



CITY COUNCIL MEETING APRIL 15, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
 - A. Boy Scouts of America Troop 69 to Lead Pledge
- IV. PROCLAMATIONS AND PRESENTATIONS
 - A. World Voice Day Proclamation
- V. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 4/8/2019)
 - B. Alcoholic Beverage License Applications
 - PH-19-AB-07 Jekyll Brewing, LLC
d/b/a Jekyll Brewing City Center, LLC
15 Academy St.
Alpharetta, GA 30009
 - Brewery
Beer, Consumption on Premises
Sunday Sales
 - Owner: Jekyll Brewing, LLC
Registered Agent: Joshua Rachel
- VI. OLD BUSINESS
 - A. Consideration Of Americans With Disabilities Act Transition Plan
- VII. NEW BUSINESS
 - A. Sanitation & Recycling Program Fee Adjustments
 - B. GEMA / Homeland Security MOU and Grant Request.
- VIII. WORKSHOP
 - A. Transportation Update
- IX. PUBLIC COMMENT
- X. REPORTS
- XI. ADJOURNMENT TO EXECUTIVE SESSION



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk
Submitted By: Erin Cobb
Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 4/8/2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 4-8-19



City Council Meeting
April 8, 2019
Office of the City Clerk
ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell (absent)
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o Morgan Rodgers, Director of Recreation and Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Tom Harris, Director of Finance
 - o Matthew Thomas, Economic Development Manager

III. PLEDGE TO THE FLAG

- As a housekeeping item, Council Member Burnett announced the appointment of Mr. Arijit Saha to the Alpharetta Recreation and Parks Commission. Additionally requesting that we find a replacement for Bill Lusby, who has been on the Recreation and Parks Commission for many years.

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 3/25/2019)

B. Financial Management Report: Month Ending February 28, 2019

❖ Council Member Merkel offered a motion to approve the Consent Agenda

- The motion received a second from Council Member Burnett
- The motion was approved unanimously (6-0)
- Mayor Gilvin made an addition to the agenda and asked Executive Director of the North Metro Miracle League, John McLaughlin, to come forward with a brief presentation. Mr. McLaughlin presented a milkweed plant and a caterpillar to the Council Members who participated in the birdhouse competition, to help raise money for the Miracle League Conservation Initiative.

V. PUBLIC HEARING

A. PH-19-01: 333 Milton Avenue

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve PH-19-01: 333 Milton Avenue and an Ordinance to Amend Section 2.9 Historic Preservation Incentive Zoning of the Unified Development Code of the City of Alpharetta, Georgia; Designated Historic Buildings; to Add 333 Milton Avenue to Appendix B Historic Resources Inventory – Designated Historic Buildings; To Repeal Conflicting Ordinances; and for Other Purposes.
- The applicant is requesting that the property be moved from Contributing Historic Building status to the Designated as Historic List. The subject property is located at 333 Milton Avenue and is legally described as Land Lot 1271, 2nd District, 2nd Section, Fulton County, Georgia.
- The submitted request, if approved, will allow the applicant to change the property status from Contributing Historic Property to designated as Historic per the Historic Preservation Ordinance.
- The property meets the Criteria for Designation:
- This home possesses historic significance and association as a home to one of the founding families of Alpharetta. It was owned by Q.A. Wills.

- It is deemed worthy of preservation as it is 88 years old and is an outstanding representative of a Vernacular Style home from that time period.
- Tracy Ward, the downtown consultant for the City agrees that this property should be designated as Historic as it is an outstanding example of a rural southern cottage from that time period.
- The Georgia Historic Preservation Trust supports the designation of the property due to its significance as a good example of vernacular architecture in the 1930's.
- City Attorney, Sam Thomas, read to ordinance aloud.
- The applicant, Blaise Miller, came forward to speak in support of the item.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve PH-19-01 333 Milton Avenue and an Ordinance to Amend Section 2.9 Historic Preservation Incentive Zoning of the Unified Development Code of the City of Alpharetta, Georgia; Designated Historic Buildings; to Add 333 Milton Avenue to Appendix B Historic Resources Inventory – Designated Historic Buildings; To Repeal Conflicting Ordinances; and for Other Purposes
 - The motion received a second from Council Member Hipes
 - The motion was approved unanimously (6-0)

VI. NEW BUSINESS

A. FY19 On-call Pipe Lining Services, Task Order 2

- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve funding in the amount of \$150,000.00 to IPR Southeast for FY19 On-call Pipe Lining Services Task 2 and authorize the Mayor to execute all necessary documents.
- The life expectancy for corrugated metal pipes (CMP) is approximately 25 years. Due to the age of much of the City's stormwater infrastructure, over ten miles of pipe has met or exceeded its life expectancy and is in need of repair. Through the City's stormwater inspections, various pipe systems throughout the City have been identified as needing repairs. The trenchless system of lining pipes has been identified as the most efficient and cost effective way of making repairs while minimizing the impact to our residents and prolonging the life expectancy of the pipe systems.
- On July 18, 2016 the City approved three, five-year pipe lining contracts (each providing a different trenchless technology that applies to certain pipe sizes and conditions). These contracts allow the City to follow-up our inspections by making necessary repairs prior to complete pipe failure. IPR Southeast provides the City with the Cured-In-Place Pipe (CIPP) process. IPR Southeast has already completed over 2000 feet of pipe lining for Alpharetta in FY19. This 2nd task order

will cover approximately 500 feet of pipe in the Providence Place and Surrey Place subdivisions.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the funding in the amount of \$150,000.00 to IPR Southeast for FY19 On-call Pipe Lining Services Task 2 and authorize the Mayor to execute all necessary documents.
- The motion received a second from Council Member Hipes
- The motion was approved unanimously (6-0)

B. Consideration Of Americans With Disabilities Act Transition Plan

- Assistant City Administrator, James Drinkard, came forward to present this item.
- Staff requests that this item be presented and opportunity for public input provided prior to the item being tabled and placed on the agenda for the April 15, 2019 City Council Meeting for consideration of adoption.
- The Americans with Disabilities Act (ADA) is a civil rights law prohibiting discrimination against individuals on the basis of disability. Enacted in July 1990 and amended in 2008, the ADA consists of five titles outlining protections in the following areas:
 - Employment
 - State and local government services
 - Public accommodations
 - Telecommunications
 - Miscellaneous provisions
- Title II of the ADA pertains to the programs, activities, and services provided by public entities, and the City of Alpharetta must comply with this section of the Act. The section states that, "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity," (42 USC Sec. 12132; 28 CFR Sec. 35.130).
- As required by Title II of ADA (28 CFR Part 35 Sec. 35.105 and Sec. 35.150), The City of Alpharetta has conducted a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way; and has developed this Transition Plan detailing the methods to be used to ensure compliance with ADA accessibility requirements.
- All municipalities receiving federal aid or funds administered by the Georgia Department of Transportation (GDOT) are responsible under 42 USC 126 to submit an updated Transition Plan to GDOT in order to remain eligible to receive such funding and assistance.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to table the consideration of the Americans with Disabilities Act (ADA) Transition Plan and place it on the agenda for the April 15, 2019 City Council Meeting, in order to give the opportunity for public input
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (6-0)

VII. WORKSHOP

A. North Point Tax Allocation District

- Director of Finance, Tom Harris, came forward to present this item.
- Based on direction from City Council, staff retained Bleakly Advisory Group to assist the City in evaluating opportunities that could result from creating a Tax Allocation District (TAD) for the North Point Mall / LCI area.
- Gary Mongeon with Bleakly Advisory Group came forward to present an overview of the TAD process, and summarize the preliminary findings regarding the potential financial implications and suggested boundaries for a TAD at North Point.
- Mayor and Council will continue to work with Staff to move forward with this project.

VIII. PUBLIC COMMENT

- Daniel Porzlo, 435 Summerfield Drive, Alpharetta, Georgia came forward to speak, he moved to Alpharetta two weeks ago and is excited to be here, and looks forward to getting to know Mayor and Council.

IX. REPORTS

- Council Member Richard announced the next Community Zoning Information Meeting will be held at City Hall on Wednesday, April 10th at 6:00 PM. Additionally, the North Point Stakeholders Property Meeting will take place on Thursday, April 18th at 12:00 PM and a Public Information Meeting will take place at City Hall on Tuesday, April 30th at 6:00 PM to present a North Point LCI Placemaking Workshop.
- Council Member Binder thanked the Public Works Department for replacing the lights in the City Hall Parking Garage.
- Council Member Burnett extended the invitation to Public Safety Chief, Carl Hall and Public Safety Director Robison, to come back before Mayor and Council and present further information regarding the research behind the Safe Hotels Ordinance.
- Mayor Gilvin requested budget item priorities from Council.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Binder offered a motion to adjourn to Executive Session
 - The motion received a second from Council Member Merkel
 - The motion was passed unanimously (6-0)
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting to Executive Session at 7:49 PM

Respectfully submitted,

A handwritten signature in cursive script that reads "Erin Cobb".

Erin Cobb, City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Administration

Submitted By:

Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: ALCOHOLIC BEVERAGE LICENSE APPLICATIONS

PH-19-AB-07 JEKYLL BREWING, LLC
D/B/A JEKYLL BREWING CITY CENTER, LLC
15 ACADEMY ST.
ALPHARETTA, GA 30009

BREWERY
BEER, CONSUMPTION ON PREMISES
SUNDAY SALES

OWNER: JEKYLL BREWING, LLC
REGISTERED AGENT: JOSHUA RACHEL

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Administration
Submitted By: James Drinkard
Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: CONSIDERATION OF AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

II. RECOMMENDATION:

Approve a resolution adopting the 2019 Americans with Disabilities Act Transition Plan as presented.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT
FY OPRT. BUDGET: NO

TOTAL PROJECT COST: THERE ARE NO FISCAL IMPACTS ASSOCIATED WITH ADOPTION OF THE ADA TRANSITION PLAN. REMEDIES AND PROJECTS RECOMMENDED IN THE PLAN WOULD BE CONSIDERED INDIVIDUALLY AND INDEPENDENTLY.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

The Americans with Disabilities Act (ADA) is a civil rights law prohibiting discrimination against individuals on the basis of disability. Enacted in July 1990 and amended in 2008, the ADA consists of five titles outlining protections in the following areas:

- Employment
- State and local government services
- Public accommodations
- Telecommunications
- Miscellaneous provisions

Title II of the ADA pertains to the programs, activities, and services provided by public entities, and the City of Alpharetta must comply with this section of the Act. The section states that, "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity," (42 USC Sec. 12132; 28 CFR Sec. 35.130).

As required by Title II of ADA (28 CFR Part 35 Sec. 35.105 and Sec. 35.150), The City of Alpharetta has conducted a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way; and has developed this Transition Plan detailing the methods to be used to ensure compliance with ADA accessibility requirements.

All municipalities receiving federal aid or funds administered by the Georgia Department of Transportation (GDOT) are responsible under 42 USC 126 to submit an updated Transition Plan to GDOT in order to remain

eligible to receive such funding and assistance.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Adoption Resolution - 2019 ADA Transition Plan, ADA Transition Plan For The City Of Alpharetta - April 2019

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ALPHARETTA,
GEORGIA ADOPTING THE CITY OF ALPHARETTA 2019 AMERICANS WITH
DISABILITIES ACT TRANSITION PLAN**

WHEREAS, the Americans with Disabilities Act (ADA) is a civil rights law prohibiting discrimination against individuals on the basis of disability; and

WHEREAS, enacted in July 1990 and amended in 2008, the ADA consists of five titles outlining protections in the areas of employment, state and local government services, public accommodations, telecommunications, and miscellaneous provisions; and

WHEREAS, Title II of the ADA pertains to the programs, activities, and services provided by public entities, and the City of Alpharetta must comply with this section of the Act; and

WHEREAS, The section states that, “no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity;” and

WHEREAS, as required by Title II of the ADA, the City of Alpharetta has conducted a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way; and has developed a Transition Plan detailing the methods to be used to ensure compliance with ADA accessibility requirements; and

WHEREAS, all municipalities receiving federal aid or funds administered by the Georgia Department of Transportation (GDOT) are responsible under 42 USC 126 to submit an updated Transition Plan to GDOT in order to remain eligible to receive such funding and assistance;

NOW, THEREFORE, BE IT RESOLVED on this _____ day of _____, 2019 by the Mayor and City Council that the 2019 City of Alpharetta Americans with Disabilities Act Transition Plan is hereby approved and adopted.

[SIGNATURES ON FOLLOWING PAGE]

[SIGNATURE PAGE TO RESOLUTION ADOPTING ADA TRANSITION PLAN]

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCILMEMBERS

Attest:

Erin Cobb, City Clerk (SEAL)

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

ADOPTED {INSERT DATE}



AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

INTRODUCTION

TRANSITION PLAN NEED AND PURPOSE

The Americans with Disabilities Act (ADA) is a civil rights law prohibiting discrimination against individuals on the basis of disability. Enacted in July 1990 and amended in 2008, the ADA consists of five titles outlining protections in the following areas:

- Employment
- State and local government services
- Public accommodations
- Telecommunications
- Miscellaneous provisions

Title II of the ADA pertains to the programs, activities, and services provided by public entities, and the City of Alpharetta must comply with this section of the Act. The section states that, "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity," (42 USC Sec. 12132; 28 CFR Sec. 35.130).

As required by Title II of ADA (28 CFR Part 35 Sec. 35.105 and Sec. 35.150), The City of Alpharetta has conducted a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way; and has developed this Transition Plan detailing the methods to be used to ensure compliance with ADA accessibility requirements.

THE ADA AND ITS RELATIONSHIP TO OTHER LAWS

Title II of ADA is companion legislation to two previous federal statutes and regulations: the Architectural Barriers Act (ABA) of 1968 and Section 504 of the Rehabilitation Act of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law apply to employers and organizations that receive financial assistance from any Federal

department or agency. Title II of ADA extended this coverage to all state and local government entities, regardless of whether they receive federal funding or not.

AGENCY REQUIREMENTS

To comply with Title II of the ADA, the City of Alpharetta must meet the following general requirements:

- Must operate our programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities [28 CFR Sec. 35.150].
- May not refuse to allow a person with a disability to participate in a service, program or activity simply because the person has a disability [28 CFR Sec. 35.130 (a)].
- Must make reasonable modifications in policies, practices, and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result [28 CFR Sec. 35.130(b)(7)].
- May not provide services or benefits to individuals with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective [28 CFR Sec. 35.130(b)(iv) & (d)].
- Must take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others [29 CFR Sec. 35.160(a)].
- Must designate at least one responsible employee to coordinate ADA compliance [28 CFR Sec. 35.107(a)]. This person is typically referred to as the ADA Coordinator. The public entity must provide the ADA Coordinator's name, office address, and telephone number to all interested individuals [28 CFR Sec. 35.107(a)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [28 CFR Sec. 35.106]. The notice must include the identification of the employee serving as the ADA Coordinator and must provide this information on an ongoing basis [28 CFR Sec. 104.8(a)].
- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [28 CFR Sec. 35.107(b)]. This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

DESIGNATION OF RESPONSIBILITY

In accordance with 28 CFR 35.107(a), the City of Alpharetta has designated the following person to serve as ADA Coordinator, to oversee the City's policies and procedures:

James Drinkard
Assistant City Administrator
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6014
Email: jdrinkard@alpharetta.ga.us

In accordance with 28 CFR 35.150(d)(3), the City of Alpharetta has designated the following person to serve as ADA Transition Plan Implementation Coordinator, to monitor the City's progress and manage review and updates of this document:

Cris Randall
Director Of Human Resources
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6040
Email: crandall@alpharetta.ga.us

Training is an important tool for ensuring compliance with ADA requirements. The ADA Transition Plan Implementation Coordinator will identify resources and opportunities for agency employees at various levels to receive ADA-related training appropriate to their job functions.

PUBLIC NOTICE: ADA REQUIREMENTS AND GRIEVANCE PROCEDURE

PUBLIC NOTICE

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990, the City of Alpharetta will not discriminate against qualified individuals on the basis of disability in City services, programs or activities.

- **Employment:** The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).
- **Effective Communication:** The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.
- **Modifications to Policies and Procedures:** The City will make all reasonable modifications to policies and procedures to ensure that people with disabilities have an equal

opportunity to enjoy all City programs, services and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service or activity, should contact the ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event:

James Drinkard
Assistant City Administrator
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6014
Email: jdrinkard@alpharetta.ga.us

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Alpharetta. Employment-related complaints of disability discrimination are governed by the City's personnel policies as described in the City of Alpharetta Employee Handbook. The Grievance Procedure consists of the following:

- Intake and processing
 - o Any City employee may receive a verbal or written communication of a concern and shall direct the complainant to report the concern directly to the City's designated ADA Coordinator.
 - o Complainants providing verbal notification will be contacted and asked to complete the ADA Complaint Form to ensure the complaint is accurately documented in the complainant's own words.
 - o All complaints will be assigned a tracking number upon completion of the complaint form
 - o Under the Department of Justice regulations, the City need not process complaints from applicants for employment

- Investigation, determination, and recommendation
 - o The ADA Coordinator, in consultation with the affected department, will conduct an investigation inclusive of the following steps:
 - The basis of the alleged unequal treatment;
 - Ascertain when and where the alleged unequal treatment occurred;
 - Identify and interview all relevant parties;
 - Review documents; and
 - Obtain other factual information from appropriate sources.
 - o A record of all discussions will be maintained and documents relating to the investigation retained in a confidential file by the ADA Coordinator.
 - o Based upon conclusion of a thorough investigation, a report will be prepared summarizing findings and suggesting appropriate corrective action along with proposed resolution.
 - o To ensure the investigation is conducted in a thorough and timely manner, the investigation will be conducted and completed as soon as is reasonable under the circumstances.
 - o The investigative report will be submitted to the City Administrator.
- Communication of findings and complaint resolution
 - o The City Administrator of the City of Alpharetta will accept, reject, or modify the investigative report.
 - o Written notification will be provided to the complainant of the findings and proposed resolution within 30 days of the City Administrator's receipt of the investigative report

These rules shall be construed to protect the substantive rights of interested persons to meet appropriate due process standards, and to assure that the city complies with the ADA and implementing regulations. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as filing of an ADA complaint with the responsible federal department or agency. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies.

SELF EVALUATION

OVERVIEW

Under Title II of the ADA (28 CFR Sec. 35.105), public entities are required to perform a self-evaluation of their current services, policies and practices with regard to accessibility. The goal of the self-evaluation is to verify that, in managing its programs and facilities, the agency is

providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The intent of the ADA self-evaluation is to review the agency's entire public program, including all facilities on public property and within public rights-of-way, in order to identify any obstacles or barriers to accessibility that need to be addressed. The general categories of items to be evaluated include:

- Communications, information, and facility signage
- Building facilities; including offices, garages, and other types of buildings
- Pedestrian facilities; including sidewalks, curb ramps, bicycle/pedestrian trails, traffic control signals and bus stops (and/or other transit facilities) that are located within the City rights-of-way

Public entities are required to provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments [28 CFR Sec. 35.105(b)].

Furthermore, a public entity that employs 50 or more persons is required, for at least three years following the completion of the self-evaluation, to maintain on file and make available for public inspection:

- A list of interested persons consulted;
- A description of areas examined and any problems identified; and
- A description of any modifications made

PROCESS AND FINDINGS

From November 2018 through April 2019 the City of Alpharetta performed a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way with regard to accessibility. To assist with the self-evaluation process, the City called upon outside consultants as well as employees from several City departments; including Administration, Community Development, Public Safety, and Public Works, and Recreation, Parks, and Cultural Services.

An important component of the self-evaluation process is the identification of obstacles or barriers to accessibility, and the corresponding modifications that will be needed to remedy these items. Details on these obstacles, barriers, and proposed modifications can be found in the following appendices:

- Communications
- Building Facilities
- Pedestrian Facilities

It is noted that past self-evaluation processes have proven quite beneficial to the City's efforts to ensure accessibility. In fact, those past efforts yielded considerable results; such that few obstacles and barriers exist in the City's building facilities or programs.

POLICY

The City of Alpharetta is committed to continuing to provide accessible pedestrian design features as part of its capital improvement projects and following the Georgia Department of Transportation's rules and regulations. The City will consider and respond to all accessibility improvement requests. All accessibility improvements that are deemed reasonable will be scheduled consistent with capital improvement and transportation priorities. The City will coordinate with external agencies to ensure that all new or altered pedestrian facilities within the City's jurisdiction are ADA compliant to the maximum extent feasible.

Requests for accessibility improvements can be submitted to the ADA Coordinator or Transition Plan Implementation Coordinator.

IMPROVEMENT AND COMPLIANCE PROCEDURES

The authors of ADA accessibility standards have, for years, recognized the challenge of dealing with physical or site constraints in alteration projects. The Civil Rights Division of the U.S. Department of Justice has recognized that there could be instances where it might be technically infeasible to construct an alteration in full and strict compliance with ADA accessibility standards, because of physical or site constraints. In such circumstances, state and local agencies must provide accessibility to the maximum extent feasible. Before reaching a conclusion about technical infeasibility, state and local agencies need to consider the extent to which physical or site constraints could be addressed by alternative designs. The burden of proving technical infeasibility rests with the agency/owner that is responsible for the facility, element or feature.

PUBLIC OUTREACH

The input of Alpharetta citizens and other members of the public is an important component in the development of this transition plan and the City's ongoing efforts to ensure accessibility. Opportunities for the public to participate in the development of this plan have been promoted and resulting input used to help define priority areas for improvements. The City of Alpharetta will continue to provide, via its website and other outlets, opportunities for the community to submit comments, questions, and suggestions related to this transition plan and our accessibility efforts.

PROGRESS MONITORING AND PLAN MANAGEMENT

This transition plan is considered to be a living document that will continue to be updated as conditions within the City evolve. The initial schedule is to formally review the complete document

(main body and appendices) at least once every two years, to identify any need for updates. Updates to the appendices or attachments may be made more frequently as needed. Any substantive updates to the main body of this document will include a public comment period to continue the City's public outreach efforts.

The City of Alpharetta recognizes that ADA compliance is an ongoing responsibility which will require monitoring to identify future accessibility issues that may be encountered. For example, facilities that currently meet ADA requirements could fall out of compliance in the future due to factors such as damage, disrepair, or changes within public rights-of-way that could create new accessibility obstacles. Therefore, the ADA Coordinator and Transition Plan Implementation Coordinator will establish an on-going monitoring/inspection process to ensure that facilities continue to comply with ADA requirements. Agency employees will also be encouraged to report any accessibility concerns or deficiencies that are identified.

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

APPENDIX A: COMMUNICATIONS

Location	Issue	Suggested Resolution
City Website	Many images do not include descriptive tags to support screen readers and similar devices for the visually impaired.	Ensure that descriptive tags are added to all images used on the website. This is a feature supported by the content management system.
City Website	Navigation of the website is difficult without the use of a mouse, touch screen, or similar device.	In future iterations of the website, make use of voice integration and AI tools to integrate with devices such as Alexa and GoogleHome.
City Facebook Page	Images do not include descriptive tags to support screen readers and similar devices for the visually impaired.	Use Facebook's captioning feature to provide descriptions of the content of all images.
City Facebook Page	Uploaded videos do not include closed captioning for those with auditory limitations.	For videos natively uploaded to Facebook add a SubRip file to the video after it is posted. Alternatively, upload videos to YouTube to take advantage of that platform's auto-captioning and then link to them from Facebook.
City Twitter Page	Images do not include descriptive tags to support screen readers and similar devices for the visually impaired.	Enable the setting on Twitter to use the "image description" feature, which will allow you to add a descriptive caption to any photo that you directly include in a tweet.
City YouTube Channel	Videos do not include closed captioning or audio descriptions.	Activate the YouTube feature that will automatically caption videos. Alternatively, use third party tool such as Overstream or MAGpie.
Weekly E-Newsletter	E-newsletter has limited support for the visually impaired.	Use proper Alt Text for images to provide descriptions for those who cannot view images and use screen readers.
Meeting Manager Portal	Video of public meetings (city council, planning commission, etc.) do not feature closed captioning.	Explore availability of service to provide closed captioning for recorded meeting videos.

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

APPENDIX B: BUILDING FACILITIES

Location	Issue	Suggested Resolution
Big Creek Greenway - 6698 North Point Parkway	Accessible route from the parking area to the handicap accessible ramp accessing the restroom facilities is not a hard surface as required.	Pave an accessible parking area and route to the restroom.
Municipal Court	Access to the cashiers window for payment of fines is located on the second floor and lacks elevator or ramp access.	The building pre-dates the ADA and retrofitting to address structural issues is cost prohibitive. Ensure that, once the recreation customer service window on the first floor is deactivated, means is provided for those using wheelchairs or other mobility devices to contact court personnel to provide appropriate service on the first floor.
Public Safety Headquarters	Interior wayfinding signage is not ADA compliant.	Replace existing interior wayfinding signage with ADA compliant signs installed in accordance with ADA requirements.
Public Works Headquarters	Building entrance does not meet current ADA standards due to lack of assistive technologies such as motorized doors.	Provide means for those using wheelchairs or other mobility devices to request assistance with doors.
Public Works Headquarters	Interior wayfinding signage is not ADA compliant.	Replace existing interior wayfinding signage with ADA compliant signs installed in accordance with ADA requirements.
Public Works Headquarters	Front customer service windows exceed ADA height standard.	The building pre-dates the ADA and retrofitting to address structural issues is cost prohibitive. Ensure that those using wheelchairs and other mobility devices have means to request assistance in the lobby so use of the customer service window is not necessary.
Wills Park Community Center	Interior wayfinding signage is not ADA compliant.	Replace existing interior wayfinding signage with ADA compliant signs installed in accordance with ADA requirements.
Wills Park Equestrian Center Restrooms	Accessible route from the parking area to the handicap accessible ramp accessing the restroom facilities is not a hard surface as required.	Pave an accessible parking area and route to the restroom.
Wills Park Recreation Center	Building entrance does not meet current ADA standards due to lack of assistive technologies such as motorized doors.	The current master plan for Wills Park calls for demolition of the existing structure.

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

APPENDIX C: PEDESTRIAN FACILITIES

Excess Cross Slope			
Location #	Street	Side of Street	Comments
1	Milton Avenue	North	Lee Street connection to Milton Ave - ADA ramps slope compliancy
2	Milton Avenue	South	Southwest corner of intersection - steep at parking lot for animal hospital
3	Roswell Street	North	Very steep approach to driveway
4	Canton Street	West	Very steep approach to driveway
5	Canton Street	West	Unused driveway cracking
6	Canton Street	West	4%+ crossslope
7	Canton Street	West	5%+ crossslope
8	Milton Avenue	South	Driveway slope potential ADA issue
9	Milton Avenue	South	Driveway slope potential ADA issue
10	Canton Street	East	Above 5%
11	Canton Street	East	Slope is steep around start of decel lane heading north to drive at The Orchards
12	Mayfield Road	South	5-6% cross-slope in places.

Excess Cross Slope

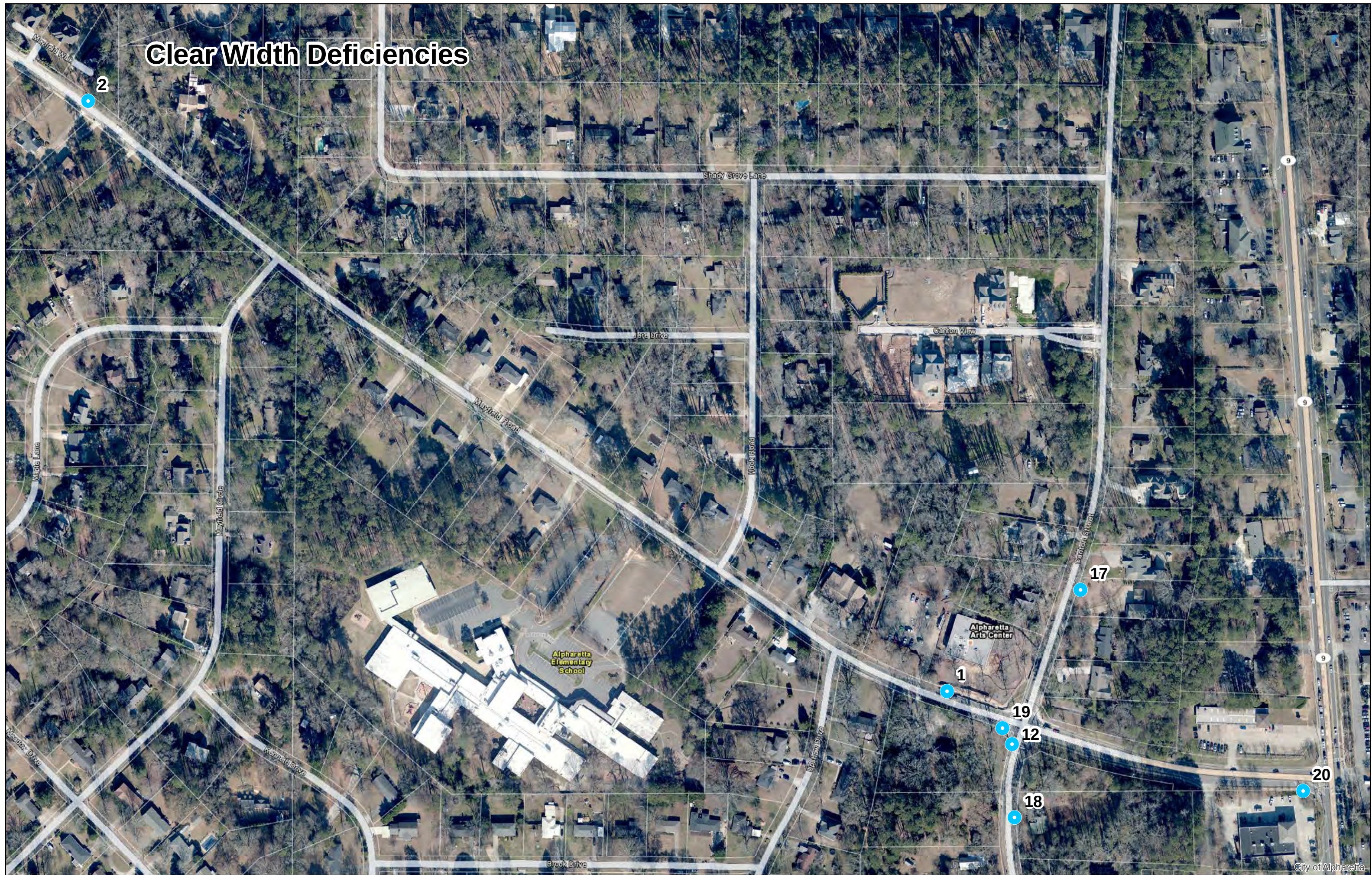


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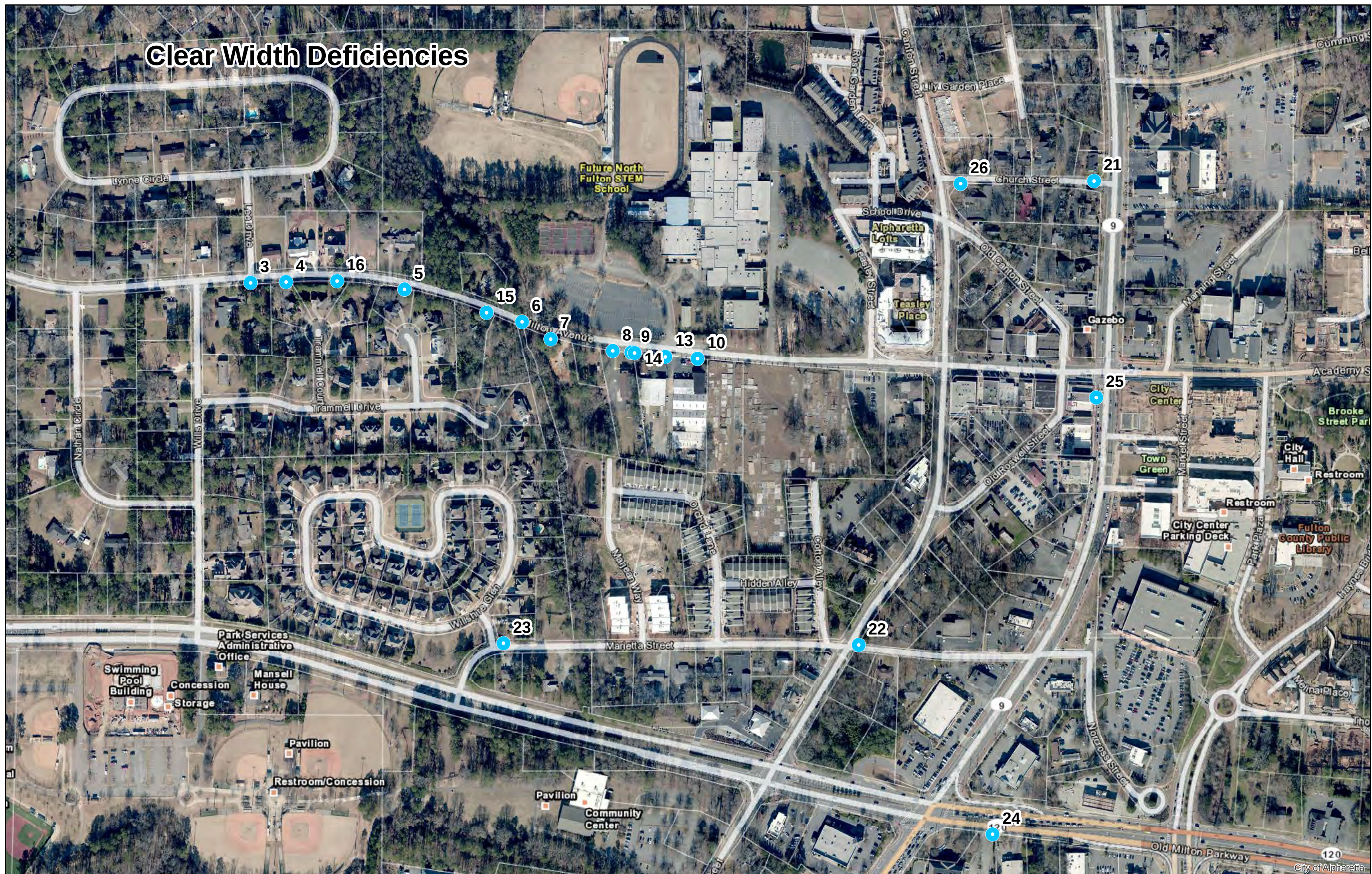
Clear Width Deficiencies

Location #	Street	Side of Street	Comments	Sidewalk Width (ft.)
1	Mayfield Road	North	New install of sidewalk - no problem found	4
2	Mayfield Road	North	Only here	3.5
3	Milton Avenue	South	Sidewalk is 4 feet, then pipes further obstruct width.	4
4	Milton Avenue	South	Missing pavement.	4
5	Milton Avenue	South	Catchbasin top crumbling	4
6	Milton Avenue	South	Drainage structure is separating from sidewalk.	3
7	Milton Avenue	South	Sidewalk changes from 3 to 4 feet	4
8	Milton Avenue	South	Poor condition / narrow	4
9	Milton Avenue	South	Poor condition / narrow	4
10	Milton Avenue	South	Sidewalk goes from 4 to 3 to 6 feet. Poor condition.	3
11	North Point Parkway	West	3 ft wide median break, narrow ramps, and some vertical gaps between ramp and curb	5
12	Canton Street	West	To south - Poor condition / narrow	4
13	Milton Avenue	South	Poor condition / narrow	4
14	Milton Avenue	South	Poor condition / narrow	4
15	Milton Avenue	South	Sidewalk narrows to 3-3.5 feet. Uneven sidewalk width in this section	3.5
16	Milton Avenue	South	section of sidewalk	4
17	Canton Street	East	Ivy creeping across sidewalk	4
18	Canton Street	East	To north	4
19	Mayfield Road	South	5-6% cross-slope in places.	4
20	Mayfield Road	South	No problem found	4.5
21	Church Street	North	Vegetation limits sidewalk clearance.	4
22	Marietta Street	North	Driveway is offset, connects at intersection. Doesn't seem to be used regularly.	4
23	Marietta Street	North	Sidewalk narrows in curve - at entrance to subdivision	4
24	Old Milton Parkway	South	Vegetation limits sidewalk clearance.	3.5
25	South Main Street	West	Umbrella stands for private business may be limiting clearance. Street trees begin.	20
26	Church Street	South	This section has significant drop off between concrete and grass. Narrows to avoid impacts to oak tree	4

