



CITY COUNCIL MEETING JUNE 10, 2019

ALPHARETTA CITY HALL
COUNCIL CHAMBERS
2 PARK PLAZA
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE TO THE FLAG
- IV. CONSENT AGENDA
 - A. Council Meeting Minutes (Meeting of 6/3/2019)
 - B. Alcoholic Beverage License Applications
 - PH-19-AB-15 Concept to Table LLC
d/b/a Minnie Olivia Pizzeria
10 Roswell St. Ste. 120
Alpharetta, GA 30009
 - Restaurant
Consumption on Premises
Beer, Wine, Liquor, Sunday Sales
 - Owner: Julio Delgado
Registered Agent: Julio Delgado
- V. OLD BUSINESS
 - A. Ordinance: Shareable Dockless Mobility Devices (2nd Reading)
- VI. NEW BUSINESS
 - A. Video and Badge Security System Maintenance and Camera Replacement/Expansion for the City Jail and City Center Parking Garage (RFP 19-107)
- VII. WORKSHOP
 - A. Roadway Rating and Pavement Analysis Report
- VIII. PUBLIC COMMENT
- IX. REPORTS
- X. ADJOURNMENT



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: City Clerk
Submitted By: Erin Cobb
Meeting Date: June 10, 2019

I. AGENDA ITEM TITLE: COUNCIL MEETING MINUTES (MEETING OF 6/3/2019)

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

City Council Meeting draft minutes 6-3-2019



City Council Meeting
June 3, 2019
Office of the City Clerk

ALPHARETTA CITY
HALL COUNCIL
CHAMBERS
2 PARK PLAZA
6:30 PM

This summary is provided as a convenience and service to the public, media and staff. It is not the intent to record proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted as heard by Council, but not quoted or paraphrased. This document includes limited presentation by Council and invited speakers in summary form. This is not an official record of the Alpharetta City Council Meeting proceedings. Official Minutes are recorded and available for review.

I. CALL TO ORDER

- *Mayor Gilvin called the meeting to order at 6:30 p.m.*

II. ROLL CALL

- Council Members
 - o Mayor Jim Gilvin
 - o Mayor Pro Tem Donald F. Mitchell
 - o Jason Binder
 - o Ben Burnett
 - o John Hipes
 - o Dan Merkel
 - o Karen Richard
- Staff
 - o Bob Regus, City Administrator
 - o Sam Thomas, City Attorney
 - o James Drinkard, Asst. City Administrator
 - o Peter Sewczwicz, Director of Public Works
 - o Morgan Rodgers, Director of Recreation, Parks & Cultural Services
 - o Kathi Cook, Director of Community Development
 - o Shawn Mitchell, Budget & Procurement Manager
 - o Tom Harris, Director of Finance
 - o Kurt Kirby, Project Manager
 - o Amanda Musilli, Community Services Manager
 - o Matt Casey, Wills Park Manager
 - o Trent Lindgren, Major – Police Operations

III. PLEDGE TO THE FLAG

IV. CONSENT AGENDA

A. Council Meeting Minutes (Meeting of 5/28/2019)

B. Financial Management Report: Month Ending April 30, 2019

❖ Mayor Pro Tem Mitchell offered a motion to approve the consent agenda

- The motion received a second from Council Member Merkel
- The motion was approved unanimously (7-0)

V. PUBLIC HEARING

A. E-19-01: Sabri Guven Sign Exception

- Director of Community Development, Kathi Cook, came forward to present this item.
- Staff recommends Mayor and Council approve E-19-01 Sabri Guven Sign Exception, subject to the following conditions:
 1. Two (2) illuminated window signs, each no more than 3 square feet in sign area, shall be permitted for Sabri Guven. No more than one (1) illuminated window sign shall be visible from Old Milton Parkway or Haynes Bridge Road.
 2. Window signage, including illuminated window signs, shall not exceed a maximum of 20% of the total window area for the Sabri Guven space.
- The applicant, Sabri Guven, is requesting consideration of a sign exception to allow two (2) illuminated window signs for Sabri Guven Fine Jewelry. The Unified Development Code (UDC) allows one (1) illuminated window sign per tenant space. The subject property is located at 2225 Old Milton Parkway at the southeast corner of Old Milton Parkway and Haynes Bridge Road.
- The submitted request, if approved, would allow two (2) illuminated window signs for Sabri Guven Fine Jewelry. The Unified Development Code (UDC) allows one (1) illuminated window sign per tenant, not to exceed four (4) square feet in area. The applicant currently has two (2) 'OPEN' illuminated window signs, each having a sign area of three (3) square feet. The subject property is located at 2225 Old Milton Parkway at the southeast corner of Old Milton Parkway and Haynes Bridge Road.
- The subject property is zoned C-2 (General Commercial) and is developed with a 1-story, 9,000 square foot retail strip center. Surrounding properties are zoned C-2 to the north and west and O-I (Office-Institutional) to the south and east. An undeveloped commercial property is located to the north, undeveloped office properties to the south and east and Alpharetta Crossing shopping center to the west.
- UDC Section 2.6.12 (A)(4) Strip Shopping Centers (less than 50,000 sq. ft. enclosed leasable space), Window Signs states, "The aggregate copy area of window

signs shall not exceed a maximum of 20% of the total window area of the subject tenant space. One (1) illuminated window sign is permitted for each tenant space provided that such sign does not exceed a maximum of four (4) square feet. Illuminated window signs shall be included in the maximum aggregate window sign area calculation.”

- The applicant currently has two (2) illuminated window signs, with the words ‘OPEN’, in the windows facing Old Milton Parkway and Haynes Bridge Road. Each sign has green lettering and measures 1' x 3', or three (3) square feet. Code Enforcement has notified the applicant that the additional illuminated window sign requires approval of a sign exception and the applicant has turned off the sign during the public hearing process. Sabri Guven Fine Jewelry occupies the tenant space at the corner of the building, which has frontage on both Old Milton Parkway and Haynes Bridge Road. While wall signage is typically permitted along each road frontage, illuminated window signage is limited to the tenant space.
- Staff has reviewed the application and is in general agreement with the requested sign exception. The sign exception criteria have been met and the applicant’s request should not impact surrounding properties. Sabri Guven Fine Jewelry is located in a corner suite, which has frontage along both Old Milton Parkway and Haynes Bridge Road. If approved, conditions are recommended requiring compliance with the City’s maximum window signage percentage.
- The applicant notified adjacent property owners of the sign variance request and intent for the property. The citizen participation report states that no comments were received.
- The CZIM was held on May 8, 2019. No one signed-in and there were no comments on the request.
- Jim Chandlee, 8181 Industrial Place, Suite A, Alpharetta, came forward to speak on behalf of the applicant.

Public Comment:

- No Public Comment
- ❖ Council Member Richard offered a motion to approve the E-19-01 Sabri Guven Sign Exception, subject to the following conditions:
 1. Two (2) illuminated window signs, each no more than 3 square feet in sign area, shall be permitted for Sabri Guven. No more than one (1) illuminated window sign shall be visible from Old Milton Parkway or Haynes Bridge Road.
 2. Window signage, including illuminated window signs, shall not exceed a maximum of 20% of the total window area for the Sabri Guven space.
 - The motion received a second from Council Member Binder
 - The motion was approved unanimously (7-0)

B. Public Hearing on the Fiscal Year 2020 Budget and Millage Rate Levy

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this hearing is to obtain public comment on the Recommended Fiscal Year 2020 Budget.
- The FY 2020 Budget was distributed electronically to the City Council on April 22, 2019 and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov. The Finance Department presented an overview of the operating and capital budget at the May 6th, May 13th, and May 20th City Council meetings.
- Tonight is the final public hearing and the final vote on the FY 2020 Budget and Millage Rate Levy with the schedule as follows:
- May 28, 2019:
 - Public Hearing
 - City Council Meeting
 - Budget Ordinance (1st Reading)
 - Millage Ordinance (1st Reading)
- June 3, 2019:
 - Public Hearing
 - City Council Meeting
 - Budget Ordinance (2nd Reading)
 - Millage Ordinance (2nd Reading)
- There have been no changes to the budget as presented at the 1st reading.

Public Comment:

- No Public Comment

VI. OLD BUSINESS

A. Approval of Fiscal Year 2020 Budget and Millage Rate Levy (2nd Reading)

- Director of Finance, Tom Harris, came forward to present this item.
- The purpose of this hearing is to provide an update on the Recommended Fiscal Year 2020 Budget and adopt the following: (a) Fiscal Year 2020 Budget Ordinance (2ND READING); and (b) Fiscal Year 2020 Millage Rate Ordinance (2ND READING).
- The FY 2020 Budget was distributed electronically to the City Council on April 22, 2019 and is available on the City's website as a downloadable pdf and available for filtering/analysis through the City's financial transparency site powered by OpenGov.
- The Finance Department presented an overview of the operating and capital budget at the May 6th, May 13th, and May 20th City Council meetings.

- Tonight is the final hearing and the final vote on the FY 2020 Budget and Millage Rate Levy with the schedule as follows:
- May 28, 2019:
 - Public Hearing
 - City Council Meeting
 - Budget Ordinance (1st Reading)
 - Millage Ordinance (1st Reading)
- June 3, 2019:
 - Public Hearing
 - City Council Meeting
 - Budget Ordinance (2nd Reading)
 - Millage Ordinance (2nd Reading)
- There have been no changes to the budget and millage levy as presented at the 1st reading.
- The attached Budget Ordinance is substantially similar in structure as in previous years and provides authority for revenue/appropriation levels, carryforward appropriation authority, staffing level authorizations, etc.
- City Attorney, Sam Thomas, read the Budget Ordinance aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the Fiscal Year 2020 Budget and adopt the Fiscal Year 2020 Budget Ordinance (2nd Reading)
 - The motion received a second from Council Member Hipes
 - The motion was approved unanimously (7-0)
- City Attorney, Sam Thomas, read the Millage Rate Levy Ordinance aloud.

Public Comment:

- No Public Comment
- ❖ Council Member Merkel offered a motion to approve the Fiscal Year 2020 Millage Rate Ordinance (2nd Reading).
 - The motion received a second from Mayor Pro Tem Mitchell
 - The motion was approved unanimously (7-0)

VII. NEW BUSINESS

A. On Call Park Trail Construction Services (RFQ 19-1005)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council approve RFQ #19-1005 to Steele & Associates Incorporated as an On-Call contract to provide Park Trail construction services to support the City's Construction of New Park Space initiative and authorize the Mayor to execute all necessary documents.
- The award of this Request for Qualifications is for a trail construction company to build natural trails as the City develops its community parks. The awarded vendor will provide the necessary labor, equipment and materials to construct trails in designated parks as designed by one of our on-call design firms.
- In an effort to execute Council's Design and Construction of new Park Spaces capital initiative, an RFQ was prepared by a Committee including representatives from Alpharetta Recreation, Parks and Cultural Services, and Community Development as well as Finance. RFQ #19-1005 was advertised through March with proposals received by April 18, 2019.
- The City received a total of five (5) responses which were submitted to the Evaluation Committee for review and ranking.
- The Evaluation Committee met May 9, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: Firm experience (25%); Project Manager/Project Team Qualifications (25%), Professional Trail Builder Association (PTBA) certified (10%); Reference/Completed Project (40%). There were no submittals that qualified for Alpharetta Vendor Preference. The resulting scores were as follows (ranking of "1" to "5" with "5" being the highest):
 1. Steele & Associates Inc.: 4.95
 2. Integrated Construction & Nobility Inc.: 4.09
 3. Tri-Scapes Inc.: 3.57
 4. Excellere Construction LLC: 2.85
 5. Chattahoochee Group Inc.: 2.72
- Staff found the two highest scoring companies, Steele & Associates and Integrated Construction & Nobility, Inc. to be the most experienced in construction of the natural trails which are the type of trails that are being designed in the majority of our new park construction plans. Their body of work reflected a specific experience to the construction of walking trails.
- The other interested companies had a broader scope of experience with limited work in this specific area. These two firms came highly recommended from other local governments such as Forsyth County, Gwinnett County, Rockdale County, and the City of Roswell which are engaged in similar construction initiatives. Their experience expands from walking trails to boardwalks, mountain bike trails, and equestrian trails which are all potential projects that the City may pursue.
- Staff recommends awarding RFQ #19-1005 to two on-call firms to service the construction of our new park trails to Steele & Associates and Integrated Construction & Nobility, Inc. The intent is to request an updated proposal from

each firm as specific projects arise. A decision will be made at the time of construction on which firm will provide the best value to perform the work.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve the RFQ #19-1005 to Steele & Associates Incorporated and Integrated Construction & Nobility, Inc. as an on-call contract to provide Park Trail construction services to support the City's Construction of New Park Space initiative and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (7-0)

B. On-Call Electrical Service for Events (RFP #19-111)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Staff recommends Mayor and Council approve RFP #19-111 to Meer Electric, Inc. for a 5-year service contract to provide electrical services on an on-call basis for the Recreation, Parks and Cultural Service Department's special events and authorize the Mayor to execute all necessary documents.
- The award of this Request-for-Proposals (RFP) is for licensed and qualified electrical contractors to provide electrical services on an on-call basis for the Recreation, Parks and Cultural Service Department's (Recreation Department) special events. The scope-of-work include providing all labor, services, logistical planning, security, supervision, equipment, tools, materials, and incidentals required to meet the on-call electrical service needs of the City's special events and holiday decorations. Having an electrical services contractor on-call provides the flexibility needed for the Community Services Division to quickly and efficiently address unforeseen electrical needs during events, that may occur during the year.
- All services shall be performed in accordance with the standard electrical codes and all applicable Federal, State, and local laws, ordinances, rules as well as regulations and codes. The contract will not guarantee a certain amount of hours or annual sum. Rather, work will be performed and billed on an hourly basis in accordance with the cost submission provided in response to RFP #19-111. Subcontractors are not allowed for this contract.
- In an effort to lock-in service pricing and give staff a formalized point-of-contact for on-call electrical services, an RFP was prepared by a Committee including representatives from the Recreation Department as well as Finance. RFP #19-111 was advertised in February/March 2019 with proposals received on March 21, 2019.
- The City received a total of two (2) responses which were submitted to the Evaluation Committee for review and ranking.

- The Evaluation Committee met on March 28, 2019 to tabulate the overall scores. Each proposal was evaluated based on the following criteria: method of providing services (42%); qualifications, past experience, and references (55%); and Alpharetta vendor preference (3%). The resulting scores were as follows (ranking of “1” to “5” with “5” being the highest):
 - 4.75 Meer Electric, Inc.
 - 1.38 LMI Systems, Inc.
- The high scoring firm, Meer Electric, is our current electrical services provider for special events. Staff has found them to be knowledgeable, responsive, and focused on delivering excellent service. From a cost perspective, Meer Electric and LMI Systems proposed similar hourly rates per classification (Master, Journeyman, and Apprentice labor rates). The main differentiating factor pertains to minimum staffing as Meer Electric typically sends out a minimum of two (Master/Journeyman and an Apprentice) staff members to a job. LMI Systems did not specify their minimum staffing levels.
- With these factors in mind, staff recommends award of RFP #19-111 to Meer Electric, Inc.

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve RFP #19-111 to Meer Electric, Inc. for a 5-year service contract to provide electrical services on an on-call basis for the Recreation, Parks and Cultural Service Department's special events and authorize the Mayor to execute all necessary documents.
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (7-0)

C. Equestrian Center Stall Cleaning (ITB # 19-013)

- Director of Recreation, Parks & Cultural Services, Morgan Rodgers, came forward to present this item.
- Award ITB #19-013 to Mass Services Inc. (dba The Dumpster Company) for a 5-year service contract to provide stall cleaning and waste removal services for the Wills Park Equestrian Center and authorize the Mayor to execute all necessary documents.
- The award of this Invitation to Bid (ITB) is for providing the service of the cleaning and removal of waste generated from horse shows and events at the Wills Park Equestrian Center. Responsibilities under this contract would include the cleaning of stalls, removing organic waste from stables, and transporting material to an approved landfill. The awarded vendor shall provide the necessary labor, tools and equipment to execute this service.
- The current contract with Mass Services, Inc. expires on June 30, 2019.

- In anticipation of the expiration of the existing contract an ITB was prepared by representatives from the Recreation, Parks and Cultural Services Divisions as well as Finance. ITB #19-013 was advertised during April 2019 with proposals received on May 3, 2019.
- The City received a total of two (2) responses:
 1. Hood Landscape & Erosion
 2. Mass Services Inc. dba The Dumpster Company
- Pricing was provided for multiple services with the detail as follows:
 - Cleaning per Stall: Hood Landscape & Erosion (\$25.88); Mass Services Inc. (\$6.95)
 - Roll-off Container (per pickup): Hood Landscape & Erosion (\$500); Mass Services Inc. (\$145)
 - Dumping Fees (per ton): Hood Landscape & Erosion (\$55); Mass Services Inc. (\$69.50)
- Pricing was then estimated based on FY 2018 activity (4,950 stalls cleaned; 423 roll-off container loads; 1,237 tons of waste removed) which indicates that Mass Services Inc. is significantly cheaper than Hood Landscape & Erosion. A savings of over 50%. (estimated at \$400K for Hood Landscape & Erosion vs \$180K for Mass Services Inc.).
- Mas Services is the low-cost bidder on this project and has been the provider of this service since 1997. Staff has found them to be knowledgeable, responsive, and focused on delivering excellent service. With these factors in mind, staff recommends award of ITB 19-013 to Mass Services Inc. (dba The Dumpster Company).

Public Comment:

- No Public Comment
- ❖ Council Member Binder offered a motion to approve the ITB #19-013 to Mass Services Inc. (dba The Dumpster Company) for a 5-year service contract to provide stall cleaning and waste removal services for the Wills Park Equestrian Center and authorize the Mayor to execute all necessary documents
 - The motion received a second from Council Member Richard
 - The motion was approved (5-2); Council Member Burnett and Mayor Pro Tem Mitchell voted in opposition

D. Resolution Authorizing Eminent Domain - 66 Thompson Street

- Council Member Hipes recused himself from this item.
- City Attorney, Sam Thomas, came forward to present this item and read the resolution aloud.

- A resolution of the Mayor and Council of the City of Alpharetta to authorize the use of eminent domain to acquire certain property located at 66 Thompson Street, Alpharetta, Georgia, for Transportation Project - Alpha Loop.

Public Comment:

- Ruth Ann Tatum, 250 Pebble Trail, Alpharetta, came forward to ask if these areas are isolated or has work on the Alpha Loop been completed surrounding these locations. Director of Public Works, Pete Sewczwicz, came forward to address Ms. Tatum's questions, further explaining how they plan to connect the gaps in the Alpha Loop.
- ❖ Council Member Burnett offered a motion to approve Resolution Authorizing Eminent Domain – 66 Thompson Street
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (6-0); Council Member Hipes abstained

E. Resolution Authorizing Eminent Domain - 72 Thompson Street

- Council Member Hipes recused himself from this item.
- City Attorney, Sam Thomas, came forward present this item and read the resolution aloud.
- A resolution of the Mayor and Council of the City of Alpharetta to authorize the use of eminent domain to acquire certain property located at 72 Thompson Street, Alpharetta, Georgia, for Transportation Project - Alpha Loop.

Public Comment:

- No Public Comment
- ❖ Mayor Pro Tem Mitchell offered a motion to approve the Resolution Authorizing Eminent Domain - 72 Thompson Street
 - The motion received a second from Council Member Burnett
 - The motion was approved unanimously (6-0); Council Member Hipes abstained

F. Resolution Authorizing Eminent Domain - 82 Thompson Street

- Council Member Hipes recused himself from this item.
- City Attorney, Sam Thomas, came forward to present this item and read the resolution aloud.

- A resolution of the Mayor and Council of the City of Alpharetta to authorize the use of eminent domain to acquire certain property located at 82 Thompson Street, Alpharetta, Georgia, for Transportation Project - Alpha Loop.

Public Comment:

- No Public Comment
- ❖ Council Member Burnett offered a motion to approve the Resolution Authorizing Eminent Domain - 82 Thompson Street
 - The motion received a second from Council Member Merkel
 - The motion was approved unanimously (6-0); Council Member Hipes abstained

G. Resolution Authorizing Eminent Domain - 92 Thompson Street

- Council Member Hipes recused himself from this item.
- City Attorney, Sam Thomas, came forward to present this item and read the resolution aloud.
- A resolution of the Mayor and Council of the City of Alpharetta to authorize the use of eminent domain to acquire certain property located at 92 Thompson Street, Alpharetta, Georgia, for Transportation Project - Alpha Loop.

Public Comment:

- No Public Comment
- ❖ Council Member Burnett offered a motion to approve the Resolution Authorizing Eminent Domain - 92 Thompson Street
 - The motion received a second from Council Member Richard
 - The motion was approved unanimously (6-0); Council Member Hipes abstained

H. Alpha Loop Gap - Thompson Street

- Council Member Hipes rejoined the meeting.
- Director of Public Works, Pete Sewczwicz, came forward to present this item.
- Staff recommends Mayor and Council approve Vertical Earth Inc.'s bid for construction of the Alpha Loop Gap at Thompson Street in an amount not to exceed \$572,928.79 and authorize the Mayor to execute all necessary documents.

- The award of this bid is for the construction of the Alpha Loop Gap at Thompson Street. The project is a continuation of the Alpha Loop Phase 1 project and will serve as a connection between the existing 12' trail from Haynes Bridge Road and Thompson Street. The project consists of construction of approximately 650 linear feet of a concrete multi-use trail that will traverse the rear portion of 4 parcels and cross a small stream twice to complete the gap.
- The Department of Public Works prepared plans and specifications for the project and advertised for competitive bids on Thursday, December 20, 2018. Bids for the project were received on Thursday, January 19, 2019 and the City received a total of six bids, with one bid withdrawn due to multiple errors and omissions. The remaining bids were from the following companies:

<u>Bidder</u>	<u>Total</u>
Vertical Earth, Inc.	\$572,928.79
Integrated Construction and Nobility, Inc.	\$725,933.07
Astra Group, Inc.	\$768,888.00
TriScapes Inc.	\$837,938.73
Excellere Construction, LLC	\$1,029,100.00

- The apparent low bidder, Vertical Earth, Inc., is an experienced contractor which has worked on several projects with similar elements in Georgia for multiple governmental agencies including Forsyth County, City of Woodstock, City of Brookhaven and City of Sandy Springs. The contacted references stated that Vertical Earth, Inc. provided reliable work on time and within budget and would utilize their services again. Additionally, Vertical Earth, Inc. constructed the City's Warsaw Area Sidewalk Improvements, which was awarded to them in March 2018.
- Staff met with representatives of Vertical Earth, Inc. on February 21, 2019 to review the scope of work and the City's expectations. Staff questioned the representatives in regard to the significant gap in bid pricing, reviewing key line items where their costs were significantly lower than the other bids received. Staff verified that the submitted pricing included all costs associated with the construction of the plan set. The representatives assured staff that they had visited the site and thoroughly reviewed the plans and specifications.
- Once a contract with Vertical Earth, Inc. has been finalized and executed, construction may begin immediately. The anticipated completion date is no more than 120 calendar days from notice to proceed.

Public Comment:

- No Public Comment

- ❖ Mayor Pro Tem Mitchell offered a motion to approve Vertical Earth Inc.'s bid for construction of the Alpha Loop Gap at Thompson Street in an amount not to exceed \$572,928.79 and authorize the Mayor to execute all necessary documents.
- The motion received a second from Council Member Richard
- The motion was approved unanimously (7-0)

VIII. PUBLIC COMMENT

- No Public Comment

IX. REPORTS

- Council Member Binder announced the, "Home by Dark Concert Series" and the soft opening of BrewAble coffeehouse at the Alpharetta Community Center; which employs individuals with intellectual and developmental disabilities. The Owner and Manager of BrewAble came forward to discuss their business and handed out treats to Mayor and Council.
- Council Member Hipes reported on the Nationals Lawn Mower Race which took place on May 31st – June 1st at the Wills Park Equestrian Center. Additionally, applauding the Recreation, Parks, & Cultural Services Department for bringing a broad range of events to the City.
- Council Member Burnett announced that Alpharetta and the City of Johns Creek partnered with the Waze Carpool; beginning June 4th through August 5th residents can upgrade their commute with a \$2.00 flat ride via Waze Carpool.
- Mayor Gilvin thanked City of Johns Creek Council Member Chris Coughlin for working closely with the City of Alpharetta to bring the partnership with Waze forward.
- Council Member Merkel reported on the Brew Moon Festival, which took place on Saturday, June 1st at 6:30 PM in Downtown Alpharetta.
- Council Member Richard announced the Community Zoning Information Meeting on Wednesday, June 12th from 6:00 – 7:00 PM.

X. ADJOURNMENT TO EXECUTIVE SESSION

- ❖ Council Member Burnett offered a motion to adjourn to Executive Session for the purpose of discussing matters of real estate
 - The motion received a second from Council Member Merkel
 - The motion passed (6-1); Council Member Binder voted in opposition
- ❖ With no further business to discuss or items to be heard, Mayor Gilvin adjourned the meeting at 7:30 PM

Respectfully submitted,



Erin Cobb, City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Administration

Submitted By:

Meeting Date: June 10, 2019

I. AGENDA ITEM TITLE: ALCOHOLIC BEVERAGE LICENSE APPLICATIONS

PH-19-AB-15 CONCEPT TO TABLE LLC
D/B/A MINNIE OLIVIA PIZZERIA
10 ROSWELL ST. STE. 120
ALPHARETTA, GA 30009

RESTAURANT
CONSUMPTION ON PREMISES
BEER, WINE, LIQUOR, SUNDAY SALES

OWNER: JULIO DELGADO
REGISTERED AGENT: JULIO DELGADO

II. RECOMMENDATION:

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY OPRT. BUDGET: NO

TOTAL PROJECT COST:

APPROPRIATIONS:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

EXTERNAL FUNDING SOURCES:

ACCOUNT TITLE/NUMBER	DOLLAR AMOUNT

IV. REPORT IN BRIEF:

V. ALTERNATIVES:

VI. ATTACHMENTS:

6-6-2019 PH minutes



**CITY OF ALPHARETTA
PUBLIC HEARING
LIQUOR LICENSE**

DATE: June 6, 2019
TIME: 3:00 P.M.
LOCATION: City Hall, Council Chambers

Official Minutes

The public is advised the following minutes are not a verbatim transcription of business presented at the Public Hearing of the date shown, but are a synopsis of pertinent information. The public is further advised the tapes recorded at said meeting are a matter of public record and are available to be heard at the City of Alpharetta Clerk's office during normal business hours.

I. **CALL TO ORDER:** Sam Thomas, City Attorney, called the meeting to order at 3:00 pm

II. **LICENSE APPLICATIONS:**

A. PH-19-AB-14 **WRIG City Center LLC**
d/b/a Central City Tavern
19 Academy St. #1D
Alpharetta, GA 30009

Restaurant
Consumption on Premises
Beer, Wine, Liquor, Sunday Sales

Owner: Brian Will
Registered Agent: Brian Will

B. PH-19-AB-15 **Concept to Table LLC**
d/b/a Minnie Olivia Pizzeria
10 Roswell St. Ste. 120
Alpharetta, GA 30009

Restaurant
Consumption on Premises

Beer, Wine, Liquor, Sunday Sales

**Owner: Julio Delgado
Registered Agent: Julio Delgado**

Mr. Thomas ask the representative for Central City Tavern to come forward. Mr. Thomas asked if the representative is familiar with the City's alcohol ordinance. Mr. Thomas asked the representative if he has any prior experience with the restaurant industry. Mr. Thomas reminded the representative that all employees must have pouring permits.

The owner of Central City Tavern, Brian Will, 871 3rd St. Alpharetta, came forward. Mr. Will is familiar with the City's alcohol ordinance. He also owns The Tavern House on Haynes Bridge Road. All of his employees have pouring permits and they've been trained using the Alcohol Training Institute. Mr. Will is hopeful they will open Central City Tavern in July.

Public Comment: None

Mr. Thomas stated that, after reviewing the application, he found no reason why the application should not be approved; and it would be placed on the consent agenda for Monday, June 10, at 6:30pm. Mr. Thomas asked that a representative from the business be present in case someone on council may want to ask a question of the applicant.

Mr. Thomas asked the representative for Minnie Olivia Pizzeria to come forward. Mr. Thomas asked if this is located where the Corner Deli used to be located. Mr. Thomas asked when the restaurant will open.

Thomas Desusa, 569 Braodview Place NE, Atlanta, came forward to speak on behalf of the owner. The owner is currently in New York competing in a James Beard cooking competition. The owner is using Safe Serv and TIPS programs to train all of his employees. Minnie Olivia Pizzeria should be open by the end of July. The owner has had 20 different restaurant locations that were tapas restaurants.

Public Comment: None

Mr. Thomas stated that, after reviewing the application, he found no reason why the application should not be approved; and it would be placed on the consent agenda for Monday, June 10, at 6:30pm. Mr. Thomas asked that a representative from the business be present in case someone on council may want to ask a question of the applicant.

III. ADJOURNMENT: There being no further business, Mr. Thomas adjourned the hearing at 3:15 pm.

Respectfully Submitted,


Erin Lampert, Assistant City Clerk



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Administration
Submitted By: James Drinkard
Meeting Date: June 10, 2019

I. AGENDA ITEM TITLE: ORDINANCE: SHAREABLE DOCKLESS MOBILITY DEVICES (2ND READING)

II. RECOMMENDATION:

Approve the second reading of an ordinance to amend the Code of the City of Alpharetta with respect to shareable dockless mobility devices; and for other purposes as presented.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: NO

FISCAL IMPACT: NO

INCLUDED IN CURRENT FY CPTL BUDGET: NO

INCLUDED IN CURRENT FY
OPRT. BUDGET: NO

TOTAL PROJECT COST: THERE ARE NO ANTICIPATED FISCAL
IMPACTS ASSOCIATED WITH ADOPTION AND IMPLEMENTATION OF
THE PROPOSED ORDINANCE.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>

IV. REPORT IN BRIEF:

Local governments across the country are experiencing the increased integration of new technology platforms into their transportation systems. One area where this growth is moving at a fast pace is the deployment of dockless shareable mobility devices, such as bikes, including electric assist, and electric scooters. While these devices may have some potential to assist in "last mile" transportation, they can also pose risks to public safety, become hazards or block sidewalks, or even pose questions relative to personal privacy and data sharing.

The modus operandi for Lime, Bird, and other companies introducing shareable dockless mobility devices into communities is to simply place a large volume of them in a community without notice, betting that riders will encourage elected officials to change city infrastructure and enact regulations to ensure the devices become an essential part of transportation.

In every city on which the scooters have descended, city officials have been barraged with complaints about abandoned scooters in sidewalks, accidents, and "near misses" with helmet-less riders on busy streets.

As reported by the AJC in March, Grady Memorial Hospital estimated it receives between 80 and 100 scooter-related injuries per month, ranging from serious head injuries to broken limbs. Around the nation, it's estimated there have been at least 1,500 injuries related to the scooters since 2017, according to a Consumer Reports magazine study published in February. The magazine also found at least four scooter-related fatalities were confirmed nationally. The magazine compiled the data after contacting 110 hospitals in 47 cities where the two biggest scooter companies, Bird and Lime, operate.

While we want to encourage innovative strategies that help to improve transportation and mobility, it is essential that solutions be safe for users and the general public and not create a nuisance in the community.

A growing body of evidence indicates that dockless shareable mobility devices, especially in the form of scooters, do not meet that threshold.

For this reason, Staff has worked with the City Attorney to bring forward an ordinance that would establish a ban on dockless shareable mobility devices in the City of Alpharetta.

V. ALTERNATIVES:

VI. ATTACHMENTS:

SHAREABLE DOCKLESS MOBILITY DEVICES (06-07-19 clean), SHAREABLE DOCKLESS MOBILITY DEVICES (06-07-19 redlined)

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL TO AMEND THE
CODE OF THE CITY OF ALPHARETTA, GEORGIA WITH RESPECT TO
SHAREABLE DOCKLESS MOBILITY DEVICES; AND FOR OTHER PURPOSES**

The Mayor and City Council of The City of Alpharetta, Georgia hereby ordains as follows:

Section 1. Findings.

Dockless electric scooters and bicycles, available to be rented on demand from unstaffed locations, have suddenly and unexpectedly appeared in municipalities throughout the country and have rapidly proliferated in an unregulated environment without adequate safeguards for the individual users or the greater community. Frequently, they are abandoned by users on streets, sidewalks and other public places creating safety concerns, especially for vulnerable and disabled pedestrians. Due to the spontaneous appearance of these rentals and their appeal to young people, shareable dockless mobility devices are nearly always operated by users - often minors - without helmets, in contravention of state law, which has resulted in injuries to operators of these devices.

For the immediate preservation of the public peace, health, and safety, the Mayor and City Council hereby initiate this legislation to address the hazards posed by shareable dockless mobility devices placed in and operated on public property and to safeguard the traveling public and ensure compliance with all local and state laws.

Section 2. Chapter 46 - Traffic And Vehicles of the Code of The City of Alpharetta, Georgia is hereby amended by inserting a new Section 46-8 entitled "Shareable Dockless Mobility Devices", as follows:

"Section 46-8. Shareable Dockless Mobility Devices.

- (a) Purpose. The purpose of this Ordinance is to prohibit Shareable Dockless Mobility Devices from being placed in the public right-of-way or on public property, operated in the public right-of-way or on public property, or offered for use anywhere in The City of Alpharetta. This will allow for safe pedestrian traffic flow and will protect the traveling public.

- (b) Definitions. For purposes of this Ordinance, the following terms, phrases, words, and their derivatives shall have the meanings set forth in this section.
- (1) "Shareable Dockless Mobility Device" means any dockless wheeled device, whether it be human-powered, electric, or otherwise motorized, that permits an individual to move or be moved freely, including but not limited to a bicycle, scooter, or skateboard; is accessed via an on-demand portal, whether a smartphone application, membership card, or similar method; is rented or otherwise made available for use to members of the public on a short-term basis by a private entity that owns, manages and maintains, or operates a system that provides, devices for shared use by members of the public; and is available to members of the public at transitory (non-fixed) locations or unstaffed, self-service locations.
 - (2) "Dockless" means that the device is not required to be returned and locked to an authorized fixed station by the individual user once the user has completed their use of the device.
- (c) General Requirements. It is unlawful to park, leave standing, leave lying, abandon, or otherwise place a shareable dockless mobility device in a public right-of-way or on public property anywhere within The City of Alpharetta. It is unlawful to operate a shareable dockless mobility device in a public right-of-way or on public property anywhere within The City of Alpharetta. It is unlawful to provide or offer for use a shareable dockless mobility device anywhere within The City of Alpharetta.
- (d) Notice. Notice shall be mailed by certified mail to the registered agents of any and all companies currently operating shareable dockless mobility devices within The City of Alpharetta upon the adoption of this Ordinance. Said companies shall be given ten (10) days to remove all shareable dockless mobility devices, after which, any such devices found in the public right-of-way or on public property shall be in violation of this Ordinance.
- (e) Violations; Impoundment. Violations of this Ordinance shall be punishable as provided for in Section 1-8 of

this Code. Police officers, parking enforcement officers, code enforcement officers, and any party contracted by The City of Alpharetta to specifically impound shareable dockless mobility devices are authorized to impound any shareable dockless mobility device that has been offered for use, placed in a public right-of-way or on public property, or operated in a public right-of-way or on public property in violation of this Ordinance. The impoundment shall be subject to an initial impound fee of \$40.00 and a daily storage and administration fee, as applicable, of \$5.00

- (1) Once a shareable dockless mobility device has been impounded as provided for in subsection (e), The City of Alpharetta or a designated officer shall make a good-faith attempt to determine the name and address of the owner of such device by serial number, vehicle identification number (VIN), or such other means as are reasonably ascertainable through inspection of the exterior of such device. In those cases where the name and address of the owner of the subject vehicle are determined, written notice shall be sent to said owner by certified mail, return receipt requested, or by personal service acknowledged by signature of the registered owner or other responsible party. Notice by certified mail as described herein shall be deemed given as of the postmark date. The written notice required by this section shall contain the following:
 - (a) A description of the subject vehicle, including serial numbers, vehicle identification number, or other identifying information;
 - (b) The name and address of the owner of such vehicle;
 - (c) The dates and descriptions of the parking violations that establish the grounds for impoundment, the unpaid amounts of the civil penalties for each violation, and the process by which the device(s) may be reclaimed. A copy of each parking ticket or other document providing the required information attached to the notice shall be sufficient to satisfy this

requirement. Where multiple devices owned by the same company are impounded on a single day, a single notice listing all impounded devices is sufficient;

- (d) A date and time at least seven (7) days from the postmark date of the notice in which the registered owner or other responsible party may appear in The City of Alpharetta Municipal Court to demand a bench trial to contest the impoundment.
- (2) Vehicles towed and impounded under sub-section (e) may be released from such impoundment only upon payment in full of all impound and storage fees accrued. After paying such fees, a registered owner or other responsible person may contest the validity of the towing and impoundment of his or her vehicle by submitting in writing a Request for Reimbursement of Towing and Impoundment Fees to The City of Alpharetta Municipal Court on a form available from the Clerk of The City of Alpharetta Municipal Court. Such notice shall either be filed in person at the office of the Clerk of The City of Alpharetta Municipal Court, or sent by certified mail, return receipt requested, in either case no later than thirty (30) days following the release from impoundment of his or her vehicle. Only requests for reimbursement of impoundment fees meeting the requirements of this section shall be adjudicated by the Alpharetta Municipal Court. If the Municipal Court finds that the towing and impoundment was not authorized or that the provisions of this Code were not followed, he or she shall issue an order for reimbursement. Such reimbursement shall be limited to the fees actually paid for release of the subject vehicle from impoundment, plus certified mailing fees, if any.
 - (3) Shareable dockless mobility devices that are not reclaimed within one hundred twenty (120) days of impound pursuant to the procedures outlined in subparagraph (2) shall be deemed at that time to be abandoned and discarded by the owner thereof and shall thereafter be disposed of pursuant to written policies established by the City Administrator or her/his designee."

