1000  | PS SOUTHEAST TWO LLC        | MSC ALPHARETTA LLC           |
| 2007-04-12 | \$ 7,800,000 |            | 44822     | 540       | Unqualified        | 0-Valid Sale     | MSC ALPHARETTA LLC          | ALPHARETTA SELF STORAGE, LLC |
| 2007-04-11 |              |            | 44822     | 544       | Unqualified        | T-Sale < = 1000  | MSC ALPHARETTA LLC          | ALPHARETTA SELF STORAGE, LLC |
| 2004-03-04 |              | WD         | 37187     | 335       | Unqualified        | T-Sale < = 1000  | ALPHARETTA SELF STORAGE LLC | THACKER LARRY B              |
| 2002-09-10 | \$ 533,256   | WD         | 33102     | 77        | Unqualified        | 0-Valid Sale     | THACKER LARRY B             | CAMPBELL BARBARA             |
|            | \$ 243,900   |            | 12805     | 94        | Unqualified        |                  |                             |                              |

|            |  |  |  |  |                                    |  |
|------------|--|--|--|--|------------------------------------|--|
| 1989-09-07 |  |  |  |  | 8-Not Typical of Market Conditions |  |
|------------|--|--|--|--|------------------------------------|--|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                 |                             |                                   |                                            |                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
| <a href="#">Recent Sales in Area</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                 |                             |                                   |                                            |                             |
| Fulton County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. Assessment information for all tax parcels included in this data is for the current tax year which began January 1st of this calendar year. Value and characteristic parcel data on this site does not reflect changes due to documents recorded after January 1st however sales information may be displayed to show recent sales. Website Updated: March 21, 2016 |                                 |                             |                                   |                                            |                             |
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Extra Space  
11640 Jones Bridge Road  
13 spaces





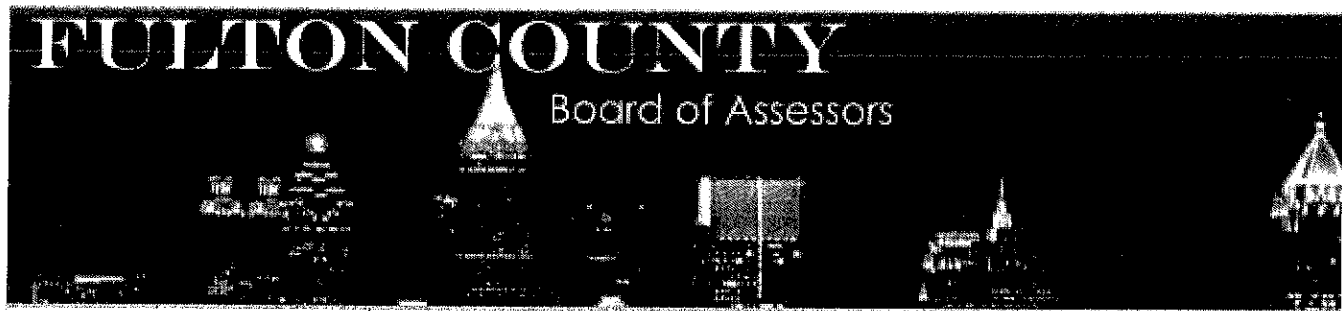
V-16-14



Google Maps

Imagery ©2016 Google, Map data ©2016 Google 50 ft





|                                              |                                 |                             |                                   |                                       |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|

### Owner and Parcel Information

|                   |                                           |               |                                 |
|-------------------|-------------------------------------------|---------------|---------------------------------|
| Owner Name        | SSTI ELEVEN SIX FORTY JONES BRIDGE RD LLC | Today's Date  | March 25, 2016                  |
| Mailing Address   | P.O. BOX 320099                           | Parcel Number | 11 054001971088                 |
|                   | ALEXANDRIA, VA 22320                      | Tax District  | 57                              |
| Location Address  | 11640 JONES BRIDGE RD                     | Zoning        | C1                              |
| Legal Description | C1                                        | Acres         | 3.78                            |
| Property Class    | I4-Industrial Small Tracts                | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C106                                      | Homestead     | N                               |
| Legal Description |                                           |               |                                 |

### Assessment Information [Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | I4    | \$ 2,551,500 | \$ 2,548,500   | \$ 5,100,000 | \$ 2,040,000   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acreage | Price        |
|-----------|-----------|-------------|-------------|---------|--------------|
| A         | 21        |             | 164,657     | 3.78    | \$ 2,551,500 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE | 584   | 2002       | 108,802              |
| 2    | 02            | 396-396 MINI WAREHOUSE | 99    | 2002       | 17,261               |

### Accessory Information

| Description         | Year Built | Area  | Grade | Value     |
|---------------------|------------|-------|-------|-----------|
| PAVING-ASPHALT PARK | 2002       | 54000 |       | \$ 58,440 |

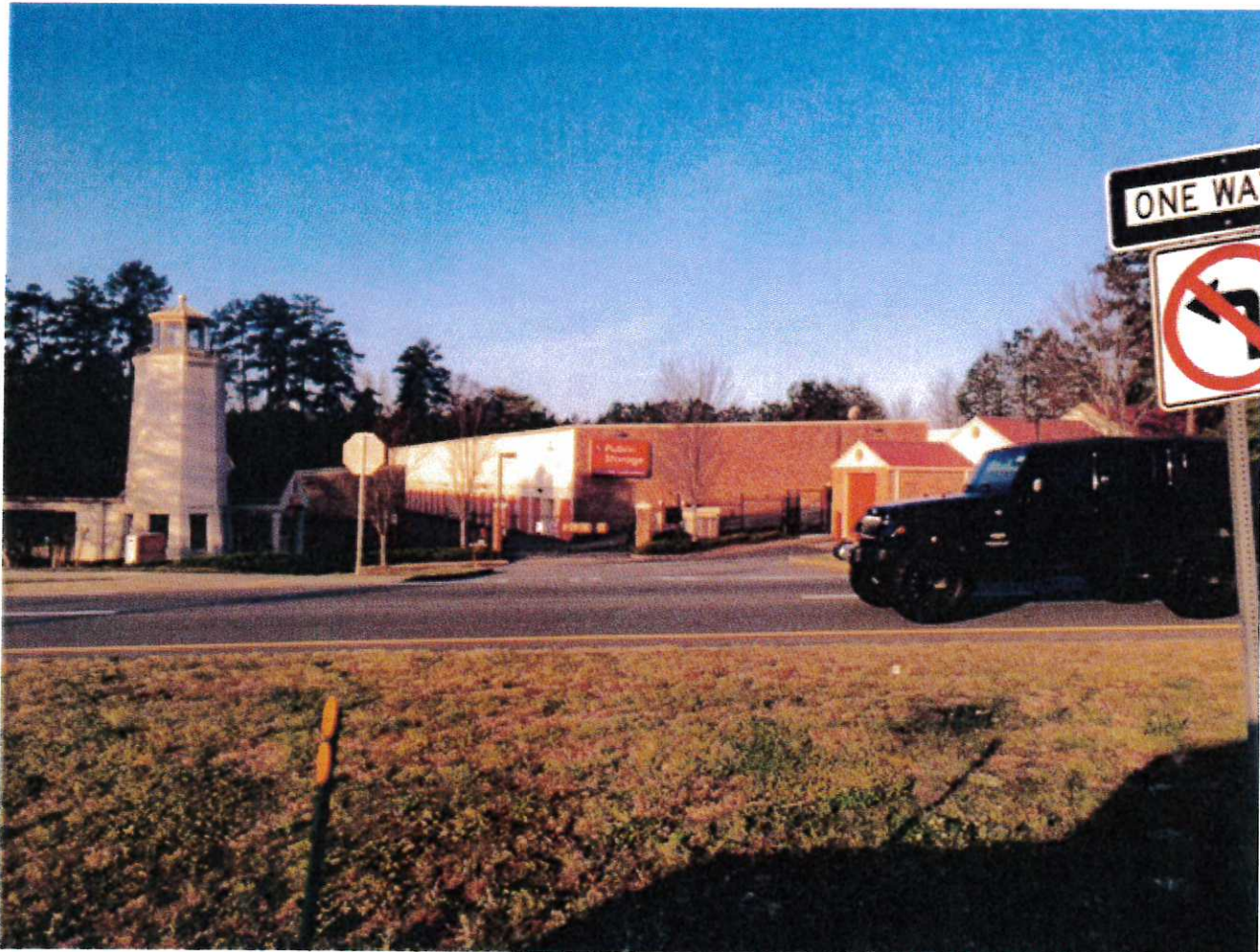
### Sale Information

| Sale Date  | Sale Price   | Instrument      | Deed Book | Deed Page | Sale Qualification | Validity                  | Grantee                               | Grantor                             |
|------------|--------------|-----------------|-----------|-----------|--------------------|---------------------------|---------------------------------------|-------------------------------------|
| 2009-06-01 | \$ 5,100,000 |                 | 48026     | 137       | Unqualified        | MF-Multi - Portfolio      | SSTI ELEVEN SIX FORTY JONES BRIDGE RD | STORAGE PARTNERS OF ALPHARETTA, LLC |
| 2005-12-15 |              | QUIT CLAIM DEED | 41701     | 178       | Unqualified        | T-Sale < = 1000           | STORAGE PARTNERS OF ALPHARETTA        | CITY STORAGE ALPHARETTA LLC         |
| 2005-12-15 | \$ 5,500,000 | LW              | 41701     | 173       | Unqualified        | 0-Valid Sale              | STORAGE PARTNERS OF ALPHARETTA        | CITY STORAGE ALPHARETTA LLC         |
| 2001-12-06 | \$ 847,800   | LW              | 31421     | 487       | Unqualified        | 9-Unvalidated/Deed Stamps | BRONZE JEFF                           | CUNNINGHAM DAVID N                  |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                 |                             |                                   |                                            |                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|--------------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search Page</a> | <a href="#">Fulton Home</a> |
| <a href="#">Recent Sales in Area</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                 |                             |                                   |                                            |                             |
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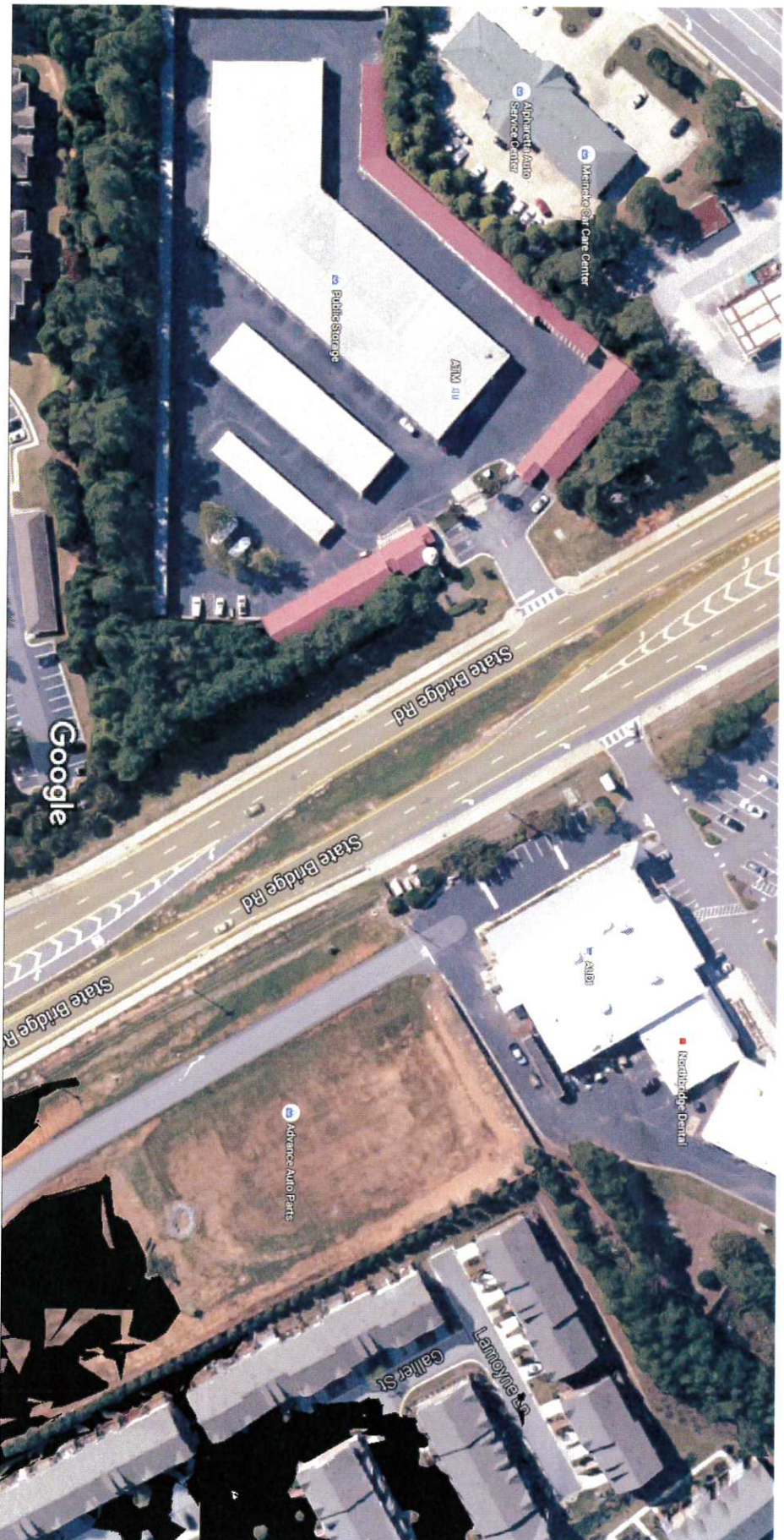
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Public Storage  
10860 State Bridge Road  
5 spaces





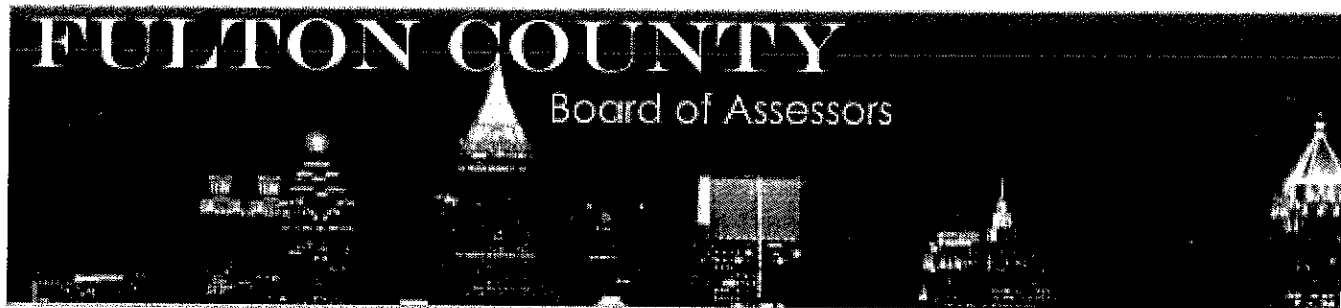
V-16-14



Google Maps

Imagery ©2016 Google, Map data ©2016 Google 50 ft





[Recent Sales in Neighborhood](#)
[Recent Sales in Area](#)
[Previous Parcel](#)
[Next Parcel](#)
[Field Definitions](#)
[Return to Main Search](#)
[Fulton Home](#)

### Owner and Parcel Information

|                   |                            |               |                                 |
|-------------------|----------------------------|---------------|---------------------------------|
| Owner Name        | SHURGARD FREMONT PARTNER I | Today's Date  | March 25, 2016                  |
| Mailing Address   | P.O. BOX 25025             | Parcel Number | 11 047001680899                 |
|                   | GLENDAL, CA 91201-5025     | Tax District  | 57                              |
| Location Address  | 10800 STATE BRIDGE RD      | Zoning        | C1                              |
| Legal Description | C1                         | Acres         | 4.05                            |
| Property Class    | C4-Commercial Small Tracts | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C106                       | Homestead     | N                               |
| Legal Description |                            |               |                                 |

### Assessment Information [Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 2,916,000 | \$ 594,000     | \$ 3,510,000 | \$ 1,404,000   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acres | Price        |
|-----------|-----------|-------------|-------------|-------|--------------|
| A         | 21        |             | 176,418     | 4.05  | \$ 2,916,000 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc    | Units | Year Built | Total Square Footage |
|------|---------------|------------------------|-------|------------|----------------------|
| 1    | 01            | 396-396 MINI WAREHOUSE |       | 1997       | 3,892                |
| 2    | 02            | 396-396 MINI WAREHOUSE |       | 1997       | 6,512                |
| 3    | 03            | 396-396 MINI WAREHOUSE |       | 1997       | 5,983                |
| 4    | 04            | 396-396 MINI WAREHOUSE |       | 1997       | 6,240                |
| 5    | 05            | 396-396 MINI WAREHOUSE |       | 1997       | 32,900               |
| 6    | 06            | 396-396 MINI WAREHOUSE |       | 1997       | 5,738                |
| 7    | 07            | 396-396 MINI WAREHOUSE |       | 1997       | 2,925                |

### Accessory Information

| Description         | Year Built | Area          | Grade | Value      |
|---------------------|------------|---------------|-------|------------|
| CANOPY ONLY         | 1978       | 1200          |       | \$ 2,760   |
| PAVING-ASPHALT PARK | 1997       | 90000         |       | \$ 97,410  |
|                     | 1997       | 5 X 1800 9000 |       | \$ 11,100  |
| MISCELLANEOUS       | 1997       | 88400         |       | \$ 109,000 |

### Sale Information

| Sale Date                                      | Sale Price | Instrument | Deed Book | Deed Page | Sale Qualification | Validity | Grantee | Grantor |
|------------------------------------------------|------------|------------|-----------|-----------|--------------------|----------|---------|---------|
| No Sales Information available for this parcel |            |            |           |           |                    |          |         |         |

[Previous Parcel](#)
[Next Parcel](#)
[Field Definitions](#)
[Return to Main Search Page](#)
[Fulton Home](#)

**Recent Sales in Neighborhood**  
**Recent Sales in Area**

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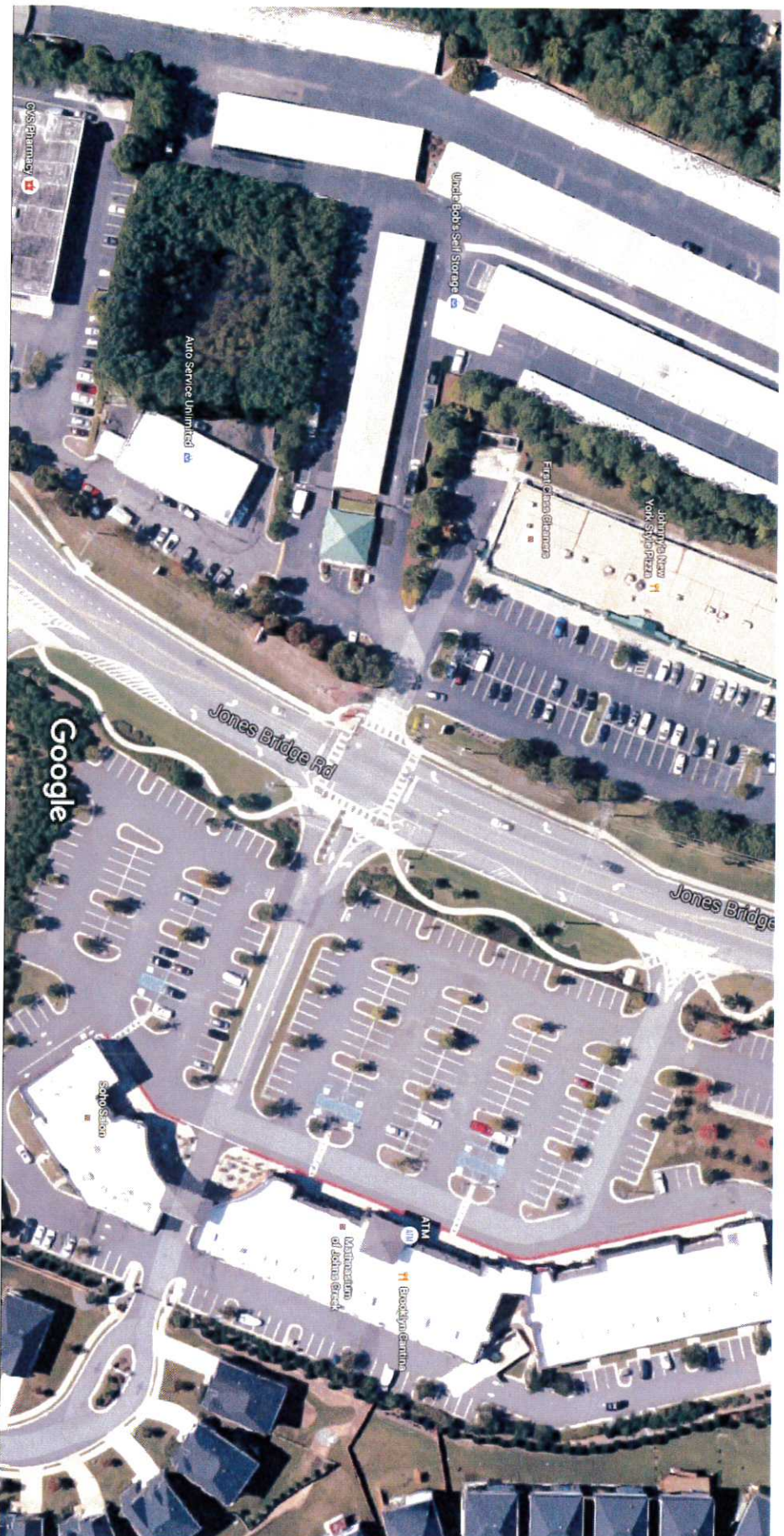
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Uncle Bobs  
9940 Jones Bridge Road  
8 spaces





V-16-14



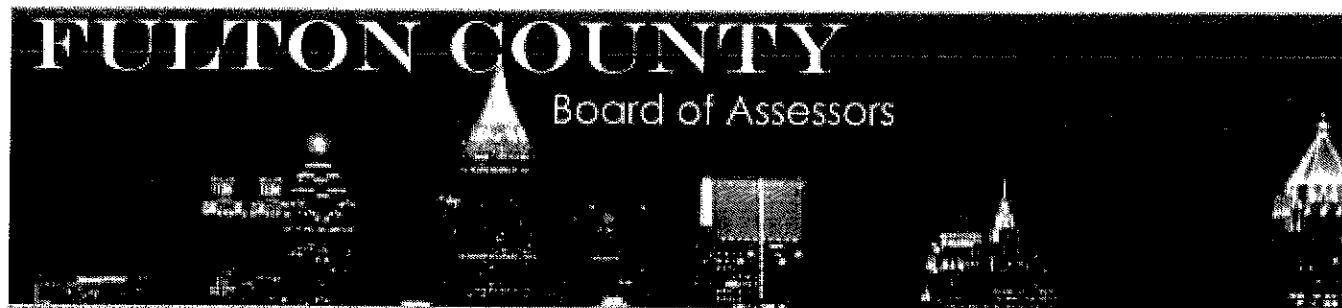
Google Maps

Imagery ©2016 Google, Map data ©2016 Google 50 ft

<https://www.google.com/maps/@34.0261406,-84.2511739,196m/data=!3m1!1e3>

3/25/2016





|                                              |                                 |                             |                                   |                                       |                             |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|
| <a href="#">Recent Sales in Neighborhood</a> | <a href="#">Previous Parcel</a> | <a href="#">Next Parcel</a> | <a href="#">Field Definitions</a> | <a href="#">Return to Main Search</a> | <a href="#">Fulton Home</a> |
|----------------------------------------------|---------------------------------|-----------------------------|-----------------------------------|---------------------------------------|-----------------------------|

### Owner and Parcel Information

|                   |                               |               |                                 |
|-------------------|-------------------------------|---------------|---------------------------------|
| Owner Name        | SOVRAN ACQUISITION LTD PTNRSH | Today's Date  | March 25, 2016                  |
| Mailing Address   | 6467 MAIN ST                  | Parcel Number | 11 007000330391                 |
|                   | BUFFALO, NY 14221             | Tax District  | 57                              |
| Location Address  | 9940 JONES BRIDGE RD # REAR   | Zoning        | C1                              |
| Legal Description | C1                            | Acres         | 5.082                           |
| Property Class    | C4-Commercial Small Tracts    | Parcel Map    | <a href="#">Show Parcel Map</a> |
| Neighborhood      | C106                          | Homestead     | N                               |
| Legal Description |                               |               |                                 |

### Assessment Information [Show Historical Assessments](#)

| Year | LUC | CLASS | Land Value   | Building Value | Total Value  | Assessed Value |
|------|-----|-------|--------------|----------------|--------------|----------------|
| 2015 | 396 | C4    | \$ 1,721,300 | \$ 1,946,600   | \$ 3,667,900 | \$ 1,467,160   |

### Land Information

| Land Type | Land Code | Description | Square Feet | Acreage | Price        |
|-----------|-----------|-------------|-------------|---------|--------------|
| A         | 21        |             | 221,372     | 5.082   | \$ 1,715,180 |

### Commercial Improvement Information

| Card | Building Type | Structure Code/Desc          | Units | Year Built | Total Square Footage |
|------|---------------|------------------------------|-------|------------|----------------------|
| 1    | 01            | 353-353 OFFICE BLDG L/R 1-4S | 1     | 1994       | 1,159                |
| 2    | 01            | 396-396 MINI WAREHOUSE       | 40    | 1994       | 7,200                |
| 3    | 01            | 396-396 MINI WAREHOUSE       | 40    | 1994       | 2,400                |
| 4    | 01            | 396-396 MINI WAREHOUSE       | 40    | 1994       | 9,600                |
| 5    | 01            | 396-396 MINI WAREHOUSE       | 60    | 1994       | 10,500               |
| 6    | 01            | 396-396 MINI WAREHOUSE       | 268   | 1994       | 29,400               |

### Accessory Information

| Description         | Year Built | Area   | Grade | Value      |
|---------------------|------------|--------|-------|------------|
| PAVING-ASPHALT PARK | 1994       | 108900 |       | \$ 117,860 |

### Sale Information

| Sale Date  | Sale Price   | Instrument      | Deed Book | Deed Page | Sale Qualification | Validity                         | Grantee                       | Grantor                 |
|------------|--------------|-----------------|-----------|-----------|--------------------|----------------------------------|-------------------------------|-------------------------|
| 1997-07-23 |              | QUIT CLAIM DEED | 22877     | 38        | Unqualified        | M-Sale Includes Multiple Parcels | SOVRAN ACQUISITION LTD PTNRSH | OLD ALABAMA STORAGE INC |
| 1997-07-23 | \$ 4,717,000 | LW              | 22877     | 32        | Unqualified        | M-Sale Includes Multiple Parcels | SOVRAN ACQUISITION LTD PTNRSH | OLD ALABAMA STORAGE INC |

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[Recent Sales in Area](#)

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## SITE PLAN CHECK LIST

*This document is provided as a resource for the applicant to assist in the preparation of site plans to be submitted in support of applications for public hearing. The items listed below reflect the minimum information that must be included on all site plans submitted as part of the public hearing process.*

*Site plans submitted as part of a public hearing application must be drawn to scale, and the scale must be displayed in the lower left corner of the plan page. The maximum page size for original full-size plan documents is 30" x 42". Plan copies submitted as part of the completed application packets may be a maximum of 11" x 17", must be folded to a size of 8.5" x 11", and must be attached to each submittal packet set.*

*Applications that include site plan documents that do not meet these requirements will not be accepted.*

| <input checked="" type="checkbox"/> | Element Description                                                                                                                                                                                          |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | Key and/or legend and site location map with North arrow                                                                                                                                                     |
| <input checked="" type="checkbox"/> | Boundary survey of subject property which includes dimensions along property lines that match the metes and bounds of the property's written legal description and clearly indicates the point of beginning. |
| <input checked="" type="checkbox"/> | Acreage of the subject property.                                                                                                                                                                             |
| <input checked="" type="checkbox"/> | Location of land lot lines and identification of land lots.                                                                                                                                                  |
| <input checked="" type="checkbox"/> | Existing, proposed, new dedicated, and future reserved rights-of-way of all streets, roads, and rail lines adjacent to and on the subject property.                                                          |
| <input checked="" type="checkbox"/> | Proposed streets on the subject site.                                                                                                                                                                        |
| <input checked="" type="checkbox"/> | Current zoning of the subject site and adjoining properties.                                                                                                                                                 |
| <input checked="" type="checkbox"/> | Existing buildings (with square footages, heights, and stories), wells, driveways, fences, cell towers, and any other structures or improvements on the subject property.                                    |
| <input checked="" type="checkbox"/> | Location of proposed buildings with square footages, heights, and stories.                                                                                                                                   |
| <input checked="" type="checkbox"/> | Layout and minimum lot size of proposed single-family residential lots.                                                                                                                                      |
| <input checked="" type="checkbox"/> | Topography of subject site.                                                                                                                                                                                  |
| <input checked="" type="checkbox"/> | Required and proposed setbacks.                                                                                                                                                                              |
| <input checked="" type="checkbox"/> | 100-year flood plain horizontal limits and flood zone designations as shown on survey or FEMA FIRM maps.                                                                                                     |
| <input checked="" type="checkbox"/> | Required landscape strips, undisturbed buffers, and any other natural areas as required or proposed.                                                                                                         |
| <input checked="" type="checkbox"/> | Tree lines, woodlands, significant trees with critical root zones (1.3 x trunk diameter), and open fields on subject site.                                                                                   |
| <input checked="" type="checkbox"/> | Required and proposed parking spaces, loading, and unloading facilities.                                                                                                                                     |
| <input checked="" type="checkbox"/> | Lakes, streams, and other waters on the site and associated buffers. Wetlands shown on GIS maps or survey.                                                                                                   |
| <input checked="" type="checkbox"/> | Proposed stormwater management facilities.                                                                                                                                                                   |
| <input checked="" type="checkbox"/> | Entrance distance profile assuming the driver's eye at a height of 3.5 feet.                                                                                                                                 |
| <input checked="" type="checkbox"/> | Existing driveways located within 150 feet of the subject property on adjacent or nearby parcels (including those parcels on the opposite side of a public street).                                          |
| <input checked="" type="checkbox"/> | Proposed access driveways and the available intersection sight distance (according to AASHTO Green Book).                                                                                                    |

LEGEND

- POB - POINT OF BEGINNING
- N/F - NOW OR FORMERLY
- AKA - ALSO KNOWN AS
- SSMH - SANITARY SEWER MANHOLE
- IPS - IRON PIPE SET
- FH - FIRE HYDRANT
- PP - POWER POLE
- TSP - TRAFFIC SIGNAL POLE
- TSB - TRAFFIC SIGNAL BOX
- Ped SP - PEDESTRIAN SIGNAL POLE
- R/W - RIGHT OF WAY
- R/W Mark - R/W CONCRETE MONUMENT FOUND
- OE - OVERHEAD ELECTRIC LINE
- Tei Box - TELEPHONE CABLE BOX
- MCi Box - COMMUNICATIONS CABLE BOX

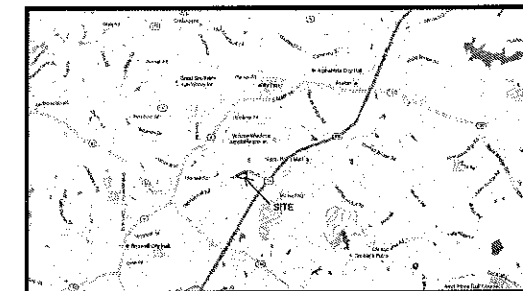
NOTES:

1. PARCEL AREA: 14.664 ACRES
2. CURRENT ZONING: L-1
3. POSTED SPEED LIMIT: 40 MPH

PARKING SUMMARY:

- 1 SP/1000 SF
- 1 SP X 103.2 = 104 SPACES

PROPOSED PARKING: 8 SPACES



SITE LOCATION MAP  
N.T.S.



# HEATHERWOOD PROPERTIES

400 GALLERIA PARKWAY ~ SUITE 1920  
ATLANTA, GEORGIA 30339

PROJECT

## WESTSIDE SELF STORAGE

LAND LOTS 590 & 591  
2ND SECTION, 1ST DISTRICT  
CITY OF ALPHARETTA  
FULTON COUNTY, GEORGIA

EET PROJECT NO. C-1402-03



12450 Crabapple Rd, Suite 202  
Alpharetta, GA 30004-6396  
Phone 678-996-0900

SEAL ROGER O. BLACKWELL  
GASWCD LEVEL II CERTIFICATION NO. 17925



NOT VALID WITHOUT SIGNATURE AND DATE  
These drawings are instruments of service and are the exclusive property of Earth Engineering & Technologies, LLC (EET). Their use and publication shall be restricted to the project for which they were prepared. Reproduction, reproduction, or publication by any method, in whole or in part, is prohibited except by written permission from EET.

DESIGNED BY

DRAWN BY

CHECKED BY

APPROVED BY

DATE APRIL 1, 2016

REVISIONS

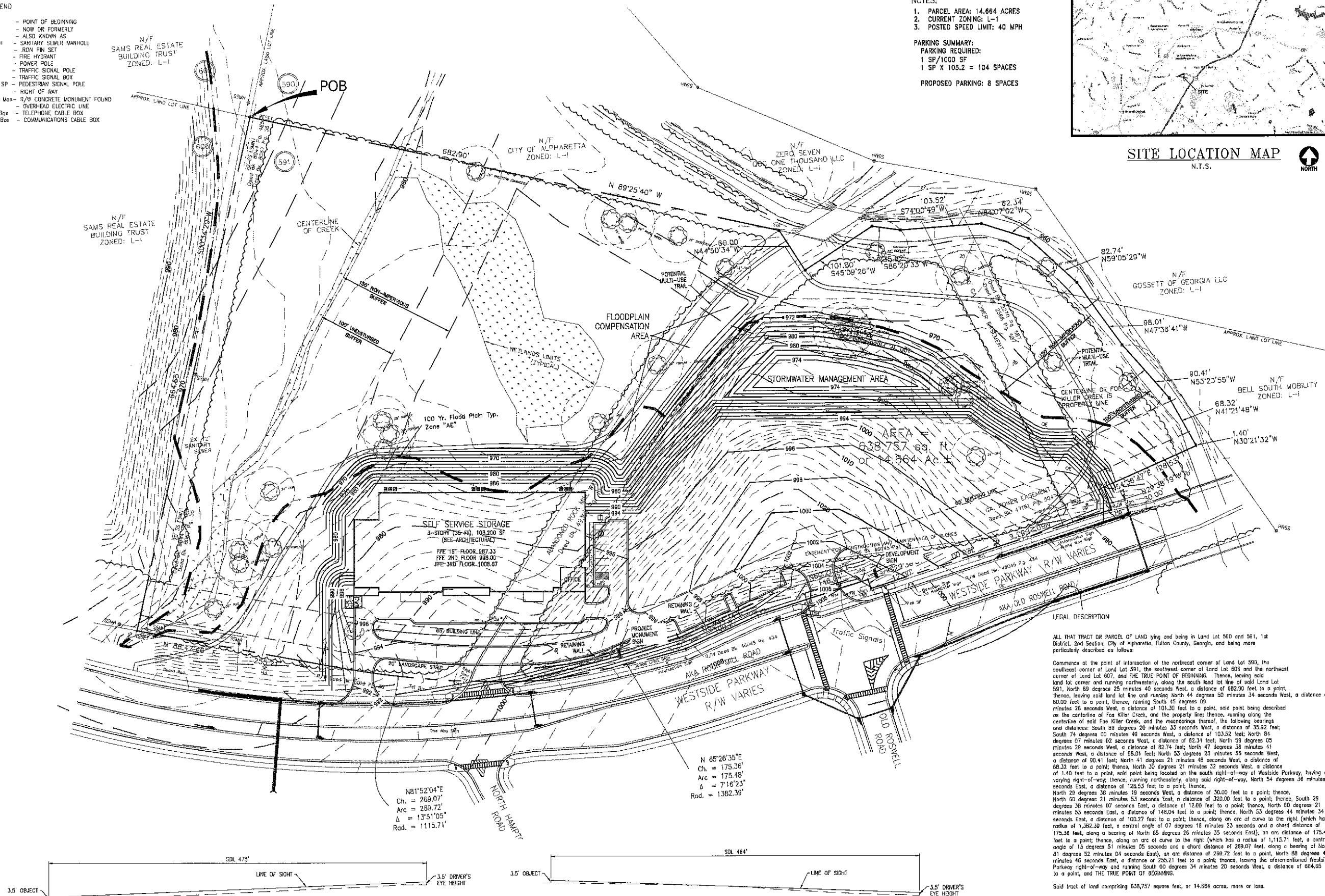
DRAWING TITLE

VARIANCE  
SITE PLAN

DRAWING NUMBER

EX1.01

Earth Engineering & Technologies, LLC, Alpharetta, Georgia is a Civil Engineering & Segregated Retaining Walls & Steepened Slopes & Earth Anchors & Vegetated Wall Systems & Subgrade Stabilization & Pavement

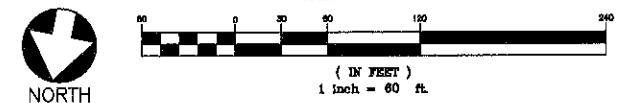


LEGAL DESCRIPTION

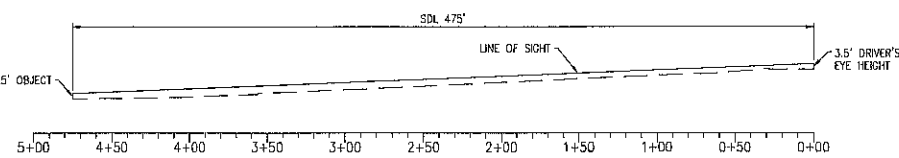
ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 590 and 591, 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:  
Commence at the point of intersection of the northeast corner of Land Lot 590, the southeast corner of Land Lot 591, the southwest corner of Land Lot 605 and the northwest corner of Land Lot 607, and the TRUE POINT OF BEGINNING. Thence, leaving said land lot corner and running northwesterly, along the south land lot line of said Land Lot 591, North 89 degrees 25 minutes 40 seconds West, a distance of 682.90 feet to a point, thence, leaving said land lot line and running North 44 degrees 50 minutes 34 seconds West, a distance of 80.00 feet to a point, thence, running South 45 degrees 09 minutes 26 seconds West, a distance of 103.30 feet to a point, said point being described as the centerline of Fox Killer Creek, and the meanderings thereof, the following bearings and distances: South 88 degrees 20 minutes 33 seconds West, a distance of 35.92 feet; South 74 degrees 10 minutes 40 seconds West, a distance of 103.32 feet; North 84 degrees 07 minutes 02 seconds West, a distance of 62.34 feet; North 58 degrees 05 minutes 29 seconds West, a distance of 82.74 feet; North 47 degrees 36 minutes 41 seconds West, a distance of 98.01 feet; North 53 degrees 23 minutes 55 seconds West, a distance of 90.41 feet; North 41 degrees 21 minutes 48 seconds West, a distance of 68.32 feet to a point; thence, North 30 degrees 21 minutes 32 seconds West, a distance of 1.40 feet to a point, said point being located on the south right-of-way of Westside Parkway, having a varying right-of-way, thence, running northwesterly, along said right-of-way, North 54 degrees 47 seconds East, a distance of 128.53 feet to a point, thence, North 29 degrees 38 minutes 19 seconds West, a distance of 30.00 feet to a point, thence, North 60 degrees 21 minutes 53 seconds East, a distance of 320.00 feet to a point, thence, South 29 degrees 38 minutes 07 seconds East, a distance of 12.80 feet to a point, thence, North 60 degrees 21 minutes 53 seconds East, a distance of 148.04 feet to a point, thence, North 53 degrees 44 minutes 34 seconds East, a distance of 100.27 feet to a point, thence, along an arc of curve to the right (which has a radius of 1,382.39 feet, a central angle of 07 degrees 18 minutes 23 seconds and a chord distance of 175.36 feet, along a bearing of North 05 degrees 25 minutes 35 seconds East), an arc distance of 175.48 feet to a point, thence, along the arc of curve to the right (which has a radius of 1,115.71 feet, a central angle of 13 degrees 51 minutes 05 seconds and a chord distance of 269.07 feet, along a bearing of North 81 degrees 32 minutes 04 seconds East), an arc distance of 269.72 feet to a point, North 88 degrees 47 minutes 46 seconds East, a distance of 255.21 feet to a point, thence, leaving the aforementioned Westside Parkway right-of-way and running South 60 degrees 34 minutes 20 seconds West, a distance of 684.65 feet to a point, and the TRUE POINT OF BEGINNING.

Said tract of land comprising 638,757 square feet, or 14.664 acres, more or less.

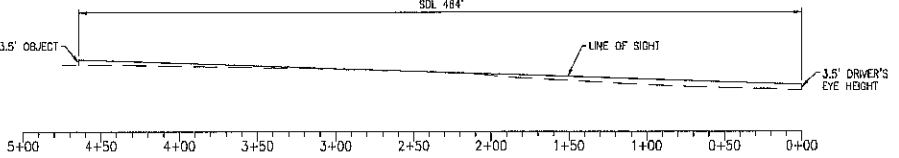
GRAPHIC SCALE



SIGHT DISTANCE PROFILE  
WEST DRIVEWAY (SIGNALIZED)



SIGHT DISTANCE PROFILE  
EAST DRIVEWAY (RT IN - RT OUT)





### LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 590 and 591, 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

[illegible]

Sold tract of land comprising 838,757 square feet, or 14.664 acres, more or less.

N81°52'04"E  
Ch. = 269.07'  
Arc = 269.72'  
 $\Delta$  = 13°51'05"  
Rad. = 1115.71'

N 65°26'35"E  
Ch. = 175.36'  
Arc = 175.48'  
 $\Delta$  = 7°16'23"  
Rad. = 1382.39'

AREA =  
638,757 sq. ft.  
or 14.664 Ac.±

The field data upon which this plot is based has a closure precision of one foot in 37,250 feet and an angular error of  $00^{\circ}01'$  per angle point and was adjusted using the Crandall Rule; and

This plot has been calculated for closure by the coordinate method and is found to be accurate within one foot in 309,731 feet; and

The linear and angular measurements shown on this plot were obtained by using in the field survey a Wild T-1000/0-1000 Total Station.

I CERTIFY THAT IN MY OPINION THIS PLAT  
IS A CORRECT REPRESENTATION OF THE REAL  
PROPERTY SURVEYED AND HAS BEEN PREPARED  
IN CONFORMITY WITH THE MINIMUM STANDARDS  
AND REQUIREMENTS OF LAW.

  
\_\_\_\_\_  
JOHN E. NORTON  
GEORGIA REGISTERED LAND SURVEYOR  
NO. 1848

TO WHOM IT MAY CONCERN:

I have this date examined the FIRM Flood Hazard Boundary Map, Panel #13121C0062 E, dated June 22, 1992, covering incorporated and unincorporated Fulton County, Georgia. Referenced property is located on said map, and a portion of the property is located in an area designated as Flood Zone "AE".

N/F  
SAMS REAL ESTATE  
BUILDING TRUST  
ZONED: L-1

N/F  
SAMS REAL ESTATE  
BUILDING TRUST  
ZONED: L-1

### LEGEND

POB - POINT OF BEGINNING  
N/F - NOW OR FORMERLY  
AKA - ALSO KNOWN AS  
SSMH - SANITARY SEWER MANHOLE

## SURVEY

AMERICAN RESURGENTS  
and  
DOA REGENCY AFFILIATED LLC

Land Lots 590 & 591 - 1st District - 2nd Section  
City of Alpharetta - Fulton County, Georgia



Engineering & Inspection Systems, Inc.  
8960 North Road  
Roswell, Georgia 30076

Scale: 1" = 50'

Date: 9-8-10

Sh. 1 of 1

JOB No.:

10-1-015

A graphic scale bar labeled "SCALE IN FEET" with markings at 50, 25, 0, 50, 100, and 150 feet.

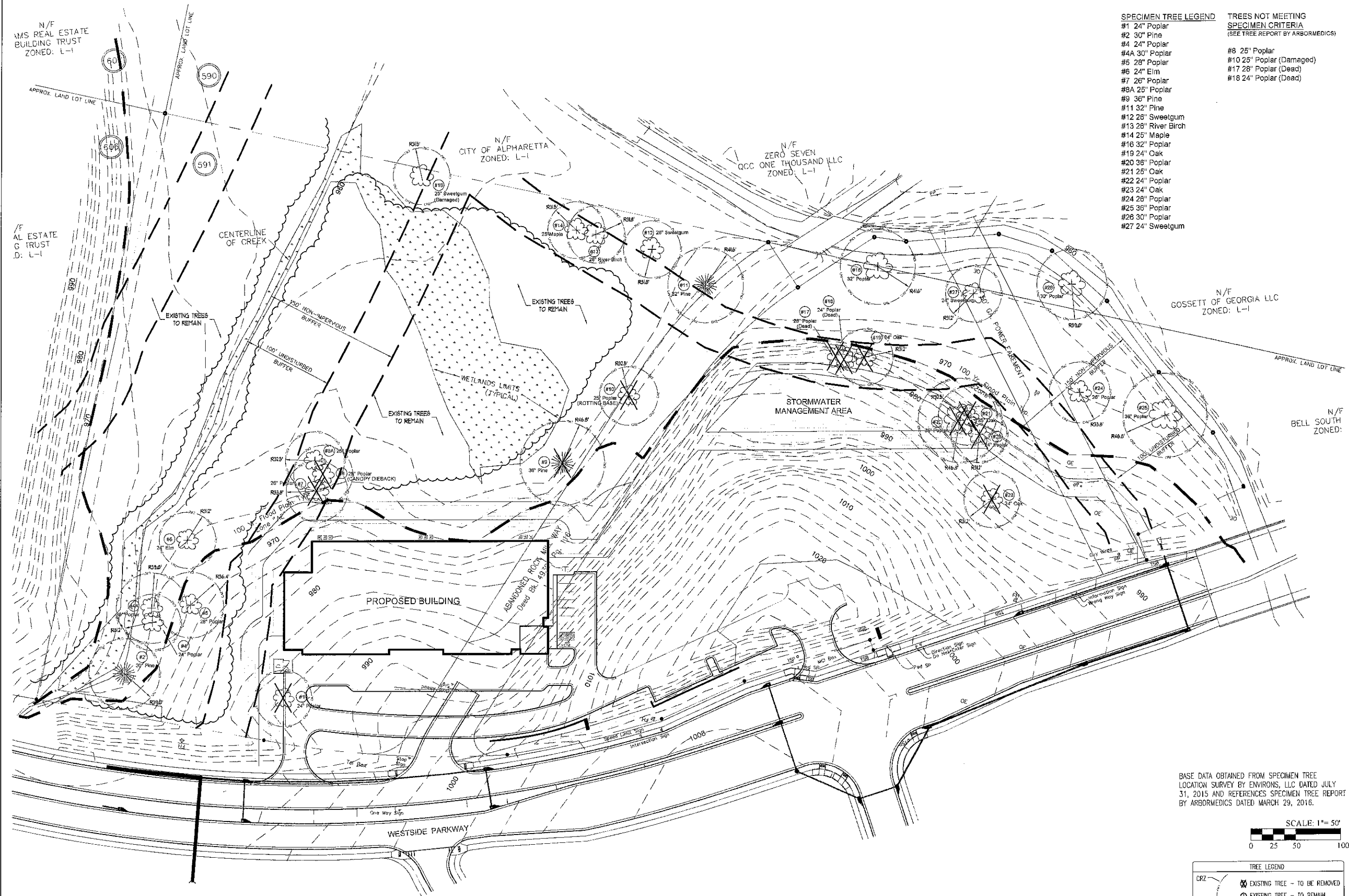
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| SIGN: | CHECKED: |
|-------|----------|

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| 343-8800 | DRAWING FILE: |
|----------|---------------|

JOB No.:

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|  |  |



- SPECIMEN TREE LEGEND**
- #1 24" Poplar
  - #2 30" Pine
  - #4 24" Poplar
  - #4A 30" Poplar
  - #5 28" Poplar
  - #6 24" Elm
  - #7 26" Poplar
  - #8A 25" Poplar
  - #9 36" Pine
  - #11 32" Pine
  - #12 28" Sweetgum
  - #13 28" River Birch
  - #14 25" Maple
  - #16 32" Poplar
  - #19 24" Oak
  - #20 38" Poplar
  - #21 25" Oak
  - #22 24" Poplar
  - #23 24" Oak
  - #24 28" Poplar
  - #25 38" Poplar
  - #26 30" Poplar
  - #27 24" Sweetgum
- TREES NOT MEETING SPECIMEN CRITERIA**  
(SEE TREE REPORT BY ARBORMEDICS)
- #8 25" Poplar
  - #10 25" Poplar (Damaged)
  - #17 28" Poplar (Dead)
  - #18 24" Poplar (Dead)



LAND PLUS ASSOCIATES, LTD.  
416 EAST PACES FERRY ROAD NE  
ATLANTA, GA 30305  
404.238.5595  
LAND PLANNING  
LANDSCAPE ARCHITECTURE  
www.landplusassociates.com

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LAND PLUS ASSOCIATES, LTD.

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LAND PLUS ASSOCIATES, LTD. ASSUMES NO LIABILITY FOR ANY ELEMENTS CONSTRUCTED FROM THIS PLAN. IT IS THE RESPONSIBILITY OF THE PURCHASER OF THIS PLAN TO FURNISH THE FOLLOWING BEFORE BEGINNING ACTUAL CONSTRUCTION:

1. BUILD OR CONTRACTOR MUST VERIFY ALL DIMENSIONS PRIOR TO BEGINNING CONSTRUCTION.

2. CONTRACTOR MUST VERIFY COMPLIANCE WITH ALL LOCAL BUILDING AND ZONING CODES IN THE AREA WHERE THE ELEMENTS ARE TO BE CONSTRUCTED.

CAUTION MUST BE EXERCISED IN MAKING ANY CHANGES TO THIS PLAN. ONLY A QUALIFIED ENGINEER OR LANDSCAPE ARCHITECT OR CONTRACTOR SHOULD ATTEMPT MODIFICATIONS. ANY UNAUTHORIZED CHANGES COULD LEAD TO MARK PROBLEMS IN ANOTHER VIEW. THIS DRAWING SHALL NOT BE SCALED.

**WESTSIDE PARKWAY TRACT**  
LAND LOTS 590 & 591, 2nd SECTION, 1st DISTRICT  
CITY OF ALPHARETTA  
Report by:  
HEATHERWOOD PROPERTIES

| ISSUED     |                    |
|------------|--------------------|
| DATE       | DESCRIPTION        |
| 04.01.2016 | VARIANCE SUBMITTAL |

REVISIONS

| NO. | DESCRIPTION |
|-----|-------------|
|     |             |
|     |             |
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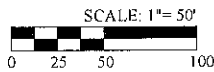
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| CHECKED: | AM       |



**SPECIMEN TREE PLAN**

SHEET NO:  
**L-1**

BASE DATA OBTAINED FROM SPECIMEN TREE LOCATION SURVEY BY ENVIRONS, LLC DATED JULY 31, 2015 AND REFERENCES SPECIMEN TREE REPORT BY ARBORMEDICS DATED MARCH 29, 2016.



| TREE LEGEND                                |                               |
|--------------------------------------------|-------------------------------|
| CRZ                                        | EXISTING TREE - TO BE REMOVED |
| ○                                          | EXISTING TREE - TO REMAIN     |
| CRZ = CRITICAL ROOT ZONE OR ROOT SAVE AREA |                               |



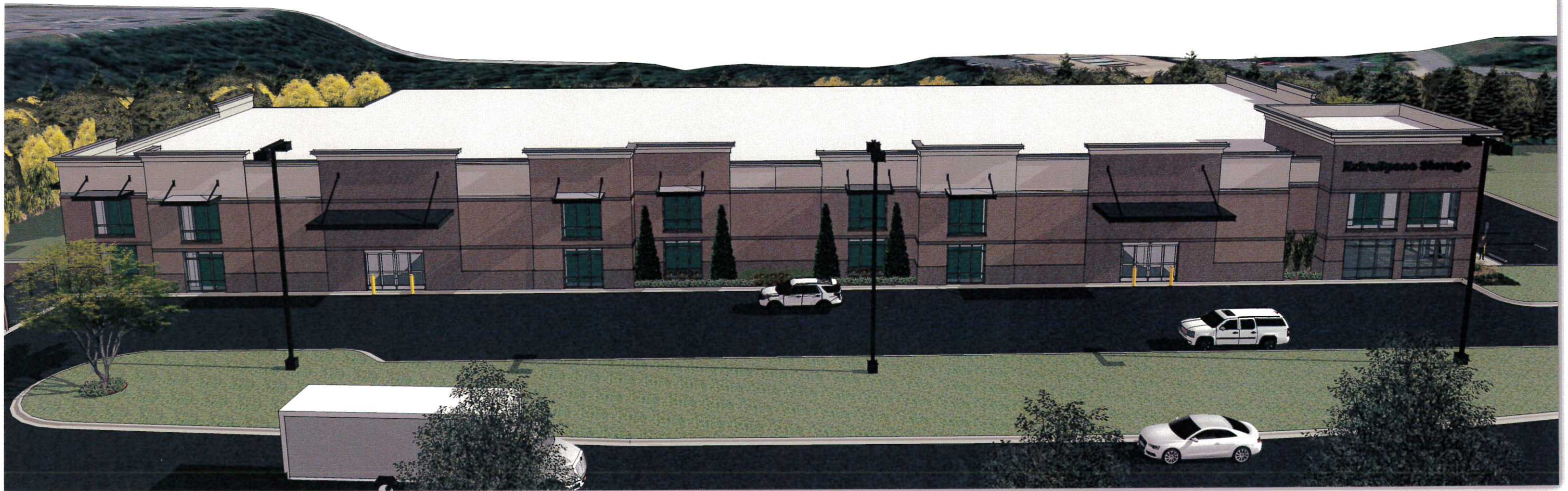


CONCEPTUAL | AERIAL FROM NORTHWEST

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016





CONCEPTUAL | AERIAL FROM NORTH

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016





CONCEPTUAL | NORTHWEST CORNER

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016





CONCEPTUAL | OFFICE DETAIL

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016





CONCEPTUAL | WEST ELEVATION

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016



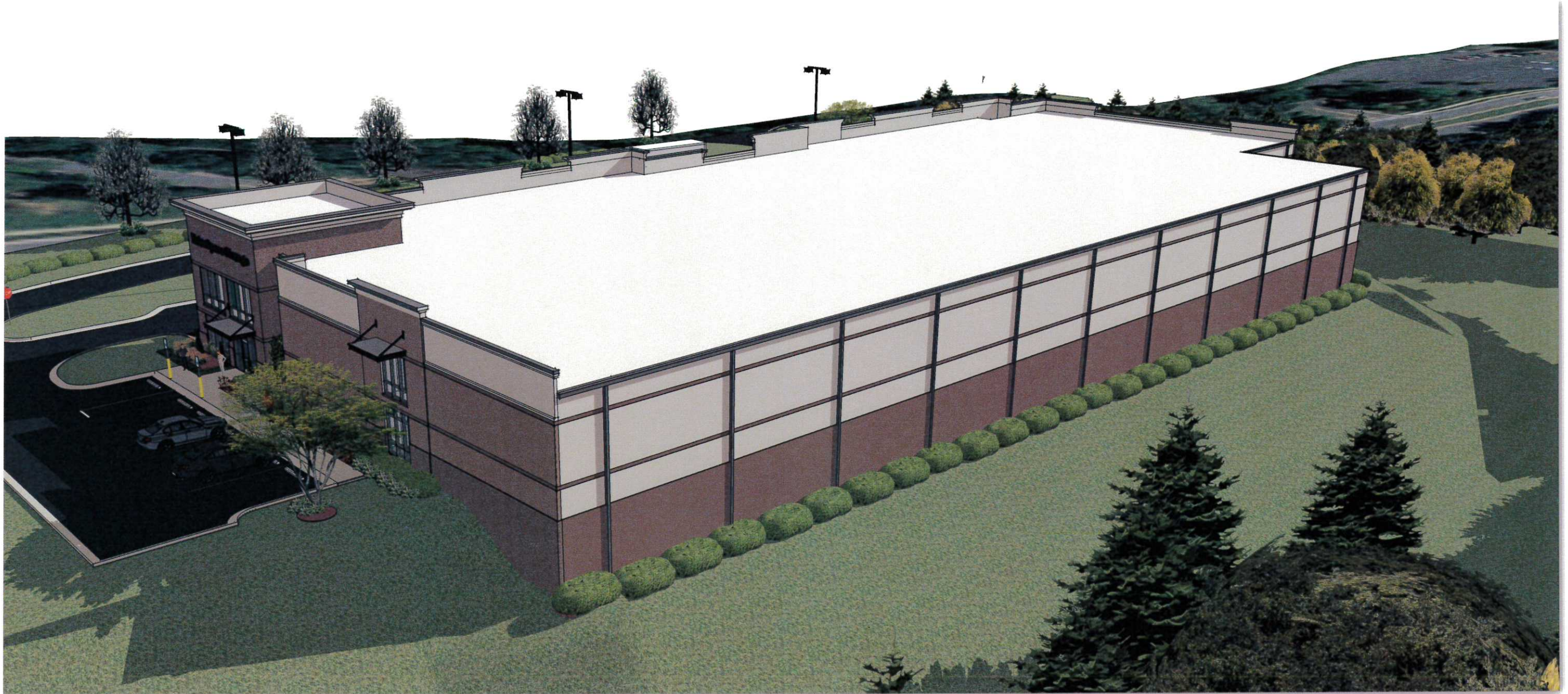


CONCEPTUAL | SOUTHEAST CORNER

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016





CONCEPTUAL | AERIAL FROM SOUTHWEST

## WESTSIDE SELF STORAGE

WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 24, 2016



# CITIZEN PARTICIPATION FORM - PART B

*This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.*

Public Hearing or Project Name: Westside Self Storage

Contact Name: Sean Rasmus

Telephone: 770 365 2609

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

We have only received one phone call from Ms Toni Jones on April 11, 2016. She lives across the street from our property at

1231 Hanover PI Alpharetta GA 30004 and her phone # is ( 470-255-3636 ). She asked about the project and didnt know

why she was involved. She was in favor our of project and our variance requests. She said she would write a letter to the City.

We have not received any emails, texts or letters.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- |                                            |                                                                                            |
|--------------------------------------------|--------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Letter | <input type="checkbox"/> Personal Visits                                                   |
| <input type="checkbox"/> Telephone         | <input type="checkbox"/> Group Meeting                                                     |
| <input type="checkbox"/> Email             | <input checked="" type="checkbox"/> Other (Please Specify) <u>see attached letter sent</u> |

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

*See attached list supplied by City.*

*I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.*

Signature of Authorized Agent: 

Date: May 16, 2016

Print Form



April 5, 2016

JAMES A MOSES  
615 HEMBREE PKWY  
ROSWELL GA 30076

RE: Variance Application by Environs, LLC / Westside Self Storage for property located at  
10945 Westside Parkway, Alpharetta, GA

Dear Property Owner:

Environs, LLC has filed an application for a parking variance at 10945 Westside Parkway for the development of a climate controlled self-storage facility on this property. The request is only for a reduction from 107 parking spaces to 8 parking spaces.

The Board of Zoning Appeals meeting is scheduled for June 16, 2016 at 5:30 p.m. at City Hall located at 2 South Main Street. If you have questions or would like additional information, please contact me at 770-365-2609 or by email [sar@hpllc.net](mailto:sar@hpllc.net). I can also meet in person if requested.

Sincerely,



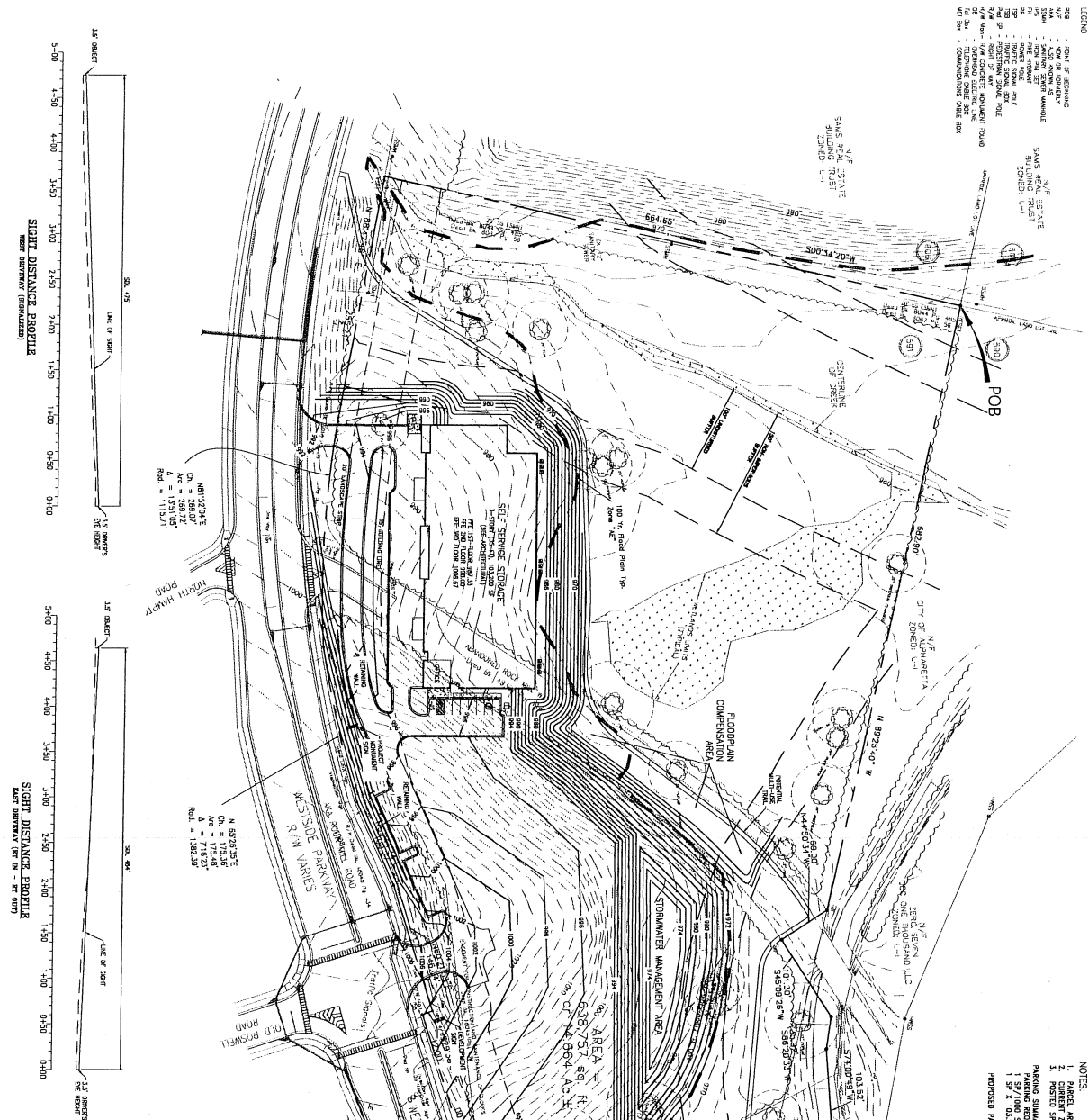
Sean Rasmus for  
Environs, LLC  
340 Pineland Road NW  
Atlanta GA 30342

Enclosures: Site plan and rendering



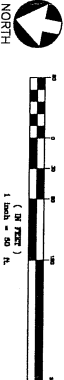
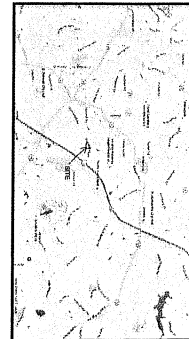
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PROJECT: WESTSIDE SELF STORAGE

LAND LOTS 390 & 391, 2ND SECTION, 1ST DISTRICT, FULTON COUNTY, GEORGIA

EIT PROJECT NO. C-142-23

DATE: APRIL 1, 2016

DESIGNED BY: [Signature]

CHECKED BY: [Signature]

APPROVED BY: [Signature]

DRAWING NUMBER: EX1.01

VARIANCE SITE PLAN





CONCEPTUAL | AERIAL FROM NORTHWEST

**WESTSIDE SELF STORAGE**  
WESTSIDE PARKWAY  
ALPHARETTA, GEORGIA

MARCH 30, 2016



## Sean Rasmus

---

**From:** Kern, Ben <bkern@alpharetta.ga.us>  
**Sent:** Thursday, March 24, 2016 3:49 PM  
**To:** sean rasmus  
**Subject:** RE: Adjoining Property Owner Addresses  
**Attachments:** Westside Mailings2.pdf; Westside Mailings2.xlsx

So the attached list is for that Hampton Road Subdivision

*Benjamin Kern  
GIS Specialist/Planner  
Community Development Department  
Phone: 678.297.6077  
Fax: 678.297.6071*



---

**From:** sean rasmus [mailto:sar@hpllc.net]  
**Sent:** Thursday, March 24, 2016 3:21 PM  
**To:** Kern, Ben  
**Cc:** Taylor, Elicia  
**Subject:** RE: Adjoining Property Owner Addresses

Thanks Ben, I have the contact info for the owner of the two tracts north, on old roswell road. What about the residential subdivision aka Hampton Road ?

---

**From:** Kern, Ben [mailto:bkern@alpharetta.ga.us]  
**Sent:** Thursday, March 24, 2016 3:13 PM  
**To:** sar@hpllc.net  
**Cc:** Taylor, Elicia  
**Subject:** Adjoining Property Owner Addresses

Hey Sean,

So here's a snippet of the property owner addresses I drew up for you in the attachment, this should be what you are looking for in order to file





Benjamin Kern  
GIS Specialist/Planner  
Community Development Department  
Phone: 678.297.6077  
Fax: 678.297.6071



BELL SOUTH MOBILITY  
5048 MURRAY HILL RD  
CHARLOTTE NC 28210

GASCO REAL ESTATE HOLDINGS LLC  
194 SUMMERS ST  
CHARLESTON WV 25301

CITY OF ALPHARETTA  
2 SOUTH MAIN ST  
ALPHARETTA GA 30004

ATLANTA REAL ESTATE HOLDINGS L L C  
2905 PREMIERE PKWY SUITE 300  
DULUTH GA 30097

SAMS REAL ESTATE BUSINESS TRUST  
P.O. BOX 8050 MS-0555  
BENTONVILLE AR 72712 8050

FLOTEL DE LLC  
3405 PIEDMONT RD NE SUITE 175  
ATLANTA GA 30305

SAMS REAL ESTATE BUSINESS TRUST  
P.O. BOX 8050 MS-0555  
BENTONVILLE AR 72712 8050

ADEN GREGORY L & SANDRA TR  
Or Current Owner  
158 BAYVIEW DR  
HERMOSA BEACH CA 30254

ARTLANTIC INC & NAJAFI MIKE  
Or Current Owner  
9310 BRUMBELOW RD  
ALPHARETTA GA 30022

BURSAW DOLAN & CHERYL  
Or Current Owner  
4556 AMBERLY CT  
DORAVILLE GA 30360

COBEAR INVESTMENT PROPERTIES LLC  
Or Current Owner  
9660 LEE CIR  
GAINESVILLE GA 30506

DASHTPEYMA HASSANALI  
Or Current Owner  
446 SUMMIT CLUB DR  
MARIETTA GA 30068

EMBREE GLENN M EMBREE BRENDA F  
Or Current Owner  
737 WALDEN BLVD  
ATLANTA GA 30349

FREEPORT TITLE & GUARANTY INC TR  
Or Current Owner  
2082 KINSMON DR  
MARIETTA GA 30062

GLASS GLORIA  
Or Current Owner  
5645 VICARAGE WALK  
ALPHARETTA GA 30005

JACOBS PHILIP & NICHOL  
Or Current Owner  
7120 RIVERSIDE DR NW  
ATLANTA GA 30328

KAPLAN JACK & LILLIE  
Or Current Owner  
11925 WILLIAMS CLUB PL  
ROSWELL GA 30075

AHP REAL ESTATE VENTURES LLC  
Or Current Owner  
2620 BENEFIELD RD  
CUMMING GA 30041

BEGGS REAL ESTATE LLC  
Or Current Owner  
605 LAKEMONT CT  
ROSWELL GA 30075

CBM PROPERTIES INC  
Or Current Owner  
1569 CHATEAU DR  
ATLANTA GA 30338

COYTE DONALD E & NANCY C  
Or Current Owner  
200 WINDERMERE ESTATES CT  
CANTON GA 30114 8843

DEMIAN ASHRAF & MARY  
Or Current Owner  
1300 NORTH HAMPTON RD  
ALPHARETTA GA 30009 4729

FINLEY WILLO DEAN  
Or Current Owner  
1061 DASSOW CT  
ALPHARETTA GA 30009 4724

GEORGIA DEPARTMENT OF TRANSPORTATION  
Or Current Owner  
5025 NEW PEACHTREE RD  
ATLANTA GA 30341

HASSON BERNADETTE  
Or Current Owner  
1233 HANOVER PL  
ALPHARETTA GA 30004 4730

JOE CHAU PROPERTIES LLC  
Or Current Owner  
220 GLEN HOLLY DR  
ROSWELL GA 30076

KING ZACHARY M  
Or Current Owner  
1001 DASSOW CT  
ALPHARETTA GA 30004

ARTHAM REALTY LLC  
Or Current Owner  
5030 PARK BROOKE WALK WAY  
ALPHARETTA GA 30022

BETTY A RHODES TRUST THE  
Or Current Owner  
1201 HANOVER PL  
ALPHARETTA GA 30004

CHAU CHEN  
Or Current Owner  
2370 LANGSTRATH LANE  
CUMMING GA 30041

CUTCLIFF BRUCE & JANET  
Or Current Owner  
240 SKIDAWAY CT  
ALPHARETTA GA 30022

DION PROPERTIES LLC  
Or Current Owner  
8973 VANNS TAVERN RD  
GAINESVILLE GA 30506

FRANCK KEN  
Or Current Owner  
P O BOX 1141  
ROSWELL GA 30077

GLASS GAYTERS GLORIA  
Or Current Owner  
5645 VICARAGE WALK  
ALPHARETTA GA 30005

HUBBARD SHELLY  
Or Current Owner  
1111 RAPPAHANNOCK DR  
ALPHARETTA GA 30004 4714

JONES ANTOINETTE  
Or Current Owner  
1231 HANOVER PL  
ALPHARETTA GA 30004

LAL ALTAF  
Or Current Owner  
2070 ASGARD CT  
ATLANTA GA 30345



LIANG ZEPU  
Or Current Owner  
1000 DASSOW CT  
ALPHARETTA GA 30004

LUNDRIGAN LAURA YASSEER JEAN C  
Or Current Owner  
6720 DUCKETT ST  
CUMMING GA 30028

MATTISON JOHN T  
Or Current Owner  
4142 WESTCHESTER CROSSING  
ROSWELL GA 30075

MATTISON JOHN T III  
Or Current Owner  
4142 WESTCHESTER CROSSING DR  
ROSWELL GA 30075

MC GUIRE LEE  
Or Current Owner  
16 REVIVAL ST  
ROSWELL GA 30075

MOOREHEAD-LUCAS WANDA F & LUCAS PATRICK C  
Or Current Owner  
305 LAKEVIEW RDG W  
ROSWELL GA 30075

MOSES JAMES A  
Or Current Owner  
615 HEMBREE PKWY  
ROSWELL GA 30076

PAGE BENJAMIN R III  
Or Current Owner  
5552 STAPLETON DR  
ATLANTA GA 30338

PALLAYEEN ASSOCIATES LLC  
Or Current Owner  
815 MILTON OAKS DR  
ALPHARETTA GA 30022

PATRICK BERNARD J & KIMBERLY A  
Or Current Owner  
3815 MELODY MIZER LN  
CUMMING GA 30041

RAICES MAXENE  
Or Current Owner  
16 REVIVAL ST  
ROSWELL GA 30075

ROTH BRUCE A & SHEFSKY MARVIN  
Or Current Owner  
3420 MONTVALE DR  
GAINESVILLE GA 30506 1033

SARHAN HISHAM & NURELDIN EIMAN  
Or Current Owner  
1302 NORTH HAMPTON RD  
ALPHARETTA GA 30004

SMITH EARL P & CAROL S  
Or Current Owner  
1332 NORTH HAMPTON RD  
ALPHARETTA GA 30004 4729

SMITH EUGENE  
Or Current Owner  
1051 DASSOW CT  
ALPHARETTA GA 30009 4724

SMITH JEFF W  
Or Current Owner  
7 HEARDS OVERLOOK CT  
ATLANTA GA 30328

SPYCH DAVE M  
Or Current Owner  
1223 HANOVER PL  
ALPHARETTA GA 30004

TEAGUE HARRY D  
Or Current Owner  
1241 HANOVER PL  
ALPHARETTA GA 30009

VO DUNG TRI  
Or Current Owner  
1041 DASSOW CT  
ALPHARETTA GA 30004

WEBER RICHARD A  
Or Current Owner  
200 SPALDING CIR NE  
ATLANTA GA 30328 2607

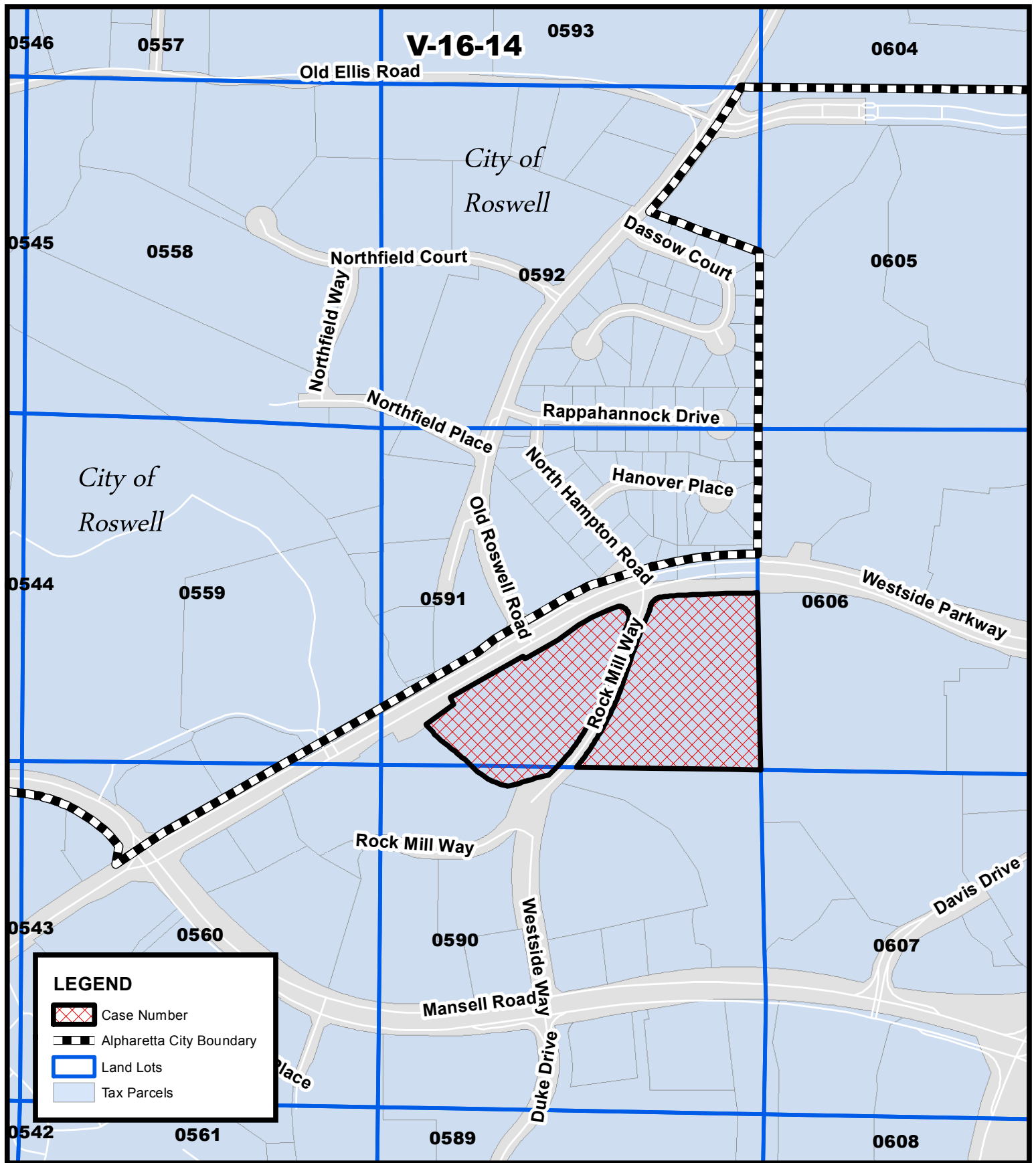
WEBER RICHARD A  
Or Current Owner  
200 SPALDING CIR NE  
ATLANTA GA 30328 2607

WEBER RICHARD A  
Or Current Owner  
200 SPALDING CIR NE  
ATLANTA GA 30328 2607

WYATT FRANK K & KAY T  
Or Current Owner  
2447 SANDELL DR  
DUNWOODY GA 30338

YATTEAU ERIC  
Or Current Owner  
14684 TIMBER PT  
MILTON GA 30004

ZHANG HUAJIANG & GUI WANMIN  
Or Current Owner  
4960 TIDEWATER WAY  
ALPHARETTA GA 30005



**Location Map**  
**Environs LLC Climate Controlled Storage**  
**10945 Westside Parkway**

**V-16-14**  
**D/LL: 1/2/590, 591**  
**CC Date: 6/20/16**



**Location Map Provided by:**  
**Community Development - GIS**

|         |                               |  |  |
|---------|-------------------------------|--|--|
| PTS     | - POINT OF BEGINNING          |  |  |
| R/W     | - ROAD SIDE FORMERS           |  |  |
| AKA     | - ALSO KNOWN AS               |  |  |
| SSWH    | - SANITARY SEWER MANHOLE      |  |  |
| SPS     | - IRON PIN SET                |  |  |
| TH      | - FIRE HYDRANT                |  |  |
|         | - POWER POLE                  |  |  |
| TSR     | - TRAFFIC SIGNAL POLE         |  |  |
| TSS     | - TRAFFIC SIGNAL BOX          |  |  |
| Wd SW   | - PEDESTRIAN SIGNAL POLE      |  |  |
|         | - RIGHT OF WAY                |  |  |
| R/W Mon | - R/W CONCRETE MONUMENT FOUND |  |  |
|         | - OVERHEAD ELECTRIC LINE      |  |  |
| Tel Box | - TELEPHONE CABLE BOX         |  |  |
| Com Box | - COMMUNICATIONS CABLE BOX    |  |  |



400 GALLERIA PARKWAY ~ SUITE 1920  
ATLANTA, GEORGIA 30339

EET PROJECT NO. C-1402-03

SEAL ROGER O. BLACKWELL  
GASWC0 LEVEL II CERTIFICATION NO. 17825



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DESIGNED BY \_\_\_\_\_

DRAWN BY \_\_\_\_\_

CHECKED BY \_\_\_\_\_

APPROVED BY \_\_\_\_\_

DATE APRIL 1, 2016

REVISIONS

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DRAWING TITLE

VARIANCE

SITE PLAN

OPTION 9A

DRAWING NUMBER \_\_\_\_\_

EX1.01

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SIGHT DISTANCE PROFILE  
EAST DRIVEWAY (RT IN - RT OUT)



GRAPHIC SCALE



( IN FEET )  
1 inch = 60 ft.

DRAWING NUMBER:

## EX1.01

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Earth Engineering & Technologies, LLC, Alpharetta, Georgia





# COUNCIL AGENDA REPORT

FROM: Kathi Cook, Community Development Director  
Prepared by:

SUBJECT: PH-15-25 Update to Comprehensive Land Use Plan  
*Consideration of updates to the 2030  
Comprehensive Plan.*

PLANNING COMMISSION: June 20, 2016

CITY COUNCIL: June 20, 2016

## **RECOMMENDATION:**

## **REPORT-IN-BRIEF**

## **DISCUSSION**

## **CONCLUSION**

### **Attachments**

Council Agenda Report, Adoption Resolution, CLUP Update Presentation, Comp Plan Update 2035, Rental Housing Study, Census Data on Owner Occupied Housing, Short Term Work Plan, Updates from 6.2.16 PC Meeting, DRAFT of Minutes from 5.5.16, Nodes, Character Areas & FLUP Map, Downtown Land Use Changes Map



# COUNCIL AGENDA REPORT

FROM: Kathi Cook, Community Development Director

SUBJECT: PH-15-25 Update to Comprehensive Land Use Plan

CITY COUNCIL: June 20, 2016

## PLANNING COMMISSION

This item was heard by the Planning Commission on June 2, 2016. After discussion the Planning Commission voted unanimously to approve.

## RECOMMENDATION

Approve the 2035 Comprehensive Plan and authorize transmission of the document to the Department of Community Affairs and the Atlanta Regional Commission.

## REPORT-IN-BRIEF

State regulations require that community comprehensive plans be adopted and updated on a regular basis in order to ensure compliance with regional plans and maintain eligibility for grants and other funding. Alpharetta adopted a 2030 Comprehensive Plan in 2011 as a major update when the format and basic requirements of a comprehensive plan were modified by regulation. The current update required is minor in nature and a refinement of the 2011 effort. To this end, Alpharetta followed a six month process that resulted in the 2035 Comprehensive Plan. Facilitated by the city's consultants, Kimley-Horn and Associates, four public meetings were held including 'visioning' sessions. In addition, a steering committee was formed that met over the course of the project providing staff and the consultant with more detailed input.

The resulting document, the 2035 Comprehensive Plan, consists of: 1. the *Community Agenda* which represents Alpharetta's vision, goals, policies, issues and opportunities; 2. the *Community Assessment* which is a compilation of information and data about the existing conditions and historical information about the city; and 3. the *Community Participation* which is a summary of the program used to capture citizen comments and incorporate the community's views into the final document.

Most of the focus is placed on the *Community Agenda* because it addresses the City's future. While the Comprehensive Plan is only a guideline for growth and development, it is the only document that defines the citizens' shared vision and desired direction for

their community. The 2035 Comprehensive Plan is intended to provide planning guidance for Alpharetta through the next twenty years.

### **Public Participation**

In order to encourage Public Input:

1. A Workshop was held by City Council on Monday, May 23, 2016
2. A Public Workshop was held on Thursday, June 2. This workshop was advertised in the front section of the newspaper on for four consecutive weeks (May 11, May 18, May 25 and June 1, 2016). There were approximately 28 residents in attendance.
3. The Public Hearing Advertisement for the June 2, 2016 Workshop and Planning Commission Meeting were also advertised for the same four consecutive weeks in the Public Hearing Notice Section of the legal record.
4. The Meetings were also promoted on social media via Facebook and Twitter as well as included in news briefs and releases sent out to area media. As of this report, the most recent Tweet specifically about the workshop received 619 impressions and the previous one the prior week received 881 impressions. The Facebook post on the workshop has had a low hit rate of 96 while the Facebook post prior to that on the topic had a reach of 1,852.
5. A Mailing was sent to Property Owners'/Residents who attended Public Vision Workshops informing them of the June 2, 2016 Meetings as well as City Council Meeting on June 20, 2016 where the final recommendations will be presented.





**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF ALPHARETTA FOR THE ADOPTION OF THE COMPREHENSIVE PLAN 2035 AND THE SHORT TERM WORK PROGRAM.**

**WHEREAS**, in order to maintain its Qualified Local Government (QLG) status, the City of Alpharetta must periodically update its Comprehensive Plan document; and

**WHEREAS**, the City of Alpharetta followed the prescribed procedures for public hearing, plan adoption and other requirements identified in the Rules of the Georgia Department of Community Affairs Chapter 110-12-1, Minimum Standards and Procedures for Local Comprehensive Planning; and

**WHEREAS**, the City of Alpharetta Comprehensive Plan was found to be in compliance with the requirements and standards of Chapter 110-12-1 by the Georgia Department of Community Affairs and the Atlanta Regional Commission;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Alpharetta hereby adopts the Comprehensive Plan 2035 and the Short Term Work Program.

**SO RESOLVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ALPHARETTA

By: \_\_\_\_\_  
David Belle Isle, Mayor

(SEAL)

COUNCIL MEMBERS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk





# Comprehensive Plan Update







# Schedule

- **February 9:**  
Steering Committee Meeting #1
- **February 16 and 25:**  
Public meetings
- **March 7:**  
Steering Committee Meeting #2
- **March 16 and 24:**  
Public meetings
- **April 22:**  
Steering Committee Meeting #3
- **May-June:**  
May 5: Planning Commission  
May 23: Council Work Session  
June 2: Public Workshop and Planning Commission  
June 20: Council review and approval





# Topics for 2016 Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- Development nodes/clusters
- Multiple scales (including multiple scales of mixed-use)
- East-West balance
- Preserving residential areas and city character

## GREENSPACE

- Greenspace
- Greenway connections/bicycle routes
- Sustainability

## PRIORITY ISSUES

- A place for youth, a place for seniors
- Arts and culture

## ADDITIONAL CONSIDERATIONS

- Schools/education
- Future transit?





# How Topics are Being Incorporated into the Comprehensive Plan Update

## VISION STATEMENT

Our Community Vision is to advance Alpharetta as a Signature City by...

- Offering the highest quality of environment for our residents—of all ages—and businesses;
- Developing key nodes of the City to focus growth and create multiple scales of activity while preserving the character of stable single-family residential neighborhoods;
- Encouraging an emphasis on arts and culture in our community;
- Fostering a strong sense of community, including dedicated greenspace, multimodal connectivity, and safety and security; and
- Providing a business climate that attracts the top echelon companies.







# How Topics are Being Incorporated into the Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- Development nodes/clusters

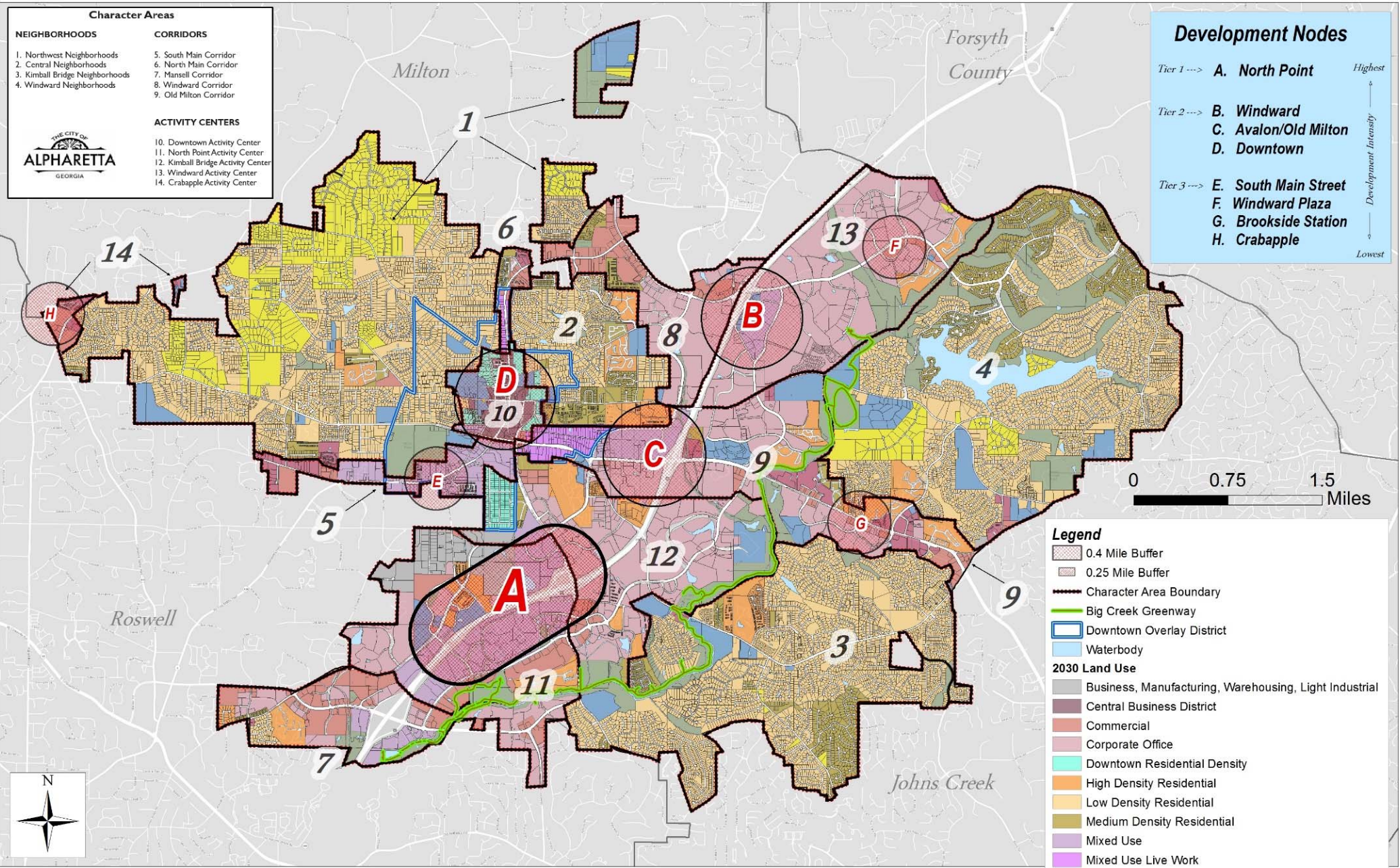
Added language about nodal development/activity centers to Land Use section:

**"The Community desire is to revise focus from a linear growth pattern to a cluster/nodal growth pattern that focuses on North Point, Windward, Old Milton/Avalon, and Downtown."**





# DEVELOPMENT NODES/CLUSTERS



Location Map Provided by:  
Community Development - GIS  
Last Map Edit: 5/5/16

## City of Alpharetta Development Nodes, Character Areas & Future Land Use





# How Topics are Being Incorporated into the Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- Multiple scales (including multiple scales of mixed-use)

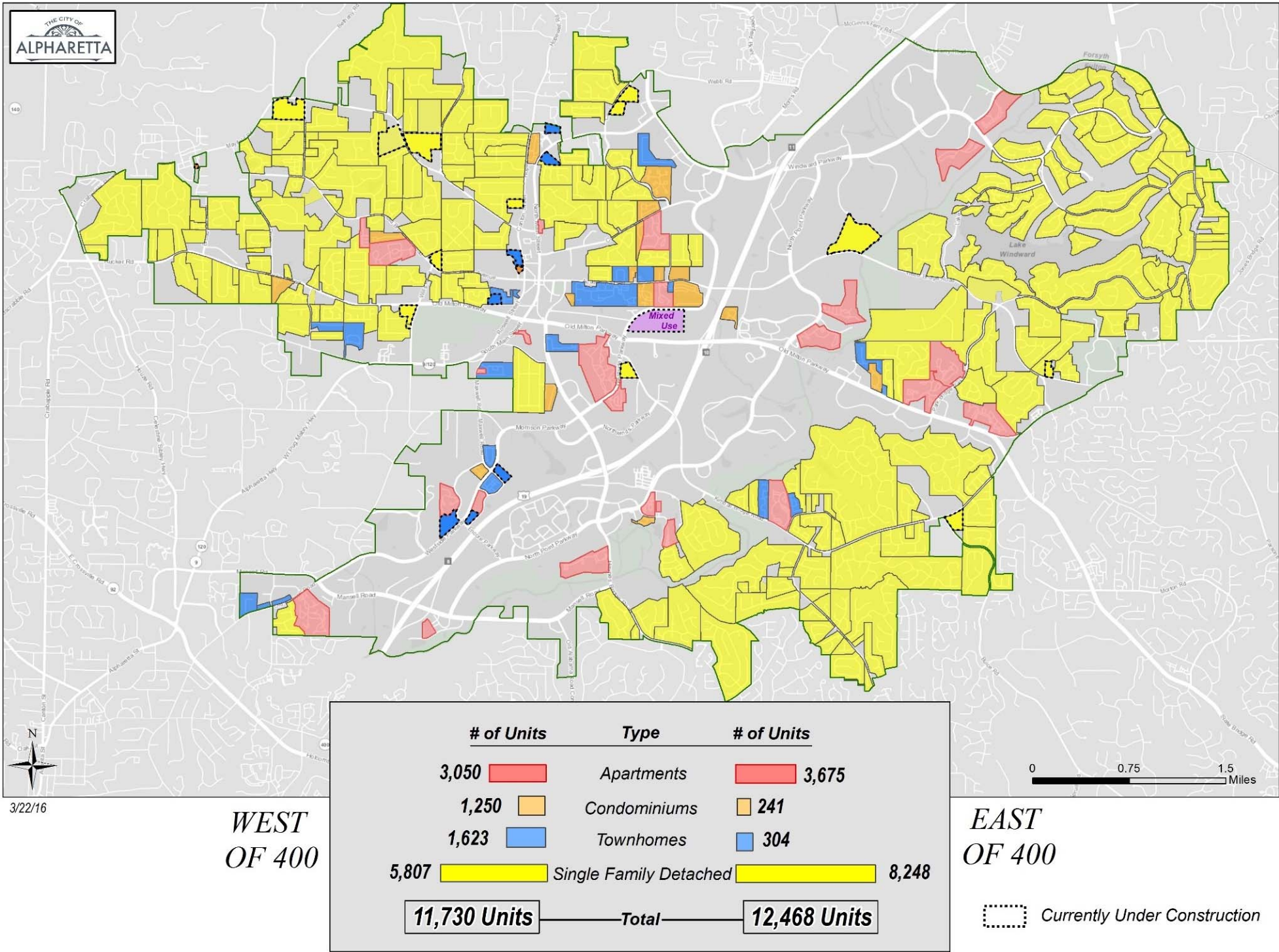
Added Land Use Strategy 8.5 to include language about small-scale Mixed Use Zoning:

- LU Strategy 8.5: Establish a Mixed Use Zoning classification for land areas less than 25 acres





# EAST-WEST BALANCE: HOUSING STOCK BY TYPE





# How Topics are Being Incorporated into the Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- East-West balance

Edited Housing Policy 4 based on analysis of east-west balance

“Consider the balance of residential development on the east and west sides of the city.”





# How Topics are Being Incorporated into the Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- Preserving residential areas and city character

Added language in Vision Statement to address residential area preservation:

"Developing key nodes of the City to focus growth and create multiple scales of activity while preserving the character of stable single-family residential neighborhoods"

Added language in Natural, Historic, and Cultural Resources section about preserving "small town charm" in selected areas:

"The City will continue to focus on maintaining the architectural style and character in selected locations such as: Downtown, Crabapple, and unique single-family residential areas."







# How Topics are Being Incorporated into the Comprehensive Plan Update

## LAND USE, DEVELOPMENT, AND TRANSPORTATION

- Preserving residential areas and city character

Revised Housing Goal 2 to redefine the 85/15 rule and goal percentages:

“Maintain a balance between ‘owner-occupied’ and ‘renter-occupied’ in Alpharetta such that at least 68% of the housing stock is ‘owner-occupied.’”

Revised Housing Strategy 2.1 to use Census data to track “for sale” and “for rent” units; updated Housing Strategy 2.2 regarding computerized tracking system:

- H Strategy 2.1: Use Census data to track the number of “for sale” and “for rent” units located in Alpharetta.
- H Strategy 2.2: Maintain the computerized system for land development records, building permits and engineering plans.





# Proposed Changes to 85/15 Rule

## CURRENT LANGUAGE (BY DESIGN)

"Maintain a balance between residential buildings designed 'for sale' and residential buildings designed 'for rent' in Alpharetta such that at least 85% of the housing stock is 'for sale.'"



Currently at 76% "for sale" and 24% "for rent" by design.



# Proposed Changes to 85/15 Rule

## PROPOSED LANGUAGE (BY USE, PER CENSUS DATA)

"Maintain a balance between 'owner-occupied' and 'renter-occupied' in Alpharetta such that at least 68% of the housing stock is 'owner-occupied.'"



Currently at 64% "owner-occupied" using May 2015 Census data.





# How Topics are Being Incorporated into the Comprehensive Plan Update

## GREENSPACE

- Greenspace
- Greenway connections/bicycle routes

Added new strategy for NHCR Policy 3, Permanently protect existing greenspace and purchase or protect additional greenspace to meet a 20% open space objective:

Develop a pocket park plan and link existing greenspaces with linear multiuse paths in order to maximize greenspace.

Actively pursue methods to expand, enhance, and create more multiuse trail connectivity.

Added language in Transportation section to emphasize more work needed to **connect the city's greenway and pedestrian facilities, especially crossing GA 400.**





# How Topics are Being Incorporated into the Comprehensive Plan Update

## GREENSPACE

- Sustainability

Added language Natural, Historic and Cultural Resources Strategy 4.2 about including code requirements for sustainability.

- NHCR Strategy 4.2: Implement technologies, **incentives, and code requirements** that lessen dependence on fossil fuels and reduce waste by replacing low-mileage vehicles with more fuel-efficient models (e.g. hybrids, electric, natural gas, etc.), use of solar panels, reuse of **materials and resources**, etc.





# How Topics are Being Incorporated into the Comprehensive Plan Update

## PRIORITY ISSUES

- A place for youth, a place for seniors

Added language in Vision Statement to address intergenerational quality of life:

“Offering the highest quality of environment for our residents—of all ages—and businesses”

Added language about active senior housing in Housing section:

“Support active senior housing located near walkable, mixed use areas.”







# How Topics are Being Incorporated into the Comprehensive Plan Update

## PRIORITY ISSUES

- Arts and culture

Added language in Vision Statement to address emphasis on community arts and culture:

**“Encouraging an emphasis on arts and culture in our community”**

Added language in Natural, Historic and Cultural Resources Strategies 1.9 and 1.10 to include language about a public arts program, the Performing Arts Center, and the Historic Preservation Commission:

- **NHCR Strategy 1.9: Continue to evaluate ways to encourage Arts Programming and Arts Facilities.**
- **NHCR Strategy 1.10 : Continue to work with Historic Preservation Commission (established in 2016) and other Arts organizations to preserve historic properties in the City of Alpharetta.**





# Questions and Discussion



# City of Alpharetta ~~2030~~ 2035 Comprehensive Plan

## Community Agenda

Prepared for:

City of Alpharetta  
Alpharetta, Georgia



## ACKNOWLEDGEMENTS

### MAYOR AND CITY COUNCIL

David Bells Isle  
*Mayor*

Mike Kennedy  
*City Council – Post 2*

Jim Gilvin  
*City Council – Post 4*

Dan Merkel  
*City Council – Post 6*

Donald Mitchell  
*City Council – Post 1*

Chris Owens  
*City Council – Post 3*

Jason Binder  
*City Council – Post 5*

### CITY STAFF

Bob Regus  
*City Administrator*

Michael Woodman  
*Zoning Administrator*

Eric Graves  
*Senior Planner/Traffic Engineer*

Elicia Taylor  
*Boards Assistant*

Kathi Cook  
*Community Development Department Director*

Ben Kern  
*GIS Specialist*

Jill Bazinet  
*Senior Engineer*

Samir Abdulkahi  
*Economic Development Manager*

### STEERING COMMITTEE

Ray Appen  
*Business/Property Owner*

Jim Gilvin  
*City Council*

Richard Kramer  
*Design Review Board*

Chris Palmer  
*Windward Subdivision*

Larry Attig  
*Downtown Property Owner/Planning Commission*

John Hipes  
*Business/Property Owner*

Chad Koenig  
*Private Sector Developer*

Chris Scott  
*Private Sector Developer*

Georgia Barrow  
*Development Authority*

Penn Hodge  
*Private Sector Developer*

Eamon Keegan  
*Youth Population*

Dianna Smeal  
*Property Owner*

Lawson Finlayson  
*Private Sector Developer*

Mike Kennedy  
*City Council*

Richard Munger  
*Private Sector Developer*

### PLANNING COMMISSION

Francis Kung'u  
*Chairman*

Larry Attig  
Fergal Brady  
Karen Cashion

Kyle Caswell  
Rob Partee  
Karen Richard

Alternates  
John Goss

### COMMUNITY PARTICIPANTS

City of Alpharetta stakeholders and more than 100 people from the community attended workshops and meetings over a 2 month period of time.

### KIMLEY-HORN & ASSOCIATES.

Eric Bosman, AICP    Beth Tucker

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# ADOPTION RESOLUTION



RESOLUTION NO.

## A RESOLUTION OF THE CITY COUNCIL OF ALPHARETTA FOR THE ADOPTION OF THE COMPREHENSIVE PLAN 2030

**WHEREAS**, in order to maintain its Qualified Local Government (QLG) status, the City of Alpharetta must periodically update its Comprehensive Plan document; and

**WHEREAS**, the City of Alpharetta followed the prescribed procedures for public hearing, plan adoption and other requirements identified in the Rules of the Georgia Department of Community Affairs Chapter 110-12-1, Minimum Standards and Procedures for Local Comprehensive Planning; and

**WHEREAS**, the City of Alpharetta Comprehensive Plan was found to be in compliance with the requirements and standards of Chapter 110-12-1 by the Georgia Department of Community Affairs and the Atlanta Regional Commission;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Alpharetta hereby adopts the Comprehensive Plan 2030.

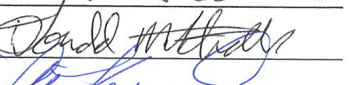
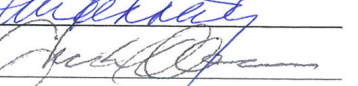
**SO RESOLVED** this 28<sup>th</sup> day of November, 2011.

CITY OF ALPHARETTA

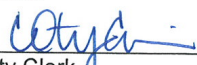
By:

  
Arthur G. Letchas, Mayor

COUNCIL MEMBERS


Attest:

  
City Clerk

The 2015 Downtown Master Plan is incorporated by reference and should be consulted for additional details and information related to the character areas identified below.

Part 2: Character Area Focus

Central Neighborhoods

Old Milton Corridor

North Main Corridor

South Main Corridor

Downtown Activity Center

Kimball Bridge Activity Center

Future Development Matrices





## RESOLUTION NO.

SO RESOLVED this 28<sup>th</sup> day, of September 2015.

By:

## COUNCIL MEMBERS



City Clerk

# INTRODUCTION

## Introduction to the Community Agenda for the City of Alpharetta, Georgia

Located in Fulton County within the Atlanta-Marietta-Sandy Springs-GA Metropolitan Statistical Area (MSA) and in close proximity to important regional cities and other job centers, Alpharetta is on track to become the premier community in Georgia. In an effort to meet the community's future needs, Alpharetta coordinated the efforts of citizens, elected officials, professional leaders, property owners, and major employers to create a community vision for the future that will be guided by the *City of Alpharetta 2030 2035 Comprehensive Plan – Community Agenda*.

## PURPOSE AND SCOPE

The *Community Agenda* represents the community vision, goals, policies, primary issues and opportunities that the community has chosen to address, and a plan of action for implementation. In addition, it outlines desired development patterns and supporting land uses with a future development guide for the city.

The *Community Agenda* serves the purpose of meeting the intent of the Georgia Department of Community Affairs' (DCA) "Standards and Procedures for Local Comprehensive Planning," as established on May 1, 2005. Preparation in accordance with these standards is an essential requirement in maintaining status as a Qualified Local Government (QLG). QLG status allows communities to be eligible for state assistance programs.

The Comprehensive Plan also includes the *Community Participation Program*, *Community Assessment and Analysis of Supporting Data*. These two separate reports were prepared prior to the development of the *Community Agenda*. These documents provide a preliminary look at the issues and opportunities, areas requiring special attention and an analysis of existing development patterns that include recommended "Character Areas."

### COMMUNITY SNAPSHOT

#### POPULATION TRENDS

| Year | City of Alpharetta | Fulton County | Atlanta Region |
|------|--------------------|---------------|----------------|
| 1990 | 13,002             | 648,951       | 2,513,612      |
| 2000 | 34,854             | 816,006       | 3,429,379      |
| 2010 | 57,551             | 920,581       | 4,107,750      |

Source: U.S. Census Bureau

#### GROWTH RATES

| 2000-2010   | City of Alpharetta | Fulton County | Atlanta Region |
|-------------|--------------------|---------------|----------------|
| % Change    | 65.1%              | 12.8%         | 19.8%          |
| Ave. Annual | 5.1%               | 1.2%          | 1.8%           |

Source: U.S. Census Bureau

#### POPULATION PROJECTIONS

| Year | City of Alpharetta |
|------|--------------------|
| 2015 | 62,577             |
| 2020 | 67,494             |
| 2025 | 72,638             |
| 2030 | 77,035             |

Source: City of Alpharetta Community Development Department 2011

## WHY WE PLAN

Comprehensive planning is an important management tool for promoting a strong, healthy community. A comprehensive plan provides a vision, clearly stated and shared by all, that describes the future of the community. It protects private property rights and also encourages and supports economic development. The plan can be used to promote orderly and rational development so the city can remain physically attractive and economically viable while preserving important natural and historic resources.

The comprehensive plan provides the basis to become more certain about where development will occur, what it will be like, when it will happen, and how the costs of development will be met. It provides a tool for the community to achieve the development pattern it desires, addressing factors such as traditional neighborhoods, infill development, creating a sense of place, providing transportation alternatives, permitting mixed uses, protecting natural resources and encouraging economic growth.

Planning also helps the city invest its money wisely in infrastructure such as roads, water and sewer service, parks and green space, and other facilities to maintain and improve the quality of life for the residents of the city.

The *Community Agenda* represents these and additional ideas discussed during the public participation process. The *Community Agenda* does not restate the data included in the *Community Assessment*. Instead, it lists prioritized issues and opportunities, a community vision that includes goals, policies and strategies organized by Vision Themes, a Future Development Guide that describes desired development with the Future Development Map, Character Area Policy, and Character Area Implementation Strategies, and an Implementation Program that prioritizes and assigns costs and responsible parties to the strategies presented throughout the plan.

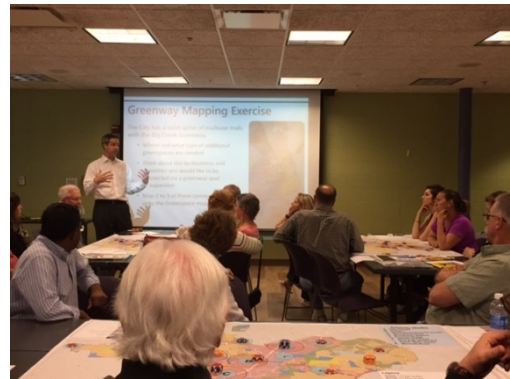
## COMMUNITY PARTICIPATION AND PLAN DEVELOPMENT

Creating a functional comprehensive plan begins by defining a common vision for the future development of the community. A community vision is the overall image of what the community wants to be and how it wants to look at some point in the future. It is the starting point for creating a plan and actions to implement the plan. A successful visioning process requires meaningful participation from a wide range of community stakeholders.

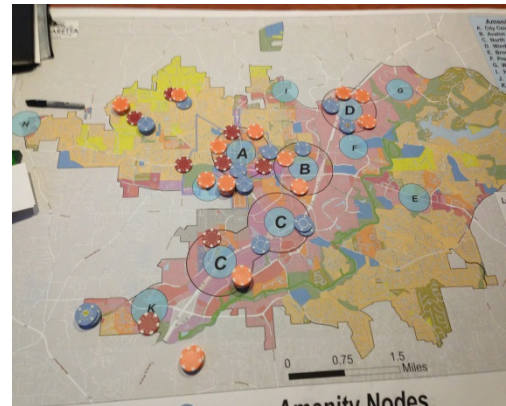
Alpharetta residents, property owners, business owners and other stakeholders contributed to the production of the *Community Agenda*. Due to the participation involved in developing the plan, the *Community Agenda* should generate local pride and enthusiasm about the future of the city – encouraging citizens to remain engaged in the development process in order to ensure that each local government implements the plan.

### WHY WE PLAN

- Maintain a high standard for protecting natural and cultural resources
- Promote desired patterns of development
- Facilitate economic development
- Accommodate a range of housing and transportation options
- Prioritize capital expenditures
- Enhance quality of life



*Visioning Workshop February 2016*



*Visioning Workshop in March 2016*



## Visioning Process

The Visioning Process, or citizen participation process, for the City of Alpharetta 2030 Comprehensive Plan included multiple layers of participation from the residents and stakeholders. A Kick-Off Meeting, Visioning Workshops, Framework Workshop, Open House and Public Hearings at Mayor and City Council meetings provided opportunities for input. In addition, a Steering Committee added considerable input into the planning process.

### Kickoff Meeting

The Kick-Off Meeting took place in January 2016 at City Hall early November at the Crabapple Government Center. Questionnaires were Information was distributed and discussed at the meeting and made available for wider distribution by posting the survey on the project website. Responses received by the consultant team helped supplement and expand the list of preliminary issues and opportunities presented in the Community Assessment.

### Visioning Workshops

Participants provided their input on the future of Alpharetta during the four workshops held during November and December 2010 February and March 2016 at three two locations throughout the city. Workshop attendees participated in prioritization exercises, facilitated discussion and one-on-one conversations with the planning team.

Visioning Workshop participants prioritized and contributed to a list of preliminary issues and opportunities identified during preparation of the Community Assessment, from online questionnaire responses, and discussions with the Steering Committee. The exercises organized information into the following categories: Economic Development; Natural, Historic and Cultural Resources; Housing; Transportation; Community Facilities and Services; Land Use; and Intergovernmental Coordination.

Participants also provided input during a facilitated mapping exercises where they identified specific areas related to Issues, Assets, and Dreams in the community as well as provided input specifically related to the recommended character areas and the future development pattern.

### Framework Workshop

The Framework Workshop was held in late January at Alpharetta City Hall. Participants had the opportunity to review the input from the four Visioning Workshops that included a preliminary list of Goals and Policies related to the Community Vision and the framework for the Future Development Guide. Presentation of the Future Development Guide included summaries of the proposed character areas and a conceptual Future Development Map. Feedback on the information presented was provided to the consultant team through one-on-one conversations, a facilitated

#### VISIONING MILESTONES

##### Kickoff Meeting

- Crabapple Government Center—City Hall Council Chambers  
Nov. 9, 2010 January 25, 2016

##### Visioning Workshops

- Crabapple Government Center Alphaaretta YMCA  
Nov. 29, 2010 February 25 (morning)
  - March 16, 2016 (morning)
- Marriott Alpharetta—Multipurpose Room City Hall  
Nov. 29, 2010 February 16, 2016 (evening)
- Dec. 7, 2010 March 24, 2016
- Crabapple Government Center  
Dec. 9, 2010

##### Framework Workshop

- Alpharetta City Hall  
Jan. 20, 2010 June 2, 2016

##### Open House



Visioning Workshop in December 2010



Visioning Workshop in December 2010

group discussion, and comment forms provided to participants.

### Open House

The public was then presented the “preliminary draft” *Community Agenda* at an Open House held in ~~March~~ May. The format allowed participants to drop in at their convenience and stay as little or as long as they desired. Participants viewed the *Community Agenda* document, large scale maps, and spoke individually with planning team members to present questions or concerns.

### Public Hearings

~~The “final draft” *Community Agenda* document was prepared after the Open House.~~ The “final draft,” which included minor updates based on input received from the staff and public ~~in attendance at the Open House~~ along with input from the Steering Committee, was presented at a regularly-scheduled meeting of the Mayor and City Council. The meeting included public hearings providing opportunities for stakeholders to offer additional input. Following the public hearing, the Mayor and City Council adopted a resolution authorizing the transmittal of the *Community Agenda* to ARC and DCA for review.

### Steering Committee

In addition to meetings designed to solicit input from the general public, the planning team also organized the Steering Committee that provided important input and feedback into the planning process. The committee included residents from various parts of the city as well as local business and representatives of special populations. Meetings were facilitated by the planning consultant team and supported by City of Alpharetta staff.

The committee assisted in defining the prioritized issues and opportunities, defining Character Areas and preparing the Implementation Program. Committee members also reviewed drafts of plan components at various points during its development and provided critical feedback and insight based on their experience dealing with the important issues facing the cities on a daily basis. Involvement of staff members was crucial since these staff members will be coordinating the execution of many of the strategies identified in the Implementation Program or administering policies defined in the plan. The committee members held a total of ~~five~~ three meetings during the planning process.



*Open House held at City Hall in March 2011*



*Open House held at City Hall in March 2011*



*Steering Committee meeting held at AMEC's Alpharetta office in January 2011*

## DOCUMENT SUMMARY

The sequence of chapters in the *Community Agenda* is structured to implement the vision, goals, policies and strategies contained within each section and to answer the questions “Where do we want to be in 20 years?” and “How do we get there?”. The *Community Agenda* is structured into the following parts:

- Part 1: Citywide Focus
- Part 2: Character Area Focus
- Part 3: Implementation

### **Part 1: Citywide Focus**

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The Citywide Focus reflects the community’s citywide vision for growth and development for the next 20 years. This vision, which was developed with an extensive public visioning process, is defined by Vision Themes. The Vision Themes organize a series of primary issues/opportunities, goals, policies and strategies that address specific areas of focus. The Vision Themes are: Economic Development; Natural, Historic and Cultural Resources; Housing; Transportation; Community Facilities and Services; Land Use; and Intergovernmental Coordination. The primary issues/opportunities represent important topics discovered during the analysis of existing conditions (*Community Assessment*) and supplemented and prioritized during the Visioning Process. Included in each vision theme is a series of Goals, Policies and Strategies. The Strategies are used to create the Implementation Program chapter.

### **Part 2: Character Area Focus**

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A Comprehensive Plan is a general policy document used to guide the physical development of a community. Character Area Focus is the future development guide that defines the city’s desired development patterns and guides future decision-making related to the physical development of the city. It also includes the Quality Community Objectives pursued by each Character Area. Character Area Focus is comprised of two sections: Character Area Policy and Implementation Strategy and Future Development Map.

The Future Development Map section presents the Future Development Map. The Future Development Map identifies the location of Character Areas and clarifies where and what type of development should occur.

The Character Area Policy and Implementation Strategy section describes the intent, general characteristics, application, primary land uses, appropriate zoning districts and design principles for each Character Area, which are areas with unique quality worth preserving or areas that have been identified with the potential to develop into something new or different. This section also identifies specific, actionable strategies intended to achieve the desired development patterns described by the Character Areas.



## **Part 3: Implementation**

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Implementation identifies specific actions necessary to achieve the community's vision. This chapter incorporates the strategies presented within Parts 1 and 2 into a plan of action. Implementation includes ordinances, programs, community improvements or investments, additional plans or studies, administrative systems and financing arrangements or other initiatives to be put in place to implement the comprehensive plan. The Short-Term Work Program prioritizes the strategies presented throughout the comprehensive plan to be implemented over the next five years and assigns responsible parties, identifies potential funding sources, and provides a timeline for completion of each. Part 3 also details the specifics of maintaining the comprehensive plan. Maintenance of the plan includes major and minor plan amendments, updates of the plan, or required periodic updates of the *Community Agenda*. Finally, Part 3 includes the Report of Accomplishments, which highlights actions completed by the city since submittal (to ARC/DCA) of its most recent STWP.

## CITYWIDE FOCUS

### *Presenting the Community Vision Statement and Community Vision Themes for the City of Alpharetta*

In order to implement the community's vision of the future, the comprehensive plan should be guided by a decision-making framework related to growth and development. This plan is based on the community's VISION for growth and development over the next 20 years. Developed with input from citizens, elected officials, and community stakeholders, the vision focuses attention on the future of the community and defines the ideal image of what the City should be in the future.

To achieve the community vision, GOALS are developed to help define the desired future state of the community. Goals also provide guidance related to the long-term decision making of the community.

Because goals are typically related to big picture ideas and a long-term view of development, POLICIES are used to guide everyday decisions related to achieving the community vision. Policies are more specific than goals and provide measurable actions. Policies are represented in this plan by the policy statements presented in this chapter, the Character Area Policy narrative, and the Future Development Map.

In order to accomplish the vision, goals and policies of the community, STRATEGIES are created. Strategies are specific action steps that when completed should implement the vision, goals, policies of the community. Strategies are represented in this plan by the Character Area implementation strategies and the strategies associated with goal and policy statements presented in the Community Vision chapter. They are further described in Part 3: Implementation.

Part 2: Citywide Focus, which was developed with an extensive public visioning process described in the Introduction section, uses the following sections to organize the community's overall vision for the future.

- The Vision Statement describes the overall idea of what the community desires to be in the future.
- The Vision Themes organize a series of goals, policies and strategies that address the community's issues and opportunities.

## VISION STATEMENT

The Community Vision Statement is a formal description of what the community wants to become. Input from stakeholders gathered during the visioning process (see Introduction) forms the basis for the Community Vision Statement. Vision Themes presented along with the presentation of the Community Vision Statement in the following pages and Part 2: Character Area Focus tie these descriptions of a desired future to specific goals, policies and strategies.

Our Community Vision is to advance Alpharetta as a Signature City by...

- Offering the highest quality of environment for our residents of all ages - and businesses;
- Developing key nodes of the City to focus growth and create multiple scales of activity while preserving the character ~~and stability~~ of ~~our~~ **stable** single-family residential neighborhoods;
- Encouraging an emphasis on arts and culture in our community;
- Fostering strong sense of community including dedicated greenspace, multimodal connectivity, and safety and security; and
- Providing a business climate that attracts the top echelon companies.

## VISION THEMES

The Vision Themes organize primary issues/opportunities, goals, policies and strategies. The goals, policies, and strategies were developed to address the primary issues and opportunities. Vision Themes represent the ideas and concerns of participants in the planning process and narrow the big picture vision to specific strategies that aim to make the Community Vision a reality. The themes presented are:

- Economic Development
- Land Use
- Transportation
- Housing
- Natural, Historic and Cultural Resources
- Community Facilities and Services
- Intergovernmental Coordination

In addition to providing a structure to help achieve the community's vision, the vision themes are also used to support the Quality Community Objectives (QCO) as set forth by DCA (see Chapter 2 for the QCO list).



## Economic Development

### Primary Issues and Opportunities

**Few attractions for residents and visitors** – While Alpharetta attractions such as Big Creek Greenway, Verizon Wireless Amphitheatre at Encore Park, and the regional shopping destination anchored by North Point Mall provide opportunities for residents and visitors, most choose to leave the city for a wider range of entertainment and cultural attractions offered in other parts of the metro area.

**Proliferation of corporate chains and lack of “mom and pop” businesses** – Residents enjoy the convenience offered by Alpharetta’s array of choices for shopping and dining, but they also desire more locally-owned, “mom and pop” businesses unique to Alpharetta that would add variety, charm and local flare and enhance the city’s economy and sense of community.

**Life-cycle of retail space** – Success as a regional retail center has brought Alpharetta great value over the last two decades. Although new retail space is still available, older centers are now facing the prospect of redevelopment. Opportunities exist to repurpose older centers or create second generation spaces within existing retail areas. In addition, vacant properties provide an opportunity for creative economic development efforts by serving as flex space for offices, artist studios, business incubators, etc.

**Unappealing Main Street/GA-9 gateways** – The development character of the underperforming commercial properties fronting South Main Street/GA-9 between Downtown Alpharetta and the Roswell city limits is not in keeping with the city’s otherwise nicely-maintained, clean, attractive streetscapes.

**Demographics of economic importance** – The professional workforce that is currently in the 20s to 30s age cohort is the key demographic for the future of economic growth in Alpharetta. To remain an attractive community for this demographic group, the city must accomplish key transformations such as creating a strong, active and viable downtown that provides desired local amenities and character.

**Regional nature of infrastructure** – Due to the nature of environmental systems and the level of development across north Fulton County, key infrastructure systems such as that for stormwater must be planned and developed in a regional fashion. The regional approach to water-related infrastructure such as supported by the Metropolitan North Georgia Water Planning District (MNGWPD) will result in major long term cost savings, opportunities for development of amenities as byproducts of infrastructure development, and an overall higher quality of life.

**Desire to maintain high standard for quality of life** – Alpharetta’s residents have expressed a strong desire to maintain a high quality of life in the city. This demonstrated commitment continues to make the city attractive to potential new residents, visitors, businesses and employers.

**Regional corporate office leader** – Despite some losses during the economic downturn, Alpharetta remains a solid regional employment center, with more than 19.3 million square feet devoted to office use; 37.5% of all office space in North Fulton County. Of that, 63% is considered “Class A” office space.

**Regional retail center** – Alpharetta has 29% of all retail space in North Fulton County, approximately 8.24 million square feet. This existing, established retail base provides a platform for economic growth.

**Master plan to guide economic development underway** – The City has an economic development plan that includes a proactive strategy to guide business recruitment and economic expansion.

**College satellite campuses** – Georgia State University, Reinhardt College, DeVry Institute of Technology, Gwinnett Tech and Georgia Perimeter College each have campuses in Alpharetta, providing area residents with convenient opportunities to pursue educational goals and improve job skills. Students travel to Alpharetta from throughout the region, which provides an economic impact to the city, as well.

**Presence of local economic development advocates** – There are several development agencies and authorities working on behalf of Alpharetta to support strategic economic development, including the City's Office of Economic Development, Alpharetta Development Authority, Greater North Fulton Chamber of Commerce and the Development Authority of Fulton County. Acting in a coordinated and proactive manner, these established economic development advocates give Alpharetta an advantage in the competitive field of corporate and business recruitment.

## Goals, Policies and Strategies

### ED Goal: Strengthen and sustain the economic base of Alpharetta.

#### ED Policy 1: Maintain a highly viable, growing and attractive downtown.

- ☞ **ED Strategy 1.1:** Fully implement the Downtown Master Plan.
- ☞ **ED Strategy 1.2:** Complete annual updates to the Downtown Master Plan during regular public meetings to ensure consistency of the plan with community needs and goals.
- ☞ **ED Strategy 1.3:** Encourage continued investment in historic downtown through façade grants and other incentives.
- ☞ **ED Strategy 1.4:** Coordinate with the Downtown Alpharetta Business Association on downtown marketing efforts.
- ☞ **ED Strategy 1.5:** Promote downtown Alpharetta as a prime location for college campus facilities (including satellite campuses).
- ☞ **ED Strategy 1.6:** Maintain community-oriented foot patrol policing for Downtown Alpharetta.
- ☞ **ED Strategy 1.7:** Continue to pursue designation as Georgia Main Street Community and develop annual work plans to guide downtown development initiatives within the framework of the national Main Street approach to revitalization.

#### ED Policy 2: Attract highly-skilled and professional-level employment to corporate and industrial development areas while also focusing efforts to retain and grow existing quality businesses.

- ☞ **ED Strategy 2.1:** ~~Continue to promote~~ **Coordinate** a technology forum to encourage an environment of innovation, build linkages between technology companies with a presence in the community, and attract new technology firms.
- ☞ **ED Strategy 2.2:** ~~Continue to maintain~~ **Implement** the City's economic development action plan to ensure consistency with overall community objectives and needs.
- ☞ **ED Strategy 2.3:** Implement a business calling and retention program to encourage existing quality businesses to remain and grow in the city.
- ☞ **ED Strategy 2.4:** Research the critical employment age group of 20 to 40 years and establish planning and change strategies appropriate to make Alpharetta an attractive place to live.

### ED Policy 3: Continue to attract quality retailers for commercial areas throughout the city.

- ☞ **ED Strategy 3.1:** Provide mobility options such as improved public and private transportation for the retail and service employees who work in commercial centers.
- ☞ **ED Strategy 3.2:** Support the development of locally-owned, unique shopping, dining and entertainment opportunities.
- ☞ **ED Strategy 3.3:** Maintain a healthy and attractive retail environment that continues to draw expenditures from households outside the City of Alpharetta.
- ☞ **ED Strategy 3.4:** **Continue to** Inventory all vacant, underperforming and distressed retail properties in order to inform the creation of targeted development strategies.

### ED Policy 4: Maintain a high aesthetic standard and enhance architectural quality.

- ☞ **ED Strategy 4.1:** Maintain and enforce high aesthetic standards and appropriate architectural guidelines.

### ED Policy 5: Participate in regional efforts that support economic development.

- ☞ **ED Strategy 5.1:** Coordinate with regional economic development partners and marketing efforts to the benefit of North Fulton.
- ☞ **ED Strategy 5.2:** Support regional efforts to solve environmental and infrastructure problems, such as those for water being addressed by the MNGWPD.

## Land Use

### Primary Issues and Opportunities

**Citywide sense of place and distinguishable character** –Alpharetta is not a new city, however most existing single-family residential, retail commercial and office **campus** development is modern and auto-oriented. Though this is mostly high-quality development, it generally lacks the character-defining pedestrian scale, architectural diversity and civic spaces found in cities that develop more slowly over many decades. ~~Alpharetta lacks an identifiable image or unique iconic element such as a distinguishable civic building, vibrant town square, or landmark.~~ Alpharetta’s commitment to a vibrant downtown area is highlighted by the City Center project which has infused \$45 million in investment to redevelop 22 acres in the heart of the downtown area. The City Center includes a new Fulton County Library, 5-acre public park, town square and 450- space parking garage. The City Center project will result in a Main Street-styled, village-scaled district that will activate the east side of Main Street and has served as a catalyst for revitalization of the entire historic downtown area.

**Downtown revitalization** – A small portion of Downtown Alpharetta remains true to the traditional “Main Street” style, but most of downtown generally lacks the vibrancy and vitality deserving of a 50,000-plus resident city. Downtown lacks the essential mix of boutiques, unique restaurants, residences, public gathering places, cultural offerings, entertainment venues, creative office space, iconic landmarks, and community and government institutions. Finally, it lacks walkability and connectivity to important community spaces such as Wills Park. Understanding these realities, the City has embraced the need for change and put forth a plan of action that has led to policies intended to create a true mixed use activity downtown centered on a historic architectural theme.

~~Slow pace of~~ **Downtown redevelopment** – Some improvements have occurred in Downtown due to investments in infrastructure and programs that provide façade assistance for local businesses, ~~however~~ The Implementation of the *Downtown Master Plan*, adopted in 2015 ~~the Downtown area has not yet attracted~~ will attract the envisioned large-scale development. ~~that would provide the level of activity envisioned by the Downtown Master Plan.~~ As The City recognizes the importance of Downtown as the social, cultural, economic, and emotional “heart of the city”, a Downtown Master Plan was adopted in 2015. The Master Plan seeks to leverage the City Center development and promote greater connectivity between major activity centers (City Center, Avalon, Wills Park, Thompson Street) while fostering greater economic sustainability. The Downtown Master Plan was developed to generate solutions to address Alpharetta’s contemporary social, cultural, economic, and livability needs.

**Prospect Park Avalon development site** – The northwest corner of the GA-400/Old Milton Parkway interchange is a local example of the impacts of the recent national economic crisis. Cleared of trees in order to construct Westside Parkway and make way for a mixed use lifestyle center, the site today sits vacant due to a series of foreclosures. The 64-acres that this site occupies is at a prime intersection in the city and is expected to realize its development potential in the future.

**South Main Street corridor/greyfield redevelopment** – The character of land uses along South Main Street/GA-9 conflicts with the “Traditional Main Street” style desired for Downtown Alpharetta. The corridor’s fast-food restaurants and other freestanding businesses, each with separated parking lots and curb cuts, form a pattern that undermines the corridor’s vitality and pedestrian friendliness. Future Development on should focus on single-use commercial, commercial with above –shop offices or dwelling units, live/work units, townhouses, or small lot single family uses. Side or rear parking should be incorporated to allow for widened sidewalks. Landscaping that differentiates the character of South Main from other districts should be encouraged.



These underutilized, under-performing structures generally lack the visual appeal necessary to seriously contend for tenants the community desires. A greyfield redevelopment approach, however, would provide an opportunity to create commercial and mixed-use centers that provide jobs. The section of South Main Street between Academy Street and Old Milton Parkway is part of the GA-9 corridor and falls within the review jurisdiction of the Design Review Board.

**Shifting focus of growth away from annexation** – Past comprehensive plans for Alpharetta assumed growth would continue via annexation into previously unincorporated areas of North Fulton County. However, no unincorporated areas remain in North Fulton County following the incorporation of Johns Creek and Milton. This change presents both a challenge and an opportunity to Alpharetta leaders. The city can now focus all of its long-range planning efforts on property within the existing city limits to plan for revitalization of aging commercial strips, creation of flex space for small business in underutilized shopping centers, and mixed use infill development or redevelopment in strategic areas.

**Livable Center Initiative (LCI) study areas** – “The Community desire is to revise focus from a linear growth pattern to a cluster/nodal growth pattern that targets strategic development based on three node tiers: Tier 1) North Point; Tier 2) Old Milton/Avalon, Downtown, and Windward; and Tier 3) Brookside Station, Preston Ridge, Windward Plaza, Crabapple, Highway 9 at Windward, South Main Street, and Mansell Road. These tiers are presented in order of decreasing intensity, with North Point expected to receive the most intense and concentrated development in the future and the Tier 3 nodes to be developed as smaller scale, village-style hubs of activity that maintain the character of their surrounding area(s) and serve their adjacent residential communities.”

The two most significant Alpharetta activity centers proposed for long range development and revitalization as mixed use centers are included in the Atlanta Regional Commission’s Livable Centers Initiative program. The LCI program was established by ARC to encourage city and county governments in the Atlanta Region to plan and implement strategies that link transportation improvements with land use development strategies, with an overarching goal of creating sustainable and livable communities that complement regional development policies. North Point Activity Center LCI designation followed completion of the *North Point Activity Center LCI Study* in 2007. ARC designated Downtown Alpharetta as an LCI area by grandfathering the *Downtown Master Plan* as an LCI. Designation qualifies each area for grant money that the City can use to implement each plan (e.g. transportation infrastructure improvements, preparation of specific development regulations/guidelines, etc). **Alpharetta and Milton jointly applied for LCI funding for a GA-9/North Main Street/Alpharetta Highway Corridor study, and the planning study currently underway will result in an LCI designation for that corridor.**

**Design guidelines and Design Review Board** – Design guidelines are in place to ensure new and infill development appropriately complements the character of the community. As development occurs over time, the application of these guidelines will result in high quality, higher value development. The Design Review Board reviews site plans, landscape plans, exterior elevations and materials, and exterior signage for development proposed within designated Interchange Areas of Influence (i.e. areas within 1,000 feet of a GA-400 interchange), Corridors of Influence (portions of Windward Parkway, North Point Parkway, West Side Parkway, Main Street/GA-9, Old Milton Parkway, Haynes Bridge Road and Mansell Road), and in Downtown. The exceptions within these areas are single-family detached residential developments, which are not subject to review by the Design Review Board. In addition, the City has contracted a Downtown Architect to review residential and commercial development within the Downtown area.

**Coordinate land use and transportation planning** – Coordination of land use planning with transportation planning will remain a critical need in Alpharetta's future. Development should be planned to reduce daily vehicle use, improve air quality, promote a transit-supportive infrastructure, create a pedestrian-friendly environment, improve roadway connectivity, and integrate mixed-use development. Alpharetta can continue to implement the ~~recently-adopted~~ *North Fulton Comprehensive Transportation Plan* with recommended transportation improvements that are coordinated with past and projected development trends

## Goals, Policies and Strategies

**LU Goal: Develop a land use pattern and structure that fully complements the vision of Alpharetta as a signature community in the region.**

**LU Policy 1: Encourage the continued revitalization and redevelopment of Downtown Alpharetta for culture, government, dining, residential, entertainment, and retail diversity.**

- ☞ **LU Strategy 1.1:** Continue to implement the vision detailed in the Downtown Master Plan.
- ☞ **LU Strategy 1.2:** Support improvements to Downtown that will result in a compact arrangement of retail and commercial enterprises with office, financial, entertainment, governmental and certain residential development, all designed and situated to permit internal pedestrian circulation.
- ☞ **LU Strategy 1.3:** Encourage residential uses in the Downtown at higher densities and in mixed use buildings in order to support the viability of Downtown.
- ☞ **LU Strategy 1.4:** Continue to encourage revitalization of Downtown through major streetscape improvements, landscaping, formal open spaces, and transportation network connectivity.

**LU Policy 2: Ensure that future land use and development decisions are consistent with the Comprehensive Plan and that such decisions promote social and economic well-being.**

- ☞ **LU Strategy 2.1:** Encourage and promote clean, high tech business activity that strengthens the economic base of the community and minimizes air and water pollution.
- ☞ **LU Strategy 2.2:** Promote development that is pedestrian-oriented and minimizes vehicular trips.
- ☞ **LU Strategy 2.3:** Encourage creative urban design solutions that improve physical character.

**LU Policy 3: Promote establishment of a compact urban area and assure the availability of utilities concurrent with development.**

- ☞ **LU Strategy 3.1:** Use infrastructure as a tool to guide development into locations where the land is most cost effective to service (i.e., accessible to police, fire, sewer and the urban road network).
- ☞ **LU Strategy 3.2:** When decisions are made about development densities, give due consideration to investments in infrastructure that have been made by the City.
- ☞ **LU Strategy 3.3:** Monitor the impact of new development and projected infrastructure capacities.

**LU Policy 4: Preserve and protect the quality of existing neighborhoods proactively through code enforcement and land use decisions that protect neighborhood integrity of these areas.**

- ☞ **LU Strategy 4.1:** Preserve residential estate properties in Northwest Alpharetta and the Big Creek Overlook community by maintaining development densities that are generally at much lower levels than that of the rest of the city (see Part 2: Character Area Focus Character Area Policy for detailed policy for each area). In addition, investigate opportunities to provide incentives through zoning, services, taxes, etc. to preserve the estate land use densities.
- ~~☞ **LU Strategy 4.2:** Develop neighborhood-specific plans to identify issues within neighborhoods, identify design strategies, and prioritize reinvestment strategies and projects~~
- ☞ **LU Strategy ~~4.3~~ 4.2:** Maintain code enforcement efforts to ensure that all residential, commercial and industrial properties are appropriately maintained in accordance with property maintenance codes.

**LU Policy 5: Require subdivision design that fosters a sense of community and promotes pedestrian mobility, community recreation and an abundance of public open space.**

- ☞ **LU Strategy 5.1:** Ensure that roads and sidewalks designed for new suburban neighborhood developments connect with adjacent established neighborhoods to provide connectivity to parks, greenspace, community amenities and commercial services.

**LU Policy 6: Support the success and expansion of employment centers.**

- ☞ **LU Strategy 6.1:** Support flexibility in employment centers that allows the potential for a corporate ~~campus~~ environment to include a mix of office uses and discreet warehouse/distribution facilities (typically accommodated to the rear of the buildings).
- ☞ **LU Strategy 6.2:** Designate major entranceways to the city, (the interchanges along GA-400) for office use in order to preserve the corporate ~~campus~~ business environment (as described in Part 2: Character-Area Focus for individual Character Areas).
- ☞ **LU Strategy 6.3:** Limit industrial land uses to light industry only.

**LU Policy 7: Ensure context-sensitive infill and redevelopment.**

- ☞ **LU Strategy 7.1:** Compile an inventory of vacant, tax delinquent, or government entity-owned properties that may be appropriate for infill development to enhance existing neighborhoods and encourage development in locations already served with supporting infrastructure.
- ☞ **LU Strategy 7.2:** Establish an Infill Development Guide and associated regulations to address appropriate site design standards for context sensitive infill development, allowing for accommodation of infill housing with building setbacks and minimum lots sizes that are compatible with surrounding homes.

**LU Policy 8: Support mixed-use neighborhood and community centers.**

- ☞ **LU Strategy 8.1:** Allow mixed use patterns that will create activity nodes in appropriate areas, as established by the Future Development Map, that provide jobs and services within walking distance of residences, preserve open spaces, and make public transportation more effective.



- ☞ **LU Strategy 8.2:** Focus regional-scaled, suburban, and big box commercial development into development and redevelopment nodes, rather than allowing commercial development along the full length of major corridors. In addition, promote development of smaller-scaled neighborhood centers as well as revitalization and enhancement of existing small-scale commercial centers.
- ☞ **LU Strategy 8.3:** Encourage owners/developers with large land holdings to plan for multiple land uses.
- ☞ **LU Strategy 8.4:** Establish varying levels of mixed use development densities, through overlay districts or other means, such that the highest densities of office, retail and residential development will be located along the GA-400 corridor.
- ☞ **LU Strategy 8.5:** Establish a Mixed Use Zoning classification for land areas less than 25 acres
- ☞

### **LU Policy 9: Promote redevelopment of highway corridors into pedestrian-friendly, mixed use environments.**

- ☞ **LU Strategy 9.1:** Support a cohesive approach to providing retail sales and service nodes within the city, thereby avoiding strip commercial patterns along arterial routes; these nodes should be developed on a scale that is compatible with residential development and pedestrian access.
- ☞ **LU Strategy 9.2:** Define the boundaries of retail areas to avoid “retail creep” beyond designated retail areas.
- ☞ ~~**LU Strategy 9.3:** Sponsor corridor plans to identify specific needs, identify design strategies, and prioritize infrastructure and facilities investments. Specifically, a corridor plan is needed for South Main Street from Old Milton Parkway south to the Roswell city boundary in order to define a clear vision for future development and craft appropriate individualized strategies for implementation.<sup>1</sup>~~
- ☞ **LU Strategy 9.4:** Establish and maintain attractive gateway features at major entranceways into the city, including guidelines for future development.
- ☞ **LU Strategy 9.5:** Maintain the visual aesthetics of GA-400 by preserving and enhancing the tree buffer and prohibiting retail at the interchanges.

<sup>1</sup> Includes coordination with the City of Milton on the GA-9 LCI Study as well as consideration to apply for a 2012 LCI grant to fund a potential GA-9/South Main Street Corridor (potentially coordinated jointly with the City of Roswell).

 **LU Strategy 9.6:** Adopt a Main Street/GA-9 overlay zoning district that allows for a vertical mix including higher density residential, office, and commercial uses; that promotes compact, interconnected development; and that continues traditional “Main Street” development patterns.

## Transportation

### Primary Issues and Opportunities

**Traffic congestion** – The most vocal complaint that Alpharetta residents have about their city concerns its traffic congestion. Increased regional traffic and peak-period congestion are reducing the level of service of many of the city’s arterial roadways. Congestion is aggravated by limited connectivity of secondary streets that increases the traffic burden on arterial roads, especially on the city’s west side. The city’s lack of cross-town routes also contributes to congestion.

**GDOT plans for Main Street** – Plans by GDOT to reduce congestion on GA-9 as it passes through Alpharetta currently include access management controls such as landscaped median, wider sidewalks, and fewer driveway entrances to individual properties. The plans also remove existing on-street parking.

Many residents and business owners in the area have expressed concern that these plans will do more harm than good. Most agree that improvements are needed for GA-9, but many prefer options that reduce the traffic volume rather than allow for a more continuous traffic flow. One option that has been discussed is that in the future GA-9 should be shifted from Main Street to Westside Parkway through the city, thus allowing for improvements on Main Street that would create a more walkable, vibrant town center.

**Bicycle and pedestrian infrastructure** – Alpharetta provides an expansive system of sidewalks and pedestrian paths that is a community asset. However, some areas of the city continue to lack sidewalks, or are crossed by wide roads that hamper pedestrian safety. As stated in the ~~2008-2013~~ *Alpharetta Recreation and Parks Master Plan*, ~~more~~ More work is needed to connect the city’s greenway and pedestrian system to schools, parks, neighborhoods, activity centers, and other civic attractions. Notably absent is a connection between Big Creek Greenway and Downtown Alpharetta. In general, residents expressed a strong desire to expand the greenway and provide more bike and pedestrian connectivity citywide, especially crossing GA 400. Bike lanes are available in some locations, but cyclists must still share the road along most of the city’s corridors. Implementation of bicycle/pedestrian recommendations from previous studies can enhance connectivity and transportation choice.

**Public transit service** – Though limited compared with many other employment centers of equal size in the Metro Atlanta region, MARTA provides bus service to retail and employment centers in Alpharetta, connecting workers and residents to the rail system via the North Springs MARTA Station in Sandy Springs. Expanded bus service and extension of MARTA rail to the North Point activity center would provide increased mobility and opportunities for mixed-use, transit-oriented development. Additional public transit access would provide those who live and work in Alpharetta with additional transportation choice while also reducing traffic on already-congested corridors.

**Inter-parcel connectivity and access management** – Recently improved corridors in the city are well-designed for access management and inter-parcel connectivity. The city’s more mature corridors, however, have experienced increased peak-period traffic congestion, and sprawling unconnected development.

**Comprehensive multi-modal transportation plan** – ARC and North Fulton municipalities together prepared and adopted a comprehensive multi-modal transportation plan that addresses parking, traffic and transit, both at local and regional levels. Implementation of the

projects recommended by this plan will provide some relief to the city's congestion problems and increase transportation mode choice.

**Community Complete Streets** –Alpharetta considers all modes of travel to accommodate all users of all ages and abilities as it maintains and enhances its transportation system. Policies adopted in the *Alpharetta Green Community Ordinance*; the *Green City Resolution*, the *Comprehensive Plan 2025*; the *Comprehensive Transportation Plan, 2002*; the *Unified Development Code*; as well as the LCI plans including the *Downtown Development Plan*, the *Downtown Circulation Study*, and the *North Point Activity Center LCI Plan*; all support and require augmenting the City's bicycle and pedestrian infrastructure, accommodating access to existing and future transit services while striving to facilitate safe and efficient passenger vehicle and freight movement. The City's engineering department requires private developers, City consultants, and City maintenance personnel to follow the latest state and national design guidelines and standards, promoting sustainable infrastructure in a context sensitive manor. Such guidelines and standards support vehicle and freight movement while accommodating alternative modes of travel. In addition, current standards require accommodating individuals with disabilities as well as the young and elderly. Furthermore, the City is actively working with the North Fulton CID as this business organization pursues Travel Demand Management programs and privately funded shuttle transit services.

~~**Using CID to finance improvements**~~ – The NFCID North Fulton CID financing supports financing of much needed transportation infrastructure improvements within the their designated area boundaries, which in turn encourages private investment. Transportation projects needing state and federal funding become more competitive due to matching funds provided by the CID. The CID is positioned to continue to help solve transportation problems.

## Goals, Policies and Strategies

**T Goal: Provide a transportation system that continues to keep pace with growth and integrates various modes of travel in order to allow mobility options.**

### T Policy 1: Increase transportation accessibility and mobility.

- ☞ **T Strategy 1.1:** Enhance connectivity to community destinations with a street network that expands route options for people driving, biking, walking and riding public transportation.
- ☞ **T Strategy 1.2:** Support transit friendly streets, bicycle routes and walkable communities that provide linkages to activity centers within the city.
- ☞ **T Strategy 1.3:** Promote the development of compact mixed-use and transit-oriented development ~~exclusively~~ particularly in the GA-400 corridor.

### T Policy 2: Provide multi-modal transportation options.

- ☞ **T Strategy 2.1:** Develop "Complete Streets" guidelines that encourage a system that accommodates all modes of travel while still providing flexibility to allow designers to tailor the project to unique circumstances.
- ☞ **T Strategy 2.2:** Continue to facilitate the City's traffic calming program that involves physical improvements designed to decrease traffic speed and increase the walkability of roadways. Methods to be used can include raised crosswalks, narrower traffic lanes, addition of on-street parking, *roundabouts*, and landscaped medians.

- ☞ **T Strategy 2.3:** Ensure that safe, adequate and well-designed facilities are provided for cyclists, including pavement markings, signage and intersection crossings to make biking a safe and convenient transportation option and recreation activity throughout the city. Require that new developments include dedicated bicycle facilities lanes/route as well as bike- and pedestrian-friendly streetscapes.
- ☞ **T Strategy 2.4:** Encourage an interconnected public sidewalk and trail network within new developments and enhance connectivity area wide by linking new sidewalks and trails to existing sidewalks and trails in adjacent neighborhoods. In addition, the system should link residential areas to commercial, schools, employment centers, transit and parks.
- ☞ **T Strategy 2.5:** Investigate the feasibility of rail service to Alpharetta, improve park and ride lots, provide express bus service and expand local bus and shuttle services.
- ☞ **T Strategy 2.6:** While examining new development proposals, assess their ability to offer transportation alternatives and reduce the number of vehicular trips.
- ☞ **T Strategy 2.7:** ~~Explore~~ **Continue**—the development of an express bikeway on the west side of GA-400



**T Policy 3: Improve transportation safety and neighborhood livability.**

- ☞ **T Strategy 3.1:** Identify roads that need to be upgraded to City standards.
- ☞ **T Strategy 3.2:** Encourage greater levels of school bus ridership.
- ☞ **T Strategy 3.3:** Develop an interconnected system of sidewalks that extends citywide.
- ☞ **T Strategy 3.4:** Provide interparcel connectivity within commercial areas.
- ☞ **T Strategy 3.5:** Minimize cut-through traffic on local roads, and reduce speed limits, where appropriate.
- ☞ **T Strategy 3.6:** Continue development and operation of the city's Traffic Control Center.

**T Policy 4: Improve the environment and air quality.**

- ☞ **T Strategy 4.1:** Minimize transportation impacts on social, environmental, and historic resources by reducing total vehicle emissions.
- ☞ **T Strategy 4.2:** Encourage development designs to promote pedestrian activity that reduces on-site vehicular dependence.
- ☞ **T Strategy 4.3:** Encourage accommodations for alternative fuel vehicles.
- ☞ **T Strategy 4.4:** For City street improvement projects (including new streets, street widenings, complete street design, and other street improvement measures to the extent practicable), develop public-private partnerships for integrating green infrastructure to allow impact development to mitigate stormwater runoff impacts and beautify the right-of-way area.

**T Policy 5: Maintain and preserve the existing transportation system.**

- ☞ **T Strategy 5.1:** Maintain the City's transportation plan on ~~an annual~~ a regular basis.
- ☞ **T Strategy 5.2:** Promote efficient use of the existing ~~s~~ transportation system, through improved operational and maintenance strategies, including access management along major corridors.
- ☞ **T Strategy 5.3:** Encourage transportation demand management (e.g., vanpools, carpools, telecommuting, etc.) in the private and public sector, and greater development of HOV lanes on major corridors.

**T Policy 6: Develop a network of interconnected streets to provide more access routes and less dependence on the arterial and major collector street system.**

- ☞ **T Strategy 6.1:** Support development of an interconnected public street network within new developments that links new streets and neighborhoods to existing public streets and adjacent subdivisions, allowing for more than one way in and one way out as well as providing for multiple route options within the development.

**T Policy 7: Maintain active involvement in state and regional transportation planning activities.**

- ☞ **T Strategy 7.1:** Coordinate with North Fulton cities, North Fulton CID and ARC to implement the North Fulton Comprehensive Transportation Plan.

## Housing

### Primary Issues and Opportunities

**Increased number of higher density residential** – Alpharetta’s housing stock throughout its history was primarily comprised of single-family, low-to-medium density suburban-scale development. In recent years, however demand in the city and throughout the Metro Atlanta area has grown rapidly for walkable, mixed-use centers and a wider range of housing types. Some residents see the increase of apartments and condos as a threat to the city’s quality of life. Others see it as necessary to provide opportunities for those who work in the city to live in the city. The lack of consensus for this neighborhood concept highlights the need for the city’s plans to be even more specific about the appropriate locations where this type of development is allowed and to establish a recommended balance of “for sale” to “for rent” housing. ~~Equally important is that a measurable balance is retained among housing options.~~

**Infill housing** – Infill housing opportunities abound near Downtown Alpharetta. Infill housing development can contribute to an affordable housing stock as well as help to stabilize and enhance established neighborhoods. It allows the reuse of underutilized and neglected properties in areas with existing infrastructure such as roads, water and sewer. It can also improve neighborhood housing options and create additional opportunities to enhance the neighborhood’s visual character and function.

**Senior Housing** ~~-Increasing need for retirement and elderly housing~~ – Approximately 21.4% of the city’s residents are at or near retirement age. This age group experienced considerable growth in the city from 2000 to 2008 at a time when there were few noticeable changes in development patterns that anticipate retired/elderly needs. At this time, only four assisted living centers operate within the city and there are few affordable senior housing opportunities. The City will continue to support active senior housing located near walkable, mixed use areas.

**Aging in place** – As the “Baby Boom” population ages, there is a need to find ways to encourage seniors to continue to live in Alpharetta. Retention of this demographic can help the social, cultural and economic well-being of the community.

**Variety of Housing** – Encourage a variety of housing types and sizes.

## Goals, Policies and Strategies

**H Goal:** Capture the major market share of executive housing while providing opportunities for first-time home buyers and limited number of quality rental options

**H Policy 1:** Promote and encourage residential densities and designs that ensure varied living areas and housing types.

- ☞ **H Strategy 1.1:** Encourage development, through a public/private venture, for the incorporation of housing in Downtown Alpharetta.
- ☞ **H Strategy 1.2:** Encourage higher residential densities and appropriate mix of uses close to Downtown Alpharetta and in the GA-400 corridor.
- ☞ **H Strategy 1.3:** Review residential plans and master plans (existing and proposed) to determine their response to providing a variety of housing choices as to size and costs.
- ☞ **H Strategy 1.4:** Encourage large land holdings to plan for multiple land uses.
- ☞ **H Strategy 1.5:** Promote subdivisions that foster a sense of community and promote pedestrian mobility, the natural environment, community recreation and public open space.

**H Policy 2:** Maintain a balance between residential buildings designed owner occupied “for sale” and residential buildings designed rental occupied “for rent” in Alpharetta such that at least 85% 68% of the housing stock is owner occupied “for sale.” (Per Census Data)

**H Strategy 2.1:** ~~Continue to maintain a database~~ Use Census data to track the number of “for sale” and “for rent” units located in Alpharetta.

- ☞ ~~H Strategy 2.2:~~ Update and expand the computerized system for maintaining land development records, building permits, and engineering plans. ~~Maintain~~ the computerized system for land development records, building permits and engineering plans.
- ☞ ~~H Strategy 2.3:~~ Update and expand the City's GIS capabilities and systems.

**H Policy 3:** Preserve the character of distinct residential areas.

- ☞ **H Strategy 3.1:** Preserve Canton Street between Church Street and Vaughan Drive as residential and designate it as the ‘Garden District’ of Alpharetta.
- ☞ **H Strategy 3.2:** Protect all neighborhood character areas from urban development and incompatible land uses.

**H Policy 4:** Consider the Balance residential development on the east and west sides of the city.

- ☞ ~~H Strategy 4.1:~~ Encourage initiatives that target capital investment in parks, roads and public buildings, and encourage private investment in business and residential development on the west side of the city in order to balance development on the east and west sides.

## **H Policy 5: Design quality and long-term value into residential development to maintain appearance and property values.**

- ☞ **H Strategy 5.1:** Ensure that at the very beginning of the design process, consideration is given to the natural environment (i.e. topography, tree preservation, creek flows), and accommodations and made for amenities (i.e. sidewalks, lighting, open spaces), in order to support a high quality residential product.

## **H Policy 6: Assure that people who work in Alpharetta have the opportunity to live in Alpharetta by maintaining a housing-to-jobs balance.**

- ☞ **H Strategy 6.1:** Preserve existing neighborhoods as a source of affordable housing.
- ☞ **H Strategy 6.2:** Assess the need of providing additional affordable housing.

## **H Policy 7: Promote opportunities for “aging in place”.**

- ☞ **H Strategy 7.1:** Encourage development of housing opportunities for seniors that accommodates the needs of the aging population.
- ☞ **H Strategy 7.2:** Permit development of accessory dwelling units or elderly cottage housing (i.e. granny flats) by-right in all residential areas.
- ☞ **H Strategy 7.3:** Encourage the location of senior-oriented and age-restricted housing developments near shopping and health-related services as well as centrally-located areas that provide goods and services such as downtown.
- ☞ **H Strategy 7.4:** Improve access to transit and sidewalks as transportation alternatives.

## **Natural, Historic and Cultural Resources**

### **Primary Issues and Opportunities**

**Floodplain** – With less undeveloped land remaining for new construction within the city limits, there is potential for increased development pressure within flood prone areas and within areas that could impact flooding on surrounding properties.

**Water Quality in streams** – Increased development in and around riparian buffers along creeks and streams degrades water quality in the streams.

**Loss of trees and greenbelts to development** – With less undeveloped land remaining for new construction within the city limits, there is potential for increased development pressure on remaining vacant properties, which in many cases feature old growth trees and riparian buffers along creeks and streams.

**Green space for passive recreation** – A growing population means the city will need to preserve more greenspace for both passive recreation and environmental sustainability.

**Threat of remaining farms/estates converting to suburban residential** – Suburban residential development has surrounded the remaining large estates and horse farms located on the city’s west side. These properties have defined the character of this area for much of the community’s history. Alpharetta residents continue to value history and character, and



expressed concern that suburban-scale residential infill could eventually replace the farms/estates.

**Threat of losing “small town charm”** – Alpharetta’s rapid growth during the last two decades has recast the city from a bedroom suburb to an economic hub with highly-valued executive residential housing. As change continues, ~~many residents have expressed concern that the city could further lose the small town charm for which Alpharetta was widely identified~~ The City will continue to focus on maintaining the architectural style and character in selected locations such as; Downtown, Crabapple and single family residential areas.

**Regional air quality** – Alpharetta is within the Atlanta region’s air quality non-attainment zone for ozone and particulate matter. The City must continue to work with regional neighbors to improve air quality and public health.

**Tree city** – Alpharetta’s arborist and Natural Resource Commission work together to maintain the city’s urban forest, as required by the Tree Preservation Ordinance. The Arbor Day Foundation has designated Alpharetta as a “Tree City USA.” Protecting the city’s tree canopy touches the lives of people within the community who benefit daily from the cleaner air, shadier streets, and natural beauty provided by healthy, well-managed urban forests. In addition, it helps present the kind of image that most citizens want to have for the place they live or conduct business.

## Goals, Policies and Strategies

### NHCR Goal: Protect and nurture natural, cultural and historic resources.

**NHCR Policy 1: Protect the natural, historic and scenic qualities of the city, including water resources.**

- ☞ **NHCR Strategy 1.1:** Encourage preservation and enhancement of historic structures and street tree canopies, especially in the downtown area.
- ☞ **NHCR Strategy 1.2:** Protect the natural environment and areas that contribute to the unique character of the city by ensuring a balance between the natural and the built environment, continued use of buffers and other techniques.
- ☞ **NHCR Strategy 1.3:** Explore regional-level partnerships to protect and enhance the natural environment, without being tied to political boundaries.
- ☞ **NHCR Strategy 1.4:** Enlist non-profit land trusts to help preserve open space through voluntary land conservation agreements.
- ☞ **NHCR Strategy 1.5:** Maintain the scenic tree-lined view along GA-400 through corridor setbacks, clearing and grading setbacks and signage and lighting height limitations.
- ☞ **NHCR Strategy 1.6:** Continue to enforce standards and enact ordinances for tree protection, signage, landscaping, streetscape design, sidewalks, bicycle paths, greenways, open space preservation and water quality protection requirements.
- ☞ **NHCR Strategy 1.7:** Continue to study, update, and enforce best available data for floodplains and future floodplains.
- ☞ **NHCR Strategy 1.8:** Continue to evaluate water quality in City streams. Develop projects and regulations that will improve stream water quality. Continue to regulate new development with required discharge water quality measures. Encourage the use of low impact design and reuse water.

- ☞ **NHCR Strategy 1.9: Continue to evaluate ways to encourage Public Arts Programming and Arts Facilities.**
- ☞ **NHCR Strategy 1.10 : Continue to work with Historic Preservation Commission (established in 2016) to preserve historic properties in the City of Alpharetta.**

### **NHCR Policy 2: Promote environmental awareness through education.**

- ☞ **NHCR Strategy 2.1:** Promote environmental awareness among the general public and the development community through educational programs.
- ☞ **NHCR Strategy 2.2:** Continue to utilize environmental education programs for both the general public and development through the City's stormwater group in the Engineering/Public Works Department.
- ☞ **NHCR Strategy 2.3:** Continue to emphasize education and current programs to reduce the solid waste stream even further.
- ☞

NHCR Policy 3: Permanently protect existing greenspace and purchase or protect additional greenspace to meet a 20% open space objective.

Develop a pocket park plan and link existing greenspaces with linear multiuse paths in order to maximize greenspace.

Actively pursue methods to expand, enhance, and create more multiuse trail activity,

- ☞ ~~**NHCR Strategy 3.1:** Study applicability of incentives such as the transfer of development rights or tax abatements to encourage preservation of greenspace.~~

### **NHCR Policy 4: Continue to lead by example by incorporating green, environmentally-friendly technology into the City's day-to-day operations.**

- ☞ **NHCR Strategy 4.1:** Utilize sustainable green design for new public buildings (and facilities) to create resource-efficient facilities that reduce cost of operation and maintenance, and address issues such as historic preservation, access to public transit and other community infrastructure systems.
- ☞ **NHCR Strategy 4.2:** Implement technologies , incentives and code requirements that lessen dependence on fossil fuels and reduce waste by replacing low-mileage vehicles with more fuel-efficient models (e.g. hybrids, electric, natural gas, etc.), use of solar panels, reuse of waste materials and resources etc.

### **NHCR Policy 5: Encourage green building design, technology and sustainable site design.**

- ☞ **NHCR Strategy 5.1:** Promote low-impact development through stormwater management, wastewater management, heat island mitigation and light pollution mitigation requirements.
- ☞ **NHCR Strategy 5.2:** Continue to offer incentives such as expedited plan review, inspections, etc. as incentives to encourage the use of "green" materials, systems, and practices.
- ☞ **NHCR Strategy 5.3:** Develop a Sustainable Site Design Guide to describe sustainable site design best practices.
- ☞ **NHCR Strategy 5.4:** Continue to enforce water conservation measures in all new development in the City.

## Community Services and Facilities

### Primary Issues and Opportunities

**Independence High School in Downtown Alpharetta** – The old Milton High School (MHS), now Independence High School (IHS), occupies a large parcel of property in Downtown Alpharetta. When MHS moved to its new campus in Milton, Fulton County Schools opened IHS as its “alternative” high school. The property is in a strategic location relative to plans for downtown revitalization. While it currently does little to attract customers to existing establishments, there is potential for a new use such as a technical college campus or another educational use to provide a catalyst for the continued redevelopment and remaking of Downtown Alpharetta.

**Outdated City Hall** – City Hall has limited space for offices and services and has not expanded along with the city’s soaring population growth and service needs. There is opportunity for space needs to be met as part of a larger-scale mixed-use development project that would both provide room for city services and offer opportunities for private sector retail commercial space.

**Library services** – Alpharetta has expressed interest in expanding the existing Atlanta-Fulton County library branch and would like to incorporate a regional library into a downtown, civic-centered development project. Fulton County has incorporated a regional library into the City Center Project.

**Expanded recycling efforts desired** – Residents have expressed a desire to place higher priority on recycling in Alpharetta. An example is the desire to provide a service similar to that provided by the recycling center operated by the City of Roswell.

**Cultural arts facility desired** – As noted under previous vision themes, cultural arts offerings in Alpharetta do not match the expectations of residents, to the point that many leave the city for offerings in Roswell, Atlanta and other areas. Residents expressed a desire to support more art galleries, theater, ballet performances, music, and other cultural offerings in Alpharetta.

**Regional water supply** – Water availability remains one of the Atlanta region’s most important issues. Fulton County provides the City with water service. Alpharetta must continue to work with Fulton County and regional partners to ensure long-term access to a sufficient water supply for the existing population and new growth.

**Maintaining quality city services** – Surveys have revealed that residents are generally pleased with their local government’s level of service. In the face of rapid residential and economic growth, the City has met the challenge of providing quality services to a growing population and expanded geography. Continued population growth, demographic shifts toward an older population and future development will continue to challenge the City to provide quality services to residents and businesses.

**Greenspace, parks and trails** – The need for parks expansion and greenspace preservation will increase as growth continues. The **2008-2013 Alpharetta Recreation and Parks Master Plan** addresses these needs.

## Goals, Policies and Strategies

**CSF Goal: Provide high quality, sustainable public facilities and services for the citizens and businesses within the city**

**CSF Policy 1: Encourage infrastructure development that keeps pace with growth and develops concurrently with the city's population, including water and sewer service, public safety, parks and recreation, and general government services.**

- ☞ **CSF Strategy 1.1:** Ensure that infrastructure and public services are adequately positioned to provide coverage to areas where higher intensity developments planned.
- ☞ **CSF Strategy 1.2:** Continue application of the Cost of Government Services Land Use Model to forecast fiscal impacts of land use decisions within the city.
- ☞ **CSF Strategy 1.3:** Maintain the capital improvements plan and program that is tied to the Comprehensive Plan to ensure that infrastructure keeps pace with new development.
- ☞ **CSF Strategy 1.4:** Revise the Capital Improvements Plan annually as part of the budget process.
- ☞ **CSF Strategy 1.5:** Coordinate development activities with Fulton County to ensure that water and wastewater treatment capacities are sufficient to meet future demand and establish agreements with Fulton County concerning the volume of water the City can acquire and the reserve capacities for sewer effluent.

**CSF Policy 2: Meet the health needs of residents through a combination of private and public sources.**

- ☞ **CSF Strategy 2.1:** Continue to work with the Fulton County Health Department to develop and expand programming to meet the needs of Alpharetta residents.

**CSF Policy 3: Enhance the quality of life for residents through the provision of greenspace, parks and recreational facilities, and cultural opportunities that are convenient to all city residents.**

- ☞ **CSF Strategy 3.1:** Create a public art program to promote public art that will foster community pride and improve the visual attractiveness of public spaces.
- ☞ **CSF Strategy 3.2:** Continue expansion of the City's Greenway Program including the northernmost segment extending to the city limits.
- ☞ **CSF Strategy 3.3:** Construct a greenway trail to enhance pedestrian connectivity between the Big Creek Greenway, Wills Park and the downtown core.
- ☞ **CSF Strategy 3.4:** Continue development of the ~~Encore~~ Center for the Arts ~~to include a 2,000 seat multi-use performance hall and a 500-seat black-box theater.~~
- ☞ **CSF Strategy 3.5:** Expand the Senior Activity Center and explore the need for a satellite facility.
- ☞ **CSF Strategy 3.6:** Maintain a regionally recognized equestrian center.
- ☞ **CSF Strategy 3.7:** Encourage developers to build recreational opportunities in conjunction with new development, and encourage permanent protection of open space for future generations to enjoy.



### CSF Policy 4: Support an educational system that achieves a higher standard of learning and meets current and future population needs.

- ☞ **CSF Strategy 4.1:** Communicate with the Fulton County Board of Education concerning future growth areas of the city and the school board's plans for provision of public schools to meet future capacities.
- ☞ **CSF Strategy 4.2:** Continue to promote local opportunities for education and related human resource development and employee training.

### CSF Policy 5: Support the expansion of library facilities within Alpharetta to meet the growing population needs.

- ☞ **CSF Strategy 5.1:** Investigate the feasibility of developing a museum focused on local heritage and culture.
- ☞ **CSF Strategy 5.2:** Encourage the Atlanta-Fulton County Library Board to develop a library facility that will meet Alpharetta's needs through the year 2030 and beyond.

## Intergovernmental Coordination

### Primary Issues and Opportunities

**Milton County** – Efforts to create Milton County have thus far failed to gain support from the Georgia General Assembly, however different results may come from future legislative sessions. The City must continue to weigh the potential opportunities and challenges that the establishment of Milton County might create for Alpharetta in order to prepare for the future.

**Cooperation with neighbors and regional partners** – Alpharetta officials will maintain active involvement in ongoing coordinated transportation planning activities with ARC and GRTA. Transportation issues affect everyone and are the foundation for many home purchases, employment selections and economic development decisions. The *North Fulton Comprehensive Transportation Plan* provided a tremendous opportunity for Alpharetta to collaborate with other North Fulton County communities and Community Improvement Districts (CIDs) to address regional transportation planning issues. ~~The City will continue to pursue funding opportunities to implement these plans.~~ The City of Alpharetta will continue these relationships to refine plans addressing regional challenges. In addition, the City of Alpharetta is actively pursuing funding options including State, Federal, and local sources. The current effort to enact a Fulton County Transportation Sales Tax (TSPLOST) is another collaborative effort addressing regional transportation challenges.

**Regional Transit** – Regional transit planning has been on the State agenda for many years. Current transit options, however, continue to be insufficient for most citizens and employers. MARTA's service area limitations and GRTA's Atlanta focus continue to miss the majority of the area's travel demand. The City continues to support efforts to develop a regional transit system which includes Cobb, Cherokee, Forsyth, and Gwinnett counties in addition to the existing Fulton and DeKalb system.

Also, working with North Fulton CID, in coordination with Roswell, to develop and now implement the *Blueprint North Fulton* was (and remains) an example of Alpharetta working in a proactive manner with its neighbors.

## Goals, Policies and Strategies

**IC Goal: Coordination with adjacent local governments as well as regional, state and federal agencies**

**IC Policy 1:** Support coordination efforts with the county and the adjacent municipalities of Forsyth County, City of Milton, City of John's Creek and City of Roswell.

**IC Policy 2:** Promote partnerships between the City and county Board of Education.

### IC Policy 3: Coordinate efforts with regional, state and federal agencies.

- ☞ **IC Strategy 1.1:** Continue to be actively involved in ongoing transportation planning activities with **ARC Atlanta Regional Commission** and the North Fulton CID.
- ☞ **IC Strategy 1.2:** Continue to work with the Atlanta Regional Commission to coordinate planning and development efforts in the region.
- ☞ **IC Strategy 1.3:** Work with state and federal agencies to identify funding opportunities to address community development and transportation needs.
- ☞ **IC Strategy 1.4:** Coordinate and participate with the Metropolitan North Georgia Water Planning District. Establish local goals and implementation programs consistent with the water planning goals and objectives.
- ☞ **IC Strategy 1.5:** Continue to coordinate with surrounding municipalities on watershed wide studies, projects, and improvements.

## CHARACTER AREA FOCUS

*Character Area Policy, Implementation Strategies and Future Development Map for the City of Alpharetta*

A key component of the comprehensive planning process is the creation of the Future Development Guide which is expressed by focusing on specific areas of the city. The guide uses Character Areas and future land use categories to describe in detail the vision for growth and development for the next 20 years. This vision, which was developed with a public planning process, is expressed by unique Character Areas.

The Future Development Guide presents the introduction to Character Area-based planning, policies and strategies associated with Character Areas, and the associated map within the four sections described below:

- Character Area-Based Planning Overview
- Character Area Policy and Implementation Strategy
- Future Development Map
- Quality Community Objectives

### CHARACTER AREA BASED PLANNING OVERVIEW

Character Area based planning focuses on the way an area is used, how it looks and how it functions. A community is defined by more than the activity that happens on an individual property or what happens within public spaces. In the physical sense, a community is defined by the sum of its parts, both public and private, and how all of the parts function together. Character Areas are used to describe and capture this notion.

Tailored strategies are applied to each area, with the goal of enhancing the existing character/function or promoting a desired new character for the future. Character Areas define areas that presently have unique or special characteristics that need to be preserved, have potential to evolve into unique areas or that require special attention because of unique development issues. Additionally, Character Areas describe intent for future development.

The Character Areas described in this plan are grouped based on four essential development patterns, or Community Elements, that when combined define a complete community. They provide a basic framework to describe how certain areas should function and develop. The Character Area names include a unique descriptor as well as a Community Element name to link the character area to a particular type of development pattern.



## Community Elements

The Community Elements used in the Character Area Policy section of this chapter describe general development patterns that have unique characteristics. These elements are represented by the following:

- Open Space
- Neighborhoods
- Centers
- Corridors

Below is a summary diagram as well as a summary table of the general characteristics of each Community Element.



### Summary of Community Elements

| Community Element | Diagram                                                                             | Summary                                                                                                                                                                                                                                                                                                                              |
|-------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Open Space        |   | <ul style="list-style-type: none"> <li>Limited or no development</li> <li>Broadly includes natural areas, parks, recreation areas, etc.</li> </ul>                                                                                                                                                                                   |
| Neighborhood      |  | <ul style="list-style-type: none"> <li>Primary area of residence</li> <li>Provide diversity of housing</li> <li>Usually features housing located near corridors, activity centers and open spaces</li> </ul>                                                                                                                         |
| Center            |  | <ul style="list-style-type: none"> <li>General gathering places within neighborhoods or at the edges of neighborhoods</li> <li>Provide access to wide range of retail and commercial services, civic functions, etc.</li> <li>Typically represent highest level of activity and intensity of development within community</li> </ul> |
| Corridor          |  | <ul style="list-style-type: none"> <li>Primary link between neighborhoods, activity centers and other communities</li> <li>Primarily includes transportation corridors connecting different neighborhoods and centers</li> <li>Function either as throughways or destinations, depending on land uses</li> </ul>                     |

## ***Relationship of Future Development Map to Zoning***

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City zoning consists of both a zoning map and a written ordinance that divides the city into zoning districts, including various residential, commercial, mixed-use and industrial districts. The zoning regulations describe what types of land uses and specific activities are permitted in each district, and also regulate how buildings, signs, parking and other construction may be placed on a lot. The zoning regulations also provide procedures for rezoning and other applications.

The zoning map and zoning regulations provide property owners in Alpharetta with certain rights to development, while the *Community Agenda's* Future Development Map serves as a guide to the future development of property. The Future Development Map and Character Area Policy should be used as a guide for future rezoning decisions.

## ***How to Use the Future Development Map***

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The future development guide serves many functions and should be used to make decisions about public projects and private development. For public projects, the future development guide should be used to assess the context for a project and the desired character where a project will be located. Public projects should be designed to support the desired character for public space within the character area(s), serve adjacent private properties in an appropriate manner and support the larger vision and goals for the city.

For private projects, the future development guide should be used to identify the type and location of new development as well as make decisions about re-zoning applications. If a proposed project requires a rezoning to create the project, the character area policy and the future development map should be used to identify what other zoning categories are appropriate for the property.

Decisions about rezoning applications should be made using the character area policy and the future development map, which applies future land use classifications to properties. Each future land use classification includes a list of appropriate zoning districts that apply to that particular future land use classification.

City officials and private developers proposing public infrastructure/building projects and private sector development requiring an application for rezoning should follow the Future Development Guide decision-making process described below:

- Identify which character area(s) the proposed project is located in.
- Read the character area description to understand the desired context and character for the project.
  - For *public projects*, such as a park or transportation project, use the character area description to determine how to plan and design the project. Be sure that the project fits within the context of the character area while also meeting the vision and goals for the city as a whole.
  - For *private development*, read the character area description to understand the context and vision for the area where the project is located. Next identify the future land use classification for the project property using the future development map.
- For rezoning applications, make a decision for or against the rezoning based on the information within the character area policy and the future land use designation for the property.



## CHARACTER AREA POLICY

The Future Development Guide Character Area Policy is presented in narrative and graphic form in this section, and is physically depicted in the Future Development Map. The policy represents and describes a unique strategy and development pattern that links intent with design strategies to help achieve the community vision.

The presentation of the Character Area Policy takes place in text sub-sections organized by Community Elements. Each sub-section begins with a general description of the Community Element and lists the Character Areas categorized under each element. Narratives for each Character Area follow the element description. Each Character Area Policy presented in the narrative incorporates the following components:

- Intent describes the policy intent of each Character Area, specifically to *preserve, maintain, enhance* or *create* a desired character.
- General Characteristics provides a summary of the desired development pattern in terms of land uses, site design, green space, transportation system and future development priorities.
- Application provides a general description of the location of the character area within Alpharetta, the general boundaries of the character area, the zoning nature of the area and the level/type of change envisioned for the area.
- Design Principles describes the form, function and character of physical features of development within the Character Area. This includes site design, density/intensity, green space (including appropriate park types described in the *Recreation and Parks Master Plan*), transportation, future land use and compatible zoning districts.
- Future Land Use Categories with Compatible Zoning Districts lists the future land uses within the character area and the zoning districts that apply to each future land use category (see Future Land Use category definitions on page 31).
- Supporting Plans/Studies list previously adopted planning initiatives that provide more detailed planning information about an area within the character area or that identify projects that will influence the character area.
- Unique Issues and Opportunities lists the priority issues and opportunities that apply specifically to the character area. They were identified and prioritized during the *Community Assessment* and public participation process.
- Visual Character Description provides illustrative descriptions of the desired development character specifically for development patterns, transportation and green space.
- Character Area Map provides a character area close-up of the Future Development Map.



## FUTURE LAND USE CLASSIFICATION DESCRIPTIONS

The Future Land Use Classification descriptions below include a brief summary of the type, scale and intensity of development associated with the classification. Compatible zoning districts for each classification are presented within the description of each character area on the preceding pages.

Residential Estate — Personal Agricultural uses, such as farms and gardens, as well as single-family detached houses on lots that are 3 acres and greater in size.

Very Low Density Residential — “For sale” detached houses on lots of 1 acre and 22,000 sq. ft. with a max. development density of 1 to 2 units/acre.

Low Density Residential — “For sale” detached house on lots from 15,000 to 12,000 sq. ft. with a max. development density of 2 to 3

units/acre.

Medium Density Residential — “For sale” detached house with min. lot size of 10,000 sq. ft. as well as “for sale” attached houses with a max. density of 4 units/acre.

High Density Residential — “For sale” attached houses with a max. density of 10 units/acre as well as “for rent” apartments with a max. density of 10 units/acre.

Downtown Density — Residential attached and detached in the downtown master plan area with densities in compliance with the Downtown Master Plan.

Professional/Business Office — Office developments with businesses such as professional services, financial institutions and medical services.

Corporate ~~Campus~~ Office — Corporate ~~campus~~ Office and businesses park

development that primarily includes office buildings. Commercial uses are acceptable but they should be secondary to office uses and be oriented to serve the businesses in the immediate area.

Commercial — Businesses that provide goods and services such as shopping centers, grocery stores, retail stores, restaurants, entertainment, lodging and other general services to meet the daily needs of the community.

Central Business District — Mixed use development typical of a traditional downtown including offices, shops, residences and civic uses.

Mixed Use — Office, commercial and residential uses mixed vertically within a building and/or horizontally within a development.

Business/Manufacturing/Warehousing/Light Industrial — Businesses with a focus on research and development, low-impact distribution and warehousing as well as low impact manufacturing.

## Open Space

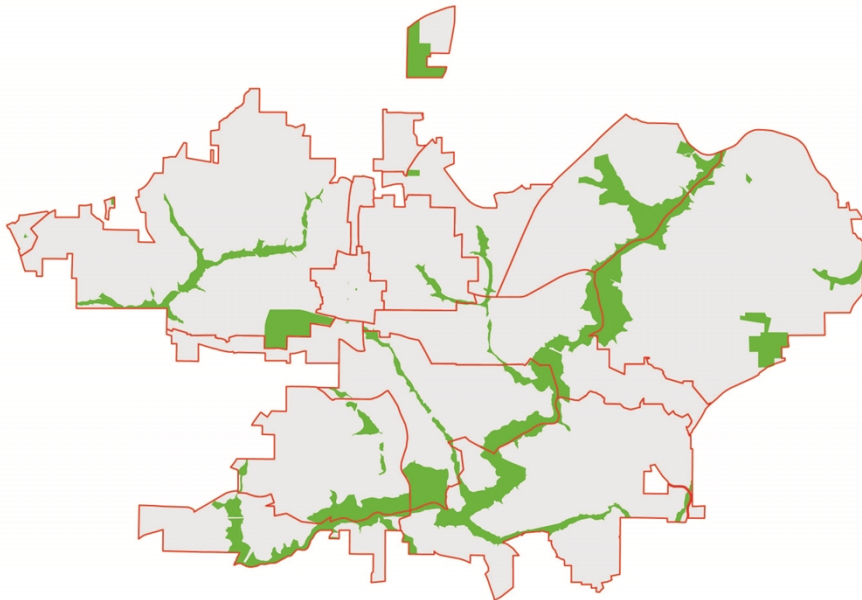
Open space is the least developed Community Element, but it is also an important component of a community's quality of life. Open space ranges from natural areas, such as nature preserves, as well as formal parks, such as neighborhood greens or recreation facilities.

Natural areas are important to preserve because they provide important environmental services as well as an opportunity for the community to connect with and enjoy nature. Emphasis should be placed on connecting natural features to support a healthy natural environment. When natural environments are interrupted or segregated by the built environment, their functional health is reduced. These special areas can be both public and private. Public natural areas can be in the form of parks or government owned land, such as Big Creek Greenway. Privately owned natural areas can be in the form of conservation easements or undesirable areas for development because of sensitive natural features, such as private property within the floodplain.

Formal open spaces provide opportunities for active recreation as well as places for a community to gather for leisure activities, special events and civic functions. They also help create an active, healthy community for all ages by providing opportunities to socialize and play. These open spaces range in size, context and function. Within neighborhoods, formal parks can be small passive parks, parks pocket, or larger neighborhood or community recreation areas. Within activity centers or along corridors, open space should serve as a focal point and compliment the adjacent higher intensity uses. Examples include plazas, courtyards and squares.

For existing parks, emphasis should be on maintenance of facilities, if any, as well as enhancements. Enhancements should include expansion of recreation facilities based on the needs of the community as well as accessibility to and from the park for pedestrians, bike riders and vehicles.

Because open spaces are located throughout Alpharetta, and in many cases cross character area boundaries, there are no open space character areas. Instead, open space policies are set within each character area using text descriptions and future land uses. Below is a graphic showing the general location of open space in Alpharetta.



## Neighborhood Character Areas

Neighborhood Character Areas are the primary areas of residence for the community and they can range in development pattern, size, price point and style. In general terms, neighborhoods provide a diversity of housing to meet the needs of all residents in the community and the needs of residents at every point in the life cycle.

Neighborhood Character Areas range in character and development form. Factors influencing the character of a neighborhood include development intensity, the transportation network, green space, the balance of natural and built features, and proximity to activity centers and corridors.

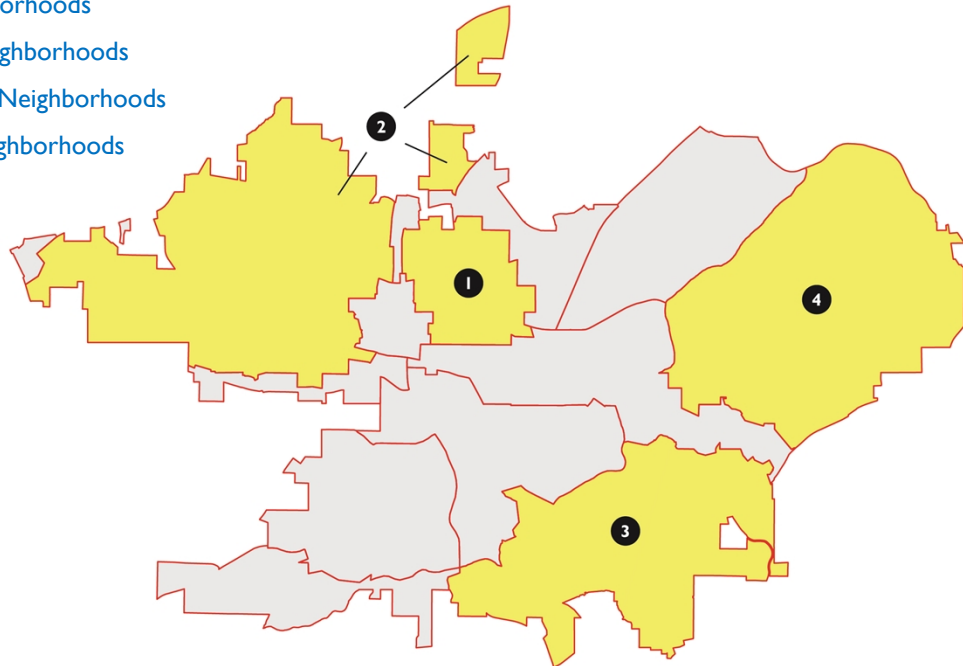
Residential land uses predominate in each of the Neighborhood Character Areas. Other major land uses include civic uses, such as places of worship, or green space, such as public parks. Commercial land uses that meet the immediate needs of the surrounding households can be appropriate, but these uses typically locate at the edge of a Neighborhood Character Area or within Activity Centers and Corridors character areas.

The intensity of residential development ranges throughout the community. Single-family detached homes generally define the character of Alpharetta neighborhoods with higher intensity residential uses located either at the edge or within activity centers and along corridors. Higher intensity residential uses, such as townhomes or multi-story apartments can also provide a transition from higher intensity non-residential development and established single-family.

Regardless of the type, scale and intensity of development, Neighborhood Character Areas generally should focus on maintenance of established communities, providing for appropriately-placed (per the Future Development Map) housing diversity and enhancing connectivity. Housing diversity refers to providing a range of housing options to meet the needs of the entire community.

The Neighborhood Character Areas in Alpharetta include the following:

1. Central Neighborhoods
2. Northwest Neighborhoods
3. Kimball Bridge Neighborhoods
4. Windward Neighborhoods



## Central Neighborhoods

**Intent:** MAINTAIN and ENHANCE established neighborhoods, as well as connectivity to corridors and activity centers with vehicular, pedestrian and bicycle improvements. CREATE opportunities for new, more intense residential development at the edge of the character area that provide a transition from a mix of uses in activity centers and corridors to single-family residential neighborhood uses.

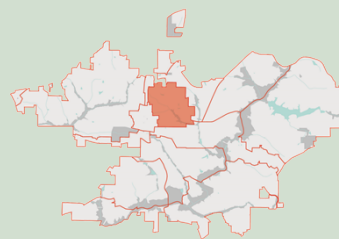
**General Description:** Central Neighborhoods Character Area is characterized by a mix of residential uses including single-family, detached residential subdivisions, townhomes and apartments. Single-use activity on individual lots defines the general development pattern. Street networks have curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood parks in neighborhoods can enhance the quality of life. Streetscape elements such as street trees and other plantings may also enhance the character of streets.

Connectivity is moderate for vehicles, pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and housing diversity. It should also focus on creating a pedestrian-friendly environment by adding sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link residential areas to the broader community and major destinations such as schools, parks, commercial clusters, adjacent activity centers, corridors, etc.

**Application:** Central Neighborhoods is generally located in central Alpharetta and is bound by the Downtown Activity Center and the North Main, Windward and Old Milton Corridors. The area is primarily zoned residential and is envisioned to remain residential.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys or side streets.
- Moderate to shallow setbacks are generally 40 to 20 feet in depth
- Low to moderate lot coverage with small to medium building footprint in relation to lot size
- Reduced setbacks (min. 10 feet) and increased lot coverage in areas closer to Downtown

### Density/Intensity

- Low to high density/intensity
- 1 to 3 story buildings

### Green Space

- Informal landscaping with passive use areas
- Formal landscaping with built areas
- Neighborhood Parks

### Transportation

- Moderate pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and moderate distance between intersections
- Low to moderate access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Upper Foe Killer Creek Watershed Study
- 2015 Downtown Master Plan



### Future Land Use Categories with Compatible Zoning Districts

- Very Low Density Residential: R and R-22
- Low Density Residential: R-15, R-12 and CUP<sup>2</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>3</sup>, CUP<sup>4</sup> and DT-R
- High Density Residential: R-8A, R-10M and CUP,<sup>5</sup> CUP<sup>6</sup> and DT-R
- Commercial: C-1, C-2, PSC and CUP<sup>7</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>8</sup>

### Unique Issues and Opportunities

- Neighborhoods are transitioning from single-family subdivisions to higher density residential developments
- Remains an attractive place to live due to convenient access to main roadways
- Generally located within walking or biking distance of destinations such as Downtown or Wills Park
- Limited bike and pedestrian connectivity

### Visual Character Description



<sup>2</sup> With single-family detached residential designation

<sup>3</sup> With single-family detached residential designation and single-family attached residential designation

<sup>4</sup> With single-family detached residential designation and single-family attached residential designation

<sup>5</sup> With single-family attached residential designation and multi-family residential designation

<sup>6</sup> With single-family attached residential designation and multi-family residential designation

<sup>7</sup> With commercial designation

<sup>8</sup> With open space designation



## Northwest Neighborhoods

**Intent: MAINTAIN and ENHANCE** established neighborhoods, the character of residential estate properties as well as connectivity to corridors and activity centers with vehicular, pedestrian and bicycle improvements.

**General Description:** Northwest Neighborhoods Character Area is defined largely by single-family, detached residential subdivisions with a lot sizes ranging from large residential estate to smaller-lot. Townhome and apartment clusters also are in the character area; however, the “horse-farm” and estate quality of area should be preserved.

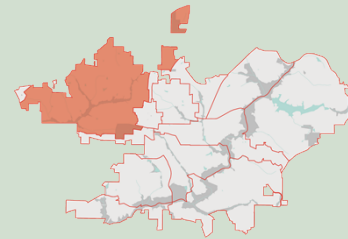
Single-use activity on individual lots defines the general development pattern. Street networks have curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks. Building structures or landscaping frame the street.

Green space is largely incorporated on individual lots, but small neighborhood and community parks in neighborhoods enhance the quality of life. Wills Park and Alpharetta Park currently serve this area of the city. Streetscape elements such as street trees and other plantings may also enhance the character of streets.

Connectivity is moderate for vehicles and low to moderate for pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections for all areas but those with residential estate character.

Future development should emphasize connectivity enhancement, maintenance of neighborhoods, maintenance of estate lot character while also creating a pedestrian-friendly environment by adding sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link residential areas to the broader community and major destinations such as schools, parks, downtown, commercial clusters, adjacent activity centers, corridors, etc.

**Application:** Northwest Neighborhoods is generally located in northwest Alpharetta and generally bound by the Downtown and Crabapple Activity Centers, the Windward, North Main and South Main Corridors as well as the cities of Milton and Roswell. The area is primarily zoned residential and is envisioned to remain residential.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways
- Moderate to shallow setbacks are generally 40 to 20 feet in depth as well as larger lots of 1.0+ acres in size with 100-foot setbacks.
- Low to moderate lot coverage with small to medium building footprint in relation to lot size

### Density/Intensity

- Low to moderate density/intensity
- 1 to 3 story buildings

### Green Space

- Informal landscaping with passive use areas
- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Low to moderate pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and moderate distance between intersections
- Low to moderate access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Upper Foe Killer Creek Watershed Study
- Etowah Habitat Conservation Plan

### Future Land Use Categories with Compatible Zoning Districts

- Residential Estate: AG, RE and R
- Very Low Density Residential: R and R-22
- Low Density Residential: R-15, R-12 and CUP<sup>9</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>10</sup>

### Unique Issues and Opportunities

- Undeveloped estate properties exist that may remain as is or change to single family developments typical of the area
- Traffic congestion along major roads such as Rucker Road impacts residential quality of life
- Limit uses or expansion of uses that generate additional roadway trips
- Limited vehicular, bike and pedestrian connectivity

### Visual Character Description



<sup>9</sup> With single-family detached residential designation

<sup>10</sup> With open space designation





## Kimball Bridge Neighborhoods

**Intent:** **MAINTAIN** existing suburban-scale neighborhoods and **ENHANCE** connectivity to corridors and activity centers with vehicular, pedestrian and bicycle improvements.

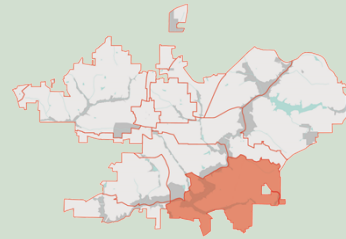
**General Description:** Kimball Bridge Neighborhoods Character Area is defined largely by single-family, detached residential subdivisions, many of which are part of planned neighborhood developments. While clusters of townhomes and apartments define the western edge of the character area, single-use activity on individual lots defines the general development pattern. Street networks have curvilinear streets and moderate distances between intersections. Buildings have moderate setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but neighborhood and community parks in neighborhoods enhance the quality of life. Streetscape elements such as street trees and other plantings may also enhance the character of streets.

Connectivity is moderate for vehicles and low to moderate for pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity enhancement, creating a pedestrian-friendly environment by linking sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link residential areas to the broader community and major destinations such as schools, Big Creek Greenway, parks, commercial clusters, adjacent activity centers, corridors, etc.

**Application:** Kimball Bridge Neighborhoods is generally located in southeast Alpharetta and generally bound by the Kimball Bridge Activity Center, Old Milton Corridor and the cities of Roswell and Johns Creek. The area is primarily zoned residential and is envisioned to remain residential.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways
- Moderate to shallow setbacks are generally 40 to 20 feet in depth
- Low to moderate lot coverage with small to medium building footprint in relation to lot size

### Density/Intensity

- Low to moderate density/intensity
- 1 to 3 story buildings

### Green Space

- Informal landscaping with passive use areas
- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Low to moderate pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and generous to moderate distance between intersections
- Low to moderate access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Big Creek Watershed Study

### Future Land Use Categories with Compatible Zoning Districts

- Low Density Residential: R-15, R-12 and CUP<sup>11</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>12</sup>
- High Density Residential: R-8A, R-10M and CUP<sup>13</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>14</sup>

### Unique Issues and Opportunities

- Near Old Milton Parkway, Kimball Bridge Road and GA-400 as well as Big Creek Greenway
- Schools, parks and recreation areas are community assets
- Limited bike and pedestrian connectivity
- Traffic challenges associated with east-west traffic volumes on Kimball Bridge Road
- Prevent retail creep up North Point Parkway

### Visual Character Description



<sup>11</sup> With single-family detached residential designation

<sup>12</sup> With single-family detached residential designation and single-family attached residential designation

<sup>13</sup> With single-family attached residential designation and multi-family residential designation

<sup>14</sup> With open space designation





## Windward Neighborhoods

**Intent:** **MAINTAIN** existing planned, suburban-scale neighborhoods and **ENHANCE** connectivity to corridors and activity centers with pedestrian and bicycle improvements.

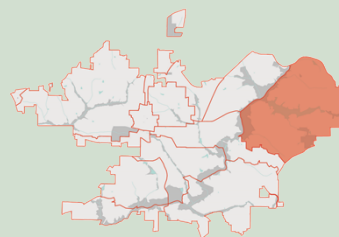
**General Description:** Most of Windward Neighborhoods was part of a large planned community characterized by suburban-scale residential neighborhoods. Single-use activity on individual lots defines the general development pattern. Street networks have curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood parks in neighborhoods enhance the quality of life. Windward Neighborhoods, however, also includes the existing Golf Club of Georgia and Lake Windward. Streetscape elements such as street trees and other plantings also enhance the character and appearance of streets.

Connectivity is moderate for vehicles and low to moderate for pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and maintenance of existing character by creating a more pedestrian-friendly environment by linking sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link residential areas to the broader community and major destinations such as schools, Big Creek Greenway, Webb Bridge Park, commercial clusters, adjacent activity centers, corridors, etc.

**Application:** Windward Neighborhoods is generally located in northeast Alpharetta, primarily zoned for suburban-scale residential, and is envisioned to remain residential.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways
- Moderate to shallow setbacks are generally 40 to 20 feet in depth
- Low to moderate lot coverage with small to medium building footprint in relation to lot size

#### Density/Intensity

- Low to moderate density/intensity
- 1 to 3 story buildings

#### Green Space

- Informal landscaping with passive use areas
- Formal landscaping with built areas
- Golf Course
- Neighborhood Parks
- Community Park — Webb Bridge Park

#### Transportation

- Low to moderate pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and generous to moderate distance between intersections
- Low to moderate access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Windward Master Plan
- Big Creek Watershed Study

### Future Land Use Categories with Compatible Zoning Districts

- Residential Estate: AG, RE and R
- Low Density Residential: R-15, R-12 and CUP<sup>15</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>16</sup>
- High Density Residential: R-8A, R-10M and CUP<sup>17</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>18</sup>
- Professional/Business Office: O-P and CUP<sup>19</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>20</sup>

### Unique Issues and Opportunities

- Primarily developed as a large planned community
- Near Windward Parkway, Old Milton Parkway and GA-400 as well as Big Creek Greenway
- Schools, parks and recreation areas are community assets
- Resist development pressure on remaining designated greenspace

### Visual Character Description



<sup>15</sup> With single-family detached residential designation

<sup>16</sup> With single-family detached residential designation and single-family attached residential designation

<sup>17</sup> With single-family attached residential designation and multi-family residential designation

<sup>18</sup> With commercial designation

<sup>19</sup> With office and light industrial designation

<sup>20</sup> With open space designation



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## Corridor Character Areas

Corridors provide linkages between neighborhoods, activity centers and to other communities. They range in character depending on the design and function of the roadway and adjacent land uses. Additionally, corridors can function as throughways or destinations, depending on the land uses.

The general development pattern is linear along a major roadway. In suburban settings, lots are typically moderate to deep with building setbacks that are adequate to accommodate landscaping. Land uses are predominantly commercial and office uses, with the highest activity uses typically clustered around major intersections. Some higher-intensity residential uses, such as multi-story apartments, can be found along suburban corridors, usually located between major intersections.

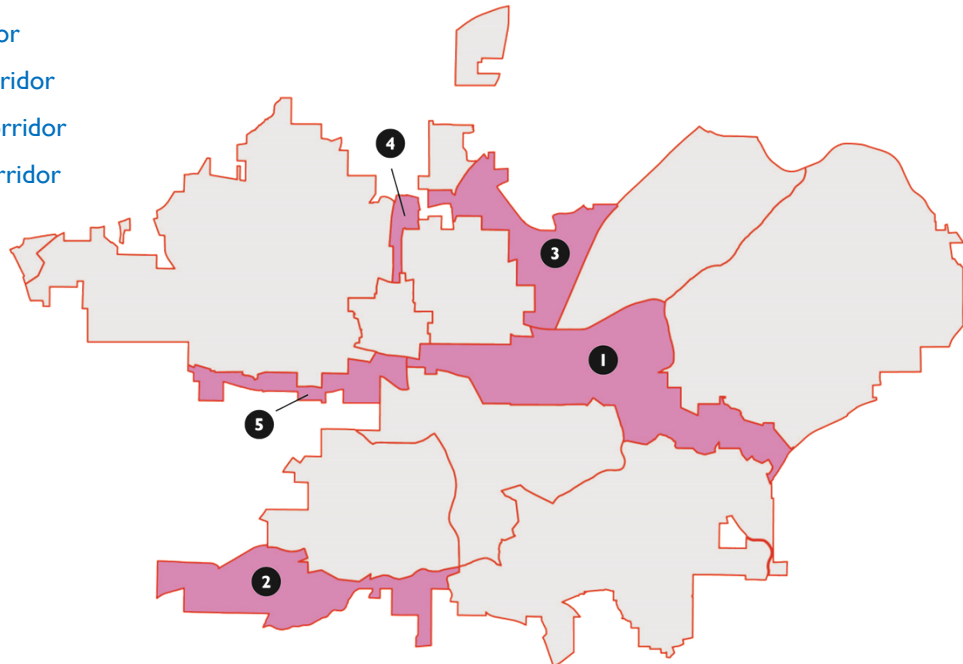
In urban settings, lots are more commonly shallow to moderate in depth. Buildings are located closer to the street with moderate to shallow setbacks. Land uses are mixed and can include residential and non-residential uses.