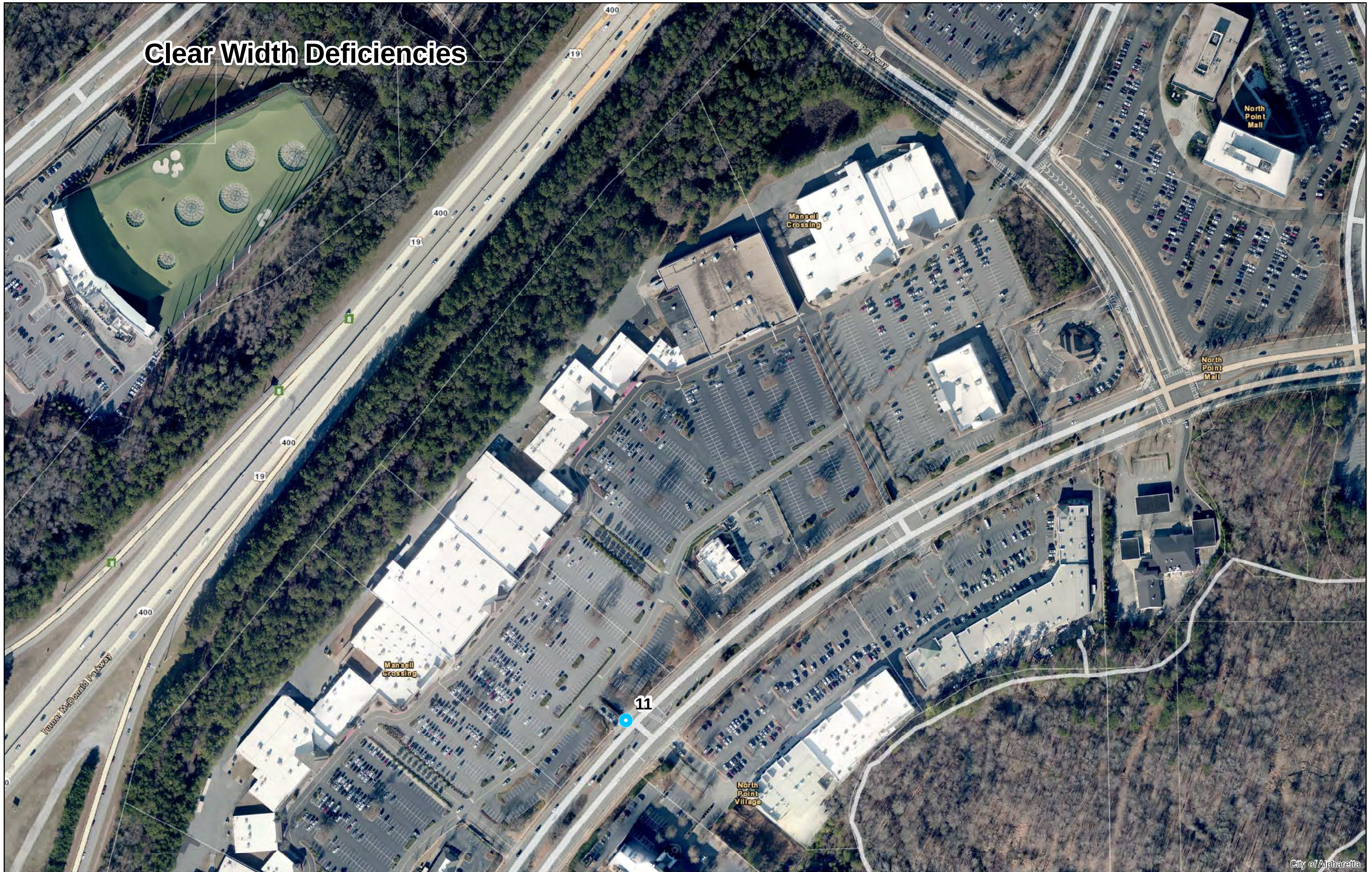
Clear Width Deficiencies



Clear Width Deficiencies



Clear Width Deficiencies



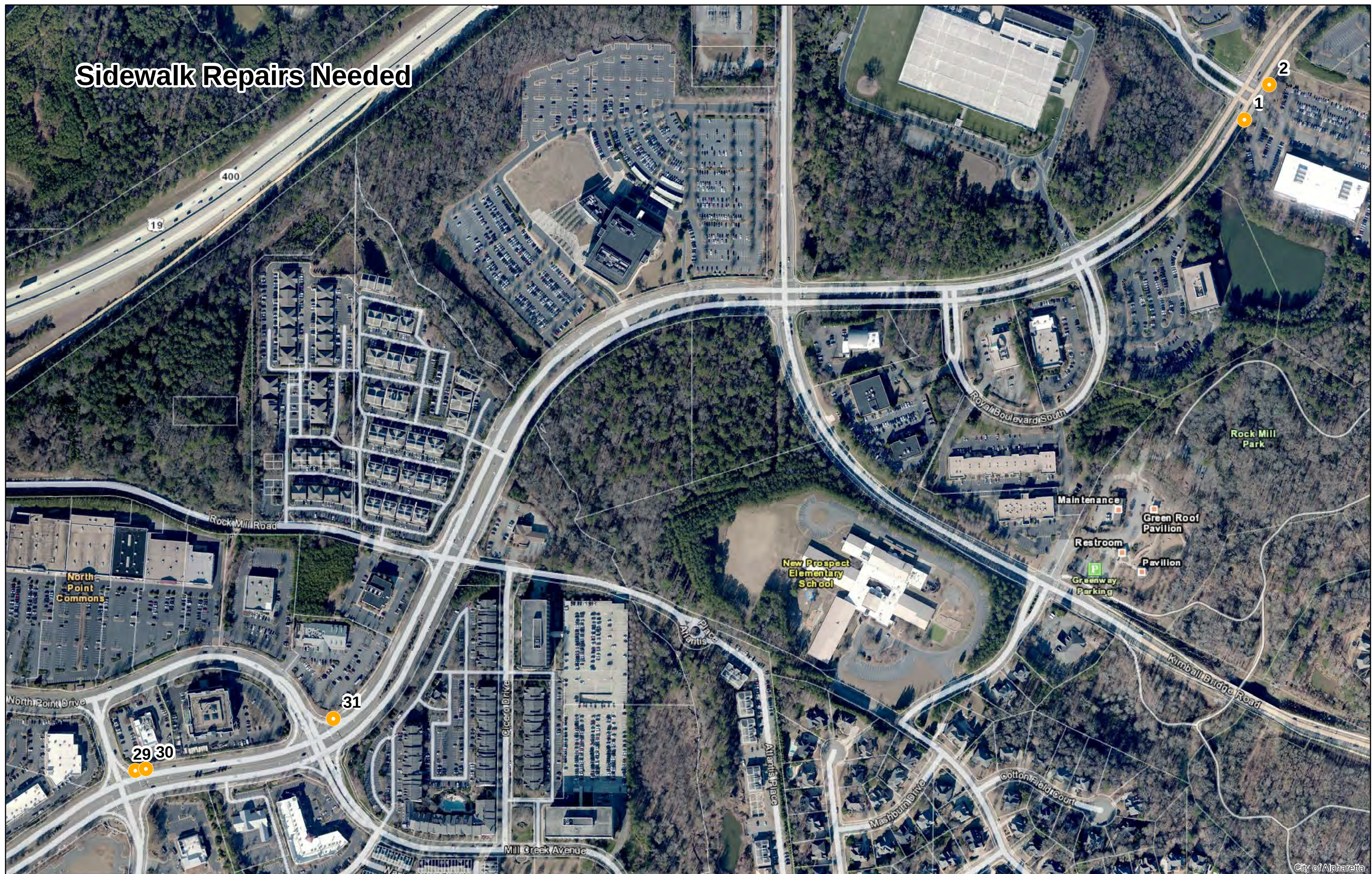
Sidewalk Repairs Needed

Location #	Street	Side of Street	Comments
1	North Point Parkway	East	N/A
2	North Point Parkway	East	Sidewalk uneven near crosswalk. Crosswalk is missing marking and tactile strip. Pedestrian crosswalk light does signal automatically crossing entrance to office park.
3	North Point Parkway	West	Cracking, missing segment, does not affect walkability
4	North Point Parkway	East	N/A
5	North Point Parkway	East	N/A
6	North Point Parkway	West	Utility box has large holes.
7	North Point Parkway	West	Tactile strips are worn out. Utility box has large holes. Crosswalks across north point parkway do not recall. Crosswalks across Morris road do.
8	North Point Parkway	East	Two adjacent sections of poor sidewalks.
9	North Point Parkway	West	N/A
10	North Point Parkway	Check	Sidewalk has settled around utility box
11	North Point Parkway	West	N/A
12	Mayfield Road	North	Settled around catch basin
13	Mayfield Road	North	Settled around catch basin
14	Mayfield Road	North	Landscaping and drainage issues at driveway
15	Mayfield Road	North	Broken panel
16	Mayfield Road	South	Broken panel
17	Mayfield Road	South	Broken panel
18	Academy Street	North	No crosswalks are present at signalized intersection. Ramps are not present at southern curb, creating wheelchair trap. Major impediments to walkability at this intersection.
19	Milton Avenue	South	Cracked panel
20	Milton Avenue	North	Missing pavement.
21	Milton Avenue	South	Generally poor condition/narrow
22	Milton Avenue	South	Generally poor condition/narrow
23	Milton Avenue	South	Generally poor condition/narrow
24	Milton Avenue	South	Sidewalk goes from 4 to 3 to 6 feet. Poor condition.
25	Milton Avenue	South	Heavy cracking on west driveway transition.
26	Roswell Street	East	Broken / cracked panel
27	Roswell Street	West	Broken panel
28	Canton Street	West	Unused driveway cracking
29	North Point Parkway	West	Some cracking at ADA ramp
30	North Point Parkway	West	Sunk in portion
31	North Point Parkway	West	Cracking and dilapidation in this area but sidewalk is wide enough such that it is not an ADA problem
32	Milton Avenue	South	Settled panel - potential trip hazard
33	Milton Avenue	South	Poor condition / crumbling
34	Milton Avenue	South	Poor condition / crumbling
35	Milton Avenue	South	Driveway slope potential ADA issue
36	Milton Avenue	South	Sidewalk narrows to 3-3.5 feet. Uneven sidewalk width in this section

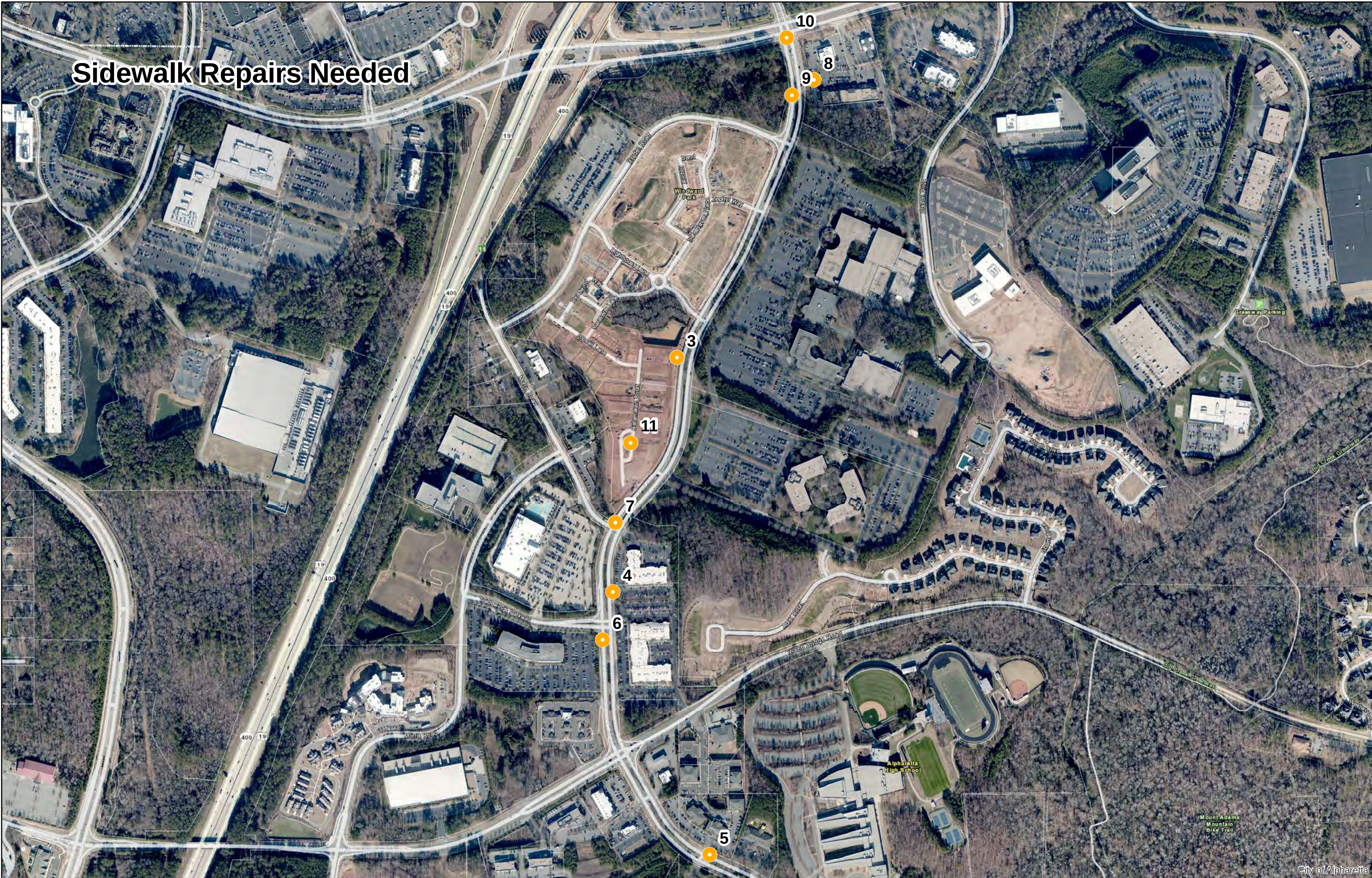
Sidewalk Repairs Needed

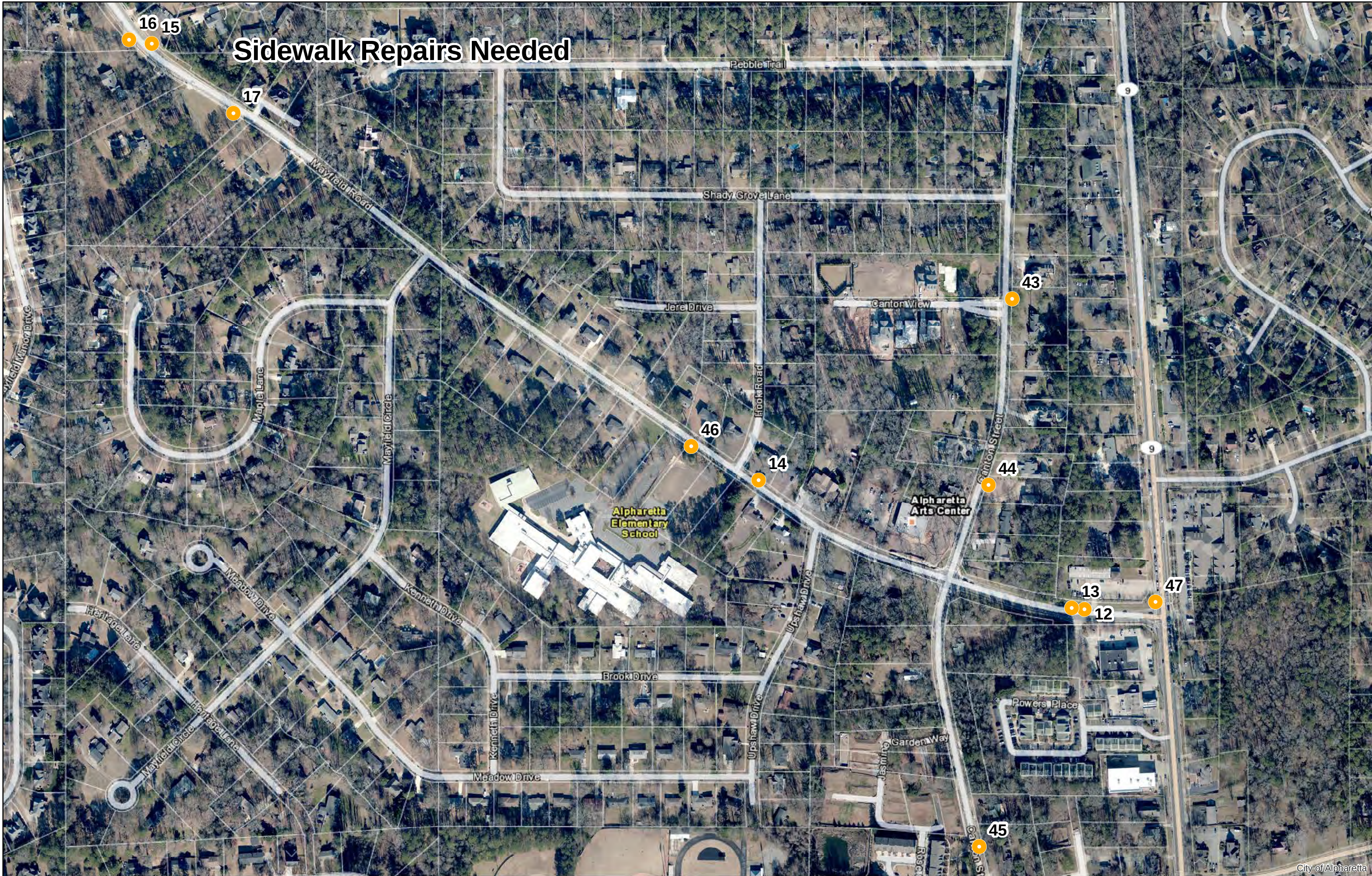
Location #	Street	Side of Street	Comments
37	Milton Avenue	South	Generally poor condition at various points along entire 4 ft section of sidewalk
38	Milton Avenue	North	Broken panel
39	Milton Avenue	North	Settled panel - potential trip hazard
40	Park Plaza	East	Sidewalk width changes from 6 feet to 5 feet, but centerline is offset such that only 4 feet overlap. Some cracking. End ped street lighting
41	Canton Street	West	Cracked panels
42	Canton Street	West	Settled around catch basin / cracked
43	Canton Street	East	Leaves and pine needles on sidewalk, mud buffer to south
44	Canton Street	East	Ivy creeping across sidewalk
45	Canton Street	East	Construction in progress - broken sidewalk
46	Mayfield Road	South	Settled panel - potential trip hazard
47	North Main Street	West	Minor cracks
48	Academy Street	South	Large hole, trip hazard.
49	Church Street	North	Settled/broken panel
50	Church Street	North	Sidewalk ends. Mailbox and unpaved area prevent wheelchair access. pavement is hollow pavers which may not be ADA compliant.
51	Old Milton Parkway	North	Broken panels - potential trip hazard
52	Old Milton Parkway	South	Water main cover presents tripping hazard.
53	Old Milton Parkway	South	Sidewalk is cracked and sloping.
54	Old Milton Parkway	North	Major craking of sidewalk - potential trip hazard
55	Old Milton Parkway	South	Settled around catch basin and vault
56	Old Milton Parkway	South	Settled around catch basin
57	South Main Street	West	Sidewalk ends. Should be resolved after construction.
58	South Main Street	West	All ADA problems appear to be temporary due to ongoing construction. 4 ft sidewalk ends, 14 ft resumes
59	Old Milton Parkway	North	Broken panel - potential trip hazard
60	Old Milton Parkway	North	Broken panel - trip hazard on each side of drive
61	Wills Road	East	Broken ramp on northeast corner of intersection at Old Milton Pkwy
62	Old Milton Parkway	South	Broken panels - potential trip hazard
63	Old Milton Parkway	South	Broken panels - potential trip hazard
64	Old Milton Parkway	South	Cracking throughout this stretch of sidewalk
65	Old Milton Parkway	South	Large vertical gap in this segment. Also, general cracks is a problem through this area
66	Marietta Street	South	Broken segment. Still within 4 feet width minimum for ADA
67	Marietta Street	South	Sidewalk at driveway ADA issue
68	Marietta Street	South	Broken panels - potential trip hazard
69	Marietta Street	South	Broken panels - potential trip hazard
70	North Main Street	West	Various settled panels

Sidewalk Repairs Needed



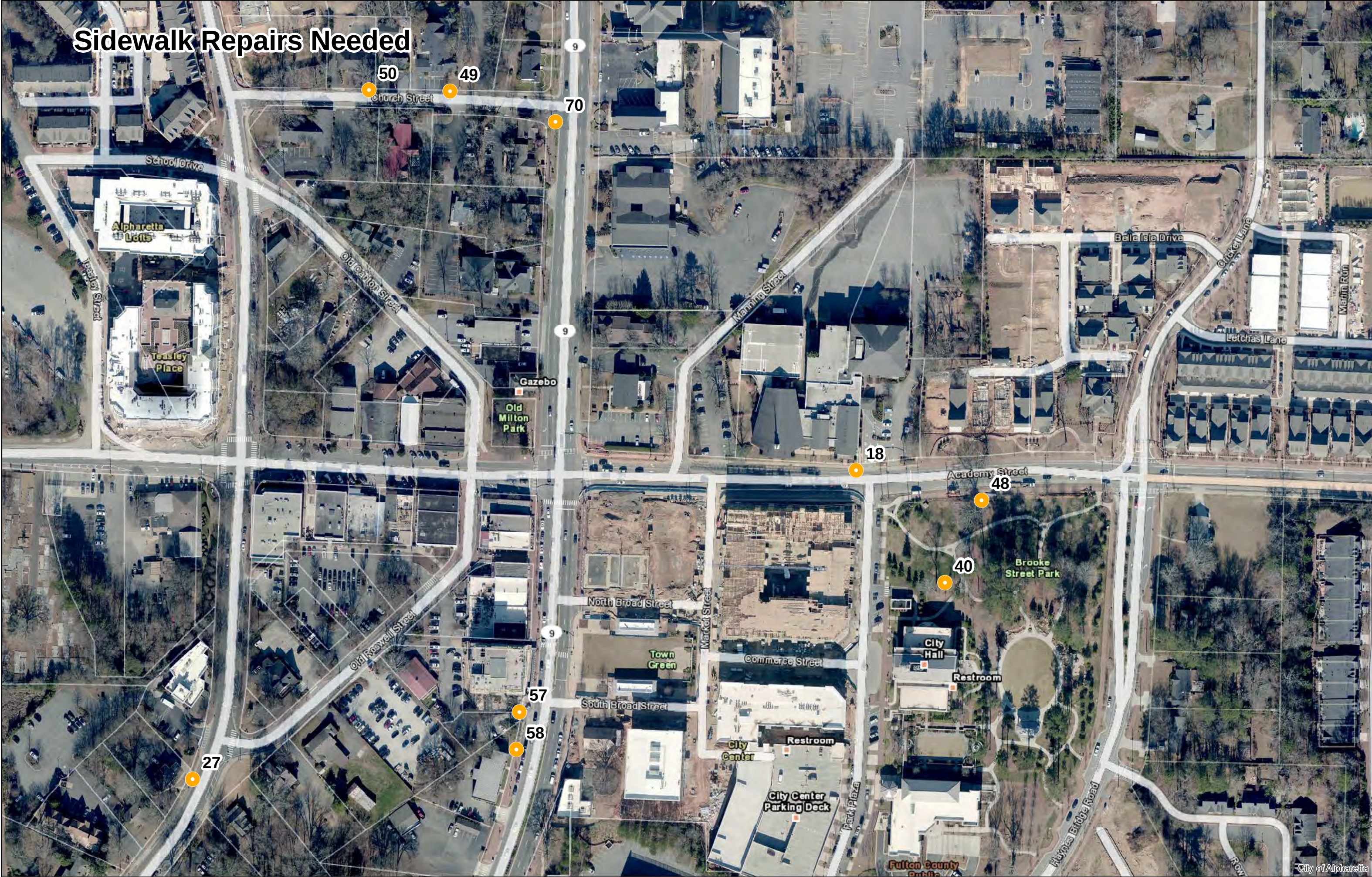
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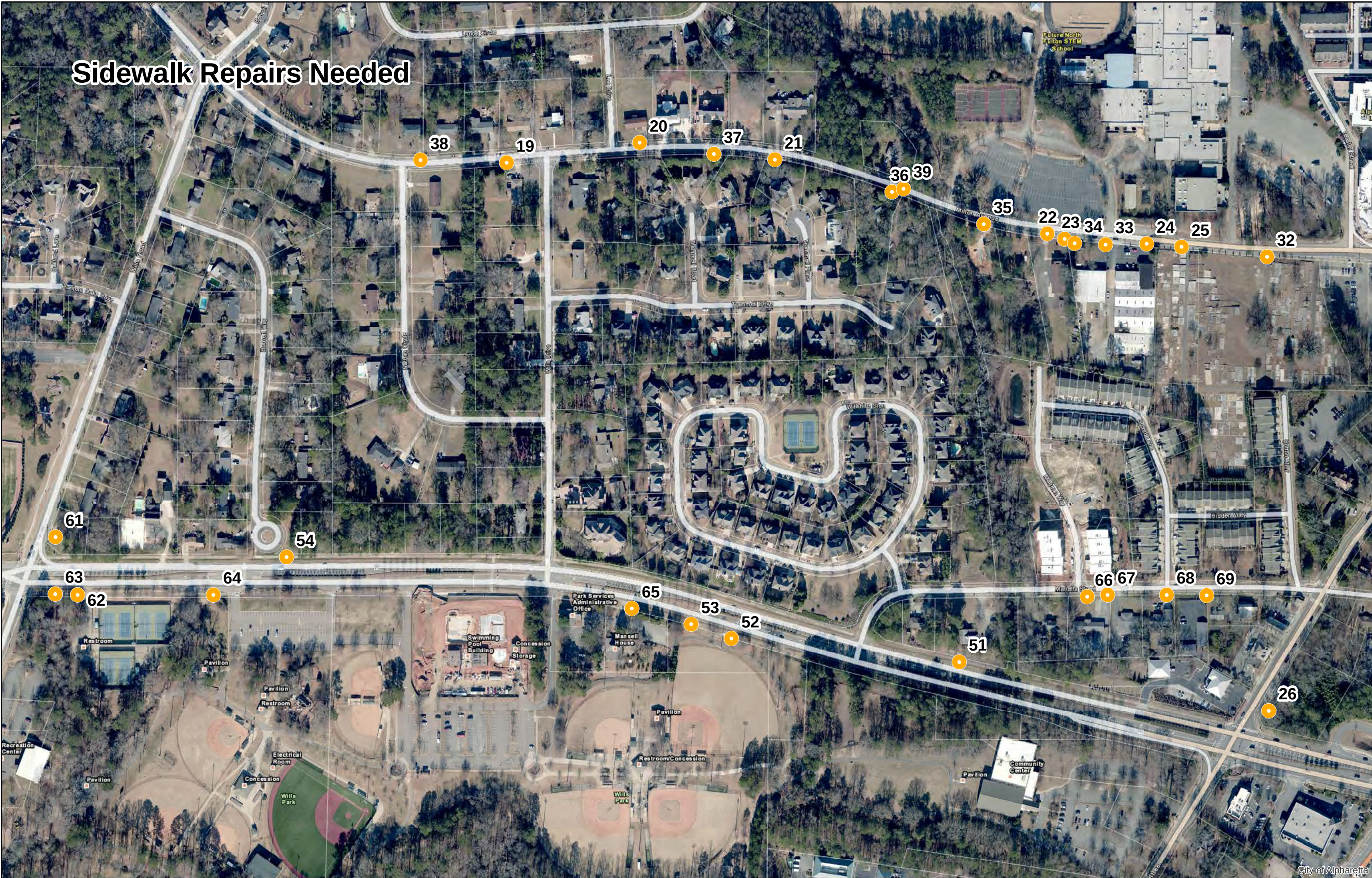


Sidewalk Repairs Needed

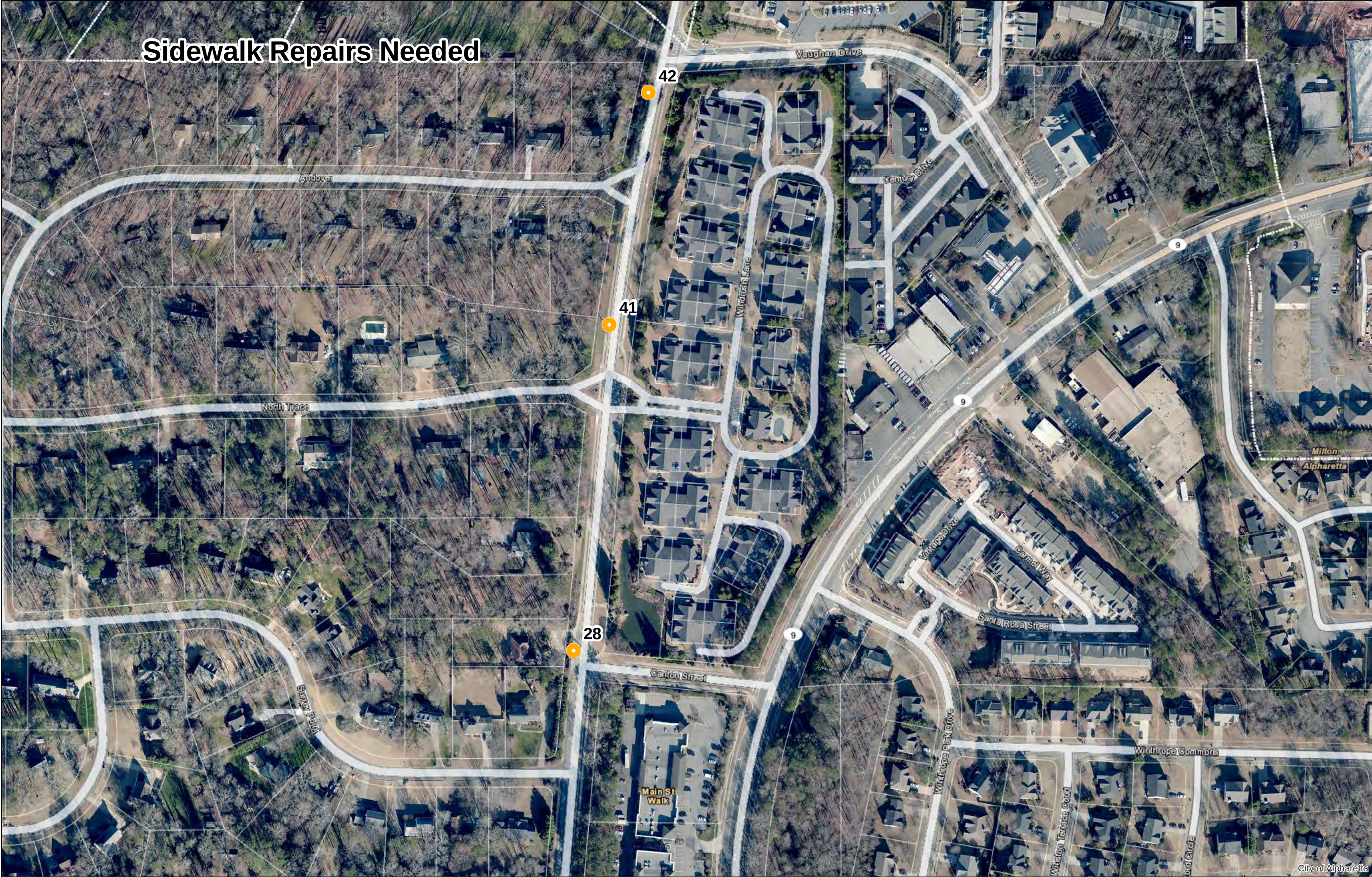
Sidewalk Repairs Needed



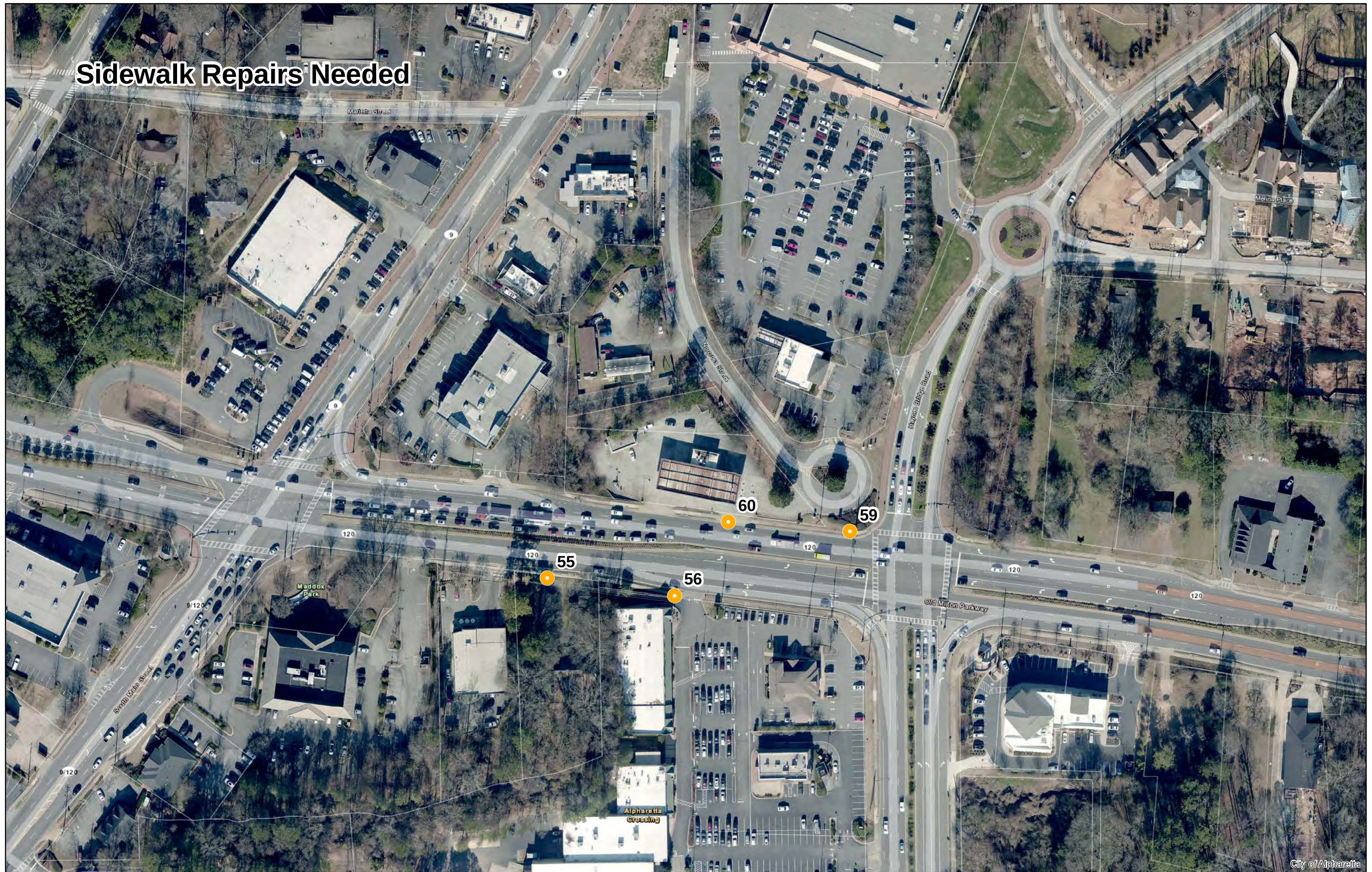
Sidewalk Repairs Needed



Sidewalk Repairs Needed



Sidewalk Repairs Needed



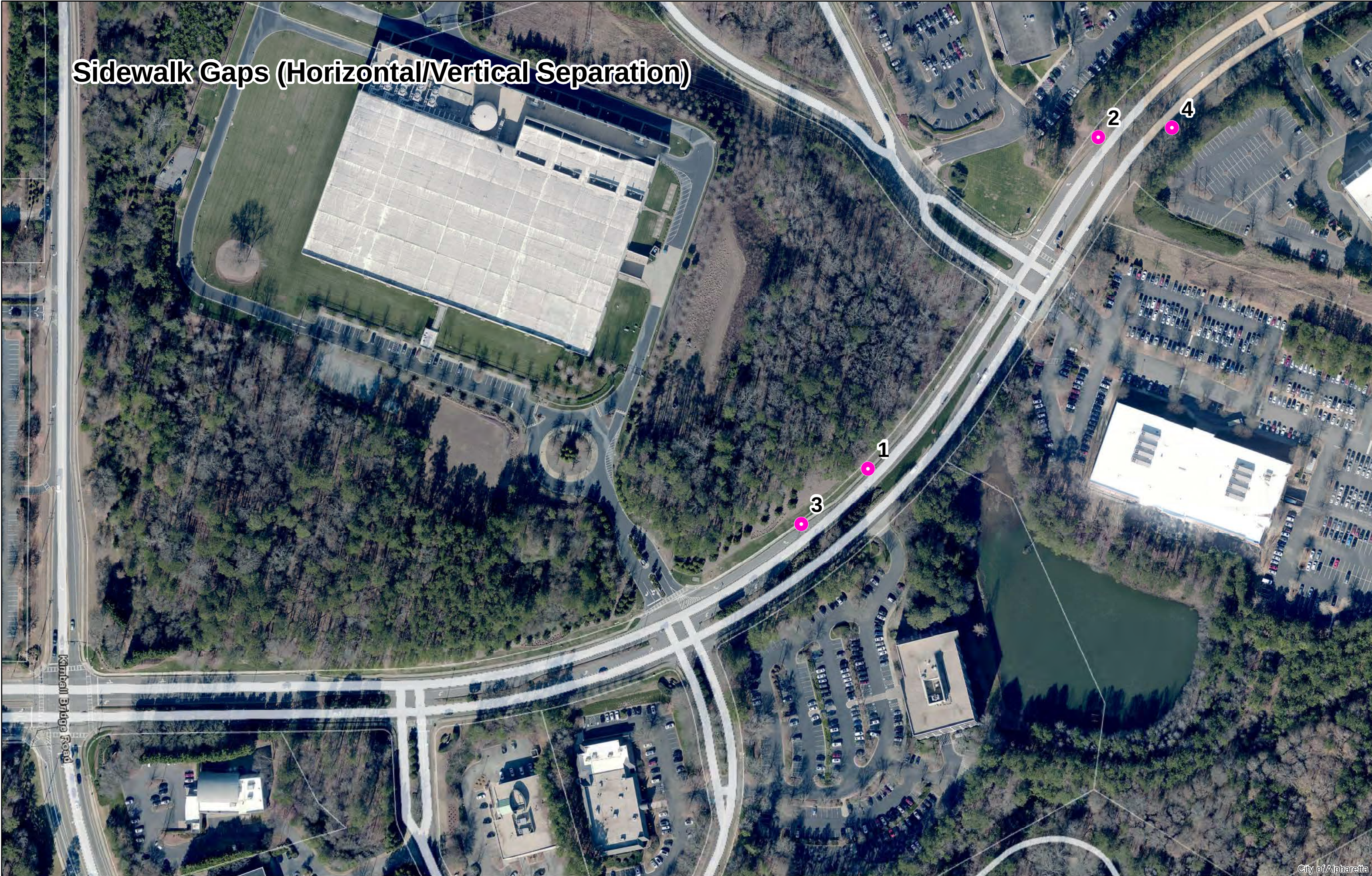
Sidewalk Gaps (Horizontal/Vertical Separation)

