



CITY COUNCIL MEETING & PUBLIC HEARING MAY 6, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE TO THE FLAG**
- IV. PROCLAMATIONS AND PRESENTATIONS**
 - A. Older American's Month Proclamation**
 - B. Public Service Recognition Week**
- V. CONSENT AGENDA**
 - A. Council Meeting Minutes (Meeting of 4/22/2019)**
 - B. Alcoholic Beverage License Applications**
 - 1. PH-19-AB-09 The Savory Gourmet LLC
 d/b/a Savory Gourmet LLC
 50 Canton St. Suite 110
 Alpharetta, GA 30009

 Restaurant
 Consumption on Premises
 Beer, Wine, Sunday Sales

 Owner: Carolyn Robinson
 Registered Agent: Beth Johnson
 - 2. PH-19-AB-10 FABS Family Restaurant, Inc.
 d/b/a Ippolito's Italian Restaurant
 12850 Alpharetta Hwy #2500
 Alpharetta, GA 30004

 Restaurant
 Consumption on Premises
 Beer, Wine, Liquor, Sunday Sales

 Owner: Daniel Smith
 Registered Agent: Kimberly B. Smith

3. PH-19-AB-11 CP Georgia Ln LLC
d/b/a Hilton Garden Inn Atlanta North Point
10975 Georgia Lane
Alpharetta, GA 30022

Hotel
Consumption on Premises
Beer, Wine, Liquor, Retail Package Sales
Sunday Sales

Owner: CP Georgia Ln LLC
Registered Agent: Michael Sard

C. Financial Management Report: Month Ending March 31, 2019

VI. PUBLIC HEARING

- A. PH-19-03 City of Alpharetta Capital Improvement Element**
Consideration of a Resolution authorizing transmittal of the 2019 Capital Improvement Element and Annual Report

VII. OLD BUSINESS

- A. Safe Hotels Ordinance (2nd Reading)**
(NOTE: This item was tabled at the 3-4-2019 Council Meeting and must be removed from the table to be discussed)

VIII. NEW BUSINESS

- A. Approval of Resolution and Grant Application Request for 2019 Bullet Proof Vest Grant.**
- B. Design Services for Windward Parkway TSPLOST Improvements**
- C. Design Services for Academy Street and Webb Bridge Road TSPLOST Improvements**
- D. Alpharetta Walkability & Pedestrian Safety Study**

IX. WORKSHOP

- A. Presentation And Discussion: Recommended Fiscal Year 2020 Budget (Operations/Capital)**

X. PUBLIC COMMENT

XI. REPORTS

XII. ADJOURNMENT



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 4/22/2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 4-22-19



City Council Meeting
April 22, 2019
Office of the City Clerk
ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes (absent)
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o John Robison, Director of Public Safety
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Kim Zane, Cultural Services Manager

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 4/15/2019)

B. Alcoholic Beverage License

Applications PH-19-AB-08

PLP Restaurant #7, LLC

d/b/a Peace Love and Pizza

4055 Old Milton Pkwy. #14

Alpharetta, GA 30022

Consumption on Premises Beer, Wine,
Sunday Sales

Owner: David Ardagna

Registered Agent: Joseph Ardagna

❖ Council Member Merkel offered a motion to approve the Consent Agenda

- The motion received a second from Council Member Burnett
- The motion was approved (5-1); Mayor Pro Tem Mitchell abstained

V. PUBLIC HEARING

A. PH-19-02 Solomon Brothers Fine Jewelers/Liberty Park Village

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve PH-19-02 Solomon Brothers Fine Jewelers/Liberty Park Village, subject to the following conditions (RED text below indicates changes from previous conditions of zoning):
 1. Office/Commercial portion of the site, consisting of approximately 3 acres, shall be zoned MU. Retail and restaurant uses shall be limited to a maximum of ~~25,000~~ 27,821 square feet, which represents currently vested retail on existing C1 parcel. Of the 27,821 square feet of retail, 4,850 square feet shall be limited to the sole use of Solomon Brothers Fine Jewelers. Upon the cessation or termination of that use by Solomon Brothers, said 4,850 square feet shall revert to office use. Retail and restaurant shall be restricted to the ground floor within multi-level buildings, except that Solomon Brothers shall be permitted to occupy 2nd floor space containing approximately 4,850 square feet and operating as a Jewelry Store. One stand-alone sit-down restaurant shall be permitted, no drive thru windows. A permit for a 2nd standalone restaurant may be permitted only after construction of a minimum of 12000 square feet of office space. The following uses shall be permitted:

- a. Office
 - b. Restaurant/No drive thru (all restaurants shall include outdoor seating)
 - c. Bakery
 - d. Beauty Shop
 - e. Print shop
 - f. Craftsman/artist studio
 - g. Florist
 - h. Shipping store
 - i. Bank (Internal Drive Thru Only)
 - j. Fitness studio
 - k. Wine Store
 - l. Phone Store
 - m. Coffee Shop/ Coffee House
 - n. jewelry store
 - o. spa services as a conditional use
2. Solomon Brothers Fine Jewelers shall be permitted at 2500 Old Milton Pkwy, Suite 250, limited to no more than 4,850 square feet.
3. Hours of operation for Solomon Brothers shall be Monday & Wednesday 10:00 AM – 6:00 PM, Tuesday & Thursday 10:00 AM – 8:00 PM, Friday & Saturday 10:00 AM – 5:00 PM and Sunday 12:00 PM – 5:00 PM.
4. One office wall sign shall be permitted on the upper floor of the building not to exceed 20 SF; however, the wall sign shall not be placed on the elevation facing Old Milton Parkway. There shall be no signage on the upper floor of the building facing Old Milton Parkway. Window signage shall be limited to no more than 10% of the window area. No lighting window trim.
5. The approved Old Milton Holdings site plan may be subdivided into separate platted parcels through the City's subdivision plat process.
- The applicant, Chris Massey, requests a change to previous conditions of zoning to increase the allowable commercial square footage for Solomon Brothers Fine Jewelers. Previous conditions of zoning limited the amount of retail/restaurant use to no more than 25,000 square feet and to the ground-floor of the building. The subject property is located at 2500 Old Milton Parkway, Suite 250 of Liberty Park Village, which is located within the Old Milton Holdings Master Plan.
- The submitted request, if approved, would permit the applicant to increase the allowable commercial square footage in order to accommodate Solomon Brothers Fine Jewelers in a 2nd floor suite. Previous conditions of zoning limited the amount of retail/restaurant use to no more than 25,000 square feet and to the ground-floor of the building. The subject property is located at 2500 Old Milton Parkway, Suite 250 of Liberty Park Village, which is located in the Old Milton Holdings Master Plan.
- The property is zoned MU (Mixed Use) and is subject to the Old Milton Holdings Master Plan, which allows 'Jewelry Store' as a permitted use. The master plan is limited to no more than 25,000 square feet of retail/restaurant use on the ground-floor of the building. Other businesses within the same building, include Burger 21, Bob Steele Salon, Clean Juice, Verizon and the Cheeley Law Firm.
- The property was approved in 2015 for a comprehensive land use plan amendment, rezoning and variance to allow a mixed-use development, including office, retail/restaurant

and 'For-Sale' residential uses on 21 acres. As shown below, the applicant proposes the following changes to previous conditions of zoning related to file# CLUP-14-07/Z-14-11/V-14-26 Old Milton Holdings/Thompson (~~Strike through = Delete, Underline = Add~~):

- 2. Office/Commercial portion of the site, consisting of approximately 3 acres, shall be zoned MU. Retail and restaurant uses shall be limited to a maximum of 25,000 sf which represents currently vested retail on existing C1 parcel. Retail and restaurant shall be restricted to the ground floor within multi-level buildings, except that Solomon Brothers shall be able to occupy second floor space containing approximately 4,850 square feet and operate as a jewelry store. Solomon Brothers shall be able to occupy approximately 2,821 square feet over the 25,000 square feet of retail allowed. One stand-alone sit-down restaurant shall be permitted, no drive thru windows. ~~A permit for a 2nd standalone restaurant may be permitted only after construction of a minimum of 12000 square feet of office space.~~ The following uses shall be permitted:
 - a. Office
 - b. Restaurant/No drive thru (all restaurants shall include outdoor seating)
 - c. Bakery
 - d. Beauty Shop
 - e. Print shop
 - f. Craftsman/artist studio
 - g. Florist
 - h. Shipping store
 - i. Bank (Internal Drive Thru Only)
 - j. Fitness studio
 - k. Wine Store
 - l. Phone Store
 - m. Coffee Shop/ Coffee House
 - n. jewelry store
 - o. spa services as a conditional use
- The four (4) buildings in Liberty Park Village consists of 42,562 square feet, of which no more than 25,000 square feet can be commercial and on the ground-floor. The proposed change would result in an increase to the total allowable retail/restaurant space to 27,821 square feet, or an increase of 2,821 square feet of retail use.
- Liberty Park Village – Existing and Proposed Uses:

Address	Suite #	Tenant	Retail/Restaurant (SF)	Office (SF)
2500	100	Burger 21	3,500	
	115	Clean Juice	1,100	
	120	Atlanta Audio & Automation	1,220	
	125	Vacant (Proposed Fitness Studio)	2,180	
	130	Bob Steele Salon	2,500	
	140	Verizon	2,000	
	200	Cheeley Law Firm		4,422
	210	Butler Rikard Mersereau, LLP		1,614
	250	Solomon Brothers Fine Jewelry	4,850	
		Office Common Area		2,722
2560	110	Salata	2,146	
	120	Chuy's	6,436	
2600		SunTrust Bank		2,997
2610	110	Engel & Volkers		2,986
	120	European Wax Center	1,889	
		TOTAL (PROPOSED)	27,821	14,741
		CURRENT MASTER PLAN	25,000 (max.)	N/A
		NET CHANGE	+2,821	

- There are 227 parking spaces within the commercial portion of Liberty Park Village, of which the Alpharetta Downtown Code requires 108 spaces. The applicant's request to convert a 4,850 square foot office space to retail would require less parking, since the Downtown parking requirements are greater for office use (3/1,000 square feet) than for retail/restaurant use (1/500 square feet).
- Solomon Brothers Fine Jewelers has been in operation for approximately 35 years with a location in Buckhead on the 17th floor of 100 Tower Place. According to the applicant, Solomon Brothers operates primarily by appointment only. Hours of operation are Monday & Wednesday 10:00 AM – 6:00 PM, Tuesday & Thursday 10:00 AM – 8:00 PM, Friday & Saturday 10:00 AM – 5:00 PM and Sunday 12:00 PM – 5:00 PM. Access to the proposed location will be through the office lobby of the building, with patrons being buzzed into the suite. The applicant anticipates 8 – 10 employees at the proposed location.
- City Staff has reviewed the applicant's proposal and finds that it can generally support the request to change previous conditions of zoning. Staff has concerns with additional retail along Old Milton Parkway; however, the applicant's proposal is part of a mixed-use, walkable development. The proposed changes would result in a use that complements existing uses in the center and is supported by sufficient parking. In addition, there is precedent for allowing a jewelry store in an office environment as evidenced by a jewelry store being a permitted support retail use in the O-P zoning district. If approved, conditions are recommended limiting the approval to Solomon Brothers Fine Jewelers, limiting any expansion of the business and requiring that the space revert to office at the time Solomon Brothers ceases operations at the subject location.
- The report submitted by the applicant states that property owners were contacted regarding the applicant's intent. The report states that no comments were received.
- The CZIM was held on April 10, 2019. There were no public comments reflected on the sign-in sheet.
- President of JWB Realty Services, Bill Butler, came forward to speak on behalf of the applicant.
- Councilmember Richard asked for clarification on the bar area depicted on the floor plan. The applicant is aware that he cannot sell alcohol without a license.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve the PH-19-02 Solomon Brothers Fine Jewelers/Liberty Park Village, subject to staff conditions:
 - Office/Commercial portion of the site, consisting of approximately 3 acres, shall be zoned MU. Retail and restaurant uses shall be limited to a maximum of 27,821 square feet, which represents currently vested retail on existing C1 parcel. Of the 27,821 square feet of retail, 4,850 square feet shall be limited to the sole use of Solomon Brothers Fine Jewelers. Upon the cessation or termination of that use by Solomon Brothers, said 4,850 square feet shall revert to office use. Retail and

restaurant shall be restricted to the ground floor within multi-level buildings, except that Solomon Brothers shall be permitted to occupy 2nd floor space containing approximately 4,850 square feet and operating as a Jewelry Store. The following uses shall be permitted:

- a. Office
 - b. Restaurant/No drive thru (all restaurants shall include outdoor seating)
 - c. Bakery
 - d. Beauty Shop
 - e. Print shop
 - f. Craftsman/artist studio
 - g. Florist
 - h. Shipping store
 - i. Bank (Internal Drive Thru Only)
 - j. Fitness studio
 - k. Wine Store
 - l. Phone Store
 - m. Coffee Shop/ Coffee House
 - n. jewelry store
 - o. spa services as a conditional use
- Solomon Brothers Fine Jewelers shall be permitted at 2500 Old Milton Pkwy, Suite 250, limited to no more than 4,850 square feet.
 - Hours of operation for Solomon Brothers shall be Monday & Wednesday 10:00 AM – 6:00 PM, Tuesday & Thursday 10:00 AM – 8:00 PM, Friday & Saturday 10:00 AM – 5:00 PM and Sunday 12:00 PM – 5:00 PM.
 - One office wall sign shall be permitted on the upper floor of the building not to exceed 20 SF; however, the wall sign shall not be placed on the elevation facing Old Milton Parkway. There shall be no signage on the upper floor of the building facing Old Milton Parkway. Window signage shall be limited to no more than 10% of the window area. No lighting window trim.
 - The approved Old Milton Holdings site plan may be subdivided into separate platted parcels through the City's subdivision plat process.
- The motion received a second from Council Member Binder
 - The motion was approved unanimously (6-0)

VI. OLD BUSINESS

A. PH-19-01: 333 Milton Avenue

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve PH-19-01 333 MILTON AVE HISTORIC DESIGNATION.
- The applicant is requesting that the property be moved from Contributing Historic Building status to the Designated as Historic List. The subject property is located at 333 Milton Ave and is legally described as Land Lot 1271, 2nd District, 2nd Section, Fulton County, Georgia.

- The submitted request, if approved, will allow the applicant to change the property status from Contributing Historic Property to designated as Historic per the Historic Preservation Ordinance.
- The property meets the Criteria for Designation:
 - o This home possesses historic significance and association as a home to one of the founding families of Alpharetta. It was owned by Q.A. Wills.
 - o It is deemed worthy of preservation as it is 88 years old and is an outstanding representative of a Vernacular Style home from that time period.
 - o Tracy Ward, the downtown consultant for the City agrees that this property should be designated as Historic as it is an outstanding example of a rural southern cottage from that time period...
 - o The Georgia Historic Preservation Trust supports the designation of the property due to its significance as a good example of vernacular architecture in the 1930's.
 - A. Is the property of historic, cultural, aesthetic or architectural significance to the City, the region, the State, or the nation; or
 - B. Does the property possess historic integrity (in terms of its location, design, setting, materials, workmanship, feeling, and association) for all periods related to the significance of the property; and the property has aesthetic and architectural significance as an example of a rural southern farmhouse cottage,
 - C. Is the property deemed worthy of preservation (and the benefits available due to such status) following reasons:
 - I. It is an outstanding example of a building representative of its era and over 75 years old; the building is representative of an example of authentic vernacular architectural style.
 - II. It is one of the few remaining examples of a past architectural style or type and over 75 years old; or according to Fulton County tax records, the home was built in 1930. It is approximately 88 years old.
 - III. Is the property a place associated with an event or person(s) of historic or cultural significance to the City, the region, the State, or the nation and over 75 years old.
- In the book, Alpharetta, Milton County the Early Years, Connie Mashburn notes that the Stephens family resided in this home.
 - o Q. A. Wills – Alpharetta, Milton County the Early Years by Connie Mashburn
 - Served as Mayor of Alpharetta
 - Convinced Fulton County Officials to deed courthouse and lot to Alpharetta at no cost which made way for a new City Hall to be built in 1955.
 - He served on the building committee for Alpharetta First United Methodist Church in 1938 when the Sanctuary was completed
 - Was a regular for dances at FFA Log Cabin
 - Opened a Cotton Brokerage and warehouse building in the late 1930's located at the northwest corner of Milton Avenue and Old Canton Street.

- Operated Wills Warehouse where he bought, stored and sold bales of cotton to Roswell Mills
 - Operated a store in the Barnett Brothers/Parsons Building
 - Operated a Chenille Factory in the 1940's in building known as the Waters Building
 - Wills Park exists because he sold property to Fulton County at a substantial discount. A condition of sale was that the county would build a park on the property for area residents.
- o Virgil and Lillian Stephens
 - Lived in this home from 1929 – 1938
 - A Wills owned the house and they worked the surrounding fields as tenant farmers
 - Children – Herbert, Helen, Harold, Nolan
 - Grandchild – Bob Burgess
 - o Harold Stephens
 - Played third base on the Alpharetta Baseball Team in 1947. (p.70-71, Alpharetta, Milton County the Early Years)
 - Was a U.S. Marine during WWII (p.134)
- City Attorney, Sam Thomas, read the Ordinance into the record.
- ❖ Council Member Richard offered a motion to approve PH-19-01 333 MILTON AVE HISTORIC DESIGNATION and the Ordinance as read by the City Attorney
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (6-0)

VII. NEW BUSINESS

A. Funding of Art on Loan Program (Formally Miscellany)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council award previously budgeted funds in the amount of \$85,000 to Arts Alpharetta to continue the rotating public sculpture on land program (coined this year as "Omnium Gatherum" meaning a collection of all things) and authorize the City Attorney and City Staff to award contract memorializing formally the terms of said award and authorize the Mayor to execute all necessary documents.
- This is year two of the Public Art on Loan program, formally known as Miscellany. This project is a partnership with Arts Alpharetta and provides for numerous public art pieces to be displayed in Alpharetta. The exact number of pieces and locations will be determined through the process. Exhibit "A" explains the Scope of Services, the Exhibition date and time line and proposed

budget. Arts Alpharetta has coined the phrase "OMNIUM GATHERUM" as the title for the overall exhibit.

- As in Phase I, Arts Alpharetta will handle the call for artists, the jury process, and the installation of all the artwork including the payment of all the artists.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to award the previously budgeted funds in the amount of \$85,000 to Arts Alpharetta to continue the rotating public sculpture on land program (coined this year as Omnium Gatherum) and authorize the City Attorney and City Staff to award contract memorializing formally the terms of said award and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Mayor Pro Tem Mitchell
 - Mayor Gilvin made a friendly amendment to the motion to state "up to" the amount of \$85,000
 - The motion was approved unanimously (6-0)

B. Recommendation for a Short-term Adjustment to the City's Residency Requirements for Team Formation with Current Youth Athletic Association Partners

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Earlier this year, the City of Milton decided not to renew the Memorandum of Understanding (MOU) with the City of Alpharetta. This MOU allowed citizens of both cities to register for recreation programs offered by either city and pay residents fees. The MOU also allowed travel teams to use residents of both cities to comply with the 50 percent residency issue.
- Staff recommends Mayor and Council's consideration of the recommendation by the Alpharetta Recreation, Parks and Cultural Services Staff and the Recreation & Parks Commission to allow a twelve (12) month period of time for the Youth Athletic Organizations Milton non-residents to be counted as residents in the process of travel team formation. Additionally, they will be subject to non-resident fees.
- Organizations affected by dissolution of the Milton MOU residency requirements are as follows: Alpharetta Youth Softball Association; Alpharetta Youth Baseball Association; North Atlanta Football League and Ambush Soccer.

Public Comment:

- No Public Comment

- ❖ Council Member Binder offered a motion to approve the recommendation by the Alpharetta Recreation, Parks and Cultural Services Staff and the Recreation & Parks Commission to allow a twelve (12) month period of time (beginning May 1st, 2019 and ending May 1st, 2020) for the Youth Athletic Organizations Milton non-residents to be counted as residents in the process of travel team formation. Additionally, they will be subject to non-resident fees. Organizations affected by dissolution of the Milton MOU residency requirements are as follows: Alpharetta Youth Softball Association; Alpharetta Youth Baseball Association; North Atlanta Football League and Ambush Soccer.
- The motion received a second from Council Member Merkel
- The motion was approved unanimously (6-0)

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Councilmember Binder appointed Bob Myers, to replace Ben Hollingsworth, on the Historic Preservation Commission. Additionally, the Recreation, Parks, and Cultural Services Department is having their summer kick-off at Wills Parks on Saturday, April 22nd at 11:00 am – 2:00 pm.
- Councilmember Richard announced that on Tuesday, April 30th at 6:00 pm in the Community Room of City Hall, City Staff and design professionals will be having an open workshop discussing North Point LCI placemaking, public space activation, infrastructure improvements, conceptual streetscape plans, potential amenities, connections to other public spaces, and how it can all be integrated into surrounding private development.
- Councilmember Burnett welcomed two staff members of Congresswomen Lucy McBath, who were in the audience and asked for letters of support/cooperation for future grants that have been applied for by our Public Safety Department.
- Mayor Pro Tem Mitchell thanked the Alpharetta and Milton Fire Departments for safely handling the fire that was four houses down from his house. Additionally, Mayor Pro Tem Mitchell thanked the following members of the Public Works Department; Jason Waters, Earl Chatham, Nick Perriello, Phillip Eckstrom, Harry Bentley, Dennis Roland, and Adam Orberon, who worked over the weekend from about 7:00 am – 8:00 pm due to flooding issues, numerous trees that were down in neighborhoods and major roads, and power outages.

X. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 7:18 PM

Respectfully submitted,



Erin Cobb, City Clerk



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Administration

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: ALCOHOLIC BEVERAGE LICENSE APPLICATIONS

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: PH-19-AB-09 THE SAVORY GOURMET LLC
D/B/A SAVORY GOURMET LLC
50 CANTON ST. SUITE 110
ALPHARETTA, GA 30009

RESTAURANT
CONSUMPTION ON PREMISES
BEER, WINE, SUNDAY SALES

OWNER: CAROLYN ROBINSON
REGISTERED AGENT: BETH JOHNSON

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: PH-19-AB-10 FABS FAMILY RESTAURANT, INC.
D/B/A IPPOLITO'S ITALIAN RESTAURANT
12850 ALPHARETTA HWY #2500
ALPHARETTA, GA 30004

RESTAURANT
CONSUMPTION ON PREMISES
BEER, WINE, LIQUOR, SUNDAY SALES

OWNER: DANIEL SMITH
REGISTERED AGENT: KIMBERLY B. SMITH

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: City Clerk

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: PH-19-AB-11 CP GEORGIA LN LLC
D/B/A HILTON GARDEN INN ATLANTA NORTH POINT
10975 GEORGIA LANE
ALPHARETTA, GA 30022

HOTEL
CONSUMPTION ON PREMISES
BEER, WINE, LIQUOR, RETAIL PACKAGE SALES
SUNDAY SALES

OWNER: CP GEORGIA LN LLC
REGISTERED AGENT: MICHAEL SARD

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: FINANCIAL MANAGEMENT REPORT: MONTH ENDING MARCH 31, 2019

II. RECOMMENDATION:

Approve the Financial Management Reports for the month ending March 31, 2019 (period 9 of Fiscal Year 2019).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

On a monthly basis, the Finance Department prepares detailed revenue and expenditure statements for all city operating funds (including prior-year comparisons for the General Fund).

In addition, this report includes:

1. Detailed capital project report including life-to-date activity;
2. Payments \$5,000 and greater;
3. Purchase orders with an estimated cost between \$5,000 and \$50,000; and
4. Status of current year bids/RFPs.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Financial Management Report (March 2019)

City of Alpharetta, GA

Finance Department
2 Park Plaza, Alpharetta, GA 30009
Thomas G. Harris, Finance Director
(678) 297-6094 (o)
www.alpharetta.ga.us

Financial Management Reports



for the month ending
March 31, 2019
(period 9 of 12 – unaudited)

Financial Management Reports

Fiscal Year 2019

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2 PARK PLAZA
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TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS G. HARRIS, FINANCE DIRECTOR *TH*
DATE: MAY 6, 2019
RE: FINANCIAL MANAGEMENT REPORTS AS OF MARCH 31, 2019

The documents contained herein represent the financial management reports for the City of Alpharetta ("city") as of the period ending March 31, 2019.

General Fund

Revenue: The following section pertains to information detailed in the attached Revenue Summary and Collection Comparison report. FY 2019 revenues are budgeted at \$68 million (net of Carryforward Fund Balance totaling \$6 million). As of March 31, 2019, actual revenue collections total 90% or \$61 million.

Early collection trends indicate a net gain over budget of \$3.6 million with the detail as follows:

• Property Taxes	\$ 255,583
• Motor Vehicle Title Taxes	125,000
• Local Option Sales Taxes	850,000
• Franchise Taxes	452,981
• Insurance Premium Taxes	212,996
• Real Estate Transfer Taxes	130,000
• Building Permit Fees	1,100,000
• Court Fines	(225,000)
• Plan Review Fees	200,000
• Development Permits/Fees	135,000
• Investment Earnings	250,000
• Other	<u>80,425</u>
	\$3,566,985

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

Motor Vehicle Title Tax (TAVT) collections is trending 16% higher than FY 2018 (\$933,613 was collected in FY 2018) and is estimated to total \$1 million by year-end (non-standard revenue collection as it is dependent upon vehicle sales) which is \$125,000 greater than budget. Main driver

includes a revision in the TAVT formula that increases the local share from 45% to 51% pursuant to the underlying legislation in addition to vehicle sale activity.

Local Option Sales Taxes is trending 7% higher than FY 2018 and is conservatively estimated to total \$16.5 million by year-end (\$15.9 million was collected in FY 2018) which is \$850,000 greater than budget.

Franchise Tax collections are estimated to total \$6.7 million in FY 2019, which represents an increase over budget of \$452,981. Collections in FY 2018 totaled \$6.2 million. The growth in FY 2019 is due primarily to the partial-year impact of raising the Cable Franchise Fee from 3% to 5% effective January 1, 2019 as well as growth in electric franchise fee collections. The largest portion of Franchise Fees comes from GA Power and Suwanee (electric) and totaled \$4.7 million in 2019 (2018 collections totaled \$4.5 million).

Insurance Premium Tax collections total \$4.1 million in FY 2019 and represent an 8% increase over FY 2018 collections of \$3.8 million.

Real Estate Transfer Taxes is trending 34% higher than FY 2018 and is estimated to total \$430,000 by year-end (\$374,353 was collected in FY 2018) which is \$130,000 greater than budget.

Building Permit Fee collections is trending 44% higher than FY 2018 and is conservatively estimated to total \$2.7 million by year-end (\$2.2 million was collected in FY 2018) which is \$1.1 million greater than budget. Building permit fee collections are variable but will likely exceed the estimate for FY 2019 and will be adjusted accordingly in future reports.

Municipal Court Fine collections is 5% lower than FY 2018 and is estimated to total \$1.8 million by year-end (\$1.8 million was collected in FY 2018) which is -\$225,000 less than budget. This revenue source has been in steady decline for multiple years with the trend accelerating in FY 2018. Factors for the decline include a combination of reduced tickets/citations and law changes that reduce collectability of court fines. However, recent months highlight a reversal of the decline along with growth during December-February.

Plan Review Fee collections is trending 56% higher than FY 2018 and is conservatively estimated to total \$900,000 by year-end (\$719,380 was collected in FY 2018) which is \$200,000 greater than budget. Plan review fees were adjusted in the 1st quarter of 2019 to keep pace with cost drivers. Plan review fee collections are variable but will likely exceed the estimate for FY 2019 and will be adjusted accordingly in future reports.

Development Permit Fee collections is trending 106% higher than FY 2018 and is conservatively estimated to total \$285,000 by year-end (\$187,353 was collected in FY 2018) which is \$135,000 greater than budget. Development permit fee collections are variable but will likely exceed the estimate for FY 2019 and will be adjusted accordingly in future reports.

Investment Earnings is trending 300% higher than FY 2018 and is estimated to total \$400,000 by year-end (\$227,599 was collected in FY 2018) which is \$250,000 greater than budget. Factors include rising interest rates coupled with a change in investment strategy (e.g. shifts within a small portion of the portfolio towards longer-term investments and higher investment returns).

Expenditures: The following section pertains to information detailed in the attached Expenditure Summary by Department (expenditure rollup by department) and Expenditure Summary by Category (expenditure rollup by account) reports.

As of March 31, 2019, city departments (not including General Government¹) have encumbered and expensed 73%, or \$44 million, of their FY 2019 budget appropriations. Overtime expenses are trending 41% higher than FY 2018 due to multiple situations including coverage for vacant positions.

Contingency: The General Fund contingency balance totals \$1.6 million.

Special Revenue Funds (large funds only)

The following section references information included within the attached GAAP Financial Statements.

Hotel/Motel Fund: FY 2019 revenues are budgeted at \$9 million (net of carryforward fund balance totaling \$1.8 million) with budgeted disbursements as follows: Alpharetta Convention & Visitor's Bureau (43.75% or \$3.8 million); Facilities (18.75% and a portion of the carryforward fund balance detailed above; \$979,963 for debt service on the Series 2016 Convention Center Bonds, \$465,804 for eligible initiatives such as the Arts Center and Equestrian Center, and \$814,470 in non-allocated); and the city (37.5% or \$3.2 million). Debt Service Reserve funding (Convention Center Bonds) from the Facilities portion of the tax totals \$1.5 million (funded in prior years and represents the remaining portion of the carryforward fund balance figure referenced above).

As of March 31, 2019, the city has collected 69% or \$5.9 million (eight-months of collections). All collections have been distributed to the participating entities based on their proportionate share. Hotel Tax collections is trending 25% higher than FY 2018 and will likely exceed current budget levels.

E-911 Fund: FY 2019 revenues are budgeted at \$4.1 million (net of carryforward fund balance totaling \$1 million for capital initiatives and reserve balances in excess of the 21% Emergency Reserve target). As of March 31, 2019, the city has collected 55% or \$2.2 million, which includes the 1st and 2nd quarterly payments under the City of Milton Intergovernmental Agreement. Revenue distribution now falls under the State 911 Authority so trends will be impacted in the short-term as the Authority establishes revenue distribution dates and works with vendors to audit collections and location data.

Expenditures/encumbrances during the same time period total \$3.8 million and represent general operations, blanket purchase orders that will sustain operations/capital initiatives throughout the year, and one-time capital initiatives. There are no budget variances anticipated at this time.

¹ General Government is utilized to account for non-operating transactions such as transfers-out to other city funds, contingency, etc.

Debt Service Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

FY 2019 revenues are budgeted at \$5.1 million (net of carryforward fund balance totaling \$1 million). As of March 31, 2019, actual revenue totaled in excess of 100% of budget (\$5.5 million).

Grant Funds

The following section references information included within the attached Grant Funds Detail Reports.

Operating Grant Fund (Fund 220): Available funding totals \$140,649 and represents unencumbered/ unspent project appropriations of \$40,649 and a non-allocated reserve for future projects (grant matches) of \$100,000.

Capital Grants Fund (Fund 340): Available funding totals \$472,965 and represents unencumbered/unspent capital project appropriations and interfund transfers of \$60,938 and a non-allocated reserve for future capital projects (grant matches) of \$412,027.

Capital Project Funds

The following section references information included within the attached Capital Project Funds Detail Reports.

General Capital Project Fund (Fund 301): Available city funding totals \$11.7 million and represents unencumbered/unspent capital project appropriations of \$8.7 million and a non-allocated reserve for future capital projects of \$3 million.

Available ABC (Alpharetta Business Community) funding totals \$59,873 and represents unencumbered/unspent capital project appropriations (sidewalk connectivity).

Stormwater Capital Fund (Fund 302): Available funding totals \$776,074 and represents unencumbered/ unspent capital project appropriations.

Conference Center Bond Fund (Fund 316): This fund accounts for proceeds of the Development Authority of Alpharetta Revenue Bonds, Series 2016 (Alpharetta Conference Center Project). Construction costs are fully expensed. Residual funds are being allocated towards debt service on the Series 2016 Bonds (Interfund transfer to the Hotel Fund).

Parks and Transportation Bond Fund (Fund 317): This fund accounts for proceeds of the voter approved General Obligation Bonds, Series 2016. Available funding totals \$15.9 million and represents unencumbered/unspent capital project appropriations.

TSPLOST Capital Project Fund (Fund 335): This fund accounts for collections under the Transportation Special Local Option Sales Tax (TSPLOST) that went into effect on April 1, 2017. Available funding totals \$17.7 million.

Enterprise Fund

The following section pertains to information detailed within the attached GAAP Financial Statements.

Solid Waste Fund: FY 2019 revenues are currently budgeted at \$4 million (net of carryforward fund balance totaling \$341,192 constituting reserve balances in excess of the 21% Emergency Reserve designation). As of March 31, 2019, the city has collected \$4.2 million, which represents the 1st-4th quarter billings and associated investment earnings. Expenditures/encumbrances during the same time period total \$4 million and represent general operations/blanket purchase orders (e.g. sanitation hauler) that will sustain operations throughout the year. There are no budget variances anticipated at this time.

Other Items

Council Member Stipend Activity Listing: The FY 2019 budget includes appropriations of \$9,000 for the Mayor and \$5,000 for each City Council Post and the available balances as of March 31, 2019 are as follows:

	Budget	Expenditures (year-to-date)	Available Balance
Mayor: Jim Gilvin	\$ 9,000	\$ 3,566	\$ 5,434
Post #1: Donald Mitchell	\$ 5,000	\$ 4,840	\$ 160
Post #2: Ben Burnett	\$ 5,000	\$ 1,480	\$ 3,520
Post #3: Karen Richard	\$ 5,000	\$ 982	\$ 4,018
Post #4: John Hipes	\$ 5,000	\$ 970	\$ 4,030
Post #5: Jason Binder	\$ 5,000	\$ 1,689	\$ 3,311
Post #6: Dan Merkel	\$ 5,000	\$ 762	\$ 4,238

Development Authority² (Component Reporting Unit)

The following section pertains to information detailed within the attached Alpharetta Development Authority Financial Statements.

As of March 31, 2019, the Development Authority has \$94,304 in available resources to support its main functions of promoting the public good and general welfare, trade, commerce, industry, general tax base and the employment opportunities available in the city.

Other reports included with this packet are as follows:

- Listing of Payments \$5,000 and greater;
- Listing of PO's between \$5,000 and \$50,000; and
- Bid/RFP Status

² The Development Authority is a public corporation created and existing under the Constitution and laws of the State of Georgia and is governed by seven directors duly appointed by the Alpharetta City Council.



GENERAL FUND

Revenue Report



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (Unaudited)
Revenue Summary and Collection Comparison
 For the month ended March 31, 2019

	Current Fiscal Year					Prior Fiscal Year		
	2019 Budget	2019 YTD	% Collected	2019 Estimated	Variance	2018 Actual	2018 YTD	% Collected
Top 10 Revenues:								
Property Taxes								
Current Year	\$ 24,080,000	\$ 24,335,583	101.1%	\$ 24,335,583	\$ 255,583	\$ 21,154,929	\$ 20,667,552	97.7%
Delinquent	237,000	147,446	62.2%	182,380	(54,620)	410,211	325,962	79.5%
Motor Vehicle Tax	115,000	102,192	88.9%	135,000	20,000	182,797	128,532	70.3%
Motor Vehicle Title Fee	900,000	675,399	75.0%	1,025,000	125,000	933,613	582,187	62.4%
Local Option Sales Tax	15,650,000	11,210,281	71.6%	16,500,000	850,000	15,907,320	10,486,302	65.9%
Franchise Tax	6,200,000	5,824,670	93.9%	6,652,981	452,981	6,177,460	5,519,758	89.4%
Insurance Premium Tax	3,900,000	4,112,996	105.5%	4,112,996	212,996	3,813,796	3,813,796	100.0%
Alcohol Beverage Excise Tax	2,200,000	1,524,435	69.3%	2,200,000	-	2,210,031	1,420,828	64.3%
Building Permit Fees	1,600,000	2,279,272	142.5%	2,700,000	1,100,000	2,232,284	1,578,224	70.7%
Business and Occupational Tax	1,150,000	1,077,992	93.7%	1,150,000	-	1,120,188	993,625	88.7%
Municipal Court Fines	1,975,000	1,348,189	68.3%	1,750,000	(225,000)	1,793,974	1,412,265	78.7%
Recreation/Special Event Fees	2,842,292	2,232,722	78.6%	2,931,110	88,818	2,740,903	1,617,421	59.0%
Hotel/Motel Tax (City portion)	3,225,000	2,213,176	68.6%	3,225,000	-	2,874,701	1,772,371	61.7%
subtotal	\$ 64,074,292	\$ 57,084,351	89.1%	\$ 66,900,049	\$ 2,825,757	\$ 61,552,208	\$ 50,318,822	81.7%
Other Revenues	4,253,740	4,133,126	97.2%	4,994,968	741,228	4,438,617	3,171,339	71.4%
Total Revenues	\$ 68,328,032	\$ 61,217,478	89.6%	\$ 71,895,017	\$ 3,566,985	\$ 65,990,825	\$ 53,490,161	81.1%
Carryforward Fund Balance	6,100,065							



GENERAL FUND

Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 General Fund (unaudited)
Expenditure Summary by Department
 For the month ended March 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2019 Budget	2019 Encumbrances	2019 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2018 Exp. (Total)	2018 Exp. (YTD)	% Exp.
Expenditures by Department:									
Mayor & Council	\$ 364,389	\$ 787	\$ 260,555	\$ 103,047	71.7%	71.5%	\$ 292,533	\$ 229,570	78.5%
City Administration	1,963,439	34,567	1,240,411	688,462	64.9%	63.2%	2,181,453	1,630,739	74.8%
Finance	3,366,136	68,629	2,490,741	806,766	76.0%	74.0%	3,319,528	2,580,589	77.7%
City Attorney	690,000	-	358,452	331,548	51.9%	51.9%	725,172	289,647	39.9%
Information Technology	1,742,223	6,620	1,285,058	450,545	74.1%	73.8%	1,602,409	1,214,570	75.8%
Human Resources	505,846	10,368	281,237	214,240	57.6%	55.6%	367,541	255,675	69.6%
Municipal Court	1,096,466	73,911	720,645	301,910	72.5%	65.7%	983,191	729,584	74.2%
Public Safety	28,472,171	425,804	20,773,932	7,272,434	74.5%	73.0%	26,161,349	19,851,315	75.9%
Public Works	8,821,264	350,276	6,043,509	2,427,479	72.5%	68.5%	7,770,820	5,581,263	71.8%
Recreation, Parks & Cultural Svcs	9,975,553	755,916	6,639,002	2,580,635	74.1%	66.6%	8,586,625	5,930,697	69.1%
Community Development	3,162,560	40,080	2,292,878	829,602	73.8%	72.5%	2,793,574	2,085,116	74.6%
subtotal	\$ 60,160,047	\$ 1,766,958	\$ 42,386,420	\$ 16,006,668	73.4%	70.5%	\$ 54,784,195	\$ 40,378,763	73.7%
General Government:									
Non-Departmental	\$ -	\$ -	\$ -	\$ -	-	-	\$ 10,000	\$ 10,000	100.0%
Insurance Premiums (Risk)	689,500	-	517,125	172,375	75.0%	75.0%	665,000	498,750	75.0%
Gwinnett Tech Bond P&I	286,590	-	53,295	233,295	18.6%	18.6%	286,840	55,920	19.5%
Transfer(s) to other Funds	11,580,047	-	7,950,049	3,629,998	68.7%	68.7%	14,022,363	10,516,772	75.0%
Contingency	1,711,913	-	99,821	1,612,092	5.8%	5.8%	45,697	19,505	42.7%
subtotal	\$ 14,268,050	\$ -	\$ 8,620,290	\$ 5,647,760	60.4%	60.4%	\$ 15,029,900	\$ 11,100,947	73.9%
Total Expenditures	\$ 74,428,097	\$ 1,766,958	\$ 51,006,710	\$ 21,654,429	70.9%	68.5%	\$ 69,814,095	\$ 51,479,711	73.7%



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CITY OF ALPHARETTA
Financial Management Reports
General Fund (unaudited)
Expenditure Summary by Category
For the month ended March 31, 2019

	Current Fiscal Year						Prior Fiscal Year		
	2019 Budget	2019 Encumbrances	2019 Exp. (YTD)	Funds Available	% Enc./Exp.	% Exp.	2018 Exp. (Total)	2018 Exp. (YTD)	% Exp.
Expenditures by Category:									
Salaries & Benefits:									
(1) Regular Salaries	\$ 26,624,264	\$ -	\$ 18,239,720	\$ 8,384,544	68.5%	68.5%	\$ 24,851,331	\$ 18,024,944	72.5%
Overtime	1,341,499	-	1,487,701	(146,202)	110.9%	110.9%	1,627,910	1,055,203	64.8%
Group Insurance	8,014,365	-	5,639,599	2,374,766	70.4%	70.4%	7,012,482	5,382,754	76.8%
FICA and Social Security	2,122,130	-	1,426,645	695,485	67.2%	67.2%	1,911,771	1,379,837	72.2%
Defined Benefit Pension	2,599,935	-	2,599,935	-	100.0%	100.0%	2,500,954	2,500,954	100.0%
401(A) Retirement/Match	1,802,656	-	1,454,595	348,061	80.7%	80.7%	1,557,303	1,338,707	86.0%
(2) Other	1,383,147	-	1,164,173	218,974	84.2%	84.2%	763,999	572,198	74.9%
subtotal	\$ 43,887,996	\$ -	\$ 32,012,369	\$ 11,875,627	72.9%	72.9%	\$ 40,225,750	\$ 30,254,597	75.2%
Maintenance & Operations:									
Professional Services	\$ 2,929,849	\$ 544,578	\$ 1,841,676	\$ 543,595	81.4%	62.9%	\$ 2,465,138	\$ 1,698,939	68.9%
Legal Services	690,000	-	358,452	331,548	51.9%	51.9%	725,172	289,647	39.9%
Vehicle Fuel/Maintenance	968,034	2,506	655,289	310,240	68.0%	67.7%	946,260	655,537	69.3%
Maintenance Contracts	2,363,241	667,670	1,416,197	279,374	88.2%	59.9%	1,983,110	1,380,583	69.6%
IT Professional Services	1,437,923	190,779	1,102,190	144,953	89.9%	76.7%	1,409,769	1,186,180	84.1%
General Supplies	1,048,250	62,366	641,849	344,035	67.2%	61.2%	987,269	681,828	69.1%
Utilities	2,835,063	-	1,713,247	1,121,816	60.4%	60.4%	2,362,169	1,594,444	67.5%
Other	3,234,522	294,109	1,912,252	1,028,161	68.2%	59.1%	2,843,355	1,858,587	65.4%
subtotal	\$ 15,506,882	\$ 1,762,008	\$ 9,641,152	\$ 4,103,722	73.5%	62.2%	\$ 13,722,242	\$ 9,345,744	68.1%
Capital:									
OSSI/Fire Truck Leases	\$ 628,550	\$ -	\$ 630,405	\$ (1,855)	100.3%	100.3%	\$ 578,654	\$ 578,654	100.0%
Software Leases	76,943	-	76,942	1	100.0%	100.0%	180,944	180,944	100.0%
Other	59,676	4,950	25,552	29,174	51.1%	42.8%	76,604	18,824	24.6%
subtotal	\$ 765,169	\$ 4,950	\$ 732,900	\$ 27,319	96.4%	95.8%	\$ 836,202	\$ 778,423	93.1%
General Government:									
Non-Departmental	\$ -	\$ -	\$ -	\$ -	-	-	\$ 10,000	\$ 10,000	100.0%
Insurance Premiums (Risk)	689,500	-	517,125	172,375	75.0%	75.0%	665,000	498,750	75.0%
Gwinnett Tech Bond P&I	286,590	-	53,295	233,295	18.6%	18.6%	286,840	55,920	19.5%
Transfer(s) to other Funds	11,580,047	-	7,950,049	3,629,998	68.7%	68.7%	14,022,363	10,516,772	75.0%
Contingency	1,711,913	-	99,821	1,612,092	5.8%	5.8%	45,697	19,505	42.7%
subtotal	\$ 14,268,050	\$ -	\$ 8,620,290	\$ 5,647,760	60.4%	60.4%	\$ 15,029,900	\$ 11,100,947	73.9%
Total Expenditures	\$ 74,428,097	\$ 1,766,958	\$ 51,006,710	\$ 21,654,429	70.9%	68.5%	\$ 69,814,095	\$ 51,479,711	73.7%

Notes:

- (1) Includes the following components: regular salaries, holiday leave, temporary and seasonal salaries, and separation payout.
- (2) Includes the following components: workers compensation, educational programs, automobile allowance, tuition reimbursement, and employee service awards.



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GRANT FUNDS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
Financial Management Reports
Grant Funds
Operating Grant Fund Detail (Fund 220; life-to-date for active projects)
As of March 31, 2019

			Project Snapshot		FY 2019					
			Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Account #	Project									
Revenues										
Public Safety										
22031150-331110	C1617	2015/16 BULLETPROOF VEST (DOJ)	\$ 34,201	\$ 32,298	\$ 1,903	\$ -	\$ 1,903	\$ 1,902	\$ 1	
22031150-331110	C1730	2017 BULLETPROOF VEST (DOJ)	13,178	-	13,178	-	13,178	3,016	10,162	
22031150-331110	C1831	2018 BULLETPROOF VEST (DOJ)	15,375	-	15,375	-	15,375	-	15,375	
22031150-331110	C1910	TURNOUT GEAR WASHER	22,728	-	22,728	-	22,728	-	22,728	
subtotal					\$ 53,184	\$ -	\$ 53,184	\$ 4,918	\$ 48,266	
Recreation, Parks & Cultural Services										
22061150-336000	C1837	2018 CAMP HAPPY HEARTS	4,622	-	4,622	-	4,622	4,623	(1)	
22061150-371000	C1930	GRPA CONTRIBUTION	1,000	-	-	1,000	1,000	1,000	-	
subtotal					\$ 4,622	\$ 1,000	\$ 5,622	\$ 5,623	\$ (1)	
General Government										
22090200-391100		TRANSFER IN/GENERAL FUND (MATCH)			\$ -	\$ 30,000	\$ 30,000	\$ 22,500	\$ 7,500	
22090200-361000		INTEREST EARNINGS			-	-	-	797	(797)	
22090200-391340		TRANSFER IN FROM CAPITAL GRANT FUND			60,912	-	60,912	-	60,912	
22090200-395000		CARRYFORWARD FUND BALANCE			45,046	-	45,046	-	45,046	
subtotal					\$ 105,958	\$ 30,000	\$ 135,958	\$ 23,297	\$ 112,661	
Total					\$ 163,764	\$ 31,000	\$ 194,764	\$ 33,837	\$ 160,927	
Expenditures										
Public Safety										
22031150-542100	C1617	2015/16 BULLETPROOF VEST (DOJ)	\$ 68,400	\$ 65,988	\$ 2,412	\$ -	\$ 2,412	\$ 2,412	\$ -	
22031150-542100	C1730	2017 BULLETPROOF VEST (DOJ)	26,356	-	26,356	-	26,356	19,373	6,983	
22031150-542100	C1831	2018 BULLETPROOF VEST (DOJ)	30,750	-	30,750	-	30,750	-	30,750	
22031150-542100	C1910	TURNOUT GEAR WASHER	25,000	-	25,000	-	25,000	23,085	1,915	
subtotal					\$ 84,518	\$ -	\$ 84,518	\$ 21,785	\$ 23,085	
Recreation, Parks & Cultural Services										
22061150-531100	C1815	2017 CAMP HAPPY HEARTS	\$ 14,550	\$ 14,549	\$ 1	\$ -	\$ 1	\$ -	\$ 1	
22061150-531100	C1837	2018 CAMP HAPPY HEARTS	9,245	-	9,245	-	9,245	8,739	506	
22061150-521200	C1930	PROFESSIONAL SERVICES (GRPA)	950	-	-	950	950	-	950	
22061150-523400	C1930	PRINTING & BINDING (GRPA)	50	-	-	50	50	-	50	
subtotal					\$ 9,246	\$ 1,000	\$ 10,246	\$ 8,739	\$ 506	
Non-Allocated										
(1) 22090200-579000		RESERVE FOR CITY GRANT MATCHES			\$ 70,000	\$ 30,000	\$ 100,000	\$ -	\$ 100,000	
subtotal					\$ 70,000	\$ 30,000	\$ 100,000	\$ -	\$ 100,000	
Total					\$ 163,764	\$ 31,000	\$ 194,764	\$ 30,524	\$ 23,591	

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CITY OF ALPHARETTA
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 Grant Funds
Capital Grant Fund Detail (Fund 340; life-to-date for active projects)
 As of March 31, 2019

				Project Snapshot		FY 2019					
				Total Project Authorization	Prior Year Collections/ Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections/ Expenditures	Encumbrances	Remaining
Account #	Project										
Revenue											
Public Works											
34041100-331350	C0005	GDOT TE GRANT-ENCORE BRIDGE		\$ 779,701	\$ 779,701	\$ -	\$ -	\$ -	\$ -		\$ -
34041100-331351	C0005	GDOT GRANT-ENCORE BRIDGE		7,600,000	7,406,078	193,922	-	193,922	311,990		(118,068)
34041100-336001	C0005	NFCID SR TA-ENCORE BRIDGE		1,000,000	1,000,000	-	-	-	-		-
34041100-336002	C0005	NFCID-ENCORE BRIDGE		2,788,114	2,703,589	84,525	-	84,525	84,524		1
34041100-334310	C1219	MILLING AND RESURFACING (LMIG)		3,371,177	2,769,200	601,977		601,977	601,977		0
34041100-331350	C1927	WINDWARD TRIPLE LEFTS (GDOT-FED)		2,317,942	-	2,317,942	-	2,317,942	-		2,317,942
34041100-334350	C1927	WINDWARD TRIPLE LEFTS (GTIB-NFCID)		1,433,200	-	1,433,200	-	1,433,200	-		1,433,200
		subtotal				\$ 4,631,566	\$ -	\$ 4,631,566	\$ 998,491		\$ 3,633,075
Community Development											
34074150-331150	C1921	NORTHPOINT PLACEMAKING PLAN		75,000	-	\$ 75,000	\$ -	\$ 75,000	\$ -		\$ 75,000
		subtotal				\$ 75,000	\$ -	\$ 75,000	\$ -		\$ 75,000
General Government											
34090200-361000		INTEREST EARNINGS				\$ -	\$ -	\$ -	13,902		\$ (13,902)
34090200-395000		CARRYFORWARD FUND BALANCE				215,502	-	215,502	-		215,502
		subtotal				\$ 215,502	\$ -	\$ 215,502	\$ 13,902		\$ 201,600
		Total				\$ 4,922,068	\$ -	\$ 4,922,068	\$ 1,012,393		\$ 3,909,675
Expenditures											
Public Works											
34041100-541410	C0005	ENCORE PKWY GREENWAY CONNECTION		\$ 11,917,500	\$ 11,915,240	\$ 2,260	\$ -	\$ 2,260	\$ 2,259	\$ -	\$ 1
34041100-541410	C1219	MILLING AND RESURFACING (LMIG)		3,371,177	2,769,200	601,977	-	601,977	601,977	-	0
34041100-541410	C1927	WINDWARD TRIPLE LEFTS		3,751,142	-	3,751,142	-	3,751,142	94,856	3,656,286	1
		subtotal				\$ 4,355,379	\$ -	\$ 4,355,379	\$ 699,091	\$ 3,656,286	\$ 2
Community Development											
34074150-52100	C1921	NORTHPOINT PLACEMAKING PLAN		93,750	-	\$ 93,750	\$ -	\$ 93,750	\$ 34,973	\$ 58,753	\$ 24
		subtotal				\$ 93,750	\$ -	\$ 93,750	\$ 34,973	\$ 58,753	\$ 24
Non-Allocated											
(1) 34090200-579000		RESERVE FOR CITY MATCHES				\$ 412,027	\$ -	\$ 412,027	\$ -	\$ -	\$ 412,027
34090200-611220		TRANSFER OUT TO OPERATING GRANT FUND				60,912	-	60,912	-	-	60,912
		subtotal				\$ 412,027	\$ -	\$ 472,939	\$ -	\$ -	\$ 472,939
		Total				\$ 4,861,156	\$ -	\$ 4,922,068	\$ 734,064	\$ 3,715,039	\$ 472,965

Notes:

(1) Represents funding available for City matches to City Council approved Grants.



CAPITAL PROJECT FUNDS

Revenue & Expenditure Reports



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General Capital Project Fund Detail (Fund 301; life-to-date for active projects)
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Account #		Project		Project Snapshot		FY 2019					Funds Available	
				Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances		
Revenue												
30141100-336000	C0005	FULTON-ENCORE (WATERLINE)	\$	534,906	\$	519,567	\$	15,339	\$	-	\$	-
30141100-336000	C1410	RUCKER RD WATERLINE		1,782,350	-		1,782,350		1,281,039			501,311
30141100-371000	C1410	RUCKER RD-WEITZ SEWER LINE		68,080	-		68,080		68,080			-
30141100-336000	C1702	KIMBALL BR RD IMPROVEMENTS		6,083,354	-		6,083,354		-			6,083,354
30141100-371000	C1712	ALPHALOOP (AVALON)		1,000,000	-		1,000,000		-			1,000,000
30141100-371001	C1712	ALPHALOOP (CID)		250,000	-		250,000		188,741			61,259
30141100-336000	C1714	BETHANY/MID BROADWELL ROUNDABOUT		292,195	-		292,195		-			292,195
30141100-336000	C1715	BETHANY/MAYFIELD ROUNDABOUT		436,492	-		436,492		-			436,492
30141100-336000	C1828	WARSAW SIDEWALKS (ROSWELL)		83,914	-		83,914		-			83,914
30141100-336000	C1927	WINDWARD TRIPLE LEFTS (FC WATER)		490,517	-		490,517		-			490,517
30141100-371001	C1927	WINDWARD TRIPLE LEFTS (NFCID)		160,137	-		160,137		-			160,137
30141100-371002	C1927	WINDWARD TRIPLE LEFTS (NFCID-FC)		500,000	-		500,000		-			500,000
30141100-336000	C1928	RUCKER ROAD - ROSWELL CONTRIBUTION		2,905,158	-		2,905,158		-			2,905,158
30161150-371000	C1834	NUTCRACKER PROGRAM		31,500	-		31,500		31,500			-
30161150-371000	C1926	NORTHSIDE MOU (PARKS)		40,000	-		40,000		40,000			-
30174150-371000	C0019	DOWNTOWN PARKING FUND		175,000	-		175,000		175,000			-
30174150-337000	C0910	CONTRIBUTION (TREE BANK)		373,600	255,200		118,400		118,400			-
30176100-371000	C1442	MAIN ST. IMPROVEMENTS (ABC)		1,812,724	1,774,772		37,952		-			37,952
30176100-371000	C1712	ALPHALOOP (ABC)		444,002	309,187		134,815		20,002			114,813
		subtotal					\$ 14,605,203	\$ -	\$ 14,605,203	\$ 1,938,100		\$ 12,667,103
Non-Departmental												
30190200-395000		CARRYFORWARD FUND BALANCE					\$ 11,391,446	\$ 2,750,000	\$ 14,141,446	\$ -		\$ 14,141,446
30190200-391100		TRANSFER-IN FROM THE GENERAL FUND (MATCH)					979,982	8,695,065	9,675,047	6,521,299		3,153,748
30190200-361000		INTEREST EARNINGS					225,000	-	225,000	256,132		[31,132]
		subtotal					\$ 12,596,428	\$ 11,445,065	\$ 24,041,493	\$ 6,777,431		\$ 17,264,062
		Total					\$ 27,201,631	\$ 11,445,065	\$ 38,646,696	\$ 8,715,532		\$ 29,931,164
Expenditures												
Administration												
30113230-544100	C1130	DOWNTOWN FACADE GRANT PROGRAM	\$	180,753	\$	176,024	\$ 4,729	\$ -	\$ 4,729	\$ 4,728	\$ -	\$ 1
30113230-542400	C1222	RECORDS MANAGEMENT		35,001		32,616	2,385	-	2,385	-	-	2,385
30113230-544100	C1300	CITY ECON DEVELOPMENT TOOLKIT		296,159		158,159	13,000	125,000	138,000	28,850	-	109,150
30113230-541300	C1501	HISTORY ROOM (CITY CENTER)		327,315		314,794	12,521	-	12,521	5,570	-	6,951
30113230-544200	C1527	VETERANS MEMORIAL		105,511		75,785	29,726	-	29,726	-	-	29,726



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Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

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Account #	Project	Project Snapshot		FY 2019					Funds Available
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
30113230-571000	C1532 ATC OPERATIONAL FUNDS	220,000	95,000	6,664	118,336	125,000	125,000	-	-
30113230-544200	C1614 THE STORIES PROJECT	50,000	50,000	-	-	-	-	-	-
30113230-544100	C1822 AG TECH SPONSORSHIP	37,000	25,000	12,000	-	12,000	12,000	-	-
	<i>subtotal</i>			\$ 81,025	\$ 243,336	\$ 324,361	\$ 176,148	\$ -	\$ 148,213
Finance									
30115150-542400	C1101 ARCHIVE FILING & SCANNING	\$ 5,809	\$ -	\$ 5,809	\$ -	\$ 5,809	\$ 4,746	\$ -	\$ 1,063
30115150-542400	C1102 FINANCE SOFTWARE IMPROVEMENT	87,002	85,117	1,885	-	1,885	-	1,885	0
30115150-542400	C1141 TYLER ERP SYSTEM	355,505	313,179	42,326	-	42,326	2,337	1,415	38,574
	<i>subtotal</i>			\$ 50,020	\$ -	\$ 50,020	\$ 7,083	\$ 3,300	\$ 39,637
Information Technology									
30117400-542400	C0900 CISCO DATA NETWORK	\$ 300,001	\$ 144,058	\$ 155,943	\$ -	\$ 155,943	\$ 11,693	\$ -	\$ 144,250
30117400-542400	C1000 GIS AERIAL MAPPING	50,001	25,487	24,514	-	24,514	-	1,700	22,814
30117400-542400	C1103 NETWORK AND VOIP	167,678	112,961	54,717	-	54,717	-	9,893	44,824
30117400-542400	C1312 BACKUP DATA STORAGE MGMT.	510,002	475,874	34,128	-	34,128	-	-	34,128
30117400-542400	C1313 TECHNOLOGY REPLACEMENT	1,962,366	1,358,489	303,877	300,000	603,877	339,778	151,831	112,269
30117400-542400	C1400 PW DATA CTR SERVER REPLACEMENT	417,503	202,215	5,288	210,000	215,288	-	-	215,288
30117400-542400	C1615 APP/DESKTOP VIRTUALIZATION	415,001	87,779	177,222	150,000	327,222	-	-	327,222
30117400-542400	C1725 CITY FIBER RELOCATION	30,000	7,695	22,305	-	22,305	-	-	22,305
30117400-542400	C1809 GIS PARCEL CORRECTIONS	80,000	26,300	53,700	-	53,700	50,425	3,275	-
	<i>subtotal</i>			\$ 831,694	\$ 660,000	\$ 1,491,694	\$ 401,896	\$ 166,699	\$ 923,099
Public Safety									
30131150-542200	C1202 FLEET REPLACEMENT	\$ 5,068,284	\$ 4,039,615	\$ 20,669	\$ 1,008,000	\$ 1,028,669	\$ 935,117	\$ 97,646	\$ (4,094)
30131150-542400	C1205 SEC CAMERA SY	75,000	-	-	75,000	75,000	-	-	75,000
30131150-541300	C1229 PS ROOF REPAIR	68,811	-	(21,189)	90,000	68,811	67,458	-	1,353
30131150-542100	C1401 PS EQUIPMENT REPLACEMENT	650,671	477,681	28,290	144,700	172,990	99,638	64,352	9,000
30131150-541300	C1630 PS HQ EXPANSION	2,524,446	2,459,446	-	65,000	65,000	63,257	-	1,743
30131150-541300	C1706 RAPSTC IMPROVEMENTS	216,693	-	216,693	-	216,693	-	-	216,693
30131150-544200	C1707 LICENSE PLATE REC GRANT	80,000	-	80,000	-	80,000	-	49,999	30,001
30131150-544200	C1832 ICMA PS Study	125,000	44,000	81,000	-	81,000	73,261	7,739	-
30131150-541410	C1907 TRAFFIC PREEMPTIVE SYSTEM	150,000	-	-	150,000	150,000	179	-	149,821
30131150-542100	C1910 TUR-OUT GEAR	25,000	-	-	25,000	25,000	-	6,880	18,120
	<i>subtotal</i>			\$ 405,463	\$ 1,557,700	\$ 1,963,163	\$ 1,238,910	\$ 226,616	\$ 497,637



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As of March 31, 2019

Account #		Project		Project Snapshot		FY 2019					
				Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
Public Works											
30141100-541410	C0005	COA/FULTON-ENCORE BRIDGE		\$ 636,289	\$ 636,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30141100-541410	C0041	TRAFFIC SIGNAL INTERCONNECT		279,779	29,778	250,001	-	250,001	8,000	47,630	194,371
30141100-541410	C0042	STREET LIGHTING		50,000	-	-	50,000	50,000	-	-	50,000
30141100-541200	C0910	TREE REPLACEMENT FUND		1,277,248	449,221	828,027	-	828,027	28,998	135,433	663,596
30141100-541200	C1008	CEMETERY AUTHORITY-MAINTENANCE		458,254	96,997	361,257	-	361,257	30,110	10,945	320,202
30141100-541410	C1207	BRIDGE MAINTENANCE		1,278,383	1,088,172	15,211	175,000	190,211	-	-	190,211
30141100-541410	C1208	MAST ARM MAINTENANCE		452,946	418,346	9,600	25,000	34,600	-	34,600	-
30141100-541410	C1215	STRIPING & SIGNAGE		1,198,586	846,777	171,809	180,000	351,809	150,749	67,685	133,375
30141100-541410	C1217	TRAFFIC CALMING & INTERSECTION IMP		253,583	210,369	8,214	35,000	43,214	40,194	-	3,020
30141100-541410	C1218	TRAFFIC SIGNAL SYSTEM MAINTENANCE		404,265	273,243	31,022	100,000	131,022	91,092	2,805	37,125
30141100-541410	C1219	MILLING AND RESURFACING		14,070,951	10,737,249	1,408,702	1,925,000	3,333,702	350,429	2,758,251	225,021
30141100-541410	C1220	TRAFFIC CONTROL EQUIPMENT		587,489	458,837	28,652	100,000	128,652	41,818	10,019	76,815
30141100-541410	C1221	DESIGN SERVICES		709,308	499,730	94,578	115,000	209,578	19,308	42,750	147,520
30141100-542200	C1223	FLEET REPLACEMENT		965,649	696,811	24,338	244,500	268,838	64,253	173,492	31,093
30141100-541200	C1302	TREE PLANTING & LANDSCAPING IMP		658,315	484,732	73,583	100,000	173,583	11,626	16,606	145,352
30141100-541200	C1311	DOWNTOWN ENHANCEMENTS		106,537	97,087	9,450	-	9,450	9,450	-	-
30141100-541420	C1325	RUCKER SIDEWALK (DEVPR CONTR)		50,000	5,000	45,000	-	45,000	-	45,000	-
30141100-541410	C1407	MINOR INTERSECTION UPGRADES		112,168	77,104	35,064	-	35,064	13,072	-	21,992
30141100-541410	C1410	RUCKER RD CORRIDOR IMPROVEMENTS		2,610,000	1,082,035	1,527,965	-	1,527,965	973,333	529,632	25,001
30141100-541420	C1512	SIDEWALK IMPROVEMENTS		824,801	627,545	197,256	-	197,256	83,571	-	113,685
30141100-541200	C1515	DOWNTOWN WASTE COMPACTOR		49,940	-	49,940	-	49,940	37,455	12,485	-
30141100-541410	C1606	MAJOR INTERSECTION IMPROVEMENTS		64,760	64,760	-	-	-	-	-	-
30141100-541300	C1632	WEST PARKING LOT CONSTRUCTION		81,190	81,190	-	-	-	-	-	-
30141100-541410	C1637	OLD ROSWELL ST PEDESTRIAN IMP		150,000	-	150,000	-	150,000	-	150,000	-
30141100-541410	C1702	KIMBALL BR RD IMPROVEMENTS		6,083,354	-	6,083,354	-	6,083,354	-	6,083,354	-
30141100-541300	C1704	WEST PARKING GARAGE		7,573,774	1,555,906	6,017,868	-	6,017,868	4,327,165	1,513,608	177,095
30141100-541420	C1712	ALPHALOOP		1,328,368	9,000	1,319,368	-	1,319,368	74,779	36,478	1,208,111
30141100-541410	C1714	BETHANY/MID BROADWELL ROUNDABOUT		292,195	-	292,195	-	292,195	-	-	292,195
30141100-541410	C1715	BETHANY/MAYFIELD ROUNDABOUT		436,492	-	436,492	-	436,492	-	-	436,492
30141100-541430	C1721	MAYFIELD RD CULVERT		409,106	12,146	396,960	-	396,960	396,960	-	0
30141100-541420	C1801	SIDEWALK MAINTENANCE/REPAIR		300,000	-	100,000	200,000	300,000	-	49,000	251,000
30141100-541420	C1808	CITY CTR SIDEWALKS/UTILITIES		563,435	563,435	(26,079)	26,079	-	(9,878)	-	9,878
30141100-541420	C1828	WARSAW SIDEWALKS (ROSWELL)		83,914	-	83,914	-	83,914	83,914	-	0
30141100-541300	C1836	PARKING GARAGE REPAIRS		206,815	-	206,815	-	206,815	63,408	100,718	42,690
30141100-541410	C1900	PARK PAVEMENT PRESERVATION		250,000	-	-	250,000	250,000	-	22,474	227,526
30141100-541410	C1901	TRAFFIC RESPONSIVE SYSTEM MAINT		50,000	-	-	50,000	50,000	3,586	3,577	42,838
30141100-541300	C1902	FIRE STATION RENOVATIONS		125,000	-	-	125,000	125,000	13,184	51,247	60,569



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Account #	Project	Project Snapshot		FY 2019					Funds Available
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	
30141100-541300	C1903 CID RENOVATIONS	70,000	-	-	70,000	70,000	38,687	9,511	21,801
30141100-541300	C1904 PW HQ RENOVATIONS	40,000	-	-	40,000	40,000	-	-	40,000
30141100-541300	C1905 GYM RENOVATIONS	35,000	-	-	35,000	35,000	-	4,594	30,406
30141100-541300	C1906 CITY HALL RENOVATIONS	50,000	-	-	50,000	50,000	1,600	-	48,400
30141100-541500	C1909 PARK PLAZA SIGNAL	227,700	-	-	227,700	227,700	9,204	25,410	193,086
30141100-541200	C1915 PS HQ PARKING LOT	13,760	-	(6,240)	20,000	13,760	13,760	-	-
30141100-541410	C1918 PEDESTRIAN SAFETY STUDY	124,280	-	(720)	125,000	124,280	116,802	7,478	-
30141100-541410	C1922 WILLS RD WIDENING	45,540	-	45,540	-	45,540	11,040	-	34,500
30141100-541410	C1923 BUICE RD TRAFFIC CALMING	250,000	-	250,000	-	250,000	-	-	250,000
30141100-541410	C1927 WINDWARD TRIPLE LEFT	1,150,654	-	1,150,654	-	1,150,654	18,357	1,131,653	644
30141100-5541410	c1928 RUCKER RD - ROSWELL CONTRIBUTION	2,905,158	-	2,905,158	-	2,905,158	-	2,905,158	1
	<i>subtotal</i>			\$ 24,574,948	\$ 4,268,279	\$ 28,843,227	\$ 7,116,024	\$ 15,981,592	\$ 5,745,611
Recreation, Parks & Cultural Services									
30161150-541500	C0922 SYNTHETIC TURF REPLACEMENT	\$ 885,362	\$ 422,841	\$ 12,521	\$ 450,000	\$ 462,521	\$ 460,581	\$ 1,940	\$ -
30161150-541500	C1221 DESIGN SERVICES	142,052	88,855	33,197	20,000	53,197	28,433	6,335	18,429
30161150-541500	C1225 ATHLETIC SCOREBOARDS	196,203	173,836	2,367	20,000	22,367	21,932	-	435
30161150-541300	C1229 REC & PARK BLDG. RE-ROOF	947,039	810,039	-	137,000	137,000	20,565	-	116,435
30161150-541500	C1230 NORTH PARK TENNIS CT RESURFACE	59,948	-	(52)	60,000	59,948	59,948	-	0
30161150-542200	C1232 FLEET REPLACEMENT	335,090	306,751	339	28,000	28,339	28,339	-	-
30161150-542100	C1402 RP EQUIPMENT REPLACEMENT	392,999	356,999	-	36,000	36,000	36,000	-	-
30161150-541500	C1424 WILLS PK POOL EXPANSION	2,340,452	2,303,807	36,645	-	36,645	10,189	26,456	-
30161150-541500	C1524 ADAPTIVE PLAYGROUND EQUIPMENT	28,501	20,422	8,079	-	8,079	-	-	8,079
30161150-544200	C1600 DOWNTOWN SCULPTURE PROGRAM	165,000	120,442	44,558	-	44,558	12,800	1,125	30,633
30161150-541500	C1612 PARK SIGNAGE	55,001	53,141	1,860	-	1,860	1,860	-	-
30161150-541500	C1614 THE STORIES PROJECT	50,000	-	25,000	25,000	50,000	2,500	22,500	25,000
30161150-541510	C1636 GREENWAY REPAIR AND MAINTENANCE	102,169	2,169	100,000	-	100,000	92,469	7,531	0
30161150-541500	C1641 PARK MASTER PLANS	296,451	154,084	142,367	-	142,367	81,675	-	60,692
30161150-541500	C1804 PARK REPAIRS/IMPROVEMENTS	215,895	104,488	11,407	100,000	111,407	44,778	41,601	25,029
30161150-541300	C1805 NP RESTROOM EXPANSION	30,000	-	30,000	-	30,000	-	-	30,000
30161150-541500	C1806 PARKS PLAYGROUND EQUIPMENT	150,001	37,704	12,297	100,000	112,297	5,556	-	106,741
30161150-544100	C1807 PUBLIC ARTS PROGRAM	170,000	62,500	22,500	85,000	107,500	22,500	-	85,000
30161150-531600	C1834 NUTCRACKER PROGRAM	31,500	-	31,500	-	31,500	29,706	-	1,794
30161150-541500	C1908 WAYFINDING SIGNAGE	75,000	-	-	75,000	75,000	4,419	3,099	67,482
30161150-541500	C1920 PARK DEVELOPMENT	566,307	-	286,307	280,000	566,307	17,759	40,723	507,825
30161150-541500	C1924 EMERGENCY CALL BOXES	64,400	-	64,400	-	64,400	63,400	1,000	-
30161150-541500	C1926 NORTHSIDE MOU (PARKS)	40,000	-	40,000	-	40,000	-	-	40,000
	<i>subtotal</i>			\$ 905,292	\$ 1,416,000	\$ 2,321,292	\$ 1,045,409	\$ 152,310	\$ 1,123,573



CITY OF ALPHARETTA

Financial Management Reports

Capital Project Funds

General Capital Project Fund Detail (Fund 301; life-to-date for active projects)

As of March 31, 2019

Account #	Project	Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Community Development									
30174150-544100	C0019 DOWNTOWN PARKING FUND	\$ 438,249	\$ 260,748	\$ 177,501	\$ -	\$ 177,501	\$ -	\$ 2,501	\$ 175,000
30174150-542400	C1222 RECORDS MANAGEMENT	50,002	22,169	27,833	-	27,833	4,736	5,264	17,833
30174150-542200	C1433 FLEET REPLACEMENT	230,326	180,326	-	50,000	50,000	45,599	-	4,401
30174150-541410	C1603 DESIGN SERVICES	280,002	140,529	59,473	80,000	139,473	42,239	34,187	63,047
30174150-541300	C1824 OFFICE BUILDOUT (CITY HALL)	80,001	34,636	45,365	-	45,365	40,068	1,640	3,657
30174150-541410	C1917 MILTON AVE. CONCEPT DESIGN	40,000	-	-	40,000	40,000	8,477	27,948	3,575
	subtotal			\$ 310,172	\$ 170,000	\$ 480,172	\$ 141,118	\$ 71,540	\$ 267,513
Alpharetta Business Community Sidewalk Projects									
30176100-541420	C1442 MAIN ST IMPROVEMENTS	\$ 1,812,724	\$ 1,774,772	\$ 37,952	\$ -	\$ 37,952	\$ 33,312	\$ -	\$ 4,640
30176100-541420	C1712 ALPHALOOP	444,002	309,187	134,815	-	134,815	65,876	13,706	55,233
	subtotal			\$ 172,767	\$ -	\$ 172,767	\$ 99,188	\$ 13,706	\$ 59,873
Non-Departmental									
30190200-579000	NON-ALLOCATED			\$ (129,750)	\$ 3,129,750	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
	subtotal			\$ (129,750)	\$ 3,129,750	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
	Total			\$ 27,201,631	\$ 11,445,065	\$ 38,646,696	\$ 10,225,777	\$ 16,615,762	\$ 11,805,157



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Stormwater Capital Fund Detail (Fund 302; life-to-date for all projects)
 As of March 31, 2019

Account #	Project	Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
30290200-361000	INTEREST EARNINGS			\$ -	\$ -	\$ -	\$ 18,351		\$ (18,351)
30290200-391100	TRANSFER IN/GENERAL FUND MATCH			-	1,875,000	1,875,000	1,406,250		468,750
30290200-395000	CARRYFORWARD FUND BALANCE			543,757	-	543,757	-		543,757
	Total			\$ 543,757	\$ 1,875,000	\$ 2,418,757	\$ 1,424,601		\$ 994,156
Expenditures									
Public Works									
30241100-541430 C1216	SW DRAINAGE MAINTENANCE	\$ 389,429	\$ 127,080	\$ 112,349	\$ 150,000	\$ 262,349	\$ 56,714	\$ 52,193	\$ 153,442
30241100-541430 C1308	SW PIPE & STRUCTURE R&M	3,049,213	1,557,659	266,554	1,225,000	1,491,554	714,716	495,435	281,403
30241100-541430 C1503	STORMWATER STUDIES	200,000	38,923	61,077	100,000	161,077	46,131	90,466	24,480
30241100-541430 C1604	STORMWATER INSPECTIONS	283,420	147,286	36,134	100,000	136,134	60,038	42,936	33,160
30241100-541430 C1721	MAYFIELD RD CULVERT	450,840	383,197	67,643	-	67,643	67,643	-	0
30261150-541430 C1919	WILLS PARK STREAM RESTORATION	300,000	-	-	300,000	300,000	7,214	9,198	283,588
	Total			\$ 543,757	\$ 1,875,000	\$ 2,418,757	\$ 952,455	\$ 690,228	\$ 776,074



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
Convention Center Capital Fund Detail (Fund 316; life-to-date for all projects)
 As of March 31, 2019

Account #	Project	Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Revenue									
Non-Departmental									
31690200-395000	CARRYFORWARD FUND BALANCE			\$ 374,722	\$ -	\$ 374,722	\$ -		\$ 374,722
31690200-361000	INTEREST EARNINGS			5,500	-	5,500	5,585		(85)
	Total			\$ 380,222	\$ -	\$ 380,222	\$ 5,585		\$ 374,637
Expenditures									
31690200-611275	TRANSFER OUT TO HOTEL/MOTEL FUND			\$ 380,222	\$ -	\$ 380,222	\$ -	\$ -	\$ 380,222
	Total			\$ 380,222	\$ -	\$ 380,222	\$ -	\$ -	\$ 380,222



CITY OF ALPHARETTA
Financial Management Reports
Capital Project Funds

Parks and Transportation Bond Fund Detail (Fund 317; life-to-date for all projects)
As of March 31, 2019

			Project Snapshot		FY 2019					
			Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project									
Revenue										
Non-Departmental										
31790200-395000	CARRYFORWARD FUND BALANCE				\$ 37,792,647	\$ -	\$ 37,792,647	\$ -		\$ 37,792,647
31790200-361000	INTEREST EARNINGS				700,000	-	700,000	627,238		72,762
	Total				\$ 38,492,647	\$ -	\$ 38,492,647	\$ 627,238		\$ 37,865,409
Expenditures										
31741100-541410	C1410	RUCKER RD CORRIDOR	14,850,001	3,052,006	\$ 11,797,995	\$ -	\$ 11,797,995	\$ 1,508,913	\$ 10,289,082	\$ -
31741100-541420	C1512	SIDEWALK IMP (NON-ALLOCATED)	937,166	249,185	687,981	-	687,981	18,382	3,400	666,199
31741100-541410	C1631	MCGINNIS RD IGA (FORSYTH)	1,500,000	400,000	1,100,000	-	1,100,000	-	-	1,100,000
31741100-541410	C1702	KIMBALL BR RD IMPROVEMENTS	9,209,084	642,719	8,566,365	-	8,566,365	(59,906)	8,364,123	262,148
31741100-541410	C1703	WINDWARD PKWY IMPROVEMENTS	2,000,001	300,516	1,699,485	-	1,699,485	80,048	23,788	1,595,650
31741100-541420	C1712	ALPHALOOP	500,000	86,927	413,073	-	413,073	78,031	81,404	253,638
31741100-541420	C1715	BETHANY/MAYFIELD ROUNDABOUT	403,154	-	403,154	-	403,154	43,390	-	359,764
31741100-541420	C1726	SIDEWALKS IMP PHASE 1	356,162	356,162	-	-	-	-	-	-
31741100-541420	C1727	MAYFIELD RD SIDEWALK	914,337	913,204	1,133	-	1,133	1,133	-	-
31741100-541420	C1814	SIDEWALKS IMP PHASE 3	276,441	276,441	-	-	-	-	-	-
31741100-541420	C1818	SIDEWALKS IMP PHASE 4	276,490	276,490	-	-	-	-	-	-
31741100-541420	C1820	SIDEWALKS IMP PHASE 5	209,395	102,516	106,879	-	106,879	106,879	-	1
31741100-541420	C1826	SPRUELL CIRCLE SIDEWALK	308,584	7,400	301,184	-	301,184	(7,400)	301,184	7,400
31741100-541420	C1828	WARSAW AREA SIDEWALKS	225,489	74,635	150,854	-	150,854	101,571	40,138	9,145
31741100-541420	C1829	PROVIDENCE AREA SIDEWALKS	946,479	56	946,423	-	946,423	229	926,423	19,771
31741100-541420	C1925	MORRISON PARKWAY SIDEWALKS	648,307	-	648,307	-	648,307	-	-	648,307
31761150-541000	C1100	PARK LAND ACQUISITION	4,000,001	3,481,232	518,769	-	518,769	7,519	-	511,250
31761150-541500	C1424	WILLS PK POOL EXPANSION	2,700,000	2,685,197	14,803	-	14,803	4,349	10,454	-
31761150-541500	C1611	ARTS CENTER IMP	1,500,001	1,256,001	244,000	-	244,000	238,632	4,890	478
31761150-541300	C1708	GREENWAY EXT TO FORSYTH	6,500,001	883,671	5,616,330	-	5,616,330	67,786	361,567	5,186,977
31761150-541300	C1709	EASTSIDE COMMUNITY CTR	2,500,000	-	2,500,000	-	2,500,000	-	-	2,500,000
31761150-541000	C1711	CULTURAL ARTS LAND/PARK LAND	1,450,000	-	1,450,000	-	1,450,000	-	-	1,450,000
31741100-579000		PW RESERVE	734,064	-	734,064	-	734,064	-	-	734,064
31761150-579000		PARKS RESERVE	591,848	-	591,848	-	591,848	-	-	591,848
31790200-584000		BOND ISSUANCE COST (S2016 BOND)	361,301	361,301	-	-	-	-	-	-
	Total				\$ 38,492,647	\$ -	\$ 38,492,647	\$ 2,189,557	\$ 20,406,452	\$ 15,896,638



CITY OF ALPHARETTA
 Financial Management Reports
 Capital Project Funds
TSPLOST Fund Detail (Fund 335; life-to-date for all projects)
 As of March 31, 2019

		Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Expenditures	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project								
Revenue									
Non-Departmental									
33590200-395000	CARRYFORWARD FUND BALANCE			\$ 11,793,814	\$ -	\$ 11,793,814	\$ -		\$ 11,793,814
33590200-313400	TSPLOST			2,940,000	8,160,000	11,100,000	7,497,663		3,602,337
33541100-361000	INTEREST EARNINGS			225,000	-	225,000	240,890		(15,890)
	Total			\$ 14,958,814	\$ 8,160,000	\$ 23,118,814	\$ 7,738,553		\$ 15,380,261
Expenditures									
33541100-541410	ROADWAY IMPROVEMENTS	\$ 4,675,617	\$ 22,040	\$ 110,573	\$ 4,543,004	\$ 4,653,577	\$ -	\$ -	\$ 4,653,577
33541100-541410	C1631 MCGINNIS RD IGA (FORSYTH)	2,400,000	-	-	2,400,000	2,400,000	-	-	2,400,000
33541100-541410	C1638 ACADEMY ST/WEBB BR RD OP IMP	1,000,001	225,656	774,345	-	774,345	145,740	33,180	595,425
33541100-541410	C1713 KIMBALL BR RD OP IMPROVEMENTS	1,359,741	132,139	1,227,602	-	1,227,602	85,170	1,070,557	71,875
33541100-541410	C1714 BETHANY RD @ MID BROADWELL RD	1,241,614	166,921	357,697	716,996	1,074,693	60,032	106,207	908,454
33541100-541410	C1715 BETHANY RD @ MAYFIELD RD	1,768,504	208,911	1,559,593	-	1,559,593	61,430	194,970	1,303,192
33541100-541410	C1716 MORRIS RD OPERATIONAL IMP	3,200,002	367,225	2,332,777	500,000	2,832,777	716,019	2,378,276	(261,517)
33541100-541410	C1717 OLD MILTON PKWY CAPACITY IMP	1,790,675	212,740	1,577,935	-	1,577,935	526,453	20,395	1,031,086
33541100-541410	C1718 WINDWARD PKWY IMP	2,203,392	185,100	2,018,292	-	2,018,292	-	-	2,018,292
33541100-541410	C1800 HAYNES BRIDGE RD IMP	5,000,000	-	5,000,000	-	5,000,000	-	-	5,000,000
	Total			\$ 14,958,814	\$ 8,160,000	\$ 23,118,814	\$ 1,594,845	\$ 3,803,585	\$ 17,720,384



SPECIAL REVENUE FUNDS WITH CAPITAL PROJECTS

Revenue & Expenditure Reports



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Confiscated Assets Fund (Fund 210; life-to-date for active projects)
 As of March 31, 2019

		Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project								
Revenue									
DEA									
21031110-351300	CONFISCATION/FEDERAL SEIZURE	2,672,386	2,372,386	\$ 300,000	\$ -	\$ 300,000	\$ 338,479		\$ (38,479)
21031110-361000	INTEREST EARNINGS	5,255	4,655	600	-	600	627		(27)
21031110-392100	SALE OF CAPITAL ASSETS (FEDERAL)	14,366	14,366	-	-	-	-		-
21031110-395000	CARRYFORWARD FUND BALANCE	438,992	-	151,485	287,507	438,992	-		438,992
	subtotal			\$ 452,085	\$ 287,507	\$ 739,592	\$ 339,106		\$ 400,486
State									
21031120-351301	CONFISCATION/STATE SEIZURE	180,033	180,033	\$ -	\$ -	\$ -	\$ 5,065		\$ (5,065)
21031120-395000	CARRYFORWARD FUND BAL(STATE)	(115,815)	-	(115,815)	-	(115,815)	-		(115,815)
	subtotal			\$ (115,815)	\$ -	\$ (115,815)	\$ 5,065		\$ (120,880)
21031120-336000	C1817 SWAT EQUIP(MILTON/ROSWELL) (STATE)	207,616	65,025	\$ 142,591	\$ -	\$ 142,591	\$ 142,590		\$ 1
	subtotal			\$ 142,591	\$ -	\$ 142,591	\$ 142,590		\$ 1
	Total			\$ 478,861	\$ 287,507	\$ 766,368	\$ 486,761		\$ 279,607
Expenditures									
DEA									
21031110-51*	PERSONNEL SERVICES	1,523,439	1,235,932	\$ -	\$ 287,507	\$ 287,507	\$ 217,851	\$ -	\$ 69,656
21031110-52*	MAINTENANCE AND OPERATIONS	133,457	105,938	27,519	-	27,519	7,753	3,000	16,766
21031110-542100	C1401 MACHINERY AND EQUIPMENT	47,246	28,817	18,429	-	18,429	-	-	18,429
21061110-542400	C1812 BODY CAMERA PROGRAM	15,140	-	15,140	-	15,140	-	15,140	-
21031110-531600	SMALL EQUIPMENT	39,654	-	39,654	-	39,654	-	19,715	19,939
21031110-579007	NEXT YEAR BUDGET RESERVE	351,344	-	351,344	-	351,344	-	-	351,344
	subtotal			\$ 452,086	\$ 287,507	\$ 739,593	\$ 225,604	\$ 37,855	\$ 476,134
State									
21031120-532400	NON-RECURRING EXPENSES	234,941	214,941	\$ 20,000	\$ -	\$ 20,000	\$ 17,119	\$ -	\$ 2,881
21031110-579000	NON-ALLOCATED	6,775	-	6,775	-	6,775	-	-	6,775
	subtotal			\$ 26,775	\$ -	\$ 26,775	\$ 17,119	\$ -	\$ 9,656
	Total			\$ 478,861	\$ 287,507	\$ 766,368	\$ 242,722	\$ 37,855	\$ 485,790



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Impact Fee Fund (Fund 270; life-to-date for active projects)
 As of March 31, 2019

		Project Snapshot		FY 2019													
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	Total Budget	Collections / Expenditures	Encumbrances	Funds Available								
Account #	Project																
Revenue																	
27074110-341321	IMPACT FEES STREETS & HIGHWAYS	\$	1,768,260	\$	250,000	\$	250,000	\$	223,772	\$	26,228						
27074110-341323	IMPACT FEES RECREATION & PARKS		3,678,623		505,000		45,000		550,000		36,227						
27074110-341324	IMPACT FEES PUBLIC SAFETY		773,001		175,000		-		175,000		24,642						
	subtotal				\$	930,000	\$	45,000	\$	975,000	\$	887,904	\$	87,096			
Non-Departmental																	
27074110-395000	CARRYFORWARD FUND BALANCE				\$	2,179,187	\$	565,000	\$	2,744,187	\$	-	\$	2,744,187			
27074110-361000	INTEREST EARNINGS					50,000		-		50,000		56,816		(6,816)			
	subtotal				\$	2,229,187	\$	565,000	\$	2,794,187	\$	56,816	\$	2,737,371			
	Total				\$	3,159,187	\$	610,000	\$	3,769,187	\$	944,720	\$	2,824,467			
Expenditures																	
Public Safety																	
27031150-541300	C1630 PS HQ EXPANSION	\$	718,750	\$	678,750	\$	-	\$	40,000	\$	40,000	\$	40,000	\$	-	\$	(0)
	subtotal					\$	-	\$	40,000	\$	40,000	\$	40,000	\$	-	\$	(0)
Public Works																	
27041100-541410	C1410 RUCKER RD CORRIDOR	\$	1,150,000	\$	-	\$	1,150,000	\$	23,700	\$	173,998	\$	952,302				
27041100-541410	C1909 PARK PLAZA SIGNAL		72,300		-		72,300		72,300		-		72,300				
27041100-541410	C1922 WILDD RD WIDENING		14,460		-		14,460		-		14,460		-				
	subtotal				\$	1,164,460	\$	72,300	\$	1,236,760	\$	38,160	\$	173,998	\$	1,024,602	
Recreation, Parks & Cultural Services																	
27061150-541500	C1611 ALPHARETTA ARTS CENTER	\$	1,300,001	\$	1,286,395	\$	13,606	\$	-	\$	13,606	\$	13,606	\$	-	\$	-
27061150-541000	C1711 CULTURAL ARTS LAND/PARK LAND		150,000		-		150,000		-		150,000		-		-	150,000	
27061150-541500	C1808 CITY CTR SIDEWALKS/UTILITIES		300,000		-		300,000		-		300,000		300,000		-	-	
27061150-541500	C1920 PARK DEVELOPMENT		433,693		-		313,693		120,000		433,693		-		-	433,693	
	subtotal				\$	777,299	\$	120,000	\$	897,299	\$	313,606	\$	-	\$	583,693	
Non-Departmental																	
27074110-579001	NON-ALLOCATED STREETS & HIGHWAYS				\$	485,141	\$	377,700	\$	862,841	\$	-	\$	-	\$	862,841	
27074110-579002	NON-ALLOCATED RECREATION & PARKS					523,453		-		523,453		-		-	523,453		
27074110-579003	NON-ALLOCATED PUBLIC SAFETY					208,834		-		208,834		-		-	208,834		
	subtotal				\$	1,217,428	\$	377,700	\$	1,595,128	\$	-	\$	-	\$	1,595,128	
	Total				\$	3,159,187	\$	610,000	\$	3,769,187	\$	391,766	\$	173,998	\$	3,203,423	



CITY OF ALPHARETTA
 Financial Management Reports
 Special Revenue Funds
Hotel/Motel Fund (Fund 275; life-to-date for active projects)
 As of March 31, 2019

		Project Snapshot		FY 2019					
		Total Project Authorization	Prior Year Actuals	Carryforward Budget	FY 2019 Appropriations	FY 2019 Total Budget	Collections / Expenditures	Encumbrances	Funds Available
Account #	Project								
Revenue									
27590150-314100	HOTEL/MOTEL TAXES	42,375,036	33,775,036	\$ 950,000	\$ 7,650,000	\$ 8,600,000	\$ 5,901,802		\$ 2,698,198
27590150-391316	TRANSFER IN FROM CONF CTR BOND FUND	380,222	-	380,222	-	380,222	-		380,222
	subtotal			\$ 1,330,222	\$ 7,650,000	\$ 8,980,222	\$ 5,901,802		\$ 3,078,420
Non-Departmental									
27590150-395000	CARRYFORWARD FUND BALANCE	1,770,515	-	\$ 1,770,515	\$ -	\$ 1,770,515	\$ -		\$ 1,770,515
	subtotal			\$ 1,770,515	\$ -	\$ 1,770,515	\$ -		\$ 1,770,515
	Total			\$ 3,100,737	\$ 7,650,000	\$ 10,750,737	\$ 5,901,802		\$ 4,848,935
Expenditures									
Alpharetta Convention & Visitors Bureau									
27590150-572002	ALPHA CONV & VISITORS BUREAU DISTRIBUTION	18,493,377	14,730,877	\$ 415,625	\$ 3,346,875	\$ 3,762,500	\$ 2,582,038	\$ -	\$ 1,180,462
	subtotal			\$ 415,625	\$ 3,346,875	\$ 3,762,500	\$ 2,582,038	\$ -	\$ 1,180,462
City/Other									
27590150-521200	PROFESSIONAL SERVICES	10,050	7,050	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
27590150-611100	CITY OF ALPHARETTA DISTRIBUTION	16,251,035	13,026,035	356,250	2,868,750	3,225,000	2,213,176	-	1,011,824
	subtotal			\$ 356,250	\$ 2,871,750	\$ 3,228,000	\$ 2,213,176	\$ -	\$ 1,014,824
Tourism Product Development									
27590150-541500	C1611 ALPHARETTA ARTS CENTER	550,001	385,609	\$ 164,392	\$ -	\$ 164,392	\$ 164,391	\$ -	\$ 1
27590150-541500	C1908 WAYFINDING SIGNAGE	51,412	-	-	51,412	51,412	-	-	51,412
27590150-541500	C1911 EQUESTRIAN CENTER	250,000	-	-	250,000	250,000	-	-	250,000
27590150-579000	RESERVE (TOURIST PRODUCT DEVELOPMENT)	814,470	-	664,470	150,000	814,470	-	-	814,470
27590150-579006	DEBT SERVICE RESERVE	1,500,000	-	1,500,000		1,500,000	-	-	1,500,000
27590151-581100	D1600 PRINCIPAL (2016 CONF CTR BOND)	200,000	-	-	200,000	200,000	-	-	200,000
27590151-582100	D1600 INTEREST PAYMENT (2016 CONF CTR BOND)	2,335,555	1,555,592	-	779,963	779,963	389,981	-	389,982
	subtotal			\$ 2,328,862	\$ 1,431,375	\$ 3,760,237	\$ 554,372	\$ -	\$ 3,205,865
	Total			\$ 3,100,737	\$ 7,650,000	\$ 10,750,737	\$ 5,349,586	\$ -	\$ 5,401,151



OTHER REPORTS

Payments \$5,000 and Greater



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2019

Vendor	Description	Department	\$ Amount
Ace American Insurance Co (wire)	Monthly Workers Comp Invoice	Risk Management	\$ 13,879.21
Ace American Insurance Co (wire)	Large Loss Settlement Payment	Risk Management	\$ 20,525.00
AECOM Technical Services Inc.	Windward Parkway Lane Call and Lily Garden	Public Works	\$ 5,667.50
AECOM Technical Services Inc.	Downtown Walk Study and Wills Road Concept	Public Works	\$ 66,593.75
AECOM Technical Services Inc.	Kimball Bridge Rd Operational and Old Milton Pkwy Capacity Improvements	Public Works	\$ 28,298.75
Allied Paving Contractors Inc.	FY2019 Milling and Resurfacing	Public Works	\$ 723,657.13
Allied Paving Contractors Inc.	Milling and Resurfacing	Public Works	\$ 98,758.74
Alpharetta Convention & Visitors Bureau	Hotel/Motel Occupancy Tax Allocation	Finance	\$ 345,215.83
Alta Planning + Design	Parks Wayfinding WO6 Services	Recreation, Parks & Cultural Svcs	\$ 9,185.00
American Facility Services Inc.	February 2019 Janitorial Services	Various	\$ 6,417.40
American Facility Services Inc.	February 2019 Janitorial Services	Public Works	\$ 10,087.02
Angela Krause Ford Lincoln of Alpharetta	Vehicle Maintenance and Repairs	Public Works	\$ 7,812.65
Arts Alpharetta	Final Payment - Outdoor Art on Loan Project	Recreation, Parks & Cultural Svcs	\$ 22,500.00
Ashley Banan	March 2019 AGA	Recreation, Parks & Cultural Svcs	\$ 6,950.32
AT&T/Bellsouth @ 85 Annex	2/11 - 3/10/19 Telephone Services	Public Safety	\$ 23,762.42
AT&T/Bellsouth @ 85 Annex	3/11 - 4/10/19 Telephone Service	Public Safety	\$ 25,788.71
Atkins North America Inc.	Old Milton Pkwy/Kimball Bridge Rd/Windward Pkwy/Webb Bridge Rd	Public Works	\$ 35,360.14
Atkins North America Inc.	Rucker Rd/Old Milton Pkwy/Kimball Bridge Rd/Windward Pkwy Improvement	Public Works	\$ 29,404.17
Atlanta Business Chronicle	Advertisement	City Administration	\$ 12,850.00
Bliss Products and Services Inc.	Playground Equipment	Recreation, Parks & Cultural Svcs	\$ 18,530.71
Bovis Kyle & Burch LLC (wire)	Land Purchase	Finance	\$ 23,700.00
Bovis Kyle & Burch LLC (wire)	Land Purchase	Finance	\$ 80,000.00
Bovis Kyle & Burch LLC (wire)	Land Purchase	Finance	\$ 135,595.00
Bovis Kyle & Burch LLC (wire)	Land Purchase	Finance	\$ 65,162.00
Carl Black Buick GMC LLC	Vehicle Maintenance and Repairs	Public Safety	\$ 9,073.58
CB Construction Management LLC	LH-Row @ Adjacent Property	Community Development	\$ 33,312.00
CDW LLC	Annual Software Maintenance and Support	Information Technology	\$ 9,548.10
Cellebrite USA Inc.	Annual Ultimate SW Renewal	Public Safety	\$ 7,400.00
CIGNA (wire)	Premiums	Finance	\$ 134,856.23
CIGNA (wire)	Premiums	Finance	\$ 41,054.25
CIGNA (wire)	Premiums	Finance	\$ 34,753.55



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2019

Vendor	Description	Department	\$ Amount
City of Roswell	January 2019 Training Center	Public Safety	\$ 7,086.86
CW Matthews Contracting Co Inc.	Rucker Road Corridor Improvements	Public Works	\$ 95,037.38
CW Matthews Contracting Co Inc.	Rucker Road Corridor Improvements	Public Works	\$ 119,982.73
Dana Safety Supply Inc.	Vehicle Upfit	Public Safety	\$ 100,131.41
Data Media Associates LLC	Sanitation/False Alarms/Property Tax Liens	Finance	\$ 9,870.22
Downey Trees Inc.	Mulch and Tree Services	Recreation, Parks & Cultural Svcs	\$ 7,835.00
Downey Trees Inc. (ACI)	Tree Services	Recreation, Parks & Cultural Svcs	\$ 6,015.00
Dynatest North America	Pavement Data Collection Services	Public Works	\$ 7,435.00
Ed Castro Landscape Inc.	February 2019 Landscape Maintenance	Recreation, Parks & Cultural Svcs	\$ 10,285.58
Ed Castro Landscape Inc.	March 2019 Maintenance and Container Garden Maintenance	Recreation, Parks & Cultural Svcs	\$ 12,976.58
Electro-Mech Scoreboard Co	Scoreboard @ Webb Bridge Park	Recreation, Parks & Cultural Svcs	\$ 21,932.00
Fulton County Board of Commission	February 2019 State Reports-LVAP Fund Disbursements	Municipal Court	\$ 8,515.25
Fulton County Board of Education	Fuel Bill	Finance	\$ 31,912.97
Fulton County Sheriff Department	Court Bond Refund	Municipal Court	\$ 5,500.00
Galls Inc.	Employee Uniforms	Public Safety	\$ 5,281.89
Galls Inc.	Uniforms	Public Safety	\$ 6,617.50
Garland/DBS Inc.	Alpharetta Public Safety Headquarters	Public Safety	\$ 48,836.90
Georgia Bureau of Investigation	Alcohol/Liquor License and Firefighter Check	Public Safety	\$ 9,389.00
Georgia Bureau of Investigation	Alcohol/Liquor License and Private Employment Check	Public Safety	\$ 8,267.00
Georgia Power	Power Bills	Various	\$ 12,618.41
Georgia Power Co	Power Bill	Finance	\$ 166,120.20
Georgia Superior Court Clerks	February 2019 State Reports	Municipal Court	\$ 37,477.86
Jamie C Gessner	Spring Tennis	Recreation, Parks & Cultural Svcs	\$ 8,489.25
Krown USA Inc.	Soccer Uniforms	Recreation, Parks & Cultural Svcs	\$ 11,183.00
LD Gymnastics Inc.	Payment 1 of 4 Gymnastics	Recreation, Parks & Cultural Svcs	\$ 9,702.38
Megs Certified Flooring	Carpet for Office and Common Hallway	Public Safety	\$ 6,833.08
Mickey McMurtry	Softball Equipment	Recreation, Parks & Cultural Svcs	\$ 6,335.00
Monro Muffler Brake Inc. (ACI)	Vehicle Tires and Services	Public Safety	\$ 11,326.43
Mr Plunger Inc.	Repair Leaks	Recreation, Parks & Cultural Svcs	\$ 7,150.49
MSK2 LLC	Alpharetta North Point Area Creative Placemaking Plan	Community Development	\$ 5,962.01
North Metro Miracle League	Art Project Program	Recreation, Parks & Cultural Svcs	\$ 5,000.00



CITY OF ALPHARETTA
 Financial Management Reports
Listing of Payments \$5,000 and greater
 for the month ended March 31, 2019

Vendor	Description	Department	\$ Amount
North Metro Miracle League	Scholarships - Break Day Camp	Recreation, Parks & Cultural Svcs	\$ 5,000.00
Peace Officer's Annuity/Benefit Fund of GA	February 2019 State Reports	Municipal Court	\$ 8,630.25
Pond & Company	Webb Bridge Road Conceptual Design	Public Works	\$ 10,360.00
Radarsign LLC	Radar Instruments and Traffic Enforcements	Public Works	\$ 13,770.00
Repro Products Inc.	Contracted Equipment	Finance	\$ 5,126.06
Republic Services #800	February 2019 Waste Management Services	Finance	\$ 336,750.05
Ruppert Landscape	February 2019 Landscape Maintenance and Trees	Public Works	\$ 55,277.68
Russell Landscape LLC	Maintenance for SR400 @ 5 Interchanges	Public Works	\$ 13,284.17
Sawnee Electric Membership Corp	Power Bills	Finance	\$ 26,033.77
Sawnee Electric Membership Corp	Relocate Junction Box	Public Works	\$ 6,983.55
SMG Equipment LLC	Turf Care Brush	Recreation, Parks & Cultural Svcs	\$ 9,513.00
Southern Tire Mart	Vehicle Tires and Services	Public Safety	\$ 6,603.62
Sprinturf LLC	Retainage Released - North Park Artificial Turf Replacement	Public Works	\$ 46,058.10
SunTrust Pcard	Epayables Payment	Finance	\$ 98,293.72
SunTrust Pcard	Procurement Card Payment	Finance	\$ 181,368.48
Sustainable Water Planning & Engineering	Stormwater Inspections	Public Works	\$ 11,505.00
Tech Alpharetta Inc.	March 2019 ATC CEO Pay	Development Authority	\$ 10,416.66
Tech Alpharetta Inc.	April 2019 ATC CEO Pay	Development Authority	\$ 10,416.66
Tetra Tech	Old Roswell Street Parking Lot Mod and Erosion Control Services	Public Works	\$ 50,429.00
The Christman Company	Downtown Parking Deck	Public Works	\$ 339,400.00
The Christman Company	Downtown Parking Deck and Design	Public Works	\$ 424,321.00
The Cincinnati Life Insurance Company	March 2019 Premium	Finance	\$ 6,386.64
Transportation Control Systems	Traffic Signal System Maintenance	Public Works	\$ 13,800.00
Tri Scapes Inc.	February 2019 Landscape Maintenance and Enhancements	Recreation, Parks & Cultural Svcs	\$ 26,773.83
Velocity Ventures	Vehicle Maintenance and Repairs	Public Safety	\$ 6,283.90
Verizon Wireless Services LLC	Wireless Services	Information Technology	\$ 21,261.98
Vertical Earth	Morris Road Operational Improvements	Public Works	\$ 104,869.39
Vertical Earth	SR400 @ Windward Parkway	Public Works	\$ 94,855.58



OTHER REPORTS

Purchase Orders between
\$5,000 and \$50,000



CITY OF ALPHARETTA
 Financial Management Reports
Listing of PO's between \$5,000.01 and \$50,000.00
 for the month ended March 31, 2019

Purchase Order #	Vendor	Department	Purchase Order Amt.	Description
19000475	Hawkins Construction	Public Works	\$ 36,449.00	Remodeling and alterations to Fire Station 84's bunk room restroom
19000477	Tetra Tech Inc.	Public Works	\$ 39,373.00	Surveying services for Wills Park Equestrian Center's maintenance facility
19000480	American Coach Lines of Atlanta	Rec., Parks & Cultural Svcs	\$ 10,320.00	Bus transpiration for Wills Park Day Camp's June 2019 fieldtrips
19000481	OpenGov, Inc.	Finance	\$ 12,000.00	OpenGov annual subscription
19000482	Dell Marketing LP	Public Safety	\$ 6,010.00	(5) Dell Latitude 5490 laptops
19000483	KCI Technologies Inc.	Public Works	\$ 7,860.00	Surveying services for Mayfield Road Drainage Improvement Project
19000484	PB Parent LLC	Public Works	\$ 8,450.00	Annual fire sprinkler and fire hydrant inspections at multiple locations
19000485	Control Technologies Inc.	Public Works	\$ 47,630.00	(22) traffic signal controllers
19000487	Blackpoint Tactical LLC	Public Works	\$ 13,796.25	(75) sets of duty gear
19000491	Downey Trees Inc.	Rec., Parks & Cultural Svcs	\$ 5,850.00	Underbrush and landscape clearing
19000492	Pond & Company	Rec., Parks & Cultural Svcs	\$ 7,550.00	Big Creek Greenway near Kimball Bridge Road repair analysis and design
19000496	Southeastern Commercial Flooring Inc.	Public Works	\$ 9,511.08	Floor demolish and installation of new carpet squares in CID office space
19000498	KCI Technologies Inc.	Public Works	\$ 16,460.00	Surveying services for Meadow Drive Drainage Study
19000501	American Coach Lines of Atlanta	Rec., Parks & Cultural Svcs	\$ 7,066.75	Bus transpiration for Camp Happy Hearts' June 2019 fieldtrips
19000504	Navex Global Inc.	Human Resources	\$ 8,284.46	(2) course subscription for training for all employees
19000509	Bound Tree Medical LLC	Public Safety	\$ 14,631.22	EMS supplies
19000511	Timmons Group Inc.	Community Development	\$ 14,530.00	CityWorks performance assessment
19000513	KCI Technologies Inc.	Public Works	\$ 10,715.00	Surveying services for Douglas Road Drainage Improvement Project
19000514	Appen Media Group Inc.	Rec., Parks & Cultural Svcs	\$ 11,900.00	Advertising for Food Trucks, Brooke St Park Concert Series, and TOA
19000515	MJM Film and Video Inc.	Rec., Parks & Cultural Svcs	\$ 25,000.00	Documentary and interview shoots
19000517	RG Beck AZ, INC.	Public Safety	\$ 16,593.44	(4) Tactical Level IV entry vests
19000518	Oracle America	Administration	\$ 5,731.20	Oracle NetSuite/GovSense Economic Development Project Management Software
19000521	Forcon International- Georgia Ltd	Finance	\$ 8,662.00	Roofing consultant for City Hall leak issue



OTHER REPORTS

Bid/RFP Status



CITY OF ALPHARETTA
Financial Management Reports
Bid/RFP Status
for the month ended March 31, 2019

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
18-003		Public Works	SR 400 Ramp at Windward Parkway Phase 2	6/14/2018	7	11/26/2018	Vertical Earth	\$ 4,882,794.38		2/15/2019	19000453
	18-109 RFP	Public Safety	Public Safety Emergency Medical Equipment & Supplies	6/21/2018	7	8/6/2018	Southeastern Emergency Equipment	\$ 55,000.00	1		
18-009		Public Works	Morris Road Operational Improvements	7/12/2018	5	8/27/2018	Vertical Earth	\$ 2,600,127.17		12/12/2018	19000368
	19-101 RFP	Com Dev	Creative Placemaking Plan for North Point Area	8/2/2018	7	9/17/2018	MKSK	\$ 93,726.00		10/17/2018	19000288
	19-1001 RFQ	Public Works	Roadway Rating and Pavement Analysis	8/9/2018	5	n/a	Shortlisted to 4 firms for RFP 19-104				
19-002		Public Works	Morrison Parkway Sidewalk Improvements	8/23/2018	5	9/4/2018	Sol Construction, LLC	\$ 618,306.40	3		
	19-104 RFP	Public Works	Roadway Rating and Pavement Analysis	9/6/2018	4	10/1/2018	Dynatest North America	\$ 329,644.50		10/30/2018	19000309
	19-102 RFP	Public Safety	Fire Department Structural Turnout Gear	9/12/2018	4	10/15/2018	Bennett Fire Products Company, Inc.				
19-003		Public Works	FY 2019 Milling & Resurfacing	9/13/2018	3	10/1/2018	Allied Paving, Inc.	\$ 3,301,963.20		2/22/2019	19000461
	19-103 RFP	Rec/Parks	North Park Artificial Turf Replacement	9/13/2018	4	10/15/2018	Sprinturf, LLC	\$ 462,521.00		11/29/2018	19000348
19-004		Public Works	Bethany Road Roundabouts	9/27/2018	6	11/5/2018	CMES, Inc.	\$ 3,225,687.00			
19-006		Public Works	Multiple Sidewalk Improvements	10/25/2018	7	12/10/2018	A1 Contracting, LLC	\$ 926,423.00		2/26/2019	19000467
19-008		Finance	XEROX Multi-Function Copiers	11/8/2018	3	11/12/2018	Repro Products, Inc.		2	2/27/2019	19000472
	19-1002 RFQ	Public Works	On-Call Survey Services	11/16/2018	18	n/a	Shortlisted to 6 firms for future RFP 19-110				
19-007		Public Works	Kimball Bridge Road Corridor Improvements	11/29/2018	6	1/14/2019	CMES, Inc.	\$ 15,691,990.00		3/29/2019	19000520
	19-105 RFP	Public Works	Wills Park Stream Restoration	11/29/2018	3						
	19-106 RFP	Rec/Parks	Event Management Services	12/6/2018	5	3/11/2019	Premier Events	\$ 122,000.00			
	19-1003 RFQ	Public Works	Bid Creek Greenway Extension	12/13/2018	5	n/a	Shortlisted to 3 firms for future RFP 19-108				
19-009		Public Works	Alpha Loop Gap - Thompson Street	1/24/2019	7						
19-010		Public Works	Park Plaza at Academy Street Intersection Improvements	1/24/2019	3	2/18/2019	GTG Traffic Signals	\$ 185,240.00			
	19-109 RFP	Admin and Information	City Council AV Project Design/Build	2/21/2019	3						
	19-107 RFP	Public Safety and Information	Video and Badge Security Systems	2/28/2019	2						
	19-112 RFP	Rec/Parks	Wills Park Pool Maintenance	3/7/2019	3	3/25/2019	DC Pool Service LLC	not to exceed \$60,000.00	4	4/2/2019	19000528
19-011		Public Works	Old Roswell Street Parking Lot Compactor Improvements	3/14/2019	2						



CITY OF ALPHARETTA
 Financial Management Reports
Bid/RFP Status
 for the month ended March 31, 2019

Bid#	RFP#	Department	Description	Close Date	Number of Vendor Responses	Award Date	Awarded To	Award Amount	Note	Purchase Order Date	Purchase Order #
	19-111 RFP	Rec/Parks	On-Call Electrical Services for Events	3/21/2019	2						
	19-110 RFP	Public Works	On-Call Survey Services	4/16/2019	6						
	19-1005 RFQ	Rec/Parks	On-Call Park Trail Construction Services	4/18/2019							
	19-113 RFP	Public Safety	Traffic Preemption System for Emergency Response	4/18/2019							
	19-115 RFP	Rec/Parks	Parks Wayfinding & Signage Replacements - Phase 1	4/18/2019							
19-013		Rec/Parks	Stall Cleaning	5/3/2019							
	19-108 RFP	Public Works	Big Creek Greenway Extension	5/3/2019							
	19-116 RFP	Rec/Parks	On-Call Equipment Rental for Events	5/9/2019							

Notes:

- 1 Award of \$55,000 is appropriations for medical supplies as needed throughout the fiscal year.
- 2 Award below threshold requiring Council contract award.
- 3 Waiting for construction easements
- 4 Not to exceed \$60,000 per year - includes service and pool chemicals



OTHER REPORTS

GAAP Financial Statements

**City of Alpharetta
Balance Sheet
Governmental Funds
March 31, 2019**

	Major Governmental Funds						Non-Major	Total
	General	Capital	Capital	Conf Center	Construction	T-SPLOST	Governmental	Governmental
	Fund	Project Fund	Grant Fund	Bond Fund	Bond Fund	Capital Fund	Funds	Funds
ASSETS								
Cash / Cash Equivalents / Investments	\$ 36,544,521	\$ 12,829,778	\$ 435,960	\$ 380,308	\$ 36,567,367	\$ 18,062,152	\$ 13,140,615	\$ 117,960,702
Receivables (net of allowance for uncollectibles)			-				-	-
Taxes Receivable							-	-
Property Taxes	541,192	-	-	-	-	-	115,103	656,295
Other Taxes	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
Accounts	197,610	-	-	-	-	-	-	197,610
Due from Other Funds	-	-	-	-	-	-	-	-
Prepaid Items	-	-	-	-	-	-	-	-
Cash - Restricted	-	359,806	-	-	-	-	-	359,806
Intergovernmental Receivable	-	409,793	22,639	-	-	-	5,283	437,715
Restricted	-	-	-	-	-	-	-	-
Total Assets	37,283,324	13,599,377	458,599	380,308	36,567,367	18,062,152	13,261,001	119,612,127
LIABILITIES AND FUND BALANCES								
Liabilities								
Current								
Accounts Payable	1,567,655	41,750	-	-	-	101,705	158,732	1,869,843
Retainage Payable	-	516,631	60,198	-	337,038	22,925	1,293	938,085
Intergovernmental Payable	-	-	-	-	-	-	-	-
Arbitrage Payable	-	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Payroll Payable	33,247	-	-	-	-	-	4,664	37,911
Due to Other Funds	-	-	-	-	-	-	-	-
Deferred Revenue	732,065	409,793	(95,430)	-	-	-	120,368	1,166,797
Unearned Revenue	-	-	-	-	-	-	-	-
Teen Driving/Donation	-	-	-	-	-	-	-	-
T.A.D Payment to County	-	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-	-
Non-Current								
Unclaimed Property	-	-	-	-	-	-	-	-
Claims Payable	-	-	-	-	-	-	-	-
Total Liabilities	2,332,967	968,175	(35,232)	-	337,038	124,630	285,058	4,012,636
Fund Balances:								
Restricted for:								
Capital Projects	-	359,806	493,832	380,308	36,230,329	17,937,522	3,297,141	58,698,937
Law Enforcement	-	-	-	-	-	-	567,216	567,216
Emergency Telephone Activities	-	-	-	-	-	-	556,206	556,206
Grant Projects	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	5,168,384	5,168,384
Promotion of Tourism	-	-	-	-	-	-	2,322,732	2,322,732
Assigned for:								
Grant Projects	-	-	-	-	-	-	48,360	48,360
Capital Projects	-	12,271,397	-	-	-	-	-	12,271,397
2019 Fiscal year Expenditures	6,100,065	-	-	-	-	-	-	6,100,065
Unassigned	28,850,291	-	-	-	-	-	1,015,903	29,866,195
Total Fund Balances	34,950,356	12,631,202	493,832	380,308	36,230,329	17,937,522	12,975,942	115,599,491
Total Liabilities and Fund Balances	\$ 37,283,324	\$ 13,599,377	\$ 458,599	\$ 380,308	\$ 36,567,367	\$ 18,062,152	\$ 13,261,001	\$ 119,612,127

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Period Ended March 31, 2019

	Major Governmental Funds						Non-Major	Total
	General Fund	Capital Project Fund	Capital Grant Fund	Conf Ctr Fund	S2016 Const Bond Fund	T-SPLOST Capital Fund	Governmental Funds	Governmental Funds
REVENUES								
Taxes:								
Property Tax	\$ 24,548,194	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,901,802	\$ 30,449,996
Local Option Sales Tax	11,210,281	-	-	-	-	-	5,518,274	16,728,555
Transportation Special Purpose Local Option Sales Tax	-	-	-	-	-	7,497,663	-	7,497,663
Other Taxes	14,199,749	-	-	-	-	-	2,223,018	16,422,767
Licenses and permits	2,792,619	-	-	-	-	-	887,904	3,680,523
Intergovernmental	497,098	1,414,778	998,491	-	-	-	343,544	3,253,911
Charges for services	3,775,264	-	-	-	-	-	152,131	3,927,396
Impact Fees	-	-	-	-	-	-	1,000	1,000
Fines/Forfeitures	1,353,015	-	-	-	-	-	155,891	1,508,907
Investment earnings	493,141	256,132	13,902	5,585	627,238	240,890	-	1,636,888
Contributions and Donations	-	334,582	-	-	-	-	-	334,582
Other	134,167	188,741	-	-	-	-	-	322,908
Total revenues	59,003,530	2,194,233	1,012,393	5,585	627,238	7,738,553	15,183,564	85,765,095
EXPENDITURES								
Current:								
Unallocated	-	-	-	-	-	-	2,582,038	2,582,038
General government	6,637,099	585,127	-	-	-	-	1,444,480	8,666,706
Public safety	20,773,932	1,238,910	-	-	-	-	3,839,992	25,852,835
Public works	6,043,509	7,116,024	699,091	-	1,871,270	1,594,845	983,401	18,308,141
Economic and community development	2,292,878	141,118	34,973	-	-	-	-	2,468,969
Alpharetta Business Community	-	99,188	-	-	-	-	-	99,188
Culture and recreation	6,639,002	1,045,409	-	-	318,287	-	493,950	8,496,647
Debt service:								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	389,981	389,981
Other Costs	616,946	-	-	-	-	-	-	616,946
Bond issuance costs	53,295	-	-	-	-	-	-	53,295
Capital outlay	-	-	-	-	-	-	-	-
Total expenditures	43,056,662	10,225,777	734,064	-	2,189,557	1,594,845	9,733,843	67,534,747
Excess (deficiency) of revenues over (under) expenditures	15,946,868	(8,031,544)	278,329	5,585	(1,562,318)	6,143,708	5,449,721	18,230,348
OTHER FINANCING SOURCES (USES)								
Transfers in	2,213,176	6,521,299	-	-	-	-	-	8,734,475
Transfers out	(7,950,049)	-	-	-	-	-	(784,426)	(8,734,475)
Loan Proceeds	-	-	-	-	-	-	-	-
Capital Leases	-	-	-	-	-	-	-	-
Sale of capital assets	95,859	-	-	-	-	-	-	95,859
Sale of non-capital assets	7,422	-	-	-	-	-	-	7,422
Land Sale	-	-	-	-	-	-	-	-
Insurance Proceeds	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Total other financing sources and (uses)	(5,633,592)	6,521,299	-	-	-	-	(784,426)	103,281
Net change in fund balances	10,313,276	(1,510,245)	278,329	5,585	(1,562,318)	6,143,708	4,665,295	18,333,629
Fund balances - beginning	24,637,080	14,141,447	215,502	374,723	37,792,647	11,793,815	8,310,647	97,265,862
Fund balances - ending	\$ 34,950,356	\$ 12,631,202	\$ 493,832	\$ 380,308	\$ 36,230,329	\$ 17,937,522	\$ 12,975,942	\$ 115,599,491

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Taxes:			
Property Tax	\$ 24,322,000	\$ 24,548,194	\$ 226,194
Local Option Sales Tax	15,650,000	11,210,281	(4,439,719)
Other Taxes	15,739,500	14,199,749	(1,539,751)
Licenses and Permits	2,023,250	2,792,619	769,369
Intergovernmental	460,000	497,098	37,098
Charges for Service	4,452,992	3,775,264	(677,728)
Fines/Forfeitures	1,987,500	1,353,015	(634,485)
Investment Earnings	150,000	493,141	343,141
Contributions and Donations	-	-	-
Other	198,477	134,167	(64,310)
Total revenues	64,983,719	59,003,530	(5,980,189)
EXPENDITURES			
Current:			
General government			
City Administration	1,963,439	1,274,977	688,462
Finance	3,366,136	2,559,370	806,766
Human Resources	505,846	291,606	214,240
Legal	690,000	358,452	331,548
Mayor and Council	364,389	261,342	103,047
Municipal Court	1,096,466	794,556	301,910
Information Technology	1,742,223	1,291,678	450,545
Non-Departmental	689,500	517,125	172,375
Contingency/OP Onitiative Reserve	1,711,913	99,821	1,612,092
Total general government	12,129,912	7,448,926	4,680,986
Public Safety	28,472,171	21,199,737	7,272,434
Public works	8,821,264	6,393,785	2,427,479
Economic and community development	3,162,560	2,332,958	829,602
Culture and recreation	9,975,553	7,394,918	2,580,635
Debt Service			
Principal	180,000	-	180,000
Interest	106,590	53,295	53,295
Total expenditures	62,848,050	44,823,620	18,024,430
Excess (Deficiency) of revenues over expenditures	2,135,669	14,179,910	12,044,241
OTHER FINANCING SOURCES (USES)			
Transfers in	3,225,000	2,213,176	(1,011,824)
Transfers out	(11,580,047)	(7,950,049)	3,629,998
Capital leases	-	-	-
Land Sale	-	-	-
Sale of capital assets	75,813	95,859	20,046
Sale of non-capital assets	43,500	7,422	(36,078)
Total other financing sources and uses	(8,235,734)	(5,633,592)	2,602,142
Net change in fund balances	(6,100,065)	8,546,318	14,646,383
Fund balances - beginning		24,637,080	
Fund balances - ending		\$ 33,183,398	
Adjustments to GAAP basis:			
Encumbrances		1,766,958	
Misc adj		-	
Fund balances-ending		\$ 34,950,356	

City of Alpharetta
Capital Project Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Intergovernmental	\$ 12,207,719	\$ 1,414,778	\$ (10,792,941)
Contributions & Donations	1,487,347	334,582	(1,152,765)
Investment earnings	225,000	256,132	31,132
Misc Revenue	-	-	-
Other	910,137	188,741	(721,396)
Total revenues	14,830,203	2,194,233	(12,635,970)
EXPENDITURES			
Capital Outlay			
General Government:			
City Administration	324,361	176,148	148,213
Finance	50,020	10,383	39,637
Information Technology	1,491,694	568,595	923,099
Non-departmental	3,000,000	-	3,000,000
Total general government	4,866,075	755,126	4,110,949
Public Safety	1,963,163	1,465,526	497,637
Engineering & Public Works	28,843,227	23,097,616	5,745,611
Alpharetta Business Community	172,767	112,894	59,873
Economic and community development	480,172	212,659	267,513
Culture and recreation	2,321,292	1,197,719	1,123,573
Total Capital Outlay	38,646,696	26,841,539	11,805,157
Excess (Deficiency) revenue over expenditures	(23,816,493)	(24,647,306)	(830,813)
OTHER FINANCING SOURCES (USES)			
Transfers in	9,675,047	6,521,299	(3,153,748)
Capital leases	-	-	-
Budgeted Fund Balance	-	-	-
Total other financing sources and uses	9,675,047	6,521,299	(3,153,748)
Net change in fund balances	(14,141,446)	(18,126,007)	(3,984,561)
Fund balances - beginning		14,141,447	
Fund balances - ending		\$ (3,984,560)	
Adjustments to GAAP basis:			
Encumbrances		16,615,762	
Misc adj-			
Fund balances-ending		\$ 12,631,202	

City of Alpharetta
Capital Grant Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
Revenues:			
Intergovernmental	\$ 4,706,566	\$ 998,491	\$ (3,708,075)
Contributions & Donations	-	-	-
Interest Earnings	-	13,902	13,902
Total	<u>4,706,566</u>	<u>1,012,393</u>	<u>(3,694,173)</u>
Expenditures:			
Public Safety	-	-	-
General Government	472,939	-	472,939
Community Development	93,750	93,726	24
Public Works	699,091	4,355,377	(3,656,286)
Recreation & Parks	-	-	-
Non-Departmental	-	-	-
Total	<u>1,265,780</u>	<u>4,449,103</u>	<u>(3,183,323)</u>
Excess (Deficiency) revenue over expenditures	<u>3,440,786</u>	<u>(3,436,710)</u>	<u>(6,877,495)</u>
Other Financing Sources & Uses:			
Transfers in	-	-	-
Budgeted Fund Balance	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>3,440,786</u>	<u>(3,436,710)</u>	<u>(6,877,495)</u>
Fund balance - beginning		<u>215,502</u>	
Fund balance - ending		<u>\$ (3,221,208)</u>	
Adjustments to GAAP basis:			
Misc adj			
Encumbrances		3,715,039	
Fund balances - ending		<u>\$ 493,832</u>	

City of Alpharetta
Conference Center Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-
Premium on Bond Proceeds	-	-	-
Misc Rev	-	-	-
Investment Earnings	5,500	5,585	85
Total revenues	5,500	5,585	85
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Non-Departmental	380,222	-	380,222
Total general government	380,222	-	380,222
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues	-	-	-
Over expenditures	(374,722)	5,585	380,307
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(374,722)	5,585	380,307

Fund balances - beginning

374,723

Fund balances - ending

\$ 380,308

Adjustments to GAAP basis:

Encumbrances

Fund balances-ending

\$ 380,308

City of Alpharetta
Bond Construction Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Bond Proceeds	\$ -	\$ -	\$ -
Premium on Bond Proceeds	-	-	-
Misc Revenue	-	-	-
Investment Earnings	70,000	627,238	557,238
Total revenues	70,000	627,238	557,238
EXPENDITURES			
General Government:			
Cost of Bond Issuance	-	-	-
Public Works	27,556,897	21,900,811	5,656,086
Recreation & Parks	10,935,750	695,198	10,240,552
Total general government	38,492,647	22,596,009	15,896,638
City Administration			
Public Safety	-	-	-
Excess (Deficiency) of Revenues			
Over expenditures	(38,422,647)	(21,968,771)	16,453,876
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds	-	-	-
Operating Transfers Out			
Total other financing sources (uses)	-	-	-
Net change in fund balances	(38,422,647)	(21,968,771)	16,453,876
Fund balances - beginning		37,792,647	
Fund balances - ending		\$ 15,823,876	
Adjustments to GAAP basis:			
Encumbrances		20,406,452	
Fund balances-ending		\$ 36,230,329	

City of Alpharetta
TSPLOST Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget- Positive (Negative)
REVENUES			
Transportation Special Purpose Local Option Sales Tax	\$ 11,100,000	\$ 7,497,663	\$ (3,602,337)
Investment Earnings	225,000	240,890	15,890
Total revenues	11,325,000	7,738,553	(3,586,447)
EXPENDITURES			
General Government:			
Cost of Bond Issuance			-
Public Works	23,118,814	5,398,430	17,720,384
Recreation & Parks			-
Total general government	23,118,814	5,398,430	17,720,384
City Administration			-
Public Safety	-	-	-
Excess (Deficiency) of Revenues			-
Over expenditures	(11,793,814)	2,340,123	14,133,937
OTHER FINANCING SOURCES			
General Obligation Bond Proceeds			-
Operating Transfers Out			-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(11,793,814)	2,340,123	14,133,937
 Fund balances - beginning		 11,793,815	
 Fund balances - ending		 \$ 14,133,938	
Adjustments to GAAP basis:			
Encumbrances		3,803,585	
Fund balances-ending		\$ 17,937,522	

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Net Position
March 31, 2019

ASSETS

Current Assets:		
Cash and Cash Equivalents & Investments	\$	648,292
Accounts Receivables (net of allowance for uncollectibles)		-
Total Current Assets		<u>648,292</u>
Noncurrent Assets:		
Restricted Cash, Cash Equivalents, and Investments		-
Total Restricted Assets		<u>-</u>
Total Noncurrent Assets		<u>-</u>
Total Assets		<u>648,292</u>

LIABILITIES

Current Liabilities:		
Accounts Payable	\$	-
Claims Payables		956,128
Accrued Interest Payable		-
Due to Other Funds		-
Total Current Liabilities		-
Current Liabilities Payable from Restricted Assets:		-
Total Current Liabilities Payable from Restricted Assets		<u>956,128</u>
Noncurrent Liabilities:		-
Other Non-Current Liabilities		-
Total Noncurrent Liabilities		<u>-</u>
Total Liabilities		<u>956,128</u>

NET ASSETS

Invested in Capital Assets, net of related debt		-
Reserved for Debt Service		-
Reserved for Encumbrances		-
Unreserved		-
Total Net Assets		<u>(307,835)</u>
Total Liabilities & Net Assets	\$	<u>648,292</u>

City of Alpharetta
Internal Service Fund - Medical Insurance
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ -	\$ 139	\$ (139)
Employer Medical Contribution	6,455,648	4,783,495	(1,672,153)
Employee Medical Contribution	714,809	585,621	(129,188)
Insurance Proceeds	-	-	-
Total revenues	7,170,457	5,369,255	(1,801,202)
EXPENDITURES			
Medical Premiums	1,637,589	1,223,395	414,194
Medical Claims	5,487,755	4,153,757	1,333,998
Contingency	(254,826)	-	(254,826)
Total expenditures	6,870,518	5,377,152	1,493,366
Excess (Deficiency) of Revenues Over expenditures	299,939	(7,897)	(307,836)
OTHER FINANCING SOURCES			
Asset Disposition	-	-	-
Operating Transfers In	-	-	-
Operating Transfers Out	(1,500,000)	(1,500,000)	-
Total other financing sources (uses)	(1,500,000)	(1,500,000)	-
Net change in fund balances	(1,200,061)	(1,507,897)	(307,836)
Fund balances - beginning		1,200,062	
Fund balances - ending		<u><u>\$ (307,835)</u></u>	
Adjustments to GAAP basis:			
Encumbrances		-	
Misc adj			
Fund balances-ending		<u><u>\$ (307,835)</u></u>	

City of Alpharetta
Enterprise Fund -Solid Waste
Statement of Net Position
March 31, 2019

	<u>Solid Waste</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents & Investments	\$ 2,434,613
Inventories, at cost	-
Accounts Receivables (net of allowance for uncollectibles)	162,804
Prepaid Insurance Expenses	-
Total Current Assets	<u>2,597,417</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Other	-
Capital Assets	
Buildings and System	-
Machinery and Equipment	
Less Accumulated Depreciation	-
Total Capital Assets (net of accumulated depreciation)	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>2,597,417</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	4,768
Accounts Payable/ Customer Credit Balances	-
Accounts Payable/ Customer Pre-Paid Service	-
Accounts Payable/ A/R Module Suspense Acct	-
Payroll Liabilities	1,277
Accrued Salaries	-
Accrued Interest Payable	-
Compensated Absences Payable	-
Notes Payable - Revenue Bonds	-
Due to Other Funds	-
Total Current Liabilities	<u>6,046</u>
Current Liabilities Payable from Restricted Assets:	
Revenue Bonds Payable	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Customer Deposits	-
Compensated Absences less Current Portion	-
Revenue Bonds Payable	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>6,046</u>
NET ASSETS	
Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	2,591,371
Total Net Assets	<u>2,591,371</u>
Total Liabilities & Net Assets	<u>\$ 2,597,417</u>

City of Alpharetta
Enterprise Fund - Solid Waste
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended March 31, 2019

Operating revenues:	
Charges for sales and services:	
Refuse Collection charges	\$ 4,172,684
Misc Revenue	4
Total operating revenues	<u>4,172,688</u>
Operating expenses:	
Administration	3,987,602
Non-departmental	-
Total operating expenses	<u>3,987,602</u>
Operating Gain (loss)	185,087
Non-operating revenues (expenses):	
Investment earnings	<u>40,930</u>
Total non-operating revenue (expenses)	<u>40,930</u>
Income (loss) before transfers	226,016
Transfers In	-
Transfers Out	<u>-</u>
Change In Net Assets	226,016
Total net assets-beginning	<u>1,186,192</u>
Total net assets-ending (net of encumbrances)	<u>1,412,208</u>
Adjustments to GAAP basis:	
Encumbrances	1,179,164
Misc adj-Encumbrances Resv/Prior Year	
Total net assets-ending	<u>\$ 2,591,371</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Net Position
March 31, 2019

ASSETS

Current Assets:	
Cash and Cash Equivalents & Investments	\$ 1,255,878
Accounts Receivables (net of allowance for uncollectibles)	-
Total Current Assets	<u>1,255,878</u>
Noncurrent Assets:	
Restricted Cash, Cash Equivalents, and Investments	-
Total Restricted Assets	<u>-</u>
Total Noncurrent Assets	<u>-</u>
Total Assets	<u>1,255,878</u>

LIABILITIES

Current Liabilities:	
Accounts Payable	2,523
Claims Payables	208,069
Accrued Interest Payable	-
Due to Other Funds	-
Total Current Liabilities	<u>210,592</u>
Current Liabilities Payable from Restricted Assets:	
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
Other Non-Current Liabilities	734,234
Total Noncurrent Liabilities	<u>734,234</u>
Total Liabilities	<u>944,826</u>

NET ASSETS

Invested in Capital Assets, net of related debt	-
Reserved for Debt Service	-
Reserved for Encumbrances	-
Unreserved	311,053
Total Net Assets	<u>311,053</u>
Total Liabilities & Net Assets	<u>\$ 1,255,878</u>

City of Alpharetta
Internal Service Fund - Risk Management
Statement of Revenues, Expenses, and Changes in Net position - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES			
Investment Earnings	\$ 4,000	\$ 17,188	\$ 13,188
Charges for Service	1,446,500	1,084,875	(361,625)
Discounts	-	-	-
Insurance Proceeds	-	433	433
Total revenues	1,450,500	1,102,495	(348,005)
EXPENDITURES			
Workers Compensation Admin	-	-	-
Professional Fees	132,000	104,404	27,596
Auto Liability	170,000	163,093	6,907
Property & Equipment Liability	100,000	87,694	12,306
Fine Art Liability	2,500	2,500	-
General Liability	60,000	57,952	2,048
Law Enforcement Liability	91,500	86,283	5,217
Public Entity Liability	62,733	62,733	0
Workers Comp Excess Liability	107,000	105,684	1,316
Employee Benefits Liability	-	-	-
Criminal Liability	4,500	3,386	1,114
Cyber Liability	7,000	6,805	195
Umbrella Liability	56,000	53,745	2,255
Medical Services	35,000	1,421	33,579
Claims/Judgements	1,451	3,567	(2,116)
Claims/Vehicle	37,000	25,270	11,730
Claims/General	23,000	-	23,000
Claims/Public Entity	48,497	49,403	(906)
Claims/Workers Comp	512,319	199,640	312,679
Contingency	222,136	-	222,136
Total expenditures	1,672,636	1,013,579	659,057
Excess (Deficiency) of Revenues			
Over expenditures	(222,136)	88,916	311,052
OTHER FINANCING SOURCES			
Asset Disposition		-	
Operating Transfers In	-	-	-
Operating Transfers Out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(222,136)	88,916	311,052

Fund balances - beginning

222,137

Fund balances - ending

\$ 311,053

Adjustments to GAAP basis:

Encumbrances

-

Misc adj

Fund balances-ending

\$ 311,053

City of Alpharetta
Statement of Net Position
OPEB Health Fund
March 31, 2019

	OPEB Plan
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ (48,917)
Investments	1,340,397
	-
Accounts Receivables (net of allowance for uncollectibles)	31,909
Total Assets	<u>1,323,389</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	162
	-
Due to Other Funds	-
Total Current Liabilities	<u>162</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>162</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>1,323,227</u>
Total Net Assets	<u>1,323,227</u>
Total Liabilities & Net Assets	<u><u>\$ 1,323,389</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Health Fund
For the Period Ended March 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 85,000
Employee Contribution	
Total Contribution	<u>85,000</u>
Investment Income	(5,215)
Net appreciation in FMV	(8,855)
Accrued Interest & Dividends	3,423
Interest and Dividends	<u>28,456</u>
Total Investment Income	<u>17,808</u>
Total Additions (Deductions)	<u>102,808</u>
Deductions:	
Benefits payments	-
Professional Fees	1,799
Manager Fees	103
Consulting Fees	1,778
Agent Custody Fees-ADR	<u>58</u>
Total deductions	<u>3,739</u>
Net Increase (Decrease)	<u>99,070</u>
OTHER FINANCING SOURCES (USES)	
Transfers in/out	-
Net Assets held in trust for pension benefits	
Beginning of year	1,224,157
Total net assets	<u>\$ 1,323,227</u>

City of Alpharetta
Statement of Net Position
OPEB Reimbursement Fund
March 31, 2019

	<u>OPEB Plan</u>
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 172
Investments	2,011,151
	-
Accounts Receivables (net of allowance for uncollectibles)	7,848
Total Assets	<u>2,019,171</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	2,096
	-
Due to Other Funds	-
Total Current Liabilities	<u>2,096</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>2,096</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>2,017,075</u>
Total Net Assets	<u>2,017,075</u>
Total Liabilities & Net Assets	<u><u>\$ 2,019,171</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
OPEB Reimbursement Fund
For the Period Ended March 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 550,000
Employee Contribution	
Total Contribution	<u>550,000</u>
Investment Income	(15,869)
Net appreciation in FMV	(41,661)
Accrued Interest & Dividends	9,121
Interest and Dividends	<u>21,302</u>
Total Investment Income	<u>(27,107)</u>
Total Additions (Deductions)	<u>522,893</u>
Deductions:	
Benefits payments	-
Professional Fees	2,845
Manager Fees	155
Consulting Fees	2,760
Agent Custody Fees-ADR	<u>58</u>
Total deductions	<u>5,817</u>
Net Increase (Decrease)	<u>517,075</u>
OTHER FINANCING SOURCES (USES)	
Transfers in	1,500,000
Net Assets held in trust for pension benefits	
Beginning of year	-
Total net assets	<u>\$ 2,017,075</u>

City of Alpharetta
Statement of Net Position
Pension Trust Fund
March 31, 2019

	Pension Trust Fund
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 16,005
Investments	72,101,720
	-
Accounts Receivables (net of allowance for uncollectibles)	280,144
Total Assets	<u>72,397,869</u>
LIABILITIES	
Current Liabilities:	
Accounts Payable	73,876
	-
Due to Other Funds	-
Total Current Liabilities	<u>73,876</u>
Current Liabilities Payable from Restricted Assets:	
	-
Total Current Liabilities Payable from Restricted Assets	<u>-</u>
Noncurrent Liabilities:	
	-
Total Noncurrent Liabilities	<u>-</u>
Total Liabilities	<u>73,876</u>
NET ASSETS	
Net Assets held in trust for pension benefits	<u>72,323,993</u>
Total Net Assets	<u>72,323,993</u>
Total Liabilities & Net Assets	<u><u>\$ 72,397,869</u></u>

City of Alpharetta
Statement of Changes in Fiduciary Net Position
Pension Trust Fund
For the Period Ended March 31, 2019

	<u>Actual Amounts</u>
Additions:	
Employer Contribution	\$ 2,699,997
Employee Contribution	249,219
Total Contribution	<u>2,949,216</u>
Investment Gain/Losses	867,582
Net appreciation in FMV	(693,647)
Interest and Dividends	1,000,451
Accrued Interest & Dividends	(16,743)
Other Receipts	-
Total Investment Income	<u>1,157,643</u>
Total Additions (Deductions)	<u>4,106,858</u>
Deductions:	
Benefits payments	1,692,390
Custodial Fees	5,177
Administrative Fees	45,082
Legal Fees	4,325
Manager Fees	57,103
Consulting Fees	148,033
Agent Custody Fees-ADR	122,235
	-
Total deductions	<u>2,074,344</u>
Net Increase (Decrease)	<u>2,032,514</u>
Net Assets held in trust for pension benefits	
Beginning of year	70,291,479
Total net assets	<u>\$ 72,323,993</u>

City of Alpharetta
Combining Balance Sheet
Non-Major Governmental Funds
March 31, 2019

	Special Revenue						Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operating	E911	Debt Service Fund	Stormwater Capital Fund
ASSETS							
Cash / Cash Equivalents / Investments	\$ 2,323,177	\$ 3,297,989	\$ 567,459	\$ 48,360	\$ 661,702	\$ 5,209,757	\$ 1,032,171
Taxes Receivable	-	-	-	-	-	-	-
Pre-Paid Expenditures	-	-	-	-	-	-	-
Accounts Receivable	-	-	-	-	-	-	-
Property Taxes	-	-	-	-	-	115,103	-
Intergovernmental Receivable	-	-	-	5,283	-	-	-
Due From Other Funds							
Restricted	-	-	-	-	-	-	-
Total Assets	2,323,177	3,297,989	567,459	53,642	661,702	5,324,860	1,032,171
LIABILITIES							
Accounts Payable	-	-	-	-	101,075	41,390	16,268
Retainage Payable	446	848	-	-	-	-	-
Intergovernmental Payable							
Arbitrage Payable	-	-	-	-	-	-	-
Accounts payable/AR Suspense acct	-	-	-	-	-	-	-
Compensated Absences	-	-	-	-	-	-	-
Payroll Liabilities	-	-	243	-	4,421	-	-
Due to Other Fund	-	-	-	-	-	-	-
Deferred Revenue	-	-	-	5,283	-	115,086	-
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	446	848	243	5,283	105,496	156,476	16,268
FUND BALANCES							
Restricted:							
Capital Projects	-	3,297,141	-	-	-	-	-
Law Enforcement	-	-	567,216	-	-	-	-
Promotion of Tourism	2,322,732	-	-	-	-	-	-
Emergency Telephone Activities	-	-	-	-	556,206	-	-
Debt Service	-	-	-	-	-	5,168,384	-
Assigned for: Grant Projects	-	-	-	-	-	-	-
Grant Projects	-	-	-	48,360	-	-	-
Unassigned:	-	-	-	-	-	-	1,015,903
Total Fund Balances	2,322,732	3,297,141	567,216	48,360	556,206	5,168,384	1,015,903
Total Liabilities and Fund Balances	\$ 2,323,177	\$ 3,297,989	\$ 567,459	\$ 53,642	\$ 661,702	\$ 5,324,860	\$ 1,032,171

City of Alpharetta
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-major Governmental Funds
For the Period Ending March 31, 2019

	Special Revenue						Total Non-major Governmental Funds
	Hotel Motel	Impact Fee	Confiscated Assets	Grant Operations	E911 Fund	Debt Service Fund	Stormwater Service Fund
REVENUES:							
Hotel Motel Tax	\$ 5,901,802	\$ -	\$ -	\$ -		\$ -	\$ -
Property tax	-	-	-	-	-	5,518,274	-
Charges for Service	-	-	-	-	2,223,018	-	-
Impact Fees	-	887,904	-	-	-	-	-
Forfeiture Income	-	-	343,544	-	-	-	-
Intergovernmental	-	-	142,590	9,541	-	-	-
Contributions & Donations	-	-	-	1,000	-	-	-
Investment Earnings	-	56,816	627	797	16,760	62,542	18,351
Other	-	-	-	-	-	-	-
Total revenues	5,901,802	944,720	486,761	11,337	2,239,777	5,580,815	18,351
EXPENDITURES:							
Tourism	2,582,038	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-
Culture/Recreation	164,391	313,606	-	8,739	-	-	7,214
Public Safety	-	40,000	242,722	21,785	3,535,484	-	-
Public Works	-	38,160	-	-	-	-	945,241
General Government	-	-	-	-	-	1,444,480	-
Debt Service:	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-
Interest	389,981	-	-	-	-	-	-
Bond Issuance Costs	-	-	-	-	-	-	-
Total expenditures	3,136,411	391,766	242,722	30,524	3,535,484	1,444,480	952,455
Excess (deficiency) of revenues over expenditures	2,765,391	552,954	244,039	(19,187)	(1,295,707)	4,136,335	(934,104)
OTHER FINANCING SOURCES (USES):							
Transfers in / out:							
Debt service fund	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
Operating grants fund	-	-	-	-	-	-	-
Capital grants fund	-	-	-	-	-	-	-
General fund	(2,213,176)	-	-	22,500	-	-	1,406,250
Budgeted Fund Balance:	-	-	-	-	-	-	-
Total other financing sources and (uses)	(2,213,176)	-	-	22,500	-	-	1,406,250
Net change in fund balances	552,216	552,954	244,039	3,313	(1,295,707)	4,136,335	472,146
Fund balances - beginning	1,770,516	2,744,187	323,177	45,047	1,851,913	1,032,049	543,758
Fund balances - ending	\$ 2,322,732	\$ 3,297,141	\$ 567,216	\$ 48,360	\$ 556,206	\$ 5,168,384	\$ 1,015,903
							\$ 12,975,942

City of Alpharetta
Hotel Motel Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Hotel Motel Tax	\$ 8,600,000	\$ 5,901,802	\$ (2,698,198)
Transfers In	380,222	-	(380,222)
Misc Revenue	-	-	-
Investment Earnings	-	-	-
Total revenues	8,980,222	5,901,802	(3,078,420)
EXPENDITURES:			
Professional Services	3,000	-	3,000
Recreation Improvements	465,804	164,391	301,413
Alpharetta Convention & Visitor's Bureau	3,762,500	2,582,038	1,180,462
Alpharetta Business Community	-	-	-
Debt Service Reserve	1,500,000	-	1,500,000
Bond Principal	200,000	-	200,000
Bond Interest	779,963	389,981	389,982
Contingency	814,470	-	814,470
Total Expenditures	7,525,737	3,136,411	4,389,326
Excess of revenues over expenditures	1,454,485	2,765,391	1,310,906
OTHER FINANCING SOURCES (USES):			
Transfers Out	(3,225,000)	(2,213,176)	1,011,824
Total other financing sources and uses	(3,225,000)	(2,213,176)	1,011,824
Net change in fund balances	(1,770,515)	552,216	2,322,731
Fund balances - beginning	\$ 1,770,516		
Fund balances - ending	\$ 2,322,732		
Enbumbances	\$ -		
Fund balances - ending	\$ 2,322,732		

City of Alpharetta
Impact Fee Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Impact Fees	\$ 975,000	\$ 887,904	\$ (87,096)
Investment Earnings	50,000	56,816	6,816
Total Revenues	1,025,000	944,720	(80,280)
EXPENDITURES:			
Public Safety	40,000	40,000	(0)
Public Works	1,236,760	212,158	1,024,602
Recreation & Parks	897,299	313,606	583,693
Community Development	1,595,128	-	1,595,128
General Government	-	-	-
Total expenditures	3,769,187	565,764	3,203,423
Excess (deficiency) of revenues over expenditures	(2,744,187)	378,956	(3,123,143)
OTHER FINANCING SOURCES (USES):			
Transfers Out	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(2,744,187)	378,956	(3,123,143)
Fund balances - beginning		2,744,187	
Fund balances - ending		\$ 3,123,143	
Encumbrances		173,998	
Fund balances - ending		\$ 3,297,141	

City of Alpharetta
Confiscated Assets Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Forfeiture Income	\$ 300,000	\$ 343,544	\$ 43,544
Investment Earnings	600	627	27
Intergovernmental	142,591	142,590	(1)
Misc Revenue	-	-	-
Total Revenues	443,191	486,761	43,570
EXPENDITURES:			
Public Safety	766,368	280,578	485,790
Non-Departmental	-	-	-
Total expenditures	766,368	280,578	485,790
Excess (deficiency) of revenues over expenditures	(323,177)	206,183	529,360
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balances	(323,177)	206,183	529,360
Fund balances - beginning		323,177	
Fund balances - ending		\$ 529,361	
Adjustments to GAAP basis:			
Encumbrances		37,855	
Fund balances - ending		\$ 567,216	

City of Alpharetta
Grant Fund - Operating
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Intergovernmental	\$ 57,806	\$ 9,541	(48,265)
Contributions & Donations	-	1,000	1,000
Discounts Taken	-	-	-
Interest Earnings	-	797	797
Transfers in	90,912	22,500	(68,412)
Contingencies	-	-	-
Total	148,718	33,837	(114,881)
EXPENDITURES:			
General Government	100,000	-	100,000
Community Development	-	-	-
Engineering/Public Works	-	-	-
Public Safety	84,518	44,870	39,648
Recreation & Parks	10,246	9,245	1,001
Contingencies	-	-	-
Operating Transfers Out	-	-	-
Non-Allocated	-	-	-
Total	194,764	54,115	140,649
Excess (deficiency) of revenues over expenditures	(46,046)	(20,278)	25,768
OTHER FINANCING SOURCES (USES):	-	-	-
Net change in fund balance	(46,046)	(20,278)	25,768
Fund balance - beginning		45,047	
Fund balance - ending		\$ 24,769	
Adjustments to GAAP basis:			
Encumbrances		23,591	
Fund balances - ending		\$ 48,360	

City of Alpharetta
Emergency 911 Special Revenue Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Charges for Service	\$ 4,055,000	\$ 2,223,018	\$ (1,831,982)
Capital Lease			-
Investment Earnings	11,693	16,760	5,067
Total Revenues	4,066,693	2,239,777	(1,826,916)
EXPENDITURES:			
Public Safety	5,028,605	3,759,566	1,269,039
Total expenditures	5,028,605	3,759,566	1,269,039
Excess (deficiency) of revenues over expenditures	(961,912)	(1,519,788)	(557,876)
OTHER FINANCING SOURCES (USES):			
Transfers In	-	-	-
Transfers Out - Capital Project Fund	-	-	-
Total other financing sources and uses	-	-	-
Net change in fund balances	(961,912)	(1,519,788)	(557,876)
Fund balances - beginning		1,851,913	
Fund balances - ending		\$ 332,125	
Adjustments to GAAP basis:			
Encumbrances		224,081	
Fund balances - ending		\$ 556,206	

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Property tax	\$ 5,134,000	\$ 5,518,274	\$ 384,274
Misc Revenue		-	-
Investment earnings	10,000	62,542	52,542
Total revenues	5,144,000	5,580,815	436,815
EXPENDITURES:			
Current:			
General government			
Finance			-
Non-departmental		-	-
Total general government	-	-	-
Debt Service:			
Principal	2,832,100	122,100	2,710,000
Interest	2,636,413	1,319,280	1,317,133
Contingency	702,536	-	702,536
Bond issuance costs	5,000	3,100	1,900
Total debt service	6,176,049	1,444,480	4,731,569
Total expenditures	6,176,049	1,444,480	4,731,569
Excess (Deficiency) of revenues over expenditures	(1,032,049)	4,136,335	5,168,384
OTHER FINANCING SOURCES (USES):			
Transfers in			-
Transfers out			-
Total other financing sources and uses	-	-	-
	(1,032,049)	4,136,335	5,168,384
Fund balances - beginning		1,032,049	
Fund balances - ending		\$ 5,168,384	

City of Alpharetta
Stormwater Capital Fund
Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
For the Period Ended March 31, 2019

	Budget	Actual Amounts	Variance with Budget - Positive (Negative)
REVENUES:			
Misc Revenue	\$ -	\$ -	\$ -
Investment Earnings	-	18,351	18,351
Total Revenues	-	18,351	18,351
EXPENDITURES:			
Public Works	2,118,757	1,626,271	492,486
Recreation & Parks	300,000	16,412	283,588
Total expenditures	2,418,757	1,642,683	776,074
Excess (deficiency) of revenues over expenditures	(2,418,757)	(1,624,332)	794,425
OTHER FINANCING SOURCES (USES):			
Transfers In	1,875,000	1,406,250	(468,750)
Transfers Out	-	-	-
Total other financing sources and uses	1,875,000	1,406,250	(468,750)
Net change in fund balances	(543,757)	(218,082)	325,675
Fund balances - beginning		543,758	
Fund balances - ending		\$ 325,676	
Adjustments to GAAP basis:			
Encumbrances		690,228	
Fund balances - ending		\$ 1,015,903	

DEVELOPMENT AUTHORITY



Revenue & Expenditure Report GAAP Financial Statements



ALPHARETTA DEVELOPMENT AUTHORITY

Financial Management Report - As of March 31, 2019

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Revenues					
99575100-346900	Bond Application Fee	\$ 50,000	\$ 50,000		\$ -
99575100-361000	Investment Earnings	-	176		(176)
99575100-389000	Miscellaneous Revenue	-	100		(100)
99575100-334310-C1528	FISERV REBA Grant	125,000	-		125,000
99575100-371000-C1532	ATC Operational Funding (COA)	125,000	125,000		-
99575100-381000-C1535	Innovation Center Operations (ATC)	13,187	11,749	3,070	4,508
	<i>subtotal</i>	\$ 313,187	\$ 187,025	\$ 3,070	\$ 129,232
(1) 99575100-395000	Carryforward Fund Balance	\$ 109,117	\$ -		\$ 109,117
	<i>subtotal</i>	\$ 109,117	\$ -		\$ 109,117
	Total	\$ 422,304	\$ 187,025		\$ 238,349
Expenditures					
99575100-571000-C1403	Local Job Creation Grant Program	\$ 32,500	\$ -	\$ -	\$ 32,500
99575100-544100-C1532	ATC Operational Funds	125,000	93,750	-	31,250
99575100-544100-C1601	High Impact Permitting Grant Program (IGA with COA)	20,948	-	-	20,948
99575100-544100-C1822	AG Tech Sponsorship	12,000	12,000	-	-
99575100-544100-C1528	FISERV REBA Grant	125,000	-	-	125,000
99575100-531100	General Supplies and Materials	1,944	1,943	-	1
	<i>subtotal</i>	\$ 317,392	\$ 107,693	\$ -	\$ 209,699
(2) 99575100-523860-C1535	Innovation Center Operations (Maintenance Contracts)	\$ 5,313	\$ 5,384	\$ 65	\$ (136)
99575100-531200-C1535	Innovation Center Operations (Miscellaneous Utilities)	609	697	-	(88)
99575100-531210-C1535	Innovation Center Operations (Water/Sewer)	95	103	-	(8)
99575100-531220-C1535	Innovation Center Operations (Natural Gas)	2,452	3,230	-	(778)
99575100-531230-C1535	Innovation Center Operations (Electricity)	2,485	3,103	-	(618)
	<i>subtotal</i>	\$ 10,954	\$ 12,518	\$ 65	\$ (1,629)
99575100-579000	Reserve	\$ 93,958	\$ -	\$ -	\$ 93,958
	<i>subtotal</i>	\$ 93,958	\$ -	\$ -	\$ 93,958
	Total	\$ 422,304	\$ 120,211	\$ 65	\$ 302,027

- (1) Carryforward Fund Balance represents cash available at the end of the prior fiscal year that is programmed into the current fiscal year budget. As this account represents cash already received, there will not be actual collections.
- (2) Innovation Center utilities are being funded by the Alpharetta Technology commission (ATC) on a reimbursement basis. As such, expenses will outpace budget at month end due to the billing/reimbursement delay.



ALPHARETTA DEVELOPMENT AUTHORITY
Financial Management Report - As of March 31, 2019

Account #	Project	Total Budget	Actuals (Collections/ Expenditures)	Forecasted Receivables/ Encumbrances	Remaining
Fund Balance Reconciliation					
Fund Balance (beginning of Fiscal Year)			\$ 109,118		
Revenues collected to date			187,025		
Expenditures incurred to date			(120,211)		
Fund Balance (current)			\$ 175,932		
Forecasted revenue collections			128,070		
Fund Balance (forecasted)			\$ 304,002		
Allocation of Forecasted Fund Balance:					
Spendable (available for investment by the Board)			\$ 94,304		
Non-Spendable (unspent/remaining project allocations)			209,699		
			\$ 304,002		



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GAAP



Financial Statements

City of Alpharetta
Balance Sheet
COMPONENT UNIT-DEVELOPMENT AUTHORITY
March 31, 2019

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 175,104
Investments	828
Receivables	1,572

Restricted Cash for Bond Issuance Costs

-

Total Assets

177,504

LIABILITIES

Current Liabilities:

Accounts Payable	-
Deferred Revenue	1,572
Due to Other Funds	-
Total Current Liabilities	1,572

Current Liabilities Payable from Restricted Assets:

-

Total Current Liabilities Payable from Restricted Assets

-

Noncurrent Liabilities:

-

Total Noncurrent Liabilities

-

Total Liabilities

1,572

Fund Balance

Restricted	81,628
Unassigned	94,304
Total Fund Balance	175,932

Total Liabilities & Fund Balance

\$ 177,504

City of Alpharetta
Statement of Revenues, Expenditures, and Changes in Fund Balance
COMPONENT UNIT-DEVELOPMENT AUTHORITY
For the Period Ended March 31, 2019

	<u>Actual Amounts</u>
Revenues	
Rent/Royalties	\$ 11,749
State Grant	-
Fees	50,000
Contributions & Donations	125,000
Miscellaneous Income-Interest	176
Miscellaneous Revenue	100
	<u> </u>
Total Revenues	<u>187,025</u>
Expenditures	
Economic Development	105,750
Maintenance Contracts	5,384
Supplies	1,943
Utilities - Miscellaneous	7,134
Debt Service:	
Principal	-
Interest	-
	<u> </u>
Total Expenditures	<u>120,211</u>
Excess (deficiency) of revenues over (under) expenditures	66,814
Other Financing Sources (Uses)	
Sale of capital assets	-
	<u> </u>
Net Change in Fund Balances	66,814
Fund Balance, Beginning of Year	<u>109,118</u>
Fund Balance, End of Year	<u>\$ 175,932</u>





CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Community Development

Submitted By: Kathi Cook

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: PH-19-03 CITY OF ALPHARETTA CAPITAL IMPROVEMENT ELEMENT
*CONSIDERATION OF A RESOLUTION AUTHORIZING TRANSMITTAL OF THE 2019 CAPITAL
IMPROVEMENT ELEMENT AND ANNUAL REPORT*

II. RECOMMENDATION:

Staff seeks approval for a resolution authorizing the transmittal of the 2018-2019 Capital Improvement Element and Annual Report to the Atlanta Regional Commission and the Georgia Department of Community Affairs.

III. REPORT IN BRIEF:

The Georgia Planning Act of 1989 (The Act) requires that local governments keep their Comprehensive Plans current as a pre-requisite for maintaining Qualified Local Government status, a requirement for eligibility for receipt of State of Georgia funds. The Act requires that local governments provide annual updates to their Capital Improvement Element (CIE), prepared in accordance with the Minimum Planning Standards and Procedures and the Development Impact Fee Compliance Requirements.

The CIE is designed to provide insight into key infrastructure and public improvement projects being undertaken and completed by local jurisdictions. The Annual Report details on an annualized basis the collection and use of funds derived from impact fees. Together these documents provide a means of tracking local government performance and serve as a tool for measuring progress with respect to achieving community goals as outlined in the Comprehensive Plan.

The City of Alpharetta is required to transmit its annual update of the Capital Improvement Element to the Atlanta Regional Commission for review prior to Council Adoption.

IV. ALTERNATIVES:

Failure to update the Capital Improvement Element in accordance with the Georgia Planning Act of 1989 would result in the loss of Qualified Local Government status, which would make the City ineligible to receive most State funding. Further, failure to submit this annual report would make the City ineligible to collect impact fees on new development.

V. ATTACHMENTS:

CIE Transmittal Resolution 2019, 2018-2019 CIE Impact Fee Report

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF ALPHARETTA, GEORGIA
FOR TRANSMITTAL OF
THE CAPITAL IMPROVEMENTS ELEMENT OF THE
COMPREHENSIVE PLAN**

WHEREAS, the Georgia Planning Act encourages local governments to keep their comprehensive plans current in order for the plans to be used for policy guidance and as management tools for daily decisions, and

WHEREAS, the annual update of the capital improvements element was prepared in accordance with the Development Impact Fee Compliance Requirements and the Minimum Planning Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and a Public Hearing was held on May 6, 2019 at 6:30 PM at the City Hall of Alpharetta, Georgia, and

WHEREAS, such updates are required to extend status to the City of Alpharetta as a Qualified Local Government,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Alpharetta hereby approves transmittal of the annual update of the capital improvements element and transmitting these documents to the Atlanta Regional Commission, per the Georgia Planning Act of 1989.