Section 3. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of The City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 4. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 5. This Ordinance shall become effective immediately upon adoption.

Section 6. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SO ORDAINED this _____ day of _____, 2019 by the Mayor and Council of The City of Alpharetta, Georgia.

THE CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PREVIOUS PAGE OF
SHAREABLE DOCKLESS MOBILITY DEVICES ORDINANCE]

COUNCILMEMBERS

City Council Member, Post 1

City Council Member, Post 2

City Council Member, Post 3

City Council Member, Post 4

City Council Member, Post 5

(SEAL)

City Council Member, Post 6

Attest:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Erin Cobb, City Clerk

C. Sam Thomas, City Attorney

First Reading: _____

Second Reading: _____

Adopted: _____
3293392

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL TO AMEND THE
CODE OF THE CITY OF ALPHARETTA, GEORGIA WITH RESPECT TO
SHAREABLE DOCKLESS MOBILITY DEVICES; AND FOR OTHER PURPOSES**

The Mayor and City Council of The City of Alpharetta, Georgia hereby ordains as follows:

Section 1. Findings.

Dockless electric scooters and bicycles, available to be rented on demand from unstaffed locations, have suddenly and unexpectedly appeared in municipalities throughout the country and have rapidly proliferated in an unregulated environment without adequate safeguards for the individual users or the greater community. Frequently, they are abandoned by users on streets, sidewalks and other public places creating safety concerns, especially for vulnerable and disabled pedestrians. Due to the spontaneous appearance of these rentals and their appeal to young people, shareable dockless mobility devices are nearly always operated by users - often minors - without helmets, in contravention of state law, which has resulted in injuries to operators of these devices.

For the immediate preservation of the public peace, health, and safety, the Mayor and City Council hereby initiate this legislation to address the hazards posed by shareable dockless mobility devices placed in and operated on public property and to safeguard the traveling public and ensure compliance with all local and state laws.

Section 2. Chapter 46 - Traffic And Vehicles of the Code of The City of Alpharetta, Georgia is hereby amended by inserting a new Section 46-8 entitled "Shareable Dockless Mobility Devices", as follows:

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- (a) Purpose. The purpose of this Ordinance is to prohibit Shareable Dockless Mobility Devices from being placed in the public right-of-way or on public property, operated in the public right-of-way or on public property, or offered for use anywhere in The City of Alpharetta. This will allow for safe pedestrian traffic flow and will protect the traveling public.

(b) Definitions. For purposes of this Ordinance, the following terms, phrases, words, and their derivatives shall have the meanings set forth in this section.

(1) "Shareable Dockless Mobility Device" means any dockless wheeled device, whether it be human-powered, electric, or otherwise motorized, that permits an individual to move or be moved freely, including but not limited to a bicycle, scooter, or skateboard; is accessed via an on-demand portal, whether a smartphone application, membership card, or similar method; is ~~operated~~rented or otherwise made available for use to members of the public on a short-term basis by a private entity that owns, manages, and maintains, or operates a system that provides, devices for shared use by members of the public; and is available to members of the public ~~in~~at transitory (non-fixed) locations or unstaffed, self-service locations.

(2) "Dockless" means that the device ~~does~~is not required ~~the individual user~~ to be returned and locked ~~the device~~ to an authorized fixed station by the individual user once the user has completed their use of the device.

(c) General Requirements. It is unlawful to park, leave standing, leave lying, abandon, or otherwise place a shareable dockless mobility device in a public right-of-way or on public property anywhere within The City of Alpharetta. It is unlawful to operate a shareable dockless mobility device in a public right-of-way or on public property anywhere within The City of Alpharetta. It is unlawful to provide or offer for use a shareable dockless mobility device anywhere within The City of Alpharetta.

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(e) Violations; Impoundment. Violations of this Ordinance shall be punishable as provided for in Section 1-8 of this Code. Police officers, parking enforcement officers, code enforcement officers, and any party contracted by The City of Alpharetta to specifically impound shareable dockless mobility devices are authorized to impound any shareable dockless mobility device that has been offered for use, placed in a public right-of-way or on public property, or operated in a public right-of-way or on public property in violation of this Ordinance. The impoundment shall be subject to an initial impound fee of \$40.00 and a daily storage and administration fee, as applicable, of \$5.00

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- (c) The dates and descriptions of the parking violations that establish the grounds for impoundment, the unpaid amounts of the civil penalties for each violation, and the process by which the device(s) may be reclaimed. A copy of each parking ticket or other document

providing the required information attached to the notice shall be sufficient to satisfy this requirement. Where multiple devices owned by the same company are impounded on a single day, a single notice listing all impounded devices is sufficient;

- (d) A date and time at least seven (7) days from the postmark date of the notice in which the registered owner or other responsible party may appear in The City of Alpharetta Municipal Court to demand a bench trial to contest the impoundment.
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policies established by the City Administrator or her/his designee."

Section 3. It is the intention of the City Council and it is hereby ordained by the authority of the City Council that the provisions of this Ordinance shall become and be made a part of the Code of The City of Alpharetta, Georgia and the codifier is authorized to make the specified deletions, insertions, additions, and to insert headings, article numbers and section numbers as and where appropriate.

Section 4. If any section, subsection, provision, or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or, if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent of the City Council that this Ordinance would have been adopted in its current form without the invalid or unconstitutional provision contained therein.

Section 5. This Ordinance shall become effective immediately upon adoption.

Section 6. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SO ORDAINED this _____ day of _____, 2019 by the Mayor and Council of The City of Alpharetta, Georgia.

THE CITY OF ALPHARETTA, GEORGIA

By: _____
Jim Gilvin, Mayor

[SIGNATURES CONTINUED ON FOLLOWING PAGE]

[SIGNATURES CONTINUED FROM PREVIOUS PAGE OF
SHAREABLE DOCKLESS MOBILITY DEVICES ORDINANCE]

COUNCILMEMBERS

City Council Member, Post 1

City Council Member, Post 2

City Council Member, Post 3

City Council Member, Post 4

City Council Member, Post 5

(SEAL)

City Council Member, Post 6

Attest:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Erin Cobb, City Clerk

C. Sam Thomas, City Attorney

First Reading: _____

Second Reading: _____

Adopted: _____
3293368



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Information Technology
Submitted By: Randy Bundy
Meeting Date: June 10, 2019

I. AGENDA ITEM TITLE: VIDEO AND BADGE SECURITY SYSTEM MAINTENANCE AND CAMERA REPLACEMENT/EXPANSION FOR THE CITY JAIL AND CITY CENTER PARKING GARAGE (RFP 19-107)

II. RECOMMENDATION:

Award RFP 19-107 to NetPlanner Systems Inc. for a 5-year service contract to provide maintenance, management, and support of the City's video and badge security system equipment as well as the replacement/expansion of security cameras within the City Jail and City Center Parking Garage and also authorizing the Mayor to execute all necessary documents.

III. BUDGET IMPLICATIONS:

BUDGETED ITEM: YES

FISCAL IMPACT: YES

INCLUDED IN CURRENT FY CPTL BUDGET: YES

INCLUDED IN
CURRENT FY OPRT.
BUDGET: NO

TOTAL PROJECT COST: THE MAINTENANCE, MANAGEMENT, AND SUPPORT COMPONENT WILL BE DONE ON AN HOURLY COST BASIS AND BILLED AT ACTUAL TIME INVESTED AND FUNDED THROUGH EXISTING DEPARTMENTAL OPERATING BUDGETS UNTIL A COST-TREND CAN BE IDENTIFIED.

APPROPRIATIONS:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
Jail Camera Security System (replacement/expansion; 30131150-542400-C1205)	\$67,802.94
City Center Parking Garage Camera Security System (expansion; 30141100-541300-C1836)	\$39,267.58

EXTERNAL FUNDING SOURCES:

<u>ACCOUNT TITLE/NUMBER</u>	<u>DOLLAR AMOUNT</u>
-	\$0.00
-	\$0.00

IV. REPORT IN BRIEF:

This RFP consisted of three related components: (1) Maintenance, Management, and Support of the City's Video and Badge Security Infrastructure; (2) Replacement and Expansion of the City Jail's Security Camera Infrastructure; and (3) Expansion of the City Center Parking Garage's Security Camera Infrastructure. Each component is discussed below:

Maintenance, Management, and Support of the City's Video and Badge Security Infrastructure

The City's current video system footprint consists of 6 servers and 121 cameras (78 security and 43 traffic) while the badge system consists of 39 controllers, 8 elevator boards, and a large number of door relays and magnetic locks. The City's security infrastructure has evolved in recent years with management consisting of partnering with a private security technology provider on an as-needed basis to assist in maintenance (e.g. firmware updates) and support; primarily on a reactive basis. As the City's security infrastructure has grown, it has become apparent that a more proactive security technology provider partnership is needed to not only support the existing infrastructure (e.g. ensure all firmware and software fixes are made as-soon-as-available, fix malfunctioning cameras, etc.), but also guide the future growth based on best-practice industry standards.

Replacement and Expansion of the City Jail's Security Camera Infrastructure

Funding for this project was approved during the fiscal year 2019 budget and entails replacing the existing 16 coax cameras with IP cameras while also expanding the system to include an additional 12 IP cameras (28 in total). The current camera system was purchased off-the-shelf and uses low resolution cameras and an aging recording system that is technologically obsolete. The upgrade of the security camera system requested herein will increase and improve jail employee and inmate safety through enhanced camera resolution by adding additional camera coverage and reducing instances of camera system downtime. The proposed system will integrate with the City's current security system (Avigilon) and will reduce the time needed to comply with open-record requests and/or investigations with its improved data-copying capabilities.

Expansion of the City Center Parking Garage's Security Camera Infrastructure

Funding for this project was approved during fiscal year 2019 and includes adding an additional 13 security cameras to the City Center Parking Garage to expand video system coverage.

RFP 19-107 was created through guidance from the City Administration, Information Technology, Public Safety, and Public Works departments and is intended to culminate in a service-level agreement for the ongoing maintenance and support of the City's security camera system and employee badging system. Additionally, with the goal of streamline new installations and management of new equipment, staff also included consultation, engineering, design, purchase of new equipment, and installation of new equipment as a component of this solicitation. Staff felt it was strategically important to have the selected security technology provider be our partner in the replacement/expansion projects (Jail/Parking Garage) and included both projects into the solicitation.

RFP 19-107 was issued on January 17, 2019, advertised during January/February, with a mandatory site-visit on February 6, 2019, and proposals received on February 28, 2019. The RFP was evaluated by subject matter experts within the City Administration, Information Technology, Public Safety, and Public Works Departments (the "Evaluation Committee"). The City received a total of two (2) responses which were submitted to the Evaluation Committee for review and ranking.

The Evaluation Committee met on March 13, 2019 to review the proposals. An additional meeting was held on April 17, 2019 to discuss pricing including a best-and-final-offer request from NetPlanner. Each proposal was evaluated based on the following criteria: certifications and reseller standing with Avigilon and Software House (25%); project team, references, and company profile (40%); approach to project and added-value items (32%); Alpharetta vendor preference (3%). The resulting scores were as follows (ranking of "1" to "5" with "5" being the highest):

- 4.64 NetPlanner Systems Inc.
- 3.90 M.C. Dean

From a cost perspective, the maintenance, management, and support component will be done on an hourly cost basis and billed at actual time invested. Hourly rates between the two firms are comparable with NetPlanner being the most cost competitive at an average cost-per-hour of \$70 (includes all skill sets, e.g. programmer, security technician, etc.).

The replacement/expansion projects (Jail and City Center Parking Garage) represent turn-key pricing for purchase and installation of all required equipment and software. While not the low-cost provider, NetPlanner was competitive with the pricing as follows:

- Jail (\$58,452 M.C. Dean; \$67,803 NetPlanner)
- City Center Parking Garage (\$37,244 M.C. Dean; \$39,268 NetPlanner)

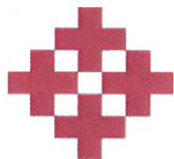
The equipment quoted by each firm, all of which meets our minimum specifications, is slightly different and staff believes that the NetPlanner proposal provides the overall best value to the city from an equipment, installation, and long-term management perspective.

With these factors in mind, staff recommends award of RFP 19-107 to NetPlanner Systems Inc.

V. ALTERNATIVES:

VI. ATTACHMENTS:

NetPlanner Response - RFP 19-107 Video and Badge Security Systems, RFP 19-107 Team Evaluation, RFP 19-107 Record of Receipt, RFP 19-107 Video and Badge Security Systems



NetPlanner
SYSTEMS, INC.®
Your Pathway to Connectivity

Phillip Cohen
Senior Account Executive
3145 Northwoods Parkway, Suite 800
Peachtree Corners, Georgia 30071
Direct: (678) 205-2569
phillip.cohen@netplanner.com

Proposal Response

City of Alpharetta

RFP 19-017, Video and Badge Security Systems

February 28, 2019

Finance Department
City Hall, 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009

**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE: VIDEO AND SECURITY BADGE SYSTEMS
RFP #: 19-107
RFP RESPONSE DUE DATE/TIME: FEBRUARY 21, 2019; 10:00 AM
RFP ISSUE DATE: JANUARY 17, 2019
NUMBER OF PAGES: 51

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Debora Westbrook
City of Alpharetta Phone: 678-297-6052 FAX: 678-297-6093
Finance Department Email: purchasing@alpharetta.ga.us
2 Park Plaza Procurement Website: <https://www.ebidexchange.com/alpharetta>
Alpharetta, GA 30009

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM-5:00 PM; FRI 8:30 AM-4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) ONE PAPER ORIGINAL WITH ORIGINAL SIGNATURES; SIX PAPER COPIES OF ORIGINAL; AND ONE CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. ONE COST PROPOSAL ORIGINAL IN SEPARATE SEALED ENVELOPE
5. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: DEBORA WESTBROOK

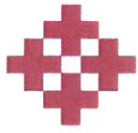
EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME: NetPlanner Systems, Inc.
FIRM/OFFEROR MAILING ADDRESS: 3145 Northwoods Parkway, Suite 800, Peachtree Corners, GA 30071
FIRM/OFFEROR PHONE NUMBER(S): 770-662-5482 (main) 678-205-2569 (direct) 404-272-1513 (mobile)
FIRM/OFFEROR FAX NUMBER(S): 770-441-3773
EMAIL ADDRESS FOR OFFEROR'S CONTACT: phillip.cohen@netplanner.com
AUTHORIZED OFFEROR SIGNATURE: 
PRINTED NAME OF SIGNER: Phillip Cohen
OFFEROR FEDERAL I.D. NUMBER: 58-1766857
OFFEROR DUNS NUMBER: 19-712-3755



NetPlanner
SYSTEMS, INC.®
Your Pathway to Connectivity

Contractor Specific Requirements

1. **Must be an authorized reseller of Avigilon and Software House. Please provide paperwork showing this.**

Please see following pages for certificates.

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC

Phillip Cohen, Senior Account Executive
Direct: (678) 205-2569 • Email: phillip.cohen@netplanner.com

The information in this document is proprietary & confidential.

To whom it may concern,

Avigilon Solutions are distributed and installed exclusively by Authorized Avigilon Certified Solution Partners. These Authorized partners are required to be extremely well versed in access control, video surveillance system design, data network infrastructure installation, and support, as well as to be financially secure. In addition, Avigilon requires each Authorized Partner to maintain a 24 hour/7 day service center within a 50 mile radius of each and every Customer site. These service centers MUST have a minimum of two (2) Avigilon Certified Technicians per location that have successfully completed & attained the minimum certification requirements of the Avigilon Partner Training Team.

NetPlanner Systems is an Avigilon Authorized Certified Solution Partner with offices in the state of Georgia U.S.A. Avigilon chose NetPlanner Systems because of their knowledge base in networking and security management applications. NetPlanner Systems offers their customers unsurpassed knowledge & support for Access Control and High Definition Video Management solutions that work seamlessly with the security force management teams that monitor and secure customer facilities. They have successfully completed the certification requirements of the Avigilon Partner Training Team and continue to exceed our expectations of support and knowledge. I am confident you will find their talent and competency to be unsurpassed by any other vendor.

If there are any further questions, please do not hesitate to contact me directly at 678-343-8824.

With warmest regards,

A handwritten signature in black ink, appearing to read "Justin DeMone". The signature is fluid and cursive, with a long horizontal stroke at the end.

Justin DeMone
Avigilon
Regional Sales Director - Georgia

SOFTWARE HOUSE

A Tyco International Company

Software House
6 Technology Park
Westford, MA 01886-3140

Tele: 978 577 4000
Fax: 978 577 4392
www.swhouse.com

March 30th, 2017

Michelle Bruck
NetPlanner Systems, Inc.
3145 Northwoods Parkway
Suite 800
Norcross, GA
30071

Tyco Security Products is pleased to recognize NetPlanner Systems, Inc. as an Authorized Integrator of Software House.

NetPlanner is qualified to install, service, and maintain the Software House product line with trained and certified technicians.

NetPlanner is also currently in good standing with Sensormatic Electronics, LLC, the parent company.

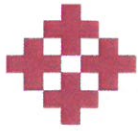
Please do not hesitate to contact me with any questions you may have regarding these matters.

Sincerely,



Joseph Fitzgibbons
Software House
Program Manager
6 Technology Park Drive
Westford, MA
01886
978-577-4283
jfitzgibbons@tycoint.com

tyco
Security Products



NetPlanner
SYSTEMS, INC.®
Your Pathway to Connectivity

Contractor Specific Requirements

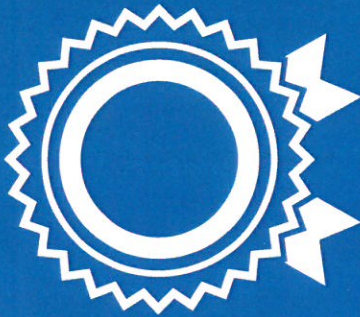
2. **Must have two people certified in Avigilon and Software House at this location assigned to provide support as needed to the City of Alpharetta.**

Please see following pages for certificates.

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC

Phillip Cohen, Senior Account Executive
Direct: (678) 205-2569 • Email: phillip.cohen@netplanner.com

The information in this document is proprietary & confidential.



AVIGILON

Certificate of Completion

This certificate acknowledges that

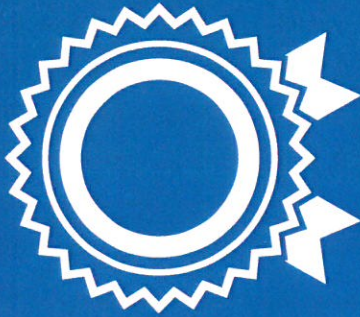
Ashley Shockley

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

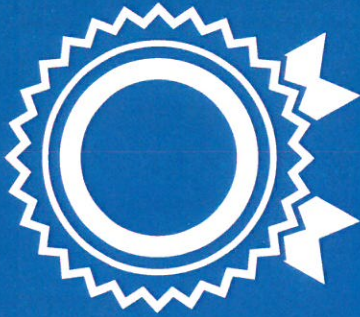
Donnie Bonds

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

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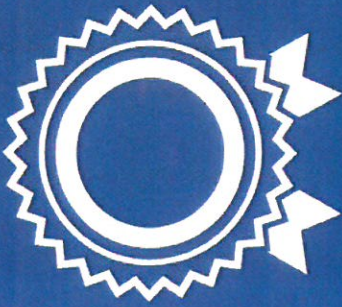
Dontavis Butts

has successfully completed

ACC™ 6.0 Installation Certification

11/30/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

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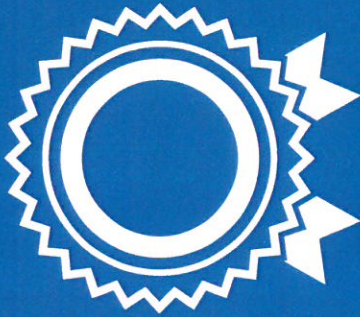
Gary Hadarits

has successfully completed

ACC™ 6.0 Installation Certification

11/29/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

Karl Jones

has successfully completed

ACC™ 6.0 Installation Certification

11/30/2017

Alicia Scheffler
Director, Global Training

This certificate acknowledges that

kyle Scruse

has successfully completed the

Avigilon Control Center™ Certification

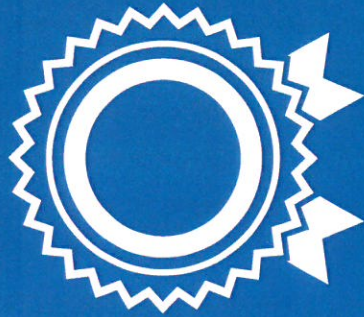
Course Completed:

Oct 26, 2016



John Haspel - Director, Global Product Training

AVIGILON™



AVIGILON

Certificate of Completion

This certificate acknowledges that

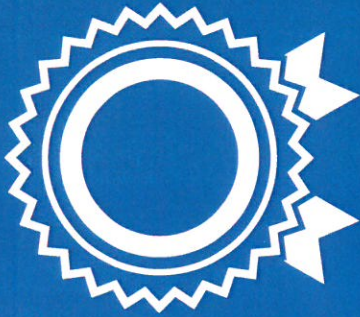
Mike Kierbow

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

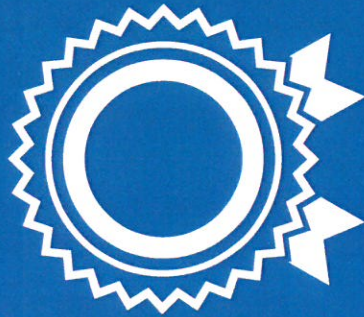
Patrick Stryker

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

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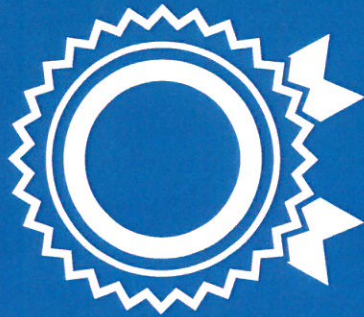
Ryan Williams

has successfully completed

ACC™ 6.0 Installation Certification

11/30/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

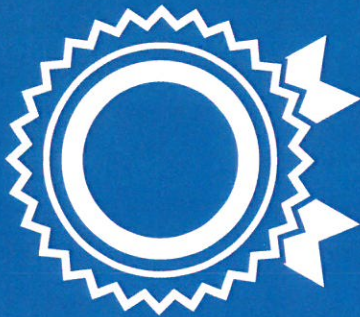
Shane Baker

has successfully completed

ACC™ 6.0 Installation Certification

11/30/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

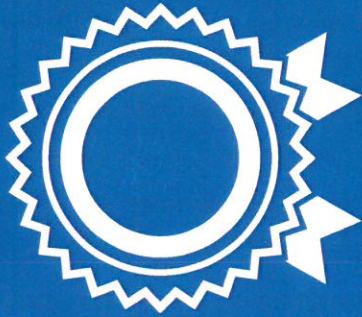
Shane Baker

has successfully completed

ACC™ Operator

07/11/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

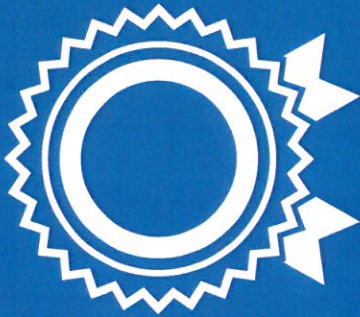
Sonny Cason

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

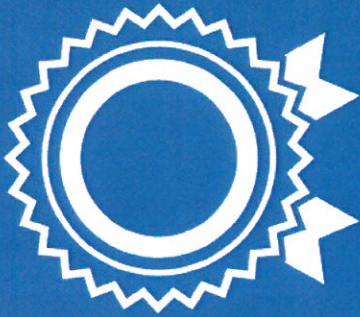
Steven Eidson

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

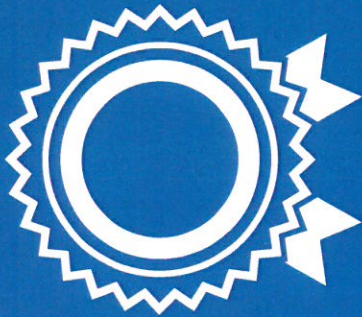
Tim Young

has successfully completed

ACC™ 6.0 Installation Certification

11/30/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

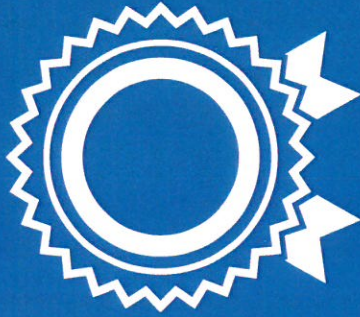
wayne molnar

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training



AVIGILON

Certificate of Completion

This certificate acknowledges that

William McGinnis

has successfully completed

ACC™ 6.0 Installation Certification

11/28/2017

Alicia Scheffler
Director, Global Training

SOFTWARE HOUSE



AMERICAN[®]
DYNAMICS

CORPORATE EDUCATION PROGRAM

This document certifies that

Chris Snyder

has successfully completed the

C • CURE 9000 System Installer/Maintainer

by demonstrating proficient knowledge of installing, configuring & troubleshooting the

Software & Associated Hardware

and is now qualified to service such systems as put forth by this program

Duane Alliston

Instructor

12/1/2014

Date

178791

Certification Number

tuco

SOFTWARE HOUSE



CORPORATE EDUCATION PROGRAM

This document certifies that

Matt Nickerson

has successfully completed the

C • CURE 9000 System Installer/Maintainer

by demonstrating proficient knowledge of installing, configuring & troubleshooting the

Software & Associated Hardware

and is now qualified to service such systems as put forth by this program

Terrence Dookie

4/24/2017

Instructor

Date

181828

Certification Number

tyco

SOFTWARE HOUSE



AMERICAN
DYNAMICS

CORPORATE EDUCATION PROGRAM

This document certifies that

Mike Nance

has successfully completed the

C • CURE 9000 System Installer/Maintainer

by demonstrating proficient knowledge of installing, configuring & troubleshooting the

Software & Associated Hardware

and is now qualified to service such systems as put forth by this program

Duane Affliston

Instructor

12/11/2014

Date

178789

Certification Number

tuco

3. Must have an office location within 50 mile of the City of Alpharetta.

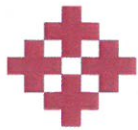
NetPlanner Systems is conveniently located at 3145 Northwoods Parkway, Suite 800, Peachtree Corners, Georgia 30071. This is less than 14 miles from the City of Alpharetta.

4. Provide references for three other similar sized installations that are presently being supported by your organization. Also, include details regarding these projects related to these references for review.

Additional references are included in Section 3 of this proposal response.

Customer	Cobb County Government
Contact Name	John McFarland
Contact Title	Manager of Technical Support
Phone Number	(770) 528-8734
E-mail	jmcfarland@cobbcounty.org
Address	1772 County Services Parkway; Marietta, GA 30008
Project Description	NetPlanner Systems has performed work for Cobb County Government for more than 12 years. Projects have included structured cabling, paging, audio/visual systems, and security projects. We recently completed the installation of the access control system, video surveillance system (Avigilon), and intrusion detection system at the East Marietta Library and Cultural Center.

Customer	State of Georgia – Department of Vital Records
Contact Name	Cynthia M. Buskey-Martin
Contact Title	Deputy Director – Program Administration
Phone Number	(404) 679-4732
E-mail	cynthia.buskey-martin@dph.ga.gov
Address	1680 Phoenix Boulevard; College Park, GA 30349
Project Description	NetPlanner installed an Avigilon access control system and an Avigilon video surveillance system for the Georgia Department of Vital Records



Customer	Shaw Air Force Base
Contact Name	Gerald G. Pearson
Contact Title	Construction Manager
Phone Number	(803) 895-5620
E-mail	gerald.pearson.2@us.af.mil
Address	420 Chapin Street, Building 252; Shaw AFB, SC 29152
Project Description	NetPlanner Systems provided and installed a Software House access control system for the Replacement Medical Clinic at Shaw Air Force Base.

Customer	Agnes Scott College
Contact Name	Henry Eyer
Contact Title	Telecommunications Manager
Phone Number	(404) 471-6490
E-mail	heyer@agnesscott.edu
Address	141 East College Ave.; Decatur, GA 30002
Project Description	NetPlanner Systems upgraded the college's Software House access control system from C-Cure 800 to C-Cure 9000.

5. Provide company history and total customers supported in a similar manner as specified in our RFP.

NetPlanner Systems was established in 1987 by local Atlanta leader, Clint Bridges, as a spin-off of his previously formed cable manufacturing company of computer cable assemblies for use in connecting peripherals to personal computers.

Bridges envisioned the future trajectory of the PC marketplace as local area networks began to emerge in the marketplace. In 1986, he elected to sell the original manufacturing company due to increased overseas competition, and in late 1987, Bridges raised the necessary capital to form NetPlanner Systems, Inc.

The company got its start by marketing cable installation services to many of the same customers that Bridges had served in his prior business. Since its inception, NetPlanner has served over 3,500 clients and continues to thrive as a leader of comprehensive technology solutions.

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC

Phillip Cohen, Senior Account Executive
Direct: (678) 205-2569 • Email: phillip.cohen@netplanner.com

The information in this document is proprietary & confidential.

February 28, 2019

Ms. Debora Westbrook
City of Alpharetta
City Hall, 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009

Dear Ms. Westbrook:

Thank you for the opportunity to provide a proposal for RFP 19-017, Video and Badge Security Systems project. The detailed RFP has helped our team gain a comprehensive understanding of your needs. We are confident that our proposal meets all your requirements and provides a cost-effective, long-term solution.

NetPlanner Systems has more than 30 years of history completing projects of similar size and complexity for K-12 education, higher education, government, healthcare, manufacturing, and commercial facilities. This experience, combined with our highly certified technical staff, uniquely qualifies NetPlanner as the ideal partner for this initiative.

Contact information is below. The same contact will serve as the Authorized Signer:

Single Point of Contact and Authorized Signer:

Title:

Telephone Number:

E-mail Address:

Phillip Cohen

Senior Account Executive

678-205-2569

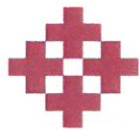
phillip.cohen@netplanner.com

We look forward to the opportunity to partner with City of Alpharetta and welcome any questions you may have about this proposal. Please do not hesitate to contact me by phone at (678) 205-2569 or via email at phillip.cohen@netplanner.com. Again, thank you for considering NetPlanner Systems as your security technology provider.

Sincerely,



Phillip Cohen
Senior Account Executive



Expert design-build, installation and support services

NetPlanner Systems has been one of the Southeast's leading experts since 1987 by providing innovative, standards-based, cost-effective solutions with efficiency and future-proofing steps built in. Over the years, NetPlanner has developed a solid reputation for consistently high-quality network installations using all types of fiber optic cabling (both multi-mode and single-mode), copper cabling, Wi-Fi, and long-haul wireless. At the same time, NetPlanner has expanded its service offerings to include security systems, audio/visual systems, and professional services in order to meet our customers' ever-changing technology requirements.

NetPlanner prides itself in providing best-in-class solutions and services backed by the most highly technical and certified employees in the industry.

With hundreds of full-time employees, it is our diverse skill set, professional engineers, numerous BICSI-certified Registered Communications Distribution Designers (RCDDs), large number of manufacturer-certified technicians and tenured project managers that allow us to offer high availability, quick response, and unmatched customer service.

NetPlanner has been recognized as one of the fastest growing middle market companies in Georgia (Georgia Trend Magazine), we were named to the Inc. 5000 and ranked among the top 100 companies in Metro Atlanta's Top Workplaces by the Atlanta Journal-Constitution. While this recognition is gratifying, we are most proud of our longstanding client relationships and the impressively high retention rate of our employees.

More than thirty percent of our staff have been with us for greater than five years and our dedicated project managers average more than fifteen years of tenure – rare for companies in our industry.

Why NetPlanner?

- ✓ Our turnkey philosophy – one source design, build, installation, testing and certification, repair, and maintenance.
- ✓ Our exceptional, certified expertise in the industry's leading technology.
- ✓ Our holistic approach to delivering the right solution in a timely and cost-efficient manner.
- ✓ Our willingness to jump through hoops when necessary to make things happen.

Comprehensive Services

Communications

- Structured Cabling
- Data Center Infrastructure
- Unified Communications (VoIP)
- Nurse Call

Security

- Access Control
- Video Surveillance
- Intrusion Detection

Audio/Visual Systems

- Audio Conferencing
- Video Conferencing
- Interactive Whiteboards
- Intercom/Paging
- Sound Masking
- Digital Signage

Mobility Solutions

- Wireless/Wi-Fi
- Distributed Antenna Systems (DAS)/Small Cell

Professional Services

- Network Assessment
- Consulting and Design
- Deployment and Integration
- Engineer on Call



Certified by the Most Trusted Names in Physical Security Systems

NetPlanner Systems designs, integrates, programs and supports all types of physical security systems that include electronic access control, video surveillance, and intrusion detection. We pride ourselves on our highly qualified security engineers and technical staff.

When you choose NetPlanner Systems, you get more than just performance, efficiency, and reliability from your network. You also enjoy the peace of mind that comes from confidence in our expertise and the caliber of the manufacturers that stand behind us.

NetPlanner has been working with Avigilon High Definition Video Management Solutions since 2012 and has been an Avigilon Authorized Certified Solution Partner since September of 2014. We offer our customers unsurpassed knowledge and support for High Definition Video Management Solutions that work seamlessly with the security teams that monitor and secure facilities.

We have provided, installed, and maintained Software House solutions for nearly eight years and have numerous staff experts.

We work with clients of all sizes in all markets.

Whether you are a small business or a multi-national corporation, a private school or the largest school system in your state, a city courthouse or a large military base, NetPlanner Systems understands what drives your technology needs.

We regularly work with clients in the following markets:

- K-12 Education
- Data Centers
- Financial
- Government
- Higher Education
- Healthcare
- Commercial
- Industrial
- Military

NetPlanner Systems, Inc. is headquartered in Atlanta, Georgia, with additional offices in Augusta, Savannah, and Columbus, Georgia as well as in Raleigh, North Carolina.

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC

Phillip Cohen, Senior Account Executive
Direct: (678) 205-2569 • Email: phillip.cohen@netplanner.com

The information in this document is proprietary & confidential.

NetPlanner has successfully completed projects of similar size and scope including:

Client	Fulton County Schools		
Contact	Paul Hildreth, Emergency Operations		
Phone Number	470-254-0307	Email	hildreth@fultonschools.org
Address	6201 Powers Ferry Road; Atlanta, GA 30339		
Project Description	NetPlanner Systems has performed work for Fulton County Schools for nearly 20 years. We recently provided and installed Avigilon IP Video Surveillance Systems in Banneker HS, College Park ES, Esther Jackson ES (Temporary), Esther Jackson ES (Permanent), Heard's Ferry ES, Westlake HS, the Admin Building, and the Learning Center. We provided and installed Access Control Systems in the Admin Building, Learning Center, and Banneker HS. NetPlanner Systems successfully completed Phase I of the Security Camera Upgrade project in 2016 at Centennial HS, Langston Hughes HS, North Transportation Facility, Renaissance MS, and Tri-Cities High School. Based on our success in Phase I, NetPlanner was awarded and recently completed Phase II of the upgrade project, covering 17 schools across the county. We are starting Phase III of the project, which covers 18 schools. All security camera systems are Avigilon.		

Client	Clayton County Public Schools		
Contact	Jon Crane, Supervisor		
Phone Number	770-473-2825	Email	jon.crane@clayton.k12.ga.us
Address	218 Stockbridge Road; Jonesboro, GA 30236		
Project Description	NetPlanner Systems has performed work for Clayton County Public Schools for more than 17 years. We have provided and installed Voice and Data Cabling Systems, Electronic Access Control Systems, IP Video Surveillance Systems, and Intrusion Detection Systems in elementary, middle and high schools, as well as school administration buildings, across the school system during numerous new construction and renovation projects.		

Client	Columbus State University		
Contact	Jeremy Reddish		
Phone Number	706-568-2022	Email	reddish_jeremy@columbusstate.edu
Address	1013 Broadway, Columbus, GA 31901		
Project Description	NetPlanner Systems has completed numerous security projects for Columbus State University over the past decade. Most recently, NetPlanner completed a project for the Student Recreation Center buildings that included video surveillance, access control, intrusion, turnstiles, and biometric hand geometry readers monitored by the campus police department and other offices.		

Atlanta, GA • Augusta, GA • Columbus, GA • Savannah, GA • Raleigh, NC

Phillip Cohen, Senior Account Executive
Direct: (678) 205-2569 • Email: phillip.cohen@netplanner.com

The information in this document is proprietary & confidential.

Description of Work Plan and Methods to Be Used

NetPlanner Systems will work closely with the City's primary point-of-contact to ensure smooth workflow and operations. The following steps will be followed for each work order request:

1. City of Alpharetta will contact Phillip Cohen and/or Erik Hall (if Phillip is not immediately available) to request services be performed.
2. NetPlanner Systems will provide an analysis of the work request and will perform a site survey to gain insight into specific project requirements and to help prevent any service issues during the installation.
3. NetPlanner Systems will develop a thorough Bill of Material listing the material and equipment required to successfully complete the project. As needed, NetPlanner Systems will provide a submittal booklet containing product data sheets for each item to be installed. The data sheets contain extensive detail regarding the product's specifications. These can be provided as hard copies or electronically, depending on the City's preference. NetPlanner Systems will also develop a project design, which will be provided to the City for review and approval.
4. NetPlanner Systems' CAD department will prepare detailed drawings of the proposed installation. The drawings will include information such as the locations of outlets, the labeling for each cable in the outlets, all locations of all other devices such as intrusion, security, A/V, rack elevations, communications room layouts, and one-line riser-diagrams. Our CAD professionals can customize the drawings based on the City's needs.
5. Phillip Cohen, the account manager for the City, will develop a detailed quote and submit it to the City for review and approval.
6. Mike Kierbow and Sonny Cason, the project managers for the City, will coordinate the installations with the City and NetPlanner Systems' team leads.
7. Status reports will be provided to the City on a regular basis to keep everyone informed of the project milestones and of any potential obstacles in achieving completion as scheduled.
8. Final documentation (as-built drawings, test results, warranties) will be provided to the City upon completion of the job.
9. The City will be invoiced based on each work order request.