Location #	Street	Side of Street	Comments
1	North Point Parkway	West	N/A
2	North Point Parkway	West	Vertical gap around oak tree
3	North Point Parkway	West	Some horizontal gap
4	North Point Parkway	East	Vertical gap between sidewalk and storm drain
5	North Point Parkway	East	Missing 1-ft sidewalk segment
6	North Point Parkway	East	Slight vertical gaps around storm drain
7	North Point Parkway	East	N/A
8	North Point Parkway	West	Some vertical gap. Does not affect walkability
9	North Point Parkway	West	Minor street crossing lacks ped recall
10	North Point Parkway	West	Vertical gaps around water main access box
11	North Point Parkway	West	N/A
12	North Point Parkway	West	Horizontal and vertical gaps around access box
13	North Point Parkway	East	Some cracks, vertical gaps
14	North Point Parkway	West	N/A
15	North Point Parkway	West	Two adjacent sections of poor sidewalks.
16	North Point Parkway	West	N/A
17	North Point Parkway	East	N/A
18	North Point Parkway	East	N/A
19	Mayfield Road	North	Settled around catch basin
20	Mayfield Road	North	Settled around catch basin
21	Milton Avenue	North	Storm drain inlet top creates vertical gap, giving wheelchair only 3 feet of usable pavement.
22	Milton Avenue	North	panel settled - potential trip hazard
23	Milton Avenue	North	Water main cover presents tripping hazard.
24	Milton Avenue	South	Sidewalk is 4 feet, then pipes further obstruct width.
25	Milton Avenue	South	Drainage structure is separating from sidewalk.
26	Milton Avenue	South	Sidewalk goes from 4 to 3 to 6 feet. Poor condition.
27	Roswell Street	East	Settled around catch basin
28	Roswell Street	East	Broken / cracked sidewalk
29	Roswell Street	West	Broken panel
30	Church Street	North	Holes in and beside sidewalk
31	Church Street	North	Permeable pavers
32	Canton Street	West	Settled around catch basin
33	Canton Street	West	Vertical gap
34	Canton Street	East	Settled around catch basin
35	Canton Street	East	Sidewalk rising, about an inch gap
36	North Point Parkway	East	Vertical gaps around storm drain inlet
37	North Point Parkway	East	Vertical gap around storm drain inlet
38	North Point Parkway	West	N/A
39	North Point Parkway	West	N/A
40	North Point Parkway	West	N/A
41	North Point Parkway	East	N/A
42	Old Roswell Street	East	Hole / broken water meter lid

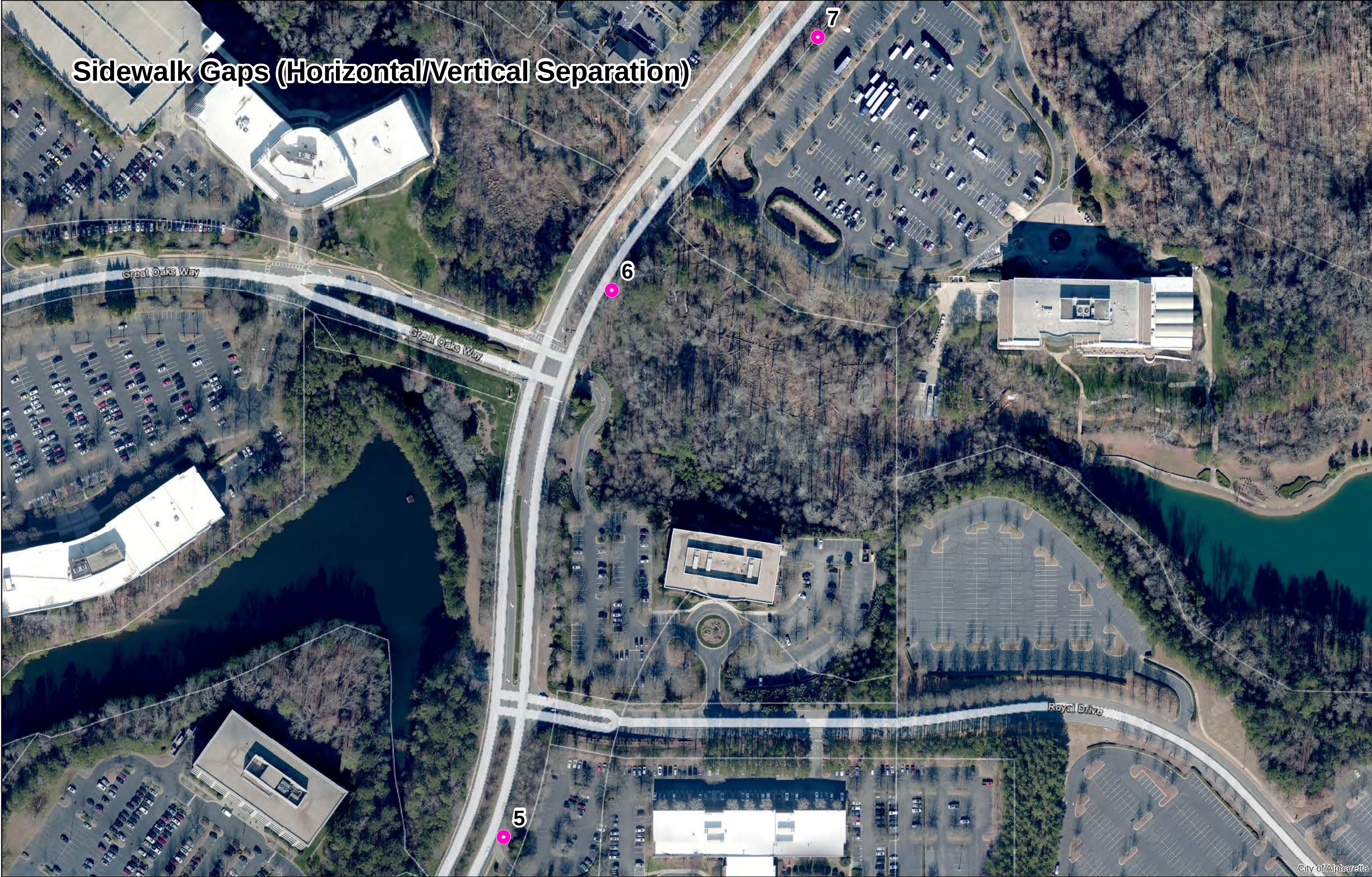
Sidewalk Gaps (Horizontal/Vertical Separation)

Location #	Street	Side of Street	Comments
43	North Point Parkway	East	Major vertical gap between utility boxes
44	North Point Parkway	West	Sunk in portion
45	North Point Parkway	West	Concrete missing around utility box
46	North Point Parkway	West	Concrete missing around utility box. Utility box sunk in
47	Church Street	South	Grass buffer, to east
48	Church Street	South	Cracked / settled around catch basin
49	Canton Street	West	1"+ vertical gaps
50	Milton Avenue	South	Settled panel - potential trip hazard
51	Milton Avenue	North	Closed due to construction
52	Academy Street	North	1.5 inch vertical gap
53	Canton Street	West	Cracked / settled around catch basin
54	Canton Street	East	Settled at water valve riser - potential trip hazard
55	Canton Street	East	Construction in progress - broken sidewalk
56	Beleisle Dr	Check	No crosswalk marking present. 3 inch vertical gap at concrete curb, will probably be addressed after construction is concluded.
57	Old Milton Parkway	South	Shifting drainage structure creates vertical gap, less than 3 feet of clearance.
58	Old Milton Parkway	South	Settling drainage structure creates vertical gap, less than 3 feet of clearance.
59	Wills Drive	East	Settled panel - potential trip hazard
60	Old Milton Parkway	South	Broken panels - potential trip hazard
61	Old Milton Parkway	South	Large vertical gap in this segment. Also, general cracks is a problem through this area
62	Marietta Street	South	panel settled - potential trip hazard
63	Marietta Street	South	Sunk in utility boxes. Less than 4 feet unobstructed width
64	Marietta Street	South	2 2 inch vertical gaps in area
65	North Point Parkway	East	Two utility covers and split in sidewalk
66	North Point Parkway	East	N/A
67	North Point Parkway	East	N/A
68	North Point Parkway	East	N/A
69	North Point Parkway	West	N/A
70	North Point Parkway	West	N/A
71	North Point Parkway	West	N/A
72	North Point Parkway	West	Utility cover and sewer cover creating unevenness.
73	North Point Parkway	West	N/A
74	North Point Parkway	East	N/A
75	North Point Parkway	East	N/A
76	North Point Parkway	East	N/A

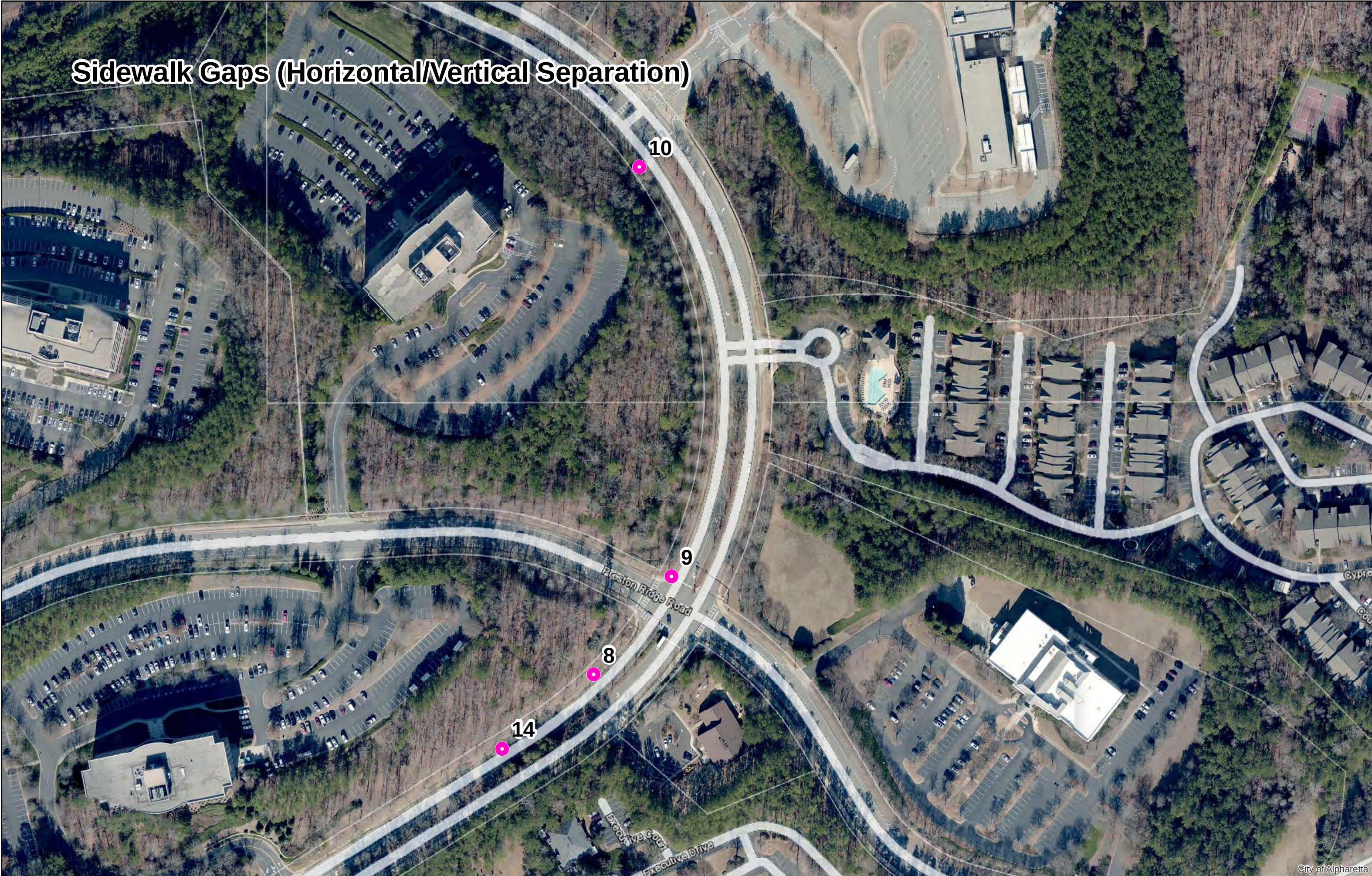
Sidewalk Gaps (Horizontal/Vertical Separation)



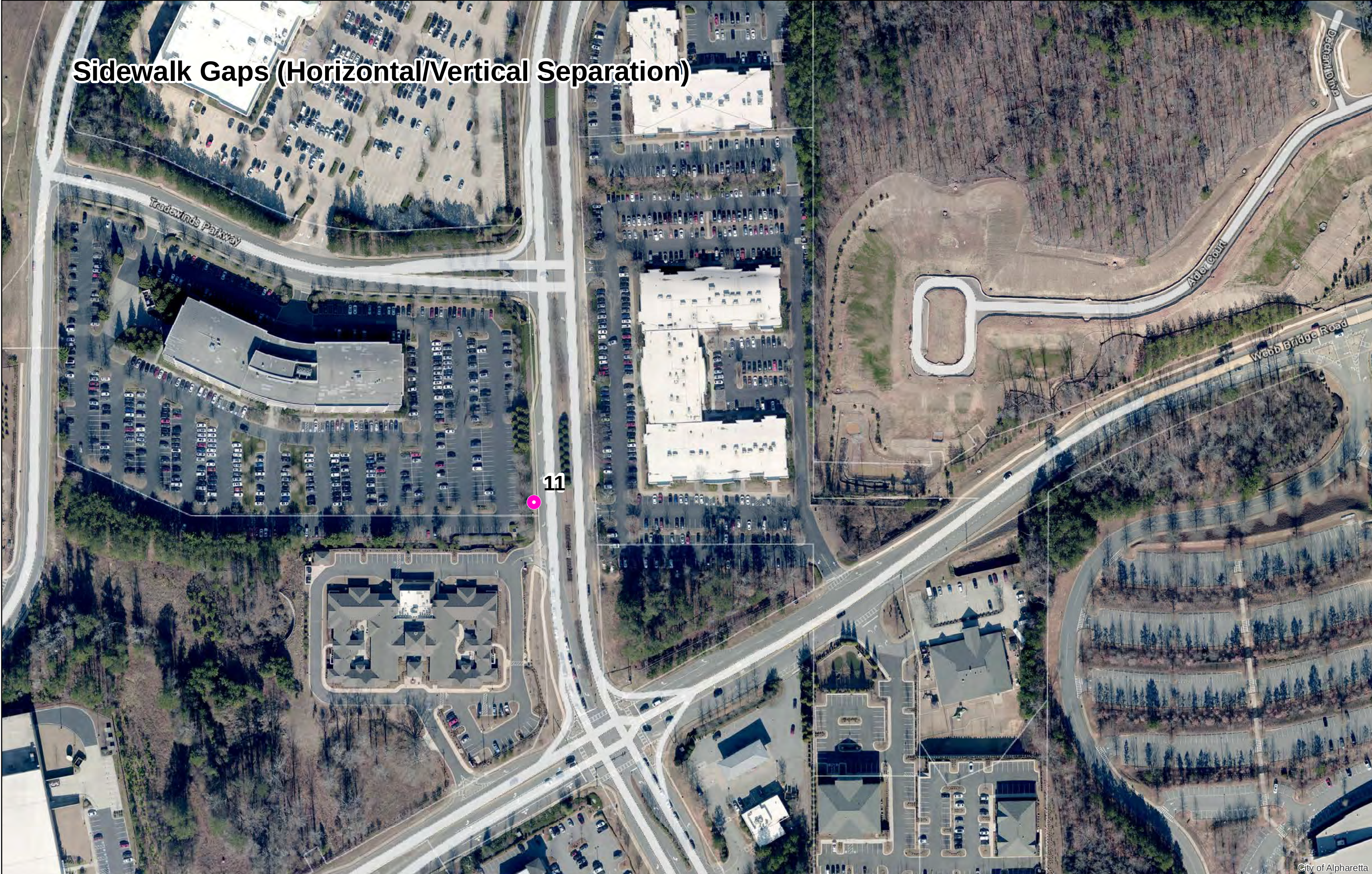
Sidewalk Gaps (Horizontal/Vertical Separation)



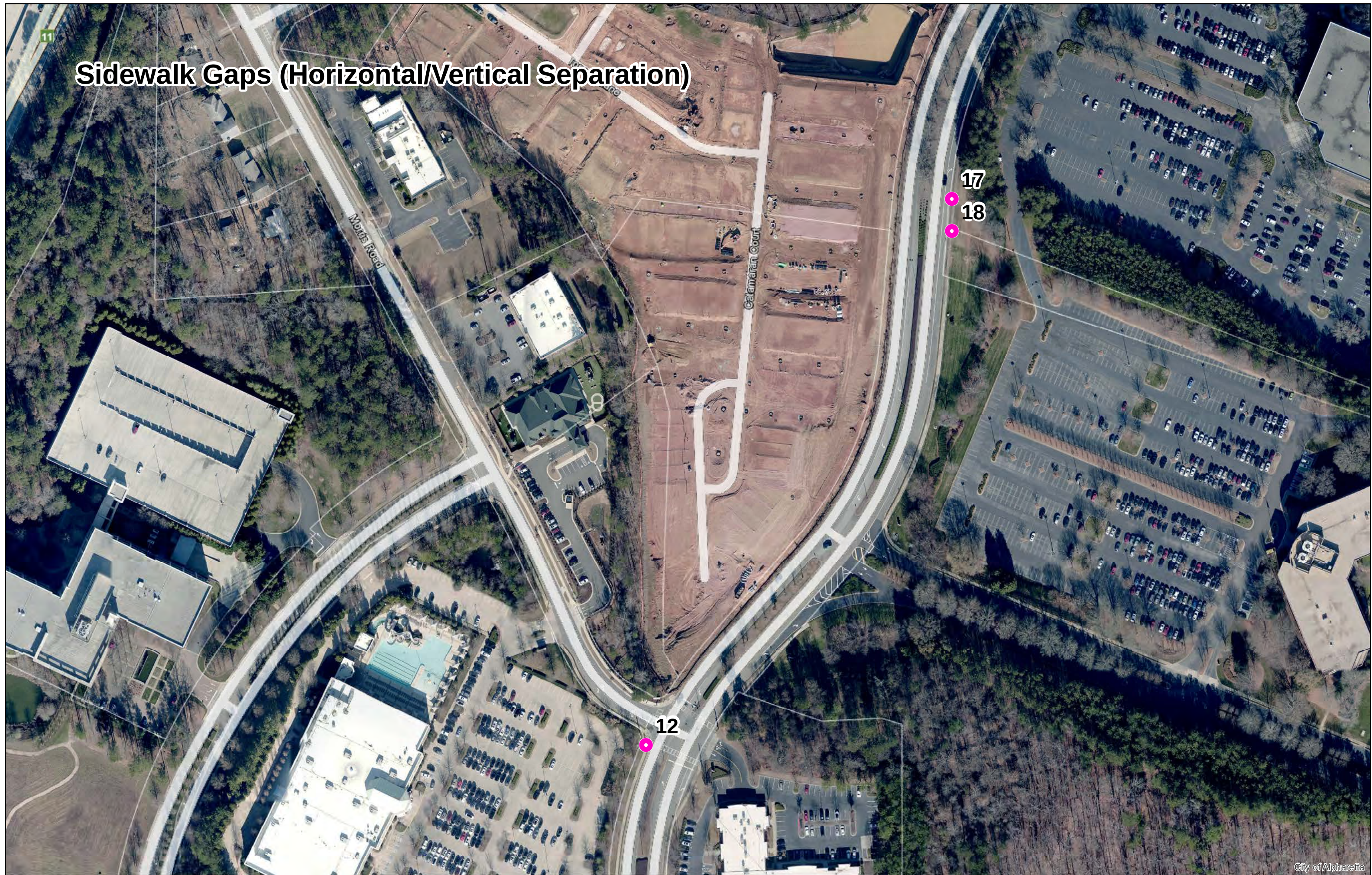
Sidewalk Gaps (Horizontal/Vertical Separation)



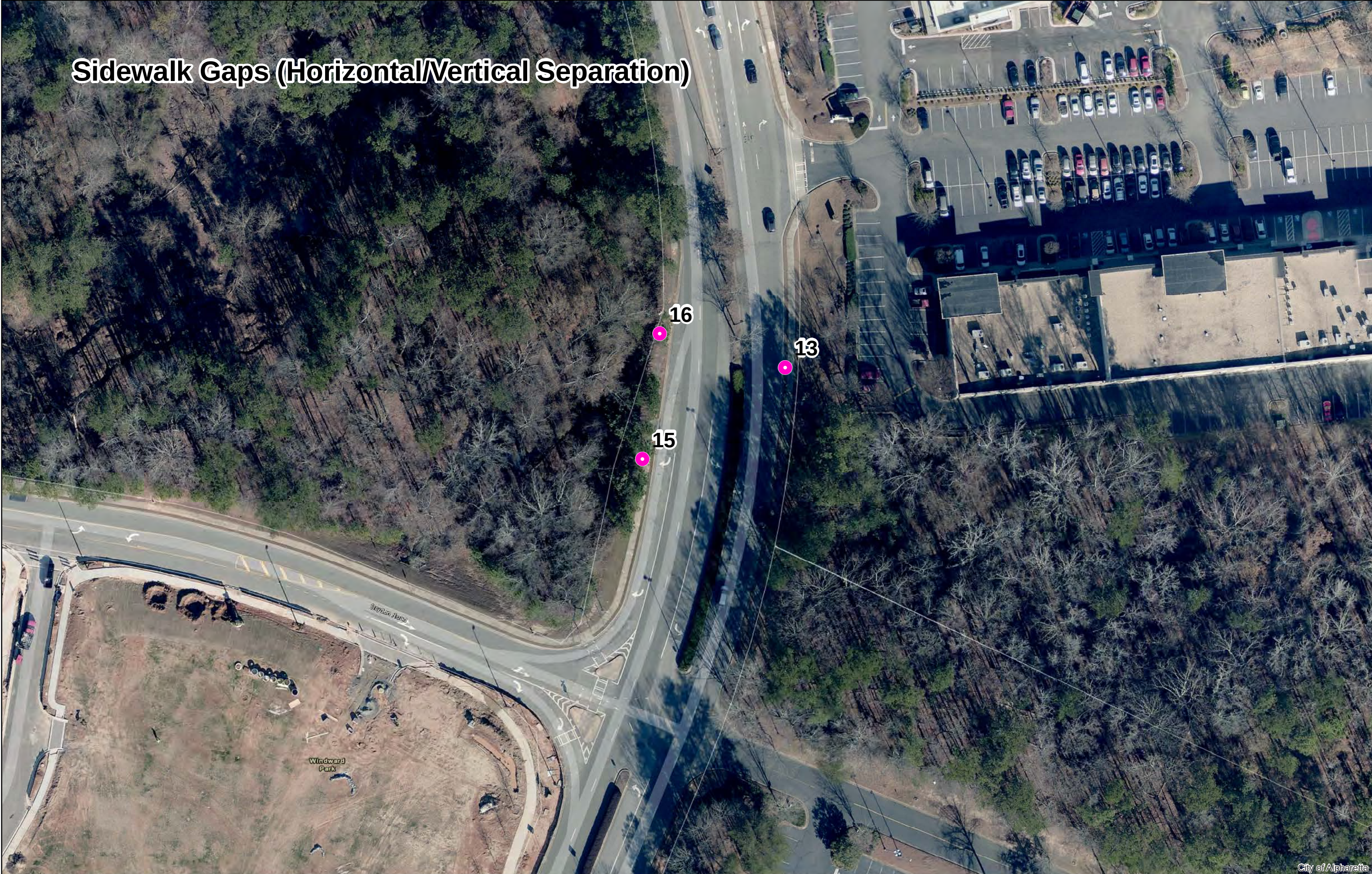
Sidewalk Gaps (Horizontal/Vertical Separation)



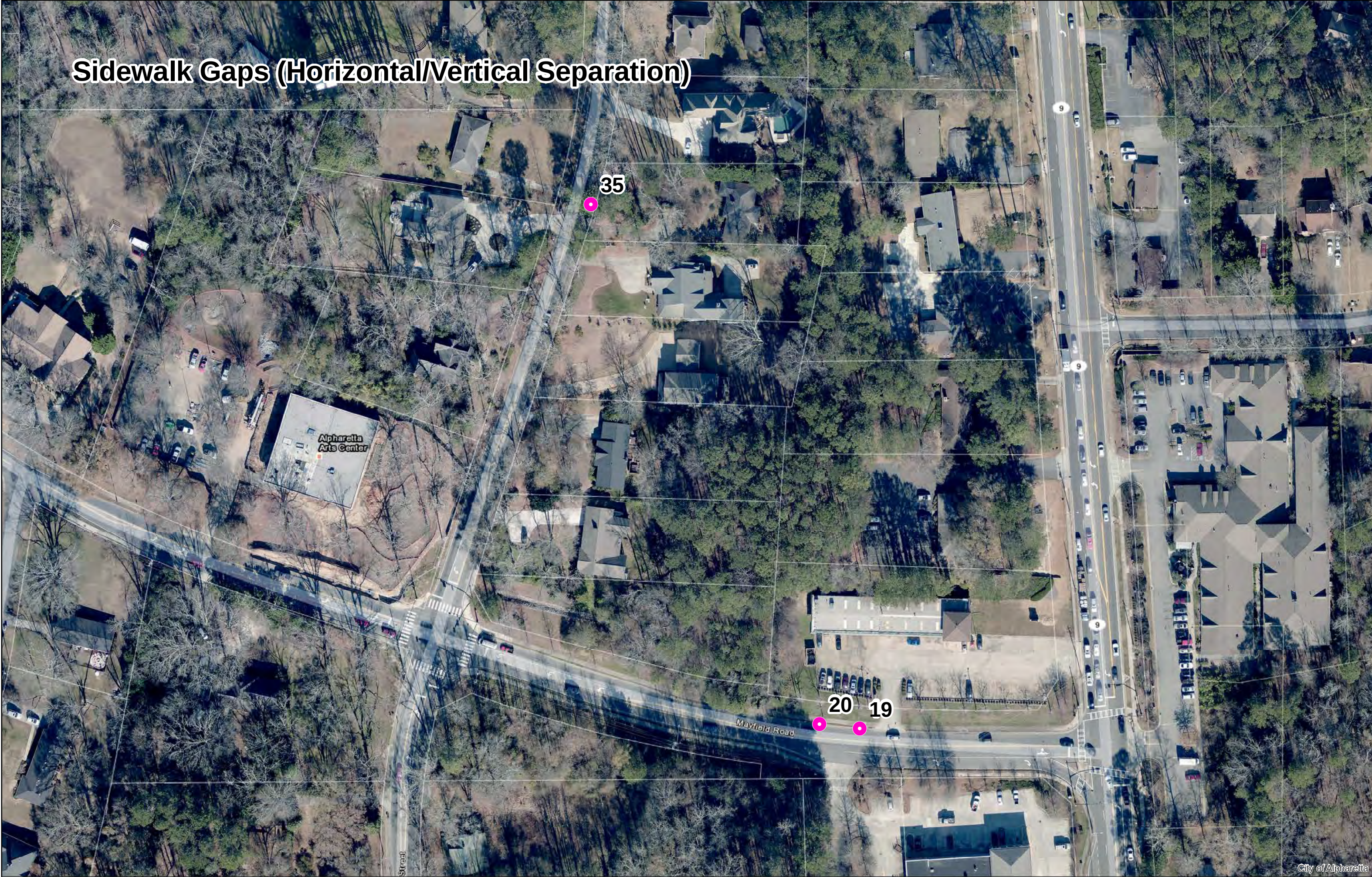
Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)



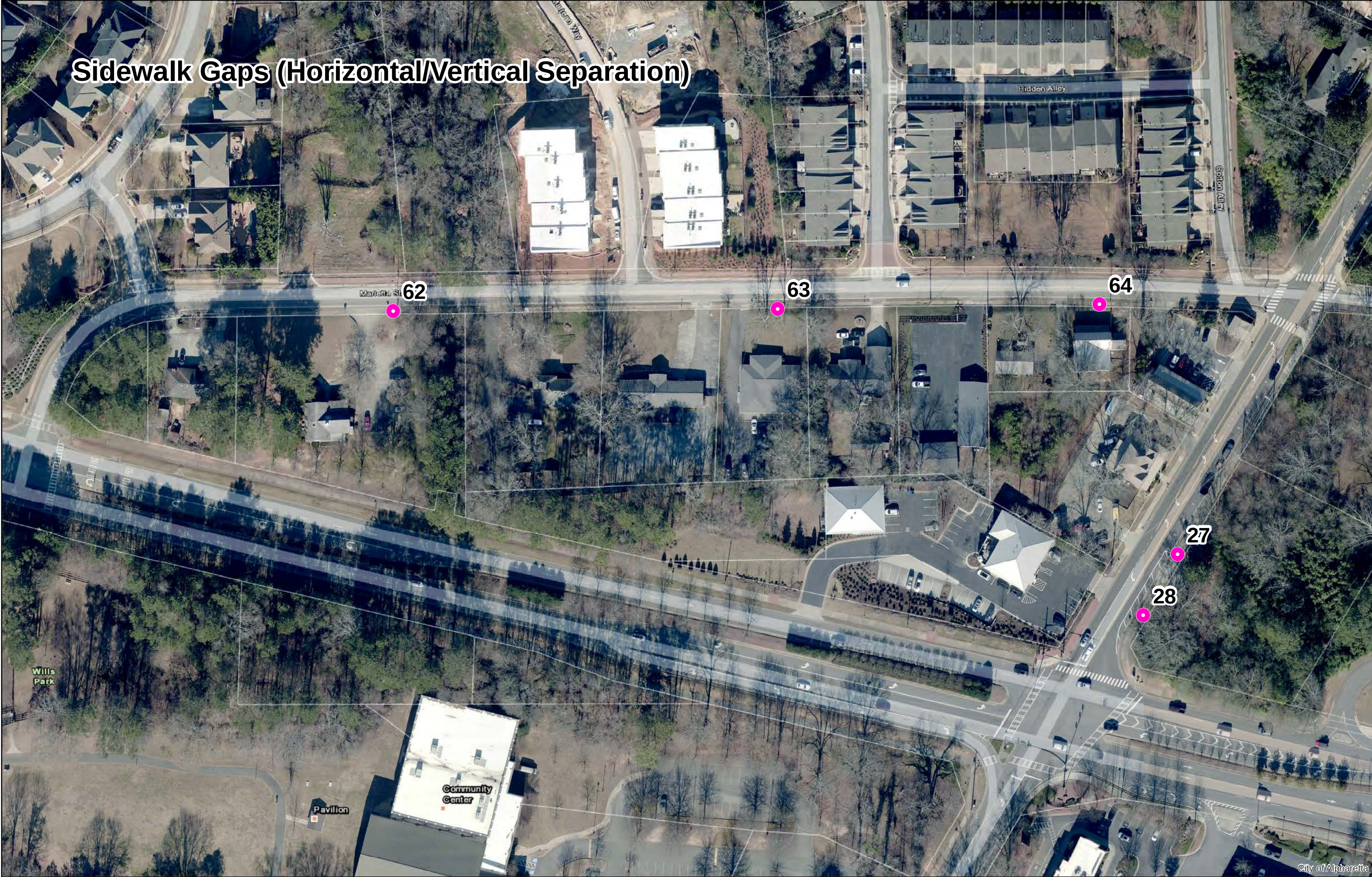
Sidewalk Gaps (Horizontal/Vertical Separation)