SO RESOLVED this 6th day of May, 2019

CITY OF Alpharetta

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Attest:

City Clerk



CITY OF ALPHARETTA, GA

ANNUAL IMPACT FEE FINANCIAL REPORT

FISCAL YEAR 2018

	Impact Fee Fund				General Fund	
	Roads	Public Safety	Recreation and Parks	Total Impact Fee Fund	Administrative Costs	Total
Impact Fee Fund Balance on July 1, 2017	\$ 1,554,060.18	\$ 518,249.44	\$ 2,023,146.43	\$ 4,095,456.05	\$ -	\$ 4,095,456.05
Fiscal Year 2018 Activity						
Sources:						
Impact Fees Collected	\$ 262,083.95	\$ 69,099.51	\$ 1,047,233.20	\$ 1,378,416.66	\$ 44,062.24	\$ 1,422,478.90
Impact Fee Refunds	(7,013.20)	-	(24,814.61)	(31,827.81)	(954.83)	(32,782.64)
Accrued Interest	11,982.60	3,890.25	20,172.01	36,044.86	-	36,044.86
Total Sources	\$ 267,053.35	\$ 72,989.76	\$ 1,042,590.60	\$ 1,382,633.71	\$ 43,107.41	\$ 1,425,741.12
(Uses):						
Project Expenditures/Debt Service	\$ -	\$ (520,464.39)	\$ (2,213,437.97)	\$ (2,733,902.36)	\$ -	\$ (2,733,902.36)
Administrative Costs	-	-	-	-	(43,107.41)	(43,107.41)
Total Uses	\$ -	\$ (520,464.39)	\$ (2,213,437.97)	\$ (2,733,902.36)	\$ (43,107.41)	\$ (2,777,009.77)
Impact Fee Fund Balance on June 30, 2018	\$ 1,821,113.53	\$ 70,774.81	\$ 852,299.06	\$ 2,744,187.40	\$ -	\$ 2,744,187.40
Impact Fees Encumbered at June 30, 2018	\$ 150,000.00	\$ -	\$ 7,891.67	\$ 157,891.67		\$ 157,891.67



CITY OF ALPHARETTA, GA
CAPITAL IMPROVEMENT ELEMENT (FY's 2018-2022)
Service Area for each Public Facility: Citywide

Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2018	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2018	Current Funding Sources	Status/ Comment	Responsible Department
Roads													
	Impact Fee Ordinance Update	2014	2016	\$ 35,000	100.00%	\$ 35,000	\$ -	\$ 34,999.98	\$ 34,999.98	\$ -	Impact Fees	Completed	Community Development
	Rucker Rd Corridor Improvements	2017	2020	16,734,571	24.10%	4,033,032	-	-	-	150,000.00	GO Bond; Impact Fees; General Revenues	Construction Phase	Public Works
	Kimball Bridge Rd Congestion Mitigation (North Point Pkwy to Waters Rd)	2017	2023	9,209,084	24.10%	2,219,389	-	-	-	-	GO Bond	Construction Phase	Public Works
	Windward Pkwy Corridor Improvements (S.R. 9 to Westside Pkwy)	2017	2023	2,000,000	24.10%	482,000	-	-	-	-	GO Bond	Design Phase	Public Works
	Northwinds Traffic Signal (temporary)	2017	2018	56,079	75.90%	42,564	-	42,564.32	42,564.32	-	Impact Fees; General Revenue	Completed	Public Works
	Kimball Bridge Rd Bicycle/Pedestrian/Operational Improvements	2017	2022	4,906,529	24.10%	1,182,473	-	-	-	-	TSPLOST	Conceptual Design Phase	Public Works
	Bethany Rd at Mid-Broadwell Rd Intersection Improvements	2017	2021	1,241,614	24.10%	299,229	-	-	-	-	TSPLOST	Construction Phase	Public Works
	Bethany Rd at Mayfield Rd Intersection Improvements	2017	2021	2,171,658	24.10%	523,370	-	-	-	-	TSPLOST; GO Bond	Construction Phase	Public Works
	Morris Rd Operational Improvements	2017	2021	3,480,759	24.10%	838,863	-	-	-	-	TSPLOST	Construction Phase	Public Works
	Old Milton Parkway Capacity Improvements	2017	2023	6,000,000	24.10%	1,446,000	-	-	-	-	TSPLOST	Conceptual Design Phase	Public Works
	Windward Parkway Business District/Union Hill Rd Capacity Improvements	2017	2023	19,225,594	24.10%	4,633,368	-	-	-	-	TSPLOST	Design Phase	Public Works
	Academy St/Webb Bridge Rd Operational and Pedestrian Improvements	2018	2023	15,396,029	24.10%	3,710,443	-	-	-	-	TSPLOST; General Revenue	Design Phase	Public Works
	Haynes Bridge Rd Capacity Improvements	2019	2023	5,000,000	24.10%	1,205,000	-	-	-	-	TSPLOST	IGA Phase (City of Johns Creek)	Public Works
	McGinnis Ferry Rd Capacity Improvements	2020	2023	4,000,000	24.10%	964,000	-	-	-	-	TSPLOST; GO Bond; General Revenue		Public Works
	Adaptive Traffic Signal/ITS	2019	2021	1,322,153	24.10%	318,639	-	-	-	-	TSPLOST; General Revenue		Public Works
	Milton Ave Improvements	2021	2024	2,050,000	24.10%	494,050	-	-	-	-	TBD		Public Works
	Alpharetta Downtown Streets	2025	2027	1,500,000	24.10%	361,500	-	-	-	-	TBD		Public Works
	Major Intersection Improvements	2021	2029	2,300,000	24.10%	554,300	-	-	-	-	TBD		Public Works
	Webb Bridge Rd Bridge over GA 400 (replacement)	2021	2024	4,293,644	24.10%	1,034,768	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Bridge over GA 400 (replacement)	2021	2024	3,000,000	24.10%	723,000	-	-	-	-	TBD		Public Works
	Davis Dr Extension to Westside Parkway	2021	2024	500,000	75.90%	379,500	-	-	-	-	TBD		Public Works
	Connector Rd (North Point Pkwy to Edison Dr)	2021	2024	1,200,000	75.90%	910,800	-	-	-	-	TBD		Public Works
	Pedestrian/Safety Improvements at Marietta St. & SR9	2021	2024	200,000	24.10%	48,200	-	-	-	-	TBD		Public Works
	Hembree Road Turn Lanes	2022	2024	765,000	24.10%	184,365	-	-	-	-	TBD		Public Works
	Marjean Way Extension	2021	2024	3,500,000	75.90%	2,656,500	-	-	-	-	TBD		Public Works
	Wills Road Widenings (Milton Avenue to Old Milton Pkwy)	2019	2023	1,260,000	24.10%	303,660	-	-	-	-	TBD	Conceptual Design Phase	Public Works
	Waters Rd Traffic Calming	2021	2024	3,400,000	24.10%	819,400	-	-	-	-	TBD		Public Works
	Kimball Bridge Rd Improvements (Waters Rd to Buice Rd)	2021	2024	2,400,000	24.10%	578,400	-	-	-	-	TBD		Public Works
	Streetlighting Conversions/New Installations	2021	2029	547,200	24.10%	131,875	-	-	-	-	TBD		Public Works
	Douglas Rd Traffic Calming (no roundabout)	2021	2024	500,000	24.10%	120,500	-	-	-	-	TBD		Public Works
	Douglas Rd Traffic Calming (roundabout)	2021	2024	1,750,000	24.10%	421,750	-	-	-	-	TBD		Public Works
	Park Plaza Signalization Upgrade	2019	2021	300,000	24.10%	72,300	-	-	-	-	Impact Fees; General Revenue	Construction Phase	Public Works
	Roundabout Studies	2021	2023	125,000	24.10%	30,125	-	-	-	-	TBD		Public Works
	Hopewell Rd at Vaughan Drive Roundabout	2021	2024	1,750,000	24.10%	421,750	-	-	-	-	TBD		Public Works



CITY OF ALPHARETTA, GA
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	Haynes Bridge Rd Streetlighting (Old Milton Pkwy to Academy)	2022	2023	300,000	24.10%	72,300	-	-	-	-	TBD		Public Works
				<u>\$ 122,419,914</u>		<u>\$ 32,252,413</u>	<u>\$ -</u>	<u>\$ 77,564.30</u>	<u>\$ 77,564.30</u>	<u>\$ 150,000.00</u>			
Public Safety													
	Impact Fee Ordinance Update	2014	2016	\$ 15,625	100.00%	\$ 15,625	\$ -	\$ 15,625.01	\$ 15,625.01	\$ -	Impact Fees	Completed	Community Development
	Public Safety Headquarters Expansion	2017	2019	4,616,132	100.00%	4,616,132	520,464.39	158,285.61	678,750.00	-	General Revenues; Impact Fees; DEA; E-911 Fees	Complete (minor punchlist items remain)	Public Safety/ Public Works
	Public Safety Headquarters Parking Expansion	2021	2022	100,000	100.00%	100,000	-	-	-	-	TBD		Public Safety/ Public Works
	Hazardous Materials Truck & Trailer	2020	2021	250,000	62.30%	155,750	-	-	-	-	TBD		Public Safety
	Aerial Ladder Truck for Fire Station 81	2022	2023	1,500,000	62.30%	934,500	-	-	-	-	TBD		Public Safety
	New and Expanded Municipal Court Facility	2021	2024	4,050,000	TBD	TBD	-	-	-	-	TBD		Public Safety
				<u>\$ 10,531,757</u>		<u>\$ 5,822,007</u>	<u>\$ 520,464.39</u>	<u>\$ 173,910.62</u>	<u>\$ 694,375.01</u>	<u>\$ -</u>			
Recreation and Parks													
	Impact Fee Ordinance Update	2014	2016	\$ 11,875	100.00%	\$ 11,875	\$ -	\$ 11,875.01	\$ 11,875.01	\$ -	Impact Fees	Completed	Community Development
	Sidewalk Improvements	2017	2029	1,761,967	24.00%	422,872	-	-	-	-	GO Bond; General Revenues; TBD	Design Phase	Public Works
	Waters Rd Sidewalk Improvements	2021	2022	1,020,000	24.00%	244,800	-	-	-	-	TBD		Public Works
	City Center Walking Trail	2017	2019	300,000	100.00%	300,000	-	-	-	-	Impact Fees	Complete (FY 2019)	Public Works
	Eastside Community Center/YMCA Partnership	2017	2022	2,500,000	30.96%	774,000	-	-	-	-	GO Bond		Parks
	Alpharetta Arts Center Development	2017	2019	3,387,246	54.17%	1,834,871	1,113,437.97	172,957.36	1,286,395.33	7,891.67	GO Bond; Impact Fees; General Revenues; Hotel/Motel Taxes;	Complete (minor punchlist items remain)	Parks/Public Works
	Wills Park Pool Renovation/Expansion	2017	2019	6,140,453	36.12%	2,217,932	1,100,000.00	-	1,100,000.00	-	GO Bond; Impact Fees; General Revenues	Completed	Parks/Public Works
	Parkland Acquisition	2017	2019	4,000,000	100.00%	4,000,000	-	-	-	-	GO Bond	Land Acquisition/Demolition Phase	Parks
	Cultural Arts/Parkland Acquisition	2017	2022	1,600,000	100.00%	1,600,000	-	-	-	-	GO Bond; Impact Fees		Parks
	Greenway Extension to Forsyth County	2017	2021	6,500,000	25.63%	1,665,950	-	-	-	-	GO Bond	Design Phase	Parks/Public Works
	AlphaLoop City Trail	2017	2022	9,572,370	100.00%	9,572,370	-	-	-	-	General Revenues; Developer Contributions; Grants; Impact Fees; GO Bond	Design Phase	Community Development/ Public Works
	North Park (Fields 1-4) Concession Building Renovation	2021	2023	300,000	86.16%	258,480	-	-	-	-	TBD		Parks
	Park Master Plans for newly acquired Park Lands	2018	2020	296,451	100.00%	296,451	-	-	-	-	General Revenue; Impact Fees; TBD		Parks
	Neighborhood Park Renovation/Development	2021	2027	3,850,000	43.34%	1,668,590	-	-	-	-	TBD		Parks
	Wills Park Equestrian Center Improvements	2021	2024	2,100,000	68.93%	1,447,530	-	-	-	-	TBD		Parks
	Pocket Park Development	2021	2024	425,000	36.12%	153,510	-	-	-	-	TBD		Parks
	Georgia 400 Bicycle Expressway and Greenway	2022	2025	16,000,000	25.63%	4,100,800	-	-	-	-	TBD		Public Works
	Spruell Circle Sidewalks Improvements	2018	2020	308,584	24.00%	74,060	-	-	-	-	GO Bond	Construction Phase	Public Works



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Public Facility	Project Description	Project Start Date (Fiscal Year)	Project End Date (Fiscal Year)	Local Cost of Project	Maximum % of Funding from Impact Fees	Maximum Funding from Impact Fees	Impact Fees Expended in FY 2018	Impact Fees Expended in Previous Years	Total Impact Fees Expended to Date	Impact Fees Encumbered as of the end of FY 2018	Current Funding Sources	Status/ Comment	Responsible Department
	Providence/Charlotte Dr Sidewalks Improvements	2018	2020	946,479	24.00%	227,155	-	-	-	-	GO Bond	Construction Phase	Public Works
	Providence Rd Sidewalk Improvements	2021	2022	600,000	24.00%	144,000	-	-	-	-	TBD		Public Works
	Morrison Pkwy Sidewalk Improvements	2019	2021	648,307	24.00%	155,594	-	-	-	-	GO Bond		Public Works
	Alpharetta Arts Center Parking Expansion	2021	2022	950,000	54.17%	514,615	-	-	-	-	TBD		Parks/Public Works
	Design and Construction of new Park Spaces	2018	2023	1,000,000	43.34% to 48.15%	433,693	-	-	-	-	Impact Fees; General Revenue		Parks/Public Works
	Activity Centers Interior Improvements	2022	2029	1,400,000	54.17%	758,380	-	-	-	-	TBD		Parks
	Historic Preservation Initiative	2021	2022	250,000	36.12%	90,300	-	-	-	-	TBD		Parks
	North Park Master Plan/Development	2021	2025	1,600,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
	Webb Bridge Park Master Plan/Development	2022	2026	1,600,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
	Wills Park Master Plan/Development	2021	2029	8,615,000	9.06% to 91.91%	TBD	-	-	-	-	TBD		Parks
				<u>\$ 77,683,732</u>	<u>\$ 32,967,827</u>		<u>\$ 2,213,437.97</u>	<u>\$ 184,832.37</u>	<u>\$ 2,398,270.34</u>	<u>\$ 7,891.67</u>			
Total							<u>\$ 2,733,902.36</u>	<u>\$ 436,307.29</u>	<u>\$ 3,170,209.65</u>	<u>\$ 157,891.67</u>			



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Administration

Submitted By: Bob Regus

Meeting Date: May 6, 2019

-
- I. AGENDA ITEM TITLE:** SAFE HOTELS ORDINANCE (2ND READING)
(NOTE: THIS ITEM WAS TABLED AT THE 3-4-2019 COUNCIL MEETING AND MUST BE REMOVED FROM THE TABLE TO BE DISCUSSED)
- II. RECOMMENDATION:**
- III. REPORT IN BRIEF:**
- IV. ALTERNATIVES:**
- V. ATTACHMENTS:**
SAFE HOTELS ORDINANCE (clean_ 04-29-19), SAFE HOTELS ORDINANCE (redlined_ 04-29-19)

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA,
GEORGIA TO AMEND CHAPTER 42 OF THE CODE OF THE CITY OF ALPHA-
RETTA, GEORGIA, TO ADD REGULATIONS TO PROMOTE SAFE HOTELS WITHIN
THE CITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN
EFFECTIVE DATE; AND FOR OTHER PURPOSES**

WHEREAS, the Mayor and Council of the City of Alpharetta ("City Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta (the "City"); and

WHEREAS, the City Council desires to amend Chapter 42 of The Code of the City of Alpharetta, Georgia (the "Code") to add Article VI in order to add regulations to promote safe hotels within the City.

NOW, THEREFORE, the Council of the City of Alpharetta hereby ordains, as follows:

Section 1. Chapter 42 of the Code is hereby amended by adding the following:

"ARTICLE VI. SAFE HOTELS

Sec. 1. Purpose of this Article.

The purpose of this article is to promote safe hotels within the City of Alpharetta, and to protect the public health, safety and welfare.

Sec. 2. Applicability; Definitions.

- (a) This article shall apply to hotels/motels licensed under Chapter 42, Article V, Section 42-187, et seq. of the Code ("Article V").
- (b) Nothing in this article shall waive or replace the obligations of a licensee under Article V. The provisions of this article shall be deemed supplemental.
- (c) For purposes of this article only, the following terms shall have the meanings ascribed to them in this section.

Calls for service means the total number of calls to the Alpharetta Public Safety Department ("APS") that result in a request that a representative be dispatched or directed to the hotel, over a one-year period, when those responses:

- (1) Result in a representative being dispatched or directed to the hotel;
- (2) Allege evidence of criminal activity;
- (3) Result in an arrest, charge, citation or discovery of criminal activity; or
- (4) Find an imminent threat to safety of persons or property.

Calls for service shall not include calls to law enforcement made by employees or agents of the hotel property itself or traffic citations in which the hotel property address is used as the address for the citation.

Calls for service shall not include calls resulting from a mass casualty event or calls relating to fire alarms, warrants, transportation by the APS, training, police escorts, traffic stops, maintenance, security checks initiated by APS, or calls initiated by off-duty officers hired by the hotel to provide security.

Calls for service ratio means the number of calls for service divided by the number of rooms in service at the hotel.

Code shall mean the revised Code of the City of Alpharetta.

Hotel shall have the same definition as set forth in Article V.

Employee means any person who earns qualifying wages, commissions or other type of compensation from the hotel.

Guest means any person that occupies a guestroom.

Guestroom means a room offered to the public for a fee that contains, at a minimum, provisions for sleeping.

Hotel operation means the occupancy of any guestroom or use of any hotel facility.

Manager means the general manager, shift manager, or any person in any supervisory position at the hotel.

Owner means a corporation, firm, partnership, association, organization and any other group acting as a unit, or a person who has legal title to any structure or premises with or without

accompanying actual possession thereof, and shall include the duly authorized agent or attorney, a purchaser, devisee, fiduciary and any person having a vested or contingent interest in the premises in question.

Operator means any person who works at a hotel in a capacity to facilitate the offering of guestrooms to guests, including, but not limited to, front desk workers.

Sec. 3. Certificate of Authority Required; Permit Required; Permit Fee.

- (a) All operators shall continue to annually register, apply for, and obtain a Certificate of Authority pursuant to Article V, and collect and remit taxes as set forth therein. In addition, a copy of the application and certificate shall be registered annually with the Department of Public Safety within ten (10) days of the submission of the application and receipt of the Certificate of Authority. Upon receipt of the copy by the Department of Public Safety and the receipt of the regulatory fee set forth below, the Department shall issue a permit to the operator. It shall be unlawful to operate a hotel within the City without a permit as provided herein.
- (b) Officials of the Department of Public Safety and Department of Community Development, and health officials shall have the authority to regularly inspect the premises of a hotel to insure compliance with applicable codes and standards. Such inspections shall be conducted at least annually.
- (c) In order to defray the annual regulatory costs associated with the implementation of the City's Safe Hotels Program, including inspections, safety improvement recommendations and excess calls for service, the following annual permit fees are established:

<u>Tier</u>	<u>Fee</u>
One	\$ N/A
Two	\$1,500.00
Three	\$5,000.00

Sec. 4. Tier System.

For the purposes of this article only, the following tiers are established for hotels:

- Tier One: A hotel that has a call for service ratio (as defined in Section 2), equal to or less than 50% (For example, a hotel with 100 rooms that has 50 or less calls for service on an annualized basis by calendar year, is a Tier One hotel).
- Tier Two: A hotel that has a call for service ratio in excess of 30%, but equal to or less than 75%.
- Tier Three: A hotel that (1) either has a call for service ratio in excess of 42%; or (2) has been in Tier Two or Tier Three (or a combination of Tier Two and Three for at least the two prior calendar years, and has not been in Tier One at any point during that time period.

Sec. 5. Probationary Period.

- (a) A hotel that reaches Tier Two for the first time shall be notified it is operating in a probationary period.
- (b) Any hotel that enters a probationary period shall complete meetings, separately or combined, with Public Safety, health, and Community Development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact.

Sec. 6. Automatic Security Requirements for Tier Three Hotels.

- (a) Tier Three hotels shall hire and maintain on the property, at the owner's sole expense, the presence of an off-duty officer with arresting authority between 7:00 p.m. and 5:00 a.m., Monday through Friday, and from 7:00 p.m. Friday until 5:00 a.m. the following Monday.
- (b) Tier Three Hotels shall also implement policies to reduce calls for service, including but not limited to:
 - (1) A meeting with Public Safety, health, and Community Development officials to discuss issues related to

the property contributing to criminal activity and actions to mitigate them and limit their impact;

- (2) Installation of safety and security measures such as, but not limited to, fencing, lighting, public space surveillance, if any are found by law enforcement to not be in place and necessary to prevent further criminal activity;
- (3) Creation and posting of guest rules, which shall be approved by the Director of Public Safety;
- (4) Implementation and enforcement of a no trespass list;
- (5) Implementation of minimum age of 21 for check-in for lodging properties; and
- (6) Requirement of use of valid credit card at check-in.

Sec. 7. Suspension and Revocation of License.

- (a) The Director of Public Safety may suspend the permit of a Tier Three hotel for a period of up to 30 days if the Director determines that the operator is not making reasonable progress in reducing calls for service. The Director shall notify the operator in writing of the proposed suspension. The operator may appeal the determination of the Director to the Mayor and Council by providing written notice to the City Clerk within 15 days of receipt of the notice. If the operator fails to timely appeal, the suspension shall take effect upon expiration of the deadline for filing an appeal. If the operator files a timely appeal, the suspension shall not take effect until the matter is heard by the Mayor and Council. The suspension, if upheld by the Mayor and Council, shall begin within 3 days of the date of the Mayor and Council's decision.
- (b) If a permit is suspended, the hotel is prohibited from furnishing guestrooms or other space to new guests, including but not limited to, conference rooms, ballrooms, pools and spas, and parking lots. The hotel may only continue to operate and furnish guestrooms to current guests unless an emergency order requires immediate evacuation of the property.

- (c) The permit of a Tier Three hotel may be revoked by the Director of Public Safety following two suspensions, and further failure to make reasonable progress in reducing calls for service. The method for appealing a revocation is the same as for the appeal of a suspension. If a permit is revoked, the owner/operator of the property is prohibited from furnishing guestrooms or rented space to new guests and must cease operations within 30 days of a final decision.

Sec. 8. Reward Program.

Each hotel employee who makes a public safety call that results in an arrest shall receive a reward of up to \$200.00, at the discretion of the Public Safety Department. In addition, the Public Safety Department may provide additional non-monetary reward recognition. Rewards shall be funded from fees generated pursuant to Sec. 3(c).

Section 2. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of the City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 3. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 4. This Ordinance shall become effective immediately upon adoption.

Section 5. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

[SIGNATURE PAGE TO ORDINANCE AMENDING CHAPTER 42
OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA
TO ADD REGULATIONS TO PROMOTE SAFE HOTELS]

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

Donald Mitchell

(SEAL)

Karen Richard

Attest:

Approved as to Form:

Erin Cobb, City Clerk

C. Sam Thomas, City Attorney

First Reading _____

Second Reading _____

Adopted _____

3240779

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA,
GEORGIA TO AMEND CHAPTER 42 OF THE CODE OF THE CITY OF ALPHA-
RETTA, GEORGIA, TO ADD REGULATIONS TO PROMOTE SAFE HOTELS WITHIN
THE CITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN
EFFECTIVE DATE; AND FOR OTHER PURPOSES**

WHEREAS, the Mayor and Council of the City of Alpharetta ("City Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta (the "City"); and

WHEREAS, the City Council desires to amend Chapter 42 of The Code of the City of Alpharetta, Georgia (the "Code") to add Article VI in order to add regulations to promote safe hotels within the City.

NOW, THEREFORE, the Council of the City of Alpharetta hereby ordains, as follows:

Section 1. Chapter 42 of the Code is hereby amended by adding the following:

"ARTICLE VI. SAFE HOTELS

Sec. 1. Purpose of this Article.

The purpose of this article is to promote safe hotels within the City of Alpharetta, and to protect the public health, safety and welfare.

Sec. 2. Applicability; Definitions.

- (a) This article shall apply to hotels/motels licensed under Chapter 42, Article V, Section 42-187, et seq. of the Code ("Article V").
- (b) Nothing in this article shall waive or replace the obligations of a licensee under Article V. The provisions of this article shall be deemed supplemental.
- (c) For purposes of this article only, the following terms shall have the meanings ascribed to them in this section.

Calls for service means the total number of calls to the Alpharetta Public Safety Department ("APS") that result in a request that a representative be dispatched or directed to the hotel, over a one-year period, when those responses:

- (1) Result in a representative being dispatched or directed to the hotel;
- (2) Allege evidence of criminal activity;
- (3) Result in an arrest, charge, citation or discovery of criminal activity; or
- (4) Find an imminent threat to safety of persons or property.

Calls for service shall not include calls to law enforcement made by employees or agents of the hotel property itself or traffic citations in which the hotel property address is used as the address for the citation.

Calls for service shall not include calls resulting from a mass casualty event or calls relating to fire alarms, warrants, transportation by the APS, training, police escorts, traffic stops, maintenance, security checks initiated by APS, or calls initiated by off-duty officers hired by the hotel to provide security.

Calls for service ratio means the number of calls for service divided by the number of rooms in service at the hotel.

Code shall mean the revised Code of the City of Alpharetta.

Hotel shall have the same definition as set forth in Article V.

Employee means any person who earns qualifying wages, commissions or other type of compensation from the hotel.

Guest means any person that occupies a guestroom.

Guestroom means a room offered to the public for a fee that contains, at a minimum, provisions for sleeping.

Hotel operation means the occupancy of any guestroom or use of any hotel facility.

Manager means the general manager, shift manager, or any person in any supervisory position at the hotel.

Owner means a corporation, firm, partnership, association, organization and any other group acting as a unit, or a person who has legal title to any structure or premises with or without

accompanying actual possession thereof, and shall include the duly authorized agent or attorney, a purchaser, devisee, fiduciary and any person having a vested or contingent interest in the premises in question.

Operator means any person who works at a hotel in a capacity to facilitate the offering of guestrooms to guests, including, but not limited to, front desk workers.

Sec. 3. Certificate of Authority Required; Permit Required; Permit Fee.

- (a) All operators shall continue to annually register, apply for, and obtain a Certificate of Authority pursuant to Article V, and collect and remit taxes as set forth therein. In addition, a copy of the application and certificate shall be registered annually with the Department of Public Safety within ten (10) days of the submission of the application and receipt of the Certificate of Authority. Upon receipt of the copy by the Department of Public Safety and the receipt of the regulatory fee set forth below, the Department shall issue a permit to the operator. It shall be unlawful to operate a hotel within the City without a permit as provided herein.
- (b) Officials of the Department of Public Safety and Department of Community Development, and health officials shall have the authority to regularly inspect the premises of a hotel to insure compliance with applicable codes and standards. Such inspections shall be conducted at least annually.

~~(c) The Department of Public Safety, in conjunction with the Alpharetta Convention & Visitors Bureau, shall develop and implement a Safe Hotels Certification Program for operators/managers of hotels. All such managers shall attend and obtain certification annually.~~

- (~~d~~) In order to defray the annual regulatory costs associated with the implementation of the City's Safe Hotels Program, including inspections, safety improvement recommendations certification and excess calls for service, the following annual permit fees are established:

<u>Tier</u>	<u>Fee</u>
One	\$ <u>N/A</u>

Two	\$1,500.00
Three	\$5,000.00

Sec. 4. Tier System.

For the purposes of this article only, the following tiers are established for hotels:

Tier One: A hotel that has a call for service ratio (as defined in Section 2), equal to or less than 50% (For example, a hotel with 100 rooms that has 50 or less calls for service on an annualized basis by calendar year, is a Tier One hotel).

Tier Two: A hotel that has a call for service ratio in excess of ~~5~~30%, but equal to or less than 75%.

Tier Three: A hotel that (1) either has a call for service ratio in excess of ~~75~~42%; or (2) has been in Tier Two or Tier Three (or a combination of Tier Two and Three for at least the two prior calendar years, and has not been in Tier One at any point during that time period.

Sec. 5. Probationary Period.

- (a) A hotel that reaches Tier Two for the first time shall be notified it is operating in a probationary period.
- (b) Any hotel that enters a probationary period shall complete meetings, separately or combined, with Public Safety, health, and Community Development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact.

Sec. 6. Automatic Security Requirements for Tier Three Hotels.

- (a) Tier Three hotels shall hire and maintain on the property, at the owner's sole expense, the presence of an off-duty officer with arresting authority between 7:00 p.m. and 5:00 a.m., Monday through Friday, and from 7:00 p.m. Friday until 5:00 a.m. the following Monday.
- (b) Tier Three Hotels shall also implement policies to reduce calls for service, including but not limited to:

- (1) A meeting with Public Safety, health, and Community Development officials to discuss issues related to the property contributing to criminal activity and actions to mitigate them and limit their impact;
- (2) Installation of safety and security measures such as, but not limited to, fencing, lighting, public space surveillance, if any are found by law enforcement to not be in place and necessary to prevent further criminal activity;
- (3) Creation and posting of guest rules, which shall be approved by the Director of Public Safety;
- (4) Implementation and enforcement of a no trespass list;
- (5) Implementation of minimum age of 21 for check-in for lodging properties; and
- (6) Requirement of use of valid credit card at check-in.

Sec. 7. Suspension and Revocation of License.

- (a) The Director of Public Safety may suspend the permit of a Tier Three hotel for a period of up to 30 days if the Director determines that the operator is not making reasonable progress in reducing calls for service. The Director shall notify the operator in writing of the proposed suspension. The operator may appeal the determination of the Director to the Mayor and Council by providing written notice to the City Clerk within 15 days of receipt of the notice. If the operator fails to timely appeal, the suspension shall take effect upon expiration of the deadline for filing an appeal. If the operator files a timely appeal, the suspension shall not take effect until the matter is heard by the Mayor and Council. The suspension, if upheld by the Mayor and Council, shall begin within 3 days of the date of the Mayor and Council's decision.
- (b) If a permit is suspended, the hotel is prohibited from furnishing guestrooms or other space to new guests, including but not limited to, conference rooms, ballrooms, pools and spas, and parking lots. The hotel may only continue to operate and furnish guestrooms to

current guests unless an emergency order requires immediate evacuation of the property.

- (c) The permit of a Tier Three hotel may be revoked by the Director of Public Safety following two suspensions, and further failure to make reasonable progress in reducing calls for service. The method for appealing a revocation is the same as for the appeal of a suspension. If a permit is revoked, the owner/operator of the property is prohibited from furnishing guestrooms or rented space to new guests and must cease operations within 30 days of a final decision.

Sec. 8. Reward Program.

Each hotel employee who makes a public safety call that results in an arrest shall receive a reward of up to \$200.00, at the discretion of the Public Safety Department. In addition, the Public Safety Department may provide additional non-monetary reward recognition. Rewards shall be funded from fees generated pursuant to Sec. 3(c)."

Section 2. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of the City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 3. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 4. This Ordinance shall become effective immediately upon adoption.

Section 5. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

[SIGNATURE PAGE TO ORDINANCE AMENDING CHAPTER 42
OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA
TO ADD REGULATIONS TO PROMOTE SAFE HOTELS]

CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

COUNCIL MEMBERS

Jason Binder

Ben Burnett

John Hipes

Dan Merkel

Donald Mitchell

(SEAL)

Karen Richard

Attest:

Approved as to Form:

Erin Cobb, City Clerk

C. Sam Thomas, City Attorney

First Reading _____

Second Reading _____

Adopted _____
3240694



CITY COUNCIL MEETING & PUBLIC HEARING

STAFF REPORT

Submitting Department: Public Safety

Submitted By: Will Merrill

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: APPROVAL OF RESOLUTION AND GRANT APPLICATION REQUEST FOR 2019 BULLET PROOF VEST GRANT.

II. RECOMMENDATION:

Approve the Resolution for the submission of a grant application to the U.S. Department of Justice for the purchase of ballistic vests.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: THE TOTAL COST IS \$45,724, HALF OF THIS WILL BE FUNDED FROM THE CITY'S GRANT ACCOUNT WITH THE BALANCE FUNDED THROUGH THE GRANT.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
2019 Bulletproof Vest Grant Purchases (22031150-542100-TBD)	\$45,724.00
Non-Allocated Grant Matching Funds (22090200-579000)	(\$22,862.00)

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
2019 Bulletproof Vest Grant (22031150-331110-TBD)	\$22,862.00
-	\$0.00

IV. REPORT IN BRIEF:

The Department of Public Safety is requesting approval to submit a grant application for the Bureau of Justice Assistance (BJA) 2019 Bullet Proof Vest Grant in the amount of \$22,862. There is a 50% match requirement from the City totaling \$22,862. If awarded, total funding for this initiative (grant and match components) will be \$45,724.

The Bulletproof Vest Partnership (BVP) program is an initiative of the U.S. Department of Justice to help law enforcement agencies purchase body armor for its officers through a matching fund, reimbursement grant. Through the Bureau of Justice Assistance, the Department of Justice reimburses agencies for up to half the purchase price of new, approved ballistic vests. Applications are accepted annually and awards must be used within two years. Alpharetta has applied for this grant every year for more than ten years, generally receiving 60% to 100% of the amount requested.

The deadline for submission of this grant application to the Department of Justice is May 28, 2019.

The Department estimates needing 78 new vests through calendar year 2021 based on the expiration dates of current vests (which carry the maximum-permitted five-year warranty) and forecasted new hiring. New ballistic armor currently costs between \$650 to \$795 per set, depending on the level of protection. The total cost for 78 vests, assuming a normal mix of alternatives, is approximately \$60,700.

The 2019 grant limits the number of vests requested to sixty (60) and the maximum dollar amount of \$48,000. With our estimated need, we are asking for 60 vests at a total cost of \$45,724.

The Department will have under \$29,000 remaining from the 2018 grant, including the City's match, which will be applied to the need. The Bureau of Justice Assistance maintains a history of awards and payments and may reduce any award by this amount.

As noted in the Fiscal section, the City's match of \$22,862 will come from the Grant Fund.

V. ALTERNATIVES:

Ballistic vests are required for all sworn officers. With or without grant assistance the Department would buy the same vests at the same cost.

VI. ATTACHMENTS:

2019 BPV Grant Resolution



**A RESOLUTION TO AUTHORIZE THE MAYOR AND CITY COUNCIL
TO APPROVE THE SUBMISSION OF THE 2019 BULLETPROOF VEST
PARTNERSHIP GRANT TO THE US DEPARTMENT OF JUSTICE**

WHEREAS, the US Department of Justice, Office of Justice Programs, and Bureau of Justice Assistance made available funding under the Bulletproof Vest Partnership Grant Act of 1998; and

WHEREAS, such funds may be used to help purchase approved bulletproof vests for eligible law enforcement officers; and

WHEREAS, this application round is to fund bulletproof vests purchased on or after September 1st, 2019; and

WHEREAS, the City of Alpharetta will apply for funding through this program; and

WHEREAS, the funding, if awarded, shall be utilized to help purchase new vests for Alpharetta's police officers; and

WHEREAS, evidence authorizing the acceptance of said application must be provided.

NOW, THEREFORE BE IT SO RESOLVED, this 6th day of May 2019, by the Mayor and Council of the City of Alpharetta that the submission of the 2019 Bulletproof Vest Partnership Grant application is hereby approved; and if awarded the Mayor is hereby authorized to execute award package with directives under the Bulletproof Vest Partnership Grant Program.

Adopted this _____ day of _____ 2019.

CITY OF Alpharetta, GEORGIA

By: _____
Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Attest: _____
City Clerk



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Public Works

Submitted By: Geoffrey Sarra

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: DESIGN SERVICES FOR WINDWARD PARKWAY TSPLOST IMPROVEMENTS

II. RECOMMENDATION:

Please approve Tetra Tech, Inc.'s proposal for the design of eastbound improvements to Windward Parkway from Westside Parkway to North Point Parkway in an amount not to exceed \$302,830.00; approve Tetra Tech, Inc.'s proposal for the design of westbound improvements to Windward Parkway from North Point Parkway to Georgia 400 in an amount not to exceed \$210,500.00; approve Atkins North America, Inc.'s proposal for project management in an amount not to exceed \$72,000.00; and, authorize the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$585,330.00

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
Windward Parkway Imp (33541100-541410-C1718)	\$585,330.00

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT
N/A	\$0.00

IV. REPORT IN BRIEF:

This request is for design of improvements to Windward Parkway. Included in the design scope are the following elements:

- Addition of a third eastbound travel lane along Windward Parkway from Westside Parkway to the Georgia 400 southbound on-ramp.
- Addition of a third westbound travel lane along Windward Parkway from North Point Parkway to the Georgia 400 northbound on-ramp.
- Lengthen the existing dual-left turn lanes from westbound Windward Parkway to southbound North Point Parkway to provide additional queuing capacity.
- Develop a concept plan to add a third eastbound travel lane along Windward Parkway from the Georgia 400 southbound on-ramp to North Point Parkway.

The typical section will seek to match that of the North Fulton CID project currently under construction. This includes 11' travel lanes, a 4' bike lane, and 6' wide sidewalks.

Completion of the design for the westbound improvements is anticipated to be within 205 days from notice to proceed. Completion of the design for the eastbound improvements is anticipated to be within 260 days from notice to proceed. Design of both the eastbound and westbound improvements will occur in parallel.

Tetra Tech, Inc. was awarded one of three contracts for on-call engineering services on August 1, 2016 through RFQ 16-1009. On December 12, 2016, City Council approved award of the conceptual design of Windward Parkway Business District/Union Hill Road Capacity Improvements to Tetra Tech, Inc and on June

17, 2017 they were awarded design of improvements to Windward Parkway from State Route 9 to Westside Parkway. The cost proposals from Tetra Tech are in line with staff estimates and have been reviewed by Atkins (City's on-call provider of project management services) and found to be reasonable given the scopes of work.

On November 14, 2016, Atkins North America, Inc. was awarded a contract for providing the City with assistance on larger scale bond and TSPLOST projects in the form of project management, right-of-way acquisitions, construction management, and construction inspection services. At Staff's direction, Atkins has prepared a proposal for providing project management services for this design work. The proposed fee for these services is \$72,000.00 which is based on an estimated number of hours to be worked over the design duration.

V. ALTERNATIVES:

None

VI. ATTACHMENTS:

Tetra Tech Proposal - Windward Parkway - Eastbound Widening, Tetra Tech Proposal - Windward Parkway - Westbound Widening, Atkins Project Management Fees

Scope of Work Submitted to City of Alpharetta Public Works Department for Design to Widen Windward Parkway - Eastbound from Westside Parkway to North Point Parkway

April 24, 2019

PREPARED FOR

Pete Sewczwicz, PE

Director of Public Works
City of Alpharetta Public Works Department
1790 Hembree Road
Alpharetta, Georgia 30009
Tel 678.297.6219
psewczwicz@alpharetta.ga.us

PREPARED BY

Tetra Tech, Inc.

1899 Powers Ferry Rd SE, Suite 400
Atlanta, Georgia 30339
Tel 770.738.6030
Brian.Watson@tetrattech.com

A. INTRODUCTION AND PROJECT GOALS

The City of Alpharetta (City) has requested the design for the widening of Windward Parkway to add a third eastbound through lane from the intersection of Westside Parkway to SR 400 and prepare a conceptual plan to add a third lane from SR 400 to North Point Parkway. The proposed layout will provide three 11' lanes and a 4' bike lane. It is anticipated that signal modifications will be needed at multiple intersections.

The design will include the section of Windward Parkway under SR 400 and impact the southbound on ramp. This work will require coordination with GDOT.

This project is being performed in accordance with the City of Alpharetta/Tetra Tech On-Call Engineering Contract (16-1009C) executed August 19, 2016.

B. SCOPE OF SERVICES

TASK 1 RIGHT OF WAY AND PARCEL MAPPING

Work under this task will include right of way, parcel research and survey data sufficient to determine where design encroachments onto adjacent property owners will be required necessitating construction easements, permanent easements and right of way takes. This database will be used for the preparation of roadway and signal design as well as of right of way drawings located within the project limits.

Limitations – Tetra Tech's teaming partner, Rochester and Associates, will expend reasonable efforts to determine the location of property corners located along the right of way of Windward Parkway (front property corners only). Side lot lines will be shown for each parcel along the route. These side lot lines will be determined on partial or limited boundary information in some instances. This scope of work does not include Boundary Surveys of the individual properties and as such, Rochester and Associates cannot assume any liability of errors that may exist due to discrepancies between actual property corner locations and property pins found (or not found) in the field. It is expressly understood by both parties that errors can exist that could create a slight difference in land areas and property lines between this scope of work and an actual property survey for each parcel. If exact land areas or boundary lines are necessary for individual properties, a formal boundary survey will be required for each property which will require additional fees.

TASK 2 ROADWAY DESIGN

A detailed horizontal and vertical roadway design converting the eastbound 2 lane roadway into a 3 lane road section plus bike lane. The design will be prepared based on input from the City of Alpharetta, its project manager and evaluations from the available topographic data, aerial imagery, available utility mapping and site visits. The road corridor is heavily developed and has several utilities, trees, driveways, parking areas and topographical components that will need to be considered. This section also has three (3) traffic signals that may need to be modified. The proposed improvements could have significant conflicts with utilities and other features, some of which could have an impact on the project.

Construction drawings will be developed. Construction Drawings will be submitted for City review and comment at 30%, 60%, 90% and 100% design stages. The drawings listed below are anticipated to be included in the Construction Drawings as part of this project. Additional plans to be included with these Construction Drawings are further described below:

- Cover Sheet
- General Notes
- Typical Sections

- Mainline Layout Plans
- Cross Sections
- Roadway Plan and Profiles
- Driveway Plan and Profiles
- Drainage Profiles
- Utility Plans (Only proposed relocations for City owned utilities will be provided; others by utility owners)
- Signage and Striping Plans
- Signal Plans
- Construction Details

Site visits will be performed to review the proposed layout against site conditions and document areas containing constraints or special consideration. Information gathered will be used in the layout of the proposed improvements. The design will be evaluated against existing topographic data (LiDAR) to identify walls and significant slopes that may have an impact on properties. Ground run topographic surveys will be conducted for the areas requiring additional information related to signal modifications, walls, trees, etc. in order to clearly identify modifications required to accommodate the improvements. This additional survey will be done under Task 2 above.

It is assumed that GDOT standard retaining wall details can be utilized for any proposed walls and no special wall design will be required. If during design it is determined that a special wall design by a structural engineer is required, additional fees may be required. It is our understanding that stone veneer will be required on the face of any walls. This will be handled with notes and possibly a general detail included in the construction drawings.

Minor revisions required from changes resulting from ROW acquisition included in the scope of work. It is assumed that revisions from ROW acquisition will be minimal and require no more than 40 hours of effort. Additional fees may be necessary if more hours are needed to perform revisions from ROW acquisitions.

Rochester and Associates will develop an opinion of probable construction cost and estimate construction duration for the work based at the 60%, 90% and 100% design submittals for the above mentioned scope of service.

No lighting layout or design is included in this scope of work.

No landscaping design or plan production is included in this scope of work.

BIDDING – It is our understanding that the City of Alpharetta and its project manager will be responsible for bidding the project. As part of the scope of work included, the Tetra Tech team will be available to answer design related questions from bidders and assist in preparing the bid packages as requested by the City.

CONSTRUCTION ASSISTANCE – It is our understanding that the City of Alpharetta and its project manager will be responsible for construction administration and oversight. As part of the scope of work included, the Tetra Tech team will be available to address design related requests for information, submittals and field changes to the design as requested by the City. Any revisions due to unforeseen site conditions or requested by the contractor resulting in additional or re-design may require additional fees.

TASK 3 SIGNAL MODIFICATION DESIGN

Signal plans will be prepared for the modification of traffic signals on Windward Parkway at the intersections with Westside Parkway, Plaza/HP driveway and southbound on ramp to SR 400. No work outside of concept planning is included for the northbound off ramp to SR 400 and North Point Parkway signals.

Traffic signal plans will be prepared using the CADD design files for the geometric improvements for the intersection that will be prepared by Rochester and Associates. Right of Way, utilities and planimetric features will be provided for all sides of the intersection to base the design upon.

Plans will be prepared using GDOT standards and specifications. It is our understanding that GDOT will have jurisdiction for reviewing the plans and issuing permits for any signal modifications proposed for the signal at the intersection of the SR 400 ramps. It is also our understanding that all other signals are not under GDOT jurisdiction and will not require GDOT review or approval.

Signal timing is not included in this proposal.

TASK 4 GDOT & UTILITY COORDINATION

Rochester and Associates will coordinate with GDOT for the work impacting the roadway within their jurisdiction. It is anticipated that the work through the SR 400 on ramps will be under GDOT jurisdiction. Work under this task order will include attending meetings, participating in phone calls and performing site visits as needed to coordinate the proposed improvements.

Rochester and Associates will coordinate with utility owners within project limits to identify conflicts with their facilities. Work under this task order will include attending meetings, participating in phone calls and performing site visits as needed to coordinate the proposed improvements with the utility providers.

TASK 5 EROSION AND SEDIMENT POLLUTION CONTROL PLAN (ESPCP) & EPD REVIEW

Rochester and Associates will prepare ESPC Plans for the roadway improvements in conformance with NPDES, Georgia EPD and City of Alpharetta Erosion Control Ordinances. Work shall include a narrative description summarizing existing conditions, proposed uses, maintenance issues and activity schedules. Work shall also include the preparation of the Notice of Intent (NOI) applications to be signed by the Client and any contractor involved in a land disturbance activity.

EROSION CONTROL SITE VISIT – As the design professional for the ESPC Plan, Rochester and Associates will perform one site visit after the Phase I erosion control measures have been installed in accordance with NPDES permit requirements to monitor the effectiveness of the silt & erosion control measures provided in the construction plans. Rochester and Associates will provide a report of any deficiencies in the siltation and erosion control measures within 7 days of the site visit. The City of Alpharetta must notify Rochester and Associates within 7 days of the installation of Phase I erosion control measures.

TASK 6 RIGHT-OF-WAY PLANS

Right of way plans will be prepared in a format similar to GDOT standards to be used by the City for property acquisition. Right of way plans will show existing Right of Way, proposed Right of Way, proposed driveway easements and temporary construction easements necessary to construct the proposed improvements. Any significant revisions to the design and right of way are outside the scope of this work.

TASK 7 COORDINATION MEETINGS

Tetra Tech and Rochester and Associates will attend meetings with the City of Alpharetta as requested or necessary. One field review and ten (10) monthly meetings are included in the scope of services.

TASK 8 RIGHT OF WAY STAKING

Rochester and Associates will stake the existing and proposed Right-of-Way as well as any proposed easements on parcels requiring acquisition of additional property for construction. The fee assumes 4 parcels. Stakes will be placed at approximate 50' intervals and at line breaks.

TASK 9 CONCEPT – EASTBOUND SR 400 TO NPP

A conceptual horizontal road widening layout will be prepared based on input from the City as well as evaluations from the available topographic data, aerial imagery, available utility mapping and site visits. The road corridor is heavily developed and has several utilities, trees, parking areas and topographical components that will need to be considered.

The proposed deliverable will be aerial imagery overlaid with the proposed roadway widening limits shown. The corridor will be studied in detail to identify significant conflicts and areas that may have design and/or permitting challenges. The proposed conceptual layout will be designed to connect to the adjacent design improvements.

C. COST

An estimate of project costs are provided in the table below. The costs are based on our current understanding of the project requirements and best estimates of level of effort required to perform the basic services and may be subject to change upon agreement between the City and Tetra Tech. This project will be billed at a Firm Fixed Price of **\$302,830**.

Task #	Description	Cost
Task 1	Right Of Way and Parcel Mapping	\$9,610
Task 2	Roadway Design	\$121,160
Task 3	Signal Modification Design	\$33,000
Task 4	GDOT & Utility Coordination	\$36,200
Task 5	Erosion and Sediment Pollution Control Plan (ESPCP) & EPD Review	\$19,340
Task 6	Right-Of-Way Plans	\$14,180
Task 7	Coordination Meetings	\$23,240
Task 8	Right-Of-Way Staking	\$7,580
Task 9	Concept – Eastbound SR 400 to NPP	\$38,520
Total =		\$302,830

D. ASSUMPTIONS

The scope of services and project costs shown above were developed with the following assumptions and exclusions:

- City of Alpharetta will provide GIS parcel and Right-Of-Way information which will be used as a basis for Rochester and Associates' research for Right Of Way and Parcel Mapping within the project corridor.
- City of Alpharetta will provide the proposed improvements at SR 400 performed by Gresham Smith and Partners in CAD format for our use.
- City of Alpharetta will organize and perform stakeholder meetings as needed and will provide feedback to the Tetra Tech team for design purposes
- It is our understanding that the City of Alpharetta and its project manager will be responsible for bidding the project. As part of the scope of work included, the Tetra Tech team will be available to answer design related questions from bidders and assist in preparing the bid packages as requested by the City.
- It is our understanding that the City of Alpharetta and its project manager will be responsible for construction administration and oversight. As part of the scope of work included, the Tetra Tech team will be available to address design related requests for information, submittals and field changes to the design as requested by the City. Any revisions due to unforeseen site conditions or requested by the contractor resulting in additional or re-design may require additional fees.

E. SCHEDULE

The approximate duration noted for each task is based on our current understanding and best estimates of time required to perform the basic services. The following estimates may be subject to change upon agreement between the City and Tetra Tech.

CITY OF ALPHARETTA
PRELIMINARY SCHEDULE
WINDWARD PARKWAY-WESTSIDE TO SR 400

ID	Task Name	Duration	Start	Finish
1	Windward Parkway - Westside Parkway to SR 400	260 days	Mon 5/20/19	Fri 5/15/20
2	Notice to Proceed	0 days	Mon 5/20/19	Mon 5/20/19
3	Right-Of-Way & Parcel Mapping	20 days	Mon 5/20/19	Fri 6/14/19
4	Utility First Submittal	0 days	Fri 6/14/19	Fri 6/14/19
5	Concept - SR 400 to NPP EB	20 days	Mon 6/17/19	Fri 7/12/19
6	City Review - Concept Plan	10 days	Mon 7/15/19	Fri 7/26/19
7	Finalize Concept Plan	10 days	Mon 7/29/19	Fri 8/9/19
8	30% Construction Drawings	35 days	Mon 8/12/19	Fri 9/27/19
9	City Review - 30%	10 days	Mon 9/30/19	Fri 10/11/19
10	Utility Second Submittal (With Layout)	0 days	Fri 10/11/19	Fri 10/11/19
11	GDOT Coordination	140 days	Mon 11/4/19	Fri 5/15/20
12	60% Construction Drawings	35 days	Mon 10/14/19	Fri 11/29/19
13	ROW Plans	15 days	Mon 11/11/19	Fri 11/29/19
14	City Review - 60%	10 days	Mon 12/2/19	Fri 12/13/19
15	ROW/Easement Acquisition	120 days	Mon 12/2/19	Fri 5/15/20
16	Utility Field Review	5 days	Mon 12/2/19	Fri 12/6/19
17	90% Construction Drawings	35 days	Mon 12/16/19	Fri 1/31/20
18	Technical Specifications	10 days	Mon 1/20/20	Fri 1/31/20
19	Opinion of Probable Construction Cost	5 days	Mon 1/27/20	Fri 1/31/20
20	City Review - 90%	10 days	Mon 2/3/20	Fri 2/14/20
21	Final Construction Drawings	10 days	Mon 2/17/20	Fri 2/28/20
22	Final Technical Specifications	5 days	Mon 2/24/20	Fri 2/28/20
23	Final Opinion of Probable Construction Cost	5 days	Mon 2/24/20	Fri 2/28/20
24	Submit Final Construction Documents	0 days	Fri 2/28/20	Fri 2/28/20

Project: Windward Parkway West
Date: Wed 4/24/19

Legend:

- Task Split
- Milestone
- Summary
- Project Summary
- External Tasks
- External Milestone
- Inactive Task
- Inactive Milestone
- Inactive Summary
- Manual Task
- Duration-only
- Manual Summary Rollup
- Manual Summary
- Start-only
- Finish-only
- Deadline Progress
- Manual Progress

Page 1

Task 1 - Pre-Design R/W and Parcel Mapping

		a	
Classification	Hourly Rate	Task 1	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	12	\$ 1,800.00
Senior Engineer	\$180.00	6	\$ 1,080.00
Mid-Level Engineer	\$120.00	0	\$ -
Senior Surveyor	\$150.00	10	\$ 1,500.00
Surveyor	\$130.00	15	\$ 1,950.00
Two Man Field Crew	\$160.00	20	\$ 3,200.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		64	\$ 9,610.00

Task 2 - Roadway Design

		a	
Classification	Hourly Rate	Task 2	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	196	\$ 29,400.00
Senior Engineer	\$180.00	208	\$ 37,440.00
Mid-Level Engineer	\$120.00	452	\$ 54,240.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		857	\$ 121,160.00

Task 3 - Signal Modification Design

		a	
Classification	Hourly Rate	Task 3	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	0	\$ -
Senior Engineer	\$180.00	0	\$ -
Mid-Level Engineer	\$120.00	0	\$ -
Junior Engineer	\$80.00	0	\$ -
Sub-Consultant			\$ 33,000.00
Total		0	\$ 33,000.00

Task 4 - GDOT & Utility Coordination

		a	
Classification	Hourly Rate	Task 4	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	84	\$ 12,600.00
Senior Engineer	\$180.00	88	\$ 15,840.00
Mid-Level Engineer	\$120.00	64	\$ 7,680.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		237	\$ 36,200.00

Task 5 - ESPCP & EPD Review

		a	
Classification	Hourly Rate	Task 5	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	34	\$ 5,100.00
Senior Engineer	\$180.00	44	\$ 7,920.00
Mid-Level Engineer	\$120.00	52	\$ 6,240.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		131	\$ 19,340.00

Task 6 - Right-Of-Way Plans

		a	
Classification	Hourly Rate	Task 6	
		Hrs	Cost
Two Man Field Crew	\$160.00	10	\$ 1,600.00
Surveyor	\$130.00	50	\$ 6,500.00
Senior Surveyor	\$150.00	20	\$ 3,000.00
Mid-Level Project Manager	\$150.00	20	\$ 3,000.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		101	\$ 14,180.00

Task 7 - Coordination Meetings

		a	
Classification	Hourly Rate	Task 7	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	40	\$ 6,000.00
Senior Engineer	\$180.00	42	\$ 7,560.00
Mid-Level Engineer	\$120.00	80	\$ 9,600.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		163	\$ 23,240.00

Task 8 - ROW Staking

		a	
Classification	Hourly Rate	Task 8	
		Hrs	Cost
Two Man Field Crew	\$160.00	20	\$ 3,200.00
Surveyor	\$130.00	10	\$ 1,300.00
Senior Surveyor	\$150.00	10	\$ 1,500.00
Mid-Level Project Manager	\$150.00	10	\$ 1,500.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		51	\$ 7,580.00

Task 9 - Concept SR 400 to NPP EB

		a	
Classification	Hourly Rate	Task 9	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	48	\$ 7,200.00
Senior Engineer	\$180.00	42	\$ 7,560.00
Mid-Level Engineer	\$120.00	112	\$ 13,440.00
Junior Engineer	\$80.00	129	\$ 10,320.00
Total		331	\$ 38,520.00

Scope of Work Submitted to City of Alpharetta Public Works Department for Design to Widen Windward Pkwy from SR 400 to North Point Parkway

March 29, 2019

PREPARED FOR

Pete Sewczwicz, PE

Director of Public Works
City of Alpharetta Public Works Department
1790 Hembree Road
Alpharetta, Georgia 30009
Tel 678.297.6219
psewczwicz@alpharetta.ga.us

PREPARED BY

Tetra Tech, Inc.

1899 Powers Ferry Rd SE, Suite 400
Atlanta, Georgia 30339
Tel 770.738.6030
Brian.Watson@tetrattech.com

A. INTRODUCTION AND PROJECT GOALS

The City of Alpharetta (City) has requested the design for the widening of Windward Parkway to add a third westbound through lane from the intersection of SR 400 to North Point Parkway. This new lane is to be coordinated with the North Fulton CID Windward Parkway Project to provide a continuous third lane going westbound and under SR 400. This project will begin at the northbound on ramp to SR 400 and add the third lane to North Point Parkway. A new right turn lane onto the NB ramp to SR 400 will also be included in the design. Consideration of a 4' bicycle lane along Windward Parkway will also be included. It is anticipated that signal modifications will be needed to position signal heads appropriately for the new lanes at the SR 400 ramp and potentially at North Point Parkway. As part of this work, the westbound dual left turn lanes at North Point Parkway will be increased to the recommended distance provided by the consultant performing the traffic analysis. It is our understanding that the total storage length required is approximately 850 linear feet.

The design will not include the section of Windward Parkway under SR 400. It is our understanding that this area has been designed under a separate project for the North Fulton CID as noted above. Coordination with the project manager to connect to this work will be included in this work.

This project is being performed in accordance with the City of Alpharetta/Tetra Tech On-Call Engineering Contract (16-1009C) executed August 19, 2016.

B. SCOPE OF SERVICES

TASK 1 RIGHT OF WAY AND PARCEL MAPPING

Work under this task will include right of way, parcel research and survey data sufficient to determine where design encroachments onto adjacent property owners will be required necessitating construction easements, permanent easements and right of way takes. This database will be used for the preparation of roadway and signal design as well as of right of way drawings located within the project limits.

Limitations – Tetra Tech's teaming partner, Rochester and Associates, will expend reasonable efforts to determine the location of property corners located along the right of way of Windward Parkway (front property corners only). Side lot lines will be shown for each parcel along the route. These side lot lines will be determined on partial or limited boundary information in some instances. This scope of work does not include Boundary Surveys of the individual properties and as such, Rochester and Associates cannot assume any liability of errors that may exist due to discrepancies between actual property corner locations and property pins found (or not found) in the field. It is expressly understood by both parties that errors can exist that could create a slight difference in land areas and property lines between this scope of work and an actual property survey for each parcel. If exact land areas or boundary lines are necessary for individual properties, a formal boundary survey will be required for each property which will require additional fees.

TASK 2 GROUND RUN TOPOGRAPHIC SURVEY (OBSCURED AREAS)

Field run topographic survey of areas where additional detail may be required for the design of the project. The aerial LiDAR data previously provided will be used for the majority of the design. However, in limited areas the LiDAR data may not be sufficient for the design of walls, to save trees, parking lot reconstruction, etc. The utility survey previously performed will be used for the design of gravity sewers and other utilities impacted by the road widening.

The data will be supplemental to the previous survey data collected and will be shot at appropriate intervals to

produce two-foot contours. Topographic mapping and survey will show and include ground identifiable planimetric features. The survey will extend approximately 25 feet past the required design limits. The survey data will be placed on the Georgia State Plane Coordinate System (NAD 83) and the Vertical Datum for the topographic survey will be NAVD 88. The supplemental database of survey will provide the following information:

- Trees 8" and larger.
- Location of valves, meters and other gas main appurtenances, if accessible and surface evident.
- Location of overhead electric lines, telephone lines and appurtenances.
- Rock outcrops or other outstanding site features, if evident in the field.
- Location of fences and walls, and materials of which they are constructed.
- Location of existing signs

TASK 3 ROADWAY DESIGN

A detailed horizontal and vertical roadway design converting the westbound 2 lane roadway into a 3 lane road section plus bike lane. The design will be prepared based on input from the City of Alpharetta, its project manager and evaluations from the available topographic data, aerial imagery, available utility mapping and site visits. The road corridor is heavily developed and has several utilities, trees, driveways, parking areas and topographical components that will need to be considered. This section also has two (2) traffic signals that may need to be modified. The proposed improvements could have significant conflicts with utilities and other features, some of which could have an impact on the project.

Construction drawings will be developed. Construction Drawings will be submitted for City review and comment at 30%, 60%, 90% and 100% design stages. The drawings listed below are anticipated to be included in the Construction Drawings as part of this project. Additional plans to be included with these Construction Drawings are further described below:

- Cover Sheet
- General Notes
- Typical Sections
- Mainline Layout Plans
- Cross Sections
- Roadway Plan and Profiles
- Driveway Plan and Profiles
- Drainage Profiles
- Utility Plans (Only proposed relocations for City owned utilities will be provided; others by utility owners)
- Signage and Striping Plans
- Signal Plans
- Construction Details

Site visits will be performed to review the proposed layout against site conditions and document areas containing constraints or special consideration. Information gathered will be used in the layout of the proposed improvements. The design will be evaluated against existing topographic data (LiDAR) to identify walls and significant slopes that may have an impact on properties. Ground run topographic surveys will be conducted for the areas requiring additional information related to signal modifications, walls, trees, etc. in order to clearly identify modifications required to accommodate the improvements. This additional survey will be done under Task 2 above.

It is assumed that GDOT standard retaining wall details can be utilized for any proposed walls and no special wall design will be required. If during design it is determined that a special wall design by a structural engineer is required, additional fees may be required.

Minor revisions required from changes resulting from ROW acquisition included in the scope of work. It is assumed that revisions from ROW acquisition will be minimal and require no more than 40 hours of effort. Additional fees may be necessary if more hours are needed to perform revisions from ROW acquisitions.

No lighting layout or design is included in this scope of work.

Rochester and Associates will develop an opinion of probable construction cost and estimate construction duration for the work based at the 60%, 90% and 100% design submittals for the above mentioned scope of service.

No lighting layout or design is included in this scope of work.

BIDDING – It is our understanding that the City of Alpharetta and its project manager will be responsible for bidding the project. As part of the scope of work included, the Tetra Tech team will be available to answer design related questions from bidders and assist in preparing the bid packages as requested by the City.

CONSTRUCTION ASSISTANCE – It is our understanding that the City of Alpharetta and its project manager will be responsible for construction administration and oversight. As part of the scope of work included, the Tetra Tech team will be available to address design related requests for information, submittals and field changes to the design as requested by the City. Any revisions due to unforeseen site conditions or requested by the contractor resulting in additional or re-design may require additional fees.

TASK 4 SIGNAL MODIFICATION DESIGN

Signal plans will be prepared for the modification of traffic signals on Windward Parkway at the intersections with the northbound on ramp to SR 400 and North Point Parkway.

Traffic signal plans will be prepared using the CADD design files for the geometric improvements for the intersection that will be prepared by Rochester and Associates. Right of Way, utilities and planimetric features will be provided for all sides of the intersection to base the design upon.

Plans will be prepared using GDOT standards and specifications. It is our understanding that GDOT will have jurisdiction for reviewing the plans and issuing permits for any signal modifications proposed for the signal at the intersection of the SR 400 ramp. It is also our understanding that the signal at North Point Parkway is not under GDOT jurisdiction and will not require GDOT review or approval.

Signal timing is not included in this proposal.

TASK 5 GDOT & UTILITY COORDINATION

Rochester and Associates will coordinate with GDOT for the work impacting the roadway within their jurisdiction. It is anticipated that the work through the SR 400 on ramp will be under GDOT jurisdiction. Work under this task order will include attending meetings, participating in phone calls and performing site visits as needed to coordinate the proposed improvements.

Rochester and Associates will coordinate with utility owners within project limits to identify conflicts with their facilities. Work under this task order will include attending meetings, participating in phone calls and performing site visits as needed to coordinate the proposed improvements with the utility providers.

TASK 6 EROSION AND SEDIMENT POLLUTION CONTROL PLAN (ESPCP) & EPD REVIEW

Rochester and Associates will prepare ESPC Plans for the roadway improvements in conformance with NPDES, Georgia EPD and City of Alpharetta Erosion Control Ordinances. Work shall include a narrative description summarizing existing conditions, proposed uses, maintenance issues and activity schedules. Work shall also include the preparation of the Notice of Intent (NOI) applications to be signed by the Client and any contractor involved in a land disturbance activity.

EROSION CONTROL SITE VISIT – As the design professional for the ESPC Plan, Rochester and Associates will perform one site visit after the Phase I erosion control measures have been installed in accordance with NPDES permit requirements to monitor the effectiveness of the silt & erosion control measures provided in the construction plans. Rochester and Associates will provide a report of any deficiencies in the siltation and erosion control measures within 7 days of the site visit. The City of Alpharetta must notify Rochester and Associates within 7 days of the installation of Phase I erosion control measures.

TASK 7 RIGHT-OF-WAY PLANS

Right of way plans will be prepared in a format similar to GDOT standards to be used by the City for property acquisition. Right of way plans will show existing Right of Way, proposed Right of Way, proposed driveway easements and temporary construction easements necessary to construct the proposed improvements. Any significant revisions to the design and right of way are outside the scope of this work.

TASK 8 COORDINATION MEETINGS

Tetra Tech and Rochester and Associates will attend meetings with the City of Alpharetta as requested or necessary. One field review and five (5) monthly meetings are included in the scope of services.

TASK 9 RIGHT OF WAY STAKING

Rochester and Associates will stake the existing and proposed Right-of-Way as well as any proposed easements on parcels requiring acquisition of additional property for construction. The fee assumes 5 parcels. Stakes will be placed at approximate 50' intervals and at line breaks.

C. COST

An estimate of project costs are provided in the table below. The costs are based on our current understanding of the project requirements and best estimates of level of effort required to perform the basic services and may be subject to change upon agreement between the City and Tetra Tech. This project will be billed at a Firm Fixed Price of **\$210,500**.

Task #	Description	Cost
Task 1	Right Of Way and Parcel Mapping	\$12,900
Task 2	Ground Run Topographic Survey (Obscured Areas)	\$12,110
Task 3	Roadway Design	\$97,700
Task 4	Signal Modification Design	\$11,500
Task 5	GDOT & Utility Coordination	\$20,540
Task 6	Erosion and Sediment Pollution Control Plan (ESPCP) & EPD Review	\$12,200
Task 7	Right-Of-Way Plans	\$14,780
Task 8	Coordination Meetings	\$17,540
Task 9	Right-Of-Way Staking	\$11,230
Total =		\$210,500

D. ASSUMPTIONS

The scope of services and project costs shown above were developed with the following assumptions and exclusions:

- City of Alpharetta will provide GIS parcel and Right-Of-Way information which will be used as a basis for Rochester and Associates' research for Right Of Way and Parcel Mapping within the project corridor.
- City of Alpharetta will provide the proposed improvements at SR 400 performed by Gresham Smith and Partners in CAD format for our use.
- City of Alpharetta will organize and perform stakeholder meetings as needed and will provide feedback to the Tetra Tech team for design purposes
- It is our understanding that the City of Alpharetta and its project manager will be responsible for bidding the project. As part of the scope of work included, the Tetra Tech team will be available to answer design related questions from bidders and assist in preparing the bid packages as requested by the City.
- It is our understanding that the City of Alpharetta and its project manager will be responsible for construction administration and oversight. As part of the scope of work included, the Tetra Tech team will be available to address design related requests for information, submittals and field changes to the design as requested by the City. Any revisions due to unforeseen site conditions or requested by the contractor resulting in additional or re-design may require additional fees.

E. SCHEDULE

The approximate duration noted for each task is based on our current understanding and best estimates of time required to perform the basic services. The following estimates may be subject to change upon agreement between the City and Tetra Tech.

CITY OF ALPHARETTA
PRELIMINARY SCHEDULE
WINDWARD PARKWAY-SR 400 TO NPP

Task Name	Duration	Start	Finish
1	Windward Parkway - SR 400 to NPP	205 days	Mon 5/20/19 Fri 2/28/20
2	Notice to Proceed	0 days	Mon 5/20/19 Mon 5/20/19
3	Right-Of-Way & Parcel Mapping	20 days	Mon 5/20/19 Fri 6/14/19
4	Obscured Area Topo	5 days	Mon 5/27/19 Fri 5/31/19
5	Utility First Submittal	0 days	Fri 6/14/19 Fri 6/14/19
6	30% Construction Drawings	35 days	Mon 6/17/19 Fri 8/2/19
7	City Review - 30%	10 days	Mon 8/5/19 Fri 8/16/19
8	GDOT Review	20 days	Mon 8/5/19 Fri 8/30/19
9	Utility Second Submittal (With Layout)	0 days	Fri 8/16/19 Fri 8/16/19
10	GDOT Coordination	185 days	Mon 6/3/19 Fri 2/14/20
11	60% Construction Drawings	40 days	Mon 9/2/19 Fri 10/25/19
12	ROW Plans	15 days	Mon 10/7/19 Fri 10/25/19
13	City Review - 60%	10 days	Mon 10/28/19 Fri 11/8/19
14	GDOT Review	20 days	Mon 10/28/19 Fri 11/22/19
15	ROW/Easement Acquisition	90 days	Mon 10/28/19 Fri 2/28/20
16	Utility Field Review	5 days	Mon 10/28/19 Fri 11/1/19
17	90% Construction Drawings	40 days	Mon 11/25/19 Fri 1/17/20
18	Technical Specifications	10 days	Mon 1/6/20 Fri 1/17/20
19	Opinion of Probable Construction Cost	5 days	Mon 1/13/20 Fri 1/17/20
20	City Review - 90%	10 days	Mon 1/20/20 Fri 1/31/20
21	Final Construction Drawings	10 days	Mon 2/3/20 Fri 2/14/20
22	Final Technical Specifications	5 days	Mon 2/10/20 Fri 2/14/20
23	Final Opinion of Probable Construction Cost	5 days	Mon 2/10/20 Fri 2/14/20
24	Submit Final Construction Documents	0 days	Fri 2/14/20 Fri 2/14/20

Task 1 - Pre-Design R/W and Parcel Mapping

		a	
Classification	Hourly Rate	Task 1	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	12	\$ 1,800.00
Senior Engineer	\$180.00	4	\$ 720.00
Mid-Level Engineer	\$120.00	0	\$ -
Senior Surveyor	\$150.00	15	\$ 2,250.00
Surveyor	\$130.00	25	\$ 3,250.00
Two Man Field Crew	\$160.00	30	\$ 4,800.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		87	\$ 12,900.00

Task 2 - Ground Run Topo (Obscured Areas)

		a	
Classification	Hourly Rate	Task 2	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	12	\$ 1,800.00
Senior Engineer	\$180.00	7	\$ 1,260.00
Mid-Level Engineer	\$120.00	6	\$ 720.00
Senior Surveyor	\$150.00	10	\$ 1,500.00
Surveyor	\$130.00	15	\$ 1,950.00
Two Man Field Crew	\$160.00	30	\$ 4,800.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		81	\$ 12,110.00

Task 3 - Roadway Design

		a	
Classification	Hourly Rate	Task 3	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	162	\$ 24,300.00
Senior Engineer	\$180.00	186	\$ 33,480.00
Mid-Level Engineer	\$120.00	332	\$ 39,840.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		681	\$ 97,700.00

Task 4 - Signal Modification Design

		a	
Classification	Hourly Rate	Task 4	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	0	\$ -
Senior Engineer	\$180.00	0	\$ -
Mid-Level Engineer	\$120.00	0	\$ -
Junior Engineer	\$80.00	0	\$ -
Subconsultant	--	0	\$ 11,500.00
Total		0	\$ 11,500.00

Task 5 - GDOT & Utility Coordination

		a	
Classification	Hourly Rate	Task 5	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	42	\$ 6,300.00
Senior Engineer	\$180.00	44	\$ 7,920.00
Mid-Level Engineer	\$120.00	52	\$ 6,240.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		139	\$ 20,540.00

Task 6 - ESPCP & EPD Review

		a	
Classification	Hourly Rate	Task 6	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	24	\$ 3,600.00
Senior Engineer	\$180.00	18	\$ 3,240.00
Mid-Level Engineer	\$120.00	44	\$ 5,280.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		87	\$ 12,200.00

Task 7 - Right-Of-Way Plans

		a	
Classification	Hourly Rate	Task 7	
		Hrs	Cost
Two Man Field Crew	\$160.00	10	\$ 1,600.00
Surveyor	\$130.00	50	\$ 6,500.00
Senior Surveyor	\$150.00	24	\$ 3,600.00
Mid-Level Project Manager	\$150.00	20	\$ 3,000.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		105	\$ 14,780.00

Task 8 - Coordination Meetings

		a	
Classification	Hourly Rate	Task 8	
		Hrs	Cost
Mid-Level Project Manager	\$150.00	30	\$ 4,500.00
Senior Engineer	\$180.00	32	\$ 5,760.00
Mid-Level Engineer	\$120.00	60	\$ 7,200.00
Senior Surveyor	\$150.00	0	\$ -
Surveyor	\$130.00	0	\$ -
Two Man Field Crew	\$160.00	0	\$ -
Junior Engineer	\$80.00	1	\$ 80.00
Total		123	\$ 17,540.00

Task 9 - ROW Staking

		a	
Classification	Hourly Rate	Task 9	
		Hrs	Cost
Two Man Field Crew	\$160.00	40	\$ 6,400.00
Surveyor	\$130.00	10	\$ 1,300.00
Senior Surveyor	\$150.00	5	\$ 750.00
Mid-Level Project Manager	\$150.00	18	\$ 2,700.00
Junior Engineer	\$80.00	1	\$ 80.00
Total		74	\$ 11,230.00



Windward Parkway

Task ID	Description	Price
01	Consultant Oversight (schedule and budget monitoring)	\$12,200
02	Internal Coordination Meetings	\$5,200
03	Invoice Review/Recommendations	\$2,800
04	Plan Reviews	\$32,000
05	Meetings with City (including monthly consultant status meetings)	\$19,800
Total Extended Price		\$72,000.00



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Public Works

Submitted By: Geoffrey Sarra

Meeting Date: May 6, 2019

I. **AGENDA ITEM TITLE:** DESIGN SERVICES FOR ACADEMY STREET AND WEBB BRIDGE ROAD TSPLOST IMPROVEMENTS

II. **RECOMMENDATION:**

Please approve Pond & Company's proposal for the design of improvements to Academy Street from Loxford Lane to Fire Station 81 in an amount not to exceed \$203,175.00; approve Pond & Company's proposal for the improvements to Webb Bridge Road from the Big Creek Greenway to Webb Bridge Way in an amount not to exceed \$499,717.50; approve Atkins North America, Inc.'s proposal for project management for in an amount not to exceed \$109,000.00; and, authorize the Mayor to execute all necessary documents.

III. **BUDGET IMPLICATIONS:**

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: \$811,892.50

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
Academy St/WBR Op Im (33541100-541410-C1638)	\$811,892.50
Non-Allocated TSPLOST Fund (33541100-541410)	(\$216,467.57)

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
N/A	\$0.00
N/A	\$0.00

IV. **REPORT IN BRIEF:**

This request is for design of improvements to Academy Street and Webb Bridge Road.

Included in the design scope for the Academy Street segment are the following elements:

- 6' wide sidewalk from along the north side of Academy street from Loxford Lane to Fire Station 81.
- Inclusion of left turn lanes between Loxford Lane and Wedgewood Drive where possible.
- Inclusion of landscape medians between Loxford Lane and Wedgewood Drive where possible.
- The typical section from Loxford Lane to Wedgewood Drive will be 10' travel and turn lanes, 4' bike lane, 2' curb and gutter, 2' grass strip, and 6' sidewalk.
- Design will seek to preserve as much of the existing sidewalk along the south side of Academy Street as possible.

Included in the design scope of the Webb Bridge Road segment are the following elements:

- Project limits will extend from the Big Creek Greenway to Webb Bridge Way.
- Medians will be minimized. Landscape medians will only be installed where a taper would exist in association with a left-turn lane.
- 8' wide sidewalks will be provided on both sides of Webb Bridge Road.
- 4' bike lanes will be provided in each direction of travel along Webb Bridge Road.
- A 3' "beauty" strip will be provided on each side of the road between the sidewalk and curb line. 5'x5'

- tree wells/grates will be incorporated into this area and adjacent sidewalk.
- A roundabout will **not** be included at the intersection with Big Creek Overlook. A median permitting a left-turn from westbound Webb Bridge Road to southbound Big Creek Overlook will be developed instead.
- A single-lane roundabout with slip lanes at the intersection with Southlake Drive / Park Bridge Parkway will be evaluated and designed if found feasible.
- A single-lane roundabout at the intersection with Webb Bridge Way.
- Pedestrian lighting along both sides of Webb Bridge Road. Roadway lighting at the roundabouts.

Design for the Academy Street improvements is anticipated to be completed by September 30, 2019. Design of the Webb Bridge Road improvements is anticipated to be completed by October 14, 2020. Design of both the segments will occur in parallel.

Pond & Company was awarded one of three contracts for on-call engineering services on August 1, 2016 through RFQ 16-1009. On November 27, 2017, Pond & Company was awarded the design of a detailed conceptual plan for bicycle, pedestrian, and operational improvements to the Academy Street / Webb Bridge Road corridor through said on-call engineering services contract. The cost proposals from Pond & Company are in line with staff estimates and have been reviewed by Atkins (City's on-call provider of project management services) and found to be reasonable given the scopes of work.

On November 14, 2016, Atkins North America, Inc. was awarded a contract for providing the City with assistance on larger scale bond and TSPLOST projects in the form of project management, right-of-way acquisitions, construction management, and construction inspection services. At Staff's direction, Atkins has prepared a proposal for providing project management services for this design work. The proposed fee for these services is \$109,000.00 which is based on an estimated number of hours to be worked over the design duration.

V. ALTERNATIVES:

None

VI. ATTACHMENTS:

Pond & Company Proposal - Academy Street Improvements, Pond & Company Proposal - Webb Bridge Road Improvements, Atkins Project Management Fees



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3500 Parkway Lane
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Peachtree Corners, GA 30092

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www.pondco.com

April 25, 2019

Mr. Peter Sewczwicz, PE
Director of Public Works
City of Alpharetta
1790 Hembree Road
Alpharetta, GA 30009

Re: **Academy Bike & Ped Improvements from Loxford Lane to Woodland Lane
Professional Design Services Fee Proposal**

Pond & Company (Pond) is pleased to submit this proposal for environmental, landscaping, transportation and engineering design services for the above project. The paragraphs below describe the professional services and fees to accomplish this work.

PROJECT UNDERSTANDING:

The Academy Street is an important two-lane collector road in the City of Alpharetta. This road connects the City of Alpharetta's western neighborhoods to Downtown Alpharetta. The limits extend along Academy Street, from Loxford Lane to Woodland Lane.

Our understanding is the City of Alpharetta will locally fund the design and construction of the roadway improvement through City's T-SPLOST program.

This project is a continuation of our initial efforts supporting the City's Public Works Department in developing concept layouts and considering typical section alternatives for the corridor. This project will apply the City's preferred concept plan as illustrated in Figure 1 which generally consist of

- Construct 6' wide sidewalk on the north side of Academy
- Where necessary, reconstruct sidewalk on south side of Academy (match existing width)
- Typical section will be 10' lanes, 4' bike lane, 2' C&G, 2' grass strip, and 6' sidewalk (on north side)
- Include left turn lanes when possible
- Include landscape medians where possible

PROFESSIONAL SERVICES:

The work will consist of analyzing roadway improvement options and developing construction plans. Pond will provide all labor, materials and equipment necessary to assist the City of Alpharetta Public Works in completing the tasks as described herein.

Scope of Work

Phase 1: Preliminary Design

Task 1A. Preliminary Design Plans and Cost Estimate – The preliminary design will further develop the preferred concept provided by the City of Alpharetta.

The Preliminary plans will further refine the horizontal and vertical design of the corridor. The preliminary plans deliverable will include roadway plans, drainage layout, driveway profiles, drainage profiles, cross sections, signing and marking, wall profiles, utilities, erosion control plans, and a draft of the right-of-way plans. The design will include installation of a new emergency traffic signal to assist emergency vehicles exiting the fire station located west of Westside Parkway. The design will consider impacts to environmental resources and right-of-way, project constructability, and cost.

Task 1B. Utility Plans and Coordination – Early coordination with the utility owners is critical to the success of any project. Once the conceptual layout has been approved, we will have defined the impacted area. We will prepare utility plans and submit to all utility owners for markups. We will incorporate the markups into the utility adjustment plans.

Task 1C. Landscaping Design - Landscape concepts will be prepared for the landscape medians along the corridor. The landscape plan to be prepared will propose plants and shrubs that will not require permanent irrigation. Upon approval of the landscape, we will develop landscaping plans to be incorporated into the roadway plans.

Task 1D. Environmental Services - Environmental review and revision of final plans.

Task 1E. City of Alpharetta– We will submit for comment/approval preliminary plans to the City and are anticipating a 2 week review period. We will respond to 1 round of comments and incorporate appropriate comments into the plans.

Deliverables of Phase 1

- Preliminary Plans (refer to Phase 1 Detail sheet attached for specific plan sections to be submitted)
- Cost Estimate

Phase 2: ROW Plans

Task 2A. Right of Way Plans – After preliminary plan approval we will prepare Right of Way plans per GDOT design guidelines. The Right of Way plans will include all required permanent Right of Way takings and all temporary construction easements.

Task 2B. Right-of-Way revisions – We will revise Right-of-Way plans as the City engages property owners and receives plan change requests.

Deliverables of Phase 2

- Right of Way Plans
- Right of Way Plan Revisions

Phase 3: 90% Plans and Bid Plans

Task 3A. Final Design Plans and Cost Estimate – After preliminary plans approval, we will further refine plans as described in Phase 1 and include signal and landscaping plans that will be suitable for construction. We will also update the construction cost estimate.

Task 3B. Landscape Design – Landscape plans will be incorporated into the 90% and Bid Plans submittal. These plans will include incorporation of any concept plan comments.

Task 3C. Environmental Services - Clean Water Act Section 404 Permitting: Prepare a joint Jurisdictional Determination and Pre-construction Notification (PCN) package for authorization under the Nationwide Permit (NWP) program and coordinate with USACE, as necessary for permit authorization. Includes one (1) on-site meeting with regulators.

Task 3D. City of Alpharetta – We will submit for comment/approval 90% plans to the City. We will respond to any questions and incorporate appropriate comments into the plans. We will submit all electronic document files.

Deliverables of Phase 3

- Final Plans
- Documentation of Utility coordination
- Environmental Permit (404 permit or Regional Permit)
- Cost Estimate
- Special Provisions (if necessary)

Phase 4: Construction Services

Task 4A. Pond will assist the City during the estimated 1-year construction phase of the project by providing responses for 10 Request for Information (RFIs) from the contractor, attend 1 preconstruction meeting and perform a 7-day inspection of erosion control installation.

Schedule

Pond has estimated that tasks 1 through 3 will be completed within 5 months of Notice to Proceed, see attached schedule (**Figure 3**).

ASSUMPTIONS

Services or tasks not specifically outlined above are excluded. Right-of-way acquisition, right-of-way staking, MS4 design, construction staging plans, SUE services, protected species surveys, Phase I/II Environmental Site Assessment, cultural resources studies, state or local buffer variance requests (project is anticipated to be exempt based on concept design), environmental inspection (EI), or purchase of mitigation credits or mitigation design, and construction administration are not included in the scope of services. It is assumed that no coordination with Georgia Department of Transportation (GDOT) is necessary.

PROFESSIONAL FEES:

Pond proposes to accomplish Tasks 1 through 4 5 for a proposed total fee of \$203,175.00.

If this fee and scope is acceptable, Pond & Company is available to begin work immediately in issuance of a work order under our current On-call Engineering Services agreement (Contract 16-1009A). If you would like us to discuss or modify the scope please contact us. If you need any additional information, please feel free to contact me at (678)336-7740.

Sincerely,

POND & COMPANY

A handwritten signature in blue ink, appearing to read "P. Hortman", with a stylized, elongated flourish at the end.

Peter Hortman
Transportation Program Manager

Cc: Arwin Lopez, P.E.

