City Council Meeting & Public Hearing
MAY 28, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS AND PRESENTATIONS

A. Annual Lupus Awareness Month Proclamation

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 5/20/2019)

B. Alcoholic Beverage License Applications
PH-19-AB-13 F&B Enterprises, LLC
d/b/a Fire Brimstone Tavern
10595 Old Alabama Rd. Conn Unit 1
Alpharetta, GA 30022

Restaurant
Consumption on Premises
Beer, Wine, Liquor, Sunday Sales
Wine by the Bottle

Owner: Steven and Gina Adcock
Registered Agent: Randy M. Wells

VI. PUBLIC HEARING

A. Z-19-01 Walker/4360 Webb Bridge Road
Consideration of a request to rezone approximately 7 acres from AG (Agriculture) and CUP (Community Unit Plan) to R (Dwelling, 'For-Sale', Residential – Min. 1 Acre Lots) to allow the property to be subdivided into two (2) lots. The property is located at 4360 Webb Bridge Road is legally described as being located in Land Lot 125, 1st District, 1st Section, Fulton County, Georgia.

B. V-19-04 Brannon/159 North Main Street Variance
Consideration of a variance request to allow parking between the building and the road. The property is located at 159 North Main Street is legally described as being located in Land Lot 1252, 2nd District, 2nd Section, Fulton County, Georgia.

C. CU-19-01 The Parish Anglican Church/11940 Alpharetta Highway
Consideration of a request for conditional use permit to allow 'Church, Synagogue' for The Parish Anglican Church. The property is located at 11940 Alpharetta Highway, Suite 150 and is legally described as being located in Land Lot 648 1st District, 2nd Section, Fulton County, Georgia

D. **PH-18-17 Unified Development Code and Code of Ordinances Text Amendments – Design Review Board**
Consideration of text amendments to the Unified Development Code and Code of Ordinances related to Design Review Board regulations.

E. **Public Hearing on the Fiscal Year 2020 Budget and Millage Rate Levy**

VII. NEW BUSINESS

A. **Consideration Of Letter Requesting State Financial Investment In Operations Of Tech Alpharetta**

B. **Approval of Fiscal Year 2020 Budget and Millage Rate Levy**

VIII. PUBLIC COMMENT

IX. REPORTS

X. ADJOURNMENT

City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: City Clerk
Submitted By: Erin Cobb
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 5/20/2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 5-20-19

City Council Meeting
May 20, 2019
Office of the City Clerk

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
  - Mayor Jim Gilvin
  - Mayor Pro Tem Donald F. Mitchell
  - Jason Binder
  - Ben Burnett
  - John Hipes
  - Dan Merkel
  - Karen Richard
- Staff
  - Bob Regus, City Administrator
  - Sam Thomas, City Attorney
  - James Drinkard, Asst. City Administrator
  - Pete Sewczwicz, Director of Public Works
  - John Robison, Director of Public Safety
  - Morgan Rodgers, Director of Recreation, Parks & Cultural Services
  - Kathi Cook, Director of Community Development
  - Tom Harris, Director of Finance
  - Shawn Mitchell, Budget & Procurement Manager
  - Cris Randall, Director of Human Resources
  - Matthew Thomas, Economic Development Manager

- Kurt Kirby, Recreation, Parks & Cultural Services Project Manager
- Adam Montgomery, Information Technology Manager
- Trent Lindgren, Major – Police Operations

III. PLEDGE TO THE FLAG

IV. PROCLAMATIONS AND PRESENTATIONS

A. Public Works Week Proclamation

- Director of Public Works, Pete Sewczwicz, came forward to accept the Proclamation and recognized his Staff for their hard work and dedication serving the community.

B. Girl Scout Troop #15307 to Present "Mayor's Monarch Pledge"

- Girl Scout Troop #15307 came forward to present Mayor and Council with the Mayor's Monarch Pledge.

V. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 5-13-2019)

B. Alcoholic Beverage License Applications
PH-19-AB-12 Residence Inn by Marriott, LLC

d/b/a Residence Inn by Marriott
1325 North Point Drive
Alpharetta, GA 30022

Hotel
Specialty Gift Shop, Beer & Wine

Owner: Marriott International, Inc.
Registered Agent: Michael Sard

❖ Mayor Pro Tem Mitchell offered a motion to approve the Consent Agenda

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

VI. NEW BUSINESS

A. Edison Road Roundabout: Request for Impact Fee Credits
NOTE: This item has been deferred by the applicant and will be neither heard nor discussed at this meeting.

B. Design and Engineering Services for Windward Park

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.

- Staff recommends Mayor and Council approve Pond's proposal for design and engineering of permitted construction documents for Windward Park (currently known as Windward Soccer Complex) in the amount not to exceed $80,720.00 and authorize the Mayor to execute all necessary documents.

- The original Windward Park Master Plan was designed by Pond and was approved by Mayor and City Council in 2017 after significant public input throughout the master plan process. Pond is an on-call engineering service, RFQ #16-1009, On Call Engineering Services, Contract #16-1009A. (The term of this contract shall be for a five year period commencing 9/1/16, and terminating 8/31/21.)

- The request is for developing permitted construction documents for Windward Park. The plans will include site grading, pathways/walkways, and definition of spaces for future playgrounds, shelters, planting areas and restrooms. Utility connections will be shown from the street to the proposed locations in the park. In addition, storm water management will be designed to accommodate the full future project as shown on the approved conceptual master plan.

- Plans and deliverables will be developed as follows:
    - Complete a site survey and document existing conditions
    - 40% Design Development to include minor modifications and additions, storm water management analysis, site layout plan, grading and drainage plan, and site construction details
    - 100% Construction Drawings to include site demo plan, site layout plan, grading and drainage plan, landscape plans, site construction details, utility plans, storm water management plan, erosion sedimentation and pollution control plans, and bid documents.

- Staff from the City's Public Works Department reviewed the contract and confirmed its appropriateness and confirmed that the hourly rates charged are reasonable per the existing on-call contract.

- Mayor Gilvin made a recommendation to explore a new name for the park due to the new mixed-use development also named Windward Park that is under construction on the corner of Windward Parkway and Northpoint Parkway.

Public Comment:

- No Public Comment

- ❖ Council Member Binder offered a motion to approve the approve Pond's proposal for design and engineering of permitted construction documents for Windward Park (currently known as the Windward Soccer Complex) in the amount not to exceed $80,720.00 and authorize the Mayor to execute all necessary documents.
    - The motion received a second from Council Member Richard
    - The motion was approved unanimously (7-0)

C. On-Call Survey Services (RFP 19-110)

- Director of Public Works, Peter Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve RFP #19-110 to TerraMark Land Surveying, Inc. for On Call Survey Services and authorize the Mayor to execute all necessary documents.
- The City has a continuing need for the services of a reliable and responsive surveyor. These services are needed to assist the City in programming future design-build projects, to provide surveys of projects to be designed by City staff, and to prepare documents and exhibits necessary to acquire easements.
- The Department of Public Works, with guidance from the Finance Department, prepared a Request for Qualifications (RFQ) and advertised for Statement of Qualifications (SOQ) in October and November of 2018. On November 16, 2018, the City received SOQs from a total of 18 surveying firms. Staff from the Department of Public Works reviewed and scored the qualifications and shortlisted six firms: Cardno, Inc., Gaskins Surveying Company, Inc., KCI Technologies, Inc., Moreland Altobelli Associates Inc., Southeastern Engineering, Inc., and TerraMark Land Surveying, Inc.
- The shortlisted firms were then invited to participate in a Request for Proposals (RFP). The six shortlisted firms were provided survey scopes for three projects and instructed to prepare proposals for the requested survey work and provide samples of completed surveys of a similar nature. On April 16, 2019, the City received six proposals from the shortlisted firms. Staff from the Department of Public Works reviewed and scored the proposals on the basis of cost and delivery time (60%) and quality (clarity, legibility, etc.) of the submitted sample surveys (40%). The resulting scores were as follows:

    4.63 TerraMark Land Surveying, Inc.
    4.10 Gaskins Surveying Company, Inc.
    3.57 KCI Technologies, Inc.
    2.47 Moreland Altobelli Associates, Inc.
    2.07 Cardno, Inc.
    1.73 Southeastern Engineering, Inc.

- The high scoring firm, TerraMark Land Surveying, Inc. (TerraMark), is an experienced surveyor and has worked on numerous projects with similar scopes of work in Georgia for several agencies including the City of Dunwoody and the City of Brookhaven. The contacted references stated that TerraMark provided reliable work on time and within budget and would utilize their services again. Staff from the Department of Public Works has also had experience working with TerraMark as a sub-contractor on previous design projects including Alpha Loop and the northern extension of the Big Creek Greenway. Therefore, Staff recommends award of RFP #19-110 On Call Survey Services to TerraMark Land Surveying, Inc.

- There will be no fiscal impact to the City in awarding this contract. Funding for services obtained through this contract is accounted for in the total programmed account funds for each project currently developed or to be developed in the future.

Public Comment:

- No Public Comment

❖ Mayor Pro Tem Mitchell offered a motion to approve RFP #19-110 to TerraMark Land Surveying, Inc. for On Call Survey Services and authorize the Mayor to execute all necessary documents.

- The motion received a second from Council Member Merkel

- The motion was approved unanimously (7-0)

D. Pavement Markings for FY 2019 Milling and Resurfacing Roadways

- Director of Public Works, Pete Sewczwicz, came forward to present this item.

- Staff recommends Mayor and Council approve Peek Pavement Marking, LLC's proposal in the amount of $87,126.49 for restoration of pavement markings associated with the City's annual milling and resurfacing project and authorize the Mayor to execute all necessary documents.

- The City of Alpharetta maintains over 500 lane miles of roadway. Each year the City budgets dollars toward the milling, resurfacing and striping of these roads.

- This request is for the replacement of lane striping, stop bars, crosswalks and raised pavement markings along the following roads listed as part of the FY 2019 Annual Milling and Resurfacing Project:

    1. Old Alabama Connector from Mansell Road to City Limit.
    2. Marietta Street from South Main Street to Roswell Street.
    3. Morrison Parkway from Haynes Bridge Road to Hembree Road.
    4. Westside Parkway from Webb Bridge Road to Windward Parkway.

5. Church Street from Canton Street to North Main Street.
6. Waters Road from Kimball Bridge Road to Waters Glen Way (Mill and patch areas only).
7. North Point Parkway from Webb Bridge Road to Old Milton Parkway (Mill and patch areas only).
8. North Point Parkway (NB lanes only) from approximately 1000' south of Windward Parkway to Windward Parkway (Mill and patch area only).

- In addition, this request is for replacement of thermoplastic stop bars and/or crosswalks (No Lane Striping/No RPM's) at the following roads listed as part of the FY 2019 Annual Milling and Resurfacing Project:

1. Broadwell Oaks Drive from Mid-Broadwell Road to Broadwell Oaks (stop bars / crosswalks).
2. Lantern Ridge Drive from Providence Road to Lantern Ridge Court (stop bars / crosswalks).
3. Dover Avenue from Lantern Ridge Court to Oakmere Drive (stop bars / crosswalks).
4. New Port Bay Passage from Clubhouse Drive to Douglas Road (stop bars / crosswalks).
5. Brierfield Road at Mid-Broadwell Road (stop bar / crosswalk).
6. Brierfield Lake at Briers Chute (stop bar).
7. Davis Island at Briers Chute (stop bar).
8. Briers Chute at Briers Creek Drive (stop bar).
9. Briers Bend at Brierfield (stop bar).
10. Briers Creek Drive at Briers Bend (stop bar).
11. Oakvale Rise at Briers Bend (stop bar).
12. Brier Ridge at Briers Bend (stop bar).
13. Davis Bend at Brierfield (stop bar).
14. Locust Creek Court at Brierfield (stop bar).
15. Bryn Athyn Court at Tuxford Drive (stop bar).
16. Pearson Court at Lillian Drive (stop bar).
17. Lillian Drive at Charlotte Drive (stop bar).

- Peek Pavement Marking, LLC was awarded a contract for Pavement Markings On-Call Services RFP #15-102. The contract began on October 20, 2014 and is scheduled to end on October 19, 2019. The cost proposal from Peek Pavement Marking, LLC was reviewed by Staff and found to be reasonable given the scopes of work.

- Once approved and notice to proceed is issued, the work is anticipated to be completed September 30, 2019.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve the approve Peek Pavement Marking, LLC's proposal in the amount of $87,126.49 for restoration of pavement markings associated with the City's annual milling and resurfacing project and authorize the Mayor to execute all necessary documents.

  - The motion received a second from Council Member Merkel

  - The motion was approved unanimously (7-0)

E. Award of ITB 19-011 Old Roswell Parking Lot Compactor/Dumpster Improvements

- Director of Public Works, Pete Sewczwicz, and Assistant City Administrator, James Drinkard, came forward to present this item.

- Staff recommends Mayor and Council instruct City Staff to prepare the necessary construction documents to bid out the construction of multiple trash and recyclable enclosures within the Old Roswell Street parking lot, resulting in the removal of 5 parking spaces, in lieu of constructing an enclosed and covered trash compactor.

- With the increasing popularity of Downtown Alpharetta as a destination, especially for dining, a corresponding growth in garbage from businesses within the district is being seen. Nowhere is this issue being experienced more than at the existing dumpster facility located in the City's parking lot on Old Roswell Street.

- The facility, originally constructed to serve two restaurants and two commercial tenants, today supports six restaurants and several retail and service businesses. The volume of waste that the Old Roswell Street facility is having to support has far exceeded its capacity. Although service days have been maximized, this routinely results in bags of garbage being piled onto the ground in front of the dumpsters; sometimes to the point that Republic Services is unable to service the dumpsters. While Staff has worked with solid waste professionals seeking to identify alternative means of addressing the issue, the only option is to expand the capacity of the centralized waste facility.

- Staff was originally challenged to design a new waste facility that would minimize parking loss, be aesthetically sensitive to the centralized and highly visible location, and meet operational needs and topographical challenges. Too, the facility was to be designed to meet current needs while accommodating anticipated future business growth.

- Plans and specifications for the facility were prepared by Tetra Tech. The facility would replace the existing dumpster enclosure which houses two 8 cubic yard dumpsters and the two free-standing 8 cubic yard recycling dumpsters. The new enclosure would provide a 35-cubic-yard self-contained compactor/container for trash and an 8-cubic-yard self-contained compactor/container for recyclable materials. As designed, the new enclosure would result in the net loss of one parking space compared to current conditions.

- The project advertised for competitive bids in February and March 2019. A total of two bids were received on March 14, 2019 from the following:

    - SoCo Contracting Company, Inc. $ 538,844.57
    - Lichty Commercial Construction, Inc. $ 565,850.00

- The apparent low bidder, SoCo Contracting Company, Inc., (SoCo) is an experienced contractor which has worked on several projects with similar elements for multiple governmental agencies including the Federal Bureau of Prisons and the U.S. Army Corps of Engineers. The contacted references stated that SoCo provided reliable work on time and within budget and would utilize their services again.

- Staff met with representatives of SoCo on March 25, 2019 to review the scope of work, the City's expectations, and possible value engineering items. SoCo assured staff they could complete the project for the submitted bid amount and within the allocated time frame. Thus, staff determined SoCo to be the lowest responsive and responsible bidder.

- During the meeting with Staff and over the following weeks, SoCo identified four potential cost-saving opportunities:

    - Replace the cast-in-place concrete walls with concrete masonry unit (CMU) walls. This would reduce costs by $8,550.00.
    - Delete the brick veneer on the inside face of the enclosure. This would reduce costs by $2,200.00.
    - Delete all decorative fencing and infill with block work to create a vented pattern. Decorative gates are kept. This would reduce costs by $28,000.00.
    - Change the roofing to 16" 22ga. material and delete the decking. This would reduce costs by $2,560.00.

- In total, these four items would reduce the project cost to $497,534.57.

- In both the full scope scenario and the value engineered scenario, the costs do not include the materials for the roofing system but do include the cost of installation. Due to the lead time on the manufacture of the roofing systems, the Department of Public Works intends to order the roofing system directly once the project is awarded. The estimated cost for the roofing system is $20,000.00.

- Staff also requested SoCo to provide pricing for a scenario in which the roof structure was eliminated, the use of walls reduced to only where necessitated by grade, and the remainder of the enclosure constructed as wood fencing. The result was a cost of $489,744.57.

- With the projected cost still exceeding the anticipated budget for the project, Staff developed an alternative approach that removed the design limitations originally identified for the project. This concept is based upon expanding the existing facility and constructing a minimum enclosure using wooden fencing and gates. Aside from reducing the cost of labor and materials, this approach allows us to tie the required sanitary drain lines into the existing system, minimizing the need for additional trenching, and alleviates the need to install underground electric lines to power the compactors included in the original

concept. It does, however, result in a net loss of 6 parking spaces and the sacrifice of aesthetic concerns.

- The estimated cost for this option would be $125,000.
- To summarize, four options have been identified for provision of a new Centralized Downtown Waste Facility to be located in the Old Roswell Street Parking Lot:

o	Option 1	Full scope of work as defined in RFP including roof.	$ 552,404.57
o	Option 2	Value engineered option including roof.	$ 517,534.57
o	Option 3	Value engineered option without roof and substituting wood fencing where possible.	$ 489,744.57
o	Option 4	Expansion of existing facility with no roof, wooden fencing, and substitution of additional dumpsters in place of compactors.	$ 125,000.00

- Based upon budgetary considerations, and the loss of only six parking spaces, Staff recommends Option 4.
- Alternatives:

o	Alternative 1 (Full scope / roof)	Award ITB 19-011 to SoCo Contracting Company, Inc. for the construction of the Old Roswell Parking Lot Compactor Improvements in an amount not to exceed $552,404.57 and authorize the Mayor to execute all necessary documents.
o	Alternative 2 (VE scope / roof)	Award ITB 19-011 to SoCo Contracting Company, Inc. for the construction of the Old Roswell Parking Lot Compactor Improvements in an amount not to exceed $517,534.57 and authorize the Mayor to execute all necessary documents.

o	Alternative 3 (VE scope / no roof / wood fencing	Award ITB 19-011 to SoCo Contracting Company, Inc. for the construction of the Old Roswell Parking Lot Compactor Improvements in an amount not to exceed $489,744.57 and authorize the Mayor to execute all necessary documents.

Public Comment:

- No Public Comment

❖ Mayor Pro Tem Mitchell offered a motion to approve and instruct City Staff to prepare the necessary construction documents to bid out the construction of multiple trash and recyclable enclosures within the Old Roswell Street parking lot, resulting in the removal of 5 parking spaces, in lieu of constructing an enclosed and covered trash compactor.

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

F. Ordinance: Shareable Dockless Mobility Devices (1st Reading)

- Assistant City Administrator, James Drinkard, came forward to present the Ordinance.
- Staff recommends Mayor and Council approve the first reading of an ordinance to amend the Code of the City of Alpharetta with respect to shareable dockless mobility devices; and for other purposes as presented.
- Local governments across the country are experiencing the increased integration of new technology platforms into their transportation systems. One area where this growth is moving at a fast pace is the deployment of dockless shareable mobility devices, such as bikes, including electric assist, and electric scooters. While these devices may have some potential to assist in "last mile" transportation, they can also pose risks to public safety, become hazards or block sidewalks, or even pose questions relative to personal privacy and data sharing.
- The modus operandi for Lime, Bird, and other companies introducing shareable dockless mobility devices into communities is to simply place a large volume of them in a community without notice, betting that riders will encourage elected officials to change city infrastructure and enact regulations to ensure the devices become an essential part of transportation In every city on which the scooters have descended, city officials have been barraged with complaints about abandoned scooters in sidewalks, accidents, and "near misses" with helmet-less riders on busy streets.
- As reported by the AJC in March, Grady Memorial Hospital estimated it receives between 80 and 100 scooter-related injuries per month, ranging from serious head injuries to broken limbs. Around the nation, it's estimated there have been at least 1,500 injuries related to

the scooters since 2017, according to a Consumer Reports magazine study published in February. The magazine also found at least four scooter-related fatalities were confirmed nationally. The magazine compiled the data after contacting 110 hospitals in 47 cities where the two biggest scooter companies, Bird and Lime, operate.

- While we want to encourage innovative strategies that help to improve transportation and mobility, it is essential that solutions be safe for users and the general public and not create a nuisance in the community. A growing body of evidence indicates that dockless shareable mobility devices, especially in the form of scooters, do not meet that threshold.

- For this reason, Staff has worked with the City Attorney to bring forward an ordinance that would establish a ban on dockless shareable mobility devices in the City of Alpharetta.

- City Attorney, Sam Thomas, read the Ordinance aloud.

Public Comment:

- No Public Comment

❖ Council Member Merkel offered a motion to approve the first reading of an Ordinance to amend the Code of the City of Alpharetta with respect to shareable dockless mobility devices; and for other purposes as presented.

- The motion received a second from Council Member Richard

- Council Member Hipes offered a friendly amendment that directs City Attorney, Sam Thomas, to evaluate, prior to the second reading, Section 2 Part B (1), which reads "and is available to members of the public in unstaffed, self-service locations"; additionally answering if this definition strengthens or weakens the Ordinance

- Council Member Merkel accepted the friendly amendment offered by Council Member Hipes

- The motion received a second from Council Member Richard

- Council Member Burnett offered a friendly amendment that the ban be in place for one year following the second reading of the Ordinance

- Council Member Merkel did not accept the friendly amendment offered by Council Member Burnett

- The motion received a second from Council Member Richard

- The motion was approved (6-1); Council Member Burnett voting in opposition

G. Ordinance: Vape Shops (1st Reading)

- City Attorney, Sam Thomas, came forward to present this Ordinance.
- An Ordinance of the Mayor and Council of the City of Alpharetta to amend Chapter 10 (Businesses and Business Regulations) of the Code of the City of Alpharetta, Georgia with respect to vape shops; and for other purposes.
- Director of Community Development, Kathi Cook, came forward to address questions from Mayor and Council.
- Director of Public Safety, John Robison, came forward to address questions from Mayor and Council.
- City Attorney, Sam Thomas, read the Ordinance aloud.

Public Comment:

- Katie Reeves, 4165 Big Creek Overlook, Alpharetta, came forward in support of the item.
- Don Nahser, 305 Karen Drive, Alpharetta, came forward in support of this item.
- Dan Porzlo, 435 Summerfield Drive, Alpharetta, came forward in support of this item.

❖ Council Member Richard offered a motion to approve the Ordinance

- The motion received a second from Council Member Binder
- The motion was approved (6-1); Council Member Burnett voting in opposition

H. Resolution to Authorize Eminent Domain - 1240 Mayfield Road

- City Attorney, Sam Thomas, came forward to present this Resolution.
- A Resolution of the Mayor and Council of the City of Alpharetta to Authorize the use of Eminent Domain to Acquire Certain Property Located at 1240 Mayfield Road, Alpharetta, Georgia, for Road Project - Bethany Road at Mayfield Road Roundabout.
- City Attorney, Sam Thomas, read the Resolution aloud.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve the Resolution
  - The motion received a second from Council Member Merkel
  - The motion was approved unanimously (7-0)

VII. WORKSHOP

A. School Zone Speed Cameras Workshop

- Director of Public Safety, John Robison and Major Trent Lindgren came forward to present this item.
- This item is being presented for information and discussion purposes. If City Council is supportive of enacting local legislation, Staff will work with the City Attorney to prepare the necessary ordinance for consideration and vote by City Council at an upcoming meeting.
- Georgia HB 978 amended the existing legislation regarding overtaking a school bus to include new capabilities for video enforcement of speeding in school zones. The new law and code sections set requirements for local legislation, school board endorsement, state permitting, and the implementation of speed detection programs. The law creates a civil penalty structure which is supported by the State through vehicle registration and title holds.
- Implementing the enforcement measures permitted under the new law will allow Alpharetta Police to leverage technology to increase student safety and modify dangerous driver behavior. All of this will occur at no cost to the taxpayer as it is violator-funded.

Public Comment:

- No Public Comment

B. Presentation And Discussion: Recommended Fiscal Year 2020 Budget

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this presentation is to provide an overview of the Recommended Annual Operating and Capital Budget (the "FY 2020 Budget") and allow for a question and answer dialogue.
- The Fiscal Year 2020 Budget was distributed electronically to the City Council on April 22, 2019, and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.
- The Finance Department presented an overview of the FY 2020 Budget at the May 6th and 13th City Council meetings. Proposed revisions to the Mayor's Budget Proposal were discussed.
- Public Hearings and City Council action on the FY 2020 Budget and Millage Levy are scheduled for May 28th and June 3rd.

- Director of Finance, Tom Harris, presented the changes that have been made since the last Council Meeting. These changes are noted in the Summary of Proposed Revisions to the Mayor's Budget Proposal attachment.

- Council Member Hips withdrew his request for the funding of the Wills Road Widening Project (design; Milton Ave. to Old Milton Pkwy) after further discussion with Mayor, Council and City Staff. Additionally proposing that this money could be better allocated to other priorities that were brought to their attention by the "Alpharetta Walkability & Pedestrian Study"; such as the Canton Street Crosswalk Project. Council Member Richard and Mayor Pro Tem Mitchell, both support this.

- Director of Public Works, Pete Sewczwicz, came forward to answer questions from Mayor and Council.

Public Comment:

- No Public Comment

VIII. PUBLIC COMMENT

- Katie Reeves, 4165 Big Creek Overlook, Alpharetta, came forward to discuss her concerns regarding traffic issues within the City, issues with turning left out of her neighborhood, and concerns regarding a roundabout being built at Southlake and Parkridge Parkway. Director of Public Works, Pete Sewczwicz, came forward to address the concerns stated by Ms. Reeves.

IX. REPORTS

- Council Member Hipes complimented Director of Public Safety, John Robison and George Gordon for the Peace Officer Memorial Ceremony that took place on Friday, May 17th at Brooke Street Park. Additionally, complimenting the great turnout that the Fiber & Folk Art Show had, as well as the Symphony Orchestra that performed on Saturday evening at Brook Street Park.
- Council Member Hipes also announced that the City of Alpharetta and Rotary Club will be hosting the Alpharetta Memorial Day Tribute to honor fallen heroes, which will take place on Monday, May 27th at 9:00 am at City Hall.
- Council Member Burnett announced that he has been working with City Staff to send a letter to the State Legislator and was asked by Jan Jones to draft a letter in support of $25,000 for Tech Alpharetta. This will be presented at a future City Council Meeting.
- Council Member Binder thanked the Staff of Recreation, Parks and Cultural Services for a great Symphony Orchestra event that took place on Saturday in Brooke Street Park.
- Council Member Richard announced that the Community Development Department has been successful in securing a grant from the Atlanta Regional Commission for a $150,000 (with a 20% match) study that will look at ways of connecting the Alpha Loop to the Big Creek Greenway and the North Point Mall area.
- Council Member Richard also acknowledged City Building Official, James Booker, who received the 2019 "Member of the Year" award from the Building Officials Association of Georgia.

- Council Member Richard followed up on a Council Retreat initiative, to reinstate formal training for the members of our City Boards and Commissions. Director of Community Development, Kathi Cook, came forward to update Mayor and Council on the training.
- Mayor Pro Tem Mitchell announced the soft opening of the Milton Parking Deck, which will take place on Friday.

X. ADJOURNMENT

- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 9:10 PM

City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: Administration
Submitted By:
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: ALCOHOLIC BEVERAGE LICENSE APPLICATIONS

PH-19-AB-13 F&B ENTERPRISES, LLC
D/B/A FIRE BRIMSTONE TAVERN
10595 OLD ALABAMA RD. CONN UNIT 1
ALPHARETTA, GA 30022

RESTAURANT
CONSUMPTION ON PREMISES
BEER, WINE, LIQUOR, SUNDAY SALES
WINE BY THE BOTTLE

OWNER: STEVEN AND GINA ADCOCK
REGISTERED AGENT: RANDY M. WELLS

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

public hearing minutes 5-23-2019

CITY OF ALPHARETTA
PUBLIC HEARING
LIQUOR LICENSE

DATE: May 23, 2019
TIME: 2:30 P.M.
LOCATION: City Hall, Council Chambers

Official Minutes
The public is advised the following minutes are not a verbatim transcription of business presented at the Public Hearing of the date shown, but are a synopsis of pertinent information. The public is further advised the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta Clerk's office during normal business hours.

I. CALL TO ORDER: Sam Thomas, City Attorney, called the meeting to order at 2:30 pm

II. LICENSE APPLICATIONS:

C. PH-19-AB-13 **F & B Enterprises, LLC**
d/b/a Fire and Brimstone Tavern
10595 Old Alabama Rd. Conn. #1
Alpharetta, GA 30022

Restaurant
Consumption on Premises
Beer, Wine, Liquor, Sunday Sales
Wine by the Bottle

Owner: Steven and Gina Adcock
Registered Agent: Randy M. Wells

Mr. Thomas asked a representative for Fire and Brimstone Tavern to come forward and state his name and home address. Mr. Thomas asked the representative to explain his experience in the restaurant industry. Mr. Thomas asked if the representative is familiar

with the City of Alpharetta's alcohol ordinance. Mr. Thomas asked the City Clerk and Assistant City Clerk if they had any questions.

Steven and Gina Adcock, 1767 Old Jones Rd. Alpharetta, the owners of Fire and Brimstone Tavern came forward. Mr. Adcock stated he had restaurant experience when he was a youth; his family owned a steakhouse. He's owned a pest control company for the past 30 years so this is a new experience for him. Mr. Adcock has read the city's alcohol ordinance. Mr. Adcock's employees all have permits and they will be applying for their state license after they receive their license from the city.

Public Comment: None

Mr. Thomas stated that, after reviewing the application, he found no reason why the application should not be approved; and it would be placed on the consent agenda for Tuesday, May 28, at 6:30pm. Mr. Thomas asked that a representative from the business be present in case someone on council may want to ask a question of the applicant.

III. ADJOURNMENT: There being no further business, Mr. Thomas adjourned the hearing at 3:10 pm.

Respectfully Submitted,

Erin Lampert, Assistant City Clerk

CITY COUNCIL MEETING
STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: Z-19-01 WALKER/4360 WEBB BRIDGE ROAD

CITY COUNCIL: MAY 28, 2019

This item was heard at the May 9, 2019 Planning Commission meeting. Staff recommended approval subject to 12 conditions. There were three (3) public comments with concerns over stormwater management and buffers. After discussion, the Planning Commission recommended to approve the item subject to staff's recommended conditions with a change to condition #12 and the addition of condition #13 (Planning Commission changes to conditions depicted in RED text). Vote (6-0)

II. RECOMMENDATION:

Approve Z-19-01 Walker/4360 Webb Bridge Road, subject to the following conditions:

1. The site, consisting of approximately 7.23 acres, shall be zoned R and developed substantially similar to site plan prepared by Joe Gayle & Associates, dated 9/24/2018, except for modifications required to comply with the conditions below. However, lot yield depicted is not guaranteed and subject to meeting all City code requirements and conditions of zoning.
2. Homes visible from Webb Bridge Road shall be primarily brick or stone, as approved by Staff.
3. Fencing visible from Webb Bridge Road shall be a continuation of the existing 5-board horse fence.
4. Unfinished wood decks, fences or porches shall not be visible from Webb Bridge Road.
5. New private road shall be located on common property and shall be a minimum 40' right-of-way with 10' landscape strip on both sides of the road, final design approved by Staff. Maintenance responsibility for new private road shall be assigned at final plat.
6. A stream determination shall be conducted on the property prior to LDP.
7. Wetlands and rain garden shall be located on common property with maintenance responsibility assigned at final plat.
8. Home sites and new private road shall be laid out to minimize impact to the existing tree canopy, as approved by Staff.
9. Minimum 25' undisturbed buffer, replanted where sparse with evergreen material, shall be provided along the north, east and south property lines.
10. Provide additional right-of-way along Webb Bridge Road, if necessary, with final configuration of the roadway improvements included on the LDP.
11. Minimum 10' access easement shall be provided from the private road to the rain garden.
12. At a minimum, run-off from residential impervious areas shall be directed to dry well(s) or other BMPs, as approved by Staff and as site conditions allow. There shall be no additional downstream impacts with final design approved by Staff.
13. Stormwater management facility shall be an amenity, aesthetically pleasing and screened.

III. REPORT IN BRIEF:

The applicant, Stan Walker, is requesting a change in zoning for approximately 7.23 acres from AG (Agriculture) and Community Unit Plan (CUP) to R (Dwelling 'For-Sale', Residential – Minimum 1 Acre Lots) for the purpose of subdividing the property into two (2) single-family detached lots. The subject property is located at 4360 Webb Bridge Road on the east side of Webb Bridge Road and south of Shirley Bridge Road.

DISCUSSION

The submitted request, if approved, would allow for the development of two (2) 'For-Sale' single-family detached lots on approximately 7.23 acres with a proposed residential density of 0.28 dwelling units per acre. The applicant owns the adjacent 4-acre property, which includes a single-family residence and barn. The subject property is located at 4360 Webb Bridge Road on the east side of Webb Bridge Road and south of Shirley Bridge Road.

The property is currently zoned AG and CUP and is undeveloped. The applicant's home is located on the property immediately adjacent and to the north. Surrounding properties are zoned AG and CUP to the north, CUP to the east and south and SU (Special Use) and CUP to the west. Broadlands Subdivision is located to the north and east, Park Glen Subdivision is located to the south, the applicant's residence is located to the north and two (2), 2-acre unplatted lots and Webb Bridge Middle School are located to the west. Development standards associated with the surrounding subdivisions are shown in the table below.

Surrounding Subdivisions – Development Standards

Subdivision	Location	Zoning	Average Lot Size	Density (du/ac)	Setbacks	Typical Home Size
Broadlands	North & East	CUP	1.27 acres	0.64	F – 30', R – 15'	~3,600 SF
Park Glen	South	CUP	17,030 SF	1.92	F – 20', R – 30'	~3,200 SF

The Comprehensive Land Use Plan reflects a 'Low Density Residential' future land use designation for the subject property, which permits R-12 and R-15 zoning districts. As shown in the table above, surrounding subdivisions have average lot sizes between 17,030 square feet (Park Glen) and 1.27 acres (Broadlands). Therefore, the proposed R (minimum 1 acre lots) zoning district would be appropriate for the subject property.

In 2006, the subject property and the applicant's adjacent property to the north were rezoned from AG and CUP to R-12 and R-15 to allow for a 20-lot subdivision. However, the zoning reverted on 12/18/2008 due to the lack of a building permit being issued. A rezoning similar to the 2006 request was submitted for consideration in 2010; however the request was ultimately withdrawn by the applicant.

SITE PLAN

The submitted site plan depicts two (2) single-family detached lots with access from a new private road by way of the existing curb cut on Webb Bridge Road. Lot 1 is depicted to be 2.25 acres, Lot 2 is 2.95 acres and a 0.43-acre common area with rain garden is depicted in the northeast corner of the property. The applicant's site plan meets or exceeds the development standards in the R zoning district, including minimum lot size and setbacks. If approved, the new private road should be located on a common parcel with final design approved by Staff.

The property is heavily wooded, consisting primarily of hardwoods. The tree survey and assessment from 2010 identifies several specimen trees on the property. If approved, staff recommends a condition requiring that the private road and home sites be laid out to minimize impacts to the existing tree canopy.

A rain garden is depicted at the northeast corner of the property, which is designated as a 0.43 acre common area on the site plan. The survey indicates the presence of wetlands within this

area, as well as a natural drainage channel flowing to it. It is possible that a stream is present on the property and a stream determination should be conducted prior to a land disturbance permit.

TRAFFIC

The zoning proposal, consisting of two (2) single-family detached homes, would generate two (2) PM Peak Hour trips.

SCHOOLS

Residential development is known to increase school enrollment. Fulton County calculated the potential maximum number of children who may live on the property by using the Fulton County Schools standard calculation to identify the number of children that a residential development will generate. The following chart outlines these figures:

FULTON COUNTY SCHOOLS – 2 Single-Family Detached Homes

School	Single Family Average #
Lake Windward Elementary School	0 to 1 students
Webb Bridge Middle School	0 to 0 students
Alpharetta High School	0 to 1 students
TOTAL	0 to 2 students

Based on the total figure for all three school levels, it can be assumed that the proposed development could house approximately 0 – 2 school age children. Numbers provided by Fulton County Schools show that Lake Windward Elementary School has capacity; however, Webb Bridge Middle School and Alpharetta High School are currently over capacity.

STANDARDS FOR ZONING CHANGES

The Planning Commission and the City Council shall consider the following standards in considering a rezoning application, giving due weight or priority to those factors particularly appropriate to the circumstances of each application:

a. Whether the zoning proposal will permit a use that is suitable in view of the zoning use and development of adjacent and nearby property.

Response: The zoning proposal would allow two (2) 'For-Sale' single-family detached lots, each lot over two (2) acres, which is less dense as compared to adjacent and nearby subdivisions.

b. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

Response: The zoning proposal would allow two (2) 'For-Sale' single-family detached lots, each lot over two (2) acres, which is less dense as compared to adjacent and nearby subdivisions.

c. Whether the zoning proposal will adversely affect the natural environment.

Response: The applicant's proposal should not have significant impacts on the natural environment, if conditions are approved requiring the new private road and home sites be laid out with the least impact to the existing tree canopy.

d. Whether there are substantial reasons why the property cannot or should not be used as currently zoned.

Response: The zoning proposal would allow two (2) 'For-Sale' single-family detached lots, each lot over two (2) acres, which is less dense as compared to adjacent and nearby subdivisions.

e. Whether the zoning proposal will result in a use that will or could cause an excessive or burdensome use of public facilities or services, including but not limited to existing streets and transportation facilities, schools, water or sewer utilities, and police or fire protection.

Response: The zoning proposal should not have significant impacts on public facilities or services as the applicant's proposal would result in two (2) residential lots on a property that was previously approved to allow up to 20 lots.

f. Whether the zoning proposal is supported by new or changing conditions not anticipated or reflected in the existing zoning on the property.

Response: Not applicable.

g. Whether the zoning proposal reflects a reasonable balance between the promotion of the public health, safety, morality or general welfare against the right to unrestricted use of property.

Response: The applicant's zoning proposal generally reflects a reasonable balance as the proposed development is less dense as compared to the compatible zoning districts (R-12 and R-15) identified in the 'Low Density Residential' Comprehensive Land Use Plan designation.

h. Whether there are substantial reasons why the property cannot be used in accordance with existing zoning.

Response: The zoning proposal would allow two (2) 'For-Sale' single-family detached lots, each lot over two (2) acres, which is less dense as compared to adjacent and nearby subdivisions.

i. The extent to which the zoning proposal is consistent with the Comprehensive Plan.

Response: The request to rezone the property to R (minimum 1 acre lots) is compatible with the Comprehensive Land Use Plan designation of the property, which is 'Low Density Residential'.

CONCURRENCES

Staff has reviewed the applicant's proposal and finds that it can generally support the request for rezoning. The proposal is less dense than the Comprehensive Land Use Plan designation of the property and surrounding subdivisions, which is 'Low Density Residential'. Surrounding,

subdivisions have average lot sizes between 17,030 square feet and 1.27 acres. Therefore, the applicant's proposal to rezone to R (minimum 1 acre lots) is appropriate for use on the subject property. If approved, conditions are recommended requiring the private road be located on a separate parcel of land, protection of the tree canopy and buffers.

CITIZEN PARTICIPATION PLAN

The report submitted by the applicant states that property owners were contacted regarding the applicant's intent. The report states that the applicant was contacted by five (5) neighboring property owners with a few concerns over stormwater management and buffers and some having no issues with the proposal.

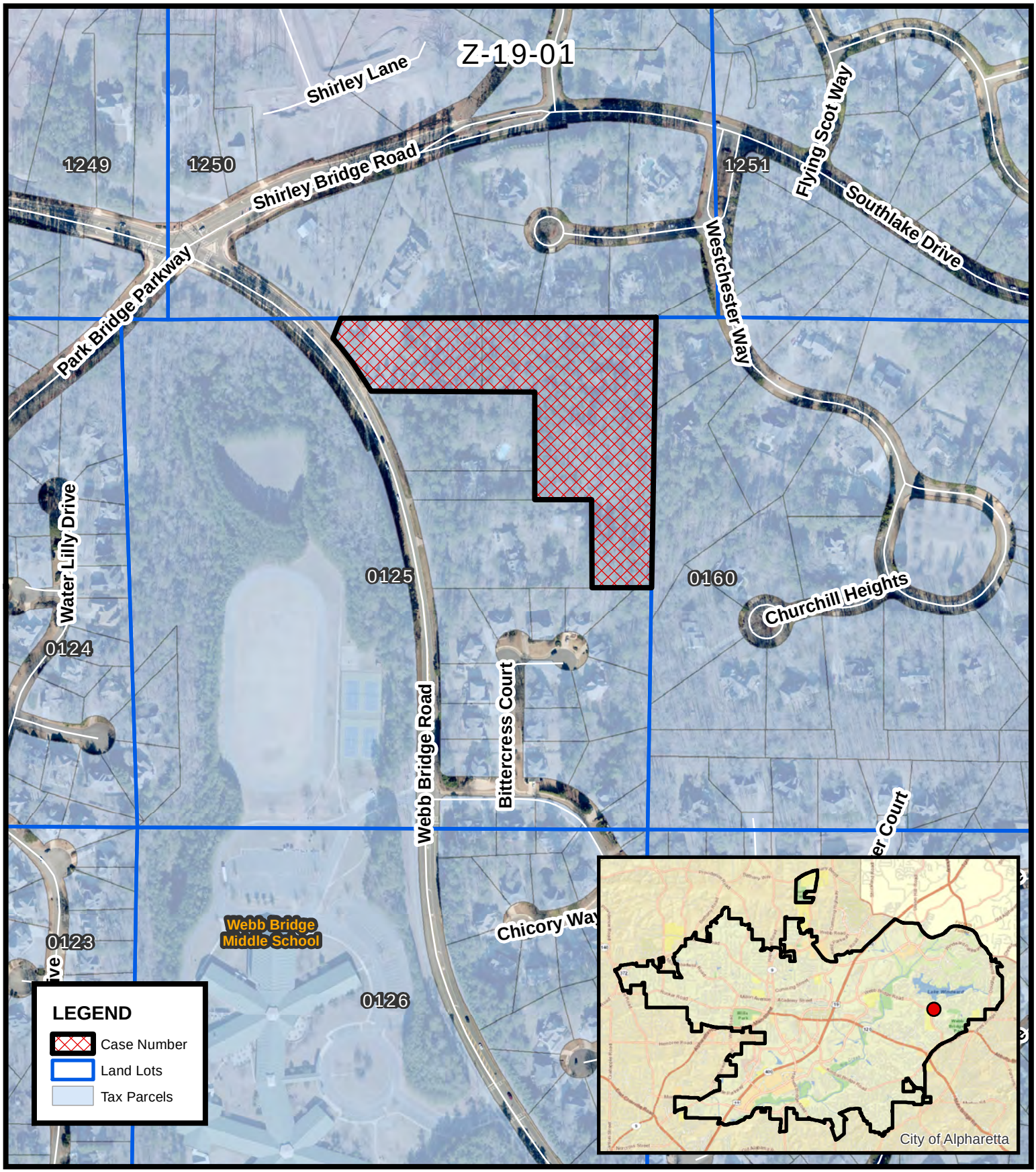
The City met with adjacent property owners in Broadlands subdivision and a representative from Windward Community Services Association (WCSA) to discuss concerns over stormwater management and buffers. Following the meeting, the City received a letter dated May 7, 2019 (see attached) from the same property owners requesting additional conditions of zoning.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on April 10, 2019. There were three (3) public comments reflected on the sign-in sheet, of which one (1) had no concerns and two (2) had concerns over buffers and stormwater.

IV. ATTACHMENTS:

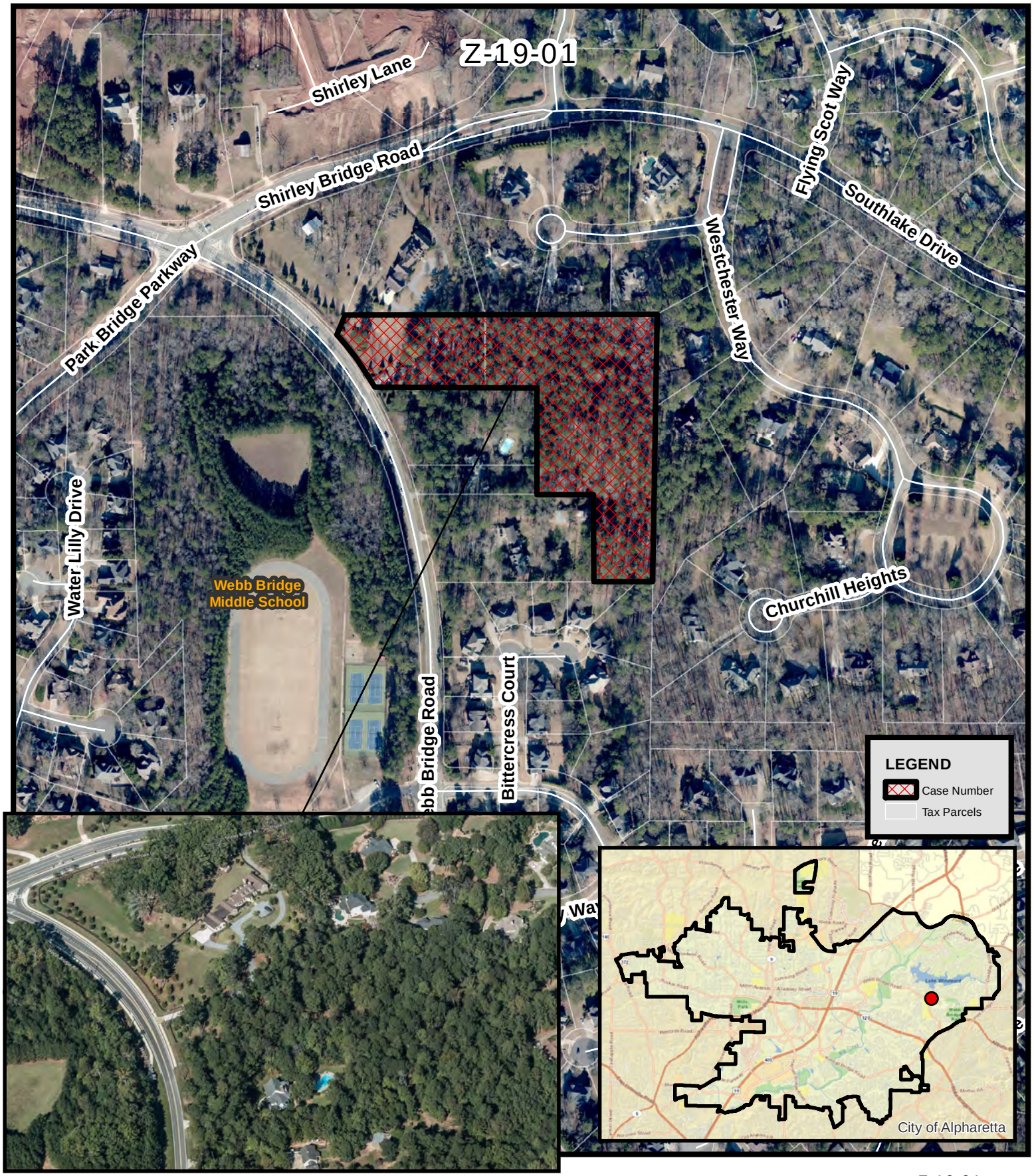
- Site Plan
- Letter dated May 7, 2019 – Broadlands Subdivision Property Owners



Location Map
Walker
4360 Webb Bridge Road

Z-19-01
D/LL: 1/1/125
PC: 5/9/19
CC: 5/28/19

Location Map Provided by:
Community Development - GIS

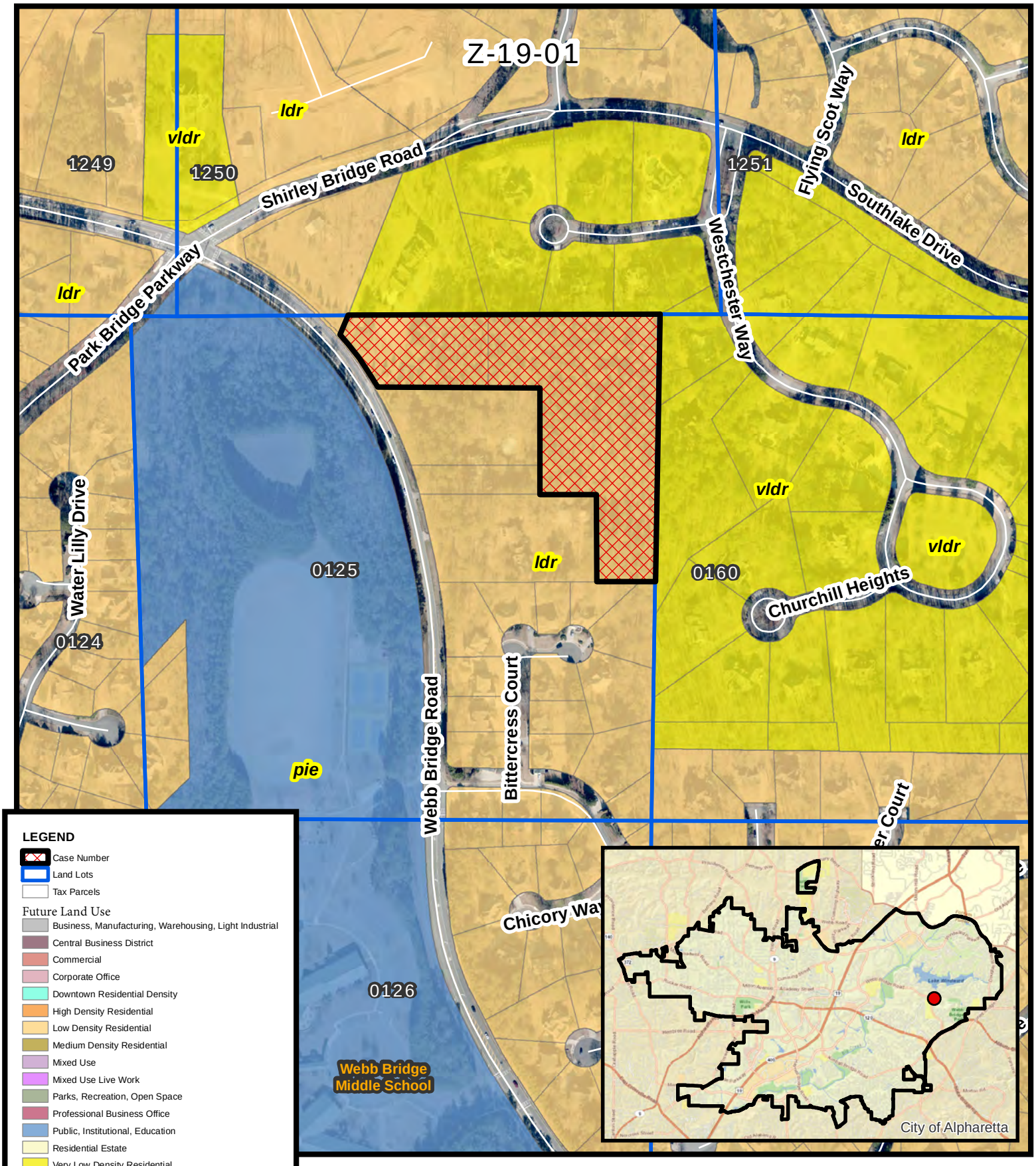


Aerial Map
Stan Walker
Webb Bridge Road

Z-19-01
D/LL: 1/1/125
PC: 5/09/19
CC: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS

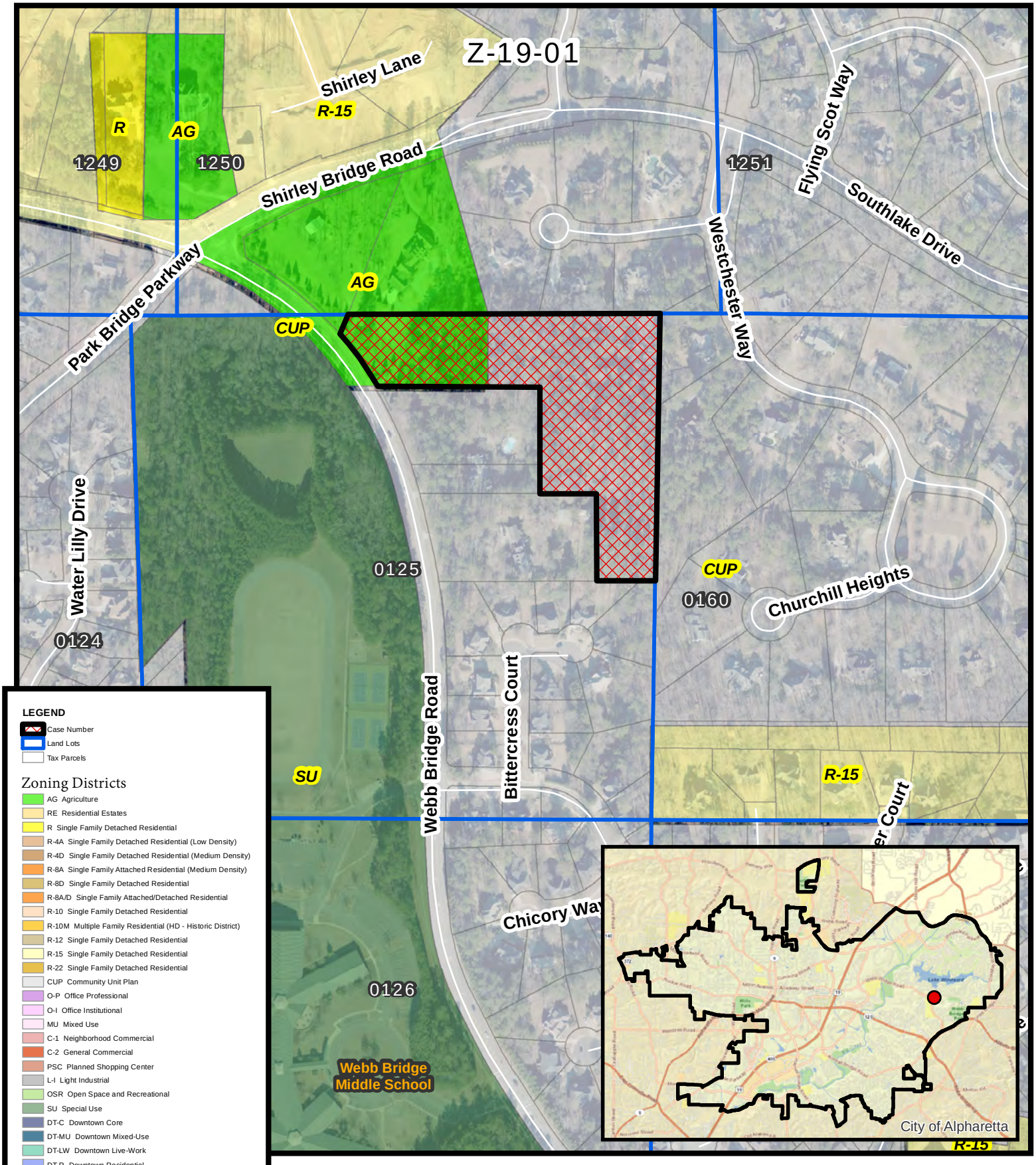


Future Land Use
Stan Walker
Webb Bridge Road

Z-19-01
D/LL: 1/1/125
PC: 5/09/19
CC: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS



Zoning Map
Stan Walker
Webb Bridge Road

Z-19-01
D/LL: 1/1/125
PC: 5/09/19
CC: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS

END
SCHOOL
ZONE
SPEED
LIMIT
40

END
SCHOOL
ZONE
SPEED
LIMIT
40

Bridge Pkwy

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: WALKER PROPERTY REZONING

Contact Name: STAN WALKER Telephone: 770-331-3372

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

MIKE MCFARLAND, 4165 WEBB RD., TELEPHONE CALL - NO PROBLEMS - VERY SUPPORTIVE

*SANDRA BACHARACH, 121 WESTCHESTER, PHONE CALL & COMMUNITY HEARING - SEE ATTACHED

JOANN ALBRIGHT, - ? NEIGHBOR - PHONE MESSAGE - NO PROBLEM

KEITH AHLGREEN, 1440 BITTERCREST, NO ISSUES. ATTENDED COMMUNITY HEARING

* GREG BIANCHINI 131 WESTCHESTER WAY - BUFFER/WATER MGM'T - ATTENDED COMMUNITY HEARING

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- [x] Letter
- [ ] Personal Visits
- [x] Telephone
- [ ] Group Meeting — APRIL 10, 2019
- [ ] Email
- [x] Other *(Please Specify)* — COMMUNITY PUBLIC HEARING

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

ATTACHED LIST

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: S Walker Date: 4/16/2019

* OFFERED TOUR OF DRAINAGE/RAIN GARDEN

Print Form

MAY 10, 2019 - Community / Public Zoning Information Meeting

Please Sign-In with comments or concerns.

Walker/4360 Webb Bridge Rd

NAME	ADDRESS	Comments
GREG BIANCHINI	131 WESTCHESTER WAY	BUFFER AND WATER MANAGEMENT
KEITH AHLGREN	1440 BITTERCRESS CT. ALPH. PH 770-569-5050	NO ISSUES / QUALITY NEIGHBORS
SANDRA BACHARACH	121 WESTCHESTER	BUFFER + TREE SAVE, RAIN GARDEN

Stan and Kay Walker

4360 Webb Bridge Road

Alpharetta, GA 30005

March 26, 2019

Dear Property Owner:

Kay and I have filed a Public Hearing Application with the City of Alpharetta for consideration of a request to rezone approximately 7 acres of our property from Agriculture (AG) and Community Unit Plan (CUP) to Residential (R – minimum 1 acre lots) resulting in two (2) estate-sized lots (2+ acres each lot). The Case # is Z-19-01. Public hearings for this item will be considered by the Planning Commission on Thursday, May 9, 2019 and the City Council on Tuesday, May 28, 2019. Both meetings will take place in the council chambers at City Hall, 2 Park Plaza, Alpharetta, Georgia 30009, at 6:30 p.m.

Prior to this hearing, our application will be available at the Community Zoning Information Meeting (CZIM) on Wednesday, April 10, 2019 in the rotunda of City Hall, 2 Park Plaza, from 6:00 to 7:00 p.m.

If you have any questions, please reach out to me at 770-331-3372.

Sincerely,

Stan Walker

Stan Walker

ADAMS MICHAEL
1920 SILVERLEAF WAY
ALPHARETTA GA 30005

AHLGREN KEITH H
1440 BITTERCRESS CT
ALPHARETTA GA 30005

ALBRECHT ANDREW S & JOANNA S
1120 PARK GLENN DR
ALPHARETTA GA 30005

ANDES ROBERT C JR & SUSAN D
161 WESTCHESTER WAY
ALPHARETTA GA 30005

ARNETTE DOROTHY D & JOSEPH
131 WESTCHESTER WAY
ALPHARETTA GA 30005

BACHARACH ROY A & SANDRA ELENA
121 WESTCHESTER WAY
ALPHARETTA GA 30005

BAILEY HARRY S II & GAIL L
261 CHURCHILL HEIGHTS
ALPHARETTA GA 30005-4217

BHARATH SAMBA M & GEETHA
1410 BITTERCRESS CT
ALPHARETTA GA 30005-3725

BIXBY LEONARD J BIXBY SARAH M H
1110 PARK GLENN DR
ALPHARETTA GA 30005

BOCCIA FRANK C & KATHRYN E
110 WESTCHESTER WAY
ALPHARETTA GA 30005

CHAPPLE ALAN L & GERALYN
1450 BITTERCRESS CT
ALPHARETTA GA 30005

CLAY PHILLIP D & CLAY TOSHA R
100 WESTCHESTER WAY
ALPHARETTA GA 30005

CLINE PATRICK M & GINA D
1420 BITTERCRESS CT
ALPHARETTA GA 30005

FULTON COUNTY BOARD OF EDUCATION
786 CLEVELAND AVE
ATLANTA GA 30315

GARRETT MIRIAM D
141 WESTCHESTER WAY
ALPHARETTA GA 30004

GUNTER JANIS S
4440 WEBB BRIDGE RD
ALPHARETTA GA 30005

HAZELRIG TIMOTHY C & GUNNA
500 CAMBRIDGE CT
ALPHARETTA GA 30005

HEATH ROBERT D & CYNTHIA L
511 CAMBRIDGE CT
ALPHARETTA GA 30005

HESU ALEXANDER & HUANG YAWEN
1465 BITTERCRESS CT
ALPHARETTA GA 30005

HULSMAN GRANDCHILDRENS TRUST
510 CAMBRIDGE CT
ALPHARETTA GA 30005

KAN GIL & TZUK SHIRI
1130 PARK GLENN DR
ALPHARETTA GA 30005

KELLEY LAUREN & KURT P
1425 BITTERCRESS CT
ALPHARETTA GA 30005-3725

LYNCH MICHAEL A & LYNCH NICOLE A
151 WESTCHESTER WAY
ALPHARETTA GA 30005

MC FARLIN MICHAEL J & MC FARLIN JAQUELINE
242 CHURCHILL HEIGHTS
ALPHARETTA GA 30005

MC GILL DOROTHY D
501 CAMBRIDGE CT
ALPHARETTA GA 30005-4216

MIDENCE ADRIANA R & HASKELL JOHN T
252 CHURCHILL HEIGHTS
ALPHARETTA GA 30005

NKUSI ALPHONSE & HAILEGIORGIS ROMAN SOLOMON
1430 BITTERCRESS CT
ALPHARETTA GA 30005

NOLFA DONNA M
1445 BITTERCRESS CT
ALPHARETTA GA 30005-3725

OHC WEBB BRIDGE LLC
5256 PEACHTREE RD STE 195
ATLANTA GA 30341

OSWALD PAUL E & BARBARA L
521 CAMBRIDGE CT
ALPHARETTA GA 30005

PARK FOREST HOMEOWNERS ASSOCIATION INC

P O BOX 670177

MARIETTA GA 30066

RIFENBERG DONALD L

262 CHURCHILL HEIGHTS

ALPHARETTA GA 30005-4217

ROBINSON DEREK O & LAURA A

520 CAMBRIDGE CT

ALPHARETTA GA 30005

SCHENKEN CHRISTOPHER T & KATHLEEN M

120 WESTCHESTER WAY

ALPHARETTA GA 30005

SHIRLEY JAMES R & MELANIE S

4430 WEBB BRIDGE RD

ALPHARETTA GA 30005-4298

SHIRLEY JOEL T & LESLIE G

12000 SHIRLEY BRIDGE EXT

ALPHARETTA GA 30005

SHURINA LOUIS S & SUSAN T

130 WESTCHESTER WAY

ALPHARETTA GA 30005

STRAIN GEORGE A & STRAIN SVETLANA

251 CHURCHILL HTS

ALPHARETTA GA 30005

WERNICK KELLY ANNE

1910 SILVERLEAF WAY

ALPHARETTA GA 30005

WHITE VINCIENT & LANEY DEBRA A

1400 BITTERCRESS CT

ALPHARETTA GA 30005

WILBURN DAVID C & EILEEN E

1470 BITTERCRESS CT

ALPHARETTA GA 30005

WINDWARD COMMUNITY SERV ASSN INC

1100 NORTHMEADOW PKWY STE 114

ROSWELL GA 30076

YOUNG GILLEN E YOUNG MICHELE B

1460 BITTERCRESS CT

ALPHARETTA GA 30005

JOE A. GAYLE
& ASSOCIATES

241 West Wieuca Rd. NE
Atlanta, Georgia 30342
Suite 150
(404) 252-6120

WALKER Residence

CONCEPTUAL PLAN

SOUTH LAKE DRIVE (50' R/W)
(F.K.A. SHIRLEY BRIDGE ROAD)

WEBB BRIDGE ROAD (VAR R/W)

CAMBRIDGE COURT

BROADLANDS
SECTION 2, BLOCK 12
PB 133, PG 58

LOT 1
2.25 acres

LOT 2
2.95 acres

Common
.43 acres

25' SIDE SETBACK

50' FRONT SETBACK

50' REAR SETBACK

RAIN GARDEN

NATURAL DRAINAGE CHANNEL

14' EASEMENT TO ACCESS DETENTION AREA

PROPOSED DRIVELINE

ENTRY GATE

ENTRY DRIVE

+1100

+1080

+1076

N/F
JAMES R. & MELANIE S. SHIRLEY

N/F
MICHAEL R. & JANIS S. GUNTER

BARN

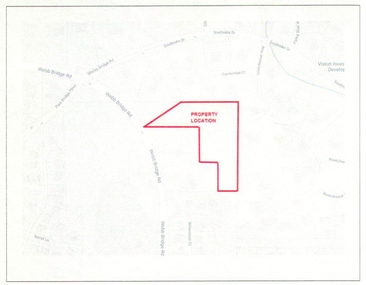
SPIGOT

WELL

INV. OUT=1074.84
INV. IN=1077.71

50 0 50 100 150

FEMA FLOOD MAPS SHOW PROPERTY AS ZONE "X" AREA OF MINIMAL FLOOD HAZARD.



VICINITY MAP

PROPERTY CURRENTLY ZONED: AG
NEIGHBORING PROPERTIES ZONED: CUP

PROPERTY TO BE ZONED "R"
MIN. LOT SIZE OF 1 ACRE
MIN. LOT WIDTH OF 100'
MIN. SETBACKS:
FRONT -LOCAL STREET = 50'
FRONT - OTHER STREETS = 65'
SIDE YARD = 25'
REAR YARD = 50'

MAX GROUND COVERAGE BY PRINCIPAL BUILDING = 25%
MAX BUILDING HEIGHT = 35'
MIN. FLOOR AREA OF PRINCIPAL DWELLING = 1800 SF

Walker Residence

CONCEPTUAL SUBDIVISION LAYOUT

SCALE: 1" = 50'-0" SEPTEMBER 24, 2018

JOE A. GAYLE
& ASSOCIATES

241 West Wieuca Rd. NE
Atlanta, Georgia 30342
Suite 150
(404) 252-6120

Z-19-01
WALKER/4360 WEBB BRIDGE RD

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: PH 19 0005

☑ Fee Paid Initial: PC

COMMUNITY DEVELOPMENT DEPARTMENT • 2 PARK PLAZA • ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: STAN WALKER Telephone: 770-331-3372

Address: 4360 Webb Bridge Rd, Suite:

City Alpharetta State: GA, Zip: 30005 Fax:

Mobile Tel: 770-331-3372 Email: swalker@mmc-llc.com

Subject Property Information:

Address: 4360 Webb Bridge Rd Current Zoning: AG.

District: 1st & 2nd Section: - Land Lot: 125 1250 Parcel ID: Tract II & Tract III

Proposed Zoning: Current Use: Ag - Vacant

This Application For *(Check All That Apply)*:

- ☐ Conditional Use
- ☐ Master Plan Amendment
- ☐ Exception
- ☑ Rezoning
- ☐ Master Plan Review
- ☐ Variance
- ☐ Public Hearing
- ☐ Comprehensive Plan Amendment
- ☐ Other *(Specify)*:

Z-19-01

WALKER/4360 WEBB BRIDGE RD

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

DIVIDE & REZONE APPROX. 6 ACRES OF AG. INTO 2 PARCELS ZONED R. LAND IS CURRENTLY WOODED & VACANT. PROPOSED BUILDING ONE (1) RESIDENTIAL HOME ON EACH PARCEL.

Applicant's Request (Please itemize the proposal):

REZONE FROM AG TO R

Applicant's Intent *(Please describe what the proposal would facilitate)*:

SECURE REZONING APPROVAL TO SELL 6 AC'S.

Z-19-01

WALKER/4360 WEBB BRIDGE RD

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: STAN WALKER Telephone: 770-331-3372

Address: 4360 WEBB Bridge Rd Suite: N/A

City Alpharetta State: GA Zip: 30005 -

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- ☐ Annexation
- ☐ Special Use
- ☑ Rezoning
- ☐ Conditional Use
- ☐ Variance
- ☐ Master Plan
- ☐ Land Use Application
- ☐ Other

Identify Authorized Applicant:

Name of Authorized Applicant: STAN WALKER Telephone: 770-331-3372

Address: 4360 WEBB BRIDGE Rd Suite: N/A

City Alpharetta, State: GA Zip: 30005 -

So Sworn and Attested:

Owner Signature: S Walker Date: 1/31/19

Notary:

Notary Signature: Date:

Z-19-01

WALKER/4360 WEBB BRIDGE RD

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant ~~or Opponent~~: Stan Walker

Subject Public Hearing Case: _____

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of $250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: N/A Position: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: _____ Date: 1/31/19

Z-19-01

WALKER/4360 WEBB BRIDGE RD

ALPHARETTA PLANNING COMMISSION REVIEW CRITERIA

How will this proposal be compatible with surrounding properties?

Less Density than permitted in Master plan

How will this proposal affect the use and value of the surrounding properties?

improves / enhances

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

No - Requires Rezoning

What would be the increase to population and traffic if the proposal were approved?

Minimal

What would be the impact to schools and utilities if the proposal were approved?

Minimal

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

Conforms to plan

Are there existing or changing conditions which affect the development of the property and support the proposed request?

No

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

?

Z-19-01

WALKER/4360 WEBB BRIDGE RD

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: WALKER REZONE / WEBB BRIDGE RD

Contact Name: STAN WALKER Telephone: 770-331-3372

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

See Attached

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- [x] Letter
- [ ] Personal Visits
- [ ] Telephone
- [ ] Group Meeting
- [ ] Email
- [ ] Other *(Please Specify)* _____

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

Z-19-01
WALKER/4360 WEBB BRIDGE RD

ADAMS MICHAEL
1920 SILVERLEAF WAY
ALPHARETTA GA 30005

AHLGREN KEITH H
1440 BITTERCRESS CT
ALPHARETTA GA 30005

ALBRECHT ANDREW S & JOANNA S
1120 PARK GLENN DR
ALPHARETTA GA 30005

ANDES ROBERT C JR & SUSAN D
161 WESTCHESTER WAY
ALPHARETTA GA 30005

ARNETTE DOROTHY D & JOSEPH
131 WESTCHESTER WAY
ALPHARETTA GA 30005

BACHARACH ROY A & SANDRA ELENA
121 WESTCHESTER WAY
ALPHARETTA GA 30005

BAILEY HARRY S II & GAIL L
261 CHURCHILL HEIGHTS
ALPHARETTA GA 30005-4217

BHARATH SAMBA M & GEETHA
1410 BITTERCRESS CT
ALPHARETTA GA 30005-3725

BIXBY LEONARD J BIXBY SARAH M H
1110 PARK GLENN DR
ALPHARETTA GA 30005

BOCCIA FRANK C & KATHRYN E
110 WESTCHESTER WAY
ALPHARETTA GA 30005

CHAPPLE ALAN L & GERALYN
1450 BITTERCRESS CT
ALPHARETTA GA 30005

CLAY PHILLIP D & CLAY TOSHA R
100 WESTCHESTER WAY
ALPHARETTA GA 30005

CLINE PATRICK M & GINA D
1420 BITTERCRESS CT
ALPHARETTA GA 30005

FULTON COUNTY BOARD OF EDUCATION
786 CLEVELAND AVE
ATLANTA GA 30315

GARRETT MIRIAM D
141 WESTCHESTER WAY
ALPHARETTA GA 30004

GUNTER JANIS S
4440 WEBB BRIDGE RD
ALPHARETTA GA 30005

HAZELRIG TIMOTHY C & GUNNA
500 CAMBRIDGE CT
ALPHARETTA GA 30005

HEATH ROBERT D & CYNTHIA L
511 CAMBRIDGE CT
ALPHARETTA GA 30005

HESU ALEXANDER & HUANG YAWEN
1465 BITTERCRESS CT
ALPHARETTA GA 30005

HULSMAN GRANDCHILDRENS TRUST
510 CAMBRIDGE CT
ALPHARETTA GA 30005

KAN GIL & TZUK SHIRI
1130 PARK GLENN DR
ALPHARETTA GA 30005

KELLEY LAUREN & KURT P
1425 BITTERCRESS CT
ALPHARETTA GA 30005-3725

LYNCH MICHAEL A & LYNCH NICOLE A
151 WESTCHESTER WAY
ALPHARETTA GA 30005

MC FARLIN MICHAEL J & MC FARLIN JAQUELINE
242 CHURCHILL HEIGHTS
ALPHARETTA GA 30005

MC GILL DOROTHY D
501 CAMBRIDGE CT
ALPHARETTA GA 30005-4216

MIDENCE ADRIANA R & HASKELL JOHN T
252 CHURCHILL HEIGHTS
ALPHARETTA GA 30005

NKUSI ALPHONSE & HAILEGIORGIS ROMAN SOLOMON
1430 BITTERCRESS CT
ALPHARETTA GA 30005

NOLFA DONNA M
1445 BITTERCRESS CT
ALPHARETTA GA 30005-3725

OHC WEBB BRIDGE LLC
5256 PEACHTREE RD STE 195
ATLANTA GA 30341

OSWALD PAUL E & BARBARA L
521 CAMBRIDGE CT
ALPHARETTA GA 30005

Z-19-01
WALKER/4360 WEBB BRIDGE RD

PARK FOREST HOMEOWNERS ASSOCIATION INC
P O BOX 670177
MARIETTA GA 30066

RIFENBERG DONALD L
262 CHURCHILL HEIGHTS
ALPHARETTA GA 30005-4217

ROBINSON DEREK O & LAURA A
520 CAMBRIDGE CT
ALPHARETTA GA 30005

SCHENKEN CHRISTOPHER T & KATHLEEN M
120 WESTCHESTER WAY
ALPHARETTA GA 30005

SHIRLEY JAMES R & MELANIE S
4430 WEBB BRIDGE RD
ALPHARETTA GA 30005-4298

SHIRLEY JOEL T & LESLIE G
12000 SHIRLEY BRIDGE EXT
ALPHARETTA GA 30005

SHURINA LOUIS S & SUSAN T
130 WESTCHESTER WAY
ALPHARETTA GA 30005

STRAIN GEORGE A & STRAIN SVETLANA
251 CHURCHILL HTS
ALPHARETTA GA 30005

WERNICK KELLY ANNE
1910 SILVERLEAF WAY
ALPHARETTA GA 30005

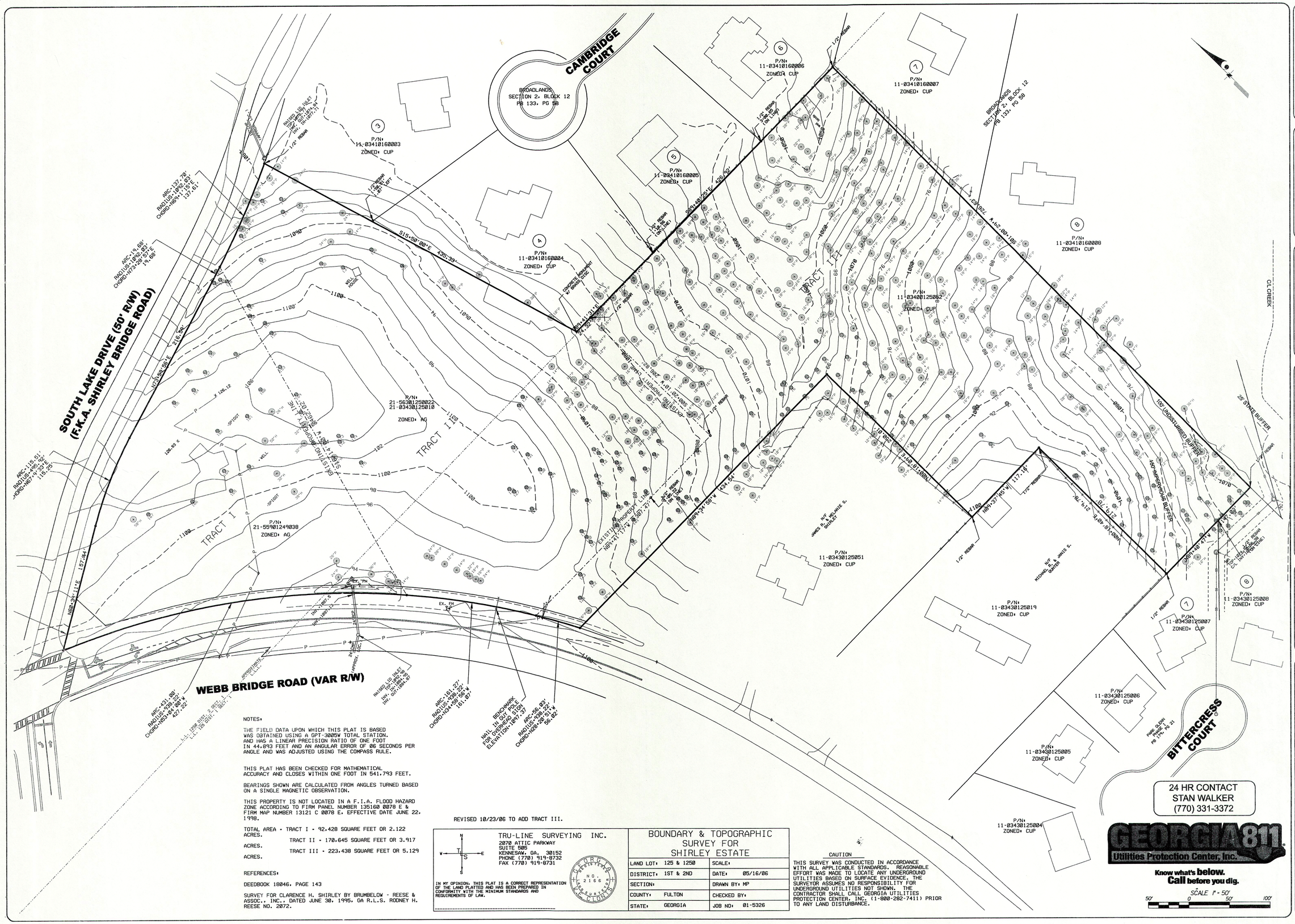
WHITE VINCIENT & LANEY DEBRA A
1400 BITTERCRESS CT
ALPHARETTA GA 30005

WILBURN DAVID C & EILEEN E
1470 BITTERCRESS CT
ALPHARETTA GA 30005

WINDWARD COMMUNITY SERV ASSN INC
1100 NORTHMEADOW PKWY STE 114
ROSWELL GA 30076

YOUNG GILLEN E YOUNG MICHELE B
1460 BITTERCRESS CT
ALPHARETTA GA 30005

Z-19-01
WALKER/4360 WEBB BRIDGE RD


SOUTH LAKE DRIVE (50' R/W)
(F.K.A. SHIRLEY BRIDGE ROAD)
WEBB BRIDGE ROAD (VAR R/W)
CAMBRIDGE COURT
BROADLANDS SECTION 2, BLOCK 12 PB 133, PG 98
TRACT I
TRACT II
TRACT III
EXISTING PROPERTY LINE
P/N: 03410160003 ZONED: CUP
P/N: 11-03410160004 ZONED: CUP
P/N: 11-03410160005 ZONED: CUP
P/N: 11-03410160006 ZONED: CUP
P/N: 11-03410160007 ZONED: CUP
P/N: 11-03410160008 ZONED: CUP
P/N: 11-03400125002 ZONED: CUP
P/N: 21-55901249038 ZONED: AG
P/N: 21-56301250022 21-03430125010 ZONED: AG
P/N: 11-03430125051 ZONED: CUP
P/N: 11-03430125019 ZONED: CUP
P/N: 11-03430125008 ZONED: CUP
P/N: 11-03430125007 ZONED: CUP
P/N: 11-03430125006 ZONED: CUP
P/N: 11-03430125005 ZONED: CUP
P/N: 11-03430125004 ZONED: CUP
N/F JAMES R. & JANIE S. SHIRLEY
N/F MICHAEL R. & JANIS S. GARNER
PARK GLEN PB 176 PG 21
CL CREEK
25' STATE BUFFER
100' UNDISTURBED BUFFER
150' IMPERVIOUS BUFFER
BENCHMARK MAIL IN GUY POLE FOR OVERHEAD SIGN ELEVATION=1097.47
EX. TH
EX. FH
RAISED I.D. INLET INV. 1087.69 S INV. 1087.69 E INV. 1084.69 W
CONCRETE MONUMENT W/ BRASS DISC
1/2" REBAR
1" OPEN TOP PIPE
N15°58'58"E 216.50'
S15°58'00"E 435.33'
S63°41'31"E 424.82'
N89°34'59"W 634.54'
N89°41'17"W 1367.47'
N89°37'45"W 117.14'
N89°10'47"W 1405.82'
N89°39'11"E 157.44'
ARC=115.51' RADIUS=496.92' CHORD=N67°19'20"E 115.25'
ARC=137.78' RADIUS=1852.83' CHORD=N65°11'15"E 137.61'
ARC=115.68' RADIUS=496.92' CHORD=N73°28'57"E 115.40'
ARC=431.08' RADIUS=538.22' CHORD=N53°49'08"W 427.22'
ARC=161.27' RADIUS=538.22' CHORD=N34°58'56"W 161.07'
ARC=56.83' RADIUS=538.22' CHORD=N28°28'51"W 56.82'
L.L. 125 DIST. 1 SECT. L.L. 19 DIST. 1 SECT.
APPROXIMATE C.L.
APPROX. C.L.
126.42' P
126.12' P
SPIGOT
WELL
WELL HOUSE
POWER POLE W/ GUY WIRE
TRAFFIC SIGN
1/2" REBAR (OTL)
1/2" REBAR (OTL)
1/2" REBAR (OTL)
1/2" REBAR (OTL)
1/2" REBAR
1/2" REBAR (OTL)
1/2" REBAR (OTL)
1/2" REBAR (OTL)
1/2" REBAR (OTL)

ADDITIONAL NOTES

TREE PROTECTION FENCING MUST BE INSTALLED AND INSPECTED PRIOR TO OR CONCURRENT WITH ANY CLEARING, GRUBBING OR GRADING. CALL THE DEPARTMENT OF PLANNINGAND DEVLOPMENT FOR AN INSPECTION.

TREE PROTECTION SHALL BE ENFORCED ACCORDING TO THE DOUGLAS COUNTY TREE PRESERVATION AND REPLACEMENT ORDIANANCE.

THE DENSITY REQUIREMENTS SHOWN ON THE TREE REPLACEMENT AND/OR REPLACEMENT PLAN MUST BE VERIFIED PRIOR TO THE ISSUANCE OF THE CERTIFICATE OF OCCUPANCY OR ACCEPTANCE OF THE FINAL PLAT. CALL THE DEPARTMENT OF PLANNING & DEVELOPMENT FOR AN INSPECTION.

WITH THE EXCEPTION OF SINGLE FAMILY RESIDENTIAL DEVELOPMENTS, MAINTENANCE INSPECTION FOR TREES WILL BE PERFORMED AFTER ONE FULL GROWING SEASON FROM THE DATE OF THE FINAL SITE INSPECTION. PROJECT OWNERS AT THE TIME OF THE MAINTENANCE INSPECTION ARE RESPONSIBLE FOR SCHEDULING THIS INSPECTION.

ALL PLANT MATERIALS ARE TO CONFORM TO THE AMERICAN STANDARD FOR NURSERY STOCK 1980 EDITION AMERICAN ASSOCIATION OF NURSERYMEN.

A 24 MONTH LANDSCAPE/TREE MAINTENANCE BOND WILL BE REQUIRED PRIOR TO ISSUANCE OF C.O.

THE CITY ARBORIST MUST INSPECT THE SITE BEFORE INSALLATION OF EROSION CONTROL MEASURES. LAND DISTURBANCE WITHOUT A SITE INSPECTION AND APPROVAL BY THE ARBORIST WILL RESULT IN A STOP WORK ORDER AND FINES.

IF TREE SURVEY INACCURACIES ARE FOUND ON SITE, A STOP WORK ORDER WILL BE ISSUED UNTIL REVISED PLANS ARE APPROVED AND PROCESSED BASED ON ACCURATE INFORMATION.

THE CITY ARBORIST MUST INSPECT AND APPROVE THE SITE BEFORE THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

TREES AGREED UPON TO BE SAVED ARE THE RESPONSIBILITY OF THE OWNER.

A 4" LAYER OF MULCH WILL BE REQUIRED FOR THE CRZ OF SPECIMEN TREES. MULCH MUST BE APPLIED TO TREES WITHIN 2 WEEKS OF START OF CONSTRUCTION AND SHALL NOT BE NEXT TO TRUNK.

NO TRENCHING ALLOWED IN TREE SAVE AREAS - INCLUDING IRRIGATION.

SEE CALDWELL LETTER FOR HANDLING OF ASPHALT REMOVAL FROM AROUND CRZ IN THIS AREA ALONG WITH MAINTENANCE AGREEMENT FOR LONG TERM CARE OF SPECIMEN TREES.

ACCESS IN THIS AREA FOR TREE PLANTING AND IRRIGATION ONLY
ACCESS IN THIS AREA TO BE COORDINATED WITH INSPECTOR ONCE PLANTINGS AND IRRIGATION COMPLETE THIS LOCATION IS TO BE RESTRICTED BY BUILDER

SOUTH LAKE DRIVE (50' R/W)
(F.K.A. SHIRLEY BRIDGE ROAD)

ACCESS IN THIS AREA FOR TREE PLANTING AND IRRIGATION ONLY
ACCESS IN THIS AREA TO BE COORDINATED WITH INSPECTOR ONCE PLANTINGS AND IRRIGATION COMPLETE THIS LOCATION IS TO BE RESTRICTED BY BUILDER

ORANGE TREE PROTECTION FENCE SEE DETAIL STD L-9

RECOMPENSE REQUIRED

TREES TO BE REMOVED

DISTURBED AREA

TREE SAVE AREA

SPECIMEN TREES (typ)

SPECIAL CARE TAKEN IN THIS AREA FOR CRZ LANDSCAPING PLEASE SEE L/A PLAN FOR IRRIGATION AND PLANTINGS.

WORK IN THIS AREA LIMITED TO TREE PLANTINGS AND / IRRIGATION

DIRT PILE TO BE MOVED AS SOON AS PERMIT ISSUED

WEBB BRIDGE ROAD (VAR R/W)

BRIDGEMAKERS SECTION 2 - BLOCK 12 PB 132, PG 89

25' STATE BUFFER

100' UNDISTURBED BUFFER

BITTERCRESS COURT

PAVE SLOPE TO DRAIN PB 179, PG 21

N/F H. K. JANIS & MICHAEL R. GARNER

CITY OF ALPHARETTA TREE REPLACEMENT CALCULATIONS

1. 486,565 sqft - 28,707 sqft = 457,858 sqft
   Total Property Area — Exempt Area — Planting Area
2. 457,858 sqft x 0.30 = 137,357 sqft
   Planting Area — 30% Required Planting Area
3. 137,357 sqft / 500 sqft / overstory tree = 274.7
   30% Required Planting — Min. # of Overstory Trees

TREE REQUIREMENT CALCULATIONS

Trees to be removed:

135: 30" Red Oak = 4.4 units x 3 = 13.2 units
148: 31" Water Oak = 4.4 units x 3 = 13.2 units
Replacement required: 26.4 units

Trees partially encroached:

136: 32" Post Oak = 4.6 units x 3 = 13.8 units
16.5% area disturbed 16.5% x 13.8 = 2.28 units
174: 32" Post Oak = 4.6 units x 3 = 13.8 units
16 % area disturbed 16% x 13.8 = 2.21 units
Recompense required: 4.5 units

Total units required: 27.6 + 4.5 = **30.9 units**

EXISTING TREE TO REMAIN

SIZE (")	COUNT	INDIV UNITS	TOTAL UNITS
10	50	0.6	30.0
12	74	0.8	59.2
14	105	1.2	126.0
16	74	1.8	133.2
18	74	1.8	133.2
20	23	2.6	59.8
22	20	2.8	56.0
24	20	3.4	68.0
26	4	3.8	15.2
28	9	4.0	36.0
30		4.3	0.0
32	6	4.6	27.6
34	6	5.0	30.0
36	4	5.4	21.6
38	3	5.8	17.4
42	2	7.0	14.0
50	2	10.0	20.0
TOTALS	476		847.2

NOTES

THE INSTALLATION OF EROSION CONTROL DEVICES CAUSES HARM TO TREES. ON INDIVIDUAL LOTS, USE SILT FENCE ONLY AS NEEDED AND LOCATE IT AS FAR FROM TREE PROTECTION ZONES AS POSSIBLE.

WHEN DIGGING NEAR TREES, THE CONTRACTOR SHALL PRUNE ALL EXPOSED ROOTS ONE (1) INCH IN DIAMETER AND LARGER ON THE SIDE OF THE TRENCH ADJACENT TO THE TREES. PRUNING SHALL CONSIST OF MAKING A CLEAN CUT FLUSH WITH THE SIDE OF THE TRENCH TO PROMOTE NEW ROOT GROWTH.

PRUNING OF TREE LIMBS TO PROVIDE CLEARANCE FOR EQUIPMENT AND MATERIALS SHALL BE DONE ACCORDING TO STANDARD ARBORICULTURAL PRACTICE. (SEE ANSI A300-1995)

PROTECT THE TRUNKS OF ANY TREES WITHIN THE TEMPORARY OR PERMANENT EASEMENT WITH STRAPPED-ON PLANKING OR SIMILAR PROTECTIVE DEVICES.

THE CRZ OF SPECIMEN TREES PLUS ALL STREAM BUFFERS SHALL BE PROTECTED WITH WIRE-BACK TREE SAVE FENCING WITH METAL SUPPORT POSTS AND TREE SAVE SIGNAGE. INSTALLATION OF THE TREE SAVE FENCE WILL INVOLVE NO TRENCHING.

TREE SAVE FENCE FOR ENTIRE SITE MUST BE INSTALLED, INSPECTED AND APPROVED PRIOR TO INSTALLATION OF EROSION CONTROL MEASURES. NO LAND DISTURBANCE OR DEMOLITION IS ALLOWED BEFORE TREE SAVE FENCING HAS BEEN INSPECTED AND APPROVED BY ARBORIST.

Estimate/Proposal

CALDWELL
280 Ecol Crossville Road
Roswell, GA 30075
(770) 992-1973 Fax: (770) 518-9227
FEIN #58-2070474

DATE 9/19/2011 — ESTIMATE # 23861
FOLLOW UP — PROJECT
REP — PHONE
ECAF — 7-439-7797
P.O. NO. — MAP CODE

NAME / ADDRESS
RCI ENGINEERING
1471 Terrell Mill Rd., Ste. D
Marietta, GA 30067

ITEM	DESCRIPTION	TOTAL
PHC-CUSTOM	YEAR ONE - MAINTENANCE PLAN: Provide s/w supervision, by Certified Arborist, during hand demolition and/or removal of driveway near South Lake Drive, this work to be completed on an as needed per hour basis. Arborist will be on site for approximately 2 hours during up core performing the work ($80.00 x 10 hours). Root pruning, if necessary, to be done by a Certified Arborist.	800.00
PHC-020	Apply practice/s listed to proper areas to the basal area of the tree to help reduce canopy growth, stabilize decline, stimulate root growth, and increase drought resistance. Tree # 127: 30" Red Oak Tree # 144: 38" Tulip Poplar Tree # 163: 30" Post Oak Tree # 182: 47" Post Oak Tree # 174: 32" Post Oak (Near House) Tree # 136: 30" Post Oak (Near House)	1,882.00
PHC-030	Aerate the critical rooting area using soil augers to a depth of 12" and spaced 24" apart. Slight variations in the grid pattern may be necessary in areas that are rocky. DOES NOT INCLUDE CEA'S#5. Tree # 127: 30" Red Oak Tree # 144: 38" Tulip Poplar Tree # 163: 30" Post Oak Tree # 182: 47" Post Oak Tree # 174: 32" Post Oak (Near House) Tree # 136: 30" Post Oak (Near House)	800.00

WORK WILL NOT BE SCHEDULED UNTIL ONE SIGNED COPY OF CONTRACT IS RECEIVED. PLEASE EXPEDITE.

TOTAL

Page 1

Estimate/Proposal

CALDWELL
280 Ecol Crossville Road
Roswell, GA 30075
(770) 992-1973 Fax: (770) 518-9227
FEIN #58-2070474

DATE 9/19/2011 — ESTIMATE # 23861
FOLLOW UP — PROJECT
REP — PHONE
ECAF — 7-439-7797
P.O. NO. — MAP CODE

NAME / ADDRESS
RCI ENGINEERING
1471 Terrell Mill Rd., Ste. D
Marietta, GA 30067

ITEM	DESCRIPTION	TOTAL
LS-RP	Root prune: 2 - 32" Post Oaks (TREE #'S 174 AND 136, NEAR HOUSE)	600.00
PHC-CUSTOM	Bi-monthly inspections bid year with periodic updates if needed: 4 visits $120.00 each =	720.00
PHC-054	YEAR TWO - MAINTENANCE PLAN: Apply beneficial ectomycorrhizal spores, endomycorrhizal spores, bacteria, humic substances, kelp, sugars, and amino acids by the pressure injection method to the accessible critical rooting area. Tree # 127: 30" Red Oak Tree # 144: 38" Tulip Poplar Tree # 163: 30" Post Oak Tree # 182: 47" Post Oak Tree # 174: 32" Post Oak (Near House) Tree # 136: 30" Post Oak (Near House)	540.00
PHC-CUSTOM	Quarterly inspections first year with periodic updates if needed: 4 visits $120.00 each =	480.00
PHC-CUSTOM	Quarterly inspections first year with periodic updates if needed: 4 visits $120.00 each =	480.00

WORK WILL NOT BE SCHEDULED UNTIL ONE SIGNED COPY OF CONTRACT IS RECEIVED. PLEASE EXPEDITE.

TOTAL

Page 2

Estimate/Proposal

CALDWELL
280 Ecol Crossville Road
Roswell, GA 30075
(770) 992-1973 Fax: (770) 518-9227
FEIN #58-2070474

DATE 9/19/2011 — ESTIMATE # 23861
FOLLOW UP — PROJECT
REP — PHONE
ECAF — 7-439-7797
P.O. NO. — MAP CODE

NAME / ADDRESS
RCI ENGINEERING
1471 Terrell Mill Rd., Ste. D
Marietta, GA 30067

ITEM	DESCRIPTION	TOTAL
PHC-054	YEAR THREE MAINTENANCE PLAN: Apply beneficial ectomycorrhizal spores, endomycorrhizal spores, bacteria, humic substances, kelp, sugars, and amino acids by the pressure injection method to the accessible critical rooting area. Tree # 127: 30" Red Oak Tree # 144: 38" Tulip Poplar Tree # 163: 30" Post Oak Tree # 182: 47" Post Oak Tree # 174: 32" Post Oak (Near House) Tree # 136: 30" Post Oak (Near House)	540.00
PHC-CUSTOM	Quarterly inspections first year with periodic updates if needed: 4 visits $120.00 each =	480.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Any "Change Orders" to the above contract are required to be approved by an separate contract, signed and dated by customer and salesperson ONLY. Payment of the contract and any Change Order(s) will be made upon completion unless otherwise stated. All of our arboricultural work meets ANSI Pruning and Arboricultural Standards.

AUTHORIZED SIGNATURE: Kyle Caldwell — Kyle Caldwell, Certified Arborist GA-0218 — DATE: 9-14-11

ISA Certified Arborist SO-0218

DATE

WORK WILL NOT BE SCHEDULED UNTIL ONE SIGNED COPY OF CONTRACT IS RECEIVED. PLEASE EXPEDITE.

TOTAL $4,860.00

Page 3

Sequence of installation and removal.
All tree protection devices shall be installed prior to any clearing, grubbing or grading. The Development Services Department must inspect the installation of tree protection and erosion and sedimentation control devices prior to the issuance of the Development Permit. Tree protection must remain in functioning condition throughout all phases of development, but is to be removed prior to issuance of a CO.

Clearing - Where clearing has been approved, trees shall be removed in a manner which does not adversely impact the trees to be preserved. Avoid felling trees into tree protection areas or disturbing roots inside the protection areas. Roots shall be cut cleanly before tree removal.

Erosion and Sedimentation Control - All erosion and sedimentation control measures shall be installed in a manner which will not result in the accumulation of sediment in a tree protection area.

Compaction prohibited - All building materials, vehicles, construction equipment, dirt, debris, or other objects likely to cause soil compaction or above-ground damage shall be kept outside the tree protection area. Where a limited amount of encroachment is unavoidable, the tree protection area shall first be cut cleanly, then immediately mulched with a 4 inch layer of processed bark or wood chips or a 6 inch layer of straw.

Grade change prohibited - There shall be no raising or lowering of the ground level within the tree protection area. Stripping of topsoil in the tree protection area shall not be permitted. Where necessary, the use of moderate fill is permitted only with prior installation of an aeration system. Deposition of sediment in the tree protection area shall be prevented by placement of sediment barriers, which shall be backed by 2 X 4 inch wire mesh in areas of steep slope.

Ditches prohibited - No person shall excavate any ditch or trench within the tree protection area. Where such encroachment is unavoidable, ditches or trenches shall be so located as to minimize root damage. If roots must be cut, they must be cut cleanly and immediately mulched.

Paving prohibited - No person shall pave with concrete, asphalt, or other impervious material within the tree protection area.

Placement of trees - The replacement trees on a property shall be placed reasonably uniformly throughout the disturbed area, subject to professional standards of design and in keeping with the layout of the development.

Removal of support wires - Tree support straps are to be removed within one year of planting.

TREE PROTECTION AREA
1 - The tree protection area shall include, as a minimum, the total area of the critical root zone (CRZ). All construction activities are prohibited from the tree protection area. Protective tree fencing shall be installed between tree protection areas and areas proposed to be disturbed prior to any land disturbance, and shall remain in place during the complete construction period.
2 - All tree protection areas must be protected from soil erosion and sedimentation through the use of silt screens and other acceptable measures placed up-slope from the tree protection area.
3 - If encroachment into a tree protection area occurs which causes irreparable damage to the trees, the Tree Conservation Plan shall be revised by the permittee to compensate for the loss, and the revised plan must be acceptable to the Development Services Department.
4 - Tree protection devices are necessary to eliminate activities detrimental to trees including but not limited to:
. Soil compaction in the tree protection area resulting from heavy equipment, vehicular or excessive pedestrian traffic, or storage of equipment or materials;
. Root disturbance due to cuts, fills or trenching;
. Wounds to exposed roots, trunks or limbs by mechanical equipment; -
. Other activities such as chemical storage, cement truck cleaning, fire, or other activities that will damage the critical root zone.
5 - Tree protection devices are to be installed as shown on the plan or otherwise completely surrounding the tree protection area.
6 - The plan shall indicate whether the tree protection device is to be active or passive.
Active protection (consisting of chain link, orange laminated plastic, wooden post and rail fencing or other equivalent restraining material) is required where tree protection areas are located in proximity to construction activity.

CALDWELL TREE CARE

FIRST AID FOR TREES & PLANTS

280 E. Crossville Rd., Roswell, GA 30075
Office: 770-992-1973 Fax: 770-518-9227

Tree Survey for Stan Walker, 4630 Webb Bridge Rd., Alpharetta, GA 30005

Please Note: Nothing under 6" was measured, and only understory tree less than 10" were measured.

Trees not on the property were not measured.

Specimen Trees are noted in accordance with Alpharetta Tree Protection Ordinance of the City's Unified Development Code (Section 3.2)

Number	Species	DBH in Inches	Condition
1	Tulip Poplar	10	Poorly Formed Top
2	Tulip Poplar	15	Poorly Formed Top
3	Loblolly Pine	10	Bifurcated Top
4	Tulip Poplar	10	Bifurcated Top
5	Loblolly Pine	11	Basal Wound
6	Tulip Poplar	11	Fair
7	Red Maple	16	Double Leader/Bifurcation
8	Loblolly Pine	27	Bifurcation/Basal Wound
9	Tulip Poplar	11	Fair
10	Loblolly Pine	13	Fair
11	Tulip Poplar	11	Fair
12	Black Cherry	6	Specimen
13	Tulip Poplar	10	Fair
14	Tulip Poplar	12	Fair
15	Loblolly Pine	22	Basal Wound
16	Tulip Poplar	13	Basal Wound/Hollow
17	Loblolly Pine	16	Fair
18	Red Oak	10	Fair
19	Loblolly Pine	18	Fair
20	Loblolly Pine	11	Fair
21	Tulip Poplar	10	Fair
22	Tulip Poplar	21	Fair
23	Loblolly Pine	11	Fair
24	Loblolly Pine	12	Bifurcated Top
25	Loblolly Pine	12	Fair
26	Loblolly Pine	17	Fair
27	Loblolly Pine	17	Fair
28	Loblolly Pine	16	Fair
29	Loblolly Pine	14	Fair
30	Loblolly Pine	11	Significant Bow
31	Loblolly Pine	11	Fair
32	Loblolly Pine	18	Fair
33	Loblolly Pine	11	Fair
34	Loblolly Pine	10	Fair
35	Loblolly Pine	13	Corkscrew Trunk
36	Loblolly Pine	18	Significant Bow
37	Loblolly Pine	10	Fountain Canker I/O Up Trunk
38	Loblolly Pine	11	Fair
39	Red Oak	11	Fair
40	Loblolly Pine	18	Poorly Formed Top
41	Loblolly Pine	11	Fair
42	Loblolly Pine	27	Fair
43	Red Oak	10	Fair
44	Red Oak	11	Fair
45	Red Oak	11	Fair
46	Red Oak	11	Fair
47	Loblolly Pine	11	Fair
48	Red Oak	11	Fair
49	Loblolly Pine	18	Fair
50	Red Oak	10	Fair
51	Red Oak	10	Fair
52	Red Oak	10	Basal Wound
53	Red Oak	10	Fair
54	Loblolly Pine	18	Significant Lean
55	Loblolly Pine	17	Corkscrew Trunk
56	Loblolly Pine	13	Corkscrew Trunk
57	Spruce	10	Fair
58	Loblolly Pine	18	Fair
59	Loblolly Pine	17	Fair
60	Loblolly Pine	17	Fair
61	Loblolly Pine	17	Fair
62	Loblolly Pine	21	Fair
63	Loblolly Pine	11	Corkscrew Trunk
64	Tulip Poplar	11	Fair
65	Loblolly Pine	11	Corkscrew Trunk
66	Tulip Poplar	11	Fair
67	Tulip Poplar	11	Fair
68	Loblolly Pine	11	Fair
69	Loblolly Pine	11	Fair
70	White Oak	11	Fair
71	Loblolly Pine	11	Fair
72	Tulip Poplar	11	Fair
73	Loblolly Pine	14	Fair
74	Loblolly Pine	15	Dead
75	Loblolly Pine	11	Fair
76	Sourwood	6	Specimen
77	Loblolly Pine	11	Fair
78	Loblolly Pine	20	Fair
79	Loblolly Pine	15	Fair
80	Tulip Poplar	11	Fair
81	Loblolly Pine	12	Fair
82	Loblolly Pine	12	Specimen
83	Loblolly Pine	12	Fair
84	Loblolly Pine	14	Fair
85	Tulip Poplar	14	Fair
86	Tulip Poplar	9	Corkscrew Trunk
87	Tulip Poplar	21	Double Leader/Basal Rot
88	Loblolly Pine	20	Fair
89	Loblolly Pine	13	Basal Wound
90	Loblolly Pine	11	Poorly Formed Top
91	Loblolly Pine	12	Fair
92	Loblolly Pine	11	Fair
93	Tulip Poplar	14	Fair
94	Loblolly Pine	11	Fair
95	Loblolly Pine	18	Fair
96	Loblolly Pine	11	Fair
97	Tulip Poplar	18	Fair
98	Loblolly Pine	17	Fair
99	Sweetgum	14	Fair
100	Loblolly Pine	20	Fair
101	Loblolly Pine	11	Corkscrew Trunk
102	Loblolly Pine	11	Basal Wound
103	Loblolly Pine	12	Fair
104	Loblolly Pine	11	Fair
105	Loblolly Pine	15	Fair
106	Loblolly Pine	11	Basal Wound
107	Loblolly Pine	15	Poorly Formed Top
108	Loblolly Pine	15	Fair
109	Loblolly Pine	15	Fair
110	Loblolly Pine	11	Basal Wound
111	Loblolly Pine	16	Fair
112	Loblolly Pine	16	Fair
113	Loblolly Pine	10	Fair
114	Loblolly Pine	11	Fair
115	Loblolly Pine	17	Fair
116	Loblolly Pine	17	Fair
117	Loblolly Pine	18	Fair
118	Loblolly Pine	14	Corkscrew Trunk
119	Loblolly Pine	11	Specimen
120	Black Cherry	6	Specimen
121	Loblolly Pine	14	Fair
122	Loblolly Pine	21	Fair
123	Loblolly Pine	12	Fair
124	Loblolly Pine	20	Fair
125	Loblolly Pine	14	Fair
126	White Pine	24	Specimen
127	Willow Oak	13	Fair
128	Black Cherry	6	Specimen
129	Loblolly Pine	21	Fair
130	Loblolly Pine	11	Fair
131	White Pine	28	Fair
132	Loblolly Pine	11	Fair
133	Loblolly Pine	18	Fair
134	Loblolly Pine	18	Fair
135	Red Oak	30	Specimen
136	Post Oak	32	Specimen
137	Loblolly Pine	21	Corkscrew Trunk
138	Post Oak	30	Fair
139	Red Oak	18	Fair
140	Loblolly Pine	18	Fair
141	Loblolly Pine	11	Fair
142	Hickory	12	Fair
143	Hickory	12	Fair
144	Loblolly Pine	32	Fair
145	Black Cherry	8	Specimen
146	Loblolly Pine	20	Fair
147	Water Oak	9	Specimen
148	Water Oak	31	Specimen
149	White Pine	17	Fair
150	Post Oak	14	Fair
151	Post Oak	30	Specimen
152	Post Oak	30	Specimen
153	White Pine	28	Fair
154	Post Oak	30	Specimen
155	River Birch	10	Fair
156	Hickory	10	Fair
157	Spruce	10	Fair
158	Post Oak	30	Specimen/Root Decay
159	Post Oak	30	Specimen
160	Post Oak	29	Specimen
161	Post Oak	37	Specimen
162	Post Oak	41	Specimen
163	Post Oak	30	Specimen
164	Red Oak	15	Specimen
165	Post Oak	30	Specimen
166	Tulip Poplar	18	Specimen
167	Dogwood	8	Specimen
168	Post Oak	50	Specimen
169	Post Oak	34	Specimen
170	White Pine	18	Corkscrew Trunk
171	Hickory	12	Fair
172	Black Cherry	12	Fair
173	Post Oak	32	Fair
174	Post Oak	32	Specimen
175	White Pine	17	Fair

24 HR CONTACT
STAN WALKER
(770) 331-3372

GEORGIA 811
Utilities Protection Center, Inc.
Know what's below.
Call before you dig.

SCALE 1" = 50'
50' 0 50' 100'

PREPARED BY:
RCI ENGINEERING
1471 Terrell Mill Rd Suite D
Marietta, Georgia 30067
Contact
Ken Hammon
(770) 639-7797

OWNER:
STAN WALKER
4360 WEBB BRIDGE ROAD
ALPHARETTA, GEORGIA 30005
CONTACT:
STAN WALKER
770.331.3372

PREPARED FOR APPLICANT:
STAN WALKER
4360 WEBB BRIDGE ROAD
ALPHARETTA, GEORGIA 30005
CONTACT:
STAN WALKER
770.331.3372

SIGNED / SEALED
GEORGIA REGISTERED PROFESSIONAL ENGINEER PAUL K. HAMMON No. 031249

No.	REVISION	DATE:
1.	SUBMIT TO CITY FOR REVIEW	5/27/11
2.	REVISED PER CLIENT & CITY COMMENTS	8/08/11
3.	REVISED PER CLIENT & CITY COMMENTS	8/30/11
4.	REVISED PER CITY COMMENTS	9/08/11
5.	REVISED FOR DIRT MOUND VIOLATION	11/14/11

PKH DESIGN — SCALE: AS SHOWN
Fvl. DRAWN
PKH CHECKED — SHEET: P-09
05/19/11 DATE — PROJECT No.

WALKER RESIDENCE
4360 WEBB BRIDGE ROAD
PROJECT ADDRESS
1ST & 2ND / LL 125, 1250
DIST. / LAND LOT
CITY OF ALPHARETTA, FULTON COUNTY, GEORGIA
COUNTY, STATE
TREE REPLACEMENT PLAN

City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: Community Development
Submitted By:
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: V-19-04 BRANNON/159 NORTH MAIN STREET VARIANCE

CONSIDERATION OF A VARIANCE REQUEST TO ALLOW PARKING BETWEEN THE BUILDING AND THE ROAD. THE PROPERTY IS LOCATED AT 159 NORTH MAIN STREET IS LEGALLY DESCRIBED AS BEING LOCATED IN LAND LOT 1252, 2ND DISTRICT, 2ND SECTION, FULTON COUNTY, GEORGIA.

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO
FISCAL IMPACT: NO
INCLUDED IN CURRENT FY CPTL BUDGET: NO
INCLUDED IN CURRENT FY OPRT. BUDGET: NO
TOTAL PROJECT COST:
APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

159 N. Main St Variance CC Staff Report, Future Land Use, Aerial Map, Zoning Map, Location Map, Citi Part B, Complete App for 5.28.19

CITY COUNCIL MEETING
STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: V-19-04 BRANNON/159 NORTH MAIN STREET VARIANCE

CITY COUNCIL: MAY 28, 2019

II. RECOMMENDATION:

Approve V-19-04 Brannon/159 North Main Street Variance, subject to the following conditions:

1. Property shall be developed substantially in accordance with submitted plan, dated 5/2/2017, except for modifications required to comply with the conditions below. Property uses shall be limited to non-automotive retail, office and residential.
2. New parking area north of existing driveway shall be constructed of pervious pavers and existing paver area south of the driveway shall remain as pavers.
3. Pedestrian connection shall be provided from front door to the public sidewalk.
4. Minimum 10' landscape strip along North Main Street shall be installed and shall be exclusive of overhead utilities and utility easements. If landscape material is removed during Hwy 9 construction, property owner shall be required to reinstall any lost vegetation.
5. Property owner shall install required parking lot screening shrubs, minimum 2' tall at installation, around the perimeter of the parking areas, as approved by Staff. If shrubs are removed during Hwy 9 construction, property owner shall be required to reinstall any lost vegetation.
6. Property owner shall obtain a land disturbance permit (LDP) for parking lot addition and landscaping enhancements.

III. REPORT IN BRIEF:

The applicant, Claire Brannon, is requesting a variance to allow parking between a building and the street for an existing structure on North Main Street, which is limited due to the GDOT Main Street project and an undisturbed buffer at the rear of the property. The subject property is located at 159 North Main Street on the east side of North Main Street just north of Cumming Street.

DISCUSSION

The submitted request, if approved, will allow parking between a building and the street. The applicant proposes two (2) additional parking spaces and a turnaround area in the front yard. The site is limited due to GDOT's Main Street roadway improvements and an undisturbed buffer at the rear of the property. The subject property is located at 159 North Main Street on the east side of North Main Street just north of Cumming Street.

The property is zoned C-1 (Neighborhood Commercial) and is located in the Downtown Overlay. Surrounding properties are zoned C-1 to the north, west and south and DT-R (Downtown Residential) to the east. Taylor Morrison is developing a single-family detached subdivision to east, $20 Chiropractic Everyday is located to the north, AC Studios and Cafe and office condos are located to the west, and DeepTally CPA is located to the south.

The applicant is requesting a variance from Unified Development Code (UDC) Appendix A: Alpharetta Downtown Code, Subsection 2.4.6, Vehicle Access and Parking Locations to allow

parking between a building and the closest street. The property currently has three (3) parking spaces. The applicant proposes two (2) additional parking spaces and a turnaround north of the existing driveway and in the front yard of the subject property. Office use would require the most amount of parking on the subject property; three (3) spaces per 1,000 square feet. Therefore, no more than five (5) parking spaces would be required based on the size of the structure. If approved, conditions are recommended requiring the use of pavers, as well as enhancements to required landscaping.

SITE PLAN

The applicant's site plan depicts a 1-story, 1,559 square foot structure with access from a driveway on North Main Street. There are currently three (3) unobstructed parking spaces on the property; one (1) space in the carport and two (2) spaces on a 359 square foot paver area on the south side of the driveway. The site plan depicts a new 438 square foot pea gravel area on the north side of the driveway, providing for two (2) additional parking spaces and a turnaround area, for a total of five (5) parking spaces. It is recommended that the existing and proposed parking areas be constructed of pavers to minimize impacts to the critical root zone (CRZ) of nearby trees.

As depicted on the applicant's site plan, additional right-of-way and permanent easements associated with GDOT's roadway project would impact the required landscape strip and parking lot screening on the property. If approved, the required 10' landscape strip and parking lot screening material should be provided. The tree survey and assessment indicate that there are two (2) specimen trees on the property, which will not be impacted by the GDOT project or the applicant's proposal. A 24" Red Oak is located in the front yard and is proposed to be removed. However, the Red Oak is a non-specimen and not in good condition.

VARIANCE REVIEW CRITERIA

The City of Alpharetta Unified Development Code Article IV, Section 4.5.3 outlines the criteria set forth for granting a variance. The ordinance specifically states..."a variance may be granted in whole or in part, or with conditions, in such individual case of unnecessary hardship upon a finding that":

(1) There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography; or

Response: The requested variance is related to impacts to the property resulting from GDOT's roadway project and there is not sufficient room to place parking to the side or rear of the building without encroaching upon the required undisturbed buffer or impacting trees.

(2) The application of the Ordinance to this particular piece of property would create an unnecessary hardship; or

Response: The requested variance is related to impacts to the property resulting from GDOT's roadway project and there is not sufficient room to place parking to the side or rear of the building without encroaching upon the required undisturbed buffer or impacting trees.

(3) There are conditions that are peculiar to the property which adversely affect its reasonable use or usability as currently zoned; or

Response: The requested variance is related to impacts to the property resulting from GDOT's roadway project and there is not sufficient room to place parking to the side or rear of the building without encroaching upon the required undisturbed buffer or impacting trees.

(4) Relief, if granted, would not cause substantial detriment to the public good or impair the purpose and intent of the City of Alpharetta ordinances.

Response: Approval of the requested variance should not cause substantial detriment to the public good, if conditions are approved requiring the use of pavers in the proposed parking areas and landscaping along North Main Street.

CONCURRENCES

Staff has reviewed the applicant's proposal and finds that it can generally support the request for variance, if conditions are approved requiring the use of decorative pavers in parking areas and installation of landscaping along North Main Street. The requested variance is related to impacts to the property resulting from GDOT's roadway project and there is not sufficient room to place parking to the side or rear of the building without encroaching upon the required undisturbed buffer or impacting trees.

CITIZEN PARTICIPATION PLAN

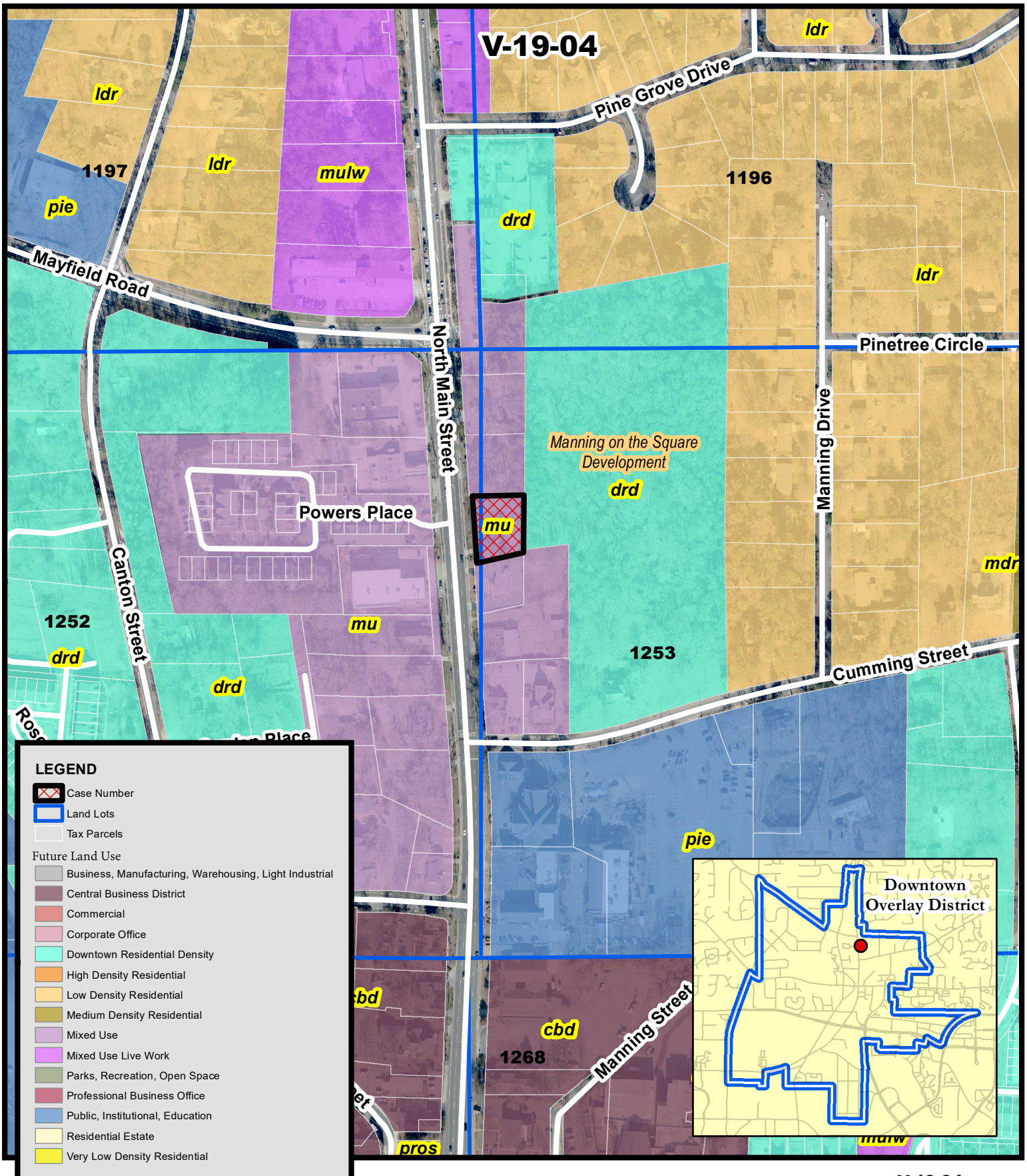
The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on April 10, 2019. There was one (1) public comment on the sign-in sheet in support of the variance request.

IV. ATTACHMENTS:

- Site Plan

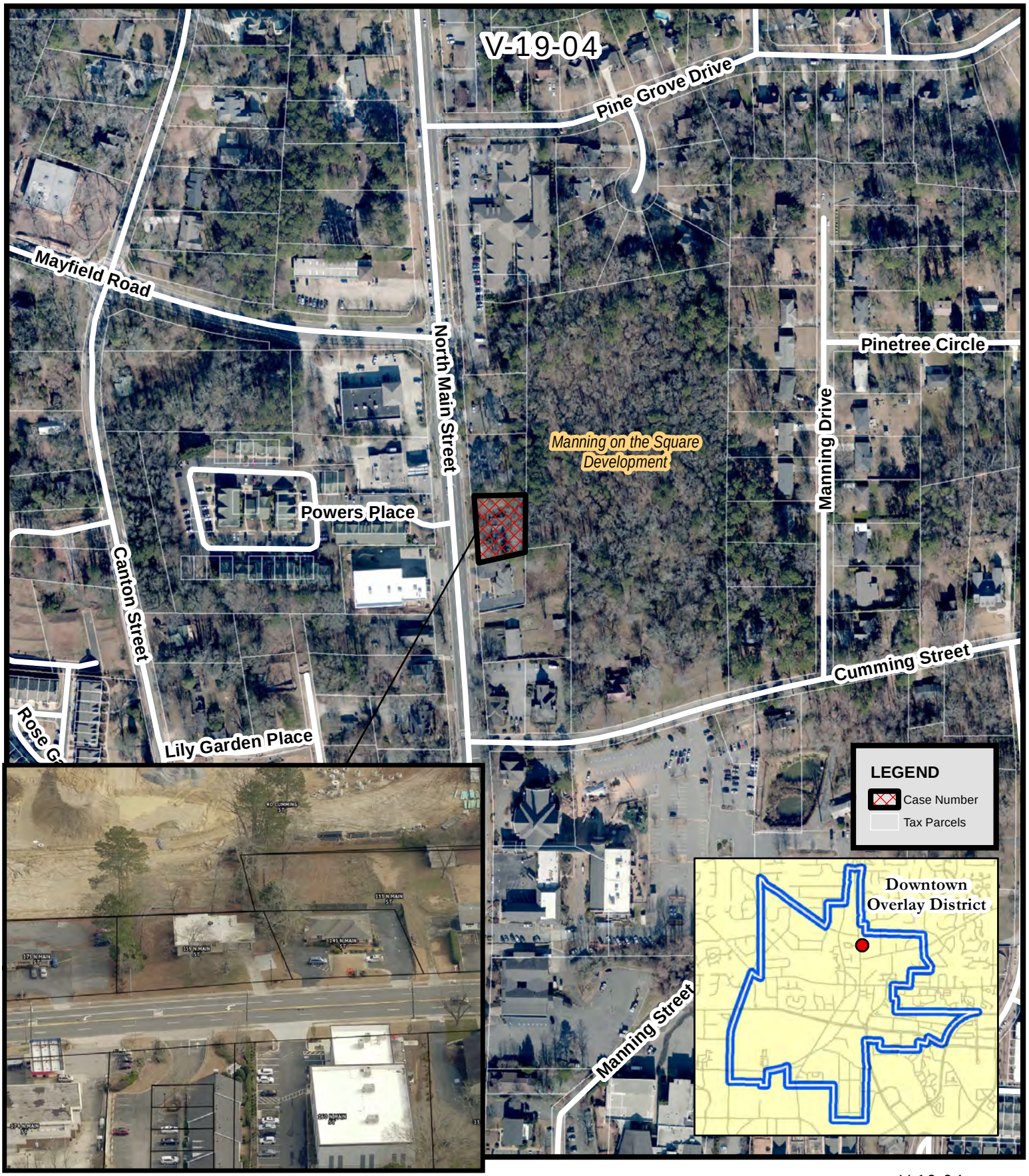


Future Land Use
Brannon
159 North Main Street

V-19-04
D/LL: 2/2/1252, 1253
CC Date: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS

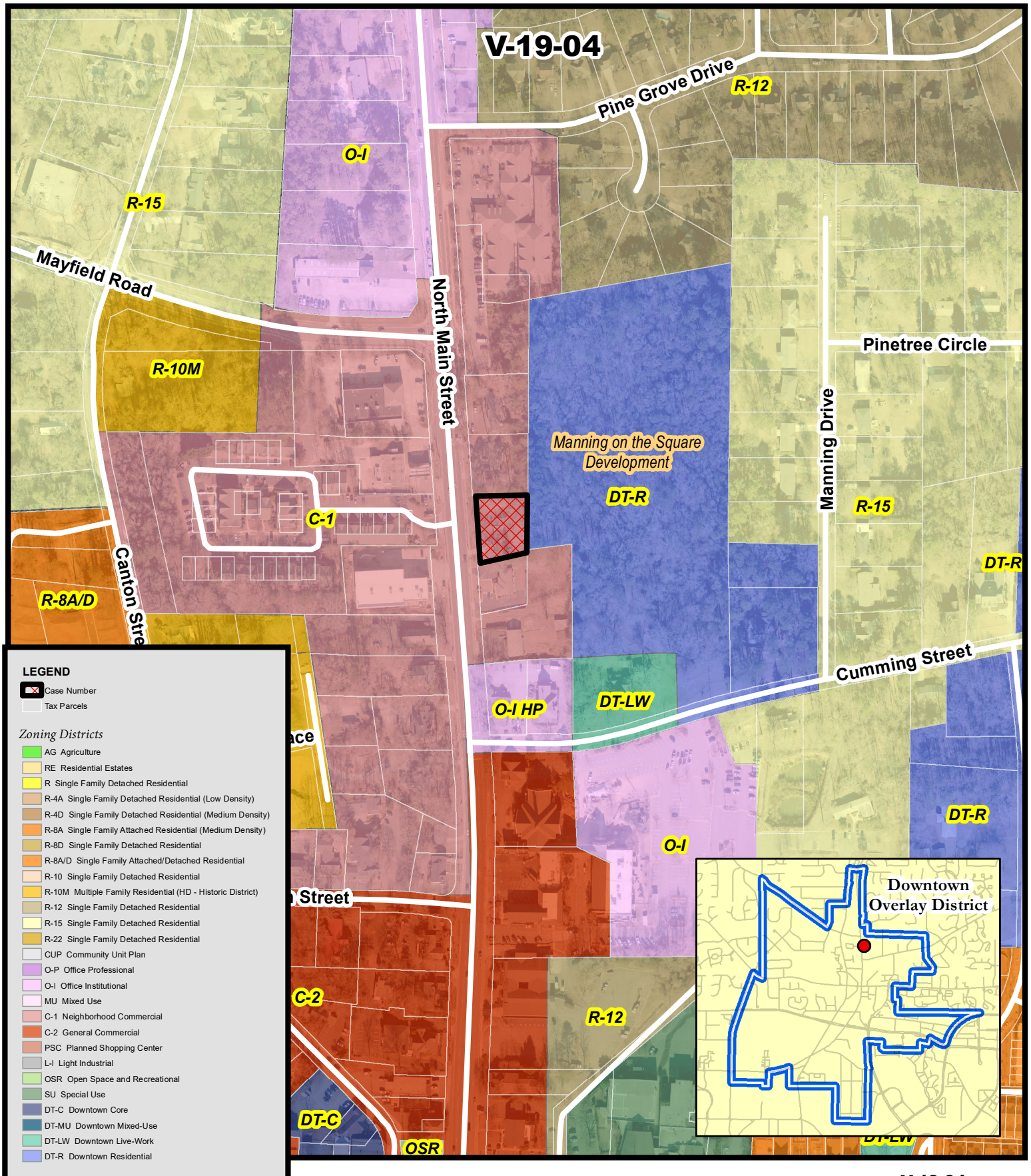


V-19-04
D/LL: 2/2/1252, 1253
CC Date: 5/28/19

Aerial Map
Brannon
159 North Main Street

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS



Zoning Map
Brannon
159 North Main Street

V-19-04
D/LL: 2/2/1252, 1253
CC Date: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS

Location Map
Brannon
159 North Main Street

V-19-04
D/LL: 2/2/1252, 1253
CC Date: 5/28/19

THE CITY OF ALPHARETTA

Location Map Provided by:
Community Development - GIS

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: 159 N. Main St.

Contact Name: Claire Brannon Telephone: 770-655-3571

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- [x] Letter
- [ ] Personal Visits
- [ ] Telephone
- [ ] Group Meeting
- [ ] Email
- [ ] Other *(Please Specify)* _____

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: Claire Brannon Date: 4/25/19

Print Form

ALPHARETTA FIRST UNITED METHODIST CHURCH INC
69 N MAIN ST
ALPHARETTA GA 30009

APPEN RAYMOND C & CHRISTINA B
316 LYNNE CIR
ALPHARETTA GA 30004

BERMIC PROPERTIES LLC
1040 POWERS PL
ALPHARETTA GA 30009

BRANNON ROBERT A & FLYNN MICHAEL
15144 TAYLOR RD
ALPHARETTA GA 30004

BROWN MONDI PROPERTIES INC
11675 CENTURY DR STE D
ALPHARETTA GA 30009

BUTTS ROBERT R
5360 FRANKLIN GOLDMINE RD
CUMMING GA 30028

COLE CV ALPHARETTA LLC
P.O. BOX 4900 DEPT 604
SCOTTSDALE AZ 85261-4900

COLLINS MARINE GROUP LLC
88 ROSWELL ST
ALPHARETTA GA 30009

CONNELL MICHAEL A & BONE ANDREW J
12460 CRABAPPLE RD SUITE 202-647
ALPHARETTA GA 30004

EHORSE L L C
1070 POWERS PL
ALPHARETTA GA 30004

GEISEL PAMELA A
1000 POWERS PL
ALPHARETTA GA 30004

GENERAL CONVENIENCE STORE LLC
501 N CENTRAL AVE
ATLANTA GA 30354

GRONHOLM SCOTT
12200 KING CIR
ROSWELL GA 30075

GUSALOV SERGEY E & GUSALOVA ANNA M
821 PINEBROOK CT
ALPHARETTA GA 30009

HARRIS R T & KOVEN ROBERT P
4398 PAPER MILL RD
MARIETTA GA 30067

HI RIVER PROPERTIES LLC
7917 SONATA BAY POINT
LAKE WORTH FL 33467-7067

KIM DOLLEH CENTER LLC
160 N MAIN ST
ALPHARETTA GA 30009

KIM KON & SOON JA
1160 ALPHARETTA ST
ROSWELL GA 30075

KOVEN ROBERT P & HARRIS ROBT T
4398 PAPER MILL RD
MARIETTA GA 30067

LEE ANGELA D
959 BRIDGEGATE DR
MARIETTA GA 30066

LIGHT INVESTMENTS LLC
145 N MAIN ST
ALPHARETTA GA 30009

MAIN STREET COMMONS OFFICE PARK OWNERS ASSOCIATION INC
1102 ABBEY CT
ALPHARETTA GA 30004

MANNING SARAH P
40 CUMMING ST
ALPHARETTA GA 30004-1610

MAX AUTO REAL ESTATE LLC
1101 MONROE ST
TOLEDO OH 43604

MAYFIELD LLC
11785 NORTHFALL LN STE 510
ALPHARETTA GA 30009

MC MANES A SPENCER & A SPENCER JR
1015 POWERS PL
ALPHARETTA GA 30004

MERIDIAN GROUP INC THE
1050 POWERS PL
ALPHARETTA GA 30004

MORGAN FRANCES E
1542 LUCELLE AVE
STONE MOUNTAIN GA 30087

NIOLON JOSEPH R JR & SUSAN M
1350 WILD AZALEA LN
ATHENS GA 30606-5354

O DONNELL ROBERT J & CHERYL C
134 N MAIN ST
ALPHARETTA GA 30004-1623

OBEROI MADANJIT & MADHU
205 WEST SMOKETREE TER
ALPHARETTA GA 30005

PHILLIPS ALPHARETTA LLC
830 KENNESAW AVE NW
MARIETTA GA 30060

PROPERTIES OF DUFFY LLC
10 CUMMING ST
ALPHARETTA GA 30004

ROBERTS JESSIE M
P.O. BOX 535
HOLLY SPRINGS GA 30142-0009

ROBERTS ROY C
126 NORTH MAIN ST
ALPHARETTA GA 30009

SBLD PROPERTIES LLC
1030 POWERS PL
ALPHARETTA GA 30004

SNH AL GEORGIA LLC
255 WASHINGTON ST
NEWTON MA 02458

SOLLEY ROBERT A
1105 POWERS PL
ALPHARETTA GA 30004

TUDOR WAYMOND B & PATRICIA J
160 MANNING DR
ALPHARETTA GA 30004-1617

WEST MAIN I LLC
6400 POWERS FERRY RD SUITE 350
ATLANTA GA 30339

WHITMAN ARNOLD M
3500 LENOX RD NE STE 510
ATLANTA GA 30326

WHITMAN ARNOLD M
3820 MANSELL RD SUITE 280
ALPHARETTA GA 30022

WILLIAMS HERMAN T & SANDRA P
180 MANNING DR
ALPHARETTA GA 30004-1617

April 17, 2019

Dear Property Owner,

We have filed a Public Hearing Application with the City of Alpharetta for consideration of a variance request to allow parking between the building and the road. The property is located at 159 North Main Street is legally described as being located in Land Lot 1252, 2nd District, 2nd Section, Fulton County, Georgia.

The Case # is V-19-04. This item will be considered by the City Council on Tuesday, May 28, 2019 in Council Chambers at City Hall at 6:30 p.m.
If you have any questions, please reach out to us at clairebrannon@hotmail.com or 770-655-3571.

Sincerely,

Claire Brannon

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: _____

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT • 2 PARK PLAZA • ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: Claire Brannon Telephone: 770-655-3571

Address: 15144 Taylor Road Suite: _____

City Milton State: GA Zip: 30004 Fax: _____

Mobile Tel: 770-655-3571 Email: clairebrannon@hotmail.com

Subject Property Information:

Address: 159 N. Main Street Current Zoning: CZ

District: 10 Section: _____ Land Lot: _____ Parcel ID: 22 482212520666

Proposed Zoning: CZ (same) Current Use: vacant

This Application For *(Check All That Apply)*:

☐ Conditional Use ☐ Master Plan Amendment ☐ Exception

☐ Rezoning ☐ Master Plan Review

☑ Variance ☐ Public Hearing

☐ Comprehensive Plan Amendment ☐ Other *(Specify)*: _____

APPLICANT REQUEST AND INTENT

What is the proposed use(s) of the property?

We would like to lease the space to a commercial / office / retail tenant; the need to keep the residential option is also required.

Applicant's Request (Please itemize the proposal):

① Add two (2) parking spaces and a turnaround area to the left of the driveway. Finish in pea gravel.

② Replace existing pavers with matching pea gravel to improve aesthetic appeal.

③ Remove tree in front yard, as indicated with "x" and permitted 190231.

Applicant's Intent *(Please describe what the proposal would facilitate).*

This would facilitate leasing! The space has been vacant for months due to parking challenges and requirements for potential tenants.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: Robert Brannon Telephone: 404-697-0803

Address: 15144 Taylor Road Suite:

City Milton State: GA Zip: 30004 -

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- ☐ Annexation
- ☐ Special Use
- ☐ Rezoning
- ☐ Conditional Use
- ☑ Variance
- ☐ Master Plan
- ☐ Land Use Application
- ☐ Other

Identify Authorized Applicant:

Name of Authorized Applicant: Claire Brannon Telephone: 770-655-3571

Address: 15144 Taylor Road Suite:

City Milton State: GA Zip: 30004 -

So Sworn and Attested:

Owner Signature: Date: 3-19-2019

Notary:

Notary Signature: Date: 3/19/19

KRISTEN NOEL SEAY NOTARY PUBLIC DEKALB COUNTY, GEORGIA MY COMMISSION EXPIRES AUGUST 21, 2022

BOARD OF ZONING APPEALS REVIEW CRITERIA

Please respond to the following ONLY if you are applying for a zoning variance.

Are there extraordinary and exceptional conditions pertaining to the subject property because of its size, shape, or topography? Please describe them.

Yes, we lost a portion of the front yard/drive due to GDOT work on Main Street. The front and back yard are shallow, limiting options.

Would the application of the Zoning Code standards as they relate to the subject property create an unnecessary hardship? Please explain.

Yes, the current requirement for the space is five (5) parking spaces, that does not exist now. We have been unable to lease due to lack of appropriate parking.

Are there conditions that are peculiar to the subject property? Please describe them in detail.

Yes the parking is insufficient and the space is unusable for office as is. The neighboring properties all have extensive parking areas (in front of the buildings).

We have had 3 contracts, 1 lease, countless RFPs that have fallen apart due to lack of parking.

Would relief, if granted, cause substantial detriment to the public good or impair the purpose and intent of the Zoning Code? Please defend your response.

No.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: 159 N. Main St.

Contact Name: Claire Brannon Telephone: 770-655-3571

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

Light Investments

Kim Kon & Soon Ja

Taylor Morrison

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- ☑ Letter
- ☐ Telephone
- ☐ Email
- ☐ Personal Visits
- ☐ Group Meeting
- ☐ Other *(Please Specify)* _____

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

Phone call, email or on site meeting if requested.

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: Claire Brannon

Subject Public Hearing Case: 159 N. Main St.

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of $250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: Jason Binder Position: Council Member

Description of Contribution: Park Plaza Partners* contribution Value: $2000
no ownership of 159 N Main St.

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

Description of Contribution: _____ Value: _____

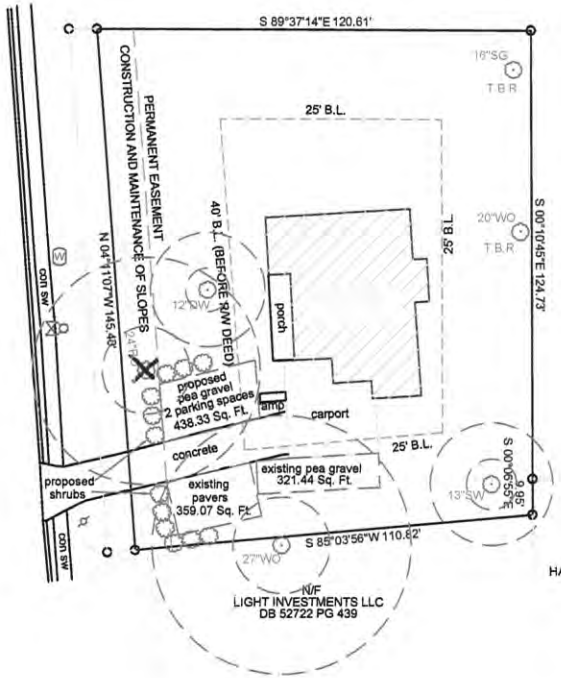
Description of Contribution: _____ Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: Claire Brannon Date: 4/23/19

THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT.



LEGEND

N/F=NOW OR FORMERLY
OTF=OPEN TOP PIPE FOUND
R/W=RIGHT OF WAY
PL=PROPERTY LINE
(R/W)=RIGHT-OF-WAY
DB=DEED BOOK
PG=PAGE
IPS= IRON PIN SET
=POWER POLE
=TREE
=DIAMETER IN INCHES
=TYPE
WO=WATER OAK
SG=SWEETGUM
SW=SOUR WOOD
RO=RED OAK
DW=DOGWOOD
T.B.R =TO BE REMOVED

AS REQUIRED BY SUBSECTION (c) of O.C.G.A. SECTION 15-6-67, THE REGISTERED LAND SURVEYOR HEREBY CERTIFIES THAT THIS MAP, PLAT, OR PLAN HAS BEEN APPROVED FOR FILING IN WRITING BY ANY AND ALL APPLICABLE MUNICIPAL, COUNTY, OR MUNICIPAL-COUNTY PLANNING COMMISSIONS OR MUNICIPAL OR COUNTY GOVERNING AUTHORITIES OR THAT SUCH GOVERNMENTAL BODIES HAVE AFFIRMED IN WRITING THAT APPROVAL IS NOT REQUIRED.