NetPlanner Systems utilizes a work order and documentation system that allows the City and all necessary individuals and departments the ability to access an up-to-date listing of all work orders. The documentation can be provided in an Excel spreadsheet or via a secure Web-based customer portal. All required individuals will have ease of access to the work order log, schedule, work order status, and billing information.

Work Schedule

The following is a preliminary work schedule for the City Hall Parking Deck and the Public Safety Jail Camera Installations:

Milestone	Duration
Submittals	1 day
Shop Drawings	5 days
Order Materials	1 day

City Hall Parking Deck Camera Installation

Milestone	Duration
Install Conduit and Pathways	10 days
Install Cabling	3 days
Install cameras	5 days
Install Video Surveillance servers	1 day
Test, Aim and focus cameras	1 day
Configure servers	1 day
Customer training	1 day

Public Safety Jail Camera Installation

Milestone	Duration
Install Conduit and Pathways	15 days
Install Cabling	10 days
Install cameras	5 days
Install Video Surveillance servers	1 day
Test, Aim and focus cameras	1 day
Configure servers	1 day
Customer training	1 day

City of Alpharetta Disclosure Form and Certificate of Non-Collusion



DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response.

Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☒ **No known relationship exists.** *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist.** *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [City] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business is defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT) NetPlanner Systems, Inc.

Authorized Signature:

Printed Name and Title of Person
Signing:

Michael Dycus, Vice President

Date: February 27, 2019

Firm's Address: 3145 Northwoods Pkwy.; Suite 800; Peachtree Corners, GA 30071

Contact's Email Address: mike.dycus@netplanner.com

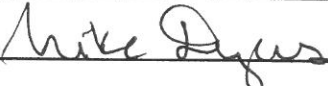
**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters**CERTIFICATION REGARDING DEBARMENT,
SUSPENSION, PROPOSED DEBARMENT,
AND OTHER RESPONSIBILITY MATTERS**

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;
4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT) NetPlanner Systems, Inc.

Authorized Signature: 

Printed Name and Title of
Person Signing: Michael Dycus, Vice President

Date: February 27, 2019

Firm's Address: 3145 Northwoods Pkwy.; Suite 800; Peachtree Corners, GA 30071

Contact's Email Address: mike.dycus@netplanner.com

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form **W-9**
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
NetPlanner Systems, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) **P**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____
(applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3145 Northwoods Pkwy., Suite 800

6 City, state, and ZIP code
Peachtree Corners, GA 30071

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-				
--	--	--	---	--	--	--	--

OR

Employer identification number

5	8	-	1	7	6	6	8	5	7
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of
U.S. person

Date **February 27, 2019**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)



GEORGIA

AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

48892

Federal Work Authorization (E-Verify) User Identification Number

March 5, 2008

Date of Authorization

NetPlanner Systems, Inc.

Name of Contractor

RFP 19-107, Video and Badge Security Systems

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on February, 27, 2019 in P'tree Corners (city), GA (state).

Michael Dycus
Signature of Authorized Officer or Agent

Michael Dycus, Vice President

Printed Name and Title of Authorized Officer or Agent

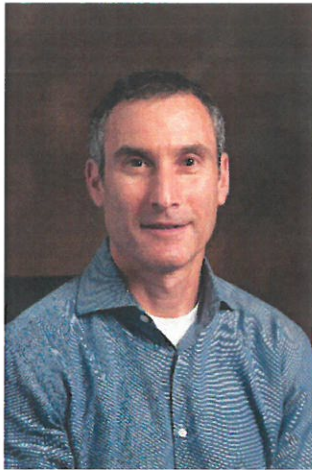
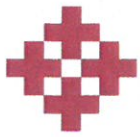
SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 27th DAY OF February, 2019.

Melanie M. Jones
NOTARY PUBLIC

My Commission Expires:

May 5, 2020





Phillip Cohen, RCDD
Senior Account Executive

Phillip is a Registered Communications Distribution Designer (RCDD) and has been a member of BICSI since 1997. He has more than 20 years of experience (all with NetPlanner Systems, Inc.) in designing and implementing communications cabling, wireless, access control, security surveillance, data center environments, audio/visual systems, outside plant design and construction, CATV distribution and network deployment.

Phillip's wide range of clients include colleges and universities, K-12 schools, commercial buildings, data centers, manufacturing plants, medical facilities, industrial facilities, and government entities. He is an authorized SYSTIMAX SCS designer and engineer and has certifications with CommScope, Panduit, Siemon, and Bogen. Phillip's extensive training, education and significant experience in numerous aspects of low voltage telecommunications have resulted in projects being delivered on time, on budget.

Education/Certifications:

Bachelor of Business
Administration, Georgia
State University

BICSI Registered
Communications
Distribution Designer

Panduit

Chatsworth

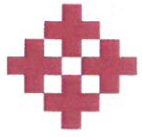
CommScope

Bogen

Siemon

Select Project Experience

- City Schools of Decatur
- Clayton County School System
- Cobb County School District
- Coweta County School System
- Fulton County Schools
- Northside Hospital
- Novelis
- SITA
- Ultimate Software



Laura Corpe
Senior Project Coordinator

Laura has served as a Senior Project Coordinator since joining NetPlanner Systems in 2016. She works directly with the project managers, supporting implementations by managing contract administration, providing Certificates of Insurance, ensuring accurate invoicing, reviewing and selecting subcontractors when necessary, and handling any other paperwork requirements. Laura serves as a secondary point of contact for clients and helps provide resolution to any issues that arise.

Specialties:

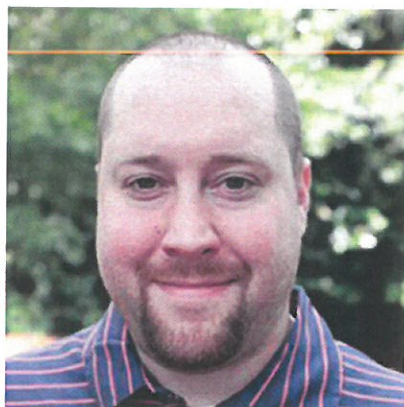
Contract Management

Client Relationships

Customer Service

Select Project Experience

- ADM (Archer Daniel Midland)
- Aviana Healthcare
- Cousins (Spring & 8th)
- Fort Bragg
- Fulton County Schools
- Northside Hospital
- Piedmont Healthcare
- Pratt Industries
- Shaw Air Force Base



Matt Nickerson
Security Systems Engineer

Matt has more than 12 years of industry experience in security systems. His primary role at NetPlanner Systems is to provide design and engineering of security systems to ensure that the installed systems meet the specifications and customer requirements. Prior to joining NetPlanner Systems, Matt provided design/engineering assistance at ADI (Honeywell).

Education/Certifications:

B.S. Information Systems,
B.A. Business Administration,
Management
Mercer University, Macon, GA

Comp/Tia A+ Certification

Axis Communications –
Certified Professional

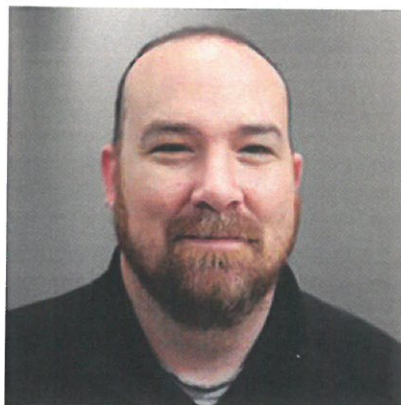
Bosch G Series Professional

C-Cure 9000 System
Installer_Maintainer

Arecont – Certified Partner -
CPCP

Select Project Experience

- JBS
- Fresenius Medical Care
- In Touch Ministries
- Clayton County Schools
- Wood Properties



Mike Kierbow
Project Manager

Mike has more than 20 years' experience (all with NetPlanner Systems) and carries multiple manufacturer and safety certifications. He specializes in projects for K-12 school systems. Michael's attention to detail is unyielding and unrivaled in this industry. He leads project teams to perform at the highest levels and is repeatedly recognized by general contractors as well as end users for his dedication and ability to deliver outstanding results.

Education/Certifications:

Avigilon

Leviton

OSHA 10

Preformed Line

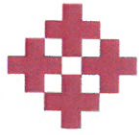
Fiber Optic Cleaning and
Testing

Hazard Communications

Safe Driving

Select Project Experience

- AT&T Data Center
- Char-Broil
- Cobb County Government
- Cobb County School District
- CompuCredit
- Fort Benning Schools
- Fulton County Schools
- Intercontinental Exchange, Inc.
- Sumter Regional Hospital



Sonny Cason
Security Systems Project Manager

Sonny Cason has designed and installed security systems for 20 years. He specializes in managing the installation of complex integrated systems. Sonny is certified and experienced in multiple security, access, fire, intercom and CCTV systems.

Education/Certifications:

S2

Avigilon

Genetec

Milestone

OCC Wireless and DAS

Hazard Communications

Safe Driving

Select Project Experience

- City of Savannah
- Coliseum Health System
- Fulton County Schools
- JBS, USA
- Kurt Salmon
- Resurgens
- Wood Partners



NETPSYS-01

CBOREN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sutter, McLellan, and Gilbreath, Inc. 1424 North Brown Rd. Suite 300 Lawrenceville, GA 30043	CONTACT NAME:	FAX (A/C, No): (678) 802-3971
	PHONE (A/C, No, Ext): (770) 246-8300	
INSURED NetPlanner Systems, Inc. 3145 Northwoods Parkway Suite 800 Norcross, GA 30071	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Travelers Indemnity Co.	NAIC # 25658
	INSURER B : Travelers Indemnity Co of Amer	25666
	INSURER C : Travelers Prop Cas Co of Ameri	25674
	INSURER D : Charter Oak Fire Ins. Co.	25615
	INSURER E : St. Paul Surplus Lines Ins. Co	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY ☒ PROJECT ☐ LOC OTHER:			D-CO-1J389435	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
3	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			DT-810-3H573318	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CUP-1J452674	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 Aggregate \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB8J495959	12/31/2018	12/31/2019	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Leased/Rented			QT6608725M595COF18	12/31/2018	12/31/2019	Deductible: \$2,500 150,000
E	Professional Liabili			ZCO-91N08193	12/31/2018	12/31/2019	Agg Limit: \$5,000,00 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder and others as required by the prime contract are Additional Insureds as defined by the General Liability policy on a primary and non-contributory basis when required by written contract, per form CG D604 attached.

Certificate holder and others as required by the prime contract are additional Insureds as defined by the Automobile Liability policy when required by written contract, per form CAT353 attached.

**Additional Insured: As respects to Engineers, Architects or Surveyors, this insurance does not apply to "bodily injury", "property damage", or "personal and SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

SPECIMEN CERTIFICATE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary Cron



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Sutter, McLellan, and Gilbreath, Inc.		NAMED INSURED NetPlanner Systems, Inc. 3145 Northwoods Parkway Suite 800 Norcross, GA 30071 Gwinnett	
POLICY NUMBER SEE PAGE 1		EFFECTIVE DATE: SEE PAGE 1	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: **ACORD 25** FORM TITLE: **Certificate of Liability Insurance**

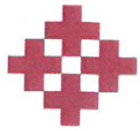
Description of Operations/Locations/Vehicles:

advertising injury" arising out of the rendering or failing to render any professional services by or for you including: a): The preparing, approving or failing to approve, maps, shops drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or b): Giving directions or instructions or failing to give them, if that is the primary cause of injury.**

Waiver of Subrogation applies in favor of certificate holder and others as required by the prime contract as defined by the Automobile Liability, General Liability and Workers' Compensation policies when required by written contract, per forms CAT353, CGD316 and WC000313.

Umbrella- Underlying: General Liability, Automobile Liability and Employers Liability.

Cancellation clause may not be amended.



NetPlanner Systems is uniquely qualified to support the City of Alpharetta's requirements for Video and Security Badge Systems. We have been supporting Fulton County Schools' Avigilon systems for many years, including 50+ schools in North Fulton.

Equipment

Our fleet includes a company-owned bucket truck and bucket van as well as nearly 40 standard vehicles. Our copper and fiber Ethernet network connectivity testers include Fluke DSX 5000s and LinkRunner AT-2000s. NetPlanner utilizes the Triplet CamView IP Pro to facilitate the installation of the surveillance video equipment. This tool allows us to align camera angles, check camera views, and adjust camera mounting at the time of installation. This allows our field installers to set the camera views prior to the video surveillance server being installed and on the City of Alpharetta's network, saving the City's staff time and ensuring high quality installations.

Our People

Our greatest strength are the hundreds of full-time professionals that make up the NetPlanner team. Our commitment to the customer and the industry, combined with our dedication to professionalism and integrity, is unparalleled. We continually upgrade our technical skills to remain on the leading edge of advanced and emerging technologies and standards.

Our people are dependable and knowledgeable, display an untiring focus to the details that impact results, respond quickly to all requests, and establish close working relationships with our customers. We are certified drug-free, have passed security / background checks, and consider safety our first priority.

Extensive industry knowledge and experience

More than 30% of our staff have been with us for greater than five years and our project management staff averages more than 15 years of tenure – rare for companies in our business. Customers tell us that their confidence in our people to meet and exceed their expectations for their projects is why time and again they turn to NetPlanner Systems for their technology needs.

Professional Certifications

Communications

- BICSI RCDD
- BICSI RTPM
- BICSI Technician
- BICSI Installer

Security

- Certified Alarm Technician
(Levels I and II, Fire Alarm Installation Methods, and Advanced Burglar Alarm Technician)
- NICET Level II – Fire Alarm Systems

Audio/Visual Systems

- CTS
- CTS-D

Networking

- Cisco CCIE
- Cisco CCNA
- Cisco CCNP
- Certified Wireless Network Administrator



CITY OF ALPHARETTA ADDENDUM #1

Addendum Issue Date: February 15, 2019

RFP Title: Video and Security Badge Systems

RFP #: 19-107

RFP Due Date and Time: February 28, 2019; 10:00 AM

Number of Pages: 2 Pages

RFP ADDENDUM

To All Offerors:

1. The attached information is made part of the RFP noted above and part of any contract that may be awarded as a result of response to this RFP.
2. The purpose of this addendum is to provide additional and/or revised information or documents.
3. In the event of a conflict between previously released information and the information contained herein, the information contained herein shall prevail.
4. A signature on this page acknowledges receipt of this addendum.
5. This signed addendum acknowledgment must be included with Proposal response.
6. A signature on this addendum does not constitute your signature on the original Proposal document.
7. See Addendum information beginning on the next page.

Offeror's Addendum Acknowledgement

NetPlanner Systems, Inc.

Firm Name

3145 Northwoods Parkway, Suite 800, Peachtree Corners, GA 30071

Firm Address

A handwritten signature in black ink, appearing to be "Phillip Cohen", written over a horizontal line.

Signature of Person Authorized to Bind this Firm

February 27, 2018

Date

Phillip Cohen - Senior Account Executive

Typed or Printed Name and Title

770-662-5482 phillip.cohen@netplanner.com

Phone Number and E-mail Address



CITY OF ALPHARETTA ADDENDUM #2

Addendum Issue Date: February 21, 2019

RFP Title: Video and Security Badge Systems

RFP #: 19-107

RFP Due Date and Time: February 28, 2019; 10:00 AM

Number of Pages: 2 Pages

RFP ADDENDUM

To All Offerors:

1. The attached information is made part of the RFP noted above and part of any contract that may be awarded as a result of response to this RFP.
2. The purpose of this addendum is to provide additional and/or revised information or documents.
3. In the event of a conflict between previously released information and the information contained herein, the information contained herein shall prevail.
4. A signature on this page acknowledges receipt of this addendum.
5. This signed addendum acknowledgment must be included with Proposal response.
6. A signature on this addendum does not constitute your signature on the original Proposal document.
7. See Addendum information beginning on the next page.

Offeror's Addendum Acknowledgement

NetPlanner Systems, Inc.

Firm Name

3145 Northwoods Parkway, Suite 800, Peachtree Corners, GA 30071

Firm Address


Signature of Person Authorized to Bind this Firm

February 27, 2018

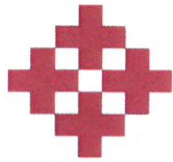
Date

Phillip Cohen - Senior Account Executive

Typed or Printed Name and Title

770-662-5482 phillip.cohen@netplanner.com

Phone Number and E-mail Address



NetPlanner
SYSTEMS, INC.®
Your Pathway to Connectivity

Phillip Cohen
Senior Account Executive
3145 Northwoods Parkway, Suite 800
Peachtree Corners, Georgia 30071
Direct: (678) 205-2569
phillip.cohen@netplanner.com

Cost Proposal

City of Alpharetta

RFP 19-017, Video and Badge Security Systems

February 28, 2019

Finance Department
City Hall, 1st Floor Cashier's Office
2 Park Plaza
Alpharetta, GA 30009

Video and Security Badge Systems

RFP 19-107 (★PAGE 1 OF 4)

Pricing for Maintenance Management and Support of the City's Avigilon and Software House Security Systems

Offeror shall use this template with the supplied headings, although information provided in the template may be changed to apply to Offerors pricing schedule.

Offeror may add more lines if needed.

Offeror's Name:	NetPlanner Systems, Inc.			
Service	Service Level	Service Hours	Notes	Hourly Rate
Standard Scheduled Service	Normal	8-5 M-F		\$65.00
Level II Technician	Normal	8-5 M-F		\$50.00
Level I Technician	Normal	8-5 M-F		\$44.00
Project Management		8-5 M-F		\$75.00
Emergency 4 Hour Response	Emergency Onsite within 4 hours of call.			\$97.50
Emergency Next Business Day Response	Emergency Onsite for next business day.			\$75.00
Emergency Night / Weekend	Emergency Onsite for evening / weekend			\$97.50
Emergency Holiday	Emergency Onsite for holiday service.			\$130.00
Travel/ Trip Charge	Travel			\$78.50
Low Voltage Cabling	Low Voltage Cabling			\$55.00
Electrician Work	High Voltage Cabling			\$65.00

Video and Security Badge Systems

RFP 19-107 (★PAGE 2 OF 4)

Offeror's Name:

NetPlanner Systems, Inc.

Line Item #	Brand / Manufacturer	Product Line	Discount % off Published MSRP
1	Avigilon	3MP Pendant Dome Camera with IR	25.00%
2	Avigilon	5MP Pendant Dome Camera with IR	25.00%
3	Avigilon	12MP Fisheye Dome Camera with IR	25.00%
4	Avigilon	3MP Indoor Surface Mount Dome Camera with IR	25.00%
5	Avigilon	ACC 5 to ACC 6 Enterprise version upgrade for up to 4 camera channels	25.00%
6	Avigilon	ACC 6 Enterprise license for up to 16 camera channels	25.00%
7	Avigilon	HD NVR4 PRM 64TB 2U Rack Mnt, Windows Server 2016	25.00%
8	Avigilon	ACC 6 Enterprise license for up to 24 camera channels	25.00%
9	Avigilon	ACC 6 Enterprise license for up to 4 camera channels	25.00%
10	Avigilon	IDRAC 9 Enterprise Upgrade for NVR4/AIA	25.00%
11			
12	Software House	Standard Software House Items	25.00%
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Video and Security Badge Systems

RFP 19-107 (★PAGE 3 OF 4)

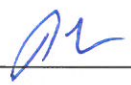
Offeror's Name: 0 NetPlanner Systems, Inc.

Line Item #	Staff Position/ Classification	General Certification Level (Avigilon, Software House, Other)	Hourly Rate
1	Security Technician	Avigilon, Software House	\$65.00
2	Programmer	Avigilon, Software House	\$95.00
3	Project Managers	Avigilon, Software House	\$65.00
4	Cabling Technician	N/A	\$55.00
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★ Page 4 of 4; Maintenance Management, Support, and Materials Cost Proposal

Maintenance Management, Support, and Materials Proposal Price Certification**Offeror must include one signed original of this form with each Cost Proposal sheet.**

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY NetPlanner Systems, Inc.ADDRESS 3145 Northwoods Parkway, Suite 800, Peachtree Corners, Georgia 30071AUTHORIZED SIGNATURE(S) PRINT / TYPE NAME(S) AND TITLE(S) Phillip Cohen, Senior Account ManagerCONTACT INFO: PHONE NUMBER 678-205-2569CONTACT INFO: E-MAIL ADDRESS phillip.cohen@netplanner.com

★ COST PROPOSAL for City Hall Parking Deck Camera Design and Installation,

including, but not limited to all materials, equipment, and labor for layout design and installation of,

- a. thirteen (13) Avigilon cameras based on Offerors recommendation,
- b. move one (1) existing camera, and
- c. provide enterprise licensing as needed/required.
- d. Award will consider price, but price will not be the sole, determining factor.

Total Turnkey Project Pricing for the complete project: \$ 39,267.58

Proposal Price Certification for City Hall Parking Deck Camera Design & Installation

Offeror must include one signed original of this form with each Cost Proposal sheet.

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY NetPlanner Systems, Inc.

ADDRESS 3145 Northwoods Parkway, Suite 800, Peachtree Corners, GA 30071

AUTHORIZED SIGNATURE(S) 

PRINT / TYPE NAME(S) AND TITLE(S) Phillip Cohen, Senior Account Executive

CONTACT INFO: PHONE NUMBER 678-205-2569

CONTACT INFO: E-MAIL ADDRESS phillip.cohen@netplanner.com

NetPlanner - Best and Final Offer (Jail)

Part #	Manufacturer	Description	Quantity	Unit Pricing	Total Price
Cable					
CS34P-BLU	GENERAL	Cable, Category 6, Media 6, Plenum Blue	6000	\$0.30	\$1,800.00
MCTP6-GN-7	PATCH CORD	Patch Cord, Category 6, UTP, 7', Green	25	\$3.33	\$83.25
MCTP6-GN-10	PATCH CORD	Patch Cord, Category 6, UTP, 10', Green	25	\$3.33	\$83.25
UNJ600-BL	COMMSCOPE	Jack, Category 6, Blue	33	\$6.34	\$209.22
UNJ600-BK	COMMSCOPE	Jack, Category 6, Black	33	\$6.34	\$209.22
107984015	COMMSCOPE	Box, 1 Port, Surface Mount, White	25	\$3.09	\$77.25
760207282	SYSTIMAX	Patch Panel, 48 Port, Modular	1	\$66.66	\$66.66
107065583	COMMSCOPE	Blank, Black	15	\$0.18	\$2.70
108333063	COMMSCOPE	Faceplate, 2 Port, White	4	\$2.32	\$9.28
Pathways					
TL20	MISC	2" IN Plastic Cable Loop	150	\$0.56	\$84.00
388448	HILTI	6' Ceiling Hanger X-CW U27	150	\$0.85	\$127.50
50372	HILTI	6.8/11 M Yellow Medium Shot	150	\$0.14	\$21.00
JB1EI	PANDUIT	Single Gang Adhesive Backed Box - Elec. Ivory	4	\$5.40	\$21.60
LD5IW	PANDUIT	Raceway, LD5, Int'l White, Per Foot	40	\$1.75	\$70.00
Cameras					
3.0C-H4A-DP1-IR-B	AVIGILON	3MP Pendant Dome Camera with IR	4	\$731.25	\$2,925.00
5.0L-H4A-DP1-IR-B	AVIGILON	5MP Pendant Dome Camera with IR	5	\$821.25	\$4,106.25
H4A-MT-WALL1	AVIGILON	Wall Mount Bracket for H4A Camera	9	\$45.00	\$405.00
12.0-H4F-DO1-IR	AVIGILON	12MP Fisheye Dome Camera with IR	1	\$810.00	\$810.00
3.0C-H4A-D1-IR-B	AVIGILON	3MP Indoor Surface Mount Dome Camera with IR	18	\$663.75	\$11,947.50
Video Server (Head End Equipment)					
HD-NVR4-STD-32TB-N	AVIGILON	HD NVR4 STD 32TB 2U Rack Mnt, Windows 10 IoT LTSC	1	\$12,315.00	\$12,315.00
24C-ACC6-ENT	AVIGILON	ACC 6 Enterprise license for up to 24 camera channels	1	\$5,021.25	\$5,021.25
4C-ACC6-ENT	AVIGILON	ACC 6 Enterprise license for up to 4 camera channels	1	\$866.25	\$866.25
IDRAC9-ENT-UPG	AVIGILON	IDRAC 9 Enterprise Upgrade for NVR4/AIA	1	\$502.50	\$502.50
Misc					
DTK-MRJPOE	DITEK	POE Surge Protector	9	\$58.93	\$530.37
CABLE#6GRD	CABLE	Ground Cable, #6, Green	225	\$0.81	\$182.25
KA2U	BURNDY	Grounding Lug	9	\$1.40	\$12.60
Materials					\$42,488.90
Consumables					\$1,341.54
Installation Services					\$23,972.50
Total Project					\$67,802.94

RFP Evaluation / Scoring Sheet (Detail)
Video and Security Badge System
RFP # 19-107

OFFERORS	M. C. Dean	Netplanner Systems Inc.
Scoring Instructions: 1. Score each criteria for each proposal using a scale of 1 - 5; 5 = highest score available for any criteria. 2. Scores should be noted for each criteria as this will be the basis for evaluation. 3. Weights will be applied to combined scores. 4. Cost will be evaluated separately.		
CRITERIA		
Certifications and Reseller Standing with Avigilon and Software House; 25%	1.10	1.25
Project Team, References, Company Profile; 40%	1.52	1.92
Approach to Project, Added Value Items; 32%	1.28	1.47
Alpharetta Vendor Preference; 3%	0.00	0.00
Total Proposal Score %	3.90	4.64



CITY OF ALPHARETTA RECORD OF RECEIPT of REQUEST for PROPOSALS

This record serves to acknowledge the receipt of proposals in response to a public offering by the City of Alpharetta. Information concerning the content of each proposal is not available for public viewing until the contract award is made by the City of Alpharetta Council.

RFP #: **19-107**

Due Date: **February 28, 2019**

RFP NAME: **Video and Security Badge System**

Due Time: **10:00 AM**

	OFFEROR NAME (as noted on proposal package)	DATE RECEIVED	TIME RECEIVED	NOTATIONS
1	Netplanner Systems Inc.	2/28/2019	9:05 AM	Attended site visit
2	M. C. Dean	2/28/2019	9:35 AM	Attended site visit
3				
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**CITY OF ALPHARETTA
REQUEST FOR PROPOSALS (RFP)
(THIS IS NOT AN ORDER)**



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

RFP TITLE:	VIDEO AND SECURITY BADGE SYSTEMS
RFP #:	19-107
RFP RESPONSE DUE DATE/TIME:	FEBRUARY 21, 2019; 10:00 AM
RFP ISSUE DATE:	JANUARY 17, 2019
NUMBER OF PAGES:	51

SINGLE POINT OF CONTACT DURING PROCUREMENT PROCESS

PROCUREMENT AGENT: Debora Westbrook
City of Alpharetta Phone: 678-297-6052 FAX: 678-297-6093
Finance Department Email: purchasing@alpharetta.ga.us
2 Park Plaza Procurement Website: <https://www.ebidexchange.com/alpharetta>
Alpharetta, GA 30009

INSTRUCTIONS TO SUBMIT A PROPOSAL:

1. CITY HALL NORMAL HOURS FOR DELIVERIES: MON-THURS 8:30 AM–5:00 PM; FRI 8:30 AM–4:30 PM
2. PROPOSAL PACKAGE MUST BE SEALED IN OPAQUE PACKAGING; NO FAXED OR EMAILED RESPONSES ACCEPTED
3. SUBMIT UNBOUND (3-RING BINDER OK) **ONE** PAPER ORIGINAL WITH ORIGINAL SIGNATURES; **SIX** PAPER COPIES OF ORIGINAL; AND **ONE** CD-ROM/FLASH DRIVE COPY OF ORIGINAL
4. **ONE** COST PROPOSAL ORIGINAL IN SEPARATE SEALED ENVELOPE
5. NO PUBLIC OPENING WILL BE HELD FOR RFP RESPONSES

DELIVER SEALED PROPOSAL TO:

CITY OF ALPHARETTA
FINANCE DEPARTMENT
CITY HALL 1ST FLOOR CASHIER'S OFFICE
2 PARK PLAZA
ALPHARETTA, GA 30009
ATTN: DEBORA WESTBROOK

EXTERIOR OF OFFEROR'S SEALED ENVELOPE/PACKAGE MUST NOTE:

Offeror's Name and Address
RFP Title & Number as noted on top of this page
RFP Due Date & Time as noted on top of this page
(or as may be changed by Official Written Addendum)

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED WITH EACH RESPONSE

By signing and returning this form with a Proposal, the authorized signer and represented firm have read, understand, and agree to information within this Request for Proposal and with required and informational documents, files, and/or forms posted to webpage for this RFP and made part of this RFP and any contract that may be awarded as a result of response to this RFP. Furthermore, Offeror acknowledges and agrees that Offeror has carefully examined and fully understands the provisions and requirements of this RFP, has made a personal examination of the site of the proposed work (if applicable), is satisfied as to the actual conditions and requirements of the proposed Work, and hereby proposes and agrees that if Offeror's Proposal is accepted, Offeror will contract with the City in full conformance with the Contract Documents.

FIRM/OFFEROR NAME:

FIRM/OFFEROR MAILING ADDRESS:

FIRM/OFFEROR PHONE NUMBER(S):

FIRM/OFFEROR FAX NUMBER(S):

EMAIL ADDRESS FOR OFFEROR'S CONTACT:

AUTHORIZED OFFEROR SIGNATURE:

PRINTED NAME OF SIGNER:

OFFEROR FEDERAL I.D. NUMBER:

OFFEROR DUNS NUMBER:

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SECTION 1: SCHEDULE OF EVENTS

SINGLE POINT OF CONTACT:

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document.

EVENT

DATE

- RFP Issue Date Thursday, January 17, 2019
- Mandatory Pre-Proposal Conference and Site Visit Wednesday, February 6, 2019; 9:00 AM**
 - Meeting will begin promptly at 9:00 AM. Late attendees may not be admitted.
 - Technical issues will be discussed. Persons attending must be able to gather information needed to submit proposal.
 - Proposals only accepted from Offerors signed-in and attending meeting.

**City of Alpharetta City Hall
Community Room, 1st Floor
2 Park Plaza
Alpharetta, GA 30009**

See Section 2.7, Upcoming Projects for Site Visit details

Event Registration is requested [but not necessary to attend]. Registration at Events tab for solicitation at <https://www.ebidexchange.com/alpharetta>
- Deadline for Receipt of Written Questions **Tuesday, February 12, 2019; 4:00 PM**
 - Submit each written question or request for information separately using the question tab and entry field found within the solicitation posting at <https://www.ebidexchange.com/alpharetta> See Appendix C, Section A.2.4
- Deadline for Posting of Written Answers **Friday, February 15, 2019; 4:00 PM**
 - Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. All substantial changes to scope, specs, etc. will be posted by written addendum. See Appendix C, Section A.2.5
- RFP Response (Proposal) Due Date/Time **Thursday, February 21, 2019; 10:00 AM**
 - Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. See Appendix C, Section A.4

CITY HALL NORMAL HOURS OF OPERATION FOR RECEIPT OF DELIVERIES:

Monday – Thursday 8:30 AM – 5:00 PM;

Friday 8:30 AM – 4:30 PM

Offeror is notified that no one will be available to accept packages outside posted normal business hours for City Hall. Any Proposal left prior to opening time, left after closing times, or left with someone other than 1st floor Customer Service or Finance Procurement Team will be at Offeror's risk.

It shall be the Offeror's sole risk to assure delivery to the receptionist's desk at the designated location by the designated RFP Response (Proposal) Due Date/Time noted on Cover Page, page 1 and in Section 1 Schedule of Events of this document.

Late responses will not be opened and may be returned to the Offeror at the expense of the Offeror or destroyed if requested or no reply from Offeror within 72 hours of City's email response.

(All time references in this document are to be understood as local, Eastern Time for our City.)

SECTION 2: SCOPE OF PROJECT/SPECIFICATIONS

2.1 City's Intent

It is the intent of the City of Alpharetta (City) to contract with one firm for maintenance, management, and support of our Video and Badge Security Systems including hardware and software.

To streamline any new installations and management of new equipment, the City also intends to include consultation, engineering, design, purchase of new equipment, and installation of new equipment as a codicil to this contract. The intent is to provide a turnkey solution for these purchases and installations. However, the City does not guarantee any set amount of equipment purchases and/or installations. Contract supplement shall not be exclusive and the City at its discretion may purchase equipment from other sources if advantageous to do so.

2.2 Organization of Proposal

Each proposal must be organized in the order set forth below. Paper 'Original' and each paper 'Copy' shall have tabs separating each section. Original, all paper copies, and digital copies must contain same information. Original Proposal and all Copies must be submitted in a sealed envelope/package. Cost Proposal to be within a sealed envelope within the sealed Proposal package.

1. **Cover Page** – Offeror's authorized official to complete, sign, and return with proposal response;
2. **Section 2.** – include all requested information, documents, etc. Provide Information to adequately prove to the City that Offeror can meet the City's request. Explain any exceptions, clarifications, etc.;
3. **Section 3, Offeror Qualification and Requirements** – include all requested information and documents;
4. **Required Forms** – Complete each Appendix A Required Forms as directed on each form and each applicable Appendix B Optional and Informational Forms as directed on each form;
5. **Additional Appendices** (ONLY if applicable) – include all requested documents and information;
6. **Addenda Acknowledgement** (ONLY if applicable) – if any addenda are formally issued by the City.
7. **Section 4 – Cost Proposal and Proposal Price Certification** to be within a sealed envelope within the sealed Proposal package.

2.3 Project Overview

Current system footprint includes cameras, servers, and badge readers. To properly maintain the City's security systems, all responding firms must be authorized resellers of and certified in Avigilon and Software House.

1. Current Video System Footprint (*counts based on our best estimate but could vary upon full system audit*):
 - 6 servers – 2 Avigilon Edge and 3 Dell OEMR
 - Windows operating systems
 - Total of 121 cameras – 78 security and 43 traffic
2. Current Badge System Footprint (*counts based on our best estimate but could vary upon full system audit*):
 - Software version: Software House C-Cure 9000 ver. 2.30.1730.1101
 - 16 iStar Pro Controllers

- 23 iStar Edge Controllers
- 9 intrusion panel output boards
- 8 elevator output boards
- Many door relays and magnetic locks

2.4 Scope of Work: Maintenance, Management, Support

Unless otherwise noted, the Offeror shall be responsible for the following scope of work:

1. Support for Avigilon Servers (6 total). The City will be responsible for patch management of the OS for servers, but the Offeror will be responsible for any hardware or software related issues that arise. We require a 72 hour resolution time for all issues.
2. Support for Software House server. The City will be responsible for patch management of the OS for servers, but the Offeror will be responsible for any hardware or software related issues that arise. We require a 72 hour resolution time for all issues.
3. Support for Avigilon and Axis cameras deployed. We presently have estimated about 121 cameras that will need maintenance support. The Offeror will be responsible for any hardware or firmware related issues that arise. We require a 72 hour resolution time for all issues.
4. Support for all badge reader installations across all City sites. The Offeror will be responsible for any hardware or firmware related issues that arise. We require a 72 hour resolution time for all issues.
5. Provide support for Avigilon and Software House upgrades as needed.
6. Provide twice a year a report of recommendations regarding hardware and software upgrades needed to keep both the Video and Security Badge system in compliance with best practices and EOL standards by both Avigilon and Software House.
7. Provide guidance and recommendations as expansion questions arise. We may also request quotes to estimate costs of expansions.

2.5 Scope of Work: Products and Installation

The Offeror shall provide all labor, materials, equipment, services, etc. as a turnkey solution necessary for the design and installation of new equipment (security cameras, servers, badge readers, controllers, etc.). Products and installation services such as consultation, engineering, design, purchase of new equipment, and installation of new equipment, wiring, etc. are included as a part of the request.

Pricing of materials and equipment for this RFP are requested as a discount percentage off published manufacturer's suggested retail pricing (MSRP). For all materials and equipment provided by Offeror, use the provided pricing matrix template (Section 4.1 Cost Proposal Schedule of Items of this RFP) to supply brand/manufacturer name, particular product line, and discount off published MSRP.

The original pricing sheets shall remain in effect for the first two years of the contract. As current products are discontinued and new items are made available, discount off published MSRP quoted for discontinued items shall apply to new items unless Offeror formalizes a new pricing agreement with the City.

No amount of equipment purchases or work is guaranteed. If advantageous to the City, quotes may be requested from awarded contractor and other firms providing this service on a project by project basis.

2.6 Contractor Specific Requirements

1. Must be an authorized reseller of Avigilon and Software House. Please provide paperwork showing this.
2. Must have two people certified in Avigilon and Software House at this location assigned to provide support as needed to the City of Alpharetta.
3. Must have an office location within 50 miles of the city of Alpharetta.
4. Provide references for three other similar sized installations that are presently being supported by your organization. Also, include details regarding these projects related to these references for review.
5. Provide company history and total customers supported in a similar manner as specified in our RFP.

2.7 Upcoming Projects

The following projects have been identified by the City as immediate needs. As part of the response to this RFP, Offerors shall provide a plan, method of providing the work, and turnkey pricing for each project.

1. A **Mandatory Site Visit** will be conducted at each location to allow Offerors the opportunity to review the sites in detail and to gather information for project design and pricing.