Attachments:

Figure 1: Preferred Concept Plan

Figure 2: Schedule of Fees

Figure 3: Schedule

FIGURE 1. PREFERRED CONCEPT PLAN



FIGURE 2. SCHEDULE OF FEES

City of Alparetta

Academy St from Loxford Lane to Woodland Lane
Bike and Pedestrian Improvements
Project Length 0.93 miles

SUMMARY BY Segment

COST AMOUNT OF CONTRACT PROPOSAL

4/24/2019

	PHASE AMOUNTS
Phase 1 - Preliminary	\$ 93,737.50
Phase 2 - ROW Plans	\$ 40,475.00
Phase 3 - 90% Plans & Bid Plans	\$ 54,877.50
Phase 4 - Construction Phase Services	\$ 14,085.00
TOTAL DESIGN COST FOR ALL SEGMENTS	\$203,175.00

City of Alparetta

Phase 1 summary

PROJECT: Academy St from Loxford Lane to Woodland Lane

Phase 1 - Preliminary

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	56	\$ 160.00	\$ 8,960.00	
SENIOR ENGINEER	194	\$ 130.00	\$ 25,220.00	
ENGINEER	484	\$ 100.00	\$ 48,400.00	
SENIOR LANDSCAPE AR	16	\$ 110.00	\$ 1,760.00	
LANDSCAPE ARCHITECT	32	\$ 90.00	\$ 2,880.00	
TECHNICIAN/DRAFTER	73	\$ 80.00	\$ 5,840.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	1	\$ 155.00	\$ 155.00	
PROJECT SCIENTIST 1	4	\$ 110.00	\$ 440.00	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		860 Manhours	\$	93,655.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	150	\$	82.50
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	82.50
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
			\$	-
			\$	-
			\$	-
Subconsultant Sub Total			\$	-
COST AMOUNT FOR PHASE			\$	93,737.50

City of Alparetta
Phase 1 detail

PROJECT: Academy St from Loxford Lane to Woodland Lane
Phase 1 - Preliminary

TASKS	Assumptions	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN /DRAFTER	TIVE ASSISTANT/ CLERICAL	GIS ANALYST	REGULATOR Y SPECIALIST	PROJECT SCIENTIST 1	SCIENTIST 2	SCIENTIST 1		0	TOTAL	% OF TOTAL
Non-Drawing Tasks																				
Horizontal Design	Shift the horizontal alignment of the existing road to the north					24	40												64	7.4%
Vertical Design	Shifting of the crown of the road and milling and overlaying					24	60												84	9.8%
Cross section						30	80												110	12.8%
Walls						8	24												32	3.7%
Drainage Design	Pre & Post Drainage analysis, Gutter Spread Analysis					40	80												120	14.0%
Sight Distance Check	Sight distance check at (14) driveways/sideroads. North side of the Road					8	16												24	2.8%
QC					16	12	30												58	6.7%
Utility Coordination						16	30												46	5.3%
Signal Design at Fire Station	Emergency Signal Design at Fire Station 81					16	28												44	5.1%
Cost Estimate						8	24												32	3.7%
Meetings and PM time	2 Monthly Status update meeting. Billing & Progress resports.				40			4											44	5.1%
Landscape Concept Plan								8	16										24	2.8%
Environmental Plan Review													1	4					5	0.6%
Deliverables																				
Cover							1			2									3	0.3%
Index Drawings							1			2									3	0.3%
Revision Summary																				
General Notes																				
Typical Sections							4			8									12	1.4%
Summary of Quantities	not prepared for preliminary																			
Construction Plans							4			20									24	2.8%
Mainline Roadway Profiles							2			3									5	0.6%
Crossroad Profile							2			2									4	0.5%
Driveway Profile							4			2									6	0.7%
Drainage Area Map							4			2									6	0.7%
Drainage Profiles							4			4									8	0.9%
Cross Sections							4			8									12	1.4%
Utility Plans							2			4									6	0.7%
Signing and Marking Plans							2			2									4	0.5%
Signal Plans						8	12												20	2.3%
Landscaping Plans								4	16										20	2.3%
Retaining Wall Plans							4												4	0.5%
Special Construction Detail							2			4									6	0.7%
Erosion Cover Drawing							1			2									3	0.3%
ESPCP General Notes Drawings							4			1									5	0.6%
Erosion Control Legend										1									1	0.1%
ESPCP Drainage Area Map							1			1									2	0.2%
BMP Location Details							12			4									16	1.9%
EC Watershed Map-Site Mon.							2			1									3	0.3%
TOTALS			0	0	56	194	484	16	32	73	0	0	1	4	0	0	0	860	100.0%	

City of Alparetta

Phase 2 summary

PROJECT: Academy St from Loxford Lane to Woodland Lane

Phase 2 - ROW Plans

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	64	\$ 160.00	\$ 10,240.00	
SENIOR ENGINEER	72	\$ 130.00	\$ 9,360.00	
ENGINEER	194	\$ 100.00	\$ 19,400.00	
SENIOR LANDSCAPE AR	0	\$ 110.00	\$ -	
LANDSCAPE ARCHITECT	0	\$ 90.00	\$ -	
TECHNICIAN/DRAFTER	11	\$ 80.00	\$ 880.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	1	\$ 155.00	\$ 155.00	
PROJECT SCIENTIST 1	4	\$ 110.00	\$ 440.00	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		346 Manhours		\$ 40,475.00
DIRECT COSTS (SPECIFY):				
ITEM		UNIT COST	QUANTITY	TOTALS
Mileage		\$ 0.55		\$ -
REPRODUCTION		\$ 150.00		\$ -
MAIL & DELIVERY		\$ 50.00		\$ -
TRAVEL		\$ -		\$ -
Direct Cost Total				\$ -
SUBCONSULTANTS (LIST):				
SUB CONSULTANT				TOTALS
				\$ -
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 40,475.00

City of Alparetta
Phase 2 detail

PROJECT: Academy St from Loxford Lane to Woodland Lane
Phase 2 - ROW Plans

[illegible]

City of Alparetta

Phase 3 summary

PROJECT: Academy St from Loxford Lane to Woodland Lane

Phase 3 - 90% Plans & Bid Plans

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	60	\$ 160.00	\$ 9,600.00	
SENIOR ENGINEER	84	\$ 130.00	\$ 10,920.00	
ENGINEER	154	\$ 100.00	\$ 15,400.00	
SENIOR LANDSCAPE AR	48	\$ 110.00	\$ 5,280.00	
LANDSCAPE ARCHITECT	24	\$ 90.00	\$ 2,160.00	
TECHNICIAN/DRAFTER	45	\$ 80.00	\$ 3,600.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	11	\$ 155.00	\$ 1,705.00	
PROJECT SCIENTIST 1	18	\$ 110.00	\$ 1,980.00	
SCIENTIST 2	40	\$ 95.00	\$ 3,800.00	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		484 Manhours		\$ 54,445.00
DIRECT COSTS (SPECIFY):				
ITEM		UNIT COST	QUANTITY	TOTALS
Mileage		\$ 0.55	150	\$ 82.50
REPRODUCTION		\$ 150.00	2	\$ 300.00
MAIL & DELIVERY		\$ 50.00	1	\$ 50.00
TRAVEL		\$ -		\$ -
				\$ -
Direct Cost Total			\$	432.50
SUBCONSULTANTS (LIST):				
SUB CONSULTANT				TOTALS
				\$ -
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 54,877.50

City of Alparetta
Phase 3 detail

PROJECT: Academy St from Loxford Lane to Woodland Lane
Phase 3 - 90% Plans & Bid Plans

TASKS	Assumptions	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN /DRAFTER	TIVE ASSISTANT/ CLERICAL	GIS ANALYST	REGULATOR Y SPECIALIST	PROJECT SCIENTIST 1	SCIENTIST 2	SCIENTIST 1		0	TOTAL	% OF TOTAL
Non-Drawing Tasks																				
90% Submittal																				
Address Prelim Comments					8	20	40	8											76	15.7%
90% Cost Estimate					4	8	16	4											32	6.6%
Utility Coordination						8	24												32	6.6%
Bid Plan																				
Adress 90% Comments						16	20	8											44	9.1%
Final Cost Estimate					4	4	8	4											20	4.1%
Bid Packages					4	4	8	4		11									31	6.4%
Meetings and PM Time	2 Monthly Status update meeting. Billing & Progress resports.				40	16		4					4						64	
Plan Review & environmental revisions													1	4	0				5	1.0%
Section 404 Pre-construction Notification													6	14	40				60	12.4%
State of Georgia Riparian Buffer Variance																				
City of Alpharetta Riparian Buffer Variance																				
Deliverables																				
Section 404 NWP Application																				
State Waters Buffer Variance Application																				
LIA Buffer Variance Application																				
Cover																				
Index Drawings										1									1	0.2%
Revision Summary																				
General Notes										1									1	0.2%
Typical Sections										2									2	0.4%
Summary of Quantities							4			2									6	1.2%
Construction Plans										1									1	0.2%
Mainline Roadway Profiles										1									1	0.2%
Crossroad Profile										1									1	0.2%
Driveway Profile										1									1	0.2%
Drainage Area Map							2			1									3	0.6%
Drainage Profiles							2			1									3	0.6%
Cross Sections							2			2									4	0.8%
Utility Plans							2			1									3	0.6%
Signing and Marking Plans							2			2									4	0.8%
Signal Plans						8	12			8									28	5.8%
Landscaping Plans								16	24										40	8.3%
Retaining Wall Plans							2			2									4	0.8%
Special Construction Detail							4			2									6	1.2%
Erosion Cover Drawing							1			1									2	0.4%
ESPCP General Notes Drawings							1			1									2	0.4%
Erosion Control Legend																				
ESPCP Drainage Area Map							2			1									3	0.6%
BMP Location Details										1									1	0.2%
EC Watershed Map-Site Mon.							2			1									3	0.6%
TOTALS		0	0	0	60	84	154	48	24	45	0	0	11	18	40	0	0		484	86.8%

City of Alparetta

Phase 4 summary

PROJECT: Academy St from Loxford Lane to Woodland Lane

Phase 4 - Construction Phase Services

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	36	\$ 160.00	\$ 5,760.00	
SENIOR ENGINEER	32	\$ 130.00	\$ 4,160.00	
ENGINEER	40	\$ 100.00	\$ 4,000.00	
SENIOR LANDSCAPE AR	0	\$ 110.00	\$ -	
LANDSCAPE ARCHITECT	0	\$ 90.00	\$ -	
TECHNICIAN/DRAFTER	0	\$ 80.00	\$ -	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		108 Manhours	\$	13,920.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	300	\$	165.00
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	165.00
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
			\$	-
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 14,085.00

City of Alparett
Phase 4 detail

PROJECT: Academy St from Loxford Lane to Woodland Lane
Phase 4 - Construction Phase Services

[illegible]

FIGURE 3. SCHEDULE

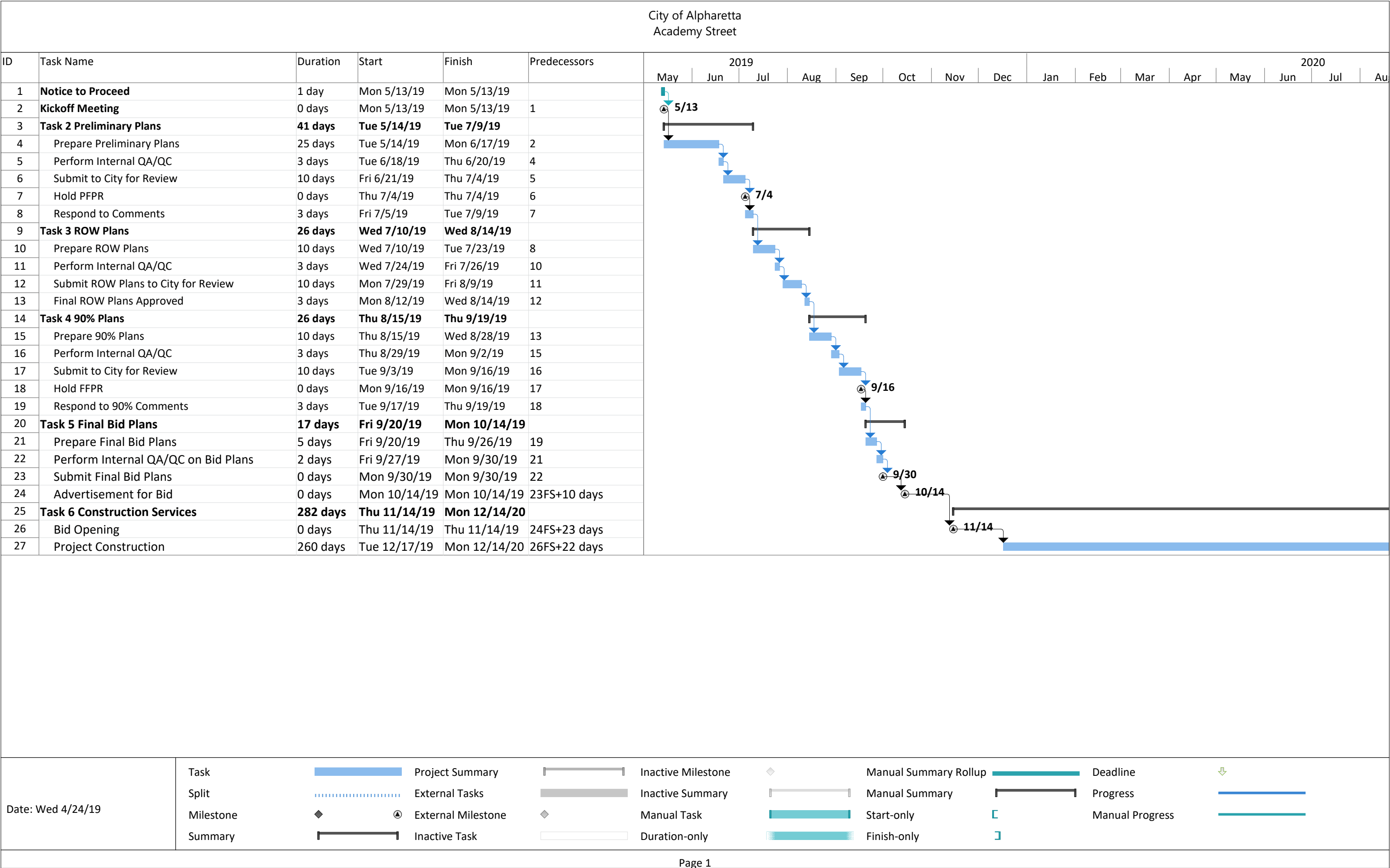
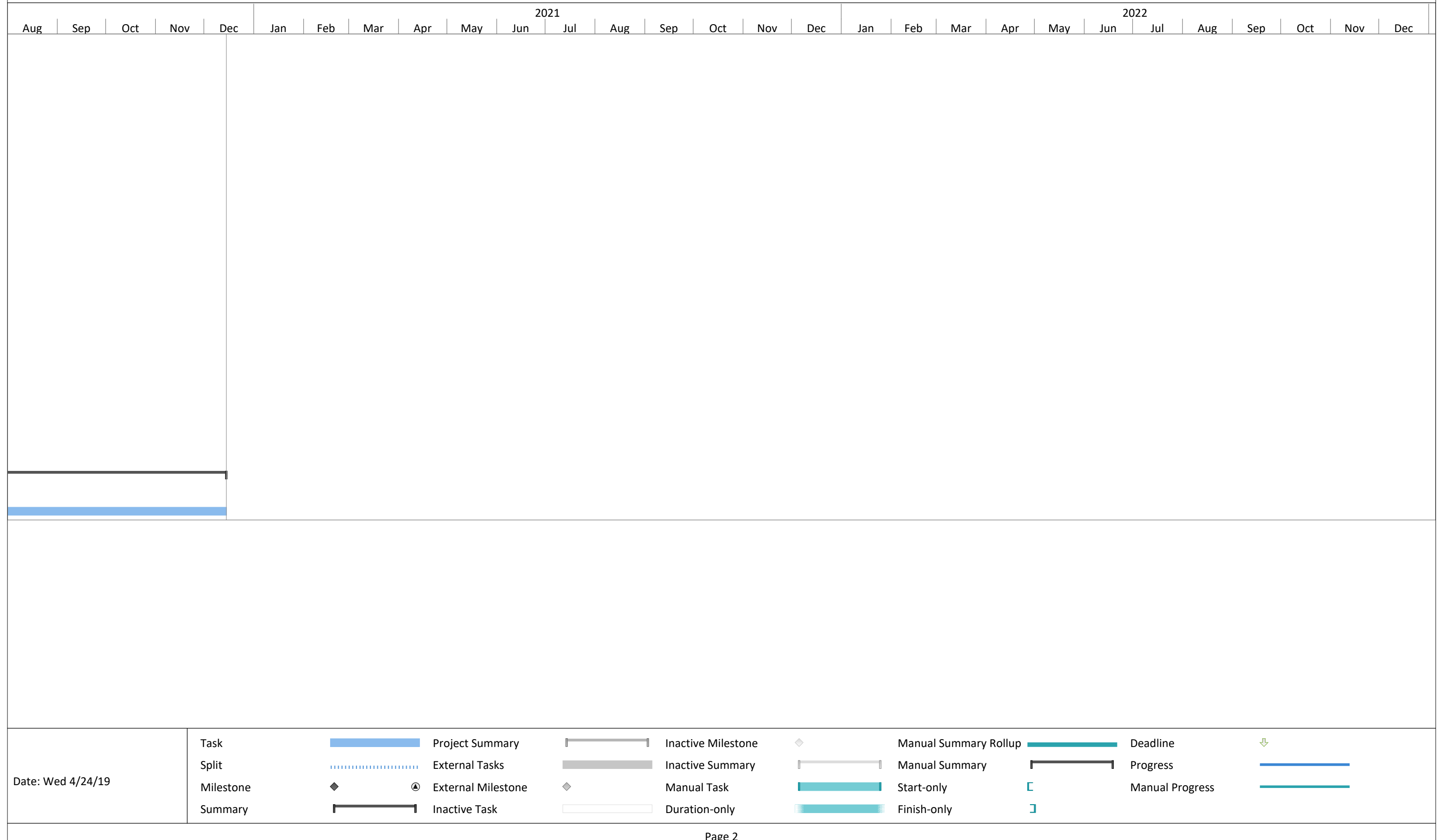


FIGURE 3. SCHEDULE

City of Alpharetta
Academy Street



April 25, 2019

Mr. Peter Sewczwicz, PE
Director of Public Works
City of Alpharetta
1790 Hembree Road
Alpharetta, GA 30009

Re: **Webb Bridge Road Bike/Ped/Operational Improvements from Big Creek Greenway to Webb Bridge Way Professional Design Services Fee Proposal**

Pond & Company (Pond) is pleased to submit this proposal for landscaping, lighting, transportation and engineering design services for the above project. The paragraphs below describe the professional services and fees to accomplish this work.

PROJECT UNDERSTANDING:

The Academy Street/Webb Bridge Road from SR9/Main Street to SR120/Kimball Bridge is an important two-lane collector road in the City of Alpharetta. This road connects the western neighborhoods to Downtown Alpharetta and has many destinations such as Big Creek Greenway, various schools, Webb Bridge Park, and a United States Post Office among others. The corridor project limits for design services is illustrated in **Figure 1** and with a typical section as illustrated in **Figure 2**. The limits extend along Webb Bridge Road, from the Big Creek Greenway culvert crossing to the intersection of Webb Bridge Way and Webb Bridge Road.

Our understanding is the City of Alpharetta will locally fund the design and construction of the roadway improvement through the City's T-SPLOST program.

PROFESSIONAL SERVICES:

The work will consist of analyzing roadway improvement options and developing construction plans. Pond will provide all labor, materials and equipment necessary to assist the City of Alpharetta Public Works in completing the tasks as described herein.

Scope of Work

Phase 1: Preliminary Design

Task 1A. Preliminary Design Plans and Cost Estimate – The preliminary design will address comments received on the concept design plans and will establish a draft final version of the plans.

The Preliminary plans will include further refine the horizontal and vertical design of the corridor. The preliminary plans deliverable will include roadway plans, drainage layout, driveway profiles,

drainage profiles, cross sections, signing and marking, design of 2 roundabouts, wall profiles, utilities, erosion control plans, and a draft of the right-of-way plans.

This scope and fee assume the design to maintain the majority of the existing pavement, by milling and overlaying this existing pavement structure. The remaining typical section width will be constructed by widening to the outside of those exist pavement limits. Therefore, it is assumed the majority of the corridor to be constructable with shifting tapers during construction phases and no need of construction staging plans. However, the design will include the construction staging plans at the proposed roundabouts due to significant change in travel patterns.

The roundabouts to be designed are located:

- Webb Bridge Road and Shirley Bridge/Southlake Drive/Park Bridge Pkwy
- Webb Bridge Road and Webb Bridge Way

Task 1B. Traffic signal design – The design will include signal modifications at the three intersections of Webb Bridge Road and:

- Lake Windward Dr/Creek View Elementary School Driveway
- Park Glen Drive/Webb Bridge Middle School (West) Driveway
- Webb Bridge Middle School (East) Driveway.

The design will include RRFBs for the crosswalks at the two proposed roundabouts: Park Bridge Pkwy/Southlake Drive, and Webb Bridge Way.

Task 1C. Traffic analysis – A roundabout capacity analysis using the GDOT Roundabout Tool and SIDRA software will be performed at the Park Bridge Pkwy/Southlake Drive intersection to analyze a single-lane roundabout with right-turn bypass lanes. Weekday AM and PM peak period turning movement counts will be performed. We will develop a VISSIM model for the AM and PM peak hour for the design year conditions to assist in validating the appropriate lane geometry. Simulation videos of the roundabout will be created, illustrating the expected traffic flow and queueing.

Task 1D. ITS Design – Design plans will be prepared to install fiber communications from the project western limits to the Webb Bridge Middle School (East) Driveway, including the three traffic signals along the corridor. This is a distance of approximately 7,000 LF.

Task 1E. Utility Plans and Coordination – Early coordination with the utility owners is critical to the success of any project. Once the conceptual layout has been approved, we will have defined the impacted area. We will prepare utility plans and submit to all utility owners for markups. We will incorporate the markups into the utility adjustment plans.

Task 1F. Landscaping Design - Landscape concepts will be developed for each distinctive character area along the corridor as well as proposed roundabouts. The landscape plans will generally follow the typical section shown on Figure 2. The landscape plan to be prepared will propose plants and shrubs that will not require permanent irrigation. Upon approval of the landscape, we will develop landscaping plans to be incorporated into the roadway plans.

Task 1G. Lighting Design – Pond will provide preliminary lighting plans for the corridor to include photometric calculations and locations of proposed light fixtures.

Task 1H. City of Alpharetta– We will submit for comment/approval preliminary plans to the City. We will respond to 1 round of comments and incorporate appropriate comments into the plans.

Deliverables of Phase 1

- Preliminary Plans (refer to Phase 1 Detail sheet attached for specific plan sections to be submitted)
- Right of Way Plans
- Cost Estimate

Phase 2: ROW Plans

Task 2A. Right of Way Plans – After preliminary plan approval we will prepare Right of Way plans per GDOT design guidelines. The Right of Way plans will include all required permanent Right of Way takings and all temporary construction easements.

Task 2B. Right-of-Way revisions – We will revise Right-of-Way plans as the City engages property owners and receives plan change requests.

Deliverables of Phase 2

- Right of Way Plans
- Right of Way Plan Revisions

Phase 3: 90% Plans and Bid Plans

Task 3A. Final Design Plans and Cost Estimate – After preliminary plans approval, we will further refine plans described Phase 1 and also include lighting, landscaping that will be suitable for construction. These plans will include incorporation of concept plan comments. We will also update the construction cost estimate.

Task 3B. Traffic signal design – Traffic signal designs described in Phase 1 will further be refined to be suitable for construction. These plans will include incorporation of concept plan comments.

Task 3C. ITS Design – ITS design described in Phase 1 will further be refined to be suitable for construction. These plans will include incorporation of concept plan comments.

Task 3D. Landscape Design – Landscape plans will be incorporated into the 90% and Bid Plans submittal. These plans will include incorporation of concept plan comments.

Task 3E. Lighting Design – Lighting Plans described in Phase 1 will further be refined to be suitable for construction. These plans will include incorporation of concept plan comments.

Task 3F. City of Alpharetta – We will submit for comment/approval final plans to the City. We will respond to any questions and incorporate appropriate comments into the plans. We will also meet with the City as requested. We will submit all electronic document files.

Deliverables of Phase 3

- Final Plans
- Documentation of Utility coordination
- Cost Estimate
- Special Provisions (if necessary)

Phase 4: Construction Services

Task 4A. Pond will assist the City during the estimated 1-year construction phase of the project by providing responses for 10 Request for Information (RFIs) from the contractor, attend 1 preconstruction meeting and perform a 7-day inspection of erosion control installation.

Schedule

Pond has estimated that all tasks above will be completed within 16 months from notice to proceed. See attached schedule (**Figure 4**).

ASSUMPTIONS

Services or tasks not specifically outlined above are excluded. Right-of-way acquisition, right-of-way staking, MS4 design, SUE services, and construction administration are not included in the scope of services. It is assumed that no coordination with GDOT, and FEMA be part of this work. The stream and buffers were identified in the previous concept phase of the project and the current project's scope assumes avoidance of those environmental resources. No additional environmental services are part of this current scope.

PROFESSIONAL FEES:

Pond proposes to accomplish Tasks 1 through 4 for a proposed total fee of \$499,717.50.

If this fee and scope is acceptable, Pond & Company is available to begin work immediately in issuance of a work order under our current On-call Engineering Services agreement (Contract 16-1009A). If you would like us to discuss or modify the scope please contact us. If you need any additional information, please feel free to contact me at (678)336-7740.

Sincerely,

POND & COMPANY



Peter Hortman
Transportation Program Manager

Cc: Arwin Lopez, P.E.

Attachments:

- Figure 1: Preferred Concept Plan
- Figure 2: Preferred Typical Section
- Figure 3: Schedule of Fees
- Figure 4: Schedule

FIGURE 1A. CONCEPT PLAN

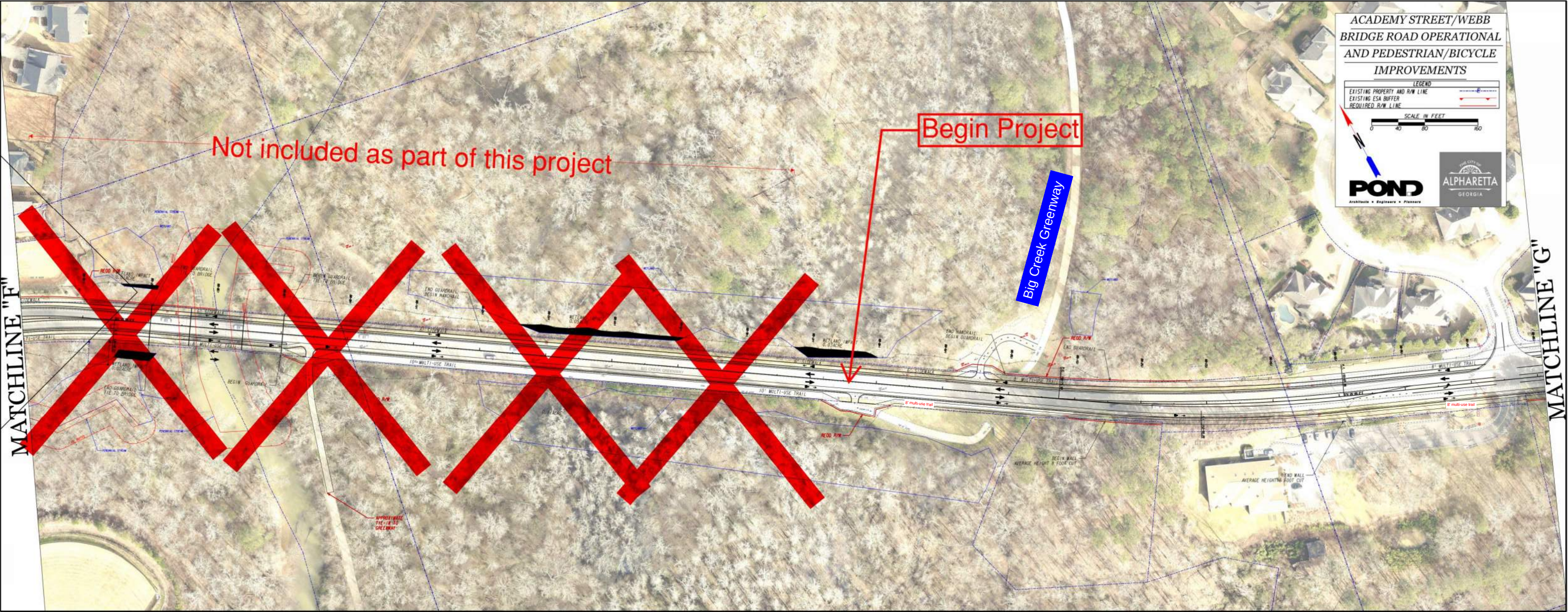


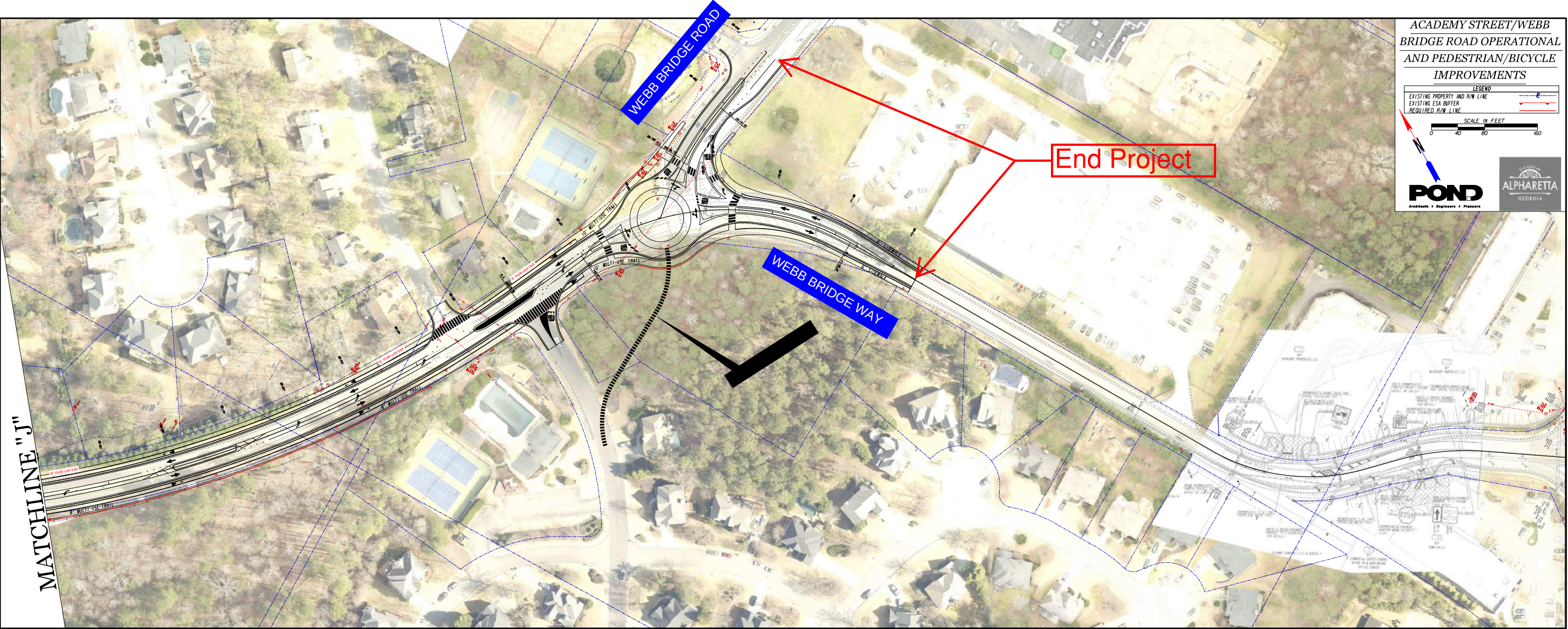
FIGURE 1B . CONCEPT PLAN



FIGURE 1D . CONCEPT PLAN



FIGURE 1E. CONCEPT PLAN



WEBB BRIDGE ROAD FROM BIG CREEK
GREENWAY TO WEBB BRIDGE WAY
PRIMARY VIEW

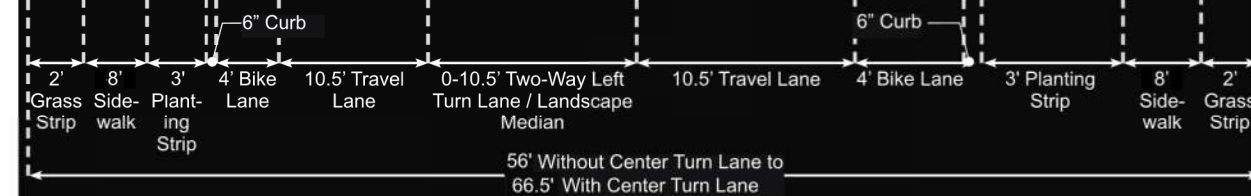
FIGURE 2. TYPICAL SECTION



SECONDARY VIEW

ROADWAY & PEDESTRIAN FEATURES

- WIDE SIDEWALK ON EITHER SIDES OF WEBB BRIDGE ROAD
- 4' SINGLE DIRECTION BIKE LANES ON BOTH SIDES OF WEBB BRIDGE ROAD
- PEDESTRIAN LIGHTING, BENCHES, AND TRASH RECEPTACLES AT EVEN SPACINGS ALONG THE CORRIDOR
- REDUCED IMPACTS ON SURROUNDING AREAS, BUT ALSO LIMITED LANDSCAPING OPPORTUNITIES
- TYPICAL ROADWAY DRAINAGE SYSTEM WILL COLLECT STORMWATER
- THE LANDSCAPING ALONG THE CORRIDOR CONSISTS OF NATIVE AND ADAPTIVE PLANTS. CANOPY TREES ARE SPACED EVENLY WITHIN THE DESIGNATED PLANTING AREAS. MASSES OF SHRUBS AND GRASSES ARE PLACED WHERE MOST APPROPRIATE TO THE ROADWAY DESIGN
- GRAVITY WALLS WITH AESTHETIC FINISH TO BE USED AT CERTAIN LOCATIONS TO MINIMIZE RIGHT-OF-WAY IMPACTS



WEBB BRIDGE ROAD COMPLETE STREETS PROJECT

PREFERRED TYPICAL SECTION

FIGURE 3 . SCHEDULE OF FEES

City of Alparetta

**Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way
Bike/Ped and Operational Improvements
Project Length 1.85 miles**

SUMMARY BY Segment

COST AMOUNT OF CONTRACT PROPOSAL

4/25/2019

	PHASE AMOUNTS
Phase 1 - Preliminary	\$ 280,320.00
Phase 2 - ROW Plans	\$ 33,540.00
Phase 3 - 90% Plans	\$ 120,780.00
Phase 4 - Final Bid Plans	\$ 51,075.00
Phase 5 - Construction Phase Services	\$ 14,002.50
TOTAL DESIGN COST FOR ALL SEGMENTS	\$ 499,717.50

City of Alparetta

Phase 1 summary

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way

Phase 1 - Preliminary

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	4	\$ 200.00	\$ 800.00	
PROGRAM MANAGER	6	\$ 180.00	\$ 1,080.00	
PROJECT MANAGER	120	\$ 160.00	\$ 19,200.00	
SENIOR ENGINEER	705	\$ 130.00	\$ 91,650.00	
ENGINEER	1386	\$ 100.00	\$ 138,600.00	
SENIOR LANDSCAPE AR	72	\$ 110.00	\$ 7,920.00	
LANDSCAPE ARCHITECT	112	\$ 90.00	\$ 10,080.00	
TECHNICIAN/DRAFTER	136	\$ 80.00	\$ 10,880.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		2541 Manhours		\$ 280,210.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	200	\$	110.00
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	110.00
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
Survey			\$	-
SUE Level B			\$	-
Traffic Counts			\$	-
Subconsultant Sub Total			\$	-
COST AMOUNT FOR PHASE			\$	280,320.00

City of Alparetta
Phase 1 detail

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way
Phase 1 - Preliminary

TASKS	Assumptions: current phase to last 4 months	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN/ DRAFTER	TOTAL	% OF TOTAL
Non-Drawing Tasks												
Project Management	Coordination, Prepare Progress Reports, Billing, Internal Progress Meetings,		4	6	8						18	0.7%
Prepare and attend Meetings (7 meetings)	(4) Monthly Status update meetings,(1) Staging/Constructability Review meeting, Field Plan Review Meeting, (3) City of Alpharetta Utility Meetings				24	16		4			44	1.8%
Roadway Design												
Horizontal Alignment	9768 lf of alignment/ 26 pages				12	30	40				82	3.4%
Vertical Alignment	assumed graphic grade for the corridor with 25% of profile adjustment					20	40				60	2.5%
Plan view layout (EOP, Radius, Sidewalks, Ramps						40	60				100	4.1%
InRoads Cross Sections	Inroads Template, Inroads Road designer, Superelevation					40	100				140	5.7%
Pavement Design						4	4				8	0.3%
Construction Limits												
Roundabout Design												
Shirley Bridge	Layout, grading plan, fastest path analysis, sight distance check, autoturn check					24	40				64	2.6%
Webb Way						24	40				64	2.6%
						24	40				64	2.6%
Preliminary Cost Estimate					8	20	40	4	8		80	3.3%
Drainage Design*	Identified 8 primary outfalls											
Pre conditioon Analysis						24	60				84	3.4%
Preliminary Drainage Layout and spread analysis					8	60	120				188	7.7%
Drainage Review and address comments					8	12	16				36	1.5%
Exist. Drainage Input into Inroads/ Civilstorm						12	40				52	2.1%
Proposed Drainage Input into Inroads/ Civilstorm						40	60				100	4.1%
Drainage profiles in Inroads/Civilstorm						24	60				84	3.4%
Staging Design												
Roundabouts	Webb Bridge at Southlake Drive & Webb Bridge Way					40	80				120	4.9%
Lighting Design	see separate fee estimate provided by Alan Gregg				8	8	28			56		
Landscape Design												
Landscape Design								40	60		100	4.1%
Landscape Details								12	20		32	1.3%
Traffic												
Additional Traffic analysis for Shirley Bridge Design	To include Vissim Simulation and refinement of lane configurations				16	20	38				74	3.0%
Traffic Signal design	Lake Windward , Park Glenn, & Webb Bridge Middle East driveway				16	60	92				168	6.9%
Deliverables												
Cover		1				2	6				8	0.3%
Index Drawings		1					4				4	0.2%
Revision Summary		1										
General Notes		1				2	6				8	0.3%
Typical Sections		4				4	16				20	0.8%
Summary of Quantities		1										
Construction Layout		3				2	4				6	0.2%
Construction Plans	9768 LF/600 ft per page	17				24	40				64	2.6%
Mainline Roadway Profiles		9				12	24				36	1.5%
Crossroad Profile		1				4	8				12	0.5%
Driveway Profile		1				8	24				32	1.3%
Special Grading Drawings		3										
Staging Plan Drawings	2 roundabouts x 3 stages	12				24	24				48	2.0%
Staging Profiles		3										
Staging Cross-Sections	2 roundabouts x 3 stages, assumed 3 pages per stage	18										
Staging Details		1										
Drainage Area Map		1				4	12				16	0.7%
Drainage Profiles		4				8	16				24	1.0%
Cross Sections		39				6	16				22	0.9%
Utility Plans		17				8	16				24	1.0%
Lighting Plans and Details		20			8		26			80	114	4.7%
Signing and Marking Plans		17				8	32				40	1.6%
Signal Plans		8				4	8				12	0.5%
ITS Plans		17			4	10	24				38	1.6%
Landscaping Plans		17						12	24		36	1.5%
Retaining Wall Plans		5				8	20				28	1.1%
Special Construction-Detail	2 Roundabouts	3										
Construction-Details		1										
Erosion Cover Drawing		1				1	6				7	0.3%
ESPCP General Notes Drawings		4				8	16				24	1.0%
Erosion Control Legend		7					1				1	0.0%
ESPCP Drainage Area Map		1					1				1	0.0%
BMP Location Details	Construction Plans mult. By 3	51				12	32				44	1.8%
EC Watershed Map-Site Mon.		1				2	4				6	0.2%
Const Stds & Dtls for EC Only		3				2	2				4	0.2%
TOTALS		294	4	6	120	705	1386	72	112	136	2441	100.0%

City of Alparetta

Phase 2 summary

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way

Phase 2 - ROW Plans

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	53	\$ 160.00	\$ 8,480.00	
SENIOR ENGINEER	82	\$ 130.00	\$ 10,660.00	
ENGINEER	144	\$ 100.00	\$ 14,400.00	
SENIOR LANDSCAPE AR	0	\$ 110.00	\$ -	
LANDSCAPE ARCHITEC	0	\$ 90.00	\$ -	
TECHNICIAN/DRAFTER	0	\$ 80.00	\$ -	
ADMINISTRATIVE ASSIS	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY S	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR 279 Manhours				\$ 33,540.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST		QUANTITY	TOTALS
Mileage	\$ 0.55			\$ -
REPRODUCTION	\$ 150.00			\$ -
MAIL & DELIVERY	\$ 50.00			\$ -
TRAVEL	\$ -			\$ -
				\$ -
Direct Cost Total				\$ -
SUBCONSULTANTS (LIST):				
SUB CONSULTANT				TOTALS
				\$ -
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 33,540.00

Phase 2 detail

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Wa

Phase 2 - ROW Plans

[illegible]

City of Alparetta

Phase 3 summary

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way

Phase 3 - 90% Plans

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	6	\$ 180.00	\$ 1,080.00	
PROJECT MANAGER	128	\$ 160.00	\$ 20,480.00	
SENIOR ENGINEER	253	\$ 130.00	\$ 32,890.00	
ENGINEER	493	\$ 100.00	\$ 49,300.00	
SENIOR LANDSCAPE AR	40	\$ 110.00	\$ 4,400.00	
LANDSCAPE ARCHITECT	68	\$ 90.00	\$ 6,120.00	
TECHNICIAN/DRAFTER	80	\$ 80.00	\$ 6,400.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		1068 Manhours		\$ 120,670.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	200	\$	110.00
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	110.00
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
			\$	-
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 120,780.00

City of Alparetta
Phase 3 detail

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way
Phase 3 - 90% Plans

TASKS	Assumptions: Current phase to last 3 months	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN/ DRAFTER	TOTAL	% OF TOTAL
Non-Drawing Tasks	Assumed 4 month duration											
Project Management	Coordination, Preparing Progress Reports, billing				12						12	1.1%
Prepare and attend Meetings	FFPR, 4 monthly status update meetings, Internal Coordination				20	12		4			36	3.4%
Roadway Design	Review/respond/address roadway design review comments				12	20	40				72	6.7%
Drainage Design	Review/respond/address drainge design review comments				8	16	30				54	5.1%
Utility Coordination					2	4	8				14	1.3%
Cost Estimate					8	12	30	4	4		58	5.4%
QA/QC (includes revisions)					24	12					36	3.4%
Signal Design					8	28	48				84	7.9%
Landscape Design				4	8			20	40		72	6.7%
Lighting Design					8	16	24			24	72	6.7%
Deliverables												
Cover		1				1	2				3	0.3%
Index Drawings		1					4				4	0.4%
Revision Summary		1										
General Notes		1				1	2				3	0.3%
Typical Sections		4				2	6				8	0.7%
Summary of Quantities		1				8	20				28	2.6%
Construction Layout		3				1	2				3	0.3%
Construction Plans	9768 LF/600 ft per page	17				8	24				32	3.0%
Mainline Roadway Profiles		9				2	8				10	0.9%
Crossroad Profile		1				2	4				6	0.6%
Driveway Profile		1				2	6				8	0.7%
Special Grading Drawings		3				8	24				32	3.0%
Staging Plan Drawings	2 roundabouts x 3 stages	12				8	12				20	1.9%
Staging Profiles		3				12	20				32	3.0%
Staging Cross Sections	2 roundabouts x 3 stages, assumed 3 pages per stage	18				20	40				60	5.6%
Staging Details		1				8	12				20	1.9%
Drainage Area Map		1				1	2				3	0.3%
Drainage Profiles		4				4	8				12	1.1%
Cross Sections		39				2	8				10	0.9%
Utility Plans		17				2	8				10	0.9%
Lighting Plans and Details		20			8	8	20			56	92	8.6%
Signing and Marking Plans		17				4	12				16	1.5%
Signal Plans		8			2	4	8				14	1.3%
ITS Plans		17			4	8	10				22	2.1%
Landscaping Plans		17		2	4			12	24		42	3.9%
Retaining Wall Plans		5				2	8				10	0.9%
Special Construction Detail	2 Roundabouts	3				4	12				16	1.5%
Construction Details		1				4	8				12	1.1%
Erosion Cover Drawing		1				1	2				3	0.3%
ESPCP General Notes Drawings		4				2	6				8	0.7%
Erosion Control Legend		7										
ESPCP Drainage Area Map		1					1				1	0.1%
BMP Location Details	Construction Plans mult. By 3	51				4	12				16	1.5%
EC Watershed Map-Site Mon.		1					2				2	0.2%
Const Stds & Dtls for EC Only		3										
Right of Way Plans - Covers		1										
Right of Way Plans - Drawings	Construction Plans Plus a third of Construction Plans	23										
TOTALS		318	0	6	128	253	493	40	68	80	1068	100.0%

City of Alparetta

Phase 4 summary

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way

Phase 4 - Final Bid Plans

PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	52	\$ 160.00	\$ 8,320.00	
SENIOR ENGINEER	112	\$ 130.00	\$ 14,560.00	
ENGINEER	173	\$ 100.00	\$ 17,300.00	
SENIOR LANDSCAPE AR	28	\$ 110.00	\$ 3,080.00	
LANDSCAPE ARCHITECT	40	\$ 90.00	\$ 3,600.00	
TECHNICIAN/DRAFTER	52	\$ 80.00	\$ 4,160.00	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		457 Manhours	\$	51,020.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	100	\$	55.00
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	55.00
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
			\$	-
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 51,075.00

City of Alparetta
Phase 4 detail

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way
Phase 4 - Final Bid Plans

TASKS	Assumptions: Current Phase to last 2 months	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN/ DRAFTER	TOTAL	% OF TOTAL
Non-Drawing Tasks												
Project Management	Coordination, 2 monthly status reports				4						4	0.9%
Prepare and attend Meetings	2 monthly Status meetings				8	8		4			20	4.4%
Roadway Design					2	8	16				26	5.7%
Drainage Design						4	8				12	2.6%
Utility Coordination						4	6				10	2.2%
Cost Estimate					4	8	16	4	4		36	7.9%
QA/QC (includes revisions)					16	8					24	5.3%
Signal Design					4	8	12				24	5.3%
Landscaping Design					4			12	24		40	8.8%
Lighting Design					4	8	16			12	40	8.8%
Deliverables												
Cover		1					1				1	0.2%
Index Drawings		1					2				2	0.4%
Revision Summary		1										
General Notes		1					1				1	0.2%
Typical Sections		4				1	2				3	0.7%
Summary of Quantities		1				4	8				12	2.6%
Construction Layout		3										
Construction Plans	9768 LF/600 ft per page	17				6	12				18	3.9%
Mainline Roadway Profiles		9										
Crossroad Profile		1										
Driveway Profile		1					4				4	0.9%
Special Grading Drawings		3					1				1	0.2%
Staging Plan Drawings	2 roundabouts x 3 stages	12				2	4				6	1.3%
Staging Profiles		3										
Staging Cross Sections	2 roundabouts x 3 stages, assumed 3 pages per stage	18										
Staging Details		1										
Drainage Area Map		1										
Drainage Profiles		4				2	4				6	1.3%
Cross Sections		39				4	8				12	2.6%
Utility Plans		17				4	6				10	2.2%
Lighting Plans and Details		20			2	4	4			40	50	10.9%
Signing and Marking Plans		17				1	2				3	0.7%
Signal Plans		8				12	16				28	6.1%
ITS Plans		17				8	10				18	3.9%
Landscaping Plans		17			4			8	12		24	5.3%
Retaining Wall Plans		5				2	2				4	0.9%
Special Construction Detail	2 Roundabouts	3					2				2	0.4%
Construction Details		1				2	4				6	1.3%
Erosion Cover Drawing		1										
ESPCP General Notes Drawings		4										
Erosion Control Legend		7										
ESPCP Drainage Area Map		1										
BMP Location Details	Construction Plans mult. By 3	51				4	6				10	2.2%
EC Watershed Map-Site Mon.		1										
Const Stds & Dtls for EC Only		3										
Right of Way Plans - Covers		1										
Right of Way Plans - Drawings	Construction Plans Plus a third of Construction Plans	23										
TOTALS		318	0	0	52	112	173	28	40	52	457	100.0%

City of Alparetta

Phase 5 summary

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Way

Phase 5 - Construction Phase Services

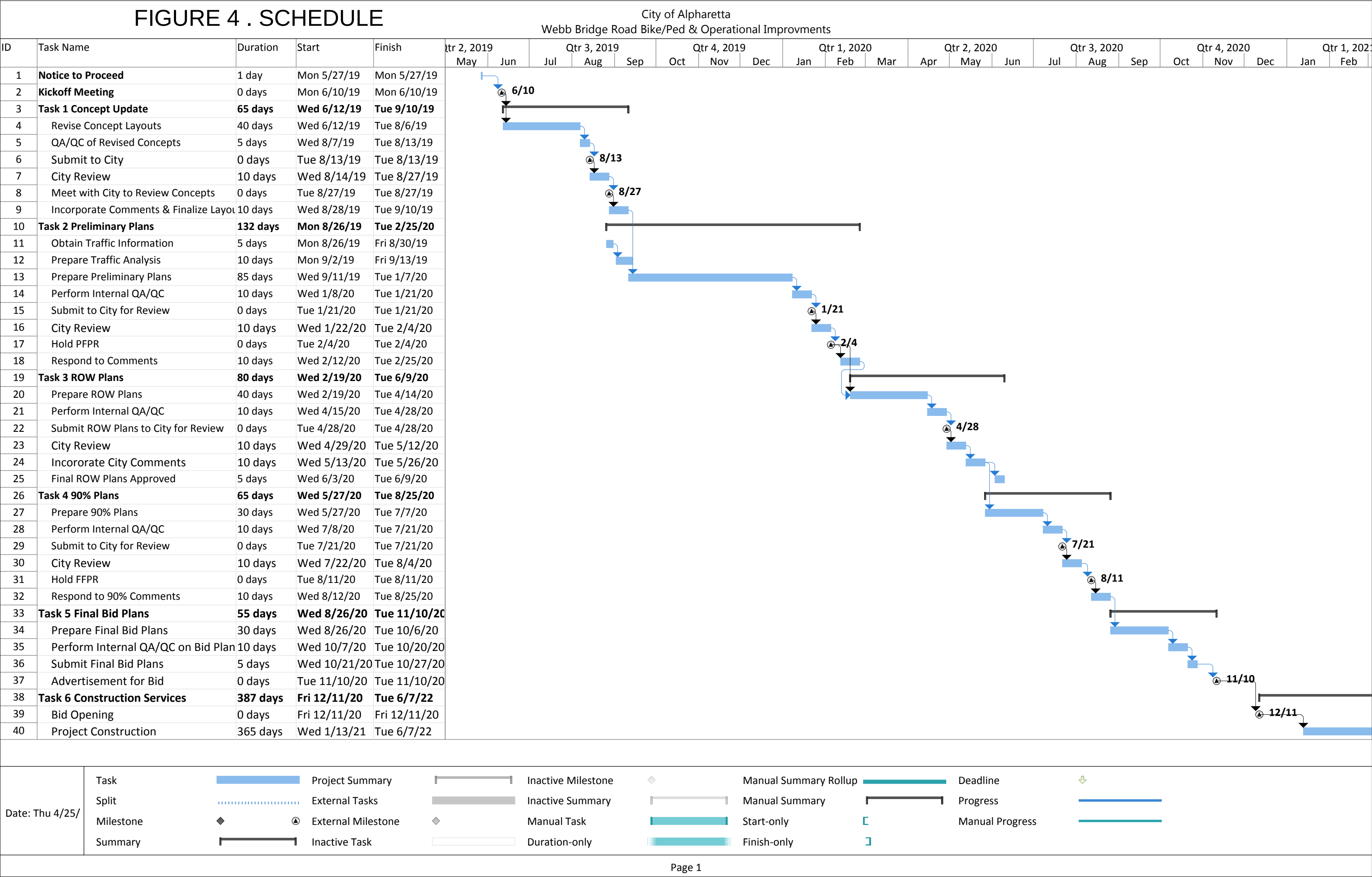
PERSONNEL	EST. HOURS	RATE/HR.	COST \$	TOTALS
PRINCIPAL	0	\$ 200.00	\$ -	
PROGRAM MANAGER	0	\$ 180.00	\$ -	
PROJECT MANAGER	36	\$ 160.00	\$ 5,760.00	
SENIOR ENGINEER	32	\$ 130.00	\$ 4,160.00	
ENGINEER	40	\$ 100.00	\$ 4,000.00	
SENIOR LANDSCAPE AR	0	\$ 110.00	\$ -	
LANDSCAPE ARCHITECT	0	\$ 90.00	\$ -	
TECHNICIAN/DRAFTER	0	\$ 80.00	\$ -	
ADMINISTRATIVE ASSISTANT	0	\$ 60.00	\$ -	
GIS ANALYST	0	\$ 85.00	\$ -	
SENIOR REGULATORY SCIENTIST	0	\$ 155.00	\$ -	
PROJECT SCIENTIST 1	0	\$ 110.00	\$ -	
SCIENTIST 2	0	\$ 95.00	\$ -	
SCIENTIST 1	0	\$ 75.00	\$ -	
TOTAL DIRECT LABOR		108 Manhours	\$	13,920.00
DIRECT COSTS (SPECIFY):				
ITEM	UNIT COST	QUANTITY	TOTALS	
Mileage (30 miles roundtrip to proj. site)	\$ 0.55	150	\$	82.50
REPRODUCTION	\$ 150.00		\$	-
MAIL & DELIVERY	\$ 50.00		\$	-
TRAVEL	\$ -		\$	-
			\$	-
Direct Cost Total			\$	82.50
SUBCONSULTANTS (LIST):				
SUB CONSULTANT			TOTALS	
			\$	-
Subconsultant Sub Total				\$ -
COST AMOUNT FOR PHASE				\$ 14,002.50

City of Alparett
Phase 5 detail

PROJECT: Webb Bridge Rd from Big Creek Greenway to Webb Bridge Wa
Phase 5 - Construction Phase Services

TASKS	Assumptions: Current Phase to last 2 months	No. of SHT	PRINCIPAL	PROGRAM MANAGER	PROJECT MANAGER	SENIOR ENGINEER	ENGINEER	SENIOR LANDSCAPE ARCHITECT	LANDSCAPE ARCHITECT	TECHNICIAN/DRAFTER	TOTAL	% OF TOTAL
Non-Drawing Tasks												
Respond to RFIs	10 RFIs				20	20	40				80	74.1%
Attend Pre-con mtg					8	8					16	14.8%
7-Day inspections					8	4					12	11.1%
TOTALS		0	0	0	36	32	40	0	0	0	108	100.0%

FIGURE 4 . SCHEDULE





Webb Bridge Road (Greenway to Webb Bridge Way)

Task ID	Description	Price
01	Consultant Oversight (schedule and budget monitoring)	\$14,100
02	Internal Coordination Meetings	\$6,400
03	Invoice Review/Recommendations	\$3,600
04	Plan Reviews	\$32,500
05	Meetings with City (including monthly consultant status meetings)	\$13,400
Total Extended Price		\$70,000.00



Academy (Loxford Lane to Fire Station 81)

Task ID	Description	Price
01	Consultant Oversight (schedule and budget monitoring)	\$5,700
02	Internal Coordination Meetings	\$2,600
03	Invoice Review/Recommendations	\$1,400
04	Plan Reviews	\$23,700
05	Meetings with City (including monthly consultant status meetings)	\$5,600
Total Extended Price		\$39,000.00



CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Public Works
Submitted By: Geoffrey Sarra, John Maloney, Arash Moradkhani
Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: ALPHARETTA WALKABILITY & PEDESTRIAN SAFETY STUDY

II. RECOMMENDATION:

Please adopt the "Alpharetta Walkability & Pedestrian Safety Study" prepared by AECOM.

III. REPORT IN BRIEF:

On September 4, 2018, City Council approved AECOM's proposal for a pedestrian safety study.

Current and planned development is increasing the amount of pedestrian activity in the Downtown area. As more people choose to walk to destinations, there becomes a greater need to enhance existing pedestrian facilities and implement measures to increase the area's walkability. The purpose of this study was to evaluate the City's existing pedestrian facilities in relation to planned or approved developments/projects and provide answers to four key questions:

1. Where are people walking today?
2. Where are they likely to be walking, once the planned and approved developments/projects mature?
3. How can the existing infrastructure be enhanced?
4. What additional infrastructure can be installed to support the increase of pedestrians?

AECOM's efforts in preparing this report included:

- Working closely with staff in the Departments of Public Works and Community Development
- Meeting with stakeholders
- Performing pedestrian counts
- Walking the study areas to take inventory of existing conditions

The final report provides the City with a tool to guide future development and capital projects related to pedestrian activity and safety.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Pedestrian Safety Study

Alpharetta Walkability & Pedestrian Safety Study

City of Alpharetta, Georgia





ACKNOWLEDGEMENTS

City of Alpharetta

The Honorable Mayor Jim Gilvin

Alpharetta City Council

Donald Mitchell, Mayor Pro Tem, Post 1
Ben Burnett, Post 2
Karen Richard, Post 3
John Hipes, Post 4
Jason Binder, Post 5
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Geoffrey Sarra, PE, Senior Engineer
Pete Sewczwicz, PE, Director
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Community Development

Kathi Cook, Director
Eric Graves, PE, Senior Transportation
Engineer/Planner



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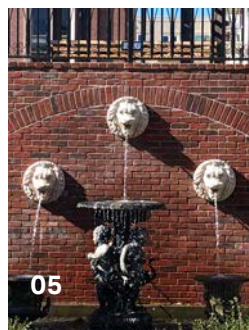
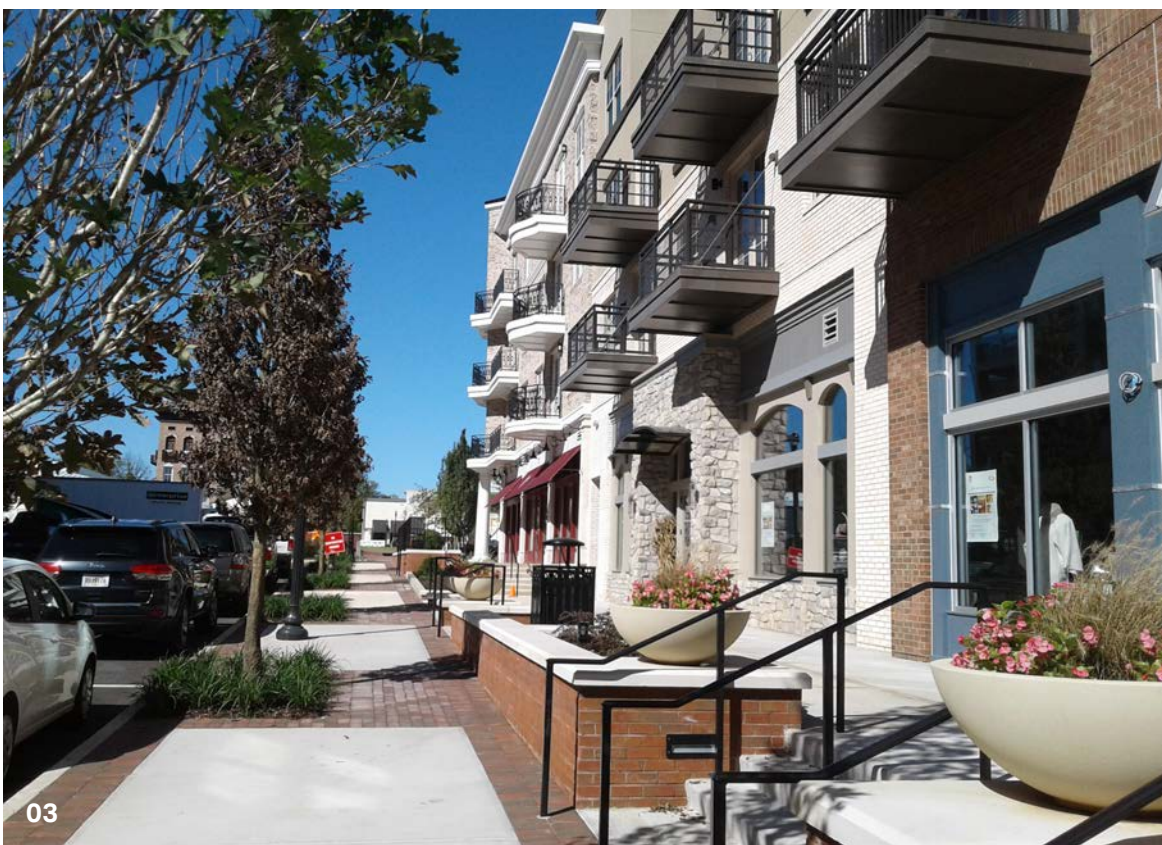
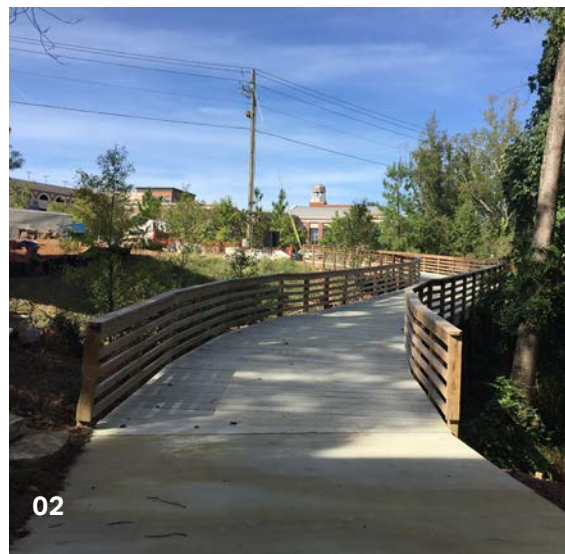
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Introduction

01



CONTEXT

The City of Alpharetta, Georgia

The City of Alpharetta has experienced tremendous growth in the last four decades. It has developed from a small agrarian town of 3,000 in 1980 to the bustling city of over 65,000 residents that it is today.

According to the Census Bureau, Alpharetta's population grew 3.1 percent between July 1, 2015 and July 1, 2016, the most among Georgia's cities. The City has achieved this success through an abundance of employment opportunities offered by the 900 technology companies that call Alpharetta home, earning it the nickname, "Technology City of the South". Additionally, a great education system and recent developments within the last decade such as the City Center Project and Avalon have improved the quality of life for the citizens by providing more live, work and play opportunities. These developments have created unique public urban spaces that provide venues for Alpharetta's many cultural events, which are essential to

the success of the downtown. These events provide vital social benefits by fostering shared identity, civic pride, and interaction among the attendees. Some of the many annual cultural events the City programs include the Alpharetta Farmers Market, the Alpharetta Brew Moon Fest, the Scarecrow Harvest, the Taste of Alpharetta, Alpharetta Food Truck Alley, and The Wire and Wood Alpharetta Songwriters Festival, all of which are held in Downtown Alpharetta. With its unique public open spaces, additional housing, cultural events, inspiring architectural detailing, and generally attractive streetscape, Downtown Alpharetta is a highly desirable place to live and visit. This is particularly evident in the ever-increasing pedestrian activity in Downtown.

01 Street Art

A variety of art installations enhance the urban aesthetic.

03 Commerce Street

Example of a Mixed Used development working cohesively with the adjacent streetscape.

05 Downtown Fountain

Intricate detailing and ornate fountains beautify downtown and reward the pedestrian eye.

02 Alpha Loop Spur

Shared use path that will circle the City, offering a more diverse pedestrian experience.

04 Berkshire Hathaway Building

Building detailing such as that found on the new Berkshire Hathaway building cannot be found anywhere else.

06 New City Hall

The neo-traditional City Hall acts as a focal point for the future of Alpharetta.



01

STUDY AREA: DOWNTOWN

Downtown Alpharetta is well on its way to providing a rich pedestrian experience. With the development of the new City Hall, a variety of public green spaces, many mixed use developments, and an attractive sidewalk streetscape, Alpharetta is a highly desirable place to live, work, and play. Cultural events such as the Brew Moon Fest and the Taste of Alpharetta are activating downtown spaces and infusing residents with a sense of community and kinship.

Prior to this renaissance, Alpharetta, like many of America's cities, was car centric. Wide travel lanes and high speed thoroughfares cut through the center of downtown, greatly decreasing pedestrian and economic activity. This transition has occurred so quickly that Alpharetta is caught between these two worlds - it has an attractive and pedestrian friendly downtown area but drivers still tend to behave as though they are driving through an auto-oriented thoroughfare.

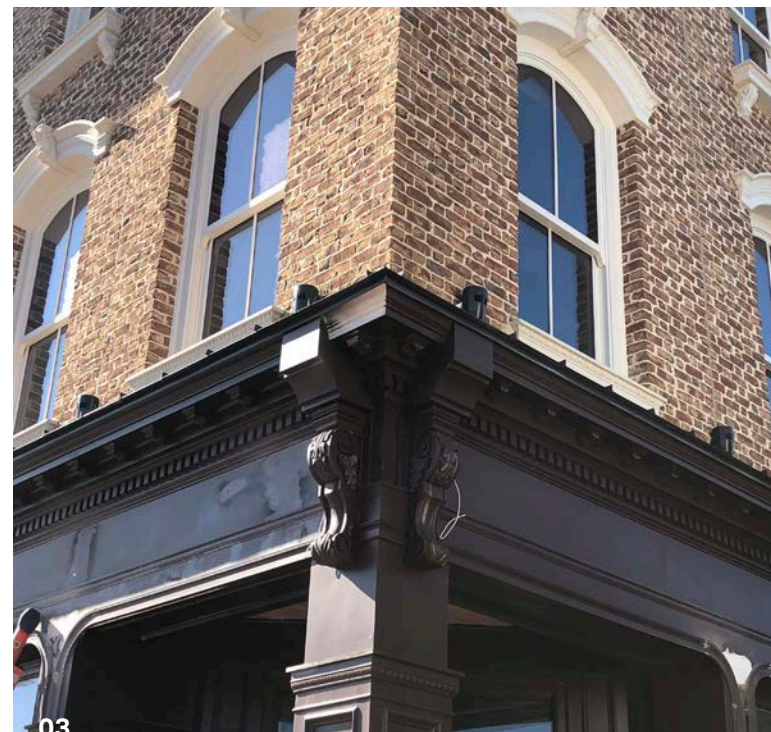
Therefore the main strategy to improve walkability in downtown Alpharetta is to implement traffic calming measures and streetscape improvements that implicitly signal to drivers that they have arrived in a place where they should expect pedestrian activity. Downtown Alpharetta is a place to drive *to*, not a place to drive *through*.



02

01 Main St (SR 9) Streetscape

Landscape elements enhance the downtown streetscape, making businesses more attractive to passersby.



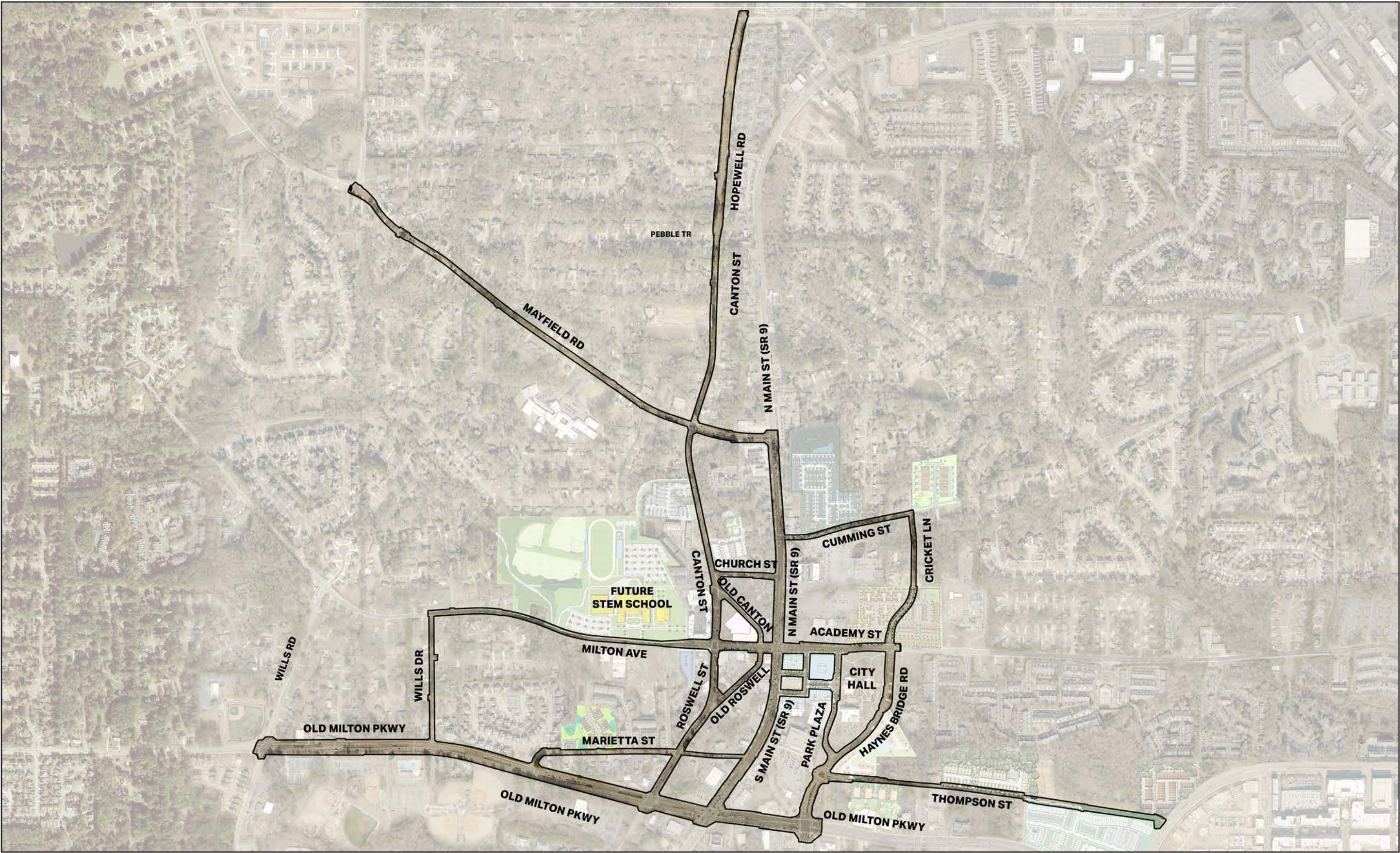
03

02 Main St (SR 9) Crossing

Pedestrians utilizing a crossing with a Pedestrian Hybrid Beacon (PHB).

03 Downtown Detailing

New downtown architecture offers a particular attention to detail. Well designed aesthetics attract residents and visitors alike.





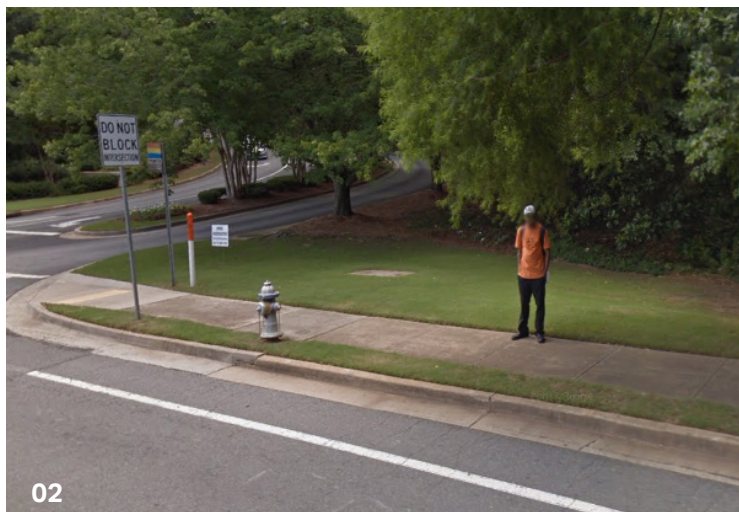


STUDY AREA: NORTH POINT PARKWAY

North Point Parkway

The other area of Alpharetta our team evaluated was North Point Parkway, a major roadway thoroughfare that is the main access route to the North Point Mall. When constructed in 1993, the North Point Mall, like other shopping malls across the country, was primarily developed for access and convenience for the automobile. Although sidewalks were constructed as part of the development, pedestrian activity is very low due to the scale and design of the roadways that promotes an urban form with excessive distances between destinations, intersections, and pedestrian crossings. North Point Parkway is oriented around “superblocks,” where the distance between intersections along ranges from 770’ to 1200’ apart. This leads to large surface parking areas adjacent to the sidewalk and buildings set back up to 500’ from the road with little to no pedestrian infrastructure in between. The lack of pedestrians along North Point Parkway also contributes to aggressive driver behavior. Out of sight out of mind is an appropriate saying for this environment. Driver’s do not expect to encounter pedestrians, and as a result they drive faster, which decreases the likelihood of pedestrian activity even more. The North Point Mall is currently conducting a Livable Centers Initiative with support from Atlanta Regional Commission (ARC) to re-evaluate the development form, land use patterns and transportation systems.

Most of the existing pedestrian activity along North Point Parkway arrives to the area by bus, and so the main strategy for improving walkability along North Point Parkway is to enhance the experience for people that utilize bus transit.



01 Buses bring pedestrians

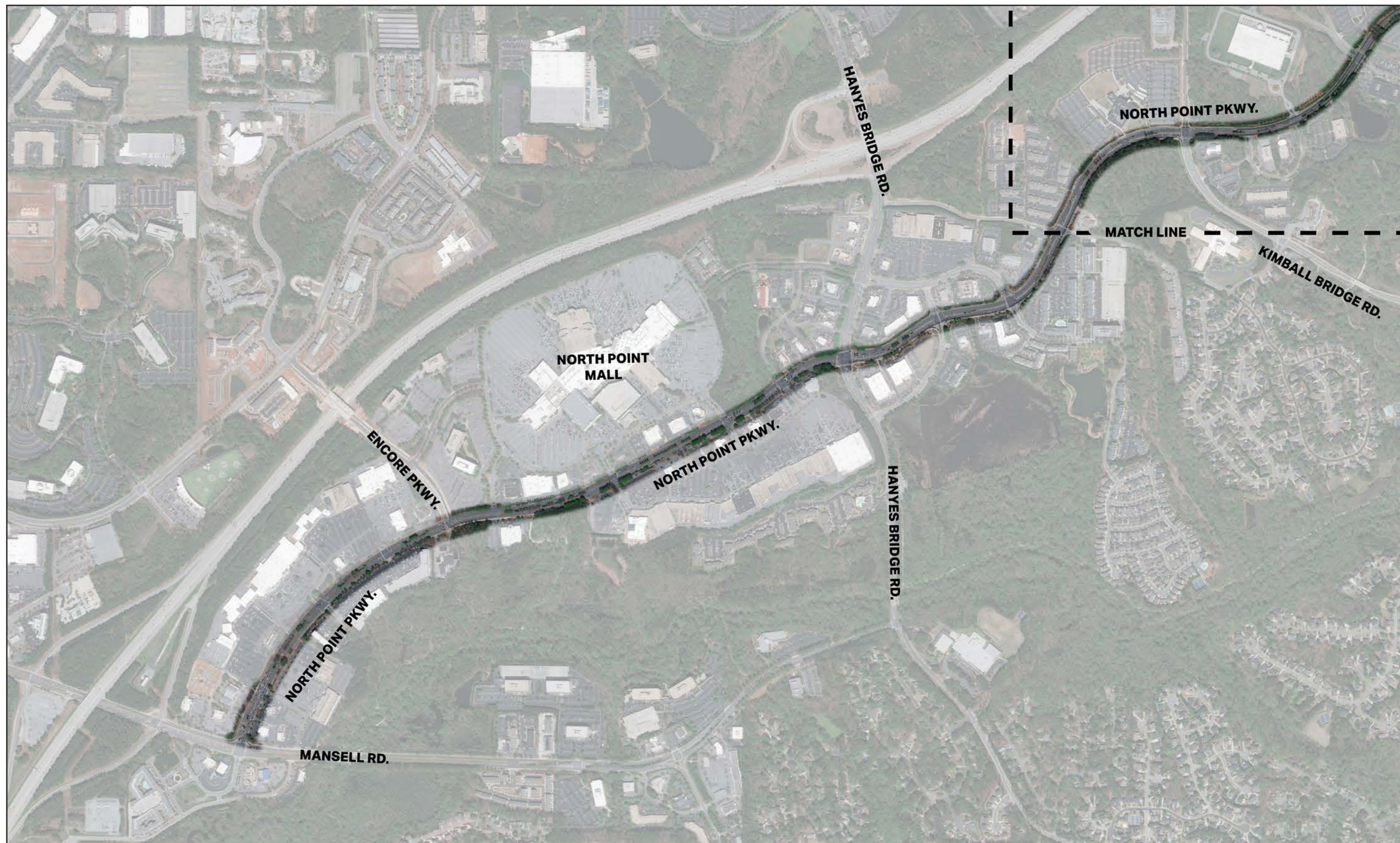
Bus transit drives most of the pedestrian activity in the study area.

02 Bus stop

Bus stops are stationed regularly along North Point Parkway.

03 Car oriented roadway

Developed for cars, North Point has wide lanes and long sight distances.







NEED AND PURPOSE

As Alpharetta continues to attract new citizens and visitors, it is critical that the City stay ahead of this growth by implementing planning principals that avoid traffic congestion by encouraging people to walk and enjoy Downtown.

The purpose of this planning study is to provide the City of Alpharetta with a toolbox. This includes a picture of the current state of walkability in Downtown and North Point Parkway, a set of pedestrian safety countermeasures that can be implemented to improve walkability, and a series of planning level conceptual recommendations that will act as a roadmap as the City continues creating a walkable Alpharetta.

A Toolbox Approach

- 1** The first tool is an understanding of walkability. A solid grasp of these ideas is critical to the proper application of the tools that follow.
- 2** The second tool is an inventory of existing pedestrian infrastructure - the pieces in place, the pieces missing, and the pieces in disrepair.
- 3** The third tool is a set of planning level recommendations that will guide the City's efforts to fund, engineer, and build a walkable Alpharetta.



01 Canton St and Milton Ave

Downtown crosswalks are used by a variety of pedestrians.



02 Town Center Mix Use Development

Mixed Use Development patterns encourage pedestrian activity and activate commercial spaces.



WHAT IS WALKABILITY?

Walkability is a nuanced concept with many definitions. However it is defined, it is obvious when you see a walkable place. People are the indicator species. In that respect Alpharetta has undergone a renaissance in walkability - people are out and about in Downtown, socializing in the many outdoor greenspaces, sampling the local cuisine, and enjoying the beautiful streetscape.

Walkability

So what is walkability? As defined by the Victoria Transport Policy Institute; "Walkability reflects overall walking conditions in an area. Walkability considers the quality of pedestrian facilities, roadway conditions, land use patterns, community support, security and comfort for walking.

Walkability can be evaluated at various scales. At a site scale, walkability is affected by the quality of pathways, building accessways and related facilities. At a street or neighborhood level, it is affected by the existence of sidewalks and crosswalks, and roadway conditions (road widths, traffic volumes and speeds). At the community level it is also affected by land use accessibility such as the relative location of common destinations and the quality of connections between them."

Victoria Transport Policy Institute's Online Transportation Demand Management Encyclopedia, <http://www.vtpi.org/tdm/>

Key Indicators

Obviously many factors contribute to whether a place is considered walkable. The following are some key indicators that influence walkability:

- The number of destinations within a 5 to 10 minute walking distance
- The urban context and land-use patterns
- Condition and aesthetics of the existing pedestrian infrastructure
- Street vs. Road: Streets and roads are not created equal. "Streets" are designed for people, prioritizing being in a place, whereas "roads" are designed for the automobile, prioritizing moving through a place. They must be designed distinctly and separately to promote overall walkability.



01 City Hall Town Green

Four Steps

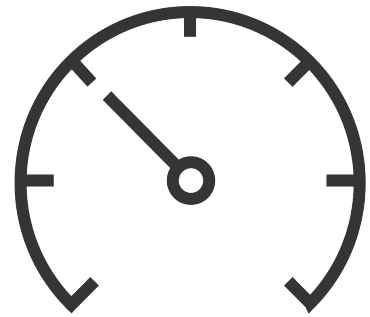
Jeff Speck, author of "A Walkable City" states that to promote walking you need the following:

- A safe walk
- A reason to walk
- A comfortable walk
- An interesting walk

Walkable City Rules: 101 Steps to Making Better Places
by Jeff Speck



20
MPH

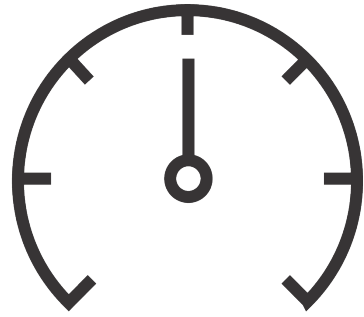


13% Likelihood of fatality or severe injury



63 feet Stopping distance for a vehicle travelling at 20 mph

30
MPH

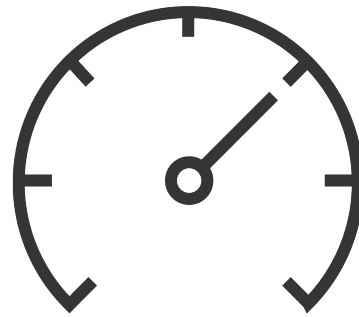


40% Likelihood of fatality or severe injury

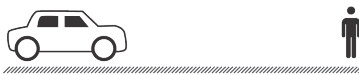


109 feet Stopping distance for a vehicle travelling at 30 mph

40
MPH



73% Likelihood of fatality or severe injury



164 feet Stopping distance for a vehicle travelling at 40 mph

Sources: Tefft, Brian C. Impact speed and a pedestrian's risk of severe injury or death. Accident Analysis & Prevention. 50. 2013

University of Pennsylvania School of Engineering. "Vehicle Stopping Distance and Time."