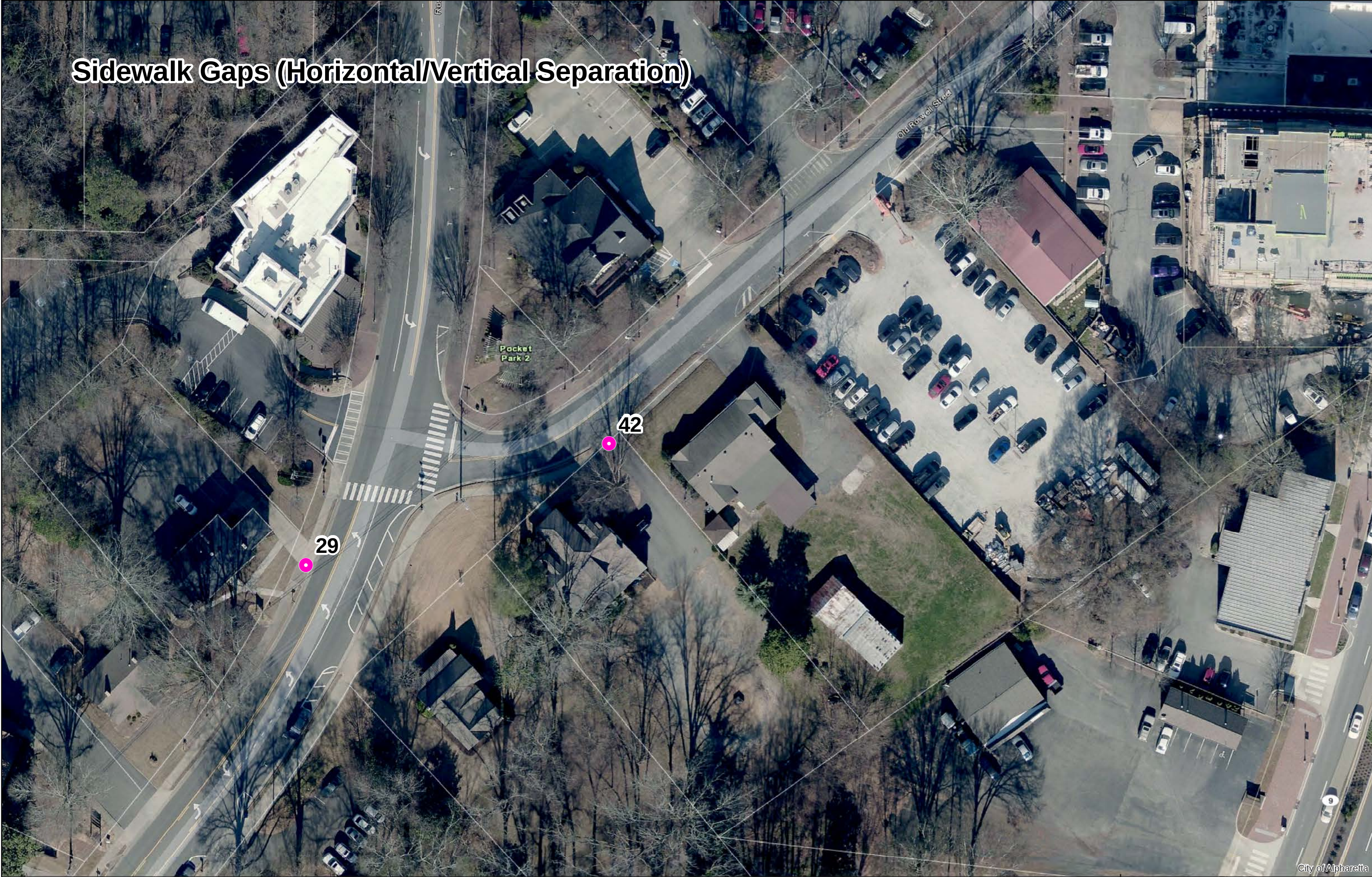
Sidewalk Gaps (Horizontal/Vertical Separation)



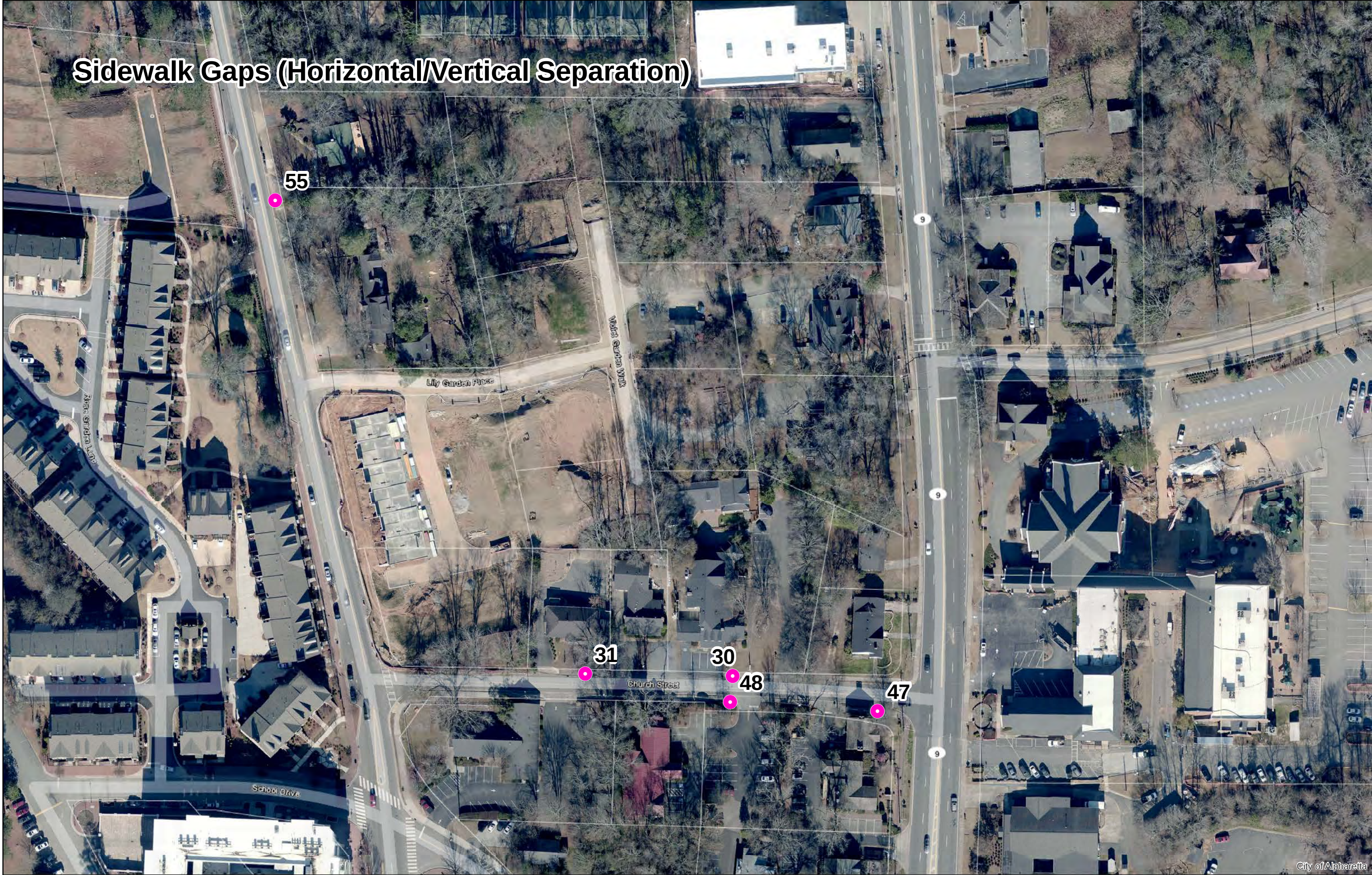
Sidewalk Gaps (Horizontal/Vertical Separation)



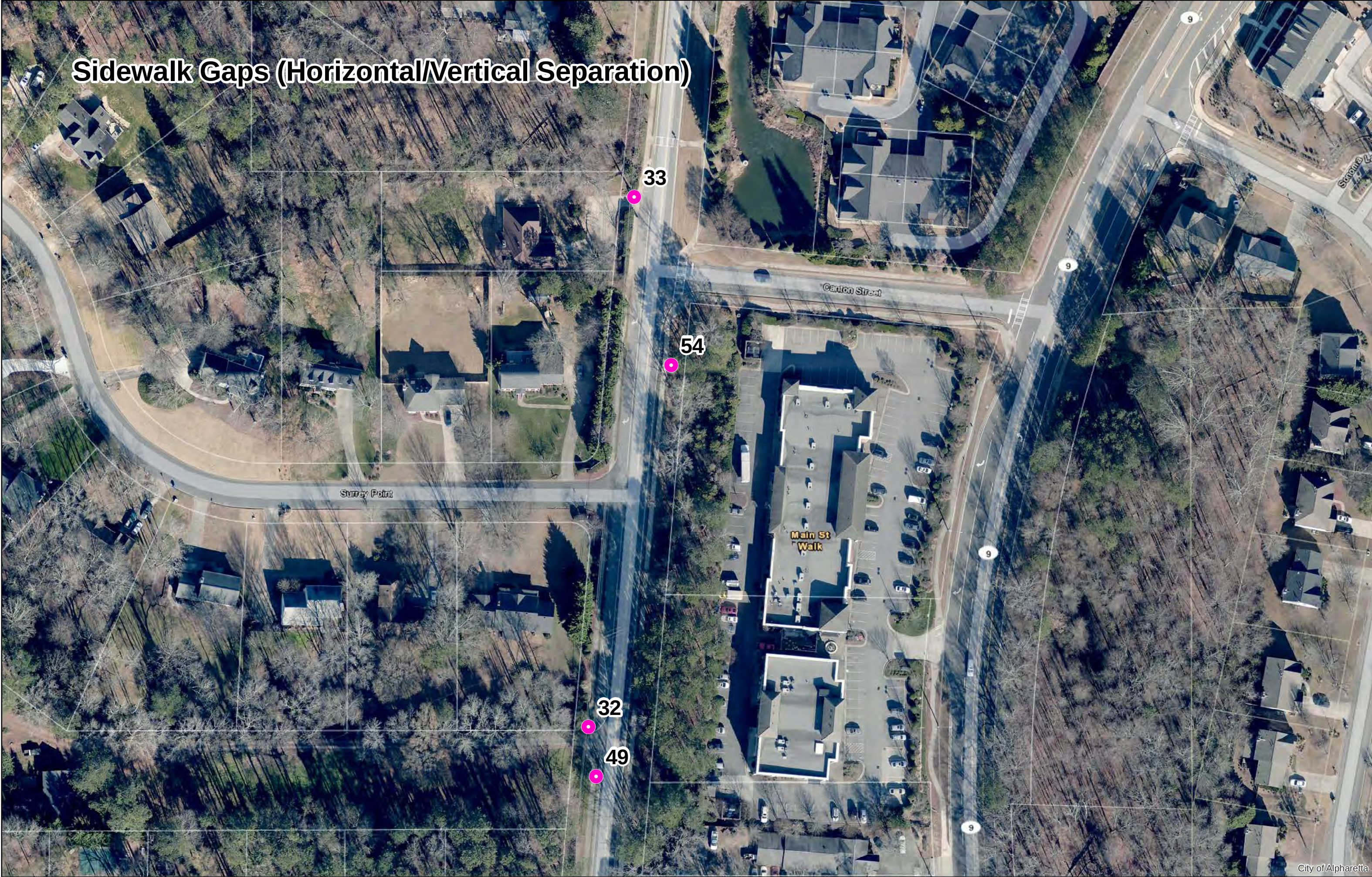
Sidewalk Gaps (Horizontal/Vertical Separation)



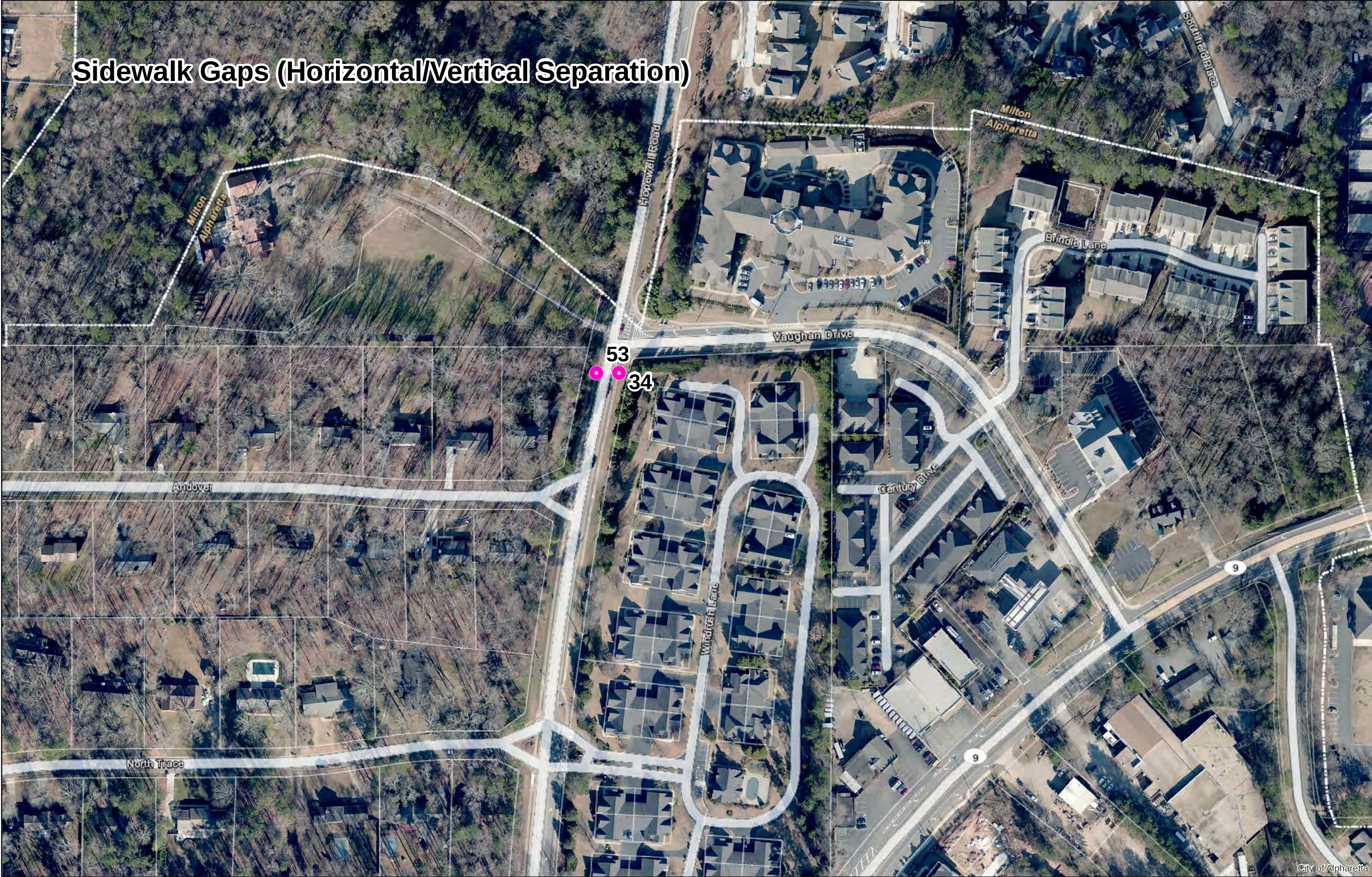
Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)



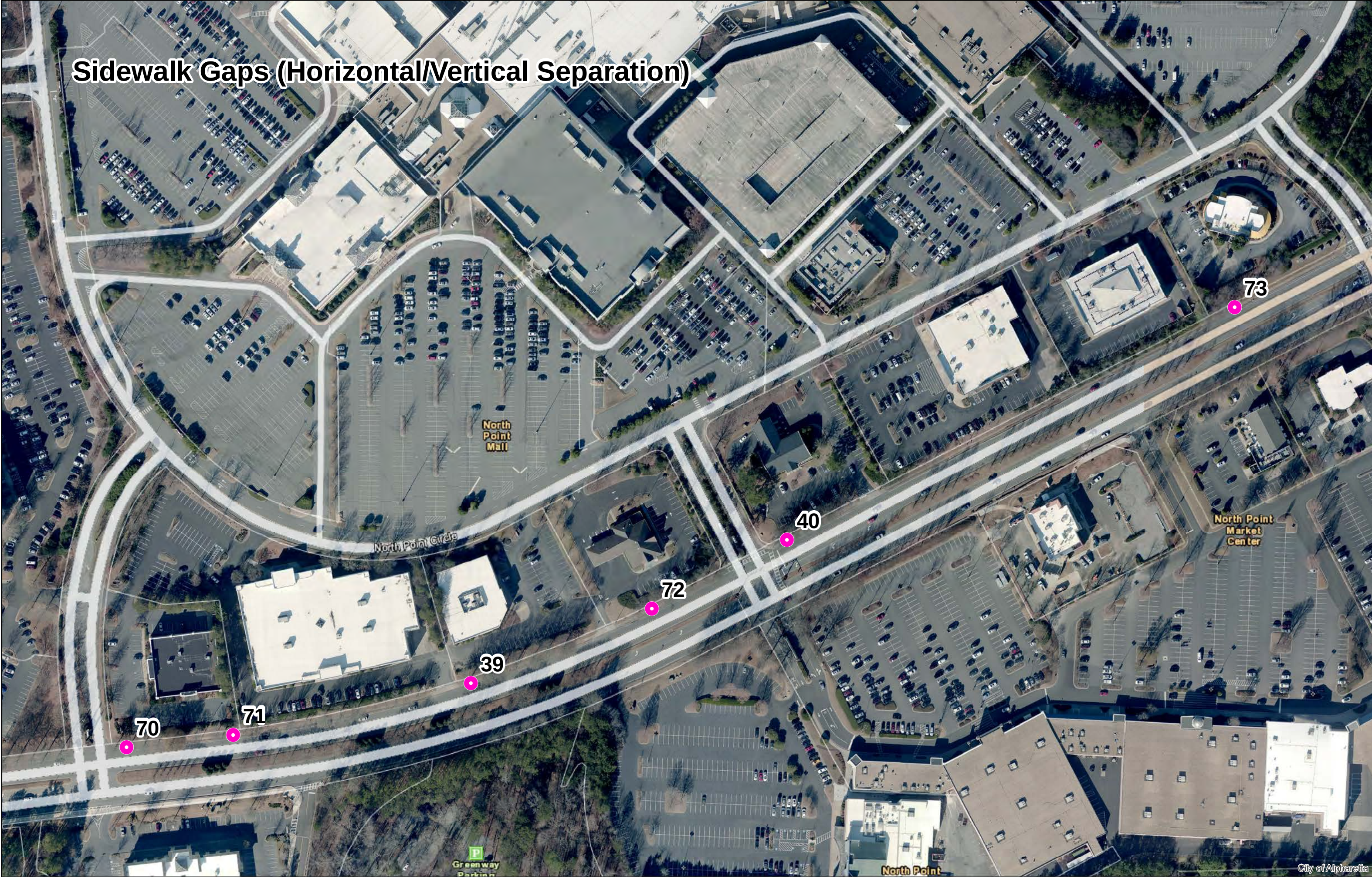
Sidewalk Gaps (Horizontal/Vertical Separation)



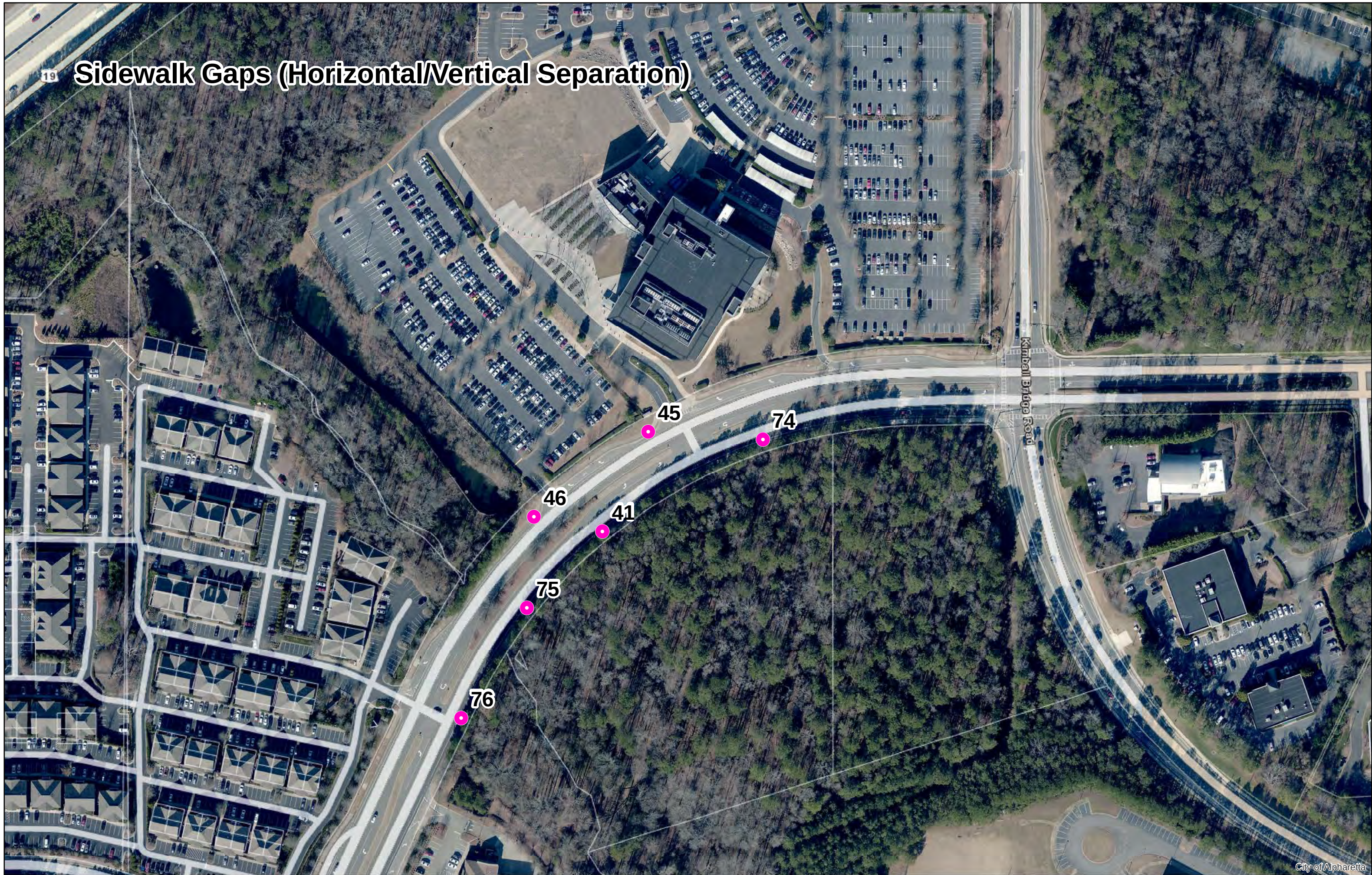
Sidewalk Gaps (Horizontal/Vertical Separation)



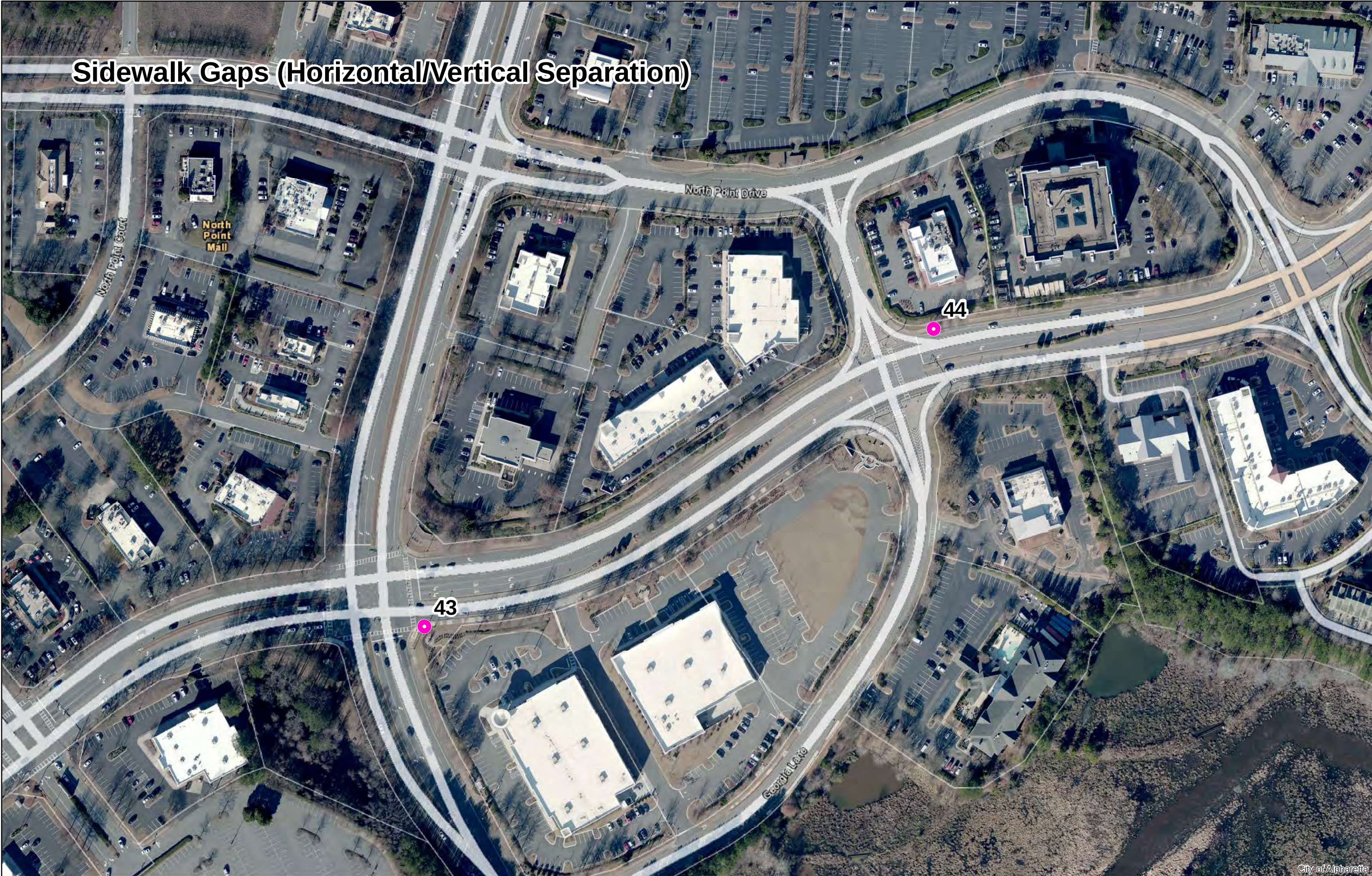
Sidewalk Gaps (Horizontal/Vertical Separation)



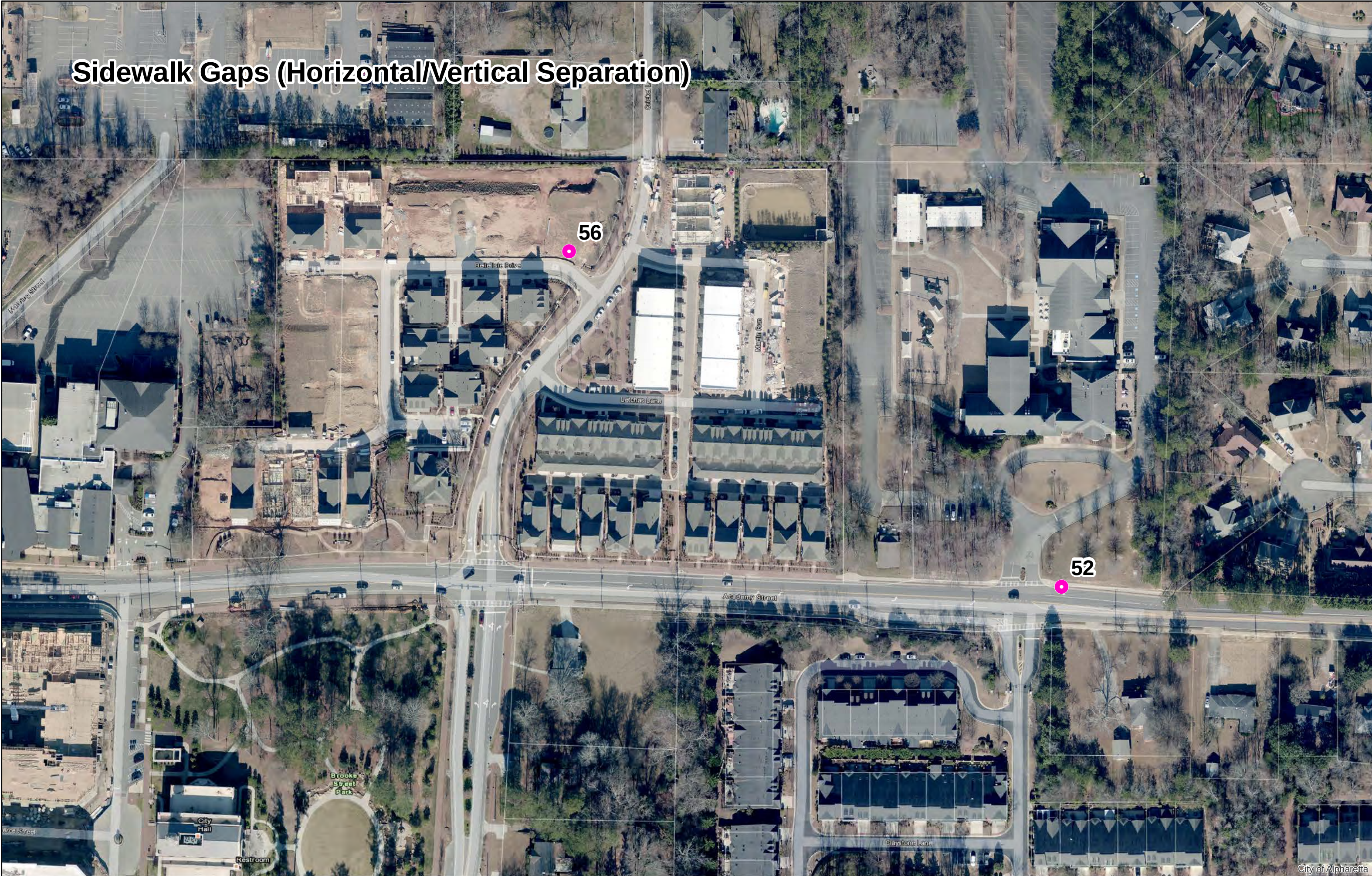
19 Sidewalk Gaps (Horizontal/Vertical Separation)



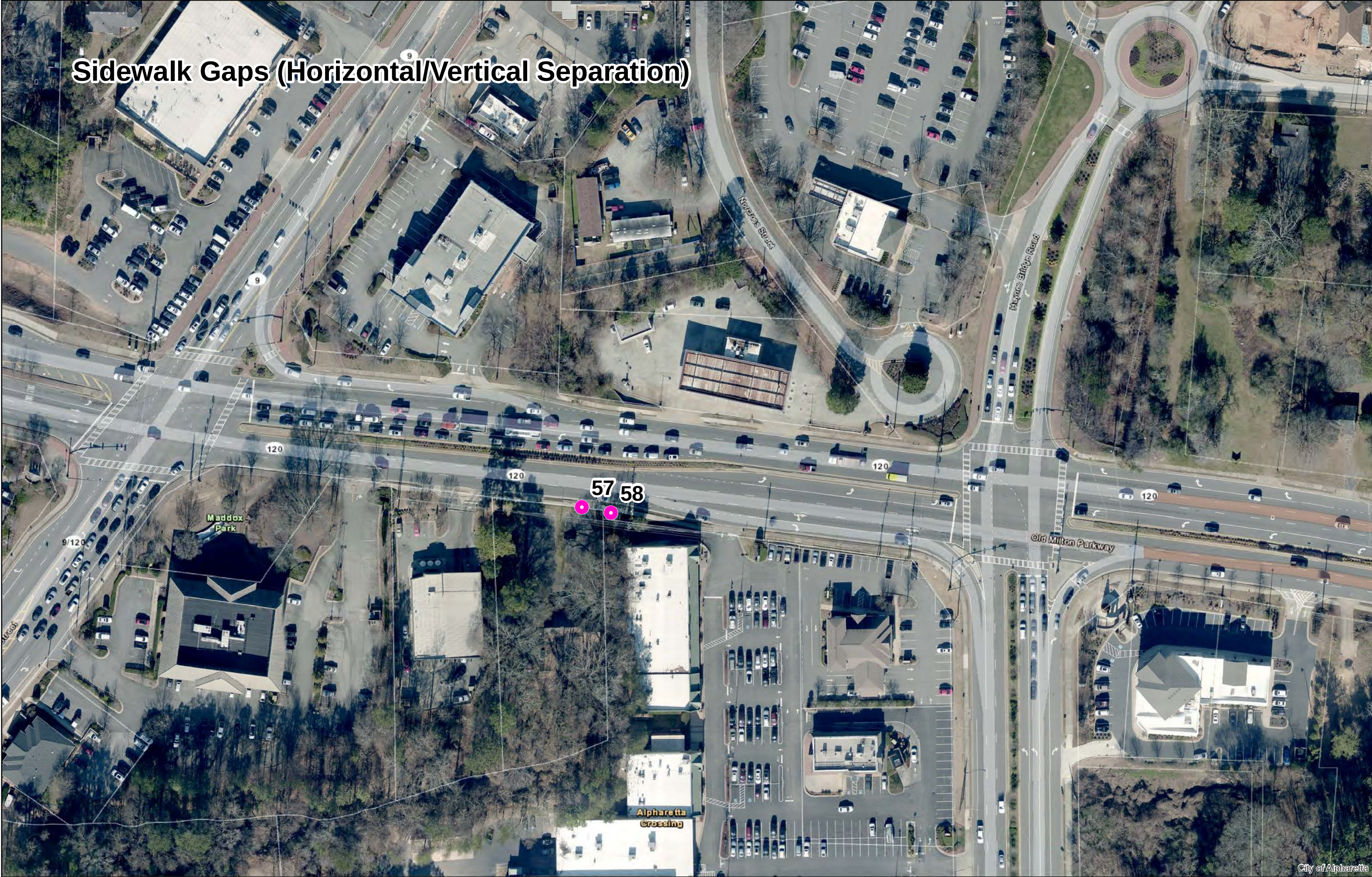
Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)



Sidewalk Gaps (Horizontal/Vertical Separation)

60

59

61

Restroom

Pavilion

Pavilion

Restroom

Wills Park

Swimming Pool Building

Concession

Storage

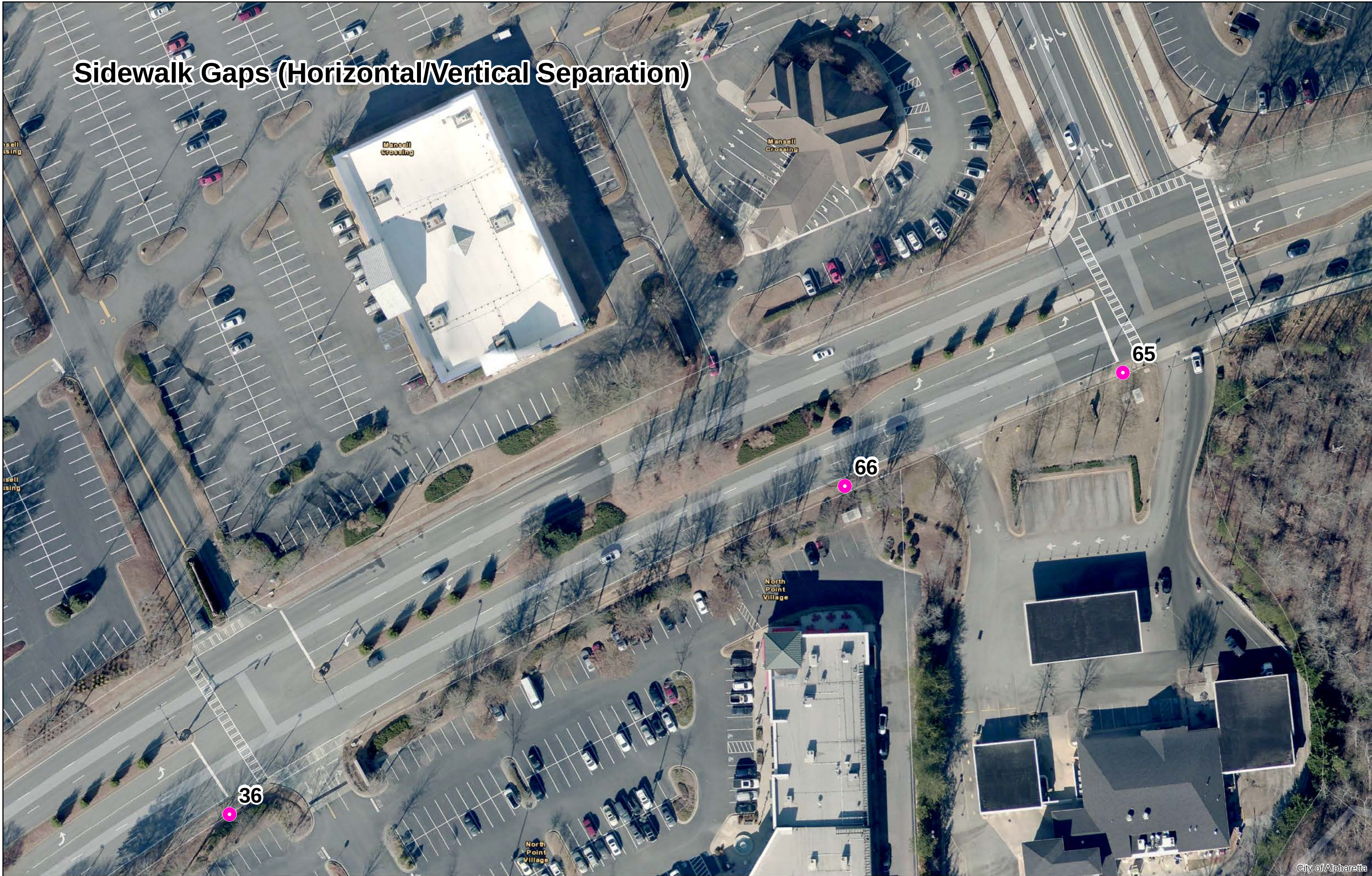
Park Services Administrative Office

Mansell House

Pavilion

Wills Park

Sidewalk Gaps (Horizontal/Vertical Separation)