NOTES
1.ALL IRON PINS SET ARE 1/2" REBAR UNLESS STATED OTHERWISE.
2. SURVEY AND BEARING BASIS ESTABLISHED WITH GPS USING A NETWORK ADJUSTED REAL TIME KINEMATIC ROVER.
3. THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS RELATIVE POSITIONAL ACCURACY OF +-0.03 FEET.
4. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 150,000 FEET.
5. EQUIPMENT USED IN THIS SURVEY WAS A CARLSON SURVEYOR + DATA COLLECTOR AND A TOPCON GPT 3003LW TOTAL STATION.
6. FIELD WORK COMPLETED ON MAY 1, 2017.
7. SETBACKS ARE SHOWN FROM COUNTY CODE INFORMATION. GARMON LAND SURVEYING, LLC IS NOT LIABLE FOR ANY DISCREPANCIES.

SURVEY FOR: ROBERT BRANNON		
LAND LOT: 1252&1253	DATE: 5/2/2017	
DISTRICT: 2	SCALE: 1"=30'	
SECTION: 2		
COUNTY: FULTON	JOB NO. 2017-136	DRAWING NAME: 159 N MAIN ST

Draft
Multiple property owners.

After Recording, please return to:
Hipes & Belle Isle, LLC
178 S. Main Street, Suite 250
Alpharetta, Georgia 30009

Cross Reference:
Deed Book ____; Page _____; and
Deed Book ____; Page _____,
Fulton County Records

Susan Manning Nixon
Sarah Payne Manning
Ann Manning White

BOUNDARY LINE AGREEMENT

THIS BOUNDARY LINE AGREEMENT is made and entered into this ____ day of July, 2017, by and between LINDA REESE BELL ("Bell") and JOSEPH FRANKLIN MANNING ("Manning") for the purpose of clarifying the property boundaries of the parties hereto.

WITNESSETH:

WHEREAS, the Bell is the fee owner of that certain parcel of land having a mailing address of 159 North Main Street, Alpharetta, Fulton County, Georgia 30009 and being more particularly described in o Exhibit "A" attached hereto and identified in Exhibit "C" as the subject of the survey labeled "HOUSE" (Parcel "A"); and

WHEREAS, the Manning is the fee owner of that certain parcel of land having a mailing address of 40 Cumming Street, Alpharetta, Fulton County, Georgia 30009 and being more particularly described in Exhibit "B" attached hereto and identified in Exhibit "C" as "MANNING, SARAH" (Parcel "B"); and

WHEREAS, the vesting legal description of Parcel "A" contains an erroneous point of beginning that is 283 feet north along the easterly right-of-way of North Main Street from the intersection of the northerly right-of-way line of Cumming Street and the easterly right of way line of North Main Street; and

WHEREAS, the actual point of beginning is 393 feet north along the easterly right-of-way of North Main Street from the intersection of the northerly right-of-way line of Cumming Street and the easterly right of way line of North Main Street; and

WHEREAS, the erroneous point of beginning for Parcel "A" was used in the Quit Claim Deed, dated December 15, 2015, recorded in Deed Book 55743, Page577, Fulton County Records; the Warranty Deed, dated March 24, 1993, recorded in Deed Book 16435, Page 104, Fulton County Records; and the Warranty Deed, of April 1985, recorded at Deed Book 9491, Page 499, Fulton County Records; and

WHEREAS, Parcel A and Parcel B are adjoining and a question has arisen as to the exact location of the boundary line due to the erroneous point of beginning between the respective lands of

the parties and they are desirous of fixing and making said boundary line more certain and definite;

NOW THEREFORE, in consideration of the premises and the sum of $1.00 by each to the other in hand paid, the receipt whereof is hereby acknowledged, the parties hereto do for themselves, their respective heirs, legal representatives, successors, and assigns, covenant, consent, and agree that the boundary line between the lands of the parties shall be and hereby is declared to be as set out in the as per the survey, prepared for Robert Brannon by Anthony P. Garmon, Registered Land Surveyor, dated May 2, 2017, attached hereto as Exhibit "C."

AND, the parties do grant, release, and forever quit-claim each to the other, as follows, namely:

THAT, Bell does hereby grant, release, and forever quit-claim unto Manning, his heirs, successors, and assigns forever, all and singular, the land and premises owned by Bell lying on Parcel "B's" side of the boundary line as hereinbefore fixed and determined, together with the appurtenances and all the estate and rights of Bell in and to the said premises, to have and to hold the same unto Manning, his heirs, successors, and assigns forever; and

THAT, Manning does hereby grant, release, and forever quit-claim unto Bell, her heirs, successors and assigns forever, all and singular, the land and premises owned by Manning, lying on Parcel "A's" side of the boundary line as hereinbefore fixed and determined, together with the appurtenances and all the estate and rights of Manning, in and to the said premises, to have and to hold the same unto Bell, her heirs, successors, and assigns forever.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

_____
Linda Reese Bell

_____
Unofficial Witness

_____
Notary Public

_____
Joseph Franklin Manning

_____
Unofficial Witness

_____
Notary Public

EXHIBIT "A"

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 1252 AND 1253 OF THE 2ND DISTRICT, 2ND SECTION OF FULTON COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

TO FIND THE POINT OF BEGINNING, COMMENCE AT THE INTERSECTION OF THE EASTERLY RIGHT-OF-WAY LINE OF NORTH MAIN STREET AND THE NORTHERLY RIGHT-OF-WAY LINE OF CUMMING STREET; THENCE NORTHERLY A DISTANCE OF 393.0 FEET ALONG THE WESTERLY RIGHT-OF-WAY LINE OF NORTH MAIN STREET TO A CALCULATED POINT, WHICH IS THE POINT OF BEGINNING;

FROM THE POINT OF BEGINNING, COMMENCE ALONG THE WESTERLY RIGHT-OF-WAY LINE OF NORTH MAIN STREET NORTH 04 DEGREES, 11 MINUTES, 07 SECONDS WEST A DISTANCE OF 145.4 FEET TO A CALCULATED POINT; THENCE DEPARTING THE WESTERLY RIGHT-OF-WAY LINE OF NORTH MAIN STREET SOUTH 89 DEGREES, 37 MINUTES, 14 SECONDS EAST A DISTANCE OF 120.61 FEET TO A ½" OPEN TOP PIPE FOUND; THENCE SOUTH 00 DEGREES, 10 MINUTES, 45 SECONDS EAST A DISTANCE OF 124.73 FEET TO A ½" OPEN TOP PIPE FOUND; THENCE SOUTH 00 DEGREES, 06 MINUTES, 55 SECONDS EAST A DISTANCE OF 9.95 FEET TO A ½" OPEN TOP PIPE FOUND; THENCE SOUTH 85 DEGREES, 03 MINUTES, 56 SECONDS WEST A DISTANCE OF 110.82 FEET TO A CALCULATED POINT, THE POINT OF BEGINNING.

CONTAINING 0.37 ACRES, AS PER THE SURVEY, WHICH IS HEREBY REFERRED TO AND MADE A PART OF THIS DESCRIPTION, PREPARED FOR ROBERT BRANNON BY ANTHONY P. GARMON, REGISTERED LAND SURVEYOR, DATED MAY 2, 2017.

EXHIBIT

B

Blumberg No. 5208

TRACT ONE:

All that tract or parcel of land lying and being in the Second District and Second Section of formerly Milton, now Fulton County, Georgia and being in the Town of Alpharetta, Georgia and being parts of Land Lot Nos. 1253 and 1134 and more particularly described as follows:

Beginning at an iron pin on the north side of Cumming Street in said town 200 feet east of U. S. Highway No. 19, said pin also being the east line of the C. P. Norman property and running thence along the north side of said Cumming Street east 393 feet to an iron pin. thence due north 1000 feet to an iron pin. thence in a westerly direction 690 feet to an iron pin, which is also the northeast corner of the R. D. Manning property, thence south 892 feet to an iron pin. Thence east 107 feet to an iron pin, thence south 435 feet along said Norman property to starting point.

Said above tract is described in a plat made by C. E. Abercrombie in June, 1954. Said plat will be on file in the office of the Clerk of the Superior Court of Fulton County, Georgia and is by reference made a part of this description.

TRACT TWO:

All that tract or parcel of land lying and being in Land Lot No. 1253 of the Second District and Second Section of formerly Milton, now Fulton County, Georgia, and being:

Lot No. 3 of Block A, Unit I, of the Subdivision of the Manning Estate, according to the plat of the survey made by C. E. Abercrombie, Registered Land Surveyor, dated July, 1954, and recorded in Plat Book 52, Page 23, Fulton County Records, and being more particularly described as follows:

Beginning at a point marked by an iron pin on the west side of Manning Drive two hundred (200) feet from an iron pin located at the northwest corner of the intersection of Cumming Street and Manning Drive, said point of beginning also being at the northeast corner of Lot No. 2 of said Block, Unit and Subdivision; thence running north a distance of one hundred (100) feet along the west side of Manning Drive to an iron pin at the southeast corner of Lot No. 4; thence running west a distance of two hundred (200) feet along the south line of Lot No. 4 to an iron pin at the southwest corner of Lot No. 4; thence running south a distance of one hundred (100) feet to an iron pin at the northwest corner of Lot No. 1; and thence running east a distance of two hundred (200) feet along the north line of Lot No. 1 and Lot No. 2 to an iron pin on the west side of Manning Drive, the point of beginning.

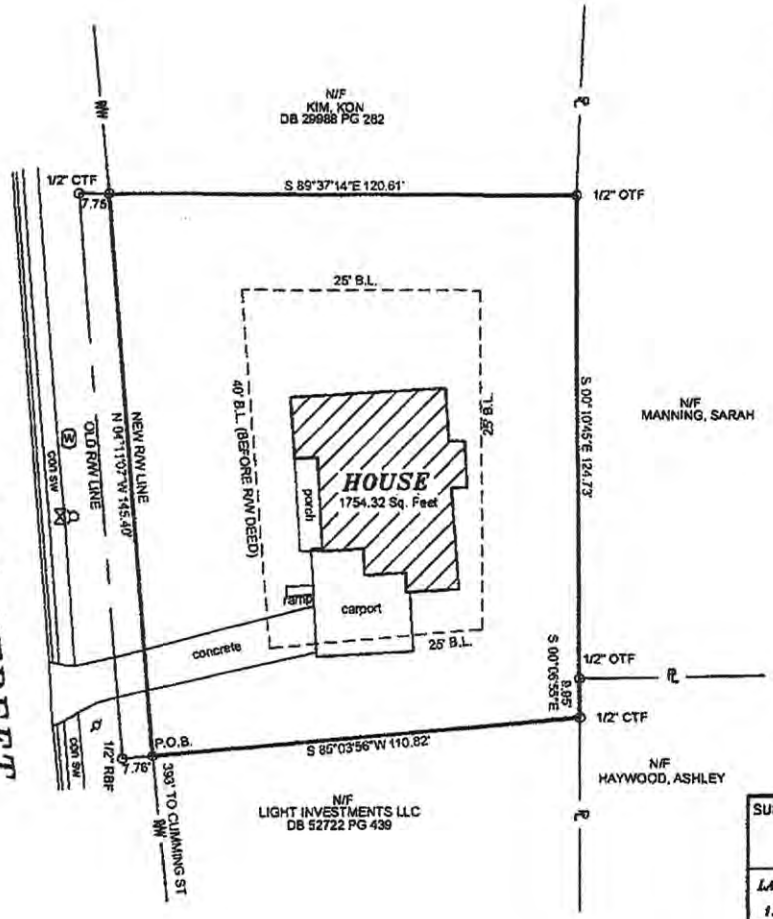
EXHIBIT C

Numbering No. 5208

THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT.

GRID- GA WEST

NORTH MAIN STREET
R/W WIDTH VARIES



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GEORGIA REGISTERED No. 3230 PROFESSIONAL LAND SURVEYOR ANTHONY P GARMON

22 482212520666
159 NORTH MAIN STREET
ALPHERETTA, GA 30009
16,178.25 S.F.
0.37 Acres
ZONING C1

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6. FIELD WORK COMPLETED ON MAY 1, 2017.
7. SETBACKS ARE SHOWN FROM COUNTY CODE INFORMATION. GARMON LAND SURVEYING, LLC IS NOT LIABLE FOR ANY DISCREPANCIES.

SURVEY FOR:
ROBERT BRANNON

LAND LOT: 1252&1253	*DATE 5/2/2017*
DISTRICT: 2	*SCALE 1"=30'*
SECTION: 2	
COUNTY: FULTON	*JOB NO. 2017-136*

GARMON
Land Surveying
1920 Railroad Street Statham, Ga 30666
678-776-3544 · tony@garmonlandsurveying.com
DRAWING NAME: 159 N MAIN ST

From: Mike Berens mberens@naibg.com
Subject: FW: Drake House financials
Date: Feb 27, 2019 at 10:17:29 AM
To: Claire Brannon clairebrannon@hotmail.com

Hey!
Good morning and hope you are well!

Long and short:

- I've had it under contract 3 times. (Once with me)
- I've had it leased once
- I've had countless RFP's for the property.

All of which have fallen apart because of parking.

If it were me, I'd hire a residential broker and sell it as a house…

Thoughts?

MIKE BERENS Vice President
404 812 4024 Direct / 770 361 7904 Cell
5555 Glenridge Connector / Suite 1100 / Atlanta, GA 30342

NAI Brannen Goddard

NAI Global is the single largest, most powerful global network of owner-operated commercial real estate brokerage firms with more than 400 offices worldwide.

naibg.com / linkedin / twitter / vimeo / facebook / google+

From: Howard H Garrett, Jr <howardgarrett@mindspring.com>
Sent: Tuesday, February 26, 2019 5:28 PM
To: Mike Berens <mberens@naibg.com>
Cc: Kimberly Jackson <kjackson@thedrakehouse.org>; Claire Brannon <clairebrannon@hotmail.com>
Subject: Re: Drake House financials

Hi, Mike-
The Drake Closet has expressed concern about planned parking at 159 N Main. From time to time, they have events where more parking is needed. The property is still a consideration, but another property has been located that meets their needs better.
I'll let you know if their interest changes.
Thank you,
-Howard

Specimen Tree Report
City of Alpharetta

Client

Planners & Engineers Collaborative

Address

159 Main Street
Alpharetta, GA

Project

18049

Survey Date

1/11/2019

Alex Phillips
ISA Certified Arborist MA-4868A
Tree Risk Assessment Qualified
American Society of Landscape Architects

Canopy Consultants
www.canopy-consultants.com
1126 Weatherstone Dr. NE
Atlatna, GA 30324
404.858.7471

159 Main St

Specimen Tree Inventory

Some trees on a site warrant special consideration and encouragement for preservation. The intent of these specifications is to provide the necessary information to facilitate project design, plan review and enforcement processes. The City of Alpharetta Specimen tree specifications are organized by size:

Flowering Understory trees over 8" DBH

Sourwood trees over 10" DBH

Beech, Blackgum, Persimmon, Sassafras trees over 20" DBH

Magnolia trees over 20" DBH

Cedrus and Thuja trees over 20" DBH

Overstory Hardwood over 24" DBH

Poplars and Sweetgums trees over 30" DBH

Pine trees over 30" DBH

Any tree that does not meet the following requirements as set forth by the International Society of Arboriculture shall be deemed poor in condition, a danger to human life and property and removed from the site.

Life expectancy less than 15 years

A trunk with visible decay

More than one major and several minor dead limbs (hardwoods)

Major insect or pathological problems

Landscape Tree Inventory

Landscape trees and trees of quality on a site may warrant consideration for preservation. Landscape trees include street trees, parking lot trees and boundary trees. Trees of quality include smaller non specimen trees that are in groupings or groves that have special interest and character.

Site Location

The site is located in a developed area of the City of Alpharetta. It is a small single lot with a single story structure. The tree canopy is Water Oaks and Pines with Dogwoods as focal point understory. The ground cover is turf.

There are no trees of quality or landscape trees on site.

Definitions

Tree Number: Trees are tagged with an aluminum disk that shows a unique number to identify the tree.

Species: Trees are listed by a regional common name and botanical name.

Diameter at Breast Height (DBH): The diameter of a trunk at 4.5' above ground level. Measured in inches.

Condition:

Good: A specimen tree with healthy productive tip growth. A sound trunk with no visible damage or decay. No major limb loss and healthy branch unions. No visible insect or disease infestations. Life expectancy of more than 15 years.

Fair: A specimen tree with healthy but not vigorous tip growth. Less than 30% of crown is dead. No major dead limbs and no major trunk cavities or damage. Branch unions show some signs of stress. Tree is expected to live longer than 10 years.

Poor: More than 30% of the crown is dead or has significant tip die back. More than one major limb is dead and are large trunk cavities with visible decay. Severe insect or disease damage leading to immediate death. Roots are visible and show signs of decay and rot. Life expectancy is less than 5 years.

Dead: Tree has no bud or leaf production. All limbs are barren and rot is visible.
Invasive: Tree species whose native range is not within the Piedmont classification.

Hazardous: Severe or uncorrectable damage that will lead to a loss of property or life if there is tree failure.

Specimen Tree Report

Tree #	Species	DBH	Condition	Comments
156	*Quercus rubrum* Red Oak	24"	Non-Specimen	NST #1: Major dead limb/ leader and tip dieback. Pic #1
157	*Cornus florida* Dogwood	34"	Specimen	Tree is in good health.
1156	*Oxydendrum arboreum* Sourwood	13"	Specimen	Tree is in good health.

Specimen Tree Summary: Most of the specimen sized trees on site meet the ISA standard for specimen trees.

Total Specimen Sized Trees: 3
Specimen Condition: 2
Non-Specimen Condition: 1

Pic # 1: Major dead limb/leader and tip dieback.
NST #1

159 Main St

Boundary Tree Report

Tree #	Species	DBH	Condition	Comments
159	*Quercus nigra* Water Oak	27"	Fair	Phytotropic lean. Pic #1
158	*Quercus nigra* Water Oak	26"	Specimen	Tree is in good health.

Boundary Tree Summary: Two large boundary trees exist on site. Both trees are in specimen condition.

Total Specimen Sized Boundary Trees: 2
Specimen Condition: 2
Non-Specimen Condition: 0

159 Main St

Pic # 1: Phytotropic lean.
Fair #1

Job Site: 159 North Main Street, Alpharetta, GA,

Date Issued: 03/21/2019

Permit Number: TRE190231

CITY OF ALPHARETTA
TREE REMOVAL PERMIT

INDIVIDUAL	ADDRESS
Applicant: Claire Brannon	15144 Taylor Road Milton GA 30004
Owner: Robert Brannon	15144 Taylor Road Milton GA 30004

:

Tree 1: **Sweetgum**

Specimen:	N
Size (in):	76.00
Measurement:	Circumference
Location:	Front Yard
Reason:	Diseased
Approval:	Approved

Reviewer Comments:

Notes:

1. Print the approval page(s) for display at the time of tree removal.
2. The approval document must be posted in a location VISIBLE FROM THE ROAD during removal.
3. Only those trees noted "Approved" for Approval are allowed to be removed.
4. The contractor and owner MUST be familiar with the approved permit, trees, and any conditions associated with the approval.
5. Obtain HOA permissions as needed.
6. Property lines and tree ownership MUST be verified by owner or contractor. This approved permit does not grant permission to remove trees on neighboring properties without the property owner's permission.
7. Permits are valid for 90 days from date of issue.

This permit does not exempt the property owner from minimum tree requirements found in the section 3.2 of the Alpharetta Unified Development Code. Should you have further questions, please feel free to contact the City Arborist at (678) 297-6229 or treepermits@alpharetta.ga.us.

CITY COUNCIL MEETING
STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: CU-19-01 THE PARISH ANGLICAN CHURCH/11940 ALPHARETTA HIGHWAY

CITY COUNCIL: MAY 28, 2019

This item was heard at the May 9, 2019 Planning Commission meeting. Staff recommended approval subject to 7 conditions. There were no public comments. After discussion, the Planning Commission recommended to approve the item subject to staff's recommended conditions. Vote (6-0)

II. RECOMMENDATION:

Approve CU-19-01 The Parish Anglican Church/11940 Alpharetta Highway, subject to the following conditions:

1. 'Church, Synagogue' shall be added as a conditional use at 11940 Alpharetta Highway, Suite 128, and limited to no more than 5,000 square feet.
2. The use shall be limited to worship services, pastoral counseling, community classes and other activities customarily associated with a religious facility, except that an academic school shall not be permitted.
3. Conditional use approval shall be limited to The Parish Anglican Church; no additional 'Church, Synagogue' uses or subleasing shall be permitted within the approved space.
4. There shall be no outside speakers or broadcasts, including music which is audible from outside the building or off the property.
5. The Parish Anglican Church shall secure a business license from the City.
6. Sunday hours of operation shall be limited to 6:30 AM to 1:30 PM. The church shall be permitted to operate one (1) additional day per week from 5:00 PM to 10:00 PM.
7. The church shall not have outdoor displays, including displaying vehicles with church advertisements that are visible from Alpharetta Highway.

III. REPORT IN BRIEF:

The applicant, The Parish Anglican Church, is requesting a conditional use to allow a 'Church, Synagogue' to continue to operate in a 5,000 square foot suite within an existing office/industrial center. The proposed use requires approval of a conditional use permit in the O-I (Office-Institutional) zoning district. The subject property is located at 11940 Alpharetta Highway, Suite 128, on the north side of Alpharetta Highway just west of Wills Road.

DISCUSSION

The submitted request, if approved, would allow The Parish Anglican Church to continue to operate a 'Church, Synagogue' in a 5,000 square foot suite within an existing office/industrial center. The applicant recently became aware that a conditional use permit was necessary for the church to operate at the current location. The subject property is located at 11940 Alpharetta Highway, Suite 128, on the north side of Alpharetta Highway just west of Wills Road.

The property is developed with a 1-story office/industrial building. The zoning of the property is O-I (Office-Institutional), which allows 'Church, Synagogue' with conditional use approval.

Surrounding properties are zoned C-1 to the east, R-15 (Dwelling, 'For-Sale', Residential) to the north and C-2 (General Commercial) and O-I to the west. Village Park Assisted Living Facility is under construction on the property to the east, Arrowood Subdivision is to the north, Cambridge Square and Cash America Pawn to the west and City of Roswell to the south.

The property was developed in 1988 with an 82,973 square foot office/industrial building. Suite 128 is occupied by Legacy Community Academy, who sublets the space to The Parish Anglican Church on Sundays. Other businesses occupying the building include Roswell Farmer's Market, North Fulton Compounding Pharmacy and A-1 Driving School, which recently received conditional use approval for a 'Commercial School'.

The property has 210 surface parking spaces on the property. The Unified Development Code (UDC) requires one (1) space per 500 square feet of assembly area, plus one (1) per 200 square feet for other patron use areas for places of assembly without fixed seats. The applicant's suite is approximately 5,000 square feet, of which the assembly area is roughly ¼ of the space. Therefore, the proposed use would require approximately 21 parking spaces. There are sufficient parking spaces to serve the existing and proposed uses on the property.

Parish Anglican Church has been operating at the subject property since 2015 as a sublease to Legacy Community Academy. The Parish holds Sunday services at 9:00 AM and 10:30 AM, accommodating a congregation of approximately 150 adults and children. Sunday hours of operation are from 6:30 AM to 1:30 PM. The church also holds a service, community class and/or pastoral counseling one (1) night per week from 5:00 PM to 10:00 PM, which could be any day of the week.

CONDITIONAL USE REVIEW CRITERIA

City staff has reviewed the applicant's request and compared it to the conditional use standards established in UDC Sec. 4.2.3 (B) which are as follows:

A conditional use otherwise permitted within a zoning district shall be considered to be compatible with other uses permitted in the district, provided that due consideration is given to the following objective criteria at a public hearing and satisfactory provisions or arrangements are made for:

1. Access into and out of the property with regard to traffic and pedestrian safety, volume of traffic flow, and emergency vehicles, as well as the type of street providing access;

Response: The subject property has access from Alpharetta Highway. The proposed use should not have significant impacts on vehicular and pedestrian access.

2. The extent to which refuse areas, loading and service areas, off street parking, and buffers and screening are provided on the property;

Response: The above improvements are sufficiently addressed on the subject property.

3. Ensuring that the conditional use will not be injurious to the use and enjoyment of the environment or of other property in the immediate vicinity or diminish and impair property values within the surrounding neighborhood;

Response: The proposal should not significantly impact surrounding properties in the area. If approved, conditions are recommended limiting expansion and services offered by the church.

4. Ensuring that the conditional use will not increase local or state expenditures in relation to the cost of servicing or maintaining neighboring properties;

Response: Not applicable.

5. Ensuring that the conditional use will not impede the normal and orderly development of surrounding property for uses predominant in the area; and

Response: The proposal should not have significant impacts on development in the area. If approved, conditions are recommended limiting expansion and services offered by the church.

6. Ensuring that the location and character of the conditional use is considered to be consistent with a desirable pattern of development for the city, in general.

Response: The church is proposed in an existing office/industrial center, which has sufficient parking and circulation to serve the use and businesses located in the center typically do not operate on the weekends. If approved, conditions are recommended limiting expansion and services offered by the church.

CONCURRENCES

City Staff has reviewed the applicant's proposal and finds that it can generally support the request for conditional use. The request is not in conflict with the established review criteria for a conditional use. However, it is recommended that conditions be established as part of this application that regulate and limit any expansion of the church.

CITIZEN PARTICIPATION PLAN

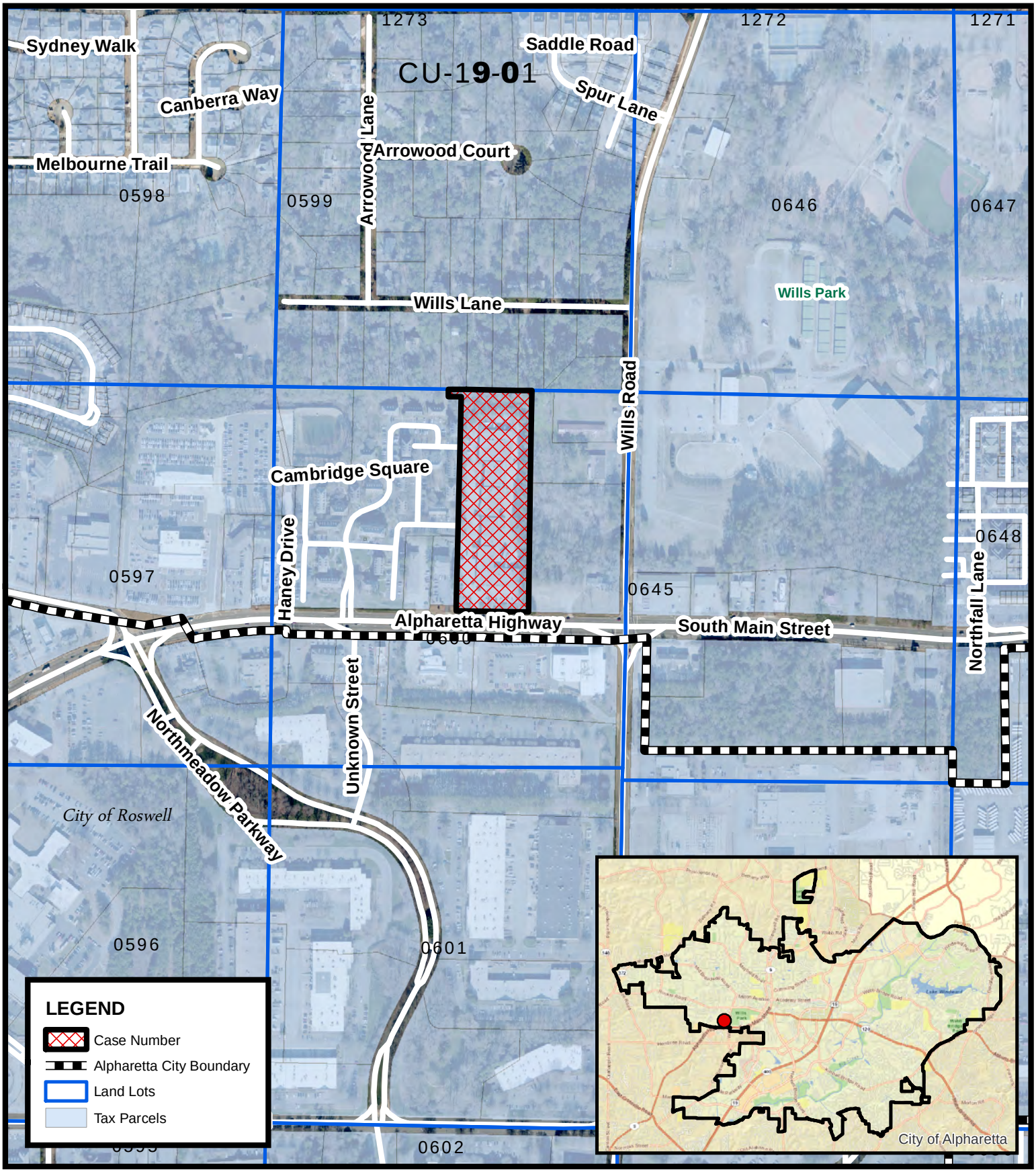
The report submitted by the applicant states that property owners within 500' were contacted regarding the applicant's intent. The report states that no comments were received.

COMMUNITY ZONING INFORMATION MEETING

The CZIM was held on March 13, 2018. Three (3) people signed-in with one comment in support of the use.

IV. ATTACHMENTS:

- Site Plan



CU-19-01
D/LL: 1/2/600
PC: **4/11/19**
CC: **4/22/19**

Location Map
Parish Anglican Church
11940 Alpharetta Highway

Location Map Provided by:
Community Development - GIS

CITIZEN PARTICIPATION FORM - PART B

This form must be completed and submitted to the City of Alpharetta Community Development Department a minimum of twenty (20) working days prior to the scheduled Public Hearing. Failure to do so will result in cancellation of the scheduled hearing.

Public Hearing or Project Name: **The Parish Anglican Church**

Contact Name: **William Kirkland** Telephone: **404-644-6068**

Please describe comments and concerns provided by any and all individuals contacted as part of the the Citizen Participation Program. If any individuals provided written correspondence, please attach copies of same to this report.

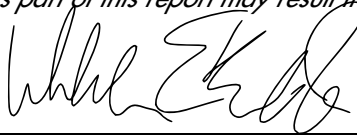
No response, questions or correspondence.

Method by which these individuals were contacted. Please mark all that apply. *Please provide samples of any and all written communications used to provide notification.*

- ■ Letter
- ☐ Personal Visits
- ☐ Telephone
- ☐ Group Meeting
- ☐ Email
- ☐ Other *(Please Specify)* _____

Attach a list of people who have been notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified.

I, the undersigned, as an authorized representative of the applicant and Public Hearing item identified above, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Citizen Participation Form - Part B and in any and all documents provided in support of this report are true and accurate. I further understand that any false statements provided by representatives of the applicant as part of this report may result in penalties up to and including denial of the subject application.

Signature of Authorized Agent: 

Date: **March 12, 2019**

Print Form

EXHIBIT A
The Parish Anglican Church, Inc.

NAME	Address	City	State	Zip
IOAN Office Holdings LLC	1050 A Cambridge Sq	Alpharetta	GA	30004
Quantum Real Estate Invest LLLP	1070 Cambridge Square #B	Alpharetta	GA	30004
Quantum Real Estate Investments, LLP	1070 Cambridge Square #B	Alpharetta	GA	30004
SL Premier Management LLC	108 Cambridge SQ	Alpharetta	GA	30004
John Proctor	110 Will Ln	Alpharetta	GA	30004
Jeffrey P Hertling	111 Wills Ln	Alpharetta	GA	30004
Charles W Harner	131 Wills Ln	Alpharetta	GA	30004
Javier S Escalante	150 Wills Ln	Alpharetta	GA	30004
Lori Hull	151 Wills Ln	Alpharetta	GA	30004
Robert J Shilt	161 Wills Ln	Alpharetta	GA	30004
Jason R Crouse	190 Wills Ln	Alpahretta	GA	30004
Deborah J & Burgener Bernhard Zemlock	191 Arrowood Ln	Alpharetta	GA	30004
City of Alpharetta	2 South Main St	Alpharetta	GA	30004
Peter & Hoan Cao	200 Wills Ln	Alpharetta	GA	30004
Kash Investments FIVE LLC	210 Chelsey Cir	Alpharetta	GA	30004
KASH INVESTMENTS FOUR	210 Chelsey Cir	Alpharetta	GA	30004
KASH INVESTMENTS THREE LLC	210 Chelsey Cir	Alpahretta	GA	30004
Kash Ivestments ONE LLC	210 Chelsey Cir	Alpharetta	GA	30004
Kash Ivestments TWO LLC	210 Chelsey Circle	Alpharetta	GA	30004
The Rock Christian Church Inc	3050 Francis Road	Alpharetta	GA	30004
Kokil Enterprise LLC	653 Citation Trl	Alpharetta	GA	30004
TEP Enterprises LLC	1001 Cambridge Square	Alpharetta	GA	30009
Letitia T Hudson Ann D Hays Kenneth TJR & Milam Jennifer	101 Wills Ln	Alpharetta	GA	30009
Edward J & Deborah Daniel	1020 Cambridge Sq Ste A	Alpharetta	GA	30009
Angel Properties LLC	1021 Cambridge Square	Alpharetta	GA	30009
Angel Properties LLC	1021 Cambridge Square	Alpharetta	GA	30009
SL Premier Management LLC	1030 Cambridge Sq STE C	Alpharetta	GA	30009
NTIS Holdings, Inc	1051 Cambridge Square A	Alpharetta	GA	30009
Sharke Enterprises LLC	1100 Cambridge Square	Apharetta	GA	30009
Sylvia K Morrow Nocon LLC	1125 Cambridge Sq	Alpharetta	GA	30009
A-1 Driving School	11940 Alpharetta Highway, Suite 112	Alpharetta	GA	30009
Stephen D Hudson	121 Wills Ln	Alpharetta	GA	30009
Susan T & James E Jones	140 Wills Lane	Alpharetta	GA	30009
Abdelkader & Hassin Nashwa	141 Wills Ln	Alpharetta	GA	30009
Gordon D Eyre	160 Wills Ln	Alpharetta	GA	30009
D N Shah	1670 Hwy 9 South	Alpharetta	GA	30009
Wills Road LLC	5481 Morton Rd	Alpharetta	GA	30022
D&C Investment	4030 Johns Creek Pkwy	Suwanee	GA	30024
1091 Cambridge Square LLC	2321 Robinson Road	Marietta	GA	30068
JW Elli & CO LLC	1250 Cox Rd	Roswell	GA	30075
S & D Holding Company LLC	11865 Alpharetta Highway	Roswell	GA	30076
North Meadow Associates	3950 Shakleford Rd. # S 300	Duluth	GA	30096
Gulf State Partnership	1000 Cambridge Square #A	Alpharetta	GA	30201
Thanh Huyen & Tuyn Hoang	190 Arrowwood Ln	Alpharetta	GA	30201
Voila Investments LLC	156 Loretta Ln	Luthersville	GA	30251
Alpha Bc LLC	3520Piedmont Rd NE Ste 410	Atlanta	GA	30305
Cambridge Inc	5361 Northland Dr	Atlanta	GA	30342
Gulf State Partnership	5361 Northland Dr NE	Atlanta	GA	30342
Northmeadow Investors LLC	PO Box 56607	Atlanta	GA	30343
East Gwinnett Properties LLC	PO Box 28138	Macon	GA	31221
EHW Investments LLC	PO Box 3507	Jackson	MS	39207
UAG Atlanta IV Motors Inc	2555 Telegraph Rd	Bloomfield H	MI	48302
Alpha Properties L P	P.O. Box 100	Chromo	CO	81128
Get Real Partners LP	915 W Francis St	Aspen	CO	81611
Gregory & Jackie G Lefler	100 Wills Lane	Alpharetta	GA	30004-1837
Richard & Pamela D Morgan	130 Wills Ln	Alpharetta	GA	30004-1837
Terry L & Joan Hensel	180 Wills Ln	Apahretta	GA	30004-1837
Maryann Strickland	1000 Cambridge Square	Alpahretta	GA	30004-1846
Fulton Federal Saving & Loan	1061C Cambridge Sq Ste A	Alpharetta	GA	30009-1872
Charles G Petrakopoulos	371 Jon Scott Drive	Alpharetta	GA	30009-2109
Gregory Enterprises C	6515 Talmadge Ct	Suwanee	GA	30024-4271
Georgia Power Company Tax Department Bin 10120	241 Ralph McGill Blvd NE	Atlanta	GA	30308-3374
Rise LLC	11995 El Camino Real	San Diego	CA	92130-2539

THE PARISH

<<NAME>>
<<ADDRESS1>>
<<CITY>>, <<STATE>> <<ZIP>>

RE: Conditional Use Permit Application by The Parish Anglican Church, Inc. for leased space at 11940 Alpharetta Highway, Alpharetta, GA

Dear Property Owner:

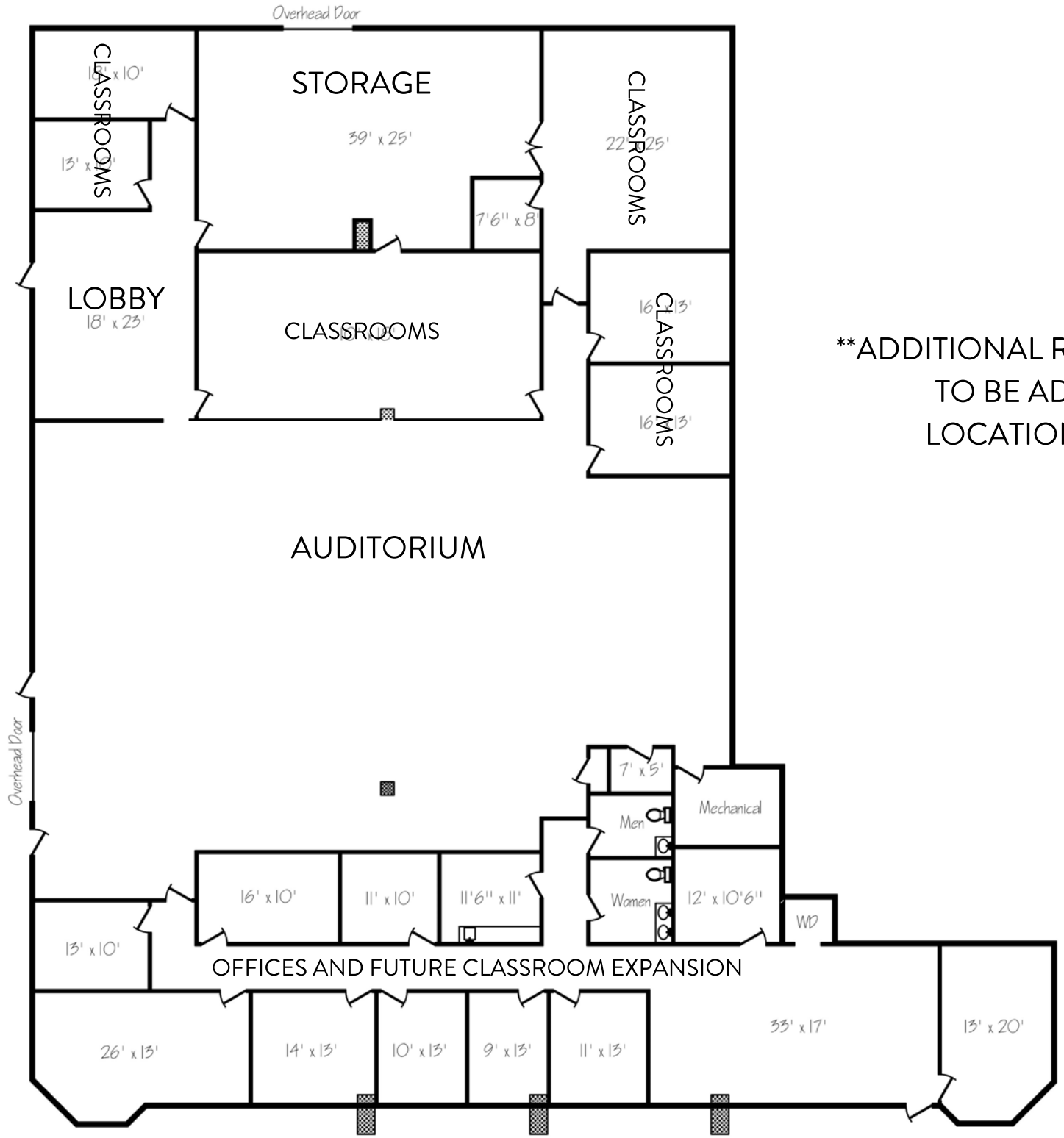
The Parish Anglican Church, Inc. has filed an application for a Conditional Use Permit in the Alpharetta Business Center, located at 11940 Alpharetta Highway, Suite 150, Alpharetta GA. This permit would allow the suite to be used as space for a house of worship. There are no other changes to the approved zoning.

The City will hold a Community Zoning Information Meeting on Wednesday, March 13, 2019 from 6:00pm to 7:00pm in the Multi-Purpose Room at City Hall. The Planning Commission meeting is scheduled for Thursday, April 11, 2019 at 6:30pm at City Hall. The City Council meeting is scheduled for Monday, April 22, 2019 at 6:30pm at City Hall. If you have questions or would like additional information, please contact Jordan Warner at 719-640-4149. His email is jordanwarner@parishanglican.org, and his address is 12540 Broadwell Road, Suite 2201, Milton, GA 30004.

A site plan is attached for your consideration.

Sincerely,

William (Eddie) Kirkland
Rector, The Parish Anglican Church



**ADDITIONAL RESTROOMS
TO BE ADDED
LOCATION TBD

From: Woodman, Michael
To: Taylor, Elicia
Subject: FW: Update to Special Use application
Date: Wednesday, April 03, 2019 8:42:05 AM
Attachments: Legacy Layout-3.pdf

FYI – The applicant amended their request. Please make sure this email is included with the application. I'd suggest adding a header to the email called it 'Applicant's Amendment to Zoning Proposal'. Also, call the attachment to this email 'Suite 128 Layout'. I updated the staff report to reflect this change. Thanks.

From: Eddie Kirkland [redacted]
Sent: Tuesday, April 02, 2019 10:41 AM
To: Woodman, Michael <mwoodman@alpharetta.ga.us>
Cc: Jordan Warner [redacted]; Paul Hanna [redacted]
Subject: Update to Special Use application

Michael,

Unfortunately we need to abandon the proposed use of Suite 150 at 11940 Alpharetta Highway (roughly 11,000 square feet) as we could not negotiate a reasonable lease with the landlord. We will be pursuing other options for a more permanent location. In the meantime, we would like to ask for a modification to our request.

Could our application please be adjusted to cover our current meeting location, in the same building but utilizing Suites 128, 122 and 121? This space is subleased from Legacy Community Academy, and the previous tenant in Suite 128 was a church. The size of the combined space we utilize on Sundays is roughly 5,000 square feet. I have attached a rough floorpan, which is the best diagram we have been given for the space. Our desire is to continue meeting in this space for the next 6-12 months while we search for a more permanent location for the church.

As we are only subleasing this space, our usage is much more limited than our previous proposal. We will only utilize the space on Sundays from 6:30am to 1:30pm, and potentially one other evening per week from 5-10pm (this varies based on need, but is typically Sunday or Wednesday evenings). Our current office space is in Milton, at the Thrive co-working location, so we will not need to be officing in this location at all.

Thank you for all the help you have provided to this point. Please let us know if there is anything else you need, we look forward to working with your team to make sure The Parish is in good standing with the city for many years to come.

Blessing and peace,

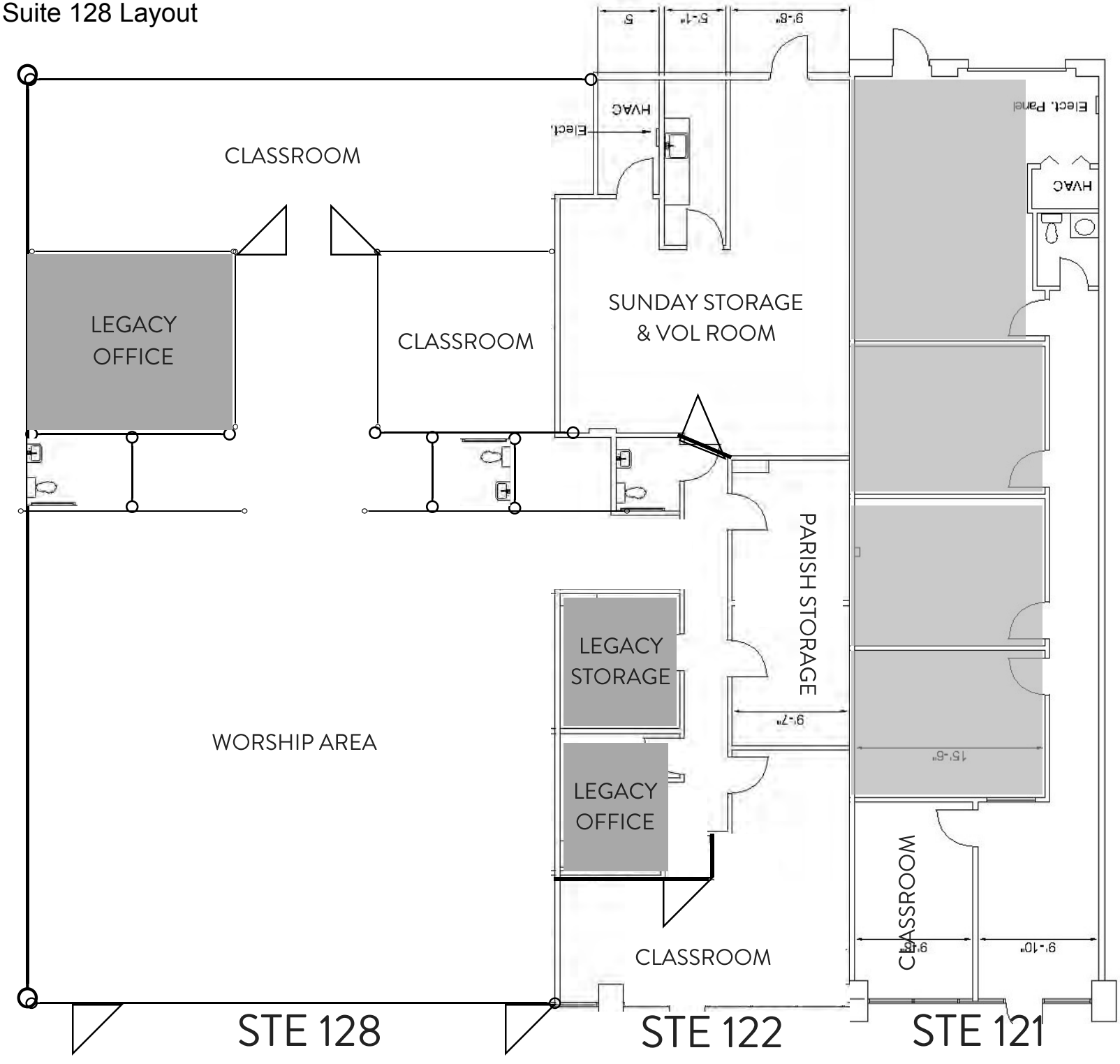
Eddie+

4/3/19

APPLICANT'S AMENDMENT TO ZONING PROPOSAL 4.2.19

EDDIE KIRKLAND
404-644-6068
[redacted]

Suite 128 Layout



THE PARISH

RE: CITY OF ALPHARETTA LETTER OF INTENT

The Parish Anglican Church, Inc. requests a Conditional Use permit approval for a house of worship at 11940 Alpharetta Highway. We would be operating in this space as a church.

The Parish is a church plant with a weekly attendance of roughly 100 adults and 40 children. We are a congregation of the Anglican Church in North America, a province of over 1,000 churches across the continent. The Parish is an emotionally healthy church practicing the contemplative way of Jesus. Our desire is to see the local community flourish as we learn to love God and our neighbor.

The Parish offers Sunday worship services for the community which include adult worship and instructional groups for children. We offer periodic classes in emotional health and contemplative spirituality, as well as small groups which take place in homes throughout the local community. These environments are designed to train people in a practice-based faith which helps us grow in love for God and one another.

Our hours of operation are mostly limited to Sunday worship, which takes place at 9 and 10:30am. At this time, families will arrive on site to both volunteer and attend the worship service. During the week, we will have two full-time staff on site during office hours, from 8am to 4pm Monday through Thursday. Pastoral counseling will take place during these hours on a limited basis, roughly 3-6 appointments per week. Classes for the community would be held in the evening hours on a weekday, from 7-9pm, or during the day on a Saturday. These classes operate on a seasonal basis for 6-weeks at a time and would not be year-round.

The entire property has 56,531 SF of office and offers 210 parking spaces, equaling 3.7 parking spaces per 1,000 SF. Suite 150 is 11,000 SF with 41 parking spaces allocated during normal business hours for our staff of two people. Because all of the other businesses in the office park are closed when we meet, we'll have 210 spaces available, which is 19 spaces per 1,000 SF. We will not have fixed seating and assembly area is 40 x 60 (2,400 SF), requiring 5 spaces, the balance is 8,600 SF/200 SF requiring 43 spaces. Total required parking spaces is 48 and we have 210 available.

CITY OF ALPHARETTA

PUBLIC HEARING APPLICATION

FOR OFFICE USE ONLY

Case #: _____

☐ Fee Paid Initial: _____

COMMUNITY DEVELOPMENT DEPARTMENT • 2 PARK PLAZA • ALPHARETTA, GA 30009

1. This page should be the first page in each of your completed application packets.
2. It is preferred that all responses be typed. Illegible applications will not be accepted.
3. Prior to signing and submitting your application, please check all information supplied on the following pages to ensure that all responses are complete and accurate. Incomplete applications will not be accepted.
4. Payment of all applicable fees must be made at the time of application. Payment may be made via cash, credit card (American Express, Master Card or Visa), or check made payable to "City of Alpharetta."
5. Applications will be accepted only on the designated submittal dates between the hours of 8:30 AM and 3:30 PM.
6. If you have any questions regarding this form, please contact the Community Development Department by calling 678-297-6070.

Contact Information:

Contact Name: **William Kirkland** Telephone: **(404) 644-6068**

Address: **12540 Broadwell Road** Suite: **2201**

City **Milton** State: **GA** Zip: **30004** Fax:

Mobile Tel: **(404) 644-6068** Email: **eddiekirkland@parishanglican.org**

Subject Property Information:

Address: **11940 Alpharetta Highway, Suite 150, Alpharetta, GA 30009** Current Zoning: **O-I**

District: Section: Land Lot: Parcel ID:

Proposed Zoning: Current Use:

This Application For *(Check All That Apply)*:

- ☑ Conditional Use
- ☐ Rezoning
- ☐ Variance
- ☐ Comprehensive Plan Amendment
- ☐ Master Plan Amendment
- ☐ Master Plan Review
- ☐ Public Hearing
- ☐ Other *(Specify)*:
- ☐ Exception

Applicant Request And Intent

What is the proposed use(s) of the property?

Sunday worship services
Office hours for pastoral staff (2 full-time)
Pastoral counseling on-site
Seasonal classes for adults (held on weekday evenings or Saturdays)

Applicant's Request (Please itemize the proposal):

To have conditional use of the property so that we can operate as a house of worship.

Applicant's Intent *(Please describe what the proposal would facilitate)*:

This usage would facilitate The Parish operating in O-I space as a house of worship.

PROPERTY OWNER AUTHORIZATION

Property Owner Information:

Contact Name: Alpha/BC, LLC Telephone: 770-886-1963

Address: 19241 Birmingham Hwy Suite: 2201

City Alpharetta State: GA Zip: 30004 -

Authorization:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of Fulton County, Georgia, of the property identified below, which is the subject of the attached Application for Public Hearing before the City of Alpharetta, Georgia.

As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Public Hearing in request of the items indicated below.

- ☐ Annexation
- ☐ Special Use
- ☐ Rezoning
- ☑ Conditional Use
- ☐ Variance
- ☐ Master Plan
- ☐ Land Use Application
- ☐ Other

Identify Authorized Applicant:

Name of Authorized Applicant: William Kirkland Telephone: 404-644-6068

Address: 12450 Broadwell Road Suite: 2201

City Milton State: GA Zip: 30004 -

So Sworn and Attested:

Owner Signature: Date: 30 Jan 2019

Notary:

Notary Signature: Pamela W. Patterson Date: 1/30/19

NOTARY PUBLIC PAMELA W. PATTERSON CHEROKEE COUNTY, GA EXP. NOV. 03, 2020

DISCLOSURE FORM

The Official Code of Georgia Annotated requires disclosure of campaign contributions to government officials by an applicant or opponent of a rezoning or public hearing petition (O.C.G.A. 36-67 A-1).

Applicants must file this form with the City of Alpharetta Community Development Department within ten (10) days after filing for rezoning or public hearing. Opponents to a rezoning or public hearing petition must file this form five (5) days prior to the Planning Commission meeting at which the subject rezoning or public hearing petition is scheduled to be heard.

Name of Applicant or Opponent: WILLIAM KIRKLAND

Subject Public Hearing Case: THE PARISH ANGLICAN CHURCH

Campaign Contribution Information:

Please provide the requested information for each contribution with a dollar amount or value of $250 or more made within the past two (2) years to an Alpharetta Official by the individual identified above. Please use a separate form for each Alpharetta Official to whom such a contribution as been made.

If the individual identified above has made no such contributions to an Alpharetta Official within the past two (2) years, please indicate this by entering "N/A" on the appropriate lines below.

Name of Official: N/A Position: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Description of Contribution: N/A Value: _____

Campaign Contribution Information:

I do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Disclosure Form is true and accurate and that I have disclosed herein any and all campaign contributions made to an Official of the City of Alpharetta, Georgia in accordance with O.C.G.A. 36-67 A-1.

Signature: _____ Date: 1/31/19

Alpharetta Planning Commission Review Criteria

How will this proposal be compatible with surrounding properties?

Our usage of the facility will not interfere with the hours of operation for businesses on or near the property. We have reviewed our usage with the property owner to ensure that we will not interfere with other businesses on the property.

How will this proposal affect the use and value of the surrounding properties?

It will add an organization dedicated to seeking the flourishing of the local community, including efforts to promote health and well-being for the residents who live in the surrounding area.

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not.

N/A

What would be the increase to population and traffic if the proposal were approved?

There would be no increase to population, and an extremely limited increase in traffic during business hours (Mon-Thurs, 8am-4pm). Corporate gatherings held on site will occur during non-working hours, and thus traffic impact will be minimal.

What would be the impact to schools and utilities if the proposal were approved?

Schools will have an added resource of a local community focused on mental, emotional, and spiritual health for parents and children. Minor impact to utilities.

How is the proposal consistent with the Alpharetta Comprehensive Plan; particularly the Future Land Use Map?

We would be providing a house of worship that can serve the growing number of residents in the downtown district and surrounding area.

Are there existing or changing conditions which affect the development of the property and support the proposed request?

The church would be a beneficial addition to a downtown community which is growing rapidly in population, allowing local residents to worship in the community in which they live, work and do business. It also will bring families into the downtown area for Sunday worship, which will increase the customer base for local restaurants and retail.

On a separate sheet or sheets, please provide any information or evidence that supports your request and the statements that you have provided in this application.

CITIZEN PARTICIPATION FORM - PART A

This form must be completed and submitted with the applicant's completed Public Hearing Application. Applications submitted to the City of Alpharetta without a completed Citizen Participation Form - Part A will not be accepted.

Public Hearing or Project Name: The Parish Anglican Church

Contact Name: **William Kirkland** Telephone: **(404) 644-6068**

The following people will be notified of this application and provided information describing the subject proposal. Please note that ALL adjoining property owners MUST be notified. Use additional pages as needed.

See Attached Exhibit A

Method by which these individuals will be contacted. Please mark all that apply. *If you select "Other," please provide a description of the method of contact that will be used.*

- [x] Letter
- [ ] Personal Visits
- [ ] Telephone
- [ ] Group Meeting
- [ ] Email
- [ ] Other *(Please Specify)* _____

Please describe the method(s) by which these individuals will have the opportunity to respond or contact the applicant with questions or concerns about the proposal.

By letter.

EXHIBIT A
The Parish Anglican Church, Inc.

NAME	Address	City	State	Zip
IOAN Office Holdings LLC	1050 A Cambridge Sq	Alpharetta	GA	30004
Quantum Real Estate Invest LLLP	1070 Cambridge Square #B	Alpharetta	GA	30004
Quantum Real Estate Investments, LLP	1070 Cambridge Square #B	Alpharetta	GA	30004
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Robert J Shilt	161 Wills Ln	Alpharetta	GA	30004
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KASH INVESTMENTS THREE LLC	210 Chelsey Cir	Alpahretta	GA	30004
Kash Ivestments ONE LLC	210 Chelsey Cir	Alpharetta	GA	30004
Kash Ivestments TWO LLC	210 Chelsey Circle	Alpharetta	GA	30004
The Rock Christian Church Inc	3050 Francis Road	Alpharetta	GA	30004
Kokil Enterprise LLC	653 Citation Trl	Alpharetta	GA	30004
TEP Enterprises LLC	1001 Cambridge Square	Alpharetta	GA	30009
Letitia T Hudson Ann D Hays Kenneth TJR & Milam Jennifer	101 Wills Ln	Alpharetta	GA	30009
Edward J & Deborah Daniel	1020 Cambridge Sq Ste A	Alpharetta	GA	30009
Angel Properties LLC	1021 Cambridge Square	Alpharetta	GA	30009
Angel Properties LLC	1021 Cambridge Square	Alpharetta	GA	30009
SL Premier Management LLC	1030 Cambridge Sq STE C	Alpharetta	GA	30009
NTIS Holdings, Inc	1051 Cambridge Square A	Alpharetta	GA	30009
Sharke Enterprises LLC	1100 Cambridge Square	Apharetta	GA	30009
Sylvia K Morrow Nocon LLC	1125 Cambridge Sq	Alpharetta	GA	30009
A-1 Driving School	11940 Alpharetta Highway, Suite 112	Alpharetta	GA	30009
Stephen D Hudson	121 Wills Ln	Alpharetta	GA	30009
Susan T & James E Jones	140 Wills Lane	Alpharetta	GA	30009
Abdelkader & Hassin Nashwa	141 Wills Ln	Alpharetta	GA	30009
Gordon D Eyre	160 Wills Ln	Alpharetta	GA	30009
D N Shah	1670 Hwy 9 South	Alpharetta	GA	30009
Wills Road LLC	5481 Morton Rd	Alpharetta	GA	30022
D&C Investment	4030 Johns Creek Pkwy	Suwanee	GA	30024
1091 Cambridge Square LLC	2321 Robinson Road	Marietta	GA	30068
JW Elli & CO LLC	1250 Cox Rd	Roswell	GA	30075
S & D Holding Company LLC	11865 Alpharetta Highway	Roswell	GA	30076
North Meadow Associates	3950 Shakleford Rd. # S 300	Duluth	GA	30096
Gulf State Partnership	1000 Cambridge Square #A	Alpharetta	GA	30201
Thanh Huyen & Tuyn Hoang	190 Arrowwood Ln	Alpharetta	GA	30201
Voila Investments LLC	156 Loretta Ln	Luthersville	GA	30251
Alpha Bc LLC	3520Piedmont Rd NE Ste 410	Atlanta	GA	30305
Cambridge Inc	5361 Northland Dr	Atlanta	GA	30342
Gulf State Partnership	5361 Northland Dr NE	Atlanta	GA	30342
Northmeadow Investors LLC	PO Box 56607	Atlanta	GA	30343
East Gwinnett Properties LLC	PO Box 28138	Macon	GA	31221
EHW Investments LLC	PO Box 3507	Jackson	MS	39207
UAG Atlanta IV Motors Inc	2555 Telegraph Rd	Bloomfield H	MI	48302
Alpha Properties L P	P.O. Box 100	Chromo	CO	81128
Get Real Partners LP	915 W Francis St	Aspen	CO	81611
Gregory & Jackie G Lefler	100 Wills Lane	Alpharetta	GA	30004-1837
Richard & Pamela D Morgan	130 Wills Ln	Alpharetta	GA	30004-1837
Terry L & Joan Hensel	180 Wills Ln	Apahretta	GA	30004-1837
Maryann Strickland	1000 Cambridge Square	Alpahretta	GA	30004-1846
Fulton Federal Saving & Loan	1061C Cambridge Sq Ste A	Alpharetta	GA	30009-1872
Charles G Petrakopoulos	371 Jon Scott Drive	Alpharetta	GA	30009-2109
Gregory Enterprises C	6515 Talmadge Ct	Suwanee	GA	30024-4271
Georgia Power Company Tax Department Bin 10120	241 Ralph McGill Blvd NE	Atlanta	GA	30308-3374
Rise LLC	11995 El Camino Real	San Diego	CA	92130-2539

~~Driving School of Alpharetta LLC~~

PARISH CHURCH SURVEY 11940 Alpharetta Hwy

LEGEND:

SITE DEVELOPMENT DATA

45,360 S.F. OF BLDG. SHOWN
179 TOTAL PARKING SPACES
1 SPACE / 328.88 S.F. OF BLDG.

LOCATION MAP
NOT TO SCALE

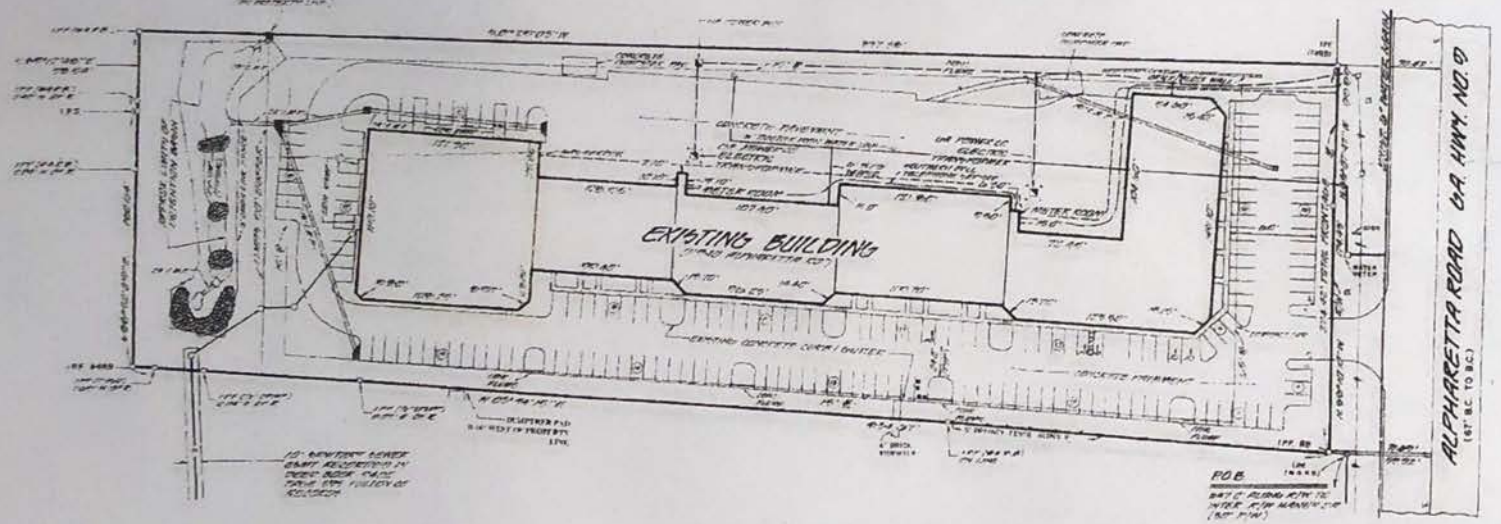
REFERENCE SURVEY:

FLOOD HAZARD NOTE:

AREA THIS TRACT:
214,548.28 SQ. FT.
4.9249 AC.

PRECISION OF SURVEY:

PROGRESS PRINT



NOTE: BUILDING DIMENSIONS SHOWN REFLECT THE FIRST OR GROUND FLOOR OF THE EXISTING BUILDING WITH THE MEASUREMENTS TAKEN AT 0.0's ABOVE GRADE.

SPECIAL UNDERGROUND UTILITY NOTE:

GRAPHIC SCALE

REV.	DATE	DESCRIPTION

AS BUILT SURVEY FOR:
WDB TRUST, WARREN STEINBERG AS TRUSTEE
FIRST AMERICAN TITLE INSURANCE COMPANY
THE CITY OF ALPHARETTA, GEORGIA
LAND LOT 600 1ST DISTRICT, 1ST SECTION FULTON COUNTY, GA.

DRAWN	
CHECKED	
APPROVED	
DATE	11-05-1998
SCALE	1" = 30'
PROJECT	98-2455
SHEET	1 OF 1

In my opinion, this plat is a correct representation of the land platted and has been prepared in conformity with the minimum standards and requirements of the law.

David A. Burre

David A. Burre Engineers & Surveyors, I
Consulting – Surveying – Land Plann
11660 Alpharetta Hwy. Suite 100 Roswell, Ga 30076 (404) 442

~~CD18-1~~

~~Driving School of Alpha LLC~~

Parish Church Location

LEGEND:

SITE DEVELOPMENT DATA

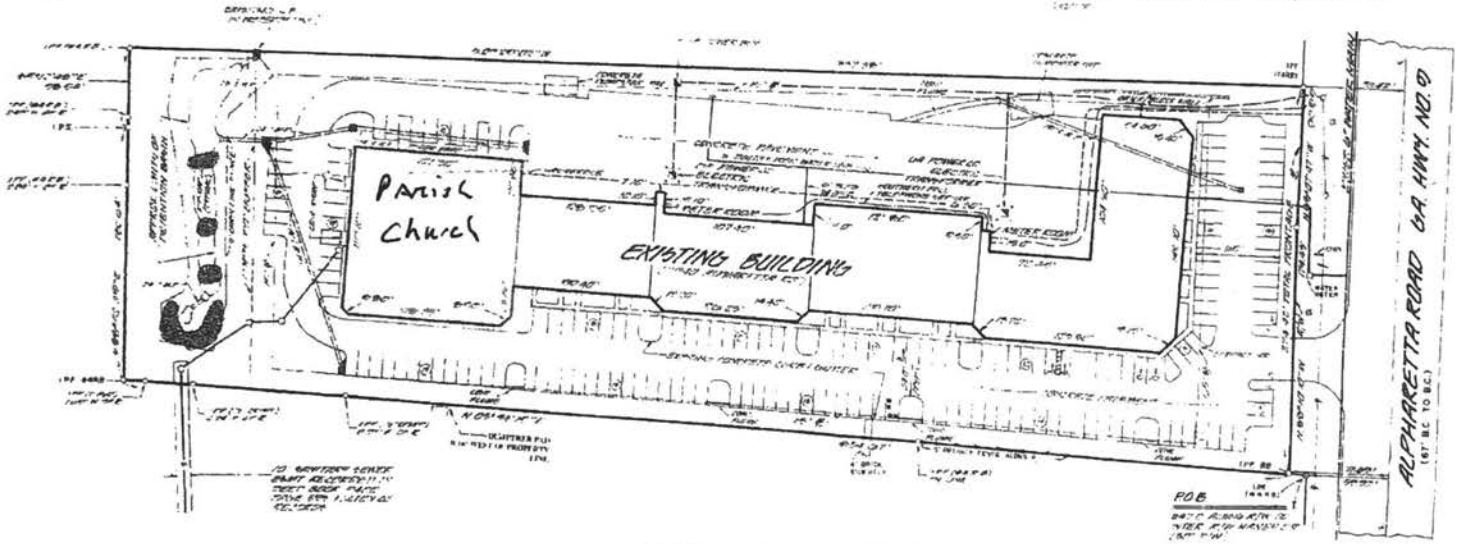
56,300 S.F. OF BLDG SHOWN
179 TOTAL PARKING SPACES
1 SPACE / 325.69 SF OF BLDG

LOCATION MAP
NOT TO SCALE

REFERENCE SURVEY:

FLOOD HAZARD NOTE:

AREA THIS TRACT:
214,540.23 SQ. FT.
4.9253 AC.



NOTE: BUILDING DIMENSIONS SHOWN REFLECT THE FIRST OR GROUND FLOOR OF THE EXISTING BUILDING WITH THE MEASUREMENTS TAKEN AT 0.0's ABOVE GRADE.

OFFICIAL UNDERGROUND UTILITY NOTE:

PRECISION OF SURVEY:

GEORGIA REGISTERED No. 2763 DAVID A. BURRE

GRAPHIC SCALE

REV.	DATE	DESCRIPTION

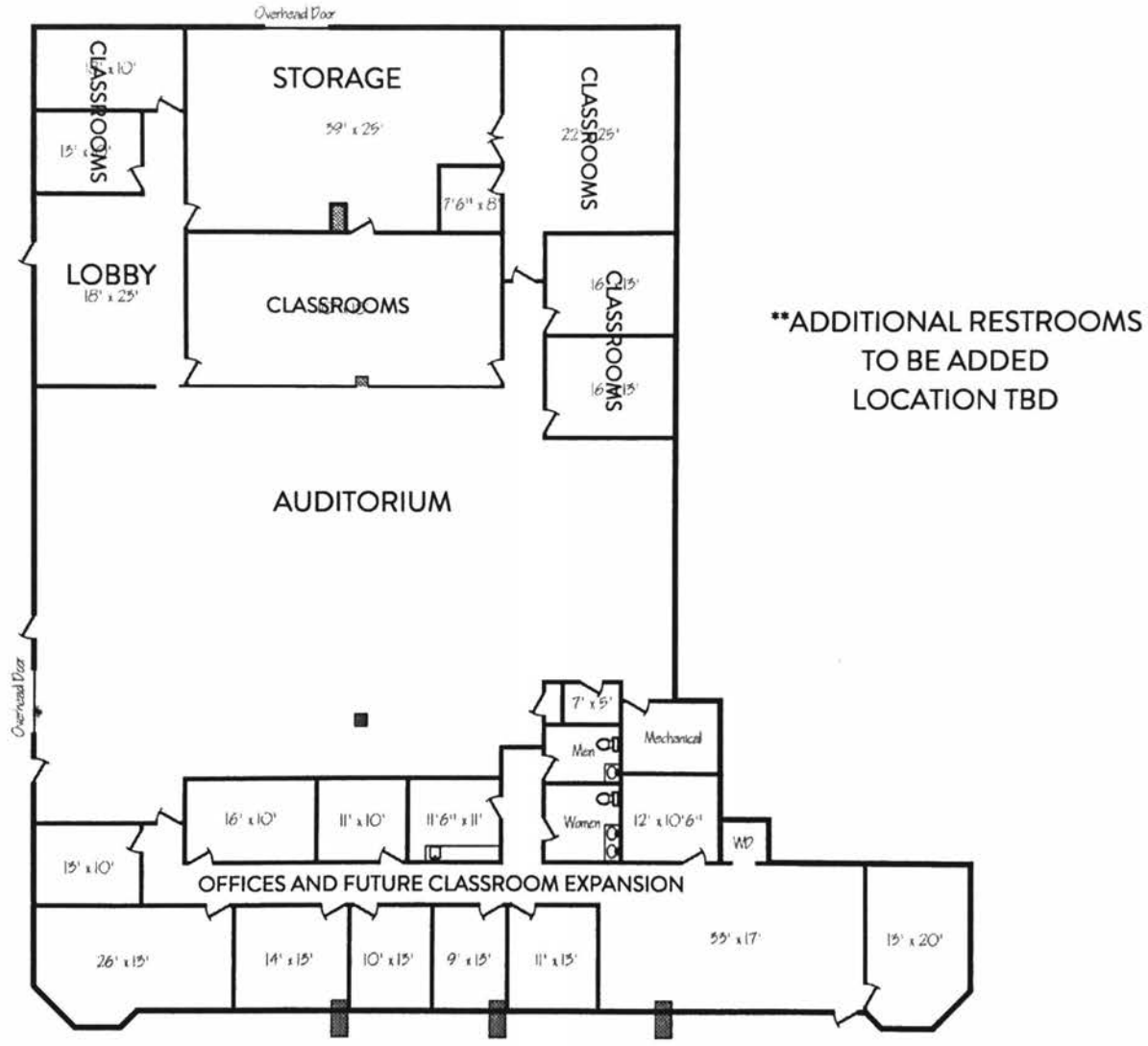
AS BUILT SURVEY FOR:
WDR TRUST, WARREN STEINBERG AS TRUSTEE
FIRST AMERICAN TITLE INSURANCE COMPANY
THE CITY OF ALPHARETTA, GEORGIA
LAND LOT 690 DISTRICT 1F SECTION FULTON COUNTY, GA.

DRAWN	D.A.B.
CHECKED	
APPROVED	
DATE	11-06-1998
SCALE	1" = 30'
PROJECT	98-2488
SHEET	1 OF 1

David A. Burre Engineers & Surveyors, I
Consulting – Surveying – Land Plann
11660 Alpharetta Hwy. Suite 100 Roswell, Ga 30076 (404) 442

Parish Church proposed space at
11940 Alpharetta Hwy

11,000 SF TOTAL
Assembly Area = 2,400 SF
All other Area = 8,600 SF



**ADDITIONAL RESTROOMS
TO BE ADDED
LOCATION TBD

EXHIBIT "A"

11940 Alpharetta Hwy

Deed Book 28699 Pg 3

All that tract or parcel of land lying and being in Land Lot 600, of the 1st District, 2nd Section, City of Alpharetta, Fulton County, Georgia, and being more particularly described as follows:

To Find The True Point of Beginning, begin at an iron pin found in the right-of-way of Alpharetta Road (Ga. Hwy. No. 9, having a variable right-of-way width and a pavement width of 67 feet from back of curb to back of curb at this point), which iron pin found is located 647.0 feet Easterly from the point of intersection of the Easterly right-of-way line of Haney Drive (having a 30-foot right-of-way width) with the Northerly right-of-way line of Alpharetta Road, and which iron pin found is located 59.92 feet Northerly from the centerline of said Alpharetta Road; running thence North 03° 54' 15" East a distance of 11.77 feet to an iron pin found on the Northerly right-of-way line of Alpharetta Road at the True Point of Beginning; and from the True Point of Beginning as thus established, thence leaving the Northerly right-of-way line of Alpharetta Road and running North 03° 54' 15" East a distance of 834.67 feet to an iron pin found; running thence South 88° 50' 09" East a distance of 180.64 feet to an iron pin found; running thence South 89° 12' 48" East a distance of 58.54 feet to an iron pin found; running thence South 01° 29' 03" West a distance of 837.38 feet to an iron pin set on the Northerly right-of-way line of Alpharetta Road, and which iron pin set is located 70.42 feet Northerly from the centerline of said Alpharetta Road; running thence Northwesterly along the Northerly right-of-way line of Alpharetta Road the following two courses and distances; North 88° 07' 47" West a distance of 99.99 feet to a point; and North 88° 10' 10" West a distance of 174.43 feet to an iron pin found at the True Point of Beginning.

The above-described tract contains 4.9253 acres and is improved property known as 11940 Alpharetta Road, all as more particularly shown and delineated on that certain As-Built Survey for Grimes Square, Inc., GMAC Commercial Mortgage Corporation and Chicago Title Insurance Company, prepared by David A. Burre Engineers & Surveyors, Inc., dated November 17, 1997, bearing the seal and certification of David A. Burre, Georgia Registered Land Surveyor No. 1965.

CITY COUNCIL MEETING
STAFF REPORT

SUBMITTING DEPARTMENT: COMMUNITY DEVELOPMENT
SUBMITTED BY: KATHI COOK
DRAFTED BY: MICHAEL WOODMAN

I. AGENDA ITEM TITLE: PH-18-17 UNIFIED DEVELOPMENT CODE AND CODE OF ORDINANCE TEXT AMENDMENTS – DESIGN REVIEW BOARD

CITY COUNCIL: MAY 28, 2019

This item was heard at the May 9, 2019 Planning Commission meeting. There were no public comments. After discussion, the Planning Commission recommended to approve the item. Vote (6-0)

II. RECOMMENDATION:

Approve text amendments to the Unified Development Code Section 1.4 Definitions and Section 5.4 Design Review Board and Code of Ordinances Chapter 36, Division 2 Design Review Board.

III. REPORT IN BRIEF:

Consideration of text amendments to Code of Ordinances Section 36-65 to add a definition for 'Downtown Overlay' and to Section 36-66 to require Design Review Board review of new construction applications that are forwarded by the Director of Community Development. The Board currently reviews commercial projects within the Downtown Overlay, Corridors of Influence and Interchange Districts. Staff currently reviews items outside of those areas and is recommending a change to the Code in order to allow the Board to review any commercial project if forwarded by the Director.

Staff also recommends amendments to Unified Development Code (UDC) Section 1.4 Definitions to add a definition for 'Downtown Overlay' and to Section 5.4 Design Review Board adding applicability language to the powers and duties of the Board.

IV. ATTACHMENTS:

- Strike Through and Underline Edits

AN ORDINANCE TO AMEND ARTICLES I AND V OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF ALPHARETTA, GEORGIA AND CHAPTER 36 OF THE CODE OF THE CITY OF ALPHARETTA, GEORGIA; TO ADD A DEFINITION FOR 'DOWNTOWN OVERLAY'; TO AMEND THE POWERS AND DUTIES OF THE DESIGN REVIEW BOARD; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, on or about May 21, 2001, the City of Alpharetta (the "City") adopted a comprehensive zoning ordinance known and cited as the Unified Development Code of the City of Alpharetta, Georgia, which has subsequently been amended from time to time (the "Unified Development Code"); and

WHEREAS, the City has also adopted certain Design Review Board design standards, codified as §§ 36-62—36-71 of The Code of the City of Alpharetta, Georgia, which has subsequently been amended from time to time; and

WHEREAS, the Mayor and Council of the City of Alpharetta (the "City Council" or "Council") are charged with the protection of the public health, safety, and welfare of the citizens of the City of Alpharetta; and

WHEREAS, the Unified Development Code and The Code of the City of Alpharetta, Georgia were designed to be amended from time to time when circumstances warrant that modifications be made in order to make said Codes more responsive to community needs; and

WHEREAS, the City Council finds that ordinances and regulations governing the uses of land and development of land within the City, as well as the City's operations, should be continually improved from time to time and modified as necessary to better protect and promote the public health, safety and welfare of the residents and businesses of the City of Alpharetta; and

WHEREAS, the City Council desires to amend Articles I and V of the Unified Development Code and Chapter 36 of The Code of the City of Alpharetta, Georgia for the foregoing purposes; and

WHEREAS, the City Council finds that the following amendments to the Unified Development Code and The Code of the City of Alpharetta, Georgia promote the health, safety, morals, convenience, order, prosperity and general welfare of the present and future inhabitants of the City of Alpharetta;

NOW THEREFORE, The Council of the City of Alpharetta hereby ordains, as follows:

Section 1: **Subsection 1.4.2** [Defined Terms] of Article I of the Unified Development Code is hereby amended by adding the following term and definition in its appropriate alphabetical order:

"Downtown Overlay. That portion of the City generally bounded by Canton Street to the North, Wills Road to the West, South Main Street and Old Milton Parkway to the South and Westside Parkway to the East. The study area of the City of Alpharetta Downtown Master Plan shall be shown on the Official Zoning Map and labeled "Downtown Overlay." (See Appendix C – Downtown Overlay District)"

Section 2: **Subsection 5.4.3** [Powers and duties of the design review board] of Article V of the Unified Development Code is hereby amended by adding the following regulation:

"The restrictions imposed by this section shall apply to all non-single-family detached buildings, structures, sites, and areas and the property on which they are located, within the Downtown Overlay, Corridors of Influence, Interchange Districts, to all projects which otherwise expressly include, as a condition of development, review by the Design Review Board and other requests for new construction forwarded to the Board by the Director of Community Development."

Section 3: **Subsection 36-65** [Design Review Board - Definitions] of Chapter 36 of The Code of the City of Alpharetta, Georgia is hereby amended by adding the following term and definition in its appropriate alphabetical order:

"Downtown Overlay. That portion of the City generally bounded by Canton Street to the North, Wills Road to the West, South Main Street and Old Milton Parkway to the South and Westside Parkway to the East. The study area of the City of Alpharetta Downtown Master Plan shall be shown on the Official Zoning Map and labeled "Downtown Overlay." (See Appendix C – Downtown Overlay District)"

Section 4: **Subsection 36-66** [Design review board – Scope of division.] of Chapter 36 of The Code of the City of Alpharetta, Georgia is hereby amended by adding the following text to the end of the Paragraph:

"….and other requests for new construction forwarded to the Board by the Director of Community Development."

Section 5: If any section, subsection, provisions, or clause of any part of this Ordinance shall be declared invalid or unconstitutional or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 6: This Ordinance shall be effective immediately upon its adoption by the City Council and the amendments made herein shall be incorporated into the Unified Development Code of the City of Alpharetta, Georgia and The Code of the City of Alpharetta, Georgia, as applicable. This Ordinance hereby repeals any and all conflicting ordinances and amendments.

SO ORDAINED this the _____day of _____, 2019.

Approved:

_____

Jim Gilvin, Mayor

Attest:

COUNCILMEMBERS

_____

Erin Cobb, City Clerk
(Seal)

_____

Approved as to Form:

_____

_____

C. Sam Thomas, City Attorney

_____

_____

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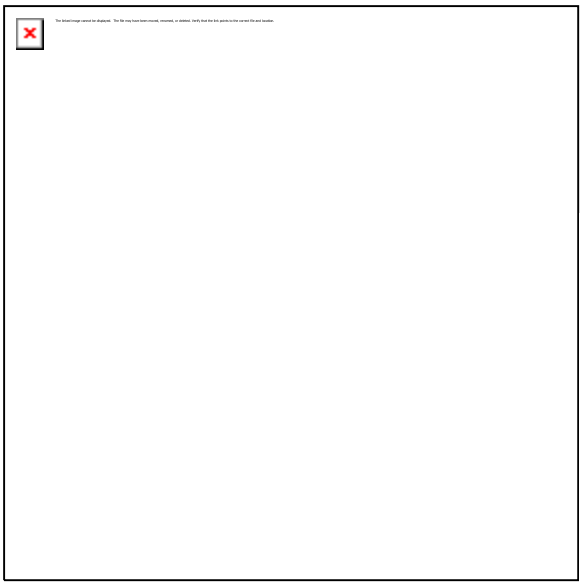
ARTICLE I. - GENERAL

SECTION 1.1 - TITLE AND PURPOSE

1.4.2 Defined terms.

Words and phrases defined herein shall be interpreted as defined without regard to other meanings in common or ordinary use, unless the context of the word or phrase indicates otherwise. Words and phrases not defined in this Ordinance shall be construed to have the meaning given by common and ordinary use as defined by Webster's New International Dictionary, Latest Edition. Figures associated with defined terms in this Section are provided for illustration only and do not limit or change the meaning of the term as defined in writing.

Acceleration Lane. An added roadway lane which permits integration and merging of slower moving vehicles into the main vehicular stream.



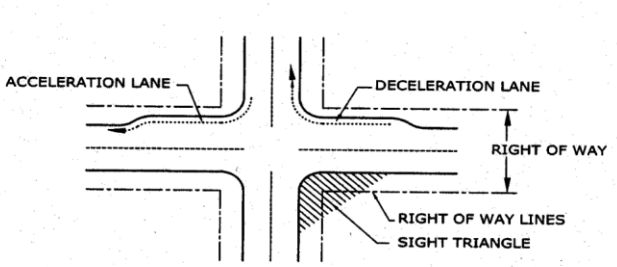


FIGURE 1

Access. A way or means of approach to provide physical entrance to a property.

Accessory Structure. A structure detached from a principal building on the same lot and customarily incidental and subordinate to the principal building or use.

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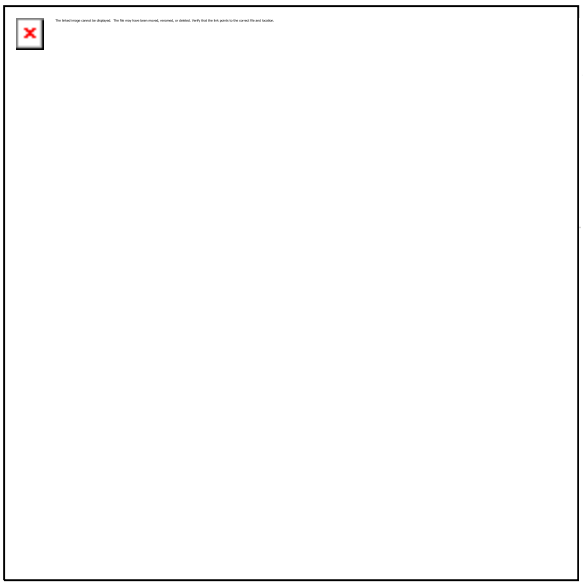

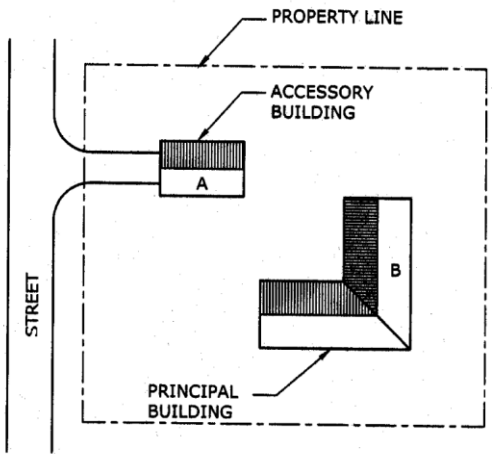

FIGURE 2

Accessory Use. A use customarily incidental and subordinate to the principal use and located on the same lot with such principal use.

Acre. A measure of land area containing 43,560 square feet.

1. *Acreage, Gross.* The total area of a property measured in acres and fractions thereof rounded to the nearest one-tenth acre.
2. *Acreage, Net.* The total buildable area of a property measured in acres to the nearest one-tenth, as existed when originally approved for its current zoning district, less any flood plain, easements and land dedicated to and accepted for streets or other public improvements by the City.

Adult Book Store. A retail establishment, a majority of whose inventory consists of books, magazines, videotapes and similar materials containing sexual activities or specified anatomical parts.

Airport. A property or structure licensed and approved by the Federal Aviation Administration where fixed wing aircraft or helicopters can land and take off, which may be equipped with hangars, facilities for refueling and repair and various accommodations for passengers.

Aisle. The traveled way, which is not the public right-of-way, by which cars enter and depart parking spaces.

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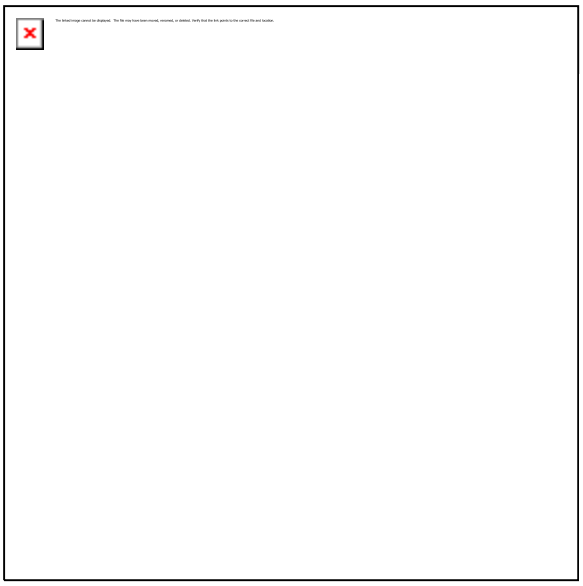

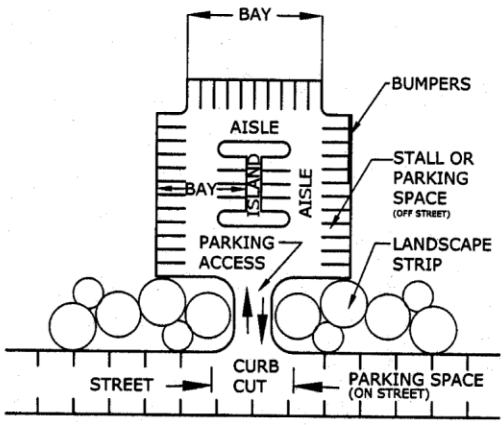

FIGURE 3

Alley. A non-exclusive private easement or publicly dedicated service way providing a secondary means of public access to abutting property and not intended for general traffic circulation.

Alteration of Building. Any change in the supporting members of a building (such as bearing walls, columns or girders); any change in the non-supporting interior walls of a building; any addition or reduction to a building; any change in use; or any relocation of a building from one location or position to another.

Amphitheater. An outdoor area designed or intended for the projection of sound to be heard by a nearby audience.

Amenity. A natural or man-made feature which is intended to enhance or make more attractive or satisfying a particular property.

Animal Hospital, Large Animals. A place where horses, cattle, sheep or other animals normally kept in agricultural settings are given medical or surgical treatment and the boarding of animals is limited to short-term care incidental to the hospital use.

Animal Hospital, Small Animals. A place where dogs, cats, birds or other animals normally kept as household pets are given medical or surgical treatment and the boarding of animals is limited to short-term care incidental to the hospital use.

Annexation. The incorporation of a land area into the City with a resulting change in the city limit boundaries.

Antenna. See Section 2.8 for definition of 'antenna.'

Apartment. One or more rooms comprising an independent dwelling unit in a 'For-Rent' building.

Applicant. Any person making a request to the City for any approval, permit or authorization under the procedures contained in this Ordinance.

Art Galleries. An establishment engaged in the sale, loan, or display of art books, paintings, sculpture, or other works of art. This does not include libraries, museums, or non-commercial art galleries, or where such display of art is incidental to the primary use.

Asphalt Plant. A business which manufactures, mixes, or blends asphaltic products for distribution.

Assisted Living Facility. See Congregate Housing.

Associations. An organization of persons having common interests or purposes.

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Auditorium. An indoor building or structure designed or intended for use for the gathering of people as an audience to hear music, lectures, plays, and other presentations.

Auto Sales and Leasing. The use of any building, land area, or other premises or portions thereof, for the display, sales or lease of automobiles, trucks, vans, trailers or recreational vehicles, including internet transactions where most vehicles are not stored on site.

Automobile. A self-propelled, free moving vehicle, with at least four but no more than six wheels, designed primarily for the transportation of passengers or for conveyance of up to two tons of materials on a street or roadway.

Automobile Service Station. Any building, land area or other premises, or portion thereof used or intended to be used for the retail dispensing or sales of vehicular fuels; and including as an accessory use the sale and installation of lubricants, tires, batteries and similar accessories, or the provision of tune-up or light maintenance services for vehicles.

Automotive Service Establishment. A business principally engaged in the repair of automobiles or other motorized vehicles, or the installation or repair of equipment or parts on motorized vehicles such as mufflers, brakes, tires, radios, transmissions, and engines or engine parts.

Bakery. An establishment primarily engaged in the retail sale of baked products for consumption off site. The products may be prepared either on or off site. Such use may include incidental food service.

Bank. A freestanding building, with or without a drive-up window, for the custody, loan, or exchange of money; for the extension of credit; and for facilitating the transmission of funds. This may include credit unions, savings and loans, and traditional banks.

Barber Shop. Any establishment or place of business within which the practice of barbering is engaged in or carried on by one or more barbers.

Basement. An area below the first floor of a building used for storage, garages, and utilities or for common use of the occupants of the building. A basement used for any one or more of the above purposes shall not be counted as a story.

Beauty Shop. Any commercial establishment, residence, vehicle, or other establishment, place, or event wherein cosmetology is offered or practiced on a regular basis for compensation, excluding such types of services requiring customers to disrobe.

Bed and Breakfast. A building in which lodging and meals are provided for no more than 15 guest and meals are served in a common dining room.

Berm. A mound of earth, or the act of pushing earth into a mound.

Block. A tract of land bounded by streets or a combination of streets and public land, rights-of-way or any other barrier to the community or development.

Board of Appeals. The appointed Board of Appeals of the City of Alpharetta.

Boarding House. A dwelling where more than two, but fewer than six rooms are provided for lodging for definite periods of times. Meals may or may not be provided, but there is one common kitchen facility. No meals are provided to outside guests.

Book or Stationery Store. An establishment for the sale or distribution of books and miscellaneous stationery by direct retail sales to the public.

Bottled Gas Storage and Distribution. An establishment where gas is stored for wholesale distribution.

Boutique Hotel. A high quality hotel which contains less than 120 rooms located in a unique setting, such as the City's Downtown, mixed-use developments and/or an entertainment district. The building shall reflect a unique exterior architecture and interior design compatible with the area in which the hotel is located. The boutique hotel shall provide guests with high quality services, such as, but not limited to, concierge, on-site restaurant, room service, meeting space, business center, banquet facilities, spas, doormen, valet parking, boutiques and/or other amenities. Guest rooms within the building shall contain

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no equipment for food preparation other than a mini-fridge and/or microwave. There shall be no self-serve laundry facilities (for guests use) within the building. Access to each guest room shall be through an inside lobby supervised at all hours.

Brewery. A facility where malt beverages are manufactured or brewed.

Broadcasting Studio. An establishment for the dissemination of radio, television, satellite, or similar medium, which may include a transmission tower.

Buffer Area or Buffer Strip. That portion of a lot set aside for open space and screening purposes pursuant to applicable provisions of this Ordinance to separate different zoning districts or uses on one property from uses on another property. A required set back area may not be included in a required buffer area or visa-versa.

Buffer, Undisturbed. An area of land as defined above that exists in its natural state without intrusion or alteration. The addition of landscaping into areas of sparse vegetation within undisturbed buffers does not constitute intrusion or alteration.

Buildable Area. See "Lot Building Area."

Builder's Equipment. An area designed or intended for the storage and use of equipment or materials common in the construction trade. This may not include sales of such equipment or materials.

Building. Any structure built for or intended for occupancy, storage or shelter of persons, animals, personal or business property, or machinery of any kind which is entirely separated from any other structure.

Building Code. The latest edition of all codes relating to the construction of buildings and their mechanical, electrical and other systems, as adopted by the City of Alpharetta pursuant to the Georgia Uniform Building Code Act and also referred to as the Standard Building Code.

Building Frontage. The linear width of a building facing or most nearly facing a street.

Building Height. The vertical distance to the highest point of the roof surface of a flat roof, the deck line of a mansard roof, and to the mean height level between eaves and ridge of a gable, hip or gambrel roof, as measured from the average finished grade across the building frontage.

Building Inspector. The Building Official of the City of Alpharetta or the Building Official's designated representative.

Building Site. A parcel or lot or land occupied or intended to be occupied by a building or structure having not less than the minimum area permitted by the code.

Bus Shelter. A small, roofed structure, having from one to three walls, located near a street, and designed primarily for the protection and convenience of bus passengers.

Car Wash. Any building or premises or portions thereof dedicated to use for washing automobiles; or a structure containing facilities for washing automobiles.

Carpenter Shop. An establishment utilized for the manufacture or assemblage of wood into usable forms for sale and distribution.

Carpet and Rug Sales. An establishment for the retail or wholesale sale of floor coverings.

Cemetery. Land used or dedicated to the burial or internment of human or animal remains, including crematoriums, mausoleums, necessary sales, and maintenance facilities.

Center Line of Street. Any line surveyed as such by the City of Alpharetta or the Georgia Department of Transportation or their designee, or, if no such survey exists, the line which is midway between the edge of pavement or back of curb of a street.

Central Business District (CBD). That portion of the City bounded by Mayfield Road to the North, Old Milton Parkway to the South, Haynes Bridge Road and Highway 9 to the east and Roswell and Canton Streets to the west. (see page 2-103)

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Certificate of Occupancy. A document issued by the Director indicating that a particular building conforms with the requirements of this Ordinance and the building is complete and ready for use.

Church. A facility incorporating one or more buildings where religious services are conducted.

City. The City of Alpharetta, Georgia.

City Administrator. The Chief Operating Officer of the City of Alpharetta or his designee.

City Clerk. The City Clerk of Alpharetta, Georgia, or the City Clerk's designated representative.

City Council or Mayor and Council. The legally constituted and elected governing body of the City of Alpharetta, Georgia.

Clinic. An establishment where patients are admitted for examination and treatment by one or more physicians, dentists, psychologists, medical professionals, or social workers and where patients are not usually lodged overnight.

Club. Buildings and facilities owned or operated by an association or persons for a social or recreational purpose.

Collection Box. A container, trailer, vehicle or other structure, used for the purpose of acquiring donated goods, by a for-profit or not-for-profit entity.

Commercial Parking Lot. An area or structure dedicated to the temporary storage of automobiles or other vehicles for periods of less than 24 hours for a fee, operated as the principal use of the property or structure.

Community Development Director. The Director of the Community Development Department or his designee.

Comprehensive Plan (CP). The long-range plan for guiding development in the City of Alpharetta and the City's urban area to a point in time at least 15 years from when the plan was adopted, with the overall goal being to accommodate development in a timely, orderly, and efficient arrangement of land uses and public facilities and services that meet the needs of present and future residents and businesses.

Concept Plan. A generalized map presenting an image or representation of a proposed development, and showing those plan elements as further required by this Ordinance.

Concrete Plant. A business which manufactures, mixes, or blends concrete products for distribution.

Conditional Use. A use that generally would not be appropriate throughout a zoning district but which, if controlled as to visual appearance, number, area, height, location, or relation to abutting or nearby uses, would not be injurious to the public, health, safety, welfare, morals, order, comfort, convenience, appearance or general welfare. Such uses may be permitted only in zoning districts specified in this Ordinance and are subject to conditions and approval by the Mayor and Council.

Condominium. A legal form of multiple ownership consisting of a building, or group of buildings, in which units are owned individually, and the structure, common areas and facilities are owned by all the owners on a proportional, undivided basis.

Condominium, Office. An office building (or group of buildings) organized, owned and maintained as a condominium.

Condominium, Residential. A building type consisting of individual units located within a single structure. The structure normally has at least two, but no more than six stories. The structure is designed to appear as a single building with no architectural distinction between the units. Architectural elements such as materials, colors and windows are repeated consistently throughout the building and there is usually a single roof element and a single point of primary entry. The architectural style typically expresses the horizontal lines of the building which then accentuates the floors of the building as a primary visual element. The common areas of the building such as the elevators and lobby may be expressed as special features on the main elevations of the structure.

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Congregate Housing. Any group dwelling or facility licensed by the state, public or private, which for gain or otherwise, regularly provides one or more persons with assisted living care. The term "assisted living care" means specialized care and services including the provision of personal services, the administration of medications by a certified medication aide and the provision of assisted self-preservation. The term "personal services" includes, but is not limited to, individual assistance with or supervision of self-administered medication, assistance, essential activities of daily living such as eating, bathing, grooming, dressing, toileting, ambulation and transfer. The term "assisted self-preservation" means the capacity of a resident to be evacuated from an assisted living facility to a designated point of safety and within an established period of time as determined by the Office of Fire Safety Commissioner. Assisted self-preservation is a function of all of the following:

1. The condition of the individual.
2. The assistance that is available to be provided to the individual by the staff of the assisted living facility; and
3. The construction of the building in which the assisted living facility is housed, including whether such building meets the state fire safety requirements applicable to an existing health care occupancy.

Construction Trailer. A temporary structure used as an office and located on an active construction site.

Contractor's Office with outside storage. A room or group of rooms used for conducting business that includes an enclosed exterior space for the storage of business related equipment and supplies.

Contractor's Office without outside storage. A room or group of rooms used for conducting business that does not use any exterior storage area.

Convenience Center with Gas Pumps. A facility that combines a small retail store with the sale and dispensing of gasoline products.

Convenience Store. A retail establishment primarily selling packaged food and household convenience items, which may also dispense automobile fuel, oil and accessories. Excluded from this definition is any establishment providing automotive maintenance services or repairs.

Craftsman Shop or Studio. A facility where products are made or serviced on an individual basis without the use of mechanized or assembly line production equipment.

Curb Break or Curb Cut. Any interruption or break in the line of a street curb for the purpose of connecting a driveway to a street, or otherwise to provide vehicular access to abutting property.

Data Center. A building or complex of buildings in which a substantial portion of the gross square footage is dedicated to the housing of computer or data processing equipment or systems.

Day Care Center. Any establishment operated by an individual, partnership, society, agency, corporation, institution or group, and licensed by or registered with the State of Georgia as a group day care home or day care center, which enrolls therein for pay, for supervision and care, seven or more children or adults. Such facility may provide supervision, care, education, recreation and specialized programmings but does not provide overnight accommodations.

Deed. An instrument that conveys or transfers title to land or other real property.

Density. The average number of dwelling units or gross square feet of building floor area per gross acre of land. For an individual property, the density shall be calculated by dividing the total dwelling units or gross square footage of the building by the total gross acres of the property that existed when originally approved for its current zoning district.

Design Review Board. The Design Review Board of the City of Alpharetta, as established by this Ordinance and appointed by the Mayor and Council.

Development Activity. The construction of public improvements, site improvements, or buildings, including any alteration of a property in preparation for such construction. Development Activity shall also include the "thinning" or removal of trees from undeveloped land in conjunction with a forest management

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program, and the removal of trees incidental to the development of land or to the marketing of land for development.

Director. Unless otherwise specified, the Director of Community Development of the City of Alpharetta, Georgia, or the Director's designated representative.

Discount Store. A retail store that sells new or used goods or products at prices lower than traditional retail outlets. Discount stores principally engage in offering a category of similar goods or a wide assortment of goods for sale to the general public.

Distillery. A facility where distilled spirits are manufactured (distilled, rectified or blended).

Drainage. See Article III, Section 3.1 for all definitions relating to drainage and storm water control.

Drive or Driveway. A surfaced asphalt or concrete area on a lot which provides direct access for vehicles between a street and a private garage, carport or other permitted parking space or parking area or loading area.

Dry cleaning, pick-up station. An establishment or business maintained for the pickup and delivery of dry cleaning and/or laundry without the maintenance or operation of any laundry or dry-cleaning equipment or machinery on the premises.

Dry cleaning plant. A building, portion of a building, or premises used or intended to be used for cleaning fabrics, textiles, wearing apparel, or articles of any sort by immersion and/or agitation, and other processes incidental thereto.

Downtown Overlay. That portion of the City generally bounded by Canton Street to the North, Wills Road to the West, South Main Street and Old Milton Parkway to the South and Westside Parkway to the East. The study area of the City of Alpharetta Downtown Master Plan shall be shown on the Official Zoning Map and labeled "Downtown Overlay." (See Appendix C – Downtown Overlay District)

Duplex (or semi-detached). A building type consisting of two independent units that are attached by a common side wall, floor and/or ceiling. Such units normally have at least two, but no more than four floors. These units may share a common front door and are sometimes designed to appear as a single unit.

Dwelling, 'For-Rent' (Downtown Overlay).

a. Unit—A residential unit designed to be leased or rented and occupied by a single family tenant and located within the Downtown Overlay.

b. Building—A structure incorporating multiple rental units. (See Apartments.)

c. See Section 2.7 Standards for Downtown Overlay.

Dwelling, 'For-Rent' (Outside of Downtown Overlay).

a. Unit—A residential unit designed to be leased or rented and occupied by a single family tenant.

b. Building—A structure incorporating multiple rental units. (See Apartment.)

c. See Section 2.7 Standards for Units (outside of Downtown Overlay).

Dwelling, 'For-Sale'.

a. Detached—A free-standing residential unit designed to be purchased and occupied by a single family.

b. Attached—A residential unit attached to other residential units and designed to be purchased and occupied by a single family.

c. Condominium—A type of property ownership in which a 'For-Sale' unit is purchased and the purchaser of each unit acquires full title to the unit and an undivided interest in the common elements (the land, roof, elevator, etc.).

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Dwelling, Group. A building or portion of a building occupied or intended for occupancy by a number of unrelated persons or families, but in which separate cooking facilities are not provided for such resident persons or families. The term "group dwelling" includes but is not limited to the terms rooming house, apartment hotel, nursing home, fraternity or sorority house, YMCA or YWCA. A hotel, motel or bed and breakfast tourist home shall not be deemed to be a group dwelling as herein defined.

Dwelling Unit. One or more rooms connected together and constituting a separate, independent housekeeping establishment designed for use by one family with provision for cooking, eating, sleeping, bathing and personal sanitation, and physically set apart from any other rooms or dwelling units in the same structure or another structure.

Easement. A grant by a property owner of any designated part of a property for the use by another for a specified purpose without transfer of title or right of ownership.

Egress. An exit.

Electric power yards, substation. All equipment, fixtures, and personal property operated or maintained in connection with the production of electricity using any source of thermal, steam, wind, or solar energy with a generating capacity of more than 500 kilowatts and less than 50 megawatts.

Existing Use. The use of a lot or structure at the current time or another time if so designated.

Extended Stay Hotel. A building containing guest rooms for lodging, offered to the public for compensation, which are advertised, designed, intended or routinely utilized for weekly or monthly occupancy, or in which at least 30% of all guest rooms have facilities for the refrigeration and preparation of food by guests, such as a refrigerator and a cooktop/stove (or a refrigerator, a microwave, and a dishwasher or kitchenette sink), and a self-serve laundry facility is available for guests use. For the purposes of this Code, extended stay hotels and hotels (or motels) are separate and distinct uses. See, Section 2.7.3.

Family. One or more persons related by blood, adoption, guardianship or marriage and/or not more than three unrelated persons, living and cooking together as a single, nonprofit housekeeping unit.

Family Day Care Home. An accessory use within a private residence, licensed by or registered with the State of Georgia as a family day care home, operated by the occupant of the dwelling who enrolls for pay, for supervision and care without overnight accommodations, three but not more than six children or adults.

Fast Food Restaurant. See Restaurant, Drive-thru or Fast Food.

Fence. A structure made of manufactured materials—and used for the purpose of defining a boundary, creating an enclosure, providing security, privacy or screening, or as a means of protection.

Flood Control. See Article III, Section 3.4, for definitions relating to flooding and flood control.

Floor Area. The total number of square feet of heated floor space within the exterior walls of a building.

Floor, First. The location within a building in which the primary egress and ingress are provided.

Florist, Retail With Greenhouse. Any business establishment which, as its primary business, sells at retail flowers and ornamental plants. A greenhouse or nursery for the growing of plants, or another open or enclosed supplemental display area outside the establishment, is permitted as a normal accessory use.

Florist, Retail Without Greenhouse. Any business establishment which, as its primary business, sells at retail flowers and ornamental plants. A greenhouse or nursery for the growing of plants, or another open or enclosed supplemental display area outside the establishment, is not permitted.

Frontage Lot or Street Frontage. The width in linear feet of a lot where it abuts the right-of-way of any street from which access may be directly gained.

Funeral Home. A building used for the preparation of deceased human beings for burial and the display of the deceased and ceremonies connected therewith before burial or cremation.

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Future Land Use Map. The map named as such and contained in the Comprehensive Plan that indicates areas appropriate for various land uses and public facilities over time and as described in the Comprehensive Plan text.

Garage Sale. The sale or offering for sale of miscellaneous personal items on a residential zoned lot, (not including churches and schools).

Garden District. That portion of Canton Street bounded by Church Street to the south and Hopewell Road to the north.

Gasoline Station. A facility where primary use is the dispensation of fuels. (Also see Convenience Center with Gas Pumps)

Gazebo. An accessory, open air structure not exceeding 300 sq. ft. in size.

Governing Body. The Mayor and Council of the City of Alpharetta, Georgia, under whose authority this Ordinance is enacted into law, administered, and enforced.

Grade. The degree rise or descent of a sloping surface. The average elevation of the sidewalk or crown of road surrounding a building site.

Grade, Finished. See Section 3.1, "Site Grading and Land Disturbance."

Greenhouse. A building whose roof and sides are made largely of glass or other transparent or translucent material and in which the temperature and humidity can be regulated for the cultivation of plants for subsequent sale or for personal enjoyment.

Group Home. A dwelling shared by four or fewer persons, excluding resident owner, (or no more than six persons including the resident owner), who live together as a single housekeeping unit and in a long term, family-like environment in which the resident owner, serving as the primary caregiver to the residents, provides care, education and participation in community activities for the residents with the primary goal of enabling the residents to live as independently as possible in order to reach their maximum potential. 1. No group home shall be located within 2,000 ft. of another group home as measured at the property line. 2. A group home shall be limited to one structure and multiple structures located near one another shall not be considered components of one group home. Each structure shall meet distance requirements. The term "group home" shall not include a halfway house, a treatment center for alcoholism or drug abuse, and work release facility for convicts or ex-convicts, a home for detention and/or rehabilitation of juveniles adjudged delinquent or unruly and placed in custody of the state or other housing facilities serving as an alternate to incarceration. The term "group home" shall also not allow the use of a dwelling as an apartment or duplex. A "group home" shall not allow use of the dwelling as a home for individuals on parole, probation, or convicted and released from incarceration, for any crimes including child molestation, aggravated child molestation, or child sexual abuse, as defined in O.C.G.A. 16-6-4 or individuals required to register as sex offenders pursuant to O.C.G.A. 42-1-12. A group home may include a home for the handicapped. As used in this subsection, the term "handicapped" shall mean:

1. Having a physical or mental impairment that substantially limits one or more of such person's major life activities so that such person is incapable of living independently;
2. Having a record of having such an impairment; or
3. Being regarded as having impairment.

However, the term "handicapped" shall not include current illegal use of or addiction to a controlled substance, nor shall it include any person whose residency in the home would constitute a direct threat to the health and safety of other individuals.

Hardware Store. A facility of 30,000 or fewer square feet gross floor area, primarily engaged in the retail sale of various basic hardware lines, such as tools, builders' hardware, plumbing and electrical supplies, paint and glass, housewares and household appliance, garden supplies, etc.; if greater than 30,000 square feet, such a facility is a Home Improvement Center.

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~~*Historic Business District.* That portion of the Central Business District bounded by Church Street to the north, Highway 9 to the east, Marietta Street to the south and Milton High School to the west. (see page 2-122)~~

Home Improvement Center. A facility of more than 30,000 square feet gross floor area, engaged in the retail sale of various basic hardware lines, such as tools, builders hardware, paint and glass, houseware and household appliances, garden supplies, and cutlery.

Home Occupation. Any activity carried out as a business and/or for profit by the resident and conducted as an accessory use in the resident's dwelling unit.

Hospital. A building providing primary or tertiary health services and medical or surgical care to persons including in-patients and out-patients, suffering from illness, disease, injury, deformity and other abnormal physical or mental conditions, and including as an integral part of the institution, related facilities such as laboratories, outpatient facilities or training facilities.

Hotel (or Motel). A building in which lodging along with customary lodging facilities and services, such as meeting rooms, restaurant, maid service and fitness center, are provided for transient guests for an average stay of less than 7 days and offered to the public for compensation. Hotel services shall include the provision of food and beverage services suitable for both guests and groups, on-site restaurant, lounges, group meeting spaces with banquet facilities and selective amenities, such as but not limited to spas, banquet rooms, doormen, valet parking, concierge, and high-end restaurant and boutiques. Guest rooms within the building shall contain no equipment for food preparation other than a mini-fridge and/or microwave. There shall be no self-serve laundry facilities (for guests use) within the building. Access to each guest room shall be through an inside lobby supervised at all hours.

Improvements. The buildings, public utilities and facilities, and accessory structures built on or serving a property.

A. *Public Improvements.* Any structure, owned by or to be dedicated to a government or a utility regulated by the Georgia Public Service Commission, together with its associated public land, easement or right-of-way, necessary to provide transportation, drainage, public or private utilities, or other public services such as education, recreation, or public safety.

B. *Site Improvements.* Any structure, other than a principal building or a structure intended for dedication to public ownership, constructed to support or provide for the use or occupancy of a property, such as driveways, parking and loading areas, retaining walls and other earthen works, erosion and sedimentation control facilities, stormwater drains and detention facilities, and connections to public water, sewer or other utilities.

Industrial Park. A development that contains a number of separate industrial buildings and supporting uses on one or more lots, which is designed, planned, constructed and managed on an integrated and coordinated basis.

Industrialized Buildings. Prefabricated structures as defined in O.C.G.A. 110-2 and usually used for a limited time period such as for a site construction office, portable classroom and site real estate office.

Ingress. Access or entry.

Island. In parking lot and street design, built-up curbs (and in parking lots usually placed at the end of parking rows) as a guide to traffic and also used for landscaping, signing or lighting.

Junk or Salvage Yards. Any area, lot, land, parcel, building or structure or part thereof used for the storage, processing, purchase, sale or abandonment of wastepaper, rags, scrap metal or other scrap or discarded goods, materials, machinery or two or more unregistered, inoperable vehicles or other type of junk. See Also "Recycling Center."

Kennel. An establishment in which more than six dogs or other domesticated animals more than one year old may be housed, groomed, bred, boarded, trained or sold.

Land Disturbance Permit. A permit issued by the City that authorizes Development Activity, and includes, but is not limited to, activity related to soil erosion control, clearing and grubbing, grading, public and site improvements. This permit does not authorize building construction.

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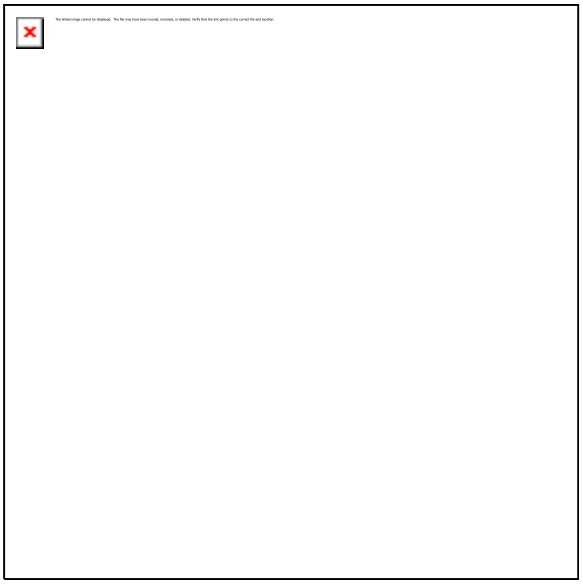
Land Use. See "Use," "Principal Use," and "Accessory Use."

Landscape Strip. A portion of a lot required to be reserved for, installed with, and maintained with vegetation. Such a strip may or may not be required to be of a linear form. No utilities or parking shall be allowed within a required landscape strip.

Loading Space, Off-street. A space or berth used for the loading or unloading of commercial vehicles, trucks or other vehicles.

Lot. A portion of a subdivision, or any other parcel of land, intended as a unit for transfer of ownership or for development or both. In determining the area and dimensions of a lot, no part of the street right-of-way or private street easement may be included.



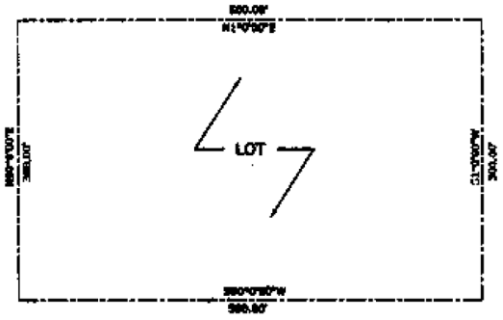
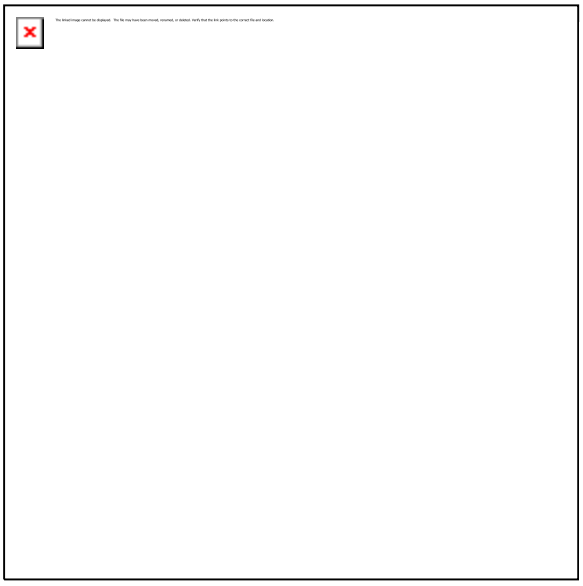


FIGURE 4

Lot Building Area. The portion of a lot located interior to the front, side and rear yard building setback lines; that is, the portion of a lot wherein a building may be located.

Lot, Corner. A lot abutting two or more streets at their intersection.



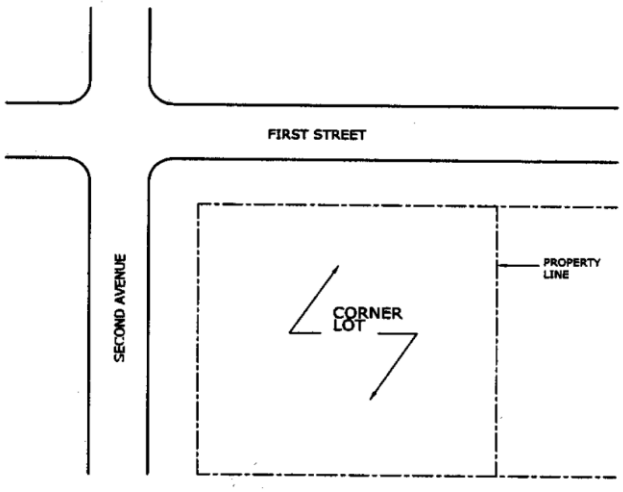


FIGURE 5

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Lot Coverage. That portion of the lot that is covered by buildings, structures, and any other impervious surface.

Lot Depth. The distance between front and rear lot lines. If front and rear lines of said lot are not parallel, such least dimension shall be deemed to be the lot depth.

Lot, Double Frontage. A lot which has frontage on more than one street, provided however, that no corner lot shall qualify as a double frontage lot unless said corner lot has frontage on three or more streets.

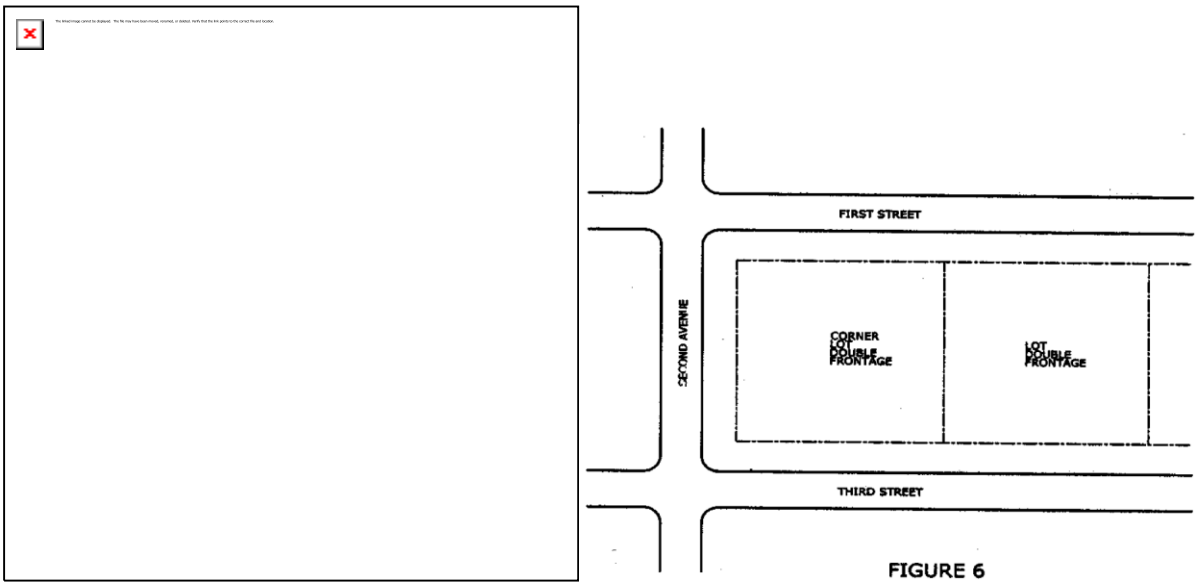

FIGURE 6

Lot, Flag. An "L" shaped lot whose frontage is provided by the driveway access which ties the buildable portion of the property to the street.

Lot Frontage. See "Frontage."

Lot Line. A line of record bounding a lot which divides one lot from another lot or from a street or any public space.

A. *Front Lot Line.* Any boundary line of a lot which is coterminous with a public street right-of-way line or private street easement line. For a corner lot, the narrow portion is usually considered the front.

B. *Rear Lot Line.* Any boundary line of a lot which does not intersect with a street right-of-way or private street easement line and which is usually opposite of the front lot line.

C. *Side Lot Line.* Any boundary line of a lot which intersects with a street right-of-way or private street easement line.

Lot of Record. A lot which exists as shown or described on a plat or deed recorded in the Office of the Clerk of the Superior Court of Fulton County.

Lot Width. The distance measured between side lot lines at the front minimum setback line between intersecting lot lines.

Lot Width—Cul-de-sac. The distance measured between side lot lines at the point of the property that is twice the front setback requirement from the front property line.

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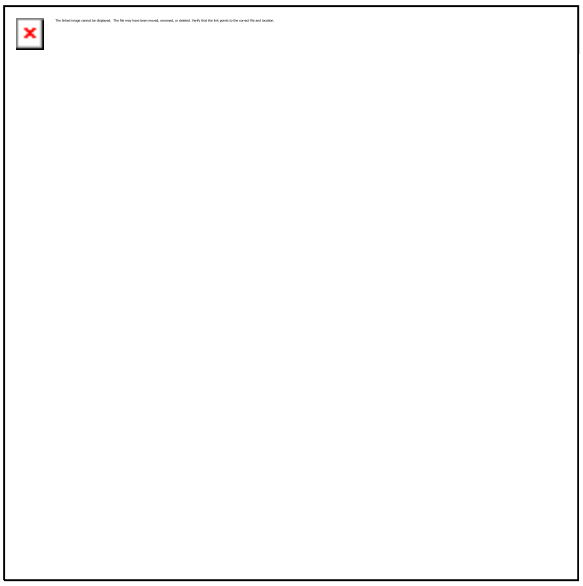

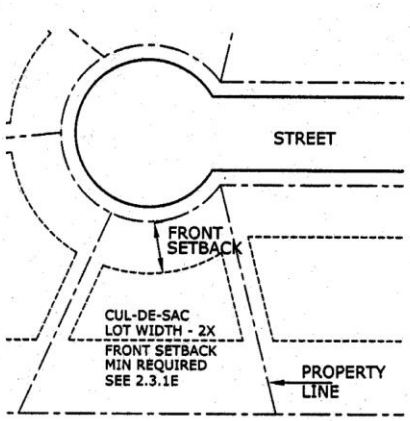

FIG 7

Mansard Façade. An architectural appendage or embellishment to a flat topped structure which is attached to the front external wall and if intended to create the appearance of a mansard roof. See also "Roof."

Manufactured Building. A factory-built, structure that meets national standards for manufactured buildings.

Manufacturing, Heavy. The extraction of natural resources or the transformation of raw materials through mechanical or chemical means into new products ready for assembly, fabrication or use in the production of finished goods.

Manufacturing, Light. The fabrication or assembly of parts into a finished product or component products.

Marquee. Any hood, canopy, awning or permanent construction which projects from a wall of a building, usually above an entrance.

Massage Therapy. Any use, other than a hospital or clinic, where non-medical manipulative devices or exercises are practiced upon the human body by someone other than a licensed medical professional.

Master Plan. A plan map and associated statement of intent which, at least, includes a depiction of pods, roads, buffers, flood areas, permitted uses and development regulations which represents the framework for development activity on a property. See also "Concept Plan."

Median Break or Cut. Any interruption in the curb separating opposing vehicular travel lanes of a street for the purpose of allowing ingress or egress by left turning movements to a street, or abutting property.

Metes and Bounds. A method of describing the boundaries of land by directions and distances from a known point of reference.

Mezzanine. An intermediate floor between two other stories that does not contain more than 1/3 of the area of the floor below it.

Mini-Warehouse. A structure containing separate storage spaces of varying sizes leased or rented on an individual basis.

Mobile Home. A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used as a dwelling. 'For-Sale', with or without a permanent foundation when connected to public. utilities. The term mobile home shall not include motorized vehicles with temporary

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living quarters. Mobile homes built after 1976 are referred to as "Manufactured Homes" or "Industrialized Buildings".

Mobile Home Park. A site with required public and/or private improvements and utilities for the long-term parking of two or more mobile homes or manufactured homes each on a single lot, and which may include such accessory uses as retail convenience sales, Laundromat, and recreational facilities for the exclusive use of residents.

Motel. See "Hotel".

Nail Salon. An establishment that offers nail care services such as manicures, pedicures, and nail enhancements, excluding such types of services requiring customers to disrobe.

Natural Resources Commission. The appointed natural resources commission (formerly known as the Tree Commission) for the City of Alpharetta.

Neighborhood Grocery. A facility with a floor area of at least 3,000 square feet but not more than 50,000 square feet that sells primarily grocery items such as prepackaged food, produce, meats, baked goods, beverages and similar food items intended for off-site consumption. At least 60% of the floor area of the facility shall be dedicated to the sale of said grocery items, including any immediately adjacent circulation and service areas, but not including storage.

Nonconforming Lot. A lot of record whose area, frontage, dimensions, or location were lawful prior to the adoption, revision, or amendment of this Ordinance, and which, by reason of such adoption, revision or amendment, no longer meets or exceeds one or more such requirements of the applicable zoning district.

Nonconforming Sign. Any structure or sign which was lawfully erected and maintained prior to the adoption, revision, or amendment of this Ordinance, and which by reason of such adoption, revision or amendment fails to conform to all applicable regulations and restrictions of this Ordinance.

Nonconforming Structure. A structure or building whose size, dimensions, or location on a property were lawful prior to the adoption, revision, or amendment of this Ordinance, but which, by reason of such adoption, revision, or amendment, no longer meets or conforms to one or more such requirements of this Ordinance.

Nonconforming Use. A use or activity that was lawful prior to the adoption, revision, or amendment of this Ordinance, but which, by reason of such adoption, revision, or amendment, is not a use or activity permitted by right or no longer meets or conforms to the requirements of this Ordinance.

Nursery, Plant. Land or greenhouses used to raise flowers, shrubs and plants for sale to distributors or for subsequent replanting by the owner, a landscape company or others. See also "Florist, Retail."

Nursery School. See "Day Care Center."

Nursing Home. An extended or intermediate care facility required to be licensed or approved by the State of Georgia to provide full-time convalescent or chronic care to individuals who, by reason of advanced age, chronic illness or infirmity, are unable to care for themselves.

Office. A room or group of rooms used for conducting the affairs of a business, profession, service, industry or government.

Office Building. A building used primarily for conducting the affairs of a business, profession, service, industry or government, or like activity, that may include ancillary services for office workers such as a restaurant, coffee shop, newspaper or candy stand.

Office Park. A development that contains a number of separate office buildings and supporting uses on one or more lots, which is designed, planned, constructed and managed on an integrated and coordinated basis.

Opaque. Impenetrable to view, or so obscuring to view that buildings, structures, and uses become visually indistinguishable.

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Open Space. A privately owned area on the grounds of a premises outside of any principal building or parking area, which is open to the sky and set aside and intended for the outdoor enjoyment of occupants or visitors to the property, and which may but is not required to include such pedestrian oriented improvements as landscaping, walkway paths, pergolas, gazebos, bikeways, exercise or play equipment, and benches, and which may further include up to 20% of its area in water bodies or areas inappropriate for pedestrian use. Open space shall not include any other required open areas such as required building setbacks, buffers, landscape strips or other similar requirements of this ordinance.

Outdoor Storage. The keeping, in an unroofed area of any goods, material, merchandise or vehicles in the same place for more than 24 hours.

Outdoor Vending. Sale and/or display of products in an area exposed to open air on two or more sides.

Owner. An individual, firm, association, syndicate, partnership or corporation having a majority proprietary interest in land or a building, or their authorized representative.

Parapet. That portion of a wall which extends above the roof line.

Parcel. A lot or tract of land, or several adjoining lots in common ownership.

Park Space. A public- or privately-owned area, which is set aside for the enjoyment for occupants or visitors to the property, and which may include both outdoor and indoor areas developed for active and/or passive recreation.

Parking Area. Any public or private area at grade or within a structure used for the express purpose of temporarily parking automobiles and other vehicles otherwise in operation for personal or business use.

Parking Garage. An accessory building or portion of a principal building used only for the private storage of motor vehicles as an accessory use.

Parking Space. A space identified and set aside for the temporary parking of an automobile or other motor vehicle which is subdivided into the following categories:

A. *Compact Car Parking Space.* A designated space not less than 8 feet by 16 feet expressly provided within a parking area for purposes of temporarily parking a compact car or other compact motor vehicle.

B. *Handicapped Parking Space.* A designated space not less than thirteen feet in width (including loading area) and twenty feet in length, laid out and designated by signage in accordance with the requirements of the Georgia Accessibility Code for Buildings and Facilities.

C. *Handicap - Van Only.* A designated space not less than sixteen feet in width including loading area and twenty feet in length.

D. *Regular Parking Space.* A designated space not less than 9 feet in width by 19 feet in length.

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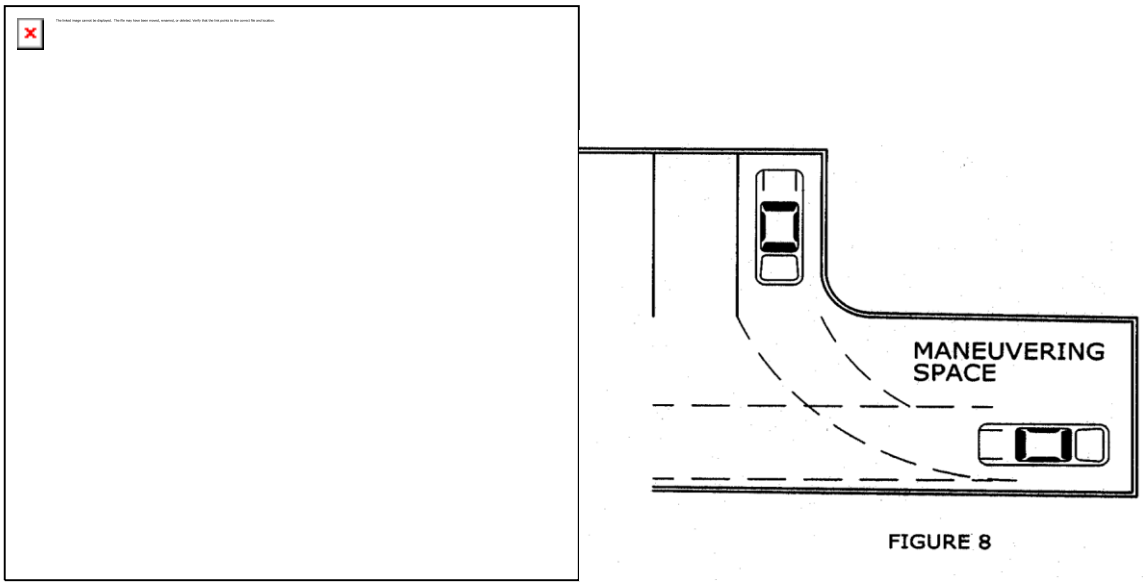

FIGURE 8

Patio House. A 'For-Sale' dwelling in which most, or all, of a lot is used with yard space combined instead of divided. Front, rear and side yard are consolidated into one garden area, either partially or completely bordered by rooms or enclosed by walls. See also "Zero Lot Line."

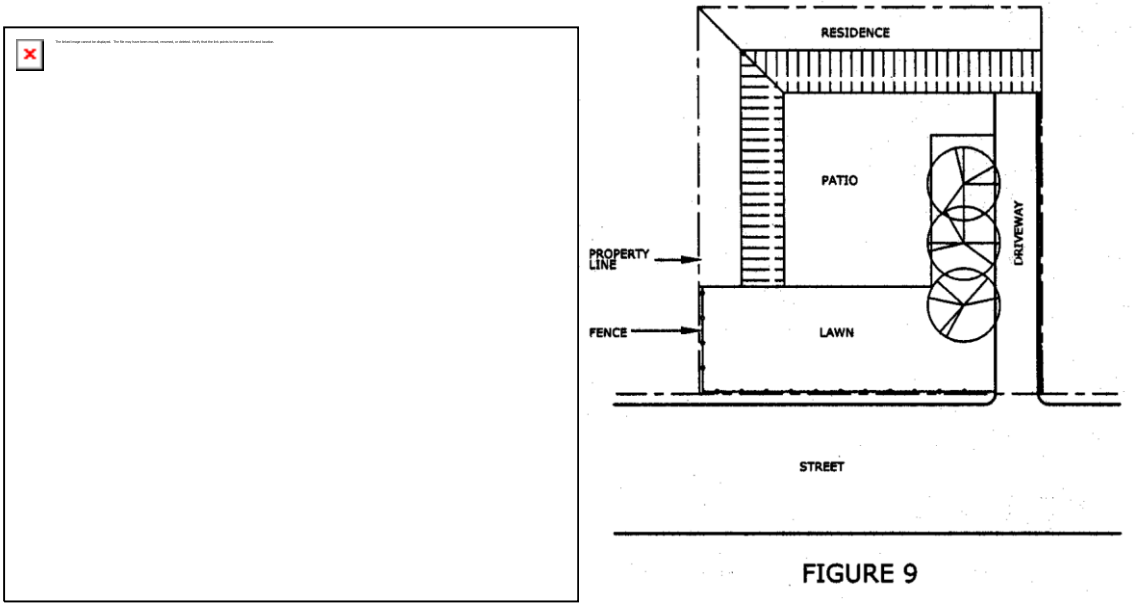

FIGURE 9

Pedestrian Walkway. A right-of-way within a block dedicated to public use, five feet or more in width, intended primarily for pedestrians or bicycles and other non-motorized vehicles.

Perimeter. The boundaries or borders of a lot, tract or parcel of land.

Permit. Written governmental permission issued by an authorized official, empowering the holder thereof to do some act not forbidden by law, but not allowed without such authorization.

Permitted Use. Any use allowed in a zoning district and subject to the restrictions applicable to that zoning district.

Person. Any individual, corporation, association, firm, partnership or other legal entity.

Pet Day Care. A facility that provides care on a regular basis to household animals for a period of less than 24 hours with no overnight accommodations.

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Planned Center, Office, Commercial or Industrial. A group of rental stores, service establishments, offices, industries and any other businesses planned to serve the public, which is in common ownership or condominium ownership.

Planning Commission. The appointed Planning Commission of the City of Alpharetta, Georgia.

Planted Area. An area of living plant material created for the purpose of establishing open space and consisting of a minimum of 50% of the area devoted to trees and shrubs.

Plat. (1) a map representing a tract of land, showing the boundaries and location of individual properties and streets; (2) a map of a subdivision or site plan.

Plat, Final. The final map of all or a portion of a subdivision which is presented to the proper review authority for final approval and recorded in the office of the Clerk of Superior Court of Fulton County.

Plat, Minor. A division of a tract or parcel of land into not more than four (4) lots and does not dedicate or offer for dedication any new street or require construction of any private road for access to any lots and does not require extension of sanitary sewer, stormwater, or water mains to service lots.

Plat, Preliminary. A preliminary map indicating the proposed layout of the subdivision or site plan which is submitted to the proper review authority for consideration and preliminary approval.

Portable. See Industrialized Buildings.

Premises. An area of land with its appurtenances and buildings which, because of its unity of use, is one unit of real estate.

Principal Building. The building or other structure within which is conducted (or intended to be conducted) the principal use of the lot on which said building is situated.

Principal Use. The primary or predominant use of any lot.

Prohibited Use. A use that is not permitted in a zoning district by right as a principal use, as an accessory use, or as a conditional use.

Public Space. A public- or privately-owned area, which is set aside for the enjoyment for occupants or visitors to the property, and which is developed for recreation, entertainment, and/or civic purposes and may include plazas, outdoor theaters, sculpture gardens, parks, playgrounds, community gardens, or other areas where people can gather. Areas that are restricted to the general public, like residential amenities, may not be included within the public space requirement.

Recreation Facility. A place designed and equipped for the conduct of sports, leisure time activities and other customary and usual recreational activities.

1. *Recreation Facilities, Indoor.* Recreational uses conducted almost wholly indoors, including bowling alley, skating rink, shooting range, health club, etc.
2. *Recreation Facilities, Outdoors.* Recreational uses conducted almost wholly outdoors, including ball fields, soccer, etc.

Recycling Center. A use operated exclusively for the collection and temporary storage of used paper, glass, metal, and similar materials suitable for reprocessing, which are transported elsewhere for separating, processing, or storage.

Rental Services Establishment. Any business establishment which rents or leases items of personal property such as tools, appliances and equipment to the general public.

Residence. A dwelling unit.

Restaurant. An establishment where food and drink are prepared, served and consumed primarily within the principal building, and without a drive-in or drive-thru component.

Restaurant, Drive-thru or Fast-Food. Any establishment, building or structure where food or drink are served for consumption, either on or off the premises, with drive-thru components. This definition shall not

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include otherwise permitted restaurants where outdoor table service is provided to customers in outdoor dining areas.

Retail Establishment, Mixed Sales. Any business establishment selling a wide variety of goods arranged in several departments including, but not limited to, hardware, automotive, sporting goods, audio and video equipment, and clothing.

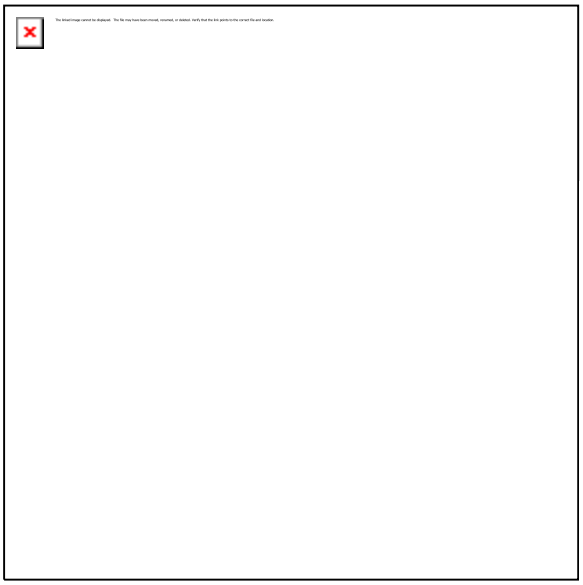
Retail Sales Establishment. A business principally engaged in offering a category of similar goods or products for sale to the general public, such as grocery store, hardware store, pharmacy, clothing shop, home furnishings store, office supplies store, and the like.