Note: Stopping distances include breaking deceleration distance and perception reaction distance.

SAFETY VS. DRIVER BEHAVIOR

Vehicle Speed as Related to Pedestrian Injuries or Fatalities

The faster vehicles are traveling, the more stressful walking is for pedestrians and the more likely a pedestrian-vehicle collision will result in a pedestrian fatality. The ability of a driver to stop in time for a pedestrian crossing the street significantly decreases as the vehicle speed increases.

The relationships among vehicle speeds, braking distances, and the likelihood of pedestrian fatalities are shown to the left.



01 Looking East Towards Town Green & City Hall
Pedestrian Hybrid Beacon at Main Street (SR 9)



OVERVIEW OF RECOMMENDATIONS

What follows is a set of recommendations that will act as a roadmap for the City to follow in its efforts to fund, design, and implement projects that will provide a rich pedestrian experience for residents and visitors alike.

First is a set of design guidelines for pedestrian safety countermeasures selected from the Georgia Department of Transportation Pedestrian Streetscape guide that are based on tried and true best practices. Next is a selected set of signage that should be installed in appropriate places throughout the City to enhance driver compliance and pedestrian safety. The set of signage is pulled from the Manual for Uniform Traffic Control Devices with guidance from our team of traffic professionals. Finally we will present our recommendations in a series of tables that are categorized accordingly:

- Maintenance Items
- Quick Response Countermeasures
- Near-Term Projects
- Long-Term Projects
- Projects When Redevelopment Occurs
- Transit Stop Improvements

These categories are based on the timeframe that the recommendations ought to be implemented. Maintenance items are the projects that should be regularly bundled into the City's schedule. Quick response items are low-cost, high-yield projects that can be implemented in the immediate future. Short- and long-term projects are measures that will require more of an undertaking. They will typically require engineering analyses of their impact on traffic flows and the geometry of the roadway. Opportunities during redevelopment are items that the City should encourage developers to include in their projects. Transit stop improvements are projects that will make bus stops accessible and comfortable, which will encourage fewer trips to the study areas by car.

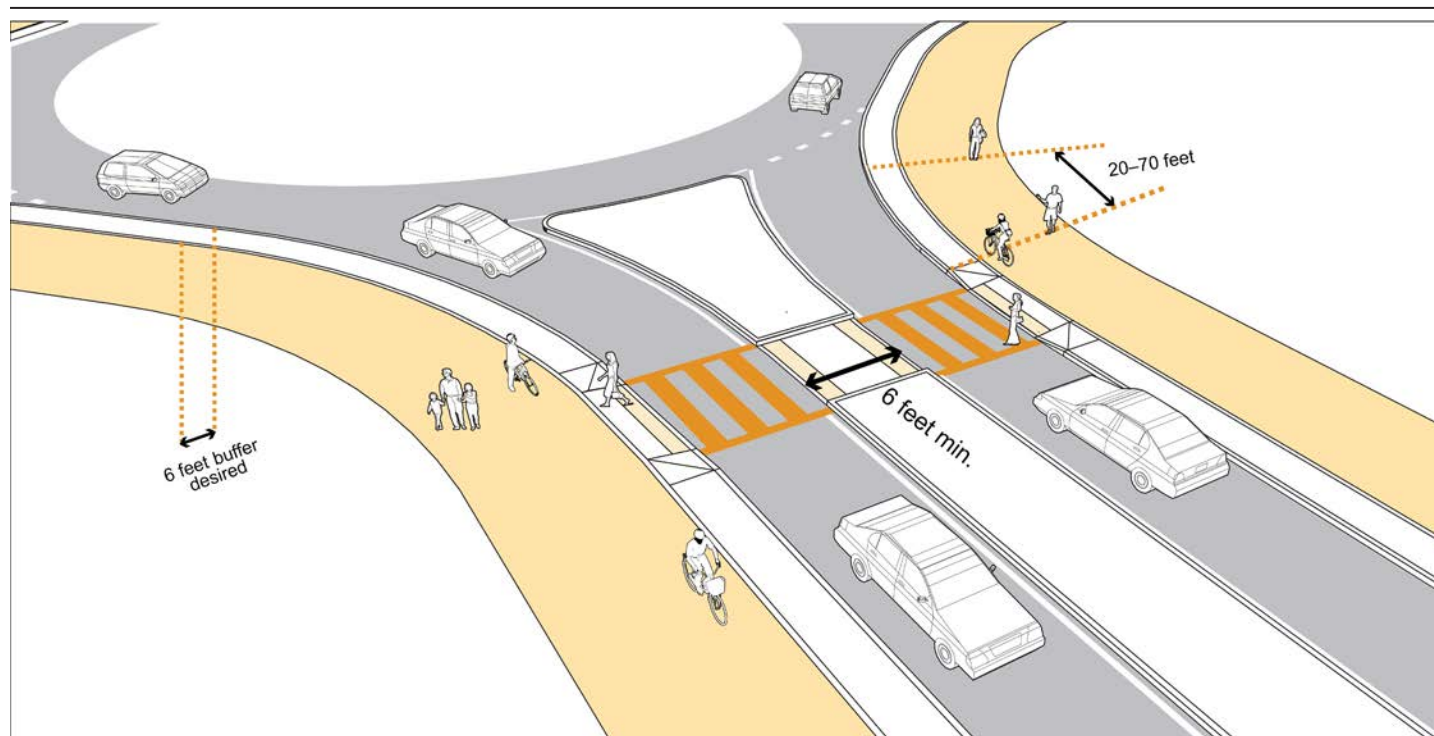
NOTE: The recommendations set forth solely reflect improvements intended for pedestrian accessibility and safety. Impacts of these recommendations on vehicular flow were not evaluated as part of this study. Further engineering analysis is recommended prior to implementation of any of the recommendations that follow.



01 Haynes Bridge Road Streetscape

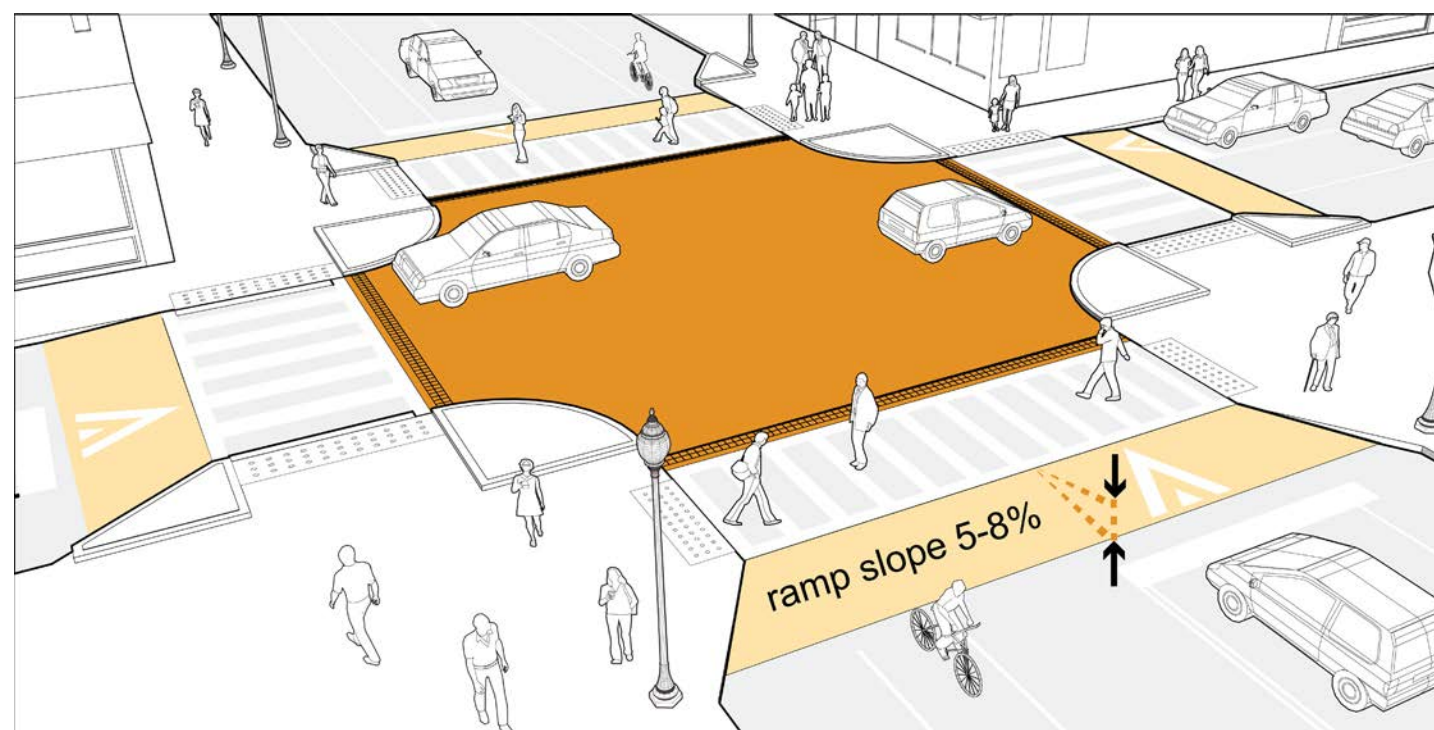


PEDESTRIAN SAFETY COUNTERMEASURES: INTERSECTIONS



Roundabout

A roundabout is a circular unsignalized intersection with a raised circular island in the center. There are many types of roundabouts, such as mini roundabouts, single lane roundabouts, and multi-lane roundabouts. Roundabouts are particularly effective in reducing vehicle speeds and in minimizing high-speed crashes that can result in pedestrian injury. The decrease in vehicle speeds and shorter crossing distance makes pedestrians feel more comfortable walking in and around a place.

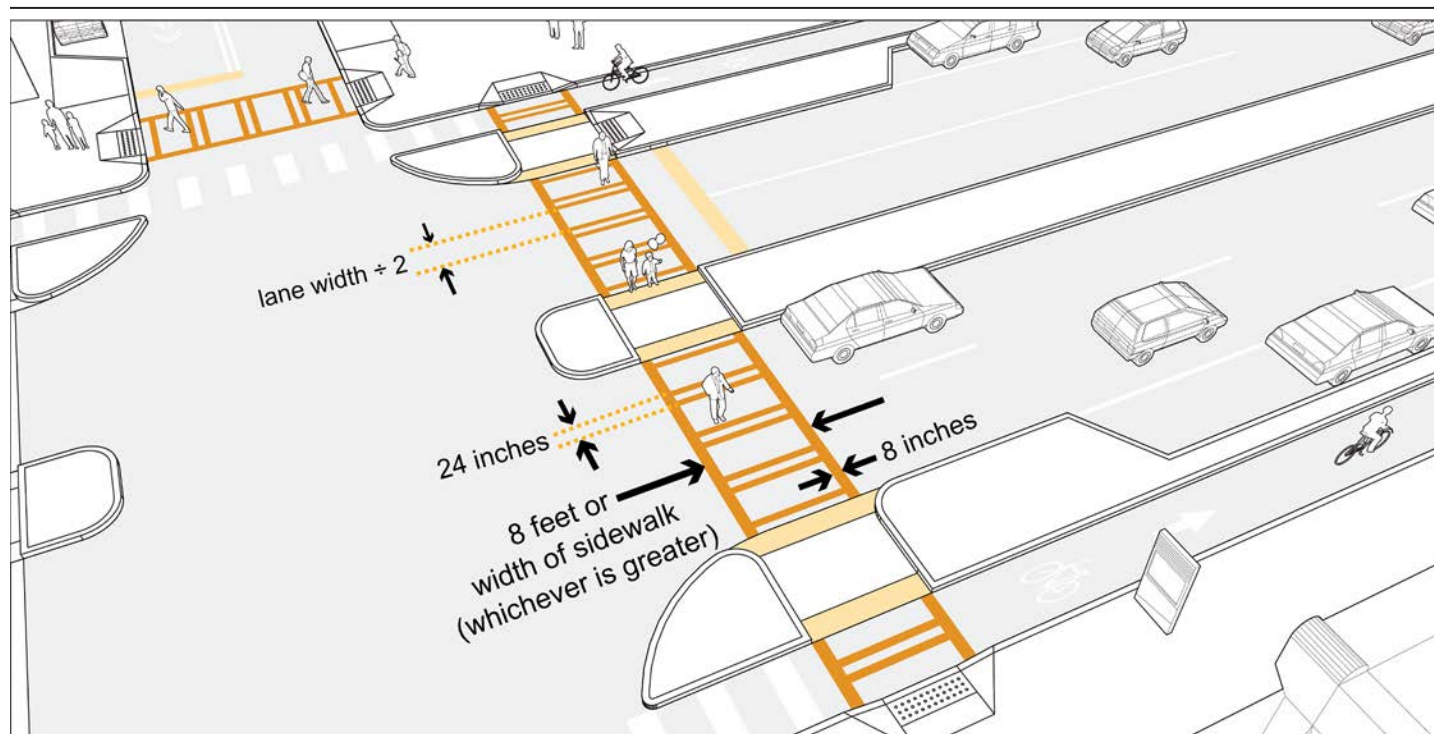


Raised Intersection

A raised intersection is a flat, raised area covering an intersection with ramps on all vehicle approaches. Similar to speed tables, raised intersections are effective in reducing vehicle speed to a range of 25 to 35 mph when crossing the intersection. Raised intersections may serve as a gateway treatment on main streets and more urban areas.

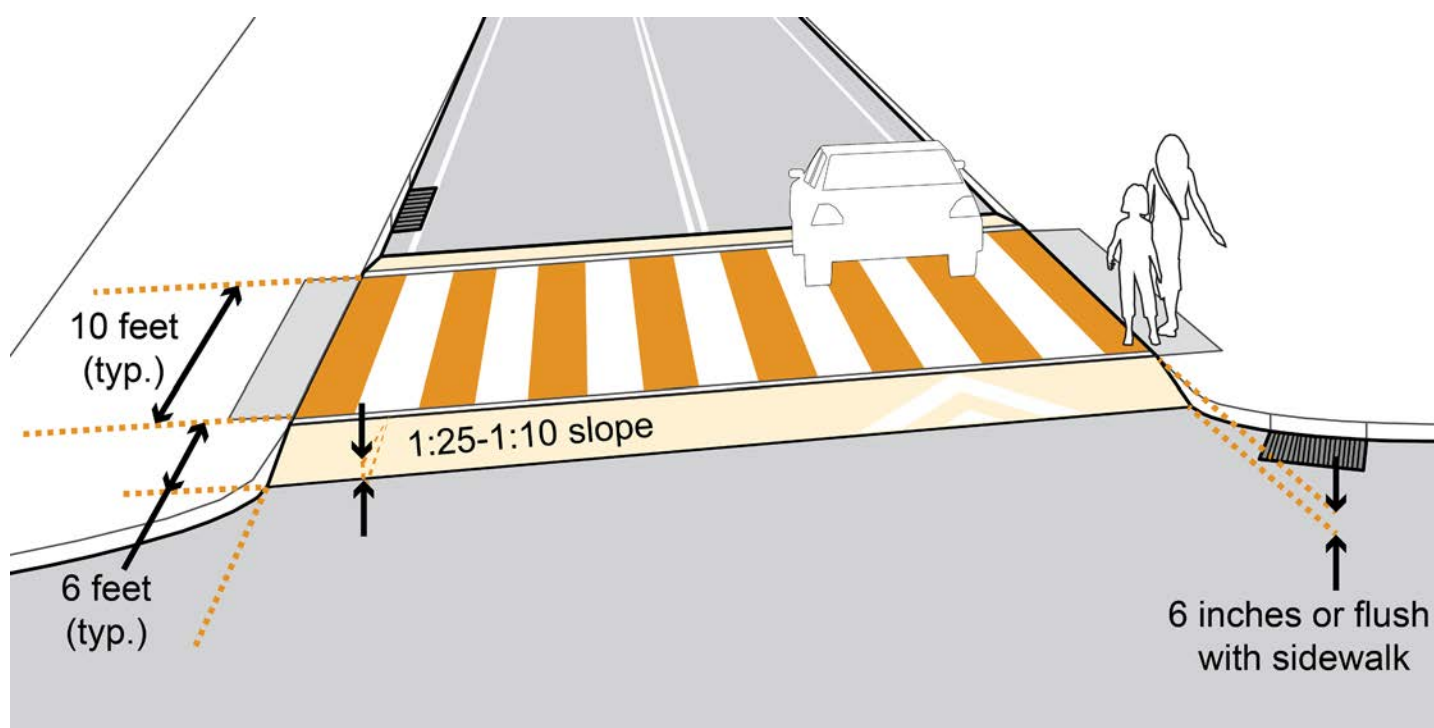


PEDESTRIAN SAFETY COUNTERMEASURES: CROSSINGS



Marked Crosswalk with Refuge Island & Bulb Outs

Marked crosswalks and refuge islands are designated locations for pedestrians to cross the street. They provide a clear indication to pedestrians as to where they should cross the street and to motorists as to where pedestrians are likely to be crossing the street. Bulb Outs, also known as Curb Extensions, extend the sidewalk into the parking lane to narrow the roadway and enhance pedestrian safety by providing increased visibility and shortened crossing distances.

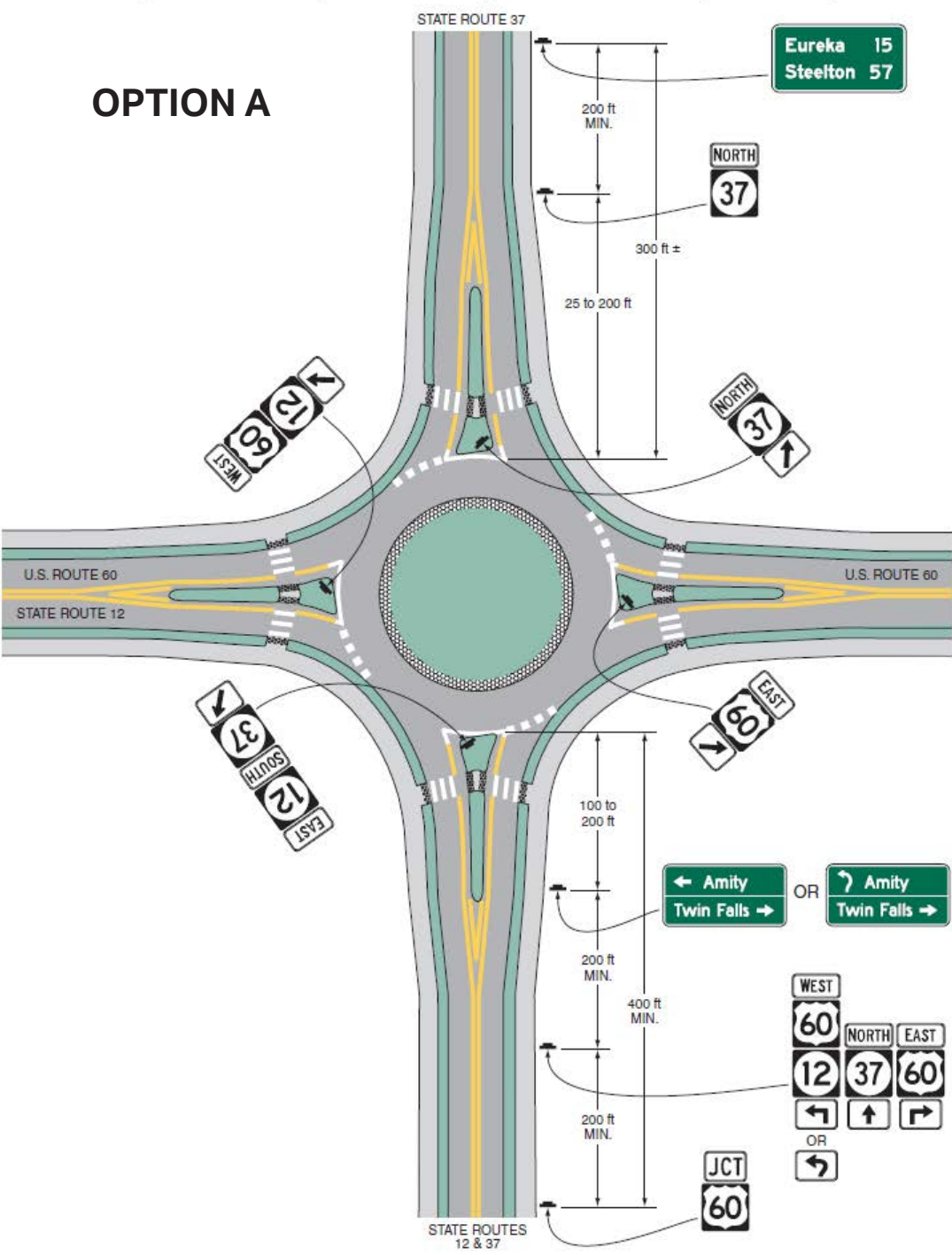


Raised Crosswalk

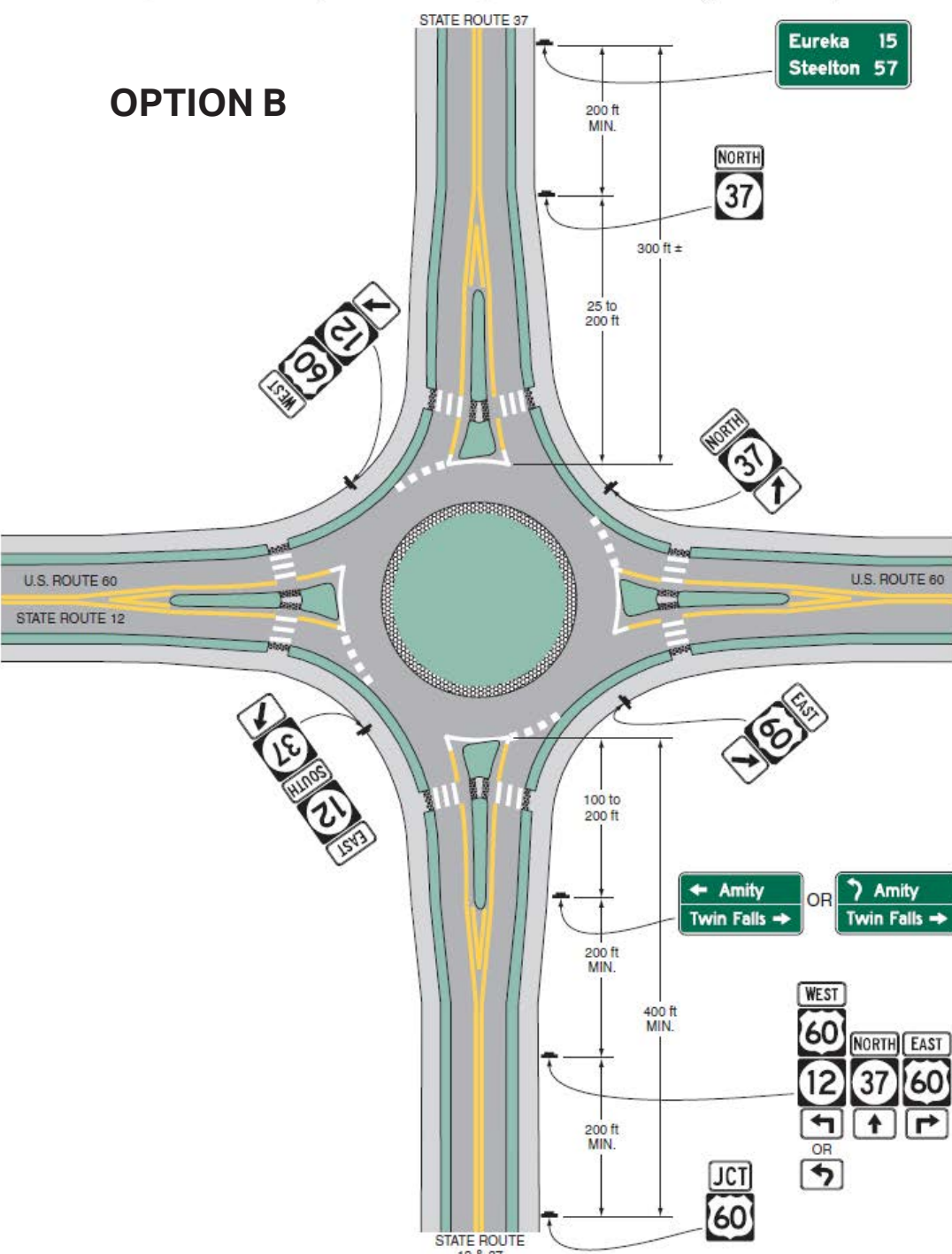
Raised crosswalks have similar design standards to speed tables and speed humps and are marked and signed as designated crossings. Raised crosswalks are effective for reducing vehicle speeds and drawing attention to the pedestrian crossing. Raised crosswalks provide significant benefits to the pedestrian environment by improving awareness of crossing pedestrians.



SIGNAGE FOR ROUNDABOUTS



Taken from Manual for Uniform Traffic Control Devices (MUTCD).



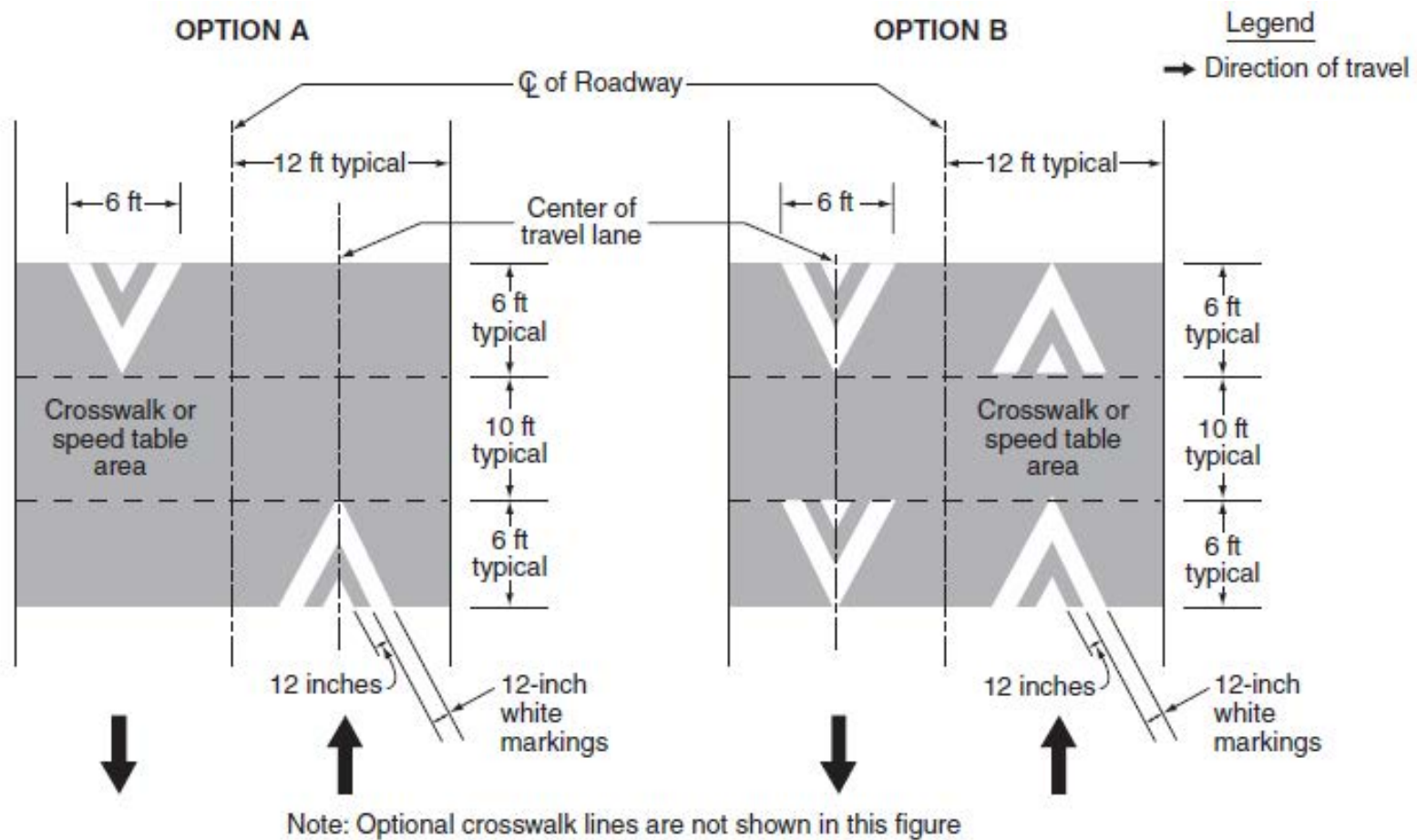
Taken from Manual for Uniform Traffic Control Devices (MUTCD).



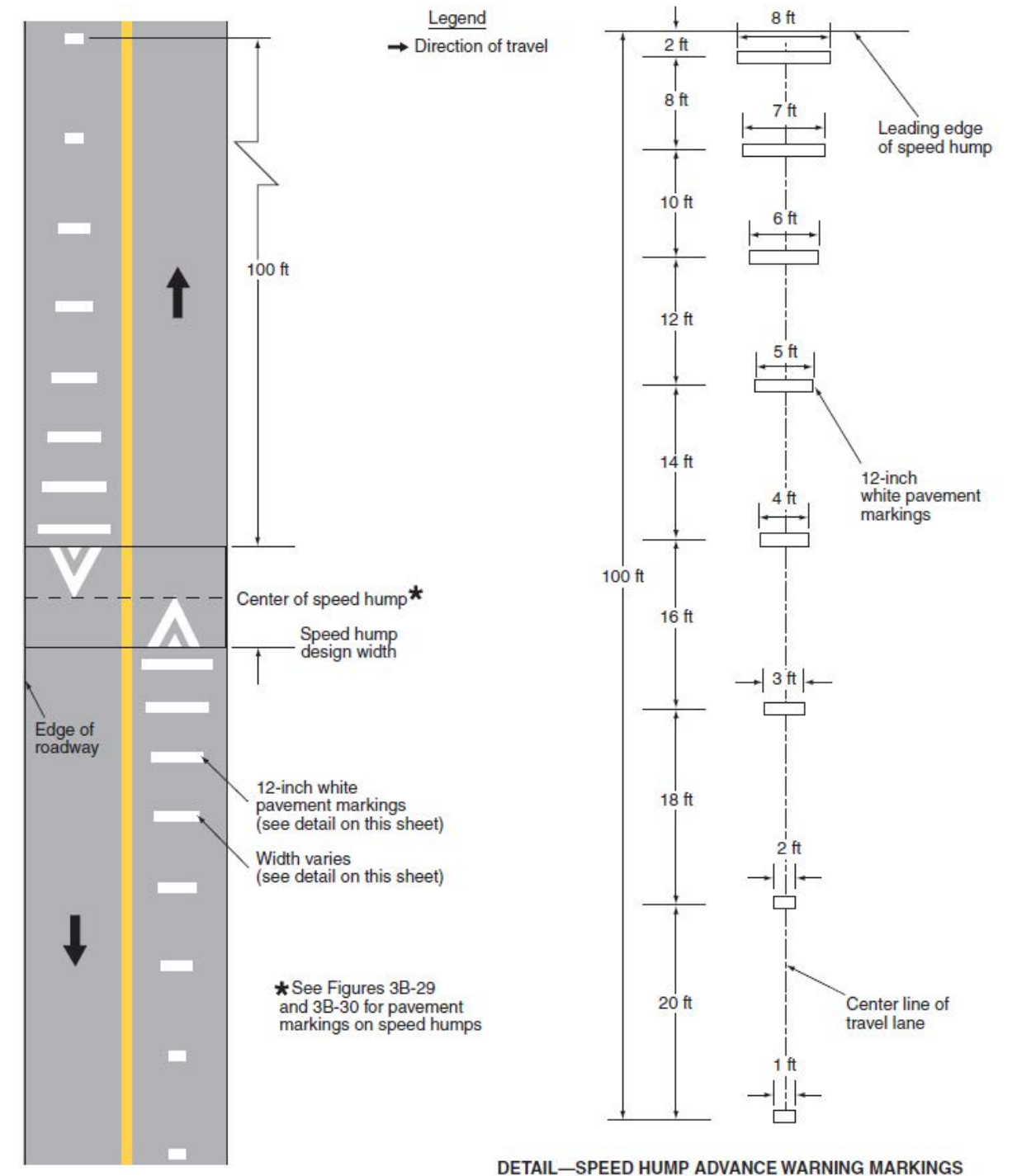
PAVEMENT MARKINGS FOR RAISED COUNTERMEASURES

Raised Intersections, Crosswalks, and Speed Humps

Pavement markings for all raised countermeasures should follow the guidelines set forth in the Manual for Uniform Traffic Control Devices (MUTCD). The only mandatory pavement markings are depicted in option A in the graphic below. Option B and pavement markings for the approach to the raised applications are optional, but the approach markings are recommended, especially for raised crosswalks.



Taken from Manual for Uniform Traffic Control Devices (MUTCD).

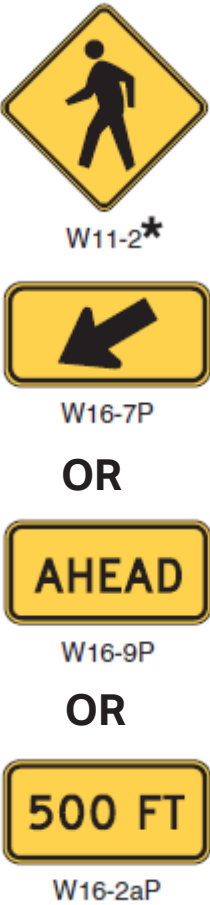


DETAIL—SPEED HUMP ADVANCE WARNING MARKINGS

Taken from Manual for Uniform Traffic Control Devices (MUTCD).



SIGNAGE FOR MID-BLOCK CROSSINGS



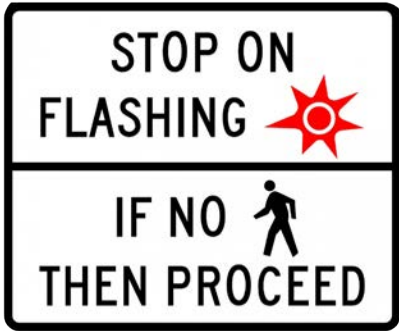
Typical Mid-Block Crossing

All mid-block crossings should have the signage depicted above. The arrow sign (R16-7p) may be changed out for either of the following signs depending on the location of the pedestrian sign (W11-2). Wherever possible, mid-block crossings should have median refuge islands.

Signage from Manual for Uniform Traffic Control Devices (MUTCD).



PEDESTRIAN HYBRID BEACON SIGNAGE



From City of Neenah, WI website.

+



R1-5c

OR

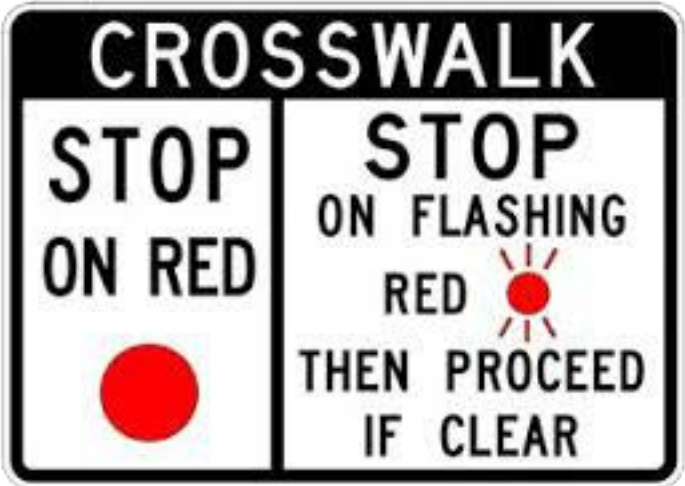


R1-5b



R10-23

CHANGE TO



Example of custom regulatory signage from FHWA website.

CONSIDER



R1-9a

Pedestrian Hybrid Beacon Signage Improvements

Signage should be added to all Pedestrian Hybrid Beacons indicating that vehicles can proceed through the crosswalk when it is clear. This will require custom regulatory signage (see example at right). Stop Here on Red signs (R10-6a) should be changed to one of the two options for Stop Here for Pedestrians signs R1-5b (preferred) or R1-5c.

All other signage from Manual for Uniform Traffic Control Devices (MUTCD).



MAINTENANCE ITEMS

\$: 0-50k
\$\$: 50k-200k
\$\$\$: 200k-500k
\$\$\$\$: 500k-1M
\$\$\$\$\$: 1M-2M
\$\$\$\$\$\$: 2M+

Recommendation	Locations	Potential Benefits	Cost	Priority
Selectively prune vegetation	Areas where vegetation is obstructing sight visibility, especially at crosswalks	Safety, Visibility	\$	High
Perform sidewalk repairs	See Pedestrian Infrastructure Inventory maps	Safety, Comfort, Accessibility	\$	High
Remove items that narrow the effective sidewalk width to under 5'	See Pedestrian Infrastructure Inventory maps	Safety, Comfort, Community	\$	High
Replace faded crosswalk markings	See Pedestrian Infrastructure Inventory maps	Safety, Comfort, Visibility	\$	High
Remove debris and sweep	Sidewalks, Streets	Safety, Comfort, Accessibility	\$	Med



QUICK RESPONSE COUNTERMEASURES

\$: 0-50k
\$: 50k-200k
\$: 200k-500k
\$: 500k-1M
\$: 1M-2M
\$: 2M+

Recommendation	Locations	Potential Benefits	Cost	Priority	
Prohibit vehicles from turning right on red in Downtown Core	Signalized Intersections in Downtown Core (see page 8)	Safety, Comfort, Traffic Calming	\$	High	*
Evaluate sight distances & visibility	Existing and proposed crosswalks	Safety, Comfort, Visibility	\$	High	*
Eliminate on-street parking that is less than 25 feet from a crosswalk or intersection	Crosswalks near on-street parking	Safety, Comfort, Visibility	\$	High	*
Fill in missing crosswalk(s) at signalized intersections	Signalized intersections	Safety, Comfort, Connectivity, Visibility	\$	High	
Add leading pedestrian interval and flashing yellow arrow permissive left turn signals	Signalized intersections	Safety, Comfort, Visibility	\$	High	*
Add reflector strips	Sign posts in school zones	Safety, Visibility	\$	High	*
Evaluate crosswalk signage for enhancement opportunities	Crosswalks	Safety, Visibility	\$	High	*
Implement recall for pedestrian phases, eliminating push buttons	Signalized intersections	Comfort, Accessibility, Operations	S	High	*
Add signage indicating that drivers may proceed on flashing red	Pedestrian Hybrid Beacons	Safety, Traffic Operations	\$	Med	*
Reduce traffic signal cycle length	Signalized intersections	Comfort, Traffic Operations	\$	Med	*
Install crosswalk ramps and detectable edges	Where missing at crossings	Safety, Comfort, Accessibility	\$	Med	
Add crosswalk markings across commercial driveways	Qualifying commercial driveways	Safety, Comfort, Visibility	\$	Med	
Add street name signs where missing	Intersections	Comfort, Wayfinding	\$	Low	*

* Recommendations to be addressed by City staff.



NEAR-TERM PROJECTS

\$: 0-50k
\$\$: 50k-200k
\$\$\$: 200k-500k
\$\$\$\$: 500k-1M
\$\$\$\$\$: 1M-2M
\$\$\$\$\$\$: 2M+

Recommendation	Locations	Potential Benefits	Cost	Priority	
Install raised crosswalks	Crosswalks in Downtown Core except along SR 9	Safety, Comfort, Community, Visibility, Traffic Calming, Beautification	\$\$	Med	
Add sidewalk where missing	See Pedestrian Infrastructure Inventory maps	Safety, Comfort, Accessibility, Connectivity	\$\$-\$\$\$	High	
Install speed table	Streets where vehicle speed reduction is desired	Safety, Comfort, Traffic Calming	\$\$	Med	
Update design guidelines for streetscapes	North Point Parkway	Community, Beautification	\$	Med	✱
Add median refuge areas	Mid-block crosswalks (See recommendations maps)	Safety, Comfort, Visibility	\$\$	High	
Add or improve pedestrian lighting	Gaps in pedestrian light network	Safety, Comfort, Community, Visibility	\$\$-\$\$\$\$	High	
Install mid-block crossing (with median refuge islands)	Long lengths of road without intersections	Safety, Comfort, Connectivity, Visibility, Accessibility	\$\$	Med	
Implement audible pedestrian signals	Signalized intersections	Safety, Comfort, Accessibility	\$\$	Med	✱
Evaluate pedestrian hybrid beacons for operational improvements	Pedestrian Hybrid Beacons	Safety, Comfort, Connectivity, Visibility, Accessibility	\$	Med	✱
Shared street conversion	Low-speed / Low-volume streets, especially Old Roswell St.	Safety, Community, Comfort, Traffic Calming	\$\$-\$\$\$	Med	
Add traffic signals and crosswalks	Unsignalized Intersections, where warranted	Safety, Connectivity, Visibility	\$\$	High	
Narrow travel lanes to 10 feet	Where feasible, especially throughout North Point Parkway	Safety, Comfort, Traffic Calming	\$\$	Med	
Install raised intersections	Milton Ave. @ Canton St./Roswell St. Academy St. @ Park Plaza Academy St. @ Haynes Bridge Rd. Marietta St. @ Roswell St.	Safety, Comfort, Community, Traffic Calming, Beautification	\$\$\$	Med	

* Recommendations to be addressed by City staff.



LONG-TERM PROJECTS

\$: 0-50k
\$\$: 50k-200k
\$\$\$: 200k-500k
\$\$\$\$: 500k-1M
\$\$\$\$\$: 1M-2M
\$\$\$\$\$\$: 2M+

Recommendation	Locations	Potential Benefits	Cost	Priority
Evaluate opportunities to improve intersection geometry	Academy St. @ Park Plaza Canton St. @ Old Canton St. Roswell St. @ Old Roswell St.	Safety, Comfort, Traffic Operations, Visibility	\$\$-\$\$\$\$	Med *
Complete entirety of Alpha-Loop	Alpha-Loop	Safety, Comfort, Connectivity, Community, Accessibility	\$\$\$\$\$\$	Med
Strengthen pedestrian corridors connecting major activity centers with residential areas	Pedestrian corridors that connect Avalon, Wills Park, Mayfield Rd., Hopewell Rd., and Cumming St. to the Downtown Core	Safety, Comfort, Connectivity, Community, Accessibility	\$-\$\$\$	Med
Install shared-use paths	See Sidewalk Width Recommendations Map	Safety, Comfort, Connectivity	\$\$\$-\$\$\$\$\$	Med
Replace asphalt with pavers	Low-speed / Low-volume Streets	Safety, Community, Traffic Calming	\$\$-\$\$\$	Med
Roundabout conversions	Roswell St. @ Old Roswell St. Mayfield Rd. @ Canton St.	Safety, Comfort, Traffic Operations	\$\$\$\$\$	High

* Recommendations to be addressed by City staff.



PROJECTS WHEN REDEVELOPMENT OCCURS

\$: 0-50k
\$\$: 50k-200k
\$\$\$: 200k-500k
\$\$\$\$: 500k-1M
\$\$\$\$\$: 1M-2M
\$\$\$\$\$\$: 2M+

Recommendation	Locations	Potential Benefits	Cost	Priority
Roundabout conversions when redevelopment occurs	Canton St. @ Old Canton St. Hopewell Rd @ Vaughn Dr.	Safety, Comfort, Traffic Operations	\$\$\$\$\$	High
Provide pedestrian detours and signage	Construction sites	Safety, Comfort, Connectivity, Accessibility, Wayfinding	\$	High
Install contrasting pavement crosswalk delineation	Crosswalks and driveway approaches	Visibility, Comfort, Visibility	\$\$	Med
Widen sidewalk	Sidewalks	Safety, Comfort, Community, Accessibility	\$-\$\$	Med
Close median openings to the extent practical	Unsignalized intersections with median openings	Safety, Comfort, Visibility	\$\$	Med
Encourage sidewalk connections to private facilities	Private Facilities	Safety, Comfort, Connectivity, Community, Accessibility	\$-\$\$	Low
Provide gateway treatments and signage for major destinations	Major activity centers	Safety, Community, Beautification	\$-\$\$	Low
Evaluate potential opportunities to implement median U-turn treatments	Streets with medians	Safety, Comfort, Traffic Operations	\$\$\$	Low *

* Recommendations to be addressed by City staff.



TRANSIT STOP IMPROVEMENTS

\$: 0-50k
\$\$: 50k-200k
\$\$\$: 200k-500k
\$\$\$\$: 500k-1M
\$\$\$\$\$: 1M-2M
\$\$\$\$\$\$: 2M+

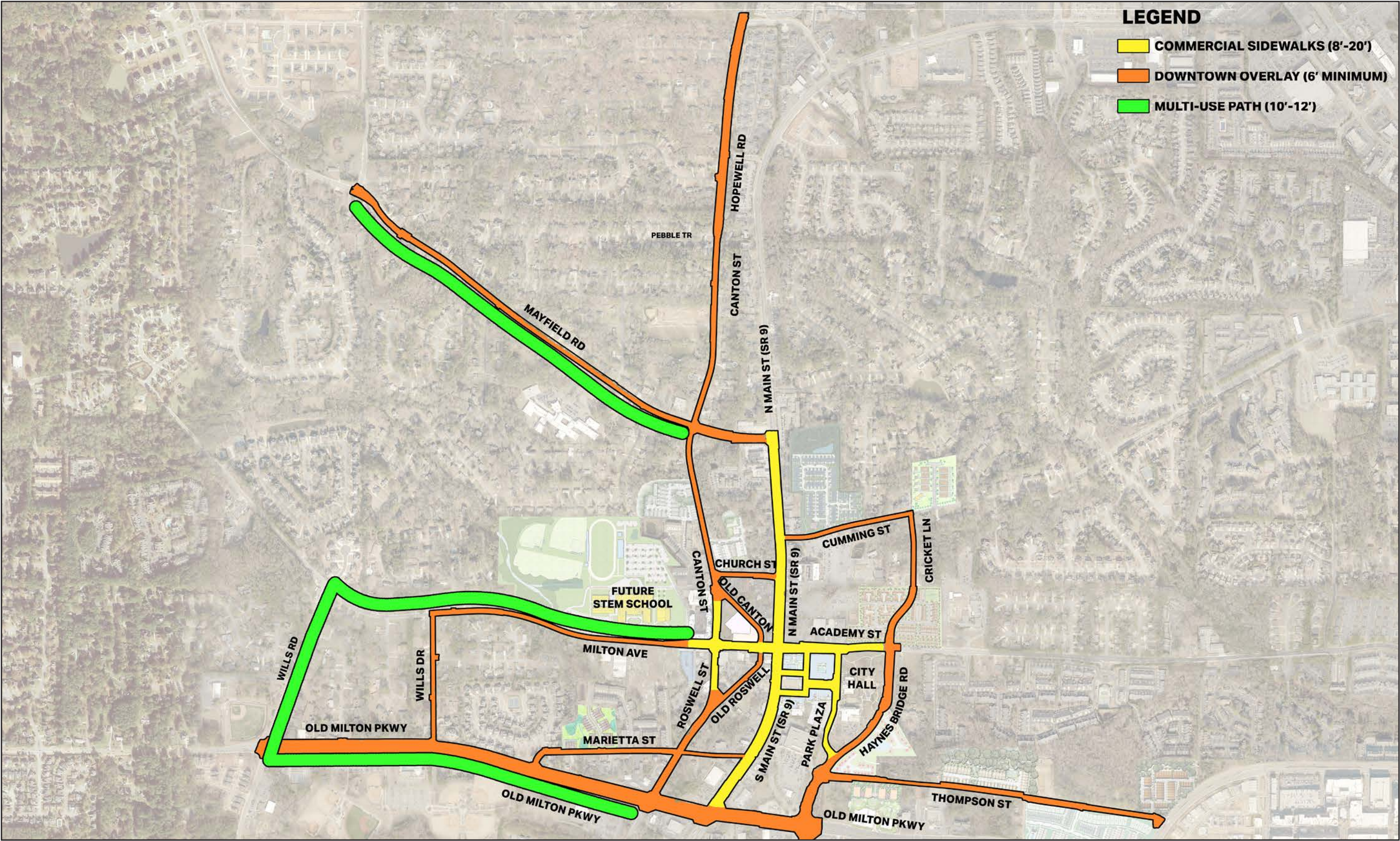
Recommendation	Locations	Potential Benefits	Cost	Priority
Relocate bus stops to reduce the distance to the nearest crosswalk	Bus stops near signalized intersections	Safety, Comfort, Connectivity, Accessibility	\$	Med
Evaluate bus stops near unsignalized intersections for enhancement opportunities	Bus stops near unsignalized intersections	Safety, Comfort, Connectivity, Accessibility	\$-\$\$	Med
Evaluate bus stops at mid-block locations for enhancement opportunities	Bus stops at mid-block locations	Safety, Comfort, Connectivity, Accessibility	\$-\$\$	Med
Fill in pavement gap between sidewalk and curb	Bus stops	Comfort, Accessibility, Safety	\$	High
Repurpose curb lane as right turn and bus only lane	Sections with 3 through lanes	Safety, Comfort	\$\$	Low
Install shelters at bus stops	Bus stops without shelters	Comfort, Visibility	\$\$	Low
Evaluate potential opportunities for automated shuttle service	Transit-supportive areas	Connectivity, Community	\$\$\$	Low
Evaluate potential opportunities for a transit center in the Downtown Core	Transit-supportive areas	Connectivity, Community	\$\$\$\$	Low
Designate transportation network company (Uber / Lyft) zones	Shared transportation service areas	Comfort, Traffic Operations	\$	Low

NOTE: Transit stop improvements will require that the City coordinate with the Metro Atlanta Rapid Transit Authority (MARTA).



RECOMMENDATIONS FOR DOWNTOWN CORE INTERSECTIONS

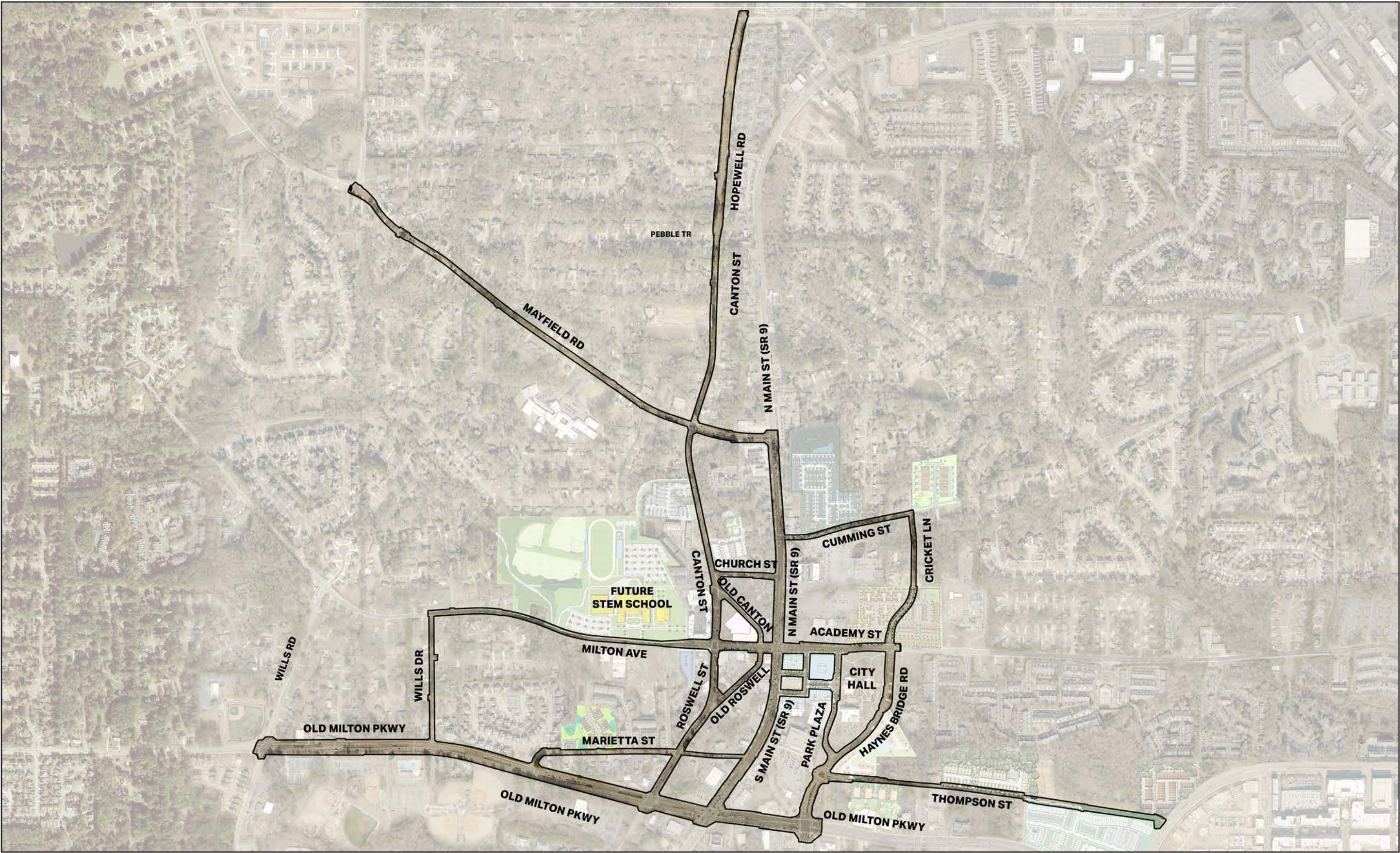
Downtown Intersection	Near-Term Recommendation	Long-Term Recommendation
Main St. @ Milton Ave. / Academy St. (Will require coordination with Georgia Department of Transportation)	- Remove parking space that obstructs visibility (see page 47) - Prohibit right turn on red - Add leading pedestrian interval phase - Add flashing yellow left-turn permissive phase - Add pedestrian phase to every signal cycle - Reduce signal cycle length - Prevent installation of second right-turn lane on Academy St.	Flexible street conversion See page 41
Milton Ave. @ Canton St. / Roswell St.	- Prohibit right turn on red - Add leading pedestrian interval phase - Add flashing yellow left-turn permissive phase - Add pedestrian phase to every signal cycle - Reduce signal cycle length	Flexible street conversion See page 41
Academy St. @ Haynes Bridge Rd.	- Prohibit right turn on red - Add leading pedestrian interval phase - Add flashing yellow left-turn permissive phase - Add pedestrian phase to every signal cycle - Reduce signal cycle length	Raised intersection conversion See page 43
Academy St. @ Park Plaza	- Prohibit right turn on red - Add leading pedestrian interval phase - Add flashing yellow left-turn permissive phase - Add pedestrian phase to every signal cycle - Reduce signal cycle length	Raised intersection conversion See page 43
Canton St. @ Old Canton St.	- Remove parking space that obstructs visibility (see page 47) - See page 43 for the following recommendations - Reorient existing northern crosswalk to mid-block position - Add median refuge islands - Install concrete bulb-outs	Roundabout conversion when redevelopment occurs
Roswell St. @ Old Roswell St.	- Remove parking space that obstructs visibility (see page 47) - Install centerline "Yield to Pedestrians" signs on approach	Roundabout conversion See page 45
Marietta St. @ Roswell St.	- Install flashing pedestrian signage - Install centerline "Yield to Pedestrians" signs on approach	Raised intersection conversion See page 46

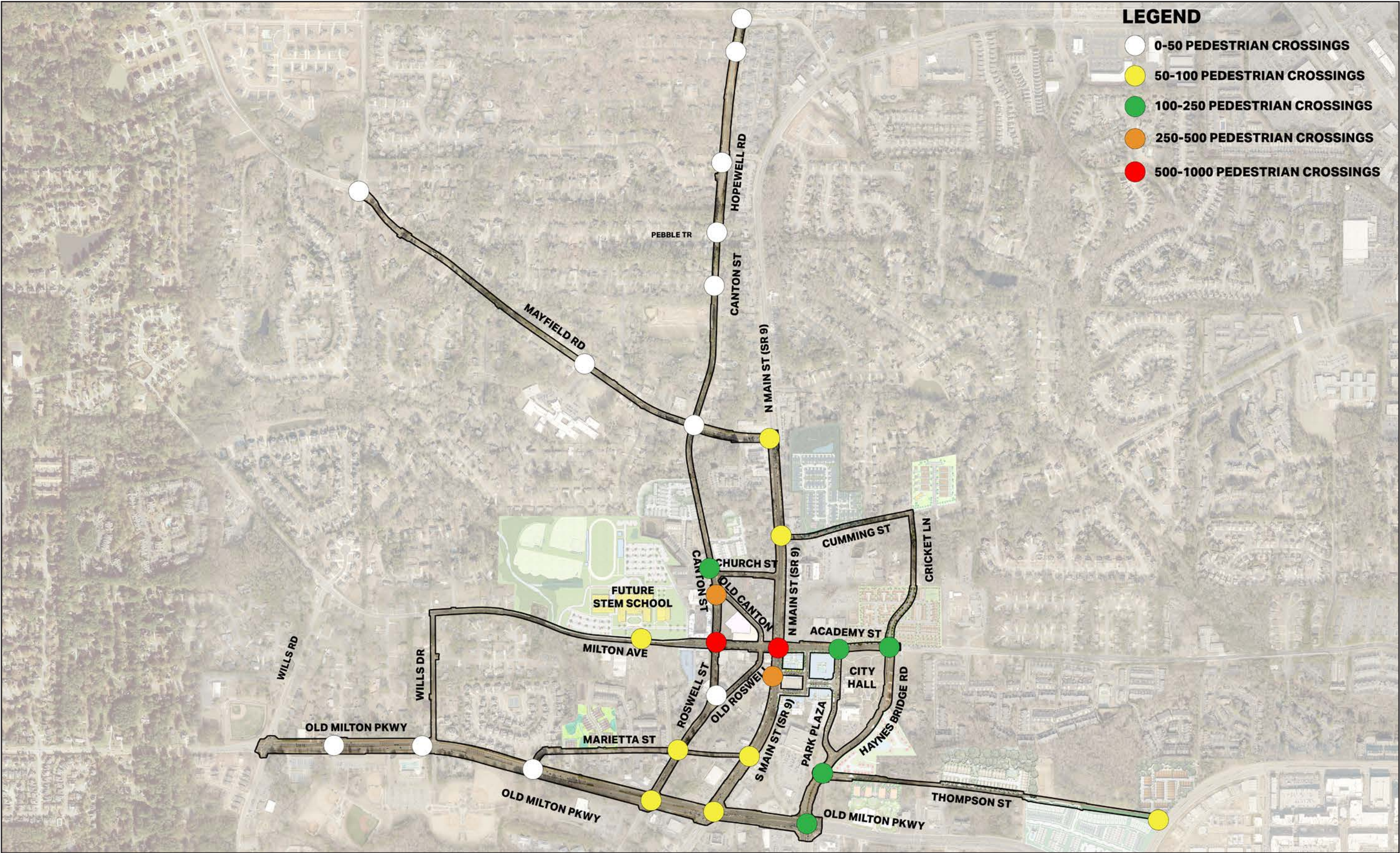


**DOWNTOWN ALPHARETTA
RECOMMENDED SIDEWALK WIDTHS**
CITY OF ALPHARETTA, GEORGIA

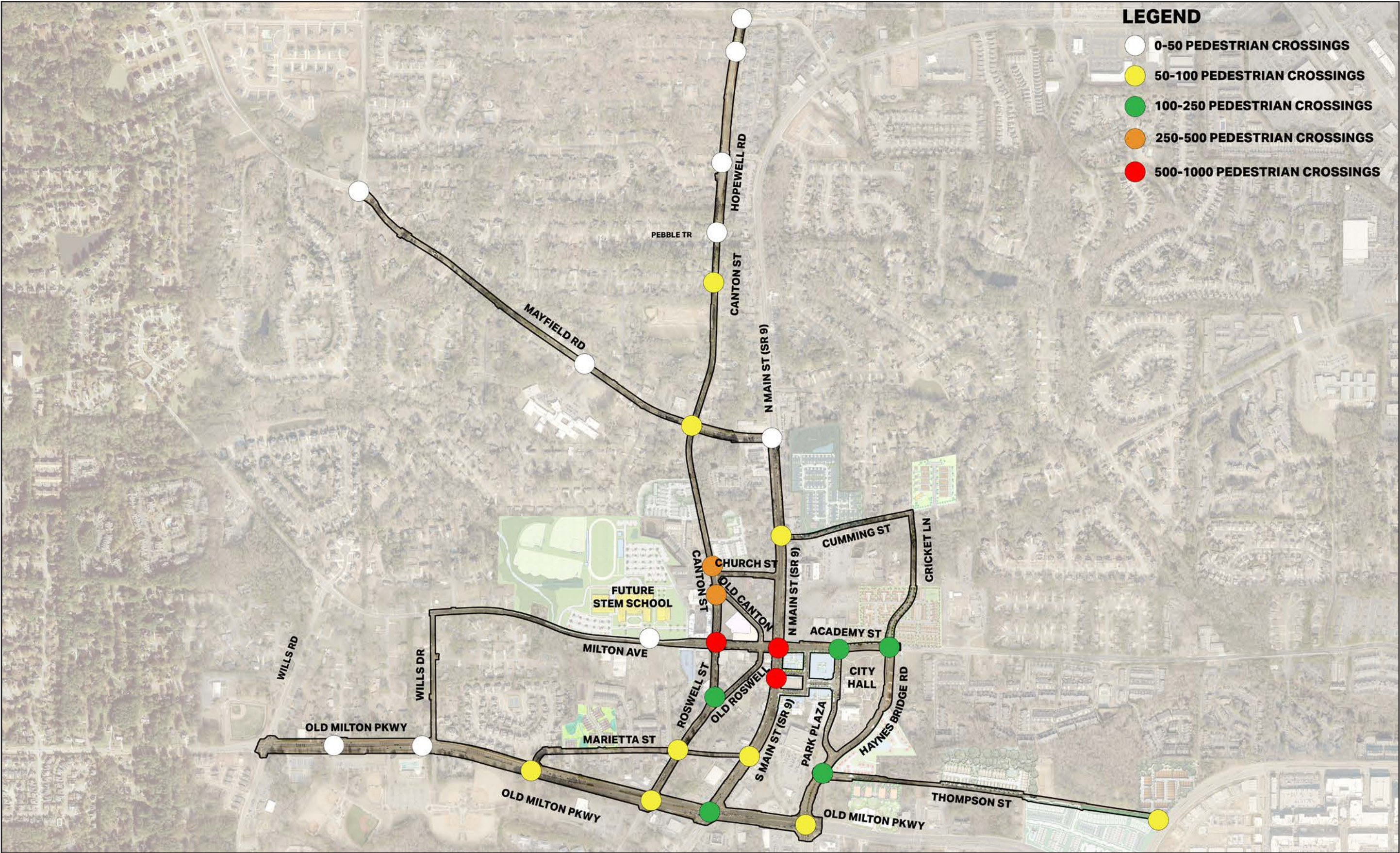
Downtown Overview

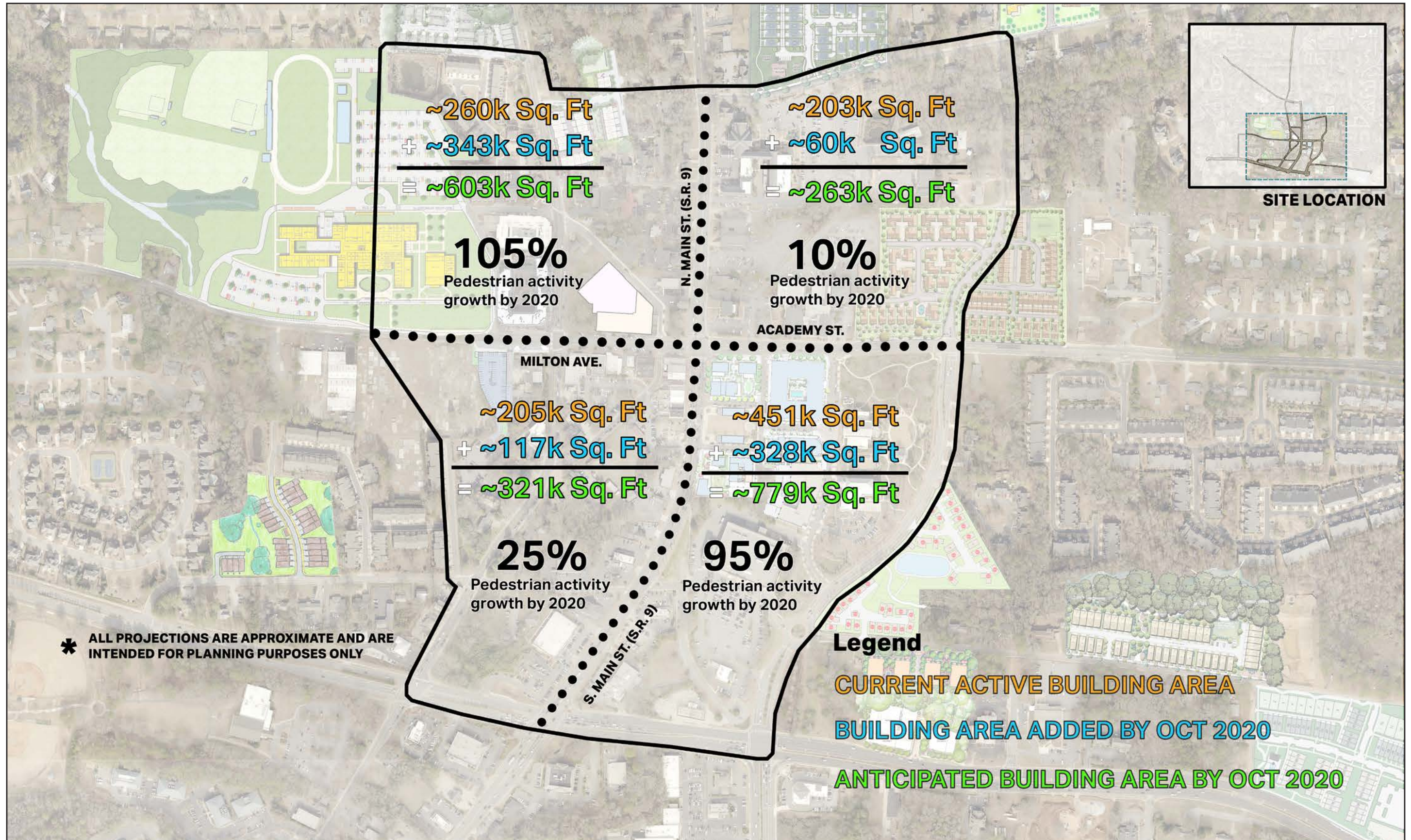
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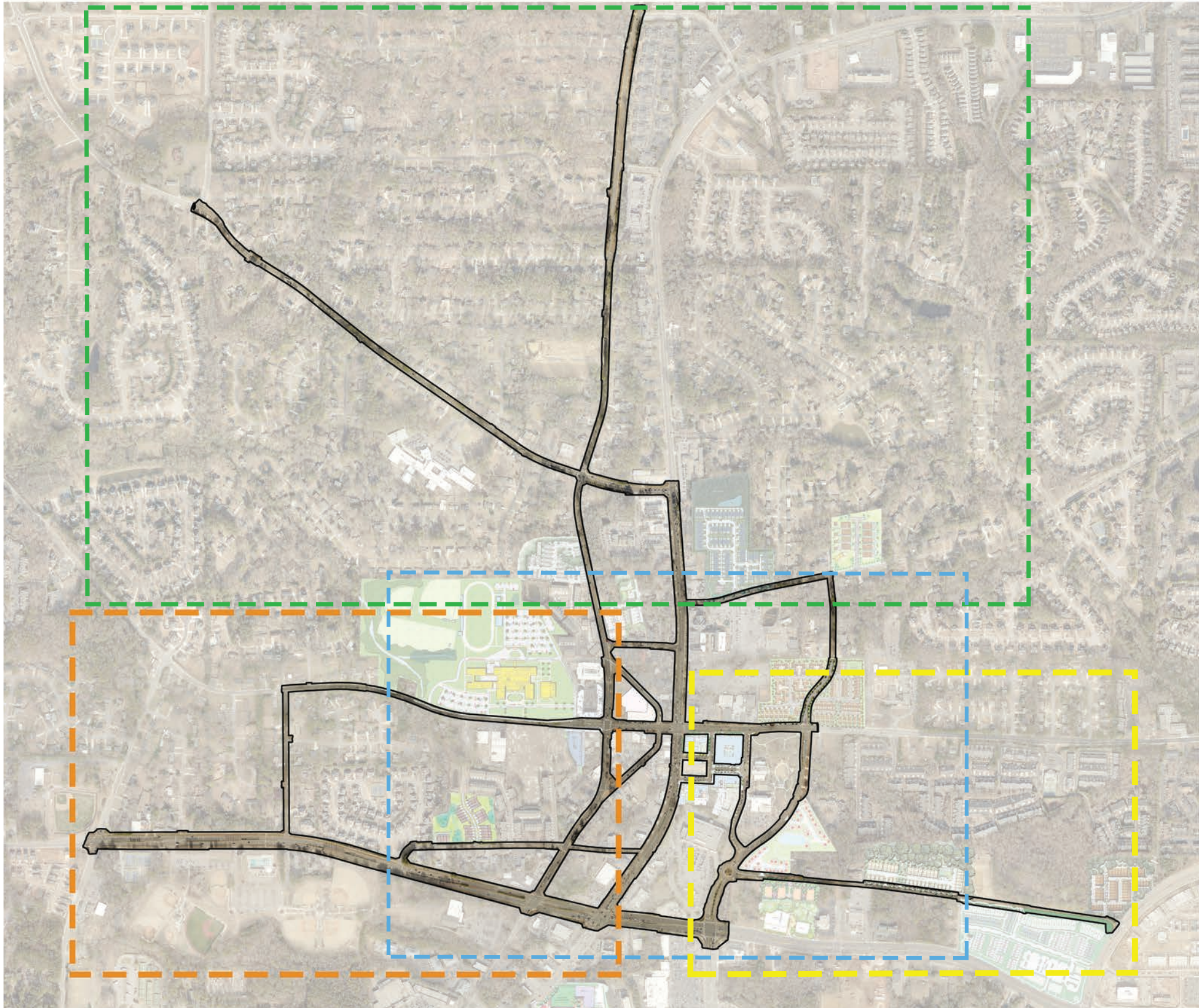




DOWNTOWN AREA
WEEKDAY PEDESTRIAN COUNTS 7AM - 7PM
CITY OF ALPHARETTA, GEORGIA







DOWNTOWN CENTRAL

Pedestrian Infrastructure Inventory..... 39
Observations & Recommendations..... 40
Recommendation Specifics..... 41-48

DOWNTOWN WEST

Pedestrian Infrastructure Inventory..... 51
Observations & Recommendations..... 52

DOWNTOWN EAST

Pedestrian Infrastructure Inventory..... 55
Observations & Recommendations..... 56

DOWNTOWN NORTH

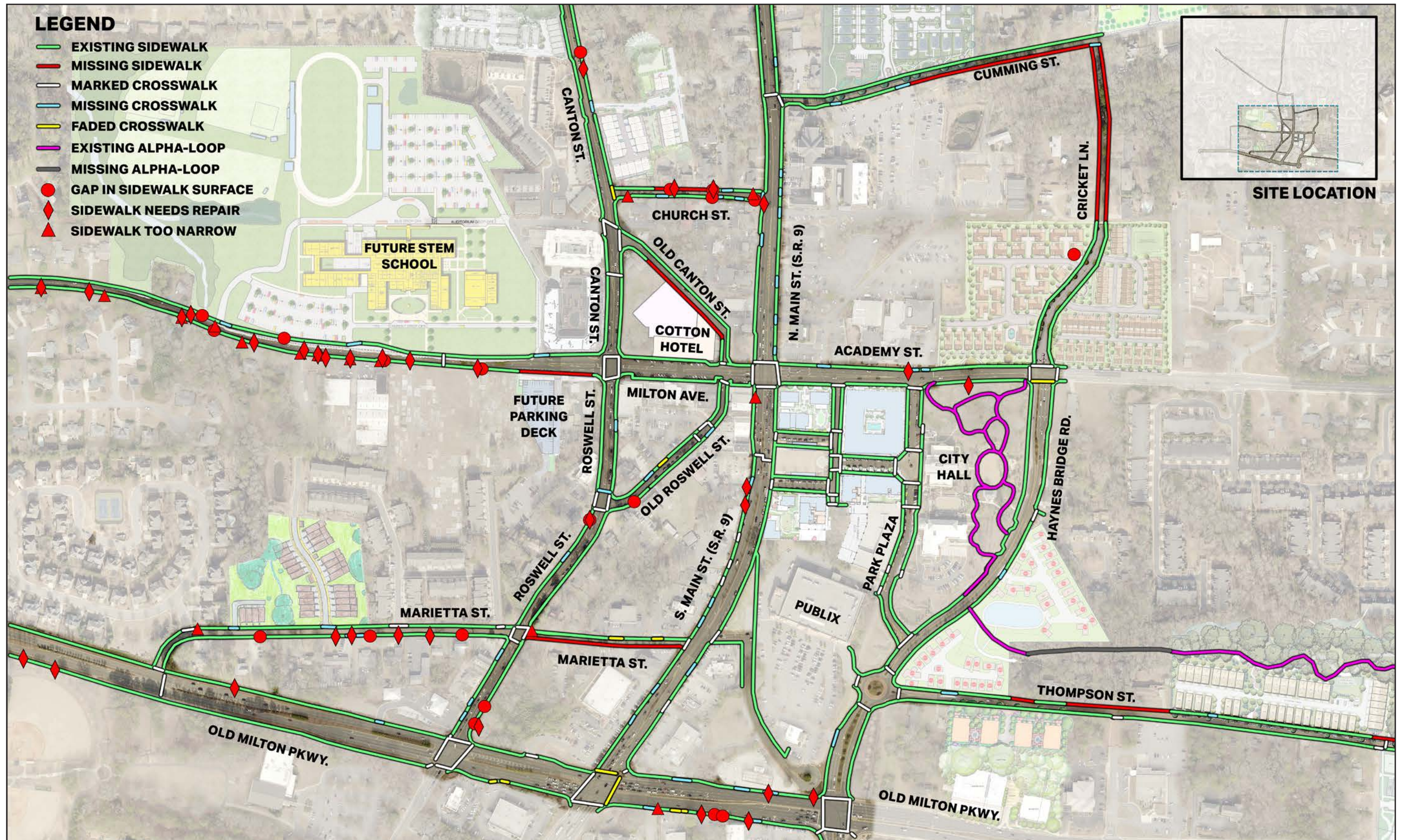
Pedestrian Infrastructure Inventory..... 59
Observations & Recommendations..... 60
Specific Recommendations..... 61-63