Rules for the Site Visit are as follows:

- a. The City will only accept and review proposals from Offerors signed in and attending the entire site visit.
 - b. Site Visit will begin at City Hall, 2 Park Plaza, Alpharetta, GA and will start promptly at 9:00 AM February 6, 2019. Late attendees may not be admitted.
 - c. A brief agenda is as follows
 - 9:00 AM, City Hall, Sign-in and overview of RFP
 - Brief discussion opportunity
 - City Hall Parking Deck, review site and potential camera locations
 - Travel to Public Safety Headquarters, 2565 Old Milton Parkway, Alpharetta, GA. All attendees will convene in the lobby for escort to the Jail. Jail protocol is as follows:
 - i. Only one attendee from each firm will be allowed admittance to the Jail. This person must be knowledgeable about system design and installation.
 - ii. No photos are allowed in the Jail.
 - iii. Offerors can make request for photos during the visit. These will then be supplied by the City to all Offerors.
2. **City Hall Parking Deck Camera Installation**, including, but not limited to all materials, equipment, and labor for layout design and installation of,
 - a. thirteen (13) Avigilon cameras based on Offerors recommendation, (🔴 on Site Layout)
 - b. move one (1) existing camera, (🔵 on Site Layout), and
 - c. provide enterprise licensing as needed/required.
 3. **Public Safety Jail Camera Installation**, including, but not limited to all materials, equipment, and labor for layout design and installation of
 - a. twenty-eight (28) Avigilon cameras,
 - b. provide enterprise licensing as needed/required.
 - c. **Required** Personnel Security for work within the Jail facility:
 1. Prior to any pre-construction activities, the City requires that the ALL Contractor and Sub-contractor employees must undergo a background check. This background check will be performed by the City through the City of Alpharetta Public Safety Department. Evidence of positive background checks must be provided to the City's project manager prior to allowing any employee on City's project site.
 2. The jail facility as well as surrounding buildings/offices will be occupied during the entire project period. Construction schedule will be coordinated with facility project manager. Provide a minimum of 72 hours advance notice to facility project manager for all on-site work to be performed.
 3. Extra precautions are required for all people entering the jail facility. The Contractor is required to keep a tool count on both arrival and departure from the jail. It will be the contractor's responsibility to maintain documentation
 4. No Cell Phones or other communication devices are allowed in the jail facility.
 5. No Tobacco products are allowed in jail facility.

- d. **Scope of Work** for the Public Safety Jail Camera Installation:
1. Replace Gate Arm AXIS IP Cam with 5MP IP Cam (East Entrance)
 2. Replace Gate Arm AXIS IP Cam with 5MP IP Cam (West Entrance)
 3. Add 5MP IP Cam to cover parking lot (South West Corner)
 4. Add 3MP IP Cam to cover front entrance (West Side Jail)
 5. Add 3MP IP Cap to cover side entrance (West Side Employee)
 6. Add 5MP IP Cam to cover front parking lot (North West Corner)
 7. Add 5MP IP Cam to cover Sally Port Entrance (North East Corner)
 8. Remove existing Cam and hardware, cover hole
 9. Remove existing Cam and hardware, cover hole
 10. Replace Cam with 3MP IP Cam at sally port exit
 11. Replace Cam with 3MP IP Cam in sally port (South)
 12. Replace Cam with 3MP IP Cam in sally port (North)
 13. Replace Cam with 3MP IP Cam in fenced walkway
 14. Add 3MP IP Cam in Intox Room
 15. Add 3MP IP Cam in Booking Area (South West Corner)
 16. Replace Cam with 3MP IP Cam in booking area (West Side)
 17. Add Fisheye IP Cam to cover booking desk
 18. Add 3MP IP Cam in back hallway
 19. Remove exiting Cam and hardware, cover hole
 20. Add 3MP IP Cam in access hallway
 21. Replace AXIS IP Cam w/ 3MP IP Cam in public area
 22. Replace Cam with 3MP IP Cam in visitation hall
 23. Replace Cam with 3MP IP Cam in nurse office
 24. Add 3MP IP Cam in small cell area
 25. Replace Cam with 3MP IP Cam in hallway
 26. Replace Cam with 3MP IP Cam in hallway
 27. Replace Cam with 3MP IP Cam in bunk room
 28. Replace Cam with 3MP IP Cam in bunk room
 29. Replace Cam with 3MP IP Cam in outdoor area
 30. Remove existing Cam and hardware, cover hole
 31. Replace Cam with 3MP IP Cam in small bunk room
 32. Add 3MP IP Cam in small bunk room
 33. Add two CAT6 Network Drops at location (wall mount box)
 34. Add two CAT6 Network Drops at location (wall mount box)
 35. Add two CAT6 Network Drops at location (wall mount box)
 36. Add two CAT6 Network Drops at location (ceilling mount box)

2.8 ePayables

Replying to this RFQ confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract.

2.9 Contract Term

The Contract is for a term of five (5) years commencing **[date TBD]**, and terminating **[date TBD]**, as further provided for in the Contract and in accordance with O.C.G.A. § 36-60-13.

The term of the Contract may be extended by the City, with the written consent of the Contractor, for such additional period of time as may be necessary or advantageous to the City.

The Contract price(s) and/or rates for the above-stated contract term will remain as offered in the Contractor's proposal cost submission and accepted/awarded by the City Council. For any such renewal term commencing after the first two (2) years of this Contract, prices may be increased by the lesser of three percent (3%) or the Consumer Price Index factor (US City Average – All Items; most recent month). Contractor shall provide the City with the subsequent prices or rates for any renewal term, if different from the then existing prices or rates, at least ninety (90) days prior to the expiration of the then existing term. Subsequent prices or rates are guaranteed for a minimum of twelve (12) months.

For any automatic renewal of the contract required pursuant to O.C.G.A. § 36-60-13, notice of intent to not renew will be given to the Contractor in writing by the City, no less than thirty (30) days before the expiration date of the initial term of the contract.

2.10 Subcontractor Reporting

For all applicable projects totaling over \$50,000.00 and with a service related component, the City requires contractors to agree to the public disclosure of the names of any first-tier subcontractors engaged to perform services in relation to the contract.

Contractors are required to inform relevant subcontractors that the subcontractor's participation in fulfilling the contract may be publicly disclosed.

The contractor shall provide a list of subcontractors to the City with each invoice or application for payment submitted. The list shall include the subcontractor's name and scope of service provided.

2.11 Allowed Truck Routes

Certain trucks may travel in and through the City of Alpharetta using only those streets and roads highlighted in the Truck Route Map provided in Appendix D and also available for review online at:

<http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes>.

As noted in Chapter 18 (Traffic) of the Code of the City of Alpharetta, Georgia, except as specifically set out herein, trucks (defined as motor vehicle having a gross vehicular weight rating (G.V.W.R.) in excess of thirty-six thousand pounds (36,000 lbs.) or having an overall length in excess of thirty feet (30'), except vehicles designed to carry passengers) are prohibited from using any street within the City except those designated below:

- 1) SR 9 (North Main Street – South Main Street)
- 2) SR 120
- 3) Haynes Bridge Road (SR 120 to City Limits)
- 4) Hembree Road (Westside Parkway to Roswell City Limits continuing on Roswell Truck Route)
- 5) Mansell Road
- 6) Maxwell Road (SR 9 to Hembree Road)
- 7) McGinnis Ferry Road
- 8) North Point Parkway
- 9) Union Hill Road
- 10) Westside Parkway
- 11) Windward Concourse
- 12) Windward Parkway (SR 9 to Union Hill Road)

Exceptions to the above schedule are when the terminal, parking lot, repair garage, headquarters, place of pickup or delivery of the restricted motor vehicle is not on a designated truck route, ingress to and egress from such places shall be made by the most direct route available between the terminal, parking lot, repair garage, headquarters, place of pickup or delivery and the nearest designated truck route.

SECTION 3: OFFEROR QUALIFICATIONS

3.1 City's Right to Investigate

The City may make such investigations as deemed necessary to determine the ability of the Offeror to provide the supplies and/or perform the services specified.

3.2 Offeror Informational Requirements

In determining the capabilities of an Offeror to perform the services specified herein, the following informational requirements must be met by the Offeror. Failure to include all of the elements specified may be cause for rejection. Additional information may be provided, but should be brief and relevant to the goals of this RFP.

- This portion of the Proposal shall be limited to a maximum length of six (6) single sided, letter-sized pages. Font size shall be restricted to 10 point or larger. Excessive information will not be considered favorably.

Each proposal shall provide the following information:

3.2.1 Cover Letter and Company Profile: Provide a Cover Letter including a brief business profile and a summary describing why your firm/team is qualified for this project. At a minimum, state the following:

1. Business name and home office address, identify whether this or another office address is responsible for work of this project,
2. Offeror shall specify how long the individual/company submitting the Proposal has been in the business of providing services similar to those requested in this RFP.
3. Identify one contact person. This person shall be the single point of contact on behalf of the Offeror firm/team, responsible for correspondence to and from the organization and the City. If necessary, the City will send all Project-related communications to this contact person. (This may be the person registered in our eBid system.) Include the following contact information:
 - mailing address,
 - telephone number, and
 - e-mail address.
4. **Authorized Signer – Electronic Signature for contract execution:** the City uses DocuSign to electronically deliver contracts to the awarded contractor for digital signing. To enable routing of contracts digitally for execution, include the following information for contractor's authorized signer. This employee must have the authority to bind the firm in the contract process:
 - Authorized signer's name as it should be listed for signing,
 - Authorized signer's title
 - Authorized signer's email address

3.2.2 References: Offeror shall provide a minimum of three (3) references, not including the City of Alpharetta, for installations similar to that proposed in this RFP that are presently being supported by your organization. The references may include any government, university, or similar entity where the Offeror, preferably within the last three (3) years, provided services, which are similar in goals, scope, and complexity to the project describe herein.

References may be included in an Appendix and will not count toward the page limit.

For each reference/project include:

1. Description and detail of the project/item/service type, using photographs if applicable, project descriptive narratives, letters of recommendation, dates work provided, etc.
2. Project owner and reference information. At a minimum, the Offeror shall provide

- the referenced company's name,
- the location where the service was provided,
- contact person(s),
- contact person's telephone number,
- contact person's email address,

These references may be contacted to verify Offeror's ability to perform the contract. The City reserves the right to use any information or additional references deemed necessary to establish the ability of the Offeror to perform the conditions of this request. Negative references may be grounds for Proposal disqualification.

3.2.3 Resumes and Experience of Key Personnel:

Offeror shall provide resumes or summaries of qualification, work experience, education, skills, etc. for all lead personnel, project manager, etc. as applicable.

Resumes for staff certified in Avigilon and Software House that will be assigned to support the City as needed must be included and noted as "Assigned to City Support".

Resumes may be included in an Appendix and will not count toward the page limit.

For each resume, provide:

- name,
- years of experience performing similar work,
- qualifications, certification, skills, etc.
- Length of employment with current employer

3.2.4 Plan of Approach: Offeror shall provide a description of the work plan and the methods to be used that will convincingly demonstrate to the City what the Offeror intends to do, including timeframes and schedules necessary to accomplish the Scope of Work, and how the Work will be accomplished.

For the Upcoming Projects (City Hall Parking Deck and Public Safety Jail Camera Installations), provide a work schedule, including design, material/equipment ordering lead time, installation, etc.

3.2.5 Available Resources:

1. **Insurance:** Provide a copy of the firm's certificate of insurance showing the firm's current limits of liability for commercial general liability, workers compensation, business automobile liability, and professional liability insurance.
 - Insurance evidence may be included in an Appendix to the proposal. It does not count toward the page limit.
2. **Resources:** Demonstrate capability to provide resources, including equipment, staffing, sub-contractors, and any other resources necessary to meet project requirements.
 - Resource evidence may be included in an Appendix to the proposal. It does not count toward the page limit.

3.3 General Insurance Requirements

Upon Council approval, the awarded Contractor shall provide the City with a Certificate of Insurance (COI) to the procurement agent listed on the cover page for this RFP. The COI shall indicate the existence of the policies prior to the beginning of the contract work or term. Thereafter, a renewal certificate shall be delivered to the City at least thirty (30) days prior to the expiration date of each expiring policy. If at any time, any of the policies shall be or become unsatisfactory to the City as to form or substance, or any of the carriers issuing such policies shall be or become unsatisfactory to the City, the Contractor shall deliver to the City representative upon demand a certified copy of any policy required herein for review. The Certificates of Insurance shall state that the City of Alpharetta is additionally insured.

- **Workers Compensation:** Workers Compensation \$500,000 per accident per employee with waiver of subrogation. Required documentation includes certificate from insurance company showing issuance of workmen's compensation coverage for the State of Georgia.
- **Comprehensive General Liability Insurance:**

Commercial General Liability	\$1,000,000 each occurrence
	\$1,000,000 aggregate
- **Comprehensive Auto Liability Insurance:**

Bodily Injury Liability	\$1,000,000 each occurrence
Property Damage Liability	\$ 100,000 each occurrence
- **Excess Umbrella Liability:**

Combined Single Limit Bodily Injury and / or Property Damage	\$1,000,000 each occurrence
	\$1,000,000 aggregate

Insurance; Indemnification. The awarded Contractor shall maintain the types and amounts of insurance set forth as from time to time reasonably shall be requested by the City. The awarded Contractor shall provide proof of such insurance to the City at the same time as the execution of any resulting Contract and/or purchase order, and as and when requested by the City during the term hereof. Acceptance of a certificate or proof of insurance does not constitute approval or agreement by the City that the insurance requirements have been satisfied. The awarded Contractor shall indemnify and hold the City harmless from all claims, demands, losses, attorneys' fees and liabilities of any type or nature arising out of or related to Contractor's, or its officers', agents', employees' or subcontractors', performance or non-performance of this Contract; provided, however, that this indemnification obligation shall not apply to any Claims arising from the sole negligence of the City. Nothing in this paragraph or any resulting Contract and/or purchase order shall be deemed to constitute a waiver of the City's sovereign immunity, create rights in any third party, or create any third party beneficiaries.

SECTION 4: COST PROPOSAL

4.1 Schedule of Items

- a. Offerors **must** respond to this RFP by utilizing the Cost Proposal form provided. (This form may also be provided by City as a separate, fillable Excel worksheet.)
- b. Offeror's authorized official shall complete, sign, and return one (1) Paper Original of the Cost Proposal and Proposal Price Certification within the sealed proposal package in a separate, sealed, opaque envelope marked with following information found on Cover Page, page 1 and in Section 1 Schedule of Events of this document:
 - **Cost Proposal**
 - Offeror's Name,
 - RFP #,
 - RFP Title, and
 - Due Date/Time.
- c. The Cost Proposal form will be used as the primary representation of each Offeror's cost/price, and will be used extensively during proposal evaluations and ranking.
- d. Additional information should be included as necessary to explain in detail the Offeror's cost/price.
- e. Additional Cost proposal sheets shall not be included in proposal original or copy (paper or digital).
- f. **Deliveries:** In the event there are to be deliveries on site, all goods and materials will be F.O.B. Destination, Freight Prepaid and Allowed. The onsite delivery/destination address shall in all cases be confirmed with the City's designated project manager for the project. All deliveries will be to a location within the City of Alpharetta.
- g. No freight or postage charges will be paid by the City of Alpharetta unless such charges are included and accepted in the Proposal price and contract award by the City. The Contractor, at Contractor's expense, will arrange to have someone onsite to inspect and accept delivery. The Contractor has sole responsibility for securing all materials at the Project site.
- h. **Taxes:** No sales tax will be charged on any orders.
 - Sales Tax Exempt# 301-682441
 - Federal Tax Identification# 58-6011454
 - Copies of the City's Sales and Use Tax Certificate of Exemption and Form W-9, Taxpayer Identification and Certification are available upon request.
- i. **Pricing worksheets are also provided as separate documents in Excel format.**
- j. **Award will consider price, but price will not be the sole, determining factor.**

★ Page 1 of 4; Maintenance Management, Support, and Materials Cost Proposal

Pricing for Maintenance Management and Support of the City's Avigilon and Software House Security Systems				
Offeror shall use this template with the supplied headings, although information provided in the template may be changed to apply to Offerors pricing schedule.				
Offeror may add more lines if needed.				
Offeror's Name:	Service Level	Service Hours	Notes	Hourly Rate
Service				
Standard Scheduled Service	Normal	8-5 M-F		
		8-5 M-F		
		8-5 M-F		
Project Management		8-5 M-F		
Emergency 4 Hour Response	Emergency Onsite within 4 hours of call.			
Emergency Next Business Day Response	Emergency Onsite for next business day.			
Emergency Night / Weekend	Emergency Onsite for evening / weekend			
Emergency Holiday	Emergency Onsite for holiday service.			
Travel/ Trip Charge	Travel			
Low Voltage Cabling	Low Voltage Cabling			
Electrician Work	High Voltage Cabling			

This form also provided separately in Excel format.

★ Page 2 of 4; Maintenance Management, Support, and Materials Cost Proposal

Video and Security Badge Systems			
RFP 19-107			
Offeror's Name:			
Line Item #	Brand / Manufacturer	Product Line	Discount % off Published MSRP
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			

This form also provided separately in Excel format.

★ Page 3 of 4; Maintenance Management, Support, and Materials Cost Proposal

Video and Security Badge Systems			
RFP 19-107			
Offeror's Name:			
Line Item #	Staff Position/ General Classification	Certification Level	Hourly Rate
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			

This form also provided separately in Excel format.

★ **Page 4 of 4; Maintenance Management, Support, and Materials Cost Proposal**

Maintenance Management, Support, and Materials Proposal Price Certification

Offeror must include one signed original of this form with each Cost Proposal sheet.

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY _____

ADDRESS _____

AUTHORIZED SIGNATURE(S) _____

PRINT / TYPE NAME(S) AND TITLE(S) _____

CONTACT INFO: PHONE NUMBER _____

CONTACT INFO: E-MAIL ADDRESS _____

★ **COST PROPOSAL for City Hall Parking Deck Camera Design and Installation,**

including, but not limited to all materials, equipment, and labor for layout design and installation of,

- a. thirteen (13) Avigilon cameras based on Offerors recommendation,
- b. move one (1) existing camera, and
- c. provide enterprise licensing as needed/required.
- d. Award will consider price, but price will not be the sole, determining factor.

Total Turnkey Project Pricing for the complete project: \$ _____

Proposal Price Certification for City Hall Parking Deck Camera Design & Installation

Offeror must include one signed original of this form with each Cost Proposal sheet.

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY _____

ADDRESS _____

AUTHORIZED SIGNATURE(S) _____

PRINT / TYPE NAME(S) AND TITLE(S) _____

CONTACT INFO: PHONE NUMBER _____

CONTACT INFO: E-MAIL ADDRESS _____

★ COST PROPOSAL for Public Safety Jail Camera Design and Installation,

including, but not limited to all materials, equipment, and labor for layout design and installation of

- a. twenty-eight (28) Avigilon cameras,
- b. add eight (8) network drops – four location of two,
- c. abandon/remove/seal holes on four (4) existing cameras.
- d. provide enterprise licensing as needed/required.
- e. **Required** Personnel Security for work within the Jail facility (details see Section 2.7, #3)
- f. Award will consider price, but price will not be the sole, determining factor.

Total Turnkey Project Pricing for the complete project: \$ _____

Proposal Price Certification for Public Safety Jail Camera Design & Installation

Offeror must include one signed original of this form with each Cost Proposal sheet.

In compliance with Section 2 Scope of Project/Specifications, the undersigned offers and agrees that if this Proposal is accepted by the City Council within one hundred twenty (120) days of the date of RFP Proposal Response Due Date/Time, that the undersigned will furnish any or all of the deliverables upon which prices are quoted, at the price set opposite each, to the designated point(s) within the time specified.

COMPANY _____

ADDRESS _____

AUTHORIZED SIGNATURE(S) _____

PRINT / TYPE NAME(S) AND TITLE(S) _____

CONTACT INFO: PHONE NUMBER _____

CONTACT INFO: E-MAIL ADDRESS _____

4.2 Invoicing, Payment Processing, and ePayables

Replying to this RFP confirms Offeror's agreement to accept electronic payment (ePayables) of invoices if awarded a contract.

The City agrees to pay the Contractor in current funds for the performance of the Contract subject to additions and deductions as provided in the Contract, and, if applicable, to make payments in the manner and on the periodic basis agreed to by the City during the pre-construction meeting or prior to the commencement of the Work. Upon completion of the Work or, if agreed to by the City, upon completion of certain portions thereof, the Contractor shall submit an invoice detailing the appropriate charges as currently allowed.

The City will process approved payment requests under this Project to the awarded Contractor only. Payment to subcontractors and suppliers is the responsibility of the Contractor. The City will not entertain any other payment arrangements.

Invoices shall be submitted to:

City of Alpharetta
Department of Information Technology
2 Park Plaza
Alpharetta, GA 30009

Upon receipt of invoice and inspection and acceptance of the Work, the City will render payment. All such invoices will be paid within forty-five (45) days by the City unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Contractor will provide complete cooperation during any such investigation.

Offerors, who are individuals, shall provide their social security numbers on Page 1 of this RFP. Offerors that are proprietorships, partnerships, limited liability companies, corporations, or other legal entities, shall provide their federal employer identification number on Page 1 of this RFP. All Offerors shall provide a completed and signed W-9 located in Appendix A: Required Forms.

4.3 Alpharetta Vendor Preference (a.k.a. Local Vendor)

It is the policy of the City to invest in the local community when appropriate through securing goods/services from local businesses at competitive pricing and terms. This is to encourage local businesses to compete for City Business for formal procurement with a contract value of \$50,000.01 to \$500,000.00.

To apply for the Alpharetta Vendor Preference the Vendor must meet the following requirements:

- Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
- The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
- Has a valid business license from the City; and
- Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

Vendors must complete the **Local Vendor Certification** form located in Appendix B: Optional and Information Forms. Every Vendor seeking qualification for local preference must include the completed form and all required documentation noted on the form in the Vendor's response to this RFP.

An Alpharetta vendor that has submitted the Local Vendor Certification Form with all required information and has been confirmed as eligible for preference by City personnel will be given preference of three percent (3.00%), or equivalent unit of measure, shall be provided as an evaluation criterion to any approved Alpharetta Vendor's proposal.

SECTION 5: EVALUATION CRITERIA

All proposals received will be reviewed by the Procurement Agent to ensure that all administrative requirements of the RFP package have been met, such as all documents requiring a signature have been signed and submitted. Failure to meet these requirements may be cause for rejection. Only responsive proposals will be given to Evaluation Committee for further review.

The Evaluation Committee will evaluate the remaining proposals and determine a ranking based on the information provided in response to this RFP. Proposals will be evaluated based on stated evaluation criteria. In ranking against stated criteria, the City may consider such factors as accepted industry standards and a comparative evaluation of all other qualified RFP responses in terms of differing price, quality, quantity, and contractual factors. These rankings will be used to determine the most advantageous offering to the City.

Any proposal that fails to achieve a passing ranking for any part/section for which a passing ranking is indicated will be eliminated from further consideration.

After completing the initial ranking, the Evaluation Committee may create a shortlist made up of a grouping of the highest-ranking Offerors. In the event of a shortlist, Offerors may be asked to arrange a site visit; may be invited for a presentation or interview; or may be asked to supply additional information for evaluation. Once all evaluations are complete, the Evaluation Committee may either recommend to award to the highest-ranking Offeror or if necessary, to seek discussion/negotiation or a "best and final offer" in order to determine the highest-ranking Offeror.

Each criteria will be scored for each proposal using a scale of 0 - 5; 5 = highest score available for any criteria.

Phase I

Each Offeror will be evaluated individually using weights for each criterion below:

Certifications and Reseller Standing with Avigilon and Software House	25%
Project Team, References, Company Profile	40%
Approach to Project, Added Value Items	32%
Alpharetta Vendor Preference	3%
Phase I Total	100%

Phase II

A short-list will be developed from Phase I. If the City's Evaluation Committee finds it advantageous to request further discussion of the scope of work in this RFP and in proposals from shortlisted firms, then shortlisted firms may be invited for an interview/presentation. If the City's team decides to forego the interviews and presentations, the shortlisted firms will then be ranked only on cost proposals.

Interview/Presentation	60%
Cost Evaluation	40%
Phase II Total	100%

APPENDIX A: REQUIRED FORMS

Forms required to be returned with every response to this request. These forms are necessary to ensure compliance with various laws as described within the procurement.

Instructions for Submitting Required Forms

One completed original of each form listed below shall be returned within the sealed 'Original' Response package. Vendor's response may be declared non-responsive if all forms are not returned complete with all information, signatures, and notarized (if required).

1. Disclosure Form and Certificate of Non-Collusion
2. Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters
3. IRS Form W-9 (Request for Taxpayer Identification Number and Certification)
4. E-Verify/I-9 (Affidavit Verifying Contractor Participation in Federal Work Authorization Program)

City of Alpharetta Disclosure Form and Certificate of Non-Collusion



DISCLOSURE FORM and CERTIFICATE OF NON-COLLUSION

Bidder must disclose any possible conflict of interest with any City of Alpharetta (City) elected official and/or employee and if a known relationship exists between any principal or employee of your corporation, firm, team, organization, or person and any City elected official and/or employee. Relationship may consist of financial, personal, or family relations or may be in the form of campaign contributions to elected officials.

If, to your knowledge, no relationship exists, this shall be stated in your response. Failure to disclose such a relationship (or lack thereof) may result in response being declared non-responsive and will not be considered further. If already awarded, may result in cancellation of a purchase and/or contract as a result of your response. Check one of the following, as it applies to your firm and this request. Use additional forms if needed:

- ☐ **No known relationship exists.** *If this box checked, skip to signature and firm information at bottom of form.*
- ☐ **Relationship does exist.** *If this box checked, include the name and position of the City Official to whom a campaign contribution was made or official/employee relationship. Use a separate form for each official to whom a contribution has been made within the past two (2) years or for additional official/employee relationships.*

Elected Official name and position:	
Amount/Value of Contribution:	
Date and description of Contribution:	
List other Relationship Type and name of City Employee/Official:	

By signing this form, I certify that:

- As an officer of this firm, or per the attached letter of authorization, I am duly authorized to certify the information provided herein is accurate and true; and my firm shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.
- That the firm's response is made without prior understanding, agreement, or connection with any corporation, firm, team, organization, or person submitting a response for the same materials, supplies, equipment, opportunity, or services and is in all respects fair and without collusion or fraud. My firm understands and agrees that bid/proposal collusion is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
- That the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et seq. have not been violated and will not be violated in any respect. O.C.G.A. 45-10-20 through 45-10-28 provide that it is unlawful for a state [City] employee to transact business with the agency by which that person is employed for himself, on behalf of a business in which the employee or his/her spouse or dependents has a substantial interest, or on behalf of anyone as agent, broker, dealer, or representative. Transacting business in defined as selling real property, personal property, or services, or purchasing surplus real or personal property.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

Authorized Signature:

Printed Name and Title of Person
Signing:

Date:

Firm's Address:

Contact's Email Address:

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters



CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS

The Contractor certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. are presently debarred, suspended, proposed for debarment, or declared ineligible from submitting bids or proposals by any federal, state or local entity, department or agency;
2. have within a three-year period preceding this bid/offer, been convicted or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performance of a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, tax evasion, or receiving stolen property;
3. are presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 2 of this certification;
4. have within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, state or local public agency.

Firm's Full Legal Name:
(PLEASE TYPE OR PRINT)

Authorized Signature:

Printed Name and Title of
Person Signing:

Date:

Firm's Address:

Contact's Email Address:

**This form must be completed in its entirety, signed by the firm's authorized signer and returned with your response in order for the response to be eligible for consideration.*

Request for Taxpayer Identification Number and Certification (W-9)

Form W-9 (Rev. November 2017) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.																																																		
Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.																																																			
	2 Business name/disregarded entity name, if different from above																																																			
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ▶ _____																																																			
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)																																																			
	5 Address (number, street, and apt. or suite no.) See instructions.	6 City, state, and ZIP code																																																		
	7 List account number(s) here (optional)																																																			
Part I Taxpayer Identification Number (TIN)																																																				
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																																				
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="10" style="text-align: center;">Social security number</td></tr><tr><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td></tr><tr><td colspan="10" style="text-align: center;">or</td></tr><tr><td colspan="10" style="text-align: center;">Employer identification number</td></tr><tr><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td></tr></table>			Social security number																				or										Employer identification number																			
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Part II Certification																																																				
Under penalties of perjury, I certify that: - The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and - I am a U.S. citizen or other U.S. person (defined below); and - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.																																																				
Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____																																																		
General Instructions																																																				
Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9. Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. - Form 1099-DIV (dividends, including those from stocks or mutual funds) - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) - Form 1099-S (proceeds from real estate transactions) - Form 1099-K (merchant card and third party network transactions) - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition) - Form 1099-C (canceled debt) - Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>																																																				
Cat. No. 10231X																																																				
Form W-9 (Rev. 11-2017)																																																				

Affidavit Verifying Contractor Participation in Federal Work Authorization Program (E-Verify/I-9)



GEORGIA

AFFIDAVIT VERIFYING CONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b).

Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Contractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:

APPENDIX B: OPTIONAL AND INFORMATIONAL FORMS

- **Optional Forms:** Submit with procurement response only if relevant.

1. Local Vendor Certification Form

- Return completed form with copy of current business license.
- To apply for the Alpharetta Vendor Preference the Vendor must meet the following requirements:
 - o Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
 - o The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
 - o Has a valid business license from the City; and
 - o Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

2. Notice of 'No Bid' Only return if relevant.

- **Informational Forms:** To be held on file by Bidders/Contractors and available to City for review upon request:
 3. Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using subcontractor(s) – Prime Contractor to retain on file)*
 4. Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9) *(if using sub-subcontractor(s) – Prime Contractor to retain on file)*

Local Vendor Certification Form

City of Alpharetta

Local Vendor Certification Form



Finance Department
2 Park Plaza
Alpharetta, GA 30009
Phone: 678-297-6094
Fax: 678-297-6063
www.alpharetta.ga.us

The City of Alpharetta has enacted an Alpharetta Vendor Preference (a.k.a. Local Vendor Preference) which applies to all formal procurements between \$50,000.01 and \$500,000.00 excluding Public Works Construction Projects (\$100,000.00 and greater), grant funded projects, and other exceptions as set forth in Section III(E) of the Alpharetta Purchasing Policy.

Invitation to Bid (ITB): An Alpharetta Vendor will be given preference in contract award if their responsive and responsible bid is within 3% of the low-bid offered by a non-Alpharetta vendor.

Request for Proposal (RFP): An Alpharetta Vendor will be provided a preference of 3% as an evaluation criterion.

Alpharetta Vendors must submit this form with their ITB/RFP to receive the preference.

Qualifications

A person or business entity must meet ALL of the following criteria to qualify as an Alpharetta Vendor. Please check all that apply.

- ☐ Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which the business will be responding. The permanent place of business must distribute goods/services and cannot be a post office box or a residence.
- ☐ Has a valid business license from the City.
- ☐ Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, false alarm fees, etc.).

Certification

Business/Company Name:

Current Business/Company Address:

If the business has been located at the above address for less than six months, please provide the previous physical address below.

Previous Business/Company Address:

The place of business identified above employs the following number of full-time employee(s):

City of Alpharetta Business License #

Please provide a copy of you current City of Alpharetta Occupational Tax Certificate Business Registration (a.k.a. Business License) with your ITB/RFP response.

Business Representative Approval/Contact Information

Name (print):

Date:

Position Title:

Phone #:

Signature:

E-mail:

This Section is for City Use Only

Qualifications Verification:

Date:

Notice of "No Bid" Form

CITY OF ALPHARETTA NOTICE OF "NO BID"



Finance Department
2 Park Plaza
Alpharetta, GA 30009
P: (678) 297-6052
F: (678) 297-6093
purchasing@alpharetta.ga.us

SOLICITATION # _____

CLOSING/DUE DATE _____

IMPORTANT NOTICE – Please read

It is important to the City of Alpharetta to receive a reply from all invited bidders. There is no obligation to submit a bid, quotation, or proposal.

INSTRUCTIONS:

If you are unable, or do not wish to participate on this bid, quotation, or proposal, please complete this form in full and forward to the City's procurement division at the contact information provided below.

State your reason for not participating by checking the applicable space(s) or by explaining briefly in the space provided. If submitting a Notice of "No Bid", it is not necessary to return any other bid/quotation/proposal information in connection with this solicitation.

1. We do not manufacture/supply the commodity _____
2. We do not manufacture/supply to the specification _____
3. Cannot handle due to present work load _____
4. Quantity/job too large _____
5. Quantity/job too small _____
6. Cannot meet delivery/completion requirements _____
7. Agreements with distributors/dealers do not permit us to sell direct _____
8. Licensing restrictions _____

Other reasons/additional comments: _____

Do you wish to bid on these goods/services in the future? Yes _____ No _____

Firm Name _____

Firm Address _____

Signature of Person Authorized to Bind this Firm _____

Date _____

Typed or Printed Name and Title _____

Phone Number and E-mail Address _____

Email, Fax, or Mail to the Procurement Agent in charge of this solicitation at the contact number/address listed in Section 1.0. Mark the correspondence as "Notice of No Bid".

Affidavit Verifying Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five (5) business days of receipt, a copy of the notice to the contractor.

Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires

Affidavit Verifying Sub-Subcontractor Participation in Federal Work Authorization Program (E-Verify/I-9)



AFFIDAVIT VERIFYING SUB-SUBCONTRACTOR PARTICIPATION IN FEDERAL WORK AUTHORIZATION PROGRAM

GEORGIA

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and _____ (contractor) on behalf of the **City of Alpharetta (GA)** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of receipt of any affidavit from a sub-subcontractor to _____ (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract).

Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization (E-Verify) User Identification Number

Date of Authorization

Name of Sub-subcontractor

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires

APPENDIX C: PROCUREMENT INFORMATION

A. VENDOR INSTRUCTIONS

A.1 **Single Point of Contact**

- Any vendor interested in responding to the procurement is not allowed to communicate with any City staff or elected officials regarding the procurement, except for communication with or at the direction of the City Procurement Agent in charge of the solicitation as designated by the City Procurement Officer and, if applicable, authorized communications at the Pre-Conference or Site Visit.
- Any unauthorized contact may disqualify the Vendor from further consideration.
- Single point of contact information is located on cover page of this document

A.2 **Required Review**

A.2.2 Review: Vendors should carefully review the procurement in its entirety including all instructions, requirements, specifications, addenda, and terms/conditions. Vendor shall promptly notify the Procurement Agent, identified as single point of contact for this solicitation, in writing according to Appendix C, Section A.2.4 Form of Questions concerning any ambiguity, inconsistency, unduly restrictive specifications, or error that may be discovered upon examination of the procurement.

A.2.3 Addenda: The City may revise the procurement by issuing an addendum prior to the Response Due Date/Time. The addendum will be posted on the City's website alongside the posting of the original procurement document at <https://www.ebidexchange.com/alpharetta>. Any publicly issued addendum will become part of the procurement documents for the project and part of any subsequent contract.

- Any material changes to the procurement, including changes to the Scope of Project/Specifications/Statement of Work, Schedule of Events, etc., will be formally communicated through an addendum that will be added to the solicitation posting, which can be found at <https://www.ebidexchange.com/alpharetta>.
- Any other form of interpretation, correction, or change to the procurement will not be binding upon the City.
- Vendors replying to the request must sign and return any addendum acknowledgement page with their response.
- Failure to submit the procurement response in accordance with an addendum may be cause for rejection.
- In unusual circumstances, the City may postpone an opening/due date and time in order to notify vendors of an addendum and to give vendors sufficient time to respond to the addendum.
- It is the vendor's responsibility to review the Schedule of Events and the web page for additional documents and/or addenda issued for the project.

A.2.4 **Form of Questions:**

- Questions must be addressed in writing using the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. Registration and login are required to view documents, ask questions, and view the City's responses.
- Questions must be received by the City on or before time and date noted in Section 1 Schedule of Events.
- Each question must be submitted separately.
- Each question must provide clear reference to the section, page, and item in question.
- Questions received after the deadline may not be considered.

A.2.5 **City's Answers:**

- The City will provide official written answers to all written questions received on or before Question Deadline noted in procurement Section 1 Schedule of Events.

- Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. Registration and login are required to view documents, ask questions, and view the City's responses.
- All questions will be answered within the question tab or in an officially posted addendum.

A.3 Pre-Conference, Site Visit (If Offered)

(1) If Offered, the date and time of a pre-bid conference or site visit will be noted in Section 1 Schedule of Events.

- **Mandatory Pre-Bid or Pre-Proposal Conference or Site Visit:** Mandatory pre-bid or pre-proposal conference or site visit will start on time. Late attendees may not be admitted or allowed to sign-in. Bids or Proposals will only be accepted from Vendors that were in attendance and signed-in at the meeting.
- **Voluntary Pre-Bid or Pre-Proposal Conference or Site Visit:** Participation in the conference is optional. However, it is advisable that all interested parties participate.
- For either Mandatory or Voluntary Conference, Event Registration prior to the conference is requested, but not necessary to attend. Registration may be completed at the Events tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>
 - All responses to questions at the Pre- Conference or Site Visit will be oral and in no way binding on the City. (See Section A.2)

A.4 Submitting a Response to an ITB, RFP, RFQ

A.4.1 Failure to Comply with Instructions: The City may choose not to evaluate, may deem non-responsive, and/or may disqualify from further consideration any response that fails to comply with the instructions, is difficult to understand, is difficult to read, or is missing any requested information.

A.4.2 Standard Forms: Vendors **must** respond to the procurement by completing the standard forms set forth in Appendix A: Required Forms. The standard forms include legal requirements that must be met before the contract award process commences. See procurement Appendix A: Required Forms for further instructions.

A.4.3 Standard Contract: By submitting a response to the procurement, Vendor agrees to execute a contract materially incorporating those certain provisions set forth in all procurement documents and including, but not limited to Appendix C, Section C. Additional Terms and Conditions upon contract award by the City Council. However, the City notifies and the Vendor acknowledges that Additional Terms and Conditions does not define the total extent of the contract language.