Lacks Detectable Warning Surface					
Location #	Street	Side of Street	Location #	Street	Side of Street
1	North Point Parkway	West	47	Mayfield Road	North
2	North Point Parkway	West	48	Mayfield Road	North
3	North Point Parkway	West	49	Mayfield Road	South
4	North Point Parkway	East	50	Academy Street	North
5	North Point Parkway	West	51	Academy Street	North
6	North Point Parkway	East	52	North Main Street	West
7	North Point Parkway	East	53	Milton Avenue	North
8	North Point Parkway	East	54	Milton Avenue	North
9	North Point Parkway	East	55	Milton Avenue	North
10	North Point Parkway	East	56	Milton Avenue	North
11	North Point Parkway	East	57	Wills Road	East
12	North Point Parkway	East	58	Milton Avenue	South
13	North Point Parkway	East	59	Milton Avenue	North
14	North Point Parkway	East	60	Old Roswell Street	North
15	North Point Parkway	East	61	Old Roswell Street	North
16	North Point Parkway	East	62	Old Roswell Street	North
17	North Point Parkway	East	63	Old Roswell Street	North
18	North Point Parkway	East	64	Old Milton Parkway	South
19	North Point Parkway	East	65	Roswell Street	West
20	North Point Parkway	East	66	Canton Street	East
21	North Point Parkway	West	67	Canton Street	West
22	North Point Parkway	West	68	Canton Street	East
24	North Point Parkway	West	69	North Point Parkway	East
25	North Point Parkway	West	70	North Point Parkway	East
26	North Point Parkway	East	71	North Point Parkway	West
27	North Point Parkway	East	72	North Point Parkway	West
28	North Point Parkway	East	73	North Point Parkway	West
29	North Point Parkway	East	74	North Point Parkway	East
30	North Point Parkway	East	75	North Point Parkway	West
31	North Point Parkway	East	76	North Point Parkway	West
32	North Point Parkway	East	77	North Point Parkway	West
34	North Point Parkway	West	78	North Point Parkway	West
35	North Point Parkway	West	79	Roswell Street	East
36	North Point Parkway	West	80	North Point Parkway	West
37	North Point Parkway	West	81	Old Roswell Street	South
38	North Point Parkway	East	82	North Point Parkway	East
39	North Point Parkway	East	83	North Point Parkway	East
40	North Point Parkway	East	84	Old Roswell Street	South
41	North Point Parkway	East	85	North Point Parkway	East
42	North Point Parkway	East	86	North Point Parkway	East
44	North Point Parkway	East	87	North Point Parkway	West
45	North Point Parkway	East	88	North Point Parkway	West
46	North Point Parkway	West	89	Old Milton Parkway	North

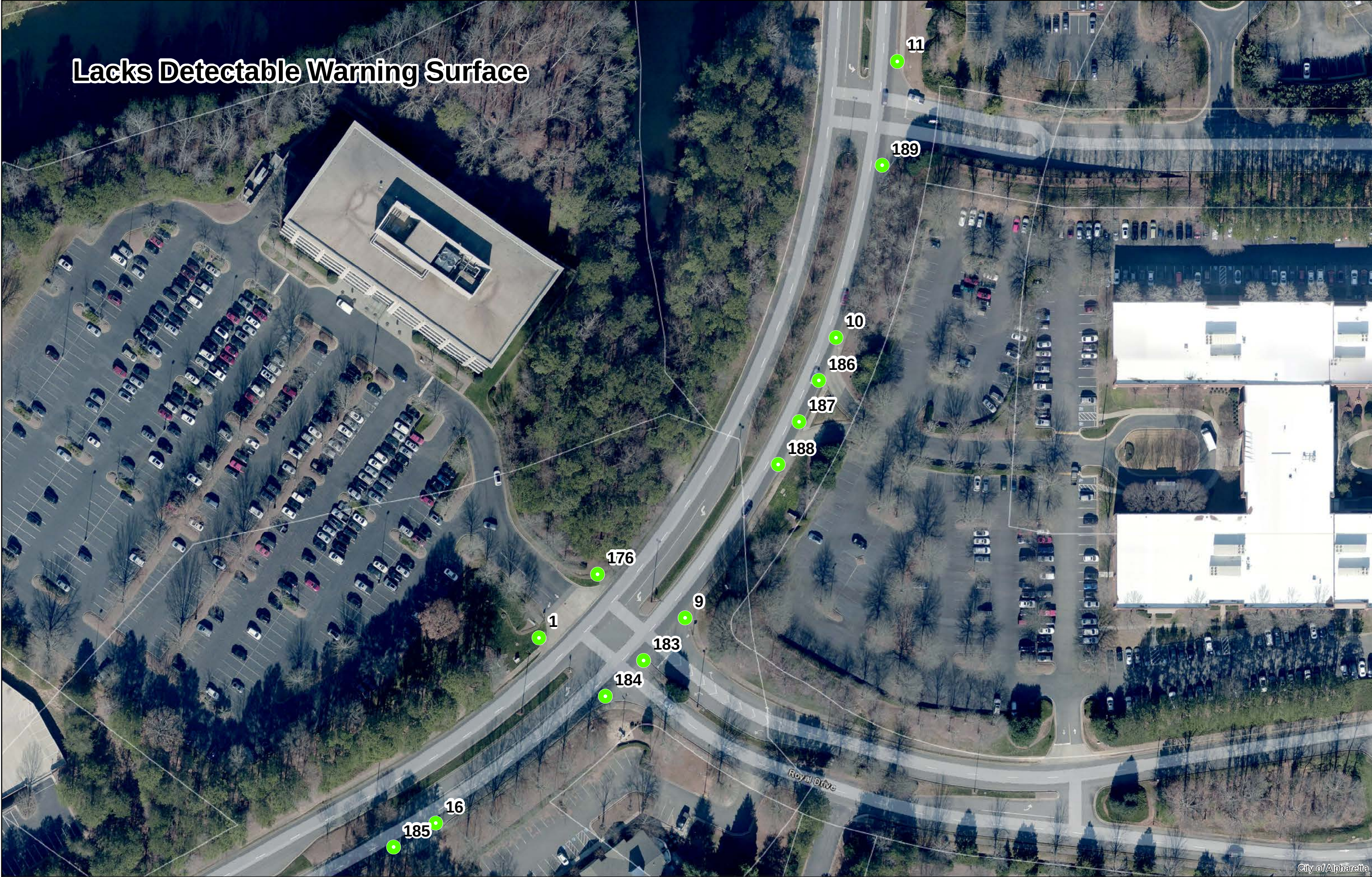
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Location #	Street	Side of Street	Location #	Street	Side of Street
90	Roswell Street	West	133	Old Milton Parkway	South
91	Roswell Street	West	134	Old Milton Parkway	North
92	Milton Avenue	South	135	Old Milton Parkway	South
93	Milton Avenue	South	136	Old Milton Parkway	North
94	Milton Avenue	North	137	Old Milton Parkway	North
95	Church Street	South	138	Church Street	South
96	Church Street	South	139	North Main Street	West
97	Canton Street	East	140	Old Milton Parkway	South
98	Canton Street	West	141	North Point Parkway	East
99	Canton Street	West	142	North Point Parkway	East
100	Milton Avenue	South	143	North Point Parkway	East
101	Wills Road	West	144	North Point Parkway	East
102	Milton Avenue	North	145	North Point Parkway	West
103	North Main Street	East	146	North Point Parkway	West
104	Canton Street	West	147	North Point Parkway	West
105	Canton Street	East	148	North Point Parkway	West
106	Canton Street	East	149	North Point Parkway	West
107	Canton Street	East	150	North Point Parkway	East
108	Mayfield Road	South	151	North Point Parkway	East
109	Mayfield Road	South	152	North Point Parkway	East
110	Mayfield Road	South	153	North Point Parkway	West
111	Marietta Street	North	154	North Point Parkway	West
112	Marietta Street	North	155	North Point Parkway	West
113	Marietta Street	North	156	North Point Parkway	West
114	Old Milton Parkway	South	157	North Point Parkway	West
115	Old Milton Parkway	South	158	North Point Parkway	West
116	Old Milton Parkway	South	159	North Point Parkway	East
117	Old Milton Parkway	South	160	North Point Parkway	East
118	Wills Road	East	161	North Point Parkway	East
119	Old Milton Parkway	North	162	North Point Parkway	East
120	Old Milton Parkway	South	163	North Point Parkway	East
121	South Main Street	East	164	North Point Parkway	East
122	Old Milton Parkway	South	165	North Point Parkway	East
123	Old Milton Parkway	North	166	North Point Parkway	West
124	Old Milton Parkway	North	167	North Point Parkway	West
125	Old Milton Parkway	North	168	North Point Parkway	West
126	Old Milton Parkway	North	169	North Point Parkway	West
127	Wills Road	West	170	North Point Parkway	West
128	Wills Road	West	171	North Point Parkway	West
129	Old Milton Parkway	North	172	North Point Parkway	West
130	Old Milton Parkway	North	173	North Point Parkway	West
131	Old Milton Parkway	North	174	North Point Parkway	West
132	Old Milton Parkway	South	175	North Point Parkway	West

Lacks Detectable Warning Surface					
Location #	Street	Side of Street	Location #	Street	Side of Street
176	North Point Parkway	West	219	North Point Parkway	West
177	North Point Parkway	West	220	North Point Parkway	East
178	North Point Parkway	East	221	North Point Parkway	West
179	North Point Parkway	East	222	North Point Parkway	East
180	North Point Parkway	East	223	North Point Parkway	West
181	North Point Parkway	East	224	North Point Parkway	West
182	North Point Parkway	East	225	North Point Parkway	West
183	North Point Parkway	East	226	North Point Parkway	East
184	North Point Parkway	East	227	North Point Parkway	East
185	North Point Parkway	East	228	Roswell Street	East
186	North Point Parkway	East	229	North Point Parkway	East
187	North Point Parkway	East	230	North Point Parkway	East
188	North Point Parkway	East	231	North Point Parkway	West
189	North Point Parkway	East	232	North Point Parkway	West
190	North Point Parkway	East	233	North Point Parkway	West
191	North Point Parkway	East	234	North Point Parkway	West
192	North Point Parkway	East	235	North Point Parkway	West
193	North Point Parkway	East	236	North Point Parkway	East
194	North Point Parkway	West	237	North Point Parkway	East
195	North Point Parkway	West	238	North Point Parkway	East
196	North Point Parkway	East	239	North Point Parkway	West
197	North Point Parkway	West	240	North Point Parkway	West
198	North Point Parkway	West	241	Roswell Street	West
199	Mayfield Road	North	242	Roswell Street	West
200	Mayfield Road	North	243	Church Street	South
201	Mayfield Road	North	244	Church Street	South
202	Mayfield Road	North	245	Canton Street	West
203	Academy Street	North	246	Milton Avenue	South
204	Academy Street	North	247	Canton Street	East
205	Academy Street	North	248	Canton Street	East
206	Milton Avenue	North	249	Mayfield Road	South
207	Milton Avenue	South	250	Mayfield Road	South
208	Old Roswell Street	South	251	Marietta Street	North
209	Old Roswell Street	North	252	Marietta Street	North
210	Old Roswell Street	South	253	Old Milton Parkway	North
211	Old Roswell Street	South	254	Old Milton Parkway	South
212	Old Roswell Street	North	255	Old Milton Parkway	South
213	Canton Street	West	256	Old Milton Parkway	South
214	Church Street	North	257	Old Milton Parkway	South
215	Church Street	North	258	Old Milton Parkway	South
216	Canton Street	West	259	Old Milton Parkway	South
217	Canton Street	West	260	South Main Street	West
218	North Point Parkway	West	261	Old Milton Parkway	South

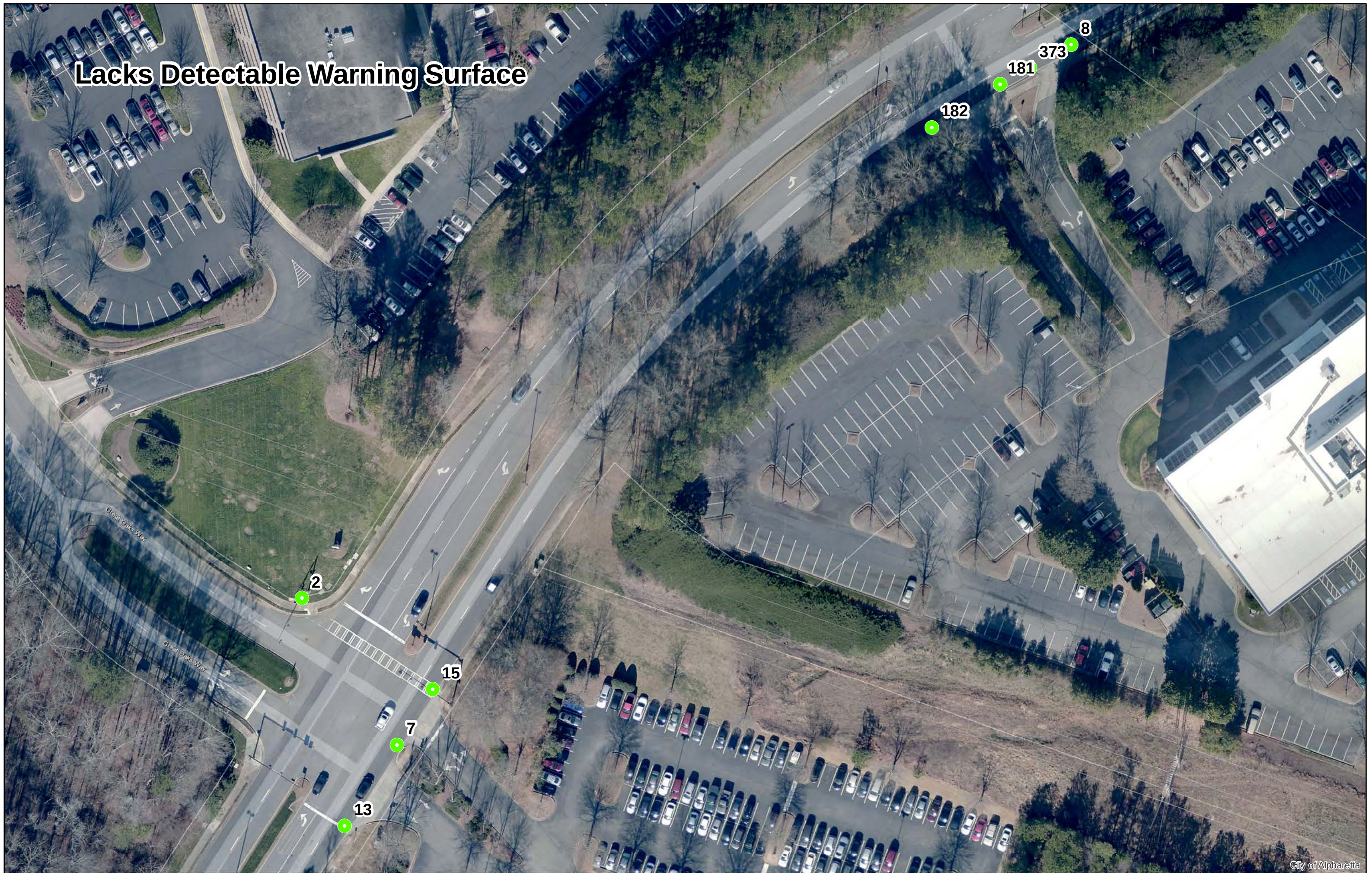
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263	Old Milton Parkway	North	306	Roswell Street	West
264	Old Milton Parkway	North	307	Marietta Street	North
265	Old Milton Parkway	North	308	Marietta Street	North
266	Wills Road	West	309	Marietta Street	North
267	Wills Road	West	310	Marietta Street	North
268	Old Milton Parkway	South	311	Marietta Street	South
269	Old Milton Parkway	South	312	Marietta Street	South
270	Church Street	South	313	Marietta Street	South
271	Old Milton Parkway	South	314	Marietta Street	South
272	North Point Parkway	East	315	Marietta Street	North
273	North Point Parkway	West	316	North Main Street	East
274	North Point Parkway	West	317	North Main Street	East
275	North Point Parkway	West	318	North Main Street	East
276	North Point Parkway	West	319	North Main Street	East
277	North Point Parkway	West	320	North Main Street	East
278	North Point Parkway	West	321	North Main Street	East
279	North Point Parkway	East	322	North Main Street	West
280	North Point Parkway	East	323	North Main Street	West
281	North Point Parkway	West	324	North Main Street	East
282	North Point Parkway	West	325	North Main Street	East
283	North Point Parkway	West	326	North Main Street	East
284	North Point Parkway	West	327	North Main Street	East
285	North Point Parkway	West	328	Church Street	North
286	North Point Parkway	West	329	North Main Street	East
287	South Main Street	West	330	North Main Street	East
288	South Main Street	West	331	North Main Street	West
289	South Main Street	West	332	North Main Street	East
290	South Main Street	West	333	North Main Street	East
291	Old Milton Parkway	South	334	Cumming Street	South
292	Old Milton Parkway	South	335	Cumming Street	South
293	Old Milton Parkway	South	336	Cumming Street	South
294	Old Milton Parkway	South	337	North Main Street	East
295	Old Milton Parkway	South	338	North Main Street	East
296	Old Milton Parkway	South	339	North Main Street	West
297	Old Milton Parkway	South	340	North Main Street	West
298	Old Milton Parkway	North	341	North Main Street	West
299	Old Milton Parkway	North	342	North Main Street	West
300	Old Milton Parkway	South	343	North Main Street	West
301	Old Milton Parkway	South	344	North Main Street	West
302	Milton Avenue	South	345	North Main Street	West
303	Roswell Street	East	346	North Main Street	West
304	Roswell Street	East	347	North Main Street	East

Lacks Detectable Warning Surface					
Location #	Street	Side of Street	Location #	Street	Side of Street
348	North Main Street	East			
349	Mayfield Road	South			
350	Mayfield Road	South			
351	Mayfield Road	North			
352	Mayfield Road	North			
353	Mayfield Road	North			
354	Mayfield Road	South			
355	Canton Street	East			
356	Canton Street	West			
357	North Point Parkway	East			
358	North Point Parkway	East			
359	North Point Parkway	East			
360	North Point Parkway	West			
361	North Point Parkway	West			
362	North Point Parkway	West			
363	North Point Parkway	East			
364	North Point Parkway	East			
365	North Point Parkway	East			
366	North Point Parkway	West			
367	North Point Parkway	West			
368	North Point Parkway	West			
369	North Point Parkway	East			
370	North Point Parkway	West			
371	North Point Parkway	East			
372	North Point Parkway	East			
373	North Point Parkway	East			
374	North Point Parkway	East			
375	North Point Parkway	East			
376	North Point Parkway	West			
377	North Point Parkway	West			
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380	North Point Parkway	West			
381	North Point Parkway	West			
382	North Point Parkway	West			

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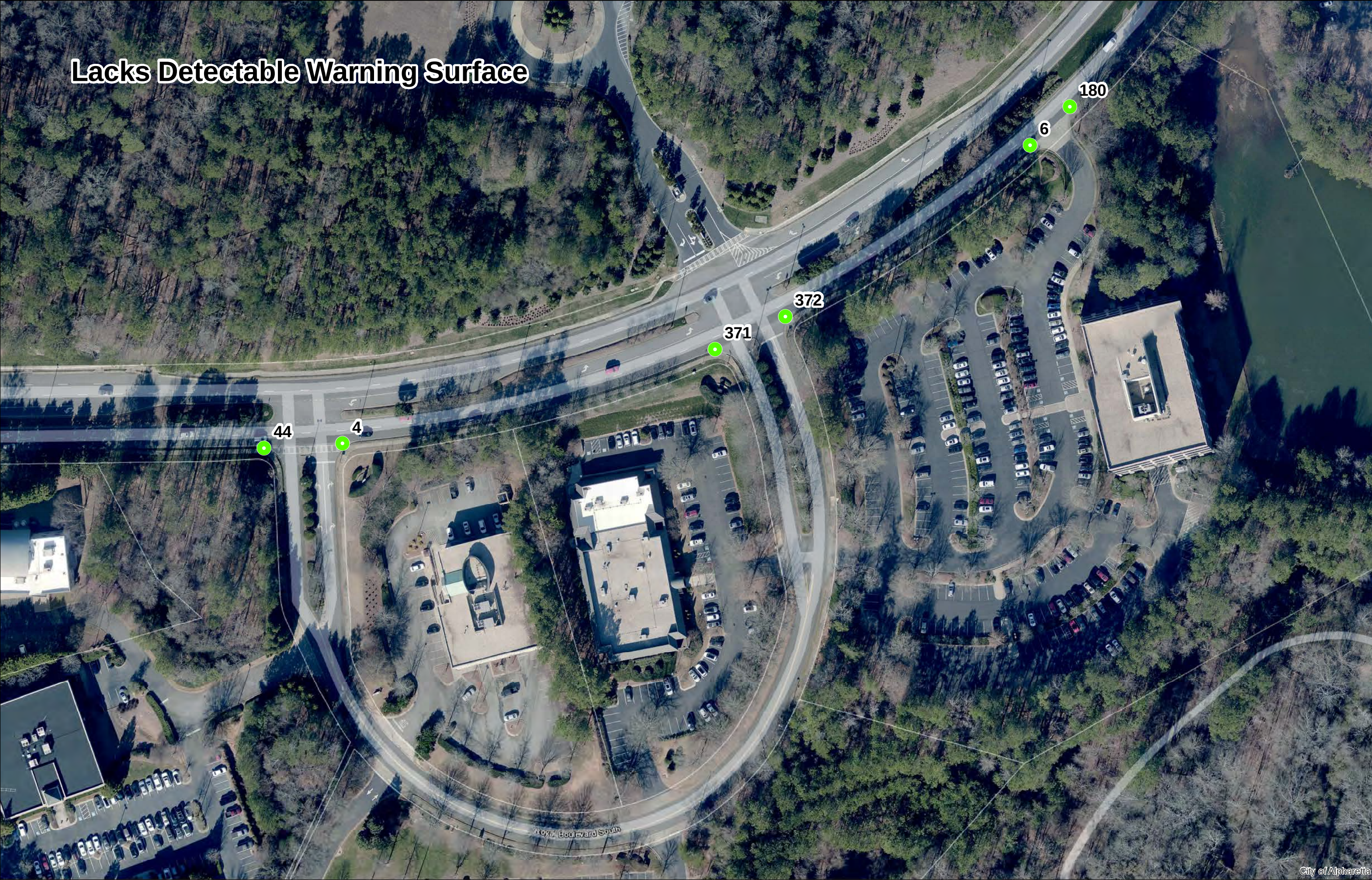
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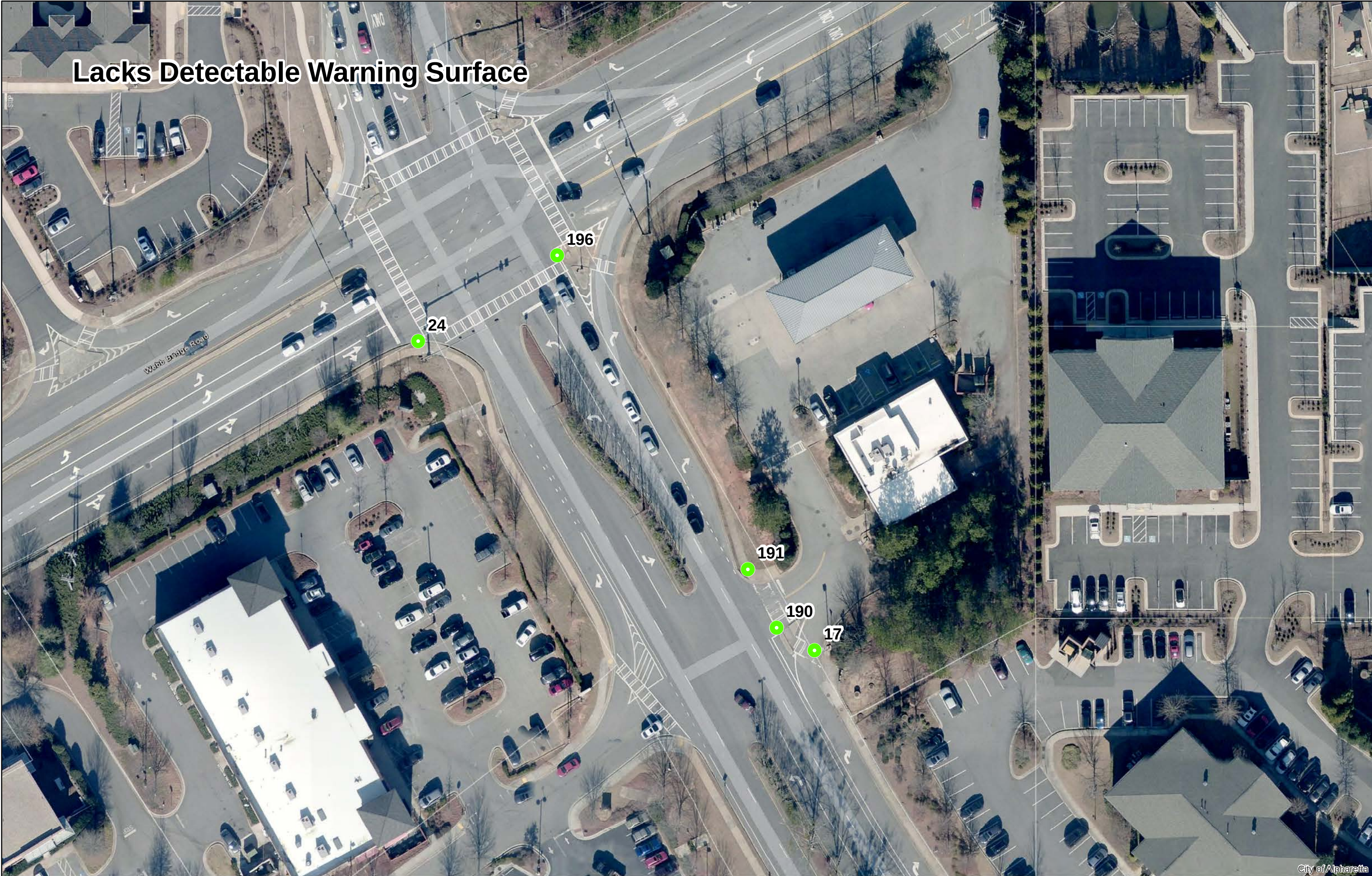
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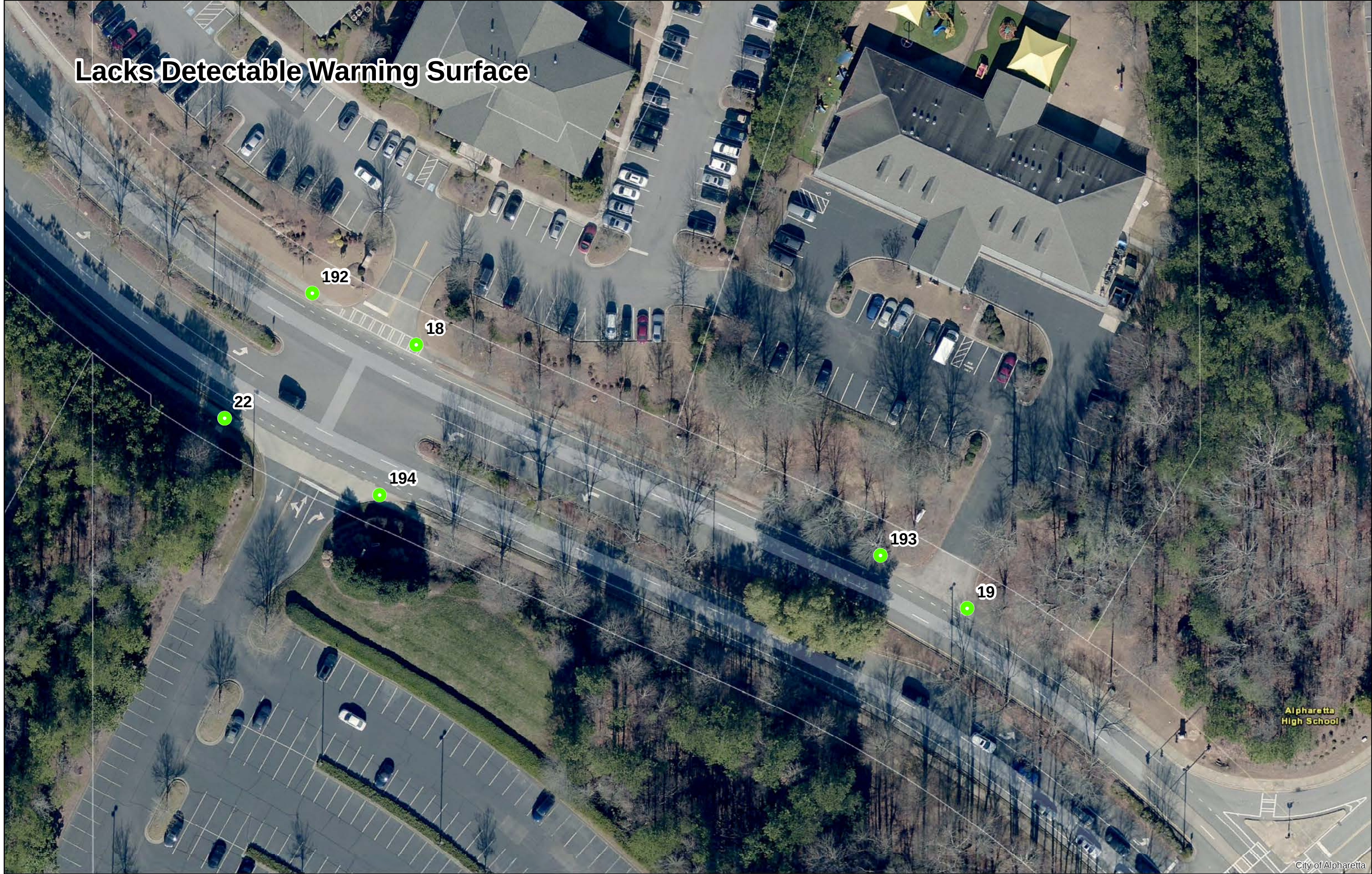
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Alpharetta High School