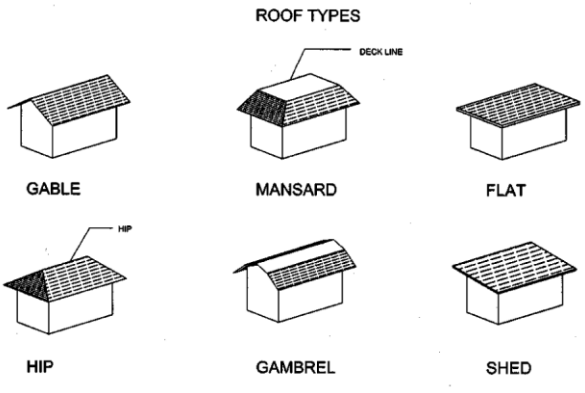
Retail Services Establishment. A business principally engaged in providing a service, as opposed to products, to the general public, such as a banking or financial institution, real estate or insurance office, barber or beauty shop, travel agency, amusement or recreation center, health clinic, legal firm, professional service, and the like.

Retail Strip Center. A group of retail stores designed as one development and being less than 50,000 square feet in size.

Right-of-Way. A strip of land occupied or intended to be occupied by a street, sidewalk, railroad, road, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, or for another special purpose use. Rights-of-way intended for streets, crosswalks, water mains, sanitary sewers, sewers, storm drains, or any other use involving maintenance by a public agency shall be dedicated to public use in fee simple.

Roof. The outside top covering of a building.





Salvage Yard. A facility or area for storing, keeping, selling, dismantling, shredding, compressing, or salvaging scrap or discarded material.

School, Academic. Any building or part thereof which is designed, constructed or used for education or instruction following the same curriculum offered in a public elementary, secondary, trade or technical, or higher education facility, and accredited to award diplomas as such.

School, Commercial. Any building or part thereof which is designed, constructed or used for education or instruction in any branch of knowledge or vocational pursuit, other than an academic school.

Semipublic Use. A use owned or operated by a nonprofit, religious, or educational institution for the purpose of providing educational, cultural, recreational, religious, or social services to the general public.

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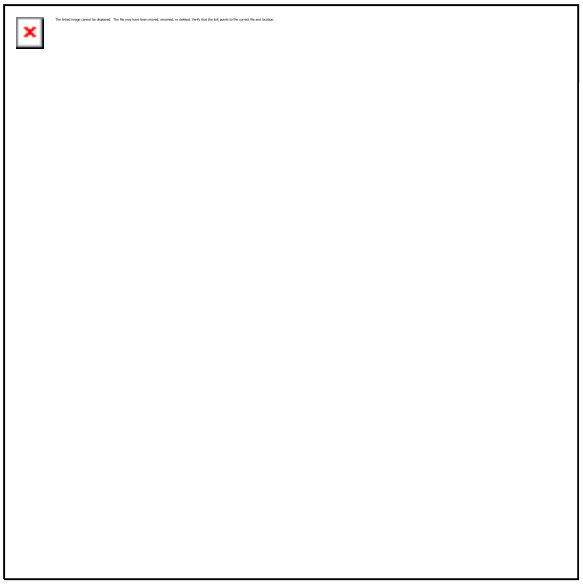
Service Drive. A minor, permanent, public right-of-way which is used primarily for vehicular service access to the back or side or properties otherwise abutting on a street.

Setback. The straight line distance between a street right-of-way or a lot line and the nearest point of a structure or building or projection therefrom (excluding steps, roof overhang, chimneys, bay windows and patios).

Setback, Front Cul-de-Sac.



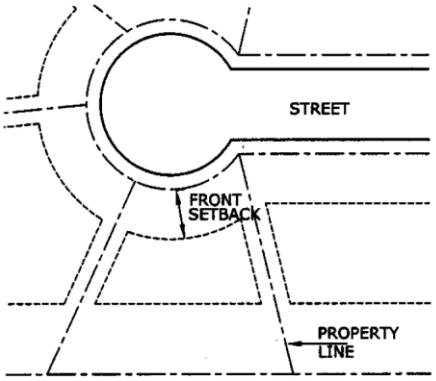


FIG 11

Setback, Minimum. The shortest distance allowed between a property line and any principal or accessory building on a lot, not including any required buffer areas. Minimum setback requirements for buildings are associated with the type of lot line from which the setback is taken; for instance, a "side yard setback" is measured from a side lot line.

Shopping Center. A group of retail sales or services establishments planned, constructed and managed as a total entity with customer and employee parking provided on-site, provision for goods delivery separated from customer access, aesthetic considerations and protection from the elements with a total size of at least 50,000 square feet.

Shopping Center, Specialty. A shopping center whose shops cater to a specific market and are linked together by an architectural, historical or geographic theme or by a commonality of goods and services.

Sidewalk. A paved, surfaced or leveled area, paralleling and usually separated from the street, used as a pedestrian walkway.

Sign. See Article II, Section 2.6, for all definitions relating to signs.

Site Plan. A plan accurately drawn to scale of a development project, depicting the buildings proposed to be placed on the property, related public and site improvements on the site, and additional information as required by this Ordinance or conditions of zoning approval, and other applicable ordinances.

Smoke Shop and Tobacco Store. Any premises dedicated to the display, sale, distribution, delivery, offering, furnishing, or marketing of tobacco, tobacco products, or tobacco instruments; provided, however, that any grocery store, supermarket, convenience store or similar retail use that only sells conventional cigars, cigarettes or tobacco as an ancillary sale shall not be defined as a "smoke shop and tobacco store".

Spa Services. A business that provides services, which may include non-medical massage, other personal services such as skin, nail, hair treatments, hair removal/waxing, and such types of services

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requiring a customer to disrobe, and may have the sale of associated retail products. Such business shall be located within a retail center, shall not occupy more than 4,000 sq. ft. and shall not be closer than 2,000 ft. to a comparable business.

Special Care Home. An accessory use in a 'For-Sale' dwelling occupied by one or more persons related by blood, adoption, guardianship or marriage and/or not more than three unrelated persons, some of whom are in need of special care, living together as a nonprofit housekeeping unit. The term "special care home" shall include a home for adolescents, a home for physically handicapped persons and a home for mentally handicapped persons. The term "special care home" shall not include the business of operating a boarding house, rooming house or other similar establishment. Additionally, the term shall not include a penal institution, any place for persons convicted of a crime or any place for persons found to be juvenile delinquents.

Storage, Climate Controlled. A facility consisting of a building or group of buildings that contain individual storage units of varying sizes in a climate controlled environment where customer access is through a lobby and where no commercial transactions or activities take place other than the rental of the storage units (permitted in L-I only).

Storage, Mini-Warehouse. A facility consisting of a building or group of buildings that are surrounded by a security fence with controlled access and which contains individual storage units of varying sizes whose doors open directly to the outside and where no commercial transactions or activities take place other than the rental of the storage units.

Storefront Street. A street, that by virtue of its pre-existing pedestrian-supportive qualities. or its future importance to pedestrian connectivity, requires that new development along it achieves a high standard of design and pedestrian orientation.

Storm Water Management Report. A report prepared by a Professional Engineer registered in the State of Georgia that details the pre and post development activity hydrologic conditions.

Story. That portion of a building, other than a basement, included between the surface of any floor and the surface of the floor next above, or if there is no floor above, the space between the floor and the ceiling next above. Each floor or level in a multi-story building used for parking, even if below grade, shall be classified as a story.

Street. A dedicated and accepted public right-of-way for vehicular traffic from which direct access may be gained to abutting properties, or an easement or private right-of-way approved by the City Council to serve such purpose. The term "street" shall refer to the full width located between the limits of the right-of-way or easement, and not be limited to the roadway itself.

A. *Principal Arterials* —are those streets and highways which serve major activity centers and emphasize traffic service rather than access to abutting land access. Principal arterials include all limited access freeways, expressways or parkways, and carry a high proportion of total area travel on a minimum of mileage.

B. *Major Arterials* —are those streets which interconnect with the principal arterial system and provide service to trips of moderate length with emphasis on both traffic service and land access and generally do not penetrate identifiable single family residential neighborhoods.

C. *Minor Arterials* —provide intra-community continuity but should not penetrate identifiable neighborhoods.

D. *Collector Streets* —distribute trips from arterial street to their ultimate origin or destination. Collector streets provide a greater level of land access than arterial streets, may enter or traverse identifiable neighborhoods, and rarely serve significant volumes of through traffic.

E. *Local Streets* —comprise all facilities not classified as arterial or collector. Local streets provide land access with service to through traffic being actively discouraged.

Street, Future Right-of-Way Line. The right-of-way line which is anticipated by the City, State or other agency for future development.

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Street Right-of-Way Line. The limit of public ownership or private easement for property containing or intended to contain a street, dividing it from an adjacent lot.

Structure. A combination of materials to form a construction for use, occupancy or ornamentation which is fastened or attached to the ground.

Structure Height. The vertical distance to the highest point of a structure, as measured in the same manner as "Building Height" herein.

Subdivision. The division of a lot, tract or parcel of land into 2 or more lots, tracts, parcels or other divisions of land for sale, development, finance or lease.

Swimming Pool. A water-filled enclosure, permanently constructed or portable, having a depth of more than 18 inches below the level of the surrounding land, or an above-surface pool having a depth of more than 30 inches, designed, used and maintained for swimming and bathing.

Temporary Use. A use established for a fixed period of time with the intent to discontinue such use upon the expiration of the time period.

Theater. A building or part of a building devoted to showing motion pictures, or for dramatic, musical or live performances.

Townhouse/Rowhouse. A building type consisting of at least three, but not more than eight independent units that are attached by common side walls in a linear arrangement. Each unit occupies the space from the ground to the roof and normally has at least two, but no more than four floors. Such units typically feature a primary entrance on the front elevation and variations in materials, colors and/or windows to create a visual distinction between each of the attached units.

Tract. See "Lot."

Tree. See Article III, Section 3.2, for definitions relating to tree protection.

Use. The purpose for which a property or structure is designed, intended, reserved, or occupied.

Use, Accessory. See "Accessory Use."

Use, Conditional. See "Conditional Use."

Use, Principal. See "Principal Use."

Variance. Permission granted under circumstances prescribed herein to depart from the specific requirements of this Ordinance.

Vehicle for Hire Company. An establishment offering to transport passengers for a fee in any motorized or animal-drawn vehicle, the charges for which are determined by agreement, mileage or by the length of time for which the vehicle is engaged and also described as a taxi or limousine service.

Warehouse. A building used primarily for the storage of goods and materials. See also "Mini-Warehouse."

Wholesale Trade. Establishments or places of business primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional or professional business users, or to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

Wireless Telecommunications Facilities. See Section 2.8 for definition of 'wireless tower.'

Yard. An area that lies between the buildings on a lot and the nearest lot line.

1. *Front Yard.* A yard situated along any public street right-of-way or private street easement.
2. *Rear Yard.* A yard situated along a rear lot line.
3. *Side Yard.* A yard situated along a side lot line.

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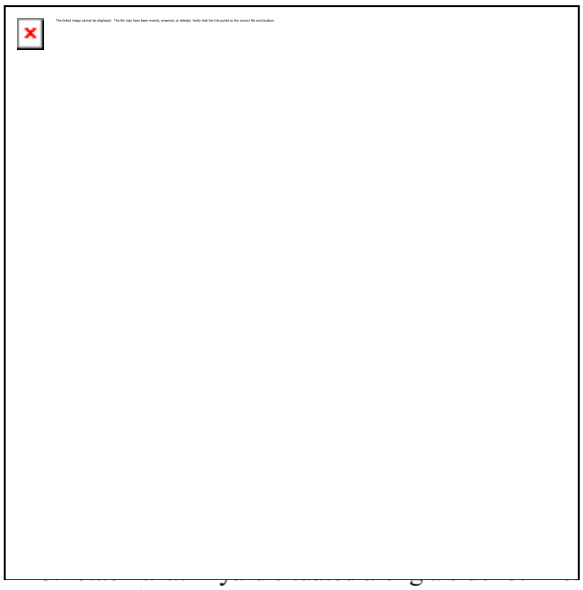

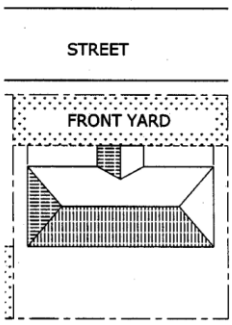

FIG 12

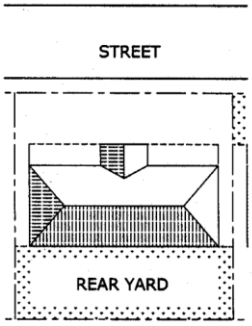

FIG 13

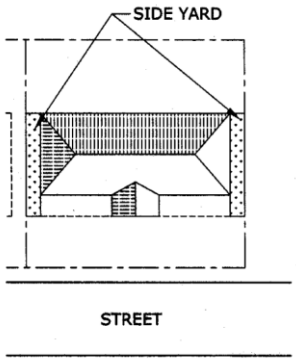

FIG 14

Zero Lot Line. The location of a building on a lot in such a manner that one or more of the building's sides rest directly on a lot line.

Zoning Change. An amendment to the Official Zoning Map or other action having the result of rezoning a property, approval of a Conditional Use on a particular property, or a change in conditions of approval applied to the zoning or conditional uses pertaining to a property.

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ARTICLE II. - DESIGN STANDARDS

DIVISION 2. - DESIGN REVIEW BOARD

Sec. 36-65. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory structure means a structure detached from a principal building on the same lot, and customarily incidental and subordinate to the principal building or structure.

Action means any decision made by the board including approval, deferral or tabling.

Adaptive use means the process of converting a building to a use other than that for which it was designed (e.g., changing a factory into housing). Such conversions are accomplished with varying alterations to the building.

Alpharetta Highway (State Route 9) corridor of influence means any and all properties contiguous with or within the portion of the city along Alpharetta Highway or State Route 9, extending from Upper Hembree Road to the south, to Windward Parkway to the north.

Alteration of building means any change in the supporting members of a building (such as bearing walls, columns or girders); any change in the non-supporting interior walls of a building; any addition or reduction to the building; any change in use; or any relocation of a building from one location or position to another.

Board means the city design review board, as established by the Unified Development Code and appointed by the mayor and city council.

Building means a structure created to shelter any form of human activity, such as a house, barn, church, hotel, accessory building or similar structure.

Canopy (or marquee or awning) means a permanent roof-like shelter or overhang extending from part or all of a building face and constructed of a durable material such as fabric, metal, glass or plastic.

Central business district (CBD) means that portion of the city bounded by Mayfield Road to the north, Old Milton Parkway to the South, Haynes Bridge Road and Highway 9 to the east and Roswell and Canton Streets to the west (see Map A).

Certificate of design approval means a document issued by the design review board allowing an applicant to proceed with a proposed alteration, demolition, removal or new construction based upon a design review process and determination of the submitted proposal's suitability according to adopted criteria.

Community development director means the director of the community development department for the city, or his designee.

Construction means the act of erecting a new principal building or structure, and/or adding an accessory building or structure; the act of adding to an existing building, structure or other improvement.

Corridors of influence means the roadways and transportation routes having the greatest visual impact within the city and those roads which are considered to be gateways into the city. The corridors of influence include Alpharetta Highway or State Route 9 (except those portions which are considered to be in the Downtown Overlay, Haynes Bridge Road, Mansell Road, North Point Parkway, Old Milton Parkway, Westside Parkway, and Windward Parkway (from State Route 9 to Georgia 400).

Demolition means any act or process that destroys, in part or in whole, any existing condition.

Demolition by neglect means neglect in any maintenance of any building or structure which results in its deterioration.

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Design review means the process of ascertaining whether modifications to a particular building, structure, site, area, district, landscape feature or any part thereof meets the standards of appropriateness (design guidelines) established by the design review board.

Design standards, guidelines or criteria means adopted and written standards of appropriate activity that will preserve or enhance the historical, cultural, architectural, archaeological, educational, social, or aesthetic character, function and value of a particular resource, district or area of the city as a whole.

Development activity means all new construction, modification, addition, alteration, moving, destruction or demolition which would affect the exterior appearance of any structure, building, land, site or other object, including, but not limited to, the following:

(1) The demolition of any building, structure or object.

(2) The moving or relocation of any building, structure or object.

(3) Except for housecleaning, any material work on the exterior appearance of existing buildings by additions, reconstruction, rehabilitation, alteration or any maintenance (including exterior color), or any exterior material changes.

(4) Any new construction of a principal building or accessory building or structure subject to view from a street or public way.

(5) Changes in existing walls, fences, steps, sidewalks, streets and paving or construction of new walls, fences, steps, sidewalks, streets and paving, if along street rights-of-way, public lanes or public alleys.

(6) The erection or display on any lot, building or structure of any sign, light, artwork, mural, sculpture or other appurtenant feature.

Director means the director of the community development department for the city.

District means a geographically definable area, urban or rural, possessing a significant concentration, linkage, or continuity of buildings, structures, sites, spaces, or objects united by past events or aesthetically by plan or physical development.

Downtown Overlay. That portion of the City generally bounded by Canton Street to the North, Wills Road to the West, South Main Street and Old Milton Parkway to the South and Westside Parkway to the East. The study area of the City of Alpharetta Downtown Master Plan shall be shown on the Official Zoning Map and labeled "Downtown Overlay." (See Appendix C – Downtown Overlay District)

Exterior features means the architectural style, design, general arrangement and components of all or any of the outer surfaces of an improvement, as distinguished from the interior surfaces enclosed by said exterior surfaces, including, but not limited to, the type, color and texture of the building materials and the type and style of all windows, doors, lights, signs and all other features appurtenant to such improvements.

Facades means the exterior face of a building or structure exposed to public view.

Footcandles means a unit of luminance on a surface that is one foot from a uniform point source of light of one candle and equal to one lumen per square foot.

Garden district means that portion of Canton Street bounded by Church Street to the south and Hopewell Road to the north.

Gazebo means an accessory, open air structure not exceeding 300 square feet in size.

Haynes Bridge Road corridor of influence means any and all properties contiguous with or within the portion of the city along Haynes Bridge Road, extending from Academy Street to the north to Mansell Road to the south.

~~*Historic business district (HBD)* means that portion of the central business district bounded by Church Street to the north, Highway 9 to the east, Marietta Street to the south and the former Milton High School site to the west (see Map A).~~

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Improvement means any building, structure, parking facility, fence, gate, wall, landscape feature, work of art or other object constituting a physical change of real property, or any part of such change.

Interchange districts means all properties within 1,000 feet of each interchange along Georgia 400. These districts include Mansell Road Interchange District, Haynes Bridge Road Interchange District, Old Milton Parkway Interchange District and the Windward Parkway Interchange District.

Island means, in parking lot and street design, built-up curbs (and in parking lots, usually placed at the end of parking rows) as a guide to traffic, and also used for landscaping, signage or lighting.

Landscape strip means a portion of a lot required to be reserved for, installed with, and maintained with vegetation. Such a strip may or may not be required to be of a linear form.

Mansell Road corridor of influence means any and all properties contiguous with or within the portion of the city along Mansell Road, extending from Haynes Bridge Road to the east to Warsaw Road to the west.

Master sign plan means a plan that includes all types of signage on a specific property. It shall include colors, design, placement and mounting styles for each sign type.

Mural means any piece of artwork painted directly on a wall, ceiling, or other permanent surface. If the artwork conveys a message about a product or service, it shall be considered a sign.

North Point Parkway corridor of influence means any and all properties contiguous with or within the portion of the city along North Point Parkway, extending from Kimball Bridge Road to the north to Mansell Road to the south.

Object means a material item of functional, aesthetic, cultural, historic or scientific value that may be, by nature or design, movable yet related to a specific setting or environment.

Old Milton Parkway corridor of influence means any and all properties contiguous with or within the portion of the city along Old Milton Parkway, extending from Wills Road to the west, and to the eastern city limits.

Ordinary repairs or maintenance means work done to prevent deterioration of a building or any part thereof by restoring the building as nearly as practical to its condition prior to its deterioration, decay or damage.

Owner means the title owner and his agents or assignees.

Parapet means that portion of a wall which extends above the roof line.

Preservation means the act or process of applying measures to sustain, in the existing form, the integrity and material of a building or structure, and the existing form and vegetative cover of a site (i.e., saving from demolition or deterioration buildings, sites, structures and objects and providing for their continued use by means of restoration, rehabilitation or adaptive use).

Principal building means the building or other structure within which is conducted (or intended to be conducted) the principal use of the lot on which said building is situated.

Reconstruction means the act or process of reproducing by new construction the exact form and detail of a vanished building, structure or object, or part thereof, as it appeared at a specific period of time.

Rehabilitation means the act or process of returning property to a state of utility through repair or alteration which makes possible an efficient contemporary use, while preserving those portions of features of the property which are significant to the historical and architectural values.

Restoration means the act or process of accurately recovering the form and details of a property and its settings as it appeared at a particular period of time by means of the removal of the later work or by the replacement of earlier work.

Roof line means the top edge of the roof or top of the parapet, whichever forms the dominant top line of the building silhouette.

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Sign means any identification, description, illustration, symbol, statue or device, illuminated or non-illuminated, which is visible from any public place, each designed to advertise, identify or convey information, including any landscaping where letters or numbers are used for the purpose of directing the public's attention to a product or location, with the exception of window displays and state or national flags. For the purpose of removal, the term "sign" shall also include all sign structures.

Sign structure means any structure which supports, has supported or is designed to support a sign. A decorative cover is part of a sign structure.

Site means the location of a significant event or activity, or a building or a structure, whether standing, ruined, or vanished, where the location itself maintains special or unique value regardless of the value of the existing structure.

Site plan means a plan accurately drawn to scale of a development project, depicting the buildings proposed to be placed on the property, related public and site improvements on the site, and additional information as required by this article or conditions of zoning approval, and other applicable ordinances.

Solar panel means the following two types of devices that collect energy from the sun:

(1) Solar photovoltaic modules use solar cells to convert light from the sun into electricity; and

(2) Solar thermal collectors that use the sun's energy to heat water or another fluid such as oil or antifreeze.

Structure means a combination of materials to form a construction for use, occupancy or ornamentation which is fastened or attached to the ground.

Style means a type of architecture distinguished by special characters or features of a structure and ornament and often related in time; also a general quality of distinctive character.

Westside Parkway corridor of influence means any and all properties contiguous with or within the portion of the city along Westside Parkway, extending from Sanctuary Parkway to the southwest to Windward Parkway to the north.

Windward Parkway corridor of influence means any and all properties contiguous with or within the portion of the city along Windward Parkway, extending from State Route 9 to the west to Georgia 400 to the east.

(Code 1989, § 16-40; Ord. No. 437, § 4, 12-20-1999; Ord. No. 473, § 4, 5-7-2001; Ord. No. 637, §§ 1(exh. A), 2, 12-7-2009; Ord. No. 698, § 4, 12-1-2014)

Sec. 36-66. - Scope of division.

The restrictions imposed by this division shall apply to all non-single-family detached buildings, structures, sites, and areas and the property on which they are located, within the Downtown Overlay (as defined and depicted on Map A attached to the ordinance from which this article is derived and incorporated by reference), Corridors of Influence (as defined and depicted on Map B attached to the ordinance from which this article is derived and incorporated by reference), Interchange Districts (as defined and depicted on Map B attached to the ordinance from which this article is derived and incorporated by reference), and to all projects which otherwise expressly include, as a condition of development, review by the design review board and other requests for new construction forwarded to the Board by the Director of Community Development.

(Code 1989, § 16-41; Ord. No. 437, § 5, 12-20-1999; Ord. No. 473, § 5, 5-7-2001; Ord. No. 637, §§ 1(exh. A), 2, 12-7-2009; Ord. No. 698, § 5, 12-1-2014)

SECTION 5.4 - DESIGN REVIEW BOARD

5.4.3 Powers and duties of the design review board.

The restrictions imposed by this section shall apply to all non-single-family detached buildings, structures, sites, and areas and the property on which they are located, within the Downtown Overlay, Corridors of Influence, Interchange Districts, to all projects which otherwise expressly include, as a condition of development, review by the Design Review Board and other requests for new construction forwarded to the Board by the Director of Community Development. The Design Review Board shall:

A. Review for design approval applications for:

1. All exterior features of new construction;
2. All exterior features of construction, alteration, restoration, moving, demolition or repair of existing buildings or improvements involving or resulting in a change in the existing structural composition or architectural design or character of such building or improvement;
3. All proposed changes to existing plot plans, site layout, off-street parking areas and other features such as walls, walks, terraces, fences, signs and lights, except as otherwise provided herein;
4. All proposed screening of dumpsters, satellite antennas, parking lots, and rooftop and other mechanical equipment;
5. All proposed outdoor play yards and/or equipment, and outdoor patios with or without seating.

B. Review for design approval all applications for signs within the Downtown Overlay and all applications for master sign plans. Further, the Board shall review for design approval any application for a sign that is referred by the Director to the Design Review Board for design review in accordance with other provisions of this Code or the Design Review Board Ordinance.

C. Grant or deny applications based upon a design review of the proposed development activity for compliance with design standards.

D. The following shall not be subject to review by the Board:

1. Repainting of a structure to the same color if that color has received previous Board approval;
2. The ordinary maintenance or repair of any exterior elements of any building or structure;
3. The construction, reconstruction, alteration or demolition of any such elements which the authorized City officers shall certify as required for public safety.
4. Signs located outside the Downtown Overlay, unless design review is specifically referred to the Board by the Director or is performed in conjunction with the review of an application for a master sign plan.

E. Act in an advisory role to other City departments, boards and commissions.

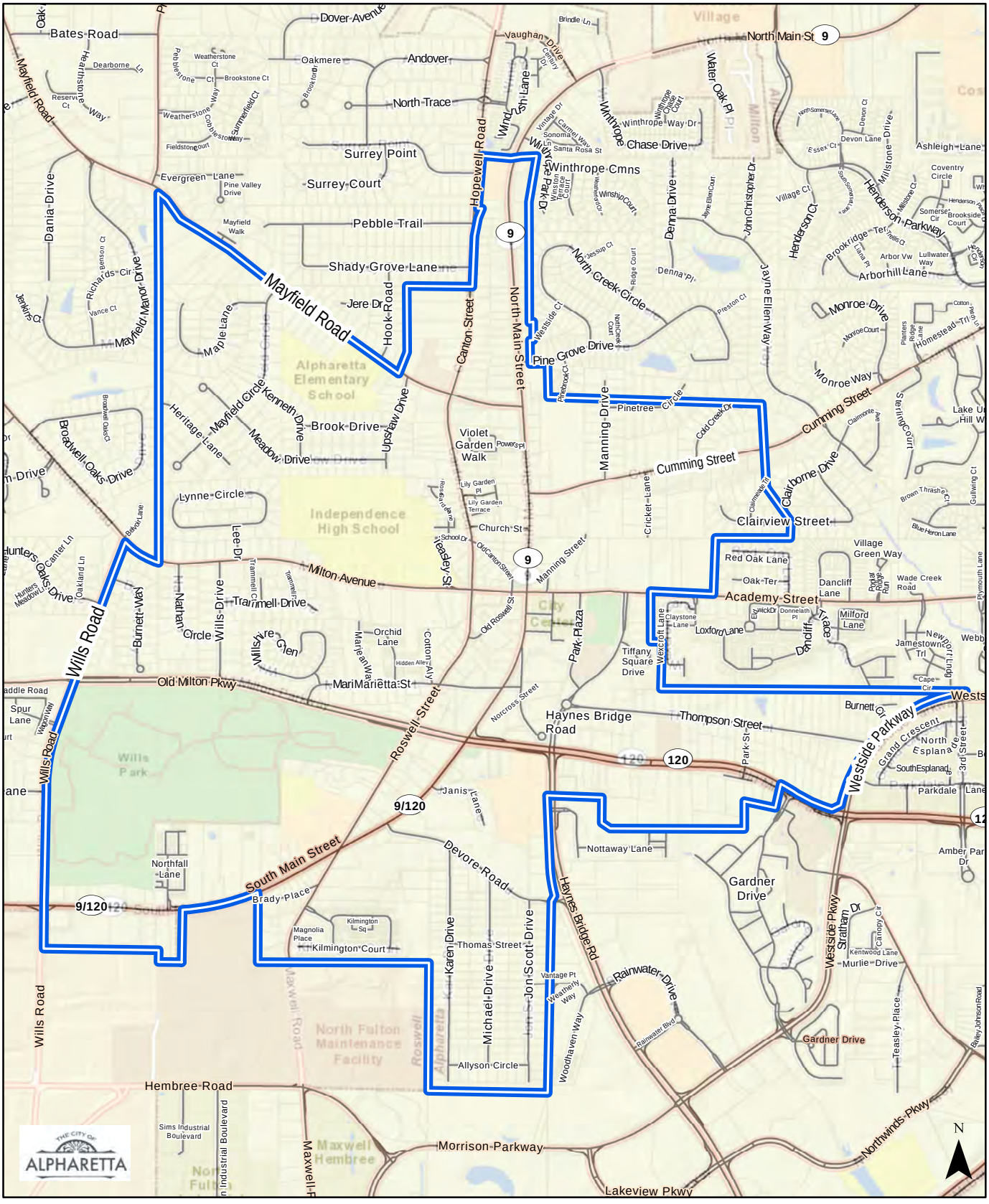
F. Develop from time to time further design standards consistent with the purposes, intents, and standards established in the Design Review Board Ordinance.

G. Hear and decide appeals of administrative decisions denying design approval of signs reviewed by the Director for compliance with the design standards set forth in the Design Review Board Ordinance.

(Ord. No. 751 , § 3(Exh. B), 10-16-2017)

APPENDIX C:

Downtown Overlay District



City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: Finance
Submitted By:
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: PUBLIC HEARING ON THE FISCAL YEAR 2020 BUDGET AND MILLAGE RATE LEVY

II. RECOMMENDATION:

The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2020 Budget.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: $141,097,168 (SEE ATTACHED BUDGET EXCERPT).

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The FY 2020 Budget was distributed electronically to the City Council on April 22, 2019, and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.

The Finance Department presented an overview of the operating and capital budget at the May 6th, May 13th, and May 20th City Council meetings.

Tonight is the first of two public hearings and the first of two meetings to vote on the FY 2020 Budget and Millage Rate Levy with the schedule as follows:

May 28, 2019:
- Public Hearing
- City Council Meeting
  - Budget Ordinance (1st Reading)
  - Millage Ordinance (1st Reading)

June 3, 2019:
- Public Hearing
- City Council Meeting
  - Budget Ordinance (2nd Reading)
  - Millage Ordinance (2nd Reading)

Attached to this agenda packet is a summary of the changes made to the Budget between the May 6th Workshop and tonight.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Proposed Budget Revisions (5-28-2019), FY 2020 Budget (line-item) 5-28-2019 EXCERPT

City of Alpharetta
FY 2020 Budget (1st Reading)
Summary of Revisions to the Mayor's Budget Proposal

General Fund

Expenditures

Additions		
Additional Capital Funding (Transfer to Capital Project Fund)	$	29,250
Reductions		
GMA Membership Dues		(17,250)
GMA Telecom Consulting		(12,000)
Total Expenditure Changes	**$**	**-**

Capital Project Fund

Revenues

Additions		
Additional Capital Funding (Transfer from General Fund)	$	29,250
Development Authority Contribution (ED Strategic Plan)		37,500
Total Revenue Changes	**$**	**66,750**

Expenditures

Additions		
Economic Development Analysis and Strategic Plan	$	75,000
Downtown Parking Signage		95,000
Hopewell Rd @ Vaughan Dr. Roundabout (design)		150,000
Pedestrian Safety Improvements (Downtown)		200,000
Reductions		
Economic Development Toolbox ($125K to $87.5K)		(37,500)
F-550 Crew Cab Dump Truck (replacement)		(80,000)
Parking Garage Maintenance		(25,000)
Old Roswell St Parking Lot Trash Enclosure ($400K to $125K)		(275,000)
Non-Allocated Additions/(Reductions)		
Capital Project Fund ($734K to $829K)		95,400
Hotel/Motel Fund (Facility; $536K to $441K)		(95,000)
Impact Fee Fund (Transportation; $863K to $827K)		(36,150)
Total Expenditure Changes	**$**	**66,750**

City of Alpharetta
FY 2020 Budget
General Fund Expense by Department

	Mayor's Recommended Budget (General Fund 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance
Expenditures (by Department):			
Mayor and Council	$ 382,496	$ 382,496	$ -
City Administration	1,887,166	1,912,166	25,000
GMA (Membership Dues - professional services account)	17,250	-	(17,250)
GMA (Telecom Consulting - professional services account)	12,000	-	(12,000)
Tech Alpharetta (professional services account)	125,000	100,000	(25,000)
Legal Services	750,000	750,000	-
Community Development	3,283,433	3,283,433	-
Public Works	8,955,157	8,955,157	-
Finance	3,498,890	3,498,890	-
Public Safety	29,498,752	29,498,752	-
Human Resources	611,973	611,973	-
Municipal Court	1,119,715	1,119,715	-
Recreation, Parks & Cultural Services	10,216,679	10,216,679	-
Information Technology	1,802,624	1,802,624	-
Non-Departmental:			
Contingency	685,000	685,000	-
Insurance Premiums (Risk Fund)	667,500	667,500	-
Gwinnett Tech Contribution (Debt Svc)	291,190	291,190	-
Total Operating Expenditures	**$ 63,804,825**	**$ 63,775,575**	**$ (29,250)**
Total Operating Initiative Funding*	**$ 879,688**	**$ 879,688**	**$ -**
Non-Allocated (Reserve)	$ 320,312	$ 320,312	$ -
Interfund Transfer:			
Capital Project Fund (Fund Balance)	2,987,018	2,987,018	-
Capital Project Fund (Recurring Capital)	4,750,000	4,779,250	29,250
Stormwater Capital Fund	2,550,000	2,550,000	-
Total Expenditures	**$ 75,291,843**	**$ 75,291,843**	**$ -**

** Operating Initiatives have been programmed into their respective operating departments for the FY 2020 Budget (1st Reading).*

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Revenue				
Available Fund Balance	$ 16,894,348	$ 16,894,348	$ -	
Recurring Capital Program	4,750,000	4,779,250	29,250	
Pay-as-you-go Capital Investment	12,071,037	12,071,037	-	
Grants	640,000	640,000	-	
Development Authority Contribution	-	37,500	37,500	
TOTAL CAPITAL PLAN REVENUE	**$ 34,355,385**	**$ 34,422,135**	**$ 66,750**	
Expenses				
City Administration				
Economic Development Toolbox (Development Authority)	$ 125,000	$ 87,500	$ (37,500)	32
Citywide Economic Development Analysis and Strategic Plan	-	75,000	75,000	32
Subtotal	**$ 125,000**	**$ 162,500**	**$ 37,500**	
Community Development				
Fleet Replacement (2020 Qty: 2)	$ 50,000	$ 50,000	$ -	23
2020 Op Initiative - New Fleet/Space for Code Enf Officers	138,000	138,000	-	33
Design Services	80,000	80,000	-	33
Downtown Parking Signage	-	95,000	95,000	32-33
Subtotal	**$ 268,000**	**$ 363,000**	**$ 95,000**	
Information Technology				
Technology Replacement (for City departments)	$ 300,000	$ 300,000	$ -	27
Subtotal	**$ 300,000**	**$ 300,000**	**$ -**	
Public Works				
Traffic Signal System Maintenance (recurring)	$ 100,000	$ 100,000	$ -	23
Milling and Resurfacing (recurring)	5,100,000	5,100,000	-	23
Traffic Control Equipment (recurring)	100,000	100,000	-	23
Maintenance of Traffic Responsive System (recurring)	50,000	50,000	-	23-24
Traffic Striping and Signage (recurring)	200,000	200,000	-	24
Traffic Calming Improvements (recurring)	50,000	50,000	-	24
Bridge Maintenance (recurring)	175,000	175,000	-	24
Traffic Signal Pole Painting and Maintenance (recurring)	50,000	50,000	-	24
Tree Planting and Landscape Improvements (recurring)	100,000	100,000	-	24
Sidewalk Maintenance and Repair (recurring)	200,000	200,000	-	25
Stormwater Pipes/Structure Repair/Maintenance (recurring)	2,200,000	2,200,000	-	30-31
Stormwater Drainage Maint. (ponds, BMPs, sweeping, etc.)	150,000	150,000	-	31
Stormwater Inspections (recurring)	100,000	100,000	-	31

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Stormwater Design/Studies (recurring)	100,000	100,000	-	31-32
F-150 Vehicles (replacement; 2020 Qty: 1)	35,000	35,000	-	25
Department Pool Vehicles (replacement; 2020 Qty: 1)	35,000	35,000	-	25
F-250 Crew Cab Service Truck (replacement; 2020 Qty: 1)	61,000	61,000	-	25
F-550 Crew Cab Dump Truck (replacement/upgrade; 2020 Qty: 1)	80,000	-	(80,000)	38
Portable Wood Chipper (replacement)	50,000	50,000	-	26
Public Safety Facilities - Roof Replacement	365,000	365,000	-	26
Fire Station Renovations	125,000	125,000	-	26
Public Works Headquarters Renovations (multi-year)	40,000	40,000	-	26
City Hall Maintenance (recurring)	15,000	15,000	-	26-27
Alpharetta Court Facility Improvements	70,000	70,000	-	27
Parking Garage Maintenance (recurring)	25,000	-	(25,000)	39
Old Roswell St. Parking Lot Trash Enclosure	400,000	125,000	(275,000)	34
HVAC Replacement at Detention Facility	75,000	75,000	-	27
Generator Replacement at City Facilities	100,000	100,000	-	27
Design Services	75,000	75,000	-	34
City Hall Beautification	10,000	10,000	-	34
Hopewell Road @ Vaughan Drive Roundabout (Design)	-	150,000	150,000	33
Pedestrian Safety Improvements (Downtown)	-	200,000	200,000	33
Subtotal	**$ 10,236,000**	**$ 10,206,000**	**$ (30,000)**	
Public Safety				
Fleet Replacement (2020 Qty: 16)	$ 716,000	$ 716,000	$ -	27-28
Hazardous Materials Truck and Trailer (replacement)	250,000	250,000	-	28
Public Safety Server Migration	25,000	25,000	-	34
Traffic Preemption System (replacement; year 2 of 2)	150,000	150,000	-	28-29
Public Safety Equipment (replacement)	220,800	220,800	-	29
Public Safety SCBA Replacements	98,000	98,000	-	29
Exhaust Removal System/Turnout Gear Lockers	76,000	76,000	-	35
Mobile Dispatch	91,000	91,000	-	36
2020 Operating Initiative - Vehicle for Asst Fire Marshal position	54,250	54,250	-	35
Radio Replacement (qty: 10)	28,000	28,000	-	29
Patrol Rifle Platform System	130,000	130,000	-	36
Subtotal	**$ 1,839,050**	**$ 1,839,050**	**$ -**	

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Recreation, Parks & Cultural Services				
Park Enhancements (recurring)	$ 150,000	$ 150,000	$ -	29
Park Repairs/Improvements (recurring)	100,000	100,000	-	30
Fleet Replacement (Qty: 2 - Bus/Truck)	150,000	150,000	-	30
Park Equipment Replacement (recurring)	120,000	120,000	-	30
Park System Wayfinding/Signage	100,000	100,000	-	36
Northside Sponsorship Activity Grant Improvements	40,000	40,000	-	36-37
Wills Park Master Plan	850,000	850,000	-	37
Design Services	20,000	20,000	-	37
Greenway Improvements/Repairs	250,000	250,000	-	30
Subtotal	**$ 1,780,000**	**$ 1,780,000**	**$ -**	
TOTAL CAPITAL PLAN PROJECT EXPENSES	**$ 14,548,050**	**$ 14,650,550**	**$ 102,500**	
NON-ALLOCATED (future capital/one-time initiatives):				
Capital Project Fund	$ 733,718	$ 829,118	$ 95,400	
T-SPLOST Fund	15,772,820	15,772,820	-	
Hotel/Motel Fund (Facility)	535,507	440,507	(95,000)	
Impact Fee Fund (Transportation)	862,841	826,691	(36,150)	
Impact Fee Fund (Parks)	523,453	523,453	-	
Impact Fee Fund (Public Safety)	53,084	53,084	-	
2016 Bond Fund (Roads)	734,064	734,064	-	
2016 Bond Fund (Parks)	591,848	591,848	-	
TOTAL NON-ALLOCATED	**$ 19,807,335**	**$ 19,771,585**	**$ (35,750)**	
TOTAL CAPITAL PLAN EXPENSES	**$ 34,355,385**	**$ 34,422,135**	**$ 66,750**	

2 PARK PLAZA
ALPHARETTA, GA 30009
PHONE: 678.297.6000
WWW.ALPHARETTA.GA.US

May 28, 2019

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2020 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2019) including funding $4.8 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Forecasted funding totaling $34 million for capital investment within our city (includes the $4.8 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

EXCERPT

- ✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2020 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 10-11, 2019). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2019 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2020 Budget is balanced for all funds and totals $141 million with the breakdown by fund type as follows:

– General Fund:	$ 75,291,843	
– Special Revenue Funds:	15,945,768	(1)
– Debt Service Fund:	5,351,086	
– Capital Project Funds:	30,492,500	(1)
– Solid Waste Fund:	4,180,762	
– Risk Management Fund:	1,507,300	
– Medical Insurance Fund:	7,686,909	
– OPEB Funds:	641,000	
Total	$141,097,168	

(A) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2020 Budget are as follows:

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills.

  The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier

set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020[1]. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
  - Management of personnel and compensation program to align with current market environment:
    - ✓ Staffing level at 452 full-time equivalents "FTE" (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
    - ✓ Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of $250,000 citywide). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
    - ✓ Coverage of group insurance premiums (5% premium increase; $321,198[2] incremental budget impact citywide for existing positions).
    - ✓ Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).
  - Targeted growth (4.8% or $741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved operating initiatives and includes the following:
    - ✓ Increase in professional services of $293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
    - ✓ Increase in maintenance contracts of $79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
    - ✓ Increase in professional services (IT) of $525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing

[1] Please refer to the Operating Initiative section of this document for detailed descriptions.
[2] The General Fund increased $357,022 while the other operating funds (combined) decreased -$35,824.

costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).

- ✓ Increase in fuel costs of $57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- ✓ Increase in legal services costs of $60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
- ✓ All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.

- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2020 Budget, including a multi-year personnel listing by department.

BUDGET HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 22, 2019: Distributed the FY 2020 Mayor's Recommended Budget
- May 6, 2019: Council Meeting
- May 13, 2019: Council Meeting
- May 20, 2019: Council Meeting
  FY 2020 Budget Work Sessions
- May 28, 2019: Public Hearing and Council Meeting (tentative)
  1st reading of Budget Ordinance
  1st reading of Millage Rate Ordinance
- June 3, 2019: Public Hearing and Council Meeting (tentative)
  2nd reading of Budget Ordinance
  2nd reading of Millage Rate Ordinance

EXCERPT

As of submission of this budget, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

BUDGET ISSUES AND PRIORITIES

The FY 2020 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("*S&P*") during July 2016 in conjunction with the sale of $51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2020 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. Moody's reaffirmed the city's AAA bond rating in March 2018 and noted: "*Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income*

profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities".

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2020 est.	4.820	0.930	5.750	0.0%
2019	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712). The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt

service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund to augment its recurring capital program ($250,000 growth from $4.5 million to $4.8 million).

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total $23.5 million (excluding motor vehicle taxes). Of this amount, $4.8 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities

Taxpayer Savings

The FY 2020 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals $40,000, saves our homeowners over $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner), and is more than double the amounts offered from our companion cities. Additionally, a new floating homestead exemption takes effect in FY 2020 and will further aid in keeping Alpharetta an affordable place to live and raise a family well into the future.

The Alpharetta Mayor and City Council have approved two additional homestead exemption measures that will be subject to voter approval on the November 2019 ballot:

- $5,000 increase to the City's base Homestead Exemption (increasing it from $40,000 to $45,000) that would take effect in FY 2021 (estimated to save our homeowners over $300,000 annually); and
- Removing the income restriction for residents age 65 and older to qualify for the existing $10,000 additional senior homestead exemption which will also take effect in FY 2021 (estimated to save our homeowners over $70,000 annually).

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2020 are budgeted at $6.6 million with the following forecast: 2021 - 2041[3]: $7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals $1 million and is allocated as follows:

	General Fund	911 Fund	Total	Capital Impact
Funds Available for Operating Initiatives:	$ 879,688	$ 133,837		
Operating Initiatives:				
City Administration	$ 6,500	$ -	$ 6,500	$ -
Community Development	152,077	-	152,077	138,000
Human Resources	32,000	-	$ 32,000	-
Finance	50,000	-	$ 50,000	-
Public Safety	272,390	133,837	$ 406,227	54,250
Information Technology	316,721	-	$ 316,721	(500,000)
Recreation, Parks & Cultural Services	50,000	-	$ 50,000	-
	$ 879,688	**$ 133,837**	**$ 1,013,525**	**$ (307,750)**
Non-Allocated:	**$ -**	**$ -**		

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets.

Operating Initiatives not recommended for funding total $159,721 (E-911 Fund). Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

General Fund Non-Allocated Reserve

An additional $320,312 has been reserved within the General Fund to assist in funding initiatives as directed by the City Council.

[3] Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2020 Capital Plan includes funding of $34 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling $30 million. Recommended capital projects total $14.7 million, with an additional $19.8 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

FY 2020 Capital Improvement Program
Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLOST Fund	2016 Bond Fund	Subtotal (3)	Other Sources (4)	Total
Sources:										
Available Fund Balance	$ 5,537,018	$ 1,595,128	$ 119,000	$ 130,000	$ 814,470	$ 4,372,820	$ 1,325,912	$ 13,894,348	$ -	$ 13,894,348
(1) Recurring Capital Program	3,079,250	-	-	-	-	-	-	3,079,250	-	3,079,250
(1) Recurring Stormwater Capital Program	1,700,000	-	-	-	-	-	-	1,700,000	-	1,700,000
Pay-as-you-go Capital Investment	-	-	-	-	671,037	11,400,000	-	12,071,037	-	12,071,037
(5) Available Fund Balance (Capital Fund)	3,000,000	-	-	-	-	-	-	3,000,000	-	3,000,000
(2) Other Sources	77,500	-	-	-	-	-	-	77,500	600,000	677,500
	$ 13,393,768	**$ 1,595,128**	**$ 119,000**	**$ 130,000**	**$ 1,485,507**	**$ 15,772,820**	**$ 1,325,912**	**$ 33,822,135**	**$ 600,000**	**$ 34,422,135**
Uses:										
(2) Capital/Grant-Matching	$ 12,564,650	$ 191,900	$ 119,000	$ 130,000	$ 1,045,000	$ -	$ -	$ 14,050,550	$ 600,000	$ 14,650,550
	$ 12,564,650	**$ 191,900**	**$ 119,000**	**$ 130,000**	**$ 1,045,000**	**$ -**	**$ -**	**$ 14,050,550**	**$ 600,000**	**$ 14,650,550**
Non-Allocated:										
Future Capital/Grant Initiatives	**$ 829,118**	**$ 1,403,228**	**$ -**	**$ -**	**$ 440,507**	**$ 15,772,820**	**$ 1,325,912**	**$ 19,771,585**	**$ -**	**$ 19,771,585**

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLOST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.

(3) Represents capital appropriations included in the base FY 2020 Budget.

(4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2020 Budget Ordinance. Source includes LMIG Grant.

(5) Represents the FY 2019 Non-Allocated balance within the Capital Project Fund.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2018, the city's fund balance totaled $24.6 million. Of this amount, approximately $6.1 million was appropriated in the FY 2019 Budget for capital/one-time initiatives and $14 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2018 operations totals $4.5 million.

In an effort to insulate the City from the rising cost of asphalt, the FY 2020 Budget includes an additional $1 million from the FY 2019 estimated fund balance to augment milling and resurfacing (bringing the total milling and resurfacing project funding to $5.1 million for FY 2020).

EXCERPT

Funding Recurring Capital from Operating Budget

FY 2020 includes appropriations totaling $4.8 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin	Robert J. Regus	Thomas G. Harris
Mayor	City Administrator	Finance Director

EXCERPT

OPERATING INITIATIVE REQUESTS

EXCERPT

City of Alpharetta
FY 2020 Budget
Operating Initiative Requests

Executive Summary

	General Fund	911 Fund		
Funds Available for Operating Initiatives:	$ 879,688	$ 133,837		
Operating Initiatives:			**Total**	**Capital Impact**
City Administration	$ 6,500	$ -	$ 6,500	$ -
Community Development	152,077	-	152,077	138,000
Human Resources	32,000	-	$ 32,000	-
Finance	50,000	-	$ 50,000	-
Public Safety	272,390	133,837	$ 406,227	54,250
Information Technology	316,721	-	$ 316,721	(500,000)
Recreation, Parks & Cultural Services	50,000	-	$ 50,000	-
	$ 879,688	**$ 133,837**	**$ 1,013,525**	**$ (307,750)**
Non-Allocated:	**$ -**	**$ -**		

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets. Operating Initiatives not recommended for funding total $159,721 (E-911 Fund).

RECOMMENDED OPERATING INITIATIVES

General Fund

City Administration

Recognition of City Committees and Boards **$6,500**

This request is for funding to recognize the citizens that serve on City Committees and Boards (approximately 9 Committees/Boards totaling over 70 participants). Recognition will involve multiple facets including an annual recognition event.

Community Development

Code Enforcement Officers (2.0 FTE) $152,077 (operations); $138,000 (capital)

This request is for two (2) Code Enforcement Officer positions within Community Development aimed at transferring the Alcohol and Spa Services/Massage licensing from the Police Department to Community Development.

EXCERPT

Benefits of this reorganization include the following:

- Centralized Service – Currently, the business owner/agent must navigate multiple departments/locations to inquire about, apply for, and receive a license for alcohol sales/spa services. This move gives the customer one centralized location point for these services.
- Reallocation of these duties from Police Officers frees them up to focus on active police work instead of administrative duties.

Operational costs total $152,077 and includes $146,177 for salary/benefits and $5,900 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total $138,000 and include the acquisition of two (2) F-150 pickup trucks ($50,000) and the buildout of an existing shell space including furniture ($88,000).

Human Resources

HRIS Software **$32,000**

Software as a service subscription for HRIS/Talent Management platform. Improves workflow and speeds hiring process, allows for better data-driven decision making, reduces paperwork, enhances compliance and legally defensible processes, streamlines onboarding of new hires, improves ability to track employee development and direct training throughout the employee lifecycle, improves documentation and performance evaluation. Selection of the actual HRIS/Talent Management platform would be made by the new Human Resources Director. The intent is to identify/preserve funding so that acquisition and launch can occur during FY 2020.

Finance

Budget Preparation Software **$50,000**

This request is for the purchase and implementation of budget preparation software aimed at improving efficiencies in the budget process by moving away from manual spreadsheets and the staff time inherent in updating/managing/reporting on said spreadsheets. Approval of this funding will enable the City to release an RFP seeking a “state of the art” integrated budgeting system to address multiple requirements including: personnel costing/forecasting, operations, and capital budgeting; long-range financial planning (capital); etc. A component of this project will involve leveraging available resources to update other components of the Finance Depatment’s software capabilities (e.g. payroll).

Public Safety

Assistant Fire Marshals (1.5 FTE; 1 new and upgrade from PT to FT) $122,210 (net operations); $54,250 (capital)

This request is for the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time to help meet forecasted growth in plan reviews and inspections.

Based on the national study performed for the National Fire Protection Association (NFPA), it would take 7-8 fire inspectors to perform the current workload in the City of Alpharetta. This workload does not include all the additional work affiliated with annual inspections, such as: plan review, fire investigations, community AED program, and public education events. The Fire Marshall’s Office currently has 5.5 FTE (Fire

Marshal, Deputy Fire Marshal, 3 full-time Assistant Fire Marshals, and one part-time Assistant Fire Marshal).

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2018, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. This request will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day service for all construction site inspections to ensure there is no delay of project progress in Alpharetta.

Operational costs total $142,210 and includes $136,710 for salary/benefits and $5,500 for general operations (e.g. equipment for new position including cell phone, iPad, associated cellular service, uniform, desktop PC, handheld radio, etc.). It is anticipated that these positions will reduce overtime usage within the Fire Marshall's Office by $20,000 resulting in a net operational impact of $122,210. Capital costs total $54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio.

Evidence Technician (1.0 FTE) $82,860

This request includes the addition of an Evidence Technician position (1 FTE) that, along with the existing Evidence Custodian, would bring dedicated-evidence staffing to 2 positions which is necessary to maintain the current level of service and meet set standards.

Currently, of the two positions in Evidence, one is a civilian Evidence Custodian and the other is a certified Crime Scene Technician who is a sworn and POST certified Peace Officer. This Officer is currently doing the duties of a second Evidence Custodian. This requested change will allow the sworn Officer to become engaged in Investigative duties as a Detective and Crime Scene Technician.

The duties of the Evidence Technician include: evidence processing; security of evidence and private property; maintaining chain of evidence; courtroom testimony; drug identification; required inspections; audits and inventories; court ordered destructions and sales of property; transportation of evidence to GBI and District Attorney's office; return of property to proper owners; etc. Once properly trained and certified, the Evidence Technician will work with the Crime Scene Technician to process large or serious crime scenes and will work for and is supervised by the Evidence Custodian.

Operational costs total $82,860 and includes $79,660 for salary/benefits and $3,200 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.).

License Plate Recognition Camera Program $67,320

This request is for rental agreement funding between the City of Alpharetta and Georgia Power to enable license plate recognition (LPR) cameras to be placed at strategic locations within the City. This will allow for the detection and apprehension of wanted vehicles and persons, traffic violators, and suspects involved in serious crimes including burglaries, entering autos, and other serious crimes. The agreement includes LPR cameras, mounting hardware, power connections, communication hardware and

service, maintenance and repair, and access to the Vigilant LPR database which we currently subscribe. The agreement can be terminated at any time with a 30 day notice.

Statistical data will be collected indicating the number of identified wanted persons and vehicles, the number of apprehensions that result, and the number of crimes that are solved based upon data captured from LPR cameras.

FY 2020 includes the intersections of GA 400 northbound at Mansell Road, Haynes Bridge Road, and Old Milton Parkway. Depending on program performance, future expansion would include the GA 400/Windward Parkway intersection and other areas deemed priorities.

Information Technology

CityWorks IT Administrator position (1.0 FTE) $124,721

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

CityWorks Implementation History:

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS (Asset Management System) and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

Core Issues with Existing System:

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
    - 2 to 3 Releases per year is a minimum level of implementation;
    - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.
- Staff time from IT and other Departments is insufficient to properly address the above issues.

Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.

  - Maintenance and release implementations/integrations;
  - Fully customize and streamline capabilities and features of CityWorks.
  - Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

Recommendations for 2020 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
  - Full-time dedicated focus on City of Alpharetta implementation and needs.
  - Institutional Knowledge.
  - Availability as needed for implementations – weekends, nights, etc.
  - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate $200,000/Year Plus)

Operational costs for the new position total $124,721 and includes $121,721 for salary/benefits and $3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

Cloud Services (onsite server/data storage equipment replacement) $100,000

This request is for estimated cloud data storage costs in lieu of onsite servers and storage equipment. Cloud Services such as Microsoft Azure or Amazon AWS provide the ability to move virtual servers in an onsite data center to the cloud to provide, in some cases, economy of scale and security that is of higher value. These services can also provide some failover capability for the cloud services and onsite services. The goal in the early years is to have a mix of onsite server/storage equipment coupled with leveraging of cloud servers. The future goal is to move all functionality to the cloud when it is proven to be operationally and economically beneficial to do so.

There is a companion Capital Initiative ($500,000) to provide one-time funding for replacement of equipment. Should this operating initiative move forward, the capital initiative will be removed. This initiative will free the city from having to fund large server and data storage equipment initiatives periodically through the capital budget.

Microsoft Azure $36,000

This request is for annual licensing and maintenance costs associated with implementation of Microsoft Azure.

Azure Active Directory (Azure AD) is Microsoft's multi-tenant, cloud based directory and identity management service. Azure AD combines core directory services, advanced identity governance, and application access management. Azure AD also offers a rich, standards-based platform that enables developers to deliver access control to their applications, based on centralized policy and rules.

For IT Admins, Azure AD provides an affordable, easy to use solution to give employees and business partners' single sign-on (SSO) access to thousands of cloud SaaS Applications like Office365, Salesforce.com, DropBox, and Concur.

Azure AD also includes a full suite of identity management capabilities including multi-factor authentication, device registration, self-service password management, self-

service group management, privileged account management, role based access control, application usage monitoring, rich auditing and security monitoring and alerting. These capabilities can help secure cloud based applications, streamline IT processes, cut costs and help ensure that corporate compliance goals are met.

The City would operate based on a Hybrid Model. This enables us to synchronize on-premises directory objects with Azure AD while still managing our users on-premises.

Using Azure AD we would look to use with or replace in the immediate future:

- AirWatch Device Enrollment
- Office 365 Single-Sign on
- Two Factor Authentication options
- Replace ADSelfService for self-service password management
- Used in conjunction with ADAuditPlus for user account login audit information.

DUO Security Service **$25,000**

Duo Security provides Multi-Factor Authentication (MFA), endpoint visibility to check that your user's devices meet security standards before granting access, adaptive authentication and policy enforcement to grant or block access attempts by users or devices, and remote access and seamless secure single sign-on to cloud and on-premises applications and servers. This initiative completes the additional licensing of the remaining City of Alpharetta users besides Public Safety and Information Technology which already is licensed.

Patch Management Software **$16,000**

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

SpamHero Software **$15,000**

Unlike other spam filtering systems that rely on fancy algorithms that spammers can easily defeat, SpamHero's rule based system features millions of rules that are constantly updated and maintained by live superheroes and robots 24/7. SpamHero is a product that will work with Office 365 spam filters to more effectively eliminate spam from the City of Alpharetta systems. Cost estimate includes funding for the base software and licensing.

Recreation, Parks, and Cultural Services

Special Needs Grant Programs **$50,000**

This request is for program grant funding for city partnership agencies and organizations that deliver programs directly to individuals and/or families with special needs. Each agency that receives funding would provide a detailed list of deliverables that would be used to determine funding for the following year.

911 Fund

Public Safety

Communication Officers (3.0 FTE) $133,837 (net)

This request includes the addition of three personnel in the role of Communications Officer as recommended by the Council sponsored Center for Public Safety Management study. An increase in operator availability equates to increased customer service, decreased call answer time, and greater Fire and Police responder safety.

The Alpharetta E911 Division is currently budgeted with 29 full-time equivalent (FTE) positions. The E911 Division is administered by a Division Chief who is a direct report to the Director of Public Safety. Administrative staff includes a Quality Assurance Chief, a Quality Assurance Officer, and a 911 Manager who is responsible for the day-to-day operations of the Emergency Communications Center (ECC). Each of the four shifts include a Supervisor, a Senior Communications Officer (who functions as the shift training officer), and four Communications Officers (Telecommunications Specialists). An additional Communications Officer FTE is allocated as a “swing” position to cover short-term vacancies on any shift. ECC staff are scheduled to work an average of 42 hours per week. They work 12-hour shifts on a rotating schedule of 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, 3 days off. The staff work permanent days or nights, which facilitates better sleep patterns for the employees. This work schedule is a best practice and the most efficient in the 911 industry.

The minimum number of staff on each shift is four; however, there are times, particularly at night, where staffing drops to three. This is a risky practice, since a surge in service demand can occur at any time. It also precludes the staff from taking necessary breaks for meals, bathroom visits and de-stressing after a particularly serious call. Optimally, an emergency communications center of this size and call volume should have a supervisor, an assistant supervisor (trainer), two call takers, one fire/EMS radio dispatcher, one police radio dispatcher, and one teletype/NCIC/records position on duty at all times. Seven positions on each shift would provide a staffing factor for leave and training; would facilitate consistent staffing; and would allow employees to take much needed breaks during their 12 hours of work. CPSM recommends that the Alpharetta E911 Division add three FTEs to provide seven personnel per shift. The minimum staffing level for each shift would remain at four. These additional personnel will assist 911 management toward evaluating other staffing models such as a swing shift and variable staffing schedules determined by historical system load in the future.

Operational costs associated with the addition of 3 FTE total $233,837 and consist solely of salary/benefits (includes overtime reduction set forth above). Overtime savings are estimated at $100,000 resulting in a net operational impact of $133,837.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

911 Fund

Public Safety

Administrative Assistant II (1.0 FTE) $75,089

This request is for the addition of an Administrative Assistant II (1 FTE). The 911 center proposes to increase staffing in an administrative role to provide the following: GCIC Compliance, Warrant tracking, Validation, Payroll and financial process back up for 911 and Public Safety. Currently there is no backup personnel in Public Safety for finance and payroll processing, which this position would fill that gap. It could also spend significant time within the 911 center processing GCIC compliant materials. Currently, State mandatory compliance with GCIC detracts from training and quality improvement initiatives. Operational costs total $73,089 and consist solely of salary/benefits.

Operational costs total $75,089 and includes $73,089 for salary/benefits and $2,000 for general operations (e.g. phone, desktop PC, etc.).

Communications Quality Assurance Officer (1.0 FTE) $84,632

This request is for the addition of a Quality Assurance Officer (1 FTE). Quality Assurance goes hand-in-hand with training and continuing education. Currently, the Quality Improvement Unit (QIU) section divides these duties between two full time personnel, while 3 part-time personnel (OT for specifically trained 911 personnel) handle a small number of call reviews to assist with quality assurance. These duties are prioritized on a daily basis depending on the urgency, availability, and personnel requirements allotted. It was discovered during 2018 that QIU often struggled with daily call review quotas while keeping track of current training, new hire training, accreditation requirements, and protocol upgrades. Call takers make the best use of their feedback from call reviews when this information is delivered to them in a more timely manner. When call reviews are completed several days after that call taker has processed that call, they lack the ability to recall the specific call in question. Existing personnel are often already overworked from working required overtime on the 911 floor, leaving their feedback for 911 personnel lacking in substance.

It is deemed that adding an additional full-time Quality Assurance Officer would greatly benefit the 911 center in providing personnel specialized in protocol call review who can submit feedback to call takers, while providing the QIU manager information and research to create and deliver specific training to correct job performance deficiencies and keep 911 personnel proficient in their jobs.

Another goal of the QIU section is to strive for CALEA Accreditation for the 911 Center. As part of the CALEA Accreditation process, additional job performance reviews would need to be conducted pertaining to radio transmissions by 911 personnel, to ensure professionalism, courtesy, and consistency is maintained. This will add further workload to the QIU division. The additional full-time QIU position would eliminate the need for other 911 personnel to work extra OT to cover those duties, and focus more on 911 dispatch duties alone.

Operational costs total $84,632 and includes $81,632 for salary/benefits and $3,000 for general operations (e.g. phone, desktop PC, uniforms, etc.).

EXCERPT

THE CITY OF
ALPHARETTA
GEORGIA

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CAPITAL INITIATIVE REQUESTS

EXCERPT

City of Alpharetta FY 2020 Budget
Capital Initiative Requests (Narrative)

Executive Summary

General Fund	
Recurring Capital Program	$ 4,779,250
Available Fund Balance	5,537,018
Capital Project Fund (Fund Balance)	3,000,000
T-SPLOST Fund[1]	15,772,820
Hotel/Motel Fund (facility money)[2]	1,485,507
Impact Fee Fund[3]	1,595,128
E-911 Fund[4]	119,000
DEA Fund[5]	130,000
2016 Bond Fund	1,325,912
Development Authority Contribution[6]	37,500
Grant[7]	640,000
Total Sources:	**$34,422,135**
Recommended Capital Initiatives*:	
Recurring Capital Initiatives	$ 9,678,800
Recurring Stormwater/Drainage Initiatives	2,550,000
General Capital Initiatives	2,421,750
Total Uses:	**$14,650,550**

Reserve for Future Capital/One-Time Investment:	**$ 829,118**
T-SPLOST Non-Allocated:	**$15,772,820**
Hotel/Motel Fund (facility money):	**$ 440,507**
Impact Fees (Transportation):	**$ 826,691**
Impact Fees (Parks):	**$ 523,453**
Impact Fees (Public Safety):	**$ 53,084**
2016 Bond Fund Non-Allocated (Roads):	**$ 734,064**
2016 Bond Fund Non-Allocated (Parks):	**$ 591,848**

** Capital initiatives not recommended for funding total $15,306,000.*

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1 Funding from TSPLOST is programmed into Non-Allocated ($15.8 million).

2 Funding from the Hotel/Motel tax (available Facility Tax portion above the $1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Park System Wayfinding Signage; Wills Park Master Plan Improvements; and Downtown Parking Signage.

3 Funding from Impact Fees allocated pursuant to impact fee eligibility ratios for: parks projects (non-allocated); public safety projects (Hazardous Materials Truck and Trailer and non-allocated); and transportation (Design of Hopewell Road at Vaughan Drive Roundabout; non-allocated).

4 Funding from E-911 fees allocated for replacement of Portable Radios and implementation of Mobile Dispatch functionality.

5 Funding from DEA forfeiture funds for the patrol rifle platform system.

6 Funding from the Alpharetta Development Authority to fund 50% of costs associated with the Economic Development Analysis and Strategic Plan.

7 Includes potential LMIG grant funding for milling and resurfacing initiatives ($600,000) as well as year 3 of the Northside Hospital Activity Grant ($40,000). Grants would be appropriated upon execution of binding agreements and/or receipt of the funds.

EXCERPT

Priority 1: Imperative/ Urgent
Priority 2: Essential/ Needed
Priority 3: Important

Recurring Capital Initiatives

Community Development

Recurring Fleet Replacement (F-150s; Qty: 2) $50,000

Priority 1: FY 2019 request is for the replacement of two 2007 Ford F-150s (Unit CD4301 has 44,759 miles, and Unit CD4298 has 24,448 miles and is burning oil) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10-years and/or 130,000 miles. These vehicles warrant replacement based on age and repair history.

Public Works

Recurring Traffic Signal System Maintenance $100,000

Priority 1: This request is for the continual maintenance, repair, and upgrading of existing traffic signals throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, and signal communication systems. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

Recurring Milling and Resurfacing $5,100,000

Priority 1: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional $600,000 that will be appropriated upon grant submission/approval). In FY 2019, the City contracted with Dynatest to complete a full evaluation of the city roadways. Each road receives a Pavement Condition Index score between 0 and 100. This standardized rating system is also used by the Georgia Department of Transportation. Lower scores indicate need for maintenance or reconstruction.

In FY 2020 the City will allocate funding in accordance with the Pavement Condition Index findings and also identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. **Funding to be provided through the following sources: Recurring Capital ($2,250,000); Fund Balance ($2,250,000); and LMIG Grant ($600,000).**

Recurring Traffic Control Equipment $100,000

Priority 1: This request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment such as traffic cameras and maintenance to the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards.

Recurring Traffic Responsive System Maintenance $50,000

Priority 3: Since 2018, the Georgia Department of Transportation has upgraded over 100 signals throughout the City with new software (MaxTime) and has worked with the City to develop new Traffic Responsive timing plans along major corridors. All at no cost to the City. This request provides funds to maintain the upgraded traffic signal software and equipment provided and installed by GDOT. Additionally, the funds will be utilized

to work with consultants to analyze data collected through these upgrades to continue modifying timing plans and expand the system throughout the City.

Recurring Traffic Striping and Signage $200,000
Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of the city's signage (performed in-house).

Recurring Traffic Calming Improvements $50,000
Priority 1: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects may consist of roadway striping, signage such as radar signs, and channelization to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance $175,000
Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2020: Work items will include repairs to the decorative end treatments of the 5 bridges along Windward Parkway.

Recurring Traffic Signal Pole Painting and Maintenance $50,000
Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. Current costs total $15,000 per intersection. FY 2020 includes funding for 4 intersections.

Recurring Tree Planting and Landscape Improvements $100,000
Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. FY 2020 funding will be used for landscaping the two roundabouts on Bethany Road, specifically Bethany @ Mid-Broadwell and Bethany @ Mayfield. Public Works staff will design the landscape plans for both roundabouts to conserve funding. Landscaping will include beautifying the feeder islands as well as the center of the median. Due to the location of these roundabouts, the City will take over maintenance of the landscaping at both roundabouts after final acceptance.

Recurring Sidewalk Maintenance and Repair $200,000
Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of $5 million on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation.

In FY 2019 the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list will standardize the evaluation process, provide a clear prioritized list of sidewalks needing repair, and tie sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) will help determine the repair priority. Dynatest's work is expected to be completed in spring of 2019, so project prioritizations can be used for the FY 2020 budget. Due to the large number and complexity, the City contracts out some of these repairs. This budget item covers the cost of sidewalk repairs completed by outside contractors.

Recurring Fleet Replacement (F-150 Truck) $35,000
Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1999 F150 4x4 (unit #81) with 80,762 miles within the Public Works fleet. This vehicle warrants replacement based on age.

Recurring Fleet Replacement (Admin Vehicle) $35,000
Priority 1: This request is for the recurring replacement of department pool vehicles within the Public Works fleet. These vehicles are not assigned to an individual but are used by a pool of people in the department; additionally, these vehicles are used as replacement vehicles when others are out of service. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

This request is for the replacement of a 2003 Crown Victoria (Unit #339 with 58,541 miles) within the Public Works fleet. This vehicle warrants replacement based on age. This vehicle also has repair needs. Staff recommends replacing this vehicle with an F150 pickup truck to better serve the needs of the Public Works Fleet. An F150 would allow transportation of staff, while also being capable of towing and hauling as necessary, and occasional emergency use during inclement weather.

Recurring Fleet Replacement (F-250 Crew Cab Service Truck) $61,000
Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles.

This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #500 with 116,230 miles) within the Public Works fleet. This vehicle warrants replacement based on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

Recurring Equipment Replacement (Portable Wood Chipper) $50,000
Priority 2: This request is for the replacement of a 1992 Brush Bandit Portable Wood Chipper Machine (26 years old). The 1992 Brush Bandit warrants replacement based on age and maintenance/repair costs. Due to its age, parts are increasingly hard to find and are typically more expensive. This piece of equipment enables staff to clear trees and brush from City right of ways while recycling the debris into usable mulch for use in other projects.

Recurring PS Facility Roof Replacement $365,000

Priority 1: Roof replacement of the Evidence Building ($115,000) and the metal roof segment of Fire Station 81 ($250,000).

- Public Safety Headquarters - Evidence Building Roof Restoration (5,800 sq. ft. Roof Replacement 30YR Garland Warranty): The evidence building is the only roof at this location with a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. This roof is actively experiencing leaks. Due to the nature of this facility's usage, we can choose a couple roofing options: (1) Mod-Bitumen option similar to what the other Public Safety facilities have which provides significant durability but is higher-priced (represents $115,000 quote herein); or (2) another EPDM roofing option similar to what is being replaced which, while requiring more maintenance (i.e. walking pads to ensure the surface is not punctured, debris cleaning to ensure water doesn't pool and stretch the membrane, etc.), is a more cost-effective alternative.
- Fire Station 82 – Replacement of the metal roof segment at Fire Station 82. This roof was installed in 1990 and totals approximately 4,000 sq.ft. Although the field of the roof is in good shape, the transition at the ridge and eave are showing significant signs of age and are no longer providing adequate water tight protection. This facility is actively experiencing leaks.

Recurring Facility Renovations (Fire Stations) $125,000
Priority 1: This Request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years. FY 2020 request includes Fire Station 81 and 82 which will both receive bathroom and lighting renovations.

Recurring Facility Renovations (PW Headquarters) $40,000
Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet /vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. FY 2020 funding will be used to replace the HVAC units and/or continued renovations of the restrooms.

Recurring City Center Maintenance $15,000
Priority 1: This request is for on-going interior maintenance like replacing cabinetry, painting walls and trim, etc. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. FY 2020 funding will be combined with FY 2019 funding for installation of new cabinets, countertops, and appliances within

the Community Room. The existing cabinets are beginning to wear and some are coming apart and are in need of repair. These replacements will keep the use of the cabinets in good working order.

Recurring Court Facility Improvements $70,000
Priority 2: This request is for installation of new carpet in the Court Room as well as re-upholstery on the benches in the Court Room. It also includes replacement of two HVAC units for the Court Room which are approximately 25 years old.

Recurring HVAC Replacement (Detention Facility) $75,000
Priority 1: This request is for the replacement of HVAC units at the Detention Facility. These units are 20+ years in age and have outlasted their lifespan requiring multiple calls-for-service. Replacement of these units should make the building run more efficiently.

Recurring Generator Replacement (Fire Stations 82/83) $100,000
Priority 1: This request is for replacement of generators for city facilities. New generators will be natural gas instead of diesel. FY 2020 replacement is for Fire Stations 82 and 83 (both are 25+ years old).

Information Technology

Recurring Technology Replacement (all city departments) $300,000
Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 463 computers in operation (262 desktops; 201 laptops). The main component of the FY 2020 request includes funding for the replacement of approximately 120 PCs, 15 cellular phones, 65 iPhones, 56 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability)are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years);large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years);network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Public Safety

Recurring Fleet Replacement (Qty: 16) $716,000
Priority 1: This request is for the forecasted annual replacement of Police and Fire SUVs, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer. This request includes upfitting costs for new vehicles and stripping costs for old vehicles. Funding levels are anticipated to remain around $750,000 in the early years and will necessitate keeping a certain number of vehicles past their target mileage.

Replacement vehicles to be purchased in FY 2020 include: 1 SUV each for Traffic, K9 and Patrol; 1 F250 for the Fire Battalion Chief; 2 F150s and 2 SUVs for CID; 5 SUVs and 2 F150s for the Admin team and 1 motorcycle.

Replacement Hazardous Materials Truck & Trailer $250,000

Priority 1: This request is for replacement of the Hazardous Materials truck and trailer. Both the truck and trailer currently in use have exceed their life expectancy and have needed significant repairs and maintenance. Actually, the department often has to use multiple trucks/trailers to perform this function which is inefficient, time consuming, and negatively impacts response times. The current trailer gross vehicle weight is close to the rating of the trailer based on DOT requirements.

The Alpharetta Hazmat Unit based out of Fire Station 84 is requesting $250,000 for the purchase and upfit of an F-750 truck and 44' Custom trailer to carry all their gear and transport the Hazmat trained firefighters safely and efficiently to the scene of a Hazmat incident. Their current vehicle is a 1997 Ford F-800 that was absorbed from the Public Works Department. This older vehicle lacks modern safety and efficiency features that are found on current model vehicles. The towing ability of the F-750 is needed to pull the larger 44' custom trailer that was designed by Hazmat Officers. The trailer cost is estimated at $120,000. The F-750 before the rear cargo bed is approximately $85,000. The rear bed and upfit of emergency equipment and center console is estimated at $30,000. The additional $15,000 is to cover any overages or price increases that may arise during the approval time frame. It is expected that this new vehicle and trailer will be in service for at least twenty (20) years.

Response times will improve with the purchase/consolidation into one truck/trailer unit. As response time and, by extension, service capabilities will increase, impact fees are being used to fund a portion of the acquisition costs. **Specifically, funding is provided through Impact Fees ($155,750) and Fund Balance ($94,250).**

Replacement Traffic Preemption System (Year 2 of 2) $150,000

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totaled $150,000. This request will finalize the project scope.

Recurring Public Safety Equipment (replacement) $220,800
Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair, or otherwise must be taken out of service.

FY 2020 request includes funding for Fire Station replacements for furniture/bedding ($10,000), fire tools/equipment ($6,000), and ice machines ($4,000); personal protective equipment- turnout gear replacement for National Fire Protection Association (NFPA) 10 year service life ($100,000); PD SWAT equipment (3 helmets = $3,600; 3 vests = $16,500, 4 rifles = $21,100); Replacement workout equipment in 3 fire stations (81, 83 & 84 = $10,000); replacement of the Fire Marshall's fire extinguisher simulator ($6,300); replacement of 10 automated external defibrillators (AED) (patrol; $15,000); replacement of eight computer tablets for ESO ($16,000); Purchase of reusable LED safety flares versus normal flares ($6,500); and Police Bike Unit equipment repair/replacement ($5,800).

Recurring Self Contained Breathing Apparatus (qty: 15) $98,000
Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and which has expired based on the upcoming 2019 National Fire Protection Association (NFPA) Standard revision or otherwise must be taken out of service and replaced. After 3 NFPA standard revision cycles, which is 10-15 years, Firefighter Self-Contained Breathing Apparatus or SCBA have updated innovation and technology that makes the older SCBA units obsolete and non-compliant with the current NFPA standard.

Alpharetta Fire currently has 33 units that were manufactured under the 1997 or 2002 NFPA standard. Our request is to replace these units over a 2-year period ($98,000 annually over this period). This project will assure the safety of firefighters and provide each of them with updated technology. Financing arrangements will be considered if it is in the City's best interest.

Portable Radio Replacement/Reallocation $28,000 (E911)
Priority 1: Public Safety has seen an increase in the need in the issuance of portable radios for the purpose of support functions such as SWAT Medic, Arson Investigation, Police E-Squad that have placed a strain in the number of available spare and in service capable radios. Public Safety proposes to purchase lighter, less rugged, portable radios (qty: 10) such as those used in Public Works for the Fire Marshall's office and repurpose those existing radios to Public Safety. **Funding is provided through the E911 Fund.**

Recreation, Parks & Cultural Services
Recurring Park Enhancements $150,000
Priority 2: This funding is for amenities within the parks themselves such as fence replacement and repair, bleacher repair and replacement, new trash cans, new benches, netting replacement and signage not related to wayfinding (such as park rules, dogs on leash, no smoking, etc.) and maintenance shade structures. Each year we are repairing and/or replacing the amenities, plus adding these same amenities to our new parks and downtown areas.

Recurring Park Repairs/Improvements $100,000

Priority 1: This funding is for general park repairs and improvements on a smaller scale (non-capital size projects). This account allows us to repair trails throughout the system as they need to be repaired. As an example, FY 2019 funds were used to: (1) replace a section of the asphalt trail in Wills Park; (2) replace/repair the brick sidewalk at the Mansell House due to a trip hazard; (3) pour two patios at the Community Center to improve the flow and usability of our heaviest used facility; (4) add a sidewalk at Cogburn Road Park to improve the flow and remove a large mud hole area near the playground; (5) repair a portion of the boardwalk near Mansell Road; etc. This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

Recurring Fleet Replacement (Qty: 2 - Bus/Truck) $150,000

Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. FY 2020 funding is for replacement of one 2002 Ford Goshen 21 passenger Bus and one 2004 Chevrolet Silverado 1500.

Recurring Park Equipment Replacement $120,000

Priority 2: This request is for the replacement of a 1995 Ford Tractor, 2000 4100-John Deere Tractor, and 2007 Bobcat UTV. Replacement requested due to age, hours of use, and estimated repair cost.

Recurring Greenway Improvements/Repairs $250,000

Priority 3: This fund will be used to repair, improve and enhance the entire length of the Alpharetta Greenway. This asset is extremely valuable to the City, but is showing its age. Washouts, erosion, heavy use and constant maintenance has taken a toll on the Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Many trees need to maintained and/or removed to ensure the health of the Greenway and Big Creek.

Recurring Stormwater/Drainage Initiatives

Public Works

Recurring Stormwater Pipes/Structure Repair/Maintenance $2,200,000

Priority 1: This request is for stormwater pipe and structure maintenance, repair/replacement and includes headwall repair projects located on private residential property within our existing maintenance responsibility.

This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

FY 2020

- Pipe repair or replacement: Lynne Circle and Lantern Ridge.
- Pipe lining projects: Fairfax, Greenmont Walk, Michaela Woods, and Hunters Oaks.

- Headwall repair/replacement: The city maintains headwalls at the end of pipes draining roadway water through residential properties, often discharging to streams, channels, or swales in the back or side yards of homes. Access to these areas is often difficult as it requires removal or fences, landscaping, and large trees. It can also be down steep embankments. Coordination with property owners is critical and the ability of the City to repair these headwalls is directly dependent on the cooperation of the property owners. Due to the work being in close proximity to homes, extra care is needed to maintain the homeowners' privacy and restore the area back to its preconstruction condition to the best of the City's ability to handle future maintenance.

Recurring Stormwater Drainage Maintenance $150,000

Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

Recurring Stormwater Inspections $100,000

Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Recurring Stormwater Design/Studies $100,000

Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry.

In December 2018 the City was notified by Georgia EPD that the Lake Windward Dam will be reclassified to a Category 1 dam and that because of the city's ownership of Lake Windward Drive, the city is considered a co-owner of the Lake Windward Dam. Category 1 dams require quarterly inspections and a once yearly engineer of record inspection to be submitted to Georgia EPD.

As co-owners we will need to come to an agreement with Windward for how these services and maintenance are managed. The FY 2020 funding will pay for the City's portion of the dam inspections and maintenance. Any remaining funds will be used to

complete a design of a streambank protection project that will help to protect the integrity of our greenway trails identified in the ongoing FY 2018 Big Creek Erosion Study. Such work may consists of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, removing trees, and/or removing sediment at specific locations.

General Capital Initiatives

City Administration

Economic Development Toolbox $87,500

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Local Jobs Creation Grant and the Alpahretta360 Video Marketing Fund to name a few.

The 360 Marketing Videos have been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership.

Citywide Economic Development Analysis and Strategic Plan $75,000

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years. **This initiaitve is being split funded by the City ($37,500) and the Alpharetta Development Authority ($37,500).**

Community Development

Downtown Parking Signage $95,000 (Hotel/Motel Taxes)

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines; Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot); Wayfinding

signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

- **Eligible for funding through Hotel/Motel Taxes (facility portion).** The FY 2020 request is for parking signage (on parking decks as well as street-level signs). The remaining sign packages will be requested in future years.

2020 Operating Initiative – New Fleet/Space for Code Officers (Qty: 2) $138,000
Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs as well as construction of office space) of the (2) new Enforcement Licensing Officers position requested in FY 2020 (Operating Initiative). Capital costs total $138,000 and include the acquisition of two (2) F-150 pickup trucks ($50,000) and the buildout of an existing shell space including furniture ($88,000). Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Design Services $80,000
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works
Hopewell Road at Vaughan Drive Roundabout (design)
$150,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This request is for funding for the design of a roundabout at the intersection of Hopewell Road and Vaughan Drive. The roundabout would serve to: denote one is entering into Alpharetta; aid in slowing traffic entering into the Downtown area; and assist in turning onto/off of Vaughan Drive. Right-of-Way and Construction costs are estimated at $100,000 and $1.5 million respectively and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($113,850) and Impact Fees ($36,150).**

Pedestrian Safety Improvements (Downtown) $200,000
Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements at Canton Street/Old Canton Street and neighboring areas in the Downtown utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019. Projects may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. Additional improvements may consist of installing signage restricting turning movements and modifying signals to incorporate a leading pedestrian movement. Remaining funds, if any, may be used at the intersection of Mayfield Road and Alpharetta Elementary School and/or surrounding Downtown areas.

Old Roswell St Parking Lot Trash Enclosure **$125,000**

Priority 1: This request is for funding to reconfigure and expand the dumpster enclosures servicing downtown businesses. Business user fees will cover the operational costs associated with the dumpster services.

Design Services **$75,000**

Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

City Hall Beautification **$10,000**

Priority 2: This request is for the beautification of City Hall including interior art aesthetics.

Public Safety

PS Server Migration **$25,000**

Priority 1: Our current CentralSquare environment was built to the standards of 2008. While it has served us well, in order for us to provide the upmost scalability and resiliently, we need to redesign this environment to 2019 CentralSquare standards. In addition multiple servers are in need of upgrades as end of support from Microsoft is coming due.

Currently our environment consists of the following: BISHOP – OSMCT Server (Server 2016 – 01.11.2027); HAVOK – CentralSquare Mobile Data Server (Server 2016 – 01.11.2027); DEMETER – CAD Application and Database Server (Server 2012 – 10.10.2023 EOS); DIONYSUS – MCT Application and Database Server (Server 2012 – 10.10.2023 EOS); DION – RMS Application and Database Server (Server 2012 – 10.10.2023 EOS); PWYLL – FREEDOM Server (Server 2012 – 10.10.2023 EOS); SATYR- CAD2CAD \ ANIALI Server (Windows 7 – 01.14.2020 EOS); CYCLOPS-COURTTRANS \ PAGEGATE Server (Windows 7 – 01.14.2020 EOS); ARAWN – P2C Server (Server 2008 R2 – 01.14.2020 EOS).

As you can see, there are multiple OS levels as well as different applications that are dependent on multiple servers to be online at the same to be operational. Not only is this a poor design from a high availability standpoint but it also makes it difficult to troubleshoot from an IT perspective.

The proposal is a redesign of our configuration using one OS platform (Windows Server 2019) with Windows Server Clustering and High-Availability. By clustering the database, application, file, and web servers we can provide true 24/7 uptime in the event of a server failure and maintenance.

Exhaust Removal System/Turnout Gear Lockers $76,000

Priority 1: This request is for a vehicle exhaust extraction system at Fire Stations 85 (Mid-Broadwell) and Station 86 (Kimball Bridge). These exhaust systems would replace the overhead filtration capture systems, which do not remove all of the exhaust and particulate being produced by apparatus.

Since the construction of these two fire stations in 2005, the department has considered pursuing the purchase and installation of a vehicle exhaust extraction system in order to protect our station personnel and daily general public visitors from carcinogen exposure and cancer causing effects of vehicle exhaust emissions. Our apparatus generates these emissions during startup, return to quarters and routine pump testing at facilities.

Current changes in health and safety standards have clearly identified that vehicle exhaust emissions, in particular, whole diesel exhaust (PM10) is a cancer causing substance. Agencies documenting the hazards of diesel exhaust include but are not limited to The National Institute of Occupational Safety& Health (NIOSH), The American Conference of General Industrial Hygienists (ACGIH), The U.S. Department of Health (USDOH), The Occupational Safety and Health Administration (OSHA). The above listed agencies have led to the implementation of NFPA 1500 – 2002 Edition Standard 9.1.6 on facility safety regarding exhaust emissions. Guidelines for vehicle exhaust elimination state: “Local exhaust ventilation that remove harmful fumes at their source, hoses at tailpipe or stack exhaust” as listed in the OSHA Health and Safety Fact Sheet; “ Motor vehicles that are operated shall be provided with a source capture system that connects directly to the motor vehicle’s exhaust system. In addition, “recirculation of air is prohibited”, as stated in the IMC Code 2003.

This request also includes funding for the purchase of Turnout Gear Lockers for the storage of the fire personnel turnout gear in the bay area instead of in the inside storage area currently being utilized. The current location is being filtered by the interior HVAC system, which could introduce contaminants to the living space inside the Fire Station.

The proposed system provides not only protection from exhaust emissions but long-term financial savings as well. Savings will be seen in the form of the potential reduction of insurance premiums, reduced building maintenance cost, reduced liability and lower energy bills by enabling the bay doors to remain closed in winter months. Besides protecting our members from exhaust emissions, our department will achieve direct financial savings by reducing energy consumption while complying with the U.S. Green Building Council Standards (USGBC).

Funding offsets will be pursued through various grant opportunities which may offset the costs set forth herein.

2020 Operating Initiative – Vehicle for New Asst Fire Marshal $54,250

Priority 2: This initiative constitutes the capital component (new vehicle) of the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time as requested in FY 2020 (Operating Initiative). Capital costs total $54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio. The existing part-time position has all the necessary equipment. This request is solely related to the new Fire Marshall position. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Patrol Rifle System **$130,000 (DEA)**

Priority 1: This request is for the purchase of 65 rifle platforms at $2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns.

The Department has issued Forty (40) rifles to Uniformed Patrol Officers and has zero (0) unassigned and available to Uniform Patrol. Currently, twenty-two (22) Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 40 issued to Officers, the 22 personal rifles currently being carried and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems. **Eligible for funding through DEA forfeiture funds.**

Mobile Dispatch **$91,000 (E911 Fund)**

Priority 1: Purchase and install the required hardware (2 laptops- one Motorola and one AT&T- 1 will function as a radio and 1 will function as a telephone; hardware in the server room for connections and encryption for a VPN for the laptops) and software to provide portable remote access to 911 telephone system and radio network. In the event of emergency, the 911 center can be immediately replicated in a limited functional capacity until alternate facilities can be arranged (911 personnel will be able to move to any safe location with the laptops and resume limited operations). Both Motorola and AT&T / Intrado West have internet / VPN / Laptop capabilities. Utilizing this mobile platform will also increase efficiencies during special events by providing a 911 center on scene during events. **Eligible for funding through E911 funds.**

Recreation, Parks & Cultural Services

Park System Wayfinding Signage **$100,000 (Hotel/Motel Taxes)**

Priority 1: This project is the implementation of the park system wayfinding and signage plan developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan defines a specific sign style that will become our “brand” and help park patrons easily identify Alpharetta parks. The plan recommends locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. This is a multi-year initiative. **Funding is provided through Hotel/Motel Taxes (facility portion; $100,000).**

Northside Sponsorship Activity Grant Improvements **$40,000 Grant Funded**

Priority 1: Northside Hospital is funding a three year sponsorship program focusing on the Health and Wellness aspects of Alpharetta’s parks and programs.

Northside is providing $50,000.00 per year for three years (began in FY 2019) which includes $10,000 for operational initiatives and $40,000 for capital improvements.

Collections for 2020 will be used for construction of a trail-head, fitness site, and associated signage/beautification installations at Wills Park. **100% of funding for these improvements is provided by Northside Hospital.**

Wills Park Master Plan Improvements $850,000 (Hotel/Motel Taxes)
Priority 2: This program provides for the systematic development of Wills Park as outlined in the 2018 Wills Park Master Plan. In 2020 the funds are for the design costs associated with the replacement and relocation of the Wills Park maintenance barn. The new location would be more centrally located allowing closer access to horseshow exhibitors and park users. The maintenance barn would also offer additional rental space opportunities for the Equestrian Center and can serve as a larger horse schooling arena thus assisting with attracting larger horseshows. Also in 2020, construction of gateway entrances and improvements to the dog park to include drainage upgrades are planned. **Funding is provided through Hotel/Motel Taxes (facility portion; $850,000).**

Design Services $20,000
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

EXCERPT

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Community Development

Parking Management – Meters/Old Roswell Lot Gate Arm
$115,000 (expense); $18,200 (revenue)

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming $0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day ($1.00*260 days *70), Actual revenues have a much higher potential. Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or $1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

Milton Ave. Improvements (design) $50,000

Priority 1: This 400 foot roadway improvement will provide operational enhancements as well as bicycle and pedestrian accommodations along Milton Avenue between Old Roswell Street and Roswell Street. This project complements improvements being implemented on the north side of Milton Avenue by the Private Developer.

Improvements include correcting excessive cross slope and widening the sidewalk along the south side of the road. Reconfiguring much of the south side parking to parallel parking on paver material, and modifying drainage as needed to accommodate the new configuration. Lighting with hanging baskets and new trees in tree wells are also being proposed. This project will also incorporate utility relocations.

Construction/utility relocation costs are estimated at $2 million and would be part of a future funding request.

Bus Shelter Construction Program $40,000

Priority 1: This project installs at least one (1) new bus shelter in Alpharetta annually. City staff will work with businesses and the North Fulton CID in order to partner on installations, potentially allowing multiple installations per year.

Public Works

Recurring Fleet Replacement (F-550 Crew Cab Dump Truck) $80,000

Priority 2: This request is for the recurring replacement of F-550 trucks within the Public Works fleet. The F-550 replacements are based on age and/or maintenance/repair costs. Unit #56 (27,759 miles) is a 1993 Ford F350 Single Cab Flatbed Truck that is specifically outfitted to cut traffic signal loops. Due to its exclusive build design, the truck does not get used very often. Staff recommends replacing unit #56 with an F550 Crew Cab Dump Truck that will allow a much broader range of work to be accomplished. The loop cutting equipment can be transferred to a trailer and towed behind many different vehicles which will add diversity to the fleet. Upgrading from a single cab to a crew cab truck will also allow Public Works crews to minimize the number of trucks needed on jobsites.

Recurring Park Facilities Pavement Preservation $250,000

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2020, preservation of the parking lots for the Wills Park Equestrian Center (front lot), Wills Park (Garden Center, Recreation Center, Wacky World), Wills Park Pool, Mansell House, etc. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas.

Recurring Parking Garage Maintenance $25,000

Priority 1: This request is for general maintenance of the two Parking Garages. FY 2020 includes pressure washing the City Center Parking Garage. This will increase safety in the parking deck as well as keep the parking deck aesthetically pleasing.

Pedestrian Safety Improvements $300,000

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements throughout the City. Utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019, projects will be identified City-wide and may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. For FY 2020, construction projects will include enhancement of the existing midblock crossing of Mayfield Road at Alpharetta Elementary School ($80,000), pedestrian crossing of Cumming Street at Jayne Ellen Way/Clairmonte Avenue ($80,000), and pedestrian crossings along Clubhouse Drive ($40,000). FY 2020 Design will include design of roundabout at the intersection of Roswell Street and Old Roswell Street.

Streetlighting Installations $50,000

Priority 1: This request is for City streets that currently do not have sufficient lighting or no lighting at all throughout the street. This work will include installation of new lighting either on existing power poles or the installation of new poles along with lighting. This will increase the safety of citizens who use our streets and sidewalks on a daily basis.

Roundabout Studies $125,000 (Capital Proj. Fund; Impact Fees)

Priority 1: When designed and placed appropriately, roundabouts promote a continuous flow of traffic allowing for more efficient travel. Additionally, the long-term maintenance costs are significantly less than those of a signalized intersection.

This request is for funding to study the replacement of five signalized intersections throughout the City with roundabouts. Studies will provide a conceptual layout, traffic analysis, conceptual cost estimate, and modeling of each intersection. The five intersections to be studied are:

1. Cumming Street at Henderson Parkway;
2. Mayfield Road at Providence Road;
3. Mayfield Road at Canton Street;
4. Windward Parkway at Clubhouse Drive; and
5. Upper Hembree Road at Harris Road.

Eligible for funding through Capital Project Fund ($94,875) and Impact Fees ($30,125).

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Major Intersection Improvements $50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request would allow the City to quickly address intersection improvement projects, such as adding turn lanes. Projects will be selected based on their effect on traffic flow and safety. The requested FY 2020 funding is for the construction of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. To achieve maximum cost savings, the necessary milling and resurfacing for this project would be performed as part of the annual milling and resurfacing contract in FY 2020. **Eligible for funding through Capital Project Fund ($37,950) and Impact Fees ($12,050).**

Davis Dr Extension to Westside Pkwy $500,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project. **Eligible for funding through Capital Project Fund ($120,500) and Impact Fees ($379,500).**

City Center Decorative Sign Posts $180,000

Priority 2: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

Connector Road (NP Pkwy to Edison Dr.; Design)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb-cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2020 funding request is for design. Project is contingent upon a partnership with the property owner. Construction costs are estimated at $1M and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($48,200) and Impact Fees ($151,800).**

Pedestrian/Safety Improvements at Marietta Street and SR9
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Haynes Bridge Road Lighting $300,000

Priority 1: This request is for installation of Pedestrian Street Lights on the East and West side of Haynes Bridge Road between Old Milton Parkway and Academy Street. Lighting will consist of pedestrian lighting along the sidewalk (both sides) as well as taller street lights in the vicinity of the roundabout. A formal lighting design will determine the best approach taking into consideration lighting casted onto neighboring streets as well as safety for pedestrians and vehicles.

Marjean Way Extension (Design)
$500,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at $3 million and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($120,500) and Impact Fees ($379,500).**

Wills Road Widening (Design; Milton Ave. to Old Milton Parkway)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. This request is for funding of design and estimated right-of-way costs. Construction costs are estimated at $1,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

Waters Road Traffic Calming (Design) $300,000 (Capital Proj. Fund; Impact Fees)

Priority 2: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents. Construction costs are estimated at $3,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($227,700) and Impact Fees ($72,300).**

Kimball Bridge Road Improvements (design; Waters Rd to Buice Rd)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for roadway improvements along Kimball Bridge Road between Waters Road and Buice Road. Improvements will include the addition of left-turn lanes along Kimball Bridge Road to serve all intersections with South Kimball Bridge Crossing and Bracebridge Road. Project will also investigate adding improvements like replacing the signal at the intersection with Glen Abbey Drive/Tuxford Drive with a roundabout. Project goal is to provide these improvements along the corridor to slow vehicles and improve pedestrian safety. Cost savings can be accomplished in construction by pairing the project up with the future 60" water transmission line work by the County along Kimball Bridge Road from the cemetery to Buice Road. Right-of-way and construction costs are estimated at $200,000 and $2,000,000 respectively and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

Douglas Road Traffic Calming Improvements (Option 1; Design)
$50,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas. This funding request is for design of improvements which include removal of right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Construction costs are estimated at $450,000 and would be part of a future funding request. Another option would be roundabouts which are included in a separate capital request. **Eligible for funding through Capital Project Fund ($37,950) and Impact Fees ($12,050).**

Douglas Road Traffic Calming Improvements (Option 2; Design)
$150,000 (Capital Proj. Fund; Impact Fees)

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents (estimated at $100,000). Construction costs are estimated at $1,500,000 and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request. **Eligible for funding through Capital Project Fund ($113,850) and Impact Fees ($36,150).**

Citywide Sign Inventory **$120,000**

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city's asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

Waters Road Sidewalk Improvements (ROW)
$50,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This funding request is for the installation of sidewalks to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. Installation of these sidewalks would provide continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge Road. Design of these sidewalk segments was completed in-house by Staff in FY 2019. Construction costs are estimated at $970,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($38,000) and Impact Fees ($12,000).**

AlphaLoop (City Trail) $7,300,000
Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways. Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers crossing under Westside Parkway. Construction estimates total $8.8 million and include the following: Phase A ($6 million); Phase B ($1.1 million); Phase C ($1.7 million). The FY 2019 budget included funding of $1.5 million leaving an unfunded balance of $7.3 million.

Southlake Drive Culvert Replacement $1,300,000
Priority 1: This request is for the reconstruction of the culvert under Southlake Drive at Westchester Way. The existing culvert and headwalls are deteriorating and do not carry the 100 year flood without topping the roadway. This project will replace the triple culverts with an arch culvert similar to Mayfield Road. The walls on either side will not be adjacent to the sidewalk, so they will not extend to be visible while on the roadway. The face of the walls (visible from the resident home side) will be finished with stone pattern similar to the surrounding stacked stone signs and pillars in the vicinity. The new bottomless culvert will require less maintenance and be equipped with a rack to capture floating debris on the southside of Southlake Drive to prevent some floatables from entering Lake Windward. The Southlake Project will include some additional stormwater pipe realignment to tie into the new culvert, placement of sidewalk and handicap ramps, and installation of sod and landscaping.

Wills Park Stream Restoration – Stream 13a $350,000
Priority 2: This request is to supplement the $280,000 currently in the budget for the Stream 13a stream restoration in Wills Park. Stream 13a in Wills Park was identified in the Foe Killer Creek Watershed Improvement Plan as a priority project for watershed and water quality improvement within Wills Park. This project includes reshaping and grading the stream bank and stream bed to remove the incised channels, remove invasive species, and improve the water quality. The Alpharetta Rotary donated the civil

engineering development plans for the project. The city has obtained state and federal permit approvals for the project. This funding will include landscape design and installation that was not part of the donated civil engineering development plans.

Douglas Rd Drainage and Erosion Control Improvements $200,000
Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

Public Safety HQ Parking Lot Expansion $100,000 (Impact Fees)
Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to construct an additional 24 parking spaces along the main entrance off of Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by Staff. **Eligible for funding through Impact Fees.**

Alpharetta Arts Center Parking Expansion (Design)
$50,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This request is for funding of the design and construction of an expansion of the parking lot at the Arts Center. The existing parking lot provides 39 parking spaces. The proposed expansion would increase this number by 36 spaces to 75 total. The parking lot expansion would be constructed atop the current detention pond. This will necessitate the creation of an underground detention system beneath the parking expansion. The use of permeable pavers in lieu of asphalt is proposed for the parking expansion. Construction costs are estimated at $900,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($22,915) and Impact Fees ($27,085).**

Public Safety
Community Center Generator (new) $200,000
Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

Fire Station Camera System $45,000
Priority 3: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

Court Services Facility Replacement/PS HQ Facade Imp. (design) $50,000
Priority 1: This project provides the necessary evaluation, planning, design, and construction of replacement offices for Municipal Court operations as well as façade improvements to Public Safety Headquarters. FY 2020 funding is for design. Construction costs are estimated at $4 million and would be part of a future capital request.

PS Workplace Enhancements (PS HQ) $25,000
Priority 2: This request is for workplace enhancements needed to improve the interior of the Public Safety Headquarters. Enhancements include interior decorations such as pictures, wall murals, wall signage for offices, wooden picture board of personnel, TVs with wall mounts, and exterior signage.

SWAT Medic Take-Home Vehicles (Qty: 4) $200,000
Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; $37,500); emergency lights and equipment ($6,500); SWAT Trunk Vault ($2,500); Rifle\Shotgun rack ($500); and radio ($3,000) for a cost per vehicle of $50,000. There are currently four assigned SWAT medics making the initial cost $200,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

3D Laser Scanner $92,000 (DEA)
Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out-of-service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner ($47,600); Set up ($9,200); 3D software ($14,200); Equipment ($5,500); stands, tripods, battery; and 3-year maintenance and warranty on equipment and software ($15,500). **Eligible for funding through DEA forfeiture funds.**

Stalker Lasers (Patrol/Traffic; Qty: 10) $24,000 (DEA)
Priority 1: This request is to purchase ten (10) new Stalker RLR lasers. This increase in LASER equipment will allow additional uniformed patrol officers to increase traffic safety enforcement. The LASER unit is able to measure distance between vehicles for enforcement of vehicles following too closely, which is our number one accident

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

contributing factor. Current cost per unit is $2,400. **Eligible for funding through DEA forfeiture funds.**

Recreation, Parks & Cultural Services

Recurring Tennis Courts Resurfacing $60,000

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2020 funding is for resurfacing of six courts at Wills Park.

Pocket Park Development (design) $50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: Design/development of downtown pocket parks throughout downtown Alpharetta. These parks need to be planned for connectivity and curb appeal. Included in these areas are Ole Milton Park (where the fountain and Christmas tree are); areas at the corner of Old Roswell and Roswell Street; the corner of Old Canton and Canton; the parking area where Food Truck Alley is held; and other small city-owned areas in downtown. FY 2020 includes funding for design of the improvements. Construction of the improvements would span multiple years and is currently estimated at $375,000. **Eligible for funding through Capital Project Fund ($31,940) and Impact Fees ($18,060).**

Neighborhood Park Renovation/Development
$550,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for the design and construction of neighborhood parks. FY 2020 funding is for the design and construction of various improvements to Union Hill Park based on the 2017 Master Plan. **Eligible for funding through Capital Project Fund ($311,630) and Impact Fees ($238,370).**

Wills Park Equestrian Center Improvements $350,000 (Hotel/Motel Taxes)

Priority 3: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping, 2 Stone Pillars w/signs, etc. In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows. **Eligible for funding through Hotel/Motel Taxes (facility portion).**

Historic Preservation Initiative $275,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This fund supports initiatives to preserve the rich history of the City of Alpharetta. This request is for funding of a master plan, along with the necessary permits for the Farmhouse property. Additionally, $25,000 is being requested for a farmhouse documentary project. **Eligible for funding through Capital Project Fund ($184,700) and Impact Fees ($90,300).**

Big Creek Stream Bank Restoration $50,000

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2020-2023 and individual designs and construction projects are anticipated in FYs 2024-2029.

BUDGET NARRATIVE

EXCERPT

City of Alpharetta
FY 2020 Budget Narrative

Budget Rollup: All Funds

The FY 2020 Budget is balanced for all funds and totals $141 million with the breakdown by fund type as follows:

• General Fund:	$ 75,291,843	
• Special Revenue Funds:	15,945,768	(1)
• Debt Service Fund:	5,351,086	
• Capital Project Funds:	30,492,500	(1)
• Solid Waste Fund:	4,180,762	
• Risk Management Fund:	1,507,300	
• Medical Insurance Fund:	7,686,909	
• OPEB Funds:	641,000	
Total	$141,097,168	

(1) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

EXCERPT

General Fund

Revenues: FY 2020 General Fund operating revenues are forecasted to grow by 2%, or $1.4 million, compared to Amended FY 2019. The following table compares major revenue categories within the General Fund:

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 24,080,000	$ 23,500,000	$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	**$ 68,328,032**	**$ 69,754,825**	**$ 1,426,793**	**2.1%**
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	**$ 74,428,097**	**$ 75,291,843**		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total $23.5 million (excluding motor vehicle taxes). Of this amount, $4.75 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2024. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 14% is forecasted for FY 2020 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at $1 million in FY 2019 which equates to a revised growth rate of 3%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2019 from 46% to 52%.
- Local Option Sales Taxes ("LOST"): Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $16.3 million in FY 2019 which equates to a revised growth rate of 1%.
- Franchise Fees: Growth of 6% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $6.6 million in FY 2019 which is essentially flat compared to FY 2020. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly

lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled $4.1 million in FY 2019 and represents a $259,981 increase over the prior year ($3.9 million was collected in FY 2018). The city also raised the Cable Franchise Fee from 3% to 5% effective January 1, 2019 ($350,000 revenue growth). These trends indicate that revenue growth from this source will likely exceed the 2020 budget.

- Insurance Premium Taxes: Growth of 8% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections during FY 2019 totaled $4 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. Due primarily to the continued strong growth in our service and hospitality markets.
- The Other Taxes category includes collections for Intangibles Taxes (5% growth to $575,000), Real Estate Transfer Taxes (42% growth to $425,000), Business and Occupational Taxes (2% growth to $1.2 million), Financial Institution Taxes (2% growth to $435,000), etc.
- Licenses & Permits: Growth of 11% is forecasted for FY 2020 based on current collection patterns and permit activity. Actual collections are estimated at $3.6 million in FY 2019 which is greater than the FY 2020 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Additional revenue growth is anticipated above budget forecasts due to the increase of building permit fee rates during the 1st quarter of 2019. The largest revenue source is Building Permit Fees ($1.8 million forecast for FY 2020; $2.3 million conservatively estimated for FY 2019).
- Intergovernmental: Decrease of -78% is forecasted for FY 2020 due to the termination (4th quarter of 2019) of the Recreation/Parks Mutual Use Agreement with the City of Milton. Milton residents will no longer be eligible for early signups and will not drive program offerings (programs will require majority Alpharetta participation in most cases). Termination of this agreement results in an estimated loss of -$400,000 but is mitigated through anticipated increases in non-resident fees as Milton participants will now pay non-resident fees to participate in programs (estimated gain of $260,000 accounted for within the Charges for Services category). It should be noted that as program offerings are focused on Alpharetta participation (as opposed to Alpharetta and Milton participation), overall revenues will decline along with expenses (e.g. program instructors, supplies, etc.).

- Charges for Services: Increase of 11% is forecasted for FY 2020 due primarily to the termination of the Recreation/Parks Mutual Use Agreement with the City of Milton described above).
- Fines and Forfeitures: Reduction of -15% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $1.7 million in FY 2019 which equates to a revised growth rate of 2%. The primary driver of this variance is a continued reduction in court fine revenue (actual collections are down -7% fiscal year-to-date through February 2019) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2020 Budget reflects an increased level of enforcement activity.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	$ 364,389	$ 382,496	$ 18,107	5.0%
City Administration	1,963,439	2,018,666	55,227	2.8%
Legal Services	690,000	750,000	60,000	8.7%
Community Development	3,162,560	3,435,510	272,950	8.6%
Public Works	8,821,264	8,955,157	133,893	1.5%
Finance	3,366,136	3,548,890	182,754	5.4%
Public Safety	28,472,171	29,771,142	1,298,971	4.6%
Human Resources	505,846	643,973	138,127	27.3%
Municipal Court	1,096,466	1,119,715	23,249	2.1%
Recreation, Parks & Cultural Services	9,975,553	10,266,679	291,126	2.9%
Information Technology	1,742,223	2,119,345	377,122	21.6%
Non-Departmental:				
Contingency	1,711,913	685,000	(1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
Donations/Contributions	-	-	-	0.0%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		

EXCERPT

The following table compares expenditure category appropriations within the General Fund.

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 27,980,293	$ 29,307,901	$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
subtotal	$ 43,902,526	$ 46,093,129	$ 2,190,603	5.0%
Maintenance and Operations:				
Professional Services	$ 2,918,106	$ 3,211,137	$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
subtotal	$ 15,492,028	$ 16,233,655	$ 741,627	4.8%
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	$ 628,550	$ 631,289	$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
subtotal	$ 765,493	$ 684,789	$ (80,704)	-10.5%
Other Uses:				
Contingency	$ 1,711,913	$ 685,000	$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
subtotal	$ 2,688,003	$ 1,643,690	$ (1,044,313)	-38.9%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		

EXCERPT

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2020 Budget are as follows:

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020[1]. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
- Management of personnel and compensation program to align with current market environment:
  - Staffing level at 452 full-time equivalents "FTE" (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
  - Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of $250,000 citywide[2]). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
  - Coverage of group insurance premiums (5% premium increase; $321,198[3] incremental budget impact citywide for existing positions).
  - Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	11.0	10.0	10.0	8.0	7.0	(1.0)
Community Development	23.0	26.0	26.0	28.0	30.0	2.0
Public Works	55.0	52.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	218.5	219.0	221.0	221.0	223.5	2.5
Human Resources	2.0	2.0	2.0	3.0	3.0	-
Municipal Court	9.0	9.0	9.0	8.0	8.0	-
Recreation, Parks and Cultural Svcs	51.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	12.0	1.0
subtotal	***409.0***	***408.5***	***410.5***	***410.5***	***415.0***	**4.5**
E-911 Fund (Special Revenue Fund)						
Public Safety	25.0	29.0	29.0	29.0	32.0	3.0
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	***26.0***	***30.0***	***30.0***	***30.0***	***33.0***	**3.0**
DEA Fund (Special Revenue Fund)						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	***439.0***	***442.5***	***444.5***	***444.5***	***452.0***	***7.5***

[1] Please refer to the Operating Initiative section of this document for detailed descriptions.

[2] This represents the financial impact in FY 2020 (i.e. April-June 2020).

[3] The General Fund increased $357,022 while the other operating funds (combined) decreased -$35,824.

- Targeted growth (4.8% or $741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved 2020 Operating Initiatives and includes the following:
  - Increase in professional services of $293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
  - Increase in maintenance contracts of $79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
  - Increase in professional services (IT) of $525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and 2020 Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).
  - Increase in fuel costs of $57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
  - Increase in legal services costs of $60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
  - All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2020 Budget for Mayor and City Council totals $382,496 and represents an increase of 5%, or $18,107 compared to the FY 2019 budget. The Personnel Services category increased 6%, or $17,878, due primarily to growth in group insurance premiums and changes in insurance coverage elections.

The Maintenance and Operations category is flat with FY 2019. The annual discretionary expense appropriation will remain at $5,000 for Council Members and $9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents (“FTE”) and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

EXCERPT

City Administration

The FY 2020 Budget for City Administration totals $2,018,666 and represents an increase of 3%, or $55,227, compared to FY 2019. The Personnel Services category decreased -10%, or -$132,433, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020, growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the full-year impacts of the elimination of the Internal Audit function (one Internal Auditor position) and Economic Development Director position (fiscal year 2019 budget reflects partial-year funding for both) as well as elimination of the Records Manager position. Base level personnel total 7 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director**	1.0	1.0	1.0	1.0	-	(1.0)
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	-	-	-	-	-
Internal Auditor*	1.0	1.0	1.0	-	-	-
Records Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	11.0	10.0	10.0	8.0	7.0	(1.0)

* Position eliminated during FY 2019 (Internal Auditor)/FY 2020 (Records Manager).

** Position funding removed in FY 2019.

The Maintenance and Operations category increased 30%, or $187,660, due primarily to the following activity:

- Increase in professional services of $229,820 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
- All other departmental maintenance and operations budget accounts declined roughly -9% based on a review of expenditure trends coupled with a forecast of operational service priorities including the elimination of the Internal Audit function and a targeted reduction in hospitality, marketing, and promotional needs.

EXCERPT

Community Development Department

The FY 2020 Budget for Community Development totals $3,435,510 and represents an increase of 9%, or $272,950 compared to FY 2019.

The Personnel Services category increased 9%, or $256,573, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; and the addition of 2 full-time-equivalent Code Enforcement Officer positions (2020 Operating Initiative).

Base level personnel total 30 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	-	-	-	-
Building Inspector	5.0	5.0	4.0	4.0	4.0	-
Building Inspector Manager	-	-	-	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	3.0	3.0	3.0	3.0	5.0	2.0
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	3.0	3.0	3.0	3.0	-
Office Manager	-	-	-	1.0	1.0	-
Planning and Zoning Coordinator	-	-	1.0	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	2.0	2.0	-
Project Administrator	-	1.0	1.0	1.0	1.0	-
Senior Building Inspector	-	-	1.0	-	-	-
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	1.0	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	-	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	1.0	-	-	-	-	-
	23.0	26.0	26.0	28.0	30.0	2.0

The Maintenance and Operations category increased 5%, or $16,377, due primarily to the following activity:

- Increase in professional services (IT) of $21,545 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and equipment associated with the two new Code Enforcement Officers added for FY 2020.
- Increase in general supplies of $3,601 based on historical expenditure trends.
- All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.

EXCERPT

Public Works Department

The FY 2020 Budget for Public Works totals $8,955,157 and represents an increase of 1.5%, or $133,893, compared to FY 2019. The Personnel Services category increased 6%, or $280,374, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 52.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	2.0	1.0	1.0	1.0	1.0	-
Administrative Office Coordinator	-	1.0	1.0	-	-	-
Assistant Construction Manager	-	-	1.0	1.0	1.0	-
Civil Engineer	2.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician*	4.0	4.0	6.0	6.0	5.0	(1.0)
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	-	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	8.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	4.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	6.0	6.0	6.0	-
Public Works Technician II	8.0	7.0	10.0	10.0	10.0	-
Right of Way Coordinator*	-	-	-	-	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	-	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	1.0	1.0	-
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	1.0	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	1.0	1.0	1.0	1.0	1.0	-
Utility Locator	1.0	1.0	-	-	-	-
	55.0	52.0	52.0	52.0	52.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category decreased -2%, or -$69,538, due primarily to the following activity:

- Increase in facility repair/maintenance of $45,900 based on a forecast of facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).
- Increase in professional services (IT) of $34,584 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- Decrease in electric utilities funding of -$140,000 based on historical and year-to-date expenditure trends including the forecasted impact of replacing much our lighting stock with LED fixtures.

The Capital/Lease category declined due to the as the capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.

Finance Department

The FY 2020 Budget for Finance totals $3,548,890 and represents an increase of 5%, or $182,754, compared to FY 2019. The Personnel Services category increased 5%, or $136,673, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 21.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	1.0	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Coordinator	1.0	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 6%, or $46,081, due primarily to the following activity:

- Increase in professional fees of $47,145 due primarily to increases in actuarial, asset management, and external auditing fees.
- Increase in professional services (IT) of $34,582 due primarily to 2020 Operating Initiative funding for new Budget Preparation Software which is partially offset through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).
- Decrease in maintenance contracts of -$13,991 due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.

- Decrease in employee wellness program needs of -$11,000 based on historical expenditure trends and a forecast of future needs.

Public Safety Department

The FY 2020 Budget for Public Safety totals $29,771,142 and represents an increase of 4.6%, or $1,298,971, compared to FY 2019.

The Personnel Services category increased 4.5%, or $1,102,647, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition 2.5 full-time-equivalent positions as part of the 2020 Operating Initiatives (Assistant Fire Marshal personnel - one full-time and the upgrade of one existing part-time to full-time; and one Evidence Technician position).

Base level personnel total 223.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	7.0	7.0	6.0	4.0	4.0	-
Lieutenant*	16.0	15.0	15.0	15.0	8.0	(7.0)
Division Chief*	-	-	-	1.0	-	(1.0)
Field Training Officer*	10.0	10.0	10.0	9.0	6.0	(3.0)
Officer*	69.0	70.0	71.0	67.0	70.0	3.0
Sergeants*	-	-	-	6.0	13.0	7.0
Police Operations Major	-	-	1.0	1.0	1.0	-
Police Support Operations Major	-	-	-	1.0	1.0	-
Public Information Officer	1.0	1.0	1.0	-	-	-
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
Training Coordinator/Police	-	-	-	-	1.0	1.0
	105.0	105.0	106.0	106.0	106.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief*	3.0	3.0	2.0	3.0	4.0	1.0
Division Chief	1.0	1.0	1.0	-	-	-
Captain*	23.0	23.0	23.0	22.0	18.0	(4.0)
Lieutenant*	-	-	-	-	3.0	3.0
Chief Public Affairs Officer	-	-	-	1.0	1.0	-
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer	22.0	22.0	22.0	24.0	24.0	-
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II	21.0	21.0	21.0	19.0	19.0	-
Public Safety Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	1.0	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal	2.5	2.5	3.5	3.5	5.0	1.5
	98.5	98.5	99.5	99.5	101.0	1.5

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	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Civilian Positions						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	-	-	-	-	-
Evidence Custodian	1.0	1.0	1.0	1.0	1.0	-
Evidence Technician	-	-	-	-	1.0	1.0
Fingerprint Technician	0.5	1.0	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT)	1.0	1.0	1.0	1.0	1.0	-
Records Clerk	4.0	4.5	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.5	15.5	15.5	16.5	1.0
	218.5	**219.0**	**221.0**	**221.0**	**223.5**	**2.5**

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 6%, or $193,585, due primarily to the following activity:

- Increase in professional services (IT) of $162,338 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Increase in fuel costs of $48,000 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- Increase in maintenance contracts of $84,391 due primarily to due primarily to new funding for a License Plate Recognition Camera Program (2020 Operating Initiative) and reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maint., Extra Job software, automated Form software, and the elimination of timekeeping software.
- All other departmental maintenance and operations budget accounts declined roughly -5% based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Lease category includes funding for fire truck leases, heart monitors, and tasers, and is flat compared to FY 2019.

Human Resources

The FY 2020 Budget for Human Resources totals $643,973 and represents an increase of 27%, or $138,127, compared to FY 2019.

The Personnel Services category increased 32%, or $107,857, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position (FY 2019 included partial-year funding).

Base level personnel total 3.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
Director of Human Resources*	-	-	-	1.0	1.0	-
	2.0	2.0	2.0	3.0	3.0	-

* Position added during FY 2019.

The Maintenance and Operations category increased 18%, or $30,270, due to the addition of 2020 Operating Initiative funding for new HRIS Software.

Municipal Court

The FY 2020 Budget for Municipal Court totals $1,119,715 and represents an increase of 2%, or $23,249, compared to FY 2019.

The Personnel Services category increased 5%, or $34,377, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums, growth in risk management claims funding; etc.

Base level personnel total 8.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Court Administrator	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	4.0	4.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	8.0	8.0	-

The Maintenance and Operations category decreased -3%, or -$11,128, due primarily to the following activity:

- Increase in professional services (IT) of $4,447 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Decrease in professional services/printing/small equipment needs of -$12,750 based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.
- Decrease in maintenance contracts of -$3,900 based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.

Recreation, Parks & Cultural Services Department

The FY 2020 Budget for Recreation, Parks & Cultural Services totals $10,266,679 and represents an increase of 3%, or $291,126, compared to FY 2019.

The Personnel Services category increased 4%, or $198,551, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; growth in seasonal salaries (temporary staffing); etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant I	2.0	2.0	5.0	4.0	4.0	-
Administrative Assistant II*	1.0	1.0	1.0	1.0	2.0	1.0
Administrative Office Coordinator*	-	-	-	-	1.0	1.0
Arts Coordinator	1.0	1.0	-	-	-	-
Community Services Manager	-	-	-	1.0	1.0	-
Cultural Services Coordinator	-	-	-	-	1.0	1.0
Cultural Services Supervisor	-	-	1.0	1.0	1.0	-
Cultural Services Manager	-	-	-	1.0	1.0	-
Customer Service Representative	3.0	3.0	-	-	-	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	-	-	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	-	-	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator*	1.0	1.0	1.0	1.0	-	(1.0)
Marketing Coordinator*	-	-	-	-	0.5	0.5
Office Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Crew Leader*	-	-	-	-	1.0	1.0
Parks Maintenance Technician I	13.0	13.0	13.0	12.0	12.0	-
Parks Maintenance Technician II*	5.0	5.0	5.0	5.0	4.0	(1.0)
Parks Supervisor II	4.0	4.0	4.0	3.0	3.0	-
Projects Manager	-	-	-	1.0	1.0	-
Recreation Coordinator*	5.0	5.0	5.0	6.0	4.0	(2.0)
Recreation Services Manager	-	-	-	1.0	1.0	-
Recreation Supervisor II*	4.0	4.0	4.0	3.0	4.0	1.0
Special Events Coordinator (2FT;2PT)*	2.0	2.0	2.0	3.0	2.5	(0.5)
Special Events Manager	1.0	1.0	1.0	-	-	-
Wills Park Manager	-	-	-	1.0	1.0	-
	51.0	51.0	51.0	51.0	51.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 2%, or $99,075, due primarily to the following activity:

- Increase in professional services of $42,541 due primarily to 2020 Operating Initiative funding for implementation of Special Needs Grant Programs.
- Increase in utilities (net) costs of $64,221 based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
- Increase in professional services (IT) of $35,275 due primarily to the addition of ThinkGard database backup services (previously funded through periodic

capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- All other departmental maintenance and operations budget accounts declined roughly -2% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Easter/Northern/Southern Districts, etc.

Information Technology Department

The FY 2020 Budget for Information Technology totals $2,119,345 and represents an increase of 22%, or $377,122, compared to FY 2019.

The Personnel Services category increased 12%, or $188,106, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of one CityWorks IT Administrator position (2020 Operating Initiative).

Authorized personnel total 12.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Chief Security Officer	-	-	-	-	1.0	1.0
CityWorks IT Administrator	-	-	-	-	1.0	1.0
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	-	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Administrator	-	-	-	-	4.0	4.0
IT Analyst	-	-	-	-	1.0	1.0
IT Manager	3.0	4.0	4.0	4.0	3.0	(1.0)
Network Administrator	2.0	2.0	2.0	2.0	-	(2.0)
Network Analyst I	1.0	1.0	-	-	-	-
Network Analyst II	-	-	1.0	1.0	-	(1.0)
Systems Analyst II	2.0	2.0	2.0	2.0	-	(2.0)
	11.0	11.0	11.0	11.0	12.0	1.0

The Maintenance & Operations category increased 117%, or $189,016, due primarily to the following activity:

- Increase in professional services (IT) of $201,416 due primarily to 2020 Operating Initiative funding for Cloud Services ($100,000), Microsoft Azure ($36,000), DUO Security Service ($25,000), Patch Management Software ($16,000) SpamHero Software ($15,000) and the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

- All other departmental maintenance and operations budget accounts declined roughly -13% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities (e.g. reduced offsite travel/training).

Emergency-911 Fund

The FY 2020 Budget for the E-911 Fund totals $4,311,120 and represents a decrease of -14%, or -$717,485, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2019[4]. After adjusting for the non-allocated reserve, the true operational budget growth is minimal (3%) compared to FY 2019.

The Personnel Services category increased 6%, or $149,885, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 3 Communication Officer personnel (2020 Operating Initiative) with costs partially offset through a reduction in overtime due to the increased staffing.

Authorized personnel total 33.0 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Communications Officer	13.0	17.0	17.0	17.0	20.0	3.0
Communications Shift Supervisor	5.0	5.0	4.0	4.0	4.0	-
Communications Quality Assurance Officer	-	-	-	1.0	1.0	-
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer	5.0	5.0	5.0	4.0	4.0	-
911 Operations Manager	-	-	1.0	1.0	1.0	-
IT Analyst	-	-	-	-	1.0	1.0
Network Analyst II	1.0	1.0	1.0	1.0	-	(1.0)
	26.0	30.0	30.0	30.0	33.0	3.0

The Maintenance and Operations category decreased -9%, or -$143,248, due primarily to the following activity:

- Decrease in maintenance contract costs of -$100,641 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020.
- Decrease in communications of -$20,700 due to the elimination of E911 cost recovery fee obligations under recent state law changes.
- Decrease in professional services of -$27,649 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY

[4] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

2020 coupled with one-time CALEA accreditation costs in FY 2019 that will not continue in FY 2020.

The Capital and Other categories include: $119,000 for capital initiatives (Mobile Dispatch project and Radio Replacements); and $76,777 to cover lease payments associated with the financing of replacement mobile radios.

Impact Fee Fund

The FY 2020 Budget totals $1,595,128.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements[5]
  - Parks (Non-Allocated: $523,453)
  - Roads (Hopewell Road @ Vaughan Drive Roundabout (Design) $36,150; Non-Allocated: $826,691)
  - Public Safety (HAZMAT Truck/Trailer $155,750; Non-Allocated: $53,084)

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2020 Budget for the DEA Fund totals $425,050 and represents a decrease of -45%, or -$341,318, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (Body Camera expansion, DEA eligible equipment, etc.) budgeted in FY 2019[6]. After adjusting for the non-allocated reserve, the true operational budget growth is minimal compared to FY 2019.

The Personnel Services category increased 3%, or $7,543, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

[5] Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

[6] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

The Capital category includes $130,000 for the Patrol Rifle Platform System (please refer to the Capital Initiatives section of this document for a detailed description).

Hotel/Motel Fund

The FY 2020 Budget totals $9,614,470.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5% or $3.3 million); Alpharetta Convention & Visitor's Bureau (43.75% or $3.9 million); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds ($975,963) with residual monies recommended to fund allowable capital initiatives (Park System Wayfinding Signage $100,000; Wills Park Master Plan Improvements $850,000; Downtown Parking Signage $95,000; and a non-allocated balance of $440,507 available for future investment)[7].

The FY 2020 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to $8.8 million (FY 2019 collections are estimated at $8.6 million) due primarily to an increase in business spending on travel and training.

Debt Service Fund

The FY 2020 Budget totals $5,351,086 and includes funding for: the payment of principal and interest on general long-term debt ($5,346,086) and associated administrative fees ($5,000).

[7] This funding is in addition to the $1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.

Solid Waste Fund

The FY 2020 Budget for the Solid Waste Fund totals $4,180,762 and represents a decrease of -4%, or -$178,384, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019[8]. After adjusting for the non-allocated reserve, the operational budget is close to 4% representing the contractual rate/fee growth of the waste hauler coupled with customer base growth.

The Personnel Services category increased 4%, or $2,935, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Authorized personnel total 1.0 FTE and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 4%, or $159,018, due primarily to the contractual rate/fee growth of the waste hauler contract coupled with customer base growth.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2020 Budget for the Risk Management Fund totals $1,507,300 and represents a decrease of -10%, or -$165,336, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019[9]. After adjusting for the non-allocated reserve, the true operational budget growth totals 4%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

[8] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

[9] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals $7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves).

OPEB Health/Reimbursement Funds

The OPEB Health Fund represents activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2020 totals $60,000.

The OPEB Reimbursement Fund accounts for the post-employment healthcare benefit and is funded through City operations (roughly 2% of payroll or $581,000).

FUND SUMMARIES

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CITYWIDE FUND SUMMARIES

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City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	Special Revenue Funds					Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund	TOTAL
REVENUES:																
Property Taxes	$ 24,902,000	$ -	$ -	$ -	$ -	$ 5,085,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	990,211
subtotal	$ 66,454,825	$ 4,192,120	$ -	$ -	$ 8,800,000	$ 5,097,000	$ 77,500	$ -	$ 11,400,000	$ -	$ 4,100,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 109,957,416
Other Financing Sources																
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,766,268	$ 2,550,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484
subtotal	$ 8,837,018	$ 119,000	$ 1,595,128	$ 425,050	$ 814,470	$ 254,086	$ 10,766,268	$ 2,550,000	$ 4,372,820	$ 1,325,912	$ 80,000	$ -	$ -	$ -	$ -	$ 31,139,752
Total Revenues	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**
EXPENDITURES:																
Mayor and City Council	$ 382,496	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 382,496
City Administration	2,018,666	-	-	-	-	-	162,500	-	-	-	-	-	-	-	-	2,181,166
Legal Services	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Community Development	3,435,510	-	-	-	95,000	-	268,000	-	-	-	-	-	-	-	-	3,798,510
Public Works	8,955,157	-	36,150	-	-	-	7,019,850	2,550,000	-	-	-	-	-	-	-	18,561,157
Finance	3,548,890	-	-	-	-	-	-	-	-	-	4,180,762	832,300	-	60,000	581,000	9,202,952
Public Safety	29,771,142	4,311,120	155,750	425,050	-	-	1,434,300	-	-	-	-	-	-	-	-	36,097,362
Human Resources	643,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	643,973
Municipal Court	1,119,715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,119,715
Recreation, Parks & Cultural Services	10,266,679	-	-	-	950,000	-	830,000	-	-	-	-	-	-	-	-	12,046,679
Information Technology	2,119,345	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	2,419,345
Non-Departmental	-	-	-	-	3,000	5,000	-	-	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	667,500	-		-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	-	-	7,641,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	20,136,897
Alpharetta Convention/Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	$ 64,975,575	$ 4,311,120	$ 1,595,128	$ 425,050	$ 6,314,470	$ 5,351,086	$ 10,843,768	$ 2,550,000	$ 15,772,820	$ 1,325,912	$ 4,180,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 127,480,900
Other Financing Uses																
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	$ 10,316,268	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,616,268
Total Expenditures	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**

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City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Category)

	Special Revenue Funds					Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		
	General Fund	E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Debt Service Fund	Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund	TOTAL
REVENUES:																
Property Taxes	$ 24,902,000	$ -	$ -	$ -	$ -	$ 5,085,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	990,211
subtotal	$ 66,454,825	$ 4,192,120	$ -	$ -	$ 8,800,000	$ 5,097,000	$ 77,500	$ -	$ 11,400,000	$ -	$ 4,100,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 109,957,416
Other Financing Sources																
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,766,268	$ 2,550,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484
subtotal	$ 8,837,018	$ 119,000	$ 1,595,128	$ 425,050	$ 814,470	$ 254,086	$ 10,766,268	$ 2,550,000	$ 4,372,820	$ 1,325,912	$ 80,000	$ -	$ -	$ -	$ -	$ 31,139,752
Total Revenues	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**
EXPENDITURES:																
Personnel Services	$ 46,093,129	$ 2,727,686	$ -	$ 295,050	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,844	$ -	$ -	$ -	$ -	$ 49,195,709
Maintenance and Operations	16,233,655	1,387,657	-	-	3,000	5,000	-	-	-	-	4,100,918	832,300	-	-	-	22,562,530
Capital/Capital Lease	684,789	195,777	191,900	130,000	1,045,000	-	10,014,650	2,550,000	-	-	-	-	-	-	-	14,812,116
Other																
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	60,000	581,000	8,282,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	20,136,897
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	$ 64,975,575	$ 4,311,120	$ 1,595,128	$ 425,050	$ 6,314,470	$ 5,351,086	$ 10,843,768	$ 2,550,000	$ 15,772,820	$ 1,325,912	$ 4,180,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 127,480,900
Other Financing Uses																
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	$ 10,316,268	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,616,268
Total Expenditures	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**

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THE CITY OF
ALPHARETTA
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GENERAL FUND SUMMARY

EXCERPT

City of Alpharetta
General Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 24,080,000	$ 23,500,000	$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	**$ 68,328,032**	**$ 69,754,825**	**$ 1,426,793**	**2.1%**
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	**$ 74,428,097**	**$ 75,291,843**		
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 27,980,293	$ 29,307,901	$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
subtotal	$ 43,902,526	$ 46,093,129	$ 2,190,603	5.0%
Maintenance and Operations:				
Professional Services	$ 2,918,106	$ 3,211,137	$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
subtotal	$ 15,492,028	$ 16,233,655	$ 741,627	4.8%
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	$ 628,550	$ 631,289	$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
subtotal	$ 765,493	$ 684,789	$ (80,704)	-10.5%
Other Uses:				
Contingency	$ 1,711,913	$ 685,000	$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
subtotal	$ 2,688,003	$ 1,643,690	$ (1,044,313)	-38.9%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project/Grant Funds	11,580,047	10,316,268		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		
Personnel (full-time-equivalent)	410.5	415.0		

EXCERPT

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 20,873,496	$ 23,586,068	$ 27,290,370	$ 28,460,351	$ 24,637,083	$ 18,537,018
Revenues:						
Property Taxes	$ 20,765,849	$ 22,321,490	$ 21,696,627	$ 22,681,551	$ 25,332,000	$ 24,902,000
Local Option Sales Taxes	14,757,780	14,953,985	14,943,853	15,907,320	15,650,000	16,450,000
Other Taxes	13,875,057	14,615,779	14,609,885	14,693,816	14,729,500	15,685,214
Licenses and Permits	2,912,433	3,814,821	4,222,432	3,403,611	2,704,250	2,999,250
Intergovernmental	386,458	495,916	422,607	601,978	510,000	110,000
Charges for Services	3,264,768	3,767,927	3,714,804	3,399,085	3,721,992	4,139,150
Fines and Forfeitures	2,767,465	2,208,782	2,244,699	1,811,814	1,987,500	1,687,500
Interest	40,334	119,786	136,336	227,600	150,000	200,000
Other Revenue	204,218	181,625	238,610	248,805	198,477	156,244
	$ 58,974,363	$ 62,480,110	$ 62,229,854	$ 62,975,580	$ 64,983,719	$ 66,329,358
Expenditures:						
Mayor and City Council	$ 308,237	$ 321,095	$ 319,279	$ 292,533	$ 364,389	$ 382,496
City Administration	2,722,528	1,893,792	1,980,803	2,181,453	1,963,439	2,018,666
Legal Services	608,630	726,165	650,104	725,172	690,000	750,000
Community Development	2,340,068	2,345,022	2,631,318	2,793,574	3,162,560	3,435,510
Public Works	7,084,379	7,364,018	7,335,950	7,770,820	8,821,264	8,955,157
Finance	2,953,855	3,087,059	3,105,132	3,319,528	3,366,136	3,548,890
Public Safety	24,212,086	24,672,611	25,001,343	26,161,349	28,472,171	29,771,142
Human Resources	376,580	393,603	368,722	367,541	505,846	643,973
Municipal Court	969,417	955,841	953,791	983,191	1,096,466	1,119,715
Recreation, Parks & Cultural Services	6,669,756	8,124,273	8,353,856	8,586,625	9,975,553	10,266,679
Information Technology	1,467,121	1,520,628	1,546,560	1,602,409	1,742,223	2,119,345
Non-Departmental:						
Contingency	224,249	84,663	114,541	45,697	1,711,913	685,000
Insurance Premiums (Risk Fund)	545,000	607,000	640,000	665,000	689,500	667,500
Gwinnett Tech Contribution (Debt Svc)	288,640	290,340	286,940	286,840	286,590	291,190
Non-Allocated (Reserve)	-	-	-	-	-	320,312
Donations/Contributions	45,000	45,000	45,000	10,000	-	-
	$ 50,815,544	$ 52,431,110	$ 53,333,338	$ 55,791,732	$ 62,848,050	$ 64,975,575
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	$ 162,797	$ 168,544	$ 155,043	$ 140,546	$ 119,313	$ 125,467
Interfund Transfer:						
Hotel/Motel Fund	1,858,068	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Operating Grant Fund	-	-	(20,000)	(20,000)	(30,000)	-
Capital Project Fund	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(9,675,047)	(7,766,268)
Stormwater Capital Fund	-	-	(1,675,000)	(1,255,000)	(1,875,000)	(2,550,000)
Bond IV Fund	-	-	6,579	-	-	-
	$ (5,446,248)	$ (6,344,698)	$ (7,726,535)	$ (11,007,116)	$ (8,235,734)	$ (6,890,801)
Ending Fund Balance: (1)	**$ 23,586,068**	**$ 27,290,370**	**$ 28,460,351**	**$ 24,637,083**	**$ 18,537,018**	**$ 13,000,000**
Changes in Fund Balance (actual/est.)	*$ 2,712,572*	*$ 3,704,302*	*$ 1,169,981*	*$ (3,823,268)*	*$ (6,100,065)*	*$ (5,537,018)*
Personnel (full-time-equivalent)	*407.0*	*409.0*	*408.5*	*410.5*	*410.5*	*415.0*

Notes:

(1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2019 and 2020 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).