A.4.4 Vendor's Signature:

- The Cover Page of the procurement and any other pages requiring signatures must be completed and signed in ink by an individual authorized to legally bind the entity submitting the response and must be submitted with the response.
- The Bid or Proposal Price Certification with Vendor's signature in response to the procurement represents, warrants, and guarantees that the prices quoted have been established without collusion and without effort to preclude the City from obtaining the best possible supply or service.
- By signing and submitting a response to the procurement, Vendor acknowledges and agrees that the Vendor has carefully examined and fully understands the provisions and requirements of this procurement; has made a personal examination of the Project site (if applicable); is satisfied as to the actual conditions, specifications/scope of work, and requirements; and hereby agrees that if Vendor's bid/proposal is accepted, Vendor will enter into a contract with the City and perform same in full conformance with the Contract Documents.
- Proof of authority of the person signing the response must be furnished upon request.

A.4.5 Organization of Response: Each response must be organized in the order set forth in Section 2.2 of the Procurement.

A.4.6 Late Submissions, Withdrawals, and Corrections:

Late Response: Regardless of cause, late responses will not be accepted and will automatically be disqualified from further consideration. It shall be the Vendor's sole risk to assure delivery to the receptionist's desk at the designated office by the designated Response Due Date/Time as noted in Section 1 Schedule of Events. Late responses will not be opened and may be returned to the Vendor at the expense of the Vendor or destroyed if requested.

Response Withdrawal: A Vendor requesting to withdraw their Bid/Proposal prior to the Response Due Date/Time as noted in Section 1 Schedule of Events may submit a letter to the Procurement Agent for this procurement (noted on cover page of procurement) requesting to withdraw. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm.

A Vendor requesting to withdraw after the Response Due Date/Time as noted in Section 1 Schedule of Events will be required to submit a letter with documented facts supporting the reason for withdrawal within two (2) business days of the Response Due Date/Time. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm. The Vendor must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the withdrawal request and a judgment will be made. Generally for Bids, withdrawal is not permitted after Bids are opened (for reasons other than obvious clerical errors).

Response Correction: If an error is discovered prior to the Response Due Date/Time as noted in Section 1 Schedule of Events, the Vendor can submit a corrected response. The corrected response should be clearly marked to indicate that it replaces the original response.

For Bids (ITB) with public openings, if an obvious clerical error not involving unit pricing is discovered after the Bid has been opened, the Bidder may submit a letter to the designated Procurement Agent within two (2) business days of opening requesting that the error be corrected. The letter must be on company letterhead and signed by an individual authorized to legally bind the firm or subject legal entity. The Bidder must present clear and convincing evidence that an unintentional error was made. The Procurement Officer will review the correction request and a judgment will be made. Generally, modifications to opened Bids for reasons other than obvious clerical errors are not permitted. No changes to any unit price will be made after the bids are opened. Errors in the mathematical extension of the quantities and unit prices will be corrected by the City and the revised total bid amounts are then to be used to determine the lowest reliable bidder.

A.4.7 Notice of "No Bid": It is important to the City of Alpharetta to receive a reply from all invited Vendors. There is no obligation to submit a bid, quotation, or proposal; however, if the vendor is unable or do not wish to participate in a procurement and the "Notice of No Bid" is not executed and returned to the City, the firm may be deleted from our list of qualified Bidders/Offerors. This form is located in Appendix B: Optional and Informational Forms.

A.5 Cost of Preparing a Response

A.5.1 City Not Responsible for Preparation Costs: The costs for developing and delivering bids, responses, proposals, or submissions to the procurement and any subsequent presentations of the procurement as requested by the City are entirely the responsibility of the Vendor. The City is not liable for any expense incurred by the Vendor in the preparation and presentation of their response.

A.5.2 All Timely Submitted Materials Become City Property: All materials submitted, including those from awarded Vendor as well as those from unsuccessful Vendors, in response to the procurement become the property of the City and are to be appended to any formal documentation, which would further define or expand any contractual relationship between the City and Vendor resulting from the procurement process.

A.6 Accessing Procurement Opportunities and Vendor Registration

A.6.1 Accessing Procurement Opportunities Online: Vendors interested in responding to the procurement can locate all associated documents at <https://www.ebidexchange.com/alpharetta>. Registration and login at this eBid Systems site are required to view/download documents and view/ask questions.

A.6.2 Vendor Registration: Vendors may also register as a vendor with the City by going to www.alpharetta.ga.us, select the **Business** dropdown, and then choose **Vendors**. Web based registration is the method of registration used by the City for all transactions such as contracts,

purchase orders, payments, etc. A Vendor may submit a response without first entering vendor registration, but online registration is required of an awarded contractor.

A.7 Alpharetta Vendor Preference (a.k.a. Local Vendor)

It is the policy of the City to invest in the local community when appropriate through securing goods/services from local businesses at competitive pricing and terms. This is to encourage local businesses to compete for City Business for formal procurement with a contract value of \$50,000.01 to \$500,000.00. If applicable to this procurement, the form can be found in Information Forms.

Vendors must complete the **Local Vendor Certification** form in Appendix B: Optional and Information Forms. Every Vendor seeking qualification for local preference must include the completed form and all required documentation noted on the form in the Vendor's response to this procurement.

To apply for the Alpharetta Vendor Preference, the Vendor must meet the following requirements:

- Has a permanent place of business with full-time employee(s) within City limits for a minimum of six months prior to the issuance date of any formal solicitation to which said business is responding;
- The permanent place of business must distribute goods/services and cannot be a post office box or a residence;
- Has a valid business license from the City; and
- Is not delinquent on any taxes/fees owed to the City (e.g. property taxes, business license fees, etc.).

B. RESPONSE RECEIPT AND EVALUATION PROCESS

B.1 Authority

The procurement is issued under the authority of the City of Alpharetta Procurement Policy and applicable law. The City has the authority to reject any and all Bids and to waive technicalities and informalities as further set forth in this section.

B.2 ITB: Receipt of Bids and Public Inspection

B.2.1 ITB Public Information:

During the opening of Bids, the Bidder's name, Bid amount and other pertinent information will be read aloud and recorded. No other information will be disclosed at that time. Each Bid and all information received in response to an ITB, including copyrighted material, is deemed "public record" in accordance with O.C.G.A § 50-18-70, et seq., and will be subject to public inspection and copying shortly after Bid opening with the following four exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Bidder has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Bidder of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Bidder will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.2.2 Procurement Agent's Review of Bids: The Procurement Agent in charge of the solicitation will open and review the Bids and separate out any information that meets the referenced exceptions in *Section B.2.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Bidder wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Bid;
2. The Bid does not contain any such confidential material in the cost/price section; and
3. An affidavit from the Bidder specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Bid that Bidder wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Bidders acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Bidders should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.3 RFP/RFQ: Receipt of Proposals or Statements of Qualifications, Public Inspection

B.3.1 RFP/RFQ Public Information:

Upon receipt of all sealed proposals, only the name of each supplier and the date and time of receipt shall be recorded. No other information will be disclosed nor shall the proposals be considered open record until after council award. All information received in response to an RFP or an RFQ, including copyrighted material, is deemed public information and will be made available for public viewing and copying shortly after the council award with the following five exceptions:

1. bona fide trade secrets that have been specifically identified, properly marked, separated, and documented and to which the Offeror has attached an affidavit declaring that such specific information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated, will not be disclosed; provided however, if the City determines that such specifically identified information does not in fact constitute a trade secret, the City will notify the Offeror of its intent to disclose such information prior to its initial disclosure as required by law;
2. matters involving individual safety, as determined by the City, may be withheld from disclosure;
3. any company financial information in the form of records containing tax matters or tax information that is confidential under state or federal law, which has been requested by the City to determine vendor responsibility, unless prior written consent has been given by the Offeror will not be disclosed;
4. any document or record, or portion thereof, containing information exempt from disclosure pursuant to O.C.G.A. § 50-18-70, et seq., may be withheld from disclosure as determined by the City; and
5. any other document or record, or portion thereof, mandated by law to be kept confidential, as determined by the City.

All open records requests must be presented in writing with specific items requested. The Open Records Request form is available from the City's main website and requested through the City Clerk's office.

B.3.2 Procurement Agent's Review of Proposals and SOQs: The Procurement Agent in charge of the solicitation will open and review the Proposals or Statements of Qualifications (SOQ) and separate out any information that meets the referenced exceptions in *Section B.3.1* above, providing the following conditions have been met:

1. Documents or records containing information that the Offeror wishes to keep confidential must be specifically identified and clearly marked and separated from the rest of the Proposal or SOQ;
2. The Proposal or SOQ does not contain any such confidential material in the cost/price section; and

3. An affidavit from the Offeror specifically identifying information as a trade secret and declaring that such information constitutes a trade secret pursuant to Article 27 of Chapter 1 of Title 10 of the Official Code of Georgia Annotated is attached to each separated document or record in the Proposal or SOQ that Offeror wishes to be kept confidential because it contains trade secrets.

Information separated out under this process will be available for initial review only by the Procurement Officer, Procurement Agent, and limited other designees. Offerors acknowledge that the act of separating out such information by the Procurement Agent does not operate to exempt such information from disclosure as a public record; rather, the disclosure of such information is governed by O.C.G.A. § 50-18-70, et seq. Offerors should be prepared to pay all legal costs and fees associated with defending a claim for confidentiality in the event an (open records) request is submitted by another party and the City determines that such information is subject to disclosure.

B.4 Classification and Evaluation of Responses

B.4.1 Initial Classification of Responses as Responsive and Responsible:

All responses will initially be classified as either “responsive” or “nonresponsive”.

1. Responses may be found nonresponsive any time during the evaluation process if
 - any of the required information is not provided;
 - the submitted price is found to be excessive or inadequate; or
 - the Bid, Proposal, or SOQ does not comply with the plans and specifications as described and required by the procurement.
 - Submissions found nonresponsive will not be considered further.
2. The Procurement Officer or designee will determine whether a Bidder has met the standards of responsibility – i.e., whether the Bidder has the capability in all respects to perform fully and reliably the requirements of this ITB and resulting contract based on the factors below. Such a determination may be made at any time during the evaluation of a Bid response if information surfaces that would result in a determination of non-responsibility.
 - If a Bidder is found non-responsible, the determination must be in writing, made a part of the procurement file, and mailed to the affected Bidder.

(2) Invitation to Bid (ITB):

B.4.2 Evaluation of Bids: During the evaluation of the Bids, the City reserves the right to request clarification of Bid responses, if deemed necessary for a complete evaluation of Bids. See Appendix C, Section A.4.6, Late Submissions, Withdrawals, and Corrections for allowable corrections.

Award will be made to the responsive and responsible Bidder whose Bid is most economical according to designated criteria.

The determination of the lowest responsive and responsible Bidder may involve all or some of the following factors. The City shall be the judge of the factors and will make the award in the best interest of the City.

- | | |
|---|--|
| • price; | • experience; |
| • conformity to specifications; | • delivery promise; |
| • financial ability to meet the contract; | • terms of payment; |
| • previous performance; | • compatibility as required; |
| • facilities and equipment; | • other costs; |
| • availability of repair parts; | • and other objective and accountable factors, if any. |

B.4.3 Completeness of Bid: Selection and award will be based on the Bidder's Bid. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.4 Contract Award Based on Bid Response: Contract award, if any, will be made by City Council upon recommendation, to the Bidder providing the lowest responsive and responsible Bid and who provides all required documents.

- **Electronic Signature:** The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(3) Request for Proposals (RFP):

B.4.5 Evaluation of Proposals: All responsive proposals will be evaluated based on stated evaluation criteria within the RFP. The City shall be the judge of the factors and will make the award in the best interest of the City.

B.4.6 Completeness of Proposals: Selection and award will be based on the Offeror's Proposal and other items outlined in the RFP. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested.

B.4.7 Opportunity for Discussion/Negotiation and/or Oral Presentation/ Product Demonstration: After receipt of all proposals and prior to the determination of the award, the City may initiate discussions with one or more Offerors should clarification or negotiation be necessary. Offerors may also invite Offerors to a Presentation and Interview and/or product demonstration to clarify their RFP response or to further define their offer. In either case, Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the proposal. Oral presentations and product demonstrations, if requested, shall be at the Offeror's expense.

B.4.8 Best and Final Offer: The "Best and Final Offer" is an option available to the City under the RFP process which permits the City to request a "best and final offer" from one or more Offerors if additional information is required to make a final decision. Offerors may be contacted asking that they submit their "best and final offer", which must include any and all discussed and/or negotiated changes.

B.4.9 Evaluation Committee Recommendation for Award: The Evaluation Committee will provide a written recommendation for award to the Procurement Agent that contains the ranking and related supporting documentation for its decision. The Procurement Agent will review the recommendation to ensure its compliance with the RFP process and criteria before concurring with the Evaluation Committee's recommendation.

B.4.10 Contract Award: Contract award, if any, will be made by City Council upon recommendation from the Evaluation Committee to the highest-ranking Offeror who provides all required documents and successfully completes the negotiation process.

- **Electronic Signature:** The City of Alpharetta may elect to electronically deliver contracts to the awarded contractor for digital signing. Both State of Georgia and Federal law recognize and uphold the use of electronic signatures. DocuSign is the City's current electronic signature solution allowing users to route and sign contracts and agreements securely.

(4) Request for Qualifications (RFQ):

B.4.11 Evaluation of SOQs: The Evaluation Committee will evaluate the Statements of Qualifications (SOQ) and recommend whether to award to the highest-ranking Offeror or add to the Approved list to participate in any subsequent RFP or ITB process; or if necessary, to seek additional information in order to determine the highest-ranking Offeror(s).

All responsive SOQs will be evaluated based on stated evaluation criteria within the RFQ. These rankings will be used to determine the most advantageous offering(s) to the City.

B.4.12 Completeness of SOQs: Selection and award will be based on the Offeror's SOQ and other items outlined in the RFQ. Submitted responses may not include references to information located elsewhere, such as Internet websites or libraries, unless specifically requested. Information or materials presented by Offerors outside the formal SOQ or additional information, if requested, will not be considered, will have no bearing on any award, and may result in the Offeror being disqualified from further consideration.

B.4.13 Opportunity for Interview: After receipt of all SOQs and prior to the determination of the award (or addition to Approved list for subsequent RFP or ITB process), the City may invite Offerors to

an interview to clarify their RFQ response or to further define the SOQ. Offerors should be prepared to send qualified personnel to the City to discuss technical and contractual aspects of the SOQ. Interviews, if requested, shall be at the Offeror's expense.

B.4.14 Evaluation Committee Recommendation for Award or Shortlisted Offeror List: The Evaluation Committee will provide a written recommendation to council for any award. If it is determined to be necessary, the Evaluation Committee may develop and present a shortlist including the highest ranked Qualified Contractors to the Procurement Officer that contains the ranking and related supporting documentation for its decision. The Procurement Officer will review the recommendation to ensure its compliance with the RFQ process and criteria before concurring with the Evaluation Committee's recommendation.

Only the Offerors included in the shortlist may be invited to participate in any subsequent RFP/ITB or interviews for the good/service detailed herein. Contract award, if any, will be made through the RFP/ITB to the highest-ranking Offeror(s)/Bidder(s) who provides all required documents and successfully completes the contract negotiation process.

RFQ's may not result directly in a Contract Award. An RFQ may be Step 1 of a two-step process followed by an RFP or ITB to be issued only to shortlisted Offerors determined through SOQ evaluation to be Qualified Offerors.

B.5 City's Rights Reserved

While the City has every intention to award a contract as a result of the procurement process, issuance of the ITB, RFP, or RFQ in no way constitutes a commitment by the City to award and execute a contract. Upon a determination such actions would be in its best interest, the City, in its sole discretion, reserves the right to:

- cancel or terminate the ITB, RFP, or RFQ at any time. A notice of cancellation will be issued on the City's website. If the ITB, RFP, or RFQ is cancelled, the City will not reimburse any vendor for the preparation of their Response. Responses may be returned, at Vendor's expense, upon request if unopened;
- reject any or all Bids, responses, or submissions received in response to the ITB, RFP, or RFQ;
- waive and/or amend any technicalities or informalities, or undesirable, inconsequential, or inconsistent provisions or specifications of the ITB, RFP, or RFQ which would not have significant impact on any Bid or response;
- not award a contract if it is in the best interest of the City not to proceed with contract execution; and
- terminate any contract if the City determines adequate funds are not available.

C. ADDITIONAL TERMS AND CONDITIONS

Certain City standard terms and conditions, which will be incorporated into the Contract, are set forth below ("Terms and Conditions"). Vendors should notify the City of any Terms and Conditions that either preclude them from responding to this procurement or add unnecessary cost. This notification must be made by the deadline for receipt of written questions or with the Vendor's response. Any requests received prior to the deadline for receipt of questions for material, substantive, important exceptions to the Terms and Conditions will be addressed by formal written addendum issued by the designated Procurement Agent. The City reserves the right to address any non-material, minor, and/or insubstantial exceptions to the Terms and Conditions.

C.1 Additional Contract Provisions and Terms

The procurement, including all documents and appendices attached hereto, referenced herein and/or incorporated herein, and any addenda hereto, and the response of the awarded Contractor, including any amendments thereto, will be incorporated into the Contract (as previously set forth, all of such documents are collectively referred to as the "Contract Documents").

The Terms and Conditions set forth herein do not define the total extent of the contract language. In the event of a conflict or dispute as to the duties and responsibilities of the City and Contractor under any

resulting Contract Documents, the Contract, will govern in accordance to the order of precedence set forth therein.

C.2 Performance Prior to Contract Execution

The successful Contractor shall not begin performance of the Project prior to the execution of a formal written contract by the City and the successful Contractor. Any Contractor beginning performance prior to the execution of the Contract shall be deemed to be proceeding at the Contractor's risk, and shall not be entitled to any compensation for such performance. Under such circumstances, the City reserves the right to withdraw or cancel the award of the procurement.

C.3 Subcontractors

The lowest responsive and responsible Contractor will be the prime contractor if a contract is awarded and executed and shall be responsible, in total, for all work of any subcontractors. All subcontractors, if any, must be listed in the Contractor's response to this procurement. The City reserves the right to approve all subcontractors. The Contractor shall be responsible to the City for the negligent acts and negligent omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Contractor. Further, nothing contained within the procurement, or otherwise in the Contract Documents created as a result of any contract award derived from the procurement, shall create any contractual relationships between any subcontractor of the Contractor and the City.

C.4 Independent Contractor

The Contractor shall at all times be acting as an independent contractor and not be considered or deemed to be an agent, employee, joint venture, or partner of the City. The Contractor shall have no authority to contract for or bind City in any manner. Neither the Contractor nor its employees are employees of the City. The Contractor shall have and maintain the responsibility for and control of the rendition of the Work (including, the services performed) under the Contract, the discipline of its employees, and other matters incident to the performance of the Work (services, duties, and responsibilities as described and contemplated in the Contract). The Contractor is required to supply the City with proof of compliance with the Workers' Compensation Act while performing work for the City. Proof of compliance must be received with the Contractor's response to the procurement at the address listed on the Cover Page of the procurement.

C.5 Compliance with Illegal Immigration Reform and Enforcement Act

E-Verify Program:

The City of Alpharetta is committed to compliance with Federal and State laws requiring the verification of newly hired employees to ensure they are lawfully entitled to work in the United States. As such, the City shall not enter into a contract for the physical performance of services unless the Contractor registers and participates in a federal work authorization program (E-Verify). Further, Contractors submitting a Bid or Proposal for the physical performance of service shall include a fully executed E-Verify affidavit as part of their Response to the procurement.

Requirement to Participate in a Federal Work Authorization Program (E-Verify):

No Contractor shall submit a response for the physical performance of service unless the Contractor participates in a Federal Work Authorization Program and complies with the requirements of O.C.G.A. § 13-10-91.

- (5) Pursuant to O.C.G.A. § 13-10-91, the Contractor represents, warrants, acknowledges, and/or agrees that:
 - a. The Contractor has registered and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees;
 - b. Subcontractors shall not enter into any contract with the Contractor for the physical performance of services within the State of Georgia unless such subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees; and
 - c. Sub-subcontractors shall not enter into any contract with a subcontractor or sub-subcontractor for the physical performance of services within the State of Georgia unless such sub-

subcontractor registers and participates in a federal work authorization program to verify the employment eligibility of all newly hired employees.

- (6) As of the date of enactment of O.C.G.A. § 13-10-91, the applicable federal work authorization program is "E-Verify"

(<https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>), operated by the United States Citizenship and Immigration Services Bureau of the United States Department of Homeland Security. Information and instructions regarding E-Verify program registration, corporate administrator registration, and designated agent registration can be found at such website address.

Contractor, Subcontractor, and Sub-subcontractor Evidence of Compliance:

- (1) The Contractor, if entering a contract with the City providing the physical performance of services, shall comply with the requirements of O.C.G.A. § 13-10-91.
- (2) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor in connection with a covered contract, Contractor shall secure from such subcontractor attestation of the subcontractor's compliance with O.C.G.A. § 13-10-91 by the subcontractor's execution of the subcontractor affidavit, the form of which is provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such subcontractor affidavit shall become a part of the contractor/subcontractor agreement.
- (3) Pursuant to O.C.G.A. §13-10-91, in the event the Contractor employs or contracts with a subcontractor that employs or contracts with any sub-subcontractor, the subcontractor will secure from such sub-subcontractor attestation of the sub-subcontractor's compliance with O.C.G.A. § 13-10-91 by the sub-subcontractor's execution of the sub-subcontractor affidavit, the form of which is also provided in *Appendix A* hereof, and maintain records of such attestation for inspection by the City at any time. Such sub-subcontractor affidavit shall become a part of the subcontractor/sub-subcontractor agreement.
- (4) The Contractor shall comply with any and all other applicable requirements and provisions of O.C.G.A. § 13-10-91 and other applicable rules and regulations promulgated in relation thereto.
- (5) All portions of contracts pertaining to compliance with O.C.G.A. § 13-10-91 and all other applicable rules and regulations promulgated in relation thereto, and any affidavit related hereto, shall be open for public inspection in this State at reasonable times during normal business hours.

Forms necessary to ensure compliance with this section are included in Required Forms and must be received at the address listed on the procurement's Cover Page prior to review of Contractor's response.

C.6 Compliance with Laws

The Contractor shall, in performance of work under the Contract, fully comply with all applicable federal, state, or local laws, rules, and regulations, including, but not limited to, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provision. The Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.

C.7 Compliance with Title VI of the Civil Rights Act of 1964

The City of Alpharetta, as a federal grant recipient, conforms to Title VI of the Civil Rights Act of 1964 and its amendments. Title VI of the Civil Rights Act of 1964 requires that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

The City is committed to enforcing the provisions of Title VI and to taking positive and realistic affirmative steps to ensure the protection of rights and opportunities for all persons affected by its programs.

Any person who believes they have been subjected to unlawful discriminatory practice under Title VI has a right to file a formal complaint. Any such complaint must be filed in writing or in person with the City of Alpharetta's, Title VI Compliance Officer, within one hundred-eighty (180) days following the date of the alleged discriminatory action. For more information or Title VI Discrimination Complaint Forms contact the Title VI Compliance Officer at the following:

Human Resources: Title VI Compliance
City Of Alpharetta
2 Park Plaza
Alpharetta, GA 30009
Tel: 678-297-6014

C.8 Substitutions and Change Orders

NO substitutions of material, schedule cancellations, or Change Orders are permitted after Contract award without written approval by the Director of the contracting City Department or his authorized representative. Cumulative Change Orders in excess of \$50,000.00 or 10% of the original contract shall require the approval of the City Council.

Where specific employees are proposed by the Contractor for the work, those employees shall perform the work as long as those employees work for the Contractor, either as employees or subcontractors, unless the City agrees to a replacement or requests same based on an objective standard of review of past performance. Requests for any substitution will be reviewed and may be approved by the City at its sole discretion. Verbal agreements to the contrary will not be recognized. In the event a substitution of a Contractor employee is required due to termination of employment by Contractor, Contractor shall provide the City with prompt written notice of the need for such substitution and shall cooperate with the City in providing a replacement.

C.9 Contract Termination

The City may, by written notice to the Contractor, terminate the Contract without cause; provided, the City must give notice of termination to the Contractor at least 14 days prior to the effective date of termination.

D. DEFINITIONS OF CERTAIN TERMS

The intent and meaning of the following terms, which may be used throughout the ITB process, shall be interpreted as follows:

Bid: The response submitted by a Bidder to an Invitation to Bid (ITB) to provide goods or services at the prices quoted.

Bidder: One who submits a response to an ITB.

Bonds:

Bid Bond: An insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the bidder will not withdraw the bid. The bidder will furnish bonds in the required amount and if the contract is awarded to the bonded bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount. A Bid Deposit may be accepted in lieu of the Bid Bond.

Labor and Materials Bond (Payment Bond): A financial or contractual instrument, issued by a surety that guarantees that subcontractors will be paid for labor and materials expended on the contract. Acceptable forms of payment bonds may include cashier's check, certified check, or irrevocable letter of credit issued by a financial institution; a surety or blanket bond; United States Treasury bond; or certificate of deposit.

Performance Bond: An instrument executed, subsequent to award, by a successful bidder that protects the public entity from loss due to the bidder's inability to complete the contract as agreed. A risk mechanism that secures the fulfillment of all contract requirements. *May be referred to as a Completion Bond.*

Contract: The formal written agreement executed by the City and the Contractor setting forth the obligations of the parties thereunder, including, but not limited to, the performance of the Work/Services and the basis of payment.

Contract Documents: Collectively refer to the ITB, RFP, or RFQ as issued by the City and including all appendices attached, referenced, and/or incorporated in the request; addenda; and Bid or proposal of awarded contractor including any amendments thereto.

Contractor: The successful Bidder or Offeror to whom (or which) a contract resulting from the ITB, RFP, or RFQ is awarded by the City, and who (or which) has executed a formal written contract with the City to furnish goods, services, or construction for an agreed upon price.

DOAS: The State of Georgia's Department of Administrative Services.

Ineligible Vendor List: List maintained by the procurement team of vendors that are not eligible to provide any commodities or services to the City due to non-performance (see Penalties for Non-Performance section for more information). The length of time a vendor remains on the Ineligible Vendor List is dependent upon the severity of the performance problem(s), not to exceed three years

Invitation to Bid (also known as ITB, Competitive Sealed Bids, Request for Bids, or Bid): The method of procurement when the cost of goods and/or services is \$50,000.01 or greater, where there are clear and defined specifications available, and where cost is the primary basis of award. Evaluation is based solely on the response to the criteria set forth in the Bid document. This process does not include discussion or negotiations with bidders.

Legal Organ: The local newspaper selected for the posting of legal notices and advertisements for the City to reach the most citizens in an economical manner. At the time of this publication, our legal organ is the Alpharetta-Roswell Revue & News.

NIGP: National Institute of Governmental Purchasing whose mission is to develop, support and promote the public procurement profession through premier educational and research programs, professional support, and advocacy initiatives that benefit members and constituents.

Offeror: One who submits a response to a Request for Proposal (RFP) or Request for Qualifications (RFQ).

Procurement Agent: Procurement team member representing the primary public contact for these procurement processes: facilitating, issuing, and receiving Bids, Proposals, and Statements of Qualifications.

Procurement Officer: Director of Finance or his/her designee.

Project: The entire services, function, construction, work product, improvement, repairs, deliverables, and/or goods to be performed, provided, and/or supplied as set forth in the ITB, RFP, or RFQ and the Contract Documents and as generally described in the title to this ITB, RFP, or RFQ.

Proposal: A document submitted by an Offeror in response to an RFP to be used as the basis for evaluation, for negotiations, for entering into a contract.

Request for Proposals (also called RFP, Formal Sealed Proposal, or Proposal): The method of procurement when the cost of goods and/or services is \$50,000.01 or greater and where the Competitive Sealed Bid method is neither practical nor advantageous and cost is not the primary consideration. This process does provide for the negotiation of terms, including price, prior to contract award.

Request for Qualifications (also called RFQ, Request for Qualified Contractors, or RFQC): The Formal Request for Qualifications is a prequalification process used to obtain statements of qualifications from contractors prior to issuing the solicitation. An RFQ is often Step 1 of a two-step process followed by an RFP or ITB to be issued only to Providers/Suppliers determined to be Qualified Providers/Suppliers.

Response: Synonymous with Bid, Proposal, or Statement of Qualifications (SOQ).

Responsible: The contractor has the capacity in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, facilities, equipment, and credit which will assure good faith performance. Must possess the full capability, including financial and technical, to perform as contractually required. Must be able to fully document the ability to provide good faith performance.

Responsive: The contractor has submitted a Bid/Proposal that conforms in all material respects to the requirements stated in the solicitation document, including all form and substance.

Scope of Work/Project: A detailed, written description of the contractual requirements for materials and services contained within a Competitive Sealed Bid/ Request for Proposal. A well-conceived and clearly written scope serves many purposes including:

- Establishing a clear understanding of what is needed;
- Encouraging competition in the marketplace and promoting economic stimulus;
- Satisfying a critical need of government; and
- Obtaining the best value for the taxpayer.

Specifications: A precise description of the physical or functional characteristics of a product, good, or construction item. A description of goods and/or services. A description of what the purchaser seeks to buy and what a bidder must be responsive to in order to be considered for award of a contract. Specifications generally fall under the following categories: design, performance, combination (design and performance), brand name or approved equal, qualified products list and samples. May also be known as a purchasing description.

Statement of Qualifications (also called SOQ): Response to an RFQ which includes the qualifications of the contractor to provide or supply the requested services.

Subcontractor: Any person or business entity employed to perform part of a contractual obligation under the control of the principal contractor. Any supplier, distributor, or firm that furnishes supplies or services to a prime contractor or another subcontractor.

Title VI of the Civil Rights Act of 1964 states: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

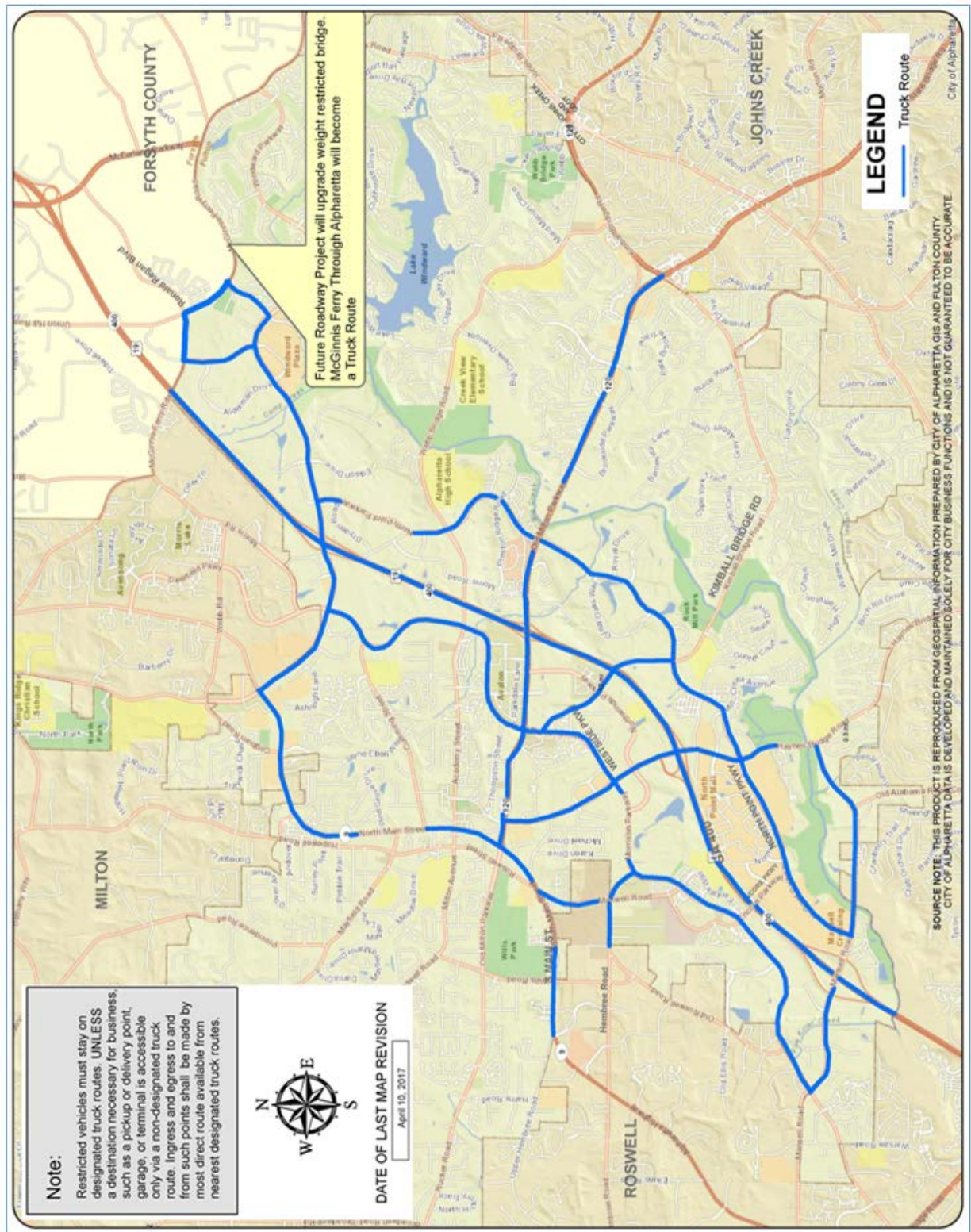
- **Complaint:** Any verbal or written communication received by the City of Alpharetta from members of the public referencing a general complaint regarding the inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds is perceived as an informal charge. A complaint is further defined as any written complaint by an individual or group seeking to remedy perceived discrimination by policies, practices or decisions, which have an adverse impact resulting in inequitable distribution of benefits, services, amenities, programs or activities financed in whole or in part with federal funds.

Vendor: A supplier/seller of goods and/or services. Synonymous with Bidder, Offeror, or Contractor within City's formal procurement.

Work: The furnishing of all labor, materials, equipment, superintendence, and other incidentals necessary or convenient to the successful completion of the Project, including the performance of all services and requirements set forth in the ITB, RFP, or RFQ hereof as the Scope of Work or Specification (in accordance with the specifications provided therein), and the carrying out of all obligations, duties, and responsibilities imposed by the Contract Documents in the provision thereof.