Corridors should be designed in context, both to the character and uses along the roadway as well as the neighborhoods and activity centers that connect to the corridor. The highest intensity uses should generally be clustered around major intersections with less intense uses, such as residential or offices, located between major intersections.

Additionally, corridor development and transportation improvements should focus on expanding transportation mode options including driving, walking, biking and public transportation. This effort also includes linking adjacent residential areas to major destinations along the corridor and creating a safe and convenient throughway to other destinations in the community.

The Corridor Character Areas in Alpharetta include the following:

1. Old Milton Corridor
2. Mansell Corridor
3. Windward Corridor
4. North Main Corridor
5. South Main Corridor



## Old Milton Corridor

**Intent:** **ENHANCE** existing commercial and office character along the corridor with streetscape and property improvements, as well as vehicular, pedestrian, bicycle and public transportation connectivity to destinations along the corridor, activity centers and neighborhoods. **CREATE** opportunities for mixed use, commercial, office and medium and high density residential developments.

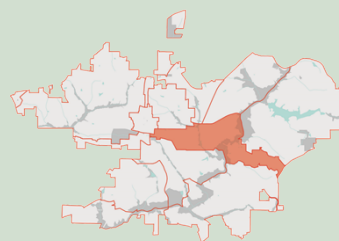
**General Description:** Old Milton Corridor Character Area is characterized by a linear mix of commercial, office professional and residential uses along Old Milton Parkway. Single-use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood parks along the corridor can enhance the quality of life. Streetscape enhancements that include street trees and other plantings may also enhance the character of streets.

Connectivity is moderate for vehicles and public transit riders and moderate to high for pedestrians and bicycle users. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and diversity of land uses, while also expanding the street network and enhancing the pedestrian environment by adding and/or linking sidewalks. Bicycle use should also be encouraged with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential areas to major destinations along the corridor or serve as a safe and convenient thoroughway to other destinations in the community.

**Application:** Old Milton Corridor Character Area stretches east to west through the middle of Alpharetta as shown on the Future Development Map. It is primarily zoned for a mix of residential, office, commercial and mixed use. West of GA-400, the corridor is envisioned to evolve into a mixed use corridor with reduced front setbacks along Old Milton Parkway. East of GA-400, the corridor is envisioned to evolve as a office/commercial corridor, although with a more compact, walkable development pattern.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways, alleys, side streets and frontage roads
- Deep to moderate setbacks are generally 40 feet or greater in depth  
shallow setbacks 10 feet or greater near Downtown
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

#### Density/Intensity

- Moderate to high density/intensity
- 1 to 10 story buildings

#### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

#### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and moderate distance between intersections
- Moderate access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Upper Foxe Killer Creek Watershed Study
- Big Creek Watershed Study
- 2015 Downtown Master Plan

■

### Future Land Use Categories with Compatible Zoning Districts

- Low Density Residential: R-15, R-12 and CUP<sup>21</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>22</sup>
- High Density Residential: R-8A, R-10M., CUP<sup>23</sup> and DT-LW
- Commercial: C-1, C-2, PSC and CUP<sup>24</sup>
- Corporate **Campus** Office: O-I and CUP<sup>25</sup>
- Professional/Business Office: O-P, CUP and DT-LW<sup>26</sup>
- Mixed Use: MU
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>27</sup>

### Unique Issues and Opportunities

- Primary east-west route— connecting to GA-400, downtown and to the east and west
- Traffic congestion along parkway
- Need to balance the corridor's role as transportation corridor with continued growth of the corridor as a major destination
- West of GA-400, development should transition to traditional Main Street
- Pedestrian/ bicycle connectivity and open space between Downtown Alpharetta and Avalon

### Visual Character Description



<sup>22</sup> With single-family detached residential designation and single-family attached residential designation

<sup>23</sup> With single-family attached residential designation and multi-family residential designation

<sup>24</sup> With commercial designation

<sup>25</sup> With office and light industrial designation

<sup>26</sup> With office and light industrial designation

<sup>27</sup> With open space designation

## Mansell Corridor

**Intent:** **ENHANCE** existing commercial and office character with streetscape and property improvements, as well as vehicular, pedestrian, bicycle and public transportation connectivity to destinations along the corridor, activity centers and neighborhoods. **CREATE** opportunities for mixed use, commercial, office and medium and high density residential developments.

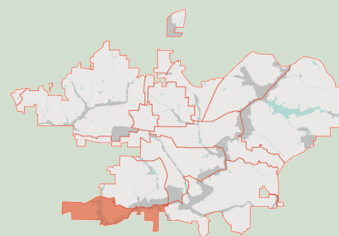
**General Description:** Mansell Corridor Character Area is characterized by a linear mix of commercial, light industrial, office professional and residential uses along Mansell Road. Single-use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood parks along the corridor can enhance the quality of life. Streetscape enhancements that include street trees and other plantings may also enhance the character of streets.

Connectivity is moderate for vehicles and public transit riders and moderate to high for pedestrians and bicycle users. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and diversity of land uses, expanding the street network, and creating a pedestrian-friendly environment by adding sidewalks and streetscape. Bicycle use should also be encouraged with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential areas to major destinations along the corridor and also serve as a safe and convenient thoroughway to other destinations in the community.

**Application:** Mansell Corridor Character Area extends east to west along the southern edge of Alpharetta, as shown on the Future Development Map. The area is zoned a mix of residential, office and commercial. West of GA-400, the corridor is envisioned to evolve into a mixed use corridor. East of GA-400, the corridor is envisioned to evolve as a office/commercial corridor, although with a more compact, walkable development pattern.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways, alleys and side streets
- Deep to moderate setbacks are generally 40 feet or greater in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

#### Density/Intensity

- Moderate to high density/intensity
- 1 to 3 story buildings

#### Green Space

- Formal landscaping with built areas
- Big Creek buffer areas

#### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and moderate distance between intersections
- Moderate to high access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- North Point Activity Center LCI Study
- Big Creek Watershed Study

■



### Future Land Use Categories with Compatible Zoning Districts

- Low Density Residential: R-15, R-12 and CUP<sup>28</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>29</sup>
- High Density Residential: R-8A, R-10M and CUP<sup>30</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>31</sup>
- Professional/Business Office: O-P and CUP<sup>32</sup>
- Corporate ~~Campus~~ Office: O-I and CUP<sup>33</sup> with 'Office and Light Industrial' designation
- Mixed Use: MU
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>34</sup>

### Unique Issues and Opportunities

- Gateway to city with access to Big Creek Greenway, GA-400, Alpharetta, Roswell, Johns Creek
- MARTA Park-and-Ride provides a public transit connection
- Limited bike and pedestrian connectivity

### Visual Character Description



<sup>28</sup> With single-family detached residential designation

<sup>29</sup> With single-family detached residential designation and single-family attached residential designation

<sup>30</sup> With single-family attached residential designation and multi-family residential designation

<sup>31</sup> With commercial designation

<sup>32</sup> With office and light industrial designation

<sup>33</sup> With office and light industrial designation

<sup>34</sup> With open space designation



## Windward Corridor

**Intent:** **ENHANCE** existing commercial, office and residential character with streetscape and property improvements, as well as vehicular, pedestrian, bicycle and public transportation connectivity to destinations along the corridor, activity centers and neighborhoods. **CREATE** opportunities for mixed use, commercial, office and medium and high density residential developments.

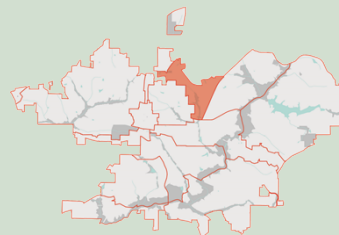
**General Description:** Windward Corridor Character Area is characterized by a linear mix of commercial, office professional and residential uses along Windward Parkway and the northern section of Westside Parkway. Single-use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood and community parks along the corridor can enhance the quality of life. Streetscape enhancements that include street trees and other plantings may also define and enhance the character of streets.

Connectivity is moderate for vehicles and public transit riders and moderate to high for pedestrians and bicycle users. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and diversity of land uses, expanding the street network, and creating a more pedestrian-friendly environment by adding and/or linking sidewalks. Bicycle use should also be encouraged with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential areas to major destinations along the corridor or serve as a safe and convenient thoroughway to other destinations in the community.

**Application:** Windward Corridor extends west from GA-400 along the northern edge of Alpharetta, as shown on the Future Development Map. The area is zoned for a mix of residential, office and commercial. Windward Parkway is envisioned to evolve as a more compact, walkable office/commercial corridor, while Westside Parkway is envisioned to evolve an office, commercial and residential use mix.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys, side streets and frontage roads
- Deep to moderate setbacks are generally 40 feet or greater in depth
- Moderate to high lot coverage with medium to high building footprint in relation to lot size

### Density/Intensity

- Moderate density/intensity
- 1 to 3 story buildings

### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate vehicular connectivity with curvilinear streets and generous to moderate distance between intersections
- Moderate access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Big Creek Watershed Study
- Upper Foxe Killer Creek Watershed Study

■

### Future Land Use Categories with Compatible Zoning Districts

- Low Density Residential: R-15, R-12 and CUP<sup>35</sup>
- Medium Density Residential: R-10, R-4A and CUP<sup>36</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>37</sup>
- Corporate **Campus** Office: O-I and CUP<sup>38</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>39</sup>

### Unique Issues and Opportunities

- Convenient proximity and access to GA-400
- Major transportation link between GA-400 and Milton
- Traffic congestion along major roads
- Connectivity is limited for people walking and biking

### Visual Character Description



<sup>35</sup> With single-family detached residential designation

<sup>36</sup> With single-family detached residential designation and single-family attached residential designation

<sup>37</sup> With commercial designation

<sup>38</sup> With office and light industrial designation

<sup>39</sup> With open space designation





## North Main Corridor

**Intent:** **MAINTAIN** and **ENHANCE** established office/residential along Main Street/GA-9 with streetscape and property improvements, as well as vehicular, pedestrian and bicycle connectivity to destinations along the corridor, activity centers and neighborhoods. **CREATE** opportunities for new, neighborhood-scaled office and residential development along the corridor.

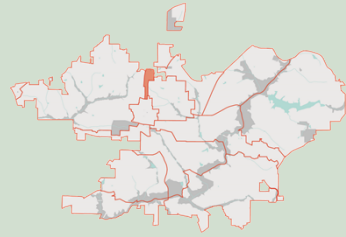
**General Description:** North Main Corridor Character Area is characterized by a linear mix of commercial, office professional, residential uses and residential-to-commercial conversions along Main Street/GA-9. Single-use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but small neighborhood parks along the corridor can enhance the quality of life. Streetscape enhancements that include street trees, wide sidewalks and other plantings may also enhance the character of streets.

Connectivity is moderate to high for vehicles, pedestrians and bicycle users and moderate for public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity, neighborhood scale and diversity of land uses. It should also focus on creating a pedestrian-friendly environment by adding sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential areas to major destinations along the corridor or serve as a safe and convenient throughway to other destinations in the community.

**Application:** North Main Corridor extends north to south from Mayfield Road to Vaughn Road. The area is zoned for a mix of residential, office and commercial and is envisioned to evolve as a compact, walkable area with a mix of residential-scale office, commercial and residential uses.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways, alleys, and side streets
- Moderate to shallow setbacks are generally 40 feet or less in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

#### Density/Intensity

- High density/intensity
- 1 to 3 story buildings

#### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

#### Transportation

- Moderate to high pedestrian connectivity with sidewalks and bikeways
- Moderate to high vehicular connectivity with curvilinear and linear streets and moderate to short distance between intersections
- Moderate access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Upper Foxe Killer Creek Watershed Study

■

### Future Land Use Categories with Compatible Zoning Districts

- Medium Density Residential: R-10, R-4A and CUP<sup>40</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>41</sup>
- Professional/Business Office: O-P and CUP<sup>42</sup>

### Unique Issues and Opportunities

- Residence transitioning to commercial/office businesses
- Shallow lot depth/lot size limits development options
- Traffic congestion
- GDOT plans for roadway expansion
- Near downtown
- Connectivity is limited for people walking and biking

### Visual Character Description



<sup>40</sup> With single-family detached residential designation and single-family attached residential designation

<sup>41</sup> With commercial designation

<sup>42</sup> With office and light industrial designation





## South Main Corridor

**Intent:** **ENHANCE** established commercial along Main Street/GA-9 with streetscape and property improvements, as well as vehicular, pedestrian, bicycle and public transportation connectivity to destinations along the corridor, activity centers, neighborhoods, and Wills Park. **CREATE** opportunities for new mixed use, commercial, office and medium- and high-density residential development along the corridor.

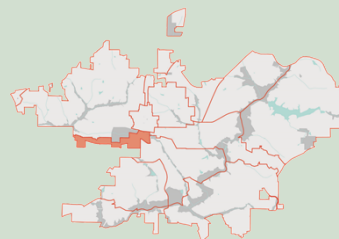
**General Description:** South Main Corridor Character Area is characterized by a linear mix of commercial, office professional and residential uses along Main Street/GA-9. Single-use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate to short distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is largely incorporated on individual lots, but siting small neighborhood pocket parks within new development along the corridor, as well as improved connectivity to Wills Park can enhance the quality of life. Streetscape enhancements that include wide sidewalks, street trees and other plantings may also enhance the character of streets.

Connectivity is moderate to high for vehicles, pedestrians and bicycle users and moderate for public transit riders. Roadway, curb and gutter, sidewalks, and formal landscaping at the edge of the public right-of-way and private property typically define roadway cross sections.

Future development should emphasize connectivity and redevelopment with higher intensity mixed use and office/commercial uses fronting South Main Street backed by less intense residential. Wide sidewalks, a cohesive streetscape, and direct links to Wills Park will improve pedestrian safety while bicycle infrastructure will make biking safe and convenient. This complete transportation system should link adjacent residences and the park to activity along the corridor.

**Application:** South Main Corridor Character Area extends south from downtown to the Roswell city limit. The area is zoned for a mix of residential, office and commercial and is envisioned to evolve as a compact, walkable mixed use corridor with a mix of office, commercial and residential uses.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys, and side streets
- Moderate to shallow setbacks are generally 40 feet or less in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

### Density/Intensity

- High density/intensity
- 1 to 5 story buildings

### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Moderate to high pedestrian connectivity with sidewalks, bikeways and greenways
- Moderate to high vehicular connectivity with curvilinear streets and moderate to short distance between intersections
- Moderate access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Upper Foe Killer Creek Watershed Study
- 2015 Downtown Master Plan

■

### Future Land Use Categories with Compatible Zoning Districts

- Commercial: C-1, C-2, PSC, CUP<sup>43</sup> and DT-MU
- Professional/Business Office: O-P CUP<sup>44</sup> and DT-MU
- Mixed Use: MU, and DT-MU
- High Density Residential: DT-MU

### Unique Issues and Opportunities

- Aging strip commercial and unappealing look/aesthetic quality
- Traffic congestion and limited bike/pedestrian connectivity
- Proximity to Downtown and Wills Park
- Investments/revitalization needed to improve visual quality and economic competitiveness of corridor
- Connectivity between Wills Park and Downtown
- Opportunities for redevelopment and the chance to promote unique, local businesses

### Visual Character Description



<sup>43</sup> With commercial designation

<sup>44</sup> With office and light industrial designation



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## Activity Center Character Areas

Activity Center Character Areas tend to be located at the edge of neighborhoods or end of corridors and typically represent the highest level of activity and intensity of development within a community. Activity centers provide access to a wide range of retail and commercial services, employment opportunities, civic uses and sometimes housing options.

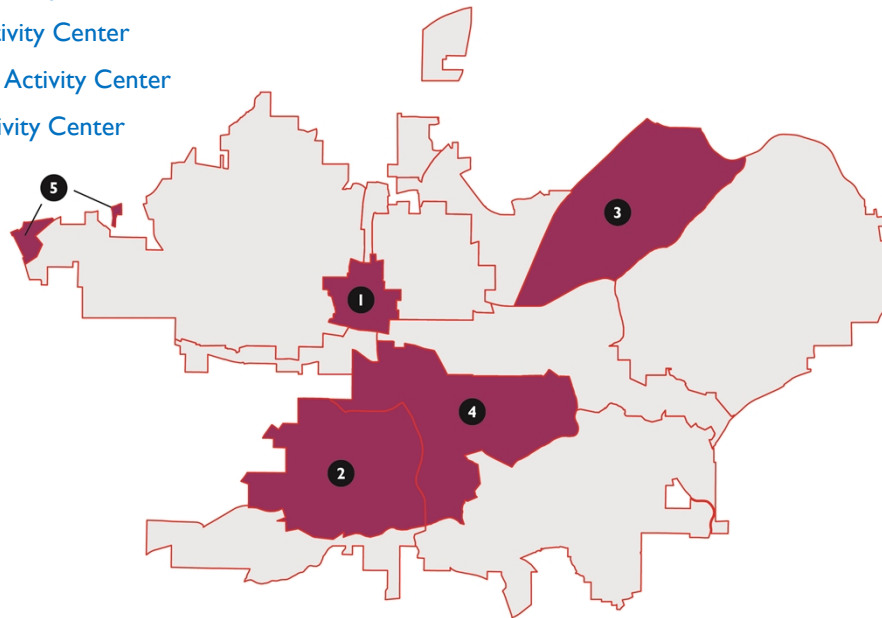
The Activity Center Character Areas in Alpharetta range in scale, size and function. They include the downtown area with mixed-use buildings, walkable streets and important civic functions such as City Hall; corporate office campus clusters that serve as business and job clusters; and regional entertainment destinations for shopping and dining.

Development within Activity Center Character Areas should be designed in accordance with the unique needs and function of uses within each center. Land uses that generate a high level of activity should be located within Activity Centers and should be supported by a complete transportation system. This system should include a well-defined and compact street network, enhanced public transportation service, a well-defined pedestrian environment and bicycle infrastructure that makes biking safe and convenient.

Activity Centers should be linked to adjacent neighborhoods and corridors to make access to major destinations within the activity centers safe and convenient. Where Activity Centers share an edge with a neighborhood, slightly higher-density residential development should be permitted to provide a transition between higher intensity uses within the activity center and the residential areas. This transition allows for higher-density residential uses that support commercial and office uses within the activity center while also providing a natural transition in development character, building type and form.

The Activity Center Character Areas in Alpharetta include the following:

1. Downtown Activity Center
2. North Point Activity Center
3. Windward Activity Center
4. Kimball Bridge Activity Center
5. Crabapple Activity Center



## Downtown Activity Center

**Intent:** **PRESERVE** and **ENHANCE** historic features and small-town character. **CREATE** a central “heart” of the city and a community destination for civic activities, shopping, businesses and residences. It is the intent to encourage a true mixed use destination that creates a walkable and vibrant community center.

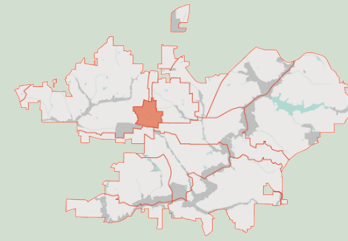
**General Description:** Downtown Activity Center Character Area is the historic center of Alpharetta and includes a mix of commercial, office, residential and civic uses. Mixed-use, “traditional main street” buildings along with single-use activity on individual lots defines the general development pattern. The street network is composed of linear streets with short distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or landscaping to frame the street.

Green space is limited on individual lots and is instead primarily located in shared spaces such as along street edges or in public parks. Neighborhood and community parks take the form of pocket parks, plazas and greens which provide recreation and community gathering opportunities. Streetscape enhancements that include wide sidewalks, street furniture, street trees and other plantings are necessary to define and enhance the character of streets.

Connectivity is high for vehicles, pedestrians, bicycle users and public transit riders. Roadway cross sections are typically defined by the roadway, curb and gutter, sidewalks and a well defined pedestrian environment.

Future development should emphasize a strong concentration of activity along Main Street, Milton Avenue, and Academy Street surrounded by a mix of residential and commercial uses generating a high level of activity and reinforcing a walkable, downtown development pattern ~~through building placement, lighting, site features and street design. The historic building stock should be retained and enhanced with appropriate maintenance and rehabilitation while adding vertically mixed-use buildings that make downtown a vibrant town center and community destination.~~

. The vision for the downtown district is to preserve and strengthen the historic core of Alpharetta through the strategic protection of historic resources and integration of complementary new development. Central to this strategy is expanding the mix of retail, restaurant, and professional uses in downtown while providing new distinct housing opportunities.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys and side streets
- Shallow setbacks are generally 10feet or less in depth
- High lot coverage with large building footprint in relation to lot size

### Density/Intensity

- High density/intensity
- 1 to 5 story buildings

### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- High pedestrian and bicycle connectivity with sidewalks and bikeways
- High vehicular connectivity with linear streets and moderate to short distance between intersections
- Moderate to high access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- 2015 Downtown Master Plan
- Downtown Circulation Plan
- Downtown Zoning/Incentive Package
- Upper Foe Killer Creek Watershed Study
- Big Creek Watershed Study

The downtown district is intended to be the most walkable area within Alpharetta. A generous network of sidewalk and bicycle facilities should be integrated with existing and new green spaces and streetscapes creating a safe and pleasant walking environment that makes the area a destination. Significant historic buildings and sites should be enhanced with appropriate maintenance and rehabilitation while adding vertical mixed-use buildings that make downtown a vibrant town center.

**Application:** Downtown Activity Center Character Area is centrally located within Alpharetta with Main Street/GA-9 passing north to south through the center of the character area, as shown in the Future Development Map. It is primarily zoned for a mix of residential, office, commercial and mixed use and is envisioned to evolve as a compact, walkable mixed-use town center with a mix of office, commercial, residential and civic uses.

### Future Land Use Categories with Compatible Zoning Districts

- See Alpharetta Downtown Code for development guidance.
- Low Density Residential: R-15, R-12 and CUP<sup>45</sup>
- High Density Residential: R-8A, R-10M, CUP<sup>46</sup> and DT-R
- Central Business District: C-2, MU, DT-C, DT-MU and DT-R
- Commercial: C-1, C-2, PSC, CUP<sup>47</sup>, DT-C and DT-MU
- Professional/Business Office: O-P, CUP<sup>48</sup>, DT-C and DT-MU
- Public/Institutional/Education: SU, DT-C, DT-MU and DT-R
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>49</sup>

### Unique Issues and Opportunities

- Find/maintain balance between preservation of historic qualities and need for new investment and activity
- Traffic congestion
- Enhancement needed to facilitate walking, biking and transit
- Civic spaces and enhanced connections to Wills Park and Avalon needed
- Medium to high density residential development to support retail, restaurant, and entertainment
- Develop special design standards to accommodate unique signage, murals, street furniture and outdoor art
- 
- 

### Visual Character Description



<sup>46</sup> With single-family attached residential designation and multi-family residential designation

<sup>47</sup> With commercial designation

<sup>48</sup> With office and light industrial designation

<sup>49</sup> With open space designation





## North Point Activity Center

**Intent:** **PRESERVE** the North Point area as a regional destination for shopping, jobs and entertainment, and **ENHANCE** the area with improvements and new development that supports a walkable and vibrant community destination with places to shop, work, entertain and live.

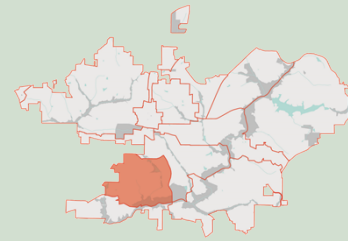
**General Description:** North Point Activity Center is a regional shopping and entertainment destination with a mix of commercial, office, residential and entertainment uses. Single-use activity on individual lots as well as mixed-use development defines the general development pattern. The street network has curvilinear streets and linear streets with moderate to short distances between intersections. Buildings have moderate to shallow setbacks and use the building structure and streetscape features to frame the street.

Green space is incorporated on individual lots as well as shared spaces such as along streets or in public parks. Neighborhood and community parks take the form of pocket parks, plazas, greens and greenways and should be used for recreation and community gathering opportunities. Streetscape enhancements that include street trees and other plantings enhance the character of streets.

Connectivity is moderate to high for vehicles, pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks, and a well-defined pedestrian environment define roadway cross sections.

Future development should emphasize connectivity, uses that generate a high level of activity and transit-oriented development that anticipates the extension of MARTA rail service to the area. It should reinforce a walkable, mixed-use destination supported by a range of housing types and transportation modes. It should also focus on expanding the street network, enhancing public transit service, creating a pedestrian-friendly environment by adding sidewalks and supporting bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential, office and commercial areas to major destinations within the activity center or serve as a safe and convenient connection to other destinations in the community. Expand entertainment uses and capitalize on amphitheater location.

**Application:** North Point Activity Center is located in the southern portion of Alpharetta with Westside Parkway, GA-400 and North Point Parkway passing south to north through the character area, as shown in the Future Development Map. The area is zoned for a mix of residential, office, commercial and industrial and is envisioned to evolve as a compact, walkable mixed-use center with a mix of office, commercial, residential and mixed use uses.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways, alleys, side streets and frontage roads
- Moderate to shallow setbacks are generally 40 feet or less in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

#### Density/Intensity

- Moderate to high density/intensity
- 1 to 10 story buildings

#### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

#### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate to high vehicular connectivity with curvilinear streets and moderate to short distance between intersections
- Moderate to high access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- North Point Activity Center LCI Study
- Downtown Circulation Plan
- Big Creek Watershed Study

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### Future Land Use Categories with Compatible Zoning Districts

- High Density Residential: R-8A, R-10M and CUP<sup>50</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>51</sup>
- Professional/Business Office: O-P and CUP<sup>52</sup>
- Mixed Use: MU
- Business/Manufacturing/Warehousing/Light Industrial: LI and CUP<sup>53</sup>
- Public/Institutional/Education: SU or other districts where specific civic uses are permitted
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>54</sup> and other districts where specific conservation or recreation uses are permitted

### Unique Issues and Opportunities

- Potential for redevelopment of commercial or under-utilized properties into mixed use developments
- Potential to extend MARTA rail service to North Point area
- GA-400 offers access from many areas of North Fulton
- Verizon Wireless Amphitheater at Encore Park and North Point Mall are unique, large-scale assets
- 

### Visual Character Description



<sup>50</sup> With single-family attached residential designation and multi-family residential designation

<sup>51</sup> With commercial designation

<sup>52</sup> With office and light industrial designation

<sup>53</sup> With office and light industrial designation

<sup>54</sup> With open space designation





## Windward Activity Center

**Intent:** **PRESERVE** and **ENHANCE** corporate campuses, businesses, parks and shopping areas as well as connectivity to neighborhoods, activity centers and other communities with vehicular, pedestrian, bicycle and public transportation improvements. **CREATE** development and redevelopment that supports the office character of the area and also includes complimentary uses, such as daily convenience retail, restaurants, health clubs and medium and high density residential, to provide convenient access to daily goods and services as well as jobs and living opportunities.

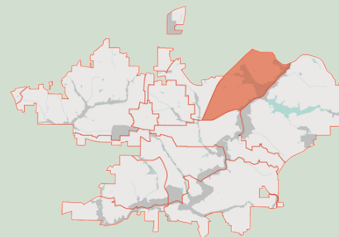
**General Description:** Windward Activity Center is a regional employment hub with a significant corporate presence. Corporate campuses, business parks, and single use activity on individual lots defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections define the street networks. Buildings have deep to shallow setbacks and use the building structure or streetscape features to frame the street.

Green space is provided within corporate campus properties, on individual lots, and in shared spaces such as along streets or in public parks. Neighborhood and community parks take the form of pocket parks, plazas, greens and greenways and provide recreation and community gathering opportunities. Streetscape enhancements that include street trees and other plantings may also define and enhance the character of streets.

Connectivity is moderate to high for vehicles, pedestrians, bicycle users and public transit riders. Roadway, curb and gutter, sidewalks and a well defined pedestrian environment typically define roadway cross sections.

Future development should emphasize connectivity and accommodate the unique needs of corporate campuses, business parks and the overall mixed use environment. It should balance and enhance transportation options and take advantage of the MARTA Park-and-Ride service that connects the area to the larger metro region. Key focus areas include expanding the street network, enhancing public transit service, creating a pedestrian-friendly environment by adding sidewalks and supporting bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential, office and commercial areas to major destinations within the activity center and also serve as a safe and convenient connection to other destinations in the community.

**Application:** Windward Activity Center is located along the east side of GA-400 in northeast Alpharetta, as shown in the Future Development Map. The area is zoned for a mix of office, residential or is part of a planned community development. The area is envisioned to continue to evolve as a business center, with commercial, mixed use and residential clustered at the intersection of GA-400 interchange along Windward Parkway.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys, side streets and frontage roads
- Deep to shallow setbacks are generally 20 feet or greater in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

### Density/Intensity

- Moderate density/intensity
- 1 to 10 story buildings

### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate to high vehicular connectivity with curvilinear streets and moderate to short distance between intersections
- Moderate to high access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Big Creek Watershed Study

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### Future Land Use Categories with Compatible Zoning Districts

- Very Low Density Residential: R, R-22
- High Density Residential: R-8A, R-10M and CUP<sup>55</sup>
- Corporate Campus Office: O-I and CUP<sup>56</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>57</sup>
- Mixed Use: MU
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>58</sup>

### Unique Issues and Opportunities

- Near GA-400 and residential areas
- Significant corporate presence
- Traffic congestion along major roads
- MARTA Park-and-Ride provides a public transit connection to other areas of Metro Atlanta

### Visual Character Description



<sup>55</sup> With single-family attached residential designation and multi-family residential designation

<sup>56</sup> With office and light industrial designation

<sup>57</sup> With commercial designation

<sup>58</sup> With open space designation



## Kimball Bridge Activity Center

**Intent:** **PRESERVE** and **ENHANCE** corporate campuses, businesses, parks and shopping areas as well as connectivity to neighborhoods, corridors and other communities with vehicular, pedestrian, bicycle and public transportation improvements. **CREATE** development and redevelopment that incorporates a variety of businesses, employment opportunities, retail and commercial services as well as residential options.

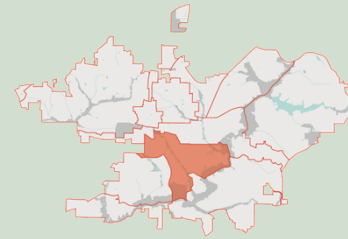
**General Description:** Kimball Bridge Activity Center includes a mix of commercial, office, residential and civic uses. The general development pattern is defined by corporate campuses, business parks and single use activity on individual lots. The street network has curvilinear streets and moderate to short distances between intersections. Buildings have moderate to shallow setbacks and use the building structure or streetscape features to frame the street.

Green space is accommodated within corporate campuses, on individual lots as well as shared spaces such as along streets or in public parks. Neighborhood and community parks take the form of pocket parks, plazas, greens and greenways that provide recreation and community gathering opportunities. Streetscape enhancements that include street trees and other plantings are appropriate to define and enhance the character of streets.

Connectivity is moderate to high for vehicles, pedestrians, bicycle users and public transportation riders. Roadway cross sections are typically defined by the roadway, curb and gutter, sidewalks and a well defined pedestrian environment.

Future development should emphasize connectivity and accommodate the unique needs of corporate campuses and business parks, as well as commercial and residential areas. Focus should be on expanding the street network, enhancing public transportation service, creating a pedestrian-friendly environment by adding sidewalks, and supporting bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential, office and commercial areas to major destinations within the activity center or serve as a safe and convenient connection to other destinations in the community.

**Application:** Kimball Bridge Activity Center is located along GA-400 in central Alpharetta. It is generally bound by the Kimball Bridge Neighborhoods, the South Main and Old Milton Corridors, and the North Point Activity Center. The area is zoned for a mix of office, commercial, residential or is part of a planned community development. The area is envisioned to continue to evolve as a job center and hub for major businesses. Commercial, mixed use and residential development should be clustered west of GA-400 or between North Point Parkway and the Big Creek Greenway.



## DESIGN PRINCIPLES

### Site Design

- Vehicular access from private driveways, alleys and side streets
- Moderate to shallow setbacks are generally 40 feet or less in depth
- Moderate to high lot coverage with medium to large building footprint in relation to lot size

### Density/Intensity

- Moderate to high density/intensity
- 1 to 10 story buildings

### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks, bikeways and greenways
- Moderate to high vehicular connectivity with curvilinear streets and moderate to short distance between intersections
- Moderate to high access to public transportation

### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- North Point Activity Center LCI Study
- Downtown Circulation Plan
- Big Creek Watershed Study
- 2015 Downtown Master Plan



### Future Land Use Categories with Compatible Zoning Districts

- Medium Density Residential: R-10, R-4A, CUP<sup>59</sup> and DT-R
- High Density Residential: R-8A, R-10M, CUP<sup>60</sup> and DT-R
- Corporate Campus Office: O-I and CUP<sup>61</sup>
- Professional/Business Office: O-P and CUP<sup>62</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>63</sup>
- Mixed Use: MU
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>64</sup>

### Unique Issues and Opportunities

- Centrally located within Alpharetta
- Near GA-400 and residential areas
- Growing issue with traffic congestion along major roads at the edge of the character area as well as those that pass through the area

### Visual Character Description



<sup>59</sup> With single-family detached residential designation and single-family attached residential designation

<sup>60</sup> With single-family attached residential designation and multi-family residential designation

<sup>61</sup> With office and light industrial designation

<sup>62</sup> With office and light industrial designation

<sup>63</sup> With commercial designation

<sup>64</sup> With open space designation



## Crabapple Activity Center

**Intent:** **PRESERVE** and **ENHANCE** established shopping and business destinations at a major crossroads intersection as well as connectivity to neighborhoods, corridors and other communities with vehicular, pedestrian, bicycle and public transportation improvements. **CREATE** new shopping and business opportunities that support the surrounding neighborhoods.

**General Description:** Crabapple Activity Center is the commercial center of the Crabapple community and includes a mix of commercial and office/professional uses.

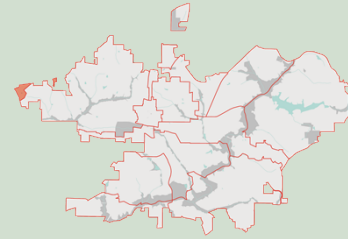
Single-use activity on individual lots located around a major cross-roads intersection defines the general development pattern. The street network has curvilinear streets with moderate distances between intersections define the street networks. Buildings have moderate to shallow setbacks and use the building structure or streetscape features to frame the street.

Green space is largely incorporated on individual lots as in shared spaces such as along streets or in public parks. Neighborhood and community parks take the form of pocket parks, plazas and greens and should be used to enhance recreation and community gathering opportunities. Streetscape enhancements that include street trees and other plantings enhance the character of streets.

Connectivity is moderate for vehicles and public transit riders and moderate to high for pedestrians and bicycle users. Roadway, curb and gutter, sidewalks, and a well defined pedestrian environment typically define roadway cross sections.

Future development should emphasize connectivity, neighborhood scale and uses that serve the surrounding neighborhoods. It should also focus on creating a pedestrian-friendly environment by adding sidewalks and encouraging bicycle use with infrastructure that makes biking safe and convenient. This complete transportation system should link adjacent residential areas to major destinations within the character area or serve as a safe and convenient thoroughway to other destinations in the community.

**Application:** Crabapple Activity Center is located at the western edge of Alpharetta at the intersection of Crabapple Road/GA-372 and Houze Road/GA-140, as shown on the Future Development Map. It is primarily zoned for a mix of office and commercial and is envisioned to remain non-residential. This area also includes City Court Services and some of the City's Recreation Services.



### DESIGN PRINCIPLES

#### Site Design

- Vehicular access from private driveways, alleys and side streets
- Moderate to shallow setbacks are generally 40 feet or less in depth
- Moderate to lot coverage with medium building footprint in relation to lot size

#### Density/Intensity

- Moderate density/intensity
- 1 to 3 story buildings

#### Green Space

- Formal landscaping with built areas
- Neighborhood Parks
- Community Parks

#### Transportation

- Moderate to high pedestrian and bicycle connectivity with sidewalks and bikeways
- Moderate vehicular connectivity with curvilinear streets and moderate distance between intersections
- Moderate access to public transportation

#### Supporting Plans/Studies

- N. Fulton Comp. Transportation Plan
- 2008-13 Recreation & Parks Master Plan
- Crabapple Overlay/Northwest Overlay
- Etowah Habitat Conservation Plan

■

### Future Land Use Categories with Compatible Zoning Districts

- Professional/Business Office: O-P and CUP<sup>65</sup>
- Commercial: C-1, C-2, PSC and CUP<sup>66</sup>
- Public/Institutional/Education: SU
- Parks/Recreation/Open Space: OSR, SU, CUP<sup>67</sup>

### Unique Issues and Opportunities

- Neighborhood shopping and business cluster at major crossroads intersection that serves many Roswell, Milton and Alpharetta residents

### Visual Character Description



<sup>65</sup> With office and light industrial designation

<sup>66</sup> With commercial designation

<sup>67</sup> With open space designation





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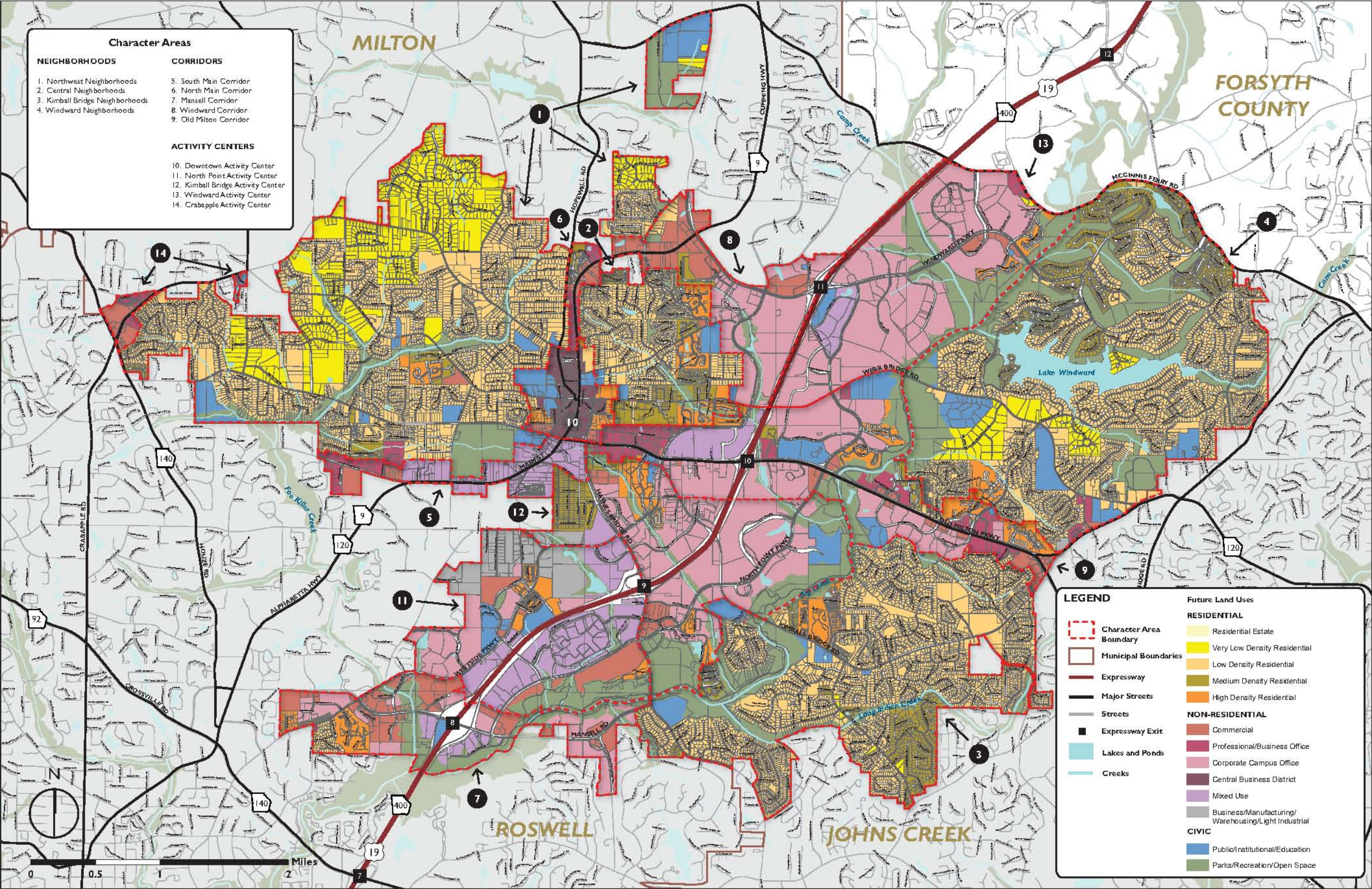
## FUTURE DEVELOPMENT MAP

The Future Development Map identifies the geographic location of the Character Areas within the City of Alpharetta (Map I). This map is intended to guide decision making related to the physical location of development and where the most appropriate scale and intensity of development should occur. Specifically, the Future Development Map is used to guide future rezoning of property. Proposed zone change requests are reviewed for consistency with the Character Area Policy associated with the Future Development Map. While the Future Development Maps recommend land uses and development patterns for a 20-year planning horizon, it is important that they be reviewed on a regular basis to determine if amendments are needed based on changing market and demographic trends.

A table indicating the estimated quantities of land area associated with each Future Land Use classification is included in the appendix to this document.

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Map I: Future Development Map



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## Future Development Matrices

Table 1: Character Area Design Principles Matrix presents the design policies shown for each character area and previously individually presented within the character area narratives' "Design Principles" sidebar. The matrix allows one to compare principles defined for each character area. Table 2: Future Land Use and Zoning Matrix presents the appropriate zoning districts for future land use categories defined for each character area as previously individually presented within the character area narratives.

**Table 1: Character Area Design Principles Matrix**

| Character Area Design Principles |                               |                   | Neighborhoods |         |                |          | Corridors  |         |            |            |          | Activity Centers |           |             |          |          |
|----------------------------------|-------------------------------|-------------------|---------------|---------|----------------|----------|------------|---------|------------|------------|----------|------------------|-----------|-------------|----------|----------|
|                                  |                               |                   | Northwest     | Central | Kimball Bridge | Windward | Old Milton | Mansell | North Main | South Main | Windward | Kimball Bridge   | Crabapple | North Point | Downtown | Windward |
| Side Design                      | Vehicular Access              | Private Driveways | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | Alleys            |               | ✓       |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | Side Streets      |               | ✓       |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | Frontage Roads    |               |         |                |          | ✓          |         |            |            | ✓        |                  |           | ✓           |          | ✓        |
|                                  | Building Setback              | Deep              | ✓             |         |                |          | ✓          | ✓       |            |            | ✓        |                  |           |             |          | ✓        |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           |          | ✓        |
|                                  |                               | Shallow           | ✓             | ✓       | ✓              | ✓        |            |         | ✓          | ✓          |          | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  | Lot Coverage                  | Low               | ✓             | ✓       | ✓              | ✓        |            |         |            |            |          |                  |           |             |          |          |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           |          | ✓        |
|                                  |                               | High              |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                |           | ✓           | ✓        | ✓        |
| Density/Intensity                | Density/Intensity             | Low               | ✓             | ✓       | ✓              | ✓        |            |         |            |            |          |                  |           |             |          |          |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       |            |            | ✓        | ✓                | ✓         | ✓           |          | ✓        |
|                                  |                               | High              |               | ✓       |                |          | ✓          | ✓       | ✓          | ✓          |          |                  |           | ✓           | ✓        |          |
|                                  | Building Height               | 1 to 3 stories    | ✓             | ✓       | ✓              | ✓        |            | ✓       | ✓          |            | ✓        |                  | ✓         |             |          |          |
|                                  |                               | 1 to 5 stories    |               |         |                |          |            |         |            | ✓          |          |                  |           |             | ✓        |          |
|                                  |                               | 1 to 10 stories   |               |         |                |          | ✓          |         |            |            |          | ✓                |           | ✓           |          | ✓        |
| Green Space                      | Landscaping                   | Informal          | ✓             | ✓       | ✓              | ✓        |            |         |            |            |          |                  |           |             |          |          |
|                                  |                               | Formal            | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  | Park Types                    | Neighborhood      | ✓             | ✓       | ✓              | ✓        | ✓          |         | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | Community         | ✓             |         | ✓              | ✓        | ✓          |         | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | Golf Course       |               |         |                | ✓        |            |         |            |            |          |                  |           |             |          |          |
| Transportation                   | Connectivity (Bike/Ped)       | Low               | ✓             |         | ✓              | ✓        |            |         |            |            | ✓        |                  |           |             |          |          |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           |          | ✓        |
|                                  |                               | High              |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  | Connectivity (Vehicular)      | Low               |               |         |                |          |            |         |            |            |          |                  |           |             |          |          |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           |          | ✓        |
|                                  |                               | High              |               |         |                |          |            |         | ✓          | ✓          |          | ✓                |           | ✓           | ✓        | ✓        |
|                                  | Connectivity (Public Transit) | Low               | ✓             | ✓       | ✓              | ✓        |            |         |            |            |          |                  |           |             |          |          |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
|                                  |                               | High              |               |         |                |          |            | ✓       |            |            |          | ✓                |           | ✓           | ✓        | ✓        |
|                                  | Block Length (distance b/n)   | Short             |               |         |                |          |            |         | ✓          | ✓          |          | ✓                |           | ✓           | ✓        | ✓        |
|                                  |                               | Moderate          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |

|  |  |          |  |  |   |   |  |  |  |  |   |  |  |  |  |  |  |  |  |  |
|--|--|----------|--|--|---|---|--|--|--|--|---|--|--|--|--|--|--|--|--|--|
|  |  | Generous |  |  | ✓ | ✓ |  |  |  |  | ✓ |  |  |  |  |  |  |  |  |  |
|--|--|----------|--|--|---|---|--|--|--|--|---|--|--|--|--|--|--|--|--|--|

**Table 2: Future Land Use and Zoning Matrix**

| Character Area               | Future Land Use | Zoning |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     |     |    |    |
|------------------------------|-----------------|--------|----|-----|------|------|------|------|------|------|-------|----------------|-----|-----|-----|-----|-----|-----|-----|----|----|
|                              |                 | AG     | RE | R-1 | R-22 | R-15 | R-12 | R-10 | R-4A | R-8A | R-10M | CUP            | O-P | O-I | C-1 | C-2 | PSC | L-1 | OSR | SU | MU |
| Central Neighborhoods        | VLDR            |        |    | ✓   | ✓    |      |      |      |      |      |       |                |     |     |     |     |     |     |     |    |    |
|                              | LDR             |        |    |     |      | ✓    | ✓    |      |      |      |       | ✓ <sup>1</sup> |     |     |     |     |     |     |     |    |    |
|                              | MDR             |        |    |     |      |      |      | ✓    | ✓    |      |       | ✓ <sup>2</sup> |     |     |     |     |     |     |     |    |    |
|                              | HDR             |        |    |     |      |      |      |      |      | ✓    | ✓     | ✓ <sup>3</sup> |     |     |     |     |     |     |     |    |    |
|                              | C               |        |    |     |      |      |      |      |      |      |       | ✓ <sup>4</sup> |     |     | ✓   | ✓   | ✓   |     |     |    |    |
|                              | PIE             |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     | ✓   | ✓  |    |
|                              | PROS            |        |    |     |      |      |      |      |      |      |       | ✓ <sup>5</sup> |     |     |     |     |     |     | ✓   | ✓  |    |
| Northwest Neighborhoods      | RE              | ✓      | ✓  | ✓   |      |      |      |      |      |      |       |                |     |     |     |     |     |     |     |    |    |
|                              | VLDR            |        |    | ✓   | ✓    |      |      |      |      |      |       |                |     |     |     |     |     |     |     |    |    |
|                              | LDR             |        |    |     |      | ✓    | ✓    |      |      |      |       | ✓ <sup>1</sup> |     |     |     |     |     |     |     |    |    |
|                              | MDR             |        |    |     |      |      |      | ✓    | ✓    |      |       | ✓ <sup>2</sup> |     |     |     |     |     |     |     |    |    |
|                              | HDR             |        |    |     |      |      |      |      |      | ✓    | ✓     | ✓ <sup>3</sup> |     |     |     |     |     |     |     |    |    |
|                              | C               |        |    |     |      |      |      |      |      |      |       | ✓ <sup>4</sup> |     |     | ✓   | ✓   | ✓   |     |     |    |    |
|                              | PIE             |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     | ✓   | ✓  |    |
| Kimball Bridge Neighborhoods | LDR             |        |    |     |      | ✓    | ✓    |      |      |      |       | ✓ <sup>1</sup> |     |     |     |     |     |     |     |    |    |
|                              | MDR             |        |    |     |      |      |      | ✓    | ✓    |      |       | ✓ <sup>2</sup> |     |     |     |     |     |     |     |    |    |
|                              | HDR             |        |    |     |      |      |      |      |      | ✓    | ✓     | ✓ <sup>3</sup> |     |     |     |     |     |     |     |    |    |
|                              | PBO             |        |    |     |      |      |      |      |      |      |       | ✓ <sup>6</sup> | ✓   |     |     |     |     |     |     |    |    |
|                              | PIE             |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     | ✓   | ✓  |    |
|                              | PROS            |        |    |     |      |      |      |      |      |      |       | ✓ <sup>5</sup> |     |     |     |     |     |     | ✓   | ✓  |    |
|                              |                 |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     |     |    |    |
| Windward Neighborhoods       | LDR             |        |    |     |      | ✓    | ✓    |      |      |      |       | ✓ <sup>1</sup> |     |     |     |     |     |     |     |    |    |
|                              | MDR             |        |    |     |      |      |      | ✓    | ✓    |      |       | ✓ <sup>2</sup> |     |     |     |     |     |     |     |    |    |
|                              | HDR             |        |    |     |      |      |      |      |      | ✓    | ✓     | ✓ <sup>3</sup> |     |     |     |     |     |     |     |    |    |
|                              | C               |        |    |     |      |      |      |      |      |      |       | ✓ <sup>4</sup> |     |     | ✓   | ✓   | ✓   |     |     |    |    |
|                              | PBO             |        |    |     |      |      |      |      |      |      |       | ✓ <sup>4</sup> | ✓   |     |     |     |     |     |     |    |    |
|                              | BMWLI           |        |    |     |      |      |      |      |      |      |       | ✓ <sup>6</sup> |     |     |     |     |     | ✓   |     |    |    |
|                              | PIE             |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     | ✓   | ✓  |    |
| Old Milton Corridor          | PROS            |        |    |     |      |      |      |      |      |      |       | ✓ <sup>5</sup> |     |     |     |     |     |     | ✓   | ✓  |    |
|                              | LDR             |        |    |     |      | ✓    | ✓    |      |      |      |       | ✓ <sup>1</sup> |     |     |     |     |     |     |     |    |    |
|                              | MDR             |        |    |     |      |      |      | ✓    | ✓    |      |       | ✓ <sup>2</sup> |     |     |     |     |     |     |     |    |    |
|                              | HDR             |        |    |     |      |      |      |      |      | ✓    | ✓     | ✓ <sup>3</sup> |     |     |     |     |     |     |     |    |    |
|                              | C               |        |    |     |      |      |      |      |      |      |       | ✓ <sup>4</sup> |     |     | ✓   | ✓   | ✓   |     |     |    |    |
|                              | PBO             |        |    |     |      |      |      |      |      |      |       | ✓ <sup>6</sup> | ✓   |     |     |     |     |     |     |    |    |
|                              | CCO             |        |    |     |      |      |      |      |      |      |       | ✓ <sup>6</sup> | ✓   |     |     |     |     |     |     |    |    |
|                              | MU              |        |    |     |      |      |      |      |      |      |       | ✓ <sup>7</sup> |     |     |     |     |     |     |     |    | ✓  |
|                              | PIE             |        |    |     |      |      |      |      |      |      |       |                |     |     |     |     |     |     | ✓   | ✓  |    |
|                              | PROS            |        |    |     |      |      |      |      |      |      |       | ✓ <sup>5</sup> |     |     |     |     |     |     | ✓   | ✓  |    |

<sup>1</sup> With single-family detached residential designation<sup>2</sup> With single-family detached residential and single-family attached residential designation



<sup>3</sup> With single-family attached residential designation and multi-family residential designation

<sup>4</sup> With commercial designation

<sup>5</sup> With open space designation

<sup>6</sup> With office and light industrial designation

<sup>7</sup> With vertical mixed use designation (proposed)

<sup>1</sup> With single-family detached residential designation

<sup>2</sup> With single-family detached residential and single-family attached residential designation

<sup>3</sup> With single-family attached residential designation and multi-family residential designation

<sup>4</sup> With commercial designation

<sup>5</sup> With open space designation

<sup>6</sup> With office and light industrial designation

<sup>7</sup>

| Character Area           | Future Land Use | Zoning |    |     |      |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|--------------------------|-----------------|--------|----|-----|------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|                          |                 | AG     | RE | R-1 | R-22 | R-15                     | R-12                     | R-10                     | R-4A                     | R-8A                     | R-8A-                    | R-10M                    | CUP                      | O-P                      | O-I                      | C-1                      | C-2                      | PSC                      | L-1                      | OSR                      | SU                       | MU                       | DT-C                     | DT-                      | DT-                      | DT-R                     |
| Mansell Corridor         | LDR             |        |    |     |      | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | MDR             |        |    |     |      |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | HDR             |        |    |     |      |                          |                          |                          |                          | <input type="checkbox"/> |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | PRO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | CCO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | MLI             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | PIE             |        |    |     |      |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |
|                          | PROS            |        |    |     |      |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |
| Windward Corridor        | LDR             |        |    |     |      | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | MDR             |        |    |     |      |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | CCO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | PRO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | PIE             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |
|                          | PROS            |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |
| North Main Corridor      | MDR             |        |    |     |      |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |
|                          | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |
|                          | PRO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |
| South Main Corridor      | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |
|                          | MLI             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          | <input type="checkbox"/> |                          |                          |
|                          | PRO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |
|                          | HDR             |        |    |     |      |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |
| Downtown Activity Center | LDR             |        |    |     |      | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |
|                          | HDR             |        |    |     |      |                          |                          |                          |                          | <input type="checkbox"/> |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |
|                          | CRD             |        |    |     |      |                          |                          |                          |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> |                          |
|                          | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |
|                          | PRO             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |
|                          | PIE             |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          | <input type="checkbox"/> |
|                          | PROS            |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> |                          |
| North Point              | HDR             |        |    |     |      |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |
|                          | C               |        |    |     |      |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |                          |                          |                          |                          |

With vertical mixed use designation (proposed)

| Character Area                 | Future Land Use | Zoning |    |                          |                          |      |                          |                          |      |                          |       |                          |                          |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|--------------------------------|-----------------|--------|----|--------------------------|--------------------------|------|--------------------------|--------------------------|------|--------------------------|-------|--------------------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------|-----|-----|--------------------------|--|
|                                |                 | AG     | RE | R-1                      | R-22                     | R-15 | R-12                     | R-10                     | R-4A | R-8A                     | R-8A- | R-10M                    | CUP                      | O-P                      | O-I | C-1                      | C-2                      | PSC                      | L-1                      | OSR                      | SU                       | MU                       | DT-C | DT- | DT- | DT-R                     |  |
| Windward Activity Center       | VLD R           |        |    | <input type="checkbox"/> | <input type="checkbox"/> |      |                          |                          |      |                          |       |                          |                          |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | HDR             |        |    | <input type="checkbox"/> | <input type="checkbox"/> |      |                          |                          |      | <input type="checkbox"/> |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | C               |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |      |     |     |                          |  |
|                                | PRO             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | MLI             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |      |     |     |                          |  |
|                                | CCO             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          | <input type="checkbox"/> |                          |                          |                          |      |     |     |                          |  |
|                                | PIE             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |
|                                | PROS            |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |
| Kimball Bridge Activity Center | MDR             |        |    |                          |                          |      | <input type="checkbox"/> | <input type="checkbox"/> |      |                          |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     | <input type="checkbox"/> |  |
|                                | HDR             |        |    |                          |                          |      |                          |                          |      | <input type="checkbox"/> |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     | <input type="checkbox"/> |  |
|                                | CCO             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          | <input type="checkbox"/> |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | PRO             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | C               |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |      |     |     |                          |  |
|                                | MLI             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          |                          |                          | <input type="checkbox"/> |      |     |     |                          |  |
|                                | PIE             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |
|                                | PROS            |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |
| Crabapple Activity Center      | PRO             |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> | <input type="checkbox"/> |                          |     |                          |                          |                          |                          |                          |                          |                          |      |     |     |                          |  |
|                                | C               |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                          |                          |                          |                          |      |     |     |                          |  |
|                                | PIE             |        |    |                          |                          |      |                          |                          |      |                          |       |                          |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |
|                                | PROS            |        |    |                          |                          |      |                          |                          |      |                          |       | <input type="checkbox"/> |                          |                          |     |                          |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |      |     |     |                          |  |

<sup>1</sup> With single-family detached residential designation

<sup>2</sup> With single-family detached residential and single-family attached residential designation

<sup>3</sup> With single-family attached residential designation and multi-family residential designation

<sup>4</sup> With commercial designation

<sup>5</sup> With open space designation

<sup>6</sup> With office and light industrial designation

<sup>7</sup> With vertical mixed use designation (proposed)

## Quality Community Objectives

The Quality Community Objectives (QCO) analysis presented in Table 3 identifies the QCOs pursued by each character area. The Georgia Department of Community Affairs (DCA) adopted QCOs to measure how communities preserve their unique resources while accommodating future development. The QCOs are as follows:

**Traditional Neighborhood** – Traditional neighborhood development patterns should be encouraged, including use of more human scale development, mixing of uses within easy walking distance of one another, and facilitating pedestrian activity.

**Infill Development** – Communities should maximize the use of existing infrastructure and minimize the conversion of undeveloped land at the urban periphery by encouraging development or redevelopment of sites closer to the downtown or traditional urban core of the community.

**Sense of Place** – Traditional downtown areas should be maintained as the focal point of the community or, for newer areas where this is not possible, the development of activity centers that serve as community focal points should be encouraged. These community focal points should be attractive, mixed-use, pedestrian-friendly places where people choose to gather for shopping, dining, socializing, and entertainment.

**Transportation Alternatives** – Alternatives to transportation by automobile, including mass transit, bicycle routes and pedestrian facilities, should be made available in each community. Greater use of alternate transportation should be encouraged.

**Regional Identity** – Regions should promote and preserve an “identity,” defined in terms of traditional regional architecture, common economic linkages that bind the region together, or other shared characteristics.

**Heritage Preservation** – The traditional character of the community should be maintained through preserving and revitalizing historic areas of the community, encouraging new development that is compatible with the traditional features of the community, and protecting other scenic or natural features that are important to defining the community’s character.

**Open Space Preservation** – New development should be designed to minimize the amount of land consumed, and open space should be set aside from development for use as public parks or as greenbelts/wildlife corridors.

**Environmental Protection** – Air quality and environmentally sensitive areas should be protected from negative impacts of development. Environmentally sensitive areas deserve special protection, particularly when they are important for maintaining traditional character or quality of life of the community or region. Whenever possible, the natural terrain, drainage, and vegetation of an area should be preserved.

**Growth Preparedness** – Each community should identify and put in place the prerequisites for the type of growth it seeks to achieve. These may include housing and infrastructure (roads, water, sewer and telecommunications) to support new growth, appropriate training of the workforce, ordinances to direct growth as desired, or leadership capable of responding to growth opportunities.

**Appropriate Businesses** – The businesses and industries encouraged to develop or expand in a community should be suitable for the community in terms of job skills required, linkages to other economic activities in the region, impact on the resources of the area, and future prospects for expansion and creation of higher-skill job opportunities.

**Employment Options** – A range of job types should be provided in each community to meet the diverse needs of the local workforce.

**Housing Choices** – Quality housing and a range of housing size, cost, and density should be provided in each community, to make it possible for all who work in the community to also live in the community.

**Educational Opportunities** – Educational and training opportunities should be readily available in each community to permit community residents to improve their job skills, adapt to technological advances, or to pursue entrepreneurial ambitions.

**Regional Cooperation** – Regional cooperation should be encouraged in setting priorities, identifying shared needs, and finding collaborative solutions, particularly where it is critical to success of a venture, such as protection of shared natural resources.

**Regional Solutions** – Regional solutions to needs shared by more than one local jurisdiction are preferable to separate local approaches, particularly where this will result in greater efficiency and less cost to the taxpayer.



**Table 3: Quality Community Objectives/Character Area Analysis Matrix**

| Quality Community Objective | Open Space | Neighborhoods |         |                |          | Corridors  |         |            |            |          | Activity Centers |           |             |          |          |
|-----------------------------|------------|---------------|---------|----------------|----------|------------|---------|------------|------------|----------|------------------|-----------|-------------|----------|----------|
|                             |            | Northwest     | Central | Kimball Bridge | Windward | Old Milton | Mansell | North Main | South Main | Windward | Kimball Bridge   | Crabapple | North Point | Downtown | Windward |
| Traditional Neighborhoods   |            |               | ✓       |                |          |            |         |            |            |          |                  | ✓         | ✓           | ✓        | ✓        |
| Infill Development          |            |               | ✓       |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Sense of Place              |            |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Transportation Alternatives | ✓          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Regional Identity           | ✓          |               |         |                |          |            |         |            |            |          |                  |           | ✓           | ✓        |          |
| Heritage Preservation       | ✓          | ✓             | ✓       |                |          |            |         | ✓          | ✓          | ✓        |                  | ✓         | ✓           | ✓        |          |
| Open Space Preservation     | ✓          | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Environmental Protection    | ✓          |               |         |                |          |            |         |            |            |          |                  |           |             |          |          |
| Growth Preparedness         |            | ✓             | ✓       | ✓              | ✓        | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Appropriate Businesses      |            |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Employment Options          |            |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |
| Housing Choices             |            |               | ✓       |                |          | ✓          | ✓       | ✓          | ✓          | ✓        |                  | ✓         | ✓           | ✓        | ✓        |
| Educational Opportunities   |            |               |         |                |          |            | ✓       | ✓          | ✓          | ✓        |                  | ✓         | ✓           | ✓        | ✓        |
| Regional Cooperation        | ✓          |               |         |                |          | ✓          | ✓       | ✓          | ✓          | ✓        | ✓                | ✓         | ✓           | ✓        | ✓        |

## IMPLEMENTATION

*Presents the short-term work program, long range project list and plan maintenance outline designed to implement the Community Vision*

The Implementation Program outlines the overall strategy for achieving the Community Vision for Future Development and for implementing the future development guide. This section identifies the specific measures to be undertaken by each jurisdiction to implement the Community Agenda. The Implementation Program includes the following elements:

- Implementation Tools
- 2011-2015 STWP
- Policy Statements
- Plan Maintenance
- Report of Accomplishments

### IMPLEMENTATION TOOLS

The city has several tools that are or that can be used to manage and shape the development of the city. A summary of these tools is below and includes the Unified Development Code, detailed planning studies, Capital Improvements Program, and inducements

#### ***Unified Development Code***

The Unified Development Code (UDC) is a valuable and necessary tool for the implementation of the Comprehensive Plan and for the creation of quality developments within Alpharetta. It combines the land use regulatory aspects of a zoning ordinance with the land development aspects of subdivision regulations. The UDC regulates the use of the lot, lot size, building bulk and height, and setbacks. In addition, the UDC regulates the manner in which land may be subdivided to ensure that each subdivision meets standards as to minimum block and lot sizes, streets, relationship to existing streets, and provisions for open space, schools, and other public facilities.

#### ***Detailed Planning Studies***

Detailed plans, such as the Downtown Master Plan, Livable Centers Initiative plans, Solid Waste Management Plan, Park and Recreation Plan, Major Thoroughfare Plan, streetscape plans, small area studies and design guidelines may be adopted as implementing measures of the Comprehensive Plan. These are more detailed planning studies for specific goals and policies described within the plan. The facility improvements recommended by these plans will conform to the overall Comprehensive Plan.

## Capital Improvements Program

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The Alpharetta Capital Improvements Program (CIP) provides the link between the planning effort and the operational budget of the City. Capital improvement programming is the scheduling of selected physical plans and facilities over a five-year period. These improvements are based on a series of priorities, according to the need for such improvements and the present and expected financial capabilities. The CIP also provides the basis for substantiating impact fees in the community. Currently, the City charges an impact fee for road improvement projects, parks and recreation projects, and public safety projects.

## Inducements

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The City can implement inducements to encourage certain types of private development that will contribute significantly to the public good. Several development options, such as point systems that promote good design and protection of natural resources, a performance based system and an overall streamlining of the regulatory process, have been the focus of the development regulations. Typically these inducements relate to the creation of favorable financial arrangements, including:

- Low-interest loans
- Tax exemptions
- Fee waivers
- Aids in land acquisition, or
- Direct subsidy payments.

At times land use controls may provide positive inducements to develop in a more favorable manner. For example, in community unit plans where large parcels may be developed with more latitude as to site development, there is much more attention to common areas and open space than would be possible through traditional zoning controls on residential densities.

## SHORT TERM WORK PROGRAM

The Short-Term Work Program (STWP), shown in Table 4, identifies specific implementation actions the city or other entities intend to take during the first five-year timeframe of the planning period. This includes programs, ordinances, administrative systems, community improvements or investments, and financing arrangements or other programs/initiatives to be put in place to implement the *Community Agenda*. The subsection titled “Description of Specific Actions” provides additional detail for the major actions presented in the STWP. For each action the STWP outlines the following information:

- Brief description
- Timeframe for undertaking the activity (2012-2016)
- Responsible party for implementing the activity
- Cost estimate
- Funding source

**Table 4 Short Term Work Program 2012-2016**

| Activity                                                                                                                                                                   | Year                  | Responsible Party                                    | Cost Estimate | Funding Source                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------------------------------|---------------|------------------------------------------------------------------------|
| <b>Community Facilities</b>                                                                                                                                                |                       |                                                      |               |                                                                        |
| Continue expansion of the City's Greenway Program including the northernmost segment to Windward Pkwy. (CSF Strategy 3.2)                                                  | 2011-2012 (under way) | Rec. & Parks Dept., Engineering / Public Works Dept. | \$5 million   | Impact Fees, City, GO Bond Funds                                       |
| Develop the Encore Center for the Arts to include a 12,000 seat amphitheater, a 2,000 seat multi-use performance hall, and a 500 seat black box theater (CSF Strategy 3.4) | 2011-2013 (under way) | Comm. Dev. Dept., Woodruff Arts Center (WAC)         | \$70 million  | City, Fulton County, Woodruff Arts Center (WAC), Amphitheater revenues |
| Construct a greenway trail to enhance pedestrian connectivity between the Big Creek Greenway, Wills Park and the Downtown core (CSF Strategy 3.3)                          | 2011-2012 (under way) | Public Works Dept., Comm. Dev. Dept.                 | \$2 million   | GO Bond Funds, Impact Fees, TE Funds                                   |
| Expand the Senior Activity Center (CSF Strategy 3.5)                                                                                                                       | 2011-2012             | Rec. & Parks Dept., Engineering / Public Works Dept. | \$200,000     | City, CDBG Funds                                                       |
| Alpharetta Community Center Phase III                                                                                                                                      | 2011-2012             | Rec. & Parks Dept., Engineering / Public Works Dept. | \$5,000,000   | City                                                                   |
| Brooke Street Park design and construction                                                                                                                                 | 2012                  | Rec. & Parks Dept., Engineering / Public Works Dept. | \$800,000     | City                                                                   |



| Activity                                                                                                                                                                     | Year                     | Responsible Party                                       | Cost Estimate | Funding Source |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------|---------------|----------------|
| Install synthetic turf at North Park                                                                                                                                         | 2011<br>(under way)      | Rec. & Parks Dept.,<br>Engineering / Public Works Dept. | \$800,000     | City           |
| Install synthetic turf at Wills Park                                                                                                                                         | 2011<br>(under way)      | Rec. & Parks Dept.,<br>Engineering / Public Works Dept. | \$800,000     | City           |
| Expand the City's internal fiber optic and wireless networks                                                                                                                 | 2011-2012<br>(under way) | Dept. of Info. Tech.                                    | \$700,000     | City           |
| Construction and Implementation of Data Center / Network                                                                                                                     | 2011<br>(under way)      | Dept. of Info. Tech.                                    | \$500,000     | City           |
| Telephony Voice Over IP (VOIP)                                                                                                                                               | 2011<br>(under way)      | Dept. of Info. Tech.                                    | \$300,000     | City           |
| Revise the Capital Improvements Plan annually as part of the budget process (CSF Strategy 1.4)                                                                               | 2011-2013                | Finance Dept.                                           | N/A           | N/A            |
| Create a public art program to promote public art that will foster community pride and improve the visual attractiveness of public spaces (CSF Strategy 3.1)                 | 2013                     | Recreation & Parks Dept.                                | \$25,000      | City           |
| Investigate the feasibility of developing a museum focused on local heritage and culture (CSF Strategy 5.1)                                                                  | 2013                     | Recreation & Parks Dept.                                | TBD           | City           |
| Encourage the Atlanta-Fulton County Library Board to develop a library facility that will meet Alpharetta's needs through the year 2030 2035 and beyond (CSF Strategy 5.2)   | 2012-2016                | Library Board, Comm. Dev. Dept.                         | Staff time    | City           |
| <b>Economic Development</b>                                                                                                                                                  |                          |                                                         |               |                |
| Through regular public meetings, complete annual updates to the Downtown Development Plan to ensure consistency of the plan with community needs and goals (ED Strategy 1.2) | Annually                 | Comm. Dev. Dept.                                        | \$1,000       | City           |

| Activity                                                                                                                                                                                                  | Year                  | Responsible Party                                           | Cost Estimate                             | Funding Source                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------|-------------------------------------------|----------------------------------------|
| Update the City's economic development action plan to ensure consistency with overall community objectives and needs (ED Strategy 2.3)                                                                    | 2011-2012 (under way) | Comm. Dev. Dept., Alpharetta Development Authority          | \$100,000                                 | City and Development Authority         |
| Coordinate a technology forum to encourage an environment of innovation, build linkages between technology companies with a presence in the community, and attract new technology firms (ED Strategy 2.1) | 2011-2012             | Comm. Dev. Dept., Greater N. Fulton Chamber, private sector | \$7,000 annually                          | Participants, private donations        |
| Encourage continued investment in historic downtown through façade grants and other incentives (ED Strategy 1.3)                                                                                          | Ongoing               | Comm. Dev. Dept.                                            | \$40,000 annually                         | City                                   |
| Research the critical employment age group of 20 to 40 years and establish planning and change strategies appropriate to make Alpharetta an attractive place to live (ED Strategy 2.4)                    | 2012-2013             | Comm. Dev. Dept.                                            | \$20,000                                  | City                                   |
| Continue to pursue designation as a Georgia Main Street community and develop annual work plans (ED Strategy 1.7)                                                                                         | 2012-2014             | Downtown Alpharetta Trade Association                       | \$20,000-\$60,000 annual program expenses | Various                                |
| Inventory vacant, underperforming, and distressed retail properties to inform creation of targeted redevelopment strategies (ED Strategy 3.3)                                                             | Ongoing               | Comm. Dev. Dept.                                            | Staff Time                                | City                                   |
| <b>Transportation</b>                                                                                                                                                                                     |                       |                                                             |                                           |                                        |
| Develop "Complete Streets" guidelines (T Strategy 2.1)                                                                                                                                                    | 2012-2013             | Engineering / Public Works Dept.                            | Staff Time                                | City                                   |
| Maintain transportation plan on an annual basis (T Strategy 5.1)                                                                                                                                          | Annually              | Engineering / Public Works Dept.                            | Staff Time                                | City                                   |
| Continue development and operation of the city's Traffic Control Center (T Strategy 3.6)                                                                                                                  | 2011-2012             | Engineering / Public Works Dept.                            | \$200,000                                 | GO Bond Funds, Impact Fees, City, GDOT |

| Activity                                                                                  | Year       | Responsible Party                     | Cost Estimate | Funding Source                         |
|-------------------------------------------------------------------------------------------|------------|---------------------------------------|---------------|----------------------------------------|
| Identify roads that need to be upgraded to City standards (T Strategy 3.1)                |            | Engineering / Public Works Dept.      |               | GO Bond Funds, Impact Fees, City, GDOT |
| Explore the development of an express bikeway on the west side of GA-400 (T Strategy 2.7) | 2012-2013  | Engineering / Public Works Dept.      |               | GO Bond Funds, Impact Fees, City, GDOT |
| Intersection Improvements:                                                                |            |                                       |               |                                        |
| Kimball Bridge Rd. @ Waters Rd.                                                           | 2011       | Engineering / Public Works Dept.      | \$1,200,000   | GO Bond Funds, Impact Fees, City, GDOT |
| Webb Bridge Rd. @ Park Bridge Rd./Shirley Bridge Rd.                                      | 2011       | Engineering / Public Works Dept.      | \$1,200,000   | GO Bond Funds, Impact Fees, City, GDOT |
| Old Milton Pkwy. @ North Point Pkwy.                                                      | 2011-2012  | Engineering / Public Works Dept./GDOT | \$2,000,000   | GO Bond, GDOT                          |
| Roads and Right-of-Way:                                                                   |            |                                       |               |                                        |
| Kimball Bridge Rd. and Bridge over Big Creek                                              | 2011       | Engineering / Public Works Dept.      | \$500,000     | GO Bonds, Impact Fees, City, GDOT      |
| Downtown connector road between Old Milton Pkwy. and Milton Ave.                          | 2011-2012  | Engineering / Public Works Dept.      | \$3,500,000   | GO Bonds, Impact Fees, City, Grants    |
| Sidewalks:                                                                                |            |                                       |               |                                        |
| Devore Rd.                                                                                | 2011-2012, | Engineering / Public Works Dept.      | \$219,000     | GO Bonds, Impact Fees                  |

| Activity                                                                                                                                     | Year       | Responsible Party                                                        | Cost Estimate | Funding Source                      |
|----------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------|---------------|-------------------------------------|
| Windward Pkwy. from North Point Pkwy. to Camp Creek                                                                                          | 2011-2012  | Engineering / Public Works Dept.                                         |               | GO Bonds, Impact Fees               |
| North Point Pkwy. from Encore Pkwy. to Haynes Bridge Rd.                                                                                     | 2011-2012  | Engineering / Public Works Dept.                                         |               | GO Bonds, Impact Fees               |
| Other:                                                                                                                                       |            |                                                                          |               |                                     |
| Traffic Signal Interconnect                                                                                                                  | 2011-2012  | Engineering / Public Works Dept.                                         | \$500,000     | GO Bonds, Impact Fees, City, Grants |
| <b>Housing</b>                                                                                                                               |            |                                                                          |               |                                     |
| Continue to maintain a database to track the number of “for sale” and “for rent” units located in Alpharetta (H Strategy 2.1)                | Ongoing    | Comm. Dev. Dept.                                                         | Staff time    | City                                |
| Update and expand the computerized system for maintaining land development records, building permits, and engineering plans (H Strategy 2.2) | 2011-2012  | Dept. of Info. Tech., Engineering / Public Works Dept., Comm. Dev. Dept. | \$25,000      | City                                |
| Update and expand the City's GIS capabilities and systems (H Strategy 2.3)                                                                   | 2011-2012, | Dept. of Info. Tech.                                                     | \$500,000     | City                                |
| Assess the need of providing additional affordable housing (H Strategy 6.2)                                                                  | 2013-2014  | Comm. Dev. Dept.                                                         | \$20,000      | City                                |
| Encourage development, through a public / private venture, for the incorporation of housing in the Downtown Area (H Strategy 1.2)            | 2012-2016  | Comm. Dev. Dept.                                                         | N/A           | N/A                                 |
| Encourage the development of a wide variety of housing types to accommodate diverse ages and income levels (H Strategy 1.1)                  | 2012-2016  | Comm. Dev. Dept.                                                         | N/A           | N/A                                 |
| Encourage development of housing opportunities for seniors that accommodates the needs of the aging population (H Strategy 7.1)              | 2012-2016  | Comm. Dev. Dept.                                                         | N/A           | N/A                                 |



| Activity                                                                                                                                                                                                                                                                                                                                   | Year      | Responsible Party                                  | Cost Estimate | Funding Source         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------|---------------|------------------------|
| <b>Land Use</b>                                                                                                                                                                                                                                                                                                                            |           |                                                    |               |                        |
| Develop neighborhood-specific plans to identify issues within neighborhoods (LU Strategy 4.2)                                                                                                                                                                                                                                              | 2012-2016 | Comm. Dev. Dept.                                   | \$100,000     | City                   |
| Compile an inventory of vacant properties (LU Strategy 7.1)                                                                                                                                                                                                                                                                                | 2012      | Comm. Dev. Dept.                                   | Staff time    | City                   |
| Establish an Infill Development Guide and associated regulations to address appropriate site design standards for context sensitive infill development (LU Strategy 7.2)                                                                                                                                                                   | 2013-2014 | Comm. Dev. Dept.                                   | Staff time    | City                   |
| Sponsor corridor plans to identify specific needs (North Main St/South Main St./GA-9) (includes coordination with City of Milton on the GA-9 LCI Study; as well as consideration of submittal of an LCI Study application in 2012 for GA-9/S. Main St. corridor – potentially as a joint study with the City of Roswell) (LU Strategy 9.3) | 2011-2014 | Comm. Dev. Dept.                                   | \$100,000     | City, ARC              |
| Establish and maintain attractive gateway features at major entranceways into the city (LU Strategy 9.4)                                                                                                                                                                                                                                   | 2012-2013 | Comm. Dev. Dept., North Fulton CID                 | \$35,000      | City, North Fulton CID |
| Adopt a Main St./GA-9 overlay zoning district that allows for a vertical mix including higher density residential (LU Strategy 9.6)                                                                                                                                                                                                        | 2012-2014 | Comm. Dev. Dept.                                   | Staff time    | City                   |
| Continue application of the Cost of Government Services Land Use Model to forecast fiscal impacts of land use decisions within the City                                                                                                                                                                                                    | 2011-2012 | Comm. Dev. Dept.                                   | N/A           | N/A                    |
| Continue integration of the City's land use and transportation plans                                                                                                                                                                                                                                                                       | 2011-2012 | Comm. Dev. Dept., Engineering / Public Works Dept. | N/A           | N/A                    |
| <b>Natural, Historic and Cultural Resources</b>                                                                                                                                                                                                                                                                                            |           |                                                    |               |                        |
| Enlist non-profit land trusts to help preserve open space through voluntary land conservation agreements (NHCR Strategy 1.4)                                                                                                                                                                                                               | 2012-2016 | Comm. Dev. Dept., Recreation & Parks Dept.         | Staff time    | City                   |
| Promote environmental awareness among the general public and the development community through educational programs (NHCR Strategies 2.1, 2.2, and 2.3)                                                                                                                                                                                    | 2011-2014 | Engineering / Public Works Dept.                   | \$8,000       | City                   |

| Activity                                                                                                                                                   | Year                | Responsible Party                                  | Cost Estimate           | Funding Source                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------|-------------------------|------------------------------------|
| Study applicability of incentives such as the transfer of development rights or tax abatements to encourage preservation of greenspace (NHCR Strategy 3.1) | 2011                | Engineering / Public Works Dept., Comm. Dev. Dept. | N/A                     | N/A                                |
| Park land acquisition                                                                                                                                      | 2011-2014           | Recreation & Parks Dept                            | \$10,000,000            | GO Bond Funds, Impact Fees, Grants |
| Develop a Sustainable Site Design Guide to describe sustainable site design best practices (NHCR Strategy 5.3)                                             | 2013                | Engineering / Public Works Dept., Comm. Dev. Dept. | Staff time              | City                               |
| Study and implement 100 year floodplains and future floodplains down to the 100-acre basin (NHCR Strategy 1.7)                                             | 2011-2014 (ongoing) | Engineering / Public Works Dept.                   | \$165,000               | City                               |
| Continue to study and evaluate stream water quality on Foe Killer and Big Creek and identify stream improvement projects (NHCR Strategy 1.8)               | 2011-2016 (ongoing) | Engineering / Public Works Dept.                   | \$50,000 and Staff Time | City                               |
| <b>Other Considerations</b>                                                                                                                                |                     |                                                    |                         |                                    |
| Develop a records management system for city-wide document storage                                                                                         | 2011-2012           | Dept. of Info. Tech., Finance Dept.                | \$350,000               | City                               |

## POLICY STATEMENTS

### ***Vision Theme: Economic Development (ED)***

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#### **ED Goal: Strengthen and sustain the economic base of Alpharetta.**

- ED Policy 1: Maintain a highly viable, growing and attractive downtown.
- ED Policy 2: Attract highly-skilled and professional-level employment to corporate and industrial development areas while also focusing efforts to retain and grow existing quality businesses.
- ED Policy 3: Continue to attract quality retailers for commercial areas throughout the city.
- ED Policy 4: Maintain a high aesthetic standard and enhance architectural quality.
- ED Policy 5: Participate in regional efforts that support economic development.

### ***Vision Theme: Land Use (LU)***

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#### **LU Goal: Develop a land use pattern and structure that fully complements the vision of Alpharetta as a signature community in the region.**

- LU Policy 1: Encourage the continued revitalization and redevelopment of Downtown Alpharetta for culture, government, dining, residential, entertainment, and retail diversity.
- LU Policy 2: Ensure that future land use and development decisions are consistent with the Comprehensive Plan and that such decisions promote social and economic well-being.
- LU Policy 3: Promote establishment of a compact urban area and assure the availability of utilities concurrent with development.
- LU Policy 4: Preserve and protect the quality of existing neighborhoods proactively through code enforcement and land use decisions that protect neighborhood integrity of these areas.
- LU Policy 5: Require subdivision design that fosters a sense of community and promotes pedestrian mobility, community recreation and an abundance of public open space.
- LU Policy 6: Support the success and expansion of employment centers.
- LU Policy 7: Ensure context-sensitive infill and redevelopment.
- LU Policy 8: Support mixed-use neighborhood and community centers.
- LU Policy 9: Promote redevelopment of highway corridors into pedestrian-friendly, mixed use environments.

### ***Vision Theme: Transportation (T)***

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#### **T Goal: Provide a transportation system that continues to keep pace with growth and integrates various modes of travel in order to allow mobility options.**

- T Policy 1: Increase transportation accessibility and mobility.
- T Policy 2: Provide multi-modal transportation options.

- T Policy 3: Improve transportation safety and neighborhood livability.
- T Policy 4: Improve the environment and air quality.
- T Policy 5: Maintain and preserve the existing transportation system.
- T Policy 6: Develop a network of interconnected streets to provide more access routes and less dependence on the arterial and major collector street system.
- T Policy 7: Maintain active involvement in state and regional transportation planning activities.

## ***Vision Theme: Housing (H)***

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### **H Goal: Capture the major market share of executive housing while providing opportunities for first-time home buyers and quality rental options**

- H Policy 1: Promote and encourage residential densities and designs that ensure varied living areas and housing types.

H Policy 2: Maintain a balance between residential buildings designed owner occupied “for sale” and residential buildings designed rental occupied “for rent” in Alpharetta such that at least 85% 68% of the housing stock is owner occupied “for sale.” (Per Census Data)

- H Policy 3: Preserve the character of distinct residential areas.
- H Policy 4: Balance residential development on the east and west sides of the city.
- H Policy 5: Design quality and long-term value into residential development to maintain appearance and property values.
- H Policy 6: Assure that people who work in Alpharetta have the opportunity to live in Alpharetta by maintaining a housing-to-jobs balance.
- H Policy 7: Promote opportunities for “aging in place”.

## ***Vision Theme: Natural, Cultural and Historic Resources (NHCR)***

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### **NHCR Goal: Protect and nurture natural, cultural and historic resources.**

- NHCR Policy 1: Protect the natural, historic and scenic qualities of the city, including water resources.
- NHCR Policy 2: Promote environmental awareness through education.
- NHCR Policy 3: Permanently protect existing greenspace and purchase or protect additional greenspace to meet a 20% open space objective.
- NHCR Policy 4: Continue to lead by example by incorporating green, environmentally-friendly technology into the City’s day-to-day operations.
- NHCR Policy 5: Encourage green building design, technology and sustainable site design.

## ***Vision Theme: Community Services and Facilities (CSF)***

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**CSF Goal: Provide high quality, sustainable public facilities and services for the citizens and businesses within the city**

- CSF Policy 1: Encourage infrastructure development that keeps pace with growth and develops concurrently with the city's population, including water and sewer service, public safety, parks and recreation, and general government services.
- CSF Policy 2: Meet the health needs of residents through a combination of private and public sources.
- CSF Policy 3: Enhance the quality of life for residents through the provision of greenspace, parks and recreational facilities, and cultural opportunities that are convenient to all city residents.
- CSF Policy 4: Support an educational system that achieves a higher standard of learning and meets current and future population needs.
- CSF Policy 5: Support the expansion of library facilities within Alpharetta to meet the growing population needs.

## ***Vision Theme: Intergovernmental Coordination (IC)***

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**IC Goal: Provide high quality, sustainable public facilities and services for the citizens and businesses within the city**

- IC Policy 1: Support coordination efforts with the county and the adjacent municipalities of Forsyth County, City of Milton, City of John's Creek and City of Roswell.
- IC Policy 2: Promote partnerships between the City and county Board of Education.
- IC Policy 3: Coordinate efforts with regional, state and federal agencies.

## **PLAN MAINTENANCE**

The Alpharetta City Council is responsible for maintaining the *2030-2035 Comprehensive Plan* to accurately reflect current community conditions and the community's vision and priorities for the future. Maintenance of the plan includes major and minor plan amendments, updates of the plan, or required periodic updates of the *Community Agenda*. Each is discussed in below.

## ***Plan Review and Update***

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To be a useful and influential tool in guiding growth and development in the future and in ultimately realizing Alpharetta's community Vision for the future, the Comprehensive Plan must be kept current. Over time, changes will occur in the community that may not have been anticipated and over which the community may have no control—changing lifestyles, national or regional economic shifts, the impact of telecommuting or internet access on working and shopping patterns, etc. Annually monitoring these shifts against progress in plan implementation may lead to the need for amendments to the plan. At a minimum, a substantial Update will have to be undertaken five years from adoption, and a 10th year Major Update will be required after ten years, as per State requirements.



## Updates to the STWP

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At a minimum, the City Council must prepare and submit annual updates or five-year updates to the STWP portion of the *Community Agenda*. The STWP is presented in Part 3: Implementation of this plan. These updates must be submitted to ARC for review in order to maintain Quality Local Government status.

## Annual Plan Review

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The annual review is to be accomplished in coordination with the annual budgeting and CIE/STWP update process. At a minimum, the annual review should review:

- Pace of growth, in terms of housing units built and land absorbed by nonresidential development.
- Land development approvals over the past year as a score card of the Comprehensive Plan's Vision.
- Zoning approvals over the past year in relation to the Future Development Map.
- Future Development Plan Map changes.
- Planned Short Term Work Program activities compared to actual accomplishments.

## Plan Amendments

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### Minor Plan Amendments

As a result of the annual plan review, amendments to the Comprehensive Plan may be appropriate. If the needed changes are strictly local and not considered to have an effect on another local government, the changes may be adopted as a minor amendment to the Plan at any time during the year by action of the City Council. At the end of each year, along with the annual update to the STWP, a summary of all minor amendments is to be sent to ARC with a statement that the individual and cumulative effects of the minor amendments do not significantly alter the basic tenets of the approved Plan.

### Major Plan Amendments

If, as a result of the annual plan review process, conditions or policies on which the Plan is based have changed significantly so as to alter the basic tenets of the Plan, the City will initiate a major Plan amendment. The public will be involved in preparation of the Plan amendment to the extent warranted by the degree of change that has occurred. Following State procedural guidelines, a public hearing will be held to inform the public of the community's intent to amend the Plan, and to seek public participation.

## Report of Accomplishments

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The Report of Accomplishments (ROA), shown in Table 5, provides a status of each work item identified in the 2010 Short Term Work Program. The ROA identifies whether each activity was completed, postponed, or dropped, or if it is underway and provides brief explanations for dropped or postponed activities. Activities labeled "underway" include projected completion dates.

**Table 5: Report of Accomplishments**

| Activity                                                                                                                                                | Status   |          |           |         |                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|---------|-----------------------------------|
|                                                                                                                                                         | Complete | Underway | Postponed | Dropped | Notes/Reason Postponed or Dropped |
| <b>Community Facilities</b>                                                                                                                             |          |          |           |         |                                   |
| Expand the Community Policing Program to continue meeting the City's level of service of 2.6 sworn officers per 1,000 residents                         | ✓        |          |           |         |                                   |
| Develop a veterans and public safety personnel memorial park at the corner of Westside Pkwy. and Old Milton Pkwy. on the grounds of Police Headquarters | ✓        |          |           |         |                                   |
| Continue expansion of the City's Greenway Program including the northernmost segment to Windward Parkway                                                |          | ✓        |           |         |                                   |
| Develop the Encore Center for the Arts to include a 12,000 seat amphitheater, a 2,000 seat multi-use performance hall, and a 500 seat black box theater |          | ✓        |           |         |                                   |
| Construct a greenway trail to enhance pedestrian connectivity between the Big Creek Greenway Wills Park and the Downtown core                           |          | ✓        |           |         |                                   |
| Expand the Senior Activity Center                                                                                                                       |          | ✓        |           |         |                                   |
| Alpharetta Community Center Phase III                                                                                                                   |          | ✓        |           |         |                                   |
| Brooke Street Park design and construction                                                                                                              |          | ✓        |           |         |                                   |
| Install synthetic turf at North Park                                                                                                                    |          | ✓        |           |         |                                   |
| Install synthetic turf at Wills Park                                                                                                                    |          | ✓        |           |         |                                   |
| Expand the City's internal fiber optic and wireless networks                                                                                            |          | ✓        |           |         |                                   |
| Construction and Implementation of Data Center / Network                                                                                                |          | ✓        |           |         |                                   |
| Telephony Voice Over IP (VOIP)                                                                                                                          |          | ✓        |           |         |                                   |
| <b>Economic Development</b>                                                                                                                             |          |          |           |         |                                   |

| Activity                                                                                                                                                                                | Status   |          |           |         |                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|---------|-----------------------------------------------|
|                                                                                                                                                                                         | Complete | Underway | Postponed | Dropped | Notes/Reason Postponed or Dropped             |
| Through regular public meetings, complete annual updates to the Downtown Development Plan to ensure consistency of the plan with community needs and goals                              |          | ✓        |           |         |                                               |
| Update the City's economic development action plan to ensure consistency with overall community objectives and needs                                                                    |          | ✓        |           |         |                                               |
| Coordinate a technology forum to encourage an environment of innovation, build linkages between technology companies with a presence in the community, and attract new technology firms |          | ✓        |           |         |                                               |
| Encourage continued investment in historic downtown through façade grants and other incentives.                                                                                         |          | ✓        |           |         |                                               |
| Transportation                                                                                                                                                                          |          |          |           |         |                                               |
| Intersection Improvements                                                                                                                                                               |          |          |           |         |                                               |
| Mayfield Road @ Canton Street                                                                                                                                                           | ✓        |          |           |         |                                               |
| Hembree Road and Maxwell Road                                                                                                                                                           | ✓        |          |           |         |                                               |
| Kimball Bridge Road @ Waters Road                                                                                                                                                       |          | ✓        |           |         |                                               |
| Webb Bridge Road @Park Bridge/Shirley Bridge                                                                                                                                            |          | ✓        |           |         |                                               |
| Old Milton Pkwy. @ North Point Pkwy.                                                                                                                                                    |          | ✓        |           |         |                                               |
| Kimball Bridge Road @ North Point Pkwy.                                                                                                                                                 | ✓        |          |           |         |                                               |
| GA-9 @ Vaughn                                                                                                                                                                           |          |          |           | ✓       | Working with GDOT for operational improvement |
| Roads / Bike Lanes and Right-of-Way                                                                                                                                                     |          |          |           |         |                                               |
| Kimball Bridge Road, bike lane and Bridge over Big Creek                                                                                                                                |          | ✓        |           |         |                                               |
| Downtown connector road and bike lane between Old Milton Pkwy. and Milton Avenue                                                                                                        |          | ✓        |           |         |                                               |
| Downtown alley project                                                                                                                                                                  | ✓        |          |           |         |                                               |

| Activity                                                                                                                                                                                                                                         | Status   |          |           |         |                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|---------|-----------------------------------|
|                                                                                                                                                                                                                                                  | Complete | Underway | Postponed | Dropped | Notes/Reason Postponed or Dropped |
| Sidewalks                                                                                                                                                                                                                                        |          |          |           |         |                                   |
| Bethany Road                                                                                                                                                                                                                                     | ✓        |          |           |         |                                   |
| Devore Road                                                                                                                                                                                                                                      |          | ✓        |           |         |                                   |
| Mid-Broadwell Road                                                                                                                                                                                                                               | ✓        |          |           |         |                                   |
| Other                                                                                                                                                                                                                                            |          |          |           |         |                                   |
| Traffic Signal Interconnect                                                                                                                                                                                                                      |          | ✓        |           |         |                                   |
| Traffic Control Center                                                                                                                                                                                                                           |          | ✓        |           |         |                                   |
| Housing                                                                                                                                                                                                                                          |          |          |           |         |                                   |
| Encourage development, through a public / private venture, for the incorporation of housing in the Downtown Area                                                                                                                                 |          | ✓        |           |         |                                   |
| Encourage the development of a wide variety of housing types to accommodate diverse ages and income levels.                                                                                                                                      |          | ✓        |           |         |                                   |
| Encourage development of housing opportunities for seniors that accommodates the needs of the aging population.                                                                                                                                  |          | ✓        |           |         |                                   |
| Encourage and promote higher density residential development along transportation corridors.                                                                                                                                                     |          | ✓        |           |         |                                   |
| Land Use                                                                                                                                                                                                                                         |          |          |           |         |                                   |
| Continue application of the Cost of Government Services Land Use Model to forecast fiscal impacts of land use decisions within the City                                                                                                          |          | ✓        |           |         |                                   |
| Continue integration of the City's land use and transportation plans                                                                                                                                                                             |          | ✓        |           |         |                                   |
| Pursue annexation of the remaining unincorporated islands that currently exist within the main boundaries of the City of Alpharetta and between the boundaries of the City and surrounding jurisdictions, to which we currently provide services | ✓        |          |           |         |                                   |
| Natural and Cultural Resources                                                                                                                                                                                                                   |          |          |           |         |                                   |

| Activity                                                                                                                               | Status   |          |           |         |                                   |
|----------------------------------------------------------------------------------------------------------------------------------------|----------|----------|-----------|---------|-----------------------------------|
|                                                                                                                                        | Complete | Underway | Postponed | Dropped | Notes/Reason Postponed or Dropped |
| Promote environmental awareness among the general public and the development community through educational programs                    |          | ✓        |           |         |                                   |
| Study applicability of incentives such as the transfer of development rights or tax abatements to encourage preservation of greenspace |          | ✓        |           |         |                                   |
| Park land acquisition                                                                                                                  |          | ✓        |           |         |                                   |
| Other Considerations                                                                                                                   |          |          |           |         |                                   |
| Install tornado alert sirens in newly annexed portions of the City                                                                     | ✓        |          |           |         |                                   |
| To enhance public safety and improve traffic movement through the City, install red light cameras at "high incident" intersections     | ✓        |          |           |         |                                   |
| Expand the City's Geographic Information System (GIS) capabilities and systems                                                         |          | ✓        |           |         |                                   |
| General Planning                                                                                                                       |          |          |           |         |                                   |
| Update and expand the computerized system for maintaining land development records, building permits, and engineering plans            |          | ✓        |           |         |                                   |
| Update and expand the City's GIS capabilities and systems                                                                              |          | ✓        |           |         |                                   |
| Revise the Capital Improvements Plan annually as part of the budget process                                                            |          | ✓        |           |         |                                   |
| Develop a records management system for city-wide document storage                                                                     |          | ✓        |           |         |                                   |



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## APPENDIX

**Table 6:** Estimated Quantities of Land Area by Future Land Use Classification

| Future Land Use Classification<br>(as shown on Future Development Map) | Acreage | Percentage |
|------------------------------------------------------------------------|---------|------------|
| <i>Residential</i>                                                     |         |            |
| Residential Estate                                                     | 0.9     | 0.0%       |
| Very Low Density Residential                                           | 1,083.1 | 6.2%       |
| Low Density Residential                                                | 4,891.2 | 28.0%      |
| Medium Density Residential                                             | 803.9   | 4.6%       |
| High Density Residential                                               | 607.5   | 3.5%       |
| <i>Non-Residential</i>                                                 |         |            |
| Commercial                                                             | 662.2   | 3.8%       |
| Professional Business Office                                           | 308.2   | 1.8%       |
| Corporate Campus Office                                                | 2,459.3 | 14.1%      |
| Central Business District                                              | 106.0   | 0.6%       |
| Mixed Use                                                              | 726.8   | 4.2%       |
| Business, Manufacturing, Warehousing, Light Industrial                 | 219.3   | 1.3%       |
| <i>Civic</i>                                                           |         |            |
| Public, Institutional, Education                                       | 692.6   | 4.0%       |
| Parks, Recreation, Open Space*                                         | 2,682.2 | 15.3%      |
| Transportation, Communications, Utilities**                            | 2,241.6 | 12.8%      |

\* includes floodplains and lakes

\*\* includes road rights-of-way

An examination of historical and projected  
trends in the demand for and supply of rental  
housing in the City of Alpharetta

# City of Alpharetta Rental Housing Study

Determining the appropriate  
mix of renter and owner  
housing in the city

May 22, 2015



**Bleakly**AdvisoryGroup

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## SUMMARY

The City of Alpharetta engaged Bleakly Advisory Group, Inc. (BAG) to examine the historical relationship between rental and owner housing in the city and, from that analysis, determine an appropriate proportion of future rental housing in Alpharetta. The City of Alpharetta is interested in understanding what has been the historical relationship between renter and owner housing demand and the housing inventory. Understanding this relationship will allow the City to adopt policies in its comprehensive plan and zoning and land use policies that can achieve the desired balance between renter and owner units into the future as Alpharetta continues to grow.

The key findings of research are as follows:

**Existing City Policy and Practice—** It has been a city policy as stated in the Comprehensive Plan to seek to achieve a housing balance of 85% “for sale” housing and 15% “for rent” housing in the city. The City’s comprehensive plan outlines the future land use needs of Alpharetta in terms of acreage that will be required to insure that this is sufficient land area to accommodate the needs of the community. The Housing Element of the 2030 Comprehensive Plan states:

*“Housing Policy 2: Maintain a balance between residential buildings designed “for sale” and residential buildings designed “for rent” in Alpharetta such that at least 85% of the housing stock is “for sale” (p.20).*

The ratio of “for sale” to “for rent” housing has evolved over the period from 2000 to 2014. In terms of unit additions of the 10,327 units added to the housing inventory over the period, 14% were for-rent units versus 86% for-sale. Thus, the city achieved the objective for creating housing balance as outlined in the comprehensive plan. The result of this policy was to see the proportion of the housing inventory in multifamily for-rent units decrease from 33% in 2000 to 25% in 2014.

**Current Rental Housing Ratio--**Based on the most recent U.S. Census data, in 2013 the percentage of rental households in the city was 36%, which was a lower percentage of rental households than in 2000 and is attributable to the very rapid expansion in the owner housing inventory over the period, outpacing the rapid growth in rental households that occurred.

| OWNER AND RENTER HOUSEHOLDS IN ALPHARETTA 2000-2013 |        |      |        |      |                  |     |
|-----------------------------------------------------|--------|------|--------|------|------------------|-----|
|                                                     | 2000   |      | 2013   |      | Growth 2000-2013 |     |
|                                                     | N      | %    | N      | %    | N                | %   |
| Population                                          | 34,854 |      | 59,553 |      | 24,699           | 71% |
| Households                                          | 13,911 | 100% | 21,775 | 100% | 7,864            | 57% |
| Owner Households                                    | 8,387  | 60%  | 13,902 | 64%  | 5,515            | 66% |
| Renter Households                                   | 5,524  | 40%  | 7,873  | 36%  | 2,349            | 43% |

Source: U.S. Census, Decennial and American Community Survey



**The Rental Housing Inventory is Diverse**—Alpharetta’s rental housing inventory includes a range of building types. The majority of rental housing units are in apartment complexes with 10 or more units (56%). Smaller multifamily apartment buildings of 2 to 9 units account for an additional 19% of the rental housing inventory. Single family detached housing represents 17% and townhouses an additional 7% of the rental inventory.

**Characteristics of Rental Apartment Complexes**—There are 19 apartment complexes in Alpharetta. Their average age is 19 years old. Of the 19 complexes, five were developed since 2000, eight were developed in the 1990s and the balance dates from the 1980s. There are a total of 6,153 units in the 19 complexes. The 19 projects average 323 units in size. Currently vacancies in Alpharetta’s rental apartment complexes are low, generally less than 4%. Asking rents are currently averaging \$1,269 per unit across the inventory.

**Building Permit Activity**—A review of building permit activity since 2000 shows that over the 13-year period a total of 4,149 units were permitted by the City. Of that total, 3,022 single family units, or 72%, were authorized. A total of 1,127 units, or 28%, were for units in buildings of five or more units, the vast majority of which were rental apartments.

**Housing Development Pipeline**--There are currently 622 new units of owner-occupied housing under construction in Alpharetta. These units are generally either single family detached housing or townhomes. In addition to these owner-occupied units under construction, a total of 721 units have been approved for future development, resulting in a total of 1,343 owner units in the current development pipeline in Alpharetta. An additional 554 renter units have been approved for development. Thus, rental housing units account for 29% of the total housing units in the development pipeline.

**Regional Rental Housing Trends**—In Alpharetta rental housing accounts for 36% of the housing inventory. By comparison, in North Fulton County renter units account for 29% of the housing inventory. Looking more broadly at the North Atlanta Metro (Cobb, Cherokee, Forsyth and North Fulton Counties), rental housing represents 28% of the housing inventory in this region. Thus, at 36% if its inventory, Alpharetta has one of the highest proportions of rental housing in the North Atlanta Metro region. A substantial portion of Alpharetta’s rental housing inventory is in single family housing at 24% and larger apartment complexes at 56%. A higher percentage of Alpharetta’s rental inventory has been constructed since 2000 than in North Fulton and North Metro Atlanta.

**Impact of Future Growth in Rental Units on Inventory**—Based on estimates of future demand for housing in Alpharetta over the next five years, the current inventory of owner and renter housing in Alpharetta would change, as shown below. Two estimates of impact of future additions to the housing stock were analyzed. The first assumes that the future growth in the housing stock follows the historic pattern of approximately 2% annually and in Option A, the tenure preference is based on the current ratio of 36% rental and 64% owner. Under Option B, it is assumed that the tenure preference is consistent with the regional ratio of 28% rental and 72% owner. As shown, the impact that these two

ratios have on the city's overall tenure mix in the housing inventory is minimal. There is approximately a 200 unit difference in the total number of rental units under the two options, and these differences are so minor that the overall tenure ratio in the city remains the same under both options—35% renter and 65% owner. What this demonstrates is that short-term changes in tenure preference have little long-term impact on the tenure mix of the city's overall housing stock.

| IMPACT OF ALTERNATIVE TENURE PATTERNS ON ALPHARETTA'S HOUSING STOCK 2015-2020 |        |                          |               |        |      |                 |        |     |                 |        |      |
|-------------------------------------------------------------------------------|--------|--------------------------|---------------|--------|------|-----------------|--------|-----|-----------------|--------|------|
| Alpharetta                                                                    |        |                          |               |        |      | Option A:       |        |     | Option B:       |        |      |
| Housing Stock                                                                 |        | Additions<br>In Pipeline | Housing Stock |        |      | Existing Growth |        |     | Existing Growth |        |      |
| 2013                                                                          | %      |                          | 2016          | %      |      | Existing Ratio  | Total  | %   | Regional Ratio  | Total  | %    |
| Owner                                                                         | 13,902 | 64%                      | 1,343         | 15,245 | 64%  | 1,585           | 16,658 | 65% | 1,783           | 17,028 | 65%  |
| Renter                                                                        | 7,873  | 36%                      | 554           | 8,427  | 36%  | 891             | 9,150  | 35% | 693             | 9,120  | 35%  |
| Total                                                                         | 21,775 | 100%                     | 1,897         | 23,672 | 100% | 2,476           | 25,808 | 1   | 2,476           | 26,148 | 100% |

Source: BAG

We conclude from this analysis city policy should work towards a long-term goal of rental housing accounting for between 28% and 36% of the housing inventory. Setting an overall goal of 32% of the overall housing inventory as rental would seem reasonable. This long-range goal would be consistent both with historical renter ratios in the city and with regional trends in the North Atlanta metro region.

This goal could be achieved in a number of ways: one approach would be to consider placing a cap on rental housing applications of 107 units per year, which is derived from applying the 32% ratio to the total number of building permits issued in Alpharetta over the 2000-2014 period, as shown below:

- Total Permits issued 2000-2014: 4,149 units
- Average Permits issued 2000-2014: 296 units
- Targeted Rental Unit Proportion at 36%: 105-110 units

If in a given year some or all of the targeted rental units were not permitted they could carry over to the next year. The total number of targeted rental unit permits could be adjusted every five years to reflect recent trends in total permitting activity. Permits for new units to be created on the site of existing rental apartments could be exempted from this annual limitation as an incentive to redevelop older complexes.

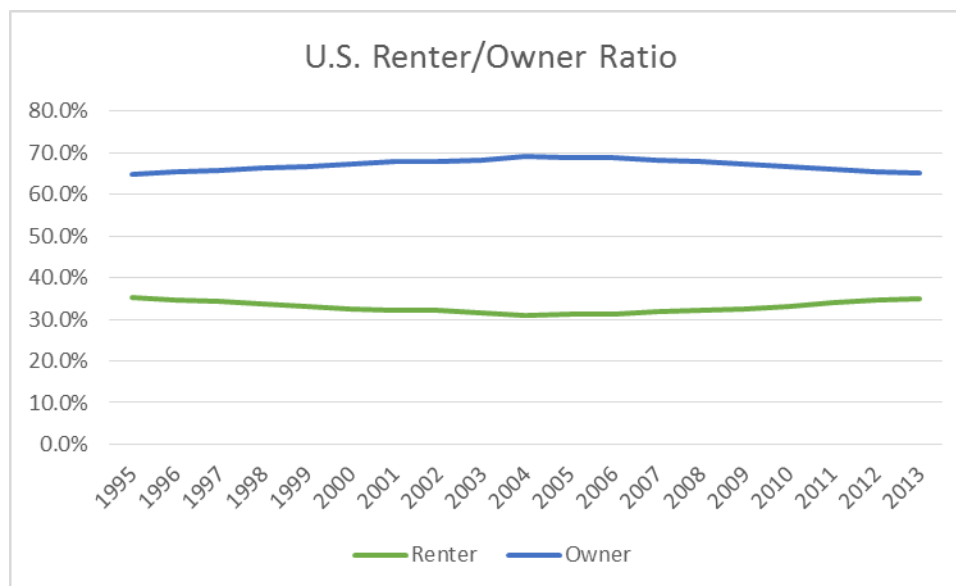
Presented in the following sections is a more detailed discussion of the research which supports these findings.

## INTRODUCTION AND PURPOSE OF THE STUDY

The City of Alpharetta engaged Bleakly Advisory Group, Inc. (BAG) to examine the historical relationship between rental and owner housing in the city and, from that analysis, determine an appropriate proportion of future rental housing in Alpharetta. The City of Alpharetta is interested in understanding what has been the historical relationship between renter and owner housing demand and the housing inventory. Understanding this relationship will allow the City to adopt policies in its comprehensive plan and zoning and land use policies that can achieve the desired balance between renter and owner units into the future as Alpharetta continues to grow.

The balance between renter and owner housing in a community is an outcome of a complex interaction of a number of factors including: land values in an area, local land use policies, the historical pattern of development in area in terms of both the relative presence of residential and non-residential land uses, and the level of suburbanization/urbanization that has occurred over time. Another key variable is the characteristics and preferences of households in the area. National economic trends also play a role in the relationship between rental and owner housing.

For example, as shown below national data on renter/owner ratios from U.S. Census data, reported by the Harvard Center for Housing, shows there have been fluctuations over the past 20 years in the percentage of renter/owner ratio partly due to the Great Recession and its aftermath.



The data shows that the ratio between renter and owner housing has generally ranged within a fairly constrained band, with rental housing accounting for between mid-to-low 30% of the housing stock and owner housing ranging from a high of 69% down to 65% in recent years. The Great Recession clearly had an impact on the renter to owner ratio, with renter housing increasing from 32% to just short of 35% over the period, while ownership rates dropped from a high of 69% in 2007 to 65% by 2013.

The purpose of this study is to analyze what has been the ratio of rental housing demand and supply in the City of Alpharetta in the past and given that pattern, what would be the appropriate ratio between renter and owner housing development in the city in the future. This information can provide the basis for the City to establish land use policies for the future that will be designed to achieve the appropriate balance between these two tenure types in Alpharetta's housing inventory.

#### EXISTING CITY POLICY AND PRACTICE

The City's comprehensive plan outlines the future land use needs of Alpharetta in terms of acreage that will be required to insure that this is sufficient land area to accommodate the needs of the community.

The Housing Element of the 2030 Comprehensive Plan states:

*"Housing Policy 2: Maintain a balance between residential buildings designed "for sale" and residential buildings designed "for rent" in Alpharetta such that at least 85% of the housing stock is "for sale" (p.20).*

Thus, it has been a city policy as stated in the Comprehensive Plan to seek to achieve a housing balance of 85% "for sale" housing and 15% "for rent" housing in the city. As shown in the exhibit below, the ratio of "for sale" to "for rent" housing has evolved over the period from 2000 to 2014. During that period, based on the city's housing inventory count, the total number of housing units in the city approved as single family for-sale increased by 74% from 13,894 units to 24,221 units by 2014. The greatest growth was in single family for-sale units which grew from 9,289 to 18,209 a growth rate of 96% over the period. Multifamily units designed for rent increased but at a slower pace—from 4,605 to 6,012 units or 31% over the period. In terms of unit additions of the 10,327 units added to the housing inventory over the period, 14% were for-rent units versus 86% for-sale. Thus, the city achieved the objective for creating housing balance as outlined in the comprehensive plan. The result of this policy was to see the proportion of the housing inventory in multifamily for-rent units decrease from 33% in 2000 to 25% in 2014.

| HOUSING UNIT INVENTORY BY UNIT TYPE FOR ALPHARETTA 2000-2014 |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
|--------------------------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Households                                                   | 2000   | 2001   | 2002   | 2003   | 2004   | 2005   | 2006   | 2007   | 2008   | 2009   | 2010   | 2011   | 2012   | 2013   | 2014   |
| Single Family                                                | 9,289  | 9,366  | 9,611  | 9,867  | 10,100 | 11,914 | 17,052 | 17,331 | 17,415 | 17,447 | 17,586 | 17,681 | 17,800 | 17,921 | 18,209 |
| Multi Family                                                 | 4,605  | 4,880  | 4,893  | 4,893  | 4,893  | 5,084  | 5,186  | 5,396  | 5,396  | 5,396  | 5,396  | 5,762  | 5,762  | 6,012  | 6,012  |
| Total                                                        | 13,894 | 14,246 | 14,504 | 14,760 | 14,993 | 16,998 | 22,238 | 22,727 | 22,811 | 22,843 | 22,982 | 23,443 | 23,562 | 23,933 | 24,221 |
| % Multi-Family                                               | 33%    | 34%    | 34%    | 33%    | 33%    | 30%    | 23%    | 24%    | 24%    | 24%    | 23%    | 25%    | 24%    | 25%    | 25%    |

Source: City of Alpharetta/BAG

In this analysis we will examine a number of questions related to determining the appropriate balance of renter and owner housing in Alpharetta:

1. What is the current relationship between owner and renter housing in the city?
2. What are the characteristics of rental households in the city?
3. What is character of the rental housing stock in terms of unit types, age, rents, and additions to supply?
4. What projects are currently in the development pipeline in Alpharetta, both owner and renter?

5. *What are the trends in the region in terms of the balance between renter and owner housing?*
6. *What is the anticipated demand for rental housing in the city in the next 15 years and what changes to the housing inventory will be needed to meet that demand?*
7. *What are the recommendations regarding the most appropriate ratio of renter and owner housing in city going forward?*



## SECTION 1: EXISTING ALPHARETTA HOUSEHOLDS, THEIR TENURE PREFERENCES AND CHARACTERISTICS

This section of the report examines the current households who live in Alpharetta, their tenure preference and the key characteristics of rental households.

### GROWTH IN HOUSEHOLDS IN ALPHARETTA AND THEIR TENURE PREFERENCE

As seen in the following exhibit, the city of Alpharetta has experienced a period of significant growth since 2000. From 2000 to 2013 the city's population increased from 34,854 to 59,533 residents, a growth of 71% over the 13-year period. During the same time, households increased from 13,911 to 21,775 by the end of the period. This represented a 57% increase in the number of households in the city. During this period the number of rental households increased from 5,524 to 7,873, an increase of 43%. Owner households grew at a more rapid rate from 8,347 to 13,902 by 2013, this represented a 66% growth in owner households over the period.

In 2000 rental households represented 40% of all households in Alpharetta. By 2013 the percentage of rental households was 36%, this lower percentage of rental households in the city is likely attributable to the very rapid expansion in the owner housing inventory over the period, outpacing the rapid growth in rental households that also occurred.

| OWNER AND RENTER HOUSEHOLDS IN ALPHARETTA 2000-2013 |        |      |        |      |                  |     |
|-----------------------------------------------------|--------|------|--------|------|------------------|-----|
|                                                     | 2000   |      | 2013   |      | Growth 2000-2013 |     |
|                                                     | N      | %    | N      | %    | N                | %   |
| Population                                          | 34,854 |      | 59,553 |      | 24,699           | 71% |
| Households                                          | 13,911 | 100% | 21,775 | 100% | 7,864            | 57% |
| Owner Households                                    | 8,387  | 60%  | 13,902 | 64%  | 5,515            | 66% |
| Renter Households                                   | 5,524  | 40%  | 7,873  | 36%  | 2,349            | 43% |

Source: U.S. Census, Decennial and American Community Survey

### CHARACTERISTICS OF RENTER HOUSEHOLDS IN ALPHARETTA

Renter households in Alpharetta have characteristics that differentiate them from the overall household characteristics in the city. Alpharetta's rental households have the following characteristics:

- **They are small**—Almost 40% are singles, versus 25% of all Alpharetta households. 61% are composed of one or two-persons versus 52% of households citywide.
- **Family households, while in the majority, are less common**—57% of all renter households are families versus 72% of all households in the city. Married couples account for only 40% of renter households while they represent 60% of all households citywide.
- **There are more single parent households**—17% among renters versus 12% of all households citywide.

- **Children are less common**—only 39% of renter households have children present versus 45% of all households in the city.
- **Millennial and Generation X households predominate**— of all renter households, 35% are members of the Millennial generation (born in the 1980s and 1990s) and an additional 53% are Generation X (born 1965 to 1979) households. By contrast, households citywide are dominated by Generation X at 70%.

| RENTER HOUSEHOLD CHARACTERISTICS IN ALPHARETTA, 2013 |         |            |
|------------------------------------------------------|---------|------------|
|                                                      | All HHs | Rental HHs |
| <b>Number of Households</b>                          | 21,775  | 7,873      |
| <b>Household Size</b>                                |         |            |
| 1-person                                             | 24.7%   | 38.4%      |
| 2-person                                             | 27.7%   | 23.0%      |
| 3-person +                                           | 47.6%   | 38.6%      |
| <b>Household Type</b>                                |         |            |
| <b>Family Households</b>                             | 71.9%   | 56.7%      |
| Married Couples                                      | 60.1%   | 40.1%      |
| Single Parent-Female                                 | 8.9%    | 13.4%      |
| Single Parent-Male                                   | 2.9%    | 3.1%       |
| <b>Non-Family Households</b>                         | 28.1%   | 43.3%      |
| Singles                                              | 24.7%   | 38.4%      |
| 2 or more Persons                                    | 3.4%    | 4.9%       |
| <b>Children Present</b>                              |         |            |
| With Children                                        | 45.0%   | 38.8%      |
| Without Children                                     | 55.0%   | 61.2%      |
| <b>Age of Householder</b>                            |         |            |
| Householder 15-34                                    | 17.2%   | 35.2%      |
| Householder 35-64                                    | 69.7%   | 53.1%      |
| Householder 65+                                      | 13.1%   | 11.7%      |

Source: U.S. Census, 2009-2013 Community Survey

Rental households in Alpharetta encompass a wide range of incomes but in a pattern that differs from owner households. The 7,873 renter households in Alpharetta in 2013 had a median income of \$58,827 which is 53% of the median income of owner households at \$111,856. In terms of their income distribution, relatively few rental households have incomes of \$25,000 or less—only 17%. The largest percentage of Alpharetta renters have incomes between \$25,000 and \$74,999, accounting for 49% of all Alpharetta renter households. By comparison, among owner households those with incomes of \$100,000 or more are the largest income category with 56% of owner households. Among rental households approximately 20% have incomes in excess of \$100,000—indicating that rental households in Alpharetta tend to have a broad range of incomes, with the majority of renters making greater than \$50,000 annually.

While the overall percentage of renter households in Alpharetta is 36% there is significant variation by income levels. As shown in the exhibit, Alpharetta households with incomes of \$50,000 or less are predominantly renters (59%). By comparison, among households with incomes of \$100,000 or more rental households represent only 17%. Thus, while the proportion of renter households varies significantly by income level, there is a significant presence of renter households at all income levels with the exception of the most affluent (\$150,000+).

| DISTRIBUTION OF HOUSEHOLD INCOME IN ALPHARETTA 2013 |           |        |            |        |          |
|-----------------------------------------------------|-----------|--------|------------|--------|----------|
| Household Income                                    | Renter    |        | Owner      |        | % Renter |
|                                                     | %         | Number | %          | Number |          |
| \$24,999 or less                                    | 16.8%     | 1,323  | 8.0%       | 1,112  | 54.3%    |
| \$25,000-\$49,999                                   | 22.6%     | 1,779  | 7.5%       | 1,043  | 63.1%    |
| \$50,000-\$74,999                                   | 26.8%     | 2,110  | 15.0%      | 2,085  | 50.3%    |
| \$75,000-\$99,999                                   | 13.8%     | 1,086  | 13.4%      | 1,863  | 36.8%    |
| \$100,000-\$149,999                                 | 13.6%     | 1,071  | 24.3%      | 3,378  | 24.1%    |
| \$150,000+                                          | 6.3%      | 496    | 31.8%      | 4,421  | 10.1%    |
| Median/ # HHs                                       | \$ 58,827 | 7,873  | \$ 111,856 | 13,902 | 36.2%    |

Source: U.S. Census American Community Survey

## SECTION 2: THE RENTAL HOUSING INVENTORY IN ALPHARETTA

This section of the report examines the characteristics of the rental housing inventory in Alpharetta as it has changed over time. Often rental housing is analyzed chiefly from the perspective of the rental apartment complex inventory, but as this section will show, there are significant portions of the rental housing inventory that meets the range of the rental housing demand in Alpharetta.

### GROWTH IN THE RENTAL HOUSING INVENTORY

Since 2000 Alpharetta has experienced a period of substantial growth both in its population and households and in the size of its housing inventory. In 2000 there was a total of 14,760 housing units in the city, 759 of which were vacant, or 5.1%. At that time there was a total of 13,911 occupied housing units, 60% of which were owner occupied and 40% renter occupied. By 2013, the city's housing inventory expanded to 22,952 units or 57%, and 1,177 of those units were vacant, maintaining a consistent 5% of the total housing inventory. The occupied housing inventory increased to 21,775 units, which was a growth of 57% over the 13-year period. During that period, the growth in owner occupied units out-paced the growth in the rental inventory, resulting in a ratio of 64% owner occupied and 36% renter occupied units by 2013.

| HOUSING STOCK AND OCCUPANCY TRENDS IN ALPHARETTA, 2000-2013 |        |       |        |        |           |
|-------------------------------------------------------------|--------|-------|--------|--------|-----------|
|                                                             | 2000   |       | 2013   |        | 2000-2013 |
|                                                             | Number | %     | Number | %      | Change    |
| Total Housing Units                                         | 14,670 | 100%  | 22,952 | 100.0% | 56.5%     |
| Vacant Units                                                | 759    | 5.2%  | 1,177  | 5.1%   | 55.1%     |
| All Occupied Units                                          | 13,911 | 94.8% | 21,775 | 94.9%  | 56.5%     |
| Owner Occupied                                              | 8,387  | 60.3% | 13,902 | 63.8%  | 65.8%     |
| Renter Occupied                                             | 5,524  | 39.7% | 7,873  | 36.2%  | 42.5%     |

Source: U.S. Census, American Community Survey

### CHARACTERISTICS OF THE RENTAL HOUSING STOCK

Alpharetta's rental housing inventory includes a range of building types. The predominant type of rental housing is in apartment complexes with 10 or more units (56%). Smaller multifamily apartment buildings of 2 to 9 units account for an additional 19% of the rental housing inventory. Single family detached housing represents 17% and townhouses an additional 7% of the apartment inventory. Thus, there is a diverse range of housing types in the Alpharetta's rental housing inventory. This is in contrast with the owner housing inventory which is dominated by single family detached and townhomes—representing 98% of the owner inventory.

Given the growth that has occurred in Alpharetta in recent decades, much of the housing inventory is well-established. The existing rental housing inventory was largely built in the period from 1980 to 1999, when 64% of the current units were constructed. The oldest portion of that inventory is now 35 years old, which can be late in the economic lifecycle of apartments if they have not been upgraded and

well-maintained over the period. Since 2000 an additional 23% of the rental inventory was constructed providing the newest segment of options for rental households. These trends are generally consistent with the age of the owner occupied inventory as well, with most of the units constructed in the 1980 to 1999 period and approximately one in five of the current owner units constructed since 2000. This pattern reflects the rapid suburbanization of North Fulton County that occurred in the last 20 years.

| CHARACTERISTICS OF ALPHARETTA'S HOUSING STOCK 2013 |        |        |
|----------------------------------------------------|--------|--------|
|                                                    | Owner  | Renter |
| <b>Occupied Units</b>                              | 13,902 | 7,873  |
| <b>Units in Structure</b>                          | 100.0% | 100.0% |
| 1 detached                                         | 88.5%  | 17.2%  |
| 1 attached                                         | 9.7%   | 7.1%   |
| 2-4 units                                          | 0.4%   | 4.0%   |
| 5-9 units                                          | 0.3%   | 15.2%  |
| 10 or more units                                   | 1.1%   | 56.2%  |
| mobile                                             | 0.0%   | 0.3%   |
| <b>Age of Structure</b>                            | 100.0% | 100.0% |
| 2010+                                              | 0.3%   | 0.1%   |
| 2000-2009                                          | 18.8%  | 22.8%  |
| 1980-1999                                          | 73.6%  | 64.1%  |
| 1960-1979                                          | 6.4%   | 10.8%  |
| Pre 1960                                           | 0.9%   | 2.2%   |

Source: U.S. Census, American Community Survey

## RENTS IN ALPHARETTA

Rental rates in Alpharetta have changed significantly since 2000, as reported by the U.S. Census. As shown in the following exhibit, the median rent in the city in 2000 was \$908 per month across the inventory of 5,505 rental units, as self-reported by the rental households. By 2010, the inventory of rental housing had increased to 6,746 units and the median rents had increased to \$1,037 per month. This represented a 14% increase over the period from 2000 to 2010, which was a modest increase, likely reflecting the impacts of the Great Recession that dominated the latter half of this time period. By 2013, reported rents had increased to \$1,109 per month and the rental inventory had expanded to 7,586 units. This represented a 6% increase in rents over three years, outpacing the previous decade's rate of rent increase.

In terms of the distribution of rents the most typical band of rents in Alpharetta increased from \$500-\$999 in 2000, to \$1,000-\$1,499 per month in 2010, and even more dominantly in 2013. In 2013 only 3.6% of rents in Alpharetta were \$500 or less and 10.4% greater than \$1,500 per month. With the



arrival of the new rental inventory in Avalon, with advertised prices of \$1,750 to \$2,025 per month for a one bedroom unit, the proportion of high-cost units in Alpharetta is expected to increase in the future.

| RENTS IN ALPHARETTA 2000-2013 |        |          |          |
|-------------------------------|--------|----------|----------|
|                               | 2000   | 2010     | 2013     |
| Occupied Rental Units         | 5,505  | 6,746    | 7,586    |
| <b>Monthly Gross Rent</b>     |        |          |          |
| \$499 or less                 | 6.0%   | 2.1%     | 3.6%     |
| \$500-\$999                   | 66.9%  | 42.8%    | 29.8%    |
| \$1,000-\$1,499               | 24.9%  | 48.4%    | 56.2%    |
| \$1,500+                      | 2.2%   | 6.7%     | 10.4%    |
| Total                         | 100.0% | 100.0%   | 100.0%   |
| Median Monthly Rent           | \$ 908 | \$ 1,037 | \$ 1,109 |

*Source: 2000 U.S. Census/ American Community Survey*

#### CHARACTERISTICS OF ALPHARETTA'S RENTAL APARTMENT COMPLEXES

Since a substantial portion of Alpharetta's rental inventory is in apartment complexes the key characteristics of this portion of the rental inventory merit additional focus. As shown below, the current 19 apartment complexes in Alpharetta that are tracked by CoStar, a national real estate database provider, average age is 19 years old. Of the 19 complexes, five were developed since 2000, eight were developed in the 1990s and the balance date from the 1980s.

As of 2015, there are a total of 6,153 units in the 19 complexes as reported by Costar. (This is significantly higher than the inventory data from the Census reported early in this section that indicate there were 5,589 units in multifamily complexes of two units or more. It appears the Census data from 2013 did not include in the inventory at Haven at Avalon with 97 units that were built in 2014 and likely did not capture some or all of the AMIL at North Point complex with 399 units, which was constructed in 2012 but occupied over the next 18 months. Adjusting for these two complexes results in a total rental unit count that is very close to the Census reported totals in 2013.)

The 19 projects have a total of 6,153 units or an average of 323 units per complex. Several of the complexes are smaller in scale with approximately 100 units, and three of the complexes have in excess of 400 units—AMLI at Northwinds, Manchester at Mansell Apartments, and AMLI at Milton Park. The typical complex is in the 250-350 unit range.

Current vacancies in Alpharetta's rental apartment complexes are low. With the exception of Haven at Avalon which is in lease-up, the overall vacancy rate is 3.2%. This reflects the resurgence in the rental apartment market that began several years ago near the end of the Great Recession and has continued to show low vacancies and rising rents during this period.

The average apartment unit in Alpharetta is approximately 1,045 SF with the majority of the inventory in one- and two-bedroom unit configurations.

Asking rents are currently averaging \$1,269 per unit across the inventory. Within the 19 complexes, only Saddle Creek Apartments average rents below \$1,000, seven complexes average rents from \$1,000 to \$1,249, 10 complexes average rents between \$1,250 and 1,499, and only one, Haven at Avalon, has average asking rents above \$1,500 per unit per month.

| INVENTORY OF CURRENT RENTAL APARTMENT COMPLEXES IN ALPHARETTA , 2015 |                         |             |              |              |              |                 |
|----------------------------------------------------------------------|-------------------------|-------------|--------------|--------------|--------------|-----------------|
| Rental Apartment Complexes                                           | Address                 | Year Built  | Units        | Vacancy %    | Average SF   | Asking Rent     |
| Haven at Avalon                                                      | 1213 Avalon Blvd        | 2014        | 97           | 93.8         | 992          | \$ 1,850        |
| AMLI North Point                                                     | 9000 Beaver Creek Rd    | 2012        | 366          | 3.8          | 969          | \$ 1,478        |
| The Pointe at Preston Ridge                                          | 950 Executive Dr        | 1988        | 266          | 3.4          | 1,147        | \$ 1,215        |
| Parc Alpharetta                                                      | 1000 Fanfare Way        | 2006        | 210          | 3.3          | 1,061        | \$ 1,442        |
| AMLI at Northwinds                                                   | 32000 Gardner Dr        | 1997        | 800          | 1.8          | 1,047        | \$ 1,345        |
| Manchester at Mansell Apartments                                     | 401 Huntington Dr       | 1984        | 468          | 0.6          | 1,240        | \$ 1,131        |
| ALARA North Point                                                    | 900 Jameson Pass        | 1998        | 264          | 1.9          | 1,106        | \$ 1,359        |
| Collingwood Apartment Homes                                          | 3400 Kimball Bridge Rd  | 1997        | 342          | 1.5          | 1,057        | \$ 1,066        |
| The Lakes at Windward Apartment Homes                                | 905 Lake Union Hill Way | 1988        | 294          | 11.9         | 969          | \$ 1,216        |
| The Lex                                                              | 1000 Lexington Farms Dr | 1995        | 352          | 3.4          | 1,063        | \$ 1,363        |
| Windward Place                                                       | 3080 Market Pl          | 1996        | 288          | 3.1          | 1,150        | \$ 1,162        |
| The Ascent @ Windward                                                | 18000 Masters Way       | 1998        | 328          | 8.2          | 1,075        | \$ 1,348        |
| Saddle Creek Apartments                                              | 1465 Mid Broadwell Rd   | 1996        | 99           | 1.0          | 950          | \$ 729          |
| AMLI at Milton Park                                                  | 26000 Mill Creek Ave    | 2002        | 461          | 2.6          | 972          | \$ 1,310        |
| Wood Bridge Apartments                                               | 680 Park Bridge Pky     | 1995        | 352          | 2.3          | 1,124        | \$ 1,270        |
| ALARA Park Bridge                                                    | 15000 Parkview Ln       | 2000        | 352          | 2.3          | 1,033        | \$ 1,375        |
| Cypress Point Apartments                                             | 3500 N Point Pky        | 1995        | 306          | 4.9          | 949          | \$ 1,274        |
| Belmont at Park Bridge Apartments                                    | 150 Rockberry Ln        | 1988        | 344          | 2.3          | 918          | \$ 1,036        |
| Webb Bridge Crossing Apartments                                      | 5000 Webb Bridge Ct     | 1986        | 164          | 1.2          | 1,042        | \$ 1,002        |
| <b>AVG / TOTAL</b>                                                   |                         | <b>1996</b> | <b>6,153</b> | <b>3.20%</b> | <b>1,045</b> | <b>\$ 1,269</b> |
| Source: CoStar                                                       |                         |             |              |              |              |                 |

#### SINGLE FAMILY AND MULTIFAMILY BUILDING PERMIT ACTIVITY

An additional useful perspective on changes in Alpharetta's rental housing inventory can be gained from a review of building permit activity since 2000 that shows that over the 13-year period a total of 4,149 units were permitted by the City. Of that total 3,022, or 72%, were for single family units and 1,127, or 28%, were for buildings with five or more units. There is currently a very small inventory of multifamily condominium units in the city, so these permits were likely for the inventory of new apartment units developed during the period. (CoStar data on current apartment complexes reports that 1,486 units were constructed since 2000, with the ALARA Park Bridge complex likely constructed based on permits issued before 2000, which reconciles to the total permits issued.)

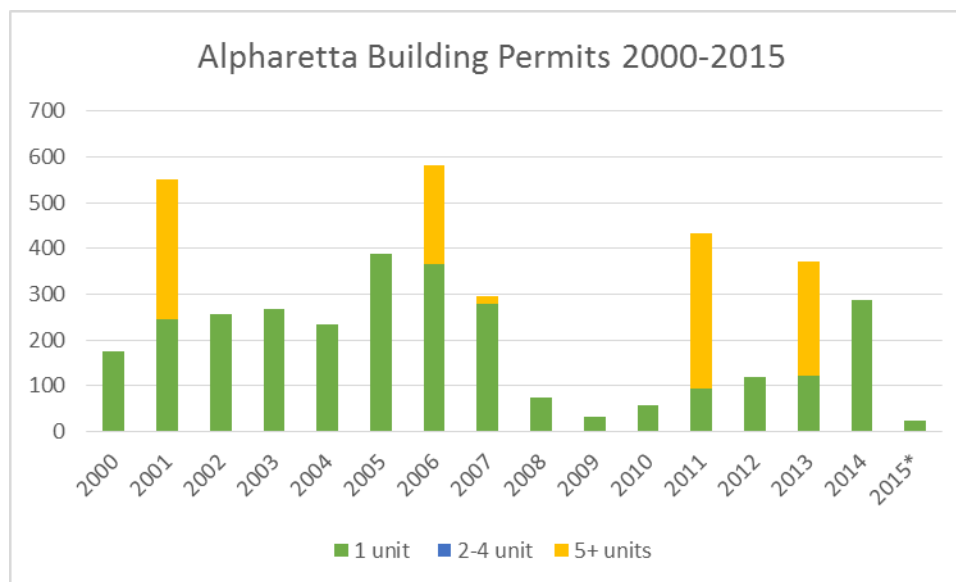
As is typical in other communities the pattern of new multifamily permits is erratic when compared to the rather steady rate for single family units. The 1,127 multifamily units authorized since 2000 occurred in just five years of the 13-year period, while there was some level of single family permits issued each year of the period. However, the effect of the Great Recession on the growth of Alpharetta's housing stock is clear. From 2000 to the 2007 there was an average of 277 single family

permits issued annually, with the peak of 388 in 2005. From 2008 through 2014 the average number of single family permits was just 112 per year, with the 288 permits issued in 2014, the most since 2007.

| BUILDING PERMIT ACTIVITY IN ALPHARETTA 2000-2015 |              |          |              |              |
|--------------------------------------------------|--------------|----------|--------------|--------------|
| Year                                             | 1 unit       | 2-4 unit | 5+ units     | Total        |
| 2000                                             | 175          | 0        | -            | 175          |
| 2001                                             | 246          | 0        | 304          | 550          |
| 2002                                             | 258          | 0        | -            | 258          |
| 2003                                             | 267          | 0        | -            | 267          |
| 2004                                             | 233          | 0        | -            | 233          |
| 2005                                             | 388          | 0        | -            | 388          |
| 2006                                             | 365          | 0        | 216          | 581          |
| 2007                                             | 280          | 0        | 17           | 297          |
| 2008                                             | 76           | 0        | -            | 76           |
| 2009                                             | 32           | 0        | -            | 32           |
| 2010                                             | 57           | 0        | -            | 57           |
| 2011                                             | 94           | 0        | 340          | 434          |
| 2012                                             | 119          | 0        | -            | 119          |
| 2013                                             | 121          | 0        | 250          | 371          |
| 2014                                             | 288          | 0        | -            | 288          |
| 2015*                                            | 23           | 0        | -            | 23           |
|                                                  | <b>3,022</b> | <b>-</b> | <b>1,127</b> | <b>4,149</b> |

\* January/February

Source: U.S. Census--Annual Building Permits



## SECTION 3: THE DEVELOPMENT PIPELINE IN ALPHARETTA

The preceding sections of the report focused on the current characteristics of rental households and the rental housing inventory in Alpharetta. This section examines future changes to the housing inventory in the city that are either already under construction or have completed the regulatory process for future development.

| FOR-SALE PROJECTS APPROVED OR UNDER CONSTRUCTION IN ALPHARETTA 2015 |             |                    |              |            |              |
|---------------------------------------------------------------------|-------------|--------------------|--------------|------------|--------------|
| Development                                                         | Unit        | Under Construction |              | Approved   |              |
|                                                                     | Type        | Units              | Acres        | Units      | Acres        |
| The Georgian                                                        | TH          | 54                 | 5            |            |              |
| Olmstead Park Townhomes                                             | TH          |                    |              | 21         | 2            |
| Broadwell Development                                               | SF          |                    |              | 15         | 8            |
| Broadwell Road Tract                                                | SF          | 19                 | 11           |            |              |
| Fern Creek                                                          | SF          | 21                 | 13           |            |              |
| Hearthstone Phase I& II                                             | SF          | 77                 | 57           |            |              |
| Hearthstone Phase III                                               | SF          |                    |              | 31         | 22           |
| Eastgate                                                            | SF          | 91                 | 42           |            |              |
| Avalon Phase I                                                      | SF          |                    |              | 132        | 86           |
| Enclave at Willis Park                                              | SF          | 28                 | 8.7          |            |              |
| Ruth's Farm                                                         | SF          | 49                 | 10           |            |              |
| Vaughan Drive Townhomes                                             | TH          |                    |              | 36         | 4            |
| Kimball Bridge Walk                                                 | TH          | 36                 | 8            |            |              |
| Windsong Townhomes                                                  | TH          | 32                 | 5            |            |              |
| Cogburn Walk                                                        | TH          | 23                 | 9            |            |              |
| Stonewalk                                                           | TH          |                    |              | 20         | 2            |
| Broadwell House                                                     | TH          | 6                  | 0.7          |            |              |
| Parc at Cogburn                                                     | TH          | 19                 | 6            |            |              |
| Overture at Encore Townhomes                                        | TH          | 76                 | 11.7         |            |              |
| Webb Bridge Preserve                                                | SF          | 8                  | 4.4          |            |              |
| Harris Walk                                                         | SF          |                    |              | 13         | 3            |
| Winthrope Park Townhomes                                            | TH          | 47                 | 5.8          |            |              |
| Avery Square                                                        | SF          |                    |              | 20         | 9.1          |
| Creekside at Encore Townhomes                                       | TH          |                    |              | 38         | 6            |
| Twelve on Canton                                                    | SF          |                    |              | 12         | 5.5          |
| Charlotte Drive                                                     | SF          |                    |              | 5          | 3.1          |
| Spruell                                                             | SF          |                    |              | 20         | 4.4          |
| Old Milton Holdings                                                 | SF/TH/Flats |                    |              | 186        | 21           |
| Alpharetta Lofts                                                    | Flats       | 36                 | 1            |            |              |
| Kimball at Northwoods                                               | SF          |                    |              | 130        | 33           |
| City Center                                                         | TH          |                    |              | 42         | 5            |
| <b>Totals</b>                                                       |             | <b>622</b>         | <b>198.3</b> | <b>721</b> | <b>214.1</b> |

Source: City of Alpharetta/BAG

As shown in the exhibit above, there are currently 622 new units of owner-occupied housing under construction in the city. These units are generally either single family detached housing or townhomes, with one small condominium project, Alpharetta Lofts, under construction. In addition to these owner occupied units under construction, a total of 721 owner units have been approved for future development, resulting in a total of 1,343 owner units in the current development pipeline in Alpharetta. The construction of these units will result in an addition of 8% to the city's current owner-occupied inventory.

| RENTAL APARTMENTS APPROVED IN ALPHARETTA 2015 |            |
|-----------------------------------------------|------------|
| Development                                   | Units      |
| Westside at Encore                            | 110        |
| Avalon Phase II                               | 276        |
| City Center                                   | 168        |
| <b>Approved Total</b>                         | <b>554</b> |

Source: City of Alpharetta/BAG

Rental units are also in the current development pipeline. A total of 554 units have been approved for Westside at Encore, Avalon Phase II, and City Center. The construction of the 554 units in Westside and Avalon will add 7% to the city's current rental housing inventory when completed.

This significant level of development activity in Alpharetta is a reflection of the robust return of the North Fulton housing market in the last 12 to 18 months as the effects of the Great Recession continue to wane and the strong appeal of the North Fulton market in general, and Alpharetta in particular, for new development. This current real estate up-cycle is stimulating a strong response from the development community and also likely reflects addressing some level of pent-up demand that was not being satisfied during the Great Recession when capital for real estate development had largely dried up.

| RECENT TRENDS IN OWNER/RENTER RATIO, ALPHARETTA |           |      |                 |      |
|-------------------------------------------------|-----------|------|-----------------|------|
|                                                 | Permitted |      | Devel. Pipeline |      |
|                                                 | 2000-2015 |      | 2015-2017       |      |
|                                                 | N         | %    | N               | %    |
| Owner                                           | 3,022     | 73%  | 1,343           | 71%  |
| Renter                                          | 1,127     | 27%  | 554             | 29%  |
| Total                                           | 4,149     | 100% | 1,897           | 100% |

Source: City of Alpharetta/BAG

A comparison of the most recent trends in housing construction in Alpharetta indicates a fairly consistent pattern since 2000. Based on building permits over the 15 years from 2000 to 2015, multifamily units, which are most likely for-rent units, account for 27% of all permits over the period. Looking at the development pipeline for the next 18-24 months it appears that a slightly higher percentage of new housing units will be rental, 29%, as was authorized by permits in the previous fifteen



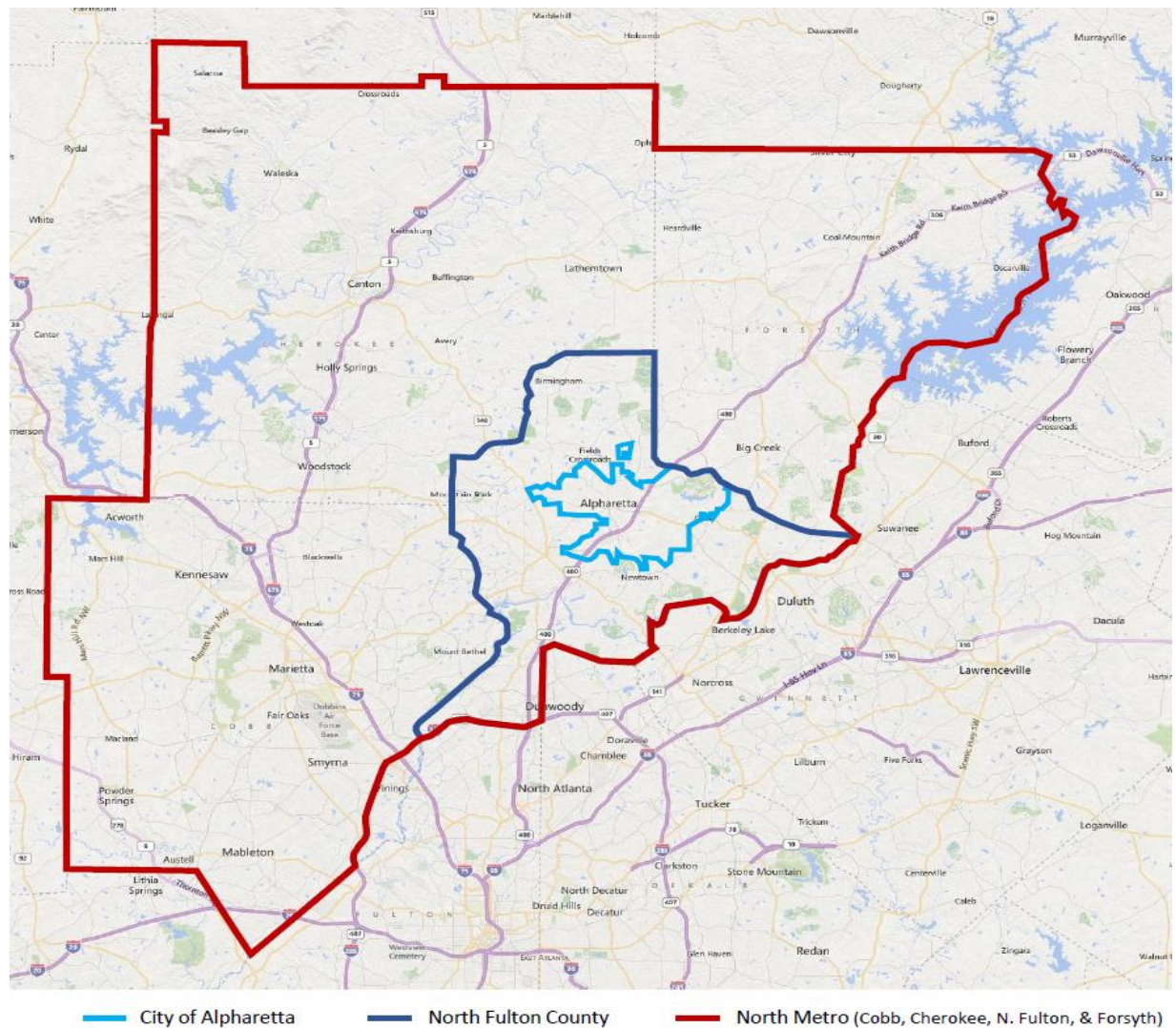
years. Thus, by either measure, the ratio of recent additions to Alpharetta's housing stock has been 2.1 to 2.5 owner units for each new rental unit added to the inventory. This is somewhat lower than the current ratio of 64% owner units and 36% renter units in the existing inventory or roughly a ratio of 1.8 owner units per renter unit and suggests that if these trends continue the overall percentage of housing units in the rental inventory may gradually decline, even though new rental units continue to be added.

## SECTION 4: ALPHARETTA RELATIVE TO REGIONAL TRENDS IN RENTAL HOUSING

The previous sections focused exclusively on rental housing market conditions in Alpharetta. This section examines regional rental housing trends and compares those trends to the condition of the rental housing market in the city.

### RENTER TO OWNER RATIO IN THE REGION

Presented below is an analysis of the ratio between renter and owner housing in portions of the Atlanta region that appear to be most comparable with Alpharetta. This analysis examines the ratio of renter and owner housing units in the combined municipalities in North Fulton County and for the North Atlanta Metro area, which we defined as the counties of Cherokee, Cobb, Forsyth, and North Fulton County (the portion of the county north of I-285).



This subarea of metro Atlanta shares a similar suburban development pattern to Alpharetta over the past 20 years and captures the heart of the rapidly suburbanizing northern suburbs of the Atlanta region. Generally the area has transitioned from a semi-rural exurban area in the 1980s to some of the Atlanta region's most rapidly growing suburban communities of the past two decades.

| RENTER AND OWNER RATIO, ALPHARETTA, NORTH FULTON AND NORTH ATLANTA METRO, 2013 |            |                 |          |         |         |                        |
|--------------------------------------------------------------------------------|------------|-----------------|----------|---------|---------|------------------------|
|                                                                                | Alpharetta | North<br>Fulton | Cherokee | Cobb    | Forsyth | North<br>Atlanta Metro |
| Housing Units                                                                  | 21,775     | 81,827          | 76,114   | 261,242 | 58,080  | 477,293                |
| Owner Occ.                                                                     | 13,902     | 58,160          | 60,249   | 173,358 | 49,730  | 341,497                |
| Renter Occ.                                                                    | 7,873      | 23,667          | 15,895   | 87,884  | 8,350   | 135,796                |
| Owner Occ. %                                                                   | 64%        | 71%             | 79%      | 66%     | 86%     | 72%                    |
| Renter Occ. %                                                                  | 36%        | 29%             | 21%      | 34%     | 14%     | 28%                    |

Source: U.S. Census, American Community Survey, 2013

As noted earlier, rental housing in Alpharetta accounts for 36% of the housing inventory in the city. By comparison, in North Fulton County rental housing represents 29% of the housing inventory. Looking more broadly at the North Atlanta region, rental housing represents 28% of the housing inventory in this area. In terms of its constituent counties, Cobb has the highest percentage of rental units at 34%, followed by North Fulton. The lowest proportion of renter housing is found in Forsyth County at 14%. Thus, Alpharetta, with 36% of its housing inventory in renter units, has one of the highest proportions of rental housing in North Fulton, and in the broader North Atlanta metro region.

Presented below is a comparison of the owner and renter housing stock in Alpharetta and North Fulton and the North Atlanta metro region. In terms of the rental housing inventory a significant portion of the rental housing inventory is single family detached and attached units. In Alpharetta it is 24% which is a higher percentage than in North Fulton as a whole at 20% but less than the North Metro area at 32%. The reason the proportion of the rental inventory in single family units is so high in North Metro is attributable to the lack of a significant inventory of larger rental complexes. In the North Metro larger rental complexes account for only 23.7% of the rental inventory and in North Fulton 29% versus 56% in Alpharetta. Thus, Alpharetta is somewhat unique in having a substantial portion of its rental housing inventory in larger apartment complexes than other North Metro areas.

In terms of the age of its rental inventory, Alpharetta's is a bit newer than the age of rental stock in North Fulton and North Metro. For example, in Alpharetta approximately 23% of the rental housing inventory has been constructed since 2000, versus 15% in North Fulton and 19% in North Metro.

| CHARACTERISTICS OF HOUSING STOCK--ALPHARETTA, NORTH FULTON, NORTH METRO, 2013 |            |        |              |        |             |         |
|-------------------------------------------------------------------------------|------------|--------|--------------|--------|-------------|---------|
|                                                                               | Alpharetta |        | North Fulton |        | North Metro |         |
|                                                                               | Owner      | Renter | Owner        | Renter | Owner       | Renter  |
| <b>Occupied Units</b>                                                         | 13,902     | 7,873  | 86,240       | 49,037 | 369,577     | 161,166 |
| <b>Units in Structure</b>                                                     | 100.0%     | 100.0% | 100.0%       | 100.0% | 100.0%      | 100.0%  |
| 1 detached                                                                    | 88.5%      | 17.2%  | 84.3%        | 13.20% | 88.7%       | 26.8%   |
| 1 attached                                                                    | 9.7%       | 7.1%   | 11.0%        | 6.40%  | 7.7%        | 5.8%    |
| 2-4 units                                                                     | 0.4%       | 4.0%   | 0.8%         | 6.10%  | 0.6%        | 7.7%    |
| 5-9 units                                                                     | 0.3%       | 15.2%  | 2.4%         | 45.8%  | 1.1%        | 36.1%   |
| 10 or more units                                                              | 1.1%       | 56.2%  | 1.4%         | 28.5%  | 2.0%        | 23.7%   |
| mobile                                                                        | 0.0%       | 0.3%   | 0.0%         | 0.00%  | 0.1%        | 0.1%    |
| <b>Age of Structure</b>                                                       | 100.0%     | 100.0% | 100.0%       | 100.0% | 100.0%      | 100.0%  |
| 2010+                                                                         | 0.3%       | 0.1%   | 0.60%        | 0.50%  | 0.8%        | 0.4%    |
| 2000-2009                                                                     | 18.8%      | 22.8%  | 18.2%        | 14.0%  | 26.7%       | 18.6%   |
| 1980-1999                                                                     | 73.6%      | 64.1%  | 59.5%        | 59.4%  | 50.2%       | 51.6%   |
| 1960-1979                                                                     | 6.4%       | 10.8%  | 18.0%        | 22.9%  | 17.7%       | 23.0%   |
| Pre 1960                                                                      | 0.9%       | 2.2%   | 3.7%         | 3.20%  | 4.6%        | 6.4%    |

U.S. Census, American Community Survey, 2013

Presented in the exhibit below is another perspective on the comparative rental housing inventory in Alpharetta versus its regional peers—a look at the comparative income distribution of rental households and their tenure preferences by household income level.

| TENURE PREFERENCE BY INCOME LEVEL IN ALPHARETTA, NORTH FULTON AND NORTH ATLANTA METRO, 2013 |            |      |        |      |        |              |      |        |      |        |                     |      |         |      |        |
|---------------------------------------------------------------------------------------------|------------|------|--------|------|--------|--------------|------|--------|------|--------|---------------------|------|---------|------|--------|
| Household Income                                                                            | Alpharetta |      |        |      |        | North Fulton |      |        |      |        | North Atlanta Metro |      |         |      |        |
|                                                                                             | Owner      |      | Renter |      | %      | Owner        |      | Renter |      | %      | Owner               |      | Renter  |      | %      |
|                                                                                             | N          | %    | N      | %    | Renter | N            | %    | N      | %    | Renter | N                   | %    | N       | %    | Renter |
| Less than \$25,000                                                                          | 1,118      | 8%   | 1,327  | 17%  | 54%    | 4,069        | 7%   | 4,736  | 20%  | 54%    | 32,385              | 9%   | 39,706  | 29%  | 55%    |
| \$25,000-\$49,999                                                                           | 1,040      | 7%   | 1,782  | 23%  | 63%    | 5,904        | 10%  | 6,608  | 28%  | 53%    | 52,424              | 15%  | 43,139  | 32%  | 45%    |
| \$50,000-\$99,999                                                                           | 3,940      | 28%  | 3,200  | 41%  | 45%    | 14,734       | 25%  | 8,249  | 35%  | 36%    | 106,933             | 31%  | 38,228  | 28%  | 26%    |
| \$100,000-\$149,999                                                                         | 3,383      | 24%  | 1,071  | 14%  | 24%    | 13,781       | 24%  | 2,504  | 11%  | 15%    | 73,467              | 22%  | 9,808   | 7%   | 12%    |
| \$150,000+                                                                                  | 4,421      | 32%  | 493    | 6%   | 10%    | 19,672       | 34%  | 1,570  | 7%   | 7%     | 76,288              | 22%  | 4,915   | 4%   | 6%     |
| Total                                                                                       | 13,902     | 100% | 7,873  | 100% | 36%    | 58,160       | 100% | 23,667 | 100% | 29%    | 341,497             | 100% | 135,796 | 100% | 28%    |

Source: U.S. Census, American Community Survey, 2009-2013

The data in the exhibit above illustrates that Alpharetta has one of the most affluent renter populations in the north metro region. For example, only 40% of Alpharetta's rental households have incomes of \$40,000 or less compared to 48% of North Fulton's rental households with incomes at that level. In the broader north metro area 61% of its renter households earn less than \$40,000. In Alpharetta 45% of rental households earn between \$50,000 and \$99,000—the comparable percentage for North Fulton is 36% and in the north metro area 26%. Alpharetta has more rental households in the top income range of \$100,000 or more, with 20% of its renter households in this category, which is comparable to other

areas of North Fulton at 22% but significantly more than in the north metro area with only 11% of renter households in the income range. Thus, overall the income profile of rental households in Alpharetta is more concentrated in the middle and upper income categories than is typical for North Fulton and the north metro area.

Another distinction in Alpharetta is that more middle and upper income households chose to live in rental housing. For example, among all households earning between \$50,000 and \$99,999, 41% of those households are renters in Alpharetta, versus only 35% in North Fulton and 26% in the North Metro area. In the upper income range the pattern towards rental housing is even more pronounced. Among all households with incomes between \$100,000 and \$149,999, 24% are renters in Alpharetta, compared to only 11% in North Fulton and 12% in the north metro area. Thus, Alpharetta has been successful in attracting a significant portion of middle and upper income renters—likely many of these households are renters by choice rather than economic necessity. This a distinctive characteristic of the rental housing market in Alpharetta and may be a function of the types of employers who have been attracted to the area in recent years and the recent additions to the rental inventory that are commanding higher rents and apparently attracting more affluent renter households.



## SECTION 5: ESTIMATE OF RENTAL HOUSING DEMAND IN ALPHARETTA 2015-2020

This final section estimates future housing demand in Alpharetta based projections of population and household growth over the 2015-2020 and provides a range of rental housing demand based on a range of assumptions regarding future household growth rates and the future ratio of renter and owner housing based on two key approaches.

### POPULATION AND HOUSEHOLD GROWTH

Presented in the following exhibit is a summary of historical and projected population and household growth for Alpharetta, North Fulton and the North Atlanta metro area from 2000 to 2020. As shown in the exhibit below, the city of Alpharetta grew at a 2% compound average annual growth rate (CAGR) from 2000 to 2010. Since that time both population and household growth have slowed slightly to 1.5% from 2010 to 2015. Nielsen is projecting that the city's population and households will grow at a 1.4% CAGR during the next five years increasing the population of the city to 66,381. Data for North Fulton and the North Atlanta Metro area show these broader market areas are exhibiting growth patterns similar to Alpharetta. They grew between 1.9% and 2.3% CAGR in the decade from 2000 to 2010. Then during the period from 2010 to 2015 growth slowed slightly to between 1.6% and 1.7% CAGR.

| POPULATION AND HOUSING PROJECTIONS 2015-2020 |            |              |             |
|----------------------------------------------|------------|--------------|-------------|
|                                              | Alpharetta | North Fulton | North Metro |
| <b>Population</b>                            |            |              |             |
| 2000                                         | 47,245     | 264,103      | 1,089,795   |
| 2010                                         | 57,551     | 319,505      | 1,370,514   |
| CAGR                                         | 2.0%       | 1.9%         | 2.3%        |
| 2015                                         | 62,005     | 346,986      | 1,485,012   |
| CAGR                                         | 1.5%       | 1.7%         | 1.6%        |
| 2020                                         | 66,381     | 371,868      | 1,590,956   |
| CAGR                                         | 1.4%       | 1.4%         | 1.4%        |
| <b>Households</b>                            |            |              |             |
| 2000                                         | 17,808     | 102,842      | 402,563     |
| 2010                                         | 21,859     | 123,912      | 504,961     |
| CAGR                                         | 2.0%       | 1.9%         | 2.3%        |
| 2015                                         | 23,564     | 134,888      | 547,714     |
| CAGR                                         | 1.5%       | 1.7%         | 1.6%        |
| 2020                                         | 25,249     | 144,743      | 587,207     |
| CAGR                                         | 1.4%       | 1.4%         | 1.4%        |

Source: Nielsen/BAG

Using these historical and projected estimates of population and households to provide context, we prepared two separate estimates of household growth in Alpharetta over the 2015-2020 period and applied to these household growth estimates a range of potential outcomes in terms of renter-to-owner ratio for new households in the city.

The two household growth projections are based on the following:

- **The Nielsen Growth Rate for 2015-2020**—Nielsen demographic data service estimates of future household growth in Alpharetta based on an assumed 1.4% CAGR.
- **Projected Alpharetta's Historic Growth Rate**—During the period from 2000-2010 Alpharetta grew at a 2.0% CAGR. Given the likely pent-up demand as we come out of the Great Recession, this may be a more accurate reflection of growth in the next five years than Nielsen's estimates, which in our experience tend to be conservative. Thus we prepared an estimate of growth in future households in the 2015-2020 period based on the historic growth rate.

The estimate of the ratio of renter and owner housing to accommodate the future household growth was based two different assumptions:

- **Alpharetta's current renter/owner ratio**—We applied the current renter-owner ratio, which is 36% renter, to the growth in households derived under the two projection methodologies. This ratio, while high relative to Alpharetta's peers, may reflect the specific conditions in Alpharetta that have resulted in a higher renter ratio than occurs in the region because of its more mixed use character and other historical development factors.
- **Assumed future rental preference at the north metro rental ratio**—Data from the north metro area shows an overall proportion of 28% renter households across the area. It is possible that over time Alpharetta will "regress toward the mean" of this regional average.

Based on these assumptions a range of estimates of future household growth and the number of rental households that would result are presented in the exhibit below.

Using the Nielsen household growth rates we estimate there will be demand from growth for an additional 1,685 new housing units in Alpharetta over the next five years. We are not assuming that the current vacant inventory of 5% of the current housing stock will absorb much of this new demand, since the low vacancy rate indicates a very tight housing market. Accordingly, we estimate that the new housing demand will range between 472 and 607 new rental households depending on the two assumptions regarding the future rental housing ratio, with the larger number of units from maintaining the current ratio, and the lower estimate resulting if Alpharetta begins to move closer to the North Metro regional rental housing ratio.

Applying the historical household growth rate for Alpharetta to estimate demand for the next five years would increase the estimated number of new households to 2,476. Applying the two rental ratios to

this household growth estimate results in a projected 693 to 891 new rental households in Alpharetta over the next five years.

#### HOUSEHOLD GROWTH AND TENURE ESTIMATES 2015-2020

| Households 2000                         | 12,207                             |                                            |
|-----------------------------------------|------------------------------------|--------------------------------------------|
| Households 2010                         | 21,859                             |                                            |
| Change 2000-2010                        | 9,652                              |                                            |
| CAGR                                    | 2.0%                               |                                            |
| Households 2015                         | 23,564                             |                                            |
| Change 2010-2015                        | 1,705                              |                                            |
| CAGR                                    | 1.5%                               |                                            |
|                                         | Nielsen<br>2015-2020<br>Projection | Estimate Using<br>2000-2010<br>Growth Rate |
| Households 2020                         | 25,249                             | 26,040                                     |
| Change in HHs 2015-2020                 | 1,685                              | 2,476                                      |
| CAGR                                    | 1.4%                               | 2.0%                                       |
| <b>Demand by Tenure--Existing Ratio</b> |                                    | -                                          |
| Renter 36%                              | 607                                | 891                                        |
| Owner 64%                               | 1,078                              | 1,585                                      |
| <b>Demand by Tenure--Regional Ratio</b> |                                    | -                                          |
| Renter 28%                              | 472                                | 693                                        |
| Owner 72%                               | 1,213                              | 1,783                                      |

Source: Nielsen/BAG

Based on these estimates of the future demand for housing in Alpharetta over the next five years, at the end of the period the current inventory of owner and renter housing in Alpharetta would change as follows:

#### IMPACT OF ALTERNATIVE TENURE PATTERNS ON ALPHARETTA'S HOUSING STOCK 2015-2020

| Alpharetta<br>Housing Stock |        |                          |       |        |      | Option A:<br>Existing Growth |        |     | Option B:<br>Existing Growth |        |      |
|-----------------------------|--------|--------------------------|-------|--------|------|------------------------------|--------|-----|------------------------------|--------|------|
| 2013                        | %      | Additions<br>In Pipeline | 2016  | %      |      | Existing Ratio               | Total  | %   | Regional Ratio               | Total  | %    |
| Owner                       | 13,902 | 64%                      | 1,343 | 15,245 | 64%  | 1,585                        | 16,658 | 65% | 1,783                        | 17,028 | 65%  |
| Renter                      | 7,873  | 36%                      | 554   | 8,427  | 36%  | 891                          | 9,150  | 35% | 693                          | 9,120  | 35%  |
| Total                       | 21,775 | 100%                     | 1,897 | 23,672 | 100% | 2,476                        | 25,808 | 1   | 2,476                        | 26,148 | 100% |

Source: BAG

As shown in the exhibit, based on the character of the existing housing stock in Alpharetta, when the units that are under construction or in the development pipeline are completed the city will have 23,672 units in its housing inventory, and the current tenure ratio will be unchanged at 36% renter and 64% owner units. Two estimates of impact of future additions to the housing stock were analyzed. The first assumes that the future growth in the housing stock follows the historic pattern of approximately 2% annually and in Option A, the tenure preference is based on the current ratio of 36% rental and 64%

owner units. Under Option A, it is assumed that the tenure preference is consistent with the regional ratio of 28% rental and 72% owner. As shown, the impact that these two ratios have on the city's overall tenure mix in the housing inventory is minimal. There is approximately a 200-unit difference in the total number of rental units under the two options, and this difference is so minor that the overall tenure ratio remains effectively the same under both options—35% renter and 65% owner. What this demonstrates is that in the short term, changes in tenure preference have little long-term impact on the tenure mix of the city's overall housing stock. Rather, significant change would only be evident from changes over a more prolonged period. This argues that variations year-by-year in the tenure mix of new housing should not be of concern, rather it is long-range trends that need to be in balance.

We conclude from this analysis city policy should work towards a long-term goal of rental housing accounting for between 28% and 36% of the housing inventory. Setting an overall goal of 32% of the overall housing inventory as rental would seem reasonable. This long-range goal would be consistent both with historical renter ratios in the city and with regional trends in the North Atlanta metro region.

This goal could be achieved in a number of ways: one approach would be to consider placing a cap on rental housing applications of 107 units per year, which is derived from applying the 32% ratio to the total number of building permits issued in Alpharetta over the 2000-2014 period, as shown below:

- Total Permits issued 2000-2014: 4,149 units
- Average Permits issued 2000-2014: 296 units
- Targeted Rental Unit Proportion at 32%: 107 units

If in a given year some or all of the targeted rental units were not permitted they could carry over to the next year. The total number of targeted rental unit permits could be adjusted every five years to reflect recent trends in total permitting activity. Permits for new units to be created on the site of existing rental apartments could be exempted from this annual limitation as an incentive to encourage the redevelopment of older complexes.

.....

Every reasonable effort has been made to insure that the data developed in this assignment reflect the most accurate and timely information possible and is believed to be reliable. This consulting assignment was based on estimates, assumptions and other information developed by Bleakly Advisory Group ("BAG") from its independent research efforts, general industry knowledge and consultations with the client for this assignment and its representatives. No responsibility is assumed for inaccuracies in reporting by the client, its agents or representatives or any other data source used in preparing or presenting this study.

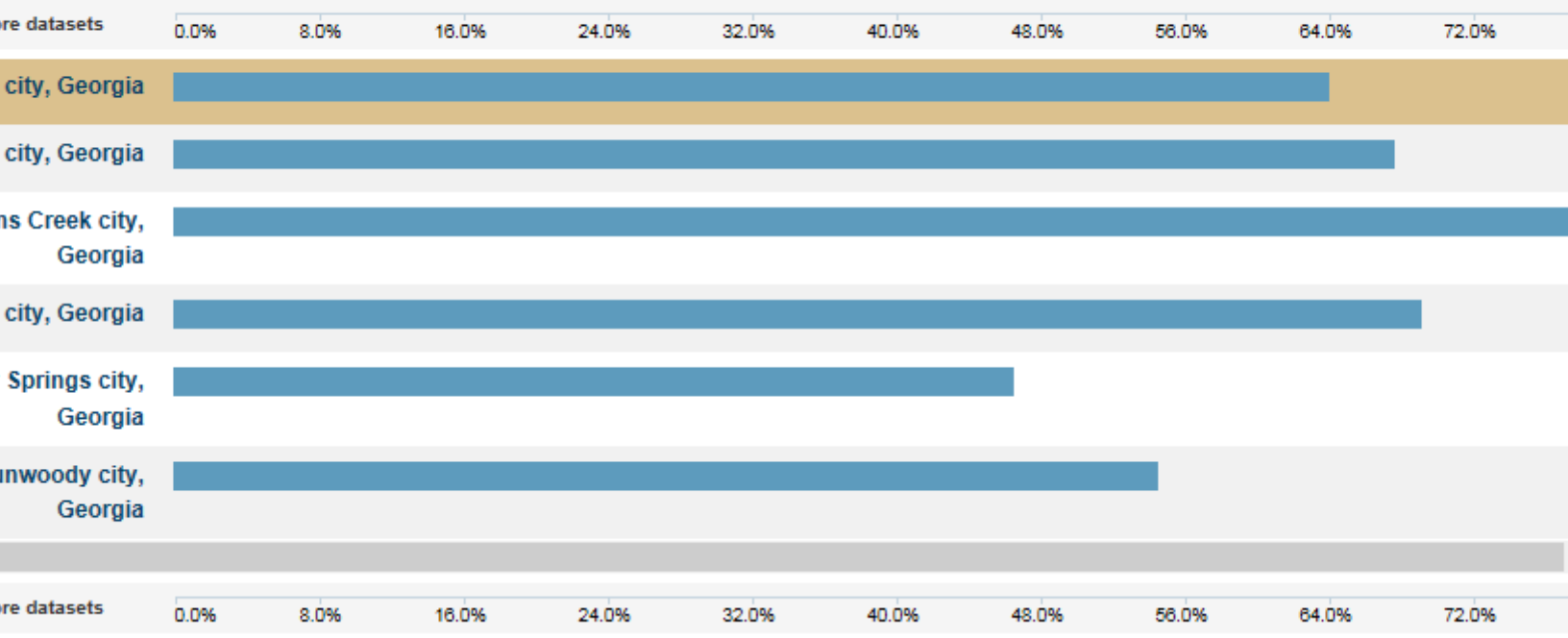
The research and reports are based on information that is current as of the date of the report. BAG assumes no responsibility to update the information after the date of the report. The research may contain prospective financial information, estimates or opinions that represent our view of reasonable expectations at a particular point in time, but such information, estimates or opinions are not offered as

predictions or as assurances that a particular outcome will occur. Actual results achieved during the period covered by our prospective analysis may vary from those described on our research and report and variations may be material. Therefore, no warranty or representation is made by BAG that any of the projected values or results contained in the work product from this assignment will actually be achieved.



LOCATIONS 

Owner-occupied housing unit rate, 2010-2014



## SHORT TERM WORK PROGRAM

| Project or Activity                                                        | 2017 | 2018 | 2019 | 2020 | 2021 | Responsible Party | Cost Estimate | Funding Source                     |
|----------------------------------------------------------------------------|------|------|------|------|------|-------------------|---------------|------------------------------------|
| Alpharetta History Room                                                    | x    |      |      |      |      | Admin             | \$ 250,000    | Gen Fund                           |
| Downtown Beautification/<br>Façade Imp. Grant Program                      |      |      | x    |      |      | Admin             | 100,000       | Gen Fund                           |
| Economic Development Toolbox                                               | x    | x    | x    | x    | x    | Admin             | 520,300       | Gen Fund                           |
| Senior Citizen History Project                                             | x    | x    | x    | x    | x    | Admin             | 130,000       | Gen Fund                           |
| Downtown Sculpture Program                                                 | x    |      |      |      |      | Admin             | 75,000        | Gen Fund                           |
| Planning Updates                                                           | x    | x    | x    | x    | x    | Com Dev           | 260,100       | Gen Fund, Grants                   |
| Stormwater Studies                                                         | x    | x    | x    | x    | x    | Public Works      | 780,700       | Gen Fund                           |
| Stormwater Enhancement Projects                                            |      | x    | x    | x    | x    | Public Works      | 812,080       | Gen Fund                           |
| Northwinds Street Lights                                                   | x    |      |      |      |      | Public Works      | 210,000       | Gen Fund                           |
| Pedestrian Intersection Improvements (design)                              | x    |      |      |      |      | Public Works      | 60,000        | Gen Fund                           |
| Rucker Rd Corridor Improvements                                            | x    |      |      |      |      | Public Works      | 16,000,000    | Bond, Gen Fund,<br>Impact Fees     |
| Kimball Bridge Rd Congestion Mitigation (North<br>Point Pkwy to Waters Rd) | x    |      |      |      |      | Public Works      | 9,000,000     | Bond, Gen Fund                     |
| Windward Pkwy Corridor Improvements (S.R. 9<br>to Westside Pkwy)           | x    |      |      |      |      | Public Works      | 2,000,000     | Bond, Gen Fund                     |
| Lily Garden Terrace (Trailer St) Extension<br>(Construction)               | x    |      |      |      |      | Public Works      | 1,500,000     | Bond, Gen Fund                     |
| Sidewalk Improvements (Unallocated)                                        | x    |      |      | x    | x    | Public Works      | 7,060,500     | Bond, Gen Fund                     |
| Parking Garage (west side of Main Street)                                  | x    |      |      |      |      | Public Works      | 7,200,000     | Gen Fund                           |
| Surface Parking Lot (west side of Main Street)                             | x    |      |      |      |      | Public Works      | 1,125,771     | Gen Fund                           |
| Downtown Enhancements                                                      | x    | x    | x    | x    | x    | Public Works      | 182,000       | Gen Fund                           |
| Synthetic Turf Fields (replacement)                                        |      | x    |      | x    |      | Rec&Parks         | 1,000,000     | Gen Fund                           |
| Public Safety Headquarters Expansion                                       | x    |      |      |      |      | Public Safety     | 2,700,000     | E911/DEA, Gen<br>Fund, Impact Fees |
| Eastside Community Center/YMCA Partnership                                 | x    |      |      |      |      | Rec & Parks       | 2,500,000     | Bond, Gen Fund                     |
| Alpharetta Arts Center Development                                         | x    |      |      |      |      | Rec & Parks       | 1,500,000     | Bond, Gen Fund                     |
| Wills Park Pool Renovation                                                 | x    |      |      |      |      | Rec & Parks       | 4,000,000     | Bond, Gen Fund                     |
| Parkland Acquisition                                                       | x    |      |      |      |      | Rec & Parks       | 7,000,000     | Bond, Gen Fund,<br>Impact Fees     |
| Greenway Extension to Forsyth County                                       | x    |      |      |      |      | Rec & Parks       | 6,500,000     | Bond, Gen Fund                     |

## Revisions Discussed at 6.2.16 PC Meeting (Incorporated into Document)

- The Vision statement should read:

Our Community Vision is to advance Alpharetta as a Signature City by...

- Offering the highest quality of environment for our residents—of all ages—and businesses;
  - Developing key nodes of the City to focus growth and create multiple scales of activity while preserving **the character of stable single-family** residential neighborhoods;
  - Encouraging an emphasis on arts and culture in our community;
  - Fostering a strong sense of community, including dedicated greenspace, multimodal connectivity, and safety and security; and
- Providing a business climate that attracts the top echelon companies.  
The corrected map for the Development Nodes and the Downtown callout map should have updated legends that change “Corporate Office Campus” to just “Corporate Office”; the Development Nodes map should have a large ellipsis for Node A (North Point)
  - Housing Policy 4 should read: **“Consider the** balance of residential development on the east and west sides of the city.”
  - The Natural, Historic, and Cultural section should read (was ‘small town charm’):  
**“The City will continue to focus on maintaining the architectural style and character** in selected locations such as: Downtown, Crabapple, and unique single-family residential areas.”
  - Housing Goal 2 (the 85/15 rule) should have a footnote on it that explains where the 68% was derived from (the Market Study by Bleakly)
  - NHCR Policy 3 should have the updated language about multiuse trails/pocket parks:  
**The City shall develop a pocket park plan and link existing greenspaces with linear multiuse paths in order to maximize greenspace.**  
**The City shall actively pursue methods to expand, enhance, and create more multiuse trail connectivity.**
  - NHCR Strategy 4.2 should read:  
Implement technologies, **incentives, and code requirements** that lessen dependence on fossil fuels and reduce waste by replacing low-mileage vehicles with more fuel-efficient models (e.g. hybrids, electric, natural gas, etc.), use of solar panels, reuse of **materials and resources**, etc.
  - NHCR Strategy 1.10 should read:  
Continue to work with Historic Preservation Commission (established in 2016) **and other Arts organizations** to preserve historic properties in the City of Alpharetta.

**a. PH-15-25 Update to Comprehensive Land Use Plan** 

Kathi Cook, Director of Community Development and Eric Bosman, Kimley-Horn Associates, presented consideration of updates to the 2030 Comprehensive Plan.

There was discussion of:

- Staff completed required documentation and Maps
- Eric Bosman and Beth Tucker facilitated the Meetings
- Great Citizen Participation at Meetings
- Major Citizen Input
- Recap of process –
  - This is a five year update, not a complete overhaul of CLUP
  - Schedule of Meetings and what they entailed
  - Showed Images of Participatory Process of Meetings
  - Direction Given by Council as to Topics for CLUP Update-
- Citizen Involvement shaped the Update

**Vision Statement:**

There was discussion of appropriateness of verbiage “preserving the character and stability of our single family residential neighborhoods”. The Board suggested that may need to change the verbiage so as not to disenfranchise residents who do not live in single-family neighborhoods.

Ms. Richard, who attended the February Public Vision Meeting, stated that this verbiage represented what was requested by residents who attended that meeting. She discussed that this was input given from the residents and changes may be changing the intent of what residents want.

Bosman suggested that he and Staff could go back and look for better terminology to capture citizens’ intent.

There was discussion from the Board on removing the words “single family”.

There was discussion that the intent of this language was understanding that we have stable, single family neighborhoods particularly at far east and west end of the City and part of focusing our future growth more along the GA400 Corridor and other appropriate areas would be a step toward preserving the stability and character of those stable single family neighborhoods. It was less about protection and more about how we want to grow in the future.

**Land Use, Development and Transportation:**

We want to grow less in a linear pattern in the next 5-10 years and more in a cluster or node pattern focusing on areas that have infrastructure and are best able to support new development. Eric Bosman presented map with areas identified by residents/property owners in Public Vision Workshops North Point Activity Center, Windward at 400, Old Milton/Avalon Area and Downtown. He discussed the hierarchy of these areas and what this means to the Future Development Map. He discussed removal of Corporate Campus Office. Based on input from the Public, suburban Office Parks are dated and no longer serve the City well. Going forward the

“nodal” strategy allows the City to do is to push more of the higher intensity development within these nodes and to reconsider the Corporate Office Area outside of those nodes for other uses. The City is better served by clustering ‘Office’ within these major nodes and allowing scale to transition down outside of these nodes. It is a more focused, balanced approach to growth in the future.

There was discussion that we have clarified in Future Land Use Map that Downtown Map has been adopted and have added a category called “Downtown Residential” to capture 4-10 unit/acre, medium density category. This density, for now only applies to the Downtown Area.

There was discussion of recommendation to update and/or add to the current MU code in order to allow smaller scale Mixed Use category missing in our code other than in the Downtown Area. The Steering Committee gave direction on creating a 10-25 MU category as well as a smaller category over the next several years in order to provide “village scale” MU project that is not allowed today.

### **East/West Balance Housing Stock:**

After research on balance of housing by tabulating different types of housing including; apartments, condos, townhomes in single family detached neighborhoods and homes as requested by the Steering Committee, Staff established that residential units are balanced. Therefore, the Steering Committee is recommending that we remove this as a policy statement.

There was discussion on implications of leaving this in the CLUP. There was discussion that the Board and Staff do not use this as criteria for approving development. There was discussion on infrastructure.

### **Preserving residential areas and City character:**

There was discussion of adding language to address residential area preservation as well as preserving “small town charm” in selected areas.

There was discussion as to how to define “small town charm”. There was discussion that it was meant to address areas like Crabapple and areas that are a little different in scale and that have a specific architectural character to them are defined as something different than the more contemporary development styles that may be along GA400. This has been codified in the Downtown Area and City of Milton has codified it for Crabapple. We may need to add a few action items as part of the Short Term Work Program to define the style and character of those specific areas. The Board suggested giving guidance to what is meant by small town charm and then putting it in parentheses. They thought it was subjective.

### **Proposed Changes to the 85/15 Rule:**



There was discussion of revising the language to reflect the use of property per census data rather than the current language with is based on design of building. The goal is that 68% of the housing stock is ‘owner occupied.’ This statistic will be able to be tracked by Census Data which is a better way to measure it.

There was discussion by the Board that the concern of many citizens has been multi-family not renter occupied. Kathi Cook, Director of Community Development, stated that this item was not discussed at length at Public Vision Meetings. This item has been discussed for the last several years as to where the 85/15 percentage originated. The City had a study done to ensure that the number in our CLUP is comparable to other cities and defensible. There was discussion that the current percentage of rental use is 64%. We will be able to calculate a percentage of housing that has been approved. There was discussion of types of homes that provide rental opportunities in the City and that this would allow them to be included in the measurement. There was discussion on maintaining accurate data in off census years based on formula from Study and trends. There was discussion of internal computerized system maintaining the data. There was discussion that multi-family is more expensive to develop leading to more rental of single family homes.

### **Greenspace**

There was discussion that those who participated in Public Vision Meetings wanted assurance that preserving and providing additional greenspace was more of a priority within the CLUP.

There was discussion that we are at approximately 18% of our 20% goal. There was discussion on how we may reach 20%.

There was discussion of connectivity of Greenway for residents on the East side of the City.

There was discussion on ways to measure sustainability and incorporating code to measure and encourage this. There was discussion on charging stations, reuse of waste (using rain water) The Board suggested changing the verbiage to “reuse of resources and materials.”

### **Priority Issues**

There was discussion about addition of language for youth and seniors and encouraging an emphasis on arts and culture as well as Natural, Historic and Cultural Resources Strategies.

### **Additional considerations:**

There was discussion of no updates for schools and education topic due to the separation of jurisdiction between the City and Board of Education.

There was discussion of Future Transit and Regional Transit.

After the presentation, there was discussion by the Board of Public Meetings, Advertising for previous meetings.

The Board requested an advertised Public Workshop would be beneficial to show the proposed changes in total before voting. There was discussion that the deadline for Council to vote on this item is by the end of June. There was discussion from the Board that this item has a greater presence on social media.

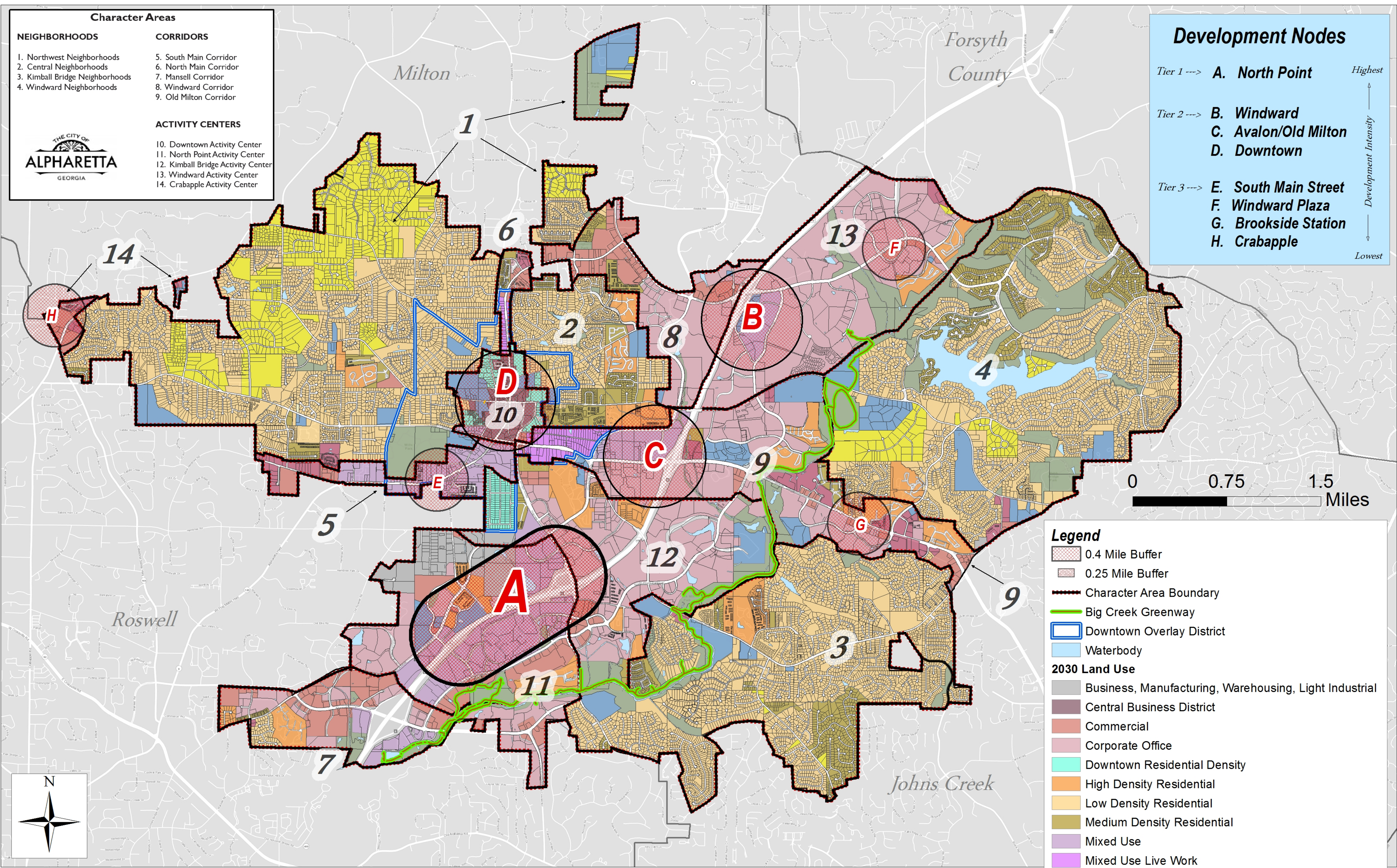
The Chairman opened the floor to Public Comment at 8:27 p.m.

1. Marie Harris 155 Clipper Bay Dr.
2. Faye Razavi, 272 & 276 Thompson St

1. People were very excited to provide input to the plan.
2. Were they sent individual notification about this Public Hearing?
3. Concern over emphasis on Greenspace and violation of property rights

- ❖ Planning Commission Member Richard offered a motion to defer
  - The motion received a second from Planning Commission Member Partee
  - The motion was approved by a unanimous vote (5-0)





Location Map Provided by:  
Community Development - GIS

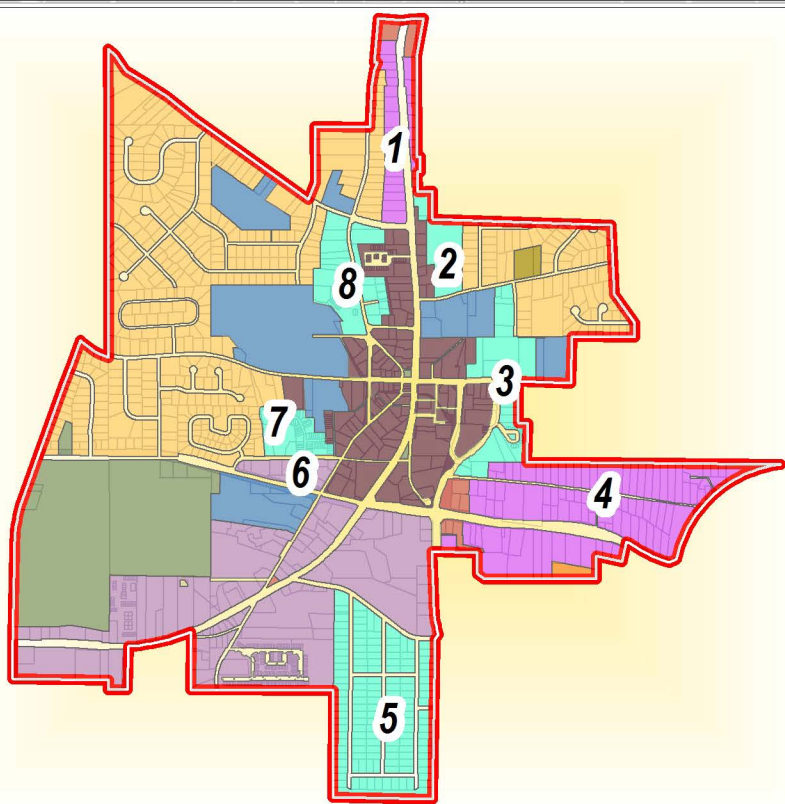
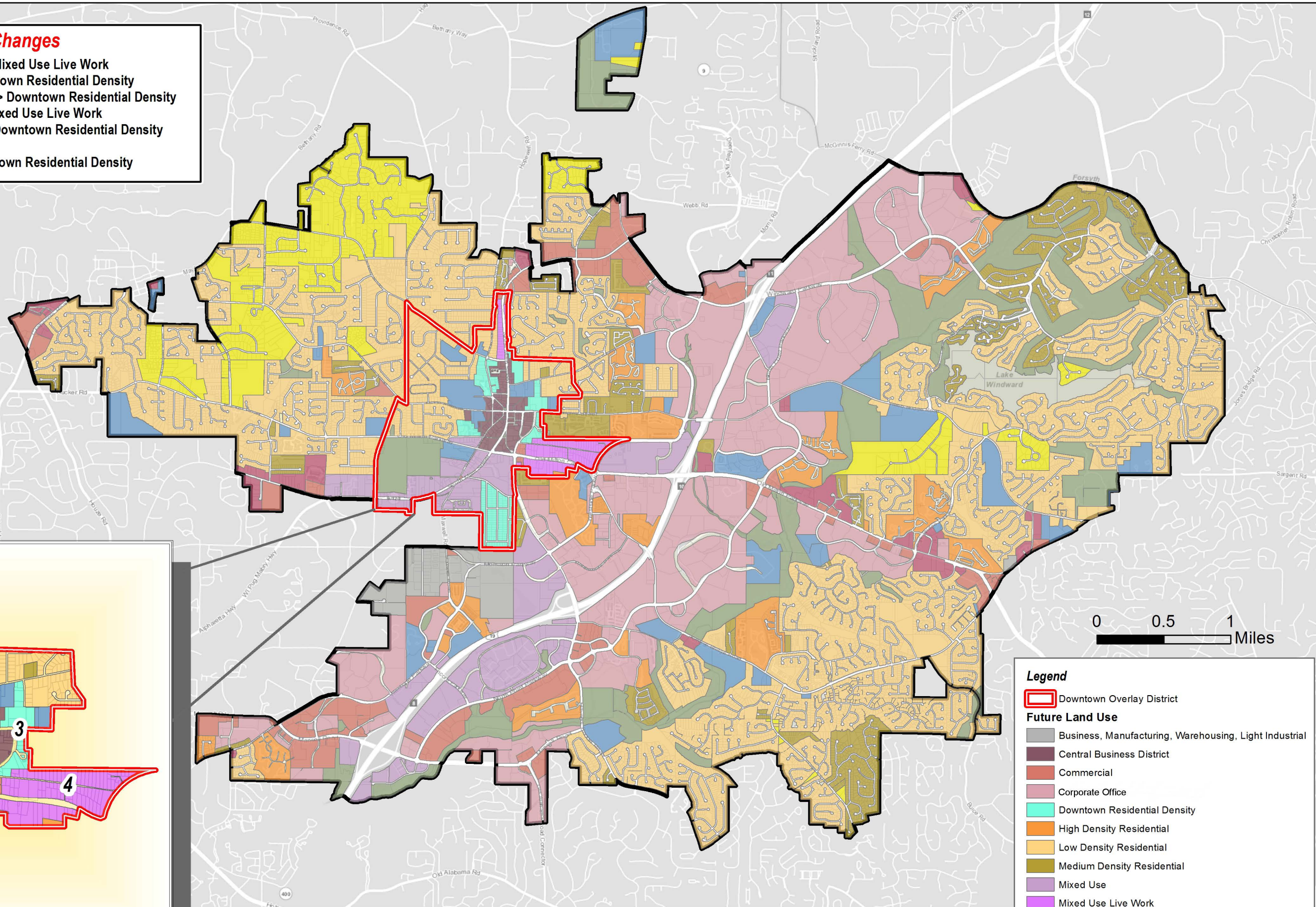
Last Map Edit: 5/5/16

# City of Alpharetta Development Nodes, Character Areas & Future Land Use



## Recent LandUse Changes

1. Professional Business Office ----> Mixed Use Live Work
2. High Density Residential ----> Downtown Residential Density
3. Low & High Density Residential ----> Downtown Residential Density
4. Professional Business Office ----> Mixed Use Live Work
5. Medium Density Residential ----> Downtown Residential Density
6. Commercial ----> Mixed Use
8. Central Business District----> Downtown Residential Density



## Downtown Future Land Use Changes

(Since Comprehensive Plan Adoption in 2011)

### Legend

- Downtown Overlay District
- Future Land Use**
- Business, Manufacturing, Warehousing, Light Industrial
- Central Business District
- Commercial
- Corporate Office
- Downtown Residential Density
- High Density Residential
- Low Density Residential
- Medium Density Residential
- Mixed Use
- Mixed Use Live Work
- Parks, Recreation, Open Space
- Professional Business Office
- Public, Institutional, Education
- Residential Estate
- Very Low Density Residential





# City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: June 20, 2016

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## **I. AGENDA ITEM TITLE:** PUBLIC HEARING ON THE FISCAL YEAR 2017 BUDGET AND MILLAGE RATE LEVY

## **II. RECOMMENDATION:**

The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2017 Budget.

## **III. REPORT IN BRIEF:**

The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview of the operating and capital budget at the April 25<sup>th</sup> City Council meeting and a detailed discussion of the operating/capital initiatives at the May 2<sup>nd</sup>, May 16<sup>th</sup>, and May 23<sup>rd</sup> City Council meetings.

Tonight is the final public hearing and final vote on the FY 2017 Budget and Millage Rate levy with the schedule as follows:

- June 6, 2016

- Public Hearing
  - City Council Meeting
  - E-911 Resolution
  - Budget Ordinance (1st reading)
  - Millage Ordinance (1st reading)

- June 20, 2016

- Public Hearing
  - City Council Meeting
  - Budget Ordinance (2nd reading)
  - Millage Ordinance (2nd reading)

In accordance with the 1<sup>st</sup> reading and vote on the budget, the \$6,450,000 in funding for Parkland Acquisition was split between general Parkland Acquisition (\$5,000,000) and Cultural Arts/Parkland Acquisition (\$1,450,000) with the goal of increasing Cultural Arts/Parkland Acquisition funding to a total of \$2,000,000 through impact fee collections in future years. There were no other changes to the budget.

## **IV. ALTERNATIVES:**

## **V. ATTACHMENTS:**

FY 2017 Budget (excerpt)





2 PARK PLAZA  
 ALPHARETTA, GA 30009  
 PHONE: 678.297.6000  
 WWW.ALPHARETTA.GA.US

June 20, 2016

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2017 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city’s \$40,000 homestead exemption which saves our homeowners \$2.4 million annually. This savings equates to a 1.3 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city’s millage rate at 5.750 mills (flat with FY 2015) including funding \$4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Funding totaling \$16.8 million available for capital investment within our city (includes the \$4.5 million in recurring capital discussed above). The city’s capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (discussed on the next page), and other sources which are

MAYOR  
 DAVID BELLE ISLE

COUNCIL MEMBERS  
 JASON BINDER  
 JIM GILVIN  
 MIKE KENNEDY  
 DAN MERKEL  
 DONALD F. MITCHELL  
 CHRIS OWENS

CITY ADMINISTRATOR  
 ROBERT J. REGUS

available for your review and described in detail under the *Capital Initiatives* section of this report.

- ✓ Funding for a new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.
- ✓ Funding for the 2016 Alpharetta Parks and Transportation Bond which will provide \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond will be issued during FY 2017 and is funded through the city's existing millage rate structure.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.

Expanded service levels within the City Administration and Public Safety Departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

## **BUDGET PROCESS AND OVERVIEW**

The Fiscal Year 2017 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 7-9, 2016). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2016 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.

City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. salaries, healthcare, etc.).