EXHIBIT

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SPECIAL REVENUE FUND SUMMARIES

EXCERPT

City of Alpharetta
E-911 Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	$ 1,545,000	$ 1,500,000	$ (45,000)	-2.9%
E-911 Service Fees (cell phones)	1,420,000	1,450,000	30,000	2.1%
E-911 Service Fees (prepaid cell cards)	140,000	200,000	60,000	42.9%
Intergovernmental:				
City of Milton	950,000	1,025,000	75,000	7.9%
Interest	11,693	17,120	5,427	46.4%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	-	-	-	
Budgeted Fund Balance ("FB")	961,912	119,000	(842,912)	-87.6%
Total Revenues (All Sources): (1)	**$ 5,028,605**	**$ 4,311,120**	**$ (717,485)**	**-14.3%**
Personnel Services:				
Salaries	$ 1,678,963	$ 1,730,891	$ 51,928	3.1%
Benefits	898,838	996,795	97,957	10.9%
Maintenance and Operations:				
Communications	448,700	428,000	(20,700)	-4.6%
Maintenance Contracts	594,041	493,400	(100,641)	-16.9%
Professional Services (IT)	252,202	269,115	16,913	6.7%
Utilities	48,091	48,920	829	1.7%
Miscellaneous	187,871	148,222	(39,649)	-21.1%
Capital:				
Capital (3)	553,025	119,000	(434,025)	-78.5%
Capital Lease Payments	83,882	76,777	(7,105)	
Other Uses: (2),(3)				
Non-Allocated/Reserve	210,332	-	(210,332)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	**$ 5,028,605**	**$ 4,311,120**	**$ (717,485)**	**-14.3%**

Personnel (full-time-equivalent)	*30.0*	*33.0*

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

(3) Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

EXCERPT

City of Alpharetta
E-911 Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

EXHIBIT

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 2,150,699	$ 2,122,858	$ 1,827,070	$ 1,851,913	$ 1,100,333
Revenues:					
Charges for Services	$ 3,020,347	$ 2,649,733	$ 2,918,267	$ 3,105,000	$ 3,150,000
Interest	5,777	5,508	12,542	11,693	17,120
City of Milton Agreement	921,918	936,865	941,752	950,000	1,025,000
Other	-	-	504,106	-	-
	$ 3,948,042	$ 3,592,106	$ 4,376,667	$ 4,066,693	$ 4,192,120
Expenditures:					
Public Safety	$ 3,975,883	$ 3,887,895	$ 4,351,824	$ 4,818,273	$ 4,311,120
	$ 3,975,883	$ 3,887,895	$ 4,351,824	$ 4,818,273	$ 4,311,120
Adjustments/Reconciliation:	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 2,122,858**	**$ 1,827,070**	**$ 1,851,913**	**$ 1,100,333**	**$ 981,333**
Changes in Fund Balance (actual/est.) (2)(3)	*$ (27,841)*	*$ (295,789)*	*$ 24,844*	*$ (751,580)*	*$ (119,000)*
Personnel (full-time-equivalent)	*26.0*	*26.0*	*30.0*	*30.0*	*33.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FYs 2016-2017 and 2019 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

City of Alpharetta
Impact Fee Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	$ 250,000	$ -	$ (250,000)	-100.0%
Impact Fees (recreation/parks)	550,000	-	(550,000)	-100.0%
Impact Fees (public safety)	175,000	-	(175,000)	-100.0%
Interest	50,000	-	(50,000)	-100.0%
Other Financing Sources:				
Budgeted Fund Balance	2,744,187	1,595,128	(1,149,059)	-41.9%
Total Revenues (All Sources):	**$ 3,769,187**	**$ 1,595,128**	**$ (2,174,059)**	**-57.7%**
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
(2) Capital	2,174,059	191,900		-91.2%
(1) Non-Allocated/Reserve	1,595,128	1,403,228	(191,900)	-12.0%
Total Expenditures (All Uses):	**$ 3,769,187**	**$ 1,595,128**	**$ (191,900)**	**-57.7%**

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

(2) Please refer to the Capital Initiatives section of this document for a detailed description of the initiatives.

City of Alpharetta
Impact Fee Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

EXCERPT

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 1,582,560	$ 2,927,264	$ 4,095,456	$ 2,744,187	$ 1,595,128
Revenues:					
Charges for Services	$ 1,425,667	$ 1,449,478	$ 1,346,589	$ 975,000	$ -
Interest	10,779	17,834	36,045	50,000	-
	$ 1,436,446	$ 1,467,312	$ 1,382,634	$ 1,025,000	$ -
Expenditures:					
Non-Departmental	$ 17,055	$ -	$ -	$ -	$ -
Capital	74,688	299,120	2,733,902	2,174,059	191,900
	$ 91,743	$ 299,120	$ 2,733,902	$ 2,174,059	$ 191,900
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 2,927,264**	**$ 4,095,456**	**$ 2,744,187**	**$ 1,595,128**	**$ 1,403,228**
Changes in Fund Balance (actual/est.)	*$ 1,344,704*	*$ 1,168,192*	*$ (1,351,269)*	*$ (1,149,059)*	*$ (191,900)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Impact Fee monies for FY's 2016-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Fines and Forfeitures	$ 300,000	$ -	$ (300,000)	0.00%
Interest	600	-	(600)	0.00%
SWAT Equipment (Milton/Roswell Contribution)	142,591	-	(142,591)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	323,177	425,050	101,873	31.52%
Total Revenues (All Sources):	**$ 766,368**	**$ 425,050**	**$ (341,318)**	**-44.54%**
Personnel Services	$ 287,507	$ 295,050	$ 7,543	2.62%
Maintenance and Operations	41,974	-	(41,974)	0.00%
Capital	33,569	130,000	96,431	287.26%
Other Uses:				
Non-Allocated/Reserve (1)	403,318	-	(403,318)	-100.00%
Total Expenditures (All Uses):	**$ 766,368**	**$ 425,050**	**$ (341,318)**	**-44.54%**

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 1,974,755	$ 1,742,860	$ 1,450,948	$ 323,178	$ 453,319
Revenues:					
Fines and Forfeitures	$ 244,352	$ 220,016	$ 242,998	$ 350,000	$ -
Interest	1,435	1,216	752	600	-
Miscellaneous	-	-	110,200	142,591	-
	$ 245,786	$ 221,232	$ 353,951	$ 493,191	$ -
Expenditures:					
Public Safety	$ 477,682	$ 513,144	$ 1,481,721	$ 363,050	$ 425,050
	$ 477,682	$ 513,144	$ 1,481,721	$ 363,050	$ 425,050
Ending Fund Balance: (1),(2)	**$ 1,742,860**	**$ 1,450,948**	**$ 323,178**	**$ 453,319**	**$ 28,269**
Changes in Fund Balance (actual/est.)	*$ (231,895)*	*$ (291,912)*	*$ (1,127,770)*	*$ 130,141*	*$ (425,050)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2016-2017 fund balance is being used to equipment, personnel, and the capital lease for Tasers. FY 2018 fund balance was used primarily to fund a portion of the Public Safety Headquarters expansion.

City of Alpharetta
Hotel/Motel Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	$ 8,600,000	$ 8,800,000	$ 200,000	2.3%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,770,515	814,470	(956,045)	0.0%
Total Revenues (All Sources):	**$ 10,370,515**	**$ 9,614,470**	**$ (756,045)**	**-7.3%**
Other Uses:				
Alpharetta Convention & Visitor's Bureau	$ 3,762,500	$ 3,850,000	$ 87,500	2.3%
City of Alpharetta	3,225,000	3,300,000	75,000	2.3%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	3,000	3,000	-	0.0%
Series 2016 Bonds (Principal/Interest)	979,963	975,963	(4,000)	0.0%
Alpharetta Arts Center	164,392	-	(164,392)	0.0%
Equestrian Center Foundation Match	250,000	-	(250,000)	200.0%
(1) Park System Wayfinding Signage	51,412	100,000	48,588	300.0%
(1) Wills Park Master Plan Improvements	-	850,000	850,000	400.0%
(1) Downtown Parking Signage	-	95,000	95,000	400.0%
Non-Allocated (Reserve)	814,470	440,507	(373,963)	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
Total Expenditures (All Uses):	**$ 10,750,737**	**$ 9,614,470**	**$ (1,136,267)**	**-10.6%**

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

EXCERPT

City of Alpharetta
Hotel/Motel Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ 950,567	$ 1,505,262	$ 1,770,515	$ 2,314,470
Revenues:					
Other Taxes	$ 6,391,842	$ 7,097,865	$ 7,665,868	$ 8,600,000	$ 8,800,000
Transfer-In from Conference Center Fund	-	-	-	380,222	-
	$ 6,391,842	$ 7,097,865	$ 7,665,868	$ 8,980,222	$ 8,800,000
Expenditures:					
Alpharetta Business Community	$ 220,403	$ 0	$ 0	$ -	$ -
Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,818	3,762,500	3,850,000
City of Alpharetta	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	525	6,525	3,000	3,000
Facility Debt Service	-	775,629	779,963	979,963	975,963
Alpharetta Arts Center	-	-	385,609	164,392	-
Equestrian Center Foundation Match	-	-	-	250,000	-
Park System Wayfinding Signage	-	-	-	51,412	100,000
Wills Park Master Plan Imp.	-	-	-	-	850,000
Downtown Parking Signage	-	-	-	-	95,000
	$ 5,441,275	$ 6,543,171	$ 7,400,615	$ 8,436,267	$ 9,173,963
Ending Fund Balance:	**$ 950,567**	**$ 1,505,262**	**$ 1,770,515**	**$ 2,314,470**	**$ 1,940,507**
Changes in Fund Balance (actual/est.)	*$ 950,567*	*$ 554,695*	*$ 265,254*	*$ 543,955*	*$ (373,963)*

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling $1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.

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DEBT SERVICE FUND SUMMARY

EXCERPT

City of Alpharetta
Debt Service Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Property Taxes:				
Property Taxes	$ 5,090,000	$ 5,050,000	$ (40,000)	-0.8%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	24,000	15,000	(9,000)	-37.5%
Interest	10,000	12,000	2,000	20.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,032,049	254,086	(777,963)	-75.4%
Total Revenues (All Sources)	**$ 6,176,049**	**$ 5,351,086**	**$ (824,963)**	**-13.4%**
Maintenance & Operations:				
Professional Services	$ 5,000	$ 5,000	$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,478,950	1,485,350	6,400	0.4%
GO Bonds, Series 2014 (refunding)	1,933,622	1,930,948	(2,674)	-0.1%
GO Bonds, Series 2016	1,930,788	1,929,788	(1,000)	-0.1%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,153	-	(125,153)	-100.0%
Other Uses:				
Debt Service Reserve (2)	702,536	-	(702,536)	-100.0%
Total Expenditures (All Uses)	**$ 6,176,049**	**$ 5,351,086**	**$ (824,963)**	**-13.4%**

Notes:

(1) FYs 2019-2020 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

EXCERPT

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 845,511	$ 814,053	$ 1,250,407	$ 1,032,050	$ 702,537
Revenues:					
Property Taxes (incl. Motor Vehicle)	$ 3,519,961	$ 5,565,545	$ 5,239,144	$ 5,134,000	$ 5,085,000
Interest	8,578	10,979	20,456	10,000	12,000
Other	-	1	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	$ 3,528,539	$ 5,576,525	$ 5,259,600	$ 5,144,000	$ 5,097,000
Expenditures:					
Professional Services	$ -	$ 2,350	$ 3,300	$ 5,000	$ 5,000
Non-Departmental:					
Debt Service	3,559,998	5,137,821	5,474,657	5,468,513	5,346,086
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	$ 3,559,998	$ 5,140,171	$ 5,477,957	$ 5,473,513	$ 5,351,086
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	$ -	$ -	$ -	$ -	$ -
(1) Capital Project Fund	-	-	-	-	-
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 814,053**	**$ 1,250,407**	**$ 1,032,050**	**$ 702,537**	**$ 448,451**
Changes in Fund Balance (actual/est.)	*$ (31,459)*	*$ 436,354*	*$ (218,357)*	*$ (329,513)*	*$ (254,086)*

Notes:

(1) FYs 2016-2020 utilize available fund balance to offset a portion of the debt service requirements.

CAPITAL PROJECT FUND SUMMARIES

EXCERPT

City of Alpharetta
Capital Project Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 8,695,065	$ 7,766,268	$ (928,797)	-10.68%
Northside Hospital Grant (Fitness Initiatives)	-	40,000	40,000	-100.00%
Development Authority Contribution	-	37,500	37,500	-100.00%
Budgeted Fund Balance	2,750,000	3,000,000	250,000	0.00%
Total Revenues (All Sources):	**$ 11,445,065**	**$ 10,843,768**	**$ (601,297)**	**-5.25%**
Capital: (1)				
City Administration	$ 243,336	$ 162,500	$ (80,836)	-33.22%
Community Development	170,000	268,000	98,000	57.65%
Public Works	4,268,279	7,019,850	2,751,571	64.47%
Public Safety	1,557,700	1,434,300	(123,400)	-7.92%
Recreation, Parks & Cultural Services	1,416,000	830,000	(586,000)	-41.38%
Information Technology	660,000	300,000	(360,000)	-54.55%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	3,129,750	829,118	(2,300,632)	-73.51%
Total Expenditures (All Uses):	**$ 11,445,065**	**$ 10,843,768**	**$ (601,297)**	**-5.25%**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta
Stormwater Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 1,875,000	$ 2,550,000	$ 675,000	36.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	**$ 1,875,000**	**$ 2,550,000**	**$ 675,000**	**36.00%**
Capital: (1)				
Public Works	$ 1,575,000	$ 2,550,000	$ 975,000	61.90%
Recreation, Parks & Cultural Services	300,000	-	(300,000)	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	N/A
Total Expenditures (All Uses):	**$ 1,875,000**	**$ 2,550,000**	**$ 675,000**	**36.00%**

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2020 capital initiatives.

EXCERPT

City of Alpharetta
T-SPLOST Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Taxes:				
T-SPLOST	$ 11,100,000	$ 11,400,000	$ 300,000	2.70%
Investment Earnings	225,000	-	(225,000)	-100.00%
Other Financing Sources:				
Budgeted Fund Balance	-	4,372,820	4,372,820	N/A
Total Revenues (All Sources):	**$ 11,325,000**	**$ 15,772,820**	**$ 4,447,820**	**39.27%**
Capital: (1)				
Public Works	$ 6,671,423	$ -	$ (6,671,423)	-100.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	4,653,577	15,772,820	11,119,243	238.94%
Total Expenditures (All Uses):	**$ 11,325,000**	**$ 15,772,820**	**$ 4,447,820**	**39.27%**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

EXCERPT

City of Alpharetta
2016 Parks and Transportation Bond Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
Budgeted Fund Balance	$ -	$ 1,325,912	$ 1,325,912	-
Total Revenues (All Sources):	**$ -**	**$ 1,325,912**	**$ 1,325,912**	**-**
Capital: (1)				
Public Works	$ -	$ -	$ -	-
Recreation, Parks & Cultural Services	-	-	-	-
Other Uses:				
Non-Allocated (Transportation)	-	734,064	734,064	-
Non-Allocated (Parks)	-	591,848	591,848	-
Total Expenditures (All Uses):	**$ -**	**$ 1,325,912**	**$ 1,325,912**	**-**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2016. This bond issue provided $52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. FY 2019 did not include any appropriation adjustments in the Adopted Budget. FY 2020 is recognizing non-allocated appropriations for future appropriation by the City Council.

EXCERPT

ENTERPRISE FUND SUMMARY

EXCERPT

City of Alpharetta
Solid Waste Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	$ -	$ -	$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,953,000	4,014,000	61,000	1.54%
Solid Waste Tag Fees	1,000	1,500	500	50.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	40,000	10,000	33.33%
Bad Check Fees	300	262	(38)	-12.67%
Interest	8,654	20,000	11,346	131.11%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	341,192	80,000	(261,192)	-76.55%
Total Revenues (All Sources): (1)	**$ 4,359,146**	**$ 4,180,762**	**$ (178,384)**	**-4.09%**
Personnel Services:				
Salaries	$ 39,552	$ 40,773	$ 1,221	3.09%
Benefits	37,357	39,071	1,714	4.59%
Maintenance & Operations:			-	
Professional Fees	3,886,255	4,044,400	158,145	4.07%
Miscellaneous	55,645	56,518	873	1.57%
Capital/Other Uses:			-	
Non-Allocated/Reserve (2)	340,337	-	(340,337)	-100.00%
Total Expenditures (All Uses): (1)	**$ 4,359,146**	**$ 4,180,762**	**$ (178,384)**	**-4.09%**
Personnel (full-time-equivalent)	*1.0*	*1.0*		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 4% after adjusting for non-operating items.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

EXCERPT

City of Alpharetta
Solid Waste Fund
atement of Revenues, Expenditures, and changes in Fund Balan

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 967,766	$ 1,123,990	$ 1,133,212	$ 1,186,192	$ 1,185,337
Revenues:					
Licenses and Permits	$ 743	$ 71	$ 50	$ -	$ -
Charges for Services	3,224,290	3,275,064	3,851,813	4,009,300	4,080,762
Interest	8,598	8,994	19,817	8,654	20,000
Miscellaneous Revenue	-	-	(56)	-	-
	$ 3,233,631	$ 3,284,129	$ 3,871,624	$ 4,017,954	$ 4,100,762
Expenditures:					
Solid Waste Operations	$ 3,077,407	$ 3,274,907	$ 3,818,643	$ 4,018,809	$ 4,180,762
	$ 3,077,407	$ 3,274,907	$ 3,818,643	$ 4,018,809	$ 4,180,762
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	$ -	$ -	$ -	$ -	$ -
				$ -	$ -
Ending Fund Balance: (1)	**$ 1,123,990**	**$ 1,133,212**	**$ 1,186,192**	**$ 1,185,337**	**$ 1,105,337**
Changes in Fund Balance (actual/est.) (2)	*$ 156,224*	*$ 9,222*	*$ 52,980*	*$ (855)*	*$ (80,000)*
Personnel (full-time-equivalent)	*1.0*	*1.0*	*1.0*	*1.0*	*1.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance is being utilized in FY 2020 to subsidize operations and maintain sanitation rates at existing levels through April 2020.

EXCERPT

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INTERNAL SERVICE FUND SUMMARIES

EXCERPT

City of Alpharetta
Risk Management Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services				
Risk Fund	$ 1,446,500	$ 1,499,800	$ 53,300	3.7%
Interest Earnings	4,000	7,500	3,500	100.0%
Other:				
Budgeted Fund Balance	222,136	-	(222,136)	-100.0%
Total Revenues (All Sources):	**$ 1,672,636**	**$ 1,507,300**	**$ (165,336)**	**-9.9%**
Maintenance & Operations: (1)				
Professional Services	$ 132,000	$ 135,300	$ 3,300	2.5%
Vehicle Insurance	170,000	170,000	-	0.0%
Fine Arts Insurance	2,500	3,500	1,000	40.0%
Property and Equipment Insurance	100,000	95,000	(5,000)	-5.0%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	91,500	92,500	1,000	1.1%
Public Entity Liability Insurance	62,733	65,000	2,267	3.6%
Workers Comp. Excess Liability Insurance	107,000	107,000	-	0.0%
Criminal Liability Insurance	4,500	4,000	(500)	-11.1%
Cyber Liability Insurance	7,000	7,000	-	100.0%
Umbrella Liability Insurance	56,000	56,000	-	0.0%
Medical Services (PS Custody)	35,000	15,000	(20,000)	-57.1%
Claims and Judgments	622,267	697,000	74,733	12.0%
Other Uses: (2),(3)				
Reserve	222,136	-	(222,136)	-100.0%
Total Expenditures (All Uses):	**$ 1,672,636**	**$ 1,507,300**	**$ (165,336)**	**-9.9%**

Notes:

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

EXCERPT

City of Alpharetta
Risk Management Fund
Statement of Revenues, Expenditures, and changes in Fund Balance (1)

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 367,911	$ 589,041	$ 279,335	$ 222,137	$ 222,137
Revenues:					
Charges for Services	$ 1,262,000	$ 1,310,000	$ 1,335,000	$ 1,446,500	$ 1,499,800
Interest Earnings	3,984	4,754	9,247	4,000	7,500
Other:					
Insurance Proceeds	25,537	98,274	56,175	-	-
	$ 1,291,522	$ 1,413,028	$ 1,400,421	$ 1,450,500	$ 1,507,300
Expenditures:					
Maintenance & Operations:					
Professional Services	$ 93,457	$ 121,077	$ 131,408	$ 132,000	$ 135,300
Vehicle Insurance	135,169	143,111	159,588	170,000	170,000
Fine Arts Insurance	-	-	-	2,500	3,500
Property and Equipment Insurance	84,628	83,823	92,197	100,000	95,000
General Liability Insurance	54,387	56,244	56,626	60,000	60,000
Law Enforcement Liability Insurance	93,429	94,931	85,194	91,500	92,500
Public Entity Liability Insurance	49,295	57,900	58,077	62,733	65,000
Workers Comp. Excess Liability Insurance	87,050	100,239	103,609	107,000	107,000
Criminal Liability Insurance	4,075	4,275	3,386	4,500	4,000
Cyber Liability Insurance	6,584	6,806	6,394	7,000	7,000
Umbrella Liability Insurance	53,602	56,725	52,782	56,000	56,000
Medical Services (PS Custody)	6,608	12,408	40,155	35,000	15,000
Claims and Judgments	402,107	985,195	668,204	622,267	697,000
	$ 1,070,391	$ 1,722,734	$ 1,457,620	$ 1,450,500	$ 1,507,300
Ending Fund Balance: (1)	**$ 589,041**	**$ 279,335**	**$ 222,137**	**$ 222,137**	**$ 222,137**
Changes in Fund Balance (actual/est.) (2)	*$ 221,131*	*$ (309,706)*	*$ (57,199)*	$ -	$ -

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY's 2017-2018 to supplement the reserve for claims and judgments.

EXCERPT

City of Alpharetta
Medical Insurance Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	$ 6,455,648	$ 6,972,100	$ 516,452	8.0%
Employee Contribution	714,809	714,809	-	0.0%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,200,060	-	(1,200,060)	100.0%
Total Revenues (All Sources):	**$ 8,370,517**	**$ 7,686,909**	**$ (683,608)**	-8.2%
Maintenance and Operations				
Medical Premiums	$ 1,637,589	$ 1,750,000	$ 112,411	6.9%
Other				
Medical Claims	5,487,755	5,891,909	404,154	7.4%
Reserve	(254,827)	45,000	299,827	-117.7%
Transfers-Out:				
OPEB Trust Fund	1,500,000	-	(1,500,000)	100.0%
Total Expenditures (All Uses):	**$ 8,370,517**	**$ 7,686,909**	**$ (683,608)**	-8.2%

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals $7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

EXCERPT

City of Alpharetta
Medical Insurance Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

EXCERPT

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ (76,062)	$ 964,180	$ 1,200,062	$ (254,825)
Revenues:					
Charges for Services	$ 6,558,912	$ 6,742,079	$ 6,999,721	$ 7,170,457	$ 7,686,909
Interest	116	126	119	-	-
	$ 6,559,028	$ 6,742,205	$ 6,999,839	$ 7,170,457	$ 7,686,909
Expenditures:					
Medical Premiums	$ 1,341,840	$ 1,347,126	$ 1,506,906	$ 1,637,589	$ 1,750,000
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	5,891,909
	$ 6,635,089	$ 5,701,963	$ 6,763,958	$ 7,125,344	$ 7,641,909
Other Financing Sources (Uses):					
Interfund Transfer:					
OPEB Trust Fund	$ -	$ -	$ -	$ 1,500,000	$ -
	$ -	$ -	$ -	$ 1,500,000	$ -
Ending Fund Balance:	**$ (76,062)**	**$ 964,180**	**$ 1,200,062**	**$ (254,825)**	**$ (209,825)**
Changes in Fund Balance (actual/est.)	*$ (76,062)*	*$ 1,040,242*	*$ 235,881*	*$ (1,454,887)*	*$ 45,000*

Notes:
Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).

EXCERPT

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FIDUCIARY FUND SUMMARY

EXCERPT

City of Alpharetta
OPEB Health Trust Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	$ 85,000	$ 30,000	$ (55,000)	-
Employee Contribution	20,000	20,000	-	-
Interest	-	10,000	10,000	-
Transfer-In				
Medical Insurance Fund	-	-	-	-
Total Revenues (All Sources):	**$ 105,000**	**$ 60,000**	**$ (45,000)**	-
Maintenance and Operations				
OPEB Benefits	$ 105,000	$ 60,000	$ (45,000)	-
Post Employment Healthcare Benefit	-	-	-	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	**$ 105,000**	**$ 60,000**	**$ (45,000)**	-

EXCERPT

City of Alpharetta
OPEB Health Trust Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 995,157	$ 1,057,003	$ 1,130,252	$ 1,224,157	$ 1,224,157
Revenues:					
OPEB Trust Funding	$ 105,416	$ 114,283	$ 85,200	$ 105,000	$ 50,000
Interest	2,846	6,460	16,391	-	10,000
	$ 108,261	$ 120,743	$ 101,591	$ 105,000	$ 60,000
Expenditures:					
OPEB Benefits	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ 60,000
	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ 60,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance:	**$ 1,057,003**	**$ 1,130,252**	**$ 1,224,157**	**$ 1,224,157**	**$ 1,224,157**
Changes in Fund Balance (actual/est.)	*$ 61,846*	*$ 73,249*	*$ 93,905*	*$ -*	*$ -*

Notes:

Fiscal Years 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

EXCERPT

City of Alpharetta
OPEB Reimbursement Trust Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
OPEB Health Reimbursement Benefit				
Employer Contribution	$ 550,000	$ 575,000	$ 25,000	-
Interest	-	6,000	6,000	-
Transfer-In				
Medical Insurance Fund	1,500,000	-	(1,500,000)	-
Total Revenues (All Sources):	**$ 2,050,000**	**$ 581,000**	**$ (1,469,000)**	-
Maintenance and Operations				
OPEB Health Reimbursement Benefit	$ 2,050,000	$ 581,000	$ (1,469,000)	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	**$ 2,050,000**	**$ 581,000**	**$ (1,469,000)**	-

EXHIBIT

City of Alpharetta
OPEB Reimbursement Trust Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ -	$ -	$ -	$ -
Revenues:					
OPEB Health Reimbursement Benefit	$ -	$ -	$ -	$ 550,000	$ 575,000
Interest	-	-	-	-	6,000
	$ -	$ -	$ -	$ 550,000	$ 581,000
Expenditures:					
OPEB Health Reimbursement Benefit	$ -	$ -	$ -	$ 2,050,000	$ 581,000
	$ -	$ -	$ -	$ 2,050,000	$ 581,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	$ -	$ -	$ -	$ 1,500,000	$ -
	$ -	$ -	$ -	$ 1,500,000	$ -
Ending Fund Balance:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Changes in Fund Balance (actual/est.)	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

EXCERPT

Notes:

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).

City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: Economic Development
Submitted By: Matthew Thomas
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: CONSIDERATION OF LETTER REQUESTING STATE FINANCIAL INVESTMENT IN OPERATIONS OF TECH ALPHARETTA

II. RECOMMENDATION:

Approve sending letters to members of the North Fulton Delegation requesting the investment of $25,000 in State of Georgia funds during FY2020 in the operations of Tech Alpharetta.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: THERE ARE NO DIRECT FISCAL IMPACTS TO THE CITY ASSOCIATED WITH THIS ITEM.

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

Please reference the attached letter. If approved, personalized letters would be sent to each member of the North Fulton Delegation.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Letter To Jan Jones - Request Support For Tech Alpharetta

THE CITY OF
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Alpharetta, GA 30009
Phone: 678.297.6000
www.alpharetta.ga.us

May 29, 2019

Representative Jan Jones
Speaker Pro-Tempore
12850 Highway 9
Suite 600-356
Milton, GA 30004

Dear Speaker Pro-Tempore Jones:

We, the Mayor and City Council of the City of Alpharetta, are writing to request your assistance and support to advance economic development and technology innovation in Alpharetta and the 47th District through the investment of State funding in Tech Alpharetta. Specifically, we request an appropriation of $25,000 during Fiscal Year 2020.

Since its formation by the City of Alpharetta in 2015, Tech Alpharetta's initiatives and programs have directly resulted in the creation of 471 new technology jobs in Georgia. The organization operates a technology incubator that today is home to 51 startup companies, is headquarters for one of the most active venture capital firms in the Southeast, and is on track to grow an additional 15 companies during the current calendar year. Center startups and graduates have secured more than $20 million in investor funding, thus far. In 2019, Tech Alpharetta expects to graduate two more companies from its incubator program resulting in 90 new jobs and over $1 million in wages for the local economy.

These are impressive results for an organization that is, itself, a startup funded exclusively with local dollars.

We respectfully request your support in securing funding support by the State of Georgia for the economic engine that is Tech Alpharetta. The investment of $25,000 by Georgia will not only provide direct assistance, it will illustrate the partnership between state and local government and the private sector; thereby, fueling Tech Alpharetta's ability to attract additional private sector support to further advance the economy of Alpharetta, the 47th District, and Georgia.

Respectfully,

Jim Gilvin,
Mayor

MAYOR
Jim Gilvin

MAYOR Pro Tem
Donald F. Mitchell

COUNCIL MEMBERS
Jason Binder
Ben Burnett
John Hipes
Dan Merkel
Karen Richard

CITY ADMINISTRATOR
Robert J. Regus

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Donald F. Mitchell, Mayor Pro Tem

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Ben Burnett, City Council Post 2

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Karen Richard, City Council Post 3

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John Hipes, City Council Post 4

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Jason Binder, City Council Post 5

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Dan Merkel, City Council Post 6

City Council Meeting & Public Hearing
STAFF REPORT

Submitting Department: Finance
Submitted By:
Meeting Date: May 28, 2019

I. AGENDA ITEM TITLE: APPROVAL OF FISCAL YEAR 2020 BUDGET AND MILLAGE RATE LEVY

II. RECOMMENDATION:

The purpose of this hearing is to provide an update on the Recommended Fiscal Year 2020 Budget and adopt the following: (a) Fiscal Year 2020 Budget Ordinance (1st reading); and (b) Fiscal Year 2020 Millage Rate Ordinance (1st reading).

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST: $141,097,168 (SE ATTACHED BUDGET DETAIL)

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

The FY 2020 Budget was distributed electronically to the City Council on April 22, 2019, and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.

The Finance Department presented an overview of the operating and capital budget at the May 6th, May 13th, and May 20th City Council meetings.

Tonight is the first of two public hearings and the first of two meetings to vote on the FY 2020 Budget and Millage Rate Levy with the schedule as follows:

May 28, 2019:
- Public Hearing
- City Council Meeting
  - Budget Ordinance (1st Reading)
  - Millage Ordinance (1st Reading)

June 3, 2019:
- Public Hearing
- City Council Meeting
  - Budget Ordinance (2nd Reading)
  - Millage Ordinance (2nd Reading)

Attached to this agenda packet is a summary of the changes made to the Budget between the May

6th Workshop and tonight.

The attached Budget Ordinance is substantially similar in structure as in previous years and provides authority for revenue/appropriation levels, carryforward appropriation authority, staffing level authorizations, etc.

V. ALTERNATIVES:

VI. ATTACHMENTS:

Proposed Budget Revisions (5-28-2019), Budget Ordinance (FY 2020 Budget), Exhibit A - Legal Level of Control (FY 2020 Budget), Exhibit B - Budget Detail (FY 2020 Budget), Millage Rate Ordinance (FY 2020)

City of Alpharetta
FY 2020 Budget (1st Reading)
Summary of Revisions to the Mayor's Budget Proposal

General Fund

Expenditures

Additions		
Additional Capital Funding (Transfer to Capital Project Fund)	$	29,250
Reductions		
GMA Membership Dues		(17,250)
GMA Telecom Consulting		(12,000)
Total Expenditure Changes	**$**	**-**

Capital Project Fund

Revenues

Additions		
Additional Capital Funding (Transfer from General Fund)	$	29,250
Development Authority Contribution (ED Strategic Plan)		37,500
Total Revenue Changes	**$**	**66,750**

Expenditures

Additions		
Economic Development Analysis and Strategic Plan	$	75,000
Downtown Parking Signage		95,000
Hopewell Rd @ Vaughan Dr. Roundabout (design)		150,000
Pedestrian Safety Improvements (Downtown)		200,000
Reductions		
Economic Development Toolbox ($125K to $87.5K)		(37,500)
F-550 Crew Cab Dump Truck (replacement)		(80,000)
Parking Garage Maintenance		(25,000)
Old Roswell St Parking Lot Trash Enclosure ($400K to $125K)		(275,000)
Non-Allocated Additions/(Reductions)		
Capital Project Fund ($734K to $829K)		95,400
Hotel/Motel Fund (Facility; $536K to $441K)		(95,000)
Impact Fee Fund (Transportation; $863K to $827K)		(36,150)
Total Expenditure Changes	**$**	**66,750**

City of Alpharetta
FY 2020 Budget
General Fund Expense by Department

	Mayor's Recommended Budget (General Fund 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance
Expenditures (by Department):			
Mayor and Council	$ 382,496	$ 382,496	$ -
City Administration	1,887,166	1,912,166	25,000
GMA (Membership Dues - professional services account)	17,250	-	(17,250)
GMA (Telecom Consulting - professional services account)	12,000	-	(12,000)
Tech Alpharetta (professional services account)	125,000	100,000	(25,000)
Legal Services	750,000	750,000	-
Community Development	3,283,433	3,283,433	-
Public Works	8,955,157	8,955,157	-
Finance	3,498,890	3,498,890	-
Public Safety	29,498,752	29,498,752	-
Human Resources	611,973	611,973	-
Municipal Court	1,119,715	1,119,715	-
Recreation, Parks & Cultural Services	10,216,679	10,216,679	-
Information Technology	1,802,624	1,802,624	-
Non-Departmental:			
Contingency	685,000	685,000	-
Insurance Premiums (Risk Fund)	667,500	667,500	-
Gwinnett Tech Contribution (Debt Svc)	291,190	291,190	-
Total Operating Expenditures	**$ 63,804,825**	**$ 63,775,575**	**$ (29,250)**
Total Operating Initiative Funding*	**$ 879,688**	**$ 879,688**	**$ -**
Non-Allocated (Reserve)	$ 320,312	$ 320,312	$ -
Interfund Transfer:			
Capital Project Fund (Fund Balance)	2,987,018	2,987,018	-
Capital Project Fund (Recurring Capital)	4,750,000	4,779,250	29,250
Stormwater Capital Fund	2,550,000	2,550,000	-
Total Expenditures	**$ 75,291,843**	**$ 75,291,843**	**$ -**

** Operating Initiatives have been programmed into their respective operating departments for the FY 2020 Budget (1st Reading).*

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Revenue				
Available Fund Balance	$ 16,894,348	$ 16,894,348	$ -	
Recurring Capital Program	4,750,000	4,779,250	29,250	
Pay-as-you-go Capital Investment	12,071,037	12,071,037	-	
Grants	640,000	640,000	-	
Development Authority Contribution	-	37,500	37,500	
TOTAL CAPITAL PLAN REVENUE	**$ 34,355,385**	**$ 34,422,135**	**$ 66,750**	
Expenses				
City Administration				
Economic Development Toolbox (Development Authority)	$ 125,000	$ 87,500	$ (37,500)	32
Citywide Economic Development Analysis and Strategic Plan	-	75,000	75,000	32
Subtotal	**$ 125,000**	**$ 162,500**	**$ 37,500**	
Community Development				
Fleet Replacement (2020 Qty: 2)	$ 50,000	$ 50,000	$ -	23
2020 Op Initiative - New Fleet/Space for Code Enf Officers	138,000	138,000	-	33
Design Services	80,000	80,000	-	33
Downtown Parking Signage	-	95,000	95,000	32-33
Subtotal	**$ 268,000**	**$ 363,000**	**$ 95,000**	
Information Technology				
Technology Replacement (for City departments)	$ 300,000	$ 300,000	$ -	27
Subtotal	**$ 300,000**	**$ 300,000**	**$ -**	
Public Works				
Traffic Signal System Maintenance (recurring)	$ 100,000	$ 100,000	$ -	23
Milling and Resurfacing (recurring)	5,100,000	5,100,000	-	23
Traffic Control Equipment (recurring)	100,000	100,000	-	23
Maintenance of Traffic Responsive System (recurring)	50,000	50,000	-	23-24
Traffic Striping and Signage (recurring)	200,000	200,000	-	24
Traffic Calming Improvements (recurring)	50,000	50,000	-	24
Bridge Maintenance (recurring)	175,000	175,000	-	24
Traffic Signal Pole Painting and Maintenance (recurring)	50,000	50,000	-	24
Tree Planting and Landscape Improvements (recurring)	100,000	100,000	-	24
Sidewalk Maintenance and Repair (recurring)	200,000	200,000	-	25
Stormwater Pipes/Structure Repair/Maintenance (recurring)	2,200,000	2,200,000	-	30-31
Stormwater Drainage Maint. (ponds, BMPs, sweeping, etc.)	150,000	150,000	-	31
Stormwater Inspections (recurring)	100,000	100,000	-	31

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Stormwater Design/Studies (recurring)	100,000	100,000	-	31-32
F-150 Vehicles (replacement; 2020 Qty: 1)	35,000	35,000	-	25
Department Pool Vehicles (replacement; 2020 Qty: 1)	35,000	35,000	-	25
F-250 Crew Cab Service Truck (replacement; 2020 Qty: 1)	61,000	61,000	-	25
F-550 Crew Cab Dump Truck (replacement/upgrade; 2020 Qty: 1)	80,000	-	(80,000)	38
Portable Wood Chipper (replacement)	50,000	50,000	-	26
Public Safety Facilities - Roof Replacement	365,000	365,000	-	26
Fire Station Renovations	125,000	125,000	-	26
Public Works Headquarters Renovations (multi-year)	40,000	40,000	-	26
City Hall Maintenance (recurring)	15,000	15,000	-	26-27
Alpharetta Court Facility Improvements	70,000	70,000	-	27
Parking Garage Maintenance (recurring)	25,000	-	(25,000)	39
Old Roswell St. Parking Lot Trash Enclosure	400,000	125,000	(275,000)	34
HVAC Replacement at Detention Facility	75,000	75,000	-	27
Generator Replacement at City Facilities	100,000	100,000	-	27
Design Services	75,000	75,000	-	34
City Hall Beautification	10,000	10,000	-	34
Hopewell Road @ Vaughan Drive Roundabout (Design)	-	150,000	150,000	33
Pedestrian Safety Improvements (Downtown)	-	200,000	200,000	33
Subtotal	**$ 10,236,000**	**$ 10,206,000**	**$ (30,000)**	
Public Safety				
Fleet Replacement (2020 Qty: 16)	$ 716,000	$ 716,000	$ -	27-28
Hazardous Materials Truck and Trailer (replacement)	250,000	250,000	-	28
Public Safety Server Migration	25,000	25,000	-	34
Traffic Preemption System (replacement; year 2 of 2)	150,000	150,000	-	28-29
Public Safety Equipment (replacement)	220,800	220,800	-	29
Public Safety SCBA Replacements	98,000	98,000	-	29
Exhaust Removal System/Turnout Gear Lockers	76,000	76,000	-	35
Mobile Dispatch	91,000	91,000	-	36
2020 Operating Initiative - Vehicle for Asst Fire Marshal position	54,250	54,250	-	35
Radio Replacement (qty: 10)	28,000	28,000	-	29
Patrol Rifle Platform System	130,000	130,000	-	36
Subtotal	**$ 1,839,050**	**$ 1,839,050**	**$ -**	

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	Mayor's Recommended Budget (Capital Plan 5/6/2019)	Recommended FY 2020 Budget (1st Reading)	Variance	Budget Book Page #
Recreation, Parks & Cultural Services				
Park Enhancements (recurring)	$ 150,000	$ 150,000	$ -	29
Park Repairs/Improvements (recurring)	100,000	100,000	-	30
Fleet Replacement (Qty: 2 - Bus/Truck)	150,000	150,000	-	30
Park Equipment Replacement (recurring)	120,000	120,000	-	30
Park System Wayfinding/Signage	100,000	100,000	-	36
Northside Sponsorship Activity Grant Improvements	40,000	40,000	-	36-37
Wills Park Master Plan	850,000	850,000	-	37
Design Services	20,000	20,000	-	37
Greenway Improvements/Repairs	250,000	250,000	-	30
Subtotal	**$ 1,780,000**	**$ 1,780,000**	**$ -**	
TOTAL CAPITAL PLAN PROJECT EXPENSES	**$ 14,548,050**	**$ 14,650,550**	**$ 102,500**	
NON-ALLOCATED (future capital/one-time initiatives):				
Capital Project Fund	$ 733,718	$ 829,118	$ 95,400	
T-SPLOST Fund	15,772,820	15,772,820	-	
Hotel/Motel Fund (Facility)	535,507	440,507	(95,000)	
Impact Fee Fund (Transportation)	862,841	826,691	(36,150)	
Impact Fee Fund (Parks)	523,453	523,453	-	
Impact Fee Fund (Public Safety)	53,084	53,084	-	
2016 Bond Fund (Roads)	734,064	734,064	-	
2016 Bond Fund (Parks)	591,848	591,848	-	
TOTAL NON-ALLOCATED	**$ 19,807,335**	**$ 19,771,585**	**$ (35,750)**	
TOTAL CAPITAL PLAN EXPENSES	**$ 34,355,385**	**$ 34,422,135**	**$ 66,750**	

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING ON JUNE 30, 2020, AS ITS ANNUAL BUDGET, APPROPRIATING THE USE OF FUNDS SHOWN THEREIN AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CITY FOR SUCH FISCAL YEAR; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Alpharetta have held public hearing(s) upon its proposed budget for the 2019-2020 fiscal year;

WHEREAS, the proposed budget represents a balanced budget for each of the City's various funds, so that anticipated revenues equal proposed expenditures for each fund; and

WHEREAS, the 2019-2020 fiscal year budget provides a financial plan for the government, establishing appropriations for each operating department in order to extend services:

NOW, THEREFORE BE IT ORDAINED that this budget, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance, shall be the City of Alpharetta's 2019-2020 fiscal year budget; and

BE IT FURTHER ORDAINED that this budget be and is hereby approved and the several items of revenues shown in the budget for each fund in the amounts anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and

BE IT FURTHER ORDAINED that the expenditures shall not exceed the appropriations authorized by this budget or amendments thereto provided that expenditures for the fiscal year shall not exceed actual funding available; and

BE IT FURTHER ORDAINED that for the following funds, all project encumbrances and unexpended appropriations outstanding as of fiscal year end 2018-2019 shall carry forward for the same purpose. If the project is complete, the unexpended appropriations shall be re-appropriated to a reserve account.

Fund 210:	Drug Enforcement Agency Fund	Fund 317:	Series 2016 Capital Improvements Bond Fund
Fund 215:	Emergency 911 Fund	Fund 335:	T-SPLOST Capital Fund
Fund 220:	Operating Grant Fund	Fund 340:	Capital Grant Fund
Fund 270:	Impact Fee Fund	Fund 410:	Debt Service Fund
Fund 275:	Hotel/Motel Fund	Fund 540:	Solid Waste Fund
Fund 301:	Capital Project Fund	Fund 600:	Risk Management Fund
Fund 302:	Storm Water Capital Project Fund		

BE IT FURTHER ORDAINED that for the following funds, fund balance as of fiscal year end 2018-2019, if applicable, shall be appropriated to a reserve account:

Fund 210:	Drug Enforcement Agency Fund	Fund 317:	Series 2016 Capital Improvements Bond Fund
Fund 215:	Emergency 911 Fund	Fund 335:	T-SPLOST Capital Fund
Fund 220:	Operating Grant Fund	Fund 340:	Capital Grant Fund
Fund 270:	Impact Fee Fund	Fund 410:	Debt Service Fund
Fund 275:	Hotel/Motel Fund	Fund 540:	Solid Waste Fund
Fund 301:	Capital Project Fund	Fund 600:	Risk Management Fund
Fund 302:	Storm Water Capital Project Fund	Fund 605:	Medical Insurance Fund
		Fund 790:	OPEB Trust Fund
		Fund 791:	OPEB Reimbursement Fund

BE IT FURTHER ORDAINED that the budget detail, “Exhibit B” attached hereto is hereby approved for the purposes of administering the aforementioned adopted budget and authorizing the number of positions for each employee classification; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect expenditures and appropriations for projects/initiatives as approved by the City Council; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect grant/contract revenues and expenditures upon receipt of an executed grant award document, intergovernmental agreement, contract, or comparable documentation; and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect actual revenue/expense activity within those funds statutorily/contractually obligated to distribute all collections to the city and other entities (e.g. Hotel/Motel Fund which distributes all tax proceeds to the City, Alpharetta Convention & Visitor’s Bureau, and the Tourism Product Development – Conference Center Facility); and

BE IT FURTHER ORDAINED that the Director of Finance is authorized to amend the budget to reflect donation and/or contribution revenues and expenditures upon documented approval by the director of the benefitting department and the actual receipt of the donation and/or contribution; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect as provided by law, but the budget adopted hereby shall take effect as of July 1, 2019.

ADOPTED AND APPROVED this _____ day of _____, 2019

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

_____ _____
Council Member Council Member

_____ _____

Council Member Council Member

_____ _____

Council Member Council Member

(SEAL)

Attest:

_____

City Clerk

EXHIBIT A

FY 2020 Budget - Legal Level of Control (1st Reading)

City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	General Fund	Special Revenue Funds				Debt Service Fund	Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		TOTAL
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund		Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund	
REVENUES:																
Property Taxes	$ 24,902,000	$ -	$ -	$ -	$ -	$ 5,085,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	990,211
subtotal	$ 66,454,825	$ 4,192,120	$ -	$ -	$ 8,800,000	$ 5,097,000	$ 77,500	$ -	$ 11,400,000	$ -	$ 4,100,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 109,957,416
Other Financing Sources																
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,766,268	$ 2,550,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484
subtotal	$ 8,837,018	$ 119,000	$ 1,595,128	$ 425,050	$ 814,470	$ 254,086	$ 10,766,268	$ 2,550,000	$ 4,372,820	$ 1,325,912	$ 80,000	$ -	$ -	$ -	$ -	$ 31,139,752
Total Revenues	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**
EXPENDITURES:																
Mayor and City Council	$ 382,496	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 382,496
City Administration	2,018,666	-	-	-	-	-	162,500	-	-	-	-	-	-	-	-	2,181,166
Legal Services	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Community Development	3,435,510	-	-	-	95,000	-	268,000	-	-	-	-	-	-	-	-	3,798,510
Public Works	8,955,157	-	36,150	-	-	-	7,019,850	2,550,000	-	-	-	-	-	-	-	18,561,157
Finance	3,548,890	-	-	-	-	-	-	-	-	-	4,180,762	832,300	-	60,000	581,000	9,202,952
Public Safety	29,771,142	4,311,120	155,750	425,050	-	-	1,434,300	-	-	-	-	-	-	-	-	36,097,362
Human Resources	643,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	643,973
Municipal Court	1,119,715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,119,715
Recreation, Parks & Cultural Services	10,266,679	-	-	-	950,000	-	830,000	-	-	-	-	-	-	-	-	12,046,679
Information Technology	2,119,345	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	2,419,345
Non-Departmental	-	-	-	-	3,000	5,000	-	-	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	667,500	-		-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	-	-	7,641,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	20,136,897
Alpharetta Convention/Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	$ 64,975,575	$ 4,311,120	$ 1,595,128	$ 425,050	$ 6,314,470	$ 5,351,086	$ 10,843,768	$ 2,550,000	$ 15,772,820	$ 1,325,912	$ 4,180,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 127,480,900
Other Financing Uses																
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	$ 10,316,268	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,616,268
Total Expenditures	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	General/ Capital Project Fund (1)	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLOST Fund	2016 Bond Fund	Total	Other Sources	Total
City Administration										
Economic Development Toolbox (Development Authority)	$ 87,500	$ -	$ -	$ -	$ -	$ -	$ -	$ 87,500	$ -	$ 87,500
Citywide Economic Development Analysis and Strategic Plan	75,000	-	-	-	-	-	-	75,000	-	75,000
Subtotal	**$ 162,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 162,500**	**$ -**	**$ 162,500**
Community Development										
Fleet Replacement (2020 Qty: 2)	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000
Downtown Parking Signage	-	-	-	-	95,000	-	-	95,000	-	95,000
2020 Op Initiative - New Fleet/Space for Code Enf Officers	138,000	-	-	-	-	-	-	138,000	-	138,000
Design Services	80,000	-	-	-	-	-	-	80,000	-	80,000
Subtotal	**$ 268,000**	**$ -**	**$ -**	**$ -**	**$ 95,000**	**$ -**	**$ -**	**$ 363,000**	**$ -**	**$ 363,000**
Information Technology										
Technology Replacement (for City departments)	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000	$ -	$ 300,000
Subtotal	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 300,000**	**$ -**	**$ 300,000**
Public Works										
Traffic Signal System Maintenance (recurring)	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ -	$ 100,000
Milling and Resurfacing (recurring)	4,500,000	-	-	-	-	-	-	4,500,000	600,000	5,100,000
Traffic Control Equipment (recurring)	100,000	-	-	-	-	-	-	100,000	-	100,000
Maintenance of Traffic Responsive System (recurring)	50,000	-	-	-	-	-	-	50,000	-	50,000
Traffic Striping and Signage (recurring)	200,000	-	-	-	-	-	-	200,000	-	200,000
Traffic Calming Improvements (recurring)	50,000	-	-	-	-	-	-	50,000	-	50,000
Bridge Maintenance (recurring)	175,000	-	-	-	-	-	-	175,000	-	175,000
Traffic Signal Pole Painting and Maintenance (recurring)	50,000	-	-	-	-	-	-	50,000	-	50,000
Tree Planting and Landscape Improvements (recurring)	100,000	-	-	-	-	-	-	100,000	-	100,000
Sidewalk Maintenance and Repair (recurring)	200,000	-	-	-	-	-	-	200,000	-	200,000
Stormwater Pipes/Structure Repair/Maintenance (recurring)	2,200,000	-	-	-	-	-	-	2,200,000	-	2,200,000
Stormwater Drainage Maint. (ponds, BMPs, sweeping, etc.)	150,000	-	-	-	-	-	-	150,000	-	150,000

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	General/ Capital Project Fund (1)	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLOST Fund	2016 Bond Fund	Total	Other Sources	Total
Stormwater Inspections (recurring)	100,000	-	-	-	-	-	-	100,000	-	100,000
Stormwater Design/Studies (recurring)	100,000	-	-	-	-	-	-	100,000	-	100,000
F-150 Vehicles (replacement; 2020 Qty: 1)	35,000	-	-	-	-	-	-	35,000	-	35,000
Department Pool Vehicles (replacement; 2020 Qty: 1)	35,000	-	-	-	-	-	-	35,000	-	35,000
F-250 Crew Cab Service Truck (replacement; 2020 Qty: 1)	61,000	-	-	-	-	-	-	61,000	-	61,000
Portable Wood Chipper (replacement)	50,000	-	-	-	-	-	-	50,000	-	50,000
Public Safety Facilities - Roof Replacement	365,000	-	-	-	-	-	-	365,000	-	365,000
Fire Station Renovations	125,000	-	-	-	-	-	-	125,000	-	125,000
Public Works Headquarters Renovations (multi-year)	40,000	-	-	-	-	-	-	40,000	-	40,000
City Hall Maintenance (recurring)	15,000	-	-	-	-	-	-	15,000	-	15,000
Alpharetta Court Facility Improvements	70,000	-	-	-	-	-	-	70,000	-	70,000
Old Roswell St. Parking Lot Trash Enclosure	125,000	-	-	-	-	-	-	125,000	-	125,000
HVAC Replacement at Detention Facility	75,000	-	-	-	-	-	-	75,000	-	75,000
Generator Replacement at City Facilities	100,000	-	-	-	-	-	-	100,000	-	100,000
Hopewell Road @ Vaughan Drive Roundabout (Design)	113,850	36,150	-	-	-	-	-	150,000	-	150,000
Pedestrian Safety Improvements (Downtown)	200,000	-	-	-	-	-	-	200,000	-	200,000
Design Services	75,000	-	-	-	-	-	-	75,000	-	75,000
City Hall Beautification	10,000	-	-	-	-	-	-	10,000	-	10,000
Subtotal	**$ 9,569,850**	**$ 36,150**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 9,606,000**	**$ 600,000**	**$ 10,206,000**
Public Safety										
Fleet Replacement (2020 Qty: 16)	$ 716,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 716,000	$ -	$ 716,000
Hazardous Materials Truck and Trailer (replacement)	94,250	155,750	-	-	-	-	-	250,000	-	250,000
Public Safety Server Migration	25,000	-	-	-	-	-	-	25,000	-	25,000
Traffic Preemption System (replacement; year 2 of 2)	150,000	-	-	-	-	-	-	150,000	-	150,000
Public Safety Equipment (replacement)	220,800	-	-	-	-	-	-	220,800	-	220,800
Public Safety SCBA Replacements	98,000	-	-	-	-	-	-	98,000	-	98,000
Exhaust Removal System/Turnout Gear Lockers	76,000	-	-	-	-	-	-	76,000	-	76,000
Mobile Dispatch	-	-	91,000	-	-	-	-	91,000	-	91,000

City of Alpharetta
FY 2020 Budget
Capital Plan Use (Project Detail)

	General/ Capital Project Fund (1)	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLOST Fund	2016 Bond Fund	Total	Other Sources	Total
2020 Operating Initiative - Vehicle for Asst Fire Marshal position	54,250	-	-	-	-	-	-	54,250	-	54,250
Radio Replacement (qty: 10)	-	-	28,000	-	-	-	-	28,000	-	28,000
Patrol Rifle Platform System	-	-	-	130,000	-	-	-	130,000	-	130,000
Subtotal	**$ 1,434,300**	**$ 155,750**	**$ 119,000**	**$ 130,000**	**$ -**	**$ -**	**$ -**	**$ 1,839,050**	**$ -**	**$ 1,839,050**
Recreation, Parks & Cultural Services										
Park Enhancements (recurring)	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ 150,000
Park Repairs/Improvements (recurring)	100,000	-	-	-	-	-	-	100,000	-	100,000
Fleet Replacement (Qty: 2 - Bus/Truck)	150,000	-	-	-	-	-	-	150,000	-	150,000
Park Equipment Replacement (recurring)	120,000	-	-	-	-	-	-	120,000	-	120,000
Park System Wayfinding/Signage	-	-	-	-	100,000	-	-	100,000	-	100,000
Northside Sponsorship Activity Grant Improvements	40,000	-	-	-	-	-	-	40,000	-	40,000
Wills Park Master Plan	-	-	-	-	850,000	-	-	850,000	-	850,000
Design Services	20,000	-	-	-	-	-	-	20,000	-	20,000
Greenway Improvements/Repairs	250,000	-	-	-			-	250,000	-	250,000
Subtotal	**$ 830,000**	**$ -**	**$ -**	**$ -**	**$ 950,000**	**$ -**	**$ -**	**$ 1,780,000**	**$ -**	**$ 1,780,000**
TOTAL	**$ 12,564,650**	**$ 191,900**	**$ 119,000**	**$ 130,000**	**$ 1,045,000**	**$ -**	**$ -**	**$ 14,050,550**	**$ 600,000**	**$ 14,650,550**
NON-ALLOCATED (future capital/one-time	**$ 829,118**	**$ 1,403,228**	**$ -**	**$ -**	**$ 440,507**	**$ 15,772,820**	**$ 1,325,912**	**$ 19,771,585**		**$ 19,771,585**

Budgeted as part of FY 2020 Budget | **Budgeted once received**

(1) Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, and/or Grant Funds.

Alpharetta

GEORGIA ◆ USA

Budget

Fiscal Year 2020

(July 1, 2019 through June 30, 2020)

City of Alpharetta, GA

Finance Department
2 Park Plaza
Alpharetta, GA 30009
Thomas G. Harris, Finance Director

Phone: (678) 297-6094
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Annual Operating & Capital Budget

(Line-item Budget Detail)

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for Fiscal Year 2020

(July 1, 2019 through June 30, 2020)

Operating and Capital Budget
Fiscal Year 2020

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May 28, 2019

To the City Council and Citizens of Alpharetta:

We are pleased to present our Annual Operating and Capital Budget (line-item budget detail) for Fiscal Year 2020 (the "Budget") of the City of Alpharetta, Georgia. Our recommendations are based on direction provided at the City Council Retreat as well as a thorough review of our current financial status, revenue trends, economic data, and our standard of providing top level service while maintaining our focus on keeping Alpharetta an affordable option for our citizens and stakeholders.

This budget is the culmination of years of financial stewardship by the City Council, City Administrator, city departments, and includes the following:

- ✓ Tax-burden reductions for our homeowners and business owners including:
  - Maintenance of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually. This savings equates to a 1.1 mill reduction for the average homeowner (see section entitled *Taxpayer Savings* for more information).
  - Maintenance of the city's millage rate at 5.750 mills (flat with FY 2019) including funding $4.8 million from General Fund operations for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.).
- ✓ Forecasted funding totaling $34 million for capital investment within our city (includes the $4.8 million in recurring capital discussed above) and described in detail under the *Capital Initiatives* section of this report.
- ✓ Continuation of the same high service levels our citizenry, business owners, and stakeholders expect from our city.

MAYOR
JIM GILVIN

MAYOR PRO TEM
DONALD F. MITCHELL

COUNCIL MEMBERS
JASON BINDER
BEN BURNETT
JOHN HIPES
DAN MERKEL
KAREN RICHARD

CITY ADMINISTRATOR
ROBERT J. REGUS

✓ Expanded service levels within multiple departments are available for your review and described in detail under the *Operating Initiatives* section of this report.

BUDGET PROCESS AND OVERVIEW

The Fiscal Year 2020 Budget process was refined through an update of the city's financial condition which was presented during the City Council retreat (February 10-11, 2019). During this update, a financial plan was established which prioritized the use of available fund balance to most effectively position the city for financial success in the future. This information was also shared with the city's department directors during the budget review process.

As provided monthly to the City Council through the Financial Management Reports, the Finance Department has closely monitored our revenue and expenditure trends, indicating spending would continue to be closely managed for FY 2019 to ensure operations are funded at an acceptable level while also maximizing available funding for recurring capital initiatives (e.g. milling and resurfacing of city streets, stormwater maintenance, etc.). Accordingly, the Finance Department analyzed departmental spending needs and calculated target budgets for each department. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation, healthcare, etc.).

The FY 2020 Budget is balanced for all funds and totals $141 million with the breakdown by fund type as follows:

– General Fund:	$ 75,291,843	
– Special Revenue Funds:	15,945,768	(1)
– Debt Service Fund:	5,351,086	
– Capital Project Funds:	30,492,500	(1)
– Solid Waste Fund:	4,180,762	
– Risk Management Fund:	1,507,300	
– Medical Insurance Fund:	7,686,909	
– OPEB Funds:	641,000	
Total	$141,097,168	

(A) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

Several of the major points of the FY 2020 Budget are as follows:

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills.

  The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier

set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020[1]. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
  - Management of personnel and compensation program to align with current market environment:
    - ✓ Staffing level at 452 full-time equivalents "FTE" (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
    - ✓ Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of $250,000 citywide). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
    - ✓ Coverage of group insurance premiums (5% premium increase; $321,198[2] incremental budget impact citywide for existing positions).
    - ✓ Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).
  - Targeted growth (4.8% or $741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved operating initiatives and includes the following:
    - ✓ Increase in professional services of $293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
    - ✓ Increase in maintenance contracts of $79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
    - ✓ Increase in professional services (IT) of $525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing

[1] Please refer to the Operating Initiative section of this document for detailed descriptions.
[2] The General Fund increased $357,022 while the other operating funds (combined) decreased -$35,824.

costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).

- ✓ Increase in fuel costs of $57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- ✓ Increase in legal services costs of $60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
- ✓ All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.

- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

Please refer to the *Budget Narrative* tab for a detailed narrative of the FY 2020 Budget, including a multi-year personnel listing by department.

BUDGET HEARINGS

As set forth under Georgia law and the City Code, citizen input is solicited during the process of adopting the budget through publicly advertised meetings as follows:

- April 22, 2019: Distributed the FY 2020 Mayor's Recommended Budget
- May 6, 2019: Council Meeting
- May 13, 2019: Council Meeting
- May 20, 2019: Council Meeting
  FY 2020 Budget Work Sessions
- May 28, 2019: Public Hearing and Council Meeting (tentative)
  1st reading of Budget Ordinance
  1st reading of Millage Rate Ordinance
- June 3, 2019: Public Hearing and Council Meeting (tentative)
  2nd reading of Budget Ordinance
  2nd reading of Millage Rate Ordinance

As of submission of this budget, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

BUDGET ISSUES AND PRIORITIES

The FY 2020 Budget formalizes numerous key financial factors which have been themes for several years within the government:

- Bond ratings;
- Sustainability of existing services;
- Cost of government;
- Taxpayer savings;
- Debt service payments;
- Expansion of departmental service levels;
- Maintaining an effective capital improvement program;
- Proper use of fund balance; and
- Funding recurring capital from operating budget.

Bond Ratings

The city's AAA bond rating was reaffirmed by *Moody's* and *Standard & Poor's* ("*S&P*") during July 2016 in conjunction with the sale of $51 million (par) of City of Alpharetta General Obligation Bonds, Series 2016, for improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future active and passive park systems.

The AAA rating represents the highest rating available to municipalities and translates to significant savings to our citizens and stakeholders through reduced borrowing costs. This rating demonstrates the strongest creditworthiness relative to other US municipal or tax-exempt issuers and reflects the city's current sound financial position as well as strong financial management practices guiding our ongoing decision making. These practices are supported by formal policies to guide budget and procurement practices, capital investment, and debt management. Other positive factors include a relatively strong economic base, moderate debt burden, and manageable capital needs. The FY 2020 Budget is mindful of these factors and the importance of maintaining the highest rating, not only for our citizens but also our bondholders. Alpharetta is one of only 221 (*Moody's*)/336 (*S&P*) cities in the United States to earn an AAA bond rating.

S&P raised the city's Financial Management Assessment score from "good" to "strong" based on the city's formalized long-term financial projections (operations and capital) during 2016. Moody's reaffirmed the city's AAA bond rating in March 2018 and noted: "*Alpharetta's credit position is superior, and its Aaa rating far surpasses the median rating of Aa3 for cities nationwide. Notable credit factors include a very strong wealth and income*

profile, an extensive tax base, a robust financial position and affordable debt and pension liabilities".

Sustainability of Existing Services

The City Council, City Administration, and City Departments have displayed impressive financial stewardship over the years through an established philosophy of budgetary evaluation. This philosophy entails reviewing the needs of the city relative to a standard that services and associated costs should not be appropriated unless they are justified as strategic goals of the organization that serve to accomplish our guiding principles.

This philosophy is the foundation of our budget process as evidenced by the Finance Department's direction to departments that base operating budgets should be submitted in line with the city's revenue trends. City departments responded to the direction provided by the Finance Department and submitted base operating budgets (non-personnel) for each activity and program in-line with current revenue estimates that cover the city's primary cost drivers (e.g. personnel compensation and healthcare).

Cost of Government

The city has historically acknowledged the need to provide a taxation rate commensurate with the government's level of service. The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. As of the date of this letter, the City has not received a 2019 Tax Digest from the Tax Commissioner of Fulton County.

Fiscal Year	Operating Millage Levy	Debt Service Millage Levy	Total Millage Levy	% Increase (Decrease)
2020 est.	4.820	0.930	5.750	0.0%
2019	4.770	0.980	5.750	0.0%
2018	4.720	1.030	5.750	0.0%
2017	4.620	1.130	5.750	0.0%
2016	5.000	0.750	5.750	0.0%
2015	4.950	0.800	5.750	0.0%
2014	4.870	0.880	5.750	0.0%
2013	4.820	0.930	5.750	0.0%
2012	4.215	1.535	5.750	0.0%
2011	4.215	1.535	5.750	0.0%
2010	4.215	1.535	5.750	0.0%
2009	4.215	1.535	5.750	-8.0%
2008	4.508	1.740	6.248	-5.3%
2007	4.150	2.450	6.600	-5.7%
2006	4.550	2.450	7.000	0.0%
2005	4.700	2.300	7.000	0.0%
2004	4.750	2.250	7.000	-3.2%
2003	4.900	2.330	7.230	-3.3%
2002	5.060	2.420	7.480	-5.1%
2001	4.930	2.950	7.880	0.0%
2000	5.170	2.710	7.880	

FY 2020 taxroll valuations will be impacted by the floating homestead legislation (House Bill 712). The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt

service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund to augment its recurring capital program ($250,000 growth from $4.5 million to $4.8 million).

The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total $23.5 million (excluding motor vehicle taxes). Of this amount, $4.8 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities

Taxpayer Savings

The FY 2020 millage rate, coupled with the city's substantial Homestead Exemption, goes great lengths in keeping Alpharetta an affordable place to live and also strategically positions us relative to neighboring areas.

The city's homestead exemption totals $40,000, saves our homeowners over $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner), and is more than double the amounts offered from our companion cities. Additionally, a new floating homestead exemption takes effect in FY 2020 and will further aid in keeping Alpharetta an affordable place to live and raise a family well into the future.

The Alpharetta Mayor and City Council have approved two additional homestead exemption measures that will be subject to voter approval on the November 2019 ballot:

- $5,000 increase to the City's base Homestead Exemption (increasing it from $40,000 to $45,000) that would take effect in FY 2021 (estimated to save our homeowners over $300,000 annually); and
- Removing the income restriction for residents age 65 and older to qualify for the existing $10,000 additional senior homestead exemption which will also take effect in FY 2021 (estimated to save our homeowners over $70,000 annually).

Debt Service Payments

The city's primary method of funding large scale capital projects is through the issuance of bonds (e.g. general obligation bonds, Development Authority bonds, etc.). General obligation bonds have been issued to fund numerous large scale projects including public safety facilities, parks and recreation facilities, and transportation improvements that continue to define Alpharetta as a desirable community to work and live. The Alpharetta Development Authority, a component unit of the city that is focused on economic development within our borders, issued bonds in 2016 to fund construction of our state-of-the-art Conference Center. These bonds are funded by a portion of the Hotel/Motel Tax.

Principal and interest payments for fiscal year 2020 are budgeted at $6.6 million with the following forecast: 2021 - 2041[3]: $7.2 million (annual average). These figures include city and Development Authority obligations and span multiple Funds.

Expansion of Departmental Service Levels (Operating Initiatives)

Operating initiative funding totals $1 million and is allocated as follows:

	General Fund	911 Fund	Total	Capital Impact
Funds Available for Operating Initiatives:	$ 879,688	$ 133,837		
Operating Initiatives:				
City Administration	$ 6,500	$ -	$ 6,500	$ -
Community Development	152,077	-	152,077	138,000
Human Resources	32,000	-	$ 32,000	-
Finance	50,000	-	$ 50,000	-
Public Safety	272,390	133,837	$ 406,227	54,250
Information Technology	316,721	-	$ 316,721	(500,000)
Recreation, Parks & Cultural Services	50,000	-	$ 50,000	-
	$ 879,688	**$ 133,837**	**$ 1,013,525**	**$ (307,750)**
Non-Allocated:	**$ -**	**$ -**		

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets.

Operating Initiatives not recommended for funding total $159,721 (E-911 Fund). Please refer to the *Operating Initiatives* section for a detailed listing of operating initiatives including descriptions.

General Fund Non-Allocated Reserve

An additional $320,312 has been reserved within the General Fund to assist in funding initiatives as directed by the City Council.

[3] Represents the final maturity of the Series 2016 Alpharetta Parks and Transportation Bonds issued in FY 2017.

Maintaining an Effective Capital Improvement Program (Capital Initiatives)

The FY 2020 Capital Plan includes funding of $34 million for capital initiatives. As part of the capital planning process, departments submitted capital/one-time initiative funding requests totaling $30 million. Recommended capital projects total $14.7 million, with an additional $19.8 million set aside for future capital initiatives, and is described in detail under the *Capital Initiatives* section of this report.

FY 2020 Capital Improvement Program
Source and Use

	General Fund	Impact Fee Fund	E-911 Fund	DEA Fund	Hotel/Motel Fund	T-SPLOST Fund	2016 Bond Fund	Subtotal (3)	Other Sources (4)	Total
Sources:										
Available Fund Balance	$ 5,537,018	$ 1,595,128	$ 119,000	$ 130,000	$ 814,470	$ 4,372,820	$ 1,325,912	$ 13,894,348	$ -	$ 13,894,348
(1) Recurring Capital Program	3,079,250	-	-	-	-	-	-	3,079,250	-	3,079,250
(1) Recurring Stormwater Capital Program	1,700,000	-	-	-	-	-	-	1,700,000	-	1,700,000
Pay-as-you-go Capital Investment	-	-	-	-	671,037	11,400,000	-	12,071,037	-	12,071,037
(5) Available Fund Balance (Capital Fund)	3,000,000	-	-	-	-	-	-	3,000,000	-	3,000,000
(2) Other Sources	77,500	-	-	-	-	-	-	77,500	600,000	677,500
	$ 13,393,768	**$ 1,595,128**	**$ 119,000**	**$ 130,000**	**$ 1,485,507**	**$ 15,772,820**	**$ 1,325,912**	**$ 33,822,135**	**$ 600,000**	**$ 34,422,135**
Uses:										
(2) Capital/Grant-Matching	$ 12,564,650	$ 191,900	$ 119,000	$ 130,000	$ 1,045,000	$ -	$ -	$ 14,050,550	$ 600,000	$ 14,650,550
	$ 12,564,650	**$ 191,900**	**$ 119,000**	**$ 130,000**	**$ 1,045,000**	**$ -**	**$ -**	**$ 14,050,550**	**$ 600,000**	**$ 14,650,550**
Non-Allocated:										
Future Capital/Grant Initiatives	**$ 829,118**	**$ 1,403,228**	**$ -**	**$ -**	**$ 440,507**	**$ 15,772,820**	**$ 1,325,912**	**$ 19,771,585**	**$ -**	**$ 19,771,585**

(1) Represents funding programmed within the General fund budget to cover recurring capital needs (e.g. milling & resurfacing of city roadways, fleet replacement, etc.).

(2) All Capital Initiative funding will be transferred and accounted for within the Capital Projects Fund, Stormwater Capital Fund, Impact Fee Fund, E-911 Fund, T-SPLOST Capital Fund, Hotel/Motel Fund, and Operating Grant Fund.

(3) Represents capital appropriations included in the base FY 2020 Budget.

(4) Represents capital appropriations that will be appropriated upon (1) receipt of the funds or (2) receipt of executed grant agreements or comparable documentation in accordance with the FY 2020 Budget Ordinance. Source includes LMIG Grant.

(5) Represents the FY 2019 Non-Allocated balance within the Capital Project Fund.

Proper Use of Fund Balance

General Fund - Based on audited financial statements for the year ended June 30, 2018, the city's fund balance totaled $24.6 million. Of this amount, approximately $6.1 million was appropriated in the FY 2019 Budget for capital/one-time initiatives and $14 million has been designated as an emergency account based on a conservative policy of 21% of total appropriations (i.e. roughly 2½ months of operating expenditures). It has been the city's policy to utilize the remaining fund balance above the emergency requirement for one-time capital expenditures. Available capital/one-time initiative funding resulting from FY 2018 operations totals $4.5 million.

In an effort to insulate the City from the rising cost of asphalt, the FY 2020 Budget includes an additional $1 million from the FY 2019 estimated fund balance to augment milling and resurfacing (bringing the total milling and resurfacing project funding to $5.1 million for FY 2020).

Funding Recurring Capital from Operating Budget

FY 2020 includes appropriations totaling $4.8 million within the General Fund for recurring capital initiatives (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). By programming the recurring capital program into the operating budget, the city is announcing to its citizens and stakeholders that capital investment in our roads and infrastructure is a priority that should be funded with certainty as opposed to relying on fund balance which may or may not be accumulated.

In closing, this budget is committed to continuing our focus on providing effective and efficient savings to our citizens and stakeholders.

Respectfully Submitted,

Jim Gilvin	Robert J. Regus	Thomas G. Harris
Mayor	City Administrator	Finance Director

OPERATING INITIATIVE REQUESTS

City of Alpharetta
FY 2020 Budget
Operating Initiative Requests

Executive Summary

	General Fund	911 Fund		
Funds Available for Operating Initiatives:	$ 879,688	$ 133,837		
Operating Initiatives:			**Total**	**Capital Impact**
City Administration	$ 6,500	$ -	$ 6,500	$ -
Community Development	152,077	-	152,077	138,000
Human Resources	32,000	-	$ 32,000	-
Finance	50,000	-	$ 50,000	-
Public Safety	272,390	133,837	$ 406,227	54,250
Information Technology	316,721	-	$ 316,721	(500,000)
Recreation, Parks & Cultural Services	50,000	-	$ 50,000	-
	$ 879,688	**$ 133,837**	**$ 1,013,525**	**$ (307,750)**
Non-Allocated:	**$ -**	**$ -**		

Operating Initiative funding for FY 2020 has been programmed into the General Fund and E-911 Fund budgets. Operating Initiatives not recommended for funding total $159,721 (E-911 Fund).

RECOMMENDED OPERATING INITIATIVES

General Fund

City Administration

Recognition of City Committees and Boards **$6,500**

This request is for funding to recognize the citizens that serve on City Committees and Boards (approximately 9 Committees/Boards totaling over 70 participants). Recognition will involve multiple facets including an annual recognition event.

Community Development

Code Enforcement Officers (2.0 FTE) $152,077 (operations); $138,000 (capital)

This request is for two (2) Code Enforcement Officer positions within Community Development aimed at transferring the Alcohol and Spa Services/Massage licensing from the Police Department to Community Development.

Benefits of this reorganization include the following:

- Centralized Service – Currently, the business owner/agent must navigate multiple departments/locations to inquire about, apply for, and receive a license for alcohol sales/spa services. This move gives the customer one centralized location point for these services.
- Reallocation of these duties from Police Officers frees them up to focus on active police work instead of administrative duties.

Operational costs total $152,077 and includes $146,177 for salary/benefits and $5,900 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.). Capital costs total $138,000 and include the acquisition of two (2) F-150 pickup trucks ($50,000) and the buildout of an existing shell space including furniture ($88,000).

Human Resources

HRIS Software **$32,000**

Software as a service subscription for HRIS/Talent Management platform. Improves workflow and speeds hiring process, allows for better data-driven decision making, reduces paperwork, enhances compliance and legally defensible processes, streamlines onboarding of new hires, improves ability to track employee development and direct training throughout the employee lifecycle, improves documentation and performance evaluation. Selection of the actual HRIS/Talent Management platform would be made by the new Human Resources Director. The intent is to identify/preserve funding so that acquisition and launch can occur during FY 2020.

Finance

Budget Preparation Software **$50,000**

This request is for the purchase and implementation of budget preparation software aimed at improving efficiencies in the budget process by moving away from manual spreadsheets and the staff time inherent in updating/managing/reporting on said spreadsheets. Approval of this funding will enable the City to release an RFP seeking a “state of the art” integrated budgeting system to address multiple requirements including: personnel costing/forecasting, operations, and capital budgeting; long-range financial planning (capital); etc. A component of this project will involve leveraging available resources to update other components of the Finance Depatment’s software capabilities (e.g. payroll).

Public Safety

Assistant Fire Marshals (1.5 FTE; 1 new and upgrade from PT to FT) $122,210 (net operations); $54,250 (capital)

This request is for the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time to help meet forecasted growth in plan reviews and inspections.

Based on the national study performed for the National Fire Protection Association (NFPA), it would take 7-8 fire inspectors to perform the current workload in the City of Alpharetta. This workload does not include all the additional work affiliated with annual inspections, such as: plan review, fire investigations, community AED program, and public education events. The Fire Marshall’s Office currently has 5.5 FTE (Fire

Marshal, Deputy Fire Marshal, 3 full-time Assistant Fire Marshals, and one part-time Assistant Fire Marshal).

With the growth of commercial and multifamily residential construction, the Fire Marshal's office is struggling to keep pace with the demands of fire plan reviews and the annual business inspections. In 2018, the fire inspectors completed 100% of plan reviews in a 10-day turnaround period to stay consistent with Alpharetta's customer service expectation. However, this has caused the ISO requirement and State Fire Marshal recommendation of annual inspection compliance of 100% to drop to below 75%. This request will help ensure that the fire marshal office is completing 100% annual inspections and meeting the 10-day turnaround for plan reviews. The fire inspectors also complete same day service for all construction site inspections to ensure there is no delay of project progress in Alpharetta.

Operational costs total $142,210 and includes $136,710 for salary/benefits and $5,500 for general operations (e.g. equipment for new position including cell phone, iPad, associated cellular service, uniform, desktop PC, handheld radio, etc.). It is anticipated that these positions will reduce overtime usage within the Fire Marshall's Office by $20,000 resulting in a net operational impact of $122,210. Capital costs total $54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio.

Evidence Technician (1.0 FTE) $82,860

This request includes the addition of an Evidence Technician position (1 FTE) that, along with the existing Evidence Custodian, would bring dedicated-evidence staffing to 2 positions which is necessary to maintain the current level of service and meet set standards.

Currently, of the two positions in Evidence, one is a civilian Evidence Custodian and the other is a certified Crime Scene Technician who is a sworn and POST certified Peace Officer. This Officer is currently doing the duties of a second Evidence Custodian. This requested change will allow the sworn Officer to become engaged in Investigative duties as a Detective and Crime Scene Technician.

The duties of the Evidence Technician include: evidence processing; security of evidence and private property; maintaining chain of evidence; courtroom testimony; drug identification; required inspections; audits and inventories; court ordered destructions and sales of property; transportation of evidence to GBI and District Attorney's office; return of property to proper owners; etc. Once properly trained and certified, the Evidence Technician will work with the Crime Scene Technician to process large or serious crime scenes and will work for and is supervised by the Evidence Custodian.

Operational costs total $82,860 and includes $79,660 for salary/benefits and $3,200 for general operations (e.g. cell phone, iPad, desktop PC, uniforms, etc.).

License Plate Recognition Camera Program $67,320

This request is for rental agreement funding between the City of Alpharetta and Georgia Power to enable license plate recognition (LPR) cameras to be placed at strategic locations within the City. This will allow for the detection and apprehension of wanted vehicles and persons, traffic violators, and suspects involved in serious crimes including burglaries, entering autos, and other serious crimes. The agreement includes LPR cameras, mounting hardware, power connections, communication hardware and

service, maintenance and repair, and access to the Vigilant LPR database which we currently subscribe. The agreement can be terminated at any time with a 30 day notice.

Statistical data will be collected indicating the number of identified wanted persons and vehicles, the number of apprehensions that result, and the number of crimes that are solved based upon data captured from LPR cameras.

FY 2020 includes the intersections of GA 400 northbound at Mansell Road, Haynes Bridge Road, and Old Milton Parkway. Depending on program performance, future expansion would include the GA 400/Windward Parkway intersection and other areas deemed priorities.

Information Technology

CityWorks IT Administrator position (1.0 FTE) $124,721

This request is for one (1) CityWorks IT Administrator position within the Information Technology Department. As the Public Works, Community Development, and Recreation and Parks Departments continue to refine their operations around CityWorks, it has become apparent that a dedicated position is needed to properly support the system. A brief timeline and synopsis of needs and solutions can be found below:

CityWorks Implementation History:

- 2013 - Hiring of Azteca and Timmons Group for design, configuration and implementation with the focus on Public Works, Community Development, and Recreation and Parks.
- Four years of existing staff supporting the implementation and use: both from IT and the other Departments.
- Implementation was highly customized to include data capture beyond the normal CityWorks standards. Particular efforts were made in the Community Development aspect (PLL) to help replicate or replace the previous implementation of Permits Plus.
- AMS (Asset Management System) and PLL was implemented simultaneously and the city was one of the very first sites for PLL use.

Core Issues with Existing System:

- Periodic Maintenance Releases – unique configurations are non-standard with the general release updates causing bugs and system anomalies.
- Frequency of expected updates from Azteca:
    - 2 to 3 Releases per year is a minimum level of implementation;
    - 3 to 6 Add-Ons/additional features and capabilities that are developed for CityWorks.
- Integrations – after performing upgrade, integrations with other systems (MUNIS/Firehouse/See-Click-Fix/ePlan) can cause failures/break and have to be re-developed with Timmons.
- Staff time from IT and other Departments is insufficient to properly address the above issues.

Solution for Addressing CityWorks Needs:

- CityWorks Account Manager recommends a full-time staff position to properly support the system.

  - Maintenance and release implementations/integrations;
  - Fully customize and streamline capabilities and features of CityWorks.
  - Redevelop integrations of APIs.
- Other implementation sites for CityWorks have on-site fulltime staff (ex: City of Augusta with 2 full time staff).

Recommendations for 2020 Budget to Address the CityWorks Support Needs:

- CityWorks dedicated full-time position based in the Information Technology Department to address the above identified needs:
  - Full-time dedicated focus on City of Alpharetta implementation and needs.
  - Institutional Knowledge.
  - Availability as needed for implementations – weekends, nights, etc.
  - Manage User Groups, Departmental Testing, Productivity Increase, Test Environment Developed.
- The alternative that is not recommended by staff includes the Contractor Option with Timmons Group (Quotes indicate $200,000/Year Plus)

Operational costs for the new position total $124,721 and includes $121,721 for salary/benefits and $3,000 for general operations (e.g. computer, cell phone, associated cellular service, operational budget allocation, etc.).

Cloud Services (onsite server/data storage equipment replacement) $100,000

This request is for estimated cloud data storage costs in lieu of onsite servers and storage equipment. Cloud Services such as Microsoft Azure or Amazon AWS provide the ability to move virtual servers in an onsite data center to the cloud to provide, in some cases, economy of scale and security that is of higher value. These services can also provide some failover capability for the cloud services and onsite services. The goal in the early years is to have a mix of onsite server/storage equipment coupled with leveraging of cloud servers. The future goal is to move all functionality to the cloud when it is proven to be operationally and economically beneficial to do so.

There is a companion Capital Initiative ($500,000) to provide one-time funding for replacement of equipment. Should this operating initiative move forward, the capital initiative will be removed. This initiative will free the city from having to fund large server and data storage equipment initiatives periodically through the capital budget.

Microsoft Azure $36,000

This request is for annual licensing and maintenance costs associated with implementation of Microsoft Azure.

Azure Active Directory (Azure AD) is Microsoft's multi-tenant, cloud based directory and identity management service. Azure AD combines core directory services, advanced identity governance, and application access management. Azure AD also offers a rich, standards-based platform that enables developers to deliver access control to their applications, based on centralized policy and rules.

For IT Admins, Azure AD provides an affordable, easy to use solution to give employees and business partners' single sign-on (SSO) access to thousands of cloud SaaS Applications like Office365, Salesforce.com, DropBox, and Concur.

Azure AD also includes a full suite of identity management capabilities including multi-factor authentication, device registration, self-service password management, self-

service group management, privileged account management, role based access control, application usage monitoring, rich auditing and security monitoring and alerting. These capabilities can help secure cloud based applications, streamline IT processes, cut costs and help ensure that corporate compliance goals are met.

The City would operate based on a Hybrid Model. This enables us to synchronize on-premises directory objects with Azure AD while still managing our users on-premises.

Using Azure AD we would look to use with or replace in the immediate future:

- AirWatch Device Enrollment
- Office 365 Single-Sign on
- Two Factor Authentication options
- Replace ADSelfService for self-service password management
- Used in conjunction with ADAuditPlus for user account login audit information.

DUO Security Service **$25,000**

Duo Security provides Multi-Factor Authentication (MFA), endpoint visibility to check that your user's devices meet security standards before granting access, adaptive authentication and policy enforcement to grant or block access attempts by users or devices, and remote access and seamless secure single sign-on to cloud and on-premises applications and servers. This initiative completes the additional licensing of the remaining City of Alpharetta users besides Public Safety and Information Technology which already is licensed.

Patch Management Software **$16,000**

Patch Management is the process of repairing system vulnerabilities which are discovered after the infrastructure components have been released on the market. Due to the fact that the components which make up network infrastructure and information systems are not perfect when they are released on the market makes patch distribution all that much more important. Patch management is preventative and the number of vulnerabilities discovered over an extended period of time can seriously compromise the integrity and security of information. Cost estimate includes funding for the base software and licensing.

SpamHero Software **$15,000**

Unlike other spam filtering systems that rely on fancy algorithms that spammers can easily defeat, SpamHero's rule based system features millions of rules that are constantly updated and maintained by live superheroes and robots 24/7. SpamHero is a product that will work with Office 365 spam filters to more effectively eliminate spam from the City of Alpharetta systems. Cost estimate includes funding for the base software and licensing.

Recreation, Parks, and Cultural Services

Special Needs Grant Programs **$50,000**

This request is for program grant funding for city partnership agencies and organizations that deliver programs directly to individuals and/or families with special needs. Each agency that receives funding would provide a detailed list of deliverables that would be used to determine funding for the following year.

911 Fund

Public Safety

Communication Officers (3.0 FTE) $133,837 (net)

This request includes the addition of three personnel in the role of Communications Officer as recommended by the Council sponsored Center for Public Safety Management study. An increase in operator availability equates to increased customer service, decreased call answer time, and greater Fire and Police responder safety.

The Alpharetta E911 Division is currently budgeted with 29 full-time equivalent (FTE) positions. The E911 Division is administered by a Division Chief who is a direct report to the Director of Public Safety. Administrative staff includes a Quality Assurance Chief, a Quality Assurance Officer, and a 911 Manager who is responsible for the day-to-day operations of the Emergency Communications Center (ECC). Each of the four shifts include a Supervisor, a Senior Communications Officer (who functions as the shift training officer), and four Communications Officers (Telecommunications Specialists). An additional Communications Officer FTE is allocated as a “swing” position to cover short-term vacancies on any shift. ECC staff are scheduled to work an average of 42 hours per week. They work 12-hour shifts on a rotating schedule of 2 days on, 2 days off, 3 days on, 2 days off, 2 days on, 3 days off. The staff work permanent days or nights, which facilitates better sleep patterns for the employees. This work schedule is a best practice and the most efficient in the 911 industry.

The minimum number of staff on each shift is four; however, there are times, particularly at night, where staffing drops to three. This is a risky practice, since a surge in service demand can occur at any time. It also precludes the staff from taking necessary breaks for meals, bathroom visits and de-stressing after a particularly serious call. Optimally, an emergency communications center of this size and call volume should have a supervisor, an assistant supervisor (trainer), two call takers, one fire/EMS radio dispatcher, one police radio dispatcher, and one teletype/NCIC/records position on duty at all times. Seven positions on each shift would provide a staffing factor for leave and training; would facilitate consistent staffing; and would allow employees to take much needed breaks during their 12 hours of work. CPSM recommends that the Alpharetta E911 Division add three FTEs to provide seven personnel per shift. The minimum staffing level for each shift would remain at four. These additional personnel will assist 911 management toward evaluating other staffing models such as a swing shift and variable staffing schedules determined by historical system load in the future.

Operational costs associated with the addition of 3 FTE total $233,837 and consist solely of salary/benefits (includes overtime reduction set forth above). Overtime savings are estimated at $100,000 resulting in a net operational impact of $133,837.

OPERATING INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

911 Fund

Public Safety

Administrative Assistant II (1.0 FTE) $75,089

This request is for the addition of an Administrative Assistant II (1 FTE). The 911 center proposes to increase staffing in an administrative role to provide the following: GCIC Compliance, Warrant tracking, Validation, Payroll and financial process back up for 911 and Public Safety. Currently there is no backup personnel in Public Safety for finance and payroll processing, which this position would fill that gap. It could also spend significant time within the 911 center processing GCIC compliant materials. Currently, State mandatory compliance with GCIC detracts from training and quality improvement initiatives. Operational costs total $73,089 and consist solely of salary/benefits.

Operational costs total $75,089 and includes $73,089 for salary/benefits and $2,000 for general operations (e.g. phone, desktop PC, etc.).

Communications Quality Assurance Officer (1.0 FTE) $84,632

This request is for the addition of a Quality Assurance Officer (1 FTE). Quality Assurance goes hand-in-hand with training and continuing education. Currently, the Quality Improvement Unit (QIU) section divides these duties between two full time personnel, while 3 part-time personnel (OT for specifically trained 911 personnel) handle a small number of call reviews to assist with quality assurance. These duties are prioritized on a daily basis depending on the urgency, availability, and personnel requirements allotted. It was discovered during 2018 that QIU often struggled with daily call review quotas while keeping track of current training, new hire training, accreditation requirements, and protocol upgrades. Call takers make the best use of their feedback from call reviews when this information is delivered to them in a more timely manner. When call reviews are completed several days after that call taker has processed that call, they lack the ability to recall the specific call in question. Existing personnel are often already overworked from working required overtime on the 911 floor, leaving their feedback for 911 personnel lacking in substance.

It is deemed that adding an additional full-time Quality Assurance Officer would greatly benefit the 911 center in providing personnel specialized in protocol call review who can submit feedback to call takers, while providing the QIU manager information and research to create and deliver specific training to correct job performance deficiencies and keep 911 personnel proficient in their jobs.

Another goal of the QIU section is to strive for CALEA Accreditation for the 911 Center. As part of the CALEA Accreditation process, additional job performance reviews would need to be conducted pertaining to radio transmissions by 911 personnel, to ensure professionalism, courtesy, and consistency is maintained. This will add further workload to the QIU division. The additional full-time QIU position would eliminate the need for other 911 personnel to work extra OT to cover those duties, and focus more on 911 dispatch duties alone.

Operational costs total $84,632 and includes $81,632 for salary/benefits and $3,000 for general operations (e.g. phone, desktop PC, uniforms, etc.).

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CAPITAL INITIATIVE REQUESTS

City of Alpharetta FY 2020 Budget
Capital Initiative Requests (Narrative)

Executive Summary

General Fund	
Recurring Capital Program	$ 4,779,250
Available Fund Balance	5,537,018
Capital Project Fund (Fund Balance)	3,000,000
T-SPLOST Fund[1]	15,772,820
Hotel/Motel Fund (facility money)[2]	1,485,507
Impact Fee Fund[3]	1,595,128
E-911 Fund[4]	119,000
DEA Fund[5]	130,000
2016 Bond Fund	1,325,912
Development Authority Contribution[6]	37,500
Grant[7]	640,000
Total Sources:	**$34,422,135**
Recommended Capital Initiatives*:	
Recurring Capital Initiatives	$ 9,678,800
Recurring Stormwater/Drainage Initiatives	2,550,000
General Capital Initiatives	2,421,750
Total Uses:	**$14,650,550**

Reserve for Future Capital/One-Time Investment:	**$ 829,118**
T-SPLOST Non-Allocated:	**$15,772,820**
Hotel/Motel Fund (facility money):	**$ 440,507**
Impact Fees (Transportation):	**$ 826,691**
Impact Fees (Parks):	**$ 523,453**
Impact Fees (Public Safety):	**$ 53,084**
2016 Bond Fund Non-Allocated (Roads):	**$ 734,064**
2016 Bond Fund Non-Allocated (Parks):	**$ 591,848**

** Capital initiatives not recommended for funding total $15,306,000.*

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1 Funding from TSPLOST is programmed into Non-Allocated ($15.8 million).

2 Funding from the Hotel/Motel tax (available Facility Tax portion above the $1.5 million debt service reserve established for the Convention Center Bonds) allocated towards the following projects: Park System Wayfinding Signage; Wills Park Master Plan Improvements; and Downtown Parking Signage.

3 Funding from Impact Fees allocated pursuant to impact fee eligibility ratios for: parks projects (non-allocated); public safety projects (Hazardous Materials Truck and Trailer and non-allocated); and transportation (Design of Hopewell Road at Vaughan Drive Roundabout; non-allocated).

4 Funding from E-911 fees allocated for replacement of Portable Radios and implementation of Mobile Dispatch functionality.

5 Funding from DEA forfeiture funds for the patrol rifle platform system.

6 Funding from the Alpharetta Development Authority to fund 50% of costs associated with the Economic Development Analysis and Strategic Plan.

7 Includes potential LMIG grant funding for milling and resurfacing initiatives ($600,000) as well as year 3 of the Northside Hospital Activity Grant ($40,000). Grants would be appropriated upon execution of binding agreements and/or receipt of the funds.

Priority 1: Imperative/ Urgent
Priority 2: Essential/ Needed
Priority 3: Important

Recurring Capital Initiatives

Community Development

Recurring Fleet Replacement (F-150s; Qty: 2) **$50,000**

Priority 1: FY 2019 request is for the replacement of two 2007 Ford F-150s (Unit CD4301 has 44,759 miles, and Unit CD4298 has 24,448 miles and is burning oil) for the Building Safety and Code Enforcement divisions. These vehicles are expected to last in excess of 10-years and/or 130,000 miles. These vehicles warrant replacement based on age and repair history.

Public Works

Recurring Traffic Signal System Maintenance **$100,000**

Priority 1: This request is for the continual maintenance, repair, and upgrading of existing traffic signals throughout the City. This includes vehicular detection systems, pedestrian signals, signal heads, signal cabinets and components, and signal communication systems. This funding request also allows for the replacement of loops removed during the annual milling and resurfacing project.

Recurring Milling and Resurfacing **$5,100,000**

Priority 1: This request is for the on-going maintenance of milling and resurfacing and preservation of city streets. Resurfacing of city streets increases the life expectancy of the roads. Without resurfacing, roadways will deteriorate and be more costly to repair. It is anticipated that this project will be augmented through an LMIG grant (additional $600,000 that will be appropriated upon grant submission/approval). In FY 2019, the City contracted with Dynatest to complete a full evaluation of the city roadways. Each road receives a Pavement Condition Index score between 0 and 100. This standardized rating system is also used by the Georgia Department of Transportation. Lower scores indicate need for maintenance or reconstruction.

In FY 2020 the City will allocate funding in accordance with the Pavement Condition Index findings and also identify preservation techniques that will best extend the life of our roads. This includes a combination of surface coating techniques, milling and resurfacing, soil cement, etc. **Funding to be provided through the following sources: Recurring Capital ($2,250,000); Fund Balance ($2,250,000); and LMIG Grant ($600,000).**

Recurring Traffic Control Equipment **$100,000**

Priority 1: This request is for equipment necessary for traffic control throughout the City. This includes traffic signal communications, traffic monitoring, and temporary traffic control measures. Traffic signal communications enable the intersections to work together and smooth traffic flow. Traffic signal monitoring includes equipment such as traffic cameras and maintenance to the Traffic Control Center. Temporary traffic control equipment includes devices used to detour or delineate traffic flow, such as cones, delineators and barricades, and variable message boards.

Recurring Traffic Responsive System Maintenance **$50,000**

Priority 3: Since 2018, the Georgia Department of Transportation has upgraded over 100 signals throughout the City with new software (MaxTime) and has worked with the City to develop new Traffic Responsive timing plans along major corridors. All at no cost to the City. This request provides funds to maintain the upgraded traffic signal software and equipment provided and installed by GDOT. Additionally, the funds will be utilized

to work with consultants to analyze data collected through these upgrades to continue modifying timing plans and expand the system throughout the City.

Recurring Traffic Striping and Signage $200,000
Priority 1: This request is for purchase of equipment and material needed for the repair/replacement of traffic striping and signage throughout the City. Repair/replacement of striping consists of the refresh of existing striping due to normal wear and the restriping of roadways after milling and resurfacing. Repair/replacement of traffic signage consists of replacement of existing signage due to normal wear as well as damage. This request also includes equipment/materials needed for fabrication of the city's signage (performed in-house).

Recurring Traffic Calming Improvements $50,000
Priority 1: This request is for the identification, design, and implementation of safety improvements primarily in neighborhoods and at high crash rate intersections. Additionally, funds will enable staff to implement necessary traffic calming measures within the city. Projects may consist of roadway striping, signage such as radar signs, and channelization to mitigate existing safety deficiencies. Program will enhance public health and safety for users of the city's transportation system.

Recurring Bridge Maintenance $175,000
Priority 1: This request is for the continual performance of required repairs and maintenance measures identified by Georgia Department of Transportation (GDOT) inspectors during their biennial inspections of city owned bridges. Tasks include: the removal of corrosion and repainting of bridge supports; remediation of erosion issues; installation/extension of concrete encasements around piles; cleaning and sealing deck joints; and replacement of failed wing walls. Failure to address these items can lead to further deterioration of bridge conditions. FY 2020: Work items will include repairs to the decorative end treatments of the 5 bridges along Windward Parkway.

Recurring Traffic Signal Pole Painting and Maintenance $50,000
Priority 2: This request funds the continued paint maintenance of the city's traffic signal mast arms and pedestrian signals. Painting will coincide with the expected 7-10 year lifespan of the current signal pole painting plus miscellaneous general maintenance and touchups. Current costs total $15,000 per intersection. FY 2020 includes funding for 4 intersections.

Recurring Tree Planting and Landscape Improvements $100,000
Priority 1: This request is for tree pruning, tree removal, tree planting, and landscape improvements within city right-of-ways. The city's aging tree canopy within right-of-way areas requires pruning and removal to address issues such as pedestrian and vehicular safety, conflicts with street lights, signal head clearance, and intersection sightline clearance. FY 2020 funding will be used for landscaping the two roundabouts on Bethany Road, specifically Bethany @ Mid-Broadwell and Bethany @ Mayfield. Public Works staff will design the landscape plans for both roundabouts to conserve funding. Landscaping will include beautifying the feeder islands as well as the center of the median. Due to the location of these roundabouts, the City will take over maintenance of the landscaping at both roundabouts after final acceptance.

Recurring Sidewalk Maintenance and Repair $200,000
Priority 1: This request is for the continual maintenance and repair of the city's sidewalk inventory. Over the last 10 years, the city has expended in excess of $5 million on sidewalk projects. During that same period of time, the city's sidewalk inventory has also been increased through larger roadway and streetscape projects, through private development, and through annexation.

In FY 2019 the City contracted with Dynatest to complete a sidewalk inventory and evaluate sidewalk conditions. This list will standardize the evaluation process, provide a clear prioritized list of sidewalks needing repair, and tie sidewalk data into the city's GIS and asset management software. Types of repairs (cracking, trip hazard vertical displacements, and spalling) along with location (near schools and parks, along arterial roadways, in the downtown district, etc.) will help determine the repair priority. Dynatest's work is expected to be completed in spring of 2019, so project prioritizations can be used for the FY 2020 budget. Due to the large number and complexity, the City contracts out some of these repairs. This budget item covers the cost of sidewalk repairs completed by outside contractors.

Recurring Fleet Replacement (F-150 Truck) $35,000
Priority 1: This request is for the recurring replacement of trucks within the Public Works fleet. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles. This request is for the replacement of one 1999 F150 4x4 (unit #81) with 80,762 miles within the Public Works fleet. This vehicle warrants replacement based on age.

Recurring Fleet Replacement (Admin Vehicle) $35,000
Priority 1: This request is for the recurring replacement of department pool vehicles within the Public Works fleet. These vehicles are not assigned to an individual but are used by a pool of people in the department; additionally, these vehicles are used as replacement vehicles when others are out of service. These replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 10 years and/or 130,000 miles.

This request is for the replacement of a 2003 Crown Victoria (Unit #339 with 58,541 miles) within the Public Works fleet. This vehicle warrants replacement based on age. This vehicle also has repair needs. Staff recommends replacing this vehicle with an F150 pickup truck to better serve the needs of the Public Works Fleet. An F150 would allow transportation of staff, while also being capable of towing and hauling as necessary, and occasional emergency use during inclement weather.

Recurring Fleet Replacement (F-250 Crew Cab Service Truck) $61,000
Priority 2: This request is for the recurring replacement of F-250 trucks within the Public Works fleet. The F-250 replacements are based on age and/or maintenance/repair costs. These vehicles are expected to last in excess of 130,000 miles.

This request is for the replacement of a 2006 F250 Crew Cab 4x4 with Service Bed (unit #500 with 116,230 miles) within the Public Works fleet. This vehicle warrants replacement based on age and repair history. The vehicle has been out of service recently due to multiple issues including fuel system, turbo, etc.

Recurring Equipment Replacement (Portable Wood Chipper) $50,000
Priority 2: This request is for the replacement of a 1992 Brush Bandit Portable Wood Chipper Machine (26 years old). The 1992 Brush Bandit warrants replacement based on age and maintenance/repair costs. Due to its age, parts are increasingly hard to find and are typically more expensive. This piece of equipment enables staff to clear trees and brush from City right of ways while recycling the debris into usable mulch for use in other projects.

Recurring PS Facility Roof Replacement $365,000

Priority 1: Roof replacement of the Evidence Building ($115,000) and the metal roof segment of Fire Station 81 ($250,000).

- Public Safety Headquarters - Evidence Building Roof Restoration (5,800 sq. ft. Roof Replacement 30YR Garland Warranty): The evidence building is the only roof at this location with a non-ballasted, smooth EPDM (rubber) surface at the Public Safety facilities. This roof is actively experiencing leaks. Due to the nature of this facility's usage, we can choose a couple roofing options: (1) Mod-Bitumen option similar to what the other Public Safety facilities have which provides significant durability but is higher-priced (represents $115,000 quote herein); or (2) another EPDM roofing option similar to what is being replaced which, while requiring more maintenance (i.e. walking pads to ensure the surface is not punctured, debris cleaning to ensure water doesn't pool and stretch the membrane, etc.), is a more cost-effective alternative.
- Fire Station 82 – Replacement of the metal roof segment at Fire Station 82. This roof was installed in 1990 and totals approximately 4,000 sq.ft. Although the field of the roof is in good shape, the transition at the ridge and eave are showing significant signs of age and are no longer providing adequate water tight protection. This facility is actively experiencing leaks.

Recurring Facility Renovations (Fire Stations) $125,000
Priority 1: This Request is for the renovation of bathrooms, kitchens, flooring, lighting, appliances, ceiling fans, etc. at various Fire Stations within the City. The renovations will be accomplished over multiple years. FY 2020 request includes Fire Station 81 and 82 which will both receive bathroom and lighting renovations.

Recurring Facility Renovations (PW Headquarters) $40,000
Priority 1: This request is for renovations at the Public Works Facility. This work will include bathroom renovations, painting in various locations, new carpet /vct as needed, exterior metal repairs, and wall repairs in the bay area. The restrooms are used heavily and are in need of remodeling. The carpet/vct shows wear and tear and walls need repainting. FY 2020 funding will be used to replace the HVAC units and/or continued renovations of the restrooms.

Recurring City Center Maintenance $15,000
Priority 1: This request is for on-going interior maintenance like replacing cabinetry, painting walls and trim, etc. In addition, repairs to the custom stained moldings throughout the main floor require hiring professionals. FY 2020 funding will be combined with FY 2019 funding for installation of new cabinets, countertops, and appliances within

the Community Room. The existing cabinets are beginning to wear and some are coming apart and are in need of repair. These replacements will keep the use of the cabinets in good working order.

Recurring Court Facility Improvements $70,000
Priority 2: This request is for installation of new carpet in the Court Room as well as re-upholstery on the benches in the Court Room. It also includes replacement of two HVAC units for the Court Room which are approximately 25 years old.

Recurring HVAC Replacement (Detention Facility) $75,000
Priority 1: This request is for the replacement of HVAC units at the Detention Facility. These units are 20+ years in age and have outlasted their lifespan requiring multiple calls-for-service. Replacement of these units should make the building run more efficiently.

Recurring Generator Replacement (Fire Stations 82/83) $100,000
Priority 1: This request is for replacement of generators for city facilities. New generators will be natural gas instead of diesel. FY 2020 replacement is for Fire Stations 82 and 83 (both are 25+ years old).

Information Technology

Recurring Technology Replacement (all city departments) $300,000
Priority 1: This request is to provide for the annual replacement of technology for all city departments. As in prior-years, funding for technology replacement is placed in one capital project account to allow for more efficient management (as opposed to being spread across multiple departments based on an estimate of replacement needs which may or may not equate to the actual need during the fiscal year). The city currently has 463 computers in operation (262 desktops; 201 laptops). The main component of the FY 2020 request includes funding for the replacement of approximately 120 PCs, 15 cellular phones, 65 iPhones, 56 iPads, and wireless access points throughout city facilities (although actual replacement will be driven by equipment condition).

The current city standards for technology replacement (based on funding availability)are as follows: servers (5-6 years); SANS – Storage (5-6 years); desktop PCs (4 years); laptop PCs (4 years); iPad tablets (3 years); iPhones (3 years);large scale multi-function printers (MFPs) (5-7 years); small scale MFPs (5 years); small printers (3-5 years); desktop UPS (electrical service backup) (3 years); Network UPS (closets) (4 years); Wireless Access Points [WAPs] (5 years);network routers/switched/firewalls (5 years); telephony gateways (5-6 years). Larger replacement initiatives are not included in this appropriation (e.g. CISCO network devices).

Public Safety

Recurring Fleet Replacement (Qty: 16) $716,000
Priority 1: This request is for the forecasted annual replacement of Police and Fire SUVs, light trucks and motorcycles. The replacement need is driven by the mileage and mechanical condition of the vehicles. Emergency response vehicles are expected to last in excess of 110,000 miles; administrative vehicles are generally run somewhat longer. This request includes upfitting costs for new vehicles and stripping costs for old vehicles. Funding levels are anticipated to remain around $750,000 in the early years and will necessitate keeping a certain number of vehicles past their target mileage.

Replacement vehicles to be purchased in FY 2020 include: 1 SUV each for Traffic, K9 and Patrol; 1 F250 for the Fire Battalion Chief; 2 F150s and 2 SUVs for CID; 5 SUVs and 2 F150s for the Admin team and 1 motorcycle.

Replacement Hazardous Materials Truck & Trailer $250,000

Priority 1: This request is for replacement of the Hazardous Materials truck and trailer. Both the truck and trailer currently in use have exceed their life expectancy and have needed significant repairs and maintenance. Actually, the department often has to use multiple trucks/trailers to perform this function which is inefficient, time consuming, and negatively impacts response times. The current trailer gross vehicle weight is close to the rating of the trailer based on DOT requirements.

The Alpharetta Hazmat Unit based out of Fire Station 84 is requesting $250,000 for the purchase and upfit of an F-750 truck and 44' Custom trailer to carry all their gear and transport the Hazmat trained firefighters safely and efficiently to the scene of a Hazmat incident. Their current vehicle is a 1997 Ford F-800 that was absorbed from the Public Works Department. This older vehicle lacks modern safety and efficiency features that are found on current model vehicles. The towing ability of the F-750 is needed to pull the larger 44' custom trailer that was designed by Hazmat Officers. The trailer cost is estimated at $120,000. The F-750 before the rear cargo bed is approximately $85,000. The rear bed and upfit of emergency equipment and center console is estimated at $30,000. The additional $15,000 is to cover any overages or price increases that may arise during the approval time frame. It is expected that this new vehicle and trailer will be in service for at least twenty (20) years.

Response times will improve with the purchase/consolidation into one truck/trailer unit. As response time and, by extension, service capabilities will increase, impact fees are being used to fund a portion of the acquisition costs. **Specifically, funding is provided through Impact Fees ($155,750) and Fund Balance ($94,250).**

Replacement Traffic Preemption System (Year 2 of 2) $150,000

Priority 2: The request is to fund the replacement of the Opticom System which is the equipment that links emergency vehicles (in Alpharetta's case, fire trucks) with traffic signal control boxes. This system allows approaching Fire apparatus to change the traffic signals allowing them to move traffic that is in front of them, or approaching intersections, safely away from the direction the vehicle is traveling. The current system is line-of-sight based with a transmitter in fire trucks hitting a receiver on traffic signal mast arms which triggers a green light for the approaching fire truck. This system is beyond end-of-life and no longer effective.

The proposed replacement is a GPS-based system with several advantages: (a) The GPS link can be programmed for distances well beyond line of sight, allowing a green light to drain traffic well ahead of the approaching emergency vehicle. This speeds response times and improves traffic safety for all motorists. (b) The Signal changes are guided by turn signals on the fire truck so that fewer traffic lights are affected unnecessarily. (c) Again, because the new system is not line-of-sight the receiving antennae can be moved from mast arms to control boxes, reducing damage and lowering maintenance costs. (d) The system is programmable for distances and features, allowing better customization for Alpharetta. This system is for outfitting twelve (12) Fire apparatus and fifty (50) intersections which have been identified for this project.

FY 2019 funding request totaled $150,000. This request will finalize the project scope.

Recurring Public Safety Equipment (replacement) $220,800
Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and police officers which has expired, failed inspection, is uneconomical to repair, or otherwise must be taken out of service.

FY 2020 request includes funding for Fire Station replacements for furniture/bedding ($10,000), fire tools/equipment ($6,000), and ice machines ($4,000); personal protective equipment- turnout gear replacement for National Fire Protection Association (NFPA) 10 year service life ($100,000); PD SWAT equipment (3 helmets = $3,600; 3 vests = $16,500, 4 rifles = $21,100); Replacement workout equipment in 3 fire stations (81, 83 & 84 = $10,000); replacement of the Fire Marshall's fire extinguisher simulator ($6,300); replacement of 10 automated external defibrillators (AED) (patrol; $15,000); replacement of eight computer tablets for ESO ($16,000); Purchase of reusable LED safety flares versus normal flares ($6,500); and Police Bike Unit equipment repair/replacement ($5,800).

Recurring Self Contained Breathing Apparatus (qty: 15) $98,000
Priority 1: This request is for scheduled replacement of equipment that is essential for the safety of firefighters and which has expired based on the upcoming 2019 National Fire Protection Association (NFPA) Standard revision or otherwise must be taken out of service and replaced. After 3 NFPA standard revision cycles, which is 10-15 years, Firefighter Self-Contained Breathing Apparatus or SCBA have updated innovation and technology that makes the older SCBA units obsolete and non-compliant with the current NFPA standard.

Alpharetta Fire currently has 33 units that were manufactured under the 1997 or 2002 NFPA standard. Our request is to replace these units over a 2-year period ($98,000 annually over this period). This project will assure the safety of firefighters and provide each of them with updated technology. Financing arrangements will be considered if it is in the City's best interest.

Portable Radio Replacement/Reallocation $28,000 (E911)
Priority 1: Public Safety has seen an increase in the need in the issuance of portable radios for the purpose of support functions such as SWAT Medic, Arson Investigation, Police E-Squad that have placed a strain in the number of available spare and in service capable radios. Public Safety proposes to purchase lighter, less rugged, portable radios (qty: 10) such as those used in Public Works for the Fire Marshall's office and repurpose those existing radios to Public Safety. **Funding is provided through the E911 Fund.**

Recreation, Parks & Cultural Services
Recurring Park Enhancements $150,000
Priority 2: This funding is for amenities within the parks themselves such as fence replacement and repair, bleacher repair and replacement, new trash cans, new benches, netting replacement and signage not related to wayfinding (such as park rules, dogs on leash, no smoking, etc.) and maintenance shade structures. Each year we are repairing and/or replacing the amenities, plus adding these same amenities to our new parks and downtown areas.

Recurring Park Repairs/Improvements $100,000
Priority 1: This funding is for general park repairs and improvements on a smaller scale (non-capital size projects). This account allows us to repair trails throughout the system as they need to be repaired. As an example, FY 2019 funds were used to: (1) replace a section of the asphalt trail in Wills Park; (2) replace/repair the brick sidewalk at the Mansell House due to a trip hazard; (3) pour two patios at the Community Center to improve the flow and usability of our heaviest used facility; (4) add a sidewalk at Cogburn Road Park to improve the flow and remove a large mud hole area near the playground; (5) repair a portion of the boardwalk near Mansell Road; etc. This account is crucial to the Department's ability to respond to the needs and repairs as they arise throughout the year.

Recurring Fleet Replacement (Qty: 2 - Bus/Truck) $150,000
Priority 1: Replacement criteria is as follows: 1) when the department director determines it is no longer cost effective to retain the vehicle; 2) when either mileage or age reaches or exceeds 10-years of service or 125,000 miles; and 3) motorized equipment damaged in accidents shall be inspected by the Safety/Risk Administrator to determine feasibility of repairs as compared to replacement cost. FY 2020 funding is for replacement of one 2002 Ford Goshen 21 passenger Bus and one 2004 Chevrolet Silverado 1500.

Recurring Park Equipment Replacement $120,000
Priority 2: This request is for the replacement of a 1995 Ford Tractor, 2000 4100-John Deere Tractor, and 2007 Bobcat UTV. Replacement requested due to age, hours of use, and estimated repair cost.

Recurring Greenway Improvements/Repairs $250,000
Priority 3: This fund will be used to repair, improve and enhance the entire length of the Alpharetta Greenway. This asset is extremely valuable to the City, but is showing its age. Washouts, erosion, heavy use and constant maintenance has taken a toll on the Greenway. Major repairs are needed on the boardwalk portion of the Greenway. Many trees need to maintained and/or removed to ensure the health of the Greenway and Big Creek.

Recurring Stormwater/Drainage Initiatives

Public Works

Recurring Stormwater Pipes/Structure Repair/Maintenance $2,200,000
Priority 1: This request is for stormwater pipe and structure maintenance, repair/replacement and includes headwall repair projects located on private residential property within our existing maintenance responsibility.
This category includes unclogging pipes and structures filled with sediment and debris, repairing pipes by relining, contractual repairs to stormwater structures, and pipe replacement projects. The contractual pipe unclogging and structure repair will be throughout the city based on inspection results.

FY 2020

- Pipe repair or replacement: Lynne Circle and Lantern Ridge.
- Pipe lining projects: Fairfax, Greenmont Walk, Michaela Woods, and Hunters Oaks.

- Headwall repair/replacement: The city maintains headwalls at the end of pipes draining roadway water through residential properties, often discharging to streams, channels, or swales in the back or side yards of homes. Access to these areas is often difficult as it requires removal or fences, landscaping, and large trees. It can also be down steep embankments. Coordination with property owners is critical and the ability of the City to repair these headwalls is directly dependent on the cooperation of the property owners. Due to the work being in close proximity to homes, extra care is needed to maintain the homeowners' privacy and restore the area back to its preconstruction condition to the best of the City's ability to handle future maintenance.

Recurring Stormwater Drainage Maintenance $150,000
Priority 1: This request is for the continual maintenance and small drainage maintenance work within the city including: (1) small repairs such as grouting, paved inverts, and replacing tops; (2) annual maintenance of the city's stormceptor units, oil/water separators, and city-owned detention ponds (as required by the Georgia Environmental Protection Division); and (3) Water Quality lab testing (as required by the Georgia Environmental Protection Division).

Recurring Stormwater Inspections $100,000
Priority 1: The National Pollutant Discharge Elimination System (NPDES) Stormwater Permit requires Alpharetta to complete a number of inspections to protect our stormwater system. These inspections include site visits to private industrial facilities, private carwash and auto body repair shops, city ponds and stormwater management facilities, private ponds and stormwater management facilities, and city maintained storm structures and pipes. These inspections help us identify maintenance repair work, help us prioritize our crews and CIP lists, and help us recognize private violations of the stormwater ordinance. This project includes hiring a private consultant to complete the inspections so that city staff can focus their efforts toward planning, maintenance, and enforcement activities.

Recurring Stormwater Design/Studies $100,000
Priority 1: This request funds various drainage, flood, and watershed studies that are required by state and federal regulations. Watershed studies identify capital projects to improve water quality in impaired streams. Additional studies include dam breach analysis, bacterial source testing, emergency planning and estimating damage, GIS maintenance, inventory updates, stream delisting, etc. These studies also identify future capital improvement projects or provide specific information that can be used by the city to meet regulatory compliance or further our service to our citizenry.

In December 2018 the City was notified by Georgia EPD that the Lake Windward Dam will be reclassified to a Category 1 dam and that because of the city's ownership of Lake Windward Drive, the city is considered a co-owner of the Lake Windward Dam. Category 1 dams require quarterly inspections and a once yearly engineer of record inspection to be submitted to Georgia EPD.

As co-owners we will need to come to an agreement with Windward for how these services and maintenance are managed. The FY 2020 funding will pay for the City's portion of the dam inspections and maintenance. Any remaining funds will be used to

complete a design of a streambank protection project that will help to protect the integrity of our greenway trails identified in the ongoing FY 2018 Big Creek Erosion Study. Such work may consists of removing debris from specific locations, reestablishing a vegetated bank via landscape or gabion walls, removing trees, and/or removing sediment at specific locations.

General Capital Initiatives

City Administration

Economic Development Toolbox $87,500

Priority 1: The City of Alpharetta provides local incentives through its economic development toolbox and facilitated by our team of experienced economic development professionals. New or growing businesses that demonstrate a serious economic impact through job creation and capital investment qualify for these programs. The programs funded in this request include the Local Jobs Creation Grant and the Alpahretta360 Video Marketing Fund to name a few.

The 360 Marketing Videos have been influential in marketing the city as a business destination and has been directly responsible for the location of new businesses to the city. To date we have had more than 10,000 unique views on our A360 website and have added in a marketing boosting strategy that has significantly increased our viewership.

Citywide Economic Development Analysis and Strategic Plan $75,000

Priority 1: The last Economic Development Strategy and strategic plan was done in 2011-2012. The relevant life of such a study is 3-5 years and continually needs updating as the economy and environment is constantly changing. Given the amount of development we have had in the last 5 years, a new outside evaluation of the health of the Alpharetta economy, strategic vision and priority of development, and evaluation of current initiatives and business inventory is needed. The scope of the entire economic engine in Alpharetta is too large to be internally evaluated and is best evaluated periodically by an outside agency. The request is to hire an outside economic development consulting agency to perform an economic outlook, economic evaluation of business and industry health within Alpharetta and recommendations for strategic planning initiatives to forward the mission and objectives of the economic development department for the next 3-5 years. **This initiaitve is being split funded by the City ($37,500) and the Alpharetta Development Authority ($37,500).**

Community Development

Downtown Parking Signage $95,000 (Hotel/Motel Taxes)

Priority 1: This project is intended to develop and implement a comprehensive parking sign package for Downtown Alpharetta. Major components include monument signage at city parking lots, wayfinding signage directing the traveling public to city lots, and time restriction parking signage. Decorative sign poles and bases will be identified. In addition, a signature logo will be proposed in order to coordinate the entire downtown parking infrastructure. The proposed design guidelines will be presented to the downtown business association and approved by the Design Review Board. Deliverables from this project will include the following:

- Downtown Parking Sign design Guidelines; Installation of monument signage at the two City Surface lots (Old Roswell lot, Roswell/Marietta lot); Wayfinding

signage throughout Downtown (Main Street, Academy Street, Roswell Street, Milton Avenue); and Time restricted signage for Milton Avenue (2 hour limit/15 min limit).

- **Eligible for funding through Hotel/Motel Taxes (facility portion).** The FY 2020 request is for parking signage (on parking decks as well as street-level signs). The remaining sign packages will be requested in future years.

2020 Operating Initiative – New Fleet/Space for Code Officers (Qty: 2) $138,000
Priority 2: This initiative constitutes the capital component (new fleet and associated upfitting costs as well as construction of office space) of the (2) new Enforcement Licensing Officers position requested in FY 2020 (Operating Initiative). Capital costs total $138,000 and include the acquisition of two (2) F-150 pickup trucks ($50,000) and the buildout of an existing shell space including furniture ($88,000). Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Design Services $80,000
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Comprehensive Plans, Small Area Plans, project designs such as plazas, landscape architecture, hosting a series of public input sessions, conceptual design standards, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of performance by City Staff that our citizens and business owners are accustomed to.

Public Works
Hopewell Road at Vaughan Drive Roundabout (design)
$150,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This request is for funding for the design of a roundabout at the intersection of Hopewell Road and Vaughan Drive. The roundabout would serve to: denote one is entering into Alpharetta; aid in slowing traffic entering into the Downtown area; and assist in turning onto/off of Vaughan Drive. Right-of-Way and Construction costs are estimated at $100,000 and $1.5 million respectively and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($113,850) and Impact Fees ($36,150).**

Pedestrian Safety Improvements (Downtown) $200,000
Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements at Canton Street/Old Canton Street and neighboring areas in the Downtown utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019. Projects may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. Additional improvements may consist of installing signage restricting turning movements and modifying signals to incorporate a leading pedestrian movement. Remaining funds, if any, may be used at the intersection of Mayfield Road and Alpharetta Elementary School and/or surrounding Downtown areas.

Old Roswell St Parking Lot Trash Enclosure **$125,000**
Priority 1: This request is for funding to reconfigure and expand the dumpster enclosures servicing downtown businesses. Business user fees will cover the operational costs associated with the dumpster services.

Design Services **$75,000**
Priority 1: This request is for various design services associated with minor projects unable to be completed by city staff. Such services include structural designs and/or evaluations, sub-surface geotechnical investigations, miscellaneous right-of-way/easement research. Utilizing experts in various fields enables city staff to make the appropriate decisions related to resolving construction issues. Additionally, the information gathered by the design professionals allows staff to properly design or address issues in the field.

City Hall Beautification **$10,000**
Priority 2: This request is for the beautification of City Hall including interior art aesthetics.

Public Safety
PS Server Migration **$25,000**
Priority 1: Our current CentralSquare environment was built to the standards of 2008. While it has served us well, in order for us to provide the upmost scalability and resiliently, we need to redesign this environment to 2019 CentralSquare standards. In addition multiple servers are in need of upgrades as end of support from Microsoft is coming due.

Currently our environment consists of the following: BISHOP – OSMCT Server (Server 2016 – 01.11.2027); HAVOK – CentralSquare Mobile Data Server (Server 2016 – 01.11.2027); DEMETER – CAD Application and Database Server (Server 2012 – 10.10.2023 EOS); DIONYSUS – MCT Application and Database Server (Server 2012 – 10.10.2023 EOS); DION – RMS Application and Database Server (Server 2012 – 10.10.2023 EOS); PWYLL – FREEDOM Server (Server 2012 – 10.10.2023 EOS); SATYR- CAD2CAD \ ANIALI Server (Windows 7 – 01.14.2020 EOS); CYCLOPS-COURTTRANS \ PAGEGATE Server (Windows 7 – 01.14.2020 EOS); ARAWN – P2C Server (Server 2008 R2 – 01.14.2020 EOS).

As you can see, there are multiple OS levels as well as different applications that are dependent on multiple servers to be online at the same to be operational. Not only is this a poor design from a high availability standpoint but it also makes it difficult to troubleshoot from an IT perspective.

The proposal is a redesign of our configuration using one OS platform (Windows Server 2019) with Windows Server Clustering and High-Availability. By clustering the database, application, file, and web servers we can provide true 24/7 uptime in the event of a server failure and maintenance.

Exhaust Removal System/Turnout Gear Lockers $76,000

Priority 1: This request is for a vehicle exhaust extraction system at Fire Stations 85 (Mid-Broadwell) and Station 86 (Kimball Bridge). These exhaust systems would replace the overhead filtration capture systems, which do not remove all of the exhaust and particulate being produced by apparatus.

Since the construction of these two fire stations in 2005, the department has considered pursuing the purchase and installation of a vehicle exhaust extraction system in order to protect our station personnel and daily general public visitors from carcinogen exposure and cancer causing effects of vehicle exhaust emissions. Our apparatus generates these emissions during startup, return to quarters and routine pump testing at facilities.

Current changes in health and safety standards have clearly identified that vehicle exhaust emissions, in particular, whole diesel exhaust (PM10) is a cancer causing substance. Agencies documenting the hazards of diesel exhaust include but are not limited to The National Institute of Occupational Safety& Health (NIOSH), The American Conference of General Industrial Hygienists (ACGIH), The U.S. Department of Health (USDOH), The Occupational Safety and Health Administration (OSHA). The above listed agencies have led to the implementation of NFPA 1500 – 2002 Edition Standard 9.1.6 on facility safety regarding exhaust emissions. Guidelines for vehicle exhaust elimination state: “Local exhaust ventilation that remove harmful fumes at their source, hoses at tailpipe or stack exhaust” as listed in the OSHA Health and Safety Fact Sheet; “ Motor vehicles that are operated shall be provided with a source capture system that connects directly to the motor vehicle’s exhaust system. In addition, “recirculation of air is prohibited”, as stated in the IMC Code 2003.

This request also includes funding for the purchase of Turnout Gear Lockers for the storage of the fire personnel turnout gear in the bay area instead of in the inside storage area currently being utilized. The current location is being filtered by the interior HVAC system, which could introduce contaminants to the living space inside the Fire Station.

The proposed system provides not only protection from exhaust emissions but long-term financial savings as well. Savings will be seen in the form of the potential reduction of insurance premiums, reduced building maintenance cost, reduced liability and lower energy bills by enabling the bay doors to remain closed in winter months. Besides protecting our members from exhaust emissions, our department will achieve direct financial savings by reducing energy consumption while complying with the U.S. Green Building Council Standards (USGBC).

Funding offsets will be pursued through various grant opportunities which may offset the costs set forth herein.

2020 Operating Initiative – Vehicle for New Asst Fire Marshal $54,250

Priority 2: This initiative constitutes the capital component (new vehicle) of the addition of one (1) new Assistant Fire Marshal position and the upgrading of the existing part-time Assistant Fire Marshall position to full-time as requested in FY 2020 (Operating Initiative). Capital costs total $54,250 and include the acquisition of one (1) pickup truck with associated upfitting costs and radio. The existing part-time position has all the necessary equipment. This request is solely related to the new Fire Marshall position. Please refer to the Operating Initiatives section of this document for a detailed write-up of position duties and justification.

Patrol Rifle System **$130,000 (DEA)**

Priority 1: This request is for the purchase of 65 rifle platforms at $2,000 each and will allow the Department to issue the same type of rifle platform (make and model rifle, optics, light system and sling) to Officers. Currently, due to the limited number of Department owned rifles and the number of Officers, the Department allows Officers to the option of carrying an approved rifle that is personally owned or carrying one of the limited number of rifles the Department owns.

The Department has issued Forty (40) rifles to Uniformed Patrol Officers and has zero (0) unassigned and available to Uniform Patrol. Currently, twenty-two (22) Officers carry their own Department approved personal rifles due to their preference in optics, light systems and sling systems which are not supplied by the Department. With the new standardized rifle platform the carry of personal rifles will no longer be needed and the current policy of authorizing the practice will be modified. The estimated number of rifles takes into consideration the 40 issued to Officers, the 22 personal rifles currently being carried and 3 spares - for a total of 65 new standardized rifle platforms. All rifles will be from the same manufacturer with the same optics, light and sling systems. **Eligible for funding through DEA forfeiture funds.**

Mobile Dispatch **$91,000 (E911 Fund)**

Priority 1: Purchase and install the required hardware (2 laptops- one Motorola and one AT&T- 1 will function as a radio and 1 will function as a telephone; hardware in the server room for connections and encryption for a VPN for the laptops) and software to provide portable remote access to 911 telephone system and radio network. In the event of emergency, the 911 center can be immediately replicated in a limited functional capacity until alternate facilities can be arranged (911 personnel will be able to move to any safe location with the laptops and resume limited operations). Both Motorola and AT&T / Intrado West have internet / VPN / Laptop capabilities. Utilizing this mobile platform will also increase efficiencies during special events by providing a 911 center on scene during events. **Eligible for funding through E911 funds.**

Recreation, Parks & Cultural Services

Park System Wayfinding Signage **$100,000 (Hotel/Motel Taxes)**

Priority 1: This project is the implementation of the park system wayfinding and signage plan developed in FY 2017. The purpose of the signage plan is to bring uniformity to the numerous signs in our entire park system. The plan defines a specific sign style that will become our “brand” and help park patrons easily identify Alpharetta parks. The plan recommends locations for signs to help visitors locate various amenities in the parks, such as fields, playgrounds, tennis courts, restrooms, etc. Signs within parks will be evaluated and prioritized for replacement. Staff will systematically replace signs using the new guidelines outlined in the plan. Entrance upgrades were listed for all parks in the Master Plan and part of the upgrade includes signage. This is a multi-year initiative. **Funding is provided through Hotel/Motel Taxes (facility portion; $100,000).**

Northside Sponsorship Activity Grant Improvements **$40,000 Grant Funded**

Priority 1: Northside Hospital is funding a three year sponsorship program focusing on the Health and Wellness aspects of Alpharetta’s parks and programs.

Northside is providing $50,000.00 per year for three years (began in FY 2019) which includes $10,000 for operational initiatives and $40,000 for capital improvements.

Collections for 2020 will be used for construction of a trail-head, fitness site, and associated signage/beautification installations at Wills Park. **100% of funding for these improvements is provided by Northside Hospital.**

Wills Park Master Plan Improvements $850,000 (Hotel/Motel Taxes)
Priority 2: This program provides for the systematic development of Wills Park as outlined in the 2018 Wills Park Master Plan. In 2020 the funds are for the design costs associated with the replacement and relocation of the Wills Park maintenance barn. The new location would be more centrally located allowing closer access to horseshow exhibitors and park users. The maintenance barn would also offer additional rental space opportunities for the Equestrian Center and can serve as a larger horse schooling arena thus assisting with attracting larger horseshows. Also in 2020, construction of gateway entrances and improvements to the dog park to include drainage upgrades are planned. **Funding is provided through Hotel/Motel Taxes (facility portion; $850,000).**

Design Services $20,000
Priority 2: This request is to provide funding for various studies and professional services that arise each year from Council and/or Department initiatives. Such services may include revisions to Recreation Master Plans, construction plans for recreation amenities including pavilions, gazebos, etc. These types of studies and professional services are essential and will assist in forecasting the current market environment, recommend standards that will assist in policy decisions, improve project completion timelines and functionality to maintain the high level of services our customers are accustomed to.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Community Development

Parking Management – Meters/Old Roswell Lot Gate Arm
$115,000 (expense); $18,200 (revenue)

Priority 1: This projects consists of installing approximately 70 parking meters along Main Street and Milton Avenue. Maintenance fees assumed wireless meter management and wireless sensor management. User fees (revenues) are based on very nominal usage: assuming $0.50 per hour during weekdays (8am-5pm) and each meter averaging 2 hours use per day ($1.00*260 days *70), Actual revenues have a much higher potential. Project also includes installing a gate arm and ticket machine at the Old Roswell Lot. Implementation and funding would be based on revenues from the meter program. Old Roswell Lot will be time restricted to 3 hours, for no costs, or $1.00 per hour if more than 3 hours. Gate arm and ticket facility will decrease manpower effort required to enforce parking time limits and provide an opportunity for parking for those willing to pay a daily fee.

Milton Ave. Improvements (design) $50,000

Priority 1: This 400 foot roadway improvement will provide operational enhancements as well as bicycle and pedestrian accommodations along Milton Avenue between Old Roswell Street and Roswell Street. This project complements improvements being implemented on the north side of Milton Avenue by the Private Developer.

Improvements include correcting excessive cross slope and widening the sidewalk along the south side of the road. Reconfiguring much of the south side parking to parallel parking on paver material, and modifying drainage as needed to accommodate the new configuration. Lighting with hanging baskets and new trees in tree wells are also being proposed. This project will also incorporate utility relocations.

Construction/utility relocation costs are estimated at $2 million and would be part of a future funding request.

Bus Shelter Construction Program $40,000

Priority 1: This project installs at least one (1) new bus shelter in Alpharetta annually. City staff will work with businesses and the North Fulton CID in order to partner on installations, potentially allowing multiple installations per year.

Public Works

Recurring Fleet Replacement (F-550 Crew Cab Dump Truck) $80,000

Priority 2: This request is for the recurring replacement of F-550 trucks within the Public Works fleet. The F-550 replacements are based on age and/or maintenance/repair costs. Unit #56 (27,759 miles) is a 1993 Ford F350 Single Cab Flatbed Truck that is specifically outfitted to cut traffic signal loops. Due to its exclusive build design, the truck does not get used very often. Staff recommends replacing unit #56 with an F550 Crew Cab Dump Truck that will allow a much broader range of work to be accomplished. The loop cutting equipment can be transferred to a trailer and towed behind many different vehicles which will add diversity to the fleet. Upgrading from a single cab to a crew cab truck will also allow Public Works crews to minimize the number of trucks needed on jobsites.

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Recurring Park Facilities Pavement Preservation $250,000

Priority 1: This request is for the on-going maintenance of pavement within the city's park facilities. Preservation of the roads, drives, and parking lots increases their life expectancy. Without preservation, these pavements will deteriorate and be more costly to repair.

For FY 2020, preservation of the parking lots for the Wills Park Equestrian Center (front lot), Wills Park (Garden Center, Recreation Center, Wacky World), Wills Park Pool, Mansell House, etc. The work will involve the application of a high density mineral bond and the milling and resurfacing of select problem areas.

Recurring Parking Garage Maintenance $25,000

Priority 1: This request is for general maintenance of the two Parking Garages. FY 2020 includes pressure washing the City Center Parking Garage. This will increase safety in the parking deck as well as keep the parking deck aesthetically pleasing.

Pedestrian Safety Improvements $300,000

Priority 1: This request is for funding to evaluate, design, and construct pedestrian safety improvements throughout the City. Utilizing the tools and recommendations set forth in the pedestrian safety study funded in FY 2019, projects will be identified City-wide and may include pedestrian refuge islands, lighting improvements, midblock crossings, intersection treatments, and signal timing adjustments. For FY 2020, construction projects will include enhancement of the existing midblock crossing of Mayfield Road at Alpharetta Elementary School ($80,000), pedestrian crossing of Cumming Street at Jayne Ellen Way/Clairmonte Avenue ($80,000), and pedestrian crossings along Clubhouse Drive ($40,000). FY 2020 Design will include design of roundabout at the intersection of Roswell Street and Old Roswell Street.

Streetlighting Installations $50,000

Priority 1: This request is for City streets that currently do not have sufficient lighting or no lighting at all throughout the street. This work will include installation of new lighting either on existing power poles or the installation of new poles along with lighting. This will increase the safety of citizens who use our streets and sidewalks on a daily basis.

Roundabout Studies $125,000 (Capital Proj. Fund; Impact Fees)

Priority 1: When designed and placed appropriately, roundabouts promote a continuous flow of traffic allowing for more efficient travel. Additionally, the long-term maintenance costs are significantly less than those of a signalized intersection.

This request is for funding to study the replacement of five signalized intersections throughout the City with roundabouts. Studies will provide a conceptual layout, traffic analysis, conceptual cost estimate, and modeling of each intersection. The five intersections to be studied are:

1. Cumming Street at Henderson Parkway;
2. Mayfield Road at Providence Road;
3. Mayfield Road at Canton Street;
4. Windward Parkway at Clubhouse Drive; and
5. Upper Hembree Road at Harris Road.

Eligible for funding through Capital Project Fund ($94,875) and Impact Fees ($30,125).

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Major Intersection Improvements $50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request would allow the City to quickly address intersection improvement projects, such as adding turn lanes. Projects will be selected based on their effect on traffic flow and safety. The requested FY 2020 funding is for the construction of a left-turn lane from Kimball Bridge Road to Park Brooke Drive. The City has received a number of requests over recent years to provide this improvement. To achieve maximum cost savings, the necessary milling and resurfacing for this project would be performed as part of the annual milling and resurfacing contract in FY 2020. **Eligible for funding through Capital Project Fund ($37,950) and Impact Fees ($12,050).**

Davis Dr Extension to Westside Pkwy $500,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This project would construct the extension of Davis Drive from its current cul-de-sac at The Cooler and Pappadeaux to Westside Parkway at Sanctuary Parkway. The constructed road segment would be a two lane road with bicycle lanes and 6' sidewalks. Also included in the project scope is modifying the existing four lane configuration of Davis Drive to a two lane configuration with a center turn lane and bicycle lanes. The new roadway section would be approximately 1,400 linear feet in length. Design for this project was funded in FY 2014. Transportation impact fees can offset a portion of these costs. City and the North Fulton Community Improvement District are working together to fund completion of the project. **Eligible for funding through Capital Project Fund ($120,500) and Impact Fees ($379,500).**

City Center Decorative Sign Posts $180,000

Priority 2: This request is to upgrade the sign posts at City Center to the approved decorative black Wadsworth design post. This project will include 55 sign posts located in and around City Center including Academy Street (SR 9 to Haynes Bridge Road) and Haynes Bridge Road (Academy Street to Old Milton Parkway). As a part of this project, a GIS inventory of the permanent sign locations will be done and sign clutter will be taken into consideration to reduce the overall number of signs.

Connector Road (NP Pkwy to Edison Dr.; Design)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This project would create a new two-lane roadway with sidewalks connecting North Point Parkway and Edison Drive. Proposed roadway would utilize the existing curb-cut for the AT&T property on the east side of North Point Parkway at Dryden Road. Proposed roadway would be approximately 900 linear feet in length. FY 2020 funding request is for design. Project is contingent upon a partnership with the property owner. Construction costs are estimated at $1M and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($48,200) and Impact Fees ($151,800).**

Pedestrian/Safety Improvements at Marietta Street and SR9
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for the construction of pedestrian enhancements and safety improvements at the intersection of SR 9 and Marietta Street. A proposed pedestrian enhancement at this intersection will assist pedestrians in crossing SR 9 by removing conflicting side-street straight and left-turn movements. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

Haynes Bridge Road Lighting $300,000

Priority 1: This request is for installation of Pedestrian Street Lights on the East and West side of Haynes Bridge Road between Old Milton Parkway and Academy Street. Lighting will consist of pedestrian lighting along the sidewalk (both sides) as well as taller street lights in the vicinity of the roundabout. A formal lighting design will determine the best approach taking into consideration lighting casted onto neighboring streets as well as safety for pedestrians and vehicles.

Marjean Way Extension (Design)
$500,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for the design of the extension of Marjean Way from its current terminus at Orchid Lane north to Milton Avenue. The roadway extension will include brick sidewalks on both sides of the road to match the roadway section approved as part of the Windsong Townhomes development. Also included in the project scope will be the design of a regional stormwater facility designed to accommodate any future redevelopment of the adjacent upstream properties (currently occupied by the Masonic Lodge and Krogh Cabinetry) and the city-owned property at 90/92 Milton Avenue. The stormwater facility will be designed in such a manner to provide an attractive amenity to the area. In addition, the design shall include amenities associated with the future park. Construction costs are estimated at $3 million and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($120,500) and Impact Fees ($379,500).**

Wills Road Widening (Design; Milton Ave. to Old Milton Parkway)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 1: The City has received complaints of traffic backups that occur at the intersection of Mid Broadwell Road and Wills Road. The downtown area of Milton Avenue near Roswell Street/Canton Street is becoming more congested. Providing connectivity to the multi-lane of Old Milton Parkway from Wills Road may serve as a reliever route for traffic not wishing to go through downtown. An additional southbound lane on Wills Road from Mid Broadwell will provide a free flow right off of Mid Broadwaell Road and allow connection to Old Milton Pkwy thus giving drivers an option around downtown. This request is for funding of design and estimated right-of-way costs. Construction costs are estimated at $1,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

Waters Road Traffic Calming (Design) $300,000 (Capital Proj. Fund; Impact Fees)

Priority 2: The city has received numerous complaints from citizens living along Waters Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated and it has been determined that roundabouts at the intersections of Waters Road and Centennial Drive, and Waters Road and Waters Mill Drive, would be the most feasible method for addressing these concerns. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents. Construction costs are estimated at $3,000,000 and would be part of a future funding request. **Eligible for funding through Capital Project Fund ($227,700) and Impact Fees ($72,300).**

CAPITAL INITIATIVES NOT RECOMMENDED FOR FUNDING AT THIS TIME

Kimball Bridge Road Improvements (design; Waters Rd to Buice Rd)
$200,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for roadway improvements along Kimball Bridge Road between Waters Road and Buice Road. Improvements will include the addition of left-turn lanes along Kimball Bridge Road to serve all intersections with South Kimball Bridge Crossing and Bracebridge Road. Project will also investigate adding improvements like replacing the signal at the intersection with Glen Abbey Drive/Tuxford Drive with a roundabout. Project goal is to provide these improvements along the corridor to slow vehicles and improve pedestrian safety. Cost savings can be accomplished in construction by pairing the project up with the future 60" water transmission line work by the County along Kimball Bridge Road from the cemetery to Buice Road. Right-of-way and construction costs are estimated at $200,000 and $2,000,000 respectively and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($151,800) and Impact Fees ($48,200).**

Douglas Road Traffic Calming Improvements (Option 1; Design)
$50,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This request is for the design and implementation of safety improvements along Douglas Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. The topography of Douglas Road does not make it any easier to slow drivers. Requests have been submitted for roundabouts, sidewalks on both sides of the street, chicanes, and improved landscape areas. This funding request is for design of improvements which include removal of right turn lanes along the corridor. Removal of the right turn lanes and replacing the areas with landscaping will provide drivers a tunnel affect and force drivers to slow their speed and become more aware of their surroundings. Construction costs are estimated at $450,000 and would be part of a future funding request. Another option would be roundabouts which are included in a separate capital request. **Eligible for funding through Capital Project Fund ($37,950) and Impact Fees ($12,050).**

Douglas Road Traffic Calming Improvements (Option 2; Design)
$150,000 (Capital Proj. Fund; Impact Fees)

Priority 1: The City has received numerous complaints from citizens living along Douglas Road regarding the volume of traffic and speed of vehicles. Several options and locations were evaluated along Douglas Road. Intersection improvements at Douglas Road/Clubhouse Drive and Douglas Road/Newport Bay Passage are being considered. A roundabout is being proposed at Douglas Road/Clubhouse Drive to address the intersections volume as well as a traffic calming. Traffic calming measures for the Newport Bay Passage intersection would include a lane diet and sight distance improvements. Design funds are being requested for FY 2020. It is anticipated that right-of-way will be needed from property owners and will be acquired in FY 2021 after completion of the design documents (estimated at $100,000). Construction costs are estimated at $1,500,000 and would be part of a future funding request. Another option includes smaller scale traffic calming measures including removal of right-turn lanes and are included in a separate capital request. **Eligible for funding through Capital Project Fund ($113,850) and Impact Fees ($36,150).**

Citywide Sign Inventory **$120,000**

Priority 3: This request is for a citywide sign inventory. The City does not currently have an inventory of our right-of-way signage which hinders our ability to adequately maintain these assets. With this inventory the management, location, and condition of signage

will be tracked. This inventory will provide data collection, post processing, and a geodatabase that will integrate with the city's asset management system (CityWorks) and the city's GIS. Each year, Public Works performs over 250 work orders associated with street signage and the work orders are reactionary based on complaints. The inventory system will enable Public Works to identify when signage was installed and develop a pro-active replacement program for when signage exceeds its useful life (e.g. degradation of reflectivity).