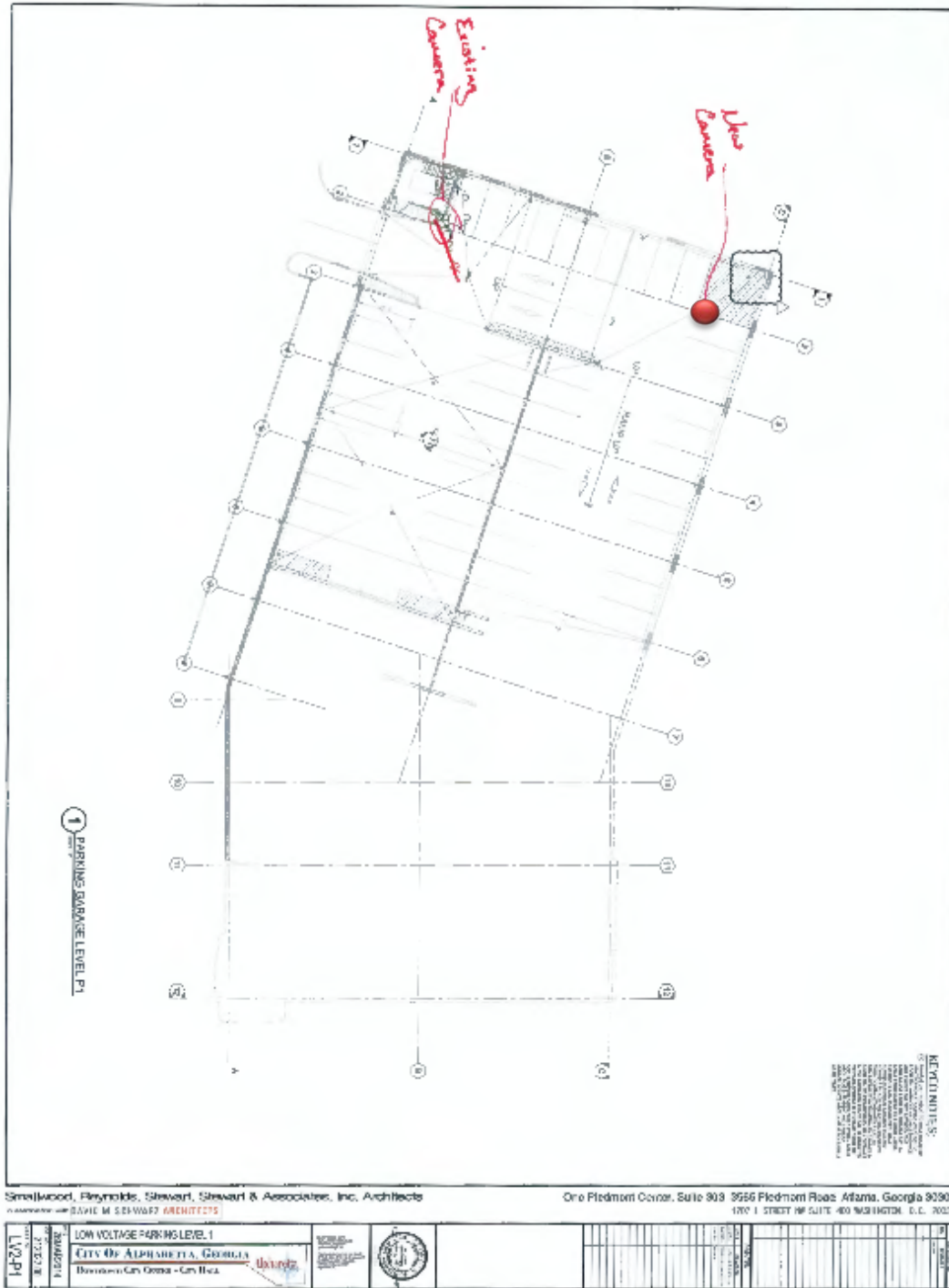
APPENDIX D: ALLOWED TRUCK ROUTE MAP

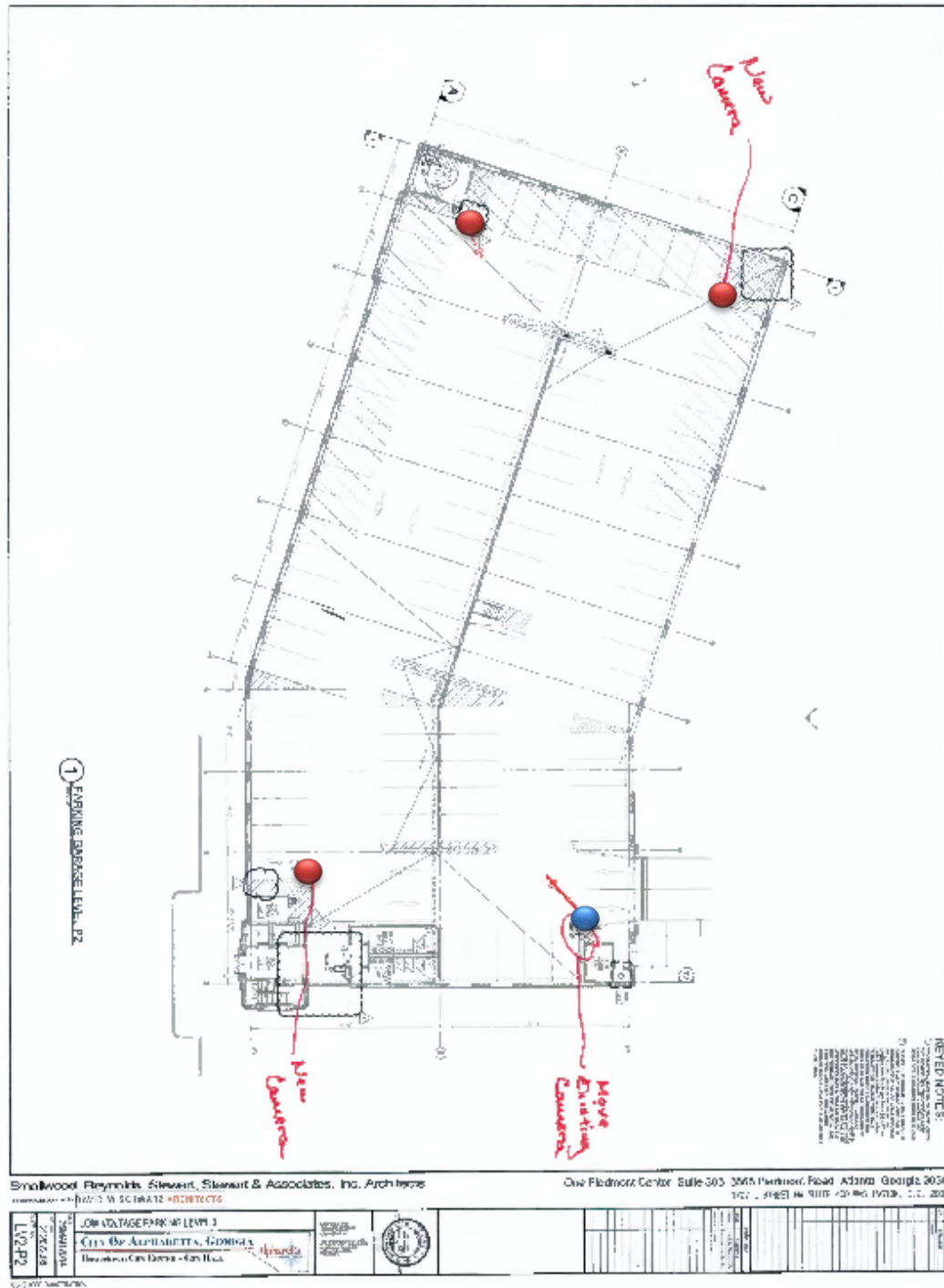
Online: <http://www.alpharetta.ga.us/government/departments/public-works/alpharetta-truck-routes>

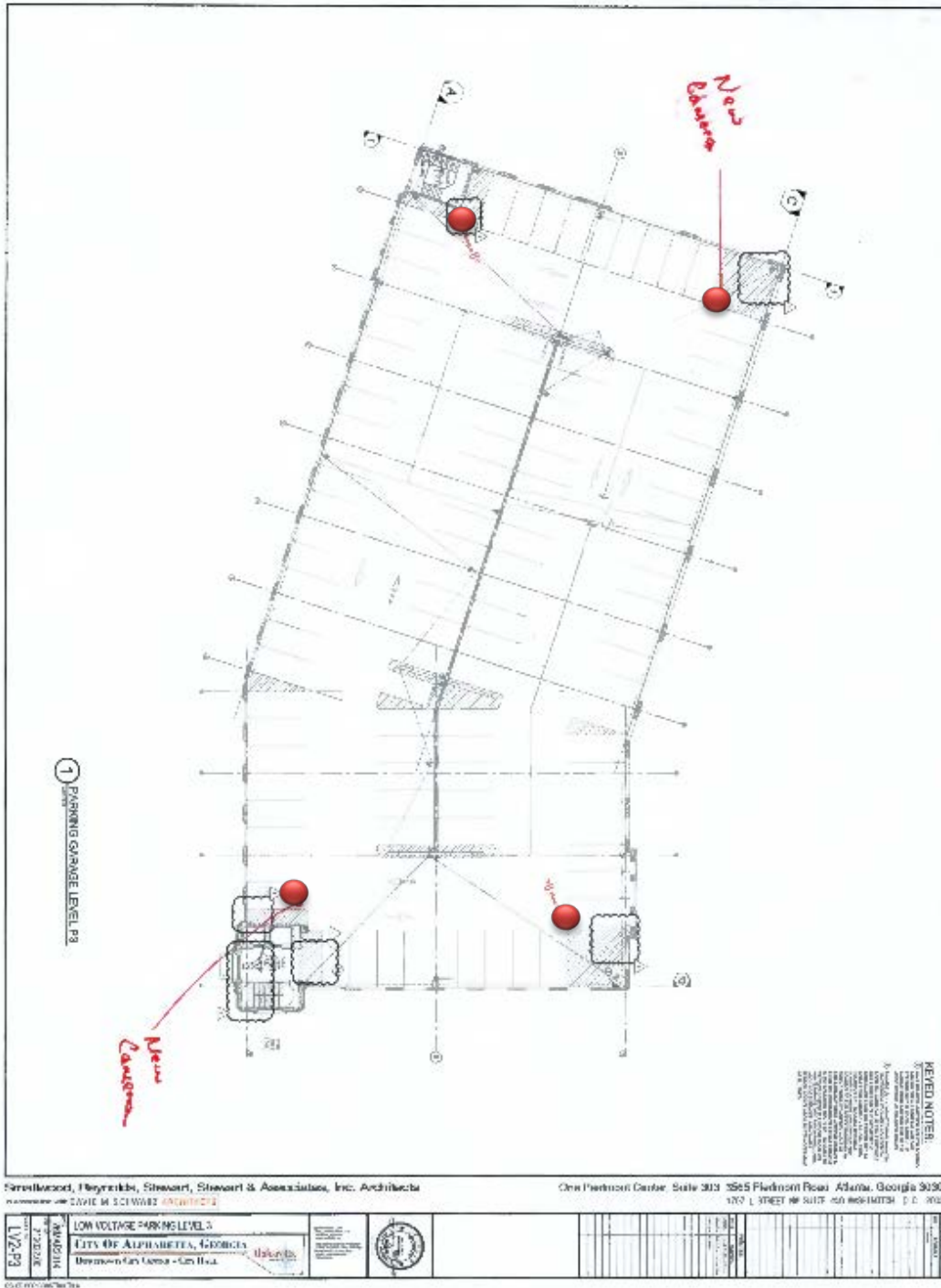


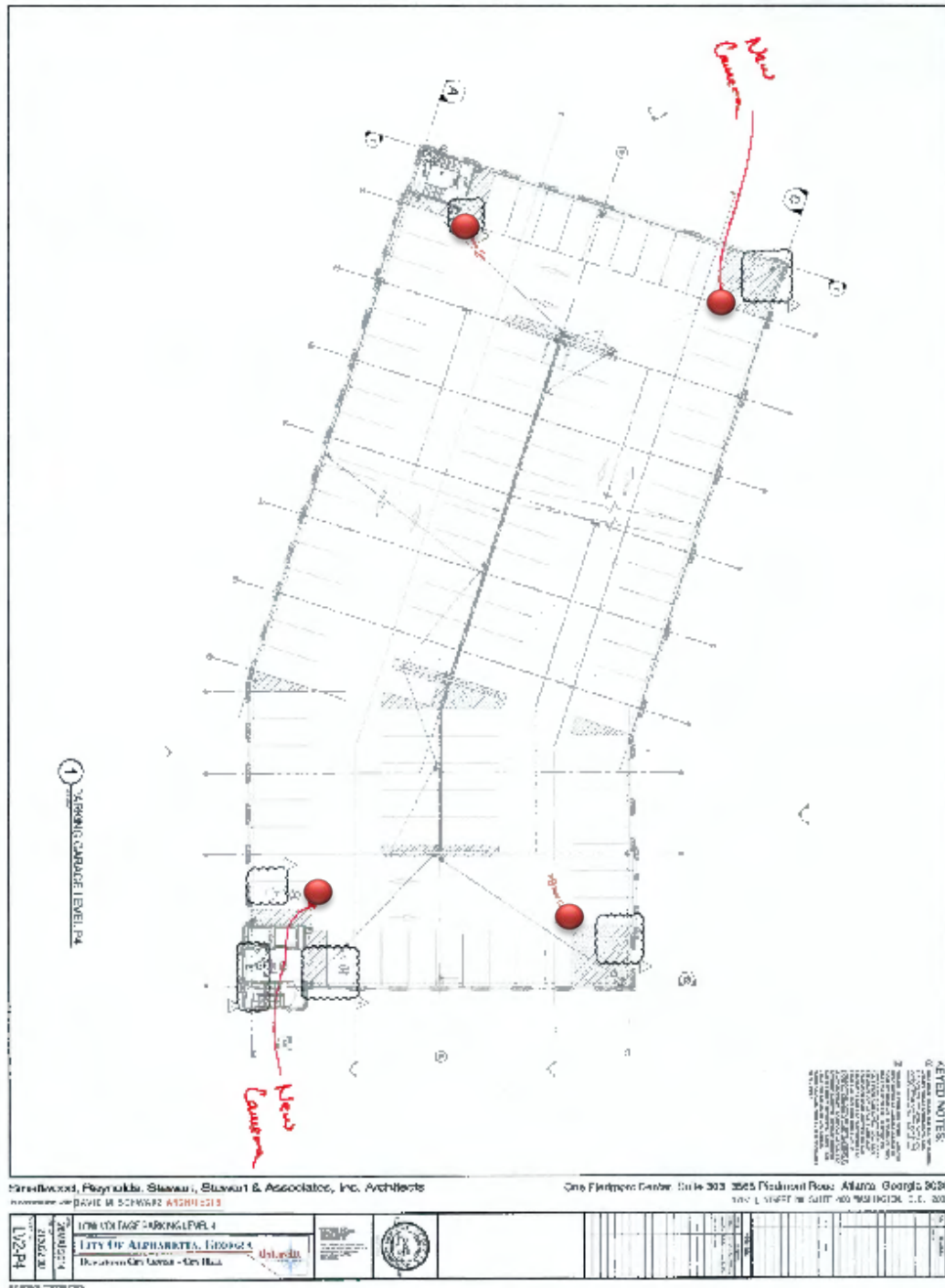
APPENDIX E: UPCOMING PROJECTS – SITE LAYOUTS

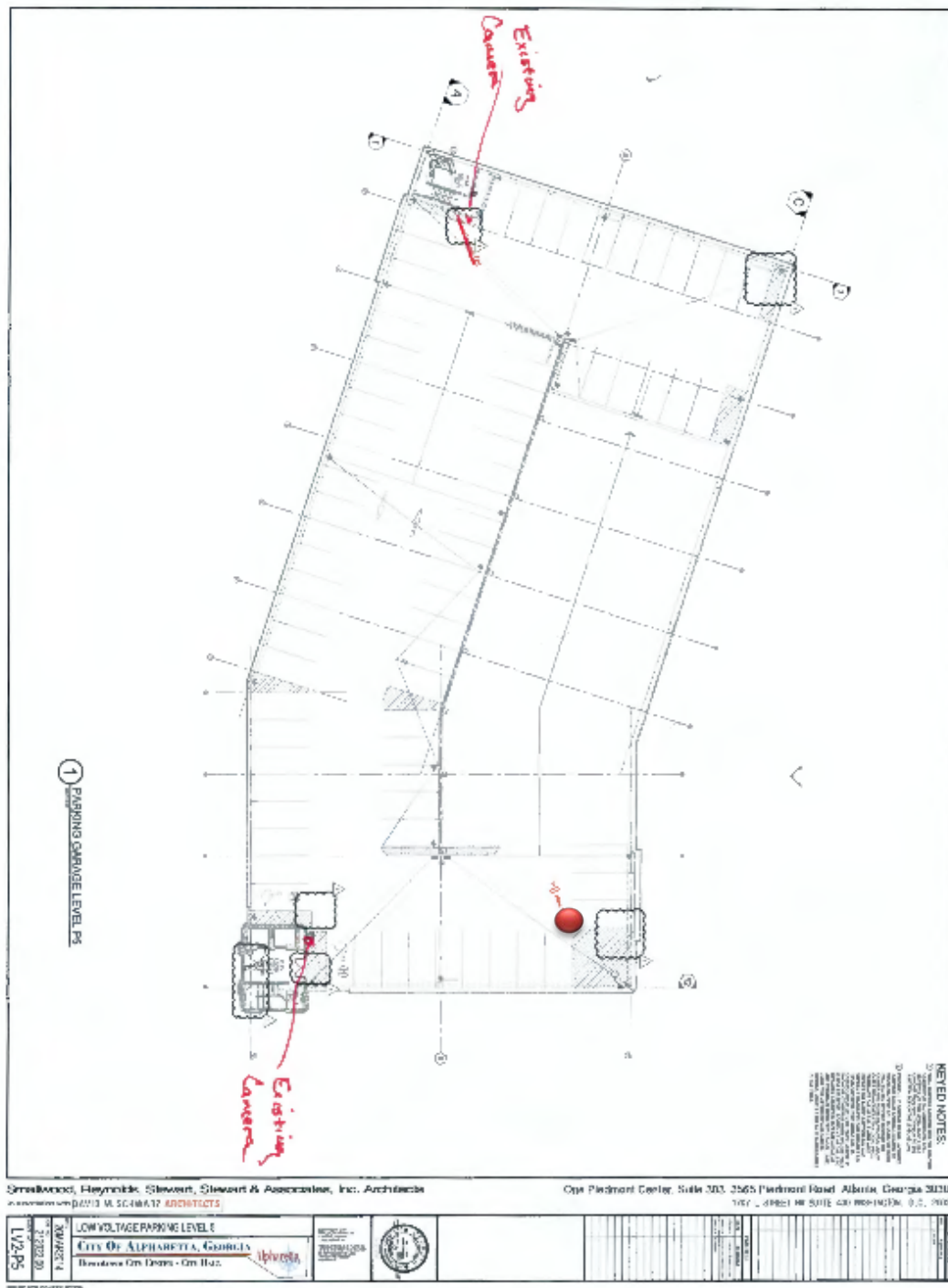
City Hall Parking Deck



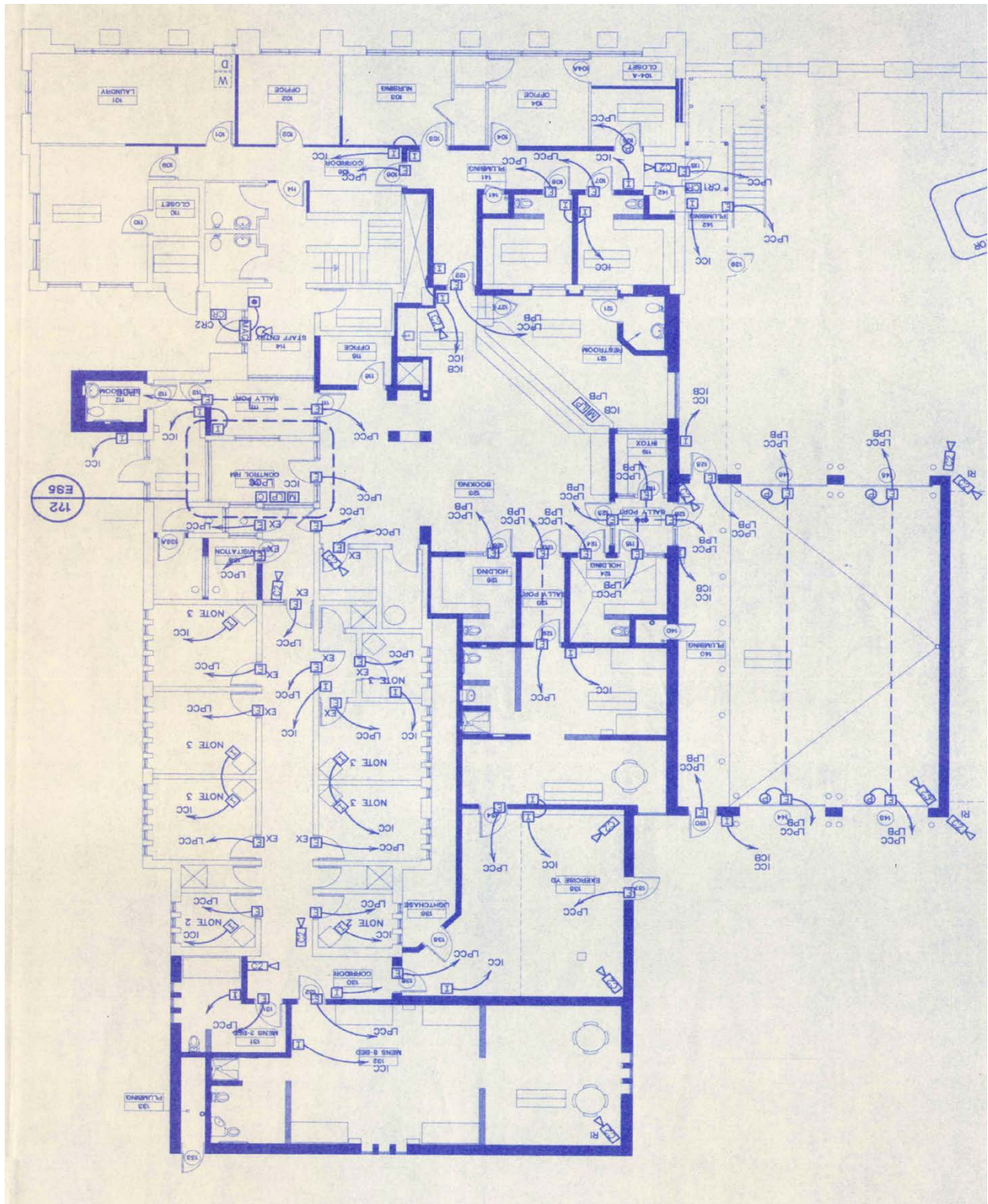




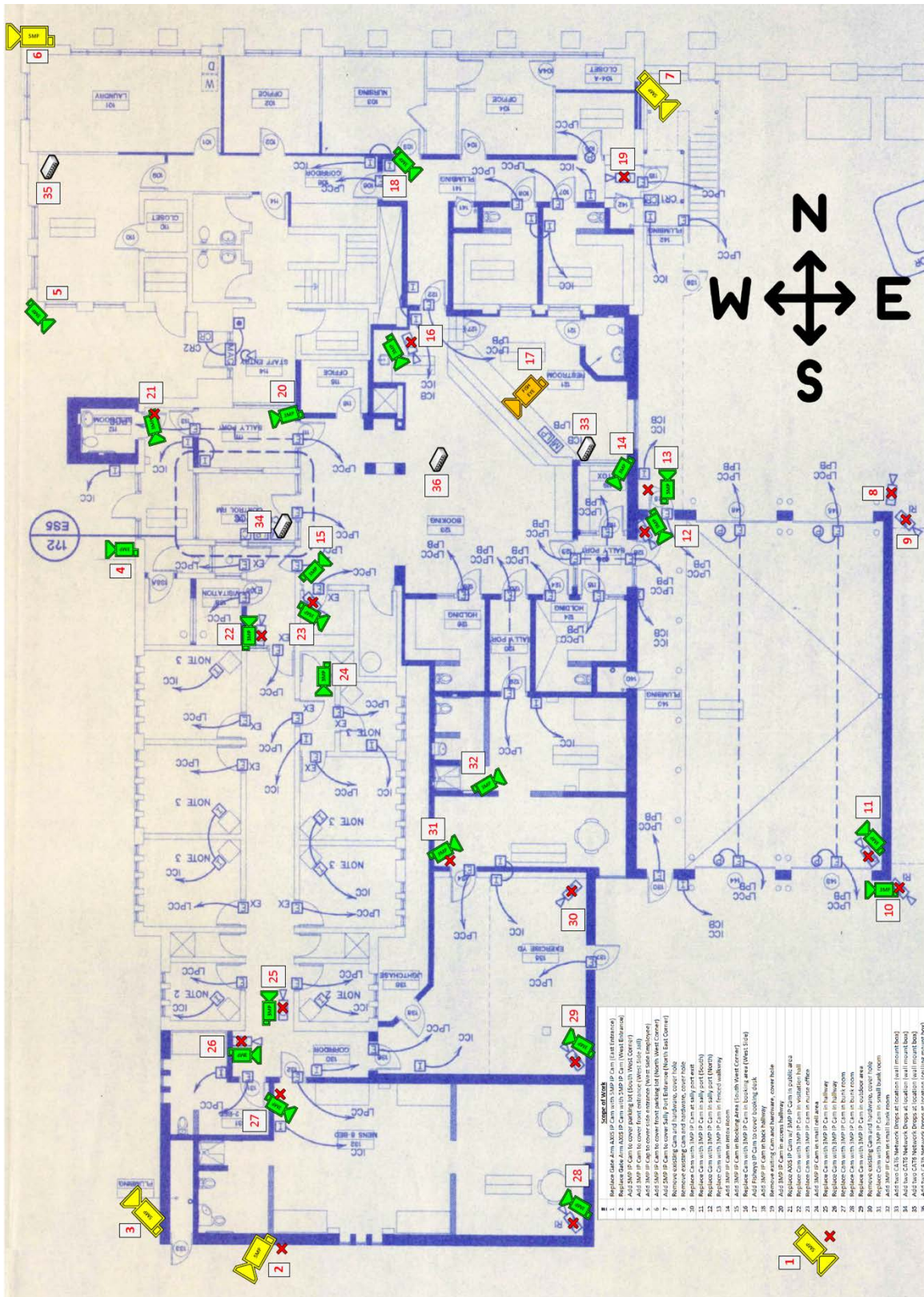




Public Safety Jail (blank)



Public Safety Jail (camera notations)





CITY OF ALPHARETTA ADDENDUM #1

Addendum Issue Date: February 15, 2019

RFP Title: Video and Security Badge Systems

RFP #: 19-107

RFP Due Date and Time: February 28, 2019; 10:00 AM

Number of Pages: 2 Pages

RFP ADDENDUM

To All Offerors:

1. The attached information is made part of the RFP noted above and part of any contract that may be awarded as a result of response to this RFP.
2. The purpose of this addendum is to provide additional and/or revised information or documents.
3. In the event of a conflict between previously released information and the information contained herein, the information contained herein shall prevail.
4. A signature on this page acknowledges receipt of this addendum.
5. This signed addendum acknowledgment must be included with Proposal response.
6. A signature on this addendum does not constitute your signature on the original Proposal document.
7. See Addendum information beginning on the next page.

Offeror's Addendum Acknowledgement

Firm Name

Firm Address

Signature of Person Authorized to Bind this Firm

Date

Typed or Printed Name and Title

Phone Number and E-mail Address

The Request for Proposals documents are hereby modified in the following respects:

1. Remove from RFP 19-107,
 - a. Cover Page reference to RFP Response Date/Time
 - b. Section 1: Schedule of Events reference to RFP Response (Proposal) Due Date/Time
2. Replace in RFP 19-107 with the following:
 - a. **Due Date and Time shall now be Thursday, February 28, 2019; no later than 10:00 AM.** Proposal delivery information remains the same.
3. The City is adding an additional Question and Answer event which shall be:
 - a. **Deadline for Receipt of Written Questions, Tuesday, February 19, 2019; 4:00 PM**
 - Submit each written question or request for information separately using the question tab and entry field found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>
 - b. **Deadline for Posting of Written Answers, Friday, February 22, 2019; 4:00 PM**
 - Answers to questions for clarification can be found within the question tab found within the solicitation posting at <https://www.ebidexchange.com/alpharetta>. All substantial changes to scope, specs, etc. will be posted by written addendum.
4. Specific camera requirements for Upcoming Projects, RFP 19-107 Section 2.7:
 - a. City Hall Parking Deck Camera Installation
 - Avigilon H4A Dome Cameras in 5MP with Content Adaptive IR, with a lens that is appropriate to render a still image from a video of a vehicle's license plate driving by the camera's field of view.
 - b. Public Safety Jail Camera Installation
 - Avigilon H4A Dome Cameras with Content Adaptive IR, 3MP or 5MP. Fisheye Camera: H4 Fisheye 12MP with Content Adaptive IR. Refer to Jail Drawing – Complete.pdf for camera locations requiring 3MP or 5MP.
 - Refer to Jail Drawing – Complete.pdf, the following cameras need detention grade housings: 11, 12, 14, 15, 16, 18, 22, 23, 24, 25, 26, 27, 28, 29, 31, 32.
5. The 43 traffic cameras noted in the RFP will not require quarterly inspection, cleaning, or adjustment.

End of Addendum



CITY OF ALPHARETTA ADDENDUM #2

Addendum Issue Date: February 21, 2019

RFP Title: Video and Security Badge Systems

RFP #: 19-107

RFP Due Date and Time: February 28, 2019; 10:00 AM

Number of Pages: 2 Pages

RFP ADDENDUM

To All Offerors:

1. The attached information is made part of the RFP noted above and part of any contract that may be awarded as a result of response to this RFP.
2. The purpose of this addendum is to provide additional and/or revised information or documents.
3. In the event of a conflict between previously released information and the information contained herein, the information contained herein shall prevail.
4. A signature on this page acknowledges receipt of this addendum.
5. This signed addendum acknowledgment must be included with Proposal response.
6. A signature on this addendum does not constitute your signature on the original Proposal document.
7. See Addendum information beginning on the next page.

Offeror's Addendum Acknowledgement

Firm Name

Firm Address

Signature of Person Authorized to Bind this Firm

Date

Typed or Printed Name and Title

Phone Number and E-mail Address

The Request for Proposals documents are hereby modified in the following respects:

1. **Remove from Addendum #1, #4. b., Bullet Point 2,** the requirement stating: Refer to Jail Drawing – Complete.pdf, the following cameras need detention grade housings: 11, 12, 14, 15, 16, 18, 22, 23, 24, 25, 26, 27, 28, 29, 31, 32.
2. **Replace this requirement with the following:** Detention grade housings are NO LONGER required. Refer to Addendum 1, #4. b., Bullet Point 1, which gives direction on the type of cameras to be used.
3. The cameras for the parking deck and jail are required to be IR.
4. A new server is required for the jail. Specifically, the new server is to be an Avigilon Dell OEMR rack-mount server with an iDRAC remote management card. No server is required for parking deck; already existing server has adequate free capacity.
5. Upgrade from ACC5 to ACC6 required for existing server (a Dell OEMR R730xd (HD-NVR3) to host parking deck cameras. For the jail cameras, ACC version 6 should be covered by the new server requirement.

End of Addendum



CITY COUNCIL MEETING STAFF REPORT

Submitting Department: Public Works
Submitted By: Jill Bazinet
Meeting Date: June 10, 2019

I. AGENDA ITEM TITLE: ROADWAY RATING AND PAVEMENT ANALYSIS REPORT

II. RECOMMENDATION:

III. REPORT IN BRIEF:

In FY2019 Alpharetta funded a project to evaluate city roadway conditions. The objective was to collect useful data and information about the City's road inventory and surface condition that would allow the City's staff to optimize their plan for road network repair and rehabilitation under budget constraints. The new information collected, in conjunction with historical repair and rehabilitation information and traffic information helps the City make consistent and cost-effective decisions for roadway preservation.

Dynatest, a firm with international experience in roadway rating and analysis, was selected to complete a thorough evaluation of the city's public roads. Dynatest manufactures, owns, and operates a state-of-the-art Pavement Condition Survey System (PCSS) for semi-automated pavement data collection and distress surveys of pavements. The PCSS is outfitted with the Pavement Laser Crack Measurement Systems (LCMS) for collecting continuous, high-resolution digital line scan pavement images and with a Dynatest Mark III Road Surface Profiler (RSP) for collecting longitudinal and travers profile data. Dynatest pavement inspectors take this information into a graphical interface to visualize, review, and edit all the collected datasets. This data is brought into PAVER, an industry-wide leader in pavement analysis software. In PAVER the City is able to determine the current Pavement Condition Index (PCI) for each road, create a 5-year and a 10-year preventative maintenance plan, create cost estimates for the upcoming years based on a variety of goals (i.e. improve average PCI score vs maintain current PCI score), create lists and maps of streets to be paved each year, and update lists based on completed paving work.

In addition to the one time analysis and software setup, Dynatest will return to the city in year 3 and year 5 of the contract to re-rate / re-analyze the roadway conditions. Roadway deterioration is non-linear (those with more truck traffic or thinner asphalt or smaller rock base may deteriorate faster than those without these issues). It is important to update the evaluations periodically so that the city can verify that it is expending its efforts efficiently and purposefully. This re-analysis will also provide the city with concrete evidence on whether the pavement program is improving the roadway conditions, maintaining a status quo rating, or falling behind. This will be critical as the city looks at future budgets. Additionally, repetitive analysis allows the city to recognize patterns of quicker deterioration on roadways so that the possible need for entire roadway reconstruction or deeper restoration can be evaluated.

What is evaluated and why what you need a professional to review the roads?

When a road is analyzed, different distresses are evaluated. These distressed help to indicate and predict the condition of the road and its rate of deterioration. The roadway distresses that are evaluated for the city include:

- Cracking (alligator, clock, edge, joint reflection, lateral and transverse)
- Bleeding
- Bumps / sags
- Depressions
- Lane or shoulder drop-offs
- Patching
- Potholes

- Rutting
- Swelling
- Raveling
- Weathering

Each of these is independently evaluated for severity (low, medium, high) and each distress lowers the rated segment's overall condition score. Certain distresses are more catastrophic to the overall integrity of the roadway. When these are found they impact overall score more than superficial distresses.

Not all cracking is the same. Some types of cracking indicate fatigue failure in roadways while others are superficial or cosmetic. Determination of which is which takes years of professional training. This is why the City hires the best consulting firms with years of professional experience to complete the evaluations.

Pavement Condition Index Scores:

The current roadway PCI score average is 68.58. This falls into the Fair category. As a goal, the City would like to improve this average score to 75 (which would bring our average rating to the Good condition).

Scoring is presented in two ways, as a total road score and as a segment score.

A segment score is based on a small length of road typically between two intersecting streets or median breaks. This score zeros in on small patches of roadway distresses. The total roadway score combines a weighted average of the segments that make up the entire roadway.

For neighborhood or shorter roads, the City will typically complete small repairs on a single segment (i.e. filling potholes) and will complete resurfacing along the entire length and width of the roadway for aesthetic consistency. For longer roads, such as North Point Parkway, it makes more financial sense to complete resurfacing on sections (i.e. between two intersections) rather than spend money to do the entire road at one time. Since roadways do not fail uniformly, it does not make sense to spend money to repair sections until they need it. Therefore, smaller neighborhood roads are typically prioritized by roadway and section PCI while major roads are prioritized by section PCI.

The City's roadway scores are divided into four categories: Good (75-100), Fair (50-74.9), Poor (25 - 49.9), and Very Poor (0 - 24.9).

The current roadway PCI score average is 68.58. This falls into the Fair category. As a goal, the City would like to improve this average score to 75 (which would bring our average rating to the Good category).

Current policies and guidelines that will impact how we approach prioritization:

Public Works staff uses the condition data provided in PAVER, GIS maps, visual inspections, and work order data to determine the roads to include in our preservation program each year. This holistic approach relies on sound engineering principles and accounts for our unique conditions and field experiences.

Common practice is not to approach this with a linear "worst section first" methodology. Pavements do not fail linearly. In the degradation curve there is a point where cheaper and less obtrusive maintenance will extend the life and maintain a higher level of integrity prior to the steep decline in condition. It is advisable to try to 'catch' roads before they begin the steep decline. To do this, you will be spending money on roads that are not the lowest condition on the list. While you do want to focus large portions of funding to repair or rehabilitate those at the lowest end of the spectrum, there is an art in preserving a road just before the steep decline. The key is to find the balance where you are reducing the number of roads in the poor or very poor categories while maintaining everything else.

In addition to understanding this dual method approach, the City has been selecting roads each year by proximity to each other. This saves the city mobilization money, but it also narrows the time frame any

resident is inconvenienced by the project. The intent here is to select neighborhoods with the most “poor or red” sections of roads and then add in other roads in the neighborhood that fall below an average PCI of 75. This works great in most neighborhoods (some of the larger subdivisions have too many roads to get to each one in a year). The intent is to prevent milling and resurfacing year after year after year on different roads in one neighborhood. It also allows the roadway surface color to wear and fade uniformly throughout the neighborhood. We know this aesthetic is important to our residents.

Based on the scenarios run in PAVER, and assuming that the degradation curves are accurate and prices for asphalt work do not jump beyond the assumed 3% inflation rate, the City could anticipate reaching the goal average roadway PCI of 75 after the FY24 milling and resurfacing project if \$5.1 million is budgeted for each of the next five years. Because this includes many assumptions, the City will continue to re-evaluate its plan each year once the annual pavement project is complete. PAVER will adjust scores (up for work completed and down for normal degradation) and new scenarios will be run. Each year our focus will adjust based on best engineering practices and field conditions. Some years we may concentrate on fewer more expensive full depth reclamation while other years a bulk of the budget will be spent on preventative maintenance like slurry seals. This combination of approaches and fluidity in the planning will provide the best and most cost effective outcomes. By the end of FY24 the city will have 3 roadway evaluations and 5 years of adjusted pavement preservation projects. This data will help guide us for our next 5 years of planning and projects.

IV. ALTERNATIVES:

V. ATTACHMENTS:

Roadway Rating Report, Roadway Rating Statistics Summary, Roadway Rating PCI Roadway Photo Examples, FY19 Roadway Rating Categories, FY20 Milling and Resurfacing List

Roadway Rating Report

History / Background:

In FY2019 Alpharetta funded a project to evaluate city roadway conditions. The objective was to collect useful data and information about the City's road inventory and surface condition that would allow the City's staff to optimize their plan for road network repair and rehabilitation under budget constraints. The new information collected, in conjunction with historical repair and rehabilitation information and traffic information helps the City make consistent and cost-effective decisions for roadway preservation.

Dynatest, a firm with international experience in roadway rating and analysis, was selected to complete a thorough evaluation of the city's public roads. Dynatest manufactures, owns, and operates a state-of-the-art Pavement Condition Survey System (PCSS) for semi-automated pavement data collection and distress surveys of pavements. The PCSS is outfitted with the Pavement Laser Crack Measurement Systems (LCMS) for collecting continuous, high-resolution digital line scan pavement images and with a Dynatest Mark III Road Surface Profiler (RSP) for collecting longitudinal and travers profile data. Dynatest pavement inspectors take this information into a graphical interface to visualize, review, and edit all the collected datasets. This data is brought into PAVER, an industry-wide leader in pavement analysis software. In PAVER the City is able to determine the current Pavement Condition Index (PCI) for each road, create a 5-year and a 10-year preventative maintenance plan, create cost estimates for the upcoming years based on a variety of goals (i.e. improve average PCI score vs maintain current PCI score), create lists and maps of streets to be paved each year, and update lists based on completed paving work.

In addition to the one time analysis and software setup, Dynatest will return to the city in year 3 and year 5 of the contract to re-rate / re-analyze the roadway conditions. Roadway deterioration is non-linear (those with more truck traffic or thinner asphalt or smaller rock base may deteriorate faster than those without these issues). It is important to update the evaluations periodically so that the city can verify that it is expending its efforts efficiently and purposefully. This re-analysis will also provide the city with concrete evidence on whether the pavement program is improving the roadway conditions, maintaining a status quo rating, or falling behind. This will be critical as the city looks at future budgets. Additionally, repetitive analysis allows the city to recognize patterns of quicker deterioration on roadways so that the possible need for entire roadway reconstruction or deeper restoration can be evaluated.

What is evaluated and why what you need a professional to review the roads?

When a road is analyzed, different distresses are evaluated. These distressed help to indicate and predict the condition of the road and its rate of deterioration. The roadway distresses that are evaluated for the city include:

- Cracking (alligator, clock, edge, joint reflection, lateral and transverse)
- Bleeding
- Bumps / sags
- Depressions
- Lane or shoulder drop-offs
- Patching
- Potholes
- Rutting
- Swelling
- Raveling
- Weathering

Each of these is independently evaluated for severity (low, medium, high) and each distress lowers the rated segment's overall condition score. Certain distresses are more catastrophic to the overall integrity of the roadway. When these are found they impact overall score more than superficial distresses.

Not all cracking is the same. Some types of cracking indicate fatigue failure in roadways while others are superficial or cosmetic. Determination of which is which take years of professional training. This is why the City hires the best consulting firms with years of professional experience to complete the evaluations.