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20

45

195

21

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Windward
Park

Sale River Place

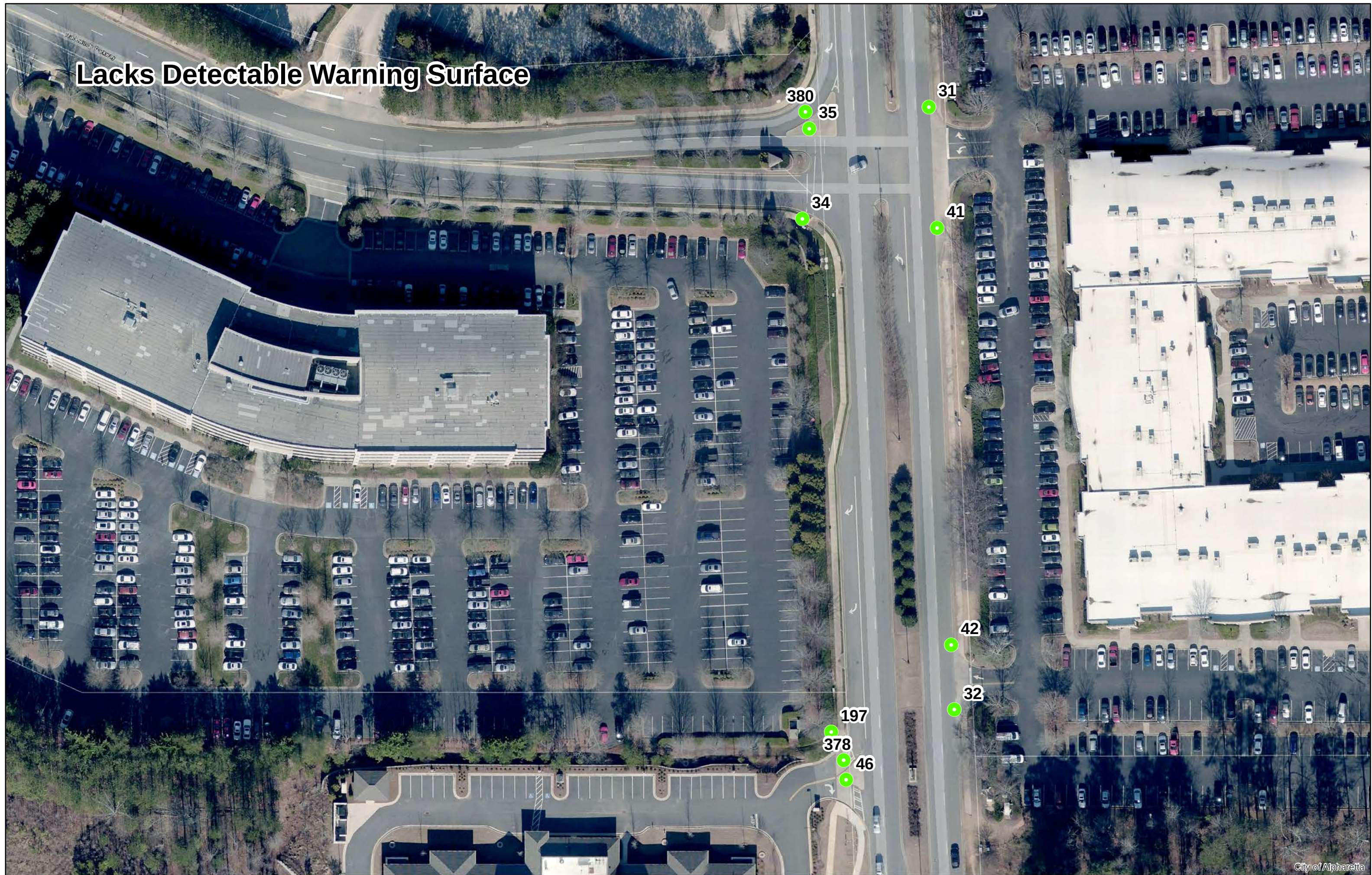
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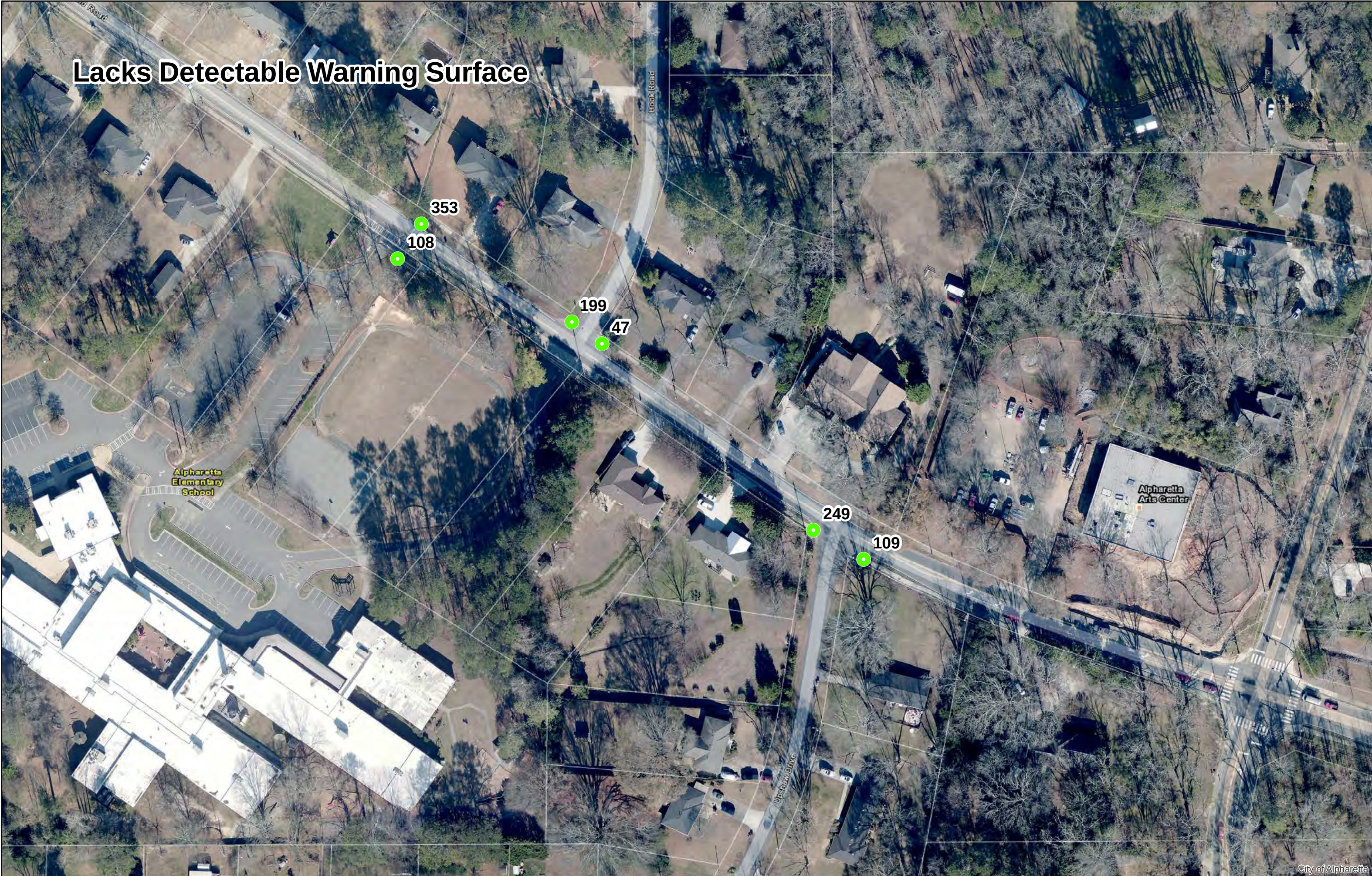
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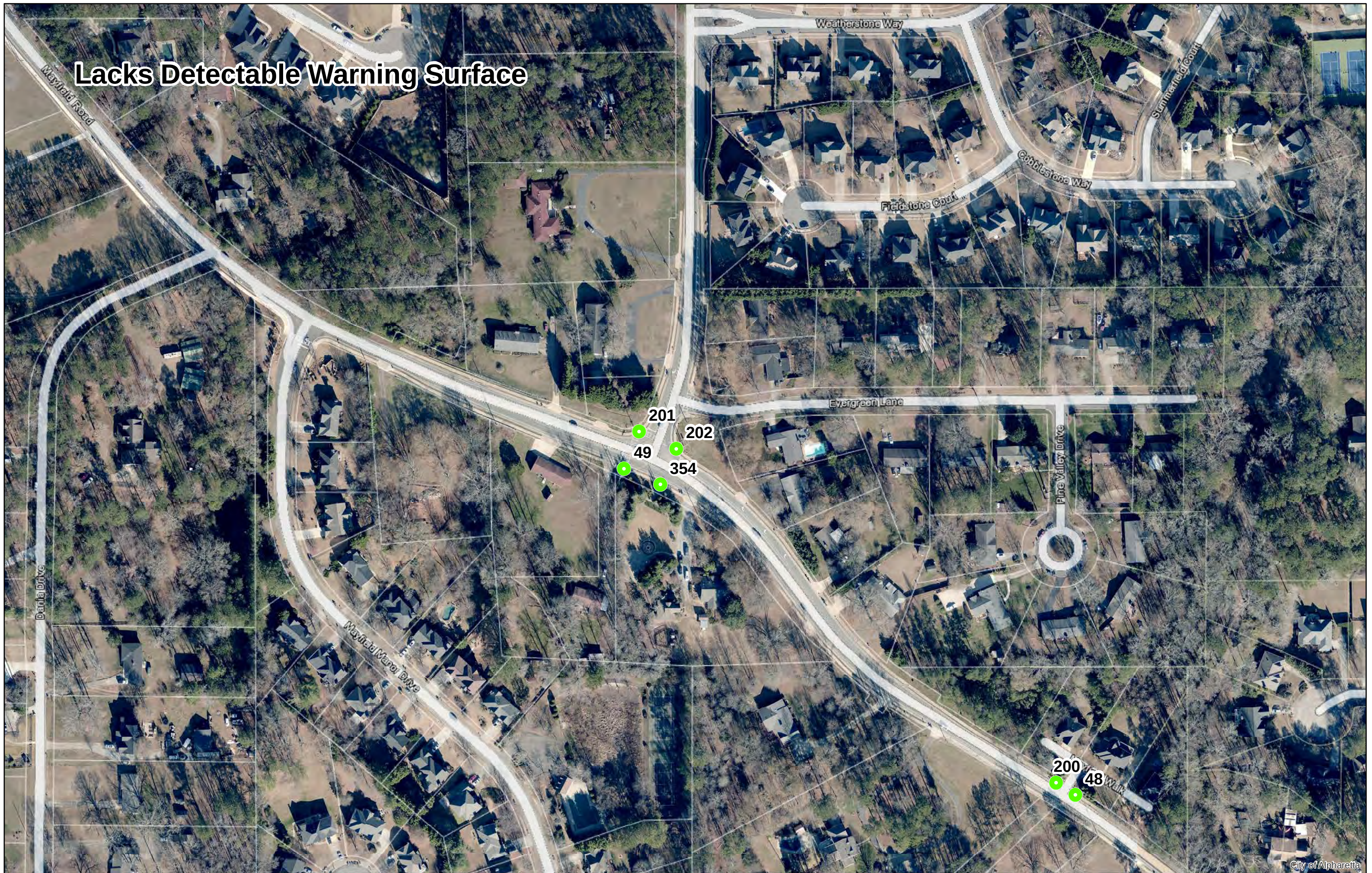
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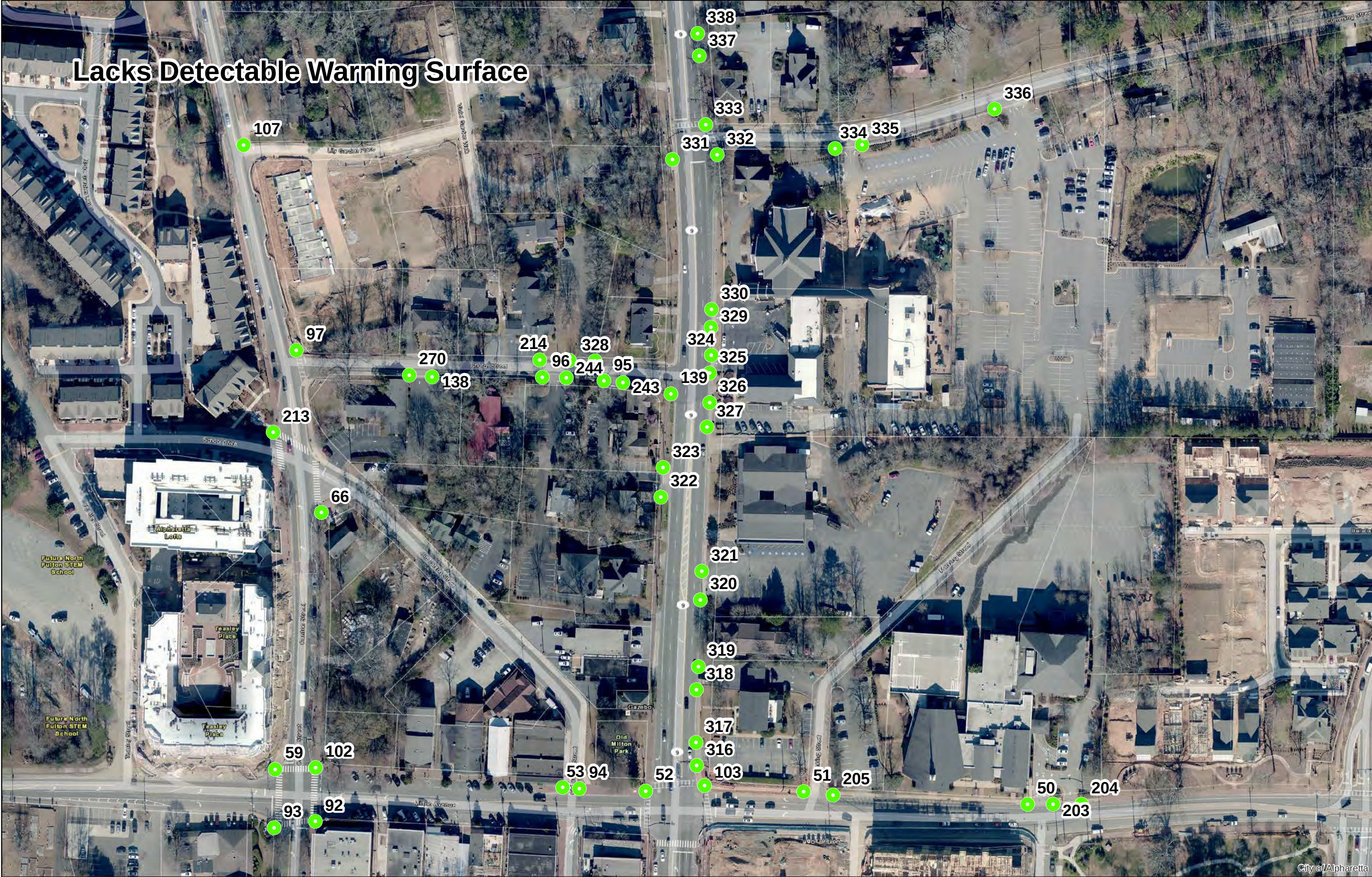
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Future North
Fulton STEM
School

Future North
Fulton STEM
School

Alpharetta
Lefts

Future North
Fulton STEM
School

Future North
Fulton STEM
School

Future North
Fulton STEM
School

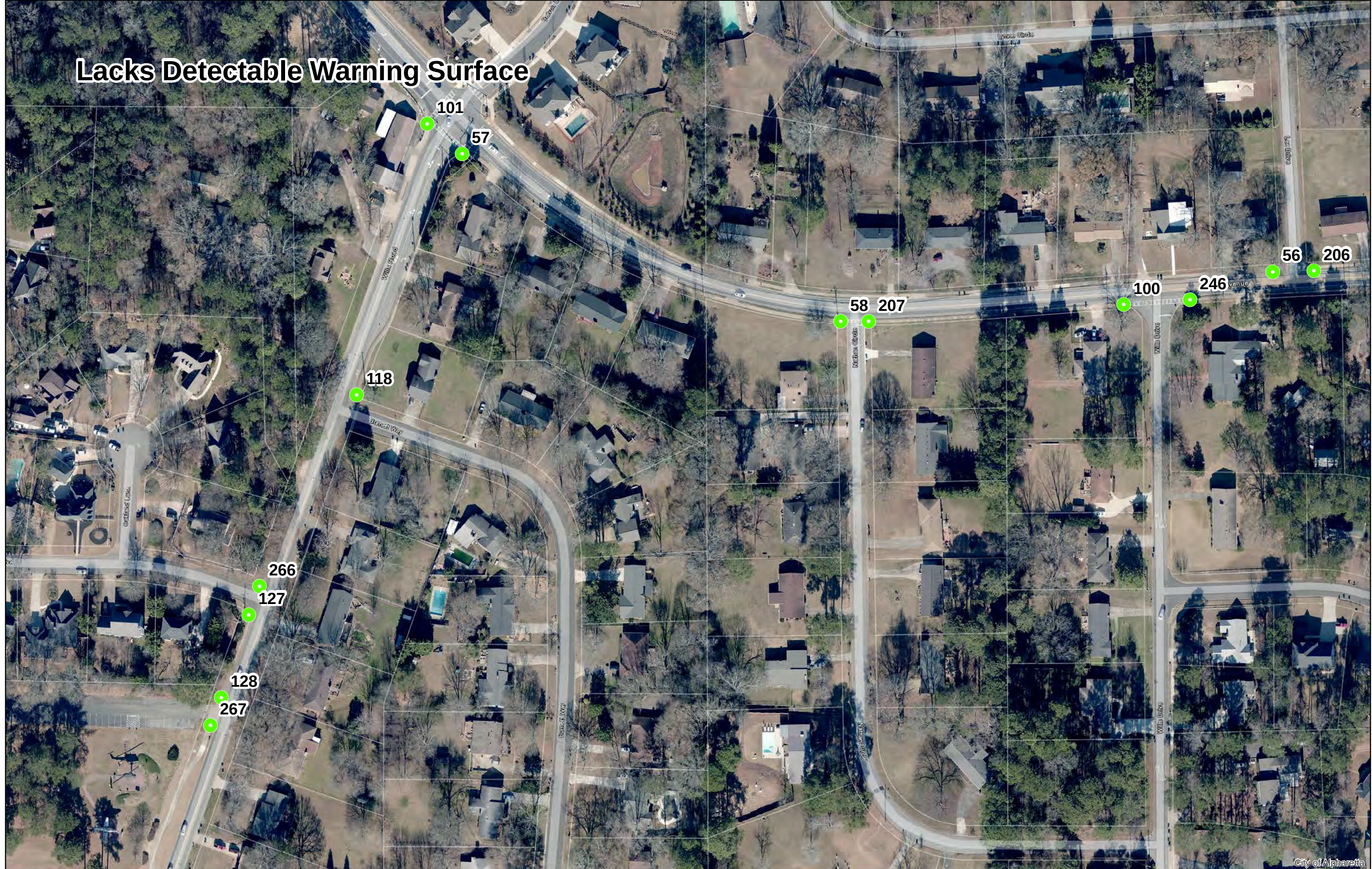
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54