Waters Road Sidewalk Improvements (ROW)
$50,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This funding request is for the installation of sidewalks to fill in two gaps along the east side of Waters Road. Citizens of Waters Road have expressed concerns of individuals driving at excessive speeds. Installation of these sidewalks would provide continuous sidewalk along both sides of Waters Road. Pedestrians would only need to cross Waters Road at signalized intersections: Kimball Bridge Road and Jones Bridge Road. Design of these sidewalk segments was completed in-house by Staff in FY 2019. Construction costs are estimated at $970,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($38,000) and Impact Fees ($12,000).**

AlphaLoop (City Trail) $7,300,000
Priority 1: This request is to provide construction funding for the AlphaLoop City Trail. AlphaLoop is envisioned as a multi-use trail and park system intended to connect City Center, Avalon, and the Northwinds Area together via paved pedestrian pathways. Phase A runs from Old Milton Parkway to Westside Parkway and Phase B runs from Westside Parkway to Kimball Bridge Road. Phase C covers crossing under Westside Parkway. Construction estimates total $8.8 million and include the following: Phase A ($6 million); Phase B ($1.1 million); Phase C ($1.7 million). The FY 2019 budget included funding of $1.5 million leaving an unfunded balance of $7.3 million.

Southlake Drive Culvert Replacement $1,300,000
Priority 1: This request is for the reconstruction of the culvert under Southlake Drive at Westchester Way. The existing culvert and headwalls are deteriorating and do not carry the 100 year flood without topping the roadway. This project will replace the triple culverts with an arch culvert similar to Mayfield Road. The walls on either side will not be adjacent to the sidewalk, so they will not extend to be visible while on the roadway. The face of the walls (visible from the resident home side) will be finished with stone pattern similar to the surrounding stacked stone signs and pillars in the vicinity. The new bottomless culvert will require less maintenance and be equipped with a rack to capture floating debris on the southside of Southlake Drive to prevent some floatables from entering Lake Windward. The Southlake Project will include some additional stormwater pipe realignment to tie into the new culvert, placement of sidewalk and handicap ramps, and installation of sod and landscaping.

Wills Park Stream Restoration – Stream 13a $350,000
Priority 2: This request is to supplement the $280,000 currently in the budget for the Stream 13a stream restoration in Wills Park. Stream 13a in Wills Park was identified in the Foe Killer Creek Watershed Improvement Plan as a priority project for watershed and water quality improvement within Wills Park. This project includes reshaping and grading the stream bank and stream bed to remove the incised channels, remove invasive species, and improve the water quality. The Alpharetta Rotary donated the civil

engineering development plans for the project. The city has obtained state and federal permit approvals for the project. This funding will include landscape design and installation that was not part of the donated civil engineering development plans.

Douglas Rd Drainage and Erosion Control Improvements $200,000
Priority 1: This request is for the reconstruction of approximately 915 linear feet of existing sidewalk along the west side of Douglas Road between Newport Bay Passage and the bridge over Caney Creek. Along this stretch of Douglas Road there is no curb and gutter between the road and the existing sidewalk. When it rains, runoff from the road runs across and along the sidewalk making it unusable for pedestrians. This is also causing erosion problems in the area. This project will reconstruct the sidewalk, install curb and gutter, install storm drainage structures and pipes, and address the erosion issues.

Public Safety HQ Parking Lot Expansion $100,000 (Impact Fees)
Priority 1: Due to the increased number of individuals accessing the Public Safety Headquarters, additional parking needs are desired. This request is for funding to construct an additional 24 parking spaces along the main entrance off of Westside Parkway to the Public Safety Headquarters complex. Design was funded in FY 2019 and completed by Staff. **Eligible for funding through Impact Fees.**

Alpharetta Arts Center Parking Expansion (Design)
$50,000 (Capital Proj. Fund; Impact Fees)
Priority 1: This request is for funding of the design and construction of an expansion of the parking lot at the Arts Center. The existing parking lot provides 39 parking spaces. The proposed expansion would increase this number by 36 spaces to 75 total. The parking lot expansion would be constructed atop the current detention pond. This will necessitate the creation of an underground detention system beneath the parking expansion. The use of permeable pavers in lieu of asphalt is proposed for the parking expansion. Construction costs are estimated at $900,000 and would be part of future funding requests. **Eligible for funding through Capital Project Fund ($22,915) and Impact Fees ($27,085).**

Public Safety
Community Center Generator (new) $200,000
Priority 2: The Alpharetta Community Center is targeted to serve as an emergency shelter. However, the American Red Cross and Salvation Army require emergency shelters that serve the public to have emergency generators servicing the facility. The Community Center does not currently have generators. This projects includes the purchase and installation of a new 400kw Natural Gas Generator.

Fire Station Camera System $45,000
Priority 3: This request is to install seven (7) IP cameras at Fire Stations for parking lot security. This was a City Council initiated request in 2017 after several Fire Stations were the scene of multiple entering autos, causing the loss of personal and department property as well as damage to our Firefighter's personal vehicles. There are currently no security cameras at any of the Fire Stations to deter criminals or provide any useful information in the event a crime or significant incident arises. This initiative provides for a local recording server and licensing to support camera recording and interfaces. The proposal is to install two (2) "IP" cameras at Fire Station 81, and one (1) "IP" camera

each at Fire Stations 82 through 86. The installation includes the needed local storage and interfaces needed to connect to the city's existing security camera infrastructure.

Court Services Facility Replacement/PS HQ Facade Imp. (design) $50,000
Priority 1: This project provides the necessary evaluation, planning, design, and construction of replacement offices for Municipal Court operations as well as façade improvements to Public Safety Headquarters. FY 2020 funding is for design. Construction costs are estimated at $4 million and would be part of a future capital request.

PS Workplace Enhancements (PS HQ) $25,000
Priority 2: This request is for workplace enhancements needed to improve the interior of the Public Safety Headquarters. Enhancements include interior decorations such as pictures, wall murals, wall signage for offices, wooden picture board of personnel, TVs with wall mounts, and exterior signage.

SWAT Medic Take-Home Vehicles (Qty: 4) $200,000
Priority 3: This request is for the purchase of four (4) emergency vehicles to be issued to SWAT medics to enhance their deployment speed and safely secure their equipment. SWAT medics are Advanced Emergency Medical Technicians (AEMT) and GA POST Law Enforcement certified firefighters who are integral members of SWAT. A properly outfitted vehicle would provide the SWAT medics with secure storage for the highly sensitive weapons and equipment they are entrusted with.

This request would provide each SWAT medic with an unmarked Ford Explorer SUV (Admin Package; $37,500); emergency lights and equipment ($6,500); SWAT Trunk Vault ($2,500); Rifle\Shotgun rack ($500); and radio ($3,000) for a cost per vehicle of $50,000. There are currently four assigned SWAT medics making the initial cost $200,000. The anticipated future costs would include the addition of two (2) vehicles and equipment (year 2 and 3) to be issued to new medics bringing a total of six SWAT medics (two per fire shift). There is normal maintenance costs associated with vehicles. Current policy regarding assigned City vehicles would be followed.

3D Laser Scanner $92,000 (DEA)
Priority 1: This request is for a 3D laser scanner and software with equipment which will replace the out-of-service and outdated Total Station equipment previously used during crash investigations by the Traffic Unit. The laser scanner captures a 3D representation of any scene, exactly how it was at the time. It can create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and creates courtroom presentations. This system can also be used for crime scene investigations, arson investigations, training, pre-planning, and a wide array of other uses by several units within Public Safety. This requests includes: 3D Laser Scanner ($47,600); Set up ($9,200); 3D software ($14,200); Equipment ($5,500); stands, tripods, battery; and 3-year maintenance and warranty on equipment and software ($15,500). **Eligible for funding through DEA forfeiture funds.**

Stalker Lasers (Patrol/Traffic; Qty: 10) $24,000 (DEA)
Priority 1: This request is to purchase ten (10) new Stalker RLR lasers. This increase in LASER equipment will allow additional uniformed patrol officers to increase traffic safety enforcement. The LASER unit is able to measure distance between vehicles for enforcement of vehicles following too closely, which is our number one accident

contributing factor. Current cost per unit is $2,400. **Eligible for funding through DEA forfeiture funds.**

Recreation, Parks & Cultural Services

Recurring Tennis Courts Resurfacing $60,000

Priority 1: This request is for the repair/resurface/recoat of tennis courts with a fabric crack repair system. FY 2020 funding is for resurfacing of six courts at Wills Park.

Pocket Park Development (design) $50,000 (Capital Proj. Fund; Impact Fees)

Priority 1: Design/development of downtown pocket parks throughout downtown Alpharetta. These parks need to be planned for connectivity and curb appeal. Included in these areas are Ole Milton Park (where the fountain and Christmas tree are); areas at the corner of Old Roswell and Roswell Street; the corner of Old Canton and Canton; the parking area where Food Truck Alley is held; and other small city-owned areas in downtown. FY 2020 includes funding for design of the improvements. Construction of the improvements would span multiple years and is currently estimated at $375,000. **Eligible for funding through Capital Project Fund ($31,940) and Impact Fees ($18,060).**

Neighborhood Park Renovation/Development
$550,000 (Capital Proj. Fund; Impact Fees)

Priority 1: This request is for the design and construction of neighborhood parks. FY 2020 funding is for the design and construction of various improvements to Union Hill Park based on the 2017 Master Plan. **Eligible for funding through Capital Project Fund ($311,630) and Impact Fees ($238,370).**

Wills Park Equestrian Center Improvements $350,000 (Hotel/Motel Taxes)

Priority 3: This request is for concession and restroom improvements consisting of lighting, irrigation, architecture improvements and landscaping, 2 Stone Pillars w/signs, etc. In meetings between city officials and members of the equestrian community, it was suggested to implement a phased plan of improvement to make the center more attractive to the community as well as make it more appealing for larger shows. **Eligible for funding through Hotel/Motel Taxes (facility portion).**

Historic Preservation Initiative $275,000 (Capital Proj. Fund; Impact Fees)

Priority 2: This fund supports initiatives to preserve the rich history of the City of Alpharetta. This request is for funding of a master plan, along with the necessary permits for the Farmhouse property. Additionally, $25,000 is being requested for a farmhouse documentary project. **Eligible for funding through Capital Project Fund ($184,700) and Impact Fees ($90,300).**

Big Creek Stream Bank Restoration $50,000

Priority 1: This project will work in conjunction with a Stormwater Study of Big Creek erosion funded in FY 2018. The Study will create a template design for minor maintenance that can be used for small repairs. It will further identify areas of unique concern that require individual design, state permitting, and extensive restoration construction. Routine maintenance is expected in FYs 2020-2023 and individual designs and construction projects are anticipated in FYs 2024-2029.

BUDGET NARRATIVE

City of Alpharetta
FY 2020 Budget Narrative

Budget Rollup: All Funds

The FY 2020 Budget is balanced for all funds and totals $141 million with the breakdown by fund type as follows:

• General Fund:	$ 75,291,843	
• Special Revenue Funds:	15,945,768	(1)
• Debt Service Fund:	5,351,086	
• Capital Project Funds:	30,492,500	(1)
• Solid Waste Fund:	4,180,762	
• Risk Management Fund:	1,507,300	
• Medical Insurance Fund:	7,686,909	
• OPEB Funds:	641,000	
Total	$141,097,168	

(1) Amounts contained herein represent new appropriations for FY 2020. Unexpended FY 2019 appropriations for Council approved projects are re-appropriated annually pursuant to city policy.

General Fund

Revenues: FY 2020 General Fund operating revenues are forecasted to grow by 2%, or $1.4 million, compared to Amended FY 2019. The following table compares major revenue categories within the General Fund:

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 24,080,000	$ 23,500,000	$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	**$ 68,328,032**	**$ 69,754,825**	**$ 1,426,793**	**2.1%**
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	**$ 74,428,097**	**$ 75,291,843**		

The following section provides brief narratives on major variances within the revenue categories detailed in the table above.

- Property Taxes: The FY 2020 Budget is based on maintenance of the city's millage rate at 5.750 mills. The tax digest is anticipated to decline due to implementation of the floating homestead exemption approved by voters in November 2018. The property tax digest reduction (existing values) is estimated at -5% (overall) equating to $5 billion plus a forecast of new construction valuation of $95 million (based on building permit data). While the tax digest is estimated to decline -5% overall, the actual decline will be in residential valuations (-10% decline estimate; this is after allowing for the 4.23% growth multiplier set forth in the legislation) and partially mitigated through growth in commercial valuations and new construction.

- The portion of the millage rate funding debt service (Debt Service Fund) is estimated to decrease from 0.98 mills in FY 2019 to 0.93 mills in FY 2020. Estimated growth in the property tax digest (while the overall tax digest is declining, there is growth above the conservative estimates contained in the adopted 2019 Budget), coupled with available cash in the Debt Service Fund, allows for a reduction in the millage rate dedicated for debt service. The FY 2020 Budget proposes to program the debt service millage reduction into the General Fund.
- The portion of the millage rate funding operations and recurring capital investment (General Fund) is estimated to increase from 4.77 mills in FY 2019 to 4.82 mills in FY 2020. Property tax revenue estimates for FY 2020 total $23.5 million (excluding motor vehicle taxes). Of this amount, $4.75 million is included for a recurring capital program (e.g. milling and resurfacing of city streets; traffic equipment replacement; drainage maintenance; etc.). The capital funding will be transferred to the Capital Projects Fund and Stormwater Capital Fund to properly account for the capital improvement activities.

The property tax revenue estimates are net of the city's $40,000 homestead exemption which saves our homeowners $2.7 million annually (e.g. equates to a 1.1 mill reduction for the average homeowner). The city's homestead exemption is more than double the amounts offered from our companion cities and goes great lengths in keeping Alpharetta an affordable place to live and raise a family.

- Motor vehicle taxes are experiencing declines due to House Bill 386 which phased out motor vehicle taxes on all vehicles titled on or after March 1, 2013. The city is still receiving motor vehicle taxes on vehicles titled before March 1, 2013 until the vehicle is sold/transferred. The city is forecasting motor vehicle revenues to be fully phased-out over the period ending in FY 2024. HB 386 created a Motor Vehicle Title Fee that is intended to partially offset the reduction in motor vehicle taxes. An increase of 14% is forecasted for FY 2020 for motor vehicle title fees from a budget-to-budget standpoint. However, actual collections are estimated at $1 million in FY 2019 which equates to a revised growth rate of 3%. The main driver for the variances is a revision in the title fee revenue sharing formula (State/Counties/Cities) that increased the local share during 2019 from 46% to 52%.
- Local Option Sales Taxes ("LOST"): Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $16.3 million in FY 2019 which equates to a revised growth rate of 1%.
- Franchise Fees: Growth of 6% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $6.6 million in FY 2019 which is essentially flat compared to FY 2020. Franchise Fee revenue is sensitive to fluctuations in usage (e.g. cool summer significantly

lessens the need for air conditioning and associated energy usage). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Collections from GA Power, the largest contributor of this revenue source (62% of total franchise fees), totaled $4.1 million in FY 2019 and represents a $259,981 increase over the prior year ($3.9 million was collected in FY 2018). The city also raised the Cable Franchise Fee from 3% to 5% effective January 1, 2019 ($350,000 revenue growth). These trends indicate that revenue growth from this source will likely exceed the 2020 budget.

- Insurance Premium Taxes: Growth of 8% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections during FY 2019 totaled $4 million which equates to a revised growth rate of 2%.
- Alcohol Beverage Excise Taxes: Growth of 5% is forecasted for FY 2020 from a budget-to-budget standpoint. Due primarily to the continued strong growth in our service and hospitality markets.
- The Other Taxes category includes collections for Intangibles Taxes (5% growth to $575,000), Real Estate Transfer Taxes (42% growth to $425,000), Business and Occupational Taxes (2% growth to $1.2 million), Financial Institution Taxes (2% growth to $435,000), etc.
- Licenses & Permits: Growth of 11% is forecasted for FY 2020 based on current collection patterns and permit activity. Actual collections are estimated at $3.6 million in FY 2019 which is greater than the FY 2020 budget. License and Permit revenue is cyclical and sensitive to fluctuations in the market (e.g. construction market, employment market, etc.). As such, budgetary practice is to be conservative with forecasting these collections so as to insulate the operating budget from the associated short-term collection fluctuations inherent in this revenue source. Additional revenue growth is anticipated above budget forecasts due to the increase of building permit fee rates during the 1st quarter of 2019. The largest revenue source is Building Permit Fees ($1.8 million forecast for FY 2020; $2.3 million conservatively estimated for FY 2019).
- Intergovernmental: Decrease of -78% is forecasted for FY 2020 due to the termination (4th quarter of 2019) of the Recreation/Parks Mutual Use Agreement with the City of Milton. Milton residents will no longer be eligible for early signups and will not drive program offerings (programs will require majority Alpharetta participation in most cases). Termination of this agreement results in an estimated loss of -$400,000 but is mitigated through anticipated increases in non-resident fees as Milton participants will now pay non-resident fees to participate in programs (estimated gain of $260,000 accounted for within the Charges for Services category). It should be noted that as program offerings are focused on Alpharetta participation (as opposed to Alpharetta and Milton participation), overall revenues will decline along with expenses (e.g. program instructors, supplies, etc.).

- Charges for Services: Increase of 11% is forecasted for FY 2020 due primarily to the termination of the Recreation/Parks Mutual Use Agreement with the City of Milton described above).
- Fines and Forfeitures: Reduction of -15% is forecasted for FY 2020 from a budget-to-budget standpoint. However, actual collections are estimated at $1.7 million in FY 2019 which equates to a revised growth rate of 2%. The primary driver of this variance is a continued reduction in court fine revenue (actual collections are down -7% fiscal year-to-date through February 2019) which is driven through a reduction in the corresponding citations. As the Public Safety Department is able to fill vacancies, traffic patrol activities will return to their normal scope; the FY 2020 Budget reflects an increased level of enforcement activity.

Expenditures: The following table compares departmental appropriations within the General Fund (please refer to the departmental summaries included herein for detailed budgetary analysis).

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Department):				
Mayor and Council	$ 364,389	$ 382,496	$ 18,107	5.0%
City Administration	1,963,439	2,018,666	55,227	2.8%
Legal Services	690,000	750,000	60,000	8.7%
Community Development	3,162,560	3,435,510	272,950	8.6%
Public Works	8,821,264	8,955,157	133,893	1.5%
Finance	3,366,136	3,548,890	182,754	5.4%
Public Safety	28,472,171	29,771,142	1,298,971	4.6%
Human Resources	505,846	643,973	138,127	27.3%
Municipal Court	1,096,466	1,119,715	23,249	2.1%
Recreation, Parks & Cultural Services	9,975,553	10,266,679	291,126	2.9%
Information Technology	1,742,223	2,119,345	377,122	21.6%
Non-Departmental:				
Contingency	1,711,913	685,000	(1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
Donations/Contributions	-	-	-	0.0%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		

The following table compares expenditure category appropriations within the General Fund.

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 27,980,293	$ 29,307,901	$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
subtotal	$ 43,902,526	$ 46,093,129	$ 2,190,603	5.0%
Maintenance and Operations:				
Professional Services	$ 2,918,106	$ 3,211,137	$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
subtotal	$ 15,492,028	$ 16,233,655	$ 741,627	4.8%
Capital/Lease:				
Fire Truck/Cardiac Monitor/Taser Leases	$ 628,550	$ 631,289	$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
subtotal	$ 765,493	$ 684,789	$ (80,704)	-10.5%
Other Uses:				
Contingency	$ 1,711,913	$ 685,000	$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
subtotal	$ 2,688,003	$ 1,643,690	$ (1,044,313)	-38.9%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project Fund	9,675,047	7,766,268		
Operating Grant Fund	30,000	-		
Stormwater Capital Fund	1,875,000	2,550,000		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		

Meeting the Internal Needs of Operating Departments

Several of the major points of the FY 2020 Budget are as follows:

- Operating expenditures of the General Fund are up 2.9% over FY 2019. This figure includes the operating initiative funding for FY 2020[1]. After adjusting for operating initiative funding, **the base operational budget growth totals 1.5%**.
- Management of personnel and compensation program to align with current market environment:
  - Staffing level at 452 full-time equivalents "FTE" (including the 8.5 FTE positions added as part of the operating initiative funding for FY 2020).
  - Continuation of a performance-based merit program of 3% on April 1, 2020, per authorized/funded position (estimated cost of $250,000 citywide[2]). This merit program is contingent upon a mid-year review of revenue trends to determine if sufficient funding is available.
  - Coverage of group insurance premiums (5% premium increase; $321,198[3] incremental budget impact citywide for existing positions).
  - Coverage of Pension (Defined Benefit) costs that grow annually at a rate approximating salary growth (3% for FY 2020).

The following table provides a comparison of personnel counts by fiscal year.

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Variance
Detail by Department:						
General Fund						
Mayor & City Council	7.0	7.0	7.0	7.0	7.0	-
City Administration	11.0	10.0	10.0	8.0	7.0	(1.0)
Community Development	23.0	26.0	26.0	28.0	30.0	2.0
Public Works	55.0	52.0	52.0	52.0	52.0	-
Finance	21.5	21.5	21.5	21.5	21.5	-
Public Safety	218.5	219.0	221.0	221.0	223.5	2.5
Human Resources	2.0	2.0	2.0	3.0	3.0	-
Municipal Court	9.0	9.0	9.0	8.0	8.0	-
Recreation, Parks and Cultural Svcs	51.0	51.0	51.0	51.0	51.0	-
Information Technology	11.0	11.0	11.0	11.0	12.0	1.0
subtotal	***409.0***	***408.5***	***410.5***	***410.5***	***415.0***	**4.5**
E-911 Fund (Special Revenue Fund)						
Public Safety	25.0	29.0	29.0	29.0	32.0	3.0
Information Technology	1.0	1.0	1.0	1.0	1.0	-
subtotal	***26.0***	***30.0***	***30.0***	***30.0***	***33.0***	**3.0**
DEA Fund (Special Revenue Fund)						
Public Safety	3.0	3.0	3.0	3.0	3.0	-
Solid Waste Fund (Enterprise Fund)						
Finance	1.0	1.0	1.0	1.0	1.0	-
Full-Time-Equivalent (FTE) Positions	***439.0***	***442.5***	***444.5***	***444.5***	***452.0***	***7.5***

[1] Please refer to the Operating Initiative section of this document for detailed descriptions.

[2] This represents the financial impact in FY 2020 (i.e. April-June 2020).

[3] The General Fund increased $357,022 while the other operating funds (combined) decreased -$35,824.

- Targeted growth (4.8% or $741,627) in departmental maintenance and operations budgets (General Fund) that is primarily attributable to approved 2020 Operating Initiatives and includes the following:
  - Increase in professional services of $293,031 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
  - Increase in maintenance contracts of $79,269 due primarily to 2020 Operating Initiative funding for a License Plate Recognition Grant Program.
  - Increase in professional services (IT) of $525,709 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and 2020 Operating Initiative funding (Cloud IT Services, Microsoft Azure, DUO Security Service, Patch Management Software, SpamHero Software, HRIS Management Software, Budget Preparation Software, etc.).
  - Increase in fuel costs of $57,450 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
  - Increase in legal services costs of $60,000 due to growth in service needs due to construction projects (right-of-way acquisitions, etc.) and an increase in contract drafting/review requests.
  - All other departmental maintenance and operations budget accounts declined roughly -4% based on a review of expenditure trends coupled with a forecast of operational service priorities.
- The departmental operating capital/lease budget primarily represents funding for the city's capital lease obligations (fire trucks, police tasers, etc.) coupled with minor maintenance capital needs. The capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.
- The Other Uses category includes the following: contingency (approximately 1% of the operating budget); Risk Management claims funding (this allocation represents funding for insurance premiums; funding for claims and administration/brokerage fees has been allocated to departments through the personnel services category); and funding of debt service on the Gwinnett Technical College contribution (Alpharetta campus).

The departmental base budgets are discussed below and detailed further under the respective departmental tab of this document.

Mayor and City Council

The Fiscal Year 2020 Budget for Mayor and City Council totals $382,496 and represents an increase of 5%, or $18,107 compared to the FY 2019 budget. The Personnel Services category increased 6%, or $17,878, due primarily to growth in group insurance premiums and changes in insurance coverage elections.

The Maintenance and Operations category is flat with FY 2019. The annual discretionary expense appropriation will remain at $5,000 for Council Members and $9,000 for the Mayor.

Base level personnel totals 7.0 full-time-equivalents (“FTE”) and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Mayor	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 1	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 2	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 3	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 4	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 5	1.0	1.0	1.0	1.0	1.0	-
Councilperson Post 6	1.0	1.0	1.0	1.0	1.0	-
	7.0	7.0	7.0	7.0	7.0	-

City Administration

The FY 2020 Budget for City Administration totals $2,018,666 and represents an increase of 3%, or $55,227, compared to FY 2019. The Personnel Services category decreased -10%, or -$132,433, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020, growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the full-year impacts of the elimination of the Internal Audit function (one Internal Auditor position) and Economic Development Director position (fiscal year 2019 budget reflects partial-year funding for both) as well as elimination of the Records Manager position. Base level personnel total 7 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Assistant City Administrator	1.0	1.0	1.0	1.0	1.0	-
Assistant City Clerk	1.0	1.0	1.0	1.0	1.0	-
City Administrator	1.0	1.0	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	1.0	1.0	-
Economic Development Director**	1.0	1.0	1.0	1.0	-	(1.0)
Economic Development Manager	1.0	1.0	1.0	1.0	1.0	-
Executive Office Coordinator	1.0	1.0	1.0	1.0	1.0	-
Grants Administrator	1.0	-	-	-	-	-
Internal Auditor*	1.0	1.0	1.0	-	-	-
Records Manager*	1.0	1.0	1.0	-	-	-
Web Administrator	1.0	1.0	1.0	1.0	1.0	-
	11.0	10.0	10.0	8.0	7.0	(1.0)

* Position eliminated during FY 2019 (Internal Auditor)/FY 2020 (Records Manager).

** Position funding removed in FY 2019.

The Maintenance and Operations category increased 30%, or $187,660, due primarily to the following activity:

- Increase in professional services of $229,820 due primarily to: (1) estimated staffing and management costs for the 2019 municipal election (managed through Fulton County; $150,000 including advertising needs); and (2) programming of Tech Alpharetta operational funding ($100,000) into the operating budget (previously funded the capital allocations).
- All other departmental maintenance and operations budget accounts declined roughly -9% based on a review of expenditure trends coupled with a forecast of operational service priorities including the elimination of the Internal Audit function and a targeted reduction in hospitality, marketing, and promotional needs.

Community Development Department

The FY 2020 Budget for Community Development totals $3,435,510 and represents an increase of 9%, or $272,950 compared to FY 2019.

The Personnel Services category increased 9%, or $256,573, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; and the addition of 2 full-time-equivalent Code Enforcement Officer positions (2020 Operating Initiative).

Base level personnel total 30 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Arborist	1.0	1.0	1.0	1.0	1.0	-
Boards Assistant	1.0	1.0	-	-	-	-
Building Inspector	5.0	5.0	4.0	4.0	4.0	-
Building Inspector Manager	-	-	-	1.0	1.0	-
Building Official	1.0	1.0	1.0	1.0	1.0	-
Building Plans Examiner	2.0	2.0	2.0	2.0	2.0	-
Code Enforcement Manager	-	1.0	1.0	1.0	1.0	-
Code Enforcement Officer	3.0	3.0	3.0	3.0	5.0	2.0
Director of Community Development	1.0	1.0	1.0	1.0	1.0	-
Development Services Engineer (Stormwater)	1.0	1.0	1.0	1.0	1.0	-
GIS Specialist/Planner	1.0	1.0	1.0	1.0	1.0	-
Inspectors	-	3.0	3.0	3.0	3.0	-
Office Manager	-	-	-	1.0	1.0	-
Planning and Zoning Coordinator	-	-	1.0	1.0	1.0	-
Permit Technician	1.0	1.0	1.0	2.0	2.0	-
Project Administrator	-	1.0	1.0	1.0	1.0	-
Senior Building Inspector	-	-	1.0	-	-	-
Senior Engineer (Transportation)	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	1.0	1.0	1.0	1.0	1.0	-
Specialized Assistant - Permits Plus	1.0	-	-	-	-	-
Zoning Administrator	1.0	1.0	1.0	1.0	1.0	-
Zoning Enforcement Officer	1.0	-	-	-	-	-
	23.0	26.0	26.0	28.0	30.0	2.0

The Maintenance and Operations category increased 5%, or $16,377, due primarily to the following activity:

- Increase in professional services (IT) of $21,545 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment), full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding), and equipment associated with the two new Code Enforcement Officers added for FY 2020.
- Increase in general supplies of $3,601 based on historical expenditure trends.
- All other departmental maintenance and operations budget accounts declined roughly -2% based on a review of expenditure trends coupled with a forecast of operational service priorities.

Public Works Department

The FY 2020 Budget for Public Works totals $8,955,157 and represents an increase of 1.5%, or $133,893, compared to FY 2019. The Personnel Services category increased 6%, or $280,374, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 52.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	2.0	1.0	1.0	1.0	1.0	-
Administrative Office Coordinator	-	1.0	1.0	-	-	-
Assistant Construction Manager	-	-	1.0	1.0	1.0	-
Civil Engineer	2.0	2.0	2.0	2.0	2.0	-
Construction Manager	1.0	1.0	1.0	1.0	1.0	-
Deputy Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Director of Public Works	1.0	1.0	1.0	1.0	1.0	-
Engineering Technician*	4.0	4.0	6.0	6.0	5.0	(1.0)
Environmental Program Coordinator	1.0	1.0	1.0	1.0	1.0	-
Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	-
Inspector**	3.0	-	-	-	-	-
Project Administrator	1.0	1.0	1.0	1.0	1.0	-
Public Works Crew Leader	7.0	8.0	8.0	8.0	8.0	-
Public Works Supervisor	3.0	3.0	4.0	4.0	4.0	-
Public Works Technician I	11.0	11.0	6.0	6.0	6.0	-
Public Works Technician II	8.0	7.0	10.0	10.0	10.0	-
Right of Way Coordinator*	-	-	-	-	1.0	1.0
Senior Engineer	2.0	2.0	2.0	2.0	2.0	-
Senior Engineering Technician	1.0	1.0	-	-	-	-
Senior Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Water Resources Analyst	1.0	1.0	1.0	1.0	1.0	-
Support Services Manager*	-	-	-	1.0	1.0	-
Traffic Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Traffic Signal Engineer	1.0	1.0	1.0	1.0	1.0	-
Urban Forestry Program Manager	1.0	1.0	1.0	1.0	1.0	-
Utility Locator	1.0	1.0	-	-	-	-
	55.0	52.0	52.0	52.0	52.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category decreased -2%, or -$69,538, due primarily to the following activity:

- Increase in facility repair/maintenance of $45,900 based on a forecast of facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).
- Increase in professional services (IT) of $34,584 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- Decrease in electric utilities funding of -$140,000 based on historical and year-to-date expenditure trends including the forecasted impact of replacing much our lighting stock with LED fixtures.

The Capital/Lease category declined due to the as the capital lease for the Work Order Management software (CityWorks) was fully paid during FY 2019.

Finance Department

The FY 2020 Budget for Finance totals $3,548,890 and represents an increase of 5%, or $182,754, compared to FY 2019. The Personnel Services category increased 5%, or $136,673, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Base level personnel total 21.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Accountant (3FT; 1PT)	3.5	3.5	3.5	3.5	3.5	-
Accounting & Operations Manager	1.0	1.0	1.0	1.0	1.0	-
Accounts Payable Technician	1.0	1.0	1.0	1.0	1.0	-
Billing/Collections Rep.	1.0	1.0	1.0	1.0	1.0	-
Benefits Manager	1.0	1.0	1.0	1.0	1.0	-
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0	-
Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Budget & Procurement Manager	1.0	1.0	1.0	1.0	1.0	-
Cash Management Coordinator	1.0	1.0	1.0	1.0	1.0	-
Chief Accountant	1.0	1.0	1.0	1.0	1.0	-
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
Director of Finance	1.0	1.0	1.0	1.0	1.0	-
Office Manager	1.0	1.0	1.0	1.0	1.0	-
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0	-
Safety/Risk Administrator	1.0	1.0	1.0	1.0	1.0	-
Senior Budget & Procurement Analyst	3.0	3.0	3.0	3.0	3.0	-
Treasury Services Manager	1.0	1.0	1.0	1.0	1.0	-
	21.5	21.5	21.5	21.5	21.5	-

The Maintenance and Operations category increased 6%, or $46,081, due primarily to the following activity:

- Increase in professional fees of $47,145 due primarily to increases in actuarial, asset management, and external auditing fees.
- Increase in professional services (IT) of $34,582 due primarily to 2020 Operating Initiative funding for new Budget Preparation Software which is partially offset through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).
- Decrease in maintenance contracts of -$13,991 due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.

- Decrease in employee wellness program needs of -$11,000 based on historical expenditure trends and a forecast of future needs.

Public Safety Department

The FY 2020 Budget for Public Safety totals $29,771,142 and represents an increase of 4.6%, or $1,298,971, compared to FY 2019.

The Personnel Services category increased 4.5%, or $1,102,647, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition 2.5 full-time-equivalent positions as part of the 2020 Operating Initiatives (Assistant Fire Marshal personnel - one full-time and the upgrade of one existing part-time to full-time; and one Evidence Technician position).

Base level personnel total 223.5 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Sworn Police Officers						
Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Captain	7.0	7.0	6.0	4.0	4.0	-
Lieutenant*	16.0	15.0	15.0	15.0	8.0	(7.0)
Division Chief*	-	-	-	1.0	-	(1.0)
Field Training Officer*	10.0	10.0	10.0	9.0	6.0	(3.0)
Officer*	69.0	70.0	71.0	67.0	70.0	3.0
Sergeants*	-	-	-	6.0	13.0	7.0
Police Operations Major	-	-	1.0	1.0	1.0	-
Police Support Operations Major	-	-	-	1.0	1.0	-
Public Information Officer	1.0	1.0	1.0	-	-	-
Public Safety Budget/Finance Administrator	1.0	1.0	1.0	1.0	1.0	-
Training Coordinator/Police	-	-	-	-	1.0	1.0
	105.0	105.0	106.0	106.0	106.0	-
Certified Firefighters						
Deputy Director of Public Safety	1.0	1.0	1.0	1.0	1.0	-
Battalion Chief*	3.0	3.0	2.0	3.0	4.0	1.0
Division Chief	1.0	1.0	1.0	-	-	-
Captain*	23.0	23.0	23.0	22.0	18.0	(4.0)
Lieutenant*	-	-	-	-	3.0	3.0
Chief Public Affairs Officer	-	-	-	1.0	1.0	-
Accreditation/Emer. Mgmt. Coord. (Captain)	1.0	1.0	1.0	1.0	1.0	-
Training/Emergency Medical Svcs Coord.	1.0	1.0	1.0	1.0	1.0	-
Fire Apparatus Engineer	22.0	22.0	22.0	24.0	24.0	-
Firefighter/Paramedic	20.0	20.0	20.0	20.0	20.0	-
Firefighter II	21.0	21.0	21.0	19.0	19.0	-
Public Safety Logistics Officer	1.0	1.0	1.0	1.0	1.0	-
Fire Marshal (Battalion Chief)	1.0	1.0	1.0	1.0	1.0	-
Fire Operations Chief	-	-	1.0	1.0	1.0	-
Deputy Fire Marshal	1.0	1.0	1.0	1.0	1.0	-
Assistant Fire Marshal	2.5	2.5	3.5	3.5	5.0	1.5
	98.5	98.5	99.5	99.5	101.0	1.5

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Civilian Positions						
Administrative Assistant II	2.0	2.0	2.0	2.0	2.0	-
Criminal Intelligence Analyst	1.0	1.0	1.0	1.0	1.0	-
Data Entry Clerk (1PT)	0.5	-	-	-	-	-
Evidence Custodian	1.0	1.0	1.0	1.0	1.0	-
Evidence Technician	-	-	-	-	1.0	1.0
Fingerprint Technician	0.5	1.0	1.0	1.0	1.0	-
Parking Enforcement Officer (2PT)	1.0	1.0	1.0	1.0	1.0	-
Records Clerk	4.0	4.5	4.5	4.5	4.5	-
Records Supervisor	1.0	1.0	1.0	1.0	1.0	-
School Crossing Guard (8PT)	4.0	4.0	4.0	4.0	4.0	-
	15.0	15.5	15.5	15.5	16.5	1.0
	218.5	**219.0**	**221.0**	**221.0**	**223.5**	**2.5**

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 6%, or $193,585, due primarily to the following activity:

- Increase in professional services (IT) of $162,338 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Increase in fuel costs of $48,000 due to fluctuations in fuel pricing through the Fulton County Fuel depot.
- Increase in maintenance contracts of $84,391 due primarily to due primarily to new funding for a License Plate Recognition Camera Program (2020 Operating Initiative) and reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maint., Extra Job software, automated Form software, and the elimination of timekeeping software.
- All other departmental maintenance and operations budget accounts declined roughly -5% based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Lease category includes funding for fire truck leases, heart monitors, and tasers, and is flat compared to FY 2019.

Human Resources

The FY 2020 Budget for Human Resources totals $643,973 and represents an increase of 27%, or $138,127, compared to FY 2019.

The Personnel Services category increased 32%, or $107,857, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position (FY 2019 included partial-year funding).

Base level personnel total 3.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant II	1.0	1.0	1.0	1.0	1.0	-
Human Resources Manager	1.0	1.0	1.0	1.0	1.0	-
Director of Human Resources*	-	-	-	1.0	1.0	-
	2.0	2.0	2.0	3.0	3.0	-

* Position added during FY 2019.

The Maintenance and Operations category increased 18%, or $30,270, due to the addition of 2020 Operating Initiative funding for new HRIS Software.

Municipal Court

The FY 2020 Budget for Municipal Court totals $1,119,715 and represents an increase of 2%, or $23,249, compared to FY 2019.

The Personnel Services category increased 5%, or $34,377, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums, growth in risk management claims funding; etc.

Base level personnel total 8.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Court Administrator	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk I	1.0	1.0	1.0	1.0	1.0	-
Deputy Clerk II	5.0	5.0	5.0	4.0	4.0	-
Deputy Clerk III	1.0	1.0	1.0	1.0	1.0	-
Judge	1.0	1.0	1.0	1.0	1.0	-
	9.0	9.0	9.0	8.0	8.0	-

The Maintenance and Operations category decreased -3%, or -$11,128, due primarily to the following activity:

- Increase in professional services (IT) of $4,447 due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).
- Decrease in professional services/printing/small equipment needs of -$12,750 based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.
- Decrease in maintenance contracts of -$3,900 based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.

Recreation, Parks & Cultural Services Department

The FY 2020 Budget for Recreation, Parks & Cultural Services totals $10,266,679 and represents an increase of 3%, or $291,126, compared to FY 2019.

The Personnel Services category increased 4%, or $198,551, due primarily to: wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends); growth in group insurance premiums; growth in risk management claims funding; growth in seasonal salaries (temporary staffing); etc.

Authorized personnel total 51.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Administrative Assistant I	2.0	2.0	5.0	4.0	4.0	-
Administrative Assistant II*	1.0	1.0	1.0	1.0	2.0	1.0
Administrative Office Coordinator*	-	-	-	-	1.0	1.0
Arts Coordinator	1.0	1.0	-	-	-	-
Community Services Manager	-	-	-	1.0	1.0	-
Cultural Services Coordinator	-	-	-	-	1.0	1.0
Cultural Services Supervisor	-	-	1.0	1.0	1.0	-
Cultural Services Manager	-	-	-	1.0	1.0	-
Customer Service Representative	3.0	3.0	-	-	-	-
Deputy Director of Recreation/Parks	1.0	1.0	1.0	-	-	-
Director of Recreation/Parks	1.0	1.0	1.0	1.0	1.0	-
Equestrian Center Manager	1.0	1.0	1.0	-	-	-
Facility Technician	4.0	4.0	4.0	4.0	4.0	-
Marketing/Accreditation Coordinator*	1.0	1.0	1.0	1.0	-	(1.0)
Marketing Coordinator*	-	-	-	-	0.5	0.5
Office Manager*	1.0	1.0	1.0	1.0	-	(1.0)
Park Services Manager	1.0	1.0	1.0	1.0	1.0	-
Parks Maintenance Crew Leader*	-	-	-	-	1.0	1.0
Parks Maintenance Technician I	13.0	13.0	13.0	12.0	12.0	-
Parks Maintenance Technician II*	5.0	5.0	5.0	5.0	4.0	(1.0)
Parks Supervisor II	4.0	4.0	4.0	3.0	3.0	-
Projects Manager	-	-	-	1.0	1.0	-
Recreation Coordinator*	5.0	5.0	5.0	6.0	4.0	(2.0)
Recreation Services Manager	-	-	-	1.0	1.0	-
Recreation Supervisor II*	4.0	4.0	4.0	3.0	4.0	1.0
Special Events Coordinator (2FT;2PT)*	2.0	2.0	2.0	3.0	2.5	(0.5)
Special Events Manager	1.0	1.0	1.0	-	-	-
Wills Park Manager	-	-	-	1.0	1.0	-
	51.0	51.0	51.0	51.0	51.0	-

* Position reclassifications occurred during FY 2019.

The Maintenance and Operations category increased 2%, or $99,075, due primarily to the following activity:

- Increase in professional services of $42,541 due primarily to 2020 Operating Initiative funding for implementation of Special Needs Grant Programs.
- Increase in utilities (net) costs of $64,221 based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
- Increase in professional services (IT) of $35,275 due primarily to the addition of ThinkGard database backup services (previously funded through periodic

capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in-part through one-time capital funding).

- All other departmental maintenance and operations budget accounts declined roughly -2% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities.

The Capital/Other category includes funding for general repair/replacement capital and equipment needs at the Equestrian Center, Wills Park Recreation Center, Easter/Northern/Southern Districts, etc.

Information Technology Department

The FY 2020 Budget for Information Technology totals $2,119,345 and represents an increase of 22%, or $377,122, compared to FY 2019.

The Personnel Services category increased 12%, or $188,106, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of one CityWorks IT Administrator position (2020 Operating Initiative).

Authorized personnel total 12.0 FTEs and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Chief Security Officer	-	-	-	-	1.0	1.0
CityWorks IT Administrator	-	-	-	-	1.0	1.0
Director	1.0	1.0	1.0	1.0	1.0	-
Database Administrator	1.0	-	-	-	-	-
GIS Manager	1.0	1.0	1.0	1.0	1.0	-
IT Administrator	-	-	-	-	4.0	4.0
IT Analyst	-	-	-	-	1.0	1.0
IT Manager	3.0	4.0	4.0	4.0	3.0	(1.0)
Network Administrator	2.0	2.0	2.0	2.0	-	(2.0)
Network Analyst I	1.0	1.0	-	-	-	-
Network Analyst II	-	-	1.0	1.0	-	(1.0)
Systems Analyst II	2.0	2.0	2.0	2.0	-	(2.0)
	11.0	11.0	11.0	11.0	12.0	1.0

The Maintenance & Operations category increased 117%, or $189,016, due primarily to the following activity:

- Increase in professional services (IT) of $201,416 due primarily to 2020 Operating Initiative funding for Cloud Services ($100,000), Microsoft Azure ($36,000), DUO Security Service ($25,000), Patch Management Software ($16,000) SpamHero Software ($15,000) and the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

- All other departmental maintenance and operations budget accounts declined roughly -13% (average) based on a review of expenditure trends coupled with a forecast of operational service priorities (e.g. reduced offsite travel/training).

Emergency-911 Fund

The FY 2020 Budget for the E-911 Fund totals $4,311,120 and represents a decrease of -14%, or -$717,485, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (E911 Expansion, VOIP upgrade, etc.) budgeted in FY 2019[4]. After adjusting for the non-allocated reserve, the true operational budget growth is minimal (3%) compared to FY 2019.

The Personnel Services category increased 6%, or $149,885, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 3 Communication Officer personnel (2020 Operating Initiative) with costs partially offset through a reduction in overtime due to the increased staffing.

Authorized personnel total 33.0 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Communications Officer	13.0	17.0	17.0	17.0	20.0	3.0
Communications Shift Supervisor	5.0	5.0	4.0	4.0	4.0	-
Communications Quality Assurance Officer	-	-	-	1.0	1.0	-
Division Chief	1.0	1.0	1.0	1.0	1.0	-
Section Chief - Communications Training	1.0	1.0	1.0	1.0	1.0	-
Sr. Communications Officer	5.0	5.0	5.0	4.0	4.0	-
911 Operations Manager	-	-	1.0	1.0	1.0	-
IT Analyst	-	-	-	-	1.0	1.0
Network Analyst II	1.0	1.0	1.0	1.0	-	(1.0)
	26.0	30.0	30.0	30.0	33.0	3.0

The Maintenance and Operations category decreased -9%, or -$143,248, due primarily to the following activity:

- Decrease in maintenance contract costs of -$100,641 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020.
- Decrease in communications of -$20,700 due to the elimination of E911 cost recovery fee obligations under recent state law changes.
- Decrease in professional services of -$27,649 due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY

[4] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

2020 coupled with one-time CALEA accreditation costs in FY 2019 that will not continue in FY 2020.

The Capital and Other categories include: $119,000 for capital initiatives (Mobile Dispatch project and Radio Replacements); and $76,777 to cover lease payments associated with the financing of replacement mobile radios.

Impact Fee Fund

The FY 2020 Budget totals $1,595,128.

This fund accounts for fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the city's impact fee ordinance. Impact Fees (non-allocated reserve balances from prior year collections) are being allocated to specific system improvements as follows:

- System Improvements[5]
  - Parks (Non-Allocated: $523,453)
  - Roads (Hopewell Road @ Vaughan Drive Roundabout (Design) $36,150; Non-Allocated: $826,691)
  - Public Safety (HAZMAT Truck/Trailer $155,750; Non-Allocated: $53,084)

Drug Enforcement Agency Fund

This fund accounts for revenues received from the enforcement of drug laws and the confiscation of property from drug offender arrests that can be used by public safety to aid in drug enforcement activity. Funds cannot be used to supplant the Public Safety Department's normal operational budget.

The FY 2020 Budget for the DEA Fund totals $425,050 and represents a decrease of -45%, or -$341,318, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) and capital initiatives (Body Camera expansion, DEA eligible equipment, etc.) budgeted in FY 2019[6]. After adjusting for the non-allocated reserve, the true operational budget growth is minimal compared to FY 2019.

The Personnel Services category increased 3%, or $7,543, due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

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[5] Please refer to the Capital Initiatives tab of this document for detailed descriptions of the initiatives.

[6] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Included in this Fund is funding for the three police officer positions that were displaced with the creation of the Special Investigations Unit approved in FY 2014.

Authorized personnel total 3 FTEs.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Officer	3.0	3.0	3.0	3.0	3.0	-
	3.0	3.0	3.0	3.0	3.0	-

The Capital category includes $130,000 for the Patrol Rifle Platform System (please refer to the Capital Initiatives section of this document for a detailed description).

Hotel/Motel Fund

The FY 2020 Budget totals $9,614,470.

This fund accounts for occupancy tax collections from area hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The city levies a hotel/motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: City of Alpharetta (37.5% or $3.3 million); Alpharetta Convention & Visitor's Bureau (43.75% or $3.9 million); and Tourism Product Development (18.75%). The Tourism Product Development portion of the revenue is dedicated to funding debt service on the Conference Center bonds ($975,963) with residual monies recommended to fund allowable capital initiatives (Park System Wayfinding Signage $100,000; Wills Park Master Plan Improvements $850,000; Downtown Parking Signage $95,000; and a non-allocated balance of $440,507 available for future investment)[7].

The FY 2020 budget includes funding within the Hotel/Motel Fund to cover debt service on the bonds issued to fund construction of the Convention Center. The debt service is fully funded through the hotel/motel tax.

Hotel/Motel Tax collections are forecasted to grow to $8.8 million (FY 2019 collections are estimated at $8.6 million) due primarily to an increase in business spending on travel and training.

Debt Service Fund

The FY 2020 Budget totals $5,351,086 and includes funding for: the payment of principal and interest on general long-term debt ($5,346,086) and associated administrative fees ($5,000).

[7] This funding is in addition to the $1.5 million of surplus hotel/motel taxes earmarked for a debt service reserve on the Conference Center bonds. This reserve is fully funded through the Conference Center portion of the tax.

Solid Waste Fund

The FY 2020 Budget for the Solid Waste Fund totals $4,180,762 and represents a decrease of -4%, or -$178,384, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019[8]. After adjusting for the non-allocated reserve, the operational budget is close to 4% representing the contractual rate/fee growth of the waste hauler coupled with customer base growth.

The Personnel Services category increased 4%, or $2,935, due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

Authorized personnel total 1.0 FTE and represent the following:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Variance
Customer Account Representative	1.0	1.0	1.0	1.0	1.0	-
	1.0	1.0	1.0	1.0	1.0	-

The Maintenance and Operations category increased 4%, or $159,018, due primarily to the contractual rate/fee growth of the waste hauler contract coupled with customer base growth.

Risk Management Fund

The Risk Management Fund is responsible for funding all insurance premiums, workers compensation claims, etc.

The FY 2020 Budget for the Risk Management Fund totals $1,507,300 and represents a decrease of -10%, or -$165,336, compared to FY 2019. The main driver of this variance is the non-allocated reserve (i.e. available fund balance) budgeted in FY 2019[9]. After adjusting for the non-allocated reserve, the true operational budget growth totals 4%. This growth is driven through insurance premium increases/coverage changes (e.g. vehicle insurance, workers compensation excess liability insurance, etc.) and growth in estimated claims expenses (based on actuarial analysis).

[8] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

[9] Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Non-Allocated Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

Medical Insurance Fund

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals $7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves).

OPEB Health/Reimbursement Funds

The OPEB Health Fund represents activity associated the other post-employment benefit plan (OPEB). Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the city determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the city. Therefore, as the retiree makes the full premium payment, the city's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65. OPEB related funding for FY 2020 totals $60,000.

The OPEB Reimbursement Fund accounts for the post-employment healthcare benefit and is funded through City operations (roughly 2% of payroll or $581,000).

FUND SUMMARIES

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CITYWIDE FUND SUMMARIES

EXHIBIT B
FY 2020 Budget - Detail (1st Reading)

City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Department)

	General Fund	Special Revenue Funds: E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund	Debt Service Fund	Capital Project Funds: Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Enterprise Fund: Solid Waste Fund	Internal Service Funds: Risk Management Fund	Medical Insurance Fund	Fiduciary Fund: OPEB Trust Fund	OPEB Reimb. Fund	TOTAL
REVENUES:																
Property Taxes	$ 24,902,000	$ -	$ -	$ -	$ -	$ 5,085,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	990,211
subtotal	$ 66,454,825	$ 4,192,120	$ -	$ -	$ 8,800,000	$ 5,097,000	$ 77,500	$ -	$ 11,400,000	$ -	$ 4,100,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 109,957,416
Other Financing Sources																
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,766,268	$ 2,550,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484
subtotal	$ 8,837,018	$ 119,000	$ 1,595,128	$ 425,050	$ 814,470	$ 254,086	$ 10,766,268	$ 2,550,000	$ 4,372,820	$ 1,325,912	$ 80,000	$ -	$ -	$ -	$ -	$ 31,139,752
Total Revenues	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**
EXPENDITURES:																
Mayor and City Council	$ 382,496	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 382,496
City Administration	2,018,666	-	-	-	-	-	162,500	-	-	-	-	-	-	-	-	2,181,166
Legal Services	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	750,000
Community Development	3,435,510	-	-	-	95,000	-	268,000	-	-	-	-	-	-	-	-	3,798,510
Public Works	8,955,157	-	36,150	-	-	-	7,019,850	2,550,000	-	-	-	-	-	-	-	18,561,157
Finance	3,548,890	-	-	-	-	-	-	-	-	-	4,180,762	832,300	-	60,000	581,000	9,202,952
Public Safety	29,771,142	4,311,120	155,750	425,050	-	-	1,434,300	-	-	-	-	-	-	-	-	36,097,362
Human Resources	643,973	-	-	-	-	-	-	-	-	-	-	-	-	-	-	643,973
Municipal Court	1,119,715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,119,715
Recreation, Parks & Cultural Services	10,266,679	-	-	-	950,000	-	830,000	-	-	-	-	-	-	-	-	12,046,679
Information Technology	2,119,345	-	-	-	-	-	300,000	-	-	-	-	-	-	-	-	2,419,345
Non-Departmental	-	-	-	-	3,000	5,000	-	-	-	-	-	-	-	-	-	8,000
Insurance Premiums (Risk Fund)	667,500	-		-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500
Medical Claims/Premiums	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	-	-	7,641,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	20,136,897
Alpharetta Convention/Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	$ 64,975,575	$ 4,311,120	$ 1,595,128	$ 425,050	$ 6,314,470	$ 5,351,086	$ 10,843,768	$ 2,550,000	$ 15,772,820	$ 1,325,912	$ 4,180,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 127,480,900
Other Financing Uses																
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	$ 10,316,268	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,616,268
Total Expenditures	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**

City of Alpharetta
FY 2020 Budget
Citywide Statement of Revenues and Expenditures (by Category)

	General Fund	Special Revenue Funds				Debt Service Fund	Capital Project Funds				Enterprise Fund	Internal Service Funds		Fiduciary Fund		TOTAL
		E-911 Fund	Impact Fee Fund	DEA Fund	Hotel/Motel Fund		Capital Projects Fund	Stormwater Capital Fund	T-SPLOST Capital Fund	2016 Bond Fund	Solid Waste Fund	Risk Management Fund	Medical Insurance Fund	OPEB Trust Fund	OPEB Reimb. Fund	
REVENUES:																
Property Taxes	$ 24,902,000	$ -	$ -	$ -	$ -	$ 5,085,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,987,000
Local Option Sales Taxes/ T-SPLOST	16,450,000	-	-	-	-	-	-	-	11,400,000	-	-	-	-	-	-	27,850,000
Other Taxes	15,685,214	-	-	-	8,800,000	-	-	-	-	-	-	-	-	-	-	24,485,214
Licenses and Permits	2,999,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,999,250
Intergovernmental Revenue	110,000	1,025,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,135,000
Charges for Services	4,139,150	3,150,000	-	-	-	-	-	-	-	-	4,080,762	1,499,800	7,686,909	-	-	20,556,621
Fines and Forfeitures	1,687,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,687,500
Interest Earnings	200,000	17,120	-	-	-	12,000	-	-	-	-	20,000	7,500	-	10,000	-	266,620
Other/Miscellaneous	281,711	-	-	-	-	-	77,500	-	-	-	-	-	-	50,000	581,000	990,211
subtotal	$ 66,454,825	$ 4,192,120	$ -	$ -	$ 8,800,000	$ 5,097,000	$ 77,500	$ -	$ 11,400,000	$ -	$ 4,100,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 109,957,416
Other Financing Sources																
Interfund Transfer from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,766,268	$ 2,550,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,316,268
Interfund Transfer from Hotel/Motel Fund	3,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300,000
Budgeted Fund Balance	5,537,018	119,000	1,595,128	425,050	814,470	254,086	3,000,000	-	4,372,820	1,325,912	80,000	-	-	-	-	17,523,484
subtotal	$ 8,837,018	$ 119,000	$ 1,595,128	$ 425,050	$ 814,470	$ 254,086	$ 10,766,268	$ 2,550,000	$ 4,372,820	$ 1,325,912	$ 80,000	$ -	$ -	$ -	$ -	$ 31,139,752
Total Revenues	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**
EXPENDITURES:																
Personnel Services	$ 46,093,129	$ 2,727,686	$ -	$ 295,050	$ -	$ -	$ -	$ -	$ -	$ -	$ 79,844	$ -	$ -	$ -	$ -	$ 49,195,709
Maintenance and Operations	16,233,655	1,387,657	-	-	3,000	5,000	-	-	-	-	4,100,918	832,300	-	-	-	22,562,530
Capital/Capital Lease	684,789	195,777	191,900	130,000	1,045,000	-	10,014,650	2,550,000	-	-	-	-	-	-	-	14,812,116
Other																
Insurance Premiums (Risk Fund)	667,500	-	-	-	-	-	-	-	-	-	-	675,000	-	-	-	1,342,500
Medical Claims/Premiums/Benefits	-	-	-	-	-	-	-	-	-	-	-	-	7,641,909	60,000	581,000	8,282,909
Contingency	685,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	685,000
Non-Allocated (Reserve)	320,312	-	1,403,228	-	440,507	-	829,118	-	15,772,820	1,325,912	-	-	45,000	-	-	20,136,897
Alpharetta Convention and Visitors Bureau	-	-	-	-	3,850,000	-	-	-	-	-	-	-	-	-	-	3,850,000
Debt Service (Principal and Interest)	291,190	-	-	-	975,963	5,346,086	-	-	-	-	-	-	-	-	-	6,613,239
Donations/Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
subtotal	$ 64,975,575	$ 4,311,120	$ 1,595,128	$ 425,050	$ 6,314,470	$ 5,351,086	$ 10,843,768	$ 2,550,000	$ 15,772,820	$ 1,325,912	$ 4,180,762	$ 1,507,300	$ 7,686,909	$ 60,000	$ 581,000	$ 127,480,900
Other Financing Uses																
Interfund Transfer to General Fund	$ -	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,300,000
Interfund Transfer to Grant/Capital Funds	10,316,268	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,316,268
subtotal	$ 10,316,268	$ -	$ -	$ -	$ 3,300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,616,268
Total Expenditures	**$ 75,291,843**	**$ 4,311,120**	**$ 1,595,128**	**$ 425,050**	**$ 9,614,470**	**$ 5,351,086**	**$ 10,843,768**	**$ 2,550,000**	**$ 15,772,820**	**$ 1,325,912**	**$ 4,180,762**	**$ 1,507,300**	**$ 7,686,909**	**$ 60,000**	**$ 581,000**	**$ 141,097,168**

THE CITY OF
ALPHARETTA
GEORGIA

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GENERAL FUND SUMMARY

City of Alpharetta
General Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 AMENDED BUDGET	FY 2020 RECOMMENDED BUDGET	$ Variance	% Variance
Revenues:				
Property Taxes:				
Current Year	$ 24,080,000	$ 23,500,000	$ (580,000)	-2.4%
Motor Vehicle	115,000	95,000	(20,000)	-17.4%
Motor Vehicle Title Tax Fee	900,000	1,025,000	125,000	13.9%
Prior Year/Delinquent	237,000	282,000	45,000	19.0%
Local Option Sales Tax	15,650,000	16,450,000	800,000	5.1%
Other Taxes:				
Franchise Fees	6,200,000	6,570,000	370,000	6.0%
Insurance Premium Tax	3,900,000	4,200,000	300,000	7.7%
Alcohol Beverage Excise Tax	2,200,000	2,300,000	100,000	4.5%
Other Taxes	2,429,500	2,615,214	185,714	7.6%
Licenses & Permits	2,704,250	2,999,250	295,000	10.9%
Intergovernmental	510,000	110,000	(400,000)	-78.4%
Charges for Services	3,721,992	4,139,150	417,158	11.2%
Fines & Forfeitures	1,987,500	1,687,500	(300,000)	-15.1%
Interest	150,000	200,000	50,000	33.3%
Other Revenues	317,790	281,711	(36,079)	-11.4%
Other Financing Sources:				
Interfund Transfer (Hotel/Motel Fund)	3,225,000	3,300,000	75,000	2.3%
Total Operating Revenues	**$ 68,328,032**	**$ 69,754,825**	**$ 1,426,793**	**2.1%**
Fund Balance Carryforward	6,100,065	5,537,018		
Total Revenues	**$ 74,428,097**	**$ 75,291,843**		
Expenditures (by Category):				
Personnel Services:				
Salaries	$ 27,980,293	$ 29,307,901	$ 1,327,608	4.7%
Group Insurance	8,008,808	8,506,331	497,523	6.2%
Pension (Defined Benefit)	2,599,935	2,675,532	75,597	2.9%
Pension (401A)	1,803,549	1,935,988	132,439	7.3%
OPEB/Post Employment Healthcare	593,514	566,864	(26,650)	-4.5%
Miscellaneous Benefits	2,916,427	3,100,513	184,086	6.3%
subtotal	$ 43,902,526	$ 46,093,129	$ 2,190,603	5.0%
Maintenance and Operations:				
Professional Services	$ 2,918,106	$ 3,211,137	$ 293,031	10.0%
Repair/Maintenance	1,695,541	1,703,985	8,444	0.5%
Maintenance Contracts	2,397,441	2,476,710	79,269	3.3%
Professional Services (IT)	1,437,923	1,963,632	525,709	36.6%
General Supplies	1,043,557	1,050,277	6,720	0.6%
Utilities	2,834,704	2,734,925	(99,779)	-3.5%
Fuel	441,650	499,100	57,450	13.0%
Legal Services	690,000	750,000	60,000	8.7%
Miscellaneous	2,033,106	1,843,889	(189,217)	-9.3%
subtotal	$ 15,492,028	$ 16,233,655	$ 741,627	4.8%
Capital/Lease:				
FireTruck/Cardiac Monitor/Taser Leases	$ 628,550	$ 631,289	$ 2,739	0.4%
Work Order Software Lease	76,943	-	(76,943)	-100.0%
Miscellaneous	60,000	53,500	(6,500)	-10.8%
subtotal	$ 765,493	$ 684,789	$ (80,704)	-10.5%
Other Uses:				
Contingency	$ 1,711,913	$ 685,000	$ (1,026,913)	-60.0%
Insurance Premiums (Risk Fund)	689,500	667,500	(22,000)	-3.2%
Gwinnett Tech Contribution (Debt Svc)	286,590	291,190	4,600	1.6%
subtotal	$ 2,688,003	$ 1,643,690	$ (1,044,313)	-38.9%
Total Operating Expenditures	**$ 62,848,050**	**$ 64,655,263**	**$ 1,807,213**	**2.9%**
Non-Allocated (Reserve)		320,312		
Interfund Transfer:				
Capital Project/Grant Funds	11,580,047	10,316,268		
Total Expenditures	**$ 74,428,097**	**$ 75,291,843**		
Personnel (full-time-equivalent)	410.5	415.0		

City of Alpharetta
General Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 20,873,496	$ 23,586,068	$ 27,290,370	$ 28,460,351	$ 24,637,083	$ 18,537,018
Revenues:						
Property Taxes	$ 20,765,849	$ 22,321,490	$ 21,696,627	$ 22,681,551	$ 25,332,000	$ 24,902,000
Local Option Sales Taxes	14,757,780	14,953,985	14,943,853	15,907,320	15,650,000	16,450,000
Other Taxes	13,875,057	14,615,779	14,609,885	14,693,816	14,729,500	15,685,214
Licenses and Permits	2,912,433	3,814,821	4,222,432	3,403,611	2,704,250	2,999,250
Intergovernmental	386,458	495,916	422,607	601,978	510,000	110,000
Charges for Services	3,264,768	3,767,927	3,714,804	3,399,085	3,721,992	4,139,150
Fines and Forfeitures	2,767,465	2,208,782	2,244,699	1,811,814	1,987,500	1,687,500
Interest	40,334	119,786	136,336	227,600	150,000	200,000
Other Revenue	204,218	181,625	238,610	248,805	198,477	156,244
	$ 58,974,363	$ 62,480,110	$ 62,229,854	$ 62,975,580	$ 64,983,719	$ 66,329,358
Expenditures:						
Mayor and City Council	$ 308,237	$ 321,095	$ 319,279	$ 292,533	$ 364,389	$ 382,496
City Administration	2,722,528	1,893,792	1,980,803	2,181,453	1,963,439	2,018,666
Legal Services	608,630	726,165	650,104	725,172	690,000	750,000
Community Development	2,340,068	2,345,022	2,631,318	2,793,574	3,162,560	3,435,510
Public Works	7,084,379	7,364,018	7,335,950	7,770,820	8,821,264	8,955,157
Finance	2,953,855	3,087,059	3,105,132	3,319,528	3,366,136	3,548,890
Public Safety	24,212,086	24,672,611	25,001,343	26,161,349	28,472,171	29,771,142
Human Resources	376,580	393,603	368,722	367,541	505,846	643,973
Municipal Court	969,417	955,841	953,791	983,191	1,096,466	1,119,715
Recreation, Parks & Cultural Services	6,669,756	8,124,273	8,353,856	8,586,625	9,975,553	10,266,679
Information Technology	1,467,121	1,520,628	1,546,560	1,602,409	1,742,223	2,119,345
Non-Departmental:						
Contingency	224,249	84,663	114,541	45,697	1,711,913	685,000
Insurance Premiums (Risk Fund)	545,000	607,000	640,000	665,000	689,500	667,500
Gwinnett Tech Contribution (Debt Svc)	288,640	290,340	286,940	286,840	286,590	291,190
Non-Allocated (Reserve)	-	-	-	-	-	320,312
Donations/Contributions	45,000	45,000	45,000	10,000	-	-
	$ 50,815,544	$ 52,431,110	$ 53,333,338	$ 55,791,732	$ 62,848,050	$ 64,975,575
Other Financing Sources (Uses):						
Proceeds from the sale of Capital Assets	$ 162,797	$ 168,544	$ 155,043	$ 140,546	$ 119,313	$ 125,467
Interfund Transfer:						
Hotel/Motel Fund	1,858,068	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Operating Grant Fund	-	-	(20,000)	(20,000)	(30,000)	-
Capital Project Fund	(7,467,112)	(8,943,236)	(8,854,857)	(12,747,363)	(9,675,047)	(7,766,268)
Stormwater Capital Fund	-	-	(1,675,000)	(1,255,000)	(1,875,000)	(2,550,000)
Bond IV Fund	-	-	6,579	-	-	-
	$ (5,446,248)	$ (6,344,698)	$ (7,726,535)	$ (11,007,116)	$ (8,235,734)	$ (6,890,801)
Ending Fund Balance: (1)	**$ 23,586,068**	**$ 27,290,370**	**$ 28,460,351**	**$ 24,637,083**	**$ 18,537,018**	**$ 13,000,000**
Changes in Fund Balance (actual/est.)	*$ 2,712,572*	*$ 3,704,302*	*$ 1,169,981*	*$ (3,823,268)*	*$ (6,100,065)*	*$ (5,537,018)*
Personnel (full-time-equivalent)	*407.0*	*409.0*	*408.5*	*410.5*	*410.5*	*415.0*

Notes:

(1) Pursuant to the City's financial management policies, fund balance in excess of the City's current 21% Fund Balance Reserve can be used for one-time capital initiatives. Additionally, the budgetary presentation for fiscal years 2019 and 2020 assumes all appropriations will be spent; historically, a portion of the appropriations will go unspent which will augment the fund balance (i.e. the actual reduction in fund balance will be lower than what is presented above).

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SPECIAL REVENUE FUND SUMMARIES

City of Alpharetta
E-911 Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
E-911 Service Fees (land lines)	$ 1,545,000	$ 1,500,000	$ (45,000)	-2.9%
E-911 Service Fees (cell phones)	1,420,000	1,450,000	30,000	2.1%
E-911 Service Fees (prepaid cell cards)	140,000	200,000	60,000	42.9%
Intergovernmental:				
City of Milton	950,000	1,025,000	75,000	7.9%
Interest	11,693	17,120	5,427	46.4%
Other Financing Sources: (2)				
Mobile Radio Lease Financing	-	-	-	
Budgeted Fund Balance ("FB")	961,912	119,000	(842,912)	-87.6%
Total Revenues (All Sources): (1)	**$ 5,028,605**	**$ 4,311,120**	**$ (717,485)**	**-14.3%**
Personnel Services:				
Salaries	$ 1,678,963	$ 1,730,891	$ 51,928	3.1%
Benefits	898,838	996,795	97,957	10.9%
Maintenance and Operations:				
Communications	448,700	428,000	(20,700)	-4.6%
Maintenance Contracts	594,041	493,400	(100,641)	-16.9%
Professional Services (IT)	252,202	269,115	16,913	6.7%
Utilities	48,091	48,920	829	1.7%
Miscellaneous	187,871	148,222	(39,649)	-21.1%
Capital:				
Capital (3)	553,025	119,000	(434,025)	-78.5%
Capital Lease Payments	83,882	76,777	(7,105)	
Other Uses: (2),(3)				
Non-Allocated/Reserve	210,332	-	(210,332)	-100.0%
Transfer to Capital Project Fund	-	-	-	0.0%
Total Expenditures (All Uses): (1)	**$ 5,028,605**	**$ 4,311,120**	**$ (717,485)**	**-14.3%**

Personnel (full-time-equivalent)	*30.0*	*33.0*

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. The true operational budget variance after adjusting for non-operating items approximates 3%.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

(3) Please refer to the Capital Initiative Requests and Operating Initiative Requests section of this document for detailed information.

City of Alpharetta
E-911 Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 2,150,699	$ 2,122,858	$ 1,827,070	$ 1,851,913	$ 1,100,333
Revenues:					
Charges for Services	$ 3,020,347	$ 2,649,733	$ 2,918,267	$ 3,105,000	$ 3,150,000
Interest	5,777	5,508	12,542	11,693	17,120
City of Milton Agreement	921,918	936,865	941,752	950,000	1,025,000
Other	-	-	504,106	-	-
	$ 3,948,042	$ 3,592,106	$ 4,376,667	$ 4,066,693	$ 4,192,120
Expenditures:					
Public Safety	$ 3,975,883	$ 3,887,895	$ 4,351,824	$ 4,818,273	$ 4,311,120
	$ 3,975,883	$ 3,887,895	$ 4,351,824	$ 4,818,273	$ 4,311,120
Adjustments/Reconciliation:	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 2,122,858**	**$ 1,827,070**	**$ 1,851,913**	**$ 1,100,333**	**$ 981,333**
Changes in Fund Balance (actual/est.) (2)(3)	*$ (27,841)*	*$ (295,789)*	*$ 24,844*	*$ (751,580)*	*$ (119,000)*
Personnel (full-time-equivalent)	*26.0*	*26.0*	*30.0*	*30.0*	*33.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FYs 2016-2017 and 2019 fund balance usage is for multiple one-time capital initiatives including mobile radio replacements, 911 Facility Expansion, replacement of the 911 Phone System with a state-of-the-art VOIP system, emergency communications equipment, and continued funding for the North Fulton Regional Radio System Authority.

City of Alpharetta
Impact Fee Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Impact Fees (streets/highways)	$ 250,000	$ -	$ (250,000)	-100.0%
Impact Fees (recreation/parks)	550,000	-	(550,000)	-100.0%
Impact Fees (public safety)	175,000	-	(175,000)	-100.0%
Interest	50,000	-	(50,000)	-100.0%
Other Financing Sources:				
Budgeted Fund Balance	2,744,187	1,595,128	(1,149,059)	-41.9%
Total Revenues (All Sources):	**$ 3,769,187**	**$ 1,595,128**	**$ (2,174,059)**	**-57.7%**
Non-Departmental/Other Uses:				
Impact Fee Administration	-	-	-	-
(2) Capital	2,174,059	191,900		-91.2%
(1) Non-Allocated/Reserve	1,595,128	1,403,228	(191,900)	-12.0%
Total Expenditures (All Uses):	**$ 3,769,187**	**$ 1,595,128**	**$ (191,900)**	**-57.7%**

Notes:

(1) Impact Fee monies are being reserved for future system improvements.

(2) Please refer to the Capital Initiatives section of this document for a detailed description of the initiatives.

City of Alpharetta
Impact Fee Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 1,582,560	$ 2,927,264	$ 4,095,456	$ 2,744,187	$ 1,595,128
Revenues:					
Charges for Services	$ 1,425,667	$ 1,449,478	$ 1,346,589	$ 975,000	$ -
Interest	10,779	17,834	36,045	50,000	-
	$ 1,436,446	$ 1,467,312	$ 1,382,634	$ 1,025,000	$ -
Expenditures:					
Non-Departmental	$ 17,055	$ -	$ -	$ -	$ -
Capital	74,688	299,120	2,733,902	2,174,059	191,900
	$ 91,743	$ 299,120	$ 2,733,902	$ 2,174,059	$ 191,900
Other Financing Sources (Uses):					
Interfund Transfer:					
Debt Service Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 2,927,264**	**$ 4,095,456**	**$ 2,744,187**	**$ 1,595,128**	**$ 1,403,228**
Changes in Fund Balance (actual/est.)	*$ 1,344,704*	*$ 1,168,192*	*$ (1,351,269)*	*$ (1,149,059)*	*$ (191,900)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Impact Fee monies for FY's 2016-2017 are being reserved for future system improvements. FY's 2018-2019 includes the appropriation of impact fee monies toward eligible projects.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Fines and Forfeitures	$ 300,000	$ -	$ (300,000)	0.00%
Interest	600	-	(600)	0.00%
SWAT Equipment (Milton/Roswell Contribution)	142,591	-	(142,591)	100.00%
Other Financing Sources:				
Budgeted Fund Balance	323,177	425,050	101,873	31.52%
Total Revenues (All Sources):	**$ 766,368**	**$ 425,050**	**$ (341,318)**	**-44.54%**
Personnel Services	$ 287,507	$ 295,050	$ 7,543	2.62%
Maintenance and Operations	41,974	-	(41,974)	0.00%
Capital	33,569	130,000	96,431	287.26%
Other Uses:				
Non-Allocated/Reserve (1)	403,318	-	(403,318)	-100.00%
Total Expenditures (All Uses):	**$ 766,368**	**$ 425,050**	**$ (341,318)**	**-44.54%**

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta
Drug Enforcement Agency Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 1,974,755	$ 1,742,860	$ 1,450,948	$ 323,178	$ 453,319
Revenues:					
Fines and Forfeitures	$ 244,352	$ 220,016	$ 242,998	$ 350,000	$ -
Interest	1,435	1,216	752	600	-
Miscellaneous	-	-	110,200	142,591	-
	$ 245,786	$ 221,232	$ 353,951	$ 493,191	$ -
Expenditures:					
Public Safety	$ 477,682	$ 513,144	$ 1,481,721	$ 363,050	$ 425,050
	$ 477,682	$ 513,144	$ 1,481,721	$ 363,050	$ 425,050
Ending Fund Balance: (1),(2)	**$ 1,742,860**	**$ 1,450,948**	**$ 323,178**	**$ 453,319**	**$ 28,269**
Changes in Fund Balance (actual/est.)	*$ (231,895)*	*$ (291,912)*	*$ (1,127,770)*	*$ 130,141*	*$ (425,050)*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) FY 2016-2017 fund balance is being used to equipment, personnel, and the capital lease for Tasers. FY 2018 fund balance was used primarily to fund a portion of the Public Safety Headquarters expansion.

City of Alpharetta
Hotel/Motel Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Taxes:				
Hotel/Motel Taxes	$ 8,600,000	$ 8,800,000	$ 200,000	2.3%
Interest:	-	-	-	0.0%
Other:				
Budgeted Fund Balance	1,770,515	814,470	(956,045)	0.0%
Total Revenues (All Sources):	**$ 10,370,515**	**$ 9,614,470**	**$ (756,045)**	**-7.3%**
Other Uses:				
Alpharetta Convention & Visitor's Bureau	$ 3,762,500	$ 3,850,000	$ 87,500	2.3%
City of Alpharetta	3,225,000	3,300,000	75,000	2.3%
Facility Portion of the Hotel/Motel Tax:				
Professional Svcs (Bond Admin Fee)	3,000	3,000	-	0.0%
Series 2016 Bonds (Principal/Interest)	979,963	975,963	(4,000)	0.0%
Alpharetta Arts Center	164,392	-	(164,392)	0.0%
Equestrian Center Foundation Match	250,000	-	(250,000)	200.0%
(1) Park System Wayfinding Signage	51,412	100,000	48,588	300.0%
(1) Wills Park Master Plan Improvements	-	850,000	850,000	400.0%
(1) Downtown Parking Signage	-	95,000	95,000	400.0%
Non-Allocated (Reserve)	814,470	440,507	(373,963)	0.0%
Debt Service Reserve	1,500,000	-	(1,500,000)	-100.0%
Total Expenditures (All Uses):	**$ 10,750,737**	**$ 9,614,470**	**$ (1,136,267)**	**-10.6%**

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

City of Alpharetta
Hotel/Motel Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimated Actual	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ 950,567	$ 1,505,262	$ 1,770,515	$ 2,314,470
Revenues:					
Other Taxes	$ 6,391,842	$ 7,097,865	$ 7,665,868	$ 8,600,000	$ 8,800,000
Transfer-In from Conference Center Fund	-	-	-	380,222	-
	$ 6,391,842	$ 7,097,865	$ 7,665,868	$ 8,980,222	$ 8,800,000
Expenditures:					
Alpharetta Business Community	$ 220,403	$ 0	$ 0	$ -	$ -
Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,818	3,762,500	3,850,000
City of Alpharetta	2,429,994	2,661,700	2,874,701	3,225,000	3,300,000
Facility Portion of the Hotel/Motel Tax:					
Professional Svcs (Bond Admin)	-	525	6,525	3,000	3,000
Facility Debt Service	-	775,629	779,963	979,963	975,963
Alpharetta Arts Center	-	-	385,609	164,392	-
Equestrian Center Foundation Match	-	-	-	250,000	-
Park System Wayfinding Signage	-	-	-	51,412	100,000
Wills Park Master Plan Imp.	-	-	-	-	850,000
Downtown Parking Signage	-	-	-	-	95,000
	$ 5,441,275	$ 6,543,171	$ 7,400,615	$ 8,436,267	$ 9,173,963
Ending Fund Balance:	**$ 950,567**	**$ 1,505,262**	**$ 1,770,515**	**$ 2,314,470**	**$ 1,940,507**
Changes in Fund Balance (actual/est.)	*$ 950,567*	*$ 554,695*	*$ 265,254*	*$ 543,955*	*$ (373,963)*

Notes:

Revenue is to be distributed to the participating entities based on their relative share. Funding for Tourism Product Development is used for debt service on the Series 2016 Conference Center Bonds or reserved for debt service/future eligible initiatives (fund balance within the Hotel/Motel Fund).

Fund Balance totaling $1.5 million will be retained as a Debt Service Reserve.

Please refer to the Capital Initiatives section of this document for detailed descriptions on the recommended projects.

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DEBT SERVICE FUND SUMMARY

City of Alpharetta
Debt Service Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Property Taxes:				
Property Taxes	$ 5,090,000	$ 5,050,000	$ (40,000)	-0.8%
Delinquent	20,000	20,000	-	0.0%
Motor Vehicle Taxes	24,000	15,000	(9,000)	-37.5%
Interest	10,000	12,000	2,000	20.0%
Other Financing Sources:				
Transfer-In from Impact Fee Fund	-	-	-	0.0%
Budgeted Fund Balance (1)	1,032,049	254,086	(777,963)	-75.4%
Total Revenues (All Sources)	**$ 6,176,049**	**$ 5,351,086**	**$ (824,963)**	**-13.4%**
Maintenance & Operations:				
Professional Services	$ 5,000	$ 5,000	$ -	0.0%
Debt Service (Principal and Interest):				
City of Alpharetta				
GO Bonds, Series 2012	1,478,950	1,485,350	6,400	0.4%
GO Bonds, Series 2014 (refunding)	1,933,622	1,930,948	(2,674)	-0.1%
GO Bonds, Series 2016	1,930,788	1,929,788	(1,000)	-0.1%
Development Authority of Alpharetta				
Revenue Refunding Bonds, Series 2009	125,153	-	(125,153)	-100.0%
Other Uses:				
Debt Service Reserve (2)	702,536	-	(702,536)	-100.0%
Total Expenditures (All Uses)	**$ 6,176,049**	**$ 5,351,086**	**$ (824,963)**	**-13.4%**

Notes:

(1) FYs 2019-2020 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta
Debt Service Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 845,511	$ 814,053	$ 1,250,407	$ 1,032,050	$ 702,537
Revenues:					
Property Taxes (incl. Motor Vehicle)	$ 3,519,961	$ 5,565,545	$ 5,239,144	$ 5,134,000	$ 5,085,000
Interest	8,578	10,979	20,456	10,000	12,000
Other	-	1	-	-	-
Refunding Bond Proceeds	-	-	-	-	-
	$ 3,528,539	$ 5,576,525	$ 5,259,600	$ 5,144,000	$ 5,097,000
Expenditures:					
Professional Services	$ -	$ 2,350	$ 3,300	$ 5,000	$ 5,000
Non-Departmental:					
Debt Service	3,559,998	5,137,821	5,474,657	5,468,513	5,346,086
Debt Service Reserve	-	-	-	-	-
Refunding Bonds (Pmt to Escrow)	-	-	-	-	-
Refunding Bonds (Issue Costs)	-	-	-	-	-
	$ 3,559,998	$ 5,140,171	$ 5,477,957	$ 5,473,513	$ 5,351,086
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund	$ -	$ -	$ -	$ -	$ -
(1) Capital Project Fund	-	-	-	-	-
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance: (1)	**$ 814,053**	**$ 1,250,407**	**$ 1,032,050**	**$ 702,537**	**$ 448,451**
Changes in Fund Balance (actual/est.)	*$ (31,459)*	*$ 436,354*	*$ (218,357)*	*$ (329,513)*	*$ (254,086)*

Notes:

(1) FYs 2016-2020 utilize available fund balance to offset a portion of the debt service requirements.

CAPITAL PROJECT FUND SUMMARIES

City of Alpharetta
Capital Project Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 8,695,065	$ 7,766,268	$ (928,797)	-10.68%
Northside Hospital Grant (Fitness Initiatives)	-	40,000	40,000	-100.00%
Development Authority Contribution	-	37,500	37,500	-100.00%
Budgeted Fund Balance	2,750,000	3,000,000	250,000	0.00%
Total Revenues (All Sources):	**$ 11,445,065**	**$ 10,843,768**	**$ (601,297)**	**-5.25%**
Capital: (1)				
City Administration	$ 243,336	$ 162,500	$ (80,836)	-33.22%
Community Development	170,000	268,000	98,000	57.65%
Public Works	4,268,279	7,019,850	2,751,571	64.47%
Public Safety	1,557,700	1,434,300	(123,400)	-7.92%
Recreation, Parks & Cultural Services	1,416,000	830,000	(586,000)	-41.38%
Information Technology	660,000	300,000	(360,000)	-54.55%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	3,129,750	829,118	(2,300,632)	-73.51%
Total Expenditures (All Uses):	**$ 11,445,065**	**$ 10,843,768**	**$ (601,297)**	**-5.25%**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta
Stormwater Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
General Fund Transfer	$ 1,875,000	$ 2,550,000	$ 675,000	36.00%
Budgeted Fund Balance	-	-	-	0.00%
Total Revenues (All Sources):	**$ 1,875,000**	**$ 2,550,000**	**$ 675,000**	**36.00%**
Capital: (1)				
Public Works	$ 1,575,000	$ 2,550,000	$ 975,000	61.90%
Recreation, Parks & Cultural Services	300,000	-	(300,000)	0.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	-	-	-	N/A
Total Expenditures (All Uses):	**$ 1,875,000**	**$ 2,550,000**	**$ 675,000**	**36.00%**

Notes:

(1) Please refer to the Capital Requests tab for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta
T-SPLOST Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Taxes:				
T-SPLOST	$ 11,100,000	$ 11,400,000	$ 300,000	2.70%
Investment Earnings	225,000	-	(225,000)	-100.00%
Other Financing Sources:				
Budgeted Fund Balance	-	4,372,820	4,372,820	N/A
Total Revenues (All Sources):	**$ 11,325,000**	**$ 15,772,820**	**$ 4,447,820**	**39.27%**
Capital: (1)				
Public Works	$ 6,671,423	$ -	$ (6,671,423)	-100.00%
Other Uses:				
Non-Allocated (Future Capital/One-time Initiatives)	4,653,577	15,772,820	11,119,243	238.94%
Total Expenditures (All Uses):	**$ 11,325,000**	**$ 15,772,820**	**$ 4,447,820**	**39.27%**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

City of Alpharetta
2016 Parks and Transportation Bond Capital Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Adopted Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Other Financing Sources:				
Budgeted Fund Balance	$ -	$ 1,325,912	$ 1,325,912	-
Total Revenues (All Sources):	**$ -**	**$ 1,325,912**	**$ 1,325,912**	**-**
Capital: (1)				
Public Works	$ -	$ -	$ -	-
Recreation, Parks & Cultural Services	-	-	-	-
Other Uses:				
Non-Allocated (Transportation)	-	734,064	734,064	-
Non-Allocated (Parks)	-	591,848	591,848	-
Total Expenditures (All Uses):	**$ -**	**$ 1,325,912**	**$ 1,325,912**	**-**

Notes:

(1) Please refer to the *Capital Initiatives* section of this document for detailed descriptions of the FY 2020 capital initiatives.

This fund accounts for the proceeds and associated expenditures resulting from the issuance of voter approved general obligation bonds, series 2016. This bond issue provided $52 million in improvements aimed at alleviating traffic congestion, expanding sidewalk connectivity, improving park amenities, extending the Big Creek Greenway north to connect with Forsyth County's Greenway, and securing parkland for future passive and active park systems. Fund appropriations are perpetual with only new appropriations recognized in the annual budget. FY 2019 did not include any appropriation adjustments in the Adopted Budget. FY 2020 is recognizing non-allocated appropriations for future appropriation by the City Council.

ENTERPRISE FUND SUMMARY

City of Alpharetta
Solid Waste Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Licenses and Permits:				
Solid Waste Permits (Penalties/Interest)	$ -	$ -	$ -	0.00%
Charges for Services:				
Solid Waste Collection Fees	3,953,000	4,014,000	61,000	1.54%
Solid Waste Tag Fees	1,000	1,500	500	50.00%
Solid Waste Commercial Hauler Fees	25,000	25,000	-	0.00%
Solid Waste Fees (Penalties/Interest)	30,000	40,000	10,000	33.33%
Bad Check Fees	300	262	(38)	-12.67%
Interest	8,654	20,000	11,346	131.11%
Other:				
Miscellaneous Revenue	-	-	-	0.00%
Other Financing Sources:				
Budgeted Fund Balance	341,192	80,000	(261,192)	-76.55%
Total Revenues (All Sources): (1)	**$ 4,359,146**	**$ 4,180,762**	**$ (178,384)**	**-4.09%**
Personnel Services:				
Salaries	$ 39,552	$ 40,773	$ 1,221	3.09%
Benefits	37,357	39,071	1,714	4.59%
Maintenance & Operations:			-	
Professional Fees	3,886,255	4,044,400	158,145	4.07%
Miscellaneous	55,645	56,518	873	1.57%
Capital/Other Uses:			-	
Non-Allocated/Reserve (2)	340,337	-	(340,337)	-100.00%
Total Expenditures (All Uses): (1)	**$ 4,359,146**	**$ 4,180,762**	**$ (178,384)**	**-4.09%**
Personnel (full-time-equivalent)	*1.0*	*1.0*		

Notes:

(1) Includes non-operating revenue and expenditures such as Carryforward Fund Balance and Non-Allocated/Reserves. Operational budget growth is 4% after adjusting for non-operating items.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta
Solid Waste Fund
atement of Revenues, Expenditures, and changes in Fund Balan

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 967,766	$ 1,123,990	$ 1,133,212	$ 1,186,192	$ 1,185,337
Revenues:					
Licenses and Permits	$ 743	$ 71	$ 50	$ -	$ -
Charges for Services	3,224,290	3,275,064	3,851,813	4,009,300	4,080,762
Interest	8,598	8,994	19,817	8,654	20,000
Miscellaneous Revenue	-	-	(56)	-	-
	$ 3,233,631	$ 3,284,129	$ 3,871,624	$ 4,017,954	$ 4,100,762
Expenditures:					
Solid Waste Operations	$ 3,077,407	$ 3,274,907	$ 3,818,643	$ 4,018,809	$ 4,180,762
	$ 3,077,407	$ 3,274,907	$ 3,818,643	$ 4,018,809	$ 4,180,762
Other Financing Sources (Uses):					
Interfund Transfer:					
General Fund (subsidy/other)	$ -	$ -	$ -	$ -	$ -
				$ -	$ -
Ending Fund Balance: (1)	**$ 1,123,990**	**$ 1,133,212**	**$ 1,186,192**	**$ 1,185,337**	**$ 1,105,337**
Changes in Fund Balance (actual/est.) (2)	*$ 156,224*	*$ 9,222*	*$ 52,980*	*$ (855)*	*$ (80,000)*
Personnel (full-time-equivalent)	*1.0*	*1.0*	*1.0*	*1.0*	*1.0*

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Fund balance is being utilized in FY 2020 to subsidize operations and maintain sanitation rates at existing levels through April 2020.

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INTERNAL SERVICE FUND SUMMARIES

City of Alpharetta
Risk Management Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services				
Risk Fund	$ 1,446,500	$ 1,499,800	$ 53,300	3.7%
Interest Earnings	4,000	7,500	3,500	100.0%
Other:				
Budgeted Fund Balance	222,136	-	(222,136)	-100.0%
Total Revenues (All Sources):	**$ 1,672,636**	**$ 1,507,300**	**$ (165,336)**	**-9.9%**
Maintenance & Operations: (1)				
Professional Services	$ 132,000	$ 135,300	$ 3,300	2.5%
Vehicle Insurance	170,000	170,000	-	0.0%
Fine Arts Insurance	2,500	3,500	1,000	40.0%
Property and Equipment Insurance	100,000	95,000	(5,000)	-5.0%
General Liability Insurance	60,000	60,000	-	0.0%
Law Enforcement Liability Insurance	91,500	92,500	1,000	1.1%
Public Entity Liability Insurance	62,733	65,000	2,267	3.6%
Workers Comp. Excess Liability Insurance	107,000	107,000	-	0.0%
Criminal Liability Insurance	4,500	4,000	(500)	-11.1%
Cyber Liability Insurance	7,000	7,000	-	100.0%
Umbrella Liability Insurance	56,000	56,000	-	0.0%
Medical Services (PS Custody)	35,000	15,000	(20,000)	-57.1%
Claims and Judgments	622,267	697,000	74,733	12.0%
Other Uses: (2),(3)				
Reserve	222,136	-	(222,136)	-100.0%
Total Expenditures (All Uses):	**$ 1,672,636**	**$ 1,507,300**	**$ (165,336)**	**-9.9%**

Notes:

(1) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(2) Includes non-operating revenue and expenditures such as Budgeted Fund Balance and Reserve. The true operational budget variance after adjusting for non-operating accounts approximates 8%.

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

City of Alpharetta
Risk Management Fund
Statement of Revenues, Expenditures, and changes in Fund Balance (1)

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 367,911	$ 589,041	$ 279,335	$ 222,137	$ 222,137
Revenues:					
Charges for Services	$ 1,262,000	$ 1,310,000	$ 1,335,000	$ 1,446,500	$ 1,499,800
Interest Earnings	3,984	4,754	9,247	4,000	7,500
Other:					
Insurance Proceeds	25,537	98,274	56,175	-	-
	$ 1,291,522	$ 1,413,028	$ 1,400,421	$ 1,450,500	$ 1,507,300
Expenditures:					
Maintenance & Operations:					
Professional Services	$ 93,457	$ 121,077	$ 131,408	$ 132,000	$ 135,300
Vehicle Insurance	135,169	143,111	159,588	170,000	170,000
Fine Arts Insurance	-	-	-	2,500	3,500
Property and Equipment Insurance	84,628	83,823	92,197	100,000	95,000
General Liability Insurance	54,387	56,244	56,626	60,000	60,000
Law Enforcement Liability Insurance	93,429	94,931	85,194	91,500	92,500
Public Entity Liability Insurance	49,295	57,900	58,077	62,733	65,000
Workers Comp. Excess Liability Insurance	87,050	100,239	103,609	107,000	107,000
Criminal Liability Insurance	4,075	4,275	3,386	4,500	4,000
Cyber Liability Insurance	6,584	6,806	6,394	7,000	7,000
Umbrella Liability Insurance	53,602	56,725	52,782	56,000	56,000
Medical Services (PS Custody)	6,608	12,408	40,155	35,000	15,000
Claims and Judgments	402,107	985,195	668,204	622,267	697,000
	$ 1,070,391	$ 1,722,734	$ 1,457,620	$ 1,450,500	$ 1,507,300
Ending Fund Balance: (1)	**$ 589,041**	**$ 279,335**	**$ 222,137**	**$ 222,137**	**$ 222,137**
Changes in Fund Balance (actual/est.) (2)	*$ 221,131*	*$ (309,706)*	*$ (57,199)*	$ -	$ -

Notes:

(1) In order to accurately measure anticipated fund balance usage, this schedule omits the Carryforward Fund Balance and Non-Allocated/Reserve accounts.

(2) Available Fund Balance was used in FY's 2017-2018 to supplement the reserve for claims and judgments.

City of Alpharetta
Medical Insurance Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
Medical Insurance Premiums				
Employer Contribution	$ 6,455,648	$ 6,972,100	$ 516,452	8.0%
Employee Contribution	714,809	714,809	-	0.0%
Interest	-	-	-	0.0%
Other Financing Sources:				
Budgeted Fund Balance	1,200,060	-	(1,200,060)	100.0%
Total Revenues (All Sources):	**$ 8,370,517**	**$ 7,686,909**	**$ (683,608)**	-8.2%
Maintenance and Operations				
Medical Premiums	$ 1,637,589	$ 1,750,000	$ 112,411	6.9%
Other				
Medical Claims	5,487,755	5,891,909	404,154	7.4%
Reserve	(254,827)	45,000	299,827	-117.7%
Transfers-Out:				
OPEB Trust Fund	1,500,000	-	(1,500,000)	100.0%
Total Expenditures (All Uses):	**$ 8,370,517**	**$ 7,686,909**	**$ (683,608)**	-8.2%

Notes:

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals $7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

City of Alpharetta
Medical Insurance Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ (76,062)	$ 964,180	$ 1,200,062	$ (254,825)
Revenues:					
Charges for Services	$ 6,558,912	$ 6,742,079	$ 6,999,721	$ 7,170,457	$ 7,686,909
Interest	116	126	119	-	-
	$ 6,559,028	$ 6,742,205	$ 6,999,839	$ 7,170,457	$ 7,686,909
Expenditures:					
Medical Premiums	$ 1,341,840	$ 1,347,126	$ 1,506,906	$ 1,637,589	$ 1,750,000
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	5,891,909
	$ 6,635,089	$ 5,701,963	$ 6,763,958	$ 7,125,344	$ 7,641,909
Other Financing Sources (Uses):					
Interfund Transfer:					
OPEB Trust Fund	$ -	$ -	$ -	$ 1,500,000	$ -
	$ -	$ -	$ -	$ 1,500,000	$ -
Ending Fund Balance:	**$ (76,062)**	**$ 964,180**	**$ 1,200,062**	**$ (254,825)**	**$ (209,825)**
Changes in Fund Balance (actual/est.)	*$ (76,062)*	*$ 1,040,242*	*$ 235,881*	*$ (1,454,887)*	*$ 45,000*

Notes:
Available fund balance is being used in FY 2019 to fund implementation of a post-employment healthcare benefit (new for FY 2019).

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FIDUCIARY FUND SUMMARY

City of Alpharetta
OPEB Health Trust Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
OPEB Trust Funding				
Employer Contribution	$ 85,000	$ 30,000	$ (55,000)	-
Employee Contribution	20,000	20,000	-	-
Interest	-	10,000	10,000	-
Transfer-In				
Medical Insurance Fund	-	-	-	-
Total Revenues (All Sources):	**$ 105,000**	**$ 60,000**	**$ (45,000)**	-
Maintenance and Operations				
OPEB Benefits	$ 105,000	$ 60,000	$ (45,000)	-
Post Employment Healthcare Benefit	-	-	-	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	**$ 105,000**	**$ 60,000**	**$ (45,000)**	-

City of Alpharetta
OPEB Health Trust Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ 995,157	$ 1,057,003	$ 1,130,252	$ 1,224,157	$ 1,224,157
Revenues:					
OPEB Trust Funding	$ 105,416	$ 114,283	$ 85,200	$ 105,000	$ 50,000
Interest	2,846	6,460	16,391	-	10,000
	$ 108,261	$ 120,743	$ 101,591	$ 105,000	$ 60,000
Expenditures:					
OPEB Benefits	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ 60,000
	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ 60,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance:	**$ 1,057,003**	**$ 1,130,252**	**$ 1,224,157**	**$ 1,224,157**	**$ 1,224,157**
Changes in Fund Balance (actual/est.)	*$ 61,846*	*$ 73,249*	*$ 93,905*	*$ -*	*$ -*

Notes:

Fiscal Years 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

City of Alpharetta
OPEB Reimbursement Trust Fund
Statement of Budgetary Comparisons (FY 2019-2020)

	FY 2019 Amended Budget	FY 2020 Recommended Budget	$ Variance	% Variance
Charges for Services:				
OPEB Health Reimbursement Benefit				
Employer Contribution	$ 550,000	$ 575,000	$ 25,000	-
Interest	-	6,000	6,000	-
Transfer-In				
Medical Insurance Fund	1,500,000	-	(1,500,000)	-
Total Revenues (All Sources):	**$ 2,050,000**	**$ 581,000**	**$ (1,469,000)**	-
Maintenance and Operations				
OPEB Health Reimbursement Benefit	$ 2,050,000	$ 581,000	$ (1,469,000)	-
Reserve	-	-	-	0.0%
Total Expenditures (All Uses):	**$ 2,050,000**	**$ 581,000**	**$ (1,469,000)**	-

City of Alpharetta
OPEB Reimbursement Trust Fund
Statement of Revenues, Expenditures, and changes in Fund Balance

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Amended Budget	FY 2020 Recommended Budget
Beginning Fund Balance:	$ -	$ -	$ -	$ -	$ -
Revenues:					
OPEB Health Reimbursement Benefit	$ -	$ -	$ -	$ 550,000	$ 575,000
Interest	-	-	-	-	6,000
	$ -	$ -	$ -	$ 550,000	$ 581,000
Expenditures:					
OPEB Health Reimbursement Benefit	$ -	$ -	$ -	$ 2,050,000	$ 581,000
	$ -	$ -	$ -	$ 2,050,000	$ 581,000
Other Financing Sources (Uses):					
Interfund Transfer:					
Medical Insurance Fund	$ -	$ -	$ -	$ 1,500,000	$ -
	$ -	$ -	$ -	$ 1,500,000	$ -
Ending Fund Balance:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Changes in Fund Balance (actual/est.)	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

Notes:

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).

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Mayor and City Council

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Mission Statement

TO MAKE A POSITIVE DIFFERENCE in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

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Mayor and City Council

Mission Statement

To make a positive difference in the community by efficiently managing public resources and providing effective services and leadership that exceed the expectations of our citizens.

Core Values

Excellence: We believe that expectations are the starting point; not the destination. Every member of the City of Alpharetta Team shall be dedicated to the pursuit of continuous improvement in our results and how they are achieved.

Stewardship: The citizens of Alpharetta have entrusted to us public resources and empowered us to protect, invest, and leverage them for the good and betterment of the community. We shall do so in a manner that reflects the highest ethics, exacting standards, and unwavering principles.

Integrity: The trust of the public is the foundation of our ability to conduct the business of local government and realize the City's mission. Every member of the City of Alpharetta Team shall maintain her or his reputation for honesty, straightforwardness, fair dealing, and a sincere desire to serve in the best interest of the community and citizens of Alpharetta

Service: The City of Alpharetta is committed to efficient, effective, and responsive service delivery that makes a positive difference in the community and the lives of those we serve. We shall proactively address issues and pursue opportunities, act with humility, and deliver more than what is expected.

Loyalty: Through our every word and action we shall serve, protect, and promote the community and citizens of Alpharetta; advance the City's mission; and support and work in unity with those with whom we serve.

Community Vision

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MAYOR AND CITY COUNCIL
Five-year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ -	$ -	$ -	$ -	$ -
% Change		*0.0%*	*0.0%*	*0.0%*	*0.0%*
average 5 year percent change		*0.0%*			
Expenditures	$ 321,095	$ 319,279	$ 292,533	$ 364,389	$ 382,496
% Change		*-0.6%*	*-8.4%*	*24.6%*	*5.0%*
average 5 year percent change		*5.1%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MAYOR AND CITY COUNCIL
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
Expenditures										
(1)	Personnel services:									
	Salary	$ 120,000	$ 120,000	$ 109,063	$ 120,000	$ -	$ 120,000	$ 120,000	0.0%	$ -
	Benefits	165,160	171,026	153,643	194,005	-	194,005	211,883	9.2%	17,878
	subtotal	***$ 285,160***	***$ 291,026***	***$ 262,705***	***$ 314,005***	***$ -***	***$ 314,005***	***$ 331,883***	***5.7%***	***$ 17,878***
	Maintenance and Operations:									
	Professional Services	$ -	$ -	$ -	$ 5,000	$ -	$ 5,000	$ 5,000	0.0%	$ -
(2)	IT Professional Services	1,813	1,980	2,153	2,384	-	2,384	2,613	9.6%	229
	General Supplies	4,488	1,232	3,687	4,000	-	4,000	4,000	0.0%	-
	Mayor	8,793	8,476	7,782	9,000	-	9,000	9,000	0.0%	-
	City Council Post 1	4,460	4,835	4,916	5,000	-	5,000	5,000	0.0%	-
	City Council Post 2	1,607	1,019	3,936	5,000	-	5,000	5,000	0.0%	-
	City Council Post 3	5,000	1,809	689	5,000	-	5,000	5,000	0.0%	-
	City Council Post 4	4,993	4,546	1,954	5,000	-	5,000	5,000	0.0%	-
	City Council Post 5	1,925	659	1,316	5,000	-	5,000	5,000	0.0%	-
	City Council Post 6	2,856	3,697	3,395	5,000	-	5,000	5,000	0.0%	-
	subtotal	***$ 35,936***	***$ 28,254***	***$ 29,828***	***$ 50,384***	***$ -***	***$ 50,384***	***$ 50,613***	***0.5%***	***$ 229***
	Capital:									
	Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***-***	***$ -***
	Total	**$ 321,095**	**$ 319,279**	**$ 292,533**	**$ 364,389**	**$ -**	**$ 364,389**	**$ 382,496**	**5.0%**	**$ 18,107**
Full-time Equivalent Positions		7.0	7.0	7.0	7.0		7.0	7.0		

Notes

(1) Variance due primarily to growth in group insurance premiums coupled with changes in coverage elections, growth in risk management claims funding, etc.

(2) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Mayor & Council	Mayor	City Council Post 1	City Council Post 2	City Council Post 3	City Council Post 4	City Council Post 5	City Council Post 6
				1110	MCC00	MCC01	MCC02	MCC03	MCC04	MCC05	MCC06
521200	Professional Services	$ 5,000	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
523900	IT Professional Services	2,384	2,613	2,613	-	-	-	-	-	-	-
531100	General Supplies	4,000	4,000	4,000	-	-	-	-	-	-	-
532310	Mayor	9,000	9,000	-	9,000	-	-	-	-	-	-
532320	City Council Post 1	5,000	5,000	-	-	5,000	-	-	-	-	-
532330	City Council Post 2	5,000	5,000	-	-	-	5,000	-	-	-	-
532340	City Council Post 3	5,000	5,000	-	-	-	-	5,000	-	-	-
532350	City Council Post 4	5,000	5,000	-	-	-	-	-	5,000	-	-
532360	City Council Post 5	5,000	5,000	-	-	-	-	-	-	5,000	-
532370	City Council Post 6	5,000	5,000	-	-	-	-	-	-	-	5,000
	TOTAL	**$ 50,384**	**$ 50,613**	**$ 12,723**	**$ 9,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
MAYOR & COUNCIL	10011100	521200	Professional Services	General Professional Services	5,000	5,000
				subtotal	**5,000**	**5,000**
	10011100	523900	IT Professional Services	Solarwinds Software Renewal	27	-
				WAP Maintenance - Aerohive	14	14
				Amazon Web Services	2	2
				Developer License for MDM	1	1
				City Circuit Connection to Internet - AT&T	43	43
				Data Circuits - ASE - AT&T	123	123
				City Circuit Connection to Internet - Charter	8	8
				Load Balancer - Citrix	3	14
				Security - Patch Mgmt	-	57
				Data Center's Uninterruptible Power System	25	30
				Citywide Microsoft Licensing	50	421
				GIS Mobile Field Mapping & Data Collection	117	3
				Drone to GIS Conversion	7	117
				Non-Xerox Printer Repair	17	11
				Filemaker Database Management for Various City Dep	13	21
				Data Center Fire Suppression System	3	3
				Firewall - Palo Alto - Veristor	58	14
				Network Vulnerability Scanner	68	71
				Asset Management - LanSweeper	5	5
				ERPM (RED Identity Mgmt)	5	14
				ManageEngine - Logging & Auditing - LogRhythm	57	114
				Security Awareness Training (knowBe4)	21	20
				Microsoft User Based Training	21	-
				Technical Support for CISCO Network	40	40
				Conversion of LIDAR Data to ArcGIS	4	4
				Firewall - Palo Alto - Veristor	-	60
				ClientVPN - Palo Alto - Veristor	13	-
				SQL Monitoring	11	11
				Wiring Services	23	23
				City Enterprise Data Management	46	-

Division/Project Title	Account Number			Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
					Datacenter Security	14	-
					Consulting Services	55	55
					Citywide Virtual Licensing	105	97
					Maintenance Extensions	95	144
					City Virus, Adware, Spyware & Threat Protection	121	-
					City Circuit Connection to Internet - Zayo	59	59
					Backup and Replication/O365 backup	-	259
					Deep Security and Officescan - Carbon Black	-	48
					Duo 2FA - 2 Factor Authentication	-	52
					ManageEngine (Ad SelfService)	23	15
					iPad Wireless Service	384	-
					Mobile Data Management	343	286
					Line and Circuit Service	108	108
					GLS Monitoring and Support	135	136
					CISCO SMARTnet Telephony and Phone App Licenses	100	100
					Cisco phone infrastructure support	10	10
					Project Event Capture - ESRI	7	-
					subtotal	**2,384**	**2,613**
	10011100	531100		General Supplies		4,000	4,000
					subtotal	**4,000**	**4,000**
MAYOR MCC00	10011100	532370	MCC00	Mayor Expense	Other Expenses	8,616	8,616
					iPad Wireless Service	384	384
					subtotal	**9,000**	**9,000**
CITY COUNCIL POST 1	10011100	532310	MCC01	Post 1 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
CITY COUNCIL POST 2	10011100	532320	MCC09	Post 2 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
CITY COUNCIL POST 3	10011100	532330	MCC10	Post 3 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
CITY COUNCIL POST 4	10011100	532340	MCC11	Post 4 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
CITY COUNCIL POST 5	10011100	532350	MCC07	Post 5 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
CITY COUNCIL POST 6	10011100	532360	MCC08	Post 6 Expense		5,000	5,000
					subtotal	**5,000**	**5,000**
						50,384	**50,613**

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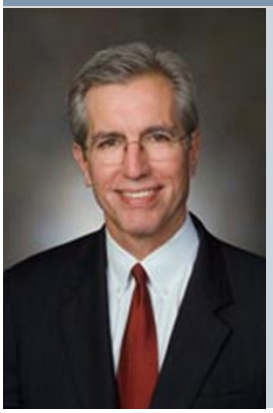
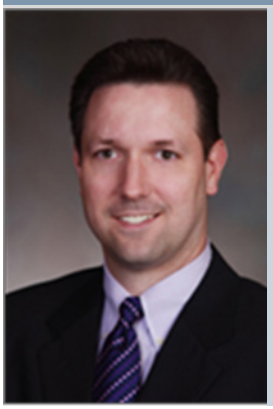
City Administration

BOB REGUS
CITY ADMINISTRATOR

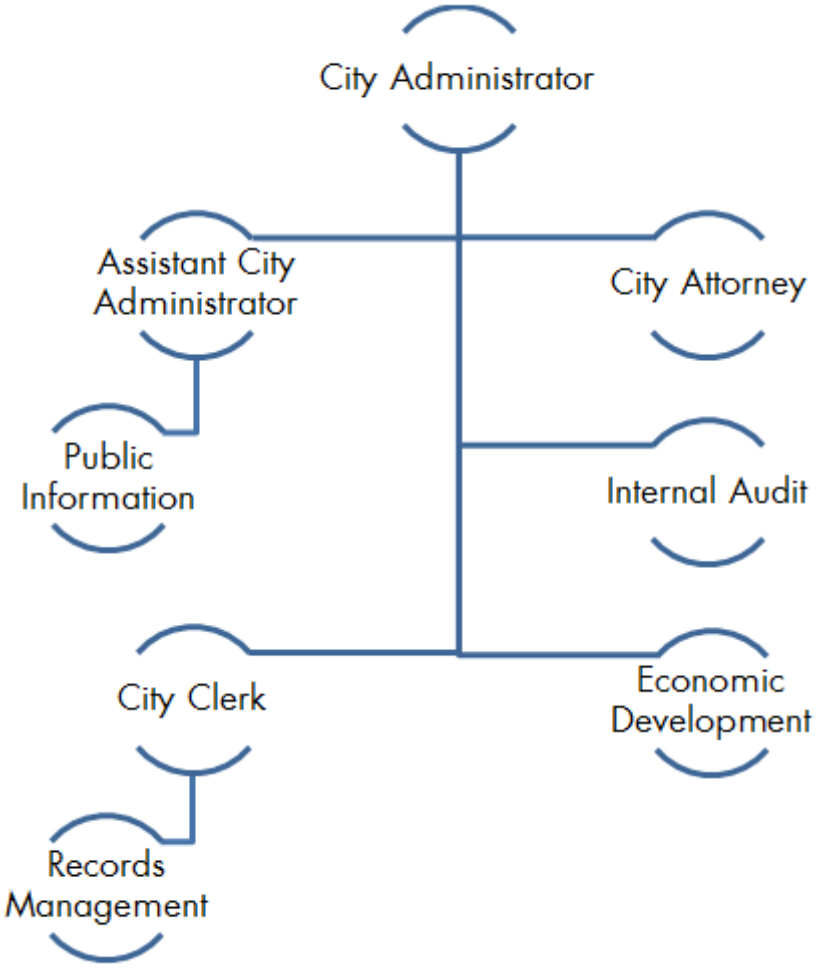


BRegus@alpharetta.ga.us

JAMES DRINKARD
ASSISTANT CITY ADMINISTRATOR



JDrinkard@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

City Administration

Administration, Internal Audit, City Attorney, City Clerk, Public Information, and Economic Development

City Administrator

Mission Statement

The mission of the City Administrator's Office is to carry out the policies and implement the goals established by the City Council in providing services to the citizens in the most effective and economical manner while promoting awareness and understanding of services, policies, information, programs, and priorities that results in an informed and participative community.

Goals and Objectives

- ✓ To improve quality of service to citizens of the City of Alpharetta;
- ✓ To improve morale and promote teamwork among all employees;
- ✓ To improve coordination and administration of interdepartmental activities;
- ✓ To promote better communication between all levels of government and the citizens;
- ✓ To use technology to improve processes for citizen input into facets of governance;
- ✓ To increase the public/government interaction through the City's web site; and
- ✓ Oversee the Economic Development efforts for the City.

Key Issues

- ✓ Continue the development of a "customer-driven" organizational culture among the staff;
- ✓ Strengthen the relationship between the City Council and staff - building bridges in communication to facilitate the relationship;
- ✓ Continue the informative, cooperative endeavor of providing the best available information for the City Council to remain effective and successful in their offices;
- ✓ Meet the service provision and service level demand of the citizens while ensuring the most cost effective delivery of those services;
- ✓ Continue efforts toward more effective communication strategies with citizens through enhanced public awareness and public education programs;

- ✓ Seek to work with the local legislative delegation on the introduction or support of legislation that benefits the City of Alpharetta and its citizens;
- ✓ Anticipate the future population and area growth of the City as a result of continued development and annexations, ensuring staff meets the expectations of existing and new residents; and
- ✓ Continue efforts toward enhancing the compensation and benefits package to attract and retain the very best employees.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
CITY ADMINISTRATION
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 13,672	$ 21,953	$ 15,818	$ 6,700	$ 6,700
% Change		*60.6%*	*-27.9%*	*-57.6%*	*0.0%*
average 5-year percent change		*-6.3%*			
Expenditures	$ 1,893,792	$ 1,980,803	$ 2,181,453	$ 1,963,439	$ 2,018,666
% Change		*4.6%*	*10.1%*	*-10.0%*	*2.8%*
average 5-year percent change		*1.9%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Charges for Services									
	Parks Services Event Fees	$ 733	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Rents/Royalties	-	3,410	-	-	-	-	-	-	-
	Misc. Revenue	87	7,696	490	-	-	-	-	-	-
	Donation from Private Sources	-	-	4,158	-	-	-	-	-	-
(5)	Alcohol Beverage Permit Fee	-	-	-	6,000	-	6,000	-	-100.0%	(6,000)
	Alcohol Beverage Admin Fee	11,900	10,150	10,150	-	-	-	6,000	-	6,000
	Public Records Request	453	498	820	500	-	500	500	0.0%	-
	City Center Facility Rental	500	200	200	200	-	200	200	0.0%	-
	Total	**$ 13,672**	**$ 21,953**	**$ 15,818**	**$ 6,700**	**$ -**	**$ 6,700**	**$ 6,700**	**0.0%**	**$ -**

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Expenditures										
(1)	Personnel Services:									
	Salary	$ 978,234	$ 976,858	$ 986,376	$ 1,040,352	$ (158,109)	$ 882,243	$ 807,226	-8.5%	$ (75,017)
	Benefits	425,918	422,467	431,845	507,525	(61,694)	445,831	388,415	-12.9%	(57,416)
	subtotal	***$ 1,404,153***	***$ 1,399,325***	***$ 1,418,220***	***$ 1,547,877***	***$ (219,803)***	***$ 1,328,074***	***$ 1,195,641***	***-10.0%***	***$ (132,433)***
	Maintenance and Operations:									
(2)	Professional Services	$ 93,263	$ 154,563	$ 293,534	$ 165,400	$ 14,480	$ 179,880	$ 409,700	127.8%	$ 229,820
	Equipment Repair/Maint.	110	-	1,373	300	-	300	-	-100.0%	(300)
(3)	Advertising	91,170	161,923	184,783	176,000	515	176,515	163,200	-7.5%	(13,315)
(4)	Printing and Binding	2,535	2,940	1,342	2,800	-	2,800	3,000	7.1%	200
(5)	Employee Travel	30,160	37,441	38,585	25,600	(3,687)	21,913	12,500	-43.0%	(9,413)
(5)	Employee Training	22,701	33,828	30,809	24,800	(1,800)	23,000	20,100	-12.6%	(2,900)
	Maintenance Contracts	83,589	47,896	66,460	106,307	-	106,307	103,777	-2.4%	(2,530)
	IT Professional Services	36,739	38,859	36,900	42,085	-	42,085	38,358	-8.9%	(3,727)
(3)	General Supplies/Materials	124,791	84,830	80,558	79,915	(350)	79,565	69,390	-12.8%	(10,175)
	Water and Sewer Utilities	152	549	178	-	-	-	-	-	-
	Electricity Utilities	744	(222)	-	-	-	-	-	-	-
	Small Equipment	3,560	11,928	13,045	3,000	-	3,000	3,000	0.0%	-
	Non-Recurring Expenses	124	6,941	-	-	-	-	-	-	-
	subtotal	***$ 489,639***	***$ 581,478***	***$ 747,565***	***$ 626,207***	***$ 9,158***	***$ 635,365***	***$ 823,025***	***29.5%***	***$ 187,660***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
CITY ADMINISTRATION
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital:									
Machinery/Equipment	$ -	$ -	$ 15,668	$ -	$ -	$ -	$ -	-	$ -
subtotal	***$ -***	***$ -***	***$ 15,668***	***$ -***	***$ -***	***$ -***	***$ -***	-	***$ -***
Total	**$ 1,893,792**	**$ 1,980,803**	**$ 2,181,453**	**$ 2,174,084**	**$ (210,645)**	**$ 1,963,439**	**$ 2,018,666**	**2.8%**	**$ 55,227**
Full-time Equivalent Positions (1)	**11.00**	**10.00**	**10.00**	**10.00**		**8.00**	**7.00**		

Notes

(1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, all of which is offset through the elimination of the Internal Audit function (one Internal Auditor position), Records Manager position, and Economic Development Director position.

(2) Variance is due primarily to election staffing/management costs for FY 2020 and the programming of Tech Alpharetta operational funding into the operating budget (previously funded the capital allocations). In accordance with the agreement with Fulton County, the city is responsible for full election cost coverage during those elections held when the County does not have a question on the ballot (as is anticipated for FY 2020).

(3) Variance is based on an overall reduction in anticipated hospitality/marketing/promotional needs and is partially offset through anticipated elections advertising costs and 2020 Operating Initiatives (Recognition of City Committees and Boards).

(4) Variance is based on historical and year-to-date expenditure trends.

(5) Variance is based on a reduced expectation of travel and training needs.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
City Admin	10013200	371000	Donation from Private Source	-	-
Economic Development	10013220	381000	Rents/Royalties	-	-
" "	10013220	389000	Misc. Revenue	-	-
City Clerk	10013300	321100	Alcohol Beverage Permit Fee	6,000	-
" "	10013300	321101	Alcohol Beverage Admin Fee	-	6,000
" "	10013300	324100	Penalty/Interest Alcoholic Bev	-	-
" "	10013300	341900	Public Records Request	500	500
" "	10013300	341901	City Center Facility Rental	200	200
			Total	**$ 6,700**	**$ 6,700**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	City Administration	Economic Development	Community Marketing & Promotions	City Clerk	Elections
					Economic Development		City Clerk	
				1320	1322	AED02	1330	ACC00
521200	Professional Services	$ 179,880	$ 409,700	$ 121,200	$ 140,000	$ -	$ 4,500	$ 144,000
522210	Equipment Repair/Maint.	300	-	-	-	-	-	-
522320	Equipment Rental	-	-	-	-	-	-	-
523300	Advertising	176,515	163,200	5,500	-	145,700	6,000	$6,000
523400	Printing and Binding	2,800	3,000	-	-	3,000	-	-
523500	Employee Travel	21,913	12,500	2,000	7,500	-	3,000	-
523700	Employee Training	23,000	20,100	7,500	9,000	-	3,600	-
523860	Maintenance Contracts	106,307	103,777	25,700	49,000	-	$29,077	-
523900	IT Professional Services	42,085	38,358	23,115	7,431	-	$7,812	-
531100	General Supplies/Materials	79,565	69,390	26,890	6,000	25,000	$11,500	-
531600	Small Equipment	3,000	3,000	3,000	-	-	-	-
532400	Non-Recurring	-	-	-	-	-	-	-
541300	Facility Improvements	-	-	-	-	-	-	-
TOTAL		**$ 635,365**	**$ 823,025**	**$ 214,905**	**$ 218,931**	**$ 173,700**	**$ 65,489**	**$ 150,000**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
CITY ADMINISTRATION	10013200	521200	Professional Services	Atlanta Regional Commission	1,500	-
				Georgia Municipal Association - Dues	16,700	-
				Georgia Municipal Association - Telecom	10,000	-
				Video Production And Editing Services	1,200	1,200
				Website Function Improvements	10,000	10,000
				Marketing/Public Relations Services	100,000	100,000
				Misc. Professional/Design Services	20,000	10,000
				subtotal	**159,400**	**121,200**
	10013200	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	300	-
				subtotal	**300**	**-**
	10013200	523300	Advertising	Bid and Recruitment Advertising	500	500
				Marketing / Promotional Materials / Placement Advertising	15,000	5,000
				subtotal	**15,500**	**5,500**
	10013200	523500	Employee Travel	Local Mileage & Travel	3,000	2,000
				subtotal	**3,000**	**2,000**
	10013200	523700	Employee Training	Association Membership Fees	3,000	3,500
				Training and Education	3,000	4,000
				subtotal	**6,000**	**7,500**
	10013200	523860	Maintenance Contracts	Coffee and Water Cooler Service	3,000	2,500
				GRM Records Management	500	300
				GRM Shredding	100	100
				Domain Name Registration - GSA Finance	150	150
				SQ Box Solutions	3,000	3,000
				Telerik (Sitefinity CMS Enterprise) Annual Maintenance	9,300	9,300
				Siteimprove Annual Contract	4,350	4,350
				Website Hosting (Cloud)	4,000	4,000
				Survey Creator Subscription	300	400
				Government Online Forms	10,000	-
				Basecamp Subscription (Team collaboration tool)	4,000	1,000
				Mailchimp Subscription (Email Newsletter Support)	600	600
				subtotal	**39,300**	**25,700**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10013200	523900	IT Professional Services	Solarwinds Software Renewal	109	-
				WAP Maintenance - Aerohive	57	56
				Amazon Web Services	7	7
				Developer License for MDM	3	3
				City Circuit Connection to Internet - AT&T	171	171
				Data Circuits ASE (AT&T)	493	491
				City Circuit Connection to Internet - Charter	31	30
				Load Balancer - Citrix	14	55
				Security - Patch Mgmt	-	228
				Data Center's Uninterruptible Power System	100	118
				Citywide Microsoft Licensing	201	1,686
				Drone to GIS Conversion	27	14
				GIS Mobile Field Mapping & Data Collection	470	469
				Non-Xerox Printer Repair	68	46
				Filemaker Software Maintenance & Support	52	82
				Data Center Fire Suppression System	11	11
				Project Event Capture - Palo Alto - Veristor	27	55
				Network Vulnerability Scanner	274	282
				Asset Management - LanSweeper	18	18
				ERPM (RED Identity Mgmt)	18	55
				Manage Engine Logging and Auditing - LogRhythm	228	456
				Security Awareness Training (KnowBe4)	82	82
				Microsoft User Based Training	82	-
				SmartNet Technical Support for CISCO Network	160	159
				Conversion of LIDAR Data to ArcGIS	15	15
				Firewall - Palo Alto - Veristor	231	241
				Client VPN - Palo Alto - Veristor	53	-
				SQL Monitoring Tool	46	46
				Wiring Services	91	91
				Datacenter Security	55	-
				Consulting Services	219	218
				City Enterprise Data Management	182	-
				Citywide Virtual Infrastructure	418	390
				Maintenance Extension	379	576
				City Virus, Adware, Spyware & Threat Protection	483	-
				City Circuit Connection to Internet - Zayo	237	237
				Backup and Replication/O365 backup	-	1,038

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				End Point Protection - Carbon Black	-	191
				Duo 2FA - 2 Factor Authentication	-	209
				ManageEngine Ad Self-service	91	59
				iPhone Service	1,872	2,200
				Cellular iPad Service	768	984
				Cellular MiFi Service	456	456
				Mobile Data Management	343	400
				Line and Circuit Service	2,371	2,376
				GLS Monitoring and Support	2,978	2,984
				CISCO SMARTnet Telephony and Phone App Licenses	2,196	2,200
				Cisco phone infrastructure support	220	220
				Netmotion Mobility XE Software Renewal	290	290
				Digital Recorder Maintenance & Renewal	5,000	-
				Adobe Products	1,660	2,220
				Efax	540	900
				Building Access Control	1,800	-
				City Camera (Avigilon Control Center)	1,500	-
				subtotal	**27,197**	**23,115**
	10013200	531100	General Supplies & Materials	Catering Services - Various Meetings	200	-
				Council (facility, meals, retreat, etc.)	5,000	6,000
				Meals and Meetings	5,000	4,000
				General Supplies	8,500	8,500
				Postage Allocation - Shipping - FedEx USPS	650	500
				Promotional Events	500	500
				Subscriptions - Atlanta Business Chronicle	150	150
				Subscriptions - Atlanta Journal Constitution	300	475
				Subscriptions - Fortune	65	65
				Subscriptions - Wall Street Journal	200	200
				City Committees/Boards Recognition (2020 Operating Init.)	-	6,500
				subtotal	**20,565**	**26,890**
	10013200	531600	Small Equipment	Misc. Small Equipment	3,000	3,000
				subtotal	**3,000**	**3,000**
	10013200	532400	Non-Recurring Expenses		-	-
				subtotal	**-**	**-**
				Administration Total	**274,262**	**214,905**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
ECONOMIC DEVELOPMENT	10013220	521200	Professional Services	Tech Alpharetta	-	100,000
				Miscellaneous Professional Services	-	40,000
				subtotal	**-**	**140,000**
	10013220	523500	Employee Travel		15,000	7,500
				subtotal	**15,000**	**7,500**
	10013220	523700	Employee Training	Association Membership Fees	4,000	4,000
				Training and Education	10,000	5,000
				subtotal	**14,000**	**9,000**
	10013220	523860	Maintenance Contracts	Co-Star Group	7,500	7,000
				GNFCC Chamber Economic Development	25,000	25,000
				ORACLE NetSuite (Project Mgmt/Cloud)	-	6,000
				GIS Integration to ED Website	11,000	11,000
				subtotal	**43,500**	**49,000**
	10013220	523900	IT Professional Services			
				Solarwinds Software Renewal	55	-
				WAP Maintenance - Aerohive	28	28
				Amazon Web Services - Domain Name Service	4	4
				Developer License for MDM	1	1
				City Circuit Connection to Internet - AT&T	86	86
				Data Circuits - ASE - AT&T	246	246
				City Circuit Connection to Internet - Charter	15	15
				Load Balancer - Citrix	7	27
				Security - Patch Management	-	114
				Data Center's Uninterruptible Power System	50	59
				Citywide Microsoft Licensing	100	843
				Drone to GIS Conversion	14	7
				GIS Mobile Field Mapping & Data Collection	235	234
				Non-Xerox Printer Repair	34	23
				Filemaker Software Maintenance & Support	26	41
				Data Center Fire Suppression System	5	5
				Project Event Capture - Palo Alto - Veristor	14	27
				Network Vulnerability Scanner	137	141
				Asset Management - LanSweeper	9	9
				ERPM (RED Identity Mgmt)	43	27
				Manage Engine (Logging & Auditing) - LogRhythm	114	228
				Security Awareness Training	41	41
				Microsoft User Based Training	41	-

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				Technical Support for CISCO Network	80	80
				Conversion of LIDAR Data to ArcGIS	7	7
				Firewall - Palo Alto - Veristor	115	121
				SQL Monitoring Tool	23	23
				Client VPN - Palo Alto - Veristor	26	-
				Wiring Services	46	46
				Datacenter Security	27	-
				Consulting Services	109	109
				City Enterprise Data Management	91	195
				Citywide Virtual Infrastructure	209	-
				Maintenance Extension - DC Equipment Main Renewal	189	288
				City Virus, Adware, Spyware & Threat Protection	242	-
				City Circuit Connection to Internet - Zayo	119	118
				Backup and Replication/O365 backup	-	519
				End Point Protection - Carbon Black	-	96
				Duo 2FA - 2 Factor Authentication	-	105
				ManageEngine AdSelfService	46	30
				iPhone Service	1,248	550
				Cellular iPad Service	768	-
				Mobile Data Management	229	57
				Line and Circuit Service	216	216
				GLS Monitoring and Support	271	271
				CISCO SMARTnet Telephony and Phone App Licenses	200	200
				Cisco phone infrastructure support	20	20
				Netmotion Mobility XE Software Renewal	174	174
				Adobe Products	1,100	2,000
				Webloci Software	250	-
				subtotal	**7,110**	**7,431**
	10013220	531100	General Supplies	Meals and Meetings	8,000	3,000
				General Supplies	3,000	3,000
				subtotal	**11,000**	**6,000**
			Economic Development Total		**90,610**	**218,931**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
COMMUNITY MARKETING & PROMOTIONS AED02	10013220	523300	AED02	Advertising	Advertising/Marketing (ATL Bus. Chronicle, Appen, Pesto)	31,000	35,000
					Greater North Fulton Chamber (Membership Dues)	5,000	5,000
					Greater North Fulton Chamber (Gala Sponsorship)	5,000	5,500
					Alpharetta Chamber of Commerce Sponsorship	10,000	12,500
					HI-REZ Studios Sponsorship (HRX Expo)	15,000	15,000
					Tech. Association of GA (TAG) Bundled Sponsorships	30,000	25,000
					Greater ATL Chamber Foundation - SXSW 2018 Sponsorship	5,000	-
					Metro ATL Chamber (MAC) - IoT-ATL Sponsorship	-	7,500
					MAC - Money 20/20 Vegas Sponsorship	-	-
					MAC - Smart City Expo Sponsorship	-	9,200
					MAC - Money 2020 & InfoSec	-	14,000
					MAC - Membership Dues	-	11,000
					Miscellaneous Sponsorships (BISNOW, CFQG, etc.)	-	6,000
					Money 20/20 - INFOSEC/VEGAS (Metro Atl Chamber-MAC)	16,500	-
					SMART Cities World Congress (MAC)	10,000	-
					Silicon Valley Start-Up Trade Mission - 2X @$5000	10,000	-
					Mobile World Congress US Sponsorship (MAC)	5,000	-
					Money 20/20 US Sponsorship (MAC)	6,500	-
					Connexx Start-Up Challenge Trade Mission	7,500	-
					subtotal	**156,500**	**145,700**
	10013220	523400	AED02	Printing and Binding	Brochures	2,800	3,000
					subtotal	**2,800**	**3,000**
	10013220	531100	AED02	General Supplies	Promotional Materials, ATC Dinner, etc.	35,000	25,000
					subtotal	**35,000**	**25,000**
				Economic Development		**194,300**	**173,700**
CITY CLERK	10013300	521200		Professional Services	Muni Code - including web hosting, policy updates, etc.	4,000	4,000
					Records Management	2,000	500
					subtotal	**6,000**	**4,500**
	10013300	523300		Advertising	Bid and Recruitment Advertising	500	500
					Newspaper advertisements (incl alcohol license)	3,500	5,500
					subtotal	**4,000**	**6,000**
	10013300	523500		Employee Travel	Clerk Division Travel Expenses	2,500	3,000
					subtotal	**2,500**	**3,000**
	10013300	523700		Employee Training	Clerk Division Professional Development	2,500	3,100
					Association Membership Fees	500	500
					subtotal	**3,000**	**3,600**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10013300	523860	Maintenance Contracts	Xerox Copier Lease (FY18-WC7545/CQ8900; FY19-C8045)	3,457	1,677
				Xerox Copier Maintenance Plan	7,000	6,500
				GRM - Records Management	1,000	800
				CivicClerk Agenda Mgmt. Software Maintenance & Video Feed	6,200	13,000
				Pitney Bowes - Postage Machine	4,250	5,500
				JustFOIA (open records request)	1,600	1,600
				subtotal	**23,507**	**29,077**
	10013300	523900	IT Professional Services	Solarwinds Software Renewal	82	-
				WAP Maintenance - Aerohive	42	42
				Amazon Web Services - Domain Name Service	5	5
				Developer License for MDM	2	2
				City Circuit Connection to Internet - AT&T	129	128
				Data Circuits - ASE - AT&T	369	369
				City Circuit Connection to Internet - Charter	23	23
				Load Balancer - Citrix	10	41
				Security - Patch Mgmt	-	171
				Data Center's Uninterruptible Power System	75	89
				Citywide Microsoft Licensing	151	1,264
				Drone to GIS Conversion	21	10
				GIS Mobile Field Mapping & Data Collection	352	352
				Non-Xerox Printer Repair	51	34
				Database Management for Various City Departments	39	62
				Data Center Fire Suppression System	8	8
				Project Event Capture - Palo Alto - Veristor	21	41
				Network Vulnerability Scanner	205	212
				Asset Management - LanSweeper	14	14
				ERPM (RED Identity Mgmt)	65	41
				Manage Engine (Logging & Auditing) - LogRhythm	171	342
				Security Awareness Training (KnowBe4)	62	61
				Microsoft User Based Training	62	-
				Technical Support for CISCO Network	120	119
				Conversion of LIDAR Data to ArcGIS	11	11
				Datacenter Security	41	181
				Firewall - Palo Alto - Veristor	173	-
				Client VPN - Palo Alto - Veristor	40	-
				SQL Monitoring Tool	34	34
				Wiring Services	68	68

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
					Consulting Services		164	164
					City Enterprise Data Management		137	292
					Citywide Virtual Infrastructure		314	432
					Maintenance Extension - DC Equipment Main Renewal		284	-
					City Virus, Adware, Spyware & Threat Protection		363	-
					City Circuit Connection to Internet - Zayo		178	177
					Backup and Replication/O365 backup		-	778
					End Point Protection - Carbon Black		-	143
					Duo 2FA - 2 Factor Authentication		-	157
					ManageEngine Ad Self-service		68	44
					iPhone Service		624	550
					Mobile Data Management		114	114
					Line and Circuit Service		323	324
					GLS Monitoring and Support		406	407
					CISCO SMARTnet Telephony and Phone App Licenses		299	300
					Cisco phone infrastructure support		30	30
					Netmotion Remote Application & Data Access		116	116
					Adobe Products		205	60
					subtotal		**6,071**	**7,812**
	10013300	531100		General Supplies & Materials	Pitney Bowes Postage & Supplies		5,000	5,000
					Luncheons		500	1,250
					City Council Events		500	1,250
					General Office Supplies		1,000	1,000
					Alcohol Applicant Signs		6,000	3,000
					subtotal		**13,000**	**11,500**
	10013300	531600		Small Equipment				-
					subtotal		**-**	**-**
	10013300	532400		Non-Recurring Expenses		-		-
					subtotal		**-**	**-**
				City Clerk Total			**58,078**	**65,489**
ELECTIONS ACC00	10013301	521200	ACC00	Professional Services	Election (Fulton County Staffing/Management)	-		144,000
					subtotal		**-**	**144,000**
	10013301	521200	ACC00	Advertising	Election Advertisements	-		6,000
					subtotal		**-**	**6,000**
				City Clerk (Elections) Total			**-**	**150,000**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
INTERNAL AUDIT	10013600	522210	Equipment Repair & Maintenance				
					subtotal	**-**	**-**
	10013600	523500	Employee Travel	Internal Audit Travel Expenses		5,100	-
					subtotal	**5,100**	**-**
	10013600	523700	Employee Training	Internal Audit Prof Development		1,800	-
					subtotal	**1,800**	**-**
	10013600	523900	IT Professional Services				
				Solarwinds Software Renewal		27	-
				WAP Maintenance - Aerohive		14	-
				Amazon Web Services - Domain Name Service		2	-
				Developer License for MDM		1	-
				City Circuit Connection to Internet - AT&T		43	-
				Data Circuits - ASE - AT&T		123	-
				City Circuit Connection to Internet - Charter		8	-
				Load Balancer - Citrix		3	-
				Data Center's Uninterruptible Power System		25	-
				Citywide Microsoft Licensing		50	-
				GIS Mobile Field Mapping & Data Collection		117	-
				Drone to GIS Conversion		7	-
				Non-Xerox Printer Repair		17	-
				Database Management for Various City Departments		13	-
				Data Center Fire Suppression System		3	-
				Project Event Capture - Palo Alto - Veristor		7	-
				Network Vulnerability Scanner		68	-
				Asset Management - LanSweeper		5	-
				ERPM (RED Identity Mgmt)		5	-
				Manage Engine (Logging & Auditing)		57	-
				Security Awareness Training (KnowBe4)		21	-
				Microsoft User Based Training		21	-
				Technical Support for CISCO Network		40	-
				Conversion of LIDAR Data to ArcGIS		4	-
				Firewall - Palo Alto - Veristor		58	-
				Client VPN - Palo Alto - Veristor		13	-
				SQL Monitoring Tool		11	-
				Wiring Services		23	-
				City Enterprise Data Management		46	-
				Datacenter Security		14	-

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
				Consulting Services		55	-
				Citywide Virtual Infrastructure		105	-
				Maintenance Extension - DC Equipment Main Renewal		95	-
				City Virus, Adware, Spyware & Threat Protection		121	-
				City Circuit Connection to Internet - Zayo		59	-
				ManageEngine Ad Self-service		23	-
				Line and Circuit Service		108	-
				GLS Monitoring and Support		135	-
				CISCO SMARTnet Telephony and Phone App Licenses		100	-
				Cisco phone infrastructure support		10	
				Visio Licenses		50	-
					subtotal	**1,707**	**-**
	10013600	531100	General Supplies & Materials	Office Supplies		150	-
				Printer Toner Cartridges		200	-
					subtotal	**350**	**-**
				Internal Audit Total		**8,957**	**-**
				City Administration Department Total		**626,207**	**823,025**

PERFORMANCE MEASUREMENTS

City Administration Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
City Administration Department annual turnover percentage	11.0%	12.0%	0.0%	14.0%	0.0%	0.0%
Number of website hits	622,799	485,734	536,173	263,919	430,000	500,000
Website Unique Visitors	452,000	315,621	332,428	171,801	454,000	350,000
Website Page Views	1,200,000	1,144,182	1,177,294	566,390	1,210,000	1,210,000
% of Website New Visits	N/A	N/A	61%	60%	60%	60%
Facebook Followers	N/A	6,244	7,800	9,764	8,200	10,000
Twitter Followers	N/A	7,505	8,100	8,756	8,500	9,000
Personnel Assigned:	**9.0 FTE**	**8.0 FTE**	**8.0 FTE**	**7.0 FTE**	**7.0 FTE**	**6.0 FTE**
	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator	City Administrator
	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin	Asst City Admin
	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.	Executive Office Coord.
	Grants Administrator	N/A	N/A	N/A	N/A	N/A
	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator	Web Administrator
	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk	City Clerk
	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk	Assistant City Clerk
	Records Manager	Records Manager	Records Manager	Records Manager	Records Manager	N/A
	Internal Auditor	Internal Auditor	Internal Auditor			

City Administration - Economic Development						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Existing business contacts	425	516	425		550	110
# of New projects	9	12	9	11	7	10
# of Major business prospects recruited	1		1		1	2
Personnel Assigned:	**2.0 FTE**	**2.0 FTE**	**2.0 FTE**		**2.0 FTE**	**1.0 FTE**
	Economic Dev Director	Economic Dev Director	Economic Dev Director		Economic Dev Director	N/A
	Economic Dev Manager	Economic Dev Manager	Economic Dev Manager		Economic Dev Manager	Economic Dev Manager

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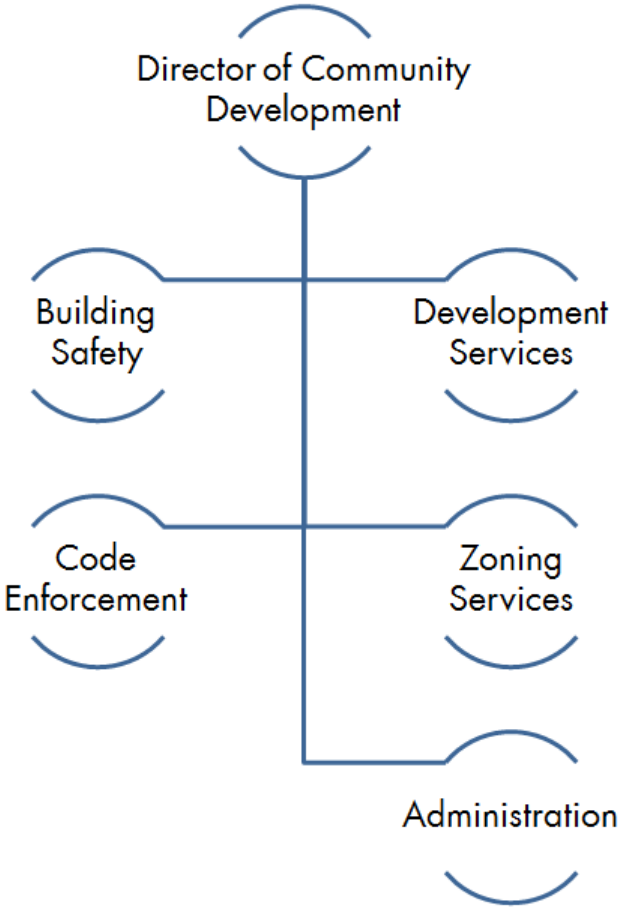
Community Development

KATHI COOK
DIRECTOR

kcook@alpharetta.ga.us



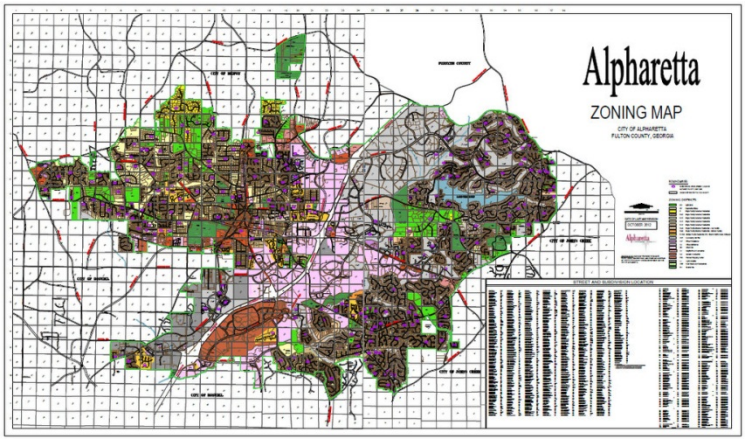
Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety, security; and providing multimodel connectivity;*
- ✓ *Providing a business climate that attracts the top echelon companies;*
- ✓ *Encouraging an emphasis on Arts and Culture in our community;*
- ✓ *Build on the City's heritage, while enhancing a high quality of life for our citizens.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Community Development

Administration, Building Safety, Development Services, Zoning, and Code Enforcement



Mission Statement

To protect and enhance the lives of Alpharetta citizens by guiding the city's growth and safeguarding the built environment.