Typical cracking examples:

Alligator or Fatigue Cracking - Alligator or fatigue cracking is a series of interconnecting cracks caused by fatigue failure of the asphalt concrete surface under repeated traffic loading. Cracking begins at the bottom of the asphalt surface (or stabilized base) where tensile stress and strain are highest under a wheel load. The cracks propagate to the surface initially as a series of parallel longitudinal cracks. After repeated traffic loading, the cracks connect, forming many sided, sharp-angled pieces that develop a pattern resembling chicken wire or the skin of an alligator. The pieces are generally less than 1-1/2 ft (0.5 m) on the longest side. Alligator cracking occurs only in areas subjected to repeated traffic loading, such as wheel paths. (Pattern-type cracking that occurs over an entire area not subjected to loading is called "block cracking," which is not a load-associated distress.)



Block Cracking - Block cracks are interconnected cracks that divide the pavement into approximately rectangular pieces. The blocks may range in size from approximately 1 by 1 foot (0.3 by 0.3 m) to 10 by 10 feet (3 by 3 m). Block cracking is caused mainly by shrinkage of the asphalt concrete and daily temperature cycling (which results in daily stress/ strain cycling). It is not load-associated. Block cracking usually indicates that the asphalt has hardened significantly. Block cracking normally occurs over a large portion of the pavement area, but sometimes will occur only in non-traffic areas. This type of distress differs from alligator cracking in that alligator cracks form smaller, many-sided pieces with sharp angles. Also, unlike block, alligator cracks are caused by repeated traffic loadings, and are therefore found only in traffic areas (i.e., wheel paths).



Edge Cracking - Edge cracks are parallel to and usually within 1 to 1-1/2 feet (0.3 to 0.5 m) of the outer edge of the pavement. This distress is accelerated by traffic loading and can be caused by frost-weakened base or subgrade near the edge of the pavement. The area between the crack and pavement edge is classified as raveled if it is broken up (sometimes to the extent that pieces are removed).



Longitudinal and Transverse Cracking - Longitudinal cracks are parallel to the pavement's centerline or laydown direction. They may be caused by:

1. A poorly constructed paving lane joint.
2. Shrinkage of the AC surface due to low temperatures or hardening of the asphalt and/ or daily temperature cycling.
3. A reflective crack caused by cracking beneath the surface course, including cracks in PCC slabs (but not PCC joints).

Transverse cracks extend across the pavement at approximately right angles to the pavement centerline or direction of laydown. These types of cracks are not usually load-associated.



Pavement Condition Index Scores:

Scoring is presented in two ways, as a total road score and as a segment score.

A segment score is based on a small length of road typically between two intersecting streets or median breaks. This score zeros in on small patches of roadway distresses. The total roadway score combines a weighted average of the segments that make up the entire roadway.

For neighborhood or shorter roads, the City will typically complete small repairs on a single segment (i.e. filling potholes) and will complete resurfacing along the entire length and width of the roadway for neighborhood consistency. For longer roads, such as North Point Parkway, it makes more financial sense to complete resurfacing on sections (i.e. between two intersections) rather than spend money to do the entire road at one time. Since roadways do not fail uniformly, it does not make sense to spend money to repairing sections until they need it. Therefore, smaller neighborhood roads are typically prioritized by roadway and section PCI while major roads are prioritized by section PCI.

The City's roadway scores are divided into four categories:

Good = 75+
Fair = 50-74.99
Poor = 25-49.99
V Poor = 0-24.99

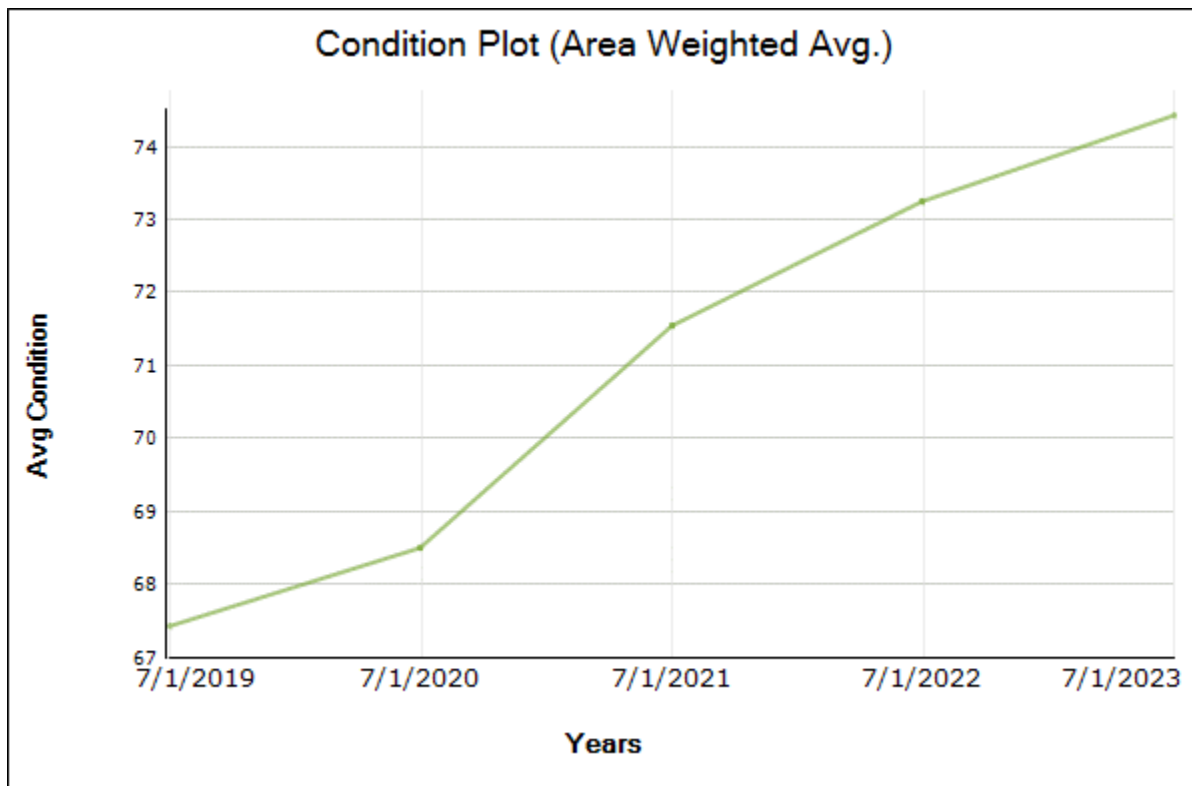
The current roadway PCI score average is 68.58. This falls into the Fair category. As a goal, the City would like to improve this average score to 75 (which would bring our average rating in to the Good condition category).

What if scenarios:

1. With a budget of \$5.1 million/ year for the next five years (assuming 3% inflation and general degradation curves) will PCI improve?

PCI Score

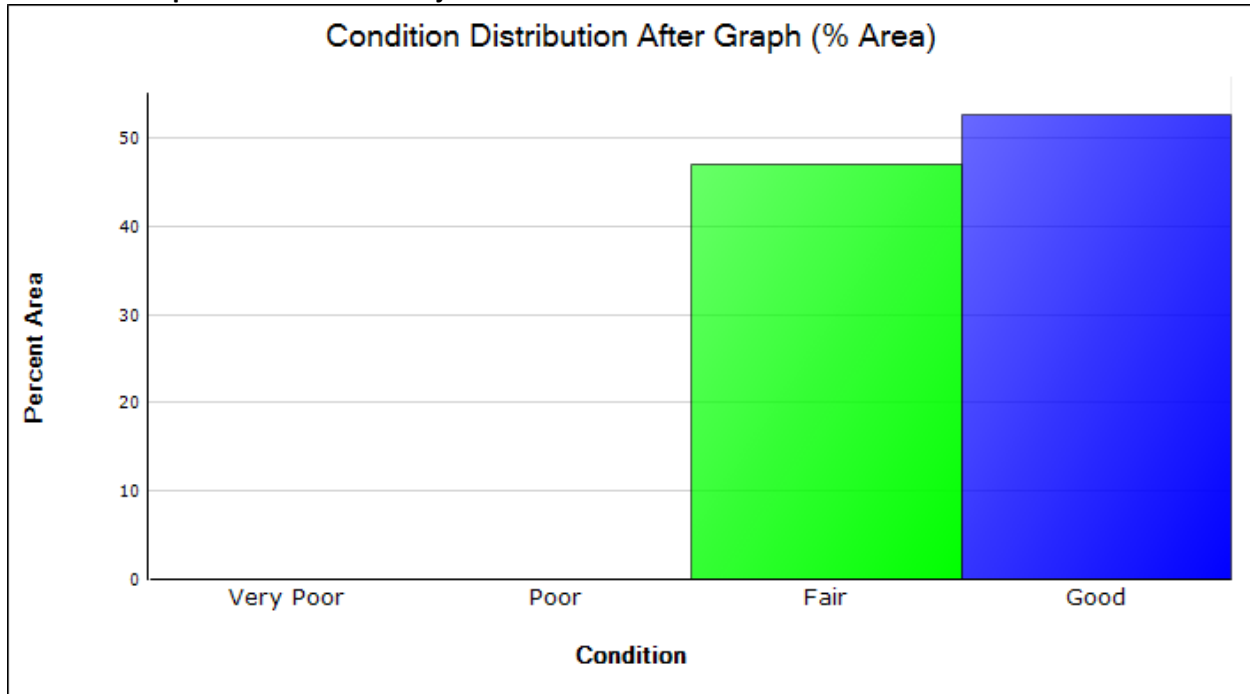
Date	Ave Section Condition Before FY Repairs	Ave Section Condition After FY Repairs
07-01-2019 (FY20)	66.93	71.24
07-01-2020 (FY21)	68.00	74.37
07-01-2021 (FY22)	71.03	75.75
07-01-2022 (FY23)	72.75	76.60
07-01-2023 (FY24)	73.94	75.53



Percent by Condition each year

Date	% Very Poor	% Poor	% Fair	% Good
7/1/2019	1	12	39	48
7/1/2020	1	6	38	55
7/1/2021	2	1	41	56
7/1/2022			43	57
7/1/2023			47	53

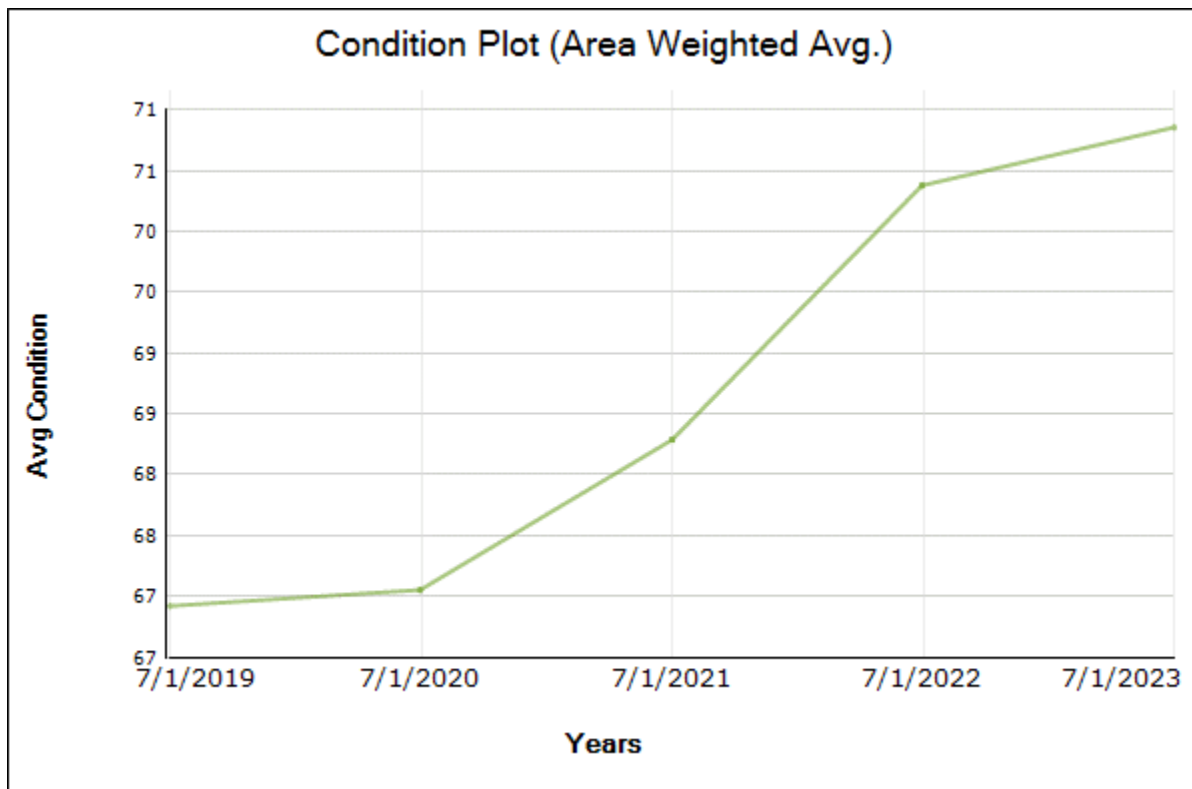
Condition Map after FY24 M&R Project



2. With a budget of \$4 million/ year for the next five years (assuming 3% inflation and general degradation curves) what happens to PCI?

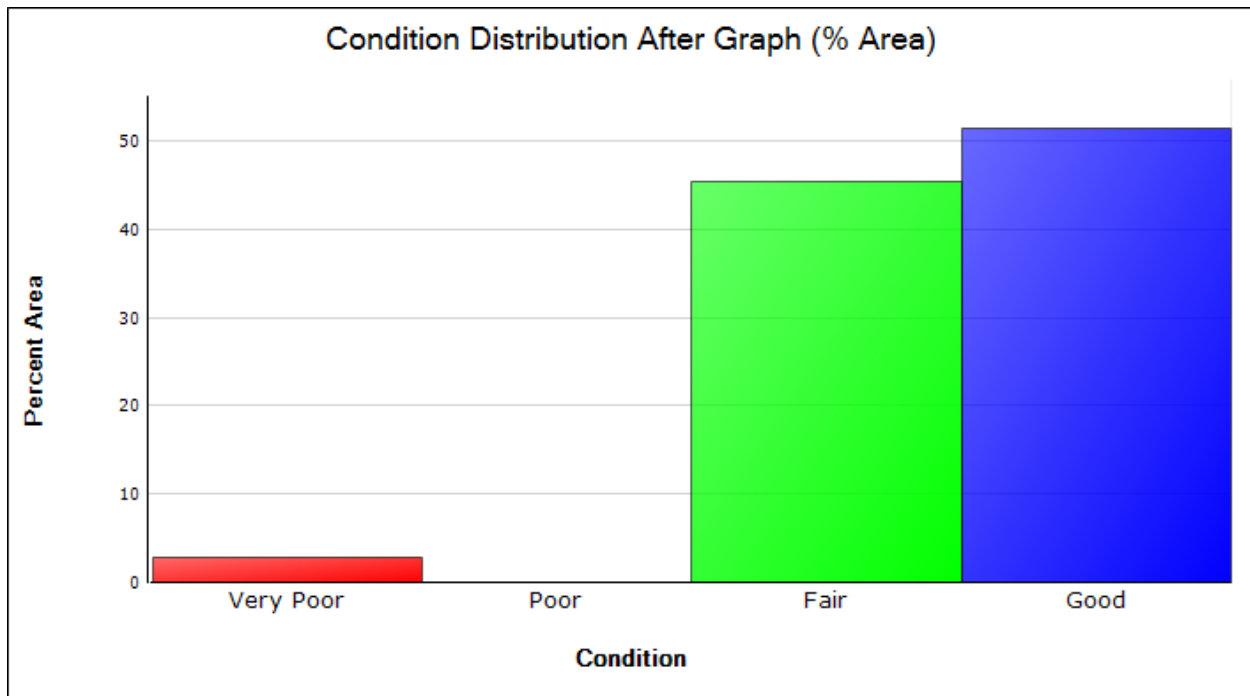
PCI Score

Date	Ave Section Condition Before FY Repairs	Ave Section Condition After FY Repairs
07-01-2019 (FY20)	66.93	70.22
07-01-2020 (FY21)	67.06	71.37
07-01-2021 (FY22)	68.29	73.37
07-01-2022 (FY23)	70.38	73.54
07-01-2023 (FY24)	70.86	73.85



Percent by Condition each year

Date	% Very Poor	% Poor	% Fair	% Good
7/1/2019	1	14	39	46
7/1/2020	1	11	38	49
7/1/2021	2	5	41	52
7/1/2022	3	2	43	52
7/1/2023	4		46	52

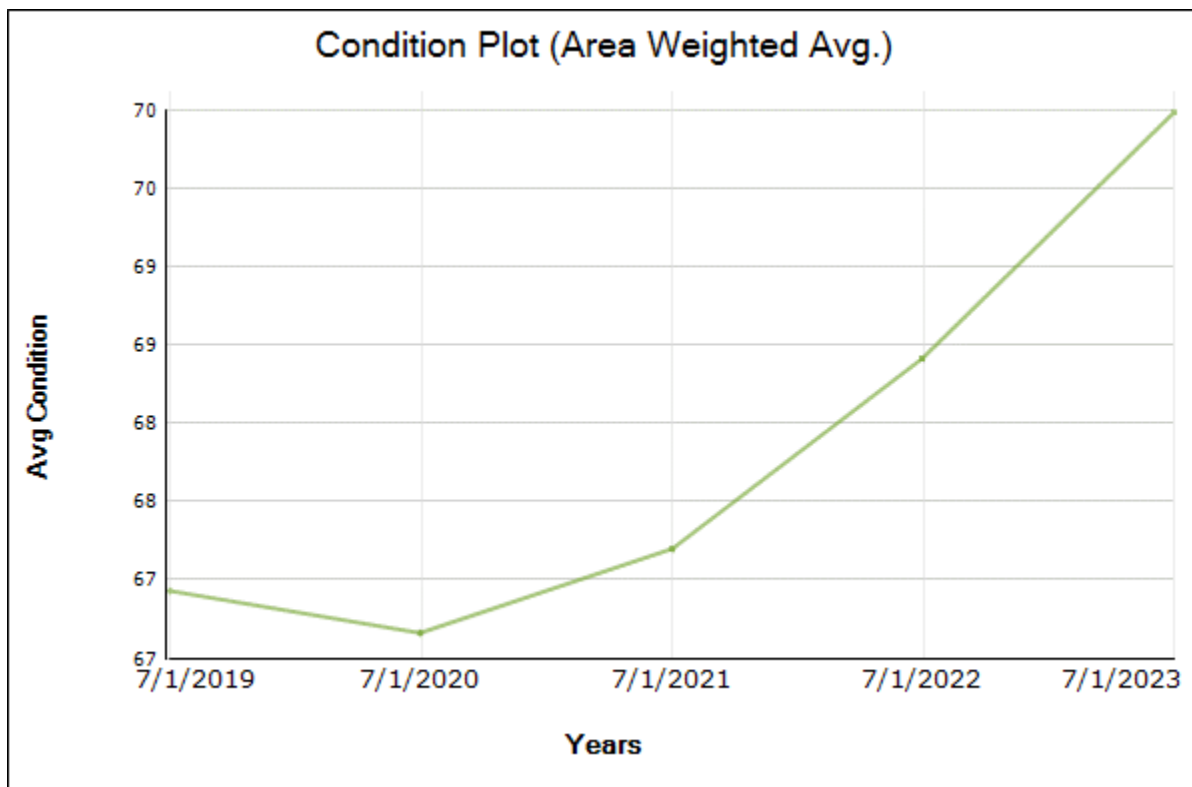


With this scenario the failing roads (those that are very poor) continue to increase and eventually become so bad that they are not traversable.

3. With a budget of \$3.5 million/ year (similar to FY19 budget) for the next five years (assuming 3% inflation and general degradation curves) what happens to PCI?

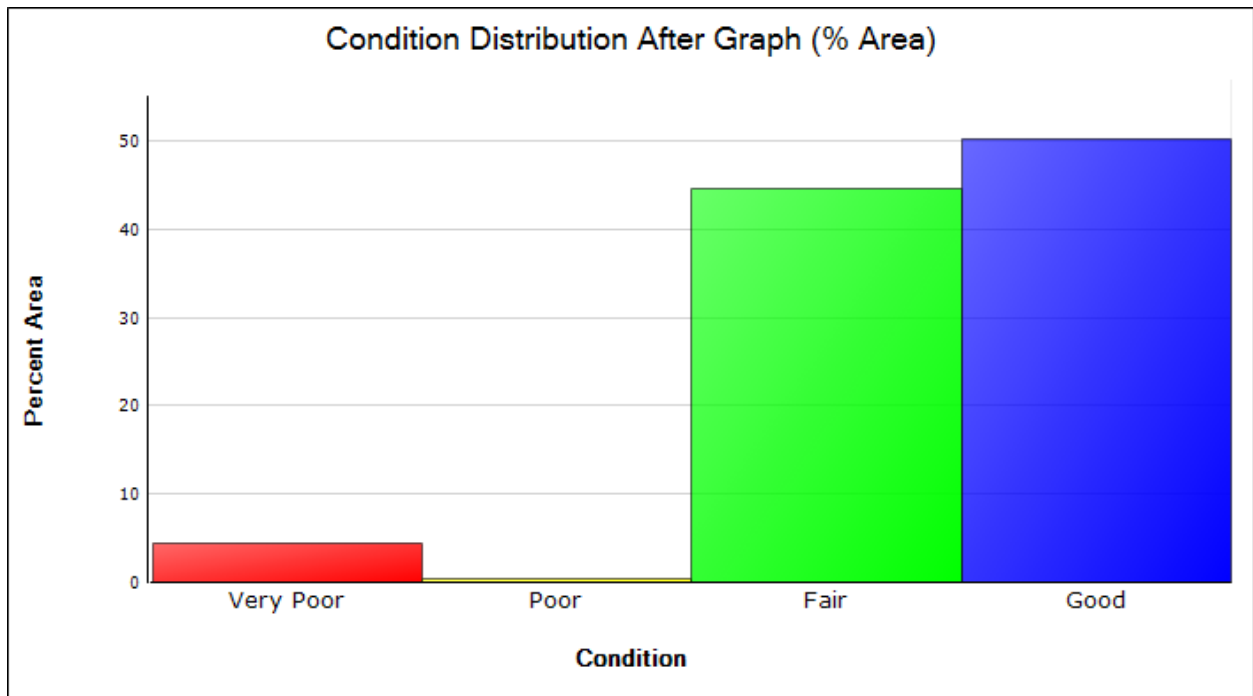
PCI Score

Date	Ave Section Condition Before FY Repairs	Ave Section Condition After FY Repairs
07-01-2019 (FY20)	66.93	69.77
07-01-2020 (FY21)	66.66	70.16
07-01-2021 (FY22)	67.20	71.34
07-01-2022 (FY23)	68.42	72.77
07-01-2023 (FY24)	69.99	72.64



Percent by Condition each year

Date	% Very Poor	% Poor	% Fair	% Good
7/1/2019	1	15	39	45
7/1/2020	1	13	38	47
7/1/2021	2	8	41	49
7/1/2022	3	3	43	51
7/1/2023	4		45	50

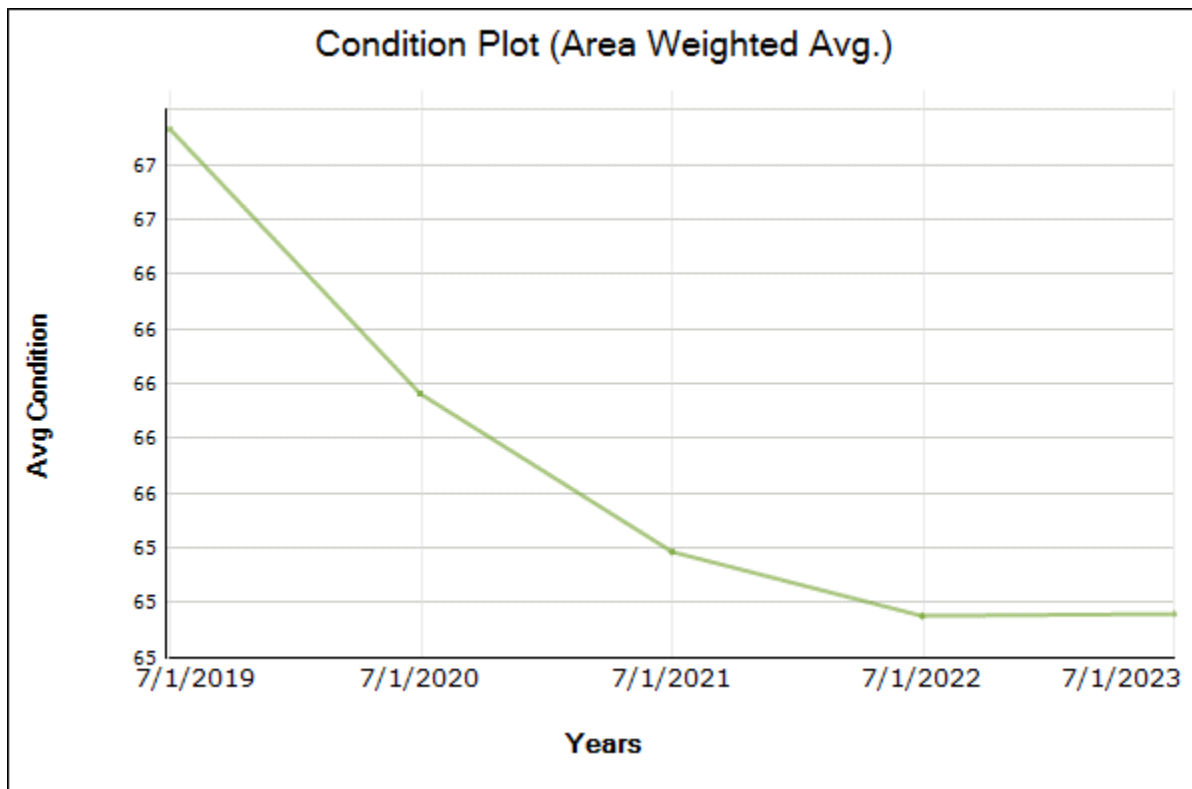


With this scenario the failing roads (those that are very poor) continue to increase and eventually become so bad that they are not traversable.

4. With a budget of \$2.5 million/ year (similar to FY19 budget) for the next five years (assuming 3% inflation and general degradation curves) what happens to PCI?

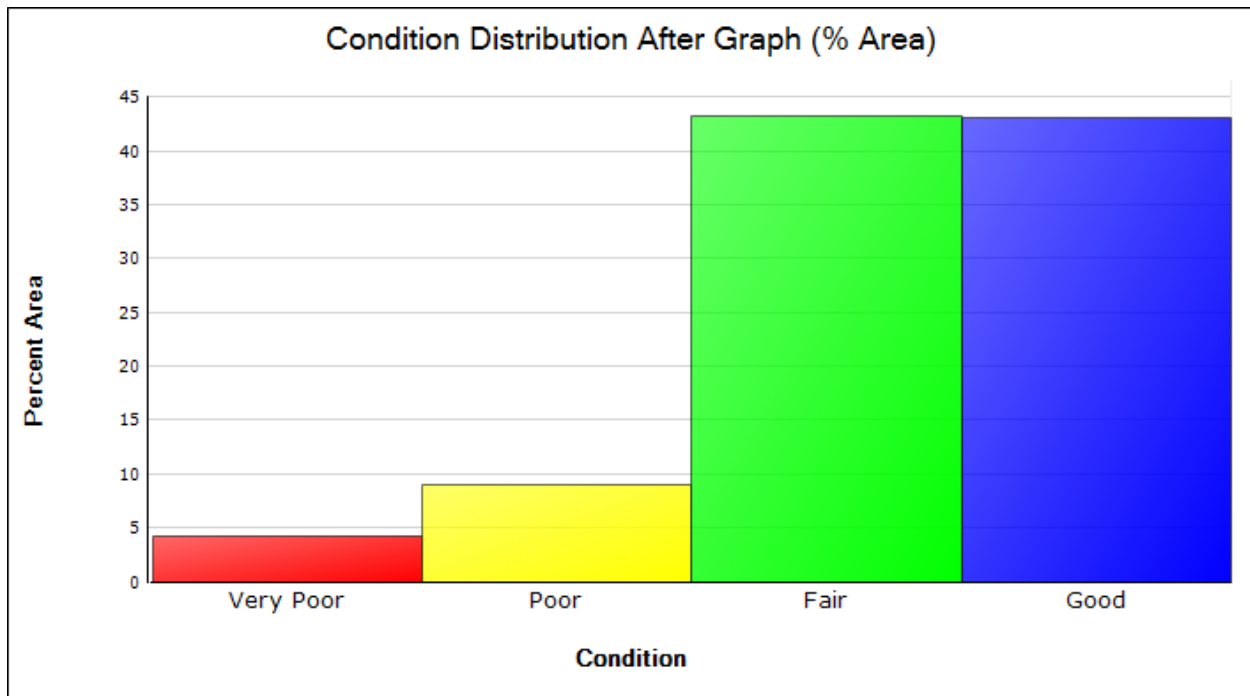
PCI Score

Date	Ave Section Condition Before FY Repairs	Ave Section Condition After FY Repairs
07-01-2019 (FY20)	66.93	68.99
07-01-2020 (FY21)	65.96	68.11
07-01-2021 (FY22)	65.39	67.91
07-01-2022 (FY23)	65.15	67.85
07-01-2023 (FY24)	65.16	67.90



Percent by Condition each year

Date	% Very Poor	% Poor	% Fair	% Good
7/1/2019	1	15	41	44
7/1/2020	1	14	43	42
7/1/2021	2	13	43	42
7/1/2022	3	12	43	42
7/1/2023	4	9	43	43



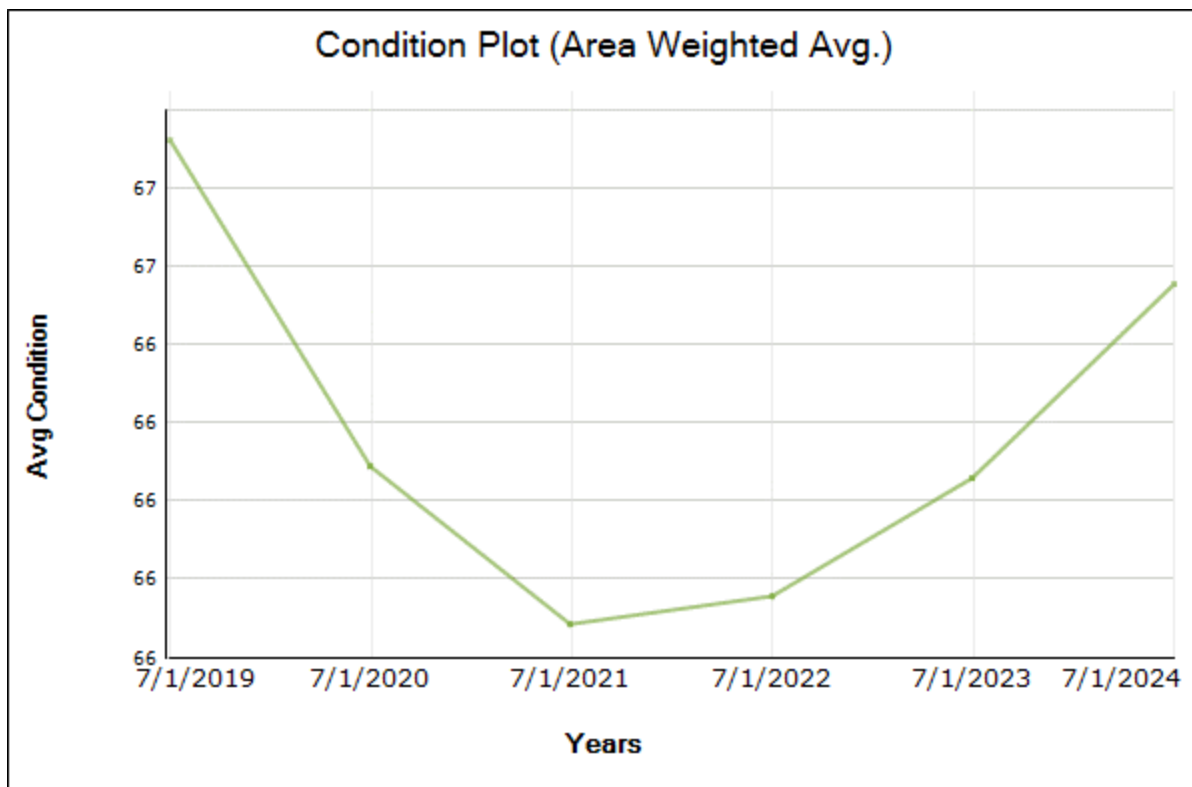
With this scenario the failing roads (those that are very poor) continue to increase and eventually become so bad that they are not traversable.

5. How much would we need allocated each year if we wanted to maintain our current PCI?

\$2.7 million / year provides the following:

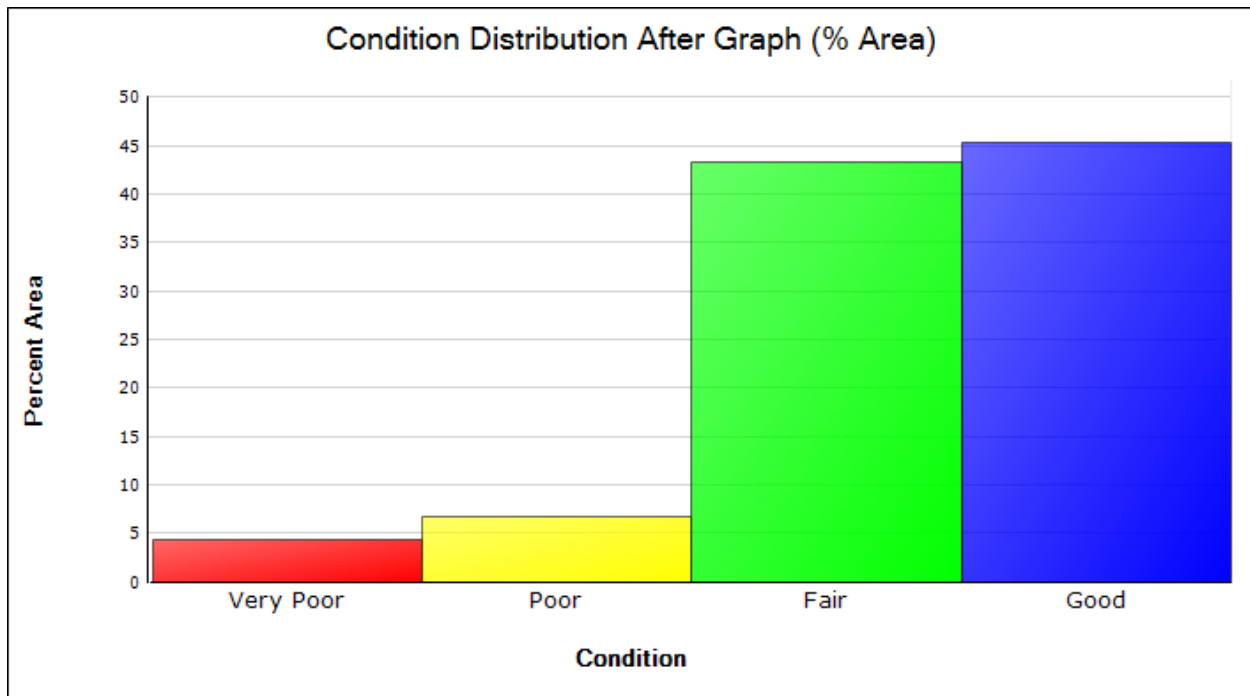
PCI Score

Date	Ave Section Condition Before FY Repairs	Ave Section Condition After FY Repairs
07-01-2019 (FY20)	66.93	69.13
07-01-2020 (FY21)	65.68	68.44
07-01-2021 (FY22)	65.76	68.56
07-01-2022 (FY23)	66.06	68.77
07-01-2023 (FY24)	66.56	66.56



Percent by Condition each year

Date	% Very Poor	% Poor	% Fair	% Good
7/1/2019	1	15	40	44
7/1/2020	1	13	42	43
7/1/2021	2	13	41	43
7/1/2022	3	10	43	43
7/1/2023	4	7	51	45



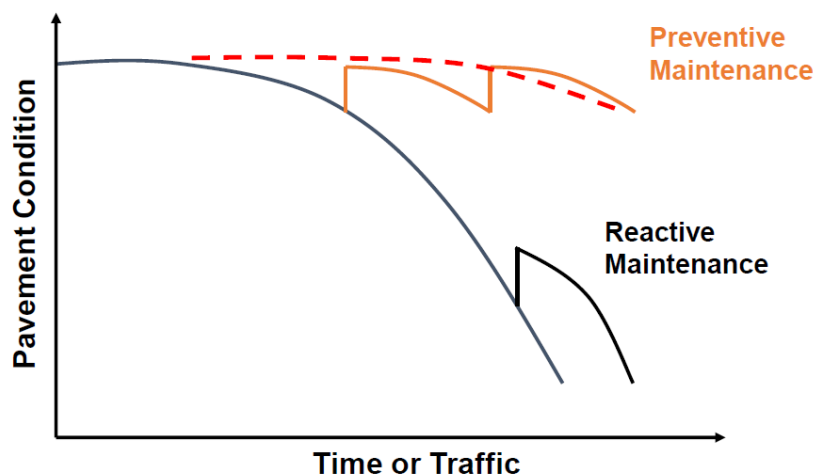
This model tries to keep improving the good and fair roads and lets the failing roads just keep getting worse.

Current policies and guidelines that will impact how we approach prioritization:

Public Works staff uses the condition data provided in PAVER, GIS maps, visual inspections, and work order data to determine the roads to include in our preservation program each year. This holistic approach relies on sound engineering principles and accounts for our unique conditions and field experiences.

Common practice is not to approach this with a linear “worst section first” methodology. Pavements do not fail linearly. In the degradation curve there is a point where cheaper and less obtrusive maintenance will extend the life and maintain a higher level of integrity prior to the steep decline in condition. It is advisable to try to ‘catch’ roads before they begin the steep decline. To do this, you will be spending money on roads that are not the lowest condition on the list. While you do want to focus large portions of funding to repair or rehabilitate those at the lowest end of the spectrum, there is an art in preserving a road just before the steep decline. The key is to find the balance where you are reducing the number of roads in the poor or very poor categories while maintaining everything else.