Downtown Central

03

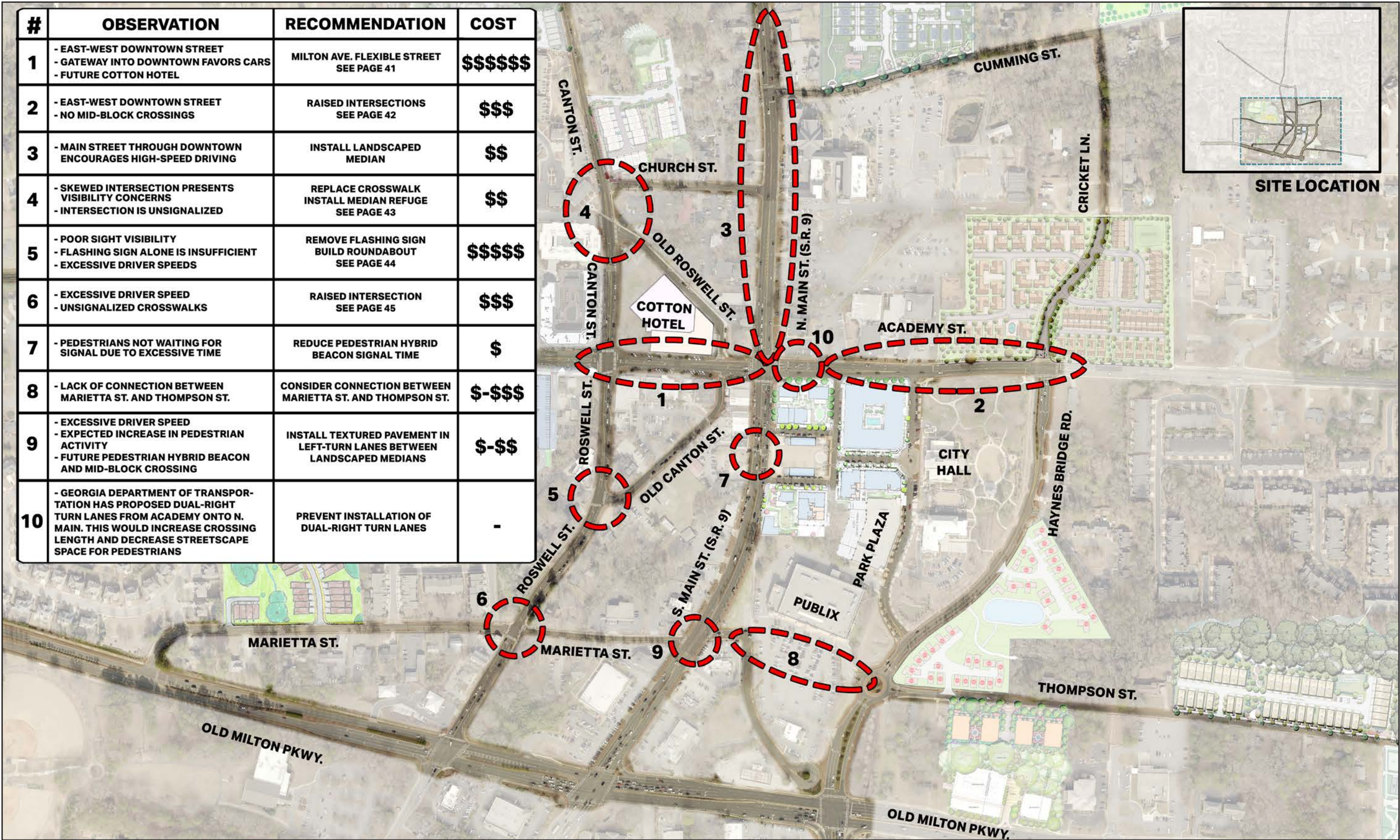


Downtown Central Study Area

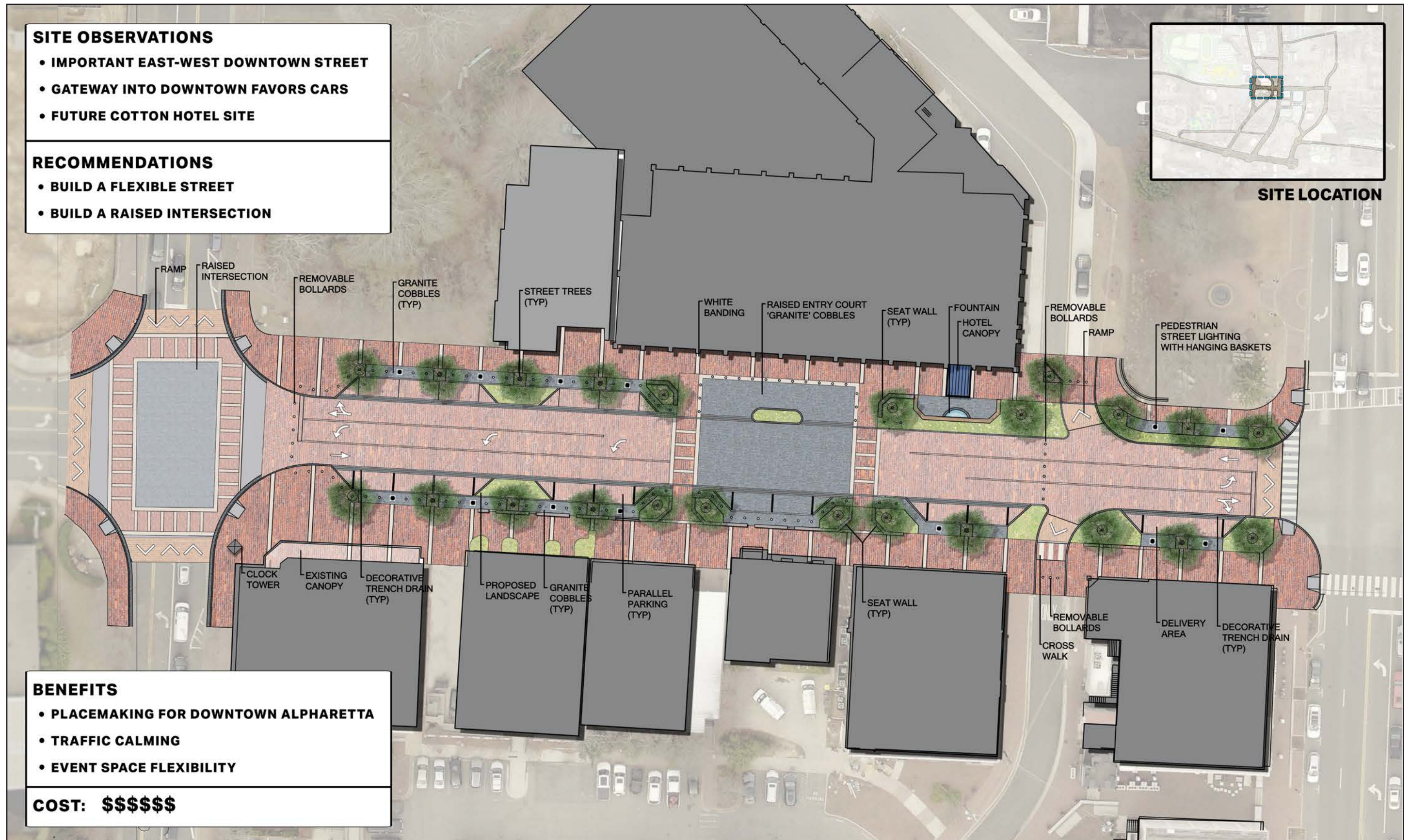


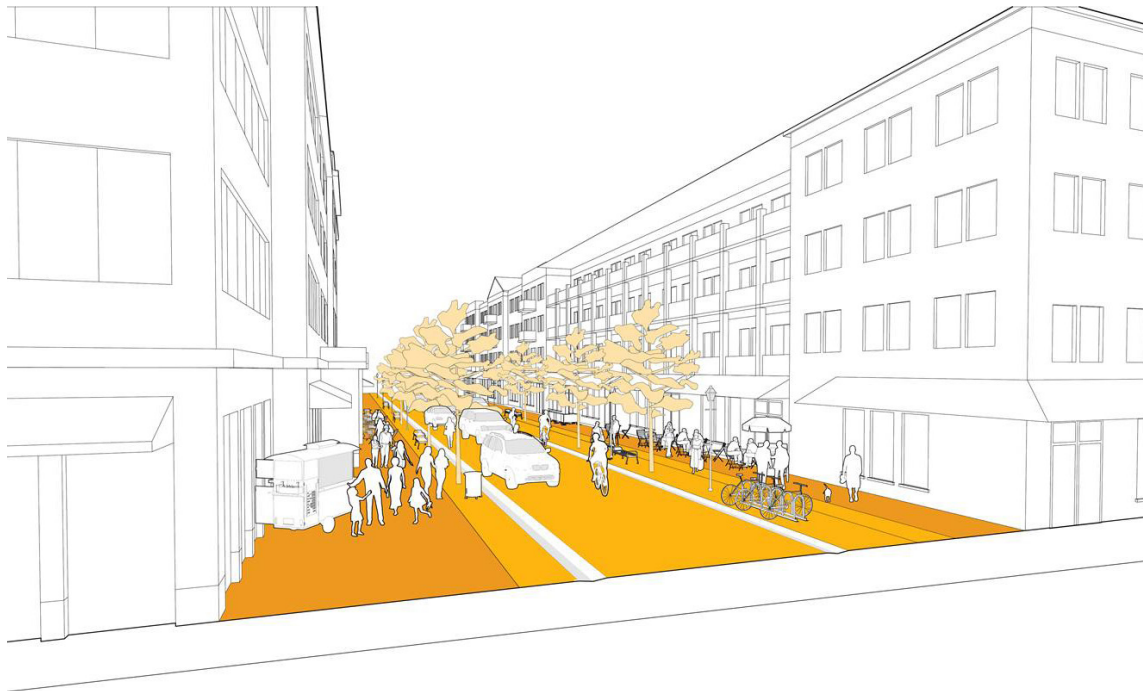


#	OBSERVATION	RECOMMENDATION	COST
1	- EAST-WEST DOWNTOWN STREET - GATEWAY INTO DOWNTOWN FAVORS CARS - FUTURE COTTON HOTEL	MILTON AVE. FLEXIBLE STREET SEE PAGE 41	\$\$\$\$\$\$
2	- EAST-WEST DOWNTOWN STREET - NO MID-BLOCK CROSSINGS	RAISED INTERSECTIONS SEE PAGE 42	\$\$\$
3	- MAIN STREET THROUGH DOWNTOWN ENCOURAGES HIGH-SPEED DRIVING	INSTALL LANDSCAPED MEDIAN	\$
4	- SKEWED INTERSECTION PRESENTS VISIBILITY CONCERNS - INTERSECTION IS UNSIGNALIZED	REPLACE CROSSWALK INSTALL MEDIAN REFUGE SEE PAGE 43	\$
5	- POOR SIGHT VISIBILITY - FLASHING SIGN ALONE IS INSUFFICIENT - EXCESSIVE DRIVER SPEEDS	REMOVE FLASHING SIGN BUILD ROUNDABOUT SEE PAGE 44	\$\$\$\$\$
6	- EXCESSIVE DRIVER SPEED - UNSIGNALIZED CROSSWALKS	RAISED INTERSECTION SEE PAGE 45	\$\$\$
7	- PEDESTRIANS NOT WAITING FOR SIGNAL DUE TO EXCESSIVE TIME	REDUCE PEDESTRIAN HYBRID BEACON SIGNAL TIME	\$
8	- LACK OF CONNECTION BETWEEN MARIETTA ST. AND THOMPSON ST.	CONSIDER CONNECTION BETWEEN MARIETTA ST. AND THOMPSON ST.	\$-\$\$\$
9	- EXCESSIVE DRIVER SPEED - EXPECTED INCREASE IN PEDESTRIAN ACTIVITY - FUTURE PEDESTRIAN HYBRID BEACON AND MID-BLOCK CROSSING	INSTALL TEXTURED PAVEMENT IN LEFT-TURN LANES BETWEEN LANDSCAPED MEDIANS	\$-\$\$
10	- GEORGIA DEPARTMENT OF TRANSPORTATION HAS PROPOSED DUAL-RIGHT TURN LANES FROM ACADEMY ONTO N. MAIN. THIS WOULD INCREASE CROSSING LENGTH AND DECREASE STREETSCAPE SPACE FOR PEDESTRIANS	PREVENT INSTALLATION OF DUAL-RIGHT TURN LANES	-



DOWNTOWN CENTRAL
OBSERVATIONS & RECOMMENDATIONS
CITY OF ALPHARETTA, GEORGIA

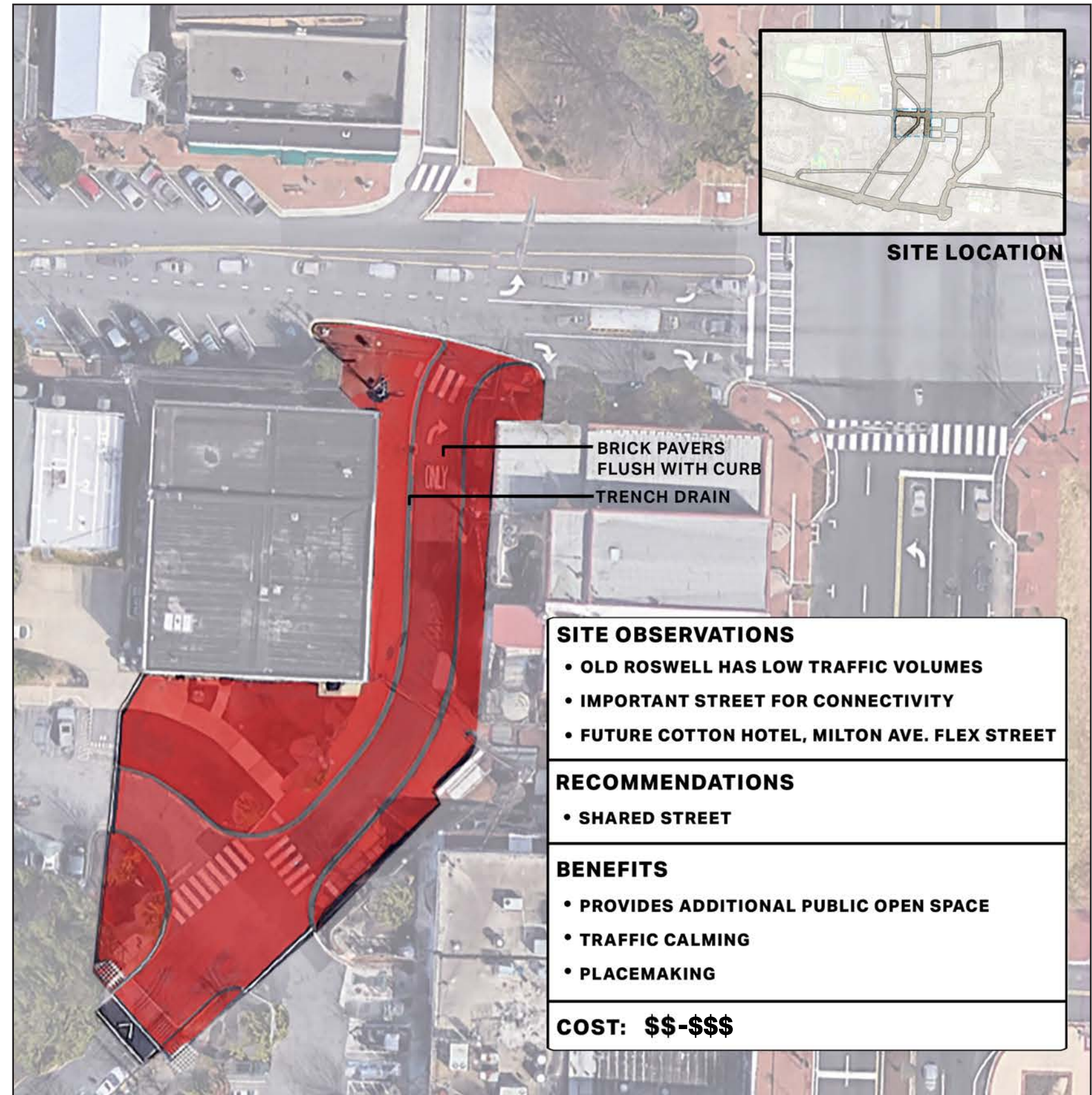




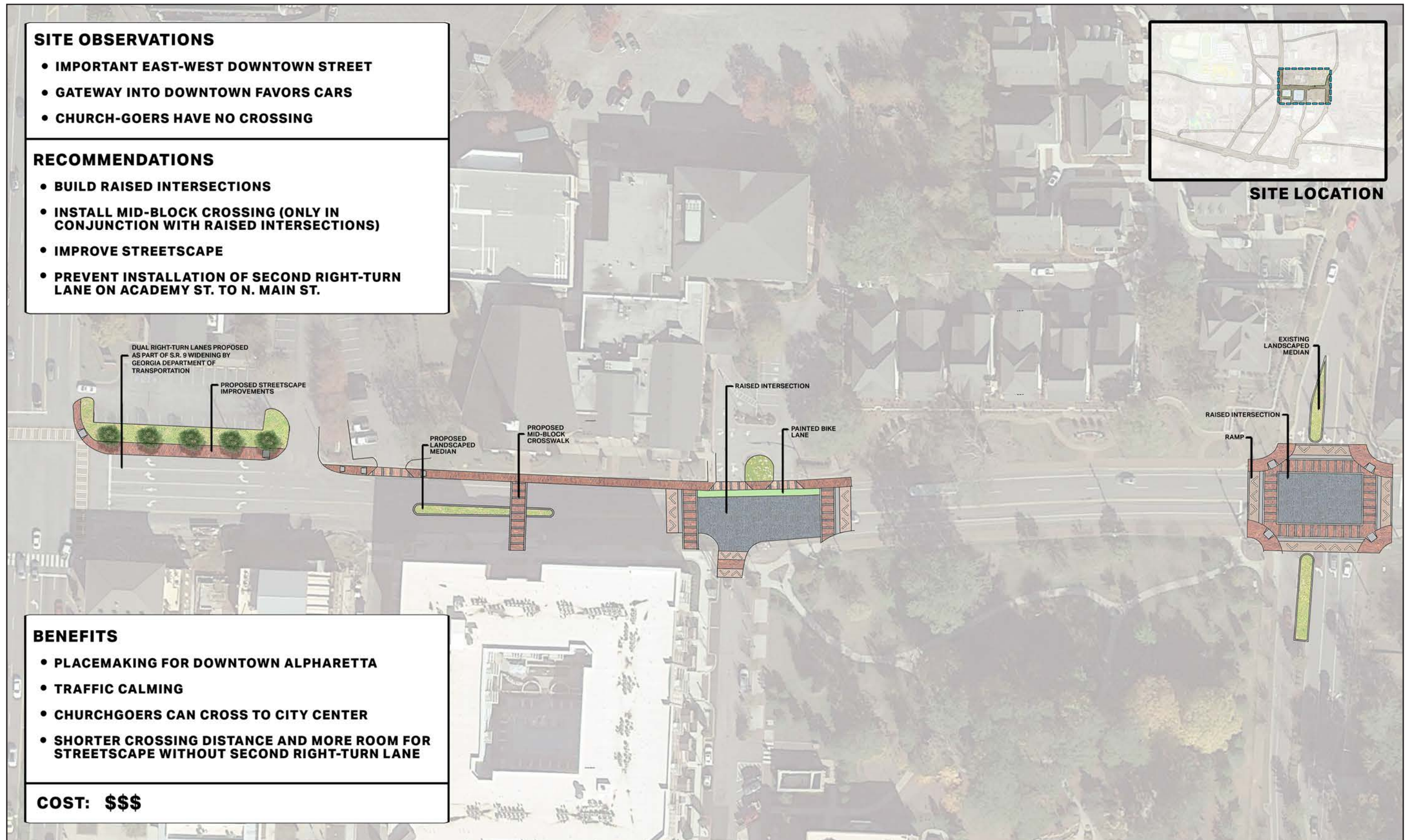
Shared Street

Shared streets are streets where pedestrians, cyclists, transit, and vehicles function without conflicts and are primarily characterized by no expressly designated areas for the movement of any one mode of transportation. On shared streets, all modes of traffic are generally expected to travel at the pace of a pedestrian, the slowest user.

- Shared streets are suitable in areas where pedestrian activity is high and vehicle volumes are low or discouraged.
- Shared streets are not appropriate on high vehicle volume streets (greater than 3,500 vehicles per day).
- Shared streets should only be considered on "off system" roads/streets.
- Shared streets typically have a speed limit of 15 mph or less. By state law, a posted speed limit of 15mph is only permissible on an off system roadway.



OLD ROSWELL SHARED ST. CONCEPT CITY OF ALPHARETTA, GEORGIA



SITE OBSERVATIONS

- IMPORTANT EAST-WEST DOWNTOWN STREET
- GATEWAY INTO DOWNTOWN FAVORS CARS
- CHURCH-GOERS HAVE NO CROSSING

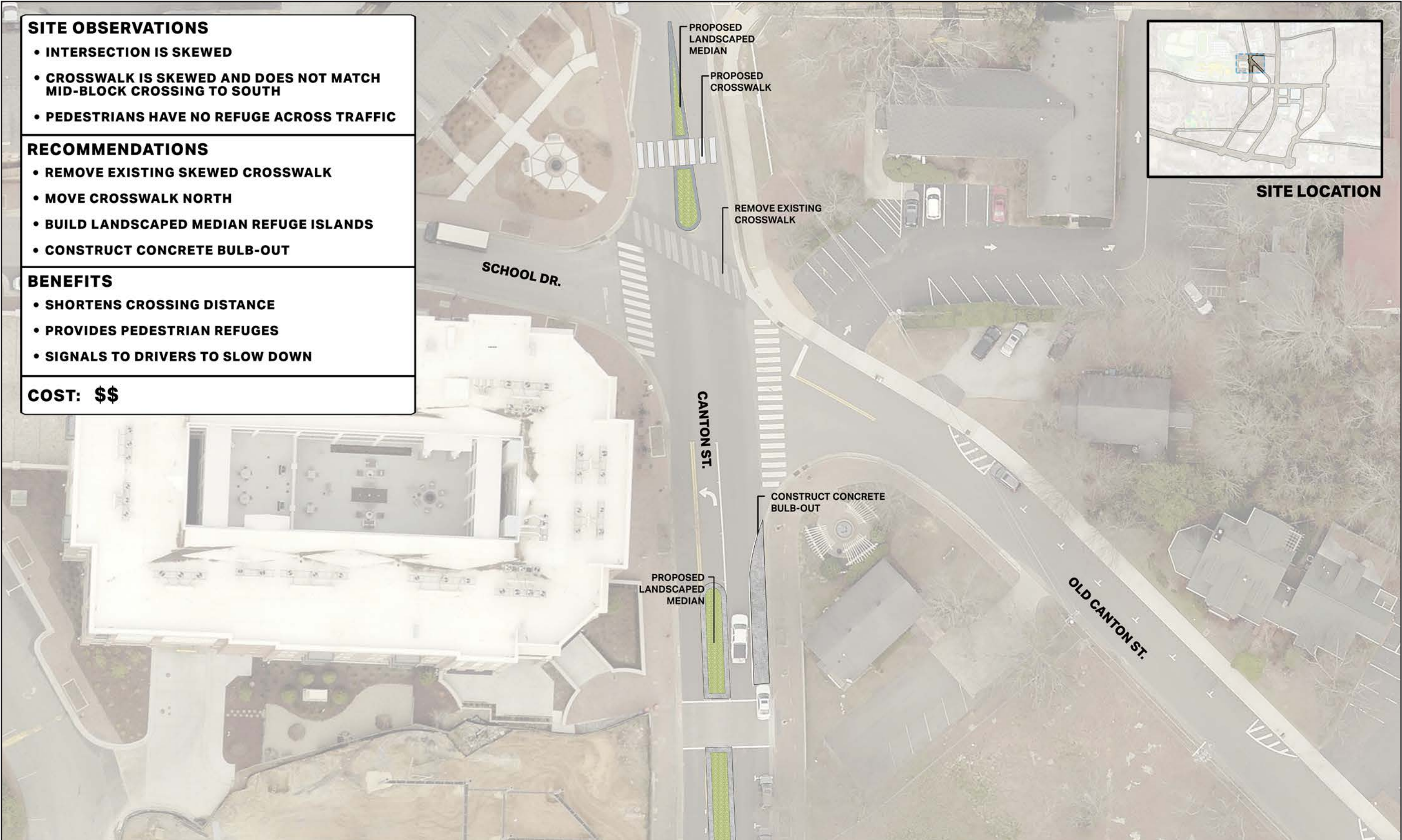
RECOMMENDATIONS

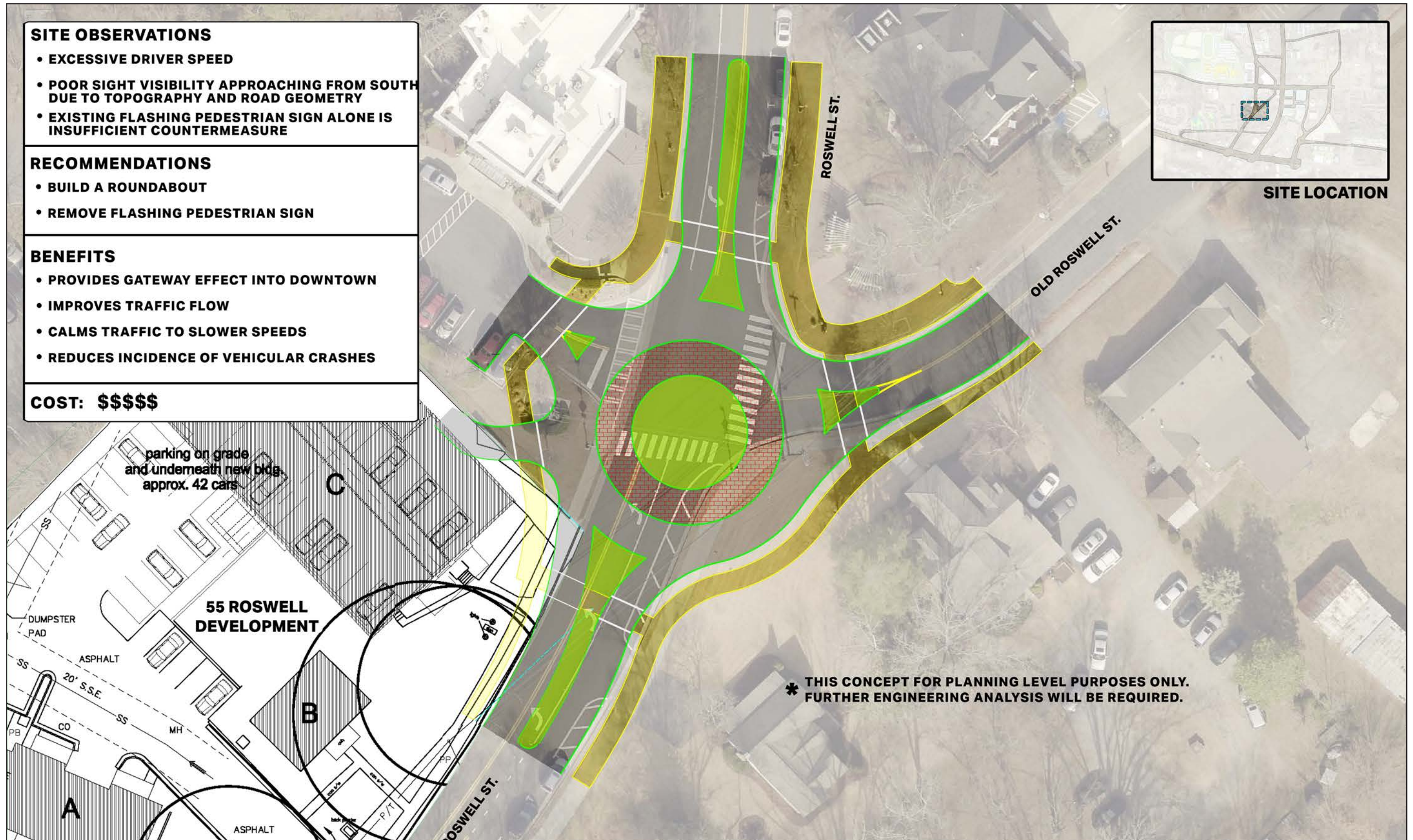
- BUILD RAISED INTERSECTIONS
- INSTALL MID-BLOCK CROSSING (ONLY IN CONJUNCTION WITH RAISED INTERSECTIONS)
- IMPROVE STREETScape
- PREVENT INSTALLATION OF SECOND RIGHT-TURN LANE ON ACADEMY ST. TO N. MAIN ST.

BENEFITS

- PLACEMAKING FOR DOWNTOWN ALPHARETTA
- TRAFFIC CALMING
- CHURCHGOERS CAN CROSS TO CITY CENTER
- SHORTER CROSSING DISTANCE AND MORE ROOM FOR STREETScape WITHOUT SECOND RIGHT-TURN LANE

COST: \$\$\$





**SITE OBSERVATIONS**

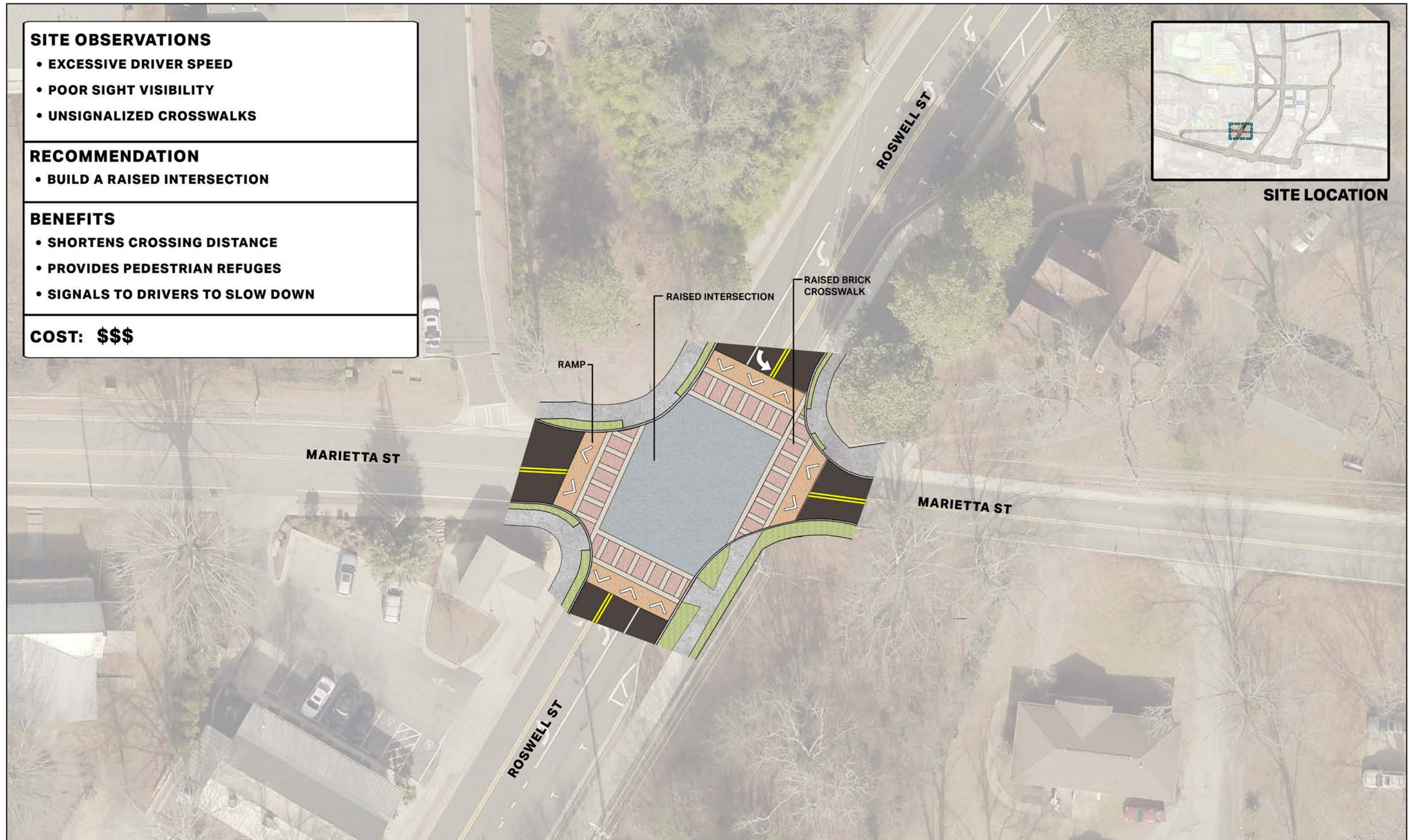
- EXCESSIVE DRIVER SPEED
- POOR SIGHT VISIBILITY
- UNSIGNALIZED CROSSWALKS

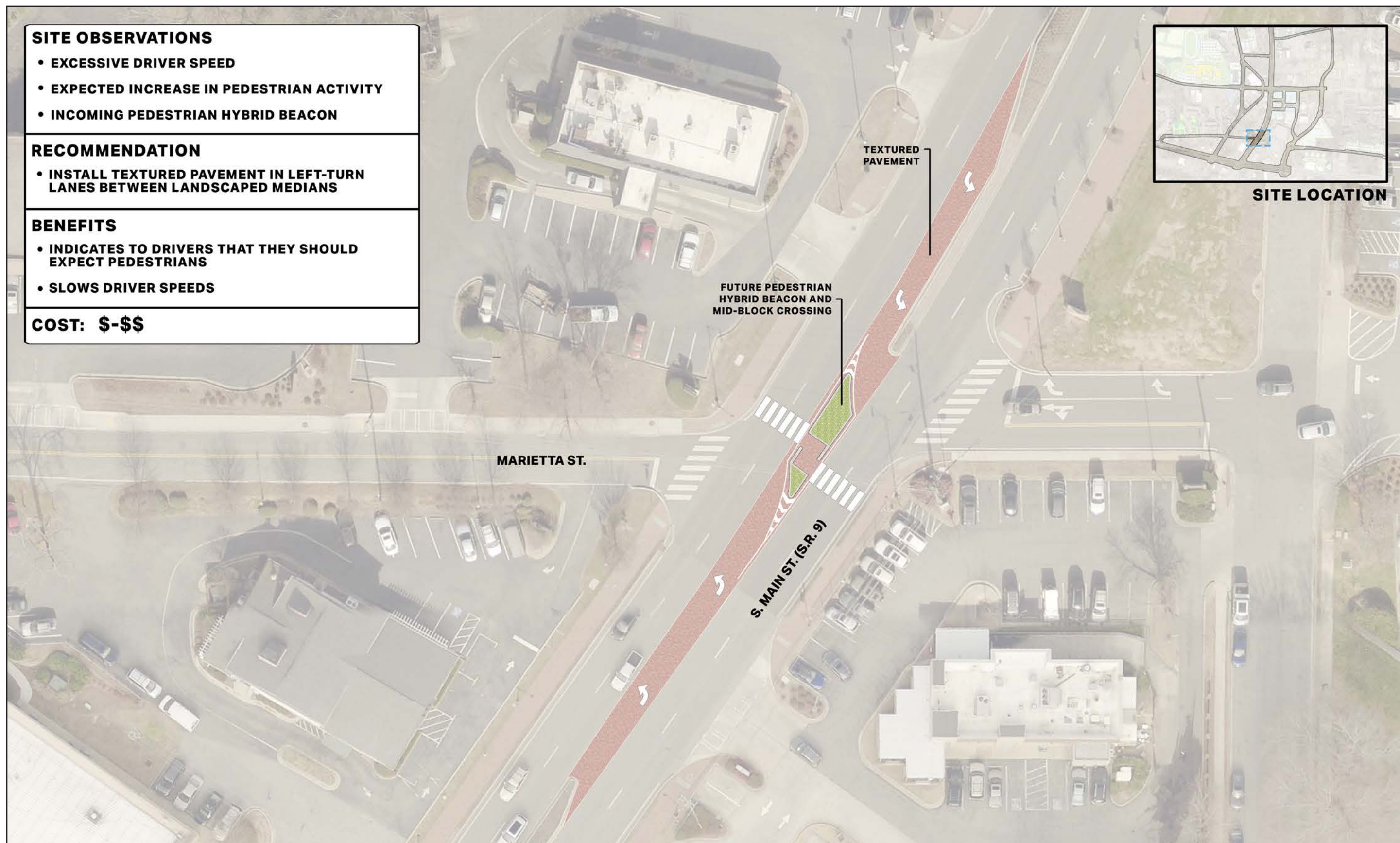
RECOMMENDATION

- BUILD A RAISED INTERSECTION

BENEFITS

- SHORTENS CROSSING DISTANCE
- PROVIDES PEDESTRIAN REFUGES
- SIGNALS TO DRIVERS TO SLOW DOWN

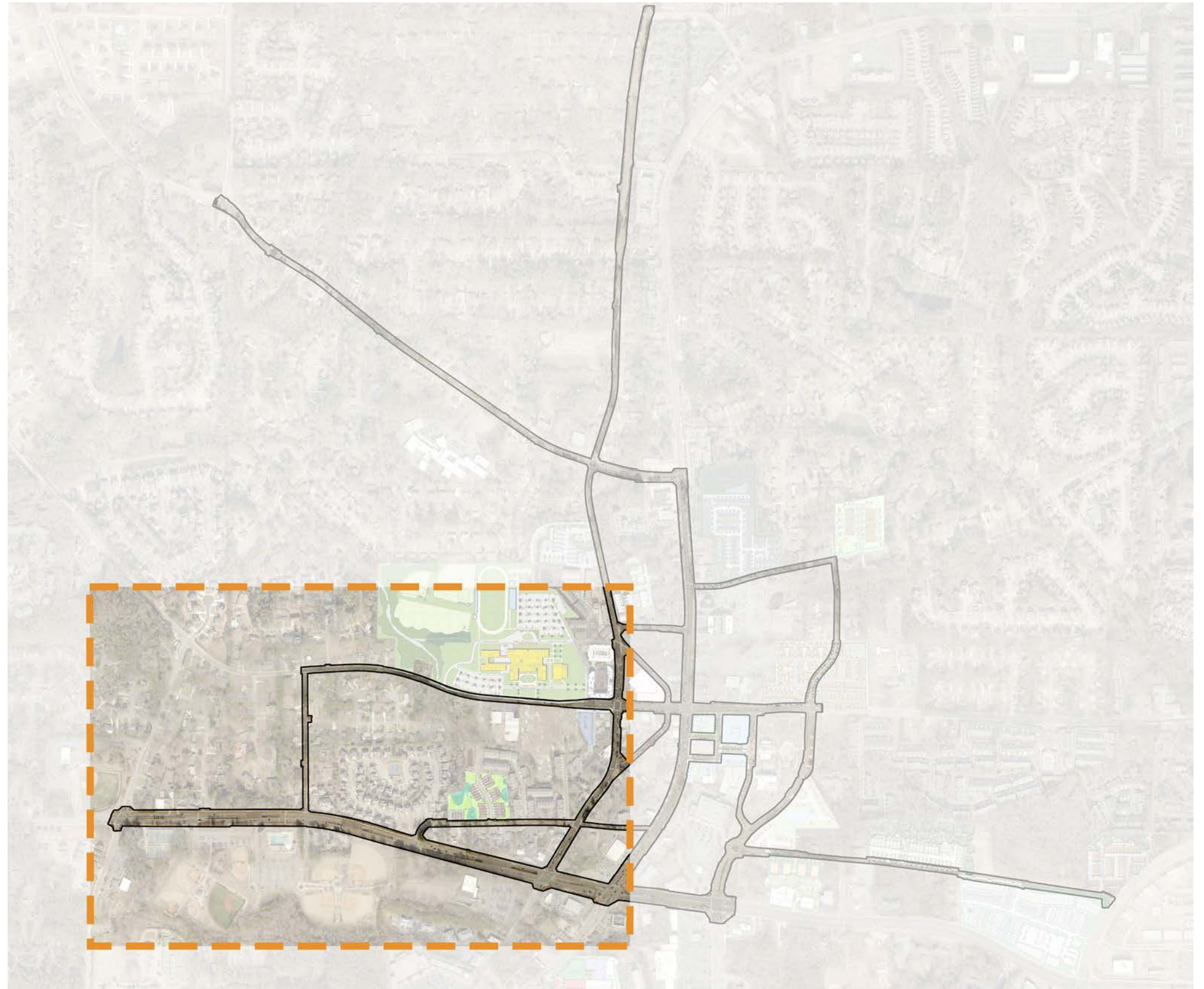
COST: \$\$\$**SITE LOCATION**



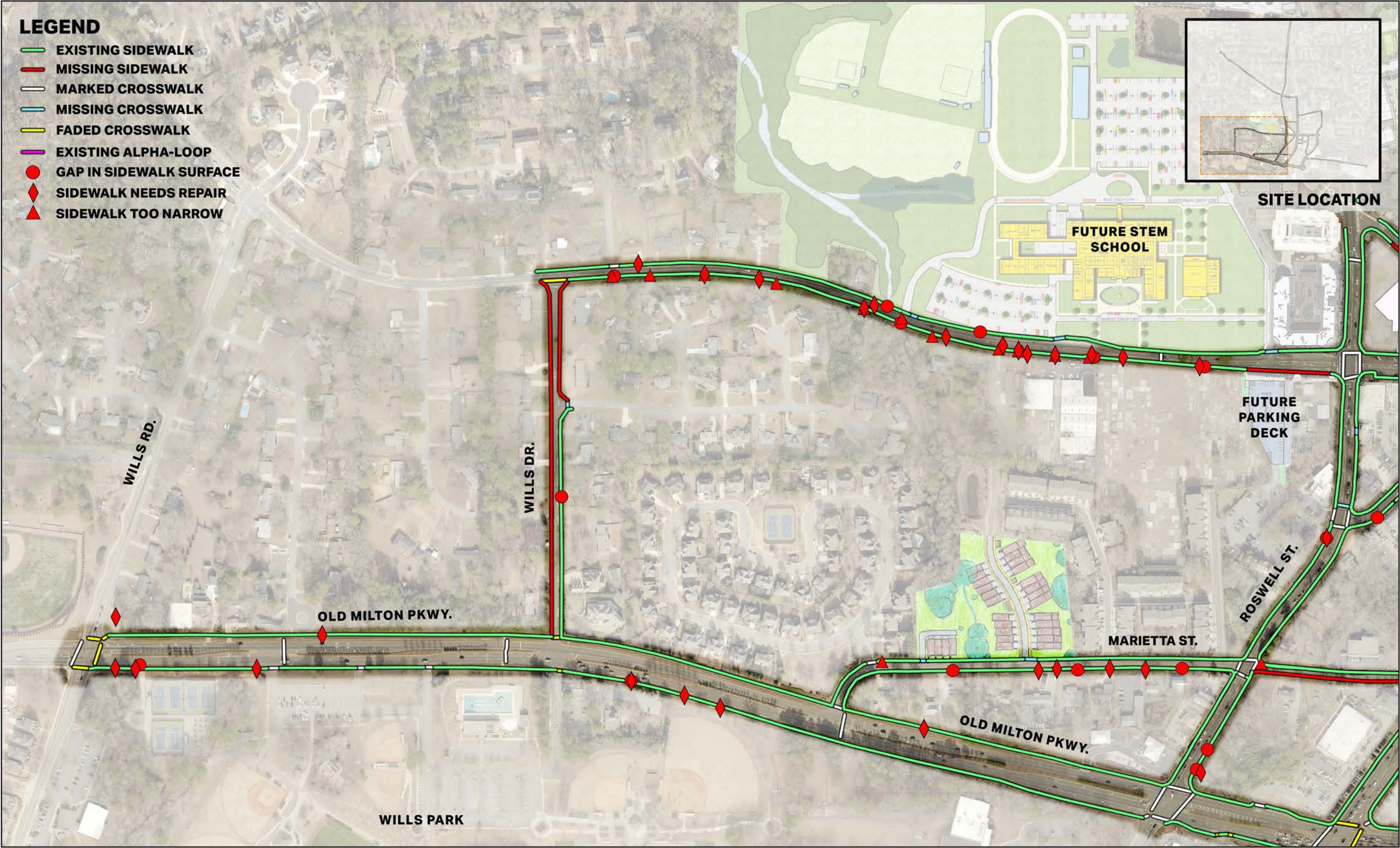


Downtown West

04



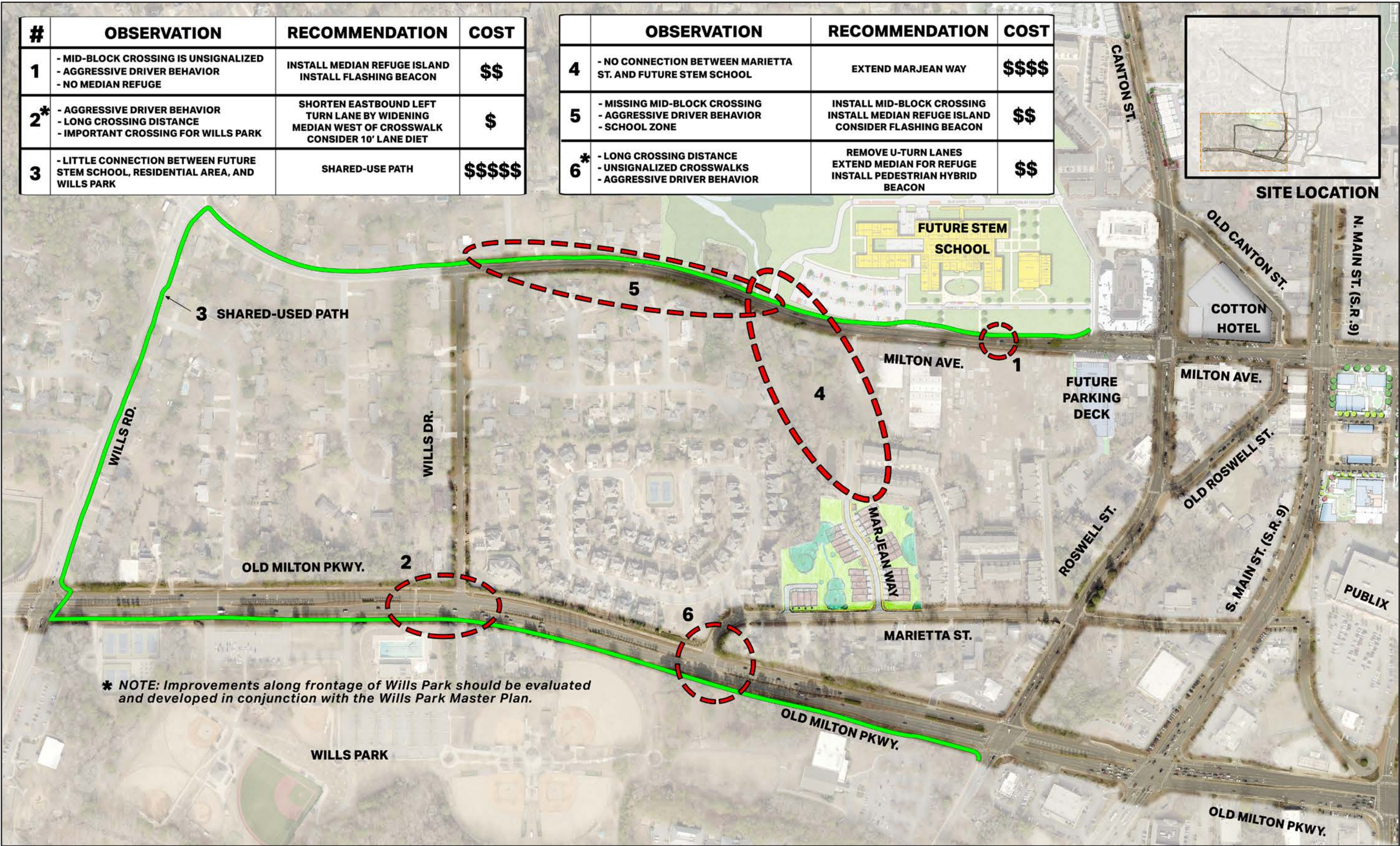
Downtown West Study Area





#	OBSERVATION	RECOMMENDATION	COST
1	- MID-BLOCK CROSSING IS UNSIGNALIZED - AGGRESSIVE DRIVER BEHAVIOR - NO MEDIAN REFUGE	INSTALL MEDIAN REFUGE ISLAND INSTALL FLASHING BEACON	\$\$
2*	- AGGRESSIVE DRIVER BEHAVIOR - LONG CROSSING DISTANCE - IMPORTANT CROSSING FOR WILLS PARK	SHORTEN EASTBOUND LEFT TURN LANE BY WIDENING MEDIAN WEST OF CROSSWALK CONSIDER 10' LANE DIET	\$
3	- LITTLE CONNECTION BETWEEN FUTURE STEM SCHOOL, RESIDENTIAL AREA, AND WILLS PARK	SHARED-USE PATH	\$\$\$\$\$

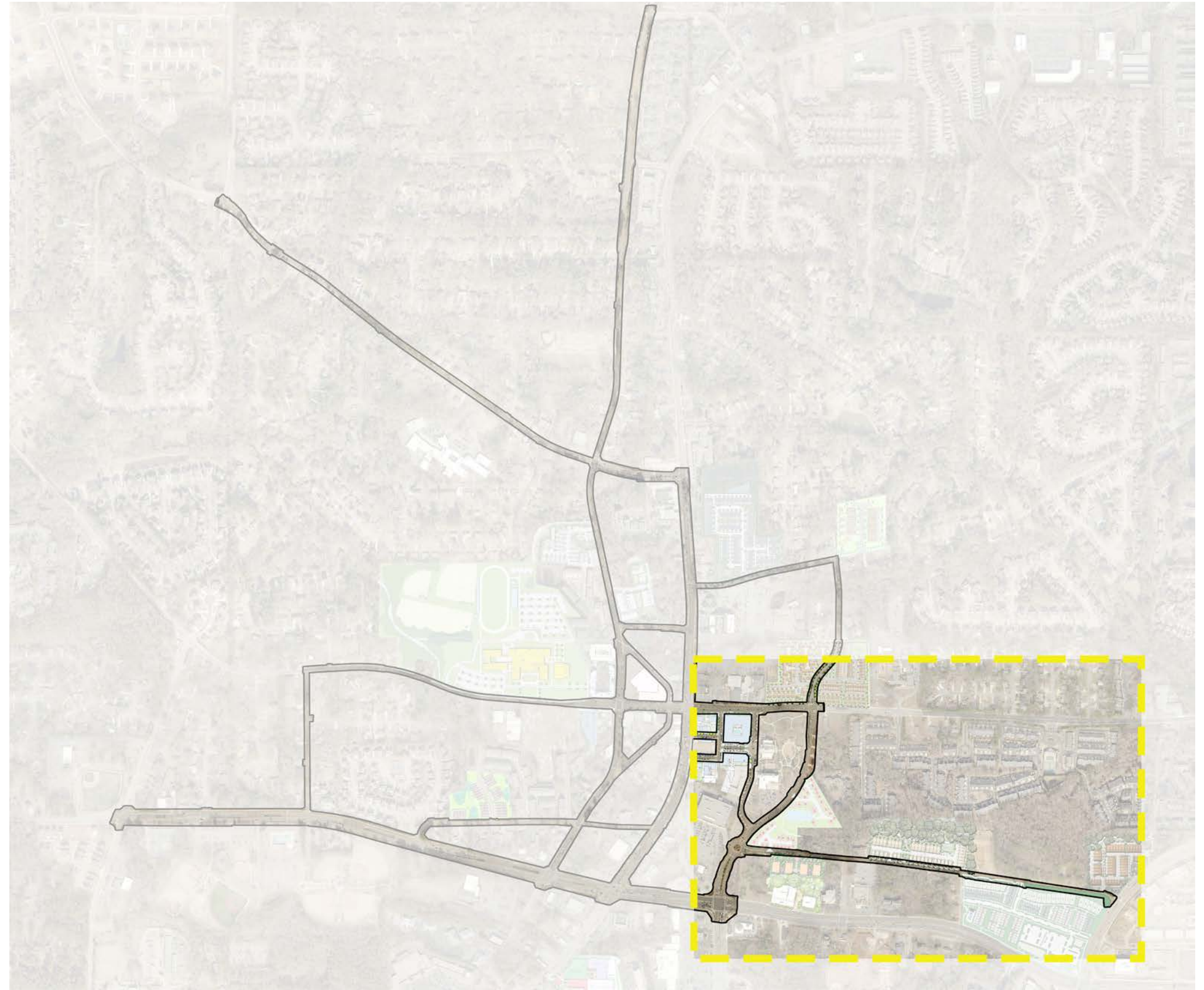
	OBSERVATION	RECOMMENDATION	COST
4	- NO CONNECTION BETWEEN MARIETTA ST. AND FUTURE STEM SCHOOL	EXTEND MARJEAN WAY	\$\$\$\$
5	- MISSING MID-BLOCK CROSSING - AGGRESSIVE DRIVER BEHAVIOR - SCHOOL ZONE	INSTALL MID-BLOCK CROSSING INSTALL MEDIAN REFUGE ISLAND CONSIDER FLASHING BEACON	\$\$
6*	- LONG CROSSING DISTANCE - UNSIGNALIZED CROSSWALKS - AGGRESSIVE DRIVER BEHAVIOR	REMOVE U-TURN LANES EXTEND MEDIAN FOR REFUGE INSTALL PEDESTRIAN HYBRID BEACON	\$\$



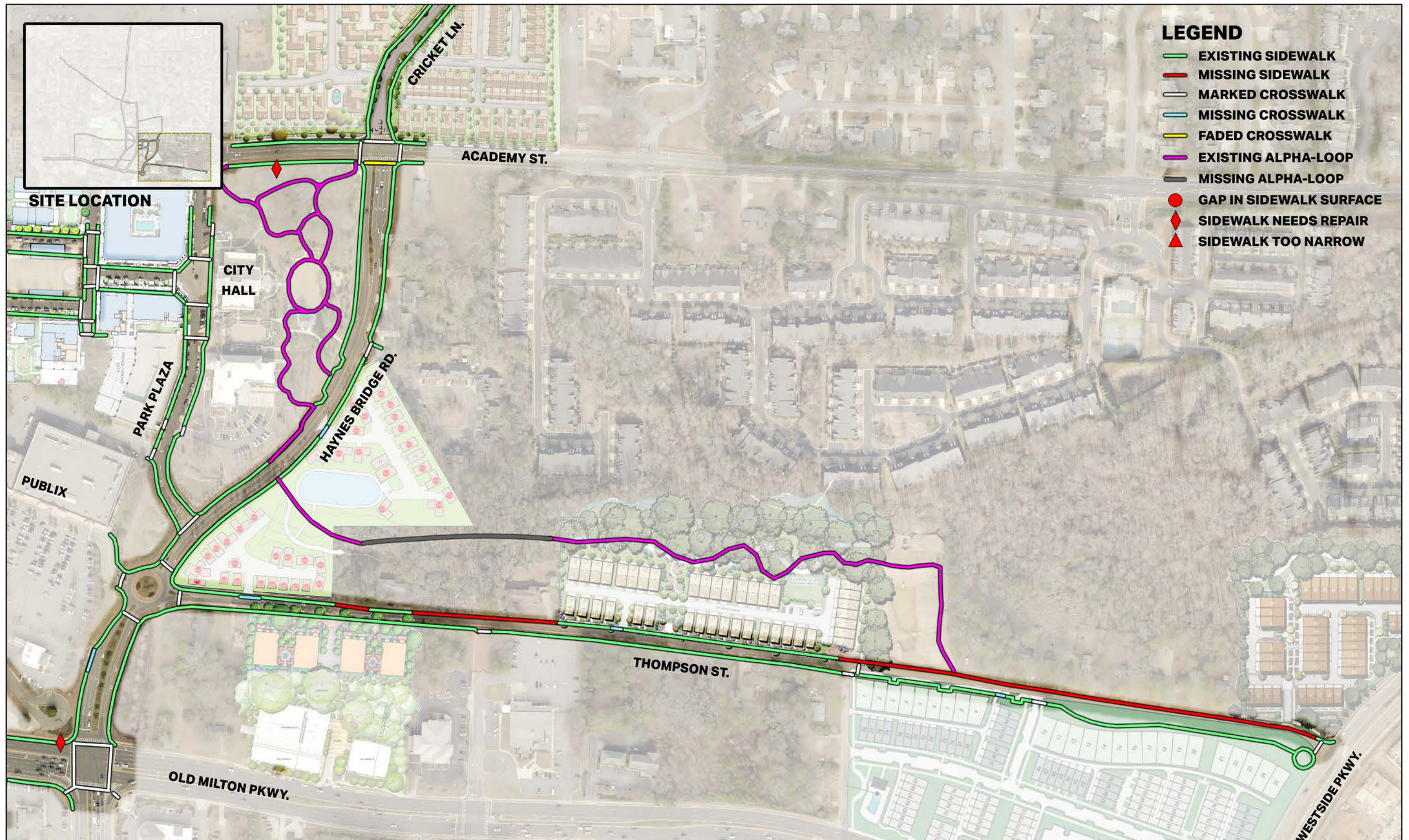
* NOTE: Improvements along frontage of Wills Park should be evaluated and developed in conjunction with the Wills Park Master Plan.

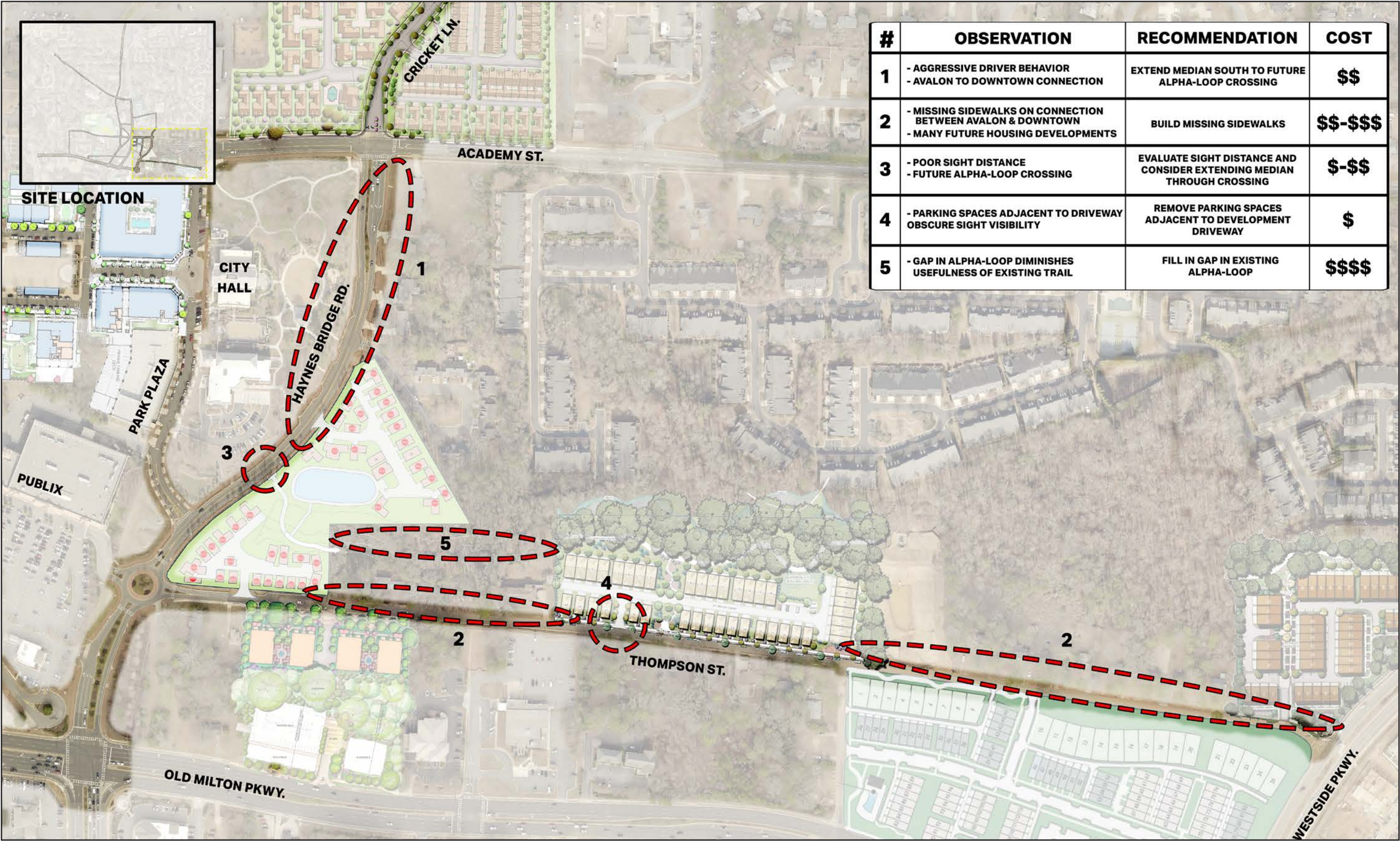
Downtown East

05



Downtown East Study Area

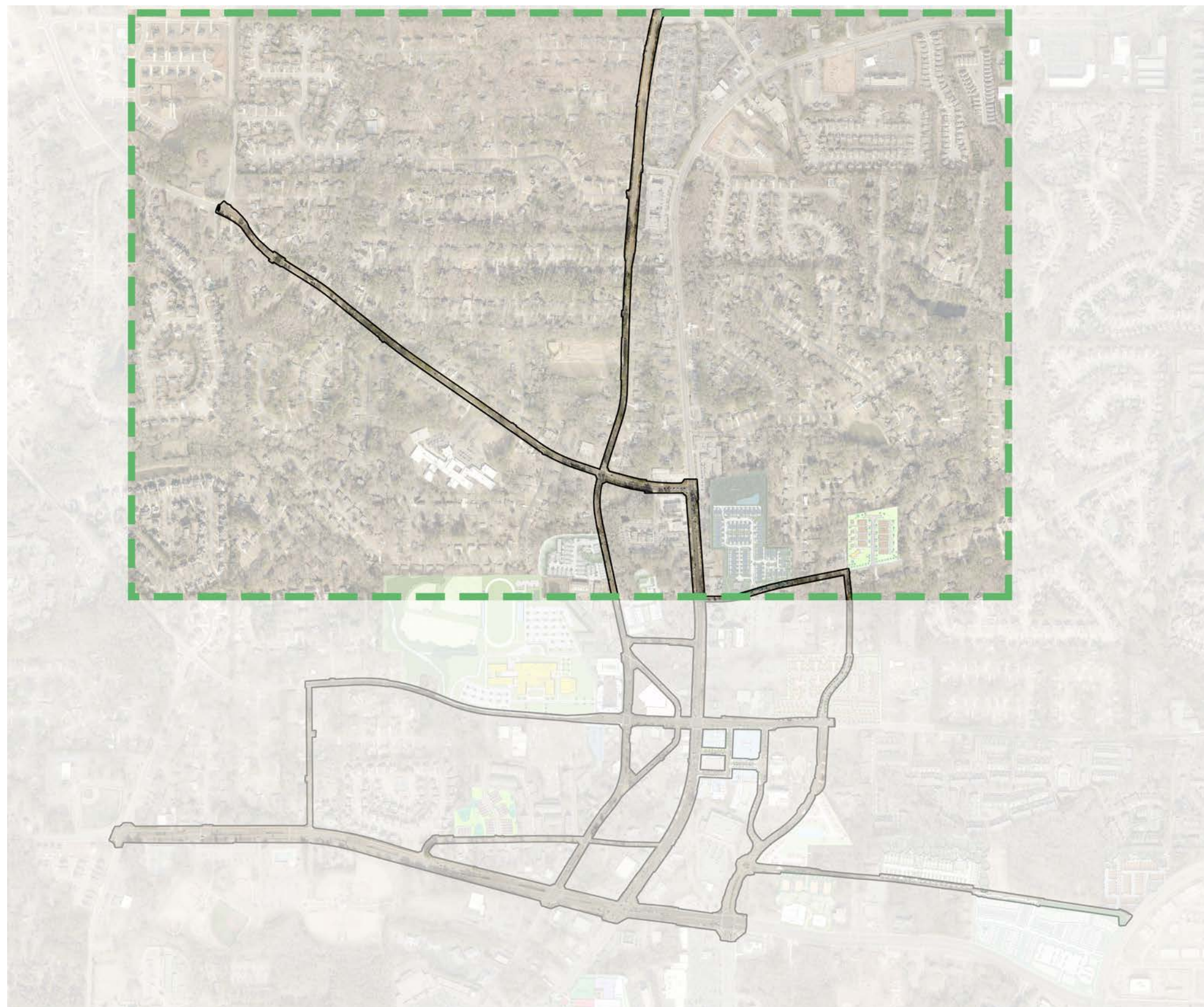




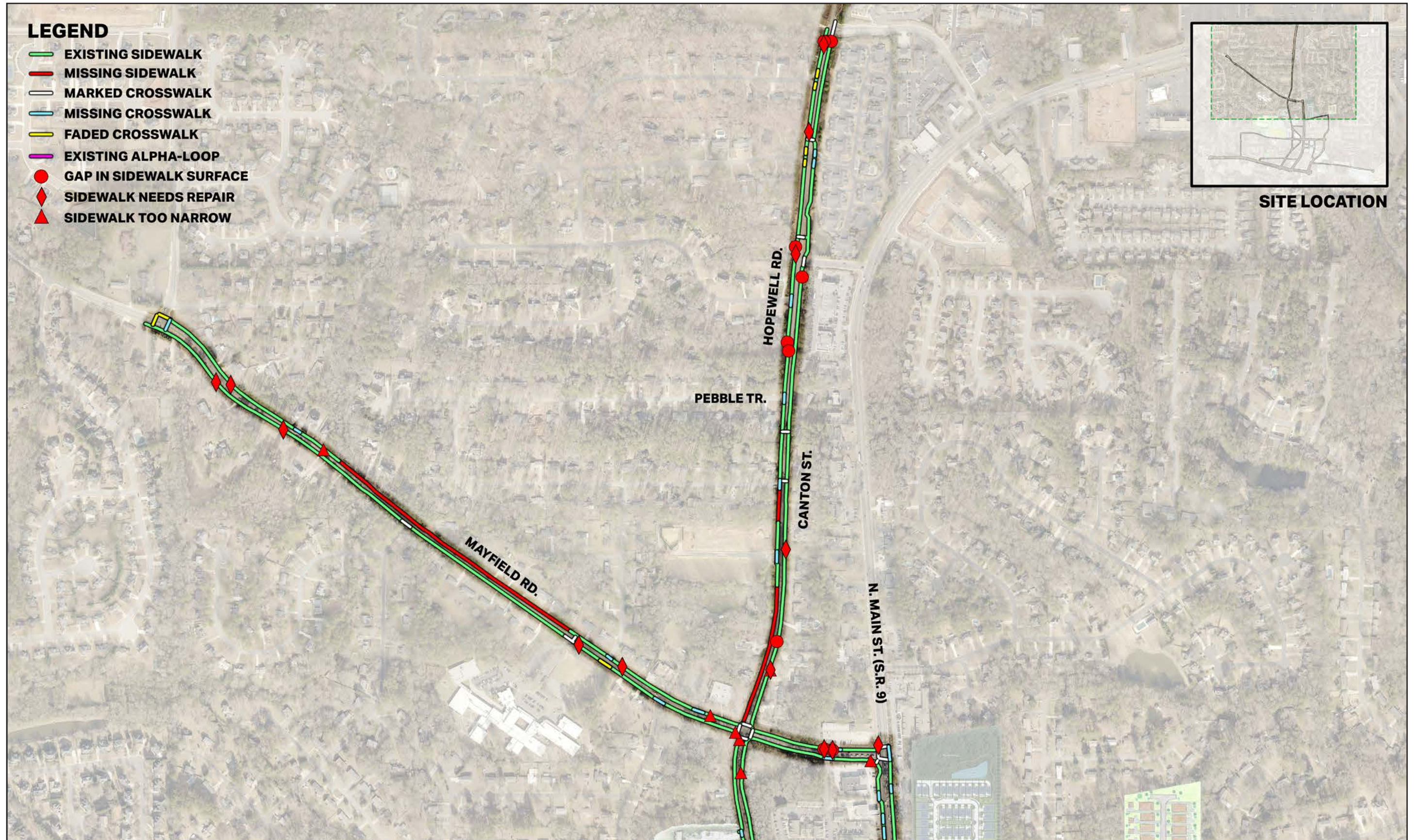
#	OBSERVATION	RECOMMENDATION	COST
1	- AGGRESSIVE DRIVER BEHAVIOR - AVALON TO DOWNTOWN CONNECTION	EXTEND MEDIAN SOUTH TO FUTURE ALPHA-LOOP CROSSING	\$\$
2	- MISSING SIDEWALKS ON CONNECTION BETWEEN AVALON & DOWNTOWN - MANY FUTURE HOUSING DEVELOPMENTS	BUILD MISSING SIDEWALKS	\$\$-\$\$\$
3	- POOR SIGHT DISTANCE - FUTURE ALPHA-LOOP CROSSING	EVALUATE SIGHT DISTANCE AND CONSIDER EXTENDING MEDIAN THROUGH CROSSING	\$-\$\$
4	- PARKING SPACES ADJACENT TO DRIVEWAY OBSCURE SIGHT VISIBILITY	REMOVE PARKING SPACES ADJACENT TO DEVELOPMENT DRIVEWAY	\$
5	- GAP IN ALPHA-LOOP DIMINISHES USEFULNESS OF EXISTING TRAIL	FILL IN GAP IN EXISTING ALPHA-LOOP	\$\$\$\$

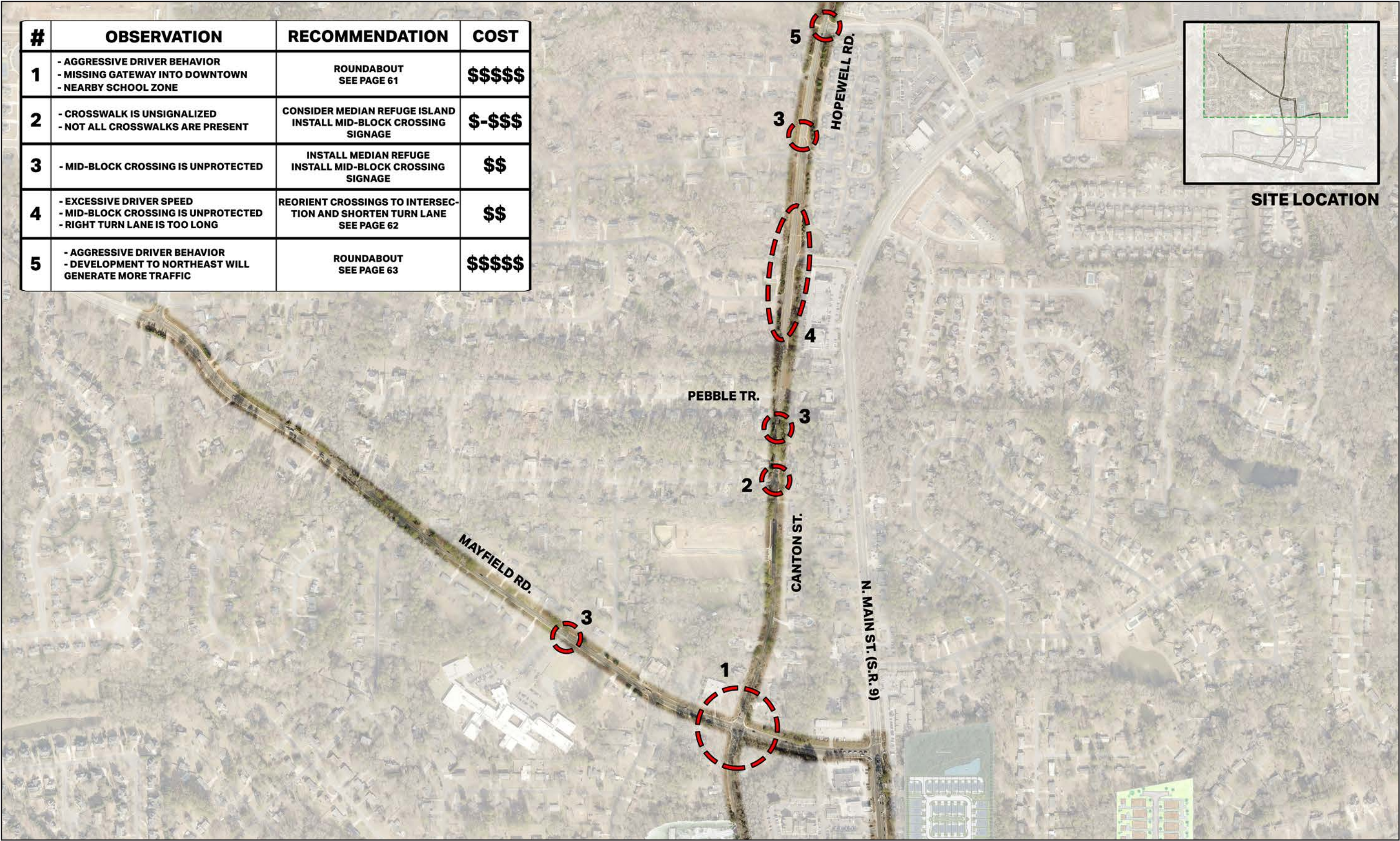
Downtown North

06

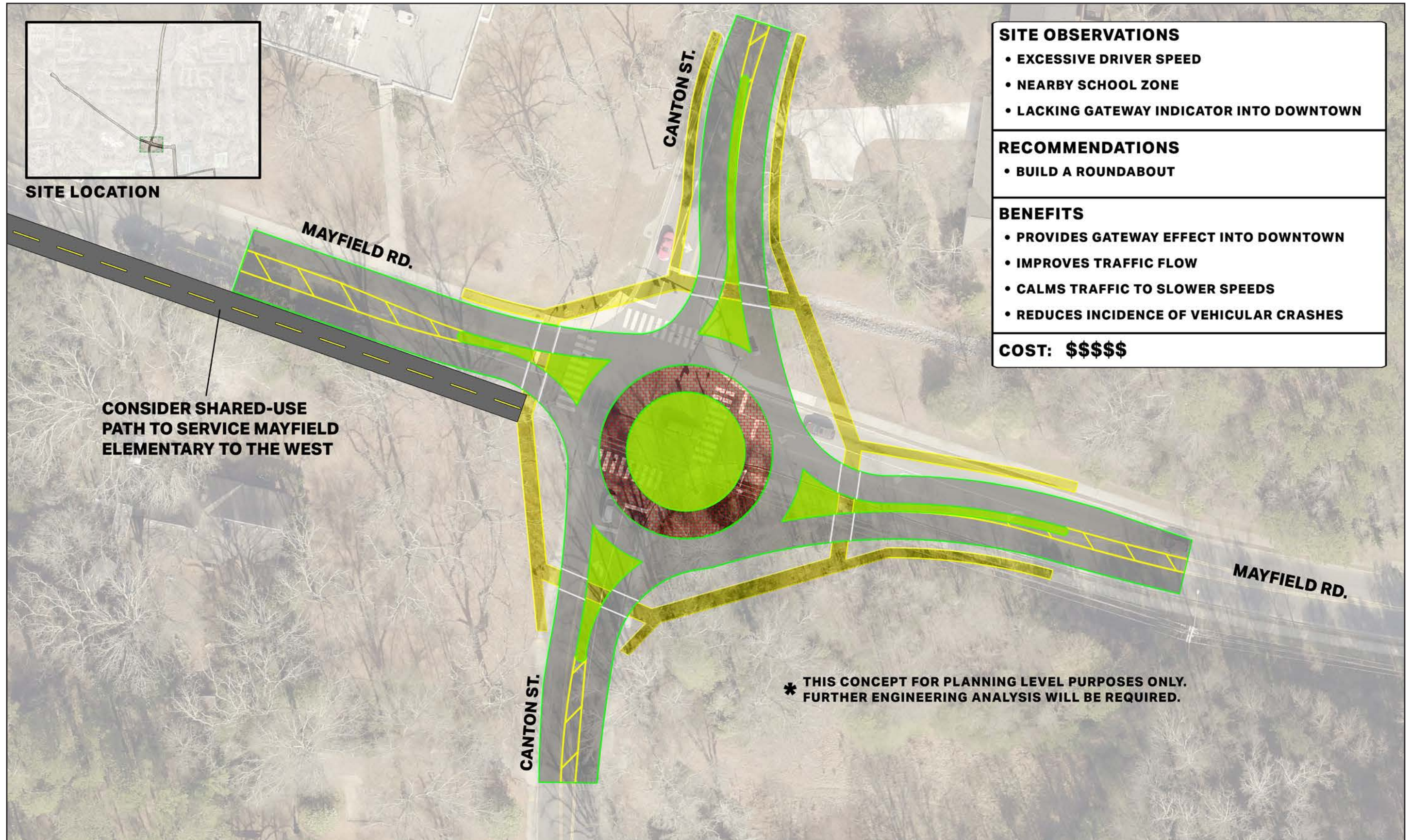


Downtown North Study Area





#	OBSERVATION	RECOMMENDATION	COST
1	- AGGRESSIVE DRIVER BEHAVIOR - MISSING GATEWAY INTO DOWNTOWN - NEARBY SCHOOL ZONE	ROUNDBOUT SEE PAGE 61	\$\$\$\$\$
2	- CROSSWALK IS UNSIGNALIZED - NOT ALL CROSSWALKS ARE PRESENT	CONSIDER MEDIAN REFUGE ISLAND INSTALL MID-BLOCK CROSSING SIGNAGE	\$-\$\$\$
3	- MID-BLOCK CROSSING IS UNPROTECTED	INSTALL MEDIAN REFUGE INSTALL MID-BLOCK CROSSING SIGNAGE	\$\$
4	- EXCESSIVE DRIVER SPEED - MID-BLOCK CROSSING IS UNPROTECTED - RIGHT TURN LANE IS TOO LONG	REORIENT CROSSINGS TO INTERSEC- TION AND SHORTEN TURN LANE SEE PAGE 62	\$\$
5	- AGGRESSIVE DRIVER BEHAVIOR - DEVELOPMENT TO NORTHEAST WILL GENERATE MORE TRAFFIC	ROUNDBOUT SEE PAGE 63	\$\$\$\$\$





SITE OBSERVATIONS

- EXCESSIVE DRIVER SPEED
- EXISTING RIGHT TURN LANE IS TOO LONG, DRIVERS USE IT TO CUT TRAFFIC
- EXISTING MID-BLOCK CROSSING IS UNSIGNALIZED

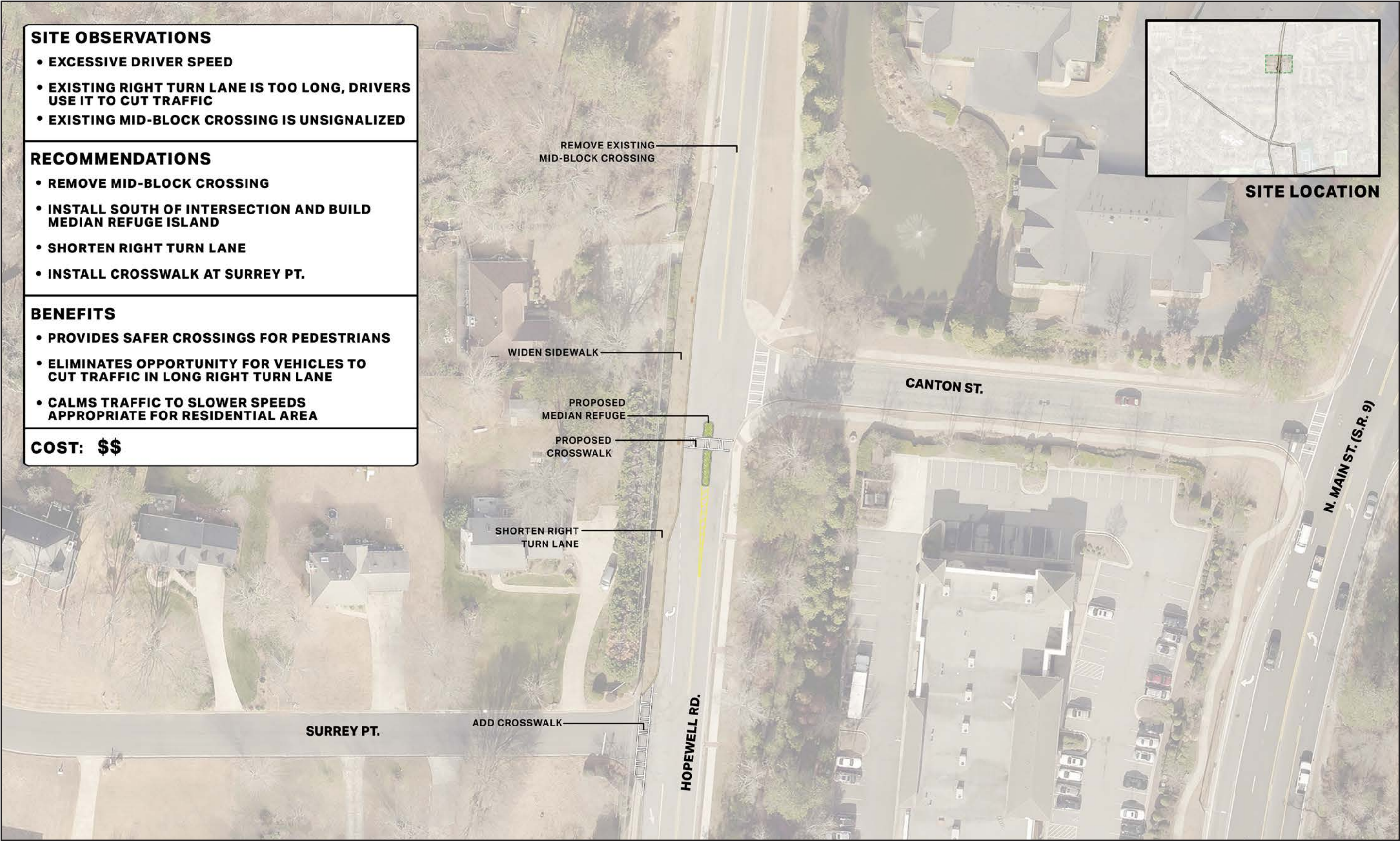
RECOMMENDATIONS

- REMOVE MID-BLOCK CROSSING
- INSTALL SOUTH OF INTERSECTION AND BUILD MEDIAN REFUGE ISLAND
- SHORTEN RIGHT TURN LANE
- INSTALL CROSSWALK AT SURREY PT.