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

|                                         |                  |                                                                                                                                                                                              |
|-----------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| – General Fund:                         | \$ 67,733,011    | (A) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy. |
| – Special Revenue Funds:                | 14,856,985 (A)   |                                                                                                                                                                                              |
| – Debt Service Fund:                    | 5,816,807        |                                                                                                                                                                                              |
| – Capital Project Funds:                | 12,259,857 (A)   |                                                                                                                                                                                              |
| – Solid Waste Fund:                     | 3,304,278        |                                                                                                                                                                                              |
| – Risk Management Fund:                 | 1,312,200        |                                                                                                                                                                                              |
| – Medical Insurance Fund <sup>1</sup> : | <u>7,932,994</u> |                                                                                                                                                                                              |
| Total                                   | \$113,216,132    |                                                                                                                                                                                              |

Several of the major points of the FY 2017 Budget are as follows:

- **Property Taxes:** The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4% with additional new construction values forecasted for recent development within the city (e.g. Avalon).

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- **Operating expenditures of the General Fund** are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017<sup>2</sup> (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.

<sup>1</sup> Please refer to the *Budget Narrative* section for detailed financial information.

<sup>2</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

- Management of personnel and compensation program to align with current market environment:
  - ✓ Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
    - General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position<sup>3</sup> and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
    - E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center<sup>4</sup>).
  - ✓ Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide<sup>5</sup>). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - ✓ Coverage of group insurance premiums (8% premium increase; \$480,669<sup>6</sup> incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
  - ✓ Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) including FY 2017 operating initiatives<sup>7</sup>.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$111,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2)

<sup>3</sup> Job duties have been absorbed by the Finance Department.

<sup>4</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>5</sup> This represents the financial impact in FY 2017 (i.e. April-June 2017).

<sup>6</sup> The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

<sup>7</sup> Please refer to the *Operating Initiatives* section for more information.



FY 2017 Operating Initiative<sup>8</sup> funding for the capital lease replacement of the city's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.

- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds<sup>9</sup>.

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2017 Budget, including a multi-year personnel listing by department.

### **BUDGET AND MILLAGE RATE HEARINGS**

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2016: Distributed the FY 2017 Mayor's Recommended Budget
- May 2, 2016: Council Meeting
- May 16, 2016: Council Meeting
- May 23, 2016: Council Meeting
- June 6, 2016: Public Hearing and Council Meeting (Budget/Millage)
  - 1<sup>st</sup> reading of Budget Ordinance*
  - 1<sup>st</sup> reading of Millage Rate Ordinance*
  - E-911 Resolution*
- June 20, 2016: Public Hearing and Council Meeting (Budget/Millage)
  - 2<sup>nd</sup> reading of Budget Ordinance*
  - 2<sup>nd</sup> reading of Millage Rate Ordinance*

### **BUDGET ISSUES AND PRIORITIES**

The FY 2017 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;

<sup>8</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>9</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

## **Bond Ratings**

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during April 2016 in conjunction with the sale of \$25 million (par) of Development Authority of Alpharetta Revenue Bonds, Series 2016, for a new state-of-the-art 44,000 sq. ft. Conference Center through a public-private partnership with North American Properties (developer of Avalon).

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2017 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Alpharetta is one of only 214 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating. Additionally, Alpharetta is one of only two cities in Georgia to earn an AAA rating from both *Moody's* and *S&P*.

S&P recently raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) as part of the Conference Center bond review.

## **Sustainability of Existing Services**

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-

personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and overall health.
- Incentivizing our wellness program for all employees who elect city health coverage through discounts in their health insurance premiums. This includes the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) includes a loss of the wellness program discount and results in higher premiums paid by the employee.
- Instituting measures to facilitate trend management of chronic illnesses including allowing employees/spouses identified as high risk (including tobacco use) for chronic disease via the biometric screening receive wellness program discounts by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.
- Instituting a Minimum Premium Plan model with our insurance carrier (CIGNA) that reduces premium taxes while maintaining coverage benefits.

### Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016

| Fiscal Year | Operating Millage Levy | Debt Service Millage Levy | Total Millage Levy | % Increase (Decrease) |
|-------------|------------------------|---------------------------|--------------------|-----------------------|
| 2017        | 4.620                  | 1.130                     | 5.750              | 0.0%                  |
| 2016        | 5.000                  | 0.750                     | 5.750              | 0.0%                  |
| 2015        | 4.950                  | 0.800                     | 5.750              | 0.0%                  |
| 2014        | 4.870                  | 0.880                     | 5.750              | 0.0%                  |
| 2013        | 4.820                  | 0.930                     | 5.750              | 0.0%                  |
| 2012        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2011        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2010        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2009        | 4.215                  | 1.535                     | 5.750              | -8.0%                 |
| 2008        | 4.508                  | 1.740                     | 6.248              | -5.3%                 |
| 2007        | 4.150                  | 2.450                     | 6.600              | -5.7%                 |
| 2006        | 4.550                  | 2.450                     | 7.000              | 0.0%                  |
| 2005        | 4.700                  | 2.300                     | 7.000              | 0.0%                  |
| 2004        | 4.750                  | 2.250                     | 7.000              | -3.2%                 |
| 2003        | 4.900                  | 2.330                     | 7.230              | -3.3%                 |
| 2002        | 5.060                  | 2.420                     | 7.480              | -5.1%                 |
| 2001        | 4.930                  | 2.950                     | 7.880              | 0.0%                  |
| 2000        | 5.170                  | 2.710                     | 7.880              |                       |

to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget programs the operating millage reduction into the Debt Service Fund to fund the debt service on the Alpharetta Parks and Transportation Bonds<sup>10</sup> which will be issued during FY 2017.

The city has estimated a 4% increase in digest values with additional new construction values forecasted for recent development within the city (e.g. Avalon).

### **Taxpayer Savings**

The FY 2017 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

### **Debt Service Payments**

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Development Authority bonds were issued in 2016 to fund construction of a new state-of-the-art Conference Center. Alpharetta Parks and Transportation bonds will be issued in FY 2017 to fund improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Principal and interest payments for fiscal year 2017 are budgeted at \$6,874,377 with the following forecast: 2018 - 2041<sup>11</sup>: \$7,470,357 (annual average). These figures include debt service associated with both the 2016 Conference Center bonds and the 2016 Parks/Transportation bonds (to be issued in FY 2017).

<sup>10</sup> Please refer to the *Capital Initiatives* section for detailed descriptions of the bond projects.

<sup>11</sup> Represents the estimated final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds to be issued in FY 2017. This figure will change once the bonds are issued and final debt service amounts are determined.



### Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

|                                                | Net Budget Impact |
|------------------------------------------------|-------------------|
| <b>General Fund</b>                            |                   |
| City Administration                            |                   |
| Contracted Marketing/Public Relations Services | \$ 100,000        |
| Public Safety                                  |                   |
| Cardiac Monitors Replacement Lease             | 50,000            |
| Fingerprint Technician (PT to FT)*             | -                 |
| <b>E-911 Fund</b>                              |                   |
| Communication Officers (4 FTE)                 | 212,000           |
|                                                | <b>\$ 362,000</b> |

\*\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested.

### Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2017 Budget includes funding of \$16.8 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$23 million. Recommended capital projects total \$15.5 million with an additional \$1.3 million set aside for future capital initiatives.

#### FY 2017 Capital Improvement Program Source and Use

|                                      | General Fund        | Impact Fee Fund     | E-911 Fund       | DEA Fund           | Capital Projects Fund | Total                |
|--------------------------------------|---------------------|---------------------|------------------|--------------------|-----------------------|----------------------|
| <b>Sources:</b>                      |                     |                     |                  |                    |                       |                      |
| Available Fund Balance               | \$ 6,049,857        | \$ 2,355,609        | \$ -             | \$ 1,750,000       | \$ 1,730,000          | \$ 11,885,466        |
| (1) Recurring Capital Program        | 2,825,000           | -                   | -                | -                  | -                     | 2,825,000            |
| Recurring Stormwater Capital Program | 1,675,000           | -                   | -                | -                  | -                     | 1,675,000            |
| Pay-as-you-go Capital Investment     | -                   | 394,391             | 32,000           | -                  | -                     | 426,391              |
|                                      | <b>\$10,549,857</b> | <b>\$ 2,750,000</b> | <b>\$ 32,000</b> | <b>\$1,750,000</b> | <b>\$1,730,000</b>    | <b>\$ 16,811,857</b> |
| <b>Uses:</b>                         |                     |                     |                  |                    |                       |                      |
| (2) Capital/Grant-Matching           | \$ 10,549,857       | \$ 2,750,000        | \$ 32,000        | \$ 1,750,000       | \$ 466,037            | \$ 15,547,894        |
|                                      | <b>\$10,549,857</b> | <b>\$ 2,750,000</b> | <b>\$ 32,000</b> | <b>\$1,750,000</b> | <b>\$ 466,037</b>     | <b>\$ 15,547,894</b> |
| <b>Non-Allocated:</b>                |                     |                     |                  |                    |                       |                      |
| Future Capital/one-time Initiatives  | \$ -                | \$ -                | \$ -             | \$ -               | \$ 1,263,963          | \$ 1,263,963         |

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, DEA Fund, and Operating Grants Fund.

The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (to be issued during FY 2017), and other sources which are available for your review and described in detail under the *Capital Initiatives* section of this report

### **Proper Use of Fund Balance**

General Fund - Based on audited financial statements for the year ended June 30, 2015, the city's fund balance totaled \$23.6 million. Of this amount, approximately \$5 million was appropriated in the FY 2016 Budget for capital/one-time initiatives and \$12.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2017 totals \$6.1 million.

### **Funding Recurring Capital from Operating Budget**

FY 2017 includes appropriations totaling \$4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

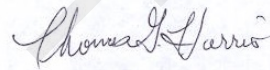
Respectfully Submitted,



David Belle Isle  
Mayor



Robert J. Regus  
City Administrator



Thomas G. Harris  
Finance Director

# **OPERATING INITIATIVE** **REQUESTS**

## **City of Alpharetta FY 2017 Budget Operating Initiative Requests**

### **Executive Summary**

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets.

### **General Fund**

#### **City Administration**

##### **Contracted Marketing/Public Relations Services \$100,000**

Contracted services with a private marketing/public relations agency to augment current marketing/public relations/publicity efforts. The primary focus will be on promoting projects, activities, and successes related to three primary focus areas:

1. Growth of our technology sector and position as the Technology City of the South;
2. Growth and activity in Downtown Alpharetta; and
3. Overall quality of life and positive projects and newsworthy happenings in the community.

The contracted services will not replace current public information efforts, but augment them in a manner to elevate Alpharetta's exposure through proactive story placement, media buys, and other activities. The contract and activities performed will be managed by the Public Information Office of the City Administration Department and will be coordinated by a marketing team comprised of staff from Public Information and Economic Development to ensure continuity across all public relations/marketing efforts and consistency of brand and messaging. This initiative is supportive of the following Council Goals: (a) Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders; and (b) Promotes Development.

#### **Public Safety**

##### **Cardiac Monitors Replacement Lease \$50,000**

This request is for funding of an annual lease payment for the replacement of the city's cardiac monitors (9 units; Zoll E-Series). Each of the city's fire apparatus is equipped with a cardiac monitor.

The city's existing cardiac monitors were purchased in 2008 and have exceeded their useful life as they do not meet several current American Heart Association (AHA) recommendations.

Benefits offered by current cardiac monitors over our existing models include:

- Ability to measure End Tidal Co2 (AHA recommendation);



- Ability to transmit 12-Lead EKG to hospital via Wi-Fi (AHA recommendation);
- More intuitive interface (current units require scrolling through several screens to enter certain information);
- EKG printouts are easier to read;
- Units are much lighter and ergonomic.

The cardiac monitors cost approximately \$27,500 each or \$247,500 to replace all 9 units. The department was planning on replacing the units over a three year period but believes it makes more operational sense to replace all the units at once. Having a standard cardiac monitor unit in place allows personnel to focus their training efforts and provides more efficient service to our customers by eliminating variables inherent in having to think and react when operating multiple cardiac monitor units. The Department recommends funding the cardiac monitor replacements through a 5-year capital lease which will ensure a dedicated funding source for replacement of the monitors upon expiration of the underlying lease. The goal is to ensure that our fleet of cardiac monitors is replaced every five years thereby ensuring the best and most advanced care for our customers.

## Public Safety

### **Fingerprint Technician (part-time to full-time)**

***\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested***

This request is for approval of the reclassification of the existing part-time Fingerprint Technician position to a full-time position. Fingerprinting is part of the mandatory background checks required for City permits such as serving alcohol and operating a taxi, and the service is also offered as a courtesy to citizens for personal purposes such as firearms licenses and employment applications. Demand has grown significantly, driven by local development (new restaurants) and expanded background requirements in the private sector. An expansion of the hours during which the service is offered is required to meet both volume and service level demands. Reclassification of the part-time position to full-time will accomplish this while maintaining appropriate controls in the function.

Fingerprint volume is tracked via actual counts, which have grown from 3,869 in 2013 to 4,084 in 2015 to a projected 4,300 in 2016. Quality is tracked by the percentage of print sets that are accepted or rejected by the GBI. The current technician has an exceptionally high acceptance rate and can expand his hours to meet demand while maintaining quality standards.

On an annualized basis, this reclassification of one part-time (current) Fingerprint Technician position to full-time status is estimated to cost \$40,000 annually (\$65,000 annualized budget allocation of full-time position less \$25,000 current budget allocation of part-time position). However, the Public Safety Department will absorb the cost of this reclassification into their base budget request for FY 2017 (no additional funding is being requested). Please note: the city collects fees for fingerprinting, and the volume growth that has created this need is also generating incremental revenue growth and will offset a portion of the increased costs.

## **E-911 Fund**

### **Public Safety**

#### **Communication Officers (4 FTE)**

**\$212,000 (net cost)**

The request is to fund four additional full-time Communications Officer positions for the Emergency 911 Center. The 911 Center has adopted call-taking and dispatch protocols that enable operators to play a more effective role in emergency calls: taking better information from callers, dispatching appropriate responders and equipment, and providing better pre-arrival instructions to callers. Service levels are improved considerably by keeping operators on the phone with callers longer, but this effectively increases the workload. Operators are presently working mandatory overtime at an annual cost of more than \$150,000 to meet this need and this is not sustainable. One additional communications officer per shift is needed to satisfactorily meet the need on a permanent basis.

The Center keeps statistics on answering time, dispatch time, response time and other "customer service" metrics. All are and will be monitored to assess the effectiveness of this addition to staff.

Costs are estimated at \$282,000 annually which represents personnel (salary/benefits) and operational (training and uniforms) costs which would be partially offset through reduction in budgeted overtime costs (\$70,000) leaving a net budget impact of \$212,000. Funding is provided through the E-911 Fund.

# **CAPITAL INITIATIVE** **REQUESTS**

## City of Alpharetta FY 2017 Budget Capital Initiative Requests (Narrative)

### Executive Summary

#### General Fund

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Recurring Capital Program                        | \$ 4,500,000        |
| Available Fund Balance                           | 6,049,857           |
| Capital Projects Fund (Available Fund Balance)   | 1,730,000           |
| Impact Fees                                      | 2,750,000           |
| DEA Fund <sup>1</sup>                            | 1,750,000           |
| E-911 Fund <sup>2</sup>                          | 32,000              |
| LMIG Grant Funds <sup>3</sup>                    | 500,000             |
| Downtown Parking Fund <sup>3</sup>               | 120,000             |
| Developer/Association Contributions <sup>3</sup> | 765,000             |
| Avalon Park Land Contribution <sup>3</sup>       | 1,000,000           |
| City Center Land Sales <sup>3</sup>              | 6,600,000           |
| 2016 Bond Issue <sup>4</sup>                     | 52,000,000          |
| <b>Total Sources:</b>                            | <b>\$77,796,857</b> |

#### **Recommended Capital Initiatives\*:**

|                                        |                     |
|----------------------------------------|---------------------|
| Bond Projects                          | \$56,750,000        |
| Parking Garage (west of Main St.)      | 7,200,000           |
| Surface Parking Lot (west of Main St.) | 1,125,771           |
| Recurring Capital Initiatives          | 6,352,500           |
| General Capital Initiatives            | 5,104,623           |
| <b>Total Uses:</b>                     | <b>\$76,532,894</b> |

Reserve for Future Capital/One-Time Investment: **\$ 1,263,963**

\* Capital initiatives not recommended for funding total \$7,448,000.

<sup>1</sup> Funding for the Public Safety Headquarters Expansion project.

<sup>2</sup> Funding for an allocable share of the HVAC replacements at Public Safety Headquarters.

<sup>3</sup> Funding sources are being shown herein to provide a comprehensive view of capital investment in FY 2017. Grant proceeds, land sales and developer contributions, while not included in the FY 2017 budget, will be appropriated in accordance with policy (e.g. budget ordinance) when the proceeds are legally earned/received by the city. The contribution from Avalon is currently appropriated in the FY 2016 capital budget for parkland acquisition within close proximity to the Avalon Development (e.g. 3 miles). The sale of City Center parcel 11 is currently appropriated in the FY 2016 capital budget to fund construction of a surface parking lot west of Main Street. The remaining City Center land sales, coupled with current appropriations within the Downtown Parking Fund, will be used for construction of a parking garage west of Main Street. Developer contributions will be used for the: (a) Northwinds Street and Pedestrian Lighting project (contribution from the Parkway 400 developer estimated at \$82,500); and (b) the parking garage west of Main Street (developer contributions towards parking spaces in the proposed garage; \$570,000). Contributions from the Alpharetta Youth Baseball Association will be used towards the Wills Park Batting Pavilion project (\$112,500).

<sup>4</sup> Alpharetta Parks and Transportation Bond issue was approved by the voters on May 24, 2016 and will be issued during FY 2017.

**Proposed Bond Projects (funded fully/partially through Bond Proceeds)****Rucker Road Corridor Improvements \$16,000,000**

This request is for roadway and streetscape improvements along the Rucker Road Corridor from Wills Road west to the City Limits. The project is designed to improve safety and traffic flow while reducing vehicle travel speeds and providing pedestrian enhancements. This will be accomplished through narrowing travel lanes, providing sidewalks along both sides of the roadway, and adding aesthetic features such as trees, planted medians, and pedestrian lighting. Safety and operational improvements will be made at key intersections. **Funding will be provided through the 2016 Alpharetta Parks and Transportation Bond Issue (the "2016 Bond"; \$14,850,000) and Impact Fees (\$1,150,000).**

**Kimball Bridge Rd Congestion Mitigation \$9,000,000**

This request is for roadway and streetscape improvements along Kimball Bridge Road between Northpoint Parkway and Waters Road designed to ease traffic congestion during peak commuting periods. This will be accomplished by extending the dedicated eastbound right turn lane from Northpoint Parkway onto Waters Road to better accommodate the evening traffic pattern. A westbound dedicated right turn lane from Kimball Bridge Road onto Northpoint Parkway will also be extended to better address the needs of the primary morning peak commute period. The addition of wider sidewalks and improved access to the Big Creek Greenway is also included. Funding will be provided through the 2016 Bond.

**Windward Parkway Corridor Improvements \$2,000,000**

This request is for Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety. The project involves changing the existing dedicated right turn/deceleration lanes along the roadway into thru-travel lanes and connecting them to create one continuous travel lane. This project combines with a soon-to-be under construction project that adds turning lanes from the northbound GA400 off-ramp onto Windward Parkway and extends those to Westside Parkway. The combined projects will help to address backups that are currently occurring on the ramp. This project entails a joint partnership with the City of Milton. The funding set forth above represents Alpharetta's contribution. Funding will be provided through the 2016 Bond.

**Lilly Garden Terrace Extension \$1,500,000**

The extension of Cumming Street west from Main Street to Canton Street to provide additional travel options within and through Downtown Alpharetta. This project advances a goal outlined in the current Downtown Plan to improve the street grid network within Downtown to reduce traffic congestion. Funding will be provided through the 2016 Bond.

**Greenway Extension to Forsyth County \$6,500,000**

Extension of the Big Creek Greenway north from Windward Parkway to connect to Forsyth County's greenway trail system. Completing this leg of the Big Creek Greenway will result in a trail system that runs more than 14 miles through Roswell, Alpharetta, and Forsyth County. Ultimately the trail system will span from the Chattahoochee River in Roswell to Bethelview Road in Forsyth County. Funding will be provided through the 2016 Bond.



**Sidewalk Improvements** **\$6,000,000**

In 2015, City Council adopted a priority ranking of sidewalk projects to construct continuous sidewalk along one-side of all non-subdivision streets based on stated criteria (e.g. connection to schools, connection to greenways, homeowners served, cost, etc.).

Construction of sidewalks in various locations around Alpharetta to improve pedestrian mobility and provide recreational opportunities. The project helps to achieve the goal of providing sidewalks on at least one side of every public street that is not located within a neighborhood or subdivision. Funding will be provided through the 2016 Bond.

**Parkland Acquisition** **\$5,000,000**

Strategic acquisition of undeveloped land for the purpose of creating public parks and preserving greenspace. This effort will help Alpharetta achieve the goal of providing 15 acres of park land (combined active and passive space) for every 1,000 residents. Some acquisitions will be of larger parcels of land for creation of traditional parks or greenspace preservation, while other purchases will be of smaller parcels for the purpose of providing pocket parks or areas of passive park space. An ambition of this project is to provide a public park of some type and scale within one mile of every home in Alpharetta. **Funding will be provided through the 2016 Bond (\$4,000,000) and a contribution from Avalon (\$1,000,000).**

**Cultural Arts/Parkland Acquisition** **\$1,450,000**

Strategic acquisition of undeveloped land for the purpose of creating public parks/cultural spaces and preserving greenspace. **Funding will be provided through the 2016 Bond (\$1,450,000).**

**Wills Park Pool Renovation** **\$4,000,000**

Renovation of public pool facilities at Wills Park, which has not been updated since it was constructed in 1987. The project includes the construction of one new competition pool, one new leisure pool, three pavilions, and other amenities. Also included is a complete renovation of the Bathhouse and showers. Interior renovations will include up-to-date registration/circulation as well as training rooms for lifeguard staff. **Funding will be provided through the following sources: 2016 Bond (\$2,700,000); and General Fund (fund balance of \$1,300,000).**

**Eastside Community Center/YMCA Partnership** **\$2,500,000**

The creation of indoor recreation facilities to better serve Alpharetta citizens who live east of Georgia 400. The project would involve either the development of a dedicated facility owned and operated by the City or the development of a facility through a partnership between the City and the Ed Isakson YMCA that would be operated by the agency but open for use by citizens of Alpharetta. The decision as to which method would best meet the needs of Alpharetta residents would be made following an extensive public input process. Funding will be provided through the 2016 Bond.

**Alpharetta Arts Center Development** **\$2,800,000**

The extensive renovation of the building and land located at the northwest corner of Mayfield Road and Canton Street for the purpose of creating a new Alpharetta Arts Center. The property was formerly the location of the Alpharetta branch of the Fulton

County Library. The project would result in improved and more centrally located facilities for cultural arts classes, programs, exhibits, and performances. **Funding will be provided through the 2016 Bond (\$1,500,000) and Impact Fees (\$1,300,000).**

### **Proposed Projects funded fully/partially from City Center Land Sales**

#### **Parking Garage/ (west side of Main Street) \$7,200,000**

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed parking garage would accommodate in excess of 325 spaces for nearby restaurants, shops, and offices. **Funding is being provided through City Center land sales (\$5,474,229), Downtown Parking Fund (\$120,000), General Fund (fund balance of \$1,035,771), and Developer cost sharing (e.g. contributions towards parking spaces in the proposed garage; \$570,000).**

#### **Surface Parking Lot (west side of Main Street) \$1,125,771**

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed surface parking lot would accommodate in excess of 90 parking spaces. **Funding is being provided through City Center land sales (\$1,125,771).**

### **Recurring Capital Initiatives**

Priority 1: Imperative/ Urgent

Priority 2: Essential/ Needed

Priority 3: Important

#### **Public Works**

##### **Recurring Traffic Signal System Maintenance \$75,000**

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request has increased to allow for the replacement of loops removed during the milling and resurfacing projects.

##### **Recurring Milling and Resurfacing \$2,500,000**

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$500,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding is proposed to be provided through the following sources: Recurring Capital (\$2,000,000); LMIG Grant (\$500,000).**

##### **Recurring Traffic Control Equipment \$75,000**

Priority 1: This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Striping and Signage** **\$180,000**

Priority 1: This request is for the (a) replacement and repair of traffic/Bike-lane striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Calming/Intersection Safety Improvements** **\$35,000**

Priority 1: This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

**Recurring Bridge Maintenance** **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items for FY 2017 will be based on 2015 GDOT Inspections. Existing bridge maintenance funding will be leveraged to offset maintenance and repair costs for 2017.

**Recurring Tree Planting and Landscape Improvements** **\$75,000**

Priority 1: This request is for the annual tree and landscape improvements which includes, but is not limited to the removal of dead trees, stump removal, light grading, soil preparation and planting in medians, right-of-ways and city properties.

FY 2017 request is for landscape improvements within city right-of-ways including the existing roadway section of Mansell Road around the GA 400 interchange (i.e. the median area between Davis Drive and North Point Parkway). Landscape improvements will include trees, shrubs and groundcovers. Tree bank funds will be used for tree planting and root barrier within the project.

**Recurring Fleet Replacement (F-150s; Qty: 2)** **\$70,000**

Priority 1: This request is for the recurring replacement of F-150 trucks within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2000 F-250 (unit #124; 108,000 miles) and one 2003 F-150 extended cab (unit #329; 109,000 miles). Unit #124 has impending transmission issues (slippage and loose linkage) and unit #329 has normal wear for its age. The F-250 is being replaced with an F-150 which is a more appropriate combination of size/power for the required function.

**Recurring Fleet Replacement (Admin; Qty: 1)****\$35,000**

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2002 Ford Crown Victoria (unit #295; 95,000 miles). Unit #295 needs suspension/undercarriage work that is not considered critical at this time (worn bushings that cause noise). However, this unit has recently had almost \$4,000 worth of suspension work done in the last several years to make it safe, and it's uncertain whether it's worth investing another \$2,500 - \$3,000 into it for the undercarriage/suspension work described above (mostly labor costs) due to its age.

**Rubber Tire Backhoe/Loader (replacement)****\$90,000**

Priority 2: This request is for the purchase of a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D backhoe/loader (unit #130) that is becoming more costly to maintain and repair due to its age (20 years). This piece of equipment enables staff to dig holes, haul dirt, move materials, lift heavy objects, clean debris from roads and on job sites, and load materials into dump trucks. This will allow the splitting of crews as necessary to ensure prompt and efficient service.

**Stormwater (\$1,675,000)****Recurring Stormwater Pipes/Structure Repair/Maintenance****\$1,250,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement: (1) North Hickory Trace; and (2) Lynne Circle.

The following subdivisions will have pipe lining projects: (1) Lantern Ridge; (2) Andover North; (3) Surrey Place; and (4) Providence Square.

**Recurring Stormwater Drainage Maintenance****\$200,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division); and (4) Street sweeping.

**Recurring Stormwater Inspections****\$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private

violations of the stormwater ordinance. This project would include hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

**Wills Park Drainage/Water Quality Imp. Design (Equestrian Ctr)      \$75,000**

Recreation Commission Priority #1

Department Priority: #1

Priority 1: This request is for Wills Park drainage and water quality improvements. Wills Park is bisected by a tributary to Foe Killer Creek. This stream has been tested to show elevated levels of fecal bacteria. Foe Killer Creek is included on Georgia Environmental Protection Division's regulated list for not meeting the maximum allowable levels of fecal bacteria. The city regularly tests our stream waters for this parameter. The FY 2015 capital budget included funding for a study that identified projects to reduce impurities in the stormwater runoff from the park. Additionally, the streams through the park show evidence of severe erosion that has impacted the trails and the Frisbee golf course.

This project includes a combination of improvements that will aid in addressing some of the causes of the degradations in the stream next to the equestrian center. The first task is the installation of cisterns at the covered horse arena to capture rainwater runoff for reuse in watering the fields and providing dust control to the rings. Removing some of the volume of water going to the stream should help reduce the high velocity erosion in this section of the channel. The second task will include the installation of a proper waste receptacle (including tie in to the sanitary sewer system) for use especially during horse and dog shows (in an effort to reduce the runoff of fecal bacteria into the stream). The current system is to use a temporary container with no overflow protection. The final task is the installation of a bioswale or bioretention that will treat water runoff before it enters the stream.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$425,000 and will be requested as part of a future capital budget.

**Wills Park Drainage Improvements Design (main parking lot)      \$50,000**

Recreation Commission Priority: #2

Department Priority: #2

Priority 1: This project is located in a forested area between the main parking lot for Wills Park and a stream that runs east to west through the park. Currently the area receives runoff from the parking lot and part of a baseball field with no detention. High volume and high velocity storm flows have carved a large gully, 6-8 feet deep, through the wooded area which is causing mature trees to fall over and a dangerous hazard for Frisbee golfers. The project will involve the construction of a 30'x20'x8' stormwater vault at the outlet of the parking lot which will reduce velocities by releasing the water through multiple orifices. The gully below the vault will be re-shaped into step-pool structures with bank stabilization and stone weirs to cascade the water gently downslope into the stream. Several large trees will need to be removed to accommodate this feature, but the area will be left as wooded as possible, and the design will accommodate Frisbee golf and provide a safe crossing for golfers and hikers.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$330,000 and will be requested as part of a future capital budget.



**Community Development****Recurring Fleet Replacement (F-150s; Qty: 2)****\$50,000**

Priority 1: FY 2017 request is for the replacement of two 2004 Ford F-150s (Unit CD2112 has 82,975 miles, and Unit CD2113 has 55,255 miles) for the Inspections and Code Enforcement divisions. These vehicles warrant replacement based on age and maintenance/repair costs..

**Information Technology****Technology Replacement (all city departments)****\$300,000**

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2017 request includes funding for the replacement of approximately 109 PCs, 66 cellular phones, 91 iPhones, 98 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

**Data Center Backup Storage (replacement)****\$220,000**

Priority 1: This request is for replacement of the primary data backup storage for the Public Works (PW) data center. This storage is for the local backup of data used by the Commvault System as opposed to the storage used by the VMware Hosts to run our applications and provide failover capacity or remotely archived data. This is a large scale SAN that will be sized at the time of the replacement and includes the storage drive enclosure that is secured in our existing racks as well as the drive components that are removable. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat.

**Telephony VOIP Network Switches (replacement)****\$150,000**

Priority 2: This request is for the replacement of existing CISCO VOIP Network switching equipment across the city campus. System-wide telephony devices that use our CISCO Network for VOIP (major devices listed): (3) UCS C210M2 servers at the Public Works (PW) data center; CISCO 2910 telephony servers with 32 or 64 channel capacity and 24 Port VOIP Components for PW, Public Safety, City Hall, Fire Stations, Recreation and Parks facilities, Community Development, Courts, and Finance; and various other minor cost components. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life). Specifically, this

initiative is needed to not only refresh the equipment but also to install the latest version of Unity Connect for our entire system.

### **Application and Desktop Virtualization (Phase I)**

**\$50,000**

Priority 2: The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drive).

Pilot and Proof of Concept of Virtual Desktops was funded as part of the FY 2016 capital budget and represented costs for the development and testing (proof of concept) of virtual application and desktop technology.

Phase I (FY 2017): This phase is primarily aimed at the Public Safety Department with the primary cost driver being Mirage and Horizon software licensing. While not immediately providing relief for replacement of the primary device (laptops), the Mirage software will provide both image custom deployment management and reliability improvements and daily snapshots of the state of the laptops to provide a quick reinstatement of the laptop in case of corruption or damage. Horizon software will also provide the accessibility to applications independent of the laptop and have functionality in the cloud supported through our Data Center.

### **Public Safety**

#### **Fleet Replacement (Qty: 8)**

**\$300,000**

Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last at least 110,000 miles; administrative vehicles are generally run somewhat longer.

The forecast need based on a mileage threshold of 110,000 miles is 15 vehicles annually. The city purchased seven pursuit related Impalas in 2016 (at a significant savings over 2017 model year alternatives discussed below) to be placed into service in 2017 which lowers the need in 2017 to eight vehicles. Vehicles to be purchased in FY 2017 include five sedans, one SUV, one motorcycle, and one van (for inmate transport). The van is an addition to the fleet and is necessitated through changes to the Jail Intergovernmental Agreement between the city and the Fulton County Sheriff's Office relating to inmate transport to the city's municipal court. The city will be

performing this function under the revised agreement (the County had previously performed this function).

Historically, the standard pursuit vehicle has been the Impala police sedan which ended production with the 2016 model year. The new standard pursuit vehicle is the Ford Taurus (sedan)/Explorer (SUV) Interceptor which provides better visibility, interior space, and reliability than alternatives such as the Dodge Charger. The Interceptors, fully equipped, approximates \$34,000-36,000 (sedan/SUV).

**Public Safety Equipment (replacement) \$185,500**

Priority 1: This request is primarily for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2017 request includes the following for the Fire Division: two thermal imaging cameras (\$48,000); eight airpicks (\$48,000); replacement furniture/bedding for two stations (\$16,000); fire hose/small equipment (\$6,000); and 15 sets of tactical body armor (\$67,500).

**Recreation & Parks**

**Fleet Replacement (Qty: 2) \$50,000**

Priority 2: This request is for the replacement of two 2003 F-250s (mileage totals are 73,000 and 85,000 respectively and repairs are coming closer and closer together). These vehicles warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

**Athletic Scoreboards (maintenance/replacement) \$20,000**

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/ refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually.

FY 2017 request is for the replacement of Wills Park Baseball Field A. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available

Staff will seek to partner with pertinent sports associations to offset scoreboard replacement costs where possible. Also, there is a scoreboard sponsorship program in place to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program is dependent upon the success of youth athletic associations in selling advertising space.

**Park Equipment Replacement**

**\$42,000**

Priority 2: This request is for the replacement of one 1991 Kubota Tractor for Wills and Webb Bridge Parks that warrants replacement based on age and repair history.

**General Capital Initiatives**

**City Administration**

**Alpharetta History Room**

**\$250,000**

Priority 2: The FY 2015 Alpharetta History Room capital budget included funding for the following: (1) Programming, Schematic Design and Cost Estimating; (2) Design Development and Construction Documents; and (3) Bidding and Construction Services.

This request is for construction/equipping of the History Room to achieve the following goals: presenting the collections and exhibits to the best advantage; capturing and engaging the interest of the visitor; complimenting the design of City Hall; and ensuring cost-effectiveness in maintenance.

**Downtown Beautification/Façade Imp. Grant Program**

**\$50,000**

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

**Economic Development Toolkit**

**\$100,000**

Priority 1: Funding in this capital account will be used for projects with the city related to business assistance for existing and future businesses, initiatives and programs that support development and re-development throughout the city and corridors of influence such as downtown Alpharetta, and business retention and expansion programs. Additionally, this funding is crucial in covering expenses that are incurred each year relating to support for the Alpharetta Technology Commission (ATC) and Innovation Center including funding for a feasibility study aimed at facilitating financial self-sustainability for operations.

An additional initiative includes funding for the Alpharetta360 video marketing series. The city embarked on the Alpharetta360 video marketing program in FY 2016 to promote Alpharetta. The videos created as part of this initiative were lifestyle videos to showcase the amenities, events and character of the city and business showcase videos to give testimonials from Alpharetta CEO's of why to locate and start your business in Alpharetta. As part of this pilot Video Marketing Program, the city has contracted for the filming of 13 videos (as of February 2016) for release every 2 weeks of the remaining fiscal year (June 30, 2016). This request will extend the contract for the addition of 26 more videos to be released in the new Fiscal year beginning July 1, 2016 through June 30, 2017. The videos can be viewed here [www.Alpharetta360.com](http://www.Alpharetta360.com). In the first month and half, views have totaled 365 to date, with 24 subscribers to our YouTube channel, Grow Alpharetta. Economic Development staff has detailed analytics tracking views of the videos in addition to tracking subscribers to the YouTube channel. Staff will also be layering in a new tracking tool that identifies the businesses that view the videos out of state so we can develop leads for new companies to recruit to the city. Economic Development staff plans on leveraging the city's \$50,000 investment with a matched contribution from the ACVB that will bring

total funding for the Alpharetta360 program to \$100,000 which includes the release of a new video every two weeks for the entire fiscal year (26 videos).

### **Senior Citizen History Project**

**\$25,000**

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

### **Downtown Sculpture Program**

**\$75,000**

Priority 2: As a means of creating additional visual interest throughout Downtown Alpharetta, promoting the district's emerging music scene, and providing for "picture moments" that can distinguish Downtown Alpharetta from other communities, it is proposed that a program of public art installations focused on music and dance be adopted by the City. The program would feature 10 "lifesize" musical instruments cast in bronze and 10 "in ground" sculptures based upon dance steps of the Rhumba, Foxtrot, Tango, Waltz, Mambo, Cha Cha, Jive, Lindy Hop, Quickstep, and the Samba. Implementation of the program could be accomplished over a period of time and will leverage funding from a variety of private, public, and grant sources. Total program costs are estimated at \$300,000 (currently estimated at \$150,000 in public contributions with the remaining \$150,000 raised from other sources). The FY 2016 capital budget included funding totaling \$75,000 for this initiative. This request brings the total public contribution to \$150,000 and highlights to the community that the City is serious about moving forward with this initiative. These funds will provide a basis for leveraging funding from private/grant sources.

### **Community Development**

#### **Design Services**

**\$50,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

### **Public Works**

#### **Northwinds Street Lighting**

**\$210,000 (\$127,500 City; \$82,500 Developer)**

Priority 1: This request is for installing Street Lights along Northwinds from Old Milton Parkway to the start of the Weiland Residential Development. The City is funding \$125,000 towards the purchase and installation of an estimated 11 streetlights along the entrance/area fronting Gwinnett Technical College and providing electrical stubbing for the installation of pedestrian lighting in the future.



The area fronting the Parkway 400 development is estimated to include a combination of alternating streetlights and pedestrian lights (estimated quantity of 6 of each type or 12 light poles in total) of which the developer would fund (currently estimated at \$82,500). The design of alternating street lights with pedestrian lights will also be incorporated within the Weiland Development.

**Pedestrian Intersection Improvements (design)**

**\$60,000**

Priority 2: This request is for design of pedestrian improvements at intersections to improve the walkability of downtown. The purpose of doing so is to:

- Encourage more walking.
- Reduce the number of pedestrian/motor vehicle crashes and injuries.
- Better accommodate those who use walking as their primary mode of transportation.

The intersections include:

- Old Milton Parkway @ Main Street;
- Old Milton Parkway @ Haynes Bridge Road; and
- Marietta Street @ SR9.

Construction costs are unknown at this time.

**Old Roswell Street Pedestrian Improvements**

**\$150,000**

Priority 1: This request is to install a raised crosswalk at the intersection of Roswell Street and Old Roswell Street to assist pedestrians from the parking lot off Roswell Street to the restaurants, shops, and offices within Downtown. The raised intersection will also have lighting installed to bring attention to the motoring public. The raised intersection will also act as a traffic calming measure to help maintain traffic along this corridor at the posted 25mph.

**Webb Bridge Rd Corridor (design)**

**\$100,000**

Priority 3: This request is to fund conceptual designs based off public outreach and input sessions that will be led by City staff. In addition, these funds will go towards various traffic studies to determine the most efficient operational improvements that can be implement to improve traffic flow along this corridor. Once an overall concept has been developed, then cost estimates for design and construction will be developed.

**Old City Hall Brick Wall Project**

**\$25,000**

Priority 2: This request is for costs related to the construction of a brick wall outside the Multi-Purpose Room in the new City Hall utilizing bricks obtained from the old City Hall building. The cost estimate referenced herein is subject to change in accordance with findings from a structural engineer that is assessing various installation possibilities given the structural load capacity of the new City Hall.

**Pole Barn Extension**

**\$35,000**

Priority 2: This request is for an extension to the existing Pole Barn (an open-sided shed with a roof) at the Public Works facility which will replace four (4) 16'x10' storage buildings. The existing storage buildings intended to be replaced are aging and beginning to deteriorate.

The proposed extension of the Pole Barn will consist of two parts:

- Enclosed 16'x40' metal building, 10' high in the front and 8' high in the rear with three 4'-wide doors on the front and four windows.
- 16'x20' three-sided enclosure (also 10' high in front and 8' high in rear) with an open front.

Storing equipment and supplies under cover, out of the weather, will extend their useful life. The Pole Barn, via its storage capabilities, will provide for better utilization of the Department's warehouse. The return on investment will be the added useful life of both equipment and supplies.

#### **Downtown Enhancements**

**\$35,000**

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

#### **Design Services**

**\$115,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

#### **Public Safety**

##### **PS Headquarters Improvements**

**\$100,000**

Priority 1: Public Safety Headquarters is approximately sixteen years old and has the original carpet/flooring and HVAC units. Replacement of the carpet, flooring, and approximately 8 HVAC units was funded as part of the FY 2016 capital budget. All the HVAC units have reached the end of their expected life and are candidates for replacement.

Replacement costs for the Public Safety Headquarters HVAC units, including installation of a centralized temperature control system, totals \$200,000 and includes 24 units: 12 roof-top units; 9 split-system units; 2 mini split-system units; and a smaller stand-alone unit. The new units will be significantly more energy efficient and, coupled with the centralized thermostat control technology, will save the City over 20% annually on its energy consumption.

The FY 2016 capital budget has residual funding of \$100,000 for HVAC leaving \$100,000 to be requested as part of the FY 2017 capital budget. Funding is split between the General Fund (\$68,000) and the E-911 Fund (\$32,000; HVAC units servicing the E-911 call center).

**PS Facility Roof Repair/Replacement/Wall Restoration****\$206,000**

Priority 1: Roof repair and wall restoration to the clock tower (\$6,000) and replacement of the Jail roof segment (\$200,000).

**Jail Re-Roof**

In 2014, a nuclear scan was conducted on this roof revealing several large sections of wet insulation due to multiple punctures in the roofing membrane. While good long-term roofing practice would dictate a complete tear out and replacement of these roof areas, the funding was not available to do this at that time. An intermediate action was taken instead: A re-skin with new membrane was installed over the top of wet areas only. This was done in order to buy a couple years' time before a proper re-roof project could be funded. At this time, it is becoming increasingly more difficult to chase down the leaks on this roof. Since that 2014, there have been six separate leaks in the roof areas that were found to be dry by the infrared scan in 2014. This means that insulation in formerly dry areas is now saturated as well. If left alone, the wet insulation within this roof system will corrode the metal deck, decreasing its structural load abilities, as well as increasing future costs for metal deck replacement. A re-roof with a 30-year high performance roof system is strongly recommended.

Jail Roof Scope: 15,000 sq. ft.; replacement would be warranted for 30-years.

- Remove ballast and Remove EPDM Membrane and dispose of properly;
- Review existing insulation and provide per sq. ft. cost to Garland for removal and replacement of damaged areas. Replace as necessary and ensure it is fastened to deck per I-90;
- Fasten down ½ inch recovery board per I-90;
- Squeegee down 80 mil SBS modified base sheet in cold applied adhesive at 2½ gal per square;
- Squeegee down 120 mil cap sheet in cold applied adhesive at 2½ gal per square;
- Install Flashings with weatherking flashing adhesive (parapet avg height is 1 ft.);
- Coat all field and wall flashings with reflective aluminizer in 2 coats at ½ gal per coat (must wait 30 days for membrane to lose glossiness);
- Paint all perimeter copings with 1 coat rust-go primer (.5 gal per sq) and 2 coats (.5 gal per square) rust-go top coat; and
- Replace damaged upper wall Coping (approximately 90 lineal ft.) with 22ga Kynar metal copings.

**Clock Tower Repair and Wall Restoration:**

The EIFS clock tower walls show obvious signs of moisture infiltration, and there have been a few leak calls under this area in the building. Moisture is likely entering the walls through the metal roof above it, as well as failing control joints and cracks in the EIFS wall itself.

Scope:

- Hand tool clean all cracks and expansion joints;
- Fill all cracks and expansion joints with Garland sealant;

- Apply simple green to sub-straight then clean with 3000psi pressure washing. 4. Apply one base coat of Tuff coat at 100sf per gallon (color is sand stone);
- Apply one top coat of Tuff coat at 100sf per gallon (color is sand stone);
- Remove existing sealant on all metal joints;
- Reseal these metal roof joints with Greenlock Structural adhesive;
- Remove all loose and old caulking around penetrations; and
- Apply tuff stuff sealant around top of penetration boots and fasteners.

### **RAPSTC Repairs/Improvements**

**\$171,623**

Priority 1: The Roswell/Alpharetta Public Safety Training Center (RAPSTC) is a joint venture between the City of Alpharetta and the City of Roswell that is dedicated to providing Public Safety Professionals with the most comprehensive educational and training curriculum available. RAPSTC provides training for both State and Local Public Safety personnel. This includes Police, Fire, and Emergency Medical professionals. This training prepares our first responders to meet the dynamic demands placed on the public safety community so that they can provide exemplary emergency services to their communities. RAPSTC terms are set forth in an IGA with associated costs allocated based on the relative facility use. The most recent measurement period indicated Alpharetta used the facility 53% of the time and would be responsible for 53% of all allocated costs.

One component of the RAPSTC facility is the burn building which provides sustained, high temperature, live burn simulations for flame and smoke evolution to train our firefighters for actual fire situations. The burn building is classified as a “non-combustible” Class B burn building, which means the system burns propane gas only (as opposed to combustible materials). This provides a training environment that is monitored and controlled through a computer system that regulates the amount of propane released to create a fire, and the amount of water that is used to extinguish the fire. The system is over ten years out-of-date and is no longer supported by the industry. The computer, sensors, operating system and technical support all need to be up-dated so that we can maintain a safe and effective training facility. A comprehensive renovation of the burn building is estimated to cost \$313,566. Alpharetta’s share totals \$166,190 (53%). Additional improvements are needed for the bathroom facility which is estimated to cost \$10,250. Alpharetta’s share totals \$5,433 (53%).

### **PS Headquarters Expansion**

**\$2,700,000**

Priority 1: This request is for an expansion of the current Headquarters building, which is needed for several reasons. First and foremost is the need to better serve the public. There has been tremendous growth in the number of lobby visits for services such as filing and obtaining reports, applying for permits, getting fingerprinted for various reasons, and meeting with personnel. The building lobby as currently configured is unable to meet the need in an efficient and professional manner. Related to this is the need to expand the physical size of the Records Unit, which has outgrown the space allocated to it nearly fifteen years ago. Also, there is a need to provide for public meeting/function space in a way that preserves the privacy of public safety-related

visits. Finally, there is a need for additional workspace for personnel, particularly specialized functions such as Intelligence and Special Investigations. Both of these functions improve efficiency in law enforcement operations, but require dedicated, confidential space for personnel and equipment. **Funding is proposed to be provided through the following sources: Fund Balance (\$650,000); DEA Forfeiture Proceeds (\$1,750,000); and Impact Fees (\$300,000).** Design was funded as part of the FY 2016 mid-year budget process. This request is for construction of the improvements.

#### **PS License Plate Recognition Grant Program**

**\$80,000**

Priority 2: License Plate Recognition delivers the ability to read vehicle license plates and check them against an installed database for rapid identity verification. The license plate recognition system can be used for multiple purposes including locating stolen or wanted vehicles. This rapidly deployable, scalable solution uses rugged mobile cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing you to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and you are alerted only when a "hit" occurs. Currently, there are no license plate reader systems in place commercially or otherwise within Alpharetta. This request is for the implementation of a pilot project involving grant funding to three privately owned residential complexes to assist them in offsetting startup costs associated with their implementation of a license plate reader system. Funding would be used to offset hardware, software, and installation costs.

#### **Recreation & Parks**

##### **Parks Facility Roof Repair/Replacement/Wall Restoration**

**\$69,000**

Recreation Commission Priority: #5

Department Priority: #6

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration and window/door resealing for the Crabapple Government Center (\$25,000); Roof replacement and wall restoration at the North Park Concession/Restroom buildings and pavilion at fields 1-4 (\$21,000); wall restoration of the Restroom building at Cogburn Road Park (\$8,000); maintenance including siding/trim/soffits/roof repairs to Equestrian Lower Show office (\$15,000).

#### **Crabapple Government Center**

**Wall Restoration and Window / Door Joint Re-sealing:** The exterior walls at Crabapple Government Center have been deteriorating since the initial survey by our roofing contractor in 2014. These cracks have been getting worse over the last two years and may eventually begin to allow moisture infiltration. There are also several large gaps found around exterior wall penetrations that are direct entryway into to wall cavity. These need to be sealed and could contribute to future wall deterioration. The windows and doors found around the building have highly deteriorated joints leaving large cracks or gaps up to 1" width. These gaps will easily allow air and moisture into the facility. The wall and joint restoration project will not only solve the aforementioned problems, but also will protect and beautify these walls for years to come. Detail: 5,000 sq. ft.; 10-year warranty.



**North Park Concession/Restroom Bldgs & Pavilion At Fields 1-4:**

**Roof Replacement And Wall Restoration:** These shingle roofs are heavily faded and show a large percentage of granule loss, leaving only the exposed asphalt to provide weather protection. After our roofing contractor reviewed all shingle roofs owned by the city, these are currently in the worst condition and should be replaced as they are nearing the end of their useful life. The wooden walls at the Concession/Restroom Bldg. are in poor condition from an aesthetic viewpoint and have problems from a waterproofing perspective as well. The walls are dirty, window gaskets are loose or broken, joints around windows are open, and the wooden serving platforms under the serving windows are splintering and damaged. A wall restoration project would solve these issues as well as protect and beautify this building for many years. Roofing Detail: 5,000 sq. ft.; 30-year warranty. Wall Detail: 4,000 sq. ft.; 10-year warranty.

**Cogburn Rd. Park**

**Wall Restoration:** The masonry walls at Cogburn Road park have many linear feet of obvious grout re-pointing repairs over the years due to questionable initial installation. However, many openings in the grout joints remain and are up to 1/2" inch width. Also the wood columns found along the front of this facility have delaminating, cracking paint. A wall restoration is recommended as it will fill all of these wall voids as well as protect and beautify these walls for many years. Wall Detail: 2,500 sq. ft.; 10-year warranty.

**Equestrian Lower Show Office**

**Comprehensive Exterior Rehabilitation:** Wall Siding, Trim, and Soffits are all in very poor condition. Splintering, Cracks, Mildew and other damages are common. The Roof could use a basic maintenance and repair scope. Wall Detail: 2,500 sq. ft.; 10-year warranty.

- Replace all damaged or rotten siding, fascia, soffits;
- Install new wooden skirt board around base of entire building;
- Install new corner trim at all corners;
- Pressure wash all areas for clean surface;
- Apply Tuff Coat (color matched) to all wall, soffit, siding and fascia areas to waterproof and protect;
- Paint all trim wood with Tuff Coat (color matched); and
- Make necessary roof repairs to prolong the life of this roof.

**Park Master Plan Projects**

**\$68,000**

Recreation Commission Priority: #16

Department Priority: #11

Priority 3: This request is for the development of master plans and studies as recommended in the Recreation and Parks Master Plan 2025. Specific Master Plans to be conducted with this funding include Union Hill Park and the Windward Soccer Complex.

**Webb Bridge Park Spectator Seating**

**\$135,000**

Recreation Commission Priority: #12

Department Priority: #14

Priority 3: Funds are requested to add spectator seating (estimated seating to accommodate 80 spectators) at the Webb Bridge Park lower multi-purpose field. Currently, spectators have to bring chairs and sit on a sloped hill. Spectators for opposing teams are co-mingled and this has created conflict and confrontations when games get heated. The project includes site clearing and demolition, concrete, rails, benches, electrical, erosion control and landscaping. Design, surveying, and geotechnical services are also included.

**Wills Park Batting Pavilion**

**Exp. \$225,000 Rev. \$112,500 (AYBA)**

Recreation Commission Priority: #13

Department Priority: #12

Priority 2: FY 2017 funds are requested to construct a batting pavilion at Wills Park. The pavilion will house 5 large batting cages, 1 pitching lane, and a soft toss area. This pavilion will be on a concrete slab with a roof but no walls. It will be enclosed in a black vinyl link fence and lighted for night time usage. The size of the pavilion is approximately 7,000 sf. It will be constructed near fields 1-4. Design costs were funded as part of the FY 2016 capital budget. The total project is estimated at \$225,000 with the Alpharetta Youth Baseball Association (AYBA) contributing 50%, or \$112,500, and the city funding the remaining \$112,500.

**Design Services**

**\$50,000**

Recreation Commission Priority: #10

Department Priority: #8

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

**General Government**

**Matching Funds for City Grants**

**\$20,000**

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

## **CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME**

### **General Capital Initiatives**

#### **Community Development**

##### **Haynes Bridge Rd Extension to Cumming St (design) \$125,000**

Priority 3: This request creates economic development opportunities by improving traffic circulation through Downtown Alpharetta. The project extends Haynes Bridge Road north from Academy Street to Cumming Street. This connection improves connectivity between the new City Center Project with existing and new redevelopment opportunities parallel to Main Street. In addition, the project creates an additional north/south alternative to Main Street, providing opportunities for new pedestrian scale connections between Main Street and Haynes Bridge Road. The 1,500 foot project one travel lane in each direction, five foot sidewalks on each side, and a six foot planting space. FY 2017 Funding is for design. Right-of-way (\$1.5 million) and construction (\$1.5 million) costs would be part of future funding requests.

##### **Downtown Parking and Wayfinding Signage \$125,000**

Priority 3: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

#### **Public Works**

##### **Major Intersection Improvements \$250,000**

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety. The following projects will be studied and those that produce the largest benefit (traffic flow and safety improvements) will be given funding priority:

- Wills Road at SR 9 - Left turn lane from east bound Wills Road to north bound SR 9;
- Edison Drive at Windward Parkway - Left turn lane from south bound Edison Drive to east bound Windward Parkway;
- Windward Concourse at Windward Parkway - Provide left turn lane from south bound Windward Concourse to east bound Windward Parkway;
- Webb Bridge at Maid Marion Close/Timberline Drive – Left turn lane treatment;

- Windward Parkway at SR 9 – Removal of sweeping right turn from north bound SR 9 to east bound Windward Parkway;
- Windward Parkway at SR 9 – Provide dual left from SR 9 south bound to Windward Parkway;
- Webb Bridge Road at entrance to Webb Bridge Middle School – Enhance pedestrian facilities; and
- Lake Windward Drive at Webb Bridge Road – Add left turn lane from Lake Windward to Webb Bridge Road.

#### **Audible Pedestrian Systems**

**\$40,000**

Priority 3: This request is for the installation of audible pedestrian systems. The Public Works Department has been working with two visually impaired citizens in the western area of Windward parkway to improve accessibility of the pedestrian systems. The Department is currently testing an enhanced audible pedestrian system at S.R. 9 and Windward Parkway. The goal is to expand to cover all pedestrian buttons at that intersection as well as at the intersection of Windward Parkway and Westside Parkway.

FY 2017 funding would expand the system to the following intersections:

- S. R. 9 at Mayfield Road;
- S. R. 9 at Cumming Street;
- S. R. 9 at Old Milton Parkway;
- Roswell Street at Old Milton Parkway;
- Canton Street at Milton Avenue;
- Mayfield Road at Canton Street;
- Academy Street at Haynes Bridge Road; and
- Haynes Bridge Road at Old Milton Parkway.

#### **Fiber Interconnect Signalization Citywide (design)**

**\$500,000**

Priority 1: The Department of Public Works has been working to develop a comprehensive Intelligent Transportation System (ITS) throughout the City of Alpharetta. The primary component of the ITS network is the installation of fiber optic communications which improves coordination between adjacent signals and allows the City to better manage the traffic signal systems from a central location. Currently the City has fiber on all major roadways. To complete communications to all our signalized intersections and complete our fiber redundancy loop for system failures, we need additional fiber on the following roadways: Kimball Bridge east of Rockmill Road; Webb Bridge Road east of North Point Parkway; Mansell Road east of North Point Parkway; Westside Parkway South of Encore Parkway; Haynes Bridge Road south of Mansell Road; Rucker Road west of Wills Road; Harris Road; Wills Road; and a small section of Cumming Street. We are proposing that this installation be bored underground.

The FY 2017 request is for funding of design costs. Construction costs are estimated at \$2.4 million and would be part of future funding requests.

**Flashing Yellow Signals****\$200,000**

Priority 1: This request is to upgrade 73 signalized intersections within the City of Alpharetta to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. The upgrade will be done over a 4-year period doing the arterial streets the first year then moving to collector and local streets. City would purchase equipment and outsource installation. Construction costs total \$800,000 and would be allocated over the four year period beginning in FY 2017 and ending in FY 2020.

**Traffic Camera Expansion****\$250,000**

Priority 1: Traffic cameras placed at common congestion points provide the ability to make immediate timing adjustments and the allocation of manpower more efficient. The City's current system was used during the 2014 Taste of Alpharetta. The system allowed the employee to observe the report of congestion and the ability to make adjustments to the signal timing. The employee was then able to monitor the traffic congestion recovery. Without the traffic camera an employee would respond to the intersection, report condition to the employee in the Traffic Control Center and remain at the intersection reporting the results of the timing modifications. Our technology has also allowed staff to monitor conditions remotely and respond to incidents without having to report to the Traffic Control Center. This has been extremely valuable during after-hour incidents. The ability to make a quick response to unplanned incidents keeps traffic congestion from becoming unrecoverable.

This expansion of the Traffic Camera System at identified key intersections where congestion exists will help reduce delay, especially during irregular patterns such as City special events, weather, and significant incidents. These cameras are strictly to view traffic and are not intended for vehicular detection and will be placed at approximately 30-40 intersections over the 2-year project (total of \$500,000 to be requested between FYs 2017-2018).

**Morris Rd Widening/Expansion (design; ROW)****\$250,000**

Priority 1: This request includes the following:

- Widens Morris Road to a four-lane section, with left-turn lanes where appropriate, between Old Milton Parkway and Webb Bridge Road.
- Adds a second through-lane north bound on Morris Road to just past Preston Ridge where it will tie into an existing second north bound lane. This improvement will allow Morris Road to receive the east to north dual left turn lanes off Old Milton Parkway without dropping one of them at the QT/County Place driveway. This drop lane is a safety concern because it occurs too close to the Old Milton Parkway intersection.

FY 2017 funding request is for design and ROW. Construction costs are estimated at \$800,000 and would be part of future funding requests.



**City Center Decorative Sign Posts \$180,000**

Priority 1: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

**Connector Road (NP Pkwy to Edison Dr; design/ROW) \$300,000**

Priority 1: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$600,000 and would be part of future funding requests.

**Downtown West \$250,000**

Priority 2: Downtown West Improvements consist of constructing pedestrian and vehicular improvements and expanding the width of the brick paver sidewalks along portions of Old Roswell Street. Also includes aesthetic improvements to the Old Roswell Road Parking Lot and the surrounding areas through new landscaping.

**Traffic Signal at Marietta Street and Main Street \$300,000**

Priority 2: This request is for the design and construction of a new traffic signal. Installation of the new signal will have to go through the Georgia Department of Transportation for approval. The new signal will help assist in the turning movements of vehicles entering onto Main Street. Additionally, the new signal will include pedestrian crosswalks to increase pedestrian mobility in downtown.

**Union Hill Rd Widening (design/ROW) \$500,000**

Priority 1: This request is for the design and construction of widening Union Hill Road from Westside Parkway to McGinnis Ferry Rd. The project length would be approximately 2,000 linear feet. The goal of this project is to re-direct vehicles from Windward Parkway onto the proposed 4-lane roadway of McGinnis Ferry Rd. Once complete, Union Hill Road will have 4 lanes with bike lanes and sidewalks along both sides.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$1.5 million and would be part of future funding requests.

**Hembree Rd Turn Lanes (design/ROW) \$125,000**

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. FY 2017 funding request is for design/ROW. Construction costs are estimated at \$500,000 and would be part of future funding requests.

**North Point Dr Corridor Improvements (design) \$150,000**

Priority 1: New construction and traffic growth on North Point Drive have led to increased delays at the intersection of North Point Drive and North Point Court. During the holiday period in December, Alpharetta Public Works closed the westbound left turn lane to reduce conflicts. Long term plans for this intersection will require consideration of a roundabout or traffic signal. Indicated construction cost is for a multi-lane roundabout solution. Installation of a traffic signal would have lower initial costs, but higher maintenance costs.

FY 2017 funding is for design. Construction costs are estimated at \$750,000 and would be part of future funding requests.

**Park Plaza Signalization Upgrade \$250,000**

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street.

**Emergency Traffic Signal Equipment \$75,000**

Priority 2: This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

**Webb Bridge Rd Pedestrian Bridge over GA400 (design) \$500,000**

Priority 3: This request is for survey, geotechnical, and structural design services associated with the design of a 10' wide pedestrian bridge over GA 400 and widening the existing sidewalk to 8' and constructing a new 8' wide sidewalk. The pedestrian bridge will be approximately 200' -250' in length and approximately 1 mile of sidewalk will be added or widened to accommodate the multi-use trail. The multi-use trail will extend from the south side of the intersection of Webb Bridge Road and Westside Parkway to the intersection of Webb Bridge Road and the traffic signal for Alpharetta High School. This project will also provide Greenway connectivity to neighborhoods along Webb Bridge Road and the AVALON Development. Currently there is an approximately 6' wide pedestrian bridge over Big Creek, it is recommended that this pedestrian bridge be replaced with a wider bridge (minimum clear distance 8'). City staff can design the sidewalk work after a field run survey has been obtained. Construction costs are estimated at \$2.5 million and would be part of future funding requests.

**Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr \$450,000**

Priority 1: This request is for construction of a bike lane and 8' sidewalk along the north and south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining

wall will require relocation. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road.

#### **Compact Asphalt Paver (new)**

**\$125,000**

Priority 2: This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

The Asphalt Paver automatically places the asphalt into the milled portion of the roadway and levels it at the same time, which greatly reduces the amount of hand work that staff has to do using our current method of dumping asphalt from a truck by the shovel full and leveling it by hand. By using this machine, staff will be able to make larger repairs in a timelier manner and the repairs will extend the usual life expectancy of the roadway surface. This will provide cost savings over having to mill and resurface the entire roadway.

#### **Information Technology**

##### **GIS Parcel Corrections**

**\$90,000**

Priority 1: This request is for a one time project to provide corrections and updates to the GIS maps for parcels. This will greatly improve the accuracy of the current maps the City systems utilize for critical information. Many other cities including Roswell are already funding and correcting their parcel basemaps.

##### **Wireless Access Points**

**\$60,000**

Priority 2: This request is for the design, procurement, and deployment of additional Wireless Access Points (WAPs) primarily for use by city employees. This expansion of our existing WAP system is needed to supplement both current rate of use and the expected growth in the numbers and use of bandwidth by city employees.

Primarily, we are looking at supplementing both interior and exterior systems for Public Safety (PS) and Public Works (PW) but some additional units will be used for Recreation and Parks and Municipal Court. We are already experiencing issues with access and bandwidth with some PS and PW systems.

Current deployment estimates are as follows:

- PS – 6 additional internal units at various locations for increased coverage; 8 additional external units at various locations for uploading and connections for vehicles.
- PW – 4 additional internal units for increased coverage; 6 additional external units for (same use as above with increasing impact on mobile devices from the Cityworks system).
- Recreation and Parks – 4 additional internal units at various locations, 4 additional external units at various locations (supplemental for better coverage and new deployments); and

- Municipal Court – 2 additional internal units for better coverage and bandwidth.

Cost estimates include acquisition of the 34 WAP units, fiber runs, and system design and coverage analysis.

## **Public Safety**

### **Opticom System (replacement)**

**\$250,000**

Priority 2: The request is to fund the replacement and upgrade of the Opticom System. This is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. The current system is line-of-sight based, with a transmitter in fire trucks hitting a receiver on traffic signal mast arms to trigger a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective. Costs are estimated at \$450,000 and are being spread out over two fiscal years (FY 2017-2018).

The proposed replacement is a GPS-based system with several advantages:

- (1) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists.
- (2) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily.
- (3) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs.
- (4) The system is programmable for distances and features, allowing better customization for Alpharetta.

### **PS Headquarters Parking Lot Expansion**

**\$300,000**

Priority 1: This request is for the construction of an additional parking lot (66 spaces) on city owned land to service Public Safety Headquarters. The expansion is needed to accommodate significantly higher numbers of visitors to headquarters for permits, reports and fingerprints. Project costs include: survey and design, fill and grading, for storm water management, paving, lighting, landscaping, etc.

### **Reserve Unit Fleet (new; Qty: 1)**

**\$40,000**

Priority 3: Reserve officers perform the same duties as paid officers, and while they draw no salary the Reserve Unit does incur operating costs comparable to other patrol squads. These costs include the need for vehicles and other equipment. This request is for the purchase of one additional patrol car and associated upfitting (e.g. general upfitting such as light bar and partition cage as well as the radio and camera systems).

The Reserve Unit consists of up to 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2016, reserve officers will contribute nearly 8,000 hours of service which is equivalent to four full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed. However, because several Reserve officers often work at the same time, e.g. filling in for a squad that is in training, there is a need for enough cars for them to be productive. Presently it is expected that one additional car will fill the need, with replacements as needed but no further growth.

**High Risk Incident Equipment (new)**

**\$55,000**

Priority 3: This request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield (\$30,000), and a camera-equipped robot (\$25,000).

**Recreation & Parks**

**Big Creek Stream Bank Restoration**

**\$250,000**

Recreation Commission Priority: #3

Department Priority: #3

Priority 2: This project was identified in the Big Creek Watershed Improvement Plan. Recreation and Parks staff has also found that erosion along the banks of Big Creek is causing tree loss and beginning to threaten the greenway trail.

This request is for funding of stream restoration projects between Camp Creek and Webb Bridge Road. This may include any of the following techniques including but not limited to removal of fallen trees, hardening of banks, installation of vegetation, installation of gabion baskets, installation of root wads, live stakes, geolifts, j-hooks, cross vanes, plunge pools, etc. Each location is unique on the best management tool to use for restoration and stream bank management. This project will likely involve Environmental Protection Division (EPD) and Army Corps of Engineers approval.

**Wills Park Restroom Renovation/Replacement**

**\$250,000**

Recreation Commission Priority: #4

Department Priority: #7

Priority 3: Funds are requested to renovate or replace the restroom that services the Wacky World playground, two picnic pavilions, and baseball fields 1-4 at Wills Park. The existing facilities are very old and not sufficient to accommodate the high usage they get on a daily basis. The ventilation system does not always work properly. The existing facilities were in the park when it was owned by Fulton County and they are not up to the standards of other Alpharetta Recreation and Parks restroom facilities. Current plans call for the renovation and expansion of the bathrooms from 575 sq.ft. (current) to over a 1,000 sq.ft. (proposed) to include more stalls/urinals.

**Wills Park Equestrian Center Improvements**

**\$195,000**

Recreation Commission Priority: #6

Department Priority: #9

Priority 2: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping (\$85,000), 2 Stone Pillars w/signs (\$50,000), and Maintenance Barn Architecture Improvements (\$60,000). In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows.

**Major Park Improvements**

**\$100,000**

Recreation Commission Priority: #7

Department Priority: #5

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the



greenway. FY 2017 funding would be utilized for repairs to the walking trail at Wills Park (100,000 linear feet of overlay asphalt), boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

#### **Ballfield Repairs**

**\$52,000**

Recreation Commission Priority: #8

Department Priority: #4

Priority 2: This request includes the following components: Laser grade four (4) Baseball/Softball Fields @ \$5,000 each (Wills Park/North Park); Install /replace eight (8) bleacher shade structures and/or bleacher replacements @ \$4,000 each (North Park).

#### **North Park Concession/Restroom Building (design)**

**\$30,000**

Recreation Commission Priority: #9

Department Priority: #10

Priority 2: This request includes funding for the design of a replacement concession/restroom building at North Park softball fields 1-4. The current concession/restroom facility at North Park softball fields 1-4 was built in the late 1980s and no longer meets community needs (e.g. insufficient size/layout of concession space; insufficient number of restroom facilities; high maintenance needs; etc.). Construction costs are estimated at \$270,000 and would be part of future funding requests.

#### **Wills Pk Baseball Fence (replacements)**

**Exp. \$150,000 Rev. \$25,000 (AYBA)**

Recreation Commission Priority: #11

Department Priority: #17

Priority 2: This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing. The total project is estimated at \$150,000 with the Alpharetta Youth Baseball Association (AYBA) contributing \$25,000 and the city funding the remaining \$125,000.

#### **Alpharetta Community Center Interior Makeover**

**\$330,000**

Recreation Commission Priority: #14

Department Priority: #13

Priority 2: This request is for design of an interior makeover of the Alpharetta Community Center lobby, hallways, restrooms, and common office space. Costs are currently estimated at \$1.2 million. The approximate size of the affected area is 5,800 square feet (lobby, hallways, restrooms, etc.). Funding is being requested over a four year period (FY 2017-FY 2020).

The Department will utilize funding in FY 2017 to renovate all bathroom areas and then utilize any residual funding to offset other portions of the planned renovation.

#### **Windward Soccer Complex Conversion (design)**

**\$25,000**

Recreation Commission Priority: #15

Department Priority: #18

Priority 1: This request is for design/planning costs related to the conversion of the Windward Soccer Field to a Neighborhood Park with a small multi-use field, trails, and playground equipment similar to the Cogburn Road Park which could allow for more uses by more user groups. This project is part of the short-range priorities included in

the 2025 Master Plan. Construction costs are estimated at \$500,000 and would be part of future funding requests.

**Observation Deck at the Greenway (Design)**

**\$10,000**

Recreation Commission Priority: #17

Department Priority: #16

Priority 3: This request is for the design of an observation deck overlooking beautiful wetlands near Big Creek Greenway. The observation deck would be located on Georgia Lane, near the intersection of Haynes Bridge Road and North Point Parkway. Construction costs are estimated at \$50,000 and would be part of future funding requests.

**Union Hill Park (Demo of Outdoor Rink)**

**\$108,000**

Recreation Commission Priority: #18

Department Priority: #15

Priority 2: This request is for the demolition of the outdoor rink at Union Hill Park. Demolition would include digging up and removing the uncovered outside rink plus removal of all electrical lights and score boards. All demolished materials would be hauled off-site. Lighting and "boards" would be relocated to other park facilities if possible. The area would be graded and leveled. Grass and passive amenities would be added.

**Historic Log Cabin relocation to Wills Park**

**\$200,000**

Priority 2: The City of Alpharetta has been notified by Fulton County Schools ("FCS") that the historic log cabin located on the Milton Center property (86 School Drive) will not be a part of their re-development plan for that location. FCS officials have approached City officials regarding our interest in acquiring the log cabin, which was built in the 1930's. FCS officials have advised the City of their desire to have the cabin relocated by Fall 2016. City officials have met with several civic groups including the Alpharetta Historical Society and the Alpharetta Garden Club to understand their interest in preserving the cabin. Both groups are supportive of the idea and have suggested suitable locations at Wills Park for the cabin to be relocated provided funding is available to do so.

One of the suggested Wills Park locations is behind Waggy World Paw Park facing west on Old Milton Parkway in close proximity to the park trail. This area is close to other amenities such as parking and restrooms, making this a desirable location to some groups. The Alpharetta Recreation Commission discussed the proposal at their meeting on March 10, 2016. Members of the Commission are generally supportive of the idea of the City taking possession of the log cabin and having the cabin placed on park property provided the cabin is structurally sound and is placed in a location that does not disturb any trees.

**Utility Vehicle for Greenway (new)**

**\$8,000**

Priority 3: This request is for the purchase of one new utility vehicle (4x4 Gator) for the Greenway which would allow staff better access to complete repairs and general maintenance and also offer a backup when existing utility vehicles require repair.

# **BUDGET NARRATIVE**

DRAFT

# City of Alpharetta

## FY 2017 Budget Narrative

### Budget Rollup: All Funds

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

|                           |                  |
|---------------------------|------------------|
| • General Fund:           | \$ 67,733,011    |
| • Special Revenue Funds:  | 14,856,985 (1)   |
| • Debt Service Fund:      | 5,816,807        |
| • Capital Project Funds:  | 12,259,857 (1)   |
| • Solid Waste Fund:       | 3,304,278        |
| • Risk Management Fund:   | 1,312,200        |
| • Medical Insurance Fund: | <u>7,932,994</u> |
| Total                     | \$113,216,132    |

(1) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

## General Fund

**Revenues:** FY 2017 General Fund operating revenues are forecasted to grow by 4.6%, or \$2.7 million, compared to Amended FY 2016. The following table compares major revenue categories within the General Fund:

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Revenues:</b>                      |                              |                                  |                     |               |
| Property Taxes:                       |                              |                                  |                     |               |
| Current Year                          | \$ 18,800,000                | \$ 19,900,000                    | \$ 1,100,000        | 5.9%          |
| Motor Vehicle                         | 300,000                      | 250,000                          | (50,000)            | -16.7%        |
| Motor Vehicle Title Tax Fee           | 1,000,000                    | 1,000,000                        | -                   | 0.0%          |
| Prior Year/Delinquent                 | 249,500                      | 259,000                          | 9,500               | 3.8%          |
| Local Option Sales Tax                | 14,700,000                   | 15,100,000                       | 400,000             | 2.7%          |
| Other Taxes:                          |                              |                                  |                     |               |
| Franchise Fees                        | 6,440,000                    | 6,725,000                        | 285,000             | 4.4%          |
| Insurance Premium Tax                 | 3,150,000                    | 3,360,000                        | 210,000             | 6.7%          |
| Alcohol Beverage Excise Tax           | 1,850,000                    | 2,015,000                        | 165,000             | 8.9%          |
| Other Taxes                           | 1,789,500                    | 2,154,500                        | 365,000             | 20.4%         |
| Licenses & Permits                    | 2,077,050                    | 2,297,050                        | 220,000             | 10.6%         |
| Intergovernmental                     | 389,000                      | 511,000                          | 122,000             | 31.4%         |
| Charges for Services                  | 2,934,640                    | 3,108,900                        | 174,260             | 5.9%          |
| Fines & Forfeitures                   | 2,779,000                    | 2,404,000                        | (375,000)           | -13.5%        |
| Interest                              | 50,000                       | 60,000                           | 10,000              | 20.0%         |
| Other Revenues                        | 263,210                      | 288,704                          | 25,494              | 9.7%          |
| Other Financing Sources:              |                              |                                  |                     |               |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858                    | 2,250,000                        | 30,142              | 1.4%          |
| <b>Total Operating Revenues</b>       | <b>\$ 58,991,758</b>         | <b>\$ 61,683,154</b>             | <b>\$ 2,691,396</b> | <b>4.6%</b>   |
| Fund Balance Carryforward             | 5,036,209                    | 6,049,857                        |                     |               |
| <b>Total Revenues</b>                 | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- **Property Taxes:** The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4%.
  - The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment



replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

- The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the Alpharetta Parks and Transportation Bonds which were approved by the voters on May 24, 2016. Please refer to the Capital Initiatives section of this document for detailed descriptions of the proposed bond projects.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes are experiencing declines due to House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at \$1 million in FY 2017 which, while flat with the FY 2016 budget, represents a decline compared to actual collections for FY 2016 which are estimated at \$1.2 million. The decline is forecasted due to the anticipated recalculation of the split between local entities and the State in accordance with the underlying law which may result in a 10% decline in local revenues under this tax.

- Local Option Sales Taxes ("LOST"): Growth of 2.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$14.9 million in FY 2016 which equates to a revised growth rate of 1.7%.
- Franchise Fees: Growth of 4.4% is forecasted for FY 2017 from a budget-to-budget standpoint. Actual collections are estimated at \$6.6 million in FY 2016 which equates to a revised growth rate of 2.4%. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (65% of total franchise fees), totaled \$4.3 million in FY 2016 and

represents a -\$88,539 decrease over the prior year (\$4.4 million was collected in FY 2015) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) that reduced air conditioning usage.

- Insurance Premium Taxes: Growth of 6.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections during FY 2016 totaled \$3.3 million which equates to a revised growth rate of 1.4%.
- Alcohol Beverage Excise Taxes: Growth of 8.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$2 million for FY 2016 which equates to a revised growth rate of 1%.
- The Other Taxes category includes collections for Intangibles Taxes, Real Estate Transfer Taxes, Business and Occupational Licenses, Financial Institution Taxes, etc. and forecasts growth of 20.4% from a budget-to-budget standpoint. However, actual collections are estimated at \$2.2 million for FY 2016 which equates to a reduction of -3.4%. The forecasted reduction is due to a combination of (1) one-time collections for Financial Institution Taxes in FY 2016 related to prior-year true-ups from multiple financial institutions and (2) a drop in estimated collections for Business & Occupational Taxes based on collection trends.
- Licenses & Permits: Growth of 10.6% is forecasted for FY 2017 based on current collection patterns and permit activity. Actual collections are estimated at \$2.6 million in FY 2016 which is greater than the FY 2017 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees (\$1.4 million forecast for FY 2017; \$1.6 million estimated for FY 2016).
- Charges for Services: Growth of 5.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$3.2 million for FY 2016 which equates to a reduction of -1.6%. The reduction is based on current collection patterns and is primarily related to revised estimates of recreation and parks program fee collections. Specific revenue sources include: Equestrian Center fees (decreased -\$17,500 to \$270,000); Athletics fees (decreased -\$10,650 to \$388,000); Wills Park Recreation Center activity fees (decreased -\$16,858 to \$165,000); etc.
- Fines and Forfeitures: Reduction of -13.5% is forecasted for FY 2016 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.4 million in FY 2015 which equates to a reduction of -1.3%. Revenue decline is being driven through an overall decline in enforcement citations.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Expenditures (by Department):</b>  |                              |                                  |                     |               |
| Mayor and Council                     | \$ 350,069                   | \$ 360,977                       | \$ 10,908           | 3.1%          |
| City Administration                   | 2,074,055                    | 2,011,664                        | (62,391)            | -3.0%         |
| Legal Services                        | 525,000                      | 650,000                          | 125,000             | 23.8%         |
| Community Development                 | 2,422,485                    | 2,727,412                        | 304,927             | 12.6%         |
| Public Works                          | 7,941,386                    | 7,887,543                        | (53,843)            | -0.7%         |
| Finance                               | 3,160,975                    | 3,199,142                        | 38,167              | 1.2%          |
| Public Safety                         | 25,385,562                   | 26,494,393                       | 1,108,831           | 4.4%          |
| Human Resources                       | 395,114                      | 401,756                          | 6,642               | 1.7%          |
| Municipal Court                       | 1,061,500                    | 1,092,257                        | 30,757              | 2.9%          |
| Recreation and Parks                  | 8,323,032                    | 8,731,629                        | 408,597             | 4.9%          |
| Information Technology                | 1,523,355                    | 1,599,441                        | 76,086              | 5.0%          |
| <b>Non-Departmental:</b>              |                              |                                  |                     |               |
| Contingency                           | 642,358                      | 605,000                          | (37,358)            | -5.8%         |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000              | 5.4%          |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)             | -1.2%         |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500             | 33.3%         |
| Donations/Contributions               | 45,000                       | 45,000                           | -                   | 0.0%          |
| <b>Total Operating Expenditures</b>   | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             | <b>\$ 2,098,423</b> | <b>3.8%</b>   |
| <b>Interfund Transfer:</b>            |                              |                                  |                     |               |
| Capital Project Fund                  | 8,943,236                    | 8,854,857                        |                     |               |
| Operating Grant Fund                  | -                            | 20,000                           |                     |               |
| Stormwater Capital Fund               | -                            | 1,675,000                        |                     |               |
| <b>Total Expenditures</b>             | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |

The following table compares expenditure category appropriations within the General Fund.

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance             | %<br>Variance      |
|---------------------------------------|------------------------------|----------------------------------|----------------------------|--------------------|
| <b>Expenditures (by Category):</b>    |                              |                                  |                            |                    |
| Personnel Services:                   |                              |                                  |                            |                    |
| Salaries                              | \$ 25,482,092                | \$ 26,160,692                    | \$ 678,600                 | 2.7%               |
| Group Insurance                       | 7,161,526                    | 7,573,003                        | 411,477                    | 5.7%               |
| Pension (Defined Benefit)             | 2,276,470                    | 2,387,665                        | 111,195                    | 4.9%               |
| Pension (401A)                        | 1,379,726                    | 1,482,671                        | 102,945                    | 7.5%               |
| Miscellaneous Benefits                | 2,717,600                    | 2,788,233                        | 70,633                     | 2.6%               |
| <i>subtotal</i>                       | <u>\$ 39,017,414</u>         | <u>\$ 40,392,264</u>             | <u>\$ 1,374,850</u>        | <u>3.5%</u>        |
| Maintenance and Operations:           |                              |                                  |                            |                    |
| Professional Services                 | \$ 2,185,763                 | \$ 2,299,810                     | \$ 114,047                 | 5.2%               |
| Repair/Maintenance                    | 1,264,115                    | 1,384,266                        | 120,151                    | 9.5%               |
| Maintenance Contracts                 | 2,231,320                    | 2,286,117                        | 54,797                     | 2.5%               |
| Professional Services (IT)            | 1,312,726                    | 1,396,932                        | 84,206                     | 6.4%               |
| General Supplies                      | 984,768                      | 993,790                          | 9,022                      | 0.9%               |
| Utilities                             | 2,630,975                    | 2,628,950                        | (2,025)                    | -0.1%              |
| Fuel                                  | 768,000                      | 641,000                          | (127,000)                  | -16.5%             |
| Legal Services                        | 525,000                      | 650,000                          | 125,000                    | 23.8%              |
| Miscellaneous                         | 1,635,078                    | 1,713,742                        | 78,664                     | 4.8%               |
| <i>subtotal</i>                       | <u>\$ 13,537,745</u>         | <u>\$ 13,994,607</u>             | <u>\$ 456,862</u>          | <u>3.4%</u>        |
| Capital/Lease:                        |                              |                                  |                            |                    |
| Fire Truck/Cardiac Monitor Leases     | \$ 357,676                   | \$ 521,773                       | \$ 164,097                 | 45.9%              |
| Tyler ERP Lease                       | 107,701                      | 109,263                          | 1,562                      | 1.5%               |
| Work Order Software Lease             | 75,997                       | 76,307                           | 310                        | 0.4%               |
| Miscellaneous                         | 66,000                       | 62,000                           | (4,000)                    | -6.1%              |
| <i>subtotal</i>                       | <u>\$ 607,374</u>            | <u>\$ 769,343</u>                | <u>\$ 161,969</u>          | <u>26.7%</u>       |
| Other Uses:                           |                              |                                  |                            |                    |
| Contingency                           | \$ 642,358                   | \$ 605,000                       | \$ (37,358)                | -5.8%              |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000                     | 5.4%               |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)                    | -1.2%              |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500                    | 33.3%              |
| Donations/Contributions               | 45,000                       | 45,000                           | -                          | 0.0%               |
| <i>subtotal</i>                       | <u>\$ 1,922,198</u>          | <u>\$ 2,026,940</u>              | <u>\$ 104,742</u>          | <u>5.4%</u>        |
| <b>Total Operating Expenditures</b>   | <u><b>\$ 55,084,731</b></u>  | <u><b>\$ 57,183,154</b></u>      | <u><b>\$ 2,098,423</b></u> | <u><b>3.8%</b></u> |
| Interfund Transfer:                   |                              |                                  |                            |                    |
| Capital Project Fund                  | 8,943,236                    | 8,854,857                        |                            |                    |
| Operating Grant Fund                  | -                            | 20,000                           |                            |                    |
| Stormwater Capital Fund               | -                            | 1,675,000                        |                            |                    |
| <b>Total Expenditures</b>             | <u><b>\$ 64,027,967</b></u>  | <u><b>\$ 67,733,011</b></u>      |                            |                    |

## Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2017 Budget are as follows:

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017<sup>1</sup> (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.
- Management of personnel and compensation program to align with current market environment:
  - Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
    - o General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position<sup>2</sup> and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
    - o E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center<sup>3</sup>).
  - Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide<sup>4</sup>). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - Coverage of group insurance premiums (8% premium increase; \$480,669<sup>5</sup> incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has

<sup>1</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>2</sup> Job duties have been absorbed by the Finance Department.

<sup>3</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>4</sup> This represents the financial impact in FY 2017 (i.e. April-June 2017).

<sup>5</sup> The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.



experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.

- Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
  - Increase in professional services of \$114,047 due primarily to a combination of reductions in municipal election funding (FY 2016 was an election year) which were fully offset through increases related to multiple initiatives including: (1) Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes; (2) increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity, program signups, and associated revenue collections; (3) increased Georgia Bureau of Investigation (GBI) fingerprint/background check fees due to heightened development activity and a corresponding increase in applications for alcohol pouring permits (GBI charges \$42.50 for each fingerprint/background check and the city passes through these costs, including a markup for overhead, to applicants); (4) CALEA (independent accreditation agency) on-site assessment fees for Public Safety; (5) Fiscal Year 2017 Operating Initiative<sup>6</sup> funding for contracted marketing/public relations services within City Administration; etc.
  - Increase in repair/maintenance (facility, vehicle, grounds, etc.) of \$120,151 (electric, water and sewer, natural gas, etc.) due primarily to: vehicle repair/maintenance within public works and public safety (based on current maintenance trends which have increased along with the targeted mileage expectancy of vehicles); grounds repair/maintenance increases at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.; facility repair/maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
  - Increase in maintenance contracts of \$54,797 due primarily to increases in HVAC maintenance, street sweeping services, annual support costs for pavement management software, annual support costs for the Siteimprov web governance suite software (monitors various components of the City website), moving the hosting of the

<sup>6</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

city's website from local servers to the cloud which will improve site functionality and responsiveness, increased funding for RAPSTC operations and targeted maintenance, etc.

- Increase in professional services (IT) of \$84,206 due to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), ProQA Priority Dispatch license and support fees, etc.
- Increase in legal service fees of \$125,000 based on historical and year-to-date usage of legal services coupled with planned initiatives requiring legal review.
- Decrease in fuel of -\$127,000 based on year-to-date expenditure trends and forecasted fuel prices.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$161,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2) FY 2017 Operating Initiative<sup>7</sup> funding approved for the capital lease replacement of the City's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds<sup>8</sup>.

<sup>7</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>8</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The following table provides a comparison of personnel by fiscal year.

|                                             | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Actual<br>FY 2016 | Recommended<br>FY 2017 | Variance     |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------|--------------|
| <b>Detail by Department:</b>                |                   |                   |                   |                   |                        |              |
| <b>General Fund</b>                         |                   |                   |                   |                   |                        |              |
| Mayor & City Council                        | 7.0               | 7.0               | 7.0               | 7.0               | 7.0                    | -            |
| City Administration                         | 14.0              | 14.0              | 14.0              | 11.0              | 10.0                   | (1.0)        |
| Community Development                       | 18.0              | 22.0              | 22.0              | 23.0              | 26.0                   | 3.0          |
| Public Works                                | 58.0              | 55.0              | 55.0              | 55.0              | 52.0                   | (3.0)        |
| Finance                                     | 21.5              | 21.5              | 21.5              | 21.5              | 21.5                   | -            |
| Public Safety                               | 216.5             | 217.5             | 217.5             | 218.5             | 219.0                  | 0.5          |
| Human Resources                             | 2.0               | 2.0               | 2.0               | 2.0               | 2.0                    | -            |
| Municipal Court                             | 9.0               | 9.0               | 9.0               | 9.0               | 9.0                    | -            |
| Recreation and Parks                        | 48.0              | 48.0              | 48.0              | 51.0              | 51.0                   | -            |
| Information Technology                      | 11.0              | 11.0              | 11.0              | 11.0              | 11.0                   | -            |
| <b>subtotal</b>                             | <b>405.0</b>      | <b>407.0</b>      | <b>407.0</b>      | <b>409.0</b>      | <b>408.5</b>           | <b>(0.5)</b> |
| <b>E-911 Fund (Special Revenue Fund)</b>    |                   |                   |                   |                   |                        |              |
| Public Safety                               | 23.0              | 25.0              | 25.0              | 25.0              | 29.0                   | 4.0          |
| Information Technology                      | 1.0               | 1.0               | 1.0               | 1.0               | 1.0                    | -            |
| <b>subtotal</b>                             | <b>24.0</b>       | <b>26.0</b>       | <b>26.0</b>       | <b>26.0</b>       | <b>30.0</b>            | <b>4.0</b>   |
| <b>DEA Fund (Special Revenue Fund)</b>      |                   |                   |                   |                   |                        |              |
| Public Safety                               | -                 | 3.0               | 3.0               | 3.0               | 3.0                    | -            |
| <b>Solid Waste Fund (Enterprise Fund)</b>   |                   |                   |                   |                   |                        |              |
| Finance                                     | 1.0               | 1.0               | 1.0               | 1.0               | 1.0                    | -            |
| <b>Full-Time-Equivalent (FTE) Positions</b> | <b>430.0</b>      | <b>437.0</b>      | <b>437.0</b>      | <b>439.0</b>      | <b>442.5</b>           | <b>3.5</b>   |

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

### **Mayor and City Council**

The Fiscal Year 2017 Budget for Mayor and City Council totals \$360,977 and represents an increase of 3.1%, or \$10,908, compared to the FY 2016 budget, and primarily represents increased group insurance premiums.

The Maintenance and Operations category was flat at 0.2%, or \$85, due to a minor increase in IT Professional Services (allocation of technology costs across all benefitting units of government). The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

|                      | FTEs    |         |         |         |         | Variance |
|----------------------|---------|---------|---------|---------|---------|----------|
|                      | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Mayor                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 1 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 2 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 3 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 4 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 5 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 6 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                      | 7.0     | 7.0     | 7.0     | 7.0     | 7.0     | -        |

### **City Administration**

The FY 2017 Budget for City Administration totals \$2,011,664 and represents a decrease of -3%, or -\$62,391, compared to FY 2016.

The Personnel Services category decreased -5%, or -\$76,681, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which are fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).

Base level personnel total 10 FTEs and represent the following:

|                                       | FTEs    |         |         |         |         | Variance |
|---------------------------------------|---------|---------|---------|---------|---------|----------|
|                                       | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Assistant City Administrator          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Assistant City Clerk                  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| City Administrator                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| City Clerk                            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Economic Development Director         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Economic Development Manager          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Executive Office Coordinator          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Grants Administrator                  | 1.0     | 1.0     | 1.0     | 1.0     | -       | (1.0)    |
| Internal Auditor                      | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Records Manager                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Special Events Coordinator (1FT;2PT)* | 2.0     | 2.0     | 2.0     | -       | -       | -        |
| Special Events Manager*               | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Web Administrator                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                       | 14.0    | 14.0    | 14.0    | 11.0    | 10.0    | (1.0)    |

\* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance & Operations category increased 2.6%, or \$14,290, due primarily to the following activity:

- Increase in maintenance contracts of \$8,811 due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- Increase in professional services (IT) of \$8,652 due primarily to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.
- Decrease in professional services of -\$1,873 due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is offset through the addition of FY 2017 Operating Initiative<sup>9</sup> funding totaling \$100,000 for contracted marketing/public relations services.

<sup>9</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

### **Community Development Department**

The FY 2017 Budget for Community Development totals \$2,727,412 and represents an increase of 12.6%, or \$304,927 compared to FY 2016.

The Personnel Services category increased 13.2%, or \$283,179, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the annualized impact of one additional Building Inspector position added during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Base level personnel total 26.0 FTEs and represent the following:

|                                            | FTEs    |         |         |         |         | Variance |
|--------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                            | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II                | 3.0     | 2.0     | 1.0     | 1.0     | 1.0     | -        |
| Arborist                                   | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Boards Administrator                       | 1.0     | -       | -       | -       | -       | -        |
| Boards Assistant                           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Building Inspector*                        | 3.0     | 4.0     | 4.0     | 5.0     | 5.0     | -        |
| Building Official                          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Building Plans Examiner                    | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Code Enforcement Manager**                 | -       | -       | -       | -       | 1.0     | 1.0      |
| Code Enforcement Officer                   | 4.0     | 4.0     | 4.0     | 3.0     | 3.0     | -        |
| Director of Community Development          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Director of Community Development   | -       | 1.0     | 1.0     | -       | -       | -        |
| Development Services Engineer (Stormwater) | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Inspectors***                              | -       | -       | -       | -       | 3.0     | 3.0      |
| Planner/GIS Specialist                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Permit Technician                          | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Project Administrator**                    | -       | -       | -       | -       | 1.0     | 1.0      |
| Zoning Administrator                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Zoning Enforcement Officer**               | -       | -       | -       | 1.0     | -       | (1.0)    |
| Senior Engineer (Transportation)           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Senior Planner                             | -       | -       | -       | 1.0     | 1.0     | -        |
| Specialized Assistant - Permits Plus**     | 1.0     | 1.0     | 1.0     | 1.0     | -       | (1.0)    |
|                                            | 18.0    | 22.0    | 22.0    | 23.0    | 26.0    | 3.0      |

\* Building Inspector position added during the FY 2016 Mid Year Budget process.

\*\* Position reclassification occurred during FY 2016.

\*\*\* Includes 3.0 FTE transferred from the Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 7.6%, or \$21,748, due primarily to the following activity:

- Increase in professional services of \$10,750 due primarily to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- Increase in advertising of \$2,000 due to growth in development activity and associated notice requirements.



- Increase in travel and training (combined) of \$3,500 due to a continued focus on training and certification for both the existing staff as well as the Building Inspector position added during the FY 2016 Mid-Year Budget and the three Inspector positions reorganized from the Public Works Department.
- Increase in maintenance contracts of \$2,236 due primarily to a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- Increase in non-recurring expenses of \$3,427 due to the recommended buyout of the existing Xerox CQ9303 copier at the end of its lease term in February 2017. This original copier was replaced mid-way through the lease term with the existing unit due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original leased unit, the city is receiving significant savings by opting to buyout the existing unit as opposed to entering into a new lease.

### **Public Works Department**

The FY 2017 Budget for Public Works totals \$7,887,543 and represents a decrease of -0.7%, or -\$53,843, compared to FY 2016. The Personnel Services category decreased -1.5%, or -\$67,406, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, all of which were offset due to the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers. Base level personnel total 52.0 FTEs and represent the following:

|                                   | FTEs    |         |         |         |         | Variance |
|-----------------------------------|---------|---------|---------|---------|---------|----------|
|                                   | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II       | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Arborist                          | 1.0     | -       | -       | -       | -       | -        |
| Civil Engineer                    | 3.0     | 2.0     | 1.0     | 2.0     | 2.0     | -        |
| Construction Manager              | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Director of Public Works   | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Director of Public Works          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Engineering Technician            | 7.0     | 7.0     | 7.0     | 4.0     | 4.0     | -        |
| Environmental Program Coordinator | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Fleet Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Inspector**                       | 4.0     | 4.0     | 3.0     | 3.0     | -       | (3.0)    |
| Senior Inspector                  | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Project Administrator             | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Works Crew Leader*         | 7.0     | 7.0     | 7.0     | 7.0     | 8.0     | 1.0      |
| Public Works Supervisor           | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Public Works Technician           | 4.0     | 4.0     | -       | -       | -       | -        |
| Public Works Technician I         | 7.0     | 7.0     | 11.0    | 11.0    | 11.0    | -        |
| Public Works Technician II*       | 9.0     | 9.0     | 9.0     | 8.0     | 7.0     | (1.0)    |
| Senior Engineer                   | 3.0     | 2.0     | 3.0     | 2.0     | 2.0     | -        |
| Senior Operations Manager         | 1.0     | 1.0     | -       | -       | -       | -        |
| Senior Engineering Technician     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Water Resources Technician        | 1.0     | 1.0     | -       | -       | -       | -        |
| Senior Water Resources Analyst    | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Traffic Operations Manager        | -       | -       | -       | 1.0     | 1.0     | -        |
| Traffic Signal Engineer           | -       | -       | -       | 1.0     | 1.0     | -        |
| Urban Forestry Program Manager    | -       | -       | -       | 1.0     | 1.0     | -        |
| Utility Locator                   | -       | -       | -       | 1.0     | 1.0     | -        |
|                                   | 58.0    | 55.0    | 55.0    | 55.0    | 52.0    | (3.0)    |

\* Position reclassifications occurred during FY 2016.

\*\* Includes 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 0.4%, or \$13,253, due primarily to the following activity:

- Increase in equipment and vehicle repair/maintenance (combined) of \$19,050 based on year-to-date expenditure trends.
- Increase in maintenance contracts of \$26,515 due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public

Works, Recreation and Parks), and annual support costs for pavement management software.

- Decrease in utility costs (electricity, gas, water, etc.) of -\$19,200 based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.
- Decrease in fuel costs of -\$10,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

### **Finance Department**

The FY 2017 Budget for Finance totals \$3,199,142 and represents an increase of 1.2%, or \$38,167, compared to FY 2016. The Personnel Services category increased 0.9%, or \$20,688, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which is partially offset through employee turnover.

Base level personnel total 21.5 FTEs and represent the following:

|                                     | FTEs    |         |         |         |         |          |
|-------------------------------------|---------|---------|---------|---------|---------|----------|
|                                     | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Accountant (3FT; 1PT)               | 3.5     | 3.5     | 3.5     | 3.5     | 3.5     | -        |
| Accounting & Operations Manager     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Accounts Payable Technician         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Billing/Collections Rep.            | -       | -       | -       | 1.0     | 1.0     | -        |
| Benefits Manager                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Benefits Coordinator                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Billing Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Budget & Procurement Manager        | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Cash Management Officer             | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Cash Management Coordinator         | -       | -       | -       | 1.0     | 1.0     | -        |
| Chief Accountant                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Customer Account Coordinator        | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Customer Account Representative     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Director of Finance                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Office Manager                      | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Payroll Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Safety/Risk Administrator           | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Senior Budget & Procurement Analyst | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Treasury Services Manager           | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                     | 21.5    | 21.5    | 21.5    | 21.5    | 21.5    | -        |

The Maintenance and Operations category increased 2.2%, or \$16,917, due primarily to the following activity:

- Net increase in professional fees, small equipment, and employee wellness program expenses (combined) of \$11,600 due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY

2016 to cover unanticipated small equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs, etc.).

- Increase in maintenance contracts of \$3,200 due primarily to additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- Increase in professional services (IT) of \$2,677 due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc..

The Capital/Lease category includes funding for the ERP system (Munis software) lease.

### **Public Safety Department**

The FY 2017 Budget for Public Safety totals \$26,494,393 and represents an increase of 4.2%, or \$1,058,831, compared to FY 2016.

The Personnel Services category increased 3.9%, or \$845,552, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums<sup>10</sup>.

Base level personnel total 219 FTEs and represent the following:

|                                               | FTEs    |         |         |         |         |          |
|-----------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                               | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| <b>Sworn Police Officers</b>                  |         |         |         |         |         |          |
| Director of Public Safety                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Captain                                       | 8.0     | 8.0     | 6.0     | 7.0     | 7.0     | -        |
| Lieutenant*                                   | 14.0    | 16.0    | 16.0    | 16.0    | 15.0    | (1.0)    |
| Division Chief - Administrative Services      | -       | -       | 1.0     | -       | -       | -        |
| Field Training Officer                        | 10.0    | 10.0    | 10.0    | 10.0    | 10.0    | -        |
| Officer*                                      | 71.0    | 69.0    | 69.0    | 69.0    | 70.0    | 1.0      |
| Public Information Officer                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Safety Budget/Finance Administrator    | -       | -       | 1.0     | 1.0     | 1.0     | -        |
|                                               | 105.0   | 105.0   | 105.0   | 105.0   | 105.0   | -        |
| <b>Certified Firefighters</b>                 |         |         |         |         |         |          |
| Deputy Director of Public Safety              | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Battalion Chief                               | 4.0     | 4.0     | 3.0     | 3.0     | 3.0     | -        |
| Division Chief - Training                     | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Communications Training Coord. (Captain)      | 1.0     | -       | -       | -       | -       | -        |
| Public Safety Administrator (Battalion Chief) | 1.0     | -       | -       | -       | -       | -        |
| Captain                                       | 24.0    | 24.0    | 24.0    | 23.0    | 23.0    | -        |
| Fire Training/Emer. Mgmt Coord. (Captain)     | 1.0     | -       | -       | -       | -       | -        |
| Accreditation/Emer. Mgmt Coord. (Captain)     | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Training/Emergency Medical Svcs Coord.        | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Fire Apparatus Engineer                       | 23.0    | 23.0    | 22.0    | 22.0    | 22.0    | -        |
| Firefighter/Paramedic                         | 17.0    | 20.0    | 20.0    | 20.0    | 20.0    | -        |
| Firefighter II                                | 19.0    | 19.0    | 19.0    | 21.0    | 21.0    | -        |
| Fire Logistics Officer                        | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Fire Marshal (Battalion Chief)                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Fire Marshal                           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Assistant Fire Marshal (2FT; 1PT)             | 3.0     | 2.5     | 2.5     | 2.5     | 2.5     | -        |
|                                               | 96.0    | 97.5    | 97.5    | 98.5    | 98.5    | -        |
| <b>Civilian Positions</b>                     |         |         |         |         |         |          |
| Accreditation Manager                         | 1.0     | -       | -       | -       | -       | -        |
| Administrative Assistant II                   | 2.5     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Criminal Intelligence Analyst                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Data Entry Clerk (1PT)                        | 0.5     | 0.5     | 0.5     | 0.5     | 0.5     | -        |
| Evidence Technician                           | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Evidence Custodian                            | -       | -       | -       | 1.0     | 1.0     | -        |
| Fingerprint Technician                        | 0.5     | 0.5     | 0.5     | 0.5     | 1.0     | 0.5      |
| Parking Enforcement Officers (2PT)            | -       | -       | -       | 1.0     | 1.0     | -        |
| Public Safety Volunteer Manager               | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Records Clerk                                 | 3.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Records Supervisor                            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| School Crossing Guard (8PT)                   | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
|                                               | 15.5    | 15.0    | 15.0    | 15.0    | 15.5    | 0.5      |
|                                               | 216.5   | 217.5   | 217.5   | 218.5   | 219.0   | 0.5      |

\*\* Position reclassifications occurred during FY 2016.

<sup>10</sup> The FY 2017 Operating Initiative reclassification for the Fingerprint Technician from part-time to full-time is being absorbed in the base budget request (no additional budget allocation is being requested).



The Maintenance and Operations category increased 3.0%, or \$99,182, due primarily to the following activity:

- Increase in professional services of \$65,960 due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- Increase in vehicle repair and maintenance of \$14,226 based on current maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- Increase in travel/training of \$30,500 due to a continued focus on training and certification.
- Increase in professional services (IT) of \$49,162 due primarily to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), data center equipment maintenance extension fees, etc.
- Increase in general supplies of \$31,869 due primarily to increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- Decrease in fuel costs of -\$110,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for fire truck leases and increased \$164,097 compared to FY 2016 due primarily to: (1) the capital lease replacement of Fire Engines #4 and #6 as part of the 2016 Mid-Year Budget; and (2) FY 2017 Operating Initiative<sup>11</sup> funding for the lease replacement of the city's cardiac monitors. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) and cardiac monitors (9 units) are now built into the annual operating budget under a capital lease program.

<sup>11</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

### **Human Resources**

The FY 2017 Budget for Human Resources totals \$401,756 and represents an increase of 1.7%, or \$6,642, compared to FY 2016.

The Personnel Services category increased 3.4%, or \$7,999, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; and an increase in the actuarially determined defined benefit pension contribution

Base level personnel total 2.0 FTEs and represent the following:

|                             | FTEs    |         |         |         |         | Variance |
|-----------------------------|---------|---------|---------|---------|---------|----------|
|                             | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Human Resources Manager     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                             | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category decreased -0.8%, or -\$1,357, due to minor reductions primarily to the following activity:

- Decrease in professional services of -\$915 reflecting the elimination of a one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services.
- Decrease in general supplies of -\$500 based on historical and year-to-date expenditure trends.

### **Municipal Court**

The FY 2017 Budget for Municipal Court totals \$1,092,257 and represents an increase of 2.9%, or \$30,757, compared to FY 2016.

The Personnel Services category increased 3.3%, or \$22,281, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums (and coverage elections); which is partially offset through employee turnover.

Base level personnel total 9.0 FTEs and represent the following:

|                                        | FTEs    |         |         |         |         | Variance |
|----------------------------------------|---------|---------|---------|---------|---------|----------|
|                                        | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Court Clerk/Director of Court Services | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Clerk I                         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Clerk II                        | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Deputy Clerk III                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Judge                                  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                        | 9.0     | 9.0     | 9.0     | 9.0     | 9.0     | -        |

The Maintenance and Operations category increased 2.2%, or \$8,476, due primarily to the following activity:

- Increase in multiple accounts (facility repair/maintenance and all utility accounts) of \$12,975 due primarily to the IGA with Milton for use of

Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.

- Increase in maintenance contracts of \$4,400 due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- Decrease in small equipment purchases of -\$7,300 due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

### **Recreation and Parks Department**

The FY 2017 Budget for Recreation and Parks totals \$8,731,629 and represents an increase of 4.9%, or \$408,597, compared to FY 2016.

The Personnel Services category increased 6%, or \$256,567, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.

Authorized personnel total 51.0 FTEs and represent the following:

|                                      | FTEs    |         |         |         |         | Variance |
|--------------------------------------|---------|---------|---------|---------|---------|----------|
|                                      | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant I           | 3.0     | 3.0     | 2.0     | 2.0     | 2.0     | -        |
| Administrative Assistant II          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Athletic Coordinator                 | 2.0     | 2.0     | -       | -       | -       | -        |
| Arts Coordinator                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Customer Service Representative      | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Deputy Director of Recreation/Parks  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Director of Recreation/Parks         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Equestrian Center Manager            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Facility Technician                  | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Marketing/Accreditation Coordinator  | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Office Manager                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Park Services Manager                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Parks Maintenance Technician         | 8.0     | 8.0     | 8.0     | -       | -       | -        |
| Parks Maintenance Technician I       | 5.0     | 5.0     | 5.0     | 13.0    | 13.0    | -        |
| Parks Maintenance Technician II      | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Parks Supervisor II                  | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Program Coordinator                  | 4.0     | 4.0     | -       | -       | -       | -        |
| Recreation Coordinator               | -       | -       | 5.0     | 5.0     | 5.0     | -        |
| Recreation Supervisor II             | 3.0     | 3.0     | 4.0     | 4.0     | 4.0     | -        |
| Special Events Coordinator (1FT;2PT) | -       | -       | -       | 2.0     | 2.0     | -        |
| Special Events Manager               | -       | -       | -       | 1.0     | 1.0     | -        |
|                                      | 48.0    | 48.0    | 48.0    | 51.0    | 51.0    | -        |

The Maintenance and Operations category increased 3.9%, or \$155,030, due primarily to the following activity:

- Increase in grounds repair and maintenance of \$52,835 due primarily to anticipated increases in grounds maintenance at City Center, Webb

Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.

- Increase in facility repair and maintenance of \$28,790 due to maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- Increase in travel and training of \$6,625 due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- Increase in professional services (IT) of \$14,245 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- Increase in general supplies of \$26,625 based on year-to-date expenditure trends and program needs (reflective of program signup trends).
- Increase in utilities of \$13,500 (combined) based on current usage and expenditure trends.

The Capital/Lease category includes funding for: replacement of batting cage at Field 7 and trash receptacles at North Park; replacement of trash receptacles at Rock Mill Park; and increased funding for general equipment needs (e.g. playground parts).

**Information Technology Department**

The FY 2017 Budget for Information Technology totals \$1,599,441 and represents an increase of 5.0%, or \$76,086, compared to FY 2017.

The Personnel Services category increased 5.2%, or \$71,848, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Authorized personnel total 11.0 FTEs and represent the following:

|                            | FTEs    |         |         |         |         | Variance |
|----------------------------|---------|---------|---------|---------|---------|----------|
|                            | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Director                   | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Database Administrator*    | -       | -       | 1.0     | 1.0     | -       | (1.0)    |
| GIS Coordinator            | 1.0     | 1.0     | -       | -       | -       | -        |
| GIS Manager                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| IT Manager*                | -       | -       | -       | 2.0     | 3.0     | 1.0      |
| IT Systems Administrator   | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Network Administrator      | -       | -       | -       | 2.0     | 2.0     | -        |
| Network Analyst I          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Network Analyst II         | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Network Manager            | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Systems Analyst II         | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Systems Manager            | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Telecommunications Manager | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                            | 11.0    | 11.0    | 11.0    | 11.0    | 11.0    | -        |

\* Position reclassifications occurred during FY 2016.

The Maintenance & Operations category increased 3.1%, or \$4,238, due primarily to the following activity:

- Increase in professional services of \$3,000 due primarily to an increase in funding for contract labor (temporary positions).
- Increase in professional services (IT) of \$2,838 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- Decrease in small equipment needs based on historical and year-to-date expenditure trends.



### **Emergency-911 Fund**

The FY 2017 Budget for the E-911 Fund totals \$3,670,259 and represents a decrease of -30.1%, or -\$1,582,248, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>12</sup>. After adjusting for the non-allocated reserve, the true operational budget decrease totals -3% due to one-time capital initiatives included in the FY 2016 budget (e.g. E-911 Phone System VOIP upgrade, radio replacements, etc.) that will not continue in FY 2017.

The Personnel Services category increased 12.3%, or \$274,625, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, and the addition of 4 Communication Officer positions (FY 2017 Operating Initiative<sup>13</sup>).

Authorized personnel total 26.0 FTEs.

|                                               | FTEs    |         |         |         |         | Variance |
|-----------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                               | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Communications Officer                        | 14.0    | 14.0    | 14.0    | 13.0    | 17.0    | 4.0      |
| Communications Shift Supervisor               | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Communications Training Coord. (Captain)      | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Safety Administrator (Battalion Chief) | -       | 1.0     | -       | -       | -       | -        |
| Division Chief - Technology                   | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Sr. Communications Officer                    | 4.0     | 4.0     | 4.0     | 5.0     | 5.0     | -        |
| IT Systems Administrator                      | 1.0     | 1.0     | 1.0     | -       | -       | -        |
|                                               | 24.0    | 26.0    | 26.0    | 26.0    | 30.0    | 4.0      |

The Maintenance and Operations category increased 4.6%, or \$49,203, due primarily to the following activity:

- Increase in maintenance contracts of \$26,940 due primarily to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- Increase in professional services (IT) of \$29,763 due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016 (a.k.a. E-911 Phone System VOIP upgrade).
- Decrease in small equipment needs of -\$10,000 based on historical and year-to-date equipment needs.

Capital funding totals \$53,000 for replacement of HVAC units servicing the E911 Communications Center as well as general equipment needs.

<sup>12</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

<sup>13</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

### **Impact Fee Fund**

The FY 2017 Budget totals \$3,068,150.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees collections estimated for FY 2017, combined with non-allocated reserve balances from prior years collections, are being allocated to specific system improvements and non-allocated reserve (for future system improvements) as follows:

- System Improvements<sup>14</sup>
  - Roads (Rucker Road Corridor Improvements: \$1,150,000)
  - Parks (Alpharetta Arts Center Development: \$1,300,000)
  - Public Safety (Headquarters Expansion: \$300,000)
- Non-Allocated Reserve for future System Improvements
  - Roads (\$300,000)

### **Drug Enforcement Agency Fund**

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2017 Budget for the DEA Fund totals \$2,098,576 and represents a decrease of -13.4%, or -\$324,904, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>15</sup>.

The Personnel Services category increased 5.7%, or \$14,010, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums. Included in this funding is a Special Investigations Unit (three Police Officer positions) approved in FY 2014.

Authorized personnel total 3 FTEs.

|         | FTEs    |         |         |         |         | Variance |
|---------|---------|---------|---------|---------|---------|----------|
|         | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Officer | -       | 3.0     | 3.0     | 3.0     | 3.0     | -        |
|         | -       | 3.0     | 3.0     | 3.0     | 3.0     | -        |

The Maintenance and Operations category decreased -74.6%, or -\$88,107, due primarily to the cessation of all operational costs except those costs necessary to

<sup>14</sup> Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the initiatives.

<sup>15</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

Capital/Lease expenses include lease costs under the Taser replacement program approved during FY 2016 and planned capital investment for the expansion of Public Safety Headquarters<sup>16</sup> (this initiative is being funded through multiple sources including fund balance from the General Fund, impact fees, and DEA monies).

### **Hotel/Motel Fund**

The FY 2017 Budget totals \$6,000,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and the Conference Center (Tourism Product Development; 18.75%). The Conference Center portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies allocated towards the debt service reserve<sup>17</sup>. The Alpharetta Conference Center (state-of-the-art 44,000 square foot conference center) is being constructed through a public-private partnership with North American Properties (developer of Avalon). Along with the Alpharetta Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow 3% (budget-to-budget) to \$6 million due primarily to an increase in business spending on travel and training.

<sup>16</sup> Please refer to the *Capital Initiatives* section of this document for a detailed description of this initiative.

<sup>17</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

### **Debt Service Fund**

The FY 2017 Budget totals \$5,816,807 and includes funding for the payment of principal and interest on general long-term debt (\$5,811,807) and associated administrative fees (\$5,000). Included in the principal and interest budget is an estimate of the debt service associated with the 2016 Alpharetta Parks and Transportation Bond that will be issued in FY 2017 and provide \$52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is funded through the city's existing millage rate structure.

### **Solid Waste Fund**

The FY 2017 Budget for the Solid Waste Fund totals \$3,304,278 and represents a decrease of -7.5%, or -\$269,091, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>18</sup>. After adjusting for the non-allocated reserve, the operational budget is flat with FY 2016.

The Personnel Services category decreased -2.5%, or -\$1,649, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; all of which is mitigated through employee turnover.

Authorized personnel total 1.0 FTE and represent the following:

|                                 | FTEs    |         |         |         |         | Variance |
|---------------------------------|---------|---------|---------|---------|---------|----------|
|                                 | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Customer Account Representative | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |

The Maintenance & Operations category is flat with FY 2016. The main expense is our private solid waste hauling contract (growth in the service base) which will continue at the same base rates in FY 2017.

### **Risk Management Fund**

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2017 Budget for the Risk Management Fund totals \$1,312,200 and represents a decrease of -19.6%, or -\$319,910, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>6</sup>. After adjusting for the non-allocated reserve, the true operational budget growth totals 2%. This growth is driven through insurance

<sup>18</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

premium increases/coverage changes (e.g. cyber liability, property and equipment insurance, etc.).

### **Medical Insurance Fund**

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7,932,994 and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.



# **FUND SUMMARIES**



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# **CITYWIDE FUND SUMMARIES**

## City of Alpharetta

## FY 2017 Budget

## Citywide Statement of Revenues and Expenditures (by Department)

|                                           | Special Revenue Funds |                     |                     |                     |                     |                      |                     | Capital Project Funds |                         | Enterprise Fund     | Internal Service Funds |                        | TOTAL                 |
|-------------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-----------------------|-------------------------|---------------------|------------------------|------------------------|-----------------------|
|                                           | General Fund          | E-911 Fund          | Impact Fee Fund     | DEA Fund            | Hotel/Motel Fund    | Operating Grant Fund | Debt Service Fund   | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund    | Risk Management Fund   | Medical Insurance Fund |                       |
| <b>REVENUES:</b>                          |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Property Taxes                            | \$ 21,409,000         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ 5,505,000        | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 26,914,000         |
| Local Option Sales Taxes                  | 15,100,000            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 15,100,000            |
| Other Taxes                               | 14,254,500            | -                   | -                   | -                   | 6,000,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 20,254,500            |
| Licenses and Permits                      | 2,297,050             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,297,050             |
| Intergovernmental Revenue                 | 511,000               | 925,000             | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,436,000             |
| Charges for Services                      | 3,108,900             | 2,740,000           | 605,000             | -                   | -                   | -                    | -                   | -                     | -                       | 3,300,800           | 1,310,000              | 7,244,480              | 18,309,180            |
| Fines and Forfeitures                     | 2,404,000             | -                   | -                   | 347,600             | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,751,600             |
| Interest Earnings                         | 60,000                | 5,259               | 3,000               | 976                 | -                   | -                    | 9,000               | -                     | -                       | 3,478               | 2,200                  | -                      | 83,913                |
| Other/Miscellaneous                       | 288,704               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 288,704               |
| <i>subtotal</i>                           | \$ 59,433,154         | \$ 3,670,259        | \$ 608,000          | \$ 348,576          | \$ 6,000,000        | \$ -                 | \$ 5,514,000        | \$ -                  | \$ -                    | \$ 3,304,278        | \$ 1,312,200           | \$ 7,244,480           | \$ 87,434,947         |
| <b>Other Financing Sources</b>            |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer from General Fund      | \$ -                  | \$ -                | \$ -                | \$ -                | \$ -                | \$ 20,000            | \$ -                | \$ 8,854,857          | \$ 1,675,000            | \$ -                | \$ -                   | \$ -                   | \$ 10,549,857         |
| Interfund Transfer from Hotel/Motel Fund  | 2,250,000             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,250,000             |
| Budgeted Fund Balance                     | 6,049,857             | -                   | 2,460,150           | 1,750,000           | -                   | -                    | 302,807             | 1,730,000             | -                       | -                   | -                      | 688,514                | 12,981,328            |
| <i>subtotal</i>                           | \$ 8,299,857          | \$ -                | \$ 2,460,150        | \$ 1,750,000        | \$ -                | \$ 20,000            | \$ 302,807          | \$ 10,584,857         | \$ 1,675,000            | \$ -                | \$ -                   | \$ 688,514             | \$ 25,781,185         |
| <b>Total Revenues</b>                     | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |
| <b>EXPENDITURES:</b>                      |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Mayor and City Council                    | \$ 360,977            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 360,977            |
| City Administration                       | 2,011,664             | -                   | -                   | -                   | -                   | -                    | -                   | 500,000               | -                       | -                   | -                      | -                      | 2,511,664             |
| Legal Services                            | 650,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 650,000               |
| Community Development                     | 2,727,412             | -                   | -                   | -                   | -                   | -                    | -                   | 100,000               | -                       | -                   | -                      | -                      | 2,827,412             |
| Public Works                              | 7,887,543             | -                   | 1,150,000           | -                   | -                   | -                    | -                   | 4,493,271             | 1,675,000               | -                   | -                      | -                      | 15,205,814            |
| Finance                                   | 3,199,142             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | 3,304,278           | 1,312,200              | 1,441,673              | 9,257,293             |
| Public Safety                             | 26,494,393            | 3,670,259           | 300,000             | 2,098,576           | -                   | -                    | -                   | 1,661,123             | -                       | -                   | -                      | -                      | 34,224,351            |
| Human Resources                           | 401,756               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 401,756               |
| Municipal Court                           | 1,092,257             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,092,257             |
| Recreation and Parks                      | 8,731,629             | -                   | 1,300,000           | -                   | -                   | -                    | -                   | 1,846,500             | -                       | -                   | -                      | -                      | 11,878,129            |
| Information Technology                    | 1,599,441             | -                   | -                   | -                   | -                   | -                    | -                   | 720,000               | -                       | -                   | -                      | -                      | 2,319,441             |
| <b>Non-Departmental</b>                   | -                     | -                   | 18,150              | -                   | -                   | -                    | 5,000               | -                     | -                       | -                   | -                      | -                      | 23,150                |
| Insurance Premiums (Risk Fund)            | 640,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 640,000               |
| Medical Claims                            | -                     | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | 5,714,666              | 5,714,666             |
| Contingency                               | 605,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 605,000               |
| Non-Allocated (Reserve)                   | -                     | -                   | 300,000             | -                   | -                   | 20,000               | -                   | 1,263,963             | -                       | -                   | -                      | 776,655                | 2,360,618             |
| Alpharetta Convention and Visitors Bureau | -                     | -                   | -                   | -                   | 2,625,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,625,000             |
| Debt Service (Principal and Interest)     | 286,940               | -                   | -                   | -                   | 775,630             | -                    | 5,811,807           | -                     | -                       | -                   | -                      | -                      | 6,874,377             |
| Debt Service Reserve                      | 450,000               | -                   | -                   | -                   | 349,370             | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 799,370               |
| Donations/Contributions                   | 45,000                | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 45,000                |
| <i>subtotal</i>                           | \$ 57,183,154         | \$ 3,670,259        | \$ 3,068,150        | \$ 2,098,576        | \$ 3,750,000        | \$ 20,000            | \$ 5,816,807        | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278        | \$ 1,312,200           | \$ 7,932,994           | \$ 100,416,275        |
| <b>Other Financing Uses</b>               |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer to General Fund        | \$ -                  | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 2,250,000          |
| Interfund Transfer to Grant/Capital Funds | 10,549,857            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 10,549,857            |
| <i>subtotal</i>                           | \$ 10,549,857         | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 12,799,857         |
| <b>Total Expenditures</b>                 | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |

**City of Alpharetta**  
**FY 2017 Budget**  
**Citywide Statement of Revenues and Expenditures (by Category)**

|                                           | Enterprise            |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
|-------------------------------------------|-----------------------|--------------|-----------------|--------------|------------------|----------------------|-------------------|-----------------------|-------------------------|------------------|------------------------|------------------------|----------------|--|
|                                           | Special Revenue Funds |              |                 |              |                  |                      |                   | Capital Project Funds |                         | Fund             | Internal Service Funds |                        |                |  |
|                                           | General Fund          | E-911 Fund   | Impact Fee Fund | DEA Fund     | Hotel/Motel Fund | Operating Grant Fund | Debt Service Fund | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund | Risk Management Fund   | Medical Insurance Fund | TOTAL          |  |
| REVENUES:                                 |                       |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
| Property Taxes                            | \$ 21,409,000         | \$ -         | \$ -            | \$ -         | \$ -             | \$ -                 | \$ 5,505,000      | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 26,914,000  |  |
| Local Option Sales Taxes                  | 15,100,000            | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 15,100,000     |  |
| Other Taxes                               | 14,254,500            | -            | -               | -            | 6,000,000        | -                    | -                 | -                     | -                       | -                | -                      | -                      | 20,254,500     |  |
| Licenses and Permits                      | 2,297,050             | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,297,050      |  |
| Intergovernmental Revenue                 | 511,000               | 925,000      | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 1,436,000      |  |
| Charges for Services                      | 3,108,900             | 2,740,000    | 605,000         | -            | -                | -                    | -                 | -                     | -                       | 3,300,800        | 1,310,000              | 7,244,480              | 18,309,180     |  |
| Fines and Forfeitures                     | 2,404,000             | -            | -               | 347,600      | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,751,600      |  |
| Interest Earnings                         | 60,000                | 5,259        | 3,000           | 976          | -                | -                    | 9,000             | -                     | -                       | 3,478            | 2,200                  | -                      | 83,913         |  |
| Other/Miscellaneous                       | 288,704               | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 288,704        |  |
| subtotal                                  | \$ 59,433,154         | \$ 3,670,259 | \$ 608,000      | \$ 348,576   | \$ 6,000,000     | \$ -                 | \$ 5,514,000      | \$ -                  | \$ -                    | \$ 3,304,278     | \$ 1,312,200           | \$ 7,244,480           | \$ 87,434,947  |  |
| Other Financing Sources                   |                       |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
| Interfund Transfer from General Fund      | \$ -                  | \$ -         | \$ -            | \$ -         | \$ -             | \$ 20,000            | \$ -              | \$ 8,854,857          | \$ 1,675,000            | \$ -             | \$ -                   | \$ -                   | \$ 10,549,857  |  |
| Interfund Transfer from Hotel/Motel Fund  | 2,250,000             | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,250,000      |  |
| Budgeted Fund Balance                     | 6,049,857             | -            | 2,460,150       | 1,750,000    | -                | -                    | 302,807           | 1,730,000             | -                       | -                | -                      | 688,514                | 12,981,328     |  |
| subtotal                                  | \$ 8,299,857          | \$ -         | \$ 2,460,150    | \$ 1,750,000 | \$ -             | \$ 20,000            | \$ 302,807        | \$ 10,584,857         | \$ 1,675,000            | \$ -             | \$ -                   | \$ 688,514             | \$ 25,781,185  |  |
| Total Revenues                            | \$ 67,733,011         | \$ 3,670,259 | \$ 3,068,150    | \$ 2,098,576 | \$ 6,000,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 113,216,132 |  |
| EXPENDITURES:                             |                       |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
| Personnel Services                        | \$ 40,392,264         | \$ 2,503,117 | \$ -            | \$ 259,630   | \$ -             | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ 63,667        | \$ -                   | \$ -                   | \$ 43,218,678  |  |
| Maintenance and Operations                | 13,994,607            | 1,114,142    | 18,150          | 40,000       | -                | -                    | 5,000             | -                     | -                       | 3,240,611        | 1,312,200              | 1,441,673              | 21,166,383     |  |
| Capital/Capital Lease                     | 769,343               | 53,000       | 2,750,000       | 1,798,946    | -                | -                    | -                 | 9,320,894             | 1,675,000               | -                | -                      | -                      | 16,367,183     |  |
| Other                                     |                       |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
| Insurance Premiums (Risk Fund)            | 640,000               | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 640,000        |  |
| Medical Claims                            | -                     | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | 5,714,666              | 5,714,666      |  |
| Contingency                               | 605,000               | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 605,000        |  |
| Non-Allocated (Reserve)                   | -                     | -            | 300,000         | -            | -                | 20,000               | -                 | 1,263,963             | -                       | -                | -                      | 776,655                | 2,360,618      |  |
| Alpharetta Convention and Visitors Bureau | -                     | -            | -               | -            | 2,625,000        | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,625,000      |  |
| Debt Service (Principal and Interest)     | 286,940               | -            | -               | -            | 775,630          | -                    | 5,811,807         | -                     | -                       | -                | -                      | -                      | 6,874,377      |  |
| Debt Service Reserve                      | 450,000               | -            | -               | -            | 349,370          | -                    | -                 | -                     | -                       | -                | -                      | -                      | 799,370        |  |
| Donations/Contributions                   | 45,000                | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 45,000         |  |
| subtotal                                  | \$ 57,183,154         | \$ 3,670,259 | \$ 3,068,150    | \$ 2,098,576 | \$ 3,750,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 100,416,275 |  |
| Other Financing Uses                      |                       |              |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |  |
| Interfund Transfer to General Fund        | \$ -                  | \$ -         | \$ -            | \$ -         | \$ 2,250,000     | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 2,250,000   |  |
| Interfund Transfer to Grant/Capital Funds | 10,549,857            | -            | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 10,549,857     |  |
| subtotal                                  | \$ 10,549,857         | \$ -         | \$ -            | \$ -         | \$ 2,250,000     | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 12,799,857  |  |
| Total Expenditures                        | \$ 67,733,011         | \$ 3,670,259 | \$ 3,068,150    | \$ 2,098,576 | \$ 6,000,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 113,216,132 |  |





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# **GENERAL FUND SUMMARY**

# City of Alpharetta General Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Revenues:</b>                      |                              |                                  |                     |               |
| Property Taxes:                       |                              |                                  |                     |               |
| Current Year                          | \$ 18,800,000                | \$ 19,900,000                    | \$ 1,100,000        | 5.9%          |
| Motor Vehicle                         | 300,000                      | 250,000                          | (50,000)            | -16.7%        |
| Motor Vehicle Title Tax Fee           | 1,000,000                    | 1,000,000                        | -                   | 0.0%          |
| Prior Year/Delinquent                 | 249,500                      | 259,000                          | 9,500               | 3.8%          |
| Local Option Sales Tax                | 14,700,000                   | 15,100,000                       | 400,000             | 2.7%          |
| Other Taxes:                          |                              |                                  |                     |               |
| Franchise Fees                        | 6,440,000                    | 6,725,000                        | 285,000             | 4.4%          |
| Insurance Premium Tax                 | 3,150,000                    | 3,360,000                        | 210,000             | 6.7%          |
| Alcohol Beverage Excise Tax           | 1,850,000                    | 2,015,000                        | 165,000             | 8.9%          |
| Other Taxes                           | 1,789,500                    | 2,154,500                        | 365,000             | 20.4%         |
| Licenses & Permits                    | 2,077,050                    | 2,297,050                        | 220,000             | 10.6%         |
| Intergovernmental                     | 389,000                      | 511,000                          | 122,000             | 31.4%         |
| Charges for Services                  | 2,934,640                    | 3,108,900                        | 174,260             | 5.9%          |
| Fines & Forfeitures                   | 2,779,000                    | 2,404,000                        | (375,000)           | -13.5%        |
| Interest                              | 50,000                       | 60,000                           | 10,000              | 20.0%         |
| Other Revenues                        | 263,210                      | 288,704                          | 25,494              | 9.7%          |
| Other Financing Sources:              |                              |                                  |                     |               |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858                    | 2,250,000                        | 30,142              | 1.4%          |
| <b>Total Operating Revenues</b>       | <b>\$ 58,991,758</b>         | <b>\$ 61,683,154</b>             | <b>\$ 2,691,396</b> | <b>4.6%</b>   |
| Fund Balance Carryforward             | 5,036,209                    | 6,049,857                        |                     |               |
| <b>Total Revenues</b>                 | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |
| <b>Expenditures (by Category):</b>    |                              |                                  |                     |               |
| Personnel Services:                   |                              |                                  |                     |               |
| Salaries                              | \$ 25,482,092                | \$ 26,160,692                    | \$ 678,600          | 2.7%          |
| Group Insurance                       | 7,161,526                    | 7,573,003                        | 411,477             | 5.7%          |
| Pension (Defined Benefit)             | 2,276,470                    | 2,387,665                        | 111,195             | 4.9%          |
| Pension (401A)                        | 1,379,726                    | 1,482,671                        | 102,945             | 7.5%          |
| Miscellaneous Benefits                | 2,717,600                    | 2,788,233                        | 70,633              | 2.6%          |
| <i>subtotal</i>                       | <b>\$ 39,017,414</b>         | <b>\$ 40,392,264</b>             | <b>\$ 1,374,850</b> | <b>3.5%</b>   |
| Maintenance and Operations:           |                              |                                  |                     |               |
| Professional Services                 | \$ 2,185,763                 | \$ 2,299,810                     | \$ 114,047          | 5.2%          |
| Repair/Maintenance                    | 1,264,115                    | 1,384,266                        | 120,151             | 9.5%          |
| Maintenance Contracts                 | 2,231,320                    | 2,286,117                        | 54,797              | 2.5%          |
| Professional Services (IT)            | 1,312,726                    | 1,396,932                        | 84,206              | 6.4%          |
| General Supplies                      | 984,768                      | 993,790                          | 9,022               | 0.9%          |
| Utilities                             | 2,630,975                    | 2,628,950                        | (2,025)             | -0.1%         |
| Fuel                                  | 768,000                      | 641,000                          | (127,000)           | -16.5%        |
| Legal Services                        | 525,000                      | 650,000                          | 125,000             | 23.8%         |
| Miscellaneous                         | 1,635,078                    | 1,713,742                        | 78,664              | 4.8%          |
| <i>subtotal</i>                       | <b>\$ 13,537,745</b>         | <b>\$ 13,994,607</b>             | <b>\$ 456,862</b>   | <b>3.4%</b>   |
| Capital/Lease:                        |                              |                                  |                     |               |
| Fire Truck/Cardiac Monitor Leases     | \$ 357,676                   | \$ 521,773                       | \$ 164,097          | 45.9%         |
| Tyler ERP Lease                       | 107,701                      | 109,263                          | 1,562               | 1.5%          |
| Work Order Software Lease             | 75,997                       | 76,307                           | 310                 | 0.4%          |
| Miscellaneous                         | 66,000                       | 62,000                           | (4,000)             | -6.1%         |
| <i>subtotal</i>                       | <b>\$ 607,374</b>            | <b>\$ 769,343</b>                | <b>\$ 161,969</b>   | <b>26.7%</b>  |
| Other Uses:                           |                              |                                  |                     |               |
| Contingency                           | \$ 642,358                   | \$ 605,000                       | \$ (37,358)         | -5.8%         |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000              | 5.4%          |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)             | -1.2%         |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500             | 33.3%         |
| Donations/Contributions               | 45,000                       | 45,000                           | -                   | 0.0%          |
| <i>subtotal</i>                       | <b>\$ 1,922,198</b>          | <b>\$ 2,026,940</b>              | <b>\$ 104,742</b>   | <b>5.4%</b>   |
| <b>Total Operating Expenditures</b>   | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             | <b>\$ 2,098,423</b> | <b>3.8%</b>   |
| Interfund Transfer:                   |                              |                                  |                     |               |
| Capital Project/Grant Funds           | 8,943,236                    | 10,549,857                       |                     |               |
| <b>Total Expenditures</b>             | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |
| Personnel (full-time-equivalent)      | 409.0                        | 408.5                            |                     |               |

# City of Alpharetta

## General Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2012<br>Actual     | FY 2013<br>Actual     | FY 2014<br>Actual     | FY 2015<br>Actual     | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 20,565,040         | \$ 21,330,297         | \$ 20,951,279         | \$ 20,873,496         | \$ 23,586,068                | \$ 18,549,859                    |
| <b>Revenues:</b>                             |                       |                       |                       |                       |                              |                                  |
| Property Taxes                               | \$ 16,494,539         | \$ 18,740,931         | \$ 19,892,754         | \$ 20,765,849         | \$ 20,349,500                | \$ 21,409,000                    |
| Local Option Sales Taxes                     | 12,239,330            | 12,173,275            | 13,575,938            | 14,757,780            | 14,700,000                   | 15,100,000                       |
| Other Taxes                                  | 12,587,292            | 13,030,797            | 12,706,783            | 13,875,057            | 13,229,500                   | 14,254,500                       |
| Licenses and Permits                         | 2,201,211             | 1,859,213             | 2,400,059             | 2,912,433             | 2,077,050                    | 2,297,050                        |
| Intergovernmental                            | 85,489                | 385,000               | 376,000               | 386,458               | 389,000                      | 511,000                          |
| Charges for Services                         | 2,871,235             | 2,649,450             | 2,857,898             | 3,264,768             | 2,934,640                    | 3,108,900                        |
| Fines and Forfeitures                        | 3,045,182             | 2,787,875             | 2,360,816             | 2,767,465             | 2,779,000                    | 2,404,000                        |
| Interest                                     | 53,079                | 36,642                | 51,065                | 40,334                | 50,000                       | 60,000                           |
| Other Revenue                                | 250,557               | 350,979               | 166,200               | 204,218               | 203,210                      | 183,704                          |
|                                              | <b>\$ 49,827,914</b>  | <b>\$ 52,014,162</b>  | <b>\$ 54,387,513</b>  | <b>\$ 58,974,363</b>  | <b>\$ 56,711,900</b>         | <b>\$ 59,328,154</b>             |
| <b>Expenditures:</b>                         |                       |                       |                       |                       |                              |                                  |
| Mayor and City Council                       | \$ 238,982            | \$ 277,376            | \$ 282,367            | \$ 308,237            | \$ 350,069                   | \$ 360,977                       |
| City Administration                          | 1,693,685             | 2,281,112             | 2,651,745             | 2,722,528             | 2,074,055                    | 2,011,664                        |
| Legal Services                               | 484,458               | 442,650               | 504,045               | 608,630               | 525,000                      | 650,000                          |
| Community Development                        | 1,915,502             | 2,022,668             | 2,257,827             | 2,340,068             | 2,422,485                    | 2,727,412                        |
| Public Works                                 | 6,580,587             | 6,773,707             | 6,891,550             | 7,084,379             | 7,941,386                    | 7,887,543                        |
| Finance                                      | 2,771,067             | 2,818,456             | 2,894,001             | 2,953,855             | 3,160,975                    | 3,199,142                        |
| Public Safety                                | 22,189,625            | 22,697,945            | 23,051,613            | 24,212,086            | 25,385,562                   | 26,494,393                       |
| Human Resources                              | 332,952               | 316,187               | 351,050               | 376,580               | 395,114                      | 401,756                          |
| Municipal Court                              | 938,942               | 935,750               | 954,463               | 969,417               | 1,061,500                    | 1,092,257                        |
| Recreation and Parks                         | 6,120,896             | 6,115,651             | 6,238,989             | 6,669,756             | 8,323,032                    | 8,731,629                        |
| Information Technology                       | 1,275,237             | 1,395,703             | 1,389,411             | 1,467,121             | 1,523,355                    | 1,599,441                        |
| <b>Non-Departmental:</b>                     |                       |                       |                       |                       |                              |                                  |
| Contingency                                  | 68,984                | 158,909               | 221,353               | 224,249               | 642,358                      | 605,000                          |
| Insurance Premiums (Risk Fund)               | 244,000               | 664,500               | 690,800               | 545,000               | 607,000                      | 640,000                          |
| OPEB Contribution                            | 862,110               | -                     | -                     | -                     | -                            | -                                |
| Gwinnett Tech Contribution (Debt Svc)        | -                     | -                     | 153,465               | 288,640               | 290,340                      | 286,940                          |
| Conference Ctr Debt Service Reserve          | -                     | -                     | -                     | -                     | 337,500                      | 450,000                          |
| Donations/Contributions                      | 45,000                | 45,000                | 45,000                | 45,000                | 45,000                       | 45,000                           |
|                                              | <b>\$ 45,762,027</b>  | <b>\$ 46,945,614</b>  | <b>\$ 48,577,680</b>  | <b>\$ 50,815,544</b>  | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             |
| <b>Other Financing Sources (Uses):</b>       |                       |                       |                       |                       |                              |                                  |
| Proceeds from the sale of Capital Assets     | \$ 119,990            | \$ 94,329             | \$ 549,213            | \$ 162,797            | \$ 60,000                    | \$ 105,000                       |
| <b>Interfund Transfer:</b>                   |                       |                       |                       |                       |                              |                                  |
| Hotel/Motel Fund                             | 1,345,677             | 1,544,900             | 1,656,674             | 1,858,068             | 2,219,858                    | 2,250,000                        |
| Operating Grant Fund                         | -                     | -                     | -                     | -                     | -                            | (20,000)                         |
| Capital Project Fund                         | (4,373,797)           | (7,086,795)           | (8,093,503)           | (7,467,112)           | (8,943,236)                  | (8,854,857)                      |
| Stormwater Capital Fund                      | -                     | -                     | -                     | -                     | -                            | (1,675,000)                      |
| Risk Management Fund                         | (392,500)             | -                     | -                     | -                     | -                            | -                                |
|                                              | <b>\$ (3,300,630)</b> | <b>\$ (5,447,566)</b> | <b>\$ (5,887,616)</b> | <b>\$ (5,446,248)</b> | <b>\$ (6,663,378)</b>        | <b>\$ (8,194,857)</b>            |
| <b>Ending Fund Balance: (1)</b>              | <b>\$ 21,330,297</b>  | <b>\$ 20,951,279</b>  | <b>\$ 20,873,496</b>  | <b>\$ 23,586,068</b>  | <b>\$ 18,549,859</b>         | <b>\$ 12,500,002</b>             |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 765,257</i>     | <i>\$ (379,018)</i>   | <i>\$ (77,783)</i>    | <i>\$ 2,712,572</i>   | <i>\$ (5,036,209)</i>        | <i>\$ (6,049,857)</i>            |
| <i>Personnel (full-time-equivalent)</i>      | <i>403.0</i>          | <i>405.0</i>          | <i>406.0</i>          | <i>407.0</i>          | <i>409.0</i>                 | <i>408.5</i>                     |

**Notes:**

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2016 and 2017 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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# **SPECIAL REVENUE FUND SUMMARIES**

## City of Alpharetta E-911 Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                           | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance        | %<br>Variance |
|-------------------------------------------|---------------------------|-------------------------------|-----------------------|---------------|
| Charges for Services:                     |                           |                               |                       |               |
| E-911 Service Fees (land lines)           | \$ 1,300,000              | \$ 1,310,000                  | \$ 10,000             | 0.8%          |
| E-911 Service Fees (cell phones)          | 1,500,000                 | 1,335,000                     | (165,000)             | -11.0%        |
| E-911 Service Fees (cell phones)          | 90,000                    | 95,000                        | 5,000                 | 100.0%        |
| Intergovernmental:                        |                           |                               |                       |               |
| City of Milton                            | 900,000                   | 925,000                       | 25,000                | 2.8%          |
| Interest                                  | 6,931                     | 5,259                         | (1,672)               | -24.1%        |
| Other Financing Sources: (2)              |                           |                               |                       |               |
| Budgeted Fund Balance ("FB")              | 1,455,576                 | -                             | (1,455,576)           | -100.0%       |
| <b>Total Revenues (All Sources): (1)</b>  | <b>\$ 5,252,507</b>       | <b>\$ 3,670,259</b>           | <b>\$ (1,582,248)</b> | <b>-30.1%</b> |
| Personnel Services:                       |                           |                               |                       |               |
| Salaries                                  | \$ 1,507,191              | \$ 1,603,232                  | \$ 96,041             | 6.4%          |
| Benefits                                  | 721,301                   | 899,885                       | 178,584               | 24.8%         |
| Maintenance and Operations:               |                           |                               |                       |               |
| Communications                            | 445,000                   | 445,000                       | -                     | 0.0%          |
| Maintenance Contracts                     | 152,300                   | 179,240                       | 26,940                | 17.7%         |
| Professional Services (IT)                | 228,095                   | 257,858                       | 29,763                | 13.0%         |
| Utilities                                 | 52,375                    | 52,375                        | -                     | 0.0%          |
| Miscellaneous                             | 187,169                   | 179,669                       | (7,500)               | -4.0%         |
| Capital:                                  |                           |                               |                       |               |
| Capital (3)                               | 1,223,294                 | 53,000                        | (1,170,294)           | -95.7%        |
| North Fulton Radio System (COA)           | 678,062                   | -                             | (678,062)             | -100.0%       |
| Other Uses: (2)                           |                           |                               |                       |               |
| Non-Allocated/Reserve                     | 57,720                    | -                             | (57,720)              | -100.0%       |
| Transfer to Capital Project Fund          | -                         | -                             | -                     | 0.0%          |
| <b>Total Expenditures (All Uses): (1)</b> | <b>\$ 5,252,507</b>       | <b>\$ 3,670,259</b>           | <b>\$ (1,582,248)</b> | <b>-30.1%</b> |

|                                         |             |             |
|-----------------------------------------|-------------|-------------|
| <i>Personnel (full-time-equivalent)</i> | <i>26.0</i> | <i>30.0</i> |
|-----------------------------------------|-------------|-------------|

**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates -3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 Reserve is allocated to cover operating/capital initiatives.

(3) The FY 2016 budget included funding for various one-time public safety equipment (replacement/new) initiatives and funding for the North Fulton Regional Radio System.

# City of Alpharetta

## E-911 Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                                  | FY 2013<br>Actual          | FY 2014<br>Actual          | FY 2015<br>Actual          | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>                   | \$ 2,486,265               | \$ 3,325,908               | \$ 3,971,699               | \$ 2,150,699                 | \$ 752,843                       |
| <b>Revenues:</b>                                 |                            |                            |                            |                              |                                  |
| Charges for Services                             | \$ 2,486,737               | \$ 2,705,732               | \$ 3,235,946               | \$ 2,890,000                 | \$ 2,740,000                     |
| Interest                                         | 5,268                      | 10,211                     | 3,803                      | 6,931                        | 5,259                            |
| City of Milton Agreement                         | 833,939                    | 1,033,485                  | 898,734                    | 900,000                      | 925,000                          |
| Other                                            | -                          | -                          | 6,912                      | -                            | -                                |
|                                                  | <u>\$ 3,325,943</u>        | <u>\$ 3,749,428</u>        | <u>\$ 4,145,396</u>        | <u>\$ 3,796,931</u>          | <u>\$ 3,670,259</u>              |
| <b>Expenditures:</b>                             |                            |                            |                            |                              |                                  |
| Public Safety                                    | \$ 2,486,300               | \$ 3,103,637               | \$ 5,966,396               | \$ 5,194,787                 | \$ 3,670,259                     |
|                                                  | <u>\$ 2,486,300</u>        | <u>\$ 3,103,637</u>        | <u>\$ 5,966,396</u>        | <u>\$ 5,194,787</u>          | <u>\$ 3,670,259</u>              |
| <b>Other Financing Sources (Uses):</b>           |                            |                            |                            |                              |                                  |
| Interfund Transfer:                              |                            |                            |                            |                              |                                  |
| General Fund (subsidy/other)                     | \$ -                       | \$ -                       | \$ -                       | \$ -                         | \$ -                             |
| Capital Project Fund                             | -                          | -                          | -                          | -                            | -                                |
|                                                  | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>                  | <u>\$ -</u>                      |
| <b>Adjustments/Reconciliation:</b>               | \$ -                       | \$ -                       | \$ -                       | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>                  | <u><b>\$ 3,325,908</b></u> | <u><b>\$ 3,971,699</b></u> | <u><b>\$ 2,150,699</b></u> | <u><b>\$ 752,843</b></u>     | <u><b>\$ 752,843</b></u>         |
| <i>Changes in Fund Balance (actual/est.) (2)</i> | \$ 839,643                 | \$ 645,791                 | \$ (1,821,000)             | \$ (1,397,856)               | \$ -                             |
| <i>Personnel (full-time-equivalent) (3)</i>      | 24.0                       | 26.0                       | 26.0                       | 26.0                         | 30.0                             |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FY 2016 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.
- (2)
- (3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

## City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance        | %<br>Variance |
|-----------------------------------------------------|---------------------------|-------------------------------|-----------------------|---------------|
| Charges for Services:                               |                           |                               |                       |               |
| Impact Fees (streets/highways)                      | \$ 15,000                 | \$ 200,000                    | \$ 185,000            | 1233.33%      |
| Impact Fees (recreation/parks)                      | 15,000                    | 320,000                       | 305,000               | 2033.33%      |
| Impact Fees (public safety)                         | 15,000                    | 85,000                        | 70,000                | 466.67%       |
| Interest                                            | 1,350                     | 3,000                         | 1,650                 | 122.22%       |
| Other Financing Sources:                            |                           |                               |                       |               |
| Budgeted Fund Balance                               | 1,582,560                 | 2,460,150                     | 877,590               | 55.45%        |
| <b>Total Revenues (All Sources):</b>                | <b>\$ 1,628,910</b>       | <b>\$ 3,068,150</b>           | <b>\$ 1,439,240</b>   | <b>88.36%</b> |
| Non-Departmental/Other Uses:                        |                           |                               |                       |               |
| Impact Fee Administration                           | 1,350                     | 18,150                        | 16,800                | 1244.44%      |
| Professional Services (Impact Fee Ordinance Update) | 4,063                     | -                             | (4,063)               | -100.00%      |
| Capital                                             | 298,750                   | 2,750,000                     |                       |               |
| (1) Non-Allocated/Reserve                           | 1,324,747                 | 300,000                       | (1,024,747)           | -77.35%       |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ 1,628,910</b>       | <b>\$ 3,068,150</b>           | <b>\$ (1,012,010)</b> | <b>88.36%</b> |

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

# City of Alpharetta

## Impact Fee Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Estimated<br>Actual | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-------------------|---------------------|---------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 641,594        | \$ 796,085          | \$ 1,119,411        | \$ 1,582,561                   | \$ 2,189,338                     |
| <b>Revenues:</b>                             |                   |                     |                     |                                |                                  |
| Charges for Services                         | \$ 158,038        | \$ 337,108          | \$ 529,004          | \$ 932,132                     | \$ 605,000                       |
| Interest                                     | 1,194             | 2,581               | 2,204               | 1,350                          | 3,000                            |
|                                              | \$ 159,232        | \$ 339,689          | \$ 531,208          | \$ 933,482                     | \$ 608,000                       |
| <b>Expenditures:</b>                         |                   |                     |                     |                                |                                  |
| Non-Departmental                             | \$ 4,741          | \$ 16,363           | \$ 68,058           | \$ 27,955                      | \$ 18,150                        |
| Capital                                      | -                 | -                   | -                   | 298,750                        | 2,750,000                        |
|                                              | \$ 4,741          | \$ 16,363           | \$ 68,058           | \$ 326,705                     | \$ 2,768,150                     |
| <b>Other Financing Sources (Uses):</b>       |                   |                     |                     |                                |                                  |
| Interfund Transfer:                          |                   |                     |                     |                                |                                  |
| Debt Service Fund                            | \$ -              | \$ -                | \$ -                | \$ -                           | \$ -                             |
|                                              | \$ -              | \$ -                | \$ -                | \$ -                           | \$ -                             |
| <b>Ending Fund Balance: (1)</b>              | <b>\$ 796,085</b> | <b>\$ 1,119,411</b> | <b>\$ 1,582,561</b> | <b>\$ 2,189,338</b>            | <b>\$ 29,188</b>                 |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 154,491</i> | <i>\$ 323,326</i>   | <i>\$ 463,150</i>   | <i>\$ 606,777</i>              | <i>\$ (2,160,150)</i>            |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2013-2016 are being reserved for future system improvements. FY 2017 includes the appropriation of impact fee monies toward eligible projects.



## City of Alpharetta

### Drug Enforcement Agency Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016             | FY 2017             | \$                  | %              |
|------------------------------------------|---------------------|---------------------|---------------------|----------------|
|                                          | Amended Budget      | Recommended Budget  | Variance            | Variance       |
| Fines and Forfeitures                    | \$ 448,500          | \$ 347,600          | \$ (100,900)        | -22.50%        |
| Interest                                 | 227                 | 976                 | 749                 | 329.96%        |
| Other Financing Sources:                 |                     |                     |                     |                |
| Budgeted Fund Balance                    | 1,974,753           | 1,750,000           | (224,753)           | -11.38%        |
| <b>Total Revenues (All Sources): (1)</b> | <b>\$ 2,423,480</b> | <b>\$ 2,098,576</b> | <b>\$ (324,904)</b> | <b>-13.41%</b> |
| Personnel Services                       | \$ 245,620          | \$ 259,630          | \$ 14,010           | 5.70%          |
| Maintenance and Operations               | 128,107             | 40,000              | (88,107)            | -68.78%        |
| Capital                                  | 258,000             | 1,798,946           | 1,540,946           | 597.27%        |
| Other Uses:                              |                     |                     |                     |                |
| Non-Allocated/Reserve (2)                | 1,791,753           | -                   | (1,791,753)         | -100.00%       |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 2,423,480</b> | <b>\$ 2,098,576</b> | <b>\$ (324,904)</b> | <b>-13.41%</b> |

**Notes:**

(1) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Non-Allocated/Reserves. The true operation budget variance after adjusting for non-operating items approximates -22%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Drug Enforcement Agency Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Amended Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|---------------------|---------------------|---------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 1,714,846        | \$ 2,116,149        | \$ 2,096,209        | \$ 1,974,754              | \$ 1,791,754                     |
| <b>Revenues:</b>                             |                     |                     |                     |                           |                                  |
| Fines and Forfeitures                        | \$ 569,929          | \$ 505,142          | \$ 769,983          | \$ 448,500                | \$ 347,600                       |
| Interest                                     | 3                   | (28)                | 1,276               | 227                       | 976                              |
| Sale of Capital Assets                       | -                   | -                   | -                   | -                         | -                                |
| Miscellaneous                                | -                   | -                   | -                   | -                         | -                                |
|                                              | \$ 569,932          | \$ 505,114          | \$ 771,259          | \$ 448,727                | \$ 348,576                       |
| <b>Expenditures:</b>                         |                     |                     |                     |                           |                                  |
| Public Safety                                | \$ 168,629          | \$ 525,054          | \$ 892,714          | \$ 631,727                | \$ 2,098,576                     |
|                                              | \$ 168,629          | \$ 525,054          | \$ 892,714          | \$ 631,727                | \$ 2,098,576                     |
| <b>Ending Fund Balance: (1),(2)</b>          | <b>\$ 2,116,149</b> | <b>\$ 2,096,209</b> | <b>\$ 1,974,754</b> | <b>\$ 1,791,754</b>       | <b>\$ 41,754</b>                 |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 401,303</i>   | <i>\$ (19,940)</i>  | <i>\$ (121,455)</i> | <i>\$ (183,000)</i>       | <i>\$ (1,750,000)</i>            |

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2014-2016 fund balance is being used for various capital initiatives (e.g. North Fulton Radio Initiative, Jail Door Lock improvements, etc.). FY

(2) 2017 fund balance is being used for the Public Safety Headquarters expansion project. Please refer to the Capital Initiatives section of this document for detailed information on this project.

## City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance    | %<br>Variance |
|------------------------------------------|---------------------------|-------------------------------|-------------------|---------------|
| Other Taxes:                             |                           |                               |                   |               |
| Hotel/Motel Taxes                        | \$ 5,830,895              | \$ 6,000,000                  | \$ 169,105        | 2.9%          |
| Interest:                                | -                         | -                             | -                 | 0.0%          |
| Other:                                   |                           |                               |                   |               |
| Budgeted Fund Balance                    | -                         | -                             | -                 | 0.0%          |
| <b>Total Revenues (All Sources):</b>     | <b>\$ 5,830,895</b>       | <b>\$ 6,000,000</b>           | <b>\$ 169,105</b> | <b>2.9%</b>   |
| Other Uses:                              |                           |                               |                   |               |
| Alpharetta Business Community            | \$ 221,860                | \$ -                          | \$ (221,860)      | -100.0%       |
| Alpharetta Convention & Visitor's Bureau | 2,545,427                 | 2,625,000                     | 79,573            | 3.1%          |
| City of Alpharetta                       | 2,219,858                 | 2,250,000                     | 30,142            | 1.4%          |
| Conference Center Debt Service:          |                           |                               |                   |               |
| Series 2016 Bonds (Principal/Interest)   | -                         | 775,630                       | 775,630           | 0.0%          |
| Debt Service Reserve                     | 843,750                   | 349,370                       | (494,380)         | -58.6%        |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 5,830,895</b>       | <b>\$ 6,000,000</b>           | <b>\$ 169,105</b> | <b>2.9%</b>   |

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

## City of Alpharetta Hotel/Motel Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual       | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2015<br>Amended<br>Budget | FY 2016<br>Recommended<br>Budget |
|----------------------------------------------|-------------------------|---------------------|---------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 11,083               | \$ 11,117           | \$ 0                | \$ 0                         | \$ 843,750                       |
| <b>Revenues:</b>                             |                         |                     |                     |                              |                                  |
| Other Taxes                                  | \$ 3,862,249            | \$ 4,130,567        | \$ 4,645,169        | \$ 5,830,895                 | \$ 6,000,000                     |
| Interest                                     | 34                      | -                   | -                   | -                            | -                                |
|                                              | <u>\$ 3,862,284</u>     | <u>\$ 4,130,567</u> | <u>\$ 4,645,169</u> | <u>\$ 5,830,895</u>          | <u>\$ 6,000,000</u>              |
| <b>Expenditures:</b>                         |                         |                     |                     |                              |                                  |
| Alpharetta Business Community                | \$ 643,827              | \$ 690,419          | \$ 774,350          | \$ 221,860                   | \$ -                             |
| Alpharetta Convention & Visitor's<br>Bureau  | 1,673,523               | 1,794,592           | 2,012,752           | 2,545,427                    | 2,625,000                        |
| City of Alpharetta                           | 1,544,900               | 1,656,674           | 1,858,068           | 2,219,858                    | 2,250,000                        |
| Conference Center Debt Service:              |                         |                     |                     |                              |                                  |
| Facility Debt Service                        | -                       | -                   | -                   | -                            | 775,630                          |
|                                              | <u>\$ 3,862,249</u>     | <u>\$ 4,141,684</u> | <u>\$ 4,645,170</u> | <u>\$ 4,987,145</u>          | <u>\$ 5,650,630</u>              |
| <b>Ending Fund Balance:</b>                  | <u><u>\$ 11,117</u></u> | <u><u>\$ 0</u></u>  | <u><u>\$ 0</u></u>  | <u><u>\$ 843,750</u></u>     | <u><u>\$ 1,193,120</u></u>       |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 34</i>            | <i>\$ (11,117)</i>  | <i>\$ (0)</i>       | <i>\$ 843,750</i>            | <i>\$ 349,370</i>                |

**Notes:**

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

## City of Alpharetta Operating Grant Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance     | %<br>Variance  |
|---------------------------------------|---------------------------|-------------------------------|--------------------|----------------|
| Intergovernmental Revenues:           |                           |                               |                    |                |
| Grants                                | 27,923                    | -                             | (27,923)           | -100.00%       |
| Interest                              | -                         | -                             | -                  | -              |
| Other/Miscellaenous:                  |                           |                               |                    |                |
| Contributions/Donations               | 320                       | -                             | (320)              | -100.00%       |
| Other Financing Sources:              |                           |                               |                    |                |
| General Fund Transfer                 | -                         | 20,000                        | 20,000             | 100.00%        |
| Budgeted Fund Balance                 | 50,158                    | -                             | (50,158)           | -100.00%       |
| <b>Total Revenues (All Sources):</b>  | <b>\$ 78,401</b>          | <b>\$ 20,000</b>              | <b>\$ (58,401)</b> | <b>-74.49%</b> |
| Maintenance and Operations:           | 38,980                    | -                             | (38,980)           | -100.00%       |
| Capital:                              | 21,663                    | -                             | (21,663)           | -100.00%       |
| Non-Allocated:                        | 17,758                    | 20,000                        | 2,242              | 12.63%         |
| <b>Total Expenditures (All Uses):</b> | <b>\$ 78,401</b>          | <b>\$ 20,000</b>              | <b>\$ (58,401)</b> | <b>-74.49%</b> |



# City of Alpharetta

## Operating Grant Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 86,868         | \$ 73,654         | \$ 57,907         | \$ 50,160                    | \$ 17,760                        |
| <b>Revenues:</b>                             |                   |                   |                   |                              |                                  |
| Intergovernmental (Grants)                   | \$ 54,253         | \$ 36,595         | \$ 47,737         | \$ 27,923                    | \$ -                             |
| Interest                                     | 247               | 230               | 105               | -                            | -                                |
| Other/Miscellaneous                          | -                 | -                 | -                 | 320                          | -                                |
|                                              | \$ 54,500         | \$ 36,825         | \$ 47,842         | \$ 28,243                    | \$ -                             |
| <b>Expenditures:</b>                         |                   |                   |                   |                              |                                  |
| Non-Departmental                             | \$ 11,550         | \$ -              | \$ -              | \$ -                         | \$ -                             |
| Public Safety                                | 43,709            | 42,958            | 55,297            | 24,843                       | -                                |
| Recreation and Parks                         | 12,455            | 9,614             | 292               | 35,800                       | -                                |
|                                              | \$ 67,714         | \$ 52,572         | \$ 55,589         | \$ 60,643                    | \$ -                             |
| <b>Other Financing Sources (Uses):</b>       |                   |                   |                   |                              |                                  |
| Interfund Transfer:                          |                   |                   |                   |                              |                                  |
| General Fund                                 | \$ -              | \$ -              | \$ -              | \$ -                         | \$ 20,000                        |
|                                              | \$ -              | \$ -              | \$ -              | \$ -                         | \$ 20,000                        |
| <b>Ending Fund Balance:</b>                  | \$ 73,654         | \$ 57,907         | \$ 50,160         | \$ 17,760                    | \$ 37,760                        |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ (13,214)       | \$ (15,747)       | \$ (7,747)        | \$ (32,400)                  | \$ 20,000                        |



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# **DEBT SERVICE FUND SUMMARY**

# City of Alpharetta

## Debt Service Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                        | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|----------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Property Taxes: (1)                    |                           |                               |                     |               |
| Property Taxes                         | \$ 3,168,000              | \$ 5,426,000                  | \$ 2,258,000        | 71.3%         |
| Delinquent                             | 20,000                    | 20,000                        | -                   | 100.0%        |
| Motor Vehicle Taxes                    | 72,000                    | 59,000                        | (13,000)            | -18.1%        |
| Interest                               | 9,000                     | 9,000                         | -                   | 0.0%          |
| Other Financing Sources:               |                           |                               |                     |               |
| Transfer-In from Impact Fee Fund       | -                         | -                             | -                   | 0.0%          |
| Budgeted Fund Balance (2)              | 852,087                   | 302,807                       | (549,280)           | 0.0%          |
| <b>Total Revenues (All Sources)</b>    | <b>\$ 4,121,087</b>       | <b>\$ 5,816,807</b>           | <b>\$ 1,695,720</b> | <b>41.1%</b>  |
| Maintenance & Operations:              |                           |                               |                     |               |
| Professional Services                  | \$ 5,000                  | \$ 5,000                      | \$ -                | 0.0%          |
| Debt Service (Principal and Interest): |                           |                               |                     |               |
| City of Alpharetta                     |                           |                               |                     |               |
| GO Bonds, Series 2006                  | 1,289,600                 | -                             | (1,289,600)         | -100.0%       |
| GO Bonds, Series 2012                  | 1,497,900                 | 1,500,100                     | 2,200               | 100.0%        |
| GO Bonds, Series 2014 (refunding)      | 647,246                   | 1,936,513                     | 1,289,267           | 100.0%        |
| GO Bonds, Series 2016                  | -                         | 2,250,000                     | 2,250,000           | 100.0%        |
| Development Authority of Alpharetta    |                           |                               |                     |               |
| Revenue Refunding Bonds, Series 2009   | 125,252                   | 125,194                       | (58)                | 0.0%          |
| Other Uses:                            |                           |                               |                     |               |
| Debt Service Reserve (3)               | 556,089                   | -                             | (556,089)           | 100.0%        |
| <b>Total Expenditures (All Uses)</b>   | <b>\$ 4,121,087</b>       | <b>\$ 5,816,807</b>           | <b>\$ 1,695,720</b> | <b>41.1%</b>  |

Notes:

(1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).

(2) FYs 2016-2017 utilize available fund balance to offset a portion of the debt service requirements.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Debt Service Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual    | FY 2015<br>Actual   | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|----------------------|---------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 327,547          | \$ 745,672           | \$ 913,166          | \$ 845,510                   | \$ 549,512                       |
| <b>Revenues:</b>                             |                     |                      |                     |                              |                                  |
| Property Taxes (incl. Motor Vehicle)         | \$ 4,092,596        | \$ 3,803,904         | \$ 3,508,728        | \$ 3,260,000                 | \$ 5,505,000                     |
| Interest                                     | 8,505               | 4,463                | 4,513               | 9,000                        | 9,000                            |
| Other                                        | -                   | -                    | -                   | -                            | -                                |
| Refunding Bond Proceeds                      | -                   | 17,695,000           | -                   | -                            | -                                |
|                                              | <u>\$ 4,101,101</u> | <u>\$ 21,503,368</u> | <u>\$ 3,513,241</u> | <u>\$ 3,269,000</u>          | <u>\$ 5,514,000</u>              |
| <b>Expenditures:</b>                         |                     |                      |                     |                              |                                  |
| Professional Services                        | \$ 1,000            | \$ 1,000             | \$ -                | \$ 5,000                     | \$ 5,000                         |
| Non-Departmental:                            |                     |                      |                     |                              |                                  |
| Debt Service                                 | 3,681,976           | 3,646,451            | 3,580,898           | 3,559,998                    | 5,811,807                        |
| Debt Service Reserve                         | -                   | -                    | -                   | -                            | -                                |
| Refunding Bonds (Pmt to Escrow)              | -                   | 17,518,423           | -                   | -                            | -                                |
| Refunding Bonds (Issue Costs)                | -                   | 170,000              | -                   | -                            | -                                |
|                                              | <u>\$ 3,682,976</u> | <u>\$ 21,335,874</u> | <u>\$ 3,580,898</u> | <u>\$ 3,564,998</u>          | <u>\$ 5,816,807</u>              |
| <b>Other Financing Sources (Uses):</b>       |                     |                      |                     |                              |                                  |
| Interfund Transfer:                          |                     |                      |                     |                              |                                  |
| General Fund                                 | \$ -                | \$ -                 | \$ -                | \$ -                         | \$ -                             |
| (1) Capital Project Fund                     | -                   | -                    | -                   | -                            | -                                |
|                                              | <u>\$ -</u>         | <u>\$ -</u>          | <u>\$ -</u>         | <u>\$ -</u>                  | <u>\$ -</u>                      |
| <b>Ending Fund Balance: (1)</b>              | <u>\$ 745,672</u>   | <u>\$ 913,166</u>    | <u>\$ 845,510</u>   | <u>\$ 549,512</u>            | <u>\$ 246,705</u>                |
| <b>Changes in Fund Balance (actual/est.)</b> | <u>\$ 418,126</u>   | <u>\$ 167,494</u>    | <u>\$ (67,657)</u>  | <u>\$ (295,998)</u>          | <u>\$ (302,807)</u>              |

Notes:

(1) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.





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# **CAPITAL PROJECT FUND SUMMARIES**

## City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Adopted Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|-----------------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Other Financing Sources:                            |                           |                               |                     |               |
| General Fund Transfer                               | \$ 8,943,236              | \$ 8,854,857                  | \$ (88,379)         | -0.99%        |
| Budgeted Fund Balance                               | -                         | 1,730,000                     | 1,730,000           | 0.00%         |
| <b>Total Revenues (All Sources):</b>                | <b>\$ 8,943,236</b>       | <b>\$ 10,584,857</b>          | <b>\$ 1,641,621</b> | <b>18.36%</b> |
| Capital: (1)                                        |                           |                               |                     |               |
| City Administration                                 | \$ 250,000                | \$ 500,000                    | \$ 250,000          | 100.00%       |
| Community Development                               | 140,000                   | 100,000                       | (40,000)            | -28.57%       |
| Public Works                                        | 4,529,512                 | 4,493,271                     | (36,241)            | -0.80%        |
| Public Safety                                       | 1,087,000                 | 1,661,123                     | 574,123             | 52.82%        |
| Recreation and Parks                                | 936,000                   | 1,846,500                     | 910,500             | 97.28%        |
| Information Technology                              | 860,000                   | 720,000                       | (140,000)           | -16.28%       |
| Other Uses:                                         |                           |                               |                     |               |
| Non-Allocated (Future Capital/One-time Initiatives) | 1,140,724                 | 1,263,963                     | 123,239             | 10.80%        |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ 8,943,236</b>       | <b>\$ 10,584,857</b>          | <b>\$ 1,641,621</b> | <b>18.36%</b> |

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2017 capital initiatives.

## City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Adopted Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance  |
|-----------------------------------------------------|---------------------------|-------------------------------|---------------------|----------------|
| Other Financing Sources:                            |                           |                               |                     |                |
| General Fund Transfer                               | \$ -                      | \$ 1,675,000                  | \$ 1,675,000        | 100.00%        |
| Budgeted Fund Balance                               | -                         | -                             | -                   | 0.00%          |
| <b>Total Revenues (All Sources):</b>                | <b>\$ -</b>               | <b>\$ 1,675,000</b>           | <b>\$ 1,675,000</b> | <b>100.00%</b> |
| Capital: (1)                                        |                           |                               |                     |                |
| Public Works                                        | \$ -                      | \$ 1,675,000                  | \$ 1,675,000        | 100.00%        |
| Recreation and Parks                                | -                         | -                             | -                   | 0.00%          |
| Other Uses:                                         |                           |                               |                     |                |
| Non-Allocated (Future Capital/One-time Initiatives) | -                         | -                             | -                   | 0.00%          |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ -</b>               | <b>\$ 1,675,000</b>           | <b>\$ 1,675,000</b> | <b>100.00%</b> |

## Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2017 capital initiatives.



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# **ENTERPRISE FUND SUMMARY**

# City of Alpharetta

## Solid Waste Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                           | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|-------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Licenses and Permits:                     |                           |                               |                     |               |
| Solid Waste Permits (Penalties/Interest)  | \$ -                      | \$ -                          | \$ -                | 0.00%         |
| Charges for Services:                     |                           |                               |                     |               |
| Solid Waste Collection Fees               | 3,250,000                 | 3,250,000                     | -                   | 0.00%         |
| Solid Waste Tag Fees                      | 500                       | 500                           | -                   | 0.00%         |
| Solid Waste Commercial Hauler Fees        | 25,000                    | 25,000                        | -                   | 0.00%         |
| Solid Waste Fees (Penalties/Interest)     | 25,000                    | 25,000                        | -                   | 0.00%         |
| Bad Check Fees                            | 300                       | 300                           | -                   | 0.00%         |
| Interest                                  | 4,655                     | 3,478                         | (1,177)             | -25.28%       |
| Other:                                    |                           |                               |                     |               |
| Miscellaneous Revenue                     | -                         | -                             | -                   | 0.00%         |
| Other Financing Sources:                  |                           |                               |                     |               |
| Budgeted Fund Balance                     | 267,914                   | -                             | (267,914)           | -100.00%      |
| <b>Total Revenues (All Sources): (1)</b>  | <b>\$ 3,573,369</b>       | <b>\$ 3,304,278</b>           | <b>\$ (269,091)</b> | <b>-7.53%</b> |
| Personnel Services:                       |                           |                               |                     |               |
| Salaries                                  | \$ 39,339                 | \$ 38,393                     | \$ (946)            | -2.40%        |
| Benefits                                  | 25,977                    | 25,274                        | (703)               | -2.71%        |
| Maintenance & Operations:                 |                           |                               |                     |               |
| Professional Fees                         | 3,188,060                 | 3,188,360                     | 300                 | 0.01%         |
| Miscellaneous                             | 52,079                    | 52,251                        | 172                 | 0.33%         |
| Capital/Other Uses:                       |                           |                               |                     |               |
| Non-Allocated/Reserve (2)                 | 267,914                   | -                             | (267,914)           | -100.00%      |
| <b>Total Expenditures (All Uses): (1)</b> | <b>\$ 3,573,369</b>       | <b>\$ 3,304,278</b>           | <b>\$ (269,091)</b> | <b>-7.53%</b> |
| <i>Personnel (full-time-equivalent)</i>   | <i>1.0</i>                | <i>1.0</i>                    |                     |               |

**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates -0.4%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Solid Waste Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual  | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|---------------------|--------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 1,016,648        | \$ 1,026,865        | \$ 1,013,493       | \$ 967,767                   | \$ 967,767                       |
| <b>Revenues:</b>                             |                     |                     |                    |                              |                                  |
| Licenses and Permits                         | \$ 528              | \$ 368              | \$ 763             | \$ -                         | \$ -                             |
| Charges for Services                         | 3,203,791           | 3,194,401           | 3,214,475          | 3,300,800                    | 3,300,800                        |
| Interest                                     | 3,090               | 5,250               | 3,131              | 4,655                        | 3,478                            |
| Miscellaneous Revenue                        | (1)                 | -                   | -                  | -                            | -                                |
|                                              | \$ 3,207,408        | \$ 3,200,019        | \$ 3,218,369       | \$ 3,305,455                 | \$ 3,304,278                     |
| <b>Expenditures:</b>                         |                     |                     |                    |                              |                                  |
| Solid Waste Operations                       | \$ 3,197,191        | \$ 3,213,391        | \$ 3,264,095       | \$ 3,305,455                 | \$ 3,304,278                     |
|                                              | \$ 3,197,191        | \$ 3,213,391        | \$ 3,264,095       | \$ 3,305,455                 | \$ 3,304,278                     |
| <b>Other Financing Sources (Uses):</b>       |                     |                     |                    |                              |                                  |
| Interfund Transfer:                          |                     |                     |                    |                              |                                  |
| General Fund (subsidy/other)                 | \$ -                | \$ -                | \$ -               | \$ -                         | \$ -                             |
|                                              |                     |                     |                    | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>              | <b>\$ 1,026,865</b> | <b>\$ 1,013,493</b> | <b>\$ 967,767</b>  | <b>\$ 967,767</b>            | <b>\$ 967,766</b>                |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 10,217</i>    | <i>\$ (13,372)</i>  | <i>\$ (45,727)</i> | <i>\$ -</i>                  | <i>\$ (0)</i>                    |
| <i>Personnel (full-time-equivalent)</i>      | <i>1.0</i>          | <i>1.0</i>          | <i>1.0</i>         | <i>1.0</i>                   | <i>1.0</i>                       |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The minor reductions in fund balance between FYs 2014-2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.



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# **INTERNAL SERVICE FUND SUMMARIES**



# City of Alpharetta

## Risk Management Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Charges for Services                     |                           |                               |                     |               |
| Risk Fund                                | \$ 1,262,000              | \$ 1,310,000                  | \$ 48,000           | 3.8%          |
| Interest Earnings                        | 2,200                     | 2,200                         | -                   | 100.0%        |
| Other:                                   |                           |                               |                     |               |
| Budgeted Fund Balance                    | 367,910                   | -                             | (367,910)           | -100.0%       |
| <b>Total Revenues (All Sources):</b>     | <b>\$ 1,632,110</b>       | <b>\$ 1,312,200</b>           | <b>\$ (319,910)</b> | <b>-19.6%</b> |
| Maintenance & Operations: (1)            |                           |                               |                     |               |
| Professional Services                    | \$ 125,000                | \$ 125,000                    | \$ -                | 0.0%          |
| Vehicle Insurance                        | 135,000                   | 137,000                       | 2,000               | 1.5%          |
| Property and Equipment Insurance         | 55,000                    | 88,000                        | 33,000              | 60.0%         |
| General Liability Insurance              | 70,000                    | 60,000                        | (10,000)            | -14.3%        |
| Law Enforcement Liability Insurance      | 100,000                   | 100,000                       | -                   | 0.0%          |
| Public Entity Liability Insurance        | 55,000                    | 55,000                        | -                   | 0.0%          |
| Workers Comp. Excess Liability Insurance | 90,000                    | 90,000                        | -                   | 0.0%          |
| Criminal Liability Insurance             | 4,200                     | 4,200                         | -                   | 0.0%          |
| Cyber Liability Insurance                | -                         | 8,000                         | 8,000               | 100.0%        |
| Umbrella Liability Insurance             | 60,000                    | 60,000                        | -                   | 0.0%          |
| Medical Services (PS Custody)            | 40,000                    | 40,000                        | -                   | 0.0%          |
| Claims and Judgments                     | 551,730                   | 545,000                       | (6,730)             | -1.2%         |
| Other Uses: (2),(3)                      |                           |                               |                     |               |
| Reserve                                  | 346,180                   | -                             | (346,180)           | -100.0%       |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 1,632,110</b>       | <b>\$ 1,312,200</b>           | <b>\$ (319,910)</b> | <b>-19.6%</b> |

## Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Risk Management Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance <sup>(1)</sup>

|                                                  | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------------------|---------------------|---------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>                   | \$ 776,139          | \$ 646,621          | \$ 334,109        | \$ 367,911                   | \$ 346,181                       |
| <b>Revenues:</b>                                 |                     |                     |                   |                              |                                  |
| Charges for Services                             | \$ 1,169,500        | \$ 1,075,800        | \$ 1,115,000      | \$ 1,262,000                 | \$ 1,310,000                     |
| Interest Earnings                                | 1,765               | 2,815               | 1,724             | 2,200                        | 2,200                            |
| Other:                                           |                     |                     |                   |                              |                                  |
| Insurance Proceeds                               | 57,176              | 105,618             | 89,298            | -                            | -                                |
|                                                  | \$ 1,228,441        | \$ 1,184,232        | \$ 1,206,021      | \$ 1,264,200                 | \$ 1,312,200                     |
| <b>Expenditures:</b>                             |                     |                     |                   |                              |                                  |
| Maintenance & Operations:                        |                     |                     |                   |                              |                                  |
| Workers Comp. Administration                     | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
| Professional Services                            | 125,419             | 116,273             | 122,141           | 125,000                      | 125,000                          |
| Vehicle Insurance                                | 121,475             | 109,997             | 128,809           | 135,000                      | 137,000                          |
| Property and Equipment Insurance                 | 62,063              | 65,384              | 62,856            | 55,000                       | 88,000                           |
| General Liability Insurance                      | 80,774              | 71,942              | 52,315            | 70,000                       | 60,000                           |
| Law Enforcement Liability Insurance              | 141,141             | 93,996              | 91,350            | 100,000                      | 100,000                          |
| Public Entity Liability Insurance                | 33,287              | 55,175              | 48,825            | 55,000                       | 55,000                           |
| Workers Comp. Excess Liability Insurance         | 67,998              | 74,829              | 79,485            | 90,000                       | 90,000                           |
| Employee Benefits Liability Insurance            | 450                 | -                   | -                 | -                            | -                                |
| Criminal Liability Insurance                     | -                   | 4,075               | 4,075             | 4,200                        | 4,200                            |
| Cyber Liability Insurance                        | -                   | -                   | -                 | -                            | 8,000                            |
| Umbrella Liability Insurance                     | 76,316              | 59,393              | 52,115            | 60,000                       | 60,000                           |
| Medical Services (PS Custody)                    | -                   | 25,336              | 19,210            | 40,000                       | 40,000                           |
| Claims and Judgments                             | 649,036             | 820,343             | 511,038           | 551,730                      | 545,000                          |
|                                                  | \$ 1,357,960        | \$ 1,496,745        | \$ 1,172,219      | \$ 1,285,930                 | \$ 1,312,200                     |
| <b>Other Financing Sources (Uses):</b>           |                     |                     |                   |                              |                                  |
| Interfund Transfer:                              |                     |                     |                   |                              |                                  |
| General Fund                                     | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
|                                                  | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>                  | <b>\$ 646,621</b>   | <b>\$ 334,109</b>   | <b>\$ 367,911</b> | <b>\$ 346,181</b>            | <b>\$ 346,181</b>                |
| <b>Changes in Fund Balance (actual/est.) (2)</b> | <b>\$ (129,519)</b> | <b>\$ (312,512)</b> | <b>\$ 33,802</b>  | <b>\$ (21,730)</b>           | <b>\$ -</b>                      |

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance is being used in FY 2013-2014/2016 to supplement the reserve for claims and judgments.

## City of Alpharetta

### Medical Insurance Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|---------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Charges for Services:                 |                           |                               |                     |               |
| Medical Insurance Premiums            |                           |                               |                     |               |
| Employer Contribution                 | \$ 5,952,922              | \$ 6,520,032                  | \$ 567,110          | -             |
| Employee Contribution                 | 705,592                   | 724,448                       | 18,856              | -             |
| Interest                              | -                         | -                             | -                   | -             |
| Other Financing Sources:              |                           |                               |                     |               |
| Budgeted Fund Balance                 | -                         | 688,514                       | 688,514             | -             |
| <b>Total Revenues (All Sources):</b>  | <b>\$ 6,658,514</b>       | <b>\$ 7,932,994</b>           | <b>\$ 1,274,480</b> | <b>-</b>      |
| Maintenance and Operations            |                           |                               |                     |               |
| Medical Premiums                      | \$ 1,350,000              | \$ 1,441,673                  | \$ 91,673           | -             |
| Other                                 |                           |                               |                     |               |
| Medical Claims                        | 4,620,000                 | 5,714,666                     | 1,094,666           | -             |
| Reserve                               | 688,514                   | 776,655                       | 88,141              | -             |
| <b>Total Expenditures (All Uses):</b> | <b>\$ 6,658,514</b>       | <b>\$ 7,932,994</b>           | <b>\$ 1,274,480</b> | <b>-</b>      |

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# City of Alpharetta

## Medical Insurance Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ -              | \$ -              | \$ -              | \$ -                         | \$ 688,514                       |
| <b>Revenues:</b>                             |                   |                   |                   |                              |                                  |
| Charges for Services                         | \$ -              | \$ -              | \$ -              | \$ 6,658,514                 | \$ 7,244,480                     |
| Interest                                     | -                 | -                 | -                 | -                            | -                                |
|                                              | \$ -              | \$ -              | \$ -              | \$ 6,658,514                 | \$ 7,244,480                     |
| <b>Expenditures:</b>                         |                   |                   |                   |                              |                                  |
| Medical Premiums                             | \$ -              | \$ -              | \$ -              | \$ 1,350,000                 | \$ 1,441,673                     |
| Medical Claims                               | -                 | -                 | -                 | 4,620,000                    | 5,714,666                        |
| Reserve                                      | -                 | -                 | -                 | -                            | -                                |
|                                              | \$ -              | \$ -              | \$ -              | \$ 5,970,000                 | \$ 7,156,339                     |
| <b>Other Financing Sources (Uses):</b>       |                   |                   |                   |                              |                                  |
| Interfund Transfer:                          |                   |                   |                   |                              |                                  |
| Debt Service Fund                            | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                             |
|                                              | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                             |
| <b>Ending Fund Balance:</b>                  | \$ -              | \$ -              | \$ -              | \$ 688,514                   | \$ 776,655                       |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ -              | \$ -              | \$ -              | \$ 688,514                   | \$ 88,141                        |



# City Council Meeting STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: June 20, 2016

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## **I. AGENDA ITEM TITLE:** APPROVAL OF FISCAL YEAR 2017 BUDGET AND MILLAGE RATE LEVY

## **II. RECOMMENDATION:**

The purpose of this meeting is to provide an update on the Recommended Fiscal Year 2017 Budget and adopt the following: (a) Fiscal Year 2017 Budget Ordinance (2<sup>nd</sup> reading); and (b) Fiscal Year 2017 Millage Rate Ordinance (2<sup>nd</sup> reading).

## **III. REPORT IN BRIEF:**

The FY 2017 Budget was distributed electronically to the City Council on April 25, 2016, and is available on the City's website through the financial transparency portal (OpenGov) and as a downloadable pdf document.

The Finance Department presented an overview of the operating and capital budget at the April 25<sup>th</sup> City Council meeting and a detailed discussion of the operating/capital initiatives at the May 2<sup>nd</sup>, May 16<sup>th</sup>, and May 23<sup>rd</sup> City Council meetings.

Tonight is the final public hearing and final vote on the FY 2017 Budget and Millage Rate levy with the schedule as follows:

- June 6, 2016

- Public Hearing
  - City Council Meeting
  - E-911 Resolution
  - Budget Ordinance (1st reading)
  - Millage Ordinance (1st reading)

- June 20, 2016

- Public Hearing
  - City Council Meeting
  - Budget Ordinance (2nd reading)
  - Millage Ordinance (2nd reading)

In accordance with the 1<sup>st</sup> reading and vote on the budget, the \$6,450,000 in funding for Parkland Acquisition was split between general Parkland Acquisition (\$5,000,000) and Cultural Arts/Parkland Acquisition (\$1,450,000) with the goal of increasing Cultural Arts/Parkland Acquisition funding to a total of \$2,000,000 through impact fee collections in future years. There were no other changes to the budget.

## **IV. ALTERNATIVES:**

## **V. ATTACHMENTS:**

Budget Ordinance (FY 2017 Budget), Exhibit A: Budget (legal level of control), Exhibit B: Budget Detail (FY 2017), Millage Rate Ordinance





**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016, AND ENDING ON JUNE 30, 2017, AS ITS ANNUAL BUDGET, APPROPRIATING THE USE OF FUNDS SHOWN THEREIN AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CITY FOR SUCH FISCAL YEAR; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Mayor and Council of the City of Alpharetta have held public hearing(s) upon its proposed millage rates and its proposed budget for the 2016-2017 fiscal year;

**WHEREAS**, the proposed budget represents a balanced budget for each of the City's various funds, so that anticipated revenues equal proposed expenditures for each fund; and

**WHEREAS**, the 2016-2017 fiscal year budget provides a financial plan for the government, establishing appropriations for each operating department in order to extend services:

**NOW, THEREFORE BE IT ORDAINED** that this budget, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance, shall be the City of Alpharetta's 2016-2017 fiscal year budget; and

**BE IT FURTHER ORDAINED** that this budget be and is hereby approved and the several items of revenues shown in the budget for each fund in the amounts anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and

**BE IT FURTHER ORDAINED** that the expenditures shall not exceed the appropriations authorized by this budget or amendments thereto provided that expenditures for the fiscal year shall not exceed actual funding available; and

**BE IT FURTHER ORDAINED** that for the following funds, all capital project encumbrances and unexpended appropriations outstanding as of fiscal year end 2015-2016 shall carry forward for the same purpose. If the capital project is complete, the unexpended appropriations shall be re-appropriated to a reserve account.

|           |                                  |           |                                            |
|-----------|----------------------------------|-----------|--------------------------------------------|
| Fund 210: | Drug Enforcement Agency Fund     | Fund 315: | City Center Bond Fund                      |
| Fund 215: | Emergency 911 Fund               | Fund 316: | Conference Center Bond Fund                |
| Fund 220: | Operating Grant Fund             | Fund 317: | Series 2016 Capital Improvements Bond Fund |
| Fund 270: | Impact Fee Fund                  |           |                                            |
| Fund 275: | Hotel/Motel Fund                 | Fund 340: | Capital Grant Fund                         |
| Fund 301: | Capital Project Fund             | Fund 540: | Solid Waste Fund                           |
| Fund 302: | Storm Water Capital Project Fund | Fund 600: | Risk Management Fund                       |

**BE IT FURTHER ORDAINED** that for the following funds, fund balance as of fiscal year end 2015-2016, if applicable, shall be appropriated to a reserve account:

|           |                                  |           |                                            |
|-----------|----------------------------------|-----------|--------------------------------------------|
| Fund 210: | Drug Enforcement Agency Fund     | Fund 316: | Conference Center Bond Fund                |
| Fund 215: | Emergency 911 Fund               | Fund 317: | Series 2016 Capital Improvements Bond Fund |
| Fund 220: | Operating Grant Fund             |           |                                            |
| Fund 270: | Impact Fee Fund                  | Fund 340: | Capital Grant Fund                         |
| Fund 275: | Hotel/Motel Fund                 | Fund 410: | Debt Service Fund                          |
| Fund 301: | Capital Project Fund             | Fund 540: | Solid Waste Fund                           |
| Fund 302: | Storm Water Capital Project Fund | Fund 600: | Risk Management Fund                       |
|           |                                  | Fund 605: | Medical Insurance Fund                     |
| Fund 315: | City Center Bond Fund            | Fund 790: | OPEB Trust Fund                            |

**BE IT FURTHER ORDAINED** that the budget detail, “Exhibit B” attached hereto is hereby approved for the purposes of administering the aforementioned adopted budget and authorizing the number of positions for each employee classification; and

**BE IT FURTHER ORDAINED** that for the following pay grades, the Maximum pay ranges will be increased by 10% effective July 1, 2016 (Minimum pay ranges remain the same and Mid-Point pay ranges are calculated figures that have been adjusted accordingly) reflected as follows:

| ANNUAL SALARY RANGE |       |             |             |              |
|---------------------|-------|-------------|-------------|--------------|
| FLSA                | GRADE | Minimum     | Mid-Point   | Maximum      |
| N                   | A     | \$23,100.00 | \$31,880.00 | \$ 40,660.00 |
| N                   | B     | \$26,250.00 | \$36,225.00 | \$ 46,200.00 |
| N                   | C     | \$31,500.00 | \$45,205.00 | \$ 58,910.00 |
| N                   | D     | \$36,750.00 | \$54,760.00 | \$ 72,770.00 |
| E                   | E     | \$42,000.00 | \$62,610.00 | \$ 83,220.00 |
| E                   | F     | \$47,250.00 | \$70,405.00 | \$ 93,560.00 |
| E                   | G     | \$53,550.00 | \$76,845.00 | \$100,140.00 |
| E                   | H     | \$60,900.00 | \$84,020.00 | \$107,140.00 |

**BE IT FURTHER ORDAINED** that upon issuance of the Series 2016 Capital Improvements Bonds, the Director of Finance is authorized to amend the budget to reflect the associated activity in accordance with the City’s budget policies, Generally Accepted Accounting Principles, and the project funding detail as set forth in Exhibit B; and

**BE IT FURTHER ORDAINED** that the Director of Finance is authorized to amend the budget to reflect expenditures and appropriations within capital project funds as approved by the City Council; and

**BE IT FURTHER ORDAINED** that the Director of Finance is authorized to amend the budget to reflect grant/contract revenues and expenditures upon receipt of an executed grant award document, intergovernmental agreement, contract, or comparable documentation; and

**BE IT FURTHER ORDAINED** that the Director of Finance is authorized to amend the budget to reflect actual revenue/expense activity within those funds statutorily/contractually obligated to distribute all collections to the city and other entities (e.g. Hotel/Motel Fund which distributes all tax proceeds to the City, Alpharetta Convention & Visitor's Bureau, and the Tourism Product Development – Conference Center Facility); and

**BE IT FURTHER ORDAINED** that the Director of Finance is authorized to amend the budget to reflect donation and/or contribution revenues and expenditures upon documented approval by the director of the benefitting department and the actual receipt of the donation and/or contribution; and

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect as provided by law, but the budget adopted hereby shall take effect as of July 1, 2016.