Goals and Objectives

- ✓ Enforce the standard building code and zoning code;
- ✓ Provide building inspections within 48 hours of request;
- ✓ Provide efficient plans processing and permitting;
- ✓ Provide quality support to boards and commissions staffed by Community Development;
- ✓ Provide the highest quality of customer service;
- ✓ Maintain and update demographic, statistical and other data, maps and materials;
- ✓ Process all public hearings in the most efficient manner possible;
- ✓ Maintain and process business licenses for the City;
- ✓ Collaborate with the Community to provide planning documents for the future and
- ✓ Collaborate with the Economic Development Division (City Administration) to fulfill the vision of the City of Alpharetta as the preeminent place to live, work, learn and play.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
COMMUNITY DEVELOPMENT
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 5,370,370	$ 5,817,299	$ 4,706,861	$ 4,003,500	$ 4,474,214
% Change		*8.3%*	*-19.1%*	*-14.9%*	*11.8%*
average 5 year percent change		*-3.5%*			
Expenditures	$ 2,345,022	$ 2,631,318	$ 2,793,574	$ 3,162,560	$ 3,435,510
% Change		*12.2%*	*6.2%*	*13.2%*	*8.6%*
average 5 year percent change		*10.1%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue (1)									
Taxes									
Business and Occupational Taxes	$ 1,112,259	$ 1,136,506	$ 1,120,188	$ 1,150,000	$ -	$ 1,150,000	$ 1,175,000	2.2%	$ 25,000
Penalty/Int. on Business/Occupational Taxes	8,094	9,167	12,128	4,000	-	4,000	4,714	17.9%	714
Licenses & Permits									
Development Permit Fees	327,420	418,790	187,353	150,000	-	150,000	200,000	33.3%	50,000
Sign Permit Fees	27,367	23,360	25,176	25,000	-	25,000	30,000	20.0%	5,000
Occupancy Permit Fees	207,481	273,780	182,594	185,000	-	185,000	225,000	21.6%	40,000
Building Permit Fees	2,542,159	2,750,273	2,232,284	1,600,000	-	1,600,000	1,800,000	12.5%	200,000
Tree Removal Permit	8,547	8,442	6,421	7,500	-	7,500	7,500	0.0%	-
Soil Erosion Permit	52,345	74,001	44,362	30,000	-	30,000	30,000	0.0%	-
House Moving Permit	-	-	-	-	-	-	-	-	-
Penalty/Int. on other Permits	25,046	12,275	2,100	4,000	-	4,000	4,000	0.0%	-
Charges for Services									
Planning and Development Fees & Charges	171,205	135,072	128,040	120,000	-	120,000	125,000	4.2%	5,000
Impact Fee Administration	43,018	44,658	43,107	25,000	-	25,000	40,000	60.0%	15,000
Printing and Duplicating Services	2,502	1,667	1,426	1,000	-	1,000	1,000	0.0%	-
Plan Review	839,426	928,784	719,380	700,000	-	700,000	830,000	18.6%	130,000
Fines & Forfeitures									
Code Enforcement Board Fines	3,500	525	2,300	2,000	-	2,000	2,000	0.0%	-
Total	**$ 5,370,370**	**$ 5,817,299**	**$ 4,706,861**	**$ 4,003,500**	**$ -**	**$ 4,003,500**	**$ 4,474,214**	**11.8%**	**$ 470,714**
Expenditures									
(2) Personnel Services:									
Salaries	$ 1,389,490	$ 1,513,075	$ 1,596,756	$ 1,769,528	$ -	$ 1,769,528	$ 1,871,700	5.8%	$ 102,172
Benefits	680,819	792,632	856,492	1,049,235	-	1,049,235	1,203,636	14.7%	154,401
subtotal	***$ 2,070,309***	***$ 2,305,707***	***$ 2,453,248***	***$ 2,818,763***	***$ -***	***$ 2,818,763***	***$ 3,075,336***	***9.1%***	***$ 256,573***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Maintenance and Operations:										
	Professional Services	$ 40,158	$ 55,715	$ 85,120	$ 64,500	$ -	$ 64,500	$ 62,500	-3.1%	$ (2,000)
(3)	Board Member Fees	10,600	11,525	10,855	13,000	-	13,000	12,500	-3.8%	(500)
	Vehicle Repair/Maint.	3,082	5,316	3,465	6,000	-	6,000	5,000	-16.7%	(1,000)
(3)	Advertising	19,418	18,383	20,384	22,500	-	22,500	22,000	-2.2%	(500)
(3)	Printing and Binding	2,717	2,028	4,923	4,500	-	4,500	5,000	11.1%	500
(3)	Employee Travel	10,685	13,846	16,988	17,500	-	17,500	17,450	-0.3%	(50)
(3)	Employee Training	8,728	11,267	11,067	15,500	-	15,500	12,825	-17.3%	(2,675)
	Maintenance Contracts	30,928	28,611	25,211	31,300	-	31,300	31,407	0.3%	107
(4)	IT Professional Services	99,429	99,373	107,182	110,847	-	110,847	132,392	19.4%	21,545
(3)	General Supplies	31,582	29,576	35,309	33,700	(3,601)	30,099	33,700	12.0%	3,601
	Miscellaneous Utilities	84	-	-	-	-	-	-	-	-
(5)	Fuel	7,989	13,048	14,281	14,500	-	14,500	15,500	6.9%	1,000
(3)	Small Equipment	2,266	5,321	1,709	3,500	3,601	7,101	3,500	-50.7%	(3,601)
(3)	Employee Uniforms	5,643	2,950	3,831	6,450	-	6,450	6,400	-0.8%	(50)
	Non-Recurring Expenses	1,403	28,653	-	-	-	-	-	-	-
	subtotal	***$ 274,712***	***$ 325,610***	***$ 340,325***	***$ 343,797***	***$ -***	***$ 343,797***	***$ 360,174***	***4.8%***	***$ 16,377***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
COMMUNITY DEVELOPMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
Workers Comp. Claims	-	-	-	-	-	-	-	-	-
subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***-***	***$ -***
Total	**$ 2,345,022**	**$ 2,631,318**	**$ 2,793,574**	**$ 3,162,560**	**$ -**	**$ 3,162,560**	**$ 3,435,510**	**8.6%**	**$ 272,950**
Full-time Equivalent Positions (2)	**23.0**	**26.0**	**26.0**	**28.0**		**28.0**	**30.0**		

Notes

(1) Variance is based on year-to-date collection activity, forecasted impacts of fee adjustments implemented during FY 2019 (building permit fees), as well as a forecasted continuation of development/construction activity into FY 2020.

(2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 2 full-time-equivalent Code Enforcement Officer positions (2020 Operating Initiative).

(3) Variance is based on historical and year-to-date expenditure trends.

(4) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies). Additional funding was allocated for technology equipment costs for the two new Code Enforcement Officer positions (2020 Operating Initiative).

(5) Variance due to a price fluctuations at the Fulton County Fuel Depot.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Planning and Zoning	10074100 341300	Planning and Development Fees & Charges	$ 120,000	$ 125,000
" "	10074100 341320	Impact Fee Administration	25,000	40,000
" "	10074100 341400	Printing and Duplicating Services	1,000	1,000
	10074100 351190	Code Enforcement Board Fines	2,000	2,000
Development Services	10074400 322992	Tree Removal Permit	7,500	7,500
" "	10074400 322994	Soil Erosion Permit	30,000	30,000
" "	10074400 324000	Penalty/Int. on other Permits	4,000	4,000
Inspections/Code Enf.	10074500 316100	Business and Occupational Taxes	1,150,000	1,175,000
" "	10074500 319400	Penalty/Int. on Business/Occupational Taxes	4,000	4,714
" "	10074500 322200	Development Permit Fees	150,000	200,000
" "	10074500 322220	House Moving Permit Fees	-	-
" "	10074500 322230	Sign Permit Fees	25,000	30,000
" "	10074500 322991	Occupancy Permit Fees	185,000	225,000
" "	10074500 323100	Building Permit Fees	1,600,000	1,800,000
" "	10074500 342201	Plan Review	700,000	830,000
		Total	**$ 4,003,500**	**$ 4,474,214**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Administration	Building Safety	Development Services	Code Enforcement	Zoning
				7410	7430	7440	7450	7460
521200	Professional Services	$ 64,500	$ 62,500	$ 62,500	$ -	$ -	$ -	$ -
521400	Board Member Fees	13,000	12,500	12,500	-	-	-	-
522220	Vehicle Repair/Maint.	6,000	5,000	-	-	-	5,000	-
523300	Advertising	22,500	22,000	5,000	-	-	17,000	-
523400	Printing and Binding	4,500	5,000	5,000	-	-	-	-
523500	Employee Travel	17,500	17,450	5,250	1,000	2,450	4,500	4,250
523700	Employee Training	15,500	12,825	2,000	2,325	3,000	2,500	3,000
523860	Maintenance Contracts	31,300	31,407	31,407	-	-	-	-
523900	IT Professional Services	110,847	132,392	132,392	-	-	-	-
531100	General Supplies	30,099	33,700	31,700	-	2,000	-	-
531270	Fuel	14,500	15,500	-	-	-	15,500	-
531600	Small Equipment	7,101	3,500	3,500	-	-	-	-
531700	Employee Uniforms	6,450	6,400	-	2,500	1,200	2,700	-
532400	Non-Recurring Expenses	-	-	-	-	-	-	-
542100	Machinery & Equipment	-	-	-	-	-	-	-
	TOTAL	**$ 343,797**	**$ 360,174**	**$ 291,249**	**$ 5,825**	**$ 8,650**	**$ 47,200**	**$ 7,250**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Administration	10074100 521200	Professional Services	BANK RELATED FEES		33,000	35,000
			CITYWORKS CONSULTING SERVICES		-	2,500
			MISC PROFESSIONAL FEES (E.G. ON-CALL ENGINEERING SVCS, RADIO FREQUENCY SVCS, ETC.)		20,000	22,000
			MUNICODE - UNIFIED DEVELOPMENT CODE (MUNICIPAL CODE CORP)		10,000	2,500
			ONLINE PROCESSING FEES & CLERK RECORD ACCESS		500	500
			TEMPORARY STAFFING		1,000	-
				Subtotal	***64,500***	***62,500***
	10074100 521400	Board Member Fees	ALL BOARDS - ZONING, CODE, DESIGN, DEVELOPMENT		13,000	12,500
				Subtotal	***13,000***	***12,500***
	10074100 523300	Advertising	LEGAL NOTICES, PROCUREMENT NOTICES, RECRUITMENT ADS		5,000	5,000
				Subtotal	***5,000***	***5,000***
	10074100 523400	Printing & Binding	GENERAL (PLANS, MAPS, OPEN RECORDS, etc.)		4,500	5,000
				Subtotal	***4,500***	***5,000***
	10074100 523500	Employee Travel	TRAVEL		5,250	5,250
				Subtotal	***5,250***	***5,250***
	10074100 523700	Employee Training	PROFESSIONAL DEVELOPMENT		2,325	2,000
				Subtotal	***2,325***	***2,000***
	10074100 523860	Maintenance Contracts	COFFEE SERVICE & WATER - CITY HALL BREAKROOM AND CD		4,000	4,000
			COPIER LEASE (WC7845;FY19 also includes C8070)		1,950	4,607
			COPIER MAINTENANCE PLAN (XEROX)		8,500	8,500
			OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA/MCCI)		1,600	1,600
			PLOTTER MAINTENANCE CONTRACT (HP PLOTTER - REPRO PRODUCTS)		1,250	1,500
			RECORD STORAGE & SHREDDING FEES		7,000	7,000
			TRAFFIC OPTIMIZATION SOFTWARE (SYNCHRO PLUS/SIMTRAFFIC LICENSES)		3,500	500
			SEE CLICK FIX - WORK ORDER SOFTWARE		3,500	3,700
				Subtotal	***31,300***	***31,407***
	10074100 523900	IT Professional Services	2D & 3D DESIGN SOFTWARE & SUBSCRIPTION RENEWALS (DLT SOLUTIONS)		2,200	2,200
			2FA AUTHENTICATION (DUO)		-	1,465
			AD SELF SERVICE (ABRAHAMS)		-	414
			ADOBE SOFTWARE LICENSES		2,080	1,640
			ASSET MANAGEMENT (LANSWEEPER)		119	127
			CELL PHONE SERVICE (VERIZON)		720	-
			CELLULAR PHONE SERVICE - IPHONE (VERIZON)		14,352	12,100
			CELLULAR IPAD SERVICE		8,448	8,364
			CISCO NETWORK TECHNICAL SUPPORT (DISYS-SMARTNET)		1,038	1,115
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)		1,542	1,657
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)		199	213
			CITY VIRUS, ADWARE, SPYWARE, & THREAT PROTECTION		3,143	-
			CITYWIDE ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)		1,186	-
			CITYWIDE MICROSOFT LICENSING (DELL)		1,305	11,799
			CITYWIDE MICROSOFT USER BASED TRAINING		534	-
			CITYWIDE WORK, ASSET, COMPLIANCE SOFTWARE (CITYWORKS)		28,800	28,800
			CITYWORKS CUSTOM SUPPORT		5,400	4,500
			CLIENTVPN (VERISTOR-PALO ALTOGLOBAL PROTECT)		344	-
			CONSULTING SERVICES FOR CISCO AND MICROSOFT		1,423	1,529
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)		652	828
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION		71	76
			DATA CIRCUITS		3,202	3,440

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)		336	575
			DEVELOPER LICENSE FOR MDM		18	19
			DC EQUIPMENT MAINTENANCE RENEWAL		2,461	4,033
			DIRECTORY ANALYSIS (ZOHO)		593	
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)		47	51
			DRONE MAPPING (ERSI-DRONE2MAP)		178	96
			END POINT PROTECTION (CARBON BLACK)		-	1,338
			FIREWALL (PALO ALTO FIREWALL)		1,501	1,688
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)		3,054	3,281
			LOAD BALANCER (CITRIX)		89	382
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE		95	102
			MANAGE ENGINE LOGGING & AUDITING (KONARK)		1,482	-
			MOBILE DATA MANAGEMENT (AIRWATCH)		3,146	2,803
			NETWORK VULNERABILITY SCANNER/SECURITY (TENABLE)		1,779	1,975
			NON-XEROX PRINTER REPAIR		445	319
			CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T V3426)		1,115	1,198
			ORION NPM, NTA,IPAM, UDT (ACL COMPUTERS - SOLARWINDS)		712	-
			PHYSICAL SECURITY FOR DATA CENTER		356	-
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)		178	382
			RED IDENTITY MANAGEMENT (LIBERMAN)		119	382
			SECURITY (CLOUD MANAGEMENT SUITE)		-	1,593
			SECURITY AWARENESS TRAINING		534	573
			SIEM AND LOGGING/AUDITING		-	3,192
			SQL MONITORING TOOL (QUEST)		296	319
			REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)		232	232
			TELEPHONY COMMUNICATIONS SERVICE & SUPPORT (AT&T V1442)		11,645	11,669
			THINKGARD BACKUP/REPLICATION		-	7,263
			VIRTUAL INFRASTRUCTURE/VMWARE VIRTUAL SERVERS AND LICENSES		2,717	2,728
			WAP MAINTENANCE (AEROHIVE)		368	395
			WIRING SERVICES (PREFERRED COMMUNICATIONS)		593	637
			2020 OPERATING INITIATIVES (NEW CODE ENFORCEMENT OFFCIERS; 2 FTE)		-	4,900
				Subtotal	***110,847***	***132,392***
	10074100 531100	General Supplies & Materials	BOARD & COMMISSION REFRESHMENTS		2,000	2,000
			GENERAL OFFICE SUPPLIES		26,000	26,000
			POSTAGE, FED EX, UPS		2,500	2,500
			SUBSCRIPTIONS/PUBLICATIONS		1,200	1,200
				Subtotal	***31,700***	***31,700***
	10074100 531600	Small Equipment	SMALL EQUIPMENT		3,500	3,500
			FURNITURE & FIXTURES FOR FRONT OFFICES		-	-
			MULTI-FUNCTION PRINTER		-	-
				Subtotal	***3,500***	***3,500***
	10074100 532400	Non-Recurring	COPIER LEASE BUYOUT		-	-
				Subtotal	***-***	***-***
			Administration Total		**271,922**	**291,249**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Building Safety	10074300 523500	Employee Travel	BUILDING SAFETY TRAVEL		1,400	1,000
				Subtotal	***1,400***	***1,000***
	10074300 523700	Employee Training	BUILDING SAFETY PROFESSIONAL DEVELOPMENT		2,325	2,325
				Subtotal	***2,325***	***2,325***
	10074300 531700	Employee Uniforms	UNIFORMS BUILDING SAFETY		3,440	2,500
				Subtotal	***3,440***	***2,500***
			Building Safety Total		**7,165**	**5,825**
Development Services	10074400 523500	Employee Travel	DEV SVCS TRAVEL		2,450	2,450
				Subtotal	***2,450***	***2,450***
	10074400 523700	Employee Training	DEV SVCS PROFESSIONAL DEVELOPMENT		3,875	3,000
				Subtotal	***3,875***	***3,000***
	10074400 531100	General Supplies & Materials	GENERAL SUPPLIES INCLUDING MATERIALS FOR NATURAL RESOURCE COMMISSION EVENTS		2,000	2,000
				Subtotal	***2,000***	***2,000***
	10074400 531700	Employee Uniforms	UNIFORMS DEVELOPMENT SERVICES		1,290	1,200
				Subtotal	***1,290***	***1,200***
			Development Services Total		**9,615**	**8,650**
Code Enforcement	10074500 522220	Vehicle R & M	VEHICLE MAINTENANCE		6,000	5,000
				Subtotal	***6,000***	***5,000***
	10074500 523300	Advertising	LEGAL NOTICES/AJC, FULTON COUNTY DAILY, APPEN		17,500	17,000
				Subtotal	***17,500***	***17,000***
	10074500 523500	Employee Travel	CODE ENFORCEMENT TRAVEL		4,375	4,500
				Subtotal	***4,375***	***4,500***
	10074500 523700	Employee Training	CODE ENFORCEMENT PROFESSIONAL DEVELOPMENT		3,875	2,500
				Subtotal	***3,875***	***2,500***
	10074500 531270	Fuel	VEHICLE FUEL		14,500	15,500
				Subtotal	***14,500***	***15,500***
	10074500 531700	Employee Uniforms	UNIFORMS CODE ENFORCEMENT		1,720	1,700
			2020 OPERATING INITIATIVES (NEW CODE ENFORCEMENT OFFCIERS; 2 FTE)		-	1,000
				Subtotal	***1,720***	***2,700***
			Code Enforcement Total		**47,970**	**47,200**
Zoning	10074600 523500	Employee Travel	ZONING TRAVEL		4,025	4,250
				Subtotal	***4,025***	***4,250***
	10074600 523700	Employee Training	ZONING PROFESSIONAL DEVELOPMENT		3,100	3,000
				Subtotal	***3,100***	***3,000***
	10074600 531700	Employee Uniforms	UNIFORMS ZONING		-	-
				Subtotal	***-***	***-***
			Zoning Total		**7,125**	**7,250**
			Community Development Department Total		**343,797**	**360,174**

PERFORMANCE MEASUREMENTS

Community Development - Administration						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Special projects managed	16	15	16	13	13	15
Personnel Assigned:	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Director of Comm Development	Director of Comm Development	Director of Comm Development		Director of Comm Development	Director of Comm Development
	Admin Asst. II	Admin Asst. II	Admin Asst. II		Office Manager	Office Manager
	Senior Planner	Senior Planner	Senior Planner		Senior Planner	Senior Planner
	Specialized Assistant (Permits Plus)	Project Administrator	Project Administrator		Project Administrator	Project Administrator

Community Development - Building Safety						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of New building permits issued	4,727	5,333	5,902	3,033	4,900	4,950
# of Building inspections completed	24,971	24,814	29,786	15,954	24,200	24,400
Personnel Assigned:	**9.0 FTE**	**9.0 FTE**	**9.0 FTE**		**10.0 FTE**	**10.0 FTE**
	Building Official	Building Official	Building Official		Building Official	Building Official
	Permit Technician	Permit Technician	Permit Technician		Permit Technicians (2)	Permit Technicians (2)
	Building Plans Examiners (2)	Building Plans Examiners (2)	Building Plans Examiners (2)		Building Plans Examiners (2)	Building Plans Examiners (2)
			Senior Building Inspector		Senior Building Inspector	Senior Building Inspector
	Building Inspectors (5)	Building Inspectors(5)	Building Inspectors (4)		Building Inspectors(4)	Building Inspectors(4)

Community Development - Development Services						
Performance Measurements	****Actual FY 2016**	***Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
Private development plans reviewed	163	162	160	82	140	140
Tree permits issued	644	978	878	533	800	800
Personnel Assigned:	**3.0 FTE**	**6.0 FTE**	**6.0 FTE**		**6.0 FTE**	**6.0 FTE**
	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation		Development Services Senior Engineer - Transportation	Development Services Senior Engineer - Transportation
	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater	Development Services Engineer - Stormwater		Development Services Engineer - Stormwater	Development Services Engineer - Stormwater
		Inspectors (3)	Inspectors (3)		Inspectors (3)	Inspectors (3)
	Arborist	Arborist	Arborist		Arborist	Arborist

* Department completed a reorganization of three Inspector positions from the Public Works Department in FY 2017 to improve service and availability to our permit customers.

** Possible data loss, due to moving from a manual process to a computer based process (CityWorks)

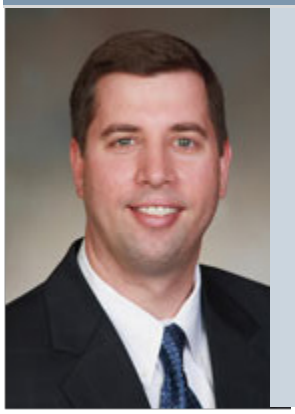
Community Development - Code Enforcement						
Performance Measurements	****Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Code enforcement inspections completed	1,599	539	644	310	500	550
Personnel Assigned:	**3.0 FTE**	**4.0 FTE**	**4.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Code Enforcement Officers (3)	Code Enforcement Manager Code Enforcement Officers (3)	Code Enforcement Manager Code Enforcement Officers (3)		Code Enforcement Manager Code Enforcement Officers (3)	Code Enforcement Manager Code Enforcement Officers (3)

**Due to the new CityWorks software system, the Code Enforcement Officers are tracking violations that require action. These numbers do not reflect proactive daily patrols and interaction with citizens and businesses. The City of Alpharetta's Code Enforcement Officers are taking a more face to face, customer service approach with citizens and businesses, prior to taking any action that requires data entry. (CityWorks was implemented on October 5, 2015)

Community Development - Zoning						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of New public hearings filed	165	128	145	59	185	150
Total # of public hearings processed	177	123	132	48	187	150
# of parcels annexed	0	0	0	0	0	0
Personnel Assigned:	**4.0 FTE**	**3.0 FTE**	**3.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Zoning Administrator	Zoning Administrator	Zoning Administrator		Zoning Administrator	Zoning Administrator
	GIS Specialist/Planner	GIS Specialist/Planner	GIS Specialist/Planner		GIS Specialist/Planner	GIS Specialist/Planner
	Boards Assistant	Boards Assistant			Administrative Assistant II	Administrative Assistant II
	Zoning Enforcement Officer		Planning and Zoning Coordinator		Planning and Zoning Coordinator	Planning and Zoning Coordinator

Public Works

PETE SEWCZWICZ
DIRECTOR



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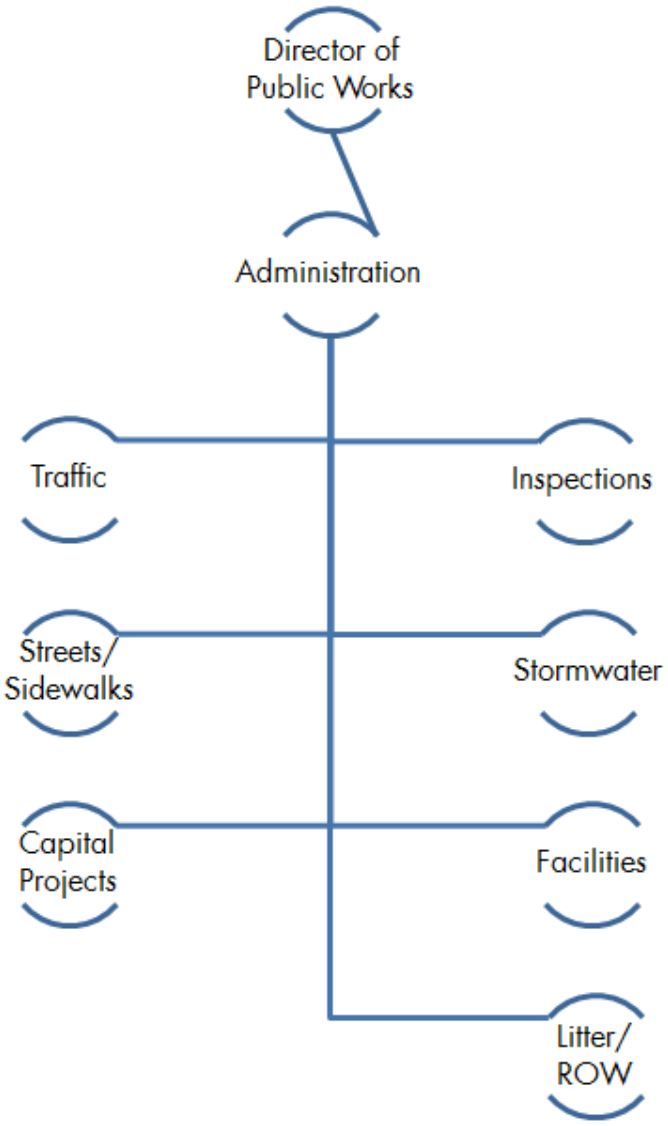


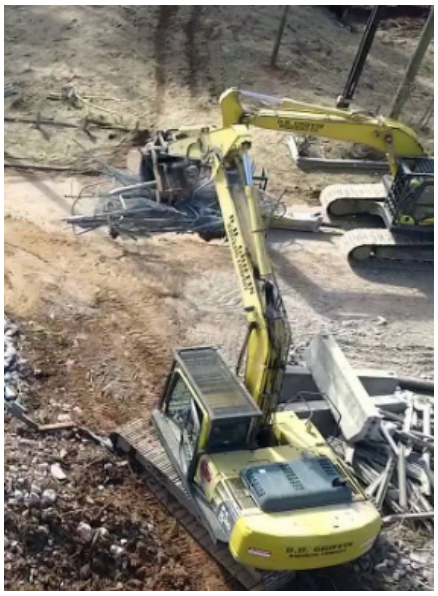
Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Public Works

Administration, Engineering, Public Works, and Conservation



Mission Statement

The Department of Public Works is committed to providing cost effective engineering, maintenance and design solutions through the highest possible professionalism which protects, preserves and improves the City of Alpharetta's infrastructure. Our focus shall include traffic, streets, stormwater, and environmental conservation.

Goals and Objectives

- ✓ Improve and maintain the City of Alpharetta infrastructure at the highest possible level and to enhance and promote the quality of life;
- ✓ Provide engineering professionalism to ensure growth and progress for the City of Alpharetta;
- ✓ Provide consistent Public Works functions and operations that afford future excellence in growth and expansion for the City of Alpharetta;
- ✓ Improve intergovernmental relations;
- ✓ Provide more efficient support and response for the citizens of Alpharetta;
- ✓ Develop strategic, long-range plans for the future; and
- ✓ Ensure timely completion of repairs on work projects so the disruption of service to the customer is minimal.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC WORKS
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 54,055	$ 79,883	$ 70,674	$ 82,500	$ 82,500
% Change		*47.8%*	*-11.5%*	*16.7%*	*0.0%*
average 5-year % change		*13.2%*			
Expenditures	$ 7,364,018	$ 7,335,950	$ 7,770,820	$ 8,821,264	$ 8,955,157
% Change		*-0.4%*	*5.9%*	*13.5%*	*1.5%*
average 5-year % change		*5.1%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenues									
Donations from Private Sources:									
(1) NFCID (GA 400 Maint)	$ 54,000	$ 78,362	$ 70,674	$ 82,500	$ -	$ 82,500	$ 82,500	0.0%	-
Donations from Private Sources:	55	1,521	-	-	-	-	-	-	-
Total	**$ 54,055**	**$ 79,883**	**$ 70,674**	**$ 82,500**	**$ -**	**$ 82,500**	**$ 82,500**	**0.0%**	**$ -**
Expenditures									
(2) Personnel Services									
Salary	$ 2,826,562	$ 2,788,185	$ 2,912,994	$ 3,097,372	$ -	$ 3,097,372	$ 3,243,889	4.7%	$ 146,517
Benefits	1,410,083	1,471,151	1,532,924	1,790,620	-	1,790,620	1,924,477	7.5%	133,857
subtotal	***$ 4,236,645***	***$ 4,259,336***	***$ 4,445,918***	***$ 4,887,992***	***$ -***	***$ 4,887,992***	***$ 5,168,366***	***5.7%***	***$ 280,374***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Maintenance and Operations									
(3)	Professional Services	$ 39,928	$ 29,091	$ 37,568	$ 42,000	$ (15,000)	$ 27,000	$ 19,000	-29.6%	$ (8,000)
	Board Member Fees	3,025	3,625	3,425	4,200	-	4,200	4,200	0.0%	-
	Equipment Repair/Maint.	28,550	28,093	34,114	35,000	-	35,000	30,000	-14.3%	(5,000)
	Vehicle Repair/Maint.	82,492	57,969	87,846	80,000	-	80,000	75,000	-6.3%	(5,000)
(4)	Facility Repair/Maint.	190,802	240,020	393,039	412,700	-	412,700	458,600	11.1%	45,900
	Equipment Rental	1,555	958	2,569	1,500	-	1,500	1,500	0.0%	-
	Advertising	1,859	2,601	1,644	3,000	-	3,000	2,100	-30.0%	(900)
	Printing and Binding	1,258	838	379	1,500	-	1,500	600	-60.0%	(900)
	Employee Travel	6,687	13,342	8,538	12,000	-	12,000	16,000	33.3%	4,000
(9)	Employee Training	7,246	9,379	12,489	12,000	15,000	27,000	32,000	18.5%	5,000
(5)	Maintenance Contracts	642,990	641,770	759,142	894,624	-	894,624	909,902	1.7%	15,278
(8)	IT Professional Services	170,821	164,018	179,818	172,655	-	172,655	207,239	20.0%	34,584
	General Supplies	130,852	137,430	150,350	149,750	-	149,750	146,250	-2.3%	(3,500)
	Miscellaneous Utilities	22,222	26,331	28,091	32,600	-	32,600	32,600	0.0%	-
(6)	Water and Sewer Utilities	39,303	17,717	7,285	32,500	-	32,500	20,500	-36.9%	(12,000)
	Natural Gas Utilities	7,663	7,297	5,856	8,000	-	8,000	8,000	0.0%	-
(6)	Electricity Utilities	1,608,561	1,534,715	1,461,024	1,880,000	-	1,880,000	1,740,000	-7.4%	(140,000)
	Fuel	47,591	43,072	49,968	55,000	-	55,000	55,000	0.0%	-
	Food	-	-	-	-	-	-	-	-	-
	Small Equipment	9,868	19,646	17,784	12,000	-	12,000	7,000	-41.7%	(5,000)
	IT Equipment Refresh	-	-	-	-	-	-	-	-	-
	Employee Uniforms	8,106	14,370	13,931	15,300	-	15,300	21,300	39.2%	6,000
	Non-Recurring	-	1,445	-	-	-	-	-	-	-
	subtotal	***$ 3,051,378***	***$ 2,993,728***	***$ 3,254,860***	***$ 3,856,329***	***$ -***	***$ 3,856,329***	***$ 3,786,791***	***-1.8%***	***$ (69,538)***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC WORKS
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Capital/Other:									
	Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Workers Comp Claims.	-	-	-	-	-	-	-	-	-
(7)	Capital Lease (principal)	72,088	79,929	68,054	75,940	-	75,940	-	-100.0%	(75,940)
(7)	Capital Lease (interest)	3,907	2,956	1,988	1,003	-	1,003	-	-100.0%	(1,003)
	subtotal	***$ 75,996***	***$ 82,885***	***$ 70,042***	***$ 76,943***	***$ -***	***$ 76,943***	***$ -***	***-100.0%***	***$ (76,943)***
	Total	**$ 7,364,018**	**$ 7,335,950**	**$ 7,770,820**	**$ 8,821,264**	**$ -**	**$ 8,821,264**	**$ 8,955,157**	**1.5%**	**$ 133,893**
	Full-time Equivalent Positions (2)	**55.0**	**52.0**	**52.0**	**52.0**		**52.0**	**52.0**		

Notes

(1) The contract for GA400 landscape interchange maintenance was procured in FY 2017 and currently has a contract amount approximating $165,000 annually. Pursuant to a revenue sharing agreement between the City and North Fulton Community Improvement District (CID), the CID funds 50% of these contract expenses.

(2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

(3) Variance based on anticipated reduction in professional service (studies) needs in FY 2020.

(4) Variance based on anticipated facility maintenance needs in FY 2020 including HVAC, flooring, painting, roof maintenance, etc.).

(5) Variance is based on historical and year-to-date expenditure trends and a reallocation of forecasted funding for HVAC repair to the facility maintenance account offset through contract rate increases for landscape maintenance and animal control services through Fulton County.

(6) Variance is based on historical and year-to-date expenditure trends including the forecasted impact of replacing much our lighting stock with LED fixtures (electricity).

(7) The lease for the CityWorks work order system was paid-off during FY 2019.

(8) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

(9) Variance is based on anticipated department-wide programs. Prior budget years some programs were viewed as Professional Services. However, due to the continuance of these programs, it is more correctly being charged to Training for FY 2020.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number			Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Public Works	10041050	371001	EPW00	NFCID Contribution (GA 400 Interchange Maint.)	82,500	82,500
" "	10041050	341400		Printing Services	-	-
" "	10041050	371000		Donation from Private Sources	-	-
Conservation	10041051	371000		Donation from Private Sources	-	-
				Total	**$ 82,500**	**$ 82,500**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Public Works Admin.	Public Works	City Facilities	Jail Facility	City Center
				4101	4105	EPW00	EPW03	EPW04
521200	Professional Services	$ 27,000	$ 19,000	$ 18,000	$ -	$ -	$ -	$ -
521400	Board Member Fees	4,200	4,200	-	-	-	-	-
522210	Equipment Repair/Maint.	35,000	30,000	-	30,000	-	-	-
522220	Vehicle Repair/Maint.	80,000	75,000	-	75,000	-	-	-
522250	Facility Repair/Maint.	412,700	458,600	-	45,000	170,000	26,600	47,000
522320	Equipment Rental	1,500	1,500	-	1,500	-	-	-
523300	Advertising	3,000	2,100	2,100	-	-	-	-
523400	Printing and Binding	1,500	600	500	-	-	-	-
523500	Employee Travel	12,000	16,000	16,000	-	-	-	-
523700	Employee Training	27,000	32,000	32,000	-	-	-	-
523860	Maintenance Contracts	894,624	909,902	105,350	-	693,350	-	93,400
523900	IT Professional Services	172,655	207,239	207,239	-	-	-	-
531100	General Supplies	149,750	146,250	20,000	90,000	18,000	-	-
531200	Miscellaneous Utilities	32,600	32,600	32,600	-	-	-	-
531210	Water and Sewer Utilities	32,500	20,500	2,500	-	-	-	16,900
531220	Natural Gas Utilities	8,000	8,000	7,000	-	-	-	1,000
531230	Electricity Utilities	1,880,000	1,740,000	1,595,000	-	-	-	140,000
531270	Fuel	55,000	55,000	-	55,000	-	-	-
531600	Small Equipment	12,000	7,000	2,500	4,500	-	-	-
531610	IT Equipment Refresh	-	-	-	-	-	-	-
531700	Employee Uniforms	15,300	21,300	-	21,300	-	-	-
532400	Non-Recurring Expenses	-	-	-	-	-	-	-
542100	Machinery & Equipment	-	-	-	-	-	-	-
581200	Capital Lease Principal	75,940	-	-	-	-	-	-
582200	Capital Lease Interest	1,003	-	-	-	-	-	-
TOTAL		**$ 3,933,272**	**$ 3,786,791**	**$ 2,040,789**	**$ 322,300**	**$ 881,350**	**$ 26,600**	**$ 298,300**

ACCOUNT DESCRIPTION	Recreation & Parks Facilities	92 Milton Ave Garage	Environmental Education Workshop	Environmental Outreach
	EPW07	EPW08	EES05	EES06
Professional Services	$ -	$ -	$ -	$ 1,000
Board Member Fees	-	-	-	4,200
Equipment Repair/Maint.	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-
Facility Repair/Maint.	170,000	-	-	-
Equipment Rental	-	-	-	-
Advertising	-	-	-	-
Printing and Binding	-	-	-	100
Employee Travel	-	-	-	-
Employee Training	-	-	-	-
Maintenance Contracts	17,802	-	-	-
IT Professional Services	-	-	-	-
General Supplies	-	-	4,000	14,250
Miscellaneous Utilities	-	-	-	-
Water and Sewer Utilities	-	1,100	-	-
Natural Gas Utilities	-	-	-	-
Electricity Utilities	-	5,000	-	-
Fuel	-	-	-	-
Small Equipment	-	-	-	-
IT Equipment Refresh	-	-	-	-
Employee Uniforms	-	-	-	-
Non-Recurring Expenses	-	-	-	-
Machinery & Equipment	-	-	-	-
Capital Lease Principal	-	-	-	-
Capital Lease Interest	-	-	-	-
TOTAL	**$ 187,802**	**$ 6,100**	**$ 4,000**	**$ 19,550**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10041010	521200		Professional Services	GEORGIA811 UTILITIES PROTECTION SERVICE	13,000	12,000
Public Works					PROFESSIONAL STUDIES/PLANS	28,000	6,000
Administration					***subtotal***	***41,000***	***18,000***
	10041010	522210		Equipment R & M	GENERAL R&M	-	-
					subtotal	***-***	***-***
	10041010	523300		Advertising	DEPARTMENT RECRUITMENT	1,500	600
					BID ADVERTISING	1,500	1,500
					subtotal	***3,000***	***2,100***
	10041010	523400		Printing	GENERAL PRINTING (FORMS, BUSINESS CARDS, etc.)	1,400	500
					subtotal	***1,400***	***500***
	10041010	523500		Employee Travel	ADMIN DIVISION TRAVEL	12,000	16,000
					subtotal	***12,000***	***16,000***
	10041010	523700		Employee Training	PROFESSIONAL DEVELOPMENT	12,000	32,000
					subtotal	***12,000***	***32,000***
	10041010	523860		Maintenance Contracts	PITNEY BOWES	1,750	1,500
					XEROX COPIER MAINTENANCE PLAN	2,600	3,250
					N. FULTON REGIONAL RADIO AGREEMENT	38,700	38,700
					GENERATORS	27,000	25,000
					DOCUMENT STORAGE (GRM)	2,500	2,500
					JANITORIAL CONTRACT	13,000	13,000
					COFFEE AND WATER COOLER CONTRACT	4,500	4,200
					TORNADO WARNING SIRENS	13,500	13,500
					SEECLICKFIX	3,600	3,700
					subtotal	***107,150***	***105,350***
	10041010	523900		IT Professional Services	2D & 3DDRAFTING & DESIGNING SOFTWARE	4,350	4,350
					AD SELF SERVICE	1,186	769
					ADOBE PRODUCTS	1,230	700
					ASSET MANAGEMENT	237	237
					BACKUP AND REPLICATION/OFFICE365 BACKUP	-	13,488
					CELL PHONE/iPhone/iPad SERVICE/MiFi	35,242	38,088
					CISCO NETWORK TECHNICAL SUPPORT	2,075	2,071
					CITY ENTERPRISE DATA MANAGEMENT	2,372	-
					CITY INTERNET CIRCUIT CONNECTION: AT&T	3,083	2,225
					CITY INTERNET CIRCUIT CONNECTION	2,229	3,076
					CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & B.	397	396
					CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION	6,285	-
					CITYWIDE MICROSOFT LICENSING	2,609	21,912

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
					CITYWIDE VIRTUAL INFRASTRUCTURE	5,434	5,067
					CITYWIDE WORK, ASSET, COMPLIANCE MANAGEMENT	28,800	28,800
					CITYWORKS CUSTOM SUPPORT	5,400	4,500
					CLIENT VPN	688	-
					CONSTRUCTION ESTIMATION SOFTWARE MAINTENANCE &	2,300	2,500
					CONSULTING SERVICES	2,846	2,840
					DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	142	142
					DATA CENTER UPS APC/MGE SYSTEM MAINT	1,304	1,538
					DATA CIRCUITS	6,404	6,389
					DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RE	672	1,067
					DC EQUIPMENT MAINTENANCE RENEWAL	4,921	7,489
					DEVELOPER LICENSE FOR MDM	36	36
					DOMAIN NAME SERVICE	95	95
					DRONE TO GIS CONNECTION	356	178
					DUO 2FA AUTHENTICATION	-	2,721
					END POINT PROTECTION	-	2,485
					FIREWALL	3,002	3,136
					GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTW	6,107	6,093
					LOAD BALANCER	178	710
					LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	190	189
					MANAGE ENGINE PASSWORD MANAGER-DIRECTORY ANAI	2,965	-
					MICROSOFT USER BASED TRAINING	1,067	-
					NETWORK VULNERABILITY SCANNER/SECURITY	3,558	3,668
					NON-XEROX PRINTER REPAIR	889	592
					ORION NPM, NTA, IPAM, UDT,NCM	1,423	-
					PHYSICAL SECURITY	712	-
					PROJECT EVENT CAPTURE	356	710
					PUBLIC WORKS SIGN SHOP UPGRADE AND SUPPORT	600	600
					RED IDENTITY MANAGEMENT	237	710
					REMOTE APPLICATION & DATABASE SOFTWARE (RENEW/	871	871
					SECURITY AWARENESS TRAINING	1,067	1,065
					SECURITY (PATCH MANAGEMENT)	-	2,958
					SIEM AND LOGGING/AUDITING	-	5,928
					SIMTRAFFIC	3,605	-
					SQL MONITORING TOOL	593	592
					TELEPHONY COMMUNICATIONS SERVICE & SUPPORT	20,821	20,863
					VEHICLE SIMULATION SOFTWARE MAINTENANCE & SUPP(	1,800	1,800
					VISIO & PROJECT LICENSES	-	1,678
					WAP MAINTENANCE	735	734
					WIRING SERVICES	1,186	1,183
					subtotal	***172,655***	***207,239***

Division/Project Title	Org	Object	Project	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10041010	531100		General Supplies	SUPPLIES		18,000	20,000
						subtotal	***18,000***	***20,000***
	10041010	531200		Miscellaneous Utilities	GARBAGE SERVICE		11,500	11,500
					DUMPSTER HAULING		15,000	15,000
					COMCAST		600	600
					CITY OF ROSWELL GARBAGE/STORMWATER		5,500	5,500
						subtotal	***32,600***	***32,600***
	10041010	531210		Water and Sewer Utilities	WATER SERVICE		2,500	2,500
						subtotal	***2,500***	***2,500***
	10041010	531220		Natural Gas Utilities	GAS SERVICE		7,000	7,000
						subtotal	***7,000***	***7,000***
	10041010	531230		Electricity Utilities	ELECTRIC SERVICE		1,740,000	1,595,000
						subtotal	***1,740,000***	***1,595,000***
	10041010	531600		Small Equipment	SMALL EQUIPMENT		4,000	2,500
						subtotal	***4,000***	***2,500***
	10041010	532400		Non-Recurring	COPIER LEASE BUYOUT		-	-
						subtotal	***-***	***-***
	10041010	581200		Capital Lease Principal	WORK MANAGEMENT SOFTWARE LEASE		75,940	-
						subtotal	***75,940***	***-***
	10041010	582200		Capital Lease Interest	WORK MANAGEMENT SOFTWARE LEASE		1,003	-
						subtotal	***1,003***	***-***
					Administration Total		**2,230,248**	**2,040,789**
	10041050	521200		Professional Services	CONSULTING		-	-
						subtotal	***-***	***-***
	10041050	522210		Equipment R & M	R&M EQUIPMENT		35,000	30,000
Public Works						***subtotal***	***35,000***	***30,000***
	10041050	522220		Vehicle R&M	R&M VEHICLE		80,000	75,000
						subtotal	***80,000***	***75,000***

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10041050	522250		Facility R & M	FACILITY R&M (TREE REMOVAL)	45,000	45,000
					subtotal	***45,000***	***45,000***
	10041050	522320		Equipment Rental	RENTAL EQUIPMENT	1,500	1,500
					subtotal	***1,500***	***1,500***
	10041050	523500		Travel	TRAVEL	-	-
					subtotal	***-***	***-***
	10041050	523700		Employee Training	PROFESSIONAL DEVELOPMENT	-	-
					subtotal	***-***	***-***
	10041050	531100		General Supplies	SUPPLIES (TOOLS, CONSTRUCTION MATERIALS, etc.)	90,000	90,000
					subtotal	***90,000***	***90,000***
	10041050	531270		Fuel	FUEL - CITY VEHICLES	55,000	55,000
					subtotal	***55,000***	***55,000***
	10041050	531600		Small Equipment	SMALL EQUIPMENT	8,000	4,500
					subtotal	***8,000***	***4,500***
	10041050	531700		Uniforms	UNIFORMS AND SHOE ALLOWANCE	15,000	21,000
					PERSONAL PROTECTIVE EQUIPMENT FOR LAB	300	300
					subtotal	***15,300***	***21,300***
					Public Works Total	**329,800**	**322,300**
	10041050	522210	EPW00	Equipment R & M	EQUIPMENT REPAIR	-	-
					subtotal	***-***	***-***
City Facilities	10041050	522250	EPW00	Facility R & M	R&M CITY FACILITIES/ROW GENERAL	170,000	170,000
					subtotal	***170,000***	***170,000***
	10041050	523860	EPW00	Maintenance Contracts	FULTON COUNTY/ATLANTA HUMANE SOCIETY	57,500	85,000
					HVAC	40,000	20,000
					LANDSCAPE/ROW	350,000	385,000
					LANDSCAPE GA 400 INTERCHANGES	165,000	165,000
					PEST CONTROL	12,000	9,000
					FIRE EXTINGUISHER INSPECTIONS	-	7,700
					STREET SWEEPING	21,650	21,650
					subtotal	***646,150***	***693,350***
	10041050	531100	EPW00	General Supplies	OFFICE & CITY FACILITY RELATED SUPPLIES	22,500	18,000
					subtotal	***22,500***	***18,000***
	10041050	531600	EPW00	Small Equipment	SMALL EQUIPMENT	-	-
					subtotal	***-***	***-***
					City Facilities	**838,650**	**881,350**
	10041050	522250	EPW03	Facility R & M	JAIL FACILITY MAINTENANCE	25,000	26,600
					subtotal	***25,000***	***26,600***
Jail Facility	10041050	531100	EPW03	General Supplies	JAIL FACILITY SUPPLIES	1,000	-
					subtotal	***1,000***	***-***
					Jail Facility	**26,000**	**26,600**
	10041050	522250	EPW04	Facility R & M	CITY CENTER MAINTENANCE	45,000	47,000

Division/Project Title	Org	Object	Project	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
					subtotal	***45,000***	***47,000***
City Center	10041050	523860	EPW04	Maintenance Contracts	GENERAL MAINTENANCE CONTRACTS	15,500	15,500
					ALARM EQUIPMENT/FIRE EXTINGUISHER INSPECTION	1,200	3,100
					ELEVATOR MAINTENANCE/INSPECTION	7,200	7,200
					HVAC CHILLER/COOLING TOWER MAINTENANCE/SERVICE	4,500	4,500
					PEST CONTROL	-	1,500
					JANITORIAL CONTRACT	57,000	57,000
					PARKING DECK/STREET SWEEPING	4,600	4,600
					subtotal	***90,000***	***93,400***
	10041050	531100	EPW04	General Supplies		-	-
					subtotal	***-***	***-***
	10041050	531200	EPW04	Miscellaneous Utilities	CITY HALL/PARKING GARAGE (GARBAGE SERVICE)	-	-
					subtotal	***-***	***-***
	10041050	531210	EPW04	Water and Sewer Utilities	WATER SERVICE-CITY HALL, PARKING GARAGE, PARK	30,000	16,900
					subtotal	***30,000***	***16,900***
	10041050	531220	EPW04	Natural Gas Utilities	GAS SERVICE	1,000	1,000
					subtotal	***1,000***	***1,000***
	10041050	531230	EPW04	Electricity Utilities	ELECTRIC SERVICE-CITY HALL, PARKING GARAGE, PARK	140,000	140,000
					subtotal	***140,000***	***140,000***
					City Center	**306,000**	**298,300**
	10041050	522210	EPW07	Equipment Repair & Maintenance		-	-
Recreation and Parks					***subtotal***	***-***	***-***
Facilities	10041050	522250	EPW07	Facility Repair & Maintenan	GENERAL FACILITY REPAIR/MAINTENANCE	127,700	170,000
					subtotal	***127,700***	***170,000***
	10041050	523860	EPW07	Maintenance Contracts	HVAC	47,000	11,742
					PEST CONTROL	4,324	6,060
					subtotal	***51,324***	***17,802***
	10041050	531100	EPW07	General Supplies		-	-
					subtotal	***-***	***-***
	10041050	531600	EPW07	Small Equipment		-	-
					subtotal	***-***	***-***
	10041050	542100	EPW07	Machinery & Equipment		-	-
					subtotal	***-***	***-***
					Recreation and Parks Facilities Total	***179,024***	***187,802***
	10041050	531200	EPW08	Miscellaneous Utilities		-	-
92 Milton Avenue Parking					***subtotal***	***-***	***-***
Garage	10041050	531210	EPW08	Water And Sewer Utilities		-	1,100
					subtotal	***-***	***1,100***
	10041050	531230	EPW08	Electricity Utilities		-	5,000
					subtotal	***-***	***5,000***
					92 Milton Ave Garage	**-**	**6,100**

Division/Project Title	Org	Object	Project	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Environmental Education Workshop	10041051	531100	EES05	General Supplies	OFFICE & CONSERVATION RELATED SUPPLIES		4,000	4,000
						subtotal	***4,000***	***4,000***
					Environmental Education Workshop		**4,000**	**4,000**
	10041051	521200	EES06	Professional Services	SCHOOL & RECYCLING PROGRAMS, CONSULTING		1,000	1,000
						subtotal	***1,000***	***1,000***
Environmental Outreach	10041051	521400	EES06	Board Member Fees	NATURAL RESOURCES COMMISSION		4,200	4,200
						subtotal	***4,200***	***4,200***
	10041051	523400	EES06	Printing	BUSINESS CARDS/INVITATIONS		100	100
						subtotal	***100***	***100***
	10041051	531100	EES06	General Supplies	NRC EVENTS		1,250	1,250
					LAB SUPPLIES		8,000	8,000
					OFFICE/ACTIVITY SUPPLIES		5,000	5,000
						subtotal	***14,250***	***14,250***
					Environmental Outreach		**19,550**	**19,550**
							3,933,272	**3,786,791**

PERFORMANCE MEASUREMENTS

Public Works
Conservation

Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Events coordinated	28	32	28	12	25	25
# of Students reached	1371	943	738	36	200	200
# of Volunteers	662	542	752	231	500	500
Personnel Assigned:	**1.0 FTE**	**1.0 FTE**	**1.0 FTE**		**1.0 FTE**	**1.0 FTE**
	Environmental Program Coord.	Environmental Program Coord.	Environmental Program Coord.		Environmental Program Coord.	Environmental Program Coord.

Public Works
Engineering

Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Water quality samples analyzed	434	381				
# of Land disturbance inspections				COMMUNITY DEVELOPMENT		
* *Capital contracts include traffic, stormwater, sidewalks, infrastructure, community development, and facilities projects.*						
Personnel Assigned:	**24.0 FTE**	**21.0 FTE*** **	**22.0 FTE**		**22.0 FTE**	**22.0 FTE**
	Director of PW	Director of PW	Director of PW		Director of PW	Director of PW
	Deputy Director	Deputy Director	Deputy Director		Deputy Director	Deputy Director
	Project Administrator	Project Administrator	Project Administrator		Project Administrator	Project Administrator
		Administrative Office Coordinator	Administrative Office Coordinator		Administrative Office Coordinator	Administrative Office Coordinator
	Admin Asst. II (2)	Admin Asst. II	Admin Asst. II		Admin Asst. II	Admin Asst. II
	Fleet Coordinator	Fleet Coordinator	Fleet Coordinator		Fleet Coordinator	Fleet Coordinator
	Civil Engineer (2)	Civil Engineer (2)	Civil Engineer (2)		Civil Engineer (2)	Civil Engineer (2)
	Sr. Engineer (2)	Sr. Engineer (2)	Sr. Engineer (2)		Sr. Engineer (2)	Sr. Engineer (2)
	Construction Mgr.	Construction Mgr.	Construction Mgr.		Construction Mgr.	Construction Mgr.
		Assistant Construction Mgr.	Assistant Construction Mgr.		Assistant Construction Mgr.	Assistant Construction Mgr.
	Inspector (3)/ Senior Inspector	Senior Inspector	Senior Inspector		Senior Inspector	Senior Inspector
	Sr. Engineering Technician	Public Works Supervisor	Public Works Supervisor		Public Works Supervisor	Public Works Supervisor
	Engineering Technician (4)	Engineering Technician (4)	Engineering Technician (4)		Engineering Technician (4)	Engineering Technician (4)
	Traffic Operations Manager	Traffic Operations Manager	Traffic Operations Manager		Traffic Operations Manager	Traffic Operations Manager
	Traffic Signal Engineer	Traffic Signal Engineer	Traffic Signal Engineer		Traffic Signal Engineer	Traffic Signal Engineer
	Urban Forestry Program Manager	Urban Forestry Program Manager	Urban Forestry Program Manager		Urban Forestry Program Manager	Urban Forestry Program Manager
	Senior Water Resources Analyst	Senior Water Resources Analyst	Senior Water Resources Analyst		Senior Water Resources Analyst	Senior Water Resources Analyst

***Three positions were reorganized into the Community Development Department in FY 2017 to improve service and availability to our permit customers (three Inspectors).

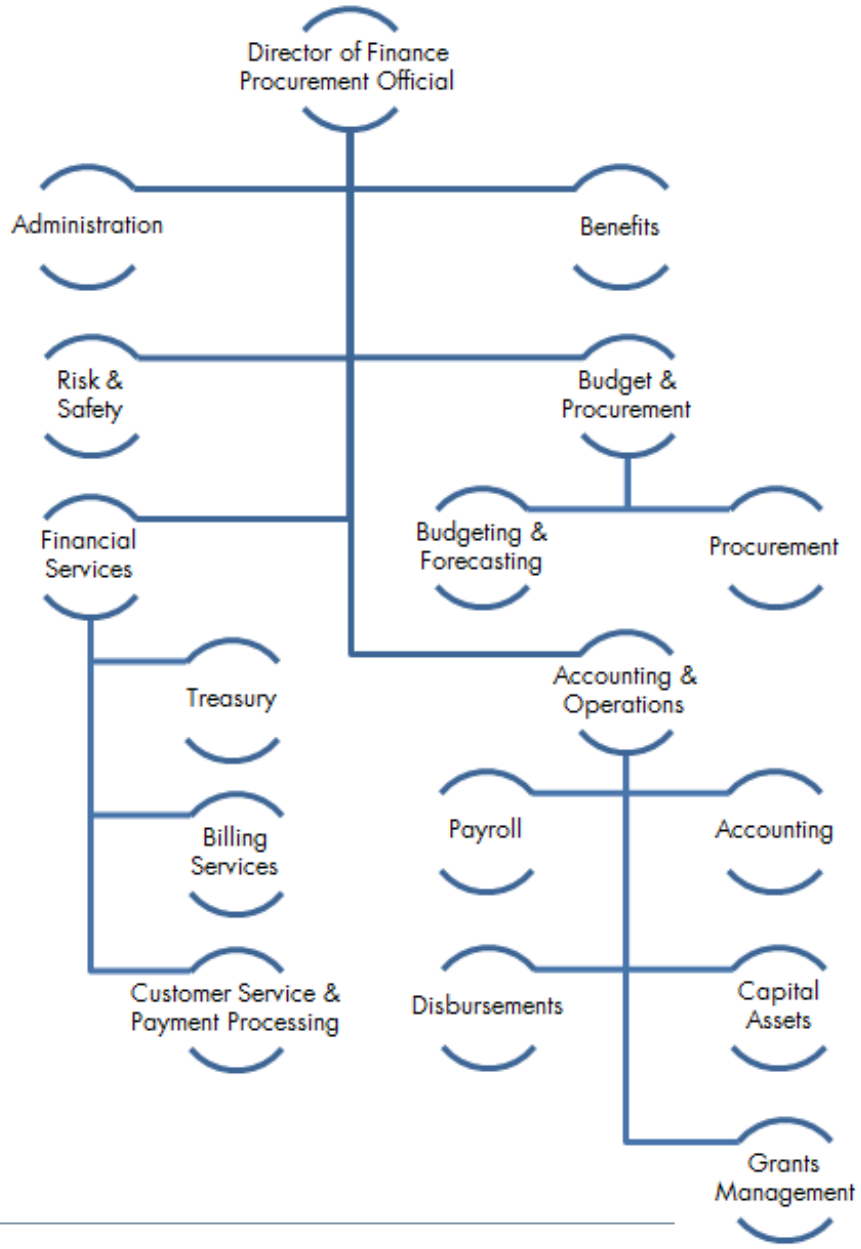
Public Works
Public Works Operations

Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
Average # of days to complete sidewalk work order	3.7	3.9	3.6	5.1	3.5	3.5
Average # of days to complete pothole work order	1.0	1.0	1.0	1.0	1.0	1.0
Average # of days to complete curb and gutter work order	2.5	2.3	3.0	1.1	2.5	2.5
Average # of days to complete ROW., mowing, limb work order	1.2	1.1	1.6	1.3	1.0	1.0
Average # of days to complete sink hole work order	33.3	1.0	4.8	1.0	2.5	2.5
Average # of days to complete sign replacement/upgrade work order	2.2	1.4	1.1	1.5	1.5	1.5
Average # of days to complete signal light maintenance work order	4.4	2.9	2.8	2.2	2.5	2.5
Average # of days to complete striping work order	1.4	15.2	4.5	2.1	3.5	3.5
Average # of days to complete catch basin work order	2.0	1.6	3.7	1.9	2.0	2.0
Average # of days to complete storm drain work order	5.7	2.7	5.0	3.7	3.5	3.5
Average # of days to complete facilities work order	1.2	2.1	2.3	3.4	2.5	2.5
Personnel Assigned:	**30.0 FTE**	**30.0 FTE**	**29.0 FTE**		**29.0 FTE**	**29.0 FTE**
	PW Supervisor (3)	PW Supervisor (3)	PW Supervisor (3)		PW Supervisor (3)	PW Supervisor (3)
	PW Crew Leader (7)	PW Crew Leader (8)	PW Crew Leader (8)		PW Crew Leader (8)	PW Crew Leader (8)
	PW Tech II (8)	PW Tech II (7)	PW Tech II (10)		PW Tech II (10)	PW Tech II (10)
	PW Tech I (11)	PW Tech I (11)	PW Tech I (6)		PW Tech I (6)	PW Tech I (6)
	Utility Locator	Utility Locator	Engineering Tech (2)		Engineering Tech (2)	Engineering Tech (2)

Finance

THOMAS G. HARRIS
DIRECTOR

THarris@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Finance

Administration, Accounting, Budgeting, Employee Benefits and Compensation, Procurement, Grants Management, Risk Management, Treasury, Internal and External Service

Mission Statement

The mission of the Finance Department is to plan, receive, monitor, safeguard, invest, account, and expend the financial resources of the City of Alpharetta in the highest legal, ethical, and professional standard practical, and to respond to the service needs of our internal and external customers in a timely, courteous and accurate manner.

Goals and Objectives

- ✓ Implementation of a finance/human resources system that utilizes current technology and provides heightened data analysis functionality and increases overall staff efficiencies;
- ✓ Process and procedure documentation program – conduct a comprehensive review of team processes, procedures, and practices;
- ✓ Expansion of the financial planning process – continue the development of a comprehensive long-term capital improvement program and multi-year budgeting, forecasting, and planning in order to more accurately predict our financial position in future years, and the impact current year decisions have on the city's long-range financial position;
- ✓ Update to Financial Management Program (e.g. policy revisions); and
- ✓ Design and administer innovative and cost-effective benefit programs (e.g. Health Savings Accounts and enhanced Wellness Program) that meet the needs of today's diverse workforce and enhance the city's ability to attract, retain and reward employees.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ -	$ -	$ -	$ -	$ -
% Change		*0.0%*	*0.0%*	*0.0%*	*0.0%*
average-5 year percent change		*0.0%*			
Expenditures	$ 3,087,059	$ 3,105,132	$ 3,319,528	$ 3,366,136	$ 3,548,890
% Change		*0.6%*	*6.9%*	*1.4%*	*5.4%*
average-5 year percent change		*3.6%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenues		$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	-	**$ -**
Expenditures										
(1)	Personnel Services:									
	Salary	$ 1,502,002	$ 1,503,783	$ 1,554,527	$ 1,621,322	$ -	$ 1,621,322	$ 1,690,777	4.3%	$ 69,455
	Benefits	737,494	763,586	804,168	913,220	-	913,220	980,438	7.4%	67,218
	subtotal	***$ 2,239,496***	***$ 2,267,369***	***$ 2,358,694***	***$ 2,534,542***	***$ -***	***$ 2,534,542***	***$ 2,671,215***	***5.4%***	***$ 136,673***
	Maintenance and Operations:									
(2)	Professional Fees	$ 271,838	$ 275,190	$ 344,260	$ 288,530	$ -	$ 288,530	$ 335,675	16.3%	$ 47,145
	Equipment Repair/Maint.	-	-	982	-	-	-	-	-	-
	Vehicle Repair/Maint.	16	-	37	500	-	500	-	-100.0%	(500)
	Advertising	3,117	3,053	3,106	6,000	-	6,000	5,000	-16.7%	(1,000)
(3)	Printing and Binding	22,544	24,825	29,831	27,300	-	27,300	29,350	7.5%	2,050
(4)	Employee Travel	11,062	5,766	12,490	17,530	-	17,530	14,780	-15.7%	(2,750)
(4)	Employee Training	13,417	9,734	12,254	16,165	-	16,165	13,040	-19.3%	(3,125)
(5)	Maintenance Contracts	43,737	44,586	79,865	73,120	-	73,120	59,129	-19.1%	(13,991)
(7)	IT Professional Services	150,874	152,360	155,290	170,199	-	170,199	204,781	20.3%	34,582
	General Supplies	44,310	39,517	49,701	47,600	-	47,600	44,920	-5.6%	(2,680)
	Fuel	23	-	-	150	-	150	-	-100.0%	(150)
	Small Equipment	15,394	6,751	3,603	4,500	-	4,500	2,000	-55.6%	(2,500)
	Non-Recurring Expenses	365	-	-	-	-	-	-	-	-
(6)	Employee Wellness Program	160,727	155,073	156,995	180,000	-	180,000	169,000	-6.1%	(11,000)
	subtotal	***$ 737,424***	***$ 716,856***	***$ 848,412***	***$ 831,594***	***$ -***	***$ 831,594***	***$ 877,675***	***5.5%***	***$ 46,081***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital/Lease/Other:									
Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
Interest on Property Tax Refund(s)	2,439	11,645	1,519	-	-	-	-	-	-
Capital Lease (Principal)	104,346	106,830	109,371	-	-	-	-	-	-
Capital Lease (Interest)	3,354	2,432	1,531	-	-	-	-	-	-
subtotal	***$ 110,139***	***$ 120,907***	***$ 112,421***	***$ -***	***$ -***	***$ -***	***$ -***	***-***	***$ -***
Total	**$ 3,087,059**	**$ 3,105,132**	**$ 3,319,528**	**$ 3,366,136**	**$ -**	**$ 3,366,136**	**$ 3,548,890**	**5.4%**	**$ 182,754**
Full-time Equivalent Positions	**21.5**	**21.5**	**21.5**	**21.5**		**21.5**	**21.5**		

Notes

(1)	Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.
(2)	Variance due to increases in actuarial, asset management, and investment advisor fees.
(3)	Variance due to growth in number of tax billings required (parcels, re-bills, etc.).
(4)	Variance based on revised travel and training expectations.
(5)	Variance due in part to the elimination of funding for the Capital Improvement Dashboard (Socrata) as the County is now funding this service as part of TSPLOST oversight.
(6)	Variance based on historical and year-to-date expenditure trends.
(7)	Variance based primarily on funding for new Budget Preparation Software (2020 Operating Initiative) and partially offset through a reduction in Tyler Munis Disaster Recovery costs as those services are now rolled-up into enterprise-wide ThinkGuard services (implemented in FY 2019).

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operatio

			Administration	Benefits and Wellness	
ACCOUNT DESCRIPTION	**FY 2019 Amended Operating Budget**	**FY 2020 Operating Budget Request**	**Finance Admin.**	**Benefits and Wellness**	**Wellness Program**
			1510	**1511**	**FBW00**
521200 Professional Fees	$ 288,530	$ 335,675	$ 122,300	$ 91,900	$ 14,250
522210 Equipment Repair/Maint.	-	-	-	-	-
522220 Vehicle Repair/Maint.	500	-	-	-	-
522250 Facility Repair/Maint.	-	-	-	-	-
522320 Equipment Rental	-	-	-	-	-
523300 Advertising	6,000	5,000	-	-	-
523400 Printing and Binding	27,300	29,350	250	1,000	-
523500 Employee Travel	17,530	14,780	2,000	2,030	-
523700 Employee Training	16,165	13,040	2,790	3,000	-
523860 Maintenance Contracts	73,120	59,129	59,129	-	-
523900 IT Professional Services	170,199	204,781	204,781	-	-
531100 General Supplies/Materials	47,600	44,920	23,920	1,500	2,500
531270 Fuel	150	-	-	-	-
531600 Small Equipment	4,500	2,000	2,000	-	-
531700 Employee Uniforms	-	-	-	-	-
532400 Non-Recurring Expenses	-	-	-	-	-
532440 Wellness	180,000	169,000	-	-	169,000
542100 Machinery and Equipment	-	-	-	-	-
581200 Capital Lease Principal	-	-	-	-	-
581220 Capital Lease Interest	-	-	-	-	-
582301 Interest on Property Tax Refund	-	-	-	-	-
TOTAL	**$ 831,594**	**$ 877,675**	**$ 417,170**	**$ 99,430**	**$ 185,750**

ns/Capital)

		Accounting and Operations			Budget and Procurement		
ACCOUNT DESCRIPTION	**Risk Management**	**Accounting and Operations**	**External Audit**	**CAFR Publication**	**Budget and Procurement**	**PAFR Publication**	**Financial Services**
	1555	**1512**	**FAO00**	**FAO01**	**1513**	**FBP00**	**1514**
Professional Fees	$ 2,300	$ 19,500	$ 55,000	$ 3,600	$ 1,000	$ 3,425	$ 22,400
Equipment Repair/Maint.		-	-	-	-	-	-
Vehicle Repair/Maint.		-	-	-	-	-	-
Facility Repair/Maint.		-	-	-	-	-	-
Equipment Rental		-	-	-	-	-	-
Advertising		1,000	-	-	4,000	-	-
Printing and Binding		1,800	-	1,000	2,000	1,300	22,000
Employee Travel		5,000	-	-	5,000	-	750
Employee Training		4,000	-	-	2,500	-	750
Maintenance Contracts		-	-	-	-	-	-
IT Professional Services		-	-	-	-	-	-
General Supplies/Materials		-	-	-	-	-	17,000
Fuel		-	-	-	-	-	-
Small Equipment		-	-	-	-	-	-
Employee Uniforms		-	-	-	-	-	-
Non-Recurring Expenses		-	-	-	-	-	-
Wellness		-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-
Capital Lease Principal		-	-	-	-	-	-
Capital Lease Interest		-	-	-	-	-	-
Interest on Property Tax Refund	-	-	-	-	-	-	-
TOTAL	**$ 2,300**	**$ 31,300**	**$ 55,000**	**$ 4,600**	**$ 14,500**	**$ 4,725**	**$ 62,900**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
FINANCE ADMINISTRATION	10015100 521200	Professional Fees	Bank Related Fees, Vantage Card Services		80,000	101,000
			Department of Homeland Security (SAVE ID)		300	300
			Investment Admin/Actuarial/Prof. Services		15,500	17,000
			Software development and consultations		7,000	4,000
				subtotal	***102,800***	***122,300***
	10015100 523400	Printing and Binding	Envelopes/Forms/Stock		500	250
				subtotal	***500***	***250***
	10015100 523500	Employee Travel	Travel Expenses		2,000	2,000
				subtotal	***2,000***	***2,000***
	10015100 523700	Employee Training	Professional Development		3,000	1,500
			CPA Certification		85	85
			AGA Membership		30	30
			CGFM Membership		100	100
			GGFOA Membership		50	50
			GGFOA Conference		325	450
			GFOA Membership		200	200
			NIGP Membership		100	100
			AICPA Membership		275	275
				subtotal	***4,165***	***2,790***
	10015100 523860	Maintenance Contracts	Coffee Service/Water Cooler		3,500	3,500
			Periscope Holdings License - NIGP Commodity Codes		500	550
			Copier Maintenance (Non-Xerox)/ Folder Maintenance		1,000	850
			Xerox Copier Lease (CQ9303)		4,120	2,454
			Xerox Copier Maintenance Plan		7,500	8,000
			OpenGov Financial Transparency Software		8,500	15,500
			E-Bid Systems - Bentley		9,500	9,500
			Records Storage/Shredding		4,500	3,000
			DocuSign		5,000	5,000
			Socrata - CIP Dashboard		24,000	-
			Whiteburch Software Licenses		5,000	-
			Forms Software		-	5,000
			Tyler Munis PACE		-	5,775
				subtotal	***73,120***	***59,129***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10015100 523900	IT Professional Services			
			Solarwinds Software Renewal	588	
			WAP Maintenance - Aerohive	304	303
			Amazon Web Services	39	39
			Developer License for MDM	15	15
			City Circuit Connection to Internet - AT&T	922	920
			AT&T ASE	2,648	2,642
			City Circuit Connection to Internet - Charter	164	164
			Load Balancer - Citrix	74	294
			Security - Patch Mgmt	-	1,223
			Data Center's Uninterruptible Power System	539	636
			Citywide Microsoft Licensing	1,079	9,060
			Drone to GIS Conversion	147	73
			GIS Mobile Field Mapping & Data Collection	2,525	2,519
			Non-Xerox Printer Repair	368	245
			Filemaker Software Maintenance & Support	278	441
			Data Center Fire Suppression System	59	59
			Project Event Capture - ESRI	147	294
			Network Vulnerability Scanner	1,471	1,516
			Asset Management - LanSweeper	98	98
			ERPM Red Identity	466	294
			Manage Engine - LogRhythm	1,226	2,451
			Security Awareness Training	441	440
			Microsoft User Based Training	441	-
			Technical Support for CISCO Network	858	856
			Conversion of LIDAR Data to ArcGIS	78	78
			Firewall - Palo Alto - Veristor	1,241	1,296
			ClientVPN - Palo Alto - Veristor	284	-
			SQL Monitoring Tool	245	245
			Wiring Services	490	489
			Physical Security	294	-
			Consulting Services	1,177	1,174
			City Enterprise Data Management	981	-
			Citywide Virtual Infrastructure - Veristor	2,247	2,095

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Maintenance Extension	2,035	3,097
			City Virus, Adware, Spyware & Threat Protection	2,599	-
			City Circuit Connection to Internet - Zayo	1,275	1,272
			Backup and Replication/O365 backup	-	5,577
			Deep Security and OfficeScan - Carbon Black	-	1,027
			Duo 2FA - 2 Facotr Authentication	-	1,125
			ADSelfService	490	318
			Cellular Phone Service	360	-
			iPhone Cell Service	3,744	3,300
			iPad Cellular Service	384	492
			Data Cards	456	456
			Mobile Data Management	515	515
			Line and Circuit Service	3,988	3,996
			GLS Monitoring and Support	5,008	5,018
			CISCO SMARTnet Telephony and Phone App Licenses	3,693	3,700
			Cisco phone infrastructure support	369	370
			Netmotion *Mobility XE* Software Renewal	174	174
			Tyler Maintenance / Tyler Disaster Recovery	104,640	79,680
			Adobe Products	2,260	1,480
			Fleet Management Collective Data	7,725	7,725
			AudioTel Software - Check Posting	3,000	3,000
			IBM AS400 iSeries Maintenance	2,500	2,500
			Aquarius - Finance Document Mgmt	3,000	-
			Visio Licenses	50	-
			Budget Preparation Software (2020 Operating Initiative)	-	50,000
			subtotal	***170,199***	***204,781***
	10015100 531100	General Supplies & Material	Wall Street Journal Subscriptions	450	450
			Lunch Meetings/Citywide Training	300	300
			AJC Newspaper	200	200
			Atlanta Business Chronicle	100	100
			Business Week	70	70
			Pitney Bowes - Mailing Supplies	300	300

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Postage Allocation		7,000	5,000
			General Office Supplies		15,580	16,000
			UPS & Fed Ex		1,500	1,500
				subtotal	***25,500***	***23,920***
	10015100 531600	Small Equipment	Misc. Small Equipment		4,500	2,000
				subtotal	***4,500***	***2,000***
			Administration Total		**382,784**	**417,170**
BENEFITS AND WELLNESS	10015110 521200	Professional Fees	TALX -Unemployment Services		400	400
			Morris, Manning & Martin Pension Advisory Fees		10,000	10,000
			Retirement Actuarial Services		12,000	10,000
			United States Treasury VCP Compliance Fee		2,500	2,500
			Pension Advisory Services		10,500	28,000
			Morgan Stanley Investment Advisor Fees		30,000	30,000
			Public Trust Advisor Investment Fees		-	11,000
				subtotal	**65,400**	**91,900**
	10015110 522220	Vehicle Repair & Maintenan	Vehicle Maintenance - Standard		500	-
				subtotal	***500***	***-***
	10015110 523400	Printing and Binding	Envelopes/Forms/Stock/Raffle Tickets		1,000	1,000
				subtotal	***1,000***	***1,000***
	10015110 523500	Employee Travel	Travel Expenses		2,000	2,000
			Local Mileage		30	30
				subtotal	***2,030***	***2,030***
	10015110 523700	Employee Training	Professional Development		2,000	2,000
			Association Membership Fees		1,000	1,000
				subtotal	***3,000***	***3,000***
	10015110 531100	General Supplies & Material	Postage		200	
			General Supplies		1,000	1,000
			Publications & Subscriptions		100	-
			Pension Board Meetings Food		500	500
				subtotal	***1,800***	***1,500***
	10015110 531270	Fuel	Finance Vehicle Fuel		150	-
				subtotal	***150***	***-***
			Benefits and Wellness Total		**73,880**	**99,430**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
WELLNESS	10015110 521200 FBW00	Professional Fees	EAP Services		14,250	14,250
				subtotal	***14,250***	***14,250***
	10015110 531100 FBW00	General Supplies	Flu Shots		500	500
			Various Vendors - Lunch & Learn		1,000	1,000
			Wellness Screening		1,000	1,000
				subtotal	***2,500***	***2,500***
	10015110 532440 FBW00	Employee Wellness Progran	Health Screening		5,000	4,000
			CHN Wellness Initiatives + (Spouses)		175,000	165,000
				subtotal	***180,000***	***169,000***
			Benefits and Wellness (Wellness Program) Total		**196,750**	**185,750**
RISK MANAGEMENT	10015550 521200	Professional Fees	Drug Tests/HEP Vaccines		1,000	1,000
			Fitness for Duty Exams		1,000	-
			North Fulton After Hours Drug Screens		600	600
			Safety, Signage, DFWP, DDC 6 Training		750	700
				subtotal	***3,350***	***2,300***
			Risk Management Total		**3,350**	**2,300**
ACCOUNTING AND OPERATIONS	10015120 521200	Professional Fees	Arbitrage Calculations		3,000	7,500
			Auction Fees - GovDeals		12,000	12,000
			Temporary Staff		3,000	-
				subtotal	***18,000***	***19,500***
	10015120 523300	Advertising	Advertising for Auction		1,000	1,000
				subtotal	***1,000***	***1,000***
	10015120 523400	Printing and Binding	Check Stock - Checks & Deposit Slips		1,000	1,000
			Data Flow - 1099 Forms & Envelopes		400	400
			Data Flow - W-2 Forms & Envelopes		400	400
				subtotal	***1,800***	***1,800***
	10015120 523500	Employee Travel	Accounting Travel Expenses		2,500	2,000
			Munis Conference		3,000	3,000
				subtotal	***5,500***	***5,000***
	10015120 523700	Employee Training	Training and Professional Development		4,000	4,000
				subtotal	***4,000***	***4,000***
	10015120 542100	Machinery and Equipment	Software Applications/Upgrades/Programming			
				subtotal	***-***	***-***
			Accounting and Operations Total		**30,300**	**31,300**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
EXTERNAL AUDIT	10015120 521200 FAO00	Professional Fees	Mauldin & Jenkins	55,000	55,000
			subtotal	***55,000***	***55,000***
			Accounting and Operations (External Audit) Total	**55,000**	**55,000**
CAFR PUBLICATION	10015120 521200 FAO01	Professional Fees	Application Fee for GFOA	600	600
			Graphic Design for CAFR	3,300	3,000
			subtotal	***3,900***	***3,600***
	10015120 523400 FAO01	Printing and Binding	Printing of Cover, Tabs & Document	1,000	1,000
			subtotal	***1,000***	***1,000***
	10015120 531100 FAO01	General Supplies	Mailing of Documents	-	-
			subtotal	***-***	***-***
			Accounting and Operations (CAFR) Total	**4,900**	**4,600**
BUDGET AND PROCUREMENT	10015130 521200	Professional Fees	GFOA Distinguished Budget Award	550	550
			Excellence Award for Purchasing	450	450
			subtotal	***1,000***	***1,000***
	10015130 523300	Advertising	Advertising Annual Budget Adoption & Mileage Rate	4,000	3,000
			Mid-Year Budget Adoption Advertising	500	500
			Legal Advertisements	500	500
			subtotal	***5,000***	***4,000***
	10015130 523400	Printing and Binding	Annual Operating Budget & Capital Budget	2,500	2,000
			subtotal	***2,500***	***2,000***
	10015130 523500	Employee Travel	Budget Dept. Travel	1,000	1,000
			GFOA Budget Seminar Travel Expenses	1,500	1,500
			Munis Conference	2,500	2,500
			subtotal	***5,000***	***5,000***
	10015130 523700	Employee Training	Training and Professional Development	3,500	2,500
			subtotal	***3,500***	***2,500***
	10015130 531100	General Supplies	General Office Supplies	300	-
			subtotal	***300***	***-***
			Budget and Purchasing Total	**17,300**	**14,500**
PAFR PUBLICATION	10015130 521200 FBP00	Professional Fees	Application Fee for GFOA	225	225
			Digital Publication Services	105	-
			Graphic Design for PAFR	3,200	3,200
			Photography Services	1,000	-
			subtotal	***4,530***	***3,425***

City of Alpharetta
Budget: FY 2020
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Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10015130 523400 FBP00	Printing and Binding	Printing of PAFR Copies	2,000	1,300
			subtotal	***2,000***	***1,300***
			Budget and Purchasing (PAFR) Total	**6,530**	**4,725**
FINANCIAL SERVICES	10015140 521200	Professional Fees	FIFA's Fulton County	1,500	1,500
			Graphic Design of Tax Brochure	700	700
			Temporary Position Services	16,000	16,000
			Online Payment Service Fees - PayPal	750	3,000
			Post Office Box Rental	150	-
			Collection Fees - Penn Credit	1,200	1,200
			subtotal	***20,300***	***22,400***
	10015140 523400	Printing and Binding	Data Media - Tax, False Alarms	15,500	19,000
			Printing of Tax Brochure	2,500	2,500
			Tyler Tech - Forms Business Licenses	500	500
			subtotal	***18,500***	***22,000***
	10015140 523500	Employee Travel	Travel Expenses	1,500	750
			Munis Conference	1,500	-
			subtotal	***3,000***	***750***
	10015140 523700	Employee Training	Training and Professional Development	1,500	750
			subtotal	***1,500***	***750***
	10015140 531100	General Supplies	Associations/Memberships/Subscriptions	250	
			Educational Materials	250	
			Data Media - Postage for Tax, False Alarm & Bus License	17,000	17,000
			subtotal	***17,500***	***17,000***
	10015140 531600	Small Equipment		-	-
			subtotal	**-**	**-**
			Financial Services Total	**60,800**	**62,900**
			Finance Department Total	**831,594**	**877,675**

PERFORMANCE MEASUREMENTS

Finance Admin Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**Target FY 2019**	**Target FY 2020**
# of New GAAP/GASB financial requirements implemented	4	2	3	3	3
Bond rating maintained or upgraded	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA	Maintain Aaa - AAA
Cash management program maximizing interest returns (all funds)	$213,631	$567,749	$1,180,203	$1,500,000	$265,032
Personnel Assigned:	**Finance Admin 2.0 FTE**	**Finance Admin 2.0 FTE**	**Finance Admin 2.0 FTE**	**Finance Admin 2.0 FTE**	**Finance Admin 2.0 FTE**
	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager	Director of Finance Office Manager
	Risk Mgmt. 1.0 FTE	**Risk Mgmt. 1.0 FTE**	**Risk Mgmt. 1.0 FTE**	**Risk Mgmt. 1.0 FTE**	**Risk Mgmt. 1.0 FTE**
	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator	Safety/Risk Administrator

Accounting, Budget, Procurement Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	Target FY 2019	Target FY 2020
Audited CAFR to be published within 180 days of fiscal year end	12/22/2016	11/1/2017	12/20/2018	11/1/2019	11/1/2020
GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Outstanding Achievement in Popular Annual Financial Reporting	Yes	Yes	Yes	Yes	Yes
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
Percentage of General Fund departments within appropriated budget*	91%	100%	91%	100%	100%
% of Budgeted employees participating in direct deposit	98%	98%	99%	100%	100%
Average # of vendor responses to Bids/Requests for Proposals	5	6	6	6	6

	Accounting Services 7.5 FTE	**Accounting Services 7.5 FTE**	**Accounting Services 7.5 FTE**	**Accounting Services 7.5 FTE**	**Accounting Services 7.5 FTE**
	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.	Accounting & Op. Mgr.
	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant	Chief Accountant
	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)	Accountant (3.5)
	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator	Payroll Coordinator
	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician	Accounts Payable Technician
	Budget/Procurement 4 FTE	**Budget/Procurement 4 FTE**	**Budget/Procurement 4 FTE**	**Budget/Procurement 4 FTE**	**Budget/Procurement 4 FTE**
	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.	Budget & Procurement Mgr.
	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)	Sr. Budget & Procurement Analyst (3)
Total Personnel Assigned Internal Services:	**11.5 FTE**	**11.5 FTE**	**11.5 FTE**	**11.5 FTE**	**11.5 FTE**

* Legal Services is the only department that has gone over its appropriations. Legal services represents professional services expenses to a private legal firm.

Financial Services Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	Target FY 2019	Target FY 2020
% of bills generated on time	99%	99%	99%	99%	99%
% of bills collected on time	95%	95%	95%	95%	95%
# of Real estate tax bills generated	19,407	19,673	20,152	20,674	21,294
# of Personal property tax bills	2,989	2,989	3,030	3,055	3,080
# of Liens processed	116	150	86	120	150
# of Sanitation customers	15,345	15,135	16,277	16,636	16,885
% of Delinquent sanitation Accts	<10%	<10%	<10%	<10%	<10%

Personnel Assigned:	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE	5.0 FTE
	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager	Treasury Services Manager
	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator	Billing Coordinator
	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator	Cash Management Coordinator
	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative	Billing/Collections Representative
	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative	Customer Account Representative

Benefits & Compensation Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**Target FY 2019**	**Target FY 2020**
% of Employees enrolled in group insurance	90%	90%	82%	90%	90%
% of Employees enrolled in deferred compensation	80%	80%	77%	80%	80%
Personnel Assigned:	**2.0 FTE**	**2.0 FTE**	**2.0 FTE**	**2.0 FTE**	**2.0 FTE**
	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager	Benefits Manager
	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator	Benefits Coordinator

THE CITY OF
ALPHARETTA
GEORGIA

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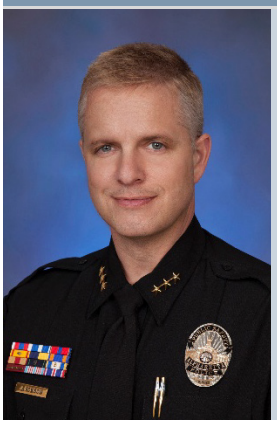
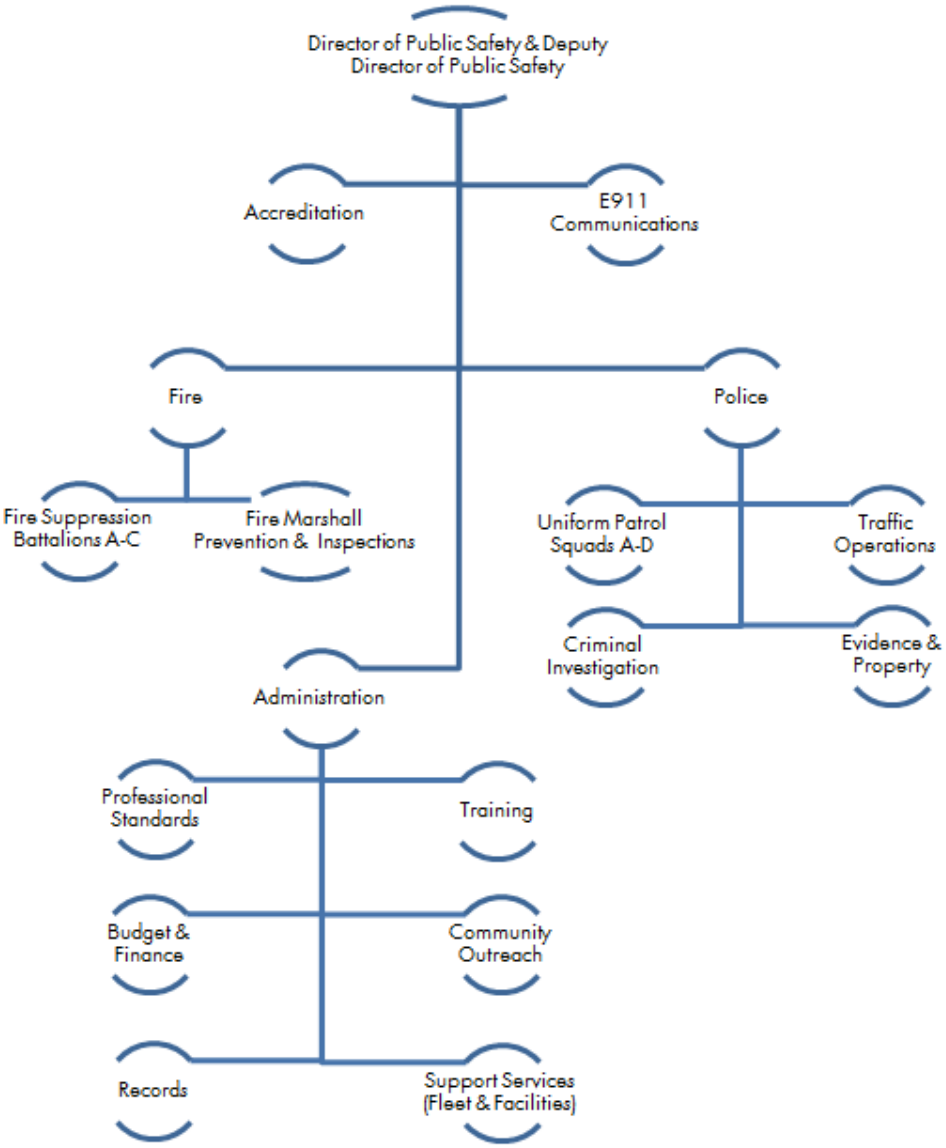
Public Safety

JOHN ROBISON
DIRECTOR



JRobison@alpharetta.ga.us



Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Public Safety

Administration, Police, Fire, and Emergency 911

Fire Services

Mission Statement

Public Safety: It is the **Mission** of the **Alpharetta Department of Public Safety** to **Enhance** the **Quality** of **Life** of those that **Live**, **Work**, and **Play** in the **City of Alpharetta**.

Police Services strives to ensure the highest quality of life for its citizens through developing and maintaining partnerships with the community. We take pride in the fact that all contacts with the public are professional and at all times personify the highest levels of honor, integrity, ethics and justice, entrusted to us by those we are sworn to serve.

Fire and Emergency Services is a proactive, customer oriented emergency services provider. Our objective is to provide the best possible fire and emergency medical services. Our goal is to maximize the saving of lives, minimize the loss of property and avoid loss whenever possible through prevention and education.

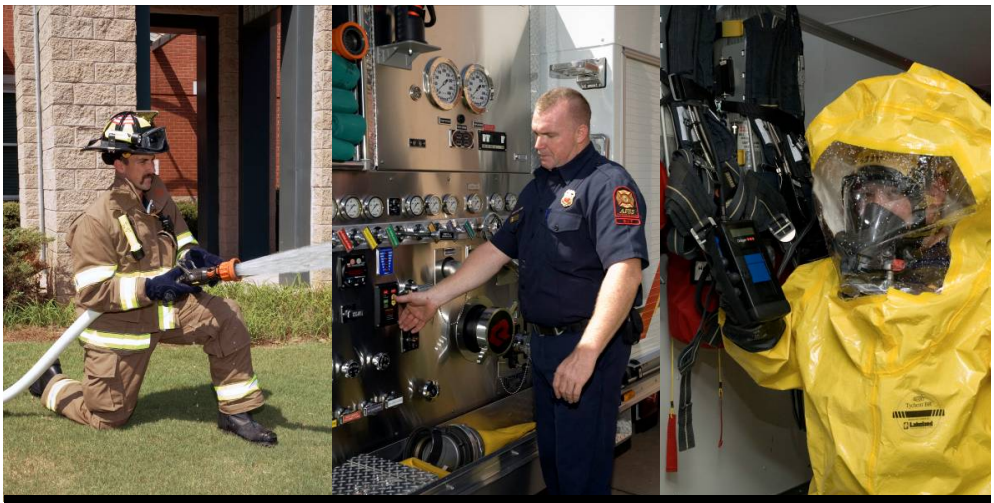
Goals and Objectives

Police Services

- ✓ Crime Prevention – Partner with the community through the Alpharetta Community of Excellence (ACE) program, Crime-Free Multifamily Housing, and building partnerships and mitigating problems through education and enforcement;
- ✓ Uniform Patrol - Increase visible presence in the community with an emphasis on residential neighborhoods;
- ✓ Criminal Investigation - Maintain a case clearance rate above national averages through strong local investigative efforts and appropriate partnerships with other federal, state and local law enforcement agencies; and
- ✓ Traffic Safety - Identify and address traffic and pedestrian concerns through engineering, education, and enforcement. Build an effective strategy utilizing a collaborative effort between city departments.

Fire Services

- ✓ Maintain a minimum on-duty staffing level of not less than 24 Firefighter/EMT or Paramedics at all times;
- ✓ Assure all firefighters are certified at the National Professional Qualifications Firefighter II Level;
- ✓ Maintain a minimum of 240 hours of annual training and career development for each career firefighter;
- ✓ Place the first fire apparatus on the scene of an emergency within five minutes of dispatch at least 90% of the time;
- ✓ Place a minimum of 15 firefighters on the scene of a structure fire within seven minutes of dispatch at least 90% of the time;
- ✓ Place an advance life support paramedic on the scene of a medical emergency within five minutes of dispatch at least 90% of the time;
- ✓ Present programs of fire safety education to 80% of all preschool children and 95% of all first and fourth grade students who reside within the City; and
- ✓ Conduct a fire safety inspection and/or design a pre-fire plan for every non-residential occupancy annually.



Public Safety Department

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 3,387,302	$ 3,462,364	$ 2,865,213	$ 3,222,650	$ 2,875,250
% Change		*2.2%*	*-17.2%*	*12.5%*	*-10.8%*
average 5 year percent change		*-3.3%*			
Expenditure	$ 24,672,611	$ 25,001,343	$ 26,161,349	$ 28,472,171	$ 29,771,142
% Change		*1.3%*	*4.6%*	*8.8%*	*4.6%*
average 5 year percent change		*4.8%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue (1)									
Licenses & Permits:									
Alcoholic Beverage Permits	$ 582,812	$ 618,767	$ 670,979	$ 670,000	-	$ 670,000	$ 670,000	0.0%	$ -
Other Permits	800	950	-	750	-	750	750	0.0%	-
Fire Permits	26,043	30,245	36,356	25,000	-	25,000	25,000	0.0%	-
Penalties/Interest (Permits)	2,900	1,400	5,835	1,000	-	1,000	1,000	0.0%	-
Intergovernmental:									
City of Milton (Public Safety)	60,000	60,000	60,000	60,000	-	60,000	60,000	0.0%	-
Charges for Services									
Public Safety Reports	26,268	29,543	17,315	25,000	-	25,000	25,000	0.0%	-
Public Safety Services	213,580	211,103	50,870	210,000	-	210,000	210,000	0.0%	-
Dangerous Driving Course	-	2,930	8,287	6,000	-	6,000	6,000	0.0%	-
False Alarm Fees	44,346	48,098	50,336	40,000	-	40,000	40,000	0.0%	-
False Alarm Registration	9,417	7,700	6,149	7,500	-	7,500	7,500	0.0%	-
Penalties/Int. (False Alarms)	3,826	2,894	1,765	2,500	-	2,500	2,500	0.0%	-
Fire Building Plan Review	170,450	147,619	86,884	140,000	-	140,000	140,000	0.0%	-
Fire Inspection Fees	3,325	3,525	1,475	2,000	-	2,000	2,000	0.0%	-
Fines & Forfeitures:									
Municipal Court Fines	2,198,202	2,225,129	1,793,974	1,975,000	-	1,975,000	1,675,000	-15.2%	(300,000)
Red Light Camera Citations	7,080	-	-	-	-	-	-	-	-
School Bus Camera Citations	-	18,120	15,540	10,000		10,000	10,000	0.0%	-
Sale of Confiscated Assets	1,037	925	1,908	500	-	500	500	0.0%	-
Contributions from Private Sources:									
Donations/Private Sources	952	3,555	1,075	-	2,400	2,400	-	-100.0%	(2,400)
Other:									
Miscellaneous Revenue	1,780	1,696	5,372	-	-	-	-	-	-
Reimb. Extra Job (vehicle)	34,483	48,165	51,093	45,000	-	45,000	-	-100.0%	(45,000)
Total	**$ 3,387,302**	**$ 3,462,364**	**$ 2,865,213**	**$ 3,220,250**	**$ 2,400**	**$ 3,222,650**	**$ 2,875,250**	**-10.8%**	**$ (347,400)**

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Expenditures										
	Personnel Services: (2)									
	Salaries	$ 14,177,726	$ 14,046,360	$ 14,859,259	$ 15,454,620	$ 50,000	$ 15,504,620	$ 16,249,491	4.8%	$ 744,871
	Benefits	7,369,728	7,570,874	7,776,161	8,985,184	-	8,985,184	9,342,960	4.0%	357,776
	subtotal	***$ 21,547,454***	***$ 21,617,234***	***$ 22,635,420***	***$ 24,439,804***	***$ 50,000***	***$ 24,489,804***	***$ 25,592,451***	***4.5%***	***$ 1,102,647***
	Maintenance and Operations:									
(3)	Professional Services	$ 251,627	$ 219,430	$ 115,484	$ 258,832	$ -	$ 258,832	$ 248,457	-4.0%	$ (10,375)
(4)	Equipment Repair/Maint.	42,902	72,760	43,899	63,750	8,232	71,982	65,135	-9.5%	(6,847)
(4)	Vehicle Repair/Maint.	386,953	385,013	389,789	420,000	-	420,000	400,000	-4.8%	(20,000)
(5)	Facility Repair/Maint.	38,280	37,958	17,101	40,000	-	40,000	24,000	-40.0%	(16,000)
	Equipment Rental	2,309	-	-	3,000	(830)	2,170	1,500	-30.9%	(670)
	Advertising	322	2,224	1,859	400	-	400	2,000	400.0%	1,600
	Printing and Binding	3,982	4,417	1,105	4,750	-	4,750	2,250	-52.6%	(2,500)
(6)	Employee Travel	116,285	103,299	120,290	130,500	5,000	135,500	118,500	-12.5%	(17,000)
(6)	Employee Training	103,419	121,710	103,713	114,600	5,000	119,600	103,600	-13.4%	(16,000)
(7)	Maintenance Contracts	244,950	293,924	394,940	477,332	984	478,316	562,707	17.6%	84,391
(8)	IT Professional Services	537,412	551,245	607,628	610,615	-	610,615	772,953	26.6%	162,338
	General Supplies	252,921	247,884	298,807	315,400	(52,869)	262,531	309,850	18.0%	47,319
	Miscellaneous Utilities	12,091	12,192	10,929	14,600	-	14,600	14,100	-3.4%	(500)
	Water and Sewer Utilities	15,440	15,910	17,221	21,000	-	21,000	21,000	0.0%	-
(4)	Natural Gas Utilities	18,316	17,586	18,897	23,000	-	23,000	22,000	-4.3%	(1,000)
(4)	Electricity Utilities	133,107	125,390	123,068	160,000	-	160,000	150,000	-6.3%	(10,000)
(4)	Fuel	304,980	304,871	348,500	335,000	-	335,000	383,000	14.3%	48,000
(9)	Small Equipment	81,372	109,370	91,558	132,138	(158)	131,980	122,100	-7.5%	(9,880)
	Employee Uniforms	188,875	193,291	197,978	226,500	-	226,500	224,250	-1.0%	(2,250)
	Non-Recurring Expenses	29,244	14,900	44,508	-	37,041	37,041	-	-100.0%	(37,041)
	subtotal	***$ 2,764,789***	***$ 2,833,373***	***$ 2,947,275***	***$ 3,351,417***	***$ 2,400***	***$ 3,353,817***	***$ 3,547,402***	***5.8%***	***$ 193,585***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Capital/Lease:									
	Machinery & Equipment	$ -	$ 27,765	$ -	$ -	$ -	$ -	$ -	-	$ -
	Workers Comp. Claims	4,620	-	-	-	-	-	-	-	-
(10)	Capital Lease Principal	338,844	489,795	498,788	548,438	-	548,438	559,281	2.0%	10,843
(10)	Capital Lease Interest	16,903	33,176	79,866	80,112	-	80,112	72,008	-10.1%	(8,104)
	subtotal	***$ 360,367***	***$ 550,736***	***$ 578,654***	***$ 628,550***	***$ -***	***$ 628,550***	***$ 631,289***	***0.4%***	***$ 2,739***
	Total	**$ 24,672,611**	**$ 25,001,343**	**$ 26,161,349**	**$ 28,419,771**	**$ 52,400**	**$ 28,472,171**	**$ 29,771,142**	**4.6%**	**$ 1,298,971**
	Full-time Equivalent Positions (9)	**218.5**	**219.0**	**221.0**	**221.0**		**221.0**	**223.5**		

Notes:

(1)	Variance is primarily due to a reduction in court fine revenue based on year-to-date citation and collection activity. HIDTA Grant was previously recorded in the General Government Division.
(2)	Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Assistant Fire Marshal personnel (one full-time and the upgrade of one existing part-time to full-time) and one Evidence Technician position.
(3)	Variance based primarily on historical and year-to-date expenditure trends for GBI fingerprint checks.
(4)	Variance based primarily on historical and year-to-date expenditure trends.
(5)	Starting in fiscal year 2019, the Public Works Department became the primary responsible entity for facility maintenance. As the transition continues, department funding for facility maintenance will continue to transfer to Public Works.
(6)	Variance based on revised expectations of training and certification needs.
(7)	Variance due primarily to new funding for a License Plate Recognition Camera Program (2020 Operating Initiative) and reflecting the true operational allocation of RAPSTC which is partially offset through revised cost estimates for janitorial services, body camera software maint., Extra Job software, automated Form software, and the elimination of timekeeping software.
(8)	Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).
(9)	Variance based on a reduction in anticipated small equipment needs.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
PS Administration	10031100 321100		Alcoholic Beverage Permits	$ 670,000	$ 670,000
" "	10031100 321900		Precious Metal Permit Fee	750	750
" "	10031100 324100		Penalties/Interest (Permits)	1,000	1,000
" "	10031100 337051		City of Milton (Public Safety)	60,000	60,000
" "	10031100 351360		Sale of Confiscated Assets	500	500
" "	10031100 371000		Donations/Private Sources	2,400	-
Police Logistics	10031200 342101		Public Safety Reports	25,000	25,000
" "	10031200 342102		Public Safety Services	210,000	210,000
" "	10031200 342130		False Alarm Fees	40,000	40,000
" "	10031200 342132		False Alarm Registration	7,500	7,500
" "	10031200 342133		Penalties/Int. (False Alarms)	2,500	2,500
" "	10031200 389001		Reimb. Extra Job (vehicle)	45,000	-
Police Traffic Control	10031240 351170		Municipal Court Fines	1,975,000	1,675,000
" "	10031240 351191		Red Light Camera Citations	-	-
" "	10031240 351193		School Bus Camera Citations	10,000	10,000
" "	10031240 342103	PAD05	Dangerous Driving Course	6,000	6,000
Fire Logistics	10031500 342102		Public Safety Services	-	-
" "	10031500 371000		Donations/Private Sources	-	-
Fire Prevention/Insp.	10031520 322993		Fire Permits	25,000	25,000
" "	10031520 342201		Fire Building Plan Review	140,000	140,000
" "	10031520 342202		Fire Inspection Fees	2,000	2,000
" "	10031520 371000		Donations/Private Sources	-	-
			Total	**$ 3,222,650**	**$ 2,875,250**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Public Safety Administration			
			Public Safety Admin.	Professional Standards	Public Safety Training	Community Services
			3110	PAD00	PAD01	PAD03
521200 Professional Services	$ 258,832	$ 248,457	$ 148,425	$ 11,000	$ 4,500	$ -
522210 Equipment Repair/Maint.	71,982	65,135	1,500	-	-	-
522220 Vehicle Repair/Maint.	420,000	400,000	-	-	-	-
522250 Facility Repair/Maint.	40,000	24,000	9,000	-	-	-
522320 Equipment Rental	2,170	1,500	-	-	-	-
523300 Advertising	400	2,000	2,000	-	-	-
523400 Printing and Binding	4,750	2,250	1,500	-	-	-
523500 Employee Travel	135,500	118,500	-	2,000	46,000	5,000
523700 Employee Training	119,600	103,600	-	1,500	49,000	3,500
523860 Maintenance Contracts	478,316	562,707	332,942	1,000	181,703	300
523900 IT Professional Services	610,615	772,953	772,953	-	-	-
531100 General Supplies/Materials	262,531	309,850	53,500	-	11,000	4,000
531200 Miscellaneous Utilities	14,600	14,100	7,000	-	-	-
531210 Water and Sewer Utilities	21,000	21,000	7,000	-	-	-
531220 Natural Gas Utilities	23,000	22,000	4,000	-	-	-
531230 Electricity Utilities	160,000	150,000	75,000	-	-	-
531270 Fuel	335,000	383,000	-	-	-	-
531600 Small Equipment	131,980	122,100	20,000	-	3,500	1,500
531700 Employee Uniforms	226,500	224,250	-	-	-	750
532400 Non-Recurring Expenses	37,041	-	-	-	-	-
542100 Machinery & Equipment	-	-	-	-	-	-
581200 Capital Lease Principal	548,438	559,281	559,281	-	-	-
582200 Capital Lease Interest	80,112	72,008	72,008	-	-	-
TOTAL	**$ 3,982,367**	**$ 4,178,691**	**$ 2,066,109**	**$ 15,500**	**$ 295,703**	**$ 15,050**

	Public Safety Administration					Police Criminal Investigations	
ACCOUNT DESCRIPTION	**Evidence**	**Armory**	**Public Affairs**	**Recruiting**	**Police Logistics**	**Police Criminal Investigations**	**Intelligence Unit/Special Investigations**
	PAD04	**PAD06**	**PAD07**	**PAD08**	**3120**	**3121**	**PCI00**
Professional Services	$ 750	$ -			$ -	$ 33,682	$ 4,200
Equipment Repair/Maint.	-	2,500			13,385	-	-
Vehicle Repair/Maint.	-	-			285,000	-	-
Facility Repair/Maint.	-	-			-	-	-
Equipment Rental	-	-			-	-	1,500
Advertising	-	-			-	-	-
Printing and Binding	-	-			-	-	-
Employee Travel	-	-	4,000	2,000	-	9,000	10,000
Employee Training	-	-	2,500	1,500	-	4,000	6,000
Maintenance Contracts	-	-	1,062	1,500	-	-	17,000
IT Professional Services	-	-			-	-	-
General Supplies/Materials	7,500	87,500	2,000	6,350	3,000	5,000	2,500
Miscellaneous Utilities	-	-			-	-	-
Water and Sewer Utilities	-	-			-	-	-
Natural Gas Utilities	-	-			-	-	-
Electricity Utilities	-	-			-	-	-
Fuel	-	-			310,000	-	-
Small Equipment	3,200	-	3,000	1,000	7,900	6,000	9,000
Employee Uniforms	-	-			105,000	-	-
Non-Recurring Expenses	-	-			-	-	-
Machinery & Equipment	-	-			-	-	-
Capital Lease Principal	-	-			-	-	-
Capital Lease Interest	-	-			-	-	-
TOTAL	**$ 11,450**	**$ 90,000**	**$ 12,562**	**$ 12,350**	**$ 724,285**	**$ 57,682**	**$ 50,200**

		Police Uniform Patrol			Police Traffic Control			
ACCOUNT DESCRIPTION	**Police SWAT**	**Police Uniform Patrol**	**K-9 Program**	**Public Safety Reservists**	**Police Traffic Control**	**Dangerous Driving Course**	**Police Jail**	**Fire Logistics**
	3122	**3123**	**PUP00**	**PUP01**	**3124**	**PAD05**	**3125**	**3150**
Professional Services	$ -	$ -	$ 7,500	$ -	$ -	$ -	$ -	$ -
Equipment Repair/Maint.	500	-	-	-	6,250	-	1,000	30,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-	115,000
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	-
Employee Travel	5,000	9,000	5,000	-	4,500	-	-	-
Employee Training	4,600	7,000	4,000	-	2,000	-	-	-
Maintenance Contracts	-	8,100	-	-	1,100	-	13,700	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies/Materials	3,000	1,000	10,000	1,500	3,000	2,500	6,500	2,000
Miscellaneous Utilities	-	-	-	-	-	-	1,100	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	73,000
Small Equipment	2,000	10,000	-	-	3,000	4,000	1,000	3,000
Employee Uniforms	1,500	-	-	15,000	1,000	-	-	95,000
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-	-	-
TOTAL	**$ 16,600**	**$ 35,100**	**$ 26,500**	**$ 16,500**	**$ 20,850**	**$ 6,500**	**$ 23,300**	**$ 318,000**

	Fire Suppression					
ACCOUNT DESCRIPTION	**Fire Suppression**	**Fire Reservists/ Volunteers**	**Emergency Medical Services**	**Special Events Team**	**Incident Response**	**Fire Prevention & Inspection**
	3151	**PFS00**	**PFS01**	**PFS02**	**PFS03**	**3152**
Professional Services	$ -	$ -	$ 36,500	$ -	$ -	$ 1,900
Equipment Repair/Maint.	7,500	-	-	500	2,000	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	15,000	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	750
Employee Travel	10,000	-	3,000	-	-	4,000
Employee Training	13,000	-	2,000	-	-	3,000
Maintenance Contracts	4,300	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies/Materials	18,000	8,500	55,000	500	4,000	12,000
Miscellaneous Utilities	6,000	-	-	-	-	-
Water and Sewer Utilities	14,000	-	-	-	-	-
Natural Gas Utilities	18,000	-	-	-	-	-
Electricity Utilities	75,000	-	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	16,500	-	4,000	4,000	9,000	10,500
Employee Uniforms	-	5,500	-	500	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
Capital Lease Principal	-	-	-	-	-	-
Capital Lease Interest	-	-	-	-	-	-
TOTAL	**$ 197,300**	**$ 14,000**	**$ 100,500**	**$ 5,500**	**$ 15,000**	**$ 32,150**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
PUBLIC SAFETY ADMINISTRATION	10031100	521200	Professional Services	BANK FEES		1,750	3,000
				CALEA ANNUAL CONTINUATION CONTRACT - ACCREDITATION		4,100	4,700
				FIRE ACCREDITATION/INTERNATIONAL ASSOC. OF FIRE CHIEFS		100	1,225
				GA DEPT. OF LABOR (ELEVATOR INSPECTIONS)		2,700	2,700
				GBI/FINGERPRINTING CHECKS		150,000	125,000
				GCIC CONNECTION FEES		10,000	10,000
				IACP NET YEARLY FEES		1,500	1,500
				PHOTOGRAPHY		500	-
				STATE CERTIFICATION		300	300
					subtotal	***170,950***	***148,425***
	10031100	522210	Equipment Repair & Maintenance	EQUIPMENT R & M		3,000	1,500
					subtotal	***3,000***	***1,500***
	10031100	522250	Facility Repair & Maintenance	GENERAL FACILITY REPAIR AND MAINTENANCE		15,000	9,000
					subtotal	***15,000***	***9,000***
	10031100	523300	Advertising	BID/RECRUITMENT ADVERTISING		400	2,000
					subtotal	***400***	***2,000***
	10031100	523400	Printing & Binding	CITATIONS, FORMS, DOCUMENTS		4,000	1,500
					subtotal	***4,000***	***1,500***
	10031100	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		-	-
					subtotal	***-***	***-***
	10031100	523700	Employee Training	PROFESSIONAL DEVELOPMENT			
					subtotal	***-***	***-***
	10031100	523860	Maintenance Contracts	COFFEE SERVICE		13,000	14,000
				COPIER LEASES (COPIER REFRESH IN 18 - XEROX WC7845)		1,950	1,950
				COPIER MAINTENANCE PLAN FOR XEROX EQP		25,000	22,000
				CALEA ADD-ON SUBSCRIPTION		500	500
				CRIMEREPORTS PLUS SUBSCRIPTION		3,000	3,000
				ELEVATOR		2,500	2,500
				EMPLOYEE DOC/RECOGNITION SOFTWARE (GUARDIAN TRACKING)		5,000	6,000
				YEARLY FIELD TRAINING TRACKING SERVICE		1,800	1,800
				GENERATOR SERVICE		5,220	5,220
				FIRE ALARM MONITORING		500	500
				INNOVATIVE DATA SOLUTIONS		5,000	5,000
				JANITORIAL CONTRACT -		55,000	50,000
				OPEN RECORDS REQUEST TRACKING SUBSCRIPTION (JUSTFOIA)		1,600	1,600
				RECORD STORAGE & SHREDDING FEES		10,000	9,000
				BODY CAMERAS		135,000	120,000
				TIME KEEPING SOFTWARE MAINTENANCE		17,500	-
				RMS BIKE REGISTRATION SOFTWARE		-	2,300
				EXTRA JOB TRACKING SOFTWARE		-	5,800

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				FORMSTACK SOFTWARE	-	4,300
				2 FACTOR AUTHENTICATION	-	10,152
				LICENSE PLATE RECOGNITION CAMERA PROGRAM (2020 OPERATING INIT.)	-	67,320
				subtotal	***282,570***	***332,942***
	10031100	523900	IT Professional Services	ORION NPM, NTA, IPAM,UDT (ACL COMPUTERS - SOLARWINDS)	6,131	-
				WAP MAINTENANCE	3,167	3,160
				DOMAINE NAME SERVICE (AMAZON WEB SERVICES)	408	408
				DEVELOPER LICENSE FOR MDM	154	154
				CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)	9,604	9,583
				DATA CIRCUITS (ASE) (AT&T)	27,585	27,522
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)	1,711	1,708
				LOAD BALANCER (NETSCALER)	766	3,058
				SECURITY - PATCH MGMT	-	12,742
				DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS -OEM	5,619	6,626
				CITYWIDE MICROSOFT LICENSING (DELL)	11,239	94,391
				DRONE TO GIS CONVERSION	1,532	765
				GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE	26,308	26,249
				PRINTER REPAIR (NON-XEROX EQP)	3,831	2,548
				DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	2,894	4,598
				DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	614	612
				PROJECT EVENT CAPTURE (GEOEVENT - ESRI)	1,532	3,058
				SECURITY (NETWORK VULNERABILITY SCANNER)	15,325	15,800
				ASSET MGMT (LANSWEEPER)	1,022	1,019
				ERPM (RED IDENTITY MGMT)	4,853	3,058
				MANAGE ENGINE PASSWORD MANAGER PRO (LogRhythm)	12,771	25,534
				SECURITY AWARENESS TRAINING	4,598	4,587
				MICROSOFT USER TRAINING	4,598	-
				CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	8,940	8,919
				LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	817	815
				FIREWALL (PALO ALTO FIREWALL)	12,931	13,507
				CLIENT VPN (VERISTOR PALO ALTO)	2,963	-
				SQL MONITORING TOOL	2,554	2,548
				TELEPHONE WIRING SERVICES (PREFERRED COMM)	5,108	5,097
				PHYSICAL SECURITY (DATACENTER SECURITY)	3,065	-
				CONSULTING SERVICES	12,260	12,232
				CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMMVAULT)	10,217	-
				CITYWIDE VIRTUAL INFRASTRUCTURE (VERISTOR)	23,409	21,827
				DATA CENTER EQUIPMENT MAINTENANCE EXTENSION	21,200	32,262
				CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION	27,075	-

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				CITY INTERNET CIRCUIT CONNECTION (ZAYO)	13,282	13,252
				BACKUP AND REPLICATION O365 - THINKGARD	-	58,102
				DEEP SECURITY & OFFICESCAN - CARBON BLACK	-	10,703
				DUO 2FA - 2 FACTOR AUTHENTICATION	-	11,722
				ADSELFSERVICE (ZOHO)	5,108	3,313
				CELLULAR PHONE SERVICE (VERIZON)	3,240	1,080
				IPHONE SERVICE (VERIZON)	58,656	48,400
				CELLULAR IPAD SERVICE	4,608	9,840
				CELLULAR MIFI SERVICE (VERIZON)	60,192	60,192
				MOBILE DATA MANAGEMENT (AIRWATCH)	9,095	9,209
				TELEPHONY (LINE AND CIRCUIT SERVICE) (AT&T V1442)	21,880	21,924
				TELEPHONY (GLS MONITORING AND SUPPORT) (AT&T V1442)	27,475	27,530
				TELEPHONY (CISCO SMARTNET AND PHONE APP LICENSES)	20,259	20,300
				TELEPHONY (CISCO PHONE INFRASTRUCTURE SUPPORT)	2,026	2,030
				REMOTE APPLICATION & DATABASE SOFTWARE (RENEWAL)	8,884	8,884
				FIRE & EMS RECORDS MANAGEMENT SOFTWARE MAINTENANCE (ACS FIREHOUSE)	30,000	43,000
				DSL/INTERNET CONNECTIVITY (AT&T V673)	1,200	1,200
				BODY CAMERA CIRCUIT TO INTERNET (AT&T)	14,000	14,000
				CRABAPPLE CID (METRO E CIRCUIT)	15,000	15,000
				K9 VEHICLE TEMPERATURE ALERTS (AT&T)	864	1,100
				ADOBE SOFTWARE LICENSES	1,645	900
				FLEET MANAGEMENT (COLLECTIVE DATA)	1,250	1,250
				VISIO LICENSES (DELL)	15,800	17,521
				DIGITAL IN-CAR VIDEO SYSTEM MAINTENANCE & SUPPORT (L3 COMM)	12,000	10,014
				BUILDING ACCESS CONTROL	-	2,000
				CITY CAMERA (MC DEAN)	1,500	6,000
				DIGITAL PALM SCANNER MAINTENANCE & SUPPORT (MORPHO TRUST)	1,200	5,200
				LAW ENF DOCUMENT ACCESSING VIA VIDEO CONFERENCING SOFTWARE MAIN &	3,400	4,900
				LAW ENFORCEMENT TRAINING TRACKING SOFTWARE MAINTENANCE & SUPPORT	50	-
				LAW ENFORCEMENT VIDEO MONITORING, RECORDING, ARCHIVING, CASE MGMT	1,200	-
				subtotal	***610,615***	***772,953***
	10031100	531100	General Supplies & Materials	OFFICE SUPPLIES	45,000	45,000
				CELL PHONE ACCESSORIES	1,500	1,500
				TONER CARTRIDGES	7,000	7,000
				subtotal	***53,500***	***53,500***
	10031100	531200	Miscellaneous Utilities	GARBAGE SERVICE	6,500	6,000
				CABLE/TV SERVICE/BACKUP INTERNET	1,000	1,000
				subtotal	***7,500***	***7,000***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10031100	531210		Water & Sewer Utilities	WATER SERVICE		7,000	7,000
						subtotal	***7,000***	***7,000***
	10031100	531220		Natural Gas Utilities	GAS SERVICE		5,000	4,000
						subtotal	***5,000***	***4,000***
	10031100	531230		Electricity Utilities	ELECTRIC SERVICE		85,000	75,000
						subtotal	***85,000***	***75,000***
	10031100	531600		Small Equipment	SMALL EQUIPMENT		20,238	20,000
						subtotal	***20,238***	***20,000***
	10031100	581200		Capital Lease Principal	FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)		51,214	52,451
					AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)		44,458	45,359
					FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)		44,865	45,429
					FIRE TRUCK LEASE (2016A - 2 PUMPERS)		94,228	95,957
					FIRE TRUCK LEASE (2016B - 2 PUMPERS)		106,879	109,096
					FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)		80,478	82,288
					CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)		79,266	80,660
					TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)		47,050	48,041
						subtotal	***548,438***	***559,281***
	10031100	582200		Capital Lease Interest	FIRE TRUCK LEASE (2011 SERIES - 1 PUMPER)		2,275	1,543
					AIR/LIGHT TRUCK LEASE (2012 SERIES - 1 AIR/LIGHT TRUCK)		2,223	1,693
					FIRE TRUCK LEASE (2015 SERIES - 1 PUMPER)		8,211	8,658
					FIRE TRUCK LEASE (2016A - 2 PUMPERS)		14,755	13,026
					FIRE TRUCK LEASE (2016B - 2 PUMPERS)		21,699	19,482
					FIRE TRUCK LEASE (2016C - 1 AERIAL LADDER)		24,630	22,820
					CARDIAC MONITOR LEASE (2016 - 9 HEART MONITORS)		4,423	3,618
					TASER LEASE (XFER FROM DEA; 2019 OPERATING INITIATIVE)		1,896	1,168
						subtotal	***80,112***	***72,008***
					Administration Total		**1,893,323**	**2,066,109**
PROFESSIONAL STANDARDS	10031100	521200	PAD00	Professional Services	BACKGROUND CHECKS		250	500
					LAW ENFORCEMENT EXAMS, OTHER PROFESSIONAL SERVICES		250	1,000
					POLYGRAPH SERVICES		9,000	9,500
						subtotal	***9,500***	***11,000***
	10031100	531100	PAD00	General Supplies & Materials	FOOD & GENERAL SUPPLIES FOR INTERVIEW PANELS			
						subtotal	***-***	***-***
	10031100	531500	PAD00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		*2,000*	*2,000*
						subtotal	***2,000***	***2,000***
	10031100	531700	PAD00	Employee Training	PROFESSIONAL DEVELOPMENT		*1,500*	*1,500*
						subtotal	***1,500***	***1,500***

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	10031100	523860	PAD00	Maintenance Contracts	HR SOFTWARE FOR PROF STANDARDS		1,000	1,000
						subtotal	***1,000***	***1,000***
					Professional Standards Total		**14,000**	**15,500**
PUBLIC SAFETY TRAINING	10031100	521200	PAD01	Professional Services	MISC. PROFESSIONAL FEES, PARAMEDIC/EMT LICENSING FEES		2,000	4,500
						subtotal	***2,000***	***4,500***
	10031100	523400	PAD01	Printing & Binding	MISC. PRINTING		-	-
						subtotal	**-**	**-**
	10031100	523500	PAD01	Employee Travel	DEPARTMENT TRAVEL/TRAINING		30,000	24,000
					ACCREDITATION/EMERGENCY MANAGEMENT		2,000	1,000
					COMMAND COLLEGE		4,500	4,500
					TRAINING		6,000	5,000
					EXECUTIVE		10,000	8,000
					ADMIN		4,000	2,500
					RECORDS		2,000	1,000
						subtotal	***58,500***	***46,000***
	10031100	523700	PAD01	Employee Training	DEPARTMENT TRAVEL/TRAINING		45,000	32,000
					ACCREDITATION/EMERGENCY MANAGEMENT		1,500	1,500
					COMMAND COLLEGE		5,500	5,500
					TRAINING		2,000	2,000
					EXECUTIVE		5,000	5,000
					ADMIN		1,500	1,500
					RECORDS		1,500	1,500
						subtotal	***62,000***	***49,000***
	10031100	523860	PAD01	Maintenance Contracts	GUN RANGES & OTHER TRAINING FACILITIES		13,500	13,500
					TRACK RENTAL (VEHICLE MANEUVER TRAINING)		5,000	5,000
					RAPSTC FEE		120,000	163,203
						subtotal	***138,500***	***181,703***
	10031100	531100	PAD01	General Supplies & Materials	TEXTBOOK, TARGETS AND GENERAL TRAINING SUPPLIES		*11,000*	*11,000*
						subtotal	***11,000***	***11,000***
	10031100	531600	PAD01	Small Equipment	SMALL EQUIPMENT		3,500	3,500
						subtotal	***3,500***	***3,500***
					Public Safety Training Total		**275,500**	**295,703**
	10031100	522210	PAD03	Equipment Repair & Maintenance	BICYCLES, VIDEO EQUIPMENT, ETC.		-	-
COMMUNITY SERVICES						***subtotal***	**-**	**-**
	10031100	523500	PAD03	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		*4,000*	*5,000*
						subtotal	***4,000***	***5,000***
	10031100	523700	PAD03	Employee Training	PROFESSIONAL DEVELOPMENT		*2,500*	*3,500*
						subtotal	***2,500***	***3,500***

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	10031100	523860	PAD03	Maintenance Contracts	SURVEY MONKEY		300	300
						subtotal	***300***	***300***
	10031100	531100	PAD03	General Supplies & Materials	CITIZENS ACADEMY, NEIGHBORHOOD MEETINGS, NATIONAL NIGHT OUT		2,500	2,000
					EDUCATIONAL MATERIALS		3,000	2,000
						subtotal	***5,500***	***4,000***
	10031100	531600	PAD03	Small Equipment	BICYCLES, VIDEO EQUIPMENT, ETC.		1,500	1,500
						subtotal	***1,500***	***1,500***
	10031100	531700	PAD03	Uniforms	BIKE TEAM		1,000	750
						subtotal	***1,000***	***750***
					Community Services Total		**14,800**	**15,050**
EVIDENCE	10031100	521200	PAD04	Professional Services	DESTRUCTION SERVICES		800	750
						subtotal	***800***	***750***
	10031100	523400	PAD04	Printing & Binding	PROPERTY DISPOSAL FORMS		-	-
						subtotal	**-**	**-**
	10031100	523500	PAD04	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES			
						subtotal	**-**	**-**
	10031100	523700	PAD04	Employee Training	PROFESSIONAL DEVELOPMENT			
						subtotal	**-**	**-**
	10031100	523860	PAD04	Maintenance Contracts	EVIDENCE TRACKER SOFTWARE		-	-
						subtotal	**-**	**-**
	10031100	531100	PAD04	General Supplies & Materials	EVIDENCE SUPPLIES		7,500	7,500
						subtotal	***7,500***	***7,500***
	10031100	531600	PAD04	Small Equipment	NEW EVIDENCE TECH POSITION (2020 OPERATING INITIATIVE)		-	3,200
						subtotal	**-**	***3,200***
					Evidence Total		**8,300**	**11,450**
ARMORY	10031100	522210	PAD06	Equipment Repair & Maintenance	WEAPON REPAIR AND MAINTENANCE		1,000	2,500
						subtotal	***1,000***	***2,500***
	10031100	531100	PAD06	General Supplies & Materials	AMMUNITION, ALL TYPES		85,000	81,000
					CLEANING SUPPLIES - GUNS		500	500
					GUN SIGHTS, MAGAZINES, ETC.		6,800	6,000
						subtotal	**92,300**	**87,500**
	10031100	532400	PAD06	Non-Recurring				
						subtotal	**-**	**-**
					Armory Total		**93,300**	**90,000**
PUBLIC AFFAIRS	10031100	522210	PAD07	Equipment Repair & Maintenance			-	-
						subtotal	**-**	**-**
	10031100	523500	PAD07	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		4,000	4,000
						subtotal	**4,000**	**4,000**

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	10031100	523700	PAD07	Employee Training	PROFESSIONAL DEVELOPMENT		2,500	2,500
						subtotal	**2,500**	**2,500**
	10031100	523860	PAD07	Maintenance Contracts	ADOBE CREATIVE CLOUD		1,062	1,062
						subtotal	**1,062**	**1,062**
	10031100	531100	PAD07	General Supplies & Materials			2,750	2,000
						subtotal	**2,750**	**2,000**
	10031100	531600	PAD07	Small Equipment			3,000	3,000
						subtotal	**3,000**	**3,000**
					Public Affairs Total		**13,312**	**12,562**
RECRUITING	10031100	522210	PAD08	Equipment Repair & Maintenance			-	-
						subtotal	**-**	**-**
	10031100	523500	PAD08	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		2,000	2,000
						subtotal	**2,000**	**2,000**
	10031100	523700	PAD08	Employee Training	PROFESSIONAL DEVELOPMENT		1,500	1,500
						subtotal	**1,500**	**1,500**
	10031100	523860	PAD08	Maintenance Contracts	APPLICANT STACK LICENSE		1,500	1,500
						subtotal	**1,500**	**1,500**
	10031100	531100	PAD08	General Supplies & Materials	TESTING/LAW ENFORCEMENT EDUCATION/EXAMS		2,000	2,000
					RECRUITMENT ADVERTISING		2,000	2,000
					GENERAL SUPPLIES FOR INTERVIEW PANELS		850	850
					SUPPLIES & MATERIALS		1,500	1,500
						subtotal	**6,350**	**6,350**
	10031100	531600	PAD08	Small Equipment			1,000	1,000
						subtotal	**1,000**	**1,000**
					Recruiting Total		**12,350**	**12,350**
POLICE LOGISTICS	10031200	522210		Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR		6,500	2,500
					AED PADS/BATTERIES REPLACEMENT		-	10,885
						subtotal	**6,500**	**13,385**
	10031200	522220		Vehicle Repair & Maintenance	R&M		285,000	285,000
						subtotal	***285,000***	***285,000***
	10031200	523500		Employee Travel	TRAVEL EXPENSES			
						subtotal	**-**	**-**
	10031200	531100		General Supplies & Materials	GENERAL SUPPLIES, MAP BOOKS, EDUCATIONAL MATERIALS		4,000	3,000
						subtotal	***4,000***	***3,000***
	10031200	531270		Fuel	VEHICLE FUEL		275,000	310,000
						subtotal	***275,000***	***310,000***
	10031200	531600		Small Equipment	SMALL EQUIPMENT		7,900	7,900
						subtotal	***7,900***	***7,900***

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	10031200	531700		Employee Uniforms	CLOTHING ALLOWANCE		20,000	20,000
					UNIFORMS & DUTY GEAR		85,000	85,000
						subtotal	***105,000***	***105,000***
					Police Logistics Total		***683,400***	***724,285***
POLICE CRIMINAL INVESTIGATIONS	10031210	521200		Professional Services	ONLINE DATABASE SUBSCRIPTIONS & SERVICES (NOT PUBLICATIONS)		2,500	2,500
					INVESTIGATION EXPENSES		5,500	3,000
					THOMSON REUTERS WEST - CLEAR LAW ENFORCEMENT GATEWAY		9,000	19,750
					ESO GPS TRACKING		432	432
					LEADS ONLINE		8,000	8,000
						subtotal	***25,432***	***33,682***
	10031210	522210		Equipment Repair & Maintenance	EVIDENCE EQUIPMENT R&M		-	-
						subtotal	***-***	***-***
	10031210	522320		Equipment Rental	UNDERCOVER CAR RENTAL		1,000	-
						subtotal	***1,000***	***-***
	10031210	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		9,000	9,000
						subtotal	***9,000***	***9,000***
	10031210	523700		Employee Training	PROFESSIONAL DEVELOPMENT		6,000	4,000
						subtotal	***6,000***	***4,000***
	10031210	531100		General Supplies & Materials	SUPPLIES		5,000	5,000
						subtotal	***5,000***	***5,000***
	10031210	531600		Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)		6,000	6,000
						subtotal	***6,000***	***6,000***
					Police Criminal Investigations Total		***52,432***	***57,682***
INTELLIGENCE UNIT/SPECIAL INVESTIGATIONS	10031210	521200	PCI00	Professional Services	INVESTIGATION EXPENSES		4,000	3,000
					FORENSIC TOOLKIT SOFTWARE		1,200	1,200
						subtotal	***5,200***	***4,200***
	10031210	522320	PCI00	Equipment Rental	UNDERCOVER CAR RENTAL		2,000	1,500
						subtotal	***2,000***	***1,500***
	10031210	523500	PCI00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		9,000	10,000
						subtotal	***9,000***	***10,000***
	10031210	523700	PCI00	Employee Training	PROFESSIONAL DEVELOPMENT		*6,000*	*6,000*
						subtotal	***6,000***	***6,000***
	10031210	523860	PCI00	Maintenance Contracts	DIGITAL STAKEOUT		13,500	7,000
					CALLYO		2,400	2,500
					CELLEBRITE		10,000	7,500
						subtotal	***25,900***	***17,000***
	10031210	531100	PCI00	General Supplies & Materials	GENERAL OFFICE SUPPLIES AND INVESTIGATIVE SUPPLIES		2,500	2,500
						subtotal	***2,500***	***2,500***

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	10031210	531600	PCI00	Small Equipment	SMALL EQUIPMENT (COMPUTER EQUIPMENT, PHONE EQUIPMENT, ETC)		9,000	9,000
						subtotal	***9,000***	***9,000***
					Police Special Investigations Total		***59,600***	***50,200***
POLICE SWAT	10031220	522210		Equipment Repair & Maintenance	SWAT COMMUNICATION GEAR		500	500
						subtotal	***500***	***500***
	10031220	523500		Employee Travel	TRAINING RELATED TRAVEL		5,000	5,000
						subtotal	***5,000***	***5,000***
	10031220	523860		Maintenance Contracts			-	-
						subtotal	***-***	***-***
	10031220	523700		Employee Training	SWAT MEMBERSHIPS		600	600
					TRAINING		3,000	4,000
						subtotal	***3,600***	***4,600***
	10031220	531100		General Supplies & Materials	BATTERIES & GENERAL SUPPLIES		4,000	3,000
						subtotal	***4,000***	***3,000***
	10031220	531600		Small Equipment	GENERAL SMALL EQUIPMENT		2,000	2,000
						subtotal	***2,000***	***2,000***
	10031220	531700		Employee Uniforms	UNIFORMS		2,500	1,500
						subtotal	***2,500***	***1,500***
					Police SWAT Total		**17,600**	**16,600**
POLICE UNIFORM PATROL	10031230	522210		Equipment Repair & Maintenance	WEAPON R & M		-	-
						subtotal	***-***	***-***
	10031230	522320		Equipment Rental				
						subtotal	***-***	***-***
	10031230	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		*9,000*	*9,000*
						subtotal	***9,000***	***9,000***
	10031230	523700		Employee Training	PROFESSIONAL DEVELOPMENT		*7,000*	*7,000*
						subtotal	***7,000***	***7,000***
	10013230	523860		Maintenance Contracts	AGENCY 360 (FTO software)		1,600	1,600
					FINGERPRINT ID SOFTWARE		6,500	6,500
						subtotal	***8,100***	***8,100***
	10031230	531100		General Supplies & Materials	CODE BOOKS & MANUALS		1,000	1,000
						subtotal	***1,000***	***1,000***
	10031230	531600		Small Equipment	GENERAL SMALL EQUIPMENT		5,000	10,000
					BREACHING EQUIPMENT AND BALLISTIC SHIELDS (2019 Operating Initiative)		12,000	-
						subtotal	***17,000***	***10,000***
					Police Uniform Patrol Total		**42,100**	**35,100**
K-9 PROGRAM	10031230	521200	PUP00	Professional Services	K-9 CERTIFICATION		2,000	2,000
					VETERINARIAN CARE		5,000	5,500
						subtotal	***7,000***	***7,500***

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	10031230	523500	PUP00	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		4,000	5,000
						subtotal	***4,000***	***5,000***
	10031230	523700	PUP00	Employee Training	PROFESSIONAL DEVELOPMENT		3,000	4,000
						subtotal	***3,000***	***4,000***
	10031230	531100	PUP00	General Supplies & Materials	DOG FOOD		6,000	6,000
					K-9 SUPPLIES		4,000	4,000
						subtotal	***10,000***	***10,000***
	10031230	523860	PUP00	Maintenance Contracts	K9 VISUAL PRO		200	-
						subtotal	***200***	***-***
	10031230	532400	PUP00	Non-Recurring Expenses	REPLACEMENT DOGS (1 IN 2018)		-	-
						subtotal	***-***	***-***
					Police K-9 Total		**24,200**	**26,500**
PUBLIC SAFETY RESERVISTS	10031230	522320	PUP01	Equipment Rental	VEHICLE & OTHER EQUIPMENT RENTAL		-	-
						subtotal	***-***	***-***
	10031230	523500	PUP01	Employee Travel	TRAVEL EXPENSES			
						subtotal	***-***	***-***
	10031230	531100	PUP01	General Supplies & Materials	GIFT CARDS		1,500	1,500
						subtotal	***1,500***	***1,500***
	10031230	531700	PUP01	Employee Uniforms	STIPEND		15,000	15,000
						subtotal	***15,000***	***15,000***
					Police Reservists Total		**16,500**	**16,500**
POLICE TRAFFIC CONTROL	10031240	521200		Professional Services	2018 INITIATIVES (ELECTRONIC WARRANT INTERFACE BLOOD DRAWS)			
						subtotal	***-***	***-***
	10031240	522210		Equipment Repair & Maintenance	ALCO SENSORS		500	500
					INTOXILYZERS		500	500
					PTT INSTALLATIONS		250	250
					RADARS & LASERS REPAIR & CERTIFICATIONS		8,000	5,000
						subtotal	***9,250***	***6,250***
	10031240	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		*7,000*	*4,500*
						subtotal	***7,000***	***4,500***
	10031240	523700		Employee Training	PROFESSIONAL DEVELOPMENT		*5,000*	*2,000*
						subtotal	***5,000***	***2,000***
	10031240	523860		Maintenance Contracts	CRASH DATA REPORTING SOFTWARE		1,100	1,100
						subtotal	***1,100***	***1,100***
	10031240	531100		General Supplies & Materials	GENERAL SUPPLIES		-	-
					ACCIDENT RECONSTRUCTION SUPPLIES		580	580
					ALCO GAS FOR CALIBRATION		275	275
					ALCO SENSOR MOUTH PIECES		500	500
					CUSTOM LASER BATTERIES		500	500

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					INTOXIMETER SUPPLIES		500	500
					SPECIAL EVENT SUPPLIES/CHECKPOINT SUPPLIES		645	645
						subtotal	***3,000***	***3,000***
	10031240	531600		Small Equipment	GENERAL SMALL EQUIPMENT		3,000	3,000
						subtotal	***3,000***	***3,000***
	10031240	531700		Employee Uniforms	MOTOR UNIFORMS		1,000	1,000
						subtotal	***1,000***	***1,000***
					Police Traffic Control Total		**29,350**	**20,850**
DANGEROUS DRIVING COURSE	10031240	522210	PAD05	Equipment Repair & Maintenance	COURSE EQUIPMENT REPAIR		-	-
						subtotal	***-***	***-***
	10031240	522320	PAD05	Equipment Rental	COURSE EQUIPMENT RENTAL		-	-
						subtotal	***-***	***-***
	10031240	531100	PAD05	General Supplies & Materials	COURSE SUPPLIES		2,500	2,500
						subtotal	***2,500***	***2,500***
	10031240	531600	PAD05	Small Equipment	GENERAL SMALL EQUIPMENT		3,500	4,000
						subtotal	***3,500***	***4,000***
					Dangerous Driving Course Total		**6,000**	**6,500**
POLICE JAIL	10031250	521200		Professional Services				
						subtotal	***-***	***-***
	10031250	522210		Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIR		1,000	1,000
						subtotal	***1,000***	***1,000***
	10031250	523860		Maintenance Contracts	COPIER SUPPLIES		3,000	4,200
					GEORGIA TECHNOLOGY AUTHORITY - WAN, DATA CONNECTION TO VPNN		10,000	9,500
						subtotal	***13,000***	***13,700***
	10031250	531100		General Supplies & Materials	JAIL OPERATING SUPPLIES		4,000	6,500
						subtotal	***4,000***	***6,500***
	10031250	531200		Miscellaneous Utilities	TV SERVICE		1,100	1,100
						subtotal	***1,100***	***1,100***
	10031250	531600		Small Equipment			1,000	1,000
						subtotal	***1,000***	***1,000***
					Police Jail Total		**20,100**	**23,300**
FIRE LOGISTICS	10031500	522210		Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE		30,000	30,000
						subtotal	***30,000***	***30,000***
	10031500	522220		Vehicle Repair & Maintenance	R&M		135,000	115,000
						subtotal	***135,000***	***115,000***
	10031500	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES			
						subtotal	***-***	***-***
	10031500	523700		Employee Training	PROFESSIONAL DEVELOPMENT			
						subtotal	***-***	***-***

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	10031500	531100		General Supplies & Materials	GENERAL SUPPLIES &, MAP BOOKS		1,500	2,000
						subtotal	***1,500***	***2,000***
	10031500	531270		Fuel	VEHICLE FUEL & EMERGENCY FUEL		60,000	73,000
						subtotal	***60,000***	***73,000***
	10031500	531600		Small Equipment	MISC. SMALL EQUIPMENT		3,000	3,000
						subtotal	***3,000***	***3,000***
	10031500	531700		Employee Uniforms	FOOTWEAR REIMBURSEMENTS		10,000	10,000
					STATION UNIFORMS		50,000	50,000
					TURNOUT GEAR		35,000	35,000
						subtotal	***95,000***	***95,000***
					Fire Logistics Total		**324,500**	**318,000**
FIRE SUPPRESSION	10031510	522210		Equipment Repair & Maintenance	MISC. EQUIPMENT REPAIR		10,000	7,500
						subtotal	***10,000***	***7,500***
	10031510	522250		Facility Repair & Maintenance	GENERAL FACILITY REPAIRS		25,000	15,000
						subtotal	***25,000***	***15,000***
	10031510	523500		Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		12,000	*10,000*
						subtotal	***12,000***	***10,000***
	10031510	523700		Employee Training	PROFESSIONAL DEVELOPMENT		*10,000*	*13,000*
						subtotal	***10,000***	***13,000***
	10031510	523860		Maintenance Contracts	STATION FLOOR CLEANING		4,100	4,300
						subtotal	***4,100***	***4,300***
	10031510	531100		General Supplies & Materials	GENERAL OPERATIONAL SUPPLIES		12,000	18,000
						subtotal	***12,000***	***18,000***
	10031510	531200		Miscellaneous Utilities	CABLE/TV SERVICE		2,000	2,000
					GARBAGE SERVICE		4,000	4,000
						subtotal	***6,000***	***6,000***
	10031510	531210		Water & Sewer Utilities	WATER SERVICE		14,000	14,000
						subtotal	***14,000***	***14,000***
	10031510	531220		Natural Gas Utilities	GAS SERVICE		18,000	18,000
						subtotal	***18,000***	***18,000***
	10031510	531230		Electricity Utilities	ELECTRIC SERVICE		75,000	75,000
						subtotal	***75,000***	***75,000***
	10031510	531600		Small Equipment	SMALL EQUIPMENT		16,500	16,500
						subtotal	***16,500***	***16,500***
					Fire Suppression Total		**202,600**	**197,300**
FIRE RESERVISTS/ VOLUNTEER	10031510	531100	PFS00	General Supplies & Materials	GENERAL FIREFIGHTING SUPPLIES		5,000	5,500
					CERT TIER 2 SUPPLIES		3,000	3,000
						subtotal	***8,000***	***8,500***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10031510	531700	PFS00	Uniforms	VOLUNTEER UNIFORMS		4,000	3,500
					VOLUNTEER UNIFORMS/TURNOUT GEAR		2,500	2,000
						subtotal	***6,500***	***5,500***
					Fire Reservists Total		**14,500**	**14,000**
EMERGENCY MEDICAL SVCS	10031511	521200	PFS01	Professional Services	BIO HAZARD WASTE DISPOSAL		5,000	5,000
					MEDICAL DIRECTOR STIPEND		31,500	31,500
						subtotal	***36,500***	***36,500***
	10031511	523500	PFS01	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		*3,000*	*3,000*
						subtotal	***3,000***	***3,000***
	10031511	523700	PFS01	Employee Training	PROFESSIONAL DEVELOPMENT		*2,000*	*2,000*
						subtotal	***2,000***	***2,000***
	10031511	531100	PFS01	General Supplies & Materials	MEDICAL SUPPLIES		55,000	55,000
						subtotal	***55,000***	***55,000***
	10031511	531600	PFS01	Small Equipment	SMALL EQUIPMENT		4,000	4,000
						subtotal	***4,000***	***4,000***
					EMS Total		**100,500**	**100,500**
SPECIAL EVENTS TEAM	10031510	522210	PFS02	Equipment Repair & Maintenance	VARIOUS EQUIPMENT REPAIRS		500	500
						subtotal	***500***	***500***
	10031510	531100	PFS02	General Supplies & Materials	GENERAL CLEANING SUPPLIES		500	500
						subtotal	***500***	***500***
	10031510	531600	PFS02	Small Equipment	SMALL EQUIPMENT		2,000	4,000
					SE TEAM ARMOR (TACTICAL HELMETS/VESTS); (2019 Operating Initiative)		14,000	-
						subtotal	***16,000***	***4,000***
	10031510	531700	PFS02	Employee Uniforms	TURN OUT GEAR		500	500
						subtotal	***500***	***500***
					Special Events Total		**17,500**	**5,500**
INCIDENT RESPONSE	10031510	522210	PFS03	Equipment Repair & Maintenance	EQUIPMENT REPAIR & MAINTENANCE ITEMS		2,000	2,000
						subtotal	***2,000***	***2,000***
	10031510	523400	PFS03	Printing & Binding	VARIOUS PRINTING		-	-
						subtotal	***-***	***-***
	10031510	531100	PFS03	General Supplies & Materials	FIREFIGHTER SUPPLIES/REHAB SUPPLIES		4,000	4,000
						subtotal	***4,000***	***4,000***
	10031510	531600	PFS03	Small Equipment	GENERAL SMALL EQUIPMENT		9,000	9,000
						subtotal	***9,000***	***9,000***
					Incident Response Total		**15,000**	**15,000**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
FIRE PREVENTION AND INSPECTION	10031520	521200	Professional Services	ASSOCIATION FEES		200	400
				EVIDENCE TESTING		1,250	1,500
					subtotal	***1,450***	***1,900***
	10031520	523400	Printing & Binding	FIRE INSPECTION REMINDERS & SIGNAGE		750	750
					subtotal	***750***	***750***
	10031520	523500	Employee Travel	ADMINISTRATIVE & TRAINING TRAVEL EXPENSES		2,000	4,000
					subtotal	***2,000***	***4,000***
	10031520	523700	Employee Training	PROFESSIONAL DEVELOPMENT		*2,000*	*3,000*
					subtotal	***2,000***	***3,000***
	10031520	531100	General Supplies & Materials	CODE BOOKS, OFFICE SUPPLIES		2,250	2,250
				EDUCATIONAL MATERIALS		15,000	9,000
				PHOTO, EVIDENCE COLLECTION		750	750
					subtotal	***18,000***	***12,000***
	10031520	531600	Small Equipment	SMALL EQUIPMENT		5,000	5,000
				NEW ASSISTANT FIRE MARSHAL POSITIONS (2020 OPERATING INITIATIVE)		-	5,500
					subtotal	***5,000***	***10,500***
				Fire Prevention Total		**29,200**	**32,150**
				Public Safety Department Total		**3,979,967**	**4,178,691**

PERFORMANCE MEASUREMENTS

Public Safety Department
Performance Measures
Police

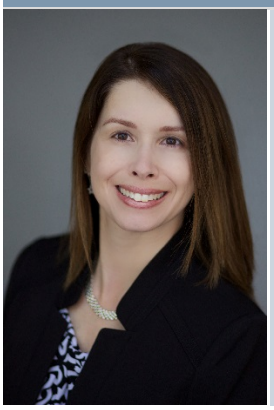
		Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Department Target	Results
Uniform Crime Reports - Part 1								
Reported								
	No.	1,339	1,229	1,369	1,286	1,299	N/A	N/A
	No. reported per 1,000 population	22.28	19.50	21.92	19.68	19.88	< 39.29	-19.41
Arrests								
	No. (total)	302.00	252.00	269.00	187	168	N/A	N/A
	% arrested of Part 1 Crimes	22.55%	20.50%	19.27%	14.54%	12.93%	N/A	N/A
	No. (juvenile only)	49	57	66	70	52	N/A	N/A
	% juvenile arrests per total UCR Part 1 arrests	16.23%	22.62%	24.54%	5.44%	30.95%	< 20.02%	10.93%
	No. arrests per 1,000 population	5.03%	4.00%	4.22%	4.10%	2.57%	< 9.72	-7.15%
	No. arrests per sworn FTE	2.80	2.29	2.49	1.70	1.53	< 5.16	-3.63
Assigned								
	No.	423	525	644	478	466	N/A	N/A
	% assigned	31.59%	43.72%	46.13%	37.17%	35.87%	N/A	N/A
Cleared								
	No.	158	200	202	144	122	N/A	N/A
	% assigned	37.35%	38.10%	14.47%	11.20%	9.39%	N/A	N/A
	No. cleared per sworn FTE	1.46	1.82	1.87	1.31	1.11	N/A	N/A
Uniform Crime Reports - Part 2								
	No. drug arrests	254	244	226	210	153	N/A	N/A
	No. drug arrests per 1,000 population	4.23	3.87	3.55	3.21	2.34	< 5.88	-3.54
	No. juvenile drug arrests	17	22	23	9	9	N/A	N/A
	% juvenile drug arrests	6.69%	9.02%	10.18%	4.29%	5.88%	< 13%	-7.12%
Arrests - General								
	No. total arrests	1,368	1,050	1,086	1,029	868	N/A	N/A
	No. total arrests per 1,000 population	22.76	16.66	17.05	15.75	13.28	< 68.52	-55.24
	No. DUI arrests	347	244	274	332	293	N/A	N/A
	No. DUI arrests per 1,000 population	5.77	3.87	4.30	5.08	4.48	> 6.96	-2.48
Traffic Accidents								
	No. fatal traffic accidents	0	2	2	4	5	N/A	N/A
	No. fatal traffic accidents per 1,000 population	0.00	0.03	0.03	0.06	0.08	N/A	N/A
911 Calls								
	No. incoming calls	45,019	44,087	45,033	37,448	45,707	N/A	N/A
	Avg. ring time in seconds	6.05	<5.0	13.94	12.29	12.70	<20.00	-7.30

Public Safety Department
Performance Measures
Fire

	2014 Incidents	2015 Incidents	2016 Incidents	2017 Incidents	2018 Incidents
FIRES					
Structure Fires	62	62	61	60	32
Vehicle Fires	23	25	23	28	22
Other Fires	60	56	46	43	46
Total Fires	145	143	**130**	**131**	**100**
Overheat	4	6	**4**	**5**	**2**
RESCUE CALLS					
Emergency Medical Treatment	3,434	3,475	3354	3373	3011
All Others	71	78	68	84	63
Total Rescue Calls	3,505	3,553	**3422**	**3457**	**3074**
Hazardous Condition Calls	176	155	169	160	121
Service Calls	846	703	640	946	726
Good Intent Calls	1,150	1,272	1468	1753	2424
Calls	12	2	1	15	1
Special Incident Calls	20	7	10	19	3
Unknown Incident Type	0	0	0	0	0
FALSE CALLS					
Malicious Calls	20	11	10	21	16
Other False Calls	621	648	661	771	749
Total False Calls	641	659	**671**	**792**	**765**
TOTAL CALLS	**6,499**	**6,500**	**6515**	**7278**	**7216**

Human Resources

CRIS RANDALL
HUMAN RESOURCES DIRECTOR



CRandall@alpharetta.ga.us

Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Human Resources

Administration, Employee Recruitment and Retention

Human Resources Team

Mission Statement

It is the mission of the Human Resources Team to recruit, retain, and develop an efficient, creative, and professional workforce capable of meeting the current and future needs and expectations of the City of Alpharetta and the citizens and customers whom we exist to serve.