Pavement Condition



In addition to understanding this dual method approach, the City has been selecting roads each year by proximity to each other. This saves the city mobilization money, but it also narrows the timeframe any resident is inconvenienced by the project. The intent here is to select neighborhoods with the most “poor or fair” sections of roads and then add in other roads in the neighborhood that fall below an average PCI of 75. This works great in most neighborhoods (some of the larger subdivisions have too many roads to get to each one in a year). The intent is to prevent milling and resurfacing year after year after year on different roads in one neighborhood. It also allows the roadway surface color to wear and fade uniformly throughout the neighborhood. We know this aesthetic is important to our residents.

Based on the scenarios run in PAVER, and assuming that the degradation curves are accurate and prices for asphalt work do not jump beyond the assumed 3% inflation rate, the City could anticipate reaching the goal average roadway PCI of 75 after the FY24 milling and resurfacing project if \$5.1 million is budgeted for each of the next five years. Because this includes many assumptions, the City will continue

to re-evaluate its plan each year once the annual pavement project is complete. PAVER will adjust scores (up for work completed and down for normal degradation) and new scenarios will be run. Each year our focus will adjust based on best engineering practices and field conditions. Some years we may concentrate on fewer more expensive full depth reclamation while other years a bulk of the budget will be spent on preventative maintenance like slurry seals. This combination of approaches and fluidity in the planning will provide the best and most cost effective outcomes. By the end of FY24 the city will have 3 roadway evaluations and 5 years of adjusted pavement preservation projects. This data will help guide us for our next 5 years of planning and projects.

Roadway Rating Statistics Summary (as of January 1, 2019, does not include FY19 project)

Number of Lane Miles = 525

Number of Centerline Miles (only one per road) = 227

Number of Centerline Miles (divided roads have centerlines on both sides of roadway) = 266

Number of Evaluated Sections = 4140

Number of Evaluated Roads = 911

Weighted Average PCI score = 68.58

PCI Condition Categories:

Good = 75-100 -> 1,886 sections fall in this category, non-weighted average score of 86.42

Fair = 50-74 -> 1,559 sections fall in this category, non-weighted average score of 63.92

Poor = 25-49 -> 656 sections fall in this category, non-weighted average score of 38.74

Fair = 0-24 -> 39 sections fall in this category, non-weighted average score of 19.18

Number of miles / linear feet / roads per category:

Good = 75-100 -> 114 miles / 601,659.03 linear feet / 513 roads

Fair = 50-74 -> 104 miles / 549,690.99 linear feet / 488 roads

Poor = 25-49 -> 46 miles / 244,657.02 linear feet / 296 roads

Fair = 0-24 -> 2 miles / 9,217.72 linear feet / 30 roads

Photo Examples

Roadway Section in Good Condition (75-100)



South Lake Drive

Roadway Section in Fair Condition (50-74.99)



Fieldstone Crossing

Roadway Section in Poor Condition (25-49.99)



Golf Club Drive

Roadway Section in Very Poor Condition (0-24.99)



Schooner Ridge

Roadway Section in Very Poor Condition (0-24.99)

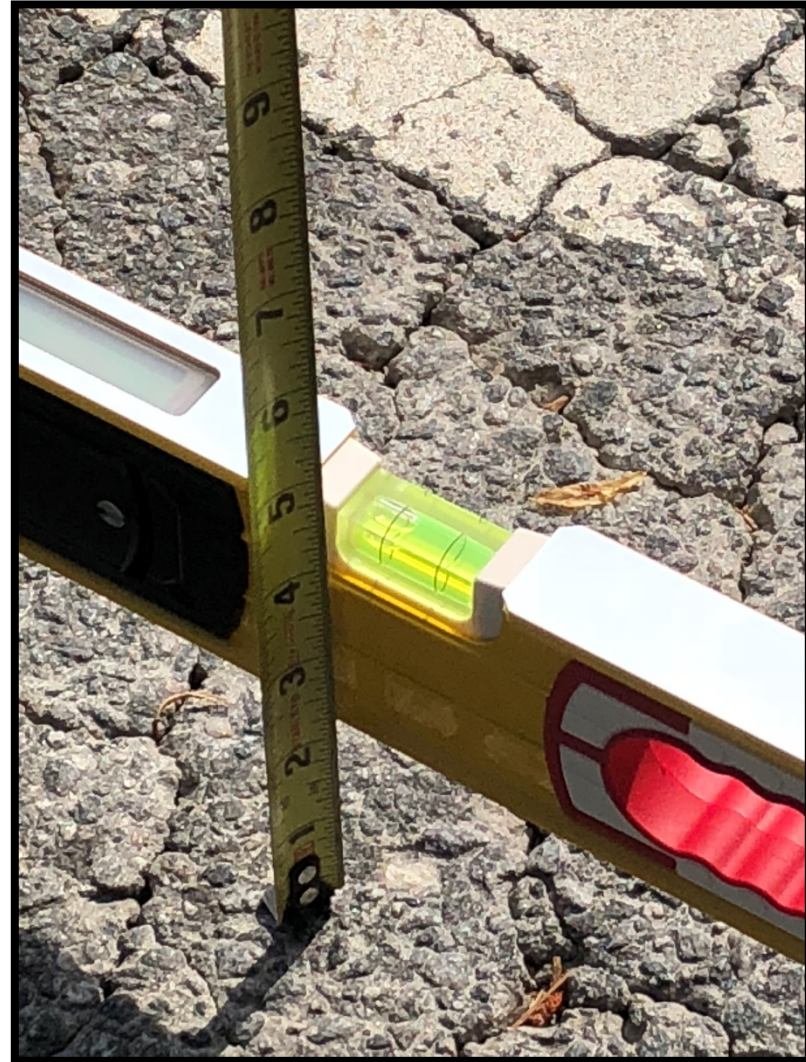


Lake Windward Drive

Roadway Section in Very Poor Condition (0-24.99)



Lake Windward Drive



Example of Roadway Section with PCI of 75



Timberline Place

Example of Roadway Section with PCI of 75



Preston Ridge Road

Overall Roadway Average PCI report:

Current All Road Average – 68.58 (*This score does not include the FY19 M&R Capital Project)

Sections of each roadway may score lower or higher than overall average scoring category. The category rating is for the average score of the entire roadway. Work is often performed on sections of larger roads that score low compared to the overall average.

Good = 75+

Fair = 50-74.99

Poor = 25-49.99

V Poor = 0-24.99

Road Name	Scoring Category
Abbey Terrace	Poor
Abernathy Oaks Way	Good
Academy Street	Good
Acreview Drive	Good
Admiral Court	Fair
Admiral Crossing	Good
Aidan Park	Good
Alderman Drive	Good
Alexander Drive	Fair
Allyson Circle	Good
Amber Park Drive	Good
Amberlilly Drive	Poor
Ambrose Avenue	Good
Americas Cup Cove	Fair
Amesdale Court	Good
Anchor Bend	Good
Andover	Fair
Anna Lane	Poor
Anson Avenue	Good
Arbor View	Poor
Arborhill Lane	Poor
Arklow Drive	Good
Arkwith Way	Good
Arminda Court	Good
Arrowood Court	Fair
Arrowood Lane	Fair

Arts Summit Road	Good
Ash Rill Drive	Fair
Augeron Court	Good
Autumn Sage Drive	Good
Aylesworth Cove	Good
Bannerhorn Run	Fair
Banyon Lane	Good
Barnesley Lane	Good
Barnesville Court	Poor
Bascomb Farm Drive	Good*
Bates Road	Poor
Beacon Hill Crossing	Fair
Beacon Hill Way	Good
Beacon Knoll Drive	Good
Beaver Creek Road	Good
Bellflower Drive	Fair
Belmont Chase Court	Poor
Belvoir Lane	Good
Benson Court	Fair
Bent Creek Crossing	Fair
Bent Creek Manor	Fair
Bent Creek Terrace	Fair
Bentwood Trace	Fair
Beragio Drive	Good
Beragio Place	Good
Berkshire Manor Drive	Good
Bethany Court	Good
Bethany Road	Fair
Big Creek Court	Good
Big Creek Overlook	Fair
Big Horn Circle	Poor
Birch Hollow Drive	Good*
Birch Hollow Place	Good*
Birch Ridge Court	Good
Birch Ridge Drive	Good
Birch Rill Drive	Fair
Birchington Close	Poor
Birkdale Court	Good
Bishops Gate Court	Fair*
Bisland Court	Poor
Bittercress Court	Good
Blackwatch Lane	Good

Blake Road	Good	Brown Thrasher Court	Good
Blue Heron Lane	Good	Bryn Athyn Court	Very Poor*
Blue Jay Terrace	Good	Buice Road	Fair
Boxgrove Road	Fair	Burford Hollow	Poor
Bracebridge Road	Fair	Burnett Circle	Good
Bradbury Lane	Good	Burnett Way	Good
Brady Place	Fair	Cains Cove	Good
Braeden Way	Good	Calla Lane	Fair
Brandywine Trail	Poor	Cambridge Court	Fair
Breckenridge Court	Fair	Canberra Way	Fair
Breckenridge Lane	Fair	Caney Creek Landing	Poor
Briar Rose Drive	Good	Cannonade Drive	Good
Briars Bend	Poor*	Cannonero Drive	Good
Bridge Pointe Court	Fair	Canter Lane	Good
Bridge Pointe Drive	Fair	Canton Street	Good
Brier Ridge	Poor*	Canton View	Fair
Brierfield Lake	Fair*	Cape York Trace	Good
Brierfield Road	Fair*	Carrara Cove	Good
Briers Chute	Fair*	Carverton Lane	Fair
Briers Creek Drive	Poor*	Carybell Lane	Fair
Brighton Circle	Good	Castleton Court	Fair
Brisbane Drive	Poor	Cathedral Drive	Fair
Broadwell Oaks Court	Poor*	Celandine Way	Good
Broadwell Oaks Drive	Poor*	Celestial Way	Poor
Broadwell Road	Good	Centennial Drive	Good
Brook Drive	Good	Chantilly Drive	Good
Brook Landing Court	Fair	Chapel Saint Leon Court	Fair
Brooke Forest Court	Fair	Charlotte Drive	Good
Brookeview Court	Fair	Chasewood Landing	Fair
Brookford Drive	Fair	Chasewood Trail	Fair
Brookhill Crossing Court	Good	Chasewood Way	Fair
Brookhill Crossing Lane	Good	Chelsey Circle	Good
Brookline Court	Fair	Chelsey Court	Good
Brookline Drive	Fair	Chelsey Lane	Good
Brookline Ridge	Poor	Chestnut Court	Fair
Brookline Trace	Fair	Chicory Way	Poor
Brookline Way	Fair	Christer Court	Good
Brookmeadow Court	Fair	Church Street	Fair*
Brookmill Point	Poor	Churchill Heights	Poor
Brookridge Terrace	Poor	Clairborne Drive	Fair
Brookside Parkway	Good	Clairmeade Trail	Fair
Brookstone Court	Fair	Clairmonte Avenue	Fair

Clairview Street	Fair	Creek Ridge Pointe	Poor
Clarinbridge Way	Fair	Creek Run Court	Poor
Clipper Bay Drive	Fair	Creek Spring Court	Poor
Clipper Court	Poor	Creekline Drive	Good
Clubhouse Drive	Fair	Creekpark Court	Good
Cobblestone Court	Good	Crestwood Court	Good
Cobblestone Way	Fair	Cricket Lane	Good
Cogburn Overlook	Good	Crocker Way	Poor*
Cogburn Pointe	Good	Crofters Pass	Good
Cogburn Ridge Road	Good	Culworth Manor	Poor*
Cogburn Ridge Way	Good	Cumberland Court	Good
Cogburn Road	Good	Cumming Street	Fair
Cold Creek Drive	Good	Cutty Sark Way	Good
Colony Drive	Good	Daintree Drive	Fair
Columbia Bay	Poor	Dania Drive	Poor
Commerce Street	Good	Darvish Lane	Fair
Compass Pointe Chase	Good	Dashing Wave Lane	Fair
Compass Pointe Crossing	Fair	Davis Bend	Good*
Compass Pointe Drive	Fair	Davis Drive	Poor*
Compass Pointe Walk	Good	Davis Island	Poor*
Concord Street	Good	Dearborne Lane	Fair
Constantine Close	Fair	Deerfield Parkway	Fair
Copper Circle	Fair	Denna Drive	Fair
Cornerstone Way	Good	Denna Place	Fair
Cotton Alley	Good	Dennis Drive	Good
Cotton Creek Entry	Fair	Derby Chase Court	Poor
Cotton Field Court	Fair	Destiny Trace	Fair
Cotton Field Trace	Poor	Devon Court	Fair
Cotton Field Way	Fair	Devon Lane	Fair
Cotton Mill Path	Fair	Devore Road	Fair
Cotton Mill Place	Poor	Dodds Grove Lane	Fair*
Courageous Wake	Fair	Dottie Lane	Good
Crabapple Chase Court	Good	Douglas Road	Fair
Crabapple Chase Drive	Poor	Dover Avenue	Fair*
Crabapple Crescent Court	Good	Driffield Court	Good
Crabapple Farm Drive	Good	Driffield Way	Poor
Crabapple Meadow Way	Fair	Dryden Road	Fair
Crabapple Trace	Good	Duke Drive	Good
Crabapple Tree Court	Fair	Dunoon Drive	Fair
Cranchester Way	Fair	Dunster Court	Good
Creek Landing Lane	Good	Eagles Mere Court	Good
Creek Ridge Crossing	Poor	Earls Court	Poor

Ebley Place	Poor*	Gate Dancer Way	Good
Eddystone Point	Fair	Gatehouse Court	Good
Edison Drive	Good	Georgia Lane	Fair
Elizabeth Boulevard	Good	Glen Abbey Drive	Fair
Ellis Avenue	Good	Gleneagles Pointe	Poor
Emerson Place	Good	Glenn Knolls Court	Good
Emily Lane	Good	Goldenrod Drive	Poor
Encore Parkway	Good	Golf Club Drive	Poor
Erin Drive	Fair	Gramercy Lane	Fair
Essex Court	Good	Gransley Court	Good
Estates Circle	Good	Graystone Crossing	Fair
Estates Run	Good	Graystone Terrace	Poor
Estates Terrace	Good	Graystone Way	Fair
Evergreen Lane	Fair	Great Oaks Way	Fair
Eversedge Court	Good	Great Rissington Way	Poor
Eversedge Drive	Fair	Greatwood Court	Good
Fairfax Drive	Fair	Greatwood Crossing	Good
Fairleaf Court	Good	Greatwood Lane	Good
Fanfare Way	Good	Greatwood Manor	Good
Farm Grove Trace	Good	Greatwood Path	Good
Ferncreek Drive	Good	Greatwood Terrace	Good
Fieldstone Court	Fair	Greenmont Circle	Good
Fieldstone Crossing	Poor	Greenmont Downs Lane	Good
Fieldstone Edge	Poor	Greenmont Downs Trace	Good
Fieldstone Landing	Fair	Greenmont Walk	Fair
Fieldstone Path	Very Poor	Greenmont Walk Court	Good
Fieldstone Walk	Poor	Greens Creek Lane	Poor*
Fieldstone Way	Poor	Grenadier Lane	Good
Flying Scot Court	Good	Grey Abbey Drive	Poor*
Flying Scot Way	Good	Gromwell Drive	Fair
Forest Path Circle	Poor	Guardsman Court	Good
Forest Path Lane	Fair	Gullwing Court	Good
Founders Parkway	Good	Gunter Court	Fair
Fox Chase Circle	Fair	Hall Court	Fair
Fox Lair Lane	Fair	Hampton Hill Drive	Fair
Fox Road	Poor	Hamptons Chase	Poor
Foxthorne Way	Good	Hamptons Crossing	Fair
Freemanville Road	Poor	Hamptons Passage	Fair
Friar Court	Good	Hamptons Run	Poor
Gadsden Street	Good	Haney Drive	Poor
Gannett Nook	Fair	Hanlon Way	Good
Garrick Point	Poor	Harbour Cove Court	Fair

Harbour Landing	Good	Hughes Branch Close	Poor
Harbour Overlook	Good	Hunters Meadow Lane	Poor
Harbour Point	Good	Hunters Oaks Drive	Fair
Harbour Ridge Court	Fair	Hunters Oaks Lane	Fair
Harbour Ridge Drive	Good	Huntington Downs	Fair
Harbour Ridge Run	Good	Huntington Trace	Fair
Harbour View Drive	Good	Huntington Trace Lane	Fair
Harrington Drive	Poor	Indian Mill Court	Fair
Harris Ridge Court	Fair	Indian Ridge Court	Fair
Harris Road	Fair	Inlet Woods Court	Fair
Harrogate Way	Poor*	Innovation Way	Poor
Haven Bluff	Fair	Intreped Cut	Fair
Hawkhorn Court	Fair	Jacaranda Court	Good
Haynes Bridge Road	Fair	Jane Wallace Lane	Fair
Haynes Forest Drive	Poor	Javad Lane	Good
Haynes Valley Court	Good	Jay Drive	Good
Hayward Lane	Fair	Jayne Ellen Court	Fair
Hearthstone Way	Fair	Jayne Ellen Way	Good
Hebden Bridge Lane	Good	Jenkins Court	Poor
Hedge Lawn Trail	Poor*	Jenny Lind Lane	Poor
Hembree Road	Good	Jere Drive	Poor
Henderson Court	Fair*	Jessup Court	Fair
Henderson Parkway	Poor	John Christopher Drive	Fair
Henley Way	Fair	Jon Scott Drive	Good
Heritage Lane	Good	Jonquilla Drive	Fair
Hidden Meadow Drive	Good	Jordan Court	Fair
High Hampton Chase	Fair	Julep Court	Good
High Hampton Run	Fair	Karen Drive	Good
High Vista Court	Fair	Kearny Court	Poor*
Highland Bend Cove	Poor	Kearny Street	Poor*
Highland Glen Court	Good	Keaton Court	Poor
Highland Glen Drive	Good	Kenneth Drive	Good
Highlands Court	Fair	Kersey Cove	Fair
Highmeade Drive	Good	Kestrel Cove	Good
Highmeade Terrace	Good	Ketton Way	Poor
Highview Pines Pass	Fair	Keystone Court	Good
Hill Chase	Poor	Kia Drive	Fair
Hillcrest Heights	Fair	Kimball Bridge Cove	Fair
Hollymount Road	Poor*	Kimball Bridge Road	Fair
Hook Road	Poor	Kimball Crest Court	Poor
Hopewell Plantation Drive	Good	Kimball Crest Drive	Good
Hopewell Road	Poor	Kimball Trace	Good

Kimball Way	Fair	Leeward Walk Circle	Good
Kincardine Way	Good	Leeward Walk Lane	Good
Kinderhill Court	Good	Lewiston Court	Fair
Kingry Lane	Good	Leycroft Court	Good
Kingsmark Trail	Good	Liana Point	Fair
Kingsport Drive	Poor	Lighthouse Lane	Good
Kingspring Court	Fair	Lighthouse Pointe Court	Fair
Kingswood Place	Good	Lillian Drive	Fair*
Kingsworth Way	Fair	Lily Garden Place	Poor
Kinner Circle	Good	Linkside Drive	Good
Kirkstall Trail	Fair	Linkside Hollow	Good
Knightsbridge Way	Fair	Linkside Overview	Good
Knoll Crest Court	Fair	Linkside Terrace	Good
Knoll Ridge Court	Fair	Little Creek Crossing	Poor
Ladbroke Lane	Good	Little Pine Trail	Poor
Lainston Court	Fair	Locust Grove Court	Fair*
Lake Pines Pointe	Good	Long Indian Creek Court	Fair
Lake Shore Landing	Fair	Longcreek Pointe	Good
Lake Shore Links	Fair	Longstone Landing	Fair
Lake Shore Overlook	Fair	Lowe Lane	Good
Lake Windward Drive	Fair	Lullwater Way	Fair
Lake Windward Landing	Fair	Lunetta Lane	Good
Lake Windward Overlook	Fair	Lunsford Circle	Fair
Lakeview Parkway	Good	Lyerly Pointe	Fair
Lakewind Court	Fair	Lynne Circle	Fair
Lakewind Way	Fair	Mae Lane	Fair
Lambdin Lane	Fair*	Maid Marion Close	Fair
Landings Chase	Fair	Mainstay Place	Poor
Landings Court	Poor	Maisie Court	Good
Landings Cove	Poor	Malbrough Drive	Poor
Landings Overlook	Poor	Mallory Manor Court	Fair
Lansburgh Turn	Good	Mamie Court	Fair
Lantern Ridge Court	Poor*	Mandi Way	Good
Lantern Ridge Drive	Poor*	Manning Drive	Good
Laurelwood Farm Drive	Poor	Manning Street	Poor
Laurelwood Lane	Fair	Mansell Court	Good
Lauren Hall Court	Poor	Mansell Road	Fair
Laurens Oak Court	Good	Maple Lane	Poor*
Leafwing Court	Poor	Marconi Drive	Good
Lee Drive	Fair	Marianna Lane	Fair
Leeward Run Court	Fair	Marietta Street	Good*
Leeward Run Drive	Fair	Marin Court	Poor*

Mariners Court	Fair	Montauk Way	Fair
Mariners Cove	Poor	Morning Mist Court	Poor
Mariners Ridge	Fair	Morning Mist Drive	Poor
Marjean Way	Fair	Morning Mist Way	Fair
Marka Lane	Poor*	Morris Road	Fair
Market Place	Fair	Morrison Parkway	Fair*
Market Street	Good	Mossy Place	Good
Marstrow Drive	Good	Mountain Pine Lane	Good
Mashburn Drive	Good	Murdock Lane	Good
Maxwell Road	Good	Myers Drive	Good
May Apple Court	Fair	Nasser Avenue	Poor
May Apple Drive	Poor	Nathan Circle	Fair
May Apple Lane	Fair	Needham Street	Fair
May Apple Trace	Poor	Newcastle Drive	Good
Mayfield Circle	Good	Newport Bay Cove	Good
Mayfield Manor Drive	Fair	Newport Bay Drive	Good
Mayfield Road	Fair	Newport Bay Passage	Fair*
McCoy Way	Fair*	Newport Court	Poor
McGinnis Ferry Road	Fair	Newport Fairway	Poor
Meadow Drive	Good	Newport Green	Fair
Meadow Spring Court	Good	Newport Heights	Poor
Meeting Street	Good	Newport Hollow	Good
Melbourne Trail	Fair	Newport Shore	Good
Meridian Court	Fair*	Newport Terrace	Very Poor
Meridian Crossing	Fair*	Newport Trace	Good
Merroway Court	Good	Nobel Court	Poor
Michael Drive	Fair	Norcross Street	Very Poor
Michaela Drive	Good	North Bluff	Good
Mid Broadwell Road	Fair	North Broad Street	Good
Mid Broadwell Trace	Fair	North Creek Circle	Fair
Mill Creek Avenue	Good	North Creek Court	Fair
Millstone Court	Poor	North Farm Drive	Good
Millstone Drive	Fair	North Fulton Industrial	
Milton Avenue	Good	Boulevard	Good
Milton Park Court	Good	North Hickory Trace	Good
Milton Park Drive	Good	North Park	Poor
Minsterworth Drive	Fair	North Pine Drive	Fair
Mist Green Court	Fair	North Point Center East	Good
Misty Moon Court	Good*	North Point Court	Fair
Monroe Court	Fair	North Point Drive	Good
Monroe Drive	Poor	North Point Parkway	Fair*
Monroe Way	Poor	North Saint Phillip Lane	Poor

North Somerset Lane	Fair	Parkerwood Way	Good
North Trace	Fair	Parkmont Drive	Good
Northwinds Parkway	Fair	Parkmont Trace	Good
Nottingham Court	Fair	Parkside Close	Fair
Nottingham Point	Fair	Peace Creek Trace	Fair
Oak Falls Drive	Good	Pearles Court	Good
Oak Terrace	Good	Pearson Court	Good*
Oak Tree Hollow	Fair	Pebble Trail	Poor*
Oakland Lane	Good	Pebblestone Court	Poor
Oakmere	Fair	Penn Oak Court	Poor
Oakvale Rise	Poor*	Peyton Farm Drive	Fair
Oakview Court	Very Poor	Peyton Farm Way	Fair
Old Alabama Road Connector	Fair*	Pilgrimage Point	Good
		Pin Oak Lane	Fair
Old Canton Street	Good	Pinchon Place	Good
Old Milton Parkway	Fair	Pindell Circle	Fair
Old Morris Road	Good	Pine Grove Drive	Fair
Old Roswell Road	Fair	Pine Isle Court	Good
Old Roswell Street	Fair	Pine Knoll	Fair
Old Rucker Road	Poor	Pine Rise Court	Good
Old Station Place	Good	Pine Top Court	Good
Olde Lauren Court	Poor	Pine Valley Drive	Good
Orchard Farm Lane	Good	Pine Vista Boulevard	Good
Osprey Drive	Good	Pinebrook Court	Poor
Owens Oak Circle	Good	Pinehigh Drive	Good
Paddington Court	Poor	Pinehollow Court	Good
Paddock Court	Poor	Pineset Drive	Good
Park Bridge Parkway	Good	Pinetree Circle	Good
Park Brooke Court	Fair	Pinewalk Drive	Fair
Park Brooke Drive	Good	Pinewalk Forest Circle	Good
Park Brooke Trace	Poor	Pinewalk Forest Court	Good
Park Brooke Walk Way	Fair	Pinewalk Way	Good
Park Brooke Way	Poor	Piney Hill Court	Good
Park Creek Drive	Poor	Piney Hill Trace	Good
Park Creek Ridge	Fair	Plymouth Lane	Poor
Park Creek Trace	Poor	Pointe Place	Fair
Park Creek Way	Good	Portico Point	Good
Park Glenn Drive	Poor	Portsmouth Court	Fair
Park Plaza	Good	Preservation Drive	Good
Park Street	Good	Preston Court	Fair
Park Woods Circle	Good	Preston Ridge Road	Good
Parkcreek Court	Good	Princeton Court	Good

Providence Place Drive	Good	Rucker Road	Fair
Providence Place Way	Fair	Rumson Court	Good
Providence Road	Fair	Rumson Lane	Good
Providence Square	Good	Ruths Farm Way	Poor
Pruitt Drive	Fair*	Safe Haven Place	Good
Quay Circle	Good	Sailmaker Circle	Poor
Radlett Lane	Poor	Saint Michelle Court	Good
Rainwater Boulevard	Good	Saint Michelle Drive	Fair
Rainwater Drive	Good	Saint Michelle Lane	Good
Ramsden Run	Fair	Saint Michelle Place	Good
Ranger Passage	Poor	Saint Michelle Way	Poor
Ratcliff Cove	Good	Salem Drive	Good
Red Jacket Way	Fair	Salisbury Drive	Fair
Red Oak Lane	Good	Samuel Close Court	Fair*
Redbud Drive	Good	Sandridge Court	Fair
Redmond Ridge Circle	Fair	School Drive	Fair
Reece Road	Good	Schooner Ridge	Fair
Relais Trace	Good	Scranton Court	Fair
Reserve Court	Good	Seale Drive	Good
Rexford Lane	Poor	Seale Lane	Fair
Rheims Way	Poor*	Seale Trail	Fair
Rhodes Chase Court	Poor	Sedalia Court	Fair
Rhodes Creek Court	Poor	Seeleys Bay Court	Fair
Rhodes Creek Trail	Poor	Selbridge Way	Poor
Richards Circle	Fair	Serenity Court	Poor*
Ridge Court	Fair	Seven Seas Court	Poor
Ridge Haven Run	Fair	Shade Tree Way	Good
Ridge Oak Place	Fair	Shadow Springs Drive	Poor
Ridge Run Avenue	Good	Shady Grove Lane	Poor*
Ridgewood Way	Fair	Sharpe Lane	Good
Rill Crest Court	Good	Sheridan Ridge Court	Fair
Rillridge Court	Good	Sherman Oaks Way	Good
Risen Star Lane	Good	Sherry Drive	Good
Rock Mill Road	Good	Shirley Bridge Road	Fair
Rock Mill Way	Fair	Signal Pointe	Fair
Rolling Mist Court	Good	Silos Court	Good
Rosalie Court	Good	Silverleaf Way	Good
Rossiter Ridge	Fair	Sims Industrial Boulevard	Poor
Roswell Street	Good	Singletree Trace	Good
Rowan Avenue	Good	Smokehouse Court	Good
Royal Boulevard South	Good	Snow Chief Court	Good
Royal Drive	Good	Society Street	Good

Sophia Cove	Fair	Surrey Point	Good
Sorrel Lane	Poor	Sweetwater Trace	Fair
South Broad Street	Good	Sydney Walk	Good
South Kimball Bridge Crossing	Fair	Tadfield Trace	Good
South Somerset Lane	Fair*	Tahoe Pines Circle	Fair
Southbridge Parkway	Fair	Tahoe Pines Way	Fair
Southerby Lane	Good	Tamarack Court	Fair
Southlake Court	Fair	Tamarack Way	Fair
Southlake Drive	Good	Tammany Pointe	Good
Spence Street	Good	Tate Drive	Good
Spence Way	Good	Tatum Court	Poor
Spinnaker Circle	Good	Tatum Drive	Fair
Spinnaker Drive	Good	Teasley Place	Good
Spinnaker Lane	Good	Teasley Street	Fair
Spring Gate Lane	Fair	Tempo Lane	Good
Spring Place Lane	Poor	Thermopylae Court	Very Poor
Spruell Circle	Good	Thomas Street	Fair
Staghound Court	Fair	Thompson Street	Good
Stanyan Place	Poor*	Thornberry Drive	Good
Stanyan Street	Poor*	Thornbury View	Poor
Starboard Way	Poor	Thornbury Way	Fair
Stelten Way	Fair	Tidewater Crossing	Fair
Stepping Stone Drive	Fair	Tidewater Way	Fair
Stepping Stone Lane	Fair	Timberline Place	Good
Stone Creek Court	Poor	Tiverton Court	Good
Stonebury Drive	Fair	Tivdale Court	Good
Stonehaven Lane	Fair	Tracy Court	Good
Stream Valley Court	Fair	Tradewinds Parkway	Good
Stream Valley Trail	Poor	Trammell Court	Good
Stuart Court	Good	Trammell Drive	Good
Stuart Drive	Good	Trammell Place	Good
Sugar Valley Trail	Fair	Traywick Chase	Fair
Sulling Way	Fair	Trellis Court	Fair
Summer Breeze Court	Fair	Tumbling Creek Drive	Poor
Summer Breeze Terrace	Fair	Turlough Trail	Fair
Summerfield Court	Good	Tuscany Court	Good
Summerfield Drive	Good	Tuxford Drive	Fair
Summerhill Place	Good	Union Hill Road	Poor
Sundew Court	Good	Upper Hembree Road	Good
Sundew Drive	Poor	Upshaw Drive	Good
Surrey Court	Good	Vance Court	Good
		Vantage Point	Fair

Varina Way	Fair	Wessex Court	Good
Vaughan Drive	Fair	Westchester Way	Good*
Veranda Court	Good	Westfield Drive	Poor
Village Court	Poor*	Westminster Court	Fair
Village Green Way	Good	Westre Way	Good
Violet Garden Walk	Fair	Westside Court	Poor
Vista Forest Drive	Fair	Westside Parkway	Fair*
Wallace Woods Lane	Fair	Westside Way	Good
Walnut Creek Crossing	Fair	Westwind Lane	Fair
Walnut Creek Drive	Fair	Westwind Pointe	Fair
Walnut Creek Trail	Fair	White Oak Pass	Good
Warsaw Road	Good	Wildwood Court	Very Poor
Water Lilly Drive	Poor	Willow Overlook	Fair
Watermill Falls	Poor	Willow Tree Way	Fair
Waters Cove Way	Good	Wills Drive	Fair
Waters Ferry Drive	Fair	Wills Lane	Fair
Waters Ferry Way	Poor	Wills Road	Fair
Waters Glen Way	Good	Willshire Glen	Good
Waters Mill Circle	Good	Winans Walk	Very Poor*
Waters Mill Court	Good	Windfall Court	Fair
Waters Mill Drive	Fair	Windham Way	Fair
Waters Mill Trail	Good	Windsor Court	Poor*
Waters Ridge Drive	Good	Windward Concourse	Fair
Waters Road	Fair	Windward Parkway	Fair
Waters Run Drive	Good	Windward Plaza	Poor
Waterview Drive	Fair	Winship Court	Fair
Waterview Trail	Fair	Winston Terrace Court	Good
Weatherford Circle	Fair	Winthrop Chase Court	Poor
Weatherly Run	Fair	Winthrop Chase Drive	Poor
Weatherstone Court	Poor	Winthrop Commons	Fair
Weatherstone Way	Fair	Winthrop Park Drive	Good
Webb Bridge Park	Good	Winthrop Way Drive	Fair
Webb Bridge Road	Fair	Wittenridge Court	Fair
Webb Bridge Way	Fair	Wittenridge Drive	Fair
Webley Lane	Good	Wood Shoals Court	Good
Wedgewood Drive	Good	Wood Trace Court	Good
Wednesbury Road	Good	Wood Trace Drive	Good
Welford Trace	Fair	Woodbury Way	Good
Wellington Place	Fair	Woodfield Lane	Good
Wellisford Court	Fair	Woodlake Court	Good
Welwyn Walk	Fair	Woods Ridge Drive	Poor
Wendy Hill Drive	Good	Wynridge Crossing	Fair

Wynridge Landing	Fair
Wynridge Path	Poor
Wynridge Pointe	Fair
Wynridge Trace	Fair
Yasha Court	Good
Zephyr Way	Good

FY20 Milling and Resurfacing Roadway List – Per Current Bid

Good = 75+

Fair = 50-74.99

Poor = 25-49.99

V Poor = 0-24.99

North Point Parkway *	Old Milton PKWY to Webb Bridge
North Point Parkway *	Webb Bridge Road to Windward PKWY
Windward Pkwy *	North Main Street to Cogburn Road
Old Milton Parkway *	Wills Road to Hwy 9
Canton Street *	Hopewell Road to Hwy 9
Canton Street *	Mayfield Road to Hopewell Road
Hopewell Road	Canton street to City Limits
Clubhouse Drive	Lake Windward Drive to Lake Shore overlook
Golf Club Drive	Windward Parkway to Club Court
Lake Windward Drive	Harbor Ridge Drive to Clubhouse Drive
Lake Windward Drive	Webb Bridge Road to Lake Windward Overlook
Fieldstone Crossing	Windward Parkway to Cul De Sac
Fieldstone Way	Fieldstone Crossing to End
Fieldstone Edge	Fieldstone Crossing to Cul De Sac
Fieldstone Landing	Fieldstone Crossing to Cul De Sac
Fieldstone Path	Fieldstone Crossing to Cul De Sac
Fieldstone Walk	Fieldstone Crossing to Cul De Sac
Schooner Ridge	Southlake Drive to Southlake Drive
Copper Circle	Schooner Ridge to Schooner Ridge
Seven Seas Court	Schooner Ridge to Cul De Sac
Clipper Court	Seven Seas Court to Cul De Sac
Caney Creek Landing	Newport Bay Passage to Cul De Sac
Landings Court	Caney Creek Landing to Cul De Sac
Landings Overlook	Caney Creek Landing to Cul De Sac
Landings Cove	Caney Creek Landing to Cul De Sac
Welford Trace	Rucker Road to Cul De Sac
Spring Place Lane	Rucker Road to Cul De Sac
Laurelwood Farm Drive	Rucker Road to Cul De Sac
Selbridge Way	Rucker Road to Brookmill Point
Brookmill Point	End to End
Brookmill Point	Cul De Sacs
Watermill Falls	Brookmill Point to end
Watermill Falls	Eyebrow Cul De Sac
Crabapple Chase Drive	Rucker Road to 372

Hughes Branch Close	Crabapple Chase Drive to Cul De Sac
Celestial Way	Crabapple Meadow Way to Cul De Sac
Crabapple Tree Court	Crabapple Chase Drive to Cul De Sac
Crabapple Meadow Way	Crabapple Chase Dr. to Crabapple Chase Dr.
Park Glenn Drive	Webb Bridge to Cul De Sac
Chicory Way	Park Glenn Drive to Cul De Sac
Amberlilly Dr	Park Glenn Drive to Cul De Sac
Newport Court	Newport Bay Drive to Cul De Sac
Newport Terrace	Newport Bay Drive to Cul De Sac
Newport Heights	Newport Bay Drive to Cul De Sac
Newport Trace **	Newport Heights to Cul De Sac
Newport Fairway	Newport Bay Drive to Cul De Sac
Newport Green	Newport Bay Drive to Newport Bay Drive
Park Brooke Trace	Park Brooke Drive to Cul De Sac
Park Brooke Trace	Eye brow Cul De Sac
Brookeview Court	Park Brooke Trace to Cul De Sac
Brook Forest Court	Park Brooke Trace to Cul De Sac
Park Brooke Court	Park Brooke Drive to Cul De Sac
Brookline Court	Brookline Drive to Cul de Sac
Brookline Drive	Park Brooke Drive to Cul De Sac
Brookline Drive	Eye brow Cul De Sac
Park Brooke Way	Park Brooke Drive to Cul De Sac
Mayfield Manor Drive	Mayfield Road to Richards Circle 2
Benson Court	Richards Circle to Cul De Sac
Vance Court **	Richards Circle to Cul De Sac
Lake Windward Drive	Dam to Harbor Ridge Drive
Clubhouse Drive	Windward PKWY to Lake Windward Drive
Mayfield Manor Drive	Richards Circle to Cul De Sac
Richards Circle	Mayfield Manor Dr. to Mayfield Manor Dr
Jenkins Court	Mayfield Manor Dr. to Cul De Sac

*Specific section of roadway condition category shown.

** Lower end of good for overall road score (sections score as fair or poor). These roads are also within a subdivision where all other roads are being completed in FY20.