**ADOPTED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016

CITY OF ALPHARETTA, GEORGIA

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk

**City of Alpharetta**  
**FY 2017 Budget**  
**Citywide Statement of Revenues and Expenditures (by Department)**

|                                           | Special Revenue Funds |                     |                     |                     |                     |                      |                     | Capital Project Funds |                         | Enterprise Fund     | Internal Service Funds |                        | TOTAL                 |
|-------------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-----------------------|-------------------------|---------------------|------------------------|------------------------|-----------------------|
|                                           | General Fund          | E-911 Fund          | Impact Fee Fund     | DEA Fund            | Hotel/Motel Fund    | Operating Grant Fund | Debt Service Fund   | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund    | Risk Management Fund   | Medical Insurance Fund |                       |
| <b>REVENUES:</b>                          |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Property Taxes                            | \$ 21,409,000         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ 5,505,000        | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 26,914,000         |
| Local Option Sales Taxes                  | 15,100,000            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 15,100,000            |
| Other Taxes                               | 14,254,500            | -                   | -                   | -                   | 6,000,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 20,254,500            |
| Licenses and Permits                      | 2,297,050             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,297,050             |
| Intergovernmental Revenue                 | 511,000               | 925,000             | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,436,000             |
| Charges for Services                      | 3,108,900             | 2,740,000           | 605,000             | -                   | -                   | -                    | -                   | -                     | -                       | 3,300,800           | 1,310,000              | 7,244,480              | 18,309,180            |
| Fines and Forfeitures                     | 2,404,000             | -                   | -                   | 347,600             | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,751,600             |
| Interest Earnings                         | 60,000                | 5,259               | 3,000               | 976                 | -                   | -                    | 9,000               | -                     | -                       | 3,478               | 2,200                  | -                      | 83,913                |
| Other/Miscellaneous                       | 288,704               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 288,704               |
| <i>subtotal</i>                           | \$ 59,433,154         | \$ 3,670,259        | \$ 608,000          | \$ 348,576          | \$ 6,000,000        | \$ -                 | \$ 5,514,000        | \$ -                  | \$ -                    | \$ 3,304,278        | \$ 1,312,200           | \$ 7,244,480           | \$ 87,434,947         |
| <b>Other Financing Sources</b>            |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer from General Fund      | \$ -                  | \$ -                | \$ -                | \$ -                | \$ -                | \$ 20,000            | \$ -                | \$ 8,854,857          | \$ 1,675,000            | \$ -                | \$ -                   | \$ -                   | \$ 10,549,857         |
| Interfund Transfer from Hotel/Motel Fund  | 2,250,000             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,250,000             |
| Budgeted Fund Balance                     | 6,049,857             | -                   | 2,460,150           | 1,750,000           | -                   | -                    | 302,807             | 1,730,000             | -                       | -                   | -                      | 688,514                | 12,981,328            |
| <i>subtotal</i>                           | \$ 8,299,857          | \$ -                | \$ 2,460,150        | \$ 1,750,000        | \$ -                | \$ 20,000            | \$ 302,807          | \$ 10,584,857         | \$ 1,675,000            | \$ -                | \$ -                   | \$ 688,514             | \$ 25,781,185         |
| <b>Total Revenues</b>                     | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |
| <b>EXPENDITURES:</b>                      |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Mayor and City Council                    | \$ 360,977            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 360,977            |
| City Administration                       | 2,011,664             | -                   | -                   | -                   | -                   | -                    | -                   | 500,000               | -                       | -                   | -                      | -                      | 2,511,664             |
| Legal Services                            | 650,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 650,000               |
| Community Development                     | 2,727,412             | -                   | -                   | -                   | -                   | -                    | -                   | 100,000               | -                       | -                   | -                      | -                      | 2,827,412             |
| Public Works                              | 7,887,543             | -                   | 1,150,000           | -                   | -                   | -                    | -                   | 4,493,271             | 1,675,000               | -                   | -                      | -                      | 15,205,814            |
| Finance                                   | 3,199,142             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | 3,304,278           | 1,312,200              | 1,441,673              | 9,257,293             |
| Public Safety                             | 26,494,393            | 3,670,259           | 300,000             | 2,098,576           | -                   | -                    | -                   | 1,661,123             | -                       | -                   | -                      | -                      | 34,224,351            |
| Human Resources                           | 401,756               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 401,756               |
| Municipal Court                           | 1,092,257             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,092,257             |
| Recreation and Parks                      | 8,731,629             | -                   | 1,300,000           | -                   | -                   | -                    | -                   | 1,846,500             | -                       | -                   | -                      | -                      | 11,878,129            |
| Information Technology                    | 1,599,441             | -                   | -                   | -                   | -                   | -                    | -                   | 720,000               | -                       | -                   | -                      | -                      | 2,319,441             |
| Non-Departmental                          | -                     | -                   | 18,150              | -                   | -                   | -                    | 5,000               | -                     | -                       | -                   | -                      | -                      | 23,150                |
| Insurance Premiums (Risk Fund)            | 640,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 640,000               |
| Medical Claims                            | -                     | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | 5,714,666              | 5,714,666             |
| Contingency                               | 605,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 605,000               |
| Non-Allocated (Reserve)                   | -                     | -                   | 300,000             | -                   | -                   | 20,000               | -                   | 1,263,963             | -                       | -                   | -                      | 776,655                | 2,360,618             |
| Alpharetta Convention and Visitors Bureau | -                     | -                   | -                   | -                   | 2,625,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,625,000             |
| Debt Service (Principal and Interest)     | 286,940               | -                   | -                   | -                   | 775,630             | -                    | 5,811,807           | -                     | -                       | -                   | -                      | -                      | 6,874,377             |
| Debt Service Reserve                      | 450,000               | -                   | -                   | -                   | 349,370             | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 799,370               |
| Donations/Contributions                   | 45,000                | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 45,000                |
| <i>subtotal</i>                           | \$ 57,183,154         | \$ 3,670,259        | \$ 3,068,150        | \$ 2,098,576        | \$ 3,750,000        | \$ 20,000            | \$ 5,816,807        | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278        | \$ 1,312,200           | \$ 7,932,994           | \$ 100,416,275        |
| <b>Other Financing Uses</b>               |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer to General Fund        | \$ -                  | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 2,250,000          |
| Interfund Transfer to Grant/Capital Funds | 10,549,857            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 10,549,857            |
| <i>subtotal</i>                           | \$ 10,549,857         | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 12,799,857         |
| <b>Total Expenditures</b>                 | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |

**City of Alpharetta**  
**FY 2017 Budget**  
**Recommended Capital Initiatives**

|                                                                         | Grant/Capital<br>Project<br>Funds | E-911 Fund/<br>DEA Fund | Impact Fee<br>Fund | Total             |
|-------------------------------------------------------------------------|-----------------------------------|-------------------------|--------------------|-------------------|
| City Administration                                                     |                                   |                         |                    |                   |
| Alpharetta History Room                                                 | \$ 250,000                        | \$ -                    | \$ -               | \$ 250,000        |
| Downtown Beautification/Façade Imp. Grant Program                       | 50,000                            | -                       | -                  | 50,000            |
| Economic Development Toolkit                                            | 100,000                           | -                       | -                  | 100,000           |
| Senior Citizen History Project                                          | 25,000                            | -                       | -                  | 25,000            |
| Downtown Sculpture Program                                              | 75,000                            | -                       | -                  | 75,000            |
| <b>Subtotal</b>                                                         | <b>\$ 500,000</b>                 | <b>\$ -</b>             | <b>\$ -</b>        | <b>\$ 500,000</b> |
| Community Development                                                   |                                   |                         |                    |                   |
| Recurring Fleet Replacement (F-150; 2017 Qty: 2)                        | \$ 50,000                         | \$ -                    | \$ -               | \$ 50,000         |
| Design Services                                                         | 50,000                            | -                       | -                  | 50,000            |
| <b>Subtotal</b>                                                         | <b>\$ 100,000</b>                 | <b>\$ -</b>             | <b>\$ -</b>        | <b>\$ 100,000</b> |
| Information Technology                                                  |                                   |                         |                    |                   |
| Technology Replacement (all City departments)                           | \$ 300,000                        | \$ -                    | \$ -               | \$ 300,000        |
| Data Center Backup Storage (replacement)                                | 220,000                           | -                       | -                  | 220,000           |
| Telephony VOIP Network Switches (replacement)                           | 150,000                           | -                       | -                  | 150,000           |
| Application and Desktop Virtualization (Phase I)                        | 50,000                            | -                       | -                  | 50,000            |
| <b>Subtotal</b>                                                         | <b>\$ 720,000</b>                 | <b>\$ -</b>             | <b>\$ -</b>        | <b>\$ 720,000</b> |
| Public Works                                                            |                                   |                         |                    |                   |
| Recurring Traffic Signal System Maintenance                             | \$ 75,000                         | \$ -                    | \$ -               | \$ 75,000         |
| Recurring Milling and Resurfacing                                       | 2,000,000                         | -                       | -                  | 2,000,000         |
| Recurring Traffic Control Equipment                                     | 75,000                            | -                       | -                  | 75,000            |
| Recurring Traffic Striping and Signage                                  | 180,000                           | -                       | -                  | 180,000           |
| Recurring Traffic Calming/Intersection Safety Improvements              | 35,000                            | -                       | -                  | 35,000            |
| Recurring Bridge Maintenance                                            | 175,000                           | -                       | -                  | 175,000           |
| Recurring Tree Planting and Landscape Improvements                      | 75,000                            | -                       | -                  | 75,000            |
| Recurring Stormwater Pipes and Structure Repair and Maintenance         | 1,250,000                         | -                       | -                  | 1,250,000         |
| Recurring Stormwater Drainage Maintenance (ponds, BMPs, sweeping, etc.) | 200,000                           | -                       | -                  | 200,000           |
| Recurring Stormwater Inspections                                        | 100,000                           | -                       | -                  | 100,000           |
| Recurring Fleet Replacement (F-150; Qty: 2)                             | 70,000                            | -                       | -                  | 70,000            |
| Recurring Fleet Replacement (Admin. Vehicle; Qty: 1)                    | 35,000                            | -                       | -                  | 35,000            |
| Rubber Tire Backhoe/Loader (replacement/upgrade)                        | 90,000                            | -                       | -                  | 90,000            |
| Northwinds Street and Pedestrian Lights                                 | 127,500                           | -                       | -                  | 127,500           |
| Pedestrian Intersection Improvements (design)                           | 60,000                            | -                       | -                  | 60,000            |
| Old Roswell St Pedestrian Improvements                                  | 150,000                           | -                       | -                  | 150,000           |
| Webb Bridge Rd Corridor Design                                          | 100,000                           | -                       | -                  | 100,000           |
| Rucker Rd Corridor Improvements                                         | -                                 | -                       | 1,150,000          | 1,150,000         |
| Parking Garage (west side of Main Street)                               | 1,035,771                         | -                       | -                  | 1,035,771         |
| Old City Hall Brick Wall installation in new City Hall                  | 25,000                            | -                       | -                  | 25,000            |
| Pole Barn Extension                                                     | 35,000                            | -                       | -                  | 35,000            |



**City of Alpharetta**  
**FY 2017 Budget**  
**Recommended Capital Initiatives**

|                                                             | Grant/Capital<br>Project<br>Funds | E-911 Fund/<br>DEA Fund | Impact Fee<br>Fund  | Total                |
|-------------------------------------------------------------|-----------------------------------|-------------------------|---------------------|----------------------|
| Downtown Enhancements                                       | 35,000                            | -                       | -                   | 35,000               |
| Design Services                                             | 115,000                           | -                       | -                   | 115,000              |
| <b>Subtotal</b>                                             | <b>\$ 6,043,271</b>               | <b>\$ -</b>             | <b>\$ 1,150,000</b> | <b>\$ 7,193,271</b>  |
| Public Safety                                               |                                   |                         |                     |                      |
| Fleet Replacement (2017 Qty: 8)                             | \$ 300,000                        | \$ -                    | \$ -                | \$ 300,000           |
| Public Safety Equipment (replacement)                       | 185,500                           | -                       | -                   | 185,500              |
| PS Headquarters Improvements                                | 68,000                            | 32,000                  | -                   | 100,000              |
| PS Facilities (multiple) Roof Repair/Replacement            | 206,000                           | -                       | -                   | 206,000              |
| RAPSTC Repairs/Improvements (replacement)                   | 171,623                           | -                       | -                   | 171,623              |
| Public Safety Headquarters Expansion                        | 650,000                           | 1,750,000               | 300,000             | 2,700,000            |
| License Plate Recognition Grant Program                     | 80,000                            | -                       | -                   | 80,000               |
| <b>Subtotal</b>                                             | <b>\$ 1,661,123</b>               | <b>\$ 1,782,000</b>     | <b>\$ 300,000</b>   | <b>\$ 3,743,123</b>  |
| Recreation and Parks                                        |                                   |                         |                     |                      |
| Fleet Replacement (2017 Qty: 2)                             | \$ 50,000                         | \$ -                    | \$ -                | \$ 50,000            |
| Athletic Scoreboards (maintenance/replacement)              | 20,000                            | -                       | -                   | 20,000               |
| Park Equipment Replacement (recurring)                      | 42,000                            | -                       | -                   | 42,000               |
| Parks Facilities (multiple) Roof Repair/Replacement         | 69,000                            | -                       | -                   | 69,000               |
| Wills Park Water Quality Imp. Design (Equestrian Ctr)       | 75,000                            | -                       | -                   | 75,000               |
| Wills Park Drainage Imp. Design (main parking lot)          | 50,000                            | -                       | -                   | 50,000               |
| Park Master Plan Projects                                   | 68,000                            | -                       | -                   | 68,000               |
| Webb Bridge Park Spectator Seating                          | 135,000                           | -                       | -                   | 135,000              |
| Wills Park Batting Pavilion                                 | 112,500                           | -                       | -                   | 112,500              |
| Alpharetta Arts Center Development                          | -                                 | -                       | 1,300,000           | 1,300,000            |
| Wills Park Pool Renovation                                  | 1,300,000                         | -                       | -                   | 1,300,000            |
| Design Services                                             | 50,000                            | -                       | -                   | 50,000               |
| <b>Subtotal</b>                                             | <b>\$ 1,971,500</b>               | <b>\$ -</b>             | <b>\$ 1,300,000</b> | <b>\$ 3,271,500</b>  |
| General Government                                          |                                   |                         |                     |                      |
| Grant Matches                                               | \$ 20,000                         | \$ -                    | \$ -                | \$ 20,000            |
| <b>Subtotal</b>                                             | <b>\$ 20,000</b>                  | <b>\$ -</b>             | <b>\$ -</b>         | <b>\$ 20,000</b>     |
| <b>TOTAL</b>                                                | <b>\$ 11,015,894</b>              | <b>\$ 1,782,000</b>     | <b>\$ 2,750,000</b> | <b>\$ 15,547,894</b> |
| <b>NON-ALLOCATED (future capital/one-time initiatives):</b> | <b>\$ 1,263,963</b>               |                         |                     | <b>\$ 1,263,963</b>  |

# Alpharetta

GEORGIA ♦ USA



# Recommended Budget

**Fiscal Year 2017**

(July 1, 2016 through June 30, 2017)

City of Alpharetta, GA

Finance Department  
2 Park Plaza  
Alpharetta, GA 30009  
Thomas G. Harris, Finance Director

Phone: (678) 297-6094  
Fax: (678) 297-6063  
[www.alpharetta.ga.us](http://www.alpharetta.ga.us)

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# Annual Operating & Capital Budget (Line-item Budget Detail)

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for Fiscal Year 2017  
(July 1, 2016 through June 30, 2017)

# Operating and Capital Budget

## Fiscal Year 2017

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2 PARK PLAZA  
 ALPHARETTA, GA 30009  
 PHONE: 678.297.6000  
 WWW.ALPHARETTA.GA.US

June 20, 2016

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2017 (the “Budget”) of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city’s \$40,000 homestead exemption which saves our homeowners \$2.4 million annually. This savings equates to a 1.3 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city’s millage rate at 5.750 mills (flat with FY 2015) including funding \$4.5 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Funding totaling \$16.8 million available for capital investment within our city (includes the \$4.5 million in recurring capital discussed above). The city’s capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (discussed on the next page), and other sources which are

MAYOR  
 DAVID BELLE ISLE

COUNCIL MEMBERS  
 JASON BINDER  
 JIM GILVIN  
 MIKE KENNEDY  
 DAN MERKEL  
 DONALD F. MITCHELL  
 CHRIS OWENS

CITY ADMINISTRATOR  
 ROBERT J. REGUS

available for your review and described in detail under the *Capital Initiatives* section of this report.

- ✓ Funding for a new state-of-the-art 44,000 square foot Conference Center through a public-private partnership with North American Properties (developer of Avalon). Along with the Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Conference Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service associated with bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.
- ✓ Funding for the 2016 Alpharetta Parks and Transportation Bond which will provide \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond will be issued during FY 2017 and is funded through the city's existing millage rate structure.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders have to expect from our city.

Expanded service levels within the City Administration and Public Safety Departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

## **BUDGET PROCESS AND OVERVIEW**

The Fiscal Year 2017 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 7-9, 2016). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2016 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department.



City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. salaries, healthcare, etc.).

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

|                                         |                  |                                                                                                                                                                                              |
|-----------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| – General Fund:                         | \$ 67,733,011    | (A) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy. |
| – Special Revenue Funds:                | 14,856,985 (A)   |                                                                                                                                                                                              |
| – Debt Service Fund:                    | 5,816,807        |                                                                                                                                                                                              |
| – Capital Project Funds:                | 12,259,857 (A)   |                                                                                                                                                                                              |
| – Solid Waste Fund:                     | 3,304,278        |                                                                                                                                                                                              |
| – Risk Management Fund:                 | 1,312,200        |                                                                                                                                                                                              |
| – Medical Insurance Fund <sup>1</sup> : | <u>7,932,994</u> |                                                                                                                                                                                              |
| Total                                   | \$113,216,132    |                                                                                                                                                                                              |

Several of the major points of the FY 2017 Budget are as follows:

- **Property Taxes:** The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4% with additional new construction values forecasted for recent development within the city (e.g. Avalon).

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- **Operating expenditures of the General Fund** are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017<sup>2</sup> (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.

<sup>1</sup> Please refer to the *Budget Narrative* section for detailed financial information.

<sup>2</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

- Management of personnel and compensation program to align with current market environment:
  - ✓ Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
    - General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position<sup>3</sup> and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
    - E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center<sup>4</sup>).
  - ✓ Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide<sup>5</sup>). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - ✓ Coverage of group insurance premiums (8% premium increase; \$480,669<sup>6</sup> incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.
  - ✓ Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) including FY 2017 operating initiatives<sup>7</sup>.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$111,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2)

<sup>3</sup> Job duties have been absorbed by the Finance Department.

<sup>4</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>5</sup> This represents the financial impact in FY 2017 (i.e. April-June 2017).

<sup>6</sup> The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

<sup>7</sup> Please refer to the *Operating Initiatives* section for more information.

FY 2017 Operating Initiative<sup>8</sup> funding for the capital lease replacement of the city's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.

- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds<sup>9</sup>.

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2017 Budget, including a multi-year personnel listing by department.

### **BUDGET AND MILLAGE RATE HEARINGS**

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 25, 2016: Distributed the FY 2017 Mayor's Recommended Budget
- May 2, 2016: Council Meeting
- May 16, 2016: Council Meeting
- May 23, 2016: Council Meeting
- June 6, 2016: Public Hearing and Council Meeting (Budget/Millage)
  - 1<sup>st</sup> reading of Budget Ordinance*
  - 1<sup>st</sup> reading of Millage Rate Ordinance*
  - E-911 Resolution*
- June 20, 2016: Public Hearing and Council Meeting (Budget/Millage)
  - 2<sup>nd</sup> reading of Budget Ordinance*
  - 2<sup>nd</sup> reading of Millage Rate Ordinance*

### **BUDGET ISSUES AND PRIORITIES**

The FY 2017 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;

<sup>8</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>9</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

### **Bond Ratings**

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during April 2016 in conjunction with the sale of \$25 million (par) of Development Authority of Alpharetta Revenue Bonds, Series 2016, for a new state-of-the-art 44,000 sq. ft. Conference Center through a public-private partnership with North American Properties (developer of Avalon).

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2017 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders.

Alpharetta is one of only 214 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating. Additionally, Alpharetta is one of only two cities in Georgia to earn an AAA rating from both *Moody's* and *S&P*.

S&P recently raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) as part of the Conference Center bond review.

### **Sustainability of Existing Services**

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-

personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

As with many employers, one item that is affecting the sustainability of services is healthcare costs. The City of Alpharetta has been proactive in the latest wellness initiatives to help reduce these costs in the long run and as such has been recognized by the Atlanta Business Chronicle as one of "Atlanta's Healthiest Employers". To mitigate the rising costs of healthcare, the city is focused on the following initiatives:

- Continuation with our consumer driven HRA (Health Reimbursement Account) and HSA (Health Savings Account) healthcare plans supplemented with a wellness program. Together these programs engage the employee and his/her family into making more informed decisions about their medical care and overall health.
- Incentivizing our wellness program for all employees who elect city health coverage through discounts in their health insurance premiums. This includes the completion of a health risk assessment questionnaire, biometric screening, and in-person meetings with a trained wellness coach. Failure to enroll (employee and covered spouse) includes a loss of the wellness program discount and results in higher premiums paid by the employee.
- Instituting measures to facilitate trend management of chronic illnesses including allowing employees/spouses identified as high risk (including tobacco use) for chronic disease via the biometric screening receive wellness program discounts by actively meeting with a wellness coach through the year or by enrolling in a tobacco cessation program.
- Instituting a Minimum Premium Plan model with our insurance carrier (CIGNA) that reduces premium taxes while maintaining coverage benefits.

### Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The table to the right provides a historical snapshot of millage rate levies.

The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016

| Fiscal Year | Operating Millage Levy | Debt Service Millage Levy | Total Millage Levy | % Increase (Decrease) |
|-------------|------------------------|---------------------------|--------------------|-----------------------|
| 2017        | 4.620                  | 1.130                     | 5.750              | 0.0%                  |
| 2016        | 5.000                  | 0.750                     | 5.750              | 0.0%                  |
| 2015        | 4.950                  | 0.800                     | 5.750              | 0.0%                  |
| 2014        | 4.870                  | 0.880                     | 5.750              | 0.0%                  |
| 2013        | 4.820                  | 0.930                     | 5.750              | 0.0%                  |
| 2012        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2011        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2010        | 4.215                  | 1.535                     | 5.750              | 0.0%                  |
| 2009        | 4.215                  | 1.535                     | 5.750              | -8.0%                 |
| 2008        | 4.508                  | 1.740                     | 6.248              | -5.3%                 |
| 2007        | 4.150                  | 2.450                     | 6.600              | -5.7%                 |
| 2006        | 4.550                  | 2.450                     | 7.000              | 0.0%                  |
| 2005        | 4.700                  | 2.300                     | 7.000              | 0.0%                  |
| 2004        | 4.750                  | 2.250                     | 7.000              | -3.2%                 |
| 2003        | 4.900                  | 2.330                     | 7.230              | -3.3%                 |
| 2002        | 5.060                  | 2.420                     | 7.480              | -5.1%                 |
| 2001        | 4.930                  | 2.950                     | 7.880              | 0.0%                  |
| 2000        | 5.170                  | 2.710                     | 7.880              |                       |

to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget programs the operating millage reduction into the Debt Service Fund to fund the debt service on the Alpharetta Parks and Transportation Bonds<sup>10</sup> which will be issued during FY 2017.

The city has estimated a 4% increase in digest values with additional new construction values forecasted for recent development within the city (e.g. Avalon).

### **Taxpayer Savings**

The FY 2017 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas. The city's homestead exemption totals \$40,000 and saves our homeowners over \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

### **Debt Service Payments**

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. Development Authority bonds were issued in 2016 to fund construction of a new state-of-the-art Conference Center. Alpharetta Parks and Transportation bonds will be issued in FY 2017 to fund improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Principal and interest payments for fiscal year 2017 are budgeted at \$6,874,377 with the following forecast: 2018 - 2041<sup>11</sup>: \$7,470,357 (annual average). These figures include debt service associated with both the 2016 Conference Center bonds and the 2016 Parks/Transportation bonds (to be issued in FY 2017).

<sup>10</sup> Please refer to the *Capital Initiatives* section for detailed descriptions of the bond projects.

<sup>11</sup> Represents the estimated final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds to be issued in FY 2017. This figure will change once the bonds are issued and final debt service amounts are determined.



### Expansion of Departmental Service Levels (Operating Initiatives)

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets. Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

|                                                | Net Budget Impact |
|------------------------------------------------|-------------------|
| <b>General Fund</b>                            |                   |
| City Administration                            |                   |
| Contracted Marketing/Public Relations Services | \$ 100,000        |
| Public Safety                                  |                   |
| Cardiac Monitors Replacement Lease             | 50,000            |
| Fingerprint Technician (PT to FT)*             | -                 |
| <b>E-911 Fund</b>                              |                   |
| Communication Officers (4 FTE)                 | 212,000           |
|                                                | <b>\$ 362,000</b> |

\*\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested.

### Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2017 Budget includes funding of \$16.8 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$23 million. Recommended capital projects total \$15.5 million with an additional \$1.3 million set aside for future capital initiatives.

#### FY 2017 Capital Improvement Program Source and Use

|                                      | General Fund        | Impact Fee Fund     | E-911 Fund       | DEA Fund           | Capital Projects Fund | Total                |
|--------------------------------------|---------------------|---------------------|------------------|--------------------|-----------------------|----------------------|
| <b>Sources:</b>                      |                     |                     |                  |                    |                       |                      |
| Available Fund Balance               | \$ 6,049,857        | \$ 2,355,609        | \$ -             | \$ 1,750,000       | \$ 1,730,000          | \$ 11,885,466        |
| (1) Recurring Capital Program        | 2,825,000           | -                   | -                | -                  | -                     | 2,825,000            |
| Recurring Stormwater Capital Program | 1,675,000           | -                   | -                | -                  | -                     | 1,675,000            |
| Pay-as-you-go Capital Investment     | -                   | 394,391             | 32,000           | -                  | -                     | 426,391              |
|                                      | <b>\$10,549,857</b> | <b>\$ 2,750,000</b> | <b>\$ 32,000</b> | <b>\$1,750,000</b> | <b>\$1,730,000</b>    | <b>\$ 16,811,857</b> |
| <b>Uses:</b>                         |                     |                     |                  |                    |                       |                      |
| (2) Capital/Grant-Matching           | \$ 10,549,857       | \$ 2,750,000        | \$ 32,000        | \$ 1,750,000       | \$ 466,037            | \$ 15,547,894        |
|                                      | <b>\$10,549,857</b> | <b>\$ 2,750,000</b> | <b>\$ 32,000</b> | <b>\$1,750,000</b> | <b>\$ 466,037</b>     | <b>\$ 15,547,894</b> |
| <b>Non-Allocated:</b>                |                     |                     |                  |                    |                       |                      |
| Future Capital/one-time Initiatives  | \$ -                | \$ -                | \$ -             | \$ -               | \$ 1,263,963          | \$ 1,263,963         |

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, DEA Fund, and Operating Grants Fund.

The city's capital plan for FY 2017 totals \$77.8 million and represents all estimated funding sources including the \$16.8 million 2017 budget request, \$52 million in 2016 Alpharetta Parks and Transportation Bond proceeds (to be issued during FY 2017), and other sources which are available for your review and described in detail under the *Capital Initiatives* section of this report

### **Proper Use of Fund Balance**

General Fund - Based on audited financial statements for the year ended June 30, 2015, the city's fund balance totaled \$23.6 million. Of this amount, approximately \$5 million was appropriated in the FY 2016 Budget for capital/one-time initiatives and \$12.5 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding for FY 2017 totals \$6.1 million.

### **Funding Recurring Capital from Operating Budget**

FY 2017 includes appropriations totaling \$4.5 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

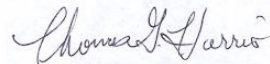
Respectfully Submitted,



David Belle Isle  
Mayor



Robert J. Regus  
City Administrator



Thomas G. Harris  
Finance Director

# **OPERATING INITIATIVE** **REQUESTS**

## **City of Alpharetta FY 2017 Budget Operating Initiative Requests**

### **Executive Summary**

Recommended operating initiative funding for FY 2017 totals \$362,000 and has been programmed into the General Fund and E-911 Budgets.

### **General Fund**

#### **City Administration**

##### **Contracted Marketing/Public Relations Services                      \$100,000**

Contracted services with a private marketing/public relations agency to augment current marketing/public relations/publicity efforts. The primary focus will be on promoting projects, activities, and successes related to three primary focus areas:

1. Growth of our technology sector and position as the Technology City of the South;
2. Growth and activity in Downtown Alpharetta; and
3. Overall quality of life and positive projects and newsworthy happenings in the community.

The contracted services will not replace current public information efforts, but augment them in a manner to elevate Alpharetta's exposure through proactive story placement, media buys, and other activities. The contract and activities performed will be managed by the Public Information Office of the City Administration Department and will be coordinated by a marketing team comprised of staff from Public Information and Economic Development to ensure continuity across all public relations/marketing efforts and consistency of brand and messaging. This initiative is supportive of the following Council Goals: (a) Responsive, Open Government to Meet the Needs of our Citizens and Stakeholders; and (b) Promotes Development.

#### **Public Safety**

##### **Cardiac Monitors Replacement Lease                                      \$50,000**

This request is for funding of an annual lease payment for the replacement of the city's cardiac monitors (9 units; Zoll E-Series). Each of the city's fire apparatus is equipped with a cardiac monitor.

The city's existing cardiac monitors were purchased in 2008 and have exceeded their useful life as they do not meet several current American Heart Association (AHA) recommendations.

Benefits offered by current cardiac monitors over our existing models include:

- Ability to measure End Tidal Co2 (AHA recommendation);

- Ability to transmit 12-Lead EKG to hospital via Wi-Fi (AHA recommendation);
- More intuitive interface (current units require scrolling through several screens to enter certain information);
- EKG printouts are easier to read;
- Units are much lighter and ergonomic.

The cardiac monitors cost approximately \$27,500 each or \$247,500 to replace all 9 units. The department was planning on replacing the units over a three year period but believes it makes more operational sense to replace all the units at once. Having a standard cardiac monitor unit in place allows personnel to focus their training efforts and provides more efficient service to our customers by eliminating variables inherent in having to think and react when operating multiple cardiac monitor units. The Department recommends funding the cardiac monitor replacements through a 5-year capital lease which will ensure a dedicated funding source for replacement of the monitors upon expiration of the underlying lease. The goal is to ensure that our fleet of cardiac monitors is replaced every five years thereby ensuring the best and most advanced care for our customers.

## Public Safety

### **Fingerprint Technician (part-time to full-time)**

***\$40,000 (net cost) will be absorbed in base budget request; no additional budget allocation is being requested***

This request is for approval of the reclassification of the existing part-time Fingerprint Technician position to a full-time position. Fingerprinting is part of the mandatory background checks required for City permits such as serving alcohol and operating a taxi, and the service is also offered as a courtesy to citizens for personal purposes such as firearms licenses and employment applications. Demand has grown significantly, driven by local development (new restaurants) and expanded background requirements in the private sector. An expansion of the hours during which the service is offered is required to meet both volume and service level demands. Reclassification of the part-time position to full-time will accomplish this while maintaining appropriate controls in the function.

Fingerprint volume is tracked via actual counts, which have grown from 3,869 in 2013 to 4,084 in 2015 to a projected 4,300 in 2016. Quality is tracked by the percentage of print sets that are accepted or rejected by the GBI. The current technician has an exceptionally high acceptance rate and can expand his hours to meet demand while maintaining quality standards.

On an annualized basis, this reclassification of one part-time (current) Fingerprint Technician position to full-time status is estimated to cost \$40,000 annually (\$65,000 annualized budget allocation of full-time position less \$25,000 current budget allocation of part-time position). However, the Public Safety Department will absorb the cost of this reclassification into their base budget request for FY 2017 (no additional funding is being requested). Please note: the city collects fees for fingerprinting, and the volume growth that has created this need is also generating incremental revenue growth and will offset a portion of the increased costs.

## **E-911 Fund**

### **Public Safety**

#### **Communication Officers (4 FTE)**

**\$212,000 (net cost)**

The request is to fund four additional full-time Communications Officer positions for the Emergency 911 Center. The 911 Center has adopted call-taking and dispatch protocols that enable operators to play a more effective role in emergency calls: taking better information from callers, dispatching appropriate responders and equipment, and providing better pre-arrival instructions to callers. Service levels are improved considerably by keeping operators on the phone with callers longer, but this effectively increases the workload. Operators are presently working mandatory overtime at an annual cost of more than \$150,000 to meet this need and this is not sustainable. One additional communications officer per shift is needed to satisfactorily meet the need on a permanent basis.

The Center keeps statistics on answering time, dispatch time, response time and other "customer service" metrics. All are and will be monitored to assess the effectiveness of this addition to staff.

Costs are estimated at \$282,000 annually which represents personnel (salary/benefits) and operational (training and uniforms) costs which would be partially offset through reduction in budgeted overtime costs (\$70,000) leaving a net budget impact of \$212,000. Funding is provided through the E-911 Fund.



# **CAPITAL INITIATIVE** **REQUESTS**

## City of Alpharetta FY 2017 Budget Capital Initiative Requests (Narrative)

### Executive Summary

#### General Fund

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Recurring Capital Program                        | \$ 4,500,000        |
| Available Fund Balance                           | 6,049,857           |
| Capital Projects Fund (Available Fund Balance)   | 1,730,000           |
| Impact Fees                                      | 2,750,000           |
| DEA Fund <sup>1</sup>                            | 1,750,000           |
| E-911 Fund <sup>2</sup>                          | 32,000              |
| LMIG Grant Funds <sup>3</sup>                    | 500,000             |
| Downtown Parking Fund <sup>3</sup>               | 120,000             |
| Developer/Association Contributions <sup>3</sup> | 765,000             |
| Avalon Park Land Contribution <sup>3</sup>       | 1,000,000           |
| City Center Land Sales <sup>3</sup>              | 6,600,000           |
| 2016 Bond Issue <sup>4</sup>                     | 52,000,000          |
| <b>Total Sources:</b>                            | <b>\$77,796,857</b> |

#### **Recommended Capital Initiatives\*:**

|                                        |                     |
|----------------------------------------|---------------------|
| Bond Projects                          | \$56,750,000        |
| Parking Garage (west of Main St.)      | 7,200,000           |
| Surface Parking Lot (west of Main St.) | 1,125,771           |
| Recurring Capital Initiatives          | 6,352,500           |
| General Capital Initiatives            | 5,104,623           |
| <b>Total Uses:</b>                     | <b>\$76,532,894</b> |

Reserve for Future Capital/One-Time Investment: **\$ 1,263,963**

*\* Capital initiatives not recommended for funding total \$7,448,000.*

<sup>1</sup> Funding for the Public Safety Headquarters Expansion project.

<sup>2</sup> Funding for an allocable share of the HVAC replacements at Public Safety Headquarters.

<sup>3</sup> Funding sources are being shown herein to provide a comprehensive view of capital investment in FY 2017. Grant proceeds, land sales and developer contributions, while not included in the FY 2017 budget, will be appropriated in accordance with policy (e.g. budget ordinance) when the proceeds are legally earned/received by the city. The contribution from Avalon is currently appropriated in the FY 2016 capital budget for parkland acquisition within close proximity to the Avalon Development (e.g. 3 miles). The sale of City Center parcel 11 is currently appropriated in the FY 2016 capital budget to fund construction of a surface parking lot west of Main Street. The remaining City Center land sales, coupled with current appropriations within the Downtown Parking Fund, will be used for construction of a parking garage west of Main Street. Developer contributions will be used for the: (a) Northwinds Street and Pedestrian Lighting project (contribution from the Parkway 400 developer estimated at \$82,500); and (b) the parking garage west of Main Street (developer contributions towards parking spaces in the proposed garage; \$570,000). Contributions from the Alpharetta Youth Baseball Association will be used towards the Wills Park Batting Pavilion project (\$112,500).

<sup>4</sup> Alpharetta Parks and Transportation Bond issue was approved by the voters on May 24, 2016 and will be issued during FY 2017.

**Proposed Bond Projects (funded fully/partially through Bond Proceeds)****Rucker Road Corridor Improvements \$16,000,000**

This request is for roadway and streetscape improvements along the Rucker Road Corridor from Wills Road west to the City Limits. The project is designed to improve safety and traffic flow while reducing vehicle travel speeds and providing pedestrian enhancements. This will be accomplished through narrowing travel lanes, providing sidewalks along both sides of the roadway, and adding aesthetic features such as trees, planted medians, and pedestrian lighting. Safety and operational improvements will be made at key intersections. **Funding will be provided through the 2016 Alpharetta Parks and Transportation Bond Issue (the “2016 Bond”; \$14,850,000) and Impact Fees (\$1,150,000).**

**Kimball Bridge Rd Congestion Mitigation \$9,000,000**

This request is for roadway and streetscape improvements along Kimball Bridge Road between Northpoint Parkway and Waters Road designed to ease traffic congestion during peak commuting periods. This will be accomplished by extending the dedicated eastbound right turn lane from Northpoint Parkway onto Waters Road to better accommodate the evening traffic pattern. A westbound dedicated right turn lane from Kimball Bridge Road onto Northpoint Parkway will also be extended to better address the needs of the primary morning peak commute period. The addition of wider sidewalks and improved access to the Big Creek Greenway is also included. Funding will be provided through the 2016 Bond.

**Windward Parkway Corridor Improvements \$2,000,000**

This request is for Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety. The project involves changing the existing dedicated right turn/deceleration lanes along the roadway into thru-travel lanes and connecting them to create one continuous travel lane. This project combines with a soon-to-be under construction project that adds turning lanes from the northbound GA400 off-ramp onto Windward Parkway and extends those to Westside Parkway. The combined projects will help to address backups that are currently occurring on the ramp. This project entails a joint partnership with the City of Milton. The funding set forth above represents Alpharetta's contribution. Funding will be provided through the 2016 Bond.

**Lilly Garden Terrace Extension \$1,500,000**

The extension of Cumming Street west from Main Street to Canton Street to provide additional travel options within and through Downtown Alpharetta. This project advances a goal outlined in the current Downtown Plan to improve the street grid network within Downtown to reduce traffic congestion. Funding will be provided through the 2016 Bond.

**Greenway Extension to Forsyth County \$6,500,000**

Extension of the Big Creek Greenway north from Windward Parkway to connect to Forsyth County's greenway trail system. Completing this leg of the Big Creek Greenway will result in a trail system that runs more than 14 miles through Roswell, Alpharetta, and Forsyth County. Ultimately the trail system will span from the Chattahoochee River in Roswell to Bethelview Road in Forsyth County. Funding will be provided through the 2016 Bond.

**Sidewalk Improvements** **\$6,000,000**

In 2015, City Council adopted a priority ranking of sidewalk projects to construct continuous sidewalk along one-side of all non-subdivision streets based on stated criteria (e.g. connection to schools, connection to greenways, homeowners served, cost, etc.).

Construction of sidewalks in various locations around Alpharetta to improve pedestrian mobility and provide recreational opportunities. The project helps to achieve the goal of providing sidewalks on at least one side of every public street that is not located within a neighborhood or subdivision. Funding will be provided through the 2016 Bond.

**Parkland Acquisition** **\$5,000,000**

Strategic acquisition of undeveloped land for the purpose of creating public parks and preserving greenspace. This effort will help Alpharetta achieve the goal of providing 15 acres of park land (combined active and passive space) for every 1,000 residents. Some acquisitions will be of larger parcels of land for creation of traditional parks or greenspace preservation, while other purchases will be of smaller parcels for the purpose of providing pocket parks or areas of passive park space. An ambition of this project is to provide a public park of some type and scale within one mile of every home in Alpharetta. **Funding will be provided through the 2016 Bond (\$4,000,000) and a contribution from Avalon (\$1,000,000).**

**Cultural Arts/Parkland Acquisition** **\$1,450,000**

Strategic acquisition of undeveloped land for the purpose of creating public parks/cultural spaces and preserving greenspace. **Funding will be provided through the 2016 Bond (\$1,450,000).**

**Wills Park Pool Renovation** **\$4,000,000**

Renovation of public pool facilities at Wills Park, which has not been updated since it was constructed in 1987. The project includes the construction of one new competition pool, one new leisure pool, three pavilions, and other amenities. Also included is a complete renovation of the Bathhouse and showers. Interior renovations will include up-to-date registration/circulation as well as training rooms for lifeguard staff. **Funding will be provided through the following sources: 2016 Bond (\$2,700,000); and General Fund (fund balance of \$1,300,000).**

**Eastside Community Center/YMCA Partnership** **\$2,500,000**

The creation of indoor recreation facilities to better serve Alpharetta citizens who live east of Georgia 400. The project would involve either the development of a dedicated facility owned and operated by the City or the development of a facility through a partnership between the City and the Ed Isakson YMCA that would be operated by the agency but open for use by citizens of Alpharetta. The decision as to which method would best meet the needs of Alpharetta residents would be made following an extensive public input process. Funding will be provided through the 2016 Bond.

**Alpharetta Arts Center Development** **\$2,800,000**

The extensive renovation of the building and land located at the northwest corner of Mayfield Road and Canton Street for the purpose of creating a new Alpharetta Arts Center. The property was formerly the location of the Alpharetta branch of the Fulton

County Library. The project would result in improved and more centrally located facilities for cultural arts classes, programs, exhibits, and performances. **Funding will be provided through the 2016 Bond (\$1,500,000) and Impact Fees (\$1,300,000).**

### **Proposed Projects funded fully/partially from City Center Land Sales**

#### **Parking Garage/ (west side of Main Street) \$7,200,000**

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed parking garage would accommodate in excess of 325 spaces for nearby restaurants, shops, and offices. **Funding is being provided through City Center land sales (\$5,474,229), Downtown Parking Fund (\$120,000), General Fund (fund balance of \$1,035,771), and Developer cost sharing (e.g. contributions towards parking spaces in the proposed garage; \$570,000).**

#### **Surface Parking Lot (west side of Main Street) \$1,125,771**

As identified in the Downtown Master Plan, this project would enhance parking opportunities on the west side of Main Street and provide opportunities for new development and redevelopment within the City's Downtown area. The proposed surface parking lot would accommodate in excess of 90 parking spaces. **Funding is being provided through City Center land sales (\$1,125,771).**

### **Recurring Capital Initiatives**

Priority 1: Imperative/ Urgent

Priority 2: Essential/ Needed

Priority 3: Important

#### **Public Works**

##### **Recurring Traffic Signal System Maintenance \$75,000**

Priority 1: This request is for the continual maintenance and repair of vehicle detectors (sensors that tell the traffic signal a car is waiting) and traffic signal communications throughout the city. Vehicle detectors are required to be repaired and/or replaced in order to maintain traffic signal responsiveness. Traffic signal communications enable the intersections to work together and smooth traffic flow. The annual funding request has increased to allow for the replacement of loops removed during the milling and resurfacing projects.

##### **Recurring Milling and Resurfacing \$2,500,000**

Priority 1: This request is for the on-going maintenance of milling and resurfacing of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$500,000 that will be appropriated upon grant submission/approval).

The city maintains a road rating database similar to that of the Georgia Department of Transportation. In using this approach, each road receives a rating from 1 to 100, with lower scores representing a greater need for maintenance. **Funding is proposed to be provided through the following sources: Recurring Capital (\$2,000,000); LMIG Grant (\$500,000).**

##### **Recurring Traffic Control Equipment \$75,000**

Priority 1: This request is for the repair/replacement of traffic signal parts and supplies. Purchase of this necessary equipment will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Striping and Signage** **\$180,000**

Priority 1: This request is for the (a) replacement and repair of traffic/Bike-lane striping and traffic control signs and the (b) restriping of city roadways after milling and resurfacing. This funding will provide ongoing maintenance to the city's existing traffic system.

**Recurring Traffic Calming/Intersection Safety Improvements** **\$35,000**

Priority 1: This request is for the identification and implementation of safety improvements in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects will consist of roadway striping, signage, channelization, and minor widening to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

**Recurring Bridge Maintenance** **\$175,000**

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions.

Work items for FY 2017 will be based on 2015 GDOT Inspections. Existing bridge maintenance funding will be leveraged to offset maintenance and repair costs for 2017.

**Recurring Tree Planting and Landscape Improvements** **\$75,000**

Priority 1: This request is for the annual tree and landscape improvements which includes, but is not limited to the removal of dead trees, stump removal, light grading, soil preparation and planting in medians, right-of-ways and city properties.

FY 2017 request is for landscape improvements within city right-of-ways including the existing roadway section of Mansell Road around the GA 400 interchange (i.e. the median area between Davis Drive and North Point Parkway). Landscape improvements will include trees, shrubs and groundcovers. Tree bank funds will be used for tree planting and root barrier within the project.

**Recurring Fleet Replacement (F-150s; Qty: 2)** **\$70,000**

Priority 1: This request is for the recurring replacement of F-150 trucks within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2000 F-250 (unit #124; 108,000 miles) and one 2003 F-150 extended cab (unit #329; 109,000 miles). Unit #124 has impending transmission issues (slippage and loose linkage) and unit #329 has normal wear for its age. The F-250 is being replaced with an F-150 which is a more appropriate combination of size/power for the required function.



**Recurring Fleet Replacement (Admin; Qty: 1)**

**\$35,000**

Priority 1: This request is for the recurring replacement of administrative vehicles within the Public Works fleet. These replacements are based on age and maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

FY 2017 request is for the replacement of one 2002 Ford Crown Victoria (unit #295; 95,000 miles). Unit #295 needs suspension/undercarriage work that is not considered critical at this time (worn bushings that cause noise). However, this unit has recently had almost \$4,000 worth of suspension work done in the last several years to make it safe, and it's uncertain whether it's worth investing another \$2,500 - \$3,000 into it for the undercarriage/suspension work described above (mostly labor costs) due to its age.

**Rubber Tire Backhoe/Loader (replacement)**

**\$90,000**

Priority 2: This request is for the purchase of a Rubber Tire Backhoe/Loader to replace a 1994 Ford 555D backhoe/loader (unit #130) that is becoming more costly to maintain and repair due to its age (20 years). This piece of equipment enables staff to dig holes, haul dirt, move materials, lift heavy objects, clean debris from roads and on job sites, and load materials into dump trucks. This will allow the splitting of crews as necessary to ensure prompt and efficient service.

**Stormwater (\$1,675,000)**

**Recurring Stormwater Pipes/Structure Repair/Maintenance**

**\$1,250,000**

Priority 1: This request is for stormwater pipe and structure maintenance, repair, and replacement. This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

The following project locations have been identified for pipe repair or replacement: (1) North Hickory Trace; and (2) Lynne Circle.

The following subdivisions will have pipe lining projects: (1) Lantern Ridge; (2) Andover North; (3) Surrey Place; and (4) Providence Square.

**Recurring Stormwater Drainage Maintenance**

**\$200,000**

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division); and (4) Street sweeping.

**Recurring Stormwater Inspections**

**\$100,000**

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private

violations of the stormwater ordinance. This project would include hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

**Wills Park Drainage/Water Quality Imp. Design (Equestrian Ctr)      \$75,000**

Recreation Commission Priority #1

Department Priority: #1

Priority 1: This request is for Wills Park drainage and water quality improvements. Wills Park is bisected by a tributary to Foe Killer Creek. This stream has been tested to show elevated levels of fecal bacteria. Foe Killer Creek is included on Georgia Environmental Protection Division's regulated list for not meeting the maximum allowable levels of fecal bacteria. The city regularly tests our stream waters for this parameter. The FY 2015 capital budget included funding for a study that identified projects to reduce impurities in the stormwater runoff from the park. Additionally, the streams through the park show evidence of severe erosion that has impacted the trails and the Frisbee golf course.

This project includes a combination of improvements that will aid in addressing some of the causes of the degradations in the stream next to the equestrian center. The first task is the installation of cisterns at the covered horse arena to capture rainwater runoff for reuse in watering the fields and providing dust control to the rings. Removing some of the volume of water going to the stream should help reduce the high velocity erosion in this section of the channel. The second task will include the installation of a proper waste receptacle (including tie in to the sanitary sewer system) for use especially during horse and dog shows (in an effort to reduce the runoff of fecal bacteria into the stream). The current system is to use a temporary container with no overflow protection. The final task is the installation of a bioswale or bioretention that will treat water runoff before it enters the stream.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$425,000 and will be requested as part of a future capital budget.

**Wills Park Drainage Improvements Design (main parking lot)      \$50,000**

Recreation Commission Priority: #2

Department Priority: #2

Priority 1: This project is located in a forested area between the main parking lot for Wills Park and a stream that runs east to west through the park. Currently the area receives runoff from the parking lot and part of a baseball field with no detention. High volume and high velocity storm flows have carved a large gully, 6-8 feet deep, through the wooded area which is causing mature trees to fall over and a dangerous hazard for Frisbee golfers. The project will involve the construction of a 30'x20'x8' stormwater vault at the outlet of the parking lot which will reduce velocities by releasing the water through multiple orifices. The gully below the vault will be re-shaped into step-pool structures with bank stabilization and stone weirs to cascade the water gently downslope into the stream. Several large trees will need to be removed to accommodate this feature, but the area will be left as wooded as possible, and the design will accommodate Frisbee golf and provide a safe crossing for golfers and hikers.

FY 2017 request includes funding for design costs. Construction costs are estimated at \$330,000 and will be requested as part of a future capital budget.

**Community Development****Recurring Fleet Replacement (F-150s; Qty: 2)****\$50,000**

Priority 1: FY 2017 request is for the replacement of two 2004 Ford F-150s (Unit CD2112 has 82,975 miles, and Unit CD2113 has 55,255 miles) for the Inspections and Code Enforcement divisions. These vehicles warrant replacement based on age and maintenance/repair costs..

**Information Technology****Technology Replacement (all city departments)****\$300,000**

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 455 computers in operation (265 desktops; 190 laptops). The main component of the FY 2017 request includes funding for the replacement of approximately 109 PCs, 66 cellular phones, 91 iPhones, 98 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (3 years); iPad tablets (2 years); iPhones (2 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

**Data Center Backup Storage (replacement)****\$220,000**

Priority 1: This request is for replacement of the primary data backup storage for the Public Works (PW) data center. This storage is for the local backup of data used by the Commvault System as opposed to the storage used by the VMware Hosts to run our applications and provide failover capacity or remotely archived data. This is a large scale SAN that will be sized at the time of the replacement and includes the storage drive enclosure that is secured in our existing racks as well as the drive components that are removable. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life) in order to provide for both reliable and efficient service, but also to provide newer technology that has greater capability and hardware that requires less power and gives off less heat.

**Telephony VOIP Network Switches (replacement)****\$150,000**

Priority 2: This request is for the replacement of existing CISCO VOIP Network switching equipment across the city campus. System-wide telephony devices that use our CISCO Network for VOIP (major devices listed): (3) UCS C210M2 servers at the Public Works (PW) data center; CISCO 2910 telephony servers with 32 or 64 channel capacity and 24 Port VOIP Components for PW, Public Safety, City Hall, Fire Stations, Recreation and Parks facilities, Community Development, Courts, and Finance; and various other minor cost components. The current equipment is 6-years old and is scheduled to be replaced every 5–6 years (normal maintenance life). Specifically, this

initiative is needed to not only refresh the equipment but also to install the latest version of Unity Connect for our entire system.

#### **Application and Desktop Virtualization (Phase I)**

**\$50,000**

Priority 2: The Application and Desktop Virtualization initiative will provide greater reliability, possible reduced annual costs, and enhanced system applications security. Through the virtualization of the desktop, each user's profile and desktop are stored centrally in the data center to be available for use from any pc or remote system given the appropriate security measures. This technology is rapidly becoming the standard deployment for organizations as they move more applications and capability to the "Cloud" and seek to provide more reliable and efficient service. This request will also lead to the deployment of virtual application technology. The ability to manage city software applications from a central platform rather than deploying the system to every desktop will save significant amounts of time needed to "touch" each desktop and/or deploy the systems individually over the network. This way, each user accesses the software they need using the latest updates and tested systems. This will provide greater reliability, reduced annual costs, and greater security with respect to the city's software applications. This initiative should lead to decreased costs in annual desktop system replacements (reduces need for certain computer components such as a hard drive).

Pilot and Proof of Concept of Virtual Desktops was funded as part of the FY 2016 capital budget and represented costs for the development and testing (proof of concept) of virtual application and desktop technology.

Phase I (FY 2017): This phase is primarily aimed at the Public Safety Department with the primary cost driver being Mirage and Horizon software licensing. While not immediately providing relief for replacement of the primary device (laptops), the Mirage software will provide both image custom deployment management and reliability improvements and daily snapshots of the state of the laptops to provide a quick reinstatement of the laptop in case of corruption or damage. Horizon software will also provide the accessibility to applications independent of the laptop and have functionality in the cloud supported through our Data Center.

#### **Public Safety**

##### **Fleet Replacement (Qty: 8)**

**\$300,000**

Priority 1: This request is for the forecasted annual replacement of police and fire sedans, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last at least 110,000 miles; administrative vehicles are generally run somewhat longer.

The forecast need based on a mileage threshold of 110,000 miles is 15 vehicles annually. The city purchased seven pursuit related Impalas in 2016 (at a significant savings over 2017 model year alternatives discussed below) to be placed into service in 2017 which lowers the need in 2017 to eight vehicles. Vehicles to be purchased in FY 2017 include five sedans, one SUV, one motorcycle, and one van (for inmate transport). The van is an addition to the fleet and is necessitated through changes to the Jail Intergovernmental Agreement between the city and the Fulton County Sheriff's Office relating to inmate transport to the city's municipal court. The city will be

performing this function under the revised agreement (the County had previously performed this function).

Historically, the standard pursuit vehicle has been the Impala police sedan which ended production with the 2016 model year. The new standard pursuit vehicle is the Ford Taurus (sedan)/Explorer (SUV) Interceptor which provides better visibility, interior space, and reliability than alternatives such as the Dodge Charger. The Interceptors, fully equipped, approximates \$34,000-36,000 (sedan/SUV).

**Public Safety Equipment (replacement) \$185,500**

Priority 1: This request is primarily for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair or otherwise must be taken out of service.

The FY 2017 request includes the following for the Fire Division: two thermal imaging cameras (\$48,000); eight airpicks (\$48,000); replacement furniture/bedding for two stations (\$16,000); fire hose/small equipment (\$6,000); and 15 sets of tactical body armor (\$67,500).

**Recreation & Parks**

**Fleet Replacement (Qty: 2) \$50,000**

Priority 2: This request is for the replacement of two 2003 F-250s (mileage totals are 73,000 and 85,000 respectively and repairs are coming closer and closer together). These vehicles warrant replacement based on age and repair costs. Repair costs for these vehicles are escalating and replacement parts can be difficult to locate.

Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost.

**Athletic Scoreboards (maintenance/replacement) \$20,000**

Priority 2: The city owns and maintains thirty-one athletic and equestrian scoreboards.

Staff has developed a plan for systematic replacement of scoreboards. The replacement cost is estimated at \$20,000 for a wireless scoreboard (includes shipping, installation, and stamped engineering drawings). Maintenance/ refurbishment of scoreboards is estimated at an additional \$1,000 to \$2,000 annually.

FY 2017 request is for the replacement of Wills Park Baseball Field A. Scoreboard replacement may vary from what's included herein if it is in the Director's opinion that a higher priority replacement is needed (e.g. due to mechanical malfunction) or if additional funds are available

Staff will seek to partner with pertinent sports associations to offset scoreboard replacement costs where possible. Also, there is a scoreboard sponsorship program in place to generate revenue for the city to offset expenses associated with maintaining and/or replacing scoreboards. This program is dependent upon the success of youth athletic associations in selling advertising space.

**Park Equipment Replacement**

**\$42,000**

Priority 2: This request is for the replacement of one 1991 Kubota Tractor for Wills and Webb Bridge Parks that warrants replacement based on age and repair history.

**General Capital Initiatives**

**City Administration**

**Alpharetta History Room**

**\$250,000**

Priority 2: The FY 2015 Alpharetta History Room capital budget included funding for the following: (1) Programming, Schematic Design and Cost Estimating; (2) Design Development and Construction Documents; and (3) Bidding and Construction Services.

This request is for construction/equipping of the History Room to achieve the following goals: presenting the collections and exhibits to the best advantage; capturing and engaging the interest of the visitor; complimenting the design of City Hall; and ensuring cost-effectiveness in maintenance.

**Downtown Beautification/Façade Imp. Grant Program**

**\$50,000**

Priority 2: This request is for seed funding for the Downtown Beautification grant program which is used to incentivize downtown building renovations and improvements (including façade improvements). This small city investment has resulted in numerous private renovation projects in downtown over the past 15 years.

**Economic Development Toolkit**

**\$100,000**

Priority 1: Funding in this capital account will be used for projects with the city related to business assistance for existing and future businesses, initiatives and programs that support development and re-development throughout the city and corridors of influence such as downtown Alpharetta, and business retention and expansion programs. Additionally, this funding is crucial in covering expenses that are incurred each year relating to support for the Alpharetta Technology Commission (ATC) and Innovation Center including funding for a feasibility study aimed at facilitating financial self-sustainability for operations.

An additional initiative includes funding for the Alpharetta360 video marketing series. The city embarked on the Alpharetta360 video marketing program in FY 2016 to promote Alpharetta. The videos created as part of this initiative were lifestyle videos to showcase the amenities, events and character of the city and business showcase videos to give testimonials from Alpharetta CEO's of why to locate and start your business in Alpharetta. As part of this pilot Video Marketing Program, the city has contracted for the filming of 13 videos (as of February 2016) for release every 2 weeks of the remaining fiscal year (June 30, 2016). This request will extend the contract for the addition of 26 more videos to be released in the new Fiscal year beginning July 1, 2016 through June 30, 2017. The videos can be viewed here [www.Alpharetta360.com](http://www.Alpharetta360.com). In the first month and half, views have totaled 365 to date, with 24 subscribers to our YouTube channel, Grow Alpharetta. Economic Development staff has detailed analytics tracking views of the videos in addition to tracking subscribers to the YouTube channel. Staff will also be layering in a new tracking tool that identifies the businesses that view the videos out of state so we can develop leads for new companies to recruit to the city. Economic Development staff plans on leveraging the city's \$50,000 investment with a matched contribution from the ACVB that will bring



total funding for the Alpharetta360 program to \$100,000 which includes the release of a new video every two weeks for the entire fiscal year (26 videos).

### **Senior Citizen History Project**

**\$25,000**

Priority 2: This project entails video recording the stories and oral history of our citizens and their memories of the Alpharetta Experience. This project will continue into the future and involve the recordings of a number of citizens each year as seniors are willing to express their emotions, memories and recollections of the Alpharetta they have known. As time progresses, the videos will be compiled so they can be used as an online story of our past and its respected citizens who have helped to shape our city. This documentation can also be used within the History Center as an oral history of Alpharetta's development over time. We are hoping to record 50 citizens within the next year.

### **Downtown Sculpture Program**

**\$75,000**

Priority 2: As a means of creating additional visual interest throughout Downtown Alpharetta, promoting the district's emerging music scene, and providing for "picture moments" that can distinguish Downtown Alpharetta from other communities, it is proposed that a program of public art installations focused on music and dance be adopted by the City. The program would feature 10 "lifesize" musical instruments cast in bronze and 10 "in ground" sculptures based upon dance steps of the Rhumba, Foxtrot, Tango, Waltz, Mambo, Cha Cha, Jive, Lindy Hop, Quickstep, and the Samba. Implementation of the program could be accomplished over a period of time and will leverage funding from a variety of private, public, and grant sources. Total program costs are estimated at \$300,000 (currently estimated at \$150,000 in public contributions with the remaining \$150,000 raised from other sources). The FY 2016 capital budget included funding totaling \$75,000 for this initiative. This request brings the total public contribution to \$150,000 and highlights to the community that the City is serious about moving forward with this initiative. These funds will provide a basis for leveraging funding from private/grant sources.

### **Community Development**

#### **Design Services**

**\$50,000**

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

### **Public Works**

#### **Northwinds Street Lighting**

**\$210,000 (\$127,500 City; \$82,500 Developer)**

Priority 1: This request is for installing Street Lights along Northwinds from Old Milton Parkway to the start of the Weiland Residential Development. The City is funding \$125,000 towards the purchase and installation of an estimated 11 streetlights along the entrance/area fronting Gwinnett Technical College and providing electrical stubbing for the installation of pedestrian lighting in the future.

The area fronting the Parkway 400 development is estimated to include a combination of alternating streetlights and pedestrian lights (estimated quantity of 6 of each type or 12 light poles in total) of which the developer would fund (currently estimated at \$82,500). The design of alternating street lights with pedestrian lights will also be incorporated within the Weiland Development.

**Pedestrian Intersection Improvements (design)**

**\$60,000**

Priority 2: This request is for design of pedestrian improvements at intersections to improve the walkability of downtown. The purpose of doing so is to:

- Encourage more walking.
- Reduce the number of pedestrian/motor vehicle crashes and injuries.
- Better accommodate those who use walking as their primary mode of transportation.

The intersections include:

- Old Milton Parkway @ Main Street;
- Old Milton Parkway @ Haynes Bridge Road; and
- Marietta Street @ SR9.

Construction costs are unknown at this time.

**Old Roswell Street Pedestrian Improvements**

**\$150,000**

Priority 1: This request is to install a raised crosswalk at the intersection of Roswell Street and Old Roswell Street to assist pedestrians from the parking lot off Roswell Street to the restaurants, shops, and offices within Downtown. The raised intersection will also have lighting installed to bring attention to the motoring public. The raised intersection will also act as a traffic calming measure to help maintain traffic along this corridor at the posted 25mph.

**Webb Bridge Rd Corridor (design)**

**\$100,000**

Priority 3: This request is to fund conceptual designs based off public outreach and input sessions that will be led by City staff. In addition, these funds will go towards various traffic studies to determine the most efficient operational improvements that can be implement to improve traffic flow along this corridor. Once an overall concept has been developed, then cost estimates for design and construction will be developed.

**Old City Hall Brick Wall Project**

**\$25,000**

Priority 2: This request is for costs related to the construction of a brick wall outside the Multi-Purpose Room in the new City Hall utilizing bricks obtained from the old City Hall building. The cost estimate referenced herein is subject to change in accordance with findings from a structural engineer that is assessing various installation possibilities given the structural load capacity of the new City Hall.

**Pole Barn Extension**

**\$35,000**

Priority 2: This request is for an extension to the existing Pole Barn (an open-sided shed with a roof) at the Public Works facility which will replace four (4) 16'x10' storage buildings. The existing storage buildings intended to be replaced are aging and beginning to deteriorate.

The proposed extension of the Pole Barn will consist of two parts:

- Enclosed 16'x40' metal building, 10' high in the front and 8' high in the rear with three 4'-wide doors on the front and four windows.
- 16'x20' three-sided enclosure (also 10' high in front and 8' high in rear) with an open front.

Storing equipment and supplies under cover, out of the weather, will extend their useful life. The Pole Barn, via its storage capabilities, will provide for better utilization of the Department's warehouse. The return on investment will be the added useful life of both equipment and supplies.

#### **Downtown Enhancements**

**\$35,000**

Priority 1: This request is for the design, installation, and repair of streetscape/aesthetic enhancements on city property throughout the downtown area. Improvements consist of new trash receptacles, kiosks, benches, arbors, and landscape enhancements to city owned property.

#### **Design Services**

**\$115,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

#### **Public Safety**

##### **PS Headquarters Improvements**

**\$100,000**

Priority 1: Public Safety Headquarters is approximately sixteen years old and has the original carpet/flooring and HVAC units. Replacement of the carpet, flooring, and approximately 8 HVAC units was funded as part of the FY 2016 capital budget. All the HVAC units have reached the end of their expected life and are candidates for replacement.

Replacement costs for the Public Safety Headquarters HVAC units, including installation of a centralized temperature control system, totals \$200,000 and includes 24 units: 12 roof-top units; 9 split-system units; 2 mini split-system units; and a smaller stand-alone unit. The new units will be significantly more energy efficient and, coupled with the centralized thermostat control technology, will save the City over 20% annually on its energy consumption.

The FY 2016 capital budget has residual funding of \$100,000 for HVAC leaving \$100,000 to be requested as part of the FY 2017 capital budget. Funding is split between the General Fund (\$68,000) and the E-911 Fund (\$32,000; HVAC units servicing the E-911 call center).

**PS Facility Roof Repair/Replacement/Wall Restoration****\$206,000**

Priority 1: Roof repair and wall restoration to the clock tower (\$6,000) and replacement of the Jail roof segment (\$200,000).

**Jail Re-Roof**

In 2014, a nuclear scan was conducted on this roof revealing several large sections of wet insulation due to multiple punctures in the roofing membrane. While good long-term roofing practice would dictate a complete tear out and replacement of these roof areas, the funding was not available to do this at that time. An intermediate action was taken instead: A re-skin with new membrane was installed over the top of wet areas only. This was done in order to buy a couple years' time before a proper re-roof project could be funded. At this time, it is becoming increasingly more difficult to chase down the leaks on this roof. Since that 2014, there have been six separate leaks in the roof areas that were found to be dry by the infrared scan in 2014. This means that insulation in formerly dry areas is now saturated as well. If left alone, the wet insulation within this roof system will corrode the metal deck, decreasing its structural load abilities, as well as increasing future costs for metal deck replacement. A re-roof with a 30-year high performance roof system is strongly recommended.

Jail Roof Scope: 15,000 sq. ft.; replacement would be warranted for 30-years.

- Remove ballast and Remove EPDM Membrane and dispose of properly;
- Review existing insulation and provide per sq. ft. cost to Garland for removal and replacement of damaged areas. Replace as necessary and ensure it is fastened to deck per I-90;
- Fasten down ½ inch recovery board per I-90;
- Squeegee down 80 mil SBS modified base sheet in cold applied adhesive at 2½ gal per square;
- Squeegee down 120 mil cap sheet in cold applied adhesive at 2½ gal per square;
- Install Flashings with weatherking flashing adhesive (parapet avg height is 1 ft.);
- Coat all field and wall flashings with reflective aluminizer in 2 coats at ½ gal per coat (must wait 30 days for membrane to lose glossiness);
- Paint all perimeter copings with 1 coat rust-go primer (.5 gal per sq) and 2 coats (.5 gal per square) rust-go top coat; and
- Replace damaged upper wall Coping (approximately 90 lineal ft.) with 22ga Kynar metal copings.

**Clock Tower Repair and Wall Restoration:**

The EIFS clock tower walls show obvious signs of moisture infiltration, and there have been a few leak calls under this area in the building. Moisture is likely entering the walls through the metal roof above it, as well as failing control joints and cracks in the EIFS wall itself.

Scope:

- Hand tool clean all cracks and expansion joints;
- Fill all cracks and expansion joints with Garland sealant;

- Apply simple green to sub-straight then clean with 3000psi pressure washing. 4. Apply one base coat of Tuff coat at 100sf per gallon (color is sand stone);
- Apply one top coat of Tuff coat at 100sf per gallon (color is sand stone);
- Remove existing sealant on all metal joints;
- Reseal these metal roof joints with Greenlock Structural adhesive;
- Remove all loose and old caulking around penetrations; and
- Apply tuff stuff sealant around top of penetration boots and fasteners.

### **RAPSTC Repairs/Improvements**

**\$171,623**

Priority 1: The Roswell/Alpharetta Public Safety Training Center (RAPSTC) is a joint venture between the City of Alpharetta and the City of Roswell that is dedicated to providing Public Safety Professionals with the most comprehensive educational and training curriculum available. RAPSTC provides training for both State and Local Public Safety personnel. This includes Police, Fire, and Emergency Medical professionals. This training prepares our first responders to meet the dynamic demands placed on the public safety community so that they can provide exemplary emergency services to their communities. RAPSTC terms are set forth in an IGA with associated costs allocated based on the relative facility use. The most recent measurement period indicated Alpharetta used the facility 53% of the time and would be responsible for 53% of all allocated costs.

One component of the RAPSTC facility is the burn building which provides sustained, high temperature, live burn simulations for flame and smoke evolution to train our firefighters for actual fire situations. The burn building is classified as a “non-combustible” Class B burn building, which means the system burns propane gas only (as opposed to combustible materials). This provides a training environment that is monitored and controlled through a computer system that regulates the amount of propane released to create a fire, and the amount of water that is used to extinguish the fire. The system is over ten years out-of-date and is no longer supported by the industry. The computer, sensors, operating system and technical support all need to be up-dated so that we can maintain a safe and effective training facility. A comprehensive renovation of the burn building is estimated to cost \$313,566. Alpharetta’s share totals \$166,190 (53%). Additional improvements are needed for the bathroom facility which is estimated to cost \$10,250. Alpharetta’s share totals \$5,433 (53%).

### **PS Headquarters Expansion**

**\$2,700,000**

Priority 1: This request is for an expansion of the current Headquarters building, which is needed for several reasons. First and foremost is the need to better serve the public. There has been tremendous growth in the number of lobby visits for services such as filing and obtaining reports, applying for permits, getting fingerprinted for various reasons, and meeting with personnel. The building lobby as currently configured is unable to meet the need in an efficient and professional manner. Related to this is the need to expand the physical size of the Records Unit, which has outgrown the space allocated to it nearly fifteen years ago. Also, there is a need to provide for public meeting/function space in a way that preserves the privacy of public safety-related

visits. Finally, there is a need for additional workspace for personnel, particularly specialized functions such as Intelligence and Special Investigations. Both of these functions improve efficiency in law enforcement operations, but require dedicated, confidential space for personnel and equipment. **Funding is proposed to be provided through the following sources: Fund Balance (\$650,000); DEA Forfeiture Proceeds (\$1,750,000); and Impact Fees (\$300,000).** Design was funded as part of the FY 2016 mid-year budget process. This request is for construction of the improvements.

#### **PS License Plate Recognition Grant Program**

**\$80,000**

Priority 2: License Plate Recognition delivers the ability to read vehicle license plates and check them against an installed database for rapid identity verification. The license plate recognition system can be used for multiple purposes including locating stolen or wanted vehicles. This rapidly deployable, scalable solution uses rugged mobile cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing you to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and you are alerted only when a "hit" occurs. Currently, there are no license plate reader systems in place commercially or otherwise within Alpharetta. This request is for the implementation of a pilot project involving grant funding to three privately owned residential complexes to assist them in offsetting startup costs associated with their implementation of a license plate reader system. Funding would be used to offset hardware, software, and installation costs.

#### **Recreation & Parks**

##### **Parks Facility Roof Repair/Replacement/Wall Restoration**

**\$69,000**

Recreation Commission Priority: #5

Department Priority: #6

Priority 1: This request is for the roof repair/rehab/replacement at multiple Parks and Recreation facilities.

Wall restoration and window/door resealing for the Crabapple Government Center (\$25,000); Roof replacement and wall restoration at the North Park Concession/Restroom buildings and pavilion at fields 1-4 (\$21,000); wall restoration of the Restroom building at Cogburn Road Park (\$8,000); maintenance including siding/trim/soffits/roof repairs to Equestrian Lower Show office (\$15,000).

#### **Crabapple Government Center**

**Wall Restoration and Window / Door Joint Re-sealing:** The exterior walls at Crabapple Government Center have been deteriorating since the initial survey by our roofing contractor in 2014. These cracks have been getting worse over the last two years and may eventually begin to allow moisture infiltration. There are also several large gaps found around exterior wall penetrations that are direct entryway into to wall cavity. These need to be sealed and could contribute to future wall deterioration. The windows and doors found around the building have highly deteriorated joints leaving large cracks or gaps up to 1" width. These gaps will easily allow air and moisture into the facility. The wall and joint restoration project will not only solve the aforementioned problems, but also will protect and beautify these walls for years to come. Detail: 5,000 sq. ft.; 10-year warranty.



**North Park Concession/Restroom Bldgs & Pavilion At Fields 1-4:**

**Roof Replacement And Wall Restoration:** These shingle roofs are heavily faded and show a large percentage of granule loss, leaving only the exposed asphalt to provide weather protection. After our roofing contractor reviewed all shingle roofs owned by the city, these are currently in the worst condition and should be replaced as they are nearing the end of their useful life. The wooden walls at the Concession/Restroom Bldg. are in poor condition from an aesthetic viewpoint and have problems from a waterproofing perspective as well. The walls are dirty, window gaskets are loose or broken, joints around windows are open, and the wooden serving platforms under the serving windows are splintering and damaged. A wall restoration project would solve these issues as well as protect and beautify this building for many years. Roofing Detail: 5,000 sq. ft.; 30-year warranty. Wall Detail: 4,000 sq. ft.; 10-year warranty.

**Cogburn Rd. Park**

**Wall Restoration:** The masonry walls at Cogburn Road park have many linear feet of obvious grout re-pointing repairs over the years due to questionable initial installation. However, many openings in the grout joints remain and are up to 1/2" inch width. Also the wood columns found along the front of this facility have delaminating, cracking paint. A wall restoration is recommended as it will fill all of these wall voids as well as protect and beautify these walls for many years. Wall Detail: 2,500 sq. ft.; 10-year warranty.

**Equestrian Lower Show Office**

**Comprehensive Exterior Rehabilitation:** Wall Siding, Trim, and Soffits are all in very poor condition. Splintering, Cracks, Mildew and other damages are common. The Roof could use a basic maintenance and repair scope. Wall Detail: 2,500 sq. ft.; 10-year warranty.

- Replace all damaged or rotten siding, fascia, soffits;
- Install new wooden skirt board around base of entire building;
- Install new corner trim at all corners;
- Pressure wash all areas for clean surface;
- Apply Tuff Coat (color matched) to all wall, soffit, siding and fascia areas to waterproof and protect;
- Paint all trim wood with Tuff Coat (color matched); and
- Make necessary roof repairs to prolong the life of this roof.

**Park Master Plan Projects**

**\$68,000**

Recreation Commission Priority: #16

Department Priority: #11

Priority 3: This request is for the development of master plans and studies as recommended in the Recreation and Parks Master Plan 2025. Specific Master Plans to be conducted with this funding include Union Hill Park and the Windward Soccer Complex.

**Webb Bridge Park Spectator Seating**

**\$135,000**

Recreation Commission Priority: #12

Department Priority: #14

Priority 3: Funds are requested to add spectator seating (estimated seating to accommodate 80 spectators) at the Webb Bridge Park lower multi-purpose field. Currently, spectators have to bring chairs and sit on a sloped hill. Spectators for opposing teams are co-mingled and this has created conflict and confrontations when games get heated. The project includes site clearing and demolition, concrete, rails, benches, electrical, erosion control and landscaping. Design, surveying, and geotechnical services are also included.

**Wills Park Batting Pavilion**

**Exp. \$225,000 Rev. \$112,500 (AYBA)**

Recreation Commission Priority: #13

Department Priority: #12

Priority 2: FY 2017 funds are requested to construct a batting pavilion at Wills Park. The pavilion will house 5 large batting cages, 1 pitching lane, and a soft toss area. This pavilion will be on a concrete slab with a roof but no walls. It will be enclosed in a black vinyl link fence and lighted for night time usage. The size of the pavilion is approximately 7,000 sf. It will be constructed near fields 1-4. Design costs were funded as part of the FY 2016 capital budget. The total project is estimated at \$225,000 with the Alpharetta Youth Baseball Association (AYBA) contributing 50%, or \$112,500, and the city funding the remaining \$112,500.

**Design Services**

**\$50,000**

Recreation Commission Priority: #10

Department Priority: #8

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

**General Government**

**Matching Funds for City Grants**

**\$20,000**

Priority 2: This request is to provide available funding to serve as matching funds for grant opportunities as they arise throughout the year. Operating grants, such as the Bulletproof Vest Partnership Program, typically require matching funds in order to carry out the required grant activities. This funding will allow the City of Alpharetta to pursue a multitude of grant opportunities.

## **CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME**

### **General Capital Initiatives**

#### **Community Development**

##### **Haynes Bridge Rd Extension to Cumming St (design) \$125,000**

Priority 3: This request creates economic development opportunities by improving traffic circulation through Downtown Alpharetta. The project extends Haynes Bridge Road north from Academy Street to Cumming Street. This connection improves connectivity between the new City Center Project with existing and new redevelopment opportunities parallel to Main Street. In addition, the project creates an additional north/south alternative to Main Street, providing opportunities for new pedestrian scale connections between Main Street and Haynes Bridge Road. The 1,500 foot project one travel lane in each direction, five foot sidewalks on each side, and a six foot planting space. FY 2017 Funding is for design. Right-of-way (\$1.5 million) and construction (\$1.5 million) costs would be part of future funding requests.

##### **Downtown Parking and Wayfinding Signage \$125,000**

Priority 3: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines;
- Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot);
- Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and
- Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

#### **Public Works**

##### **Major Intersection Improvements \$250,000**

Priority 2: This request would allow the City to quickly address major intersection improvement projects, such as adding turn lanes at major intersections. Projects will be selected based on their effect on traffic flow and safety. The following projects will be studied and those that produce the largest benefit (traffic flow and safety improvements) will be given funding priority:

- Wills Road at SR 9 - Left turn lane from east bound Wills Road to north bound SR 9;
- Edison Drive at Windward Parkway - Left turn lane from south bound Edison Drive to east bound Windward Parkway;
- Windward Concourse at Windward Parkway - Provide left turn lane from south bound Windward Concourse to east bound Windward Parkway;
- Webb Bridge at Maid Marion Close/Timberline Drive – Left turn lane treatment;

- Windward Parkway at SR 9 – Removal of sweeping right turn from north bound SR 9 to east bound Windward Parkway;
- Windward Parkway at SR 9 – Provide dual left from SR 9 south bound to Windward Parkway;
- Webb Bridge Road at entrance to Webb Bridge Middle School – Enhance pedestrian facilities; and
- Lake Windward Drive at Webb Bridge Road – Add left turn lane from Lake Windward to Webb Bridge Road.

#### **Audible Pedestrian Systems**

**\$40,000**

Priority 3: This request is for the installation of audible pedestrian systems. The Public Works Department has been working with two visually impaired citizens in the western area of Windward parkway to improve accessibility of the pedestrian systems. The Department is currently testing an enhanced audible pedestrian system at S.R. 9 and Windward Parkway. The goal is to expand to cover all pedestrian buttons at that intersection as well as at the intersection of Windward Parkway and Westside Parkway.

FY 2017 funding would expand the system to the following intersections:

- S. R. 9 at Mayfield Road;
- S. R. 9 at Cumming Street;
- S. R. 9 at Old Milton Parkway;
- Roswell Street at Old Milton Parkway;
- Canton Street at Milton Avenue;
- Mayfield Road at Canton Street;
- Academy Street at Haynes Bridge Road; and
- Haynes Bridge Road at Old Milton Parkway.

#### **Fiber Interconnect Signalization Citywide (design)**

**\$500,000**

Priority 1: The Department of Public Works has been working to develop a comprehensive Intelligent Transportation System (ITS) throughout the City of Alpharetta. The primary component of the ITS network is the installation of fiber optic communications which improves coordination between adjacent signals and allows the City to better manage the traffic signal systems from a central location. Currently the City has fiber on all major roadways. To complete communications to all our signalized intersections and complete our fiber redundancy loop for system failures, we need additional fiber on the following roadways: Kimball Bridge east of Rockmill Road; Webb Bridge Road east of North Point Parkway; Mansell Road east of North Point Parkway; Westside Parkway South of Encore Parkway; Haynes Bridge Road south of Mansell Road; Rucker Road west of Wills Road; Harris Road; Wills Road; and a small section of Cumming Street. We are proposing that this installation be bored underground.

The FY 2017 request is for funding of design costs. Construction costs are estimated at \$2.4 million and would be part of future funding requests.

**Flashing Yellow Signals****\$200,000**

Priority 1: This request is to upgrade 73 signalized intersections within the City of Alpharetta to the flashing yellow arrow standard. This signal change introduces a flashing yellow arrow during the permissive left turn phase of the signal operation. The Federal Highway Administration had demonstrated that this new application has helped reduce left turn crashes, causes less driver confusion on the decision to turn, and provides additional traffic management flexibility. Implementing the new federal standard for permissive phasing also provides consistency with neighboring jurisdictions. The upgrade will be done over a 4-year period doing the arterial streets the first year then moving to collector and local streets. City would purchase equipment and outsource installation. Construction costs total \$800,000 and would be allocated over the four year period beginning in FY 2017 and ending in FY 2020.

**Traffic Camera Expansion****\$250,000**

Priority 1: Traffic cameras placed at common congestion points provide the ability to make immediate timing adjustments and the allocation of manpower more efficient. The City's current system was used during the 2014 Taste of Alpharetta. The system allowed the employee to observe the report of congestion and the ability to make adjustments to the signal timing. The employee was then able to monitor the traffic congestion recovery. Without the traffic camera an employee would respond to the intersection, report condition to the employee in the Traffic Control Center and remain at the intersection reporting the results of the timing modifications. Our technology has also allowed staff to monitor conditions remotely and respond to incidents without having to report to the Traffic Control Center. This has been extremely valuable during after-hour incidents. The ability to make a quick response to unplanned incidents keeps traffic congestion from becoming unrecoverable.

This expansion of the Traffic Camera System at identified key intersections where congestion exists will help reduce delay, especially during irregular patterns such as City special events, weather, and significant incidents. These cameras are strictly to view traffic and are not intended for vehicular detection and will be placed at approximately 30-40 intersections over the 2-year project (total of \$500,000 to be requested between FYs 2017-2018).

**Morris Rd Widening/Expansion (design; ROW)****\$250,000**

Priority 1: This request includes the following:

- Widens Morris Road to a four-lane section, with left-turn lanes where appropriate, between Old Milton Parkway and Webb Bridge Road.
- Adds a second through-lane north bound on Morris Road to just past Preston Ridge where it will tie into an existing second north bound lane. This improvement will allow Morris Road to receive the east to north dual left turn lanes off Old Milton Parkway without dropping one of them at the QT/County Place driveway. This drop lane is a safety concern because it occurs too close to the Old Milton Parkway intersection.

FY 2017 funding request is for design and ROW. Construction costs are estimated at \$800,000 and would be part of future funding requests.

**City Center Decorative Sign Posts \$180,000**

Priority 1: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

**Connector Road (NP Pkwy to Edison Dr; design/ROW) \$300,000**

Priority 1: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$600,000 and would be part of future funding requests.

**Downtown West \$250,000**

Priority 2: Downtown West Improvements consist of constructing pedestrian and vehicular improvements and expanding the width of the brick paver sidewalks along portions of Old Roswell Street. Also includes aesthetic improvements to the Old Roswell Road Parking Lot and the surrounding areas through new landscaping.

**Traffic Signal at Marietta Street and Main Street \$300,000**

Priority 2: This request is for the design and construction of a new traffic signal. Installation of the new signal will have to go through the Georgia Department of Transportation for approval. The new signal will help assist in the turning movements of vehicles entering onto Main Street. Additionally, the new signal will include pedestrian crosswalks to increase pedestrian mobility in downtown.

**Union Hill Rd Widening (design/ROW) \$500,000**

Priority 1: This request is for the design and construction of widening Union Hill Road from Westside Parkway to McGinnis Ferry Rd. The project length would be approximately 2,000 linear feet. The goal of this project is to re-direct vehicles from Windward Parkway onto the proposed 4-lane roadway of McGinnis Ferry Rd. Once complete, Union Hill Road will have 4 lanes with bike lanes and sidewalks along both sides.

FY 2017 funding request is for design/ROW. Construction costs are estimated at \$1.5 million and would be part of future funding requests.

**Hembree Rd Turn Lanes (design/ROW) \$125,000**

Priority 1: This request is for the design and construction of various turn lanes along Hembree Road from Maxwell Road to Old Roswell Road. The project length would be approximately 2,000 linear feet. During the morning peak hours, Hembree Road is congested with vehicles attempting to make left turns into various properties. These vehicles are creating congestion through the intersection of Maxwell Rd. and Hembree Rd. as well as creating undue delays at the intersection of Westside Parkway and Hembree Rd. Installing turn lanes at various intersections will alleviate congestion along this corridor. FY 2017 funding request is for design/ROW. Construction costs are estimated at \$500,000 and would be part of future funding requests.



**North Point Dr Corridor Improvements (design) \$150,000**

Priority 1: New construction and traffic growth on North Point Drive have led to increased delays at the intersection of North Point Drive and North Point Court. During the holiday period in December, Alpharetta Public Works closed the westbound left turn lane to reduce conflicts. Long term plans for this intersection will require consideration of a roundabout or traffic signal. Indicated construction cost is for a multi-lane roundabout solution. Installation of a traffic signal would have lower initial costs, but higher maintenance costs.

FY 2017 funding is for design. Construction costs are estimated at \$750,000 and would be part of future funding requests.

**Park Plaza Signalization Upgrade \$250,000**

Priority 1: This request is for upgrading the traffic signal at the intersection of Park Plaza and Academy Street. The existing signal was constructed as part of the old Haynes Bridge Road Extension. With the realignment of Haynes Bridge Road and the development of City Center, the existing poles and signal heads are no longer appropriately oriented to serve this intersection. This project will replace the existing poles, mast arms, signal heads, and provide a new pedestrian crossing of Academy Street.

**Emergency Traffic Signal Equipment \$75,000**

Priority 2: This request is for emergency replacement traffic signal parts and supplies. This purchase will provide supplies and equipment to accommodate five intersections in case of a major event such as the recent storms that impacted the east coast and gulf coast. Equipment will consist of traffic signal cabinets, LED traffic signal indicators, brackets, wire, and signal heads. Once this capability exists, normal budgeted replenishment of inventory will be sufficient to maintain this capability.

**Webb Bridge Rd Pedestrian Bridge over GA400 (design) \$500,000**

Priority 3: This request is for survey, geotechnical, and structural design services associated with the design of a 10' wide pedestrian bridge over GA 400 and widening the existing sidewalk to 8' and constructing a new 8' wide sidewalk. The pedestrian bridge will be approximately 200' -250' in length and approximately 1 mile of sidewalk will be added or widened to accommodate the multi-use trail. The multi-use trail will extend from the south side of the intersection of Webb Bridge Road and Westside Parkway to the intersection of Webb Bridge Road and the traffic signal for Alpharetta High School. This project will also provide Greenway connectivity to neighborhoods along Webb Bridge Road and the AVALON Development. Currently there is an approximately 6' wide pedestrian bridge over Big Creek, it is recommended that this pedestrian bridge be replaced with a wider bridge (minimum clear distance 8'). City staff can design the sidewalk work after a field run survey has been obtained. Construction costs are estimated at \$2.5 million and would be part of future funding requests.

**Mayfield Rd Bike Route - Mayfield Cir to Upshaw Dr \$450,000**

Priority 1: This request is for construction of a bike lane and 8' sidewalk along the north and south side of Mayfield Road from Mayfield Circle to Upshaw Drive. The project length would be approximately 1,700 linear feet. Public Works staff will perform all other design work to construct the project. To accommodate the lane the road will be widened and resurfaced. Approximately three utility poles and an existing retaining

wall will require relocation. Once completed, a bike route will be in place from Providence Road to Upshaw Drive along the south side of Mayfield Road.

#### **Compact Asphalt Paver (new)**

**\$125,000**

Priority 2: This request is for the purchase of a compact Asphalt Paver. The compact Asphalt Paver is designed for small repair work such as restoring tire paths in roadways and patching larger pot holes. This machine works in conjunction with the asphalt milling machine that staff currently uses. After milling the surface to remove the damaged asphalt, the compact Asphalt Paver will provide a smooth finished asphalt surface on roadways, sidewalks, and walking paths. This paver will allow staff to more efficiently place asphalt in large areas that have been previously milled while reducing the chances of the road surface having a "washboard" effect.

The Asphalt Paver automatically places the asphalt into the milled portion of the roadway and levels it at the same time, which greatly reduces the amount of hand work that staff has to do using our current method of dumping asphalt from a truck by the shovel full and leveling it by hand. By using this machine, staff will be able to make larger repairs in a timelier manner and the repairs will extend the usual life expectancy of the roadway surface. This will provide cost savings over having to mill and resurface the entire roadway.

#### **Information Technology**

##### **GIS Parcel Corrections**

**\$90,000**

Priority 1: This request is for a one time project to provide corrections and updates to the GIS maps for parcels. This will greatly improve the accuracy of the current maps the City systems utilize for critical information. Many other cities including Roswell are already funding and correcting their parcel basemaps.

##### **Wireless Access Points**

**\$60,000**

Priority 2: This request is for the design, procurement, and deployment of additional Wireless Access Points (WAPs) primarily for use by city employees. This expansion of our existing WAP system is needed to supplement both current rate of use and the expected growth in the numbers and use of bandwidth by city employees.

Primarily, we are looking at supplementing both interior and exterior systems for Public Safety (PS) and Public Works (PW) but some additional units will be used for Recreation and Parks and Municipal Court. We are already experiencing issues with access and bandwidth with some PS and PW systems.

Current deployment estimates are as follows:

- PS – 6 additional internal units at various locations for increased coverage; 8 additional external units at various locations for uploading and connections for vehicles.
- PW – 4 additional internal units for increased coverage; 6 additional external units for (same use as above with increasing impact on mobile devices from the Cityworks system).
- Recreation and Parks – 4 additional internal units at various locations, 4 additional external units at various locations (supplemental for better coverage and new deployments); and

- Municipal Court – 2 additional internal units for better coverage and bandwidth.

Cost estimates include acquisition of the 34 WAP units, fiber runs, and system design and coverage analysis.

## **Public Safety**

### **Opticom System (replacement)**

**\$250,000**

Priority 2: The request is to fund the replacement and upgrade of the Opticom System. This is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. The current system is line-of-sight based, with a transmitter in fire trucks hitting a receiver on traffic signal mast arms to trigger a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective. Costs are estimated at \$450,000 and are being spread out over two fiscal years (FY 2017-2018).

The proposed replacement is a GPS-based system with several advantages:

- (1) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists.
- (2) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily.
- (3) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs.
- (4) The system is programmable for distances and features, allowing better customization for Alpharetta.

### **PS Headquarters Parking Lot Expansion**

**\$300,000**

Priority 1: This request is for the construction of an additional parking lot (66 spaces) on city owned land to service Public Safety Headquarters. The expansion is needed to accommodate significantly higher numbers of visitors to headquarters for permits, reports and fingerprints. Project costs include: survey and design, fill and grading, for storm water management, paving, lighting, landscaping, etc.

### **Reserve Unit Fleet (new; Qty: 1)**

**\$40,000**

Priority 3: Reserve officers perform the same duties as paid officers, and while they draw no salary the Reserve Unit does incur operating costs comparable to other patrol squads. These costs include the need for vehicles and other equipment. This request is for the purchase of one additional patrol car and associated upfitting (e.g. general upfitting such as light bar and partition cage as well as the radio and camera systems).

The Reserve Unit consists of up to 25 sworn officers who have met all the standards of the Department and work interchangeably with paid officers. During calendar year 2016, reserve officers will contribute nearly 8,000 hours of service which is equivalent to four full-time officer positions. The contribution is more valuable than this equivalency implies since most of these hours were worked at times when patrol shifts would otherwise have been short-handed. However, because several Reserve officers often work at the same time, e.g. filling in for a squad that is in training, there is a need for enough cars for them to be productive. Presently it is expected that one additional car will fill the need, with replacements as needed but no further growth.

**High Risk Incident Equipment (new)**

**\$55,000**

Priority 3: This request is for equipment designed to help resolve high-risk incidents such as hostage situations, barricaded gunmen, and mass shootings. With the sincere hope that such tools are never needed, having them in a time of need can make a huge difference in the outcome. The specific request is for a rolling shield (\$30,000), and a camera-equipped robot (\$25,000).

**Recreation & Parks**

**Big Creek Stream Bank Restoration**

**\$250,000**

Recreation Commission Priority: #3

Department Priority: #3

Priority 2: This project was identified in the Big Creek Watershed Improvement Plan. Recreation and Parks staff has also found that erosion along the banks of Big Creek is causing tree loss and beginning to threaten the greenway trail.

This request is for funding of stream restoration projects between Camp Creek and Webb Bridge Road. This may include any of the following techniques including but not limited to removal of fallen trees, hardening of banks, installation of vegetation, installation of gabion baskets, installation of root wads, live stakes, geolifts, j-hooks, cross vanes, plunge pools, etc. Each location is unique on the best management tool to use for restoration and stream bank management. This project will likely involve Environmental Protection Division (EPD) and Army Corps of Engineers approval.

**Wills Park Restroom Renovation/Replacement**

**\$250,000**

Recreation Commission Priority: #4

Department Priority: #7

Priority 3: Funds are requested to renovate or replace the restroom that services the Wacky World playground, two picnic pavilions, and baseball fields 1-4 at Wills Park. The existing facilities are very old and not sufficient to accommodate the high usage they get on a daily basis. The ventilation system does not always work properly. The existing facilities were in the park when it was owned by Fulton County and they are not up to the standards of other Alpharetta Recreation and Parks restroom facilities. Current plans call for the renovation and expansion of the bathrooms from 575 sq.ft. (current) to over a 1,000 sq.ft. (proposed) to include more stalls/urinals.

**Wills Park Equestrian Center Improvements**

**\$195,000**

Recreation Commission Priority: #6

Department Priority: #9

Priority 2: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping (\$85,000), 2 Stone Pillars w/signs (\$50,000), and Maintenance Barn Architecture Improvements (\$60,000). In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows.

**Major Park Improvements**

**\$100,000**

Recreation Commission Priority: #7

Department Priority: #5

Priority 1: This request would cover types of ground maintenance repairs such as asphalt trail repairs, concrete repair and parking lot striping, etc. at parks and along the

greenway. FY 2017 funding would be utilized for repairs to the walking trail at Wills Park (100,000 linear feet of overlay asphalt), boardwalk replacement for the Greenway (approximately 25 sections), concrete repair along numerous walkways, etc.

#### **Ballfield Repairs**

**\$52,000**

Recreation Commission Priority: #8

Department Priority: #4

Priority 2: This request includes the following components: Laser grade four (4) Baseball/Softball Fields @ \$5,000 each (Wills Park/North Park); Install /replace eight (8) bleacher shade structures and/or bleacher replacements @ \$4,000 each (North Park).

#### **North Park Concession/Restroom Building (design)**

**\$30,000**

Recreation Commission Priority: #9

Department Priority: #10

Priority 2: This request includes funding for the design of a replacement concession/restroom building at North Park softball fields 1-4. The current concession/restroom facility at North Park softball fields 1-4 was built in the late 1980s and no longer meets community needs (e.g. insufficient size/layout of concession space; insufficient number of restroom facilities; high maintenance needs; etc.). Construction costs are estimated at \$270,000 and would be part of future funding requests.

#### **Wills Pk Baseball Fence (replacements)**

**Exp. \$150,000 Rev. \$25,000 (AYBA)**

Recreation Commission Priority: #11

Department Priority: #17

Priority 2: This request is for the replacement of the fences at Wills Park baseball fields A, B, C, and D. The fences are curled/bowed which creates a safety hazard. The fences will be replaced with black vinyl coated fencing. The total project is estimated at \$150,000 with the Alpharetta Youth Baseball Association (AYBA) contributing \$25,000 and the city funding the remaining \$125,000.

#### **Alpharetta Community Center Interior Makeover**

**\$330,000**

Recreation Commission Priority: #14

Department Priority: #13

Priority 2: This request is for design of an interior makeover of the Alpharetta Community Center lobby, hallways, restrooms, and common office space. Costs are currently estimated at \$1.2 million. The approximate size of the affected area is 5,800 square feet (lobby, hallways, restrooms, etc.). Funding is being requested over a four year period (FY 2017-FY 2020).

The Department will utilize funding in FY 2017 to renovate all bathroom areas and then utilize any residual funding to offset other portions of the planned renovation.

#### **Windward Soccer Complex Conversion (design)**

**\$25,000**

Recreation Commission Priority: #15

Department Priority: #18

Priority 1: This request is for design/planning costs related to the conversion of the Windward Soccer Field to a Neighborhood Park with a small multi-use field, trails, and playground equipment similar to the Cogburn Road Park which could allow for more uses by more user groups. This project is part of the short-range priorities included in

the 2025 Master Plan. Construction costs are estimated at \$500,000 and would be part of future funding requests.

**Observation Deck at the Greenway (Design)**

**\$10,000**

Recreation Commission Priority: #17

Department Priority: #16

Priority 3: This request is for the design of an observation deck overlooking beautiful wetlands near Big Creek Greenway. The observation deck would be located on Georgia Lane, near the intersection of Haynes Bridge Road and North Point Parkway. Construction costs are estimated at \$50,000 and would be part of future funding requests.

**Union Hill Park (Demo of Outdoor Rink)**

**\$108,000**

Recreation Commission Priority: #18

Department Priority: #15

Priority 2: This request is for the demolition of the outdoor rink at Union Hill Park. Demolition would include digging up and removing the uncovered outside rink plus removal of all electrical lights and score boards. All demolished materials would be hauled off-site. Lighting and "boards" would be relocated to other park facilities if possible. The area would be graded and leveled. Grass and passive amenities would be added.

**Historic Log Cabin relocation to Wills Park**

**\$200,000**

Priority 2: The City of Alpharetta has been notified by Fulton County Schools ("FCS") that the historic log cabin located on the Milton Center property (86 School Drive) will not be a part of their re-development plan for that location. FCS officials have approached City officials regarding our interest in acquiring the log cabin, which was built in the 1930's. FCS officials have advised the City of their desire to have the cabin relocated by Fall 2016. City officials have met with several civic groups including the Alpharetta Historical Society and the Alpharetta Garden Club to understand their interest in preserving the cabin. Both groups are supportive of the idea and have suggested suitable locations at Wills Park for the cabin to be relocated provided funding is available to do so.

One of the suggested Wills Park locations is behind Waggy World Paw Park facing west on Old Milton Parkway in close proximity to the park trail. This area is close to other amenities such as parking and restrooms, making this a desirable location to some groups. The Alpharetta Recreation Commission discussed the proposal at their meeting on March 10, 2016. Members of the Commission are generally supportive of the idea of the City taking possession of the log cabin and having the cabin placed on park property provided the cabin is structurally sound and is placed in a location that does not disturb any trees.

**Utility Vehicle for Greenway (new)**

**\$8,000**

Priority 3: This request is for the purchase of one new utility vehicle (4x4 Gator) for the Greenway which would allow staff better access to complete repairs and general maintenance and also offer a backup when existing utility vehicles require repair.



# **BUDGET NARRATIVE**

# City of Alpharetta

## FY 2017 Budget Narrative

### Budget Rollup: All Funds

The FY 2017 Budget is balanced for all funds and totals \$113 million with the breakdown by fund type as follows:

|                           |                  |
|---------------------------|------------------|
| • General Fund:           | \$ 67,733,011    |
| • Special Revenue Funds:  | 14,856,985 (1)   |
| • Debt Service Fund:      | 5,816,807        |
| • Capital Project Funds:  | 12,259,857 (1)   |
| • Solid Waste Fund:       | 3,304,278        |
| • Risk Management Fund:   | 1,312,200        |
| • Medical Insurance Fund: | <u>7,932,994</u> |
| Total                     | \$113,216,132    |

(1) Amounts contained herein represent new appropriations for FY 2017. Unexpended FY 2016 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

## General Fund

**Revenues:** FY 2017 General Fund operating revenues are forecasted to grow by 4.6%, or \$2.7 million, compared to Amended FY 2016. The following table compares major revenue categories within the General Fund:

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Revenues:</b>                      |                              |                                  |                     |               |
| Property Taxes:                       |                              |                                  |                     |               |
| Current Year                          | \$ 18,800,000                | \$ 19,900,000                    | \$ 1,100,000        | 5.9%          |
| Motor Vehicle                         | 300,000                      | 250,000                          | (50,000)            | -16.7%        |
| Motor Vehicle Title Tax Fee           | 1,000,000                    | 1,000,000                        | -                   | 0.0%          |
| Prior Year/Delinquent                 | 249,500                      | 259,000                          | 9,500               | 3.8%          |
| Local Option Sales Tax                | 14,700,000                   | 15,100,000                       | 400,000             | 2.7%          |
| Other Taxes:                          |                              |                                  |                     |               |
| Franchise Fees                        | 6,440,000                    | 6,725,000                        | 285,000             | 4.4%          |
| Insurance Premium Tax                 | 3,150,000                    | 3,360,000                        | 210,000             | 6.7%          |
| Alcohol Beverage Excise Tax           | 1,850,000                    | 2,015,000                        | 165,000             | 8.9%          |
| Other Taxes                           | 1,789,500                    | 2,154,500                        | 365,000             | 20.4%         |
| Licenses & Permits                    | 2,077,050                    | 2,297,050                        | 220,000             | 10.6%         |
| Intergovernmental                     | 389,000                      | 511,000                          | 122,000             | 31.4%         |
| Charges for Services                  | 2,934,640                    | 3,108,900                        | 174,260             | 5.9%          |
| Fines & Forfeitures                   | 2,779,000                    | 2,404,000                        | (375,000)           | -13.5%        |
| Interest                              | 50,000                       | 60,000                           | 10,000              | 20.0%         |
| Other Revenues                        | 263,210                      | 288,704                          | 25,494              | 9.7%          |
| Other Financing Sources:              |                              |                                  |                     |               |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858                    | 2,250,000                        | 30,142              | 1.4%          |
| <b>Total Operating Revenues</b>       | <b>\$ 58,991,758</b>         | <b>\$ 61,683,154</b>             | <b>\$ 2,691,396</b> | <b>4.6%</b>   |
| Fund Balance Carryforward             | 5,036,209                    | 6,049,857                        |                     |               |
| <b>Total Revenues</b>                 | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- **Property Taxes:** The FY 2017 Budget is based on maintenance of the city's millage rate at 5.750 mills. Property tax digest growth is estimated at 4%.
  - The portion of the millage rate funding operations and recurring capital investment (General Fund) will decrease from 5.00 mills in FY 2016 to 4.62 mills in FY 2017. Property tax revenue estimates for FY 2017 total \$19.9 million (excluding motor vehicle taxes). Of this amount, \$4.5 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment

replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

- The portion of the millage rate funding debt service (Debt Service Fund) will increase from 0.75 mills in FY 2016 to 1.13 mills in FY 2017 (0.38 mill increase). The FY 2017 Budget proposes to program the operating millage reduction into the Debt Service Fund to reserve for debt service on the Alpharetta Parks and Transportation Bonds which were approved by the voters on May 24, 2016. Please refer to the Capital Initiatives section of this document for detailed descriptions of the proposed bond projects.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.4 million annually (e.g. equates to a 1.3 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

Motor vehicle taxes are experiencing declines due to House Bill 386 which is phasing out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city will still receive motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the seven year period ending in FY 2020. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. The title fee is estimated at \$1 million in FY 2017 which, while flat with the FY 2016 budget, represents a decline compared to actual collections for FY 2016 which are estimated at \$1.2 million. The decline is forecasted due to the anticipated recalculation of the split between local entities and the State in accordance with the underlying law which may result in a 10% decline in local revenues under this tax.

- Local Option Sales Taxes ("LOST"): Growth of 2.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$14.9 million in FY 2016 which equates to a revised growth rate of 1.7%.
- Franchise Fees: Growth of 4.4% is forecasted for FY 2017 from a budget-to-budget standpoint. Actual collections are estimated at \$6.6 million in FY 2016 which equates to a revised growth rate of 2.4%. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (65% of total franchise fees), totaled \$4.3 million in FY 2016 and

represents a -\$88,539 decrease over the prior year (\$4.4 million was collected in FY 2015) due primarily to relatively milder seasons (e.g. cooler summer and warmer winter) that reduced air conditioning usage.

- Insurance Premium Taxes: Growth of 6.7% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections during FY 2016 totaled \$3.3 million which equates to a revised growth rate of 1.4%.
- Alcohol Beverage Excise Taxes: Growth of 8.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$2 million for FY 2016 which equates to a revised growth rate of 1%.
- The Other Taxes category includes collections for Intangibles Taxes, Real Estate Transfer Taxes, Business and Occupational Licenses, Financial Institution Taxes, etc. and forecasts growth of 20.4% from a budget-to-budget standpoint. However, actual collections are estimated at \$2.2 million for FY 2016 which equates to a reduction of -3.4%. The forecasted reduction is due to a combination of (1) one-time collections for Financial Institution Taxes in FY 2016 related to prior-year true-ups from multiple financial institutions and (2) a drop in estimated collections for Business & Occupational Taxes based on collection trends.
- Licenses & Permits: Growth of 10.6% is forecasted for FY 2017 based on current collection patterns and permit activity. Actual collections are estimated at \$2.6 million in FY 2016 which is greater than the FY 2017 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. The largest revenue source is Building Permit Fees (\$1.4 million forecast for FY 2017; \$1.6 million estimated for FY 2016).
- Charges for Services: Growth of 5.9% is forecasted for FY 2017 from a budget-to-budget standpoint. However, actual collections are estimated at \$3.2 million for FY 2016 which equates to a reduction of -1.6%. The reduction is based on current collection patterns and is primarily related to revised estimates of recreation and parks program fee collections. Specific revenue sources include: Equestrian Center fees (decreased -\$17,500 to \$270,000); Athletics fees (decreased -\$10,650 to \$388,000); Wills Park Recreation Center activity fees (decreased -\$16,858 to \$165,000); etc.
- Fines and Forfeitures: Reduction of -13.5% is forecasted for FY 2016 from a budget-to-budget standpoint. However, actual collections are estimated at \$2.4 million in FY 2015 which equates to a reduction of -1.3%. Revenue decline is being driven through an overall decline in enforcement citations.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Expenditures (by Department):</b>  |                              |                                  |                     |               |
| Mayor and Council                     | \$ 350,069                   | \$ 360,977                       | \$ 10,908           | 3.1%          |
| City Administration                   | 2,074,055                    | 2,011,664                        | (62,391)            | -3.0%         |
| Legal Services                        | 525,000                      | 650,000                          | 125,000             | 23.8%         |
| Community Development                 | 2,422,485                    | 2,727,412                        | 304,927             | 12.6%         |
| Public Works                          | 7,941,386                    | 7,887,543                        | (53,843)            | -0.7%         |
| Finance                               | 3,160,975                    | 3,199,142                        | 38,167              | 1.2%          |
| Public Safety                         | 25,385,562                   | 26,494,393                       | 1,108,831           | 4.4%          |
| Human Resources                       | 395,114                      | 401,756                          | 6,642               | 1.7%          |
| Municipal Court                       | 1,061,500                    | 1,092,257                        | 30,757              | 2.9%          |
| Recreation and Parks                  | 8,323,032                    | 8,731,629                        | 408,597             | 4.9%          |
| Information Technology                | 1,523,355                    | 1,599,441                        | 76,086              | 5.0%          |
| <b>Non-Departmental:</b>              |                              |                                  |                     |               |
| Contingency                           | 642,358                      | 605,000                          | (37,358)            | -5.8%         |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000              | 5.4%          |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)             | -1.2%         |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500             | 33.3%         |
| Donations/Contributions               | 45,000                       | 45,000                           | -                   | 0.0%          |
| <b>Total Operating Expenditures</b>   | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             | <b>\$ 2,098,423</b> | <b>3.8%</b>   |
| <b>Interfund Transfer:</b>            |                              |                                  |                     |               |
| Capital Project Fund                  | 8,943,236                    | 8,854,857                        |                     |               |
| Operating Grant Fund                  | -                            | 20,000                           |                     |               |
| Stormwater Capital Fund               | -                            | 1,675,000                        |                     |               |
| <b>Total Expenditures</b>             | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |



The following table compares expenditure category appropriations within the General Fund.

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance             | %<br>Variance      |
|---------------------------------------|------------------------------|----------------------------------|----------------------------|--------------------|
| <b>Expenditures (by Category):</b>    |                              |                                  |                            |                    |
| Personnel Services:                   |                              |                                  |                            |                    |
| Salaries                              | \$ 25,482,092                | \$ 26,160,692                    | \$ 678,600                 | 2.7%               |
| Group Insurance                       | 7,161,526                    | 7,573,003                        | 411,477                    | 5.7%               |
| Pension (Defined Benefit)             | 2,276,470                    | 2,387,665                        | 111,195                    | 4.9%               |
| Pension (401A)                        | 1,379,726                    | 1,482,671                        | 102,945                    | 7.5%               |
| Miscellaneous Benefits                | 2,717,600                    | 2,788,233                        | 70,633                     | 2.6%               |
| <i>subtotal</i>                       | <u>\$ 39,017,414</u>         | <u>\$ 40,392,264</u>             | <u>\$ 1,374,850</u>        | <u>3.5%</u>        |
| Maintenance and Operations:           |                              |                                  |                            |                    |
| Professional Services                 | \$ 2,185,763                 | \$ 2,299,810                     | \$ 114,047                 | 5.2%               |
| Repair/Maintenance                    | 1,264,115                    | 1,384,266                        | 120,151                    | 9.5%               |
| Maintenance Contracts                 | 2,231,320                    | 2,286,117                        | 54,797                     | 2.5%               |
| Professional Services (IT)            | 1,312,726                    | 1,396,932                        | 84,206                     | 6.4%               |
| General Supplies                      | 984,768                      | 993,790                          | 9,022                      | 0.9%               |
| Utilities                             | 2,630,975                    | 2,628,950                        | (2,025)                    | -0.1%              |
| Fuel                                  | 768,000                      | 641,000                          | (127,000)                  | -16.5%             |
| Legal Services                        | 525,000                      | 650,000                          | 125,000                    | 23.8%              |
| Miscellaneous                         | 1,635,078                    | 1,713,742                        | 78,664                     | 4.8%               |
| <i>subtotal</i>                       | <u>\$ 13,537,745</u>         | <u>\$ 13,994,607</u>             | <u>\$ 456,862</u>          | <u>3.4%</u>        |
| Capital/Lease:                        |                              |                                  |                            |                    |
| Fire Truck/Cardiac Monitor Leases     | \$ 357,676                   | \$ 521,773                       | \$ 164,097                 | 45.9%              |
| Tyler ERP Lease                       | 107,701                      | 109,263                          | 1,562                      | 1.5%               |
| Work Order Software Lease             | 75,997                       | 76,307                           | 310                        | 0.4%               |
| Miscellaneous                         | 66,000                       | 62,000                           | (4,000)                    | -6.1%              |
| <i>subtotal</i>                       | <u>\$ 607,374</u>            | <u>\$ 769,343</u>                | <u>\$ 161,969</u>          | <u>26.7%</u>       |
| Other Uses:                           |                              |                                  |                            |                    |
| Contingency                           | \$ 642,358                   | \$ 605,000                       | \$ (37,358)                | -5.8%              |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000                     | 5.4%               |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)                    | -1.2%              |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500                    | 33.3%              |
| Donations/Contributions               | 45,000                       | 45,000                           | -                          | 0.0%               |
| <i>subtotal</i>                       | <u>\$ 1,922,198</u>          | <u>\$ 2,026,940</u>              | <u>\$ 104,742</u>          | <u>5.4%</u>        |
| <b>Total Operating Expenditures</b>   | <u><b>\$ 55,084,731</b></u>  | <u><b>\$ 57,183,154</b></u>      | <u><b>\$ 2,098,423</b></u> | <u><b>3.8%</b></u> |
| Interfund Transfer:                   |                              |                                  |                            |                    |
| Capital Project Fund                  | 8,943,236                    | 8,854,857                        |                            |                    |
| Operating Grant Fund                  | -                            | 20,000                           |                            |                    |
| Stormwater Capital Fund               | -                            | 1,675,000                        |                            |                    |
| <b>Total Expenditures</b>             | <u><b>\$ 64,027,967</b></u>  | <u><b>\$ 67,733,011</b></u>      |                            |                    |

## Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2017 Budget are as follows:

- Operating expenditures of the General Fund are up 3.8% over FY 2016. This figure includes the incremental budgetary impact for the initiatives approved during the FY 2016 Mid-Year Budget (new positions including a Building Inspector and two part-time Parking Enforcement Officers; Alpharetta Bike Share Program startup/operating costs; Court facility use agreement with the City of Milton; reservation of expanded portion of the city's share of Hotel/Motel taxes towards a debt service reserve on the Conference Center Bonds), the full impact of the capital leases for replacement of Fire Engines #4 and #6 (all fire apparatus are now under a capital leasing program and built into the city's operating budget), and the operating initiatives proposed for fiscal year 2017<sup>1</sup> (contracted marketing/public relations services within City Administration as well as funding for the lease replacement of the city's cardiac monitors). After adjusting for these new incremental budgetary impacts, the base operational budget growth totals 3.1%.
- Management of personnel and compensation program to align with current market environment:
  - Increase in Personnel staffing of 3.5 full-time equivalent positions (FTE) to a total staffing of 442.5 FTEs.
    - o General Fund: Net reduction of -0.5 FTEs (reduction of one vacant Grants Administrator position<sup>2</sup> and the increase from part-time to full-time status for the fingerprint technician in Public Safety).
    - o E-911 Fund: Increase of 4.0 FTEs (addition of 4 Communication Officer positions for the Emergency 911 Center<sup>3</sup>).
  - Continuation of a performance-based merit program of 3% on April 1, 2017, per authorized/funded position (estimated cost of \$227,000 citywide<sup>4</sup>). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available. Research of national and local wage growth data indicates the 3% rate is a responsible average (i.e. not among the highest or the lowest).
  - Coverage of group insurance premiums (8% premium increase; \$480,669<sup>5</sup> incremental budget impact citywide). The premium growth is due to claims patterns that are trending at 90% of premiums (industry standard is 80-85%), general medical cost inflation, and costs associated with the Affordable Care Act. Unfortunately, the city has

<sup>1</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>2</sup> Job duties have been absorbed by the Finance Department.

<sup>3</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>4</sup> This represents the financial impact in FY 2017 (i.e. April-June 2017).

<sup>5</sup> The General Fund increased \$411,477 while the other operating funds (combined) increased \$69,192.

experienced large claims at twice the actuarial assumed average over the last 12 months. The claims are primarily of a non-chronic nature outside of the reach of wellness initiatives.

- Increase in the actuarially determined defined benefit pension contribution of 4%, or \$100,000 (citywide), compared to FY 2016. This increase is due to new pronouncements and their impact on certain assumptions which offset accrued liabilities as well as adjustments recommended by our actuary.
- Targeted growth (3.4% or \$456,862) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
  - Increase in professional services of \$114,047 due primarily to a combination of reductions in municipal election funding (FY 2016 was an election year) which were fully offset through increases related to multiple initiatives including: (1) Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes; (2) increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity, program signups, and associated revenue collections; (3) increased Georgia Bureau of Investigation (GBI) fingerprint/background check fees due to heightened development activity and a corresponding increase in applications for alcohol pouring permits (GBI charges \$42.50 for each fingerprint/background check and the city passes through these costs, including a markup for overhead, to applicants); (4) CALEA (independent accreditation agency) on-site assessment fees for Public Safety; (5) Fiscal Year 2017 Operating Initiative<sup>6</sup> funding for contracted marketing/public relations services within City Administration; etc.
  - Increase in repair/maintenance (facility, vehicle, grounds, etc.) of \$120,151 (electric, water and sewer, natural gas, etc.) due primarily to: vehicle repair/maintenance within public works and public safety (based on current maintenance trends which have increased along with the targeted mileage expectancy of vehicles); grounds repair/maintenance increases at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.; facility repair/maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
  - Increase in maintenance contracts of \$54,797 due primarily to increases in HVAC maintenance, street sweeping services, annual support costs for pavement management software, annual support costs for the Siteimprov web governance suite software (monitors various components of the City website), moving the hosting of the

<sup>6</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

city's website from local servers to the cloud which will improve site functionality and responsiveness, increased funding for RAPSTC operations and targeted maintenance, etc.

- Increase in professional services (IT) of \$84,206 due to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), ProQA Priority Dispatch license and support fees, etc.
- Increase in legal service fees of \$125,000 based on historical and year-to-date usage of legal services coupled with planned initiatives requiring legal review.
- Decrease in fuel of -\$127,000 based on year-to-date expenditure trends and forecasted fuel prices.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, finance software, public works and community development software, etc.). The increase of \$161,969 is due to: (1) capital lease payments for the replacement of Fire Engines #4/#6 which were approved during FY 2016 but the first payment will not occur until FY 2017; and (2) FY 2017 Operating Initiative<sup>7</sup> funding approved for the capital lease replacement of the City's cardiac monitors. The city has now programmed all of its fire apparatus and cardiac monitors into the operating budget under capital lease obligations which will allow replacement upon expiration of the underlying leases hereby guaranteeing functional emergency equipment to serve our customers.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus); continuation of funding for the Police Athletic League (\$35,000) and Friends of the Library (\$10,000); and debt service reserve for the Conference Center Bonds<sup>8</sup>.

<sup>7</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

<sup>8</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

The following table provides a comparison of personnel by fiscal year.

|                                             | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Actual<br>FY 2016 | Recommended<br>FY 2017 | Variance     |
|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------------|--------------|
| <b>Detail by Department:</b>                |                   |                   |                   |                   |                        |              |
| <b>General Fund</b>                         |                   |                   |                   |                   |                        |              |
| Mayor & City Council                        | 7.0               | 7.0               | 7.0               | 7.0               | 7.0                    | -            |
| City Administration                         | 14.0              | 14.0              | 14.0              | 11.0              | 10.0                   | (1.0)        |
| Community Development                       | 18.0              | 22.0              | 22.0              | 23.0              | 26.0                   | 3.0          |
| Public Works                                | 58.0              | 55.0              | 55.0              | 55.0              | 52.0                   | (3.0)        |
| Finance                                     | 21.5              | 21.5              | 21.5              | 21.5              | 21.5                   | -            |
| Public Safety                               | 216.5             | 217.5             | 217.5             | 218.5             | 219.0                  | 0.5          |
| Human Resources                             | 2.0               | 2.0               | 2.0               | 2.0               | 2.0                    | -            |
| Municipal Court                             | 9.0               | 9.0               | 9.0               | 9.0               | 9.0                    | -            |
| Recreation and Parks                        | 48.0              | 48.0              | 48.0              | 51.0              | 51.0                   | -            |
| Information Technology                      | 11.0              | 11.0              | 11.0              | 11.0              | 11.0                   | -            |
| <b>subtotal</b>                             | <b>405.0</b>      | <b>407.0</b>      | <b>407.0</b>      | <b>409.0</b>      | <b>408.5</b>           | <b>(0.5)</b> |
| <b>E-911 Fund (Special Revenue Fund)</b>    |                   |                   |                   |                   |                        |              |
| Public Safety                               | 23.0              | 25.0              | 25.0              | 25.0              | 29.0                   | 4.0          |
| Information Technology                      | 1.0               | 1.0               | 1.0               | 1.0               | 1.0                    | -            |
| <b>subtotal</b>                             | <b>24.0</b>       | <b>26.0</b>       | <b>26.0</b>       | <b>26.0</b>       | <b>30.0</b>            | <b>4.0</b>   |
| <b>DEA Fund (Special Revenue Fund)</b>      |                   |                   |                   |                   |                        |              |
| Public Safety                               | -                 | 3.0               | 3.0               | 3.0               | 3.0                    | -            |
| <b>Solid Waste Fund (Enterprise Fund)</b>   |                   |                   |                   |                   |                        |              |
| Finance                                     | 1.0               | 1.0               | 1.0               | 1.0               | 1.0                    | -            |
| <b>Full-Time-Equivalent (FTE) Positions</b> | <b>430.0</b>      | <b>437.0</b>      | <b>437.0</b>      | <b>439.0</b>      | <b>442.5</b>           | <b>3.5</b>   |

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

### **Mayor and City Council**

The Fiscal Year 2017 Budget for Mayor and City Council totals \$360,977 and represents an increase of 3.1%, or \$10,908, compared to the FY 2016 budget, and primarily represents increased group insurance premiums.

The Maintenance and Operations category was flat at 0.2%, or \$85, due to a minor increase in IT Professional Services (allocation of technology costs across all benefitting units of government). The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

|                      | FTEs    |         |         |         |         | Variance |
|----------------------|---------|---------|---------|---------|---------|----------|
|                      | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Mayor                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 1 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 2 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 3 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 4 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 5 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Councilperson Post 6 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                      | 7.0     | 7.0     | 7.0     | 7.0     | 7.0     | -        |

### **City Administration**

The FY 2017 Budget for City Administration totals \$2,011,664 and represents a decrease of -3%, or -\$62,391, compared to FY 2016.

The Personnel Services category decreased -5%, or -\$76,681, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which are fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).

Base level personnel total 10 FTEs and represent the following:

|                                       | FTEs    |         |         |         |         | Variance |
|---------------------------------------|---------|---------|---------|---------|---------|----------|
|                                       | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Assistant City Administrator          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Assistant City Clerk                  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| City Administrator                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| City Clerk                            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Economic Development Director         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Economic Development Manager          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Executive Office Coordinator          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Grants Administrator                  | 1.0     | 1.0     | 1.0     | 1.0     | -       | (1.0)    |
| Internal Auditor                      | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Records Manager                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Special Events Coordinator (1FT;2PT)* | 2.0     | 2.0     | 2.0     | -       | -       | -        |
| Special Events Manager*               | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Web Administrator                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                       | 14.0    | 14.0    | 14.0    | 11.0    | 10.0    | (1.0)    |

\* The Special Events Division was transferred to the Recreation and Parks Department in FY 2016.

The Maintenance & Operations category increased 2.6%, or \$14,290, due primarily to the following activity:

- Increase in maintenance contracts of \$8,811 due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- Increase in professional services (IT) of \$8,652 due primarily to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.
- Decrease in professional services of -\$1,873 due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is offset through the addition of FY 2017 Operating Initiative<sup>9</sup> funding totaling \$100,000 for contracted marketing/public relations services.

<sup>9</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.



### **Community Development Department**

The FY 2017 Budget for Community Development totals \$2,727,412 and represents an increase of 12.6%, or \$304,927 compared to FY 2016.

The Personnel Services category increased 13.2%, or \$283,179, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the annualized impact of one additional Building Inspector position added during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

Base level personnel total 26.0 FTEs and represent the following:

|                                            | FTEs    |         |         |         |         | Variance |
|--------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                            | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II                | 3.0     | 2.0     | 1.0     | 1.0     | 1.0     | -        |
| Arborist                                   | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Boards Administrator                       | 1.0     | -       | -       | -       | -       | -        |
| Boards Assistant                           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Building Inspector*                        | 3.0     | 4.0     | 4.0     | 5.0     | 5.0     | -        |
| Building Official                          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Building Plans Examiner                    | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Code Enforcement Manager**                 | -       | -       | -       | -       | 1.0     | 1.0      |
| Code Enforcement Officer                   | 4.0     | 4.0     | 4.0     | 3.0     | 3.0     | -        |
| Director of Community Development          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Director of Community Development   | -       | 1.0     | 1.0     | -       | -       | -        |
| Development Services Engineer (Stormwater) | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Inspectors***                              | -       | -       | -       | -       | 3.0     | 3.0      |
| Planner/GIS Specialist                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Permit Technician                          | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Project Administrator**                    | -       | -       | -       | -       | 1.0     | 1.0      |
| Zoning Administrator                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Zoning Enforcement Officer**               | -       | -       | -       | 1.0     | -       | (1.0)    |
| Senior Engineer (Transportation)           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Senior Planner                             | -       | -       | -       | 1.0     | 1.0     | -        |
| Specialized Assistant - Permits Plus**     | 1.0     | 1.0     | 1.0     | 1.0     | -       | (1.0)    |
|                                            | 18.0    | 22.0    | 22.0    | 23.0    | 26.0    | 3.0      |

\* Building Inspector position added during the FY 2016 Mid Year Budget process.

\*\* Position reclassification occurred during FY 2016.

\*\*\* Includes 3.0 FTE transferred from the Public Works Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 7.6%, or \$21,748, due primarily to the following activity:

- Increase in professional services of \$10,750 due primarily to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- Increase in advertising of \$2,000 due to growth in development activity and associated notice requirements.

- Increase in travel and training (combined) of \$3,500 due to a continued focus on training and certification for both the existing staff as well as the Building Inspector position added during the FY 2016 Mid-Year Budget and the three Inspector positions reorganized from the Public Works Department.
- Increase in maintenance contracts of \$2,236 due primarily to a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- Increase in non-recurring expenses of \$3,427 due to the recommended buyout of the existing Xerox CQ9303 copier at the end of its lease term in February 2017. This original copier was replaced mid-way through the lease term with the existing unit due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original leased unit, the city is receiving significant savings by opting to buyout the existing unit as opposed to entering into a new lease.

### **Public Works Department**

The FY 2017 Budget for Public Works totals \$7,887,543 and represents a decrease of -0.7%, or -\$53,843, compared to FY 2016. The Personnel Services category decreased -1.5%, or -\$67,406, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, all of which were offset due to the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers. Base level personnel total 52.0 FTEs and represent the following:

|                                   | FTEs    |         |         |         |         | Variance |
|-----------------------------------|---------|---------|---------|---------|---------|----------|
|                                   | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II       | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Arborist                          | 1.0     | -       | -       | -       | -       | -        |
| Civil Engineer                    | 3.0     | 2.0     | 1.0     | 2.0     | 2.0     | -        |
| Construction Manager              | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Director of Public Works   | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Director of Public Works          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Engineering Technician            | 7.0     | 7.0     | 7.0     | 4.0     | 4.0     | -        |
| Environmental Program Coordinator | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Fleet Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Inspector**                       | 4.0     | 4.0     | 3.0     | 3.0     | -       | (3.0)    |
| Senior Inspector                  | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Project Administrator             | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Works Crew Leader*         | 7.0     | 7.0     | 7.0     | 7.0     | 8.0     | 1.0      |
| Public Works Supervisor           | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Public Works Technician           | 4.0     | 4.0     | -       | -       | -       | -        |
| Public Works Technician I         | 7.0     | 7.0     | 11.0    | 11.0    | 11.0    | -        |
| Public Works Technician II*       | 9.0     | 9.0     | 9.0     | 8.0     | 7.0     | (1.0)    |
| Senior Engineer                   | 3.0     | 2.0     | 3.0     | 2.0     | 2.0     | -        |
| Senior Operations Manager         | 1.0     | 1.0     | -       | -       | -       | -        |
| Senior Engineering Technician     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Water Resources Technician        | 1.0     | 1.0     | -       | -       | -       | -        |
| Senior Water Resources Analyst    | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Traffic Operations Manager        | -       | -       | -       | 1.0     | 1.0     | -        |
| Traffic Signal Engineer           | -       | -       | -       | 1.0     | 1.0     | -        |
| Urban Forestry Program Manager    | -       | -       | -       | 1.0     | 1.0     | -        |
| Utility Locator                   | -       | -       | -       | 1.0     | 1.0     | -        |
|                                   | 58.0    | 55.0    | 55.0    | 55.0    | 52.0    | (3.0)    |

\* Position reclassifications occurred during FY 2016.

\*\* Includes 3.0 FTE transferred to the Community Development Department as part of a reorganization aimed at continuing to improve availability and service to our customers.

The Maintenance and Operations category increased 0.4%, or \$13,253, due primarily to the following activity:

- Increase in equipment and vehicle repair/maintenance (combined) of \$19,050 based on year-to-date expenditure trends.
- Increase in maintenance contracts of \$26,515 due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public

Works, Recreation and Parks), and annual support costs for pavement management software.

- Decrease in utility costs (electricity, gas, water, etc.) of -\$19,200 based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.
- Decrease in fuel costs of -\$10,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for the CityWorks work-order management software lease.

### **Finance Department**

The FY 2017 Budget for Finance totals \$3,199,142 and represents an increase of 1.2%, or \$38,167, compared to FY 2016. The Personnel Services category increased 0.9%, or \$20,688, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; which is partially offset through employee turnover.

Base level personnel total 21.5 FTEs and represent the following:

|                                     | FTEs    |         |         |         |         | Variance |
|-------------------------------------|---------|---------|---------|---------|---------|----------|
|                                     | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Accountant (3FT; 1PT)               | 3.5     | 3.5     | 3.5     | 3.5     | 3.5     | -        |
| Accounting & Operations Manager     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Accounts Payable Technician         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Billing/Collections Rep.            | -       | -       | -       | 1.0     | 1.0     | -        |
| Benefits Manager                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Benefits Coordinator                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Billing Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Budget & Procurement Manager        | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Cash Management Officer             | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Cash Management Coordinator         | -       | -       | -       | 1.0     | 1.0     | -        |
| Chief Accountant                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Customer Account Coordinator        | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Customer Account Representative     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Director of Finance                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Office Manager                      | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Payroll Coordinator                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Safety/Risk Administrator           | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Senior Budget & Procurement Analyst | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Treasury Services Manager           | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                     | 21.5    | 21.5    | 21.5    | 21.5    | 21.5    | -        |

The Maintenance and Operations category increased 2.2%, or \$16,917, due primarily to the following activity:

- Net increase in professional fees, small equipment, and employee wellness program expenses (combined) of \$11,600 due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY

2016 to cover unanticipated small equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs, etc.).

- Increase in maintenance contracts of \$3,200 due primarily to additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- Increase in professional services (IT) of \$2,677 due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc..

The Capital/Lease category includes funding for the ERP system (Munis software) lease.

**Public Safety Department**

The FY 2017 Budget for Public Safety totals \$26,494,393 and represents an increase of 4.2%, or \$1,058,831, compared to FY 2016.

The Personnel Services category increased 3.9%, or \$845,552, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums<sup>10</sup>.

Base level personnel total 219 FTEs and represent the following:

|                                               | FTEs    |         |         |         |         |          |
|-----------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                               | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 | Variance |
| Sworn Police Officers                         |         |         |         |         |         |          |
| Director of Public Safety                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Captain                                       | 8.0     | 8.0     | 6.0     | 7.0     | 7.0     | -        |
| Lieutenant*                                   | 14.0    | 16.0    | 16.0    | 16.0    | 15.0    | (1.0)    |
| Division Chief - Administrative Services      | -       | -       | 1.0     | -       | -       | -        |
| Field Training Officer                        | 10.0    | 10.0    | 10.0    | 10.0    | 10.0    | -        |
| Officer*                                      | 71.0    | 69.0    | 69.0    | 69.0    | 70.0    | 1.0      |
| Public Information Officer                    | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Safety Budget/Finance Administrator    | -       | -       | 1.0     | 1.0     | 1.0     | -        |
|                                               | 105.0   | 105.0   | 105.0   | 105.0   | 105.0   | -        |
| Certified Firefighters                        |         |         |         |         |         |          |
| Deputy Director of Public Safety              | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Battalion Chief                               | 4.0     | 4.0     | 3.0     | 3.0     | 3.0     | -        |
| Division Chief - Training                     | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Communications Training Coord. (Captain)      | 1.0     | -       | -       | -       | -       | -        |
| Public Safety Administrator (Battalion Chief) | 1.0     | -       | -       | -       | -       | -        |
| Captain                                       | 24.0    | 24.0    | 24.0    | 23.0    | 23.0    | -        |
| Fire Training/Emer. Mgmt Coord. (Captain)     | 1.0     | -       | -       | -       | -       | -        |
| Accreditation/Emer. Mgmt Coord. (Captain)     | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Training/Emergency Medical Svcs Coord.        | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Fire Apparatus Engineer                       | 23.0    | 23.0    | 22.0    | 22.0    | 22.0    | -        |
| Firefighter/Paramedic                         | 17.0    | 20.0    | 20.0    | 20.0    | 20.0    | -        |
| Firefighter II                                | 19.0    | 19.0    | 19.0    | 21.0    | 21.0    | -        |
| Fire Logistics Officer                        | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Fire Marshal (Battalion Chief)                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Fire Marshal                           | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Assistant Fire Marshal (2FT; 1PT)             | 3.0     | 2.5     | 2.5     | 2.5     | 2.5     | -        |
|                                               | 96.0    | 97.5    | 97.5    | 98.5    | 98.5    | -        |
| Civilian Positions                            |         |         |         |         |         |          |
| Accreditation Manager                         | 1.0     | -       | -       | -       | -       | -        |
| Administrative Assistant II                   | 2.5     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Criminal Intelligence Analyst                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Data Entry Clerk (1PT)                        | 0.5     | 0.5     | 0.5     | 0.5     | 0.5     | -        |
| Evidence Technician                           | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Evidence Custodian                            | -       | -       | -       | 1.0     | 1.0     | -        |
| Fingerprint Technician                        | 0.5     | 0.5     | 0.5     | 0.5     | 1.0     | 0.5      |
| Parking Enforcement Officers (2PT)            | -       | -       | -       | 1.0     | 1.0     | -        |
| Public Safety Volunteer Manager               | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Records Clerk                                 | 3.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Records Supervisor                            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| School Crossing Guard (8PT)                   | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
|                                               | 15.5    | 15.0    | 15.0    | 15.0    | 15.5    | 0.5      |
|                                               | 216.5   | 217.5   | 217.5   | 218.5   | 219.0   | 0.5      |

\*\* Position reclassifications occurred during FY 2016.

<sup>10</sup> The FY 2017 Operating Initiative reclassification for the Fingerprint Technician from part-time to full-time is being absorbed in the base budget request (no additional budget allocation is being requested).



The Maintenance and Operations category increased 3.0%, or \$99,182, due primarily to the following activity:

- Increase in professional services of \$65,960 due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- Increase in vehicle repair and maintenance of \$14,226 based on current maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- Increase in travel/training of \$30,500 due to a continued focus on training and certification.
- Increase in professional services (IT) of \$49,162 due primarily to multiple initiatives including expanded firewall/network security software, offsite data archiving costs (increased usage), Office 365 licensing, increased cellular service fees/usage (iPhone, iPad, MiFi), data center equipment maintenance extension fees, etc.
- Increase in general supplies of \$31,869 due primarily to increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- Decrease in fuel costs of -\$110,000 based on year-to-date expenditure trends and forecasted fuel prices.

The Capital/Lease category includes funding for fire truck leases and increased \$164,097 compared to FY 2016 due primarily to: (1) the capital lease replacement of Fire Engines #4 and #6 as part of the 2016 Mid-Year Budget; and (2) FY 2017 Operating Initiative<sup>11</sup> funding for the lease replacement of the city's cardiac monitors. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) and cardiac monitors (9 units) are now built into the annual operating budget under a capital lease program.

<sup>11</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.

### **Human Resources**

The FY 2017 Budget for Human Resources totals \$401,756 and represents an increase of 1.7%, or \$6,642, compared to FY 2016.

The Personnel Services category increased 3.4%, or \$7,999, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; and an increase in the actuarially determined defined benefit pension contribution

Base level personnel total 2.0 FTEs and represent the following:

|                             | FTEs    |         |         |         |         | Variance |
|-----------------------------|---------|---------|---------|---------|---------|----------|
|                             | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant II | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Human Resources Manager     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                             | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |

Assistant City Administrator (acting HR Director) is funded within the City Administration budget.

The Maintenance and Operations category decreased -0.8%, or -\$1,357, due to minor reductions primarily to the following activity:

- Decrease in professional services of -\$915 reflecting the elimination of a one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services.
- Decrease in general supplies of -\$500 based on historical and year-to-date expenditure trends.

### **Municipal Court**

The FY 2017 Budget for Municipal Court totals \$1,092,257 and represents an increase of 2.9%, or \$30,757, compared to FY 2016.

The Personnel Services category increased 3.3%, or \$22,281, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums (and coverage elections); which is partially offset through employee turnover.

Base level personnel total 9.0 FTEs and represent the following:

|                                        | FTEs    |         |         |         |         | Variance |
|----------------------------------------|---------|---------|---------|---------|---------|----------|
|                                        | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Court Clerk/Director of Court Services | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Clerk I                         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Deputy Clerk II                        | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Deputy Clerk III                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Judge                                  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                        | 9.0     | 9.0     | 9.0     | 9.0     | 9.0     | -        |

The Maintenance and Operations category increased 2.2%, or \$8,476, due primarily to the following activity:

- Increase in multiple accounts (facility repair/maintenance and all utility accounts) of \$12,975 due primarily to the IGA with Milton for use of

Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.

- Increase in maintenance contracts of \$4,400 due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- Decrease in small equipment purchases of -\$7,300 due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

### **Recreation and Parks Department**

The FY 2017 Budget for Recreation and Parks totals \$8,731,629 and represents an increase of 4.9%, or \$408,597, compared to FY 2016.

The Personnel Services category increased 6%, or \$256,567, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.

Authorized personnel total 51.0 FTEs and represent the following:

|                                      | FTEs    |         |         |         |         | Variance |
|--------------------------------------|---------|---------|---------|---------|---------|----------|
|                                      | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Administrative Assistant I           | 3.0     | 3.0     | 2.0     | 2.0     | 2.0     | -        |
| Administrative Assistant II          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Athletic Coordinator                 | 2.0     | 2.0     | -       | -       | -       | -        |
| Arts Coordinator                     | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Customer Service Representative      | 3.0     | 3.0     | 3.0     | 3.0     | 3.0     | -        |
| Deputy Director of Recreation/Parks  | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Director of Recreation/Parks         | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Equestrian Center Manager            | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Facility Technician                  | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Marketing/Accreditation Coordinator  | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Office Manager                       | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Park Services Manager                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Parks Maintenance Technician         | 8.0     | 8.0     | 8.0     | -       | -       | -        |
| Parks Maintenance Technician I       | 5.0     | 5.0     | 5.0     | 13.0    | 13.0    | -        |
| Parks Maintenance Technician II      | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Parks Supervisor II                  | 4.0     | 4.0     | 4.0     | 4.0     | 4.0     | -        |
| Program Coordinator                  | 4.0     | 4.0     | -       | -       | -       | -        |
| Recreation Coordinator               | -       | -       | 5.0     | 5.0     | 5.0     | -        |
| Recreation Supervisor II             | 3.0     | 3.0     | 4.0     | 4.0     | 4.0     | -        |
| Special Events Coordinator (1FT;2PT) | -       | -       | -       | 2.0     | 2.0     | -        |
| Special Events Manager               | -       | -       | -       | 1.0     | 1.0     | -        |
|                                      | 48.0    | 48.0    | 48.0    | 51.0    | 51.0    | -        |

The Maintenance and Operations category increased 3.9%, or \$155,030, due primarily to the following activity:

- Increase in grounds repair and maintenance of \$52,835 due primarily to anticipated increases in grounds maintenance at City Center, Webb

Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.

- Increase in facility repair and maintenance of \$28,790 due to maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- Increase in travel and training of \$6,625 due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- Increase in professional services (IT) of \$14,245 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- Increase in general supplies of \$26,625 based on year-to-date expenditure trends and program needs (reflective of program signup trends).
- Increase in utilities of \$13,500 (combined) based on current usage and expenditure trends.

The Capital/Lease category includes funding for: replacement of batting cage at Field 7 and trash receptacles at North Park; replacement of trash receptacles at Rock Mill Park; and increased funding for general equipment needs (e.g. playground parts).

**Information Technology Department**

The FY 2017 Budget for Information Technology totals \$1,599,441 and represents an increase of 5.0%, or \$76,086, compared to FY 2017.

The Personnel Services category increased 5.2%, or \$71,848, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums.

Authorized personnel total 11.0 FTEs and represent the following:

|                            | FTEs    |         |         |         |         | Variance |
|----------------------------|---------|---------|---------|---------|---------|----------|
|                            | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Director                   | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Database Administrator*    | -       | -       | 1.0     | 1.0     | -       | (1.0)    |
| GIS Coordinator            | 1.0     | 1.0     | -       | -       | -       | -        |
| GIS Manager                | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| IT Manager*                | -       | -       | -       | 2.0     | 3.0     | 1.0      |
| IT Systems Administrator   | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Network Administrator      | -       | -       | -       | 2.0     | 2.0     | -        |
| Network Analyst I          | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Network Analyst II         | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Network Manager            | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Systems Analyst II         | 2.0     | 2.0     | 2.0     | 2.0     | 2.0     | -        |
| Systems Manager            | 1.0     | 1.0     | 1.0     | -       | -       | -        |
| Telecommunications Manager | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                            | 11.0    | 11.0    | 11.0    | 11.0    | 11.0    | -        |

\* Position reclassifications occurred during FY 2016.

The Maintenance & Operations category increased 3.1%, or \$4,238, due primarily to the following activity:

- Increase in professional services of \$3,000 due primarily to an increase in funding for contract labor (temporary positions).
- Increase in professional services (IT) of \$2,838 due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- Decrease in small equipment needs based on historical and year-to-date expenditure trends.

### **Emergency-911 Fund**

The FY 2017 Budget for the E-911 Fund totals \$3,670,259 and represents a decrease of -30.1%, or -\$1,582,248, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>12</sup>. After adjusting for the non-allocated reserve, the true operational budget decrease totals -3% due to one-time capital initiatives included in the FY 2016 budget (e.g. E-911 Phone System VOIP upgrade, radio replacements, etc.) that will not continue in FY 2017.

The Personnel Services category increased 12.3%, or \$274,625, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017, increases in group insurance premiums, and the addition of 4 Communication Officer positions (FY 2017 Operating Initiative<sup>13</sup>).

Authorized personnel total 26.0 FTEs.

|                                               | FTEs    |         |         |         |         | Variance |
|-----------------------------------------------|---------|---------|---------|---------|---------|----------|
|                                               | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Communications Officer                        | 14.0    | 14.0    | 14.0    | 13.0    | 17.0    | 4.0      |
| Communications Shift Supervisor               | 5.0     | 5.0     | 5.0     | 5.0     | 5.0     | -        |
| Communications Training Coord. (Captain)      | -       | 1.0     | 1.0     | 1.0     | 1.0     | -        |
| Public Safety Administrator (Battalion Chief) | -       | 1.0     | -       | -       | -       | -        |
| Division Chief - Technology                   | -       | -       | 1.0     | 1.0     | 1.0     | -        |
| Sr. Communications Officer                    | 4.0     | 4.0     | 4.0     | 5.0     | 5.0     | -        |
| IT Systems Administrator                      | 1.0     | 1.0     | 1.0     | -       | -       | -        |
|                                               | 24.0    | 26.0    | 26.0    | 26.0    | 30.0    | 4.0      |

The Maintenance and Operations category increased 4.6%, or \$49,203, due primarily to the following activity:

- Increase in maintenance contracts of \$26,940 due primarily to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- Increase in professional services (IT) of \$29,763 due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016 (a.k.a. E-911 Phone System VOIP upgrade).
- Decrease in small equipment needs of -\$10,000 based on historical and year-to-date equipment needs.

Capital funding totals \$53,000 for replacement of HVAC units servicing the E911 Communications Center as well as general equipment needs.

<sup>12</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

<sup>13</sup> Please refer to the *Operating Initiatives* section of this document for detailed descriptions.



**Impact Fee Fund**

The FY 2017 Budget totals \$3,068,150.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees collections estimated for FY 2017, combined with non-allocated reserve balances from prior years collections, are being allocated to specific system improvements and non-allocated reserve (for future system improvements) as follows:

- System Improvements<sup>14</sup>
  - Roads (Rucker Road Corridor Improvements: \$1,150,000)
  - Parks (Alpharetta Arts Center Development: \$1,300,000)
  - Public Safety (Headquarters Expansion: \$300,000)
- Non-Allocated Reserve for future System Improvements
  - Roads (\$300,000)

**Drug Enforcement Agency Fund**

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2017 Budget for the DEA Fund totals \$2,098,576 and represents a decrease of -13.4%, or -\$324,904, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>15</sup>.

The Personnel Services category increased 5.7%, or \$14,010, due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017 and increases in group insurance premiums. Included in this funding is a Special Investigations Unit (three Police Officer positions) approved in FY 2014.

Authorized personnel total 3 FTEs.

|         | FTEs    |         |         |         |         | Variance |
|---------|---------|---------|---------|---------|---------|----------|
|         | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Officer | -       | 3.0     | 3.0     | 3.0     | 3.0     | -        |
|         | -       | 3.0     | 3.0     | 3.0     | 3.0     | -        |

The Maintenance and Operations category decreased -74.6%, or -\$88,107, due primarily to the cessation of all operational costs except those costs necessary to

<sup>14</sup> Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the initiatives.

<sup>15</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. A portion of this Non-Allocated Reserve was used to fund the city's share of the North Fulton Radio Initiative. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

Capital/Lease expenses include lease costs under the Taser replacement program approved during FY 2016 and planned capital investment for the expansion of Public Safety Headquarters<sup>16</sup> (this initiative is being funded through multiple sources including fund balance from the General Fund, impact fees, and DEA monies).

### **Hotel/Motel Fund**

The FY 2017 Budget totals \$6,000,000.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5%); Alpharetta Convention & Visitor's Bureau (43.75%); and the Conference Center (Tourism Product Development; 18.75%). The Conference Center portion of the revenue is dedicated to funding debt service on the Conference Center bonds with residual monies allocated towards the debt service reserve<sup>17</sup>. The Alpharetta Conference Center (state-of-the-art 44,000 square foot conference center) is being constructed through a public-private partnership with North American Properties (developer of Avalon). Along with the Alpharetta Conference Center, North American Properties will construct a 330-room Marriott Autograph hotel abutting the Center. North American Properties is operating the Center that will include the largest meeting room in the north Fulton market. Economic impact studies have indicated that a conference center could bring in almost \$23.5 million in visitor spending, generating 545 jobs with more than \$15.7 million in earnings and over \$51.3 million in total economic output annually. The FY 2017 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow 3% (budget-to-budget) to \$6 million due primarily to an increase in business spending on travel and training.

<sup>16</sup> Please refer to the *Capital Initiatives* section of this document for a detailed description of this initiative.

<sup>17</sup> It is the city's intent to reserve \$1.5 million of surplus hotel/motel taxes for a debt service reserve on the Conference Center bonds. The intent of this reserve is to be fully funded through the Conference Center portion of the tax. However, the city will contribute taxes from its expanded portion towards the reserve in the early years and recapture those funds as they become available through the Conference Center portion.

### **Debt Service Fund**

The FY 2017 Budget totals \$5,816,807 and includes funding for the payment of principal and interest on general long-term debt (\$5,811,807) and associated administrative fees (\$5,000). Included in the principal and interest budget is an estimate of the debt service associated with the 2016 Alpharetta Parks and Transportation Bond that will be issued in FY 2017 and provide \$52 million in improvements aimed at traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. This bond is funded through the city's existing millage rate structure.

### **Solid Waste Fund**

The FY 2017 Budget for the Solid Waste Fund totals \$3,304,278 and represents a decrease of -7.5%, or -\$269,091, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>18</sup>. After adjusting for the non-allocated reserve, the operational budget is flat with FY 2016.

The Personnel Services category decreased -2.5%, or -\$1,649, due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; all of which is mitigated through employee turnover.

Authorized personnel total 1.0 FTE and represent the following:

|                                 | FTEs    |         |         |         |         | Variance |
|---------------------------------|---------|---------|---------|---------|---------|----------|
|                                 | FY 2013 | FY 2014 | FY 2015 | FY 2016 | FY 2017 |          |
| Customer Account Representative | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |
|                                 | 1.0     | 1.0     | 1.0     | 1.0     | 1.0     | -        |

The Maintenance & Operations category is flat with FY 2016. The main expense is our private solid waste hauling contract (growth in the service base) which will continue at the same base rates in FY 2017.

### **Risk Management Fund**

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2017 Budget for the Risk Management Fund totals \$1,312,200 and represents a decrease of -19.6%, or -\$319,910, compared to FY 2016. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2016<sup>6</sup>. After adjusting for the non-allocated reserve, the true operational budget growth totals 2%. This growth is driven through insurance

<sup>18</sup> Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

premium increases/coverage changes (e.g. cyber liability, property and equipment insurance, etc.).

**Medical Insurance Fund**

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7,932,994 and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# **FUND SUMMARIES**



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# **CITYWIDE FUND SUMMARIES**

**City of Alpharetta**  
**FY 2017 Budget**  
**Citywide Statement of Revenues and Expenditures (by Department)**

|                                           | Special Revenue Funds |                     |                     |                     |                     |                      |                     | Capital Project Funds |                         | Enterprise Fund     | Internal Service Funds |                        | TOTAL                 |
|-------------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-----------------------|-------------------------|---------------------|------------------------|------------------------|-----------------------|
|                                           | General Fund          | E-911 Fund          | Impact Fee Fund     | DEA Fund            | Hotel/Motel Fund    | Operating Grant Fund | Debt Service Fund   | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund    | Risk Management Fund   | Medical Insurance Fund |                       |
| <b>REVENUES:</b>                          |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Property Taxes                            | \$ 21,409,000         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ 5,505,000        | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 26,914,000         |
| Local Option Sales Taxes                  | 15,100,000            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 15,100,000            |
| Other Taxes                               | 14,254,500            | -                   | -                   | -                   | 6,000,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 20,254,500            |
| Licenses and Permits                      | 2,297,050             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,297,050             |
| Intergovernmental Revenue                 | 511,000               | 925,000             | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,436,000             |
| Charges for Services                      | 3,108,900             | 2,740,000           | 605,000             | -                   | -                   | -                    | -                   | -                     | -                       | 3,300,800           | 1,310,000              | 7,244,480              | 18,309,180            |
| Fines and Forfeitures                     | 2,404,000             | -                   | -                   | 347,600             | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,751,600             |
| Interest Earnings                         | 60,000                | 5,259               | 3,000               | 976                 | -                   | -                    | 9,000               | -                     | -                       | 3,478               | 2,200                  | -                      | 83,913                |
| Other/Miscellaneous                       | 288,704               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 288,704               |
| <i>subtotal</i>                           | \$ 59,433,154         | \$ 3,670,259        | \$ 608,000          | \$ 348,576          | \$ 6,000,000        | \$ -                 | \$ 5,514,000        | \$ -                  | \$ -                    | \$ 3,304,278        | \$ 1,312,200           | \$ 7,244,480           | \$ 87,434,947         |
| <b>Other Financing Sources</b>            |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer from General Fund      | \$ -                  | \$ -                | \$ -                | \$ -                | \$ -                | \$ 20,000            | \$ -                | \$ 8,854,857          | \$ 1,675,000            | \$ -                | \$ -                   | \$ -                   | \$ 10,549,857         |
| Interfund Transfer from Hotel/Motel Fund  | 2,250,000             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,250,000             |
| Budgeted Fund Balance                     | 6,049,857             | -                   | 2,460,150           | 1,750,000           | -                   | -                    | 302,807             | 1,730,000             | -                       | -                   | -                      | 688,514                | 12,981,328            |
| <i>subtotal</i>                           | \$ 8,299,857          | \$ -                | \$ 2,460,150        | \$ 1,750,000        | \$ -                | \$ 20,000            | \$ 302,807          | \$ 10,584,857         | \$ 1,675,000            | \$ -                | \$ -                   | \$ 688,514             | \$ 25,781,185         |
| <b>Total Revenues</b>                     | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |
| <b>EXPENDITURES:</b>                      |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Mayor and City Council                    | \$ 360,977            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 360,977            |
| City Administration                       | 2,011,664             | -                   | -                   | -                   | -                   | -                    | -                   | 500,000               | -                       | -                   | -                      | -                      | 2,511,664             |
| Legal Services                            | 650,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 650,000               |
| Community Development                     | 2,727,412             | -                   | -                   | -                   | -                   | -                    | -                   | 100,000               | -                       | -                   | -                      | -                      | 2,827,412             |
| Public Works                              | 7,887,543             | -                   | 1,150,000           | -                   | -                   | -                    | -                   | 4,493,271             | 1,675,000               | -                   | -                      | -                      | 15,205,814            |
| Finance                                   | 3,199,142             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | 3,304,278           | 1,312,200              | 1,441,673              | 9,257,293             |
| Public Safety                             | 26,494,393            | 3,670,259           | 300,000             | 2,098,576           | -                   | -                    | -                   | 1,661,123             | -                       | -                   | -                      | -                      | 34,224,351            |
| Human Resources                           | 401,756               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 401,756               |
| Municipal Court                           | 1,092,257             | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 1,092,257             |
| Recreation and Parks                      | 8,731,629             | -                   | 1,300,000           | -                   | -                   | -                    | -                   | 1,846,500             | -                       | -                   | -                      | -                      | 11,878,129            |
| Information Technology                    | 1,599,441             | -                   | -                   | -                   | -                   | -                    | -                   | 720,000               | -                       | -                   | -                      | -                      | 2,319,441             |
| <b>Non-Departmental</b>                   | -                     | -                   | 18,150              | -                   | -                   | -                    | 5,000               | -                     | -                       | -                   | -                      | -                      | 23,150                |
| Insurance Premiums (Risk Fund)            | 640,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 640,000               |
| Medical Claims                            | -                     | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | 5,714,666              | 5,714,666             |
| Contingency                               | 605,000               | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 605,000               |
| Non-Allocated (Reserve)                   | -                     | -                   | 300,000             | -                   | -                   | 20,000               | -                   | 1,263,963             | -                       | -                   | -                      | 776,655                | 2,360,618             |
| Alpharetta Convention and Visitors Bureau | -                     | -                   | -                   | -                   | 2,625,000           | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 2,625,000             |
| Debt Service (Principal and Interest)     | 286,940               | -                   | -                   | -                   | 775,630             | -                    | 5,811,807           | -                     | -                       | -                   | -                      | -                      | 6,874,377             |
| Debt Service Reserve                      | 450,000               | -                   | -                   | -                   | 349,370             | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 799,370               |
| Donations/Contributions                   | 45,000                | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 45,000                |
| <i>subtotal</i>                           | \$ 57,183,154         | \$ 3,670,259        | \$ 3,068,150        | \$ 2,098,576        | \$ 3,750,000        | \$ 20,000            | \$ 5,816,807        | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278        | \$ 1,312,200           | \$ 7,932,994           | \$ 100,416,275        |
| <b>Other Financing Uses</b>               |                       |                     |                     |                     |                     |                      |                     |                       |                         |                     |                        |                        |                       |
| Interfund Transfer to General Fund        | \$ -                  | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 2,250,000          |
| Interfund Transfer to Grant/Capital Funds | 10,549,857            | -                   | -                   | -                   | -                   | -                    | -                   | -                     | -                       | -                   | -                      | -                      | 10,549,857            |
| <i>subtotal</i>                           | \$ 10,549,857         | \$ -                | \$ -                | \$ -                | \$ 2,250,000        | \$ -                 | \$ -                | \$ -                  | \$ -                    | \$ -                | \$ -                   | \$ -                   | \$ 12,799,857         |
| <b>Total Expenditures</b>                 | <b>\$ 67,733,011</b>  | <b>\$ 3,670,259</b> | <b>\$ 3,068,150</b> | <b>\$ 2,098,576</b> | <b>\$ 6,000,000</b> | <b>\$ 20,000</b>     | <b>\$ 5,816,807</b> | <b>\$ 10,584,857</b>  | <b>\$ 1,675,000</b>     | <b>\$ 3,304,278</b> | <b>\$ 1,312,200</b>    | <b>\$ 7,932,994</b>    | <b>\$ 113,216,132</b> |

**City of Alpharetta**  
**FY 2017 Budget**  
**Citywide Statement of Revenues and Expenditures (by Category)**

|                                           |               | Special Revenue Funds |                 |              |                  |                      |                   | Capital Project Funds |                         | Enterprise Fund  | Internal Service Funds |                        |                |
|-------------------------------------------|---------------|-----------------------|-----------------|--------------|------------------|----------------------|-------------------|-----------------------|-------------------------|------------------|------------------------|------------------------|----------------|
|                                           | General Fund  | E-911 Fund            | Impact Fee Fund | DEA Fund     | Hotel/Motel Fund | Operating Grant Fund | Debt Service Fund | Capital Projects Fund | Stormwater Capital Fund | Solid Waste Fund | Risk Management Fund   | Medical Insurance Fund | TOTAL          |
| REVENUES:                                 |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| Property Taxes                            | \$ 21,409,000 | \$ -                  | \$ -            | \$ -         | \$ -             | \$ -                 | \$ 5,505,000      | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 26,914,000  |
| Local Option Sales Taxes                  | 15,100,000    | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 15,100,000     |
| Other Taxes                               | 14,254,500    | -                     | -               | -            | 6,000,000        | -                    | -                 | -                     | -                       | -                | -                      | -                      | 20,254,500     |
| Licenses and Permits                      | 2,297,050     | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,297,050      |
| Intergovernmental Revenue                 | 511,000       | 925,000               | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 1,436,000      |
| Charges for Services                      | 3,108,900     | 2,740,000             | 605,000         | -            | -                | -                    | -                 | -                     | -                       | 3,300,800        | 1,310,000              | 7,244,480              | 18,309,180     |
| Fines and Forfeitures                     | 2,404,000     | -                     | -               | 347,600      | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,751,600      |
| Interest Earnings                         | 60,000        | 5,259                 | 3,000           | 976          | -                | -                    | 9,000             | -                     | -                       | 3,478            | 2,200                  | -                      | 83,913         |
| Other/Miscellaneous                       | 288,704       | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 288,704        |
| subtotal                                  | \$ 59,433,154 | \$ 3,670,259          | \$ 608,000      | \$ 348,576   | \$ 6,000,000     | \$ -                 | \$ 5,514,000      | \$ -                  | \$ -                    | \$ 3,304,278     | \$ 1,312,200           | \$ 7,244,480           | \$ 87,434,947  |
| Other Financing Sources                   |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| Interfund Transfer from General Fund      | \$ -          | \$ -                  | \$ -            | \$ -         | \$ -             | \$ 20,000            | \$ -              | \$ 8,854,857          | \$ 1,675,000            | \$ -             | \$ -                   | \$ -                   | \$ 10,549,857  |
| Interfund Transfer from Hotel/Motel Fund  | 2,250,000     | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,250,000      |
| Budgeted Fund Balance                     | 6,049,857     | -                     | 2,460,150       | 1,750,000    | -                | -                    | 302,807           | 1,730,000             | -                       | -                | -                      | 688,514                | 12,981,328     |
| subtotal                                  | \$ 8,299,857  | \$ -                  | \$ 2,460,150    | \$ 1,750,000 | \$ -             | \$ 20,000            | \$ 302,807        | \$ 10,584,857         | \$ 1,675,000            | \$ -             | \$ -                   | \$ 688,514             | \$ 25,781,185  |
| Total Revenues                            | \$ 67,733,011 | \$ 3,670,259          | \$ 3,068,150    | \$ 2,098,576 | \$ 6,000,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 113,216,132 |
|                                           |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| EXPENDITURES:                             |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| Personnel Services                        | \$ 40,392,264 | \$ 2,503,117          | \$ -            | \$ 259,630   | \$ -             | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ 63,667        | \$ -                   | \$ -                   | \$ 43,218,678  |
| Maintenance and Operations                | 13,994,607    | 1,114,142             | 18,150          | 40,000       | -                | -                    | 5,000             | -                     | -                       | 3,240,611        | 1,312,200              | 1,441,673              | 21,166,383     |
| Capital/Capital Lease                     | 769,343       | 53,000                | 2,750,000       | 1,798,946    | -                | -                    | -                 | 9,320,894             | 1,675,000               | -                | -                      | -                      | 16,367,183     |
| Other                                     |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| Insurance Premiums (Risk Fund)            | 640,000       | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 640,000        |
| Medical Claims                            | -             | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | 5,714,666              | 5,714,666      |
| Contingency                               | 605,000       | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 605,000        |
| Non-Allocated (Reserve)                   | -             | -                     | 300,000         | -            | -                | 20,000               | -                 | 1,263,963             | -                       | -                | -                      | 776,655                | 2,360,618      |
| Alpharetta Convention and Visitors Bureau | -             | -                     | -               | -            | 2,625,000        | -                    | -                 | -                     | -                       | -                | -                      | -                      | 2,625,000      |
| Debt Service (Principal and Interest)     | 286,940       | -                     | -               | -            | 775,630          | -                    | 5,811,807         | -                     | -                       | -                | -                      | -                      | 6,874,377      |
| Debt Service Reserve                      | 450,000       | -                     | -               | -            | 349,370          | -                    | -                 | -                     | -                       | -                | -                      | -                      | 799,370        |
| Donations/Contributions                   | 45,000        | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 45,000         |
| subtotal                                  | \$ 57,183,154 | \$ 3,670,259          | \$ 3,068,150    | \$ 2,098,576 | \$ 3,750,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 100,416,275 |
| Other Financing Uses                      |               |                       |                 |              |                  |                      |                   |                       |                         |                  |                        |                        |                |
| Interfund Transfer to General Fund        | \$ -          | \$ -                  | \$ -            | \$ -         | \$ 2,250,000     | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 2,250,000   |
| Interfund Transfer to Grant/Capital Funds | 10,549,857    | -                     | -               | -            | -                | -                    | -                 | -                     | -                       | -                | -                      | -                      | 10,549,857     |
| subtotal                                  | \$ 10,549,857 | \$ -                  | \$ -            | \$ -         | \$ 2,250,000     | \$ -                 | \$ -              | \$ -                  | \$ -                    | \$ -             | \$ -                   | \$ -                   | \$ 12,799,857  |
| Total Expenditures                        | \$ 67,733,011 | \$ 3,670,259          | \$ 3,068,150    | \$ 2,098,576 | \$ 6,000,000     | \$ 20,000            | \$ 5,816,807      | \$ 10,584,857         | \$ 1,675,000            | \$ 3,304,278     | \$ 1,312,200           | \$ 7,932,994           | \$ 113,216,132 |



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# **GENERAL FUND SUMMARY**

# City of Alpharetta General Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>AMENDED<br>BUDGET | FY 2017<br>RECOMMENDED<br>BUDGET | \$<br>Variance      | %<br>Variance |
|---------------------------------------|------------------------------|----------------------------------|---------------------|---------------|
| <b>Revenues:</b>                      |                              |                                  |                     |               |
| Property Taxes:                       |                              |                                  |                     |               |
| Current Year                          | \$ 18,800,000                | \$ 19,900,000                    | \$ 1,100,000        | 5.9%          |
| Motor Vehicle                         | 300,000                      | 250,000                          | (50,000)            | -16.7%        |
| Motor Vehicle Title Tax Fee           | 1,000,000                    | 1,000,000                        | -                   | 0.0%          |
| Prior Year/Delinquent                 | 249,500                      | 259,000                          | 9,500               | 3.8%          |
| Local Option Sales Tax                | 14,700,000                   | 15,100,000                       | 400,000             | 2.7%          |
| Other Taxes:                          |                              |                                  |                     |               |
| Franchise Fees                        | 6,440,000                    | 6,725,000                        | 285,000             | 4.4%          |
| Insurance Premium Tax                 | 3,150,000                    | 3,360,000                        | 210,000             | 6.7%          |
| Alcohol Beverage Excise Tax           | 1,850,000                    | 2,015,000                        | 165,000             | 8.9%          |
| Other Taxes                           | 1,789,500                    | 2,154,500                        | 365,000             | 20.4%         |
| Licenses & Permits                    | 2,077,050                    | 2,297,050                        | 220,000             | 10.6%         |
| Intergovernmental                     | 389,000                      | 511,000                          | 122,000             | 31.4%         |
| Charges for Services                  | 2,934,640                    | 3,108,900                        | 174,260             | 5.9%          |
| Fines & Forfeitures                   | 2,779,000                    | 2,404,000                        | (375,000)           | -13.5%        |
| Interest                              | 50,000                       | 60,000                           | 10,000              | 20.0%         |
| Other Revenues                        | 263,210                      | 288,704                          | 25,494              | 9.7%          |
| Other Financing Sources:              |                              |                                  |                     |               |
| Interfund Transfer (Hotel/Motel Fund) | 2,219,858                    | 2,250,000                        | 30,142              | 1.4%          |
| <b>Total Operating Revenues</b>       | <b>\$ 58,991,758</b>         | <b>\$ 61,683,154</b>             | <b>\$ 2,691,396</b> | <b>4.6%</b>   |
| Fund Balance Carryforward             | 5,036,209                    | 6,049,857                        |                     |               |
| <b>Total Revenues</b>                 | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |
| <b>Expenditures (by Category):</b>    |                              |                                  |                     |               |
| Personnel Services:                   |                              |                                  |                     |               |
| Salaries                              | \$ 25,482,092                | \$ 26,160,692                    | \$ 678,600          | 2.7%          |
| Group Insurance                       | 7,161,526                    | 7,573,003                        | 411,477             | 5.7%          |
| Pension (Defined Benefit)             | 2,276,470                    | 2,387,665                        | 111,195             | 4.9%          |
| Pension (401A)                        | 1,379,726                    | 1,482,671                        | 102,945             | 7.5%          |
| Miscellaneous Benefits                | 2,717,600                    | 2,788,233                        | 70,633              | 2.6%          |
| <i>subtotal</i>                       | <b>\$ 39,017,414</b>         | <b>\$ 40,392,264</b>             | <b>\$ 1,374,850</b> | <b>3.5%</b>   |
| Maintenance and Operations:           |                              |                                  |                     |               |
| Professional Services                 | \$ 2,185,763                 | \$ 2,299,810                     | \$ 114,047          | 5.2%          |
| Repair/Maintenance                    | 1,264,115                    | 1,384,266                        | 120,151             | 9.5%          |
| Maintenance Contracts                 | 2,231,320                    | 2,286,117                        | 54,797              | 2.5%          |
| Professional Services (IT)            | 1,312,726                    | 1,396,932                        | 84,206              | 6.4%          |
| General Supplies                      | 984,768                      | 993,790                          | 9,022               | 0.9%          |
| Utilities                             | 2,630,975                    | 2,628,950                        | (2,025)             | -0.1%         |
| Fuel                                  | 768,000                      | 641,000                          | (127,000)           | -16.5%        |
| Legal Services                        | 525,000                      | 650,000                          | 125,000             | 23.8%         |
| Miscellaneous                         | 1,635,078                    | 1,713,742                        | 78,664              | 4.8%          |
| <i>subtotal</i>                       | <b>\$ 13,537,745</b>         | <b>\$ 13,994,607</b>             | <b>\$ 456,862</b>   | <b>3.4%</b>   |
| Capital/Lease:                        |                              |                                  |                     |               |
| Fire Truck/Cardiac Monitor Leases     | \$ 357,676                   | \$ 521,773                       | \$ 164,097          | 45.9%         |
| Tyler ERP Lease                       | 107,701                      | 109,263                          | 1,562               | 1.5%          |
| Work Order Software Lease             | 75,997                       | 76,307                           | 310                 | 0.4%          |
| Miscellaneous                         | 66,000                       | 62,000                           | (4,000)             | -6.1%         |
| <i>subtotal</i>                       | <b>\$ 607,374</b>            | <b>\$ 769,343</b>                | <b>\$ 161,969</b>   | <b>26.7%</b>  |
| Other Uses:                           |                              |                                  |                     |               |
| Contingency                           | \$ 642,358                   | \$ 605,000                       | \$ (37,358)         | -5.8%         |
| Insurance Premiums (Risk Fund)        | 607,000                      | 640,000                          | 33,000              | 5.4%          |
| Gwinnett Tech Contribution (Debt Svc) | 290,340                      | 286,940                          | (3,400)             | -1.2%         |
| Conference Ctr Debt Service Reserve   | 337,500                      | 450,000                          | 112,500             | 33.3%         |
| Donations/Contributions               | 45,000                       | 45,000                           | -                   | 0.0%          |
| <i>subtotal</i>                       | <b>\$ 1,922,198</b>          | <b>\$ 2,026,940</b>              | <b>\$ 104,742</b>   | <b>5.4%</b>   |
| <b>Total Operating Expenditures</b>   | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             | <b>\$ 2,098,423</b> | <b>3.8%</b>   |
| Interfund Transfer:                   |                              |                                  |                     |               |
| Capital Project/Grant Funds           | 8,943,236                    | 10,549,857                       |                     |               |
| <b>Total Expenditures</b>             | <b>\$ 64,027,967</b>         | <b>\$ 67,733,011</b>             |                     |               |
| Personnel (full-time-equivalent)      | 409.0                        | 408.5                            |                     |               |



# City of Alpharetta

## General Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2012<br>Actual     | FY 2013<br>Actual     | FY 2014<br>Actual     | FY 2015<br>Actual     | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 20,565,040         | \$ 21,330,297         | \$ 20,951,279         | \$ 20,873,496         | \$ 23,586,068                | \$ 18,549,859                    |
| <b>Revenues:</b>                             |                       |                       |                       |                       |                              |                                  |
| Property Taxes                               | \$ 16,494,539         | \$ 18,740,931         | \$ 19,892,754         | \$ 20,765,849         | \$ 20,349,500                | \$ 21,409,000                    |
| Local Option Sales Taxes                     | 12,239,330            | 12,173,275            | 13,575,938            | 14,757,780            | 14,700,000                   | 15,100,000                       |
| Other Taxes                                  | 12,587,292            | 13,030,797            | 12,706,783            | 13,875,057            | 13,229,500                   | 14,254,500                       |
| Licenses and Permits                         | 2,201,211             | 1,859,213             | 2,400,059             | 2,912,433             | 2,077,050                    | 2,297,050                        |
| Intergovernmental                            | 85,489                | 385,000               | 376,000               | 386,458               | 389,000                      | 511,000                          |
| Charges for Services                         | 2,871,235             | 2,649,450             | 2,857,898             | 3,264,768             | 2,934,640                    | 3,108,900                        |
| Fines and Forfeitures                        | 3,045,182             | 2,787,875             | 2,360,816             | 2,767,465             | 2,779,000                    | 2,404,000                        |
| Interest                                     | 53,079                | 36,642                | 51,065                | 40,334                | 50,000                       | 60,000                           |
| Other Revenue                                | 250,557               | 350,979               | 166,200               | 204,218               | 203,210                      | 183,704                          |
|                                              | <b>\$ 49,827,914</b>  | <b>\$ 52,014,162</b>  | <b>\$ 54,387,513</b>  | <b>\$ 58,974,363</b>  | <b>\$ 56,711,900</b>         | <b>\$ 59,328,154</b>             |
| <b>Expenditures:</b>                         |                       |                       |                       |                       |                              |                                  |
| Mayor and City Council                       | \$ 238,982            | \$ 277,376            | \$ 282,367            | \$ 308,237            | \$ 350,069                   | \$ 360,977                       |
| City Administration                          | 1,693,685             | 2,281,112             | 2,651,745             | 2,722,528             | 2,074,055                    | 2,011,664                        |
| Legal Services                               | 484,458               | 442,650               | 504,045               | 608,630               | 525,000                      | 650,000                          |
| Community Development                        | 1,915,502             | 2,022,668             | 2,257,827             | 2,340,068             | 2,422,485                    | 2,727,412                        |
| Public Works                                 | 6,580,587             | 6,773,707             | 6,891,550             | 7,084,379             | 7,941,386                    | 7,887,543                        |
| Finance                                      | 2,771,067             | 2,818,456             | 2,894,001             | 2,953,855             | 3,160,975                    | 3,199,142                        |
| Public Safety                                | 22,189,625            | 22,697,945            | 23,051,613            | 24,212,086            | 25,385,562                   | 26,494,393                       |
| Human Resources                              | 332,952               | 316,187               | 351,050               | 376,580               | 395,114                      | 401,756                          |
| Municipal Court                              | 938,942               | 935,750               | 954,463               | 969,417               | 1,061,500                    | 1,092,257                        |
| Recreation and Parks                         | 6,120,896             | 6,115,651             | 6,238,989             | 6,669,756             | 8,323,032                    | 8,731,629                        |
| Information Technology                       | 1,275,237             | 1,395,703             | 1,389,411             | 1,467,121             | 1,523,355                    | 1,599,441                        |
| <b>Non-Departmental:</b>                     |                       |                       |                       |                       |                              |                                  |
| Contingency                                  | 68,984                | 158,909               | 221,353               | 224,249               | 642,358                      | 605,000                          |
| Insurance Premiums (Risk Fund)               | 244,000               | 664,500               | 690,800               | 545,000               | 607,000                      | 640,000                          |
| OPEB Contribution                            | 862,110               | -                     | -                     | -                     | -                            | -                                |
| Gwinnett Tech Contribution (Debt Svc)        | -                     | -                     | 153,465               | 288,640               | 290,340                      | 286,940                          |
| Conference Ctr Debt Service Reserve          | -                     | -                     | -                     | -                     | 337,500                      | 450,000                          |
| Donations/Contributions                      | 45,000                | 45,000                | 45,000                | 45,000                | 45,000                       | 45,000                           |
|                                              | <b>\$ 45,762,027</b>  | <b>\$ 46,945,614</b>  | <b>\$ 48,577,680</b>  | <b>\$ 50,815,544</b>  | <b>\$ 55,084,731</b>         | <b>\$ 57,183,154</b>             |
| <b>Other Financing Sources (Uses):</b>       |                       |                       |                       |                       |                              |                                  |
| Proceeds from the sale of Capital Assets     | \$ 119,990            | \$ 94,329             | \$ 549,213            | \$ 162,797            | \$ 60,000                    | \$ 105,000                       |
| <b>Interfund Transfer:</b>                   |                       |                       |                       |                       |                              |                                  |
| Hotel/Motel Fund                             | 1,345,677             | 1,544,900             | 1,656,674             | 1,858,068             | 2,219,858                    | 2,250,000                        |
| Operating Grant Fund                         | -                     | -                     | -                     | -                     | -                            | (20,000)                         |
| Capital Project Fund                         | (4,373,797)           | (7,086,795)           | (8,093,503)           | (7,467,112)           | (8,943,236)                  | (8,854,857)                      |
| Stormwater Capital Fund                      | -                     | -                     | -                     | -                     | -                            | (1,675,000)                      |
| Risk Management Fund                         | (392,500)             | -                     | -                     | -                     | -                            | -                                |
|                                              | <b>\$ (3,300,630)</b> | <b>\$ (5,447,566)</b> | <b>\$ (5,887,616)</b> | <b>\$ (5,446,248)</b> | <b>\$ (6,663,378)</b>        | <b>\$ (8,194,857)</b>            |
| <b>Ending Fund Balance: (1)</b>              | <b>\$ 21,330,297</b>  | <b>\$ 20,951,279</b>  | <b>\$ 20,873,496</b>  | <b>\$ 23,586,068</b>  | <b>\$ 18,549,859</b>         | <b>\$ 12,500,002</b>             |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 765,257</i>     | <i>\$ (379,018)</i>   | <i>\$ (77,783)</i>    | <i>\$ 2,712,572</i>   | <i>\$ (5,036,209)</i>        | <i>\$ (6,049,857)</i>            |
| <i>Personnel (full-time-equivalent)</i>      | <i>403.0</i>          | <i>405.0</i>          | <i>406.0</i>          | <i>407.0</i>          | <i>409.0</i>                 | <i>408.5</i>                     |

**Notes:**

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2016 and 2017 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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# **SPECIAL REVENUE FUND SUMMARIES**

## City of Alpharetta E-911 Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                           | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance        | %<br>Variance |
|-------------------------------------------|---------------------------|-------------------------------|-----------------------|---------------|
| Charges for Services:                     |                           |                               |                       |               |
| E-911 Service Fees (land lines)           | \$ 1,300,000              | \$ 1,310,000                  | \$ 10,000             | 0.8%          |
| E-911 Service Fees (cell phones)          | 1,500,000                 | 1,335,000                     | (165,000)             | -11.0%        |
| E-911 Service Fees (cell phones)          | 90,000                    | 95,000                        | 5,000                 | 100.0%        |
| Intergovernmental:                        |                           |                               |                       |               |
| City of Milton                            | 900,000                   | 925,000                       | 25,000                | 2.8%          |
| Interest                                  | 6,931                     | 5,259                         | (1,672)               | -24.1%        |
| Other Financing Sources: (2)              |                           |                               |                       |               |
| Budgeted Fund Balance ("FB")              | 1,455,576                 | -                             | (1,455,576)           | -100.0%       |
| <b>Total Revenues (All Sources): (1)</b>  | <b>\$ 5,252,507</b>       | <b>\$ 3,670,259</b>           | <b>\$ (1,582,248)</b> | <b>-30.1%</b> |
| Personnel Services:                       |                           |                               |                       |               |
| Salaries                                  | \$ 1,507,191              | \$ 1,603,232                  | \$ 96,041             | 6.4%          |
| Benefits                                  | 721,301                   | 899,885                       | 178,584               | 24.8%         |
| Maintenance and Operations:               |                           |                               |                       |               |
| Communications                            | 445,000                   | 445,000                       | -                     | 0.0%          |
| Maintenance Contracts                     | 152,300                   | 179,240                       | 26,940                | 17.7%         |
| Professional Services (IT)                | 228,095                   | 257,858                       | 29,763                | 13.0%         |
| Utilities                                 | 52,375                    | 52,375                        | -                     | 0.0%          |
| Miscellaneous                             | 187,169                   | 179,669                       | (7,500)               | -4.0%         |
| Capital:                                  |                           |                               |                       |               |
| Capital (3)                               | 1,223,294                 | 53,000                        | (1,170,294)           | -95.7%        |
| North Fulton Radio System (COA)           | 678,062                   | -                             | (678,062)             | -100.0%       |
| Other Uses: (2)                           |                           |                               |                       |               |
| Non-Allocated/Reserve                     | 57,720                    | -                             | (57,720)              | -100.0%       |
| Transfer to Capital Project Fund          | -                         | -                             | -                     | 0.0%          |
| <b>Total Expenditures (All Uses): (1)</b> | <b>\$ 5,252,507</b>       | <b>\$ 3,670,259</b>           | <b>\$ (1,582,248)</b> | <b>-30.1%</b> |

|                                         |             |             |
|-----------------------------------------|-------------|-------------|
| <i>Personnel (full-time-equivalent)</i> | <i>26.0</i> | <i>30.0</i> |
|-----------------------------------------|-------------|-------------|

**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates -3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 Reserve is allocated to cover operating/capital initiatives.

(3) The FY 2016 budget included funding for various one-time public safety equipment (replacement/new) initiatives and funding for the North Fulton Regional Radio System.

# City of Alpharetta

## E-911 Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                                  | FY 2013<br>Actual          | FY 2014<br>Actual          | FY 2015<br>Actual          | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>                   | \$ 2,486,265               | \$ 3,325,908               | \$ 3,971,699               | \$ 2,150,699                 | \$ 752,843                       |
| <b>Revenues:</b>                                 |                            |                            |                            |                              |                                  |
| Charges for Services                             | \$ 2,486,737               | \$ 2,705,732               | \$ 3,235,946               | \$ 2,890,000                 | \$ 2,740,000                     |
| Interest                                         | 5,268                      | 10,211                     | 3,803                      | 6,931                        | 5,259                            |
| City of Milton Agreement                         | 833,939                    | 1,033,485                  | 898,734                    | 900,000                      | 925,000                          |
| Other                                            | -                          | -                          | 6,912                      | -                            | -                                |
|                                                  | <u>\$ 3,325,943</u>        | <u>\$ 3,749,428</u>        | <u>\$ 4,145,396</u>        | <u>\$ 3,796,931</u>          | <u>\$ 3,670,259</u>              |
| <b>Expenditures:</b>                             |                            |                            |                            |                              |                                  |
| Public Safety                                    | \$ 2,486,300               | \$ 3,103,637               | \$ 5,966,396               | \$ 5,194,787                 | \$ 3,670,259                     |
|                                                  | <u>\$ 2,486,300</u>        | <u>\$ 3,103,637</u>        | <u>\$ 5,966,396</u>        | <u>\$ 5,194,787</u>          | <u>\$ 3,670,259</u>              |
| <b>Other Financing Sources (Uses):</b>           |                            |                            |                            |                              |                                  |
| Interfund Transfer:                              |                            |                            |                            |                              |                                  |
| General Fund (subsidy/other)                     | \$ -                       | \$ -                       | \$ -                       | \$ -                         | \$ -                             |
| Capital Project Fund                             | -                          | -                          | -                          | -                            | -                                |
|                                                  | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>                  | <u>\$ -</u>                      |
| <b>Adjustments/Reconciliation:</b>               | \$ -                       | \$ -                       | \$ -                       | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>                  | <u><b>\$ 3,325,908</b></u> | <u><b>\$ 3,971,699</b></u> | <u><b>\$ 2,150,699</b></u> | <u><b>\$ 752,843</b></u>     | <u><b>\$ 752,843</b></u>         |
| <i>Changes in Fund Balance (actual/est.) (2)</i> | <i>\$ 839,643</i>          | <i>\$ 645,791</i>          | <i>\$ (1,821,000)</i>      | <i>\$ (1,397,856)</i>        | <i>\$ -</i>                      |
| <i>Personnel (full-time-equivalent) (3)</i>      | <i>24.0</i>                | <i>26.0</i>                | <i>26.0</i>                | <i>26.0</i>                  | <i>30.0</i>                      |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- FY 2015 fund balance usage was for the city's share of the North Fulton Radio System initiative. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency. FY 2016 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.
- (2)
- (3) FY 2014 includes the reorganization of two full-time positions (Public Safety Administrator and Communications Training Coordinator) from the General Fund to the E-911 Fund as their job functions represent E-911 activities.

## City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance        | %<br>Variance |
|-----------------------------------------------------|---------------------------|-------------------------------|-----------------------|---------------|
| Charges for Services:                               |                           |                               |                       |               |
| Impact Fees (streets/highways)                      | \$ 15,000                 | \$ 200,000                    | \$ 185,000            | 1233.33%      |
| Impact Fees (recreation/parks)                      | 15,000                    | 320,000                       | 305,000               | 2033.33%      |
| Impact Fees (public safety)                         | 15,000                    | 85,000                        | 70,000                | 466.67%       |
| Interest                                            | 1,350                     | 3,000                         | 1,650                 | 122.22%       |
| Other Financing Sources:                            |                           |                               |                       |               |
| Budgeted Fund Balance                               | 1,582,560                 | 2,460,150                     | 877,590               | 55.45%        |
| <b>Total Revenues (All Sources):</b>                | <b>\$ 1,628,910</b>       | <b>\$ 3,068,150</b>           | <b>\$ 1,439,240</b>   | <b>88.36%</b> |
| Non-Departmental/Other Uses:                        |                           |                               |                       |               |
| Impact Fee Administration                           | 1,350                     | 18,150                        | 16,800                | 1244.44%      |
| Professional Services (Impact Fee Ordinance Update) | 4,063                     | -                             | (4,063)               | -100.00%      |
| Capital                                             | 298,750                   | 2,750,000                     |                       |               |
| (1) Non-Allocated/Reserve                           | 1,324,747                 | 300,000                       | (1,024,747)           | -77.35%       |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ 1,628,910</b>       | <b>\$ 3,068,150</b>           | <b>\$ (1,012,010)</b> | <b>88.36%</b> |

Notes:

(1) Impact Fee monies are being reserved for future system improvements.



# City of Alpharetta

## Impact Fee Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual        | FY 2014<br>Actual          | FY 2015<br>Actual          | FY 2016<br>Estimated<br>Actual | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|--------------------------|----------------------------|----------------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 641,594               | \$ 796,085                 | \$ 1,119,411               | \$ 1,582,561                   | \$ 2,189,338                     |
| <b>Revenues:</b>                             |                          |                            |                            |                                |                                  |
| Charges for Services                         | \$ 158,038               | \$ 337,108                 | \$ 529,004                 | \$ 932,132                     | \$ 605,000                       |
| Interest                                     | 1,194                    | 2,581                      | 2,204                      | 1,350                          | 3,000                            |
|                                              | <u>\$ 159,232</u>        | <u>\$ 339,689</u>          | <u>\$ 531,208</u>          | <u>\$ 933,482</u>              | <u>\$ 608,000</u>                |
| <b>Expenditures:</b>                         |                          |                            |                            |                                |                                  |
| Non-Departmental                             | \$ 4,741                 | \$ 16,363                  | \$ 68,058                  | \$ 27,955                      | \$ 18,150                        |
| Capital                                      | -                        | -                          | -                          | 298,750                        | 2,750,000                        |
|                                              | <u>\$ 4,741</u>          | <u>\$ 16,363</u>           | <u>\$ 68,058</u>           | <u>\$ 326,705</u>              | <u>\$ 2,768,150</u>              |
| <b>Other Financing Sources (Uses):</b>       |                          |                            |                            |                                |                                  |
| Interfund Transfer:                          |                          |                            |                            |                                |                                  |
| Debt Service Fund                            | \$ -                     | \$ -                       | \$ -                       | \$ -                           | \$ -                             |
|                                              | <u>\$ -</u>              | <u>\$ -</u>                | <u>\$ -</u>                | <u>\$ -</u>                    | <u>\$ -</u>                      |
| <b>Ending Fund Balance: (1)</b>              | <u><u>\$ 796,085</u></u> | <u><u>\$ 1,119,411</u></u> | <u><u>\$ 1,582,561</u></u> | <u><u>\$ 2,189,338</u></u>     | <u><u>\$ 29,188</u></u>          |
| <i>Changes in Fund Balance (actual/est.)</i> | <u>\$ 154,491</u>        | <u>\$ 323,326</u>          | <u>\$ 463,150</u>          | <u>\$ 606,777</u>              | <u>\$ (2,160,150)</u>            |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2013-2016 are being reserved for future system improvements. FY 2017 includes the appropriation of impact fee monies toward eligible projects.

## City of Alpharetta

### Drug Enforcement Agency Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance  |
|------------------------------------------|---------------------------|-------------------------------|---------------------|----------------|
| Fines and Forfeitures                    | \$ 448,500                | \$ 347,600                    | \$ (100,900)        | -22.50%        |
| Interest                                 | 227                       | 976                           | 749                 | 329.96%        |
| Other Financing Sources:                 |                           |                               |                     |                |
| Budgeted Fund Balance                    | 1,974,753                 | 1,750,000                     | (224,753)           | -11.38%        |
| <b>Total Revenues (All Sources): (1)</b> | <b>\$ 2,423,480</b>       | <b>\$ 2,098,576</b>           | <b>\$ (324,904)</b> | <b>-13.41%</b> |
| Personnel Services                       | \$ 245,620                | \$ 259,630                    | \$ 14,010           | 5.70%          |
| Maintenance and Operations               | 128,107                   | 40,000                        | (88,107)            | -68.78%        |
| Capital                                  | 258,000                   | 1,798,946                     | 1,540,946           | 597.27%        |
| Other Uses:                              |                           |                               |                     |                |
| Non-Allocated/Reserve (2)                | 1,791,753                 | -                             | (1,791,753)         | -100.00%       |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 2,423,480</b>       | <b>\$ 2,098,576</b>           | <b>\$ (324,904)</b> | <b>-13.41%</b> |

Notes:

(1) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Non-Allocated/Reserves. The true operation budget variance after adjusting for non-operating items approximates -22%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Drug Enforcement Agency Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2016<br>Amended Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|---------------------|---------------------|---------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 1,714,846        | \$ 2,116,149        | \$ 2,096,209        | \$ 1,974,754              | \$ 1,791,754                     |
| <b>Revenues:</b>                             |                     |                     |                     |                           |                                  |
| Fines and Forfeitures                        | \$ 569,929          | \$ 505,142          | \$ 769,983          | \$ 448,500                | \$ 347,600                       |
| Interest                                     | 3                   | (28)                | 1,276               | 227                       | 976                              |
| Sale of Capital Assets                       | -                   | -                   | -                   | -                         | -                                |
| Miscellaneous                                | -                   | -                   | -                   | -                         | -                                |
|                                              | \$ 569,932          | \$ 505,114          | \$ 771,259          | \$ 448,727                | \$ 348,576                       |
| <b>Expenditures:</b>                         |                     |                     |                     |                           |                                  |
| Public Safety                                | \$ 168,629          | \$ 525,054          | \$ 892,714          | \$ 631,727                | \$ 2,098,576                     |
|                                              | \$ 168,629          | \$ 525,054          | \$ 892,714          | \$ 631,727                | \$ 2,098,576                     |
| <b>Ending Fund Balance: (1),(2)</b>          | <b>\$ 2,116,149</b> | <b>\$ 2,096,209</b> | <b>\$ 1,974,754</b> | <b>\$ 1,791,754</b>       | <b>\$ 41,754</b>                 |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 401,303</i>   | <i>\$ (19,940)</i>  | <i>\$ (121,455)</i> | <i>\$ (183,000)</i>       | <i>\$ (1,750,000)</i>            |

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2014-2016 fund balance is being used for various capital initiatives (e.g. North Fulton Radio Initiative, Jail Door Lock improvements, etc.). FY (2) 2017 fund balance is being used for the Public Safety Headquarters expansion project. Please refer to the Capital Initiatives section of this document for detailed information on this project.

## City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance    | %<br>Variance |
|------------------------------------------|---------------------------|-------------------------------|-------------------|---------------|
| Other Taxes:                             |                           |                               |                   |               |
| Hotel/Motel Taxes                        | \$ 5,830,895              | \$ 6,000,000                  | \$ 169,105        | 2.9%          |
| Interest:                                | -                         | -                             | -                 | 0.0%          |
| Other:                                   |                           |                               |                   |               |
| Budgeted Fund Balance                    | -                         | -                             | -                 | 0.0%          |
| <b>Total Revenues (All Sources):</b>     | <b>\$ 5,830,895</b>       | <b>\$ 6,000,000</b>           | <b>\$ 169,105</b> | <b>2.9%</b>   |
| Other Uses:                              |                           |                               |                   |               |
| Alpharetta Business Community            | \$ 221,860                | \$ -                          | \$ (221,860)      | -100.0%       |
| Alpharetta Convention & Visitor's Bureau | 2,545,427                 | 2,625,000                     | 79,573            | 3.1%          |
| City of Alpharetta                       | 2,219,858                 | 2,250,000                     | 30,142            | 1.4%          |
| Conference Center Debt Service:          |                           |                               |                   |               |
| Series 2016 Bonds (Principal/Interest)   | -                         | 775,630                       | 775,630           | 0.0%          |
| Debt Service Reserve                     | 843,750                   | 349,370                       | (494,380)         | -58.6%        |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 5,830,895</b>       | <b>\$ 6,000,000</b>           | <b>\$ 169,105</b> | <b>2.9%</b>   |

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

## City of Alpharetta Hotel/Motel Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual       | FY 2014<br>Actual   | FY 2015<br>Actual   | FY 2015<br>Amended<br>Budget | FY 2016<br>Recommended<br>Budget |
|----------------------------------------------|-------------------------|---------------------|---------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 11,083               | \$ 11,117           | \$ 0                | \$ 0                         | \$ 843,750                       |
| <b>Revenues:</b>                             |                         |                     |                     |                              |                                  |
| Other Taxes                                  | \$ 3,862,249            | \$ 4,130,567        | \$ 4,645,169        | \$ 5,830,895                 | \$ 6,000,000                     |
| Interest                                     | 34                      | -                   | -                   | -                            | -                                |
|                                              | <u>\$ 3,862,284</u>     | <u>\$ 4,130,567</u> | <u>\$ 4,645,169</u> | <u>\$ 5,830,895</u>          | <u>\$ 6,000,000</u>              |
| <b>Expenditures:</b>                         |                         |                     |                     |                              |                                  |
| Alpharetta Business Community                | \$ 643,827              | \$ 690,419          | \$ 774,350          | \$ 221,860                   | \$ -                             |
| Alpharetta Convention & Visitor's<br>Bureau  | 1,673,523               | 1,794,592           | 2,012,752           | 2,545,427                    | 2,625,000                        |
| City of Alpharetta                           | 1,544,900               | 1,656,674           | 1,858,068           | 2,219,858                    | 2,250,000                        |
| Conference Center Debt Service:              |                         |                     |                     |                              |                                  |
| Facility Debt Service                        | -                       | -                   | -                   | -                            | 775,630                          |
|                                              | <u>\$ 3,862,249</u>     | <u>\$ 4,141,684</u> | <u>\$ 4,645,170</u> | <u>\$ 4,987,145</u>          | <u>\$ 5,650,630</u>              |
| <b>Ending Fund Balance:</b>                  | <u><b>\$ 11,117</b></u> | <u><b>\$ 0</b></u>  | <u><b>\$ 0</b></u>  | <u><b>\$ 843,750</b></u>     | <u><b>\$ 1,193,120</b></u>       |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ 34</i>            | <i>\$ (11,117)</i>  | <i>\$ (0)</i>       | <i>\$ 843,750</i>            | <i>\$ 349,370</i>                |

**Notes:**

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

## City of Alpharetta Operating Grant Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance     | %<br>Variance  |
|---------------------------------------|---------------------------|-------------------------------|--------------------|----------------|
| Intergovernmental Revenues:           |                           |                               |                    |                |
| Grants                                | 27,923                    | -                             | (27,923)           | -100.00%       |
| Interest                              | -                         | -                             | -                  | -              |
| Other/Miscellaenous:                  |                           |                               |                    |                |
| Contributions/Donations               | 320                       | -                             | (320)              | -100.00%       |
| Other Financing Sources:              |                           |                               |                    |                |
| General Fund Transfer                 | -                         | 20,000                        | 20,000             | 100.00%        |
| Budgeted Fund Balance                 | 50,158                    | -                             | (50,158)           | -100.00%       |
| <b>Total Revenues (All Sources):</b>  | <b>\$ 78,401</b>          | <b>\$ 20,000</b>              | <b>\$ (58,401)</b> | <b>-74.49%</b> |
| Maintenance and Operations:           | 38,980                    | -                             | (38,980)           | -100.00%       |
| Capital:                              | 21,663                    | -                             | (21,663)           | -100.00%       |
| Non-Allocated:                        | 17,758                    | 20,000                        | 2,242              | 12.63%         |
| <b>Total Expenditures (All Uses):</b> | <b>\$ 78,401</b>          | <b>\$ 20,000</b>              | <b>\$ (58,401)</b> | <b>-74.49%</b> |



# City of Alpharetta

## Operating Grant Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual  | FY 2014<br>Actual  | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|--------------------|--------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 86,868          | \$ 73,654          | \$ 57,907         | \$ 50,160                    | \$ 17,760                        |
| <b>Revenues:</b>                             |                    |                    |                   |                              |                                  |
| Intergovernmental (Grants)                   | \$ 54,253          | \$ 36,595          | \$ 47,737         | \$ 27,923                    | \$ -                             |
| Interest                                     | 247                | 230                | 105               | -                            | -                                |
| Other/Miscellaneous                          | -                  | -                  | -                 | 320                          | -                                |
|                                              | <u>\$ 54,500</u>   | <u>\$ 36,825</u>   | <u>\$ 47,842</u>  | <u>\$ 28,243</u>             | <u>\$ -</u>                      |
| <b>Expenditures:</b>                         |                    |                    |                   |                              |                                  |
| Non-Departmental                             | \$ 11,550          | \$ -               | \$ -              | \$ -                         | \$ -                             |
| Public Safety                                | 43,709             | 42,958             | 55,297            | 24,843                       | -                                |
| Recreation and Parks                         | 12,455             | 9,614              | 292               | 35,800                       | -                                |
|                                              | <u>\$ 67,714</u>   | <u>\$ 52,572</u>   | <u>\$ 55,589</u>  | <u>\$ 60,643</u>             | <u>\$ -</u>                      |
| <b>Other Financing Sources (Uses):</b>       |                    |                    |                   |                              |                                  |
| Interfund Transfer:                          |                    |                    |                   |                              |                                  |
| General Fund                                 | \$ -               | \$ -               | \$ -              | \$ -                         | \$ 20,000                        |
|                                              | <u>\$ -</u>        | <u>\$ -</u>        | <u>\$ -</u>       | <u>\$ -</u>                  | <u>\$ 20,000</u>                 |
| <b>Ending Fund Balance:</b>                  | <u>\$ 73,654</u>   | <u>\$ 57,907</u>   | <u>\$ 50,160</u>  | <u>\$ 17,760</u>             | <u>\$ 37,760</u>                 |
| <i>Changes in Fund Balance (actual/est.)</i> | <i>\$ (13,214)</i> | <i>\$ (15,747)</i> | <i>\$ (7,747)</i> | <i>\$ (32,400)</i>           | <i>\$ 20,000</i>                 |



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# **DEBT SERVICE FUND SUMMARY**

# City of Alpharetta

## Debt Service Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                        | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|----------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Property Taxes: (1)                    |                           |                               |                     |               |
| Property Taxes                         | \$ 3,168,000              | \$ 5,426,000                  | \$ 2,258,000        | 71.3%         |
| Delinquent                             | 20,000                    | 20,000                        | -                   | 100.0%        |
| Motor Vehicle Taxes                    | 72,000                    | 59,000                        | (13,000)            | -18.1%        |
| Interest                               | 9,000                     | 9,000                         | -                   | 0.0%          |
| Other Financing Sources:               |                           |                               |                     |               |
| Transfer-In from Impact Fee Fund       | -                         | -                             | -                   | 0.0%          |
| Budgeted Fund Balance (2)              | 852,087                   | 302,807                       | (549,280)           | 0.0%          |
| <b>Total Revenues (All Sources)</b>    | <b>\$ 4,121,087</b>       | <b>\$ 5,816,807</b>           | <b>\$ 1,695,720</b> | <b>41.1%</b>  |
| Maintenance & Operations:              |                           |                               |                     |               |
| Professional Services                  | \$ 5,000                  | \$ 5,000                      | \$ -                | 0.0%          |
| Debt Service (Principal and Interest): |                           |                               |                     |               |
| City of Alpharetta                     |                           |                               |                     |               |
| GO Bonds, Series 2006                  | 1,289,600                 | -                             | (1,289,600)         | -100.0%       |
| GO Bonds, Series 2012                  | 1,497,900                 | 1,500,100                     | 2,200               | 100.0%        |
| GO Bonds, Series 2014 (refunding)      | 647,246                   | 1,936,513                     | 1,289,267           | 100.0%        |
| GO Bonds, Series 2016                  | -                         | 2,250,000                     | 2,250,000           | 100.0%        |
| Development Authority of Alpharetta    |                           |                               |                     |               |
| Revenue Refunding Bonds, Series 2009   | 125,252                   | 125,194                       | (58)                | 0.0%          |
| Other Uses:                            |                           |                               |                     |               |
| Debt Service Reserve (3)               | 556,089                   | -                             | (556,089)           | 100.0%        |
| <b>Total Expenditures (All Uses)</b>   | <b>\$ 4,121,087</b>       | <b>\$ 5,816,807</b>           | <b>\$ 1,695,720</b> | <b>41.1%</b>  |

Notes:

(1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).

(2) FYs 2016-2017 utilize available fund balance to offset a portion of the debt service requirements.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Debt Service Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual    | FY 2015<br>Actual   | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|----------------------|---------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 327,547          | \$ 745,672           | \$ 913,166          | \$ 845,510                   | \$ 549,512                       |
| <b>Revenues:</b>                             |                     |                      |                     |                              |                                  |
| Property Taxes (incl. Motor Vehicle)         | \$ 4,092,596        | \$ 3,803,904         | \$ 3,508,728        | \$ 3,260,000                 | \$ 5,505,000                     |
| Interest                                     | 8,505               | 4,463                | 4,513               | 9,000                        | 9,000                            |
| Other                                        | -                   | -                    | -                   | -                            | -                                |
| Refunding Bond Proceeds                      | -                   | 17,695,000           | -                   | -                            | -                                |
|                                              | <u>\$ 4,101,101</u> | <u>\$ 21,503,368</u> | <u>\$ 3,513,241</u> | <u>\$ 3,269,000</u>          | <u>\$ 5,514,000</u>              |
| <b>Expenditures:</b>                         |                     |                      |                     |                              |                                  |
| Professional Services                        | \$ 1,000            | \$ 1,000             | \$ -                | \$ 5,000                     | \$ 5,000                         |
| Non-Departmental:                            |                     |                      |                     |                              |                                  |
| Debt Service                                 | 3,681,976           | 3,646,451            | 3,580,898           | 3,559,998                    | 5,811,807                        |
| Debt Service Reserve                         | -                   | -                    | -                   | -                            | -                                |
| Refunding Bonds (Pmt to Escrow)              | -                   | 17,518,423           | -                   | -                            | -                                |
| Refunding Bonds (Issue Costs)                | -                   | 170,000              | -                   | -                            | -                                |
|                                              | <u>\$ 3,682,976</u> | <u>\$ 21,335,874</u> | <u>\$ 3,580,898</u> | <u>\$ 3,564,998</u>          | <u>\$ 5,816,807</u>              |
| <b>Other Financing Sources (Uses):</b>       |                     |                      |                     |                              |                                  |
| Interfund Transfer:                          |                     |                      |                     |                              |                                  |
| General Fund                                 | \$ -                | \$ -                 | \$ -                | \$ -                         | \$ -                             |
| (1) Capital Project Fund                     | -                   | -                    | -                   | -                            | -                                |
|                                              | <u>\$ -</u>         | <u>\$ -</u>          | <u>\$ -</u>         | <u>\$ -</u>                  | <u>\$ -</u>                      |
| <b>Ending Fund Balance: (1)</b>              | <u>\$ 745,672</u>   | <u>\$ 913,166</u>    | <u>\$ 845,510</u>   | <u>\$ 549,512</u>            | <u>\$ 246,705</u>                |
| <i>Changes in Fund Balance (actual/est.)</i> | <u>\$ 418,126</u>   | <u>\$ 167,494</u>    | <u>\$ (67,657)</u>  | <u>\$ (295,998)</u>          | <u>\$ (302,807)</u>              |

Notes:

(1) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.