Synopsis

To successfully carryout our core mission, the Human Resources Team shall:

- ✓ Ensure that employees are provided the same concern, respect, and caring attitude within the organization that they are expected to share with every customer, both external and internal;
- ✓ Act as a catalyst enabling all employees to contribute at optimum levels towards the success of the community and the City of Alpharetta;
- ✓ Establish, administer, and effectively communicate sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws, organizational directives, and the vision and values of the City of Alpharetta;
- ✓ Consult with senior management and supervisory personnel on human resources matters regarding staffing, organizational effectiveness, training and development, motivation and discipline, compliance, and related matters; and
- ✓ Work in support of the Benefits Team (Finance Department) to develop and provide a competitive salary and benefit package that supports our employees and meets the needs and goals of the City of Alpharetta.

Goals and Objectives

- ✓ Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- ✓ Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations, and the overall effectiveness and professionalism of the organization;
- ✓ Identify and develop internal talent;

- ✓ Develop and maintain a Strategic Human Resources Plan to ensure continuity of operations, effective succession planning in key positions, appropriate staffing to meet City goals and customer service expectations, and anticipate fiscal needs and impacts;
- ✓ Improve operational efficiency and reduce costs by elevating the overall health of our employees; and
- ✓ Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
HUMAN RESOURCES
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 61	$ 60	$ -	$ -	$ -
% Change		*0.0%*	*0.0%*	*0.0%*	*0.0%*
Average 5 year percent change		*0.0%*			
Expenditures	$ 393,603	$ 368,722	$ 367,541	$ 505,846	$ 643,973
% Change		*-6.3%*	*-0.3%*	*37.6%*	*27.3%*
Average 5 year percent change		*14.6%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
PROPOSED BUDGET FY 2020
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Public Records Requests	$ 61	$ 60	$ -	$ -	$ -	$ -	$ -	-	$ -
	Total	**$ 61**	**$ 60**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
Expenditures										
(1)	Personnel Services:									
	Salary	$ 133,854	$ 136,357	$ 139,789	$ 146,646	$ 52,700	$ 199,346	$ 274,215	37.6%	74,869
	Benefits	51,344	54,645	56,846	62,528	19,500	82,028	115,016	40.2%	32,988
	Citywide Tuition Reimbursement Program	59,028	34,007	30,999	55,000	-	55,000	55,000	0.0%	-
	subtotal	***$ 244,226***	***$ 225,008***	***$ 227,634***	***$ 264,174***	***$ 72,200***	***$ 336,374***	***$ 444,231***	***32.1%***	***$ 107,857***
	Maintenance and Operations:									
	Professional Services	$ 56,368	$ 59,420	$ 58,933	$ 62,350	$ -	$ 62,350	$ 63,000	1.0%	$ 650
	Employee Recruitment	1,516	1,321	1,338	2,000	-	2,000	2,000	0.0%	-
(2)	Employee Travel	1,326	521	216	2,000	-	2,000	4,000	100.0%	2,000
(2)	Employee Training	2,946	4,194	2,084	4,250	-	4,250	7,000	64.7%	2,750
	Maintenance Contracts	1,382	1,435	1,084	2,050	-	2,050	1,450	-29.3%	(600)
(4)	IT Professional Services	5,269	5,165	5,476	5,547	-	5,547	40,567	631.3%	35,020
(3)	General Supplies	8,151	6,613	5,955	8,825	-	8,825	6,725	-23.8%	(2,100)
(5)	Small Equipment	-	-	-	-	2,800	2,800	-	-100.0%	(2,800)
	Non-Recurring Expenses	113	113	-	-	-	-	-	-	-
	Employee Recognition Program	72,307	64,933	64,821	79,650	-	79,650	75,000	-5.8%	(4,650)
	subtotal	***$ 149,377***	***$ 143,714***	***$ 139,906***	***$ 166,672***	***$ 2,800***	***$ 169,472***	***$ 199,742***	***17.9%***	***$ 30,270***

CITY OF ALPHARETTA
PROPOSED BUDGET FY 2020
HUMAN RESOURCES
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital:									
Machinery & Equipment	-	-	-	-	$ -	-	-	-	-
subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***-***	***$ -***
Total	**$ 393,603**	**$ 368,722**	**$ 367,541**	**$ 430,846**	**$ 75,000**	**$ 505,846**	**$ 643,973**	**27.3%**	**$ 138,127**
Full-time Equivalent Positions	**2.0**	**2.0**	**2.0**	**2.0**		**3.0**	**3.0**		

Notes

(1)	Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of Human Resources Director position.
(2)	Variance is based on a forecast of needs due to the addition of the Human Resources Director position.
(3)	Variance is based on year-to-date and historical expenditure trends.
(4)	Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies). Additional funding is allocated for new HRIS Software (2020 Operating Initiative).
(5)	FY 2019 includes one-time funding for the purchase of a color multi-function printer.

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Human Resources	Recruitment and Employment	Citywide Training
				1840	HRD00	HRD01
521200	Professional Services	$ 62,350	$ 63,000	$ -	$ 38,000	$ 25,000
521300	Employee Recruitment	2,000	2,000	-	2,000	
523500	Employee Travel	2,000	4,000	4,000		
523700	Employee Training	4,250	7,000	7,000		
523860	Maintenance Contracts	2,050	1,450	1,450		
523900	IT Professional Services	5,547	40,567	40,567		
531100	General Supplies/Materials	8,825	6,725	5,225	350	1,150
531600	Small Equipment	2,800	-	-	-	-
532400	Non-Recurring Expenses	-	-	-	-	
532420	Employee Recognition Program	79,650	75,000	-	75,000	
542100	Machinery and Equipment	-	-	-		
TOTAL		**$ 169,472**	**$ 199,742**	**$ 58,242**	**$ 115,350**	**$ 26,150**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	FY 2019 Adopted Budget	FY 2020 Recommended Budget
HUMAN RESOURCES	10018400	523500	Employee Travel	Human Resources Travel	2,000	4,000
				subtotal	**2,000**	**4,000**
	10018400	523700	Employee Training	Professional Development (incl. Software Training)	4,250	7,000
				subtotal	**4,250**	**7,000**
	10018400	523860	Maintenance Contracts	Copier Maintenance	900	500
				GRM Shredding	150	150
				GRM Records Management	1,000	800
				subtotal	**2,050**	**1,450**
	10018400	523900	IT Professional Services			
				Solarwinds Software Renewal	55	-
				WAP Maintenance - Aerohive	28	42
				Domain Name Service - Amazon Web Services	4	5
				Developer License for MDM	1	2
				City Circuit Connection to Internet - AT&T	86	128
				Data Circuits - ASE - AT&T	246	369
				City Circuit Connection to Internet - Charter	15	23
				Load Balancer - Citrix	7	41
				Security - Patch Mgmt	-	171
				Data Center's Uninterruptible Power System	50	89
				Citywide Microsoft Licensing	100	1,264
				Drone to GIS Conversion	14	10
				GIS Mobile Field Mapping & Data Collection	235	352
				Non-Xerox Printer Repair	34	34
				Database Management for Various City Departments	26	62
				Data Center Fire Suppression System	5	8
				Project Event Capture - ESRI	14	41
				Network Vulnerability Scanner	137	212
				Asset Management	9	14
				ERPM (RED Identity Mgmt)	43	41
				Manage Engine (Logging & Security) - LogRythm	114	342
				Security Awareness Training (KnowBe4)	41	61
				Microsoft User Based Training	41	-
				Technical Support for CISCO Network	80	119
				Conversion of LIDAR Data to ArcGIS	7	11
				Firewall - Palo Alto - Veristor	115	181
				Client VPN - Palo Alto - Veristor	26	-
				SQL Monitoring	23	34
				Wiring Services	46	68
				Datacenter Security	27	-
				Consulting Services	109	164

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				City Enterprise Data Management	91	-
				Citywide Virtual Infrastructure	209	292
				Maintenance Extension	189	432
				City Virus, Adware, Spyware & Threat Protection	242	-
				City Circuit Connection to Internet - Zayo	119	177
				Backup and Replication/O365 backup	-	778
				Deep Security and Officescan	-	143
				Duo 2FA - 2 Factor Authentication	-	157
				Directory Analysis - ManageEngine Products	-	-
				Manage Engine (Ad Self Service)	46	44
				Line and Circuit Service	539	540
				GLS Monitoring and Support	677	678
				CISCO SMARTnet Telephony and Phone App Licenses	499	500
				Cisco phone infrastructure support	50	50
				Netmotion *Mobility XE* Software Renewal	58	58
				Tyler Finance/HR ERP	1,090	830
				HRIS Software (2020 Operating Initiative)	-	32,000
				subtotal	**5,547**	**40,567**
	10018400	531100	General Supplies & Materials	Publications/Subscriptions (e.g., FLSA Guide)	725	725
				General Office Supplies, postage, etc.	4,000	4,500
				Retirement Gifts	2,000	-
				subtotal	**6,725**	**5,225**
	10018400	531600	Small Equipment	Printer Repairs/Replacement	-	-
				subtotal	**-**	**-**
	10018400	532400	Non-Recurring Expenses		-	-
				subtotal	**-**	**-**
				Human Resource Total	**20,572**	**58,242**
RECRUITMENT AND EMPLOYMENT HRD00	10018400	521200 HRD00	Professional Services	Occupational Medicine	20,000	20,000
				Pre-Employment/Psychological/Other Evaluations	15,500	18,000
				Compensation Comparison	1,850	-
				subtotal	**37,350**	**38,000**
	10018400	521300 HRD00	Employee Recruitment	Employment Verification	2,000	2,000
				subtotal	**2,000**	**2,000**
	10018400	531100 HRD00	General Supplies & Materials	General Supplies	800	300
				Postage (USPS, Fed Ex, etc.)	150	50
				subtotal	**950**	**350**
	10018400	532400 HRD00	Non-Recurring Expenses		-	-
				subtotal	**-**	**-**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number				Title	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10018400	532420	HRD00	Employee Recognition Program	Performance Recognition Program	5,000	5,000
					Employee Appreciation Days (2)	24,450	24,300
					Flowers for City Employees/Donations	4,000	2,500
					Payroll Summary ($50 Gift Check -Dec)	45,000	42,000
					Gift Certificates (Municipal Court, City Attorney)	1,200	1,200
					subtotal	**79,650**	**75,000**
					Recruitment and Employment Total	**119,950**	**115,350**
CITYWIDE TRAINING HRD01	10018400	521200	HRD01	Professional Services	HR/Customer Service/Sexual Harassment Training	25,000	25,000
					subtotal	**25,000**	**25,000**
	10018400	531100	HRD01	General Supplies	Handbook/Course Materials - Seasonal PT	400	400
					Miscellaneous Classrooms & Training Supplies	750	750
					subtotal	**1,150**	**1,150**
					Citywide Training Total	**26,150**	**26,150**
					Human Resource Department Total	**166,672**	**199,742**

PERFORMANCE MEASUREMENTS

Administration Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
Human Resources annual turnover percentage	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
City-wide turnover percentage	9.08%	10.13%	9.40%	5.20%	11.00%	10.00%
Total # full-time equivalents (full-time, part-time, seasonal, and elected)	527	532	528	535	546	552
HR staff to total full-time equivalent employee ratio	263.5:1	266:01:00	264:01:00	267.5:1	182:01:00	184:01:00
Personnel Assigned:	**1.0 FTE**	**1.0 FTE**	**1.0 FTE**		**1.0 FTE**	**1.0 FTE**
	Admin Assistant II	Admin Assistant II	Admin Assistant II		Admin Assistant II	Admin Assistant II

Employment & Retention Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
Average cost per hire - Permanent	$7,500	$7,500	$7,500	$7,500	$7,500	$7,500
Average cost per hire - Seasonal	$1,200	$1,200	$1,200	$1,200	$1,200	$1,200
# of Resumes reviewed & logged	689	1068	775	400	937	1100
# of Qualified applications processed	138	213	155	80	187	220
# of New hires - Permanent	34	42	48	30	45	50
# of New hires - Seasonal	52	48	50	0	60	65
# of Internal promotions	15	15	19	20	30	35
# of separations	95	106	105	92	107	110
% of Employees rated “Exceeds” on annual merit review	11.3%	11.5%	17.7%	0.0%	19.0%	20.5%
% of Employees rated “Meets” on annual merit review	88.7%	88.5%	82.9%	0.0%	81.0%	79.5%
% of Employees underperforming on annual performance review	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% of Employees on “Performance Improvement Plan”	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total # of employees enrolled in Education Programs						
Doctorate Degree	0	1	2	2	2	2
Master's Degree	7	5	3	2	4	4
Bachelor's Degree	18	14	12	6	9	12
Associate's Degree	2	5	3	1	2	2
Certificate Programs	2	0	0	0	0	2
Total # of employees receiving tuition reimbursement	29	25	20	11	17	22
Total dollar amount of tuition reimbursement	$53,867	$36,407	$30,189	$15,548	$41,000	$55,000

* Employee review percentage not 100% due to the impact of new hires, vacancies, turnover, and leaves of absence.

Personnel Assigned:	1.0 FTE	1.0 FTE	1.0 FTE	2.0 FTE	2.0 FTE
	Human Resources Manager	Human Resources Manager	Human Resources Manager	Human Resources Director Human Resources Manager	Human Resources Director Human Resources Manager

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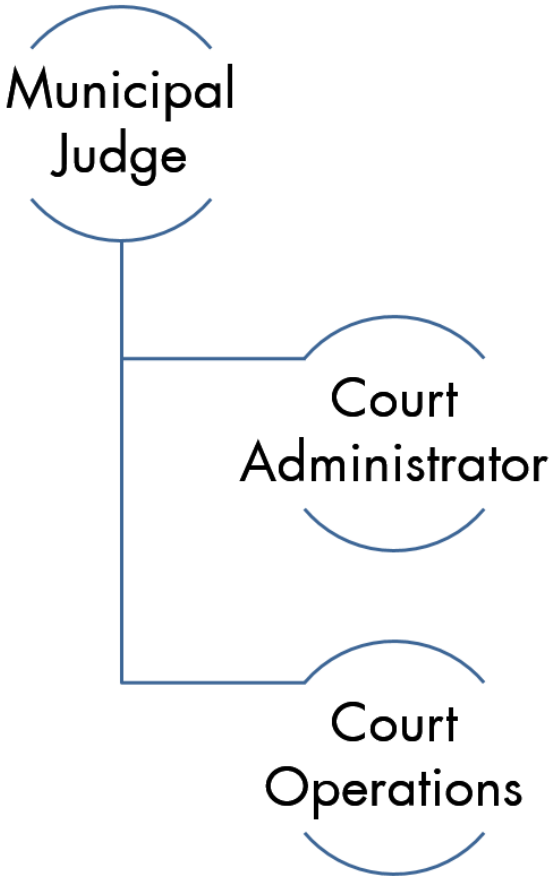
Municipal Court

RITA TRACEY
INTERIM COURT ADMINISTRATOR

WILL BE UPDATED ONCE AVAILABLE

RTracey@alpharetta.ga.us



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- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

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Municipal Court

Administration, Employee Recruitment and Retention

Mission Statement

To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Goals and Objectives

- ✓ Provide professional, quality service;
- ✓ Monitor court sessions and continue to improve efficiency;
- ✓ Develop operations guide to use internally;
- ✓ Implement the new eCourts software system;
- ✓ Develop activity reports;
- ✓ Enhance reporting to state and city departments;
- ✓ Review and enhance current reports/forms;
- ✓ Enhance the current data that is shared between Court/Police;
- ✓ Review, improve, and update day to day operations;
- ✓ Provide proper training to insure compliance with all State laws and regulations; and
- ✓ Continue to cross-train employees.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MUNICIPAL COURT
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ -	$ -	$ -	$ -	$ -
% Change		*0.0%*	*0.0%*	*0.0%*	*100.0%*
average 5-year percent change		*25.0%*			
Expenditures	$ 955,841	$ 953,791	$ 983,191	$ 1,096,466	$ 1,119,715
% Change		*-0.2%*	*3.1%*	*11.5%*	*2.1%*
Average 5-year percent change		*4.1%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
(1)	Intergovernmental:									
	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
Expenditures										
(2)	Personnel Services:									
	Salary	$ 391,112	$ 397,085	$ 417,971	$ 437,852	$ -	$ 437,852	$ 467,283	6.7%	$ 29,431
	Benefits	200,297	208,407	219,276	246,746	-	246,746	251,692	2.0%	4,946
	subtotal	***$ 591,408***	***$ 605,493***	***$ 637,247***	***$ 684,598***	***$ -***	***$ 684,598***	***$ 718,975***	***5.0%***	***$ 34,377***
	Maintenance and Operations:									
(3)	Professional Services	$ 234,204	$ 243,316	$ 243,994	$ 253,000	$ -	$ 253,000	$ 246,250	-2.7%	$ (6,750)
	Equipment Repair/Maint.	-	-	348	-	-	-	200	-	200
	Facility Repair/Maint.	6,237	283	943	500	-	500	500	0.0%	-
	Advertising	245	224	117	250	-	250	225	-10.0%	(25)
(3)	Printing and Binding	8,423	18,169	10,249	19,000	-	19,000	14,000	-26.3%	(5,000)
(4)	Employee Travel	3,229	1,473	4,137	3,500	-	3,500	5,000	42.9%	1,500
(4)	Employee Training	1,640	1,289	2,341	2,000	-	2,000	2,400	20.0%	400
(5)	Maintenance Contracts	14,621	14,082	13,098	54,300	-	54,300	50,400	-7.2%	(3,900)
(6)	IT Professional Services	33,675	32,290	34,176	34,893	-	34,893	39,340	12.7%	4,447
	General Supplies	12,007	11,891	10,528	13,100	-	13,100	12,600	-3.8%	(500)

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MUNICIPAL COURT
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Miscellaneous Utilities	721	706	706	825	-	825	825	0.0%	-
	Water and Sewer Utilities	582	601	2,088	1,000	-	1,000	2,500	150.0%	1,500
	Natural Gas Utilities	1,953	2,036	2,436	2,500	-	2,500	2,500	0.0%	-
	Electricity Utilities	21,215	20,386	20,243	25,000	-	25,000	23,000	-8.0%	(2,000)
(3)	Small Equipment	-	1,553	541	2,000	-	2,000	1,000	-50.0%	(1,000)
	Non-Recurring	-	-	-	-	-	-	-	-	-
	subtotal	***$ 338,751***	***$ 348,298***	***$ 345,944***	***$ 411,868***	***$ -***	***$ 411,868***	***$ 400,740***	***-2.7%***	***$ (11,128)***
	Capital:									
	Machinery & Equipment	$ 25,681	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	subtotal	**$ 25,681**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
	Total	**$ 955,841**	**$ 953,791**	**$ 983,191**	**$ 1,096,466**	**$ -**	**$ 1,096,466**	**$ 1,119,715**	**2.1%**	**$ 23,249**
	Full-time Equivalent Positions	9.0	9.0	9.0	8.0		8.0	8.0		

Notes

(1) Please note: Departmental operations often impact numerous revenue sources that are accounted elsewhere within the city's budget. For example, the Municipal Court Department is instrumental in the collection of Municipal Court Fine revenues. These revenues are accounted for in the Public Safety Department but are reliant, in part, on the work of the Municipal Court Department.

(2) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, etc.

(3) Variances based on historical and year-to-date expenditure trends for bank fees (credit card processing), court appointed attorney fees, substitute solicitor fees, printing, small equipment, etc.

(4) Variances based on a forecasted focus on training and professional development.

(5) Variances based on a reduction in funding needs for copier consumables, document scanning initiatives, etc.

(6) Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

				Court Services	
ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Court Services	Contracted Services
				2650	SCS00
521200	Professional Services	$ 253,000	$ 246,250	$ 19,750	$ 226,500
522210	Equipment Repair/Maint.	-	200	200	-
522250	Facility Repair/Maint.	500	500	500	-
523300	Advertising	250	225	225	-
523400	Printing and Binding	19,000	14,000	2,000	12,000
523500	Employee Travel	3,500	5,000	5,000	-
523700	Employee Training	2,000	2,400	2,400	-
523860	Maintenance Contracts	54,300	50,400	50,400	-
523900	IT Professional Services	34,893	39,340	39,340	-
531100	General Supplies/Materials	13,100	12,600	12,600	-
531200	Miscellaneous Utilities	825	825	825	-
531210	Water and Sewer Utilities	1,000	2,500	2,500	-
531220	Natural Gas Utilities	2,500	2,500	2,500	-
531230	Electricity Utilities	25,000	23,000	23,000	-
531600	Small Equipment	2,000	1,000	1,000	-
532400	Non-Recurring	-	-	-	-
542100	Machinery and Equipment	-	-	-	-
		$ 411,868	**$ 400,740**	**$ 162,240**	**$ 238,500**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Court Services	10026500	521200	Professional Services	Revenue Collection Fees- Amex, Vantage, Certegy, VeriSign	24,000	19,000
				PayPal - Online Ticket Payments	-	750
				subtotal	***24,000***	***19,750***
	10026500	522210	Equipment Repair & Maintenance	General Repair/Maintenance (e.g. printers)	-	200
				subtotal	***-***	***200***
	10026500	522250	Facility Repair & Maintenance	General Repair/Maintenance (e.g. Security System)	500	500
				subtotal	***500***	***500***
	10026500	523300	Advertising	Legal Advertising	250	225
				subtotal	***250***	***225***
	10026500	523400	Printing and Binding	General Printing (Brochures, Sentencing Forms, etc.)	3,000	2,000
				subtotal	***3,000***	***2,000***
	10026500	523500	Employee Travel	Courts Travel	3,500	5,000
				subtotal	***3,500***	***5,000***
	10026500	523700	Employee Training	Courts Professional Development	2,000	2,400
				subtotal	***2,000***	***2,400***
	10026500	523860	Maintenance Contracts	Copier Consumables/Maintenance	8,500	7,000
				Pitney Bowes Mail Machine	1,500	1,250
				Coffee and Water Cooler Service	1,400	1,400
				Shredding Services	1,000	750
				Security System Monitoring	500	-
				Digital Scanning/Records Management Initiatives	2,000	-
				Records Storage	4,500	4,500
				Janitorial Services	17,400	18,000
				Court Case Management System (eCourts - 2018 Initiative)	17,500	17,500
				subtotal	***54,300***	***50,400***
	10026500	523900	IT Professional Services	Solarwinds Software Renewal	246	
				Aerohive - WAP Maintenance	127	113
				Domain Name Service - Amazon Web Services	16	15
				Apple Developer License	6	6
				City Circuit Connection to Internet - AT&T	386	342
				ASE Data Circuits - AT&T	1,108	983
				City Circuit Connection to Internet - Charter	69	61
				Load Balancer - Citrix	31	109
				Security - Patch Mgmt	-	455
				Data Center's Uninterruptible Power System	226	237
				Citywide Microsoft Licensing	452	3,371
				Drone to GIS Conversion	62	27
				GIS Mobile Field Mapping & Data Collection	1,057	937
				Non-Xerox Printer Repair	154	91
				Database Management for Various City Departments	116	164

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Data Center Fire Suppression System	25	22
			Project Event Capture - ESRI	62	109
			Network Vulnerability Scanner	616	564
			Asset Management - LanSweeper	41	36
			ERPM (RED Identity Manager)	41	109
			ManageEngine (Logging & Auditing) - Log Rhythm	513	912
			Security Awareness Training	185	164
			Microsoft User Based Training	185	-
			Technical Support for CISCO Network	359	319
			Conversion of LIDAR Data to ArcGIS	33	29
			Firewall - Veristor - Palo Alto	520	482
			ClientVPN - Veristor - Palo Alto	119	-
			SQL Monitoring	103	91
			Wiring Services	205	182
			Datacenter Security	123	-
			Consulting	493	437
			City Enterprise Data Management - CommVault - Veristor	410	-
			Citywide Virtual Infrastructure - Vmware - Veristor	941	780
			City Virus, Adware, Spyware & Threat Protection	1,088	-
			City Circuit Connection to Internet - Zayo	534	473
			Maintenance Extensions - DC Equip Main - Veristor	852	1,152
			Backup and Replication/O365 backup	-	2,075
			Deep Security and Officescan	-	382
			Duo 2FA - 2 Factor Authentication	-	419
			Manage Engine (Ad Self Service)	205	118
			iPhone Service	624	-
			Mobile Data Management	57	-
			Line and Circuit Service	3,234	3,240
			GLS Monitoring and Support	4,060	4,068
			CISCO SMARTnet Telephony and Phone App Licenses	2,994	3,000
			Cisco phone infrastructure support	299	300
			Netmotion Mobility XE - Remote Application & Data Access	116	116
			Recording of Proceedings	1,100	1,200
			Court Case Management System	6,100	6,400
			GCIC Connection	-	650
			Scanning Document Management	2,500	2,500
			Support for Court Scanner	1,600	1,600
			OSSI Software Maintenance & Licensing	500	500
			subtotal	***34,893***	***39,340***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10026500	531100		General Supplies & Materials	General Office Supplies	7,000	7,000
					Pitney Bowes - Postage Refill & Ink Cartridges	4,500	4,000
					GA Attorney Update Publication	350	350
					LexisNexis/Matthew Bender (Criminal/Traffic Law Manual)	400	400
					Muni Code	350	350
					Legal Supplies Manuals/Subscriptions	500	500
					subtotal	***13,100***	***12,600***
	10026500	531200		Misc. Utilities	BFI - Garbage Service	825	825
					subtotal	***825***	***825***
	10026500	531210		Water & Sewer	Fulton Cty - Water Service	1,000	2,500
					subtotal	***1,000***	***2,500***
	10026500	531220		Natural Gas	Gas Service	2,500	2,500
					subtotal	***2,500***	***2,500***
	10026500	531230		Electric	GA Power - Electric Service	25,000	23,000
					subtotal	***25,000***	***23,000***
	10026500	531600		Small Equipment	General Small Equipment	2,000	1,000
					subtotal	***2,000***	***1,000***
	10026500	532400		Non-Recurring		-	-
					subtotal	***-***	***-***
					Court Services Total	**166,868**	**162,240**
Contracted Services	10026500	521200	SCS00	Professional Services	Court Appointed Attorneys	15,000	12,000
					Solicitor Fees	130,000	132,000
					Substitute Solicitor Fees	5,000	2,500
					Substitute Judge Fees	43,000	45,000
					Court Reporters	1,000	-
					Translators	35,000	35,000
					subtotal	***229,000***	***226,500***
	10026500	523400	SCS00	Printing	Patterson Pope - File Folders & Labels	16,000	12,000
					subtotal	***16,000***	***12,000***
					Contracted Services Total	**245,000**	**238,500**
					Municipal Court Department Total	**411,868**	**400,740**

PERFORMANCE MEASUREMENTS

Municipal Court Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**Target FY 2019**	**Target FY 2020**
# of Citations received to process	15,113	13,559	12,830	13,000	13,000
Total # of cases disposed	15,045	14,353	10,803	11,000	11,000
# of Court sessions	230	232	242	236	235
Annual deposits (Court Fines)	$2,198,202	$2,225,129	$1,793,974	$1,675,000	$1,675,000
Personnel Assigned:	**9.0 FTE**	**9.0 FTE**	**9.0 FTE**	**8.0 FTE**	**8.0 FTE**
	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge	Municipal Judge
	Court Administrator	Court Administrator	Court Administrator	Court Administrator	Court Administrator
	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III	Deputy Clerk III
	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (5)	Deputy Clerk II (4)	Deputy Clerk II (4)
	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I	Deputy Clerk I

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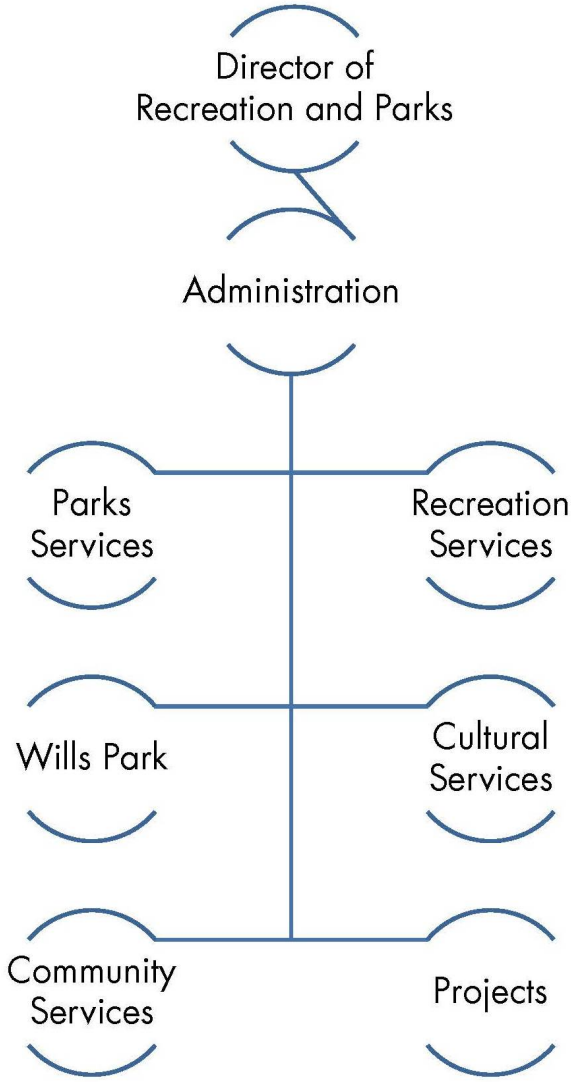
Recreation, Parks and Cultural Services

MORGAN RODGERS
DIRECTOR

MRodgers@alpharetta.ga.us



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Recreation, Parks & Cultural Services

Administration, Parks Services, Recreation Services, Wills Park, Cultural Services, Community Services, Projects

Youth Athletics

Mission Statement

The Alpharetta Recreation and Parks Department strives to promote the highest quality recreation programs and park facilities to our citizens consistent with our core values of Excellence, Stewardship, Integrity, Service and Loyalty.

Goals and Objectives

- ✓ Implement Recreation and Parks Master Plan 2025 as funded and prioritized by City Officials;
- ✓ Develop a short/long term facility maintenance plan for all department facilities;
- ✓ Implement new programs where there is a need to serve residents;
- ✓ Finalize preferred route for northern Greenway extension;
- ✓ Complete construction on the new Alpharetta Arts Center;
- ✓ Complete renovation of the City Pool;
- ✓ Utilize City work order management system; and
- ✓ Increase revenues through increased participation and sponsorships.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RECREATION, PARKS & CULTURAL SERVICES
Five-year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 2,703,163	$ 2,532,283	$ 2,761,477	$ 2,860,698	$ 2,719,450
% Change		*-6.3%*	*9.1%*	*3.6%*	*-4.9%*
average 5 year percent change		*0.3%*			
Expenditures	$ 8,127,231	$ 8,353,856	$ 8,586,625	$ 9,975,553	$ 10,266,679
% Change		*2.8%*	*2.8%*	*16.2%*	*2.9%*
average 5 year percent change		*6.2%*			

*2015-2016 Variance due primarily to the transfer of the City's Special Event Division from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time) and associated maintenance and operations funding.

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RECREATION, PARKS & CULTURAL SERVICES
BUDGET REQUEST BY ACCOUNT

Amended FY 2019 to FY 2020

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	$ INCREASE (DECREASE)
Revenue (1),(3)										
	Intergovernmental:									
(9)	City of Milton (Recreation)	$ 435,916	$ 362,607	$ 461,661	$ 400,000	$ -	$ 400,000	$ -	-100.0%	$ (400,000)
	Charges for Services:									
	Aquatics Fees	109,891	107,727	158,113	185,000	-	185,000	225,000	21.6%	40,000
	Arts Program Fees	59,998	33,892	29,978	160,000	-	160,000	120,000	-25.0%	(40,000)
	Community Center Fees	497,895	571,512	583,458	580,000	-	580,000	600,000	3.4%	20,000
	Community Ctr Bldg. Rental	56,450	11,938	1,210	10,000	-	10,000	10,000	0.0%	-
	Adult Activity Ctr Fees	32,310	27,121	23,582	25,000	-	25,000	25,000	0.0%	-
	Adult Activity Ctr Bldg. Rental	3,208	4,275	4,025	3,000	-	3,000	3,000	0.0%	-
	Adult Activity Ctr Trip Fees	35,198	50,354	39,201	40,000	12,842	52,842	40,000	-24.3%	(12,842)
	Equestrian Ctr Fees	349,129	246,730	300,412	335,000	-	335,000	335,000	0.0%	-
	Equestrian Ctr Permit Fees	-	-	-	-	-	-	-	-	-
	Bike Share Fees	-	3,456	4,875	-	-	-	-	-	-
	Wills Park Rec Ctr Fees	163,664	171,620	177,401	185,000	-	185,000	185,000	0.0%	-
	Wills Park Rec Ctr Bldg. Rental	-	-	192	-	-	-	-	-	-
	Wills Park Rec Ctr Permit Fees	14,790	16,530	19,658	16,000	-	16,000	16,000	0.0%	-
	Athletics Fees	377,091	406,848	362,424	360,000	-	360,000	360,000	0.0%	-
	Athletics Field Rental Fees	24,913	41,099	40,622	21,700	-	21,700	21,700	0.0%	-
	Athletics Soccer Doc Fees	43,017	40,539	42,686	40,000	-	40,000	40,000	0.0%	-
	Recreation Services	-	-	-	-	-	-	-	-	-
	Open Gym Fees	3,015	5,144	5,943	5,000	-	5,000	5,000	0.0%	-
(9)	Non-Resident Rec Fees	261,895	269,660	273,280	250,000	-	250,000	510,000	104.0%	260,000
	Taste of Alpharetta	136,006	88,834	139,327	140,000	-	140,000	140,000	0.0%	-
	Alpharetta Arts Streetfest	-	-	-	20,000	-	20,000	-	-100.0%	(20,000)
	Alpharetta Room	230	-	-	-	-	-	-	-	-
	Other Events	3,900	8,288	28,952	8,000	-	8,000	28,000	250.0%	20,000

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RECREATION, PARKS & CULTURAL SERVICES
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Public Works Event Fees	3,532	1,573	1,209	1,500	-	1,500	1,500	0.0%	-
	Fire Services Event Fees	3,110	1,771	1,029	1,750	-	1,750	1,750	0.0%	-
	Police Services Event Fees	8,374	2,563	2,318	2,500	-	2,500	2,500	0.0%	-
	Parks Services Event Fees	35,408	28,491	27,397	30,000	-	30,000	30,000	0.0%	-
	Food Truck Thursdays	18,752	10,175	11,950	10,000	-	10,000	10,000	0.0%	-
	Contributions from Private Sources:									
	Donations/Private Sources	19,188	11,644	15,595	-	18,406	18,406	10,000	-45.7%	(8,406)
	Contra Revenue/Donations	-	-	-	-	-	-	-	-	-
	Other:									
	Rents/Royalties	-	-	-	-	-	-	-	-	-
	Miscellaneous Revenue	6,284	7,893	4,979	-	-	-	-	-	-
	Total	**$ 2,703,163**	**$ 2,532,283**	**$ 2,761,477**	**$ 2,829,450**	**$ 31,248**	**$ 2,860,698**	**$ 2,719,450**	**-4.9%**	**$ (141,248)**
Expenditures										
(1)	Personnel Services:									
	Salaries	$ 2,374,821	$ 2,435,501	$ 2,473,917	$ 2,656,709	$ -	$ 2,656,709	$ 2,768,921	4.2%	$ 112,212
	Seasonal Salaries	401,979	388,193	434,473	646,627	9,380	656,007	661,039	0.8%	5,032
	Benefits	1,350,050	1,389,475	1,399,446	1,613,759	620	1,614,379	1,695,686	5.0%	81,307
	subtotal	***$ 4,126,850***	***$ 4,213,170***	***$ 4,307,836***	***$ 4,917,095***	***$ 10,000***	***$ 4,927,095***	***$ 5,125,646***	***4.0%***	***$ 198,551***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RECREATION, PARKS & CULTURAL SERVICES
BUDGET REQUEST BY ACCOUNT

		ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
(11)		Maintenance and Operations:									
(8)	(10)	Professional Services	$ 1,202,049	$ 1,267,772	$ 1,262,105	$ 1,706,510	$ 48,504	$ 1,755,014	$ 1,797,555	2.4%	$ 42,541
		Board Member Fees	4,475	4,375	3,225	4,500		4,500	4,500	0.0%	-
(2)		Equipment Repair/Maint.	57,583	44,667	47,091	67,300	(200)	67,100	56,550	-15.7%	(10,550)
(2)		Vehicle Repair/Maint.	25,962	28,436	18,448	25,000	-	25,000	23,000	-8.0%	(2,000)
(2)		Grounds Repair/Maint.	367,022	450,005	536,794	498,000	7,459	505,459	540,500	6.9%	35,041
(3)		Facility Repair/Maint.	148,063	153,355	42,833	26,000	5,000	31,000	25,500	-17.7%	(5,500)
		Land/Building Rental	20,388	18,205	17,728	23,200	(3,200)	20,000	20,000	0.0%	-
		Equipment Rental	164,166	180,140	193,853	235,000	(63,630)	171,370	184,628	7.7%	13,258
(4)		Advertising	40,211	34,763	23,840	75,575	(4,589)	70,986	65,303	-8.0%	(5,683)
		Printing and Binding	45,822	43,641	45,478	65,850	5,964	71,814	55,488	-22.7%	(16,326)
(12)		Employee Travel	8,418	17,858	14,558	29,200	(8,256)	20,944	26,950	28.7%	6,006
(12)		Employee Training	13,163	17,631	11,322	27,950	(6,424)	21,526	33,450	55.4%	11,924
		Maintenance Contracts	629,687	618,415	639,970	722,622	31,152	753,774	754,588	0.1%	814
(7)		IT Professional Services	210,039	223,440	237,209	226,004	-	226,004	261,279	15.6%	35,275
		General Supplies	328,682	344,833	346,740	468,770	(34,783)	433,987	410,842	-5.3%	(23,145)
(5)		Miscellaneous Utilities	57,280	61,292	65,804	65,000	-	65,000	68,200	4.9%	3,200
(5)		Water and Sewer Utilities	90,185	82,713	78,177	94,500	-	94,500	92,500	-2.1%	(2,000)
(5)		Natural Gas Utilities	16,509	15,570	15,472	21,000	-	21,000	18,000	-14.3%	(3,000)
(5)		Electricity Utilities	436,707	407,841	504,694	453,654	(475)	453,179	519,200	14.6%	66,021
(9)		Fuel	29,124	29,529	33,926	37,000	-	37,000	45,600	23.2%	8,600
(6)		Small Equipment	42,650	56,683	54,782	53,600	50,615	104,215	54,300	-47.9%	(49,915)
		Employee Uniforms	21,178	15,092	24,462	25,975	2,375	28,350	29,600	4.4%	1,250
		Non-Recurring Expenses	2,958	3,073	860	-	6,736	6,736	-	-100.0%	(6,736)
		subtotal	***$ 3,962,322***	***$ 4,119,328***	***$ 4,219,372***	***$ 4,952,210***	***$ 36,248***	***$ 4,988,458***	***$ 5,087,533***	***2.0%***	***$ 99,075***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RECREATION, PARKS & CULTURAL SERVICES
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital/Other:									
Machinery & Equipment	$ 38,059	$ 21,358	$ 59,417	$ 65,000	$ (5,000)	$ 60,000	$ 53,500	-10.8%	$ (6,500)
subtotal	***$ 38,059***	***$ 21,358***	***$ 59,417***	***$ 65,000***	***$ (5,000)***	***$ 60,000***	***$ 53,500***	***-10.8%***	***$ (6,500)***
Total	**$ 8,127,231**	**$ 8,353,856**	**$ 8,586,625**	**$ 9,934,305**	**$ 41,248**	**$ 9,975,553**	**$ 10,266,679**	**2.9%**	**$ 291,126**
Full-time Equivalent Positions	**51.0**	**51.0**	**51.0**	**51.0**		**51.0**	**51.0**		

Notes

(1)	Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, growth in seasonal salaries (temporary staffing), etc.
(2)	Variance based on historical and year-to-date expenditure trends including reductions for equipment/vehicle repair and maintenance which is offset through increases in grounds repair and maintenance. The increase in parklands have contributed to the growth in grounds repair and maintenance costs.
(3)	Starting in fiscal year 2019, the Public Works Department became the primary responsible entity for facility maintenance. As the transition continues, department funding for facility maintenance will continue to transfer to Public Works.
(4)	Variance based on historical, year-to-date, and a forecast of expenditure trends for community services advertising needs.
(5)	Variance based primarily on updated cost trends on the new facilities opened during FY 2019 (expanded Wills Park Pool, Cultural Arts Center).
(6)	Variance due primarily to one-time expenditures during FY 2019 (office furniture, nutcrackers, snow machines) that will not continue into FY 2020.
(7)	Variance due primarily to the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).
(8)	The Intergovernmental Agreement with Milton for Recreational Services was cancelled during FY 2019. As such, Milton Residents will now be registering and paying program fees under a Non-Resident classification. It is anticipated that the net loss of revenues will approximate -$200,000. This figure will be mitigated over time through a reduction of program fees (e.g. instructor fees) on the expenditure side as fewer classes are managed/offered.
(9)	Variance due to price fluctuations at Fulton County Fuel Depot.
(10)	Variance is partially due to reallocation of the $10,000 donation to the Friends of the Library from General Government into the departmental budget. In addition, during FY 2019, the department absorbed the operations of the Wills Park Pool concession stand (Golden Age Club - GAC - used to manage concessions). To offset the GAC's lost revenue, the City is providing $8,000 annually for (5) years. FY2020 is the first year to budget this expense. Main drive of the variance is the implementation of a Special Needs Grant Program (2020 Operating Initiative) aimed at delivering programs directly to individuals and/or families with special needs.
(11)	During FY2019, the department went through a major reorganization, creating a Health & Wellness, Downtown District, and Community Agriculture Divisions, adding Marketing and Brew Moon Fest-Fall projects, and renaming some of their projects to better align their budget with current operations.
(12)	Variance based on historical and year-to-date expenditure trends as well as a forecast of certification and training needs.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Rec Administration	10061100 337051		City of Milton (Recreation IGA)	$ 400,000	$ -
" "	10061100 347990		Non-Resident Rec Fees	250,000	510,000
" "	10061100 347995		Open Gym Fees	5,000	5,000
" "	10061100 371000		Donations/Private Sources	8,406	-
Aquatics	10061240 347010		Aquatics Fees	185,000	225,000
Athletics	10061300 347250		Athletics Fees	360,000	360,000
" "	10061300 347254		Athletics Field Rental Fees	21,700	21,700
" "	10061300 347255		Athletics Soccer Doc Fees	40,000	40,000
Cultural Arts	10061350 347020		Arts Program Fees	60,000	20,000
Cultural Arts Center	10061360 347020		Arts Program Fees	3,000	3,000
" "	10061360 347020	RCA07	Arts Program Fees	22,000	22,000
" "	10061360 347020	RCA08	Arts Program Fees	70,000	70,000
" "	10061360 347020	RCA10	Arts Program Fees	5,000	5,000
Community Center	10061400 347210		Community Center Fees	580,000	600,000
" "	10061400 347211		Community Ctr Bldg. Rental	10,000	10,000
Adult Activity Center	10061450 347220		Adult Activity Ctr Fees	25,000	25,000
" "	10061450 347221		Adult Activity Ctr Bldg. Rental	3,000	3,000
" "	10061450 347222		Adult Activity Ctr Trip Fees	52,842	40,000
Equestrian Center	10061500 347230		Equestrian Ctr Fees	335,000	335,000
Wills Park Rec Ctr	10061550 347240		Wills Park Rec Ctr Fees	185,000	185,000
" "	10061550 347242		Wills Park Rec Ctr Permit Fees	16,000	16,000
	10061650 371000	C1926	Donation From Private Sources (Northside MOU)	10,000	10,000
Special Events	10061900 347500		Taste of Alpharetta	140,000	140,000
" "	10061900 347501		Alpharetta Arts Streetfest	20,000	-
" "	10061900 347503		Other Events	8,000	28,000
" "	10061900 347504		Public Works Event Fees	1,500	1,500
" "	10061900 347505		Fire Services Event Fees	1,750	1,750
" "	10061900 347506		Police Services Event Fees	2,500	2,500
" "	10061900 347507		Parks Services Event Fees	30,000	30,000
" "	10061900 347508		Food Truck Thursdays	10,000	10,000
" "	10061900 371000		Donation From Private Sources	-	-
			Total	**$ 2,860,698**	**$ 2,719,450**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Recreation Admin.	Aquatics	Aquatics Special Events	Aquatics Swim Team
			6110	6124	RAQ00	RAQ01
521200 Professional Services	$ 1,755,014	$ 1,797,555	$ 10,805	$ 15,000	$ 2,350	$ 21,500
521400 Board Member Fees	4,500	4,500	4,500	-	-	-
522210 Equipment Repair/Maint.	67,100	56,550	4,000	2,500	-	-
522220 Vehicle Repair/Maint.	25,000	23,000	23,000	-	-	-
522240 Grounds Repair/Maint.	505,459	540,500	-	-	-	-
522250 Facility Repair/Maint.	31,000	25,500	-	2,500	-	-
522310 Land/Building Rental	20,000	20,000				
522320 Equipment Rental	171,370	184,628	-	-	-	-
523300 Advertising	70,986	65,303	-	-	-	-
523400 Printing and Binding	71,814	55,488	500	300	-	-
523500 Employee Travel	20,944	26,950	4,500	-	-	-
523700 Employee Training	21,526	33,450	3,000	8,000	-	-
523860 Maintenance Contracts	753,774	754,588	56,038	43,000	-	-
523900 IT Professional Services	226,004	261,279	261,279	-	-	-
531100 General Supplies	433,987	410,842	11,472	10,720	500	13,300
531200 Miscellaneous Utilities	65,000	68,200	65,000	-	-	-
531210 Water and Sewer Utilities	94,500	92,500	92,500	-	-	-
531220 Natural Gas Utilities	21,000	18,000	18,000	-	-	-
531230 Electricity Utilities	453,179	519,200	509,200	-	-	-
531270 Fuel	37,000	45,600	28,000	-	-	-
531600 Small Equipment	104,215	54,300	2,500	3,500	-	-
531700 Employee Uniforms	28,350	29,600	1,200	6,950	-	-
532400 Non-Recurring Expenses	6,736	-	-	-	-	-
542100 Machinery & Equipment	60,000	53,500	-	-	-	-
TOTAL	**$ 5,048,458**	**$ 5,141,033**	**$ 1,095,494**	**$ 92,470**	**$ 2,850**	**$ 34,800**

	Aquatics		Athletics					Athletics
ACCOUNT DESCRIPTION	**Swimming Lessons**	**Aquatic - Fitness Programs**	**Athletics**	**Basketball**	**Soccer**	**Softball**	**Adult Volleyball**	**Instructional Sports**
	RAQ02	**RAQ03**	**6130**	**RAL00**	**RAL03**	**RAL04**	**RAL06**	**RAL08**
Professional Services	$ 35,000	$ 4,000	$ -	$ 31,800	$ 121,500	$ 31,000	$ 8,000	$ 113,000
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental		-			20,000	-	-	-
Equipment Rental	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	100	-	-	-	-	-
Employee Travel	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	100	-	3,400	22,500	29,250	3,700	1,525	-
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	-	-	2,000	-	4,000	-	-	-
Employee Uniforms	-	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
TOTAL	**$ 35,100**	**$ 4,000**	**$ 5,500**	**$ 54,300**	**$ 174,750**	**$ 34,700**	**$ 9,525**	**$ 113,000**

	Cultural Arts Services				Cultural Arts Center
ACCOUNT DESCRIPTION	**Cultural Services**	**Arts & History Supported Events**	**Community Supported Arts Programs**	**Historic Preservation**	**Cultural Arts Center**
	6135	**RCA03**	**RCA05**	**RCA06**	**6136**
Professional Services	$ 2,600	$ 9,000	$ 60,000	$ 10,000	$ -
Board Member Fees	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	2,000
Vehicle Repair/Maint.	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-
Land/Building Rental	-	-	-	-	-
Equipment Rental	-	5,500	-	-	-
Advertising	2,000	3,500	4,000	2,500	3,000
Printing and Binding	-	1,500	2,000	1,000	2,000
Employee Travel	5,000	-	-	-	-
Employee Training	3,200	-	-	-	-
Maintenance Contracts	-	-	-	3,000	2,000
IT Professional Services	-	-	-	-	-
General Supplies	1,600	3,500	7,000	500	10,550
Miscellaneous Utilities	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	
Natural Gas Utilities	-	-	-	-	-
Electricity Utilities	-	-	-	-	-
Fuel	-	-	-	-	-
Small Equipment	-	-	-	-	-
Employee Uniforms	400	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-
TOTAL	**$ 14,800**	**$ 23,000**	**$ 73,000**	**$ 17,000**	**$ 19,550**

	Cultural Arts Center				Community Center			
ACCOUNT DESCRIPTION	**Summer Camps**	**Art Programs**	**Lectures & Presentations**	**Special Events Gallery Shows**	**Community Center**	**Special Events**	**Gymnastics**	**Performing Arts Programs**
	RCA07	**RCA08**	**RCA09**	**RCA10**	**6140**	**RCC00**	**RCC01**	**RCC04**
Professional Services	$ 14,000	$ 120,000	$ 6,000	$ 12,500	$ -	$ 3,450	$ 285,000	$ 70,000
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	4,050	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	-	-	-	5,000	-	3,500	-	3,000
Advertising	-	3,750	2,000	3,500	-	-	-	-
Printing and Binding	-	2,500	-	-	500	-	-	-
Employee Travel	-	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	3,200	5,750	-	3,000	9,000	3,500	-	200
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities					-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	7,000	-	-	-
Employee Uniforms	250	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	-
TOTAL	**$ 17,450**	**$ 132,000**	**$ 8,000**	**$ 24,000**	**$ 20,550**	**$ 10,450**	**$ 285,000**	**$ 73,200**

	Community Center			Adult Activity Center				
ACCOUNT DESCRIPTION	**Special Needs Programs**	**Speciality Camps/ Programs**	**Wills Park Day Camp**	**Adult Activity Center**	**Special Events**	**Senior Recreational Programs**	**Tennis**	**Equestrian Center**
	RCC05	**RCC06**	**RCC09**	**6145**	**RAA00**	**RAA01**	**RAA02**	**6150**
Professional Services	$ 57,000	$ 22,000	$ 29,000	$ 12,000	$ 2,600	$ 46,000	$ -	$ 850
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	2,000	-	-	-	8,500
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-	47,000
Facility Repair/Maint.	-	-	-	-	-	-	-	3,000
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	9,500	-	30,500	-	550	-	-	5,000
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	250	300	-	-	-
Employee Travel	-	-	-	-	-	-	-	2,000
Employee Training	-	-	-	-	-	-	-	1,500
Maintenance Contracts	-	-	-	-	-	-	-	150,000
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	3,500	-	10,350	6,400	5,000	2,000	1,500	105,200
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	5,600
Small Equipment	-	-	-	3,600	-	1,500	200	4,000
Employee Uniforms	-	-	-	-	-	-	-	1,200
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-	10,000
TOTAL	**$ 70,000**	**$ 22,000**	**$ 69,850**	**$ 24,250**	**$ 8,450**	**$ 49,500**	**$ 1,700**	**$ 343,850**

	Wills Park Recreation Center				Health & Wellness			
ACCOUNT DESCRIPTION	**Wills Park Recreation Center**	**Special Events**	**Fitness Programs**	**Recreation Services**	**Fitness Activities**	**Outdoor Programming**	**Eastern District**	**Northern District**
	6155	**RWP00**	**RWP01**	**6160**	**RHW01**	**RHW02**	**6170**	**6175**
Professional Services	$ -	$ 33,000	$ 48,500	$ -	$ 24,250	$ 13,500	$ -	$ -
Board Member Fees	-	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	1,500	1,000
Vehicle Repair/Maint.	-	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	88,500	75,000
Facility Repair/Maint.	-	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-	-
Equipment Rental	-	2,000	-	-	-	-	1,500	7,000
Advertising	-	-	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-	-	-
Employee Travel	-	-	-	6,950	-	-	1,000	500
Employee Training	-	-	-	7,700	-	-	1,500	750
Maintenance Contracts	-	-	-	2,050	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-	-
General Supplies	4,800	1,250	-	-	7,250	-	825	1,600
Miscellaneous Utilities	-	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-	-
Small Equipment	1,500	-	-	-	-	-	2,500	5,000
Employee Uniforms	-	200	-	5,500	-	-	1,100	2,000
Non-Recurring Expenses	-	-	-	-	-	-	-	-
Machinery & Equipment	3,500	-	-	-	-	-	10,000	7,500
TOTAL	**$ 9,800**	**$ 36,450**	**$ 48,500**	**$ 22,200**	**$ 31,500**	**$ 13,500**	**$ 108,425**	**$ 100,350**

ACCOUNT DESCRIPTION	Southern District	Downtown District	City Center Park Maintenance	Community Services		
				Community Services	Downtown Decorations	Alpharetta Arts Streetfest
	6180	6185	RPM01	6190	RSE00	RSE01
Professional Services	$ -	$ -	$ -	$ -	$ 81,750	$ 10,875
Board Member Fees	-	-	-	-	-	-
Equipment Repair/Maint.	1,000	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	95,000	-	40,000	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-
Equipment Rental	3,000	-	-	-	-	2,000
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	-	-	-
Employee Travel	1,500	-	-	5,000	-	-
Employee Training	1,500	-	-	5,800	-	-
Maintenance Contracts	-	52,000	110,000	5,500	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	450	-	-	5,750	2,000	2,000
Miscellaneous Utilities	-	-	-	3,200	-	-
Water and Sewer Utilities	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-
Electricity Utilities	-	-	-	9,000	-	-
Fuel	-	-	-	-	-	-
Small Equipment	4,000	-	-	-	-	-
Employee Uniforms	1,750	-	-	1,500	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	2,500	-	-	-	-	-
TOTAL	**$ 110,700**	**$ 52,000**	**$ 150,000**	**$ 35,750**	**$ 83,750**	**$ 14,875**

	Community Services						
ACCOUNT DESCRIPTION	**Scarecrow Harvest**	**Mayor's Challenge**	**Old Soldier's Day**	**Taste of Alpharetta**	**Season of Celebration**	**European Market**	**Wire & Wood**
	RSE02	**RSE03**	**RSE04**	**RSE05**	**RSE06**	**RSE12**	**RSE13**
Professional Services	$ 24,100	$ 1,300	$ 3,375	$ 137,075	$ 39,225	$ 4,800	$ 88,800
Board Member Fees	-	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-	-
Equipment Rental	1,300	1,500	6,300	34,000	13,000	1,100	24,500
Advertising	-	-	-	-	-	-	-
Printing and Binding	1,000	-	-	12,800	1,500	-	6,000
Employee Travel	-	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-	-
General Supplies	5,400	-	1,700	9,000	2,300	-	2,000
Miscellaneous Utilities	-	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-	-
Electricity Utilities	-	-	-	-	-	-	-
Fuel	-	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-	-
TOTAL	**$ 31,800**	**$ 2,800**	**$ 11,375**	**$ 192,875**	**$ 56,025**	**$ 5,900**	**$ 121,300**

	Community Services					
ACCOUNT DESCRIPTION	**Farmers Market**	**Brew Moon Fest - Summer**	**Grilling & Gridiron**	**Food Trucks**	**Memorial Day**	**Brooke St Park Concert Series**
	RSE14	**RSE19**	**RSE20**	**RSE23**	**RSE24**	**RSE26**
Professional Services	$ 1,200	$ 7,225	$ 5,400	$ 50,100	$ 500	$ 46,750
Board Member Fees	-	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	-	-	-
Vehicle Repair/Maint.	-	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	-	-	-
Facility Repair/Maint.	-	-	-	-	-	-
Land/Building Rental	-	-	-	-	-	-
Equipment Rental	-	1,000	1,500	13,000	-	400
Advertising	-	-	-	-	-	-
Printing and Binding	-	-	-	1,000	-	500
Employee Travel	-	-	-	-	-	-
Employee Training	-	-	-	-	-	-
Maintenance Contracts	-	-	-	-	-	-
IT Professional Services	-	-	-	-	-	-
General Supplies	-	-	-	500	-	-
Miscellaneous Utilities	-	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-	-
Electricity Utilities	-	500	-	-	-	-
Fuel	-	-	-	-	-	-
Small Equipment	-	-	-	-	-	-
Employee Uniforms	-	-	-	-	-	-
Non-Recurring Expenses	-	-	-	-	-	-
Machinery & Equipment	-	-	-	-	-	-
TOTAL	**$ 1,200**	**$ 8,725**	**$ 6,900**	**$ 64,600**	**$ 500**	**$ 47,650**

	Community Services			Parks Maintenance	
ACCOUNT DESCRIPTION	**Brew Moon Fest - Fall**	**Marketing**	**Community Agriculture**	**Western District**	**Playground Maintenance**
	RSE27	**RSE28**	**6191**	**6195**	**RPM00**
Professional Services	$ 7,225	$ 9,950	$ 1,200	$ 1,500	$ -
Board Member Fees	-	-	-	-	-
Equipment Repair/Maint.	-	-	-	30,000	-
Vehicle Repair/Maint.	-	-	-	-	-
Grounds Repair/Maint.	-	-	-	170,000	25,000
Facility Repair/Maint.	-	-	-	20,000	-
Land/Building Rental	-	-	-	-	-
Equipment Rental	1,000	-	1,728	6,250	-
Advertising	-	41,053	-	-	-
Printing and Binding	-	17,738	-	4,000	-
Employee Travel	-	-	-	500	-
Employee Training	-	-	-	500	-
Maintenance Contracts	-	-	-	331,000	-
IT Professional Services	-	-	-	-	-
General Supplies	-	1,000	10,500	74,300	-
Miscellaneous Utilities	-	-	-	-	-
Water and Sewer Utilities	-	-	-	-	-
Natural Gas Utilities	-	-	-	-	-
Electricity Utilities	500	-	-	-	-
Fuel	-	-	-	12,000	-
Small Equipment	-	-	5,000	8,000	-
Employee Uniforms	-	-	-	7,550	-
Non-Recurring Expenses	-	-	-	-	-
Machinery & Equipment	-	-	-	20,000	-
TOTAL	**$ 8,725**	**$ 69,741**	**$ 18,428**	**$ 685,600**	**$ 25,000**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Recreation Administration	10061100	521200	Professional Services	PROFESSIONAL STUDIES (ARCHITECTS, ENGINEERS, CITYWORKS TRAINING, etc.)		30,000	8,000
				BANK FEES (e.g. TRANSACTION FEES)		1,000	1,000
				GRPA AGENCY DUES: AGENCYU, DIRECTOR, BOARD, 2 ADMIN STAFF		400	605
				GRPA DISTRICT 7 MEMBERSHIP DUES/BANQUET		350	350
				MILTON CENTER IGA (ANNUAL CAPITAL CONTRIBUTION)		5,000	-
				NRPA ANNUAL AGENCY/BOARD MEMBERSHIP		725	850
					subtotal	***37,475***	***10,805***
	10061100	521400	Board Member Fees	MONTHLY MEETINGS		4,500	4,500
					subtotal	***4,500***	***4,500***
	10061100	522210	Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE (incl. CALL BOX MAINT.)		4,500	4,000
					subtotal	***4,500***	***4,000***
	10061100	522220	Vehicle Repair & Maintenance	PREVENTIVE MAINTENANCE & REPAIRS		25,000	23,000
					subtotal	***25,000***	***23,000***
	10061100	523300	Advertising	BID ADVERTISING, RECRUITMENT ADVERTISING, ETC		1,000	-
				PROMOTIONS AND MARKETING		4,000	-
				REVUE, SPORTING KID, ANSWER BOOK, AES PTA, MHS PTA		4,000	-
					subtotal	***9,000***	***-***
	10061100	523400	Printing & Binding	LEISURE GUIDE & PROGRAM BROCHURES DESIGN & PRINTING FEES		9,500	-
				GENERAL PRINTING NEEDS (NAME PLAQUES, SIGNS, BANNERS, etc.)		1,000	500
					subtotal	***10,500***	***500***
	10061100	523500	Employee Travel	DIVISION TRAVEL - GRPA CONFERENCE FOR THREE, NRPA CONFERENCE FOR ONE		6,500	4,500
					subtotal	***6,500***	***4,500***
	10061100	523700	Employee Training	DIVISION TRAINING - NRPA, GRPA, CITY WORKS ETC FOR MORGAN AND KURT		3,500	3,000
					subtotal	***3,500***	***3,000***
	10061100	523860	Maintenance Contracts	COFFEE & WATER SERVICE		8,200	8,200
				DOCUSIGN MAINTENANCE AGREEMENT		-	4,200
				XEROX COPIER LEASE (FY18 CQ9303; FY19 C8055)		4,909	2,403
				XEROX COPIER LEASE (FY18 WC7545; FY19 C8045)		2,088	1,677
				XEROX COPIER CONSUMABLES/MAINTENANCE PLAN		16,500	18,500
				JANITORIAL CONTRACT (CRABAPPLE - SENIOR SERVICES AREA; REC CLASSROOM)		19,000	-
				POSTAGE MACHINE MAINTENANCE		1,400	1,248
				BIKE SHARE PROGRAM (5 LOCATIONS) - ZAGSTER		24,680	18,640
				LICENSE AGREEMENT - ASCAP		650	-
				LICENSE AGREEMENT - BMI		675	-
				LICENSE AGREEMENT - SESAC		1,300	-
				SEE CLICK FIX APP		800	800
				RECORD STORAGE & SHREDDING		370	370
					subtotal	***80,572***	***56,038***
	10061100	523900	IT Professional Services	ADOBE SOFTWARE LICENSES (CDW)		2,475	3,640
				AD SELF SERVICE (ABRAHAMS)		-	754
				2FA AUTHENTICATION		-	2,669
				ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)		6,164	-
				ASSET MANAGEMENT (LANSWEEPER)		233	232
				AVIGILON CONTROL CENTER-CITY CAMERA (MC DEAN)		1,000	1,000
				CELLULAR PHONE SERVICE		9,360	5,760
				CELLULAR IPAD SERVICE (VERIZON)		3,072	4,428
				CELLULAR IPHONE SERVICE (VERIZON)		13,728	16,500

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			CELLULAR MIFI (VERIZON)	1,368	1,368
			CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO - SMARTNET)	2,035	2,031
			CLIENTVPN (PALO ALTO GLOBAL PROTECT)	675	-
			CITY CIRCUIT CONNECTION TO INTERNET (AT&T)	2,187	3,017
			CITY ENTERPRISE DATA MANAGEMENT (VERISTOR - COMMVAULT)	2,326	-
			CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	3,024	2,182
			CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMMUNICATIONS)	390	389
			CITYWIDE MICROSOFT LICENSING (DELL)	2,559	21,491
			CITYWIDE VIRTUAL INFRASTRUCTURE	5,330	4,969
			CITYWIDE WORK, ASSET, COMPLIANCE & MANAGEMENT SOFTWARE (CITYWORKS)	6,400	6,400
			CONSULTING SERVICES - GIS/NETWORK	2,791	2,785
			CUSTOM CITYWORKS SUPPORT	1,200	1,000
			DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)	1,279	1,509
			DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	140	139
			DATA CIRCUIT (AT&T - ASE)	6,281	6,266
			DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	659	1,047
			DEVELOPER LICENSE FOR MDM (APPLE)	35	35
			DIRECTORY ANALYSIS (MANAGEENGINE ZOHO CORPORATION)	1,163	-
			DOMAIN NAME SERVICE (AMAZON WEB SERVICES)	93	93
			DRONE MAPPING FOR GIS CONVERSION	349	174
			DSL/INTERNET CONNECTIVITY/GCIC CONNECTION & REMOTE PARK SITES (AT&T CORP)	2,400	2,400
			END POINT PROTECTION	-	2,437
			ERPM (RED IDENTITY MANAGEMENT)	1,105	696
			FIREWALL (PALO ATLO FIREWALL)	2,944	3,075
			GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL	5,990	5,976
			GREENWAY CALLBOX SERVICES (AT&T MOBILITY)	2,940	2,940
			HISTORICAL PRESERVATION ARCHIVING SOFTWARE LICENSE RENEWAL (PAST PERFECT)	600	600
			LOAD BALANCER (CITRIX)	174	696
			SIEM & LOGGING/AUDITING	2,908	5,814
			LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	186	186
			MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	4,827	7,345
			MICROSOFT USER BASED TRAINING	1,047	-
			MOBILE DATA MANAGEMENT (AIRWATCH)	1,716	2,231
			NETWORK VULNERABILITY SCANNER (TENABLE)	3,489	3,597
			ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)	1,396	-
			PAYPHONE SERVICE (INTERSTATE)	5,000	5,000
			PHYSICAL SECURITY FOR DATA CENTER	698	-
			PRINTER REPAIR (NON-XEROX)	872	580
			PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	349	696
			REC & PARK APPLICATION MANAGEMENT SOFTWARE (ACTIVENET/MISC CASH RECEIPTS)	80,000	80,000
			REMOTE APPLICATION & DATABASE SOFTWARE (INSIGHT/NETMOTION)	1,219	1,219
			SECURITY - CLOUD MANAGEMENT SUITE	-	2,901
			SECURITY AWARENESS TRAINING (KNOWBE4)	1,047	1,044
			SQL MONITORING TOOL	582	580
			TELEPHONE WIRING SERVICES	1,163	1,160
			TELEPHONY COMM SERVICES & SUPPORT (LINE & CIRCUIT, GLS MONITORING)	26,115	26,167
			THINKGARD - BACKUP AND REPLICATION	-	13,229

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
				VISIO LICENSES (DELL)		200	113
				WAP MAINTENANCE		721	719
					subtotal	***226,004***	***261,279***
	10061100	531100	General Supplies & Materials	APPRECIATION/HOLIDAY/BUSINESS LUNCHES		4,000	4,000
				LAMINATING SUPPLIES		300	-
				GENERAL SUPPLIES (TONER, ENVELOPES, etc.)		5,000	7,000
				POSTAGE		500	352
				POSTAGE MACHINE SUPPLIES		150	120
				YEARLY BULK MAIL PERMIT RENEWAL		175	-
					subtotal	***10,125***	***11,472***
	10061100	531200	Misc. Utilities	GARBAGE SERVICE		60,000	62,000
				SATELLITE/CABLE SERVICE		3,000	3,000
					subtotal	***63,000***	***65,000***
	10061100	531210	Water & Sewer Utilities	WATER		94,500	92,500
					subtotal	***94,500***	***92,500***
	10061100	531220	Natural Gas Utilities	NATURAL GAS SERVICE		21,000	18,000
					subtotal	***21,000***	***18,000***
	10061100	531230	Electricity Utilities	ELECTRIC SERVICE		424,154	509,200
				MILTON CENTER		20,000	-
					subtotal	***444,154***	***509,200***
	10061100	531270	Fuel	FUEL		24,000	28,000
					subtotal	***24,000***	***28,000***
	10061100	531600	Small Equipment	SMALL EQUIPMENT		2,500	2,500
					subtotal	***2,500***	***2,500***
	10061100	531700	Employee Uniforms	STAFF SHIRTS		1,200	1,200
					subtotal	***1,200***	***1,200***
				Administration Total		**1,068,030**	**1,095,494**
Aquatics	10061240	521200	Professional Services	AQUATIC EXAMINER SERVICE, INSTRUCTORS, ETC. (2019 Operating Initiative)		15,000	15,000
					subtotal	***15,000***	***15,000***
	10061240	522210	Equipment Repair & Maintenance	POOL EQUIPMENT REPAIRS (PUMPS, BOILERS, VALVES, etc.)		5,500	2,500
					subtotal	***5,500***	***2,500***
	10061240	522250	Facility Repair & Maintenance	GENERAL REPAIR & MAINTENANCE		3,000	2,500
					subtotal	***3,000***	***2,500***
	10061240	523400	Printing & Binding	SIGNS & BANNERS		-	300
					subtotal	***-***	***300***
	10061240	523700	Employee Training	AQUATICS STAFF PROFESSIONAL DEVELOPMENT (40 guards @$200)		2,250	8,000
					subtotal	***2,250***	***8,000***
	10061240	523860	Maintenance Contracts	POOL SERVICE		-	17,000
				POOL SERVICE CHEMICALS		20,000	26,000
					subtotal	***20,000***	***43,000***
	10061240	531100	General Supplies & Materials	GENERAL FIRST AID SUPPLIES		500	500
				POOL CHEMICALS (CHLORINE, CARBON DIOXIDE, ETC.)		23,000	8,000
				POOL SUPPLIES (EQUIPMENT, OFFICE SUPPLIES, ETC.)		1,000	1,000
				POOL HOLDER PACKETS & PASSES		750	250
				POOL OPERATIONS MANUALS		200	200
				POOL PERMITS		770	770
					subtotal	***26,220***	***10,720***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061240	531600	Small Equipment	SMALL EQUIPMENT (E.G. VACUUM)		1,000	3,500
					subtotal	***1,000***	***3,500***
	10061240	531700	Employee Uniforms	SEASONAL EMPLOYEES FIRST AID FANNY PACKS/WHISTLES (40 guards)		200	750
				SEASONAL EMPLOYEES GUARD SUITS (40 guards)		2,300	4,000
				SEASONAL EMPLOYEES HATS (40 guards)		200	200
				SEASONAL EMPLOYEE STAFF SHIRTS (50 guards & staff)		1,000	2,000
					subtotal	***3,700***	***6,950***
				Aquatics Total		**76,670**	**92,470**
	10061240	521200 RAQ00	Professional Services	DJ FOR POOL PARTIES		700	350
Aquatics - Special Events				MOVIE VENDOR FOR DIVE IN		2,000	2,000
					subtotal	***2,700***	***2,350***
	10061240	531100 RAQ00	General Supplies & Materials	DECORATIONS FOR THEME PARTIES		500	200
				DOOR PRIZES		250	100
				REFRESHMENTS		500	200
					subtotal	***1,250***	***500***
				Aquatics (Special Events) Total		**3,950**	**2,850**
	10061240	521200 RAQ01	Professional Services	SWIM COACH FEES - TEAM 1: RHODES		13,000	13,000
Aquatics - Swim Team				SWIM COACH FEES - TEAM 2: BERENGUER		2,000	2,400
				MASTER SWIM COACH		1,500	3,500
				DIVE TEAM COACH		2,000	2,600
					subtotal	***18,500***	***21,500***
	10061240	531100 RAQ01	General Supplies & Materials	MEET FEES & PARTICIPANT RIBBONS		4,500	4,500
				MASTER SWIM SUPPLIES		3,400	3,400
				SWIM TEAM CAPS - COAST SWIM TEAM		600	600
				SWIM TEAM CAPS - SHARKS SWIM TEAM		3,000	3,000
				EQUIPMENT FOR WATER POLO AND DIVE - MOVED FROM AQUATICS MACH/EQUIP		9,000	-
				SWIM TEAM T-SHIRTS - SHARKS SWIM TEAM		1,300	1,300
				SWIM TEAM T-SHIRTS - COAST SWIM TEAM		500	500
					subtotal	***22,300***	***13,300***
				Aquatics (Swim Team) Total		**40,800**	**34,800**
Aquatics - Swimming Lessons	10061240	521200 RAQ02	Professional Services	INSTRUCTOR FEES FOR SWIM LESSONS		35,000	35,000
					subtotal	***35,000***	***35,000***
	10061240	531100 RAQ02	General Supplies & Materials	SWIM LESSON EQUIPMENT		100	100
					subtotal	***100***	***100***
				Aquatics (Swimming Lessons) Total		**35,100**	**35,100**
Aquatics - Fitness Program	10061240	521200 RAQ03	Professional Services	INSTRUCTOR FEES FOR AQUATIC FITNESS PROGRAM		1,500	4,000
					subtotal	***1,500***	***4,000***
				Aquatics (Fitness Program) Total		**1,500**	**4,000**
Athletics	10061300	523400	Printing & Binding	BANNERS & SIGNS		500	100
					subtotal	***500***	***100***
	10061300	523500	Employee Travel	ATHLETICS STAFF TRAVEL		2,000	-
					subtotal	***2,000***	***-***
	10061300	523700	Employee Training	ATHLETICS STAFF PROFESSIONAL DEVELOPMENT		2,000	-
					subtotal	***2,000***	***-***
	10061300	523860	Maintenance Contracts	ARPDATHLETICS.ORG - QUICK SCORES HOST		500	-
					subtotal	***500***	***-***

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	10061300	531100	General Supplies & Materials	GENERAL OFFICE SUPPLIES, TONER, ENVELOPES		3,400	3,400
				POSTAGE		250	-
					subtotal	***3,650***	***3,400***
	10061300	531600	Small Equipment	SMALL EQUIPMENT		2,000	2,000
					subtotal	***2,000***	***2,000***
	10061300	531700	Employee Uniforms	SEASONAL EMPLOYEES STAFF SHIRTS		900	-
					subtotal	***900***	***-***
				Athletics Total		**11,550**	**5,500**
Athletics - Basketball	10061300	521200 RAL00	Professional Services	COACH CERTIFICATION FEES		800	800
				OFFICIALS FOR 2 SEASONS		5,000	3,500
				OFFICIALS FOR TEEN LEAGUES		5,000	3,500
				OFFICIALS FOR YOUTH BASKETBALL LEAGUE		25,000	23,000
				PLAYER DEVELOPMENT CLINICS		1,000	1,000
					subtotal	***36,800***	***31,800***
	10061300	531100 RAL00	General Supplies & Materials	BASKETBALL EQUIPMENT		2,500	2,000
				PLAYER AWARDS		2,500	2,500
				PLAYER UNIFORMS - TEEN LEAGUE		4,000	3,000
				PLAYER UNIFORMS - YOUTH LEAGUE		22,000	15,000
					subtotal	***31,000***	***22,500***
				Athletics (Basketball) Total		**67,800**	**54,300**
Athletics - Lacrosse	10061300	521200 RAL01	Professional Services	LEAGUE TOURNAMENT FEES		3,000	-
				OFFICIALS		10,000	-
					subtotal	***13,000***	***-***
	10061300	531100 RAL01	General Supplies & Materials	LACROSSE BALLS, NETS & GOALIE EQUIPMENT		2,250	-
					subtotal	***2,250***	***-***
				Athletics (Lacrosse) Total		**15,250**	**-**
Athletics - Soccer	10061300	521200 RAL03	Professional Services	DIRECTOR OF COACHING FEES		47,500	47,500
				OFFICIALS FOR REC LEAGUE		25,000	25,000
				OFFICIALS FOR SELECT LEAGUES		24,000	24,000
				PLAYER LEAGUE FEES		25,000	25,000
					subtotal	***121,500***	***121,500***
	10061300	522310 RAL03	Land/Building Rental	BRIDGEWAY CHRISTIAN ACADEMY FIELD RENTAL		20,000	20,000
					subtotal	***20,000***	***20,000***
	10061300	531100 RAL03	General Supplies & Materials	GENERAL SOCCER SUPPLIES		750	750
				PLAYER AWARDS FOR REC LEAGUES		3,500	3,500
				PLAYER UNIFORMS - REC LEAGUES		25,000	25,000
					subtotal	***29,250***	***29,250***
	10061300	561600 RAL03	Small Equipment	GOALS, NETS, WAGONS, SANDBAGS, FLAGS, ETC.		6,000	4,000
					subtotal	***6,000***	***4,000***
				Athletics (Soccer) Total		**176,750**	**174,750**
Athletics - Softball	10061300	521200 RAL04	Professional Services	UMPIRES FOR ALL LEAGUES		37,000	31,000
					subtotal	***37,000***	***31,000***
	10061300	531100 RAL04	General Supplies & Materials	FIRST AID & MISC SUPPLIES		250	-
				PLAYER AWARDS FOR TOURNAMENT WINNERS		1,200	1,200
				PLAYER SHIRTS		3,000	2,500
					subtotal	***4,450***	***3,700***
				Athletics (Softball) Total		**41,450**	**34,700**

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	10061300	521200	RAL06	Professional Services	INSTRUCTOR/OFFICIALS FEES		12,000	8,000
Athletics - Volleyball						***subtotal***	***12,000***	***8,000***
	10061300	531100	RAL06	General Supplies & Materials	PLAYER SHIRTS AND GENERAL SUPPLIES		2,200	1,525
						subtotal	***2,200***	***1,525***
					Athletics (Adult & Youth Volleyball) Total		**14,200**	**9,525**
Athletics - Instructional Sports	10061300	521200	RAL08	Professional Services	INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS		-	90,000
					INSTRUCTOR COSTS - SPORTYKES		-	23,000
						subtotal	**-**	**113,000**
					Athletics (Instructional Sports) Total		**-**	**113,000**
Cultural Services	10061350	521200		Professional Services	PHOTOGRAPHER (EVENTS, ADVERTISING, ETC.)		600	600
					GRAPHIC DESIGNER		2,000	2,000
						subtotal	***2,600***	***2,600***
	10061350	523300		Advertising	GENERAL (SCULPTURE LAUNCH, PERFORMANCE, ETC.)		2,000	2,000
						subtotal	**2,000**	**2,000**
	10061350	523500		Employee Travel	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAVEL		375	375
					LOCAL MILEAGE, CONFERENCE TRAVEL		4,625	4,625
						subtotal	***5,000***	***5,000***
	10061350	523700		Employee Training	ARTS MANAGER, SUPERVISOR AND COORDINATOR TRAINING/PROFESSIONAL MEMBERSHIPS		375	375
					PROFESSIONAL DEVELOPMENT, MEMBERSHIPS, ASSOCIATIONS, ETC.		2,825	2,825
						subtotal	***3,200***	***3,200***
	10061350	531100		General Supplies & Materials	GENERAL OFFICE SUPPLIES		1,600	1,600
						subtotal	***1,600***	***1,600***
	10061350	531700		Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS		400	400
						subtotal	***400***	***400***
					Cultural Services Total		**14,800**	**14,800**
Cultural Services - Arts & History Supported Events	10061350	521200	RCA03	Professional Services	ENTERTAINMENT (ART SHOWS)		2,500	2,500
					SOUND, STAGE, & LIGHTING EQUIPMENT		1,500	1,500
					MUSICIANS		2,500	2,500
					GRAPHIC DESIGNER		2,500	2,500
						subtotal	***9,000***	***9,000***
	10061350	523300	RCA03	Advertising	NEWSPAPER, ONLINE, ETC.		3,500	3,500
						subtotal	**3,500**	**3,500**
	10061350	522320	RCA03	Equipment Rental	TRASH, PORTAPOTTIES, ETC.		*2,000*	*2,000*
					RENTALS - TABLES, CHAIRS, GLASSES, ETC.		*3,500*	*3,500*
						subtotal	***5,500***	***5,500***
	10061350	523400	RCA03	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.		1,500	1,500
						subtotal	***1,500***	***1,500***
	10061350	531100	RCA03	General Supplies & Materials	ARTS & CRAFTS SUPPLIES		300	300
					SHOW SUPPLIES, INVITATIONS, HOSPITALITY		3,200	3,200
						subtotal	***3,500***	***3,500***
					Cultural Services (Arts & History Supported Events) Total		**23,000**	**23,000**
Cultural Services - Community Supported Arts Programs	10061350	521200	RCA05	Professional Services	SUPPORT FOR COMMUNITY ARTS ORGANIZATIONS		50,000	50,000
					FRIENDS OF THE LIBRARY DONATION		-	10,000
						subtotal	***50,000***	***60,000***
	10061350	523300	RCA05	Advertising	NEWSPAPER, ONLINE, ETC.		4,000	4,000
						subtotal	**4,000**	**4,000**

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	10061350	523400	RCA05	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.		2,000	2,000
						subtotal	***2,000***	***2,000***
	10061350	531100	RCA05	General Supplies & Materials	FINE ARTS - BETA CLUB MURALS, POETRY , ETC. - PAINTS, BRUSHES, ETC.		4,000	4,000
					TECHNOLOGY - TECH INCORPORATED IN ART PROGRAMS		2,000	2,000
					OTHER ARTS - CULINARY		1,000	1,000
						subtotal	***7,000***	***7,000***
					Cultural Services (Community Supported Arts Programs) Total		**63,000**	**73,000**
Cultural Services - Historic Preservation	10061350	521200	RCA06	Professional Services	RADAR SCANNING, BRUSH CLEARING, ETC.		10,000	10,000
						subtotal	***10,000***	***10,000***
	10061350	523300	RCA06	Advertising	NEWSPAPER, ONLINE, ETC.		2,500	2,500
						subtotal	**2,500**	**2,500**
	10061350	523400	RCA06	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.		1,000	1,000
						subtotal	***1,000***	***1,000***
	10061350	523860	RCA06	Maintenance Contracts	HISTORICAL MARKERS (PAINTING, REVISIONS, MOVING), MUSEUM		3,000	3,000
						subtotal	***3,000***	***3,000***
	10061350	531100	RCA06	General Supplies & Materials	GENERAL (E.G. TOMBSTONE CLEANING SUPPLIES, ETC.)		500	500
						subtotal	***500***	***500***
					Cultural Services (Historic Preservation) Total		**17,000**	**17,000**
Cultural Arts Center	10061360	522210		Equipment Repair & Maintenance	ARTS EQUIPMENT (KILN, POTTERY WHEELS, LIGHT BOARD, ETC.)		2,000	2,000
						subtotal	***2,000***	***2,000***
	10061360	523300		Advertising	GENERAL (MARKETING PLAN, SOCIAL MEDIA, NEWSPAPER, ETC.)		4,000	3,000
						subtotal	**4,000**	**3,000**
	10061360	523400		Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.		6,000	2,000
						subtotal	***6,000***	***2,000***
	10061360	523860		Maintenance Contracts	COPIER MAINTENANCE (INCL. CONSUMABLES)		2,000	2,000
						subtotal	***2,000***	***2,000***
	10061360	531100		General Supplies & Materials	GENERAL SUPPLIES (POSTAGE, ENVELOPES, OFFICE SUPPLIES, ETC.)		2,550	2,550
					JANITORIAL SUPPLIES (FOR QUICK CLEANUP BETWEEN PROGRAMS)		1,500	1,500
					BREAKROOM SUPPLIES		1,200	1,200
					INTERCHANGEABLE OUTSIDE ENTRY WALL ART (2X A YEAR)		800	800
					VOLUNTEER PROGRAMS (FOOD, T-SHIRTS, AWARDS, ETC.)		4,500	4,500
						subtotal	***10,550***	***10,550***
					Cultural Arts Center Total		**24,550**	**19,550**
Cultural Arts Center - Summer Camps	10061360	521200	RCA07	Professional Services	INSTRUCTOR FEES		12,000	14,000
						subtotal	***12,000***	***14,000***
	10061360	531100	RCA07	General Supplies & Materials	GENERAL CAMP SUPPLIES		3,200	3,200
						subtotal	***3,200***	***3,200***
	10061360	531700	RCA07	Employee Uniforms	STAFF SHIRTS		250	250
						subtotal	***250***	***250***
					Cultural Arts Center (Summer Camps) Total		**15,450**	**17,450**
Cultural Arts Center - Art Programs	10061360	521200	RCA08	Professional Services	INSTRUCTOR FEES		28,000	26,000
					FINE ARTS INSTRUCTOR FEES (DRAWING, PAINTING, CLAY, ETC.)		20,000	18,000
					PERFORMING ARTS INSTRUCTOR FEES (DRAMA, MUSIC, DANCE, ETC.)		30,000	28,000
					TECH ARTS INSTRUCTOR FEES (PHOTOSHOP, 3D PRINTING, CAD, ETC.)		30,000	28,000
					OTHER INSTRUCTOR FEES (WRITING, CULINARY, ART HISTORY, ETC.)		20,000	18,000
					GRAPHIC DESIGNER		2,000	2,000
						subtotal	***130,000***	***120,000***
	10061360	523300	RCA08	Advertising	NEWSPAPER, ONLINE, ETC.		5,000	3,750

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						subtotal	**5,000**	**3,750**
	10061360	523400	RCA08	Printing & Binding	PROGRAM FLYERS, BANNERS, SIGNS, ETC.		4,500	2,500
						subtotal	***4,500***	***2,500***
	10061360	531100	RCA08	General Supplies & Materials	ART SUPPLIES PAINT, BRUSHES		750	750
					FINE ARTS SUPPLIES (PAINT, BRUSHES, CANVAS, GIFFIN GRIPS, ETC.)		1,750	1,750
					PERFORMING ARTS SUPPLIES (GOBOS, PROPS, SCRIPT COPIES, ETC.)		1,000	1,000
					TECH ARTS SUPPLIES (PROGRAMS, SOFTWARE LICENSES, ETC.)		1,250	1,250
					OTHER SUPPLIES (MAT BOARD, MUSEUM TRIP TICKETS, CUTLERY, ETC.)		1,000	1,000
						subtotal	***5,750***	***5,750***
					Cultural Arts Center (Art Programs) Total		**145,250**	**132,000**
Cultural Arts Center - Lectures & Presentations	10061360	521200	RCA09	Professional Services	6 GUEST LECTURES (ARTIST WITH AIRFARE, HOTEL, ETC.)		6,000	6,000
						subtotal	***6,000***	***6,000***
	10061360	523300	RCA09	Advertising	NEWSPAPER, ONLINE, ETC.		3,000	2,000
						subtotal	**3,000**	**2,000**
					Cultural Arts Center (Lectures & Presentations) Total		**9,000**	**8,000**
Cultural Arts Center - Special Events Gallery Shows	10061360	521200	RCA10	Professional Services	ART SHOWS		10,000	10,000
					MUSIC (BANDS FOR LAWN SHOWS, ETC.)		2,500	2,500
						subtotal	***12,500***	***12,500***
	10061360	522320	RCA10	Equipment Rental	PORTABLE GALLERY WALLS (SETUP, LOGISTICS, ETC.)		*2,000*	*2,000*
					RENTALS - TABLES, CHAIRS, GLASSES, ETC.		*3,000*	*3,000*
						subtotal	***5,000***	***5,000***
	10061360	523300	RCA10	Advertising	NEWSPAPER, ONLINE, ETC.		3,500	3,500
						subtotal	**3,500**	**3,500**
	10061360	531100	RCA10	General Supplies & Materials	SHOW SUPPLIES, INVITATIONS, HOSPITALITY		3,000	3,000
						subtotal	***3,000***	***3,000***
					Cultural Arts Center (Special Events Gallery Shows) Total		**24,000**	**24,000**
Community Center	10061400	522210		Equipment Repair & Maintenance	AALCO BASKETBALL GOAL (2 GYMS @ $1700)		3,400	3,400
					AUTOMATIC DOOR REPAIRS		750	-
					SOUND SYSTEM REPAIRS		300	300
					SECURITY CAMERAS, SECURITY DOOR & SECURITY SYSTEM REPAIRS		350	350
						subtotal	***4,800***	***4,050***
	10061400	523400		Printing & Binding	BANNERS & SIGNS		200	500
						subtotal	***200***	***500***
	10061400	523500		Employee Travel	COMMUNITY CENTER STAFF TRAVEL		2,200	-
						subtotal	***2,200***	***-***
	10061400	523700		Employee Training	COMMUNITY CENTER STAFF PROFESSIONAL DEVELOPMENT		2,200	-
						subtotal	***2,200***	***-***
	10061400	523860		Maintenance Contracts	ATHLETICS DOMAIN		50	-
						subtotal	***50***	***-***
	10061400	531100		General Supplies & Materials	OFFICE SUPPLIES (PAPER, ENVELOPES, etc.)		8,500	8,500
					FIRST AID SUPPLIES		500	500
					POSTAGE		500	-
						subtotal	***9,500***	***9,000***

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	10061400	531600		Small Equipment	REPLACE VARIOUS GYMNASTICS EQUIPMENT (PIT CUBES, MATS, ETC.>)		4,000	3,000
					SMALL EQUIPMENT		4,000	4,000
					BASKETBALL FOAM PADS		1,000	-
						subtotal	***9,000***	***7,000***
	10061400	531700		Employee Uniforms	SEASONAL EMPLOYEE STAFF SHIRTS		350	-
					STAFF/FACILITY SHIRTS		350	-
						subtotal	***700***	***-***
					Community Center Total		**28,650**	**20,550**
Community Center - Special Events	10061400	521200	RCC00	Professional Services	DISC JOCKEY (FATHER/DAUGHTER, DROOL IN THE POOL)		700	1,050
					ENTERTAINMENT (JINGLE JOLLY JAM)		400	400
					ENTERTAINMENT (PARENTS NIGHT OUT)		500	500
					ENTERTAINMENT (FATHER/DAUGHTER DANCE)		600	600
					ENTERTAINMENT (SNORES N S'MORES)		300	300
					PHOTOGRAPHER		600	600
					DISC JOCKEY (DROOL IN THE POOL)		350	-
					RACE MANAGEMENT & FINISH LINE		2,500	-
						subtotal	***5,950***	***3,450***
	10061400	522320	RCC00	Equipment Rental	RENTAL OF CHAIRS/TABLES FOR F/D DANCE AND INFLATABLES (TOUCH A TRUCK)		1,000	3,500
						subtotal	***1,000***	***3,500***
	10061400	531100	RCC00	General Supplies & Materials	DECORATIONS (JINGLE JOLLY JAM)		200	-
					EVENT AWARDS, T-SHIRTS, WATER, OTHER FOOD (OLD SOLDIERS DAY RACE)		4,250	-
					DECORATIONS FOR F/D DANCE		600	-
					EVENT DECORATIONS, FOOD & SUPPLIES		1,600	3,500
						subtotal	***6,650***	***3,500***
					Community Center (Special Events) Total		**13,600**	**10,450**
Community Center - Gymnastics	10061400	521200	RCC01	Professional Services	INSTRUCTOR FOR RECREATIONAL GYMNASTICS - RELATED PROGRAMS		170,000	170,000
					INSTRUCTOR FOR TEAM GYMNASTICS - RELATED PROGRAMS		115,000	115,000
						subtotal	***285,000***	***285,000***
					Community Center (Gymnastics) Total		**285,000**	**285,000**
Community Center - Instructional Sports	10061400	521200	RCC02	Professional Services	INSTRUCTOR COSTS - INSTRUCTIONAL SPORTS CLASSES AND CAMPS		90,000	-
					INSTRUCTOR COSTS - SPORTYKES		23,000	-
						subtotal	***113,000***	***-***
					Community Center (Instructional Sports) Total		**113,000**	**-**
Community Center - Performing Arts Programs	10061400	521200	RCC04	Professional Services	INSTRUCTOR COST FOR YOUTH & ADULT		72,500	70,000
						subtotal	***72,500***	***70,000***
	10061400	522320	RCC04	Equipment Rental	RENTAL & TECHNICIANS FEES FOR DANCE RECITAL		3,000	3,000
						subtotal	***3,000***	***3,000***
	10061400	531100	RCC04	General Supplies & Materials	RECITAL SUPPLIES		400	200
						subtotal	***400***	***200***
					Community Center (Performing Arts) Total		**75,900**	**73,200**
Community Center - Special Needs Programs	10061400	521200	RCC05	Professional Services	CAMP FIELD TRIPS		7,500	7,000
					SPECIAL NEEDS GRANT PROGRAM (2020 OPERATING INITIATIVE)		-	50,000
						subtotal	***7,500***	***57,000***
	10061400	522320	RCC05	Equipment Rental	LEASED BUS WITH AC FOR CAMP		9,000	4,000
					CAMP HAPPY HEARTS FACILITY RENTAL (LIONHEART SCHOOL)		5,000	5,500
						subtotal	***14,000***	***9,500***

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	10061400	531100	RCC05	General Supplies & Materials	CAMPER SHIRTS		1,000	1,000
					SUPPLIES FOR 8 WEEKS OF CAMP		4,400	2,500
						subtotal	***5,400***	***3,500***
					Community Center (Special Needs) Total		**26,900**	**70,000**
COMMUNITY CENTER SPECIALTY PROGRAMS/CAMPS	10061400	521200	RCC06	Professional Services	INSTRUCTOR FEES (CAKE DECORATING - CUPCAKES BY DSIGNZ, BACH TO ROCK, LITTLE VET)		-	5,000
					INSTRUCTOR COSTS - RECREATIONAL VARIOUS PROGRAMS (LEGO CAMP)		11,000	17,000
						subtotal	***11,000***	***22,000***
	10061400	531100	RCC06	General Supplies & Materials	MISC PROGRAM/CAMP SUPPLIES		1,200	-
						subtotal	***1,200***	***-***
					Community Center (Specialty Programs/Camps)		**12,200**	**22,000**
Community Center - Babysitter Boot Camp	10061400	521200	RCC07	Professional Services	INSTRUCTOR FEES		9,000	-
						subtotal	***9,000***	***-***
					Community Center (Babysitter Boot Camp) Total		**9,000**	**-**
Community Center - Outdoor Recreation Programs	10061400	521200	RCC08	Professional Services	INSTRUCTOR COSTS - TREE CLIMBING		1,000	-
					INSTRUCTOR COSTS - BIKE RIDING, FLY FISHING, RUNNING		12,500	-
						subtotal	***13,500***	***-***
					Community Center (Outdoor Recreation) Total		**13,500**	**-**
Community Center - Wills Park Day Camp	10061400	521200	RCC09	Professional Services	9 FIELD TRIPS		-	29,000
						subtotal	***-***	***29,000***
	10061400	522320	RCC09	Equipment Rental	BUS SERVICE / INFLATABLES		-	30,500
						subtotal	***-***	***30,500***
	10061400	531100	RCC09	General Supplies & Materials	ART & CRAFT SUPPLIES		-	3,000
					BOARD GAMES, BALLS, BATS, ETC.		-	4,000
					PARENT HANDBOOK & REGISTRATION FORMS		-	350
					PARTICIPANT T-SHIRTS		-	3,000
						subtotal	***-***	***10,350***
					Community Center (Wills Park Day Camp) Total		**-**	**69,850**
Adult Activity Center	10061450	521200		Professional Services	GRAPHIC DESIGN & LAYOUT OF MONTHLY NEWSLETTER		3,000	4,000
					GOLDEN AGE CLUB/CONCESSION STAND PMT: 2 OF 5		-	8,000
					MISC PROFESSIONAL SERVICES		250	-
						subtotal	***3,250***	***12,000***
	10061450	522210		Equipment Repair & Maintenance	EQUIPMENT REPAIRS (KILN, GYM EQP, VACUUMS, ETC.)		2,000	2,000
						subtotal	***2,000***	***2,000***
	10061450	523400		Printing & Binding	EVENT SIGNAGE/BANNERS & BUILDING SIGNS		250	250
						subtotal	***250***	***250***
	10061450	523500		Employee Travel	ADULT ACTIVITY CENTER STAFF TRAVEL		1,000	-
						subtotal	***1,000***	***-***
	10061450	523700		Employee Training	ADULT ACTIVITY CENTER STAFF PROFESSIONAL DEVELOPMENT		500	-
						subtotal	***500***	***-***
	10061450	531100		General Supplies & Materials	BUSINESS CARDS & ENVELOPES		500	500
					OFFICE SUPPLIES, NAME BADGES, FILM, FIRST AID		4,500	5,500
					POSTAGE		1,000	-
					PRINTER & COPIER TONER		400	400
						subtotal	***6,400***	***6,400***

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	10061450	531600		Small Equipment	FITNESS EQUIPMENT (RECUMBENT BIKE, ELLIPTICAL, TREADMILL)		3,000	3,000
					GENERAL SMALL EQUIPMENT		600	600
						subtotal	***3,600***	***3,600***
	10061450	531700		Employee Uniforms	SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)		500	-
					STAFF SHIRTS (FOR FACILITY TECHNICIAN)		75	-
					EMPLOYEE WORK BOOTS		100	-
					EMPLOYEE WORK PANTS		100	-
						subtotal	***775***	***-***
					Adult Activity Center Total		**17,775**	**24,250**
Adult Activity Center - Special Events	10061450	521200	RAA00	Professional Services	ENTERTAINMENT FOR SPECIAL EVENTS		600	600
					DJ'S QUARTERLY SPECIAL EVENTS		1,500	1,400
					SANTA & MRS. CLAUS		600	600
						subtotal	***2,700***	***2,600***
	10061450	522320	RAA00	Equipment Rental	STAGE/SOUND SYSTEM		*550*	*550*
						subtotal	***550***	***550***
	10061450	523400	RAA00	Printing & Binding	EVENT SIGNAGE		-	300
						subtotal	***-***	***300***
	10061450	531100	RAA00	General Supplies & Materials	BREAKFAST WITH SANTA GIVEAWAYS		500	500
					BREAKFAST WITH THE CLAUSES		500	500
					GAMES & PRIZES FOR QUARTERLY SPECIAL EVENTS		5,000	4,000
						subtotal	***6,000***	***5,000***
					Adult Activity Center (Special Events) Total		**9,250**	**8,450**
Adult Activity Center - Senior Recreational Programs	10061450	521200	RAA01	Professional Services	TRAVEL INITIATIVES (FUNDED THROUGH FEES)		30,000	30,000
					INSTRUCTOR FEES FOR ADULT FITNESS PROGRAMS		11,500	11,000
					PICKLEBALL PROGRAM		12,000	5,000
						subtotal	***53,500***	***46,000***
	10061450	531100	RAA01	General Supplies & Materials	CERAMIC SUPPLIES		525	500
					STAIN GLASS SUPPLIES		525	500
					WOODWORKING SUPPLIES		525	-
					VETERANS APPRECIATION BREAKFAST DECORATIONS/GIVEAWAYS		1,000	1,000
						subtotal	***2,575***	***2,000***
	10061450	531600	RAA01	Small Equipment	SMALL EQUIPMENT		2,000	1,500
						subtotal	***2,000***	***1,500***
					Adult Activity Center (Senior Recreational Programs) Total		**58,075**	**49,500**
Adult Activity Center - Tennis	10061450	521200	RAA02	Professional Services	INSTRUCTOR FEES		20,000	-
						subtotal	***20,000***	***-***
	10061450	531100	RAA02	General Supplies & Materials	TENNIS/GENERAL SUPPLIES (NETS, SCOREBOARD SET, ETC.)		1,000	500
					REPLACE WINDSCREENS		1,500	1,000
						subtotal	***2,500***	***1,500***
	10061450	531600	RAA02	Small Equipment	PLAYER BENCH REPLACEMENT		500	200
						subtotal	***500***	***200***
					Adult Activity Center (Tennis) Total		**23,000**	**1,700**
Equestrian Center	10061500	521200		Professional Services	STABLE LICENSE and LEAGUE OF AGRICULTURE & EQUINE FACILITY FEE		850	850
						subtotal	***850***	***850***

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	10061500	522210	Equipment Repair & Maintenance	GENERAL REPAIRS		3,500	3,000
				PMA'S REPAIRS TO GATOR & GOLF CART		500	500
				REPAIRS TO ARENA DRAGS & HAND EQUIPMENT		2,500	2,000
				REPAIRS TO FREEZERS/REFRIGERATORS		1,000	1,000
				REPAIRS TO PA SYSTEM OF OFFICES, BARNS, RINGS		2,000	2,000
					subtotal	***9,500***	***8,500***
	10061500	522240	Grounds Repair & Maintenance	EQUESTRIAN CENTER GROUNDS R & M, INCL FENCE REPAIR		38,000	40,000
				STALL MAINTENANCE GROUND R & M		2,000	2,000
				EQUESTRIAN GROUNDS BEAUTIFICATION (PLANTS, TREES, & UNDERBRUSH REMOVAL)		5,000	5,000
					subtotal	***45,000***	***47,000***
	10061500	522250	Facility Repair & Maintenance	GENERAL REPAIR (STALLS, ELECTRICAL, etc.)		3,000	3,000
					subtotal	***3,000***	***3,000***
	10061500	522320	Equipment Rental	GENERAL RENTALS (PA SYSTEM, WATER TRAILER, etc.)		5,000	5,000
					subtotal	***5,000***	***5,000***
	10061500	523500	Employee Travel	EQUESTRIAN CENTER MGR TRAVEL EXPENSES		2,000	2,000
					subtotal	***2,000***	***2,000***
	10061500	523700	Employee Training	EQUESTRIAN CENTER MGR PROFESSIONAL DEVELOPMENT		1,500	1,500
					subtotal	***1,500***	***1,500***
	10061500	523860	Maintenance Contracts	SHAVINGS, MANURE REMOVAL		140,000	150,000
					subtotal	***140,000***	***150,000***
	10061500	531100	General Supplies & Materials	GENERAL OFFICE SUPPLIES		200	200
				SHAVINGS		100,000	105,000
					subtotal	***100,200***	***105,200***
	10061500	531270	Fuel	EQUIPMENT FUEL		3,000	5,600
					subtotal	***3,000***	***5,600***
	10061500	531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS		4,000	4,000
					subtotal	***4,000***	***4,000***
	10061500	531700	Employee Uniforms	STANDARD UNIFORMS, SAFETY SHOES, & ACCESSORIES		1,200	1,200
					subtotal	***1,200***	***1,200***
	10061500	542100	Machinery & Equipment	GENERAL MACHINERY & EQUIPMENT		10,000	10,000
					subtotal	***10,000***	***10,000***
				Equestrian Center Total		**325,250**	**343,850**
Wills Park Recreation Center	10061550	523500	Employee Travel	WILLS PARK TRAVEL		750	-
					subtotal	***750***	***-***
	10061550	523700	Employee Training	WILLS PARK PROFESSIONAL DEVELOPMENT		1,000	-
					subtotal	***1,000***	***-***
	10061550	531100	General Supplies & Materials	BASKETBALL, PING PONG, FOOSBALL EQUIPMENT		250	250
				BREAKROOM SUPPLIES		350	-
				ENVELOPES, BUSINESS CARDS		150	-
				JANITORIAL SUPPLIES		200	-
				FIRST AID/MEDICAL SUPPLIES		500	-
				OFFICE & GENERAL SUPPLIES		3,500	4,350
				POSTAGE		100	-
				TONERS		200	200
					subtotal	***5,250***	***4,800***
	10061550	531600	Small Equipment	TABLE TENNIS EQUIPMENT		-	1,500
					subtotal	***-***	***1,500***

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	10061550	531700		Employee Uniforms	DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS		2,000	-
					SEASONAL EMPLOYEES BACK PACKS		250	-
					STAFF SHIRTS (INCLUDING FACILITY TECH UNIFORM ALLOWANCE)		250	-
						subtotal	***2,500***	***-***
	10061550	542100		Machinery & Equipment	MACHINERY & EQUIPMENT		7,500	3,500
						subtotal	***7,500***	***3,500***
					Wills Park Recreation Center Total		**17,000**	**9,800**
Wills Park Recreation Center - Special Events	10061550	521200	RWP00	Professional Services	ENTERTAINMENT (JULY 4TH)		6,000	3,000
					FIREWORKS		30,000	30,000
						subtotal	***36,000***	***33,000***
	10061550	522320	RWP00	Equipment Rental	INFLATABLES - JULY 4TH		4,000	1,000
					SOUND SYSTEM, STAGE, TENTS FOR JULY 4TH		4,000	1,000
						subtotal	***8,000***	***2,000***
	10061550	531100	RWP00	General Supplies & Materials	CHILDREN'S EVENT GIVEAWAYS (JULY 4)		500	-
					SUPPLIES FOR JULY 4		2,000	500
					SUPPLIES FOR SPECIAL EVENTS		4,000	750
						subtotal	***6,500***	***1,250***
	10061550	531700	RWP00	Employee Uniforms	STAFF & VOLUNTEER SHIRTS (JULY 4)		2,200	200
						subtotal	***2,200***	***200***
					Wills Park Recreation Center (Special Events) Total		**52,700**	**36,450**
Wills Park Recreation Center - Fitness Programs	10061550	521200	RWP01	Professional Services	INSTRUCTOR FEES (KARATE - ADAMS)		13,500	13,500
					INSTRUCTOR FEES (STEP AEROBICS - AEROBIC FITNESS)		7,500	-
					INSTRUCTOR FEES (TENNIS - GESSNER)		25,000	35,000
					INSTRUCTOR FEES (CAKE DECORATING - CUPCAKES BY DSIGNZ)		750	-
					INSTRUCTOR FEES (ADULT FITNESS & HULA HOOP)		3,500	-
					INSTRUCTOR FEES (YOUTH FITNESS - LIL VIBE)		1,000	-
						subtotal	***51,250***	***48,500***
	10061550	531100	RWP01	General Supplies & Materials	SUPPLIES FOR ALL HEALTH AND WELLNESS PROGRAMS		3,000	-
						subtotal	***3,000***	***-***
					Wills Park Recreation Center (Fitness Programs) Total		**54,250**	**48,500**
Wills Park Recreation Center - Wills Park Day Camp	10061550	521200	RWP02	Professional Services	8 FIELD TRIPS		21,000	-
						subtotal	***21,000***	***-***
	10061550	522320	RWP02	Equipment Rental	BUS SERVICE		19,000	-
					INFLATABLES		3,500	-
						subtotal	***22,500***	***-***
	10061550	531100	RWP02	General Supplies & Materials	ART & CRAFT SUPPLIES		3,000	-
					BOARD GAMES, BALLS, BATS, ETC.		3,500	-
					PARENT HANDBOOK & REGISTRATION FORMS		350	-
					PARTICIPANT T-SHIRTS		2,550	-
						subtotal	***9,400***	***-***
					Wills Park Recreation Center (Day Camp) Total		**52,900**	**-**
Recreation Services	10061600	523500		Employee Travel	STAFF TRAVEL-FORMERLY IN ATHLETICS		-	2,000
					STAFF TRAVEL-FORMERLY IN COMMUNITY CENTER		-	2,200
					STAFF TRAVEL-FORMERLY IN ADULT ACTIVITY CENTER		-	1,000
					STAFF TRAVEL-FORMERLY IN WILLS PARK RECREATION CENTER		-	750
					STAFF TRAVEL-REC SERVICES MANAGER (NRPA, GRPA)			1,000
						subtotal	***-***	***6,950***

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	10061600	523700		Employee Training	STAFF TRAINING-FORMERLY IN ATHLETICS		-	2,000
					STAFF TRAINING-FORMERLY IN COMMUNITY CENTER		-	2,200
					STAFF TRAINING-FORMERLY IN ADULT ACTIVITY CENTER		-	1,000
					STAFF TRAINING-FORMERLY IN WILLS PARK RECREATION CENTER		-	2,000
					STAFF TRAINING-REC SERVICES MANAGER			500
						subtotal	**-**	***7,700***
	10061600	523860		Maintenance Contracts	ARPDATHLETICS.ORG - QUICK SCORES HOST		-	500
					ATHLETICS DOMAIN NAME		-	50
					APP FEES (RAINOUT LINE, WHEN TO WORK)			1,500
						subtotal	**-**	***2,050***
	10061600	531700		Employee Uniforms	SEASONAL EMPLOYEES STAFF SHIRTS-FORMERLY IN ATHLETICS		-	900
					SEASONAL EMPLOYEE STAFF SHIRTS-FORMERLY IN COMMUNITY CENTER		-	350
					STAFF/FACILITY SHIRTS-FORMERLY IN COMMUNITY CENTER		-	400
					SEASONAL STAFF SHIRTS (BUS DRIVERS & FACILITY STAFF)-FORMERLY IN ADULT ACTIVITY CENTER		-	400
					FACILITY TECH WORK BOOTS, PANTS, SHIRTS		-	850
					DAY CAMP SEASONAL EMPLOYEES STAFF SHIRTS-FORMERLY IN WILLS PARK REC CENTER		-	2,000
					SEASONAL EMPLOYEES BACK PACKS-FORMERLY IN WILLS PARK REC CENTER		-	450
					STAFF SHIRTS HEALTH & WELLNESS			150
						subtotal	**-**	***5,500***
					Recreation Services Total		**-**	**22,200**
Health & Wellness	10061650	521200		Professional Services			-	-
						subtotal	**-**	**-**
	10061650	522320		Equipment Rental			-	-
						subtotal	**-**	**-**
	10061650	531100		General Supplies & Materials			-	-
						subtotal	**-**	**-**
					Health and Wellness Total		**-**	**-**
Health & Wellness - Fitness Activities	10061650	521200	RHW01	Professional Services	INSTRUCTOR FEES - STEP AEROBICS		-	7,500
					INSTRUCTOR FEES - YOGA		-	750
					INSTRUCTOR FEES - ADULT FITNESS & HULA HOOP		-	3,500
					INSTRUCTOR FEES - YOUTH FITNESS/LIL VIBE		-	1,000
					INSTRUCTOR FEES - GENERAL HEALTH & WELLNESS		-	2,500
					INSTRUCTOR FEES - BABYSITTER BOOT CAMP		-	9,000
						subtotal	**-**	**24,250**
	10061650	531100	RHW01	General Supplies & Materials	SUPPLIES FOR ALL HEALTH AND WELLNESS PROGRAMS		-	7,250
						subtotal	**-**	***7,250***
					Health and Wellness (Fitness Activities) Total		**-**	**31,500**
Health & Wellness - Outdoor Programming	10061650	521200	RHW02	Professional Services	INSTRUCTOR FEES - OUTDOOR RECREATION PROGRAMS		-	12,500
					INSTRUCTOR FEES - TREE CLIMBING		-	1,000
						subtotal	**-**	**13,500**
					Health and Wellness (Outdoor Programming) Total		**-**	**13,500**
Eastern District	10061700	522210		Equipment Repair & Maintenance	VARIOUS EQUIPMENT SUPPLIES		1,500	1,500
						subtotal	***1,500***	***1,500***
	10061700	522240		Grounds Repair & Maintenance	BALL FIELD & MATERIALS (INFIELD MIX, SAND, ETC.)		5,000	5,000
					BALL FIELD & TENNIS LIGHT REPAIRS		10,000	10,000
					CHALK & FIELD PAINT		4,000	4,000
					FENCE REPAIRS		4,500	4,500

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				GENERAL GROUNDS REPAIRS		10,000	10,000
				HANDRAIL REPAIRS		4,000	-
				INFIELD IRRIGATION ON BASEBALL FIELDS		4,000	4,000
				LAKE/IRRIGATION PUMP/REPAIR EXPENSES		4,000	4,000
				MATERIALS FOR TRAIL REPAIRS (M10 SAND, SLATE, ETC.)		4,000	4,000
				SEPTIC TANK PUMPING		3,000	3,000
				SOD FOR WB SOCCER/WINDWARD SOCCER/BASEBALL FIELDS		15,000	15,000
				TREE REMOVAL		10,000	10,000
				STRIPING OF IN-PARK ROADWAY		5,000	5,000
				PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)		10,000	10,000
					subtotal	***92,500***	***88,500***
	10061700	522320	Equipment Rental	AUGER, LIFTS, PORTALETS @ WINDWARD SOCCER		1,000	1,500
					subtotal	***1,000***	***1,500***
	10061700	523500	Employee Travel	WEBB BRIDGE PARK TRAVEL		1,000	1,000
					subtotal	***1,000***	***1,000***
	10061700	523700	Employee Training	WEBB BRIDGE PARK PROFESSIONAL DEVELOPMENT		1,500	1,500
					subtotal	***1,500***	***1,500***
	10061700	531100	General Supplies & Materials	ENVELOPES, BUSINESS CARDS		75	75
				JANITORIAL SUPPLIES		250	250
				MEDICAL SUPPLIES		300	300
				OFFICE SUPPLIES		200	200
					subtotal	***825***	***825***
	10061700	531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS		4,000	2,500
					subtotal	***4,000***	***2,500***
	10061700	531700	Employee Uniforms	STANDARD UNIFORMS		750	750
				EMPLOYEE WORK BOOTS		350	350
					subtotal	***1,100***	***1,100***
	10061700	542100	Machinery & Equipment	EQUIPMENT		10,000	10,000
					subtotal	***10,000***	***10,000***
				Eastern District Total		**113,425**	**108,425**
Northern District	10061750	522210	Equipment Repair & Maintenance	SMALL EQUIPMENT REPAIRS		1,000	1,000
					subtotal	***1,000***	***1,000***
	10061750	522240	Grounds Repair & Maintenance	ELECTRICAL/LIGHTING SERVICE		-	5,000
				FENCE REPAIRS		-	2,000
				GENERAL REPAIR/MAINTENANCE		35,000	18,000
				SOFTBALL FIELD EQUIPMENT (BASES, HOME PLATES, ETC.)		20,000	20,000
				SEPTIC TANK PUMPING (7 TANKS)		5,000	5,000
				TREE PRUNING/REMOVAL		5,000	15,000
				PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)		10,000	10,000
					subtotal	***75,000***	***75,000***
	10061750	522320	Equipment Rental	LIFT/AUGERS/ETC.		2,000	2,000
				PORT - A - LETS		3,500	5,000
					subtotal	***5,500***	***7,000***
	10061750	523500	Employee Travel	COGBURN RD PARK TRAVEL		750	500
					subtotal	***750***	***500***
	10061750	523700	Employee Training	NORTH PARK PROFESSIONAL DEVELOPMENT		1,000	750
					subtotal	***1,000***	***750***

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	10061750	531100	General Supplies & Materials	OFFICE SUPPLIES, FIRST AID SUPPLIES, ETC.		1,350	1,350
				JANITORIAL SUPPLIES		250	250
					subtotal	***1,600***	***1,600***
	10061750	531600	Small Equipment	GENERAL SMALL EQUIPMENT		5,000	5,000
					subtotal	***5,000***	***5,000***
	10061750	531700	Employee Uniforms	STANDARD UNIFORMS		1,250	1,250
				EMPLOYEE WORK BOOTS		750	750
					subtotal	***2,000***	***2,000***
	10061750	542100	Machinery & Equipment	GENERAL EQUIPMENT		10,000	7,500
					subtotal	***10,000***	***7,500***
				Northern District Total		**101,850**	**100,350**
Southern District	10061800	522210	Equipment Repair & Maintenance	CHAIN SAW SHARPENING/REPAIRS, ETC.		1,500	1,000
					subtotal	***1,500***	***1,000***
	10061800	522240	Grounds Repair & Maintenance	GROUND REPAIRS FOR GREENWAY AND UNION HILL		10,000	10,000
				TREE REMOVAL SERVICE		25,000	50,000
				LEVELING UNEVEN AREAS OF TRAIL (TRIP HAZARDS) 120 ln ft. @ $40.00 ft.		5,000	-
				GREENWAY TRAIL, BRIDGE REPAIRS, BOARDWALK REPAIRS		20,000	25,000
				SIDEWALK REPAIRS		7,500	-
				PAVILION STAINING/SEALING		8,000	-
				PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)		10,000	10,000
					subtotal	***85,500***	***95,000***
	10061800	522320	Equipment Rental	DUST MOPS FOR UNION HILL		500	-
				GOLF CARTS FOR GREENWAY TOUR		-	1,000
				LIFT/AUGERS/SMALLER TRACKHOES/SKIDSTEERS		1,000	-
				PORT - A - LETS (GW)		1,500	2,000
					subtotal	***3,000***	***3,000***
	10061800	523500	Employee Travel	ROCK MILL PARK/GREENWAY TRAVEL		1,500	1,500
					subtotal	***1,500***	***1,500***
	10061800	523700	Employee Training	ROCK MILL PARK/GREENWAY PROFESSIONAL DEVELOPMENT		1,500	1,500
					subtotal	***1,500***	***1,500***
	10061800	531100	General Supplies & Materials	ENVELOPES, BUSINESS CARDS		50	-
				FIRST AID SUPPLIES (ROCK MILL & UNION HILL)		500	-
				GENERAL SUPPLIES		-	-
				JANITORIAL SUPPLIES		250	250
				OFFICE SUPPLIES		200	200
					subtotal	***1,000***	***450***
	10061800	531600	Small Equipment	HAND TOOLS: BLOWER/CHAIN SAW/HAND TOOLS		4,000	4,000
					subtotal	***4,000***	***4,000***
	10061800	531700	Employee Uniforms	STANDARD UNIFORMS		1,250	1,250
				WORK BOOTS		500	500
					subtotal	***1,750***	***1,750***
	10061800	542100	Machinery & Equipment	GENERAL EQUIPMENT		2,500	2,500
					subtotal	***2,500***	***2,500***
				Southern District Total		**102,250**	**110,700**
Downtown District	10061850	523860	Maintenance Contracts	DOWNTOWN PLANTERS, INCLUDING (2) SEASONAL PLANTINGS		52,000	52,000
					subtotal	***52,000***	***52,000***
				Downtown District Total		**52,000**	**52,000**

City of Alpharetta
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Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061850	522240	RPM01	Grounds Repair & Maintenance	DRAINAGE IMPROVEMENTS		-	5,000
City Center Park Maintenance					FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL		-	35,000
						subtotal	**-**	***40,000***
	10061850	523860	RPM01	Maintenance Contracts	CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY)		-	110,000
						subtotal	**-**	***110,000***
					City Center Park Maintenance Total		**-**	**150,000**
Community Services	10061900	521200		Professional Services	FLIPSFILM ANNUAL RENEWAL		500	-
					PROFESSIONAL EVENT PLANNING FOR ADDITIONAL EVENTS		10,000	-
					ELECTRICAL SERVICES		3,000	-
						subtotal	**13,500**	**-**
	10061900	522320		Equipment Rental	SELF STORAGE		250	-
					TEMPORARY GARBAGE SERVICE - 45 ROSWELL ST		1,200	-
					EVENT BOXES		2,500	-
						subtotal	**3,950**	**-**
	10061900	523400		Printing and Binding	ENVELOPES, GENERAL PRINTING		3,000	-
						subtotal	**3,000**	**-**
	10061900	523500		Employee Travel	LOCAL MILEAGE AND TRAVEL		5,000	5,000
						subtotal	**5,000**	**5,000**
	10061900	523700		Employee Training	ASSOCIATION MEMBERSHIP FEES		800	800
					PROFESSIONAL DEVELOPMENT		5,000	5,000
						subtotal	**5,800**	**5,800**
	10061900	523860		Maintenance Contracts	COPIER MAINTENANCE & SUPPLIES - PAGEPACK		2,000	-
					MUSIC LICENSING - ASCAP/BMI/SESAC		2,500	2,500
					ONLINE EVENT APPLICATION SERVICE (STOOGE SOFTWARE)		3,000	3,000
						subtotal	**7,500**	**5,500**
	10061900	522310		Land/Building Rental	MILTON CENTER PARKING LOT RENTAL		2,000	-
						subtotal	**2,000**	**-**
	10061900	531100		General Supplies & Materials	SUBSCRIPTIONS		250	250
					EVENT/TRASH BOXES		-	3,000
					OFFICE SUPPLIES		2,000	2,000
					POSTAGE		250	250
					LUNCH/DINNER MEETINGS WITH ORGANIZATIONS		250	250
						subtotal	**2,750**	**5,750**
	10061900	531200		Misc. Utilities	(2) PERMANENT GARBAGE DUMPSTERS IN DOWNTOWN		2,000	2,000
					TEMPORARY GARBAGE SERVICE FOR EVENTS - 45 ROSWELL ST		-	1,200
						subtotal	**2,000**	**3,200**
	10061900	531230		Electricity	ELECTRIC SERVICE		9,000	9,000
						subtotal	**9,000**	**9,000**
	10061900	531700		Employee Uniforms	STAFF CLOTHING		750	1,500
						subtotal	**750**	**1,500**
					Community Services Total		**55,250**	**35,750**
DOWNTOWN DECORATIONS RSE00	10061900	521200	RSE00	Professional Services	ELECTRICAL SERVICES, INCLUDING HOOK UP FOR TREE		3,000	1,500
					HOLIDAY WREATHS FOR CITY HALL & DOWNTOWN		600	-
					HOLIDAY DECORATING/LIGHTING (PURCHASE, INSTALL, REMOVAL, ETC.)		80,000	80,250
						subtotal	**83,600**	**81,750**
	10061900	531100	RSE00	General Supplies	HAY & DELIVERY		2,000	2,000
						subtotal	**2,000**	**2,000**
					Community Services (Downtown Decorations) Total		**85,600**	**83,750**
ALPHARETTA ARTS STREETFEST RSE01	10061900	521200	RSE01	Professional Services	PROFESSIONAL EVENT PLANNING		5,000	5,000
					ENTERTAINMENT & RECYCLING ART VENDOR (BUBBLE VENDOR, STORYTELLER, PETTING FARM, MUSIC)		2,500	2,500
					STREET SWEEPER		425	425
					OVERNIGHT SECURITY SERVICES		1,400	1,200
					STAGE, SOUND, & LIGHTING		2,000	-