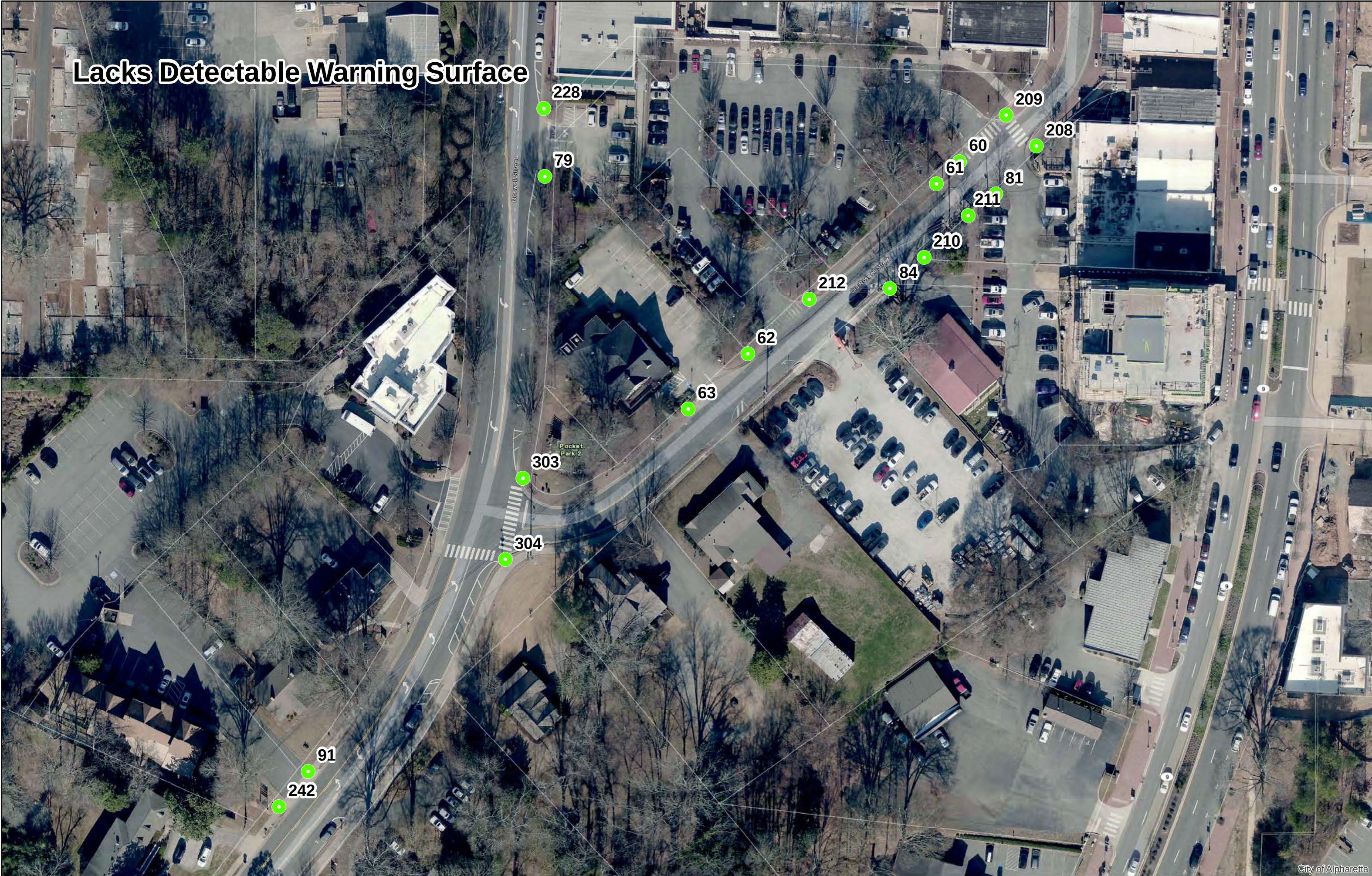
Milton Avenue

302

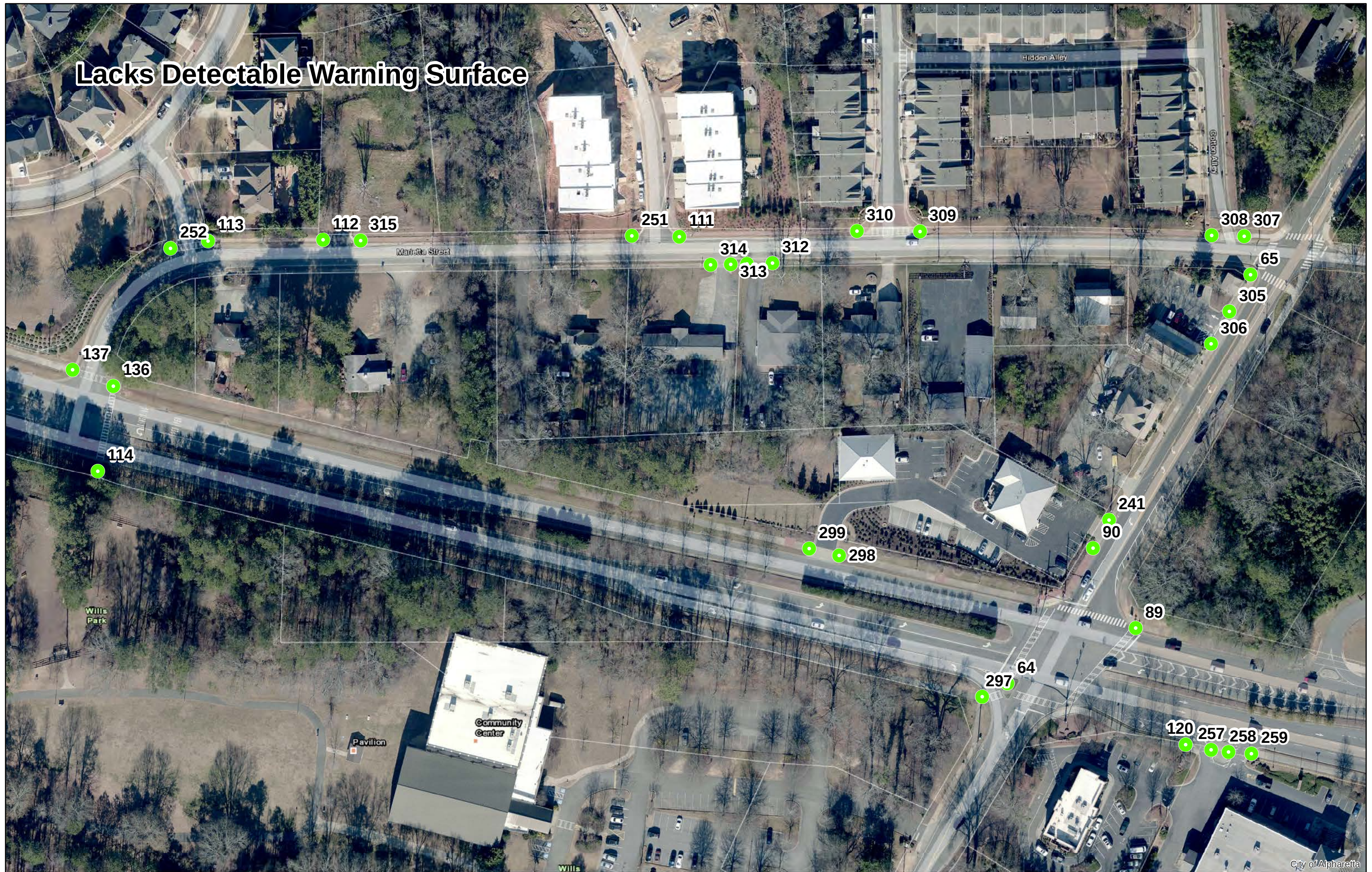
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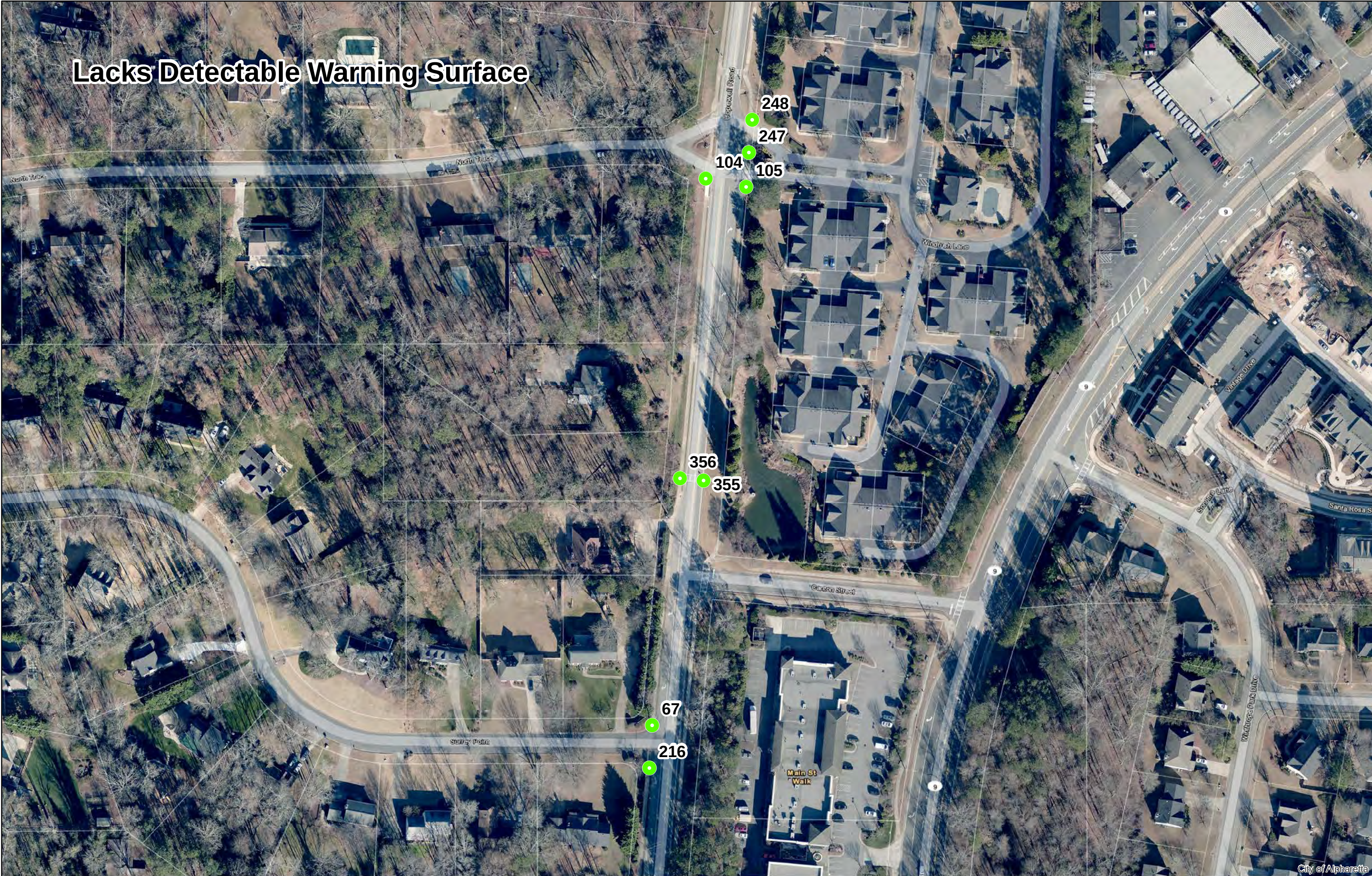
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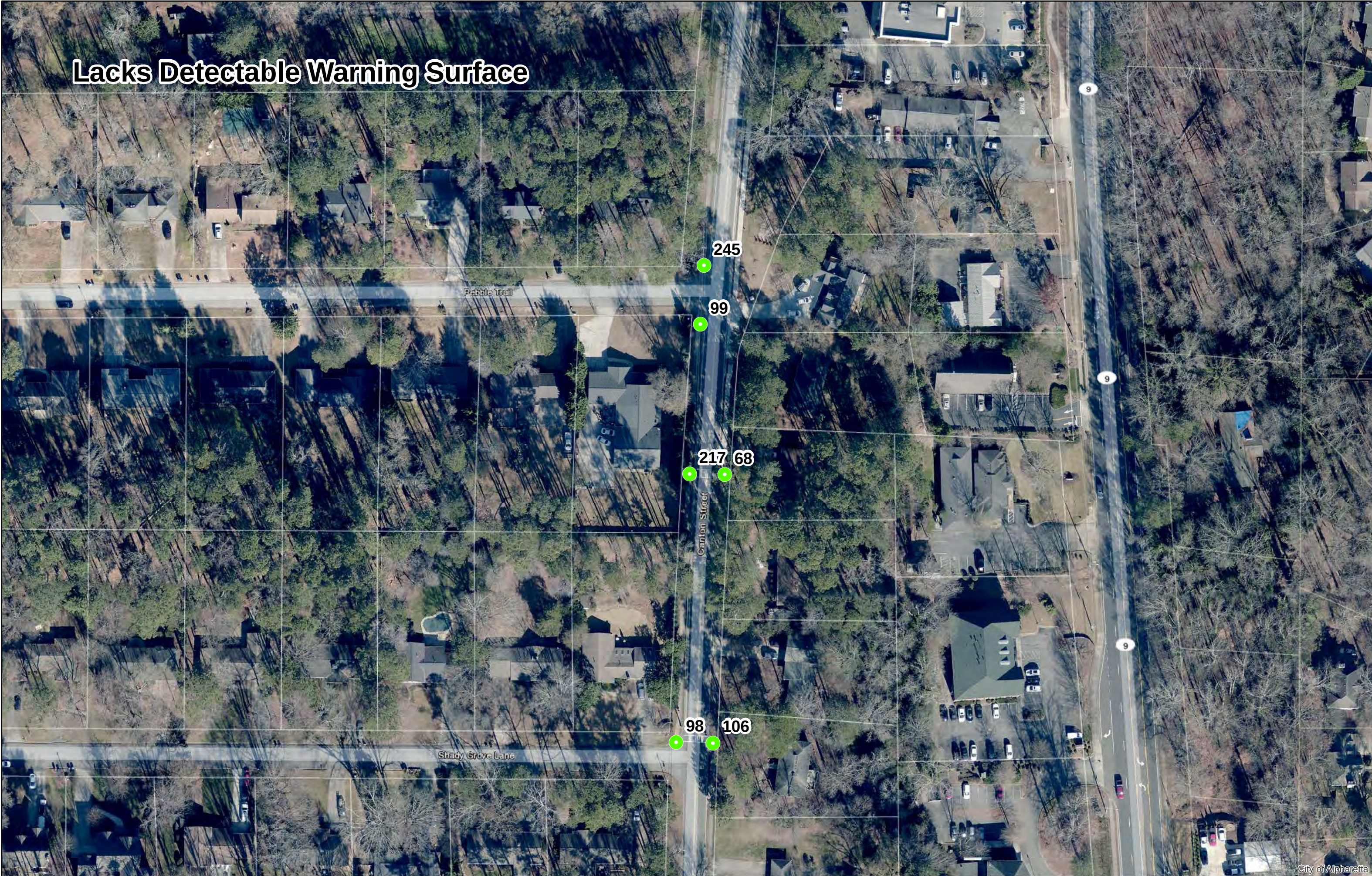
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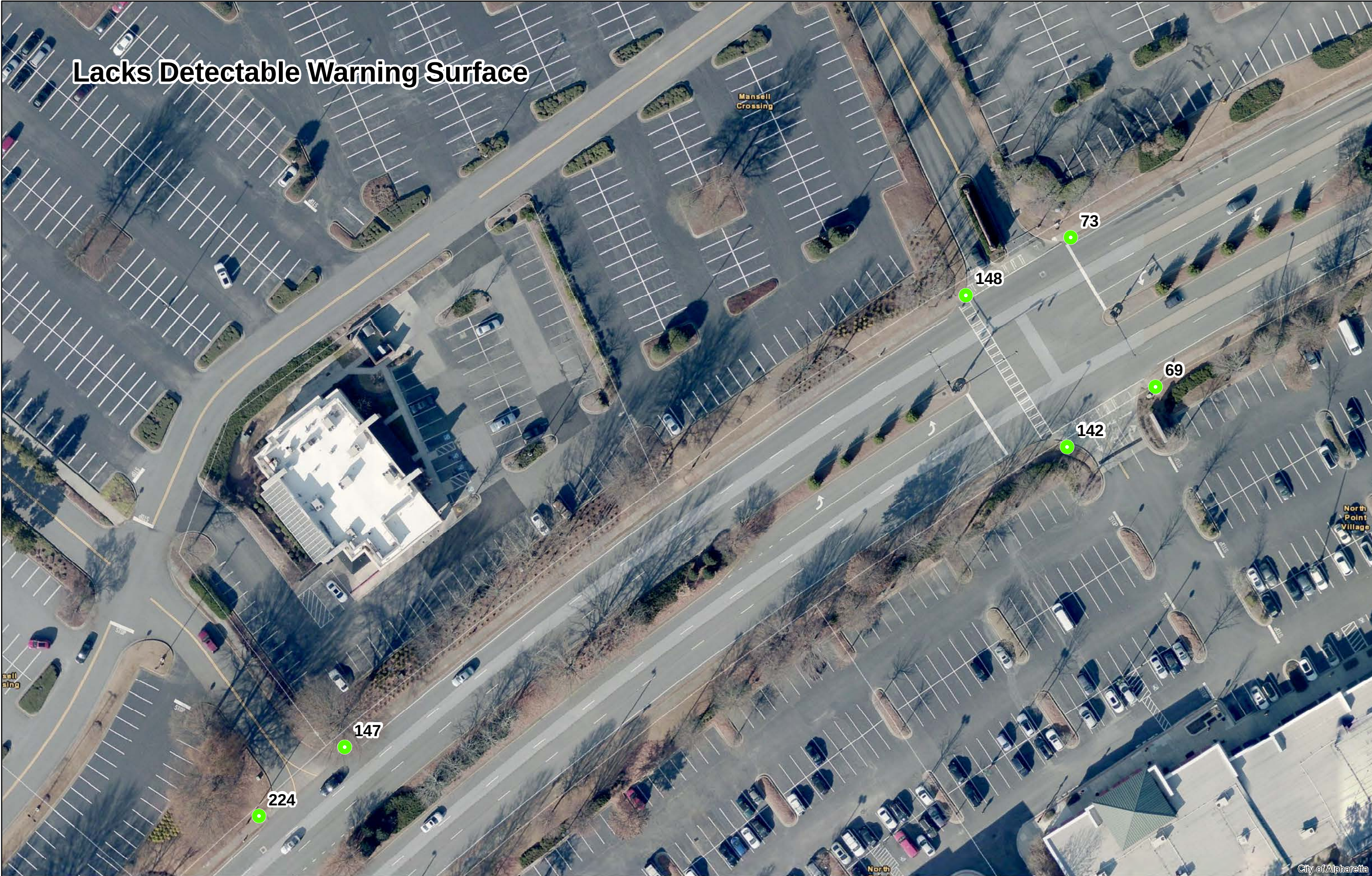
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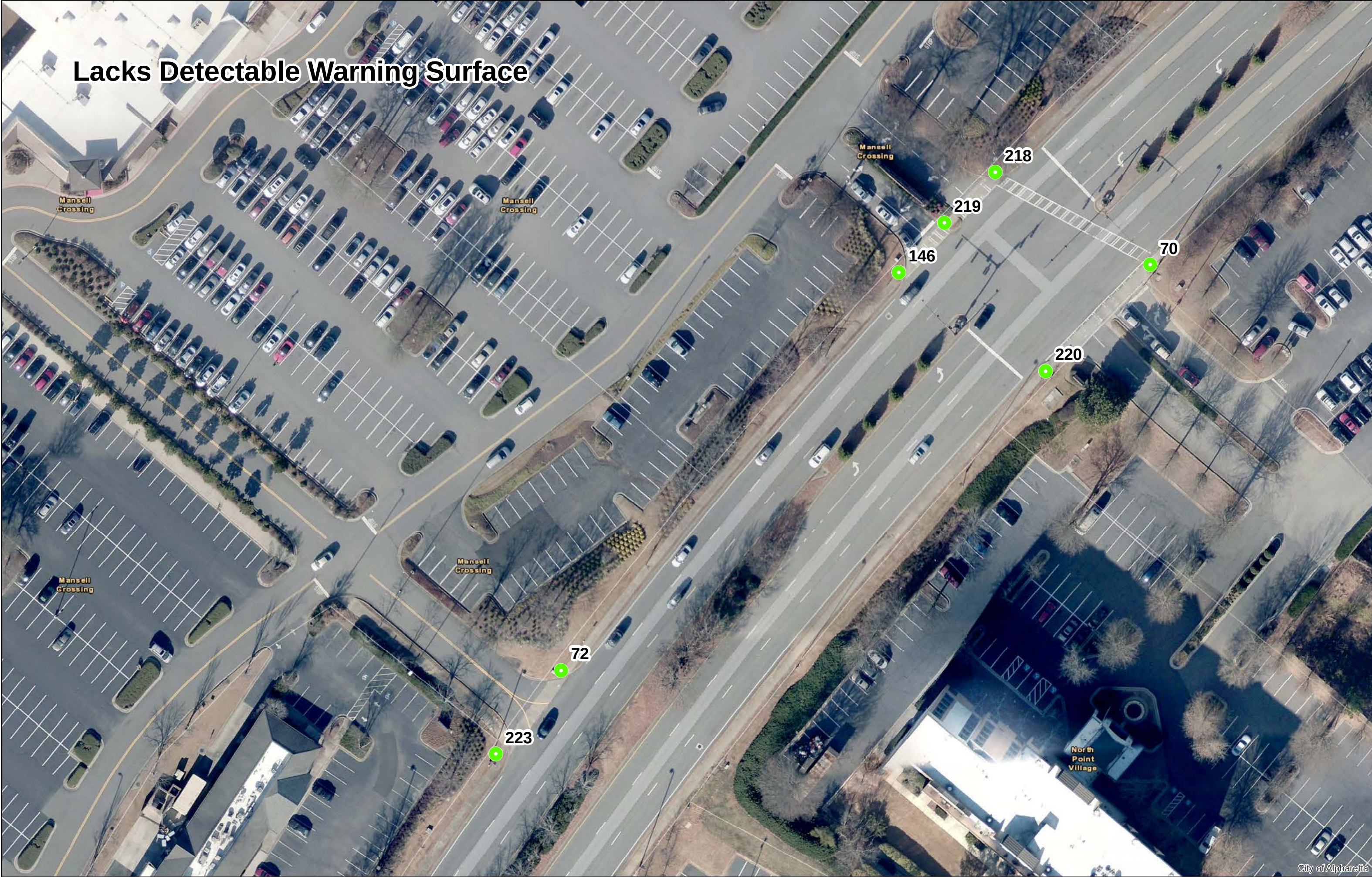
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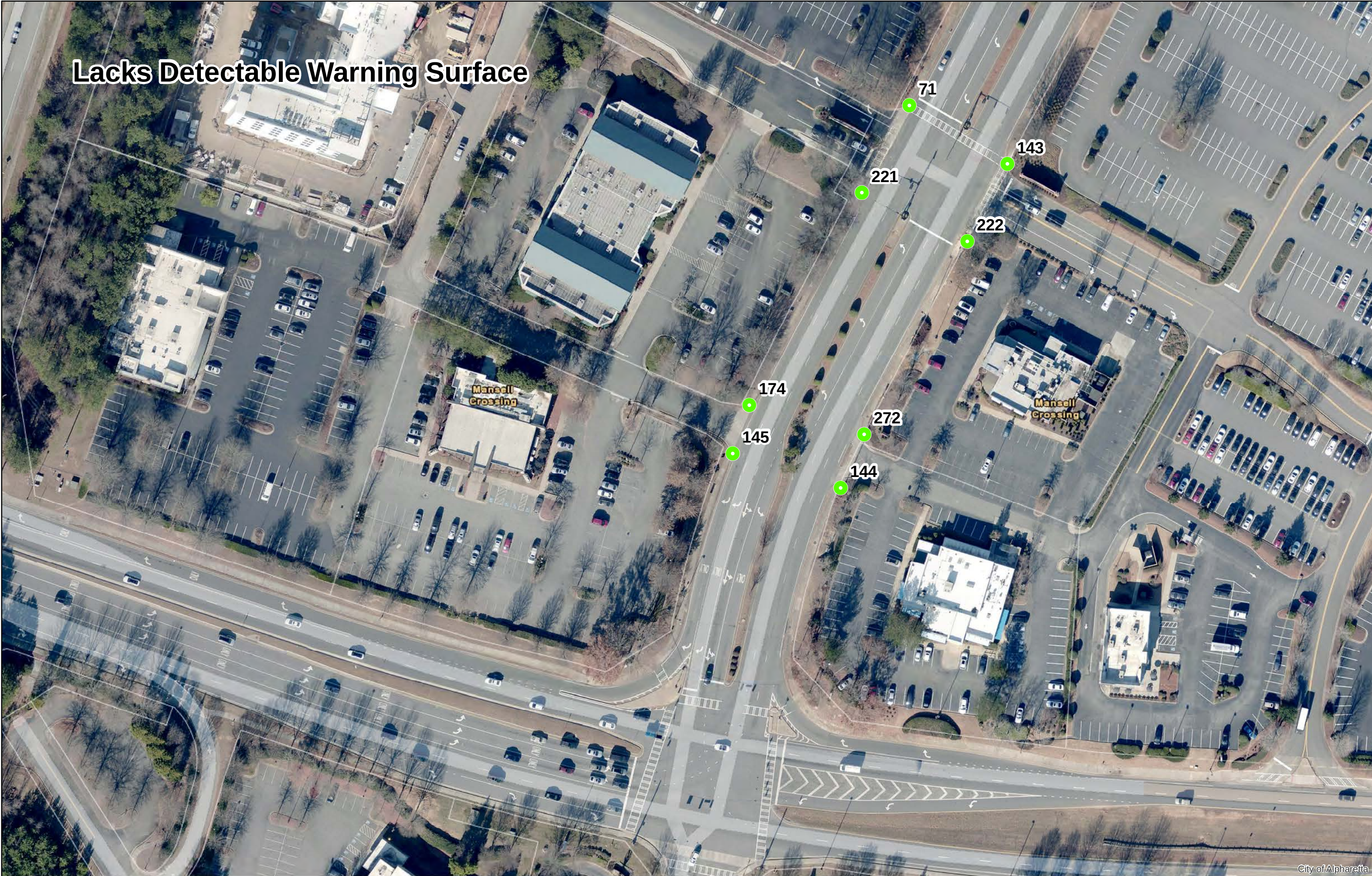
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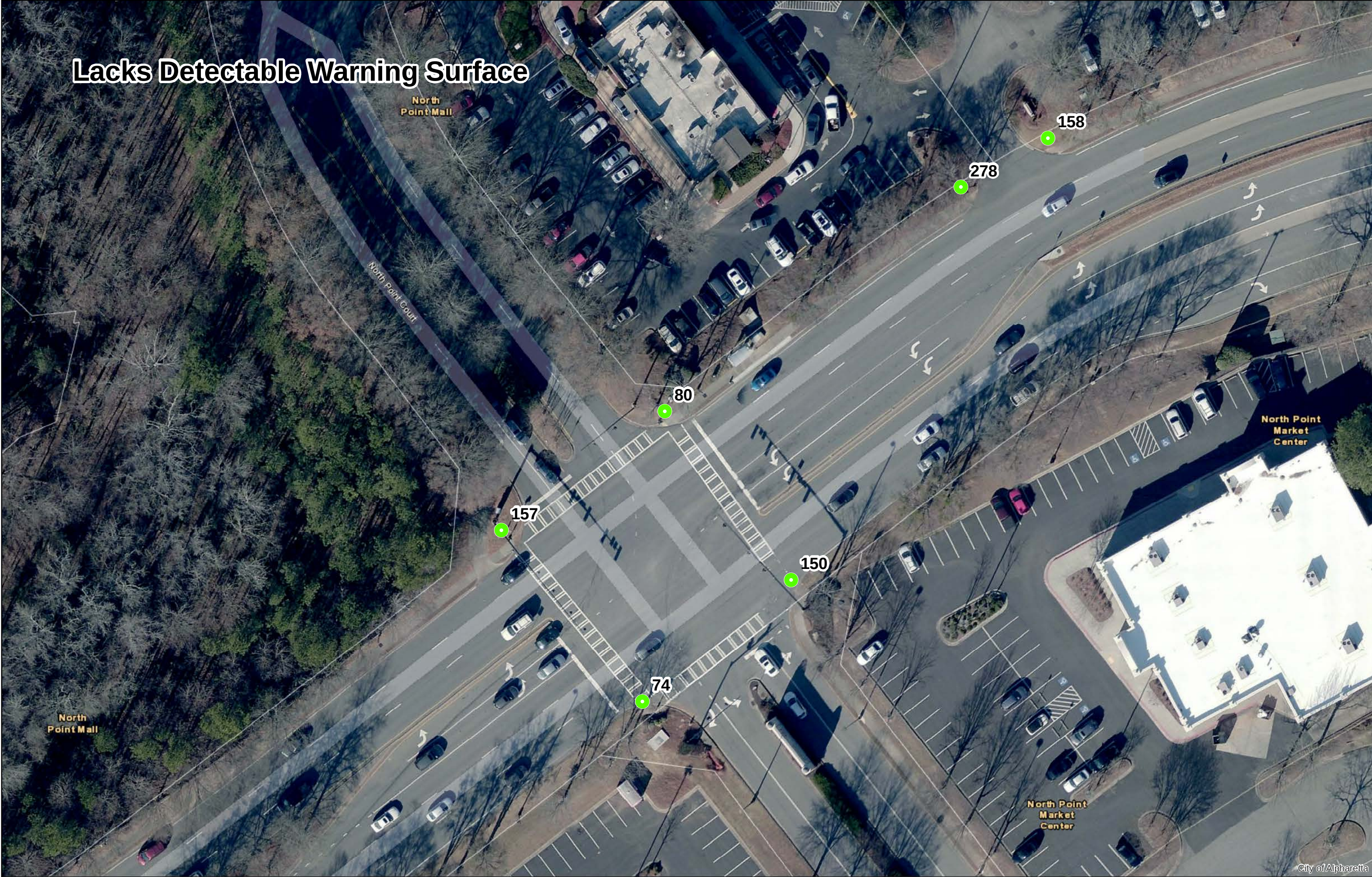
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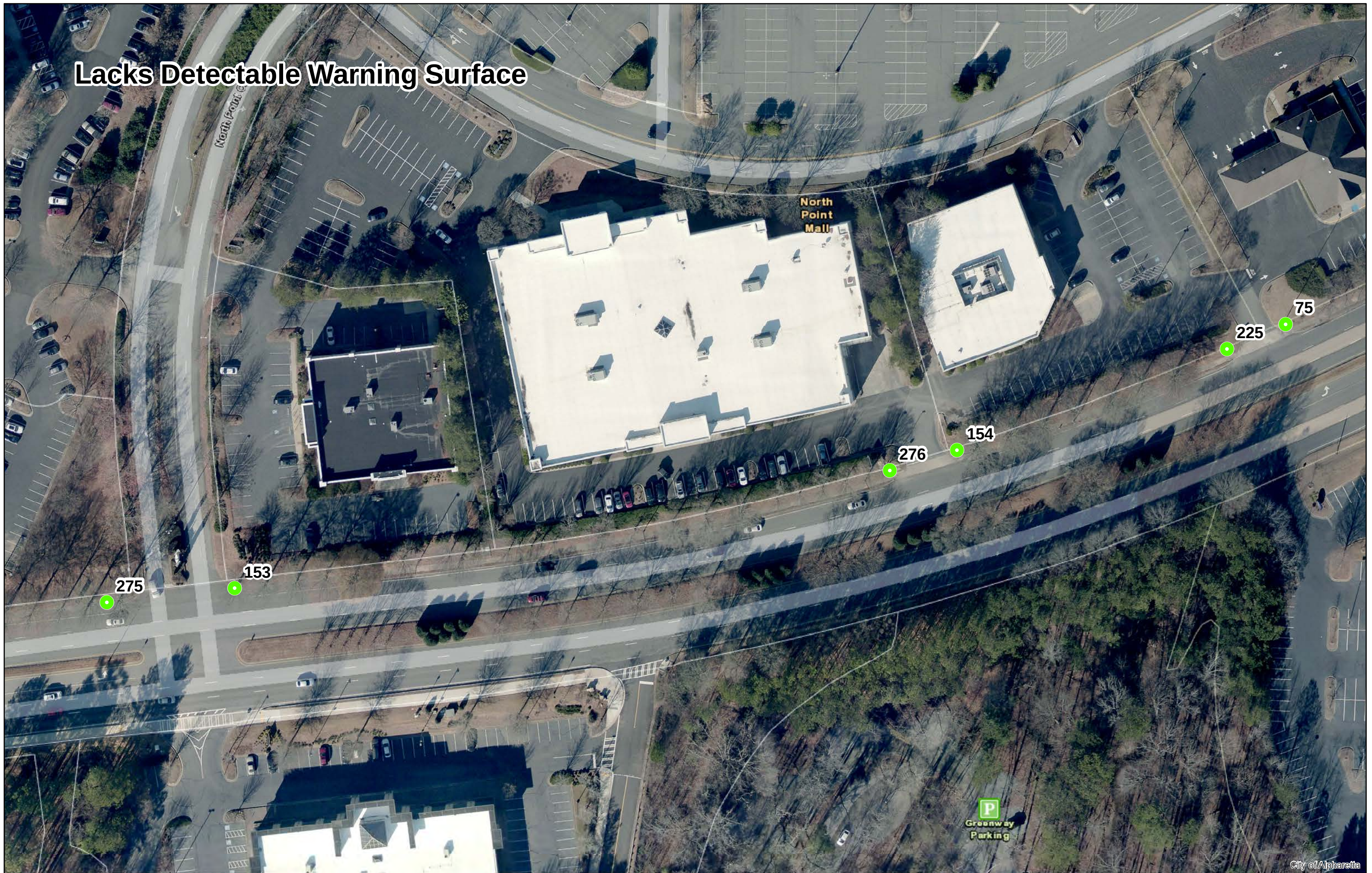
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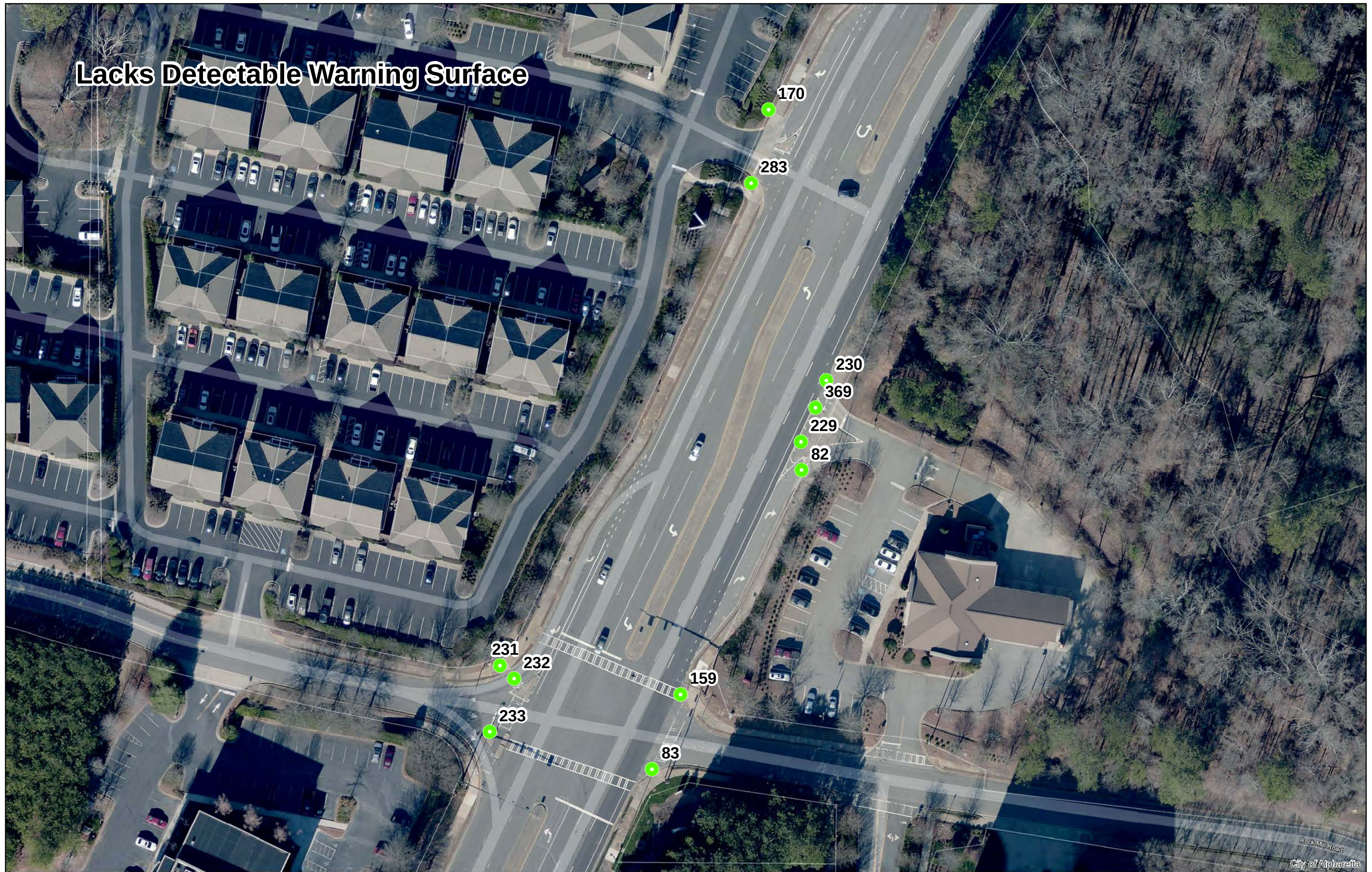
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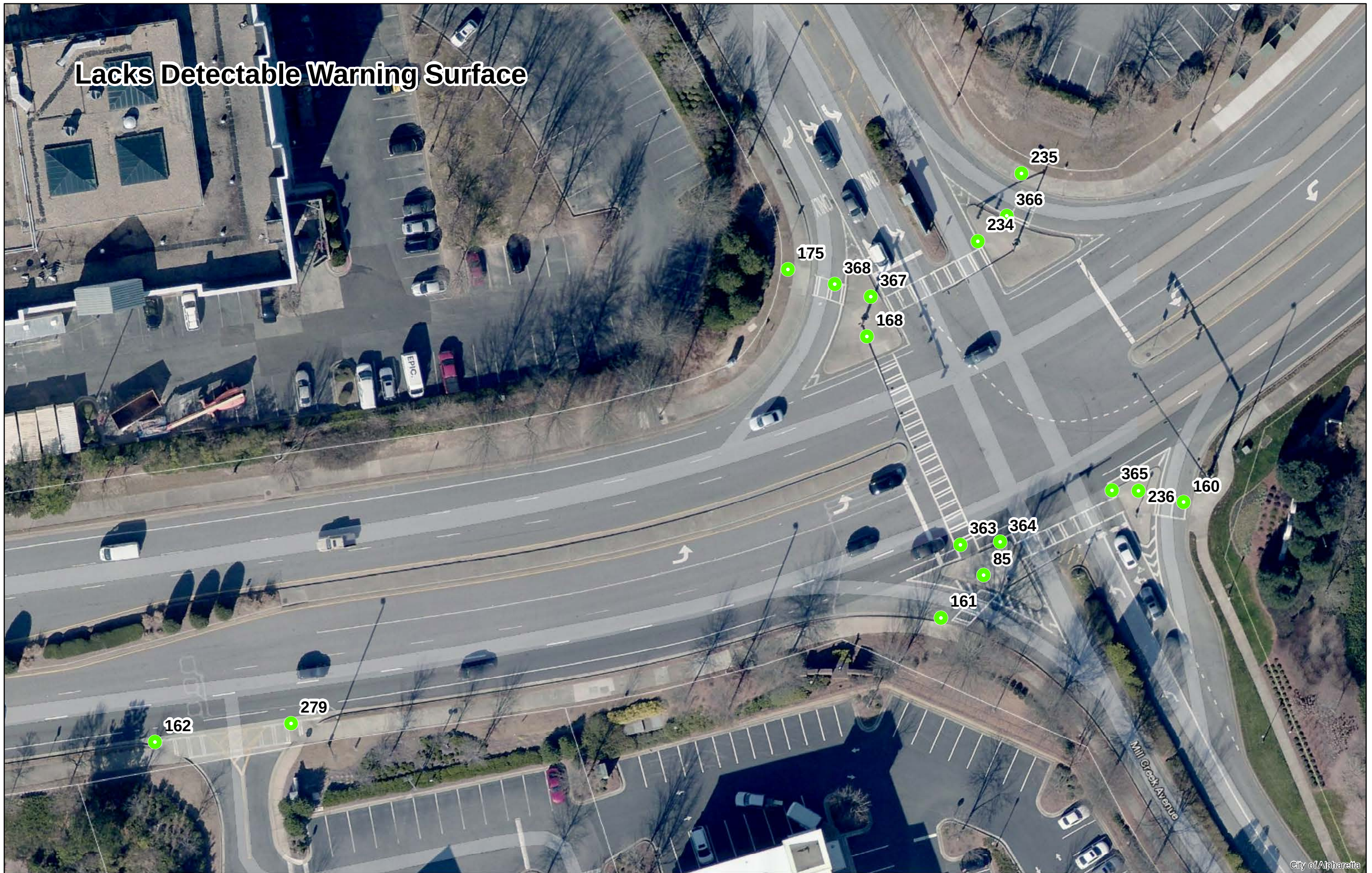
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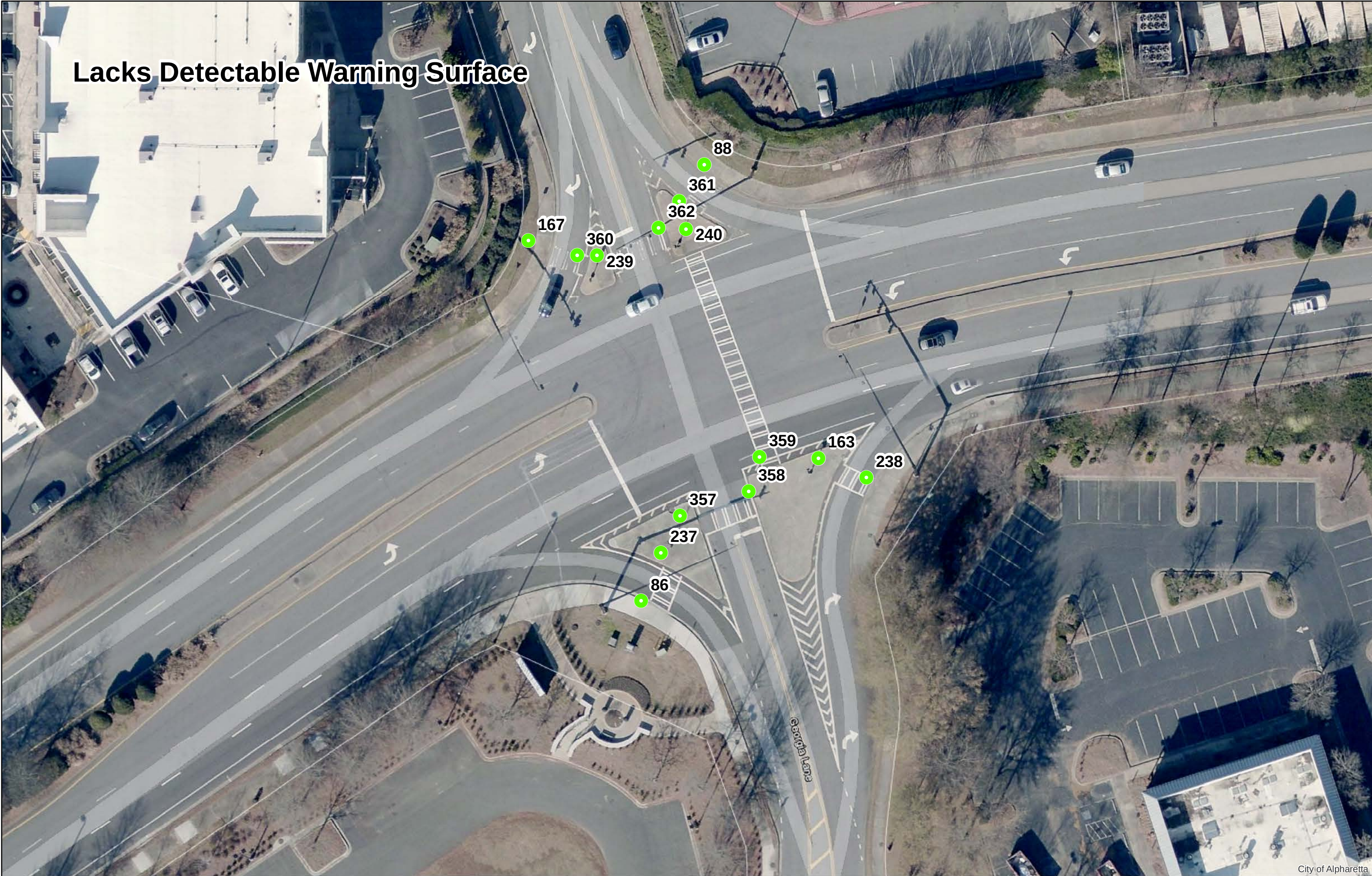
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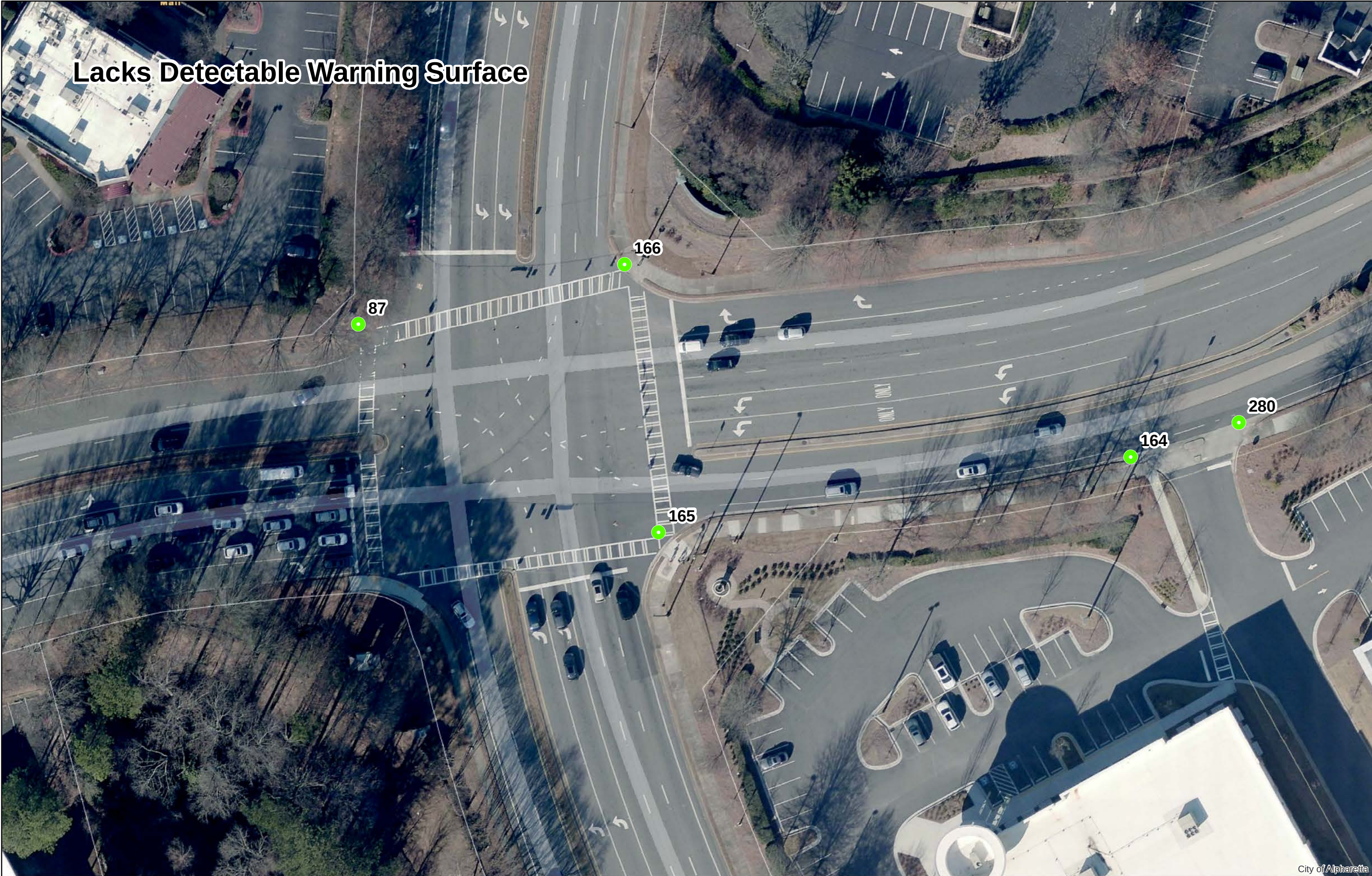
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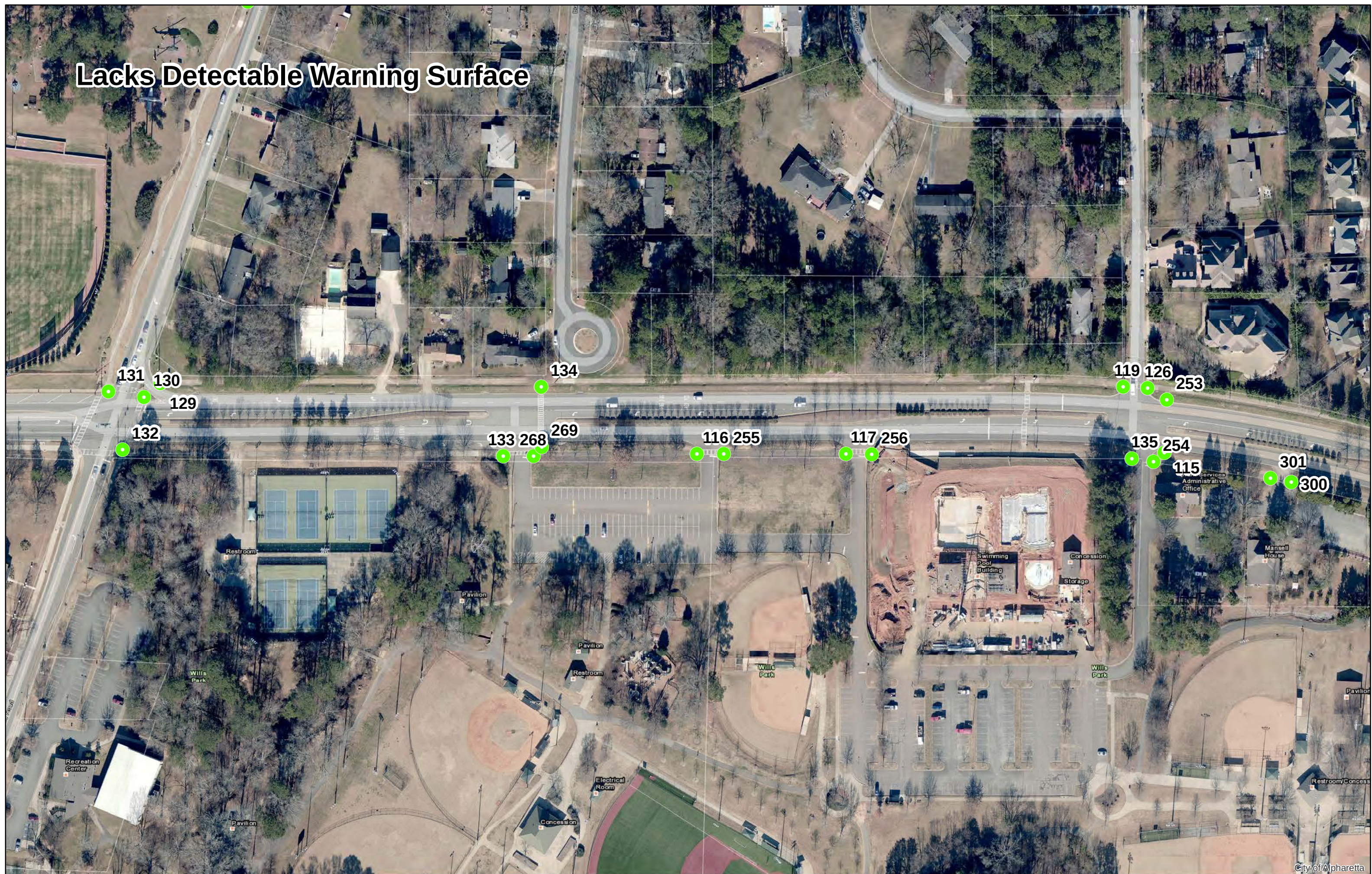
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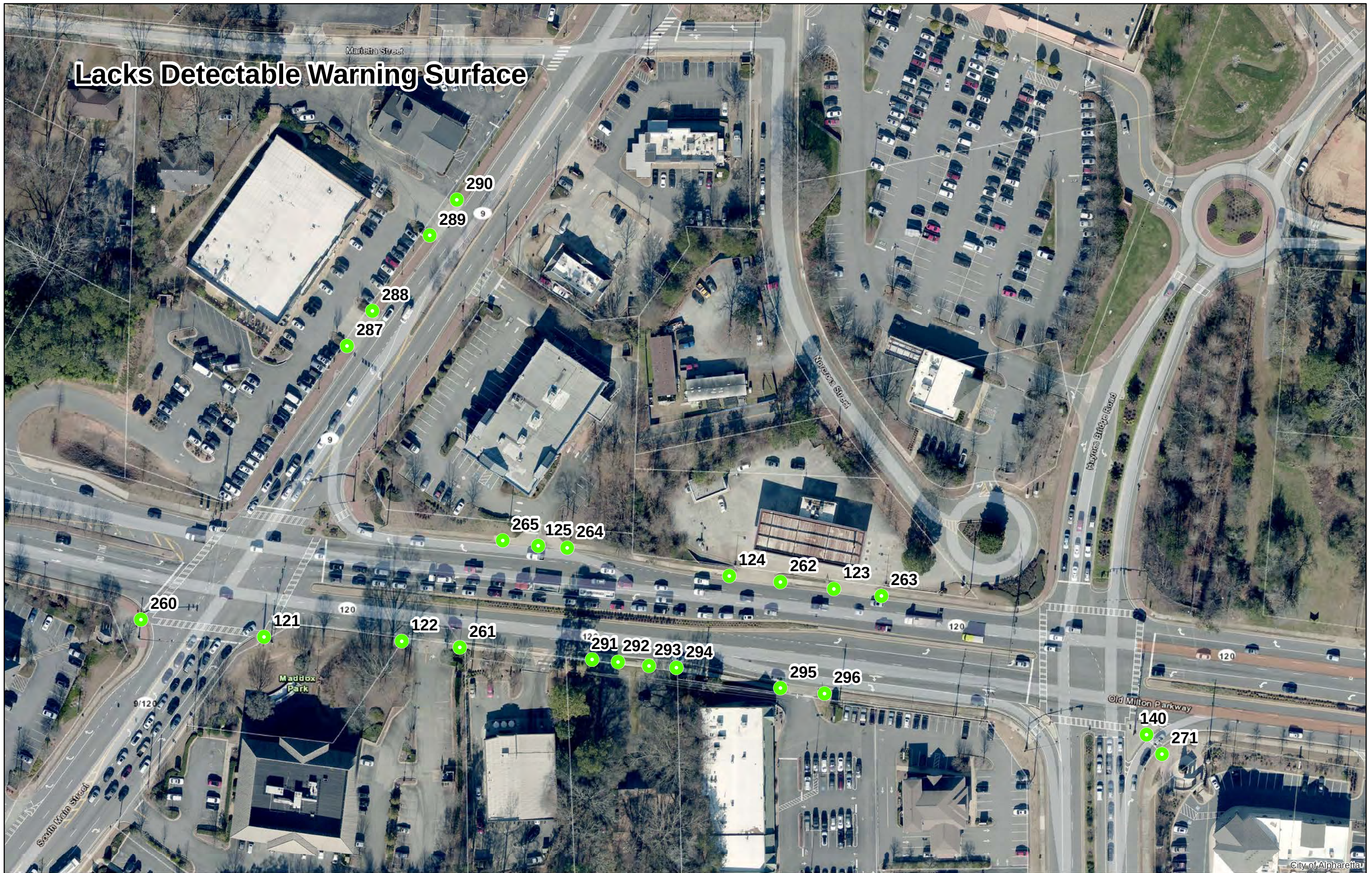
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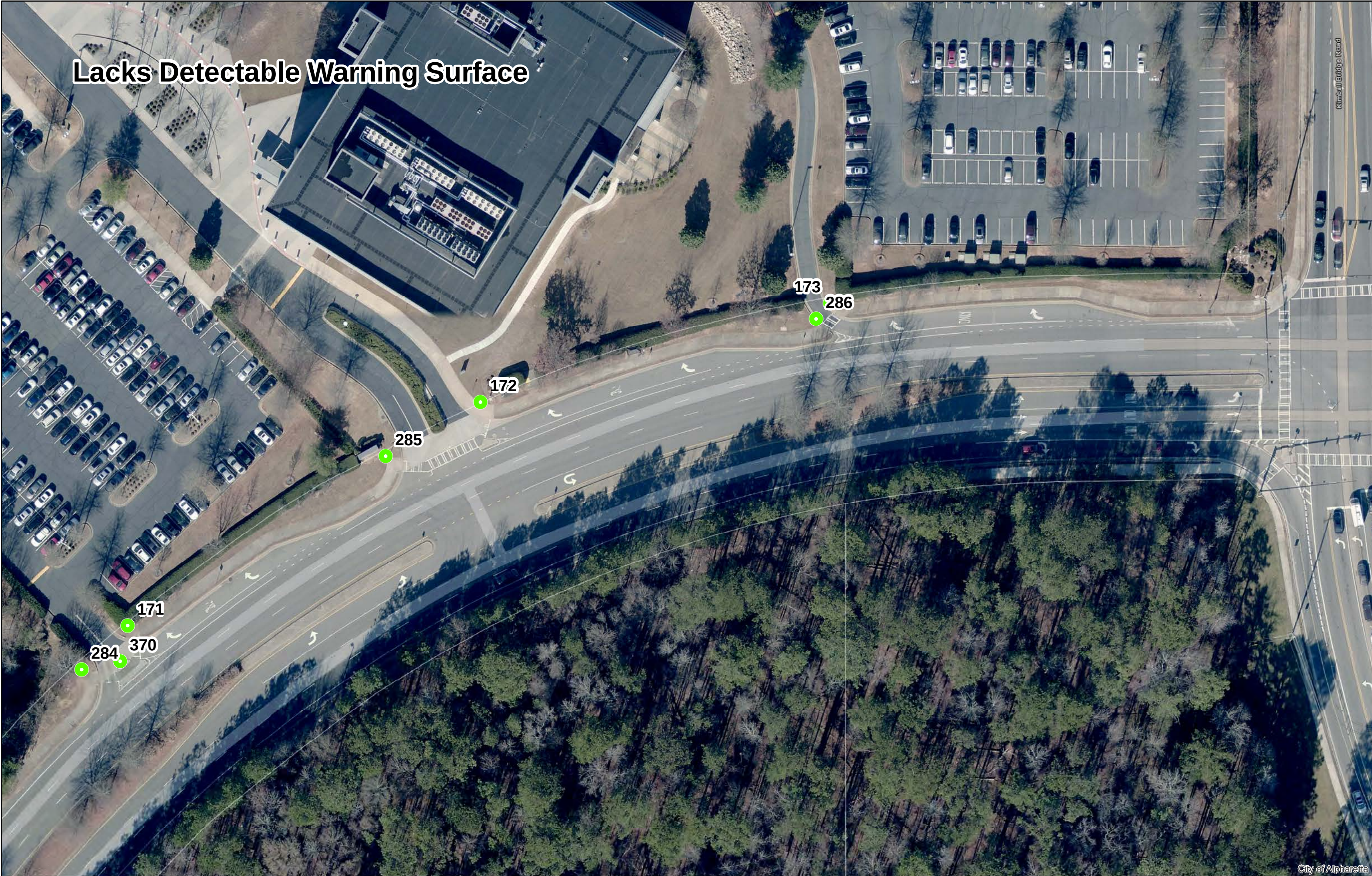
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CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Finance
Submitted By: Thomas Harris
Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: SANITATION & RECYCLING PROGRAM FEE ADJUSTMENTS

II. RECOMMENDATION:

Approve the attached Resolution adjusting the Sanitation & Recycling Program Fees to cover inflationary cost growth in the Recycling Services and Solid Waste Agreement with BFI.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY
OPRT. BUDGET: YES

TOTAL PROJECT COST: FEE ADJUSTMENT IS ESTIMATED AT \$80,000
ANNUALLY WITH THE VAST MAJORITY BE USED TO COVER COST
GROWTH FOR THE PRIVATE SANITATION HAULER.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

In accordance with the Recycling Services and Solid Waste Agreement with BFI (Private Sanitation Hauler), fees charged to the City will increase on April 1, 2019 by 1.91% (agreement stipulates the % to equal calendar year end annual fluctuations of the Consumer Price Index for All Urban Consumers (CPI-U) U.S. Average, not to exceed 3%; 2018 calculated increase = 1.91%).