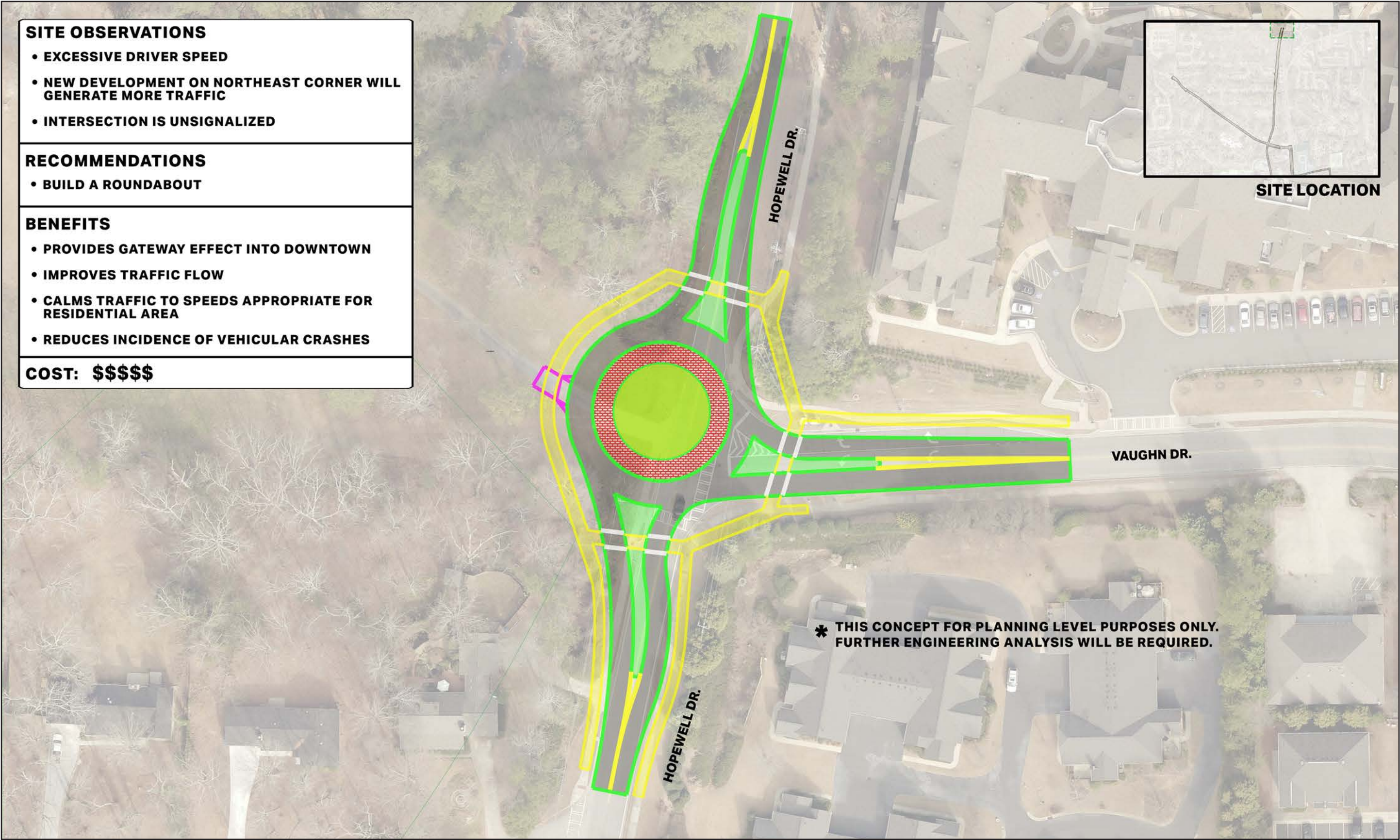
BENEFITS

- PROVIDES SAFER CROSSINGS FOR PEDESTRIANS
- ELIMINATES OPPORTUNITY FOR VEHICLES TO CUT TRAFFIC IN LONG RIGHT TURN LANE
- CALMS TRAFFIC TO SLOWER SPEEDS APPROPRIATE FOR RESIDENTIAL AREA

COST: \$\$

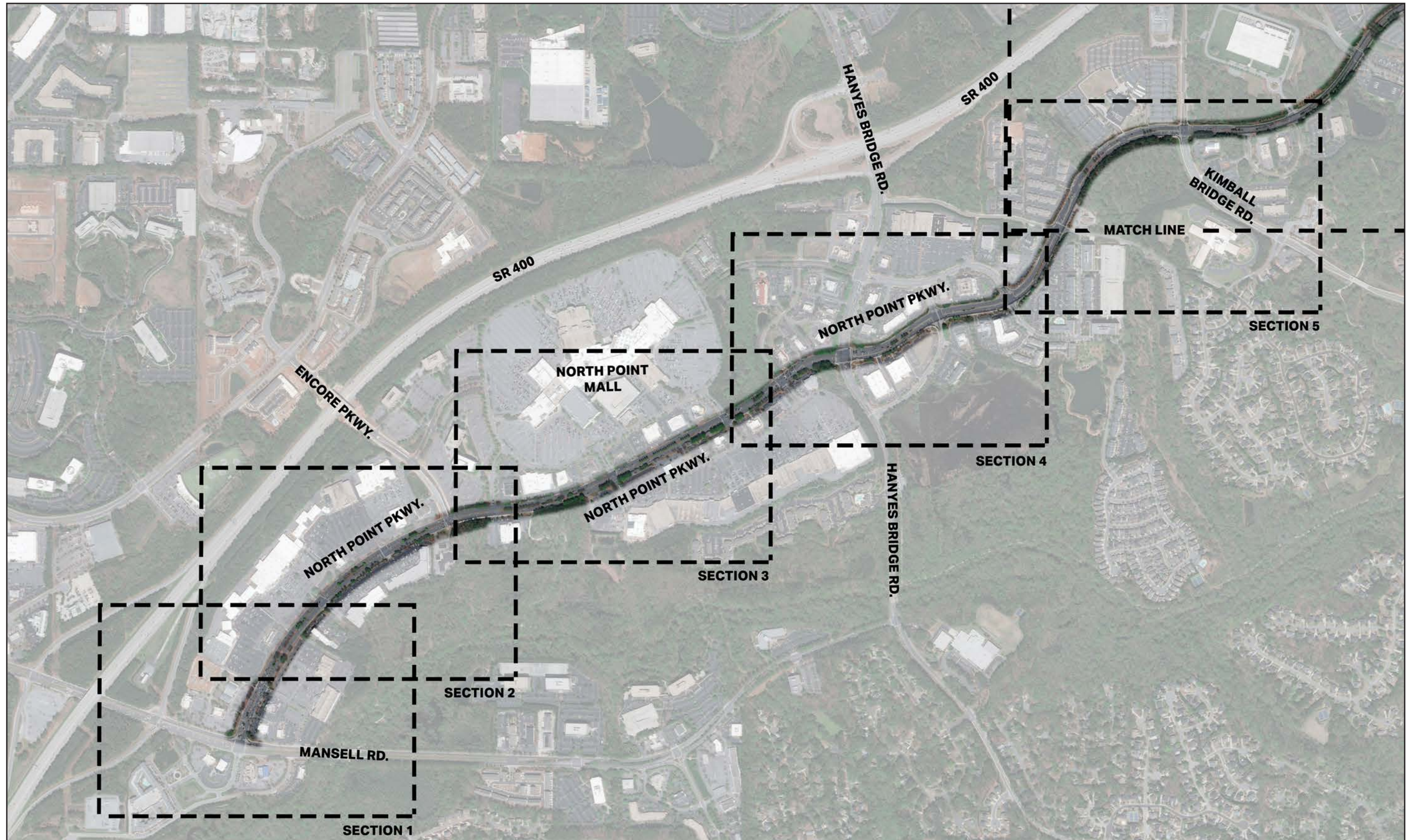


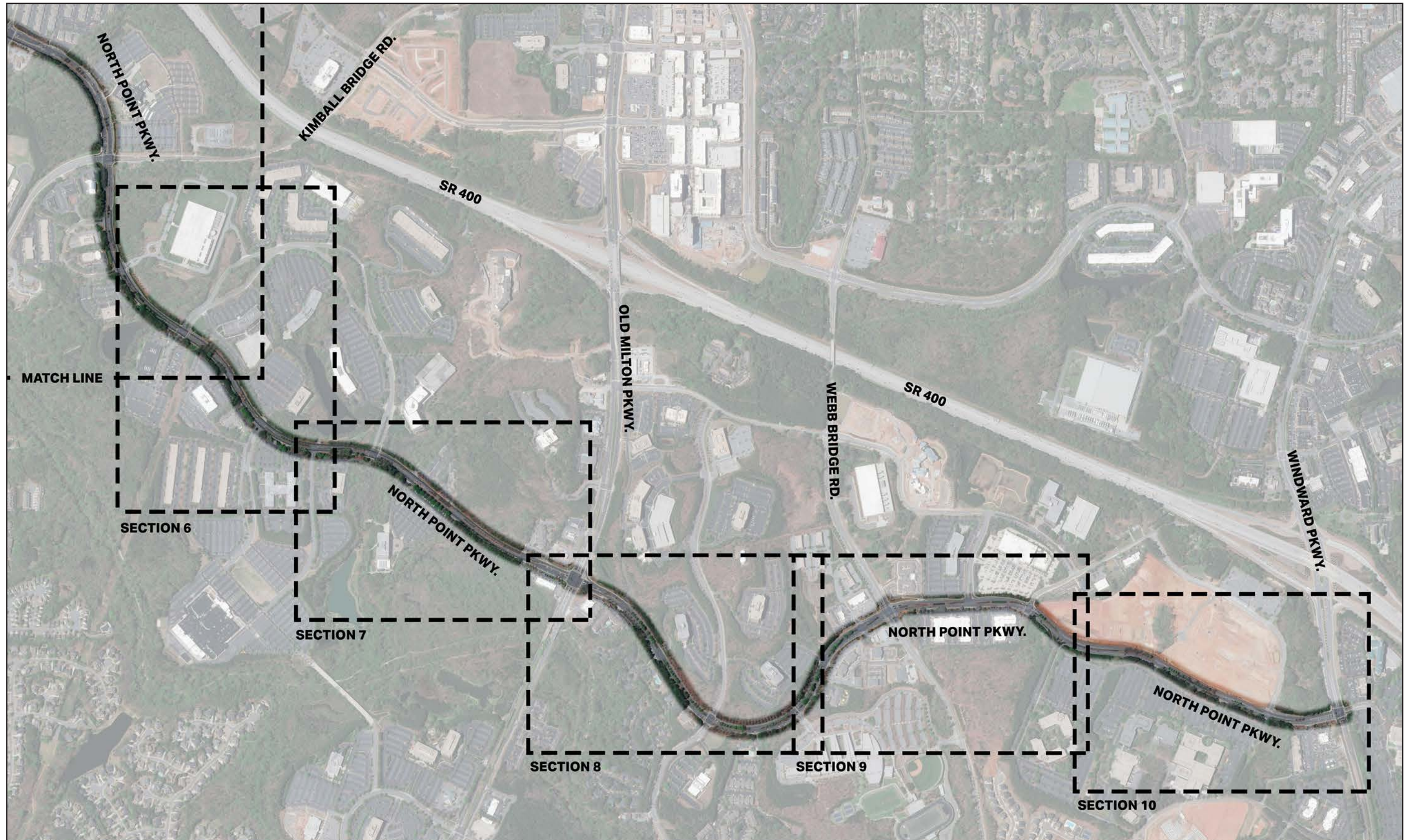
HOPEWELL RD. @ CANTON ST. & SURREY PT.
INTERSECTION IMPROVEMENTS
CITY OF ALPHARETTA , GEORGIA

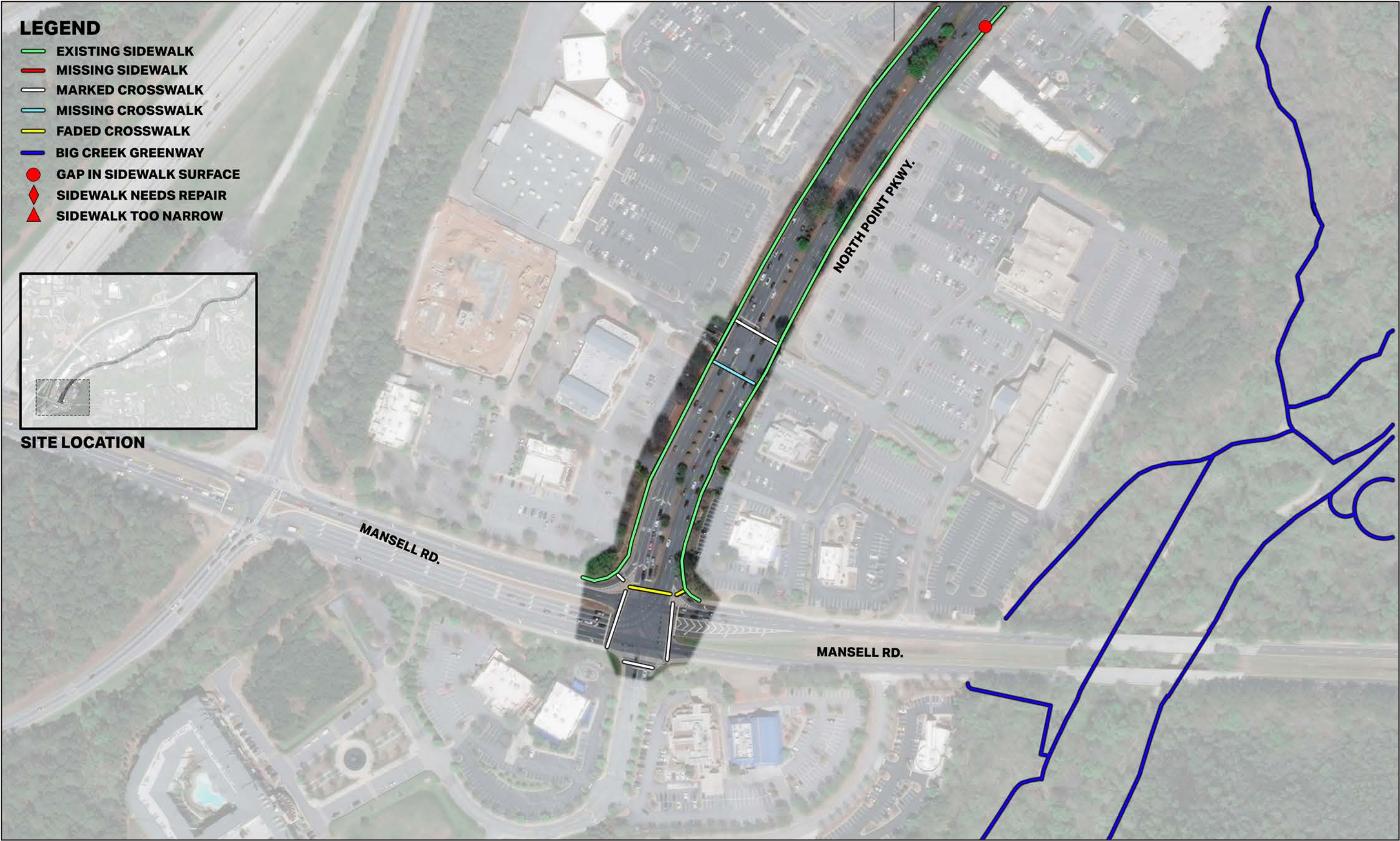


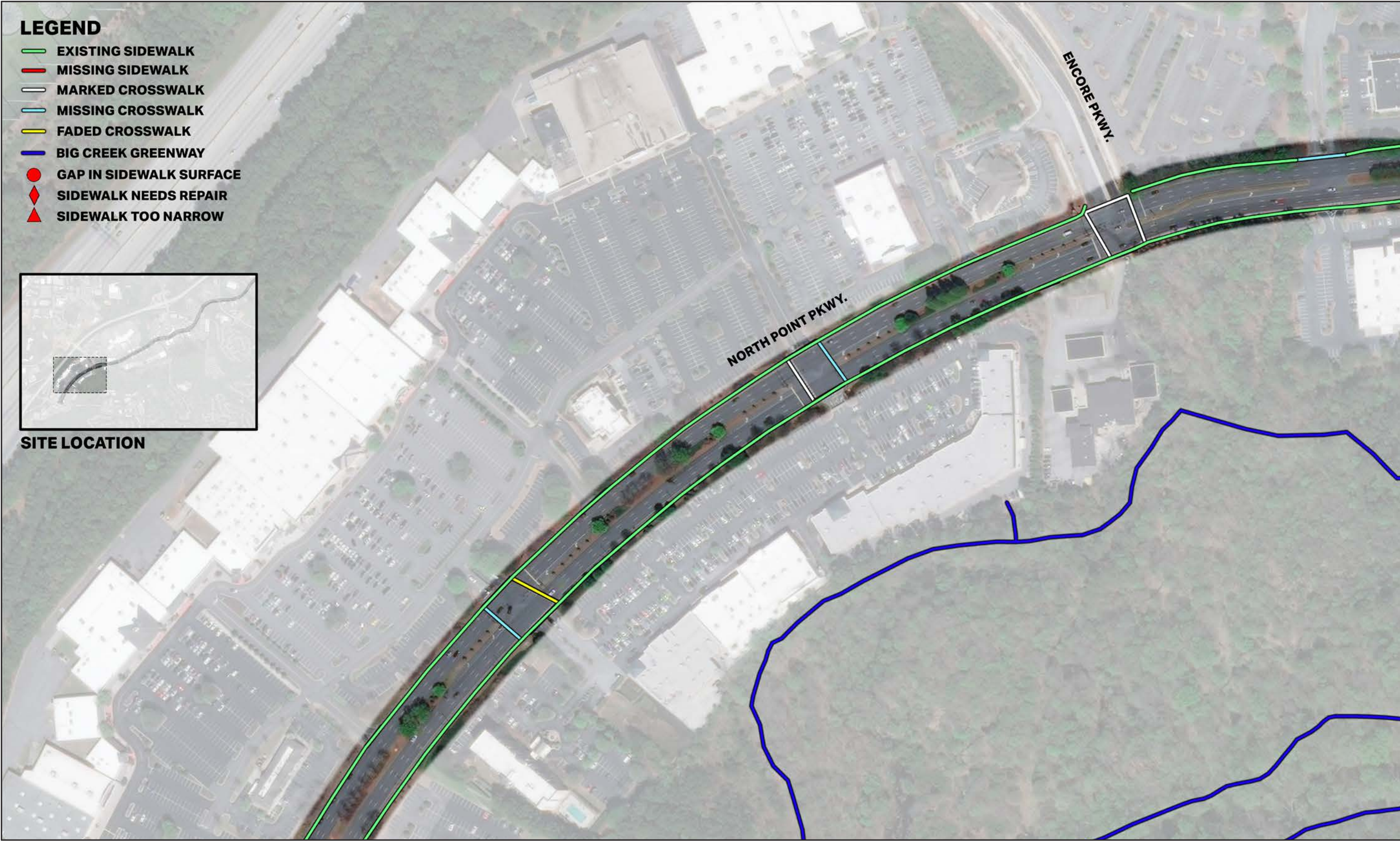
North Point Parkway

07











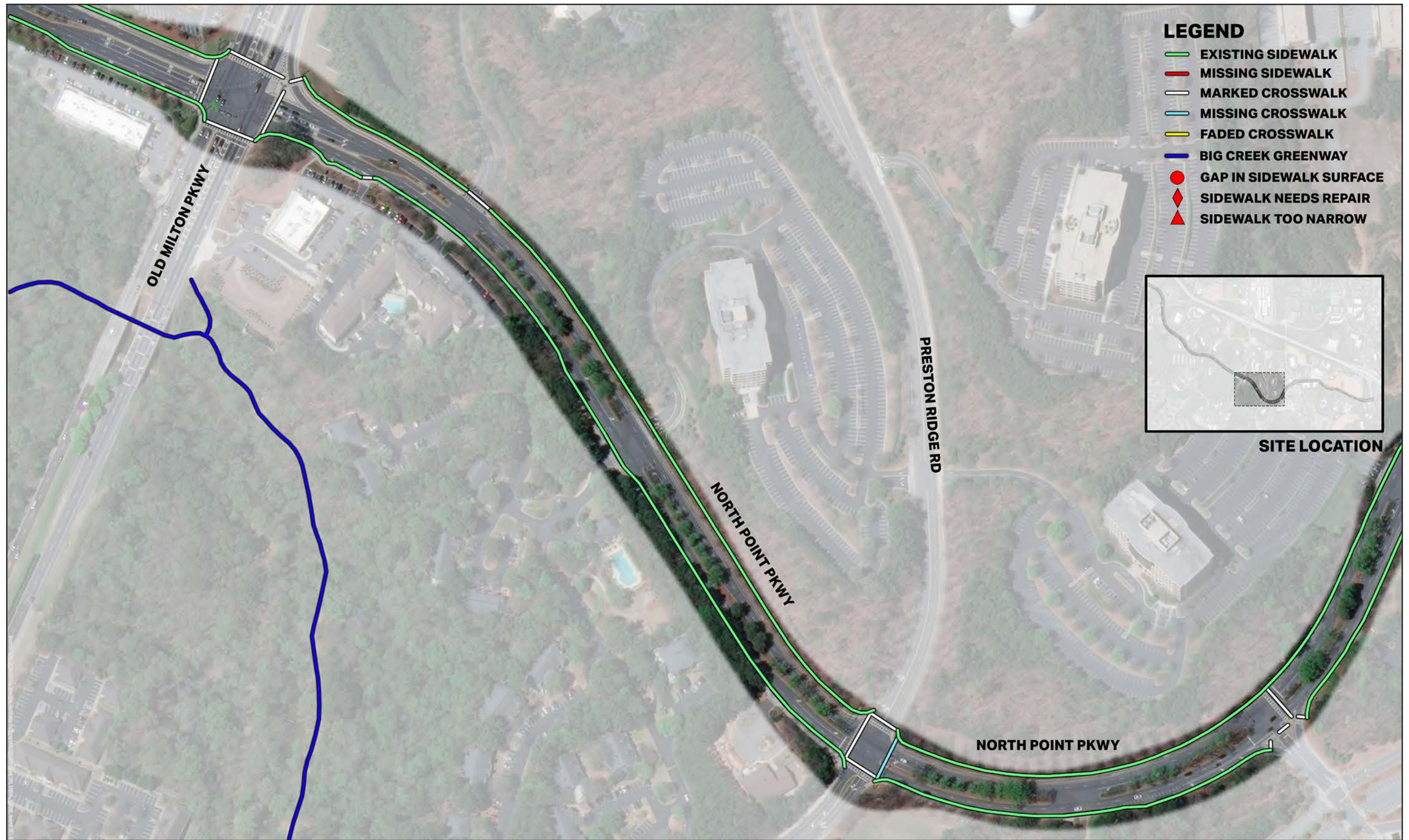




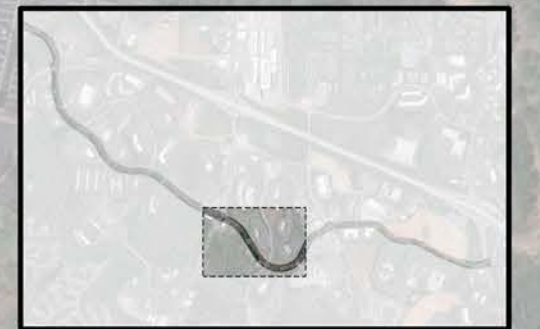




**NORTH POINT PARKWAY SECTION 7
PEDESTRIAN INFRASTRUCTURE INVENTORY**
CITY OF ALPHARETTA, GEORGIA



- LEGEND**
- EXISTING SIDEWALK
 - MISSING SIDEWALK
 - MARKED CROSSWALK
 - MISSING CROSSWALK
 - FADED CROSSWALK
 - BIG CREEK GREENWAY
 - GAP IN SIDEWALK SURFACE
 - SIDEWALK NEEDS REPAIR
 - SIDEWALK TOO NARROW

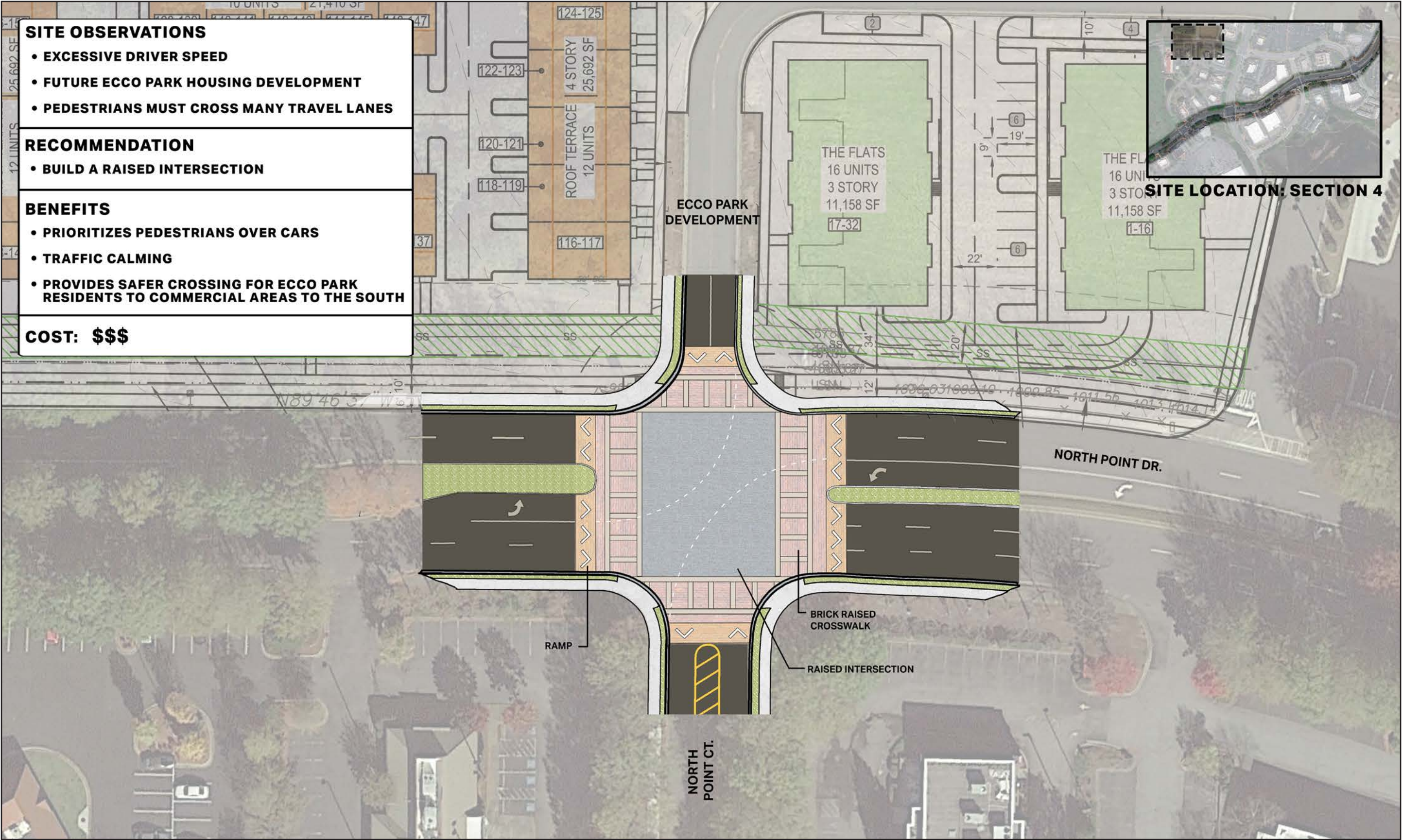


SITE LOCATION









SITE OBSERVATIONS

- EXCESSIVE DRIVER SPEED
- FUTURE ECCO PARK HOUSING DEVELOPMENT
- PEDESTRIANS MUST CROSS MANY TRAVEL LANES

RECOMMENDATION

- BUILD A RAISED INTERSECTION

BENEFITS

- PRIORITIZES PEDESTRIANS OVER CARS
- TRAFFIC CALMING
- PROVIDES SAFER CROSSING FOR ECCO PARK RESIDENTS TO COMMERCIAL AREAS TO THE SOUTH

COST: \$\$\$

NORTH POINT CT. & NORTH POINT DR.
RAISED INTERSECTION CONCEPT
CITY OF ALPHARETTA, GEORGIA



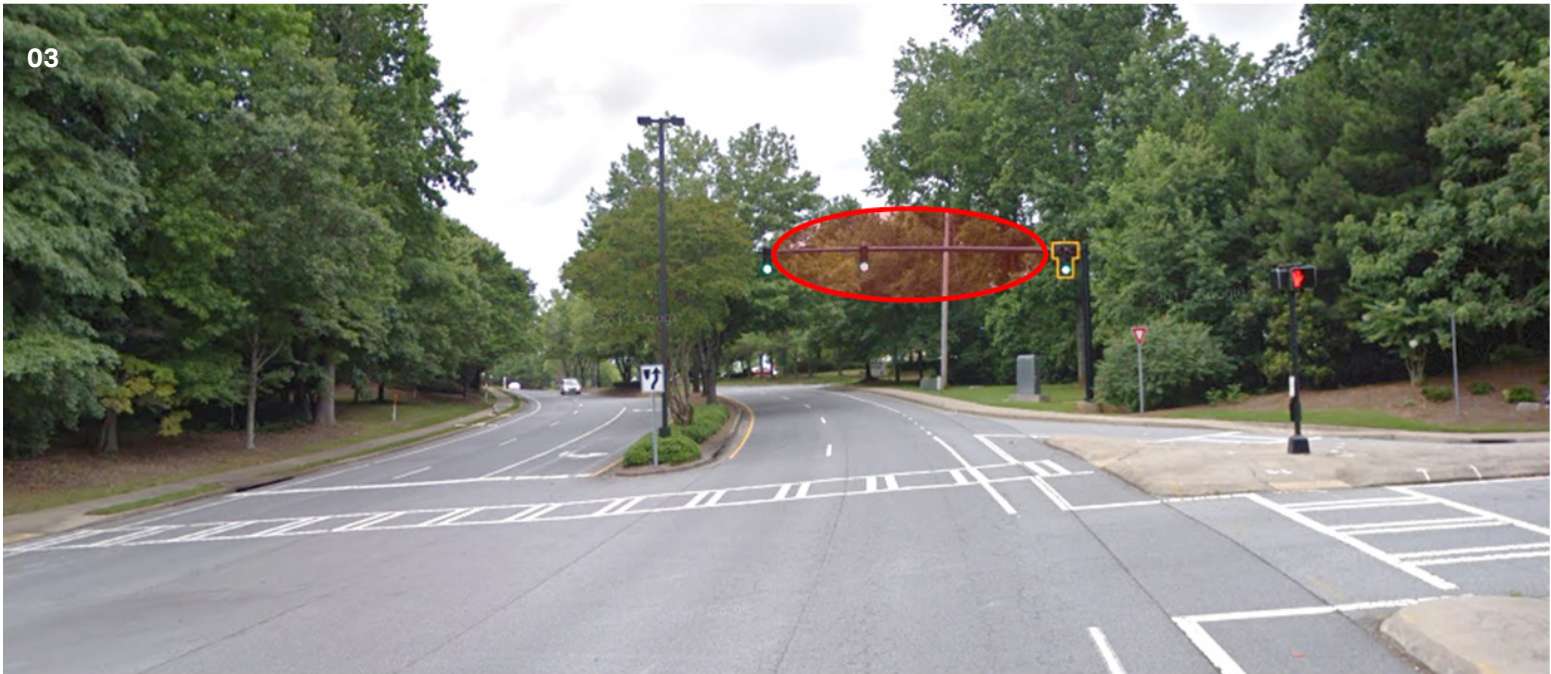
01 Narrow travel lanes

Wide travel lanes encourage excessive speeds. Reduce travel lanes to 10 feet to discourage aggressive drive behaviour.



02 Vegetation obscures visibility

Vegetation obscures lighting. Selectively prune vegetation that obscures sight visibility.



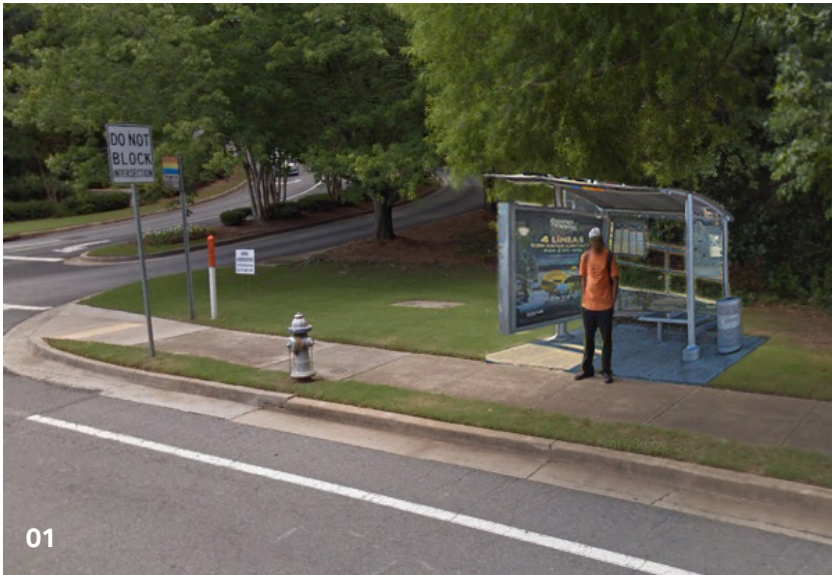
03 Missing street signs

Many street signs are missing. Add street signs to all intersections for pedestrian way-finding.



04 Crosswalks

There are missing crosswalks at many commercial driveways. Ensure that all qualifying commercial driveways have crosswalk markings and detectable edges.



01 Bus Stop Shelters

Shelters make bus stops inviting for pedestrians.



02 Bus Stop Buffers

Fill in Bus Stop Buffers. Disabled persons have difficulty navigating their mobility device over the landscaped buffer when boarding the bus.

NOTE: City to coordinate with Metro Atlanta Transit Authority (MARTA).



03 Repurpose turn lane as bus lane

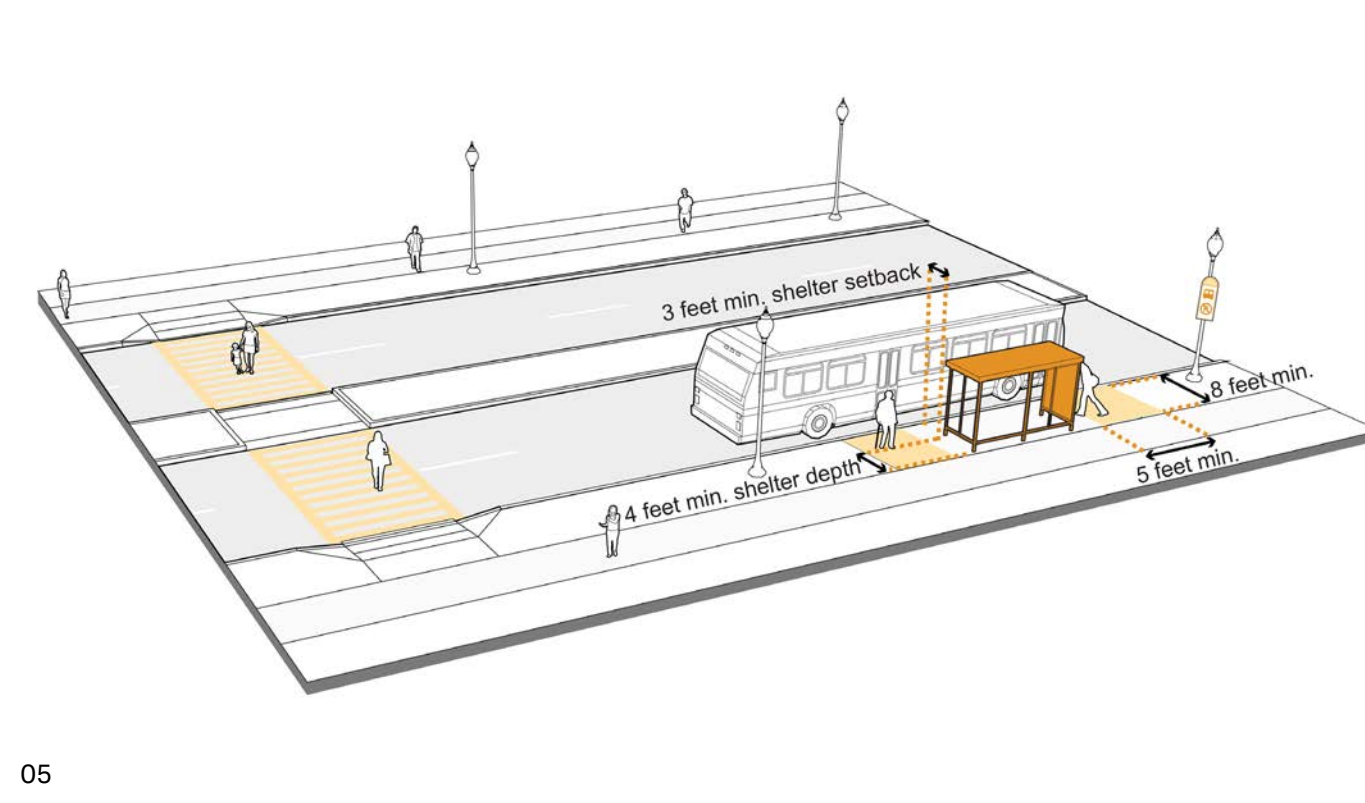
Many right turn lanes are longer than necessary. Consider repurposing such lanes as bus only lanes to remove buses from traffic flow when stopping.

NOTE: City to coordinate with Metro Atlanta Transit Authority (MARTA).



04 Private Sidewalks

Encourage private sidewalks and work with developers to install sidewalks off of the right of way that link to private facilities.



05 Bus Stop Design Guidelines

Bus stops should be built in accordance with Georgia Department of Transportation Guidelines (image taken from GDOT Pedestrian Streetscape Guide).

NOTE: City to coordinate with Metro Atlanta Transit Authority (MARTA).



06 Height of bus signs

The gap between the bus stop sign in the sidewalk shoulder should be greater than 80".

NOTE: City to coordinate with Metro Atlanta Transit Authority (MARTA).





CITY COUNCIL MEETING & PUBLIC HEARING STAFF REPORT

Submitting Department: Finance

Submitted By:

Meeting Date: May 6, 2019

I. AGENDA ITEM TITLE: PRESENTATION AND DISCUSSION: RECOMMENDED FISCAL YEAR 2020 BUDGET (OPERATIONS/CAPITAL)

II. RECOMMENDATION:

The purpose of this presentation is to provide an overview of the Recommended Annual Operating and Capital Budget (the "FY 2020 Budget") and allow for a question and answer dialogue.

III. REPORT IN BRIEF:

The Fiscal Year 2020 Budget was distributed electronically to the City Council on April 22, 2019, and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.

Tom Harris, Finance Director, will be presenting an overview of the FY 2020 Budget.

IV. ALTERNATIVES:

V. ATTACHMENTS:

FY 2020 Mayor Rec Budget (line-item) EXCERPT

Annual Operating & Capital Budget

(Line-item Budget Detail)



for Fiscal Year 2020
(July 1, 2019 through June 30, 2020)



2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

April 22, 2019

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2020 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
 - Maintenance of the city's \$40,000 homestead exemption which saves our homeowners \$2.7 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
 - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2019) including funding \$4.75 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Forecasted funding totaling \$34 million for capital investment within our city (includes the \$4.75 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

- ✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2020 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 10-11, 2019). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2019 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2020 Budget is balanced for all funds and totals \$141 million with the breakdown by fund type as follows:

– General Fund:	\$ 75,291,843	
– Special Revenue Funds:	15,945,768	(1)
– Debt Service Fund:	5,351,086	
– Capital Project Funds:	30,425,750	(1)
– Solid Waste Fund:	4,180,762	
– Risk Management Fund:	1,507,300	
– Medical Insurance Fund:	7,686,909	
– OPEB Funds:	641,000	
Total	\$141,030,418	

(A) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2020 Budget are as follows:

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills.

The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier

set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 1.5% over FY 2019.
 - Management of personnel and compensation program to align with current market environment:
 - ✓ Staffing level at 443.5 full-time equivalents (reduction of two positions compared to FY 2019; Records Manager and Economic Development Director – both within the City Administration Department).
 - ✓ Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of \$250,000 citywide). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
 - ✓ Coverage of group insurance premiums (5% premium increase; \$321,198¹ incremental budget impact citywide).
 - ✓ Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).
 - Targeted growth (2% or \$355,457) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - ✓ Increase in professional services of \$272,281 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$125,000) into the operating budget (previously funded the capital allocations).
 - ✓ Increase in professional services (IT) of \$246,809 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
 - ✓ Increase in fuel costs of \$57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.

¹ The General Fund increased \$357,022 while the other operating funds (combined) decreased -\$35,824.

- ✓ Increase in legal services costs of \$60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
- ✓ All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2020 Budget, including a multi-year personnel listing by department.

BUDGET HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 22, 2019: Distributed the FY 2020 Mayor's Recommended Budget
- May 6, 2019: Council Meeting (tentative)
FY 2020 Budget Work Session (operating and capital)
- May 13, 2019: Council Meeting (tentative)
FY 2020 Budget Work Session (capital)
- May 28, 2019: Public Hearing and Council Meeting (tentative)
1st reading of Budget Ordinance
1st reading of Millage Rate Ordinance
E-911 Resolution
- June 3, 2019: Public Hearing and Council Meeting (tentative)
2nd reading of Budget Ordinance
2nd reading of Millage Rate Ordinance

As of submission of this budget, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

BUDGET ISSUES AND PRIORITIES

The FY 2020 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("S&P") during July 2016 in conjunction with the sale of \$51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2020 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. *Moody's* reaffirmed the city's AAA bond rating in March 2018 and noted: "Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities".

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712). The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building

permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund to augment its recurring capital program (\$250,000 growth from \$4.5 million to \$4.75 million).

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2020 est.	4.820	0.930	5.750	0.0%
2019	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total \$23.5 million (excluding motor vehicle taxes). Of this amount, \$4.75 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities

Taxpayer Savings

The FY 2020 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals \$40,000, saves our homeowners over \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner), and is more than double the amounts offered from our companion cities. Additionally, a new floating homestead exemption takes effect in FY 2020 and will further aid in keeping Alpharetta an affordable place to live and raise a family well into the future.

The Alpharetta Mayor and City Council have approved two additional homestead exemption measures that will be subject to voter approval on the November 2019 ballot:

- \$5,000 increase to the City's base Homestead Exemption (increasing it from \$40,000 to \$45,000) that would take effect in FY 2021 (estimated to save our homeowners over \$300,000 annually); and
- Removing the income restriction for residents age 65 and older to qualify for the existing \$10,000 additional senior homestead exemption which will also take effect in FY 2021 (estimated to save our homeowners over \$70,000 annually).

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2020 are budgeted at \$6.6 million with the following forecast: 2021 - 2041²: \$7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

² Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals \$1 million and is allocated as follows:

	General				
	Fund	911 Fund			
Funds Available for Operating Initiatives:	\$	879,688	\$	133,837	
Operating Initiatives:				Total	Capital Impact
City Administration	\$	6,500	\$	-	\$ -
Community Development		152,077		-	138,000
Human Resources		32,000		-	-
Finance		50,000		-	-
Public Safety		272,390		133,837	54,250
Information Technology		316,721		-	(500,000)
Recreation, Parks & Cultural Services		50,000		-	-
	\$	879,688	\$	133,837	\$ (307,750)
Non-Allocated:	\$	-	\$	-	

Operating Initiative funding for FY 2020 has been programmed into a non-allocated account within the General Fund and the E-911 Fund pending City Council direction.

Operating Initiatives not recommended for funding total \$159,721 (E-911 Fund). Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

General Fund Non-Allocated Reserve

An additional \$320,312 has been reserved within the General Fund to assist in funding initiatives as directed by the City Council.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2020 Capital Plan includes funding of \$34 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling \$30.8 million. Recommended capital projects total \$14.5 million, with an additional \$19.8 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

FY 2020 Capital Improvement Program
Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLST Fund	2016 Bond Fund	Subtotal (3)	Other Sources (4)	Total
Sources:										
Available Fund Balance	\$ 5,537,018	\$ 1,595,128	\$ 119,000	\$ 130,000	\$ 814,470	\$ 4,372,820	\$ 1,325,912	\$ 13,894,348	\$ -	\$ 13,894,348
(1) Recurring Capital Program	3,050,000	-	-	-	-	-	-	3,050,000	-	3,050,000
(1) Recurring Stormwater Capital Program	1,700,000	-	-	-	-	-	-	1,700,000	-	1,700,000
Pay-as-you-go Capital Investment	-	-	-	-	671,037	11,400,000	-	12,071,037	-	12,071,037
(5) Available Fund Balance (Capital Fund)	3,000,000	-	-	-	-	-	-	3,000,000	-	3,000,000
(2) Other Sources	40,000	-	-	-	-	-	-	40,000	600,000	640,000
	\$ 13,327,018	\$ 1,595,128	\$ 119,000	\$ 130,000	\$ 1,485,507	\$ 15,772,820	\$ 1,325,912	\$ 33,755,385	\$ 600,000	\$ 34,355,385
Uses:										
(2) Capital/Grant-Matching	\$ 12,593,300	\$ 155,750	\$ 119,000	\$ 130,000	\$ 950,000	\$ -	\$ -	\$ 13,948,050	\$ 600,000	\$ 14,548,050
	\$ 12,593,300	\$ 155,750	\$ 119,000	\$ 130,000	\$ 950,000	\$ -	\$ -	\$ 13,948,050	\$ 600,000	\$ 14,548,050
Non-Allocated:										
Future Capital/Grant Initiatives	\$ 733,718	\$ 1,439,378	\$ -	\$ -	\$ 535,507	\$ 15,772,820	\$ 1,325,912	\$ 19,807,335	\$ -	\$ 19,807,335

- (1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).
- (2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.
- (3) Represents capital appropriations included in the base FY 2020 Budget.
- (4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2020 Budget Ordinance. Source includes LMIG Grant.
- (5) Represents the FY 2019 Non-Allocated balance within the Capital Project Fund.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2018, the city's fund balance totaled \$24.6 million. Of this amount, approximately \$6.1 million was appropriated in the FY 2019 Budget for capital/one-time initiatives and \$14 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2018 operations totals \$4.5 million.

In an effort to insulate the City from the rising cost of asphalt, the FY 2020 Budget includes an additional \$1 million from the FY 2019 estimated fund balance to augment milling and resurfacing (bringing the total milling and resurfacing project funding to \$5.1 million for FY 2020).

Funding Recurring Capital from Operating Budget

FY 2020 includes appropriations totaling \$4.75 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin
Mayor

Robert J. Regus
City Administrator

Thomas G. Harris
Finance Director

OPERATING INITIATIVE **REQUESTS**

City of Alpharetta FY 2020 Budget Operating Initiative Requests

Executive Summary

	General Fund	911 Fund		
Funds Available for Operating Initiatives:	\$ 879,688	\$ 133,837		
Operating Initiatives:			Total	Capital Impact
City Administration	\$ 6,500	\$ -	\$ 6,500	\$ -
Community Development	152,077	-	152,077	138,000
Human Resources	32,000	-	\$ 32,000	-
Finance	50,000	-	\$ 50,000	-
Public Safety	272,390	133,837	\$ 406,227	54,250
Information Technology	316,721	-	\$ 316,721	(500,000)
Recreation, Parks & Cultural Services	50,000	-	\$ 50,000	-
	\$ 879,688	\$ 133,837	\$ 1,013,525	\$ (307,750)
Non-Allocated:	\$ -	\$ -		

Operating Initiative funding for FY 2020 has been programmed into a non-allocated account within the General Fund and the E-911 Fund pending City Council direction. Operating Initiatives not recommended for funding total \$159,721 (E-911 Fund).

RECOMMENDED OPERATING INITIATIVES

General Fund

City Administration

Recognition of City Committees and Boards \$6,500

This request is for funding to recognize the citizens that serve on City Committees and Boards (approximately 9 Committees/Boards totaling over 70 participants). Recognition will involve multiple facets including an annual recognition event.

Community Development

Code Enforcement Officers (2.0 FTE) \$152,077 (operations); \$138,000 (capital)

This request is for two (2) Code Enforcement Officer positions within Community Development aimed at transferring the Alcohol and Spa Services/Massage licensing from the Police Department to Community Development.

Benefits of this reorganization include the following:

- Centralized Service – Currently, the business owner/agent must navigate multiple departments/locations to inquire about, apply for, and receive a license for alcohol sales/spa services. This move gives the customer one centralized location point for these services.
- Reallocation of these duties from Police Officers frees them up to focus on active police work instead of administrative duties.

Operational costs total \$152,077 and includes \$146,177 for salary/benefits and \$5,900 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total \$138,000 and include the acquisition of two (2) F-150 pickup trucks (\$50,000) and the buildout of an existing shell space including furniture (\$88,000).

Human Resources

HRIS Software

\$32,000

Software as a service subscription for HRIS/Talent Management platform. Improves workflow and speeds hiring process, allows for better data-driven decision making, reduces paperwork, enhances compliance and legally defensible processes, streamlines onboarding of new hires, improves ability to track employee development and direct training throughout the employee lifecycle, improves documentation and performance evaluation.

Selection of the actual HRIS/Talent Management platform would be made by the new Human Resources Director. The intent is to identify/preserve funding so that acquisition and launch can occur during FY 2020.

Finance

Budget Preparation Software

\$50,000

This request is for the purchase and implementation of budget preparation software aimed at improving efficiencies in the budget process by moving away from manual spreadsheets and the staff time inherent in updating/managing/reporting on said spreadsheets.

Approval of this funding will enable the City to release an RFP seeking a “state of the art” integrated budgeting system to address multiple requirements including: personnel costing/forecasting, operations, and capital budgeting; long-range financial planning (capital); etc.

Public Safety

Assistant Fire Marshals (1.5 FTE; 1 new and upgrade from PT to FT) \$122,210 (net operations); \$54,250 (capital)

This request is for the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time to help meet forecasted growth in plan reviews and inspections.

Based on the national study performed for the National Fire Protection Association (NFPA), it would take 7-8 fire inspectors to perform the current workload in the City of Alpharetta. This workload does not include all the additional work affiliated with annual inspections, such as: plan review, fire investigations, community AED program, and public education events. The Fire Marshall's Office currently has 5.5 FTE (Fire

Marshal, Deputy Fire Marshal, 3 full-time Assistant Fire Marshals, and one part-time Assistant Fire Marshal).

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2018, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. This request will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day service for all construction site inspections to ensure there is no delay of project progress in Alpharetta.

Operational costs total \$142,210 and includes \$136,710 for salary/benefits and \$5,500 for general operations (e.g. equipment for new position including cell phone, iPad, associated cellular service, uniform, desktop PC, handheld radio, etc.). It is anticipated that these positions will reduce overtime usage within the Fire Marshall's Office by \$20,000 resulting in a net operational impact of \$122,210. Capital costs total \$54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio.

Evidence Technician (1.0 FTE)

\$82,860

This request includes the addition of an Evidence Technician position (1 FTE) that, along with the existing Evidence Custodian, would bring dedicated-evidence staffing to 2 positions which is necessary to maintain the current level of service and meet set standards.

Currently, of the two positions in Evidence, one is a civilian Evidence Custodian and the other is a certified Crime Scene Technician who is a sworn and POST certified Peace Officer. This Officer is currently doing the duties of a second Evidence Custodian. This requested change will allow the sworn Officer to become engaged in Investigative duties as a Detective and Crime Scene Technician.

The duties of the Evidence Technician include: evidence processing; security of evidence and private property; maintaining chain of evidence; courtroom testimony; drug identification; required inspections; audits and inventories; court ordered destructions and sales of property; transportation of evidence to GBI and District Attorney's office; return of property to proper owners; etc. Once properly trained and certified, the Evidence Technician will work with the Crime Scene Technician to process large or serious crime scenes and will work for and is supervised by the Evidence Custodian.

Operational costs total \$82,860 and includes \$79,660 for salary/benefits and \$3,200 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.).

License Plate Recognition Camera Program

\$67,320

This request is for rental agreement funding between the City of Alpharetta and Georgia Power to enable license plate recognition (LPR) cameras to be placed at strategic locations within the City. This will allow for the detection and apprehension of wanted vehicles and persons, traffic violators, and suspects involved in serious crimes including burglaries, entering autos, and other serious crimes. The agreement includes LPR cameras, mounting hardware, power connections, communication hardware and

service, maintenance and repair, and access to the Vigilant LPR database which we currently subscribe. The agreement can be terminated at any time with a 30 day notice.

Statistical data will be collected indicating the number of identified wanted persons and vehicles, the number of apprehensions that result, and the number of crimes that are solved based upon data captured from LPR cameras.

FY 2020 includes the intersections of GA 400 northbound at Mansell Road, Haynes Bridge Road, and Old Milton Parkway. Depending on program performance, future expansion would include the GA 400/Windward Parkway intersection and other areas deemed priorities.

Information Technology

CityWorks IT Administrator position (1.0 FTE)

\$124,721

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

CityWorks Implementation History:

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS (Asset Management System) and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

Core Issues with Existing System:

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
 - 2 to 3 Releases per year is a minimum level of implementation;
 - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.
- Staff time from IT and other Departments is insufficient to properly address the above issues.

Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.

- Maintenance and release implementations/integrations;
- Fully customize and streamline capabilities and features of CityWorks.
- Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

Recommendations for 2020 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
 - Full-time dedicated focus on City of Alpharetta implementation and needs.
 - Institutional Knowledge.
 - Availability as needed for implementations – weekends, nights, etc.
 - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate \$200,000/Year Plus)

Operational costs for the new position total \$124,721 and includes \$121,721 for salary/benefits and \$3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

Cloud Services (onsite server/data storage equipment replacement) \$100,000

This request is for estimated cloud data storage costs in lieu of onsite servers and storage equipment. Cloud Services such as Microsoft Azure or Amazon AWS provide the ability to move virtual servers in an onsite data center to the cloud to provide, in some cases, economy of scale and security that is of higher value. These services can also provide some failover capability for the cloud services and onsite services. The goal in the early years is to have a mix of onsite server/storage equipment coupled with leveraging of cloud servers. The future goal is to move all functionality to the cloud when it is proven to be operationally and economically beneficial to do so.

There is a companion Capital Initiative (\$500,000) to provide one-time funding for replacement of equipment. Should this operating initiative move forward, the capital initiative will be removed. This initiative will free the city from having to fund large server and data storage equipment initiatives periodically through the capital budget.

Microsoft Azure

\$36,000

This request is for annual licensing and maintenance costs associated with implementation of Microsoft Azure.

Azure Active Directory (Azure AD) is Microsoft's multi-tenant, cloud based directory and identity management service. Azure AD combines core directory services, advanced identity governance, and application access management. Azure AD also offers a rich, standards-based platform that enables developers to deliver access control to their applications, based on centralized policy and rules.

For IT Admins, Azure AD provides an affordable, easy to use solution to give employees and business partners' single sign-on (SSO) access to thousands of cloud SaaS Applications like Office365, Salesforce.com, DropBox, and Concur.

Azure AD also includes a full suite of identity management capabilities including multi-factor authentication, device registration, self-service password management, self-

service group management, privileged account management, role based access control, application usage monitoring, rich auditing and security monitoring and alerting. These capabilities can help secure cloud based applications, streamline IT processes, cut costs and help ensure that corporate compliance goals are met.

The City would operate based on a Hybrid Model. This enables us to synchronize on-premises directory objects with Azure AD while still managing our users on-premises.

Using Azure AD we would look to use with or replace in the immediate future:

- AirWatch Device Enrollment
- Office 365 Single-Sign on
- Two Factor Authentication options
- Replace ADSelfService for self-service password management
- Used in conjunction with ADAuditPlus for user account login audit information.

DUO Security Service

\$25,000

Duo Security provides Multi-Factor Authentication (MFA), endpoint visibility to check that your user's devices meet security standards before granting access, adaptive authentication and policy enforcement to grant or block access attempts by users or devices, and remote access and seamless secure single sign-on to cloud and on-premises applications and servers. This initiative completes the additional licensing of the remaining City of Alpharetta users besides Public Safety and Information Technology which already is licensed.

Patch Management Software

\$16,000

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

SpamHero Software

\$15,000

Unlike other spam filtering systems that rely on fancy algorithms that spammers can easily defeat, SpamHero's rule based system features millions of rules that are constantly updated and maintained by live superheroes and robots 24/7. SpamHero is a product that will work with Office 365 spam filters to more effectively eliminate spam from the City of Alpharetta systems. Cost estimate includes funding for the base software and licensing.

Recreation, Parks, and Cultural Services

Special Needs Grant Programs

\$50,000

This request is for program grant funding for city partnership agencies and organizations that deliver programs directly to individuals and/or families with special needs. Each agency that receives funding would provide a detailed list of deliverables that would be used to determine funding for the following year.

911 Fund

Public Safety

Communication Officers (3.0 FTE)

\$133,837 (net)

This request includes the addition of three personnel in the role of Communications Officer as recommended by the Council sponsored Center for Public Safety Management study. An increase in operator availability equates to increased customer service, decreased call answer time, and greater Fire and Police responder safety.

The Alpharetta E911 Division is currently budgeted with 29 full-time equivalent (FTE) positions. The E911 Division is administered by a Division Chief who is a direct report to the Director of Public Safety. Administrative staff includes a Quality Assurance Chief, a Quality Assurance Officer, and a 911 Manager who is responsible for the day-to-day operations of the Emergency Communications Center (ECC). Each of the four shifts include a Supervisor, a Senior Communications Officer (who functions as the shift training officer), and four Communications Officers (Telecommunications Specialists). An additional Communications Officer FTE is allocated as a "swing" position to cover short-term vacancies on any shift. ECC staff are scheduled to work an average of 42 hours per week. They work 12-hour shifts on a rotating schedule of 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, 3 days off. The staff work permanent days or nights, which facilitates better sleep patterns for the employees. This work schedule is a best practice and the most efficient in the 911 industry.

The minimum number of staff on each shift is four; however, there are times, particularly at night, where staffing drops to three. This is a risky practice, since a surge in service demand can occur at any time. It also precludes the staff from taking necessary breaks for meals, bathroom visits and de-stressing after a particularly serious call. Optimally, an emergency communications center of this size and call volume should have a supervisor, an assistant supervisor (trainer), two call takers, one fire/EMS radio dispatcher, one police radio dispatcher, and one teletype/NCIC/records position on duty at all times. Seven positions on each shift would provide a staffing factor for leave and training; would facilitate consistent staffing; and would allow employees to take much needed breaks during their 12 hours of work. CPSM recommends that the Alpharetta E911 Division add three FTEs to provide seven personnel per shift. The minimum staffing level for each shift would remain at four. These additional personnel will assist 911 management toward evaluating other staffing models such as a swing shift and variable staffing schedules determined by historical system load in the future.

Operational costs associated with the addition of 3 FTE total \$233,837 and consist solely of salary/benefits (includes overtime reduction set forth above). Overtime savings are estimated at \$100,000 resulting in a net operational impact of \$133,837.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME**911 Fund****Public Safety****Administrative Assistant II (1.0 FTE)****\$75,089**

This request is for the addition of an Administrative Assistant II (1 FTE). The 911 center proposes to increase staffing in an administrative role to provide the following: GCIC Compliance, Warrant tracking, Validation, Payroll and financial process back up for 911 and Public Safety. Currently there is no backup personnel in Public Safety for finance and payroll processing, which this position would fill that gap. It could also spend significant time within the 911 center processing GCIC compliant materials. Currently, State mandatory compliance with GCIC detracts from training and quality improvement initiatives. Operational costs total \$73,089 and consist solely of salary/benefits.

Operational costs total \$75,089 and includes \$73,089 for salary/benefits and \$2,000 for general operations (e.g. phone, desktop PC, etc.).

Communications Quality Assurance Officer (1.0 FTE)**\$84,632**

This request is for the addition of a Quality Assurance Officer (1 FTE). Quality Assurance goes hand-in-hand with training and continuing education. Currently, the Quality Improvement Unit (QIU) section divides these duties between two full time personnel, while 3 part-time personnel (OT for specifically trained 911 personnel) handle a small number of call reviews to assist with quality assurance. These duties are prioritized on a daily basis depending on the urgency, availability, and personnel requirements allotted. It was discovered during 2018 that QIU often struggled with daily call review quotas while keeping track of current training, new hire training, accreditation requirements, and protocol upgrades. Call takers make the best use of their feedback from call reviews when this information is delivered to them in a more timely manner. When call reviews are completed several days after that call taker has processed that call, they lack the ability to recall the specific call in question. Existing personnel are often already overworked from working required overtime on the 911 floor, leaving their feedback for 911 personnel lacking in substance.

It is deemed that adding an additional full-time Quality Assurance Officer would greatly benefit the 911 center in providing personnel specialized in protocol call review who can submit feedback to call takers, while providing the QIU manager information and research to create and deliver specific training to correct job performance deficiencies and keep 911 personnel proficient in their jobs.

Another goal of the QIU section is to strive for CALEA Accreditation for the 911 Center. As part of the CALEA Accreditation process, additional job performance reviews would need to be conducted pertaining to radio transmissions by 911 personnel, to ensure professionalism, courtesy, and consistency is maintained. This will add further workload to the QIU division. The additional full-time QIU position would eliminate the need for other 911 personnel to work extra OT to cover those duties, and focus more on 911 dispatch duties alone.

Operational costs total \$84,632 and includes \$81,632 for salary/benefits and \$3,000 for general operations (e.g. phone, desktop PC, uniforms, etc.).

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME



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CAPITAL INITIATIVE **REQUESTS**

City of Alpharetta FY 2020 Budget Capital Initiative Requests (Narrative)

Executive Summary

General Fund

Recurring Capital Program	\$ 4,750,000
Available Fund Balance	5,537,018
Capital Project Fund (Fund Balance)	3,000,000
T-SPLOST Fund ¹	15,772,820
Hotel/Motel Fund (facility money) ²	1,485,507
Impact Fee Fund ³	1,595,128
E-911 Fund ⁴	119,000
DEA Fund ⁵	130,000
2016 Bond Fund	1,325,912
Grant ⁶	640,000

Total Sources: \$34,355,385

Recommended Capital Initiatives*:

Recurring Capital Initiatives	\$ 9,783,800
Recurring Stormwater/Drainage Initiatives	2,550,000
General Capital Initiatives	2,214,250
Total Uses:	\$14,548,050

Reserve for Future Capital/One-Time Investment:	\$ 733,718
T-SPLOST Non-Allocated:	\$15,772,820
Hotel/Motel Fund (facility money):	\$ 535,507
Impact Fees (Transportation):	\$ 862,841
Impact Fees (Parks):	\$ 523,453
Impact Fees (Public Safety):	\$ 53,084
2016 Bond Fund Non-Allocated (Roads):	\$ 734,064
2016 Bond Fund Non-Allocated (Parks):	\$ 591,848

* Capital initiatives not recommended for funding total \$16,221,000.

¹ Funding from TSPLOST is programmed into Non-Allocated (\$15.8 million).

² Funding from the Hotel/Motel tax (available Facility Tax portion above the \$1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Park System Wayfinding Signage (\$100,000); and Wills Park Master Plan Improvements (\$850,000).

³ Funding from Impact Fees allocated pursuant to impact fee eligibility ratios for: parks projects (non-allocated); public safety projects (Hazardous Materials Truck and Trailer and non-allocated); and transportation (non-allocated).

⁴ Funding from E-911 fees allocated for replacement of the radios (\$28,000) and the Mobile Dispatch initiative (\$91,000).

⁵ Funding from DEA forfeiture funds for the patrol rifle platform system (\$130,000).

⁶ Includes potential LMIG grant funding for milling and resurfacing initiatives (\$600,000) as well as year 3 of the Northside Hospital Activity Grant (\$40,000). Grants would be appropriated upon execution of binding agreements and/or receipt of the funds.

Priority 1: Imperative/ Urgent
 Priority 2: Essential/ Needed
 Priority 3: Important

Recurring Capital Initiatives

Community Development

Recurring Fleet Replacement (F-150s; Qty: 2)

\$50,000

Priority 1: FY 2019 request is for the replacement of two 2007 Ford F-150s (Unit CD4301 has 44,759 miles, and Unit CD4298 has 24,448 miles and is burning oil) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10-years and/or 130,000 miles. These vehicles warrant replacement based on age and repair history.

Public Works

Recurring Traffic Signal System Maintenance

\$100,000

Priority 1: This request is for the continual maintenance, repair, and upgrading of existing traffic signals throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, and signal communication systems. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

Recurring Milling and Resurfacing

\$5,100,000

Priority 1: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional \$600,000 that will be appropriated upon grant submission/approval). In FY 2019, the City contracted with Dynatest to complete a full evaluation of the city roadways. Each road receives a Pavement Condition Index score between 0 and 100. This standardized rating system is also used by the Georgia Department of Transportation. Lower scores indicate need for maintenance or reconstruction.

In FY 2020 the City will allocate funding in accordance with the Pavement Condition Index findings and also identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. **Funding to be provided through the following sources: Recurring Capital (\$2,250,000); Fund Balance (\$2,250,000); and LMIG Grant (\$600,000).**

Recurring Traffic Control Equipment

\$100,000

Priority 1: This request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment such as traffic cameras and maintenance to the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards.

Recurring Traffic Responsive System Maintenance

\$50,000

Priority 3: Since 2018, the Georgia Department of Transportation has upgraded over 100 signals throughout the City with new software (MaxTime) and has worked with the City to develop new Traffic Responsive timing plans along major corridors. All at no cost to the City. This request provides funds to maintain the upgraded traffic signal software and equipment provided and installed by GDOT. Additionally, the funds will be utilized

to work with consultants to analyze data collected through these upgrades to continue modifying timing plans and expand the system throughout the City.

Recurring Traffic Striping and Signage \$200,000

Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of the city's signage (performed in-house).

Recurring Traffic Calming Improvements \$50,000

Priority 1: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects may consist of roadway striping, signage such as radar signs, and channelization to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance \$175,000

Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2020: Work items will include repairs to the decorative end treatments of the 5 bridges along Windward Parkway.

Recurring Traffic Signal Pole Painting and Maintenance \$50,000

Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. Current costs total \$15,000 per intersection. FY 2020 includes funding for 4 intersections.

Recurring Tree Planting and Landscape Improvements \$100,000

Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. FY 2020 funding will be used for landscaping the two roundabouts on Bethany Road, specifically Bethany @ Mid-Broadwell and Bethany @ Mayfield. Public Works staff will design the landscape plans for both roundabouts to conserve funding. Landscaping will include beautifying the feeder islands as well as the center of the median. Due to the location of these roundabouts, the City will take over maintenance of the landscaping at both roundabouts after final acceptance.

Recurring Sidewalk Maintenance and Repair **\$200,000**

Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of \$5 million on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation.

In FY 2019 the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list will standardize the evaluation process, provide a clear prioritized list of sidewalks needing repair, and tie sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) will help determine the repair priority. Dynatest's work is expected to be completed in spring of 2019, so project prioritizations can be used for the FY 2020 budget. Due to the large number and complexity, the City contracts out some of these repairs. This budget item covers the cost of sidewalk repairs completed by outside contractors.

Recurring Fleet Replacement (F-150 Truck) **\$35,000**

Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1999 F150 4x4 (unit #81) with 80,762 miles within the Public Works fleet. This vehicle warrants replacement based on age.

Recurring Fleet Replacement (Admin Vehicle) **\$35,000**

Priority 1: This request is for the recurring replacement of department pool vehicles within the Public Works fleet. These vehicles are not assigned to an individual but are used by a pool of people in the department; additionally, these vehicles are used as replacement vehicles when others are out of service. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

This request is for the replacement of a 2003 Crown Victoria (Unit #339 with 58,541 miles) within the Public Works fleet. This vehicle warrants replacement based on age. This vehicle also has repair needs. Staff recommends replacing this vehicle with an F150 pickup truck to better serve the needs of the Public Works Fleet. An F150 would allow transportation of staff, while also being capable of towing and hauling as necessary, and occasional emergency use during inclement weather.

Recurring Fleet Replacement (F-250 Crew Cab Service Truck) **\$61,000**

Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles.

This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #500 with 116,230 miles) within the Public Works fleet. This vehicle warrants replacement based on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

Recurring Fleet Replacement (F-550 Crew Cab Dump Truck) \$80,000

Priority 2: This request is for the recurring replacement of F-550 trucks within the Public Works fleet. The F-550 replacements are based on age and/or maintenance/repair costs. Unit #56 (27,759 miles) is a 1993 Ford F350 Single Cab Flatbed Truck that is specifically outfitted to cut traffic signal loops. Due to its exclusive build design, the truck does not get used very often. Staff recommends replacing unit #56 with an F550 Crew Cab Dump Truck that will allow a much broader range of work to be accomplished. The loop cutting equipment can be transferred to a trailer and towed behind many different vehicles which will add diversity to the fleet. Upgrading from a single cab to a crew cab truck will also allow Public Works crews to minimize the number of trucks needed on jobsites.

Recurring Equipment Replacement (Portable Wood Chipper) \$50,000

Priority 2: This request is for the replacement of a 1992 Brush Bandit Portable Wood Chipper Machine (26 years old). The 1992 Brush Bandit warrants replacement based on age and maintenance/repair costs. Due to its age, parts are increasingly hard to find and are typically more expensive. This piece of equipment enables staff to clear trees and brush from City right of ways while recycling the debris into usable mulch for use in other projects.

Recurring PS Facility Roof Replacement \$365,000

Priority 1: Roof replacement of the Evidence Building (\$115,000) and the metal roof segment of Fire Station 81 (\$250,000).

- Public Safety Headquarters - Evidence Building Roof Restoration (5,800 sq. ft. Roof Replacement 30YR Garland Warranty): The evidence building is the only roof at this location with a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. This roof is actively experiencing leaks. Due to the nature of this facility's usage, we can choose a couple roofing options: (1) Mod-Bitumen option similar to what the other Public Safety facilities have which provides significant durability but is higher-priced (represents \$115,000 quote herein); or (2) another EPDM roofing option similar to what is being replaced which, while requiring more maintenance (i.e. walking pads to ensure the surface is not punctured, debris cleaning to ensure water doesn't pool and stretch the membrane, etc.), is a more cost-effective alternative.
- Fire Station 82 – Replacement of the metal roof segment at Fire Station 82. This roof was installed in 1990 and totals approximately 4,000 sq.ft. Although the field of the roof is in good shape, the transition at the ridge and eave are showing significant signs of age and are no longer providing adequate water tight protection. This facility is actively experiencing leaks.

Recurring Facility Renovations (Fire Stations) \$125,000

Priority 1: This Request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years. FY 2020 request includes Fire Station 81 and 82 which will both receive bathroom and lighting renovations.

Recurring Facility Renovations (PW Headquarters) \$40,000

Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet /vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. FY 2020 funding will be used to replace the HVAC units and/or continued renovations of the restrooms.

Recurring City Center Maintenance \$15,000

Priority 1: This request is for on-going interior maintenance like replacing cabinetry, painting walls and trim, etc. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. FY 2020 funding will be combined with FY 2019 funding for installation of new cabinets, countertops, and appliances within the Community Room. The existing cabinets are beginning to wear and some are coming apart and are in need of repair. These replacements will keep the use of the cabinets in good working order.

Recurring Court Facility Improvements \$70,000

Priority 2: This request is for installation of new carpet in the Court Room as well as re-upholstery on the benches in the Court Room. It also includes replacement of two HVAC units for the Court Room which are approximately 25 years old.

Recurring Parking Garage Maintenance \$25,000

Priority 1: This request is for general maintenance of the two Parking Garages. FY 2020 includes pressure washing the City Center Parking Garage. This will increase safety in the parking deck as well as keep the parking deck aesthetically pleasing.

Recurring HVAC Replacement (Detention Facility) \$75,000

Priority 1: This request is for the replacement of HVAC units at the Detention Facility. These units are 20+ years in age and have outlasted their lifespan requiring multiple calls-for-service. Replacement of these units should make the building run more efficiently.

Recurring Generator Replacement (Fire Stations 82/83) \$100,000

Priority 1: This request is for replacement of generators for city facilities. New generators will be natural gas instead of diesel. FY 2020 replacement is for Fire Stations 82 and 83 (both are 25+ years old).

Information Technology

Recurring Technology Replacement (all city departments) \$300,000

Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 463 computers in operation (262 desktops; 201 laptops). The main component of the FY 2020 request includes funding for the replacement of approximately 120 PCs, 15 cellular phones, 65 iPhones, 56 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability) are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years); large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years); network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Public Safety

Recurring Fleet Replacement (Qty: 16)

\$716,000

Priority 1: This request is for the forecasted annual replacement of Police and Fire SUVs, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer. This request includes upfitting costs for new vehicles and stripping costs for old vehicles. Funding levels are anticipated to remain around \$750,000 in the early years and will necessitate keeping a certain number of vehicles past their target mileage.

Replacement vehicles to be purchased in FY 2020 include: 1 SUV each for Traffic, K9 and Patrol; 1 F250 for the Fire Battalion Chief; 2 F150s and 2 SUVs for CID; 5 SUVs and 2 F150s for the Admin team and 1 motorcycle.

Replacement Hazardous Materials Truck & Trailer

\$250,000

Priority 1: This request is for replacement of the Hazardous Materials truck and trailer. Both the truck and trailer currently in use have exceeded their life expectancy and have needed significant repairs and maintenance. Actually, the department often has to use multiple trucks/trailers to perform this function which is inefficient, time consuming, and negatively impacts response times. The current trailer gross vehicle weight is close to the rating of the trailer based on DOT requirements.

The Alpharetta Hazmat Unit based out of Fire Station 84 is requesting \$250,000 for the purchase and upfit of an F-750 truck and 44' Custom trailer to carry all their gear and transport the Hazmat trained firefighters safely and efficiently to the scene of a Hazmat incident. Their current vehicle is a 1997 Ford F-800 that was absorbed from the Public Works Department. This older vehicle lacks modern safety and efficiency features that are found on current model vehicles. The towing ability of the F-750 is needed to pull the larger 44' custom trailer that was designed by Hazmat Officers. The trailer cost is estimated at \$120,000. The F-750 before the rear cargo bed is approximately \$85,000. The rear bed and upfit of emergency equipment and center console is estimated at \$30,000. The additional \$15,000 is to cover any overages or price increases that may arise during the approval time frame. It is expected that this new vehicle and trailer will be in service for at least twenty (20) years.

Response times will improve with the purchase/consolidation into one truck/trailer unit. As response time and, by extension, service capabilities will increase, impact fees are being used to fund a portion of the acquisition costs. **Specifically, funding is provided through Impact Fees (\$155,750) and Fund Balance (\$94,250).**

Replacement Traffic Preemption System (Year 2 of 2) \$150,000

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totaled \$150,000. This request will finalize the project scope.

Recurring Public Safety Equipment (replacement) \$220,800

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair, or otherwise must be taken out of service.

FY 2020 request includes funding for Fire Station replacements for furniture/bedding (\$10,000), fire tools/equipment (\$6,000), and ice machines (\$4,000); personal protective equipment- turnout gear replacement for National Fire Protection Association (NFPA) 10 year service life (\$100,000); PD SWAT equipment (3 helmets = \$3,600; 3 vests = \$16,500, 4 rifles = \$21,100); Replacement workout equipment in 3 fire stations (81, 83 & 84 = \$10,000); replacement of the Fire Marshall's fire extinguisher simulator (\$6,300); replacement of 10 automated external defibrillators (AED) (patrol; \$15,000); replacement of eight computer tablets for ESO (\$16,000); Purchase of reusable LED safety flares versus normal flares (\$6,500); and Police Bike Unit equipment repair/replacement (\$5,800).

Recurring Self Contained Breathing Apparatus (qty: 15) \$98,000

Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and which has expired based on the upcoming 2019 National Fire Protection Association (NFPA) Standard revision or otherwise must be taken out of service and replaced. After 3 NFPA standard revision cycles, which is 10-15 years, Firefighter Self-Contained Breathing Apparatus or SCBA have updated innovation and technology that makes the older SCBA units obsolete and non-compliant with the current NFPA standard.

Alpharetta Fire currently has 33 units that were manufactured under the 1997 or 2002 NFPA standard. Our request is to replace these units over a 2-year period (\$98,000

annually over this period). This project will assure the safety of firefighters and provide each of them with updated technology.

Portable Radio Replacement/Reallocation \$28,000 (E911)

Priority 1: Public Safety has seen an increase in the need in the issuance of portable radios for the purpose of support functions such as SWAT Medic, Arson Investigation, Police E-Squad that have placed a strain in the number of available spare and in service capable radios. Public Safety proposes to purchase lighter, less rugged, portable radios (qty: 10) such as those used in Public Works for the Fire Marshall's office and repurpose those existing radios to Public Safety. **Funding is provided through the E911 Fund.**

Recreation, Parks & Cultural Services

Recurring Park Enhancements \$150,000

Priority 2: This funding is for amenities within the parks themselves such as fence replacement and repair, bleacher repair and replacement, new trash cans, new benches, netting replacement and signage not related to wayfinding (such as park rules, dogs on leash, no smoking, etc.) and maintenance shade structures. Each year we are repairing and/or replacing the amenities, plus adding these same amenities to our new parks and downtown areas.

Recurring Park Repairs/Improvements \$100,000

Priority 1: This funding is for general park repairs and improvements on a smaller scale (non-capital size projects). This account allows us to repair trails throughout the system as they need to be repaired. As an example, FY 2019 funds were used to: (1) replace a section of the asphalt trail in Wills Park; (2) replace/repair the brick sidewalk at the Mansell House due to a trip hazard; (3) pour two patios at the Community Center to improve the flow and usability of our heaviest used facility; (4) add a sidewalk at Cogburn Road Park to improve the flow and remove a large mud hole area near the playground; (5) repair a portion of the boardwalk near Mansell Road; etc. This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

Recurring Fleet Replacement (Qty: 2 - Bus/Truck) \$150,000

Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. FY 2020 funding is for replacement of one 2002 Ford Goshen 21 passenger Bus and one 2004 Chevrolet Silverado 1500.

Recurring Park Equipment Replacement \$120,000

Priority 2: This request is for the replacement of a 1995 Ford Tractor, 2000 4100-John Deere Tractor, and 2007 Bobcat UTV. Replacement requested due to age, hours of use, and estimated repair cost.

Recurring Greenway Improvements/Repairs \$250,000

Priority 3: This fund will be used to repair, improve and enhance the entire length of the Alpharetta Greenway. This asset is extremely valuable to the City, but is showing its age. Washouts, erosion, heavy use and constant maintenance has taken a toll on the

Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Many trees need to be maintained and/or removed to ensure the health of the Greenway and Big Creek.

Recurring Stormwater/Drainage Initiatives

Public Works

Recurring Stormwater Pipes/Structure Repair/Maintenance \$2,200,000

Priority 1: This request is for stormwater pipe and structure maintenance, repair/replacement and includes headwall repair projects located on private residential property within our existing maintenance responsibility.

This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

FY 2020

- Pipe repair or replacement: Lynne Circle and Lantern Ridge.
- Pipe lining projects: Fairfax, Greenmont Walk, Michaela Woods, and Hunters Oaks.
- Headwall repair/replacement: The city maintains headwalls at the end of pipes draining roadway water through residential properties, often discharging to streams, channels, or swales in the back or side yards of homes. Access to these areas is often difficult as it requires removal of fences, landscaping, and large trees. It can also be down steep embankments. Coordination with property owners is critical and the ability of the City to repair these headwalls is directly dependent on the cooperation of the property owners. Due to the work being in close proximity to homes, extra care is needed to maintain the homeowners' privacy and restore the area back to its preconstruction condition to the best of the City's ability to handle future maintenance.

Recurring Stormwater Drainage Maintenance \$150,000

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

Recurring Stormwater Inspections \$100,000

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the

inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Recurring Stormwater Design/Studies

\$100,000

Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry.

In December 2018 the City was notified by Georgia EPD that the Lake Windward Dam will be reclassified to a Category 1 dam and that because of the city's ownership of Lake Windward Drive, the city is considered a co-owner of the Lake Windward Dam. Category 1 dams require quarterly inspections and a once yearly engineer of record inspection to be submitted to Georgia EPD.

As co-owners we will need to come to an agreement with Windward for how these services and maintenance are managed. The FY 2020 funding will pay for the City's portion of the dam inspections and maintenance. Any remaining funds will be used to complete a design of a streambank protection project that will help to protect the integrity of our greenway trails identified in the ongoing FY 2018 Big Creek Erosion Study. Such work may consist of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, removing trees, and/or removing sediment at specific locations.

General Capital Initiatives

City Administration

Economic Development Toolbox

\$125,000

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Local Jobs Creation Grant and the Alpharetta360 Video Marketing Fund to name a few.

The 360 Marketing Videos have been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership.

Community Development

2020 Operating Initiative – New Fleet/Space for Code Officers (Qty: 2) \$138,000

Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs as well as construction of office space) of the (2) new Enforcement Licensing Officers position requested in FY 2020 (Operating Initiative). Capital costs total \$138,000 and include the acquisition of two (2) F-150 pickup trucks (\$50,000) and the buildout of an existing shell space including furniture (\$88,000). Please refer to the

Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Design Services

\$80,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works

Old Roswell St Parking Lot Trash Enclosure

\$400,000

Priority 1: This request is for funding to construct a trash compactor enclosure within the Old Roswell Street Parking Lot. The existing dumpster enclosure only provides sufficient space for two 8 cubic yard dumpsters. An additional two 8 cubic yard recycling dumpsters are currently placed outside of the existing enclosure, occupying approximately three parking spaces. The new enclosure would provide a 40 cubic yard compactor for trash and an 8 cubic yard compactor for recyclable materials. A deodorizing system and security cameras would also be included in the project scope. Operational expenses are anticipated to total \$20,400 annually (\$350 per haul * 2 hauls a month; \$50 per ton * 20 ton est. dumps a month).

Design Services

\$75,000

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

City Hall Beautification

\$10,000

Priority 2: This request is for the beautification of City Hall including interior art aesthetics.

Public Safety

PS Server Migration

\$25,000

Priority 1: Our current CentralSquare environment was built to the standards of 2008. While it has served us well, in order for us to provide the upmost scalability and resiliently, we need to redesign this environment to 2019 CentralSquare standards. In addition multiple servers are in need of upgrades as end of support from Microsoft is coming due.

Currently our environment consists of the following: BISHOP – OSMCT Server (Server 2016 – 01.11.2027); HAVOK – CentralSquare Mobile Data Server (Server 2016 – 01.11.2027); DEMETER – CAD Application and Database Server (Server 2012 – 10.10.2023 EOS); DIONYSUS – MCT Application and Database Server (Server 2012 –

10.10.2023 EOS); DION – RMS Application and Database Server (Server 2012 – 10.10.2023 EOS); PWYLL – FREEDOM Server (Server 2012 – 10.10.2023 EOS); SATYR- CAD2CAD \ ANIALI Server (Windows 7 – 01.14.2020 EOS); CYCLOPS-COURTTRANS \ PAGEGATE Server (Windows 7 – 01.14.2020 EOS); ARAWN – P2C Server (Server 2008 R2 – 01.14.2020 EOS).

As you can see, there are multiple OS levels as well as different applications that are dependent on multiple servers to be online at the same to be operational. Not only is this a poor design from a high availability standpoint but it also makes it difficult to troubleshoot from an IT perspective.

The proposal is a redesign of our configuration using one OS platform (Windows Server 2019) with Windows Server Clustering and High-Availability. By clustering the database, application, file, and web servers we can provide true 24/7 uptime in the event of a server failure and maintenance.

Exhaust Removal System/Turnout Gear Lockers

\$76,000

Priority 1: This request is for a vehicle exhaust extraction system at Fire Stations 85 (Mid-Broadwell) and Station 86 (Kimball Bridge). These exhaust systems would replace the overhead filtration capture systems, which do not remove all of the exhaust and particulate being produced by apparatus.

Since the construction of these two fire stations in 2005, the department has considered pursuing the purchase and installation of a vehicle exhaust extraction system in order to protect our station personnel and daily general public visitors from carcinogen exposure and cancer causing effects of vehicle exhaust emissions. Our apparatus generates these emissions during startup, return to quarters and routine pump testing at facilities.

Current changes in health and safety standards have clearly identified that vehicle exhaust emissions, in particular, whole diesel exhaust (PM10) is a cancer causing substance. Agencies documenting the hazards of diesel exhaust include but are not limited to The National Institute of Occupational Safety & Health (NIOSH), The American Conference of General Industrial Hygienists (ACGIH), The U.S. Department of Health (USDH), The Occupational Safety and Health Administration (OSHA). The above listed agencies have led to the implementation of NFPA 1500 – 2002 Edition Standard 9.1.6 on facility safety regarding exhaust emissions. Guidelines for vehicle exhaust elimination state: "Local exhaust ventilation that remove harmful fumes at their source, hoses at tailpipe or stack exhaust" as listed in the OSHA Health and Safety Fact Sheet; " Motor vehicles that are operated shall be provided with a source capture system that connects directly to the motor vehicle's exhaust system. In addition, "recirculation of air is prohibited", as stated in the IMC Code 2003.

This request also includes funding for the purchase of Turnout Gear Lockers for the storage of the fire personnel turnout gear in the bay area instead of in the inside storage area currently being utilized. The current location is being filtered by the interior HVAC system, which could introduce contaminants to the living space inside the Fire Station.

The proposed system provides not only protection from exhaust emissions but long-term financial savings as well. Savings will be seen in the form of the potential reduction of insurance premiums, reduced building maintenance cost, reduced liability and lower energy bills by enabling the bay doors to remain closed in winter months. Besides protecting our members from exhaust emissions, our department will achieve direct

financial savings by reducing energy consumption while complying with the U.S. Green Building Council Standards (USGBC).