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# **CAPITAL PROJECT FUND SUMMARIES**

## City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Adopted Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|-----------------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Other Financing Sources:                            |                           |                               |                     |               |
| General Fund Transfer                               | \$ 8,943,236              | \$ 8,854,857                  | \$ (88,379)         | -0.99%        |
| Budgeted Fund Balance                               | -                         | 1,730,000                     | 1,730,000           | 0.00%         |
| <b>Total Revenues (All Sources):</b>                | <b>\$ 8,943,236</b>       | <b>\$ 10,584,857</b>          | <b>\$ 1,641,621</b> | <b>18.36%</b> |
| Capital: (1)                                        |                           |                               |                     |               |
| City Administration                                 | \$ 250,000                | \$ 500,000                    | \$ 250,000          | 100.00%       |
| Community Development                               | 140,000                   | 100,000                       | (40,000)            | -28.57%       |
| Public Works                                        | 4,529,512                 | 4,493,271                     | (36,241)            | -0.80%        |
| Public Safety                                       | 1,087,000                 | 1,661,123                     | 574,123             | 52.82%        |
| Recreation and Parks                                | 936,000                   | 1,846,500                     | 910,500             | 97.28%        |
| Information Technology                              | 860,000                   | 720,000                       | (140,000)           | -16.28%       |
| Other Uses:                                         |                           |                               |                     |               |
| Non-Allocated (Future Capital/One-time Initiatives) | 1,140,724                 | 1,263,963                     | 123,239             | 10.80%        |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ 8,943,236</b>       | <b>\$ 10,584,857</b>          | <b>\$ 1,641,621</b> | <b>18.36%</b> |

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2017 capital initiatives.

## City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                                     | FY 2016<br>Adopted Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance  |
|-----------------------------------------------------|---------------------------|-------------------------------|---------------------|----------------|
| Other Financing Sources:                            |                           |                               |                     |                |
| General Fund Transfer                               | \$ -                      | \$ 1,675,000                  | \$ 1,675,000        | 100.00%        |
| Budgeted Fund Balance                               | -                         | -                             | -                   | 0.00%          |
| <b>Total Revenues (All Sources):</b>                | <b>\$ -</b>               | <b>\$ 1,675,000</b>           | <b>\$ 1,675,000</b> | <b>100.00%</b> |
| Capital: (1)                                        |                           |                               |                     |                |
| Public Works                                        | \$ -                      | \$ 1,675,000                  | \$ 1,675,000        | 100.00%        |
| Recreation and Parks                                | -                         | -                             | -                   | 0.00%          |
| Other Uses:                                         |                           |                               |                     |                |
| Non-Allocated (Future Capital/One-time Initiatives) | -                         | -                             | -                   | 0.00%          |
| <b>Total Expenditures (All Uses):</b>               | <b>\$ -</b>               | <b>\$ 1,675,000</b>           | <b>\$ 1,675,000</b> | <b>100.00%</b> |

## Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2017 capital initiatives.



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# **ENTERPRISE FUND SUMMARY**

# City of Alpharetta

## Solid Waste Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                           | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|-------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Licenses and Permits:                     |                           |                               |                     |               |
| Solid Waste Permits (Penalties/Interest)  | \$ -                      | \$ -                          | \$ -                | 0.00%         |
| Charges for Services:                     |                           |                               |                     |               |
| Solid Waste Collection Fees               | 3,250,000                 | 3,250,000                     | -                   | 0.00%         |
| Solid Waste Tag Fees                      | 500                       | 500                           | -                   | 0.00%         |
| Solid Waste Commercial Hauler Fees        | 25,000                    | 25,000                        | -                   | 0.00%         |
| Solid Waste Fees (Penalties/Interest)     | 25,000                    | 25,000                        | -                   | 0.00%         |
| Bad Check Fees                            | 300                       | 300                           | -                   | 0.00%         |
| Interest                                  | 4,655                     | 3,478                         | (1,177)             | -25.28%       |
| Other:                                    |                           |                               |                     |               |
| Miscellaneous Revenue                     | -                         | -                             | -                   | 0.00%         |
| Other Financing Sources:                  |                           |                               |                     |               |
| Budgeted Fund Balance                     | 267,914                   | -                             | (267,914)           | -100.00%      |
| <b>Total Revenues (All Sources): (1)</b>  | <b>\$ 3,573,369</b>       | <b>\$ 3,304,278</b>           | <b>\$ (269,091)</b> | <b>-7.53%</b> |
| Personnel Services:                       |                           |                               |                     |               |
| Salaries                                  | \$ 39,339                 | \$ 38,393                     | \$ (946)            | -2.40%        |
| Benefits                                  | 25,977                    | 25,274                        | (703)               | -2.71%        |
| Maintenance & Operations:                 |                           |                               |                     |               |
| Professional Fees                         | 3,188,060                 | 3,188,360                     | 300                 | 0.01%         |
| Miscellaneous                             | 52,079                    | 52,251                        | 172                 | 0.33%         |
| Capital/Other Uses:                       |                           |                               |                     |               |
| Non-Allocated/Reserve (2)                 | 267,914                   | -                             | (267,914)           | -100.00%      |
| <b>Total Expenditures (All Uses): (1)</b> | <b>\$ 3,573,369</b>       | <b>\$ 3,304,278</b>           | <b>\$ (269,091)</b> | <b>-7.53%</b> |
| <i>Personnel (full-time-equivalent)</i>   | <i>1.0</i>                | <i>1.0</i>                    |                     |               |

**Notes:**

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget growth after adjusting for non-operating items approximates -0.4%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.



## City of Alpharetta Solid Waste Fund Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|---------------------|---------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ 1,016,648        | \$ 1,026,865        | \$ 1,013,493      | \$ 967,767                   | \$ 967,767                       |
| <b>Revenues:</b>                             |                     |                     |                   |                              |                                  |
| Licenses and Permits                         | \$ 528              | \$ 368              | \$ 763            | \$ -                         | \$ -                             |
| Charges for Services                         | 3,203,791           | 3,194,401           | 3,214,475         | 3,300,800                    | 3,300,800                        |
| Interest                                     | 3,090               | 5,250               | 3,131             | 4,655                        | 3,478                            |
| Miscellaneous Revenue                        | (1)                 | -                   | -                 | -                            | -                                |
|                                              | \$ 3,207,408        | \$ 3,200,019        | \$ 3,218,369      | \$ 3,305,455                 | \$ 3,304,278                     |
| <b>Expenditures:</b>                         |                     |                     |                   |                              |                                  |
| Solid Waste Operations                       | \$ 3,197,191        | \$ 3,213,391        | \$ 3,264,095      | \$ 3,305,455                 | \$ 3,304,278                     |
|                                              | \$ 3,197,191        | \$ 3,213,391        | \$ 3,264,095      | \$ 3,305,455                 | \$ 3,304,278                     |
| <b>Other Financing Sources (Uses):</b>       |                     |                     |                   |                              |                                  |
| Interfund Transfer:                          |                     |                     |                   |                              |                                  |
| General Fund (subsidy/other)                 | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
|                                              |                     |                     |                   | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>              | <b>\$ 1,026,865</b> | <b>\$ 1,013,493</b> | <b>\$ 967,767</b> | <b>\$ 967,767</b>            | <b>\$ 967,766</b>                |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ 10,217           | \$ (13,372)         | \$ (45,727)       | \$ -                         | \$ (0)                           |
| <i>Personnel (full-time-equivalent)</i>      | 1.0                 | 1.0                 | 1.0               | 1.0                          | 1.0                              |

**Notes:**

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts. The minor reductions in fund balance between FYs 2014-2015 is based on the acquisition and implementation of new billing software for sanitation (e.g. Munis billing software) and general operations.



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# **INTERNAL SERVICE FUND SUMMARIES**

## City of Alpharetta Risk Management Fund Statement of Budgetary Comparisons (FY 2016-2017)

|                                          | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|------------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Charges for Services                     |                           |                               |                     |               |
| Risk Fund                                | \$ 1,262,000              | \$ 1,310,000                  | \$ 48,000           | 3.8%          |
| Interest Earnings                        | 2,200                     | 2,200                         | -                   | 100.0%        |
| Other:                                   |                           |                               |                     |               |
| Budgeted Fund Balance                    | 367,910                   | -                             | (367,910)           | -100.0%       |
| <b>Total Revenues (All Sources):</b>     | <b>\$ 1,632,110</b>       | <b>\$ 1,312,200</b>           | <b>\$ (319,910)</b> | <b>-19.6%</b> |
| Maintenance & Operations: (1)            |                           |                               |                     |               |
| Professional Services                    | \$ 125,000                | \$ 125,000                    | \$ -                | 0.0%          |
| Vehicle Insurance                        | 135,000                   | 137,000                       | 2,000               | 1.5%          |
| Property and Equipment Insurance         | 55,000                    | 88,000                        | 33,000              | 60.0%         |
| General Liability Insurance              | 70,000                    | 60,000                        | (10,000)            | -14.3%        |
| Law Enforcement Liability Insurance      | 100,000                   | 100,000                       | -                   | 0.0%          |
| Public Entity Liability Insurance        | 55,000                    | 55,000                        | -                   | 0.0%          |
| Workers Comp. Excess Liability Insurance | 90,000                    | 90,000                        | -                   | 0.0%          |
| Criminal Liability Insurance             | 4,200                     | 4,200                         | -                   | 0.0%          |
| Cyber Liability Insurance                | -                         | 8,000                         | 8,000               | 100.0%        |
| Umbrella Liability Insurance             | 60,000                    | 60,000                        | -                   | 0.0%          |
| Medical Services (PS Custody)            | 40,000                    | 40,000                        | -                   | 0.0%          |
| Claims and Judgments                     | 551,730                   | 545,000                       | (6,730)             | -1.2%         |
| Other Uses: (2),(3)                      |                           |                               |                     |               |
| Reserve                                  | 346,180                   | -                             | (346,180)           | -100.0%       |
| <b>Total Expenditures (All Uses):</b>    | <b>\$ 1,632,110</b>       | <b>\$ 1,312,200</b>           | <b>\$ (319,910)</b> | <b>-19.6%</b> |

## Notes:

(1) Variances are based on current year-to-date premium expenditures.

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 4%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# City of Alpharetta

## Risk Management Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance <sup>(1)</sup>

|                                                  | FY 2013<br>Actual   | FY 2014<br>Actual   | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------------------|---------------------|---------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>                   | \$ 776,139          | \$ 646,621          | \$ 334,109        | \$ 367,911                   | \$ 346,181                       |
| <b>Revenues:</b>                                 |                     |                     |                   |                              |                                  |
| Charges for Services                             | \$ 1,169,500        | \$ 1,075,800        | \$ 1,115,000      | \$ 1,262,000                 | \$ 1,310,000                     |
| Interest Earnings                                | 1,765               | 2,815               | 1,724             | 2,200                        | 2,200                            |
| Other:                                           |                     |                     |                   |                              |                                  |
| Insurance Proceeds                               | 57,176              | 105,618             | 89,298            | -                            | -                                |
|                                                  | \$ 1,228,441        | \$ 1,184,232        | \$ 1,206,021      | \$ 1,264,200                 | \$ 1,312,200                     |
| <b>Expenditures:</b>                             |                     |                     |                   |                              |                                  |
| Maintenance & Operations:                        |                     |                     |                   |                              |                                  |
| Workers Comp. Administration                     | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
| Professional Services                            | 125,419             | 116,273             | 122,141           | 125,000                      | 125,000                          |
| Vehicle Insurance                                | 121,475             | 109,997             | 128,809           | 135,000                      | 137,000                          |
| Property and Equipment Insurance                 | 62,063              | 65,384              | 62,856            | 55,000                       | 88,000                           |
| General Liability Insurance                      | 80,774              | 71,942              | 52,315            | 70,000                       | 60,000                           |
| Law Enforcement Liability Insurance              | 141,141             | 93,996              | 91,350            | 100,000                      | 100,000                          |
| Public Entity Liability Insurance                | 33,287              | 55,175              | 48,825            | 55,000                       | 55,000                           |
| Workers Comp. Excess Liability Insurance         | 67,998              | 74,829              | 79,485            | 90,000                       | 90,000                           |
| Employee Benefits Liability Insurance            | 450                 | -                   | -                 | -                            | -                                |
| Criminal Liability Insurance                     | -                   | 4,075               | 4,075             | 4,200                        | 4,200                            |
| Cyber Liability Insurance                        | -                   | -                   | -                 | -                            | 8,000                            |
| Umbrella Liability Insurance                     | 76,316              | 59,393              | 52,115            | 60,000                       | 60,000                           |
| Medical Services (PS Custody)                    | -                   | 25,336              | 19,210            | 40,000                       | 40,000                           |
| Claims and Judgments                             | 649,036             | 820,343             | 511,038           | 551,730                      | 545,000                          |
|                                                  | \$ 1,357,960        | \$ 1,496,745        | \$ 1,172,219      | \$ 1,285,930                 | \$ 1,312,200                     |
| <b>Other Financing Sources (Uses):</b>           |                     |                     |                   |                              |                                  |
| Interfund Transfer:                              |                     |                     |                   |                              |                                  |
| General Fund                                     | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
|                                                  | \$ -                | \$ -                | \$ -              | \$ -                         | \$ -                             |
| <b>Ending Fund Balance: (1)</b>                  | <b>\$ 646,621</b>   | <b>\$ 334,109</b>   | <b>\$ 367,911</b> | <b>\$ 346,181</b>            | <b>\$ 346,181</b>                |
| <b>Changes in Fund Balance (actual/est.) (2)</b> | <b>\$ (129,519)</b> | <b>\$ (312,512)</b> | <b>\$ 33,802</b>  | <b>\$ (21,730)</b>           | <b>\$ -</b>                      |

**Notes:**

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance is being used in FY 2013-2014/2016 to supplement the reserve for claims and judgments.

## City of Alpharetta

### Medical Insurance Fund

### Statement of Budgetary Comparisons (FY 2016-2017)

|                                       | FY 2016<br>Amended Budget | FY 2017<br>Recommended Budget | \$<br>Variance      | %<br>Variance |
|---------------------------------------|---------------------------|-------------------------------|---------------------|---------------|
| Charges for Services:                 |                           |                               |                     |               |
| Medical Insurance Premiums            |                           |                               |                     |               |
| Employer Contribution                 | \$ 5,952,922              | \$ 6,520,032                  | \$ 567,110          | -             |
| Employee Contribution                 | 705,592                   | 724,448                       | 18,856              | -             |
| Interest                              | -                         | -                             | -                   | -             |
| Other Financing Sources:              |                           |                               |                     |               |
| Budgeted Fund Balance                 | -                         | 688,514                       | 688,514             | -             |
| <b>Total Revenues (All Sources):</b>  | <b>\$ 6,658,514</b>       | <b>\$ 7,932,994</b>           | <b>\$ 1,274,480</b> | <b>-</b>      |
| Maintenance and Operations            |                           |                               |                     |               |
| Medical Premiums                      | \$ 1,350,000              | \$ 1,441,673                  | \$ 91,673           | -             |
| Other                                 |                           |                               |                     |               |
| Medical Claims                        | 4,620,000                 | 5,714,666                     | 1,094,666           | -             |
| Reserve                               | 688,514                   | 776,655                       | 88,141              | -             |
| <b>Total Expenditures (All Uses):</b> | <b>\$ 6,658,514</b>       | <b>\$ 7,932,994</b>           | <b>\$ 1,274,480</b> | <b>-</b>      |

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.



# City of Alpharetta

## Medical Insurance Fund

### Statement of Revenues, Expenditures, and changes in Fund Balance

|                                              | FY 2013<br>Actual | FY 2014<br>Actual | FY 2015<br>Actual | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|
| <b>Beginning Fund Balance:</b>               | \$ -              | \$ -              | \$ -              | \$ -                         | \$ 688,514                       |
| <b>Revenues:</b>                             |                   |                   |                   |                              |                                  |
| Charges for Services                         | \$ -              | \$ -              | \$ -              | \$ 6,658,514                 | \$ 7,244,480                     |
| Interest                                     | -                 | -                 | -                 | -                            | -                                |
|                                              | \$ -              | \$ -              | \$ -              | \$ 6,658,514                 | \$ 7,244,480                     |
| <b>Expenditures:</b>                         |                   |                   |                   |                              |                                  |
| Medical Premiums                             | \$ -              | \$ -              | \$ -              | \$ 1,350,000                 | \$ 1,441,673                     |
| Medical Claims                               | -                 | -                 | -                 | 4,620,000                    | 5,714,666                        |
| Reserve                                      | -                 | -                 | -                 | -                            | -                                |
|                                              | \$ -              | \$ -              | \$ -              | \$ 5,970,000                 | \$ 7,156,339                     |
| <b>Other Financing Sources (Uses):</b>       |                   |                   |                   |                              |                                  |
| Interfund Transfer:                          |                   |                   |                   |                              |                                  |
| Debt Service Fund                            | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                             |
|                                              | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                             |
| <b>Ending Fund Balance:</b>                  | \$ -              | \$ -              | \$ -              | \$ 688,514                   | \$ 776,655                       |
| <i>Changes in Fund Balance (actual/est.)</i> | \$ -              | \$ -              | \$ -              | \$ 688,514                   | \$ 88,141                        |



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## Mayor and City Council

DONALD MITCHELL  
CITY COUNCIL (POST 1)



DMitchell@alpharetta.ga.us

MIKE KENNEDY  
CITY COUNCIL (POST 2)



MKennedy@alpharetta.ga.us

CHRIS OWENS  
CITY COUNCIL (POST 3)

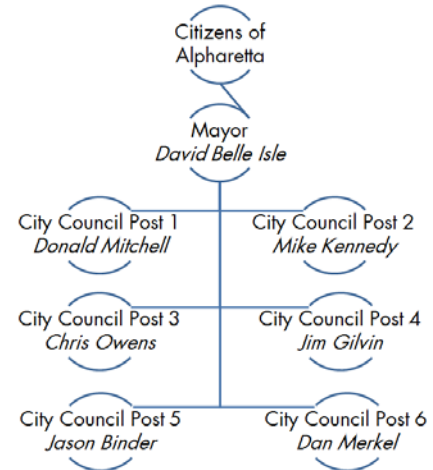


COwens@alpharetta.ga.us

DAVID BELLE ISLE  
MAYOR



DBelleIsle@alpharetta.ga.us



JIM GILVIN  
CITY COUNCIL (POST 4)



JGilvin@alpharetta.ga.us

JASON BINDER  
CITY COUNCIL (POST 5)



JBinder@alpharetta.ga.us

DAN MERKEL  
CITY COUNCIL (POST 6)



DMerkel@alpharetta.ga.us

## Mayor and City Council

### **Mission Statement**

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

### **Core Values**

***Excellence:*** We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

***Stewardship:*** The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

***Integrity:*** The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

***Service:*** The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

***Loyalty:*** Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

### **Community Vision**

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>MAYOR AND CITY COUNCIL</b><br><b>Five-year Financial Summary</b> |                           |                           |                           |                                       |                                           |      |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|------|
|                                                                                                                                       | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |      |
| <b>Revenue</b>                                                                                                                        | \$ -                      | \$ -                      | \$ -                      | \$ -                                  | \$ -                                      | -    |
| <i>% Change</i>                                                                                                                       |                           | 0.0%                      | 0.0%                      | 0.0%                                  |                                           | 0.0% |
| <i>average 5 year percent change</i>                                                                                                  |                           | 0.0%                      |                           |                                       |                                           |      |
| <b>Expenditures</b>                                                                                                                   | \$ 277,376                | \$ 282,367                | \$ 308,237                | \$ 350,069                            | \$ 360,977                                |      |
| <i>% Change</i>                                                                                                                       |                           | 1.8%                      | 9.2%                      | 13.6%                                 |                                           | 3.1% |
| <i>average 5 year percent change</i>                                                                                                  |                           | 6.9%                      |                           |                                       |                                           |      |



# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
MAYOR AND CITY COUNCIL  
BUDGET REQUEST BY ACCOUNT**

|                                       |                   | <i>Amended FY 2016 to FY 2017</i> |                   |                              |                           |                              |                                  |                          |                           |
|---------------------------------------|-------------------|-----------------------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| ACCOUNT DESCRIPTION                   | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014                 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
| <b>Revenue</b>                        |                   |                                   |                   |                              |                           |                              |                                  |                          |                           |
| N/A                                   | \$ -              | \$ -                              | \$ -              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
| <b>Total</b>                          | <b>\$ -</b>       | <b>\$ -</b>                       | <b>\$ -</b>       | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                 | <b>\$ -</b>               |
| <b>Expenditures</b>                   |                   |                                   |                   |                              |                           |                              |                                  |                          |                           |
| (1) Personnel services:               |                   |                                   |                   |                              |                           |                              |                                  |                          |                           |
| Salary                                | \$ 120,000        | \$ 120,000                        | \$ 120,000        | \$ 120,000                   | \$ -                      | \$ 120,000                   | \$ 120,000                       | 0.0%                     | \$ -                      |
| Benefits                              | 134,702           | 138,045                           | 159,466           | 184,986                      | -                         | 184,986                      | 195,809                          | 5.9%                     | 10,823                    |
| <b>subtotal</b>                       | <b>\$ 254,702</b> | <b>\$ 258,045</b>                 | <b>\$ 279,466</b> | <b>\$ 304,986</b>            | <b>\$ -</b>               | <b>\$ 304,986</b>            | <b>\$ 315,809</b>                | <b>3.5%</b>              | <b>\$ 10,823</b>          |
| Maintenance and Operations:           |                   |                                   |                   |                              |                           |                              |                                  |                          |                           |
| Non-Recurring                         | \$ 1,300          | \$ -                              | \$ -              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
| IT Professional Services              | -                 | -                                 | 1,639             | 2,083                        | -                         | 2,083                        | 2,168                            | 4.1%                     | 85                        |
| General Supplies                      | 59                | 32                                | 1,053             | 4,000                        | -                         | 4,000                        | 4,000                            | 0.0%                     | -                         |
| Mayor                                 | 5,995             | 10,540                            | 9,593             | 9,000                        | -                         | 9,000                        | 9,000                            | 0.0%                     | -                         |
| City Council Post 1                   | 4,205             | 3,486                             | 2,835             | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| City Council Post 2                   | 2,344             | 1,224                             | 2,086             | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| City Council Post 3                   | 1,684             | 1,918                             | 4,992             | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| City Council Post 4                   | 2,494             | 3,388                             | 3,894             | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| City Council Post 5                   | 3,770             | 3,503                             | 2,205             | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| City Council Post 6                   | 824               | 232                               | 475               | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| <b>subtotal</b>                       | <b>\$ 22,674</b>  | <b>\$ 24,322</b>                  | <b>\$ 28,770</b>  | <b>\$ 45,083</b>             | <b>\$ -</b>               | <b>\$ 45,083</b>             | <b>\$ 45,168</b>                 | <b>0.2%</b>              | <b>\$ 85</b>              |
| Capital:                              |                   |                                   |                   |                              |                           |                              |                                  |                          |                           |
| Machinery & Equipment                 | \$ -              | \$ -                              | \$ -              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
| <b>subtotal</b>                       | <b>\$ -</b>       | <b>\$ -</b>                       | <b>\$ -</b>       | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                 | <b>\$ -</b>               |
| <b>Total</b>                          | <b>\$ 277,376</b> | <b>\$ 282,367</b>                 | <b>\$ 308,237</b> | <b>\$ 350,069</b>            | <b>\$ -</b>               | <b>\$ 350,069</b>            | <b>\$ 360,977</b>                | <b>3.1%</b>              | <b>\$ 10,908</b>          |
| <b>Full-time Equivalent Positions</b> | 7.0               | 7.0                               | 7.0               | 7.0                          |                           | 7.0                          | 7.0                              |                          |                           |

**Notes**

(1) Variance is based on an increase in group insurance premiums.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION |                          | FY 2016 Amended Operating Budget | FY 2017 Operating Budget Request | Mayor & Council | Mayor           | City Council Post 1 | City Council Post 2 | City Council Post 3 | City Council Post 4 | City Council Post 5 | City Council Post 6 |
|---------------------|--------------------------|----------------------------------|----------------------------------|-----------------|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                     |                          |                                  |                                  | 1110            | MCC00           | MCC01               | MCC02               | MCC03               | MCC04               | MCC05               | MCC06               |
| 523900              | IT Professional Services | \$ 2,083                         | \$ 2,168                         | \$ 2,168        | \$ -            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| 532400              | Non-Recurring            | -                                | -                                | -               | -               | -                   | -                   | -                   | -                   | -                   | -                   |
| 531100              | General Supplies         | 4,000                            | 4,000                            | 4,000           | -               | -                   | -                   | -                   | -                   | -                   | -                   |
| 532310              | Mayor                    | 9,000                            | 9,000                            | -               | 9,000           | -                   | -                   | -                   | -                   | -                   | -                   |
| 532320              | City Council Post 1      | 5,000                            | 5,000                            | -               | -               | 5,000               | -                   | -                   | -                   | -                   | -                   |
| 532330              | City Council Post 2      | 5,000                            | 5,000                            | -               | -               | -                   | 5,000               | -                   | -                   | -                   | -                   |
| 532340              | City Council Post 3      | 5,000                            | 5,000                            | -               | -               | -                   | -                   | 5,000               | -                   | -                   | -                   |
| 532350              | City Council Post 4      | 5,000                            | 5,000                            | -               | -               | -                   | -                   | -                   | 5,000               | -                   | -                   |
| 532360              | City Council Post 5      | 5,000                            | 5,000                            | -               | -               | -                   | -                   | -                   | -                   | 5,000               | -                   |
| 532370              | City Council Post 6      | 5,000                            | 5,000                            | -               | -               | -                   | -                   | -                   | -                   | -                   | 5,000               |
| <b>TOTAL</b>        |                          | <b>\$ 45,083</b>                 | <b>\$ 45,168</b>                 | <b>\$ 6,168</b> | <b>\$ 9,000</b> | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     | <b>\$ 5,000</b>     |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                        |                |        |                          |                                                         | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------|--------------------------|---------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number |        | Title                    | Account Detail                                          |                              |                                  |
| MAYOR & COUNCIL        | 10011100       | 532400 | Non-Recurring            | Rebranding Initiative                                   | -                            | -                                |
|                        |                |        |                          | <b>subtotal</b>                                         | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                        | 10011100       | 523900 | IT Professional Services | Technical Support for CISCO Network                     | 100                          | 88                               |
|                        |                |        |                          | Developer License for MDM                               | 1                            | 1                                |
|                        |                |        |                          | City Circuit Connection to Internet - Supplement & Back | 7                            | 7                                |
|                        |                |        |                          | Data Center's Uninterruptible Power System              | 13                           | 13                               |
|                        |                |        |                          | Citywide Microsoft Licensing                            | 345                          | 344                              |
|                        |                |        |                          | Non-Xerox Printer Repair                                | 16                           | 16                               |
|                        |                |        |                          | GIS Mobile Field Mapping & Data Collection              | 93                           | 92                               |
|                        |                |        |                          | Database Management for Various City Departments        | 16                           | 13                               |
|                        |                |        |                          | Data Center Fire Suppression System                     | 3                            | 3                                |
|                        |                |        |                          | Web Filtering Services, Link Balancer, SPAM Filter      | 38                           | -                                |
|                        |                |        |                          | Office 365 Conversion                                   | 46                           | -                                |
|                        |                |        |                          | City Circuit Connection to Internet (Redundancy)        | 65                           | -                                |
|                        |                |        |                          | SharePoint Migration                                    | 19                           | 28                               |
|                        |                |        |                          | Solarwinds Software Renewal                             | 30                           | 25                               |
|                        |                |        |                          | Wiring Services                                         | 23                           | 23                               |
|                        |                |        |                          | Consulting Services                                     | 70                           | -                                |
|                        |                |        |                          | Conversion of LIDAR Data to ArcGIS                      | 4                            | 4                                |
|                        |                |        |                          | GIS Parcel Building Software                            | 22                           | 22                               |
|                        |                |        |                          | Technical Support for Vmware Environment                | 23                           | -                                |
|                        |                |        |                          | City Enterprise Data Management                         | 79                           | 69                               |
|                        |                |        |                          | Citywide Virtual Infrastructure                         | 47                           | -                                |
|                        |                |        |                          | Off-site Archive of COA Data                            | 74                           | 139                              |
|                        |                |        |                          | Server Maintenance Extension                            | 21                           | -                                |
|                        |                |        |                          | SAN Maintenance Extension                               | 20                           | -                                |
|                        |                |        |                          | City Virus, Adware, Spyware & Threat Protection         | 51                           | 92                               |
|                        |                |        |                          | City Circuit Connection to Internet - Zayo              | 63                           | 60                               |
|                        |                |        |                          | City Circuit Connection to Internet - AT&T              | 39                           | 39                               |
|                        |                |        |                          | Employee Self Service, ManageEngine, AdAudit            | 13                           | -                                |
|                        |                |        |                          | Mobile Data Management                                  | 285                          | 399                              |
|                        |                |        |                          | Line and Circuit Service                                | 206                          | 216                              |
|                        |                |        |                          | GLS Monitoring and Support                              | 164                          | 164                              |

| Division/Project Title | Account Number  | Title                | Account Detail                                  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|----------------------|-------------------------------------------------|------------------------------|----------------------------------|
|                        |                 |                      | CISCO SMARTnet Telephony and Phone App Licenses | 60                           | 55                               |
|                        |                 |                      | Cisco phone infrastructure support              | 10                           | 10                               |
|                        |                 |                      | Long Distance                                   | 17                           | 18                               |
|                        |                 |                      | GFI Languard                                    | -                            | 12                               |
|                        |                 |                      | Texting Service Global Text Messages -7CBilled  | -                            | 1                                |
|                        |                 |                      | Domain Name Service - Amazon Web Services       | -                            | 2                                |
|                        |                 |                      | External Monitoring Service - MXToolbox         | -                            | 1                                |
|                        |                 |                      | GPO Change Management                           | -                            | 2                                |
|                        |                 |                      | Firewall (3 Year Contract Yearly Amounjt        | -                            | 81                               |
|                        |                 |                      | SQL Monitoring                                  | -                            | 12                               |
|                        |                 |                      | Edges Switching                                 | -                            | 7                                |
|                        |                 |                      | Maintenance Extensions                          | -                            | 90                               |
|                        |                 |                      | Directory Analysis                              | -                            | 20                               |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 2,083</b>              | <b>\$ 2,168</b>                  |
|                        | 10011100 531100 | General Supplies     |                                                 | 4,000                        | 4,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 4,000</b>              | <b>\$ 4,000</b>                  |
| MAYOR MCC00            | 10011100 532370 | MCC00 Mayor Expense  |                                                 | 8,616                        | 8,616                            |
|                        |                 |                      | iPad Wireless Service                           | 384                          | 384                              |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 9,000</b>              | <b>\$ 9,000</b>                  |
| CITY COUNCIL POST 1    | 10011100 532310 | MCC01 Post 1 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| CITY COUNCIL POST 2    | 10011100 532320 | MCC02 Post 2 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| CITY COUNCIL POST 3    | 10011100 532330 | MCC03 Post 3 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| CITY COUNCIL POST 4    | 10011100 532340 | MCC04 Post 4 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| CITY COUNCIL POST 5    | 10011100 532350 | MCC07 Post 5 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| CITY COUNCIL POST 6    | 10011100 532360 | MCC08 Post 6 Expense |                                                 | 5,000                        | 5,000                            |
|                        |                 |                      | <b>subtotal</b>                                 | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
|                        |                 |                      |                                                 | <b>\$ 45,083</b>             | <b>\$ 45,168</b>                 |





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## City Administration

BOB REGUS  
CITY ADMINISTRATOR

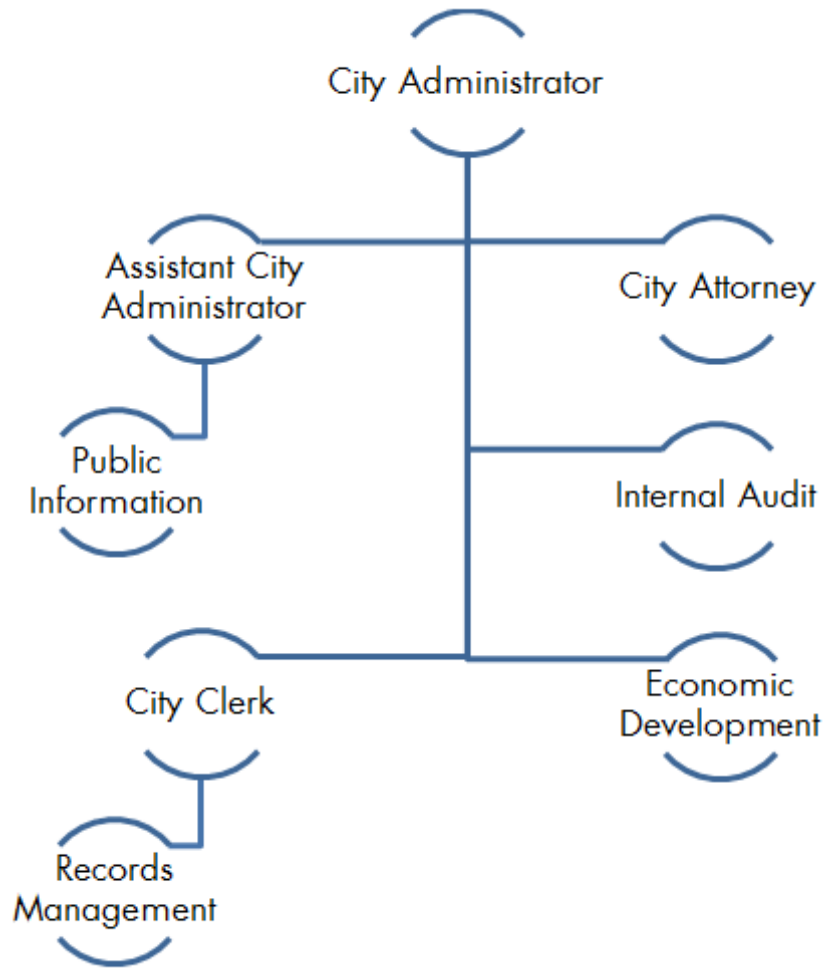


BRegus@alpharetta.ga.us

JAMES DRINKARD  
ASSISTANT CITY  
ADMINISTRATOR



JDrinkard@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## City Administration

*Administration, Internal Audit, City Attorney, City Clerk, Public Information, and Economic Development*

### **Mission Statement**

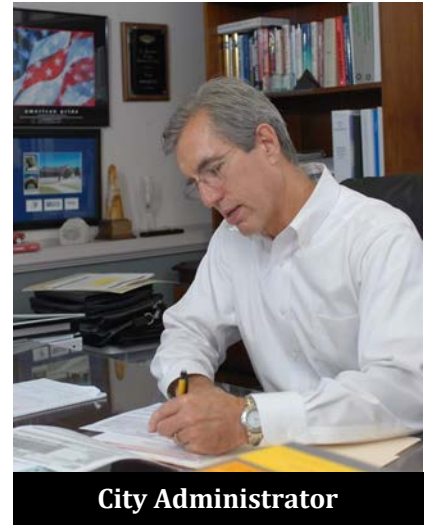
The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

### **Goals and Objectives**

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

### **Key Issues**

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;



- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents; and
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>CITY ADMINISTRATION</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                        |                                           |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|----------------------------------------|-------------------------------------------|
|                                                                                                                                    | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016*</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                     | \$ 253,139                | \$ 255,478                | \$ 274,832                | \$ 15,000                              | \$ 16,250                                 |
| % Change                                                                                                                           |                           | 0.9%                      | 7.6%                      | -94.5%                                 | 8.3%                                      |
| average 5-year percent change                                                                                                      |                           | -19.4%                    |                           |                                        |                                           |
| <b>Expenditures</b>                                                                                                                | \$ 2,281,112              | \$ 2,651,746              | \$ 2,722,528              | \$ 2,074,055                           | \$ 2,011,664                              |
| % Change                                                                                                                           |                           | 16.2%                     | 2.7%                      | -23.8%                                 | -3.0%                                     |
| average 5-year percent change                                                                                                      |                           | -2.0%                     |                           |                                        |                                           |

\*Variance due primarily to the reorganization of the Special Events Division into the Recreation & Parks Department in FY 2016 to take advantage of staffing synergies.

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT<br>DESCRIPTION        | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue</b>                |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Charges for Services          |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Taste of Alpharetta           | \$ 151,755        | \$ 151,829        | \$ 159,961        | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
| Alpharetta Arts Streetfest    | 27,939            | 15,450            | 19,796            | -                            | -                         | -                            | -                                | -                        | -                         |
| Alpharetta Room               | 700               | 1,502             | 690               | -                            | -                         | -                            | -                                | -                        | -                         |
| Other Events                  | 15,093            | 10,550            | 17,695            | -                            | -                         | -                            | -                                | -                        | -                         |
| Public Works Event Fees       | 1,706             | 3,101             | 8,195             | -                            | -                         | -                            | -                                | -                        | -                         |
| Fire Services Event Fees      | 1,095             | 2,310             | 5,434             | -                            | -                         | -                            | -                                | -                        | -                         |
| Police Services Event Fees    | 2,911             | 9,015             | 13,768            | -                            | -                         | -                            | -                                | -                        | -                         |
| Parks Services Event Fees     | 11,444            | 40,264            | 28,248            | -                            | -                         | -                            | -                                | -                        | -                         |
| Donation From Private Sources | 100               | -                 | 2,079             | -                            | -                         | -                            | -                                | -                        | -                         |
| Rents/Royalties               | 27,467            | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Misc Revenue                  | 10,703            | 13,866            | 10,237            | 15,000                       | -                         | 15,000                       | 15,000                           | 0.0%                     | -                         |
| Alcohol Beverage Permit Fee   | 2,150             | -                 | 8,450             | -                            | -                         | -                            | -                                | -                        | -                         |
| Alcohol Beverage Admin Fee    | -                 | 7,400             | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Penalty / Int. Alcoholic Bev  | 77                | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Public Records Request        | -                 | 191               | 280               | -                            | -                         | -                            | 250                              | -                        | 250                       |
| City Center Facility Rental   | -                 | -                 | -                 | -                            | -                         | -                            | 1,000                            | -                        | 1,000                     |
| <b>Total</b>                  | <b>\$ 253,139</b> | <b>\$ 255,478</b> | <b>\$ 274,832</b> | <b>\$ 15,000</b>             | <b>\$ -</b>               | <b>\$ 15,000</b>             | <b>\$ 16,250</b>                 | <b>8.3%</b>              | <b>\$ 1,250</b>           |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

|                                |                     |                     |                     |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|--------------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION            | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Expenditures</b>            |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (1) Personnel Services:        |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Salary                         | \$ 1,100,933        | \$ 1,206,648        | \$ 1,269,572        | \$ 1,059,598           | \$ -              | \$ 1,059,598           | \$ 1,003,968               | -5.3%                             | \$ (55,630)            |
| Benefits                       | 418,887             | 475,156             | 513,443             | 474,493                | -                 | 474,493                | 453,442                    | -4.4%                             | (21,051)               |
| <b>subtotal</b>                | <b>\$ 1,519,820</b> | <b>\$ 1,681,803</b> | <b>\$ 1,783,015</b> | <b>\$ 1,534,091</b>    | <b>\$ -</b>       | <b>\$ 1,534,091</b>    | <b>\$ 1,457,410</b>        | <b>-5.0%</b>                      | <b>\$ (76,681)</b>     |
| Maintenance and Operations:    |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (2) Professional Services      | \$ 328,722          | \$ 427,602          | \$ 376,566          | \$ 136,700             | \$ 17,973         | \$ 154,673             | \$ 152,800                 | -1.2%                             | \$ (1,873)             |
| Equipment Repair/Maint.        | 2,543               | 1,260               | -                   | 500                    | -                 | 500                    | 400                        | -20.0%                            | (100)                  |
| Land & Building Rental         | -                   | 1,000               | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Equipment Rental               | 70,092              | 95,780              | 107,774             | 1,000                  | -                 | 1,000                  | 750                        | -25.0%                            | (250)                  |
| (2),(3) Advertising            | 66,719              | 65,618              | 71,473              | 109,550                | (6,800)           | 102,750                | 145,450                    | 41.6%                             | 42,700                 |
| Printing and Binding           | 28,546              | 26,166              | 28,680              | 6,000                  | -                 | 6,000                  | 5,700                      | -5.0%                             | (300)                  |
| Employee Travel                | 20,793              | 40,544              | 30,243              | 29,350                 | -                 | 29,350                 | 30,150                     | 2.7%                              | 800                    |
| Employee Training              | 19,325              | 28,789              | 32,647              | 30,650                 | -                 | 30,650                 | 29,100                     | -5.1%                             | (1,550)                |
| (4) Maintenance Contracts      | 55,057              | 61,998              | 76,169              | 82,721                 | -                 | 82,721                 | 91,532                     | 10.7%                             | 8,811                  |
| (5) IT Professional Services   | 33,926              | 39,918              | 34,859              | 39,695                 | -                 | 39,695                 | 48,347                     | 21.8%                             | 8,652                  |
| (3) General Supplies/Materials | 102,468             | 137,855             | 152,386             | 84,075                 | 6,572             | 90,647                 | 49,025                     | -45.9%                            | (41,622)               |
| Miscellaneous Utilities        | 3,837               | 3,078               | 3,062               | -                      | -                 | -                      | -                          | -                                 | -                      |
| Water and Sewer Utilities      | 1,195               | 768                 | 423                 | -                      | -                 | -                      | -                          | -                                 | -                      |
| Natural Gas Utilities          | 1,896               | 749                 | 490                 | -                      | -                 | -                      | -                          | -                                 | -                      |
| Electricity Utilities          | 18,580              | 21,178              | 15,842              | -                      | -                 | -                      | -                          | -                                 | -                      |
| Food                           | -                   | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Small Equipment                | 3,615               | 7,057               | 600                 | 1,750                  | 228               | 1,978                  | 1,000                      | -49.4%                            | (978)                  |
| IT Equipment Refresh           | 3,779               | 582                 | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Non-Recurring Expenses         | 100                 | 10,000              | 8,300               | -                      | -                 | -                      | -                          | -                                 | -                      |
| Donation to Private Sources    | 100                 | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| <b>subtotal</b>                | <b>\$ 761,292</b>   | <b>\$ 969,943</b>   | <b>\$ 939,513</b>   | <b>\$ 521,991</b>      | <b>\$ 17,973</b>  | <b>\$ 539,964</b>      | <b>\$ 554,254</b>          | <b>2.6%</b>                       | <b>\$ 14,290</b>       |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
CITY ADMINISTRATION  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                    | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|-------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                           |                     |                     |                     |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Capital:                                  |                     |                     |                     |                              |                           |                              |                                  |                                   |                           |
| Machinery                                 | \$ -                | \$ -                | \$ -                | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                                 | \$ -                      |
| <b>subtotal</b>                           | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                          | <b>\$ -</b>               |
| <b>Total</b>                              | <b>\$ 2,281,112</b> | <b>\$ 2,651,746</b> | <b>\$ 2,722,528</b> | <b>\$ 2,056,082</b>          | <b>\$ 17,973</b>          | <b>\$ 2,074,055</b>          | <b>\$ 2,011,664</b>              | <b>-3.0%</b>                      | <b>\$ (62,391)</b>        |
| <b>Full-time Equivalent Positions (1)</b> | <b>14.00</b>        | <b>14.00</b>        | <b>14.00</b>        | <b>11.00</b>                 |                           | <b>11.00</b>                 | <b>10.00</b>                     |                                   |                           |

**Notes**

- Variance due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums, which is fully offset through the elimination of the vacant Grants Administrator position (job duties absorbed by the Finance Department).
- (2) Variance is due primarily to the elimination of municipal election related funding (FY 2016 was an election year) which is fully offset through additional funding for City website improvements and 2017 Operating Initiative funding for contracted marketing/public relations services (please refer to the Operating Initiative section for more information).
- (3) Variance is due to primarily to the reallocation various sponsorships (e.g. Technology Association of Georgia, Hi-Rez Studios, etc.) between accounts (e.g. General Supplies to Advertising).
- (4) Variance due primarily to annual maintenance expenses associated with Siteimprov web governance suite software (monitors various components of the City website) and moving the hosting of the city's website from local servers to the cloud which will improve site functionality and responsiveness.
- (5) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, etc.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Revenue Summary by Account

| Division/Project     | Account Number  | Title                       | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------|-----------------|-----------------------------|------------------------------|----------------------------------|
| Economic Development | 10013220 381000 | Rents/Royalties             | -                            | -                                |
| " "                  | 10013220 389000 | Misc Revenue                | 15,000                       | 15,000                           |
| City Clerk           | 10013300 321100 | Alcohol Beverage Permit Fee | -                            | -                                |
| " "                  | 10013300 321101 | Alcohol Beverage Admin Fee  | -                            | -                                |
| " "                  | 10013300 324100 | Penalty / Int Alcoholic Bev | -                            | -                                |
| " "                  | 10013300 341900 | Public Records Request      | -                            | 250                              |
| " "                  | 10013300 341901 | City Center Facility Rental | -                            | 1,000                            |
| <b>Total</b>         |                 |                             | <b>\$ 15,000</b>             | <b>\$ 16,250</b>                 |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

|                     |                             |                                  |                                  | Economic Development |                      |                                |
|---------------------|-----------------------------|----------------------------------|----------------------------------|----------------------|----------------------|--------------------------------|
| ACCOUNT DESCRIPTION |                             | FY 2016 Amended Operating Budget | FY 2017 Operating Budget Request | City Administration  | Economic Development | Development Authority Expenses |
|                     |                             |                                  |                                  | 1320                 | 1322                 | Downtown                       |
|                     |                             |                                  |                                  |                      | AED00                | AED01                          |
| 521200              | Professional Services       | \$ 154,673                       | \$ 152,800                       | \$ 143,700           | \$ -                 | \$ -                           |
| 522210              | Equipment Repair/Maint.     | 500                              | 400                              | 400                  | -                    | -                              |
| 522310              | Land & Building Rental      | -                                | -                                | -                    | -                    | -                              |
| 522320              | Equipment Rental            | 1,000                            | 750                              | 750                  | -                    | -                              |
| 523300              | Advertising                 | 102,750                          | 145,450                          | 1,250                | -                    | 10,000                         |
| 523400              | Printing and Binding        | 6,000                            | 5,700                            | 500                  | -                    | -                              |
| 523500              | Employee Travel             | 29,350                           | 30,150                           | 3,600                | 20,000               | 500                            |
| 523700              | Employee Training           | 30,650                           | 29,100                           | 7,000                | 17,000               | 500                            |
| 523860              | Maintenance Contracts       | 82,721                           | 91,532                           | 27,375               | 42,200               | -                              |
| 523900              | IT Professional Services    | 39,695                           | 48,347                           | 32,842               | 6,952                | -                              |
| 531100              | General Supplies/Materials  | 90,647                           | 49,025                           | 15,525               | 6,750                | 350                            |
| 531600              | Small Equipment             | 1,978                            | 1,000                            | 1,000                | -                    | -                              |
| 531610              | IT Equipment Refresh        | -                                | -                                | -                    | -                    | -                              |
| 532400              | Non-Recurring               | -                                | -                                | -                    | -                    | -                              |
| 573000              | Donation To Private Sources | -                                | -                                | -                    |                      |                                |
| <b>TOTAL</b>        |                             | <b>\$ 539,964</b>                | <b>\$ 554,254</b>                | <b>\$ 233,942</b>    | <b>\$ 92,902</b>     | <b>\$ 1,350</b>                |
|                     |                             |                                  |                                  |                      |                      | <b>\$ 10,000</b>               |



|                     |                             | Economic Development             | City Clerk       |             |                 |
|---------------------|-----------------------------|----------------------------------|------------------|-------------|-----------------|
| ACCOUNT DESCRIPTION |                             | Community Marketing & Promotions | City Clerk       | Elections   | Internal Audit  |
|                     |                             | AED02                            | 1330             | ACC00       | 1360            |
| 521200              | Professional Services       | \$ 1,500                         | \$ 7,600         | \$ -        | \$ -            |
| 522210              | Equipment Repair/Maint.     | -                                | -                | -           | -               |
| 522310              | Land & Building Rental      | -                                | -                | -           | -               |
| 522320              | Equipment Rental            | -                                | -                | -           | -               |
| 523300              | Advertising                 | 130,200                          | 4,000            | -           | -               |
| 523400              | Printing and Binding        | 4,500                            | 700              | -           | -               |
| 523500              | Employee Travel             | -                                | 2,500            | -           | 3,550           |
| 523700              | Employee Training           | -                                | 2,700            | -           | 1,900           |
| 523860              | Maintenance Contracts       | -                                | 21,957           | -           | -               |
| 523900              | IT Professional Services    | -                                | 6,534            | -           | 2,019           |
| 531100              | General Supplies/Materials  | 20,000                           | 6,000            | -           | 400             |
| 531600              | Small Equipment             | -                                | -                | -           | -               |
| 531610              | IT Equipment Refresh        | -                                | -                | -           | -               |
| 532400              | Non-Recurring               | -                                | -                | -           | -               |
| 573000              | Donation To Private Sources | -                                | -                | -           | -               |
| <b>TOTAL</b>        |                             | <b>\$ 156,200</b>                | <b>\$ 51,991</b> | <b>\$ -</b> | <b>\$ 7,869</b> |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number  | Title                          | Account Detail                                               | FY 2015 Adopted Budget | FY 2017 Recommended Budget |
|------------------------|-----------------|--------------------------------|--------------------------------------------------------------|------------------------|----------------------------|
| CITY<br>ADMINISTRATION | 10013200 521200 | Professional Services          | Bank Fees                                                    | 100                    | 100                        |
|                        |                 |                                | Atlanta Regional Commission                                  | 1,500                  | 1,500                      |
|                        |                 |                                | Georgia Municipal Association - Dues                         | 16,000                 | 16,500                     |
|                        |                 |                                | Georgia Municipal Association - Telecom                      | 5,000                  | 9,500                      |
|                        |                 |                                | Council Retreat Facility                                     | 2,000                  | 2,000                      |
|                        |                 |                                | Pro Sound Production (video/lighting for State of City)      | -                      | 1,100                      |
|                        |                 |                                | Website Function Improvements                                | 8,000                  | 13,000                     |
|                        |                 |                                | Marketing/Public Relations Services (Operating Initiative)   | -                      | 100,000                    |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 32,600</b>       | <b>\$ 143,700</b>          |
|                        | 10013200 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers)                   | 500                    | 400                        |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 500</b>          | <b>\$ 400</b>              |
|                        | 10013200 523300 | Advertising                    | Bid and Recruitment Advertising                              | 500                    | 500                        |
|                        |                 |                                | Marketing / Promotional Materials                            | 750                    | 750                        |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 1,250</b>        | <b>\$ 1,250</b>            |
|                        | 10013200 522320 | Equipment Rental               | General Rentals (e.g. Tents & Chairs - Special Hearings)     | 1,000                  | 750                        |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 1,000</b>        | <b>\$ 750</b>              |
|                        | 10013200 523400 | Printing and Binding           | General Printing (e.g. Business Cards, Service Awards, etc.) | 800                    | 500                        |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 800</b>          | <b>\$ 500</b>              |
|                        | 10013200 523500 | Employee Travel                | Local Mileage & Travel                                       | 3,600                  | 3,600                      |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 3,600</b>        | <b>\$ 3,600</b>            |
|                        | 10013200 523700 | Employee Training              | Association Membership Fees                                  | 2,800                  | 3,100                      |
|                        |                 |                                | Training and Education                                       | 6,000                  | 3,900                      |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 8,800</b>        | <b>\$ 7,000</b>            |
|                        | 10013200 523860 | Maintenance Contracts          | Coffee and Water Cooler Service                              | 4,200                  | 6,725                      |
|                        |                 |                                | License Agreement - ASCAP                                    | 657                    | -                          |
|                        |                 |                                | License Agreement - BMI                                      | 657                    | -                          |
|                        |                 |                                | License Agreement - SESAC                                    | 1,200                  | -                          |
|                        |                 |                                | GRM Records Management                                       | 500                    | 500                        |
|                        |                 |                                | GRM Shredding                                                | 100                    | 100                        |
|                        |                 |                                | Domain Name Registration - GSA Finance                       | 150                    | 150                        |
|                        |                 |                                | SQ Box Solutions                                             | 1,600                  | 1,800                      |
|                        |                 |                                | Telerik (Sitefinity CMS Enterprise) Annual Maintenance       | 9,000                  | 9,000                      |
|                        |                 |                                | Siteimprove Annual Contract                                  | -                      | 4,200                      |
|                        |                 |                                | Website Hosting (Cloud)                                      | -                      | 4,600                      |
|                        |                 |                                | Survey Creator Subscription                                  | -                      | 300                        |
|                        |                 |                                | ClickFix, LLC                                                | 1,200                  | -                          |
|                        |                 |                                | <b>subtotal</b>                                              | <b>\$ 19,264</b>       | <b>\$ 27,375</b>           |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                           |                 |                          |                                                   | FY 2015<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|-----------------|--------------------------|---------------------------------------------------|------------------------------|----------------------------------|
| Division/Project<br>Title | Account Number  | Title                    | Account Detail                                    |                              |                                  |
|                           | 10013200 523900 | IT Professional Services | SmartNet Technical Support for CISCO Network      | 499                          | 439                              |
|                           |                 |                          | Developer License for MDM                         | 3                            | 3                                |
|                           |                 |                          | City Circuit Connection to Internet - Charter     | 37                           | 37                               |
|                           |                 |                          | Data Center's Uninterruptible Power System        | 64                           | 64                               |
|                           |                 |                          | Citywide Microsoft Licensing                      | 1,726                        | 1,718                            |
|                           |                 |                          | Non-Xerox Printer Repair                          | 81                           | 81                               |
|                           |                 |                          | GIS Mobile Field Mapping & Data Collection        | 464                          | 462                              |
|                           |                 |                          | Filemaker Software Maintenance & Support          | 81                           | 64                               |
|                           |                 |                          | Data Center Fire Suppression System               | 13                           | 13                               |
|                           |                 |                          | Link Balance, Web Filtering Services, SPAM Filter | 189                          | -                                |
|                           |                 |                          | Office 365 Conversion                             | 232                          | 204                              |
|                           |                 |                          | City Circuit Connection to Internet (Redundancy)  | 325                          | -                                |
|                           |                 |                          | SharePoint Migration                              | 93                           | 139                              |
|                           |                 |                          | Solarwinds Software Renewal                       | 151                          | 127                              |
|                           |                 |                          | Wiring Services                                   | 116                          | 115                              |
|                           |                 |                          | Consulting Services                               | 348                          | -                                |
|                           |                 |                          | Conversion of LIDAR Data to ArcGIS                | 19                           | 18                               |
|                           |                 |                          | GIS Parcel Building Software                      | 110                          | 110                              |
|                           |                 |                          | Technical Support VMware Environment - Firstcall  | 116                          | -                                |
|                           |                 |                          | City Enterprise Data Management                   | 394                          | 346                              |
|                           |                 |                          | Citywide Virtual Infrastructure                   | 234                          | -                                |
|                           |                 |                          | Off-site Archive of COA Data - Cloud Backup       | 371                          | 693                              |
|                           |                 |                          | Server Maintenance                                | 104                          | -                                |
|                           |                 |                          | SAN Maintenance Extension                         | 100                          | -                                |
|                           |                 |                          | City Virus, Adware, Spyware & Threat Protection   | 255                          | 462                              |
|                           |                 |                          | City Circuit Connection to Internet - Zayo        | 313                          | 300                              |
|                           |                 |                          | City Circuit Connection to Internet - AT&T        | 197                          | 196                              |
|                           |                 |                          | ManageEngine PwrD Mgr Pro, AD Audit, ESS          | 67                           | 99                               |
|                           |                 |                          | iPhone Service                                    | 2,256                        | 4,368                            |
|                           |                 |                          | Cellular iPad Service                             | -                            | 768                              |
|                           |                 |                          | Cellular MiFi Service                             | 456                          | 456                              |
|                           |                 |                          | Mobile Data Management                            | 399                          | 627                              |
|                           |                 |                          | Line and Circuit Service                          | 4,523                        | 4,743                            |
|                           |                 |                          | GLS Monitoring and Support                        | 3,601                        | 3,601                            |
|                           |                 |                          | CISCO SMARTnet Telephony and Phone App Licenses   | 1,317                        | 1,208                            |
|                           |                 |                          | Cisco phone infrastructure support                | 220                          | 220                              |
|                           |                 |                          | Long Distance                                     | 377                          | 387                              |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title      | Account Number  | Title                        | Account Detail                                           | FY 2015 Adopted Budget | FY 2017 Recommended Budget |
|-----------------------------|-----------------|------------------------------|----------------------------------------------------------|------------------------|----------------------------|
|                             |                 |                              | Netmotion Mobility XE Software Renewal                   | 290                    | 290                        |
|                             |                 |                              | Digital Recorder Maintenance & Renewal                   | 5,000                  | 5,000                      |
|                             |                 |                              | Languard                                                 | -                      | 58                         |
|                             |                 |                              | Texting Service - Global Text Message - 7CBilled - Pcard | -                      | 3                          |
|                             |                 |                              | Amazon Web Services                                      | -                      | 9                          |
|                             |                 |                              | External Monitoring Service Email - MXToolbox            | -                      | 4                          |
|                             |                 |                              | GPO Change Management                                    | -                      | 12                         |
|                             |                 |                              | Firewall (3 Year Contract Yearly Amounjt                 | -                      | 404                        |
|                             |                 |                              | SQL Monitoring Tool                                      | -                      | 58                         |
|                             |                 |                              | Edges Switching                                          | -                      | 35                         |
|                             |                 |                              | DC Equipment Main. Renewal - Maintenance Extension       | -                      | 451                        |
|                             |                 |                              | Adobe Products                                           | -                      | 1,910                      |
|                             |                 |                              | Efax                                                     | -                      | 540                        |
|                             |                 |                              | McDean - Building Access Control                         | -                      | 2,000                      |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ 25,141</b>       | <b>\$ 32,842</b>           |
|                             | 10013200 531100 | General Supplies & Materials | Catering Services - Various Meetings                     | 200                    | 200                        |
|                             |                 |                              | Council Mid-Year Retreat - Meals and Facilities          | 2,500                  | 2,500                      |
|                             |                 |                              | Meals and Meetings                                       | 2,500                  | 2,500                      |
|                             |                 |                              | General Supplies                                         | 8,500                  | 8,500                      |
|                             |                 |                              | Postage Allocation                                       | 150                    | 150                        |
|                             |                 |                              | Shipping - FedEx USPS                                    | 500                    | 500                        |
|                             |                 |                              | Promotional Events                                       | 500                    | 500                        |
|                             |                 |                              | Subscriptions - Atlanta Business Chronicle               | 150                    | 150                        |
|                             |                 |                              | Subscriptions - Atlanta Journal Constitution             | 260                    | 260                        |
|                             |                 |                              | Subscriptions - Fortune                                  | 65                     | 65                         |
|                             |                 |                              | Subscriptions - Wall Street Journal                      | 200                    | 200                        |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ 15,525</b>       | <b>\$ 15,525</b>           |
|                             | 10013200 531600 | Small Equipment              | Misc. Small Equipment                                    | 1,000                  | 1,000                      |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ 1,000</b>        | <b>\$ 1,000</b>            |
|                             | 10013200 532400 | Non-Recurring Expenses       |                                                          | -                      | -                          |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ -</b>            | <b>\$ -</b>                |
|                             |                 |                              | <b>Administration Total</b>                              | <b>\$ 109,480</b>      | <b>\$ 233,942</b>          |
| <b>ECONOMIC DEVELOPMENT</b> | 10013220 523500 | Employee Travel              |                                                          | 20,000                 | 20,000                     |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ 20,000</b>       | <b>\$ 20,000</b>           |
|                             | 10013220 523700 | Employee Training            | Association Membership Fees                              | 4,000                  | 4,000                      |
|                             |                 |                              | Training and Education                                   | 13,000                 | 13,000                     |
|                             |                 |                              | <b>subtotal</b>                                          | <b>\$ 17,000</b>       | <b>\$ 17,000</b>           |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                           |                |        |                          |                                                            | FY 2015<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|----------------|--------|--------------------------|------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project<br>Title | Account Number |        | Title                    | Account Detail                                             |                              |                                  |
|                           | 10013220       | 523860 | Maintenance Contracts    | Co-Star Group                                              | 5,500                        | 6,200                            |
|                           |                |        |                          | Progress Partners                                          | 25,000                       | 25,000                           |
|                           |                |        |                          | GIS Integration to ED Website                              | 11,000                       | 11,000                           |
|                           |                |        |                          | <b>subtotal</b>                                            | <b>\$ 41,500</b>             | <b>\$ 42,200</b>                 |
|                           | 10013220       | 523900 | IT Professional Services | Technical Support for CISCO Network                        | 200                          | 176                              |
|                           |                |        |                          | Developer License for MDM                                  | 1                            | 1                                |
|                           |                |        |                          | City Circuit Connection to Internet - Charter              | 15                           | 15                               |
|                           |                |        |                          | Data Center's Uninterruptible Power System                 | 26                           | 25                               |
|                           |                |        |                          | Citywide Microsoft Licensing                               | 690                          | 687                              |
|                           |                |        |                          | Non-Xerox Printer Repair                                   | 32                           | 32                               |
|                           |                |        |                          | GIS Mobile Field Mapping & Data Collection                 | 186                          | 185                              |
|                           |                |        |                          | Filemaker Software Maintenance & Support                   | 32                           | 25                               |
|                           |                |        |                          | Data Center Fire Suppression System                        | 5                            | 5                                |
|                           |                |        |                          | Web Filtering Services, Link Balancer, Spam Filter         | 76                           | -                                |
|                           |                |        |                          | Office 365 Conversion                                      | 93                           | 204                              |
|                           |                |        |                          | City Circuit Connection to Internet (Redundancy)           | 130                          | -                                |
|                           |                |        |                          | SharePoint Migration                                       | 37                           | 55                               |
|                           |                |        |                          | Solarwinds Software Renewal                                | 60                           | 51                               |
|                           |                |        |                          | Wiring Services                                            | 46                           | 46                               |
|                           |                |        |                          | Consulting Services                                        | 139                          | -                                |
|                           |                |        |                          | Conversion of LIDAR Data to ArcGIS                         | 7                            | 7                                |
|                           |                |        |                          | GIS Parcel Building Software                               | 44                           | 44                               |
|                           |                |        |                          | Technical Support for Vmware Environment                   | 46                           | -                                |
|                           |                |        |                          | City Enterprise Data Management                            | 158                          | 139                              |
|                           |                |        |                          | Citywide Virtual Infrastructure                            | 94                           | -                                |
|                           |                |        |                          | Off-site Archive of COA Data                               | 148                          | 277                              |
|                           |                |        |                          | Server Maintenance Extension                               | 42                           | -                                |
|                           |                |        |                          | SAN Maintenance Extension                                  | 40                           | -                                |
|                           |                |        |                          | Switch Maintenance Extension                               | -                            | -                                |
|                           |                |        |                          | City Virus, Adware, Spyware & Threat Protection            | 102                          | 185                              |
|                           |                |        |                          | City Circuit Connection to Internet - Zayo                 | 125                          | 120                              |
|                           |                |        |                          | City Circuit Connection to Internet - AT&T                 | 79                           | 79                               |
|                           |                |        |                          | ManageEngine PwrD Mgr Pro, AD Audit, Employee Self Service | 27                           |                                  |
|                           |                |        |                          | iPhone Service                                             | 2,016                        | 1,248                            |
|                           |                |        |                          | Cellular iPad Service                                      |                              | 768                              |
|                           |                |        |                          | Mobile Data Management                                     | 228                          | 228                              |
|                           |                |        |                          | Line and Circuit Service                                   | 411                          | 431                              |

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                           |                 |                  |                                                   | FY 2015<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|-----------------|------------------|---------------------------------------------------|------------------------------|----------------------------------|
| Division/Project<br>Title | Account Number  | Title            | Account Detail                                    |                              |                                  |
|                           |                 |                  | GLS Monitoring and Support                        | 327                          | 327                              |
|                           |                 |                  | CISCO SMARTnet Telephony and Phone App Licenses   | 120                          | 110                              |
|                           |                 |                  | Cisco phone infrastructure support                | 20                           | 20                               |
|                           |                 |                  | Long Distance                                     | 34                           | 35                               |
|                           |                 |                  | Netmotion Mobility XE Software Renewal            | 174                          | 174                              |
|                           |                 |                  | Webloci Software                                  | 250                          | 250                              |
|                           |                 |                  | Languard                                          | -                            | 23                               |
|                           |                 |                  | Texting Service Global Text Messages              | -                            | 1                                |
|                           |                 |                  | Amazon Web Services - Domain Name Service         | -                            | 3                                |
|                           |                 |                  | External Monitoring Service for Email - MXToolbox | -                            | 2                                |
|                           |                 |                  | GPO Change Management                             | -                            | 5                                |
|                           |                 |                  | Firewall (3 Year Contract Yearly Amount)          | -                            | 162                              |
|                           |                 |                  | SQL Monitoring Tool                               | -                            | 23                               |
|                           |                 |                  | Edges Switching                                   | -                            | 14                               |
|                           |                 |                  | Maintenance Extension - DC Equipment Main Renewal | -                            | 180                              |
|                           |                 |                  | Adobe Products                                    | -                            | 550                              |
|                           |                 |                  | Directory Analysis                                |                              | 40                               |
|                           |                 |                  | <b>subtotal</b>                                   | <b>\$ 6,260</b>              | <b>\$ 6,952</b>                  |
|                           | 10013220 531100 | General Supplies | Meals and Meetings                                | 6,000                        | 6,000                            |
|                           |                 |                  | General Supplies                                  | 750                          | 750                              |
|                           |                 |                  | <b>subtotal</b>                                   | <b>\$ 6,750</b>              | <b>\$ 6,750</b>                  |



## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                          |  | Account Number | Title   |                             | Account Detail                                            | FY 2015 Adopted Budget | FY 2017 Recommended Budget |
|-------------------------------------------------|--|----------------|---------|-----------------------------|-----------------------------------------------------------|------------------------|----------------------------|
|                                                 |  | 10013220       | 531600  | Small Equipment             |                                                           | 750                    | -                          |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 750                 | \$ -                       |
|                                                 |  | 10013220       | 532400  | Non-Recurring Expenses      | Rebranding Initiative                                     | -                      | -                          |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ -                   | \$ -                       |
|                                                 |  |                |         |                             | <i>Economic Development Total</i>                         | \$ 92,260              | \$ 92,902                  |
| DEVELOPMENT<br>AUTHORITY<br>EXPENSES AED00      |  | 10013220       | 521200  | AED00 Professional Services |                                                           | -                      | -                          |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ -                   | \$ -                       |
|                                                 |  | 10013220       | 523500  | AED00 Employee Travel       | Authority Member Travel                                   | 500                    | 500                        |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 500                 | \$ 500                     |
|                                                 |  | 10013220       | 5237500 | AED00 Employee Training     | Authority Member Training                                 | 500                    | 500                        |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 500                 | \$ 500                     |
|                                                 |  | 10013220       | 531100  | AED00 General Supplies      | Office Supplies                                           | 200                    | 200                        |
|                                                 |  |                |         |                             | Meals and Meetings                                        | 150                    | 150                        |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | 350                    | 350                        |
|                                                 |  |                |         |                             | <i>Economic Development (Development Authority) Total</i> | \$ 1,350               | \$ 1,350                   |
| DOWNTOWN<br>AED01                               |  | 10013220       | 523300  | AED01 Advertising           | Advertising / Marketing                                   | 15,000                 | 5,000                      |
|                                                 |  |                |         |                             | Recruitment Activities                                    | 15,000                 | 5,000                      |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 30,000              | \$ 10,000                  |
|                                                 |  | 10013220       | 523400  | AED01 Printing and Binding  | Brochures                                                 | -                      | -                          |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ -                   | \$ -                       |
|                                                 |  | 10013220       | 531100  | AED01 General Supplies      | Meals and Meetings                                        | 200                    | -                          |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 200                 | \$ -                       |
|                                                 |  |                |         |                             | <i>Economic Development (Downtown) Total</i>              | \$ 30,200              | \$ 10,000                  |
| COMMUNITY<br>MARKETING &<br>PROMOTIONS<br>AED02 |  | 10013220       | 521200  | AED02 Professional Services | Pro Sound Production                                      | 1,500                  | 1,500                      |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 1,500               | \$ 1,500                   |
|                                                 |  | 10013220       | 523300  | AED02 Advertising           | Advertising / Marketing                                   | 31,000                 | 40,000                     |
|                                                 |  |                |         |                             | GAMEVID Expo Sponsorship                                  | 10,000                 | 10,000                     |
|                                                 |  |                |         |                             | Greater North Fulton Chamber of Commerce                  | 5,000                  | 5,000                      |
|                                                 |  |                |         |                             | Metro Atlanta Chamber Upgrade to Board Advisors           | 8,300                  | 8,700                      |
|                                                 |  |                |         |                             | Alpharetta Chamber of Commerce Sponsorship                | 10,000                 | 10,000                     |
|                                                 |  |                |         |                             | HI-REZ Studios Sponsorship (SMITE WORLD)                  | 10,000                 | 15,000                     |
|                                                 |  |                |         |                             | TAG Bundled Sponsorships                                  | 24,999                 | 25,000                     |
|                                                 |  |                |         |                             | Mobile World Congress Sponsorship (Metro Chamber)         | -                      | 16,500                     |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 99,299              | \$ 130,200                 |
|                                                 |  | 10013220       | 523400  | AED02 Printing and Binding  | Brochures                                                 | 4,500                  | 4,500                      |
|                                                 |  |                |         |                             | <i>subtotal</i>                                           | \$ 4,500               | \$ 4,500                   |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number        | Title                    | Account Detail                                                     | FY 2015 Adopted Budget | FY 2017 Recommended Budget |
|------------------------|-----------------------|--------------------------|--------------------------------------------------------------------|------------------------|----------------------------|
|                        | 10013220 531100 AED02 | General Supplies         | Promotional Materials, ATC Dinner                                  | 20,001                 | 20,000                     |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 20,001</b>       | <b>\$ 20,000</b>           |
|                        |                       |                          | <b>Economic Development (Community Marketing/Promotions) Total</b> | <b>\$ 125,300</b>      | <b>\$ 156,200</b>          |
| CITY CLERK             | 10013300 521200       | Professional Services    | Bank Related Fees                                                  | 100                    | 100                        |
|                        |                       |                          | Municipal Code, including police updates                           | 1,500                  | 2,500                      |
|                        |                       |                          | Records Management                                                 | 1,000                  | 5,000                      |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 2,600</b>        | <b>\$ 7,600</b>            |
|                        | 10013300 523300       | Advertising              | Bid and Recruitment Advertising                                    | 2,000                  | 1,000                      |
|                        |                       |                          | Newspaper advertisements (incl alcohol)                            | 2,000                  | 3,000                      |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 4,000</b>        | <b>\$ 4,000</b>            |
|                        | 10013300 523400       | Printing and Binding     | Printing                                                           | 700                    | 700                        |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 700</b>          | <b>\$ 700</b>              |
|                        | 10013300 523500       | Employee Travel          | Clerk Division Travel Expenses                                     | 2,200                  | 2,500                      |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 2,200</b>        | <b>\$ 2,500</b>            |
|                        | 10013300 523700       | Employee Training        | Clerk Division Professional Development                            | 1,700                  | 2,200                      |
|                        |                       |                          | Association Membership Fees                                        | 500                    | 500                        |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 2,200</b>        | <b>\$ 2,700</b>            |
|                        | 10013300 523860       | Maintenance Contracts    | Xerox Copier Lease (WC7545) & (CQ8900)                             | 3,457                  | 3,457                      |
|                        |                       |                          | Xerox Copier Maintenance Plan                                      | 7,500                  | 7,500                      |
|                        |                       |                          | GRM - Records Management                                           | 1,500                  | 1,500                      |
|                        |                       |                          | BIS Agenda Mgmt. Software Maintenance                              | 6,000                  | 6,000                      |
|                        |                       |                          | Pitney Bowes - Postage Machine                                     | 3,500                  | 3,500                      |
|                        |                       |                          | <b>subtotal</b>                                                    | <b>\$ 21,957</b>       | <b>\$ 21,957</b>           |
|                        | 10013300 523900       | IT Professional Services | Technical Support for CISCO Network                                | 299                    | 263                        |
|                        |                       |                          | Developer License for MDM                                          | 2                      | 2                          |
|                        |                       |                          | City Circuit Connection to Internet - Supplement & Backup          | 22                     | 22                         |
|                        |                       |                          | Data Center's Uninterruptible Power System                         | 38                     | 38                         |
|                        |                       |                          | Citywide Microsoft Licensing                                       | 1,036                  | 1,031                      |
|                        |                       |                          | Non-Xerox Printer Repair                                           | 49                     | 48                         |
|                        |                       |                          | GIS Mobile Field Mapping & Data Collection                         | 278                    | 277                        |
|                        |                       |                          | Database Management for Various City Departments                   | 49                     | 38                         |
|                        |                       |                          | Data Center Fire Suppression System                                | 8                      | 8                          |
|                        |                       |                          | Link Balancer/Firewall NG, SPAM Filter 400Vx, Web Filtering Serv   | 113                    | -                          |
|                        |                       |                          | Move to Office 365                                                 | 139                    | 204                        |
|                        |                       |                          | City Circuit Connection to Internet (Redundancy)                   | 195                    | -                          |
|                        |                       |                          | SharePoint Migration                                               | 56                     | 83                         |
|                        |                       |                          | Solarwinds Software Renewal                                        | 90                     | 76                         |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project<br>Title | Account Number  | Title                        | Account Detail                                                | FY 2015<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|-----------------|------------------------------|---------------------------------------------------------------|------------------------------|----------------------------------|
|                           |                 |                              | Wiring Services                                               | 70                           | 69                               |
|                           |                 |                              | Consulting Services                                           | 209                          | -                                |
|                           |                 |                              | Conversion of LIDAR Data to ArcGIS                            | 11                           | 11                               |
|                           |                 |                              | GIS Parcel Building Software                                  | 66                           | 66                               |
|                           |                 |                              | Technical Support for Vmware Environment                      | 70                           | -                                |
|                           |                 |                              | City Enterprise Data Management                               | 237                          | 208                              |
|                           |                 |                              | Citywide Virtual Infrastructure                               | 141                          | -                                |
|                           |                 |                              | Off-site Archive of COA Data                                  | 223                          | 416                              |
|                           |                 |                              | Server Maintenance Extension                                  | 63                           | -                                |
|                           |                 |                              | SAN Maintenance Extension                                     | 60                           | -                                |
|                           |                 |                              | City Virus, Adware, Spyware & Threat Protection               | 153                          | 277                              |
|                           |                 |                              | City Circuit Connection to Internet - Zayo                    | 188                          | 180                              |
|                           |                 |                              | City Circuit Connection to Internet - AT&T                    | 118                          | 118                              |
|                           |                 |                              | ManageEngine Psswrld Mgr Pro, AD Audit, Employee Self Service | 40                           | 59                               |
|                           |                 |                              | iPhone Service                                                | 624                          | 624                              |
|                           |                 |                              | Mobile Data Management                                        | 114                          | 114                              |
|                           |                 |                              | Line and Circuit Service                                      | 617                          | 647                              |
|                           |                 |                              | GLS Monitoring and Support                                    | 491                          | 491                              |
|                           |                 |                              | CISCO SMARTnet Telephony and Phone App Licenses               | 180                          | 165                              |
|                           |                 |                              | Cisco phone infrastructure support                            | 30                           | 30                               |
|                           |                 |                              | Long Distance                                                 | 51                           | 53                               |
|                           |                 |                              | Netmotion Remote Application & Data Access                    | 116                          | 116                              |
|                           |                 |                              | Languard                                                      | -                            | 35                               |
|                           |                 |                              | Texting Service Global Text Messages                          | -                            | 2                                |
|                           |                 |                              | Amazon Web Services - Domain Name Service                     | -                            | 5                                |
|                           |                 |                              | External Monitoring Service for Email - MXToolbox             | -                            | 2                                |
|                           |                 |                              | GPO Change Management                                         | -                            | 7                                |
|                           |                 |                              | Firewall (3 Year Contract Yearly Amount)                      | -                            | 242                              |
|                           |                 |                              | SQL Monitoring Tool                                           | -                            | 35                               |
|                           |                 |                              | Edges Switching                                               | -                            | 21                               |
|                           |                 |                              | Maintenance Extension - DC Equipment Main Renewal             | -                            | 271                              |
|                           |                 |                              | Adobe Products                                                | -                            | 180                              |
|                           |                 |                              | <b>subtotal</b>                                               | <b>\$ 6,246</b>              | <b>\$ 6,534</b>                  |
|                           | 10013300 531100 | General Supplies & Materials | Pitney Bowes Postage & Supplies                               | 4,000                        | 4,000                            |
|                           |                 |                              | Luncheons                                                     | 500                          | 500                              |
|                           |                 |                              | City Council Events - Swearing in ceremony                    | 500                          | 500                              |
|                           |                 |                              | General Office Supplies                                       | 1,000                        | 1,000                            |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title        | Account Detail                      |                                                                  | FY 2015 Adopted Budget | FY 2017 Recommended Budget |
|------------------------|----------------|--------------|-------------------------------------|------------------------------------------------------------------|------------------------|----------------------------|
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ 6,000               | \$ 6,000                   |
|                        | 10013300       | 531600       | Small Equipment                     |                                                                  |                        |                            |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ -                   | \$ -                       |
|                        | 10013300       | 532400       | Non-Recurring Expenses              |                                                                  | -                      | -                          |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ -                   | \$ -                       |
|                        |                |              | <i>City Clerk Total</i>             |                                                                  | \$ 45,903              | \$ 51,991                  |
| <b>ELECTIONS ACC00</b> | 10013301       | 521200 ACC00 | Professional Services               | Fulton County Elections                                          | 100,000                | -                          |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ 100,000             | \$ -                       |
|                        | 10013301       | 521200 ACC00 | Advertising                         | Election Advertisements                                          | 10,000                 | -                          |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ 10,000              | \$ -                       |
|                        |                |              | <i>City Clerk (Elections) Total</i> |                                                                  | \$ 110,000             | \$ -                       |
| <b>INTERNAL AUDIT</b>  | 10013600       | 522210       | Equipment Repair & Maintenance      |                                                                  | -                      | -                          |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ -                   | \$ -                       |
|                        | 10013600       | 523500       | Employee Travel                     | Mays Travel                                                      | 3,050                  | 3,550                      |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ 3,050               | \$ 3,550                   |
|                        | 10013600       | 523700       | Employee Training                   | Mays Prof Development                                            | 2,150                  | 1,900                      |
|                        |                |              |                                     | <i>subtotal</i>                                                  | \$ 2,150               | \$ 1,900                   |
|                        | 10013600       | 523900       | IT Professional Services            | Technical Support for CISCO Network                              | 100                    | 88                         |
|                        |                |              |                                     | Developer License for MDM                                        | 1                      | 1                          |
|                        |                |              |                                     | City Circuit Connection to Internet - Supplement & Backup        | 7                      | 7                          |
|                        |                |              |                                     | Data Center's Uninterruptible Power System                       | 13                     | 13                         |
|                        |                |              |                                     | Citywide Microsoft Licensing                                     | 345                    | 344                        |
|                        |                |              |                                     | Non-Xerox Printer Repair                                         | 16                     | 16                         |
|                        |                |              |                                     | GIS Mobile Field Mapping & Data Collection                       | 93                     | 92                         |
|                        |                |              |                                     | Database Management for Various City Departments                 | 16                     | 13                         |
|                        |                |              |                                     | Data Center Fire Suppression System                              | 3                      | 3                          |
|                        |                |              |                                     | Link Balancer/Firewall NG, SPAM Filter 400Vx, Web Filtering Serv | 38                     | -                          |
|                        |                |              |                                     | Office 365 Conversion                                            | 46                     | -                          |
|                        |                |              |                                     | City Circuit Connection to Internet (Redundancy)                 | 65                     | -                          |
|                        |                |              |                                     | SharePoint Migration                                             | 19                     | 28                         |
|                        |                |              |                                     | Solarwinds Software Renewal                                      | 30                     | 25                         |
|                        |                |              |                                     | Wiring Services                                                  | 23                     | 23                         |
|                        |                |              |                                     | Consulting Services                                              | 70                     | -                          |
|                        |                |              |                                     | Conversion of LIDAR Data to ArcGIS                               | 4                      | 4                          |
|                        |                |              |                                     | GIS Parcel Building Software                                     | 22                     | 22                         |
|                        |                |              |                                     | Technical Support for Vmware Environment                         | 23                     | -                          |
|                        |                |              |                                     | City Enterprise Data Management                                  | 79                     | 69                         |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project                            |                |                                                         |                          | FY 2015<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------|----------------|---------------------------------------------------------|--------------------------|------------------------------|----------------------------------|
| Title                                       | Account Number | Title                                                   | Account Detail           |                              |                                  |
|                                             |                | Citywide Virtual Infrastructure                         |                          | 47                           | -                                |
|                                             |                | Off-site Archive of COA Data                            |                          | 74                           | 139                              |
|                                             |                | Server Maintenance Extension                            |                          | 21                           | -                                |
|                                             |                | SAN Maintenance Extension                               |                          | 20                           | -                                |
|                                             |                | City Virus, Adware, Spyware & Threat Protection         |                          | 51                           | 92                               |
|                                             |                | City Circuit Connection to Internet - Zayo              |                          | 63                           | 60                               |
|                                             |                | City Circuit Connection to Internet - AT&T              |                          | 39                           | 39                               |
|                                             |                | ManageEngine Psswd Mgr, AD Audit, Employee Self Service |                          | 13                           | 20                               |
|                                             |                | Line and Circuit Service                                |                          | 206                          | 216                              |
|                                             |                | GLS Monitoring and Support                              |                          | 164                          | 164                              |
|                                             |                | CISCO SMARTnet Telephony and Phone App Licenses         |                          | 60                           | 55                               |
|                                             |                | Cisco phone infrastructure support                      |                          | 10                           | 10                               |
|                                             |                | Long Distance                                           |                          | 17                           | 18                               |
|                                             |                | Visio Licenses                                          |                          | 250                          | 250                              |
|                                             |                | Languard                                                |                          | -                            | 12                               |
|                                             |                | Texting Service Global Text Messages                    |                          | -                            | 1                                |
|                                             |                | Amazon Web Services - Domain Name Service               |                          | -                            | 2                                |
|                                             |                | External Monitoring Service for Email - MXToolbox       |                          | -                            | 1                                |
|                                             |                | GPO Change Management                                   |                          | -                            | 2                                |
|                                             |                | Firewall (3 Year Contract Yearly Amount)                |                          | -                            | 81                               |
|                                             |                | SQL Monitoring Tool                                     |                          | -                            | 12                               |
|                                             |                | Edges Switching                                         |                          | -                            | 7                                |
|                                             |                | Maintenance Extension - DC Equipment Main Renewal       |                          | -                            | 90                               |
|                                             |                | Adobe Products                                          |                          | -                            |                                  |
|                                             |                | <b>subtotal</b>                                         |                          | <b>\$ 2,048</b>              | <b>\$ 2,019</b>                  |
| 10013600                                    | 531100         | General Supplies & Materials                            | Office Supplies          | 100                          | 150                              |
|                                             |                |                                                         | Paper                    | 50                           | 50                               |
|                                             |                |                                                         | Printer Toner Cartridges | 100                          | 200                              |
|                                             |                | <b>subtotal</b>                                         |                          | <b>\$ 250</b>                | <b>\$ 400</b>                    |
| <b>Internal Audit Total</b>                 |                |                                                         |                          | <b>\$ 7,498</b>              | <b>\$ 7,869</b>                  |
| <b>City Administration Department Total</b> |                |                                                         |                          | <b>\$ 521,991</b>            | <b>\$ 554,254</b>                |

# **PERFORMANCE MEASUREMENTS**

| <b>City Administration<br/>Performance Measurements</b>      | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2016)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
|--------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| City Administration Department<br>annual turnover percentage | 0.0%                      | 0.0%                      | 0.0%                      | 11.0%                              | 0.0%                      | 0.0%                      |
| Number of website hits                                       | 607,818                   | 610,588                   | 616,693                   | 211,210                            | 622,799                   | 422,420                   |
| Website Unique Visitors                                      | 400,843                   | 403,015                   | 407,045                   | 141,428                            | 411,075                   | 282,856                   |
| Website Page Views                                           | 1,678,051                 | 1,672,422                 | 1,680,784                 | 603,454                            | 1,689,146                 | 1,206,908                 |
| % of Website New Visits                                      | 63%                       | 63%                       | 64%                       | 62%                                | 64%                       | 62%                       |
| <b>Personnel Assigned:</b>                                   | <b>9.0 FTE</b>            | <b>9.0 FTE</b>            | <b>9.0 FTE</b>            | <b>9.0 FTE</b>                     | <b>9.0 FTE</b>            | <b>8.0 FTE</b>            |
| City Administrator                                           | City Administrator        | City Administrator        | City Administrator        | City Administrator                 | City Administrator        | City Administrator        |
| Asst City Admin                                              | Asst City Admin           | Asst City Admin           | Asst City Admin           | Asst City Admin                    | Asst City Admin           | Asst City Admin           |
| Executive Office Coord.                                      | Executive Office Coord.   | Executive Office Coord.   | Executive Office Coord.   | Executive Office<br>Coord.         | Executive Office Coord.   | Executive Office Coord.   |
| Grants Administrator                                         | Grants Administrator      | Grants Administrator      | Grants Administrator      | Grants<br>Administrator            | Grants Administrator      |                           |
| Web Administrator                                            | Web Administrator         | Web Administrator         | Web Administrator         | Web<br>Administrator               | Web Administrator         | Web Administrator         |
| City Clerk                                                   | City Clerk                | City Clerk                | City Clerk                | City Clerk                         | City Clerk                | City Clerk                |
| Administrative Assistant                                     | Administrative Assistant  | Assistant City Clerk      | Assistant City Clerk      | Assistant City<br>Clerk            | Assistant City Clerk      | Assistant City Clerk      |
| Records Manager                                              | Records Manager           | Records Manager           | Records Manager           | Records Manager                    | Records Manager           | Records Manager           |
| Internal Auditor                                             | Internal Auditor          | Internal Auditor          | Internal Auditor          | Internal Auditor                   | Internal Auditor          | Internal Auditor          |



| <b>City Administration - Economic Development</b> |                           |                           |                           |                                    |                           |                           |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>                   | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| # of Existing business contacts                   | 240                       | 335                       | 400                       | 445                                | 450                       | 475                       |
| # of New projects                                 | 18                        | 16                        | 5                         | 6                                  | 5                         | 5                         |
| # of Major business prospects<br>recruited        | 7                         | 3                         | 2                         | 2                                  | 2                         | 3                         |
| <b>Personnel Assigned:</b>                        | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            | <b>2.0 FTE</b>                     | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            |
| Economic Dev<br>Director                          | Economic Dev<br>Director  | Economic Dev<br>Director  | Economic Dev<br>Director  | Economic Dev<br>Director           | Economic Dev<br>Director  | Economic Dev<br>Director  |
| Economic Dev<br>Manager                           | Economic Dev<br>Manager   | Economic Dev<br>Manager   | Economic Dev<br>Manager   | Economic Dev<br>Manager            | Economic Dev<br>Manager   | Economic Dev<br>Manager   |

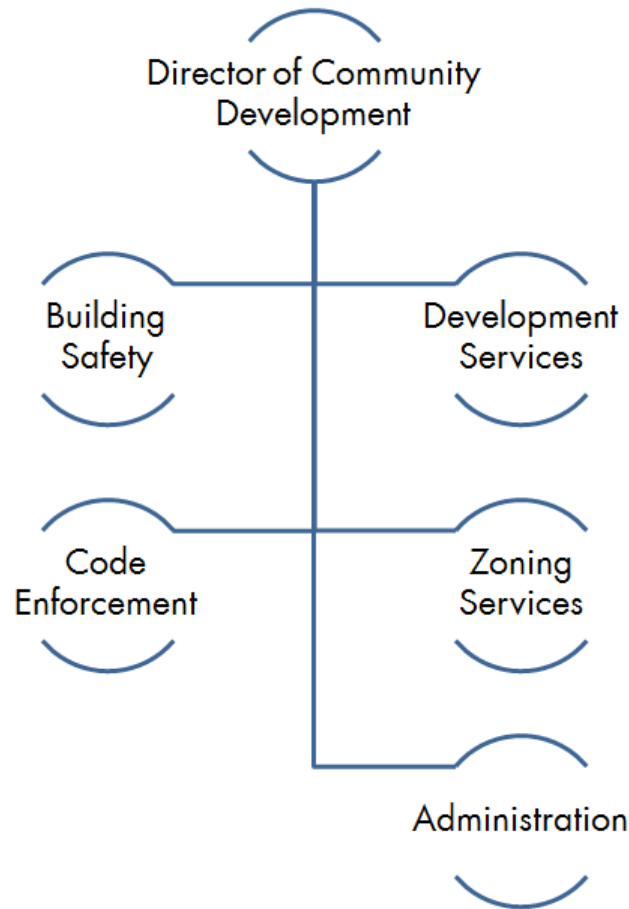
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## Community Development

KATHI COOK  
DIRECTOR



kcook@alpharetta.ga.us



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Community Development

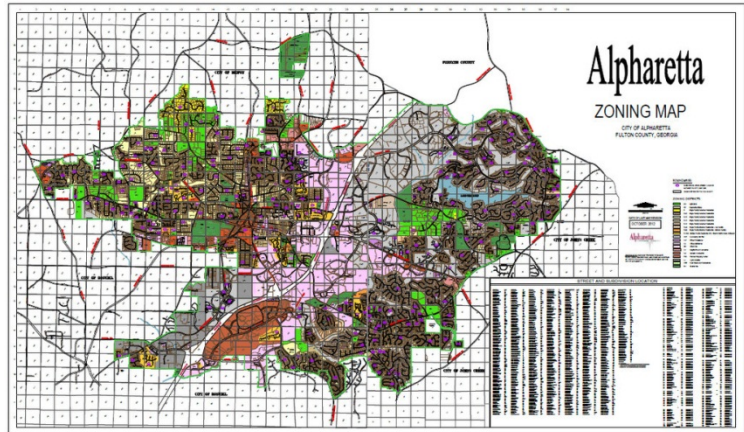
*Administration, Building Safety, Development Services, Zoning, and Code Enforcement*

### **Mission Statement**

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

### **Goals and Objectives**

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Provide the highest quality of customer service;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible;
- ✓ Maintain and process business licenses for the City; and
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play.



# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA<br/>RECOMMENDED BUDGET FY 2017<br/>COMMUNITY DEVELOPMENT<br/>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|--------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                    | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                     | \$ 2,751,032              | \$ 3,469,152              | \$ 4,169,380              | \$ 3,128,300                          | \$ 3,447,050                              |
| <i>% Change</i>                                                                                                    |                           | 26.1%                     | 20.2%                     | -25.0%                                | 10.2%                                     |
| <i>average 5 year percent change</i>                                                                               |                           | 7.9%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                | \$ 2,022,668              | \$ 2,257,827              | \$ 2,340,068              | \$ 2,422,485                          | \$ 2,727,412                              |
| <i>% Change</i>                                                                                                    |                           | 11.6%                     | 3.6%                      | 3.5%                                  | 12.6%                                     |
| <i>average 5 year percent change</i>                                                                               |                           | 7.8%                      |                           |                                       |                                           |

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                      | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | <i>Amended FY 2016 to FY 2017</i> |                          |                           |
|---------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|-----------------------------------|--------------------------|---------------------------|
|                                             |                     |                     |                     |                              |                           |                              | RECOMMENDED<br>BUDGET<br>FY 2017  | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
| <b>Revenue (1)</b>                          |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| <i>Taxes</i>                                |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| Business and Occupational Taxes             | \$ 965,472          | \$ 987,083          | \$ 1,058,279        | \$ 1,000,000                 | \$ -                      | \$ 1,000,000                 | \$ 950,000                        | -5.0%                    | \$ (50,000)               |
| Penalty/Int. on Business/Occupational Taxes | 5,126               | 2,304               | 11,255              | 2,500                        | -                         | 2,500                        | 2,500                             | 0.0%                     | -                         |
| <i>Licenses &amp; Permits</i>               |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| Development Permit Fees                     | 179,301             | 281,083             | 162,387             | 180,000                      | -                         | 180,000                      | 200,000                           | 11.1%                    | 20,000                    |
| Sign Permit Fees                            | 26,556              | 33,092              | 32,349              | 35,000                       | -                         | 35,000                       | 25,000                            | -28.6%                   | (10,000)                  |
| Occupancy Permit Fees                       | 110,526             | 130,080             | 155,641             | 145,000                      | -                         | 145,000                      | 150,000                           | 3.4%                     | 5,000                     |
| Building Permit Fees                        | 999,290             | 1,339,090           | 1,891,794           | 1,100,000                    | 31,000                    | 1,131,000                    | 1,350,000                         | 19.4%                    | 219,000                   |
| Tree Removal Permit                         | -                   | 27,952              | 14,887              | 5,000                        | -                         | 5,000                        | 10,000                            | 100.0%                   | 5,000                     |
| Soil Erosion Permit                         | -                   | 56,739              | 21,148              | 20,000                       | -                         | 20,000                       | 20,000                            | 0.0%                     | -                         |
| House Moving Permit                         | -                   | 125                 | -                   | 50                           | -                         | 50                           | 50                                | 0.0%                     | -                         |
| Penalty/Int. on other Permits               | -                   | 3,500               | 5,100               | 1,000                        | -                         | 1,000                        | 1,000                             | 0.0%                     | -                         |
| <i>Charges for Services</i>                 |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| Planning and Development Fees & Charges     | 128,137             | 147,864             | 160,036             | 130,000                      | -                         | 130,000                      | 175,000                           | 34.6%                    | 45,000                    |
| Impact Fee Administration                   | 4,741               | 10,113              | 15,870              | 1,500                        | -                         | 1,500                        | 11,250                            | 650.0%                   | 9,750                     |
| Printing and Duplicating Services           | 1,481               | 266                 | 155                 | 250                          | -                         | 250                          | 250                               | 0.0%                     | -                         |
| Plan Review                                 | 330,402             | 447,105             | 640,479             | 475,000                      | -                         | 475,000                      | 550,000                           | 15.8%                    | 75,000                    |
| <i>Fines &amp; Forfeitures</i>              |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| Code Enforcement Board Fines                | -                   | 2,755               | -                   | 2,000                        | -                         | 2,000                        | 2,000                             | 0.0%                     | -                         |
| <b>Total</b>                                | <b>\$ 2,751,032</b> | <b>\$ 3,469,152</b> | <b>\$ 4,169,380</b> | <b>\$ 3,097,300</b>          | <b>\$ 31,000</b>          | <b>\$ 3,128,300</b>          | <b>\$ 3,447,050</b>               | <b>10.2%</b>             | <b>\$ 318,750</b>         |
| <b>Expenditures</b>                         |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| (2) Personnel Services:                     |                     |                     |                     |                              |                           |                              |                                   |                          |                           |
| Salaries                                    | \$ 1,127,059        | \$ 1,272,138        | \$ 1,351,843        | \$ 1,406,156                 | \$ 7,950                  | \$ 1,414,106                 | \$ 1,577,322                      | 11.5%                    | \$ 163,216                |
| Benefits                                    | 544,660             | 572,086             | 627,439             | 714,339                      | 9,300                     | 723,639                      | 843,602                           | 16.6%                    | 119,963                   |
| <b>subtotal</b>                             | <b>\$ 1,671,719</b> | <b>\$ 1,844,224</b> | <b>\$ 1,979,282</b> | <b>\$ 2,120,495</b>          | <b>\$ 17,250</b>          | <b>\$ 2,137,745</b>          | <b>\$ 2,420,924</b>               | <b>13.2%</b>             | <b>\$ 283,179</b>         |



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

|                             |                          |                   |                   |                   |                              |                           |                              |                                  | Amended FY 2016 to FY 2017 |                           |
|-----------------------------|--------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|----------------------------|---------------------------|
| ACCOUNT DESCRIPTION         |                          | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE)   | \$ INCREASE<br>(DECREASE) |
| Maintenance and Operations: |                          |                   |                   |                   |                              |                           |                              |                                  |                            |                           |
| (3)                         | Professional Services    | \$ 23,470         | \$ 28,435         | \$ 36,737         | \$ 18,500                    | \$ 9,750                  | \$ 28,250                    | \$ 39,000                        | 38.1%                      | \$ 10,750                 |
|                             | Board Member Fees        | 12,275            | 11,975            | 11,575            | 13,000                       | -                         | 13,000                       | 13,000                           | 0.0%                       | -                         |
|                             | Equipment Repair/Maint.  | -                 | -                 | -                 | 500                          | -                         | 500                          | 500                              | 0.0%                       | -                         |
|                             | Vehicle Repair/Maint.    | 1,942             | 6,881             | 6,468             | 6,000                        | -                         | 6,000                        | 6,000                            | 0.0%                       | -                         |
|                             | Facility Repair/Maint.   | -                 | 500               | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Land & Building Rental   | 111,350           | 118,469           | 65,935            | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Equipment Rental         | -                 | 998               | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
| (4)                         | Advertising              | 13,580            | 16,113            | 16,498            | 15,000                       | -                         | 15,000                       | 17,000                           | 13.3%                      | 2,000                     |
|                             | Printing and Binding     | 2,701             | 2,270             | 2,579             | 3,100                        | -                         | 3,100                        | 3,100                            | 0.0%                       | -                         |
|                             | Employee Travel          | 4,924             | 6,515             | 7,696             | 16,500                       | -                         | 16,500                       | 17,500                           | 6.1%                       | 1,000                     |
|                             | Employee Training        | 8,250             | 8,840             | 10,627            | 14,000                       | -                         | 14,000                       | 16,500                           | 17.9%                      | 2,500                     |
| (5)                         | Maintenance Contracts    | 34,337            | 33,469            | 34,054            | 35,325                       | -                         | 35,325                       | 37,561                           | 6.3%                       | 2,236                     |
|                             | IT Professional Services | 63,017            | 104,754           | 101,470           | 100,265                      | -                         | 100,265                      | 102,900                          | 2.6%                       | 2,635                     |
|                             | General Supplies         | 24,887            | 26,312            | 35,200            | 28,650                       | 500                       | 29,150                       | 30,350                           | 4.1%                       | 1,200                     |
|                             | Miscellaneous Utilities  | 3,558             | 3,371             | 2,611             | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Natural Gas Utilities    | 1,102             | -                 | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Electricity Utilities    | 16,407            | 25,098            | 13,069            | -                            | -                         | -                            | -                                | -                          | -                         |
| (6)                         | Fuel                     | 13,237            | 12,982            | 9,773             | 13,500                       | -                         | 13,500                       | 12,000                           | -11.1%                     | (1,500)                   |
|                             | Food                     | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Small Equipment          | -                 | 1,306             | 2,817             | 2,000                        | 3,000                     | 5,000                        | 2,000                            | -60.0%                     | (3,000)                   |
|                             | IT Equipment Refresh     | 4,122             | 949               | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
| (2)                         | Employee Uniforms        | 2,665             | 4,365             | 3,677             | 4,650                        | 500                       | 5,150                        | 5,650                            | 9.7%                       | 500                       |
| (7)                         | Non-Recurring Expenses   | -                 | -                 | -                 | -                            | -                         | -                            | 3,427                            | -                          | 3,427                     |
| subtotal                    |                          | \$ 341,824        | \$ 413,603        | \$ 360,786        | \$ 270,990                   | \$ 13,750                 | \$ 284,740                   | \$ 306,488                       | 7.6%                       | \$ 21,748                 |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
COMMUNITY DEVELOPMENT  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                    | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|-------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                           |                     |                     |                     |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Capital/Other:                            |                     |                     |                     |                              |                           |                              |                                  |                                   |                           |
| Machinery & Equipment                     | \$ 9,125            | \$ -                | \$ -                | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                                 | \$ -                      |
| Workers Comp. Claims                      | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                                 | -                         |
| <b>subtotal</b>                           | <b>\$ 9,125</b>     | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                          | <b>\$ -</b>               |
| <b>Total</b>                              | <b>\$ 2,022,668</b> | <b>\$ 2,257,827</b> | <b>\$ 2,340,068</b> | <b>\$ 2,391,485</b>          | <b>\$ 31,000</b>          | <b>\$ 2,422,485</b>          | <b>\$ 2,727,412</b>              | <b>12.6%</b>                      | <b>\$ 304,927</b>         |
| <b>Full-time Equivalent Positions (2)</b> | <b>18.0</b>         | <b>22.0</b>         | <b>22.0</b>         | <b>22.0</b>                  |                           | <b>23.0</b>                  | <b>26.0</b>                      |                                   |                           |

Notes

- (1) Variances are based on year-to-date revenue collection trends.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; the addition of one Building Inspector position during the 2016 Mid-Year Budget process; and the reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.
- (3) Variance is due to Municode costs for updating various codes (Unified Development Code, City Code, etc.) to reflect code changes, increased bank processing fees (e.g. credit card processing fees) resulting from growth in development activity and associated revenue collections, etc.
- (4) Variance is due to increased advertising costs resulting from growth in development activity and associated notice requirements.
- (5) Variance due primarily to a reallocation in funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks).
- (6) Variance is based on year-to-date expenditure trends and the forecasted cost of fuel.
- (7) This funding is for the buyout of the Xerox CQ9303 copier at the end of its lease term in February 2017. The Copier was replaced mid-way through the lease term due to mechanical issues. As such, the copier subject to the buyout is much newer and still has many years of useful life remaining. As the buyout is based on the original lease, the city is receiving significant savings by opting to buyout this unit as opposed to entering into another lease.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2017  
Statement: Revenue Summary by Account

| Division/Project      | Account Number  | Title                                       | FY 2016<br>Amended Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------|-----------------|---------------------------------------------|---------------------------|----------------------------------|
| Planning and Zoning   | 10074100 341300 | Planning and Development Fees & Charges     | \$ 130,000                | \$ 175,000                       |
| " "                   | 10074100 341320 | Impact Fee Administration                   | 1,500                     | 11,250                           |
| " "                   | 10074100 341400 | Printing and Duplicating Services           | 250                       | 250                              |
|                       | 10074100 351190 | Code Enforcement Board Fines                | 2,000                     | 2,000                            |
| Development Services  | 10074400 322992 | Tree Removal Permit                         | 5,000                     | 10,000                           |
| " "                   | 10074400 322994 | Soil Erosion Permit                         | 20,000                    | 20,000                           |
| " "                   | 10074400 324000 | Penalty/Int. on other Permits               | 1,000                     | 1,000                            |
| Inspections/Code Enf. | 10074500 316100 | Business and Occupational Taxes             | 1,000,000                 | 950,000                          |
| " "                   | 10074500 319400 | Penalty/Int. on Business/Occupational Taxes | 2,500                     | 2,500                            |
| " "                   | 10074500 322200 | Development Permit Fees                     | 180,000                   | 200,000                          |
| " "                   | 10074500 322220 | House Moving Permit Fees                    | 50                        | 50                               |
| " "                   | 10074500 322230 | Sign Permit Fees                            | 35,000                    | 25,000                           |
| " "                   | 10074500 322991 | Occupancy Permit Fees                       | 145,000                   | 150,000                          |
| " "                   | 10074500 323100 | Building Permit Fees                        | 1,131,000                 | 1,350,000                        |
| " "                   | 10074500 342201 | Plan Review                                 | 475,000                   | 550,000                          |
| <b>Total</b>          |                 |                                             | <b>\$ 3,128,300</b>       | <b>\$ 3,447,050</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION |                          | FY 2016 Amended Operating Budget | FY 2017 Operating Budget Request | Administration    | Building Safety  | Development Services | Code Enforcement | Zoning          |
|---------------------|--------------------------|----------------------------------|----------------------------------|-------------------|------------------|----------------------|------------------|-----------------|
|                     |                          |                                  |                                  | 7410              | 7430             | 7440                 | 7450             | 7460            |
| 521200              | Professional Services    | \$ 28,250                        | \$ 39,000                        | \$ 39,000         | \$ -             | \$ -                 | \$ -             | \$ -            |
| 521400              | Board Member Fees        | 13,000                           | 13,000                           | 13,000            | -                | -                    | -                | -               |
| 522210              | Equipment Repair/Maint.  | 500                              | 500                              | 500               | -                | -                    | -                | -               |
| 522220              | Vehicle Repair/Maint.    | 6,000                            | 6,000                            | -                 | -                | -                    | 6,000            | -               |
| 522240              | Grounds Repair/Maint.    | -                                | -                                | -                 | -                | -                    | -                | -               |
| 522250              | Facility Repair/Maint.   | -                                | -                                | -                 | -                | -                    | -                | -               |
| 522310              | Land & Building Rental   | -                                | -                                | -                 | -                | -                    | -                | -               |
| 522320              | Equipment Rental         | -                                | -                                | -                 | -                | -                    | -                | -               |
| 523300              | Advertising              | 15,000                           | 17,000                           | 2,000             | -                | -                    | 15,000           | -               |
| 523400              | Printing and Binding     | 3,100                            | 3,100                            | 3,100             | -                | -                    | -                | -               |
| 523500              | Employee Travel          | 16,500                           | 17,500                           | 2,500             | 6,000            | 2,500                | 2,000            | 4,500           |
| 523700              | Employee Training        | 14,000                           | 16,500                           | 2,500             | 6,000            | 3,500                | 2,000            | 2,500           |
| 523860              | Maintenance Contracts    | 35,325                           | 37,561                           | 37,561            | -                | -                    | -                | -               |
| 523900              | IT Professional Services | 100,265                          | 102,900                          | 102,900           | -                | -                    | -                | -               |
| 531100              | General Supplies         | 29,150                           | 30,350                           | 28,350            | -                | 2,000                | -                | -               |
| 531270              | Fuel                     | 13,500                           | 12,000                           | -                 | -                | -                    | 12,000           | -               |
| 531600              | Small Equipment          | 5,000                            | 2,000                            | 2,000             | -                | -                    | -                | -               |
| 531610              | IT Equipment Refresh     | -                                | -                                | -                 | -                | -                    | -                | -               |
| 531700              | Employee Uniforms        | 5,150                            | 5,650                            | -                 | 3,900            | -                    | 1,300            | 450             |
| 532400              | Non-Recurring Expenses   | -                                | 3,427                            | 3,427             | -                | -                    | -                | -               |
| 542100              | Machinery & Equipment    | -                                | -                                | -                 | -                | -                    | -                | -               |
| <b>TOTAL</b>        |                          | <b>\$ 284,740</b>                | <b>\$ 306,488</b>                | <b>\$ 236,838</b> | <b>\$ 15,900</b> | <b>\$ 8,000</b>      | <b>\$ 38,300</b> | <b>\$ 7,450</b> |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**



FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number  | Title                          | Account Detail                                                                                                  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------|
| Administration         | 10074100 521200 | Professional Services          | BANK RELATED FEES                                                                                               | 12,000                       | 22,500                           |
|                        |                 |                                | MISC PROFESSIONAL FEES                                                                                          | 5,000                        | 5,000                            |
|                        |                 |                                | MUNICODE - UNIFIED DEVELOPMENT CODE (MUNICIPAL CODE CORP)                                                       | -                            | 10,000                           |
|                        |                 |                                | ONLINE PROCESSING FEES & CLERK RECORD ACCESS                                                                    | 500                          | 500                              |
|                        |                 |                                | TEMPORARY STAFFING                                                                                              | 1,000                        | 1,000                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>18,500</b>                | <b>39,000</b>                    |
|                        | 10074100 521400 | Board Member Fees              | ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT                                                                  | 13,000                       | 13,000                           |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>13,000</b>                | <b>13,000</b>                    |
|                        | 10074100 522210 | Equipment Repair & Maintenance | EQUIPMENT R&M                                                                                                   | 500                          | 500                              |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>500</b>                   | <b>500</b>                       |
|                        | 10074100 523300 | Advertising                    | BID PROCESS ADVERTISING                                                                                         | 1,000                        | 1,000                            |
|                        |                 |                                | EMPLOYEE RECRUITMENT                                                                                            | 1,000                        | 1,000                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>2,000</b>                 | <b>2,000</b>                     |
|                        | 10074100 523400 | Printing & Binding             | GENERAL (PLANS, MAPS, OPEN RECORDS, etc.)                                                                       | 3,100                        | 3,100                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>3,100</b>                 | <b>3,100</b>                     |
|                        | 10074100 523500 | Employee Travel                | TRAVEL                                                                                                          | 2,500                        | 2,500                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>2,500</b>                 | <b>2,500</b>                     |
|                        | 10074100 523700 | Employee Training              | PROFESSIONAL DEVELOPMENT                                                                                        | 2,500                        | 2,500                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>2,500</b>                 | <b>2,500</b>                     |
|                        | 10074100 523860 | Maintenance Contracts          | COFFEE SERVICE & WATER - CITY HALL BREAKROOM AND CD                                                             | 4,500                        | 5,500                            |
|                        |                 |                                | COPIER LEASE (XEROX CQ9301; 8 mos remaining on lease - will roll into smaller/more cost effective WC7830)       | 6,350                        | 3,471                            |
|                        |                 |                                | COPIER LEASE (XEROX CQ9303; 8 mos remaining on lease - will buyout at end of lease - see Non-Recurring account) | 5,475                        | 3,650                            |
|                        |                 |                                | COPIER MAINTENANCE PLAN (XEROX)                                                                                 | 5,000                        | 6,000                            |
|                        |                 |                                | PLOTTER MAINTENANCE CONTRACT (HP PLOTTER - REPRO PRODUCTS)                                                      | -                            | 1,250                            |
|                        |                 |                                | RECORD STORAGE & SHREDDING FEES                                                                                 | 14,000                       | 14,000                           |
|                        |                 |                                | SEE CLICK FIX - WORK ORDER SOFTWARE                                                                             | -                            | 3,690                            |
|                        |                 |                                | <b>Subtotal</b>                                                                                                 | <b>35,325</b>                | <b>37,561</b>                    |
|                        | 10074100 523900 | IT Professional Services       | 2D & 3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS (DLT SOLUTIONS)                                                 | 2,000                        | 2,000                            |
|                        |                 |                                | AD AUDIT (NORTHWIND VENTURES)                                                                                   | 92                           | -                                |
|                        |                 |                                | ADOBE PRODUCTS (CDW)                                                                                            | -                            | 1,250                            |
|                        |                 |                                | ANTI-VIRUS SOFTWARE MAINTENANCE/RENEWAL                                                                         | 1,123                        | 2,125                            |
|                        |                 |                                | CELL PHONE SERVICE                                                                                              | 720                          | 720                              |
|                        |                 |                                | CELLULAR PHONE SERVICE - IPHONE (VERIZON)                                                                       | 10,608                       | 10,608                           |
|                        |                 |                                | CELLULAR IPAD SERVICE                                                                                           | 6,528                        | 6,528                            |
|                        |                 |                                | CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)                                                             | 2,195                        | 2,018                            |
|                        |                 |                                | CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)                                                               | 2,246                        | 1,381                            |
|                        |                 |                                | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)                                           | 163                          | 170                              |
|                        |                 |                                | CITYWIDE ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)                                                       | 1,735                        | 1,594                            |
|                        |                 |                                | CITYWIDE MICROSOFT LICENSING (DELL)                                                                             | 7,595                        | 7,904                            |
|                        |                 |                                | CITYWIDE VIRTUAL INFRASTRUCTURE                                                                                 | 1,031                        | -                                |
|                        |                 |                                | CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE (CITYWORKS)                                                           | 28,800                       | 28,800                           |
|                        |                 |                                | CITYWORKS CUSTOM SUPPORT                                                                                        | 4,725                        | 5,400                            |
|                        |                 |                                | CONSULTING SERVICES [FOR CISCO & MICROSOFT PRODUCTS]                                                            | 1,531                        | -                                |
|                        |                 |                                | AIRWATCH BROWSER (CLOUD)                                                                                        | 163                          | -                                |
|                        |                 |                                | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)                                      | 281                          | 292                              |
|                        |                 |                                | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION                                                                | 56                           | 58                               |
|                        |                 |                                | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)                                                    | 357                          | 292                              |
|                        |                 |                                | DEVELOPER LICENSE FOR MDM                                                                                       | 15                           | 16                               |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title      | Account Number | Title                        | Account Detail                                                                      | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------|----------------|------------------------------|-------------------------------------------------------------------------------------|------------------------------|----------------------------------|
|                             |                |                              | DIRECTORY ANALYSIS (ZOHO)                                                           | -                            | 456                              |
|                             |                |                              | DOMAIN NAME SERVICE (AMAZON WEB SERVICES)                                           | -                            | 40                               |
|                             |                |                              | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)             | 77                           | -                                |
|                             |                |                              | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT                                        | 128                          | -                                |
|                             |                |                              | EXTERNAL MONITORING SERVICE                                                         | -                            | 19                               |
|                             |                |                              | FIREWALL (PALO ALTO FIREWALL)                                                       | -                            | 1,859                            |
|                             |                |                              | GFI LANGUARD (FRUGAL BROTHERS)                                                      | -                            | 215                              |
|                             |                |                              | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)      | 2,042                        | 2,125                            |
|                             |                |                              | GIS PARCEL BUILDING SOFTWARE                                                        | 485                          | -                                |
|                             |                |                              | GPO CHANGE MANAGEMENT (NETIQ)                                                       | -                            | 53                               |
|                             |                |                              | HP SWITCHES (EDGES SWITCHING)                                                       | -                            | 159                              |
|                             |                |                              | LINK BALANCER (CDW GOVT - BARRACUDA)                                                | 408                          | -                                |
|                             |                |                              | LONG DISTANCE SERVICE (BIRCH COMM)                                                  | 565                          | 581                              |
|                             |                |                              | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE                                         | 82                           | 85                               |
|                             |                |                              | MISC IT PROFESSIONAL FEES                                                           | -                            | 290                              |
|                             |                |                              | MOBILE DATA MANAGEMENT (AIRWATCH)                                                   | 1,938                        | 1,938                            |
|                             |                |                              | MOVE TO OFFICE 365 (DELL MARKETING -VLA)                                            | 1,021                        | -                                |
|                             |                |                              | NETWORK (LANGUARD)                                                                  | -                            | 266                              |
|                             |                |                              | NON-XEROX PRINTER REPAIR                                                            | 357                          | 372                              |
|                             |                |                              | OFFICE365 LICENSES                                                                  | -                            | 204                              |
|                             |                |                              | OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)                                           | 1,633                        | 3,187                            |
|                             |                |                              | CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T V3426)                       | 1,429                        | 903                              |
|                             |                |                              | ORION NPM, NTA,IPAM, UDT (ACL COMPUTERS - SOLARWINDS)                               | 664                          | 584                              |
|                             |                |                              | SAN MAINTENANCE EXTENSION (NEXSAN)                                                  | 439                          | -                                |
|                             |                |                              | SERVER MAINTENANCE EXTENSION                                                        | 459                          | 2,074                            |
|                             |                |                              | SHAREPOINT MIGRATION                                                                | 408                          | 637                              |
|                             |                |                              | SPAM FILTER                                                                         | 143                          | -                                |
|                             |                |                              | SQL MONITORING TOOL                                                                 | -                            | 266                              |
|                             |                |                              | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)                                    | 232                          | 232                              |
|                             |                |                              | TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR-FIRST CALL & PRODUCTION SUPPORT) | 510                          | -                                |
|                             |                |                              | TELEPHONY COMMUNICATIONS SERVICE & SUPPORT (AT&T V1442)                             | 14,490                       | 14,655                           |
|                             |                |                              | TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)                                    | -                            | 13                               |
|                             |                |                              | WEB FILTERING SERVICES                                                              | 281                          | -                                |
|                             |                |                              | WIRING SERVICES (PREFERRED COMMUNICATIONS)                                          | 510                          | 531                              |
|                             |                |                              | <b>Subtotal</b>                                                                     | <b>100,265</b>               | <b>102,900</b>                   |
| 10074100                    | 531100         | General Supplies & Materials | BOARD & COMMISSION REFRESHMENTS                                                     | 2,000                        | 2,000                            |
|                             |                |                              | GENERAL OFFICE SUPPLIES                                                             | 19,300                       | 20,000                           |
|                             |                |                              | STAFF RETREAT                                                                       | -                            | 1,000                            |
|                             |                |                              | PERMIT YARD CARDS, VIOLATION STICKERS                                               | 1,650                        | 1,650                            |
|                             |                |                              | POSTAGE, FED EX, UPS                                                                | 2,500                        | 2,500                            |
|                             |                |                              | SUBSCRIPTIONS/PUBLICATIONS                                                          | 1,200                        | 1,200                            |
|                             |                |                              | <b>Subtotal</b>                                                                     | <b>26,650</b>                | <b>28,350</b>                    |
| 10074100                    | 531600         | Small Equipment              | SMALL EQUIPMENT                                                                     | 2,000                        | 2,000                            |
|                             |                |                              | <b>Subtotal</b>                                                                     | <b>2,000</b>                 | <b>2,000</b>                     |
| 10074100                    | 532400         | Non-Recurring                | COPIER LEASE BUYOUT                                                                 | -                            | 3,427                            |
|                             |                |                              | <b>Subtotal</b>                                                                     | <b>-</b>                     | <b>3,427</b>                     |
| <b>Administration Total</b> |                |                              |                                                                                     | <b>\$ 206,340</b>            | <b>\$ 236,838</b>                |
| 10074300                    | 523500         | Employee Travel              | BUILDING SAFETY TRAVEL                                                              | 5,000                        | 6,000                            |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title  | Account Number  | Title                        | Account Detail                                |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------|-----------------|------------------------------|-----------------------------------------------|-----------------|------------------------------|----------------------------------|
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>5,000</i>                 | <i>6,000</i>                     |
|                         | 10074300 523700 | Employee Training            | BUILDING SAFETY PROFESSIONAL DEVELOPMENT      |                 | 4,000                        | 6,000                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>4,000</i>                 | <i>6,000</i>                     |
|                         | 10074300 531700 | Employee Uniforms            | UNIFORMS BUILDING SAFETY                      |                 | 2,900                        | 3,900                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,900</i>                 | <i>3,900</i>                     |
|                         |                 |                              | <i>Building Safety Total</i>                  |                 | <i>\$ 11,900</i>             | <i>\$ 15,900</i>                 |
|                         | 10074400 523500 | Employee Travel              | DEV SVCS TRAVEL                               |                 | 2,500                        | 2,500                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,500</i>                 | <i>2,500</i>                     |
|                         | 10074400 523700 | Employee Training            | DEV SVCS PROFESSIONAL DEVELOPMENT             |                 | 3,000                        | 3,500                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>3,000</i>                 | <i>3,500</i>                     |
|                         | 10074400 531100 | General Supplies & Materials | ARBOR DAY EVENT                               |                 | 2,000                        | 2,000                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,000</i>                 | <i>2,000</i>                     |
|                         |                 |                              | <i>Development Services Total</i>             |                 | <i>\$ 7,500</i>              | <i>\$ 8,000</i>                  |
| <b>Code Enforcement</b> | 10074500 522220 | Vehicle R & M                | VEHICLE MAINTENANCE                           |                 | 6,000                        | 6,000                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>6,000</i>                 | <i>6,000</i>                     |
|                         | 10074500 523300 | Advertising                  | LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN |                 | 13,000                       | 15,000                           |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>13,000</i>                | <i>15,000</i>                    |
|                         | 10074500 523500 | Employee Travel              | CODE ENFORCEMENT TRAVEL                       |                 | 2,000                        | 2,000                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,000</i>                 | <i>2,000</i>                     |
|                         | 10074500 523700 | Employee Training            | CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT     |                 | 2,000                        | 2,000                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,000</i>                 | <i>2,000</i>                     |
|                         | 10074500 531270 | Fuel                         | VEHICLE FUEL                                  |                 | 13,500                       | 12,000                           |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>13,500</i>                | <i>12,000</i>                    |
|                         | 10074500 531700 | Employee Uniforms            | UNIFORMS CODE ENFORCEMENT                     |                 | 1,300                        | 1,300                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>1,300</i>                 | <i>1,300</i>                     |
|                         |                 |                              | <i>Code Enforcement Total</i>                 |                 | <i>\$ 37,800</i>             | <i>\$ 38,300</i>                 |
|                         | 10074600 523500 | Employee Travel              | ZONING TRAVEL                                 |                 | 4,500                        | 4,500                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>4,500</i>                 | <i>4,500</i>                     |
|                         | 10074600 523700 | Employee Training            | ZONING PROFESSIONAL DEVELOPMENT               |                 | 2,500                        | 2,500                            |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>2,500</i>                 | <i>2,500</i>                     |
|                         | 10074600 531700 | Employee Uniforms            | UNIFORMS ZONING                               |                 | 450                          | 450                              |
|                         |                 |                              |                                               | <i>Subtotal</i> | <i>450</i>                   | <i>450</i>                       |
|                         |                 |                              | <i>Zoning Total</i>                           |                 | <i>\$ 7,450</i>              | <i>\$ 7,450</i>                  |
|                         |                 |                              | <i>Community Development Department Total</i> |                 | <i>\$ 270,990</i>            | <i>\$ 306,488</i>                |

# **PERFORMANCE MEASUREMENTS**

| <b>Community Development - Administration</b> |                              |                                      |                                      |                                    |                                      |                              |
|-----------------------------------------------|------------------------------|--------------------------------------|--------------------------------------|------------------------------------|--------------------------------------|------------------------------|
| <b>Performance Measurements</b>               | <b>Actual<br/>FY 2013</b>    | <b>Actual<br/>FY 2014*</b>           | <b>Actual<br/>FY 2015</b>            | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>            | <b>Target<br/>FY 2017</b>    |
| # of Special projects managed                 | 4                            | 10                                   | 13                                   | 15                                 | 15                                   | 10                           |
| <b>Personnel Assigned:</b>                    | <b>6.0 FTE</b>               | <b>4.0 FTE</b>                       | <b>4.0 FTE</b>                       |                                    | <b>4.0 FTE</b>                       | <b>4.0 FTE</b>               |
| Director of Comm Development                  | Director of Comm Development | Director of Comm Development         | Director of Comm Development         |                                    | Director of Comm Development         | Director of Comm Development |
| Admin Asst. II (2)                            | Admin Asst. II               | Admin Asst. II                       | Admin Asst. II                       |                                    | Admin Asst. II                       | Admin Asst. II               |
| GIS Specialist                                |                              |                                      |                                      |                                    |                                      |                              |
| Boards Administrator                          |                              |                                      |                                      |                                    |                                      |                              |
|                                               |                              | Deputy Director of Comm Development  | Deputy Director of Comm Development  |                                    | Senior Planner                       | Senior Planner               |
|                                               |                              | Specialized Assistant (Permits Plus) | Specialized Assistant (Permits Plus) |                                    | Specialized Assistant (Permits Plus) |                              |
| Planning & Zoning Administrator               |                              |                                      |                                      |                                    |                                      | Project Administrator        |

\* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

| <b>Community Development - Building Safety</b> |                             |                             |                             |                                    |                             |                             |
|------------------------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------------|-----------------------------|-----------------------------|
| <b>Performance Measurements</b>                | <b>Actual<br/>FY 2013</b>   | <b>Actual<br/>FY 2014</b>   | <b>Actual<br/>FY 2015</b>   | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>   | <b>Target<br/>FY 2017</b>   |
| # of New building permits issued               | 3,118                       | 3,660                       | 4,812                       | 2,295                              | 4,850                       | 4,850                       |
| # of Building inspections completed            | 11,576                      | 14,362                      | 23,323                      | 12,332                             | 23,500                      | 23,500                      |
| <b>Personnel Assigned:</b>                     | <b>12.0 FTE</b>             | <b>8.0 FTE</b>              | <b>8.0 FTE</b>              |                                    | <b>9.0 FTE</b>              | <b>9.0 FTE</b>              |
| Building Official                              | Building Official           | Building Official           | Building Official           |                                    | Building Official           | Building Official           |
| Admin Asst. II                                 | Admin Asst. II              |                             |                             |                                    |                             |                             |
|                                                |                             |                             | Permit Technician           |                                    | Permit Technician           | Permit Technician           |
| Specialized Assistant (Permits Plus)           |                             |                             |                             |                                    |                             |                             |
| Building Plans Examiner (2)                    | Building Plans Examiner (2) | Building Plans Examiner (2) | Building Plans Examiner (2) |                                    | Building Plans Examiner (2) | Building Plans Examiner (2) |
| Building Inspector (3)                         | Building Inspector (4)      | Building Inspector (4)      | Building Inspector (4)      |                                    | Building Inspector (5)      | Building Inspector (5)      |
| Code Enforcement Officer (4)                   |                             |                             |                             |                                    |                             |                             |

\* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

| <b>Community Development - Development Services</b> |                                                                |                                                                |                           |                                                                |                                                                |                                                                |
|-----------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|---------------------------|----------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|
| <b>Performance Measurements</b>                     | <b>Actual<br/>FY 2013</b>                                      | <b>Actual<br/>FY 2014*</b>                                     | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b>                             | <b>Target<br/>FY 2016</b>                                      | <b>Target<br/>FY 2017**</b>                                    |
| Private development plans reviewed                  | 90                                                             | 86                                                             | 121                       | 73                                                             | 146                                                            | 130                                                            |
| Tree permits issued                                 | 793                                                            | 969                                                            | 974                       | 445                                                            | 950                                                            | 925                                                            |
| <b>Personnel Assigned:</b>                          | <b>3.0 FTE</b>                                                 | <b>3.0 FTE</b>                                                 |                           | <b>3.0 FTE</b>                                                 | <b>6.0 FTE</b>                                                 |                                                                |
|                                                     | Development<br>Services Senior<br>Engineer -<br>Transportation | Development<br>Services Senior<br>Engineer -<br>Transportation |                           | Development<br>Services Senior<br>Engineer -<br>Transportation | Development<br>Services Senior<br>Engineer -<br>Transportation | Development<br>Services Senior<br>Engineer -<br>Transportation |
|                                                     | Development<br>Services Engineer<br>- Stormwater               | Development<br>Services Engineer -<br>Stormwater               |                           | Development<br>Services Engineer -<br>Stormwater               | Development<br>Services Engineer -<br>Stormwater               | Development<br>Services Engineer -<br>Stormwater               |
|                                                     | Arborist                                                       | Arborist                                                       |                           | Arborist                                                       | Inspectors (3)<br>Arborist                                     |                                                                |

Division activity was previously recorded within the Public Works Department (figures sourced from FileMaker ICMA by Fiscal Year).

Development Services (Community Development) is tracking activity effective January 2013.

\* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

\*\* Department completed a reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.



| <b>Community Development - Code Enforcement</b> |                           |                              |                              |                                    |                              |                              |
|-------------------------------------------------|---------------------------|------------------------------|------------------------------|------------------------------------|------------------------------|------------------------------|
| <b>Performance Measurements</b>                 | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014*</b>   | <b>Actual<br/>FY 2015</b>    | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>    | <b>Target<br/>FY 2017</b>    |
| # of Code enforcement inspections completed     | 2,508                     | 2,534                        | 3,322                        | 1,410                              | 2,500                        | 2,500                        |
| <b>Personnel Assigned:</b>                      | <b>3.0 FTE</b>            | <b>3.0 FTE</b>               |                              | <b>3.0 FTE</b>                     | <b>4.0 FTE</b>               |                              |
|                                                 |                           |                              |                              |                                    |                              | Code Enforcement Manager     |
|                                                 |                           | Code Enforcement Officer (3) | Code Enforcement Officer (3) |                                    | Code Enforcement Officer (3) | Code Enforcement Officer (3) |

\* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

| <b>Community Development - Zoning</b> |                             |                             |                           |                                    |                           |                           |
|---------------------------------------|-----------------------------|-----------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>       | <b>Actual<br/>FY 2013</b>   | <b>Actual<br/>FY 2014*</b>  | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| # of New public hearings filed        | 129                         | 175                         | 137                       | 100                                | 130                       | 140                       |
| Total # of public hearings processed  | 157                         | 161                         | 130                       | 79                                 | 127                       | 135                       |
| # of parcels annexed                  | 0                           | 0                           | 0                         | 0                                  | 0                         | 0                         |
| <b>Personnel Assigned:</b>            | <b>4.0 FTE</b>              | <b>4.0 FTE</b>              |                           | <b>4.0 FTE</b>                     | <b>3.0 FTE</b>            |                           |
|                                       | Zoning<br>Administrator     | Zoning<br>Administrator     |                           | Zoning<br>Administrator            | Zoning<br>Administrator   |                           |
|                                       | GIS Specialist              | GIS<br>Specialist/Planner   |                           | GIS<br>Specialist/Planner          | GIS<br>Specialist/Planner |                           |
|                                       | Boards Assistant            | Boards Assistant            |                           | Boards Assistant                   | Boards Assistant          |                           |
|                                       | Code Enforcement<br>Officer | Code Enforcement<br>Officer |                           | Zoning<br>Enforcement<br>Officer   |                           |                           |

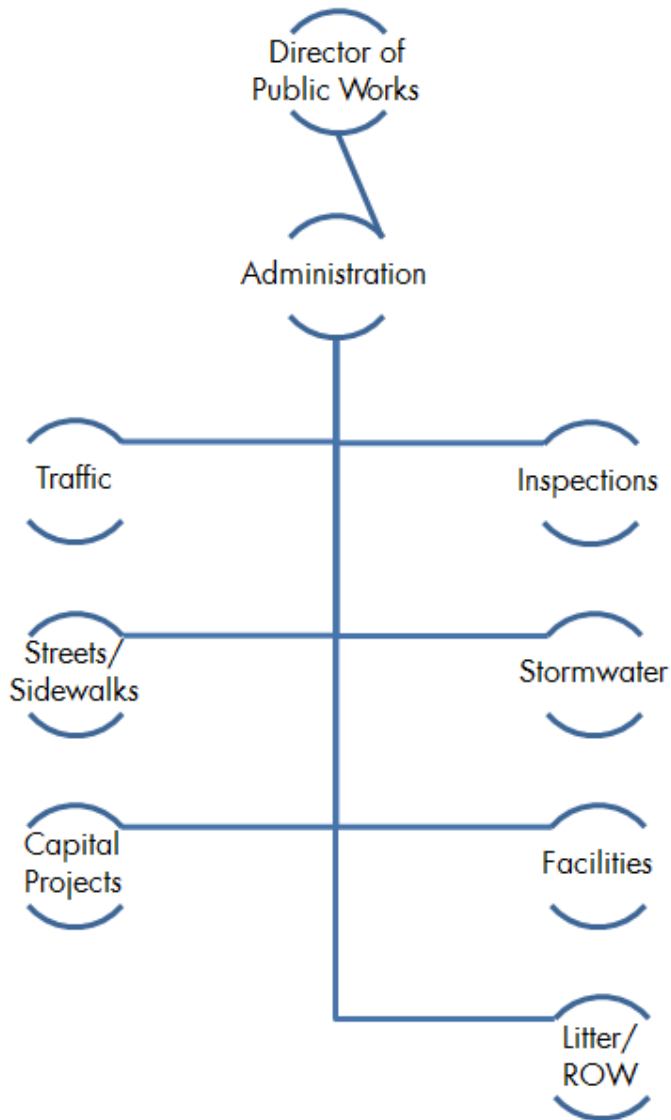
\* Department completed a reorganization in FY 2013 that segmented operations by Administration, Building Safety, Development Services, Code Enforcement, and Zoning. Position reallocations are reflected starting in FY 2014.

## Public Works

PETE SEWCZWICZ  
DIRECTOR



PSewczwicz@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Works

*Administration, Engineering, Public Works, and Conservation*

### **Mission Statement**

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

### **Goals and Objectives**

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.



# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>PUBLIC WORKS</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                             | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                              | \$ 37,309                 | \$ 32,143                 | \$ 89,926                 | \$ 70,000                             | \$ 70,000                                 |
| <i>% Change</i>                                                                                                             |                           | -13.8%                    | 179.8%                    | -22.2%                                | 0.0%                                      |
| <i>average 5-year % change</i>                                                                                              |                           | 35.9%                     |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                         | \$ 6,773,707              | \$ 6,891,550              | \$ 7,084,379              | \$ 7,941,386                          | \$ 7,887,543                              |
| <i>% Change</i>                                                                                                             |                           | 1.7%                      | 2.8%                      | 12.1%                                 | -0.7%                                     |
| <i>average 5-year % change</i>                                                                                              |                           | 4.0%                      |                           |                                       |                                           |

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**PUBLIC WORKS**  
**BUDGET REQUEST BY ACCOUNT**

|                                 |                     |                     |                     |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|---------------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION             | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Revenues</b>                 |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (1) Licenses & Permits:         |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Tree Removal Permit             | \$ 10,520           | \$ -                | \$ -                | \$ -                   | \$ -              | \$ -                   | \$ -                       | -                                 | \$ -                   |
| Permit Fees                     | -                   | -                   | 2,500               | -                      | -                 | -                      | -                          | -                                 | -                      |
| Soil Erosion Permit             | 25,748              | -                   | 30,226              | -                      | -                 | -                      | -                          | -                                 | -                      |
| Charges for Services            |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Printing Services               | -                   | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Donations from Private Sources: |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| NFCID (GA 400 Maint)            | -                   | 32,143              | 57,200              | 70,000                 | -                 | 70,000                 | 70,000                     | 0.0%                              | -                      |
| Donations from Private Sources: | 1,040               | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| <b>Total</b>                    | <b>\$ 37,309</b>    | <b>\$ 32,143</b>    | <b>\$ 89,926</b>    | <b>\$ 70,000</b>       | <b>\$ -</b>       | <b>\$ 70,000</b>       | <b>\$ 70,000</b>           | <b>0.0%</b>                       | <b>\$ -</b>            |
| <b>Expenditures</b>             |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (2) Personnel Services          |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Salary                          | \$ 2,771,909        | \$ 2,702,801        | \$ 2,656,832        | \$ 2,902,645           | \$ -              | \$ 2,902,645           | \$ 2,847,253               | -1.9%                             | \$ (55,392)            |
| Benefits                        | 1,459,355           | 1,359,684           | 1,339,542           | 1,583,304              | -                 | 1,583,304              | 1,571,290                  | -0.8%                             | (12,014)               |
| <b>subtotal</b>                 | <b>\$ 4,231,264</b> | <b>\$ 4,062,485</b> | <b>\$ 3,996,374</b> | <b>\$ 4,485,949</b>    | <b>\$ -</b>       | <b>\$ 4,485,949</b>    | <b>\$ 4,418,543</b>        | <b>-1.5%</b>                      | <b>\$ (67,406)</b>     |
| Maintenance and Operations      |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Professional Services           | \$ 35,842           | \$ 47,849           | \$ 37,773           | \$ 37,500              | \$ -              | \$ 37,500              | \$ 37,000                  | -1.3%                             | \$ (500)               |
| Board Member Fees               | 3,850               | 3,725               | 3,300               | 4,200                  | -                 | 4,200                  | 4,200                      | 0.0%                              | -                      |
| (3) Equipment Repair/Maint.     | 22,891              | 27,879              | 31,075              | 28,950                 | -                 | 28,950                 | 40,000                     | 38.2%                             | 11,050                 |
| (3) Vehicle Repair/Maint.       | 54,437              | 51,521              | 57,120              | 57,000                 | -                 | 57,000                 | 65,000                     | 14.0%                             | 8,000                  |
| Facility Repair/Maint.          | 152,237             | 185,863             | 131,818             | 209,000                | -                 | 209,000                | 205,000                    | -1.9%                             | (4,000)                |
| Equipment Rental                | 886                 | 1,057               | 879                 | 900                    | -                 | 900                    | 1,500                      | 66.7%                             | 600                    |
| Advertising                     | 1,412               | 4,517               | 3,521               | 4,400                  | -                 | 4,400                  | 4,400                      | 0.0%                              | -                      |
| Printing and Binding            | 685                 | 971                 | 1,767               | 2,410                  | -                 | 2,410                  | 2,100                      | -12.9%                            | (310)                  |
| Employee Travel                 | 8,477               | 12,338              | 6,927               | 10,500                 | -                 | 10,500                 | 10,000                     | -4.8%                             | (500)                  |
| Employee Training               | 15,177              | 11,222              | 20,539              | 16,500                 | -                 | 16,500                 | 16,000                     | -3.0%                             | (500)                  |
| (4) Maintenance Contracts       | 449,215             | 470,105             | 732,155             | 733,077                | -                 | 733,077                | 759,592                    | 3.6%                              | 26,515                 |
| IT Professional Services        | 96,316              | 132,659             | 158,807             | 172,703                | -                 | 172,703                | 177,106                    | 2.5%                              | 4,403                  |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC WORKS  
BUDGET REQUEST BY ACCOUNT**

|                |                           |                     |                     |                     |                        |                   |                        | Amended FY 2016 to FY 2017 |                       |                        |
|----------------|---------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------|------------------------|
|                | ACCOUNT DESCRIPTION       | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| (3)            | General Supplies          | 145,765             | 147,648             | 156,119             | 176,000                | -                 | 176,000                | 168,250                    | -4.4%                 | (7,750)                |
| (5)            | Miscellaneous Utilities   | 20,855              | 22,701              | 18,609              | 34,000                 | -                 | 34,000                 | 24,000                     | -29.4%                | (10,000)               |
| (5)            | Water and Sewer Utilities | 3,530               | 2,181               | 15,754              | 31,500                 | -                 | 31,500                 | 46,500                     | 47.6%                 | 15,000                 |
| (5)            | Natural Gas Utilities     | 7,335               | 9,790               | 8,922               | 13,500                 | -                 | 13,500                 | 10,300                     | -23.7%                | (3,200)                |
| (5)            | Electricity Utilities     | 1,292,793           | 1,518,812           | 1,521,441           | 1,711,000              | -                 | 1,711,000              | 1,690,000                  | -1.2%                 | (21,000)               |
| (6)            | Fuel                      | 84,559              | 85,794              | 64,754              | 110,000                | -                 | 110,000                | 100,000                    | -9.1%                 | (10,000)               |
|                | Food                      | -                   | -                   | -                   | -                      | -                 | -                      | -                          | -                     | -                      |
|                | Small Equipment           | 26,342              | 11,410              | 21,749              | 16,000                 | -                 | 16,000                 | 18,000                     | 12.5%                 | 2,000                  |
|                | IT Equipment Refresh      | 32,016              | -                   | -                   | -                      | -                 | -                      | -                          | -                     | -                      |
|                | Employee Uniforms         | 9,861               | 9,295               | 11,851              | 10,300                 | -                 | 10,300                 | 12,300                     | 19.4%                 | 2,000                  |
|                | Non-Recurring             | -                   | -                   | 7,432               | -                      | -                 | -                      | 1,445                      | -                     | 1,445                  |
|                | <b>subtotal</b>           | <b>\$ 2,464,481</b> | <b>\$ 2,757,338</b> | <b>\$ 3,012,314</b> | <b>\$ 3,379,440</b>    | <b>\$ -</b>       | <b>\$ 3,379,440</b>    | <b>\$ 3,392,693</b>        | <b>0.4%</b>           | <b>\$ 13,253</b>       |
| Capital/Other: |                           |                     |                     |                     |                        |                   |                        |                            |                       |                        |
|                | Machinery & Equipment     | \$ -                | \$ -                | \$ -                | \$ -                   | \$ -              | \$ -                   | \$ -                       | -                     | \$ -                   |
|                | Workers Comp Claims.      | 4,950               | -                   | -                   | -                      | -                 | -                      | -                          | -                     | -                      |
|                | Capital Lease (principal) | 72,079              | 69,630              | 70,848              | 72,089                 | -                 | 72,089                 | 73,351                     | 1.8%                  | 1,262                  |
|                | Capital Lease (interest)  | 932                 | 2,097               | 4,843               | 3,908                  | -                 | 3,908                  | 2,956                      | -24.4%                | (952)                  |
|                | <b>subtotal</b>           | <b>\$ 77,962</b>    | <b>\$ 71,727</b>    | <b>\$ 75,691</b>    | <b>\$ 75,997</b>       | <b>\$ -</b>       | <b>\$ 75,997</b>       | <b>\$ 76,307</b>           | <b>0.4%</b>           | <b>\$ 310</b>          |
|                | <b>Total</b>              | <b>\$ 6,773,707</b> | <b>\$ 6,891,550</b> | <b>\$ 7,084,379</b> | <b>\$ 7,941,386</b>    | <b>\$ -</b>       | <b>\$ 7,941,386</b>    | <b>\$ 7,887,543</b>        | <b>-0.7%</b>          | <b>\$ (53,843)</b>     |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC WORKS  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION             | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|------------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                    |                   |                   |                   |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Full-time Equivalent Positions (2) | 58.0              | 55.0              | 55.0              | 55.0                         |                           | 55.0                         | 52.0                             |                                   |                           |

**Notes**

- (1) The departmental reorganization instituted in FY 2013 reallocated all permitting functions from the Public Works Department to the Community Development Department. As such, all permit related revenue (e.g. tree removal permits and soil erosion permits) is now accounted for within the Community Development Department budget.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; all of which is offset through the reorganization of three Inspector positions to the Community Development Department in FY 2017 to improve service and availability to our permit customers.
- (3) Variance is based on year-to-date expenditure trends.
- (4) Variance is due primarily to increases in HVAC maintenance, street sweeping services, a reallocation in software maintenance funding for the SeeClickFix application due to relative usage between participating departments (Community Development, Public Works, Recreation and Parks), and annual support costs for pavement management software.
- (5) Variance is based on year-to-date expenditure trends including revision of budget amounts for City Hall, Parking Garage, and Park/Town Green.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Revenue Summary by Account

|                  |                |        |                                                      | FY 2016 Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------|----------------|--------|------------------------------------------------------|---------------------------|----------------------------------|
| Division/Project | Account Number |        | Title                                                |                           |                                  |
| Public Works     | 10041050       | 371001 | EPW00 NFCID Contribution (GA 400 Interchange Maint.) | 70,000                    | 70,000                           |
| " "              | 10041050       | 341400 | Printing Services                                    | -                         | -                                |
| " "              | 10041050       | 371000 | Donation from Private Sources                        | -                         | -                                |
| Conservation     | 10041051       | 371000 | Donation from Private Sources                        | -                         | -                                |
| <b>Total</b>     |                |        |                                                      | <b>\$ 70,000</b>          | <b>\$ 70,000</b>                 |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION           | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating<br>Budget Request | Public Works<br>Admin. | Public Works      | City Facilities   | Jail Facility    | City Center       |
|----------------------------------|----------------------------------------|----------------------------------------|------------------------|-------------------|-------------------|------------------|-------------------|
|                                  |                                        |                                        | 4101                   | 4105              | EPW00             | EPW03            | EPW04             |
| 521200 Professional Services     | \$ 37,500                              | \$ 37,000                              | \$ 35,000              | \$ -              | \$ -              | \$ -             | \$ -              |
| 521400 Board Member Fees         | 4,200                                  | 4,200                                  | -                      | -                 | -                 | -                | -                 |
| 522210 Equipment Repair/Maint.   | 28,950                                 | 40,000                                 | -                      | 35,000            | 5,000             | -                | -                 |
| 522220 Vehicle Repair/Maint.     | 57,000                                 | 65,000                                 | -                      | 65,000            | -                 | -                | -                 |
| 522250 Facility Repair/Maint.    | 209,000                                | 205,000                                | -                      | 20,000            | 115,000           | 30,000           | 40,000            |
| 522320 Equipment Rental          | 900                                    | 1,500                                  | -                      | 1,500             | -                 | -                | -                 |
| 523300 Advertising               | 4,400                                  | 4,400                                  | 4,400                  | -                 | -                 | -                | -                 |
| 523400 Printing and Binding      | 2,410                                  | 2,100                                  | 2,000                  | -                 | -                 | -                | -                 |
| 523500 Employee Travel           | 10,500                                 | 10,000                                 | 10,000                 | -                 | -                 | -                | -                 |
| 523700 Employee Training         | 16,500                                 | 16,000                                 | 16,000                 | -                 | -                 | -                | -                 |
| 523860 Maintenance Contracts     | 733,077                                | 759,592                                | 77,192                 | -                 | 569,900           | -                | 112,500           |
| 523900 IT Professional Services  | 172,703                                | 177,106                                | 177,106                | -                 | -                 | -                | -                 |
| 531100 General Supplies          | 176,000                                | 168,250                                | 12,000                 | 88,000            | 38,500            | 3,000            | 10,000            |
| 531200 Miscellaneous Utilities   | 34,000                                 | 24,000                                 | 19,000                 | -                 | -                 | -                | 5,000             |
| 531210 Water and Sewer Utilities | 31,500                                 | 46,500                                 | 3,000                  | -                 | -                 | -                | 43,500            |
| 531220 Natural Gas Utilities     | 13,500                                 | 10,300                                 | 8,500                  | -                 | -                 | -                | 1,800             |
| 531230 Electricity Utilities     | 1,711,000                              | 1,690,000                              | 1,540,000              | -                 | -                 | -                | 150,000           |
| 531270 Fuel                      | 110,000                                | 100,000                                | -                      | 100,000           | -                 | -                | -                 |
| 531600 Small Equipment           | 16,000                                 | 18,000                                 | 8,000                  | 10,000            | -                 | -                | -                 |
| 531610 IT Equipment Refresh      | -                                      | -                                      | -                      | -                 | -                 | -                | -                 |
| 531700 Employee Uniforms         | 10,300                                 | 12,300                                 | -                      | 12,300            | -                 | -                | -                 |
| 532400 Non-Recurring Expenses    | -                                      | 1,445                                  | 1,445                  | -                 | -                 | -                | -                 |
| 542100 Machinery & Equipment     | -                                      | -                                      | -                      | -                 | -                 | -                | -                 |
| 581200 Capital Lease Principal   | 72,089                                 | 73,351                                 | 73,351                 | -                 | -                 | -                | -                 |
| 582200 Capital Lease Interest    | 3,908                                  | 2,956                                  | 2,956                  | -                 | -                 | -                | -                 |
| <b>TOTAL</b>                     | <b>\$ 3,455,437</b>                    | <b>\$ 3,469,000</b>                    | <b>\$ 1,989,950</b>    | <b>\$ 331,800</b> | <b>\$ 728,400</b> | <b>\$ 33,000</b> | <b>\$ 362,800</b> |



| ACCOUNT<br>DESCRIPTION    | Environmental<br>Education<br>Workshop | Environmental<br>Outreach |
|---------------------------|----------------------------------------|---------------------------|
|                           | EES05                                  | EES06                     |
| Professional Services     | \$ -                                   | \$ 2,000                  |
| Board Member Fees         | -                                      | 4,200                     |
| Equipment Repair/Maint.   | -                                      | -                         |
| Vehicle Repair/Maint.     | -                                      | -                         |
| Facility Repair/Maint.    | -                                      | -                         |
| Equipment Rental          | -                                      | -                         |
| Advertising               | -                                      | -                         |
| Printing and Binding      | -                                      | 100                       |
| Employee Travel           | -                                      | -                         |
| Employee Training         | -                                      | -                         |
| Maintenance Contracts     | -                                      | -                         |
| IT Professional Services  | -                                      | -                         |
| General Supplies          | 3,000                                  | 13,750                    |
| Miscellaneous Utilities   | -                                      | -                         |
| Water and Sewer Utilities | -                                      | -                         |
| Natural Gas Utilities     | -                                      | -                         |
| Electricity Utilities     | -                                      | -                         |
| Fuel                      | -                                      | -                         |
| Small Equipment           | -                                      | -                         |
| IT Equipment Refresh      | -                                      | -                         |
| Employee Uniforms         | -                                      | -                         |
| Non-Recurring Expenses    | -                                      | -                         |
| Machinery & Equipment     | -                                      | -                         |
| Capital Lease Principal   | -                                      | -                         |
| Capital Lease Interest    | -                                      | -                         |
| <b>TOTAL</b>              | <b>\$ 3,000</b>                        | <b>\$ 20,050</b>          |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Account Detail                 |          |        |                          |                                                           | FY 2017                   |                       |
|--------------------------------|----------|--------|--------------------------|-----------------------------------------------------------|---------------------------|-----------------------|
| Division/Project Title         | Org      | Object | Project                  | Title                                                     | FY 2016<br>Adopted Budget | Recommended<br>Budget |
| Public Works<br>Administration | 10041010 | 521200 | Professional Services    | GEORGIA811 UTILITIES PROTECTION SERVICE                   | 9,650                     | 9,650                 |
|                                |          |        |                          | PROFESSIONAL STUDIES/PLANS                                | 10,000                    | 10,000                |
|                                |          |        |                          | PROFESSIONAL SERVICES                                     | 15,350                    | 15,350                |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 35,000</b>          | <b>\$ 35,000</b>      |
|                                | 10041010 | 522210 | Equipment R & M          | GENERAL R&M                                               | -                         | -                     |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ -</b>               | <b>\$ -</b>           |
|                                | 10041010 | 523300 | Advertising              | DEPARTMENT RECRUITMENT                                    | 1,400                     | 1,400                 |
|                                |          |        |                          | BID ADVERTISING                                           | 3,000                     | 3,000                 |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 4,400</b>           | <b>\$ 4,400</b>       |
|                                | 10041010 | 523400 | Printing                 | GENERAL PRINTING (FORMS, BUSINESS CARDS, etc.)            | 2,210                     | 2,000                 |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 2,210</b>           | <b>\$ 2,000</b>       |
|                                | 10041010 | 523500 | Employee Travel          | TRAVEL                                                    | 10,500                    | 10,000                |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 10,500</b>          | <b>\$ 10,000</b>      |
|                                | 10041010 | 523610 | IT Equipment Refresh     |                                                           | \$ -                      | \$ -                  |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ -</b>               | <b>\$ -</b>           |
|                                | 10041010 | 523700 | Employee Training        | PROFESSIONAL DEVELOPMENT                                  | 16,500                    | 16,000                |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 16,500</b>          | <b>\$ 16,000</b>      |
|                                | 10041010 | 523860 | Maintenance Contracts    | PITNEY BOWES                                              | 1,650                     | 1,650                 |
|                                |          |        |                          | XEROX COPIER LEASE (WC7525)                               | 2,327                     | 1,552                 |
|                                |          |        |                          | XEROX COPIER MAINTENANCE PLAN                             | 2,400                     | 2,400                 |
|                                |          |        |                          | N. FULTON REGIONAL RADIO AGREEMENT                        | 8,500                     | 8,500                 |
|                                |          |        |                          | GENERATORS                                                | 18,000                    | 18,000                |
|                                |          |        |                          | DOCUMENT STORAGE (GRM)                                    | 5,500                     | 5,500                 |
|                                |          |        |                          | JANITORIAL CONTRACT                                       | 12,000                    | 12,400                |
|                                |          |        |                          | COFFEE AND WATER COOLER CONTRACT                          | 3,700                     | 6,000                 |
|                                |          |        |                          | TORNADO WARNING SIRENS                                    | 13,000                    | 13,000                |
|                                |          |        |                          | PAVEMENT MANAGEMENT SOFTWARE                              | -                         | 4,500                 |
|                                |          |        |                          | SECLICKFIX                                                | -                         | 3,690                 |
|                                |          |        |                          | <b>subtotal</b>                                           | <b>\$ 67,077</b>          | <b>\$ 77,192</b>      |
|                                | 10041010 | 523900 | IT Professional Services | 2D & 3DDRAFTING & DESIGNING SOFTWARE                      | 4,000                     | 4,000                 |
|                                |          |        |                          | APPLE DEVELOPER LICENSE                                   | 38                        | 38                    |
|                                |          |        |                          | CELL PHONE/iPHONE/iPAD SERVICE/MiFi                       | 26,088                    | 31,680                |
|                                |          |        |                          | CISCO NETWORK TECHNICAL SUPPORT                           | 5,487                     | 4,827                 |
|                                |          |        |                          | CITY ENTERPRISE DATA MANAGEMENT                           | 4,339                     | 3,811                 |
|                                |          |        |                          | CITY INTERNET CIRCUIT CONNECTION                          | 5,615                     | 5,462                 |
|                                |          |        |                          | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT &<br>BACKUP | 408                       | 406                   |
|                                |          |        |                          | CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION           |                           |                       |
|                                |          |        |                          |                                                           | 2,807                     | 5,081                 |
|                                |          |        |                          | CITYWIDE MICROSOFT LICENSING                              | 18,988                    | 18,900                |

## FY 2017 Recommended Budget (2nd Reading)

| Division/Project Title | Org | Object | Project | Title                                                     | Account Detail |  | FY 2016<br>Adopted Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----|--------|---------|-----------------------------------------------------------|----------------|--|---------------------------|----------------------------------|
|                        |     |        |         |                                                           |                |  |                           |                                  |
|                        |     |        |         | OFFICE 365 LICENSES                                       |                |  | -                         | 204                              |
|                        |     |        |         | CITYWIDE PORTABLE DOCUMENT FORMATTING - ADOBE             |                |  | -                         | 900                              |
|                        |     |        |         | CITYWIDE WORK, ASSET, COMPLIANCE MANAGEMENT               |                |  | 28,800                    | 28,800                           |
|                        |     |        |         | CITYWORKS CUSTOM SUPPORT                                  |                |  | 4,725                     | 5,400                            |
|                        |     |        |         | AIRWATCH BROWSER (CITYWORKS)                              |                |  | 449                       | -                                |
|                        |     |        |         | DOMAIN NAME SERVICE                                       |                |  | -                         | 96                               |
|                        |     |        |         | GFI LANGUARD SUBSCRIPTION                                 |                |  | -                         | 635                              |
|                        |     |        |         | CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE<br>& SUPPORT |                |  | 2,000                     | 2,000                            |
|                        |     |        |         | CONSULTING SERVICES                                       |                |  | 3,828                     | -                                |
|                        |     |        |         | DATA CARD SERVICE                                         |                |  | 912                       | -                                |
|                        |     |        |         | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION          |                |  | 140                       | 140                              |
|                        |     |        |         | DATA CENTER UPS APC/MGE SYSTEM MAINT                      |                |  | 702                       | 699                              |
|                        |     |        |         | DATABASE MANAGEMENT SOFTWARE<br>MAINTENANCE/RENEWAL       |                |  | 894                       | -                                |
|                        |     |        |         | EXTERNAL MONITORING SERVICE                               |                |  | -                         | 46                               |
|                        |     |        |         | EMPLOYEE SELF SERVICE SOFTWARE                            |                |  | 191                       | -                                |
|                        |     |        |         | MAINTENANCE/RENEWAL                                       |                |  | -                         | 699                              |
|                        |     |        |         | FILEMAKER SOFTWARE MAINTENANCE/SUPPORT                    |                |  | 1,276                     | -                                |
|                        |     |        |         | FIRST CALL TECHNICAL SUPPORT                              |                |  | 5,104                     | 5,081                            |
|                        |     |        |         | GIS MOBILE FIELD MAPPING & DATA COLLECTION                |                |  | 1,212                     | 1,207                            |
|                        |     |        |         | SOFTWARE MAINTENANCE/RENEWAL                              |                |  | -                         | 127                              |
|                        |     |        |         | GIS PARCEL BUILDING SOFTWARE                              |                |  | -                         | 4,446                            |
|                        |     |        |         | GPO CHANGE MANAGEMENT                                     |                |  | -                         | 635                              |
|                        |     |        |         | FIREWALL                                                  |                |  | -                         | 381                              |
|                        |     |        |         | SQL MONITORING TOOL                                       |                |  | 1,020                     | -                                |
|                        |     |        |         | EDGES SWITCHING                                           |                |  | 1,010                     | 1,039                            |
|                        |     |        |         | LINK BALANCER                                             |                |  | 204                       | 203                              |
|                        |     |        |         | LONG DISTANCE SERVICE                                     |                |  | 319                       | 1,089                            |
|                        |     |        |         | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE               |                |  | 230                       | -                                |
|                        |     |        |         | MANAGE ENGINE PASSWORD MANAGER PRO                        |                |  | 2,394                     | 2,508                            |
|                        |     |        |         | MANAGE ENGINE SOFTWARE LICENSING - AD AUDIT               |                |  | 2,552                     | -                                |
|                        |     |        |         | MOBILE DATA MANAGEMENT                                    |                |  | 894                       | 889                              |
|                        |     |        |         | MOVE TO OFFICE 365/CONVERSION                             |                |  | 4,084                     | 7,621                            |
|                        |     |        |         | NON-XEROX PRINTER REPAIR                                  |                |  | 3,573                     | -                                |
|                        |     |        |         | OFF-SITE ARCHIVE OF COA DATA                              |                |  | 1,659                     | 1,397                            |
|                        |     |        |         | CITY CIRCUIT CONNECTION TO INTERNET<br>(REDUNDANCY)       |                |  | 871                       | 871                              |
|                        |     |        |         | ORION NPM, NTA, IPAM, UDT                                 |                |  |                           |                                  |
|                        |     |        |         | REMOTE APPLICATION & DATABASE SOFTWARE<br>(RENEWAL)       |                |  |                           |                                  |

## FY 2017 Recommended Budget (2nd Reading)

| Account Detail              |        |        |                           |                                                | FY 2017                   |                       |
|-----------------------------|--------|--------|---------------------------|------------------------------------------------|---------------------------|-----------------------|
| Division/Project Title      | Org    | Object | Project                   | Title                                          | FY 2016<br>Adopted Budget | Recommended<br>Budget |
|                             |        |        |                           | SAN MAINTENANCE EXTENSION                      | 1,097                     | -                     |
|                             |        |        |                           | SERVER MAINTENANCE EXTENSION                   | 1,148                     | -                     |
|                             |        |        |                           | DC ESUIPMENT MAINTENANCE RENEWAL               | -                         | 4,960                 |
|                             |        |        |                           | SHAREPOINT MIGRATION                           | 1,021                     | 1,524                 |
|                             |        |        |                           | SPAM FILTER 400Vx                              | 357                       | -                     |
|                             |        |        |                           | SWITCH MAINTENANCE EXTENSION                   | -                         | -                     |
|                             |        |        |                           | TELEPHONY COMMUNICATIONS SERVICE & SUPPORT     | 12,130                    | 12,719                |
|                             |        |        |                           | TELEPHONY COMMUNICATIONS SERVICE & SUPPORT-    |                           |                       |
|                             |        |        |                           | CISCO SMARTNET TELEPHONY & PHONE APP LICENSES  | 3,533                     | 3,239                 |
|                             |        |        |                           | TELEPHONY COMMUNICATIONS SERVICE & SUPPORT-GLS |                           |                       |
|                             |        |        |                           | MONITORING                                     | 9,657                     | 9,657                 |
|                             |        |        |                           | TEXTING SERVICE GLOBAL TEXT MESSAGES           | -                         | 30                    |
|                             |        |        |                           | CISCO PHONE INFRASTRUCTURE SUPPORT             | 589                       | 589                   |
|                             |        |        |                           | VEHICLE SIMULATION SOFTWARE MAINTENANCE &      |                           |                       |
|                             |        |        |                           | SUPPORT                                        | 1,800                     | 1,800                 |
|                             |        |        |                           | VIRTUAL SERVER LICENSING & SUPPORT             | 2,578                     | -                     |
|                             |        |        |                           | WEB FILTERING SERVICES                         | 704                       | -                     |
|                             |        |        |                           | WIRING SERVICES                                | 1,276                     | 1,270                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 172,703</b>         | <b>\$ 177,106</b>     |
| 10041010                    | 531100 |        | General Supplies          | SUPPLIES                                       | 12,500                    | 12,000                |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 12,500</b>          | <b>\$ 12,000</b>      |
| 10041010                    | 531200 |        | Miscellaneous Utilities   | GARBAGE SERVICE                                | 8,000                     | 7,000                 |
|                             |        |        |                           | DUMPSTER HAULING                               | 9,000                     | 6,000                 |
|                             |        |        |                           | CITY OF ROSWELL GARBAGE/STORMWATER             | 7,000                     | 6,000                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 24,000</b>          | <b>\$ 19,000</b>      |
| 10041010                    | 531210 |        | Water and Sewer Utilities | WATER SERVICE                                  | 3,000                     | 3,000                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 3,000</b>           | <b>\$ 3,000</b>       |
| 10041010                    | 531220 |        | Natural Gas Utilities     | GAS SERVICE                                    | 8,500                     | 8,500                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 8,500</b>           | <b>\$ 8,500</b>       |
| 10041010                    | 531230 |        | Electricity Utilities     | ELECTRIC SERVICE                               | 1,540,000                 | 1,540,000             |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 1,540,000</b>       | <b>\$ 1,540,000</b>   |
| 10041010                    | 531600 |        | Small Equipment           | SMALL EQUIPMENT                                | 4,000                     | 8,000                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 4,000</b>           | <b>\$ 8,000</b>       |
| 10041010                    | 531610 |        | IT Equipment Refresh      |                                                | \$ -                      | \$ -                  |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ -</b>               | <b>\$ -</b>           |
| 10041010                    | 532400 |        | Non-Recurring             | COPIER LEASE BUYOUT                            | -                         | 1,445                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ -</b>               | <b>\$ 1,445</b>       |
| 10041010                    | 581200 |        | Capital Lease Principal   | WORK MANAGEMENT SOFTWARE LEASE                 | 72,089                    | 73,351                |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 72,089</b>          | <b>\$ 73,351</b>      |
| 10041010                    | 582200 |        | Capital Lease Interest    | WORK MANAGEMENT SOFTWARE LEASE                 | 3,908                     | 2,956                 |
|                             |        |        |                           | <b>subtotal</b>                                | <b>\$ 3,908</b>           | <b>\$ 2,956</b>       |
| <b>Administration Total</b> |        |        |                           |                                                | <b>1,976,387</b>          | <b>1,989,950</b>      |

## FY 2017 Recommended Budget (2nd Reading)

| Account Detail         |                           |        |         |                       |                                                | FY 2017               |                |
|------------------------|---------------------------|--------|---------|-----------------------|------------------------------------------------|-----------------------|----------------|
| Division/Project Title | Org                       | Object | Project | Title                 | FY 2016<br>Adopted Budget                      | Recommended<br>Budget | Budget         |
| Public Works           | 10041050                  | 521200 |         | Professional Services | CONSULTING                                     | 500                   | -              |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 500                | \$ -           |
|                        | 10041050                  | 522210 |         | Equipment R & M       | R&M EQUIPMENT                                  | 22,000                | 35,000         |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 22,000             | \$ 35,000      |
|                        | 10041050                  | 522220 |         | Vehicle R&M           | R&M VEHICLE                                    | 57,000                | 65,000         |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 57,000             | \$ 65,000      |
|                        | 10041050                  | 522250 |         | Facility R & M        | FACILITY R&M (TREE REMOVAL, ELECTRICAL, etc.)  | 22,000                | 20,000         |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 22,000             | \$ 20,000      |
|                        | 10041050                  | 522320 |         | Equipment Rental      | RENTAL EQUIPMENT                               | 900                   | 1,500          |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 900                | \$ 1,500       |
|                        | 10041050                  | 523500 |         | Travel                | TRAVEL                                         | -                     | -              |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ -                  | \$ -           |
|                        | 10041050                  | 523700 |         | Employee Training     | PROFESSIONAL DEVELOPMENT                       | -                     | -              |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ -                  | \$ -           |
|                        | 10041050                  | 531100 |         | General Supplies      | SUPPLIES (TOOLS, CONSTRUCTION MATERIALS, etc.) | 89,250                | 88,000         |
| City Facilities        |                           |        |         |                       | <i>subtotal</i>                                | \$ 89,250             | \$ 88,000      |
|                        | 10041050                  | 531270 |         | Fuel                  | FUEL - CITY VEHICLES                           | 110,000               | 100,000        |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 110,000            | \$ 100,000     |
|                        | 10041050                  | 531600 |         | Small Equipment       | SMALL EQUIPMENT                                | 12,000                | 10,000         |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 12,000             | \$ 10,000      |
|                        | 10041050                  | 531700 |         | Uniforms              | UNIFORMS AND SHOE ALLOWANCE                    | 10,000                | 12,000         |
|                        |                           |        |         |                       | PERSONAL PROTECTIVE EQUIPMENT FOR LAB          | 300                   | 300            |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 10,300             | \$ 12,300      |
|                        | <b>Public Works Total</b> |        |         |                       |                                                | <b>323,950</b>        | <b>331,800</b> |
|                        | 10041050                  | 522210 | EPW00   | Equipment R & M       | EQUIPMENT REPAIR                               | 6,950                 | 5,000          |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 6,950              | \$ 5,000       |
|                        | 10041050                  | 522250 | EPW00   | Facility R & M        | R&M CITY FACILITIES/ROW GENERAL                | 127,000               | 115,000        |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 127,000            | \$ 115,000     |
|                        | 10041050                  | 523860 | EPW00   | Maintenance Contracts | FULTON COUNTY/ATLANTA HUMANE SOCIETY           | 70,000                | 40,000         |
|                        |                           |        |         |                       | HVAC                                           | 25,000                | 45,000         |
|                        |                           |        |         |                       | LANDSCAPE/ROW                                  | 291,000               | 291,000        |
|                        |                           |        |         |                       | LANDSCAPE GA 400 INTERCHANGES                  | 140,000               | 140,000        |
|                        |                           |        |         |                       | PEST CONTROL                                   | 6,500                 | 10,300         |
|                        |                           |        |         |                       | STREET SWEEPING                                | 15,000                | 40,000         |
|                        |                           |        |         |                       | ICE MACHINE                                    | 1,500                 | 1,500          |
|                        |                           |        |         |                       | ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION   | 4,500                 | 2,100          |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 553,500            | \$ 569,900     |
|                        | 10041050                  | 531100 | EPW00   | General Supplies      | OFFICE & CITY FACILITY RELATED SUPPLIES        | 38,500                | 38,500         |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ 38,500             | \$ 38,500      |
|                        | 10041050                  | 531600 | EPW00   | Small Equipment       | SMALL EQUIPMENT                                | -                     | -              |
|                        |                           |        |         |                       | <i>subtotal</i>                                | \$ -                  | \$ -           |
|                        | <b>City Facilities</b>    |        |         |                       |                                                | <b>725,950</b>        | <b>728,400</b> |

## FY 2017 Recommended Budget (2nd Reading)

| Account Detail                          |          |        |         |                           |                                              | FY 2017                   |                       |
|-----------------------------------------|----------|--------|---------|---------------------------|----------------------------------------------|---------------------------|-----------------------|
| Division/Project Title                  | Org      | Object | Project | Title                     |                                              | FY 2016<br>Adopted Budget | Recommended<br>Budget |
| Jail Facility                           | 10041050 | 522250 | EPW03   | Facility R & M            | JAIL FACILITY MAINTENANCE                    | 20,000                    | 30,000                |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 20,000</b>          | <b>\$ 30,000</b>      |
|                                         | 10041050 | 531100 | EPW03   | General Supplies          | JAIL FACILITY SUPPLIES                       | 4,000                     | 3,000                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 4,000</b>           | <b>\$ 3,000</b>       |
| <b>Jail Facility</b>                    |          |        |         |                           |                                              | <b>24,000</b>             | <b>33,000</b>         |
| City Center                             | 10041050 | 522250 | EPW04   | Facility R & M            | CITY CENTER MAINTENANCE                      | 40,000                    | 40,000                |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 40,000</b>          | <b>\$ 40,000</b>      |
|                                         | 10041050 | 523860 | EPW04   | Maintenance Contracts     | GENERAL MAINTENANCE CONTRACT                 | 24,420                    | 24,420                |
|                                         |          |        |         |                           | ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION | 3,000                     | 3,000                 |
|                                         |          |        |         |                           | ELEVATOR MAINTENANCE/INSPECTION              | 7,500                     | 7,500                 |
|                                         |          |        |         |                           | EMERGENCY BATTERY BACKUP (EXIT SIGNS)        | 3,000                     | 3,000                 |
|                                         |          |        |         |                           | FIRE SUPPRESSION/SPRINKLERS                  | 3,000                     | 3,000                 |
|                                         |          |        |         |                           | HVAC MAINTENANCE/SERVICE                     | 11,000                    | 11,000                |
|                                         |          |        |         |                           | JANITORIAL CONTRACT                          | 55,000                    | 55,000                |
|                                         |          |        |         |                           | LOCKS/KEYCARD ACCESS                         | 5,000                     | 5,000                 |
|                                         |          |        |         |                           | TOWER CLOCK/ELECTRONIC CARILLON MAINTENANCE  | 580                       | 580                   |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 112,500</b>         | <b>\$ 112,500</b>     |
|                                         | 10041050 | 531100 | EPW04   | General Supplies          | CITY CENTER FACILITY SUPPLIES                | 15,000                    | 10,000                |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 15,000</b>          | <b>\$ 10,000</b>      |
|                                         | 10041050 | 531200 | EPW04   | Miscellaneous Utilities   | CITY HALL/PARKING GARAGE (GARBAGE SERVICE)   | 10,000                    | 5,000                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 10,000</b>          | <b>\$ 5,000</b>       |
|                                         | 10041050 | 531210 | EPW04   | Water and Sewer Utilities | CITY HALL, PARKING GARAGE, PARK              | 28,500                    | 43,500                |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 28,500</b>          | <b>\$ 43,500</b>      |
|                                         | 10041050 | 531220 | EPW04   | Natural Gas Utilities     | GAS SERVICE                                  | 5,000                     | 1,800                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 5,000</b>           | <b>\$ 1,800</b>       |
|                                         | 10041050 | 531230 | EPW04   | Electricity Utilities     | CITY HALL, PARKING GARAGE, PARK              | 171,000                   | 150,000               |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 171,000</b>         | <b>\$ 150,000</b>     |
| <b>City Center</b>                      |          |        |         |                           |                                              | <b>382,000</b>            | <b>362,800</b>        |
| Environmental Education Workshop        | 10041051 | 531100 | EES05   | General Supplies          | OFFICE & CONSERVATION RELATED SUPPLIES       | 3,000                     | 3,000                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 3,000</b>           | <b>\$ 3,000</b>       |
| <b>Environmental Education Workshop</b> |          |        |         |                           |                                              | <b>3,000</b>              | <b>3,000</b>          |
| Environmental Outreach                  | 10041051 | 521200 | EES06   | Professional Services     | SCHOOL & RECYCLING PROGRAMS, CONSULTING      | 2,000                     | 2,000                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 2,000</b>           | <b>\$ 2,000</b>       |
|                                         | 10041051 | 521400 | EES06   | Board Member Fees         | NATURAL RESOURCES COMMISSION                 | 4,200                     | 4,200                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 4,200</b>           | <b>\$ 4,200</b>       |
|                                         | 10041051 | 523400 | EES06   | Printing                  | BUSINESS CARDS/INVITATIONS                   | 200                       | 100                   |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 200</b>             | <b>\$ 100</b>         |
|                                         | 10041051 | 531100 | EES06   | General Supplies          | NRC EVENTS                                   | 1,250                     | 1,250                 |
|                                         |          |        |         |                           | LAB SUPPLIES                                 | 8,000                     | 8,000                 |
|                                         |          |        |         |                           | OFFICE/ACTIVITY SUPPLIES                     | 4,500                     | 4,500                 |
|                                         |          |        |         |                           | <b>subtotal</b>                              | <b>\$ 13,750</b>          | <b>\$ 13,750</b>      |
| <b>Environmental Outreach</b>           |          |        |         |                           |                                              | <b>20,150</b>             | <b>20,050</b>         |
|                                         |          |        |         |                           |                                              | <b>3,455,437</b>          | <b>3,469,000</b>      |



# **PERFORMANCE MEASUREMENTS**

| <b>Public Works Conservation</b> |                                 |                                 |                                 |                                    |                                 |                                 |
|----------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------------|
| <b>Performance Measurements</b>  | <b>Actual<br/>FY 2013</b>       | <b>Actual<br/>FY 2014</b>       | <b>Actual<br/>FY 2015</b>       | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>       | <b>Target<br/>FY 2017</b>       |
| # of Events coordinated          | 26                              | 27                              | 21                              | 14                                 | 25                              | 25                              |
| # of Students reached            | 725                             | 330                             | 292                             | 147                                | 500                             | 500                             |
| # of Volunteers                  | 1040                            | 634                             | 996                             | 367                                | 1,000                           | 1,000                           |
| <b>Personnel Assigned:</b>       | <b>1.0 FTE</b>                  | <b>1.0 FTE</b>                  | <b>1.0 FTE</b>                  |                                    | <b>1.0 FTE</b>                  | <b>1.0 FTE</b>                  |
|                                  | Environmental<br>Program Coord. | Environmental<br>Program Coord. | Environmental<br>Program Coord. |                                    | Environmental<br>Program Coord. | Environmental<br>Program Coord. |

FY 2017 Recommended Budget (2nd Reading)

| <b>Public Works Engineering</b>                                                                                                    |                            |                            |                            |                                        |                                |                           |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------------------|--------------------------------|---------------------------|
| <b>Performance Measurements</b>                                                                                                    | <b>Actual<br/>FY 2013</b>  | <b>Actual<br/>FY 2014</b>  | <b>Actual<br/>FY 2015</b>  | <b>YTD (Dec. 2015)<br/>FY 2016</b>     | <b>Target<br/>FY 2016</b>      | <b>Target<br/>FY 2017</b> |
| # of Water quality samples analyzed                                                                                                | 327                        | 322                        | 415                        | 257                                    | 300                            | 300                       |
| # of Land disturbance inspections                                                                                                  | 6191                       | 6066                       | 9467                       | 6100                                   | 7500                           | 7500                      |
| <i>* Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.</i> |                            |                            |                            |                                        |                                |                           |
| <b>Personnel Assigned:</b>                                                                                                         | <b>28.0 FTE</b>            | <b>25.0 FTE**</b>          | <b>25.0 FTE</b>            | <b>25.0 FTE</b>                        | <b>22.0 FTE***</b>             |                           |
| Director of PW                                                                                                                     | Director of PW             | Director of PW             | Director of PW             | Director of PW                         | Director of PW                 |                           |
| Deputy Director *                                                                                                                  | Deputy Director *          | Deputy Director            | Deputy Director            | Deputy Director                        | Deputy Director                |                           |
| Senior Operations Manager                                                                                                          | Senior Operations Manager  | Senior Operations Manager* | Senior Operations Manager* | Senior Operations Manager*             | Senior Operations Manager*     |                           |
| Project Administrator                                                                                                              | Project Administrator      | Project Administrator      | Project Administrator      | Project Administrator                  | Project Administrator          |                           |
| Admin Asst. II (2)                                                                                                                 | Admin Asst. II (2)         | Admin Asst. II (2)         | Admin Asst. II (2)         | Admin Asst. II (2)                     | Admin Asst. II (2)             |                           |
| Fleet Coordinator                                                                                                                  | Fleet Coordinator          | Fleet Coordinator          | Fleet Coordinator          | Fleet Coordinator                      | Fleet Coordinator              |                           |
| Arborist                                                                                                                           | Arborist                   | Arborist                   | Arborist                   | Arborist                               | Arborist                       |                           |
| Civil Engineer (3)                                                                                                                 | Civil Engineer (2)         | Civil Engineer (2)         | Civil Engineer (2)         | Civil Engineer (2)                     | Civil Engineer (2)             |                           |
| Sr. Engineer (3)                                                                                                                   | Sr. Engineer (2)           | Sr. Engineer (2)           | Sr. Engineer (2)           | Sr. Engineer (2)                       | Sr. Engineer (2)               |                           |
| Construction Mgr.                                                                                                                  | Construction Mgr.          | Construction Mgr.          | Construction Mgr.          | Construction Mgr.                      | Construction Mgr.              |                           |
| Inspector (4)                                                                                                                      | Inspector (4)              | Inspector (4)              | Inspector (4)              | Inspector (3)/<br>Senior Inspector (1) | Senior Inspector (1)           |                           |
| Sr. Engineering Technician                                                                                                         | Sr. Engineering Technician | Sr. Engineering Technician | Sr. Engineering Technician | Sr. Engineering Technician             | Sr. Engineering Technician     |                           |
| Engineering Technician (7)                                                                                                         | Engineering Technician (7) | Engineering Technician (7) | Engineering Technician (7) | Engineering Technician (4)             | Engineering Technician (4)     |                           |
|                                                                                                                                    |                            |                            |                            | Traffic Operations Manager             | Traffic Operations Manager     |                           |
|                                                                                                                                    |                            |                            |                            | Traffic Signal Engineer                | Traffic Signal Engineer        |                           |
|                                                                                                                                    |                            |                            |                            | Urban Forestry Program Manager         | Urban Forestry Program Manager |                           |
| Water Resources Technician                                                                                                         | Water Resources Technician | Water Resources Technician | Water Resources Technician | Senior Water Resources Analyst         | Senior Water Resources Analyst |                           |

\* Positions are not funded in the Budget.

\*\*Three positions were reorganized into the Community Development Department in FY 2013 to improve service and availability to our permit customers (one Senior Engineer (Transportation), one Engineer (Stormwater), and one Arborist).

\*\*\*Three additional positions were reorganized into the Community Development Department in FY 2017 to improve service and availability to our permit customers (three Inspectors).

| <b>Public Works</b>                                               |                           |                           |                           |                                    |                           |                           |
|-------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Public Works Operations</b>                                    |                           |                           |                           |                                    |                           |                           |
| <b>Performance Measurements</b>                                   | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| Average # of days to complete sidewalk work order                 | 5.5                       | 8.7                       | 4.8                       | 7.6                                | 6.0                       | 6.0                       |
| Average # of days to complete pothole work order                  | 1.0                       | 1.0                       | 1.0                       | 1.0                                | 1.0                       | 1.0                       |
| Average # of days to complete curb and gutter work order          | 4.6                       | 2.3                       | 2.7                       | 4.0                                | 4.0                       | 4.0                       |
| Average # of days to complete ROW, mowing, limb work order        | 1.1                       | 1.9                       | 1.1                       | 1.1                                | 1.5                       | 1.5                       |
| Average # of days to complete sink hole work order                | 4.8                       | 9.2                       | 2.6                       | 1.9                                | 3.5                       | 3.5                       |
| Average # of days to complete sign replacement/upgrade work order | 3.3                       | 1.9                       | 1.8                       | 2.5                                | 2.5                       | 2.5                       |
| Average # of days to complete signal light maintenance work order | 1.4                       | 2.4                       | 2.0                       | 2.0                                | 2.0                       | 2.0                       |
| Average # of days to complete striping work order                 | 1.7                       | 1.5                       | 2.3                       | 1.1                                | 2.0                       | 2.0                       |
| Average # of days to complete catch basin work order              | 3.0                       | 1.9                       | 8.8                       | 1.7                                | 2.0                       | 2.0                       |
| Average # of days to complete storm drain work order              | 4.3                       | 4.4                       | 9.2                       | 7.5                                | 5.0                       | 5.0                       |
| Average # of days to complete facilities work order               | 1.8                       | 2.0                       | 1.3                       | 1.3                                | 2.0                       | 2.0                       |
| <b>Personnel Assigned:</b>                                        | <b>30.0 FTE</b>           | <b>30.0 FTE</b>           | <b>30.0 FTE</b>           | <b>30.0 FTE</b>                    | <b>30.0 FTE</b>           | <b>30.0 FTE</b>           |
| PW Supervisor (3)                                                 | PW Supervisor (3)         | PW Supervisor (3)         | PW Supervisor (3)         | PW Supervisor (3)                  | PW Supervisor (3)         | PW Supervisor (3)         |
| PW Crew Leader (7)                                                | PW Crew Leader (7)        | PW Crew Leader (7)        | PW Crew Leader (7)        | PW Crew Leader (7)                 | PW Crew Leader (7)        | PW Crew Leader (8)        |
| PW Tech II (9)                                                    | PW Tech II (9)            | PW Tech II (9)            | PW Tech II (9)            | PW Tech II (8)                     | PW Tech II (7)            | PW Tech II (7)            |
| PW Tech I (7)                                                     | PW Tech I (7)             | PW Tech I (7)             | PW Tech I (11)            | PW Tech I (11)                     | PW Tech I (11)            | PW Tech I (11)            |
| PW Tech (4)                                                       | PW Tech (4)               |                           |                           | Utility Locator                    | Utility Locator           |                           |



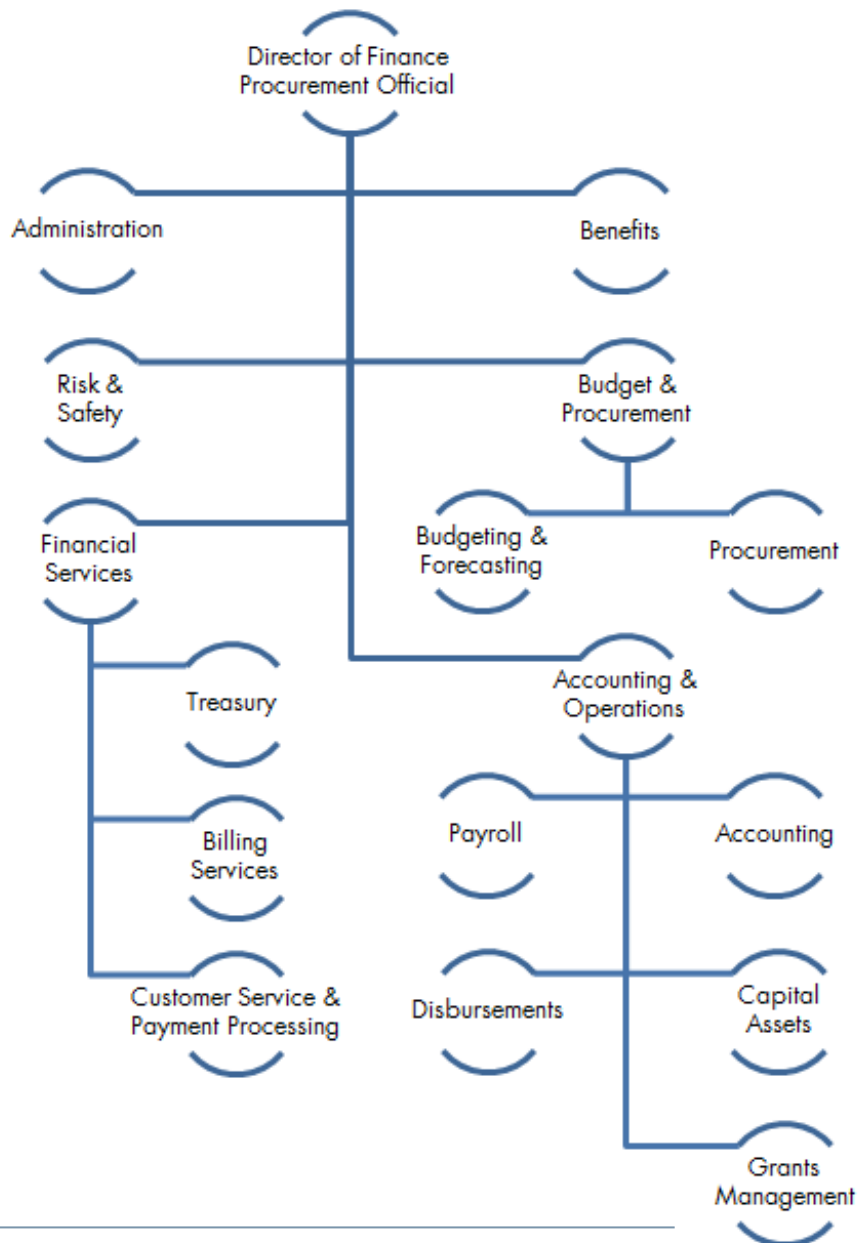
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## Finance

THOMAS G. HARRIS  
DIRECTOR



THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Finance

*Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Service*

### **Mission Statement**

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

### **Goals and Objectives**

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.





# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>FINANCE DEPARTMENT</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                   | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                    | \$ -                      | \$ -                      | \$ -                      | \$ -                                  | \$ -                                      |
| <i>% Change</i>                                                                                                                   |                           | 0.0%                      | 0.0%                      | 0.0%                                  | 0.0%                                      |
| <i>average-5 year percent change</i>                                                                                              |                           | 0.0%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                               | \$ 2,818,456              | \$ 2,894,001              | \$ 2,953,855              | \$ 3,160,975                          | \$ 3,199,142                              |
| <i>% Change</i>                                                                                                                   |                           | 2.7%                      | 2.1%                      | 7.0%                                  | 1.2%                                      |
| <i>average-5 year percent change</i>                                                                                              |                           | 3.2%                      |                           |                                       |                                           |

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

|                             |                           |                   |                   |                   |                              |                           |                              |                                  | Amended FY 2016 to FY 2017 |                           |
|-----------------------------|---------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|----------------------------|---------------------------|
| ACCOUNT DESCRIPTION         |                           | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE)   | \$ INCREASE<br>(DECREASE) |
| Revenues                    |                           | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                          | \$ -                      |
|                             | Total                     | \$ -              | \$ -              | \$ -              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                          | \$ -                      |
|                             |                           |                   |                   |                   |                              |                           |                              |                                  |                            |                           |
| Expenditures                |                           |                   |                   |                   |                              |                           |                              |                                  |                            |                           |
| (1)                         | Personnel Services:       |                   |                   |                   |                              |                           |                              |                                  |                            |                           |
|                             | Salary                    | \$ 1,384,522      | \$ 1,431,996      | \$ 1,428,421      | \$ 1,519,559                 | \$ -                      | \$ 1,519,559                 | \$ 1,526,400                     | 0.5%                       | \$ 6,841                  |
|                             | Benefits                  | 690,812           | 669,343           | 692,408           | 769,452                      | -                         | 769,452                      | 783,299                          | 1.8%                       | 13,847                    |
|                             | subtotal                  | \$ 2,075,334      | \$ 2,101,340      | \$ 2,120,829      | \$ 2,289,011                 | \$ -                      | \$ 2,289,011                 | \$ 2,309,699                     | 0.9%                       | \$ 20,688                 |
| Maintenance and Operations: |                           |                   |                   |                   |                              |                           |                              |                                  |                            |                           |
| (2)                         | Professional Fees         | \$ 177,843        | \$ 221,024        | \$ 233,728        | \$ 253,955                   | \$ (6,400)                | \$ 247,555                   | \$ 258,955                       | 4.6%                       | \$ 11,400                 |
|                             | Equipment Repair/Maint.   | -                 | 65                | -                 | 200                          | -                         | 200                          | 200                              | 0.0%                       | -                         |
|                             | Vehicle Repair/Maint.     | 217               | 61                | 417               | 800                          | -                         | 800                          | 800                              | 0.0%                       | -                         |
|                             | Advertising               | 5,521             | 5,484             | 5,252             | 7,500                        | -                         | 7,500                        | 7,500                            | 0.0%                       | -                         |
|                             | Printing and Binding      | 22,893            | 22,454            | 23,367            | 25,450                       | -                         | 25,450                       | 25,450                           | 0.0%                       | -                         |
|                             | Employee Travel           | 13,008            | 11,485            | 5,803             | 18,530                       | -                         | 18,530                       | 18,530                           | 0.0%                       | -                         |
|                             | Employee Training         | 14,650            | 14,001            | 16,164            | 24,570                       | -                         | 24,570                       | 24,610                           | 0.2%                       | 40                        |
| (3)                         | Maintenance Contracts     | 24,702            | 25,804            | 38,512            | 44,680                       | -                         | 44,680                       | 47,880                           | 7.2%                       | 3,200                     |
| (4)                         | IT Professional Services  | 188,208           | 174,996           | 158,594           | 153,158                      | -                         | 153,158                      | 155,835                          | 1.7%                       | 2,677                     |
|                             | General Supplies          | 45,498            | 39,159            | 44,616            | 50,420                       | 600                       | 51,020                       | 50,420                           | -1.2%                      | (600)                     |
|                             | Miscellaneous Utilities   | 784               | 784               | 458               | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Water and Sewer Utilities | 209               | 216               | 101               | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Natural Gas Utilities     | 3,193             | 3,564             | 2,032             | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Electricity Utilities     | 4,884             | 5,682             | 3,237             | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Fuel                      | 309               | 27                | 44                | 500                          | -                         | 500                          | 500                              | 0.0%                       | -                         |
|                             | Food                      | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
| (2)                         | Small Equipment           | 4,358             | 5,361             | 13,451            | 4,500                        | 8,000                     | 12,500                       | 4,500                            | -64.0%                     | (8,000)                   |
|                             | IT Equipment Refresh      | 1,505             | -                 | 1,310             | -                            | -                         | -                            | -                                | -                          | -                         |
|                             | Non-Recurring Expenses    | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                          | -                         |
| (2)                         | Employee Wellness Program | 112,863           | 161,065           | 167,461           | 180,000                      | (3,200)                   | 176,800                      | 185,000                          | 4.6%                       | 8,200                     |
|                             | subtotal                  | \$ 620,645        | \$ 691,232        | \$ 714,546        | \$ 764,263                   | \$ (1,000)                | \$ 763,263                   | \$ 780,180                       | 2.2%                       | \$ 16,917                 |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
FINANCE DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|---------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                       |                     |                     |                     |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Capital/Lease/Other:                  |                     |                     |                     |                              |                           |                              |                                  |                                   |                           |
| Machinery & Equipment                 | \$ 4,600            | \$ -                | \$ 8,120            | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                                 | \$ -                      |
| Interest on Property Tax Refund(s)    | -                   | -                   | 4,174               | -                            | 1,000                     | 1,000                        | -                                | -100.0%                           | (1,000)                   |
| Capital Lease (Principal)             | 97,237              | 99,551              | 101,920             | 104,347                      | -                         | 104,347                      | 106,830                          | 2.4%                              | 2,483                     |
| Capital Lease (Interest)              | 20,640              | 1,879               | 4,266               | 3,354                        | -                         | 3,354                        | 2,433                            | -27.5%                            | (921)                     |
| <b>subtotal</b>                       | <b>\$ 122,477</b>   | <b>\$ 101,430</b>   | <b>\$ 118,480</b>   | <b>\$ 107,701</b>            | <b>\$ 1,000</b>           | <b>\$ 108,701</b>            | <b>\$ 109,263</b>                | <b>0.5%</b>                       | <b>\$ 562</b>             |
| <b>Total</b>                          | <b>\$ 2,818,456</b> | <b>\$ 2,894,001</b> | <b>\$ 2,953,855</b> | <b>\$ 3,160,975</b>          | <b>\$ -</b>               | <b>\$ 3,160,975</b>          | <b>\$ 3,199,142</b>              | <b>1.2%</b>                       | <b>\$ 38,167</b>          |
| <b>Full-time Equivalent Positions</b> | <b>21.5</b>         | <b>21.5</b>         | <b>21.5</b>         | <b>21.5</b>                  |                           | <b>21.5</b>                  | <b>21.5</b>                      |                                   |                           |

**Notes**

- (1) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; which is partially offset through departmental turnover.
- (2) Variance due primarily to additional funding for Employee Assistance Program fees (professional fees), surplus equipment auction fees (professional fees), and health screenings/flu shots (employee wellness program), coupled with the effects (2016 vs 2017 budgets) of a one-time reallocation of funding in FY 2016 to cover unanticipated equipment needs (i.e. 10 tables for the City Hall multipurpose room for the use of staff as well as stakeholders; purchase of a spare laptop to provide staff coverage in case of existing computer failures or outside presentation needs).
- (3) Variance is based on additional software licensing costs for E-Bid Systems (contact management module) and DocuSign (electronic signature) software.
- (4) Variance due primarily to multiple initiatives including offsite data archiving costs (increased usage), enterprise Adobe software licensing, server upgrade services in connection with the Munis ERP software upgrade to version 11.2, etc.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION                 | FY 2016<br>Amended<br>Operating<br>Budget | FY 2017<br>Operating<br>Budget<br>Request | Finance Administration |                    | Benefits and Wellness       |                     |
|----------------------------------------|-------------------------------------------|-------------------------------------------|------------------------|--------------------|-----------------------------|---------------------|
|                                        |                                           |                                           | Finance<br>Admin.      | Tyler ERP<br>Lease | Benefits<br>and<br>Wellness | Wellness<br>Program |
|                                        |                                           |                                           | 1510                   | FAD00              | 1511                        | FBW00               |
| 521200 Professional Fees               | \$ 247,555                                | \$ 258,955                                | \$ 69,300              | \$ -               | \$ 64,000                   | \$ 13,000           |
| 522210 Equipment Repair/Maint.         | 200                                       | 200                                       | 200                    | -                  | -                           | -                   |
| 522220 Vehicle Repair/Maint.           | 800                                       | 800                                       | -                      | -                  | 800                         | -                   |
| 522250 Facility Repair/Maint.          | -                                         | -                                         | -                      | -                  | -                           | -                   |
| 522320 Equipment Rental                | -                                         | -                                         | -                      | -                  | -                           | -                   |
| 523300 Advertising                     | 7,500                                     | 7,500                                     | 1,000                  | -                  | -                           | -                   |
| 523400 Printing and Binding            | 25,450                                    | 25,450                                    | 1,000                  | -                  | 750                         | -                   |
| 523500 Employee Travel                 | 18,530                                    | 18,530                                    | 2,500                  | -                  | 1,530                       | -                   |
| 523700 Employee Training               | 24,570                                    | 24,610                                    | 4,165                  | -                  | 3,700                       | -                   |
| 523860 Maintenance Contracts           | 44,680                                    | 47,880                                    | 47,880                 | -                  | -                           | -                   |
| 523900 IT Professional Services        | 153,158                                   | 155,835                                   | 155,835                | -                  | -                           | -                   |
| 531100 General Supplies/Materials      | 51,020                                    | 50,420                                    | 25,120                 | -                  | 1,600                       | 3,000               |
| 531270 Fuel                            | 500                                       | 500                                       | -                      | -                  | 500                         | -                   |
| 531600 Small Equipment                 | 12,500                                    | 4,500                                     | 4,500                  | -                  | -                           | -                   |
| 531700 Employee Uniforms               | -                                         | -                                         | -                      | -                  | -                           | -                   |
| 532400 Non-Recurring Expenses          | -                                         | -                                         | -                      | -                  | -                           | -                   |
| 532440 Wellness                        | 176,800                                   | 185,000                                   | -                      | -                  | -                           | 185,000             |
| 542100 Machinery and Equipment         | -                                         | -                                         | -                      | -                  | -                           | -                   |
| 581200 Capital Lease Principal         | 104,347                                   | 106,830                                   | -                      | 106,830            | -                           | -                   |
| 581220 Capital Lease Interest          | 3,354                                     | 2,433                                     | -                      | 2,433              | -                           | -                   |
| 582301 Interest on Property Tax Refund | 1,000                                     | -                                         | -                      | -                  | -                           | -                   |
| <b>TOTAL</b>                           | <b>\$ 871,964</b>                         | <b>\$ 889,443</b>                         | <b>\$ 311,500</b>      | <b>\$ 109,263</b>  | <b>\$ 72,880</b>            | <b>\$ 201,000</b>   |



| ACCOUNT<br>DESCRIPTION          | Accounting and Operations |                                 |                   |                     | Budget and Procurement       |                     | Financial<br>Services |
|---------------------------------|---------------------------|---------------------------------|-------------------|---------------------|------------------------------|---------------------|-----------------------|
|                                 | Risk<br>Management        | Accounting<br>and<br>Operations | External<br>Audit | CAFR<br>Publication | Budget<br>and<br>Procurement | PAFR<br>Publication |                       |
|                                 | 1555                      | 1512                            | FA000             | FA001               | 1513                         | FBP00               | 1514                  |
| Professional Fees               | \$ 6,100                  | \$ 14,000                       | \$ 65,000         | \$ 3,600            | \$ 875                       | \$ 4,830            | \$ 18,250             |
| Equipment Repair/Maint.         |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Vehicle Repair/Maint.           |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Facility Repair/Maint.          |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Equipment Rental                |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Advertising                     |                           | 1,500                           | -                 | -                   | 5,000                        | -                   | -                     |
| Printing and Binding            |                           | 2,000                           | -                 | 1,200               | 1,500                        | 2,000               | 17,000                |
| Employee Travel                 |                           | 5,500                           | -                 | -                   | 6,000                        | -                   | 3,000                 |
| Employee Training               |                           | 9,000                           | -                 | -                   | 4,500                        | -                   | 3,245                 |
| Maintenance Contracts           |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| IT Professional Services        |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| General Supplies/Materials      |                           | -                               | -                 | -                   | 200                          | -                   | 20,500                |
| Fuel                            |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Small Equipment                 |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Employee Uniforms               |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Non-Recurring Expenses          |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Wellness                        |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Machinery and Equipment         |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Capital Lease Principal         |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Capital Lease Interest          |                           | -                               | -                 | -                   | -                            | -                   | -                     |
| Interest on Property Tax Refund | -                         | -                               | -                 | -                   | -                            | -                   | -                     |
| <b>TOTAL</b>                    | <b>\$ 6,100</b>           | <b>\$ 32,000</b>                | <b>\$ 65,000</b>  | <b>\$ 4,800</b>     | <b>\$ 18,075</b>             | <b>\$ 6,830</b>     | <b>\$ 61,995</b>      |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title    | Account Number  | Title                          | Account Detail                             | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|-----------------|--------------------------------|--------------------------------------------|------------------------------|----------------------------------|
| FINANCE<br>ADMINISTRATION | 10015100 521200 | Professional Fees              | Bank Related Fees, Vantage Card Services   | 62,000                       | 62,000                           |
|                           |                 |                                | Department of Homeland Security (SAVE ID)  | 300                          | 300                              |
|                           |                 |                                | Software development and consultations     | 7,000                        | 7,000                            |
|                           |                 |                                | Cutwater Asset Mgmt & TransAmerica         | 15,000                       |                                  |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 84,300</b>             | <b>\$ 69,300</b>                 |
|                           | 10015100 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers) | 200                          | 200                              |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 200</b>                | <b>\$ 200</b>                    |
|                           | 10015100 523300 | Advertising                    | Bid/Employee Recruitment Advertising       | 1,000                        | 1,000                            |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 1,000</b>              | <b>\$ 1,000</b>                  |
|                           | 10015100 523400 | Printing and Binding           | Envelopes/Forms/Stock                      | 1,000                        | 1,000                            |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 1,000</b>              | <b>\$ 1,000</b>                  |
|                           | 10015100 523500 | Employee Travel                | Travel Expenses                            | 2,500                        | 2,500                            |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 2,500</b>              | <b>\$ 2,500</b>                  |
|                           | 10015100 523700 | Employee Training              | Professional Development                   | 3,000                        | 3,000                            |
|                           |                 |                                | CPA Certification                          | 85                           | 85                               |
|                           |                 |                                | AGA Membership                             | 30                           | 30                               |
|                           |                 |                                | CGFM Membership                            | 100                          | 100                              |
|                           |                 |                                | GGFOA Membership                           | 50                           | 50                               |
|                           |                 |                                | GGFOA Conference                           | 325                          | 325                              |
|                           |                 |                                | GFOA Membership                            | 200                          | 200                              |
|                           |                 |                                | NIGP Membership                            | 100                          | 100                              |
|                           |                 |                                | AICPA Membership                           | 235                          | 275                              |
|                           |                 |                                | <b>subtotal</b>                            | <b>\$ 4,125</b>              | <b>\$ 4,165</b>                  |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number  | Title                    | Account Detail                                               | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|--------------------------|--------------------------------------------------------------|------------------------------|----------------------------------|
|                        | 10015100 523860 | Maintenance Contracts    | Coffee Service                                               | 2,000                        | 2,000                            |
|                        |                 |                          | Pitney Bowes Mail Machine                                    | -                            | -                                |
|                        |                 |                          | Water Cooler Maintenance                                     | 560                          | 560                              |
|                        |                 |                          | Periscope Holdings License - NIGP Commodity Codes            | 200                          | 200                              |
|                        |                 |                          | Copier Maintenance (Non-Xerox)/ Folder Maintenance           | 1,000                        | 1,000                            |
|                        |                 |                          | Xerox Copier Lease (CQ9303)                                  | 4,120                        | 4,120                            |
|                        |                 |                          | Xerox Copier Maintenance Plan                                | 7,500                        | 7,500                            |
|                        |                 |                          | Shredding Services                                           | 1,500                        | 1,500                            |
|                        |                 |                          | OpenGov Financial Transparency Software                      | 8,500                        | 8,500                            |
|                        |                 |                          | Agiloft Contract Management                                  | 7,800                        | -                                |
|                        |                 |                          | E-Bid Systems                                                | 7,000                        | 9,500                            |
|                        |                 |                          | Records Storage                                              | 4,500                        | 4,500                            |
|                        |                 |                          | DocuSign                                                     | -                            | 8,500                            |
|                        |                 |                          | <b>subtotal</b>                                              | <b>\$ 44,680</b>             | <b>\$ 47,880</b>                 |
|                        | 10015100 523900 | IT Professional Services | Technical Support for CISCO Network                          | 2,145                        | 1,887                            |
|                        |                 |                          | Developer License for MDM                                    | 15                           | 15                               |
|                        |                 |                          | City Circuit Connection to Internet - Supplement & Backup    | 160                          | 159                              |
|                        |                 |                          | Data Center's Uninterruptible Power System                   | 274                          | 273                              |
|                        |                 |                          | Citywide Microsoft Licensing                                 | 7,423                        | 7,388                            |
|                        |                 |                          | Non-Xerox Printer Repair                                     | 349                          | 348                              |
|                        |                 |                          | GIS Mobile Field Mapping & Data Collection                   | 1,995                        | 1,986                            |
|                        |                 |                          | Filemaker Software Maintenance & Support                     | 349                          | 273                              |
|                        |                 |                          | Data Center Fire Suppression System                          | 55                           | 55                               |
|                        |                 |                          | Web Filtering Services, Link Balancer/Firewall NG, SPAM Filt | 814                          | 1,738                            |
|                        |                 |                          | Office 365 Conversion                                        | 998                          | 204                              |
|                        |                 |                          | City Circuit Connection to Internet (Redundancy)             | 1,397                        | -                                |
|                        |                 |                          | SharePoint Migration                                         | 399                          | 596                              |
|                        |                 |                          | Solarwinds Software Renewal                                  | 648                          | 546                              |
|                        |                 |                          | Wiring Services                                              | 499                          | 497                              |
|                        |                 |                          | Consulting Services                                          | 1,497                        | -                                |
|                        |                 |                          | Conversion of LIDAR Data to ArcGIS                           | 80                           | 79                               |
|                        |                 |                          | GIS Parcel Building Software                                 | 474                          | 472                              |
|                        |                 |                          | Technical Support for Vmware Environment                     | 499                          | -                                |
|                        |                 |                          | City Enterprise Data Management                              | 1,696                        | 1,490                            |
|                        |                 |                          | Citywide Virtual Infrastructure                              | 1,008                        | -                                |

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail                                    | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|-------|---------------------------------------------------|------------------------------|----------------------------------|
|                        |                |       | Off-site Archive of COA Data                      | 1,596                        | 2,979                            |
|                        |                |       | Server Maintenance Extension                      | 449                          | -                                |
|                        |                |       | SAN Maintenance Extension                         | 429                          | -                                |
|                        |                |       | City Virus, Adware, Spyware & Threat Protection   | 1,097                        | 1,986                            |
|                        |                |       | City Circuit Connection to Internet - Zayo        | 1,347                        | 1,291                            |
|                        |                |       | City Circuit Connection to Internet - AT&T        | 848                          | 844                              |
|                        |                |       | Employee Self Service, AD Audit, ManageEngine     | 290                          | -                                |
|                        |                |       | Cellular Service                                  | -                            | 360                              |
|                        |                |       | iPhone Cell Service                               | 3,768                        | 3,120                            |
|                        |                |       | iPad Cellular Service                             | -                            | 768                              |
|                        |                |       | Data Cards                                        | 456                          | 456                              |
|                        |                |       | Mobile Data Management                            | 456                          | 513                              |
|                        |                |       | Line and Circuit Service                          | 7,607                        | 7,976                            |
|                        |                |       | GLS Monitoring and Support                        | 6,056                        | 6,056                            |
|                        |                |       | CISCO SMARTnet Telephony and Phone App Licenses   | 2,216                        | 2,031                            |
|                        |                |       | Cisco phone infrastructure support                | 369                          | 369                              |
|                        |                |       | Long Distance                                     | 634                          | 651                              |
|                        |                |       | Netmotion <i>Mobility XE</i> Software Renewal     | 174                          | 174                              |
|                        |                |       | Tyler Maintenance / Tyler Disaster Recovery       | 88,992                       | 88,992                           |
|                        |                |       | Tyler Finance/HR Upgrade to 11.2                  | -                            | 1,000                            |
|                        |                |       | Fleet Management Collective Data                  | 7,100                        | 7,725                            |
|                        |                |       | AudioTel Software - Check Posting                 | 3,000                        | 3,000                            |
|                        |                |       | IBM AS400 iSeries Maintenance                     | 3,500                        | 2,500                            |
|                        |                |       | GFI Languard                                      | -                            | 248                              |
|                        |                |       | Texting Service Global Text Messages -7CBilled    | -                            | 12                               |
|                        |                |       | Domain Name Service - Amazon Web Services         | -                            | 38                               |
|                        |                |       | External Monitoring Service for Email - MXToolbox | -                            | 18                               |
|                        |                |       | GPO Change Management - NetIQ                     | -                            | 50                               |
|                        |                |       | SQL Monitoring Tool                               | -                            | 248                              |
|                        |                |       | Edges Switching - HP Switches                     | -                            | 149                              |
|                        |                |       | Maintenance Extension                             | -                            | 1,939                            |
|                        |                |       | Directory Analysis                                | -                            | 426                              |
|                        |                |       | Adobe Products                                    | -                            | 1,910                            |
|                        |                |       | <b>subtotal</b>                                   | <b>\$ 153,158</b>            | <b>\$ 155,835</b>                |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                        | Account Number        | Title                        | Account Detail                                      | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------------------------|-----------------------|------------------------------|-----------------------------------------------------|------------------------------|----------------------------------|
|                                               | 10015100 531100       | General Supplies & Material  | Wall Street Journal Subscriptions                   | 150                          | 150                              |
|                                               |                       |                              | Lunch Meetings/Citywide Training                    | 300                          | 300                              |
|                                               |                       |                              | AJC Newspaper                                       | 200                          | 200                              |
|                                               |                       |                              | Atlanta Business Chronicle                          | 100                          | 100                              |
|                                               |                       |                              | Business Week                                       | 70                           | 70                               |
|                                               |                       |                              | Pitney Bowes - Mailing Supplies                     | 300                          | 300                              |
|                                               |                       |                              | Postage Allocation                                  | 10,000                       | 10,000                           |
|                                               |                       |                              | General Office Supplies                             | 12,500                       | 12,500                           |
|                                               |                       |                              | UPS & Fed Ex                                        | 1,500                        | 1,500                            |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 25,120</b>             | <b>\$ 25,120</b>                 |
|                                               | 10015100 531600       | Small Equipment              | Misc. Small Equipment                               | 4,500                        | 4,500                            |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 4,500</b>              | <b>\$ 4,500</b>                  |
|                                               | 10015100 532400       | Non-Recurring                |                                                     | -                            | -                                |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ -</b>                  | <b>\$ -</b>                      |
| <b>Administration Total</b>                   |                       |                              |                                                     | <b>\$ 320,583</b>            | <b>\$ 311,500</b>                |
| <b>TYLER ERP LEASE</b>                        | 10015101 581200 FAD00 | Capital Lease Principal      | Tyler ERP Solution                                  | 104,347                      | 106,830                          |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 104,347</b>            | <b>\$ 106,830</b>                |
|                                               | 10015101 582200 FAD00 | Capital Lease Interest       | Tyler ERP Solution                                  | 3,354                        | 2,433                            |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 3,354</b>              | <b>\$ 2,433</b>                  |
| <b>Administration (Tyler ERP Lease) Total</b> |                       |                              |                                                     | <b>\$ 107,701</b>            | <b>\$ 109,263</b>                |
| <b>BENEFITS AND WELLNESS</b>                  | 10015110 521200       | Professional Fees            | TALX -Unemployment Services                         | 400                          | 400                              |
|                                               |                       |                              | Morris, Manning & Martin Pension Plan Advisory Fees | 15,000                       | 15,000                           |
|                                               |                       |                              | Retirement Actuarial Services                       | 10,000                       | 10,000                           |
|                                               |                       |                              | United States Treasury VCP Compliance Fee           | 1,100                        | 1,100                            |
|                                               |                       |                              | Cutwater Asset Mgmt                                 | 7,500                        | 7,500                            |
|                                               |                       |                              | Morgan Stanley Investment Advisor Fees              | 15,000                       | 15,000                           |
|                                               |                       |                              | TransAmerica                                        | -                            | 15,000                           |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 49,000</b>             | <b>\$ 64,000</b>                 |
|                                               | 10015110 522220       | Vehicle Repair & Maintenance | Vehicle Maintenance - Standard                      | 800                          | 800                              |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 800</b>                | <b>\$ 800</b>                    |
|                                               | 10015110 523400       | Printing and Binding         | Envelopes/Forms/Stock/Raffle Tickets                | 750                          | 750                              |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 750</b>                | <b>\$ 750</b>                    |
|                                               | 10015110 523500       | Employee Travel              | Travel Expenses                                     | 1,500                        | 1,500                            |
|                                               |                       |                              | Local Mileage                                       | 30                           | 30                               |
|                                               |                       |                              | <b>subtotal</b>                                     | <b>\$ 1,530</b>              | <b>\$ 1,530</b>                  |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number        | Title                       | Account Detail                                        | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------------|-----------------------------|-------------------------------------------------------|------------------------------|----------------------------------|
|                        | 10015110 523700       | Employee Training           | Professional Development                              | 2,500                        | 2,500                            |
|                        |                       |                             | Association Membership Fees                           | 1,200                        | 1,200                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 3,700</b>              | <b>\$ 3,700</b>                  |
|                        | 10015110 531100       | General Supplies & Material | Postage                                               | 200                          | 200                              |
|                        |                       |                             | General Supplies                                      | 300                          | 300                              |
|                        |                       |                             | Publications & Subscriptions                          | 100                          | 100                              |
|                        |                       |                             | Pension Board Meetings Food                           | 1,000                        | 1,000                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 1,600</b>              | <b>\$ 1,600</b>                  |
|                        | 10015110 531270       | Fuel                        | Finance Vehicle Fuel                                  | 500                          | 500                              |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 500</b>                | <b>\$ 500</b>                    |
|                        |                       |                             | <b>Benefits and Wellness Total</b>                    | <b>\$ 57,880</b>             | <b>\$ 72,880</b>                 |
| <b>WELLNESS</b>        | 10015110 521200 FBW00 | Professional Fees           | EAP Services                                          | 12,000                       | 13,000                           |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 12,000</b>             | <b>\$ 13,000</b>                 |
|                        | 10015110 531100 FBW00 | General Supplies            | Flu Shots                                             | 500                          | 500                              |
|                        |                       |                             | Various Vendors - Lunch & Learn                       | 1,000                        | 1,000                            |
|                        |                       |                             | Wellness Screening                                    | 1,500                        | 1,500                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 3,000</b>              | <b>\$ 3,000</b>                  |
|                        | 10015110 532440 FBW00 | Employee Wellness Program   | Health Screening/Flu Shots                            | -                            | 5,000                            |
|                        |                       |                             | CHN Wellness Initiatives + (Spouses)                  | 180,000                      | 180,000                          |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 180,000</b>            | <b>\$ 185,000</b>                |
|                        |                       |                             | <b>Benefits and Wellness (Wellness Program) Total</b> | <b>\$ 195,000</b>            | <b>\$ 201,000</b>                |
| <b>RISK MANAGEMENT</b> | 10015550 521200       | Professional Fees           | Drug Tests/HEP Vaccines                               | 2,000                        | 2,000                            |
|                        |                       |                             | Fitness for Duty Exams                                | 2,000                        | 2,000                            |
|                        |                       |                             | North Fulton After Hours Drug Screens                 | 600                          | 600                              |
|                        |                       |                             | Safety, Signage, DFWP, DDC 6 Training                 | 1,500                        | 1,500                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 6,100</b>              | <b>\$ 6,100</b>                  |
|                        |                       |                             | <b>Risk Management Total</b>                          | <b>\$ 6,100</b>              | <b>\$ 6,100</b>                  |
| <b>ACCOUNTING AND</b>  | 10015120 521200       | Professional Fees           | Arbitrage Calculations                                | 3,000                        | 3,000                            |
|                        |                       |                             | Software Enhancements and Onsite Training             | 5,000                        | 5,000                            |
|                        |                       |                             | Auction Fees                                          | 2,000                        | 6,000                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 10,000</b>             | <b>\$ 14,000</b>                 |
|                        | 10015120 523300       | Advertising                 | Advertising for Auction                               | 1,500                        | 1,500                            |
|                        |                       |                             | <b>subtotal</b>                                       | <b>\$ 1,500</b>              | <b>\$ 1,500</b>                  |



## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title    | Account Number        | Title                   | Account Detail                                          | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------|-----------------------|-------------------------|---------------------------------------------------------|------------------------------|----------------------------------|
|                           | 10015120 523400       | Printing and Binding    | Check Stock - Checks & Deposit Slips                    | 1,200                        | 1,200                            |
|                           |                       |                         | Data Flow - 1099 Forms & Envelopes                      | 400                          | 400                              |
|                           |                       |                         | Data Flow - W-2 Forms & Envelopes                       | 400                          | 400                              |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 2,000</b>              | <b>\$ 2,000</b>                  |
|                           | 10015120 523500       | Employee Travel         | Accounting Travel Expenses                              | 2,500                        | 2,500                            |
|                           |                       |                         | Munis Conference                                        | 3,000                        | 3,000                            |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 5,500</b>              | <b>\$ 5,500</b>                  |
|                           | 10015120 523700       | Employee Training       | Training and Professional Development                   | 9,000                        | 9,000                            |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 9,000</b>              | <b>\$ 9,000</b>                  |
|                           | 10015120 542100       | Machinery and Equipment | Software Applications/Upgrades/Programming              |                              |                                  |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                           |                       |                         | <b>Accounting and Operations Total</b>                  | <b>\$ 28,000</b>             | <b>\$ 32,000</b>                 |
| EXTERNAL AUDIT            | 10015120 521200 FA000 | Professional Fees       | Mauldin & Jenkins                                       | 65,000                       | 65,000                           |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 65,000</b>             | <b>\$ 65,000</b>                 |
|                           |                       |                         | <b>Accounting and Operations (External Audit) Total</b> | <b>\$ 65,000</b>             | <b>\$ 65,000</b>                 |
| CAFR PUBLICATION          | 10015120 521200 FA001 | Professional Fees       | Application Fee for GFOA                                | 600                          | 600                              |
|                           |                       |                         | Graphic Design for CAFR                                 | 3,000                        | 3,000                            |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 3,600</b>              | <b>\$ 3,600</b>                  |
|                           | 10015120 523400 FA001 | Printing and Binding    | Printing of Cover, Tabs & Document                      | 1,200                        | 1,200                            |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 1,200</b>              | <b>\$ 1,200</b>                  |
|                           | 10015120 531100 FA001 | General Supplies        | Mailing of Documents                                    | -                            | -                                |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                           |                       |                         | <b>Accounting and Operations (CAFR) Total</b>           | <b>\$ 4,800</b>              | <b>\$ 4,800</b>                  |
| BUDGET AND<br>PROCUREMENT | 10015130 521200       | Professional Fees       | GFOA Distinguished Budget Award                         | 425                          | 425                              |
|                           |                       |                         | Excellence Award for Purchasing                         | 450                          | 450                              |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 875</b>                | <b>\$ 875</b>                    |
|                           | 10015130 523300       | Advertising             | Advertising Annual Budget Adoption & Mileage Rate       | 4,000                        | 4,000                            |
|                           |                       |                         | Mid-Year Budget Adoption Advertising                    | 500                          | 500                              |
|                           |                       |                         | Legal Advertisements                                    | 500                          | 500                              |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
|                           | 10015130 523400       | Printing and Binding    | Annual Operating Budget & Capital Budget                | 1,500                        | 1,500                            |
|                           |                       |                         | <b>subtotal</b>                                         | <b>\$ 1,500</b>              | <b>\$ 1,500</b>                  |

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                    | Account Number        | Title                | Account Detail                        | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------------|-----------------------|----------------------|---------------------------------------|------------------------------|----------------------------------|
|                                           | 10015130 523500       | Employee Travel      | Budget Dept Travel                    | 2,000                        | 2,000                            |
|                                           |                       |                      | GFOA Budget Seminar Travel Expenses   | 1,500                        | 1,500                            |
|                                           |                       |                      | Munis Conference                      | 2,500                        | 2,500                            |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 6,000</i>              | <i>\$ 6,000</i>                  |
|                                           | 10015130 523700       | Employee Training    | Training and Professional Development | 4,500                        | 4,500                            |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 4,500</i>              | <i>\$ 4,500</i>                  |
|                                           | 10015130 531100       | General Supplies     | General Office Supplies               | 200                          | 200                              |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 200</i>                | <i>\$ 200</i>                    |
| <i>Budget and Purchasing Total</i>        |                       |                      |                                       | <i>\$ 18,075</i>             | <i>\$ 18,075</i>                 |
| PAFR PUBLICATION                          | 10015130 521200 FBP00 | Professional Fees    | Application Fee for GFOA              | 225                          | 225                              |
|                                           |                       |                      | Digital Publication Services          | 105                          | 105                              |
|                                           |                       |                      | Graphic Design for PAFR               | 3,000                        | 3,000                            |
|                                           |                       |                      | Photography Services                  | 1,500                        | 1,500                            |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 4,830</i>              | <i>\$ 4,830</i>                  |
|                                           | 10015130 523400 FBP00 | Printing and Binding | Printing of PAFR Copies               | 2,000                        | 2,000                            |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 2,000</i>              | <i>\$ 2,000</i>                  |
|                                           | 10015130 531100 FBP00 | General Supplies     | Postage                               | -                            | -                                |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ -</i>                  | <i>\$ -</i>                      |
| <i>Budget and Purchasing (PAFR) Total</i> |                       |                      |                                       | <i>\$ 6,830</i>              | <i>\$ 6,830</i>                  |
| FINANCIAL SERVICES                        | 10015140 521200       | Professional Fees    | FIFA's Fulton County                  | 1,500                        | 1,500                            |
|                                           |                       |                      | Graphic Design of Tax Brochure        | 150                          | 150                              |
|                                           |                       |                      | SunGard Fulton Cty Updates            | 500                          | 500                              |
|                                           |                       |                      | Temporary Position Services           | 15,000                       | 15,000                           |
|                                           |                       |                      | Online Payment Service Fees           | 800                          | 800                              |
|                                           |                       |                      | Post Office Box Rental                | 300                          | 300                              |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 18,250</i>             | <i>\$ 18,250</i>                 |
|                                           | 10015140 523300       | Advertising          |                                       | -                            | -                                |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ -</i>                  | <i>\$ -</i>                      |
|                                           | 10015140 523400       | Printing and Binding | Data Media - Tax, False Alarms        | 14,000                       | 14,000                           |
|                                           |                       |                      | Printing of Tax Brochure              | 2,500                        | 2,500                            |
|                                           |                       |                      | Tyler Tech - Forms Business Licenses  | 500                          | 500                              |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 17,000</i>             | <i>\$ 17,000</i>                 |
|                                           | 10015140 523500       | Employee Travel      | Travel Expenses                       | 1,500                        | 1,500                            |
|                                           |                       |                      | Munis Conference                      | 1,500                        | 1,500                            |
|                                           |                       |                      | <i>subtotal</i>                       | <i>\$ 3,000</i>              | <i>\$ 3,000</i>                  |

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title          | Account Number  | Title             | Account Detail                                      | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------|-----------------|-------------------|-----------------------------------------------------|------------------------------|----------------------------------|
|                                 | 10015140 523700 | Employee Training | Training and Professional Development               | 3,245                        | 3,245                            |
|                                 |                 |                   | <i>subtotal</i>                                     | \$ 3,245                     | \$ 3,245                         |
|                                 | 10015140 531100 | General Supplies  | Associations/Memberships/Subscriptions              | 250                          | 250                              |
|                                 |                 |                   | Educational Materials                               | 250                          | 250                              |
|                                 |                 |                   | Data Media - Postage for Tax, False Alarm & Bus Lic | 20,000                       | 20,000                           |
|                                 |                 |                   | <i>subtotal</i>                                     | \$ 20,500                    | \$ 20,500                        |
|                                 | 10015140 531600 | Small Equipment   |                                                     | -                            | -                                |
|                                 |                 |                   | <i>subtotal</i>                                     | \$ -                         | \$ -                             |
| <i>Financial Services Total</i> |                 |                   |                                                     | \$ 61,995                    | \$ 61,995                        |
| <i>Finance Department Total</i> |                 |                   |                                                     | \$ 871,964                   | \$ 889,443                       |

# **PERFORMANCE MEASUREMENTS**

| <b>Finance Admin Performance Measurements</b>                   | <b>Actual<br/>FY 2013</b>             | <b>Actual<br/>FY 2014</b>             | <b>Actual<br/>FY 2015</b>             | <b>Target<br/>FY 2016</b>             | <b>Target<br/>FY 2017</b>             |
|-----------------------------------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| # of New GAAP/GASB financial requirements implemented           | 1                                     | 1                                     | 2                                     | 2                                     | 2                                     |
| Bond rating maintained or upgraded                              | Maintain<br>Aaa - AAA                 | Maintain<br>Aaa - AAA                 | Maintain<br>Aaa - AAA                 | Maintain<br>Aaa - AAA                 | Maintain<br>Aaa - AAA                 |
| Cash management program maximizing interest returns (all funds) | \$99,123                              | \$132,212                             | \$80,767                              | \$74,363                              | \$82,301                              |
| <b>Personnel Assigned:</b>                                      | <b>Finance Admin<br/>2.0 FTE</b>      | <b>Finance Admin<br/>2.0 FTE</b>      | <b>Finance Admin<br/>2.0 FTE</b>      | <b>Finance Admin<br/>2.0 FTE</b>      | <b>Finance Admin<br/>2.0 FTE</b>      |
|                                                                 | Director of Finance<br>Office Manager | Director of Finance<br>Office Manager | Director of Finance<br>Office Manager | Director of Finance<br>Office Manager | Director of Finance<br>Office Manager |
|                                                                 | <b>Risk Mgmt<br/>1.0 FTE</b>          | <b>Risk Mgmt<br/>1.0 FTE</b>          | <b>Risk Mgmt<br/>1.0 FTE</b>          | <b>Risk Mgmt<br/>1.0 FTE</b>          | <b>Risk Mgmt<br/>1.0 FTE</b>          |
|                                                                 | Safety/Risk<br>Administrator          | Safety/Risk<br>Administrator          | Safety/Risk<br>Administrator          | Safety/Risk<br>Administrator          | Safety/Risk<br>Administrator          |

FY 2017 Recommended Budget (2nd Reading)

| <b>Accounting, Budget, Procurement Performance Measurements</b>              | <b>Actual FY 2013</b>                              | <b>Actual FY 2014</b>                  | <b>Actual FY 2015</b>                  | <b>Target FY 2016</b>                  | <b>Target FY 2017</b>                  |
|------------------------------------------------------------------------------|----------------------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|
| Audited CAFR to be published within 180 days of fiscal year end              | 12/16/2013                                         | 11/21/2014                             | 12/15/2015                             | 11/1/2016                              | 11/1/2017                              |
| GFOA Certificate of Achievement for Excellence in Financial Reporting        | Yes                                                | Yes                                    | Yes                                    | Yes                                    | Yes                                    |
| GFOA Outstanding Achievement in Popular Annual Financial Reporting           | Yes                                                | Yes                                    | Yes                                    | Yes                                    | Yes                                    |
| GFOA Distinguished Budget Award                                              | Yes                                                | Yes                                    | Yes                                    | Yes                                    | Yes                                    |
| Percentage of departments within appropriated salary & benefit budget        | 100%                                               | 100%                                   | 100%                                   | 100%                                   | 100%                                   |
| Percentage of departments within appropriated maintenance & operating budget | 100%                                               | 91%                                    | 91%                                    | 100%                                   | 100%                                   |
| % of Budgeted employees participating in direct deposit                      | 96%                                                | 96%                                    | 97%                                    | 98%                                    | 98%                                    |
| Average # of vendor responses to Bids/Requests for Proposals                 | 9                                                  | 6                                      | 4                                      | 6                                      | 6                                      |
| <b>Internal Services:</b>                                                    | <b>Accounting Services<br/>7.5 FTE</b>             | <b>Accounting Services<br/>7.5 FTE</b> | <b>Accounting Services<br/>7.5 FTE</b> | <b>Accounting Services<br/>7.5 FTE</b> | <b>Accounting Services<br/>7.5 FTE</b> |
|                                                                              | Accounting & Op. Mgr                               | Accounting & Op. Mgr                   | Accounting & Op. Mgr                   | Accounting & Op. Mgr                   | Accounting & Op. Mgr                   |
|                                                                              | Chief Accountant                                   | Chief Accountant                       | Chief Accountant                       | Chief Accountant                       | Chief Accountant                       |
|                                                                              | Accountant (3.5)                                   | Accountant (3.5)                       | Accountant (3.5)                       | Accountant (3.5)                       | Accountant (3.5)                       |
|                                                                              | Payroll Coordinator                                | Payroll Coordinator                    | Payroll Coordinator                    | Payroll Coordinator                    | Payroll Coordinator                    |
|                                                                              | Accounts Payable Technician                        | Accounts Payable Technician            | Accounts Payable Technician            | Accounts Payable Technician            | Accounts Payable Technician            |
|                                                                              |                                                    |                                        |                                        |                                        |                                        |
|                                                                              | <b>Budget/Procurement<br/>4 FTE</b>                | <b>Budget/Procurement<br/>4 FTE</b>    | <b>Budget/Procurement<br/>4 FTE</b>    | <b>Budget/Procurement<br/>4 FTE</b>    | <b>Budget/Procurement<br/>4 FTE</b>    |
|                                                                              | Budget & Procurement Mgr.                          | Budget & Procurement Mgr.              | Budget & Procurement Mgr.              | Budget & Procurement Mgr.              | Budget & Procurement Mgr.              |
|                                                                              |                                                    |                                        |                                        |                                        |                                        |
|                                                                              | Sr. Budget & Procurement Analyst (3)               | Sr. Budget & Procurement Analyst (3)   | Sr. Budget & Procurement Analyst (3)   | Sr. Budget & Procurement Analyst (3)   | Sr. Budget & Procurement Analyst (3)   |
|                                                                              |                                                    |                                        |                                        |                                        |                                        |
|                                                                              | <b>Total Personnel Assigned Internal Services:</b> | <b>11.5 FTE</b>                        | <b>11.5 FTE</b>                        | <b>11.5 FTE</b>                        | <b>11.5 FTE</b>                        |

| <b>Financial Services<br/>Performance Measurements</b> | <b>Actual<br/>FY 2013</b>          | <b>Actual<br/>FY 2014</b>          | <b>Actual<br/>FY 2015</b>          | <b>Target<br/>FY 2016</b>             | <b>Target<br/>FY 2017</b>             |
|--------------------------------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------------------|---------------------------------------|
| % of bills generated on time                           | 99%                                | 99%                                | 99%                                | 99%                                   | 99%                                   |
| % of bills collected on time                           | 95%                                | 95%                                | 95%                                | 95%                                   | 95%                                   |
| # of Real estate tax bills generated                   | 19,200                             | 19,268                             | 19,292                             | 19,673                                | 19,700                                |
| # of Personal property tax bills                       | 2,600                              | 2,860                              | 2,829                              | 2,989                                 | 3,025                                 |
| # of Liens processed                                   | 230                                | 166                                | 124                                | 150                                   | 150                                   |
| # of Sanitation customers                              | 14,850                             | 15,026                             | 15,042                             | 15,135                                | 15,200                                |
| % of Delinquent sanitation Accts                       | <10%                               | <10%                               | <10%                               | <10%                                  | <10%                                  |
| <b>Personnel Assigned:</b>                             | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                        | <b>5.0 FTE</b>                        |
|                                                        | Treasury Services<br>Manager       | Treasury Services<br>Manager       | Treasury Services<br>Manager       | Treasury Services<br>Manager          | Treasury Services<br>Manager          |
|                                                        | Billing Coordinator                | Billing Coordinator                | Billing Coordinator                | Billing Coordinator                   | Billing Coordinator                   |
|                                                        | Customer Account<br>Coordinator    | Customer Account<br>Coordinator    | Customer Account<br>Coordinator    |                                       |                                       |
|                                                        | Cash Management<br>Officer         | Cash Management<br>Officer         | Cash Management<br>Officer         | Cash Management<br>Coordinator        | Cash Management<br>Coordinator        |
|                                                        |                                    |                                    |                                    | Billing/Collections<br>Representative | Billing/Collections<br>Representative |
|                                                        | Customer Account<br>Representative | Customer Account<br>Representative | Customer Account<br>Representative | Customer Account<br>Representative    | Customer Account<br>Representative    |



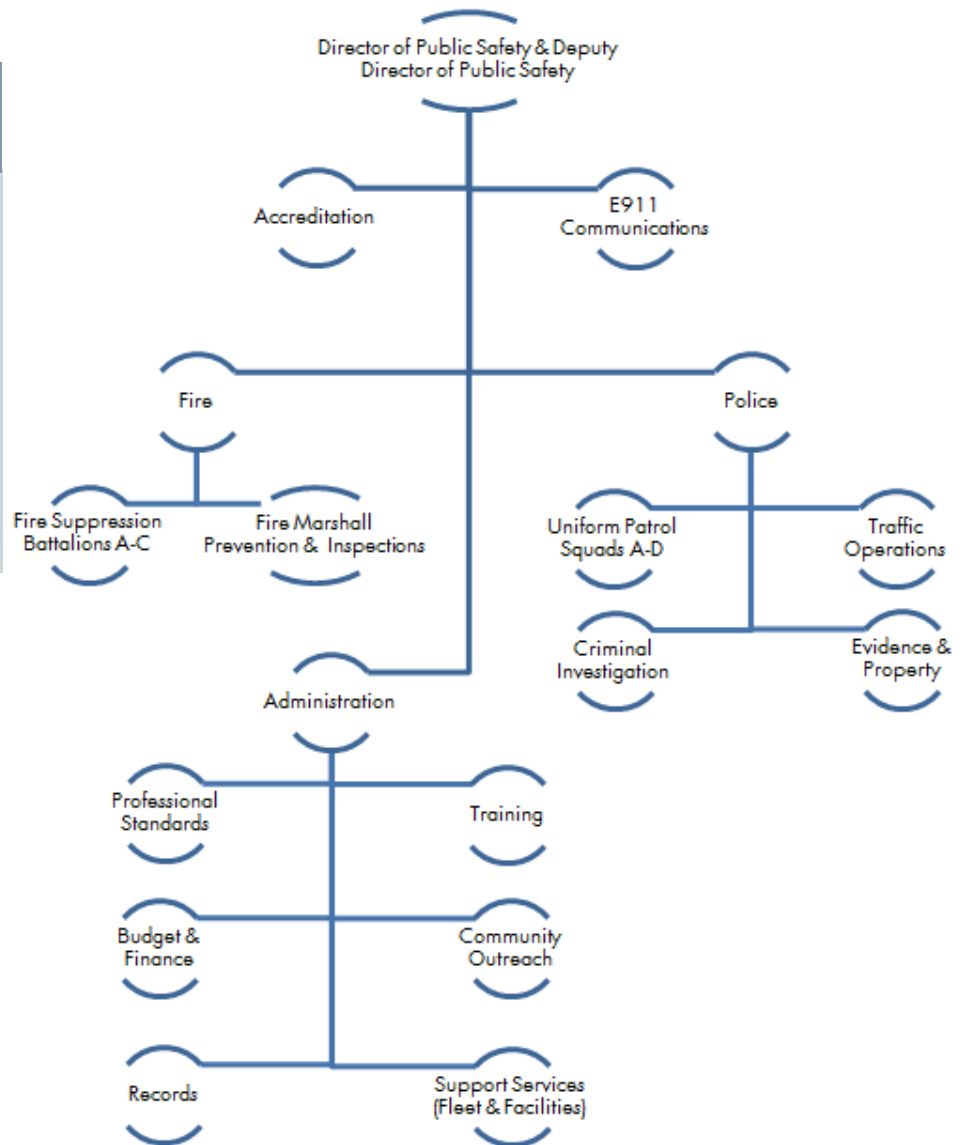
| <b>Benefits &amp; Compensation<br/>Performance Measurements</b> | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
|-----------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| % of Employees enrolled in group insurance                      | 91%                       | 93%                       | 90%                       | 91%                       | 91%                       |
| % of Employees enrolled in deferred compensation                | 75%                       | 75%                       | 78%                       | 81%                       | 82%                       |
| <b>Personnel Assigned:</b>                                      | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            | <b>2.0 FTE</b>            |
|                                                                 | Benefits Manager          | Benefits Manager          | Benefits Manager          | Benefits Manager          | Benefits Manager          |
|                                                                 | Benefits Coordinator      | Benefits Coordinator      | Benefits Coordinator      | Benefits Coordinator      | Benefits Coordinator      |

## Public Safety

GARY GEORGE  
DIRECTOR



GGeorge@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Public Safety

*Administration, Police, Fire, and Emergency 911*

### **Mission Statement**

*Public Safety:* Expand joint efforts between Police and Fire, particularly in the area of training, emergency management, and community outreach.

*Police Services* strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

*Fire and Emergency Services* is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

### **Goals and Objectives**

#### ***Police Services***

- ✓ Crime Prevention – Partner with the community through the Police Athletic League (PAL), Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and Business Watch programs, building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods;
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies; and
- ✓ Traffic Safety - Identify and address traffic concerns through engineering, education, and enforcement. Build the effectiveness of specialty teams including DUI enforcement, bicycle and commercial vehicle inspection.



### ***Fire Services***

- ✓ Maintain a minimum on-duty staffing level of not less than 25 Firefighter/EMT or Paramedics at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA<br/>RECOMMENDED BUDGET FY 2017<br/>PUBLIC SAFETY DEPARTMENT<br/>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                       | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                        | \$ 3,907,065              | \$ 3,685,728              | \$ 3,295,019              | \$ 3,734,250                          | \$ 3,405,250                              |
| <i>% Change</i>                                                                                                       |                           | -5.7%                     | -10.6%                    | 13.3%                                 | -8.8%                                     |
| <i>average 5 year percent change</i>                                                                                  |                           | -2.9%                     |                           |                                       |                                           |
| <b>Expenditure</b>                                                                                                    | \$ 22,189,625             | \$ 22,697,945             | \$ 23,051,613             | \$ 25,385,562                         | \$ 26,494,393                             |
| <i>% Change</i>                                                                                                       |                           | 2.3%                      | 1.6%                      | 10.1%                                 | 4.4%                                      |
| <i>average 5 year percent change</i>                                                                                  |                           | 4.6%                      |                           |                                       |                                           |

# **DEPARTMENT BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

|                                     |                     |                     |                     |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|-------------------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION                 | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Revenue</b>                      |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Licenses & Permits:                 |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Alcoholic Beverage Permits          | \$ 493,100          | \$ 507,197          | \$ 566,159          | \$ 550,000             | -                 | \$ 550,000             | \$ 530,000                 | 100.0%                            | \$ (20,000)            |
| Other Permits                       | 280                 | 770                 | 1,200               | 500                    | -                 | 500                    | 500                        | 0.0%                              | -                      |
| Fire Permits                        | 10,205              | 13,031              | 20,592              | 8,000                  | -                 | 8,000                  | 10,000                     | 25.0%                             | 2,000                  |
| Penalties/Interest (Permits)        | 1,460               | -                   | -                   | 1,500                  | -                 | 1,500                  | 500                        | -66.7%                            | (1,000)                |
| Intergovernmental:                  |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| City of Milton (Public Safety)      | 60,000              | 60,000              | 60,000              | 60,000                 | -                 | 60,000                 | 60,000                     | 0.0%                              | -                      |
| Charges for Services                |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Public Safety Reports               | 43,152              | 32,453              | 26,376              | 30,000                 | -                 | 30,000                 | 30,000                     | 0.0%                              | -                      |
| (1) Public Safety Services          | 177,684             | 179,365             | 217,865             | 185,000                | -                 | 185,000                | 220,000                    | 18.9%                             | 35,000                 |
| False Alarm Fees                    | 23,147              | 25,708              | 43,601              | 20,000                 | -                 | 20,000                 | 30,000                     | 50.0%                             | 10,000                 |
| False Alarm Registration            | 12,145              | 12,156              | 13,498              | 10,000                 | -                 | 10,000                 | 10,000                     | 0.0%                              | -                      |
| Penalties/Int. (False Alarms)       | 1,355               | 274                 | 386                 | 250                    | -                 | 250                    | 250                        | 0.0%                              | -                      |
| Fire Building Plan Review           | 38,324              | 61,433              | 78,776              | 50,000                 | -                 | 50,000                 | 70,000                     | 40.0%                             | 20,000                 |
| Fire Inspection Fees                | 3,275               | 1,375               | 2,050               | 2,000                  | -                 | 2,000                  | 2,000                      | 0.0%                              | -                      |
| Fines & Forfeitures:                |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (2) Municipal Court Fines           | 2,393,482           | 2,012,517           | 2,418,607           | 2,400,000              | -                 | 2,400,000              | 2,025,000                  | -15.6%                            | (375,000)              |
| Red Light Camera Citations          | 383,492             | 345,544             | 348,858             | 375,000                | -                 | 375,000                | 375,000                    | 0.0%                              | -                      |
| Sale of Confiscated Assets          | 901                 | 747                 | 3,604               | 2,000                  | -                 | 2,000                  | 2,000                      | 0.0%                              | -                      |
| Contributions from Private Sources: |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Donations/Private Sources           | 4,000               | 3,679               | 2,579               | -                      | -                 | -                      | -                          | -                                 | -                      |
| Other:                              |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Miscellaneous Revenue               | -                   | 1,333               | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Reimb. Extra Job (vehicle)          | 39,726              | 37,438              | 41,645              | 40,000                 | -                 | 40,000                 | 40,000                     | 0.0%                              | -                      |
| <b>Total</b>                        | <b>\$ 3,685,728</b> | <b>\$ 3,295,019</b> | <b>\$ 3,845,797</b> | <b>\$ 3,734,250</b>    | <b>\$ -</b>       | <b>\$ 3,734,250</b>    | <b>\$ 3,405,250</b>        | <b>-8.8%</b>                      | <b>\$ (329,000)</b>    |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

|                              |                      |                      |                      |                        |                   |                        | <i>Amended FY 2016 to FY 2017</i> |                       |                        |
|------------------------------|----------------------|----------------------|----------------------|------------------------|-------------------|------------------------|-----------------------------------|-----------------------|------------------------|
| ACCOUNT DESCRIPTION          | ACTUAL FY 2013       | ACTUAL FY 2014       | ACTUAL FY 2015       | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017        | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| <b>Expenditures</b>          |                      |                      |                      |                        |                   |                        |                                   |                       |                        |
| (3) Personnel Services:      |                      |                      |                      |                        |                   |                        |                                   |                       |                        |
| Salaries                     | \$ 12,814,809        | \$ 13,228,919        | \$ 13,761,512        | \$ 14,064,404          | \$ -              | \$ 14,064,404          | \$ 14,495,730                     | 3.1%                  | \$ 431,326             |
| Benefits                     | 6,590,665            | 6,554,085            | 6,936,216            | 7,603,020              | -                 | 7,603,020              | 8,017,246                         | 5.4%                  | 414,226                |
| <b>subtotal</b>              | <b>\$ 19,405,474</b> | <b>\$ 19,783,004</b> | <b>\$ 20,697,727</b> | <b>\$ 21,667,424</b>   | <b>\$ -</b>       | <b>\$ 21,667,424</b>   | <b>\$ 22,512,976</b>              | <b>3.9%</b>           | <b>\$ 845,552</b>      |
| Maintenance and Operations:  |                      |                      |                      |                        |                   |                        |                                   |                       |                        |
| (1) Professional Services    | \$ 325,905           | \$ 215,439           | \$ 267,775           | \$ 194,740             | \$ -              | \$ 194,740             | \$ 260,700                        | 33.9%                 | \$ 65,960              |
| Equipment Repair/Maint.      | 43,250               | 64,244               | 57,204               | 58,650                 | -                 | 58,650                 | 63,750                            | 8.7%                  | 5,100                  |
| (4) Vehicle Repair/Maint.    | 330,437              | 393,279              | 460,059              | 385,000                | -                 | 385,000                | 399,226                           | 3.7%                  | 14,226                 |
| Grounds Repair/Maint.        | -                    | 319                  | -                    | -                      | -                 | -                      | -                                 | -                     | -                      |
| Facility Repair/Maint.       | 37,095               | 21,359               | 24,896               | 21,500                 | -                 | 21,500                 | 24,500                            | 14.0%                 | 3,000                  |
| Equipment Rental             | 2,814                | 1,173                | 1,057                | 9,750                  | -                 | 9,750                  | 5,000                             | -48.7%                | (4,750)                |
| Advertising                  | 1,174                | 555                  | -                    | 1,250                  | -                 | 1,250                  | 650                               | -48.0%                | (600)                  |
| Printing and Binding         | 5,924                | 4,884                | 1,103                | 8,950                  | -                 | 8,950                  | 5,850                             | -34.6%                | (3,100)                |
| (5) Employee Travel          | 53,554               | 59,705               | 84,212               | 74,600                 | -                 | 74,600                 | 87,600                            | 17.4%                 | 13,000                 |
| (5) Employee Training        | 73,091               | 62,592               | 89,271               | 74,015                 | -                 | 74,015                 | 91,515                            | 23.6%                 | 17,500                 |
| (11) Maintenance Contracts   | 591,329              | 554,374              | 579,345              | 649,420                | -                 | 649,420                | 672,035                           | 3.5%                  | 22,615                 |
| (6) IT Professional Services | 406,335              | 440,119              | 493,165              | 559,006                | -                 | 559,006                | 608,168                           | 8.8%                  | 49,162                 |
| (7) General Supplies         | 217,745              | 219,588              | 272,499              | 242,281                | -                 | 242,281                | 274,150                           | 13.2%                 | 31,869                 |
| Miscellaneous Utilities      | 11,987               | 15,219               | 11,788               | 12,700                 | -                 | 12,700                 | 11,900                            | -6.3%                 | (800)                  |
| Water and Sewer Utilities    | 17,842               | 14,966               | 14,286               | 17,000                 | -                 | 17,000                 | 15,500                            | -8.8%                 | (1,500)                |
| Natural Gas Utilities        | 25,732               | 21,760               | 22,789               | 26,000                 | -                 | 26,000                 | 24,500                            | -5.8%                 | (1,500)                |
| Electricity Utilities        | 122,041              | 136,488              | 133,407              | 150,000                | -                 | 150,000                | 145,000                           | -3.3%                 | (5,000)                |
| (8) Fuel                     | 495,720              | 514,145              | 417,726              | 600,000                | -                 | 600,000                | 485,000                           | -19.2%                | (115,000)              |
| Food                         | -                    | -                    | -                    | -                      | -                 | -                      | -                                 | -                     | -                      |
| Small Equipment              | 56,795               | 41,278               | 70,074               | 60,200                 | -                 | 60,200                 | 65,200                            | 8.3%                  | 5,000                  |
| IT Equipment Refresh         | 16,225               | 400                  | -                    | -                      | -                 | -                      | -                                 | -                     | -                      |
| (9) Employee Uniforms        | 132,737              | 208,601              | 206,083              | 208,400                | -                 | 208,400                | 219,400                           | 5.3%                  | 11,000                 |
| Non-Recurring Expenses       | 2,910                | 2,910                | 4,252                | 7,000                  | -                 | 7,000                  | -                                 | -100.0%               | (7,000)                |
| <b>subtotal</b>              | <b>\$ 2,970,642</b>  | <b>\$ 2,993,396</b>  | <b>\$ 3,210,992</b>  | <b>\$ 3,360,462</b>    | <b>\$ -</b>       | <b>\$ 3,360,462</b>    | <b>\$ 3,459,644</b>               | <b>3.0%</b>           | <b>\$ 99,182</b>       |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
BUDGET REQUEST BY ACCOUNT**

|                                           |                      |                      |                      |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|-------------------------------------------|----------------------|----------------------|----------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION                       | ACTUAL FY 2013       | ACTUAL FY 2014       | ACTUAL FY 2015       | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| Capital/Lease:                            |                      |                      |                      |                        |                   |                        |                            |                                   |                        |
| Machinery & Equipment                     | \$ -                 | \$ -                 | \$ 7,440             | \$ -                   | \$ -              | \$ -                   | \$ -                       | -                                 | \$ -                   |
| Workers Comp. Claims                      | -                    | -                    | -                    | -                      | -                 | -                      | -                          | -                                 | -                      |
| (10) Capital Lease Principal              | 259,330              | 267,058              | 277,460              | 338,303                | 1,000             | 339,303                | 483,595                    | 42.5%                             | 144,292                |
| (10) Capital Lease Interest               | 62,498               | 8,155                | 18,467               | 19,373                 | (1,000)           | 18,373                 | 38,178                     | 107.8%                            | 19,805                 |
| <b>subtotal</b>                           | <b>\$ 321,829</b>    | <b>\$ 275,213</b>    | <b>\$ 303,366</b>    | <b>\$ 357,676</b>      | <b>\$ -</b>       | <b>\$ 357,676</b>      | <b>\$ 521,773</b>          | <b>45.9%</b>                      | <b>\$ 164,097</b>      |
| <b>Total</b>                              | <b>\$ 22,697,945</b> | <b>\$ 23,051,613</b> | <b>\$ 24,212,086</b> | <b>\$ 25,385,562</b>   | <b>\$ -</b>       | <b>\$ 25,385,562</b>   | <b>\$ 26,494,393</b>       | <b>4.4%</b>                       | <b>\$ 1,108,831</b>    |
| <b>Full-time Equivalent Positions (3)</b> | <b>216.5</b>         | <b>217.5</b>         | <b>217.5</b>         | <b>217.5</b>           |                   | <b>218.5</b>           | <b>219.0</b>               |                                   |                        |

**Notes:**

- (1) Increase due to heightened development activity and a corresponding increase in applications for alcohol pouring permits and the associated Georgia Bureau of Investigation (GBI) fingerprint/background check fees. GBI charges \$42.50 for each fingerprint/background check. The City passes through these costs (including a markup for overhead) to applicants. The FY 2017 Budget forecasts a continuation of background checks/fingerprinting activity. Additional costs include \$15,000 for CALEA (independent accreditation agency) on-site assessment fees.
- (2) Variance based on year-to-date revenue collection trends. Decline is resulting from a decrease in enforcement citations.
- (3) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; and the addition of two part-time Parking Enforcement Officers through the 2016 Mid-Year Budget process; etc.
- (4) Variance based on current vehicle maintenance trends which have increased along with the targeted mileage expectancy of patrol vehicles. Raising the mileage expectancy saves capital costs (i.e. vehicle purchases) in the short-term through increasing the life of the fleet but also results in an increase in repair costs as higher mileage vehicles are maintained in the fleet.
- (5) Variance based on anticipated training and certification needs (and associated travel).
- (6) Variance due to multiple initiatives including expanded firewall/network security software, Office 365 licensing, increased cellular and mifi service costs. Etc.
- (7) Variance based increased funding for ammunition, evidence supplies, K-9 supplies, and adjustments based on year-to-date expenditure trends.
- (8) Variance based on year-to-date expenditure trends and forecasted fuel prices.
- (9) Variance based on historical and year-to-date expenditure trends.
- (10) Variance based on the capital lease: (1) approved in February 2016 for the replacement of Fire Engines #4 and #6; and (2) approved as part of the 2017 Operating Initiatives for the replacement of cardiac monitors (please refer to the Operating Initiatives section of this document for more information). The first payment under the 2016 fire engines capital lease is due in FY 2017. All Fire Apparatus (6 fire engines, 1 fire ladder truck, and 1 air/light truck) are now built into the annual operating budget under a capital lease program.
- (11) Variance due to additional funding for RAPSTC based on year-to-date expenditure trends, the facility's estimated operating budget, and targeted RAPSTC initiatives including a fall arrester, sound system repair, testing software upgrades, roof simulator, and chair replacements.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

| Division/Project       | Account Number  | Title                          | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|--------------------------------|------------------------------|----------------------------------|
| PS Administration      | 10031100 321100 | Alcoholic Beverage Permits     | \$ 550,000                   | \$ 530,000                       |
| " "                    | 10031100 321900 | Precious Metal Permit Fee      | 500                          | 500                              |
| " "                    | 10031100 324100 | Penalties/Interest (Permits)   | 1,500                        | 500                              |
| " "                    | 10031100 337051 | City of Milton (Public Safety) | 60,000                       | 60,000                           |
| " "                    | 10031100 351360 | Sale of Confiscated Assets     | 2,000                        | 2,000                            |
| " "                    | 10031100 371000 | Donations/Private Sources      | -                            | -                                |
| Police Logistics       | 10031200 342101 | Public Safety Reports          | 30,000                       | 30,000                           |
| " "                    | 10031200 342102 | Public Safety Services         | 185,000                      | 220,000                          |
| " "                    | 10031200 342130 | False Alarm Fees               | 20,000                       | 30,000                           |
| " "                    | 10031200 342132 | False Alarm Registration       | 10,000                       | 10,000                           |
| " "                    | 10031200 342133 | Penalties/Int. (False Alarms)  | 250                          | 250                              |
| " "                    | 10031200 389001 | Reimb. Extra Job (vehicle)     | 40,000                       | 40,000                           |
| Police Traffic Control | 10031240 351170 | Municipal Court Fines          | 2,400,000                    | 2,025,000                        |
| " "                    | 10031240 351191 | Red Light Camera Citations     | 375,000                      | 375,000                          |
| Fire Logistics         | 10031500 342102 | Public Safety Services         | -                            | -                                |
| " "                    | 10031500 371000 | Donations/Private Sources      | -                            | -                                |
| Fire Prevention/Insp.  | 10031520 322993 | Fire Permits                   | 8,000                        | 10,000                           |
| " "                    | 10031520 342201 | Fire Building Plan Review      | 50,000                       | 70,000                           |
| " "                    | 10031520 342202 | Fire Inspection Fees           | 2,000                        | 2,000                            |
| " "                    | 10031520 371000 | Donations/Private Sources      | -                            | -                                |
| <b>Total</b>           |                 |                                | <b>\$ 3,734,250</b>          | <b>\$ 3,405,250</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION            | FY 2016<br>Amended Operating<br>Budget | FY 2017<br>Operating Budget<br>Request | Public Safety Administration |                           |                           |                       |                  |
|-----------------------------------|----------------------------------------|----------------------------------------|------------------------------|---------------------------|---------------------------|-----------------------|------------------|
|                                   |                                        |                                        | Public Safety<br>Admin.      | Professional<br>Standards | Public Safety<br>Training | Community<br>Services | Evidence         |
|                                   |                                        |                                        | 3110                         | PAD00                     | PAD01                     | PAD03                 | PAD04            |
| 521200 Professional Services      | \$ 194,740                             | \$ 260,700                             | \$ 192,600                   | \$ 15,000                 | \$ 9,500                  | \$ -                  | \$ 150           |
| 522210 Equipment Repair/Maint.    | 58,650                                 | 63,750                                 | 3,000                        | -                         | -                         | 1,000                 | -                |
| 522220 Vehicle Repair/Maint.      | 385,000                                | 399,226                                | -                            | -                         | -                         | -                     | -                |
| 522240 Grounds Repair/Maint.      | -                                      | -                                      | -                            | -                         | -                         | -                     | -                |
| 522250 Facility Repair/Maint.     | 21,500                                 | 24,500                                 | 11,500                       | -                         | -                         | -                     | -                |
| 522320 Equipment Rental           | 9,750                                  | 5,000                                  | -                            | -                         | -                         | -                     | -                |
| 523300 Advertising                | 1,250                                  | 650                                    | 650                          | -                         | -                         | -                     | -                |
| 523400 Printing and Binding       | 8,950                                  | 5,850                                  | 3,500                        | -                         | 500                       | -                     | 100              |
| 523500 Employee Travel            | 74,600                                 | 87,600                                 | 18,000                       | -                         | 61,100                    | -                     | -                |
| 523700 Employee Training          | 74,015                                 | 91,515                                 | 35,000                       | -                         | 49,515                    | -                     | -                |
| 523860 Maintenance Contracts      | 649,420                                | 672,035                                | 120,828                      | 5,000                     | 135,000                   | -                     | 4,800            |
| 523900 IT Professional Services   | 559,006                                | 608,168                                | 608,168                      | -                         | -                         | -                     | -                |
| 531100 General Supplies/Materials | 242,281                                | 274,150                                | 57,500                       | 850                       | 11,000                    | 5,500                 | 5,000            |
| 531200 Miscellaneous Utilities    | 12,700                                 | 11,900                                 | 5,900                        | -                         | -                         | -                     | -                |
| 531210 Water and Sewer Utilities  | 17,000                                 | 15,500                                 | 6,000                        | -                         | -                         | -                     | -                |
| 531220 Natural Gas Utilities      | 26,000                                 | 24,500                                 | 5,000                        | -                         | -                         | -                     | -                |
| 531230 Electricity Utilities      | 150,000                                | 145,000                                | 70,000                       | -                         | -                         | -                     | -                |
| 531270 Fuel                       | 600,000                                | 485,000                                | -                            | -                         | -                         | -                     | -                |
| 531600 Small Equipment            | 60,200                                 | 65,200                                 | 20,000                       | -                         | 5,000                     | 1,500                 | -                |
| 531610 IT Equipment Refresh       | -                                      | -                                      | -                            | -                         | -                         | -                     | -                |
| 531700 Employee Uniforms          | 208,400                                | 219,400                                | -                            | -                         | -                         | 1,000                 | -                |
| 532400 Non-Recurring Expenses     | 7,000                                  | -                                      | -                            | -                         | -                         | -                     | -                |
| 542100 Machinery & Equipment      | -                                      | -                                      | -                            | -                         | -                         | -                     | -                |
| 581200 Capital Lease Principal    | 339,303                                | 483,595                                | 483,595                      | -                         | -                         | -                     | -                |
| 582200 Capital Lease Interest     | 18,373                                 | 38,178                                 | 38,178                       | -                         | -                         | -                     | -                |
| <b>TOTAL</b>                      | <b>\$ 3,718,138</b>                    | <b>\$ 3,981,417</b>                    | <b>\$ 1,679,419</b>          | <b>\$ 20,850</b>          | <b>\$ 271,615</b>         | <b>\$ 9,000</b>       | <b>\$ 10,050</b> |



## FY 2017 Recommended Budget (2nd Reading)

| ACCOUNT<br>DESCRIPTION     | Police Criminal Investigations |                                   |                                                | Police Uniform Patrol |                          |                  |                             |
|----------------------------|--------------------------------|-----------------------------------|------------------------------------------------|-----------------------|--------------------------|------------------|-----------------------------|
|                            | Police<br>Logistics            | Police Criminal<br>Investigations | Intelligence<br>Unit/Special<br>Investigations | Police SWAT           | Police Uniform<br>Patrol | K-9 Program      | Public Safety<br>Reservists |
|                            | 3120                           | 3121                              | PCI00                                          | 3122                  | 3123                     | PUP00            | PUP01                       |
| Professional Services      | \$ -                           | \$ 10,000                         | \$ 1,000                                       | \$ -                  | \$ -                     | \$ 6,000         | \$ -                        |
| Equipment Repair/Maint.    | 6,000                          | 500                               | -                                              | 500                   | 3,000                    | -                | -                           |
| Vehicle Repair/Maint.      | 279,226                        | -                                 | -                                              | -                     | -                        | -                | -                           |
| Grounds Repair/Maint.      | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Facility Repair/Maint.     | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Equipment Rental           | -                              | -                                 | 2,000                                          | -                     | -                        | -                | 3,000                       |
| Advertising                | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Printing and Binding       | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Employee Travel            | -                              | 2,500                             | 1,000                                          | 5,000                 | -                        | -                | -                           |
| Employee Training          | -                              | 1,500                             | -                                              | 5,500                 | -                        | -                | -                           |
| Maintenance Contracts      | -                              | -                                 | 24,969                                         | -                     | 1,600                    | -                | -                           |
| IT Professional Services   | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| General Supplies/Materials | -                              | 3,250                             | 2,500                                          | 4,000                 | 76,500                   | 10,000           | 3,000                       |
| Miscellaneous Utilities    | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Water and Sewer Utilities  | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Natural Gas Utilities      | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Electricity Utilities      | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Fuel                       | 395,000                        | -                                 | -                                              | -                     | -                        | -                | -                           |
| Small Equipment            | 5,500                          | 3,000                             | 6,000                                          | 2,000                 | 2,000                    | -                | -                           |
| IT Equipment Refresh       | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Employee Uniforms          | 100,000                        | -                                 | -                                              | 2,500                 | -                        | -                | 25,500                      |
| Non-Recurring Expenses     | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Machinery & Equipment      | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Capital Lease Principal    | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| Capital Lease Interest     | -                              | -                                 | -                                              | -                     | -                        | -                | -                           |
| <b>TOTAL</b>               | <b>\$ 785,726</b>              | <b>\$ 20,750</b>                  | <b>\$ 37,469</b>                               | <b>\$ 19,500</b>      | <b>\$ 83,100</b>         | <b>\$ 16,000</b> | <b>\$ 31,500</b>            |

| ACCOUNT DESCRIPTION        | Police Traffic Control | Police Jail     | Fire Logistics    | Fire Suppression  |                            |                            |                     |                   |                              |
|----------------------------|------------------------|-----------------|-------------------|-------------------|----------------------------|----------------------------|---------------------|-------------------|------------------------------|
|                            |                        |                 |                   | Fire Suppression  | Fire Reservists/Volunteers | Emergency Medical Services | Special Events Team | Incident Response | Fire Prevention & Inspection |
|                            | 3124                   | 3125            | 3150              | 3151              | PFS00                      | PFS01                      | PFS02               | PFS03             | 3152                         |
| Professional Services      | \$ -                   | \$ -            | \$ -              | \$ -              | \$ -                       | \$ 25,000                  | \$ -                | \$ -              | \$ 1,450                     |
| Equipment Repair/Maint.    | 11,250                 | 1,000           | 30,000            | 5,000             | -                          | -                          | 500                 | 2,000             | -                            |
| Vehicle Repair/Maint.      | -                      | -               | 120,000           | -                 | -                          | -                          | -                   | -                 | -                            |
| Grounds Repair/Maint.      | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Facility Repair/Maint.     | -                      | -               | -                 | 13,000            | -                          | -                          | -                   | -                 | -                            |
| Equipment Rental           | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Advertising                | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Printing and Binding       | -                      | -               | -                 | -                 | -                          | -                          | -                   | 250               | 1,500                        |
| Employee Travel            | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Employee Training          | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Maintenance Contracts      | 375,000                | 738             | -                 | 4,100             | -                          | -                          | -                   | -                 | -                            |
| IT Professional Services   | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| General Supplies/Materials | 3,000                  | 2,500           | 3,500             | 17,000            | 10,000                     | 45,000                     | 500                 | 5,000             | 8,550                        |
| Miscellaneous Utilities    | -                      | -               | -                 | 6,000             | -                          | -                          | -                   | -                 | -                            |
| Water and Sewer Utilities  | -                      | -               | -                 | 9,500             | -                          | -                          | -                   | -                 | -                            |
| Natural Gas Utilities      | -                      | -               | -                 | 19,500            | -                          | -                          | -                   | -                 | -                            |
| Electricity Utilities      | -                      | -               | -                 | 75,000            | -                          | -                          | -                   | -                 | -                            |
| Fuel                       | -                      | -               | 90,000            | -                 | -                          | -                          | -                   | -                 | -                            |
| Small Equipment            | 3,000                  | 1,000           | 2,000             | 2,000             | -                          | 1,500                      | 2,000               | 7,000             | 1,700                        |
| IT Equipment Refresh       | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Employee Uniforms          | 1,400                  | -               | 85,000            | -                 | 3,500                      | -                          | 500                 | -                 | -                            |
| Non-Recurring Expenses     | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Machinery & Equipment      | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Capital Lease Principal    | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| Capital Lease Interest     | -                      | -               | -                 | -                 | -                          | -                          | -                   | -                 | -                            |
| <b>TOTAL</b>               | <b>\$ 393,650</b>      | <b>\$ 5,238</b> | <b>\$ 330,500</b> | <b>\$ 151,100</b> | <b>\$ 13,500</b>           | <b>\$ 71,500</b>           | <b>\$ 3,500</b>     | <b>\$ 14,250</b>  | <b>\$ 13,200</b>             |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                 |                |                 |                                |                                                    | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------|----------------|-----------------|--------------------------------|----------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title          | Account Number |                 | Title                          | Account Detail                                     |                              |                                  |
| PUBLIC SAFETY<br>ADMINISTRATION | 10031100       | 521200          | Professional Services          | BANK FEES                                          | 1,000                        | 1,000                            |
|                                 |                |                 |                                | CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION | 4,100                        | 4,100                            |
|                                 |                |                 |                                | CALEA ON-SITE EXPENSES                             |                              | 15,000                           |
|                                 |                |                 |                                | FIRE ACCREDITATION                                 | 540                          | 100                              |
|                                 |                |                 |                                | GA DEPT. OF LABOR (ELEVATOR INSPECTIONS)           | 2,700                        | 2,700                            |
|                                 |                |                 |                                | GBI/FINGERPRINTING CHECKS                          | 105,000                      | 155,000                          |
|                                 |                |                 |                                | GCIC CONNECTION FEES                               | 10,000                       | 10,000                           |
|                                 |                |                 |                                | IACP NET YEARLY FEES                               | 1,500                        | 1,500                            |
|                                 |                |                 |                                | CRIMEREPORTS PLUS SUBSCRIPTION                     | 1,000                        | 2,400                            |
|                                 |                |                 |                                | PHOTOGRAPHY                                        | 500                          | 500                              |
|                                 |                |                 |                                | STATE CERTIFICATION                                | 300                          | 300                              |
|                                 |                |                 |                                |                                                    | <b>subtotal</b>              | <b>126,640</b>                   |
|                                 | 10031100       | 522210          | Equipment Repair & Maintenance | EQUIPMENT R & M                                    | 2,000                        | 1,300                            |
|                                 |                |                 |                                | GYM EQUIPMENT                                      | 400                          | 700                              |
|                                 |                |                 |                                | KEY ACCESS SYSTEM                                  | 1,000                        | 1,000                            |
|                                 |                |                 |                                |                                                    | <b>subtotal</b>              | <b>3,400</b>                     |
|                                 | 10031100       | 522250          | Facility Repair & Maintenance  | GENERAL FACILITY REPAIR AND MAINTENANCE            | 11,500                       | 11,500                           |
|                                 |                | <b>subtotal</b> | <b>11,500</b>                  | <b>11,500</b>                                      |                              |                                  |
|                                 | 10031100       | 523300          | Advertising                    | BID ADVERTISING                                    | 750                          | 400                              |
|                                 |                |                 |                                | RECRUITMENT ADVERTISING                            | 500                          | 250                              |
|                                 |                |                 |                                |                                                    | <b>subtotal</b>              | <b>1,250</b>                     |
|                                 | 10031100       | 523400          | Printing & Binding             | CITATIONS, FORMS, DOCUMENTS                        | 6,000                        | 3,000                            |
|                                 |                |                 |                                | MISC. PRINTING                                     | 500                          | 500                              |
|                                 |                |                 |                                |                                                    | <b>subtotal</b>              | <b>6,500</b>                     |
|                                 | 10031100       | 523500          | Employee Travel                | ADMINISTRATIVE & TRAINING TRAVEL EXPENSES          | 18,000                       | 18,000                           |
|                                 |                | <b>subtotal</b> | <b>18,000</b>                  | <b>18,000</b>                                      |                              |                                  |
|                                 | 10031100       | 523700          | Employee Training              | PROFESSIONAL DEVELOPMENT                           | 15,000                       | 35,000                           |
|                                 |                | <b>subtotal</b> | <b>15,000</b>                  | <b>35,000</b>                                      |                              |                                  |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title  | Account Detail                                                        | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------|-----------------------------------------------------------------------|------------------------------|----------------------------------|
|                        | 10031100       | 523860 | Maintenance Contracts                                                 |                              |                                  |
|                        |                |        | COFFEE SERVICE                                                        | 10,000                       | 13,000                           |
|                        |                |        | COPIER LEASES (XEROX CQ9301 & SOFTWARE)                               | 6,857                        | 6,128                            |
|                        |                |        | COPIER MAINTENANCE PLAN FOR XEROX EQP                                 | 15,000                       | 25,000                           |
|                        |                |        | ELEVATOR                                                              | 2,500                        | 2,500                            |
|                        |                |        | EMPLOYEE DOCUMENTATION/RECOGNITION SOFTWARE (GUARDIAN TRACKING)       | 5,000                        | 5,000                            |
|                        |                |        | WAN SERVICES (GA TECHNOLOGY AUTHORITY)                                | -                            | 10,000                           |
|                        |                |        | FIRE ALARM MONITORING                                                 | 500                          | 500                              |
|                        |                |        | INNOVATIVE DATA SOLUTIONS                                             | 4,200                        | 1,200                            |
|                        |                |        | JANITORIAL CONTRACT                                                   | 35,500                       | 35,500                           |
|                        |                |        | THOMPSON-REUTERS-WEST (CLEAR)                                         | -                            | 9,000                            |
|                        |                |        | RECORD STORAGE & SHREDDING FEES                                       | 12,000                       | 13,000                           |
|                        |                |        | WATER FILTRATION MACHINES (IN FACILITY)                               | 1,500                        | -                                |
|                        |                |        | <b>subtotal</b>                                                       | <b>93,057</b>                | <b>120,828</b>                   |
|                        | 10031100       | 523900 | IT Professional Services                                              |                              |                                  |
|                        |                |        | AD AUDIT (NORTHWINDS)                                                 | 921                          | -                                |
|                        |                |        | ADOBE SOFTWARE LICENSES                                               | -                            | 720                              |
|                        |                |        | CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION                       | 11,255                       | 20,462                           |
|                        |                |        | CELLULAR PHONE SERVICE (VERIZON)                                      | 9,000                        | 3,960                            |
|                        |                |        | CELLULAR IPAD SERVICE                                                 | 2,688                        | 6,144                            |
|                        |                |        | CELLULAR MIFI SERVICE (VERIZON)                                       | 55,176                       | 66,120                           |
|                        |                |        | IPHONE SERVICE (VERIZON)                                              | 49,920                       | 58,032                           |
|                        |                |        | MOBILE DATA MANAGEMENT (AIRWATCH)                                     | 7,923                        | 9,348                            |
|                        |                |        | TELEPHONY (LINE AND CIRCUIT SERVICE) (AT&T V1442)                     | 41,735                       | 43,760                           |
|                        |                |        | TELEPHONY (GLS MONITORING AND SUPPORT) (AT&T V1442)                   | 33,227                       | 33,227                           |
|                        |                |        | TELEPHONY (CISCO SMARTNET AND PHONE APP LICENSES)                     | 12,156                       | 11,143                           |
|                        |                |        | TELEPHONY (CISCO PHONE INFRASTRUCTURE SUPPORT)                        | 2,026                        | 2,026                            |
|                        |                |        | CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)                   | 21,999                       | 19,439                           |
|                        |                |        | CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMMVault)                  | 17,394                       | 15,346                           |
|                        |                |        | CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)                     | 22,511                       | 13,300                           |
|                        |                |        | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM) | 1,638                        | 1,637                            |
|                        |                |        | CITYWIDE MICROSOFT LICENSING (DELL)                                   | 76,126                       | 76,117                           |
|                        |                |        | CONSULTING SERVICES (CISCO & MICROSOFT PRODUCTS)                      | 15,348                       | -                                |
|                        |                |        | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS -OEM) | 2,814                        | 2,814                            |
|                        |                |        | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION                      | 563                          | 563                              |
|                        |                |        | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)          | 3,582                        | 2,814                            |
|                        |                |        | DEVELOPER LICENSE FOR MDM                                             | 154                          | 153                              |
|                        |                |        | DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT (L3 COMM)           | -                            | 17,500                           |
|                        |                |        | DIGITAL PALM SCANNER MAINTENANCE & SUPPORT (MORPHO TRUST)             | 3,600                        | 1,200                            |
|                        |                |        | DOMAINE NAME SERVICE (AMAZON WEB SERVICES)                            | -                            | 387                              |
|                        |                |        | DSL/INTERNET CONNECTIVITY (AT&T V673)                                 | 1,080                        | 1,500                            |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail                                                          | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|-------|-------------------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |       | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWINDS          | 767                          | -                                |
|                        |                |       | EXTERNAL MONITORING SERVICE                                             | -                            | 184                              |
|                        |                |       | FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE (ACS FIREHOUSE)      | 15,000                       | 14,025                           |
|                        |                |       | FIREWALL (PALO ALTO FIREWALL)                                           | -                            | 17,904                           |
|                        |                |       | FLEET MANAGEMENT (COLLECTIVE DATA)                                      | -                            | 1,250                            |
|                        |                |       | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL | 20,464                       | 20,462                           |
|                        |                |       | GIS PARCEL BUILDING SOFTWARE                                            | 4,860                        | 4,860                            |
|                        |                |       | GPO CHANGE MANAGEMENT (NETIQ)                                           | -                            | 512                              |
|                        |                |       | HP SWITCHES (EDGES SWITCHING)                                           | -                            | 1,535                            |
|                        |                |       | LAW ENF DOCUMENT ACCESSING VIA VIDEO CONFERENCING SOFTWARE MAIN &       | 3,400                        | 3,300                            |
|                        |                |       | K9 VEHICLE TEMPERATURE ALERTS (AT&T)                                    | -                            | 864                              |
|                        |                |       | LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & SUPPORT        | 50                           | 50                               |
|                        |                |       | LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE MGMT       | 1,250                        | 1,200                            |
|                        |                |       | LINK BALANCER/FIREWALL NG (CDW GOV'T - BARRACUDA)                       | 4,088                        | -                                |
|                        |                |       | LONG DISTANCE SERVICE (BIRCH COMM)                                      | 3,477                        | 3,574                            |
|                        |                |       | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE                             | 819                          | 818                              |
|                        |                |       | DATA CENTER EQUIPMENT MAINTENANCE EXTENSION                             | -                            | 19,976                           |
|                        |                |       | MANAGE ENGINE PASSWORD MANAGER PRO (NORTHWINDS VENTURES)                | 1,279                        | 4,387                            |
|                        |                |       | MOVE TO OFFICE 365 (DELL MARKETING-VLA)                                 | 10,233                       | -                                |
|                        |                |       | NETWORK (LANGUARD)                                                      | -                            | 2,558                            |
|                        |                |       | OFFICE 365 LICENSES                                                     | -                            | 18,000                           |
|                        |                |       | OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)                               | 16,371                       | 30,693                           |
|                        |                |       | CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)                 | 14,325                       | 8,696                            |
|                        |                |       | ORION NPM, NTA, IPAM,UDT (ACL COMPUTERS - SOLARWINDS)                   | 6,651                        | 5,627                            |
|                        |                |       | PRINTER REPAIR (NON-XEROX EQP)                                          | 3,582                        | 3,581                            |
|                        |                |       | PUBLIC SAFETY INTELLIGENCE ANALYTICS                                    | 5,600                        | 6,000                            |
|                        |                |       | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)                        | 9,465                        | 9,465                            |
|                        |                |       | SAN MAINTENANCE EXTENSION (VERISTOR)                                    | 4,400                        | -                                |
|                        |                |       | SERVER MAINTENANCE EXTENSIONS                                           | 4,604                        | -                                |
|                        |                |       | SHAREPOINT MIGRATION                                                    | 4,093                        | 6,139                            |
|                        |                |       | SPAM FILTERING                                                          | 1,432                        | -                                |
|                        |                |       | SQL MONITORING TOOL                                                     | -                            | 2,558                            |
|                        |                |       | TELEPHONE WIRING SERVICES (PREFERRED COMM)                              | 5,117                        | 5,115                            |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title                        | Account Detail                                                         | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|------------------------------|------------------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |                              | TEXTING SERVICE, GLOBAL TEXT MESSAGES (7CBILLED)                       | -                            | 123                              |
|                        |                |                              | VIRTUAL SERVER LICENSING & SUPPORT                                     | 10,334                       | -                                |
|                        |                |                              | VISIO LICENSES (DELL)                                                  | 4,200                        | 5,000                            |
|                        |                |                              | VMWARE ENVIRONMENT TECHNICAL SUPPORT (VERISTOR-FIRST CALL & PRODUCTION | 5,117                        | -                                |
|                        |                |                              | WEB FILTERING SERVICES                                                 | 2,821                        | -                                |
|                        |                |                              | WEB HELPDESK SUPPORT                                                   | 371                          | -                                |
|                        |                |                              | 2 FACTOR AUTHENTICATION                                                | 2,000                        | 2,000                            |
|                        |                |                              | <b>subtotal</b>                                                        | <b>559,006</b>               | <b>608,168</b>                   |
| 10031100               | 531100         | General Supplies & Materials | BATTERIES                                                              | 1,000                        | 1,000                            |
|                        |                |                              | BUSINESS CARDS                                                         | 3,000                        | 3,000                            |
|                        |                |                              | CELL PHONES ACCESSORIES                                                | 1,500                        | 1,500                            |
|                        |                |                              | GENERAL OFFICE SUPPLIES                                                | 29,231                       | 35,000                           |
|                        |                |                              | JANITORIAL SUPPLIES                                                    | 3,000                        | 3,000                            |
|                        |                |                              | MEALS & FOOD                                                           | 1,500                        | 1,500                            |
|                        |                |                              | POSTAGE & SHIPPING                                                     | 5,000                        | 5,000                            |
|                        |                |                              | TONER CARTRIDGES                                                       | 7,000                        | 7,000                            |
|                        |                |                              | WATER & WATER CUPS (FOR IN THE FIELD SITUATIONS)                       | 500                          | 500                              |
|                        |                |                              | <b>subtotal</b>                                                        | <b>51,731</b>                | <b>57,500</b>                    |
| 10031100               | 531200         | Miscellaneous Utilities      | GARBAGE SERVICE                                                        | 6,200                        | 5,000                            |
|                        |                |                              | CABLE/TV SERVICE                                                       | 1,000                        | 900                              |
|                        |                |                              | <b>subtotal</b>                                                        | <b>7,200</b>                 | <b>5,900</b>                     |
| 10031100               | 531210         | Water & Sewer Utilities      | WATER SERVICE                                                          | 8,000                        | 6,000                            |
|                        |                |                              | <b>subtotal</b>                                                        | <b>8,000</b>                 | <b>6,000</b>                     |
| 10031100               | 531220         | Natural Gas Utilities        | GAS SERVICE                                                            | 6,500                        | 5,000                            |
|                        |                |                              | <b>subtotal</b>                                                        | <b>6,500</b>                 | <b>5,000</b>                     |
| 10031100               | 531230         | Electricity Utilities        | ELECTRIC SERVICE                                                       | 75,000                       | 70,000                           |
|                        |                |                              | <b>subtotal</b>                                                        | <b>75,000</b>                | <b>70,000</b>                    |
| 10031100               | 531600         | Small Equipment              | SMALL EQUIPMENT                                                        | 20,000                       | 20,000                           |
|                        |                |                              | <b>subtotal</b>                                                        | <b>20,000</b>                | <b>20,000</b>                    |
| 10031100               | 531610         | IT Equipment Replacement     | CELLULAR PHONE/IPHONES/IPADS                                           | -                            | -                                |
|                        |                |                              | <b>subtotal</b>                                                        | <b>-</b>                     | <b>-</b>                         |
| 10031100               | 581200         | Capital Lease Principal      | FIRE TRUCK LEASE (2007 SERIES)                                         | 198,765                      | 208,067                          |
|                        |                |                              | FIRE TRUCK LEASE (2011 SERIES)                                         | 47,676                       | 48,827                           |
|                        |                |                              | AIR/LIGHT TRUCK LEASE (2012 SERIES)                                    | 41,862                       | 42,710                           |
|                        |                |                              | FIRE TRUCK LEASE (2015 SERIES)                                         | 50,000                       | 42,762                           |
|                        |                |                              | FIRE TRUCK LEASE (2016 SERIES)                                         | -                            | 96,229                           |
|                        |                |                              | CARDIAC MONITOR LEASE (2017 OPERATING INITIATIVE)                      | -                            | 45,000                           |
|                        |                |                              | <b>subtotal</b>                                                        | <b>338,303</b>               | <b>483,595</b>                   |



## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                   |                |        |                        |                              |                                                   | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------------|----------------|--------|------------------------|------------------------------|---------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title            | Account Number |        | Title                  |                              | Account Detail                                    |                              |                                  |
|                                   | 10031100       | 582200 | Capital Lease Interest |                              | FIRE TRUCK LEASE (2007 SERIES)                    | 8,371                        | 4,603                            |
|                                   |                |        |                        |                              | FIRE TRUCK LEASE (2011 SERIES)                    | 3,227                        | 2,925                            |
|                                   |                |        |                        |                              | AIR/LIGHT TRUCK LEASE (2012 SERIES)               | 2,775                        | 2,582                            |
|                                   |                |        |                        |                              | FIRE TRUCK LEASE (2015 SERIES)                    | 5,000                        | 10,315                           |
|                                   |                |        |                        |                              | FIRE TRUCK LEASE (2016 SERIES)                    | -                            | 12,753                           |
|                                   |                |        |                        |                              | CARDIAC MONITOR LEASE (2017 OPERATING INITIATIVE) | -                            | 5,000                            |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>19,373</b>                | <b>38,178</b>                    |
|                                   |                |        |                        |                              | <b>Administration Total</b>                       | <b>1,360,460</b>             | <b>1,679,419</b>                 |
| <b>PROFESSIONAL<br/>STANDARDS</b> | 10031100       | 521200 | PAD00                  | Professional Services        | BACKGROUND CHECKS                                 | 250                          | 250                              |
|                                   |                |        |                        |                              | OTHER INVESTIGATIVE FEES                          | 250                          | 250                              |
|                                   |                |        |                        |                              | POLYGRAPH SERVICES                                | 4,500                        | 4,500                            |
|                                   |                |        |                        |                              | TESTING/LAW ENFORCEMENT EDUCATION/EXAMS           | 4,000                        | 10,000                           |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>9,000</b>                 | <b>15,000</b>                    |
|                                   | 10031100       | 531100 | PAD00                  | General Supplies & Materials | FOOD & GENERAL SUPPLIES FOR INTERVIEW PANELS      | 250                          | 850                              |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>250</b>                   | <b>850</b>                       |
|                                   | 10031100       | 523860 | PAD00                  | Maintenance Contracts        | INDEED LICENSE                                    | 2,500                        | 2,500                            |
|                                   |                |        |                        |                              | HR SOFTWARE FOR PROF STANDARDS                    | -                            | 1,000                            |
|                                   |                |        |                        |                              | APPLICANT STACK LICENSE                           | 2,500                        | 1,500                            |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>5,000</b>                 | <b>5,000</b>                     |
|                                   |                |        |                        |                              | <b>Professional Standards Total</b>               | <b>14,250</b>                | <b>20,850</b>                    |
| <b>PUBLIC SAFETY<br/>TRAINING</b> | 10031100       | 521200 | PAD01                  | Professional Services        | MISC. PROFESSIONAL FEES                           | 4,000                        | 2,000                            |
|                                   |                |        |                        |                              | PARAMEDIC/EMT LICENSING FEES                      | 7,500                        | 7,500                            |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>11,500</b>                | <b>9,500</b>                     |
|                                   | 10031100       | 523400 | PAD01                  | Printing & Binding           | MISC. PRINTING                                    | 500                          | 500                              |
|                                   |                |        |                        |                              | <b>subtotal</b>                                   | <b>500</b>                   | <b>500</b>                       |
|                                   | 10031100       | 523500 | PAD01                  | Employee Travel              | TRAINING DIVISION                                 | 8,000                        | 10,000                           |
|                                   |                |        |                        |                              | ACCREDITATION/EMERGENCY MANAGEMENT                | 2,000                        | 2,000                            |
|                                   |                |        |                        |                              | COMMAND COLLEGE                                   | 8,000                        | 8,000                            |
|                                   |                |        |                        |                              | COMMUNITY SERVICES                                | 2,000                        | 2,000                            |
|                                   |                |        |                        |                              | INTELLIGENCE/HOMELAND SECURITY                    | 2,000                        | 2,000                            |
|                                   |                |        |                        |                              | PROFESSIONAL STANDARDS                            | 1,000                        | 1,000                            |
|                                   |                |        |                        |                              | RECORDS/PROPERTY & EVIDENCE                       | 1,600                        | 1,600                            |
|                                   |                |        |                        |                              | FIRE PREVENTION                                   | 2,000                        | 2,500                            |
|                                   |                |        |                        |                              | FIRE SUPPRESSION                                  | 10,000                       | 12,000                           |
|                                   |                |        |                        |                              | POLICE CRIMINAL INVESTIGATIONS                    | 4,000                        | 5,000                            |
|                                   |                |        |                        |                              | POLICE SPECIAL INVESTIGATIONS                     | 2,000                        | 3,000                            |
|                                   |                |        |                        |                              | POLICE TRAFFIC                                    | 3,000                        | 4,000                            |
|                                   |                |        |                        |                              | POLICE VOLUNTEERS                                 | 3,000                        | 4,000                            |
|                                   |                |        |                        |                              | POLICE UNIFORM PATROL                             | 3,000                        | 4,000                            |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title                                       | Account Detail                                              | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|---------------------------------------------|-------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |                                             | <i>subtotal</i>                                             | <b>51,600</b>                | <b>61,100</b>                    |
|                        | 10031100       | 523700 PAD01 Employee Training              | TRAINING DIVISION                                           | 4,000                        | 3,000                            |
|                        |                |                                             | ACCREDITATION/EMERGENCY MANAGEMENT                          | 1,525                        | 1,525                            |
|                        |                |                                             | COMMAND COLLEGE                                             | 8,000                        | 8,000                            |
|                        |                |                                             | COMMUNITY SERVICES                                          | 1,000                        | 1,000                            |
|                        |                |                                             | INTELLIGENCE/HOMELAND SECURITY                              | 2,240                        | 2,240                            |
|                        |                |                                             | PROFESSIONAL STANDARDS                                      | 3,950                        | 3,950                            |
|                        |                |                                             | RECORDS/PROPERTY & EVIDENCE                                 | 2,000                        | 2,000                            |
|                        |                |                                             | FIRE PREVENTION                                             | 4,500                        | 4,000                            |
|                        |                |                                             | FIRE SUPPRESSION                                            | 2,000                        | 2,000                            |
|                        |                |                                             | FIRE VOLUNTEERS                                             | 1,800                        | 1,800                            |
|                        |                |                                             | POLICE CRIMINAL INVESTIGATIONS                              | 7,500                        | 6,500                            |
|                        |                |                                             | POLICE SPECIAL INVESTIGATIONS                               | 6,000                        | 5,000                            |
|                        |                |                                             | POLICE TRAFFIC                                              | 5,500                        | 5,000                            |
|                        |                |                                             | POLICE VOLUNTEERS                                           | 2,000                        | 2,000                            |
|                        |                |                                             | POLICE UNIFORM PATROL                                       | 1,500                        | 1,500                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>53,515</b>                | <b>49,515</b>                    |
|                        | 10031100       | 523860 PAD01 Maintenance Contracts          | GUN RANGE & OTHER TRAINING FACILITIES                       | 15,000                       | 15,000                           |
|                        |                |                                             | TRACK RENTAL (VEHICLE MANEUVER TRAINING)                    | 7,500                        | 5,000                            |
|                        |                |                                             | RAPSTC FEE                                                  | 100,000                      | 115,000                          |
|                        |                |                                             | <i>subtotal</i>                                             | <b>122,500</b>               | <b>135,000</b>                   |
|                        | 10031100       | 531100 PAD01 General Supplies & Materials   | TEXTBOOK, TARGETS AND GENERAL TRAINING SUPPLIES             | 7,000                        | 11,000                           |
|                        |                |                                             | <i>subtotal</i>                                             | <b>7,000</b>                 | <b>11,000</b>                    |
|                        | 10031100       | 531600 PAD01 Small Equipment                | SMALL EQUIPMENT                                             | 2,000                        | 5,000                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>2,000</b>                 | <b>5,000</b>                     |
|                        |                |                                             | <b>Public Safety Training Total</b>                         | <b>248,615</b>               | <b>271,615</b>                   |
| COMMUNITY SERVICES     | 10031100       | 531100 PAD03 General Supplies & Materials   | CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT | 2,500                        | 2,500                            |
|                        |                |                                             | EDUCATIONAL MATERIALS                                       | 5,000                        | 3,000                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>7,500</b>                 | <b>5,500</b>                     |
|                        | 10031100       | 522210 PAD03 Equipment Repair & Maintenance | BICYCLES, VIDEO EQUIPMENT, ETC.                             | 1,000                        | 1,000                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>1,000</b>                 | <b>1,000</b>                     |
|                        | 10031100       | 531700 PAD03 Uniforms                       | BIKE TEAM                                                   | 1,500                        | 1,000                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>1,500</b>                 | <b>1,000</b>                     |
|                        | 10031100       | 531600 PAD03 Small Equipment                | BICYCLES, VIDEO EQUIPMENT, ETC.                             | 3,000                        | 1,500                            |
|                        |                |                                             | <i>subtotal</i>                                             | <b>3,000</b>                 | <b>1,500</b>                     |
|                        |                |                                             | <b>Community Services Total</b>                             | <b>13,000</b>                | <b>9,000</b>                     |
| EVIDENCE               | 10031100       | 521200 PAD04 Professional Services          | DESTRUCTION SERVICES                                        | 150                          | 150                              |
|                        |                |                                             | <i>subtotal</i>                                             | <b>150</b>                   | <b>150</b>                       |
|                        | 10031100       | 523400 PAD04 Printing & Binding             | PROPERTY DISPOSAL FORMS                                     | 200                          | 100                              |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                       |                |              |                                |                                                             |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------|----------------|--------------|--------------------------------|-------------------------------------------------------------|-----------------|------------------------------|----------------------------------|
| Division/Project Title                | Account Number |              | Title                          |                                                             | Account Detail  |                              |                                  |
|                                       |                |              |                                |                                                             | <i>subtotal</i> | <b>200</b>                   | <b>100</b>                       |
|                                       | 10031100       | 523860 PAD04 | Maintenance Contracts          | EVIDENCE TRACKER SOFTWARE                                   |                 | 1,800                        | 1,800                            |
|                                       |                |              |                                | CLEAR                                                       |                 | 1,345                        |                                  |
|                                       |                |              |                                | LEADS ONLINE                                                |                 | 6,500                        | 3,000                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>9,645</b>                 | <b>4,800</b>                     |
|                                       | 10031100       | 531100 PAD04 | General Supplies & Materials   | EVIDENCE SUPPLIES                                           |                 | 2,000                        | 5,000                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>2,000</b>                 | <b>5,000</b>                     |
|                                       |                |              |                                | <i>Evidence Total</i>                                       |                 | <b>11,995</b>                | <b>10,050</b>                    |
| <b>POLICE LOGISTICS</b>               | 10031200       | 522210       | Equipment Repair & Maintenance | GENERAL EQUIPMENT REPAIR                                    |                 | 6,000                        | 6,000                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>6,000</b>                 | <b>6,000</b>                     |
|                                       | 10031200       | 522220       | Vehicle Repair & Maintenance   | R&M                                                         |                 | 275,000                      | 279,226                          |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>275,000</b>               | <b>279,226</b>                   |
|                                       | 10031200       | 531100       | General Supplies & Materials   | GENERAL SUPPLIES, MAP BOOKS, EDUCATIONAL MATERIALS          |                 | -                            | -                                |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | -                            | -                                |
|                                       | 10031200       | 531270       | Fuel                           | VEHICLE FUEL                                                |                 | 485,000                      | 395,000                          |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>485,000</b>               | <b>395,000</b>                   |
|                                       | 10031200       | 531600       | Small Equipment                | SMALL EQUIPMENT                                             |                 | -                            | 5,500                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | -                            | <b>5,500</b>                     |
|                                       | 10031200       | 531700       | Employee Uniforms              | CLOTHING ALLOWANCE                                          |                 | 20,000                       | 20,000                           |
|                                       |                |              |                                | UNIFORMS & DUTY GEAR                                        |                 | 80,000                       | 80,000                           |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>100,000</b>               | <b>100,000</b>                   |
|                                       |                |              |                                | <i>Police Logistics Total</i>                               |                 | <b>866,000</b>               | <b>785,726</b>                   |
| <b>POLICE CRIMINAL INVESTIGATIONS</b> | 10031210       | 521200       | Professional Services          | ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS) |                 | -                            | -                                |
|                                       |                |              |                                | INVESTIGATION EXPENSES                                      |                 | 10,000                       | 10,000                           |
|                                       |                |              |                                | LEADS ONLINE                                                |                 | -                            | -                                |
|                                       |                |              |                                | TEXT MESSAGE RETRIEVAL                                      |                 | -                            | -                                |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>10,000</b>                | <b>10,000</b>                    |
|                                       | 10031210       | 522210       | Equipment Repair & Maintenance | EVIDENCE EQUIPMENT R&M                                      |                 | 500                          | 500                              |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>500</b>                   | <b>500</b>                       |
|                                       | 10031210       | 522320       | Equipment Rental               | UNDERCOVER CAR RENTAL                                       |                 | -                            | -                                |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | -                            | -                                |
|                                       | 10031210       | 523500       | Employee Travel                | CRIMINAL INVESTIGATIONS TRAVEL                              |                 |                              | 2,500                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | -                            | <b>2,500</b>                     |
|                                       | 10031210       | 523700       | Employee Training              | CRIMINAL INVESTIGATIONS TRAINING                            |                 |                              | 1,500                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | -                            | <b>1,500</b>                     |
|                                       | 10031210       | 531100       | General Supplies & Materials   | INTELLIGENCE MEETING FOOD                                   |                 | 250                          | 250                              |
|                                       |                |              |                                | SUPPLIES                                                    |                 | 2,000                        | 3,000                            |
|                                       |                |              |                                | <i>subtotal</i>                                             |                 | <b>2,250</b>                 | <b>3,250</b>                     |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                |                |        |       |                              |                                                            | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------------------------|----------------|--------|-------|------------------------------|------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                         | Account Number |        | Title |                              | Account Detail                                             |                              |                                  |
|                                                | 10031210       | 523860 |       | Maintenance Contracts        | ACCESS DATA                                                | 1,120                        |                                  |
|                                                |                |        |       |                              | BLACK BAG (BLACKLIGHT)                                     | 850                          |                                  |
|                                                |                |        |       |                              | BLACK BAG (MACQUISITION)                                   | 550                          |                                  |
|                                                |                |        |       |                              | CELLEBRITE                                                 | 8,200                        |                                  |
|                                                |                |        |       |                              | GUIDANCE (INCASE)                                          | 325                          |                                  |
|                                                |                |        |       |                              | KATANA FORENSICS (LANTERN)                                 | 275                          |                                  |
|                                                |                |        |       |                              | THOMPSON-REUTERS-WEST (CLEAR)                              | 5,375                        |                                  |
|                                                |                |        |       |                              | subtotal                                                   | 16,695                       | -                                |
|                                                | 10031210       | 531600 |       | Small Equipment              | SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC) | 6,000                        | 3,000                            |
|                                                |                |        |       |                              | subtotal                                                   | 6,000                        | 3,000                            |
| Police Criminal Investigations Total           |                |        |       |                              |                                                            | 35,445                       | 20,750                           |
| INTELLIGENCE<br>UNIT/SPECIAL<br>INVESTIGATIONS | 10031210       | 521200 | PCI00 | Professional Services        | INVESTIGATION EXPENSES                                     | 1,000                        | 1,000                            |
|                                                |                |        |       |                              | subtotal                                                   | 1,000                        | 1,000                            |
|                                                | 10031210       | 522320 | PCI00 | Equipment Rental             | UNDERCOVER CAR RENTAL                                      | 3,000                        | 2,000                            |
|                                                |                |        |       |                              | subtotal                                                   | 3,000                        | 2,000                            |
|                                                | 10031210       | 523500 | PCI00 | Employee Travel              | UNDERCOVER TRAVEL                                          | -                            | 1,000                            |
|                                                |                |        |       |                              | subtotal                                                   | -                            | 1,000                            |
|                                                | 10031210       | 523860 | PCI00 | Maintenance Contracts        | IBM (i2 DATABASE & ANALYTICS)                              | 5,400                        | 5,400                            |
|                                                |                |        |       |                              | SOCIAL MEDIA MONITORING (DIGITAL STAKEOUT)                 | 6,000                        | 7,500                            |
|                                                |                |        |       |                              | THOMPSON-REUTERS-WEST (CLEAR)                              | 2,685                        | -                                |
|                                                |                |        |       |                              | CALLYO                                                     | 7,500                        | 1,850                            |
|                                                |                |        |       |                              | ACCESS DATA                                                | -                            | 1,120                            |
|                                                |                |        |       |                              | BLACK BAG (BLACKLIGHT)                                     | -                            | 850                              |
|                                                |                |        |       |                              | BLACK BAG (MACQUISITION)                                   | -                            | 550                              |
|                                                |                |        |       |                              | CELLEBRITE                                                 | -                            | 7,000                            |
|                                                |                |        |       |                              | GUIDANCE (INCASE)                                          | -                            | 325                              |
|                                                |                |        |       | OCEAN SYSTEMS                | -                                                          | 99                           |                                  |
|                                                |                |        |       | KATANA FORENSICS (LANTERN)   | -                                                          | 275                          |                                  |
|                                                |                |        |       |                              | subtotal                                                   | 21,585                       | 24,969                           |
|                                                | 10031210       | 531100 | PCI00 | General Supplies & Materials | GENERAL OFFICE SUPPLIES AND INVESTIGATIVE SUPPLIES         | 2,500                        | 2,500                            |
|                                                |                |        |       |                              | subtotal                                                   | 2,500                        | 2,500                            |
|                                                | 10031210       | 531600 | PCI00 | Small Equipment              | SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC) | 3,000                        | 6,000                            |
|                                                |                |        |       |                              | subtotal                                                   | 3,000                        | 6,000                            |
| Police Special Investigations Total            |                |        |       |                              |                                                            | 31,085                       | 37,469                           |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                    |                |        |                                    |                                                                           | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------------|----------------|--------|------------------------------------|---------------------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title             | Account Number | Title  | Account Detail                     |                                                                           |                              |                                  |
| POLICE SWAT                        | 10031220       | 522210 | Equipment Repair & Maintenance     | SWAT COMMUNICATION GEAR                                                   | 500                          | 500                              |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>500</b>                   | <b>500</b>                       |
|                                    | 10031220       | 523500 | Employee Travel                    | TRAINING RELATED TRAVEL                                                   | 5,000                        | 5,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>5,000</b>                 | <b>5,000</b>                     |
|                                    | 10031220       | 523700 | Employee Training                  | SWAT MEMBERSHIPS<br>TRAINING                                              | 600                          | 600                              |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>4,900</b>                 | <b>4,900</b>                     |
|                                    | 10031220       | 531100 | General Supplies & Materials       | BATTERIES & GENERAL SUPPLIES                                              | 1,000                        | 4,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>1,000</b>                 | <b>4,000</b>                     |
|                                    | 10031220       | 531600 | Small Equipment                    | GENERAL SMALL EQUIPMENT                                                   | 2,000                        | 2,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>2,000</b>                 | <b>2,000</b>                     |
|                                    | 10031220       | 531700 | Employee Uniforms                  | UNIFORMS                                                                  | 2,000                        | 2,500                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>2,000</b>                 | <b>2,500</b>                     |
| <i>Police SWAT Total</i>           |                |        |                                    |                                                                           | <b>16,000</b>                | <b>19,500</b>                    |
| POLICE UNIFORM<br>PATROL           | 10031230       | 522210 | Equipment Repair & Maintenance     | WEAPON R & M                                                              | 5,000                        | 3,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>5,000</b>                 | <b>3,000</b>                     |
|                                    | 10013230       | 523860 | Maintenance Contracts              | AGENCY 360 (FTO software)<br>FINGERPRINT ID SOFTWARE                      | -                            | 1,600                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>2,200</b>                 | <b>1,600</b>                     |
|                                    | 10031230       | 531100 | General Supplies & Materials       | AMMUNITION, ALL TYPES<br>CLEANING SUPPLIES - GUNS<br>CODE BOOKS & MANUALS | 65,000                       | 75,000                           |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>66,500</b>                | <b>76,500</b>                    |
|                                    | 10031230       | 531600 | Small Equipment                    | GENERAL SMALL EQUIPMENT                                                   | 2,000                        | 2,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>2,000</b>                 | <b>2,000</b>                     |
| <i>Police Uniform Patrol Total</i> |                |        |                                    |                                                                           | <b>75,700</b>                | <b>83,100</b>                    |
| K-9 PROGRAM                        | 10031230       | 521200 | PUP00 Professional Services        | K-9 CERTIFICATION<br>VETERINARIAN CARE                                    | 4,000                        | 2,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>10,000</b>                | <b>6,000</b>                     |
|                                    | 10031230       | 523700 | PUP00 Employee Training            | K-9 RELATED TRAINING                                                      | -                            | -                                |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>-</b>                     | <b>-</b>                         |
|                                    | 10031230       | 531100 | PUP00 General Supplies & Materials | DOG FOOD<br>K-9 SUPPLIES                                                  | 6,000                        | 6,000                            |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>7,500</b>                 | <b>10,000</b>                    |
|                                    | 10031230       | 532400 | PUP00 Non-Recurring Expenses       | REPLACEMENT DOG                                                           | 7,000                        | -                                |
|                                    |                |        |                                    | <i>subtotal</i>                                                           | <b>7,000</b>                 | <b>-</b>                         |
| <i>Police K-9 Total</i>            |                |        |                                    |                                                                           | <b>24,500</b>                | <b>16,000</b>                    |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                     |                |              |                                |                                            |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------|----------------|--------------|--------------------------------|--------------------------------------------|-----------------|------------------------------|----------------------------------|
| Division/Project Title              | Account Number |              | Title                          | Account Detail                             |                 |                              |                                  |
| PUBLIC SAFETY<br>RESERVISTS         | 10031230       | 522320 PUP01 | Equipment Rental               | VEHICLE & OTHER EQUIPMENT RENTAL           |                 | 6,750                        | 3,000                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>6,750</b>                 | <b>3,000</b>                     |
|                                     | 10031230       | 531100 PUP01 | General Supplies & Materials   | GIFT CARDS                                 |                 | 3,000                        | 3,000                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>3,000</b>                 | <b>3,000</b>                     |
|                                     | 10031230       | 531700 PUP01 | Employee Uniforms              | UNIFORM DRY CLEANING                       |                 | 25,500                       | 25,500                           |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>25,500</b>                | <b>25,500</b>                    |
| <i>Police Reservists Total</i>      |                |              |                                |                                            |                 | <b>35,250</b>                | <b>31,500</b>                    |
| POLICE TRAFFIC<br>CONTROL           | 10031240       | 522210       | Equipment Repair & Maintenance | ALCO SENSORS                               |                 | 500                          | 500                              |
|                                     |                |              |                                | INTOXILYZERS                               |                 | 500                          | 500                              |
|                                     |                |              |                                | PTT INSTALLATIONS                          |                 | 250                          | 250                              |
|                                     |                |              |                                | RADARS & LASERS REPAIR & CERTIFICATIONS    |                 | 10,000                       | 10,000                           |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>11,250</b>                | <b>11,250</b>                    |
|                                     | 10031240       | 523860       | Maintenance Contracts          | RED LIGHT CAMERA LEASE                     |                 | 375,000                      | 375,000                          |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>375,000</b>               | <b>375,000</b>                   |
|                                     | 10031240       | 531100       | General Supplies & Materials   | ACCIDENT RECONSTRUCTION SUPPLIES           |                 | 580                          | 580                              |
|                                     |                |              |                                | ALCO GAS FOR CALIBRATION                   |                 | 275                          | 275                              |
|                                     |                |              |                                | ALCO SENSOR MOUTH PIECES                   |                 | 500                          | 500                              |
|                                     |                |              |                                | CUSTOM LASER BATTERIES                     |                 | 500                          | 500                              |
|                                     |                |              |                                | INTOXIMETER SUPPLIES                       |                 | 500                          | 500                              |
|                                     |                |              |                                | SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES |                 | 645                          | 645                              |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>3,000</b>                 | <b>3,000</b>                     |
|                                     | 10031240       | 531600       | Small Equipment                | GENERAL SMALL EQUIPMENT                    |                 | 3,000                        | 3,000                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>3,000</b>                 | <b>3,000</b>                     |
|                                     | 10031240       | 531700       | Employee Uniforms              | MOTOR UNIFORMS                             |                 | 1,000                        | 1,000                            |
|                                     |                |              |                                | CROSSING GUARDS UNIFORMS                   |                 | 400                          | 400                              |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>1,400</b>                 | <b>1,400</b>                     |
| <i>Police Traffic Control Total</i> |                |              |                                |                                            |                 | <b>393,650</b>               | <b>393,650</b>                   |
| POLICE JAIL                         | 10031250       | 522210       | Equipment Repair & Maintenance | GENERAL EQUIPMENT REPAIR                   |                 | 1,000                        | 1,000                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>1,000</b>                 | <b>1,000</b>                     |
|                                     | 10031250       | 523860       | Maintenance Contracts          | COPIER SUPPLIES                            |                 | 738                          | 738                              |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>738</b>                   | <b>738</b>                       |
|                                     | 10031250       | 531100       | General Supplies & Materials   | JAIL OPERATING SUPPLIES                    |                 | 2,500                        | 2,500                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>2,500</b>                 | <b>2,500</b>                     |
|                                     | 10031250       | 531600       | Small Equipment                | REPLACEMENT CAMERA                         |                 | -                            | 1,000                            |
|                                     |                |              |                                |                                            | <i>subtotal</i> | <b>-</b>                     | <b>1,000</b>                     |
| <i>Police Jail Total</i>            |                |              |                                |                                            |                 | <b>4,238</b>                 | <b>5,238</b>                     |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                               |                |        |                                |                                | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------|----------------|--------|--------------------------------|--------------------------------|------------------------------|----------------------------------|
| Division/Project Title        | Account Number | Title  | Account Detail                 |                                |                              |                                  |
| FIRE LOGISTICS                | 10031500       | 522210 | Equipment Repair & Maintenance | EQUIPMENT REPAIR & MAINTENANCE | 25,000                       | 30,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>25,000</b>                | <b>30,000</b>                    |
|                               | 10031500       | 522220 | Vehicle Repair & Maintenance   | R&M                            | 110,000                      | 120,000                          |
|                               |                |        |                                | <i>subtotal</i>                | <b>110,000</b>               | <b>120,000</b>                   |
|                               | 10031500       | 531100 | General Supplies & Materials   | GENERAL SUPPLIES &, MAP BOOKS  | 3,500                        | 3,500                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>3,500</b>                 | <b>3,500</b>                     |
|                               | 10031500       | 531270 | Fuel                           | VEHICLE FUEL & EMERGENCY FUEL  | 115,000                      | 90,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>115,000</b>               | <b>90,000</b>                    |
|                               | 10031500       | 531600 | Small Equipment                | MISC. SMALL EQUIPMENT          | 2,000                        | 2,000                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>2,000</b>                 | <b>2,000</b>                     |
|                               | 10031500       | 531700 | Employee Uniforms              | FOOTWEAR REIMBURSEMENTS        | 10,000                       | 10,000                           |
|                               |                |        |                                | STATION UNIFORMS               | 40,000                       | 45,000                           |
|                               |                |        |                                | TURNOUT GEAR                   | 24,000                       | 30,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>74,000</b>                | <b>85,000</b>                    |
| <i>Fire Logistics Total</i>   |                |        |                                |                                | <b>329,500</b>               | <b>330,500</b>                   |
| FIRE SUPPRESSION              | 10031510       | 522210 | Equipment Repair & Maintenance | MISC. EQUIPMENT REPAIR         | 2,500                        | 5,000                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>2,500</b>                 | <b>5,000</b>                     |
|                               | 10031510       | 522250 | Facility Repair & Maintenance  | GENERAL FACILITY REPAIRS       | 10,000                       | 13,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>10,000</b>                | <b>13,000</b>                    |
|                               | 10031510       | 523860 | Maintenance Contracts          | STATION FLOOR CLEANING         | 3,000                        | 4,100                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>3,000</b>                 | <b>4,100</b>                     |
|                               | 10031510       | 531100 | General Supplies & Materials   | GENERAL OPERATIONAL SUPPLIES   | 13,000                       | 17,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>13,000</b>                | <b>17,000</b>                    |
|                               | 10031510       | 531200 | Miscellaneous Utilities        | CABLE/TV SERVICE               | 1,000                        | 1,000                            |
|                               |                |        |                                | GARBAGE SERVICE                | 4,500                        | 5,000                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>5,500</b>                 | <b>6,000</b>                     |
|                               | 10031510       | 531210 | Water & Sewer Utilities        | WATER SERVICE                  | 9,000                        | 9,500                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>9,000</b>                 | <b>9,500</b>                     |
|                               | 10031510       | 531220 | Natural Gas Utilities          | GAS SERVICE                    | 19,500                       | 19,500                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>19,500</b>                | <b>19,500</b>                    |
|                               | 10031510       | 531230 | Electricity Utilities          | ELECTRIC SERVICE               | 75,000                       | 75,000                           |
|                               |                |        |                                | <i>subtotal</i>                | <b>75,000</b>                | <b>75,000</b>                    |
|                               | 10031510       | 531600 | Small Equipment                | SMALL EQUIPMENT                | 2,000                        | 2,000                            |
|                               |                |        |                                | <i>subtotal</i>                | <b>2,000</b>                 | <b>2,000</b>                     |
| <i>Fire Suppression Total</i> |                |        |                                |                                | <b>139,500</b>               | <b>151,100</b>                   |



## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title         | Account Number | Title        | Account Detail                 | FY 2016<br>Adopted<br>Budget         | FY 2017<br>Recommended<br>Budget |
|--------------------------------|----------------|--------------|--------------------------------|--------------------------------------|----------------------------------|
| FIRE RESERVISTS/<br>VOLUNTEER  | 10031510       | 531100 PFS00 | General Supplies & Materials   | GENERAL FIREFIGHTING SUPPLIES        | 7,500                            |
|                                |                |              |                                | CERT TIER 2 SUPPLIES                 | 2,500                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>10,000</i>                    |
|                                | 10031510       | 531700 PFS00 | Uniforms                       | VOLUNTEER UNIFORMS                   | 1,000                            |
|                                |                |              |                                | VOLUNTEER UNIFORMS/TURNOUT GEAR      | 2,500                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>3,500</i>                     |
| <i>Fire Reservists Total</i>   |                |              |                                | <b>13,500</b>                        | <b>13,500</b>                    |
| SPECIAL EVENTS TEAM            | 10031510       | 522210 PFS02 | Equipment Repair & Maintenance | VARIOUS EQUIPMENT REPAIRS            | 500                              |
|                                |                |              |                                | <i>subtotal</i>                      | <i>500</i>                       |
|                                | 10031510       | 531100 PFS02 | General Supplies & Materials   | GENERAL CLEANING SUPPLIES            | 500                              |
|                                |                |              |                                | <i>subtotal</i>                      | <i>500</i>                       |
|                                | 10031510       | 531600 PFS02 | Small Equipment                | SMALL EQUIPMENT                      | 2,000                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>2,000</i>                     |
|                                | 10031510       | 531700 PFS02 | Employee Uniforms              | TURN OUT GEAR                        | 500                              |
|                                |                |              |                                | <i>subtotal</i>                      | <i>500</i>                       |
| <i>Special Events Total</i>    |                |              |                                | <b>3,500</b>                         | <b>3,500</b>                     |
| INCIDENT RESPONSE              | 10031510       | 522210 PFS03 | Equipment Repair & Maintenance | EQUIPMENT REPAIR & MAINTENANCE ITEMS | 2,000                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>2,000</i>                     |
|                                | 10031510       | 523400 PFS03 | Printing & Binding             | VARIOUS PRINTING                     | 250                              |
|                                |                |              |                                | <i>subtotal</i>                      | <i>250</i>                       |
|                                | 10031510       | 531100 PFS03 | General Supplies & Materials   | FIREFIGHTER SUPPLIES                 | 5,000                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>5,000</i>                     |
|                                | 10031510       | 531600 PFS03 | Small Equipment                | GENERAL SMALL EQUIPMENT              | 10,000                           |
|                                |                |              |                                | <i>subtotal</i>                      | <i>10,000</i>                    |
| <i>Incident Response Total</i> |                |              |                                | <b>17,250</b>                        | <b>14,250</b>                    |
| EMERGENCY MEDICAL<br>SVCS      | 10031511       | 521200 PFS01 | Professional Services          | BIO HAZARD WASTE DISPOSAL            | 5,000                            |
|                                |                |              |                                | MEDICAL DIRECTOR STIPEND             | 20,000                           |
|                                |                |              |                                | <i>subtotal</i>                      | <i>25,000</i>                    |
|                                | 10031511       | 531100 PFS01 | General Supplies & Materials   | MEDICAL SUPPLIES                     | 45,000                           |
|                                |                |              |                                | <i>subtotal</i>                      | <i>45,000</i>                    |
|                                | 10031511       | 531600 PFS01 | Small Equipment                | SMALL EQUIPMENT                      | 1,500                            |
|                                |                |              |                                | <i>subtotal</i>                      | <i>1,500</i>                     |
| <i>EMS Total</i>               |                |              |                                | <b>71,500</b>                        | <b>71,500</b>                    |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                   |                |        |                              |                                     | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------------|----------------|--------|------------------------------|-------------------------------------|------------------------------|----------------------------------|
| Division/Project Title            | Account Number |        | Title                        | Account Detail                      |                              |                                  |
| FIRE PREVENTION<br>AND INSPECTION | 10031520       | 521200 | Professional Services        | ASSOCIATION FEES                    | 200                          | 200                              |
|                                   |                |        |                              | EVIDENCE TESTING                    | 1,250                        | 1,250                            |
|                                   |                |        |                              | subtotal                            | 1,450                        | 1,450                            |
|                                   | 10031520       | 523400 | Printing & Binding           | FIRE INSPECTION REMINDERS & SIGNAGE | 1,500                        | 1,500                            |
|                                   |                |        |                              | subtotal                            | 1,500                        | 1,500                            |
|                                   | 10031520       | 531100 | General Supplies & Materials | CODE BOOKS, OFFICE SUPPLIES         | 3,800                        | 3,800                            |
|                                   |                |        |                              | EDUCATIONAL MATERIALS               | 4,000                        | 4,000                            |
|                                   |                |        |                              | PHOTO, EVIDENCE COLLECTION          | 750                          | 750                              |
|                                   |                |        |                              | subtotal                            | 8,550                        | 8,550                            |
|                                   | 10031520       | 531600 | Small Equipment              | SMALL EQUIPMENT                     | 1,700                        | 1,700                            |
|                                   |                |        |                              | subtotal                            | 1,700                        | 1,700                            |
| Fire Prevention Total             |                |        |                              |                                     | 13,200                       | 13,200                           |
| Public Safety Department Total    |                |        |                              |                                     | 3,718,138                    | 3,981,417                        |

# **PERFORMANCE MEASUREMENTS**

**Public Safety Department  
Performance Measures  
Police**

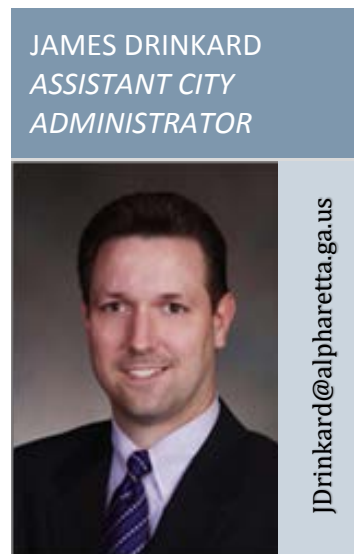
|                                       |                                                  | <b>Actual<br/>2011</b> | <b>Actual<br/>2012</b> | <b>Actual<br/>2013</b> | <b>Actual<br/>2014</b> | <b>Actual<br/>2015</b> | <b>Department<br/>Target</b> | <b>Results</b> |
|---------------------------------------|--------------------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------------|----------------|
| <b>Uniform Crime Reports - Part 1</b> |                                                  |                        |                        |                        |                        |                        |                              |                |
| Reported                              | No.                                              | 1,762                  | 1,517                  | 1,316                  | 1,339                  | 1,229                  | N/A                          | N/A            |
|                                       | No. reported per 1,000 population                | 30.64                  | 26.26                  | 22.31                  | 22.28                  | 19.50                  | < 39.29                      | -19.79         |
| Arrests                               | No. (total)                                      | 503.00                 | 415.00                 | 328.00                 | 302.00                 | 252.00                 | N/A                          | N/A            |
|                                       | % arrested of Part 1 Crimes                      | 34.24%                 | 27.36%                 | 24.92%                 | 22.55%                 | 20.50%                 | N/A                          | N/A            |
|                                       | No. (juvenile only)                              | 166                    | 105                    | 63                     | 49                     | 57                     | N/A                          | N/A            |
|                                       | % juvenile arrests per total UCR Part 1 arrests  | 19.00%                 | 25.30%                 | 19.21%                 | 16.23%                 | 22.62%                 | < 20.02%                     | 2.60%          |
|                                       | No. arrests per 1,000 population                 | 8.75                   | 7.19%                  | 5.56%                  | 5.03%                  | 4.00%                  | < 9.72                       | -5.72          |
|                                       | No. arrests per sworn FTE                        | 4.79                   | 3.99                   | 3.15                   | 2.80                   | 2.29                   | < 5.16                       | -2.87          |
|                                       |                                                  |                        |                        |                        |                        |                        |                              |                |
| Assigned                              | No.                                              | 491                    | 603                    | 591                    | 423                    | 525                    | N/A                          | N/A            |
|                                       | % assigned                                       | 24.25%                 | 39.75%                 | 44.91%                 | 31.59%                 | 43.72%                 | N/A                          | N/A            |
| Cleared                               |                                                  |                        |                        |                        |                        |                        |                              |                |
|                                       | No.                                              | 384                    | 346                    | 278                    | 158                    | 200                    | N/A                          | N/A            |
|                                       | % assigned                                       | 78.20%                 | 22.81%                 | 21.12%                 | 37.35%                 | 38.10%                 | N/A                          | N/A            |
|                                       | No. cleared per sworn FTE                        | 3.66                   | 3.33                   | 2.66                   | 1.46                   | 1.82                   | N/A                          | N/A            |
| <b>Uniform Crime Reports - Part 2</b> |                                                  |                        |                        |                        |                        |                        |                              |                |
|                                       | No. drug arrests                                 | 230                    | 130                    | 214                    | 254                    | 244                    | N/A                          | N/A            |
|                                       | No. drug arrests per 1,000 population            | 4.00                   | 2.25                   | 3.63                   | 4.23                   | 3.87                   | < 5.88                       | -2.01          |
|                                       | No. juvenile drug arrests                        | 25                     | 12                     | 18                     | 17                     | 22                     | N/A                          | N/A            |
|                                       | % juvenile drug arrests                          | 10.87%                 | 9.23%                  | 8.41%                  | 6.69%                  | 9.02%                  | < 13%                        | -3.98%         |
| <b>Arrests - General</b>              |                                                  |                        |                        |                        |                        |                        |                              |                |
|                                       | No. total arrests                                | 1,469                  | 1,246                  | 1,206                  | 1,368                  | 1,050                  | N/A                          | N/A            |
|                                       | No. total arrests per 1,000 population           | 25.55                  | 21.57                  | 20.44                  | 22.76                  | 16.66                  | < 68.52                      | -51.86         |
|                                       | No. DUI arrests                                  | 439                    | 369                    | 277                    | 347                    | 244                    | N/A                          | N/A            |
|                                       | No. DUI arrests per 1,000 population             | 7.63                   | 6.39                   | 4.70                   | 5.77                   | 3.87                   | > 6.96                       | -3.09          |
|                                       |                                                  |                        |                        |                        |                        |                        |                              |                |
| <b>Traffic Accidents</b>              |                                                  |                        |                        |                        |                        |                        |                              |                |
|                                       | No. fatal traffic accidents                      | 3                      | 2                      | 2                      | 0                      | 2                      | N/A                          | N/A            |
|                                       | No. fatal traffic accidents per 1,000 population | 0.05                   | 0.03                   | 0.03                   | 0.00                   | 0.03                   | N/A                          | N/A            |
|                                       |                                                  |                        |                        |                        |                        |                        |                              |                |
| <b>911 Calls</b>                      |                                                  |                        |                        |                        |                        |                        |                              |                |
|                                       | No. incoming calls                               | 42,026                 | 39,097                 | 39,857                 | 45,019                 | 44,087                 | N/A                          | N/A            |
|                                       | Avg. ring time in seconds                        | 0.75                   | 5.00                   | 5.45                   | 6.05                   | <5.0                   | < 5.00                       |                |

**Public Safety Department**  
**Performance Measures**  
**Fire**

|                                          | <b>2011</b>      | <b>2012</b>      | <b>2013</b>      | <b>2014</b>      | <b>2015</b>      |
|------------------------------------------|------------------|------------------|------------------|------------------|------------------|
|                                          | <b>Incidents</b> | <b>Incidents</b> | <b>Incidents</b> | <b>Incidents</b> | <b>Incidents</b> |
| <b>FIRES</b>                             |                  |                  |                  |                  |                  |
| Structure Fires                          | 65               | 64               | 55               | 62               | 62               |
| Vehicle Fires                            | 24               | 22               | 19               | 23               | 25               |
| Other Fires                              | 84               | 64               | 54               | 60               | 56               |
| <b>Total Fires</b>                       | <b>173</b>       | <b>150</b>       | <b>128</b>       | <b>145</b>       | <b>143</b>       |
| Pressure Ruptures, Explosion, Overheat   | 6                | 7                | 5                | 4                | 6                |
| <b>RESCUE CALLS</b>                      |                  |                  |                  |                  |                  |
| Emergency Medical Treatment              | 3,270            | 3,314            | 3,201            | 3,434            | 3,475            |
| All Others                               | 72               | 58               | 66               | 71               | 78               |
| <b>Total Rescue Calls</b>                | <b>3,342</b>     | <b>3,372</b>     | <b>3,267</b>     | <b>3,505</b>     | <b>3,553</b>     |
| Hazardous Condition Calls                | 123              | 110              | 132              | 176              | 155              |
| Service Calls                            | 667              | 660              | 645              | 846              | 703              |
| Good Intent Calls                        | 793              | 912              | 978              | 1,150            | 1,272            |
| Severe Weather or Natural Disaster Calls | 9                | 10               | 8                | 12               | 2                |
| Special Incident Calls                   | 12               | 12               | 8                | 20               | 7                |
| Unknown Incident Type                    | 0                | 0                | 0                | 0                | 0                |
| <b>FALSE CALLS</b>                       |                  |                  |                  |                  |                  |
| Malicious Calls                          | 18               | 15               | 24               | 20               | 11               |
| Other False Calls                        | 625              | 534              | 607              | 621              | 648              |
| <b>Total False Calls</b>                 | <b>643</b>       | <b>549</b>       | <b>631</b>       | <b>641</b>       | <b>659</b>       |
| <b>TOTAL CALLS .....</b>                 | <b>5,768</b>     | <b>5,782</b>     | <b>5,802</b>     | <b>6,499</b>     | <b>6,500</b>     |

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## Human Resources



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Human Resources

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

### **Synopsis**

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

### **Goals and Objectives**

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;
- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to





meet City goals and customer service expectations, and anticipate fiscal needs and impacts;

- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

# **5-YEAR FINANCIAL SUMMARY**

| CITY OF ALPHARETTA<br>RECOMMENDED BUDGET FY 2017<br>HUMAN RESOURCES<br>Five-Year Financial Summary |                   |         |                   |         |                   |         |                              |                                  |
|----------------------------------------------------------------------------------------------------|-------------------|---------|-------------------|---------|-------------------|---------|------------------------------|----------------------------------|
|                                                                                                    | Actual<br>FY 2013 |         | Actual<br>FY 2014 |         | Actual<br>FY 2015 |         | Amended<br>Budget<br>FY 2016 | Recommended<br>Budget<br>FY 2017 |
| Revenue                                                                                            | \$                | -       | \$                | -       | \$                | -       | \$                           | -                                |
| % Change                                                                                           |                   |         |                   | 0.0%    |                   | 0.0%    | 0.0%                         | 0.0%                             |
| Average 5 year percent change                                                                      |                   |         |                   | 0.0%    |                   |         |                              |                                  |
| Expenditures                                                                                       | \$                | 316,187 | \$                | 351,050 | \$                | 376,580 | \$                           | 401,756                          |
| % Change                                                                                           |                   |         |                   | 11.0%   |                   | 7.3%    | 4.9%                         | 1.7%                             |
| Average 5 year percent change                                                                      |                   |         |                   | 6.2%    |                   |         |                              |                                  |

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
PROPOSED BUDGET FY 2017  
HUMAN RESOURCES  
BUDGET REQUEST BY ACCOUNT**

|                                        |                   |                   |                   |                        |                   |                        |                            |                       |                        | <i>Amended FY 2016 to FY 2017</i> |          |
|----------------------------------------|-------------------|-------------------|-------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------|------------------------|-----------------------------------|----------|
| ACCOUNT DESCRIPTION                    | ACTUAL FY 2013    | ACTUAL FY 2014    | ACTUAL FY 2015    | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |                                   |          |
| <b>Revenue</b>                         |                   |                   |                   |                        |                   |                        |                            |                       |                        |                                   |          |
| N/A                                    | \$ -              | \$ -              | \$ -              | \$ -                   | \$ -              | \$ -                   | \$ -                       | -                     | \$ -                   | -                                 | -        |
| <b>Total</b>                           | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ -</b>                | <b>-</b>              | <b>\$ -</b>            | <b>-</b>                          | <b>-</b> |
| <b>Expenditures</b>                    |                   |                   |                   |                        |                   |                        |                            |                       |                        |                                   |          |
| (1) Personnel Services:                |                   |                   |                   |                        |                   |                        |                            |                       |                        |                                   |          |
| Salary                                 | \$ 116,057        | \$ 123,315        | \$ 129,424        | \$ 132,091             | \$ -              | \$ 132,091             | \$ 137,415                 | 4.0%                  | 5,324                  |                                   |          |
| Benefits                               | 44,222            | 42,444            | 47,931            | 50,687                 | -                 | 50,687                 | 53,362                     | 5.3%                  | 2,675                  |                                   |          |
| Citywide Tuition Reimbursement Program | 39,691            | 40,833            | 52,654            | 50,000                 | -                 | 50,000                 | 50,000                     | 0.0%                  | -                      |                                   |          |
| <b>subtotal</b>                        | <b>\$ 199,970</b> | <b>\$ 206,592</b> | <b>\$ 230,010</b> | <b>\$ 232,778</b>      | <b>\$ -</b>       | <b>\$ 232,778</b>      | <b>\$ 240,777</b>          | <b>3.4%</b>           | <b>\$ 7,999</b>        |                                   |          |
| Maintenance and Operations:            |                   |                   |                   |                        |                   |                        |                            |                       |                        |                                   |          |
| (2) Professional Services              | \$ 24,409         | \$ 48,605         | \$ 54,035         | \$ 54,765              | \$ -              | \$ 54,765              | \$ 53,850                  | -1.7%                 | \$ (915)               |                                   |          |
| Employee Recruitment                   | 553               | 1,094             | 2,254             | 2,500                  | -                 | 2,500                  | 2,500                      | 0.0%                  | -                      |                                   |          |
| Equipment Repair/Maint.                | -                 | -                 | -                 | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Advertising                            | 615               | 257               | 2,451             | 1,500                  | -                 | 1,500                  | 1,500                      | 0.0%                  | -                      |                                   |          |
| Printing and Binding                   | -                 | -                 | -                 | 300                    | -                 | 300                    | 300                        | 0.0%                  | -                      |                                   |          |
| Employee Travel                        | -                 | 1,580             | 841               | 2,300                  | -                 | 2,300                  | 2,300                      | 0.0%                  | -                      |                                   |          |
| Employee Training                      | 2,175             | 2,917             | 3,914             | 4,250                  | -                 | 4,250                  | 4,250                      | 0.0%                  | -                      |                                   |          |
| Maintenance Contracts                  | 2,454             | 2,564             | 2,495             | 2,150                  | -                 | 2,150                  | 2,050                      | -4.7%                 | (100)                  |                                   |          |
| IT Professional Services               | 5,242             | 5,062             | 3,660             | 5,946                  | -                 | 5,946                  | 6,104                      | 2.7%                  | 158                    |                                   |          |
| General Supplies                       | 5,542             | 3,766             | 5,155             | 11,125                 | -                 | 11,125                 | 10,625                     | -4.5%                 | (500)                  |                                   |          |
| Miscellaneous Utilities                | 258               | 258               | 282               | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Water and Sewer Utilities              | 96                | 116               | 46                | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Natural Gas Utilities                  | 209               | 187               | 123               | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Electricity Utilities                  | 2,244             | 2,598             | 1,403             | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Small Equipment                        | -                 | -                 | 1,100             | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Non-Recurring Expenses                 | -                 | 227               | 218               | -                      | -                 | -                      | -                          | -                     | -                      |                                   |          |
| Employee Recognition Program           | 72,420            | 75,229            | 68,593            | 77,500                 | -                 | 77,500                 | 77,500                     | 0.0%                  | -                      |                                   |          |
| <b>subtotal</b>                        | <b>\$ 116,218</b> | <b>\$ 144,459</b> | <b>\$ 146,570</b> | <b>\$ 162,336</b>      | <b>\$ -</b>       | <b>\$ 162,336</b>      | <b>\$ 160,979</b>          | <b>-0.8%</b>          | <b>\$ (1,357)</b>      |                                   |          |

**CITY OF ALPHARETTA  
PROPOSED BUDGET FY 2017  
HUMAN RESOURCES  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                       |                   |                   |                   |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Capital:                              |                   |                   |                   |                              |                           |                              |                                  |                                   |                           |
| Machinery & Equipment                 | -                 | -                 | -                 | -                            | \$ -                      | -                            | -                                | -                                 | -                         |
| <b>subtotal</b>                       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                          | <b>\$ -</b>               |
| <b>Total</b>                          | <b>\$ 316,187</b> | <b>\$ 351,050</b> | <b>\$ 376,580</b> | <b>\$ 395,114</b>            | <b>\$ -</b>               | <b>\$ 395,114</b>            | <b>\$ 401,756</b>                | <b>1.7%</b>                       | <b>\$ 6,642</b>           |
| <b>Full-time Equivalent Positions</b> | <b>2.0</b>        | <b>2.0</b>        | <b>2.0</b>        | <b>2.0</b>                   |                           | <b>2.0</b>                   | <b>2.0</b>                       |                                   |                           |

*Notes*

- (1) Variance is due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; etc.
- (2) Variance reflects the elimination of one-time funding in FY 2016 for a legal review of the Employee Handbook which is partially offset through additional funding for occupational medicine and psychological evaluation services
- (3) Variance is based on year-to-date and historical expenditure trends.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION |                              | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating Budget<br>Request | Human<br>Resources | Recruitment<br>and<br>Employment | Citywide<br>Training |
|------------------------|------------------------------|----------------------------------------|----------------------------------------|--------------------|----------------------------------|----------------------|
|                        |                              |                                        |                                        | 1840               | HRD00                            | HRD01                |
| 521200                 | Professional Services        | \$ 54,765                              | \$ 53,850                              | \$ -               | \$ 28,850                        | \$ 25,000            |
| 521300                 | Employee Recruitment         | 2,500                                  | 2,500                                  | -                  | 2,500                            |                      |
| 522320                 | Equipment Repair/Maint.      | -                                      | -                                      | -                  |                                  |                      |
| 523300                 | Advertising                  | 1,500                                  | 1,500                                  | -                  | 1,500                            |                      |
| 523400                 | Printing and Binding         | 300                                    | 300                                    | 100                | 200                              |                      |
| 523500                 | Employee Travel              | 2,300                                  | 2,300                                  | 2,300              |                                  |                      |
| 523700                 | Employee Training            | 4,250                                  | 4,250                                  | 4,250              |                                  |                      |
| 523860                 | Maintenance Contracts        | 2,150                                  | 2,050                                  | 2,050              |                                  |                      |
| 523900                 | IT Professional Services     | 5,946                                  | 6,104                                  | 6,104              |                                  |                      |
| 531100                 | General Supplies/Materials   | 11,125                                 | 10,625                                 | 8,175              | 1,050                            | 1,400                |
| 531600                 | Small Equipment              | -                                      | -                                      | -                  |                                  |                      |
| 532400                 | Non-Recurring Expenses       | -                                      | -                                      | -                  | -                                |                      |
| 532420                 | Employee Recognition Program | 77,500                                 | 77,500                                 | -                  | 77,500                           |                      |
| 542100                 | Machinery and Equipment      | -                                      | -                                      | -                  |                                  |                      |
| <b>TOTAL</b>           |                              | <b>\$ 162,336</b>                      | <b>\$ 160,979</b>                      | <b>\$ 22,979</b>   | <b>\$ 111,600</b>                | <b>\$ 26,400</b>     |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title |  | Account Number  | Title                          |                                                           |    | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|--|-----------------|--------------------------------|-----------------------------------------------------------|----|------------------------------|----------------------------------|
| HUMAN RESOURCES        |  | 10018400 521200 | Professional Services          | Legal Review of Employee Handbook                         |    | 5,000                        | -                                |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | <b>5,000</b>                 | \$ -                             |
|                        |  | 10018400 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers)                |    | -                            | -                                |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | -                            | \$ -                             |
|                        |  | 10018400 523300 | Advertising                    |                                                           |    | -                            | -                                |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | -                            | \$ -                             |
|                        |  | 10018400 523400 | Printing and Binding           | Business Cards                                            |    | 100                          | 100                              |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | <b>100</b>                   | \$ <b>100</b>                    |
|                        |  | 10018400 523500 | Employee Travel                | Human Resources Travel                                    |    | 2,300                        | 2,300                            |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | <b>2,300</b>                 | \$ <b>2,300</b>                  |
|                        |  | 10018400 523700 | Employee Training              | Professional Development (incl. Software Training)        |    | 4,250                        | 4,250                            |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | <b>4,250</b>                 | \$ <b>4,250</b>                  |
|                        |  | 10018400 523860 | Maintenance Contracts          | Copier Maintenance                                        |    | 1,000                        | 900                              |
|                        |  |                 |                                | GRM Shredding                                             |    | 150                          | 150                              |
|                        |  |                 |                                | GRM Records Management                                    |    | 1,000                        | 1,000                            |
|                        |  |                 |                                | <b>subtotal</b>                                           | \$ | <b>2,150</b>                 | \$ <b>2,050</b>                  |
|                        |  | 10018400 523900 | IT Professional Services       | Technical Support for CISCO Network                       |    | 200                          | 176                              |
|                        |  |                 |                                | Developer License for MDM                                 |    | 1                            | 1                                |
|                        |  |                 |                                | City Circuit Connection to Internet - Supplement & Backup |    | 15                           | 15                               |
|                        |  |                 |                                | Data Center's Uninterruptible Power System                |    | 26                           | 25                               |
|                        |  |                 |                                | Citywide Microsoft Licensing                              |    | 690                          | 687                              |
|                        |  |                 |                                | Non-Xerox Printer Repair                                  |    | 32                           | 32                               |
|                        |  |                 |                                | GIS Mobile Field Mapping & Data Collection                |    | 186                          | 185                              |
|                        |  |                 |                                | Database Management for Various City Departments          |    | 32                           | 25                               |
|                        |  |                 |                                | Data Center Fire Suppression System                       |    | 5                            | 5                                |
|                        |  |                 |                                | Web Filtering Services, Link Balancer/Firewall NG, SPAM   |    | 76                           | -                                |
|                        |  |                 |                                | Move to Office 365                                        |    | 93                           | 204                              |
|                        |  |                 |                                | City Circuit Connection to Internet (Redundancy)          |    | 130                          | -                                |
|                        |  |                 |                                | SharePoint Migration                                      |    | 37                           | 55                               |
|                        |  |                 |                                | Solarwinds Software Renewal                               |    | 60                           | 51                               |
|                        |  |                 |                                | Wiring Services                                           |    | 46                           | 46                               |
|                        |  |                 |                                | Consulting Services                                       |    | 139                          | -                                |
|                        |  |                 |                                | Conversion of LIDAR Data to ArcGIS                        |    | 7                            | 7                                |
|                        |  |                 |                                | GIS Parcel Building Software                              |    | 44                           | 44                               |
|                        |  |                 |                                | Technical Support for Vmware Environment                  |    | 46                           | -                                |
|                        |  |                 |                                | City Enterprise Data Management                           |    | 158                          | 139                              |
|                        |  |                 |                                | Citywide Virtual Infrastructure                           |    | 94                           | -                                |
|                        |  |                 |                                | Off-site Archive of COA Data                              |    | 148                          | 277                              |
|                        |  |                 |                                | Server Maintenance Extension                              |    | 42                           | -                                |
|                        |  |                 |                                | SAN Maintenance Extension                                 |    | 40                           | -                                |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title      |          | Account Number | Title                                                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------|----------|----------------|-------------------------------------------------------|------------------------------|----------------------------------|
|                             |          |                | City Virus, Adware, Spyware & Threat Protection       | 102                          | 185                              |
|                             |          |                | City Circuit Connection to Internet - Zayo            | 125                          | 120                              |
|                             |          |                | City Circuit Connection to Internet - AT&T            | 79                           | 79                               |
|                             |          |                | Employee Self Service, ManageEngine Psswd Mgr, Ad Aud | 27                           | -                                |
|                             |          |                | Line and Circuit Service                              | 1,028                        | 1,078                            |
|                             |          |                | GLS Monitoring and Support                            | 818                          | 818                              |
|                             |          |                | CISCO SMARTnet Telephony and Phone App Licenses       | 299                          | 274                              |
|                             |          |                | Cisco phone infrastructure support                    | 50                           | 50                               |
|                             |          |                | Long Distance                                         | 86                           | 88                               |
|                             |          |                | Netmotion <i>Mobility XE</i> Software Renewal         | 58                           | 58                               |
|                             |          |                | Tyler Finance/HR ERP                                  | 927                          | 927                              |
|                             |          |                | GFI Languard                                          | -                            | 23                               |
|                             |          |                | Texting Service Global Text Messages - 7CBilled       | -                            | 1                                |
|                             |          |                | Domain Name Service - Amazon Web Servives             | -                            | 3                                |
|                             |          |                | External Monitoring Service - MXToolbox               | -                            | 2                                |
|                             |          |                | GPO Change Management                                 | -                            | 5                                |
|                             |          |                | Firewall (3 Year Contract Yearly Amounjt              | -                            | 162                              |
|                             |          |                | SQL Monitoring                                        | -                            | 23                               |
|                             |          |                | Edges Switching                                       | -                            | 14                               |
|                             |          |                | Maintenance Extension                                 | -                            | 180                              |
|                             |          |                | Directory Analysis                                    | -                            | 40                               |
|                             |          |                | <b>subtotal</b>                                       | <b>\$ 5,946</b>              | <b>\$ 6,104</b>                  |
|                             | 10018400 | 531100         | General Supplies & Materials                          |                              |                                  |
|                             |          |                | Publications/Subscriptions (e.g, FLSA Guide)          | 725                          | 725                              |
|                             |          |                | General Office Supplies                               | 4,000                        | 4,000                            |
|                             |          |                | Postage (USPS, Fed Ex, etc.)                          | 950                          | 950                              |
|                             |          |                | Retirement Gifts                                      | 3,000                        | 2,500                            |
|                             |          |                | <b>subtotal</b>                                       | <b>\$ 8,675</b>              | <b>\$ 8,175</b>                  |
|                             | 10018400 | 531600         | Small Equipment                                       |                              |                                  |
|                             |          |                | Printer Repairs/Replacement                           |                              |                                  |
|                             |          |                | <b>subtotal</b>                                       | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                             | 10018400 | 532400         | Non-Recurring Expenses                                |                              |                                  |
|                             |          |                | <b>subtotal</b>                                       | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                             | 10018400 | 542100         | Machinery & Equipment                                 |                              |                                  |
|                             |          |                | <b>subtotal</b>                                       | <b>\$ -</b>                  | <b>\$ -</b>                      |
| <b>Human Resource Total</b> |          |                |                                                       | <b>\$ 28,421</b>             | <b>\$ 22,979</b>                 |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                  | Account Number        | Title                                              | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------------------|-----------------------|----------------------------------------------------|------------------------------|----------------------------------|
| RECRUITMENT AND<br>EMPLOYMENT HRD00     | 10018400 521200 HRD00 | Professional Services                              |                              |                                  |
|                                         |                       | Occupational Medicine                              | 10,000                       | 12,000                           |
|                                         |                       | Stone, McElroy & Assoc                             | 13,000                       | 15,000                           |
|                                         |                       | Payscale                                           | 1,765                        | 1,850                            |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 24,765</b>             | <b>\$ 28,850</b>                 |
|                                         | 10018400 521300 HRD00 | Employee Recruitment                               |                              |                                  |
|                                         |                       | Employment Verification                            | 2,500                        | 2,500                            |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 2,500</b>              | <b>\$ 2,500</b>                  |
|                                         | 10018400 523300 HRD00 | Advertising                                        |                              |                                  |
|                                         |                       | Advertising Costs for Recruitment                  | 1,500                        | 1,500                            |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 1,500</b>              | <b>\$ 1,500</b>                  |
|                                         | 10018400 523400 HRD00 | Printing and Binding                               |                              |                                  |
|                                         |                       | Printing                                           | 200                          | 200                              |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 200</b>                | <b>\$ 200</b>                    |
|                                         | 10018400 531100 HRD00 | General Supplies & Materials                       |                              |                                  |
|                                         |                       | General Supplies                                   | 900                          | 900                              |
|                                         |                       | Postage (USPS, Fed Ex, etc.)                       | 150                          | 150                              |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 1,050</b>              | <b>\$ 1,050</b>                  |
|                                         | 10018400 532400 HRD00 | Non-Recurring Expenses                             |                              |                                  |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                                         | 10018400 532420 HRD00 | Employee Recognition Program                       |                              |                                  |
|                                         |                       | Performance Recognition Program                    | 4,500                        | 4,500                            |
|                                         |                       | Employee Appreciation Days (2)                     | 23,000                       | 23,000                           |
|                                         |                       | Flowers for City Employees/Donations               | 4,000                        | 4,000                            |
|                                         |                       | Cheryl & Co                                        | 800                          | 800                              |
|                                         |                       | Payroll Summary (\$50 Gift Check -Dec)             | 44,000                       | 44,000                           |
|                                         |                       | Gift Certificates (Municipal Court, City Attorney) | 1,200                        | 1,200                            |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 77,500</b>             | <b>\$ 77,500</b>                 |
| <b>Recruitment and Employment Total</b> |                       |                                                    | <b>\$ 107,515</b>            | <b>\$ 111,600</b>                |
| CITYWIDE TRAINING HRD01                 | 10018400 521200 HRD01 | Professional Services                              |                              |                                  |
|                                         |                       | HR/Customer Service/Sexual Harassment Training     | 25,000                       | 25,000                           |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 25,000</b>             | <b>\$ 25,000</b>                 |
|                                         | 10018400 531100 HRD01 | General Supplies                                   |                              |                                  |
|                                         |                       | Handbook/Course Materials - Seasonal PT            | 400                          | 400                              |
|                                         |                       | Miscellaneous Classrooms & Training Supplies       | 1,000                        | 1,000                            |
|                                         |                       | <b>subtotal</b>                                    | <b>\$ 1,400</b>              | <b>\$ 1,400</b>                  |
| <b>Citywide Training Total</b>          |                       |                                                    | <b>\$ 26,400</b>             | <b>\$ 26,400</b>                 |
| <b>Human Resource Department Total</b>  |                       |                                                    | <b>\$ 162,336</b>            | <b>\$ 160,979</b>                |

# **PERFORMANCE MEASUREMENTS**

| <b>Administration<br/>Performance Measurements</b>                               | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD<br/>(Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
|----------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|----------------------------------------|---------------------------|---------------------------|
| Human Resources annual turnover percentage                                       | 0.0%                      | 0.0%                      | 0.0%                      | 0.0%                                   | 0.0%                      | 0.0%                      |
| City-wide turnover percentage                                                    | 5.45%                     | 6.65%                     | 6.22%                     | 3.34%                                  | 6.50%                     | 7.00%                     |
| Total # full-time equivalents (full-time, part-time, seasonal, and elected)      | 529                       | 542                       | 535                       | 480                                    | 530                       | 535                       |
| HR staff to total full-time equivalent employee ratio                            | 1 to 264.5                | 1 to 271                  | 1 to 268                  | 1 to 240                               | 1 to 265                  | 1 to 268                  |
| <b>Personnel Assigned:</b>                                                       | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            |                                        | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            |
|                                                                                  | Admin Assistant<br>II     | Admin Assistant<br>II     | Admin Assistant<br>II     |                                        | Admin Assistant<br>II     | Admin Assistant<br>II     |
| *The Human Resources Department is directed by the Assistant City Administrator. |                           |                           |                           |                                        |                           |                           |



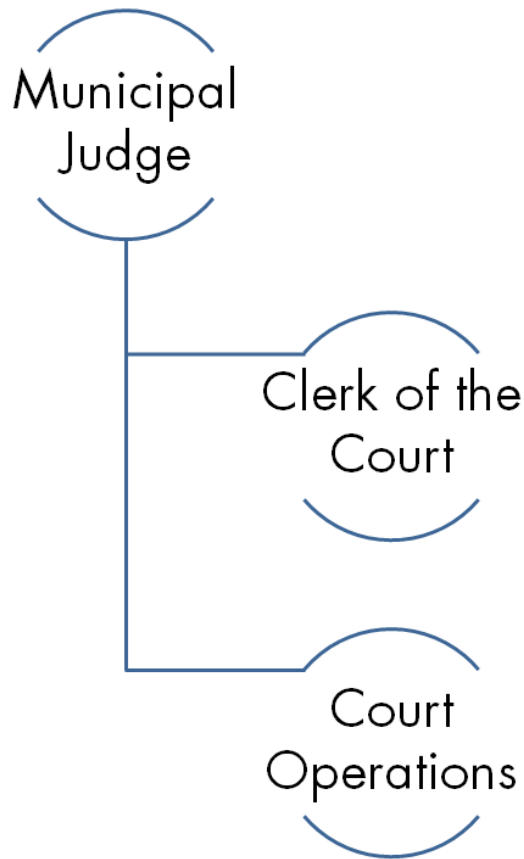
| <b>Employment &amp; Retention<br/>Performance Measurements</b>                                                    | <b>Actual<br/>FY 2013</b>  | <b>Actual<br/>FY 2014</b>  | <b>Actual<br/>FY 2015</b>  | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>  | <b>Target<br/>FY 2017</b>  |
|-------------------------------------------------------------------------------------------------------------------|----------------------------|----------------------------|----------------------------|------------------------------------|----------------------------|----------------------------|
| Average cost per hire - Permanent                                                                                 | \$7,500                    | \$7,500                    | \$7,500                    | \$7,500                            | \$7,500                    | \$7,500                    |
| Average cost per hire - Seasonal                                                                                  | \$1,200                    | \$1,200                    | \$1,200                    | \$1,200                            | \$1,200                    | \$1,200                    |
| # of Resumes reviewed & logged                                                                                    | 652                        | 539                        | 781                        | 469                                | 700                        | 800                        |
| # of Qualified applications processed                                                                             | 72                         | 134                        | 117                        | 70                                 | 105                        | 120                        |
| # of New hires - Permanent                                                                                        | 28                         | 37                         | 19                         | 19                                 | 25                         | 30                         |
| # of New hires - Seasonal                                                                                         | 55                         | 50                         | 51                         | 0                                  | 55                         | 55                         |
| # of Internal promotions                                                                                          | 10                         | 16                         | 16                         | 7                                  | 12                         | 15                         |
| # of separations                                                                                                  | 73                         | 80                         | 86                         | 27                                 | 82                         | 85                         |
| % of Employees rated "Exceeds" on<br>annual merit review                                                          | 6.3%                       | 5.9%                       | 7.7%                       | 0.0%                               | 8.5%                       | 9.0%                       |
| % of Employees rated "Meets" on<br>annual merit review                                                            | 93.7%                      | 93.9%                      | 92.3%                      | 0.0%                               | 91.5%                      | 91.0%                      |
| % of Employees underperforming on<br>annual performance review                                                    | 0.5%                       | 0.2%                       | 0.0%                       | 0.0%                               | 0.0%                       | 0.0%                       |
| % of Employees on "Performance<br>Improvement Plan"                                                               | 0.5%                       | 0.2%                       | 0.0%                       | 0.0%                               | 0.0%                       | 0.0%                       |
| Total # of employees enrolled in<br>Education Programs                                                            |                            |                            |                            |                                    |                            |                            |
| Doctorate Degree                                                                                                  | 1                          | 2                          | 0                          | 0                                  | 0                          | 0                          |
| Master's Degree                                                                                                   | 7                          | 6                          | 8                          | 2                                  | 4                          | 5                          |
| Bachelor's Degree                                                                                                 | 12                         | 11                         | 18                         | 10                                 | 20                         | 18                         |
| Associate's Degree                                                                                                | 5                          | 2                          | 3                          | 1                                  | 3                          | 3                          |
| Certificate Programs                                                                                              | 1                          | 1                          | 1                          | 0                                  | 3                          | 3                          |
| Total # of employees receiving tuition r                                                                          | 21                         | 20                         | 30                         | 13                                 | 30                         | 29                         |
| Total dollar amount of reimbursement                                                                              | \$47,384                   | \$42,937                   | \$54,458                   | \$8,974                            | \$50,000                   | \$50,000                   |
| * Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence. |                            |                            |                            |                                    |                            |                            |
| <b>Personnel Assigned:</b>                                                                                        | <b>1.0 FTE</b>             | <b>1.0 FTE</b>             | <b>1.0 FTE</b>             | <b>1.0 FTE</b>                     | <b>1.0 FTE</b>             | <b>1.0 FTE</b>             |
| Employment/<br>Recruitment Manager                                                                                | Human Resources<br>Manager | Human Resources<br>Manager | Human Resources<br>Manager | Human Resources<br>Manager         | Human Resources<br>Manager | Human Resources<br>Manager |



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## Municipal Court



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Our Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Municipal Court

*Administration, Employee Recruitment and Retention*

### **Mission Statement**

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

### **Goals and Objectives**

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Enhance the GBS court Software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations;  
and
- ✓ Continue to cross-train employees.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>MUNICIPAL COURT</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |  |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|--|
|                                                                                                                                | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |  |
| <b>Revenue</b>                                                                                                                 | \$ -                      | \$ -                      | \$ -                      | \$ 9,000                              | \$ 36,000                                 |  |
| <i>% Change</i>                                                                                                                |                           | 0.0%                      | 0.0%                      | 0.0%                                  | 100.0%                                    |  |
| average 5-year percent change                                                                                                  |                           | 25.0%                     |                           |                                       |                                           |  |
| <b>Expenditures</b>                                                                                                            | \$ 935,750                | \$ 954,463                | \$ 969,417                | \$ 1,061,500                          | \$ 1,092,257                              |  |
| <i>% Change</i>                                                                                                                |                           | 2.0%                      | 1.6%                      | 9.5%                                  | 2.9%                                      |  |
| <i>Average 5-year percent change</i>                                                                                           |                           | 4.0%                      |                           |                                       |                                           |  |

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

|                                       |                   |                   |                   |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|---------------------------------------|-------------------|-------------------|-------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION                   | ACTUAL FY 2013    | ACTUAL FY 2014    | ACTUAL FY 2015    | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Revenue</b>                        |                   |                   |                   |                        |                   |                        |                            |                                   |                        |
| (1) Intergovernmental:                |                   |                   |                   |                        |                   |                        |                            |                                   |                        |
| City of Milton (lease of Court Space) | \$ -              | \$ -              | \$ -              | \$ -                   | \$ 9,000          | \$ 9,000               | \$ 36,000                  | 300.0%                            | \$ 27,000              |
| (3) <b>Total</b>                      | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ 9,000</b>   | <b>\$ 9,000</b>        | <b>\$ 36,000</b>           | <b>300.0%</b>                     | <b>\$ 27,000</b>       |
| <b>Expenditures</b>                   |                   |                   |                   |                        |                   |                        |                            |                                   |                        |
| (2) Personnel Services:               |                   |                   |                   |                        |                   |                        |                            |                                   |                        |
| Salary                                | \$ 412,223        | \$ 419,179        | \$ 424,987        | \$ 453,653             | \$ -              | \$ 453,653             | \$ 455,332                 | 0.4%                              | \$ 1,679               |
| Benefits                              | 193,149           | 193,617           | 206,208           | 227,341                | -                 | 227,341                | 247,943                    | 9.1%                              | 20,602                 |
| <b>subtotal</b>                       | <b>\$ 605,372</b> | <b>\$ 612,796</b> | <b>\$ 631,195</b> | <b>\$ 680,994</b>      | <b>\$ -</b>       | <b>\$ 680,994</b>      | <b>\$ 703,275</b>          | <b>3.3%</b>                       | <b>\$ 22,281</b>       |
| Maintenance and Operations:           |                   |                   |                   |                        |                   |                        |                            |                                   |                        |
| Professional Services                 | \$ 223,398        | \$ 216,244        | \$ 222,182        | \$ 241,100             | \$ -              | \$ 241,100             | \$ 239,500                 | -0.7%                             | \$ (1,600)             |
| Equipment Repair/Maint.               | 633               | 65                | -                 | 550                    | -                 | 550                    | 550                        | 0.0%                              | -                      |
| (3) Facility Repair/Maint.            | 110               | 910               | -                 | 500                    | -                 | 500                    | 1,000                      | 100.0%                            | 500                    |
| Advertising                           | 100               | 7,227             | 195               | 300                    | -                 | 300                    | 250                        | -16.7%                            | (50)                   |
| Printing and Binding                  | 18,908            | 17,152            | 21,375            | 19,600                 | -                 | 19,600                 | 20,300                     | 3.6%                              | 700                    |
| Employee Travel                       | 1,782             | 1,539             | 1,932             | 2,500                  | -                 | 2,500                  | 3,000                      | 20.0%                             | 500                    |
| Employee Training                     | 1,641             | 1,570             | 1,165             | 2,500                  | -                 | 2,500                  | 2,000                      | -20.0%                            | (500)                  |
| (4) Maintenance Contracts             | 10,860            | 12,298            | 15,261            | 19,600                 | -                 | 19,600                 | 24,000                     | 22.4%                             | 4,400                  |
| IT Professional Services              | 35,368            | 34,070            | 24,971            | 38,231                 | -                 | 38,231                 | 37,582                     | -1.7%                             | (649)                  |
| General Supplies                      | 13,613            | 11,847            | 13,257            | 13,200                 | -                 | 13,200                 | 13,200                     | 0.0%                              | -                      |



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
MUNICIPAL COURT  
BUDGET REQUEST BY ACCOUNT**

|                                       |                           |                   |                   |                   |                        |                   |                        | <i>Amended FY 2016 to FY 2017</i> |                                              |
|---------------------------------------|---------------------------|-------------------|-------------------|-------------------|------------------------|-------------------|------------------------|-----------------------------------|----------------------------------------------|
|                                       | ACCOUNT DESCRIPTION       | ACTUAL FY 2013    | ACTUAL FY 2014    | ACTUAL FY 2015    | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017        | % INCREASE (DECREASE) \$ INCREASE (DECREASE) |
| (3)                                   | Miscellaneous Utilities   | 706               | 706               | 706               | 825                    | -                 | 825                    | 1,650                             | 100.0% 825                                   |
| (3)                                   | Water and Sewer Utilities | 1,407             | 903               | 613               | 1,350                  | 200               | 1,550                  | 2,700                             | 74.2% 1,150                                  |
| (3)                                   | Natural Gas Utilities     | 2,624             | 3,042             | 2,578             | 3,250                  | -                 | 3,250                  | 5,250                             | 61.5% 2,000                                  |
| (3)                                   | Electricity Utilities     | 16,735            | 23,512            | 22,794            | 26,000                 | 1,500             | 27,500                 | 36,000                            | 30.9% 8,500                                  |
| (5)                                   | Small Equipment           | 1,650             | 10,584            | -                 | 2,000                  | 7,300             | 9,300                  | 2,000                             | -78.5% (7,300)                               |
|                                       | IT Equipment Refresh      | 843               | -                 | -                 | -                      | -                 | -                      | -                                 | - -                                          |
|                                       | Non-Recurring             | -                 | -                 | 362               | -                      | -                 | -                      | -                                 | - -                                          |
|                                       | <b>subtotal</b>           | <b>\$ 330,378</b> | <b>\$ 341,667</b> | <b>\$ 327,391</b> | <b>\$ 371,506</b>      | <b>\$ 9,000</b>   | <b>\$ 380,506</b>      | <b>\$ 388,982</b>                 | <b>2.2% \$ 8,476</b>                         |
| Capital:                              |                           |                   |                   |                   |                        |                   |                        |                                   |                                              |
|                                       | Machinery & Equipment     | \$ -              | \$ -              | \$ 10,830         | \$ -                   | \$ -              | \$ -                   | \$ -                              | - \$ -                                       |
|                                       | <b>subtotal</b>           | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 10,830</b>  | <b>\$ -</b>            | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ -</b>                       | <b>- \$ -</b>                                |
|                                       | <b>Total</b>              | <b>\$ 935,750</b> | <b>\$ 954,463</b> | <b>\$ 969,417</b> | <b>\$ 1,052,500</b>    | <b>\$ 9,000</b>   | <b>\$ 1,061,500</b>    | <b>\$ 1,092,257</b>               | <b>2.9% \$ 30,757</b>                        |
| <b>Full-time Equivalent Positions</b> |                           | 9.0               | 9.0               | 9.0               | 9.0                    |                   | 9.0                    | 9.0                               |                                              |

Notes

- (1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.
- (2) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2017; increases in group insurance premiums; etc.
- (3) Variance due to the IGA with Milton for use of Alpharetta Court Facilities. Revenue from Milton under the IGA is \$36,000 annually. Additional IGA related expenditures relate to increased utility and repair/maintenance costs of \$14,925 annually.
- (4) Variance due primarily to funding for document scanning/records management initiatives within the goal being a reduction in offsite records storage costs.
- (5) Variance due primarily to the elimination of one-time funding in FY 2016 for equipment and minor improvements associated with the Milton IGA for use of Alpharetta Court Facilities.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2017

Statement:

Revenue Summary by Account

|                  |                |        | FY 2016<br>Amended<br>Budget          | FY 2017<br>Recommended<br>Budget |
|------------------|----------------|--------|---------------------------------------|----------------------------------|
| Division/Project | Account Number |        | Title                                 |                                  |
| Municipal Court  | 10026500       | 337051 | City of Milton (lease of Court Space) | \$ 9,000                         |
| " "              | 10026500       | 341900 | Public Records Requests               | -                                |
|                  |                |        | <b>Total</b>                          | <b>\$ 9,000</b>                  |
|                  |                |        |                                       | <b>\$ 36,000</b>                 |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

|                                   |                                  |                                  | Court Services    |                     |
|-----------------------------------|----------------------------------|----------------------------------|-------------------|---------------------|
| ACCOUNT DESCRIPTION               | FY 2016 Amended Operating Budget | FY 2017 Operating Budget Request | Court Services    | Contracted Services |
|                                   |                                  |                                  | 2650              | SCS00               |
| 521200 Professional Services      | \$ 241,100                       | \$ 239,500                       | \$ 22,500         | \$ 217,000          |
| 522210 Equipment Repair/Maint.    | 550                              | 550                              | 300               | 250                 |
| 522250 Facility Repair/Maint.     | 500                              | 1,000                            | 1,000             | -                   |
| 523300 Advertising                | 300                              | 250                              | 250               | -                   |
| 523400 Printing and Binding       | 19,600                           | 20,300                           | 3,800             | 16,500              |
| 523500 Employee Travel            | 2,500                            | 3,000                            | 3,000             | -                   |
| 523700 Employee Training          | 2,500                            | 2,000                            | 2,000             | -                   |
| 523860 Maintenance Contracts      | 19,600                           | 24,000                           | 24,000            | -                   |
| 523900 IT Professional Services   | 38,231                           | 37,582                           | 37,582            | -                   |
| 531100 General Supplies/Materials | 13,200                           | 13,200                           | 13,200            | -                   |
| 531200 Miscellaneous Utilities    | 825                              | 1,650                            | 1,650             | -                   |
| 531210 Water and Sewer Utilities  | 1,550                            | 2,700                            | 2,700             | -                   |
| 531220 Natural Gas Utilities      | 3,250                            | 5,250                            | 5,250             | -                   |
| 531230 Electricity Utilities      | 27,500                           | 36,000                           | 36,000            | -                   |
| 531600 Small Equipment            | 9,300                            | 2,000                            | 2,000             | -                   |
| 531610 IT Equipment Refresh       | -                                | -                                | -                 | -                   |
| 532400 Non-Recurring              | -                                | -                                | -                 | -                   |
| 542100 Machinery and Equipment    | -                                | -                                | -                 | -                   |
|                                   | <b>\$ 380,506</b>                | <b>\$ 388,982</b>                | <b>\$ 155,232</b> | <b>\$ 233,750</b>   |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                        |                 |                                |                                                           |           | FY 2016 Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|--------------------------------|-----------------------------------------------------------|-----------|---------------------------|----------------------------------|
| Division/Project Title | Account Number  | Title                          | Account Detail                                            |           |                           |                                  |
| Court Services         | 10026500 521200 | Professional Services          | Misc. Professional Fees                                   |           | 1,500                     | -                                |
|                        |                 |                                | Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign |           | 20,000                    | 21,500                           |
|                        |                 |                                | PayPal                                                    |           | 1,000                     | 1,000                            |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>22,500</b>             | <b>\$ 22,500</b>                 |
|                        | 10026500 522210 | Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers)                |           | 300                       | 300                              |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>300</b>                | <b>\$ 300</b>                    |
|                        | 10026500 522250 | Facility Repair & Maintenance  | General Repair/Maintenance (e.g. Security System)         |           | 500                       | 250                              |
|                        |                 |                                | General Repair/Maintenance (est. for Milton lease)        |           | -                         | 750                              |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>500</b>                | <b>\$ 1,000</b>                  |
|                        | 10026500 523300 | Advertising                    | Legal Advertising                                         |           | 300                       | 250                              |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>300</b>                | <b>\$ 250</b>                    |
|                        | 10026500 523400 | Printing and Binding           | General Printing (Brochures, Sentencing Forms, etc.)      |           | 4,600                     | 3,800                            |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>4,600</b>              | <b>\$ 3,800</b>                  |
|                        | 10026500 523500 | Employee Travel                | Courts Travel                                             |           | 2,500                     | 3,000                            |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>2,500</b>              | <b>\$ 3,000</b>                  |
|                        | 10026500 523700 | Employee Training              | Courts Professional Development                           |           | 2,500                     | 2,000                            |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>2,500</b>              | <b>\$ 2,000</b>                  |
|                        | 10026500 523860 | Maintenance Contracts          | Copier Consumables/Maintenance                            |           | 8,000                     | 8,500                            |
|                        |                 |                                | Pitney Bowes Mail Machine                                 |           | 1,600                     | 1,500                            |
|                        |                 |                                | Coffee and Water Cooler Service                           |           | 1,500                     | 1,500                            |
|                        |                 |                                | Shredding Services                                        |           | 2,000                     | 2,000                            |
|                        |                 |                                | Security System Monitoring                                |           | -                         | 500                              |
|                        |                 |                                | Digital Scanning/Records Management Initiatives           |           | -                         | 4,000                            |
|                        |                 |                                | Record Storage                                            |           | 6,500                     | 6,000                            |
|                        |                 |                                | <b>subtotal</b>                                           | <b>\$</b> | <b>19,600</b>             | <b>\$ 24,000</b>                 |
|                        | 10026500 523900 | IT Professional Services       | Technical Support for CISCO Network                       |           | 898                       | 790                              |
|                        |                 |                                | Developer License for MDM                                 |           | 6                         | 6                                |
|                        |                 |                                | City Circuit Connection to Internet - Supplement & Backup |           | 67                        | 67                               |
|                        |                 |                                | Data Center's Uninterruptible Power System                |           | 115                       | 114                              |
|                        |                 |                                | Citywide Microsoft Licensing                              |           | 3,107                     | 3,093                            |
|                        |                 |                                | Non-Xerox Printer Repair                                  |           | 146                       | 145                              |
|                        |                 |                                | GIS Mobile Field Mapping & Data Collection                |           | 835                       | 831                              |
|                        |                 |                                | Database Management for Various City Departments          |           | 146                       | 114                              |
|                        |                 |                                | Data Center Fire Suppression System                       |           | 23                        | 23                               |
|                        |                 |                                | Web Filtering Services, Link Balancer/Firewall NG, SPAM   |           | 340                       | -                                |
|                        |                 |                                | Office 365 Conversion                                     |           | 418                       | 204                              |
|                        |                 |                                | City Circuit Connection to Internet (Redundancy)          |           | 585                       | -                                |
|                        |                 |                                | SharePoint Migration                                      |           | 167                       | 249                              |
|                        |                 |                                | Solarwinds Software Renewal                               |           | 271                       | 229                              |
|                        |                 |                                | Wiring Services                                           |           | 209                       | 208                              |
|                        |                 |                                | Consulting Services                                       |           | 626                       | -                                |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail                                           | FY 2016 Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|-------|----------------------------------------------------------|---------------------------|----------------------------------|
|                        |                |       | Conversion of LIDAR Data to ArcGIS                       | 33                        | 33                               |
|                        |                |       | GIS Parcel Building Software                             | 198                       | 197                              |
|                        |                |       | Technical Support for Vmware Environment                 | 209                       | -                                |
|                        |                |       | City Enterprise Data Management                          | 710                       | 624                              |
|                        |                |       | Citywide Virtual Infrastructure                          | 422                       | -                                |
|                        |                |       | Off-site Archive of COA Data                             | 668                       | 1,247                            |
|                        |                |       | Server Maintenance Extension                             | 188                       | -                                |
|                        |                |       | SAN Maintenance Extension                                | 180                       | -                                |
|                        |                |       | City Virus, Adware, Spyware & Threat Protection          | 459                       | 831                              |
|                        |                |       | City Circuit Connection to Internet - Zayo               | 564                       | 540                              |
|                        |                |       | City Circuit Connection to Internet - AT&T               | 355                       | 353                              |
|                        |                |       | Employee Self Service, ManageEngine, Ad Audit            | 121                       | -                                |
|                        |                |       | iPhone Service                                           | 1,248                     | 624                              |
|                        |                |       | Mobile Data Management                                   | 114                       | 57                               |
|                        |                |       | Line and Circuit Service                                 | 6,168                     | 6,467                            |
|                        |                |       | GLS Monitoring and Support                               | 4,910                     | 4,910                            |
|                        |                |       | CISCO SMARTnet Telephony and Phone App Licenses          | 1,796                     | 1,647                            |
|                        |                |       | Cisco phone infrastructure support                       | 299                       | 299                              |
|                        |                |       | Long Distance                                            | 514                       | 528                              |
|                        |                |       | Netmotion Mobility XE - Remote Application & Data Access | 116                       | 116                              |
|                        |                |       | Recording of Proceedings                                 | 1,100                     | 1,100                            |
|                        |                |       | Scanning Document Management                             | 2,500                     | 2,500                            |
|                        |                |       | Court Case Management System                             | 5,300                     | 5,300                            |
|                        |                |       | Support for Court Scanner                                | 1,600                     | 1,600                            |
|                        |                |       | OSSI Software Maintenance & Licensing                    | 500                       | 500                              |
|                        |                |       | GFI Languard                                             | -                         | 104                              |
|                        |                |       | Texting Service Global Text Messages - 7CBilled          | -                         | 5                                |
|                        |                |       | Domain Name Service - Amazon Web Services                | -                         | 16                               |
|                        |                |       | External Monitoring Service - MXToolbox                  | -                         | 7                                |
|                        |                |       | GPO Change Management                                    | -                         | 21                               |
|                        |                |       | Firewall (3 Year Contract Yearly Amount)                 | -                         | 727                              |
|                        |                |       | SQL Monitoring                                           | -                         | 104                              |
|                        |                |       | Edges Switching                                          | -                         | 62                               |
|                        |                |       | Maintenance Extensions                                   | -                         | 812                              |
|                        |                |       | Directory Analysis                                       | -                         | 178                              |
|                        |                |       | <b>subtotal</b>                                          | <b>\$ 38,231</b>          | <b>\$ 37,582</b>                 |



## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                        |                |              |                                |                                                         | FY 2016 Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------------|--------------------------------|---------------------------------------------------------|---------------------------|----------------------------------|
| Division/Project Title | Account Number |              | Title                          | Account Detail                                          |                           |                                  |
|                        | 10026500       | 531100       | General Supplies & Materials   | General Office Supplies                                 | 7,600                     | 7,600                            |
|                        |                |              |                                | Pitney Bowes - Postage Refill & Ink Cartridges          | 4,000                     | 4,000                            |
|                        |                |              |                                | GA Attorney Update Publication                          | 350                       | 350                              |
|                        |                |              |                                | LexisNexis/Matthew Bender (Criminal/Traffic Law Manual) | 400                       | 400                              |
|                        |                |              |                                | Muni Code                                               | 350                       | 350                              |
|                        |                |              |                                | Legal Supplies Manuals/Subscriptions                    | 500                       | 500                              |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 13,200</b>          | <b>\$ 13,200</b>                 |
|                        | 10026500       | 531200       | Misc. Utilities                | BFI - Garbage Service                                   | 825                       | 825                              |
|                        |                |              |                                | BFI - Garbage Service (est. for Milton lease)           | -                         | 825                              |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 825</b>             | <b>\$ 1,650</b>                  |
|                        | 10026500       | 531210       | Water & Sewer                  | Fulton Cty - Water Service                              | 1,350                     | 1,350                            |
|                        |                |              |                                | Fulton Cty - Water Service (est. for Milton lease)      | -                         | 1,350                            |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 1,350</b>           | <b>\$ 2,700</b>                  |
|                        | 10026500       | 531220       | Natural Gas                    | Gas Service                                             | 3,250                     | 3,250                            |
|                        |                |              |                                | Gas Service (est. for Milton lease)                     | -                         | 2,000                            |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 3,250</b>           | <b>\$ 5,250</b>                  |
|                        | 10026500       | 531230       | Electric                       | GA Power - Electric Service                             | 26,000                    | 26,000                           |
|                        |                |              |                                | GA Power - Electric Service (est. for Milton lease)     | -                         | 10,000                           |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 26,000</b>          | <b>\$ 36,000</b>                 |
|                        | 10026500       | 531600       | Small Equipment                | General Small Equipment                                 | 2,000                     | 2,000                            |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 2,000</b>           | <b>\$ 2,000</b>                  |
|                        | 10026500       | 531610       | IT Equipment Refresh           | Cell Phone Equipment                                    | -                         | -                                |
|                        |                |              |                                | Dell Servers                                            | -                         | -                                |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ -</b>               | <b>\$ -</b>                      |
|                        | 10026500       | 532400       | Non-Recurring                  |                                                         | -                         | -                                |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ -</b>               | <b>\$ -</b>                      |
|                        |                |              |                                | <b>Court Services Total</b>                             | <b>\$ 137,656</b>         | <b>\$ 155,232</b>                |
| Contracted Services    | 10026500       | 521200 SCS00 | Professional Services          | Court Appointed Attorneys                               | 9,600                     | 11,000                           |
|                        |                |              |                                | Solicitor Fees                                          | 129,000                   | 129,000                          |
|                        |                |              |                                | Substitute Judge Fees                                   | 38,000                    | 35,000                           |
|                        |                |              |                                | Court Reporters                                         | 1,000                     | 1,000                            |
|                        |                |              |                                | Substitute Solicitor Fees                               | 8,000                     | 8,000                            |
|                        |                |              |                                | Translators                                             | 33,000                    | 33,000                           |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 218,600</b>         | <b>\$ 217,000</b>                |
|                        | 10026500       | 522210 SCS00 | Equipment Repair & Maintenance | Crime Prevention Tech                                   | -                         | -                                |
|                        |                |              |                                | Metal Detector                                          | 250                       | 250                              |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 250</b>             | <b>\$ 250</b>                    |
|                        | 10026500       | 523400 SCS00 | Printing                       | Patterson Pope - File Folders & Labels                  | 15,000                    | 16,500                           |
|                        |                |              |                                | <b>subtotal</b>                                         | <b>\$ 15,000</b>          | <b>\$ 16,500</b>                 |
|                        |                |              |                                | <b>Contracted Services Total</b>                        | <b>\$ 233,850</b>         | <b>\$ 233,750</b>                |
|                        |                |              |                                | <b>Municipal Court Department Total</b>                 | <b>\$ 371,506</b>         | <b>\$ 388,982</b>                |

# **PERFORMANCE MEASUREMENTS**

| <b>Municipal Court<br/>Performance Measurements</b> | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>2017</b> |
|-----------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|------------------------|
| # of Citations received to process                  | 14,802                    | 15,889                    | 14,028                    | 15,000                    | 15,000                 |
| Total # of cases disposed                           | 17,496                    | 13,791                    | 15,444                    | 14,500                    | 14,500                 |
| # of Court sessions                                 | 232                       | 234                       | 232                       | 230                       | 230                    |
| Annual deposits (Court Fines)                       | \$2,393,482               | \$2,012,517               | \$2,418,607               | \$2,050,000               | \$2,025,000            |
| <b>Personnel Assigned:</b>                          | <b>9.0 FTE</b>            | <b>9.0 FTE</b>            | <b>9.0 FTE</b>            | <b>9.0 FTE</b>            | <b>9.0 FTE</b>         |
|                                                     | Municipal Judge           | Municipal Judge           | Municipal Judge           | Municipal Judge           | Municipal Judge        |
|                                                     | Court Clerk /             | Court Clerk /             | Court Clerk /             | Court Clerk /             | Court Clerk /          |
|                                                     | Director of Court         | Director of Court         | Director of Court         | Director of Court         | Director of Court      |
|                                                     | Services                  | Services                  | Services                  | Services                  | Services               |
|                                                     | Deputy Clerk III          | Deputy Clerk III          | Deputy Clerk III          | Deputy Clerk III          | Deputy Clerk III       |
|                                                     | Deputy Clerk II (5)       | Deputy Clerk II (5)       | Deputy Clerk II (5)       | Deputy Clerk II (5)       | Deputy Clerk II (5)    |
|                                                     | Deputy Clerk I            | Deputy Clerk I            | Deputy Clerk I            | Deputy Clerk I            | Deputy Clerk I         |



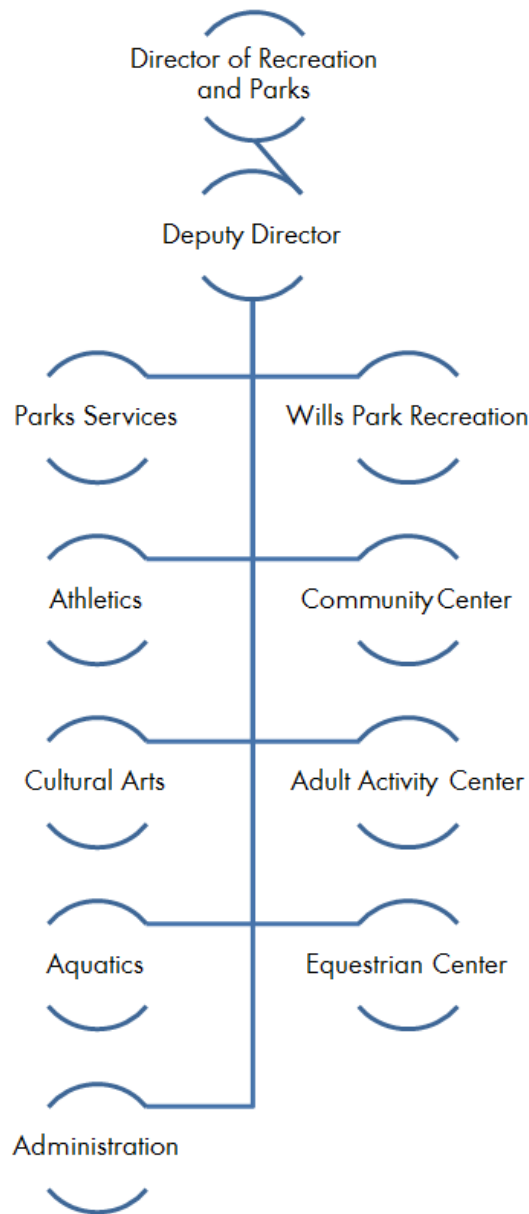
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## Recreation and Parks

MIKE PERRY  
DIRECTOR



MPerry@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Recreation and Parks

*Administration, Adult Activity Center, Aquatics, Athletics, Community Center, Cultural Arts, Equestrian Center, Wills Park Recreation Center, Special Events, and Parks Maintenance*

### **Mission Statement**

The Alpharetta Recreation and Parks Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

### **Goals and Objectives**



- ✓ Implement Recreation and Parks Master Plan 2025 as funded and prioritized by City Officials;
- ✓ Maintain NRPA/CAPRA accreditation;
- ✓ Develop a short/long term facility maintenance plan for all department facilities;
- ✓ Implement new programs where there is a need to serve residents;
- ✓ Complete conceptual design plans for City Pool;
- ✓ Finalize preferred route for northern Greenway extension;
- ✓ Complete drainage improvement project between Webb Bridge Road and Marconi Drive (LWCF project);
- ✓ Utilize City work order management system; and
- ✓ Increase revenues through increased participation and sponsorships.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>RECREATION &amp; PARKS</b><br><b>Five-year Financial Summary</b> |                           |                           |                            |                                        |                                           |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|----------------------------|----------------------------------------|-------------------------------------------|
|                                                                                                                                       | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015*</b> | <b>Amended<br/>Budget<br/>FY 2016*</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                        | \$ 2,012,114              | \$ 2,035,007              | \$ 2,170,806               | \$ 2,361,280                           | \$ 2,423,900                              |
| <i>% Change</i>                                                                                                                       |                           | 1.1%                      | 6.7%                       | 8.8%                                   | 2.7%                                      |
| <i>average 5 year percent change</i>                                                                                                  |                           | 4.8%                      |                            |                                        |                                           |
| <b>Expenditures</b>                                                                                                                   | \$ 6,115,651              | \$ 6,238,989              | \$ 6,669,756               | \$ 8,323,032                           | \$ 8,731,629                              |
| <i>% Change</i>                                                                                                                       |                           | 2.0%                      | 6.9%                       | 24.8%                                  | 4.9%                                      |
| <i>average 5 year percent change</i>                                                                                                  |                           | 9.7%                      |                            |                                        |                                           |

\*2015-2016 Variance due primarily to the transfer of the City's Special Event Division from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time) and associated maintenance and operations funding.



# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
RECREATION & PARKS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT<br>DESCRIPTION          | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|---------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue (1)</b>              |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Intergovernmental:              |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| City of Milton (Recreation)     | \$ 325,000        | \$ 316,000        | \$ 326,458        | \$ 320,000                   | \$ -                      | \$ 320,000                   | \$ 415,000                       | 29.7%                    | \$ 95,000                 |
| Charges for Services:           |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Aquatics Fees                   | 113,437           | 110,122           | 115,114           | 115,000                      | -                         | 115,000                      | 105,000                          | -8.7%                    | (10,000)                  |
| Arts Program Fees               | 45,874            | 44,674            | 50,511            | 42,000                       | -                         | 42,000                       | 50,000                           | 19.0%                    | 8,000                     |
| Community Center Fees           | 404,069           | 364,794           | 414,961           | 408,000                      | -                         | 408,000                      | 450,000                          | 10.3%                    | 42,000                    |
| Community Ctr Bldg. Rental      | 125               | 55,743            | 61,160            | 30,000                       | -                         | 30,000                       | 30,000                           | 0.0%                     | -                         |
| Adult Activity Ctr Fees         | 61,856            | 21,431            | 13,425            | 20,000                       | -                         | 20,000                       | 20,000                           | 0.0%                     | -                         |
| Adult Activity Ctr Bldg. Rental | (200)             | 3,714             | 3,388             | 2,500                        | -                         | 2,500                        | 2,500                            | 0.0%                     | -                         |
| Adult Activity Ctr Trip Fees    | (90)              | 6,279             | 31,668            | 50,000                       | -                         | 50,000                       | 40,000                           | -20.0%                   | (10,000)                  |
| Equestrian Ctr Fees             | 261,520           | 328,395           | 274,666           | 320,000                      | -                         | 320,000                      | 270,000                          | -15.6%                   | (50,000)                  |
| Equestrian Ctr Permit Fees      | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Equestrian Ctr Shows            | 5,900             | 2,578             | -                 | 2,500                        | -                         | 2,500                        | -                                | -100.0%                  | (2,500)                   |
| Wills Park Rec Ctr Fees         | 179,634           | 177,921           | 170,825           | 175,000                      | -                         | 175,000                      | 160,000                          | -8.6%                    | (15,000)                  |
| Wills Park Rec Ctr Bldg. Rental | -                 | 70                | (410)             | -                            | -                         | -                            | -                                | -                        | -                         |
| Wills Park Rec Ctr Permit Fees  | 2,832             | 12,788            | 15,461            | 5,000                        | -                         | 5,000                        | 5,000                            | 0.0%                     | -                         |
| Athletics Fees                  | 374,705           | 340,053           | 357,394           | 375,000                      | -                         | 375,000                      | 350,000                          | -6.7%                    | (25,000)                  |
| Athletics Bldg. Rental          | (75)              | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Athletics Coca Cola Agmt        | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Athletics Field Rental Fees     | 4,031             | 29,525            | 17,621            | 10,000                       | -                         | 10,000                       | 10,000                           | 0.0%                     | -                         |
| Athletics Soccer Doc Fees       | 10,983            | 34,116            | 32,216            | 28,000                       | -                         | 28,000                       | 28,000                           | 0.0%                     | -                         |
| Recreation Services             | 14                | -                 | 270               | -                            | -                         | -                            | -                                | -                        | -                         |
| Open Gym Fees                   | -                 | 4,053             | 3,258             | 4,500                        | -                         | 4,500                        | 4,500                            | 0.0%                     | -                         |
| Non-Resident Rec Fees           | 208,349           | 169,317           | 250,082           | 200,000                      | 23,640                    | 223,640                      | 250,000                          | 11.8%                    | 26,360                    |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
RECREATION & PARKS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|                                     | ACCOUNT<br>DESCRIPTION     | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-------------------------------------|----------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (8)                                 | Taste of Alpharetta        | -                   | -                   | -                   | 150,000                      | -                         | 150,000                      | 160,000                          | 6.7%                     | 10,000                    |
| (8)                                 | Alpharetta Arts Streetfest | -                   | -                   | -                   | 20,000                       | -                         | 20,000                       | 20,000                           | 0.0%                     | -                         |
| (8)                                 | Alpharetta Room            | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| (8)                                 | Other Events               | -                   | -                   | -                   | 12,000                       | -                         | 12,000                       | 12,000                           | 0.0%                     | -                         |
| (8)                                 | Public Works Event Fees    | -                   | -                   | -                   | 4,000                        | -                         | 4,000                        | 4,000                            | 0.0%                     | -                         |
| (8)                                 | Fire Services Event Fees   | -                   | -                   | -                   | 2,500                        | -                         | 2,500                        | 2,500                            | 0.0%                     | -                         |
| (8)                                 | Police Services Event Fees | -                   | -                   | -                   | 6,000                        | -                         | 6,000                        | 6,000                            | 0.0%                     | -                         |
| (8)                                 | Parks Services Event Fees  | -                   | -                   | -                   | 15,508                       | -                         | 15,508                       | 20,000                           | 29.0%                    | 4,492                     |
| (8)                                 | Food Truck Thursdays       | -                   | -                   | -                   | 9,492                        | -                         | 9,492                        | 9,400                            | -1.0%                    | (92)                      |
| Contributions from Private Sources: |                            |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                                     | Donations/Private Sources  | 14,131              | 9,453               | 23,478              | -                            | 10,637                    | 10,637                       | -                                | -100.0%                  | (10,637)                  |
|                                     | Contra Revenue/Donations   | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| Other:                              |                            |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                                     | Rents/Royalties            | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|                                     | Miscellaneous Revenue      | 18                  | 3,982               | 9,261               | -                            | 3                         | 3                            | -                                | -100.0%                  | (3)                       |
|                                     | <b>Total</b>               | <b>\$ 2,012,114</b> | <b>\$ 2,035,007</b> | <b>\$ 2,170,806</b> | <b>\$ 2,327,000</b>          | <b>\$ 34,280</b>          | <b>\$ 2,361,280</b>          | <b>\$ 2,423,900</b>              | <b>2.7%</b>              | <b>\$ 62,620</b>          |

**Expenditures**

## (2) Personnel Services:

|                   |                     |                     |                     |                     |             |                     |                     |             |                   |
|-------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------------|---------------------|-------------|-------------------|
| Salaries          | \$ 1,995,656        | \$ 2,037,326        | \$ 2,056,329        | \$ 2,429,846        | \$ -        | \$ 2,429,846        | \$ 2,513,534        | 3.4%        | \$ 83,688         |
| Seasonal Salaries | 381,831             | 366,469             | 364,534             | 434,000             | -           | 434,000             | 494,000             | 13.8%       | 60,000            |
| Benefits          | 1,112,934           | 1,118,647           | 1,171,674           | 1,432,772           | -           | 1,432,772           | 1,545,651           | 7.9%        | 112,879           |
| <b>subtotal</b>   | <b>\$ 3,490,420</b> | <b>\$ 3,522,442</b> | <b>\$ 3,592,537</b> | <b>\$ 4,296,618</b> | <b>\$ -</b> | <b>\$ 4,296,618</b> | <b>\$ 4,553,185</b> | <b>6.0%</b> | <b>\$ 256,567</b> |

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**RECREATION & PARKS**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|     | ACCOUNT<br>DESCRIPTION      | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-----|-----------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
|     | Maintenance and Operations: |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
|     | Professional Services       | \$ 678,432        | \$ 627,994        | \$ 734,911        | \$ 1,190,305                 | \$ 21,375                 | \$ 1,211,680                 | \$ 1,239,505                     | 2.3%                     | \$ 27,825                 |
|     | Board Member Fees           | 4,325             | 3,925             | 4,450             | 4,500                        |                           | 4,500                        | 4,500                            | 0.0%                     | -                         |
|     | Equipment Repair/Maint.     | 54,145            | 45,785            | 50,096            | 57,100                       | (500)                     | 56,600                       | 58,100                           | 2.7%                     | 1,500                     |
|     | Vehicle Repair/Maint.       | 16,860            | 24,898            | 14,163            | 22,000                       | -                         | 22,000                       | 22,000                           | 0.0%                     | -                         |
| (4) | Grounds Repair/Maint.       | 280,175           | 301,763           | 379,409           | 309,800                      | 6,365                     | 316,165                      | 369,000                          | 16.7%                    | 52,835                    |
| (5) | Facility Repair/Maint.      | 87,168            | 118,141           | 166,443           | 101,450                      | (3,000)                   | 98,450                       | 127,240                          | 29.2%                    | 28,790                    |
|     | Land/Building Rental        | -                 | 7,411             | 20,221            | 12,000                       | 10,435                    | 22,435                       | 20,000                           | -10.9%                   | (2,435)                   |
|     | Equipment Rental            | 34,559            | 42,684            | 51,972            | 182,740                      | -                         | 182,740                      | 189,240                          | 3.6%                     | 6,500                     |
|     | Advertising                 | 3,501             | 2,868             | 4,762             | 48,125                       | -                         | 48,125                       | 47,825                           | -0.6%                    | (300)                     |
|     | Printing and Binding        | 15,959            | 14,901            | 16,841            | 52,800                       | -                         | 52,800                       | 52,950                           | 0.3%                     | 150                       |
| (6) | Employee Travel             | 13,433            | 6,856             | 8,726             | 16,975                       | (3,375)                   | 13,600                       | 16,975                           | 24.8%                    | 3,375                     |
| (6) | Employee Training           | 10,109            | 9,149             | 8,492             | 16,900                       | -                         | 16,900                       | 20,150                           | 19.2%                    | 3,250                     |
|     | Maintenance Contracts       | 388,358           | 403,391           | 439,683           | 649,707                      | 11,940                    | 661,647                      | 648,067                          | -2.1%                    | (13,580)                  |
| (7) | IT Professional Services    | 92,855            | 151,964           | 167,064           | 194,602                      | -                         | 194,602                      | 208,847                          | 7.3%                     | 14,245                    |
| (8) | General Supplies            | 264,872           | 262,556           | 291,509           | 349,555                      | (1,510)                   | 348,045                      | 374,670                          | 7.6%                     | 26,625                    |
| (3) | Miscellaneous Utilities     | 42,959            | 43,468            | 45,639            | 44,650                       | -                         | 44,650                       | 48,650                           | 9.0%                     | 4,000                     |
| (3) | Water and Sewer Utilities   | 74,066            | 70,055            | 82,893            | 80,000                       | -                         | 80,000                       | 88,000                           | 10.0%                    | 8,000                     |
| (3) | Natural Gas Utilities       | 17,237            | 20,195            | 20,299            | 22,000                       | -                         | 22,000                       | 24,000                           | 9.1%                     | 2,000                     |
| (3) | Electricity Utilities       | 379,424           | 430,937           | 424,652           | 455,500                      | -                         | 455,500                      | 455,000                          | -0.1%                    | (500)                     |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
RECREATION & PARKS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|     | ACCOUNT<br>DESCRIPTION                | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-----|---------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (3) | Fuel                                  | 54,959              | 51,341              | 39,273              | 59,500                       | (15,500)                  | 44,000                       | 43,500                           | -1.1%                    | (500)                     |
|     | Food                                  | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|     | Small Equipment                       | 63,244              | 41,574              | 76,506              | 43,000                       | 250                       | 43,250                       | 36,000                           | -16.8%                   | (7,250)                   |
|     | IT Equipment Refresh                  | 3,679               | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|     | Employee Uniforms                     | 14,075              | 17,382              | 13,022              | 21,725                       | -                         | 21,725                       | 22,225                           | 2.3%                     | 500                       |
|     | Non-Recurring Expenses                | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|     | <b>subtotal</b>                       | <b>\$ 2,594,394</b> | <b>\$ 2,699,240</b> | <b>\$ 3,061,025</b> | <b>\$ 3,934,934</b>          | <b>\$ 26,480</b>          | <b>\$ 3,961,414</b>          | <b>\$ 4,116,444</b>              | <b>3.9%</b>              | <b>\$ 155,030</b>         |
|     | Capital/Other:                        |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (9) | Machinery & Equipment                 | \$ 30,837           | \$ 15,657           | \$ 16,194           | \$ 57,200                    | \$ 7,800                  | \$ 65,000                    | \$ 62,000                        | -4.6%                    | \$ (3,000)                |
|     | Workers Comp. Claims                  | -                   | 1,650               | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|     | <b>subtotal</b>                       | <b>\$ 30,837</b>    | <b>\$ 17,307</b>    | <b>\$ 16,194</b>    | <b>\$ 57,200</b>             | <b>\$ 7,800</b>           | <b>\$ 65,000</b>             | <b>\$ 62,000</b>                 | <b>-4.6%</b>             | <b>\$ (3,000)</b>         |
|     | <b>Total</b>                          | <b>\$ 6,115,651</b> | <b>\$ 6,238,989</b> | <b>\$ 6,669,756</b> | <b>\$ 8,288,752</b>          | <b>\$ 34,280</b>          | <b>\$ 8,323,032</b>          | <b>\$ 8,731,629</b>              | <b>4.9%</b>              | <b>\$ 408,597</b>         |
|     | <b>Full-time Equivalent Positions</b> | <b>48.0</b>         | <b>48.0</b>         | <b>48.0</b>         | <b>51.0</b>                  |                           | <b>51.0</b>                  | <b>51.0</b>                      |                          |                           |

**Notes**

- (1) Variance based on a reconciliation of forecasted program attendance and year-to-date revenue collection trends.
- (2) Variance due primarily: to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in seasonal part-time hourly wages to reflect market rates; increases in group insurance premiums; etc.
- (3) Variance is based on year-to-date expenditure trends.
- (4) Variance is due to anticipated increases in grounds maintenance at City Center, Webb Bridge Park (roadway striping), Rock Mill Park (pavilion staining/sealing), etc.
- (5) Variance is due to anticipated increases in facility repair & maintenance at the Community Center (refinish gym floor, paint multiple rooms), Adult Activity Center (paint multiple rooms), Equestrian Center (general), etc.
- (6) Variance is due to additional training requirements for Special Events staff. Also, there was a reallocation of travel funding in FY 2016 based on one-time prioritized needs (e.g. YMCA market study) that created the variance with the FY 2017 budget.
- (7) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, increased Activenet registration costs/transactions, etc.
- (8) Variance is based on year-to-date expenditure trends and program needs based on program signup trends.
- (9) Variance is due to increased funding for playground maintenance.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2017

Statement:

Revenue Summary by Account

| Division/Project      | Account Number  | Title                           | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------|-----------------|---------------------------------|------------------------------|----------------------------------|
| Rec Administration    | 10061100 337051 | City of Milton (Recreation IGA) | \$ 320,000                   | \$ 415,000                       |
| " "                   | 10061100 347990 | Non-Resident Rec Fees           | 223,640                      | 250,000                          |
| " "                   | 10061100 347995 | Open Gym Fees                   | 4,500                        | 4,500                            |
| " "                   | 10061100 371000 | Donations/Private Sources       | 10,637                       | -                                |
| " "                   | 10061100 389000 | Miscellaneous Revenue           | 3                            | -                                |
| Aquatics              | 10061240 347010 | Aquatics Fees                   | 115,000                      | 105,000                          |
| Athletics             | 10061300 347250 | Athletics Fees                  | 375,000                      | 350,000                          |
| " "                   | 10061300 347254 | Athletics Field Rental Fees     | 10,000                       | 10,000                           |
| " "                   | 10061300 347255 | Athletics Soccer Doc Fees       | 28,000                       | 28,000                           |
| Cultural Arts         | 10061350 347020 | Arts Program Fees               | 42,000                       | 50,000                           |
| Community Center      | 10061400 347210 | Community Center Fees           | 408,000                      | 450,000                          |
| " "                   | 10061400 347211 | Community Ctr Bldg Rental       | 30,000                       | 30,000                           |
| Adult Activity Center | 10061450 347220 | Adult Activity Ctr Fees         | 20,000                       | 20,000                           |
| " "                   | 10061450 347221 | Adult Activity Ctr Bldg Rental  | 2,500                        | 2,500                            |
| " "                   | 10061450 347222 | Adult Activity Ctr Trip Fees    | 50,000                       | 40,000                           |
| Equestrian Center     | 10061500 347230 | Equestrian Ctr Fees             | 320,000                      | 270,000                          |
| " "                   | 10061500 347232 | Equestrian Ctr Shows            | 2,500                        | -                                |
| Wills Park Rec Ctr    | 10061550 347240 | Wills Park Rec Ctr Fees         | 175,000                      | 160,000                          |
| " "                   | 10061550 347242 | Wills Park Rec Ctr Permit Fees  | 5,000                        | 5,000                            |
| Special Events        | 10061900 347500 | Taste of Alpharetta             | 150,000                      | 160,000                          |
| " "                   | 10061900 347501 | Alpharetta Arts Streetfest      | 20,000                       | 20,000                           |
| " "                   | 10061900 347502 | Alpharetta Room                 | -                            | -                                |
| " "                   | 10061900 347503 | Other Events                    | 12,000                       | 12,000                           |
| " "                   | 10061900 347504 | Public Works Event Fees         | 4,000                        | 4,000                            |
| " "                   | 10061900 347505 | Fire Services Event Fees        | 2,500                        | 2,500                            |
| " "                   | 10061900 347506 | Police Services Event Fees      | 6,000                        | 6,000                            |
| " "                   | 10061900 347507 | Parks Services Event Fees       | 15,508                       | 20,000                           |
| " "                   | 10061900 347508 | Food Truck Thursdays            | 9,492                        | 9,400                            |
| " "                   | 10061900 347508 | Donation From Private Sources   | -                            | -                                |
| <b>Total</b>          |                 |                                 | <b>\$ 2,361,280</b>          | <b>\$ 2,423,900</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**



**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION           | FY 2016<br>Amended<br>Operating<br>Budget | FY 2017<br>Operating<br>Budget<br>Request* | Recreation Administration |                            | Aquatics         |                 |                  |
|----------------------------------|-------------------------------------------|--------------------------------------------|---------------------------|----------------------------|------------------|-----------------|------------------|
|                                  |                                           |                                            | Recreation<br>Admin.      | Historical<br>Preservation | Aquatics         | Special Events  | Swim Team        |
|                                  |                                           |                                            | 6110                      | RAD01                      | 6124             | RAQ00           | RAQ01            |
| 521200 Professional Services     | \$ 1,211,680                              | \$ 1,239,505                               | \$ 10,175                 | \$ -                       | \$ -             | \$ 1,700        | \$ 18,500        |
| 521400 Board Member Fees         | 4,500                                     | 4,500                                      | 4,500                     | -                          | -                | -               | -                |
| 522210 Equipment Repair/Maint.   | 56,600                                    | 58,100                                     | 1,500                     | -                          | 5,500            | -               | -                |
| 522220 Vehicle Repair/Maint.     | 22,000                                    | 22,000                                     | 22,000                    | -                          | -                | -               | -                |
| 522240 Grounds Repair/Maint.     | 316,165                                   | 369,000                                    | -                         | -                          | -                | -               | -                |
| 522250 Facility Repair/Maint.    | 98,450                                    | 127,240                                    | -                         | -                          | 7,000            | -               | -                |
| 522310 Land/Building Rental      | 22,435                                    | 20,000                                     |                           |                            |                  |                 |                  |
| 522320 Equipment Rental          | 182,740                                   | 189,240                                    | -                         | -                          | -                | -               | -                |
| 523300 Advertising               | 48,125                                    | 47,825                                     | 6,000                     | -                          | -                | -               | -                |
| 523400 Printing and Binding      | 52,800                                    | 52,950                                     | 9,500                     | -                          | 500              | -               | -                |
| 523500 Employee Travel           | 13,600                                    | 16,975                                     | 6,000                     | -                          | -                | -               | -                |
| 523700 Employee Training         | 16,900                                    | 20,150                                     | 2,425                     | -                          | 2,250            | -               | -                |
| 523860 Maintenance Contracts     | 661,647                                   | 648,067                                    | 54,207                    | 2,500                      | -                | -               | -                |
| 523900 IT Professional Services  | 194,602                                   | 208,847                                    | 208,847                   | -                          | -                | -               | -                |
| 531100 General Supplies          | 348,045                                   | 374,670                                    | 8,625                     | -                          | 27,220           | 1,250           | 22,300           |
| 531200 Miscellaneous Utilities   | 44,650                                    | 48,650                                     | 47,150                    | -                          | -                | -               | -                |
| 531210 Water and Sewer Utilities | 80,000                                    | 88,000                                     | 88,000                    | -                          | -                | -               | -                |
| 531220 Natural Gas Utilities     | 22,000                                    | 24,000                                     | 24,000                    | -                          | -                | -               | -                |
| 531230 Electricity Utilities     | 455,500                                   | 455,000                                    | 440,000                   | -                          | -                | -               | -                |
| 531270 Fuel                      | 44,000                                    | 43,500                                     | 28,000                    | -                          | -                | -               | -                |
| 531600 Small Equipment           | 43,250                                    | 36,000                                     | -                         | -                          | -                | -               | -                |
| 531700 Employee Uniforms         | 21,725                                    | 22,225                                     | 1,000                     | -                          | 3,400            | -               | -                |
| 532400 Non-Recurring Expenses    | -                                         | -                                          | -                         | -                          | -                | -               | -                |
| 542100 Machinery & Equipment     | 65,000                                    | 62,000                                     | -                         | -                          | -                | -               | -                |
| <b>TOTAL</b>                     | <b>\$ 4,026,414</b>                       | <b>\$ 4,178,444</b>                        | <b>\$ 961,929</b>         | <b>\$ 2,500</b>            | <b>\$ 45,870</b> | <b>\$ 2,950</b> | <b>\$ 40,800</b> |

| ACCOUNT<br>DESCRIPTION    | Aquatics            |                                  | Athletics       |                  |                  |                   |                  |
|---------------------------|---------------------|----------------------------------|-----------------|------------------|------------------|-------------------|------------------|
|                           | Swimming<br>Lessons | Aquatic -<br>Fitness<br>Programs | Athletics       | Basketball       | Lacrosse         | Soccer            | Softball         |
|                           | RAQ02               | RAQ03                            | 6130            | RAL00            | RAL01            | RAL03             | RAL04            |
| Professional Services     | \$ 35,000           | \$ 1,500                         | \$ -            | \$ 36,800        | \$ 8,000         | \$ 112,000        | \$ 45,000        |
| Board Member Fees         | -                   | -                                | -               | -                | -                | -                 | -                |
| Equipment Repair/Maint.   | -                   | -                                | -               | -                | -                | -                 | -                |
| Vehicle Repair/Maint.     | -                   | -                                | -               | -                | -                | -                 | -                |
| Grounds Repair/Maint.     | -                   | -                                | -               | -                | -                | -                 | -                |
| Facility Repair/Maint.    | -                   | -                                | 1,200           | -                | -                | -                 | -                |
| Land/Building Rental      | -                   | -                                | -               | -                | -                | 20,000            | -                |
| Equipment Rental          | -                   | -                                | -               | -                | -                | -                 | -                |
| Advertising               | -                   | -                                | -               | -                | -                | -                 | -                |
| Printing and Binding      | -                   | -                                | 500             | -                | -                | -                 | -                |
| Employee Travel           | -                   | -                                | 750             | -                | -                | -                 | -                |
| Employee Training         | -                   | -                                | 500             | -                | -                | 800               | -                |
| Maintenance Contracts     | -                   | -                                | 600             | -                | -                | -                 | -                |
| IT Professional Services  | -                   | -                                | -               | -                | -                | -                 | -                |
| General Supplies          | 50                  | -                                | 2,550           | 30,000           | 9,500            | 22,650            | 3,700            |
| Miscellaneous Utilities   | -                   | -                                | -               | -                | -                | -                 | -                |
| Water and Sewer Utilities | -                   | -                                | -               | -                | -                | -                 | -                |
| Natural Gas Utilities     | -                   | -                                | -               | -                | -                | -                 | -                |
| Electricity Utilities     | -                   | -                                | -               | -                | -                | -                 | -                |
| Fuel                      | -                   | -                                | -               | -                | -                | -                 | -                |
| Small Equipment           | -                   | -                                | -               | -                | -                | 2,000             | -                |
| Employee Uniforms         | -                   | -                                | 600             | -                | -                | -                 | -                |
| Non-Recurring Expenses    | -                   | -                                | -               | -                | -                | -                 | -                |
| Machinery & Equipment     | -                   | -                                | -               | -                | -                | -                 | -                |
| <b>TOTAL</b>              | <b>\$ 35,050</b>    | <b>\$ 1,500</b>                  | <b>\$ 6,700</b> | <b>\$ 66,800</b> | <b>\$ 17,500</b> | <b>\$ 157,450</b> | <b>\$ 48,700</b> |

|                           | Athletics        |                | Cultural Arts   |                 |                  |                 |                  |
|---------------------------|------------------|----------------|-----------------|-----------------|------------------|-----------------|------------------|
| ACCOUNT DESCRIPTION       | Adult Volleyball | Special Events | Cultural Arts   | Art Camps       | Art Programs     | Special Events  | Fitness Programs |
|                           | RAL06            | RAL07          | 6135            | RCA01           | RCA02            | RCA03           | RCA04            |
| Professional Services     | \$ 1,400         | \$ -           | \$ -            | \$ 6,000        | \$ 20,000        | \$ 2,500        | \$ 3,500         |
| Board Member Fees         | -                | -              | -               | -               | -                | -               | -                |
| Equipment Repair/Maint.   | -                | -              | 500             | -               | -                | -               | -                |
| Vehicle Repair/Maint.     | -                | -              | -               | -               | -                | -               | -                |
| Grounds Repair/Maint.     | -                | -              | -               | -               | -                | -               | -                |
| Facility Repair/Maint.    | -                | -              | -               | -               | -                | -               | -                |
| Land/Building Rental      | -                | -              | -               | -               | -                | -               | -                |
| Equipment Rental          | -                | -              | -               | -               | -                | -               | -                |
| Advertising               | -                | -              | -               | -               | -                | -               | -                |
| Printing and Binding      | -                | -              | -               | -               | -                | -               | -                |
| Employee Travel           | -                | -              | 375             | -               | -                | -               | -                |
| Employee Training         | -                | -              | 375             | -               | -                | -               | -                |
| Maintenance Contracts     | -                | -              | -               | -               | -                | -               | -                |
| IT Professional Services  | -                | -              | -               | -               | -                | -               | -                |
| General Supplies          | 500              | -              | 1,200           | 3,200           | 750              | 300             | -                |
| Miscellaneous Utilities   | -                | -              | -               | -               | -                | -               | -                |
| Water and Sewer Utilities | -                | -              | -               | -               | -                | -               | -                |
| Natural Gas Utilities     | -                | -              | -               | -               | -                | -               | -                |
| Electricity Utilities     | -                | -              | -               | -               | -                | -               | -                |
| Fuel                      | -                | -              | -               | -               | -                | -               | -                |
| Small Equipment           | -                | -              | -               | -               | -                | -               | -                |
| Employee Uniforms         | -                | -              | 50              | 250             | -                | -               | -                |
| Non-Recurring Expenses    | -                | -              | -               | -               | -                | -               | -                |
| Machinery & Equipment     | -                | -              | -               | -               | -                | -               | -                |
| <b>TOTAL</b>              | <b>\$ 1,900</b>  | <b>\$ -</b>    | <b>\$ 2,500</b> | <b>\$ 9,450</b> | <b>\$ 20,750</b> | <b>\$ 2,800</b> | <b>\$ 3,500</b>  |

|                           | Cultural Arts   | Community Center |                  |                   |                      |                          |                        |
|---------------------------|-----------------|------------------|------------------|-------------------|----------------------|--------------------------|------------------------|
| ACCOUNT DESCRIPTION       | City Band       | Community Center | Special Events   | Gymnastics        | Instructional Sports | Performing Arts Programs | Special Needs Programs |
|                           | RCA05           | 6140             | RCC00            | RCC01             | RCC02                | RCC04                    | RCC05                  |
| Professional Services     | \$ 3,000        | \$ -             | \$ 4,850         | \$ 205,000        | \$ 65,000            | \$ 60,000                | \$ 4,250               |
| Board Member Fees         | -               | -                | -                | -                 | -                    | -                        | -                      |
| Equipment Repair/Maint.   | -               | 4,800            | -                | -                 | -                    | -                        | -                      |
| Vehicle Repair/Maint.     | -               | -                | -                | -                 | -                    | -                        | -                      |
| Grounds Repair/Maint.     | -               | -                | -                | -                 | -                    | -                        | -                      |
| Facility Repair/Maint.    | -               | 16,640           | -                | -                 | -                    | -                        | -                      |
| Land/Building Rental      | -               | -                | -                | -                 | -                    | -                        | -                      |
| Equipment Rental          | -               | -                | 2,000            | -                 | -                    | 2,000                    | 13,000                 |
| Advertising               | -               | -                | -                | -                 | -                    | -                        | -                      |
| Printing and Binding      | -               | -                | -                | -                 | -                    | -                        | -                      |
| Employee Travel           | -               | 1,600            | -                | -                 | -                    | -                        | -                      |
| Employee Training         | -               | 1,500            | -                | -                 | -                    | -                        | -                      |
| Maintenance Contracts     | -               | -                | -                | -                 | -                    | -                        | -                      |
| IT Professional Services  | -               | -                | -                | -                 | -                    | -                        | -                      |
| General Supplies          | -               | 5,800            | 6,650            | -                 | -                    | 400                      | 6,400                  |
| Miscellaneous Utilities   | -               | -                | -                | -                 | -                    | -                        | -                      |
| Water and Sewer Utilities | -               | -                | -                | -                 | -                    | -                        | -                      |
| Natural Gas Utilities     | -               | -                | -                | -                 | -                    | -                        | -                      |
| Electricity Utilities     | -               | -                | -                | -                 | -                    | -                        | -                      |
| Fuel                      | -               | -                | -                | -                 | -                    | -                        | -                      |
| Small Equipment           | -               | 7,000            | -                | -                 | -                    | -                        | -                      |
| Employee Uniforms         | -               | 600              | -                | -                 | -                    | -                        | -                      |
| Non-Recurring Expenses    | -               | -                | -                | -                 | -                    | -                        | -                      |
| Machinery & Equipment     | -               | -                | -                | -                 | -                    | -                        | -                      |
| <b>TOTAL</b>              | <b>\$ 3,000</b> | <b>\$ 37,940</b> | <b>\$ 13,500</b> | <b>\$ 205,000</b> | <b>\$ 65,000</b>     | <b>\$ 62,400</b>         | <b>\$ 23,650</b>       |

|                           | Community Ctr           |                      |                              | Adult Activity Center |                 |                              |                  |
|---------------------------|-------------------------|----------------------|------------------------------|-----------------------|-----------------|------------------------------|------------------|
| ACCOUNT DESCRIPTION       | Youth Volleyball League | Babysitter Boot Camp | OOutdoor Recreation Programs | Adult Activity Center | Special Events  | Senior Recreational Programs | Tennis           |
|                           | RCC06                   | RCC07                | RCC08                        | 6145                  | RAA00           | RAA01                        | RAA02            |
| Professional Services     | \$ 6,500                | \$ 9,000             | \$ 28,400                    | \$ -                  | \$ 1,500        | \$ 39,500                    | \$ 20,000        |
| Board Member Fees         | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Equipment Repair/Maint.   | -                       | -                    | -                            | 800                   | -               | -                            | -                |
| Vehicle Repair/Maint.     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Grounds Repair/Maint.     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Facility Repair/Maint.    | -                       | -                    | -                            | 9,500                 | -               | -                            | -                |
| Land/Building Rental      | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Equipment Rental          | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Advertising               | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Printing and Binding      | -                       | -                    | -                            | 250                   | 75              | -                            | -                |
| Employee Travel           | -                       | -                    | -                            | 1,500                 | -               | -                            | -                |
| Employee Training         | -                       | -                    | -                            | 400                   | -               | -                            | -                |
| Maintenance Contracts     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| IT Professional Services  | -                       | -                    | -                            | -                     | -               | -                            | -                |
| General Supplies          | -                       | -                    | -                            | 6,400                 | 2,150           | 1,750                        | 3,000            |
| Miscellaneous Utilities   | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Water and Sewer Utilities | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Natural Gas Utilities     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Electricity Utilities     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Fuel                      | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Small Equipment           | -                       | -                    | -                            | 1,000                 | -               | -                            | -                |
| Employee Uniforms         | -                       | -                    | -                            | 675                   | -               | -                            | -                |
| Non-Recurring Expenses    | -                       | -                    | -                            | -                     | -               | -                            | -                |
| Machinery & Equipment     | -                       | -                    | -                            | -                     | -               | -                            | -                |
| <b>TOTAL</b>              | <b>\$ 6,500</b>         | <b>\$ 9,000</b>      | <b>\$ 28,400</b>             | <b>\$ 20,525</b>      | <b>\$ 3,725</b> | <b>\$ 41,250</b>             | <b>\$ 23,000</b> |

| ACCOUNT<br>DESCRIPTION    | Wills Park Recreation Center |                                    |                  |                     |                        |                                        |                               |
|---------------------------|------------------------------|------------------------------------|------------------|---------------------|------------------------|----------------------------------------|-------------------------------|
|                           | Equestrian<br>Center         | Wills Park<br>Recreation<br>Center | Special Events   | Fitness<br>Programs | Wills Park Day<br>Camp | Webb Bridge<br>Park Athletic<br>Fields | North Park<br>Athletic Fields |
|                           | 6150                         | 6155                               | RWP00            | RWP01               | RWP02                  | 6170                                   | 6175                          |
| Professional Services     | \$ 695                       | \$ -                               | \$ 35,000        | \$ 50,200           | \$ 21,000              | \$ -                                   | \$ -                          |
| Board Member Fees         | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Equipment Repair/Maint.   | 7,000                        | -                                  | -                | -                   | -                      | 750                                    | 750                           |
| Vehicle Repair/Maint.     | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Grounds Repair/Maint.     | 27,000                       | -                                  | 1,000            | -                   | -                      | 78,000                                 | 50,000                        |
| Facility Repair/Maint.    | 5,000                        | 5,800                              | -                | -                   | -                      | 300                                    | 300                           |
| Land/Building Rental      | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Equipment Rental          | 300                          | -                                  | 8,000            | -                   | 21,000                 | 750                                    | 6,000                         |
| Advertising               | -                            | -                                  | -                | 150                 | -                      | -                                      | -                             |
| Printing and Binding      | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Employee Travel           | 2,000                        | 200                                | -                | -                   | -                      | 750                                    | 250                           |
| Employee Training         | 1,500                        | 600                                | -                | -                   | -                      | 500                                    | 500                           |
| Maintenance Contracts     | 120,000                      | -                                  | -                | -                   | -                      | -                                      | -                             |
| IT Professional Services  | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| General Supplies          | 90,200                       | 4,100                              | 3,300            | 750                 | 8,400                  | 725                                    | 1,425                         |
| Miscellaneous Utilities   | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Water and Sewer Utilities | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Natural Gas Utilities     | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Electricity Utilities     | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Fuel                      | 2,500                        | -                                  | -                | -                   | -                      | -                                      | -                             |
| Small Equipment           | 2,000                        | -                                  | -                | -                   | -                      | 4,000                                  | 5,000                         |
| Employee Uniforms         | 1,500                        | 1,500                              | 2,500            | -                   | -                      | 1,100                                  | 1,750                         |
| Non-Recurring Expenses    | -                            | -                                  | -                | -                   | -                      | -                                      | -                             |
| Machinery & Equipment     | 10,000                       | 7,500                              | -                | -                   | -                      | 10,000                                 | 14,000                        |
| <b>TOTAL</b>              | <b>\$ 269,695</b>            | <b>\$ 19,700</b>                   | <b>\$ 49,800</b> | <b>\$ 51,100</b>    | <b>\$ 50,400</b>       | <b>\$ 96,875</b>                       | <b>\$ 79,975</b>              |

| ACCOUNT<br>DESCRIPTION    | City Special Events            |                         |                         |                                  |                                                     |                      |                         |
|---------------------------|--------------------------------|-------------------------|-------------------------|----------------------------------|-----------------------------------------------------|----------------------|-------------------------|
|                           | Rock Mill<br>Park/<br>Greenway | Special Events<br>Admin | Downtown<br>Decorations | Alpharetta<br>Arts<br>Streetfest | Scarecrow<br>Harvest/Brew<br>Moon Fest<br>(October) | Mayor's<br>Challenge | Old<br>Soldier's<br>Day |
|                           | 6180                           | 6190                    | RSE00                   | RSE01                            | RSE02                                               | RSE03                | RSE04                   |
| Professional Services     | \$ -                           | \$ 2,900                | \$ 71,100               | \$ 32,875                        | \$ 13,425                                           | \$ 1,400             | \$ 5,310                |
| Board Member Fees         | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Equipment Repair/Maint.   | 1,500                          | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Vehicle Repair/Maint.     | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Grounds Repair/Maint.     | 53,000                         | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Facility Repair/Maint.    | 1,500                          | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Land/Building Rental      | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Equipment Rental          | 4,000                          | 2,150                   | -                       | 3,550                            | 2,400                                               | 950                  | 4,090                   |
| Advertising               | -                              | 200                     | -                       | 14,500                           | 2,600                                               | 175                  | 2,500                   |
| Printing and Binding      | -                              | 525                     | -                       | 2,550                            | 2,500                                               | -                    | 3,600                   |
| Employee Travel           | 750                            | 1,300                   | -                       | -                                | -                                                   | -                    | -                       |
| Employee Training         | 750                            | 6,550                   | -                       | -                                | -                                                   | -                    | -                       |
| Maintenance Contracts     | -                              | 1,200                   | -                       | -                                | -                                                   | -                    | -                       |
| IT Professional Services  | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| General Supplies          | 1,000                          | 3,550                   | 2,450                   | 2,000                            | 4,850                                               | -                    | 4,925                   |
| Miscellaneous Utilities   | -                              | 1,500                   | -                       | -                                | -                                                   | -                    | -                       |
| Water and Sewer Utilities | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Natural Gas Utilities     | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Electricity Utilities     | -                              | 12,000                  | -                       | -                                | -                                                   | -                    | -                       |
| Fuel                      | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Small Equipment           | 2,500                          | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Employee Uniforms         | 1,750                          | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Non-Recurring Expenses    | -                              | -                       | -                       | -                                | -                                                   | -                    | -                       |
| Machinery & Equipment     | 5,500                          | -                       | -                       | -                                | -                                                   | -                    | -                       |
| <b>TOTAL</b>              | <b>\$ 72,250</b>               | <b>\$ 31,875</b>        | <b>\$ 73,550</b>        | <b>\$ 55,475</b>                 | <b>\$ 25,775</b>                                    | <b>\$ 2,525</b>      | <b>\$ 20,425</b>        |

| ACCOUNT<br>DESCRIPTION    | City Special Events       |                  |                        |                     |                    |                                |                  |
|---------------------------|---------------------------|------------------|------------------------|---------------------|--------------------|--------------------------------|------------------|
|                           | Taste<br>of<br>Alpharetta | Tree<br>Lighting | Lazy Log<br>Cabin Days | Movies On<br>Milton | Art In The<br>Park | Downtown<br>European<br>Market | Wire & Wood      |
|                           | RSE05                     | RSE06            | RSE07                  | RSE09               | RSE10              | RSE12                          | RSE13            |
| Professional Services     | \$ 137,625                | \$ 18,500        | \$ 1,300               | \$ -                | \$ 700             | \$ 3,600                       | \$ 52,000        |
| Board Member Fees         | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Equipment Repair/Maint.   | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Vehicle Repair/Maint.     | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Grounds Repair/Maint.     | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Facility Repair/Maint.    | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Land/Building Rental      | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Equipment Rental          | 29,400                    | 32,100           | 750                    | -                   | -                  | 2,100                          | 19,000           |
| Advertising               | 9,000                     | 3,000            | -                      | -                   | -                  | 1,300                          | 1,500            |
| Printing and Binding      | 11,100                    | 3,250            | -                      | -                   | -                  | -                              | 6,000            |
| Employee Travel           | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Employee Training         | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Maintenance Contracts     | -                         | -                | -                      | -                   | -                  | -                              | -                |
| IT Professional Services  | -                         | -                | -                      | -                   | -                  | -                              | -                |
| General Supplies          | 9,650                     | 2,700            | 250                    | -                   | -                  | 50                             | 1,300            |
| Miscellaneous Utilities   | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Water and Sewer Utilities | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Natural Gas Utilities     | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Electricity Utilities     | -                         | -                | -                      | -                   | -                  | -                              | 2,500            |
| Fuel                      | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Small Equipment           | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Employee Uniforms         | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Non-Recurring Expenses    | -                         | -                | -                      | -                   | -                  | -                              | -                |
| Machinery & Equipment     | -                         | -                | -                      | -                   | -                  | -                              | -                |
| <b>TOTAL</b>              | <b>\$ 196,775</b>         | <b>\$ 59,550</b> | <b>\$ 2,300</b>        | <b>\$ -</b>         | <b>\$ 700</b>      | <b>\$ 7,050</b>                | <b>\$ 82,300</b> |



|                           | City Special Events |                          |                    |                       |                    |                            | Parks Maint.      |
|---------------------------|---------------------|--------------------------|--------------------|-----------------------|--------------------|----------------------------|-------------------|
| ACCOUNT DESCRIPTION       | Farmers Market      | Resthaven Cemetery Tours | Snow On The Square | Brew Moon Fest (June) | UGA Game On Milton | Alpharetta Thursday Nights | Parks Maintenance |
|                           | RSE14               | RSE15                    | RSE17              | RSE19                 | RSE20              | RSE23                      | 6195              |
| Professional Services     | \$ -                | \$ 11,900                | \$ -               | \$ 6,400              | \$ 7,500           | \$ 14,000                  | \$ 3,000          |
| Board Member Fees         | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Equipment Repair/Maint.   | -                   | -                        | -                  | -                     | -                  | -                          | 35,000            |
| Vehicle Repair/Maint.     | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Grounds Repair/Maint.     | -                   | -                        | -                  | -                     | -                  | -                          | 110,000           |
| Facility Repair/Maint.    | -                   | -                        | -                  | -                     | -                  | -                          | 80,000            |
| Land/Building Rental      | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Equipment Rental          | 750                 | 2,000                    | -                  | 1,000                 | 2,700              | 25,250                     | 4,000             |
| Advertising               | -                   | 1,900                    | -                  | -                     | 2,000              | 3,000                      | -                 |
| Printing and Binding      | -                   | 500                      | -                  | -                     | 600                | 2,500                      | 9,000             |
| Employee Travel           | -                   | -                        | -                  | -                     | -                  | -                          | 1,500             |
| Employee Training         | -                   | -                        | -                  | -                     | -                  | -                          | 1,500             |
| Maintenance Contracts     | -                   | -                        | -                  | -                     | -                  | -                          | 329,560           |
| IT Professional Services  | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| General Supplies          | -                   | 600                      | -                  | -                     | 600                | 500                        | 65,000            |
| Miscellaneous Utilities   | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Water and Sewer Utilities | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Natural Gas Utilities     | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Electricity Utilities     | -                   | -                        | -                  | 500                   | -                  | -                          | -                 |
| Fuel                      | -                   | -                        | -                  | -                     | -                  | -                          | 13,000            |
| Small Equipment           | -                   | -                        | -                  | -                     | -                  | -                          | 10,000            |
| Employee Uniforms         | -                   | -                        | -                  | -                     | -                  | -                          | 5,550             |
| Non-Recurring Expenses    | -                   | -                        | -                  | -                     | -                  | -                          | -                 |
| Machinery & Equipment     | -                   | -                        | -                  | -                     | -                  | -                          | 5,000             |
| <b>TOTAL</b>              | <b>\$ 750</b>       | <b>\$ 16,900</b>         | <b>\$ -</b>        | <b>\$ 7,900</b>       | <b>\$ 13,400</b>   | <b>\$ 45,250</b>           | <b>\$ 672,110</b> |

|                            | <b>Parks Maintenance</b>      |                                     |
|----------------------------|-------------------------------|-------------------------------------|
| <b>ACCOUNT DESCRIPTION</b> | <b>Playground Maintenance</b> | <b>City Center Park Maintenance</b> |
|                            | <b>RPM00</b>                  | <b>RPM01</b>                        |
| Professional Services      | \$ -                          | \$ -                                |
| Board Member Fees          | -                             | -                                   |
| Equipment Repair/Maint.    | -                             | -                                   |
| Vehicle Repair/Maint.      | -                             | -                                   |
| Grounds Repair/Maint.      | 25,000                        | 25,000                              |
| Facility Repair/Maint.     | -                             | -                                   |
| Land/Building Rental       | -                             | -                                   |
| Equipment Rental           | -                             | -                                   |
| Advertising                | -                             | -                                   |
| Printing and Binding       | -                             | -                                   |
| Employee Travel            | -                             | -                                   |
| Employee Training          | -                             | -                                   |
| Maintenance Contracts      | -                             | 140,000                             |
| IT Professional Services   | -                             | -                                   |
| General Supplies           | -                             | -                                   |
| Miscellaneous Utilities    | -                             | -                                   |
| Water and Sewer Utilities  | -                             | -                                   |
| Natural Gas Utilities      | -                             | -                                   |
| Electricity Utilities      | -                             | -                                   |
| Fuel                       | -                             | -                                   |
| Small Equipment            | 2,500                         | -                                   |
| Employee Uniforms          | -                             | -                                   |
| Non-Recurring Expenses     | -                             | -                                   |
| Machinery & Equipment      | 10,000                        | -                                   |
| <b>TOTAL</b>               | <b>\$ 37,500</b>              | <b>\$ 165,000</b>                   |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                        |                |        |                                |                                                             | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------|--------------------------------|-------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number |        | Title                          | Account Detail                                              |                              |                                  |
| Recreation             | 10061100       | 521200 | Professional Services          | PROFESSIONAL STUDIES (ARCHITECTS, ENGINEERS, etc.)          | -                            | -                                |
|                        |                |        |                                | BANK FEES (e.g. TRANSACTION FEES)                           | 5,000                        | 8,000                            |
| Administration         | 10061100       | 521200 | Professional Services          | GRPA AGENCY DUES                                            | 400                          | 400                              |
|                        |                |        |                                | GRPA DISTRICT 7 MEMBERSHIP DUES                             | 50                           | 50                               |
|                        |                |        |                                | CAPRA ANNUAL MEMBERSHIP FEE                                 | 1,650                        | 1,650                            |
|                        |                |        |                                | YEARLY GRPA COMMISSION/BOARD MEMBERSHIP                     | 75                           | 75                               |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>7,175</b>                 | <b>10,175</b>                    |
|                        | 10061100       | 521400 | Board Member Fees              | MONTHLY MEETINGS                                            | 4,500                        | 4,500                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>4,500</b>                 | <b>4,500</b>                     |
|                        | 10061100       | 522210 | Equipment Repair & Maintenance | CALL BOX REPAIR                                             | 1,000                        | 1,000                            |
|                        |                |        |                                | GENERAL REPAIR & MAINTENANCE                                | 500                          | 500                              |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>1,500</b>                 | <b>1,500</b>                     |
|                        | 10061100       | 522220 | Vehicle Repair & Maintenance   | BATTERIES, LIGHTS, WIPER BLADES, ETC.                       | 500                          | 500                              |
|                        |                |        |                                | BODY, INTERIOR REPAIRS                                      | 500                          | 500                              |
|                        |                |        |                                | CAR WASHES, ETC.                                            | 1,000                        | 1,000                            |
|                        |                |        |                                | PMA'S & REPAIRS                                             | 16,000                       | 16,000                           |
|                        |                |        |                                | TIRES                                                       | 4,000                        | 4,000                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>22,000</b>                | <b>22,000</b>                    |
|                        | 10061100       | 522240 | Ground Repair & Maintenance    | GROUND REPAIRS                                              | -                            | -                                |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>-</b>                     | <b>-</b>                         |
|                        | 10061100       | 523300 | Advertising                    | BID ADVERTISING                                             | 1,000                        | 500                              |
|                        |                |        |                                | RECRUITMENT ADVERTISING                                     | 1,000                        | 500                              |
|                        |                |        |                                | PROMOTIONS AND MARKETING                                    | -                            | 4,000                            |
|                        |                |        |                                | REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA          | 1,000                        | 1,000                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>3,000</b>                 | <b>6,000</b>                     |
|                        | 10061100       | 523400 | Printing & Binding             | LEISURE GUIDE & DESIGN FEES                                 | 8,500                        | 8,500                            |
|                        |                |        |                                | GENERAL PRINTING NEEDS (NAME PLAQUES, SIGNS, BANNERS, etc.) | 1,000                        | 1,000                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>9,500</b>                 | <b>9,500</b>                     |
|                        | 10061100       | 523500 | Employee Travel                | DIVISION TRAVEL                                             | 6,000                        | 6,000                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>6,000</b>                 | <b>6,000</b>                     |
|                        | 10061100       | 523700 | Employee Training              | DIVISION TRAINING                                           | 2,425                        | 2,425                            |
|                        |                |        |                                | <b>subtotal</b>                                             | <b>2,425</b>                 | <b>2,425</b>                     |
|                        | 10061100       | 523860 | Maintenance Contracts          | COFFEE & WATER SERVICE                                      | 7,000                        | 9,200                            |
|                        |                |        |                                | XEROX COPIER LEASE (CQ9303)                                 | 4,909                        | 4,909                            |
|                        |                |        |                                | XEROX COPIER LEASE (WC7545)                                 | 2,088                        | 2,088                            |
|                        |                |        |                                | XEROX COPIER CONSUMABLES/MAINTENANCE PLAN                   | 15,000                       | 12,475                           |
|                        |                |        |                                | FILTERED WATER SERVICE                                      | 3,400                        | 3,400                            |
|                        |                |        |                                | JANITORIAL CONTRACT                                         | 1,200                        | 1,200                            |
|                        |                |        |                                | POSTAGE MACHINE MAINTENANCE                                 | 1,650                        | 1,650                            |
|                        |                |        |                                | BIKE SHARE PROGRAM (3 LOCATIONS)                            | -                            | 15,840                           |
|                        |                |        |                                | LICENSE AGREEMENT - ASCAP                                   | -                            | 650                              |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title                    | Account Detail                                                                  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------------------------|---------------------------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |                          | LICENSE AGREEMENT - BMI                                                         | -                            | 675                              |
|                        |                |                          | LICENSE AGREEMENT - SESAC                                                       | -                            | 1,200                            |
|                        |                |                          | SEE CLICK FIX APP                                                               | -                            | 820                              |
|                        |                |                          | RECORD STORAGE & SHREDDING                                                      | 100                          | 100                              |
|                        |                |                          | <b>subtotal</b>                                                                 | <b>35,347</b>                | <b>54,207</b>                    |
| 10061100               | 523900         | IT Professional Services | AD AUDIT (NORTHWIND VENTURES)                                                   | 213                          | -                                |
|                        |                |                          | ADOBE SOFTWARE LICENSES (CDW)                                                   | -                            | 2,730                            |
|                        |                |                          | ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)   | 2,603                        | 4,711                            |
|                        |                |                          | CELLULAR PHONE SERVICE                                                          | 10,594                       | 9,360                            |
|                        |                |                          | CELLULAR IPAD SERVICE (VERIZON)                                                 | -                            | 2,688                            |
|                        |                |                          | CELLULAR IPHONE SERVICE (VERIZON)                                               | 10,992                       | 8,736                            |
|                        |                |                          | CELLULAR MIFI (VERIZON)                                                         | 1,824                        | 912                              |
|                        |                |                          | CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO - SMARTNET)                           | 5,088                        | 4,476                            |
|                        |                |                          | CITY ENTERPRISE DATA MANAGEMENT (VERISTOR - COMMVAULT)                          | 4,024                        | 3,533                            |
|                        |                |                          | CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)                               | 5,206                        | 3,062                            |
|                        |                |                          | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMMUNICATIONS) | 378                          | 377                              |
|                        |                |                          | CITYWIDE MICROSOFT LICENSING (DELL)                                             | 17,608                       | 17,526                           |
|                        |                |                          | CITYWIDE VIRTUAL INFRASTRUCTURE                                                 | 2,391                        | -                                |
|                        |                |                          | CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE                          | 6,400                        | 6,400                            |
|                        |                |                          | CONSULTING SERVICES [SUPPORT FOR CISCO & MICROSOFT PRODUCTS] (PRESIDIO)         | 3,550                        | -                                |
|                        |                |                          | CUSTOM CITYWORKS SUPPORT                                                        | 1,050                        | 1,200                            |
|                        |                |                          | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)      | 651                          | 648                              |
|                        |                |                          | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION                                | 131                          | 130                              |
|                        |                |                          | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)                    | 829                          | 648                              |
|                        |                |                          | DEVELOPER LICENSE FOR MDM (APPLE)                                               | 36                           | 35                               |
|                        |                |                          | DIRECTORY ANALYSIS (MANAGEENGINE ZOHOO CORPORATION)                             | -                            | 1,010                            |
|                        |                |                          | DOMAIN NAME SERVICE (AMAZON WEB SERVICES)                                       | -                            | 89                               |
|                        |                |                          | DSL/INTERNET CONNECTIVITY/GCIC CONNECTION & REMOTE PARK SITES (AT&T CORP)       | 2,160                        | 2,160                            |
|                        |                |                          | GPO CHANGE MANAGEMENT (NETIQ)                                                   | -                            | 118                              |
|                        |                |                          | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)         | 177                          | -                                |
|                        |                |                          | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT (NORTHWIND VENTURES)               | 295                          | -                                |
|                        |                |                          | EXTERNAL MONITORING SERVICE (MXTTOOLBOX)                                        | -                            | 42                               |
|                        |                |                          | FIREWALL (PALO ATLO FIREWALL)                                                   | -                            | 4,122                            |
|                        |                |                          | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL         | 4,733                        | 4,711                            |
|                        |                |                          | GIS PARCEL BUILDING SOFTWARE                                                    | 1,124                        | 1,119                            |
|                        |                |                          | GREENWAY CALLBOX SERVICES                                                       | 2,820                        | 2,940                            |
|                        |                |                          | HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL (PAST PERFECT)       | 600                          | 950                              |
|                        |                |                          | HP SWITCHES (EDGES SWITCHING)                                                   | -                            | 353                              |
|                        |                |                          | LANGUARD (NETWORK)                                                              | -                            | 589                              |
|                        |                |                          | LINK BALANCER/WEB FILTER/ANTI-VIRUS (CDW GOVT -BARRACUDA)                       | 946                          | -                                |
|                        |                |                          | LONG DISTANCE SERVICE (BIRCH COMMUNICATIONS)                                    | 1,268                        | 1,303                            |
|                        |                |                          | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE                                     | 189                          | 188                              |
|                        |                |                          | MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)                        | -                            | 4,599                            |
|                        |                |                          | MOBILE DATA MANAGEMENT (AIRWATCH)                                               | 1,084                        | 1,197                            |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                        |                |        |                                                                                                                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------|-----------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title | Account Number | Title  | Account Detail                                                                                                  |                              |                                  |
|                        |                |        | MOVE TO OFFICE 365 (DELL MARKETING-VLA)                                                                         | 2,367                        | -                                |
|                        |                |        | OFFICE 365 LICENSES                                                                                             | -                            | 204                              |
|                        |                |        | OFFSITE ARCHIVE OF COA DATA (VERISTOR - 2)                                                                      | 3,787                        | 7,067                            |
|                        |                |        | CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)                                                         | 3,313                        | 2,002                            |
|                        |                |        | ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)                                                          | 1,538                        | 1,296                            |
|                        |                |        | PAYPHONE SERVICE                                                                                                | 5,000                        | 5,000                            |
|                        |                |        | PRINTER REPAIR (NON-XEROX)                                                                                      | 829                          | 824                              |
|                        |                |        | REC & PARK APPLICATION MANAGEMENT SOFTWARE (MISC CASH RECEIPTS)                                                 | 50,000                       | 62,500                           |
|                        |                |        | REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)                                                                | 2,143                        | 1,219                            |
|                        |                |        | SAN MAINTENANCE EXTENSION                                                                                       | 1,018                        | -                                |
|                        |                |        | SERVER MAINTENANCE EXTENSION                                                                                    | 1,065                        | -                                |
|                        |                |        | SHAREPOINT MIGRATION                                                                                            | 947                          | 1,413                            |
|                        |                |        | SPAM FILTER                                                                                                     | 331                          | -                                |
|                        |                |        | SQL MONITORING TOOL                                                                                             | -                            | 589                              |
|                        |                |        | TECHNICAL SUPPORT FOR VMWARE ENVIRONMENT (VERISTOR- FIRST CALL & PRODUCTION SUPPORT)                            | 1,184                        | -                                |
|                        |                |        | TELEPHONE WIRING SERVICES                                                                                       | 1,184                        | 1,178                            |
|                        |                |        | TELEPHONY COMM SERVICES & SUPPORT (LINE & CIRCUIT, GLS MONITORING, CISCO SMARTNET, CISCO PH INFRASTURE SUPPORT) | 30,280                       | 32,865                           |
|                        |                |        | TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)                                                                 | -                            | 28                               |
|                        |                |        | WEB FILTERING SERVICES                                                                                          | 652                          | -                                |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>194,602</b>               | <b>208,847</b>                   |
|                        | 10061100       | 531100 | General Supplies & Materials                                                                                    |                              |                                  |
|                        |                |        | APPRECIATION/HOLIDAY/BUSINESS LUNCHES                                                                           | 1,000                        | 1,000                            |
|                        |                |        | LAMINATING SUPPLIES                                                                                             | 300                          | 300                              |
|                        |                |        | GENERAL SUPPLIES (UPS, PLANTS, etc.)                                                                            | 2,000                        | 2,000                            |
|                        |                |        | OFFICE SUPPLIES, TONER, ENVELOPES                                                                               | 3,000                        | 3,000                            |
|                        |                |        | POSTAGE                                                                                                         | 2,000                        | 2,000                            |
|                        |                |        | POSTAGE MACHINE SUPPLIES                                                                                        | 150                          | 150                              |
|                        |                |        | YEARLY BULK MAIL PERMIT RENEWAL                                                                                 | 175                          | 175                              |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>8,625</b>                 | <b>8,625</b>                     |
|                        | 10061100       | 531200 | Misc Utilities                                                                                                  |                              |                                  |
|                        |                |        | GARBAGE SERVICE                                                                                                 | 42,000                       | 46,000                           |
|                        |                |        | SATELLITE/CABLE SERVICE                                                                                         | 1,150                        | 1,150                            |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>43,150</b>                | <b>47,150</b>                    |
|                        | 10061100       | 531210 | Water & Sewer Utilities                                                                                         |                              |                                  |
|                        |                |        | WATER                                                                                                           | 80,000                       | 88,000                           |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>80,000</b>                | <b>88,000</b>                    |
|                        | 10061100       | 531220 | Natural Gas Utilities                                                                                           |                              |                                  |
|                        |                |        | NATURAL GAS SERVICE                                                                                             | 22,000                       | 24,000                           |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>22,000</b>                | <b>24,000</b>                    |
|                        | 10061100       | 531230 | Electricity Utilities                                                                                           |                              |                                  |
|                        |                |        | ELECTRIC SERVICE                                                                                                | 420,000                      | 420,000                          |
|                        |                |        | MILTON CENTER                                                                                                   | 20,000                       | 20,000                           |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>440,000</b>               | <b>440,000</b>                   |
|                        | 10061100       | 531270 | Fuel                                                                                                            |                              |                                  |
|                        |                |        | FUEL                                                                                                            | 40,000                       | 28,000                           |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>40,000</b>                | <b>28,000</b>                    |
|                        | 10061100       | 531600 | Small Equipment                                                                                                 |                              |                                  |
|                        |                |        | MULTI-FUNCTION PRINTER                                                                                          | -                            | -                                |
|                        |                |        | <b>subtotal</b>                                                                                                 | <b>-</b>                     | <b>-</b>                         |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title               |          |        |                                |                                                       | Account Number              | Title | Account Detail | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------|----------|--------|--------------------------------|-------------------------------------------------------|-----------------------------|-------|----------------|------------------------------|----------------------------------|
|                                      | 10061100 | 531610 | IT Equipment Refresh           | CELL PHONE/IPAD/IPHONE EQUIPMENT                      |                             |       |                | -                            | -                                |
|                                      |          |        |                                | SERVERS                                               |                             |       |                | -                            | -                                |
|                                      |          |        |                                | SERVERS MAINTENANCE EXTENSIONS                        |                             |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
|                                      | 10061100 | 531700 | Employee Uniforms              | STAFF SHIRTS                                          |                             |       |                | 500                          | 1,000                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>500</b>                   | <b>1,000</b>                     |
|                                      | 10061100 | 532400 | Non-Recurring                  | CITYWIDE REBRANDING INITIATIVE                        |                             |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
|                                      | 10061100 | 542100 | Machinery & Equipment          | SERVER REPLACEMENT & OTHER HARDWARE                   |                             |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
| <i>Administration Total</i>          |          |        |                                |                                                       |                             |       |                | <b>\$ 920,324</b>            | <b>\$ 961,929</b>                |
| <b>Historical Preservation</b>       | 10061100 | 521200 | RAD01                          | Professional Services                                 | PROFESSIONAL SERVICES       |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
|                                      | 10061100 | 523860 | RAD01                          | Maintenance Contracts                                 | HISTORICAL ARTIFACT STORAGE |       |                | 2,500                        | 2,500                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>2,500</b>                 | <b>2,500</b>                     |
|                                      | 10061100 | 531100 | RAD01                          | General Supplies & Materials                          | GENERAL OFFICE SUPPLIES     |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
| <i>Historical Preservation Total</i> |          |        |                                |                                                       |                             |       |                | <b>\$ 2,500</b>              | <b>\$ 2,500</b>                  |
| <b>Aquatics</b>                      | 10061240 | 521200 | Professional Services          | PROFESSIONAL SERVICES                                 |                             |       |                | -                            | -                                |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | -                            | -                                |
|                                      | 10061240 | 522210 | Equipment Repair & Maintenance | POOL EQUIPMENT REPAIRS (PUMPS, BOILERS, VALVES, etc.) |                             |       |                | 5,500                        | 5,500                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>5,500</b>                 | <b>5,500</b>                     |
|                                      | 10061240 | 522250 | Facility Repair & Maintenance  | ELECTRICAL REPAIRS                                    |                             |       |                | 500                          | 1,000                            |
|                                      |          |        |                                | POOL DECK & BLDG REPAIRS                              |                             |       |                | 2,500                        | 3,000                            |
|                                      |          |        |                                | GENERAL REPAIR & MAINTENANCE                          |                             |       |                | 2,500                        | 3,000                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>5,500</b>                 | <b>7,000</b>                     |
|                                      | 10061240 | 523400 | Printing & Binding             | NEW SIGNS & SIGN REPLACEMENTS                         |                             |       |                | 500                          | 500                              |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>500</b>                   | <b>500</b>                       |
|                                      | 10061240 | 523700 | Employee Training              | AQUATICS STAFF PROFESSIONAL DEVELOPMENT               |                             |       |                | 2,250                        | 2,250                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>2,250</b>                 | <b>2,250</b>                     |
|                                      | 10061240 | 531100 | General Supplies & Materials   | GENERAL FIRST AID SUPPLIES                            |                             |       |                | 500                          | 500                              |
|                                      |          |        |                                | POOL CHEMICALS (CHLORINE, etc.)                       |                             |       |                | 20,000                       | 23,000                           |
|                                      |          |        |                                | POOL SUPPLIES (EQUIPMENT, OFFICE SUPPLIES, etc.)      |                             |       |                | 2,000                        | 2,000                            |
|                                      |          |        |                                | POOL HOLDER PACKETS & PASSES                          |                             |       |                | 750                          | 750                              |
|                                      |          |        |                                | POOL OPERATIONS MANUALS                               |                             |       |                | 200                          | 200                              |
|                                      |          |        |                                | POOL PERMITS                                          |                             |       |                | 770                          | 770                              |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>24,220</b>                | <b>27,220</b>                    |
|                                      | 10061240 | 531700 | Employee Uniforms              | SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES     |                             |       |                | 200                          | 200                              |
|                                      |          |        |                                | SEASONAL EMPLOYEES GUARD SUITS                        |                             |       |                | 2,000                        | 2,000                            |
|                                      |          |        |                                | SEASONAL EMPLOYEES HATS                               |                             |       |                | 200                          | 200                              |
|                                      |          |        |                                | SEASONAL EMPLOYEE STAFF SHIRTS                        |                             |       |                | 1,000                        | 1,000                            |
|                                      |          |        |                                | <i>subtotal</i>                                       |                             |       |                | <b>3,400</b>                 | <b>3,400</b>                     |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                             |                |        |                       |                               |                                                                     | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------|----------------|--------|-----------------------|-------------------------------|---------------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title      | Account Number |        | Title                 |                               | Account Detail                                                      |                              |                                  |
|                             | 10061240       | 542100 | Machinery & Equipment |                               | REPLACE SIX LIFE GUARD STANDS AND LOUNGE CHAIRS - Move to Swim Team | 8,700                        |                                  |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>8,700</b>                 | -                                |
|                             |                |        |                       |                               | <i>Aquatics Total</i>                                               | <b>\$ 50,070</b>             | <b>\$ 45,870</b>                 |
| Aquatics - Special Events   | 10061240       | 521200 | RAQ00                 | Professional Services         | DJ FOR POOL PARTIES                                                 | 400                          | 700                              |
|                             |                |        |                       |                               | MOVIE VENDOR FOR DIVE IN                                            | 1,000                        | 1,000                            |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>1,400</b>                 | <b>1,700</b>                     |
|                             | 10061240       | 531100 | RAQ00                 | General Supplies & Materials  | DECORATIONS FOR THEME PARTIES                                       | 500                          | 500                              |
|                             |                |        |                       |                               | DOOR PRIZES                                                         | 250                          | 250                              |
|                             |                |        |                       |                               | REFRESHMENTS                                                        | 500                          | 500                              |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>1,250</b>                 | <b>1,250</b>                     |
|                             |                |        |                       |                               | <i>Aquatics (Special Events) Total</i>                              | <b>\$ 2,650</b>              | <b>\$ 2,950</b>                  |
| Aquatics - Swim Team        | 10061240       | 521200 | RAQ01                 | Professional Services         | SWIM COACH FEES - TEAM 1                                            | 13,000                       | 13,000                           |
|                             |                |        |                       |                               | SWIM COACH FEES - TEAM 2                                            | 2,000                        | 2,000                            |
|                             |                |        |                       |                               | POLO TEAM COACH                                                     | -                            | 1,500                            |
|                             |                |        |                       |                               | DIVE TEAM COACH                                                     | -                            | 2,000                            |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>15,000</b>                | <b>18,500</b>                    |
|                             | 10061240       | 531100 | RAQ01                 | General Supplies & Materials  | MEET FEES & PARTICIPANT RIBBONS                                     | 4,500                        | 4,500                            |
|                             |                |        |                       |                               | WATER POLO GOALS, BALLS, PROTECTIVE EAR CAPS                        | -                            | 3,400                            |
|                             |                |        |                       |                               | SWIM TEAM CAPS - TEAM 2                                             | 350                          | 600                              |
|                             |                |        |                       |                               | SWIM TEAM CAPS - TEAM 1 AND DIVE TEAM/POLO TEAM+F306                | 1,300                        | 3,000                            |
|                             |                |        |                       |                               | EQUIPMENT FOR WATER POLO AND DIVE - MOVED FROM AQUATICS MACH/EQUIP  | -                            | 9,000                            |
|                             |                |        |                       |                               | SWIM TEAM T-SHIRTS - TEAM 1                                         | 1,300                        | 1,300                            |
|                             |                |        |                       |                               | SWIM TEAM T-SHIRTS TEAM 2                                           | 500                          | 500                              |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>7,950</b>                 | <b>22,300</b>                    |
|                             |                |        |                       |                               | <i>Aquatics (Swim Team) Total</i>                                   | <b>\$ 22,950</b>             | <b>\$ 40,800</b>                 |
| Aquatics - Swimming Lessons | 10061240       | 521200 | RAQ02                 | Professional Services         | INSTRUCTOR FEES FOR SWIM LESSONS                                    | 31,000                       | 35,000                           |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>31,000</b>                | <b>35,000</b>                    |
|                             | 10061240       | 531100 | RAQ02                 | General Supplies & Materials  | SWIM LESSON EQUIPMENT                                               | 50                           | 50                               |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>50</b>                    | <b>50</b>                        |
|                             |                |        |                       |                               | <i>Aquatics (Swimming Lessons) Total</i>                            | <b>\$ 31,050</b>             | <b>\$ 35,050</b>                 |
| Aquatics - Fitness Program  | 10061240       | 521200 | RAQ03                 | Professional Services         | INSTRUCTOR FEES FOR AQUATIC FITNESS PROGRAM                         | -                            | 1,500                            |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>-</b>                     | <b>1,500</b>                     |
|                             |                |        |                       |                               | <i>Aquatics (Fitness Program) Total</i>                             | <b>\$ -</b>                  | <b>\$ 1,500</b>                  |
| Athletics                   | 10061300       | 521200 |                       | Professional Services         | PROFESSIONAL SERVICES                                               | -                            | -                                |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>-</b>                     | <b>-</b>                         |
|                             | 10061300       | 522250 |                       | Facility Repair & Maintenance | ACGC GYM FLOOR                                                      | 1,200                        | 1,200                            |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>1,200</b>                 | <b>1,200</b>                     |
|                             | 10061300       | 523400 |                       | Printing & Binding            | BANNERS & SIGNS                                                     | 500                          | 500                              |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>500</b>                   | <b>500</b>                       |
|                             | 10061300       | 523500 |                       | Employee Travel               | ATHLETICS STAFF TRAVEL                                              | 750                          | 750                              |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>750</b>                   | <b>750</b>                       |
|                             | 10061300       | 523700 |                       | Employee Training             | ATHLETICS STAFF PROFESSIONAL DEVELOPMENT                            | 500                          | 500                              |
|                             |                |        |                       |                               | <i>subtotal</i>                                                     | <b>500</b>                   | <b>500</b>                       |



FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title |  |          |        |                              | Account Number               |  | Title |  | Account Detail                            |  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|--|----------|--------|------------------------------|------------------------------|--|-------|--|-------------------------------------------|--|------------------------------|----------------------------------|
|                        |  | 10061300 | 523860 | Maintenance Contracts        |                              |  |       |  | ETEAMS WEB HOSTING - ARPDATHLETICS.ORG    |  | 600                          | 600                              |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>600</b>                   | <b>600</b>                       |
|                        |  | 10061300 | 531100 | General Supplies & Materials |                              |  |       |  | GENERAL OFFICE SUPPLIES, TONER, ENVELOPES |  | 2,300                        | 2,300                            |
|                        |  |          |        |                              |                              |  |       |  | POSTAGE                                   |  | 250                          | 250                              |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>2,550</b>                 | <b>2,550</b>                     |
|                        |  | 10061300 | 531700 | Employee Uniforms            |                              |  |       |  | SEASONAL EMPLOYEES STAFF SHIRTS           |  | 600                          | 600                              |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>600</b>                   | <b>600</b>                       |
|                        |  |          |        |                              |                              |  |       |  | <i>Athletics Total</i>                    |  | <b>\$ 6,700</b>              | <b>\$ 6,700</b>                  |
| Athletics - Basketball |  | 10061300 | 521200 | RAL00                        | Professional Services        |  |       |  | COACH CERTIFICATION FEES                  |  | 800                          | 800                              |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS FOR 2 SEASONS                   |  | 5,000                        | 5,000                            |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS FOR TEEN LEAGUES                |  | 5,000                        | 5,000                            |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS FOR YOUTH BASKETBALL LEAGUE     |  | 17,500                       | 25,000                           |
|                        |  |          |        |                              |                              |  |       |  | PLAYER DEVELOPMENT CLINICS                |  | 1,000                        | 1,000                            |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>29,300</b>                | <b>36,800</b>                    |
|                        |  | 10061300 | 531100 | RAL00                        | General Supplies & Materials |  |       |  | BASKETBALL EQUIPMENT                      |  | 2,500                        | 2,500                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER AWARDS                             |  | 4,000                        | 4,000                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER UNIFORMS - TEEN LEAGUE             |  | 3,000                        | 3,500                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER UNIFORMS - YOUTH LEAGUE            |  | 18,500                       | 20,000                           |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>28,000</b>                | <b>30,000</b>                    |
|                        |  |          |        |                              |                              |  |       |  | <i>Athletics (Basketball) Total</i>       |  | <b>\$ 57,300</b>             | <b>\$ 66,800</b>                 |
| Athletics - Lacrosse   |  | 10061300 | 521200 | RAL01                        | Professional Services        |  |       |  | LEAGUE TOURNAMENT FEES                    |  | 3,000                        | 3,000                            |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS                                 |  | 4,500                        | 5,000                            |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>7,500</b>                 | <b>8,000</b>                     |
|                        |  | 10061300 | 531100 | RAL01                        | General Supplies & Materials |  |       |  | LACROSSE BALLS, NETS & GOALIE EQUIPMENT   |  | 1,500                        | 2,000                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER AWARDS                             |  | 1,000                        | 1,000                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER UNIFORMS                           |  | 6,000                        | 6,500                            |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>8,500</b>                 | <b>9,500</b>                     |
|                        |  |          |        |                              |                              |  |       |  | <i>Athletics (Lacrosse) Total</i>         |  | <b>\$ 16,000</b>             | <b>\$ 17,500</b>                 |
| Athletics - Soccer     |  | 10061300 | 521200 | RAL03                        | Professional Services        |  |       |  | DIRECTOR OF COACHING FEES                 |  | 40,000                       | 45,000                           |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS FOR REC LEAGUE                  |  | 19,000                       | 19,000                           |
|                        |  |          |        |                              |                              |  |       |  | OFFICIALS FOR SELECT LEAGUES              |  | 23,000                       | 23,000                           |
|                        |  |          |        |                              |                              |  |       |  | PLAYER LEAGUE FEES                        |  | 22,000                       | 25,000                           |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>104,000</b>               | <b>112,000</b>                   |
|                        |  | 10061300 | 522310 | RAL03                        | Land/Building Rental         |  |       |  | BRIDGEWAY CHRISTIAN ACADEMY FIELD RENTAL  |  | 12,000                       | 20,000                           |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>12,000</b>                | <b>20,000</b>                    |
|                        |  | 10061300 | 523700 | RAL03                        | Employee Training            |  |       |  | COACH CERTIFICATION FEES                  |  | 800                          | 800                              |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>800</b>                   | <b>800</b>                       |
|                        |  | 10061300 | 531100 | RAL03                        | General Supplies & Materials |  |       |  | GENERAL SOCCER SUPPLIES                   |  | 150                          | 150                              |
|                        |  |          |        |                              |                              |  |       |  | PLAYER AWARD FOR REC LEAGUES              |  | 3,500                        | 3,500                            |
|                        |  |          |        |                              |                              |  |       |  | PLAYER UNIFORMS - REC LEAGUES             |  | 19,000                       | 19,000                           |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>22,650</b>                | <b>22,650</b>                    |
|                        |  | 10061300 | 561600 | RAL03                        | Small Equipment              |  |       |  | GOALS - 1 FULL SIZE & U10, PLUS NETS      |  | 2,000                        | 2,000                            |
|                        |  |          |        |                              |                              |  |       |  | <i>subtotal</i>                           |  | <b>2,000</b>                 | <b>2,000</b>                     |
|                        |  |          |        |                              |                              |  |       |  | <i>Athletics (Soccer) Total</i>           |  | <b>\$ 141,450</b>            | <b>\$ 157,450</b>                |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                    | Account Number |        |       | Title                          | Account Detail                                                          |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------------|----------------|--------|-------|--------------------------------|-------------------------------------------------------------------------|-----------------|------------------------------|----------------------------------|
| Athletics - Softball                      | 10061300       | 521200 | RAL04 | Professional Services          | UMPIRES FOR ALL LEAGUES                                                 |                 | 42,000                       | 45,000                           |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>42,000</b>                | <b>45,000</b>                    |
|                                           | 10061300       | 531100 | RAL04 | General Supplies & Materials   | FIRST AID & MISC SUPPLIES                                               |                 | -                            | -                                |
|                                           |                |        |       |                                | PLAYER AWARDS FOR TOURNAMENT WINNERS                                    |                 | 1,200                        | 1,200                            |
|                                           |                |        |       |                                | PLAYER SHIRTS                                                           |                 | 2,500                        | 2,500                            |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>3,700</b>                 | <b>3,700</b>                     |
| <b>Athletics (Softball) Total</b>         |                |        |       |                                |                                                                         |                 | <b>\$ 45,700</b>             | <b>\$ 48,700</b>                 |
| Athletics - Adult Volleyball              | 10061300       | 521200 | RAL06 | Professional Services          | INSTRUCTOR/OFFICIALS FEES                                               |                 | 1,400                        | 1,400                            |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>1,400</b>                 | <b>1,400</b>                     |
|                                           | 10061300       | 531100 | RAL06 | General Supplies & Materials   | GENERAL SUPPLIES                                                        |                 | 500                          | 500                              |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>500</b>                   | <b>500</b>                       |
| <b>Athletics (Adult Volleyball) Total</b> |                |        |       |                                |                                                                         |                 | <b>\$ 1,900</b>              | <b>\$ 1,900</b>                  |
| Athletics - Special Events                | 10061300       | 521200 | RAL07 | Professional Services          | DISC JOCKEY (OLD SOLDIERS DAY RACE) MOVE TO ACC SPECIAL EVENTS          |                 | 250                          |                                  |
|                                           |                |        |       |                                | RACE MANAGEMENT & FINISH LINE - MOVE TO ACC SPECIAL EVENTS              |                 | 1,800                        |                                  |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>2,050</b>                 | -                                |
|                                           | 10061300       | 522320 | RAL07 | Equipment Rental               |                                                                         |                 |                              |                                  |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | -                            | -                                |
|                                           | 10061300       | 523300 | RAL07 | Advertising                    |                                                                         |                 |                              |                                  |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | -                            | -                                |
|                                           | 10061300       | 531100 | RAL07 | General Supplies & Materials   | EVENT AWARDS (OLD SOLDIERS DAY RACE) - MOVE TO ACC SPECIAL EVENTS       |                 | 1,000                        |                                  |
|                                           |                |        |       |                                | EVENT T-SHIRTS - MOVE TO ACC SPECIAL EVENTS                             |                 | 3,000                        |                                  |
|                                           |                |        |       |                                | WATER, OTHER FOOD & MISC SUPPLIES (OLD SOLDIERS DAY RACE) - MOVE TO ACC |                 | 250                          |                                  |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>4,250</b>                 | -                                |
|                                           |                |        |       |                                |                                                                         |                 |                              |                                  |
| <b>Athletics (Special Events) Total</b>   |                |        |       |                                |                                                                         |                 | <b>\$ 6,300</b>              | <b>\$ -</b>                      |
| Cultural Arts                             | 10061350       | 522210 |       | Equipment Repair & Maintenance | GENERAL MAINTENANCE/REPAIR (KILN REPAIR, etc.)                          |                 | 500                          | 500                              |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>500</b>                   | <b>500</b>                       |
|                                           | 10061350       | 523500 |       | Employee Travel                | ARTS COORDINATOR TRAVEL                                                 |                 | 375                          | 375                              |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>375</b>                   | <b>375</b>                       |
|                                           | 10061350       | 523700 |       | Employee Training              | ARTS COORDINATOR PROFESSIONAL DEVELOPMENT                               |                 | 375                          | 375                              |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>375</b>                   | <b>375</b>                       |
|                                           | 10061350       | 531100 |       | General Supplies & Materials   | GENERAL OFFICE SUPPLIES                                                 |                 | 1,200                        | 1,200                            |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>1,200</b>                 | <b>1,200</b>                     |
|                                           | 10061350       | 531700 |       | Employee Uniforms              | SEASONAL EMPLOYEE STAFF SHIRTS                                          |                 | 50                           | 50                               |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>50</b>                    | <b>50</b>                        |
| <b>Cultural Arts Total</b>                |                |        |       |                                |                                                                         |                 | <b>\$ 2,500</b>              | <b>\$ 2,500</b>                  |
| Cultural Arts - Art Camps                 | 10061350       | 521200 | RCA01 | Professional Services          | GUESTS ARTISTS AND CAMPS                                                |                 | 2,000                        | 6,000                            |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>2,000</b>                 | <b>6,000</b>                     |
|                                           | 10061350       | 531100 | RCA01 | General Supplies & Materials   | SIX WEEKS OF CAMP SUPPLIES                                              |                 | 3,200                        | 3,200                            |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>3,200</b>                 | <b>3,200</b>                     |
|                                           | 10061350       | 531700 | RCA01 | Employee Uniforms              | STAFF SHIRTS                                                            |                 | 250                          | 250                              |
|                                           |                |        |       |                                |                                                                         | <i>subtotal</i> | <b>250</b>                   | <b>250</b>                       |
| <b>Cultural Arts (Art Camps) Total</b>    |                |        |       |                                |                                                                         |                 | <b>\$ 5,450</b>              | <b>\$ 9,450</b>                  |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title           | Account Number |        | Title |                                | Account Detail                                            | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------|----------------|--------|-------|--------------------------------|-----------------------------------------------------------|------------------------------|----------------------------------|
| Programs                         | 10061350       | 521200 | RCA02 | Professional Services          | INSTRUCTOR FEES                                           | 18,500                       | 20,000                           |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>18,500</b>                | <b>20,000</b>                    |
|                                  | 10061350       | 531100 | RCA02 | General Supplies & Materials   | ART SUPPLIES PAINT, BRUSHES                               | 750                          | 750                              |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>750</b>                   | <b>750</b>                       |
|                                  |                |        |       |                                | <i>Cultural Arts (Art Programs) Total</i>                 | <b>\$ 19,250</b>             | <b>\$ 20,750</b>                 |
| Cultural Arts - Special Events   | 10061350       | 521200 | RCA03 | Professional Services          | ENTERTAINMENT (ART SHOWS)                                 | 2,500                        | 2,500                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>2,500</b>                 | <b>2,500</b>                     |
|                                  | 10061350       | 531100 | RCA03 | General Supplies & Materials   | ARTS & CRAFTS SUPPLIES                                    | 300                          | 300                              |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>300</b>                   | <b>300</b>                       |
|                                  |                |        |       |                                | <i>Cultural Arts (Special Events) Total</i>               | <b>\$ 2,800</b>              | <b>\$ 2,800</b>                  |
| Cultural Arts - Fitness Programs | 10061350       | 521200 | RCA04 | Professional Services          | INSTRUCTOR FEES                                           | 3,000                        | 3,500                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>3,000</b>                 | <b>3,500</b>                     |
|                                  |                |        |       |                                | <i>Cultural Arts (Fitness Programs) Total</i>             | <b>\$ 3,000</b>              | <b>\$ 3,500</b>                  |
|                                  | 10061350       | 521200 | RCA05 | Professional Services          | CONDUCTOR FEES                                            | 3,000                        | 3,000                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>3,000</b>                 | <b>3,000</b>                     |
|                                  |                |        |       |                                | <i>Cultural Arts (City Band) Total</i>                    | <b>\$ 3,000</b>              | <b>\$ 3,000</b>                  |
| Community Center                 | 10061400       | 522210 |       | Equipment Repair & Maintenance | AALCO BASKETBALL GOAL (1 GYM = \$1700)                    | 3,400                        | 3,400                            |
|                                  |                |        |       |                                | AUTOMATIC DOOR REPAIRS                                    | 750                          | 750                              |
|                                  |                |        |       |                                | SOUND SYSTEM REPAIRS                                      | 300                          | 300                              |
|                                  |                |        |       |                                | SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS | 350                          | 350                              |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>4,800</b>                 | <b>4,800</b>                     |
|                                  | 10061400       | 522250 |       | Facility Repair & Maintenance  | CARPET CLEANING FOR GYMNASTICS ROOM                       | 750                          | 750                              |
|                                  |                |        |       |                                | DANCE ROOM FLOOR REFINISHING                              | 1,000                        | 1,000                            |
|                                  |                |        |       |                                | GENERAL REPAIR & MAINTENANCE                              | 1,500                        | 750                              |
|                                  |                |        |       |                                | PAINT GYMNASTICS, LOBBY AND DANCE AREA                    | -                            | 2,340                            |
|                                  |                |        |       |                                | GYM FLOOR REFINISH - (STRIP TO BARE WOOD)                 | 2,000                        | 10,000                           |
|                                  |                |        |       |                                | STRIP/WAX ALL TILE FLOORS (\$900 twice per year)          | 1,800                        | 1,800                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>7,050</b>                 | <b>16,640</b>                    |
|                                  | 10061400       | 522320 |       | Equipment Rental               | HYDRAULIC LIFT (CHANGE LIGHT BULBS)                       | -                            | -                                |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>-</b>                     | <b>-</b>                         |
|                                  | 10061400       | 523500 |       | Employee Travel                | COMMUNITY CENTER STAFF TRAVEL                             | 1,600                        | 1,600                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>1,600</b>                 | <b>1,600</b>                     |
|                                  | 10061400       | 523700 |       | Employee Training              | COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT           | 1,500                        | 1,500                            |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>1,500</b>                 | <b>1,500</b>                     |
|                                  | 10061400       | 523860 |       | Maintenance Contracts          | WATER COOLER LEASE                                        | -                            | -                                |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>-</b>                     | <b>-</b>                         |
|                                  | 10061400       | 531100 |       | General Supplies & Materials   | OFFICE SUPPLIES (PAPER, ENVELOPES, etc.)                  | 5,000                        | 5,000                            |
|                                  |                |        |       |                                | FIRST AID SUPPLIES                                        | 300                          | 300                              |
|                                  |                |        |       |                                | POSTAGE                                                   | 500                          | 500                              |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>5,800</b>                 | <b>5,800</b>                     |
|                                  | 10061400       | 531200 |       | Misc Utilities                 | CABLE/SATELLITE SERVICE (NOT EQUIPMENT PURCHASE)          | -                            | -                                |
|                                  |                |        |       |                                | <i>subtotal</i>                                           | <b>-</b>                     | <b>-</b>                         |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                            | Account Number |        | Title             | Account Detail                                                      | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------------|----------------|--------|-------------------|---------------------------------------------------------------------|------------------------------|----------------------------------|
|                                                   | 10061400       | 531600 | Small Equipment   | REPLACE VARIOUS GYMNASTICS EQUIPMENT (PIT CUBES, MATS, ETC>)        | 2,000                        | 2,000                            |
|                                                   |                |        |                   | SMALL EQUIPMENT                                                     | 4,000                        | 4,000                            |
|                                                   |                |        |                   | SECURITY CAMERA Relocation AND ADDITION TO GYM 2                    | -                            | -                                |
|                                                   |                |        |                   | BASKETBALL FOAM PADS                                                | 1,000                        | 1,000                            |
|                                                   |                |        |                   | REPLACEMENT VINYL DIVIDER GYM CURTAIN IN GYM 1                      | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>7,000</b>                 | <b>7,000</b>                     |
|                                                   | 10061400       | 531700 | Employee Uniforms | SEASONAL EMPLOYEE STAFF SHIRTS                                      | 300                          | 300                              |
|                                                   |                |        |                   | STAFF/FACILITY SHIRTS                                               | 300                          | 300                              |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>600</b>                   | <b>600</b>                       |
|                                                   |                |        |                   | <b>Community Center Total</b>                                       | <b>\$ 28,350</b>             | <b>\$ 37,940</b>                 |
| Community Center -<br>Special Events              | 10061400       | 521200 | RCC00             | Professional Services                                               | 700                          | 700                              |
|                                                   |                |        |                   | DISC JOCKEY (FATHER/DAUGHTER, COOKIES W/CLAUSES)                    | 400                          | 400                              |
|                                                   |                |        |                   | ENTERTAINMENT (COOKIES WITH CLAUSES)                                | 500                          | 500                              |
|                                                   |                |        |                   | ENTERTAINMENT (MOTHER/SON EVENT)                                    | 600                          | 600                              |
|                                                   |                |        |                   | ENTERTAINMENT (FATHER/DAUGHTER DAY)                                 | 300                          | 600                              |
|                                                   |                |        |                   | PHOTOGRAPHER FOR F/D DANCE                                          | -                            | 250                              |
|                                                   |                |        |                   | DISC JOCKEY (OLD SOLDIERS DAY RACE)                                 | -                            | 1,800                            |
|                                                   |                |        |                   | RACE MANAGEMENT & FINISH LINE                                       | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>2,500</b>                 | <b>4,850</b>                     |
|                                                   | 10061400       | 522320 | RCC00             | Equipment Rental                                                    | 1,500                        | 2,000                            |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>1,500</b>                 | <b>2,000</b>                     |
|                                                   | 10061400       | 531100 | RCC00             | General Supplies & Materials                                        | 200                          | 200                              |
|                                                   |                |        |                   | DECORATIONS (COOKIES WITH CLAUSES)                                  | -                            | 4,250                            |
|                                                   |                |        |                   | EVENT AWARDS, T-SHIRTS, WATER, OTHER FOOD (OLD SOLDIERS DAY RACE)   | 600                          | 600                              |
|                                                   |                |        |                   | DECORATIONS FOR F/D DANCE                                           | 1,600                        | 1,600                            |
|                                                   |                |        |                   | FOOD FOR EVENTS (COOKIES WITH CLAUSES, F/D DANCE, MOTHER/SON EVENT) | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>2,400</b>                 | <b>6,650</b>                     |
|                                                   |                |        |                   | <b>Community Center (Special Events) Total</b>                      | <b>\$ 6,400</b>              | <b>\$ 13,500</b>                 |
| Community Center -<br>Gymnastics                  | 10061400       | 521200 | RCC01             | Professional Services                                               | 132,000                      | 143,000                          |
|                                                   |                |        |                   | INSTRUCTOR FOR RECREATIONAL GYMNASTICS - RELATED PROGRAMS           | 54,000                       | 62,000                           |
|                                                   |                |        |                   | INSTRUCTOR FOR TEAM GYMNASTICS - RELATED PROGRAMS                   | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>186,000</b>               | <b>205,000</b>                   |
|                                                   |                |        |                   | <b>Community Center (Gymnastics) Total</b>                          | <b>\$ 186,000</b>            | <b>\$ 205,000</b>                |
| Community Center -<br>Instructional Sports        | 10061400       | 521200 | RCC02             | Professional Services                                               | 30,000                       | 30,000                           |
|                                                   |                |        |                   | INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS           | 12,000                       | 12,000                           |
|                                                   |                |        |                   | INSTRUCTOR COSTS - RECREATIONAL VARIOUS PROGRAMS                    | 23,000                       | 23,000                           |
|                                                   |                |        |                   | INSTRUCTOR COSTS - SPORTYKES                                        | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>65,000</b>                | <b>65,000</b>                    |
|                                                   |                |        |                   | <b>Community Center (Instructional Sports) Total</b>                | <b>\$ 65,000</b>             | <b>\$ 65,000</b>                 |
| Community Center -<br>Performing Arts<br>Programs | 10061400       | 521200 | RCC04             | Professional Services                                               | 50,000                       | 60,000                           |
|                                                   |                |        |                   | INSTRUCTOR COST FOR YOUTH & ADULT                                   | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>50,000</b>                | <b>60,000</b>                    |
|                                                   | 10061400       | 522320 | RCC04             | Equipment Rental                                                    | 2,000                        | 2,000                            |
|                                                   |                |        |                   | RENTAL & TECHNICIANS FEES FOR DANCE RECITAL                         | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>2,000</b>                 | <b>2,000</b>                     |
|                                                   | 10061400       | 531100 | RCC04             | General Supplies & Materials                                        | 400                          | 400                              |
|                                                   |                |        |                   | RECITAL SUPPLIES                                                    | -                            | -                                |
|                                                   |                |        |                   | <b>subtotal</b>                                                     | <b>400</b>                   | <b>400</b>                       |
|                                                   |                |        |                   | <b>Community Center (Performing Arts) Total</b>                     | <b>\$ 52,400</b>             | <b>\$ 62,400</b>                 |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                         |                |        |       |                                |                                                                                  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------------------|----------------|--------|-------|--------------------------------|----------------------------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                                  | Account Number |        | Title |                                | Account Detail                                                                   |                              |                                  |
| Community Center -<br>Special Needs Programs            | 10061400       | 521200 | RCC05 | Professional Services          | CAMP FIELD TRIPS                                                                 | 4,250                        | 4,250                            |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>4,250</b>                 | <b>4,250</b>                     |
|                                                         | 10061400       | 522320 | RCC05 | Equipment Rental               | LEASED BUS WITH AC FOR CAMP                                                      | 8,000                        | 8,000                            |
|                                                         |                |        |       |                                | CAMP HAPPY HEARTS FACILITY RENTAL (LIONHEART SCHOOL)                             | 5,000                        | 5,000                            |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>13,000</b>                | <b>13,000</b>                    |
|                                                         | 10061400       | 523860 | RCC05 | Maintenance Contracts          | JANITORIAL SERVICES                                                              | -                            | -                                |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | -                            | -                                |
|                                                         | 10061400       | 531100 | RCC05 | General Supplies & Materials   | 8 FIELD TRIPS INCLUDING ADMISSION                                                | -                            | -                                |
|                                                         |                |        |       |                                | CAMPER SHIRTS                                                                    | 1,000                        | 1,000                            |
|                                                         |                |        |       |                                | SUPPLIES FOR 8 WEEKS OF CAMP                                                     | 5,400                        | 5,400                            |
| <i>Community Center (Special Needs) Total</i>           |                |        |       |                                |                                                                                  | <b>\$ 23,650</b>             | <b>\$ 23,650</b>                 |
| Community Center - Youth<br>Volleyball League           | 10061400       | 521200 | RCC06 | Professional Services          | INSTRUCTOR FEES                                                                  | 4,225                        | 6,000                            |
|                                                         | 10061400       | 531100 | RCC06 | General Supplies & Materials   | VOLLEYBALLS, NETS, ETC.                                                          | 500                          | 500                              |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>4,725</b>                 | <b>6,500</b>                     |
| <i>Community Center (Youth Volleyball League) Total</i> |                |        |       |                                |                                                                                  | <b>\$ 4,725</b>              | <b>\$ 6,500</b>                  |
| Community Center -<br>Babysitter Boot Camp              | 10061400       | 521200 | RCC07 | Professional Services          | INSTRUCTOR FEES                                                                  | 6,750                        | 9,000                            |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>6,750</b>                 | <b>9,000</b>                     |
|                                                         |                |        |       |                                | <i>Community Center (Babysitter Boot Camp) Total</i>                             | <b>\$ 6,750</b>              | <b>\$ 9,000</b>                  |
| Community Center -<br>Outdoor Recreation                | 10061400       | 521200 | RCC08 | Professional Services          | INSTRUCTOR COSTS - TREE CLIMBING                                                 | 3,400                        | 3,400                            |
|                                                         |                |        |       |                                | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) | 25,000                       | 25,000                           |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>28,400</b>                | <b>28,400</b>                    |
|                                                         |                |        |       |                                | <i>Community Center (Outdoor Recreation) Total</i>                               | <b>\$ 28,400</b>             | <b>\$ 28,400</b>                 |
| Adult Activity Center                                   | 10061450       | 522210 |       | Equipment Repair & Maintenance | EQUIPMENT REPAIRS (KILN, etc.)                                                   | 800                          | 800                              |
|                                                         |                |        |       |                                | REPAIR ICE MACHINE                                                               | -                            | -                                |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>800</b>                   | <b>800</b>                       |
|                                                         | 10061450       | 522250 |       | Facility Repair & Maintenance  | REPAIR/MAINTENANCE (e.g. FLOOR MAINTENANCE)                                      | 300                          | 2,000                            |
|                                                         |                |        |       |                                | PAINT LOBBY, HALL, MULTI PURPOSE ROOM, et.                                       | -                            | 7,500                            |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>300</b>                   | <b>9,500</b>                     |
|                                                         | 10061450       | 523400 |       | Printing & Binding             | EVENT SIGNAGE/BANNERS & BUILDING SIGNS                                           | 250                          | 250                              |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>250</b>                   | <b>250</b>                       |
|                                                         | 10061450       | 523500 |       | Employee Travel                | ADULT ACTIVITY CENTER STAFF TRAVEL                                               | 1,500                        | 1,500                            |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>1,500</b>                 | <b>1,500</b>                     |
|                                                         | 10061450       | 523700 |       | Employee Training              | ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT                             | 400                          | 400                              |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>400</b>                   | <b>400</b>                       |
|                                                         | 10061450       | 523860 |       | Maintenance Contracts          | WATER COOLER MAINTENANCE                                                         | -                            | -                                |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | -                            | -                                |
|                                                         | 10061450       | 531100 |       | General Supplies & Materials   | BUSINESS CARDS & ENVELOPES                                                       | 500                          | 500                              |
|                                                         |                |        |       |                                | OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID                                    | 4,500                        | 4,500                            |
|                                                         |                |        |       |                                | POSTAGE                                                                          | 1,000                        | 1,000                            |
|                                                         |                |        |       |                                | PRINTER & COPIER TONER                                                           | 400                          | 400                              |
|                                                         |                |        |       |                                | <i>subtotal</i>                                                                  | <b>6,400</b>                 | <b>6,400</b>                     |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                                     |                |        |                   |                                                           |                                                             | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------------------------------|----------------|--------|-------------------|-----------------------------------------------------------|-------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                                              | Account Number |        | Title             | Account Detail                                            |                                                             |                              |                                  |
|                                                                     | 10061450       | 531600 | Small Equipment   | FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL) |                                                             | -                            | -                                |
|                                                                     |                |        |                   | GENERAL SMALL EQUIPMENT                                   |                                                             | 1,000                        | 1,000                            |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>1,000</b>                 | <b>1,000</b>                     |
|                                                                     | 10061450       | 531700 | Employee Uniforms | SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)      |                                                             | 400                          | 400                              |
|                                                                     |                |        |                   | STAFF SHIRTS (FOR FACILITY TECHNICIAN)                    |                                                             | 75                           | 75                               |
|                                                                     |                |        |                   | EMPLOYEE WORK BOOTS                                       |                                                             | 100                          | 100                              |
|                                                                     |                |        |                   | EMPLOYEE WORK PANTS                                       |                                                             | 100                          | 100                              |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>675</b>                   | <b>675</b>                       |
| <b>Adult Activity Center Total</b>                                  |                |        |                   |                                                           |                                                             | <b>\$ 11,325</b>             | <b>\$ 20,525</b>                 |
| <b>Adult Activity Center -<br/>Special Events</b>                   | 10061450       | 521200 | RAA00             | Professional Services                                     | MAGICIAN OR FACE PAINTER (BREAKFAST WITH SANTA)             | 300                          | 500                              |
|                                                                     |                |        |                   |                                                           | MAGICIAN/FACE PAINTER (EASTER EGG HUNT)                     | 300                          | 500                              |
|                                                                     |                |        |                   |                                                           | SANTA & MRS. CLAUS                                          | 300                          | 500                              |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>900</b>                   | <b>1,500</b>                     |
|                                                                     | 10061450       | 522320 | RAA00             | Equipment Rental                                          | INFLATABLES                                                 | -                            | -                                |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>-</b>                     | <b>-</b>                         |
|                                                                     | 10061450       | 523400 | RAA00             | Printing & Binding                                        | EVENT SIGNAGE                                               | 75                           | 75                               |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>75</b>                    | <b>75</b>                        |
|                                                                     | 10061450       | 531100 | RAA00             | General Supplies & Materials                              | BREAKFAST WITH SANTA GIVEAWAYS                              | 200                          | 200                              |
|                                                                     |                |        |                   |                                                           | BREAKFAST WITH THE CLAUSES                                  | 300                          | 300                              |
|                                                                     |                |        |                   |                                                           | GAMES, PRIZES, EGGS (EGG HUNT)                              | 1,650                        | 1,650                            |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>2,150</b>                 | <b>2,150</b>                     |
| <b>Adult Activity Center (Special Events) Total</b>                 |                |        |                   |                                                           |                                                             | <b>\$ 3,125</b>              | <b>\$ 3,725</b>                  |
| <b>Adult Activity Center -<br/>Senior Recreational<br/>Programs</b> | 10061450       | 521200 | RAA01             | Professional Services                                     | INSTRUCTOR FEES FOR WATER EXERCISE                          | 1,000                        | -                                |
|                                                                     |                |        |                   |                                                           | TRAVEL INITIATIVES (FUNDED THROUGH FEES)                    | 60,000                       | 30,000                           |
|                                                                     |                |        |                   |                                                           | INSTRUCTOR FEES FOR ADULT FITNESS PROGRAMS INCLUDING OIGONG | 3,000                        | 9,500                            |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>64,000</b>                | <b>39,500</b>                    |
|                                                                     | 10061450       | 531100 | RAA01             | General Supplies & Materials                              | CERAMIC SUPPLIES                                            | 250                          | 250                              |
|                                                                     |                |        |                   |                                                           | STAIN GLASS SUPPLIES                                        | 250                          | 250                              |
|                                                                     |                |        |                   |                                                           | WOODWORK                                                    | 250                          | 250                              |
|                                                                     |                |        |                   |                                                           | VETERANS APPRECIATION BREAKFAST DECORATIONS/GIVEAWAYS       | 1,000                        | 1,000                            |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>1,750</b>                 | <b>1,750</b>                     |
| <b>Adult Activity Center (Senior Recreational Programs) Total</b>   |                |        |                   |                                                           |                                                             | <b>\$ 65,750</b>             | <b>\$ 41,250</b>                 |
| <b>Adult Activity Center -<br/>Tennis</b>                           | 10061450       | 521200 | RAA02             | Professional Services                                     | INSTRUCTOR FEES                                             | 12,000                       | 20,000                           |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>12,000</b>                | <b>20,000</b>                    |
|                                                                     | 10061450       | 531100 | RAA02             | General Supplies & Materials                              | TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC)         | 1,000                        | 1,000                            |
|                                                                     |                |        |                   |                                                           | REPLACE WINDSCREENS                                         | 2,000                        | 2,000                            |
|                                                                     |                |        |                   | <b>subtotal</b>                                           |                                                             | <b>3,000</b>                 | <b>3,000</b>                     |
| <b>Adult Activity Center (Tennis) Total</b>                         |                |        |                   |                                                           |                                                             | <b>\$ 15,000</b>             | <b>\$ 23,000</b>                 |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                |                |        |                                |                                                                | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------|----------------|--------|--------------------------------|----------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title         | Account Number |        | Title                          | Account Detail                                                 |                              |                                  |
| Equestrian Center              | 10061500       | 521200 | Professional Services          | STABLE LICENSE and LEAGUE OF AGRICULTURE & EQUINE FACILITY FEE | 695                          | 695                              |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>695</b>                   | <b>695</b>                       |
|                                | 10061500       | 522210 | Equipment Repair & Maintenance | JUMP REPAIRS                                                   | 1,500                        | 1,500                            |
|                                |                |        |                                | PMA'S REPAIRS TO GATOR & GOLF CART                             | 500                          | 500                              |
|                                |                |        |                                | REPAIRS TO ARENA DRAGS & HAND EQUIPMENT                        | 3,000                        | 2,000                            |
|                                |                |        |                                | REPAIRS TO FREEZERS/REFRIGERATORS                              | 1,000                        | 1,000                            |
|                                |                |        |                                | REPAIRS TO PA SYSTEM OF OFFICES, BARNs, RINGS                  | 2,000                        | 2,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>8,000</b>                 | <b>7,000</b>                     |
|                                | 10061500       | 522240 | Grounds Repair & Maintenance   | EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR             | 25,000                       | 25,000                           |
|                                |                |        |                                | STALL MAINTENANCE GROUND R & M                                 | 2,000                        | 2,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>27,000</b>                | <b>27,000</b>                    |
|                                | 10061500       | 522250 | Facility Repair & Maintenance  | GENERAL REPAIR (STALLS, ELECTRICAL, etc.)                      | 1,000                        | 5,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>1,000</b>                 | <b>5,000</b>                     |
|                                | 10061500       | 522320 | Equipment Rental               | GENERAL RENTALS (PA SYSTEM, WATER TRAILER, etc.)               | 300                          | 300                              |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>300</b>                   | <b>300</b>                       |
|                                | 10061500       | 523500 | Employee Travel                | EQUESTRIAN CENTER MGR TRAVEL EXPENSES                          | 2,000                        | 2,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>2,000</b>                 | <b>2,000</b>                     |
|                                | 10061500       | 523700 | Employee Training              | EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT                 | 1,500                        | 1,500                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>1,500</b>                 | <b>1,500</b>                     |
|                                | 10061500       | 523860 | Maintenance Contracts          | SHAVINGS, MANURE REMOVAL                                       | 120,000                      | 120,000                          |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>120,000</b>               | <b>120,000</b>                   |
|                                | 10061500       | 531100 | General Supplies & Materials   | GENERAL OFFICE SUPPLIES                                        | 200                          | 200                              |
|                                |                |        |                                | SHAVINGS                                                       | 85,000                       | 90,000                           |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>85,200</b>                | <b>90,200</b>                    |
|                                | 10061500       | 531270 | Fuel                           | EQUIPMENT FUEL                                                 | 2,500                        | 2,500                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>2,500</b>                 | <b>2,500</b>                     |
|                                | 10061500       | 531600 | Small Equipment                | GATOR/UTILITY VEHICLE                                          | -                            | -                                |
|                                |                |        |                                | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS                        | 2,000                        | 2,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>2,000</b>                 | <b>2,000</b>                     |
|                                | 10061500       | 531700 | Employee Uniforms              | STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES                 | 1,500                        | 1,500                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>1,500</b>                 | <b>1,500</b>                     |
|                                | 10061500       | 542100 | Machinery & Equipment          | REPLACEMENT DRAG FOR REVEL 4-N-1 & CAB ENCLOSURE FOR GATOR     | 10,000                       | 10,000                           |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>10,000</b>                | <b>10,000</b>                    |
| <b>Equestrian Center Total</b> |                |        |                                |                                                                | <b>\$ 261,695</b>            | <b>\$ 269,695</b>                |
| Wills Park Recreation Center   | 10061550       | 522250 | Facility Repair & Maintenance  | GYM FLOOR REFINISH                                             | -                            | -                                |
|                                |                |        |                                | EXTERIOR LIGHTING OF WPRC                                      | 1,200                        | 1,200                            |
|                                |                |        |                                | MULTI PURPOSE ROOM REFINISHING                                 | 600                          | 600                              |
|                                |                |        |                                | GENERAL FACILITY REPAIR/MAINTENANCE                            | 2,500                        | 4,000                            |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>4,300</b>                 | <b>5,800</b>                     |
|                                | 10061550       | 523500 | Employee Travel                | WILLS PARK TRAVEL                                              | 200                          | 200                              |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>200</b>                   | <b>200</b>                       |
|                                | 10061550       | 523700 | Employee Training              | WILLS PARK PROFESSIONAL DEVELOPMENT                            | 600                          | 600                              |
|                                |                |        |                                | <i>subtotal</i>                                                | <b>600</b>                   | <b>600</b>                       |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                       |                |        |                              |                              |                                                           | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------------------------|----------------|--------|------------------------------|------------------------------|-----------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                                | Account Number |        | Title                        |                              | Account Detail                                            |                              |                                  |
|                                                       | 10061550       | 523860 | Maintenance Contracts        |                              |                                                           | -                            | -                                |
|                                                       |                |        |                              |                              | subtotal                                                  | -                            | -                                |
|                                                       | 10061550       | 531100 | General Supplies & Materials |                              | BASKETBALL, PING PONG, FOOSEBALL, POOL EQUIPMENT          | 250                          | 250                              |
|                                                       |                |        |                              |                              | BREAKROOM SUPPLIES                                        | 400                          | 400                              |
|                                                       |                |        |                              |                              | ENVELOPES, BUSINESS CARDS                                 | 350                          | 350                              |
|                                                       |                |        |                              |                              | JANITORIAL SUPPLIES                                       | 200                          | 200                              |
|                                                       |                |        |                              |                              | MEDICAL SUPPLIES                                          | 500                          | 500                              |
|                                                       |                |        |                              |                              | OFFICE SUPPLIES                                           | 2,000                        | 2,000                            |
|                                                       |                |        |                              |                              | POSTAGE                                                   | 200                          | 200                              |
|                                                       |                |        |                              |                              | TONERS                                                    | 200                          | 200                              |
|                                                       |                |        |                              |                              | subtotal                                                  | 4,100                        | 4,100                            |
|                                                       | 10061550       | 531700 | Employee Uniforms            |                              | DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS                  | 1,000                        | 1,000                            |
|                                                       |                |        |                              |                              | SEASONAL EMPLOYEES BACK PACKS                             | 250                          | 250                              |
|                                                       |                |        |                              |                              | STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE)  | 250                          | 250                              |
|                                                       |                |        |                              |                              | subtotal                                                  | 1,500                        | 1,500                            |
|                                                       | 10061550       | 542100 | Machinery & Equipment        |                              | MACHINERY (e.g. SECURITY CAMERA SYSTEM/INSTALLATION)      | 11,000                       | 7,500                            |
|                                                       |                |        |                              |                              | subtotal                                                  | 11,000                       | 7,500                            |
| Wills Park Recreation Center Total                    |                |        |                              |                              |                                                           | \$ 21,700                    | \$ 19,700                        |
| Wills Park Recreation<br>Center - Special Events      | 10061550       | 521200 | RWP00                        | Professional Services        | ENTERTAINMENT (JULY 4TH & HALLOWEEN)                      | 3,500                        | 5,000                            |
|                                                       |                |        |                              |                              | FIREWORKS (INCREASE BY \$5000 for 2016 SHOW)              | 30,000                       | 30,000                           |
|                                                       |                |        |                              |                              | subtotal                                                  | 33,500                       | 35,000                           |
|                                                       | 10061550       | 522240 | RWP00                        | Grounds Repair & Maintenance | GENERAL GROUNDS REPAIRS                                   | -                            | 1,000                            |
|                                                       |                |        |                              |                              | subtotal                                                  | -                            | 1,000                            |
|                                                       | 10061550       | 522320 | RWP00                        | Equipment Rental             | INFLATABLES - TOUCH A TRUCK, JULY 4TH, HALLOWEEN          | 3,000                        | 1,000                            |
|                                                       |                |        |                              |                              | SOUND SYSTEM & STAGE FOR JULY 4TH                         | 3,400                        | 7,000                            |
|                                                       |                |        |                              |                              | subtotal                                                  | 6,400                        | 8,000                            |
|                                                       | 10061550       | 531100 | RWP00                        | General Supplies & Materials | CHILDREN'S EVENT GIVEAWAYS (JULY 4, HALLOWEEN)            | 500                          | 500                              |
|                                                       |                |        |                              |                              | SUPPLIES FOR JULY 4                                       | 1,500                        | 1,500                            |
|                                                       |                |        |                              | SUPPLIES FOR SPECIAL EVENTS  | 1,300                                                     | 1,300                        |                                  |
|                                                       |                |        |                              | subtotal                     | 3,300                                                     | 3,300                        |                                  |
|                                                       | 10061550       | 531700 | RWP00                        | Employee Uniforms            | STAFF & VOLUNTEER SHIRTS (JULY 4 300 & TOUCH A TRUCK 500) | 2,500                        | 2,500                            |
|                                                       |                |        |                              |                              | subtotal                                                  | 2,500                        | 2,500                            |
| Wills Park Recreation Center (Special Events) Total   |                |        |                              |                              |                                                           | \$ 45,700                    | \$ 49,800                        |
| Wills Park Recreation<br>Center - Fitness<br>Programs | 10061550       | 521200 | RWP01                        | Professional Services        | INSTRUCTOR FEES (ZUMBA)                                   | -                            | -                                |
|                                                       |                |        |                              |                              | INSTRUCTOR FEES (KARATE)                                  | 13,000                       | 13,000                           |
|                                                       |                |        |                              |                              | INSTRUCTOR FEES (STEP AEROBICS)                           | 10,000                       | 10,000                           |
|                                                       |                |        |                              |                              | INSTRUCTOR FEES (TENNIS)                                  | 21,000                       | 21,000                           |
|                                                       |                |        |                              |                              | INSTRUCTOR FEES (ADULT FITNESS)                           | 4,200                        | 4,200                            |
|                                                       |                |        |                              |                              | INSTRUCTOR FEES (YOUTH FITNESS)                           | 2,000                        | 2,000                            |
|                                                       |                |        |                              |                              | subtotal                                                  | 50,200                       | 50,200                           |



## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                          |                                                       |        |       |                                                    |                                                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------------------------|-------------------------------------------------------|--------|-------|----------------------------------------------------|-------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                                   | Account Number                                        |        | Title |                                                    | Account Detail                                  |                              |                                  |
| Wills Park Recreation<br>Center - Wills Park Day<br>Camp | 10061550                                              | 523300 | RWP01 | Advertising                                        | FLYERS & PRESS RELEASES                         | 150                          | 150                              |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 150                              |
|                                                          | 10061550                                              | 531100 | RWP01 | General Supplies & Materials                       | WILLS PARK TENNIS CLUB                          | 750                          | 750                              |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 750                              |
|                                                          | Wills Park Recreation Center (Fitness Programs) Total |        |       |                                                    |                                                 | \$ 51,100                    | \$ 51,100                        |
|                                                          | 10061550                                              | 521200 | RWP02 | Professional Services                              | 8 FIELD TRIPS                                   | 21,000                       | 21,000                           |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 21,000                           |
|                                                          | 10061550                                              | 522320 | RWP02 | Equipment Rental                                   | BUS SERVICE                                     | 20,000                       | 20,000                           |
|                                                          |                                                       |        |       |                                                    | INFLATABLES                                     | 1,000                        | 1,000                            |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 21,000                           |
| Webb Bridge Park<br>Athletic Fields                      | 10061550                                              | 531100 | RWP02 | General Supplies & Materials                       | ART & CRAFT SUPPLIES                            | 2,000                        | 2,000                            |
|                                                          |                                                       |        |       |                                                    | BOARD GAMES, BALLS, BATS, ETC.                  | 3,500                        | 3,500                            |
|                                                          |                                                       |        |       |                                                    | PARENT HANDBOOK & REGISTRATION FORMS            | 350                          | 350                              |
|                                                          |                                                       |        |       |                                                    | PARTICIPANT T-SHIRTS                            | 2,550                        | 2,550                            |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 8,400                            |
|                                                          | Wills Park Recreation Center (Day Camp) Total         |        |       |                                                    |                                                 | \$ 50,400                    | \$ 50,400                        |
|                                                          | 10061700                                              | 522210 |       | Equipment Repair & Maintenance                     | VARIOUS EQUIPMENT SUPPLIES                      | 750                          | 750                              |
|                                                          |                                                       |        |       |                                                    |                                                 | subtotal                     | 750                              |
|                                                          | 10061700                                              | 522240 |       | Grounds Repair & Maintenance                       | BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC) | 5,000                        | 5,000                            |
|                                                          |                                                       |        |       |                                                    | BALL FIELD & TENNIS LIGHT REPAIRS               | 5,000                        | 5,000                            |
|                                                          |                                                       |        |       | CHALK & FIELD PAINT                                | 4,000                                           | 4,000                        |                                  |
|                                                          |                                                       |        |       | FENCE REPAIRS                                      | 4,500                                           | 4,500                        |                                  |
|                                                          |                                                       |        |       | GENERAL GROUNDS REPAIRS                            | -                                               | 10,000                       |                                  |
|                                                          |                                                       |        |       | INFIELD IRRIGATION ON BASEBALL FIELDS              | 4,500                                           | 4,500                        |                                  |
|                                                          |                                                       |        |       | LAKE/IRRIGATION PUMP/REPAIR EXPENSES               | 4,500                                           | 4,500                        |                                  |
|                                                          |                                                       |        |       | MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC) | 4,500                                           | 4,500                        |                                  |
|                                                          |                                                       |        |       | SEPTIC TANK PUMPING                                | 3,000                                           | 3,000                        |                                  |
|                                                          |                                                       |        |       | SOD FOR SOCCER/BASEBALL FIELDS                     | 23,000                                          | 23,000                       |                                  |
|                                                          |                                                       |        |       | TREE REMOVAL                                       | 5,000                                           | 5,000                        |                                  |
|                                                          |                                                       |        |       | STRIPING OF IN-PARK ROADWAY                        | -                                               | 5,000                        |                                  |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | 63,000                       |                                  |
|                                                          | 10061700                                              | 522250 |       | Facility Repair & Maintenance                      | LIGHT BULBS                                     | 150                          | 150                              |
|                                                          |                                                       |        |       |                                                    | PAINT                                           | 150                          | 150                              |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | 300                          | 300                              |
|                                                          | 10061700                                              | 522320 |       | Equipment Rental                                   | AUGER, LIFTS, ETC.                              | 750                          | 750                              |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | 750                          | 750                              |
|                                                          | 10061700                                              | 523500 |       | Employee Travel                                    | WEBB BRIDGE PARK TRAVEL                         | 750                          | 750                              |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | 750                          | 750                              |
|                                                          | 10061700                                              | 523700 |       | Employee Training                                  | WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT       | 500                          | 500                              |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | 500                          | 500                              |
|                                                          | 10061700                                              | 523860 |       | Maintenance Contracts                              |                                                 | -                            | -                                |
|                                                          |                                                       |        |       |                                                    | subtotal                                        | -                            | -                                |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                 |                |        |                                |                                                     | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------------------|----------------|--------|--------------------------------|-----------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                          | Account Number | Title  | Account Detail                 |                                                     |                              |                                  |
|                                                 | 10061700       | 531100 | General Supplies & Materials   | BASEBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.) | -                            | -                                |
|                                                 |                |        |                                | ENVELOPES, BUSINESS CARDS                           | 75                           | 75                               |
|                                                 |                |        |                                | JANITORIAL SUPPLIES                                 | 250                          | 250                              |
|                                                 |                |        |                                | MEDICAL SUPPLIES                                    | 300                          | 300                              |
|                                                 |                |        |                                | OFFICE SUPPLIES                                     | 100                          | 100                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>725</b>                   | <b>725</b>                       |
|                                                 | 10061700       | 531600 | Small Equipment                | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS             | 4,000                        | 4,000                            |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>4,000</b>                 | <b>4,000</b>                     |
|                                                 | 10061700       | 531700 | Employee Uniforms              | STANDARD UNIFORMS                                   | 750                          | 750                              |
|                                                 |                |        |                                | EMPLOYEE WORK BOOTS                                 | 350                          | 350                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>1,100</b>                 | <b>1,100</b>                     |
|                                                 | 10061700       | 542100 | Machinery & Equipment          | EQUIPMENT                                           | 3,500                        | 10,000                           |
|                                                 |                |        |                                | PHASE III SEPTIC PUMPS REPLACED                     | 15,000                       | -                                |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>18,500</b>                | <b>10,000</b>                    |
| <b>Webb Bridge Park (Athletic Fields) Total</b> |                |        |                                |                                                     | <b>\$ 90,375</b>             | <b>\$ 96,875</b>                 |
| <b>North Park Athletic<br/>Fields</b>           | 10061750       | 522210 | Equipment Repair & Maintenance | SMALL EQUIPMENT REPAIRS                             | 750                          | 750                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>750</b>                   | <b>750</b>                       |
|                                                 | 10061750       | 522240 | Grounds Repair & Maintenance   | GENERAL REPAIR/MAINTENANCE                          | 30,000                       | 25,000                           |
|                                                 |                |        |                                | SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.) | 20,000                       | 20,000                           |
|                                                 |                |        |                                | SEPTIC TANK PUMPING (7 TANKS)                       | -                            | 5,000                            |
|                                                 |                |        |                                | ASPHALT TRAIL REPAIR                                | -                            | -                                |
|                                                 |                |        |                                | CONCRETE REPAIR/REPLACEMENT                         | -                            | -                                |
|                                                 |                |        |                                | PARKING LOT STRIPPING                               | -                            | -                                |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>50,000</b>                | <b>50,000</b>                    |
|                                                 | 10061750       | 522250 | Facility Repair & Maintenance  | LIGHT BULBS                                         | 150                          | 150                              |
|                                                 |                |        |                                | PAINTING                                            | 150                          | 150                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>300</b>                   | <b>300</b>                       |
|                                                 | 10061750       | 522320 | Equipment Rental               | LIFT/AUGERS/ETC.                                    | 2,000                        | 2,000                            |
|                                                 |                |        |                                | PORT - A - LETS                                     | 4,000                        | 4,000                            |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>6,000</b>                 | <b>6,000</b>                     |
|                                                 | 10061750       | 523500 | Employee Travel                | COGBURN RD PARK TRAVEL                              | 250                          | 250                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>250</b>                   | <b>250</b>                       |
|                                                 | 10061750       | 523700 | Employee Training              | NORTH PARK PROFESSIONAL DEVELOPMENT                 | 500                          | 500                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>500</b>                   | <b>500</b>                       |
|                                                 | 10061750       | 531100 | General Supplies & Materials   | BOTTLED WATER & CUPS                                | -                            | -                                |
|                                                 |                |        |                                | ENVELOPES, BUSINESS CARDS                           | 75                           | 75                               |
|                                                 |                |        |                                | FIRST AID SUPPLIES                                  | 1,000                        | 1,000                            |
|                                                 |                |        |                                | JANITORIAL SUPPLIES                                 | 250                          | 250                              |
|                                                 |                |        |                                | OFFICE SUPPLIES                                     | 100                          | 100                              |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>1,425</b>                 | <b>1,425</b>                     |
|                                                 | 10061750       | 531600 | Small Equipment                | GENERAL SMALL EQUIPMENT                             | 12,000                       | 5,000                            |
|                                                 |                |        |                                | <b>subtotal</b>                                     | <b>12,000</b>                | <b>5,000</b>                     |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                           |                 |                                |                                                                       |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------------------|-----------------|--------------------------------|-----------------------------------------------------------------------|-----------------|------------------------------|----------------------------------|
| Division/Project Title                    | Account Number  | Title                          | Account Detail                                                        |                 |                              |                                  |
|                                           | 10061750 531700 | Employee Uniforms              | STANDARD UNIFORMS                                                     |                 | 1,000                        | 1,000                            |
|                                           |                 |                                | EMPLOYEE WORK BOOTS                                                   |                 | 750                          | 750                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>1,750</b>                 | <b>1,750</b>                     |
|                                           | 10061750 542100 | Equipment                      | BATTING CAGE AT FIELD 7                                               |                 | -                            | 8,000                            |
|                                           |                 |                                | TRASH RECEPTACLES                                                     |                 | -                            | 6,000                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>-</b>                     | <b>14,000</b>                    |
| <b>North Park (Athletic Fields) Total</b> |                 |                                |                                                                       |                 | <b>\$ 72,975</b>             | <b>\$ 79,975</b>                 |
| <b>Rock Mill Park/<br/>Greenway</b>       | 10061800 522210 | Equipment Repair & Maintenance | CHAIN SAW SHARPENING/REPAIRS, ETC                                     |                 | 1,500                        | 1,500                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>1,500</b>                 | <b>1,500</b>                     |
|                                           | 10061800 522240 | Grounds Repair & Maintenance   | GROUND REPAIRS FOR GREENWAY AND UNION HILL                            |                 | 10,000                       | 10,000                           |
|                                           |                 |                                | TREE REMOVAL SERVICE                                                  |                 | 10,000                       | 10,000                           |
|                                           |                 |                                | LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft @ \$40.00 ft. |                 | 4,800                        | 5,000                            |
|                                           |                 |                                | GREENWAY TRAIL, BRIDGE REPAIRS, BOARDWALK REPAIRS                     |                 | 15,000                       | 15,000                           |
|                                           |                 |                                | SOD FOR WINDWARD SOCCER FIELD                                         |                 | 5,000                        | 5,000                            |
|                                           |                 |                                | PAVILION STAINING/SEALING                                             |                 | -                            | 8,000                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>44,800</b>                | <b>53,000</b>                    |
|                                           | 10061800 522250 | Facility Repair & Maintenance  | LIGHT BULBS (Rock Mill & Union Hill)                                  |                 | 1,000                        | 1,000                            |
|                                           |                 |                                | PAINT                                                                 |                 | 500                          | 500                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>1,500</b>                 | <b>1,500</b>                     |
|                                           | 10061800 522320 | Equipment Rental               | DUST MOPS FOR UNION HILL                                              |                 | 1,000                        | 1,000                            |
|                                           |                 |                                | LIFT/AUGERS/ETC.                                                      |                 | 500                          | 500                              |
|                                           |                 |                                | PORT - A - LETS (GW & WS)                                             |                 | 2,500                        | 2,500                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>4,000</b>                 | <b>4,000</b>                     |
|                                           | 10061800 523500 | Employee Travel                | ROCK MILL PARK/GREENWAY TRAVEL                                        |                 | 750                          | 750                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>750</b>                   | <b>750</b>                       |
|                                           | 10061800 523700 | Employee Training              | ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT                      |                 | 750                          | 750                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>750</b>                   | <b>750</b>                       |
|                                           | 10061800 531100 | General Supplies & Materials   | ENVELOPES, BUSINESS CARDS                                             |                 | 50                           | 50                               |
|                                           |                 |                                | FIRST AID SUPPLIES (ROCK MILL & UNION HILL)                           |                 | 500                          | 500                              |
|                                           |                 |                                | JANITORIAL SUPPLIES                                                   |                 | 250                          | 250                              |
|                                           |                 |                                | OFFICE SUPPLIES                                                       |                 | 200                          | 200                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>1,000</b>                 | <b>1,000</b>                     |
|                                           | 10061800 531600 | Small Equipment                | HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS                               |                 | 2,500                        | 2,500                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>2,500</b>                 | <b>2,500</b>                     |
|                                           | 10061800 531700 | Employee Uniforms              | STANDARD UNIFORMS                                                     |                 | 1,250                        | 1,250                            |
|                                           |                 |                                | WORK BOOTS                                                            |                 | 500                          | 500                              |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>1,750</b>                 | <b>1,750</b>                     |
|                                           | 10061800 542100 | Equipment                      | TRASH RECEPTACLES                                                     |                 | -                            | 5,500                            |
|                                           |                 |                                |                                                                       | <b>subtotal</b> | <b>-</b>                     | <b>5,500</b>                     |
| <b>Rock Mill Park/Greenway Total</b>      |                 |                                |                                                                       |                 | <b>\$ 58,550</b>             | <b>\$ 72,250</b>                 |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                      | Account Number        | Title                        | Account Detail                                                   |          | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------|-----------------------|------------------------------|------------------------------------------------------------------|----------|------------------------------|----------------------------------|
| SPECIAL EVENTS                              | 10061900 521200       | Professional Services        | Fulton County Board of Education - Parking Lot                   |          | 1,000                        | 1,000                            |
|                                             |                       |                              | FlipsFilm Annual Renewal                                         |          | 500                          | 500                              |
|                                             |                       |                              | Meer Electrical                                                  |          | 1,400                        | 1,400                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 2,900                     | \$ 2,900                         |
|                                             | 10061900 522320       | Equipment Rental             | Self Storage                                                     |          | 250                          | 250                              |
|                                             |                       |                              | Event Boxes                                                      |          | 1,900                        | 1,900                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 2,150                     | \$ 2,150                         |
|                                             | 10061900 523300       | Advertising                  | Advertising                                                      |          | 200                          | 200                              |
|                                             |                       |                              |                                                                  | subtotal | \$ 200                       | \$ 200                           |
|                                             | 10061900 523400       | Printing and Binding         | Envelopes, Business Cards, etc.                                  |          | 525                          | 525                              |
|                                             |                       |                              |                                                                  | subtotal | \$ 525                       | \$ 525                           |
|                                             | 10061900 523500       | Employee Travel              | Local Mileage & Travel                                           |          | 1,300                        | 1,300                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 1,300                     | \$ 1,300                         |
|                                             | 10061900 523700       | Employee Training            | Association Membership Fees                                      |          | 500                          | 800                              |
|                                             |                       |                              | Professional Development - IFEA conference                       |          | 2,800                        | 5,750                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 3,300                     | \$ 6,550                         |
|                                             | 10061900 523860       | Maintenance Contracts        | Copier Maintenance                                               |          | 1,200                        | 1,200                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 1,200                     | \$ 1,200                         |
|                                             | 10061900 531100       | General Supplies & Materials | Special Events Subscriptions                                     |          | 250                          | 250                              |
|                                             |                       |                              | Office Supplies                                                  |          | 2,800                        | 2,800                            |
|                                             |                       |                              | Postage Allocation                                               |          | 250                          | 250                              |
|                                             |                       |                              | Lunch/Dinner Meetings w/ Organizations                           |          | 250                          | 250                              |
|                                             |                       |                              |                                                                  | subtotal | \$ 3,550                     | \$ 3,550                         |
|                                             | 10061900 531200       | Misc Utilities               | Trash Service - (2) Permanent Dumpsters Downtown                 |          | 1,500                        | 1,500                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 1,500                     | \$ 1,500                         |
|                                             | 10061900 531230       | Electricity                  | Georgia Power                                                    |          | 13,000                       | 12,000                           |
|                                             |                       |                              |                                                                  | subtotal | \$ 13,000                    | \$ 12,000                        |
|                                             | 10061900 531600       | Small Equipment              | Misc Small Equipment                                             |          | -                            | -                                |
|                                             |                       |                              |                                                                  | subtotal | \$ -                         | \$ -                             |
|                                             | 10061900 532400       | Non-Recurring Expenses       | Rebranding Initiative                                            |          | -                            | -                                |
|                                             |                       |                              |                                                                  | subtotal | \$ -                         | \$ -                             |
| Special Events Total                        |                       |                              |                                                                  |          | \$ 29,625                    | \$ 31,875                        |
| DOWNTOWN<br>DECORATIONS RSE00               | 10061900 521200 RSE00 | Professional Services        | Electric Hook Up for Tree                                        |          | 500                          | 500                              |
|                                             |                       |                              | Holiday Wreaths for City Hall/ Downtown                          |          | 600                          | 600                              |
|                                             |                       |                              | Downtown Seasonal Improvements                                   |          | 30,000                       | 30,000                           |
|                                             |                       |                              | Holiday Decorating/Lighting - Install & Removal                  |          | 40,000                       | 40,000                           |
|                                             |                       |                              |                                                                  | subtotal | \$ 71,100                    | \$ 71,100                        |
|                                             | 10061900 531100 RSE00 | General Supplies             | Hay & Delivery - Fall Decorations and Downtown Lamp Post Banners |          | 1,200                        | 2,450                            |
|                                             |                       |                              |                                                                  | subtotal | \$ 1,200                     | \$ 2,450                         |
|                                             | 10061900 531230 RSE00 | Electric                     | Electricity - Infrastructure                                     |          | -                            | -                                |
|                                             |                       |                              |                                                                  | subtotal | \$ -                         | \$ -                             |
| Special Events (Downtown Decorations) Total |                       |                              |                                                                  |          | \$ 72,300                    | \$ 73,550                        |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                                         |                                                   |           |                       |                                                         | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------------------|---------------------------------------------------|-----------|-----------------------|---------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                                  | Account Number                                    |           | Title                 | Account Detail                                          |                              |                                  |
| ALPHARETTA ARTS<br>STREETFEST RSE01                     | 10061900 521200 RSE01                             |           | Professional Services | Professional Event Planning                             | 20,000                       | 20,000                           |
|                                                         |                                                   |           |                       | Entertainment & Recycling Art Vendor                    | 6,000                        | 5,000                            |
|                                                         |                                                   |           |                       | Zapplication Process to Obtain Artists                  | 2,200                        | -                                |
|                                                         |                                                   |           |                       | Jurors Fees                                             | 550                          | -                                |
|                                                         |                                                   |           |                       | Graphic Designer                                        | 2,450                        | -                                |
|                                                         |                                                   |           |                       | Photographer                                            | -                            | -                                |
|                                                         |                                                   |           |                       | Street Sweeper                                          | 25                           | 250                              |
|                                                         |                                                   |           |                       | Security Overnight                                      | 750                          | 1,125                            |
|                                                         |                                                   |           |                       | Stage, Sound & Lighting                                 | 8,500                        | 5,000                            |
|                                                         |                                                   |           |                       | On Site Staff for Electrical Services                   | 1,500                        | 1,500                            |
|                                                         |                                                   |           |                       | subtotal                                                | \$ 41,975                    | \$ 32,875                        |
|                                                         | 10061900 522320 RSE01                             |           | Equipment Rental      | Portable Toilets                                        | 750                          | 1,000                            |
|                                                         |                                                   |           |                       | Dumpsters & Recycling Bins                              | 550                          | 550                              |
|                                                         |                                                   |           |                       | Tents, Tables, Chairs & Two Way Radios                  | 3,000                        | 2,000                            |
|                                                         | subtotal                                          | \$ 4,300  | \$ 3,550              |                                                         |                              |                                  |
|                                                         | 10061900 523300 RSE01                             |           | Advertising           | Event, Road Closings, Online, Etc.                      | 14,500                       | 14,500                           |
|                                                         | subtotal                                          | \$ 14,500 | \$ 14,500             |                                                         |                              |                                  |
|                                                         | 10061900 523400 RSE01                             |           | Printing and Binding  | Applications & Business Cards                           | 300                          | 300                              |
|                                                         |                                                   |           |                       | Lamp Post Banners Downtown                              | 1,500                        | 1,500                            |
|                                                         |                                                   |           |                       | Programs & Flyers                                       | 750                          | 750                              |
|                                                         | subtotal                                          | \$ 2,550  | \$ 2,550              |                                                         |                              |                                  |
|                                                         | 10061900 531100 RSE01                             |           | General Supplies      | Mailings & Postage                                      | 500                          | -                                |
|                                                         |                                                   |           |                       | Various Supplies Children's Area, Skirting, Artist Bags | 1,000                        | 2,000                            |
|                                                         |                                                   |           |                       | Jurors Breakfast and Dinner/Artist's Breakfast          | 750                          | -                                |
|                                                         | subtotal                                          | \$ 2,250  | \$ 2,000              |                                                         |                              |                                  |
|                                                         | 10061900 531230 RSE01                             |           | Electric              | Temporary Electricity - Infrastructure                  | -                            | -                                |
|                                                         | subtotal                                          | \$ -      | \$ -                  |                                                         |                              |                                  |
|                                                         | Special Events (Alpharetta Arts Streetfest) Total |           |                       |                                                         |                              | \$ 65,575                        |
| SCARECROW HARVEST/<br>BREW MOON FEST<br>(OCTOBER) RSE02 | 10061900 521200 RSE02                             |           | Professional Services | On Site Staff for Electrical Services                   | 1,100                        | 1,100                            |
|                                                         |                                                   |           |                       | Entertainment                                           | 4,100                        | 4,100                            |
|                                                         |                                                   |           |                       | Graphic Designer                                        | 2,000                        | 2,000                            |
|                                                         |                                                   |           |                       | Photographer                                            | -                            | -                                |
|                                                         |                                                   |           |                       | Stage, Sound & Lighting / Stage Mgmt                    | 5,800                        | 5,800                            |
|                                                         |                                                   |           |                       | Commercial Sweeping                                     | 425                          | 425                              |
|                                                         |                                                   |           |                       | subtotal                                                | \$ 13,425                    | \$ 13,425                        |
|                                                         | 10061900 522320 RSE02                             |           | Equipment Rental      | Portable Toilets                                        | 1,100                        | 1,100                            |
|                                                         |                                                   |           |                       | Dumpsters & Recycling Bins                              | -                            | -                                |
|                                                         |                                                   |           |                       | Tents, Tables, Chairs & Two Way Radios                  | 1,300                        | 1,300                            |
|                                                         | subtotal                                          | \$ 2,400  | \$ 2,400              |                                                         |                              |                                  |
|                                                         | 10061900 523300 RSE02                             |           | Advertising           | Event, Road Closings, Online Etc.                       | 2,600                        | 2,600                            |
|                                                         | subtotal                                          | \$ 2,600  | \$ 2,600              |                                                         |                              |                                  |
|                                                         | 10061900 523400 RSE02                             |           | Printing and Binding  | Flyers, & Awards                                        | 1,000                        | 1,000                            |
|                                                         |                                                   |           |                       | New Lamp Post Banners Downtown                          | 1,500                        | 1,500                            |
|                                                         |                                                   |           |                       | subtotal                                                | \$ 2,500                     | \$ 2,500                         |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title             | Account Number        | Title                 | Account Detail                                                                   | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------------|-----------------------|-----------------------|----------------------------------------------------------------------------------|------------------------------|----------------------------------|
|                                    | 10061900 531100 RSE02 | General Supplies      | Car Detail                                                                       | 150                          | 150                              |
|                                    |                       |                       | Hay Delivery for Staging of Scarecrows                                           | 3,300                        | 3,300                            |
|                                    |                       |                       | Mailings & Postage                                                               | 200                          | 200                              |
|                                    |                       |                       | Various Supplies Children's Area, Skirting                                       | 1,000                        | 1,000                            |
|                                    |                       |                       | Volunteers - snacks                                                              | 200                          | 200                              |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 4,850</b>              | <b>\$ 4,850</b>                  |
|                                    |                       |                       | <b>Special Events (Scarecrow Harvest) Total</b>                                  | <b>\$ 25,775</b>             | <b>\$ 25,775</b>                 |
| <b>MAYOR'S CHALLENGE<br/>RSE03</b> | 10061900 521200 RSE03 | Professional Services | Street Sweeper                                                                   | 400                          | 400                              |
|                                    |                       |                       | Meer Electric                                                                    | 1,000                        | 1,000                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 1,400</b>              | <b>\$ 1,400</b>                  |
|                                    | 10061900 522320 RSE03 | Equipment Rental      | Portable Toilets                                                                 | 750                          | 750                              |
|                                    |                       |                       | Dumpsters & Recycling Bins                                                       | -                            | -                                |
|                                    |                       |                       | Tables, Tents and Chairs                                                         | 200                          | 200                              |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 950</b>                | <b>\$ 950</b>                    |
|                                    | 10061900 523300 RSE03 | Advertising           | Advertising                                                                      | 175                          | 175                              |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 175</b>                | <b>\$ 175</b>                    |
|                                    |                       |                       | <b>Special Events (Mayor's Challenge) Total</b>                                  | <b>\$ 2,525</b>              | <b>\$ 2,525</b>                  |
| <b>OLD SOLDIER'S DAY<br/>RSE04</b> | 10061900 521200 RSE04 | Professional Services | Parade Transportation - Trolley, Shuttle, Golf Carts                             | 2,000                        | 2,000                            |
|                                    |                       |                       | Graphic Designer                                                                 | 60                           | 60                               |
|                                    |                       |                       | Meer Electric                                                                    | -                            | -                                |
|                                    |                       |                       | Misc Adjustment                                                                  | -                            | -                                |
|                                    |                       |                       | Photographer                                                                     | 325                          | 325                              |
|                                    |                       |                       | Street Sweeper                                                                   | 425                          | 425                              |
|                                    |                       |                       | Stage, Sound & Lighting                                                          | 1,000                        | 1,000                            |
|                                    |                       |                       | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) | 1,500                        | 1,500                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 5,310</b>              | <b>\$ 5,310</b>                  |
|                                    | 10061900 522320 RSE04 | Equipment Rental      | Dumpsters & Recycling Bins                                                       | -                            | -                                |
|                                    |                       |                       | Portable Toilets                                                                 | 600                          | 600                              |
|                                    |                       |                       | Radios                                                                           | 240                          | 240                              |
|                                    |                       |                       | Golf Carts                                                                       | 1,500                        | 1,500                            |
|                                    |                       |                       | Tables, Tents and Chairs                                                         | 250                          | 250                              |
|                                    |                       |                       | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) | 3,000                        | 1,500                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 5,590</b>              | <b>\$ 4,090</b>                  |
|                                    | 10061900 523300 RSE04 | Advertising           | Event, Road Closings, Etc.                                                       | 2,500                        | 2,500                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 2,500</b>              | <b>\$ 2,500</b>                  |
|                                    | 10061900 523400 RSE04 | Printing and Binding  | Photos, Applications                                                             | 1,100                        | 1,100                            |
|                                    |                       |                       | Posters, Flyers, Programs - Brochures & Inserts                                  | 1,000                        | 1,000                            |
|                                    |                       |                       | Lamp Post Banners for Downtown                                                   | 3,000                        | 1,500                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 5,100</b>              | <b>\$ 3,600</b>                  |
|                                    | 10061900 531100 RSE04 | General Supplies      | General Supplies                                                                 | 2,200                        | 2,200                            |
|                                    |                       |                       | Postage                                                                          | 250                          | 250                              |
|                                    |                       |                       | T-shirts from American Legion                                                    | 325                          | 325                              |
|                                    |                       |                       | Volunteer Snacks                                                                 | 150                          | 150                              |
|                                    |                       |                       | Flags for Street to signify new location                                         | -                            | -                                |
|                                    |                       |                       | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) | 2,000                        | 2,000                            |
|                                    |                       |                       | <b>subtotal</b>                                                                  | <b>\$ 4,925</b>              | <b>\$ 4,925</b>                  |
|                                    |                       |                       | <b>Special Events (Old Soldier's Day) Total</b>                                  | <b>\$ 23,425</b>             | <b>\$ 20,425</b>                 |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                            |                       |    |                       |    |                                                     | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |    |         |
|--------------------------------------------|-----------------------|----|-----------------------|----|-----------------------------------------------------|------------------------------|----------------------------------|----|---------|
| Division/Project Title                     | Account Number        |    | Title                 |    | Account Detail                                      |                              |                                  |    |         |
| TASTE OF ALPHARETTA<br>RSE05               | 10061900 521200 RSE05 |    | Professional Services |    | Professional Event Planning                         | 23,000                       | 23,000                           |    |         |
|                                            |                       |    |                       |    | Entertainment                                       | 5,000                        | 5,000                            |    |         |
|                                            |                       |    |                       |    | Buses/Shuttles                                      | 1,500                        | 1,500                            |    |         |
|                                            |                       |    |                       |    | Credit Card Fees                                    | 1,575                        | 1,575                            |    |         |
|                                            |                       |    |                       |    | Graphic Designer                                    | 3,000                        | 3,000                            |    |         |
|                                            |                       |    |                       |    | TOA Vendor Payout                                   | 80,000                       | 80,000                           |    |         |
|                                            |                       |    |                       |    | Photographer                                        | 500                          | 500                              |    |         |
|                                            |                       |    |                       |    | Stage, Sound & Lighting                             | 13,000                       | 13,000                           |    |         |
|                                            |                       |    |                       |    | Street Sweeper                                      | 1,050                        | 1,050                            |    |         |
|                                            |                       |    |                       |    | On Site Staff & Temporary Electrical Services       | 9,000                        | 9,000                            |    |         |
|                                            |                       |    |                       |    | subtotal                                            | \$                           | 137,625                          | \$ | 137,625 |
|                                            | 10061900 522320 RSE05 |    | Equipment Rental      |    | Portable Toilets                                    | 4,000                        | 4,000                            |    |         |
|                                            |                       |    |                       |    | LED Screen                                          | 2,000                        | 2,000                            |    |         |
|                                            |                       |    |                       |    | Golf Carts                                          | 1,000                        | 1,000                            |    |         |
|                                            |                       |    |                       |    | Kitchen Equipment for Competition                   | 2,000                        | 2,000                            |    |         |
|                                            |                       |    |                       |    | Two Way Radios                                      | 400                          | 400                              |    |         |
|                                            |                       |    |                       |    | Tents, Tables, Chairs & Competition Stage           | 20,000                       | 20,000                           |    |         |
|                                            |                       |    |                       |    | subtotal                                            | \$                           | 29,400                           | \$ | 29,400  |
|                                            | 10061900 523300 RSE05 |    | Advertising           |    | Events, Road Closings, Mobile Apps, Etc             | 7,500                        | 9,000                            |    |         |
|                                            | subtotal              | \$ | 7,500                 | \$ | 9,000                                               |                              |                                  |    |         |
|                                            | 10061900 523400 RSE05 |    | Printing and Binding  |    | Poster, Map, Application, Flyers, Brochures         | 2,000                        | 2,000                            |    |         |
|                                            |                       |    |                       |    | Tickets                                             | 2,600                        | 2,600                            |    |         |
|                                            |                       |    |                       |    | Ground Banners, Kiosks, Stages, Flags               | 5,000                        | 5,000                            |    |         |
|                                            |                       |    |                       |    | Lamp Post Banners for Downtown                      | 1,500                        | 1,500                            |    |         |
|                                            |                       |    |                       |    | subtotal                                            | \$                           | 11,100                           | \$ | 11,100  |
|                                            | 10061900 531100 RSE05 |    | General Supplies      |    | Car Detail                                          | 150                          | 150                              |    |         |
|                                            |                       |    |                       |    | Mailings & Postage                                  | 1,000                        | 1,000                            |    |         |
|                                            |                       |    |                       |    | General Supplies                                    | 900                          | 900                              |    |         |
|                                            |                       |    |                       |    | TOA Sponsor Books                                   | 100                          | 100                              |    |         |
|                                            |                       |    |                       |    | Awards                                              | 2,000                        | 2,000                            |    |         |
|                                            |                       |    |                       |    | T-Shirts                                            | 4,500                        | 4,500                            |    |         |
|                                            |                       |    |                       |    | Volunteers Food - Breakfast, Lunch, & Judges Lunch  | 1,000                        | 1,000                            |    |         |
|                                            |                       |    |                       |    | subtotal                                            | \$                           | 9,650                            | \$ | 9,650   |
|                                            | 10061900 531230 RSE05 |    | Electric              |    | Temporary Electricity - Infrastructure              | -                            | -                                |    |         |
|                                            | subtotal              | \$ | -                     | \$ | -                                                   |                              |                                  |    |         |
| Special Events (Taste of Alpharetta) Total |                       |    |                       |    |                                                     | \$                           | 195,275                          | \$ | 196,775 |
| TREE LIGHTING RSE06                        | 10061900 521200 RSE06 |    | Professional Services |    | Entertainment - Elves (\$500 per Saturday)          | 3,000                        | 3,000                            |    |         |
|                                            |                       |    |                       |    | Santa - Derrel E Perry                              | -                            | 1,200                            |    |         |
|                                            |                       |    |                       |    | On Site Staff for Temporary Electrical Services     | 1,500                        | 1,500                            |    |         |
|                                            |                       |    |                       |    | Trolley                                             | 600                          |                                  |    |         |
|                                            |                       |    |                       |    | Graphic Designer                                    | 2,500                        | 2,500                            |    |         |
|                                            |                       |    |                       |    | Music Performance                                   | 600                          |                                  |    |         |
|                                            |                       |    |                       |    | Photographer                                        | 350                          |                                  |    |         |
|                                            |                       |    |                       |    | Stage & Sound Lighting                              | 6,800                        | 6,800                            |    |         |
|                                            |                       |    |                       |    | On-Site Staff for General Logistics (\$150 per Sat) | 3,000                        | 3,000                            |    |         |
|                                            |                       |    |                       |    | Commercial Sweeping                                 | 500                          | 500                              |    |         |
|                                            |                       |    |                       |    | subtotal                                            | \$                           | 18,850                           | \$ | 18,500  |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title               | Account Number        | Title                 | Account Detail                                    | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------------|-----------------------|-----------------------|---------------------------------------------------|------------------------------|----------------------------------|
|                                      | 10061900 522320 RSE06 | Equipment Rental      | Portable Toilets (\$250 per Saturday)             | 2,100                        | 2,100                            |
|                                      |                       |                       | Tents, Tables, Chairs                             | 8,100                        | 8,100                            |
|                                      |                       |                       | Radios                                            | 300                          | 300                              |
|                                      |                       |                       | Snow Playground 50x50                             | 10,000                       | 15,000                           |
|                                      |                       |                       | Fencing for lines                                 | 2,000                        | 2,000                            |
|                                      |                       |                       | Rentals/Lighting for Log Cabin Tours              | 600                          | 600                              |
|                                      |                       |                       | LED Display                                       | 2,000                        | 2,000                            |
|                                      |                       |                       | Photo Booth Snow Globe                            | 4,500                        | 2,000                            |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 29,600</b>             | <b>\$ 32,100</b>                 |
|                                      | 10061900 523300 RSE06 | Advertising           | Event, Road Closings, Etc.                        | 3,000                        | 3,000                            |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 3,000</b>              | <b>\$ 3,000</b>                  |
|                                      | 10061900 523400 RSE06 | Printing and Binding  | Lamp Post Banners for Downtown                    | 1,500                        | 1,500                            |
|                                      |                       |                       | Programs, Posters & Flyers                        | 1,750                        | 1,750                            |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 3,250</b>              | <b>\$ 3,250</b>                  |
|                                      | 10061900 531100 RSE06 | General Supplies      | Dumpsters & Recycling Bins                        | 300                          | 300                              |
|                                      |                       |                       | General Supplies                                  | 2,000                        | 2,000                            |
|                                      |                       |                       | Volunteer Snacks                                  | 400                          | 400                              |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 2,700</b>              | <b>\$ 2,700</b>                  |
|                                      |                       |                       | <b>Special Events (Tree Lighting) Total</b>       | <b>\$ 57,400</b>             | <b>\$ 59,550</b>                 |
| <b>LAZY LOG CABIN DAYS<br/>RSE07</b> | 10061900 521200 RSE07 | Professional Services | Entertainment & Historic Demonstrations           | 1,300                        | 1,300                            |
|                                      |                       |                       | Photographer                                      | -                            | -                                |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 1,300</b>              | <b>\$ 1,300</b>                  |
|                                      | 10061900 522320 RSE07 | Equipment Rental      | The Rental Place                                  | 300                          | 300                              |
|                                      |                       |                       | Dumpsters & Recycling Bins                        | 250                          | 250                              |
|                                      |                       |                       | Wheat Straw & Pumpkins - Hay & Delivery           | 200                          | 200                              |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 750</b>                | <b>\$ 750</b>                    |
|                                      | 10061900 523300 RSE07 | Advertising           | Event, Road Closings, Etc.                        | -                            | -                                |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                                      | 10061900 531100 RSE07 | General Supplies      | Supplies - Children's Area                        | 200                          | 200                              |
|                                      |                       |                       | Volunteer Snacks                                  | 50                           | 50                               |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 250</b>                | <b>\$ 250</b>                    |
|                                      |                       |                       | <b>Special Events (Lazy Log Cabin Days) Total</b> | <b>\$ 2,300</b>              | <b>\$ 2,300</b>                  |
| <b>MOVIES ON MILTON<br/>RSE09</b>    | 10061900 521200 RSE09 | Professional Services | Photographer                                      | 250                          |                                  |
|                                      |                       |                       | Stage & Sound Lighting                            | 2,000                        |                                  |
|                                      |                       |                       | Meer Electric                                     | 750                          |                                  |
|                                      |                       |                       | Graphic Designer                                  | 500                          |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 3,500</b>              |                                  |
|                                      | 10061900 522320 RSE09 | Equipment Rental      |                                                   | 700                          |                                  |
|                                      |                       |                       | Tents, Tables, Chairs                             | 650                          |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 1,350</b>              |                                  |
|                                      | 10061900 523300 RSE09 | Advertising           |                                                   | 2,000                        |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 2,000</b>              |                                  |
|                                      | 10061900 523400 RSE09 | Printing and Binding  |                                                   | 750                          |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 750</b>                |                                  |
|                                      | 10061900 531100 RSE09 | General Supplies      |                                                   | 400                          |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 400</b>                |                                  |
|                                      | 10061900 531230 RSE09 | Electric Utilities    |                                                   | 2,000                        |                                  |
|                                      |                       |                       | <b>subtotal</b>                                   | <b>\$ 2,000</b>              |                                  |
|                                      |                       |                       | <b>Special Events (Movies on Milton) Total</b>    | <b>\$ 10,000</b>             | <b>\$ -</b>                      |



FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                        |                                                 |        |                      |                                                                    |                                                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |                  |        |
|----------------------------------------|-------------------------------------------------|--------|----------------------|--------------------------------------------------------------------|-------------------------------------------------|------------------------------|----------------------------------|------------------|--------|
| Division/Project Title                 | Account Number                                  |        |                      | Title                                                              | Account Detail                                  |                              |                                  |                  |        |
| ART IN THE PARK RSE10                  | 10061900                                        | 521200 | RSE10                | Professional Services                                              | On Site Staff for Temporary Electrical Services | 700                          | 700                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Sweeping/Cleaning Services                      | -                            | -                                |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | 700                              | \$               | 700    |
| Special Events (Art in the Park) Total |                                                 |        |                      |                                                                    |                                                 | \$                           | 700                              | \$               | 700    |
| DOWNTOWN EUROPEAN<br>MARKET RSE12      | 10061900                                        | 521200 | RSE12                | Professional Services                                              | On Site Staff for Temporary Electrical Services | 750                          | 750                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Commercial Sweeping                             | 350                          | 350                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Production Group                                | 2,500                        | 2,500                            |                  |        |
|                                        | 10061900                                        | 522320 | RSE12                | Equipment Rental                                                   | Portable Toilets                                | 950                          | 950                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Dumpsters & Recycling Bins                      | 150                          | 150                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Tents, Tables, Chairs                           | 1,000                        | 1,000                            |                  |        |
|                                        | 10061900                                        | 523300 | RSE12                | Advertising                                                        | subtotal                                        | \$                           | 2,100                            | \$               | 2,100  |
|                                        |                                                 |        |                      |                                                                    | 1,300                                           | 1,300                        |                                  |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | 1,300                            | \$               | 1,300  |
|                                        | 10061900                                        | 523400 | RSE12                | Printing and Binding                                               | -                                               | -                            | -                                |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | -                                | \$               | -      |
|                                        |                                                 |        |                      |                                                                    | 10061900                                        | 531100                       | RSE12                            | General Supplies | 50     |
|                                        | subtotal                                        | \$     | 50                   | \$                                                                 | 50                                              |                              |                                  |                  |        |
|                                        | Special Events (Downtown European Market) Total |        |                      |                                                                    |                                                 |                              |                                  |                  | \$     |
| WIRE & WOOD<br>RSE13                   | 10061900                                        | 521200 | RSE13                | Professional Services                                              | Photographer - Photo Booth                      | 1,000                        | 1,000                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Graphic Designer                                | 1,500                        | 1,500                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Event Production Company                        | 16,500                       | 21,500                           |                  |        |
|                                        |                                                 |        |                      |                                                                    | Commercial Sweeping                             | 425                          | 800                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Entertainment                                   | 5,000                        | 2,000                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | On Site Staff for Temporary Electrical Services | 2,200                        | 2,200                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Stage, Light and Sound                          | 12,300                       | 23,000                           |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | 38,925                           | \$               | 52,000 |
|                                        | 10061900                                        | 522320 | RSE13                | Equipment Rental                                                   | Portable Toilets                                | 2,000                        | 3,500                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Fencing Rental                                  | -                            | 4,000                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Golf Carts                                      | -                            | 1,500                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Land Rental                                     | -                            | 2,000                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | Radios                                          | -                            | 500                              |                  |        |
|                                        |                                                 |        |                      |                                                                    | Tents, Tables, Chairs                           | 5,300                        | 7,500                            |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | 7,300                            | \$               | 19,000 |
|                                        | 10061900                                        | 523300 | RSE13                | Advertising                                                        | 3,800                                           | 1,500                        |                                  |                  |        |
|                                        | 10061900                                        | 523400 | RSE13                | Printing and Binding                                               | Lamp Post Banners                               | 3,600                        | 6,000                            |                  |        |
| 10061900                               | 523400                                          | RSE13  | Printing and Binding | Lamp Post Banners                                                  | 3,600                                           | 6,000                        |                                  |                  |        |
| 10061900                               | 523400                                          | RSE13  | Printing and Binding | Lamp Post Banners                                                  | 3,600                                           | 6,000                        |                                  |                  |        |
| 10061900                               | 523400                                          | RSE13  | Printing and Binding | Lamp Post Banners                                                  | 3,600                                           | 6,000                        |                                  |                  |        |
| 10061900                               | 531100                                          | RSE13  | General Supplies     | Lunch Meetings, T-Shirts, 2 Day Artist Hospitality Tent/Volunteers | 1,300                                           | 1,300                        |                                  |                  |        |
| 10061900                               | 531230                                          | RSE13  | Electric Utilities   | -                                                                  | 2,500                                           |                              |                                  |                  |        |
| Special Events (Wire & Wood) Total     |                                                 |        |                      |                                                                    |                                                 | \$                           | 54,925                           | \$               | 82,300 |
| FARMER'S MARKET<br>RSE14               | 10061900                                        | 521200 | RSE14                | Professional Services                                              | -                                               | -                            | -                                |                  |        |
|                                        |                                                 |        |                      |                                                                    | subtotal                                        | \$                           | -                                | \$               | -      |
|                                        | 10061900                                        | 522320 | RSE14                | Equipment Rental                                                   | Portable Toilets                                | 750                          | 750                              |                  |        |
| Special Events (Farmers Market) Total  |                                                 |        |                      |                                                                    |                                                 | \$                           | 750                              | \$               | 750    |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                   |                |        |                  |                       |                                                      | FY 2016<br>Adopted<br>Budget                    | FY 2017<br>Recommended<br>Budget |     |        |          |          |     |        |    |       |
|-----------------------------------|----------------|--------|------------------|-----------------------|------------------------------------------------------|-------------------------------------------------|----------------------------------|-----|--------|----------|----------|-----|--------|----|-------|
| Division/Project Title            | Account Number |        |                  | Title                 | Account Detail                                       |                                                 |                                  |     |        |          |          |     |        |    |       |
| RESTHAVEN CEMETERY<br>TOURS RSE15 | 10061900       | 521200 | RSE15            | Professional Services | On Site Staff for Temporary Electrical Services      | 450                                             | 450                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Photographer                                         | 300                                             | 300                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Stage & Sound Lighting                               | 3,050                                           | 3,050                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Theatrical Company, Writers, Actors, Costumes        | 7,000                                           | 7,000                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Resthaven Cemetery History                           | 600                                             | 600                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Graphic Designer                                     | 500                                             | 500                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | subtotal                                             | \$                                              | 11,900                           | \$  | 11,900 |          |          |     |        |    |       |
|                                   | 10061900       | 522320 | RSE15            | Equipment Rental      | Portable Toilets                                     | 100                                             | 100                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Tents, Tables, Chairs                                | 1,800                                           | 1,800                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Dumpsters & Recycling Bins                           | 100                                             | 100                              |     |        |          |          |     |        |    |       |
|                                   | 10061900       | 523300 | RSE15            | Advertising           | subtotal                                             | \$                                              | 2,000                            | \$  | 2,000  |          |          |     |        |    |       |
|                                   |                |        |                  |                       | 1,900                                                | 1,900                                           |                                  |     |        |          |          |     |        |    |       |
|                                   | 10061900       | 523400 | RSE15            | Printing and Binding  | subtotal                                             | \$                                              | 1,900                            | \$  | 1,900  |          |          |     |        |    |       |
|                                   |                |        |                  |                       | 500                                                  | 500                                             |                                  |     |        |          |          |     |        |    |       |
|                                   | 10061900       | 531100 | RSE15            | General Supplies      | Meals for Actors - Part of Rider                     | 600                                             | 600                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | subtotal                                             | \$                                              | 500                              | \$  | 500    |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 | 600                              | 600 |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      | subtotal                                        | \$                               | 600 | \$     | 600      |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      | Special Events (Resthaven Cemetery Tours) Total |                                  | \$  | 16,900 | \$       | 16,900   |     |        |    |       |
| SNOW ON THE SQUARE<br>RSE17       | 10061900       | 521200 | RSE17            | Professional Services | Photographer                                         | 225                                             |                                  |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Derrel E Perry                                       | 450                                             |                                  |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 | subtotal                         | \$  | 675    | \$       | -        |     |        |    |       |
|                                   | 10061900       | 522320 | RSE17            | Equipment Rental      | SnowKings LLC                                        | 5,000                                           |                                  |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          | subtotal | \$  | 5,000  | \$ | -     |
|                                   | 10061900       | 523300 | RSE17            | Advertising           |                                                      |                                                 |                                  |     |        |          | subtotal | \$  | -      | \$ | -     |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          | 175      |     |        |    |       |
| 10061900                          | 531100         | RSE17  | General Supplies |                       |                                                      |                                                 |                                  |     |        | subtotal | \$       | 175 | \$     | -  |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        | \$       | 5,850    | \$  | -      |    |       |
|                                   |                |        |                  |                       |                                                      | Special Events (Snow on the Square #1) Total    |                                  | \$  | 5,850  | \$       | -        |     |        |    |       |
| BREW MOON FEST<br>(JUNE) RSE19    | 10061900       | 521200 | RSE19            | Professional Services | Stage & Sound Lighting                               | 5,800                                           | 5,800                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | On Site Staff for Temporary Electrical Services      | 600                                             | 600                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 | subtotal                         | \$  | 6,400  | \$       | 6,400    |     |        |    |       |
|                                   | 10061900       | 522320 | RSE19            | Equipment Rental      |                                                      | 1,000                                           | 1,000                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          | subtotal | \$  | 1,000  | \$ | 1,000 |
|                                   | 10061900       | 531230 | RSE19            | Electric Utilities    |                                                      | 500                                             | 500                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      | subtotal                                        | \$                               | 500 | \$     | 500      |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      | Special Events (Brew Moon Fest - June) Total    |                                  | \$  | 7,900  | \$       | 7,900    |     |        |    |       |
| UGA GAME ON MILTON<br>RSE20       | 10061900       | 521200 | RSE20            | Professional Services | Stage & Sound & LED Screen (2 events @ \$4,650 each) | 9,300                                           | 4,650                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | On Site Staff for Temporary Electrical Services      | 1,150                                           | 750                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Photographer                                         | 425                                             | 300                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Graphic Designer                                     | 600                                             | 300                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Better Moonwalks                                     | 1,100                                           | 600                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Face Painting Sept 7 & Nov 2nd                       | 1,000                                           | 500                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Commercial Sweeping                                  | 400                                             | 400                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          | subtotal | \$  | 13,975 | \$ | 7,500 |
|                                   | 10061900       | 522320 | RSE20            | Equipment Rental      | Portable Toilets                                     | 1,200                                           | 700                              |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Dumpsters & Recycling Bins                           | -                                               | -                                |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       | Tents, Tables, Chairs                                | 2,700                                           | 2,000                            |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          | subtotal | \$  | 3,900  | \$ | 2,700 |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          |          |     |        |    |       |
|                                   |                |        |                  |                       |                                                      |                                                 |                                  |     |        |          |          |     |        |    |       |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                 | Account Number        | Title                          | Account Detail                                                                   |                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------------------|-----------------------|--------------------------------|----------------------------------------------------------------------------------|-----------------|------------------------------|----------------------------------|
|                                        | 10061900 523300 RSE20 | Advertising                    |                                                                                  |                 | 2,500                        | 2,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 2,500                     | \$ 2,000                         |
|                                        | 10061900 523400 RSE20 | Printing and Binding           |                                                                                  |                 | 600                          | 600                              |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 600                       | \$ 600                           |
|                                        | 10061900 531100 RSE20 | General Supplies               |                                                                                  |                 | 1,260                        | 600                              |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 1,260                     | \$ 600                           |
|                                        |                       |                                | <i>Special Events (UGA Game on Milton) Total</i>                                 |                 | \$ 22,235                    | \$ 13,400                        |
| ALPHARETTA<br>THURSDAY NIGHTS<br>RSE23 | 10061900 521200 RSE23 | Professional Services          |                                                                                  |                 | -                            | -                                |
|                                        |                       |                                | Entertainment                                                                    |                 | 9,500                        | 9,500                            |
|                                        |                       |                                | On Site Staff for Temporary Electrical Services                                  |                 | 500                          | 500                              |
|                                        |                       |                                | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) |                 | 4,000                        | 4,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 14,000                    | \$ 14,000                        |
|                                        | 10061900 522320 RSE23 | Equipment Rental               |                                                                                  |                 | 7,000                        | 7,000                            |
|                                        |                       |                                | Tables, Tents and Chairs                                                         |                 | -                            | -                                |
|                                        |                       |                                | Dumpsters & Recycling Bins                                                       |                 | -                            | -                                |
|                                        |                       |                                | Moonwalks                                                                        |                 | -                            | -                                |
|                                        |                       |                                | Portable Toilets                                                                 |                 | 1,500                        | 1,500                            |
|                                        |                       |                                | 2016 Operating Initiative (Event Expansion - see operating initiatives write-up) |                 | 16,750                       | 16,750                           |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 25,250                    | \$ 25,250                        |
|                                        | 10061900 523300 RSE23 | Advertising                    |                                                                                  |                 | 3,000                        | 3,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 3,000                     | \$ 3,000                         |
|                                        | 10061900 523400 RSE23 | Printing and Binding           |                                                                                  |                 | 2,500                        | 2,500                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 2,500                     | \$ 2,500                         |
|                                        | 10061900 531100 RSE23 | General Supplies               |                                                                                  |                 | 500                          | 500                              |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ 500                       | \$ 500                           |
|                                        | 10061900 531230 RSE23 | Electric Utilities             |                                                                                  |                 | -                            | -                                |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | \$ -                         | \$ -                             |
|                                        |                       |                                | <i>Special Events (Alpharetta Thursday Nights) Total</i>                         |                 | \$ 45,250                    | \$ 45,250                        |
| Parks Maintenance                      | 10061950 521200       | Professional Services          | UTILITY LOCATES IN ALL PARKS                                                     |                 | 3,000                        | 3,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | 3,000                        | 3,000                            |
|                                        | 10061950 522210       | Equipment Repair & Maintenance | GENERAL EQUIPMENT REPAIRS                                                        |                 | 5,000                        | 7,000                            |
|                                        |                       |                                | PMA'S ENGINE REPAIRS, ETC.                                                       |                 | 20,000                       | 20,000                           |
|                                        |                       |                                | TIRES, TIRE SERVICE                                                              |                 | 8,000                        | 8,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | 33,000                       | 35,000                           |
|                                        | 10061950 522240       | Grounds Repair & Maintenance   | ASPHALT TOPPING FOR WALKING TRAIL REPAIRS                                        |                 | 20,000                       | 30,000                           |
|                                        |                       |                                | GENERAL GROUNDS MAINTENANCE                                                      |                 | 80,000                       | 70,000                           |
|                                        |                       |                                | CONCRETE REPAIR/REPLACEMENT                                                      |                 | -                            | -                                |
|                                        |                       |                                | PARKING LOT STRIPPING (WILLS PARK REC CTR/COMM CTR/CRABAPPLE)                    |                 | -                            | -                                |
|                                        |                       |                                | PAVILION STAINING/SEALING                                                        |                 | -                            | 10,000                           |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | 100,000                      | 110,000                          |
|                                        | 10061950 522250       | Facility Repair & Maintenance  | TOTAL PARKS MAINTENANCE                                                          |                 | 80,000                       | 80,000                           |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | 80,000                       | 80,000                           |
|                                        | 10061950 522320       | Equipment Rental               | DUST MOPS & DOOR MATS                                                            |                 | 1,000                        | 1,000                            |
|                                        |                       |                                | PORT-A-LETS FOR JULY 4TH AT WILLS PARK                                           |                 | 2,000                        | 2,000                            |
|                                        |                       |                                | RENTAL OF SOD CUTTERS, PACKERS, LIFTS                                            |                 | 1,000                        | 1,000                            |
|                                        |                       |                                |                                                                                  | <i>subtotal</i> | 4,000                        | 4,000                            |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title         | Account Number | Title  | Account Detail               |                                                     | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|--------------------------------|----------------|--------|------------------------------|-----------------------------------------------------|------------------------------|----------------------------------|
|                                | 10061950       | 52300  | Printing & Binding           | PARK SIGN REPLACEMENT                               | 9,000                        | 9,000                            |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>9,000</b>                 | <b>9,000</b>                     |
|                                | 10061950       | 523500 | Employee Travel              | PARKS MAINTENANCE TRAVEL                            | 1,500                        | 1,500                            |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>1,500</b>                 | <b>1,500</b>                     |
|                                | 10061950       | 523700 | Employee Training            | PARK MAINTENANCE PROFESSIONAL DEVELOPMENT           | 1,500                        | 1,500                            |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>1,500</b>                 | <b>1,500</b>                     |
|                                | 10061950       | 523860 | Maintenance Contracts        | CLEANING OF PARK RESTROOMS                          | 21,000                       | 21,000                           |
|                                |                |        |                              | HVAC                                                | 25,000                       | 25,000                           |
|                                |                |        |                              | DOWNTOWN PLANTERS                                   | 75,000                       | 75,000                           |
|                                |                |        |                              | LANDSCAPE SERVICE (ADDED Milton Center)             | 208,560                      | 208,560                          |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>329,560</b>               | <b>329,560</b>                   |
|                                | 10061950       | 531100 | General Supplies & Materials | FIRST AID SUPPLIES FOR WILLS PARK                   | 2,000                        | 2,000                            |
|                                |                |        |                              | GENERAL OFFICE SUPPLIES                             | 3,000                        | 3,000                            |
|                                |                |        |                              | LETTERHEAD, ENVELOPES, BUSINESS CARDS               | 500                          | 500                              |
|                                |                |        |                              | PAPER PRODUCTS, CLEANING SUPPLIES, TRASH BAGS       | 58,450                       | 58,450                           |
|                                |                |        |                              | TONER CARTRIDGES                                    | 750                          | 750                              |
|                                |                |        |                              | WATER CUPS                                          | 300                          | 300                              |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>65,000</b>                | <b>65,000</b>                    |
|                                | 10061950       | 531270 | Fuel                         | GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT             | 17,000                       | 13,000                           |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>17,000</b>                | <b>13,000</b>                    |
|                                | 10061950       | 531600 | Small Equipment              | HAND TOOLS & SMALL EQUIPMENT                        | 10,000                       | 10,000                           |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>10,000</b>                | <b>10,000</b>                    |
|                                | 10061950       | 531700 | Employee Uniforms            | STANDARD UNIFORMS                                   | 2,000                        | 2,000                            |
|                                |                |        |                              | SAFETY SHOES                                        | 1,350                        | 1,350                            |
|                                |                |        |                              | SEASONAL EMPLOYEE UNIFORMS                          | 200                          | 200                              |
|                                |                |        |                              | STAFF SHIRTS                                        | 500                          | 500                              |
|                                |                |        |                              | UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES) | 1,500                        | 1,500                            |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>5,550</b>                 | <b>5,550</b>                     |
|                                | 10061950       | 542100 | Machinery & Equipment        | TOW-BEHIND BLOWER                                   | -                            | -                                |
|                                |                |        |                              | BENCHES                                             | -                            | -                                |
|                                |                |        |                              | GENERAL M & E                                       | 5,000                        | 5,000                            |
|                                |                |        |                              | <b>subtotal</b>                                     | <b>5,000</b>                 | <b>5,000</b>                     |
| <b>Parks Maintenance Total</b> |                |        |                              |                                                     | <b>\$ 664,110</b>            | <b>\$ 672,110</b>                |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                                  | Account Number |        |       | Title                        | Account Detail                                                 | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------------------------|----------------|--------|-------|------------------------------|----------------------------------------------------------------|------------------------------|----------------------------------|
| Parks Maintenance -<br>Playground<br>Maintenance        | 10061950       | 522240 | RPM00 | Grounds Repair & Maintenance | GROUNDS PLAYGROUND MAINTENANCE                                 | 23,000                       | 23,000                           |
|                                                         |                |        |       |                              | SEAL WOOD ON WACKY WORLD & WEBB ZONE                           | 2,000                        | 2,000                            |
|                                                         |                |        |       |                              | <i>subtotal</i>                                                | <i>25,000</i>                | <i>25,000</i>                    |
|                                                         | 10061950       | 531600 | RPM00 | Small Equipment              | REPLACEMENT PARTS FOR PLAYGROUND EQUIP                         | 2,500                        | 2,500                            |
|                                                         |                |        |       |                              | <i>subtotal</i>                                                | <i>2,500</i>                 | <i>2,500</i>                     |
|                                                         | 10061950       | 542100 | RPM00 | Machinery & Equipment        | REPLACEMENT PARTS FOR PLAYGROUND EQUIP                         | 4,000                        | 10,000                           |
|                                                         |                |        |       |                              | <i>subtotal</i>                                                | <i>4,000</i>                 | <i>10,000</i>                    |
| <i>Parks Maintenance (Playground Maintenance) Total</i> |                |        |       |                              |                                                                | <b>\$ 31,500</b>             | <b>\$ 37,500</b>                 |
| City Center Park<br>Maintenance                         | 10061950       | 522240 | RPM01 | Grounds Repair & Maintenance | DRAINAGE IMPROVEMENTS                                          | -                            | 5,000                            |
|                                                         |                |        |       |                              | FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL                 | -                            | 20,000                           |
|                                                         |                |        |       |                              | <i>subtotal</i>                                                | <i>-</i>                     | <i>25,000</i>                    |
|                                                         | 10061950       | 523860 | RPM01 | Maintenance Contracts        | CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY) | 160,500                      | 140,000                          |
|                                                         |                |        |       |                              | <i>subtotal</i>                                                | <i>160,500</i>               | <i>140,000</i>                   |
| <i>City Center Park Maintenance Total</i>               |                |        |       |                              |                                                                | <b>\$ 160,500</b>            | <b>\$ 165,000</b>                |
| <i>Recreation and Parks Department Total</i>            |                |        |       |                              |                                                                | <b>\$ 3,992,134</b>          | <b>\$ 4,178,444</b>              |

# **PERFORMANCE MEASUREMENTS**

| <b>Recreation &amp; Parks - Rec Admin</b>               |                           |                           |                               |                                    |                               |                               |
|---------------------------------------------------------|---------------------------|---------------------------|-------------------------------|------------------------------------|-------------------------------|-------------------------------|
| <b>Performance Measurements</b>                         | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b>     | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>     | <b>Target<br/>FY 2017</b>     |
| Recreation & Parks turnover percentage                  | 5.70%                     | 10.00%                    | 4%                            | 4%                                 | 6%                            | 4%                            |
| Maintain CAPRA accreditation *                          | yes                       | yes                       | yes                           | yes                                | yes                           | yes                           |
| Semi-Annual Leisure Guide distribution (per season)     | 2,500                     | 2,500                     | 2,500                         | 2,500                              | 2,500                         | 2,500                         |
| Annual Activity Enrollments as in RecWare and ActiveNet | 30,525                    | 29,485                    | 14,877                        | 9,668                              | 28,500                        | 28,500                        |
| # of Part-time hours used                               | 45,370.00                 | 43,394.25                 |                               |                                    |                               |                               |
| # of purchase orders managed                            | 178                       | 195                       | 190                           | 87                                 | 100                           | 100                           |
| <i>* CAPRA = Commission for</i>                         |                           |                           |                               |                                    |                               |                               |
| <b>Personnel Assigned:</b>                              | <b>4.0 FTE</b>            | <b>4.0 FTE</b>            | <b>5.0 FTE</b>                | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                | <b>5.0 FTE</b>                |
|                                                         | Director - Rec/Parks      | Director - Rec/Parks      | Director - Rec/Parks          | Director - Rec/Parks               | Director - Rec/Parks          | Director - Rec/Parks          |
|                                                         | Deputy Director           | Deputy Director           | Deputy Director               | Deputy Director                    | Deputy Director               | Deputy Director               |
|                                                         | Office Manager            | Office Manager            | Office Manager                | Office Manager                     | Office Manager                | Office Manager                |
|                                                         | Customer Service Rep (1)  | Customer Service Rep (1)  | Customer Service Rep (1)      | Customer Service Rep (1)           | Customer Service Rep (1)      | Customer Service Rep (1)      |
|                                                         |                           |                           | Mkt/Accreditation Coordinator | Mkt/Accreditation Coordinator      | Mkt/Accreditation Coordinator | Mkt/Accreditation Coordinator |

| <b>Recreation &amp; Parks - Adult Activity</b>       |                             |                             |                             |                                    |                             |                             |
|------------------------------------------------------|-----------------------------|-----------------------------|-----------------------------|------------------------------------|-----------------------------|-----------------------------|
| <b>Performance Measurements</b>                      | <b>Actual<br/>FY 2013</b>   | <b>Actual<br/>FY 2014</b>   | <b>Actual<br/>FY 2015</b>   | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>   | <b>Target<br/>FY 2017</b>   |
| Total # of Participants per year*                    | 12,954                      | 17,989                      | 22,703                      | 13,028                             | 24,000                      | 27,000                      |
| (Res / Non-Res)                                      | 2541/10413                  | 4072/13917                  | 6462/16241                  | 5483/7545                          | 8000/16000                  | 9000/18000                  |
| Total # of Building rentals                          | 50                          | 65                          | 65                          | 29                                 | 70                          | 70                          |
| Total # of Day trips taken                           | 145                         | 105                         | 107                         | 47                                 | 125                         | 125                         |
| Total # of Overnight trips taken using<br>City buses | 2                           | 4                           | 0                           | 1                                  | 4                           | 4                           |
| <b>Personnel Assigned:</b>                           | <b>4.0 FTE</b>              | <b>4.0 FTE</b>              | <b>4.0 FTE</b>              | <b>4.0 FTE</b>                     | <b>4.0 FTE</b>              | <b>4.0 FTE</b>              |
| Recreation<br>Supervisor II                          | Recreation<br>Supervisor II | Recreation<br>Supervisor II | Recreation<br>Supervisor II | Recreation<br>Supervisor II        | Recreation<br>Supervisor II | Recreation<br>Supervisor II |
| Program Coord.                                       | Program Coord               | Program Coord               | Recreation Coord            | Recreation Coord                   | Recreation Coord            | Recreation Coord            |
| Admin Asst. I                                        | Admin Asst. I               | Admin Asst. I               | Admin Asst. I               | Admin Asst. I                      | Admin Asst. I               | Admin Asst. I               |
| Facility Technician                                  | Facility Technician         | Facility Technician         | Facility Technician         | Facility Technician                | Facility Technician         | Facility Technician         |



| <b>Recreation &amp; Parks - Aquatics</b>                                                                                                                      |                           |                           |                           |                                    |                           |                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>                                                                                                                               | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| % of Days pool facilities were open during pool season (93 days)                                                                                              | 98%                       | 99%                       | 98%                       | NA                                 | 98%                       | 98%                       |
| Average daily attendance at City pool                                                                                                                         | 250                       | 300                       | 257                       | NA                                 | 260                       | 260                       |
| Hours of lifeguard training per person                                                                                                                        | 20                        | 20                        | 20                        | NA                                 | 20                        | 20                        |
| # of Swim lessons held                                                                                                                                        | 118                       | 110                       | 122                       | NA                                 | 102                       | 102                       |
| # of Swim lessons participants                                                                                                                                | 572                       | 696                       | 765                       | NA                                 | 675                       | 666                       |
| (resident / non-resident)                                                                                                                                     | 381/191                   | 469/227                   | 494/271                   | NA                                 |                           | 433/233                   |
| Swim teams participants                                                                                                                                       | 265                       | 272                       | 234                       | NA                                 | 250                       | 250                       |
| (resident / non-resident)                                                                                                                                     | 164/101                   | 177/95                    | 147/87                    | NA                                 | 160/90                    | 160/90                    |
| C.O.A.S.T. participants                                                                                                                                       | 60                        | 67                        | 55                        | NA                                 | 60                        | 60                        |
| (resident / non-resident)                                                                                                                                     | 29/31                     | 36/31                     | 30/25                     | NA                                 | 32/28                     | 32/28                     |
| # of Non-competitive special events held                                                                                                                      | 3                         | 2                         | 2                         | NA                                 | 2                         | 2                         |
| # of Swim competitions hosted at City pool                                                                                                                    | 2                         | 3                         | 3                         | NA                                 | 6                         | 7                         |
| Total attendance at non-competitive special events                                                                                                            | 368                       | 400                       | 431                       | NA                                 | 500                       | 500                       |
| # of Pool passes sold                                                                                                                                         | 118                       | 110                       | 90                        | NA                                 | 100                       | 100                       |
| (resident / non-resident)                                                                                                                                     | 79/39                     | 81/29                     | 67/23                     | NA                                 | 80/20                     | 80/20                     |
| <i>* Pool season spans two fiscal years</i>                                                                                                                   |                           |                           |                           |                                    |                           |                           |
| <b>Personnel Assigned:</b>                                                                                                                                    |                           |                           |                           |                                    |                           |                           |
| Employees are hired seasonally. Aquatics is overseen by Recreation Supervisor II at the Community Center. YTD figures are not available as the season has not |                           |                           |                           |                                    |                           |                           |

| <b>Recreation &amp; Parks - Athletics</b> |                           |                           |                           |                                    |                           |                           |
|-------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>           | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| # of Participants - Adult Basketball      |                           |                           |                           |                                    |                           |                           |
| 2 Seasons-25 teams                        | 270                       | 201                       | 189 (Spring 2015)         | 170                                | 360                       | 360                       |
| (resident / non-resident)                 | 113/157                   | 69/132                    | 67/122                    | 60/110                             | 126/234                   | 126/234                   |
| # of Participants - Adult Softball        |                           |                           |                           |                                    |                           |                           |
| 3 Seasons-170 teams                       | 2205                      | 2069                      | 434 (Spring 2015)         | 1277                               | 1800                      | 2000                      |
| (resident / non-resident)                 | 582/1623                  | 751/1317                  | 142/292                   | 512/765                            | 720/180                   | 800/1200                  |
| # of Participants - Teen Basketball       |                           |                           |                           |                                    |                           |                           |
| 2 Season-12 teams                         | 333                       | 249                       | 231                       | 109                                | 245                       | 250                       |
| (resident / non-resident)                 | 130/205                   | 94/155                    | 128/103                   | 59/50                              | 150/95                    | 150/50                    |
| # of Participants - Youth Basketball      |                           |                           |                           |                                    |                           |                           |
| 75 Teams                                  | 575                       | 652                       | 707                       | 623                                | 700                       | 720                       |
| (resident / non-resident)                 | 409/166                   | 413/239                   | 428/279                   | 387/236                            | 426/274                   | 438/282                   |
| # of Participants - Youth Lacrosse        |                           |                           |                           |                                    |                           |                           |
| 8 Teams                                   | 142                       | 145                       | 189                       | 67                                 | 200                       | 250                       |
| (resident / non-resident)                 | 81/61                     | 125/20                    | 146/43                    | 58/9                               | 150/50                    | 200/50                    |
| # of Participants - Youth Soccer          |                           |                           |                           |                                    |                           |                           |
| 70 Teams                                  | 788                       | 847                       | 870                       | 493                                | 875                       | 875                       |
| (resident / non-resident)                 | 645/143                   | 694/153                   | 634/236                   | 396/57                             | 650/225                   | 650/225                   |

| <b>Recreation &amp; Parks - Athletics</b> |                           |                           |                           |                                    |                           |                           |
|-------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>           | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| # of Participants - Youth Travel Soccer   |                           |                           |                           |                                    |                           |                           |
| 40 Teams (2 seasons)                      | 874                       | 787                       | 853                       | 542                                | 850                       | 850                       |
| (resident / non-resident)                 | 544/330                   | 549/238                   | 467/386                   | 259/283                            | 450/400                   | 475/375                   |
| <b>Personnel Assigned:</b>                | <b>5.0 FTE</b>            | <b>5.0 FTE</b>            | <b>5.0 FTE</b>            | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>            | <b>5.0 FTE</b>            |
| Recreation Supervisor II                  | Recreation Supervisor II  | Recreation Supervisor II  | Recreation Supervisor II  | Recreation Supervisor II           | Recreation Supervisor II  | Recreation Supervisor II  |
| Facility Technician                       | Facility Technician       | Facility Technician       | Facility Technician       | Facility Technician                | Facility Technician       | Facility Technician       |
| Admin Asst. I                             | Admin Asst. I             | Admin Asst. I             | Admin Asst. I             | Admin Asst. I                      | Admin Asst. I             | Admin Asst. I             |
| Athletic Coord (2)                        | Athletic Coord (2)        | Recreation Coord (2)      | Recreation Coord (2)      | Recreation Coord (2)               | Recreation Coord (2)      | Recreation Coord (2)      |

| <b>Recreation &amp; Parks - Community Center</b>                                           |                                    |                                    |                                    |                                    |                                    |                                    |
|--------------------------------------------------------------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| <b>Performance Measurements</b>                                                            | <b>Actual<br/>FY 2013</b>          | <b>Actual<br/>FY 2014</b>          | <b>Actual<br/>FY 2015</b>          | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>          | <b>Target<br/>FY 2017</b>          |
| # of Participants in dance<br>(resident / non-resident)                                    | 457<br>329/128                     | 459<br>310/149                     | 562<br>350/212                     | 327<br>207/120                     | 520<br>327/193                     | 542<br>336/206                     |
| # of Participants in gymnastics<br>(resident / non-resident)                               | 2047<br>1528/519                   | 2234<br>1438/796                   | 2885<br>1637/1248                  | 1360<br>791/569                    | 2720<br>1578/1142                  | 2800<br>1700/1100                  |
| # of Participants in instructional sports,<br>including camps<br>(resident / non-resident) | 1057<br>728/329                    | 921<br>589/332                     | 1,044<br>627/417                   | 665<br>416/249                     | 1,000<br>620/380                   | 1,050<br>650/400                   |
| # of Participants in Tree Climbing<br>(resident / non-resident)                            |                                    | 96<br>22/74                        | 78<br>44/34                        | 23<br>19/4                         | 80<br>45/35                        | 80<br>45/35                        |
| # of Participants in Babysitting Classes<br>(resident / non-resident)                      |                                    | 72<br>47/25                        | 192<br>115/77                      | 74<br>35/39                        | 173<br>90/83                       | 192<br>100/92                      |
| # of Special events                                                                        | 3                                  | 3                                  | 3                                  | 3                                  | 4                                  | 5                                  |
| Total attendance at<br>special events                                                      | 500                                | 536                                | 796                                | 532                                | 833                                | 1,250                              |
| # of Part-time hours used                                                                  | 3,720                              | 3,720                              | 3,720                              | 1,860                              | 3,720                              | 3,720                              |
| <b>Personnel Assigned:</b>                                                                 | <b>6.0 FTE</b>                     | <b>6.0 FTE</b>                     | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                     | <b>5.0 FTE</b>                     |
|                                                                                            | Recreation<br>Supervisor II        | Recreation<br>Supervisor II        | Recreation<br>Supervisor II        |                                    | Recreation<br>Supervisor II        | Recreation<br>Supervisor II        |
|                                                                                            | Program Coord (2)                  | Program Coord (2)                  | Recreation Coord<br>(2)            |                                    | Recreation Coord<br>(2)            | Recreation Coord<br>(2)            |
|                                                                                            | Customer Service<br>Representative | Customer Service<br>Representative | Customer Service<br>Representative |                                    | Customer Service<br>Representative | Customer Service<br>Representative |
|                                                                                            | Facility Technician                | Facility Technician                | Facility Technician                |                                    | Facility Technician                | Facility Technician                |
|                                                                                            | Administrative<br>Assistant I      | Administrative<br>Assistant I      |                                    |                                    |                                    |                                    |

| <b>Recreation &amp; Parks - Cultural Arts</b> |                           |                           |                           |                                    |                           |                           |
|-----------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|---------------------------|---------------------------|
| <b>Performance Measurements</b>               | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b> | <b>Target<br/>FY 2017</b> |
| # of Participants in youth art classes        | 136                       | 152                       | 174                       | 36                                 | 163                       | 191                       |
| (resident / non-resident)                     | 74/62                     | 71/81                     | 104/70                    | 18/18                              | 98/65                     | 124/67                    |
| # of Participants in adult art classes        | 143                       | 228                       | 396                       | 211                                | 369                       | 441                       |
| (resident / non-resident)                     | 69/74                     | 99/129                    | 180/216                   | 114/97                             | 228/141                   | 288/153                   |
| # of Participants in summer camp              | 156                       | 166                       | 186                       | 148                                | 176                       | 204                       |
| (resident / non-resident)                     | 104/52                    | 107/59                    | 111/75                    | 93/55                              | 106/70                    | 133/71                    |
| # of Cultural arts special events             | 3                         | 4                         | 6                         | 5                                  | 10                        | 12                        |
| Total attendance at special events            | 45                        | 36                        | 45                        | 112                                | 200                       | 240                       |
| <b>Personnel Assigned:</b>                    | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            |                                    | <b>1.0 FTE</b>            | <b>1.0 FTE</b>            |
|                                               | Arts Coordinator          | Arts Coordinator          | Arts Coordinator          |                                    | Arts Coordinator          | Arts Coordinator          |

| <b>Recreation &amp; Parks - Equestrian Center</b>     |                           |                           |                           |                                    |                              |                              |
|-------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|------------------------------|------------------------------|
| <b>Performance Measurements</b>                       | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>    | <b>Target<br/>FY 2017</b>    |
| Total # of Equestrian event dates                     | 96                        | 96                        | 94                        | 54                                 | 95                           | 100                          |
| Total # dog show events                               | 23                        | 27                        | 26                        | 11                                 | 23                           | 25                           |
| Total # other event dates hosted at equestrian center | 23                        | 23                        | 19                        | 6                                  | 15                           | 20                           |
| Total attendance at events                            | 90,000                    | 100,000                   | 115,000                   | 55,000                             | 125,000                      | 130,000                      |
| # of Arenas/rings maintained                          | 6                         | 5                         | 5                         | 5                                  | 5                            | 5                            |
| <b>Personnel Assigned:</b>                            | <b>4.0 FTE</b>            | <b>4.0 FTE</b>            | <b>4.0 FTE</b>            | <b>4.0 FTE</b>                     | <b>4.0 FTE</b>               | <b>4.0 FTE</b>               |
| Equestrian Mgr                                        | Equestrian Mgr            | Equestrian Mgr            | Equestrian Mgr            | Equestrian Mgr                     | Equestrian Mgr               | Equestrian Mgr               |
| Parks Maintenance Tech II                             | Parks Maintenance Tech II | Parks Maintenance Tech II | Parks Maintenance Tech II | Parks Maintenance Tech II          | Parks Maintenance Tech II    | Parks Maintenance Tech II    |
| Parks Maintenance Tech I                              | Parks Maintenance Tech I  | Parks Maintenance Tech I  | Parks Maintenance Tech I  | Parks Maintenance Tech I (2)       | Parks Maintenance Tech I (2) | Parks Maintenance Tech I (2) |
| Parks Maintenance Tech                                | Parks Maintenance Tech    | Parks Maintenance Tech    | Parks Maintenance Tech    |                                    |                              |                              |

| <b>Recreation &amp; Parks - Wills Park</b> |                                 |                                 |                                 |                                    |                                 |                                 |
|--------------------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------------|---------------------------------|---------------------------------|
| <b>Performance Measurements</b>            | <b>Actual<br/>FY 2013</b>       | <b>Actual<br/>FY 2014</b>       | <b>Actual<br/>FY 2015</b>       | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>       | <b>Target<br/>FY 2017</b>       |
| # of Participants in aerobics              | 316                             | 295                             | 342                             | 95                                 | 175                             | 175                             |
| (resident / non-resident)                  | 232/84                          | 253/42                          | 303/39                          | 83/12                              | 150/25                          | 150/25                          |
| *Drop-Ins - aerobics                       |                                 |                                 | n/a                             | 88                                 | 75                              | 160                             |
| (resident/non-resident)                    |                                 |                                 | n/a                             | 79/9                               | 65/10                           | 140/20                          |
| # of Participants in summer camp           | 1082                            | 1181                            | 1213                            | 605                                | 1200                            | 1200                            |
| (resident / non-resident)                  | 942/140                         | 1075/106                        | 1106/107                        |                                    | 109/105                         | 1100/100                        |
| # of Participants in tennis                | 377                             | 471                             | 377                             | 214                                | 450                             | 450                             |
| (resident / non-resident)                  | 316/61                          | 422/49                          | 334/43                          | 207/7                              | 420/30                          | 420/30                          |
| # of Participants in karate                | 193                             | 278                             | 298                             | 31                                 | 67                              | 65                              |
| (resident / non-resident)                  | 133/60                          | 214/64                          | 258/40                          | 24/7                               | 54/13                           | 55/10                           |
| *Drop-Ins - karate                         |                                 |                                 | na/                             | 178                                | 350                             | 375                             |
| (resident/non-resident)                    |                                 |                                 | n/a                             | 151/27                             | 290/60                          | 325/50                          |
| # of Wills Park special events             | 5                               | 1                               | 8                               | 5                                  | 8                               | 10                              |
| Estimated attendance at July 4th           | 30,000                          | 12,000                          | 40,000                          | 40,000                             | 35,000                          | 35,000                          |
| Total attendance at special events         | 6,500                           | 6,500                           | 5,500                           | 5,175                              | 5,500                           | 5,500                           |
| <b>Personnel Assigned:</b>                 | <b>3.0 FTE</b>                  | <b>3.0 FTE</b>                  | <b>3.0 FTE</b>                  | <b>3.0 FTE</b>                     | <b>3.0 FTE</b>                  | <b>3.0 FTE</b>                  |
|                                            | Recreation Supervisor II        | Recreation Supervisor II        | Recreation Supervisor II        |                                    | Recreation Supervisor II        | Recreation Supervisor II        |
|                                            | Facility Technician             | Facility Technician             | Facility Technician             |                                    | Facility Technician             | Facility Technician             |
|                                            | Customer Service Representative | Customer Service Representative | Customer Service Representative |                                    | Customer Service Representative | Customer Service Representative |

| <b>Recreation &amp; Parks - City Special Events Performance Measurements</b> |                           |                           |                           |                                    |                                    |                                    |
|------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------------|------------------------------------|------------------------------------|
|                                                                              | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>          | <b>Target<br/>FY 2017</b>          |
| # of Total approved events:                                                  |                           |                           |                           |                                    |                                    |                                    |
| Exclusive City Events                                                        | 51                        | 51                        | 48                        | 28                                 | 48                                 | 46                                 |
| City Partnered Events                                                        | 47                        | 47                        | 37                        | 27                                 | 37                                 | 39                                 |
| Other Events                                                                 | 49                        | 50                        | 42                        | 30                                 | 42                                 | 45                                 |
| Approximate attendance for:                                                  |                           |                           |                           |                                    |                                    |                                    |
| Taste of Alpharetta                                                          | 59,500                    | 60,000                    | 60,000                    | n/a                                | 60,000                             | 60,000                             |
| Mayor's Challenge                                                            | 500                       | 1,000                     | 1,250                     | 1,000                              | 1,500                              | 1,750                              |
| Old Soldier's Day Parade                                                     | 8,000                     | 6,000                     | 8,000                     | 6,000                              | 8,000                              | 8,000                              |
| Annual Tree Lighting                                                         | 9,500                     | 10,000                    | 10,000                    | 10,000                             | 10,000                             | 10,000                             |
| Alpharetta Arts Street Fest Spring                                           | 17,000                    | 19,000                    | 17,000                    | n/a                                | 10,000                             | 15,000                             |
| Scarecrow Harvest                                                            | 5,500                     | 6,000                     | 6,000                     | 6,000                              | 6,000                              | 6,000                              |
| Lazy Log Cabin Days                                                          | 600                       | 600                       | 0                         | 600                                | 0                                  | 0                                  |
| Wire & Wood                                                                  | N/A                       | 6,000                     | 2,000                     | 6,000                              | 4,000                              | 7,000                              |
| Alpharetta Food Truck Alley                                                  | N/A                       | 28,000                    | 26,000                    | 17,000                             | 26,000                             | 26,000                             |
| Restless In Resthaven                                                        | N/A                       | 400                       | 400                       | 400                                | 400                                | 400                                |
| Chili Cook-Off & Football                                                    | N/A                       | 1,000                     | 0                         | 1,000                              | N/A                                | N/A                                |
| Grilling & Gridiron                                                          | N/A                       | 1,500                     | 1,250                     | 1,500                              | 1,250                              | 1,250                              |
| # of Special events applications processed                                   | 3,342                     | 3,638                     | 3,690                     | 2,500                              | 3,690                              | 3,690                              |
| # of Volunteers recruited                                                    | 1,128                     | 1,216                     | 1,250                     | 810                                | 1,250                              | 1,250                              |
| # of Special event sponsors                                                  | 61                        | 96                        | 120                       | 65                                 | 120                                | 120                                |
| # of Event vendors managed                                                   | 793                       | 986                       | 1,015                     | 650                                | 1,015                              | 1,015                              |
| <b>Personnel Assigned:</b>                                                   |                           |                           |                           |                                    | <b>3.0 FTE</b>                     | <b>3.0 FTE</b>                     |
|                                                                              |                           |                           |                           |                                    | Special Events Manager             | Special Events Manager             |
|                                                                              |                           |                           |                           |                                    | Special Events Coord. (1 FT; 2 PT) | Special Events Coord. (1 FT; 2 PT) |

Effective July 1, 2015, the City's Special Event Division is being transferred from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time). Division performance data is being shown herein for comparison purposes.



| <b>Recreation &amp; Parks - Parks Maintenance</b> |                              |                              |                              |                                    |                              |                              |
|---------------------------------------------------|------------------------------|------------------------------|------------------------------|------------------------------------|------------------------------|------------------------------|
| <b>Performance Measurements</b>                   | <b>Actual<br/>FY 2013</b>    | <b>Actual<br/>FY 2014</b>    | <b>Actual<br/>FY 2015</b>    | <b>YTD (Dec. 2015)<br/>FY 2016</b> | <b>Target<br/>FY 2016</b>    | <b>Target<br/>FY 2017</b>    |
| # of Athletic fields maintained*                  | 31                           | 33                           | 32                           | 32                                 | 32                           | 32                           |
| # of Park acres maintained                        | 320                          | 320                          | 320                          | 320                                | 320                          | 320                          |
| # of Greenway acres maintained                    | 250                          | 250                          | 252                          | 252                                | 252                          | 252                          |
| # of Playground inspections                       | 96                           | 96                           | 96                           | 96                                 | 96                           | 96                           |
| # of Park/playground injuries                     | 0                            | 0                            | 1                            | 0                                  | 0                            | 0                            |
| # of Athletic field preparations                  | 5,720                        | 6,030                        | 8,925                        | 4,462                              | 8,925                        | 8,925                        |
| # of Park mowings                                 | 40                           | 40                           | 40                           | 20                                 | 40                           | 40                           |
| # of Athletic field mowings                       | 80                           | 80                           | 80                           | 40                                 | 80                           | 80                           |
| # of Buildings maintained                         | 36                           | 37                           | 38                           | 38                                 | 38                           | 38                           |
| # of Restrooms maintained                         | 52                           | 50                           | 54                           | 54                                 | 54                           | 54                           |
| # of Pavilions maintained                         | 15                           | 15                           | 15                           | 15                                 | 15                           | 15                           |
| # of Hours utilized for trash pickup              | 9,425                        | 9,425                        | 9,855                        | 4,927                              | 9,500                        | 9,500                        |
| # of Part-time hours used                         | 6,600                        | 4,895                        | 6,147                        | 3,152                              | 7,000                        | 7,000                        |
| # of Vehicles maintained                          | 15                           | 15                           | 15                           | 15                                 | 15                           | 15                           |
| # of Vehicle-related accidents                    | 2                            | 2                            | 1                            | 0                                  | 0                            | 0                            |
| # of Work days missed due to accidents            | 0                            | 1                            | 0                            | 0                                  | 0                            | 0                            |
| <b>Personnel Assigned:</b>                        | <b>21.0 FTE</b>              | <b>21.0 FTE</b>              | <b>21.0 FTE</b>              | <b>21.0 FTE</b>                    | <b>21.0 FTE</b>              | <b>21.0 FTE</b>              |
| Park Services Manager                             | Park Services Manager        | Park Services Manager        | Park Services Manager        | Park Services Manager              | Park Services Manager        | Park Services Manager        |
| Park Supervisor II (4)                            | Park Supervisor II (4)       | Park Supervisor II (4)       | Park Supervisor II (4)       | Park Supervisor II (4)             | Park Supervisor II (4)       | Park Supervisor II (4)       |
| Park Maintenance Tech II (4)                      | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) | Park Maintenance Tech II (4)       | Park Maintenance Tech II (4) | Park Maintenance Tech II (4) |
| Park Maintenance Tech I (4)                       | Park Maintenance Tech I (4)  | Park Maintenance Tech I (4)  | Park Maintenance Tech I (4)  | Park Maintenance Tech I (11)       | Park Maintenance Tech I (11) | Park Maintenance Tech I (11) |
| Park Maintenance Tech (7)                         | Park Maintenance Tech (7)    | Park Maintenance Tech (7)    | Park Maintenance Tech (7)    |                                    |                              |                              |
| Admin Asst. II                                    | Admin Asst. II               | Admin Asst. II               | Admin Asst. II               | Admin Asst. II                     | Admin Asst. II               | Admin Asst. II               |



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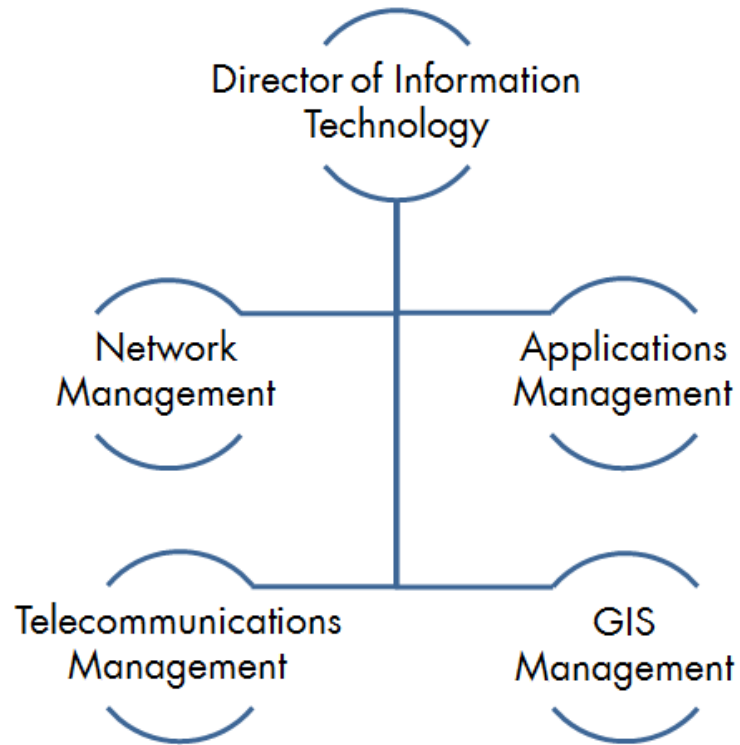
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## Information Technology

RANDY BUNDY  
DIRECTOR



RBundy@alpharetta.ga.us



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Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

## Information Technology

*Administration, Network, and Systems*

### **Mission Statement**

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

### **Goals and Objectives**

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.



# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>INFORMATION TECHNOLOGY</b><br><b>Five-year Financial Summary</b> |                           |                           |                           |                                       |                                           |              |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|--------------|
|                                                                                                                                       | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |              |
| <b>Revenue</b>                                                                                                                        | \$ -                      | \$ -                      | \$ -                      | \$ -                                  | \$ -                                      | \$ -         |
| <i>% Change</i>                                                                                                                       |                           | 0.0%                      | 0.0%                      | 0.0%                                  |                                           | 0.0%         |
| <i>average 5 year percent change</i>                                                                                                  |                           | 0.0%                      |                           |                                       |                                           |              |
| <b>Expenditures</b>                                                                                                                   | \$ 1,395,703              | \$ 1,389,411              | \$ 1,467,121              | \$ 1,523,355                          | \$ 1,599,441                              | \$ 1,599,441 |
| <i>% Change</i>                                                                                                                       |                           | -0.5%                     | 5.6%                      | 3.8%                                  |                                           | 5.0%         |
| <i>average 5 year percent change</i>                                                                                                  |                           | 3.5%                      |                           |                                       |                                           |              |

# **DEPARTMENT BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

|                              |                     |                     |                     |                        |                   |                        |                            |                       |                        | <i>Amended FY 2016 to FY 2017</i> |             |
|------------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------|------------------------|-----------------------------------|-------------|
| ACCOUNT DESCRIPTION          | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |                                   |             |
| <b>Revenues</b>              |                     |                     |                     |                        |                   |                        |                            |                       |                        |                                   |             |
| N/A                          | \$ -                | \$ -                | \$ -                | \$ -                   | \$ -              | \$ -                   | \$ -                       | -                     | \$ -                   | -                                 | -           |
| <b>Total</b>                 | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>            | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ -</b>                |                       | <b>\$ -</b>            |                                   | <b>\$ -</b> |
| <b>Expenditures</b>          |                     |                     |                     |                        |                   |                        |                            |                       |                        |                                   |             |
| (1) Personnel Services:      |                     |                     |                     |                        |                   |                        |                            |                       |                        |                                   |             |
| Salary                       | \$ 864,020          | \$ 892,218          | \$ 930,554          | \$ 952,190             | \$ -              | \$ 952,190             | \$ 989,738                 | 3.9%                  | \$ 37,548              |                                   |             |
| Benefits                     | 368,431             | 353,508             | 392,302             | 435,628                | -                 | 435,628                | 469,928                    | 7.9%                  | 34,300                 |                                   |             |
| <b>subtotal</b>              | <b>\$ 1,232,451</b> | <b>\$ 1,245,726</b> | <b>\$ 1,322,856</b> | <b>\$ 1,387,818</b>    | <b>\$ -</b>       | <b>\$ 1,387,818</b>    | <b>\$ 1,459,666</b>        | <b>5.2%</b>           | <b>\$ 71,848</b>       |                                   |             |
| Maintenance and Operations:  |                     |                     |                     |                        |                   |                        |                            |                       |                        |                                   |             |
| (2) Professional Services    | \$ 11,135           | \$ 11,191           | \$ 12,096           | \$ 15,500              | \$ -              | \$ 15,500              | \$ 18,500                  | 19.4%                 | \$ 3,000               |                                   |             |
| Equipment Repair/Maint.      | 123                 | -                   | -                   | 1,000                  | -                 | 1,000                  | 1,000                      | 0.0%                  | -                      |                                   |             |
| Facility Repair/Maint.       | -                   | 950                 | -                   | 750                    | -                 | 750                    | -                          | -100.0%               | (750)                  |                                   |             |
| Advertising                  | -                   | 829                 | 395                 | 450                    | -                 | 450                    | 450                        | 0.0%                  | -                      |                                   |             |
| Printing and Binding         | 14                  | -                   | -                   | 300                    | -                 | 300                    | 150                        | -50.0%                | (150)                  |                                   |             |
| Employee Travel              | 10,538              | 14,815              | 17,010              | 14,000                 | -                 | 14,000                 | 14,000                     | 0.0%                  | -                      |                                   |             |
| Employee Training            | 18,710              | 14,023              | 25,187              | 27,000                 | -                 | 27,000                 | 27,000                     | 0.0%                  | -                      |                                   |             |
| Maintenance Contracts        | 6,466               | 6,392               | 3,717               | 2,700                  | -                 | 2,700                  | 3,400                      | 25.9%                 | 700                    |                                   |             |
| (3) IT Professional Services | 62,501              | 56,056              | 39,473              | 47,037                 | -                 | 47,037                 | 49,875                     | 6.0%                  | 2,838                  |                                   |             |
| General Supplies             | 15,573              | 12,220              | 18,130              | 19,300                 | -                 | 19,300                 | 19,100                     | -1.0%                 | (200)                  |                                   |             |
| Miscellaneous Utilities      | 258                 | 258                 | 282                 | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| Water and Sewer Utilities    | 192                 | 232                 | 93                  | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| Natural Gas Utilities        | 418                 | 374                 | 245                 | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| Electricity Utilities        | 16,621              | 20,994              | 18,123              | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| Food                         | -                   | -                   | -                   | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| (4) Small Equipment          | 598                 | 1,990               | 4,727               | 6,300                  | -                 | 6,300                  | 5,300                      | -15.9%                | (1,000)                |                                   |             |
| IT Equipment Refresh         | 9,498               | 2,492               | -                   | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| Employee Uniforms            | 1,482               | 871                 | -                   | 1,200                  | -                 | 1,200                  | 1,000                      | -16.7%                | (200)                  |                                   |             |
| Non-Recurring                | -                   | -                   | 2,019               | -                      | -                 | -                      | -                          | -                     | -                      |                                   |             |
| <b>subtotal</b>              | <b>\$ 154,127</b>   | <b>\$ 143,685</b>   | <b>\$ 141,497</b>   | <b>\$ 135,537</b>      | <b>\$ -</b>       | <b>\$ 135,537</b>      | <b>\$ 139,775</b>          | <b>3.1%</b>           | <b>\$ 4,238</b>        |                                   |             |



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
INFORMATION TECHNOLOGY  
BUDGET REQUEST BY ACCOUNT**

| ACCOUNT<br>DESCRIPTION                | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | <i>Amended FY 2016 to FY 2017</i> |                           |
|---------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|-----------------------------------|---------------------------|
|                                       |                     |                     |                     |                              |                           |                              |                                  | % INCREASE<br>(DECREASE)          | \$ INCREASE<br>(DECREASE) |
| Capital/Other:                        |                     |                     |                     |                              |                           |                              |                                  |                                   |                           |
| Machinery                             | \$ 9,125            | \$ -                | \$ -                | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                                 | \$ -                      |
| Workers Comp Claims                   | -                   | -                   | 2,769               | -                            | -                         | -                            | -                                | -                                 | -                         |
| <b>subtotal</b>                       | <b>\$ 9,125</b>     | <b>\$ -</b>         | <b>\$ 2,769</b>     | <b>\$ -</b>                  | <b>\$ -</b>               | <b>\$ -</b>                  | <b>\$ -</b>                      | <b>-</b>                          | <b>\$ -</b>               |
| <b>Total</b>                          | <b>\$ 1,395,703</b> | <b>\$ 1,389,411</b> | <b>\$ 1,467,121</b> | <b>\$ 1,523,355</b>          | <b>\$ -</b>               | <b>\$ 1,523,355</b>          | <b>\$ 1,599,441</b>              | <b>5.0%</b>                       | <b>\$ 76,086</b>          |
| <b>Full-time Equivalent Positions</b> | <b>11.0</b>         | <b>11.0</b>         | <b>11.0</b>         | <b>11.0</b>                  |                           | <b>11.0</b>                  | <b>11.0</b>                      |                                   |                           |

Notes

- (1) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; etc.
- (2) Variance due primarily to an increase in funding for contract labor (temporary positions).
- (3) Variance due to multiple initiatives including expanded firewall/network security software, enterprise Adobe software licensing, Office 365 licensing, expanded SQL monitoring tools, etc.
- (4) Variance based on historical expenditure trends.