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Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
				ELECTRICAL SERVICES		1,750	1,750
					subtotal	**13,075**	**10,875**
	10061900	522320 RSE01	Equipment Rental	PORTABLE TOILETS & DUMPSTERS		2,000	2,000
				GOLF CARTS		600	-
				TENTS, TABLES, CHAIRS & 2-WAY RADIOS		2,500	-
					subtotal	**5,100**	**2,000**
	10061900	523300 RSE01	Advertising	EVENT ROAD CLOSINGS, ONLINE, ETC.		7,500	-
					subtotal	**7,500**	**-**
	10061900	523400 RSE01	Printing and Binding	APPLICATIONS, RIBBONS, PLAQUES		300	-
				LAMP POST BANNERS FOR DOWNTOWN		1,000	-
				MAPS & POSTERS		1,200	-
					subtotal	**2,500**	**-**
	10061900	531100 RSE01	General Supplies	MISC FAMILY ACTIVITIES		5,000	2,000
					subtotal	**5,000**	**2,000**
				Community Services (Alpharetta Arts Streetfest) Total		**33,175**	**14,875**
SCARECROW HARVEST RSE02	10061900	521200 RSE02	Professional Services	ELECTRICAL SERVICES		1,000	1,400
				MISC FAMILY ACTIVITIES		4,500	3,500
				GRAPHIC DESIGNER		500	-
				INTERACTIVE MAP DEVELOPER		500	-
				MUSICIANS		1,000	1,000
				PHOTOGRAPHER		500	500
				STAGE, SOUND, & LIGHTING/STAGE MGMT.		5,300	2,300
				STREET SWEEPER		425	400
				EVENT MANAGEMENT SPECIAL EVENTS		-	15,000
					subtotal	**13,725**	**24,100**
	10061900	522320 RSE02	Equipment Rental	PORTABLE TOILETS		1,200	-
				TENTS, TABLES, CHAIRS & 2-WAY RADIOS		1,300	1,300
					subtotal	**2,500**	**1,300**
	10061900	523300 RSE02	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.		1,000	-
					subtotal	**1,000**	**-**
	10061900	523400 RSE02	Printing and Binding	MAPS & POSTERS		1,500	500
				NEW LAMP POST BANNERS FOR DOWNTOWN		1,000	-
				PLAQUES/RIBBONS		-	500
					subtotal	**2,500**	**1,000**
	10061900	531100 RSE02	General Supplies	HAY DELIVERY FOR STAGING OF SCARECROWS		4,000	4,000
				MAILINGS AND POSTAGE		200	200
				VARIOUS SUPPLIES, INCL. CHILDREN'S AREA SUPPLIES & SKIRTING		1,000	1,000
				VOLUNTEER SNACKS		200	200
					subtotal	**5,400**	**5,400**
				Community Services (Scarecrow Harvest) Total		**25,125**	**31,800**
MAYOR'S CHALLENGE RSE03	10061900	521200 RSE03	Professional Services	STREET SWEEPER		400	400
				ELECTRICAL SERVICES		750	900
					subtotal	**1,150**	**1,300**
	10061900	522320 RSE03	Equipment Rental	PORTABLE TOILETS		1,500	1,500
				TABLES, TENTS, & CHAIRS		200	-
					subtotal	**1,700**	**1,500**
	10061900	523300 RSE03	Advertising	ADVERTISING		175	-
					subtotal	**175**	**-**
				Community Services (Mayor's Challenge) Total		**3,025**	**2,800**

City of Alpharetta
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Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
OLD SOLDIER'S DAY RSE04	10061900	521200 RSE04	Professional Services	PARADE TRANSPORTATION - TROLLEY, SHUTTLE, GOLF CARTS		2,000	-
				GRAPHIC DESIGNER		60	-
				ELECTRICAL SERVICES		125	250
				PHOTOGRAPHER		400	400
				STREET SWEEPER		425	425
				STAGE, SOUND, & LIGHTING		2,300	2,300
					subtotal	**5,310**	**3,375**
	10061900	522320 RSE04	Equipment Rental	PORTABLE TOILETS		1,200	1,000
				PARADE TRANSPORTATION - TROLLEY, SHUTTLE		-	1,000
				2-WAY RADIOS		400	300
				GOLF CARTS		1,900	2,000
				TABLES, TENTS, & CHAIRS		1,200	2,000
					subtotal	**4,700**	**6,300**
	10061900	523300 RSE04	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.		2,000	-
					subtotal	**2,000**	**-**
	10061900	523400 RSE04	Printing and Binding	PHOTOS & APPLICATIONS		200	-
				POSTER, FLYERS, PROGRAMS - BROCHURES & INSERTS		2,200	-
				LAMP POST BANNERS FOR DOWNTOWN		800	-
					subtotal	**3,200**	**-**
	10061900	531100 RSE04	General Supplies	GENERAL SUPPLIES, INCL CANDY FOR PARADE GIVE-AWAY		2,500	1,500
				POSTAGE		250	-
				T-SHIRTS FROM AMERICAN LEGION		325	-
				VOLUNTEER SNACKS		150	200
					subtotal	**3,225**	**1,700**
				Community Services (Old Soldier's Day) Total		**18,435**	**11,375**
TASTE OF ALPHARETTA RSE05	10061900	521200 RSE05	Professional Services	EVENT MANAGEMENT SERVICES		23,000	33,000
				ENTERTAINMENT		5,000	5,000
				BUSES/SHUTTLE		1,500	-
				CREDIT CARD FEES		1,575	1,575
				GRAPHIC DESIGNER		2,000	-
				INTERACTIVE MAP DEVELOPER		500	-
				TOA VENDOR PAYOUT		75,000	75,000
				PHOTOGRAPHER		500	500
				STAGE, SOUND, & LIGHTING		12,000	12,000
				STREET SWEEPER		750	750
				ELECTRICAL SERVICES		9,250	9,250
					subtotal	**131,075**	**137,075**
	10061900	522320 RSE05	Equipment Rental	PORTABLE TOILETS		5,000	5,000
				BARRIER WALL RENTALS		-	1,000
				LED DISPLAY		2,500	2,500
				GOLF CARTS		2,000	2,100
				KITCHEN EQUIPMENT FOR COMPETITION AREA		2,000	2,000
				2-WAY RADIOS		400	400
				TENTS, TABLES, CHAIRS & COMPETITION STAGE		20,000	21,000
					subtotal	**31,900**	**34,000**
	10061900	523300 RSE05	Advertising	EVENT, ROAD CLOSINGS, MOBILE APPS, ONLINE, ETC.		9,000	-
					subtotal	**9,000**	**-**
	10061900	523400 RSE05	Printing and Binding	POSTER, MAP, FLYERS, BROCHURES		3,000	3,000
				TICKETS		3,000	3,300
				GROUND BANNERS, KIOSKS, STAGES, & FLAGS		5,000	5,000
				LAMP POST BANNERS FOR DOWNTOWN		1,500	1,500
					subtotal	**12,500**	**12,800**

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Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061900	531100 RSE05	General Supplies	CAR DETAIL		150	-
				MAILINGS & POSTAGE		1,000	-
				GENERAL SUPPLIES		1,000	1,000
				AWARDS		2,000	2,000
				T-SHIRTS		4,500	5,000
				VOLUNTEER FOOD - BREAKFAST, LUNCH, & JUDGES LUNCH		1,000	1,000
					subtotal	**9,650**	**9,000**
				Community Services (Taste of Alpharetta) Total		**194,125**	**192,875**
SEASON OF CELEBRATION RSE06	10061900	521200 RSE06	Professional Services	MISC FAMILY ACTIVITIES		2,000	1,500
				SANTA		1,200	800
				ELECTRICAL SERVICES		1,800	5,000
				EVENT MGMT SVCS		-	11,000
				GRAPHIC DESIGNER		500	-
				STAGE, SOUND, & LIGHTING, INCL BAND AND EMCEE		20,000	20,000
				STREET SWEEPING		500	425
				PHOTOGRAPHER		-	500
					subtotal	**26,000**	**39,225**
	10061900	522320 RSE06	Equipment Rental	PORTABLE TOILETS		2,200	2,200
				TENTS, TABLES & CHAIRS		6,500	6,500
				2-WAY RADIOS		300	300
				SNOW		14,000	4,000
				FENCING/BARRICADES		2,000	-
					subtotal	**25,000**	**13,000**
	10061900	523300 RSE06	Advertising	EVENT, ROAD CLOSINGS, ONLINE, ETC.		3,600	-
					subtotal	**3,600**	**-**
	10061900	523400 RSE06	Printing and Binding	PROGRAMS, POSTERS, FLYERS, BANNERS		1,500	1,500
					subtotal	**1,500**	**1,500**
	10061900	531100 RSE06	General Supplies	DUMPSTERS AND RECYCLING BINS		300	300
				GENERAL SUPPLIES-FIREWOOD, FIRESTARTERS, MARSHMALLOWS, CRAFT SUPPLIES		2,000	2,000
				VOLUNTEER SNACKS		400	-
					subtotal	**2,700**	**2,300**
				Community Services (Season of Celebration) Total		**58,800**	**56,025**
EUROPEAN MARKET RSE12	10061900	521200 RSE12	Professional Services	ELECTRICAL SERVICES		600	400
				STREET SWEEPER		500	400
				EVENT COORDINATOR		2,600	4,000
					subtotal	**3,700**	**4,800**
	10061900	522320 RSE12	Equipment Rental	PORTABLE TOILETS		950	950
				DUMPSTERS & RECYCLING BINS		150	150
					subtotal	**1,100**	**1,100**
				Community Services (European Market) Total		**4,800**	**5,900**
WIRE & WOOD RSE13	10061900	521200 RSE13	Professional Services	PHOTOGRAPHER - PHOTO BOOTH		1,000	2,800
				GRAPHIC DESIGNER		1,000	-
				EVENT DÉCOR (MILTON AVE LIGHTS)		-	3,500
				EVENT PRODUCTION COMPANY		20,000	25,000
				INTERACTIVE MAP DEVELOPER		500	-
				SECURITY GUARDS		-	500
				STREET SWEEPER		800	500
				OFF-STAGE ENTERTAINMENT		-	2,000
				MUSICAL TALENT TRAVEL/LODGING		1,500	8,500

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Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
				ELECTRICAL SERVICES		4,000	6,000
				STAGE, SOUND, & LIGHTING		28,000	30,000
				MUSICAL TALENT		-	10,000
					subtotal	**56,800**	**88,800**
	10061900	522310 RSE13	Land/Building Rental	40 OLD ROSWELL ST		1,200	-
					subtotal	**1,200**	**-**
	10061900	522320 RSE13	Equipment Rental	PORTABLE TOILETS		3,500	3,500
				FENCE RENTAL		6,700	2,500
				GOLF CARTS		1,500	1,500
				LAND RENTALS		2,400	-
				2-WAY RADIOS		500	500
				TABLES, TENTS, TENT LIGHTING & CHAIRS		27,000	14,500
				HEATERS		-	2,000
					subtotal	**41,600**	**24,500**
	10061900	523300 RSE13	Advertising			5,000	-
					subtotal	**5,000**	**-**
	10061900	523400 RSE13	Printing and Binding	LAMP POST BANNERS, A-FRAME VENUE SIGNS, GROUND BANNERS, BROCHURES, ETC.		7,500	6,000
					subtotal	**7,500**	**6,000**
	10061900	531100 RSE13	General Supplies	T-SHIRTS, 2 DAY ARTIST HOSPITALITY TENT/VOLUNTEERS		2,000	2,000
					subtotal	**2,000**	**2,000**
				Community Services (Wire & Wood) Total		**114,100**	**121,300**
FARMER'S MARKET RSE14	10061900	521200 RSE14	Professional Services	ELECTRICAL SERVICES		-	1,200
					subtotal	**-**	**1,200**
	10061900	522320 RSE14	Equipment Rental	PORTABLE TOILETS		1,200	-
					subtotal	**1,200**	**-**
				Community Services (Farmers Market) Total		**1,200**	**1,200**
RESTHAVEN CEMETERY TOURS RSE15	10061900	521200 RSE15	Professional Services	ELECTRICAL SERVICES		450	-
				PHOTOGRAPHER		300	-
				STAGE, SOUND, & LIGHTING		3,500	-
				THEATRICAL COMPANY, WRITERS, ACTORS, COSTUMES		7,500	-
				GRAPHIC DESIGNER		500	-
					subtotal	**12,250**	**-**
	10061900	522320 RSE15	Equipment Rental	PORTABLE TOILETS		100	-
				TABLES, TENTS, AND CHAIRS		2,200	-
					subtotal	**2,300**	**-**
	10061900	523300 RSE15	Advertising			1,800	-
					subtotal	**1,800**	**-**
	10061900	523400 RSE15	Printing and Binding			500	-
					subtotal	**500**	**-**
	10061900	531100 RSE15	General Supplies	FOOD FOR ACTORS (AS PER RIDER)		500	-
					subtotal	**500**	**-**
				Community Services (Resthaven Cemetery Tours) Total		**17,350**	**-**
BREW MOON FEST-SUMMER RSE19	10061900	521200 RSE19	Professional Services	STAGE, SOUND, & LIGHTING		5,800	5,800
				ELECTRICAL SERVICES		600	1,000
				STREET SWEEPING		-	425
					subtotal	**6,400**	**7,225**
	10061900	522320 RSE19	Equipment Rental	PORTABLE TOILETS		1,000	1,000
					subtotal	**1,000**	**1,000**
	10061900	531230 RSE19	Electric Utilities			500	500
					subtotal	**500**	**500**
				Community Services (Brew Moon Fest - June) Total		**7,900**	**8,725**

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GRILLING & GRIDIRON RSE20	10061900 521200 RSE20	Professional Services	STAGE, SOUND, & LED SCREEN		4,650	4,650
			ELECTRICAL SERVICES		750	750
			PHOTOGRAPHER		300	-
			FACE PAINTING		500	-
			STREET SWEEPING		400	-
				subtotal	**6,600**	**5,400**
	10061900 522320 RSE20	Equipment Rental	PORTABLE TOILETS		700	500
			MOONWALKS/INFLATABLES		700	-
			TABLES, TENTS, & CHAIRS		1,500	1,000
				subtotal	**2,900**	**1,500**
	10061900 523300 RSE20	Advertising			1,000	-
				subtotal	**1,000**	**-**
	10061900 523400 RSE20	Printing and Binding			500	-
				subtotal	**500**	**-**
			Community Services (Grilling and Gridiron) Total		**11,000**	**6,900**
FOOD TRUCKS RSE23	10061900 521200 RSE23	Professional Services	ARTIST BOOKING FEES		-	-
			ENTERTAINMENT - MUSICIANS		13,500	13,500
			PHOTOGRAPHER		-	600
			ELECTRICAL SERVICES		500	3,000
			STAGE, SOUND, & LIGHTING		-	12,000
			EVENT MANAGEMENT		-	21,000
				subtotal	**14,000**	**50,100**
	10061900 522320 RSE23	Equipment Rental	TABLES, TENTS, & CHAIRS		20,000	-
			DUMPSTERS & RECYCLING BINS		1,000	-
			MOONWALKS/INFLATABLES		1,500	
			COMMUNITY CONNECTION		-	10,000
			PORTABLE TOILETS		3,000	3,000
				subtotal	**25,500**	**13,000**
	10061900 523300 RSE23	Advertising			3,000	-
				subtotal	**3,000**	**-**
	10061900 523400 RSE23	Printing and Binding			2,500	1,000
				subtotal	**2,500**	**1,000**
	10061900 531100 RSE23	General Supplies			500	500
				subtotal	**500**	**500**
			Community Services (Food Trucks) Total		**45,500**	**64,600**
MEMORIAL DAY EVENT RSE24	10061900 521200 RSE24	Professional Services	ELECTRICAL SERVICES		500	500
			STAGE, SOUND, & LIGHTING		1,500	-
			ENTERTAINMENT		500	-
				subtotal	**2,500**	**500**
	10061900 522320 RSE24	Equipment Rental	DUMPSTERS & RECYCLING BINS		100	-
			TABLES, TENTS, & CHAIRS		650	-
			PORTABLE TOILETS		500	-
				subtotal	**1,250**	**-**
	10061900 531100 RSE24	General Supplies			250	-
				subtotal	**250**	**-**
			Community Services (Memorial Day Event) Total		**4,000**	**500**
VETERANS DAY EVENT RSE25	10061900 521200 RSE25	Professional Services	ELECTRICAL SERVICES		500	-
			SOUND & STAGE		1,500	-
			ENTERTAINMENT		500	-
				subtotal	**2,500**	**-**

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	10061900	522320 RSE25	Equipment Rental		DUMPSTERS & RECYCLING BINS		100	-
					TABLES, TENTS, & CHAIRS		650	-
					PORTABLE TOILETS		500	-
						subtotal	**1,250**	**-**
	10061900	531100 RSE25	General Supplies				250	-
						subtotal	**250**	**-**
					Community Services (Veterans Day Event) Total		**4,000**	**-**
BROOKE ST PARK CONCERT SERIES RSE26	10061900	521200 RSE26	Professional Services		MUSICIAN/BAND FEES		42,750	30,000
					ELECTRICAL SERVICES		-	750
					EVENT MANAGEMENT SERVICES		-	12,000
					STAGE, SOUND & LIGHTING		-	4,000
						subtotal	**42,750**	**46,750**
	10061900	522320 RSE26	Equipment Rental		PORTABLE TOILETS, DUMPSTERS, & RECYCLING BINS		1,500	400
						subtotal	**1,500**	**400**
	10061900	523300 RSE26	Advertising				5,000	-
						subtotal	**5,000**	**-**
	10061900	523400 RSE26	Printing and Binding				1,200	500
						subtotal	**1,200**	**500**
	10061900	531100 RSE26	General Supplies				750	-
						subtotal	**750**	**-**
					Community Services (Brooke St Park Concert Series) Total		**51,200**	**47,650**
BREW MOON FEST-FALL RSE27	10061900	521200 RSE27	Professional Services		STAGE, SOUND, & LIGHTING		-	5,800
					ELECTRICAL SERVICES		-	1,000
					STREET SWEEPING			425
						subtotal	**-**	**7,225**
	10061900	522320 RSE27	Equipment Rental		PORTABLE TOILETS		-	1,000
						subtotal	**-**	**1,000**
	10061900	531230 RSE27	Electric Utilities				-	500
						subtotal	**-**	**500**
					Community Services (Brew Moon Fest-Fall) Total		**-**	**8,725**
MARKETING RSE28	10061900	521200 RSE28	Professional Services		GRAPHIC DESIGNER		-	9,950
						subtotal	**-**	**9,950**
	10061900	523300 RSE28	Advertising				-	**-**
				PRINT	COMMUNITY SERVICES			27,564
					RECREATION			6,739
				ONLINE	COMMUNITY SERVICES			1,000
					RECREATION			1,300
				SOCIAL MEDIA	DEPARTMENT OVERALL			250
					ART & CULTURE			1,300
					COMMUNITY SERVICES			1,400
					RECREATION			1,500
						subtotal	**-**	**41,053**
	10061900	523400 RSE28	Printing and Binding		DEPARTMENT OVERALL			4,000
					ART & CULTURE			1,000
					COMMUNITY SERVICES			2,000
					RECREATION			10,738
						subtotal	**-**	**17,738**

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061900	531100 RSE28	General Supplies	SUBSCRIPTIONS (Canva/Rec, Art, Ag)			1,000
					subtotal		**1,000**
				Community Services (Marketing) Total		**-**	**69,741**
COMMUNITY AGRICULTURE	10061910	521200	Professional Services	INSTRUCTOR FEES		-	1,200
					subtotal	**-**	**1,200**
	10061910	522320	Equipment Rental	PORTABLE TOILETS & DUMPSTERS RENTALS		-	1,728
					subtotal	**-**	**1,728**
	10061910	531100	General Supplies	FARM SUPPLIES		-	10,500
					subtotal	**-**	**10,500**
	10061910	531600	Small Equipment	VARIOUS SMALL EQUIPMENT		-	5,000
					subtotal	**-**	**5,000**
				Community Agriculture Total		**-**	**18,428**
Western District	10061950	521200	Professional Services	UTILITY LOCATES IN ALL PARKS		3,000	1,500
					subtotal	***3,000***	***1,500***
	10061950	522210	Equipment Repair & Maintenance	GENERAL EQUIPMENT REPAIRS		7,000	7,000
				PMA'S ENGINE REPAIRS, ETC.		20,000	15,000
				TIRES, TIRE SERVICE		8,000	8,000
					subtotal	***35,000***	***30,000***
	10061950	522240	Grounds Repair & Maintenance	GENERAL GROUNDS MAINTENANCE		115,000	115,000
				PAVILION STAINING/SEALING		5,000	-
				PARK BEAUTIFICATION (PLANTS, TREES & UNDERBRUSH CLEARING)		10,000	10,000
				TREE PRUNING/REMOVAL		10,000	45,000
					subtotal	***140,000***	***170,000***
	10061950	522250	Facility Repair & Maintenance	FLOOR REFINISHING, PAINTING, ETC.		20,000	20,000
					subtotal	***20,000***	***20,000***
	10061950	522320	Equipment Rental	DUST MOPS & DOOR MATS		500	-
				PORT-A-LETS FOR JULY 4TH AT WILLS PARK		4,000	4,000
				RENTAL OF SOD CUTTERS, PACKERS, LIFTS, TRUCKS		2,000	2,250
					subtotal	***6,500***	***6,250***
	10061950	523400	Printing & Binding	PARK SIGN REPLACEMENT		2,000	4,000
					subtotal	***2,000***	***4,000***
	10061950	523500	Employee Travel	PARKS MAINTENANCE TRAVEL		1,500	500
					subtotal	***1,500***	***500***
	10061950	523700	Employee Training	PARK MAINTENANCE PROFESSIONAL DEVELOPMENT		2,000	500
					subtotal	***2,000***	***500***
	10061950	523860	Maintenance Contracts	JANITORIAL SERVICES		56,000	75,000
				LANDSCAPE SERVICE		256,000	256,000
					subtotal	***312,000***	***331,000***
	10061950	531100	General Supplies & Materials	FIRST AID SUPPLIES FOR WILLS PARK		2,000	-
				GENERAL OFFICE SUPPLIES		4,000	4,000
				LETTERHEAD, ENVELOPES, BUSINESS CARDS		500	-
				PAPER PRODUCTS, CLEANING SUPPLIES, TRASH BAGS		70,000	70,000
				TONER CARTRIDGES		700	-
				WATER CUPS/WATER FOUNTAIN CARTRIDGES		300	300
					subtotal	***77,500***	***74,300***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	10061950	531270		Fuel	GAS, DIESEL, OIL FOR ALL PARK EQUIPMENT		10,000	12,000
						subtotal	***10,000***	***12,000***
	10061950	531600		Small Equipment	HAND TOOLS & SMALL EQUIPMENT		10,000	8,000
						subtotal	***10,000***	***8,000***
	10061950	531700		Employee Uniforms	STANDARD UNIFORMS		3,000	4,000
					SAFETY SHOES		1,350	1,350
					SEASONAL EMPLOYEE UNIFORMS		200	200
					STAFF SHIRTS		500	500
					UNIFORM ACCESSORIES (GLOVES, HATS, BRACES, GOGGLES)		1,500	1,500
						subtotal	***6,550***	***7,550***
	10061950	542100		Machinery & Equipment	GENERAL M & E		25,000	20,000
						subtotal	***25,000***	***20,000***
					Parks Maintenance Total		**651,050**	**685,600**
Parks Maintenance - Playground Maintenance	10061950	522240	RPM00	Grounds Repair & Maintenance	GROUNDS PLAYGROUND MAINTENANCE		25,000	25,000
						subtotal	***25,000***	***25,000***
					Parks Maintenance (Playground Maintenance) Total		**25,000**	**25,000**
	10061950	522240	RPM01	Grounds Repair & Maintenance	DRAINAGE IMPROVEMENTS		5,000	-
City Center Park Maintenance					FOUNTAIN REPAIR/PLANT REPLACEMENT/TREE REMOVAL		30,000	-
						subtotal	***35,000***	***-***
	10061950	523860	RPM01	Maintenance Contracts	CITY CENTER PARK MAINTENANCE (INCLUDING FOUNTAINS AND LIBRARY)		125,000	-
						subtotal	***125,000***	***-***
					City Center Park Maintenance Total		**160,000**	**-**
					Recreation and Parks Department Total		**5,017,210**	**5,141,033**

PERFORMANCE MEASUREMENTS

Recreation, Parks & Cultural Services - Rec Admin						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
Recreation & Parks turnover percentage	10%	10%	8%	8%	8%	8%
Annual Activity Enrollments as in RecWare and ActiveNet	18,054	16,517	19,126	10,209	21,039	23,143
# of Part-time hours used	43,467	40,525	43,495	33,392	47,845	52,629
Personnel Assigned:	**5.0 FTE**	**5.0 FTE**	**5.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Director - Rec/Parks	Director - Rec/Parks	Director - Rec/Parks		Director - Rec/Parks	Director - Rec/Parks
	Deputy Director	Deputy Director	Deputy Director		Project Manager	Project Manager
	Office Manager	Office Manager	Office Manager		Admin Office Coor	Admin Office Coor
	Customer Service Rep	Customer Service Rep	Admin Assistant I		Admin Assistant II	Admin Assistant II
	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator	Mkt/Accreditation Coordinator			

Recreation, Parks & Cultural Services - Adult Activity						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
Total # of Participants per year*	29,209	37,263	29,194	15,789	32,000	32,000
(Res / Non-Res)	12,096/17,113	26,048/11,215	11970/17224	6522/9267	14000/18000	13000/18000
Total # of Building rentals	49	55	42	50	50	50
Total # of Day trips taken	98	96	97	98	100	100
Total # of Overnight trips taken using City buses	7	0	5	6	6	6
Personnel Assigned:	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Recreation Coord	Recreation Coord	Recreation Coord		Recreation Coord	Recreation Coord
	Admin Asst. I	Admin Asst. I	Admin Asst. I		Admin Asst. I	Admin Asst. I
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician

Recreation, Parks & Cultural Services - Aquatics						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target** FY 2019**	**Target FY 2020**
% of Days pool facilities were open during pool season (93 days)	99%	100%	100%	100%	100%	100%
Average daily attendance at City pool	198	204	290	400	400	400
Hours of lifeguard training per person	20	15	24	10	25	25
# of Swim lessons held	111	108	152	50	150	150
# of Swim lessons participants	649	617	836	211	700	850
(resident / non-resident)	428/221	386/231	522/314	149/62	550/150	600/200
Swim teams participants	234	217	225	N/A	170	200
(resident / non-resident)	147/87	139/78	142/83	N/A	140/30	150/50
C.O.A.S.T. participants	55	35	38	39	40	45
(resident / non-resident)	30/24	18/17	28/10	19/20	20/20	25/20
# of Pool passes sold	357	121	320	504	500	600
(resident / non-resident)	76	67/54	165/155	407/97	400/100	450/150
** Pool season spans two fiscal years*						

Personnel Assigned:

Employees are hired seasonally. Aquatics is overseen by Rec.Services Mgr & Aquatics Coordinator

* Pool closed for renovation July 1, 2017 - June 30, 2018

Recreation, Parks & Cultural Services - Health & Wellness

Performance Measurements	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
# of Participants in aerobics	264	498	375	375
(resident / non-resident)	165/99	253/245	250/125	250/125
# of Participants in Yoga (Adults & Kids)	180	54	60	75
(resident / non-resident)	105/67	33/21	40/20	50/25
# of Participants in tennis	630	227	550	550
(resident / non-resident)	360/270	126/101	375/175	375/175
# of Participants in Couch to 5K	20	10	15	20
(resident / non-resident)	8/12	4/6	8/7	12/8
# Participants in Babysitter Bootcamp Classes and Camps	129	43	*75	100
(resident / non-resident)	50/79	22/21	55/20	60/40
# of Participants in Cooking Classes and Camps	N/A	5	30	35
(resident / non-resident)		5/0	20/10	25/10
# of HW special events	0	0	1	3
	0			
Personnel Assigned:	**1.0 FTE**		**1.0 FTE**	**1.0 FTE**
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II

New area of programming launched July 2018.

* Numbers projected to be lower due to Milton MOU expiration.

Recreation, Parks & Cultural Services - Athletics						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Participants - Adult Basketball						
2 Seasons-25 teams	74	279 w/42 teams	376/36 teams	171/20 teams	250/22	300-25
(resident / non-resident)	43/317	122/157	136/240	73/98	145/105	160/140
# of Participants - Adult Softball						
3 Seasons-170 teams	804 w/126 teams	1528 w/126 teams	1734/114 teams	910/78 teams	1200/100	1200/100
(resident / non-resident)	510/294	766/762	501/1233	407/503	500/700	500/700
# of Participants - Teen Basketball						
2 Season-12 teams	200	273 w/28 teams	230/20 teams	146/16 teams	100	120
(resident / non-resident)	n/a	199/74	95/135	44/90	50/50	70/50
# of Participants - Youth Basketball						
75 Teams	620	611 w/76 teams	584	621	500	530
(resident / non-resident)	382/238	352/259	331/253	366/255	320/180	350/180
# of Participants - Youth Soccer						
70 Teams	940	927 w/85 teams	897	461	425	450
(resident / non-resident)	737/203	707/220	583/314	304/157	300/125	300/150

Recreation, Parks & Cultural Services - Athletics						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Participants - Youth Travel Soccer 40 Teams (2 seasons)	894	1063 w/88 teams	1079	586	500	525
(resident / non-resident)	442/452	535/528	509/570	254/332	250/250	275/250
Personnel Assigned:	**5.0 FTE**	**5.0 FTE**	**5.0 FTE**		**5.0 FTE**	**5.0 FTE**
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II		Recreation Supervisor II	Recreation Supervisor II
	Facility Technician	Facility Technician	Facility Technician		Facility Technician	Facility Technician
	Admin Asst. I	Admin Asst. I	Admin Asst. I		Admin Asst. I	Admin Asst. I
	Recreation Coord (2)	Recreation Coord (2)	Recreation Coord (2)		Recreation Coord (2)	Recreation Coord (2)

Recreation, Parks & Cultural Services - Community Center						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Participants in summer camp	1187	1200	1181	1140	1000	1200
(resident / non-resident)	1130/57	1140/60	641/540	288/552	650/350	700/500
# of Participants in dance, including camps	886	647	812	394	300	350
(resident / non-resident)	507/379	417/230	434/378	192/202	200/100	225/125
# of Participants in gymnastics, including camps	4561	3747	3846	1736	1300	1500
(resident / non-resident)	2,244/2,317	2031/1716	2105/1741	882/854	900/400	1000/500
# of Participants in instructional sports, including camps	1,024	1,008	Moved to Will Park			
(resident / non-resident)	577/447	571/437				
# of Participants in Outdoor Programs	80	32	ved to Health & Wellness			
(resident / non-resident)	38/42	22/8				
# of Participants in Specialty Recreation	301	199	182	48	100	140
Programs (LEGO, Drumtastic, Bach to Rock)				29/19	60/40	80/40
(resident/non-resident)	140/616	99/100	96/86			
# of Part-time hours used	3,850	3,287	**12,205	**7575	13,000	13,000

Personnel Assigned:	**5.0 FTE**	**5.0 FTE**	**5.0 FTE**	**5.0 FTE**	**5.0 FTE**
	Recreation Supervisor II	Recreation Supervisor II	Recreation Supervisor II	Recreation Services Manager	Recreation Services Manager
	Recreation Coord (2)	(Recreation Coord (2)	Recreation Coord (2)	Recreation Spv II (1)	Recreation Spv II(1)
				Recreation Coord (1)	Recreation Coord (1)
	Customer Service Representative	Customer Service Representative	Admin Assistant I	Admin Assistant I	Admin Assistant I
	Facility Technician	Facility Technician	Facility Technician	Facility Technician	Facility Technician

Recreation, Parks & Cultural Services - Cultural Arts						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Participants in youth art classes	93	416	303	186	502	577
(resident/Milton/non-resident)	49/44	186/148/82	157/48/98	79/59/48	228/73/201	262/84/231
# of Participants in adult art classes	348	293	348	178	416	478
(resident/Milton/non-resident)	186/162	164/57/72	180/99/69	94/56/28	227/115/74	261/132/85
# of Participants in summer camp	231	301	261	155	284	327
(resident/Milton/non-resident)	146/85	148/114/39	130/94/20	75/47/33	124/112/48	143/129/55
Personnel Assigned:	**1.0 FTE**	**1.0 FTE**	**5.0 FTE**		**5.0 FTE**	**5.0 FTE**
	Arts Coordinator	Arts Coordinator	Cultural Arts Manager Cultural Arts Supervisor Arts Coordinator Admin Assistant I Facility Tech		Cultural Arts Manager Cultural Arts Supervisor Arts Coordinator Admin Assistant I Facility Tech	Cultural Arts Manager Cultural Arts Supervisor Arts Coordinator Admin Assistant I Facility Tech

Recreation, Parks & Cultural Services - Equestrian Center						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
Total # of Equestrian event dates	100	97	107	60	99	107
Total # dog show events	24	24	17	8	17	24
Total # other event dates hosted at equestrian center	44	58	68	23	77	83
Total attendance at events	125,000	130,000	135,000	70,000	145,000	150,000
# of Arenas/rings maintained	5	5	5	5	5	5
# 0f Part-time hours used	194	287	113	237	500	1520
Personnel Assigned:	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**	**4.0 FTE**
	Equestrian Mgr.	Equestrian Mgr.	Wills Park Manager	Wills Park Manager	Wills Park Manager	Wills Park Manager
	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II	Parks Maintenance Tech II
	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)	Parks Maintenance Tech I (2)

Recreation, Parks & Cultural Services - Community Services Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
# of Total Approved Events:						
Exclusive City Events	50	50	18	45	45	45
City Partnered Events	38	38	15	36	36	36
Outside Event Applications Processed	N/A	N/A	N/A	27		30
Approved / Denied	N/A	N/A	N/A	26 Approved / 1 Denied	25 Approved / 5 Denied	25 Approved / 5 Denied
Film Permit Requests Processed	N/A	N/A	N/A	9	10	10
Approved / Denied	N/A	N/A	N/A	7 Approved / 2 Denied	8 Approved / 2 Denied	8 Approved / 2 Denied
Estimated Attendance for:						
Taste of Alpharetta	30,000 (rain)	30,000 (rain)	35,000	N/A	35,000	35,000
Mayor's Challenge	1,250	2,100	2,400	2,100	2,100	2,100
Old Soldier's Day Parade	7,000	7,500	6,000	5,000	5,000	5,000
Season of Celebration	10,000	10,000	10,000	2000 (rain)	10,000	10,000
Alpharetta Arts StreetFest	20,000	26,000	15,000	N/A	15,000	15,000
Scarecrow Harvest	6,000	6,500	7,000	8,000	8,000	8,000
Wire & Wood	1,700	1,200 (rain)	1,500	15,000	15,000	15,000
Food Trucks	27,000	27,000	10,000	21,000	23,000	23,000
Restless In Resthaven	450	400	300	300	0	0
Grilling & Gridiron	1,500	1,650	1,800	2,000	2,000	2,000
Volunteer Recruitment:						
Taste of Alpharetta (Non-City Staff)	N/A	N/A	N/A	N/A	N/A	4
Season of Celebration	N/A	N/A	N/A	N/A	N/A	40
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	50
Wire & Wood	N/A	N/A	N/A	N/A	N/A	5
Community Agriculture	N/A	N/A	N/A	N/A	N/A	200
TOTAL	N/A	N/A	325	N/A	N/A	299

Recreation, Parks & Cultural Services - Community Services Performance Measurements	Actual FY 2016	Actual FY 2017	Actual FY 2018	YTD (Dec. 2018) FY 2019	Target FY 2019	Target FY 2020
Target Budget Measurement:						
Taste of Alpharetta	N/A	N/A	N/A	N/A	N/A	192,875
Food Trucks	N/A	N/A	N/A	N/A	N/A	64,600
Arts Streetfest	N/A	N/A	N/A	N/A	N/A	14,875
Season of Celebration	N/A	N/A	N/A	N/A	N/A	56,025
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	31,800
Wire & Wood	N/A	N/A	N/A	N/A	N/A	121,300
Brooke Street Park Concert Series	N/A	N/A	N/A	N/A	N/A	47,650
Community Agriculture	N/A	N/A	N/A	N/A	N/A	16,700
Marketing for Department	N/A	N/A	N/A	N/A	N/A	69,741
TOTAL	N/A	N/A	N/A	N/A	N/A	615,566
Sponsorship Revenue Raised:						
Taste of Alpharetta	N/A	N/A	N/A	N/A	N/A	52,500
Food Truck Alley	N/A	N/A	N/A	N/A	N/A	37,500
Season of Celebration	N/A	N/A	N/A	N/A	N/A	20,000
Scarecrow Harvest	N/A	N/A	N/A	N/A	N/A	10,000
Wire & Wood	N/A	N/A	N/A	N/A	N/A	90,000
Brooke Street Park Concert Series	N/A	N/A	N/A	N/A	N/A	80,000
TOTAL (minus 20% commission)	N/A	N/A	N/A	N/A	N/A	232,000
Personnel Assigned:	**3.0 FTE**	**3.0 FTE**	**3.0 FTE**		**4.0 FTE**	**4.0 FTE**
	Special Events Manager	Special Events Manager	Special Events Manager		Community Services Manager	Community Services Manager
	Special Events Coord. (1 FT; 2PT)	Special Events Coord. (1 FT; 2 PT)	Special Events Coord. (1 FT; 2 PT)		Marketing Coordinator(1PT)	Marketing Coordinator(1PT)
					Special Events Coordinator (2FT/1PT)	Special Events Coordinator (2FT/1PT)

Effective July 1, 2015, the City's Special Event Division is being transferred from the City Administration Department to the Recreation & Parks Department. The Special Events Division includes 3 full-time-equivalent positions (2 full time; 2 part-time). Division performance data is being shown herein for comparison purposes. Effective January 1, 2018 Special Events will now be called Community Services Division. The performance measurements are being updated for FY2020. The historical values are not available for the new measurements.

Recreation, Parks & Cultural Services - Parks Maintenance						
Performance Measurements	**Actual FY 2016**	**Actual FY 2017**	**Actual FY 2018**	**YTD (Dec. 2018) FY 2019**	**Target FY 2019**	**Target FY 2020**
# of Athletic fields maintained*	32	33	33	33	33	33
# of Park acres maintained	320	322	322	322	322	322
# of Greenway acres maintained	252	252	252	252	252	252
# of Playground inspections	96	96	96	96	96	96
# of Park/playground injuries	0	1	0	0	0	0
# of Athletic field preparations	6,087	6,375	5,832	5,832	5,832	5,832
# of Park mowings	40	40	40	40	40	40
# of Athletic field mowings	80	80	80	80	80	80
# of Buildings maintained	37	37	36	36	36	36
# of Restrooms maintained	54	54	55	55	55	55
# of Pavilions maintained	15	15	15	15	15	15
# of Hours utilized for trash pickup	9,125	9,100	10,220	10,220	10,220	10,220
# of Part-time hours used	7,615	6,587	6,454	4,208	7,000	8,000
# of Vehicles maintained	15	15	16	16	16	17
# of Vehicle-related accidents	1	1	1	0	1	0
# of Work days missed due to accidents	0	0	0	0	0	0
Personnel Assigned:	**21.0 FTE**	**21.0 FTE**	**19.0 FTE**	**19.0 FTE**	**19.0 FTE**	**19.0 FTE**
	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager	Park Services Manager
	Park Supervisor II (4)	Park Supervisor II (4)	Park Supervisor II (3)	Park Supervisor II (3)	Park Supervisor II (3)	Park Supervisor II (3)
				Park Crew Leader (1)	Park Crew Leader (1)	Park Crew Leader (1)
	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (4)	Park Maintenance Tech II (3)	Park Maintenance Tech II (3)	Park Maintenance Tech II (3)
	Park Maintenance Tech I (11)	Park Maintenance Tech I (11)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)	Park Maintenance Tech I (10)
	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II	Admin Asst. II

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Information Technology

RANDY BUNDY
DIRECTOR

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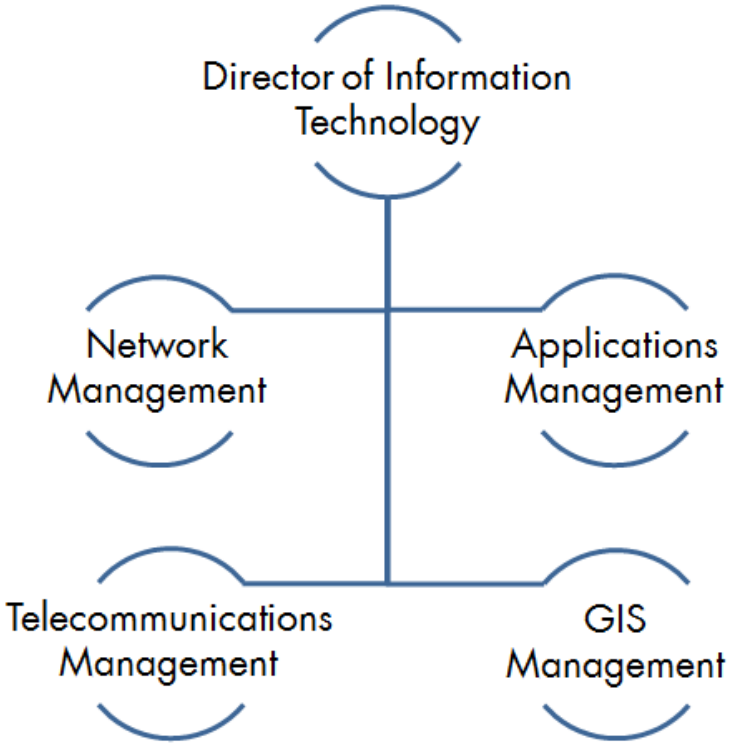


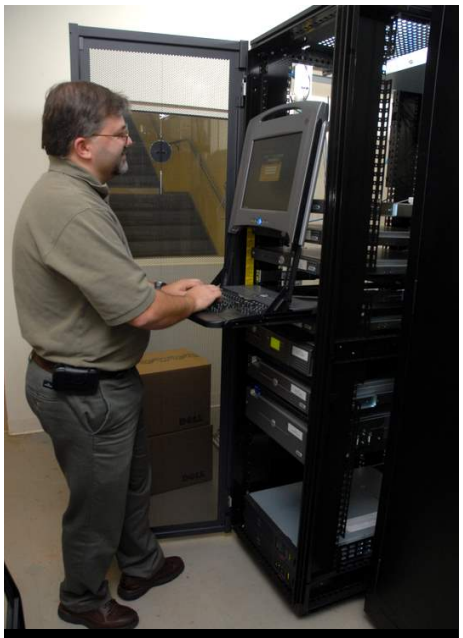
Our Community Vision is to advance Alpharetta as a signature City by:

- ✓ *Offering the highest quality of environment for our residents and businesses;*
- ✓ *Fostering strong sense of community including safety and security; and*
- ✓ *Providing a business climate that attracts the top echelon companies.*

Our Community Vision serves as the guiding principles for the planning and operation of our city government and each department structures its mission, goals, and objectives to facilitate achievement of our mission.

Information Technology

Administration, Network, and Systems



Network Administration

Mission Statement

Information Technology's mission is to provide high quality technology products, services and human resources to City departments that enable them to accomplish their goals and objectives. The Information Technology Department strives to continuously improve the delivery of services and minimize costs while accommodating future City growth.

Goals and Objectives

As we accomplish our mission, the City of Alpharetta Information Technology Department will be known to provide high quality services by:

- ✓ Being recognized by City departments as having a high level of skill and knowledge;
- ✓ Providing excellent serves to all City departments as measured by the City's performance standards;
- ✓ Acquiring and supporting proven, sustainable technology solutions that are continually maintained and updated; and
- ✓ Helping City departments to improve and extend the functionality of major systems by offering systems integration and software development services.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
INFORMATION TECHNOLOGY
Five-year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ -	$ -	$ -	$ -	$ -
% Change		*0.0%*	*0.0%*	*0.0%*	*0.0%*
average 5 year percent change		*0.0%*			
Expenditures	$ 1,520,628	$ 1,546,560	$ 1,602,409	$ 1,742,223	$ 2,119,345
% Change		*1.7%*	*3.6%*	*8.7%*	*21.6%*
average 5 year percent change		*8.9%*			

DEPARTMENT BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenues										
	N/A	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**	**$ -**
Expenditures										
(1)	Personnel Services:									
	Salary	$ 962,790	$ 977,041	$ 994,117	$ 1,035,294	$ -	$ 1,035,294	$ 1,153,360	11.4%	$ 118,066
	Benefits	427,335	461,708	484,710	545,985	-	545,985	616,025	12.8%	70,040
	subtotal	***$ 1,390,125***	***$ 1,438,749***	***$ 1,478,827***	***$ 1,581,279***	***$ -***	***$ 1,581,279***	***$ 1,769,385***	***11.9%***	***$ 188,106***
	Maintenance and Operations:									
	Professional Services	$ 8,306	$ 23,060	$ 24,140	$ 24,000	$ -	$ 24,000	$ 24,000	0.0%	$ -
	Equipment Repair/Maint.	940	-	-	-	-	-	-	-	-
	Advertising	129	1,409	395	1,000	-	1,000	500	-50.0%	(500)
	Employee Travel	18,693	12,456	24,292	20,000	-	20,000	20,000	0.0%	-
(2)	Employee Training	29,117	16,698	18,766	30,000	-	30,000	20,000	-33.3%	(10,000)
	Maintenance Contracts	3,090	2,878	3,341	3,650	-	3,650	3,350	-8.2%	(300)
(4)	IT Professional Services	50,932	37,786	43,936	62,694	-	62,694	264,110	321.3%	201,416
(3)	General Supplies	13,016	12,361	7,481	14,100	-	14,100	12,000	-14.9%	(2,100)
(3)	Small Equipment	5,526	-	45	4,300	-	4,300	6,000	39.5%	1,700
(3)	Employee Uniforms	829	1,079	1,185	1,200	-	1,200	-	-100.0%	(1,200)
	Non-Recurring	(75)	83	-	-	-	-	-	-	-
	subtotal	***$ 130,503***	***$ 107,811***	***$ 123,583***	***$ 160,944***	***$ -***	***$ 160,944***	***$ 349,960***	***117.4%***	***$ 189,016***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
INFORMATION TECHNOLOGY
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Capital/Other:									
Machinery	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
Workers Comp Claims	-	-	-	-	-	-	-	-	-
subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***-***	***$ -***
Total	**$ 1,520,628**	**$ 1,546,560**	**$ 1,602,409**	**$ 1,742,223**	**$ -**	**$ 1,742,223**	**$ 2,119,345**	**21.6%**	**$ 377,122**
Full-time Equivalent Positions	**11.0**	**11.0**	**11.0**	**11.0**		**11.0**	**12.0**		

Notes

(1) Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of one CityWorks IT Administrator position (2020 Operating Initiative).

(2) Variances based on revised travel/training priorities for FY 2020.

(3) Variance based on historical and year-to-date expenditure trends.

(4) Variance due primarily to 2020 Operating Initiative funding for Cloud Services ($100,000), Microsoft Azure ($36,000), DUO Security Service ($25,000), Patch Management Software ($16,000) SpamHero Software ($15,000) and the addition of ThinkGard database backup services (previously funded through periodic capital investment) and full-recognition of Microsoft Enterprise licensing costs (FY 2019 appropriation was understated and, as a result, was funded in part through one-time capital monies).

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Information Technology
				1735
521200	Professional Services	$ 24,000	$ 24,000	$ 24,000
522210	Equipment Repair/Maint.	-	-	-
523300	Advertising	1,000	500	500
523500	Employee Travel	20,000	20,000	20,000
523700	Employee Training	30,000	20,000	20,000
523860	Maintenance Contracts	3,650	3,350	3,350
523900	IT Professional Services	62,694	264,110	264,110
531100	General Supplies/Materials	14,100	12,000	12,000
531600	Small Equipment	4,300	6,000	6,000
531700	Employee Uniforms	1,200	-	-
532400	Non-Recurring	-	-	-
542100	Machinery & Equipment	-	-	-
	TOTAL	**$ 160,944**	**$ 349,960**	**$ 349,960**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Information Technology	10017350	521200	Professional Services	Computer Refurbishing		-	-
				Temporary Help- (Interns)		24,000	24,000
					subtotal	***24,000***	***24,000***
	10017350	523300	Advertising	Bid/Recruitment Advertising		1,000	500
					subtotal	***1,000***	***500***
	10017350	523500	Employee Travel	Travel Expenses		20,000	20,000
					subtotal	***20,000***	***20,000***
	10017350	523700	Employee Training	Professional Development		30,000	20,000
					subtotal	***30,000***	***20,000***
	10017350	523860	Maintenance Contracts	Water - Annual Maintenance Contract		550	550
				Copier Consumables/Maintenance		1,500	1,300
				GRM Records Management		100	-
				Repro Products - Annual Plotter Maintenance		1,500	1,500
					subtotal	***3,650***	***3,350***
	10017350	523900	IT Professional Services	Solarwinds Software Renewal		301	-
				WAP Maintenance - Aerohive		156	155
				Domain Name Service - Amazon Web Services		20	20
				Developer License for MDM		8	8
				City Circuit Connection to Internet - AT&T		472	471
				Data Circuits - ASE - AT&T		1,355	1,352
				City Circuit Connection to Internet - Charter		84	84
				Load Balancer Citrix		38	150
				Security - Patch Mgmt		-	626
				Data Center's Uninterruptible Power System		276	325
				Citywide Microsoft Licensing		552	4,635
				Drone to GIS Conversion		75	38
				GIS Mobile Field Mapping & Data Collection		1,292	1,289
				Non-Xerox Printer Repair		188	125
				Database Management for Various City Departments		142	226
				Data Center Fire Suppression System		30	30
				Project Event Capture - ESRI		75	150
				Network Vulnerability Scanner		753	776
				Asset Management		50	50
				ERPM (RED Identity Mgmt.)		50	150
				ManageEngine (Logging & Auditing) LogRhythm		627	1,254
				Security Awareness Training (KnowBe4)		226	225
				Microsoft User Training		226	-

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Technical Support for CISCO Network	439	438
			Conversion of LIDAR Data to ArcGIS	40	40
			Firewall - Palo Alto - Veristor	635	663
			Client VPN - Palo Alto - Veristor	145	-
			SQL Monitoring	125	125
			Wiring Services	251	250
			Consulting Services	602	601
			Datacenter Security (Physical Security)	151	-
			City Enterprise Data Management	502	-
			Citywide Virtual Infrastructure	1,150	1,072
			Maintenance Extension - Veristor	1,041	1,584
			City Virus, Adware, Spyware & Threat Protection	1,330	-
			City Circuit Connection to Internet - Zayo	652	651
			Backup and Replication/O365 backup	-	2,853
			Deep Security and Officescan	-	526
			Duo 2FA - 2 Facotr Authentication	-	573
			ManageEngine (Ad Self Service)	251	163
			iPhone Service	8,112	7,150
			iPad Service	1,920	492
			Data Cards	456	456
			Mobile Data Management	1,373	1,144
			Line and Circuit Service	2,910	2,916
			GLS Monitoring and Support	3,654	3,662
			CISCO SMARTnet Telephony and Phone App Licenses	2,695	2,700
			Cisco phone infrastructure support	269	270
			Netmotion *Mobility XE* Software Renewal	465	465
			Support for Live Streaming Council Mtgs (CivicPlus)	15,000	20,000
			Service for Live Streaming	3,000	3,000
			Adobe Products	2,290	3,120
			Visio Licenses	2,400	1,357
			Efax	540	900
			Trust Seal/SSL Certificate Renewals	1,500	2,000
			Terminal Application	800	800
			ServiceUpTime	1,000	-
			Cloud Services	-	100,000
			Microsoft Azure	-	36,000
			DUO Security Service	-	25,000

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				Patch Management Software	-	16,000
				SpamHero Software	-	15,000
				subtotal	***62,694***	***264,110***
	10017350	531100	General Supplies & Materials	General Office Supplies/Postage	14,100	12,000
				subtotal	***14,100***	***12,000***
	10017350	531600	Small Equipment	Equipment Replacement - Misc. Hardware	4,300	3,000
				CityWorks Admin position (2020 Operating Init.)	-	3,000
				subtotal	***4,300***	***6,000***
	10017350	531700	Employee Uniforms	Uniforms	1,200	-
				subtotal	***1,200***	***-***
	10017350	532400	Non-Recurring		-	-
				subtotal	***-***	***-***
				Information Technology Department Total	**160,944**	**349,960**

PERFORMANCE MEASUREMENTS

Information Technology Department

Performance Measures

(Calendar Year Stats)

	Actual CYear 2014	Actual CYear 2015	Actual CYear 2016	Actual CYear 2017	Actual CYear 2018	Department Target	Results
Telephone							
Repairs							
Number	**79**	**74**	**68**	**54**	**66**		**66**
Number resolved w/in 24 hours	**64**	**58**	**60**	**47**	**44**		**44**
% resolved w/in 24 hours	81.01%	78.38%	88.24%	87.04%	**66.67%**	60.00%	**A**
Service Requests							
Number	**175**	**165**	**158**	**133**	**144**		**144**
Number resolved on time	**157**	**150**	**144**	**130**	**135**		**135**
% resolved on time	89.71%	90.91%	91.14%	97.74%	**93.75%**	90.00%	**A**
Network							
Repairs							
Number	**245**	**221**	**256**	**318**	**288**		**288**
Number resolved w/in 24 hours	**218**	**199**	**220**	**260**	**259**		**259**
% resolved w/in 24 hours	88.98%	90.05%	85.94%	81.76%	**89.93%**	80.00%	**A**
Service Requests							
Number	**276**	**242**	**281**	**299**	**274**		**274**
Number resolved on time	**259**	**222**	**253**	**279**	**240**		**240**
% resolved on time	93.84%	91.74%	90.04%	93.31%	**87.59%**	90.00%	**B**
Outages							
Number (including maintenance)	**25**	**35**	**37**	**21**	**17**		**17**
Avg. duration in hours	1.13	0.98	1.16	0.92	1.30		1.30
							A
Applications							
Repairs							
Number	**576**	**713**	**751**	**872**	**934**		**934**
Number resolved w/in 24 hours	**431**	**475**	**535**	**706**	**775**		**775**
% resolved w/in 24 hours	74.83%	66.62%	71.24%	80.96%	**82.98%**	70.00%	**A**
Desktop							
Repairs							
Number	**1,262**	**1,184**	**1,099**	**946**	**988**		**946**
Number resolved w/in 24 hours	**799**	**758**	**750**	**728**	**711**		**728**
% resolved w/in 24 hours	63.31%	64.02%	68.24%	76.96%	**71.96%**	60.00%	**A**
Service Requests							
Number	**818**	**848**	**929**	**888**	**844**		**844**
Number resolved on time	**758**	**798**	**851**	**822**	**784**		**784**
% resolved on time	92.67%	94.10%	91.60%	92.57%	**92.89%**	90.00%	**A**
Helpdesk							
Number total calls	**3,584**	**4,245**	**4,089**	**4,318**	**3,841**		**3,841**
Number resolved w/in 4 hours	**1,215**	**1,444**	**1,406**	**1,698**	**1,391**		**1,391**
Number resolved w/in 8 hours	**387**	**481**	**501**	**777**	**684**		**684**
% resolved w/in 8 hours	44.70%	45.35%	46.64%	57.32%	**54.02%**	40.00%	**A**
GIS							
Number total cases	**299**	**313**	**354**	**322**	**268**		**268**
Number resolved on time	**265**	**271**	**295**	**280**	**222**		**222**
% resolved on time	88.63%	86.58%	83.33%	86.96%	**82.84%**	80.00%	**A**
Emails							
Number	**839,876**	**1,084,321**	**1,389,156**	**1,756,752**	**2,178,655**		**2,178,655**
SPAM blocked	**438,543**	**513,423**	**699,478**	**867,581**	**999,346**		**999,346**
Viruses blocked	**245,219**	**258,777**	**428,777**	**421,483**	**447,831**		**447,831**
% SPAM	52.22%	47.35%	50.35%	49.39%	**45.87%**		45.87%
% viruses	29.20%	23.87%	30.87%	23.99%	**20.56%**		20.56%
Servers							
Avg. number	**124**	**118**	**183**	**177**	**118**		**118**
% availability (including maint.)	**99.85%**	**99.80%**	**99.84%**	**99.88%**	**99.24%**	99.00%	**A**

LEGEND
A = met or exceeded target
B = within 15% of target
C = missed target by more than 15%

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GENERAL GOVERNMENT

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
GENERAL GOVERNMENT
Five-year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 53,552,984	$ 53,139,334	$ 55,570,782	$ 64,252,049	$ 65,133,729
% Change		*-0.8%*	*4.6%*	*15.6%*	*1.4%*
average 5 year percent change		*5.2%*			
Expenditures	$ 9,970,239	$ 11,636,338	$ 15,029,900	$ 14,268,050	$ 12,280,270
% Change		*16.7%*	*29.2%*	*-5.1%*	*-13.9%*
average 5 year percent change		*6.7%*			

GENERAL GOVERNMENT
BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
GENERAL GOVERNMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue (1)									
Taxes:									
Real Property - Current Year	$ 20,393,409	$ 19,779,392	$ 21,154,929	$ 22,680,000	$ 1,400,000	$ 24,080,000	$ 23,500,000	-2.4%	$ (580,000)
Real Property - Prior Year	170,532	736,270	378,803	125,000	-	125,000	170,000	36.0%	45,000
Motor Vehicle Tax	390,577	243,436	182,797	115,000	-	115,000	95,000	-17.4%	(20,000)
Motor Vehicle Title Tax/Fee	1,132,961	854,978	933,613	900,000	-	900,000	1,025,000	13.9%	125,000
Intangibles Tax	587,184	608,388	544,529	550,000	-	550,000	575,000	4.5%	25,000
Real Estate Transfer Tax	360,735	369,743	374,353	300,000	-	300,000	425,000	41.7%	125,000
Franchise Taxes	-	-	-	-	-	-	-	-	-
Franchise Taxes (electric)	4,855,997	4,635,877	4,454,157	4,500,000	-	4,500,000	4,545,000	1.0%	45,000
Franchise Taxes (gas)	325,383	324,347	338,466	325,000	-	325,000	340,000	4.6%	15,000
Franchise Taxes (cable)	429,365	441,476	431,687	450,000	-	450,000	810,000	80.0%	360,000
Franchise Taxes (telephone)	1,019,644	955,643	953,150	925,000	-	925,000	875,000	-5.4%	(50,000)
Local Option Sales and Use Tax	14,953,985	14,943,853	15,907,320	15,650,000	-	15,650,000	16,450,000	5.1%	800,000
Alcohol Beverage Excise Tax	2,053,173	2,113,121	2,210,031	2,200,000	-	2,200,000	2,300,000	4.5%	100,000
Insurance Premium Tax	3,313,175	3,588,813	3,813,796	3,900,000	-	3,900,000	4,200,000	7.7%	300,000
Financial Institution Tax	548,175	426,015	440,947	425,000	-	425,000	435,000	2.4%	10,000
General Property	226,648	80,439	29,343	110,000	-	110,000	110,000	0.0%	-
Alcohol Beverage Excise Tax (penalties)	2,593	790	385	500	-	500	500	0.0%	-
FIFA and Publication Charges	7,362	2,112	2,065	2,000	-	2,000	2,000	0.0%	-
Intergovernmental Funding:									
Federal Grant/HIDTA Overtime Reimbursement	-	-	80,317	-	50,000	50,000	50,000	0.0%	-
Interest Earnings:									
Interest Earnings	119,786	136,336	227,599	150,000	-	150,000	200,000	33.3%	50,000
Other/Miscellaneous:									
Rents and Royalties	39,021	38,921	38,821	38,922	-	38,922	38,922	0.0%	-
Miscellaneous Revenue	25,343	35,726	61,774	11,249	-	11,249	24,822	120.7%	13,573

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
GENERAL GOVERNMENT
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Discounts Taken	432	336	421	-	-	-	-	-	-
Sale of Capital Assets	91,757	102,226	115,822	75,813	-	75,813	80,913	6.7%	5,100
Sale of Non-Capital Assets	75,749	52,817	20,956	43,500	-	43,500	44,554	2.4%	1,054
Other Financing Sources:									
Hotel/Motel Fund	2,429,994	2,661,700	2,874,701	2,868,750	356,250	3,225,000	3,300,000	2.3%	75,000
Capital Project Fund	-	6,579	-	-	-	-	-	-	-
Fund Balance	-	-	-	6,100,065	-	6,100,065	5,537,018	-9.2%	(563,047)
Total	**$ 53,552,984**	**$ 53,139,334**	**$ 55,570,782**	**$ 62,445,799**	**$ 1,806,250**	**$ 64,252,049**	**$ 65,133,729**	**1.4%**	**$ 881,680**
Expenditures (2)									
Other:									
Ins. Premiums (Risk Fund)	$ 607,000	$ 640,000	$ 665,000	$ 689,500	$ -	$ 689,500	$ 667,500	-3.2%	$ (22,000)
Police Activity League Donation	35,000	35,000	-	-	-	-	-	-	-
Friends of the Library Donation	10,000	10,000	10,000	10,000	(10,000)	-	-	-	-
Reserve for Operating Initiatives	-	-	-	130,000	(130,000)	-	-	-	-
Reserve (Non-Allocated)	-	-	-	-	-	-	320,312	-	320,312
Gwinnett Tech Bond (principal)	170,000	170,000	175,000	180,000	-	180,000	190,000	5.6%	10,000
Gwinnett Tech Bond (interest)	120,340	116,940	111,840	106,590	-	106,590	101,190	-5.1%	(5,400)
Contingency	84,663	114,541	45,697	670,000	1,041,913	1,711,913	685,000	-60.0%	(1,026,913)
subtotal	***$ 1,027,003***	***$ 1,086,481***	***$ 1,007,537***	***$ 1,786,090***	***$ 901,913***	***$ 2,688,003***	***$ 1,964,002***	***-26.9%***	***$ (724,001)***
Transfers-Out:									
Capital Projects Fund	$ 8,943,236	$ 8,854,857	$ 12,747,363	$ 8,695,065	$ 979,982	$ 9,675,047	$ 7,766,268	-19.7%	$ (1,908,779)
Stormwater Capital Fund	-	1,675,000	1,255,000	1,875,000	-	1,875,000	2,550,000	36.0%	675,000
Operating Grant Fund	-	20,000	20,000	30,000	-	30,000	-	-100.0%	(30,000)
subtotal	***$ 8,943,236***	***$ 10,549,857***	***$ 14,022,363***	***$ 10,600,065***	***$ 979,982***	***$ 11,580,047***	***$ 10,316,268***	***-10.9%***	***$ (1,263,779)***
Total	**$ 9,970,239**	**$ 11,636,338**	**$ 15,029,900**	**$ 12,386,155**	**$ 1,881,895**	**$ 14,268,050**	**$ 12,280,270**	**-13.9%**	**$ (1,987,780)**

Notes

(1) Variances based on year-to-date collection trends and forecasted market conditions. Please refer to the *Budget Narrative* section of this document for detailed information.

(2) Please refer to the *Budget Narrative* section of this document for detailed information.

E-911 Fund

The Organizational Chart is included under the *Public Safety* tab of this document.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
E-911 FUND (FUND 215)
Five-year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 3,948,042	$ 3,592,106	$ 4,376,667	$ 5,028,605	$ 4,311,120
% Change		*-9.0%*	*21.8%*	*40.0%*	*-14.3%*
average 5 year percent change		*9.6%*			
Expenditures	$ 3,975,883	$ 3,887,895	$ 4,351,824	$ 5,028,605	$ 4,311,120
% Change		*-2.2%*	*11.9%*	*29.3%*	*-14.3%*
average 5 year percent change		*6.2%*			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Charges for Services:									
	E-911 Service Fees (land lines)	$ 1,591,022	$ 1,144,641	$ 1,422,708	$ 1,545,000	$ -	$ 1,545,000	$ 1,500,000	-2.9%	$ (45,000)
	E-911 Service Fees (cell phones)	1,326,614	1,389,695	1,408,676	1,420,000	-	1,420,000	1,450,000	2.1%	30,000
	E-911 Prepaid Service Fees (cell phones)	102,710	115,397	86,883	140,000	-	140,000	200,000	42.9%	60,000
	Intergovernmental:									
	City of Milton	921,918	936,865	941,752	950,000	-	950,000	1,025,000	7.9%	75,000
	Interest:	5,777	5,508	12,542	11,693	-	11,693	17,120	46.4%	5,427
	Miscellaneous:	-	-	82		-	-		-	-
	Other:									
	Mobile Radio Lease Financing	-	-	504,024	-	-	-	-	-	-
	Carryforward Fund Balance	-	-	-	85,500	876,412	961,912	119,000	-87.6%	(842,912)
	Total Revenue	**$ 3,948,042**	**$ 3,592,106**	**$ 4,376,667**	**$ 4,152,193**	**$ 876,412**	**$ 5,028,605**	**$ 4,311,120**	**-14.3%**	**$ (717,485)**
Expenditures										
(1)	Personnel Services:									
	Salary	$ 1,543,676	$ 1,509,989	$ 1,600,698	$ 1,678,963	$ -	$ 1,678,963	$ 1,730,891	3.1%	$ 51,928
	Benefits	690,105	670,701	719,446	898,838	-	898,838	996,795	10.9%	97,957
	subtotal	***$ 2,233,781***	***$ 2,180,691***	***$ 2,320,143***	***$ 2,577,801***	***$ -***	***$ 2,577,801***	***$ 2,727,686***	***5.8%***	***$ 149,885***
	Maintenance and Operations:									
(2)	Professional Services	$ 20,019	$ 15,567	$ 43,496	$ 39,250	$ 14,899	$ 54,149	$ 26,500	-51.1%	$ (27,649)
	Equipment Repair/Maint.	3,883	2,845	2,494	5,000	-	5,000	4,500	-10.0%	(500)
	Facility Repair/Maint.	108	2,950	-	4,000	-	4,000	-	-100.0%	(4,000)
	Land & Building Rental	37,721	37,721	37,721	37,722	-	37,722	37,722	0.0%	-
(3)	Communications	401,071	334,214	320,229	454,000	(5,300)	448,700	428,000	-4.6%	(20,700)
	Printing and Binding	-	1,467	1,213	3,000	-	3,000	1,500	-50.0%	(1,500)
	Employee Travel	13,449	17,528	12,032	17,000	-	17,000	15,000	-11.8%	(2,000)
	Employee Training	15,498	18,955	23,696	22,000	-	22,000	24,000	9.1%	2,000
(4)	Maintenance Contracts	60,363	344,658	431,863	501,045	92,996	594,041	493,400	-16.9%	(100,641)
	IT Professional Services	278,723	224,542	239,899	240,902	11,300	252,202	269,115	6.7%	16,913
	General Supplies	6,598	8,621	11,938	15,000	-	15,000	14,000	-6.7%	(1,000)

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
E-911 COMMUNICATIONS
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Miscellaneous Utilities	2,850	2,476	3,129	4,541	-	4,541	5,500	21.1%	959
	Water and Sewer Utilities	177	171	194	350	-	350	220	-37.1%	(130)
	Natural Gas Utilities	920	825	1,074	1,200	-	1,200	1,200	0.0%	-
	Electricity Utilities	34,534	31,795	30,981	42,000	-	42,000	42,000	0.0%	-
	Small Equipment	12,386	8,080	8,037	15,000	-	15,000	10,000	-33.3%	(5,000)
	Employee Uniforms	10,767	11,675	9,724	15,000	-	15,000	15,000	0.0%	-
	Non-Recurring	1,686	-	-	-	-	-	-	-	-
	subtotal	***$ 900,751***	***$ 1,064,091***	***$ 1,177,720***	***$ 1,417,010***	***$ 113,895***	***$ 1,530,905***	***$ 1,387,657***	***-9.4%***	***$ (143,248)***
	Capital/Lease:									
(5)	Machinery & Equipment	$ 832,107	$ 274,221	$ 504,024	$ 23,500	$ -	$ 23,500	$ 28,000	19.1%	$ 4,500
(5)	North Fulton Radio System (COA Only)	9,244	343,748	-	-	72,660	72,660	91,000	25.2%	18,340
(5)	Facility Improvements	-	25,144	273,160	50,000	479,525	529,525	-	-100.0%	(529,525)
	Capital Lease (Principal/Interest)	-	-	76,777	83,882	-	83,882	76,777	-8.5%	(7,105)
	subtotal	***$ 841,351***	***$ 643,113***	***$ 853,961***	***$ 157,382***	***$ 552,185***	***$ 709,567***	***$ 195,777***	***-72.4%***	***$ (513,790)***
	Non-Allocated (Operating Initiatives)	$ -	$ -	$ -	$ -	$ 210,332	$ 210,332	$ -	-100.0%	$ (210,332)
	subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ 210,332***	***$ 210,332***	***$ -***	***-100.0%***	***$ (210,332)***
	Total Expenditures	**$ 3,975,883**	**$ 3,887,895**	**$ 4,351,824**	**$ 4,152,193**	**$ 876,412**	**$ 5,028,605**	**$ 4,311,120**	**-14.3%**	**$ (717,485)**
	Full-time Equivalent Positions (1)	26.0	30.0	30.0	30.0		30.0	33.0		

Notes:

(1)	Variance due primarily to wage increases associated with the 3.0% performance based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends), growth in group insurance premiums, growth in risk management claims funding, and the addition of 3 Communication Officer personnel (2020 Operating Initiative) with costs partially offset through a reduction in overtime due to the increased staffing.
(2)	Variance due primarily to one-time 911 CALEA Accreditation fees in FY 2019 that will not continue into FY 2020.
(3)	Variance due primarily to the elimination of E911 cost recovery fee obligations under recent state law changes
(4)	Variance due primarily to a carryforward of encumbrance appropriations during FY 2019 that will not continue into FY 2020
(5)	Variance due to capital initiatives that concluded in FY 2019 (PS Headquarters Expansion) and New Capital Initiatives (radios, mobile dispatch).

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Revenue Summary by Account

Project #/Title	Account Details				
Division/Project Title	**Account Number**	**Title**	**FY 2019 Amended Budget**	**FY 2020 Recommended Budget**
E-911 Operations	21531800 337051	City of Milton Intergovernmental Agreement	$ 950,000	$ 1,025,000
"	21531800 342500	E-911 Service Fees (land lines)	1,545,000	1,500,000
"	21531800 342510	E-911 Service Fees (cell phones)	1,420,000	1,450,000
"	21531800 342520	E-911 Prepaid Service Fees (cell phones)	140,000	200,000
"	21531800 361000	Interest Earnings	11,693	17,120
"	21531800 393500	Mobile Radio Lease Financing	-	-
"	21531800 395000	Carryforward Fund Balance	961,912	119,000
		Total	**$ 5,028,605**	**$ 4,311,120**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020

Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

	ACCOUNT DESCRIPTION	FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	E-911 Operations	E911 COA Support Services
				3180	PEM00/PEM02/ PEM04/C1609
521200	Professional Services	$ 54,149	$ 26,500	$ 26,500	$ -
522210	Equipment Repair/Maint.	5,000	4,500	2,500	2,000
522250	Facility Repair/Maint.	4,000	-	-	-
522310	Land & Building Rental	37,722	37,722	37,722	-
523200	Communications	448,700	428,000	428,000	-
523300	Advertising	-	-	-	-
523400	Printing and Binding	3,000	1,500	1,500	-
523500	Employee Travel	17,000	15,000	15,000	-
523700	Employee Training	22,000	24,000	24,000	-
523860	Maintenance Contracts	594,041	493,400	64,400	429,000
523900	IT Professional Services	252,202	269,115	107,465	161,650
531100	General Supplies/Materials	15,000	14,000	14,000	-
531200	Miscellaneous Utilities	4,541	5,500	5,500	-
531210	Water and Sewer Utilities	350	220	220	-
531220	Natural Gas Utilities	1,200	1,200	1,200	-
531230	Electricity Utilities	42,000	42,000	42,000	-
531600	Small Equipment	15,000	10,000	10,000	-
531700	Employee Uniforms	15,000	15,000	15,000	-
532400	Non-Recurring	-	-	-	-
541300	Facility Improvements	529,525	-		-
542100	Machinery & Equipment	23,500	28,000	28,000	-
542400	NF Radio System (COA Only)	72,660	91,000	91,000	-
581200	Capital Lease Principal	75,000	69,301	-	69,301
582200	Capital Lease Interest	8,882	7,476	-	7,476
579000	Non-Allocated	210,332	-	-	-
	TOTAL	**$ 2,450,804**	**$ 1,583,434**	**$ 914,007**	**$ 669,427**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
E911 Operations	21531800	521200	Professional Services	APPLICANT BACKGROUND CHECKS		1,000	1,000
				APPLICANT TESTING (SELECT ADVANTAGE/GJKG)		3,000	2,000
				EFD RECERTIFICATION FEES		750	1,000
				GA TECHNOLOGY AUTHORITY (WAN SERVICE - GA TECHNOLOGY)		14,000	12,000
				HEARING IMPAIRED TRANSLATION SERVICES		1,500	1,500
				INTERPRETATION SERVICES (LANGUAGE LINE)		3,000	3,000
				911 CALEA Accreditation (on-going)		4,000	6,000
				911 CALEA Accreditation (one-time startup)		12,000	-
					subtotal	***39,250***	***26,500***
	21531800	522210	Equipment Repair & Maintenance	GENERAL REPAIR & MAINTENANCE		3,000	2,500
					subtotal	***3,000***	***2,500***
	21531800	522250	Facilities Repair & Maintenance	REPAIR & MAINTENANCE		4,000	-
					subtotal	***4,000***	***-***
	21531800	522310	Land & Building Rental	LEASE FOR BUILDING SPACE		37,722	37,722
					subtotal	***37,722***	***37,722***
	21531800	523200	Communications	BELLSOUTH SERVICE		409,000	420,000
				AT&T PRI FOR OUTBOUND CALLS		8,000	8,000
				E911 COST RECOVERY (WIRELESS SUBSCRIPTION - PHASE II) (AT&T V 9333)		30,000	-
				NexGen 911 (one-time setup); (2019 Operating Initiatives)		7,000	-
					subtotal	***454,000***	***428,000***
	21531800	523300	Advertising	RECRUITMENT ADVERTISING		-	-
					subtotal	***-***	***-***
	21531800	523400	Printing & Binding	VARIOUS PRINTING		3,000	1,500
					subtotal	***3,000***	***1,500***
	21531800	523500	Employee Travel	TRAINING RELATED TRAVEL		17,000	15,000
					subtotal	***17,000***	***15,000***
	21531800	523700	Employee Training	TRAINING		22,000	24,000
					subtotal	***22,000***	***24,000***
	21531800	523860	Maintenance Contracts	COPIER MAINTENANCE		3,000	3,000
				WATER SVC (ROYAL CUP)		550	600
				JANITORIAL SERVICES (AMERICAN FACILITY SERVICES)		8,500	9,500
				RECORD STORAGE & SHREDDING		300	300
				911 CALL CENTER VIPER VOIP SOFTWARE MAINTENANCE (IMPLEMENTED IN FY 2016)		37,080	-
				SMARTPREPARE & SMART911 (AT&T MOBILITY V672)		45,500	45,500
				E-AGENT SOFTWARE		-	3,000
				ALARM INTERFACE MODULE (IMPLEMENTED IN 2018)		2,500	2,500
					subtotal	***97,430***	***64,400***
	21531800	523900	IT Professional Services	ORION NPM, NTA, IPAM, UDT (ACL COMPUTERS - SOLARWINDS)		821	
				WAP MAINTENANCE		424	423
				DOMAIN NAME SERVICE		55	55
				DEVELOPER LICENSE FOR MDM		21	21
				CITY CIRCUIT CONNECTION TO INTERNET (REDUNDANCY) (AT&T)		1,286	1,283
				DATA CIRCUITS (ASE) (AT&T)		3,694	3,686
				CITY INTERNET CIRCUIT CONNECTION - SUPPLEMENT & BACKUP (CHARTER COMM)		229	229
				LOAD BALANCER (CITRIX)		103	410
				SECURITY - PATCH MGMT			1,706
				DATA CENTER APC/MGE UPS SYSTEM MAINTENANCE (CRITICAL COMPONENTS - OEM ADV)		753	887
				CITYWIDE MICROSOFT LICENSING (DELL)		1,505	12,642
				DRONE TO GIS CONVERSION		205	102

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
				GIS MOBILE FIELD MAPPING & DATA COLLECTION SOFTWARE MAINTENANCE/RENEWAL (ESRI)	3,523	3,515
				PRINTER REPAIR (NON-XEROX)	513	341
				DATABASE MANAGEMENT SOFTWARE MAINTENANCE/RENEWAL (FILEMAKER)	388	616
				DATA CENTER FIRE SUPPRESSION SYSTEM - INSPECTION	82	82
				PROJECT EVENT CAPTURE (GEOEVENT-ESRI)	205	410
				SECURITY (NETWORK VULNERABILITY SCANNER)	2,053	2,116
				ASSEST MANAGEMENT	137	137
				ERPM (RED IDENTITY MGMT)	137	410
				MANAGE ENGINE (LOGGING & AUDITING) - LOGRHYTM	1,710	3,420
				SECURITY AWARENESS TRAINING	616	614
				MICROSOFT USER BASED TRAINING	616	-
				CISCO NETWORK TECHNICAL SUPPORT (PRESIDIO-SMARTNET)	1,197	1,195
				LP360 LIDAR GIS SOFTWARE/SERVER MAINTENANCE	109	109
				FIREWALL (PALO ALTO FIREWALL)	1,732	1,809
				CLIENTVPN (PALO ALTO GLOBAL PROTECT)	397	-
				SQL MONITORING	342	341
				TELEPHONE WIRING SERVICES (PREFERRED COMMUNICATIONS)	684	683
				DATACENTER SECURITY	410	-
				CONSULTING SERVICES	1,642	1,638
				CITY ENTERPRISE DATA MANAGEMENT (VERISTOR-COMM VAULT)	1,368	-
				CITYWIDE VIRTUAL INFRASTRUCTURE	3,135	2,923
				MAINTENANCE EXTENSION (DC EQUIPMENT MAINTENANCE RENEWAL)	2,839	4,321
				ANTI-VIRUS SOFTWARE RENEWAL (CITY VIRUS, ADWARE, SPYWARE & THREAT PROTECTION)	3,626	-
				CITY INTERNET CIRCUIT CONNECTION (ZAYO BANDWIDTH)	1,779	1,775
				BACKUP AND REPLICATION O365 - THINKGARD		7,782
				DEEP SECURITY & OFFICESCAN		1,433
				DUO 2FA - 2 FACTOR AUTHENTICATION		1,570
				MANAGE ENGINE (AD SELFSERVICE)	684	444
				CELLULAR PHONE SERVICE (VERIZON)	1,800	2,370
				MOBILE DATA MANAGEMENT		172
				TELEPHONY COMMUNICATION SERVICE (CLUB Bill)	323	324
				TELEPHONY COMMUNICATION SERVICE (GLS)	406	407
				TELEPHONY COMMUNICATIONS SERVICE (CISCO SMARTNET)	299	300
				TELEPHONY COMMUNICATION SERVICE (INFRASTRUCTURE SUPPORT)	30	30
				REMOTE APPLICATION & DATABASE ACCESS (NETMOTION)	174	174
				GCIC CONNECTION CAPABILITY	1,700	1,560
				EMERGENCY MEDICAL DISPATCHER SOFTWARE MAINTENANCE & SUPPORT (PRIORITY DISPATCH)	30,000	30,000
				911 RECORDING SOFTWARE MAINTENANCE & SUPPORT	10,500	13,000
				subtotal	***84,252***	***107,465***
	21531800	531100	General Supplies & Materials	AWARDS, FOOD, ETC.	4,000	3,000
				OFFICE SUPPLIES, MAPS, ATLAS, DIRECTORIES, RADIO BATTERIES & HEADSETS	11,000	11,000
				subtotal	***15,000***	***14,000***
	21531800	531200	Misc Utilities	BACKUP MODEM SERVICE	2,916	3,100
				CABLE/TV SERVICE	125	200
				GARBAGE	1,500	2,200
				subtotal	***4,541***	***5,500***
	21531800	531210	Water & Sewer Utilities	WATER	350	220
				subtotal	***350***	***220***

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title	Account Detail		FY 2019 Adopted Budget	FY 2020 Recommended Budget
	21531800	531220		Natural Gas Utilities	NATURAL GAS		1,200	1,200
						subtotal	***1,200***	***1,200***
	21531800	531230		Electricity Utilities	ELECTRICITY		42,000	42,000
						subtotal	***42,000***	***42,000***
	21531800	531600		Small Equipment	SMALL EQUIPMENT		15,000	10,000
						subtotal	***15,000***	***10,000***
	21531800	531700		Employee Uniforms	UNIFORMS		15,000	15,000
						subtotal	***15,000***	***15,000***
	21531800	542100		Machinery & Equipment	AUDIO RECORDER SYSTEM (2019 CAPITAL INITIATIVE)		23,500	-
	21531800	542400	C2008	Radios	MOBILE DISPATCH (2020 CAPITAL INITIATIVE)		-	91,000
	21531800	542100	PEM02	Machinery & Equipment	RADIO REPLACEMENT (2020 CAPITAL INITIATIVE)		-	28,000
						subtotal	***23,500***	***119,000***
	21531800	579000		Reserve for Operating Initiatives			-	-
						subtotal	***-***	***-***
					E-911 Operations Total		***$ 878,245***	***$ 914,007***
E911 COA Support Services	21531800	522210	PEM00	Equipment Repair & Maintenance	RADIO REPAIRS		2,000	2,000
						subtotal	***2,000***	***2,000***
	21531800	523860	PEM00	Maintenance Contracts	NORTH FULTON REGIONAL RADIO OPERATIONAL COSTS		375,000	415,000
					WEATHER MONITORING (TELVENT)		7,000	4,000
					OSSI - SUNGARD ONESOLUTION FIELD TRAINING ONLINE APP		11,615	-
					GENERAL MAINTENANCE CONTRACTS		10,000	10,000
						subtotal	***403,615***	***429,000***
	21531800	523900	PEM00	IT Professional Services	OSSI SOFTWARE MAINTENANCE		155,000	160,000
					WEATHER ALERT SOFTWARE MAINTENANCE (FEDERAL SIGNAL SYSTEMS)		1,650	1,650
						subtotal	***156,650***	***161,650***
	21531800	532400	PEM00	Non-Recurring			-	-
						subtotal	***-***	***-***
	21531800	542100	PEM00	Machinery & Equipment	PUBLIC SAFETY EQUIPMENT		-	-
	21531800	542100	PEM02	Machinery & Equipment	RADIO REPLACEMENT		-	-
	21531800	542100	PEM04	Machinery & Equipment	E-911 VOIP PHONE SYSTEM UPGRADE		-	-
	21531800	541300	C1229	Facility Improvements	ROOF REPLACEMENTS (2019 CAPITAL INITIATIVE)		50,000	-
	21531800	541300	C1609	Facility Improvements	PS HEADQUARTERS IMPROVEMENTS		-	-
						subtotal	***50,000***	***-***
	21531800	581200	PEM00	Capital Lease Principal	MOBILE RADIOS UPGRADE/REPLACEMENT		75,000	69,301
						subtotal	***75,000***	***69,301***
	21531800	582200	PEM00	Capital Lease Interest	MOBILE RADIOS UPGRADE/REPLACEMENT		8,882	7,476
						subtotal	***8,882***	***7,476***
					E-911 COA Support Services Total		**696,147**	**669,427**
					E-911 Fund Total		**1,574,392**	**1,583,434**

IMPACT FEE FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
IMPACT FEE FUND (FUND 270)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 1,436,446	$ 1,467,312	$ 1,382,634	$ 3,769,187	$ 1,595,128
% Change		*2.1%*	*-5.8%*	*172.6%*	*-57.7%*
average 5-year % change		*27.8%*			
Expenditures	$ 91,743	$ 299,120	$ 2,733,902	$ 3,769,187	$ 1,595,128
% Change		*226.0%*	*814.0%*	*37.9%*	*-57.7%*
average 5-year % change		*255.1%*			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Charges for Services:									
	Impact Fees									
	Roads	$ 371,478	$ 313,980	$ 255,071	$ -	$ 250,000	$ 250,000	$ -	-100.0%	$ (250,000)
	Parks	879,760	988,049	1,022,419	45,000	505,000	550,000	-	-100.0%	(550,000)
	Public Safety	174,430	147,448	69,100	-	175,000	175,000	-	-100.0%	(175,000)
	Interest:	10,779	17,834	36,045	-	50,000	50,000	-	-100.0%	(50,000)
	Budgeted Fund Balance:									
(1)	Roads	-	-	-	450,000	1,371,114	1,821,114	862,841	-52.6%	(958,273)
	Parks	-	-	-	75,000	777,299	852,299	523,453	-38.6%	(328,846)
	Public Safety	-	-	-	40,000	30,774	70,774	208,834	195.1%	138,060
	Total	**$ 1,436,446**	**$ 1,467,312**	**$ 1,382,634**	**$ 610,000**	**$ 3,159,187**	**$ 3,769,187**	**$ 1,595,128**	**-57.7%**	**$ (2,174,059)**
Expenditures										
(2)	Capital:									
	Public Safety - HQ Expansion	$ 74,688	$ 83,598	$ 520,464	$ -	$ -	$ -	$ -	-	$ -
	Public Safety - HQ Furniture	-	-	-	40,000	-	40,000	-	-100.0%	(40,000)
	Public Safety - HAZMAT Truck/Trailer	-	-	-	-	-	-	155,750	-	155,750
	Roads - Rucker Rd Corridor Imp.	-	-	-	-	1,150,000	1,150,000	-	-100.0%	(1,150,000)
	Roads - Northwinds Temp Traffic	-	42,564	-	-	-	-	-	-	-
	Roads - Wills Rd Widening	-	-	-	-	14,460	14,460	-	-100.0%	(14,460)
	Roads - Park Plaza Signalization	-	-	-	72,300	-	72,300	-	-100.0%	(72,300)
	Roads - Hopewell Road @ Vaughan Drive Roundabout (Design)	-	-	-	-	-	-	36,150	-	36,150
	Parks - Alpharetta Arts Center	-	172,957	1,113,438	-	13,606	13,606	-	-100.0%	(13,606)
	Parks - City Center Sidewalks	-	-	-	-	300,000	300,000	-	-100.0%	(300,000)
	Parks - Wills Park Pool Expansion	-	-	1,100,000	-	-	-	-	-	-
	Parks - Design/Construction of new Park Spaces	-	-	-	120,000	313,693	433,693	-	-100.0%	(433,693)
	Parks - Cultural Arts/Parkland Acquisition	-	-	-	-	150,000	150,000	-	-100.0%	(150,000)

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
IMPACT FEE FUND (FUND 270)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Other:										
	Impact Fee Administration	12,993	-	-	-	-	-	-	-	-
	Professional Services	4,063	-	-	-	-	-	-	-	-
(1),(2)	Non-Allocated/Reserve									
	Roads	-	-	-	377,700	485,141	862,841	826,691	-4.2%	(36,150)
	Parks	-	-	-	-	523,453	523,453	523,453	0.0%	-
	Public Safety	-	-	-	-	208,834	208,834	53,084	-74.6%	(155,750)
	Total	**$ 91,743**	**$ 299,120**	**$ 2,733,902**	**$ 610,000**	**$ 3,159,187**	**$ 3,769,187**	**$ 1,595,128**	**-57.7%**	**$ (2,174,059)**

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.

(2) Please refer to the Capital Initiative section of this document for detailed information on the Impact Fee funded capital investment for FY 2020.

(3) Impact Fee monies for FY's 2015-2017 were reserved for future system improvements.

DRUG ENFORCEMENT AGENCY FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 245,786	$ 221,232	$ 353,951	$ 766,368	$ 425,050
% Change		*-10.0%*	*60.0%*	*116.5%*	*-44.5%*
Average 5-year % change		*30.5%*			
Expenditures	$ 477,682	$ 513,144	$ 1,481,721	$ 766,368	$ 425,050
% Change		*7.4%*	*188.8%*	*-48.3%*	*-44.5%*
Average 5-year % change		*25.8%*			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Fines & Forfeitures:									
	Confiscation (Federal Seizure)	$ 208,012	$ 192,009	$ 188,334	$ -	$ 300,000	$ 300,000	$ -	-100.0%	$ (300,000)
	Confiscation (State Seizure)	36,340	28,007	54,664	-	-	-	-	-	-
	Interest:	1,435	1,216	752	-	600	600	-	-100.0%	(600)
	Other:									
	Sale of Capital Assets	-	-	14,366	-	-	-	-	-	-
	SWAT Equipment (Milton/Roswell Contribution)	-	-	95,834	-	142,591	142,591	-	-100.0%	(142,591)
(1)	Budgeted Fund Balance (Federal)	-	-	-	287,507	151,485	438,992	425,050	-3.2%	(13,942)
(1)	Budgeted Fund Balance (State)	-	-	-	-	(115,815)	(115,815)	-	-100.0%	115,815
	Total	**$ 245,786**	**$ 221,232**	**$ 353,951**	**$ 287,507**	**$ 478,861**	**$ 766,368**	**$ 425,050**	**-44.5%**	**$ (341,318)**
Expenditures										
	DEA Seizure									
(2)	Personnel Services:									
	Salary	$ 158,963	$ 152,825	$ 172,189	$ 171,319	$ -	$ 171,319	$ 173,072	1.0%	$ 1,753
	Benefits	94,834	78,837	99,454	116,188	-	116,188	121,978	5.0%	5,790
	subtotal	***$ 253,798***	***$ 231,662***	***$ 271,642***	***$ 287,507***	***$ -***	***$ 287,507***	***$ 295,050***	***2.6%***	***$ 7,543***
	Maintenance and Operations:									
	Professional Services	$ 19,807	$ 3,180	$ -	$ -	$ -	$ -	$ -	-	$ -
	Maintenance Contracts	-	-	12,960	-	-	-	-	-	-
	Employee Travel	138	-	-	-	-	-	-	-	-
	Employee Training	-	-	-	-	21,974	21,974	-	-100.0%	(21,974)
	General Supplies & Materials	-	12,291	-	-	-	-	-	-	-
	Small Equipment	-	43,268	-	-	-	-	-	-	-
	Employee Uniforms	-	73,730	-	-	-	-	-	-	-
	Non-Recurring Expenses	-	-	-	-	-	-	-	-	-
	subtotal	***$ 19,945***	***$ 132,469***	***$ 12,960***	***$ -***	***$ 21,974***	***$ 21,974***	***$ -***	***-100.0%***	***$ (21,974)***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
PUBLIC SAFETY DEPARTMENT
DRUG ENFORCEMENT AGENCY FUND (FUND 210)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Capital/Other:									
	North Fulton Radio System/Body Camera Program	$ -	$ -	$ 69,400	$ -	$ 15,140	$ 15,140	$ -	-100.0%	$ (15,140)
	Headquarters Expansion	-	-	600,000	-	-	-	-	-	-
(3)	Machinery & Equipment	126,830	36,092	99,877	-	18,429	18,429	130,000	605.4%	111,571
	Fleet	-	-	126,055	-	-	-	-	-	-
	Patrol Rifle Platform System	-	-	-	-	-	-	-	-	-
	Taser Lease (Principal)	48,347	45,227	46,129	-	-	-	-	-	-
	Taser Lease (Interest)	598	3,719	2,816	-	-	-	-	-	-
	subtotal	***$ 175,776***	***$ 85,037***	***$ 944,278***	***$ -***	***$ 33,569***	***$ 33,569***	***$ 130,000***	***287.3%***	***$ 96,431***
	State Seizure									
	Maintenance and Operations:									
	Employee Travel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	SWAT Equipment	-	-	207,615	-	-	-	-	-	-
	Non-Recurring Expenses	28,164	63,975	45,225	-	20,000	20,000	-	-100.0%	(20,000)
	subtotal	***$ 28,164***	***$ 63,975***	***$ 252,841***	***$ -***	***$ 20,000***	***$ 20,000***	***$ -***	***-100.0%***	***$ (20,000)***
	Other									
(1)	Reserve (DEA Seizure)	$ -	$ -	$ -	$ -	$ 396,543	$ 396,543	$ -	-100.0%	$ (396,543)
(1)	Reserve (State Seizure)	-	-	-	-	6,775	6,775	-	-100.0%	(6,775)
	subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ 403,318***	***$ 403,318***	***$ -***	***-100.0%***	***$ (403,318)***
	Total	**$ 477,682**	**$ 513,144**	**$ 1,481,721**	**$ 287,507**	**$ 478,861**	**$ 766,368**	**$ 425,050**	**-44.5%**	**$ (341,318)**
	Full-time Equivalent Positions (3)	**3.0**	**3.0**	**3.0**	**3.0**		**3.0**	**3.0**		

Notes

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.

(2) Variance due primarily to wage increases associated with the 3% performance-based merit program schedules for April 1, 2020 (contingent upon a mid-year review of revenue trends), increases in group insurance premiums coupled with the effect of staff turnover (i.e. varying incumbent insurance coverage elections - e.g. family vs. single, etc.), etc.

(3) Please refer to the Capital Initiatives section of this document for detailed descriptions.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Federal Seizure	21031110	351300	Confiscation (Federal Seizure)	$ 300,000	$ -
" "	21031110	361000	Interest Earnings	600	-
" "	21031110	395000	Carryforward Fund Balance (Federal Seizure)	438,992	425,050
State Seizure	21031120	351301	Confiscation (State Seizure)	-	-
" "	21031120	336000 C1817	SWAT Equipment (Milton/Roswell Contribution)	142,591	-
" "	21031120	395000	Carryforward Fund Balance (State Seizure)	(115,815)	-
			Total	**$ 766,368**	**$ 425,050**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Federal Seizure	State Seizure
				3111	3112
521200	Professional Services	$ -	$ -	$ -	$ -
523500	Employee Travel	-	-	-	-
523700	Employee Training	21,974	-	-	-
523860	Maintenance Contracts	-	-	-	-
531100	General Supplies/Materials	-	-	-	-
531270	Fuel	-	-	-	-
531600	Small Equipment	-	-	-	-
531700	Employee Uniforms	-	-	-	-
532400	Non-Recurring Expenses	20,000	-	-	-
541300	Facility Improvements	-	-	-	-
542100	Machinery and Equipment	18,429	130,000	130,000	-
542100	SWAT Equipment	-	-	-	-
542200	SWAT Equipment	-	-	-	-
542200	Fleet	-	-	-	-
542400	Body Camera Program	15,140	-	-	-
579000	Reserve	403,318	-	-	-
581200	Taser Lease (Principal)*	-	-	-	-
582200	Taser Lease (Interest)*	-	-	-	-
TOTAL		**$ 478,861**	**$ 130,000**	**$ 130,000**	**$ -**

** The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.*

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number		Title		FY 2019 Adopted Budget	FY 2020 Recommended Budget
FEDERAL SEIZURE	21031110	521200	Professional Services	GCIC CONNECTION ACCESS - 2 STEP AUTHENTICATION	-	-
				subtotal	**$ -**	**$ -**
	21031110	523500	Employee Travel	TRAINING TRAVEL COSTS	-	-
				subtotal	**$ -**	**$ -**
	21031110	523700	Employee Training	TUITION FEES	-	-
				subtotal	**$ -**	**$ -**
	21031110	531100	General Supplies & Materials	GENERAL SUPPLIES	-	-
				OFFICE SUPPLIES	-	-
				subtotal	**$ -**	**$ -**
	21031110	531270	Fuel	FUEL PURCHASES	-	-
				subtotal	**$ -**	**$ -**
	21031110	531600	Small Equipment	SI UNIT EQUIPMENT	-	-
				GENERAL SMALL EQUIPMENT	-	-
				subtotal	**$ -**	**$ -**
	21031110	531700	Employee Uniforms	SI UNIT EMPLOYEE UNIFORMS	-	-
				subtotal	**$ -**	**$ -**
	21031110	541300 C1630	PS Headquarters Expansion		-	-
				subtotal	**$ -**	**$ -**
	21031110	542100 C2009	Machinery & Equipment	PATROL RIFLE PLATFORM SYSTEM (2020 CAPITAL REQUEST)	-	130,000
				subtotal	**$ -**	**$ 130,000**
	21031110	542200	Fleet		-	-
				subtotal	**$ -**	**$ -**
	21031110	579000	Reserve for Future Investment		-	-
					-	-
				subtotal	**$ -**	**$ -**
	21031110	581200 C1623	Taser Lease (Principal)*		-	-
				subtotal	**$ -**	**$ -**
	21031110	582200 C1623	Taser Lease (Interest)*		-	-
				subtotal	**$ -**	**$ -**
				Federal Seizure Total	-	**130,000**
STATE SEIZURE	21031120	523500	Employee Travel	TRAVEL		
				subtotal	**$ -**	**$ -**
	21031120	531600	Small Equipment	MISC SMALL EQUIPMENT	-	-
				subtotal	**$ -**	**$ -**
	21031120	532400	Non-Recurring Expenses	MISC. NON-RECURRING EXPENSES	-	-
				subtotal	**$ -**	**$ -**
				State Seizure Total	-	-
				DEA Fund Total	**$ -**	**$ 130,000**

** The FY 2019 Recommended Budget includes the reallocation of the Taser lease funding to the General Fund.*

HOTEL/MOTEL FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
HOTEL/MOTEL FUND (FUND 275)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 6,391,842	$ 7,097,865	$ 7,665,868	$ 10,750,737	$ 9,614,470
% Change		*11.0%*	*8.0%*	*40.2%*	*-10.6%*
average 5-year % change		*12.2%*			
Expenditures	$ 5,441,275	$ 6,543,170	$ 7,400,614	$ 10,750,737	$ 9,614,470
% Change		*20.3%*	*13.1%*	*45.3%*	*-10.6%*
average 5-year % change		*17.0%*			

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
HOTEL/MOTEL FUND (FUND 275)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Other Taxes:									
	Hotel/Motel Taxes	$ 6,388,501	$ 7,097,864	$ 7,665,868	$ 7,650,000	$ 950,000	$ 8,600,000	$ 8,800,000	2.3%	$ 200,000
	Hotel/Motel Taxes (Penalties/Interest)	3,341	1	-	-	-	-	-	-	-
	Other:									
	Transfer-in from Conference Center Fund	-	-	-	-	380,222	380,222	-	-100.0%	(380,222)
	Budgeted Fund Balance	-	-	-	-	1,770,515	1,770,515	814,470	-54.0%	(956,045)
	Total	**$ 6,391,842**	**$ 7,097,865**	**$ 7,665,868**	**$ 7,650,000**	**$ 3,100,737**	**$ 10,750,737**	**$ 9,614,470**	**-10.6%**	**$ (1,136,267)**
Expenditures										
	Other:									
	Alpharetta Business Community	$ 220,403	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -
	Alpharetta Convention & Visitor's Bureau	2,790,878	3,105,316	3,353,817	3,346,875	415,625	3,762,500	3,850,000	2.3%	87,500
	City of Alpharetta	2,429,994	2,661,700	2,874,701	2,868,750	356,250	3,225,000	3,300,000	2.3%	75,000
	subtotal	***$ 5,441,275***	***$ 5,767,016***	***$ 6,228,518***	***$ 6,215,625***	***$ 771,875***	***$ 6,987,500***	***$ 7,150,000***	***2.3%***	***$ 162,500***
	Facility Portion of the Hotel/Motel Tax:									
	Professional Svcs (Bond Admin)	$ -	$ 525	$ 6,525	$ 3,000	$ -	$ 3,000	$ 3,000	0.0%	$ -
	Series 2016 Bonds	-	775,629	779,963	979,963	-	979,963	975,963	-0.4%	(4,000)
	Alpharetta Arts Center	-	-	385,609	-	164,392	164,392	-	-100.0%	(164,392)
	Equestrian Center Foundation Match	-	-	-	250,000	-	250,000	-	-100.0%	(250,000)
(1)	Park System Wayfinding Signage	-	-	-	51,412	-	51,412	100,000	94.5%	48,588
(1)	Wills Park Master Plan Imp.	-	-	-	-	-	-	850,000	-	850,000
(1)	Downtown Parking Signage	-	-	-	-	-	-	95,000	-	95,000
	Non-Allocated Reserve	-	-	-	150,000	664,470	814,470	440,507	-45.9%	(373,963)
	Debt Service Reserve	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
	subtotal	***$ -***	***$ 776,154***	***$ 1,172,096***	***$ 1,434,375***	***$ 2,328,862***	***$ 3,763,237***	***$ 2,464,470***	***-34.5%***	***$ (1,298,767)***
	Total	**$ 5,441,275**	**$ 6,543,170**	**$ 7,400,614**	**$ 7,650,000**	**$ 3,100,737**	**$ 10,750,737**	**$ 9,614,470**	**-10.6%**	**$ (1,136,267)**

Notes:

The City of Alpharetta levies a Hotel/Motel occupancy tax of 8% on total rental charges. The resulting revenue is distributed as follows: Alpharetta Convention & Visitor's Bureau (43.75%); City of Alpharetta (37.50%); and Tourism Product Development (18.75%; e.g. Conference Center Facility). The tax was changed from 6% to 8% effective October 1, 2015 to fund construction of a Conference Center.

(1) Please refer to the Capital Initiatives section of this document for detailed descriptions.

THE CITY OF
ALPHARETTA
GEORGIA

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DEBT SERVICE FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
DEBT SERVICE FUND (FUND 410)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 3,528,539	$ 5,576,525	$ 5,259,600	$ 6,176,049	$ 5,351,086
% Change		*58.0%*	*-5.7%*	*17.4%*	*-13.4%*
average 5-year % change		*14.1%*			
Expenditures	$ 3,559,998	$ 5,140,171	$ 5,477,957	$ 6,176,049	$ 5,351,086
% Change		*44.4%*	*6.6%*	*12.7%*	*-13.4%*
average 5-year % change		*12.6%*			

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
(1)	Property Taxes:									
	Current Year	$ 3,417,288	$ 5,367,318	$ 5,099,934	$ 5,090,000	$ -	$ 5,090,000	$ 5,050,000	-0.8%	$ (40,000)
	Delinquent	33,839	128,331	94,326	20,000	-	20,000	20,000	0.0%	-
	Motor Vehicle	58,587	59,542	39,890	24,000	-	24,000	15,000	-37.5%	(9,000)
	Delinquent	10,247	10,354	4,994	-	-	-	-	-	-
	Interest:	8,578	10,979	20,456	10,000	-	10,000	12,000	20.0%	2,000
	Other:									
	Miscellaneous	-	1	-	-	-	-	-	-	-
	Transfer-In (Impact Fee Fund)	-	-	-	-	-	-	-	-	-
	Refunding Bond Proceeds	-	-	-	-	-	-	-	-	-
(1)	Budgeted Fund Balance	-	-	-	329,513	702,536	1,032,049	254,086	-75.4%	(777,963)
	Total	**$ 3,528,539**	**$ 5,576,525**	**$ 5,259,600**	**$ 5,473,513**	**$ 702,536**	**$ 6,176,049**	**$ 5,351,086**	**-13.4%**	**$ (824,963)**

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
DEBT SERVICE FUND (FUND 410)
BUDGET REQUEST BY ACCOUNT

Notes	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Expenditures									
	Maintenance & Operations:									
	Professional Services	$ -	$ 2,350	$ 3,300	$ 5,000	$ -	$ 5,000	$ 5,000	0.0%	$ -
	Debt Service (Principal & Interest):									
	City of Alpharetta									
	General Obligation Bonds (GO)									
	Series 2006	1,289,600	-	-	-	-	-	-	-	-
	Series 2012	1,497,900	1,500,100	1,483,900	1,478,950	-	1,478,950	1,485,350	0.4%	6,400
	Series 2014 (refunding)	647,246	1,936,513	1,935,477	1,933,622	-	1,933,622	1,930,948	-0.1%	(2,674)
	Series 2016	-	1,576,014	1,930,788	1,930,788	-	1,930,788	1,929,788	-0.1%	(1,000)
	Development Authority of Alpharetta									
	Series 2009 (refunding)	125,252	125,194	124,493	125,153	-	125,153	-	-100.0%	(125,153)
	Other Uses:									
	Transfer to Capital Project Fund	-	-	-	-	-	-	-	-	-
(2)	Debt Service Reserve	-	-	-	-	702,536	702,536	-	-100.0%	(702,536)
	Total	**$ 3,559,998**	**$ 5,140,171**	**$ 5,477,957**	**$ 5,473,513**	**$ 702,536**	**$ 6,176,049**	**$ 5,351,086**	**-13.4%**	**$ (824,963)**

Notes:

(1) FYs 2015-2018 utilize available fund balance to offset a portion of the debt service requirements.

(2) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number		Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Debt Service Fund	41090100	311100	Property Taxes (Current Year)	$ 5,090,000	$ 5,050,000
" "	41090100	311200	Property Taxes (Delinquent)	20,000	20,000
" "	41090100	311310	Motor Vehicle Taxes	24,000	15,000
" "	41090100	319100	Property Taxes (Penalties/Interest)	-	-
" "	41090100	361000	Investment Earnings	10,000	12,000
" "	41090100	395000	Carryforward Fund Balance	1,032,049	254,086
			Total	**$ 6,176,049**	**$ 5,351,086**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Summary by Division/Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Operating Budget	FY 2020 Operating Budget Request	Admin	Series 2016 GO Bond	Series 2014 GO Bond (R)	Series 2012 GO Bond	Series 2009 Development Authority Revenue Refunding Bond
					D1601	D1400	D1201	D1203
521200	Professional Services	$ 5,000	$ 5,000	$ 5,000	$ -	$ -	$ -	$ -
581100	Principal	2,832,100	2,785,000	-	440,000	1,645,000	700,000	-
582100	Interest	2,636,413	2,561,086	-	1,489,788	285,948	785,350	-
579000	Contingency	702,536	-	-	-	-	-	-
TOTAL		**$ 6,176,049**	**$ 5,351,086**	**$ 5,000**	**$ 1,929,788**	**$ 1,930,948**	**$ 1,485,350**	**$ -**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Division/Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number			Title		FY 2019 Adopted Budget	FY 2020 Recommended Budget
Administration	41090100	521200	Professional Services	Bond Administration Fees		5,000	5,000
					subtotal	**$ 5,000**	**$ 5,000**
Series 2016 GO Bond	41090100	581100 D1601	Principal			420,000	440,000
					subtotal	**$ 420,000**	**$ 440,000**
	41090100	582100 D1601	Interest			1,510,788	1,489,788
					subtotal	**$ 1,510,788**	**$ 1,489,788**
Series 2014 GO Bond	41090100	581100 D1400	Principal			1,610,000	1,645,000
					subtotal	**$ 1,610,000**	**$ 1,645,000**
	41090100	582100 D1400	Interest			323,622	285,948
					subtotal	**$ 323,622**	**$ 285,948**
Series 2012 GO Bond	41090100	581100 D1201	Principal			680,000	700,000
					subtotal	**$ 680,000**	**$ 700,000**
	41090100	582100 D1201	Interest			798,950	785,350
					subtotal	**$ 798,950**	**$ 785,350**
Series 2006 GO Bond	41090100	581100 D1202	Principal			-	-
					subtotal	**$ -**	**$ -**
	41090100	582100 D1202	Interest			-	-
					subtotal	**$ -**	**$ -**
Series 2009 Development Authority Revenue Bond (Refunding)	41090100	581100 D1203	Principal			122,100	-
					subtotal	**$ 122,100**	**$ -**
	41090100	582100 D1203	Interest			3,053	-
					subtotal	**$ 3,053**	**$ -**
				Debt Service Fund Total		**$ 5,473,513**	**$ 5,351,086**

SOLID WASTE FUND

The Organizational Chart is included under the *Finance* tab of this document.

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 3,233,631	$ 3,284,129	$ 3,871,624	$ 4,359,146	$ 4,180,762
% Change		*1.6%*	*17.9%*	*12.6%*	*-4.1%*
average 5-year % change		*7.0%*			
Expenditures	$ 3,077,407	$ 3,274,907	$ 3,818,643	$ 4,359,146	$ 4,180,762
% Change		*6.4%*	*16.6%*	*14.2%*	*-4.1%*
average 5-year % change		*8.3%*			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Licenses and Permits:									
	Solid Waste Permits (Penalties/Interest)	$ 743	$ 71	$ 50	$ -	$ -	$ -	$ -	-	$ -
	Charges for Services:									
(2)	Solid Waste Collection Fees	3,153,739	3,218,198	3,777,854	3,953,000	-	3,953,000	4,014,000	1.5%	61,000
	Solid Waste Tag Fees	992	294	1,308	1,000	-	1,000	1,500	50.0%	500
	Solid Waste Commercial Hauler Fees	24,991	27,950	27,189	25,000	-	25,000	25,000	0.0%	-
	Solid Waste Fees (Penalties/Interest)	44,189	28,522	45,199	30,000	-	30,000	40,000	33.3%	10,000
	Bad Check Fees	379	100	263	300	-	300	262	-12.7%	(38)
	Interest Earnings:	8,598	8,994	19,817	8,654	-	8,654	20,000	131.1%	11,346
	Other:									
	Miscellaneous Revenue	-	-	(56)	-	-	-	-	-	-
(4)	Carryforward Fund Balance	-	-	-	-	341,192	341,192	80,000	-76.6%	(261,192)
	Total	**$ 3,233,631**	**$ 3,284,129**	**$ 3,871,624**	**$ 4,017,954**	**$ 341,192**	**$ 4,359,146**	**$ 4,180,762**	**-4.1%**	**$ (178,384)**
Expenditures										
(1)	Personnel Services:									
	Salaries	$ 19,785	$ 37,248	$ 38,117	$ 39,552	$ -	$ 39,552	$ 40,773	3.1%	$ 1,221
	Benefits	15,601	32,753	33,224	37,357	-	37,357	39,071	4.6%	1,714
	subtotal	***$ 35,386***	***$ 70,001***	***$ 71,341***	***$ 76,909***	***$ -***	***$ 76,909***	***$ 79,844***	***3.8%***	***$ 2,935***

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
FINANCE DEPARTMENT
SOLID WASTE FUND (FUND 540)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Maintenance and Operations:									
(2)	Professional Services	$ 3,070,236	$ 3,164,395	$ 3,659,933	$ 3,885,400	$ 855	3,886,255	$ 4,044,400	4.1%	$ 158,145
	Printing and Binding	15,266	17,721	24,481	19,200	-	19,200	22,202	15.6%	3,002
	Employee Travel	-	-	-	1,500	-	1,500	-	100.0%	(1,500)
	Employee Training	-	-	-	500	-	500	-	-100.0%	(500)
	IT Professional Services	4,444	4,567	6,999	4,945	-	4,945	4,816	-2.6%	(129)
	General Supplies and Materials	25,413	26,633	35,869	29,500	-	29,500	29,500	0.0%	-
	subtotal	***$ 3,115,359***	***$ 3,213,316***	***$ 3,727,282***	***$ 3,941,045***	***$ 855***	***$ 3,941,900***	***$ 4,100,918***	***4.0%***	***$ 159,018***
	Other:									
	Bad Debt Expense	$ (73,338)	$ (8,410)	$ 20,021	$ -	$ -	$ -	$ -	-	$ -
	Tyler (Munis) Software	-	-	-	-	-	-	-	-	-
(3)	Non-Allocated/Reserve	-	-	-	-	340,337	340,337	-	-100.0%	(340,337)
	subtotal	***$ (73,338)***	***$ (8,410)***	***$ 20,021***	***$ -***	***$ 340,337***	***$ 340,337***	***$ -***	***-100.0%***	***$ (340,337)***
	Total	**$ 3,077,407**	**$ 3,274,907**	**$ 3,818,643**	**$ 4,017,954**	**$ 341,192**	**$ 4,359,146**	**$ 4,180,762**	**-4.1%**	**$ (178,384)**
	Full-time Equivalent Positions	1.0	1.0	1.0	1.0		1.0	1.0		

Notes

(1) Variance due primarily to wage increases associated with the 3% performance-based merit program scheduled for April 1, 2020 (contingent upon a mid-year review of revenue trends) and growth in group insurance premiums.

(2) This activity is primarily attributable to our private solid waste hauling contract .

(3) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carry-forward for FY 2020 will occur subsequent to adoption of the budget.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Solid Waste Administration	54015450 324110	Solid Waste Permits (Penalties/Interest)	$ -	$ -
" "	54015450 344110	Solid Waste Collection Fees	3,928,000	3,980,000
" "	54015450 344110 FSW00	Solid Waste Collection Fees (Downtown Sanitation Initiatives)	25,000	34,000
" "	54015450 344111	Solid Waste Tag Fees	1,000	1,500
" "	54015450 344140	Solid Waste Commercial Hauler Fees	25,000	25,000
" "	54015450 349900	Solid Waste Fees (Penalties/Interest)	30,000	40,000
" "	54015450 349930	Bad Check Fees	300	262
" "	54015450 361000	Interest Earnings	8,654	20,000
" "	54015450 389000	Miscellaneous Revenue	-	-
" "	54015450 395000	Carryforward Fund Balance	341,192	80,000
		Total	**$ 4,359,146**	**$ 4,180,762**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Budget	FY 2020 Budget Request	Solid Waste Admin	Downtown Sanitation Initiatives
				15450	FSW00
521200	Professional Services	$ 3,886,255	$ 4,044,400	$ 4,010,400	$ 34,000
523400	Printing and Binding	19,200	22,202	22,202	-
523500	Employee Travel	1,500	-	-	-
523700	Employee Training	500	-	-	-
523900	IT Professional Services	4,945	4,816	4,816	-
531100	General Supplies/Materials	29,500	29,500	29,500	-
579000	Reserve	340,337	-	-	-
TOTAL		**$ 4,282,237**	**$ 4,100,918**	**$ 4,066,918**	**$ 34,000**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
SOLID WASTE ADMINISTRATION	54015450 521200	Professional Services	Sanitation Collection Fees	3,250,000	3,400,000
			Glass Recycling Fees	580,000	580,000
			Garbage Tags	2,500	2,500
			Recycling/Hazardous Waste Collection Event	27,000	27,000
			Graphic Designer (brochures)	900	900
			subtotal	***3,860,400***	***4,010,400***
	54015450 523400	Printing and Binding	Sanitation Bill Statement (printing)	18,000	20,000
			Sanitation Brochure (printing)	1,200	2,202
			subtotal	***19,200***	***22,202***
	54015450 523500	Employee Travel	Software/Professional Development Conf.	1,500	-
			subtotal	***1,500***	***-***
	54015450 523700	Employee Training	Software/Professional Development Conf.	500	-
			subtotal	***500***	***-***
	54015450 523900	IT Professional Services	WAP Maintenance	14	14
			Domain Name Service - Amazon Web Services	3	2
			Developer License for MDM	1	1
			City Circuit Connection to Internet - AT&T	43	43
			Data Circuits (ASE) (AT&T)	123	123
			City Circuit Connection to Internet - Charter	8	8
			Load Balance	3	14
			Security - Patch Mgmt		57
			Data Center's Uninterruptible Power System	25	30
			Citywide Microsoft Licensing	50	421
			Drone to GIS Conversion	7	
			GIS Mobile Field Mapping & Data Collection	117	117
			Non-Xerox Printer Repair	17	11
			Database Management for Various City Departments	13	21
			Data Center Fire Suppression System	3	3
			Project event capture (Geoevent - ESRI)	7	14
			Security (Tenable)	68	71
			Asset Mgmt (Lansweeper)	5	5
			ERPM - Red Identity Mgmt	22	14
			LogRhythm - Logging/Auditing		114
			Physical Security	14	20
			Technical Support for CISCO Network	100	40
			Conversion of LIDAR Data to ArcGIS	4	4

City of Alpharetta
Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
			Firewall	58	60
			SQL Monitoring Tool	11	11
			Wiring Services	23	23
			Consulting Services	55	55
			Citywide Virtual Infrastructure	105	99
			Maintenance Extensions	95	144
			City Circuit Connection to Internet - Zayo	59	59
			Backup and Replication/O365 backup		259
			Carbon Black		48
			Duo 2FA		52
			AdSelfService	23	15
			Line and Circuit Service	108	108
			GLS Monitoring and Support	135	136
			CISCO SMARTnet Telephony and Phone App Licenses	40	100
			Cisco phone infrastructure support	10	10
			Tyler Finance/ HR ERP	3,270	2,490
			Security Awareness Training (KnowBe4)	21	
			Microsoft User Training	21	
			Solarwinds Software Renewal	27	
			City Enterprise Data Management	46	
			City Virus, Adware, Spyware & Threat Protection	121	
			Client VPN	13	
			Manage Engine	57	
			subtotal	***4,945***	***4,816***
			General Supplies	2,000	2,000
	54015450 531100	General Supplies/Materials	Sanitation Bill Statement (postage)	27,500	27,500
			subtotal	***29,500***	***29,500***
			Administration Total	**$ 3,916,045**	**$ 4,066,918**
DOWNTOWN SANITATION	54015450 521200 FSW00	Professional Services	Dumpster	25,000	34,000
			subtotal	***25,000***	***34,000***
			Downtown Sanitation Initiatives Total	**$ 25,000**	**$ 34,000**
			Solid Waste Fund Total	**$ 3,941,045**	**$ 4,100,918**

THE CITY OF
ALPHARETTA
GEORGIA

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RISK MANAGEMENT FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RISK MANAGEMENT FUND (FUND 600)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 1,291,522	$ 1,413,028	$ 1,400,421	$ 1,672,636	$ 1,507,300
% Change		*9.4%*	*-0.9%*	*19.4%*	*-9.9%*
average 5-year % change		*4.5%*			
Expenditures	$ 1,070,391	$ 1,722,734	$ 1,457,620	$ 1,672,636	$ 1,507,300
% Change		*60.9%*	*-15.4%*	*14.8%*	*-9.9%*
average 5-year % change		*12.6%*			

Budget figures may include non-operating accounts such as reserve and carryforward fund balance. For an accurate comparison to prior-year actual activity, these accounts should be removed from the budgetary figures.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue										
	Charges for Services:									
	Risk Fund	$ 1,262,000	$ 1,310,000	$ 1,335,000	$ 1,446,500	$ -	$ 1,446,500	$ 1,499,800	3.7%	$ 53,300
	Interest Earnings:	3,984	4,754	9,247	4,000	-	4,000	7,500	87.5%	3,500
	Other:									
	General Fund Transfer	-	-	-	-	-	-	-	-	-
	Insurance Proceeds	25,537	98,274	56,175	-	-	-	-	-	-
(1)	Budgeted Fund Balance	-	-	-	-	222,136	222,136	-	-100.0%	(222,136)
	Total	**$ 1,291,522**	**$ 1,413,028**	**$ 1,400,421**	**$ 1,450,500**	**$ 222,136**	**$ 1,672,636**	**$ 1,507,300**	**-9.9%**	**$ (165,336)**
Expenditures										
(2)	Maintenance and Operations:									
	Professional Services	$ 93,457	$ 121,077	$ 131,408	$ 132,000	$ -	$ 132,000	$ 135,300	2.5%	$ 3,300
	Insurance Premiums									
	Vehicle Insurance	135,169	143,111	159,588	170,000	-	170,000	170,000	0.0%	-
	Property and Equipment Insurance	84,628	83,823	92,197	100,000	-	100,000	95,000	-5.0%	(5,000)
	Fine Art Insurance	-	-	-	-	2,500	2,500	3,500	40.0%	1,000
	General Liability Insurance	54,387	56,244	56,626	60,000	-	60,000	60,000	0.0%	-
	Law Enforcement Liability Insurance	93,429	94,931	85,194	94,000	(2,500)	91,500	92,500	1.1%	1,000
	Public Entity Liability Insurance	49,295	57,900	58,077	60,000	2,733	62,733	65,000	3.6%	2,267
	Workers Compensation Excess Liability Insurance	87,050	100,239	103,609	107,000	-	107,000	107,000	0.0%	-
	Criminal Liability Insurance	4,075	4,275	3,386	4,500	-	4,500	4,000	-11.1%	(500)
	Cyber Liability	6,584	6,806	6,394	7,000		7,000	7,000	0.0%	-
	Umbrella Liability Insurance	53,602	56,725	52,782	56,000	-	56,000	56,000	0.0%	-
	Medical Services (PS Custody)	6,608	12,408	40,155	35,000	-	35,000	15,000	-57.1%	(20,000)

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
RISK MANAGEMENT FUND (FUND 600)
BUDGET REQUEST BY ACCOUNT

	ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
	Claims and Judgments	402,107	985,195	662,032	625,000	(623,549)	1,451	-	-100.0%	(1,451)
	Vehicle	-	-	-	-	37,000	37,000	34,000	-8.1%	(3,000)
	Property and Equipment	-	-	-	-	-	-	45,000	-	45,000
	General Liability	-	-	-	-	23,000	23,000	28,000	21.7%	5,000
	Law Enforcement Liability	-	-	-	-	-	-	-	-	-
	Public Entity Liability	-	-	6,172	-	48,497	48,497	-	-100.0%	(48,497)
	Workers Compensation	-	-	-	-	512,319	512,319	590,000	15.2%	77,681
	Criminal Liability	-	-	-	-	-	-	-	-	-
	Cyber Liability	-	-	-	-	-	-	-	-	-
	Umbrella Liability	-	-	-	-	-	-	-	-	-
	subtotal	***$ 1,070,391***	***$ 1,722,734***	***$ 1,457,620***	***$ 1,450,500***	***$ -***	***$ 1,450,500***	***$ 1,507,300***	3.9%	***$ 56,800***
	Other:									
(1)	Reserve	-	-	-	-	222,136	222,136	-	-100.0%	(222,136)
	Total	**$ 1,070,391**	**$ 1,722,734**	**$ 1,457,620**	**$ 1,450,500**	**$ 222,136**	**$ 1,672,636**	**$ 1,507,300**	**-9.9%**	**$ (165,336)**

Notes:

(1) Annually after the year-end accrual period (i.e. September), the city carries-forward available fund balance and places in a Reserve account. The purpose is to provide elected officials, city staff, citizens, and stakeholders with a transparent view of the funding available for future initiatives. The carryforward for FY 2020 will occur subsequent to adoption of the budget.

(2) Variances are based on current year-to-date premium expenditures and actuarial loss projections for risk claims (workers compensation, general liability, auto liability, etc.).

(3) Claims and Judgement appropriations were broken-out into subcategories starting in FY 2019.

REVENUE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Revenue Summary by Account

Division/Project	Account Number	Title	FY 2019 Amended Budget	FY 2020 Recommended Budget
Risk and Safety Fund	60015550 341751	Risk Fund Charges for Services	$ 1,446,500	$ 1,499,800
" "	60015550 361000	Interest Earnings	4,000	7,500
" "	60015550 391100	Transfer-In from General Fund	-	-
" "	60015550 392300	Insurance Proceeds	-	-
" "	60015550 395000	Budgeted Fund Balance	222,136	-
		Total	**$ 1,672,636**	**$ 1,507,300**

EXPENDITURE SUMMARY BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Summary by Project (Maintenance and Operations/Capital)

ACCOUNT DESCRIPTION		FY 2019 Amended Budget	FY 2020 Recommended Budget	Risk and Safety
				1555
521200	Professional Services	$ 132,000	$ 135,300	$ 135,300
523110	Vehicle Insurance Premiums	170,000	170,000	170,000
523120	Property/Equipment Insurance Premiums	100,000	95,000	95,000
523125	Fine Art Insurance	2,500	3,500	3,500
523130	General Liability Insurance Premiums	60,000	60,000	60,000
523140	Law Enforcement Liability Insurance Premiums	91,500	92,500	92,500
523150	Public Entity Liability Insurance Premiums	62,733	65,000	65,000
523160	Workers Compensation Excess Liability Insurance Premiums	107,000	107,000	107,000
523180	Criminal Liability Insurance Premiums	4,500	4,000	4,000
523185	Cyber Liability Insurance Premiums	7,000	7,000	7,000
523190	Umbrella Liability Insurance Premiums	56,000	56,000	56,000
523195	Medical Services (PS Custody)	35,000	15,000	15,000
552200	Claims and Judgments	1,451	-	-
552201	Vehicles (Claims)	37,000	34,000	34,000
552202	Property/Equipment (Claims)	-	45,000	45,000
552203	General Liability (Claims)	23,000	28,000	28,000
552204	Law Enforcement Liability (Claims)	-	-	-
552206	Public Entitiy Liability (Claims)	48,497	-	-
552207	Workers Compensation (Claims)	512,319	590,000	590,000
552208	Criminal Liability (Claims)	-	-	-
552209	Cyber Liability (Claims)	-	-	-
552210	Umbrella Liability (Claims)	-	-	-
579000	Reserve	222,136	-	-
	TOTAL	**$ 1,672,636**	**$ 1,507,300**	**$ 1,507,300**

EXPENDITURE LINE-ITEM DETAIL BY DIVISION/PROJECT

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
Risk and Safety	60015550 521200	Professional Services	Risk/Claims Administration Service Fees	22,250	25,000
			GA Subsequent Injury Trust Fund Assessment	30,000	30,000
			Actuarial Analysis	11,000	11,500
			Workers Compensation Annual Assessment (State of GA)	6,000	5,500
			Insurance Package (Professional Services)	7,500	7,500
			Insurance Brokerage Service Fee	50,000	50,000
			3E Spill/Poison Hotline	-	800
			National Safety Council (Dues/Membership)	-	1,500
			Alternative Fuel and Highway Impact Fees	2,750	-
			Post Drug Testing	2,500	3,500
			subtotal	***132,000***	***135,300***
	60015550 523110	Vehicle Insurance Premiums	Insurance Premiums	170,000	170,000
			subtotal	***170,000***	***170,000***
	60015550 523120	Property/Equipment Insurance Premiums	Property/Equipment Insurance	100,000	95,000
			subtotal	***100,000***	***95,000***
	60015550 523125	Fine Art Insurance Premiums	Insurance Premiums	-	3,500
			subtotal	***-***	***3,500***
	60015550 523130	General Liability Insurance Premiums	Insurance Premiums	60,000	60,000
			subtotal	***60,000***	***60,000***
	60015550 523140	Law Enforcement Liability Insurance Premiums	Insurance Premiums	94,000	92,500
			subtotal	***94,000***	***92,500***
	60015550 523150	Public Entity Liability Insurance Premiums	Management Liability/Employment Practices Insurance Premiums	60,000	65,000
			subtotal	***60,000***	***65,000***
	60015550 523160	Workers Compensation Excess Liability Insurance Premiums	Insurance Policy Premiums (Audit)	2,000	2,000
			Excess Liability Insurance Premiums	105,000	105,000
			subtotal	***107,000***	***107,000***
	60015550 523180	Criminal Liability Insurance Premiums	Insurance Premiums	4,500	4,000
			subtotal	***4,500***	***4,000***

City of Alpharetta

Budget: FY 2020
Statement: Expenditure Detail by Project (Maintenance and Operations/Capital)

Division/Project Title	Account Number	Title	Account Detail	FY 2019 Adopted Budget	FY 2020 Recommended Budget
	60015550 523185	Cyber Liability Insurance Premiums	Insurance Premiums	7,000	7,000
			subtotal	***7,000***	***7,000***
	60015550 523190	Umbrella Liability Insurance Premiums	Insurance Premiums	56,000	56,000
			subtotal	***56,000***	***56,000***
	60015550 523195	Medical Services (PS Custody)	Medical Costs for individuals under custody	35,000	15,000
			subtotal	***35,000***	***15,000***
	60015550 552200	Claims and Judgments	Claims and Judgments	625,000	-
			subtotal	***625,000***	***-***
	60015550 552201	Vehicle (Claims)	Claims and Judgments	-	34,000
			subtotal	***-***	***34,000***
	60015550 552202	Property/Equipment (Claims)	Claims and Judgments (e.g. PS Equipment)	-	45,000
			subtotal	***-***	***45,000***
	60015550 552203	General Liability (Claims)	Claims and Judgments	-	28,000
			subtotal	***-***	***28,000***
	60015550 552204	Law Enforcement Liability (Claims)	Claims and Judgments	-	-
			subtotal	***-***	***-***
	60015550 552206	Public Entitiy Liability (Claims)	Claims and Judgments	-	-
			subtotal	***-***	***-***
	60015550 552207	Workers Compensation (Claims)	Claims and Judgments	-	590,000
			subtotal	***-***	***590,000***
	60015550 552208	Criminal Liability (Claims)	Claims and Judgments	-	-
			subtotal	***-***	***-***
	60015550 552209	Cyber Liability (Claims)	Claims and Judgments	-	-
			subtotal	***-***	***-***
	60015550 552210	Umbrella Liability (Claims)	Claims and Judgments	-	-
			subtotal	***-***	***-***
			Risk Management Fund	**$ 1,450,500**	**$ 1,507,300**

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MEDICAL INSURANCE FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MEDICAL INSURANCE FUND (FUND 605)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 6,559,028	$ 6,742,205	$ 6,999,839	$ 8,370,517	$ 7,686,909
% Change		*100.0%*	*3.8%*	*19.6%*	*-8.2%*
average 5-year % change		*28.8%*			
Expenditures	$ 6,635,089	$ 5,701,963	$ 6,763,958	$ 8,370,517	$ 7,686,909
% Change		*100.0%*	*18.6%*	*23.8%*	*-8.2%*
average 5-year % change		*33.6%*			

The Medical Insurance Fund accounts for activity under the City's Minimum Premium Plan (MPP) in accordance with Generally Accepted Accounting Principles.

Accounting rules dictate the creation of an Internal Service Fund to track activity under an MPP. As such, this fund does not represent new costs. Rather, it represents a flow of funds from the Operating Funds (e.g. employer/employee premiums) that does have the effect of grossing-up the totals as the appropriations are reflected in multiple Funds.

Under the MPP, the City and the medical insurer (CIGNA) agree that the City will be responsible for paying all claims up to an agreed-upon aggregate level, with the insurer responsible for the excess. The insurer will continue to process claims and administrative services. Through the MPP arrangement, the City is able to reduce premium taxes while maintaining coverage benefits. The MPP is still a fully insured medical plan.

The FY 2020 Budget totals $7.7 million and represents premiums (employer and employee) and the associated expenditures (administration, claims, and reserves). The operating funds (e.g. General Fund, E911 Fund, DEA Fund, and Sanitation Fund) all include group insurance expenses that represent the City's costs.

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
MEDICAL INSURANCE FUND (FUND 605)
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue									
Charges for Services:									
Medical Insurance Premiums									
Employer Contribution	$ 5,802,177	$ 6,007,327	$ 6,249,906	$ 6,455,648	$ -	$ 6,455,648	$ 6,972,100	8.0%	$ 516,452
Employee Contribution	715,904	734,753	749,815	714,809	-	714,809	714,809	0.0%	-
Medical Fund Charges	40,831	-	-	-	-	-	-	-	-
Interest:	116	126	119	-	-	-	-	-	-
Other:									
Budgeted Fund Balance	-	-	-	1,500,000	(299,940)	1,200,060	-	-100.0%	(1,200,060)
Total	**$ 6,559,028**	**$ 6,742,205**	**$ 6,999,839**	**$ 8,670,457**	**$ (299,940)**	**$ 8,370,517**	**$ 7,686,909**	**-8.2%**	**$ (683,608)**
Expenditures									
Maintenance and Operations:									
Medical Premiums	$ 1,341,840	$ 1,347,126	$ 1,506,906	$ 1,637,589	$ -	$ 1,637,589	$ 1,750,000	6.9%	$ 112,411
Other:									
Medical Claims	5,293,250	4,354,837	5,257,053	5,487,755	-	5,487,755	5,891,909	7.4%	404,154
Reserve:	-	-	-	45,113	(299,940)	(254,827)	45,000	-117.7%	299,827
Transfers-Out:									
OPEB Trust Fund	-	-	-	1,500,000	-	1,500,000	-	-100.0%	(1,500,000)
Total	**$ 6,635,089**	**$ 5,701,963**	**$ 6,763,958**	**$ 8,670,457**	**$ (299,940)**	**$ 8,370,517**	**$ 7,686,909**	**-8.2%**	**$ (683,608)**

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OPEB TRUST FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
OPEB HEALTH TRUST FUND (FUND 790)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ 108,261	$ 120,743	$ 101,591	$ 105,000	$ 60,000
% Change		*11.5%*	*-15.9%*	*3.4%*	*-42.9%*
average 5-year % change		*-11.0%*			
Expenditures	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ 60,000
% Change		*2.3%*	*-83.8%*	*1266.1%*	*-42.9%*
average 5-year % change		*285.4%*			

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
OPEB HEALTH TRUST FUND (FUND 790)
BUDGET REQUEST BY ACCOUNT

Amended FY 2019 to FY 2020

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	% INCREASE (DECREASE)	$ INCREASE (DECREASE)
Revenue									
Miscellaneous Revenue:									
OPEB Health Trust Funding									
Employer Contribution	$ 85,000	$ 85,000	$ 85,200	$ 85,000	$ -	$ 85,000	$ 30,000	-64.7%	$ (55,000)
Employee Contribution	20,416	29,283	-	20,000	-	20,000	20,000	0.0%	-
OPEB Health Reimbursement Benefit									
Employer Contribution	-	-	-	550,000	(550,000)	-	-	-	-
Interest:	2,846	6,460	16,391	-	-	-	10,000	-	10,000
Transfer-In:									
Medical Insurance Fund	-	-	-	1,500,000	(1,500,000)	-	-	-	-
Total	**$ 108,261**	**$ 120,743**	**$ 101,591**	**$ 2,155,000**	**$ (2,050,000)**	**$ 105,000**	**$ 60,000**	**-42.9%**	**$ (45,000)**
Expenditures									
Maintenance and Operations:									
OPEB Benefits	$ 46,415	$ 47,494	$ 7,686	$ 105,000	$ -	$ 105,000	$ 60,000	-42.9%	$ (45,000)
OPEB Health Reimbursement Benefits	-	-	-	2,050,000	(2,050,000)	-	-	-	-
Reserve:	-	-	-	-	-	-	-	-	-
OPEB Trust Fund	-	-	-	-	-	-	-	-	-
OPEB Health Reimbursement Benefits	-	-	-	-	-	-	-	-	-
Total	**$ 46,415**	**$ 47,494**	**$ 7,686**	**$ 2,155,000**	**$ (2,050,000)**	**$ 105,000**	**$ 60,000**	**-42.9%**	**$ (45,000)**

Notes:

Fiscal Years 2016-2018 represent activity associated the OPEB Health Trust plan. Eligible retirees are offered the same health and prescription drug coverage as active employees. Each fiscal year, the City determines the Plan benefits and premium rate for participants (active and retirees). However, unlike active employees, retirees pay 100% of the blended premium afforded to the City. Therefore, as the retiree makes the full premium payment, the City's only exposure is the accounting treatment of this implicit rate subsidy caused by the difference in the blended rate offered to the retiree and his/her actual age adjusted premium. Coverage expires at age 65.

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).

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OPEB REIMBURSEMENT FUND

5-YEAR FINANCIAL SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
OPEB REIMBURSEMENT TRUST FUND (FUND 791)
Five-Year Financial Summary

	Actual FY 2016	Actual FY 2017	Actual FY 2018	Amended Budget FY 2019	Recommended Budget FY 2020
Revenue	$ -	$ -	$ -	$ 2,050,000	$ 581,000
% Change		-	-	-	*-71.7%*
average 5-year % change		-			
Expenditures	$ -	$ -	$ -	$ 2,050,000	$ 581,000
% Change		-	-	-	*-71.7%*
average 5-year % change		-			

FUND BUDGET SUMMARY

CITY OF ALPHARETTA
RECOMMENDED BUDGET FY 2020
OPEB REIMBURSEMENT TRUST FUND (FUND 791)
BUDGET REQUEST BY ACCOUNT

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	BUDGET AMEND-MENTS	AMENDED BUDGET FY 2019	RECOMMENDED BUDGET FY 2020	*Amended FY 2019 to FY 2020* % INCREASE (DECREASE)	*Amended FY 2019 to FY 2020* $ INCREASE (DECREASE)
Revenue									
Miscellaneous Revenue:									
OPEB Health Reimbursement Benefit									
Employer Contribution	$ -	$ -	$ -	$ -	$ 550,000	$ 550,000	$ 575,000	4.5%	$ 25,000
Interest:	-	-	-	-	-	-	6,000	-	6,000
Transfer-In:									
Medical Insurance Fund	-	-	-	-	1,500,000	1,500,000	-	-100.0%	(1,500,000)
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,050,000**	**$ 2,050,000**	**$ 581,000**	**-71.7%**	**$ (1,469,000)**
Expenditures									
Maintenance and Operations:									
OPEB Health Reimbursement Benefits	$ -	$ -	$ -	$ -	$ 2,050,000	$ 2,050,000	$ 581,000	-71.7%	$ (1,469,000)
Reserve:	-	-	-	-	-	-	-	-	-
OPEB Health Reimbursement Benefits	-	-	-	-	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,050,000**	**$ 2,050,000**	**$ 581,000**	**-71.7%**	**$ (1,469,000)**

Notes:

The Fiscal Year 2019 Adopted Budget reflected implementation of a OPEB Health Reimbursement benefit (new for FY 2019). Funding for this benefit includes a one-time transfer of available funds from the Medical Insurance Fund and ongoing funding from City operations (roughly 2% of payroll). Funding with this benefit was transferred during FY 2019 to its own Fund (Fund 791 - OPEB Health Reimbursement Trust Fund).

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APPENDIX

Alpharetta Convention & Visitors Bureau Fiscal Year 2020 Budget

Alpharetta Convention & Visitors Bureau
Fiscal Year 2020 Adopted Budget

Occupancy Tax Revenues	$	3,675,000
Interest Income		1,600
Accumulated Surplus		607,184
TOTAL REVENUE	**$**	**4,283,784**
Salary & Benefits	$	1,120,508
Accounting & Legal Fees		20,000
Advertising		
Georgia/Metro Atlanta Ads		283,280
National/Regional Ads		770,045
Business License		350
Computer Equipment		16,500
Business Development		
Ameris Bank Amphitheatre		128,000
Conference Center		500,000
Meeting Planners FAMs		75,000
Braves		16,500
Computer Software/Maintenance		58,660
Research		25,600
Contingency Fund		68,175
Insurance		3,700
Meeting Expenses		46,800
Membership Dues		27,856
Subscriptions		750
Office Equipment/Leases		9,640
Office Rent (utilities, cleaning, security)		93,755
Office Supplies/Furniture		30,670
Postage/Shipping		39,000
Premiums/Gifts		39,500
Printing/Production		185,750
Taxes/Leased Equipment		1,000
Public Relations		210,800
Sponsorships/Bid Fees		337,300
Telephone/ISP		30,000
Tradeshows/Conference/Professional Development		138,645
Staff Development		6,000
TOTAL EXPENSES	**$**	**4,283,784**

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AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF ALPHARETTA, GEORGIA, TO FIX THE AD VALOREM TAX RATE OF THE CITY OF ALPHARETTA, GEORGIA FOR THE FISCAL YEAR COMMENCING JULY 1, 2019, AND ENDING JUNE 30, 2020; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and City Council of the City of Alpharetta, Georgia as follows:

SECTION I: The ad valorem tax rate for the City of Alpharetta, Georgia for the 2019 calendar year, on property subject to ad valorem taxation by the City is hereby fixed at $5.750 on forty percent (40%) of each $1,000.00 of property subject to ad valorem tax by the City.

SECTION II: Said rate of $5.750 on forty percent (40%) of each $1,000.00 of taxable property is hereby levied as follows:

(a) For General Government purposes $4.820 on forty percent (40%) of each $1,000.00 of taxable property**.**

(b) For the purpose of retiring outstanding General Obligation bonds, $0.930 on forty percent (40%) of each $1,000.00 of taxable property.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

ADOPTED AND APPROVED this _____ day of _____, 2019.

CITY OF ALPHARETTA, GEORGIA

By: _____
Mayor

_____ _____
Council Member Council Member

_____	_____
Council Member	Council Member
_____	_____
Council Member	Council Member
(SEAL)	Attest:
	_____
	City Clerk