Funding offsets will be pursued through various grant opportunities which may offset the costs set forth herein.

2020 Operating Initiative – Vehicle for New Asst Fire Marshal \$54,250

Priority 2: This initiative constitutes the capital component (new vehicle) of the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time as requested in FY 2020 (Operating Initiative). Capital costs total \$54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio. The existing part-time position has all the necessary equipment. This request is solely related to the new Fire Marshall position. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Patrol Rifle System \$130,000 (DEA)

Priority 1: This request is for the purchase of 65 rifle platforms at \$2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns.

The Department has issued Forty (40) rifles to Uniformed Patrol Officers and has zero (0) unassigned and available to Uniform Patrol. Currently, twenty-two (22) Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 40 issued to Officers, the 22 personal rifles currently being carried and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems. **Eligible for funding through DEA forfeiture funds.**

Mobile Dispatch \$91,000 (E911 Fund)

Priority 1: Purchase and install the required hardware (2 laptops- one Motorola and one AT&T- 1 will function as a radio and 1 will function as a telephone; hardware in the server room for connections and encryption for a VPN for the laptops) and software to provide portable remote access to 911 telephone system and radio network. In the event of emergency, the 911 center can be immediately replicated in a limited functional capacity until alternate facilities can be arranged (911 personnel will be able to move to any safe location with the laptops and resume limited operations). Both Motorola and AT&T / Intrado West have internet / VPN / Laptop capabilities. Utilizing this mobile platform will also increase efficiencies during special events by providing a 911 center on scene during events. **Eligible for funding through E911 funds.**

Recreation, Parks & Cultural Services

Park System Wayfinding Signage \$100,000 (Hotel/Motel Taxes)

Priority 1: This project is the implementation of the park system wayfinding and signage plan developed in FY 2017. The purpose of the signage plan is to bring uniformity to the

numerous signs in our entire park system. The plan defines a specific sign style that will become our “brand” and help park patrons easily identify Alpharetta parks. The plan recommends locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. This is a multi-year initiative. **Funding is provided through Hotel/Motel Taxes (facility portion; \$100,000).**

Northside Sponsorship Activity Grant Improvements \$40,000 Grant Funded

Priority 1: Northside Hospital is funding a three year sponsorship program focusing on the Health and Wellness aspects of Alpharetta’s parks and programs.

Northside is providing \$50,000.00 per year for three years (began in FY 2019) which includes \$10,000 for operational initiatives and \$40,000 for capital improvements.

Collections for 2020 will be used for construction of a trail-head, fitness site, and associated signage/beautification installations at Wills Park. **100% of funding for these improvements is provided by Northside Hospital.**

Wills Park Master Plan Improvements \$850,000 (Hotel/Motel Taxes)

Priority 2: This program provides for the systematic development of Wills Park as outlined in the 2018 Wills Park Master Plan. In 2020 the funds are for the design costs associated with the replacement and relocation of the Wills Park maintenance barn. The new location would be more centrally located allowing closer access to horseshow exhibitors and park users. The maintenance barn would also offer additional rental space opportunities for the Equestrian Center and can serve as a larger horse schooling arena thus assisting with attracting larger horseshows. Also in 2020, construction of gateway entrances and improvements to the dog park to include drainage upgrades are planned. **Funding is provided through Hotel/Motel Taxes (facility portion; \$850,000).**

Design Services \$20,000

Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

City Administration

Citywide Economic Development Analysis and Strategic Plan \$75,000

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years.

Community Development

Downtown Parking Signage \$95,000 (Hotel/Motel Taxes)

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines; Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot); Wayfinding signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and Time restricted signage for Milton Avenue (2 hour limit/15 min limit).
- **Eligible for funding through Hotel/Motel Taxes (facility portion).** The FY 2020 request is for parking signage (on parking decks as well as street-level signs). The remaining sign packages will be requested in future years.

Parking Management – Meters/Old Roswell Lot Gate Arm

\$115,000 (expense); \$18,200 (revenue)

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming \$0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day (\$1.00*260 days *70), Actual revenues have a much higher potential. Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or \$1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

Milton Ave. Improvements (design)

\$50,000

Priority 1: This 400 foot roadway improvement will provide operational enhancements as well as bicycle and pedestrian accommodations along Milton Avenue between Old Roswell Street and Roswell Street. This project complements improvements being implemented on the north side of Milton Avenue by the Private Developer.

Improvements include correcting excessive cross slope and widening the sidewalk along the south side of the road. Reconfiguring much of the south side parking to parallel parking on paver material, and modifying drainage as needed to accommodate the new configuration. Lighting with hanging baskets and new trees in tree wells are also being proposed. This project will also incorporate utility relocations.

Construction/utility relocation costs are estimated at \$2 million and would be part of a future funding request.

Bus Shelter Construction Program

\$40,000

Priority 1: This project installs at least one (1) new bus shelter in Alpharetta annually. City staff will work with businesses and the North Fulton CID in order to partner on installations, potentially allowing multiple installations per year..

Public Works

Recurring Park Facilities Pavement Preservation

\$250,000

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2020, preservation of the parking lots for the Wills Park Equestrian Center (front lot), Wills Park (Garden Center, Recreation Center, Wacky World), Wills Park Pool, Mansell House, etc. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas.

Pedestrian Safety Improvements

\$500,000

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements throughout the City. Utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019, projects will be identified City-wide and may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. Downtown improvements will consist of installing signage restricting turning movements and modifying signals to incorporate a leading pedestrian movement.

For FY 2020, construction projects will include enhancement of the existing midblock crossing of Mayfield Road at Alpharetta Elementary School (\$80,000), pedestrian crossing of Cumming Street at Jayne Ellen Way/Clairmonte Avenue (\$80,000), and pedestrian crossings along Clubhouse Drive (\$40,000). FY 2020 Design will include design of roundabout at the intersection of Roswell Street and Old Roswell Street.

Streetlighting Installations**\$50,000**

Priority 1: This request is for City streets that currently do not have sufficient lighting or no lighting at all throughout the street. This work will include installation of new lighting either on existing power poles or the installation of new poles along with lighting. This will increase the safety of citizens who use our streets and sidewalks on a daily basis.

Roundabout Studies**\$125,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: When designed and placed appropriately, roundabouts promote a continuous flow of traffic allowing for more efficient travel. Additionally, the long-term maintenance costs are significantly less than those of a signalized intersection.

This request is for funding to study the replacement of five signalized intersections throughout the City with roundabouts. Studies will provide a conceptual layout, traffic analysis, conceptual cost estimate, and modeling of each intersection. The five intersections to be studied are:

1. Cumming Street at Henderson Parkway;
2. Mayfield Road at Providence Road;
3. Mayfield Road at Canton Street;
4. Windward Parkway at Clubhouse Drive; and
5. Upper Hembree Road at Harris Road.

Eligible for funding through Capital Project Fund (\$94,875) and Impact Fees (\$30,125).

Major Intersection Improvements**\$50,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request would allow the City to quickly address intersection improvement projects, such as adding turn lanes. Projects will be selected based on their effect on traffic flow and safety.

The requested FY 2020 funding is for the construction of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. To achieve maximum cost savings, the necessary milling and resurfacing for this project would be performed as part of the annual milling and resurfacing contract in FY 2020. **Eligible for funding through Capital Project Fund (\$37,950) and Impact Fees (\$12,050).**

Davis Dr Extension to Westside Pkwy \$500,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project. **Eligible for funding through Capital Project Fund (\$120,500) and Impact Fees (\$379,500).**

City Center Decorative Sign Posts**\$180,000**

Priority 2: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

Connector Road (NP Pkwy to Edison Dr.; Design)**\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb-cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2020 funding request is for design. Project is contingent upon a partnership with the property owner. Construction costs are estimated at \$1M and would be part of a future funding request.

Eligible for funding through Capital Project Fund (\$48,200) and Impact Fees (\$151,800).

Pedestrian/Safety Improvements at Marietta Street and SR9**\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

Haynes Bridge Road Lighting**\$300,000**

Priority 1: This request is for installation of Pedestrian Street Lights on the East and West side of Haynes Bridge Road between Old Milton Parkway and Academy Street. Lighting will consist of pedestrian lighting along the sidewalk (both sides) as well as taller street lights in the vicinity of the roundabout. A formal lighting design will determine the best approach taking into consideration lighting casted onto neighboring streets as well as safety for pedestrians and vehicles.

Marjean Way Extension (Design)**\$500,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at \$3 million and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$120,500) and Impact Fees (\$379,500).**

**Hopewell Road at Vaughan Drive Roundabout (design)
\$150,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: This request is for funding for the design of a roundabout at the intersection of Hopewell Road and Vaughan Drive. The roundabout would serve to: denote one is entering into Alpharetta; aid in slowing traffic entering into the Downtown area; and assist in turning onto/off of Vaughan Drive. Right-of-Way and Construction costs are estimated at \$100,000 and \$1.5 million respectively and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$113,850) and Impact Fees (\$36,150).**

**Wills Road Widening (Design; Milton Ave. to Old Milton Parkway)
\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. This request is for funding of design and estimated right-of-way costs. Construction costs are estimated at \$1,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

Waters Road Traffic Calming (Design) \$300,000 (Capital Proj. Fund; Impact Fees)

Priority 2: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents. Construction costs are estimated at \$3,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund (\$227,700) and Impact Fees (\$72,300).**

**Kimball Bridge Road Improvements (design; Waters Rd to Buice Rd)
\$200,000 (Capital Proj. Fund; Impact Fees)**

Priority 2: This request is for roadway improvements along Kimball Bridge Road between Waters Road and Buice Road. Improvements will include the addition of left-turn lanes along Kimball Bridge Road to serve all intersections with South Kimball Bridge Crossing and Bracebridge Road. Project will also investigate adding improvements like replacing the signal at the intersection with Glen Abbey Drive/Tuxford Drive with a roundabout. Project goal is to provide these improvements along the corridor to slow vehicles and improve pedestrian safety. Cost savings can be accomplished in construction by pairing the project up with the future 60" water transmission line work by the County along Kimball Bridge Road from the cemetery to Buice Road. Right-of-way and construction costs are estimated at \$200,000 and \$2,000,000 respectively and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$151,800) and Impact Fees (\$48,200).**

Douglas Road Traffic Calming Improvements (Option 1; Design) \$50,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas. This funding request is for design of improvements which include removal of right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Construction costs are estimated at \$450,000 and would be part of a future funding request. Another option would be roundabouts which are included in a separate capital request. **Eligible for funding through Capital Project Fund (\$37,950) and Impact Fees (\$12,050).**

Douglas Road Traffic Calming Improvements (Option 2; Design) \$150,000 (Capital Proj. Fund; Impact Fees)

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents (estimated at \$100,000). Construction costs are estimated at \$1,500,000 and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request. **Eligible for funding through Capital Project Fund (\$113,850) and Impact Fees (\$36,150).**

Citywide Sign Inventory

\$120,000

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city's asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

Waters Road Sidewalk Improvements (ROW) \$50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This funding request is for the installation of sidewalks to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. Installation of these sidewalks would provide continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge

Road. Design of these sidewalk segments was completed in-house by Staff in FY 2019. Construction costs are estimated at \$970,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$38,000) and Impact Fees (\$12,000).**

AlphaLoop (City Trail)

\$7,300,000

Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways.

Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers crossing under Westside Parkway.

Construction estimates total \$8.8 million and include the following: Phase A (\$6 million); Phase B (\$1.1 million); Phase C (\$1.7 million). The FY 2019 budget included funding of \$1.5 million leaving an unfunded balance of \$7.3 million.

Southlake Drive Culvert Replacement

\$1,300,000

Priority 1: This request is for the reconstruction of the culvert under Southlake Drive at Westchester Way. The existing culvert and headwalls are deteriorating and do not carry the 100 year flood without topping the roadway. This project will replace the triple culverts with an arch culvert similar to Mayfield Road. The walls on either side will not be adjacent to the sidewalk, so they will not extend to be visible while on the roadway. The face of the walls (visible from the resident home side) will be finished with stone pattern similar to the surrounding stacked stone signs and pillars in the vicinity. The new bottomless culvert will require less maintenance and be equipped with a rack to capture floating debris on the southside of Southlake Drive to prevent some floatables from entering Lake Windward. The Southlake Project will include some additional stormwater pipe realignment to tie into the new culvert, placement of sidewalk and handicap ramps, and installation of sod and landscaping.

Wills Park Stream Restoration – Stream 13a

\$350,000

Priority 2: This request is to supplement the \$280,000 currently in the budget for the Stream 13a stream restoration in Wills Park. Stream 13a in Wills Park was identified in the Foe Killer Creek Watershed Improvement Plan as a priority project for watershed and water quality improvement within Wills Park. This project includes reshaping and grading the stream bank and stream bed to remove the incised channels, remove invasive species, and improve the water quality. The Alpharetta Rotary donated the civil engineering development plans for the project. The city has obtained state and federal permit approvals for the project. This funding will include landscape design and installation that was not part of the donated civil engineering development plans.

Douglas Rd Drainage and Erosion Control Improvements

\$200,000

Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install

curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

Public Safety HQ Parking Lot Expansion \$100,000 (Impact Fees)

Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to construct an additional 24 parking spaces along the main entrance off of Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by Staff. **Eligible for funding through Impact Fees.**

Alpharetta Arts Center Parking Expansion (Design)

\$50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for funding of the design and construction of an expansion of the parking lot at the Arts Center. The existing parking lot provides 39 parking spaces. The proposed expansion would increase this number by 36 spaces to 75 total. The parking lot expansion would be constructed atop the current detention pond. This will necessitate the creation of an underground detention system beneath the parking expansion. The use of permeable pavers in lieu of asphalt is proposed for the parking expansion. Construction costs are estimated at \$900,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund (\$22,915) and Impact Fees (\$27,085).**

Information Technology

Recurring Data Center Equipment Replacement

\$500,000

Priority 2: This request is for server and network hyper-converged equipment for the Data Center located at Public Works Headquarters. The equipment to be replaced provides support for all city systems for the Data Center located at PW and will be scaled to integrate with Cloud/Infrastructure as a Service (IaaS). This will provide greater reliability, reduced annual costs, and greater efficiency and capability for the use of system applications for the city. The existing servers and associated equipment have reached end-of-life. There is a companion Operating Initiative item to move these services to the cloud. Should this initiative be approved, this capital request will be withdrawn.

Public Safety

Community Center Generator (new)

\$200,000

Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

Fire Station Camera System

\$45,000

Priority 3: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera

each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

Court Services Facility Replacement/PS HQ Facade Imp. (design) \$50,000

Priority 1: This project provides the necessary evaluation, planning, design, and construction of replacement offices for Municipal Court operations as well as façade improvements to Public Safety Headquarters. FY 2020 funding is for design. Construction costs are estimated at \$4 million and would be part of a future capital request.

PS Workplace Enhancements (PS HQ) \$25,000

Priority 2: This request is for workplace enhancements needed to improve the interior of the Public Safety Headquarters. Enhancements include interior decorations such as pictures, wall murals, wall signage for offices, wooden picture board of personnel, TVs with wall mounts, and exterior signage.

SWAT Medic Take-Home Vehicles (Qty: 4) \$200,000

Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; \$37,500); emergency lights and equipment (\$6,500); SWAT Trunk Vault (\$2,500); Rifle\Shotgun rack (\$500); and radio (\$3,000) for a cost per vehicle of \$50,000. There are currently four assigned SWAT medics making the initial cost \$200,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

3D Laser Scanner \$92,000 (DEA)

Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out-of-service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner (\$47,600); Set up (\$9,200); 3D software (\$14,200); Equipment (\$5,500); stands, tripods, battery; and 3-year maintenance and warranty on equipment and software (\$15,500). **Eligible for funding through DEA forfeiture funds.**

Stalker Lasers (Patrol/Traffic; Qty: 10) \$24,000 (DEA)

Priority 1: This request is to purchase ten (10) new Stalker RLR lasers. This increase in LASER equipment will allow additional uniformed patrol officers to increase traffic safety enforcement. The LASER unit is able to measure distance between vehicles for enforcement of vehicles following too closely, which is our number one accident

contributing factor. Current cost per unit is \$2,400. **Eligible for funding through DEA forfeiture funds.**

Recreation, Parks & Cultural Services

Recurring Tennis Courts Resurfacing

\$60,000

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2020 funding is for resurfacing of six courts at Wills Park.

Pocket Park Development (design) \$50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: Design/development of downtown pocket parks throughout downtown Alpharetta. These parks need to be planned for connectivity and curb appeal. Included in these areas are Ole Milton Park (where the fountain and Christmas tree are); areas at the corner of Old Roswell and Roswell Street; the corner of Old Canton and Canton; the parking area where Food Truck Alley is held; and other small city-owned areas in downtown. FY 2020 includes funding for design of the improvements. Construction of the improvements would span multiple years and is currently estimated at \$375,000. **Eligible for funding through Capital Project Fund (\$31,940) and Impact Fees (\$18,060).**

Neighborhood Park Renovation/Development

\$550,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for the design and construction of neighborhood parks. FY 2020 funding is for the design and construction of various improvements to Union Hill Park based on the 2017 Master Plan. **Eligible for funding through Capital Project Fund (\$311,630) and Impact Fees (\$238,370).**

Wills Park Equestrian Center Improvements \$350,000 (Hotel/Motel Taxes)

Priority 3: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping, 2 Stone Pillars w/signs, etc. In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows. **Eligible for funding through Hotel/Motel Taxes (facility portion).**

Historic Preservation Initiative \$275,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This fund supports initiatives to preserve the rich history of the City of Alpharetta. This request is for funding of a master plan, along with the necessary permits for the Farmhouse property. Additionally, \$25,000 is being requested for a farmhouse documentary project. **Eligible for funding through Capital Project Fund (\$184,700) and Impact Fees (\$90,300).**

Big Creek Stream Bank Restoration \$50,000

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2020-2023 and individual designs and construction projects are anticipated in FYs 2024-2029.

BUDGET NARRATIVE

DRAFT

City of Alpharetta

FY 2020 Budget Narrative

Budget Rollup: All Funds

The FY 2020 Budget is balanced for all funds and totals \$141 million with the breakdown by fund type as follows:

• General Fund:	\$ 75,291,843
• Special Revenue Funds:	15,945,768 (1)
• Debt Service Fund:	5,351,086
• Capital Project Funds:	30,425,750 (1)
• Solid Waste Fund:	4,180,762
• Risk Management Fund:	1,507,300
• Medical Insurance Fund:	7,686,909
• OPEB Funds:	<u>641,000</u>
Total	\$141,030,418

(1) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2020 General Fund operating revenues are forecasted to grow by 2%, or \$1.4 million, compared to Amended FY 2019. The following table compares major revenue categories within the General Fund:

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 24,080,000	\$ 23,500,000	\$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	\$ 68,328,032	\$ 69,754,825	\$ 1,426,793	2.1%
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	\$ 74,428,097	\$ 75,291,843		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to \$5 billion plus a forecast of new construction valuation of \$95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total \$23.5 million (excluding motor vehicle taxes). Of this amount, \$4.75 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's \$40,000 homestead exemption which saves our homeowners \$2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2024. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 14% is forecasted for FY 2020 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at \$1 million in FY 2019 which equates to a revised growth rate of 3%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2019 from 46% to 52%.
- Local Option Sales Taxes ("LOST"): Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$16.3 million in FY 2019 which equates to a revised growth rate of 1%.
- Franchise Fees: Growth of 6% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$6.6 million in FY 2019 which is essentially flat compared to FY 2020. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly

lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled \$4.1 million in FY 2019 and represents a \$259,981 increase over the prior year (\$3.9 million was collected in FY 2018). The city also raised the Cable Franchise Fee from 3% to 5% effective January 1, 2019 (\$350,000 revenue growth). These trends indicate that revenue growth from this source will likely exceed the 2020 budget.

- Insurance Premium Taxes: Growth of 8% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections during FY 2019 totaled \$4 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. Due primarily to the continued strong growth in our service and hospitality markets.
- The Other Taxes category includes collections for Intangibles Taxes (5% growth to \$575,000), Real Estate Transfer Taxes (42% growth to \$425,000), Business and Occupational Taxes (2% growth to \$1.2 million), Financial Institution Taxes (2% growth to \$435,000), etc.
- Licenses & Permits: Growth of 11% is forecasted for FY 2020 based on current collection patterns and permit activity. Actual collections are estimated at \$3.6 million in FY 2019 which is greater than the FY 2020 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Additional revenue growth is anticipated above budget forecasts due to the increase of building permit fee rates during the 1st quarter of 2019. The largest revenue source is Building Permit Fees (\$1.8 million forecast for FY 2020; \$2.3 million conservatively estimated for FY 2019).
- Intergovernmental: Decrease of -78% is forecasted for FY 2020 due to the termination (4th quarter of 2019) of the Recreation/Parks Mutual Use Agreement with the City of Milton. Milton residents will no longer be eligible for early signups and will not drive program offerings (programs will require majority Alpharetta participation in most cases). Termination of this agreement results in an estimated loss of -\$400,000 but is mitigated through anticipated increases in non-resident fees as Milton participants will now pay non-resident fees to participate in programs (estimated gain of \$260,000 accounted for within the Charges for Services category). It should be noted that as program offerings are focused on Alpharetta participation (as opposed to Alpharetta and Milton participation), overall revenues will decline along with expenses (e.g. program instructors, supplies, etc.).

- Charges for Services: Increase of 11% is forecasted for FY 2020 due primarily to the termination of the Recreation/Parks Mutual Use Agreement with the City of Milton described above).
- Fines and Forfeitures: Reduction of -15% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at \$1.7 million in FY 2019 which equates to a revised growth rate of 2%. The primary driver of this variance is a continued reduction in court fine revenue (actual collections are down -7% fiscal year-to-date through February 2019) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2020 Budget reflects an increased level of enforcement activity.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	\$ 364,389	\$ 382,496	\$ 18,107	5.0%
City Administration	1,963,439	2,041,416	77,977	4.0%
Legal Services	690,000	750,000	60,000	8.7%
Community Development	3,162,560	3,283,433	120,873	3.8%
Public Works	8,821,264	8,955,157	133,893	1.5%
Finance	3,366,136	3,498,890	132,754	3.9%
Public Safety	28,472,171	29,498,752	1,026,581	3.6%
Human Resources	505,846	611,973	106,127	21.0%
Municipal Court	1,096,466	1,119,715	23,249	2.1%
Recreation, Parks & Cultural Services	9,975,553	10,216,679	241,126	2.4%
Information Technology	1,742,223	1,802,624	60,401	3.5%
Non-Departmental:				
Contingency	1,711,913	685,000	(1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
Donations/Contributions	-	-	-	0.0%
Total Operating Expenditures	\$ 62,848,050	\$ 63,804,825	\$ 956,775	1.5%
Reserve for Operating Initiatives	-	879,688		
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,737,018		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	\$ 74,428,097	\$ 75,291,843		

The following table compares expenditure category appropriations within the General Fund.

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 27,980,293	\$ 29,049,710	\$ 1,069,417	3.8%
Group Insurance	8,008,808	8,365,830	357,022	4.5%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,891,694	88,145	4.9%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,079,231	162,804	5.6%
<i>subtotal</i>	\$ 43,902,526	\$ 45,628,861	\$ 1,726,335	3.9%
Maintenance and Operations:				
Professional Services	\$ 2,918,106	\$ 3,190,387	\$ 272,281	9.3%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,409,390	11,949	0.5%
Professional Services (IT)	1,437,923	1,684,732	246,809	17.2%
General Supplies	1,043,557	1,043,777	220	0.0%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,831,189	(201,917)	-9.9%
<i>subtotal</i>	\$ 15,492,028	\$ 15,847,485	\$ 355,457	2.3%
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	\$ 628,550	\$ 631,289	\$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
<i>subtotal</i>	\$ 765,493	\$ 684,789	\$ (80,704)	-10.5%
Other Uses:				
Contingency	\$ 1,711,913	\$ 685,000	\$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
<i>subtotal</i>	\$ 2,688,003	\$ 1,643,690	\$ (1,044,313)	-38.9%
Total Operating Expenditures	\$ 62,848,050	\$ 63,804,825	\$ 956,775	1.5%
Reserve for Operating Initiatives	-	879,688		
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,737,018		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	\$ 74,428,097	\$ 75,291,843		

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2019 Budget are as follows:

- Operating expenditures of the General Fund are up 1.5% over FY 2019.
- Management of personnel and compensation program to align with current market environment:
 - Staffing level at 443.5 full-time equivalents (reduction of two positions compared to FY 2019; Records Manager and Economic Development Director – both within the City Administration Department).
 - Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of \$250,000 citywide¹). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
 - Coverage of group insurance premiums (5% premium increase; \$321,198² incremental budget impact citywide).
 - Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	11.0	10.0	10.0	8.0	7.0	(1.0)
Community Development	23.0	26.0	26.0	28.0	28.0	-
Public Works	55.0	52.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	218.5	219.0	221.0	221.0	221.0	-
Human Resources	2.0	2.0	2.0	3.0	3.0	-
Municipal Court	9.0	9.0	9.0	8.0	8.0	-
Recreation, Parks and Cultural Svcs	51.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	11.0	-
subtotal	409.0	408.5	410.5	410.5	409.5	(1.0)
E-911 Fund (Special Revenue Fund)						
Public Safety	25.0	29.0	29.0	29.0	30.0	1.0
Information Technology	1.0	1.0	1.0	1.0	-	(1.0)
subtotal	26.0	30.0	30.0	30.0	30.0	-
DEA Fund (Special Revenue Fund)						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	439.0	442.5	444.5	444.5	443.5	(1.0)

¹ This represents the financial impact in FY 2020 (i.e. April-June 2020).

² The General Fund increased \$357,022 while the other operating funds (combined) decreased -\$35,824.

- Targeted growth (2% or \$355,457) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to the following:
 - Increase in professional services of \$272,281 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$125,000) into the operating budget (previously funded the capital allocations).
 - Increase in professional services (IT) of \$246,809 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
 - Increase in fuel costs of \$57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
 - Increase in legal services costs of \$60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
 - All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2020 Budget for Mayor and City Council totals \$382,496 and represents an increase of 5%, or \$18,107 compared to the FY 2019 budget. The Personnel Services category increased 6%, or \$17,878, due primarily to growth in group insurance premiums and changes in insurance coverage elections.

The Maintenance and Operations category is flat with FY 2019. The annual discretionary expense appropriation will remain at \$5,000 for Council Members and \$9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents ("FTE") and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

City Administration

The FY 2020 Budget for City Administration totals \$2,041,416 and represents an increase of 4%, or \$77,977, compared to FY 2019. The Personnel Services category decreased -10%, or -\$132,433, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020, growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the full-year impacts of the elimination of the Internal Audit function (one Internal Auditor position) and Economic Development Director position (fiscal year 2019 budget reflects partial-year funding for both) as well as elimination of the Records Manager position. Base level personnel total 7 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director**	1.0	1.0	1.0	1.0	-	(1.0)
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	-	-	-	-	-
Internal Auditor*	1.0	1.0	1.0	-	-	-
Records Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	11.0	10.0	10.0	8.0	7.0	(1.0)

* Position eliminated during FY 2019 (Internal Auditor)/FY 2020 (Records Manager).

** Position funding removed in FY 2019.

The Maintenance and Operations category increased 33%, or \$210,410, due primarily to the following activity:

- Increase in professional services of \$259,070 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; \$150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding (\$125,000) into the operating budget (previously funded the capital allocations).
- All other departmental maintenance and operations budget accounts declined roughly -10% based on a review of expenditure trends coupled with a forecast of operational service priorities including the elimination of the Internal Audit function and a targeted reduction in hospitality, marketing, and promotional needs.

Community Development Department

The FY 2020 Budget for Community Development totals \$3,283,433 and represents an increase of 4%, or \$120,873 compared to FY 2019.

The Personnel Services category increased 4%, or \$110,396, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; all of which is partially offset through staff turnover (varied incumbent salaries).

Base level personnel total 28.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II*	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	-	-	-	-
Building Inspector	5.0	5.0	4.0	4.0	4.0	-
Building Inspector Manager	-	-	-	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	3.0	3.0	3.0	3.0	3.0	-
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	3.0	3.0	3.0	3.0	-
Office Manager	-	-	-	1.0	1.0	-
Planning and Zoning Coordinator	-	-	1.0	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	2.0	2.0	-
Project Administrator	-	1.0	1.0	1.0	1.0	-
Senior Building Inspector	-	-	1.0	-	-	-
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	1.0	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	-	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	1.0	-	-	-	-	-
	23.0	26.0	26.0	28.0	28.0	-

The Maintenance and Operations category increased 3%, or \$10,477, due primarily to the following activity:

- Increase in professional services (IT) of \$16,645 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Increase in general supplies of \$3,601 based on historical expenditure trends.
- All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.

Public Works Department

The FY 2020 Budget for Public Works totals \$8,955,157 and represents an increase of 1.5%, or \$133,893, compared to FY 2019. The Personnel Services category increased 6%, or \$280,374, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 52.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	2.0	1.0	1.0	1.0	1.0	-
Administrative Office Coordinator	-	1.0	1.0	-	-	-
Assistant Construction Manager	-	-	1.0	1.0	1.0	-
Civil Engineer	2.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician*	4.0	4.0	6.0	6.0	5.0	(1.0)
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	-	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	8.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	4.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	6.0	6.0	6.0	-
Public Works Technician II	8.0	7.0	10.0	10.0	10.0	-
Right of Way Coordinator*	-	-	-	-	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	-	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	1.0	1.0	-
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	1.0	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	1.0	1.0	1.0	1.0	1.0	-
Utility Locator	1.0	1.0	-	-	-	-
	55.0	52.0	52.0	52.0	52.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category decreased -2%, or -\$69,538, due primarily to the following activity:

- Increase in facility repair/maintenance of \$45,900 based on a forecast of facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).
- Increase in professional services (IT) of \$34,584 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- Decrease in electric utilities funding of -\$140,000 based on historical and year-to-date expenditure trends including the forecasted impact of replacing much of our lighting stock with LED fixtures.

The Capital/Lease category declined due to the as the capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.

Finance Department

The FY 2020 Budget for Finance totals \$3,498,890 and represents an increase of 4%, or \$132,754, compared to FY 2019. The Personnel Services category increased 5%, or \$136,673, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 21.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	1.0	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Coordinator	1.0	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category decreased -1%, or -\$3,919, due primarily to the following activity:

- Increase in professional fees of \$47,145 due primarily to increases in actuarial, asset management, and external auditing fees.
- Decrease in professional services (IT) of -\$15,418 due primarily through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).
- Decrease in maintenance contracts of -\$13,991 due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.
- Decrease in employee wellness program needs of -\$11,000 based on historical expenditure trends and a forecast of future needs.

Public Safety Department

The FY 2020 Budget for Public Safety totals \$29,498,752 and represents an increase of 4%, or \$1,026,581, compared to FY 2019.

The Personnel Services category increased 4%, or \$906,277, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc. Base level personnel total 221 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	7.0	7.0	6.0	4.0	4.0	-
Lieutenant	16.0	15.0	15.0	15.0	8.0	(7.0)
Division Chief*	-	-	-	1.0	-	(1.0)
Field Training Officer*	10.0	10.0	10.0	9.0	6.0	(3.0)
Officer*	69.0	70.0	71.0	67.0	70.0	3.0
Sergeants*	-	-	-	6.0	13.0	7.0
Police Operations Major	-	-	1.0	1.0	1.0	-
Police Support Operations Major	-	-	-	1.0	1.0	-
Public Information Officer	1.0	1.0	1.0	-	-	-
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
Training Coordinator/Police	-	-	-	-	1.0	1.0
	105.0	105.0	106.0	106.0	106.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief	3.0	3.0	2.0	3.0	4.0	1.0
Division Chief	1.0	1.0	1.0	-	-	-
Captain	23.0	23.0	23.0	22.0	18.0	(4.0)
Lieutenant	-	-	-	-	3.0	3.0
Chief Public Affairs Officer	-	-	-	1.0	1.0	-
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer	22.0	22.0	22.0	24.0	24.0	-
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II	21.0	21.0	21.0	19.0	19.0	-
Public Safety Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	1.0	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal (3FT; 1PT)	2.5	2.5	3.5	3.5	3.5	-
	98.5	98.5	99.5	99.5	99.5	-
Civilian Positions						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	-	-	-	-	-
Evidence Custodian	1.0	1.0	1.0	1.0	1.0	-
Fingerprint Technician	0.5	1.0	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT)	1.0	1.0	1.0	1.0	1.0	-
Records Clerk	4.0	4.5	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.5	15.5	15.5	15.5	-
	218.5	219.0	221.0	221.0	221.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 3.5%, or \$117,565, due primarily to the following activity:

- Increase in professional services (IT) of \$162,338 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Increase in fuel costs of \$48,000 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- Increase in maintenance contracts of \$17,071 due primarily to reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maintenance, Extra Job software, automated Form software, and the elimination of timekeeping software.
- All other departmental maintenance and operations budget accounts declined roughly -3% based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Lease category includes funding for fire truck leases, heart monitors, and tasers, and is flat compared to FY 2019.

Human Resources

The FY 2020 Budget for Human Resources totals \$611,973 and represents an increase of 21%, or \$106,127, compared to FY 2019.

The Personnel Services category increased 32%, or \$107,857, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position (FY 2019 included partial-year funding).

Base level personnel total 3.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
Director of Human Resources*	-	-	-	1.0	1.0	-
	2.0	2.0	2.0	3.0	3.0	-

* Position added during FY 2019.

The Maintenance and Operations category decreased -1%, or \$1,730, due primarily to one-time small equipment costs in 2019 for the purchase of a color multi-function printer which is partially offset through a net increase in travel and training requirements for the new Human Resources Director.

Municipal Court

The FY 2020 Budget for Municipal Court totals \$1,119,715 and represents an increase of 2%, or \$23,249, compared to FY 2019.

The Personnel Services category increased 5%, or \$34,377, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums, growth in risk management claims funding; etc.

Base level personnel total 8.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Court Administrator	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	4.0	4.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	8.0	8.0	-

The Maintenance and Operations category decreased -3%, or -\$11,128, due primarily to the following activity:

- Increase in professional services (IT) of \$4,447 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Decrease in professional services/printing/small equipment needs of -\$12,750 based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.
- Decrease in maintenance contracts of -\$3,900 based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.

Recreation, Parks & Cultural Services Department

The FY 2020 Budget for Recreation, Parks & Cultural Services totals \$10,216,679 and represents an increase of 2%, or \$241,126, compared to FY 2019.

The Personnel Services category increased 4%, or \$198,551, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; growth in seasonal salaries (temporary staffing); etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant I	2.0	2.0	5.0	4.0	4.0	-
Administrative Assistant II*	1.0	1.0	1.0	1.0	2.0	1.0
Administrative Office Coordinator*	-	-	-	-	1.0	1.0
Arts Coordinator	1.0	1.0	-	-	-	-
Community Services Manager	-	-	-	1.0	1.0	-
Cultural Services Coordinator	-	-	-	-	1.0	1.0
Cultural Services Supervisor	-	-	1.0	1.0	1.0	-
Cultural Services Manager	-	-	-	1.0	1.0	-
Customer Service Representative	3.0	3.0	-	-	-	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	-	-	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	-	-	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator*	1.0	1.0	1.0	1.0	-	(1.0)
Marketing Coordinator*	-	-	-	-	0.5	0.5
Office Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Crew Leader*	-	-	-	-	1.0	1.0
Parks Maintenance Technician I	13.0	13.0	13.0	12.0	12.0	-
Parks Maintenance Technician II*	5.0	5.0	5.0	5.0	4.0	(1.0)
Parks Supervisor II	4.0	4.0	4.0	3.0	3.0	-
Projects Manager	-	-	-	1.0	1.0	-
Recreation Coordinator*	5.0	5.0	5.0	6.0	4.0	(2.0)
Recreation Services Manager	-	-	-	1.0	1.0	-
Recreation Supervisor II*	4.0	4.0	4.0	3.0	4.0	1.0
Special Events Coordinator (2FT;2PT)*	2.0	2.0	2.0	3.0	2.5	(0.5)
Special Events Manager	1.0	1.0	1.0	-	-	-
Wills Park Manager	-	-	-	1.0	1.0	-
	51.0	51.0	51.0	51.0	51.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 1%, or \$49,075, due primarily to the following activity:

- Increase in utilities (net) costs of \$64,221 based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
- Increase in professional services (IT) of \$35,275 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- All other departmental maintenance and operations budget accounts declined roughly -1% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Easter/Northern/Southern Districts, etc.

Information Technology Department

The FY 2020 Budget for Information Technology totals \$1,802,624 and represents an increase of 3.5%, or \$60,401, compared to FY 2019.

The Personnel Services category increased 4%, or \$66,385, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Authorized personnel total 11.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Chief Security Officer	-	-	-	-	1.0	1.0
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	-	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Administrator	-	-	-	-	4.0	4.0
IT Analyst	-	-	-	-	1.0	1.0
IT Manager	3.0	4.0	4.0	4.0	3.0	(1.0)
Network Administrator	2.0	2.0	2.0	2.0	-	(2.0)
Network Analyst I	1.0	1.0	-	-	-	-
Network Analyst II	-	-	1.0	1.0	-	(1.0)
Systems Analyst II	2.0	2.0	2.0	2.0	-	(2.0)
	11.0	11.0	11.0	11.0	11.0	-

The Maintenance & Operations category decreased -4%, or -\$5,984, due primarily to the following activity:

- Increase in professional services (IT) of \$9,416 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- All other departmental maintenance and operations budget accounts declined roughly -10% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities (e.g. reduced offsite travel/training).

Emergency-911 Fund

The FY 2020 Budget for the E-911 Fund totals \$4,311,120 and represents a decrease of -14%, or -\$717,485, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2019³. After adjusting for the non-allocated reserve, the true operational budget growth is minimal (1%) compared to FY 2019.

The Personnel Services category increased 1%, or \$16,048, due primarily to wage increases associated with the 3.0% performance based merit program scheduled

³ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc. which is partially mitigated through employee turnover (and fluctuations in salary) and associated changes in insurance coverage elections.

Authorized personnel total 30.0 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Communications Officer	13.0	17.0	17.0	17.0	17.0	-
Communications Shift Supervisor	5.0	5.0	4.0	4.0	4.0	-
Communications Quality Assurance Officer	-	-	-	1.0	1.0	-
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer	5.0	5.0	5.0	4.0	4.0	-
911 Operations Manager	-	-	1.0	1.0	1.0	-
IT Analyst	-	-	-	-	1.0	1.0
Network Analyst II	1.0	1.0	1.0	1.0	-	(1.0)
	26.0	30.0	30.0	30.0	30.0	-

The Maintenance and Operations category decreased -9%, or -\$143,248, due primarily to the following activity:

- Decrease in maintenance contract costs of -\$100,641 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020.
- Decrease in communications of -\$20,700 due to the elimination of E911 cost recovery fee obligations under recent state law changes.
- Decrease in professional services of -\$27,649 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020 coupled with one-time CALEA accreditation costs in FY 2019 that will not continue in FY 2020.

The Capital and Other categories include: \$119,000 for capital initiatives (Mobile Dispatch project and Radio Replacements); \$76,777 to cover lease payments associated with the financing of replacement mobile radios; and \$133,837 to cover operating initiatives⁴.

Impact Fee Fund

The FY 2020 Budget totals \$1,595,128.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements⁵

⁴ Please refer to the Operating Initiatives tab of this document for detailed descriptions of the initiatives.

⁵ Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

- Parks (Non-Allocated: \$523,453)
- Roads (Non-Allocated: \$862,841)
- Public Safety (HAZMAT Truck/Trailer \$155,750; Non-Allocated: \$208,8334)

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2020 Budget for the DEA Fund totals \$425,050 and represents a decrease of -45%, or -\$341,318, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (Body Camera expansion, DEA eligible equipment, etc.) budgeted in FY 2019⁶. After adjusting for the non-allocated reserve, the true operational budget growth is minimal compared to FY 2019.

The Personnel Services category increased 3%, or \$7,543, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

The Capital category includes \$130,000 for the Patrol Rifle Platform System (please refer to the Capital Initiatives section of this document for a detailed description).

⁶ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Hotel/Motel Fund

The FY 2020 Budget totals \$9,614,470.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5% or \$3.3 million); Alpharetta Convention & Visitor's Bureau (43.75% or \$3.9 million); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds (\$975,963) with residual monies recommended to fund allowable capital initiatives (Park System Wayfinding Signage \$100,000; Wills Park Master Plan Improvements \$850,000; and a non-allocated balance of \$535,507 available for future investment)⁷.

The FY 2020 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to \$8.8 million (FY 2019 collections are estimated at \$8.6 million) due primarily to an increase in business spending on travel and training.

Debt Service Fund

The FY 2020 Budget totals \$5,351,086 and includes funding for: the payment of principal and interest on general long-term debt (\$5,346,086) and associated administrative fees (\$5,000).

Solid Waste Fund

The FY 2020 Budget for the Solid Waste Fund totals \$4,180,762 and represents a decrease of -4%, or -\$178,384, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019⁸. After adjusting for the non-allocated reserve, the operational budget is close to 4% representing the contractual rate/fee growth of the waste hauler coupled with customer base growth.

The Personnel Services category increased 4%, or \$2,935, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

⁷ This funding is in addition to the \$1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.

⁸ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Authorized personnel total 1.0 FTE and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 4%, or \$159,018, due primarily to the contractual rate/fee growth of the waste hauler contract coupled with customer base growth.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2020 Budget for the Risk Management Fund totals \$1,507,300 and represents a decrease of -10%, or -\$165,336, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019⁹. After adjusting for the non-allocated reserve, the true operational budget growth totals 4%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals \$7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves).

⁹ Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

OPEB Health/Reimbursement Funds

The OPEB Health Fund represents activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2020 totals \$60,000.

The OPEB Reimbursement Fund accounts for the post-employment healthcare benefit and is funded through City operations (roughly 2% of payroll or \$581,000).

EXCERPT

FUND SUMMARIES



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CITYWIDE FUND SUMMARIES

Mayor's Recommended FY 2020 Budget
City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	General Fund	Special Revenue Funds				Debt Service Fund	Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		TOTAL	
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund		Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund		Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund		OPEB Reimb. Fund
REVENUES:																	
Property Taxes	\$ 24,902,000	\$ -	\$ -	\$ -	\$ -	\$ 5,085,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	40,000	-	-	-	-	-	-	-	50,000	581,000	952,711
subtotal	\$ 66,454,825	\$ 4,192,120	\$ -	\$ -	\$ 8,800,000	\$ 5,097,000	\$ 40,000	\$ -	\$ 11,400,000	\$ -	\$ 4,100,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 109,919,916	
Other Financing Sources																	
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,737,018	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,287,018
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	-	17,523,484
subtotal	\$ 8,837,018	\$ 119,000	\$ 1,595,128	\$ 425,050	\$ 814,470	\$ 254,086	\$ 10,737,018	\$ 2,550,000	\$ 4,372,820	\$ 1,325,912	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,110,502
Total Revenues	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,030,418	
EXPENDITURES:																	
Mayor and City Council	\$ 382,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 382,496
City Administration	2,041,416	-	-	-	-	-	125,000	-	-	-	-	-	-	-	-	-	2,166,416
Legal Services	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Community Development	3,283,433	-	-	-	-	-	268,000	-	-	-	-	-	-	-	-	-	3,551,433
Public Works	8,955,157	-	-	-	-	-	7,086,000	2,550,000	-	-	-	-	-	-	-	-	18,591,157
Finance	3,498,890	-	-	-	-	-	-	-	-	-	4,180,762	832,300	-	-	60,000	581,000	9,152,952
Public Safety	29,498,752	4,177,283	155,750	425,050	-	-	1,434,300	-	-	-	-	-	-	-	-	-	35,691,135
Human Resources	611,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	611,973
Municipal Court	1,119,715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,119,715
Recreation, Parks & Cultural Services	10,216,679	-	-	-	950,000	-	830,000	-	-	-	-	-	-	-	-	-	11,996,679
Information Technology	1,802,624	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	-	2,102,624
Non-Departmental	-	-	-	-	3,000	5,000	-	-	-	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	-	1,342,500
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	-	-	-	7,641,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Reserve for Operating Initiatives	879,688	133,837	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,013,525
Non-Allocated (Reserve)	320,312	-	1,439,378	-	535,507	-	733,718	-	15,772,820	1,325,912	-	-	45,000	-	-	-	20,172,647
Alpharetta Convention/Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	\$ 65,004,825	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 6,314,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 127,443,400	
Other Financing Uses																	
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,287,018	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,287,018
subtotal	\$ 10,287,018	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,587,018
Total Expenditures	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,030,418	

**City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Category)**

	Enterprise Fund																
	General Fund	Special Revenue Funds					Capital Project Funds				Internal Service Funds		Fiduciary Fund				
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund	TOTAL	
REVENUES:																	
Property Taxes	\$ 24,902,000	\$ -	\$ -	\$ -	\$ -	\$ 5,085,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,987,000	
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000	
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214	
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250	
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000	
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621	
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500	
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620	
Other/Miscellaneous	281,711	-	-	-	-	-	40,000	-	-	-	-	-	-	50,000	581,000	952,711	
subtotal	\$ 66,454,825	\$ 4,192,120	\$ -	\$ -	\$ 8,800,000	\$ 5,097,000	\$ 40,000	\$ -	\$ 11,400,000	\$ -	\$ 4,100,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 109,919,916	
Other Financing Sources																	
Interfund Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,737,018	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,287,018	
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000	
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484	
subtotal	\$ 8,837,018	\$ 119,000	\$ 1,595,128	\$ 425,050	\$ 814,470	\$ 254,086	\$ 10,737,018	\$ 2,550,000	\$ 4,372,820	\$ 1,325,912	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 31,110,502	
Total Revenues	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,030,418	
EXPENDITURES:																	
Personnel Services	\$ 45,628,861	\$ 2,593,849	\$ -	\$ 295,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,844	\$ -	\$ -	\$ -	\$ -	\$ 48,597,604	
Maintenance and Operations	15,847,485	1,387,657	-	-	3,000	5,000	-	-	-	-	4,100,918	832,300	-	-	-	22,176,360	
Capital/Capital Lease	684,789	195,777	155,750	130,000	950,000	-	10,043,300	2,550,000	-	-	-	-	-	-	-	14,709,616	
Other																	
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500	
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	60,000	581,000	8,282,909	
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000	
Reserve for Operating Initiatives	879,688	133,837	-	-	-	-	-	-	-	-	-	-	-	-	-	1,013,525	
Non-Allocated (Reserve)	320,312	-	1,439,378	-	535,507	-	733,718	-	15,772,820	1,325,912	-	-	45,000	-	-	20,172,647	
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000	
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239	
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
subtotal	\$ 65,004,825	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 6,314,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 127,443,400	
Other Financing Uses																	
Interfund Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,300,000	
Interfund Transfer to Grant/Capital Funds	10,287,018	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,287,018	
subtotal	\$ 10,287,018	\$ -	\$ -	\$ -	\$ 3,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,587,018	
Total Expenditures	\$ 75,291,843	\$ 4,311,120	\$ 1,595,128	\$ 425,050	\$ 9,614,470	\$ 5,351,086	\$ 10,777,018	\$ 2,550,000	\$ 15,772,820	\$ 1,325,912	\$ 4,180,762	\$ 1,507,300	\$ 7,686,909	\$ 60,000	\$ 581,000	\$ 141,030,418	



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GENERAL FUND SUMMARY

City of Alpharetta General Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	\$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	\$ 24,080,000	\$ 23,500,000	\$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	\$ 68,328,032	\$ 69,754,825	\$ 1,426,793	2.1%
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	\$ 74,428,097	\$ 75,291,843		
Expenditures (by Category):				
Personnel Services:				
Salaries	\$ 27,980,293	\$ 29,049,710	\$ 1,069,417	3.8%
Group Insurance	8,008,808	8,365,830	357,022	4.5%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,891,694	88,145	4.9%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,079,231	162,804	5.6%
<i>subtotal</i>	\$ 43,902,526	\$ 45,628,861	\$ 1,726,335	3.9%
Maintenance and Operations:				
Professional Services	\$ 2,918,106	\$ 3,190,387	\$ 272,281	9.3%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,409,390	11,949	0.5%
Professional Services (IT)	1,437,923	1,684,732	246,809	17.2%
General Supplies	1,043,557	1,043,777	220	0.0%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,831,189	(201,917)	-9.9%
<i>subtotal</i>	\$ 15,492,028	\$ 15,847,485	\$ 355,457	2.3%
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	\$ 628,550	\$ 631,289	\$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
<i>subtotal</i>	\$ 765,493	\$ 684,789	\$ (80,704)	-10.5%
Other Uses:				
Contingency	\$ 1,711,913	\$ 685,000	\$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
<i>subtotal</i>	\$ 2,688,003	\$ 1,643,690	\$ (1,044,313)	-38.9%
Total Operating Expenditures	\$ 62,848,050	\$ 63,804,825	\$ 956,775	1.5%
Reserve for Operating Initiatives	-	879,688		
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project/Grant Funds	11,580,047	10,287,018		
Total Expenditures	\$ 74,428,097	\$ 75,291,843		
Personnel (full-time-equivalent)	411.5	409.5		

City of Alpharetta

General Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 20,873,496	\$ 23,586,068	\$ 27,290,370	\$ 28,460,351	\$ 24,637,083	\$ 18,537,018
Revenues:						
Property Taxes	\$ 20,765,849	\$ 22,321,490	\$ 21,696,627	\$ 22,681,551	\$ 25,332,000	\$ 24,902,000
Local Option Sales Taxes	14,757,780	14,953,985	14,943,853	15,907,320	15,650,000	16,450,000
Other Taxes	13,875,057	14,615,779	14,609,885	14,693,816	14,729,500	15,685,214
Licenses and Permits	2,912,433	3,814,821	4,222,432	3,403,611	2,704,250	2,999,250
Intergovernmental	386,458	495,916	422,607	601,978	510,000	110,000
Charges for Services	3,264,768	3,767,927	3,714,804	3,399,085	3,721,992	4,139,150
Fines and Forfeitures	2,767,465	2,208,782	2,244,699	1,811,814	1,987,500	1,687,500
Interest	40,334	119,786	136,336	227,600	150,000	200,000
Other Revenue	204,218	181,625	238,610	248,805	198,477	156,244
	\$ 58,974,363	\$ 62,480,110	\$ 62,229,854	\$ 62,975,580	\$ 64,983,719	\$ 66,329,358
Expenditures:						
Mayor and City Council	\$ 308,237	\$ 321,095	\$ 319,279	\$ 292,533	\$ 364,389	\$ 382,496
City Administration	2,722,528	1,893,792	1,980,803	2,181,453	1,963,439	2,041,416
Legal Services	608,630	726,165	650,104	725,172	690,000	750,000
Community Development	2,340,068	2,345,022	2,631,318	2,793,574	3,162,560	3,283,433
Public Works	7,084,379	7,364,018	7,335,950	7,770,820	8,821,264	8,955,157
Finance	2,953,855	3,087,059	3,105,132	3,319,528	3,366,136	3,498,890
Public Safety	24,212,086	24,672,611	25,001,343	26,161,349	28,472,171	29,498,752
Human Resources	376,580	393,603	368,722	367,541	505,846	611,973
Municipal Court	969,417	955,841	953,791	983,191	1,096,466	1,119,715
Recreation, Parks & Cultural Services	6,669,756	8,124,273	8,353,856	8,586,625	9,975,553	10,216,679
Information Technology	1,467,121	1,520,628	1,546,560	1,602,409	1,742,223	1,802,624
Non-Departmental:						
Contingency	224,249	84,663	114,541	45,697	1,711,913	685,000
Insurance Premiums (Risk Fund)	545,000	607,000	640,000	665,000	689,500	667,500
Gwinnett Tech Contribution (Debt Svc)	288,640	290,340	286,940	286,840	286,590	291,190
Reserve for Operating Initiatives	-	-	-	-	-	879,688
Non-Allocated (Reserve)	-	-	-	-	-	320,312
Donations/Contributions	45,000	45,000	45,000	10,000	-	-
	\$ 50,815,544	\$ 52,431,110	\$ 53,333,338	\$ 55,791,732	\$ 62,848,050	\$ 65,004,825
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	\$ 162,797	\$ 168,544	\$ 155,043	\$ 140,546	\$ 119,313	\$ 125,467
Interfund Transfer:						
Hotel/Motel Fund	1,858,068	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Operating Grant Fund	-	-	(20,000)	(20,000)	(30,000)	-
Capital Project Fund	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(9,675,047)	(7,737,018)
Stormwater Capital Fund	-	-	(1,675,000)	(1,255,000)	(1,875,000)	(2,550,000)
Bond IV Fund	-	-	6,579	-	-	-
	\$ (5,446,248)	\$ (6,344,698)	\$ (7,726,535)	\$ (11,007,116)	\$ (8,235,734)	\$ (6,861,551)
Ending Fund Balance: (1)	\$ 23,586,068	\$ 27,290,370	\$ 28,460,351	\$ 24,637,083	\$ 18,537,018	\$ 13,000,000
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 2,712,572</i>	<i>\$ 3,704,302</i>	<i>\$ 1,169,981</i>	<i>\$ (3,823,268)</i>	<i>\$ (6,100,065)</i>	<i>\$ (5,537,018)</i>
<i>Personnel (full-time-equivalent)</i>	<i>407.0</i>	<i>409.0</i>	<i>408.5</i>	<i>410.5</i>	<i>411.5</i>	<i>409.5</i>

Notes:

- (1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2019 and 2020 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).



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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta E-911 Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	\$ 1,545,000	\$ 1,500,000	\$ (45,000)	-2.9%
E-911 Service Fees (cell phones)	1,420,000	1,450,000	30,000	2.1%
E-911 Service Fees (prepaid cell cards)	140,000	200,000	60,000	42.9%
Intergovernmental:				
City of Milton	950,000	1,025,000	75,000	7.9%
Interest	11,693	17,120	5,427	46.4%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	-	-	-	-
Budgeted Fund Balance ("FB")	961,912	119,000	(842,912)	-87.6%
Total Revenues (All Sources): (1)	\$ 5,028,605	\$ 4,311,120	\$ (717,485)	-14.3%
Personnel Services:				
Salaries	\$ 1,678,963	\$ 1,693,955	\$ 14,992	0.9%
Benefits	898,838	899,894	1,056	0.1%
Maintenance and Operations:				
Communications	448,700	428,000	(20,700)	-4.6%
Maintenance Contracts	594,041	493,400	(100,641)	-16.9%
Professional Services (IT)	252,202	269,115	16,913	6.7%
Utilities	48,091	48,920	829	1.7%
Miscellaneous	187,871	148,222	(39,649)	-21.1%
Capital:				
Capital (3)	553,025	119,000	(434,025)	-78.5%
Capital Lease Payments	83,882	76,777	(7,105)	-
Other Uses: (2),(3)				
Non-Allocated/Reserve	210,332	133,837	(76,495)	-36.4%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	\$ 5,028,605	\$ 4,311,120	\$ (717,485)	-14.3%

Personnel (full-time-equivalent)	30.0	30.0
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Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 2%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2019 will occur subsequent to adoption of the budget.

(3) Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

City of Alpharetta

E-911 Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 2,150,699	\$ 2,122,858	\$ 1,827,070	\$ 1,851,913	\$ 1,100,333
Revenues:					
Charges for Services	\$ 3,020,347	\$ 2,649,733	\$ 2,918,267	\$ 3,105,000	\$ 3,150,000
Interest	5,777	5,508	12,542	11,693	17,120
City of Milton Agreement	921,918	936,865	941,752	950,000	1,025,000
Other	-	-	504,106	-	-
	\$ 3,948,042	\$ 3,592,106	\$ 4,376,667	\$ 4,066,693	\$ 4,192,120
Expenditures:					
Public Safety	\$ 3,975,883	\$ 3,887,895	\$ 4,351,824	\$ 4,818,273	\$ 4,311,120
	\$ 3,975,883	\$ 3,887,895	\$ 4,351,824	\$ 4,818,273	\$ 4,311,120
Adjustments/Reconciliation:	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 2,122,858	\$ 1,827,070	\$ 1,851,913	\$ 1,100,333	\$ 981,333
<i>Changes in Fund Balance (actual/est.) (2)(3)</i>	<i>\$ (27,841)</i>	<i>\$ (295,789)</i>	<i>\$ 24,844</i>	<i>\$ (751,580)</i>	<i>\$ (119,000)</i>
<i>Personnel (full-time-equivalent)</i>	<i>26.0</i>	<i>26.0</i>	<i>30.0</i>	<i>30.0</i>	<i>30.0</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

FYs 2016-2017 and 2019 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

City of Alpharetta Impact Fee Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	\$ 250,000	\$ -	\$ (250,000)	-100.0%
Impact Fees (recreation/parks)	550,000	-	(550,000)	-100.0%
Impact Fees (public safety)	175,000	-	(175,000)	-100.0%
Interest	50,000	-	(50,000)	-100.0%
Other Financing Sources:				
Budgeted Fund Balance	2,744,187	1,595,128	(1,149,059)	-41.9%
Total Revenues (All Sources):	\$ 3,769,187	\$ 1,595,128	\$ (2,174,059)	-57.7%
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
(2) Capital	2,174,059	155,750	-	-92.8%
(1) Non-Allocated/Reserve	1,595,128	1,439,378	(155,750)	-9.8%
Total Expenditures (All Uses):	\$ 3,769,187	\$ 1,595,128	\$ (155,750)	-57.7%

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

(2) Please refer to the Capital Initiatives section of this document for a detailed description of the initiatives.

City of Alpharetta

Impact Fee Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 1,582,560	\$ 2,927,264	\$ 4,095,456	\$ 2,744,187	\$ 1,595,128
Revenues:					
Charges for Services	\$ 1,425,667	\$ 1,449,478	\$ 1,346,589	\$ 975,000	\$ -
Interest	10,779	17,834	36,045	50,000	-
	\$ 1,436,446	\$ 1,467,312	\$ 1,382,634	\$ 1,025,000	\$ -
Expenditures:					
Non-Departmental	\$ 17,055	\$ -	\$ -	\$ -	\$ -
Capital	74,688	299,120	2,733,902	2,174,059	155,750
	\$ 91,743	\$ 299,120	\$ 2,733,902	\$ 2,174,059	\$ 155,750
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 2,927,264	\$ 4,095,456	\$ 2,744,187	\$ 1,595,128	\$ 1,439,378
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 1,344,704</i>	<i>\$ 1,168,192</i>	<i>\$ (1,351,269)</i>	<i>\$ (1,149,059)</i>	<i>\$ (155,750)</i>

Notes:

- (1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.
- (2) Impact Fee monies for FY's 2016-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta Drug Enforcement Agency Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Fines and Forfeitures	\$ 300,000	\$ -	\$ (300,000)	0.00%
Interest	600	-	(600)	0.00%
SWAT Equipment (Milton/Roswell Contribution)	142,591	-	(142,591)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	323,177	425,050	101,873	31.52%
Total Revenues (All Sources):	\$ 766,368	\$ 425,050	\$ (341,318)	-44.54%
Personnel Services	\$ 287,507	\$ 295,050	\$ 7,543	2.62%
Maintenance and Operations	41,974	-	(41,974)	0.00%
Capital	33,569	130,000	96,431	287.26%
Other Uses:				
Non-Allocated/Reserve (1)	403,318	-	(403,318)	-100.00%
Total Expenditures (All Uses):	\$ 766,368	\$ 425,050	\$ (341,318)	-44.54%

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta

Drug Enforcement Agency Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 1,974,755	\$ 1,742,860	\$ 1,450,948	\$ 323,178	\$ 453,319
Revenues:					
Fines and Forfeitures	\$ 244,352	\$ 220,016	\$ 242,998	\$ 350,000	\$ -
Interest	1,435	1,216	752	600	-
Miscellaneous	-	-	110,200	142,591	-
	<u>\$ 245,786</u>	<u>\$ 221,232</u>	<u>\$ 353,951</u>	<u>\$ 493,191</u>	<u>\$ -</u>
Expenditures:					
Public Safety	\$ 477,682	\$ 513,144	\$ 1,481,721	\$ 363,050	\$ 425,050
	<u>\$ 477,682</u>	<u>\$ 513,144</u>	<u>\$ 1,481,721</u>	<u>\$ 363,050</u>	<u>\$ 425,050</u>
Ending Fund Balance: (1),(2)	<u>\$ 1,742,860</u>	<u>\$ 1,450,948</u>	<u>\$ 323,178</u>	<u>\$ 453,319</u>	<u>\$ 28,269</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ (231,895)</i>	<i>\$ (291,912)</i>	<i>\$ (1,127,770)</i>	<i>\$ 130,141</i>	<i>\$ (425,050)</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2016-2017 fund balance is being used to equipment, personnel, and the capital lease for Tasers. FY 2018 fund balance was used primarily to fund a portion of the Public Safety Headquarters expansion.

City of Alpharetta Hotel/Motel Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	\$ 8,600,000	\$ 8,800,000	\$ 200,000	2.3%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,770,515	814,470	(956,045)	0.0%
Total Revenues (All Sources):	\$ 10,370,515	\$ 9,614,470	\$ (756,045)	-7.3%
Other Uses:				
Alpharetta Convention & Visitor's Bureau	\$ 3,762,500	\$ 3,850,000	\$ 87,500	2.3%
City of Alpharetta	3,225,000	3,300,000	75,000	2.3%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	3,000	3,000	-	0.0%
Series 2016 Bonds (Principal/Interest)	979,963	975,963	(4,000)	0.0%
Alpharetta Arts Center	164,392	-	(164,392)	0.0%
Equestrian Center Foundation Match	250,000	-	(250,000)	200.0%
(1) Park System Wayfinding Signage	51,412	100,000	48,588	300.0%
(1) Wills Park Master Plan Improvements	-	850,000	850,000	400.0%
Non-Allocated (Reserve)	814,470	535,507	(278,963)	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
Total Expenditures (All Uses):	\$ 10,750,737	\$ 9,614,470	\$ (1,136,267)	-10.6%

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

City of Alpharetta Hotel/Motel Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ -	\$ 950,567	\$ 1,505,262	\$ 1,770,515	\$ 2,314,470
Revenues:					
Other Taxes	\$ 6,391,842	\$ 7,097,865	\$ 7,665,868	\$ 8,600,000	\$ 8,800,000
Transfer-In from Conference Center Fund	-	-	-	380,222	-
	<u>\$ 6,391,842</u>	<u>\$ 7,097,865</u>	<u>\$ 7,665,868</u>	<u>\$ 8,980,222</u>	<u>\$ 8,800,000</u>
Expenditures:					
Alpharetta Business Community	\$ 220,403	\$ 0	\$ 0	\$ -	\$ -
Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,818	3,762,500	3,850,000
City of Alpharetta	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	525	6,525	3,000	3,000
Facility Debt Service	-	775,629	779,963	979,963	975,963
Alpharetta Arts Center	-	-	385,609	164,392	-
Equestrian Center Foundation Match	-	-	-	250,000	-
Park System Wayfinding Signage	-	-	-	51,412	100,000
Wills Park Master Plan Imp.	-	-	-	-	850,000
	<u>\$ 5,441,275</u>	<u>\$ 6,543,171</u>	<u>\$ 7,400,615</u>	<u>\$ 8,436,267</u>	<u>\$ 9,078,963</u>
Ending Fund Balance:	<u>\$ 950,567</u>	<u>\$ 1,505,262</u>	<u>\$ 1,770,515</u>	<u>\$ 2,314,470</u>	<u>\$ 2,035,507</u>
<i>Changes in Fund Balance (actual/est.)</i>	<i>\$ 950,567</i>	<i>\$ 554,695</i>	<i>\$ 265,254</i>	<i>\$ 543,955</i>	<i>\$ (278,963)</i>

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling \$1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.



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DEBT SERVICE FUND SUMMARY

City of Alpharetta Debt Service Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019	FY 2020	\$	%
	Amended Budget	Recommended Budget	Variance	Variance
Property Taxes:				
Property Taxes	\$ 5,090,000	\$ 5,050,000	\$ (40,000)	-0.8%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	24,000	15,000	(9,000)	-37.5%
Interest	10,000	12,000	2,000	20.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,032,049	254,086	(777,963)	-75.4%
Total Revenues (All Sources)	\$ 6,176,049	\$ 5,351,086	\$ (824,963)	-13.4%
Maintenance & Operations:				
Professional Services	\$ 5,000	\$ 5,000	\$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,478,950	1,485,350	6,400	0.4%
GO Bonds, Series 2014 (refunding)	1,933,622	1,930,948	(2,674)	-0.1%
GO Bonds, Series 2016	1,930,788	1,929,788	(1,000)	-0.1%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,153	-	(125,153)	-100.0%
Other Uses:				
Debt Service Reserve (2)	702,536	-	(702,536)	-100.0%
Total Expenditures (All Uses)	\$ 6,176,049	\$ 5,351,086	\$ (824,963)	-13.4%

Notes:

(1) FYs 2019-2020 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta

Debt Service Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 845,511	\$ 814,053	\$ 1,250,407	\$ 1,032,050	\$ 702,537
Revenues:					
Property Taxes (incl. Motor Vehicle)	\$ 3,519,961	\$ 5,565,545	\$ 5,239,144	\$ 5,134,000	\$ 5,085,000
Interest	8,578	10,979	20,456	10,000	12,000
Other	-	1	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	\$ 3,528,539	\$ 5,576,525	\$ 5,259,600	\$ 5,144,000	\$ 5,097,000
Expenditures:					
Professional Services	\$ -	\$ 2,350	\$ 3,300	\$ 5,000	\$ 5,000
Non-Departmental:					
Debt Service	3,559,998	5,137,821	5,474,657	5,468,513	5,346,086
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	\$ 3,559,998	\$ 5,140,171	\$ 5,477,957	\$ 5,473,513	\$ 5,351,086
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
(1) Capital Project Fund	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance: (1)	\$ 814,053	\$ 1,250,407	\$ 1,032,050	\$ 702,537	\$ 448,451
Changes in Fund Balance (actual/est.)	\$ (31,459)	\$ 436,354	\$ (218,357)	\$ (329,513)	\$ (254,086)

Notes:

(1) FYs 2016-2020 utilize available fund balance to offset a portion of the debt service requirements.

CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta Capital Project Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 8,695,065	\$ 7,737,018	\$ (958,047)	-11.02%
Northside Hospital Grant (Fitness Initiatives)	-	40,000	40,000	-100.00%
Budgeted Fund Balance	2,750,000	3,000,000	250,000	0.00%
Total Revenues (All Sources):	\$ 11,445,065	\$ 10,777,018	\$ (668,047)	-5.84%
Capital: (1)				
City Administration	\$ 243,336	\$ 125,000	\$ (118,336)	-48.63%
Community Development	170,000	268,000	98,000	57.65%
Public Works	4,268,279	7,086,000	2,817,721	66.02%
Public Safety	1,557,700	1,434,300	(123,400)	-7.92%
Recreation, Parks & Cultural Services	1,416,000	830,000	(586,000)	-41.38%
Information Technology	660,000	300,000	(360,000)	-54.55%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	3,129,750	733,718	(2,396,032)	-76.56%
Total Expenditures (All Uses):	\$ 11,445,065	\$ 10,777,018	\$ (668,047)	-5.84%

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta Stormwater Capital Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	\$ 1,875,000	\$ 2,550,000	\$ 675,000	36.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	\$ 1,875,000	\$ 2,550,000	\$ 675,000	36.00%
Capital: (1)				
Public Works	\$ 1,575,000	\$ 2,550,000	\$ 975,000	61.90%
Recreation, Parks & Cultural Services	300,000	-	(300,000)	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	N/A
Total Expenditures (All Uses):	\$ 1,875,000	\$ 2,550,000	\$ 675,000	36.00%

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta T-SPLOST Capital Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Taxes:				
T-SPLOST	\$ 11,100,000	\$ 11,400,000	\$ 300,000	2.70%
Investment Earnings	225,000	-	(225,000)	-100.00%
Other Financing Sources:				
Budgeted Fund Balance	-	4,372,820	4,372,820	N/A
Total Revenues (All Sources):	\$ 11,325,000	\$ 15,772,820	\$ 4,447,820	39.27%
Capital: (1)				
Public Works	\$ 6,671,423	\$ -	\$ (6,671,423)	-100.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	4,653,577	15,772,820	11,119,243	238.94%
Total Expenditures (All Uses):	\$ 11,325,000	\$ 15,772,820	\$ 4,447,820	39.27%

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta 2016 Parks and Transportation Bond Capital Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Other Financing Sources:				
Budgeted Fund Balance	\$ -	\$ 1,325,912	\$ 1,325,912	-
Total Revenues (All Sources):	\$ -	\$ 1,325,912	\$ 1,325,912	-
Capital: (1)				
Public Works	\$ -	\$ -	\$ -	-
Recreation, Parks & Cultural Services	-	-	-	-
Other Uses:				
Non-Allocated (Transportation)	-	734,064	734,064	-
Non-Allocated (Parks)	-	591,848	591,848	-
Total Expenditures (All Uses):	\$ -	\$ 1,325,912	\$ 1,325,912	-

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2016. This bond issue provided \$52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. FY 2019 did not include any appropriation adjustments in the Adopted Budget. FY 2020 is recognizing non-allocated appropriations for future appropriation by the City Council.

ENTERPRISE FUND SUMMARY

City of Alpharetta Solid Waste Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	\$ -	\$ -	\$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,953,000	4,014,000	61,000	1.54%
Solid Waste Tag Fees	1,000	1,500	500	50.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	40,000	10,000	33.33%
Bad Check Fees	300	262	(38)	-12.67%
Interest	8,654	20,000	11,346	131.11%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	341,192	80,000	(261,192)	-76.55%
Total Revenues (All Sources): (1)	\$ 4,359,146	\$ 4,180,762	\$ (178,384)	-4.09%
Personnel Services:				
Salaries	\$ 39,552	\$ 40,773	\$ 1,221	3.09%
Benefits	37,357	39,071	1,714	4.59%
Maintenance & Operations:				
Professional Fees	3,886,255	4,044,400	158,145	4.07%
Miscellaneous	55,645	56,518	873	1.57%
Capital/Other Uses:				
Non-Allocated/Reserve (2)	340,337	-	(340,337)	-100.00%
Total Expenditures (All Uses): (1)	\$ 4,359,146	\$ 4,180,762	\$ (178,384)	-4.09%
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 4% after adjusting for non-operating items.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta

Solid Waste Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 967,766	\$ 1,123,990	\$ 1,133,212	\$ 1,186,192	\$ 1,185,337
Revenues:					
Licenses and Permits	\$ 743	\$ 71	\$ 50	\$ -	\$ -
Charges for Services	3,224,290	3,275,064	3,851,813	4,009,300	4,080,762
Interest	8,598	8,994	19,817	8,654	20,000
Miscellaneous Revenue	-	-	(56)	-	-
	<u>\$ 3,233,631</u>	<u>\$ 3,284,129</u>	<u>\$ 3,871,624</u>	<u>\$ 4,017,954</u>	<u>\$ 4,100,762</u>
Expenditures:					
Solid Waste Operations	\$ 3,077,407	\$ 3,274,907	\$ 3,818,643	\$ 4,018,809	\$ 4,180,762
	<u>\$ 3,077,407</u>	<u>\$ 3,274,907</u>	<u>\$ 3,818,643</u>	<u>\$ 4,018,809</u>	<u>\$ 4,180,762</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	\$ -	\$ -	\$ -	\$ -	\$ -
				<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance: (1)	<u>\$ 1,123,990</u>	<u>\$ 1,133,212</u>	<u>\$ 1,186,192</u>	<u>\$ 1,185,337</u>	<u>\$ 1,105,337</u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	<i>\$ 156,224</i>	<i>\$ 9,222</i>	<i>\$ 52,980</i>	<i>\$ (855)</i>	<i>\$ (80,000)</i>
<i>Personnel (full-time-equivalent)</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance is being utilized in FY 2020 to subsidize operations and maintain sanitation rates at existing levels through April 2020.



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INTERNAL SERVICE FUND SUMMARIES

City of Alpharetta

Risk Management Fund

Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services				
Risk Fund	\$ 1,446,500	\$ 1,499,800	\$ 53,300	3.7%
Interest Earnings	4,000	7,500	3,500	100.0%
Other:				
Budgeted Fund Balance	222,136	-	(222,136)	-100.0%
Total Revenues (All Sources):	\$ 1,672,636	\$ 1,507,300	\$ (165,336)	-9.9%
Maintenance & Operations: (1)				
Professional Services	\$ 132,000	\$ 135,300	\$ 3,300	2.5%
Vehicle Insurance	170,000	170,000	-	0.0%
Fine Arts Insurance	2,500	3,500	1,000	40.0%
Property and Equipment Insurance	100,000	95,000	(5,000)	-5.0%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	91,500	92,500	1,000	1.1%
Public Entity Liability Insurance	62,733	65,000	2,267	3.6%
Workers Comp. Excess Liability Insurance	107,000	107,000	-	0.0%
Criminal Liability Insurance	4,500	4,000	(500)	-11.1%
Cyber Liability Insurance	7,000	7,000	-	100.0%
Umbrella Liability Insurance	56,000	56,000	-	0.0%
Medical Services (PS Custody)	35,000	15,000	(20,000)	-57.1%
Claims and Judgments	622,267	697,000	74,733	12.0%
Other Uses: (2),(3)				
Reserve	222,136	-	(222,136)	-100.0%
Total Expenditures (All Uses):	\$ 1,672,636	\$ 1,507,300	\$ (165,336)	-9.9%

Notes:

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta

Risk Management Fund

Statement of Revenues, Expenditures, and changes in Fund Balance (1)

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 367,911	\$ 589,041	\$ 279,335	\$ 222,137	\$ 222,137
Revenues:					
Charges for Services	\$ 1,262,000	\$ 1,310,000	\$ 1,335,000	\$ 1,446,500	\$ 1,499,800
Interest Earnings	3,984	4,754	9,247	4,000	7,500
Other:					
Insurance Proceeds	25,537	98,274	56,175	-	-
	<u>\$ 1,291,522</u>	<u>\$ 1,413,028</u>	<u>\$ 1,400,421</u>	<u>\$ 1,450,500</u>	<u>\$ 1,507,300</u>
Expenditures:					
Maintenance & Operations:					
Professional Services	\$ 93,457	\$ 121,077	\$ 131,408	\$ 132,000	\$ 135,300
Vehicle Insurance	135,169	143,111	159,588	170,000	170,000
Fine Arts Insurance	-	-	-	2,500	3,500
Property and Equipment Insurance	84,628	83,823	92,197	100,000	95,000
General Liability Insurance	54,387	56,244	56,626	60,000	60,000
Law Enforcement Liability Insurance	93,429	94,931	85,194	91,500	92,500
Public Entity Liability Insurance	49,295	57,900	58,077	62,733	65,000
Workers Comp. Excess Liability Insurance	87,050	100,239	103,609	107,000	107,000
Criminal Liability Insurance	4,075	4,275	3,386	4,500	4,000
Cyber Liability Insurance	6,584	6,806	6,394	7,000	7,000
Umbrella Liability Insurance	53,602	56,725	52,782	56,000	56,000
Medical Services (PS Custody)	6,608	12,408	40,155	35,000	15,000
Claims and Judgments	402,107	985,195	668,204	622,267	697,000
	<u>\$ 1,070,391</u>	<u>\$ 1,722,734</u>	<u>\$ 1,457,620</u>	<u>\$ 1,450,500</u>	<u>\$ 1,507,300</u>
Ending Fund Balance: (1)	<u><u>\$ 589,041</u></u>	<u><u>\$ 279,335</u></u>	<u><u>\$ 222,137</u></u>	<u><u>\$ 222,137</u></u>	<u><u>\$ 222,137</u></u>
<i>Changes in Fund Balance (actual/est.) (2)</i>	\$ 221,131	\$ (309,706)	\$ (57,199)	\$ -	\$ -

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY's 2017-2018 to supplement the reserve for claims and judgments.

City of Alpharetta

Medical Insurance Fund

Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	\$ 6,455,648	\$ 6,972,100	\$ 516,452	8.0%
Employee Contribution	714,809	714,809	-	0.0%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,200,060	-	(1,200,060)	100.0%
Total Revenues (All Sources):	\$ 8,370,517	\$ 7,686,909	\$ (683,608)	-8.2%
Maintenance and Operations				
Medical Premiums	\$ 1,637,589	\$ 1,750,000	\$ 112,411	6.9%
Other				
Medical Claims	5,487,755	5,891,909	404,154	7.4%
Reserve	(254,827)	45,000	299,827	-117.7%
Transfers-Out:				
OPEB Trust Fund	1,500,000	-	(1,500,000)	100.0%
Total Expenditures (All Uses):	\$ 8,370,517	\$ 7,686,909	\$ (683,608)	-8.2%

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals \$7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

City of Alpharetta

Medical Insurance Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ -	\$ (76,062)	\$ 964,180	\$ 1,200,062	\$ (254,825)
Revenues:					
Charges for Services	\$ 6,558,912	\$ 6,742,079	\$ 6,999,721	\$ 7,170,457	\$ 7,686,909
Interest	116	126	119	-	-
	<u>\$ 6,559,028</u>	<u>\$ 6,742,205</u>	<u>\$ 6,999,839</u>	<u>\$ 7,170,457</u>	<u>\$ 7,686,909</u>
Expenditures:					
Medical Premiums	\$ 1,341,840	\$ 1,347,126	\$ 1,506,906	\$ 1,637,589	\$ 1,750,000
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	5,891,909
	<u>\$ 6,635,089</u>	<u>\$ 5,701,963</u>	<u>\$ 6,763,958</u>	<u>\$ 7,125,344</u>	<u>\$ 7,641,909</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
OPEB Trust Fund	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,500,000</u>	<u>\$ -</u>
Ending Fund Balance:	<u><u>\$ (76,062)</u></u>	<u><u>\$ 964,180</u></u>	<u><u>\$ 1,200,062</u></u>	<u><u>\$ (254,825)</u></u>	<u><u>\$ (209,825)</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ (76,062)</u>	<u>\$ 1,040,242</u>	<u>\$ 235,881</u>	<u>\$ (1,454,887)</u>	<u>\$ 45,000</u>

Notes:

Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).



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FIDUCIARY FUND SUMMARY

City of Alpharetta OPEB Health Trust Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	\$ 85,000	\$ 30,000	\$ (55,000)	-
Employee Contribution	20,000	20,000	-	-
Interest	-	10,000	10,000	-
Transfer-In				
Medical Insurance Fund	-	-	-	-
Total Revenues (All Sources):	\$ 105,000	\$ 60,000	\$ (45,000)	-
Maintenance and Operations				
OPEB Benefits	\$ 105,000	\$ 60,000	\$ (45,000)	-
Post Employment Healthcare Benefit	-	-	-	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	\$ 105,000	\$ 60,000	\$ (45,000)	-

City of Alpharetta

OPEB Health Trust Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ 995,157	\$ 1,057,003	\$ 1,130,252	\$ 1,224,157	\$ 1,224,157
Revenues:					
OPEB Trust Funding	\$ 105,416	\$ 114,283	\$ 85,200	\$ 105,000	\$ 50,000
Interest	2,846	6,460	16,391	-	10,000
	<u>\$ 108,261</u>	<u>\$ 120,743</u>	<u>\$ 101,591</u>	<u>\$ 105,000</u>	<u>\$ 60,000</u>
Expenditures:					
OPEB Benefits	\$ 46,415	\$ 47,494	\$ 7,686	\$ 105,000	\$ 60,000
	<u>\$ 46,415</u>	<u>\$ 47,494</u>	<u>\$ 7,686</u>	<u>\$ 105,000</u>	<u>\$ 60,000</u>
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance:	<u><u>\$ 1,057,003</u></u>	<u><u>\$ 1,130,252</u></u>	<u><u>\$ 1,224,157</u></u>	<u><u>\$ 1,224,157</u></u>	<u><u>\$ 1,224,157</u></u>
<i>Changes in Fund Balance (actual/est.)</i>	<u>\$ 61,846</u>	<u>\$ 73,249</u>	<u>\$ 93,905</u>	<u>\$ -</u>	<u>\$ -</u>

Notes:

Fiscal Year's 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

City of Alpharetta OPEB Reimbursement Trust Fund Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	\$ Variance	% Variance
Charges for Services:				
OPEB Health Reimbursement Benefit				
Employer Contribution	\$ 550,000	\$ 575,000	\$ 25,000	-
Interest	-	6,000	6,000	-
Transfer-In				
Medical Insurance Fund	1,500,000	-	(1,500,000)	-
Total Revenues (All Sources):	\$ 2,050,000	\$ 581,000	\$ (1,469,000)	-
Maintenance and Operations				
OPEB Health Reimbursement Benefit	\$ 2,050,000	\$ 581,000	\$ (1,469,000)	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	\$ 2,050,000	\$ 581,000	\$ (1,469,000)	-

City of Alpharetta

OPEB Reimbursement Trust Fund

Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:					
OPEB Health Reimbursement Benefit	\$ -	\$ -	\$ -	\$ 550,000	\$ 575,000
Interest	-	-	-	-	6,000
	\$ -	\$ -	\$ -	\$ 550,000	\$ 581,000
Expenditures:					
OPEB Health Reimbursement Benefit	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
	\$ -	\$ -	\$ -	\$ 2,050,000	\$ 581,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Changes in Fund Balance (actual/est.)</i>	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).