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION |                            | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating Budget<br>Request | Information<br>Technology |
|------------------------|----------------------------|----------------------------------------|----------------------------------------|---------------------------|
|                        |                            |                                        |                                        | <b>1735</b>               |
| 521200                 | Professional Services      | \$ 15,500                              | \$ 18,500                              | \$ 18,500                 |
| 522210                 | Equipment Repair/Maint.    | 1,000                                  | 1,000                                  | 1,000                     |
| 522250                 | Facility Repair/Maint.     | 750                                    | -                                      | -                         |
| 523300                 | Advertising                | 450                                    | 450                                    | 450                       |
| 523400                 | Printing and Binding       | 300                                    | 150                                    | 150                       |
| 523500                 | Employee Travel            | 14,000                                 | 14,000                                 | 14,000                    |
| 523700                 | Employee Training          | 27,000                                 | 27,000                                 | 27,000                    |
| 523860                 | Maintenance Contracts      | 2,700                                  | 3,400                                  | 3,400                     |
| 523900                 | IT Professional Services   | 47,037                                 | 49,875                                 | 49,875                    |
| 531100                 | General Supplies/Materials | 19,300                                 | 19,100                                 | 19,100                    |
| 531200                 | Miscellaneous Utilities    | -                                      | -                                      | -                         |
| 531210                 | Water and Sewer Utilities  | -                                      | -                                      | -                         |
| 531220                 | Natural Gas Utilities      | -                                      | -                                      | -                         |
| 531230                 | Electricity Utilities      | -                                      | -                                      | -                         |
| 531600                 | Small Equipment            | 6,300                                  | 5,300                                  | 5,300                     |
| 531610                 | IT Equipment Refresh       | -                                      | -                                      | -                         |
| 531700                 | Employee Uniforms          | 1,200                                  | 1,000                                  | 1,000                     |
| 532400                 | Non-Recurring              | -                                      | -                                      | -                         |
| 542100                 | Machinery & Equipment      | -                                      | -                                      | -                         |
| <b>TOTAL</b>           |                            | <b>\$ 135,537</b>                      | <b>\$ 139,775</b>                      | <b>\$ 139,775</b>         |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number                                 | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Account Detail  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|----------------------------------|
| Information Technology | 10017350 521200 Professional Services          | Computer Refurbishing<br>Preferred Communications<br>Temporary Help- (Interns)<br>Electric Service (e.g. add circuits)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 | 3,000                        | 3,000                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 500                          | 500                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 12,000                       | 14,000                           |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | -                            | 1,000                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 15,500</b>             | <b>\$ 18,500</b>                 |
|                        | 10017350 522210 Equipment Repair & Maintenance | General Repair/Maintenance (e.g. printers)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 | 1,000                        | 1,000                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 1,000</b>              | <b>\$ 1,000</b>                  |
|                        | 10017350 522250 Facility Repair & Maintenance  | Repairs To Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 | 750                          | -                                |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 750</b>                | <b>\$ -</b>                      |
|                        | 10017350 523300 Advertising                    | Recruitment Advertising<br>Bid Advertising                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 | 250                          | 250                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 200                          | 200                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 450</b>                | <b>\$ 450</b>                    |
|                        | 10017350 523400 Printing and Binding           | General Printing (e.g. business cards)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                 | 300                          | 150                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 300</b>                | <b>\$ 150</b>                    |
|                        | 10017350 523500 Employee Travel                | Travel Expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 14,000                       | 14,000                           |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 14,000</b>             | <b>\$ 14,000</b>                 |
|                        | 10017350 523700 Employee Training              | Professional Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                 | 27,000                       | 27,000                           |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 27,000</b>             | <b>\$ 27,000</b>                 |
|                        | 10017350 523860 Maintenance Contracts          | Water - Annual Maintenance Contract<br>Copier Consumables/Maintenance<br>GRM Records Management<br>Repro Products - Annual Plotter Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 | 600                          | 550                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 2,000                        | 1,500                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 100                          | 100                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | -                            | 1,250                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>subtotal</b> | <b>\$ 2,700</b>              | <b>\$ 3,400</b>                  |
|                        | 10017350 523900 IT Professional Services       | Technical Support for Network<br>Developer License for MDM<br>City Circuit Connection to Internet - Supplement & Backup<br>Data Center's Uninterruptible Power System<br>Citywide Microsoft Licensing<br>Non-Xerox Printer Repair<br>GIS Mobile Field Mapping & Data Collection<br>Database Management for Various City Departments<br>Data Center Fire Suppression System<br>Web Filtering Services, Link Balancer/Firewall NG, SPAM Filter<br>Move to Office 365<br>City Circuit Connection to Internet (Redundancy)<br>SharePoint Migration<br>Solarwinds Software Renewal<br>Wiring Services<br>Consulting Services |                 | 1,097                        | 965                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 8                            | 8                                |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 82                           | 81                               |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 140                          | 140                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 3,798                        | 3,780                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 179                          | 178                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 1,021                        | 1,016                            |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 179                          | 140                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 28                           | 28                               |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 416                          | -                                |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 510                          | -                                |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 715                          | 432                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 204                          | 305                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 332                          | 279                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 255                          | 254                              |
|                        |                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 | 766                          | -                                |

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

## Budget:

FY 2017

## Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title | Account Detail                                               | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|-------|--------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |       | Conversion of LIDAR Data to ArcGIS                           | 41                           | 41                               |
|                        |                |       | GIS Parcel Building Software                                 | 242                          | 241                              |
|                        |                |       | Technical Support for Vmware Environment                     | 255                          | -                                |
|                        |                |       | City Enterprise Data Management                              | 868                          | 762                              |
|                        |                |       | Citywide Virtual Infrastructure                              | 516                          | -                                |
|                        |                |       | Off-site Archive of COA Data                                 | 817                          | 1,524                            |
|                        |                |       | Data Center Equipment Maintenance                            | 230                          | 992                              |
|                        |                |       | SAN Maintenance Extension                                    | 219                          | -                                |
|                        |                |       | Trend Micro: City Virus, Adware, Spyware & Threat Protection | 561                          | 1,016                            |
|                        |                |       | City Circuit Connection to Internet                          | 689                          | 661                              |
|                        |                |       | City Circuit Connection to Internet - AT&T                   | 434                          | -                                |
|                        |                |       | ManageEngine Pswd Mgr Pro, AD Audit, Employee Self Service   | 148                          | 218                              |
|                        |                |       | iPhone Service & iPad Service                                | 11,184                       | 9,648                            |
|                        |                |       | Data Cards                                                   | 456                          | 456                              |
|                        |                |       | Mobile Data Management                                       | 1,311                        | 1,482                            |
|                        |                |       | Line and Circuit Service                                     | 5,551                        | 5,820                            |
|                        |                |       | GLS Monitoring and Support                                   | 4,419                        | 4,419                            |
|                        |                |       | CISCO SMARTnet Telephony and Phone App Licenses              | 1,617                        | 1,482                            |
|                        |                |       | Cisco phone infrastructure support                           | 269                          | 269                              |
|                        |                |       | Long Distance                                                | 462                          | 475                              |
|                        |                |       | Netmotion <i>Mobility XE</i> Software Renewal                | 465                          | 465                              |
|                        |                |       | Web HelpDesk Maintenance Renewal                             | 2,101                        | -                                |
|                        |                |       | Airwatch Browser (CityWorks) (remove)                        | 102                          | -                                |
|                        |                |       | Trust Seal/SSL Certificate Renewals                          | 1,000                        | 1,500                            |
|                        |                |       | Exchange Monitoring Subscription                             | 800                          | 800                              |
|                        |                |       | Website Monitoring Subscription                              | 1,000                        | 1,000                            |
|                        |                |       | PowerShell Scripting                                         | 600                          | 600                              |
|                        |                |       | Terminal Application                                         | 800                          | 800                              |
|                        |                |       | Winbatch Software Renewal                                    | 150                          | -                                |
|                        |                |       | Office 365 Licenses - New - Additional Service for Licenses  | -                            | 4,000                            |
|                        |                |       | Adobe Licenses - New                                         | -                            | 1,780                            |
|                        |                |       | NET IQ - GPO Change Management                               | -                            | 25                               |
|                        |                |       | GFI Languard                                                 | -                            | 127                              |
|                        |                |       | Palo Alto Firewall - Security                                | -                            | 889                              |
|                        |                |       | Network Edge Switches Maintenance - HP                       | -                            | 76                               |

## FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget:

FY 2017

Statement:

Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

| Division/Project Title                         | Account Number | Title                               | Account Detail                                  | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------------------------|----------------|-------------------------------------|-------------------------------------------------|------------------------------|----------------------------------|
|                                                |                |                                     | Efax                                            | -                            | 540                              |
|                                                |                |                                     | 7CBilled - Texting Service Global Text Messages | -                            | 6                                |
|                                                |                |                                     | MXToolbox - External Monitoring Service         | -                            | 9                                |
|                                                |                |                                     | Amazon Web Services - DNS                       | -                            | 19                               |
|                                                |                |                                     | SQL Monitoring Tool                             | -                            | 127                              |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ 47,037</b>             | <b>\$ 49,875</b>                 |
|                                                | 10017350       | 531100 General Supplies & Materials | General Office Supplies                         | 19,200                       | 19,000                           |
|                                                |                |                                     | Postage/FedEx                                   | 100                          | 100                              |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ 19,300</b>             | <b>\$ 19,100</b>                 |
|                                                | 10017350       | 531230 Electric                     |                                                 | -                            | -                                |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                                                | 10017350       | 531600 Small Equipment              | Servers                                         | 1,300                        | 1,300                            |
|                                                |                |                                     | Equipment Replacement - Misc Hardware           | 5,000                        | 4,000                            |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ 6,300</b>              | <b>\$ 5,300</b>                  |
|                                                | 10017350       | 531610 IT Equipment Refresh         | Cell Phone Equipment/Replacements               | -                            | -                                |
|                                                |                |                                     | Dell Servers                                    | -                            | -                                |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                                                | 10017350       | 531700 Employee Uniforms            | Uniforms                                        | 1,200                        | 1,000                            |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ 1,200</b>              | <b>\$ 1,000</b>                  |
|                                                | 10017350       | 532400 Non-Recurring                | Rebranding Initiative                           | -                            | -                                |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ -</b>                  | <b>\$ -</b>                      |
|                                                | 10017350       | 542100 Machinery & Equipment        | Replacement Plotter                             | -                            | -                                |
|                                                |                |                                     | <b>subtotal</b>                                 | <b>\$ -</b>                  | <b>\$ -</b>                      |
| <b>Information Technology Department Total</b> |                |                                     |                                                 | <b>135,537</b>               | <b>139,775</b>                   |

# **PERFORMANCE MEASUREMENTS**



# Information Technology Department

## Performance Measures

(Calendar Year Stats)

|                                        | Actual CYear<br>2012 | Actual CYear<br>2013 | Actual CYear<br>2014 | Actual CYear<br>2015 | Department<br>Target | Results |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------|
| <b>Telephone</b>                       |                      |                      |                      |                      |                      |         |
| Repairs                                |                      |                      |                      |                      |                      |         |
| Number                                 | 90                   | 70                   | 79                   | 74                   |                      | -       |
| Number resolved w/in 24 hours          | 55                   | 59                   | 64                   | 58                   |                      | -       |
| % resolved w/in 24 hours               | 61.11%               | 84.29%               | 81.01%               | 78.38%               | 60.00%               | A       |
| Service Requests                       |                      |                      |                      |                      |                      |         |
| Number                                 | 188                  | 149                  | 175                  | 165                  |                      | -       |
| Number resolved on time                | 168                  | 139                  | 157                  | 150                  |                      | -       |
| % resolved on time                     | 89.36%               | 93.29%               | 89.71%               | 90.91%               | 90.00%               | A       |
| <b>Network</b>                         |                      |                      |                      |                      |                      |         |
| Repairs                                |                      |                      |                      |                      |                      |         |
| Number                                 | 210                  | 227                  | 245                  | 221                  |                      | -       |
| Number resolved w/in 24 hours          | 178                  | 199                  | 218                  | 199                  |                      | -       |
| % resolved w/in 24 hours               | 84.76%               | 87.67%               | 88.98%               | 90.05%               | 80.00%               | A       |
| Service Requests                       |                      |                      |                      |                      |                      |         |
| Number                                 | 256                  | 298                  | 276                  | 242                  |                      | -       |
| Number resolved on time                | 244                  | 275                  | 259                  | 222                  |                      | -       |
| % resolved on time                     | 95.31%               | 92.28%               | 93.84%               | 91.74%               | 90.00%               | A       |
| Outages                                |                      |                      |                      |                      |                      |         |
| Number (including maintenance)         | 25                   | 30                   | 25                   | 35                   |                      | -       |
| Avg. duration in hours                 | 1.24                 | 1.65                 | 1.13                 | 0.98                 |                      | -       |
| <b>Applications</b>                    |                      |                      |                      |                      |                      |         |
| Repairs                                |                      |                      |                      |                      |                      |         |
| Number                                 | 544                  | 603                  | 576                  | 713                  |                      | -       |
| Number resolved w/in 24 hours          | 388                  | 463                  | 431                  | 475                  |                      | -       |
| % resolved w/in 24 hours               | 71.32%               | 76.78%               | 74.83%               | 66.62%               | 70.00%               | B       |
| <b>Desktop</b>                         |                      |                      |                      |                      |                      |         |
| Repairs                                |                      |                      |                      |                      |                      |         |
| Number                                 | 1,448                | 1,643                | 1,262                | 1,184                |                      | -       |
| Number resolved w/in 24 hours          | 881                  | 989                  | 799                  | 758                  |                      | -       |
| % resolved w/in 24 hours               | 60.84%               | 60.19%               | 63.31%               | 64.02%               | 60.00%               | A       |
| Service Requests                       |                      |                      |                      |                      |                      |         |
| Number                                 | 688                  | 745                  | 818                  | 848                  |                      | -       |
| Number resolved on time                | 634                  | 658                  | 758                  | 798                  |                      | -       |
| % resolved on time                     | 92.15%               | 88.32%               | 92.67%               | 94.10%               | 90.00%               | A       |
| <b>Helpdesk</b>                        |                      |                      |                      |                      |                      |         |
| Number total calls                     | 4,189                | 4,745                | 3,584                | 4,245                |                      | -       |
| Number resolved w/in 4 hours           | 1,501                | 1,753                | 1,215                | 1,444                |                      | -       |
| Number resolved w/in 8 hours           | 225                  | 297                  | 387                  | 481                  |                      | -       |
| % resolved w/in 8 hours                | 41.20%               | 43.20%               | 44.70%               | 45.35%               | 40.00%               | A       |
| <b>GIS</b>                             |                      |                      |                      |                      |                      |         |
| Number total cases                     | 333                  | 365                  | 299                  | 313                  |                      | -       |
| Number resolved on time                | 289                  | 303                  | 265                  | 271                  |                      | -       |
| % resolved on time                     | 86.79%               | 83.01%               | 88.63%               | 86.58%               | 80.00%               | A       |
| <b>Emails</b>                          |                      |                      |                      |                      |                      |         |
| Number                                 | 4,287,745            | 6,752,409            | 439,876              | 584,321              |                      | -       |
| SPAM blocked                           | 3,471,248            | 5,942,119            | 188,543              | 213,423              |                      | -       |
| Viruses blocked                        | 81,068               | 137,900              | 145,219              | 158,777              |                      | -       |
| % SPAM                                 | 80.96%               | 88.00%               | 42.86%               | 36.52%               |                      | -       |
| % viruses                              | 1.89%                | 2.04%                | 33.01%               | 27.17%               |                      | -       |
| <b>Servers</b>                         |                      |                      |                      |                      |                      |         |
| Avg. number                            | 89                   | 142                  | 124                  | 118                  |                      | -       |
| % availability (including maintenance) | 99.92%               | 99.89%               | 99.85%               | 99.80%               | 99.00%               | A       |

### LEGEND

A = met or exceeded target  
 B = within 15% of target  
 C = missed target by more than 15%



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# **GENERAL GOVERNMENT**

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>GENERAL GOVERNMENT</b><br><b>Five-year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                   | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                    | \$ 44,914,069             | \$ 47,506,589             | \$ 50,444,486             | \$ 54,710,137                         | \$ 58,334,561                             |
| <i>% Change</i>                                                                                                                   |                           | 5.8%                      | 6.2%                      | 8.5%                                  | 6.6%                                      |
| <i>average 5 year percent change</i>                                                                                              |                           | 6.8%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                               | \$ 7,955,204              | \$ 9,204,121              | \$ 8,570,001              | \$ 10,865,434                         | \$ 12,576,797                             |
| <i>% Change</i>                                                                                                                   |                           | 15.7%                     | -6.9%                     | 26.8%                                 | 15.8%                                     |
| <i>average 5 year percent change</i>                                                                                              |                           | 12.8%                     |                           |                                       |                                           |

# **GENERAL GOVERNMENT**

# **BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
GENERAL GOVERNMENT  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT<br>DESCRIPTION            | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-----------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue (1)</b>                |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Taxes:                            |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Real Property - Current Year      | \$ 17,322,512     | \$ 17,559,187     | \$ 18,627,480     | \$ 18,800,000                | \$ -                      | \$ 18,800,000                | \$ 19,900,000                    | 5.9%                     | \$ 1,100,000              |
| Real Property - Prior Year        | 266,987           | 284,224           | 138,305           | 120,000                      | -                         | 120,000                      | 125,000                          | 4.2%                     | 5,000                     |
| Motor Vehicle Tax                 | 1,008,406         | 750,486           | 535,898           | 300,000                      | -                         | 300,000                      | 250,000                          | -16.7%                   | (50,000)                  |
| Motor Vehicle Title Tax/Fee       | 293,605           | 1,159,352         | 1,311,317         | 1,000,000                    | -                         | 1,000,000                    | 1,000,000                        | 0.0%                     | -                         |
| Intangibles Tax                   | 482,382           | 343,671           | 486,468           | 350,000                      | -                         | 350,000                      | 550,000                          | 57.1%                    | 200,000                   |
| Real Estate Transfer (Intangible) | 113,462           | 122,694           | 276,708           | 160,000                      | -                         | 160,000                      | 375,000                          | 134.4%                   | 215,000                   |
| Franchise Taxes                   | 58,068            | 246,962           | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Franchise Taxes (Electric)        | 4,717,990         | 4,565,986         | 4,947,852         | 4,885,000                    | -                         | 4,885,000                    | 4,950,000                        | 1.3%                     | 65,000                    |
| Franchise Taxes (Gas)             | 305,850           | 309,418           | 310,169           | 280,000                      | -                         | 280,000                      | 300,000                          | 7.1%                     | 20,000                    |
| Franchise Taxes (Cable)           | 420,438           | 399,778           | 410,827           | 375,000                      | -                         | 375,000                      | 400,000                          | 6.7%                     | 25,000                    |
| Franchise Taxes (Telephone)       | 661,195           | 561,914           | 1,013,195         | 900,000                      | -                         | 900,000                      | 1,075,000                        | 19.4%                    | 175,000                   |
| Franchise Taxes (Other)           | 182,468           | 151,626           | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Local Option Sales and Use Tax    | 12,173,275        | 13,575,938        | 14,757,780        | 14,700,000                   | -                         | 14,700,000                   | 15,100,000                       | 2.7%                     | 400,000                   |
| Alcohol Beverage Excise           | 1,712,952         | 1,774,662         | 1,998,770         | 1,850,000                    | -                         | 1,850,000                    | 2,015,000                        | 8.9%                     | 165,000                   |
| Insurance Premium Tax             | 2,867,197         | 2,968,709         | 3,101,250         | 3,150,000                    | -                         | 3,150,000                    | 3,360,000                        | 6.7%                     | 210,000                   |
| Financial Institution Tax         | 234,934           | 269,267           | 254,502           | 275,000                      | -                         | 275,000                      | 275,000                          | 0.0%                     | -                         |
| General Property                  | 136,585           | 135,124           | 148,397           | 125,000                      | -                         | 125,000                      | 130,000                          | 4.0%                     | 5,000                     |
| Alcohol Beverage Excise (Penalti  | 9,659             | 2,709             | 5,785             | 2,000                        | -                         | 2,000                        | 2,000                            | 0.0%                     | -                         |
| FIFA and Publication Charge       | 6,441             | 4,379             | 4,452             | 4,500                        | -                         | 4,500                        | 4,000                            | -11.1%                   | (500)                     |
| Fines and Forfeitures:            |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Bonds (forfeiture)                | 10,000            | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Interest Earnings:                |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Interest Earnings                 | 36,642            | 51,065            | 40,334            | 50,000                       | -                         | 50,000                       | 60,000                           | 20.0%                    | 10,000                    |
| Other/Miscellaneous:              |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Rents and Royalties               | 56,201            | 44,581            | 38,921            | 38,922                       | -                         | 38,922                       | 38,922                           | 0.0%                     | -                         |

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**GENERAL GOVERNMENT**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT DESCRIPTION             | ACTUAL FY 2013       | ACTUAL FY 2014       | ACTUAL FY 2015       | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
|---------------------------------|----------------------|----------------------|----------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------|------------------------|
| Miscellaneous                   | 197,270              | 19,374               | 18,496               | 28,648                 | -                 | 28,648                 | 19,782                     | -30.9%                | (8,866)                |
| Discounts Taken                 | 323                  | 339                  | 322                  | -                      | -                 | -                      | -                          | -                     | -                      |
| Sale of Capital Assets          | 51,795               | 539,993              | 124,840              | 50,000                 | -                 | 50,000                 | 70,000                     | 40.0%                 | 20,000                 |
| Sale of Non-Capital Assets      | 42,534               | 8,473                | 34,353               | 10,000                 | -                 | 10,000                 | 35,000                     | 250.0%                | 25,000                 |
| Other Financing Sources:        |                      |                      |                      |                        |                   |                        |                            |                       |                        |
| Hotel/Motel Fund                | 1,544,900            | 1,656,674            | 1,858,068            | 1,780,000              | 439,858           | 2,219,858              | 2,250,000                  | 1.4%                  | 30,142                 |
| Fund Balance                    | -                    | -                    | -                    | 5,018,236              | 17,973            | 5,036,209              | 6,049,857                  | 20.1%                 | 1,013,648              |
| <b>Total</b>                    | <b>\$ 44,914,069</b> | <b>\$ 47,506,589</b> | <b>\$ 50,444,486</b> | <b>\$ 54,252,306</b>   | <b>\$ 457,831</b> | <b>\$ 54,710,137</b>   | <b>\$ 58,334,561</b>       | <b>6.6%</b>           | <b>\$ 3,624,424</b>    |
| <b>Expenditures (2)</b>         |                      |                      |                      |                        |                   |                        |                            |                       |                        |
| Other:                          |                      |                      |                      |                        |                   |                        |                            |                       |                        |
| Ins. Premiums (Risk Fund)       | \$ 664,500           | \$ 690,800           | \$ 545,000           | \$ 607,000             | \$ -              | \$ 607,000             | \$ 640,000                 | 5.4%                  | \$ 33,000              |
| Conf. Center Bonds Reserve      | -                    | -                    | -                    | -                      | 337,500           | 337,500                | 450,000                    | 33.3%                 | 112,500                |
| Police Activity League Donation | 35,000               | 35,000               | 35,000               | 35,000                 | -                 | 35,000                 | 35,000                     | 0.0%                  | -                      |
| Friends of COA Library Donation | 10,000               | 10,000               | 10,000               | 10,000                 | -                 | 10,000                 | 10,000                     | 0.0%                  | -                      |
| Contingency                     | 158,909              | 221,353              | 224,249              | 540,000                | 102,358           | 642,358                | 605,000                    | -5.8%                 | (37,358)               |
| Gwinnett Tech (Bond Principal)  | -                    | 60,000               | 165,000              | 170,000                | -                 | 170,000                | 170,000                    | 0.0%                  | -                      |
| Gwinnett Tech (Bond Interest)   | -                    | 93,465               | 123,640              | 120,340                | -                 | 120,340                | 116,940                    | -2.8%                 | (3,400)                |
| <b>subtotal</b>                 | <b>\$ 868,409</b>    | <b>\$ 1,110,618</b>  | <b>\$ 1,102,889</b>  | <b>\$ 1,482,340</b>    | <b>\$ 439,858</b> | <b>\$ 1,922,198</b>    | <b>\$ 2,026,940</b>        | <b>5.4%</b>           | <b>\$ 104,742</b>      |
| Capital/Other: (Transfers)      |                      |                      |                      |                        |                   |                        |                            |                       |                        |
| Capital Projects Fund           | \$ 7,086,795         | \$ 8,093,503         | \$ 7,467,112         | \$ 8,943,236           | \$ -              | \$ 8,943,236           | \$ 8,854,857               | -1.0%                 | \$ (88,379)            |
| Operating Grant Fund            | -                    | -                    | -                    | -                      | -                 | -                      | 20,000                     | -                     | 20,000                 |
| Stormwater Capital Fund         | -                    | -                    | -                    | -                      | -                 | -                      | 1,675,000                  | -                     | 1,675,000              |
| <b>subtotal</b>                 | <b>\$ 7,086,795</b>  | <b>\$ 8,093,503</b>  | <b>\$ 7,467,112</b>  | <b>\$ 8,943,236</b>    | <b>\$ -</b>       | <b>\$ 8,943,236</b>    | <b>\$ 10,549,857</b>       | <b>18.0%</b>          | <b>\$ 1,606,621</b>    |
| <b>Total</b>                    | <b>\$ 7,955,204</b>  | <b>\$ 9,204,121</b>  | <b>\$ 8,570,001</b>  | <b>\$ 10,425,576</b>   | <b>\$ 439,858</b> | <b>\$ 10,865,434</b>   | <b>\$ 12,576,797</b>       | <b>15.8%</b>          | <b>\$ 1,711,363</b>    |

**Notes**

- (1) Variances based on year-to-date collection trends and forecasted market conditions. Please refer to the *Budget Narrative* section of this document for detailed information.
- (2) Please refer to the *Budget Narrative* section of this document for detailed information.



# **E-911 Fund**

The Organizational Chart is included under the *Public Safety* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>PUBLIC SAFETY DEPARTMENT</b><br><b>E-911 FUND (FUND 215)</b><br><b>Five-year Financial Summary</b>                                                 |                           |                           |                           |                                       |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                                                                                                         | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                                                                                                          | \$ 3,325,943              | \$ 3,749,428              | \$ 4,145,396              | \$ 5,252,507                          | \$ 3,670,259                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | 12.7%                     | 10.6%                     | 40.1%                                 | -30.1%                                    |
| <i>average 5 year percent change</i>                                                                                                                                                                                    |                           | 8.3%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                                                                                                                     | \$ 2,486,300              | \$ 3,103,637              | \$ 5,966,396              | \$ 5,252,507                          | \$ 3,670,259                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | 24.8%                     | 92.2%                     | 69.2%                                 | -30.1%                                    |
| <i>average 5 year percent change</i>                                                                                                                                                                                    |                           | 39.0%                     |                           |                                       |                                           |
| Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures. |                           |                           |                           |                                       |                                           |

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|                     | ACCOUNT<br>DESCRIPTION                   | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|---------------------|------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue</b>      |                                          |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Charges for Services:                    |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | E-911 Service Fees (land lines)          | \$ 1,104,661        | \$ 1,194,085        | \$ 1,349,152        | \$ 1,300,000                 | \$ -                      | \$ 1,300,000                 | \$ 1,310,000                     | 0.8%                     | \$ 10,000                 |
| (1)                 | E-911 Service Fees (cell phones)         | 1,341,178           | 1,404,157           | 1,784,773           | 1,500,000                    | -                         | 1,500,000                    | 1,335,000                        | -11.0%                   | (165,000)                 |
|                     | E-911 Prepaid Service Fees (cell phones) | 40,897              | 107,490             | 102,022             | 90,000                       | -                         | 90,000                       | 95,000                           | 5.6%                     | 5,000                     |
|                     | Intergovernmental:                       |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | City of Milton                           | 833,939             | 1,033,485           | 898,734             | 900,000                      | -                         | 900,000                      | 925,000                          | 2.8%                     | 25,000                    |
|                     | Interest:                                | 5,268               | 10,211              | 3,803               | 6,931                        | -                         | 6,931                        | 5,259                            | -24.1%                   | (1,672)                   |
|                     | Miscellaneous:                           | -                   | -                   | 6,912               | -                            | -                         | -                            | -                                | -                        | -                         |
|                     | Other:                                   |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Carryforward Fund Balance                | -                   | -                   | -                   | 482,500                      | 973,076                   | 1,455,576                    | -                                | -100.0%                  | (1,455,576)               |
|                     | <b>Total Revenue</b>                     | <b>\$ 3,325,943</b> | <b>\$ 3,749,428</b> | <b>\$ 4,145,396</b> | <b>\$ 4,279,431</b>          | <b>\$ 973,076</b>         | <b>\$ 5,252,507</b>          | <b>\$ 3,670,259</b>              | <b>-30.1%</b>            | <b>\$ (1,582,248)</b>     |
| <b>Expenditures</b> |                                          |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (2)                 | Personnel Services:                      |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Salary                                   | \$ 1,129,211        | \$ 1,365,513        | \$ 1,397,484        | \$ 1,507,191                 | \$ -                      | \$ 1,507,191                 | \$ 1,603,232                     | 6.4%                     | \$ 96,041                 |
|                     | Benefits                                 | 480,924             | 617,733             | 630,299             | 721,301                      | -                         | 721,301                      | 899,885                          | 24.8%                    | 178,584                   |
|                     | <b>subtotal</b>                          | <b>\$ 1,610,135</b> | <b>\$ 1,983,245</b> | <b>\$ 2,027,783</b> | <b>\$ 2,228,492</b>          | <b>\$ -</b>               | <b>\$ 2,228,492</b>          | <b>\$ 2,503,117</b>              | <b>12.3%</b>             | <b>\$ 274,625</b>         |
|                     | Maintenance and Operations:              |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (3)                 | Professional Services                    | \$ 9,204            | \$ 19,656           | \$ 7,704            | \$ 14,750                    | \$ -                      | \$ 14,750                    | \$ 18,750                        | 27.1%                    | \$ 4,000                  |
|                     | Equipment Repair/Maint.                  | 2,508               | 4,402               | 438                 | 13,447                       | -                         | 13,447                       | 13,447                           | 0.0%                     | -                         |
| (3)                 | Facility Repair/Maint.                   | 4,792               | 1,808               | 5,972               | 10,000                       | -                         | 10,000                       | 5,000                            | -50.0%                   | (5,000)                   |
|                     | Land & Building Rental                   | 37,721              | 37,721              | 37,721              | 37,722                       | -                         | 37,722                       | 37,722                           | 0.0%                     | -                         |
|                     | Equipment Rental                         | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|                     | Communications                           | 408,923             | 439,300             | 410,631             | 445,000                      | -                         | 445,000                      | 445,000                          | 0.0%                     | -                         |
|                     | Advertising                              | 247                 | -                   | -                   | 750                          | -                         | 750                          | 750                              | 0.0%                     | -                         |
|                     | Printing and Binding                     | -                   | -                   | 758                 | 3,500                        | -                         | 3,500                        | 2,000                            | -42.9%                   | (1,500)                   |
| (9)                 | Employee Travel                          | 14,410              | 7,257               | 15,405              | 20,000                       | -                         | 20,000                       | 22,000                           | 10.0%                    | 2,000                     |
| (9)                 | Employee Training                        | 9,189               | 13,642              | 9,864               | 20,000                       | -                         | 20,000                       | 28,000                           | 40.0%                    | 8,000                     |
| (4)                 | Maintenance Contracts                    | 138,201             | 143,158             | 132,912             | 152,300                      | -                         | 152,300                      | 179,240                          | 17.7%                    | 26,940                    |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|          | ACCOUNT<br>DESCRIPTION               | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|----------|--------------------------------------|-------------------|-------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| (5)      | IT Professional Services             | 139,666           | 157,736           | 201,318             | 228,095                      | -                         | 228,095                      | 257,858                          | 13.0%                    | 29,763                    |
| (3)      | General Supplies                     | 21,411            | 11,385            | 13,749              | 22,000                       | -                         | 22,000                       | 15,000                           | -31.8%                   | (7,000)                   |
|          | Miscellaneous Utilities              | 90                | 545               | 2,376               | 5,125                        | -                         | 5,125                        | 5,125                            | 0.0%                     | -                         |
|          | Water and Sewer Utilities            | 193               | 208               | 183                 | 750                          | -                         | 750                          | 750                              | 0.0%                     | -                         |
|          | Natural Gas Utilities                | 900               | 1,128             | 1,194               | 1,500                        | -                         | 1,500                        | 1,500                            | 0.0%                     | -                         |
|          | Electricity Utilities                | 30,134            | 37,519            | 34,943              | 45,000                       | -                         | 45,000                       | 45,000                           | 0.0%                     | -                         |
|          | Fuel                                 | -                 | -                 | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| (3)      | Small Equipment                      | 41,215            | 12,205            | 9,531               | 30,000                       | -                         | 30,000                       | 20,000                           | -33.3%                   | (10,000)                  |
|          | IT Equipment Refresh                 | -                 | 328               | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| (9)      | Employee Uniforms                    | 477               | 9,978             | 13,774              | 15,000                       | -                         | 15,000                       | 17,000                           | 13.3%                    | 2,000                     |
|          | Non-Recurring                        | -                 | -                 | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|          | <b>subtotal</b>                      | <b>\$ 859,279</b> | <b>\$ 897,974</b> | <b>\$ 898,471</b>   | <b>\$ 1,064,939</b>          | <b>\$ -</b>               | <b>\$ 1,064,939</b>          | <b>\$ 1,114,142</b>              | <b>4.6%</b>              | <b>\$ 49,203</b>          |
| Capital: |                                      |                   |                   |                     |                              |                           |                              |                                  |                          |                           |
| (6)      | Machinery & Equipment                | \$ 14,419         | \$ 149,000        | \$ 689,548          | \$ 986,000                   | \$ 237,294                | \$ 1,223,294                 | \$ 53,000                        | -95.7%                   | \$ (1,170,294)            |
| (7)      | North Fulton Radio System (COA Only) | 2,468             | 73,418            | 2,337,844           | -                            | 678,062                   | 678,062                      | -                                | -100.0%                  | (678,062)                 |
|          | Facility Improvements                | -                 | -                 | 12,750              | -                            | -                         | -                            | -                                | -                        | -                         |
|          | <b>subtotal</b>                      | <b>\$ 16,887</b>  | <b>\$ 222,418</b> | <b>\$ 3,040,142</b> | <b>\$ 986,000</b>            | <b>\$ 915,356</b>         | <b>\$ 1,901,356</b>          | <b>\$ 53,000</b>                 | <b>-97.2%</b>            | <b>\$ (1,848,356)</b>     |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
PUBLIC SAFETY DEPARTMENT  
E-911 COMMUNICATIONS  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT<br>DESCRIPTION                    | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Other:                                    |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (8) Reserve                               | \$ -                | \$ -                | \$ -                | \$ -                         | \$ 57,720                 | \$ 57,720                    | \$ -                             | -100.0%                  | \$ (57,720)               |
| Transfer to Capital Project Fund          | -                   | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| <i>subtotal</i>                           | <i>\$ -</i>         | <i>\$ -</i>         | <i>\$ -</i>         | <i>\$ -</i>                  | <i>\$ 57,720</i>          | <i>\$ 57,720</i>             | <i>\$ -</i>                      | <i>-100.0%</i>           | <i>\$ (57,720)</i>        |
| <b>Total Expenditures</b>                 | <b>\$ 2,486,300</b> | <b>\$ 3,103,637</b> | <b>\$ 5,966,396</b> | <b>\$ 4,279,431</b>          | <b>\$ 973,076</b>         | <b>\$ 5,252,507</b>          | <b>\$ 3,670,259</b>              | <b>-30.1%</b>            | <b>\$ (1,582,248)</b>     |
| <b>Full-time Equivalent Positions (1)</b> | 24.0                | 26.0                | 26.0                | 26.0                         |                           | 26.0                         | 30.0                             |                          |                           |

**Notes:**

- (1) Variance based on year-to-date revenue collection trends. FY 2015 collections for E-911 Service Fees (cell phones) included a one-time \$400,000 revenue recapture.
- (2) Variance due primarily to: wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums; and the addition of four new Communication Officer positions (please refer to the Operating Initiative section for more information).
- (3) Variance is based on historical and year-to-date expenditure activity.
- (4) Variance due to support costs for the recently implemented SmartPrepare software which enables emergency managers to systematically understand the needs of their entire community and effectively communicate appropriate messages to defined segments within their community.
- (5) Variance due primarily to annual maintenance costs for the VOIP Dispatch solution (VIPER) implemented during FY 2016.
- (6) Represents funding for various types of public safety equipment (replacement/new) and HVAC replacements for the E-911 portion of PS Headquarters.
- (7) This funding represents a portion of the city's share of the North Fulton Radio System costs. This initiative is 100% funded by the City of Alpharetta and is being tracked in a separate project (PEM01) to ensure transparency.
- (8) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget. FY 2017 appropriations are available to fund capital investment (please refer to the Operating Initiatives section of this document for specific information).
- (9) Operational expenses associated with the addition of four new Communication Officer positions (please refer to the Operating Initiative section for more information).

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**



## City of Alpharetta

Budget:

FY 2017

Statement:

Revenue Summary by Account

| Project #/Title        |                | Account Details |                                            |                              |                                  |
|------------------------|----------------|-----------------|--------------------------------------------|------------------------------|----------------------------------|
|                        |                |                 |                                            | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
| Division/Project Title | Account Number |                 | Title                                      |                              |                                  |
| E-911 Operations       | 21531800       | 337051          | City of Milton Intergovernmental Agreement | \$ 900,000                   | \$ 925,000                       |
| "                      | 21531800       | 342500          | E-911 Service Fees (land lines)            | 1,300,000                    | 1,310,000                        |
| "                      | 21531800       | 342510          | E-911 Service Fees (cell phones)           | 1,500,000                    | 1,335,000                        |
| "                      | 21531800       | 342520          | E-911 Prepaid Service Fees (cell phones)   | 90,000                       | 95,000                           |
| "                      | 21531800       | 361000          | Interest Earnings                          | 6,931                        | 5,259                            |
| "                      | 21531800       | 395000          | Carryforward Fund Balance                  | 1,455,576                    | -                                |
| Total                  |                |                 |                                            | \$ 5,252,507                 | \$ 3,670,259                     |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta****Budget:** FY 2017**Statement:** Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION |                                | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating Budget<br>Request | E-911<br>Operations | E911 COA<br>Support Services        |
|---------------------|--------------------------------|----------------------------------------|----------------------------------------|---------------------|-------------------------------------|
|                     |                                |                                        |                                        | <b>3180</b>         | <b>PEM00/PEM02/<br/>PEM04/C1609</b> |
| 521200              | Professional Services          | \$ 14,750                              | \$ 18,750                              | \$ 18,750           | \$ -                                |
| 522210              | Equipment Repair/Maint.        | 13,447                                 | 13,447                                 | 13,447              | -                                   |
| 522250              | Facility Repair/Maint.         | 10,000                                 | 5,000                                  | 5,000               | -                                   |
| 522310              | Land & Building Rental         | 37,722                                 | 37,722                                 | 37,722              | -                                   |
| 522320              | Equipment Rental               | -                                      | -                                      | -                   | -                                   |
| 523200              | Communications                 | 445,000                                | 445,000                                | 445,000             | -                                   |
| 523300              | Advertising                    | 750                                    | 750                                    | 750                 | -                                   |
| 523400              | Printing and Binding           | 3,500                                  | 2,000                                  | 2,000               | -                                   |
| 523500              | Employee Travel                | 20,000                                 | 22,000                                 | 22,000              | -                                   |
| 523700              | Employee Training              | 20,000                                 | 28,000                                 | 28,000              | -                                   |
| 523860              | Maintenance Contracts          | 152,300                                | 179,240                                | 62,240              | 117,000                             |
| 523900              | IT Professional Services       | 228,095                                | 257,858                                | 114,558             | 143,300                             |
| 531100              | General Supplies/Materials     | 22,000                                 | 15,000                                 | 15,000              | -                                   |
| 531200              | Miscellaneous Utilities        | 5,125                                  | 5,125                                  | 5,125               | -                                   |
| 531210              | Water and Sewer Utilities      | 750                                    | 750                                    | 750                 | -                                   |
| 531220              | Natural Gas Utilities          | 1,500                                  | 1,500                                  | 1,500               | -                                   |
| 531230              | Electricity Utilities          | 45,000                                 | 45,000                                 | 45,000              | -                                   |
| 531270              | Fuel                           | -                                      | -                                      | -                   | -                                   |
| 531600              | Small Equipment                | 30,000                                 | 20,000                                 | 20,000              | -                                   |
| 531610              | IT Equipment Refresh           | -                                      | -                                      | -                   | -                                   |
| 531700              | Employee Uniforms              | 15,000                                 | 17,000                                 | 17,000              | -                                   |
| 532400              | Non-Recurring                  | -                                      | -                                      | -                   | -                                   |
| 541300              | Facility Improvements          | -                                      |                                        |                     |                                     |
| 542100              | Machinery & Equipment          | 1,223,294                              | 53,000                                 | 5,000               | 48,000                              |
| 542400              | NF Radio System (COA Only)     | 678,062                                | -                                      | -                   | -                                   |
| 552200              | Workers Comp Claims/Judgements | -                                      | -                                      | -                   | -                                   |
| 579000              | Reserve                        | 57,720                                 | -                                      | -                   | -                                   |
| <b>TOTAL</b>        |                                | <b>\$ 3,024,015</b>                    | <b>\$ 1,167,142</b>                    | <b>\$ 858,842</b>   | <b>\$ 308,300</b>                   |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta  
 Budget: FY 2017  
 Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number  | Title                           | Account Detail                                                                | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|-----------------|---------------------------------|-------------------------------------------------------------------------------|------------------------------|----------------------------------|
| E911 Operations        | 21531800 521200 | Professional Services           | APPLICANT BACKGROUND CHECKS                                                   | 1,000                        | 1,000                            |
|                        |                 |                                 | APPLICANT TESTING (SELECT ADVANTAGE)                                          | 750                          | 750                              |
|                        |                 |                                 | GA TECHNOLOGY AUTHORITY (WAN SERVICE - GA TECHNOLOGY)                         | 8,000                        | 12,000                           |
|                        |                 |                                 | HEARING IMPAIRED TRANSLATION SERVICES                                         | 2,000                        | 2,000                            |
|                        |                 |                                 | INTERPRETATION SERVICES (LANGUAGE LINE)                                       | 3,000                        | 3,000                            |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>14,750</b>                | <b>18,750</b>                    |
|                        | 21531800 522210 | Equipment Repair & Maintenance  | GENERAL REPAIR & MAINTENANCE                                                  | 13,447                       | 13,447                           |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>13,447</b>                | <b>13,447</b>                    |
|                        | 21531800 522250 | Facilities Repair & Maintenance | REPAIR & MAINTENANCE                                                          | 10,000                       | 5,000                            |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>10,000</b>                | <b>5,000</b>                     |
|                        | 21531800 522310 | Land & Building Rental          | LEASE FOR BUILDING SPACE                                                      | 37,722                       | 37,722                           |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>37,722</b>                | <b>37,722</b>                    |
|                        | 21531800 523200 | Communications                  | BELLSOUTH SERVICE                                                             | 295,000                      | 295,000                          |
|                        |                 |                                 | E911 RECURRING COSTS (WIRELESS SUBSCRIPTION - PHASE II) (AT&T V 9333)         | 150,000                      | 150,000                          |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>445,000</b>               | <b>445,000</b>                   |
|                        | 21531800 523300 | Advertising                     | RECRUITMENT ADVERTISING                                                       | 750                          | 750                              |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>750</b>                   | <b>750</b>                       |
|                        | 21531800 523400 | Printing & Binding              | VARIOUS PRINTING                                                              | 3,500                        | 2,000                            |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>3,500</b>                 | <b>2,000</b>                     |
|                        | 21531800 523500 | Employee Travel                 | TRAINING RELATED TRAVEL                                                       | 20,000                       | 20,000                           |
|                        |                 |                                 | OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)                             | -                            | 2,000                            |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>20,000</b>                | <b>22,000</b>                    |
|                        | 21531800 523700 | Employee Training               | TRAINING                                                                      | 20,000                       | 20,000                           |
|                        |                 |                                 | OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)                             | -                            | 8,000                            |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>20,000</b>                | <b>28,000</b>                    |
|                        | 21531800 523860 | Maintenance Contracts           | COPIER MAINTENANCE                                                            | 4,000                        | 4,000                            |
|                        |                 |                                 | WATER SVC (ROYAL CUP)                                                         | -                            | 540                              |
|                        |                 |                                 | JANITORIAL SERVICES (AMERICAN FACILITY SERVICES)                              | 4,000                        | 9,900                            |
|                        |                 |                                 | OTHER MAINTENANCE CONTRACT                                                    | 2,000                        | 2,000                            |
|                        |                 |                                 | RECORD STORAGE & SHREDDING                                                    | 300                          | 300                              |
|                        |                 |                                 | SMARTPREPARE (AT&T MOBILITY V672)                                             | -                            | 20,500                           |
|                        |                 |                                 | SMART911 (AT&T MOBILITY V672)                                                 | 25,000                       | 25,000                           |
|                        |                 |                                 | <b>subtotal</b>                                                               | <b>35,300</b>                | <b>62,240</b>                    |
|                        | 21531800 523900 | IT Professional Services        | 911 CALL CENTER VIPER VOIP SOFTWARE MAINTENANCE (IMPLEMENTED IN FY 2016)      | -                            | 36,000                           |
|                        |                 |                                 | 911 RECORDING SOFTWARE MAINTENANCE & SUPPORT                                  | 9,500                        | 9,500                            |
|                        |                 |                                 | AD AUDIT (NORTHWIND VENTURES)                                                 | 109                          | -                                |
|                        |                 |                                 | ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION) | 1,327                        | 2,402                            |
|                        |                 |                                 | CELLULAR PHONE SERVICE (VERIZON)                                              | 1,800                        | 1,800                            |
|                        |                 |                                 | CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)                           | 2,594                        | 2,282                            |
|                        |                 |                                 | CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)                         | 2,051                        | 1,801                            |
|                        |                 |                                 | CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)                             | 3,378                        | 1,561                            |
|                        |                 |                                 | CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)         | 193                          | 192                              |
|                        |                 |                                 | CITYWIDE MICROSOFT LICENSING (DELL)                                           | 8,976                        | 8,935                            |
|                        |                 |                                 | CITYWIDE VIRTUAL INFRASTRUCTURE                                               | 1,219                        | -                                |
|                        |                 |                                 | CONSULTING SERVICE FOR CISCO & MICROSOFT PRODUCTS                             | 1,810                        | -                                |
|                        |                 |                                 | DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)    | 332                          | 330                              |
|                        |                 |                                 | DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION                              | 66                           | 66                               |
|                        |                 |                                 | DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)                  | 422                          | 330                              |
|                        |                 |                                 | DEVELOPER LICENSE FOR MDM                                                     | 18                           | 18                               |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title | Account Number | Title  | Account Detail                                                                    | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------|----------------|--------|-----------------------------------------------------------------------------------|------------------------------|----------------------------------|
|                        |                |        | DIRECTORY ANALYSIS                                                                | -                            | 515                              |
|                        |                |        | DOMAIN NAME SERVICE                                                               | -                            | 45                               |
|                        |                |        | EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT (PRIORITY DISPATCH)   | 18,500                       | 30,000                           |
|                        |                |        | EMPLOYEE SELF SERVICE SOFTWARE MAINTENANCE/RENEWAL (NORTHWIND VENTURES)           | 90                           | -                                |
|                        |                |        | ENTERPRISE LICENSING FOR PASSWORD MANAGEMENT (NORTHWIND VENTURES)                 | 151                          | -                                |
|                        |                |        | EXTERNAL MONITORING SERVICE (MXTOOLBOX)                                           | -                            | 22                               |
|                        |                |        | FIREWALL (PALO ALTO FIREWALL)                                                     | -                            | 2,102                            |
|                        |                |        | GCIC CONNECTION CAPABILITY                                                        | 2,515                        | 1,600                            |
|                        |                |        | GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)    | 2,413                        | 2,402                            |
|                        |                |        | GIS PARCEL BUILDING SOFTWARE                                                      | 573                          | 570                              |
|                        |                |        | GPO CHANGE MANAGEMENT (NETIQ)                                                     | -                            | 60                               |
|                        |                |        | HP SWITCHES (EDGE SWITCHES)                                                       | -                            | 180                              |
|                        |                |        | LINK BALANCER/FIREWALL NG (CDW GOV'T -BARRACUDA)                                  | 482                          | -                                |
|                        |                |        | LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE                                       | 97                           | 96                               |
|                        |                |        | LONG DISTANCE (BIRCH COMMUNICATIONS)                                              | 51                           | 53                               |
|                        |                |        | MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)                          | -                            | 2,345                            |
|                        |                |        | MOVE TO OFFICE 365 (DELL)                                                         | 1,207                        | -                                |
|                        |                |        | NETWORK (LANGUARD)                                                                | -                            | 300                              |
|                        |                |        | OFFICE 365 LICENSES                                                               | -                            | 204                              |
|                        |                |        | OFFSITE ARCHIVE OF COA DATA (VERISTOR -2)                                         | 1,930                        | 3,603                            |
|                        |                |        | CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)                           | 1,689                        | 1,021                            |
|                        |                |        | ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)                            | 784                          | 661                              |
|                        |                |        | PRINTER REPAIR (NON-XEROX)                                                        | 422                          | 420                              |
|                        |                |        | REMOTE APPLICATION & DATABASE ACCESS                                              | 174                          | 174                              |
|                        |                |        | SAN MAINTENANCE EXTENSION (VERISTOR-NEXSAN WARRANT)                               | 519                          | -                                |
|                        |                |        | SHAREPOINT MIGRATION                                                              | 483                          | 721                              |
|                        |                |        | SPAM FILTER                                                                       | 169                          | -                                |
|                        |                |        | SQL MONITORING                                                                    | -                            | 300                              |
|                        |                |        | SERVER MAINTENANCE EXTENSION                                                      | 543                          | -                                |
|                        |                |        | TELEPHONE WIRING SERVICES (PREFERRED COMMUNICATIONS)                              | 603                          | 600                              |
|                        |                |        | TELEPHONY COMMUNICATION SERVICE AND SUPPORT (AT&T V1442/BELLSOUTH/PRESIDIO)       | 1,369                        | 1,333                            |
|                        |                |        | TEXTING SERVICE/GLOBAL TEXT MESSAGES (7CBILLED)                                   | -                            | 14                               |
|                        |                |        | VMWARE ENVIRONMENT TECHNICAL SUPPORT (VERISTOR - FIRST CALL & PRODUCTION SUPPORT) | 603                          | -                                |
|                        |                |        | WEB FILTERING SERVICES                                                            | 333                          | -                                |
|                        |                |        | <b>subtotal</b>                                                                   | <b>69,495</b>                | <b>114,558</b>                   |
|                        | 21531800       | 531100 | General Supplies & Materials                                                      |                              |                                  |
|                        |                |        | AWARDS                                                                            | 2,000                        | 1,000                            |
|                        |                |        | FOOD                                                                              | 1,500                        | 1,000                            |
|                        |                |        | JANITORIAL SUPPLIES                                                               | 500                          | 500                              |
|                        |                |        | MAPS, ATLAS, & DIRECTORIES                                                        | 4,000                        | 2,000                            |
|                        |                |        | OFFICE SUPPLIES                                                                   | 10,000                       | 8,500                            |
|                        |                |        | RADIO BATTERIES & HEADSETS                                                        | 4,000                        | 2,000                            |
|                        |                |        | <b>subtotal</b>                                                                   | <b>22,000</b>                | <b>15,000</b>                    |
|                        | 21531800       | 531200 | Misc Utilities                                                                    |                              |                                  |
|                        |                |        | BACKUP MODEM SERVICE                                                              | 3,000                        | 3,000                            |
|                        |                |        | CABLE/TV SERVICE                                                                  | 125                          | 125                              |
|                        |                |        | GARBAGE                                                                           | 2,000                        | 2,000                            |
|                        |                |        | <b>subtotal</b>                                                                   | <b>5,125</b>                 | <b>5,125</b>                     |
|                        | 21531800       | 531210 | Water & Sewer Utilities                                                           |                              |                                  |
|                        |                |        | WATER                                                                             | 750                          | 750                              |
|                        |                |        | <b>subtotal</b>                                                                   | <b>750</b>                   | <b>750</b>                       |
|                        | 21531800       | 531220 | Natural Gas Utilities                                                             |                              |                                  |
|                        |                |        | NATURAL GAS                                                                       | 1,500                        | 1,500                            |

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

|                                         |                |        |                                           |                                                             | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------------------|----------------|--------|-------------------------------------------|-------------------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title                  | Account Number | Title  |                                           | Account Detail                                              |                              |                                  |
|                                         | 21531800       | 531230 | Electricity Utilities                     | ELECTRICITY                                                 | <i>subtotal</i> 1,500        | 1,500                            |
|                                         |                |        |                                           |                                                             | 45,000                       | 45,000                           |
|                                         | 21531800       | 531600 | Small Equipment                           | SMALL EQUIPMENT                                             | <i>subtotal</i> 45,000       | 45,000                           |
|                                         |                |        |                                           |                                                             | 30,000                       | 20,000                           |
|                                         | 21531800       | 531610 | IT Equipment Refresh                      | CELLULAR PHONE/IPHONE/IPAD EQUIPMENT                        | <i>subtotal</i> 30,000       | 20,000                           |
|                                         |                |        |                                           |                                                             | -                            | -                                |
|                                         | 21531800       | 531700 | Employee Uniforms                         | UNIFORMS                                                    | <i>subtotal</i> -            | -                                |
|                                         |                |        |                                           | OPERATING INITIATIVE (NEW COMMUNICATION OFFICERS)           | 15,000                       | 15,000                           |
|                                         |                |        |                                           |                                                             | -                            | 2,000                            |
|                                         | 21531800       | 542100 | Machinery & Equipment                     | MISCELLANEOUS                                               | <i>subtotal</i> 15,000       | 17,000                           |
|                                         |                |        |                                           | VOIP UPGRADE                                                | 5,000                        | 5,000                            |
|                                         |                |        |                                           |                                                             | -                            | -                                |
|                                         | 21531800       | 55220  | Workers Comp Claims/Judgements            | WORKERS COMPENSATION                                        | <i>subtotal</i> 5,000        | 5,000                            |
|                                         |                |        |                                           |                                                             | -                            | -                                |
|                                         | 21531800       | 579000 | Reserve for Operating/Capital Initiatives |                                                             | <i>subtotal</i> -            | -                                |
|                                         |                |        |                                           |                                                             | -                            | -                                |
| <i>E-911 Operations Total</i>           |                |        |                                           |                                                             | \$ 794,339                   | \$ 858,842                       |
| <b>E911 COA Support Services</b>        | 21531800       | 522210 | PEM00 Equipment Repair & Maintenance      | RADIO REPAIRS                                               | -                            | -                                |
|                                         |                |        |                                           |                                                             | <i>subtotal</i> -            | -                                |
|                                         | 21531800       | 523860 | PEM00 Maintenance Contracts               | E911 RADIO MAINTENANCE CONTRACT                             | 30,000                       | 30,000                           |
|                                         |                |        |                                           | EMERGENCY COMMUNICATIONS NETWORK                            | -                            | -                                |
|                                         |                |        |                                           | FULTON COUNTY RADIO AGREEMENT                               | 80,000                       | 80,000                           |
|                                         |                |        |                                           | WEATHER MONITORING (TELVENT)                                | 7,000                        | 7,000                            |
|                                         |                |        |                                           |                                                             | <i>subtotal</i> 117,000      | 117,000                          |
|                                         | 21531800       | 523900 | PEM00 IT Professional Services            | DIGITAL IN-CAR VIDEO SYSTEM                                 | 17,300                       | -                                |
|                                         |                |        |                                           | OFFICE 365 LICENSES                                         | -                            | 2,000                            |
|                                         |                |        |                                           | OSSI SOFTWARE MAINTENANCE                                   | 140,000                      | 140,000                          |
|                                         |                |        |                                           | WEATHER ALERT SOFTWARE MAINTENANCE (FEDERAL SIGNAL SYSTEMS) | 1,300                        | 1,300                            |
|                                         |                |        |                                           |                                                             | <i>subtotal</i> 158,600      | 143,300                          |
|                                         | 21531800       | 532400 | PEM00 Non-Recurring                       |                                                             | -                            | -                                |
|                                         |                |        |                                           |                                                             | <i>subtotal</i> -            | -                                |
|                                         | 21531800       | 542100 | PEM00 Machinery & Equipment               | PUBLIC SAFETY EQUIPMENT                                     | 16,000                       | 16,000                           |
|                                         | 21531800       | 542100 | PEM02 Machinery & Equipment               | RADIO REPLACEMENT                                           | 565,000                      | -                                |
|                                         | 21531800       | 542100 | PEM04 Machinery & Equipment               | E-911 VOIP PHONE SYSTEM UPGRADE                             | 400,000                      | -                                |
|                                         | 21531800       | 541300 | C1609 Facility Improvements               | PS HEADQUARTERS IMPROVEMENTS                                | -                            | 32,000                           |
|                                         |                |        |                                           |                                                             | <i>subtotal</i> 981,000      | 48,000                           |
| <i>E-911 COA Support Services Total</i> |                |        |                                           |                                                             | 1,256,600                    | 308,300                          |
| <i>E-911 Fund Total</i>                 |                |        |                                           |                                                             | 2,050,939                    | 1,167,142                        |



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# **IMPACT FEE FUND**

# **5-YEAR FINANCIAL SUMMARY**

| CITY OF ALPHARETTA<br>RECOMMENDED BUDGET FY 2017<br>IMPACT FEE FUND (FUND 270)<br>Five-Year Financial Summary                                                                                                           |                   |                   |                   |                              |                                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|--|
|                                                                                                                                                                                                                         | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Amended<br>Budget<br>FY 2016 | Recommended<br>Budget<br>FY 2017 |  |
| Revenue                                                                                                                                                                                                                 | \$ 159,232        | \$ 339,689        | \$ 531,208        | \$ 1,628,910                 | \$ 3,068,150                     |  |
| % Change                                                                                                                                                                                                                |                   | 113.3%            | 56.4%             | 206.6%                       | 88.4%                            |  |
| average 5-year % change                                                                                                                                                                                                 |                   | 116.2%            |                   |                              |                                  |  |
| Expenditures                                                                                                                                                                                                            | \$ 4,741          | \$ 16,363         | \$ 68,058         | \$ 1,628,910                 | \$ 3,068,150                     |  |
| % Change                                                                                                                                                                                                                |                   | 245.1%            | 315.9%            | 2293.4%                      | 88.4%                            |  |
| average 5-year % change                                                                                                                                                                                                 |                   | 735.7%            |                   |                              |                                  |  |
| Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures. |                   |                   |                   |                              |                                  |  |

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
IMPACT FEE FUND (FUND 270)  
BUDGET REQUEST BY ACCOUNT**

|                                 |                   |                   |                   |                        |                     |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|---------------------------------|-------------------|-------------------|-------------------|------------------------|---------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION             | ACTUAL FY 2013    | ACTUAL FY 2014    | ACTUAL FY 2015    | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS   | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Revenue</b>                  |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| Charges for Services:           |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| Impact Fees                     |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| Roads                           | \$ 77,074         | \$ 190,384        | \$ 310,273        | \$ 15,000              | \$ -                | \$ 15,000              | \$ 200,000                 | 1233.3%                           | \$ 185,000             |
| Parks                           | 50,875            | 66,213            | 122,307           | 15,000                 | -                   | 15,000                 | 320,000                    | 2033.3%                           | 305,000                |
| Public Safety                   | 30,088            | 80,511            | 96,424            | 15,000                 | -                   | 15,000                 | 85,000                     | 466.7%                            | 70,000                 |
| Interest:                       | 1,194             | 2,581             | 2,204             | 1,350                  | -                   | 1,350                  | 3,000                      | 122.2%                            | 1,650                  |
| Budgeted Fund Balance:          |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| (1) Roads                       | -                 | -                 | -                 | -                      | 909,018             | 909,018                | 1,254,541                  | 38.0%                             | 345,523                |
| Parks                           | -                 | -                 | -                 | -                      | 318,602             | 318,602                | 988,350                    | 210.2%                            | 669,748                |
| Public Safety                   | -                 | -                 | -                 | -                      | 354,940             | 354,940                | 217,259                    | -38.8%                            | (137,681)              |
| <b>Total</b>                    | <b>\$ 159,232</b> | <b>\$ 339,689</b> | <b>\$ 531,208</b> | <b>\$ 46,350</b>       | <b>\$ 1,582,560</b> | <b>\$ 1,628,910</b>    | <b>\$ 3,068,150</b>        | <b>88.4%</b>                      | <b>\$ 1,439,240</b>    |
| <b>Expenditures</b>             |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| (2) Capital:                    |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| Public Safety - HQ Expansion    | \$ -              | \$ -              | \$ -              | \$ -                   | \$ 298,750          | \$ 298,750             | \$ 300,000                 | 0.4%                              | \$ 1,250               |
| Roads - Rucker Rd Corridor Imp. | -                 | -                 | -                 | -                      | -                   | -                      | 1,150,000                  | -                                 | 1,150,000              |
| Parks - Alpharetta Arts Center  | -                 | -                 | -                 | -                      | -                   | -                      | 1,300,000                  | -                                 | 1,300,000              |
| Other:                          |                   |                   |                   |                        |                     |                        |                            |                                   |                        |
| Impact Fee Administration       | 4,741             | 10,113            | 15,870            | 1,350                  | -                   | 1,350                  | 18,150                     | 1244.4%                           | 16,800                 |
| Professional Services           | -                 | 6,250             | 52,188            | -                      | 4,063               | 4,063                  | -                          | -100.0%                           | (4,063)                |
| (3) Transfer to Debt Svc. Fund  | -                 | -                 | -                 | -                      | -                   | -                      | -                          | -                                 | -                      |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
IMPACT FEE FUND (FUND 270)  
BUDGET REQUEST BY ACCOUNT**

|                           |                 | <i>Amended FY 2016 to FY 2017</i> |                  |                        |                     |                        |                            |                       |                        |
|---------------------------|-----------------|-----------------------------------|------------------|------------------------|---------------------|------------------------|----------------------------|-----------------------|------------------------|
| ACCOUNT DESCRIPTION       | ACTUAL FY 2013  | ACTUAL FY 2014                    | ACTUAL FY 2015   | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS   | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| (1) Non-Allocated/Reserve |                 |                                   |                  |                        |                     |                        |                            |                       |                        |
| Roads                     | -               | -                                 | -                | 15,000                 | 906,743             | 921,743                | 300,000                    | -67.5%                | (621,743)              |
| Parks                     | -               | -                                 | -                | 15,000                 | 317,830             | 332,830                | -                          | -100.0%               | (332,830)              |
| Public Safety             | -               | -                                 | -                | 15,000                 | 55,174              | 70,174                 | -                          | -100.0%               | (70,174)               |
| <b>Total</b>              | <b>\$ 4,741</b> | <b>\$ 16,363</b>                  | <b>\$ 68,058</b> | <b>\$ 46,350</b>       | <b>\$ 1,582,560</b> | <b>\$ 1,628,910</b>    | <b>\$ 3,068,150</b>        | <b>88.4%</b>          | <b>\$ 1,439,240</b>    |

**Notes:**

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Please refer to the Capital Initiative section of this document for detailed information on the Impact Fee funded capital investment for FY 2017.
- (3) Impact Fee monies for FY's 2013-2015 were reserved for future system improvements.

# **DRUG ENFORCEMENT AGENCY FUND**

# **5-YEAR FINANCIAL SUMMARY**



| CITY OF ALPHARETTA<br>RECOMMENDED BUDGET FY 2017<br>PUBLIC SAFETY DEPARTMENT<br>DRUG ENFORCEMENT AGENCY FUND (FUND 210)<br>Five-Year Financial Summary                                                                  |                   |                   |                   |                              |                                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|------------------------------|----------------------------------|--|
|                                                                                                                                                                                                                         | Actual<br>FY 2013 | Actual<br>FY 2014 | Actual<br>FY 2015 | Amended<br>Budget<br>FY 2016 | Recommended<br>Budget<br>FY 2017 |  |
| Revenue                                                                                                                                                                                                                 | \$ 569,932        | \$ 505,114        | \$ 771,259        | \$ 2,423,480                 | \$ 2,098,576                     |  |
| % Change                                                                                                                                                                                                                |                   | -11.4%            | 52.7%             | 214.2%                       | -13.4%                           |  |
| Average 5-year % change                                                                                                                                                                                                 |                   | 60.5%             |                   |                              |                                  |  |
| Expenditures                                                                                                                                                                                                            | \$ 168,629        | \$ 525,054        | \$ 892,714        | \$ 2,423,480                 | \$ 2,098,576                     |  |
| % Change                                                                                                                                                                                                                |                   | 211.4%            | 70.0%             | 171.5%                       | -13.4%                           |  |
| Average 5-year % change                                                                                                                                                                                                 |                   | 109.9%            |                   |                              |                                  |  |
| Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures. |                   |                   |                   |                              |                                  |  |

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**PUBLIC SAFETY DEPARTMENT**  
**DRUG ENFORCEMENT AGENCY FUND (FUND 210)**  
**BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT DESCRIPTION                 | ACTUAL<br>FY 2013 | ACTUAL<br>FY 2014 | ACTUAL<br>FY 2015 | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-------------------------------------|-------------------|-------------------|-------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue</b>                      |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Fines & Forfeitures:                |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Confiscation (Federal Seizure)      | \$ 568,650        | \$ 491,092        | \$ 724,289        | \$ 438,500                   | \$ -                      | \$ 438,500                   | \$ 337,600                       | -23.0%                   | \$ (100,900)              |
| Confiscation (State Seizure)        | 1,278             | 14,050            | 45,694            | 10,000                       | -                         | 10,000                       | 10,000                           | 0.0%                     | -                         |
| Interest:                           | 3                 | (28)              | 1,276             | 227                          | -                         | 227                          | 976                              | 330.0%                   | 749                       |
| Other:                              |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Miscellaneous Revenue               | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Sale of Capital Assets              | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| (1) Budgeted Fund Balance (Federal) | -                 | -                 | -                 | 183,000                      | 1,746,625                 | 1,929,625                    | 1,750,000                        | -9.3%                    | (179,625)                 |
| (1) Budgeted Fund Balance (State)   | -                 | -                 | -                 | -                            | 45,128                    | 45,128                       | -                                | -100.0%                  | (45,128)                  |
| <b>Total</b>                        | <b>\$ 569,932</b> | <b>\$ 505,114</b> | <b>\$ 771,259</b> | <b>\$ 631,727</b>            | <b>\$ 1,791,753</b>       | <b>\$ 2,423,480</b>          | <b>\$ 2,098,576</b>              | <b>-13.4%</b>            | <b>\$ (324,904)</b>       |
| <b>Expenditures</b>                 |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| <b>DEA Seizure</b>                  |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| (2) Personnel Services:             |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Salary                              | \$ -              | \$ 163,246        | \$ 149,038        | \$ 151,944                   | \$ -                      | \$ 151,944                   | \$ 160,958                       | 5.9%                     | \$ 9,014                  |
| Benefits                            | -                 | 64,559            | 87,740            | 93,676                       | -                         | 93,676                       | 98,672                           | 5.3%                     | 4,996                     |
| <b>subtotal</b>                     | <b>\$ -</b>       | <b>\$ 227,805</b> | <b>\$ 236,778</b> | <b>\$ 245,620</b>            | <b>\$ -</b>               | <b>\$ 245,620</b>            | <b>\$ 259,630</b>                | <b>5.7%</b>              | <b>\$ 14,010</b>          |
| (3) Maintenance and Operations:     |                   |                   |                   |                              |                           |                              |                                  |                          |                           |
| Professional Services               | \$ -              | \$ 27,729         | \$ -              | \$ 2,500                     | \$ -                      | \$ 2,500                     | \$ -                             | -100.0%                  | \$ (2,500)                |
| Vehicle Repair & Maintenance        | -                 | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| Equipment Rental                    | -                 | -                 | 1,885             | -                            | -                         | -                            | -                                | -                        | -                         |
| Employee Travel                     | -                 | 9,093             | -                 | 6,607                        | -                         | 6,607                        | -                                | -100.0%                  | (6,607)                   |
| Employee Training                   | 1,650             | 14,870            | 17,218            | 38,000                       | -                         | 38,000                       | -                                | -100.0%                  | (38,000)                  |
| Maintenance Contracts               | -                 | -                 | -                 | 51,000                       | (50,000)                  | 1,000                        | -                                | -100.0%                  | (1,000)                   |
| IT Professional Services            | 24,999            | -                 | -                 | -                            | -                         | -                            | -                                | -                        | -                         |
| General Supplies & Materials        | -                 | 32,439            | -                 | 10,000                       | -                         | 10,000                       | -                                | -100.0%                  | (10,000)                  |
| Small Equipment                     | 10,698            | 24,508            | -                 | 30,000                       | -                         | 30,000                       | -                                | -100.0%                  | (30,000)                  |
| Fuel                                | -                 | -                 | -                 | 20,000                       | -                         | 20,000                       | 20,000                           | 0.0%                     | -                         |
| Employee Uniforms                   | 35,788            | 600               | 7,913             | 10,000                       | -                         | 10,000                       | 10,000                           | 0.0%                     | -                         |
| Non-Recurring Expenses              | -                 | -                 | 23,140            | -                            | -                         | -                            | -                                | -                        | -                         |
| <b>subtotal</b>                     | <b>\$ 73,135</b>  | <b>\$ 109,239</b> | <b>\$ 50,157</b>  | <b>\$ 168,107</b>            | <b>\$ (50,000)</b>        | <b>\$ 118,107</b>            | <b>\$ 30,000</b>                 | <b>-74.6%</b>            | <b>\$ (88,107)</b>        |

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**PUBLIC SAFETY DEPARTMENT**  
**DRUG ENFORCEMENT AGENCY FUND (FUND 210)**  
**BUDGET REQUEST BY ACCOUNT**

|                                           |                   |                   |                   |                        |                     |                        | <i>Amended FY 2016 to FY 2017</i> |                       |                        |
|-------------------------------------------|-------------------|-------------------|-------------------|------------------------|---------------------|------------------------|-----------------------------------|-----------------------|------------------------|
| ACCOUNT DESCRIPTION                       | ACTUAL FY 2013    | ACTUAL FY 2014    | ACTUAL FY 2015    | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS   | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017        | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| Capital/Other:                            |                   |                   |                   |                        |                     |                        |                                   |                       |                        |
| Capital (Vehicles)                        | \$ -              | \$ 88,774         | \$ -              | \$ -                   | \$ -                | \$ -                   | \$ -                              | -                     | \$ -                   |
| North Fulton Radio System                 | -                 | -                 | 605,778           | -                      | -                   | -                      | -                                 | -                     | -                      |
| Jail Door System                          | 15,644            | 53,870            | -                 | -                      | -                   | -                      | -                                 | -                     | -                      |
| Headquarters Expansion                    | -                 | -                 | -                 | -                      | -                   | -                      | 1,750,000                         | -                     | 1,750,000              |
| Machinery & Equipment                     | 44,551            | 12,889            | -                 | 208,000                | -                   | 208,000                | -                                 | -100.0%               | (208,000)              |
| Taser Lease (Principal)                   | -                 | -                 | -                 | -                      | 49,000              | 49,000                 | 45,227                            | -7.7%                 | (3,773)                |
| Taser Lease (Interest)                    | -                 | -                 | -                 | -                      | 1,000               | 1,000                  | 3,719                             | 271.9%                | 2,719                  |
| <b>subtotal</b>                           | <b>\$ 60,195</b>  | <b>\$ 155,533</b> | <b>\$ 605,778</b> | <b>\$ 208,000</b>      | <b>\$ 50,000</b>    | <b>\$ 258,000</b>      | <b>\$ 1,798,946</b>               | <b>597.3%</b>         | <b>\$ 1,540,946</b>    |
| State Seizure                             |                   |                   |                   |                        |                     |                        |                                   |                       |                        |
| Maintenance and Operations:               |                   |                   |                   |                        |                     |                        |                                   |                       |                        |
| Employee Travel                           | \$ -              | \$ 6,339          | \$ -              | \$ -                   | \$ -                | \$ -                   | \$ -                              | -                     | \$ -                   |
| Small Equipment                           | -                 | -                 | -                 | 10,000                 | -                   | 10,000                 | 10,000                            | 0.0%                  | -                      |
| Non-Recurring Expenses                    | 35,299            | 26,139            | -                 | -                      | -                   | -                      | -                                 | -                     | -                      |
| <b>subtotal</b>                           | <b>\$ 35,299</b>  | <b>\$ 32,477</b>  | <b>\$ -</b>       | <b>\$ 10,000</b>       | <b>\$ -</b>         | <b>\$ 10,000</b>       | <b>\$ 10,000</b>                  | <b>0.0%</b>           | <b>\$ -</b>            |
| Other (1)                                 |                   |                   |                   |                        |                     |                        |                                   |                       |                        |
| Reserve (DEA Seizure)                     | \$ -              | \$ -              | \$ -              | \$ -                   | \$ 1,776,475        | \$ 1,776,475           | \$ -                              | -100.0%               | \$ (1,776,475)         |
| Reserve (State Seizure)                   | -                 | -                 | -                 | -                      | 15,278              | 15,278                 | -                                 | -100.0%               | (15,278)               |
| <b>subtotal</b>                           | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>            | <b>\$ 1,791,753</b> | <b>\$ 1,791,753</b>    | <b>\$ -</b>                       | <b>-100.0%</b>        | <b>\$ (1,791,753)</b>  |
| <b>Total</b>                              | <b>\$ 168,629</b> | <b>\$ 525,054</b> | <b>\$ 892,714</b> | <b>\$ 631,727</b>      | <b>\$ 1,791,753</b> | <b>\$ 2,423,480</b>    | <b>\$ 2,098,576</b>               | <b>-13.4%</b>         | <b>\$ (324,904)</b>    |
| <b>Full-time Equivalent Positions (3)</b> | <b>-</b>          | <b>3.0</b>        | <b>3.0</b>        | <b>3.0</b>             |                     | <b>3.0</b>             | <b>3.0</b>                        |                       |                        |

Notes

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Variance due primarily to wage increases associated with the 3.0% performance-based merit program scheduled for April 1, 2017 (contingent upon a mid-year review of revenue trends) and increases in group insurance costs.
- (3) Variance due primarily to the cessation of all operational costs except those costs necessary to support basic operations of the Special Investigations Unit. Funding for initiatives will be approved on an individual basis through the city's established procedures.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017  
Statement: Revenue Summary by Account

|                  |                |        |                                             | FY 2016<br>Amended Budget | FY 2017<br>Recommended<br>Budget |
|------------------|----------------|--------|---------------------------------------------|---------------------------|----------------------------------|
| Division/Project | Account Number |        | Title                                       |                           |                                  |
| Federal Seizure  | 21031110       | 351300 | Confiscation (Federal Seizure)              | \$ 438,500                | \$ 337,600                       |
| " "              | 21031110       | 361000 | Interest Earnings                           | 227                       | 976                              |
| " "              | 21031110       | 395000 | Carryforward Fund Balance (Federal Seizure) | 1,929,625                 | 1,750,000                        |
| State Seizure    | 21031120       | 351301 | Confiscation (State Seizure)                | 10,000                    | 10,000                           |
| " "              | 21031120       | 395000 | Carryforward Fund Balance (State Seizure)   | 45,128                    | -                                |
| <b>Total</b>     |                |        |                                             | <b>\$ 2,423,480</b>       | <b>\$ 2,098,576</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION            | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating<br>Budget Request | Federal<br>Seizure  | State<br>Seizure |
|-----------------------------------|----------------------------------------|----------------------------------------|---------------------|------------------|
|                                   |                                        |                                        | <b>3111</b>         | <b>3112</b>      |
| 521200 Professional Services      | \$ 2,500                               | \$ -                                   | \$ -                | \$ -             |
| 523500 Employee Travel            | 6,607                                  | -                                      | -                   | -                |
| 523700 Employee Training          | 38,000                                 | -                                      | -                   | -                |
| 523860 Maintenance Contracts      | 1,000                                  | -                                      | -                   | -                |
| 531100 General Supplies/Materials | 10,000                                 | -                                      | -                   | -                |
| 531270 Fuel                       | 20,000                                 | 20,000                                 | 20,000              | -                |
| 531600 Small Equipment            | 40,000                                 | 10,000                                 | -                   | 10,000           |
| 531700 Employee Uniforms          | 10,000                                 | 10,000                                 | 10,000              | -                |
| 532400 Non-Recurring Expenses     | -                                      | -                                      | -                   | -                |
| 541300 Facility Improvements      | -                                      | 1,750,000                              | 1,750,000           | -                |
| 542100 Machinery and Equipment    | 208,000                                | -                                      | -                   | -                |
| 542200 Fleet                      | -                                      | -                                      | -                   | -                |
| 542400 N. Fulton Radio System     | -                                      | -                                      | -                   | -                |
| 579000 Reserve                    | 1,791,753                              | -                                      | -                   | -                |
| 581200 Taser Lease (Principal)    | 49,000                                 | 45,227                                 | 45,227              | -                |
| 582200 Taser Lease (Interest)     | 1,000                                  | 3,719                                  | 3,719               | -                |
| <b>TOTAL</b>                      | <b>\$ 2,177,860</b>                    | <b>\$ 1,838,946</b>                    | <b>\$ 1,828,946</b> | <b>\$ 10,000</b> |



# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

FY 2017 Recommended Budget (2nd Reading)

City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                              |                |              |                               |                                                | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------|----------------|--------------|-------------------------------|------------------------------------------------|------------------------------|----------------------------------|
| Division/Project Title       | Account Number |              | Title                         |                                                |                              |                                  |
| FEDERAL SEIZURE              | 21031110       | 521200       | Professional Services         | GCIC CONNECTION ACCESS - 2 STEP AUTHENTICATION | 2,500                        | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 2,500                     | \$ -                             |
|                              | 21031110       | 523500       | Employee Travel               | TRAINING TRAVEL COSTS                          | 6,607                        | -                                |
|                              |                |              |                               | MISC. TRAVEL                                   | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 6,607                     | \$ -                             |
|                              | 21031110       | 523700       | Employee Training             | TUITION FEES                                   | 38,000                       | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 38,000                    | \$ -                             |
|                              | 21031110       | 523860       | Maintenance Contracts         |                                                | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ -                             |
|                              | 21031110       | 531100       | General Supplies & Materials  | GENERAL SUPPLIES                               | 10,000                       | -                                |
|                              |                |              |                               | OFFICE SUPPLIES                                | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 10,000                    | \$ -                             |
|                              | 21031110       | 531270       | Fuel                          | FUEL PURCHASES                                 | 20,000                       | 20,000                           |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 20,000                    | \$ 20,000                        |
|                              | 21031110       | 531600       | Small Equipment               | SI UNIT EQUIPMENT                              | -                            | -                                |
|                              |                |              |                               | GENERAL SMALL EQUIPMENT                        | 30,000                       | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 30,000                    | \$ -                             |
|                              | 21031110       | 531700       | Professional Services         | SI UNIT EMPLOYEE UNIFORMS                      | 10,000                       | 10,000                           |
|                              |                |              |                               |                                                | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 10,000                    | \$ 10,000                        |
|                              | 21031110       | 541300 C1630 | PS Headquarters Expansion     |                                                | -                            | 1,750,000                        |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ 1,750,000                     |
|                              | 21031110       | 542100       | Machinery & Equipment         | PUBLIC SAFETY EQUIPMENT                        | 183,000                      | -                                |
|                              |                |              |                               | GENERAL EQUIPMENT                              | 25,000                       | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 208,000                   | \$ -                             |
|                              | 21031110       | 542200       | Fleet                         |                                                | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ -                             |
|                              | 21031110       | 579000       | Reserve for Future Investment |                                                | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ -                             |
|                              | 21031110       | 581200 C1623 | Taser Lease (Principal)       |                                                | 46,000                       | 45,227                           |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 46,000                    | \$ 45,227                        |
|                              | 21031110       | 582200 C1623 | Taser Lease (Interest)        |                                                | 5,000                        | 3,719                            |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 5,000                     | \$ 3,719                         |
| <b>Federal Seizure Total</b> |                |              |                               |                                                | <b>376,107</b>               | <b>1,828,946</b>                 |
| STATE SEIZURE                | 21031120       | 523500       | Employee Travel               | TRAVEL                                         | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ -                             |
|                              | 21031120       | 531600       | Small Equipment               | MISC SMALL EQUIPMENT                           | 10,000                       | 10,000                           |
|                              |                |              |                               | <i>subtotal</i>                                | \$ 10,000                    | \$ 10,000                        |
|                              | 21031120       | 532400       | Non-Recurring Expenses        | MISC. NON-RECURRING EXPENSES                   | -                            | -                                |
|                              |                |              |                               | <i>subtotal</i>                                | \$ -                         | \$ -                             |
| <b>State Seizure Total</b>   |                |              |                               |                                                | <b>10,000</b>                | <b>10,000</b>                    |
| <b>DEA Fund Total</b>        |                |              |                               |                                                | <b>\$ 386,107</b>            | <b>\$ 1,838,946</b>              |

# **HOTEL/MOTEL FUND**

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>HOTEL/MOTEL FUND (FUND 275)</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                   |                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------------|-------------------------------------------|
|                                                                                                                                            | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                             | \$ 3,862,284              | \$ 4,130,567              | \$ 4,645,169              | \$ 5,830,895                      | \$ 6,000,000                              |
| <i>% Change</i>                                                                                                                            |                           | 6.9%                      | 12.5%                     | 25.5%                             | 2.9%                                      |
| <i>average 5-year % change</i>                                                                                                             |                           | 12.0%                     |                           |                                   |                                           |
| <b>Expenditures</b>                                                                                                                        | \$ 3,862,249              | \$ 4,141,684              | \$ 4,645,169              | \$ 5,830,895                      | \$ 6,000,000                              |
| <i>% Change</i>                                                                                                                            |                           | 7.2%                      | 12.2%                     | 25.5%                             | 2.9%                                      |
| <i>average 5-year % change</i>                                                                                                             |                           | 12.0%                     |                           |                                   |                                           |

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
HOTEL/MOTEL FUND (FUND 275)  
BUDGET REQUEST BY ACCOUNT**

|                                          |                     |                     |                     |                        |                     |                        | <i>Amended FY 2016 to FY 2017</i> |                       |                        |
|------------------------------------------|---------------------|---------------------|---------------------|------------------------|---------------------|------------------------|-----------------------------------|-----------------------|------------------------|
| ACCOUNT DESCRIPTION                      | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS   | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017        | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |
| <b>Revenue</b>                           |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Other Taxes:                             |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Hotel/Motel Taxes                        | \$ 3,859,499        | \$ 4,121,979        | \$ 4,641,325        | \$ 4,450,000           | \$ 1,380,895        | \$ 5,830,895           | \$ 6,000,000                      | 2.9%                  | \$ 169,105             |
| Hotel/Motel Taxes (Penalties/Interest)   | 2,751               | 8,588               | 3,844               | -                      | -                   | -                      | -                                 | -                     | -                      |
| Interest:                                | 34                  | -                   | -                   | -                      | -                   | -                      | -                                 | -                     | -                      |
| Other:                                   |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Budgeted Fund Balance                    | -                   | -                   | -                   | -                      | -                   | -                      | -                                 | -                     | -                      |
| <b>Total</b>                             | <b>\$ 3,862,284</b> | <b>\$ 4,130,567</b> | <b>\$ 4,645,169</b> | <b>\$ 4,450,000</b>    | <b>\$ 1,380,895</b> | <b>\$ 5,830,895</b>    | <b>\$ 6,000,000</b>               | <b>2.9%</b>           | <b>\$ 169,105</b>      |
| <b>Expenditures</b>                      |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Other:                                   |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Alpharetta Business Community            | \$ 643,827          | \$ 690,419          | \$ 774,350          | \$ 741,815             | \$ (519,955)        | \$ 221,860             | \$ -                              | -100.0%               | \$ (221,860)           |
| Alpharetta Convention & Visitor's Bureau | 1,673,523           | 1,794,592           | 2,012,752           | 1,928,185              | 617,242             | 2,545,427              | 2,625,000                         | 3.1%                  | 79,573                 |
| City of Alpharetta                       | 1,544,900           | 1,656,674           | 1,858,068           | 1,780,000              | 439,858             | 2,219,858              | 2,250,000                         | 1.4%                  | 30,142                 |
| <b>subtotal</b>                          | <b>\$ 3,862,249</b> | <b>\$ 4,141,684</b> | <b>\$ 4,645,169</b> | <b>\$ 4,450,000</b>    | <b>\$ 537,145</b>   | <b>\$ 4,987,145</b>    | <b>\$ 4,875,000</b>               | <b>-2.2%</b>          | <b>\$ (112,145)</b>    |
| Conference Center Debt Service:          |                     |                     |                     |                        |                     |                        |                                   |                       |                        |
| Series 2016 Bonds                        | \$ -                | \$ -                | \$ -                | \$ -                   | \$ -                | \$ -                   | \$ 775,630                        | -                     | \$ 775,630             |
| Debt Service Reserve                     | -                   | -                   | -                   | -                      | 843,750             | 843,750                | 349,370                           | -58.6%                | (494,380)              |
| <b>subtotal</b>                          | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>            | <b>\$ 843,750</b>   | <b>\$ 843,750</b>      | <b>\$ 1,125,000</b>               | <b>33.3%</b>          | <b>\$ 281,250</b>      |
| <b>Total</b>                             | <b>\$ 3,862,249</b> | <b>\$ 4,141,684</b> | <b>\$ 4,645,169</b> | <b>\$ 4,450,000</b>    | <b>\$ 1,380,895</b> | <b>\$ 5,830,895</b>    | <b>\$ 6,000,000</b>               | <b>2.9%</b>           | <b>\$ 169,105</b>      |

## Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center Facility). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.



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# **DEBT SERVICE FUND SUMMARY**

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA<br/>RECOMMENDED BUDGET FY 2017<br/>DEBT SERVICE FUND (FUND 410)<br/>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                           | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                            | \$ 4,101,101              | \$ 21,503,368             | \$ 3,513,243              | \$ 4,121,087                          | \$ 5,816,807                              |
| <i>% Change</i>                                                                                                           |                           | 424.3%                    | -83.7%                    | 17.3%                                 | 41.1%                                     |
| <i>average 5-year % change</i>                                                                                            |                           | 99.8%                     |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                       | \$ 3,682,976              | \$ 21,335,874             | \$ 3,580,898              | \$ 4,121,087                          | \$ 5,816,807                              |
| <i>% Change</i>                                                                                                           |                           | 479.3%                    | -83.2%                    | 15.1%                                 | 41.1%                                     |
| <i>average 5-year % change</i>                                                                                            |                           | 113.1%                    |                           |                                       |                                           |

FY 2014 includes activity associated with the issuance of Series 2014 Refunding Bonds (refunded the callable Series 2006 Bonds).

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| Notes                     | ACCOUNT<br>DESCRIPTION        | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014    | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|---------------------------|-------------------------------|---------------------|----------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue</b>            |                               |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
| (1) Property Taxes:       |                               |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|                           | Current Year                  | \$ 3,791,248        | \$ 3,584,258         | \$ 3,382,978        | \$ 3,168,000                 | \$ -                      | \$ 3,168,000                 | \$ 5,426,000                     | 71.3%                    | \$ 2,258,000              |
|                           | Delinquent                    | 74,704              | 46,598               | 28,826              | 20,000                       | -                         | 20,000                       | 20,000                           | 0.0%                     | -                         |
|                           | Motor Vehicle                 | 194,568             | 144,803              | 86,610              | 72,000                       | -                         | 72,000                       | 59,000                           | -18.1%                   | (13,000)                  |
|                           | Delinquent                    | 32,077              | 28,245               | 10,316              | -                            | -                         | -                            | -                                | -                        | -                         |
| Interest:                 |                               | 8,505               | 4,463                | 4,513               | 9,000                        | -                         | 9,000                        | 9,000                            | 0.0%                     | -                         |
| Other:                    |                               |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|                           | Miscellaneous                 | -                   | -                    | 2                   | -                            | -                         | -                            | -                                | -                        | -                         |
|                           | Transfer-In (Impact Fee Fund) | -                   | -                    | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|                           | Refunding Bond Proceeds       | -                   | 17,695,000           | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| (2) Budgeted Fund Balance |                               | -                   | -                    | -                   | 295,998                      | 556,089                   | 852,087                      | 302,807                          | -64.5%                   | (549,280)                 |
|                           | <b>Total</b>                  | <b>\$ 4,101,101</b> | <b>\$ 21,503,368</b> | <b>\$ 3,513,243</b> | <b>\$ 3,564,998</b>          | <b>\$ 556,089</b>         | <b>\$ 4,121,087</b>          | <b>\$ 5,816,807</b>              | <b>41.1%</b>             | <b>\$ 1,695,720</b>       |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
DEBT SERVICE FUND (FUND 410)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| Notes | ACCOUNT<br>DESCRIPTION               | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014    | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-------|--------------------------------------|---------------------|----------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
|       | <b>Expenditures</b>                  |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | Maintenance & Operations:            |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | Professional Services                | \$ 1,000            | \$ 1,000             | \$ -                | \$ 5,000                     | \$ -                      | \$ 5,000                     | \$ 5,000                         | 0.0%                     | \$ -                      |
|       | Debt Service (Principal & Interest): |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | City of Alpharetta                   |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | General Obligation Bonds (GO)        |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | Series 2006                          | 2,037,850           | 1,675,225            | 1,304,350           | 1,289,600                    | -                         | 1,289,600                    | -                                | -100.0%                  | (1,289,600)               |
|       | Series 2012                          | 1,517,950           | 1,505,850            | 1,502,700           | 1,497,900                    | -                         | 1,497,900                    | 1,500,100                        | 0.1%                     | 2,200                     |
|       | Series 2014 (refunding)              | -                   | 339,761              | 647,862             | 647,246                      | -                         | 647,246                      | 1,936,513                        | 199.2%                   | 1,289,267                 |
|       | Series 2014 (Escrow Agent)           | -                   | 17,518,423           | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|       | Series 2014 (Issue Costs)            | -                   | 170,000              | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|       | Series 2016                          | -                   | -                    | -                   | -                            | -                         | -                            | 2,250,000                        | -                        | 2,250,000                 |
|       | Development Authority of Alpharetta  |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | Series 2009 (refunding)              | 126,176             | 125,615              | 125,986             | 125,252                      | -                         | 125,252                      | 125,194                          | 0.0%                     | (58)                      |
|       | Other Uses:                          |                     |                      |                     |                              |                           |                              |                                  |                          |                           |
|       | Transfer to Capital Project Fund     | -                   | -                    | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|       | (4) Debt Service Reserve             | -                   | -                    | -                   | -                            | 556,089                   | 556,089                      | -                                | -100.0%                  | (556,089)                 |
|       | <b>Total</b>                         | <b>\$ 3,682,976</b> | <b>\$ 21,335,874</b> | <b>\$ 3,580,898</b> | <b>\$ 3,564,998</b>          | <b>\$ 556,089</b>         | <b>\$ 4,121,087</b>          | <b>\$ 5,816,807</b>              | <b>41.1%</b>             | <b>\$ 1,695,720</b>       |

**Notes:**

- (1) The increase in property taxes is a result of the millage rate shift from the General Fund to the Debt Service Fund to cover debt service on the 2016 Parks and Transportation Bond (Series 2016 GO Bonds).
- (2) FYs 2015-2017 utilize available fund balance to offset a portion of the debt service requirements.
- (4) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2017 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Revenue Summary by Account

|                         |                       |        |                                     | <b>FY 2016<br/>Amended<br/>Budget</b> | <b>FY 2017<br/>Recommended<br/>Budget</b> |
|-------------------------|-----------------------|--------|-------------------------------------|---------------------------------------|-------------------------------------------|
| <b>Division/Project</b> | <b>Account Number</b> |        | <b>Title</b>                        |                                       |                                           |
| Debt Service Fund       | 41090100              | 311100 | Property Taxes (Current Year)       | \$ 3,168,000                          | \$ 5,426,000                              |
| " "                     | 41090100              | 311200 | Property Taxes (Delinquent)         | 20,000                                | 20,000                                    |
| " "                     | 41090100              | 311310 | Motor Vehicle Taxes                 | 72,000                                | 59,000                                    |
| " "                     | 41090100              | 319100 | Property Taxes (Penalties/Interest) | -                                     | -                                         |
| " "                     | 41090100              | 361000 | Investment Earnings                 | 9,000                                 | 9,000                                     |
| " "                     | 41090100              | 395000 | Carryforward Fund Balance           | 852,087                               | 302,807                                   |
| <b>Total</b>            |                       |        |                                     | <b>\$ 4,121,087</b>                   | <b>\$ 5,816,807</b>                       |



# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

| ACCOUNT<br>DESCRIPTION |                       | FY 2016<br>Amended<br>Operating Budget | FY 2017<br>Operating Budget<br>Request | Admin           | Series 2016<br>GO Bond | Series 2014<br>GO Bond (R) | Series 2012<br>GO Bond | Series 2009<br>Development<br>Authority Revenue<br>Refunding Bond |
|------------------------|-----------------------|----------------------------------------|----------------------------------------|-----------------|------------------------|----------------------------|------------------------|-------------------------------------------------------------------|
|                        |                       |                                        |                                        |                 | D1601                  | D1400                      | D1201                  | D1203                                                             |
| 521200                 | Professional Services | \$ 5,000                               | \$ 5,000                               | \$ 5,000        | \$ -                   | \$ -                       | \$ -                   | \$ -                                                              |
| 581100                 | Principal             | 2,230,600                              | 2,560,550                              | -               | 255,000                | 1,540,000                  | 655,000                | 110,550                                                           |
| 582100                 | Interest              | 1,329,398                              | 3,251,257                              | -               | 1,995,000              | 396,513                    | 845,100                | 14,644                                                            |
| 579000                 | Contingency           | 556,089                                | -                                      | -               | -                      | -                          | -                      | -                                                                 |
| <b>TOTAL</b>           |                       | <b>\$ 4,121,087</b>                    | <b>\$ 5,816,807</b>                    | <b>\$ 5,000</b> | <b>\$ 2,250,000</b>    | <b>\$ 1,936,513</b>        | <b>\$ 1,500,100</b>    | <b>\$ 125,194</b>                                                 |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

|                                       |                |        |                       |                          | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|---------------------------------------|----------------|--------|-----------------------|--------------------------|------------------------------|----------------------------------|
| Division/Project Title                | Account Number |        | Title                 |                          |                              |                                  |
| Administration                        | 41090100       | 521200 | Professional Services | Bond Administration Fees | 5,000                        | 5,000                            |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 5,000</b>              | <b>\$ 5,000</b>                  |
| Series 2016 GO Bond                   | 41090100       | 581100 | D1601                 | Principal                | -                            | 255,000                          |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ -</b>                  | <b>\$ 255,000</b>                |
|                                       | 41090100       | 582100 | D1601                 | Interest                 | -                            | 1,995,000                        |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ -</b>                  | <b>\$ 1,995,000</b>              |
| Series 2014 GO Bond                   | 41090100       | 581100 | D1400                 | Principal                | 245,000                      | 1,540,000                        |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 245,000</b>            | <b>\$ 1,540,000</b>              |
|                                       | 41090100       | 582100 | D1400                 | Interest                 | 402,246                      | 396,513                          |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 402,246</b>            | <b>\$ 396,513</b>                |
| Series 2012 GO Bond                   | 41090100       | 581100 | D1201                 | Principal                | 640,000                      | 655,000                          |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 640,000</b>            | <b>\$ 655,000</b>                |
|                                       | 41090100       | 582100 | D1201                 | Interest                 | 857,900                      | 845,100                          |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 857,900</b>            | <b>\$ 845,100</b>                |
| Series 2006 GO Bond                   | 41090100       | 581100 | D1202                 | Principal                | 1,240,000                    | -                                |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 1,240,000</b>          | <b>\$ -</b>                      |
|                                       | 41090100       | 582100 | D1202                 | Interest                 | 49,600                       | -                                |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 49,600</b>             | <b>\$ -</b>                      |
| Series 2009<br>Development            | 41090100       | 581100 | D1203                 | Principal                | 105,600                      | 110,550                          |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 105,600</b>            | <b>\$ 110,550</b>                |
| Authority Revenue<br>Bond (Refunding) | 41090100       | 582100 | D1203                 | Interest                 | 19,652                       | 14,644                           |
|                                       |                |        |                       | <b>subtotal</b>          | <b>\$ 19,652</b>             | <b>\$ 14,644</b>                 |
| <b>Debt Service Fund Total</b>        |                |        |                       |                          | <b>\$ 3,564,998</b>          | <b>\$ 5,816,807</b>              |

# **SOLID WASTE FUND**

The Organizational Chart is included under the *Finance* tab of this document.

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>FINANCE DEPARTMENT</b><br><b>SOLID WASTE FUND (FUND 540)</b><br><b>Five-Year Financial Summary</b>                                                 |                           |                           |                           |                                       |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                                                                                                         | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                                                                                                          | \$ 3,207,408              | \$ 3,200,019              | \$ 3,218,369              | \$ 3,573,369                          | \$ 3,304,278                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | -0.2%                     | 0.6%                      | 11.0%                                 | -7.5%                                     |
| <i>average 5-year % change</i>                                                                                                                                                                                          |                           | 1.0%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                                                                                                                     | \$ 3,197,191              | \$ 3,213,391              | \$ 3,264,095              | \$ 3,573,369                          | \$ 3,304,278                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | 0.5%                      | 1.6%                      | 9.5%                                  | -7.5%                                     |
| <i>average 5-year % change</i>                                                                                                                                                                                          |                           | 1.0%                      |                           |                                       |                                           |
| Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures. |                           |                           |                           |                                       |                                           |

# **FUND BUDGET SUMMARY**



**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|                     | ACCOUNT<br>DESCRIPTION                      | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|---------------------|---------------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| <b>Revenue</b>      |                                             |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Licenses and Permits:                       |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Solid Waste Permits<br>(Penalties/Interest) | \$ 528              | \$ 368              | \$ 763              | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
|                     | Charges for Services:                       |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (3)                 | Solid Waste Collection Fees                 | 2,787,300           | 3,150,649           | 3,139,002           | 3,250,000                    | -                         | 3,250,000                    | 3,250,000                        | 0.0%                     | -                         |
|                     | Solid Waste Tag Fees                        | (621)               | 1,225               | 1,240               | 500                          | -                         | 500                          | 500                              | 0.0%                     | -                         |
|                     | Solid Waste Commercial Hauler<br>Fees       | 17,989              | 21,107              | 37,640              | 25,000                       | -                         | 25,000                       | 25,000                           | 0.0%                     | -                         |
| (3)                 | Recycling Collection Fees                   | 353,832             | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
|                     | Solid Waste Fees<br>(Penalties/Interest)    | 45,041              | 21,370              | 36,351              | 25,000                       | -                         | 25,000                       | 25,000                           | 0.0%                     | -                         |
|                     | Bad Check Fees                              | 250                 | 50                  | 242                 | 300                          | -                         | 300                          | 300                              | 0.0%                     | -                         |
|                     | Interest Earnings:                          | 3,090               | 5,250               | 3,131               | 4,655                        | -                         | 4,655                        | 3,478                            | -25.3%                   | (1,177)                   |
|                     | Other:                                      |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Miscellaneous Revenue                       | (1)                 | -                   | -                   | -                            | -                         | -                            | -                                | -                        | -                         |
| (4)                 | Carryforward Fund Balance                   | -                   | -                   | -                   | -                            | 267,914                   | 267,914                      | -                                | -100.0%                  | (267,914)                 |
|                     | <b>Total</b>                                | <b>\$ 3,207,408</b> | <b>\$ 3,200,019</b> | <b>\$ 3,218,369</b> | <b>\$ 3,305,455</b>          | <b>\$ 267,914</b>         | <b>\$ 3,573,369</b>          | <b>\$ 3,304,278</b>              | <b>-7.5%</b>             | <b>\$ (269,091)</b>       |
| <b>Expenditures</b> |                                             |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (1)                 | Personnel Services:                         |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|                     | Salaries                                    | \$ 44,799           | \$ 34,875           | \$ 39,641           | \$ 39,339                    | \$ -                      | \$ 39,339                    | \$ 38,393                        | -2.4%                    | \$ (946)                  |
|                     | Benefits                                    | 18,908              | 23,806              | 24,934              | 25,977                       | -                         | 25,977                       | 25,274                           | -2.7%                    | (703)                     |
|                     | <b>subtotal</b>                             | <b>\$ 63,707</b>    | <b>\$ 58,681</b>    | <b>\$ 64,574</b>    | <b>\$ 65,316</b>             | <b>\$ -</b>               | <b>\$ 65,316</b>             | <b>\$ 63,667</b>                 | <b>-2.5%</b>             | <b>\$ (1,649)</b>         |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
FINANCE DEPARTMENT  
SOLID WASTE FUND (FUND 540)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

|     | ACCOUNT<br>DESCRIPTION                | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|-----|---------------------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
|     | Maintenance and Operations:           |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (2) | Professional Services                 | \$ 3,030,794        | \$ 3,083,393        | \$ 3,082,338        | \$ 3,188,060                 | \$ -                      | 3,188,060                    | \$ 3,188,360                     | 0.0%                     | \$ 300                    |
|     | Printing and Binding                  | 14,215              | 15,120              | 15,106              | 14,400                       | -                         | 14,400                       | 14,600                           | 1.4%                     | 200                       |
|     | Employee Travel                       | 260                 | -                   | -                   | 3,000                        | -                         | 3,000                        | 3,000                            | 100.0%                   | -                         |
|     | Employee Training                     | 800                 | -                   | 495                 | 600                          | -                         | 600                          | 600                              | 0.0%                     | -                         |
|     | IT Professional Services              | 758                 | -                   | 1,265               | 4,579                        | -                         | 4,579                        | 4,551                            | -0.6%                    | (28)                      |
|     | General Supplies and Materials        | 21,826              | 22,911              | 25,474              | 29,500                       | -                         | 29,500                       | 29,500                           | 0.0%                     | -                         |
|     | <b>subtotal</b>                       | <b>\$ 3,068,653</b> | <b>\$ 3,121,424</b> | <b>\$ 3,124,678</b> | <b>\$ 3,240,139</b>          | <b>\$ -</b>               | <b>\$ 3,240,139</b>          | <b>\$ 3,240,611</b>              | <b>0.0%</b>              | <b>\$ 472</b>             |
|     | Other:                                |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
|     | Bad Debt Expense                      | \$ 30,238           | \$ 25,364           | \$ 74,393           | \$ -                         | \$ -                      | \$ -                         | \$ -                             | -                        | \$ -                      |
|     | Tyler (Munis) Software                | 34,593              | 7,921               | 450                 | -                            | -                         | -                            | -                                | -                        | -                         |
| (4) | Non-Allocated/Reserve                 | -                   | -                   | -                   | -                            | 267,914                   | 267,914                      | -                                | -100.0%                  | (267,914)                 |
|     | <b>subtotal</b>                       | <b>\$ 64,831</b>    | <b>\$ 33,286</b>    | <b>\$ 74,843</b>    | <b>\$ -</b>                  | <b>\$ 267,914</b>         | <b>\$ 267,914</b>            | <b>\$ -</b>                      | <b>-100.0%</b>           | <b>\$ (267,914)</b>       |
|     | <b>Total</b>                          | <b>\$ 3,197,191</b> | <b>\$ 3,213,391</b> | <b>\$ 3,264,095</b> | <b>\$ 3,305,455</b>          | <b>\$ 267,914</b>         | <b>\$ 3,573,369</b>          | <b>\$ 3,304,278</b>              | <b>-7.5%</b>             | <b>\$ (269,091)</b>       |
|     | <b>Full-time Equivalent Positions</b> | <b>1.0</b>          | <b>1.0</b>          | <b>1.0</b>          | <b>1.0</b>                   |                           | <b>1.0</b>                   | <b>1.0</b>                       |                          |                           |

**Notes**

- (1) Variance due primarily to: wage increases associated with the 3% performance-based merit program scheduled for April 1, 2016 (contingent upon a mid-year review of revenue trends); increases in group insurance premiums/coverage elections; and an increase in the defined benefit pension contribution.
- (2) This activity is primarily attributable to our private solid waste hauling contract and the funding of a dumpster to service downtown (fully offset through associated user fees). 2016 Variance is due primarily to growth in the city's service base.
- (3) FYs 2014-2016 activity for recycling fees is accounted for under the Solid Waste Collection Fees account.
- (4) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2016 will occur subsequent to adoption of the budget.

# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2017

Statement:

Revenue Summary by Account

| Division/Project           |  | Account Number        | Title                                                         | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------------|--|-----------------------|---------------------------------------------------------------|------------------------------|----------------------------------|
| Solid Waste Administration |  | 54015450 324110       | Solid Waste Permits (Penalties/Interest)                      | \$ -                         | \$ -                             |
| " "                        |  | 54015450 344110       | Solid Waste Collection Fees                                   | 3,235,000                    | 3,235,000                        |
| " "                        |  | 54015450 344110 FSW00 | Solid Waste Collection Fees (Downtown Sanitation Initiatives) | 15,000                       | 15,000                           |
| " "                        |  | 54015450 344111       | Solid Waste Tag Fees                                          | 500                          | 500                              |
| " "                        |  | 54015450 344140       | Solid Waste Commercial Hauler Fees                            | 25,000                       | 25,000                           |
| " "                        |  | 54015450 349900       | Solid Waste Fees (Penalties/Interest)                         | 25,000                       | 25,000                           |
| " "                        |  | 54015450 349930       | Bad Check Fees                                                | 300                          | 300                              |
| " "                        |  | 54015450 361000       | Interest Earnings                                             | 4,655                        | 3,478                            |
| " "                        |  | 54015450 389000       | Miscellaneous Revenue                                         | -                            | -                                |
| " "                        |  | 54015450 395000       | Carryforward Fund Balance                                     | 267,914                      | -                                |
| <b>Total</b>               |  |                       |                                                               | <b>\$ 3,573,369</b>          | <b>\$ 3,304,278</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION |                            | FY 2016 Amended Budget | FY 2017 Budget Request | Solid Waste Admin   | Downtown Sanitation Initiatives |
|---------------------|----------------------------|------------------------|------------------------|---------------------|---------------------------------|
|                     |                            |                        |                        | 15450               | FSW00                           |
| 521200              | Professional Services      | \$ 3,188,060           | \$ 3,188,360           | \$ 3,173,360        | \$ 15,000                       |
| 523400              | Printing and Binding       | 14,400                 | 14,600                 | 14,600              | -                               |
| 523500              | Employee Travel            | 3,000                  | 3,000                  | 3,000               | -                               |
| 523700              | Employee Training          | 600                    | 600                    | 600                 | -                               |
| 523900              | IT Professional Services   | 4,579                  | 4,551                  | 4,551               | -                               |
| 531100              | General Supplies/Materials | 29,500                 | 29,500                 | 29,500              | -                               |
| 531610              | IT Equipment Refresh       | -                      | -                      | -                   | -                               |
| 542400              | Tyler ERP System           | -                      | -                      | -                   | -                               |
| 579000              | Reserve                    | 267,914                | -                      | -                   | -                               |
| <b>TOTAL</b>        |                            | <b>\$ 3,508,053</b>    | <b>\$ 3,240,611</b>    | <b>\$ 3,225,611</b> | <b>\$ 15,000</b>                |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title        | Account Number  | Title                    | Account Detail                                            | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-------------------------------|-----------------|--------------------------|-----------------------------------------------------------|------------------------------|----------------------------------|
| SOLID WASTE<br>ADMINISTRATION | 54015450 521200 | Professional Services    | Sanitation Collection Fees                                | 3,130,000                    | 3,130,000                        |
|                               |                 |                          | Garbage Tags                                              | 2,560                        | 2,560                            |
|                               |                 |                          | Recycling/Hazardous Waste Collection Event                | 40,000                       | 40,000                           |
|                               |                 |                          | Graphic Designer (brochures)                              | 500                          | 800                              |
|                               |                 |                          | <b>subtotal</b>                                           | <b>3,173,060</b>             | <b>3,173,360</b>                 |
|                               | 54015450 523400 | Printing and Binding     | Sanitation Bill Statement (printing)                      | 14,000                       | 14,000                           |
|                               |                 |                          | Sanitation Brochure (printing)                            | 400                          | 600                              |
|                               |                 |                          | <b>subtotal</b>                                           | <b>14,400</b>                | <b>14,600</b>                    |
|                               | 54015450 523500 | Employee Travel          | Software/Professional Development Conf.                   | 3,000                        | 3,000                            |
|                               |                 |                          | <b>subtotal</b>                                           | <b>3,000</b>                 | <b>3,000</b>                     |
|                               | 54015450 523700 | Employee Training        | Software/Professional Development Conf.                   | 600                          | 600                              |
|                               |                 |                          | <b>subtotal</b>                                           | <b>600</b>                   | <b>600</b>                       |
|                               | 54015450 523900 | IT Professional Services | Technical Support for CISCO Network                       | 100                          | 88                               |
|                               |                 |                          | Developer License for MDM                                 | 1                            | 1                                |
|                               |                 |                          | City Circuit Connection to Internet - Supplement & Backup | 7                            | 7                                |
|                               |                 |                          | Data Center's Uninterruptible Power System                | 13                           | 13                               |
|                               |                 |                          | Citywide Microsoft Licensing                              | 345                          | 344                              |
|                               |                 |                          | Non-Xerox Printer Repair                                  | 16                           | 16                               |
|                               |                 |                          | GIS Mobile Field Mapping & Data Collection                | 93                           | 92                               |
|                               |                 |                          | Database Management for Various City Departments          | 16                           | 13                               |
|                               |                 |                          | Data Center Fire Suppression System                       | 3                            | 3                                |
|                               |                 |                          | Web Filtering Services, Link Balancer, SPAM Filter 400Vx  | 38                           | -                                |
|                               |                 |                          | Office 365 Conversion                                     | 46                           | -                                |
|                               |                 |                          | City Circuit Connection to Internet (Redundancy)          | 65                           | -                                |
|                               |                 |                          | SharePoint Migration                                      | 19                           | 28                               |
|                               |                 |                          | Solarwinds Software Renewal                               | 30                           | 25                               |
|                               |                 |                          | Wiring Services                                           | 23                           | 23                               |
|                               |                 |                          | Consulting Services                                       | 70                           | -                                |
|                               |                 |                          | Conversion of LIDAR Data to ArcGIS                        | 4                            | 4                                |
|                               |                 |                          | GIS Parcel Building Software                              | 22                           | 22                               |
|                               |                 |                          | Technical Support for Vmware Environment                  | 23                           | -                                |
|                               |                 |                          | City Enterprise Data Management                           | 79                           | 69                               |
|                               |                 |                          | Citywide Virtual Infrastructure                           | 47                           | -                                |
|                               |                 |                          | Off-site Archive of COA Data                              | 74                           | 139                              |
|                               |                 |                          | Server Maintenance Extension                              | 21                           | -                                |
|                               |                 |                          | SAN Maintenance Extension                                 | 20                           | -                                |



## FY 2017 Recommended Budget (2nd Reading)

## City of Alpharetta

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project Title                         | Account Number        | Title                      | Account Detail                                      | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------------------------------------|-----------------------|----------------------------|-----------------------------------------------------|------------------------------|----------------------------------|
|                                                |                       |                            | City Virus, Adware, Spyware & Threat Protection     | 51                           | 92                               |
|                                                |                       |                            | City Circuit Connection to Internet - Zayo          | 63                           | 60                               |
|                                                |                       |                            | City Circuit Connection to Internet - AT&T          | 39                           | 39                               |
|                                                |                       |                            | Employee Self Service, ManageEngine, AD Audit       | 13                           | -                                |
|                                                |                       |                            | Line and Circuit Service                            | 206                          | 216                              |
|                                                |                       |                            | GLS Monitoring and Support                          | 164                          | 164                              |
|                                                |                       |                            | CISCO SMARTnet Telephony and Phone App Licenses     | 60                           | 55                               |
|                                                |                       |                            | Cisco phone infrastructure support                  | 10                           | 10                               |
|                                                |                       |                            | Long Distance                                       | 17                           | 18                               |
|                                                |                       |                            | Tyler Finance/ HR ERP                               | 2,781                        | 2,781                            |
|                                                |                       |                            | GFI Languard                                        | -                            | 12                               |
|                                                |                       |                            | Texting Service Global Text Messages - 7CBilled     | -                            | 1                                |
|                                                |                       |                            | Domain Name Service - Amazon Web Services           | -                            | 2                                |
|                                                |                       |                            | External Monitoring Service for Emails - MXTtoolbox | -                            | 1                                |
|                                                |                       |                            | GPO Change Management - NetIQ                       | -                            | 2                                |
|                                                |                       |                            | Firewall                                            | -                            | 81                               |
|                                                |                       |                            | SQL Monitoring Tool                                 | -                            | 12                               |
|                                                |                       |                            | Edges Switching - HP Switches                       | -                            | 7                                |
|                                                |                       |                            | Maintenance Extensions                              | -                            | 90                               |
|                                                |                       |                            | Directory Analysis                                  | -                            | 20                               |
|                                                |                       |                            | <b>subtotal</b>                                     | <b>4,579</b>                 | <b>4,551</b>                     |
|                                                | 54015450 531100       | General Supplies/Materials | General Supplies                                    | 5,000                        | 5,000                            |
|                                                |                       |                            | Sanitation Bill Statement (postage)                 | 24,500                       | 24,500                           |
|                                                |                       |                            | <b>subtotal</b>                                     | <b>29,500</b>                | <b>29,500</b>                    |
|                                                | 54015450 531610       | IT Equipment Refresh       |                                                     | -                            | -                                |
|                                                |                       |                            | <b>subtotal</b>                                     | <b>-</b>                     | <b>-</b>                         |
|                                                |                       |                            | <b>Administration Total</b>                         | <b>\$ 3,225,139</b>          | <b>\$ 3,225,611</b>              |
| <b>DOWNTOWN<br/>SANITATION<br/>INITIATIVES</b> | 54015450 521200 FSW00 | Professional Services      | Dumpster                                            | 15,000                       | 15,000                           |
|                                                |                       |                            | <b>subtotal</b>                                     | <b>15,000</b>                | <b>15,000</b>                    |
|                                                |                       |                            | <b>Downtown Sanitation Initiatives Total</b>        | <b>\$ 15,000</b>             | <b>\$ 15,000</b>                 |
|                                                |                       |                            | <b>Solid Waste Fund Total</b>                       | <b>\$ 3,240,139</b>          | <b>\$ 3,240,611</b>              |



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# **RISK MANAGEMENT FUND**

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>RISK MANAGEMENT FUND (FUND 600)</b><br><b>Five-Year Financial Summary</b>                                                                          |                           |                           |                           |                                       |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                                                                                                         | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                                                                                                          | \$ 1,228,441              | \$ 1,184,232              | \$ 1,206,021              | \$ 1,632,110                          | \$ 1,312,200                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | -3.6%                     | 1.8%                      | 35.3%                                 | -19.6%                                    |
| <i>average 5-year % change</i>                                                                                                                                                                                          |                           | 3.5%                      |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                                                                                                                     | \$ 1,357,960              | \$ 1,496,745              | \$ 1,172,219              | \$ 1,632,110                          | \$ 1,312,200                              |
| <i>% Change</i>                                                                                                                                                                                                         |                           | 10.2%                     | -21.7%                    | 39.2%                                 | -19.6%                                    |
| <i>average 5-year % change</i>                                                                                                                                                                                          |                           | 2.0%                      |                           |                                       |                                           |
| Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures. |                           |                           |                           |                                       |                                           |

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

|                                                 |                     |                     |                     |                        |                   |                        |                            | <i>Amended FY 2016 to FY 2017</i> |                        |
|-------------------------------------------------|---------------------|---------------------|---------------------|------------------------|-------------------|------------------------|----------------------------|-----------------------------------|------------------------|
| ACCOUNT DESCRIPTION                             | ACTUAL FY 2013      | ACTUAL FY 2014      | ACTUAL FY 2015      | ADOPTED BUDGET FY 2016 | BUDGET AMENDMENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE)             | \$ INCREASE (DECREASE) |
| <b>Revenue</b>                                  |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Charges for Services:                           |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Risk Fund                                       | \$ 1,169,500        | \$ 1,075,800        | \$ 1,115,000        | \$ 1,262,000           | \$ -              | \$ 1,262,000           | \$ 1,310,000               | 3.8%                              | \$ 48,000              |
| Interest Earnings:                              | 1,765               | 2,815               | 1,724               | 2,200                  | -                 | 2,200                  | 2,200                      | 0.0%                              | -                      |
| Other:                                          |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| General Fund Transfer                           | -                   | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Insurance Proceeds                              | 57,176              | 105,618             | 89,298              | -                      | -                 | -                      | -                          | -                                 | -                      |
| (1) Budgeted Fund Balance                       | -                   | -                   | -                   | -                      | 367,910           | 367,910                | -                          | -100.0%                           | (367,910)              |
| <b>Total</b>                                    | <b>\$ 1,228,441</b> | <b>\$ 1,184,232</b> | <b>\$ 1,206,021</b> | <b>\$ 1,264,200</b>    | <b>\$ 367,910</b> | <b>\$ 1,632,110</b>    | <b>\$ 1,312,200</b>        | <b>-19.6%</b>                     | <b>\$ (319,910)</b>    |
| <b>Expenditures</b>                             |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| (2) Maintenance and Operations:                 |                     |                     |                     |                        |                   |                        |                            |                                   |                        |
| Professional Services                           | \$ 125,419          | \$ 116,273          | \$ 122,141          | \$ 125,000             | \$ -              | \$ 125,000             | \$ 125,000                 | 0.0%                              | \$ -                   |
| Vehicle Insurance                               | 121,475             | 109,997             | 128,809             | 135,000                | -                 | 135,000                | 137,000                    | 1.5%                              | 2,000                  |
| Property and Equipment Insurance                | 62,063              | 65,384              | 62,856              | 55,000                 | -                 | 55,000                 | 88,000                     | 60.0%                             | 33,000                 |
| General Liability Insurance                     | 80,774              | 71,942              | 52,315              | 70,000                 | -                 | 70,000                 | 60,000                     | -14.3%                            | (10,000)               |
| Law Enforcement Liability Insurance             | 141,141             | 93,996              | 91,350              | 100,000                | -                 | 100,000                | 100,000                    | 0.0%                              | -                      |
| Public Entity Liability Insurance               | 33,287              | 55,175              | 48,825              | 55,000                 | -                 | 55,000                 | 55,000                     | 0.0%                              | -                      |
| Workers Compensation Excess Liability Insurance | 67,998              | 74,829              | 79,485              | 90,000                 | -                 | 90,000                 | 90,000                     | 0.0%                              | -                      |
| Employee Benefits Liability Insurance           | 450                 | -                   | -                   | -                      | -                 | -                      | -                          | -                                 | -                      |
| Criminal Liability Insurance                    | -                   | 4,075               | 4,075               | 4,200                  | -                 | 4,200                  | 4,200                      | 0.0%                              | -                      |
| Cyber Liability                                 | -                   | -                   | -                   | -                      | -                 | -                      | 8,000                      | -                                 | 8,000                  |
| Umbrella Liability Insurance                    | 76,316              | 59,393              | 52,115              | 60,000                 | -                 | 60,000                 | 60,000                     | 0.0%                              | -                      |
| Medical Services (PS Custody)                   | -                   | 25,336              | 19,210              | 40,000                 | -                 | 40,000                 | 40,000                     | 0.0%                              | -                      |
| Claims and Judgments                            | 649,036             | 820,343             | 511,038             | 530,000                | 21,730            | 551,730                | 545,000                    | -1.2%                             | (6,730)                |
| <b>subtotal</b>                                 | <b>\$ 1,357,960</b> | <b>\$ 1,496,745</b> | <b>\$ 1,172,219</b> | <b>\$ 1,264,200</b>    | <b>\$ 21,730</b>  | <b>\$ 1,285,930</b>    | <b>\$ 1,312,200</b>        | <b>2.0%</b>                       | <b>\$ 26,270</b>       |

**CITY OF ALPHARETTA  
RECOMMENDED BUDGET FY 2017  
RISK MANAGEMENT FUND (FUND 600)  
BUDGET REQUEST BY ACCOUNT**

*Amended FY 2016 to FY 2017*

| ACCOUNT<br>DESCRIPTION | ACTUAL<br>FY 2013   | ACTUAL<br>FY 2014   | ACTUAL<br>FY 2015   | ADOPTED<br>BUDGET<br>FY 2016 | BUDGET<br>AMEND-<br>MENTS | AMENDED<br>BUDGET<br>FY 2016 | RECOMMENDED<br>BUDGET<br>FY 2017 | % INCREASE<br>(DECREASE) | \$ INCREASE<br>(DECREASE) |
|------------------------|---------------------|---------------------|---------------------|------------------------------|---------------------------|------------------------------|----------------------------------|--------------------------|---------------------------|
| Other:                 |                     |                     |                     |                              |                           |                              |                                  |                          |                           |
| (1) Reserve            | -                   | -                   | -                   | -                            | 346,180                   | 346,180                      | -                                | -100.0%                  | (346,180)                 |
| <b>Total</b>           | <b>\$ 1,357,960</b> | <b>\$ 1,496,745</b> | <b>\$ 1,172,219</b> | <b>\$ 1,264,200</b>          | <b>\$ 367,910</b>         | <b>\$ 1,632,110</b>          | <b>\$ 1,312,200</b>              | <b>-19.6%</b>            | <b>\$ (319,910)</b>       |

Notes:

- (1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2017 will occur subsequent to adoption of the budget.
- (2) Variances are based on current year-to-date premium expenditures.



# **REVENUE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget:

FY 2017

Statement:

Revenue Summary by Account

| Division/Project     |  | Account Number  | Title                          | FY 2016<br>Amended<br>Budget | FY 2017<br>Recommended<br>Budget |
|----------------------|--|-----------------|--------------------------------|------------------------------|----------------------------------|
| Risk and Safety Fund |  | 60015550 341751 | Risk Fund Charges for Services | \$ 1,262,000                 | \$ 1,310,000                     |
| " "                  |  | 60015550 361000 | Interest Earnings              | 2,200                        | 2,200                            |
| " "                  |  | 60015550 391100 | Transfer-In from General Fund  | -                            | -                                |
| " "                  |  | 60015550 392300 | Insurance Proceeds             | -                            | -                                |
| " "                  |  | 60015550 395000 | Budgeted Fund Balance          | 367,910                      | -                                |
| <b>Total</b>         |  |                 |                                | <b>\$ 1,632,110</b>          | <b>\$ 1,312,200</b>              |

# **EXPENDITURE SUMMARY BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

| ACCOUNT DESCRIPTION |                                                          | FY 2016 Amended Budget | FY 2017 Budget Request | Risk and Safety     |
|---------------------|----------------------------------------------------------|------------------------|------------------------|---------------------|
|                     |                                                          |                        |                        | <b>1555</b>         |
| 521200              | Professional Services                                    | \$ 125,000             | \$ 125,000             | \$ 125,000          |
| 523110              | Vehicle Insurance Premiums                               | 135,000                | 137,000                | 137,000             |
| 523120              | Property/Equipment Insurance Premiums                    | 55,000                 | 88,000                 | 88,000              |
| 523130              | General Liability Insurance Premiums                     | 70,000                 | 60,000                 | 60,000              |
| 523140              | Law Enforcement Liability Insurance Premiums             | 100,000                | 100,000                | 100,000             |
| 523150              | Public Entity Liability Insurance Premiums               | 55,000                 | 55,000                 | 55,000              |
| 523160              | Workers Compensation Excess Liability Insurance Premiums | 90,000                 | 90,000                 | 90,000              |
| 523170              | Employee Benefits Liability Insurance Premiums           | -                      | -                      | -                   |
| 523180              | Criminal Liability Insurance Premiums                    | 4,200                  | 4,200                  | 4,200               |
| 523185              | Cyber Liability Insurance Premiums                       | -                      | 8,000                  | 8,000               |
| 523190              | Umbrella Liability Insurance Premiums                    | 60,000                 | 60,000                 | 60,000              |
| 523195              | Medical Services (PS Custody)                            | 40,000                 | 40,000                 | 40,000              |
| 552200              | Claims and Judgments                                     | 551,730                | 545,000                | 545,000             |
| 579000              | Reserve                                                  | 346,180                | -                      | -                   |
| <b>TOTAL</b>        |                                                          | <b>\$ 1,632,110</b>    | <b>\$ 1,312,200</b>    | <b>\$ 1,312,200</b> |

# **EXPENDITURE LINE-ITEM DETAIL BY** **DIVISION/PROJECT**

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project |                 |                                                          |                                                              | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|------------------|-----------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------|----------------------------------|
| Title            | Account Number  | Title                                                    | Account Detail                                               |                              |                                  |
| Risk and Safety  | 60015550 521200 | Professional Services                                    | Risk/Claims Administration Service Fees                      | 54,000                       | 53,500                           |
|                  |                 |                                                          | Actuarial Analysis                                           | 10,000                       | 11,000                           |
|                  |                 |                                                          | Workers Compensation Annual Assessment (State of GA)         | 10,000                       | 8,000                            |
|                  |                 |                                                          | MSDS on-demand (product safety/risk remediation) services    | 1,000                        | 1,000                            |
|                  |                 |                                                          | Insurance Brokerage Service Fee                              | 50,000                       | 50,000                           |
|                  |                 |                                                          | Post Drug Testing                                            | -                            | 1,500                            |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>125,000</b>               | <b>125,000</b>                   |
|                  | 60015550 523110 | Vehicle Insurance Premiums                               | Insurance Premiums                                           | 135,000                      | 137,000                          |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>135,000</b>               | <b>137,000</b>                   |
|                  | 60015550 523120 | Property/Equipment Insurance Premiums                    | Property/Equipment Insurance                                 | 55,000                       | 88,000                           |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>55,000</b>                | <b>88,000</b>                    |
|                  | 60015550 523130 | General Liability Insurance Premiums                     | Insurance Premiums                                           | 70,000                       | 60,000                           |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>70,000</b>                | <b>60,000</b>                    |
|                  | 60015550 523140 | Law Enforcement Liability Insurance Premiums             | Insurance Premiums                                           | 100,000                      | 100,000                          |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>100,000</b>               | <b>100,000</b>                   |
|                  | 60015550 523150 | Public Entity Liability Insurance Premiums               | Management Liability/Employment Practices Insurance Premiums | 55,000                       | 55,000                           |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>55,000</b>                | <b>55,000</b>                    |
|                  | 60015550 523160 | Workers Compensation Excess Liability Insurance Premiums | Insurance Policy Premiums (Audit)                            | 7,500                        | 7,500                            |
|                  |                 |                                                          | Excess Liability Insurance Premiums                          | 82,500                       | 82,500                           |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>90,000</b>                | <b>90,000</b>                    |
|                  | 60015550 523170 | Employee Benefits Liability Insurance Premiums           | Insurance Premiums                                           | -                            | -                                |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>-</b>                     | <b>-</b>                         |
|                  | 60015550 523180 | Criminal Liability Insurance Premiums                    | Insurance Premiums                                           | 4,200                        | 4,200                            |
|                  |                 |                                                          | <b>subtotal</b>                                              | <b>4,200</b>                 | <b>4,200</b>                     |

**City of Alpharetta**

Budget: FY 2017

Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

| Division/Project<br>Title   | Account Number  | Title                                 | Account Detail                              | FY 2016<br>Adopted<br>Budget | FY 2017<br>Recommended<br>Budget |
|-----------------------------|-----------------|---------------------------------------|---------------------------------------------|------------------------------|----------------------------------|
|                             | 60015550 523185 | Cyber Liability Insurance Premiums    | Insurance Premiums                          | -                            | 8,000                            |
|                             |                 |                                       | <b>subtotal</b>                             | -                            | <b>8,000</b>                     |
|                             | 60015550 523190 | Umbrella Liability Insurance Premiums | Insurance Premiums                          | 60,000                       | 60,000                           |
|                             |                 |                                       | <b>subtotal</b>                             | <b>60,000</b>                | <b>60,000</b>                    |
|                             | 60015550 523195 | Medical Services (PS Custody)         | Medical Costs for individuals under custody | 40,000                       | 40,000                           |
|                             |                 |                                       | <b>subtotal</b>                             | <b>40,000</b>                | <b>40,000</b>                    |
|                             | 60015550 552200 | Claims and Judgments                  | Claims and Judgments                        | 530,000                      | 545,000                          |
|                             |                 |                                       | <b>subtotal</b>                             | <b>530,000</b>               | <b>545,000</b>                   |
| <b>Risk Management Fund</b> |                 |                                       |                                             | <b>\$ 1,264,200</b>          | <b>\$ 1,312,200</b>              |



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# **MEDICAL INSURANCE FUND**

# **5-YEAR FINANCIAL SUMMARY**

| <b>CITY OF ALPHARETTA</b><br><b>RECOMMENDED BUDGET FY 2017</b><br><b>MEDICAL INSURANCE FUND (FUND 605)</b><br><b>Five-Year Financial Summary</b> |                           |                           |                           |                                       |                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|---------------------------------------|-------------------------------------------|
|                                                                                                                                                  | <b>Actual<br/>FY 2013</b> | <b>Actual<br/>FY 2014</b> | <b>Actual<br/>FY 2015</b> | <b>Amended<br/>Budget<br/>FY 2016</b> | <b>Recommended<br/>Budget<br/>FY 2017</b> |
| <b>Revenue</b>                                                                                                                                   | \$ -                      | \$ -                      | \$ -                      | \$ 6,658,514                          | \$ 7,932,994                              |
| <i>% Change</i>                                                                                                                                  |                           | 0.0%                      | 0.0%                      | 100.0%                                | 19.1%                                     |
| <i>average 5-year % change</i>                                                                                                                   |                           | 29.8%                     |                           |                                       |                                           |
| <b>Expenditures</b>                                                                                                                              | \$ -                      | \$ -                      | \$ -                      | \$ 6,658,514                          | \$ 7,932,994                              |
| <i>% Change</i>                                                                                                                                  |                           | 0.0%                      | 0.0%                      | 100.0%                                | 19.1%                                     |
| <i>average 5-year % change</i>                                                                                                                   |                           | 29.8%                     |                           |                                       |                                           |

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

# **FUND BUDGET SUMMARY**

**CITY OF ALPHARETTA**  
**RECOMMENDED BUDGET FY 2017**  
**MEDICAL INSURANCE FUND (FUND 605)**  
**BUDGET REQUEST BY ACCOUNT**

|                             |                |                |                |                        |                    |                        |                            |                       |                        | <i>Amended FY 2016 to FY 2017</i> |  |
|-----------------------------|----------------|----------------|----------------|------------------------|--------------------|------------------------|----------------------------|-----------------------|------------------------|-----------------------------------|--|
| ACCOUNT DESCRIPTION         | ACTUAL FY 2013 | ACTUAL FY 2014 | ACTUAL FY 2015 | ADOPTED BUDGET FY 2016 | BUDGET AMEND-MENTS | AMENDED BUDGET FY 2016 | RECOMMENDED BUDGET FY 2017 | % INCREASE (DECREASE) | \$ INCREASE (DECREASE) |                                   |  |
| <b>Revenue</b>              |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Charges for Services:       |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Medical Insurance Premiums  |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Employer Contribution       | \$ -           | \$ -           | \$ -           | \$ 5,952,922           | \$ -               | \$ 5,952,922           | \$ 6,520,032               | 9.5%                  | \$ 567,110             |                                   |  |
| Employee Contribution       | -              | -              | -              | 705,592                | -                  | 705,592                | 724,448                    | 2.7%                  | 18,856                 |                                   |  |
| Interest:                   | -              | -              | -              | -                      | -                  | -                      | -                          | -                     | -                      |                                   |  |
| Other:                      |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Budgeted Fund Balance       | -              | -              | -              | -                      | -                  | -                      | 688,514                    | -                     | 688,514                |                                   |  |
| <b>Total</b>                | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 6,658,514</b>    | <b>\$ -</b>        | <b>\$ 6,658,514</b>    | <b>\$ 7,932,994</b>        | <b>19.1%</b>          | <b>\$ 1,274,480</b>    |                                   |  |
| <b>Expenditures</b>         |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Maintenance and Operations: |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Medical Premiums            | \$ -           | \$ -           | \$ -           | \$ 1,350,000           | \$ -               | \$ 1,350,000           | \$ 1,441,673               | 6.8%                  | \$ 91,673              |                                   |  |
| Other                       |                |                |                |                        |                    |                        |                            |                       |                        |                                   |  |
| Medical Claims              | -              | -              | -              | 4,620,000              | -                  | 4,620,000              | 5,714,666                  | 23.7%                 | 1,094,666              |                                   |  |
| Reserve                     | -              | -              | -              | 688,514                | -                  | 688,514                | 776,655                    | 12.8%                 | 88,141                 |                                   |  |
| <b>Total</b>                | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ -</b>    | <b>\$ 6,658,514</b>    | <b>\$ -</b>        | <b>\$ 6,658,514</b>    | <b>\$ 7,932,994</b>        | <b>19.1%</b>          | <b>\$ 1,274,480</b>    |                                   |  |

**Notes:**

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2017 Budget totals \$7.9 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.



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# **APPENDIX**

## ***Alpharetta Convention & Visitors Bureau Fiscal Year 2017 Budget***

## Alpharetta Convention & Visitors Bureau Fiscal Year 2017 Recommended Budget

|                                                |                     |
|------------------------------------------------|---------------------|
| Occupancy Tax Revenues                         | \$ 2,600,000        |
| Interest Income                                | 1,600               |
| Accumulated Surplus                            | 175,000             |
| <b>TOTAL REVENUE</b>                           | <b>\$ 2,776,600</b> |
| <br>                                           |                     |
| Salary & Benefits                              | \$ 948,700          |
| Accounting & Legal Fees                        | 20,000              |
| Advertising                                    |                     |
| <i>Georgia/Metro Atlanta Ads</i>               | 180,414             |
| <i>National/Regional Ads</i>                   | 431,960             |
| Business License                               | 325                 |
| Computer Equipment                             | 13,700              |
| Business Development                           |                     |
| Verizon Wireless Amphitheatre                  | 53,960              |
| Conference Center                              | 55,000              |
| Braves                                         | 14,000              |
| Computer Software/Maintenance                  | 45,745              |
| Research                                       | 13,600              |
| Contingency Fund                               | 55,801              |
| Insurance                                      | 3,350               |
| Meeting Expenses                               | 39,146              |
| Membership Dues                                | 23,136              |
| Subscriptions                                  | 705                 |
| Office Equipment/Leases                        | 23,000              |
| Office Rent (utilities, cleaning, security)    | 86,136              |
| Office Supplies/Furniture                      | 31,090              |
| Postage & Shipping                             | 31,450              |
| Premiums/Gifts                                 | 39,500              |
| Printing/Production                            | 164,750             |
| Taxes/Leased Equipment                         | 1,500               |
| Public Relations                               | 191,200             |
| Sponsorships/Bid Fees                          | 150,942             |
| Telephone & ISP                                | 30,000              |
| Tradeshows/Conference/Professional Development | 122,990             |
| Staff Development                              | 4,500               |
| <b>TOTAL EXPENSES</b>                          | <b>\$ 2,776,600</b> |





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**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, TO FIX THE AD VALOREM TAX RATE OF THE CITY OF ALPHARETTA, GEORGIA FOR THE FISCAL YEAR COMMENCING JULY 1, 2016, AND ENDING JUNE 30, 2017; AND FOR OTHER PURPOSES.**

**BE IT ORDAINED** by the Mayor and City Council of the City of Alpharetta, Georgia as follows:

**SECTION I:** The ad valorem tax rate for the City of Alpharetta, Georgia for the 2015 calendar year, on property subject to ad valorem taxation by the City is hereby fixed at \$5.750 on forty percent (40%) of each \$1,000.00 of property subject to ad valorem tax by the City.

**SECTION II:** Said rate of \$5.750 on forty percent (40%) of each \$1,000.00 of taxable property is hereby levied as follows:

(a) For General Government purposes \$4.620 on forty percent (40%) of each \$1,000.00 of taxable property.

(b) For the purpose of retiring outstanding General Obligation bonds, \$1.130 on forty percent (40%) of each \$1,000.00 of taxable property.

**SECTION III:** All ordinances and parts of ordinances in conflict herewith are hereby repealed.

**ADOPTED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF ALPHARETTA, GEORGIA

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

(SEAL)

Attest:

\_\_\_\_\_  
City Clerk



# City Council Meeting STAFF REPORT

Submitting Department: Recreation and Parks  
Submitted By: Lisa Cherry, Rec. & Parks Deputy Director  
Meeting Date: June 20, 2016

---

**I. AGENDA ITEM TITLE: CONCEPTUAL DESIGN OF NEW ARTS CENTER**

**II. RECOMMENDATION:**

Approve the final concept design plan for future renovation of the new arts center and authorize staff to begin the next phase in the design process.

**III. REPORT IN BRIEF:**

On May 16, 2016, representatives with Houser Walker Architecture presented a preliminary concept design and cost estimate for the new arts center (located at 238 Canton Street). Based on input from City Council, Houser Walker updated the design plan and presented this to the steering committee on June 2, 2016.

With direction from the project steering committee, Houser Walker presented a final concept design and cost estimate to the Alpharetta Recreation Commission on June 9, 2016. The Commission approved the concept design and recommended it be presented to City Council for final approval.

The final concept plan is a master plan for the building and grounds as well as the 2/3 acre property across Canton Street. The project cost is estimated to be \$2.8 million dollars.

Staff will begin working on the next phase of the design process once the final concept plan is approved by Council.

**IV. ALTERNATIVES:**

**V. ATTACHMENTS:**

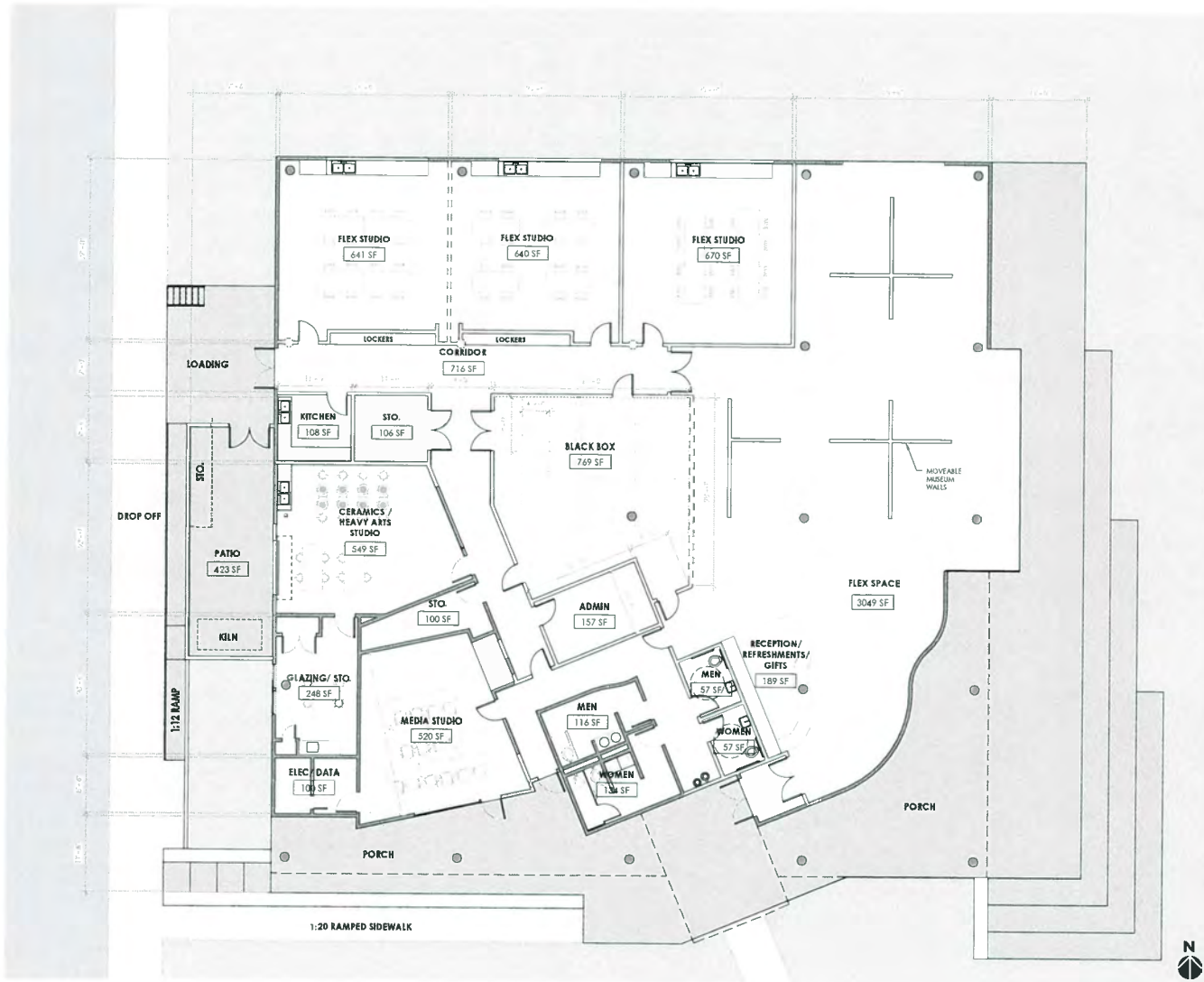
Conceptual Plan







## Selected Concept | Floor Plan



Expand and activate front porch.



Black Box Theater



Flexible Partitions



# City Council Meeting STAFF REPORT

Submitting Department: Public Works  
Submitted By: Geoffrey Sarra, Senior Engineer  
Meeting Date: June 20, 2016

## I. AGENDA ITEM TITLE: RUCKER ROAD BRIDGE AND ROUNDABOUT DESIGN SERVICES

## II. RECOMMENDATION:

Please approve AECOM Inc.'s proposal in the amount of \$263,858.00 for the design of bridge replacements and roundabouts along the Rucker Road Corridor and authorize the mayor to execute all necessary documents.

## III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$263,858.00

APPROPRIATIONS:

| ACCOUNT TITLE/NUMBER                                    | DOLLAR AMOUNT  |
|---------------------------------------------------------|----------------|
| Rucker Road Corridor Design (30141100-541410-C1410)     | \$263,858.00   |
| Rucker Road Corridor Design (30141100-541410-C1410)     | (\$29,289.00)  |
| Bridge Maintenance (30141100-541410-C1207)              | (\$133,995.00) |
| Major Intersection Improvements (30141100-541410-C1606) | (\$100,574.00) |

EXTERNAL FUNDING SOURCES:

| ACCOUNT TITLE/NUMBER | DOLLAR AMOUNT |
|----------------------|---------------|
| N/A                  | \$0.00        |
| N/A                  | \$0.00        |
| N/A                  | \$0.00        |
| N/A                  | \$0.00        |

## IV. REPORT IN BRIEF:

As the design of the Rucker Road Corridor Improvements progressed, Staff evaluated possible value engineering opportunities. One of the elements looked at was the two existing bridges along Rucker Road. Originally, the Corridor plan called for these bridges to remain untouched and for pedestrian bridges to be constructed on both the upstream and downstream sides.

At the direction of Staff, AECOM prepared an assessment report for the two bridges. The report concluded that both bridges had a remaining service life between five (5) and fifteen (15) years. Additionally, the report estimated combined maintenance and repair costs between \$130,000 and \$170,000 over that lifetime. Further, both bridges were identified as having inadequate roadway clear widths and guardrail treatments based on traffic volumes. AECOM's report estimated construction costs for the replacement of these bridges at approximately \$616,000. By comparison, the construction cost of the pedestrian bridges was estimated by the consultant performing their design to be approximately \$1,044,000.00. Staff requested a proposal from AECOM and two other firms for design of the replacement bridges. Proposals ranged from \$122,000.00 (AECOM) to \$244,300.00.

Based on the remaining service life of the bridges, estimated maintenance and repair costs, and apparent cost savings, it is Staff's recommendation that the two existing bridges along Rucker Road be reconstructed as part of the Rucker Road Corridor Improvements project in lieu of maintaining the existing bridges and constructing four pedestrian bridges. Construction of the replacement bridges would require closures and detours of the respective portions of Rucker Road (between Houze Road and Broadwell Road for the western bridge and between Charlotte Drive and Harris Road for the eastern bridge). These closures would

only be permitted while Fulton County Schools are out for summer during 2018 and 2019. It should be noted, these bridges will need to be replaced in the future.

Since the original public meetings for the Rucker Road Corridor Improvements were conducted during February, March, and April 2013, there has been a steady increase in the amount of traffic along Rucker Road. Staff and Council have both received complaints from residents living along the corridor concerning their ability to turn into and out of their communities safely. In particular, concerns have been raised over the intersections with Charlotte Drive and Fairfax Drive/Dennis Drive.

Public Works has met with residents off these streets and though they prefer a signal, they also know from previous discussions a signal is not warranted at Fairfax Drive and Charlotte Drive. These individuals then came to Public Works requesting the Department look at roundabouts at these intersections. A roundabout is one of the safest means to make a left turn. Roundabouts do take up more space than a conventional intersection, but they control the flow of traffic more effectively, provide a means for pedestrian to cross the street safely, and can provide traffic calming along the corridor.

Given the proximity of the bridge over Foe Killer Creek (situated between Charlotte Drive and Harris Road), it is critical that the designs of both the roundabout and the replacement bridge be performed in coordination with each other. Thus, Staff requested a proposal from AECOM to perform the design of the proposed roundabouts. AECOM's fee for the design of both roundabouts is \$141,858.00.

The total cost for the proposed design services is \$263,858.00 and the work will be completed within 5 months of Notice to Proceed.

AECOM is currently under contract with the City of Alpharetta for On-Call Transportation Services (Contract No. 11-110A).

**V. ALTERNATIVES:**

None

**VI. ATTACHMENTS:**

Rucker Road Bridge Assessment



# CONCEPT LEVEL BRIDGE ASSESSMENT REPORT RUCKER ROAD OVER

OVER FOE KILLER CREEK



AND FOE KILLER CREEK TRIBUTARY (HUGHES BRANCH)



PREPARED FOR



August 2015



## **1.0 INTRODUCTION**

### **1.1 Scope and Assumptions**

#### *1.1.1 Scope*

This is a concept level report to assess two existing bridges along the Rucker Road corridor in the City of Alpharetta: Structure ID 121-0301-0 spanning Foe Killer Creek and Structure ID 121-5307-0 spanning Foe Killer Creek Tributary (Hughes Branch). The report summarizes our findings and conclusions regarding the current bridge conditions, maintenance, hydraulic capacity and recommended replacement structure types at each crossing.

#### *1.1.2 Assumptions*

Our assessments are based on field observations, GDOT inspection information, and data provided to AECOM by the City of Alpharetta.

No geotechnical investigations were considered in this assessment. It is important to note that construction cost and schedule is dependent on the quality of subsurface soils at these sites. Structure type and span configurations discussed in this report may be adjusted to accommodate foundation types determined through geotechnical evaluation.

From a hydraulic standpoint, our assessments are based on the 50-year and the 100-year GDOT design storms and on the FEMA adopted community FIS peak flood flows provided by the City. The GDOT design storms are based on the criteria outlined in the recently revised *2014 GDOT Manual on Drainage Design for Highways*. If the City proceeds with design of replacement structures, the final bridge type, size, and location will need to include a certified hydraulic and hydrologic study performed in the preliminary design phase.

## **2.0 BRIDGE CONDITIONS & MAINTENANCE**

As part of the structural assessment of these bridges, AECOM performed site visits, visual inspections and researched all available data in GDOT's inventory. See Appendix A for photos of the existing structures.

### **2.1 Rucker Road over Foe Killer Creek (Structure ID No. 121-0301-0)**

Rucker Road over Foe Killer Creek is a 30 ft. long, single span bridge composed of precast concrete waffle slab units supported by concrete-filled steel pipe pile abutments and timber pile and lagging walls. The bridge was originally constructed in 1951 and underwent substructure replacement in 1989. The bridge carries two lanes of traffic with a total clear width of only 26 feet between the metal guardrails attached to the exterior slabs. The current sufficiency rating of the bridge is 65.20 and it is not load posted. The deck and superstructure are coded as "6 - Satisfactory Condition", the substructure is coded as "7- Good Condition" and the bridge scour condition is coded as "6-Satisfactory Condition".

The full height timber lagging walls behind the abutment piles are designed to retain the approach roadway fill material. Although cost effective, the timber members are subject to rot and deterioration over time and will eventually require replacement. Flowing water can easily penetrate this type of wall,

especially during peak storm events, removing material and consolidating the roadway embankment material, eventually resulting in settlement and damage to the roadway surface. Presently, no significant loss of material or damage to the approach roadway has been observed at this site; however, minor settlement of the approach roadway pavement (up to 2") has occurred at each abutment and the wingwalls are beginning to rotate inward. It also appears that high streamflow velocities through this crossing have caused down cutting and widening of the channel.

The asphalt overlay for this structure is showing longitudinal cracking along the joints between the waffle slab units. The joints between the waffle slabs and the overlay will continue to be a maintenance issue because of the heavy traffic on the corridor.

## **2.2 Rucker Road over Foe Killer Creek Tributary (Structure ID No. 121-5307-0)**

Constructed in 1989, Rucker Road over Foe Killer Creek Tributary is a 30 ft. long, single span bridge composed of precast, prestressed concrete box beam units supported by concrete-filled steel pipe pile abutments which are located behind timber soldier pile and lagging walls. The box beam units also serve as the riding surface of the bridge. The bridge carries two lanes of traffic with a total clear width of approximately 30 feet between the metal guardrails attached to the exterior box beams. The bridge has a current sufficiency rating of 61.10 and it is not load posted. The deck, superstructure and substructure are all coded as "7 -Good Condition" while the scour condition is coded as "5- Fair Condition."

Recent repair work performed on this bridge in 2013 included replacement of rotted timber lagging, bridge end joint sealing and concrete spall repair. In addition, scour countermeasures were installed to protect the abutments as the bridge has a history of scour damage and erosion behind the timber walls, inward rotation of the walls and undermining of the abutments and approach roadways. To stabilize the rotation of the walls, horizontal bracing struts were also installed between the two timber walls. Although the span length of this bridge is 30 feet, the width of the channel below is severely restricted by the timber walls in front of the abutments. It is our opinion that the significant amount of scour damage and erosion experienced at this crossing is primarily due to high stream flow velocities caused by the restricted channel width, indicating that the hydraulic opening is undersized.

The riding surface of the box beams is beginning to show signs of wearing including scale and edge spalls on the beams. This will become an ongoing maintenance issue for the bridge as the joints between the beams will continue to break apart because of the heavy traffic on the corridor. To counter these effects, it is expected that the City will have to overlay this bridge with a concrete or asphalt system in the future. The adjacent beam construction does not provide a good base for overlays as longitudinal reflective cracking in overlays is a common problem with these types of bridges. In addition, the thickness of asphalt or concrete overlay will be limited to minimize additional dead load and to avoid load posting the bridge.

## **2.3 Bridge Maintenance Recommendations**

The condition of these structures is considered fair to good. The existing bridge slab units show minimal signs of distress and are considered in good condition. Both structures will have on-going maintenance issues associated with the underside timber elements and protection of the approach roadway embankments. The roadway clear widths and guardrail treatments are inadequate considering the traffic volumes carried by the structures. The narrow travel lanes and lack of shoulders can result in damage to guard rail protection and potential safety concerns. Specific maintenance recommendations for each structure are presented below.

### **2.3.1 Rucker Road over Foe Killer Creek (Structure ID No. 121-0301-0)**

The asphalt overlay on this bridge requires milling and overlay every four to seven years to maintain a smooth riding surface. Consolidation of roadway embankment soils as described above will also create

future maintenance with asphalt overlays. The narrow roadway width increases the likelihood that the existing guard rail protection will be impacted. We estimate the bridge service life to be 10 to 15 years and we anticipate joint sealing and overlay repair every 4 to 7 years plus guard rail, channel and beam repairs to be \$60,000 to \$80,000 over the life of the structure.

### **2.3.2 Rucker Road over Foe Killer Creek Tributary (Structure ID No. 121-5307-0)**

The timber elements are subject to dry rot and insect infestation and will continue to be an ongoing maintenance issue. More significant to the timber lagging is the consolidation of roadway embankments behind these supports which creates ongoing maintenance issues with the roadway paving. Finally, the narrow roadway width increases the likelihood that guard rail protection will be impacted, which has been and will be an ongoing maintenance issue for the structure. We estimate the bridge service life to be 10 to 15 years and we anticipate an initial overlay and follow up overlay repair every 5 years plus guard rail, timber, and channel repairs to be \$70,000 to \$90,000 over the life of the structure.

### **2.3.3 Bridge Maintenance Summary**

From a maintenance standpoint, the critical element on both bridges is the timber piling and lagging retaining walls. The City needs to closely monitor the condition of these walls, particularly after highwater storm events. Left as is, maintenance costs will continue to rise as continued scour and erosion of material is inevitable, eventually resulting in voids, additional inward wall rotation and settlement or failure of the approach roadway pavement or embankment adjacent to the bridge.

Because the superstructures are in good condition, AECOM considered the possibility of widening the structures to provide shoulders and to accommodate the ultimate typical section proposed by the City. However, because of the maintenance issues described above, AECOM would not recommend widening the structures with the pile and timber lagging abutments used on the existing bridges. These bridge types are very common in Fulton County and around the state, and many of these structures have reached their useful life and are being programmed for replacement. When considering long term maintenance of these crossings, AECOM recommends replacing the structures with low maintenance concrete superstructures, scour resistant foundations, and proper barrier protection that will serve the city for the next 75 years.

## **3.0 HYDRAULIC CONCEPT LEVEL ASSESSMENT**

### **3.1 Overview**

The FEMA hydrologic and hydraulic model for the Foe Killer Creek watershed (provided by the city) was used to assess the hydraulic opening for the two stream crossings. The peak flood flows from the FEMA model, as well as the computed 50- and 100-year GDOT design peak flood flows, were used for this assessment.

The FEMA and GDOT flows were run through the existing conditions model to evaluate the hydraulic efficiency at both structures. Based on the high water surface elevations and on scour potential, the area of hydraulic opening was incrementally increased by maintaining the existing bridge low chord elevation and widening the openings until the design peak flows passed and stream velocities were reduced to acceptable levels for scour. Results are summarized below and in Appendix B.

### 3.2 Summary of Hydraulic Results

For the Foe Killer Creek crossing, the current structure width (span) of 30 feet would need to be widened to 45 feet to accommodate both the FEMA and GDOT peak flood flows. Widening the opening to 45 feet would provide a hydraulic opening area of approximately 460 square feet while maintaining the current average low chord elevation. The hydraulic model shows that the existing structure is overtopped by the 100-year FEMA peak flood flow but it passes all other peak flood flow events. The larger proposed hydraulic opening would maintain the GDOT free board heights for the 50- and 100-year design peak flood flows while also passing the FEMA 100-year peak flood flow.

Regarding the Foe Killer Creek Tributary (Hughes Branch) crossing, the current structure width (span) of 30 feet is actually restricted to a clear opening of only 22 feet due to the presence of the timber wingwalls in front of the abutments. This restriction was approximated in the hydraulic model to more accurately reflect the current hydraulic conditions.

The adjusted hydraulic model shows that the existing structure is overtopped by the 50- and 100 year FEMA peak flood flows but it passes all other peak flood flow events. Restoring the 30 foot clear span and holding the current low chord elevation provides a hydraulic opening area of approximately 240 square feet, which will pass the FEMA and GDOT peak flood flows. The clear span width of 30 feet will maintain the GDOT free board height for the 50- and 100-year design peak flood flows while also passing the FEMA 100-year peak flood flow.

Table 3.2-1 summarizes stream velocity information for the existing and proposed conditions at each crossing. Proposed GDOT design flow velocities for the 50- and 100-year storms were maintained within the maximum limits of 1.75 times the natural/unrestricted channel velocities through each opening. This is the criteria from Section 12.1.5 of the GDOT Manual on Drainage Design for Highways, Rev. September 2014. Therefore, the recommended hydraulic opening sizes for each structure should provide a stable stream section to minimize scour potential.

**Table 3.2-1**

#### **Rucker Road Corridor Bridge Assessment - Structure Velocity Information**

| Hydraulic Variables                     | Foe Killer Creek Structure |                   |            |                   | Foe Killer Creek Tributary Structure (Hughes Branch) |                   |            |                   |
|-----------------------------------------|----------------------------|-------------------|------------|-------------------|------------------------------------------------------|-------------------|------------|-------------------|
|                                         | Existing                   |                   | Proposed   |                   | Existing                                             |                   | Proposed   |                   |
|                                         | FEMA Flows                 | GDOT Design Flows | FEMA Flows | GDOT Design Flows | FEMA Flows                                           | GDOT Design Flows | FEMA Flows | GDOT Design Flows |
| $V_{50\text{-YR}}$ (f/s)                | 8.62                       | 9.04              | 9.13       | 6.49              | 11.83                                                | 9.72              | 6.50       | 4.60              |
| $V_{100\text{-YR}}$ (f/s)               | 9.35                       | 10.70             | 9.81       | 7.56              | 12.01                                                | 6.17              | 6.88       | 4.79              |
| $V_{\text{natural}50\text{-YR}}$ (f/s)  | 6.82                       | 4.10              | 6.82       | 4.10              | 5.50                                                 | 3.90              | 5.50       | 3.90              |
| $V_{\text{natural}100\text{-YR}}$ (f/s) | 7.11                       | 4.40              | 7.11       | 4.40              | 6.20                                                 | 4.20              | 6.20       | 4.20              |

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## 4.0 BRIDGE REPLACEMENTS

### 4.1 Planned Roadway Improvements

The existing roadway typical section in this segment of Rucker Road consists of two lanes and graded shoulders. The existing bridges each carry two lanes of traffic with total clear widths varying from just 26 feet at the Foe Killer Creek crossing to 30 feet at the Foe Killer Creek Tributary crossing.

The proposed typical section for Rucker Road at Foe Killer Creek includes 10 ft. travel lanes and 4 foot bike lanes with 24 inch curb and gutter and 8 foot multi-use trails on each side. The resultant barrier to barrier width on the structure would be 48 feet and the out to out width would be 50'-5". For the Foe Killer Creek Tributary crossing, the roadway typical section is composed of 12 foot travel lanes with 6 inch curbs and 8 foot multi-use trails on each side. The resultant barrier to barrier width on the structure would be 41 feet and the out to out width would be 43'-5".

The City of Alpharetta is looking for alternatives to the current design of the multi-use trail at these crossings. The current design retains the existing structures for vehicular traffic and provides adjacent, pedestrian-only structures to carry the multi-use trail. The disadvantage of the current design is that it retains the existing narrow bridges but provides no improvements to the existing narrow bridge widths and retains structures that have on-going maintenance issues. The current design does not address the inadequate hydraulic conditions which will only worsen if additional structures are installed. The proposed typical sections described above provide improved safety, walkability, and continuity with the proposed multi-use trail along Rucker Road.

### 4.2 Replacement Structure Types

AECOM's conceptual hydraulic assessment has determined that the hydraulic opening at each structure needs to be increased. In order to achieve the necessary openings and construct them as quickly as possible with little or no change in roadway profile, precast concrete, three-sided (bottomless) arched culvert sections are recommended. Ideally, and pending subsurface geotechnical studies, these structures would be founded on economical spread footing foundations. Conversely, using conventional replacement structures for the longer spans needed would require deeper superstructures composed of either precast concrete adjacent box girders or cast-in-place concrete deck on prestressed concrete girders. Assuming the low chord elevations of the bridges are maintained at or near current elevations, a bridge superstructure option would likely require increases in the roadway profile which could lead to additional right-of-way costs, retaining walls and/or more potential impacts to environmental resources.

The Foe Killer Creek crossing requires a hydraulic opening area of at least 460 square feet. AECOM recommends a three-sided (bottomless) culvert such as a 48' x 12' section or an O-Series 53' x 12' section by CONSPAN. Extending the span of the Foe Killer Creek crossing with a precast concrete arch culvert would require little or no change in roadway profile.

The Foe Killer Creek Tributary crossing requires a hydraulic opening area of at least 240 square feet. AECOM recommends a bottomless culvert such as a 36' x 9' section or an O-Series 37' x 10' section by CONSPAN.

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## 5.0 SUMMARY

The overall time of construction of the replacement hydraulic structure at each location is dependent on geotechnical conditions, utility relocation work required, site grading and other roadway related work; however for planning purposes, it is assumed the installation for either the bottomless culvert or replacement bridge can be achieved utilizing a road closure/off-site detour over a period of 2-3 months. Precast bottomless culverts can be constructed under accelerated construction schedules resulting in the shortest duration for the road closure.

In order to fully address construction costs, sequencing and staging, geotechnical analysis and foundations recommendations are required. A comparative high level cost estimate of both a precast arch culvert and replacement bridge structure are summarized in the following table:

| Structure                                  | Bottomless Culvert          | Replacement Bridge*             |
|--------------------------------------------|-----------------------------|---------------------------------|
| Foe Killer Creek (121-0301-0)              | 51'x \$5,000/LF = \$255,000 | 51'x 51' x \$145/sf = \$377,145 |
| Tributary to Foe Killer Creek (121-5307-0) | 44'x \$4,250/LF= \$187,000  | 44'x 36'x \$150/sf = \$237,600  |

\*note that for bridge option, roadway related construction costs have been included in the unit cost to include minor profile changes including pavement, guardrail, drainage, etc.. No costs are provided for design utility relocation or right of way costs.





# PHOTOGRAPHIC LOG

**Client Name:** City of Alpharetta

**Site Location:**  
Rucker Road – Bridge Study

**Project No.**  
60429982

Photo No. 1

**Date:**  
8/22/2013

**Description:**

Foe Killer Creek at Rucker Road – Looking Downstream



Photo No. 2

**Date:**  
7/15/2015

**Description:**

Rucker Road at Foe Killer Creek – Looking West





**Client Name:** City of Alpharetta

**Site Location:**  
Rucker Road – Bridge Study

**Project No.**  
60429982

Photo No. 3

**Date:**  
7/15/2015

**Description:**

Foe Killer Creek at Rucker Road – Northside of the bridge



Photo No. 4

**Date:**  
7/15/2015

**Description:**

Foe Killer Creek at Rucker Road – Southside of the bridge





**Client Name:** City of Alpharetta

**Site Location:**  
Rucker Road – Bridge Study

**Project No.**  
60429982

Photo No. 5

**Date:**  
7/15/2015

**Description:**

Huges Branch Bridge at  
Rucker Road – Looking East



Photo No. 6

**Date:**  
8/22/2013

**Description:**

Huges Branch Bridge at  
Rucker Road – Looking  
Upstream



## Rucker Road Corridor Bridge Assessment - Hydraulic Assessment Information

| Hydraulic Variables                      | Foe Killer Creek |                   |            |                   |  | Foe Killer Creek Tributary (Hughes Branch) |                   |            |                   |
|------------------------------------------|------------------|-------------------|------------|-------------------|--|--------------------------------------------|-------------------|------------|-------------------|
|                                          | Existing         |                   | Proposed   |                   |  | Existing*                                  |                   | Proposed   |                   |
|                                          | FEMA Flows       | GDOT Design Flows | FEMA Flows | GDOT Design Flows |  | FEMA Flows                                 | GDOT Design Flows | FEMA Flows | GDOT Design Flows |
| Q <sub>50-YR</sub> (cfs)                 | 2181             | 1590              | 2181       | 1590              |  | 1034                                       | 571               | 1034       | 571               |
| Q <sub>100-YR</sub> (cfs)                | 2462             | 1790              | 2462       | 1790              |  | 1190                                       | 623               | 1190       | 623               |
| V <sub>50-YR</sub> (f/s)                 | 9.04             | 8.62              | 9.13       | 6.49              |  | 11.83                                      | 9.72              | 6.50       | 4.60              |
| V <sub>100-YR</sub> (f/s)                | 10.70            | 9.35              | 9.81       | 7.56              |  | 12.01                                      | 10.10             | 6.88       | 4.79              |
| WSE - 50 yr                              | 1035.4           | 1032.6            | 1032.9     | 1032.1            |  | 1043.0                                     | 1040.2            | 1040.4     | 1039.5            |
| WSE - 100 yr                             | 1035.9           | 1033.0            | 1033.5     | 1032.3            |  | 1044.8                                     | 1040.0            | 1040.8     | 1039.7            |
| Hydraulic Width <sub>50-YR</sub>         | 30.0             | 30.0              | 45.0       | 45.0              |  | 20.0                                       | 20.0              | 30.0       | 30.0              |
| Hydraulic Width <sub>100-YR</sub>        | 30.0             | 30.0              | 45.0       | 45.0              |  | 20.0                                       | 20.0              | 30.0       | 30.0              |
| Hydraulic Depth <sub>50-YR</sub>         | 10.1             | 7.3               | 7.6        | 6.8               |  | 7.8                                        | 4.0               | 4.3        | 3.3               |
| Hydraulic Depth <sub>100-YR</sub>        | 10.6             | 7.7               | 8.1        | 6.9               |  | 7.8                                        | 4.2               | 4.6        | 3.4               |
| Free Board <sub>50-YR(WSE50+2ft)</sub>   | N/A              | 1034.6            | N/A        | 1034.1            |  | N/A                                        | 1042.2            | N/A        | 1041.52           |
| Free Board <sub>100-YR(WSE100+1ft)</sub> | N/A              | 1033.6            | N/A        | 1033.1            |  | N/A                                        | 1041.2            | N/A        | 1040.68           |
| Proposed Hydraulic Opening Area (SF)     | -                | -                 | 460        | 460               |  | -                                          | -                 | 240        | 240               |

### HEC-RAS Bridge Geometry Information:

- Current geometry information for Foe Killer Creek Bridge: Height 10. 2 feet; Low Chord Elevation 1033.7; and Deck Elevation 1035.7.
- Current geometry information for Foe Killer Creek Trib Bridge: Height 7. 9 feet; Low Chord Elevation 1042.9; and Deck Elevation 1044.9.

\* Based on current clear opening of 20 feet - approximated from added internal support members .

### Design Reference:

- Revised 2014 GDOT Manual on Drainage for Highways.

## Bridge Inventory Data Listing



## Parameters: Bridge Serial Num

Structure ID:121-0301-0

Fulton

SUFF. RATING: 65.20

## Location &amp; Geography

**Structure ID:** 121-0301-0

200 Bridge Information: 06

\*6A Feature Int: FOE KILLER CREEK

\*6B Critical Bridge:

\*7A Route No Carried: CR01331

\*7B Facility Carried: RUCKER ROAD

9 Location: 1.9 MI W OF ALPHARETTA

2 Dot District: 4841700000 - D7 District Seven Chamblee

207 Year Photo: 2012

\*91 Inspection Frequency: 24 Date: 10/17/2014

92A Fract Crit Insp Freq: 0 Date: 02/01/1901

92B Underwater Insp Freq: 00 Date: 02/01/1901

92C Other Spc. Insp Freq: 00 Date: 02/01/1901

\* 4 Place Code: 01696

\*5 Inventory Route(O/U): 1

Type: 4 - County

Designation: 1- Mainline

Number: 09410

Direction: 0. Not applicable

\*16 Latitude: 34.0000- 4.5312 HMMS Prefix:0

\*17 Longitude: 84.0000- 19.6566 HMMS Suffix:0

MP: 0.00

98 Border Bridge: % Shared:00

99 ID Number: 0000000000000000

\*100 STRAHNET: 0- The Feature is not a STRAHNET route.

12 Base Highway Network: 1

13A LRS Inventory Route: 1213133101

13B Sub Inventory Route: 0.00

\*101 Parallel Structure: N. No parallel structure exists

\*102 Direction of Traffic: 2- Two Way

\*264 Road Inventory Mile Post: 002.01

\*208 Inspection Area: Area 09 Initials: WBR

Engineer's Initials: RES

\* Location ID No: 121-09410M-000.30E

\*104 Highway System: 0- Inventory Route is not on the NHS

\*26 Functional Classification: 16- Urban - Minor Arterial

\*204 Federal Route Type: M - Urban. No: 09410

105 Federal Lands Highway: 0. Not applicable

\*110 Truck Route: 0

206 School Bus Route: 1

217 Benchmark Elevation: 0000.00

218 Datum: 0- Not Applicable

\*19 Bypass Length: 1

\*20 Toll: 3- On a Free Road or Non-Highway

\*21 Maintenance: 02-County Highway Agency.

\*22 Owner: 02-County Highway Agency.

\*31 Design Load: 2- H 15

37 Historical Significance: 5- Not eligible for the National Register of Historic Places

205 Congressional District: 6 - SIX

27 Year Constructed: 1951

106 Year Reconstructed: 1989

33 Bridge Median : 0-None

34 Skew: 0

35 Structure Flared: No

38 Navigation Control: 0- Navigation is not controlled by an Agency

213 Special Steel Design: 0- Not applicable or other

267 Type of Paint: 3- Epoxy Mastic.

\*42 Type of Service On: 1-Highway

Type of Service Under: 5-Waterway

214 Movable Bridge: 0

203 Type Bridge: G - Concr - N. Steel-Co O. Concrete- O. Concrete

259 Pile Encasement 2

\*43 Structure Type Main: 1-Concrete 1-Slab

45 No.Spans Main: 1

44 Structure Type Appr: 0- Other 0- Other

46 No Spans Appr: 0

226 Bridge Curve Horiz 0 Vert: 0.00

111 Pier Protection N - Navigation Control item coded 0, or Feature not a waterway

107 Deck Structure Type:

108 Wearing Structure Type:

Membrane Type:

Deck Protection:

## Signs &amp; Attachments

225 Expansion Joint Type: 00- No expansion joint.

242 Deck Drains: 1- Open Scuppers.

243 Parapet Location: 0- None present.

Height: 0.00

Width: 0.00

238 Curb Height: 1

Curb Material: 1- Concrete.

239 Handrail 2- Steel. 2- Steel.

\*240 Median Barrier Rail: 0- None.

241 Bridge Median Height: 0

\* Bridge Median Width: 0

230 Guardrail Loc. Dir. Rear: 0- None.

Fwrd: 0- None.

Oppo. Dir. Rear: 0- None.

Oppo. Fwrd: 0- None.

244 Approach Slab 0- None.

224 Retaining Wall: 3- Timber.

233 Posted Speed Limit: 45

236 Warning Sign: 0.00

234 Delineator: 0.00

235 Hazard Boards: 1

237 Utilities Gas: 31- Side Left.

Water: 32- Side Right.

Electric: 00- Not Applicable

Telephone: 00- Not Applicable

Sewer: 00- Not Applicable

247 Lighting Street: 0

Navigation: 0

Aerial: 0- Not :

\*248 County Continuity No.: 00

## Bridge Inventory Data Listing



## Parameters: Bridge Serial Num

## Structure ID:121-0301-0

| Programming Data      |                                                    |                                | Measurements:               |                                                                    |  |                              |                                                     |  |
|-----------------------|----------------------------------------------------|--------------------------------|-----------------------------|--------------------------------------------------------------------|--|------------------------------|-----------------------------------------------------|--|
| 201 Project No:       | COUNTY DESIGN                                      |                                | *29 ADT                     | 17190 Year:2011                                                    |  | 65 Inventory Rating Method:  | 1-Load Factor (LF)                                  |  |
| 202 Plans Available:  | 1- Plans at General Office.                        |                                | 109 %Trucks:                | 1                                                                  |  | 63 Operating Rating Method:  | 1-Load Factor (LF)                                  |  |
| 249 Prop Proj No:     | 000000000000000000000000000000                     |                                | * 28 Lanes On:              | 2 Under:0                                                          |  | 66 Inventory Type:           | 2 - HS loading. Rating: 24                          |  |
| 250 Approval Status:  | 0000                                               |                                | 210 No. Tracks On:          | 00 Under:00                                                        |  | 64 Operating Type:           | 2 - HS loading. Rating: 40                          |  |
| 251 PI Number:        | 0000000                                            |                                | * 48 Max. Span Length       | 30                                                                 |  | 231Calculated Loads:         |                                                     |  |
| 252 Contract Date:    | 02/01/1901                                         |                                | * 49 Structure Length:      | 30                                                                 |  | H-Modified:                  | 20 0                                                |  |
| 260 Seismic No:       | 00000                                              |                                | 51 Br. Rwdy. Width          | 26.00                                                              |  | HS-Modified:                 | 27 0                                                |  |
| 75 Type Work:         | 34- Widening                                       | 1- Work to be done by contract | 52 Deck Width:              | 27.30                                                              |  | Type 3:                      | 20 0                                                |  |
| 94 Bridge Imp. Cost:  | \$117                                              |                                | * 47 Tot. Horiz. Cl:        | 26                                                                 |  | Type 3s2:                    | 29 0                                                |  |
| 95 Roadway Imp. Cost: | \$12                                               |                                | 50 Curb / Sidewalk Width    | 0.40 / 0.40                                                        |  | Timber:                      | 25 0                                                |  |
| 96 Total Imp Cost:    | \$176                                              |                                | 32 Approach Rdwy. Width     | 21                                                                 |  | Piggyback:                   | 00 0                                                |  |
| 76 Imp Length:        | 1350                                               |                                | *229 Shoulder Width:        |                                                                    |  | 261 H Inventory Rating:      | 14                                                  |  |
| 97 Imp Year:          | 2013                                               |                                | Rear Lt:                    | 4.00 Type:8 - Rt:5                                                 |  | 262 H Operating Rating       | 24                                                  |  |
| 114 Furure ADT:       | 25785                                              | Year:2031                      | Fwd. Lt:                    | 5.00 Type:5 - Rt:5                                                 |  | 67 Structural Evaluation:    | 6                                                   |  |
| Hydraulic Data        |                                                    |                                | Pavement Width:             |                                                                    |  | 58 Deck Condition:           | 6 - Satisfactory Condition                          |  |
| 215Waterway Data:     |                                                    |                                | Rear:                       | 21.00 Type: 2- Asphalt.                                            |  | 59 Superstructure Condition: | 6 - Satisfactory Condition                          |  |
| High Water Elev:      | 0000.0                                             | Year:1900                      |                             | 21.00 Type: 2- Asphalt.                                            |  | * 227 Collision Damage:      |                                                     |  |
| Flood Elev:           | 0000.0                                             | Freq:00                        | Intersaction Rear: 1 Fwd: 0 |                                                                    |  | 60A Substructure Condition:  | 7 - Good Condition                                  |  |
| Avg Streambed Elev:   | 0000.0                                             |                                | 36Safety Features Br. Rail: | 2- Inspected feature meets acceptable construction date standards. |  | 60B Scour Condition:         | 6 - Satisfactory Condition                          |  |
| Drainage Area:        | 00000                                              |                                | Transition:                 | 0- Does not meet standards                                         |  | 60C Underwater Condition     | N - Not Applicable                                  |  |
| Area of Opening:      | 000000                                             |                                | App. G. Rail:               | 2- Inspected feature meets acceptable construction date standards. |  | 71 Waterway Adequacy:        | 9-Superior to present desirable criteria.           |  |
| 113 Scour Critical    | U. No Load Rating; no scour critical data entered. |                                | App. Rail End:              | 0- Does not meet standards                                         |  | 61 Channel Protection Cond.: | 7                                                   |  |
| 216 Water Depth:      | 1.3                                                | Br.Height:13.9                 | 53 Minimum Cl. Over:        | 99'99"                                                             |  | 68 Deck Geometry:            | 2                                                   |  |
| 222 Slope Protection: | 0                                                  |                                | Under:                      | N- Feature not a highway or railroad. 0.00'0.00"                   |  | 69 UnderClr. Horz/Vert:      | N                                                   |  |
| 221Spur Dikes Rear    | 0                                                  | Fwd:0                          | *228 Minimum Vertical Cl    |                                                                    |  | 72 Appr. Alignment:          | 8-No reduction of vehicle operating speed required. |  |
| 219 Fender System     | 0- None.                                           |                                | Act. Odm Dir::              | 99 ' 99"                                                           |  | 62 Culvert:                  | N - Not Applicable                                  |  |
| 220 Dolphin:          |                                                    |                                | Oppo. Dir:                  | 99' 99"                                                            |  | Posting Data                 |                                                     |  |
| 223 Culvert Cover:    | 000                                                |                                | Posted Odm. Dir:            | 00' 00"                                                            |  | 70 Bridge Posting Required   | 5. Equal to or above legal loads                    |  |
| Type:                 | 0- Not Applicable                                  |                                | Oppo. Dir:                  | 00'00 "                                                            |  | 41 Struct Open, Posted, CL:  | A. Open, no restriction                             |  |
| No. Barrels:          | 0                                                  |                                | 55 Lateral Undercl. Rt:     | N- Feature not a highway or railroad. 0.00                         |  | * 103 Temporary Structure:   | 0                                                   |  |
| Width:                | 0.00                                               | Height:0                       | 56 Lateral Undercl. Lt:     | 0.00                                                               |  | 232 Posted Loads             |                                                     |  |
| Length:               | 0                                                  | Apron:0                        | *10 Max Min Vert Cl:        | 99' 99" Dir:0                                                      |  | H-Modified:                  | 00                                                  |  |
| *265 U/W Insp. Area   | 0                                                  | Diver:ZZZ                      | 39 Nav Vert Cl:             | 000 Horiz:0                                                        |  | HS-Modified:                 | 00                                                  |  |
| *Location ID No:      | 121-09410M-000.30E                                 |                                | 116 Nav Vert Cl Closed:     | 000                                                                |  | Type 3:                      | 00                                                  |  |
|                       |                                                    |                                | 245 Deck Thickness Main     | 4.00                                                               |  | Type 3s2:                    | 00                                                  |  |
|                       |                                                    |                                | Deck Thick Approach:        | 0.00                                                               |  | Timber:                      | 00                                                  |  |
|                       |                                                    |                                | 246 Overlay Thickness:      | 2.50                                                               |  | Piggyback                    | 00                                                  |  |
|                       |                                                    |                                | 212 Year Last Painted:      | Sup:0000 Sub:2006                                                  |  | 253 Notification Date:       | 02/01/1901                                          |  |
|                       |                                                    |                                |                             |                                                                    |  | 258 Fed Notify Date:         | 02/01/1901                                          |  |

## Bridge Inventory Data Listing



## Parameters: Bridge Serial Num

Structure ID:121-5307-0

Fulton

SUFF. RATING: 61.10

## Location &amp; Geography

**Structure ID:** 121-5307-0

200 Bridge Information: 06

\*6A Feature Int: FOE KILLER CREEK TRIB

\*6B Critical Bridge:

\*7A Route No Carried: CR01331

\*7B Facility Carried: RUCKER ROAD

9 Location: 2.1 MI W OF ALPHARETTA

2 Dot District: 4841700000 - D7 District Seven Chamblee

207 Year Photo: 2013

\*91 Inspection Frequency: 24 Date: 01/22/2015

92A Fract Crit Insp Freq: 0 Date: 02/01/1901

92B Underwater Insp Freq: 00 Date: 02/01/1901

92C Other Spc. Insp Freq: 00 Date: 02/01/1901

\* 4 Place Code: 00000

\*5 Inventory Route(O/U): 1

Type: 4 - County

Designation: 1- Mainline

Number: 02364

Direction: 0. Not applicable

\*16 Latitude: 34.0000- 4.6896 HMMS Prefix:00

\*17 Longitude: 84.0000- 20.6622 HMMS Suffix:000

MP: 0.00

98 Border Bridge: % Shared:00

99 ID Number: 0000000000000000

\*100 STRAHNET: 0- The Feature is not a STRAHNET route.

12 Base Highway Network: 1

13A LRS Inventory Route: 1213133101

13B Sub Inventory Route: 0.00

\*101 Parallel Structure: N. No parallel structure exists

\*102 Direction of Traffic: 2- Two Way

\*264 Road Inventory Mile Post: 000.00

\*208 Inspection Area: Area 09 Initials: CIB

Engineer's Initials: gmc

\* Location ID No: 121-02364F-001.01E

\*104 Highway System: 0- Inventory Route is not on the NHS

\*26 Functional Classification: 16- Urban - Minor Arterial

\*204 Federal Route Type: S - Secondary. No: 02364

105 Federal Lands Highway: 0. Not applicable

\*110 Truck Route: 0

206 School Bus Route: 1

217 Benchmark Elevation: 0000.00

218 Datum: 0- Not Applicable

\*19 Bypass Length: 3

\*20 Toll: 3- On a Free Road or Non-Highway

\*21 Maintenance: 02-County Highway Agency.

\*22 Owner: 02-County Highway Agency.

\*31 Design Load: 2- H 15

37 Historical Significance: 5- Not eligible for the National Register of Historic Places

205 Congressional District: 6 - SIX

27 Year Constructed: 1989

106 Year Reconstructed: 0

33 Bridge Median: 0-None

34 Skew: 0

35 Structure Flared: No

38 Navigation Control: 0- Navigation is not controlled by an Agency

213 Special Steel Design: 0- Not applicable or other

267 Type of Paint: 5- Waterborne System (Type VI or VII)

\*42 Type of Service On: 1-Highway

Type of Service Under: 5-Waterway

214 Movable Bridge: 0

203 Type Bridge: G - Concr - N. Steel-Co P. Prestres- O. Concrete

259 Pile Encasement 3

\*43 Structure Type Main: 5-Prestressed Concrete 5-Box Beam or Box Girders - Multiple

45 No.Spans Main: 1

44 Structure Type Appr: 0- Other 0- Other

46 No Spans Appr: 0

226 Bridge Curve Horiz 0 Vert: 0.00

111 Pier Protection N - Navigation Control item coded 0, or Feature not a waterway

107 Deck Structure Type:

108 Wearing Structure Type:

Membrane Type:

Deck Protection:

## Signs &amp; Attachments

225 Expansion Joint Type: 00- No expansion joint.

242 Deck Drains: 1- Open Scuppers.

243 Parapet Location: 0- None present.

Height: 0.00

Width: 0.00

238 Curb Height: 1

Curb Material: 1- Concrete.

239 Handrail 2- Steel. 2- Steel.

\*240 Median Barrier Rail: 0- None.

241 Bridge Median Height: 0

\* Bridge Median Width: 0

230 Guardrail Loc. Dir. Rear: 0- None.

Fwd: 0- None.

Oppo. Dir. Rear: 0- None.

Oppo. Fwd: 0- None.

244 Approach Slab 0- None.

224 Retaining Wall: 3- Timber.

233 Posted Speed Limit: 35

236 Warning Sign: 0.00

234 Delineator: 0.00

235 Hazard Boards: 0

237 Utilities Gas: 21- Bottom Left.

Water: 22- Bottom Right.

Electric: 00- Not Applicable

Telephone: 00- Not Applicable

Sewer: 00- Not Applicable

247 Lighting Street: 0

Navigation: 0

Aerial: 0- Not

\*248 County Continuity No.: 0

## Bridge Inventory Data Listing



## Parameters: Bridge Serial Num

## Structure ID:121-5307-0

| Programming Data      |                                                    |                      | Measurements:               |          |                                                                                   |                              |                                                     |   |
|-----------------------|----------------------------------------------------|----------------------|-----------------------------|----------|-----------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------|---|
| 201 Project No:       | COUNTY DESIGN                                      |                      | *29 ADT                     | 12880    | Year:2011                                                                         | 65 Inventory Rating Method:  | 2-Allowable Stress (AS)                             |   |
| 202 Plans Available:  | 0- No Plans Available.                             |                      | 109 %Trucks:                | 1        |                                                                                   | 63 Operating Rating Method:  | 2-Allowable Stress (AS)                             |   |
| 249 Prop Proj No:     | 000000000000000000000000                           |                      | * 28 Lanes On:              | 2        | Under:0                                                                           | 66 Inventory Type:           | 2 - HS loading. Rating: 23                          |   |
| 250 Approval Status:  | 0000                                               |                      | 210 No. Tracks On:          | 00       | Under:00                                                                          | 64 Operating Type:           | 2 - HS loading. Rating: 39                          |   |
| 251 PI Number:        | 0000000                                            |                      | * 48 Max. Span Length       | 30       |                                                                                   | 231Calculated Loads:         |                                                     |   |
| 252 Contract Date:    | 02/01/1901                                         |                      | * 49 Structure Length:      | 30       |                                                                                   | H-Modified:                  | 20                                                  | 0 |
| 260 Seismic No:       | 00000                                              |                      | 51 Br. Rwdy. Width          | 30.40    |                                                                                   | HS-Modified:                 | 27                                                  | 0 |
| 75 Type Work:         | 0- Not Applicable                                  | 0- Initial Inventory | 52 Deck Width:              | 32.00    |                                                                                   | Type 3:                      | 20                                                  | 0 |
| 94 Bridge Imp. Cost:  | \$117                                              |                      | * 47 Tot. Horiz. Cl:        | 30       |                                                                                   | Type 3s2:                    | 31                                                  | 0 |
| 95 Roadway Imp. Cost: | \$12                                               |                      | 50 Curb / Sidewalk Width    | 0.50     | / 0.50                                                                            | Timber:                      | 25                                                  | 0 |
| 96 Total Imp Cost:    | \$176                                              |                      | 32 Approach Rdwy. Width     | 22       |                                                                                   | Piggyback:                   | 00                                                  | 0 |
| 76 Imp Length:        | 0                                                  |                      | *229 Shoulder Width:        |          |                                                                                   | 261 H Inventory Rating:      | 15                                                  |   |
| 97 Imp Year:          | 2013                                               |                      | Rear Lt:                    | 6.00     | Type:8 - Rt:6                                                                     | 262 H Operating Rating       | 24                                                  |   |
| 114 Fureur ADT:       | 19320                                              | Year:2031            | Fwd. Lt:                    | 6.00     | Type:8 - Grass Rt:6                                                               | 67 Structural Evaluation:    | 7                                                   |   |
| Hydraulic Data        |                                                    |                      |                             |          |                                                                                   | 58 Deck Condition:           | 7 - Good Condition                                  |   |
| 215Waterway Data:     |                                                    |                      | Pavement Width:             |          |                                                                                   | 59 Superstructure Condition: | 7 - Good Condition                                  |   |
| High Water Elev:      | 0000.0                                             | Year:0000            | Rear:                       | 22.00    | Type: 2- Asphalt.                                                                 | * 227 Collision Damage:      |                                                     |   |
| Flood Elev:           | 0000.0                                             | Freq:000             |                             | 22.00    | Type: 2- Asphalt.                                                                 | 60A Substructure Condition:  | 7 - Good Condition                                  |   |
| Avg Streambed Elev:   | 0000.0                                             |                      | Intersaction Rear:          | 0        | Fwd: 0                                                                            | 60B Scour Condition:         | 5 - Fair Condition                                  |   |
| Drainage Area:        | 00000                                              |                      | 36Safety Features Br. Rail: | 3-       | Inspected feature exists but does not meet current or construction data standards | 60C Underwater Condition     | N - Not Applicable                                  |   |
| Area of Opening:      | 000000                                             |                      | Transition:                 | 0-       | Does not meet standards                                                           | 71 Waterway Adequacy:        | 8-Equal to present desirable criteria.              |   |
| 113 Scour Critical    | U. No Load Rating; no scour critical data entered. |                      | App. G. Rail:               | 3-       | Inspected feature exists but does not meet current or construction data standards | 61 Channel Protection Cond.: | 7                                                   |   |
| 216 Water Depth:      | 03.0                                               | Br.Height:09.6       | App. Rail End:              | 0-       | Does not meet standards                                                           | 68 Deck Geometry:            | 3                                                   |   |
| 222 Slope Protection: | 0                                                  |                      | 53 Minimum Cl. Over:        | 99'99"   |                                                                                   | 69 UnderClr. Horz/Vert:      | N                                                   |   |
| 221Spur Dikes Rear    | 0                                                  | Fwd:0                | Under:                      | N-       | Feature not a highway or railroad. 0.00'0.00"                                     | 72 Appr. Alignment:          | 8-No reduction of vehicle operating speed required. |   |
| 219 Fender System     | 0- None.                                           |                      | *228 Minimum Vertical Cl    |          |                                                                                   | 62 Culvert:                  | N - Not Applicable                                  |   |
| 220 Dolphin:          |                                                    |                      | Act. Odm Dir.:              | 99 ' 99" |                                                                                   | Posting Data                 |                                                     |   |
| 223 Culvert Cover:    | 000                                                |                      | Oppo. Dir:                  | 99' 99"  |                                                                                   | 70 Bridge Posting Required   | 5. Equal to or above legal loads                    |   |
| Type:                 | 0- Not Applicable                                  |                      | Posted Odm. Dir:            | 00' 00"  |                                                                                   | 41 Struct Open, Posted, CL:  | A. Open, no restriction                             |   |
| No. Barrels:          | 0                                                  |                      | Oppo. Dir:                  | 00'00 "  |                                                                                   | * 103 Temporary Structure:   | 0                                                   |   |
| Width:                | 0.00                                               | Height:0             | 55 Lateral Undercl. Rt:     | N-       | Feature not a highway or railroad. 0.00                                           | 232 Posted Loads             |                                                     |   |
| Length:               | 0                                                  | Apron:0              | 56 Lateral Undercl. Lt:     | 0.00     |                                                                                   | H-Modified:                  | 00                                                  |   |
| *265 U/W Insp. Area   | 0                                                  | Diver:ZZZ            | *10 Max Min Vert Cl:        | 99' 99"  | Dir:0                                                                             | HS-Modified:                 | 00                                                  |   |
| *Location ID No:      | 121-02364F-001.01E                                 |                      | 39 Nav Vert Cl:             | 000      | Horiz:0                                                                           | Type 3:                      | 00                                                  |   |
|                       |                                                    |                      | 116 Nav Vert Cl Closed:     | 000      |                                                                                   | Type 3s2:                    | 00                                                  |   |
|                       |                                                    |                      | 245 Deck Thickness Main     | 4.00     |                                                                                   | Timber:                      | 00                                                  |   |
|                       |                                                    |                      | Deck Thick Approach:        | 0.00     |                                                                                   | Piggyback                    | 00                                                  |   |
|                       |                                                    |                      | 246 Overlay Thickness:      | 0.00     |                                                                                   | 253 Notification Date:       | 02/01/1901                                          |   |
|                       |                                                    |                      | 212 Year Last Painted:      | Sup:0000 | Sub:2005                                                                          | 258 Fed Notify Date:         | 02/01/1901                                          |   |