In order to cover the additional charges, the Sanitation & Recycling Program Fees charged by the City to our customers need to be adjusted.

The attached Resolution establishes the new rates which will go into effect on July 1, 2019 and will be billed in June 2019, in advance for the quarter July-September 2019. The information below includes our current monthly rates and the new monthly rates effective July 1, 2019

Current Monthly Rates

\$22.39 95-Gallon Cart Service (Trash/Recycling/Glass Recycling/Yard waste)
\$21.18 68-Gallon Cart Service (Trash/Recycling/Glass Recycling/Yard waste)
\$11.75 Senior Service (Trash/Recycling/Glass Recycling/Yard waste)
\$0.00 Senior Exempt (Trash/Recycling/Glass Recycling/Yard waste)
\$6.67 Extra 95/68-Gallon Cart
\$3.00 Extra 18-Gallon Bin
\$1.00 Tag Fees

Proposed Monthly Rates (effective July 1, 2019)

\$22.81 95-Gallon Cart Service (Trash/Recycling/Glass Recycling/Yard waste)
\$21.58 68-Gallon Cart Service (Trash/Recycling/Glass Recycling/Yard waste)
\$11.81 Senior Service (Trash/Recycling/Glass Recycling/Yard waste)
\$0.00 Senior Exempt (Trash/Recycling/Glass Recycling/Yard waste)
\$6.86 Extra 95/68-Gallon Cart
\$3.06 Extra 18-Gallon Bin

\$1.00 Tag Fees – no change

The monthly differences are as follows:

\$.42 95 Gallon Bin

\$.40 68 Gallon Bin

\$.06 Senior Service

\$.00 Senior Exempt

The Resolution also allows, effective with the period beginning on April 1, 2020, rates to be automatically adjusted every April 1st by the Finance Director (excluding Senior Exempt and Tag Fees) based on the previous calendar year's fluctuation in the Consumer Price Index for All Urban Consumers (January to December), not to exceed 3.0%. This will enable fees to remain in alignment with the Private Sanitation Hauler's inflationary cost growth.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Sanitation Rate Resolution July 2019



**A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL
SOLID WASTE, BULKY WASTE, YARD WASTE, RECYCLING
COLLECTION, AND GLASS RECYCLING COLLECTION IN
ASSOCIATION WITH UTILITY SERVICES**

WHEREAS, the City's Ordinance For Municipal Utilities and Services provides that the fees for solid waste services shall be established from time to time by resolution of the City Council; and

WHEREAS, the City has comprehensively reviewed the residential solid waste, bulky waste, yard waste, and recycling collection rates through analysis of history compared to needed resources; and

WHEREAS, by this Resolution the Mayor and Council desire to establish solid waste, bulky waste, yard waste, recycling collection, and glass recycling collection rates that will be applicable beginning July 1, 2019;

NOW, THEREFORE, the Mayor and Council hereby

RESOLVE that the monthly rates for the weekly collection of solid waste, bulky waste, yard waste, recycling, and glass recycling shall be as follows, effective July 1, 2019:

95-Gallon Cart Service	\$22.81
68-Gallon Cart Service	\$21.58
Senior Service	\$11.81
Senior Exempt	\$0.00
Extra 95/68 Gallon Cart	\$6.86
Extra 18-Gallon Bin	\$3.06
Tag Fees	\$1.00

The rates noted above shall be payable quarterly in advance.

A resident may receive a 5% discount on all rates noted above except tag fees for making a nonrefundable annual payment (except where noted below) in advance and in full as follows:

- on or before July 1, 2019 for the service period of July 1, 2019 through March 31, 2020 (9-months of service).
- on or before April 1 thereafter (12-months of service).

Effective with the period beginning on April 1, 2020, rates will be automatically adjusted every April 1st by the Finance Director (excluding Senior Exempt and Tag Fees) based on the previous

calendar year's fluctuation in the Consumer Price Index for All Urban Consumers (January to December), not to exceed 3.0%.

SO RESOLVED, this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCILMEMBERS

(SEAL)

Attest:

City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Safety
Submitted By: Will Merrill
Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: GEMA / HOMELAND SECURITY MOU AND GRANT REQUEST.

II. RECOMMENDATION:

Approve the Memorandum of Understanding (MOU) between the City of Alpharetta and the Georgia Emergency Management Agency / Homeland Security, approve and authorize the Department of Public Safety to submit an application for 2019 State Homeland Security Program sub-grant funds, and authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: \$22,656. FULLY REIMBURSABLE
GRANT. NO CITY MATCH FUNDING REQUIRED.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
GEMA/HS Grant Equipment (Account TBD)	\$22,656.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
GEMA/HS Grant (Account TBD)	\$22,656.00

IV. REPORT IN BRIEF:

The Department of Public Safety is requesting Council approve the Memorandum of Understanding (MOU) between the Georgia Emergency Management Agency / Homeland Security (GEMA / HS) and the City; and to approve and authorize the Department of Public Safety to submit the FY2019 State Homeland Security Program (SHSP) Grant in the amount of \$22,656 prior to the grant application deadline of April 19, 2019. This is a reimbursement grant, and there are no matching funds required to receive this grant.

The requested sub-grant from GEMA/Homeland Security is in the amount of \$22,656 and will be used to sustain/purchase equipment for the Department's Hazardous Material (HazMat) program. The specific proposed uses for the funds are:

Photo-Ionization Detector (PID)	1	\$ 4,321
Cylinder and Valve assemblies (spare/service/repair)	6	\$ 10,398
Combination SCBA face mask	6	\$ 2,262
PID software	1	\$ 980
CBRN Canisters	2	\$ 296
Chemical Leak Control pads, (case)	2	\$ 220
Chemical Leak Control pads- oil, (case)	2	\$ 172
Chemical Leak Control socks (case)	2	\$ 168
Chemical Leak Control socks - oil (case)	2	\$ 238
20 gallon overpack drums	2	\$ 158
30 gallon overpack drums	2	\$ 192
Chemical rupture seal kit	1	\$ 169
95 gallon overpack drums	2	\$ 438

Chemical classifier kit	1	\$ 90
Calibration gas for PID monitor maintenance	2	\$ 224
Personal Protective splash-protective ensemble	8	\$ 1,840
Replacement chips for Draeger CDS chemical detector	5	\$ 490

In order to be eligible to receive a grant this fiscal year, the City of Alpharetta is required to have a signed Memorandum of Understanding (MOU) with GEMA / HS submitted by April 1, 2019. Due to the short deadline and working with the Finance Department and the City Attorney, the Mayor signed the MOU on March 25th. This was necessary in order to allow the Department of Public Safety to submit the MOU to GEMA / HS and to be eligible for the SHSP grant this fiscal year.

The purpose of the federally funded FY2019 Homeland Security Grant Program (HSGP) is to provide funds to eligible entities to support state, local, tribal, and territorial efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. Funding for this program is provided to Georgia Emergency Management and Homeland Security Agency (GEMA / HS). GEMA / HS is the state Administrative Authority for this program. Funding is provided by the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), and Grant Programs Directorate (GPD).

Georgia's State Homeland Security Program (SHSP) supports state, tribal, territorial, and local preparedness activities that address high priority preparedness gaps across all core capabilities that support terrorism preparedness. Among the State's priorities are chemical, biological, radiological, nuclear, and explosives (CBRNE) protective response and mitigation equipment (for qualified teams) and HazMat / WMD response to acts of terrorism. This program is administered by GEMA / HS through sub-grants.

The City was last awarded a grant from GEMA / HS in 2013 and 2016.

V. ALTERNATIVES:

There are no alternatives for this funding program.

VI. ATTACHMENTS:

GEMA HS MOU signed

Memorandum of Understanding (MOU)
BY and BETWEEN
GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
AND
THE CITY OF ALPHARETTA

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the "GEMA/Homeland Security" and The City of Alpharetta.

officially domiciled at : 2 Park Plaza. Alpharetta, GA 30009

hereinafter referred to as Subgrantee relating to application for grants under the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Homeland Security Grant Program (HSGP) and/or Nonprofit Security Grant Program (NSGP).

WHEREAS, GEMA/Homeland Security as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA HSGP and/or NSGP as authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) (6 U.S.C. 603) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, the agreement is part of the referenced Subgrantee's application and profile record in the Georgia EMGrantsPro system and will become effective and binding upon approval by GEMA/Homeland Security;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Homeland Security Act and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that govern the HSGP and NSGP and shall adhere to the application of the Homeland Security Act of 2002 and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/Homeland Security guidelines, regulations and directives, to include but not to limited to the following:

- Use gema.ga.gov and gaemgrants.com, as applicable to access forms, request time extensions and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall assure that all project documents are made available to GEMA/Homeland Security, DHS FEMA, Office of Inspector General (OIG) or to any state or federal agency as determined by GEMA/Homeland Security, to include but not limited to: procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents and other materials delivered or transmitted to GEMA/Homeland Security by the Subgrantee shall become the property of GEMA/Homeland Security.
- The Subgrantee will be required to execute a separate subgrant agreement for HSGP and/or NSGP in addition to this MOU.
- The Subgrantee agrees to monitor gema.ga.gov and gaemgrants.com for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of GEMA/Homeland Security

- GEMA/Homeland Security agrees to maintain gaemgrants.com subject to the availability of funding.
- GEMA/Homeland Security shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review Subgrantee's requests for reimbursement, assist Subgrantee in correcting deficiencies, and disburse reimbursements to the Subgrantee as timely as possible.
- GEMA/Homeland Security shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through gaemgrants.com, gema.ga.gov and/or the appropriate alternate methods of communication.
- GEMA/Homeland Security shall provide technical assistance to assist the Subgrantee in the formulation and management of its DHS FEMA grants (see Disclaimer paragraph herein below).

Term of Agreement

This MOU shall remain in full force and effect for the duration of any DHS FEMA grants Subgrantee receives, including the record retention period. Any changes in regulations, policies or procedures applicable to HSGP and/or NSGP funding shall constitute an amendment to this Agreement.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties.

Disclaimer

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/Homeland Security provides technical assistance to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA HSGP and/or NSGP.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. GEMA/Homeland Security does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/Homeland Security and adopted by the Subgrantee, does not serve as GEMA/Homeland Security's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the DHS FEMA HSGP and/or NSGP.

The Subgrantee, by its decision to participate in the HSGP and/or NSGP, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by GEMA/Homeland Security, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/Homeland Security, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Additional Laws and Policies

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Execution Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by email, personal hand delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and Programs

Or

hsgrants@gema.ga.gov

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness

Name: Sheneka Turner

State Coordinating Officer

Name: Ceporia McMillian

Date

Telephone Number: (404) 635-7095

Subgrantee's Witness

Name: Click or tap here to enter text.

Chief Elected/Appointed Official
or Chief Executive Officer

Name: Click or tap here to enter text. *Jim Gilvin*

Title: Click or tap here to enter text. *Mayor*

Date Click or tap here to enter text. *3/25/19*

Telephone Number: Click or tap here to enter text.



APPROVED AS TO FORM:

C. SAM THOMAS, CITY ATTORNEY

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized and 1 financial individual that will be designated as agents. Changes to the below authorized agents must be communicated to GEMA/Homeland Security in the manner as detailed above within fourteen (14) days of such change.

Primary Agent's Name: Matthew Holston

Title: Captain, Hazmat Coordinator

Telephone number: 770-355-6521

Email Address: mholston@alpharetta.ga.us

Alternate Agent's Name (Optional): Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Authorized Agent's Name: Wesley McCall

Title: Deputy Director of Public Safety

Telephone number: 678-297-6308

Email Address: wmccall@alpharetta.ga.us

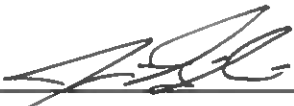
Financial Agent's Name: Shawn Mitchell

Title: Deputy Director of Finance

Telephone number: 678-297-6016

Email Address: smitchell@alpharetta.ga.us

I, as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Homeland Security Grant Program and Nonprofit Security Grant Program on behalf of the Subgrantee for the purpose of obtaining funding under the Homeland Security Act of 2002 (Public Law 107-296 as amended). The above named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters pertaining to the management of grants as required by this MOU.



Chief Elected/Appointed Official

3/26/19

Date

or Chief Executive Officer

Name: Click or tap here to enter text. Jim Gilvin

Title: Click or tap here to enter text. Mayor

Telephone Number: Click or tap here to enter text. 678 297-6020

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 7-page document and 1 Exhibit (A); 8 pages total. All documents must be completed and returned Georgia Emergency Management and Homeland Security Agency (GEMA/Homeland Security) with the appropriate signatures.
2. The MOU and Exhibit A should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and Exhibit A; print the entire document.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique, no duplicates are allowed).
7. **Please Note: The same person must sign the MOU and Exhibit A.**
8. Once the documents are complete and signed, they must be sent to the following email address: hsgrants@gema.ga.gov

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the Georgia EMGrantsPro system as it will need to be scanned and uploaded by our staff.

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and
Programs Division



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

TO: FINANCE DEPARTMENT

FROM: CAPTAIN WILL MERRILL

DATE: MARCH 21, 2019

RE: GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
MEMORANDUM OF UNDERSTANDING (MOU)

We are requesting the Mayor to sign the attached Memorandum of Understanding (MOU) between the Georgia Emergency Management and Homeland Security Agency and the City of Alpharetta.

The Department of Public Safety annually participates in, and submits application for grants through, the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Homeland Security Grant Program (HSGP) and/or Nonprofit Security Grant Program (NSGP). This year, the Department would like to submit a grant application for Haz Mat equipment. There are no matching funds needed from the City for this grant.

In order to submit a grant application this year we must have the attached MOU signed and returned with the application prior to April 1st.

Due to the extremely short deadline we are requesting the Mayor to sign the MOU. The Department will then submit this request to the City Council at the earliest possible date in April.

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MIRKEL
KAREN RICHARD

CITY
ADMINISTRATOR
ROBERT J. REGUS

Terri Rice

From: Mitchell, Shawn <smitchell@alpharetta.ga.us>
Sent: Friday, March 22, 2019 3:14 PM
To: Sam Thomas
Cc: Harris, Tom; McCall, Wesley; Merrill, Will; Cochran, Stephanie
Subject: FW: MOU - EMGrants User Access Agreement (Final) 2-28-19.docx
Attachments: MOU - EMGrants User Access Agreement (Final) 2-28-19.docx; GEMA HS grant memo.docx

Hello Sam,

PS reached out to me concerning a HAZMAT grant they typically receive that requires no match... proceeds are used for HAZMAT related equipment.

The issue is that... for whatever the reason... we are late into this and the attached MOU needs to be signed and executed by the Mayor before April 1 to be considered for funding this year.

PS will take an Agenda Item to Council in April requesting approval for accepting the grant. If it is denied, they will cancel the request.

MOU and explanatory letter attached.

Do you have time to review and sign copies (2) for legal sufficiency? We can they get the Mayor to execute next week.

Thank you,
Shawn

Shawn Mitchell, MBA, CMA, CFM
Budget and Procurement Manager
City of Alpharetta
Finance Department
2 Park Plaza
City Hall (2nd Floor) | 2 Park Plaza | Alpharetta GA, 30009
o: (678) 297-6016 | c: (470) 235-9079
smitchell@alpharetta.ga.us | www.alpharetta.ga.us

From: Merrill, Will <wmerrill@alpharetta.ga.us>
Sent: Thursday, March 21, 2019 11:35 AM
To: Mitchell, Shawn <smitchell@alpharetta.ga.us>
Subject: FW: MOU - EMGrants User Access Agreement (Final) 2-28-19.docx

Wes said to send this to you.

Captain Will Merrill
Alpharetta Department of Public Safety
w. 678.297.6346
c. 770.712.8096

Ductus Exemplar

From: Holston, Matthew <MHolston@alpharetta.ga.us>
Sent: Friday, March 15, 2019 3:52 PM
To: McCall, Wesley <WMcCall@alpharetta.ga.us>; Merrill, Will <wmerrill@alpharetta.ga.us>
Subject: MOU - EMGrants User Access Agreement (Final) 2-28-19.docx

Chief,

Here is the completed MOU. Let me know if you need anything else.

Thanks, Matt Holston



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Works

Submitted By:

Meeting Date: April 15, 2019

I. AGENDA ITEM TITLE: TRANSPORTATION UPDATE

II. RECOMMENDATION:

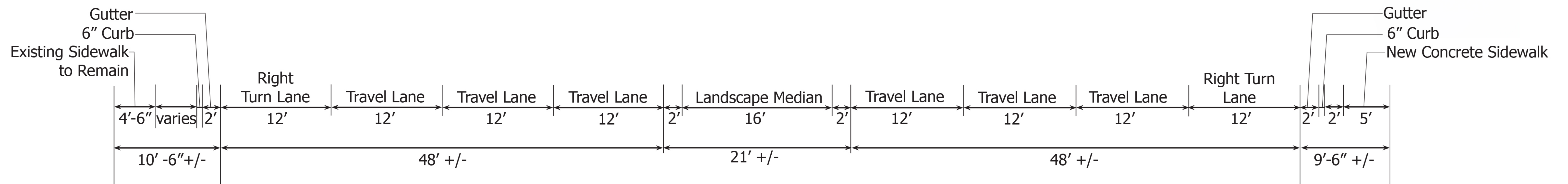
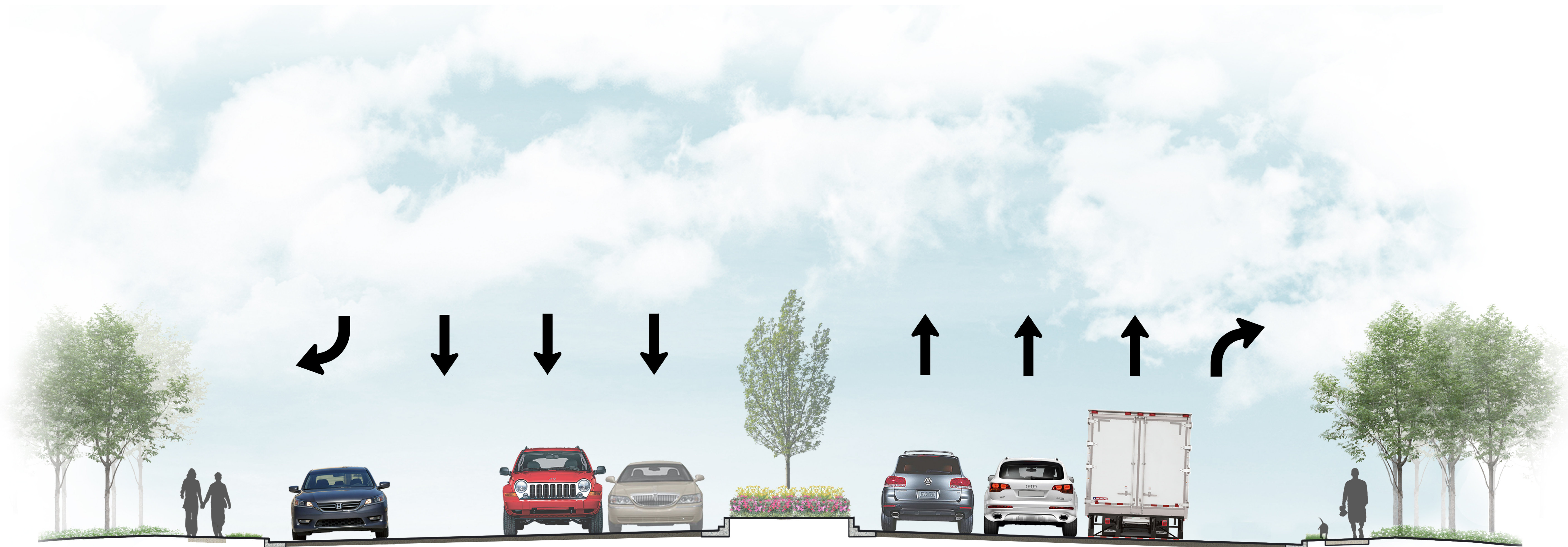
III. REPORT IN BRIEF:

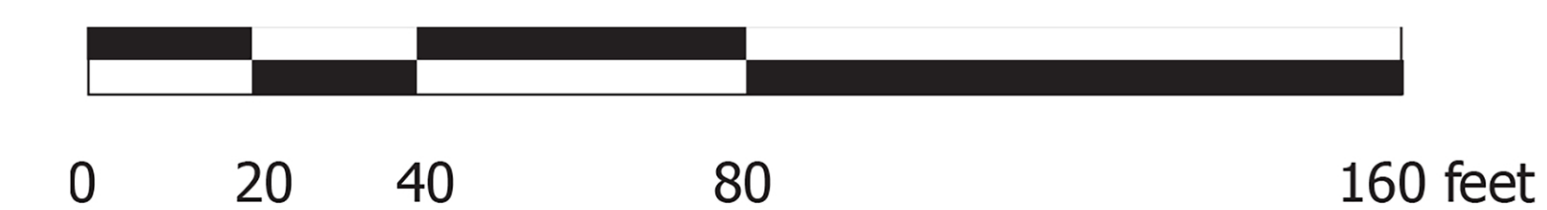
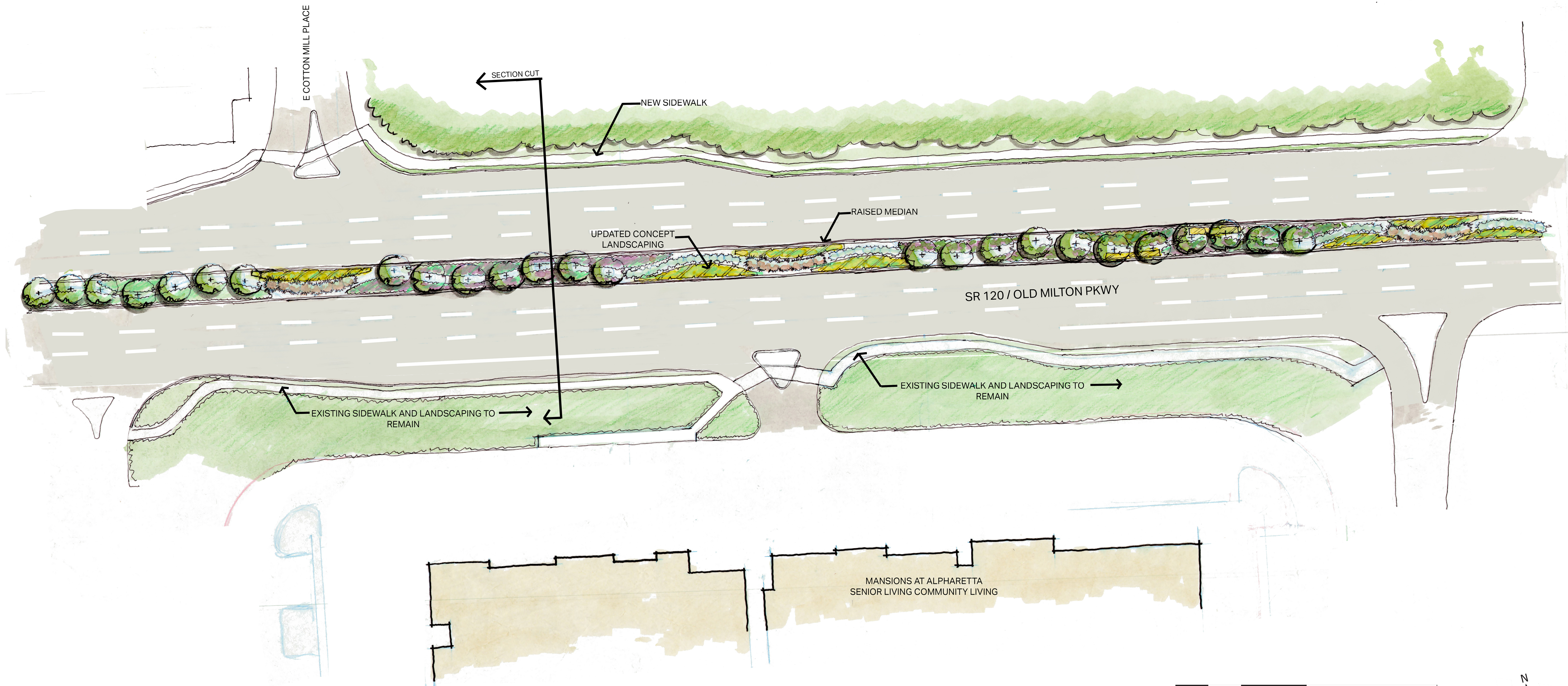
The attached summary of Transportation Projects is a result of Public Works working alongside Mayor Gilvin and Bob Regus. The design teams working on the various transportation projects have looked into multiple concepts based on the initial scope and revisions to the scope per previous Council Workshops and public meetings. In addition, the consultants have prepared preliminary construction cost estimates for the corridor projects and have met with GDOT regarding the scope along Old Milton Parkway. Dollars spent on the projects listed in the attachment have been utilized towards field run surveying, conceptual designs, and cost estimates.

IV. ALTERNATIVES:

V. ATTACHMENTS:

OLD MILTON PKWY_ CONCEPTUAL SECTION, OLD MILTON LANDSCAPE CONCEPTUAL PLAN,
Alpharetta Transportation Projects_041519





OLD MILTON PKWY LANDSCAPE DESIGN CONCEPT

Alpharetta Transportation Projects

❖ Old Milton Parkway TSPLOST Tier I) – Capacity Improvements from North Point Parkway to SR 120

- TSPLOST Funding \$6M (approximate dollars encumbered \$760k)
 - Dollars went towards survey and multiple designs and cost estimates
- Initial scope - Widen to the outside to maintain the full median
 - Construction Cost \$28M
 - 36 months to construct
 - ROW Cost \$11M (63 parcels)
 - 24 months to obtain ROW
 - Design TBD (based on scope and bridge requirements with GDOT)
 - 24 months to design
 - ◆ Environmental studies encompass the majority of the schedule
- Modified scope – widen in the median (grass median goes from 40' to a 16' landscape median)
 - Construction \$25M
 - 30 months to construct
 - ROW \$1M (15 parcels)
 - 12 months to obtain ROW
 - Design TBD (based on scope and bridge requirements with GDOT)
 - 21 months to design
 - ◆ Environmental studies encompass the majority of the schedule
 - Design will permit a landscape median (see attached rendering)

Recommend moving forward with a design to accommodate a third travel lane in the median and coordinate with GDOT to obtain additional funding to phase in improvements.

❖ Windward Parkway (TSPLOST Tier I)– Capacity Improvements from North Point Parkway to Union Hill and Westside to State Route 9

- TSPLOST Funding \$19.2M (dollars encumbered \$190k)
 - Funds went towards surveying, conceptual design, and traffic studies
- Initial scope – Widen to the outside to maintain the existing landscape median between NPP and Union Hill
 - Minimal ROW is required between NPP and Union Hill
 - Due to 3 projects close to the corridor currently in the queue, McGinnis Ferry Widening, McGinnis Ferry at GA 400 Interchange, and GA 400 Express Lanes, PW re-examined the need for improvements to Union Hill
 - Additional lanes are not necessary east of NPP when the other improvements are constructed
- Modified Scope
 - Add a 3rd lane from Westside to GA 400 would be beneficial
 - Add a 3rd lane from NPP to tie into the NFCID's project would be beneficial
 - Increase the left turn capacity from WB WWP onto NPP would be beneficial

- Add a 3rd lane EB from GA 400 to NPP requires further analysis and coordination with the NFCID project, GDOT Express Lanes, and adjacent private development under construction.
- Construction \$4.5M
 - 18 months to construct
- ROW \$1M
 - 12 months to obtain ROW
- Design \$0.5
 - 12 months to design

Recommend moving forward with designing the improvements from Westside to GA 400 and from west bound WWP to the NFCID project and improvements to the turning movement from WWP onto NPP

❖ **Windward Parkway Capacity Improvements (Bond) – Deerfield to State Route 9**

- Bond Funding \$2M (dollars encumbered \$400k)
 - Funds went towards survey and construction plans
- Initial scope – Widen to the outside to maintain the existing landscape median between Deerfield and SR 9
 - Bond Funding does not cover costs associated with ROW

Do not recommend moving forward with this Bond Project due to the extreme right of way cost and not enough funds between the Milton and Alpharetta to cover the construction and or right of way expenses.

❖ **McGinnis Ferry Road Capacity Improvements TSPLOST Tier I) – Ronald Reagan Blvd to Douglas Road (Alpharetta's Section)**

- Project Funding is \$4M (Includes funding from TSPLOST, Bond, and Capital)
 - Spent \$500k towards design
- Scope includes adding a third travel lane, left turn lanes and right turn lanes along the entire corridor.
- Joint project with Forsyth County and Johns Creek
 - Anticipated project cost is \$46M
- Project requires additional funding and the team is working with partners to obtain additional dollars

❖ **Haynes Bridge Road Capacity Improvements (TSPLOST Tier I) – Mansell Road to Old Alabama**

- TSPLOST funding is \$10M
 - Alpharetta and Johns Creek each have allocated \$5M (dollars encumbered \$0.00)
- Scope includes adding a second travel lane in each direction, left turn lanes, and a multi-use trail to the Greenway

- Project has been conceptually designed and multiple public meetings have taken place
- Alpharetta has submitted an IGA to Johns Creek, awaiting execution of the IGA

❖ **Academy/Webb Bridge Road (TSPLOST Tier I) – Operational improvements from Haynes Bridge Road to Webb Bridge Way**

- TSPLOST funding is \$15.4M (dollars encumbered \$405k)
 - Funds went towards surveying, conceptual designs, and costs estimates
- Project is broken into 3 sections, HBR to Westside; Westside to NPP; NPP to Webb Br Way
- Initial scope, excluding Westside to NPP, included wide sidewalks, left turn lanes, roundabouts, bike lanes, landscape medians, and tree lined streets.
 - Anticipated construction cost alone is \$40M
 - ROW and design costs have not been determined, ROW is required throughout the entire corridor to accommodate above mentioned scope
- Modified scope for WBR Corridor
 - Limits are modified from Greenway to Webb Br Way
 - Single lane Roundabout at Southlake
 - No Roundabout at Big Creek Overlook
 - Installation of a median to permit left turns into Big Creek Overlook
 - Left turns out of Big Creek Overlook would be accommodated through a U-Turn movement at roundabout
 - Roundabout at Webb Bridge Way
 - 8' wide sidewalks on both sides
 - 4' bike lane
 - 3 foot landscape strip and street trees planted in 5'x5' tree wells
 - Portion of tree well will be in the sidewalk
 - Construction cost - \$14.3M
 - ROW will need to be acquired and these costs will not be known until we move onto the next phase
- Modified scope for Academy Street
 - Construct 6' sidewalk on North side of the street to connect gaps, add left turn lanes and landscape medians along the corridor.
 - 4' Bike lane will only be located where there is enough asphalt to accommodate one
 - Remaining portion of the corridor will have bike signage along the roadway and on the asphalt
 - Alpha Loop will be moved from Academy Street onto Thompson Street
 - Construction cost \$2M
 - Minimal ROW required, will need temporary construction easements

Recommend moving forward with designing the improvements along these two corridors based on the modified scope.

❖ **Kimball Bridge Road Capacity Improvement (TSPLOST Tier II) – North Point Parkway to Westside Parkway**

- TSPLOST funding \$4.9M (dollars encumbered \$1.3M)
 - Funds went toward survey and conceptual design and construction for work in the vicinity of NPP in relationship to this future project.
- Scope includes adding an additional lane in each direction and pedestrian enhancements within the project limits
- Project has been conceptually designed

❖ **Kimball Bridge Road and Webb Bridge Road Bridges Over GA 400 (TSPLOST Tier III)**

- TSPLOST funding \$7M (dollars encumbered \$0.00)
- Scope includes widening bridges to accommodate the additional travel lanes and pedestrian improvements
- Project will need to be coordinated with GDOT Express Lanes Project